City of Ramsey
Agenda
Regular City Council
Tuesday, November 26, 2024
7:00 pm
Council Chambers, 7550 Sunwood Drive NW

Remote Attendance available at www.cityoframsey.com/meetings.
Those joining remotely and requesting to speak are asked to use a webcam when speaking.

1. Call to Order

2. Presentation

1. Swearing-in and Pinning Ceremony for Incoming Police Chief Brad Bluml

3. Citizen Input

Citizen input is an opportunity for the public to address the City Council concerning items not listed on the agenda. Please raise your hand to be recognized by the Mayor or member officiating the meeting. Approach the podium and state your full name and address for the record. Time may be limited.

4. Approve Agenda

5. Approve Minutes

1. Approve the Following Meeting Minutes:

1. City Council Work Session dated November 12, 2024
2. City Council Regular Session dated November 12, 2024
3. Canvassing Board dated November 14, 2024

6. Consent Agenda

All items listed under the Consent Agenda are considered to be routine or non-controversial by the City Council and will be enacted by one motion, without discussion.

1. Receive October 2024 Financial Reports - General Fund, EDA and Enterprise Funds

2. Schedule Public Hearing for Adoption of 2025-2034 Capital Improvement Plan

3. Authorization to Hire Paid-on-call Firefighters

4. Adopt Resolution #24-348 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of November 7, 2024 through November 20, 2024.

5. Adopt Resolution #24-245 Approving Final Payment to Asphalt Surface Technologies Corp. for Improvement Project #23-04; 167th Avenue Reconstruction.

6. Adopt Resolution #24-306 Authorizing Final Payment to RCM Specialties, Inc. for 2024 Spray Patching Contracted Services, Improvement Project #24-57.

7. Adopt Resolution #24-307 Authorizing Partial Payment No. 1 to Design Electric Inc. of St. Cloud, Minnesota for Improvement Project #24-56, Lift Station No. 1 Permanent Generator.

8. Adopt Resolution #24-319 Approving Partial Payment #1 to Douglas-Kerr Underground, LLC for Improvement Project #25-01, Rivers Bend Regional Stormwater Improvements.

9. Adopt Resolution #24-320 Authorizing Partial Payment #17 to Magney Construction, Inc. for Improvement Project #21-09; Centralized Water Treatment Plant.

10. Adopt Resolution #24-323 Approving Partial Payment to Douglas-Kerr Underground, LLC for Improvement Project #23-19, The COR Infrastructure Improvements.

11. Adopt Resolution #24-324 Approving Partial Payment to GMH Asphalt Corporation for Improvement Project #24-03, 2024 NE Ramsey Street Reconstruction.

12. Adopt Resolution #24-325 Approving Partial Payment to Twin Cities Utilities LLC for Improvement Project #24-04, Ford Brooks Estates Drainage Improvements.

13. Adopt Resolution #24-326 Approving the 2025-2026 LELS Captain Contract

14. Adopt Resolution #24-327 Approving the 2025-2026 LELS Sergeant Labor Agreement

15. Adopt Resolution #24-328 Approving the 2025-2026 LELS Patrol Labor Agreement

16. Adopt Resolution #24-329 Approving Partial Payment #7 to Northdale Construction Co. Inc. for Improvement Project #21-08, WTP Trunk Watermain Improvements.

17. Adopt Resolution #24-330 Approving Partial Payment #1 to Park Construction Company for Improvement Project #24-06, 2024 MSA Pavement Overlay Improvements.

18. Adopt Resolution #24-331 Amending Financial Policy for Purpose of Allocation of Excess/Deficient General Fund Revenues

19. Adopt Resolution #24-332 Not Waiving Statutory Tort Limits

20. Adopt Resolution #24-333 Adopting the 2025 Parking Ramp Maintenance Budget and Adopt Resolution #24-334 Allocating the Parking Ramp Maintenance Costs per the Adopted 2025 Budget

21. Adopt Resolution #24-338 Ordering Plans and Specifications for MSA Sunwood Drive Reconstruction, Improvement Project #25-02

22. Adopt Resolution #24-339 Ordering Plans and Specifications for MSA Alpine Drive Reconstruction, Improvement Project #25-03

23. Adopt Resolution #24-340 Ordering Plans and Specifications for High Point Street Reconstructions, Improvement Project #25-05

24. Adopt Resolution #24-341 Ordering Plans and Specifications for Sorteberg's Street Reconstructions, Improvement Project #25-06

25. Adopt Resolution #24-342 Ordering Plans and Specifications for 2025 Neighborhood Pavement Overlay Improvements, Improvement Project #25-07

26. Adopt Resolution #24-343 Ordering Plans and Specifications for 2025 Crack Seal Improvements, Improvement Project #25-09

27. Adopt Resolution #24-344 Ordering Plans and Specifications for 2025 Pavement Rejuvenation Improvements, Improvement Project #25-10

28. Adopt Resolution #24-345 Ordering Plans and Specifications for 2025 MSA Pavement Marking Improvements, Improvement Project #25-11

29. Adopt Resolution #24-346 Authorizing the City's 2025 Non-Union City Health and Dental Insurance Contributions and Wages

30. Adopt Resolution #24-347 Approving the 2025-2026 Union Contract with AFSCME

31. Adopt Resolution #24-349 Approving 2025-2034 Lower Rum River Watershed Management Organization Joint Powers Agreement

7. Public Hearing

1. Public Hearing: Adopt Ordinance #24-16: 2025 Schedule of Rates, Fees and Charges

2. PUBLIC HEARING: 2025 Tax Levies and General Fund Budget:

- Adopt Resolution #24-335 Adopting the 2024, Payable 2025 Municipal Tax Levy
- Adopt Resolution #24-336 Adopting the 2025 General Fund Budget
- Adopt Resolution #24-337 Adopting the 2025 Economic Development Authority (EDA) Budget

8. Council Business

1. Adopt Ordinance #24-15 Amending Chapter 26 Pertaining to Rental Housing Licensing Requirements (Crime-Free Housing Program)

2. Adopt Ordinance #24-14 Pertaining to Residential Driveways.

3. Adopt Ordinance #24-17 Implementing Lodging Tax

4. Adopt Ordinance #24-18 Amending Chapter 58 Utilities Regarding the Declaration of a Critical Water Deficiency

9. Mayor/Council/Staff Input

10. Adjournment

CC Regular Session

Meeting Date: 11/26/2024

Primary Strategic Plan Initiative:

Title:

Swearing-in and Pinning Ceremony for Incoming Police Chief Brad Bluml

Purpose/Background:

The purpose of this presentation is to officially swear-in Police Chief Brad Bluml as the City's new Chief of Police. City Administrator Brian Hagen will perform the swearing-in portion of this presentation.

Background Chief Bluml started his law enforcement career with the Ramsey Police Department in 2004 as a new Patrol Officer. The highlight of his time on patrol was serving as a Field Training Officer, teaching the new Officers. He served as an investigator in 2012, was promoted to the position of Police Sergeant in 2013, followed by a promotion to Police Captain in 2015. Today, we honor him as our new Police Chief and are excited to see the Ramsey Police Department grow under his leadership.

Following Chief Bluml's swearing-in presentation, and Chief Bluml's comments, he will be pinned with his new Chief of Police badge #01 by his wife, Anne Bluml. Many of his friends, family, colleagues, and Police Department staff are here tonight to welcome Chief Bluml into his new role as Ramsey's Police Chief.

Recommendation:

Outcome/Action:

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	11/20/2024 11:47 AM
Form Started By: Colleen Lasher		Started On: 11/19/2024 12:08 PM
Final Approval Date: 11/20/2024		

CC Regular Session

Meeting Date: 11/26/2024

Primary Strategic Plan Initiative: Enhance City's communication through transparency and accountability.

Title

Approve the Following Meeting Minutes:

1. City Council Work Session dated November 12, 2024
2. City Council Regular Session dated November 12, 2024
3. Canvassing Board dated November 14, 2024

Purpose/Background:

Purpose: The purpose of this case is for Council review and approval of meeting minutes.

Background: Attached are the meeting minutes referenced above.

Recommendation:

Approve the meeting minutes.

OutcomeAction:

Motion to approve the following Council meeting minutes:

1. City Council Work Session dated November 12, 2024
2. City Council Regular Session dated November 12, 2024
3. Canvassing Board dated November 14, 2024

Attachments

11-12-2024 CCWS

11-12-2024 Meeting

11-14-2024 Canvassing Board

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	11/21/2024 02:38 PM
Form Started By: Katie Schmidt		Started On: 11/21/2024 12:37 PM
Final Approval Date: 11/21/2024		

CITY COUNCIL WORK SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a City Council Work Session on Tuesday, November 12, 2024, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Mark Kuzma
Councilmember Chelsee Howell
Councilmember Debra Musgrove
Councilmember Michael Olson
Councilmember Chris Riley
Councilmember Dan Specht
Councilmember Matt Woestehoff

Also Present: City Administrator Brian Hagen
Finance Director Diana Lund
Planning Manager Todd Larson
City Attorney Fritz Knaak
Community Development Director Stephanie Hanson
City Clerk Katie Schmidt
City Engineer/Public Works Director Bruce Westby

1. CALL TO ORDER

Mayor Kuzma called the City Council Work Session to order at 5:30 p.m.

2. TOPICS FOR DISCUSSION

2.01: Review Fund Balance Policy

Finance Director Lund reviewed the Staff report in regard to the fund balance policy.

Councilmember Musgrove shared that she remembered the Council discussing increasing the fund balance from 50%. She asked if they had decided against this.

Finance Director Lund explained that they had discussed a fund balance up to 55%; however, the State is typically around a 35% to 50% fund balance and recommended staying at 50% because of this.

Councilmember Musgrove asked Finance Director Lund if she was comfortable keeping the fund balance at 50%.

Finance Director Lund said yes as this policy has been in place for years.

The consensus of the Council was to move forward with the fund balance policy as proposed.

2.02: Review 2025 Budget & Levy Before Final Adoption

Finance Director Lund reviewed the Staff report concerning the 2025 budget and levy with the information received from the County.

City Administrator Hagen discussed the rental licenses fees for 2025 and if they would be discounting this fee for anyone who paid for their rental license in 2024 at the higher rate. He shared that an estimated $100,000 in revenue will be lost if they discount the fees for 2025. He explained that they would have to make up for this in the levy.

Councilmember Musgrove asked if they are looking at doing a refund of these license fees or spreading out the overage as a credit over the next upcoming years of licensing fees.

City Administrator Hagen shared that they discussed both. He noted that if they wanted to issue a refund for the licensing fee, time would be limited to get this done and these fees are adopted by ordinance. He noted the discussion shifted to offering these rental license holders a discount next year to make up for the overage this year. He added that they also discussed spreading out the overage over the next few years.

Councilmember Woestehoff asked if the budget they are reviewing accounts for the $200 fee.

City Administrator Hagen said yes.

Councilmember Howell noted a refund for 2024 would not make a whole lot of sense. She explained that the high amount that was paid for the license in 2024 does not reflect what the license holders got out of it. She said doing a credit for 2025 makes the most sense to her.

Councilmember Musgrove said it would be cleanest to do a refund.

Councilmember Woestehoff said he is not comfortable with this.

Councilmember Specht asked if they have any ideas as to where they could make up the $100,000 in missing revenue this credit would cause.

City Administrator Hagen stated the most likely solution is from building permit revenue. He noted they generally bring in more building permit revenue than they budget for.

Councilmember Woestehoff asked if the building permit fees are changing in 2025.

City Administrator Hagen said they are making minor adjustments to the building permit fees.

Councilmember Woestehoff asked if there are other areas where they could slightly increase rates and fees to offset the lack of revenue.

Councilmember Riley noted that if they reduce the fee to $200 and give a $200 credit to those who paid the higher fee in 2024 then there will be a lot of communication that will have to go into explaining why the fee is changing. He said they need to make sure they are having good communication with the rental license holders so they understand what is going on.

The consensus of the Council was to move forward with the proposed 2025 budget and levy and crediting $200 to those who paid for their 2024 rental license to be applied for their 2025 license.

2.03: Review Proposed 2025 Schedule of Rates, Fees, and Charges

City Clerk Schmidt reviewed the Staff report in regard to the proposed 2025 schedule of rates, fees, and charges.

Councilmember Musgrove said she looked at the revised parks guide, and she is very pleased with it.

Councilmember Woestehoff asked if the credit card processing fee is just captured under the business license credit card processing fees line item.

Finance Director Lund explained that the general credit card processing fee is captured as a catch all item and the credit card processing fees for building permits will be captured in the building permit line item. She added that the new software they are using for the building permitting will automatically capture the credit card processing fees.

Councilmember Musgrove thanked Finance Director Lund for bringing the credit card processing fee forward.

The consensus of the Council was to move forward with the proposed schedule of rates, fees, and charges for 2025.

2.04: Review of 2025-2034 Capital Improvement Plan (CIP)

Finance Director Lund reviewed the Staff report concerning the 2025 to 2034 Capital Improvement Plan.

Councilmember Musgrove asked about the fleet vehicle fund. She shared that she had a resident reach out to her asking why the fire trucks are not being funded more proactively. She noted the revenue for the fleet vehicle fund seems to be incidental.

Finance Director Lund explained that the fleet vehicle fund is from proceeds of bringing vehicles to auction. She noted that a lot of the squad cars are traded down through the City or traded in for a new vehicle so nothing would go into the fleet vehicle fund. She shared that they used to have the depreciation for the year of a certain vehicle go against the general tax levy to replenish this fund based on the depreciation. She stated that as the levy continued to increase and levy limits were put in place, they removed this practice as they did not want to put an additional levy for capital equipment.

Councilmember Musgrove suggested looking at a way to create a reserve for vehicles.

Councilmember Woestehoff noted that in 2026, Water Tower 2 is scheduled for refurbishment. He asked if they have the capacity to completely shut this water tower down.

City Engineer/Public Works Director Westby said yes.

Councilmember Riley noted the budget surplus is the one way that they can save and save this money for vehicles

Councilmember Musgrove explained this would be proactive rather than having to issue a bond.

The consensus of the Council was to move forward with the proposed 2025-2034 CIP.

2.05: Rental Housing Inspection Program Discussion

Community Development Director Hanson reviewed the Staff report in regard to the rental housing inspection program.

Councilmember Olson noted that they had a resident come forward to the Council who expressed frustration with this process. He said when they originally approved this, they did not look at what this would feel like from the perspective of renters who would be having their living quarters inspected. He stated that the intent is not for the inspector to be rummaging through the renter's home and belongings; however, this was the perception this renter had. He added that he would like to see the renters get a say in whether or not their home is inspected. He noted that residents are paying for this and he does not like the idea of them paying for something that feels invasive.

Mayor Kuzma asked if it is typically in rental agreements that the landlord has the ability to enter the property to do an inspection.

Councilmember Olson noted that the landlord having the ability to inspect the property is different from the City having the ability to inspect the property.

Councilmember Howell stated she was not happy with what she heard about the inspection in a conversation she had with the resident. She noted that some of what the inspector would be looking at, such as if someone is living out of a garage or space is being rented as a storage unit, should be things that require search warrants. She added that while they are inspecting garages to look for fire hazards, people can also have electric vehicles which are fire hazards, so this does not make sense. She suggested dropping this program as a whole and letting the landlords have the agreement with their tenants as this program seems like the City is stepping into something private that they do not need to be a part of.

Councilmember Woestehoff shared that he invited these concerned residents to his home and they discussed this at length. He said he left this conversation recognizing that it was not the fact that the City was there doing the inspection that this resident did not like, it was around the lack of

communication and the feelings it produced. He noted that when he explained the purpose of the program to the resident as a way for the City to help the renters of Ramsey, this helped the resident understand the purpose of the program which is what he was missing. He said he is not in favor of ending the program. He added that if they make the inspections voluntary, then no one will end up doing it. He stated this program protects both the landlord and the renter and if they remove this then it is another item off of the budget that they will have to make up for somewhere else.

Community Development Director Hanson explained that with the resident who they have been discussing, when the inspector went to his property they told him that if he was not comfortable having them go through his unit, then they would not. She said they put this resident on a list to not have his unit inspected until he moves out later this month.

Councilmember Musgrove stated if this program goes away they still have other means for managing these kinds of issues. She noted this seems to be a redundancy of government. She said there are already measures in place to protect both the landlords and the renters.

Councilmember-Elect Shanna Stewart asked how often they are requiring the City to go in and inspect these properties.

Community Development Director Hanson shared that this is the first year of the rental housing program so this year every unit is being inspected. She said there were a lot of properties that had no issues and do not need to be re-inspected; however, there were some locations that will require re-inspections to come up to compliance and they will continue to have re-inspections until the inspections come back clean. She added that inspections will be done every two years for units that do not have any concerns.

Councilmember Howell stated that in her conversation with this resident, he was still very frustrated with the program and did not think it was appropriate. She said that in talking to residents who own rental properties, they found anything more frequent than every two years to be invasive. She stated she is still not sold on the invasiveness of the program as a whole.

Councilmember Specht asked what the program would look like if they did not conduct these inspections.

Mayor Kuzma said it seems like this would just remove the program as a whole.

Councilmember Riley stated he has been very supportive of this program as the City has a lot of apartments and rental units. He noted that as these rentals continue to grow, he is concerned with these properties staying nice. He said when these apartment buildings are brand new they are nice and he wants them to stay that way. He added that these inspections are part of keeping these buildings nice. He noted they seem to be focusing on the few residents who have complained about this rather than considering the successes this program has had. He said he would not like the renters to be able to opt out of these inspections, but they should be as least invasive as possible.

Councilmember Olson asked if they have any data on the number of units that have issues.

Community Development Director Hanson said she can get this information for the Council to review.

Councilmember Olson noted if there are very few issues being found in these inspections then they may be trying to solve a problem that does not exist.

Community Development Director Hanson shared that the reason Staff had originally presented the idea for this was because Code Enforcement Officer Swalchick was getting a lot of calls from tenants of rental properties where the property owners were not coming in to make repairs. She noted if they do not have this program then Staff does not have the ability to go in and address the issues when a tenant calls in with these kinds of concerns. She added that some of the tenants did not feel safe going to talk to the landlord about some of these issues.

Councilmember Musgrove asked if a tenant were to call in with a concern like a broken window if the City would have no authority to make the landlord fix the window if this program is not in place.

Community Development Director Hanson said they would be able to do external inspections so they would be able to address something like a broken window, but they would not be able to address anything inside of the home.

Councilmember Musgrove shared that she had concerns with this program when it was first presented. She noted this program impacts a small number of people. She asked if anyone had looked at the pre-inspection checklist. She said this list could be reduced to only address fire hazards. She stated this program seems to be too broad and they already have things in place where these items can be addressed.

Councilmember Howell said she is not opposed to having the inspections look for fire hazards and other life safety issues.

Councilmember Specht stated he is torn on this matter as he does not want the program to be too intrusive; however, he thinks they should still have the program in some capacity.

Councilmember Olson said he would be in support of having all properties that are being put up for rent be inspected and have to pass before they are able to rent it out. He stated it makes sense for the property to pass an inspection before a new tenant moves in.

Councilmember Woestehoff asked if the City is made aware when a property first gets rented out or when tenants change.

Community Development Director Hanson said no.

Councilmember Woestehoff said they would have to trust the building owners to let the City know when tenants are changing to have an inspection done at that time.

City Administrator Hagen asked how much of the inspection checklist is coming from the property maintenance code.

Community Development Director Hanson noted that there are a few items that could be removed from this checklist. She said this is not a list the City came up with, but a list that a lot of other cities use that have a similar inspection program.

Councilmember Musgrove said she is in support of getting rid of the program as there are already checks and balances within the City code and lease agreements to address issues.

Councilmember Riley suggested keeping the program while figuring out how to make it as least invasive as possible. He added that inspecting the properties in between tenants is a great idea; however, it is not practical as the City is not notified of tenant changes.

Councilmember Olson stated he would support slimming down the program with less frequent inspections. He said he would still like to have an option for tenants to opt out of inspections. He added that more communication needs to be had in general around this program sharing that it is intended to be a benefit to both the tenants and the landlords.

Councilmember Riley suggested allowing people to opt out of inspections in personal spaces such as bedrooms and closets, but not opting out of the inspection as a whole.

Councilmember Woestehoff shared that they have been able to make exceptions and accommodations for those renters who did not want their units inspected at this time as they would be moving out shortly. He said he would like the checklist shortened and suggested giving the renters a copy of the checklist prior to the inspection so they are aware of what will take place. He stated he does not think these issues are worth scrapping the entire program at this time as there is still value being provided to both the landlords and the renters.

Councilmember Howell said she liked the idea of staying out of personal spaces as this would not be too invasive but still allow the inspection to take place to look at bigger areas of concern.

Councilmember Musgrove explained that the landlords are the ones who are renting out their properties and they should be the ones doing the inspection. She shared that in the times she has been a renter she has never had a city come into her unit and perform an inspection. She said this program makes the City the middleman between the renter and the landlord.

City Administrator Hagen asked if they would be able to provide an option for renters to opt out of these inspections.

City Attorney Knaak said they would be able to waive this enforcement in a particular case if the circumstance permits. He noted that with a regulatory function such as this, what goes for one person has to go for all.

Community Development Director Hanson shared that part of the health and safety checks require checking all smoke detectors, which are in bedrooms so they would still need to enter bedrooms to perform this check but that would be the only thing they would be looking at in a bedroom.

City Administrator Hagen shared that the introduction of this ordinance is on tonight's agenda at the Council meeting. He suggested pushing this item to the next meeting so they can refine the ordinance amendment based on the conversations that took place during this item.

Councilmember Specht asked if the State has a form that is given out to all renters that explains to them their rights as a renter and lets them know who to contact if they have any issues.

Community Development Director Hanson said she does not think that is being given out to renters. She added that there were some landlords who did not even have real leases with their tenants.

Planning Manager Larson explained that the Attorney General's Office has been putting together a book of the landlord's responsibilities and the renter's responsibilities and a link to this can be found on the rental website. He added that they have currently been scheduling these inspections with the landlords and suggested sending a letter to the renters letting them know of a scheduled inspection and directing them to contact the City if they will be moving out of the unit within a certain time period so they can conduct the inspection after they have moved out.

The consensus of the Council was to keep the rental housing program while slimming down the inspections to be less invasive and primarily focus on major safety and fire concerns.

3. TOPICS FOR FUTURE DISCUSSION

3.01: Review Future Topics/Calendar

Noted.

4. MAYOR / COUNCIL / STAFF INPUT

Councilmember Musgrove shared that the joint powers agreement for the Lower Rum River was updated, and City Attorney Knaak is reviewing the concerns and will be sent back to the Board this month.

5. ADJOURNMENT

The Work Session of the City Council was adjourned at 6:34 p.m.

Respectfully submitted,

_____

Brian S. Hagen

City Administrator

ATTEST:

_____
Katie M. Schmidt
City Clerk

Drafted by Ava Major
TimeSaver Off Site Secretarial, Inc.

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CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a regular meeting on Tuesday, November 12, 2024, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Mark Kuzma
Councilmember Chelsee Howell
Councilmember Debra Musgrove
Councilmember Michael Olson
Councilmember Chris Riley
Councilmember Dan Specht
Councilmember Matt Woestehoff

Members Absent: None

Also Present: City Administrator Brian Hagen
Planning Manager Todd Larson
City Attorney Fritz Knaak
Community Development Director Stephanie Hanson
City Clerk Katie Schmidt
Police Chief Jeff Katers
Police Captain Tim Frankfurth

1. CALL TO ORDER

Mayor Kuzma called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Mayor Kuzma.

2. PRESENTATION

2.01: Recognition of Retiring Police Chief Jeff Katers for 24 Years of Service with the Ramsey Police Department

Police Captain Frankfurth gave the Council a brief presentation on Police Chief Katers and his accomplishments while serving as the Police Chief of Ramsey ahead of his upcoming retirement. He thanked Police Chief Katers for all he has done for the City of Ramsey and wished him well in his retirement.

Mayor Kuzma, on behalf of the entire Ramsey community, expressed gratitude for Police Chief Kater's dedication and hard work to the City.

Police Chief Katers thanked the Council for all of their support over the years. He also thanked the citizens of Ramsey and shared his enjoyment from serving this City.

2.02: Sheriff Brad Wise Presentation to City Council

Anoka County Sheriff Wise gave the Council a presentation and an update on the Anoka County Sheriff's Office and how it works with the Ramsey Police Department.

Councilmember Musgrove shared her appreciation for Anoka County Sheriff Wise coming forward this evening. She asked about his involvement with Ramsey and the other cities in Anoka County moving forward.

Anoka County Sheriff Wise stated he enjoys working in the law enforcement with all of the Police Chiefs in the County. He said there are 18 Council meetings he is attending to give a presentation similar to what he gave the Council this evening. He noted his commitment to continue to attend Council meetings for all cities in Anoka County moving forward to give updates from the Sheriff's Office.

2.03: Proclamation Declaring November 30, 2024, as Small Business Saturday in the City of Ramsey

Mayor Kuzma read the proclamation declaring November 30, 2024, as Small Business Saturday for the City of Ramsey. He encouraged the residents to support small businesses not only on Small Business Saturday, but throughout the entire year.

3. CITIZEN INPUT

Roxanne Tersteeg, 6263 Rivlyn Avenue, came forward and gave an update on the sewage that leaked into her home during the County Road project. She stated they have come to a settlement agreement with the insurance company. She said she is working on getting the final numbers together.

4. APPROVE AGENDA

Councilmember Woestehoff requested they remove item 8.04 from the agenda.

City Administrator Hagen explained that during the Work Session meeting prior to this meeting, it was discussed that Council would like to table this item for future discussion; however, Staff discussed this between the meetings, and they feel as though they can move forward with this item as it is just an introduction and they can come forward at a later meeting with further ordinance amendments.

Councilmember Woestehoff asked if there is a need to remove the crime free multi-family housing requirement today.

City Administrator Hagen explained that there are a number of rental homeowners who are asking about whether they need to do their crime free multi-family housing class or not. He noted that if they move forward with the ordinance today, this will give the rental homeowners a more definitive answer and eliminate the need for them to take this class.

Councilmember Musgrove asked if they would summarize the changes that were discussed during the Work Session when this item is discussed.

City Administrator Hagen said they can give a summary; however, he would recommend this discussion be after the ordinance has been introduced so there is no confusion.

Motion by Councilmember Woestehoff, seconded by Councilmember Musgrove, to approve the agenda as presented.

Further discussion:

Councilmember Riley shared that there were two items added to the agenda after 12:00 p.m. today and he does not feel as though they should be discussing these items before being able to fully review them.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Musgrove, Howell, Olson, and Specht. Voting No: Woestehoff and Riley.

5. APPROVE MINUTES

Councilmember Musgrove noted a correction needed on page 6 of the Regular Session minutes in paragraph two of the Mayor, Council, Staff Input section, updating the word 'served' to 'serves.'

Motion by Councilmember Musgrove, seconded by Councilmember Woestehoff, to approve the following meeting minutes:

5.01: City Council Work Session dated, October 22, 2024
5.02: City Council Regular Session dated, October 22, 2024

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Musgrove, Woestehoff, Howell, Olson, Riley, and Specht. Voting No: None.

6. CONSENT AGENDA

Motion by Councilmember Musgrove, seconded by Councilmember Olson, to approve the following items on the Consent Agenda:

6.01: Receive September 2024 Financial Reports - General Fund, EDA and Enterprise Funds
6.02: Receive Cash and Investments for Period Ending October 31, 2024
6.03: Note the following Boards, Commissions, and Committee Meeting Minutes:

- Planning Commission Meeting Minutes Dated September 26, 2024

- Economic Development Authority Meeting Minutes Dated August 8, 2024
- Public Works Committee Meeting Minutes Dated August 20, 2024 and September 17, 2024
- Park and Recreation Commission Meeting Minutes Dated September 12, 2024

6.04: Approve Lease with Anoka County for Anoka County License Center
6.05: Approve Business License Applications.
6.06: Authorization to Hire Building Inspectors / Plans Examiners
6.07: Adopt Resolution #24-296 Approving Construction Contingency Expense No. 7 for Improvement Project #21-09, Centralized Water Treatment Plant
6.08: Adopt Resolution #24-308 Approving Withdraw from Northwestern Anoka County Community Consortium
6.09: Adopt Resolutions #24-309; #24-310, and #24-311 Accepting Sewer Cleaning and Televising Proposals for 2025 Pavement Management Program Projects
6:10: Adopt Resolution #24-312 Declaring Certain Agreements Related to Ramsey Town Center 7th Addition Satisfied and Authorizing Release from Property; Case of COR at Ramsey, LLC
6:11: Adopt Resolution #24-316 Approving Plans and Specifications and Authorizing Advertisement for Bids for Fox Ridge Estates 1st & 2nd Street Reconstructions, Improvement Project #24-13
6:12: Adopt Resolution #24-318 to Appoint a New Police Chief

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Musgrove, Olson, Howell, Riley, Specht, and Woestehoff. Voting No: None.

7. PUBLIC HEARING

None.

8. COUNCIL BUSINESS

8.01: Adopt Resolution #24-303, Approving a Conditional Use Permit for Motor Vehicle Repair in the I-1 Zoning District for Blanery LLC at 6591 141st Avenue NW

Planning Manager Larson reviewed the Staff report in regard to the request for a Conditional Use Permit for a motor vehicle repair shop in the I-1 Zoning District. He shared the Planning Commission's recommendation of approval.

Motion by Councilmember Riley, seconded by Councilmember Specht, to adopt Resolution #24-303, Approving a Conditional Use Permit for Motor Vehicle Repair at 6591 141st Avenue NW.

Further discussion:

Councilmember Musgrove said she is glad to see this business moving into the area. She appreciated the changes and markups done by Staff for this item.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Riley, Specht, Musgrove, Howell, Olson, and Riley. Voting No: None.

8.02: Introduce Ordinance #24-16: 2025 Schedule of Rates, Fees and Charges

City Clerk Schmidt reviewed the Staff report concerning the 2025 schedule of rates, fees, and charges.

City Administrator Hagen noted that per the discussion at the Work Session this evening, the Council opted to include no charge for any single family homes who received a rental license in 2024 at the 2024 rate.

Motion by Councilmember Howell, seconded by Councilmember Olson, to Introduce Ordinance #24-16: 2025 Schedule of Rates, Fees and Charges with the addition of a no charge of $200 for any single family homes who received a rental license in 2024 at the 2024 rate.

A roll call vote was performed:

Councilmember Musgrove	aye
Councilmember Riley	aye
Councilmember Howell	aye
Councilmember Olson	aye
Councilmember Specht	aye
Councilmember Woestehoff	nay
Mayor Kuzma	nay

Motion carried.

8.03: Adopt Ordinance #24-12 Regulating Cannabis Businesses

Community Development Director Hanson reviewed the Staff report in regard to the regulation of cannabis businesses.

Councilmember Howell asked if they did not pass this tonight if it would open up the City to potentially have multiple, unregulated cannabis shops.

City Attorney Knaak said yes.

Councilmember Riley noted that he will be voting in favor of this even though he does not agree with the cannabis businesses.

Councilmember Specht agreed.

Motion by Councilmember Woestehoff, seconded by Councilmember Musgrove, to waive the City Charter requirement to read the ordinance aloud and adopt Ordinance #24-12 Regulating Cannabis Businesses.

Further discussion:

Councilmember Woestehoff shared that he will be voting against this as he finds the regulations to be too restrictive and he would prefer to have two cannabis locations in the COR, as opposed to having the two locations spread across the City.

A roll call vote was performed:

Councilmember Musgrove	aye
Councilmember Riley	aye
Councilmember Howell	nay
Councilmember Olson	aye
Councilmember Specht	aye
Councilmember Woestehoff	nay
Mayor Kuzma	aye

Motion carried.

8.04: Introduce Ordinance #24-15 Amending Chapter 26 Pertaining to Rental Housing Licensing Requirements

Planning Manager Larson reviewed the Staff report concerning the amendments to the rental housing license requirements. He reiterated that they will be bringing this back with changes as discussed in the earlier Work Session meeting.

Councilmember Woestehoff asked for clarification that Staff is only requesting that they introduce this item and that the changes will be made prior to the adoption of the ordinance, or if there will be a separate ordinance at a later date making the amendments that were discussed.

Planning Manager Larson said he would like to bring forward a separate ordinance and Staff will work to get this on the next agenda.

Motion by Councilmember Woestehoff, seconded by Councilmember Olson, to waive the City Charter requirement to read the ordinance aloud and introduce Ordinance #24-15 amending Chapter 26.

A roll call vote was performed:

Councilmember Musgrove	aye
Councilmember Riley	aye
Councilmember Howell	aye
Councilmember Olson	aye
Councilmember Specht	aye
Councilmember Woestehoff	aye
Mayor Kuzma	aye

Motion carried.

8.05: Introduce Ordinance #24-14 Pertaining to Residential Driveways

Planning Manager Larson reviewed the Staff report in regard to residential driveways. He shared the Planning Commission's recommendation of denial.

Motion by Councilmember Musgrove, seconded by Councilmember Howell, to waive the City Charter requirement to read the ordinance aloud and adopt Ordinance #24-14 pertaining to residential driveways.

Further discussion:

Councilmember Riley stated that he sees the only wrong answer to this dilemma as being a zero foot setback, which is what is being proposed. He noted that five feet may be too wide; however, he does not support lowering the requirement to zero feet per Planning Commission and Staff recommendations.

Mayor Kuzma said he also does not support a zero foot setback.

Councilmember Specht stated this has been discussed at length during Work Session meetings. He noted that approving this does not necessarily mean that everyone will now be putting their driveways up to their property lines; however, it is the property owner's right to put their driveway up to the property line. He noted this item will come back for a final decision at the next meeting.

Councilmember Howell agreed.

A roll call vote was performed:

Councilmember Musgrove	aye
Councilmember Riley	nay
Councilmember Howell	aye
Councilmember Olson	aye
Councilmember Specht	aye
Councilmember Woestehoff	nay
Mayor Kuzma	nay

Motion carried.

8.06: Introduce Ordinance #24-17 Implementing Lodging Tax and Adoption of Resolution #24-317 Approving Agreement with Minnesota Metro North Tourism (dba Twin Cities Gateway)

Community Development Director Hanson reviewed the Staff report concerning implementing a lodging tax and entering an agreement with Minnesota Metro North Tourism (dba Twin Cities Gateway.)

Councilmember Musgrove shared that when the Council was first introduced to this during a Work Session, she did not understand that this agreement would also be putting the lodging tax on any future hotels in the area which a future Council could expand. She said she does not support this as she does not like that the City would be responsible for the funding of this and she also does not like the philosophy of the Minnesota Metro North Tourism.

Councilmember Specht noted that he also did not originally support this; however, he has decided to support this after talking to the local business owners that this would affect. He noted that future Council's will have the ability to do a lot of things, and the current Council cannot control what future Councils will do, they can only control what is decided now.

Councilmember Howell shared her concerns with the 3% tax as everyone is pinching pennies these days. She noted that this could be putting the City at a disadvantage by adding this cost to people who will be staying in the City. She stated she will not be supporting this.

Councilmember Riley stated that the City considered this a number of years ago; however, it was not the right time back then. He said the two hotels currently in Ramsey are both asking for this as they expect it to help them. He added that he will be supporting this.

Motion by Councilmember Riley, seconded by Councilmember Woestehoff, to waive the City Charter requirement to read the ordinance aloud and introduce Ordinance #24-17 to Implement Lodging Tax.

A roll call vote was performed:

Councilmember Musgrove	nay
Councilmember Riley	aye
Councilmember Howell	nay
Councilmember Olson	aye
Councilmember Specht	aye
Councilmember Woestehoff	aye
Mayor Kuzma	aye

Motion carried.

Motion by Councilmember Woestehoff, seconded by Councilmember Olson, to adoption of Resolution #24-317 Approving Agreement with Minnesota Metro North Tourism (dba Twin Cities Gateway) (as presented); subject to City Attorney review.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Woestehoff, Olson, Riley, and Specht. Voting No: Councilmember Howell and Musgrove.

8.07: Introduce Ordinance #24-18 Amending Chapter 58 Utilities Regarding the Declaration of a Critical Water Deficiency

City Administrator Hagen reviewed the Staff report in regard to the declaration of a critical water deficiency and exempting watering of gardens for the use of food or medicinal purposes from any watering bans.

Councilmember Howell shared that this discussion first started when she joined the Council in 2020 as the Minnesota DNR had brought forward the idea of an ordinance regarding a critical water deficiency. She added that this ordinance failed to call out people who grow their own food or medicinal plants. She explained that the purpose behind this is to insure that people have food security and recognizing this essential need for people who grow their own food.

Councilmember Riley stated that he is in favor of this. He noted that this would also remove the section were watering is prohibited from 12:00 p.m. to 6:00 p.m. He asked if this could stay in the ordinance.

Councilmember Howell said not watering from 12:00 p.m. to 6:00 p.m. is important.

City Administrator Hagen suggested striking the last sentence of the ordinance and including this restriction earlier in the ordinance.

Motion by Councilmember Woestehoff, seconded by Councilmember Howell, to waive the City Charter requirement to read the ordinance aloud and introduce Ordinance #24-18 Amending Chapter 58 Utilities regarding the Declaration of a Critical Water Deficiency with changes as discussed in regard to time restrictions.

A roll call vote was performed:

Councilmember Musgrove	aye
Councilmember Riley	aye
Councilmember Howell	aye
Councilmember Olson	aye
Councilmember Specht	aye
Councilmember Woestehoff	aye
Mayor Kuzma	aye

Motion carried.

8.08: Adopt Resolution #24-321 Terminating Agreement with Anoka County for Pollbook Election Equipment

City Administrator Hagen shared that Councilmember Howell, Musgrove, and Olson requested this case concerning the termination of the agreement with Anoka County for pollbook election equipment, to be discussed.

Councilmember Howell shared that when she reviewed this agreement between Anoka County and Ramsey, it appeared to her that Ramsey was getting the short end of the stick by taking on a lot of liability as a City. She added that she went back to review City Council meeting minutes from when this was originally approved and found that this agreement never came before the City Council and was only signed by the City Clerk. She explained that there is a lot of financial risk that is taken on with this which is concerning to her. She noted that since they have just passed the General Election and there is not another election coming up, she felt that this was a good time to address this agreement. She said this agreement can be terminated with the County with seven days notice.

Councilmember Olson agreed with Councilmember Howell and noted that the timing of this is great as they will have time to figure this out and establish a better agreement before the next election.

Councilmember Musgrove added that during her time on the Council, she has come across several agreements that have not been in Ramsey's best interest. She noted that this was a 2018 agreement and things have changed since then and it could be a better agreement with the County. She shared that at the last Anoka County Elected Officials meeting, she had the opportunity to speak with the County and she has no doubt that they can come up with a better agreement to better suit Ramsey and the County. She noted it would be best to have this agreement reviewed with the Council to be transparent with the residents. She added that she does not want the County to be an adversary but wants to work with the County to come up with a better agreement.

Councilmember Riley asked if the only interest with this is to have a better contract with the County.

Councilmember Howell said yes and explained that this agreement should be terminated as it is written very poorly. She suggested that the Council sit down and work through their proposal to make this better with the Council.

Councilmember Riley asked if they were to terminate this contract, where this would put the City.

City Attorney Knaak explained that they also have a joint powers agreement which would remain in effect that establishes the financial relationship; however, it does not deal specifically with this kind of equipment. He noted that by terminating this agreement, the County could insist that the City continue to use the electronic equipment that the County provides. He added that the joint powers agreement covers everything imaginable in regard to the economic relationship between the City and County on this equipment, other than these particular polling pads. He agreed that the way this agreement was originally written is very one sided benefiting the County. He said it does not hurt to bring this up to the County; however, it is the County's decision whether or not they want to allow the City to get rid of the poll pads.

Councilmember Riley asked if the City Clerk had the authority at the time to act on the City's behalf in signing this agreement.

City Attorney Knaak noted that under some circumstances, the City Clerk does have this authority; however, he does not know about this particular circumstance. He said he would like to see somewhere that this authorization was expressed; however, he imagines the authority was given and is not worried about it.

Councilmember Howell explained that she had reviewed the meeting minutes from the time of this agreement and could not find where this authority was given.

Councilmember Specht agreed that this agreement was very one sided in favor of the County and would support terminating the agreement to ensure everything is done properly moving forward.

Mayor Kuzma stated he believes this is being done too fast and shared that he thinks there should have been some conversations with the County before terminating the agreement. He said he does not disagree that the agreement could be better written.

Councilmember Woestehoff noted that the way this agreement was written does not surprise him. He stated that trying to hold the County liable for the actions of a City employee with a device that is used as part of the voting process does not make sense as the liability does not need to be on the County at this point, but on the individual. He explained that this is what can be seen in many agreements and does not see what issues other Councilmembers have with the agreement.

Councilmember Howell said the agreement has the City take on some of the financial liability if things go wrong with the devices. She added that she cannot find any record of this agreement going before the Council for discussion. She stated she does not like the idea that this liability was taken on without coming before the Council and she also does not like the way the agreement was written.

Councilmember Woestehoff stated that if a City employee broke something on one of these devices, then the City should be financially responsible for fixing it. He added that they do not have enough information to prove whether or not the City Clerk had the authority to sign the agreement on the City's behalf. He noted that he does not have any concerns with the agreement itself as the items it makes the City responsible for should be the City's responsibility.

Councilmember Musgrove noted that this agreement requires the City to have all of the licenses for the election equipment to be operating. She stated if the County wants them to use this equipment, it would be better to have an agreement that requires the County to provide the licensing for the City. She agreed with Councilmember Howell that this embodies a lot of financial responsibility.

City Administrator Hagen shared that the City does not pay any money towards this equipment or licensing and it is all provided by the County. He said the City's cost with this equipment maybe would have involved the cost of picking up the equipment but that would be it.

Councilmember Musgrove stated this proves her point that this was a badly written agreement. She noted that this was written in 2018 so the language could be updated to have a better understanding of responsibilities.

Motion by Councilmember Howell, seconded by Councilmember Musgrove, to adopt Resolution #24-321 terminating the agreement with Anoka County for pollbook election equipment.

Further discussion:

Councilmember Woestehoff noted that this item is not time sensitive and there are four Councilmembers who will not be on the Council come January. He said he does not think this is a fair decision for this Council to make on behalf of the future Council. He requested this item be tabled to a January Work Session.

Councilmember Howell stated this has been an ongoing discussion and they waited until after the election to deal with it. She noted that the Council was elected to represent the people and she does not want to table this for a future Council to discuss as this was not what she was elected to do.

Councilmember Riley recommended they go to the County to discuss and negotiate this before terminating the current agreement. He said he does not want to start a disagreement over this.

City Clerk Schmidt shared that Tom Hunt, the Anoka County Elections Manager is planning on attending the next Work Session meeting to discuss the joint powers agreement and noted that they will also be able to discuss this pollbook agreement.

Councilmember Howell shared that she still believes they can have a better agreement and does not think this discussion is premature.

Councilmember Specht agreed that he does not think the current Council should stop doing what they were elected to do just because new Councilmembers will be joining soon. He added that he thinks it would be best to terminate this agreement and begin negotiations to create a better agreement. He said he will be supporting this.

Councilmember Musgrove said if they terminate this agreement this evening before they meet with Mr. Hunt at the next Work Session, it will put them in a much better place than if they were to push this item down the road. She noted this is the first step in creating a new agreement and she wants to get this process started.

Motion carried. Voting Yes: Councilmembers Musgrove, Howell, Olson, and Specht. Voting No: Mayor Kuzma, Councilmembers Riley and Woestehoff.

8.09: Adopt Resolution #24-322 Approving Agreement with Anoka County for Pollbook Election Equipment

City Administrator Hagen reviewed the Staff report in regard to an agreement with Anoka County for pollbook election equipment. He noted that based on the discussion just had, he believes the agreement will need some revised language.

Councilmember Howell noted that this item is not to ask the Council to approve an agreement with the County, it is to have a discussion on the direction the Council would like to go in regard to pollbooks. She explained that they would bring this agreement to the County to see if there is an appetite for this new agreement.

Mayor Kuzma asked if they even need to vote on this if it is just the starting point to get discussions started with the County.

City Attorney Knaak explained that they can vote on this for whether or not they bring this to the County for consideration. He noted that by leaving this on the table they can say that this is a matter that the City Council continues to consider. He said if this gets voted down, then they would be going to the County with nothing.

Councilmember Riley noted that this agreement is very different from the now terminated agreement as it goes in a totally different direction to paper pollbooks.

Councilmember Howell said this was the starting point that she and Councilmembers Musgrove and Olson had agreed upon to bring to the Council.

Councilmember Woestehoff stated that another agreement did not need to be presented at this time. He added that he does not agree with anything within the agreement and this is an attempt to replace the electronic pollbooks which work extremely well and are very efficient. He said the electronic pollbooks prevent voter fraud and offer a better experience for both voters and Staff. He asked if the County can still require the City to use electronic pollbooks.

City Attorney Knaak added that the City will still need to use electronic pollbooks if the County requires it.

Councilmember Woestehoff said he feels like this is very political and not practical.

Councilmember Howell rejected Councilmember Woestehoff's framing of this narrative. She explained that this is the proposal that she and Councilmembers Musgrove and Olson settled on.

Councilmember Riley said he would not like to see anything in this agreement about not using electronic pollbooks as this will not go anywhere with the County as they will require them to be used. He stated he would have thought they would have taken whatever City Attorney Knaak found objectionable in the now terminated agreement and framed it in more neutral terms.

Councilmember Howell shared that her intent with bringing this item forward was to see the appetite of the entire Council. She stated she does understand that they have to work with the County on this agreement; however, they still need to approach the County with their agreements.

Councilmember Specht said it is important that they come up with an agreement that is the best solution. He noted that they will not all agree on this but that is why items are passed based on a majority vote. He shared that he thinks this agreement is a good idea to present to the County and see where things go from there.

Mayor Kuzma stated that since Mr. Hunt will already be attending the next Work Session, it would be in their best interest to bring this item back to the next Work Session so they can talk it through with Mr. Hunt. He said he will not be supporting this tonight.

Councilmember Howell stated that regardless of what they approve as their proposal, it will be beneficial to go into a meeting with the County with a proposal that a majority of the Council is interested in.

Motion by Councilmember Howell, seconded by Councilmember Olson, to present the agreement for the use of manual pollbooks in the City of Ramsey to Anoka County to begin discussions on crafting a new pollbook agreement.

Motion carried. Voting Yes: Councilmembers Howell, Olson, Musgrove, and Specht. Voting No: Mayor Kuzma, Councilmembers Riley and Woestehoff.

8.10: Adopt Resolution #24-305 to Enter into a Residential Recycling Program Agreement with Anoka County

City Administrator Hagen reviewed the Staff report concerning entering into a residential recycling program agreement with Anoka County.

Councilmember Musgrove shared that she requested this item be pulled from the Consent Agenda. She said she will not be supporting this as the recycling material that is gathered gets collected and weighed, then taken off to the next location and if it is contaminated, it is not recycled. She explained that they are being deceived into thinking that they are doing all of this recycling by tonnage while they do not know what is being contaminated and just ending up in the trash. She added that part of this has to do with educating people on what can and cannot be recycled.

Councilmember Specht asked when the agreement for City wide recycling expires.

City Administrator Hagen said it will expire in 2025. He explained that the City does hold a contract for City wide recycling. He noted this item has to do with funding that is available if they meet certain metrics for recycling goals for the City.

Councilmember Specht asked if this agreement puts any restrictions or limitations on the City.

City Administrator Hagen said no. He added that they use this funding for the curbside recycling that they implemented a few years ago.

Councilmember Howell said she will be supporting this item this evening; however, she does think it was important for it to be pulled from the Consent Agenda so they were able to highlight the problems with the recycling for educational purposes. She noted she would like to find out how much of their tonnage is contaminated.

Motion by Councilmember Howell, seconded by Councilmember Woestehoff, to adopt Resolution #24-305 authorizing the Mayor and City Administrator to execute the Residential Recycling Agreement with Anoka County to receive SCORE funds for 2025.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Howell, Woestehoff, Olson, Riley, and Specht. Voting No: Councilmember Musgrove.

8.11: Adopt Resolution #24-315 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of October 17, 2024, through November 6, 2024

City Administrator Hagen reviewed the Staff report in regard to approving the cash disbursements made and authorizing payments of accounts payable invoicing received between October 17, 2024 and November 6, 2024. He noted that this item is being pulled for one payment made to Youth First.

Councilmember Howell shared that she does not support making the final payment to Youth First as she does not feel like it is good business to throw money in bad places and due to her concerns with the DEI hire that they have listed with Andover. She noted that this puts some kids at a disadvantage and helps some more than others. She said this money could go towards parks or park programming as a better use of the funds.

Motion by Councilmember Woestehoff, seconded by Councilmember Riley, to adopt Resolution #24-315 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of October 17, 2024, through November 6, 2024.

Further discussion:

Mayor Kuzma stated they did make a commitment to Youth First for this amount and he does not feel comfortable breaking this commitment with them. He said he will be supporting this.

Councilmember Musgrove said she will not be supporting this as she agrees with Councilmember Howell's thoughts behind this and does not want to continue to throw money at a bad idea. She noted it is the Council's job to look after where the City spends its dollars.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Woestehoff, Riley, and Specht. Voting No: Councilmembers Howell, Musgrove, and Olson.

9. MAYOR, COUNCIL AND STAFF INPUT

City Administrator Hagen announced upcoming meetings and events.

Councilmember Musgrove thanked City Clerk Schmidt for all of her hard work on the election, as well as all of the hard work by all of the election judges.

Councilmember Specht shared that former Minnesota Vikings quarterback Tommy Kramer will be at Aurelio's Pizza on November 13 at 6:00 p.m.

10. ADJOURNMENT

Motion by Councilmember Howell, seconded by Councilmember Musgrove, to adjourn the meeting.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Howell, Musgrove, Olson, Riley, Specht, and Woestehoff. Voting No: None.

The regular meeting of the City Council adjourned at 8:47 p.m.

Respectfully submitted,

_____
Brian S. Hagen
City Administrator

ATTEST:

_____
Katie M. Schmidt
City Clerk

Drafted by Ava Major
TimeSaver Off Site Secretarial, Inc.

A recording of this meeting is available for viewing online at www.qctv.org <http://www.qctv.org>. Recordings are available for 36 months after the date of the meeting.

CANVASSING BOARD
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a Canvassing Board meeting on Thursday, November 14, 2024, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:	Mayor Mark Kuzma Councilmember Debra Musgrove Councilmember Chris Riley Councilmember Matt Woestehoff
Members Absent:	Councilmember Chelsee Howell Councilmember Michael Olson Councilmember Dan Specht
Also Present:	City Administrator Brian Hagen City Clerk Katie Schmidt

CALL TO ORDER

Mayor Kuzma called the Canvassing Board meeting to order at 6:00 p.m.

COMMISSIONER BUSINESS

Declare the Results of the November 5, 2024 General Election

City Clerk Schmidt reviewed the staff report and provided a summary of the General Election and its results.

Councilmember Musgrove asked about the County Canvasing board and if they are doing eight reviews or four and if Ramsey was just not chosen.

City Clerk Schmidt replied that based on the counties overall population they are required to select four precincts, the board chose to select eight precincts for the Post-Election Review. Ramsey was not selected during the random drawing.

Motion by Councilmember Woestehoff, seconded by Councilmember Riley, to accept and declare the results of the November 5, 2024 General Election.

Further discussion:

Councilmember Musgrove asked if the chain of custody was maintained with the ballots during the entire process.

City Clerk Schmidt confirmed the chain of custody was maintained.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Woestehoff, Riley and Musgrove. Voting No: None. Absent: Councilmember Howell, Olson and Specht.

MAYOR/COUNCIL/STAFF INPUT

None.

ADJOURNMENT

Motion by Councilmember Woestehoff, seconded by Councilmember Musgrove, to adjourn the meeting.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Woestehoff, Musgrove and Riley. Voting No: None. Absent: Councilmember Howell, Olson and Specht.

The regular meeting of the Canvassing Board was adjourned at 6:08 p.m.

Respectfully submitted,

_____
Brian Hagen
City Administrator

ATTEST:

_____
Katie M. Schmidt
City Clerk

Drafted by Katie Schmidt

CC Regular Session

Meeting Date: 11/26/2024

Primary Strategic Plan Initiative: Not Applicable

Title:

Receive October 2024 Financial Reports - General Fund, EDA and Enterprise Funds

Purpose/Background:

Purpose: Receive October monthly financial reports for the funds of: General, EDA, Water, Sewer, Street Lighting, Recycling and Storm Drainage.

Brief summary of actual revenues and expenditures-to-date in comparison to adopted budget for the respective funds.

Recommendation:

No action required. Informational only.

Outcome/Action:

No action required. Informational only.

Attachments

October 2024 General Fund Financial Report - Budget to Actual

October 2024 EDA Financial Report - Budget to Actual

October 2024 Enterprise Funds Finanancial Reports - Budget to Actual

October 2024 Summary of Adopted Budgets/Expenditures to date

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	11/20/2024 11:19 AM
Form Started By: Diana Lund		Started On: 11/13/2024 11:55 AM
Final Approval Date: 11/20/2024		

CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2024 THROUGH PERIOD ENDING: October 31, 2024

GENERAL FUND EXPENDITURES
- BY DEPARTMENT -

Dept	2024 BUDGET	2024 YTD GENERAL LEDGER
Admin (inlcd elections, legal & newsletter)	1,323,376.00	1,047,149.52
Building Inspections	708,859.00	565,251.25
Council/Commissions (incld charter, council contingen	257,656.00	100,321.99
Data Processing	1,063,589.00	774,686.37
Engineering	680,214.00	930,781.69
Finance (incld assessing)	573,666.00	619,917.19
Fire (incld Civil Defense)	2,267,402.00	2,072,076.70
Gen Govt Buildings	968,079.00	565,236.85
Parks	2,277,155.00	1,979,124.48
Planning & Zoning	974,899.00	790,213.27
Police (incld animal control & comm orient)	6,090,287.00	4,938,476.43
Streets (incld traffic eng & snow/ice)	3,614,586.00	3,313,529.18
Grand Total	**20,799,768.00**	**17,696,764.92**

GENERAL FUND EXPENDITURES
- BY CATEGORY -

Category	2024 BUDGET	2024 YTD GENERAL LEDGER
Capital Outlay	2,897,463.00	3,349,557.25
Other Services & Charges	3,322,185.00	2,618,519.38
Personal Services	12,902,070.00	10,626,635.54
Supplies	1,571,677.00	1,102,052.75
Transfers out	106,373.00	-
Grand Total	**20,799,768.00**	**17,696,764.92**

GENERAL FUND REVENUES
- BY CATEGORY -

Category	2024 BUDGET	2024 YTD GENERAL LEDGER
Taxes	14,905,220.00	7,403,326.34
Charges for Services	686,800.00	1,068,432.24
Business Licenses/Permits	73,900.00	90,790.64
Fines and Forfeits	48,000.00	41,979.89
Federal Intergovernmental	1,500.00	-
State Intergovernmental	732,500.00	909,874.25
Interest	50,000.00	-
Miscellaneous	16,830.00	81,253.59
Non-Business Licenses/Permits	848,000.00	1,248,553.81
Transfers in	3,437,018.00	-
Grand Total	**20,799,768.00**	**10,844,210.76**

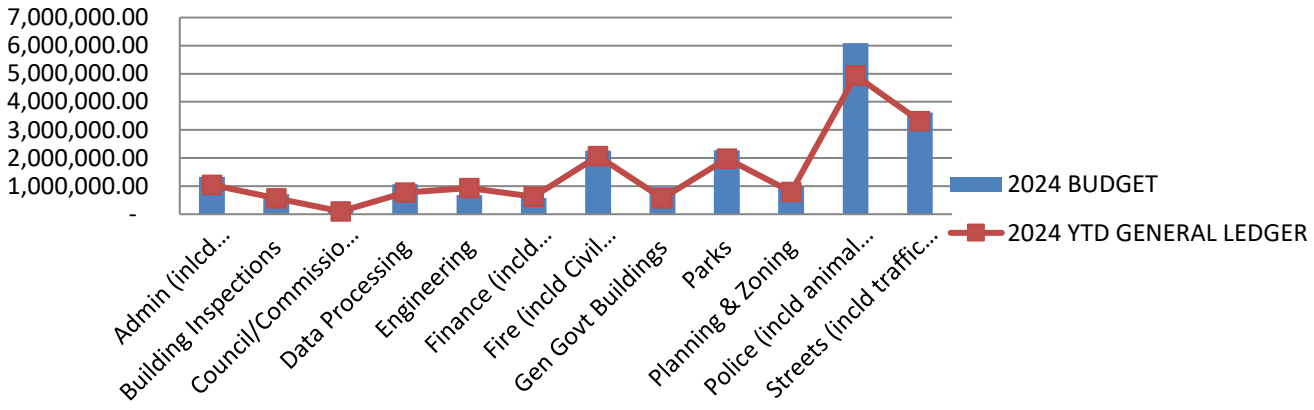
This report reflects year to date revenue and expenditures as compared to annual budget.
It does not reflect fund balance.

PREPARED BY: FINANCE DEPARTMENT

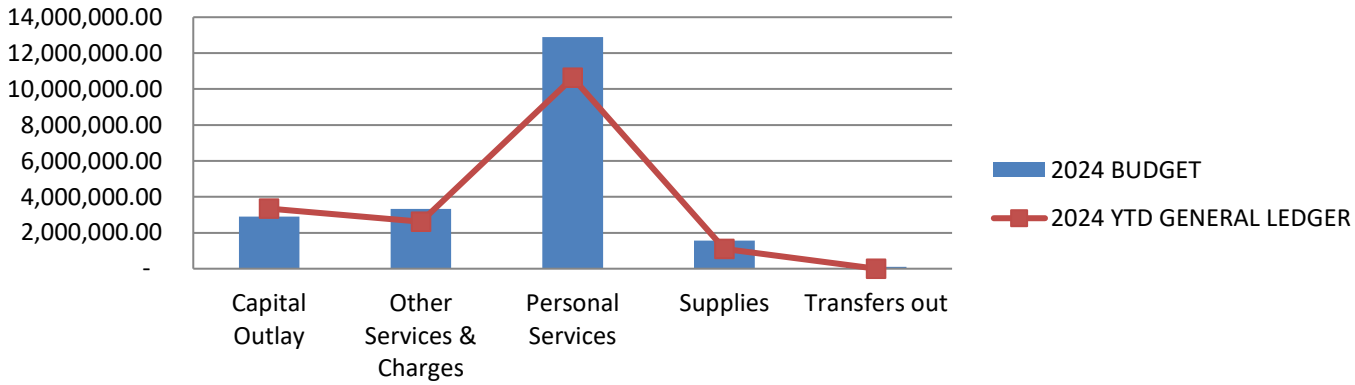
CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2024 THROUGH PERIOD ENDING: October 31, 2024

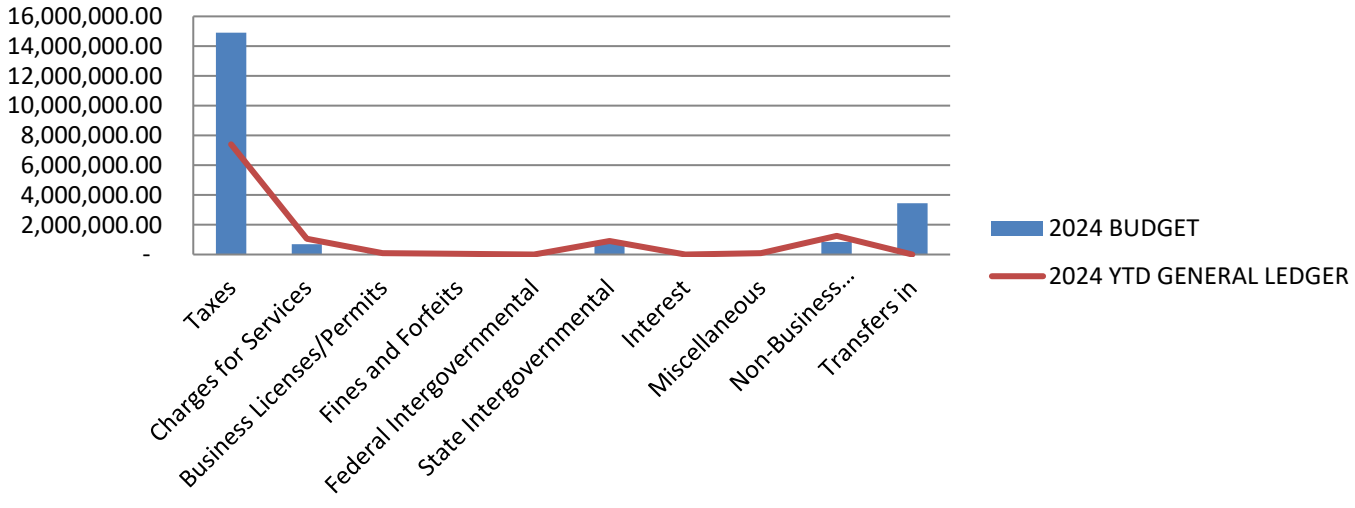
GENERAL FUND EXPENDITURES - BY DEPARTMENT



GENERAL FUND EXPENDITURES - BY CATEGORY



GENERAL FUND REVENUES



This report reflects year to date revenue and expenditures as compared to annual budget.
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PREPARED BY: FINANCE DEPARTMENT

CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2024 THROUGH PERIOD ENDING: **October 31, 2024**

REVENUES

BUSINESS UNIT	9230	EDA		
GENERAL LEDGER ACCOUNT		CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
4011	CURRENT-AD VALOREM TAXES	87,390.00	40,500.66	46.34%
4012	DELINQUENT-AD VALOREM TAXES	-	(694.92)	0.00%
4014	FISCAL DISPARITIES	-	4,525.07	0.00%
4015	EXCESS TAX INCREMENTS	-	4.38	0.00%
4609	OTHER MISCELLANEOUS REVENUES	-	10,000.00	0.00%
4701	INTEREST ON INVESTMENTS	5,000.00	-	0.00%
Grand Total		**92,390.00**	**54,335.19**	

EXPENDITURES

BUSINESS UNIT	9230	EDA		
GENERAL LEDGER ACCOUNT		CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
6105	TEMPORARY-WAGES & SALARIES	1,000.00	300.00	30.00%
6122	FICA/MEDICARE CONTRIBUTIONS	80.00	22.95	28.69%
6133	WORKERS COMP INSURANCE PREMIUM	10.00	4.75	47.50%
6249	MISCELLANEOUS OPERATING SUPPLY	18,000.00	11,561.10	64.23%
6315	MISCELLANEOUS PROFESSIONAL SER	36,200.00	32,338.95	89.33%
6331	TRAVEL & LODGING	2,300.00	156.55	6.81%
6335	TRAINING	6,600.00	385.00	5.83%
6361	GENERAL LIABILITY/PROPERTY INS	1,000.00	267.97	26.80%
6451	MEMBERSHIP DUES	2,200.00	2,095.62	95.26%
6580	OTHER EQUIPMENT		23,634.00	0.00%
6246	MARKETING & PROMOTIONS	25,000.00	9,953.18	39.81%
Grand Total		**92,390.00**	**80,720.07**	

Note: The Finance Department has highlighted line items that may be trending towards exceeding budget OR not may not have been included in the adopted budget.

CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2024 THROUGH PERIOD ENDING: October 31, 2024

REVENUES

BUSINESS UNIT 9601 WATER UTILITY

GENERAL LEDGER ACCOUNT		2024 BUDGET	2024 YTD GENERAL LEDGER	-% of Budget-
4140	CREDIT CARD PROCESSING FEES	(28,000.00)	(22,328.91)	79.75%
4454	ADMINISTRATIVE FINES		100.05	0.00%
4609	OTHER MISCELLANEOUS REVENUES	10,000.00	7,729.97	77.30%
4651	WATER REVENUE	-	(498.00)	0.00%
4652	WATER SALES - RESIDENTIAL	1,837,500.00	1,610,361.61	87.64%
4653	WATER SALES-COMMERCIAL	825,270.00	926,963.74	112.32%
4654	WATER PENALTIES	47,000.00	23,069.92	49.08%
4655	WATER METER INSTALLATION	20,000.00	28,650.00	143.25%
4656	WATER METERS	50,000.00	61,012.57	122.03%
4657	CONNECTION/RECONNECTION FEES	200.00	700.00	350.00%
4701	INTEREST ON INVESTMENTS	50,000.00	-	0.00%
4606	DEVELOPER FEES (WAC)	-	1,463,556.00	0.00%
4601	MISCELLANEOUS REVENUE		910.75	0.00%
Grand Total		**2,811,970.00**	**4,100,227.70**	

EXPENSES

BUSINESS UNIT 9601 WATER UTILITY

GENERAL LEDGER ACCOUNT		2024 BUDGET	2024 YTD GENERAL LEDGER	-% of Budget-
6102	F.T. REGULAR-WAGES & SALARIES	425,984.00	195,184.08	45.82%
6103	FULL TIME-REGULAR-OVERTIME	20,000.00	15,518.62	77.59%
6105	TEMPORARY-WAGES & SALARIES	26,380.00	20,053.59	76.02%
6121	PERA CONTRIBUTIONS	45,901.00	16,522.48	36.00%
6122	FICA/MEDICARE CONTRIBUTIONS	36,313.00	18,847.56	51.90%
6131	GROUP INSURANCE	52,339.00	33,711.80	64.41%
6133	WORKERS COMP INSURANCE PREMIUM	18,410.00	19,616.33	106.55%
6208	MISCELLANEOUS OFFICE SUPPLIES	750.00	225.21	30.03%
6223	GASOLINE	9,500.00	8,398.46	88.40%
6225	DIESEL FUEL	500.00	-	0.00%
6229	SHOP MATERIALS	1,200.00	436.05	36.34%
6231	UNIFORMS & TURN-OUT GEAR	5,000.00	3,800.02	76.00%
6249	MISCELLANEOUS OPERATING SUPPLY	15,500.00	7,869.37	50.77%
6257	OTHER VEHICLE PARTS	12,000.00	8,451.91	70.43%
6273	UTILITY SYSTEM MAINT SUPPLIES	150,000.00	123,610.43	82.41%
6281	SMALL TOOLS & MINOR EQUIPMENT	10,500.00	2,757.21	26.26%
6292	WATER METERS FOR RESALE	125,000.00	85,871.09	68.70%
6315	MISCELLANEOUS PROFESSIONAL SER	58,000.00	21,863.53	37.70%
6322	POSTAGE	2,000.00	1,451.05	72.55%
6334	MILEAGE REIMBURSEMENT	800.00	45.42	5.68%
6335	TRAINING	6,000.00	1,060.00	17.67%
6352	GENERAL NOTICE & PUBLIC INFOR	350.00	193.50	55.29%
6361	GENERAL LIABILITY/PROPERTY INS	35,000.00	43,196.09	123.42%
6371	ELECTRIC UTILITIES	175,000.00	129,765.60	74.15%
6372	WATER/IRRIGATION	2,500.00	910.48	36.42%
6373	GAS	9,000.00	2,902.52	32.25%
6374	REFUSE/RECYCLING	1,800.00	890.55	49.48%
6381	BUILDING & STRUCTURE REPAIR	17,035.00	14,640.98	85.95%
6405	OFFICE & DATA PROCESSING EQUIP	8,500.00	7,946.00	93.48%
6439	OTHER MISCELLANEOUS	67,000.00	36,403.22	54.33%
6451	MEMBERSHIP DUES	1,000.00	-	0.00%
6489	OTHER CONTRACTED SERVICES	82,000.00	49,767.44	60.69%
6722	DEPRECIATION	958,382.00	-	0.00%
6820	OPERATING TRANSFERS TO OTHER F	55,000.00	-	0.00%
6436	WATER EFFICIENCY REBATE PROG		(1,422.20)	0.00%
Grand Total		**2,434,644.00**	**870,488.39**	

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CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2024 THROUGH PERIOD ENDING: October 31, 2024

REVENUES

BUSINESS UNIT	9602	SEWER UTILITY		
GENERAL LEDGER ACCOUNT		2024 BUDGET	2024 YTD GENERAL LEDGER	-% of Budget-
4140	CREDIT CARD PROCESSING FEES	(30,000.00)	(22,014.11)	73.38%
4356	SEWER AVAILABILITY CHARGE-ADM	7,000.00	8,026.55	114.67%
4661	RESIDENTIAL-SEWER CHARGES	1,727,880.00	1,378,061.07	79.75%
4662	COMMERCIAL-SEWER CHARGES	513,040.00	360,792.40	70.32%
4663	SEWER PENALTIES	45,000.00	31,017.12	68.93%
4701	INTEREST ON INVESTMENTS	80,000.00	-	0.00%
4606	DEVELOPER FEES (WAC)	-	618,770.00	0.00%
4601	MISCELLANEOUS REVENUE		910.75	0.00%
Grand Total		**2,342,920.00**	**2,375,563.78**	

EXPENSES

BUSINESS UNIT	9602	SEWER UTILITY		
GENERAL LEDGER ACCOUNT		2024 BUDGET	2024 YTD GENERAL LEDGER	-% of Budget-
6102	F.T. REGULAR-WAGES & SALARIES	279,318.00	105,644.48	37.82%
6103	FULL TIME-REGULAR-OVERTIME	1,000.00	778.47	77.85%
6105	TEMPORARY-WAGES & SALARIES	-	6,275.40	0.00%
6121	PERA CONTRIBUTIONS	38,949.00	8,262.84	21.21%
6122	FICA/MEDICARE CONTRIBUTIONS	21,476.00	9,157.77	42.64%
6131	GROUP INSURANCE	22,913.00	-	0.00%
6133	WORKERS COMP INSURANCE PREMIUM	9,600.00	11,708.93	121.97%
6223	GASOLINE	4,300.00	1,882.85	43.79%
6225	DIESEL FUEL	3,500.00	3,073.87	87.82%
6229	SHOP MATERIALS	500.00	-	0.00%
6249	MISCELLANEOUS OPERATING SUPPLY	25,000.00	9,887.65	39.55%
6257	OTHER VEHICLE PARTS	8,000.00	524.73	6.56%
6273	UTILITY SYSTEM MAINT SUPPLIES	5,000.00	459.60	9.19%
6275	OTHER EQUIPMENT PARTS	8,000.00	-	0.00%
6281	SMALL TOOLS & MINOR EQUIPMENT	2,000.00	1,894.27	94.71%
6315	MISCELLANEOUS PROFESSIONAL SER	2,000.00	2,286.52	114.33%
6323	CELLULAR PHONES	5,000.00	1,485.82	29.72%
6334	MILEAGE REIMBURSEMENT	400.00	-	0.00%
6335	TRAINING	8,000.00	1,303.00	16.29%
6361	GENERAL LIABILITY/PROPERTY INS	25,000.00	22,238.40	88.95%
6371	ELECTRIC UTILITIES	30,000.00	18,304.06	61.01%
6372	WATER/IRRIGATION	2,000.00	910.47	45.52%
6373	GAS	7,500.00	2,251.39	30.02%
6374	REFUSE/RECYCLING	1,500.00	890.54	59.37%
6377	SEWER SERVICE CHARGE	1,260,238.00	1,155,217.69	91.67%
6381	BUILDING & STRUCTURE REPAIR	10,835.00	4,512.17	41.64%
6489	OTHER CONTRACTED SERVICES	45,000.00	37,117.15	82.48%
6722	DEPRECIATION	734,900.00	-	0.00%
6820	OPERATING TRANSFERS TO OTHER F	49,000.00	-	0.00%
Grand Total		**2,610,929.00**	**1,406,068.07**	

CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2024 THROUGH PERIOD ENDING: October 31, 2024

REVENUES

BUSINESS UNIT	9603	STREET LIGHT UTILITY	
GENERAL LEDGER ACCOUNT	2024 BUDGET	2024 YTD GENERAL LEDGER	-% of Budget-
4140 CREDIT CARD PROCESSING FEES	(5,500.00)	(3,520.79)	64.01%
4681 CHARGES FOR STREET LIGHTS	176,000.00	137,466.03	78.11%
4683 STREET LIGHTING PENALTIES	6,000.00	3,772.99	62.88%
4701 INTEREST ON INVESTMENTS	3,000.00	-	0.00%
4684 PRIORITY STREET LIGHT	57,000.00	43,578.88	76.45%
Grand Total	**236,500.00**	**181,297.11**	

EXPENSES

BUSINESS UNIT	9603	STREET LIGHT UTILITY	
GENERAL LEDGER ACCOUNT	2024 BUDGET	2024 YTD GENERAL LEDGER	-% of Budget-
6371 ELECTRIC UTILITIES	135,000.00	103,555.81	76.71%
6489 OTHER CONTRACTED SERVICES	19,000.00	8,386.08	44.14%
6722 DEPRECIATION	46,000.00	-	0.00%
6820 OPERATING TRANSFERS TO OTHER F	29,000.00	-	0.00%
Grand Total	**229,000.00**	**111,941.89**	

Note: The Finance Department has highlighted line items that may be trending towards exceeding budget OR not may not have been included in the adopted budget.

CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2024 THROUGH PERIOD ENDING: **October 31, 2024**

REVENUES

BUSINESS UNIT	9604	RECYCLING UTILITY		
GENERAL LEDGER ACCOUNT		2024 BUDGET	2024 YTD GENERAL LEDGER	-% of Budget-
4140	CREDIT CARD PROCESSING FEES	(8,500.00)	(5,657.27)	66.56%
4287	OTHER LOCAL GOVERNMENT GRANTS	75,000.00	29,657.74	39.54%
4609	OTHER MISCELLANEOUS REVENUES	1,200.00	2,791.67	232.64%
4671	RECYCLING CHARGES	452,000.00	346,456.68	76.65%
4672	RECYCLING PENALTIES	9,300.00	7,092.59	76.26%
4701	INTEREST ON INVESTMENTS	4,000.00	-	0.00%
Grand Total		**533,000.00**	**380,341.41**	

EXPENSES

BUSINESS UNIT	9604	RECYCLING UTILITY		
GENERAL LEDGER ACCOUNT		2024 BUDGET	2024 YTD GENERAL LEDGER	-% of Budget-
6102	F.T. REGULAR-WAGES & SALARIES	26,088.00	16,756.72	64.23%
6103	FULL TIME-REGULAR-OVERTIME	1,000.00	796.14	79.61%
6104	PART TIME-WAGES & SALARIES	500.00	133.12	26.62%
6121	PERA CONTRIBUTIONS	3,157.00	1,352.13	42.83%
6122	FICA/MEDICARE CONTRIBUTIONS	2,006.00	1,360.67	67.83%
6131	GROUP INSURANCE	1,451.00	-	0.00%
6133	WORKERS COMP INSURANCE PREMIUM	210.00	139.86	66.60%
6249	MISCELLANEOUS OPERATING SUPPLY	32,000.00	32,334.52	101.05%
6322	POSTAGE	100.00	-	0.00%
6489	OTHER CONTRACTED SERVICES	476,000.00	391,775.50	82.31%
Grand Total		**542,512.00**	**444,648.66**	

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CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2024 THROUGH PERIOD ENDING: **October 31, 2024**

REVENUES

BUSINESS UNIT	9605	STORM WATER UTILITY	
GENERAL LEDGER ACCOUNT	2024 BUDGET	2024 YTD GENERAL LEDGER	-% of Budget-
4140 CREDIT CARD PROCESSING FEES	(15,500.00)	(10,341.88)	66.72%
4693 STORM WATER-RESIDENTIAL	638,400.00	487,844.29	76.42%
4694 STORM WATER-COMMERCIAL	670,000.00	516,103.66	77.03%
4695 STORM WATER-PENALTIES	25,000.00	15,334.78	61.34%
4701 INTEREST ON INVESTMENTS	5,000.00	-	0.00%
Grand Total	**1,322,900.00**	**1,008,940.85**	

EXPENSES

BUSINESS UNIT	9605	STORM WATER UTILITY	
GENERAL LEDGER ACCOUNT	2024 BUDGET	2024 YTD GENERAL LEDGER	-% of Budget-
6102 F.T. REGULAR-WAGES & SALARIES	237,011.00	75,146.62	31.71%
6103 FULL TIME-REGULAR-OVERTIME	-	89.71	0.00%
6105 TEMPORARY-WAGES & SALARIES	200.00	2,246.00	1123.00%
6121 PERA CONTRIBUTIONS	34,750.00	5,660.32	16.29%
6122 FICA/MEDICARE CONTRIBUTIONS	18,161.00	6,096.90	33.57%
6131 GROUP INSURANCE	33,051.00	-	0.00%
6133 WORKERS COMP INSURANCE PREMIUM	10,000.00	10,451.57	104.52%
6225 DIESEL FUEL	10,000.00	8,992.94	89.93%
6249 MISCELLANEOUS OPERATING SUPPLY	13,000.00	3,925.41	30.20%
6257 OTHER VEHICLE PARTS	12,000.00	15,971.27	133.09%
6315 MISCELLANEOUS PROFESSIONAL SER	50,000.00	3,185.00	6.37%
6361 GENERAL LIABILITY/PROPERTY INS	11,500.00	6,086.26	52.92%
6371 ELECTRIC UTILITIES	12,000.00	7,551.48	62.93%
6372 WATER/IRRIGATION	3,500.00	910.47	26.01%
6373 GAS	8,500.00	2,251.39	26.49%
6374 REFUSE/RECYCLING	2,000.00	740.65	37.03%
6451 MEMBERSHIP DUES	63,000.00	54,205.00	86.04%
6489 OTHER CONTRACTED SERVICES	55,000.00	10,511.09	19.11%
6722 DEPRECIATION	490,264.00	-	0.00%
6820 OPERATING TRANSFERS TO OTHER F	44,000.00	-	0.00%
Grand Total	**1,107,937.00**	**214,022.08**	

Note: The Finance Department has highlighted line items that may be trending towards exceeding budget OR not may not have been included in the adopted budget.

CITY OF RAMSEY
YEAR-TO-DATE BY BUSINESS UNIT

JANUARY 1, 2024 THROUGH PERIOD ENDING: **October 31, 2024**

GENERAL FUND EXPENDITURES BY DEPARTMENT	2024 ADOPTED BUDGET	CURRENT YTD POSTED EXP	10/12 ADOPTED BUDGET (Oct)	% of Budget Used (83.33% is 10/12)	BUDGET AMOUNT REMAINING
Admin (inlcd elections, legal & newsletter)	1,323,376.00	1,047,149.52	1,102,813.33	79.13%	276,226.48
Building Inspections	708,859.00	565,251.25	590,715.83	79.74%	143,607.75
Council/Commissions (incld charter, council contingency)	257,656.00	100,321.99	214,713.33	38.94%	157,334.01
Data Processing	1,063,589.00	774,686.37	886,324.17	72.84%	288,902.63
Engineering (personnel costs allocated after year-end)	680,214.00	930,781.69	566,845.00	136.84%	(250,567.69)
Finance (incld assessing) (personnel costs allocated after year-end)	573,666.00	619,917.19	478,055.00	108.06%	(46,251.19)
Fire (incld Civil Defense)	2,267,402.00	2,072,076.70	1,889,501.67	91.39%	195,325.30
Gen Govt Buildings	968,079.00	565,236.85	806,732.50	58.39%	402,842.15
Parks	2,277,155.00	1,979,124.48	1,897,629.17	86.91%	298,030.52
Planning & Zoning	974,899.00	790,213.27	812,415.83	81.06%	184,685.73
Police (incld animal control & comm orient)	6,090,287.00	4,938,476.43	5,075,239.17	81.09%	1,151,810.57
Streets (incld traffic eng & snow/ice)	3,614,586.00	3,313,529.18	3,012,155.00	91.67%	301,056.82
TOTAL	*20,799,768.00*	*17,696,764.92*	*17,333,140.00*	*85.08%*	*3,103,003.08*

ENTERPRISE EXPENDITURES BY FUND	2024 ADOPTED BUDGET	CURRENT YTD POSTED EXP	10/12 ADOPTED BUDGET (Oct)	% of Budget Used (83.33% is 10/12)	BUDGET AMOUNT REMAINING	*BUDGETED DEPRECIATION (part of "2024 BUDGET")
Water (budgeted depreciation not booked until after year-end)	2,434,644.00	870,488.39	2,028,870.00	35.75%	1,564,155.61	*$ 958,382.00*
Sewer (budgeted depreciation not booked until after year-end)	2,610,629.00	1,406,068.07	2,175,524.17	53.86%	1,204,560.93	*$ 734,900.00*
Street Light (budgeted depreciation not booked until after year-end)	229,000.00	111,941.89	190,833.33	48.88%	117,058.11	*$ 46,000.00*
Recycling	542,512.00	444,648.66	452,093.33	81.96%	97,863.34	*N/A*
Storm Water (budgeted depreciation not booked until after year-end)	1,107,937.00	214,022.08	923,280.83	19.32%	893,914.92	*$ 490,264.00*
TOTAL	*6,924,722.00*	*3,047,169.09*	*5,770,601.67*	*44.00%*	*3,877,552.91*	$ 2,229,546.00

EDA FUND EXPENDITURES	2024 ADOPTED BUDGET	CURRENT YTD POSTED EXP	10/12 ADOPTED BUDGET (Oct)	% of Budget Used (83.33% is 10/12)	BUDGET AMOUNT REMAINING
Economic Development	92,390.00	80,720.07	76,991.67	87.37%	11,669.93

CC Regular Session

Meeting Date: 11/26/2024

Primary Strategic Plan Initiative:

Title:

Schedule Public Hearing for Adoption of 2025-2034 Capital Improvement Plan

Purpose/Background:

The Capital Improvement Program (CIP) is a strategic planning tool to assist the City Council in identifying proposed capital improvement projects over the next ten years. The 2025-2034 CIP contains the following categories: Equipment Replacement, Municipal Buildings, Park Improvements, Sewer Utility, Storm Water Utility, Street Improvements, Street Light Utility, and Water Utility Improvements.

The projects, as presented in the CIP document, are presented at total costs. The city is not responsible for the funding of all projects listed in this program. For example: If a grant is received, the respective project is shown at total project costs with the amount of grant listed as an offsetting revenue source. Cash flows are presented for the respective funds presented in the CIP. They can be found in the last several pages of the CIP document.

A supplemental section titled 'Future Consideration Projects' has also been included. This is a listing of park projects that are contingent upon availability of resources. These projects are unfunded and unscheduled until resources become available.

As mentioned above, this is a planning document only, and **not an approval** of any project listed.

Per section 7.5 of the Ramsey City Charter, the city shall hold an annual public hearing on the Capital Improvement Program and adopt it by resolution. Staff is asking that a public hearing be held at the regular meeting of December 10, 2024.

Notification:

A draft document of the 2025-2034 CIP and supplemental park CIP is attached.

Time Frame/Observations/Alternatives:

Motion to authorize a public hearing on December 11, 2024 for the adoption of the 2025-2034 Capital Improvement Plan (CIP).

Funding Source:

The 2025-2034 CIP depicts the various funding sources used to fund capital improvements.

Recommendation:

Staff recommends that a Public Hearing on the 2025-2034 CIP be scheduled for December 10, 2024.

Outcome/Action:

Motion to authorize a public hearing on December 10, 2024 for the adoption of the 2025-2034 Capital Improvement Plan (CIP).

Attachments

Draft 2025-2034 CIP
Draft 2025-2034 Park Supplemental CIP

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	11/20/2024 11:19 AM
Form Started By: Diana Lund		Started On: 11/13/2024 10:08 AM
Final Approval Date: 11/20/2024		

CITY OF RAMSEY
CAPITAL IMPROVEMENT PROGRAM
2025-2034

The Capital Improvement Program document is a planning tool maintained by the city to identify future projects, related expenditures, and funding sources. All projects designated in the Capital Improvement Program are contingent upon availability of resources during the planned year. The total expenditure of projects includes city-funded sources as well as other resources such as grants, fees, bonding, etc.









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CITY OF RAMSEY
2025-2034
CAPITAL IMPROVEMENT PLAN

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INTRODUCTORY SECTION

CITY OF RAMSEY

CAPITAL IMPROVEMENT/CAPITAL OUTLAY PLAN

2025-2034

Enclosed is the Ramsey Capital Improvements/Capital Outlay Plan (CIP) for the years 2025-2034. It has been prepared in an attempt to anticipate major capital expenditures in advance of the year in which they are budget requests. Further, several projects may interrelate or require other improvements prior to initiation, which would cause delays without prior planning. Additionally, projects may require budgeting over several years or receipt of funds from other sources (i.e. grants) requiring planning completion prior to the funding year. Finally, the plan enables a snapshot of the identified capital needs of the community allowing for continual prioritization of these needs.

The process for completing the 2025-2034 CIP was much the same as the process for the 2024 General Fund Budget. Project requests were submitted by all divisions and reviewed by the Management Team and appropriate supervisors to establish the feasibility and priority of the projects and match with available financing.

CAPITAL IMPROVEMENT PLAN GOALS
ACKNOWLEDGE AND COMMUNICATE PUBLIC INFRASTRUCTURE PRIORITIES AND DYNAMICS
ENSURE APPROPRIATE RESPONSES TO CHANGING INFRASTRUCTURE NEEDS AND DEMANDS
DEVELOP A FINANCIAL ASSESSMENT OF CAPITAL RESOURCES AVAILABLE TO MEET FUTURE CAPITAL PROJECT NEEDS
ENCOMPASS THE CITY'S STRATEGIC PLAN'S IMPERATIVES: FINANCIAL STABILITY; A BALANCE OF RURAL CHARACTER & URBAN GROWTH; A CONNECTED COMMUNITY; SMART, CITIZEN-FOCUSED GOVERNMENT; AN EFFECTIVE ORGANIZATION

Approval of the CIP by Council does not authorize spending or initiation of a given project. It does, however, provide a guide for the community for a whole array of private and public decision-making, impacted by public capital expenditures. Therefore, the CIP should receive ratification only if the Council perceives actions contemplated within the plan as reasonable and planned within justified time frames. It shall further be noted that initial project design of public infrastructure projects identified within this plan often begins two years or more prior to the date of construction.

The CIP is not intended to provide for precise budgeting. Capital costs are projected as estimates. Upon each update of the plan, deletions, additions, delays, or other revisions may occur, reflecting changing community needs. These changes allow for budget refinements as a particular project nears actual construction.

Capital improvements are improvements to land, streets, parks, utilities and buildings. This plan shows improvements with revenues projected from various funding sources. Improvements from the General Fund are those requiring a tax levy, referendum or similar other authority resulting in listed projects being less than certain. The other funding sources (except for intergovernmental revenue - grant funds) have increased stability over the general fund projects.

Specific information on the funding sources for each project is shown under the individual project. Cash flow projections are completed to examine the long-term stability of each fund and its ability to provide for planned expenditures.

Potential funding sources for capital improvement expenditures may include:

- General Fund – Property Tax Levy
- Capital Equipment Certificates
- General Obligation Bonds
- CIP General Obligation Bonds*
- Tax Increment Financing
- Developer Fees
- Grants/Outside Sources
- Utility Funds (Water, Sewer, Recycling, Street Lights, Storm Water)
- Special Revenue Funds (Equipment Revolving, Fleet, Lawful Gambling, Storm Water Management)
- Capital Project Funds (Facility, Landfill, MSA, Park Improvement, Public Improvement Revolving (PIR), Pavement Management Fund, Public Works Campus)
- Special Assessments

**Only City Hall, Public Works facilities and Public Safety facilities may be financed with CIP General Obligation bonds under the CIP Act (Minnesota Statutes Chapter 475). Other capital improvements described in this plan as being financed under General Obligation Bonds may be financed with special assessment bonds under Minnesota Statutes, Chapter 429 and utility revenue bonds under Minnesota Statutes, Chapter 444.*

For a City to use its authority to finance expenditures under the CIP Act, it must meet the requirements provided therein. Specifically, the City Council must approve the sale of capital improvement bonds by a two-thirds vote of its membership. In addition, it must hold a public hearing for public input. Notice of such hearing must be published in the official newspaper of the City at least fourteen, but not more that twenty-eight days prior to the date of the public hearing. The City Council approves the CIP following the public hearing.

The bonds are not subject to referendum unless, within 30 days after the hearing, a petition is filed with the City Administrator signed by voters equal to at least five percent of the votes cast in the last general City election. In that event, the bonds are subject to a referendum, and may be issued only if approved by a majority of voters who vote on that question. If the referendum passes, the taxes to pay the debt service on the bonds would be levied on market value rather than tax capacity. However, if no timely petition is filed, the taxes to pay debt service are levied on tax capacity.

The CIP Act has established certain criteria that must be met. In accordance with these criteria, the City has considered the following eight points:

1. Condition of the City's infrastructure and need for the project
2. Demand for the improvement
3. Cost of the improvement
4. Availability of public resources
5. Level of overlapping debt
6. Const/benefits of alternative uses of funds
7. Operating costs of the proposed improvements
8. Options for shared facilities with other cities or local governments.

OVERVIEW SECTION

2025 through 2034

Capital Improvement Plan

Ramsey, MN

Category Summary

Category	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Capital Equipment	1,014,175	3,260,000	2,637,300	1,832,500	1,979,000	1,638,000	972,000	696,000	1,309,000	313,000	**15,650,975**
Municipal Building	20,000	38,100			225,000				221,300	20,000,000	**20,504,400**
Park Improvement	3,720,000	570,000	140,000	200,000	100,000	320,000	100,000		135,000	100,000	**5,385,000**
Sewer Utility Improvement	65,000			225,000	250,000						**540,000**
Storm Water Utility Improvement			350,000				175,000				**525,000**
Street Improvement	11,243,292	8,293,530	6,850,874	4,312,094	4,350,401	4,340,844	5,191,252	3,922,082	5,328,677	5,590,074	**59,423,120**
Street Light Utility Improvement	400,000	250,000									**650,000**
Water Utility Improvement	132,500	2,100,000	2,425,000	1,750,000							**6,407,500**
GRAND TOTAL	**16,594,967**	**14,511,630**	**12,403,174**	**8,319,594**	**6,904,401**	**6,298,844**	**6,438,252**	**4,618,082**	**6,993,977**	**26,003,074**	**109,085,995**

2025 through 2034

Capital Improvement Plan

Ramsey, MN

Funding Source Summary

Source	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Capital Maintenance Fund	20,000	38,100			225,000						**283,100**
Discount		35,000									**35,000**
Equipment Revolving Fund	50,000	28,000									**78,000**
Fleet Vehicles		30,000									**30,000**
General Fund-Property Tax Levy	227,000	2,024,000	2,008,300	1,754,500	1,945,000	1,638,000	972,000	696,000	1,309,000	313,000	**12,886,800**
Grants/Outside Sources						50,000					**50,000**
Inter-Fund Loans	300,000										**300,000**
Lawful Gambling Fund	100,000	100,000	100,000	100,000	100,000	250,000	100,000		100,000	100,000	**1,050,000**
MSA	2,452,281	1,129,815	1,218,002	1,178,600	800,944	1,113,805	1,397,676	980,638	742,560	1,002,437	**12,016,758**
Park Improvement Trust Fund	3,750,000	470,000		100,000		20,000			35,000		**4,375,000**
Pavement Management Fund	6,341,430	5,420,331	4,891,212	2,616,120	2,984,494	2,744,805	3,248,280	2,434,824	3,896,550	3,957,030	**38,535,076**
Public Improvement Revolving Fund	794,500	391,000	40,000								**1,225,500**
Sewer Utility Fund	98,350	734,000	164,000	264,000	267,000						**1,527,350**
Storm Water Utility Fund	1,615,081	1,249,634	1,421,660	517,374	564,963	482,234	720,296	506,620	689,567	630,607	**8,398,036**
Street Light Utility Fund	400,000	250,000									**650,000**
Tax Increment #18		386,750									**386,750**
To Be Determined									221,300	20,000,000	**20,221,300**
Trade In/Resale Value	30,500	41,000	135,000								**206,500**
Water Utility Fund	415,825	2,184,000	2,425,000	1,789,000	17,000						**6,830,825**
GRAND TOTAL	**16,594,967**	**14,511,630**	**12,403,174**	**8,319,594**	**6,904,401**	**6,298,844**	**6,438,252**	**4,618,082**	**6,993,977**	**26,003,074**	**109,085,995**

Capital Improvement Plan - Priority Codes & Definitions

Priority	
1	**Existing Obligations - High Priority: Year 2025 or 2026** Projects under this priority are previously committed to or are replacements Example: Road reconstructions, equipment replacement
2	**New Addition - High Priority: Year 2025 or 2026** Projects under this priority are needed, but have no previous commitments Example: Road extensions, additional park amenities
3	**Existing Obligations - Medium Priority: Year 2027-2034** Projects under this priority are previously committed to or are replacements but not as urgent to fulfull as those in priority 1 Example: 5th year forward of road reconstructions; equipment replacement
4	**New Addition - Medium Priority: Year 2027-2034** Projects under this priority are needed, but have no previous commitments but need is not as great as those listed in priority 2 Example: Public Works Campus; new capital equipment
5	**Opportunity Driven/Unfunded/Placeholder** Projects under this priority are development driven and/or have outside funding capacities such as grants and/or placeholders for projects that may occur after year 2034. Full funding on these projects have not been determined. Example: Community Center

2025 through 2034

Capital Improvement Plan

Ramsey, MN

Projects By Year & Priority

Project Name	Department	Project #	Project Cost
2025			
Priority 1-Existing Obligation (High)			
Replace Engine #21 (565)	*Capital Equipment*	*FIRE-502	**300,000**
Replace Siren	*Capital Equipment*	*CIVIL-1R	**17,500**
Emergency Siren Circuit Board	*Capital Equipment*	*CIVIL-2N	**17,000**
Replace 2004 Pull Behind PTO Mower	*Capital Equipment*	*PW-004	**28,000**
2026 Replace 2016 Chev Impala #366	*Capital Equipment*	*POL-382	**48,000**
Building Copier	*Capital Equipment*	*17-IT-017	**8,000**
PW Workroom Copier	*Capital Equipment*	*17-IT-018	**8,000**
Replace 2016 Street Sweeper - Unit #691	*Capital Equipment*	*PW-691A	**330,000**
Replace 2015 Kubota Mower	*Capital Equipment*	*PW-690	**20,000**
Replace 2015 Kubota UTV Unit #689	*Capital Equipment*	*PW-689	**32,000**
Central Park Cameras	*Capital Equipment*	*PW-760	**30,000**
Panasonic Audio/Video for Interview Room	*Capital Equipment*	*POL-427	**15,000**
Brush Bandit/19XPC Wood Chipper	*Capital Equipment*	*PW-762	**85,000**
Utilities Work Truck/Snow Plow	*Capital Equipment*	*PW-761	**66,675**
Replace City Hall Caulking/Grout	*Municipal Buildings*	*20-BLDG-006	**20,000**
Playground Replacement Program	*Park Improvements*	*22-PARK-001	**100,000**
River's Bend South Shelter Replacement	*Park Improvements*	*21-PARK-001	**100,000**
Re-roof Park Shelters/Warming House	*Park Improvements*	*25-PARK-003	**75,000**
Reconstruct Streets: Fox Ridge Estates 1st & 2nd	*Street Improvements*	*17-STR-008	**3,024,546**
Concrete Repairs	*Street Improvements*	*17-STR-012	**405,000**
Annual MSA Pavement Marking Improvements	*Street Improvements*	*22-STR-001	**19,000**
Sorteberg's Street Reconstruction	*Street Improvements*	*22-STR-002	**642,890**
Sunwood Drive Roundabout Landscaping	*Street Improvements*	*15-STR-003	**30,000**
2025 Neighborhood Overlays	*Street Improvements*	*21-STR-013	**1,130,801**
MSA Sunwood Drive Street Recon (CSAH 5/Erkium St)	*Street Improvements*	*21-STR-027	**348,450**
Dickenson's Mississippi Estate Street Recon	*Street Improvements*	*23-STR-005	**934,866**
Section 22 Unplatted Street Reconstruction	*Street Improvements*	*23-STR-007	**341,481**

Project Name	Department	Project #	Project Cost
High Point Street Reconstruction	*Street Improvements*	*23-STR-006	**1,644,684**
MSA - Alpine Drive (CSAH 5/TH 47) Reconstruction	*Street Improvements*	*23-STR-025	**609,788**
MSA - Alpine Drive (CR 57/CSAH 5) Reconstruction	*Street Improvements*	*23-STR-026	**511,786**
COR Infrastructure Improvements	*Street Improvements*	*25-STR-009	**100,000**
Refurbish Water Tower #2	*Water Utility*	*14-WTR-001	**20,000**
Pump House #1 Roof Replacement	*Water Utility*	*25-WTR-001	**42,500**
		Total for: Priority 1	**11,105,967**
Priority 2-New Addition (High)			
2nd Floor Workroom Copier	*Capital Equipment*	*17-IT-016	**9,000**
Elmcrest Park & The Draw Entrance Monument & Sign	*Park Improvements*	*04-PARK-003	**80,000**
Trail Connections	*Park Improvements*	*06-PARK-019	**80,000**
Park Development in The COR	*Park Improvements*	*08-PARK-005	**3,000,000**
Northfork North Trail Connection	*Park Improvements*	*17-PARK-007	**150,000**
Amphitheater Lighting	*Park Improvements*	*18-PARK-003	**40,000**
Park Building(s) Stabilization	*Park Improvements*	*24-PARK-001	**95,000**
Lift Station #1 Rehab and Generator	*Sewer Utility*	*24-SEW-002	**65,000**
HWY 10 and BNSF RR Grade Separation at Ramsey Blvd	*Street Improvements*	*16-STR-002	**750,000**
HWY 10 & BNSF RR Grade Separation at Sunfish Lk Bl	*Street Improvements*	*16-STR-003	**750,000**
Bunker Lake Blvd & Puma Street Lights	*Street Light Utility*	*19-STLT-001	**100,000**
COR Street Lights	*Street Light Utility*	*25-SLT-001	**300,000**
Construct Well #9 and Pumphouse #5	*Water Utility*	*16-WTR-002	**50,000**
		Total for: Priority 2	**5,469,000**
Priority 3-Existing Obligation (Med)			
Refurbish Water Tower #1	*Water Utility*	*14-WTR-002	**20,000**
		Total for: Priority 3	**20,000**
		Total for 2025	**16,594,967**

2026

Priority 1-Existing Obligation (High)			
Replace Engine #21 (565)	*Capital Equipment*	*FIRE-502	**300,000**
Replace Grass 11 (562)	*Capital Equipment*	*FIRE-505	**50,000**
Replace 3R Siren	*Capital Equipment*	*CIVIL-3R	**30,000**
Replace 2004 Snow Thrower	*Capital Equipment*	*PW-005	**250,000**
Replace 2007 Chevy Pickup: Unit #665	*Capital Equipment*	*PW-665	**75,000**
Replace 2007 International Water Truck: Unit #669	*Capital Equipment*	*PW-669	**336,000**

Project Name	Department	Project #	Project Cost
Core Switch Replacement	*Capital Equipment*	*17-IT-009	**52,000**
Engineering Plotter Replacement	*Capital Equipment*	*17-IT-011	**10,000**
Replace Fire Duty Officer Vehicle (569)	*Capital Equipment*	*FIRE-570A	**50,000**
Replace 2014-1Ton Truck w/ Plow Equipt: Unit #680	*Capital Equipment*	*PW-680	**109,000**
Replace Unit 678 2013-1ton Truck w/ Plow Equipment	*Capital Equipment*	*PW-678A	**109,000**
Replace Unit #687 2015 Toolcat	*Capital Equipment*	*PW-687	**60,000**
Replace Unit #686 - 2015 Kubota Tractor	*Capital Equipment*	*PW-686	**129,000**
2025 Acadia Replaces 2016 Acadia #367	*Capital Equipment*	*POL-396	**48,000**
Virtual Server Refresh	*Capital Equipment*	*20-IT-001	**33,000**
Replace 2016- 1-ton truck Unit #692	*Capital Equipment*	*PW-692A	**109,000**
Replace 2009 Jetter/Vac Truck - Unit #673	*Capital Equipment*	*PW-673	**850,000**
Replace Fire-Administrative Captain Vehicle (333)	*Capital Equipment*	*FIRE-579	**50,000**
Replace Assistant Fire Chief Vehicle #571	*Capital Equipment*	*FIRE-566A	**50,000**
Replace Unit 672 - 2009 Sterling Single Axle Plow	*Capital Equipment*	*PW-737	**310,000**
Replace Mobile Computers	*Capital Equipment*	*FIRE-585	**40,000**
Replace Thermal Image Camera	*Capital Equipment*	*FIRE-586	**45,000**
Planning - New Rental Housing Inspection Vehicle	*Capital Equipment*	*GENGOV-008	**40,000**
2026 Ford Explorer replace 2021 Ford Explorer #312	*Capital Equipment*	*POL-391	**53,500**
2026 Ford Explorer Replace 2021 Dodge Charger #311	*Capital Equipment*	*POL-390	**53,500**
Unmanned Aerial Vehicle	*Capital Equipment*	*POL-425	**18,000**
PD Garage Floor Polymer System	*Municipal Buildings*	*25-BLDG-001	**38,100**
Playground Replacement Program	*Park Improvements*	*22-PARK-001	**100,000**
Outdoor Hockey Rinks	*Park Improvements*	*25-PARK-002	**400,000**
Annual MSA Pavement Marking Improvements	*Street Improvements*	*22-STR-001	**8,000**
Reconstruction Streets: Sports Haven	*Street Improvements*	*18-STR-003	**330,786**
Reconstruction Streets: Carol-Rose Acres	*Street Improvements*	*19-STR-011	**513,774**
Reconstruction Streets: Countryside Estates	*Street Improvements*	*19-STR-017	**2,231,046**
2026 Neighborhood Overlays	*Street Improvements*	*21-STR-014	**681,477**
Flintwood Hills 2nd & 3rd Street Reconstruction	*Street Improvements*	*21-STR-015	**1,168,308**
Section 01 Unplatted (S/O CR 27) Street Recon	*Street Improvements*	*23-STR-008	**1,013,472**
Riverside West Street Reconstruction	*Street Improvements*	*23-STR-009	**229,615**
2026 MSA Overlays	*Street Improvements*	*24-STR-001	**1,290,087**
MSA- Bunker Lake Boulevard (Jackal St/CR 83) Recon	*Street Improvements*	*24-STR-011	**826,965**
Refurbish Water Tower #2	*Water Utility*	*14-WTR-001	**1,000,000**
		Total for: Priority 1	**13,091,630**

Project Name	Department	Project #	Project Cost
Priority 2-New Addition (High)			
Trail Connections	*Park Improvements*	*06-PARK-019	**30,000**
Aeration for Sunfish Lake & The Draw	*Park Improvements*	*18-PARK-005	**40,000**
Riverdale Drive Street Lights	*Street Light Utility*	*19-STLT-002	**250,000**
Construct Well #9 and Pumphouse #5	*Water Utility*	*16-WTR-002	**1,100,000**
		Total for: Priority 2	**1,420,000**
		Total for 2026	**14,511,630**

2027

Priority 1-Existing Obligation (High)			
Replace Engine #21 (565)	*Capital Equipment*	*FIRE-502	**600,000**
Replace 2017 Ford Taurus #377	*Capital Equipment*	*POL-385	**52,000**
2027 Ford Explorer Replace 2021 Ford Explorer	*Capital Equipment*	*POL-422	**52,000**
Playground Replacement Program	*Park Improvements*	*22-PARK-001	**100,000**
Annual MSA Pavement Marking Improvements	*Street Improvements*	*22-STR-001	**12,000**
		Total for: Priority 1	**816,000**
Priority 2-New Addition (High)			
Second Fuel Island at Public Works	*Capital Equipment*	*PW-736	**300,000**
		Total for: Priority 2	**300,000**
Priority 3-Existing Obligation (Med)			
Replace, Boat, Motor, Trailer Rescue	*Capital Equipment*	*FIRE-561	**10,000**
Replace 5R Siren	*Capital Equipment*	*CIVIL-5R	**30,000**
Replace Paver, Trailer, Roller	*Capital Equipment*	*PW-660	**140,000**
Replace 2004 Mobile Generator	*Capital Equipment*	*PW-006	**164,000**
2027 Chev Tahoe Replace 2023 Chev Tahoe #392	*Capital Equipment*	*POL-393	**55,100**
2027 Chev Tahoe Replace 2023 Chev Tahoe #323	*Capital Equipment*	*POL-394	**55,100**
Replace Fire Chief Vehicle (573)	*Capital Equipment*	*FIRE-569A	**50,000**
Replace Unit 679 Area Mower (2020 Replaced)	*Capital Equipment*	*PW-679A	**111,000**
Replace 2018 Street Sweeper - Unit #694	*Capital Equipment*	*PW-694A	**330,000**
Replace 2017 UTV - Unit #695	*Capital Equipment*	*PW-695	**29,000**
Replace 2017 UTV - Unit #696	*Capital Equipment*	*PW-696	**29,000**
New F350 4X4 with Utility Box an Boss V-Plow	*Capital Equipment*	*PW-740	**150,000**
Replacement Fire Prevention Vehicle (572)	*Capital Equipment*	*FIRE-587	**50,000**
2027 Ford Util SUV Replace 2023 Dodge Charger #330	*Capital Equipment*	*POL-395	**55,100**
Replace 2007 Tandem Axle Plow Truck #662	*Capital Equipment*	*PW-759	**340,000**

Project Name	Department	Project #	Project Cost
Alpine & Armstrong Roundabout Landscaping	*Park Improvements*	*25-PARK-001	**40,000**
Stormwater Drainage Improvements	*Stormwater Utility*	*12-STRM-001	**350,000**
Reconstruction Streets: Windsorwood	*Street Improvements*	*19-STR-016	**447,741**
Reconstruction Streets: Sortebergs 6th	*Street Improvements*	*17-STR-007A	**881,268**
2027 MSA Overlays	*Street Improvements*	*21-STR-016	**785,169**
2027 Neighborhood Overlays	*Street Improvements*	*21-STR-017	**1,030,980**
MSA Juniper Ridge Dr Street Reconst	*Street Improvements*	*21-STR-018	**449,222**
MSA 142nd Avenue Street Reconstruction	*Street Improvements*	*21-STR-021	**77,733**
Hall-Anderson Acres Street Reconstruction	*Street Improvements*	*23-STR-012	**1,250,832**
Oakwood Hills & Rambosek Red Oak Estates St Recon	*Street Improvements*	*23-STR-013	**355,350**
Deerwood Street Reconstruction	*Street Improvements*	*23-STR-028	**803,091**
Windemere Woods Street Reconstruction	*Street Improvements*	*22-STR-008	**757,488**
Refurbish Water Tower #1	*Water Utility*	*14-WTR-002	**750,000**
Water Meter Reading Fixed Network	*Water Utility*	*25-WTR-002	**175,000**
		Total for: Priority 3	**9,752,174**
Priority 4-New Addition (Med)			
New 2-Post Rotary Lift	*Capital Equipment*	*PW-741	**35,000**
Well#1 Pressure Filter and Generator	*Water Utility*	*24-WTR-002	**1,500,000**
		Total for: Priority 4	**1,535,000**
		Total for 2027	**12,403,174**

2028

Priority 1-Existing Obligation (High)			
Playground Replacement Program	*Park Improvements*	*22-PARK-001	**100,000**
Annual MSA Pavement Marking Improvements	*Street Improvements*	*22-STR-001	**71,000**
		Total for: Priority 1	**171,000**
Priority 3-Existing Obligation (Med)			
Replace 7R Siren	*Capital Equipment*	*CIVIL-7R	**30,000**
Replace Unit 679 - 2013 Toro Wide Area Mower	*Capital Equipment*	*PW-726	**120,000**
Replace 2018 Ford F-250 Extended Cab: Unit #601	*Capital Equipment*	*PW-705	**75,000**
Replace 2018 Ford F350 -Dump & Plow: Unit #699	*Capital Equipment*	*PW-709	**112,000**
Replace 2018 Ford F350 With Box: Unit #697	*Capital Equipment*	*PW-707	**78,000**
Replace 2018 Ford F250 Pickup: Unit #698	*Capital Equipment*	*PW-708	**75,000**
2028 Chevy Tahoe Replace 2024 Chevy Tahoe	*Capital Equipment*	*POL-398	**56,750**
2028 Ford Utility Replace 2024 Ford Utility	*Capital Equipment*	*POL-399	**56,750**

Project Name	Department	Project #	Project Cost
Replace 2019 Brush Chipper - Unit #605	*Capital Equipment*	*PW-605	**52,000**
Ramsey Rugged Switches	*Capital Equipment*	*23-IT-001	**21,000**
Replace Aerial Ladder Truck	*Capital Equipment*	*FIRE-560	**1,000,000**
Planning Vehicle 2028 Chev Equinox	*Capital Equipment*	*GENGOV-013	**44,000**
Emergency Backup Generator LS #7	*Sewer Utility*	*25-SEW-002	**225,000**
2028 Neighborhood Overlays	*Street Improvements*	*21-STR-020	**432,432**
Ramsey Meadows 1st, 3rd & 4th Street Recon	*Street Improvements*	*23-STR-015	**331,890**
Section 21 Unplatted	*Street Improvements*	*23-STR-014	**2,203,032**
MSA - Alpine Drive (TH 10 and Puma Street)	*Street Improvements*	*24-STR-002	**1,273,740**
		Total for: Priority 3	**6,186,594**
Priority 4-New Addition (Med)			
New 1-Ton Pickup With Box & Plow Equipment	*Capital Equipment*	*PW-703	**112,000**
Observation deck on the Mississippi E of Dolomite	*Park Improvements*	*06-PARK-015	**100,000**
Well #10 and Pump House #6	*Water Utility*	*24-WTR-001	**1,750,000**
		Total for: Priority 4	**1,962,000**
		Total for 2028	**8,319,594**

2029

Priority 1-Existing Obligation (High)			
Building Inspection Vehicle (414)	*Capital Equipment*	*GENGOV-006	**40,000**
Building Inspection Vehicle (413)	*Capital Equipment*	*GENGOV-007	**40,000**
Playground Replacement Program	*Park Improvements*	*22-PARK-001	**100,000**
Concrete Repairs	*Street Improvements*	*17-STR-012	**692,726**
Annual MSA Pavement Marking Improvements	*Street Improvements*	*22-STR-001	**12,000**
		Total for: Priority 1	**884,726**
Priority 3-Existing Obligation (Med)			
Replace 9R Siren	*Capital Equipment*	*CIVIL-9R	**30,000**
2029 Ford Explorer Replace 2025 Ford Explorer	*Capital Equipment*	*POL-400	**58,500**
Replace Unit #602: 2019 Utility Tractor	*Capital Equipment*	*PW-717	**190,000**
Replace Unit #611 2019 Chev Pickup	*Capital Equipment*	*PW-716	**65,000**
Replace Unit #604: 2019 Backhoe	*Capital Equipment*	*PW-718	**80,000**
Replace Unit #415: 2019 Chevy Silverado Pickup	*Capital Equipment*	*PW-719	**52,000**
Replace Aerial Ladder Truck	*Capital Equipment*	*FIRE-560	**1,000,000**
Replace Unit 682 - 2015 International Plow Truck	*Capital Equipment*	*PW-738	**310,000**
Extrication Tools-Rescue 21	*Capital Equipment*	*FIRE-588	**55,000**

Project Name	Department	Project #	Project Cost
2029 Replace 2025 Patrol Vehicle	*Capital Equipment*	*POL-401	**58,500**
City Hall Repair Exterior	*Municipal Buildings*	*20-BLDG-002	**225,000**
Emergency Backup Generator LS #4	*Sewer Utility*	*25-SEW-001	**250,000**
2029 MSA Overlays	*Street Improvements*	*21-STR-022	**251,370**
2029 Neighborhood Overlays	*Street Improvements*	*21-STR-023	**397,562**
Section 17 Unplatted Street Reconstruction	*Street Improvements*	*23-STR-016	**928,266**
Alicia Street Reconstruction	*Street Improvements*	*23-STR-017	**618,844**
Section 07 Unplatted Street Reconstruction	*Street Improvements*	*23-STR-018	**100,252**
Sunfish Square 1st & 2nd Street Reconstruction	*Street Improvements*	*23-STR-020	**661,106**
Menkvelds Country Park/Volting Oak Hill Est Recon	*Street Improvements*	*23-STR-019	**688,275**
		Total for: Priority 3	**6,019,675**
		Total for 2029	**6,904,401**

2030

Priority 1-Existing Obligation (High)

Playground Replacement Program	*Park Improvements*	*22-PARK-001	**100,000**
Annual MSA Pavement Marking Improvements	*Street Improvements*	*22-STR-001	**28,000**
		Total for: Priority 1	**128,000**

Priority 3-Existing Obligation (Med)

Replace Unit 688 2015 Case Loader	*Capital Equipment*	*PW-688	**235,000**
Replace 2026 Patrol Vehicle	*Capital Equipment*	*POL-404	**60,000**
Replace 2026 Ford Utility	*Capital Equipment*	*POL-402	**60,000**
Replace 2026 Chevrolet Tahoe	*Capital Equipment*	*POL-403	**60,000**
Replace Aerial Ladder Truck	*Capital Equipment*	*FIRE-560	**1,000,000**
2030 Ford Explorer Replace 2021 Ford Explorer #313	*Capital Equipment*	*POL-372	**60,000**
New Small Utility Vehicle (Electric?)	*Capital Equipment*	*PW-702	**35,000**
Building Official Vehicle 2030	*Capital Equipment*	*GENGOV-014	**48,000**
Replace 2020 Ford F-250 Standard Cab	*Capital Equipment*	*PW-758	**80,000**
Reconstruction Streets: Nature View	*Street Improvements*	*17-STR-007	**333,270**
2030 MSA Overlays	*Street Improvements*	*21-STR-024	**69,458**
2030 Neighborhood Overlays	*Street Improvements*	*21-STR-025	**900,302**
MSA Alpine Drive Street Recon (TH 47/Roanoke St)	*Street Improvements*	*21-STR-026	**1,172,603**
Section 24 Unplatted Street Reconstruction	*Street Improvements*	*23-STR-022	**268,065**
Woodlawn Estates Street Reconstruction	*Street Improvements*	*23-STR-023	**1,089,165**
River Bluffs 1st & 2nd Street Reconstruction	*Street Improvements*	*23-STR-021	**479,981**

Project Name	Department	Project #	Project Cost
		Total for: Priority 3	**5,950,844**
Priority 4-New Addition (Med)			
Field Lighting - Central or Alpine Park	*Park Improvements*	*17-PARK-006	**200,000**
		Total for: Priority 4	**200,000**
Priority 5-Opportunity/Unfunded/Placeholder			
Acquire outlots A in Rivers Bluff & Reilly Estates	*Site Acquisitions*	*06-ACQ-002	**20,000**
		Total for: Priority 5	**20,000**
		Total for 2030	**6,298,844**

2031

Priority 1-Existing Obligation (High)			
Playground Replacement Program	*Park Improvements*	*22-PARK-001	**100,000**
Annual MSA Pavement Marking Improvements	*Street Improvements*	*22-STR-001	**29,000**
		Total for: Priority 1	**129,000**
Priority 3-Existing Obligation (Med)			
Replace Unit 618 a 2021 Felling Trailer	*Capital Equipment*	*PW-727	**13,000**
Replace unit 624 - 2021 KMI Patching Trailer	*Capital Equipment*	*PW-725	**40,000**
Replace Unit 623 - 2021 H&H Tandem Mow Trailer	*Capital Equipment*	*PW-728	**12,000**
Replace Unit 615 - 2021 Kubota Skid Steer	*Capital Equipment*	*PW-729	**60,000**
Replace 2017 International Plow Truck: Unit # 693	*Capital Equipment*	*PW-706	**310,000**
Ramsey Networking Switches Replacement	*Capital Equipment*	*22-IT-001	**48,000**
Replace Unit 616 - 2021 Bobcat Skidsteer	*Capital Equipment*	*PW-721	**75,000**
Replace Unit 620 - 2021 F350	*Capital Equipment*	*PW-722	**112,000**
2031 Patrol Squad Replace 2027 Patrol Squad	*Capital Equipment*	*POL-407	**62,000**
2031 Patrol Squad Replace 2027 Patrol Squad	*Capital Equipment*	*POL-408	**62,000**
2031 Patrol Squad Replace 2027 Patrol Squad	*Capital Equipment*	*POL-410	**62,000**
2031 Patrol Squad Replace 2027 Patrol Squad	*Capital Equipment*	*POL-409	**62,000**
2031 Admin Squad replace 2022 Admin Squad #315	*Capital Equipment*	*POL-411	**54,000**
Stormwater Drainage Improvements	*Stormwater Utility*	*12-STRM-001	**175,000**
2031 MSA Pavement Overlay Improvements	*Street Improvements*	*22-STR-003	**920,312**
2031 Neighborhood Pavement Overlay Impr	*Street Improvements*	*22-STR-005	**625,779**
Klemish, Klemish & Flores St, Sec. 11 Unplatted	*Street Improvements*	*22-STR-007	**1,101,240**
The North Forty Street Reconstructions	*Street Improvements*	*22-STR-009	**811,440**
MSA - Alpine Drive St Recon (Variolite/Ramsey Blvd	*Street Improvements*	*22-STR-006	**566,016**
Section 15 Unplatted Street Reconstruction	*Street Improvements*	*23-STR-024	**1,137,465**

Project Name	Department	Project #	Project Cost
		Total for: Priority 3	**6,309,252**
		Total for 2031	**6,438,252**

2032

Priority 1-Existing Obligation (High)

Annual MSA Pavement Marking Improvements	*Street Improvements*	*22-STR-001	**38,000**
		Total for: Priority 1	**38,000**

Priority 3-Existing Obligation (Med)

Replace Unit 600 - 2019 Western Star Plow Truck	*Capital Equipment*	*PW-739	**320,000**
Extrication Tools- Rescue 11	*Capital Equipment*	*FIRE-590	**55,000**
2032 Patrol Squad Replace 2028 Patrol Squad	*Capital Equipment*	*POL-414	**64,000**
2032 Patrol Squad Replace 2028 Patrol Squad	*Capital Equipment*	*POL-415	**64,000**
2032 Patrol Squad Replace 2028 Patrol Squad	*Capital Equipment*	*POL-412	**64,000**
2032 Patrol Squad Replace 2028 Patrol Squad	*Capital Equipment*	*POL-413	**64,000**
2032 Police Admin Pickup Replace 2024 Admin Truck	*Capital Equipment*	*POL-416	**65,000**
MSA-Jaspar Street (Sunwood Drive/McKinely Street)	*Street Improvements*	*23-STR-027	**475,454**
Northfork Oaks 2nd Street Reconstruction	*Street Improvements*	*23-STR-031	**391,230**
Echo Ridge Street Reconstruction	*Street Improvements*	*23-STR-029	**173,880**
Northfork Lake Street Reconstruction	*Street Improvements*	*23-STR-030	**449,190**
Northfork Oaks 3rd Street Reconstruction	*Street Improvements*	*23-STR-032	**724,500**
Brookview Estates North Street Reconstruction	*Street Improvements*	*23-STR-033	**617,854**
Gateway Industrial Park (142nd Avenue) Recon.	*Street Improvements*	*24-STR-003	**220,248**
MSA 142nd Ave/Armstrong Blvd/Alpaca Est	*Street Improvements*	*25-STR-001	**831,726**
		Total for: Priority 3	**4,580,082**
		Total for 2032	**4,618,082**

2033

Priority 1-Existing Obligation (High)

Playground Replacement Program	*Park Improvements*	*22-PARK-001	**100,000**
Annual MSA Pavement Marking Improvements	*Street Improvements*	*22-STR-001	**42,000**
		Total for: Priority 1	**142,000**

Priority 3-Existing Obligation (Med)

Replacement truck for Unit 622 -2022 Western Star	*Capital Equipment*	*PW-724	**320,000**
Replace Fire-Administrative Captain Vehicle	*Capital Equipment*	*FIRE-580	**60,000**
Replace Assistant Fire Chief Vehicle (571)	*Capital Equipment*	*FIRE-581	**60,000**

Project Name	Department	Project #	Project Cost
Replace Fire Duty Officer Vehicle (569)	*Capital Equipment*	*FIRE-582	**60,000**
Replace Self Contained Breathing Apparatus	*Capital Equipment*	*FIRE-589	**335,000**
Planning - Rental Housing Inspection Vehicle	*Capital Equipment*	*GENGOV-009	**54,000**
SCBA Trailer (561)	*Capital Equipment*	*FIRE-563	**100,000**
2033 Patrol Squad Replace 2029 Patrol Squad	*Capital Equipment*	*POL-417	**66,000**
2033 Patrol Squad Replace 2029 Patrol Squad	*Capital Equipment*	*POL-418	**66,000**
2033 Patrol Squad Replace 2029 Patrol Squad	*Capital Equipment*	*POL-419	**66,000**
2033 Police Admin SUV Replace 2025 Police SUV	*Capital Equipment*	*POL-421	**56,000**
2033 Patrol Squad Replace 2029 Patrol Squad	*Capital Equipment*	*POL-420	**66,000**
Brookview Estates (South) Street Recon	*Street Improvements*	*24-STR-006	**594,090**
MSA - Waco Street (150th Ave/Alpine Dr)	*Street Improvements*	*24-STR-005	**428,904**
MSA - Uranimite Street (149th Ave/152nd Ln)	*Street Improvements*	*24-STR-004	**376,740**
Regency Pond 1st, 2nd & 3rd Reconstruction	*Street Improvements*	*24-STR-008	**1,467,113**
Hunters Ridge Street Reconstruction	*Street Improvements*	*24-STR-007	**2,419,830**
		Total for: Priority 3	**6,595,677**
Priority 5-Opportunity/Unfunded/Placeholder			
Old Town Hall Restoration	*Municipal Buildings*	*08-BLDG-005	**221,300**
Alpaca Estates Outlot	*Site Acquisitions*	*08-ACQ-002	**35,000**
		Total for: Priority 5	**256,300**
		Total for 2033	**6,993,977**

Project Name	Department	Project #	Project Cost
2034			
Priority 1-Existing Obligation (High)			
Playground Replacement Program	*Park Improvements*	*22-PARK-001	**100,000**
Annual MSA Pavement Marking Improvements	*Street Improvements*	*22-STR-001	**22,000**
		Total for: Priority 1	**122,000**
Priority 3-Existing Obligation (Med)			
Replace Fire Chief Vehicle (573)	*Capital Equipment*	*FIRE-583	**60,000**
2034 Squad Replace 2026 squad car	*Capital Equipment*	*POL-424	**67,000**
2034 Squad Replace 2026 squad car	*Capital Equipment*	*POL-423	**67,000**
Copier Fleet Replacement	*Capital Equipment*	*25-IT-001	**59,000**
Replace 202 Fire Prevention Vehicle	*Capital Equipment*	*FIRE-591	**60,000**
2034 MSA Overlays	*Street Improvements*	*25-STR-002	**1,029,459**
2034 Neighborhood Overlays	*Street Improvements*	*25-STR-003	**125,685**
Anderson Estate & Dellwood Hills & Section 09	*Street Improvements*	*25-STR-004	**652,050**
Rivenwick 1st & 2nd St Reconstruction	*Street Improvements*	*25-STR-005	**959,963**
Riverwood Hills Plat 1 St Reconstruction	*Street Improvements*	*25-STR-006	**898,380**
Section 06 Unplatted St Reconstruction	*Street Improvements*	*25-STR-007	**1,775,025**
Whispering Pines Est Plat 5 St Recon	*Street Improvements*	*25-STR-008	**127,512**
		Total for: Priority 3	**5,881,074**
Priority 5-Opportunity/Unfunded/Placeholder			
Community Center Construction	*Municipal Buildings*	*04-BLDG-002	**20,000,000**
		Total for: Priority 5	**20,000,000**
		Total for 2034	**26,003,074**
		GRAND TOTAL	**109,085,995**

Projects & Funding Sources by Category

Source	Project #	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Capital Equipment												
Core Switch Replacement												
General Fund-Property Tax Levy	*17-IT-009*		52,000									**52,000**
Core Switch Replacement Total		**0**	**52,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**52,000**
Engineering Plotter Replacement												
Equipment Revolving Fund	*17-IT-011*		10,000									**10,000**
Engineering Plotter Replacement Total		**0**	**10,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**10,000**
2nd Floor Workroom Copier												
Equipment Revolving Fund	*17-IT-016*	9,000										**9,000**
2nd Floor Workroom Copier Total		**9,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**9,000**
Building Copier												
Equipment Revolving Fund	*17-IT-017*	8,000										**8,000**
Building Copier Total		**8,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**8,000**
PW Workroom Copier												
Equipment Revolving Fund	*17-IT-018*	8,000										**8,000**
PW Workroom Copier Total		**8,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**8,000**
Virtual Server Refresh												
General Fund-Property Tax Levy	*20-IT-001*		33,000									**33,000**
Virtual Server Refresh Total		**0**	**33,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**33,000**
Ramsey Networking Switches Replacement												
General Fund-Property Tax Levy	*22-IT-001*							48,000				**48,000**
Ramsey Networking Switches Replacement Total		**0**	**0**	**0**	**0**	**0**	**0**	**48,000**	**0**	**0**	**0**	**48,000**
Ramsey Rugged Switches												
General Fund-Property Tax Levy	*23-IT-001*				21,000							**21,000**
Ramsey Rugged Switches Total		**0**	**0**	**0**	**21,000**	**0**	**0**	**0**	**0**	**0**	**0**	**21,000**
Copier Fleet Replacement												
General Fund-Property Tax Levy	*25-IT-001*										59,000	**59,000**

Source	Project #	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Copier Fleet Replacement Total		**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**59,000**	**59,000**
Replace Siren												
General Fund-Property Tax Levy	*CIVIL-1R*	17,500										**17,500**
Replace Siren Total		**17,500**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**17,500**
Emergency Siren Circuit Board												
General Fund-Property Tax Levy	*CIVIL-2N*	17,000										**17,000**
Emergency Siren Circuit Board Total		**17,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**17,000**
Replace 3R Siren												
General Fund-Property Tax Levy	*CIVIL-3R*		30,000									**30,000**
Replace 3R Siren Total		**0**	**30,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**30,000**
Replace 5R Siren												
General Fund-Property Tax Levy	*CIVIL-5R*			30,000								**30,000**
Replace 5R Siren Total		**0**	**0**	**30,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**30,000**
Replace 7R Siren												
General Fund-Property Tax Levy	*CIVIL-7R*				30,000							**30,000**
Replace 7R Siren Total		**0**	**0**	**0**	**30,000**	**0**	**0**	**0**	**0**	**0**	**0**	**30,000**
Replace 9R Siren												
General Fund-Property Tax Levy	*CIVIL-9R*					30,000						**30,000**
Replace 9R Siren Total		**0**	**0**	**0**	**0**	**30,000**	**0**	**0**	**0**	**0**	**0**	**30,000**
Replace Engine #21 (565)												
Discount	*FIRE-502*		35,000									**35,000**
General Fund-Property Tax Levy	*FIRE-502*		265,000	465,000								**730,000**
Inter-Fund Loans	*FIRE-502*	300,000										**300,000**
Trade In/Resale Value	*FIRE-502*			135,000								**135,000**
Replace Engine #21 (565) Total		**300,000**	**300,000**	**600,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**1,200,000**
Replace Grass 11 (562)												
General Fund-Property Tax Levy	*FIRE-505*		45,000									**45,000**
Trade In/Resale Value	*FIRE-505*		5,000									**5,000**
Replace Grass 11 (562) Total		**0**	**50,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**50,000**
Replace Aerial Ladder Truck												
General Fund-Property Tax Levy	*FIRE-560*				1,000,000	1,000,000	1,000,000					**3,000,000**
Replace Aerial Ladder Truck Total		**0**	**0**	**0**	**1,000,000**	**1,000,000**	**1,000,000**	**0**	**0**	**0**	**0**	**3,000,000**
Replace, Boat, Motor, Trailer Rescue												
General Fund-Property Tax Levy	*FIRE-561*			10,000								**10,000**

Source	Project #	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Replace, Boat, Motor, Trailer Rescue Total		**0**	**0**	**10,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**10,000**
SCBA Trailer (561)												
General Fund-Property Tax Levy	*FIRE-563*									100,000		**100,000**
SCBA Trailer (561) Total		**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**100,000**	**0**	**100,000**
Replace Assistant Fire Chief Vehicle #571												
General Fund-Property Tax Levy	*FIRE-566A*		45,000									**45,000**
Trade In/Resale Value	*FIRE-566A*		5,000									**5,000**
Replace Assistant Fire Chief Vehicle #571 Total		**0**	**50,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**50,000**
Replace Fire Chief Vehicle (573)												
General Fund-Property Tax Levy	*FIRE-569A*			50,000								**50,000**
Replace Fire Chief Vehicle (573) Total		**0**	**0**	**50,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**50,000**
Replace Fire Duty Officer Vehicle (569)												
General Fund-Property Tax Levy	*FIRE-570A*		45,000									**45,000**
Trade In/Resale Value	*FIRE-570A*		5,000									**5,000**
Replace Fire Duty Officer Vehicle (569) Total		**0**	**50,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**50,000**
Replace Fire-Administrative Captain Vehicle (333)												
General Fund-Property Tax Levy	*FIRE-579*		45,000									**45,000**
Trade In/Resale Value	*FIRE-579*		5,000									**5,000**
Replace Fire-Administrative Captain Vehicle (333) Total		**0**	**50,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**50,000**
Replace Fire-Administrative Captain Vehicle												
General Fund-Property Tax Levy	*FIRE-580*									60,000		**60,000**
Replace Fire-Administrative Captain Vehicle Total		**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**60,000**	**0**	**60,000**
Replace Assistant Fire Chief Vehicle (571)												
General Fund-Property Tax Levy	*FIRE-581*									60,000		**60,000**
Replace Assistant Fire Chief Vehicle (571) Total		**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**60,000**	**0**	**60,000**
Replace Fire Duty Officer Vehicle (569)												
General Fund-Property Tax Levy	*FIRE-582*									60,000		**60,000**
Replace Fire Duty Officer Vehicle (569) Total		**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**60,000**	**0**	**60,000**
Replace Fire Chief Vehicle (573)												
General Fund-Property Tax Levy	*FIRE-583*										60,000	**60,000**
Replace Fire Chief Vehicle (573) Total		**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**60,000**	**60,000**
Replace Mobile Computers												

Source	Project #	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	*FIRE-585*		40,000									**40,000**
Replace Mobile Computers Total		**0**	**40,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**40,000**
Replace Thermal Image Camera												
General Fund-Property Tax Levy	*FIRE-586*		45,000									**45,000**
Replace Thermal Image Camera Total		**0**	**45,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**45,000**
Replacement Fire Prevention Vehicle (572)												
General Fund-Property Tax Levy	*FIRE-587*			50,000								**50,000**
Replacement Fire Prevention Vehicle (572) Total		**0**	**0**	**50,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**50,000**
Extrication Tools-Rescue 21												
General Fund-Property Tax Levy	*FIRE-588*					55,000						**55,000**
Extrication Tools-Rescue 21 Total		**0**	**0**	**0**	**0**	**55,000**	**0**	**0**	**0**	**0**	**0**	**55,000**
Replace Self Contained Breathing Apparatus												
General Fund-Property Tax Levy	*FIRE-589*									335,000		**335,000**
Replace Self Contained Breathing Apparatus Total		**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**335,000**	**0**	**335,000**
Extrication Tools- Rescue 11												
General Fund-Property Tax Levy	*FIRE-590*								55,000			**55,000**
Extrication Tools- Rescue 11 Total		**0**	**0**	**0**	**0**	**0**	**0**	**0**	**55,000**	**0**	**0**	**55,000**
Replace 202 Fire Prevention Vehicle												
General Fund-Property Tax Levy	*FIRE-591*										60,000	**60,000**
Replace 202 Fire Prevention Vehicle Total		**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**60,000**	**60,000**
Building Inspection Vehicle (414)												
General Fund-Property Tax Levy	*GENGOV-006*					40,000						**40,000**
Building Inspection Vehicle (414) Total		**0**	**0**	**0**	**0**	**40,000**	**0**	**0**	**0**	**0**	**0**	**40,000**
Building Inspection Vehicle (413)												
General Fund-Property Tax Levy	*GENGOV-007*					40,000						**40,000**
Building Inspection Vehicle (413) Total		**0**	**0**	**0**	**0**	**40,000**	**0**	**0**	**0**	**0**	**0**	**40,000**
Planning - New Rental Housing Inspection Vehicle												
General Fund-Property Tax Levy	*GENGOV-008*		40,000									**40,000**
Planning - New Rental Housing Inspection Vehicle Total		**0**	**40,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**40,000**
Planning - Rental Housing Inspection Vehicle												
General Fund-Property Tax Levy	*GENGOV-009*									54,000		**54,000**
Planning - Rental Housing Inspection Vehicle Total		**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**54,000**	**0**	**54,000**
Planning Vehicle 2028 Chev Equinox												
General Fund-Property Tax Levy	*GENGOV-013*				44,000							**44,000**

Source	Project #	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Planning Vehicle 2028 Chev Equinox Total		**0**	**0**	**0**	**44,000**	**0**	**0**	**0**	**0**	**0**	**0**	**44,000**
Building Official Vehicle 2030												
General Fund-Property Tax Levy	*GENGOV-014*						48,000					**48,000**
Building Official Vehicle 2030 Total		**0**	**0**	**0**	**0**	**0**	**48,000**	**0**	**0**	**0**	**0**	**48,000**
2030 Ford Explorer Replace 2021 Ford Explorer #313												
General Fund-Property Tax Levy	*POL-372*						60,000					**60,000**
2030 Ford Explorer Replace 2021 Ford Explorer #313 Total		**0**	**0**	**0**	**0**	**0**	**60,000**	**0**	**0**	**0**	**0**	**60,000**
2026 Replace 2016 Chev Impala #366												
General Fund-Property Tax Levy	*POL-382*	48,000										**48,000**
2026 Replace 2016 Chev Impala #366 Total		**48,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**48,000**
Replace 2017 Ford Taurus #377												
General Fund-Property Tax Levy	*POL-385*			52,000								**52,000**
Replace 2017 Ford Taurus #377 Total		**0**	**0**	**52,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**52,000**
2026 Ford Explorer Replace 2021 Dodge Charger #311												
General Fund-Property Tax Levy	*POL-390*		53,500									**53,500**
2026 Ford Explorer Replace 2021 Dodge Charger #311 Total		**0**	**53,500**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**53,500**
2026 Ford Explorer replace 2021 Ford Explorer #312												
General Fund-Property Tax Levy	*POL-391*		53,500									**53,500**
2026 Ford Explorer replace 2021 Ford Explorer #312 Total		**0**	**53,500**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**53,500**
2027 Chev Tahoe Replace 2023 Chev Tahoe #392												
General Fund-Property Tax Levy	*POL-393*			55,100								**55,100**
2027 Chev Tahoe Replace 2023 Chev Tahoe #392 Total		**0**	**0**	**55,100**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**55,100**
2027 Chev Tahoe Replace 2023 Chev Tahoe #323												
General Fund-Property Tax Levy	*POL-394*			55,100								**55,100**
2027 Chev Tahoe Replace 2023 Chev Tahoe #323 Total		**0**	**0**	**55,100**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**55,100**
2027 Ford Util SUV Replace 2023 Dodge Charger #330												
General Fund-Property Tax Levy	*POL-395*			55,100								**55,100**
2027 Ford Util SUV Replace 2023 Dodge Charger #330 Total		**0**	**0**	**55,100**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**55,100**
2025 Acadia Replaces 2016 Acadia #367												
Equipment Revolving Fund	*POL-396*		18,000									**18,000**
Fleet Vehicles	*POL-396*		30,000									**30,000**
2025 Acadia Replaces 2016 Acadia #367 Total		**0**	**48,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**48,000**
2028 Chevy Tahoe Replace 2024 Chevy Tahoe												
General Fund-Property Tax Levy	*POL-398*				56,750							**56,750**

Source	Project #	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
2028 Chevy Tahoe Replace 2024 Chevy Tahoe Total		**0**	**0**	**0**	**56,750**	**0**	**0**	**0**	**0**	**0**	**0**	**56,750**
2028 Ford Utility Replace 2024 Ford Utility												
General Fund-Property Tax Levy	*POL-399*				56,750							**56,750**
2028 Ford Utility Replace 2024 Ford Utility Total		**0**	**0**	**0**	**56,750**	**0**	**0**	**0**	**0**	**0**	**0**	**56,750**
2029 Ford Explorer Replace 2025 Ford Explorer												
General Fund-Property Tax Levy	*POL-400*					58,500						**58,500**
2029 Ford Explorer Replace 2025 Ford Explorer Total		**0**	**0**	**0**	**0**	**58,500**	**0**	**0**	**0**	**0**	**0**	**58,500**
2029 Replace 2025 Patrol Vehicle												
General Fund-Property Tax Levy	*POL-401*					58,500						**58,500**
2029 Replace 2025 Patrol Vehicle Total		**0**	**0**	**0**	**0**	**58,500**	**0**	**0**	**0**	**0**	**0**	**58,500**
Replace 2026 Ford Utility												
General Fund-Property Tax Levy	*POL-402*						60,000					**60,000**
Replace 2026 Ford Utility Total		**0**	**0**	**0**	**0**	**0**	**60,000**	**0**	**0**	**0**	**0**	**60,000**
Replace 2026 Chevrolet Tahoe												
General Fund-Property Tax Levy	*POL-403*						60,000					**60,000**
Replace 2026 Chevrolet Tahoe Total		**0**	**0**	**0**	**0**	**0**	**60,000**	**0**	**0**	**0**	**0**	**60,000**
Replace 2026 Patrol Vehicle												
General Fund-Property Tax Levy	*POL-404*						60,000					**60,000**
Replace 2026 Patrol Vehicle Total		**0**	**0**	**0**	**0**	**0**	**60,000**	**0**	**0**	**0**	**0**	**60,000**
2031 Patrol Squad Replace 2027 Patrol Squad												
General Fund-Property Tax Levy	*POL-407*							62,000				**62,000**
General Fund-Property Tax Levy	*POL-408*							62,000				**62,000**
General Fund-Property Tax Levy	*POL-409*							62,000				**62,000**
General Fund-Property Tax Levy	*POL-410*							62,000				**62,000**
2031 Patrol Squad Replace 2027 Patrol Squad Total		**0**	**0**	**0**	**0**	**0**	**0**	**248,000**	**0**	**0**	**0**	**248,000**
2031 Admin Squad replace 2022 Admin Squad #315												
General Fund-Property Tax Levy	*POL-411*							54,000				**54,000**
2031 Admin Squad replace 2022 Admin Squad #315 Total		**0**	**0**	**0**	**0**	**0**	**0**	**54,000**	**0**	**0**	**0**	**54,000**
2032 Patrol Squad Replace 2028 Patrol Squad												
General Fund-Property Tax Levy	*POL-412*								64,000			**64,000**
General Fund-Property Tax Levy	*POL-413*								64,000			**64,000**
General Fund-Property Tax Levy	*POL-414*								64,000			**64,000**
General Fund-Property Tax Levy	*POL-415*								64,000			**64,000**

Source	Project #	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
2032 Patrol Squad Replace 2028 Patrol Squad Total		**0**	**0**	**0**	**0**	**0**	**0**	**0**	**256,000**	**0**	**0**	**256,000**
2032 Police Admin Pickup Replace 2024 Admin Truck												
General Fund-Property Tax Levy	*POL-416*								65,000			**65,000**
2032 Police Admin Pickup Replace 2024 Admin Truck Total		**0**	**0**	**0**	**0**	**0**	**0**	**0**	**65,000**	**0**	**0**	**65,000**
2033 Patrol Squad Replace 2029 Patrol Squad												
General Fund-Property Tax Levy	*POL-417*									66,000		**66,000**
General Fund-Property Tax Levy	*POL-418*									66,000		**66,000**
General Fund-Property Tax Levy	*POL-419*									66,000		**66,000**
General Fund-Property Tax Levy	*POL-420*									66,000		**66,000**
2033 Patrol Squad Replace 2029 Patrol Squad Total		**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**264,000**	**0**	**264,000**
2033 Police Admin SUV Replace 2025 Police SUV												
General Fund-Property Tax Levy	*POL-421*									56,000		**56,000**
2033 Police Admin SUV Replace 2025 Police SUV Total		**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**56,000**	**0**	**56,000**
2027 Ford Explorer Replace 2021 Ford Explorer												
General Fund-Property Tax Levy	*POL-422*			52,000								**52,000**
2027 Ford Explorer Replace 2021 Ford Explorer Total		**0**	**0**	**52,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**52,000**
2034 Squad Replace 2026 squad car												
General Fund-Property Tax Levy	*POL-423*										67,000	**67,000**
General Fund-Property Tax Levy	*POL-424*										67,000	**67,000**
2034 Squad Replace 2026 squad car Total		**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**134,000**	**134,000**
Unmanned Aerial Vehicle												
General Fund-Property Tax Levy	*POL-425*		18,000									**18,000**
Unmanned Aerial Vehicle Total		**0**	**18,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**18,000**
Panasonic Audio/Video for Interview Room												
General Fund-Property Tax Levy	*POL-427*	15,000										**15,000**
Panasonic Audio/Video for Interview Room Total		**15,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**15,000**
Replace 2004 Pull Behind PTO Mower												
General Fund-Property Tax Levy	*PW-004*	27,000										**27,000**
Trade In/Resale Value	*PW-004*	1,000										**1,000**
Replace 2004 Pull Behind PTO Mower Total		**28,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**28,000**
Replace 2004 Snow Thrower												
General Fund-Property Tax Levy	*PW-005*		250,000									**250,000**
Replace 2004 Snow Thrower Total		**0**	**250,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**250,000**
Replace 2004 Mobile Generator												

Source	Project #	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Sewer Utility Fund	*PW-006*			164,000								**164,000**
Replace 2004 Mobile Generator Total		**0**	**0**	**164,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**164,000**
Replace 2019 Brush Chipper - Unit #605												
General Fund-Property Tax Levy	*PW-605*				52,000							**52,000**
Replace 2019 Brush Chipper - Unit #605 Total		**0**	**0**	**0**	**52,000**	**0**	**0**	**0**	**0**	**0**	**0**	**52,000**
Replace Paver, Trailer, Roller												
General Fund-Property Tax Levy	*PW-660*			140,000								**140,000**
Replace Paver, Trailer, Roller Total		**0**	**0**	**140,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**140,000**
Replace 2007 Chevy Pickup: Unit #665												
General Fund-Property Tax Levy	*PW-665*		75,000									**75,000**
Replace 2007 Chevy Pickup: Unit #665 Total		**0**	**75,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**75,000**
Replace 2007 International Water Truck: Unit #669												
General Fund-Property Tax Levy	*PW-669*		84,000									**84,000**
Sewer Utility Fund	*PW-669*		84,000									**84,000**
Storm Water Utility Fund	*PW-669*		84,000									**84,000**
Water Utility Fund	*PW-669*		84,000									**84,000**
Replace 2007 International Water Truck: Unit #669 Total		**0**	**336,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**336,000**
Replace 2009 Jetter/Vac Truck - Unit #673												
Sewer Utility Fund	*PW-673*		650,000									**650,000**
Storm Water Utility Fund	*PW-673*		200,000									**200,000**
Replace 2009 Jetter/Vac Truck - Unit #673 Total		**0**	**850,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**850,000**
Replace Unit 678 2013-1ton Truck w/ Plow Equipment												
General Fund-Property Tax Levy	*PW-678A*		103,000									**103,000**
Trade In/Resale Value	*PW-678A*		6,000									**6,000**
Replace Unit 678 2013-1ton Truck w/ Plow Equipment Total		**0**	**109,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**109,000**
Replace Unit 679 Area Mower (2020 Replaced)												
General Fund-Property Tax Levy	*PW-679A*			111,000								**111,000**
Replace Unit 679 Area Mower (2020 Replaced) Total		**0**	**0**	**111,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**111,000**
Replace 2014-1Ton Truck w/ Plow Equipt: Unit #680												
General Fund-Property Tax Levy	*PW-680*		109,000									**109,000**
Replace 2014-1Ton Truck w/ Plow Equipt: Unit #680 Total		**0**	**109,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**109,000**
Replace Unit #686 - 2015 Kubota Tractor												
General Fund-Property Tax Levy	*PW-686*		129,000									**129,000**
Replace Unit #686 - 2015 Kubota Tractor Total		**0**	**129,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**129,000**

Source	Project #	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Replace Unit #687 2015 Toolcat												
General Fund-Property Tax Levy	*PW-687*		60,000									**60,000**
Replace Unit #687 2015 Toolcat Total		**0**	**60,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**60,000**
Replace Unit 688 2015 Case Loader												
General Fund-Property Tax Levy	*PW-688*						235,000					**235,000**
Replace Unit 688 2015 Case Loader Total		**0**	**0**	**0**	**0**	**0**	**235,000**	**0**	**0**	**0**	**0**	**235,000**
Replace 2015 Kubota UTV Unit #689												
Equipment Revolving Fund	*PW-689*	25,000										**25,000**
Trade In/Resale Value	*PW-689*	7,000										**7,000**
Replace 2015 Kubota UTV Unit #689 Total		**32,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**32,000**
Replace 2015 Kubota Mower												
General Fund-Property Tax Levy	*PW-690*	17,500										**17,500**
Trade In/Resale Value	*PW-690*	2,500										**2,500**
Replace 2015 Kubota Mower Total		**20,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**20,000**
Replace 2016 Street Sweeper - Unit #691												
Storm Water Utility Fund	*PW-691A*	310,000										**310,000**
Trade In/Resale Value	*PW-691A*	20,000										**20,000**
Replace 2016 Street Sweeper - Unit #691 Total		**330,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**330,000**
Replace 2016- 1-ton truck Unit #692												
General Fund-Property Tax Levy	*PW-692A*		109,000									**109,000**
Replace 2016- 1-ton truck Unit #692 Total		**0**	**109,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**109,000**
Replace 2018 Street Sweeper - Unit #694												
Storm Water Utility Fund	*PW-694A*			330,000								**330,000**
Replace 2018 Street Sweeper - Unit #694 Total		**0**	**0**	**330,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**330,000**
Replace 2017 UTV - Unit #695												
General Fund-Property Tax Levy	*PW-695*			29,000								**29,000**
Replace 2017 UTV - Unit #695 Total		**0**	**0**	**29,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**29,000**
Replace 2017 UTV - Unit #696												
General Fund-Property Tax Levy	*PW-696*			29,000								**29,000**
Replace 2017 UTV - Unit #696 Total		**0**	**0**	**29,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**29,000**
New Small Utility Vehicle (Electric?)												
General Fund-Property Tax Levy	*PW-702*						35,000					**35,000**
New Small Utility Vehicle (Electric?) Total		**0**	**0**	**0**	**0**	**0**	**35,000**	**0**	**0**	**0**	**0**	**35,000**
New 1-Ton Pickup With Box & Plow Equipment												

Source	Project #	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	*PW-703*				112,000							**112,000**
New 1-Ton Pickup With Box & Plow Equipment Total		**0**	**0**	**0**	**112,000**	**0**	**0**	**0**	**0**	**0**	**0**	**112,000**
Replace 2018 Ford F-250 Extended Cab: Unit #601												
General Fund-Property Tax Levy	*PW-705*				75,000							**75,000**
Replace 2018 Ford F-250 Extended Cab: Unit #601 Total		**0**	**0**	**0**	**75,000**	**0**	**0**	**0**	**0**	**0**	**0**	**75,000**
Replace 2017 International Plow Truck: Unit # 693												
General Fund-Property Tax Levy	*PW-706*							310,000				**310,000**
Replace 2017 International Plow Truck: Unit # 693 Total		**0**	**0**	**0**	**0**	**0**	**0**	**310,000**	**0**	**0**	**0**	**310,000**
Replace 2018 Ford F350 With Box: Unit #697												
Sewer Utility Fund	*PW-707*				39,000							**39,000**
Water Utility Fund	*PW-707*				39,000							**39,000**
Replace 2018 Ford F350 With Box: Unit #697 Total		**0**	**0**	**0**	**78,000**	**0**	**0**	**0**	**0**	**0**	**0**	**78,000**
Replace 2018 Ford F250 Pickup: Unit #698												
General Fund-Property Tax Levy	*PW-708*				75,000							**75,000**
Replace 2018 Ford F250 Pickup: Unit #698 Total		**0**	**0**	**0**	**75,000**	**0**	**0**	**0**	**0**	**0**	**0**	**75,000**
Replace 2018 Ford F350 -Dump & Plow: Unit #699												
General Fund-Property Tax Levy	*PW-709*				112,000							**112,000**
Replace 2018 Ford F350 -Dump & Plow: Unit #699 Total		**0**	**0**	**0**	**112,000**	**0**	**0**	**0**	**0**	**0**	**0**	**112,000**
Replace Unit #611 2019 Chev Pickup												
General Fund-Property Tax Levy	*PW-716*					65,000						**65,000**
Replace Unit #611 2019 Chev Pickup Total		**0**	**0**	**0**	**0**	**65,000**	**0**	**0**	**0**	**0**	**0**	**65,000**
Replace Unit #602: 2019 Utility Tractor												
General Fund-Property Tax Levy	*PW-717*					190,000						**190,000**
Replace Unit #602: 2019 Utility Tractor Total		**0**	**0**	**0**	**0**	**190,000**	**0**	**0**	**0**	**0**	**0**	**190,000**
Replace Unit #604: 2019 Backhoe												
General Fund-Property Tax Levy	*PW-718*					46,000						**46,000**
Sewer Utility Fund	*PW-718*					17,000						**17,000**
Water Utility Fund	*PW-718*					17,000						**17,000**
Replace Unit #604: 2019 Backhoe Total		**0**	**0**	**0**	**0**	**80,000**	**0**	**0**	**0**	**0**	**0**	**80,000**
Replace Unit #415: 2019 Chevy Silverado Pickup												
General Fund-Property Tax Levy	*PW-719*					52,000						**52,000**
Replace Unit #415: 2019 Chevy Silverado Pickup Total		**0**	**0**	**0**	**0**	**52,000**	**0**	**0**	**0**	**0**	**0**	**52,000**
Replace Unit 616 - 2021 Bobcat Skidsteer												

Source	Project #	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	*PW-721*							75,000				**75,000**
Replace Unit 616 - 2021 Bobcat Skidsteer Total		**0**	**0**	**0**	**0**	**0**	**0**	**75,000**	**0**	**0**	**0**	**75,000**
Replace Unit 620 - 2021 F350												
General Fund-Property Tax Levy	*PW-722*							112,000				**112,000**
Replace Unit 620 - 2021 F350 Total		**0**	**0**	**0**	**0**	**0**	**0**	**112,000**	**0**	**0**	**0**	**112,000**
Replacement truck for Unit 622 -2022 Western Star												
General Fund-Property Tax Levy	*PW-724*									320,000		**320,000**
Replacement truck for Unit 622 -2022 Western Star Total		**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**320,000**	**0**	**320,000**
Replace unit 624 - 2021 KMI Patching Trailer												
General Fund-Property Tax Levy	*PW-725*							40,000				**40,000**
Replace unit 624 - 2021 KMI Patching Trailer Total		**0**	**0**	**0**	**0**	**0**	**0**	**40,000**	**0**	**0**	**0**	**40,000**
Replace Unit 679 - 2013 Toro Wide Area Mower												
General Fund-Property Tax Levy	*PW-726*				120,000							**120,000**
Replace Unit 679 - 2013 Toro Wide Area Mower Total		**0**	**0**	**0**	**120,000**	**0**	**0**	**0**	**0**	**0**	**0**	**120,000**
Replace Unit 618 a 2021 Felling Trailer												
General Fund-Property Tax Levy	*PW-727*							13,000				**13,000**
Replace Unit 618 a 2021 Felling Trailer Total		**0**	**0**	**0**	**0**	**0**	**0**	**13,000**	**0**	**0**	**0**	**13,000**
Replace Unit 623 - 2021 H&H Tandem Mow Trailer												
General Fund-Property Tax Levy	*PW-728*							12,000				**12,000**
Replace Unit 623 - 2021 H&H Tandem Mow Trailer Total		**0**	**0**	**0**	**0**	**0**	**0**	**12,000**	**0**	**0**	**0**	**12,000**
Replace Unit 615 - 2021 Kubota Skid Steer												
General Fund-Property Tax Levy	*PW-729*							60,000				**60,000**
Replace Unit 615 - 2021 Kubota Skid Steer Total		**0**	**0**	**0**	**0**	**0**	**0**	**60,000**	**0**	**0**	**0**	**60,000**
Second Fuel Island at Public Works												
General Fund-Property Tax Levy	*PW-736*			300,000								**300,000**
Second Fuel Island at Public Works Total		**0**	**0**	**300,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**300,000**
Replace Unit 672 - 2009 Sterling Single Axle Plow												
General Fund-Property Tax Levy	*PW-737*		295,000									**295,000**
Trade In/Resale Value	*PW-737*		15,000									**15,000**
Replace Unit 672 - 2009 Sterling Single Axle Plow Total		**0**	**310,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**310,000**
Replace Unit 682 - 2015 International Plow Truck												
General Fund-Property Tax Levy	*PW-738*					310,000						**310,000**
Replace Unit 682 - 2015 International Plow Truck Total		**0**	**0**	**0**	**0**	**310,000**	**0**	**0**	**0**	**0**	**0**	**310,000**
Replace Unit 600 - 2019 Western Star Plow Truck												

Source	Project #	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	*PW-739*								320,000			**320,000**
Replace Unit 600 - 2019 Western Star Plow Truck Total		**0**	**0**	**0**	**0**	**0**	**0**	**0**	**320,000**	**0**	**0**	**320,000**
New F350 4X4 with Utility Box an Boss V-Plow												
General Fund-Property Tax Levy	*PW-740*			150,000								**150,000**
New F350 4X4 with Utility Box an Boss V-Plow Total		**0**	**0**	**150,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**150,000**
New 2-Post Rotary Lift												
General Fund-Property Tax Levy	*PW-741*			35,000								**35,000**
New 2-Post Rotary Lift Total		**0**	**0**	**35,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**35,000**
Replace 2020 Ford F-250 Standard Cab												
General Fund-Property Tax Levy	*PW-758*						80,000					**80,000**
Replace 2020 Ford F-250 Standard Cab Total		**0**	**0**	**0**	**0**	**0**	**80,000**	**0**	**0**	**0**	**0**	**80,000**
Replace 2007 Tandem Axle Plow Truck #662												
General Fund-Property Tax Levy	*PW-759*			340,000								**340,000**
Replace 2007 Tandem Axle Plow Truck #662 Total		**0**	**0**	**340,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**340,000**
Central Park Cameras												
Park Improvement Trust Fund	*PW-760*	30,000										**30,000**
Central Park Cameras Total		**30,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**30,000**
Utilities Work Truck/Snow Plow												
Sewer Utility Fund	*PW-761*	33,350										**33,350**
Water Utility Fund	*PW-761*	33,325										**33,325**
Utilities Work Truck/Snow Plow Total		**66,675**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**66,675**
Brush Bandit/19XPC Wood Chipper												
General Fund-Property Tax Levy	*PW-762*	85,000										**85,000**
Brush Bandit/19XPC Wood Chipper Total		**85,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**85,000**
Capital Equipment Total		**1,014,175**	**3,260,000**	**2,637,300**	**1,832,500**	**1,979,000**	**1,638,000**	**972,000**	**696,000**	**1,309,000**	**313,000**	**15,650,975**

Source	Project #	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Municipal Building												
Community Center Construction												
To Be Determined	*04-BLDG-002*										20,000,000	**20,000,000**
Community Center Construction Total		**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**20,000,000**	**20,000,000**
Old Town Hall Restoration												
To Be Determined	*08-BLDG-005*									221,300		**221,300**
Old Town Hall Restoration Total		**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**221,300**	**0**	**221,300**
City Hall Repair Exterior												
Capital Maintenance Fund	*20-BLDG-002*					225,000						**225,000**
City Hall Repair Exterior Total		**0**	**0**	**0**	**0**	**225,000**	**0**	**0**	**0**	**0**	**0**	**225,000**
Replace City Hall Caulking/Grout												
Capital Maintenance Fund	*20-BLDG-006*	20,000										**20,000**
Replace City Hall Caulking/Grout Total		**20,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**20,000**
PD Garage Floor Polymer System												
Capital Maintenance Fund	*25-BLDG-001*		38,100									**38,100**
PD Garage Floor Polymer System Total		**0**	**38,100**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**38,100**
Municipal Building Total		**20,000**	**38,100**	**0**	**0**	**225,000**	**0**	**0**	**0**	**221,300**	**20,000,000**	**20,504,400**
Park Improvement												
Elmcrest Park & The Draw Entrance Monument & Sign												
Park Improvement Trust Fund	*04-PARK-003*	80,000										**80,000**
Elmcrest Park & The Draw Entrance Monument & Sign Total		**80,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**80,000**
Acquire outlots A in Rivers Bluff & Reilly Estates												
Park Improvement Trust Fund	*06-ACQ-002*						20,000					**20,000**
Acquire outlots A in Rivers Bluff & Reilly Estates Total		**0**	**0**	**0**	**0**	**0**	**20,000**	**0**	**0**	**0**	**0**	**20,000**
Observation deck on the Mississippi E of Dolomite												
Park Improvement Trust Fund	*06-PARK-015*				100,000							**100,000**
Observation deck on the Mississippi E of Dolomite Total		**0**	**0**	**0**	**100,000**	**0**	**0**	**0**	**0**	**0**	**0**	**100,000**
Trail Connections												
Park Improvement Trust Fund	*06-PARK-019*	80,000	30,000									**110,000**
Trail Connections Total		**80,000**	**30,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**110,000**
Alpaca Estates Outlot												
Park Improvement Trust Fund	*08-ACQ-002*									35,000		**35,000**

Source	Project #	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Alpaca Estates Outlot Total		**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**35,000**	**0**	**35,000**
Park Development in The COR												
Park Improvement Trust Fund	*08-PARK-005*	3,000,000										**3,000,000**
Park Development in The COR Total		**3,000,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**3,000,000**
Field Lighting - Central or Alpine Park												
Grants/Outside Sources	*17-PARK-006*						50,000					**50,000**
Lawful Gambling Fund	*17-PARK-006*						150,000					**150,000**
Field Lighting - Central or Alpine Park Total		**0**	**0**	**0**	**0**	**0**	**200,000**	**0**	**0**	**0**	**0**	**200,000**
Northfork North Trail Connection												
Park Improvement Trust Fund	*17-PARK-007*	150,000										**150,000**
Northfork North Trail Connection Total		**150,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**150,000**
Amphitheater Lighting												
Park Improvement Trust Fund	*18-PARK-003*	40,000										**40,000**
Amphitheater Lighting Total		**40,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**40,000**
Aeration for Sunfish Lake & The Draw												
Park Improvement Trust Fund	*18-PARK-005*		40,000									**40,000**
Aeration for Sunfish Lake & The Draw Total		**0**	**40,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**40,000**
River's Bend South Shelter Replacement												
Park Improvement Trust Fund	*21-PARK-001*	100,000										**100,000**
River's Bend South Shelter Replacement Total		**100,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**100,000**
Playground Replacement Program												
Lawful Gambling Fund	*22-PARK-001*	100,000	100,000	100,000	100,000	100,000	100,000	100,000		100,000	100,000	**900,000**
Playground Replacement Program Total		**100,000**	**100,000**	**100,000**	**100,000**	**100,000**	**100,000**	**100,000**	**0**	**100,000**	**100,000**	**900,000**
Park Building(s) Stabilization												
Park Improvement Trust Fund	*24-PARK-001*	95,000										**95,000**
Park Building(s) Stabilization Total		**95,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**95,000**
Alpine & Armstrong Roundabout Landscaping												
Public Improvement Revolving Fund	*25-PARK-001*			40,000								**40,000**
Alpine & Armstrong Roundabout Landscaping Total		**0**	**0**	**40,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**40,000**
Outdoor Hockey Rinks												
Park Improvement Trust Fund	*25-PARK-002*		400,000									**400,000**
Outdoor Hockey Rinks Total		**0**	**400,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**400,000**

Source	Project #	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Re-roof Park Shelters/Warming House												
Park Improvement Trust Fund	*25-PARK-003*	75,000										**75,000**
Re-roof Park Shelters/Warming House Total		**75,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**75,000**
Park Improvement Total		**3,720,000**	**570,000**	**140,000**	**200,000**	**100,000**	**320,000**	**100,000**	**0**	**135,000**	**100,000**	**5,385,000**

Sewer Utility Improvement

Lift Station #1 Rehab and Generator												
Sewer Utility Fund	*24-SEW-002*	65,000										**65,000**
Lift Station #1 Rehab and Generator Total		**65,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**65,000**
Emergency Backup Generator LS #4												
Sewer Utility Fund	*25-SEW-001*					250,000						**250,000**
Emergency Backup Generator LS #4 Total		**0**	**0**	**0**	**0**	**250,000**	**0**	**0**	**0**	**0**	**0**	**250,000**
Emergency Backup Generator LS #7												
Sewer Utility Fund	*25-SEW-002*				225,000							**225,000**
Emergency Backup Generator LS #7 Total		**0**	**0**	**0**	**225,000**	**0**	**0**	**0**	**0**	**0**	**0**	**225,000**
Sewer Utility Improvement Total		**65,000**	**0**	**0**	**225,000**	**250,000**	**0**	**0**	**0**	**0**	**0**	**540,000**

Storm Water Utility Improvement

Stormwater Drainage Improvements												
Storm Water Utility Fund	*12-STRM-001*			350,000				175,000				**525,000**
Stormwater Drainage Improvements Total		**0**	**0**	**350,000**	**0**	**0**	**0**	**175,000**	**0**	**0**	**0**	**525,000**
Storm Water Utility Improvement Total		**0**	**0**	**350,000**	**0**	**0**	**0**	**175,000**	**0**	**0**	**0**	**525,000**

Street Improvement

Sunwood Drive Roundabout Landscaping												
Public Improvement Revolving Fund	*15-STR-003*	30,000										**30,000**
Sunwood Drive Roundabout Landscaping Total		**30,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**30,000**
HWY 10 and BNSF RR Grade Separation at Ramsey Blvd												
MSA	*16-STR-002*	375,000										**375,000**
Public Improvement Revolving Fund	*16-STR-002*	375,000										**375,000**
HWY 10 and BNSF RR Grade Separation at Ramsey Blvd Total		**750,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**750,000**
HWY 10 & BNSF RR Grade Separation at Sunfish Lk Bl												

Source	Project #	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
MSA	*16-STR-003*	375,000										**375,000**
Public Improvement Revolving Fund	*16-STR-003*	375,000										**375,000**
HWY 10 & BNSF RR Grade Separation at Sunfish Lk Bl Total		**750,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**750,000**
Reconstruction Streets: Nature View												
Pavement Management Fund	*17-STR-007*						289,800					**289,800**
Storm Water Utility Fund	*17-STR-007*						43,470					**43,470**
Reconstruction Streets: Nature View Total		**0**	**0**	**0**	**0**	**0**	**333,270**	**0**	**0**	**0**	**0**	**333,270**
Reconstruction Streets: Sortebergs 6th												
Pavement Management Fund	*17-STR-007A*			766,320								**766,320**
Storm Water Utility Fund	*17-STR-007A*			114,948								**114,948**
Reconstruction Streets: Sortebergs 6th Total		**0**	**0**	**881,268**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**881,268**
Reconstruct Streets: Fox Ridge Estates 1st & 2nd												
Pavement Management Fund	*17-STR-008*	2,630,040										**2,630,040**
Storm Water Utility Fund	*17-STR-008*	394,506										**394,506**
Reconstruct Streets: Fox Ridge Estates 1st & 2nd Total		**3,024,546**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**3,024,546**
Concrete Repairs												
MSA	*17-STR-012*	405,000				549,544						**954,544**
Storm Water Utility Fund	*17-STR-012*					143,182						**143,182**
Concrete Repairs Total		**405,000**	**0**	**0**	**0**	**692,726**	**0**	**0**	**0**	**0**	**0**	**1,097,726**
Reconstruction Streets: Sports Haven												
Pavement Management Fund	*18-STR-003*		287,640									**287,640**
Storm Water Utility Fund	*18-STR-003*		43,146									**43,146**
Reconstruction Streets: Sports Haven Total		**0**	**330,786**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**330,786**
Reconstruction Streets: Carol-Rose Acres												
Pavement Management Fund	*19-STR-011*		446,760									**446,760**
Storm Water Utility Fund	*19-STR-011*		67,014									**67,014**
Reconstruction Streets: Carol-Rose Acres Total		**0**	**513,774**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**513,774**
Reconstruction Streets: Windsorwood												
Pavement Management Fund	*19-STR-016*			389,340								**389,340**
Storm Water Utility Fund	*19-STR-016*			58,401								**58,401**
Reconstruction Streets: Windsorwood Total		**0**	**0**	**447,741**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**447,741**
Reconstruction Streets: Countryside Estates												
Pavement Management Fund	*19-STR-017*		1,940,040									**1,940,040**
Storm Water Utility Fund	*19-STR-017*		291,006									**291,006**

Source	Project #	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Reconstruction Streets: Countryside Estates Total		**0**	**2,231,046**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**2,231,046**
2025 Neighborhood Overlays												
Pavement Management Fund	*21-STR-013*	1,047,111										**1,047,111**
Public Improvement Revolving Fund	*21-STR-013*	14,500										**14,500**
Storm Water Utility Fund	*21-STR-013*	69,190										**69,190**
2025 Neighborhood Overlays Total		**1,130,801**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**1,130,801**
2026 Neighborhood Overlays												
Pavement Management Fund	*21-STR-014*		649,026									**649,026**
Storm Water Utility Fund	*21-STR-014*		32,451									**32,451**
2026 Neighborhood Overlays Total		**0**	**681,477**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**681,477**
Flintwood Hills 2nd & 3rd Street Reconstruction												
Pavement Management Fund	*21-STR-015*		1,015,920									**1,015,920**
Storm Water Utility Fund	*21-STR-015*		152,388									**152,388**
Flintwood Hills 2nd & 3rd Street Reconstruction Total		**0**	**1,168,308**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**1,168,308**
2027 MSA Overlays												
MSA	*21-STR-016*			747,780								**747,780**
Storm Water Utility Fund	*21-STR-016*			37,389								**37,389**
2027 MSA Overlays Total		**0**	**0**	**785,169**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**785,169**
2027 Neighborhood Overlays												
Pavement Management Fund	*21-STR-017*			981,847								**981,847**
Storm Water Utility Fund	*21-STR-017*			49,133								**49,133**
2027 Neighborhood Overlays Total		**0**	**0**	**1,030,980**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**1,030,980**
MSA Juniper Ridge Dr Street Reconst												
MSA	*21-STR-018*			390,628								**390,628**
Storm Water Utility Fund	*21-STR-018*			58,594								**58,594**
MSA Juniper Ridge Dr Street Reconst Total		**0**	**0**	**449,222**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**449,222**
2028 Neighborhood Overlays												
Pavement Management Fund	*21-STR-020*				411,840							**411,840**
Storm Water Utility Fund	*21-STR-020*				20,592							**20,592**
2028 Neighborhood Overlays Total		**0**	**0**	**0**	**432,432**	**0**	**0**	**0**	**0**	**0**	**0**	**432,432**
MSA 142nd Avenue Street Reconstruction												
MSA	*21-STR-021*			67,594								**67,594**
Storm Water Utility Fund	*21-STR-021*			10,139								**10,139**
MSA 142nd Avenue Street Reconstruction Total		**0**	**0**	**77,733**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**77,733**

Source	Project #	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
2029 MSA Overlays												
MSA	*21-STR-022*					239,400						**239,400**
Storm Water Utility Fund	*21-STR-022*					11,970						**11,970**
2029 MSA Overlays Total		**0**	**0**	**0**	**0**	**251,370**	**0**	**0**	**0**	**0**	**0**	**251,370**
2029 Neighborhood Overlays												
Pavement Management Fund	*21-STR-023*					378,630						**378,630**
Storm Water Utility Fund	*21-STR-023*					18,932						**18,932**
2029 Neighborhood Overlays Total		**0**	**0**	**0**	**0**	**397,562**	**0**	**0**	**0**	**0**	**0**	**397,562**
2030 MSA Overlays												
MSA	*21-STR-024*						66,150					**66,150**
Storm Water Utility Fund	*21-STR-024*						3,308					**3,308**
2030 MSA Overlays Total		**0**	**0**	**0**	**0**	**0**	**69,458**	**0**	**0**	**0**	**0**	**69,458**
2030 Neighborhood Overlays												
Pavement Management Fund	*21-STR-025*						857,430					**857,430**
Storm Water Utility Fund	*21-STR-025*						42,872					**42,872**
2030 Neighborhood Overlays Total		**0**	**0**	**0**	**0**	**0**	**900,302**	**0**	**0**	**0**	**0**	**900,302**
MSA Alpine Drive Street Recon (TH 47/Roanoke St)												
MSA	*21-STR-026*						1,019,655					**1,019,655**
Storm Water Utility Fund	*21-STR-026*						152,948					**152,948**
MSA Alpine Drive Street Recon (TH 47/Roanoke St) Total		**0**	**0**	**0**	**0**	**0**	**1,172,603**	**0**	**0**	**0**	**0**	**1,172,603**
MSA Sunwood Drive Street Recon (CSAH 5/Erkium St)												
MSA	*21-STR-027*	303,000										**303,000**
Storm Water Utility Fund	*21-STR-027*	45,450										**45,450**
MSA Sunwood Drive Street Recon (CSAH 5/Erkium St) Total		**348,450**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**348,450**
Annual MSA Pavement Marking Improvements												
MSA	*22-STR-001*	19,000	8,000	12,000	71,000	12,000	28,000	29,000	38,000	42,000	22,000	**281,000**
Annual MSA Pavement Marking Improvements Total		**19,000**	**8,000**	**12,000**	**71,000**	**12,000**	**28,000**	**29,000**	**38,000**	**42,000**	**22,000**	**281,000**
Sorteberg's Street Reconstruction												
Pavement Management Fund	*22-STR-002*	559,035										**559,035**
Storm Water Utility Fund	*22-STR-002*	83,855										**83,855**
Sorteberg's Street Reconstruction Total		**642,890**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**642,890**
2031 MSA Pavement Overlay Improvements												
MSA	*22-STR-003*							876,488				**876,488**

Source	Project #	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Storm Water Utility Fund	*22-STR-003*							43,824				**43,824**
2031 MSA Pavement Overlay Improvements Total		**0**	**0**	**0**	**0**	**0**	**0**	**920,312**	**0**	**0**	**0**	**920,312**
2031 Neighborhood Pavement Overlay Impr												
Pavement Management Fund	*22-STR-005*							595,980				**595,980**
Storm Water Utility Fund	*22-STR-005*							29,799				**29,799**
2031 Neighborhood Pavement Overlay Impr Total		**0**	**0**	**0**	**0**	**0**	**0**	**625,779**	**0**	**0**	**0**	**625,779**
MSA - Alpine Drive St Recon (Variolite/Ramsey Blvd												
MSA	*22-STR-006*							492,188				**492,188**
Storm Water Utility Fund	*22-STR-006*							73,828				**73,828**
MSA - Alpine Drive St Recon (Variolite/Ramsey Blvd Total		**0**	**0**	**0**	**0**	**0**	**0**	**566,016**	**0**	**0**	**0**	**566,016**
Klemish, Klemish & Flores St, Sec. 11 Unplatted												
Pavement Management Fund	*22-STR-007*							957,600				**957,600**
Storm Water Utility Fund	*22-STR-007*							143,640				**143,640**
Klemish, Klemish & Flores St, Sec. 11 Unplatted Total		**0**	**0**	**0**	**0**	**0**	**0**	**1,101,240**	**0**	**0**	**0**	**1,101,240**
Windemere Woods Street Reconstruction												
Pavement Management Fund	*22-STR-008*			658,685								**658,685**
Storm Water Utility Fund	*22-STR-008*			98,803								**98,803**
Windemere Woods Street Reconstruction Total		**0**	**0**	**757,488**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**757,488**
The North Forty Street Reconstructions												
Pavement Management Fund	*22-STR-009*							705,600				**705,600**
Storm Water Utility Fund	*22-STR-009*							105,840				**105,840**
The North Forty Street Reconstructions Total		**0**	**0**	**0**	**0**	**0**	**0**	**811,440**	**0**	**0**	**0**	**811,440**
Dickenson's Mississippi Estate Street Recon												
Pavement Management Fund	*23-STR-005*	378,144										**378,144**
Storm Water Utility Fund	*23-STR-005*	306,722										**306,722**
Water Utility Fund	*23-STR-005*	250,000										**250,000**
Dickenson's Mississippi Estate Street Recon Total		**934,866**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**934,866**
High Point Street Reconstruction												
Pavement Management Fund	*23-STR-006*	1,430,160										**1,430,160**
Storm Water Utility Fund	*23-STR-006*	214,524										**214,524**
High Point Street Reconstruction Total		**1,644,684**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**1,644,684**
Section 22 Unplatted Street Reconstruction												
Pavement Management Fund	*23-STR-007*	296,940										**296,940**

Source	Project #	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Storm Water Utility Fund	*23-STR-007*	44,541										**44,541**
Section 22 Unplatted Street Reconstruction Total		**341,481**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**341,481**
Section 01 Unplatted (S/O CR 27) Street Recon												
Pavement Management Fund	*23-STR-008*		881,280									**881,280**
Storm Water Utility Fund	*23-STR-008*		132,192									**132,192**
Section 01 Unplatted (S/O CR 27) Street Recon Total		**0**	**1,013,472**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**1,013,472**
Riverside West Street Reconstruction												
Pavement Management Fund	*23-STR-009*		199,665									**199,665**
Storm Water Utility Fund	*23-STR-009*		29,950									**29,950**
Riverside West Street Reconstruction Total		**0**	**229,615**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**229,615**
Hall-Anderson Acres Street Reconstruction												
Pavement Management Fund	*23-STR-012*			1,087,680								**1,087,680**
Storm Water Utility Fund	*23-STR-012*			163,152								**163,152**
Hall-Anderson Acres Street Reconstruction Total		**0**	**0**	**1,250,832**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**1,250,832**
Oakwood Hills & Rambosek Red Oak Estates St Recon												
Pavement Management Fund	*23-STR-013*			309,000								**309,000**
Storm Water Utility Fund	*23-STR-013*			46,350								**46,350**
Oakwood Hills & Rambosek Red Oak Estates St Recon Total		**0**	**0**	**355,350**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**355,350**
Section 21 Unplatted												
Pavement Management Fund	*23-STR-014*				1,915,680							**1,915,680**
Storm Water Utility Fund	*23-STR-014*				287,352							**287,352**
Section 21 Unplatted Total		**0**	**0**	**0**	**2,203,032**	**0**	**0**	**0**	**0**	**0**	**0**	**2,203,032**
Ramsey Meadows 1st, 3rd & 4th Street Recon												
Pavement Management Fund	*23-STR-015*				288,600							**288,600**
Storm Water Utility Fund	*23-STR-015*				43,290							**43,290**
Ramsey Meadows 1st, 3rd & 4th Street Recon Total		**0**	**0**	**0**	**331,890**	**0**	**0**	**0**	**0**	**0**	**0**	**331,890**
Section 17 Unplatted Street Reconstruction												
Pavement Management Fund	*23-STR-016*					807,188						**807,188**
Storm Water Utility Fund	*23-STR-016*					121,078						**121,078**
Section 17 Unplatted Street Reconstruction Total		**0**	**0**	**0**	**0**	**928,266**	**0**	**0**	**0**	**0**	**0**	**928,266**
Alicia Street Reconstruction												
Pavement Management Fund	*23-STR-017*					538,125						**538,125**
Storm Water Utility Fund	*23-STR-017*					80,719						**80,719**
Alicia Street Reconstruction Total		**0**	**0**	**0**	**0**	**618,844**	**0**	**0**	**0**	**0**	**0**	**618,844**

Source	Project #	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Section 07 Unplatted Street Reconstruction												
Pavement Management Fund	*23-STR-018*					87,176						**87,176**
Storm Water Utility Fund	*23-STR-018*					13,076						**13,076**
Section 07 Unplatted Street Reconstruction Total		**0**	**0**	**0**	**0**	**100,252**	**0**	**0**	**0**	**0**	**0**	**100,252**
Menkvelds Country Park/Volting Oak Hill Est Recon												
Pavement Management Fund	*23-STR-019*					598,500						**598,500**
Storm Water Utility Fund	*23-STR-019*					89,775						**89,775**
Menkvelds Country Park/Volting Oak Hill Est Recon Total		**0**	**0**	**0**	**0**	**688,275**	**0**	**0**	**0**	**0**	**0**	**688,275**
Sunfish Square 1st & 2nd Street Reconstruction												
Pavement Management Fund	*23-STR-020*					574,875						**574,875**
Storm Water Utility Fund	*23-STR-020*					86,231						**86,231**
Sunfish Square 1st & 2nd Street Reconstruction Total		**0**	**0**	**0**	**0**	**661,106**	**0**	**0**	**0**	**0**	**0**	**661,106**
River Bluffs 1st & 2nd Street Reconstruction												
Pavement Management Fund	*23-STR-021*						417,375					**417,375**
Storm Water Utility Fund	*23-STR-021*						62,606					**62,606**
River Bluffs 1st & 2nd Street Reconstruction Total		**0**	**0**	**0**	**0**	**0**	**479,981**	**0**	**0**	**0**	**0**	**479,981**
Section 24 Unplatted Street Reconstruction												
Pavement Management Fund	*23-STR-022*						233,100					**233,100**
Storm Water Utility Fund	*23-STR-022*						34,965					**34,965**
Section 24 Unplatted Street Reconstruction Total		**0**	**0**	**0**	**0**	**0**	**268,065**	**0**	**0**	**0**	**0**	**268,065**
Woodlawn Estates Street Reconstruction												
Pavement Management Fund	*23-STR-023*						947,100					**947,100**
Storm Water Utility Fund	*23-STR-023*						142,065					**142,065**
Woodlawn Estates Street Reconstruction Total		**0**	**0**	**0**	**0**	**0**	**1,089,165**	**0**	**0**	**0**	**0**	**1,089,165**
Section 15 Unplatted Street Reconstruction												
Pavement Management Fund	*23-STR-024*							989,100				**989,100**
Storm Water Utility Fund	*23-STR-024*							148,365				**148,365**
Section 15 Unplatted Street Reconstruction Total		**0**	**0**	**0**	**0**	**0**	**0**	**1,137,465**	**0**	**0**	**0**	**1,137,465**
MSA - Alpine Drive (CSAH 5/TH 47) Reconstruction												
MSA	*23-STR-025*	530,250										**530,250**
Storm Water Utility Fund	*23-STR-025*	79,538										**79,538**
MSA - Alpine Drive (CSAH 5/TH 47) Reconstruction Total		**609,788**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**609,788**
MSA - Alpine Drive (CR 57/CSAH 5) Reconstruction												

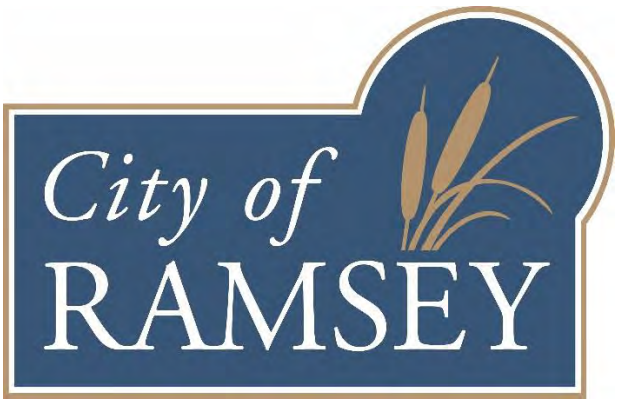
Source	Project #	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
MSA	*23-STR-026*	445,031										**445,031**
Storm Water Utility Fund	*23-STR-026*	66,755										**66,755**
MSA - Alpine Drive (CR 57/CSAH 5) Reconstruction Total		**511,786**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**511,786**
MSA-Jaspar Street (Sunwood Drive/McKinely Street)												
MSA	*23-STR-027*								413,438			**413,438**
Storm Water Utility Fund	*23-STR-027*								62,016			**62,016**
MSA-Jaspar Street (Sunwood Drive/McKinely Street) Total		**0**	**0**	**0**	**0**	**0**	**0**	**0**	**475,454**	**0**	**0**	**475,454**
Deerwood Street Reconstruction												
Pavement Management Fund	*23-STR-028*			698,340								**698,340**
Storm Water Utility Fund	*23-STR-028*			104,751								**104,751**
Deerwood Street Reconstruction Total		**0**	**0**	**803,091**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**803,091**
Echo Ridge Street Reconstruction												
Pavement Management Fund	*23-STR-029*								151,200			**151,200**
Storm Water Utility Fund	*23-STR-029*								22,680			**22,680**
Echo Ridge Street Reconstruction Total		**0**	**0**	**0**	**0**	**0**	**0**	**0**	**173,880**	**0**	**0**	**173,880**
Northfork Lake Street Reconstruction												
Pavement Management Fund	*23-STR-030*								390,600			**390,600**
Storm Water Utility Fund	*23-STR-030*								58,590			**58,590**
Northfork Lake Street Reconstruction Total		**0**	**0**	**0**	**0**	**0**	**0**	**0**	**449,190**	**0**	**0**	**449,190**
Northfork Oaks 2nd Street Reconstruction												
Pavement Management Fund	*23-STR-031*								340,200			**340,200**
Storm Water Utility Fund	*23-STR-031*								51,030			**51,030**
Northfork Oaks 2nd Street Reconstruction Total		**0**	**0**	**0**	**0**	**0**	**0**	**0**	**391,230**	**0**	**0**	**391,230**
Northfork Oaks 3rd Street Reconstruction												
Pavement Management Fund	*23-STR-032*								630,000			**630,000**
Storm Water Utility Fund	*23-STR-032*								94,500			**94,500**
Northfork Oaks 3rd Street Reconstruction Total		**0**	**0**	**0**	**0**	**0**	**0**	**0**	**724,500**	**0**	**0**	**724,500**
Brookview Estates North Street Reconstruction												
Pavement Management Fund	*23-STR-033*								537,264			**537,264**
Storm Water Utility Fund	*23-STR-033*								80,590			**80,590**
Brookview Estates North Street Reconstruction Total		**0**	**0**	**0**	**0**	**0**	**0**	**0**	**617,854**	**0**	**0**	**617,854**
2026 MSA Overlays												
MSA	*24-STR-001*		1,121,815									**1,121,815**
Storm Water Utility Fund	*24-STR-001*		168,272									**168,272**

Source	Project #	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
2026 MSA Overlays Total		**0**	**1,290,087**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**1,290,087**
MSA - Alpine Drive (TH 10 and Puma Street)												
MSA	*24-STR-002*				1,107,600							**1,107,600**
Storm Water Utility Fund	*24-STR-002*				166,140							**166,140**
MSA - Alpine Drive (TH 10 and Puma Street) Total		**0**	**0**	**0**	**1,273,740**	**0**	**0**	**0**	**0**	**0**	**0**	**1,273,740**
Gateway Industrial Park (142nd Avenue) Recon.												
Pavement Management Fund	*24-STR-003*								191,520			**191,520**
Storm Water Utility Fund	*24-STR-003*								28,728			**28,728**
Gateway Industrial Park (142nd Avenue) Recon. Total		**0**	**0**	**0**	**0**	**0**	**0**	**0**	**220,248**	**0**	**0**	**220,248**
MSA - Uranimite Street (149th Ave/152nd Ln)												
MSA	*24-STR-004*									327,600		**327,600**
Storm Water Utility Fund	*24-STR-004*									49,140		**49,140**
MSA - Uranimite Street (149th Ave/152nd Ln) Total		**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**376,740**	**0**	**376,740**
MSA - Waco Street (150th Ave/Alpine Dr)												
MSA	*24-STR-005*									372,960		**372,960**
Storm Water Utility Fund	*24-STR-005*									55,944		**55,944**
MSA - Waco Street (150th Ave/Alpine Dr) Total		**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**428,904**	**0**	**428,904**
Brookview Estates (South) Street Recon												
Pavement Management Fund	*24-STR-006*									516,600		**516,600**
Storm Water Utility Fund	*24-STR-006*									77,490		**77,490**
Brookview Estates (South) Street Recon Total		**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**594,090**	**0**	**594,090**
Hunters Ridge Street Reconstruction												
Pavement Management Fund	*24-STR-007*									2,104,200		**2,104,200**
Storm Water Utility Fund	*24-STR-007*									315,630		**315,630**
Hunters Ridge Street Reconstruction Total		**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**2,419,830**	**0**	**2,419,830**
Regency Pond 1st, 2nd & 3rd Reconstruction												
Pavement Management Fund	*24-STR-008*									1,275,750		**1,275,750**
Storm Water Utility Fund	*24-STR-008*									191,363		**191,363**
Regency Pond 1st, 2nd & 3rd Reconstruction Total		**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**1,467,113**	**0**	**1,467,113**
MSA- Bunker Lake Boulevard (Jackal St/CR 83) Recon												
Public Improvement Revolving Fund	*24-STR-011*		391,000									**391,000**
Storm Water Utility Fund	*24-STR-011*		49,215									**49,215**
Tax Increment #18	*24-STR-011*		386,750									**386,750**
MSA- Bunker Lake Boulevard (Jackal St/CR 83) Recon Total		**0**	**826,965**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**826,965**

Source	Project #	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
MSA 142nd Ave/Armstrong Blvd/Alpaca Est												
MSA	*25-STR-001*								529,200			**529,200**
Pavement Management Fund	*25-STR-001*								194,040			**194,040**
Storm Water Utility Fund	*25-STR-001*								108,486			**108,486**
MSA 142nd Ave/Armstrong Blvd/Alpaca Est Total		**0**	**0**	**0**	**0**	**0**	**0**	**0**	**831,726**	**0**	**0**	**831,726**
2034 MSA Overlays												
MSA	*25-STR-002*										980,437	**980,437**
Storm Water Utility Fund	*25-STR-002*										49,022	**49,022**
2034 MSA Overlays Total		**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**1,029,459**	**1,029,459**
2034 Neighborhood Overlays												
Pavement Management Fund	*25-STR-003*										119,700	**119,700**
Storm Water Utility Fund	*25-STR-003*										5,985	**5,985**
2034 Neighborhood Overlays Total		**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**125,685**	**125,685**
Anderson Estate & Dellwood Hills & Section 09												
Pavement Management Fund	*25-STR-004*										567,000	**567,000**
Storm Water Utility Fund	*25-STR-004*										85,050	**85,050**
Anderson Estate & Dellwood Hills & Section 09 Total		**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**652,050**	**652,050**
Rivenwick 1st & 2nd St Reconstruction												
Pavement Management Fund	*25-STR-005*										834,750	**834,750**
Storm Water Utility Fund	*25-STR-005*										125,213	**125,213**
Rivenwick 1st & 2nd St Reconstruction Total		**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**959,963**	**959,963**
Riverwood Hills Plat 1 St Reconstruction												
Pavement Management Fund	*25-STR-006*										781,200	**781,200**
Storm Water Utility Fund	*25-STR-006*										117,180	**117,180**
Riverwood Hills Plat 1 St Reconstruction Total		**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**898,380**	**898,380**
Section 06 Unplatted St Reconstruction												
Pavement Management Fund	*25-STR-007*										1,543,500	**1,543,500**
Storm Water Utility Fund	*25-STR-007*										231,525	**231,525**
Section 06 Unplatted St Reconstruction Total		**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**1,775,025**	**1,775,025**
Whispering Pines Est Plat 5 St Recon												
Pavement Management Fund	*25-STR-008*										110,880	**110,880**
Storm Water Utility Fund	*25-STR-008*										16,632	**16,632**
Whispering Pines Est Plat 5 St Recon Total		**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**127,512**	**127,512**

Source	Project #	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
COR Infrastructure Improvements												
Park Improvement Trust Fund	*25-STR-009*	100,000										**100,000**
COR Infrastructure Improvements Total		**100,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**100,000**
Street Improvement Total		**11,243,292**	**8,293,530**	**6,850,874**	**4,312,094**	**4,350,401**	**4,340,844**	**5,191,252**	**3,922,082**	**5,328,677**	**5,590,074**	**59,423,120**
Street Light Utility Improvement												
Bunker Lake Blvd & Puma Street Lights												
Street Light Utility Fund	*19-STLT-001*	100,000										**100,000**
Bunker Lake Blvd & Puma Street Lights Total		**100,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**100,000**
Riverdale Drive Street Lights												
Street Light Utility Fund	*19-STLT-002*		250,000									**250,000**
Riverdale Drive Street Lights Total		**0**	**250,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**250,000**
COR Street Lights												
Street Light Utility Fund	*25-SLT-001*	300,000										**300,000**
COR Street Lights Total		**300,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**300,000**
Street Light Utility Improvement Total		**400,000**	**250,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**650,000**

Source	Project #	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Water Utility Improvement												
Refurbish Water Tower #2												
Water Utility Fund	*14-WTR-001*	20,000	1,000,000									**1,020,000**
Refurbish Water Tower #2 Total		**20,000**	**1,000,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**1,020,000**
Refurbish Water Tower #1												
Water Utility Fund	*14-WTR-002*	20,000		750,000								**770,000**
Refurbish Water Tower #1 Total		**20,000**	**0**	**750,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**770,000**
Construct Well #9 and Pumphouse #5												
Water Utility Fund	*16-WTR-002*	50,000	1,100,000									**1,150,000**
Construct Well #9 and Pumphouse #5 Total		**50,000**	**1,100,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**1,150,000**
Well #10 and Pump House #6												
Water Utility Fund	*24-WTR-001*				1,750,000							**1,750,000**
Well #10 and Pump House #6 Total		**0**	**0**	**0**	**1,750,000**	**0**	**0**	**0**	**0**	**0**	**0**	**1,750,000**
Well#1 Pressure Filter and Generator												
Water Utility Fund	*24-WTR-002*			1,500,000								**1,500,000**
Well#1 Pressure Filter and Generator Total		**0**	**0**	**1,500,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**1,500,000**
Pump House #1 Roof Replacement												
Water Utility Fund	*25-WTR-001*	42,500										**42,500**
Pump House #1 Roof Replacement Total		**42,500**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**42,500**
Water Meter Reading Fixed Network												
Water Utility Fund	*25-WTR-002*			175,000								**175,000**
Water Meter Reading Fixed Network Total		**0**	**0**	**175,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**175,000**
Water Utility Improvement Total		**132,500**	**2,100,000**	**2,425,000**	**1,750,000**	**0**	**0**	**0**	**0**	**0**	**0**	**6,407,500**
GRAND TOTAL		**16,594,967**	**14,511,630**	**12,403,174**	**8,319,594**	**6,904,401**	**6,298,844**	**6,438,252**	**4,618,082**	**6,993,977**	**26,003,074**	**109,085,995**



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PROJECT DETAILS

Capital Improvement Plan

Ramsey, MN

Project #	17-IT-009
Project Name	Core Switch Replacement

Total Project Cost	$52,000	Department	Capital Equipment
Type	Equipment	Category	Capital Equipment
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	10 years		

Description

The city's core switch is a central hub of our communication network. All servers and remote sites, cameras and workstations eventually connect back to the core switch.

Justification

The core switch may very well be the most important single piece of hardware in our network. Replacements are currently scheduled for every 10 years to prevent hardware failures due to age and to keep the unit serviceable through LOGIS.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	52,000	0	0	0	0	0	0	0	0	**52,000**
Total	**0**	**52,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**52,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	52,000	0	0	0	0	0	0	0	0	**52,000**
Total	**0**	**52,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**52,000**

Capital Improvement Plan

Ramsey, MN

Project #	17-IT-011
Project Name	Engineering Plotter Replacement

Total Project Cost	$10,000	Department	Capital Equipment
Type	Equipment	Category	Capital Equipment
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	10 years		

Description

The Engineering plotter is a large format printer and scanner used for scanning maps and other large documents in order to send or retain them.

Justification

The Engineering plotter/scanner was last replaced in 2013. The estimated useful life of the plotter is around 10 years. The replacement has been scheduled to evaluate the current health of the machine and to possibly give the opportunity to update to a new plotter with better technology.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	10,000	0	0	0	0	0	0	0	0	**10,000**
Total	**0**	**10,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**10,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Equipment Revolving Fund	0	10,000	0	0	0	0	0	0	0	0	**10,000**
Total	**0**	**10,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**10,000**

Capital Improvement Plan

Ramsey, MN

Project #	17-IT-016
Project Name	2nd Floor Workroom Copier

Total Project Cost	$9,000	Department	Capital Equipment
Type	Equipment	Category	Capital Equipment
Priority	2-New Addition (High)	Status	Active
Useful Life	10 years		

Description

This would provide a copier for the second floor workroom that is currently shared with Finance, Administration and Engineering.

Justification

Admin has put in for a new copier for their side of the second floor. If approved by council, this copier would meet the needs of engiineering and finance.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	9,000	0	0	0	0	0	0	0	0	0	**9,000**
Total	**9,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**9,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Equipment Revolving Fund	9,000	0	0	0	0	0	0	0	0	0	**9,000**
Total	**9,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	9,000

Capital Improvement Plan

Ramsey, MN

Project #	17-IT-017
Project Name	Building Copier

Total Project Cost	$8,000	Department	Capital Equipment
Type	Equipment	Category	Capital Equipment
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	10 years		

Description

The copier in the Building department area provides high-speed and high-volume prints, as well as color and finishing capabilities. It also serves as the departments fax machine.

Justification

The unit was purchased in 2015 with replacement scheduled at the 10-year mark to evaluate the health and capabilities of the copier.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	8,000	0	0	0	0	0	0	0	0	0	**8,000**
Total	**8,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**8,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Equipment Revolving Fund	8,000	0	0	0	0	0	0	0	0	0	**8,000**
Total	**8,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**8,000**

Capital Improvement Plan

Ramsey, MN

Project #	17-IT-018
Project Name	PW Workroom Copier

Total Project Cost	$8,000	Department	Capital Equipment
Type	Equipment	Category	Capital Equipment
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	10 years		

Description

The copier in the Engineering and Community Development area provides high-speed and high-volume prints, as well as color and finishing capabilities.

Justification

The unit was purchased in 2015 and will be scheduled for replacement at the 10-year mark to evaluate the health and capabilities of the copier.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	8,000	0	0	0	0	0	0	0	0	0	**8,000**
Total	**8,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**8,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Equipment Revolving Fund	8,000	0	0	0	0	0	0	0	0	0	**8,000**
Total	**8,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**8,000**

Project #	20-IT-001
Project Name	Virtual Server Refresh

Total Project Cost	$33,000	Department	Capital Equipment
Type	Equipment	Category	Capital Equipment
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	10 years		

Description

The twin virtual servers and SAN (network centralized storage) units were put in service in 2019. Recommended replacement of these units is every 5-7 years. The onsite servers (as of 2019) provide user logon/printing functions, surveillance and telephone services.

Justification

As part of the city's replacement rotation, staff recommends replacing the onsite servers to reduce risk of failure.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	33,000	0	0	0	0	0	0	0	0	**33,000**
Total	**0**	**33,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**33,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	33,000	0	0	0	0	0	0	0	0	**33,000**
Total	**0**	**33,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**33,000**

Capital Improvement Plan

Ramsey, MN

Project #	22-IT-001
Project Name	Ramsey Networking Switches Replacement

Total Project Cost	$48,000	Department	Capital Equipment
Type	Equipment	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	10 years		

Description

Networking switch is responsible for network connectivity throughout city facilities, including: Fire 1 & 2, Council Chambers, Parking Ramp & Public Works.

Justification

The equipment has exceeded its expected useful life. The replacement is intended to avoid any outages related to a hardware failure (due to age).

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	0	0	0	0	0	48,000	0	0	0	**48,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**48,000**	**0**	**0**	**0**	**48,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	0	0	0	0	0	48,000	0	0	0	**48,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**48,000**	**0**	**0**	**0**	**48,000**

Capital Improvement Plan

Ramsey, MN

Project #	23-IT-001
Project Name	Ramsey Rugged Switches

Total Project Cost	$21,000	Department	Capital Equipment
Type	Equipment	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	10 years		

Description

This project is to replace the switches used in the City Hall parking ramp and PW fuel island.

Justification

These switches are in non-climate controlled areas. While the equipment they service are important, they are not crucial to day-to-day functions, hence the longer replacement term than others.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	0	0	21,000	0	0	0	0	0	0	**21,000**
Total	**0**	**0**	**0**	**21,000**	**0**	**0**	**0**	**0**	**0**	**0**	**21,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	0	0	21,000	0	0	0	0	0	0	**21,000**
Total	**0**	**0**	**0**	**21,000**	**0**	**0**	**0**	**0**	**0**	**0**	**21,000**

Capital Improvement Plan

Ramsey, MN

Project #	25-IT-001
Project Name	Copier Fleet Replacement

Total Project Cost	$59,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	10 years		

Description

This project is replacing the City's Copier fleet. Currently 7 machines at the time: PW:1, PD:2, CH:3, and FD:1

This replacement is the last step to consolidate replacement times in a single year, which is why some machines are older than recommended and some are younger.

Justification

The recommended age for replacing copiers is around 10 years to keep maintenance costs low, and keep the units in good running order. By consolidating replacements, we hope to maximize our purchasing power for the individual units and use it to negotiate better pricing per page.

Expenditures		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment		0	0	0	0	0	0	0	0	0	59,000	**59,000**
	Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**59,000**	**59,000**

Funding Sources		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy		0	0	0	0	0	0	0	0	0	59,000	**59,000**
	Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**59,000**	**59,000**

Capital Improvement Plan

Ramsey, MN

Project #	CIVIL-1R
Project Name	Replace Siren

Total Project Cost	$17,500	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	15 years		

Description

Replacement of 2003 emergency sirens.

Justification

The city's 17 emergency sirens were installed between the years 2003 and 2008. Substantial concerns have come to light in several sirens. Water has entered main electrical cabinets, panels, and control cabinets and corrosion has been observed on the control boards. Replacement of the sirens are at two per year.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	17,500	0	0	0	0	0	0	0	0	0	**17,500**
Total	**17,500**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**17,500**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	17,500	0	0	0	0	0	0	0	0	0	**17,500**
Total	**17,500**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**17,500**

Capital Improvement Plan

Ramsey, MN

Project #	CIVIL-2N
Project Name	Emergency Siren Circuit Board

Total Project Cost	$17,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	15 years		

Description

The city has 17 emergency sirens. Anoka County Dispatch is upgrading the siren system. An updated circuit board will need to be installed in each siren across Anoka County. Anoka County is changing the transmitting from analog to digital at a cost to each community at $995.00 pr siren.

Justification

The current siren system has been in service sinch the mid 1980's and parts to repair and maintain equipment are quickly becoming obsolete.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	17,000	0	0	0	0	0	0	0	0	0	**17,000**
Total	**17,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**17,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	17,000	0	0	0	0	0	0	0	0	0	**17,000**
Total	**17,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**17,000**

Capital Improvement Plan

Ramsey, MN

Project #	CIVIL-3R
Project Name	Replace 3R Siren

Total Project Cost	$30,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	15 years		

Description

Replacement of 2003 emergency sirens.

Justification

The city's 17 emergency sirens were installed between the years 2003 and 2008. Substantial concerns have come to light in several sirens. Water has entered main electrical cabinets, panels, and control cabinets and corrosion has been observed on the control boards. Replacement of the sirens are at two per year.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	30,000	0	0	0	0	0	0	0	0	**30,000**
Total	**0**	**30,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**30,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	30,000	0	0	0	0	0	0	0	0	**30,000**
Total	**0**	**30,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**30,000**

Capital Improvement Plan

Ramsey, MN

Project #	CIVIL-5R
Project Name	Replace 5R Siren

Total Project Cost	$30,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	17 years		

Description

Replacement of 2003 emergency sirens.

Justification

The city's 17 emergency sirens were installed between the years 2003 and 2008. Substantial maintenance concerns have come to light in several sirens. Water has entered main electrical cabinets, panels and control cabinet and corrosion has been observed on the control boards. Replacement of the 17 sirens at two (2) per year.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	0	30,000	0	0	0	0	0	0	0	**30,000**
Total	**0**	**0**	**30,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**30,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	0	30,000	0	0	0	0	0	0	0	**30,000**
Total	**0**	**0**	**30,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**30,000**

Capital Improvement Plan

Ramsey, MN

Project #	CIVIL-7R
Project Name	Replace 7R Siren

Total Project Cost	$30,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	17 years		

Description

15900 Blk Andrie/161st Armstrong. Replacement of 2003 emergency sirens

Justification

The city's 17 emergency sirens were installed between the years 2003 and 2008. Substantial maintenance concerns have come to light in several sirens. Water has entered main electrical cabinets, panels and control cabinet and corrosion has been observed on the control boards. Replacement of the 17 sirens at two (2) per year.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	0	0	30,000	0	0	0	0	0	0	**30,000**
Total	**0**	**0**	**0**	**30,000**	**0**	**0**	**0**	**0**	**0**	**0**	**30,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	0	0	30,000	0	0	0	0	0	0	**30,000**
Total	**0**	**0**	**0**	**30,000**	**0**	**0**	**0**	**0**	**0**	**0**	**30,000**

Capital Improvement Plan

Ramsey, MN

Project #	CIVIL-9R
Project Name	Replace 9R Siren

Total Project Cost	$30,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	15 years		

Description

Replacement of 2003 emergency sirens.

Justification

The city's 17 emergency sirens were installed between the years 2003 and 2008. Substantial concerns have come to light in several sirens. Water has entered main electrical cabinets, panels, and control cabinets and corrosion has been observed on the control boards. Replacement of the sirens are at two per year.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	0	0	0	30,000	0	0	0	0	0	**30,000**
Total	**0**	**0**	**0**	**0**	**30,000**	**0**	**0**	**0**	**0**	**0**	**30,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	0	0	0	30,000	0	0	0	0	0	**30,000**
Total	**0**	**0**	**0**	**0**	**30,000**	**0**	**0**	**0**	**0**	**0**	**30,000**

Capital Improvement Plan

Ramsey, MN

Project #	FIRE-502
Project Name	Replace Engine #21 (565)

Total Project Cost	$1,200,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	15 years		

Description

Replacement of 2007 Rosenbauer Fire Engine with a 2026 model year.

Justification

Engine 21 is one of two engines that service the city. This engine is located in Station #2 in the east portion of the City and will be 19 years old at time of replacement. The Fire Department attempts to keep engines on a 15-year replacement cycle for the purpose of maintaining a reliable piece of equipment, limiting repair costs and providing new technology that benefits the firefighters in the form of efficiency and safety. Maintenance costs for this vehicle will begin to increase more rapidly with age. The fire department also benefits from modern equipment by attracting perspective firefighter applicants from Ramsey and the surrounding communities. The cost of the project includes replacement of equipment and hose on the vehicle ensuring that equipment is replaced periodically.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	300,000	300,000	600,000	0	0	0	0	0	0	0	**1,200,000**
Total	**300,000**	**300,000**	**600,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**1,200,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	265,000	465,000	0	0	0	0	0	0	0	**730,000**
Inter-Fund Loans	300,000	0	0	0	0	0	0	0	0	0	**300,000**
Trade In/Resale Value	0	0	135,000	0	0	0	0	0	0	0	**135,000**
Discount	0	35,000	0	0	0	0	0	0	0	0	**35,000**
Total	**300,000**	**300,000**	**600,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**1,200,000**

Capital Improvement Plan

Ramsey, MN

Project #	FIRE-505
Project Name	Replace Grass 11 (562)

Total Project Cost	$50,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	20 years		

Description

Replacement of 2003 Ford F-350 Grass Vehicle with a 2026 Ford F-350.

Justification

Grass 1 is the primary response vehicle out of Station 1 for grass fires and is one of two grass fire response vehicles that service the City. The vehicle will be 23 years old at time of replacement. The Fire Dept attempts to keep the Grass vehicle on a 20 year replacement cycle for purposes of maintaining a reliable piece of equipment and limiting repair cost. Replacements are made on a regular systematic rotation based on mileage, maintenance and safety concerns in close consultation with the City Mechanic.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	50,000	0	0	0	0	0	0	0	0	**50,000**
Total	**0**	**50,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**50,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	45,000	0	0	0	0	0	0	0	0	**45,000**
Trade In/Resale Value	0	5,000	0	0	0	0	0	0	0	0	**5,000**
Total	**0**	**50,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**50,000**

Capital Improvement Plan

Ramsey, MN

Project #	FIRE-560
Project Name	Replace Aerial Ladder Truck

Total Project Cost	$3,000,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	20 years		

Description

Replace Aeriel 21 2003 Rosenbauer Spartan Platform with a 2028 model year.

Justification

Aerial 21 is the only aerial platform device that services the City. The Aerial is located in Station 1 in the west portion of the City and will be 27 years old at time of replacement. The Fire Department attempts to keep aerials on a 20 year replacement cycle for the purpose of maintaining a reliable piece of equipment, limiting repair cost and providing new technology that benefits the firefighters in the form of efficiency and safety. Maintenance cost of this vehicle will begin to increase more rapidly with age. The fire department also benefits from modern equipment by attracting perspective firefighter applicants from Ramsey and the surrounding communities. The cost of the project includes replacement of equipment and hose on the vehicle ensuring that equipment is replaced periodically.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	0	0	1,000,000	1,000,000	1,000,000	0	0	0	0	**3,000,000**
Total	**0**	**0**	**0**	**1,000,000**	**1,000,000**	**1,000,000**	**0**	**0**	**0**	**0**	**3,000,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	0	0	1,000,000	1,000,000	1,000,000	0	0	0	0	**3,000,000**
Total	**0**	**0**	**0**	**1,000,000**	**1,000,000**	**1,000,000**	**0**	**0**	**0**	**0**	**3,000,000**

Capital Improvement Plan

Ramsey, MN

Project #	FIRE-561
Project Name	Replace, Boat, Motor, Trailer Rescue

Total Project Cost	$10,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	25 years		

Description

Mako SCBA Trailer Date Acquired: 5/13/02

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	0	10,000	0	0	0	0	0	0	0	**10,000**
Total	**0**	**0**	**10,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**10,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	0	10,000	0	0	0	0	0	0	0	**10,000**
Total	**0**	**0**	**10,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**10,000**

Capital Improvement Plan

Ramsey, MN

Project #	FIRE-563
Project Name	SCBA Trailer (561)

Total Project Cost	$100,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active

Description

Replace SCBA Trailer #561

Expenditures		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment		0	0	0	0	0	0	0	0	100,000	0	**100,000**
	Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**100,000**	**0**	**100,000**

Funding Sources		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy		0	0	0	0	0	0	0	0	100,000	0	**100,000**
	Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**100,000**	**0**	**100,000**

Project #	FIRE-566A
Project Name	Replace Assistant Fire Chief Vehicle #571

Total Project Cost	$50,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	7 years		

Description

Replacement of 2019 Chevrolet Tahoe Assistant Fire Chief vehicle with 2026 Chevrolet Tahoe.

Justification

The Assistant Fire Chief vehicle is the primary emergency response vehicle using the workday hours and is one of three first response vehicles that service the City. This unit is also equipped to function as a mobile command post during emergency incidents. The vehicle will be 7 years old at the time of replacement. The Fire Department attempts to keep the Asst Fire Chief vehicle on a 7-year replacement cycle for the purpose of maintaining a reliable piece of equipment and limiting repair cost. Replacements are made on a regular systematic rotation based on mileage, maintenance and safety concerns in close conjunction with the City Mechanic.

Expenditures	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**	**2031**	**2032**	**2033**	**2034**	**Total**
Furnishings/Equipment	0	50,000	0	0	0	0	0	0	0	0	**50,000**
Total	**0**	**50,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**50,000**

Funding Sources	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**	**2031**	**2032**	**2033**	**2034**	**Total**
General Fund-Property Tax Levy	0	45,000	0	0	0	0	0	0	0	0	**45,000**
Trade In/Resale Value	0	5,000	0	0	0	0	0	0	0	0	**5,000**
Total	**0**	**50,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**50,000**

Capital Improvement Plan

Ramsey, MN

Project #	FIRE-569A
Project Name	Replace Fire Chief Vehicle (573)

Total Project Cost	$50,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	7 years		

Description

Replacement of 2020 Chevrolet Tahoe Fire Chief vehicle with 2027 Chevrolet Tahoe.

Justification

The Fire Chief vehicle is the primary emergency vehicle during the weekday hours and is one of three fire response vehicles that service the city. This unit is also equipped to function as a mobile command post during emergency incidents. The vehicle will be 7 years old at the time of replacement. The Fire Department attempts to keep the Fire Chief vehicle on a 5-year replacement cycle for the purpose of maintaining a reliable piece of equipment and limiting repair costs. Replacements are made on a regular systematic rotation based on mileage, maintenance and safety concerns in close consultation with the City Mechanic.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	0	50,000	0	0	0	0	0	0	0	**50,000**
Total	**0**	**0**	**50,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**50,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	0	50,000	0	0	0	0	0	0	0	**50,000**
Total	**0**	**0**	**50,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**50,000**

Project #	FIRE-570A
Project Name	Replace Fire Duty Officer Vehicle (569)

Total Project Cost	$50,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	8 years		

Description

Replacement of 2017 Ford F-150 Duty Officer vehicle with 2026 Ford Explorer.

Justification

The Duty Officer truck is the primary emergency vehicle during the evening and weekend hours and is one of three fire response vehicles that service the city. The truck rotates between on-call officers and will be 9 years old at the time of replacement. The Fire Department attempts to keep the duty vehicles on a 8-year replacement cycle for the purpose of maintaining a reliable piece of equipment and limiting repair costs. Replacements are made on a regular systematic rotation based on mileage, maintenance and safety concerns in close consultation with the City Mechanic.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	50,000	0	0	0	0	0	0	0	0	**50,000**
Total	**0**	**50,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**50,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	45,000	0	0	0	0	0	0	0	0	**45,000**
Trade In/Resale Value	0	5,000	0	0	0	0	0	0	0	0	**5,000**
Total	**0**	**50,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	50,000

Project #	FIRE-579
Project Name	Replace Fire-Administrative Captain Vehicle (333)

Total Project Cost	$50,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	7 years		

Description

Replacement of 2013 Chevrolet Tahoe Administrative Captain Vehicle with 2026 Chevrolet Tahoe.

Justification

The Administrative Captain vehicle is one of three first response vehicles that service the City. This unit is also equipped to function as a mobile command post during emergency incidents. The vehicle will be 13 years ols at the time of replacement. The Fire Department attempts to keep the Administrative Captain vehicle on a 7-year replacement cycle for the purpose of maintaining a reliable piece of equipment and limiting repair cost. Replacements are made on a regular systematic rotation based on mileage, maintenance and safety concerns in close consultation with the City Mechanic.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	50,000	0	0	0	0	0	0	0	0	**50,000**
Total	**0**	**50,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**50,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	45,000	0	0	0	0	0	0	0	0	**45,000**
Trade In/Resale Value	0	5,000	0	0	0	0	0	0	0	0	**5,000**
Total	**0**	**50,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**50,000**

Capital Improvement Plan

Ramsey, MN

Project #	FIRE-580
Project Name	Replace Fire-Administrative Captain Vehicle

Total Project Cost	$60,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	7 years		

Description

Replacement of 2026 Chevrolet Tahoe Administrative Captain Vehicle with 2033 Chevrolet Tahoe.

Justification

The Administrative Captain vehicle is one of three first response vehicles that service the City. This unit is also equipped to function as a mobile command post during emergency incidents. The vehicle will be 7 years old at the time of replacement. The Fire Department attempts to keep the Administrative Captain vehicle on a 7-year replacement cycle for the purpose of maintaining a reliable piece of equipment and limiting repair cost. Replacements are made on a regular systematic rotation based on mileage, maintenance and safety concerns in close consultation with the City Mechanic.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	0	0	0	0	0	0	0	60,000	0	**60,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**60,000**	**0**	**60,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	0	0	0	0	0	0	0	60,000	0	**60,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**60,000**	**0**	**60,000**

Capital Improvement Plan

Ramsey, MN

Project #	FIRE-581
Project Name	Replace Assistant Fire Chief Vehicle (571)

Total Project Cost	$60,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	5 years		

Description

Replacement of 2026 Chevrolet Tahoe Assistant Fire Chief vehicle with 2033 Chevrolet Tahoe.

Justification

The Assistant Fire Chief vehicle is the primary emergency response vehicle using the workday hours and is one of three first response vehicles that service the City. This unit is also equipped to function as a mobile command post during emergency incidents. The vehicle will be 7 years old at the time of replacement. The Fire Department attempts to keep the Asst Fire Chief vehicle on a 5-year replacement cycle for the purpose of maintaining a reliable piece of equipment and limiting repair cost. Replacements are made on a regular systematic rotation based on mileage, maintenance and safety concerns in close conjunction with the City Mechanic.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	0	0	0	0	0	0	0	60,000	0	**60,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**60,000**	**0**	**60,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	0	0	0	0	0	0	0	60,000	0	**60,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**60,000**	**0**	**60,000**

Project #	FIRE-582
Project Name	Replace Fire Duty Officer Vehicle (569)

Total Project Cost	$60,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	8 years		

Description

Replacement of 2026 Ford F-150 Duty Officer vehicle with 2033 Ford Explorer.

Justification

The Duty Officer truck is the primary emergency vehicle during the evening and weekend hours and is one of three fire response vehicles that service the city. The truck rotates between on-call officers and will be 7 years old at the time of replacement. The Fire Department attempts to keep the duty vehicles on a 8-year replacement cycle for the purpose of maintaining a reliable piece of equipment and limiting repair costs. Replacements are made on a regular systematic rotation based on mileage, maintenance and safety concerns in close consultation with the City Mechanic.

Expenditures	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**	**2031**	**2032**	**2033**	**2034**	**Total**
Furnishings/Equipment	0	0	0	0	0	0	0	0	60,000	0	**60,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**60,000**	**0**	**60,000**

Funding Sources	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**	**2031**	**2032**	**2033**	**2034**	**Total**
General Fund-Property Tax Levy	0	0	0	0	0	0	0	0	60,000	0	**60,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**60,000**	**0**	**60,000**

Capital Improvement Plan

Ramsey, MN

Project #	FIRE-583
Project Name	Replace Fire Chief Vehicle (573)

Total Project Cost	$60,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	5 years		

Description

Replacement of 2027 Chevrolet Tahoe Fire Chief vehicle with 2034 Chevrolet Tahoe.

Justification

The Fire Chief vehicle is the primary emergency vehicle during the weekday hours and is one of three fire response vehicles that service the city. This unit is also equipped to function as a mobile command post during emergency incidents. The vehicle will be 7 years old at the time of replacement. The Fire Department attempts to keep the Fire Chief vehicle on a 5-year replacement cycle for the purpose of maintaining a reliable piece of equipment and limiting repair costs. Replacements are made on a regular systematic rotation based on mileage, maintenance and safety concerns in close consultation with the City Mechanic.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	0	0	0	0	0	0	0	0	60,000	**60,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**60,000**	**60,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	0	0	0	0	0	0	0	0	60,000	**60,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**60,000**	**60,000**

Project #	FIRE-585
Project Name	Replace Mobile Computers

Total Project Cost	$40,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	6 years		

Description

Replacement of 2020 mobile computers with 2026

Justification

Computer hardware, software and wireless connectivity is needed for the effective response of Public Safety when responding to and managing emergency incidents. The Fire Department's emergency vehicle mobile computers will be 6 years old at the time of replacement.

Expenditures		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment		0	40,000	0	0	0	0	0	0	0	0	**40,000**
	Total	**0**	**40,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**40,000**

Funding Sources		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy		0	40,000	0	0	0	0	0	0	0	0	**40,000**
	Total	**0**	**40,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**40,000**

Capital Improvement Plan

Ramsey, MN

Project #	FIRE-586
Project Name	Replace Thermal Image Camera

Total Project Cost	$45,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	15 years		

Description

Replacement of 2011 Thermal Image Cameras with a 2026.

Justification

Thermal imaging cameras are devices that translate thermal energy (heat) into visible light in order to analyze a particular object or scene. Thermal imaging cameras, also called infrared cameras, detect the heat given off by an object or person. TIC's can detect, or "see", emitted heat energy through a variety of filters, including smoke and dust. They can also detect energy emitted through a door or wall, which indicates that they're hot and that there's most likely a lot of heat on the other side of the door or wall. TIC's will aid firefighters in operations at Hazmat incidents, downed/trapped victims, missing persons, electrical hotspots, overhaul and size up operations.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	45,000	0	0	0	0	0	0	0	0	**45,000**
Total	**0**	**45,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**45,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	45,000	0	0	0	0	0	0	0	0	**45,000**
Total	**0**	**45,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**45,000**

Project #	FIRE-587
Project Name	Replacement Fire Prevention Vehicle (572)

Total Project Cost	$50,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	7 years		

Description

Replacement of 2020 Chevrolet Tahoe Fire Prevention Vehicle with 2027 Chevrolet Tahoe

Justification

The Fire Inspection vehicle is used daily for inspections and response to calls for service and is one of three first response vehicles that service the City. The vehicle will be 7 years old at time of replacement. The Fire Department attempts to keep the Fire Prevention vehicle on a 7 year replacement cycle for the purpose of maintaining a reliable piece of equipment and limiting repair cost. Replacements are made on a regular systematic rotation based on mileage, maintenance and safety concerns in close consultation with the City Mechanic.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	0	50,000	0	0	0	0	0	0	0	**50,000**
Total	**0**	**0**	**50,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**50,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	0	50,000	0	0	0	0	0	0	0	**50,000**
Total	**0**	**0**	**50,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	50,000

Capital Improvement Plan

Ramsey, MN

Project #	FIRE-588
Project Name	Extrication Tools-Rescue 21

Total Project Cost	$55,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	10 years		

Description

Replacement of 2019 Extrication Equipment

Justification

Extrication tools are carried on each Rescue truck. These tools, also known as (jaws of life), allow firefighters to extricate victims entrapped in a motor vehicle without further injury. Techniques include moving or removing vehicle roofs, doors, windshields, windows, steering wheels or columns, and the dashboard.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	0	0	0	55,000	0	0	0	0	0	**55,000**
Total	**0**	**0**	**0**	**0**	**55,000**	**0**	**0**	**0**	**0**	**0**	**55,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	0	0	0	55,000	0	0	0	0	0	**55,000**
Total	**0**	**0**	**0**	**0**	**55,000**	**0**	**0**	**0**	**0**	**0**	**55,000**

Capital Improvement Plan

Ramsey, MN

Project #	FIRE-589
Project Name	Replace Self Contained Breathing Apparatus

Total Project Cost	$335,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	15 years		

Description

Replacement of 2018 Self Contained Breathing Apparatus (SCBA's)

Justification

The Self Contained Breathing Apparatus (SCBA) is the firefighter's most important personal protection. Respiratory protection is used not only on fires but also in environments where chemicals are present or oxygen is absent. The SCBA air cyclinders are limited in life expectancy by the Department of Transportation to 15 years. In 15 years the technology also changes significantly enough that firefighter's benefit from improvements in safety and efficiency. The Fire Department's SCBA will be 15 years old at the time of replacement.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	0	0	0	0	0	0	0	335,000	0	**335,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**335,000**	**0**	**335,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	0	0	0	0	0	0	0	335,000	0	**335,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**335,000**	**0**	**335,000**

Capital Improvement Plan

Ramsey, MN

Project #	FIRE-590
Project Name	Extrication Tools- Rescue 11

Total Project Cost	$55,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	10 years		

Description

Replacement of 2022 Extrication Equipment

Justification

Extrication tools are carried on each Rescue truck. These tools, also known as (jaws of life), allow firefighters to extricate victims entrapped in a motor vehicle without further injury. Techniques include moving or removing vehicle roofs, doors, windshields, windows, steering wheels or columns, and the dashboard.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	0	0	0	0	0	0	55,000	0	0	**55,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**55,000**	**0**	**0**	**55,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	0	0	0	0	0	0	55,000	0	0	**55,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**55,000**	**0**	**0**	**55,000**

Capital Improvement Plan

Ramsey, MN

Project #	FIRE-591
Project Name	Replace 202 Fire Prevention Vehicle

Total Project Cost	$60,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	7 years		

Description

Replacement of 2027 Chevrolet Tahoe Fire Prevention Vehicle with 20234 Chevrolet Tahoe

Justification

The Fire Inspection vehicle is used daily for inspections and response to calls for services. It is one of three first response vehicles that service the City. The vehicle will be 7 years old at the time of replacement. The Fire Department attempts to keep the Fire Prevention vehicle on a 7 year replacement cycle for the purpose of maintaining a reliable piece of equipment and limiting repair cost. Replcements are made on a regular systematic rotation based on bileage, maintenance and safety concerns in close consultation with the City Mechanic.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	0	0	0	0	0	0	0	0	60,000	**60,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**60,000**	**60,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	0	0	0	0	0	0	0	0	60,000	**60,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**60,000**	**60,000**

Capital Improvement Plan

Ramsey, MN

Project #	GENGOV-006
Project Name	Building Inspection Vehicle (414)

Total Project Cost	$40,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	10 years		

Description

Replacement of 2019 Chevrolet Equinox inspection vehicle with 2026 Chevrolet Equinox

Justification

The Building Inspection vehicle is used daily for building inspections. The vehicle will be 7 years old at the time of replacement. The Building Department attempts to keep the inspection vehicles on a 7 year replacement cycle for the purpose of maintaining a reliable vehicle and limiting repair costs.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	0	0	0	40,000	0	0	0	0	0	**40,000**
Total	**0**	**0**	**0**	**0**	**40,000**	**0**	**0**	**0**	**0**	**0**	**40,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	0	0	0	40,000	0	0	0	0	0	**40,000**
Total	**0**	**0**	**0**	**0**	**40,000**	**0**	**0**	**0**	**0**	**0**	**40,000**

Capital Improvement Plan

Ramsey, MN

Project #	GENGOV-007
Project Name	Building Inspection Vehicle (413)

Total Project Cost	$40,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	10 years		

Description

Replacement of 2019 Chevrolet Equinox Building Inspection Vehicle with 2026 Chevrolet Equinox

Justification

The building inspection vehicle is used daily to perform inspections. The vehicle will be 7 years old at the time of replacement. The Building Department attempts to keep the inspection vehicles on a 7 year replacement cycle for the purpose of maintaining a reliable vehicle and limiting the cost of repairs.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	0	0	0	40,000	0	0	0	0	0	**40,000**
Total	**0**	**0**	**0**	**0**	**40,000**	**0**	**0**	**0**	**0**	**0**	**40,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	0	0	0	40,000	0	0	0	0	0	**40,000**
Total	**0**	**0**	**0**	**0**	**40,000**	**0**	**0**	**0**	**0**	**0**	**40,000**

Capital Improvement Plan

Ramsey, MN

Project #	GENGOV-008
Project Name	Planning - New Rental Housing Inspection Vehicle

Total Project Cost	$40,000	Department	Capital Equipment
Type	Equipment	Category	Capital Equipment
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	10 years		

Description

New Rental Housing Inspection Vehicle - Chevrolet Equinox

Justification

The rental housing inspection vehicle will be used for daily inspections as part of the Rental Housing and Crime Free Housing Program.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	40,000	0	0	0	0	0	0	0	0	**40,000**
Total	**0**	**40,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**40,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	40,000	0	0	0	0	0	0	0	0	**40,000**
Total	**0**	**40,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**40,000**

Capital Improvement Plan

Ramsey, MN

Project #	GENGOV-009
Project Name	Planning - Rental Housing Inspection Vehicle

Total Project Cost	$54,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	7 years		

Description

Replacement of a 2026 Chevrolet Equinox Rental Housing Inspection Vehicle with a 2033 Chevrolet Equinox

Justification

The rental housing inspection vehicle will be used for daily inspections, as part of the Crime-Free Housing Program. The vehicle will be 7 years old at the time of replacement. The Planning Department attempts to keep the vehicles on a 7 year replacement cycle for the purpose of maintaining reliable vehicles and limiting the cost of repairs.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	0	0	0	0	0	0	0	54,000	0	**54,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**54,000**	**0**	**54,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	0	0	0	0	0	0	0	54,000	0	**54,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**54,000**	**0**	**54,000**

Capital Improvement Plan

Ramsey, MN

Project #	GENGOV-013
Project Name	Planning Vehicle 2028 Chev Equinox

Total Project Cost	$44,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	9 years		

Description

Replacement of 2019 Chevrolet Equinox planning vehicle with a 2028 Chevrolet Equinox

Justification

The planning division vehicle is used daily for inspections. The vehicle will be 9 years old at the time of replacement. The planning division attempts to keep the inspection vehicle on a 7 year replacement cycle for the purpose of maintaining a reliable vehicle and limiting repair costs; however, with lower miles, staff purposed to replace it a 9 years of age.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	0	0	44,000	0	0	0	0	0	0	**44,000**
Total	**0**	**0**	**0**	**44,000**	**0**	**0**	**0**	**0**	**0**	**0**	**44,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	0	0	44,000	0	0	0	0	0	0	**44,000**
Total	**0**	**0**	**0**	**44,000**	**0**	**0**	**0**	**0**	**0**	**0**	**44,000**

Capital Improvement Plan

Ramsey, MN

Project #	GENGOV-014
Project Name	Building Official Vehicle 2030

Total Project Cost	$48,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	7 years		

Description

Replacement of 2023 Chevrolet Equinox inspection vehicle with 2030 Chrevrolet Equinox

Justification

The Building Inspection vehicle is used for daily inspections. The vehicle will be 7 years old at the time of replacement. The Building Division attempts to keep the inspection vehicles on a 7 year replacement cycle for the purpose of maintaining a reliable vehicle and limiting repair costs.

Expenditures		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment		0	0	0	0	0	48,000	0	0	0	0	**48,000**
	Total	**0**	**0**	**0**	**0**	**0**	**48,000**	**0**	**0**	**0**	**0**	**48,000**

Funding Sources		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy		0	0	0	0	0	48,000	0	0	0	0	**48,000**
	Total	**0**	**0**	**0**	**0**	**0**	**48,000**	**0**	**0**	**0**	**0**	**48,000**

Capital Improvement Plan

Ramsey, MN

Project #	POL-372
Project Name	2030 Ford Explorer Replace 2021 Ford Explorer #313

Total Project Cost	$60,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	3 years		

Description

Replace 2021 Ford Explorer Patrol Squad #313 in year 2030

Justification

Maintain vehicle rotation schedule

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	0	0	0	0	60,000	0	0	0	0	**60,000**
Total	**0**	**0**	**0**	**0**	**0**	**60,000**	**0**	**0**	**0**	**0**	**60,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	0	0	0	0	60,000	0	0	0	0	**60,000**
Total	**0**	**0**	**0**	**0**	**0**	**60,000**	**0**	**0**	**0**	**0**	**60,000**

Capital Improvement Plan

Ramsey, MN

Project #	POL-382
Project Name	2026 Replace 2016 Chev Impala #366

Total Project Cost	$48,000	Department	Capital Equipment
Type	Equipment	Category	Capital Equipment
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	8 years		

Description

Replace 2016 Chevrolet Impala Investigator Squad #366 with 2025 Dodge Durango.

Justification

Maintain Vehicle maintenance schedule

Expenditures		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment		48,000	0	0	0	0	0	0	0	0	0	**48,000**
	Total	**48,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**48,000**

Funding Sources		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy		48,000	0	0	0	0	0	0	0	0	0	**48,000**
	Total	**48,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**48,000**

Capital Improvement Plan

Ramsey, MN

Project #	POL-385
Project Name	Replace 2017 Ford Taurus #377

Total Project Cost	$52,000	Department	Capital Equipment
Type	Equipment	Category	Capital Equipment
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	3 years		

Description

Replace 2017 Ford Taurus #377

Justification

Maintain vehicle rotation schedule

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	0	52,000	0	0	0	0	0	0	0	**52,000**
Total	**0**	**0**	**52,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**52,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	0	52,000	0	0	0	0	0	0	0	**52,000**
Total	**0**	**0**	**52,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**52,000**

2025 thru 2034

Capital Improvement Plan

Ramsey, MN

Project #	POL-390
Project Name	2026 Ford Explorer Replace 2021 Dodge Charger #311

Total Project Cost	$53,500	Department	Capital Equipment
Type	Equipment	Category	Capital Equipment
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	3 years		

Description

Replace 2021 Dodge Charger #311

Justification

Maintain vehicle rotation schedule

Expenditures		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment		0	53,500	0	0	0	0	0	0	0	0	**53,500**
	Total	**0**	**53,500**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**53,500**

Funding Sources		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy		0	53,500	0	0	0	0	0	0	0	0	**53,500**
	Total	**0**	**53,500**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**53,500**

Capital Improvement Plan

Ramsey, MN

Project #	POL-391
Project Name	2026 Ford Explorer replace 2021 Ford Explorer #312

Total Project Cost	$53,500	Department	Capital Equipment
Type	Equipment	Category	Capital Equipment
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	3 years		

Description

Replace 2021 Ford Explorer Patrol Squad #312

Justification

Maintain vehicle rotation schedule

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	53,500	0	0	0	0	0	0	0	0	**53,500**
Total	**0**	**53,500**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**53,500**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	53,500	0	0	0	0	0	0	0	0	**53,500**
Total	**0**	**53,500**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**53,500**

Capital Improvement Plan

Ramsey, MN

Project #	POL-393
Project Name	2027 Chev Tahoe Replace 2023 Chev Tahoe #392

Total Project Cost	$55,100	Department	Capital Equipment
Type	Equipment	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	3 years		

Description

Replace 2023 Chevrolet Tahoe Patrol Squad #392

Justification

Maintain vehicle rotation schedule

Expenditures		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment		0	0	55,100	0	0	0	0	0	0	0	**55,100**
	Total	**0**	**0**	**55,100**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**55,100**

Funding Sources		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy		0	0	55,100	0	0	0	0	0	0	0	**55,100**
	Total	**0**	**0**	**55,100**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**55,100**

Capital Improvement Plan

Ramsey, MN

Project #	POL-394
Project Name	2027 Chev Tahoe Replace 2023 Chev Tahoe #323

Total Project Cost	$55,100	Department	Capital Equipment
Type	Equipment	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	3 years		

Description

Replace 2023 Chevrolet Tahoe Patrol Squad #323

Justification

Maintain vehicle rotation schedule

Expenditures		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment		0	0	55,100	0	0	0	0	0	0	0	**55,100**
	Total	**0**	**0**	**55,100**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**55,100**

Funding Sources		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy		0	0	55,100	0	0	0	0	0	0	0	**55,100**
	Total	**0**	**0**	**55,100**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**55,100**

Capital Improvement Plan

Ramsey, MN

Project #	POL-395
Project Name	2027 Ford Util SUV Replace 2023 Dodge Charger #330

Total Project Cost	$55,100	Department	Capital Equipment
Type	Equipment	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	3 years		

Description

Replace 2023 Dodge Charger #330

Justification

Maintain vehicle rotation schedule

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	0	55,100	0	0	0	0	0	0	0	**55,100**
Total	**0**	**0**	**55,100**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**55,100**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	0	55,100	0	0	0	0	0	0	0	**55,100**
Total	**0**	**0**	**55,100**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**55,100**

Capital Improvement Plan

Ramsey, MN

Project #	POL-396
Project Name	2025 Acadia Replaces 2016 Acadia #367

Total Project Cost	$48,000	Department	Capital Equipment
Type	Equipment	Category	Capital Equipment
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	3 years		

Description

Replace 2016 GMC Acadia (unmarked) Unit #367

Justification

Maintain vehicle rotation schedule

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	48,000	0	0	0	0	0	0	0	0	**48,000**
Total	**0**	**48,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**48,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Fleet Vehicles	0	30,000	0	0	0	0	0	0	0	0	**30,000**
Equipment Revolving Fund	0	18,000	0	0	0	0	0	0	0	0	**18,000**
Total	**0**	**48,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**48,000**

Capital Improvement Plan

Ramsey, MN

Project #	POL-398
Project Name	2028 Chevy Tahoe Replace 2024 Chevy Tahoe

Total Project Cost	$56,750	Department	Capital Equipment
Type	Equipment	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	3 years		

Description

Replace 2024 Chevy Tahoe patrol vehicle

Justification

Maintain vehicle rotation schedule.

Expenditures		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment		0	0	0	56,750	0	0	0	0	0	0	**56,750**
	Total	**0**	**0**	**0**	**56,750**	**0**	**0**	**0**	**0**	**0**	**0**	**56,750**

Funding Sources		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy		0	0	0	56,750	0	0	0	0	0	0	**56,750**
	Total	**0**	**0**	**0**	**56,750**	**0**	**0**	**0**	**0**	**0**	**0**	**56,750**

Capital Improvement Plan

Ramsey, MN

Project #	POL-399
Project Name	2028 Ford Utility Replace 2024 Ford Utility

Total Project Cost	$56,750	Department	Capital Equipment
Type	Equipment	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	3 years		

Description

Replace 2024 Ford Utility SUV patrol vehicle.

Justification

Maintain vehicle schedule

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	0	0	56,750	0	0	0	0	0	0	**56,750**
Total	**0**	**0**	**0**	**56,750**	**0**	**0**	**0**	**0**	**0**	**0**	**56,750**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	0	0	56,750	0	0	0	0	0	0	**56,750**
Total	**0**	**0**	**0**	**56,750**	**0**	**0**	**0**	**0**	**0**	**0**	**56,750**

Capital Improvement Plan

Ramsey, MN

Project #	POL-400
Project Name	2029 Ford Explorer Replace 2025 Ford Explorer

Total Project Cost	$58,500	Department	Capital Equipment
Type	Equipment	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	3 years		

Description

Replace 2025 Ford Utility SUV Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	0	0	0	58,500	0	0	0	0	0	**58,500**
Total	**0**	**0**	**0**	**0**	**58,500**	**0**	**0**	**0**	**0**	**0**	**58,500**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	0	0	0	58,500	0	0	0	0	0	**58,500**
Total	**0**	**0**	**0**	**0**	**58,500**	**0**	**0**	**0**	**0**	**0**	**58,500**

Capital Improvement Plan

Ramsey, MN

Project #	POL-401
Project Name	2029 Replace 2025 Patrol Vehicle

Total Project Cost	$58,500	Department	Capital Equipment
Type	Equipment	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	3 years		

Description

Replace 2025 Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule.

Expenditures		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment		0	0	0	0	58,500	0	0	0	0	0	**58,500**
	Total	**0**	**0**	**0**	**0**	**58,500**	**0**	**0**	**0**	**0**	**0**	**58,500**

Funding Sources		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy		0	0	0	0	58,500	0	0	0	0	0	**58,500**
	Total	**0**	**0**	**0**	**0**	**58,500**	**0**	**0**	**0**	**0**	**0**	**58,500**

Project #	POL-402
Project Name	Replace 2026 Ford Utility

Total Project Cost	$60,000	Department	Capital Equipment
Type	Equipment	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	3 years		

Description

Police Vehicle originally acquired in 2026

Justification

3-4 year rotation

Expenditures		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment		0	0	0	0	0	60,000	0	0	0	0	**60,000**
	Total	**0**	**0**	**0**	**0**	**0**	**60,000**	**0**	**0**	**0**	**0**	**60,000**

Funding Sources		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy		0	0	0	0	0	60,000	0	0	0	0	**60,000**
	Total	**0**	**0**	**0**	**0**	**0**	**60,000**	**0**	**0**	**0**	**0**	**60,000**

Capital Improvement Plan

Ramsey, MN

Project #	POL-403
Project Name	Replace 2026 Chevrolet Tahoe

Total Project Cost	$60,000	Department	Capital Equipment
Type	Equipment	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	3 years		

Description

Replace 2026 Chev Tahoe

Justification

3-4 year rotation.

Expenditures		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment		0	0	0	0	0	60,000	0	0	0	0	**60,000**
	Total	**0**	**0**	**0**	**0**	**0**	**60,000**	**0**	**0**	**0**	**0**	**60,000**

Funding Sources		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy		0	0	0	0	0	60,000	0	0	0	0	**60,000**
	Total	**0**	**0**	**0**	**0**	**0**	**60,000**	**0**	**0**	**0**	**0**	**60,000**

Capital Improvement Plan

Ramsey, MN

Project #	POL-404
Project Name	Replace 2026 Patrol Vehicle

Total Project Cost	$60,000	Department	Capital Equipment
Type	Equipment	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	3 years		

Description

Replace 2026 Patrol Vehicle

Justification

3-4 Year rotation

Expenditures		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment		0	0	0	0	0	60,000	0	0	0	0	**60,000**
	Total	**0**	**0**	**0**	**0**	**0**	**60,000**	**0**	**0**	**0**	**0**	**60,000**

Funding Sources		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy		0	0	0	0	0	60,000	0	0	0	0	**60,000**
	Total	**0**	**0**	**0**	**0**	**0**	**60,000**	**0**	**0**	**0**	**0**	**60,000**

Capital Improvement Plan

Ramsey, MN

Project #	POL-407
Project Name	2031 Patrol Squad Replace 2027 Patrol Squad

Total Project Cost	$62,000	Department	Capital Equipment
Type	Equipment	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	3 years		

Description

Replace 2027 Patrol Squad

Justification

Maintain Vehicle Rotation Schedule

Expenditures		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment		0	0	0	0	0	0	62,000	0	0	0	**62,000**
	Total	**0**	**0**	**0**	**0**	**0**	**0**	**62,000**	**0**	**0**	**0**	**62,000**

Funding Sources		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy		0	0	0	0	0	0	62,000	0	0	0	**62,000**
	Total	**0**	**0**	**0**	**0**	**0**	**0**	**62,000**	**0**	**0**	**0**	**62,000**

Capital Improvement Plan

Ramsey, MN

Project #	POL-408
Project Name	2031 Patrol Squad Replace 2027 Patrol Squad

Total Project Cost	$62,000	Department	Capital Equipment
Type	Equipment	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	3 years		

Description

Replace 2027 Patrol Squad

Justification

Maintain vehicle rotation schedule

Expenditures		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment		0	0	0	0	0	0	62,000	0	0	0	**62,000**
	Total	**0**	**0**	**0**	**0**	**0**	**0**	**62,000**	**0**	**0**	**0**	**62,000**

Funding Sources		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy		0	0	0	0	0	0	62,000	0	0	0	**62,000**
	Total	**0**	**0**	**0**	**0**	**0**	**0**	**62,000**	**0**	**0**	**0**	**62,000**

Capital Improvement Plan

Ramsey, MN

Project #	POL-409
Project Name	2031 Patrol Squad Replace 2027 Patrol Squad

Total Project Cost	$62,000	Department	Capital Equipment
Type	Equipment	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	3 years		

Description

Replace 2027 Patrol Squad

Justification

Maintain vehicle rotation schedule

Expenditures		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment		0	0	0	0	0	0	62,000	0	0	0	**62,000**
	Total	**0**	**0**	**0**	**0**	**0**	**0**	**62,000**	**0**	**0**	**0**	**62,000**

Funding Sources		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy		0	0	0	0	0	0	62,000	0	0	0	**62,000**
	Total	**0**	**0**	**0**	**0**	**0**	**0**	**62,000**	**0**	**0**	**0**	**62,000**

Capital Improvement Plan

Ramsey, MN

Project #	POL-410
Project Name	2031 Patrol Squad Replace 2027 Patrol Squad

Total Project Cost	$62,000	Department	Capital Equipment
Type	Equipment	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	3 years		

Description

Replace 2027 Patrol Squad

Justification

Maintain vehicle rotation schedule

Expenditures		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment		0	0	0	0	0	0	62,000	0	0	0	**62,000**
	Total	**0**	**0**	**0**	**0**	**0**	**0**	**62,000**	**0**	**0**	**0**	**62,000**

Funding Sources		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy		0	0	0	0	0	0	62,000	0	0	0	**62,000**
	Total	**0**	**0**	**0**	**0**	**0**	**0**	**62,000**	**0**	**0**	**0**	**62,000**

Capital Improvement Plan

Ramsey, MN

Project #	POL-411
Project Name	2031 Admin Squad replace 2022 Admin Squad #315

Total Project Cost	$54,000	Department	Capital Equipment
Type	Equipment	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	9 years		

Description

Replace 2022 Admin Squad #315

Justification

Maintain vehicle rotation squad

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	0	0	0	0	0	54,000	0	0	0	**54,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**54,000**	**0**	**0**	**0**	**54,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	0	0	0	0	0	54,000	0	0	0	**54,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**54,000**	**0**	**0**	**0**	**54,000**

Capital Improvement Plan

Ramsey, MN

Project #	POL-412
Project Name	2032 Patrol Squad Replace 2028 Patrol Squad

Total Project Cost	$64,000	Department	Capital Equipment
Type	Equipment	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	5 years		

Description

2032 Patrol squad replace 2028 patrol squad

Justification

Maintain vehicle rotation schedule

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	0	0	0	0	0	0	64,000	0	0	**64,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**64,000**	**0**	**0**	**64,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	0	0	0	0	0	0	64,000	0	0	**64,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**64,000**	**0**	**0**	**64,000**

Capital Improvement Plan

Ramsey, MN

Project #	POL-413
Project Name	2032 Patrol Squad Replace 2028 Patrol Squad

Total Project Cost	$64,000	Department	Capital Equipment
Type	Equipment	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	3 years		

Description

2032 Patrol Squad replace 2028 patrol squad.

Justification

Maintain vehicle rotation schedule

Expenditures		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment		0	0	0	0	0	0	0	64,000	0	0	**64,000**
	Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**64,000**	**0**	**0**	**64,000**

Funding Sources		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy		0	0	0	0	0	0	0	64,000	0	0	**64,000**
	Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**64,000**	**0**	**0**	**64,000**

Capital Improvement Plan

Ramsey, MN

Project #	POL-414
Project Name	2032 Patrol Squad Replace 2028 Patrol Squad

Total Project Cost	$64,000	Department	Capital Equipment
Type	Equipment	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	3 years		

Description

2032 Patrol squad replace 2028 patrol squad.

Justification

Maintain vehicle rotation schedule

Expenditures		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment		0	0	0	0	0	0	0	64,000	0	0	**64,000**
	Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**64,000**	**0**	**0**	**64,000**

Funding Sources		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy		0	0	0	0	0	0	0	64,000	0	0	**64,000**
	Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**64,000**	**0**	**0**	**64,000**

Capital Improvement Plan

Ramsey, MN

Project #	POL-415
Project Name	2032 Patrol Squad Replace 2028 Patrol Squad

Total Project Cost	$64,000	Department	Capital Equipment
Type	Equipment	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	3 years		

Description

Replace 2028 Patrol Squad

Justification

Maintain vehicle rotation schedule.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	0	0	0	0	0	0	64,000	0	0	**64,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**64,000**	**0**	**0**	**64,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	0	0	0	0	0	0	64,000	0	0	**64,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**64,000**	**0**	**0**	**64,000**

Capital Improvement Plan

Ramsey, MN

Project #	POL-416
Project Name	2032 Police Admin Pickup Replace 2024 Admin Truck

Total Project Cost	$65,000	Department	Capital Equipment
Type	Equipment	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	8 years		

Description

Replace 2024 Police Admin Pickup Truck

Justification

Maintain vehicle rotation schedule

Expenditures		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment		0	0	0	0	0	0	0	65,000	0	0	**65,000**
	Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**65,000**	**0**	**0**	**65,000**

Funding Sources		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy		0	0	0	0	0	0	0	65,000	0	0	**65,000**
	Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**65,000**	**0**	**0**	**65,000**

Capital Improvement Plan

Ramsey, MN

Project #	POL-417
Project Name	2033 Patrol Squad Replace 2029 Patrol Squad

Total Project Cost	$66,000	Department	Capital Equipment
Type	Equipment	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	3 years		

Description

Replace 2029 Patrol squad

Justification

Maintain vehicle rotation schedule

Expenditures		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment		0	0	0	0	0	0	0	0	66,000	0	**66,000**
	Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**66,000**	**0**	**66,000**

Funding Sources		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy		0	0	0	0	0	0	0	0	66,000	0	**66,000**
	Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**66,000**	**0**	**66,000**

Capital Improvement Plan

Ramsey, MN

Project #	POL-418
Project Name	2033 Patrol Squad Replace 2029 Patrol Squad

Total Project Cost	$66,000	Department	Capital Equipment
Type	Equipment	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	3 years		

Description

Replace 2029 patrol squad

Justification

Maintain vehicle rotation schedule

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	0	0	0	0	0	0	0	66,000	0	**66,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**66,000**	**0**	**66,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	0	0	0	0	0	0	0	66,000	0	**66,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**66,000**	**0**	**66,000**

Capital Improvement Plan

Ramsey, MN

Project #	POL-419
Project Name	2033 Patrol Squad Replace 2029 Patrol Squad

Total Project Cost	$66,000	Department	Capital Equipment
Type	Equipment	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	3 years		

Description

Replace 2029 Patrol Squad

Justification

Maintain Vehicle maintenance schedule.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	0	0	0	0	0	0	0	66,000	0	**66,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**66,000**	**0**	**66,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	0	0	0	0	0	0	0	66,000	0	**66,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**66,000**	**0**	**66,000**

Capital Improvement Plan

Ramsey, MN

Project #	POL-420
Project Name	2033 Patrol Squad Replace 2029 Patrol Squad

Total Project Cost	$66,000	Department	Capital Equipment
Type	Equipment	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	3 years		

Description

Replace 2029 Patrol Squad

Justification

Maintain vehicle rotation schedule

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	0	0	0	0	0	0	0	66,000	0	**66,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**66,000**	**0**	**66,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	0	0	0	0	0	0	0	66,000	0	**66,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**66,000**	**0**	**66,000**

Capital Improvement Plan

Ramsey, MN

Project #	POL-421
Project Name	2033 Police Admin SUV Replace 2025 Police SUV

Total Project Cost	$56,000	Department	Capital Equipment
Type	Equipment	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	8 years		

Description

Replace 2025 Police Admin SUV

Justification

Maintain vehicle rotation schedule

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	0	0	0	0	0	0	0	56,000	0	**56,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**56,000**	**0**	**56,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	0	0	0	0	0	0	0	56,000	0	**56,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**56,000**	**0**	**56,000**

Capital Improvement Plan

Ramsey, MN

Project #	POL-422
Project Name	2027 Ford Explorer Replace 2021 Ford Explorer

Total Project Cost	$52,000	Department	Capital Equipment
Type	Equipment	Category	Capital Equipment
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	3 years		

Description

Replace 2021 Ford Explorer - #312

Justification

Maintain vehicle rotation schedule

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	0	52,000	0	0	0	0	0	0	0	**52,000**
Total	**0**	**0**	**52,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**52,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	0	52,000	0	0	0	0	0	0	0	**52,000**
Total	**0**	**0**	**52,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	52,000

Capital Improvement Plan

Ramsey, MN

Project #	POL-423
Project Name	2034 Squad Replace 2026 squad car

Total Project Cost	$67,000	Contact	None
Department	Capital Equipment	Type	Equipment
Category	Capital Equipment	Priority	3-Existing Obligation (Med)
Status	Active	Useful Life	3 years

Description

Replace 2026 Squad Car

Justification

Maintain vehicle rotation schedule

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	0	0	0	0	0	0	0	0	67,000	**67,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**67,000**	**67,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	0	0	0	0	0	0	0	0	67,000	**67,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**67,000**	**67,000**

Capital Improvement Plan

Ramsey, MN

Project #	POL-424
Project Name	2034 Squad Replace 2026 squad car

Total Project Cost	$67,000	Contact	None
Department	Capital Equipment	Type	Equipment
Category	Capital Equipment	Priority	3-Existing Obligation (Med)
Status	Active	Useful Life	3 years

Description

Replace 2026 squad car

Justification

Maintain vehicle rotation schedule

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	0	0	0	0	0	0	0	0	67,000	**67,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**67,000**	**67,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	0	0	0	0	0	0	0	0	67,000	**67,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**67,000**	**67,000**

Capital Improvement Plan

Ramsey, MN

Project #	POL-425
Project Name	Unmanned Aerial Vehicle

Total Project Cost	$18,000	Department	Capital Equipment
Type	Equipment	Category	Capital Equipment
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	10 years		

Description

UAV (Unmanned Aerial Vehicle) for use in the police department

Justification

The primary use will be for missing or lost persons, locating suspects, and emergencies involving a threat to life. This will not be used for surveillance without obtaining a search warrant. Currently, we rely on other LE agencies, and response time is delayed for time-sensitive uses.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	18,000	0	0	0	0	0	0	0	0	**18,000**
Total	**0**	**18,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**18,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	18,000	0	0	0	0	0	0	0	0	**18,000**
Total	**0**	**18,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	18,000

Capital Improvement Plan

Ramsey, MN

Project #	POL-427
Project Name	Panasonic Audio/Video for Interview Room

Total Project Cost	$15,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	10 years		

Description

Replace Panasonic Audio/Video recording in Interview Rooms

Justification

No longer use this system since switching body cams and in-squad camera systems to Axon. This system should be replaced with the same system as other city-wide security cameras so it can be managed with the same server.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	15,000	0	0	0	0	0	0	0	0	0	**15,000**
Total	**15,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**15,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	15,000	0	0	0	0	0	0	0	0	0	**15,000**
Total	**15,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**15,000**

Capital Improvement Plan

Ramsey, MN

Project #	PW-004
Project Name	Replace 2004 Pull Behind PTO Mower

Total Project Cost	$28,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	10 years		

Description

Landpride wide area mower

Justification

This mower is used by the Public Works department when rough mowing large open areas including right-of-way and undeveloped city-owned land.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	28,000	0	0	0	0	0	0	0	0	0	**28,000**
Total	**28,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**28,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	27,000	0	0	0	0	0	0	0	0	0	**27,000**
Trade In/Resale Value	1,000	0	0	0	0	0	0	0	0	0	**1,000**
Total	**28,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**28,000**

Capital Improvement Plan

Ramsey, MN

Project #	PW-005
Project Name	Replace 2004 Snow Thrower

Total Project Cost	$250,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	15 years		

Description

2004 SnoGo snow thrower

Justification

This unit is used to load snow from city streets into trucks. Also used to remove large drifts in open areas.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	250,000	0	0	0	0	0	0	0	0	**250,000**
Total	**0**	**250,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**250,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	250,000	0	0	0	0	0	0	0	0	**250,000**
Total	**0**	**250,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**250,000**

Capital Improvement Plan

Ramsey, MN

Project #	PW-006
Project Name	Replace 2004 Mobile Generator

Total Project Cost	$164,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	20 years		

Description

2004 portable generator. This pull behind generator is used to power liftstations in the event of a power outage.

Justification

This tow behind unit powers our sanitary lift stations during power outages.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	0	164,000	0	0	0	0	0	0	0	**164,000**
Total	**0**	**0**	**164,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**164,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Sewer Utility Fund	0	0	164,000	0	0	0	0	0	0	0	**164,000**
Total	**0**	**0**	**164,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**164,000**

Capital Improvement Plan

Ramsey, MN

Project #	PW-605
Project Name	Replace 2019 Brush Chipper - Unit #605

Total Project Cost	$52,000	Department	Capital Equipment
Type	Equipment	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	6 years		

Description

Replace unit #605 a 2019 brush chipper.

Justification

This unit is used by all of the streets/parks departments for routine maintenance on ROW clearing and storm damage.

Expenditures		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment		0	0	0	52,000	0	0	0	0	0	0	**52,000**
	Total	**0**	**0**	**0**	**52,000**	**0**	**0**	**0**	**0**	**0**	**0**	**52,000**

Funding Sources		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy		0	0	0	52,000	0	0	0	0	0	0	**52,000**
	Total	**0**	**0**	**0**	**52,000**	**0**	**0**	**0**	**0**	**0**	**0**	**52,000**

Capital Improvement Plan

Ramsey, MN

Project #	PW-660
Project Name	Replace Paver, Trailer, Roller

Total Project Cost	$140,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	20 years		

Description

Bomag Paver-Felling Trailer and Wolf Pac pneumatic drum roller

Justification

This equipment group is used for small in-house paving projects such as trails and large patches.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	0	140,000	0	0	0	0	0	0	0	**140,000**
Total	**0**	**0**	**140,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**140,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	0	140,000	0	0	0	0	0	0	0	**140,000**
Total	**0**	**0**	**140,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**140,000**

Capital Improvement Plan

Ramsey, MN

Project #	PW-665
Project Name	Replace 2007 Chevy Pickup: Unit #665

Total Project Cost	$75,000	Department	Capital Equipment
Type	Equipment	Category	Capital Equipment
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	15 years		

Description

Replacement for PW Unit #665 a 2007 Chevy pickup fully equipped for snow plowing.

Justification

This truck is to be used by the park department Superintendent/Asst PW Superintendent.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	75,000	0	0	0	0	0	0	0	0	**75,000**
Total	**0**	**75,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**75,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	75,000	0	0	0	0	0	0	0	0	**75,000**
Total	**0**	**75,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**75,000**

Capital Improvement Plan

Ramsey, MN

Project #	PW-669
Project Name	Replace 2007 International Water Truck: Unit #669

Total Project Cost	$336,000	Department	Capital Equipment
Type	Equipment	Category	Capital Equipment
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	12 years		

Description

Replacement for unit #669 2007 International water truck

Justification

This piece of equipment is used by the park department for ice rink flooding, boulevard tree watering, etc. This truck is also used by the street department for street sweeping and flushing out storm water catch basins.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	336,000	0	0	0	0	0	0	0	0	**336,000**
Total	**0**	**336,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**336,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	84,000	0	0	0	0	0	0	0	0	**84,000**
Sewer Utility Fund	0	84,000	0	0	0	0	0	0	0	0	**84,000**
Storm Water Utility Fund	0	84,000	0	0	0	0	0	0	0	0	**84,000**
Water Utility Fund	0	84,000	0	0	0	0	0	0	0	0	**84,000**
Total	**0**	**336,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	336,000

Capital Improvement Plan

Ramsey, MN

Project #	PW-673
Project Name	Replace 2009 Jetter/Vac Truck - Unit #673

Total Project Cost	$850,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	20 years		

Description

Replace the aging 2009 Jetter/Vac truck, unit #673 currently in CIP for 2029 and move to 2026

Justification

Truck #673 is 15 years old. This is an integral piece in the Sanitary Sewer maintenance program. During a sewer backup this is the first piece of equipment that is dispatched. We also clean 25% of our sewer system per year as required by the MPCA. The maintenance and repair costs have significantly risen since 2020, $32,945.01 to be exact. It is quickly becoming a not reliable vehicle to operate and maintain.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	850,000	0	0	0	0	0	0	0	0	**850,000**
Total	**0**	**850,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**850,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Sewer Utility Fund	0	650,000	0	0	0	0	0	0	0	0	**650,000**
Storm Water Utility Fund	0	200,000	0	0	0	0	0	0	0	0	**200,000**
Total	**0**	**850,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	850,000

Capital Improvement Plan

Ramsey, MN

Project #	PW-678A
Project Name	Replace Unit 678 2013-1ton Truck w/ Plow Equipment

Total Project Cost	$109,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	10 years		

Description

Replace unit 678 a 2013 1-ton truck with plow equipment

Justification

Unit 678 will be 13 years old by 2026. Normally start to consider replacement around 12 years depending on the vehicle and its use.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	109,000	0	0	0	0	0	0	0	0	**109,000**
Total	**0**	**109,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**109,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	103,000	0	0	0	0	0	0	0	0	**103,000**
Trade In/Resale Value	0	6,000	0	0	0	0	0	0	0	0	**6,000**
Total	**0**	**109,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	109,000

Capital Improvement Plan

Ramsey, MN

Project #	PW-679A
Project Name	Replace Unit 679 Area Mower (2020 Replaced)

Total Project Cost	$111,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	7 years		

Description

Replace unit 679. This area mower was replaced in 2020.

Justification

This piece of equiipment is a large area mower that is used to mow the city's larger parks and athletic fields. This mower is replaced on a 7-year schedule.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	0	111,000	0	0	0	0	0	0	0	**111,000**
Total	**0**	**0**	**111,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**111,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	0	111,000	0	0	0	0	0	0	0	**111,000**
Total	**0**	**0**	**111,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**111,000**

Capital Improvement Plan

Ramsey, MN

Project #	PW-680
Project Name	Replace 2014-1Ton Truck w/ Plow Equipt: Unit #680

Total Project Cost	$109,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	10 years		

Description

Replace Unit 680 a 2014-1ton truck with plow equipment

Justification

Unit 680 will be 9 years old by 2023. Normally start to consider replacement around 12 years depending on the vehicle and its use.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	109,000	0	0	0	0	0	0	0	0	**109,000**
Total	**0**	**109,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**109,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	109,000	0	0	0	0	0	0	0	0	**109,000**
Total	**0**	**109,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**109,000**

Capital Improvement Plan

Ramsey, MN

Project #	PW-686
Project Name	Replace Unit #686 - 2015 Kubota Tractor

Total Project Cost	$129,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	10 years		

Description

Replace Unit 686 a 2015 Kubota tractor

Justification

Unit 686 is a Kubota Ag tractor used in road-side mowing and field work for the park department.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	129,000	0	0	0	0	0	0	0	0	**129,000**
Total	**0**	**129,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**129,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	129,000	0	0	0	0	0	0	0	0	**129,000**
Total	**0**	**129,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**129,000**

Capital Improvement Plan

Ramsey, MN

Project #	PW-687
Project Name	Replace Unit #687 2015 Toolcat

Total Project Cost	$60,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	10 years		

Description

Replace unit #687 a 2015 Bobcat tool cat

Justification

Unit 687 is an utility vehicle used by all divisions of public works. Used as a tool carrier and forklift

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	60,000	0	0	0	0	0	0	0	0	**60,000**
Total	**0**	**60,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**60,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	60,000	0	0	0	0	0	0	0	0	**60,000**
Total	**0**	**60,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**60,000**

Capital Improvement Plan

Ramsey, MN

Project #	PW-688
Project Name	Replace Unit 688 2015 Case Loader

Total Project Cost	$235,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	15 years		

Description

Replace Unit #688 a 2015 Case Wheel Loader

Justification

The wheel loader is the city's most versatile pieces of equipment and is used in all facets of public works.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	0	0	0	0	235,000	0	0	0	0	**235,000**
Total	**0**	**0**	**0**	**0**	**0**	**235,000**	**0**	**0**	**0**	**0**	**235,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	0	0	0	0	235,000	0	0	0	0	**235,000**
Total	**0**	**0**	**0**	**0**	**0**	**235,000**	**0**	**0**	**0**	**0**	**235,000**

Capital Improvement Plan

Ramsey, MN

Project #	PW-689
Project Name	Replace 2015 Kubota UTV Unit #689

Total Project Cost	$32,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	10 years		

Description

Replace Unite #689 - 2015 Kubota UTV

Justification

This unit is used by the Park department for routine maintenance.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	32,000	0	0	0	0	0	0	0	0	0	**32,000**
Total	**32,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**32,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Equipment Revolving Fund	25,000	0	0	0	0	0	0	0	0	0	**25,000**
Trade In/Resale Value	7,000	0	0	0	0	0	0	0	0	0	**7,000**
Total	**32,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	32,000

Capital Improvement Plan

Ramsey, MN

Project #	PW-690
Project Name	Replace 2015 Kubota Mower

Total Project Cost	$20,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	10 years		

Description

Replace Unit #690 - Kubota Mower

Justification

This unit is used by all of the departments for routine maintenance.

Expenditures		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment		20,000	0	0	0	0	0	0	0	0	0	**20,000**
	Total	**20,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**20,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	17,500	0	0	0	0	0	0	0	0	0	**17,500**
Trade In/Resale Value	2,500	0	0	0	0	0	0	0	0	0	**2,500**
Total	**20,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	20,000

Capital Improvement Plan

Ramsey, MN

Project #	PW-691A
Project Name	Replace 2016 Street Sweeper - Unit #691

Total Project Cost	$330,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	9 years		

Description

Replace Unit #691 - 2016 Street Sweeper

Justification

This unit is used by the street department for storm water maintenance.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	330,000	0	0	0	0	0	0	0	0	0	**330,000**
Total	**330,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**330,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Storm Water Utility Fund	310,000	0	0	0	0	0	0	0	0	0	**310,000**
Trade In/Resale Value	20,000	0	0	0	0	0	0	0	0	0	**20,000**
Total	**330,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**330,000**

Capital Improvement Plan

Ramsey, MN

Project #	PW-692A
Project Name	Replace 2016- 1-ton truck Unit #692

Total Project Cost	$109,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	10 years		

Description

Replace unit #692 a 2016 1-ton pick-up.

Justification

This unit is used by the street department for street maintenance and snow removal.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	109,000	0	0	0	0	0	0	0	0	**109,000**
Total	**0**	**109,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**109,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	109,000	0	0	0	0	0	0	0	0	**109,000**
Total	**0**	**109,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**109,000**

Capital Improvement Plan

Ramsey, MN

Project #	PW-694A
Project Name	Replace 2018 Street Sweeper - Unit #694

Total Project Cost	$330,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	9 years		

Description

Replace unit #694 a 2018 street sweeper.

Justification

This unit is used by the street department for storm water maintenance.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	0	330,000	0	0	0	0	0	0	0	**330,000**
Total	**0**	**0**	**330,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**330,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Storm Water Utility Fund	0	0	330,000	0	0	0	0	0	0	0	**330,000**
Total	**0**	**0**	**330,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**330,000**

Capital Improvement Plan

Ramsey, MN

Project #	PW-695
Project Name	Replace 2017 UTV - Unit #695

Total Project Cost	$29,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	10 years		

Description

Replace Unit #695 a 2017 UTV.

Justification

This unit is used by the park department for athletic field maintenance.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	0	29,000	0	0	0	0	0	0	0	**29,000**
Total	**0**	**0**	**29,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**29,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	0	29,000	0	0	0	0	0	0	0	**29,000**
Total	**0**	**0**	**29,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**29,000**

Capital Improvement Plan

Ramsey, MN

Project #	PW-696
Project Name	Replace 2017 UTV - Unit #696

Total Project Cost	$29,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	10 years		

Description

Replace Unit #696 a 2017 UTV.

Justification

This unit is used by the street department for weed control and other maintenance activities.

Expenditures		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment		0	0	29,000	0	0	0	0	0	0	0	**29,000**
	Total	**0**	**0**	**29,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**29,000**

Funding Sources		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy		0	0	29,000	0	0	0	0	0	0	0	**29,000**
	Total	**0**	**0**	**29,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**29,000**

Capital Improvement Plan

Ramsey, MN

Project #	PW-702
Project Name	New Small Utility Vehicle (Electric?)

Total Project Cost	$35,000	Department	Capital Equipment
Type	Equipment	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	20 years		

Description

Small utility vehicle - look at possibility of electric vehicle.

Justification

This piece of equipment would be used primarily as a park maintenance vehicle.

Expenditures		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment		0	0	0	0	0	35,000	0	0	0	0	**35,000**
	Total	**0**	**0**	**0**	**0**	**0**	**35,000**	**0**	**0**	**0**	**0**	**35,000**

Funding Sources		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy		0	0	0	0	0	35,000	0	0	0	0	**35,000**
	Total	**0**	**0**	**0**	**0**	**0**	**35,000**	**0**	**0**	**0**	**0**	**35,000**

Capital Improvement Plan

Ramsey, MN

Project #	PW-703
Project Name	New 1-Ton Pickup With Box & Plow Equipment

Total Project Cost	$112,000	Department	Capital Equipment
Type	Equipment	Category	Capital Equipment
Priority	4-New Addition (Med)	Status	Active
Useful Life	10 years		

Description

1-Ton pickup with box and plow equipment.

Justification

This piece of equipment would be used for park maintenance functions, as well as snowplowing.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	0	0	112,000	0	0	0	0	0	0	**112,000**
Total	**0**	**0**	**0**	**112,000**	**0**	**0**	**0**	**0**	**0**	**0**	**112,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	0	0	112,000	0	0	0	0	0	0	**112,000**
Total	**0**	**0**	**0**	**112,000**	**0**	**0**	**0**	**0**	**0**	**0**	**112,000**

Capital Improvement Plan

Ramsey, MN

Project #	PW-705
Project Name	Replace 2018 Ford F-250 Extended Cab: Unit #601

Total Project Cost	$75,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	10 years		

Description

Replacement for PW Unit #601 a 2018 Ford F250 Extended Cab

Justification

This vehicle will be reaching its useful life expectancy. This equipment is used in park maintenance activities as well as snow removal

Expenditures		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment		0	0	0	75,000	0	0	0	0	0	0	**75,000**
	Total	**0**	**0**	**0**	**75,000**	**0**	**0**	**0**	**0**	**0**	**0**	**75,000**

Funding Sources		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy		0	0	0	75,000	0	0	0	0	0	0	**75,000**
	Total	**0**	**0**	**0**	**75,000**	**0**	**0**	**0**	**0**	**0**	**0**	**75,000**

Capital Improvement Plan

Ramsey, MN

Project #	PW-706
Project Name	Replace 2017 International Plow Truck: Unit # 693

Total Project Cost	$310,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	14 years		

Description

2017 International Plow Truck: Unit #693

Justification

This vehicle will be reaching its useful life expectancy. This equipment is used in Street Department maintenance activities, but its main function is snow plowing.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	0	0	0	0	0	310,000	0	0	0	**310,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**310,000**	**0**	**0**	**0**	**310,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	0	0	0	0	0	310,000	0	0	0	**310,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**310,000**	**0**	**0**	**0**	**310,000**

Capital Improvement Plan

Ramsey, MN

Project #	PW-707
Project Name	Replace 2018 Ford F350 With Box: Unit #697

Total Project Cost	$78,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	10 years		

Description

Replace 2018 Ford F350 with utility box: Unit #697

Justification

This vehicle will be reaching its useful life expectancy. This equipment is used in utility maintenance activities.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	0	0	78,000	0	0	0	0	0	0	**78,000**
Total	**0**	**0**	**0**	**78,000**	**0**	**0**	**0**	**0**	**0**	**0**	**78,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Sewer Utility Fund	0	0	0	39,000	0	0	0	0	0	0	**39,000**
Water Utility Fund	0	0	0	39,000	0	0	0	0	0	0	**39,000**
Total	**0**	**0**	**0**	**78,000**	**0**	**0**	**0**	**0**	**0**	**0**	78,000

Capital Improvement Plan

Ramsey, MN

Project #	PW-708
Project Name	Replace 2018 Ford F250 Pickup: Unit #698

Total Project Cost	$75,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	10 years		

Description

Replace 2018 Ford F250 pickup: Unit #698

Justification

This equipment will be nearing its useful life expectancy. This equipment is used in Street Maintenance activities as well as snow plowing.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	0	0	75,000	0	0	0	0	0	0	**75,000**
Total	**0**	**0**	**0**	**75,000**	**0**	**0**	**0**	**0**	**0**	**0**	**75,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	0	0	75,000	0	0	0	0	0	0	**75,000**
Total	**0**	**0**	**0**	**75,000**	**0**	**0**	**0**	**0**	**0**	**0**	**75,000**

Capital Improvement Plan

Ramsey, MN

Project #	PW-709
Project Name	Replace 2018 Ford F350 -Dump & Plow: Unit #699

Total Project Cost	$112,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	10 years		

Description

Replace 2018 Ford F350 with dump body and plow: Unit #699

Justification

This vehicle will be reaching its useful life expectancy. This equipment is used in Park department maintenance activities, as well as snow plowing.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	0	0	112,000	0	0	0	0	0	0	**112,000**
Total	**0**	**0**	**0**	**112,000**	**0**	**0**	**0**	**0**	**0**	**0**	**112,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	0	0	112,000	0	0	0	0	0	0	**112,000**
Total	**0**	**0**	**0**	**112,000**	**0**	**0**	**0**	**0**	**0**	**0**	**112,000**

Capital Improvement Plan

Ramsey, MN

Project #	PW-716
Project Name	Replace Unit #611 2019 Chev Pickup

Total Project Cost	$65,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	15 years		

Description

Replace Unit #611- 2019 Chevrolet Pickup used by the utility department

Justification

Unit #611 is a Chevrolet pickup used by the utility department and as a backup snow plow vehicle.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	0	0	0	65,000	0	0	0	0	0	**65,000**
Total	**0**	**0**	**0**	**0**	**65,000**	**0**	**0**	**0**	**0**	**0**	**65,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	0	0	0	65,000	0	0	0	0	0	**65,000**
Total	**0**	**0**	**0**	**0**	**65,000**	**0**	**0**	**0**	**0**	**0**	65,000

Capital Improvement Plan

Ramsey, MN

Project #	PW-717
Project Name	Replace Unit #602: 2019 Utility Tractor

Total Project Cost	$190,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	10 years		

Description

Replace Unit #602: 2019 Trackless Sidewalk Machine.

Justification

Unit #602 is a 2019 utility tractor used for snow removal on sidewalks and trails.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	0	0	0	190,000	0	0	0	0	0	**190,000**
Total	**0**	**0**	**0**	**0**	**190,000**	**0**	**0**	**0**	**0**	**0**	**190,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	0	0	0	190,000	0	0	0	0	0	**190,000**
Total	**0**	**0**	**0**	**0**	**190,000**	**0**	**0**	**0**	**0**	**0**	**190,000**

Capital Improvement Plan

Ramsey, MN

Project #	PW-718
Project Name	Replace Unit #604: 2019 Backhoe

Total Project Cost	$80,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	10 years		

Description

Replace Unit #604: 2019 Backhoe

Justification

Unit #604 is a 2019 tractor backhoe used by all divisions of public works

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	0	0	0	80,000	0	0	0	0	0	**80,000**
Total	**0**	**0**	**0**	**0**	**80,000**	**0**	**0**	**0**	**0**	**0**	**80,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	0	0	0	46,000	0	0	0	0	0	**46,000**
Sewer Utility Fund	0	0	0	0	17,000	0	0	0	0	0	**17,000**
Water Utility Fund	0	0	0	0	17,000	0	0	0	0	0	**17,000**
Total	**0**	**0**	**0**	**0**	**80,000**	**0**	**0**	**0**	**0**	**0**	80,000

Capital Improvement Plan

Ramsey, MN

Project #	PW-719
Project Name	Replace Unit #415: 2019 Chevy Silverado Pickup

Total Project Cost	$52,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	10 years		

Description

Replace Unit #415: 2019 Chevy Silverado Pickup

Justification

Unit #415 is a Chevy Silverado pickup used by the engineering department for field inspections of public infrastructure projects.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	0	0	0	52,000	0	0	0	0	0	**52,000**
Total	**0**	**0**	**0**	**0**	**52,000**	**0**	**0**	**0**	**0**	**0**	**52,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	0	0	0	52,000	0	0	0	0	0	**52,000**
Total	**0**	**0**	**0**	**0**	**52,000**	**0**	**0**	**0**	**0**	**0**	**52,000**

Capital Improvement Plan

Ramsey, MN

Project #	PW-721
Project Name	Replace Unit 616 - 2021 Bobcat Skidsteer

Total Project Cost	$75,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	10 years		

Description

Replacement for Unit #616 a 2021 Bobcat Skidsteer

Justification

Unit 616 will be 10-years old in 2031 and should be evaluated for replacement.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	0	0	0	0	0	75,000	0	0	0	**75,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**75,000**	**0**	**0**	**0**	**75,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	0	0	0	0	0	75,000	0	0	0	**75,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**75,000**	**0**	**0**	**0**	**75,000**

Capital Improvement Plan

Ramsey, MN

Project #	PW-722
Project Name	Replace Unit 620 - 2021 F350

Total Project Cost	$112,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	10 years		

Description

Replacement truck for Unit #620 a 2021 Ford F350

Justification

Unit 620 will be 10-years old and should be evaluated for replacement.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	0	0	0	0	0	112,000	0	0	0	**112,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**112,000**	**0**	**0**	**0**	**112,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	0	0	0	0	0	112,000	0	0	0	**112,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**112,000**	**0**	**0**	**0**	**112,000**

Capital Improvement Plan

Ramsey, MN

Project #	PW-724
Project Name	Replacement truck for Unit 622 -2022 Western Star

Total Project Cost	$320,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	14 years		

Description

Replacement truck for Unit 622 - 2022 Western Star Plow Truck

Justification

Unit 622 will be 10-years old and should be looked at for replacement

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	0	0	0	0	0	0	0	320,000	0	**320,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**320,000**	**0**	**320,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	0	0	0	0	0	0	0	320,000	0	**320,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**320,000**	**0**	**320,000**

Capital Improvement Plan

Ramsey, MN

Project #	PW-725
Project Name	Replace unit 624 - 2021 KMI Patching Trailer

Total Project Cost	$40,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	10 years		

Description

Replacement trailer for 2021 asphalt patching trailer - Unit 624

Justification

The trailer will be 10-years old and should be looked at for replacement.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	0	0	0	0	0	40,000	0	0	0	**40,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**40,000**	**0**	**0**	**0**	**40,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	0	0	0	0	0	40,000	0	0	0	**40,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**40,000**	**0**	**0**	**0**	**40,000**

Capital Improvement Plan

Ramsey, MN

Project #	PW-726
Project Name	Replace Unit 679 - 2013 Toro Wide Area Mower

Total Project Cost	$120,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	7 years		

Description

Replacement equipment for unit 679 a 2013 Toro Area*Wide Mower

Justification

This unit is replaced on a 7-year cycle for reliability and trade*in value.

Expenditures		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment		0	0	0	120,000	0	0	0	0	0	0	**120,000**
	Total	**0**	**0**	**0**	**120,000**	**0**	**0**	**0**	**0**	**0**	**0**	**120,000**

Funding Sources		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy		0	0	0	120,000	0	0	0	0	0	0	**120,000**
	Total	**0**	**0**	**0**	**120,000**	**0**	**0**	**0**	**0**	**0**	**0**	**120,000**

Capital Improvement Plan

Ramsey, MN

Project #	PW-727
Project Name	Replace Unit 618 a 2021 Felling Trailer

Total Project Cost	$13,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	10 years		

Description

Replacement trailer for Unit #618. A 2021 Felling Trailer.

Justification

This trailer will be 10-years old and should be evaluated for replacement.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	0	0	0	0	0	13,000	0	0	0	**13,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**13,000**	**0**	**0**	**0**	**13,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	0	0	0	0	0	13,000	0	0	0	**13,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**13,000**	**0**	**0**	**0**	**13,000**

Capital Improvement Plan

Ramsey, MN

Project #	PW-728
Project Name	Replace Unit 623 - 2021 H&H Tandem Mow Trailer

Total Project Cost	$12,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	10 years		

Description

Replacement trailer for Unit #623 a 2021 H&H Tandem Mow Trailer.

Justification

Unit 623 will be 10-years old and should be evaulated for replacement.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	0	0	0	0	0	12,000	0	0	0	**12,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**12,000**	**0**	**0**	**0**	**12,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	0	0	0	0	0	12,000	0	0	0	**12,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**12,000**	**0**	**0**	**0**	**12,000**

Capital Improvement Plan

Ramsey, MN

Project #	PW-729
Project Name	Replace Unit 615 - 2021 Kubota Skid Steer

Total Project Cost	$60,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	10 years		

Description

Replacement for Unit #615 a 2021 Kubota Skid Steer

Justification

Unit #615 will be 10-years old and should be evaluated for replacement.

Expenditures		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment		0	0	0	0	0	0	60,000	0	0	0	**60,000**
	Total	**0**	**0**	**0**	**0**	**0**	**0**	**60,000**	**0**	**0**	**0**	**60,000**

Funding Sources		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy		0	0	0	0	0	0	60,000	0	0	0	**60,000**
	Total	**0**	**0**	**0**	**0**	**0**	**0**	**60,000**	**0**	**0**	**0**	**60,000**

Capital Improvement Plan

Ramsey, MN

Project #	PW-736
Project Name	Second Fuel Island at Public Works

Total Project Cost	$300,000	Department	Capital Equipment
Type	Equipment	Category	Capital Equipment
Priority	2-New Addition (High)	Status	Active
Useful Life	25 years		

Description

Add a second diesel/gasoline fuel island at the Public Works Facility with above-ground tanks.

Justification

This project will increase capacities of diesel and gasoline fuels available for our fleet of vehicles to ensure we do not run out of fuel between deliveries. Following completion of the $16.5M Public Works Facility in 2021, all departments began fueling city vehicles at PW instead of purchasing fuel at retail pumps saving over $10,000 annually across all city departments. Due to the volume of fuel pumped, PW staff must order bulk fuel deliveries every 3-5 business days, which is inefficient to monitor and provides minimal fuel reserves should fuel be delayed. Additionally, after snow plowing events, multiple plow trucks can wait to fuel up to a quarter of an hour. A second fuel pump island will save staff and equipment idle time each full-scall plowing event while increasing fuel reserves. Individual department funding: Police (30%), Public Works (30%), Fire (30%) and Administration (10%).

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	0	300,000	0	0	0	0	0	0	0	**300,000**
Total	**0**	**0**	**300,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**300,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	0	300,000	0	0	0	0	0	0	0	**300,000**
Total	**0**	**0**	**300,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**300,000**

Capital Improvement Plan

Ramsey, MN

Project #	PW-737
Project Name	Replace Unit 672 - 2009 Sterling Single Axle Plow

Total Project Cost	$310,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	14 years		

Description

Replace Unit #672 - 2009 Sterling Single Axle Plow Truck

Justification

Unit #672 is scheduled for replacement in 2026. This is the oldest plow truck in the city fleets and is well past its life expectancy. As vehicles age they require more frequent and costly repairs, especially when operated in a harsh environment. Actual year of replacement will be reviewed and adjusted annually. Current market trends indicate a delivery timeline of one year or more from date of order. Estimated cost is based on state bid prices.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	310,000	0	0	0	0	0	0	0	0	**310,000**
Total	**0**	**310,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**310,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	295,000	0	0	0	0	0	0	0	0	**295,000**
Trade In/Resale Value	0	15,000	0	0	0	0	0	0	0	0	**15,000**
Total	**0**	**310,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	310,000

Capital Improvement Plan

Ramsey, MN

Project #	PW-738
Project Name	Replace Unit 682 - 2015 International Plow Truck

Total Project Cost	$310,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	14 years		

Description

Replace Unit #682 -2015 International Single-Axle plow truck

Justification

Unit #682 is scheduled for replacement in 2029. As vehicles age they require more frequent and costly repairs, especially when operated in a harsh environment. Actual year of replacement will be reviewed and adjusted annually. Current market trends indicate a delivery timeline of one year or more from date of order. Estimated cost is based on state bid prices.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	0	0	0	310,000	0	0	0	0	0	**310,000**
Total	**0**	**0**	**0**	**0**	**310,000**	**0**	**0**	**0**	**0**	**0**	**310,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	0	0	0	310,000	0	0	0	0	0	**310,000**
Total	**0**	**0**	**0**	**0**	**310,000**	**0**	**0**	**0**	**0**	**0**	310,000

Capital Improvement Plan

Ramsey, MN

Project #	PW-739
Project Name	Replace Unit 600 - 2019 Western Star Plow Truck

Total Project Cost	$320,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	14 years		

Description

Replace Unit #600 - 2019 Western Star Single Axle Plow Truck

Justification

Unit #600 is scheduled for replacement in 2032. As vehiciles age they require more frequent and costly repairs, especially when operated in a harsh environment. Actual year of replacement will be reviewed and adjusted annually. Current market trends indicate a delivery timeline of one year or more from date of order. Estimated cost is based on state bid prices.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	0	0	0	0	0	0	320,000	0	0	**320,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**320,000**	**0**	**0**	**320,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	0	0	0	0	0	0	320,000	0	0	**320,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**320,000**	**0**	**0**	**320,000**

Capital Improvement Plan

Ramsey, MN

Project #	PW-740
Project Name	New F350 4X4 with Utility Box an Boss V-Plow

Total Project Cost	$150,000	Department	Capital Equipment
Type	Equipment	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	10 years		

Description

New F350 4X4 with Utility Box and 9'2" Boss V-Plow

Justification

This new one-ton truck will be outfitted for the sign shop maintenance worker with sign materials preloaded. Sign materials are constantly being loaded and unloaded from the Streets department truck currently used for street signing, which is inefficient for Streets Division staff, costing staff time and inefficiencies. This new truck will decrease the time spent on sign functions while also being utilized during winter months for snow plowing.

Expenditures		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment		0	0	150,000	0	0	0	0	0	0	0	**150,000**
	Total	**0**	**0**	**150,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**150,000**

Funding Sources		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy		0	0	150,000	0	0	0	0	0	0	0	**150,000**
	Total	**0**	**0**	**150,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**150,000**

Capital Improvement Plan

Ramsey, MN

Project #	PW-741
Project Name	New 2-Post Rotary Lift

Total Project Cost	$35,000	Department	Capital Equipment
Type	Equipment	Category	Capital Equipment
Priority	4-New Addition (Med)	Status	Active
Useful Life	20 years		

Description

New 2-Post 16,000 pound rotary lift for mechanics bay.

Justification

New $16,000 pound vehicle lift outfitted in a pre-planned area of the mechanics bay. As the city continues to grow and equipment/vehicles get bigger, city will not have the capacity to safely lift the bigger vehicles for maintenance due to lower weight capacities of city's current lifts.

Expenditures		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment		0	0	35,000	0	0	0	0	0	0	0	**35,000**
	Total	**0**	**0**	**35,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**35,000**

Funding Sources		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy		0	0	35,000	0	0	0	0	0	0	0	**35,000**
	Total	**0**	**0**	**35,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**35,000**

Capital Improvement Plan

Ramsey, MN

Project #	PW-758
Project Name	Replace 2020 Ford F-250 Standard Cab

Total Project Cost	$80,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	15 years		

Description

Replace 2020 Ford F-250 Standard Cab

Justification

This vehicle will be reaching its useful life expectancy. The vehicle will be used for park maintenance as well as snow removal

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	0	0	0	0	80,000	0	0	0	0	**80,000**
Total	**0**	**0**	**0**	**0**	**0**	**80,000**	**0**	**0**	**0**	**0**	**80,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	0	0	0	0	80,000	0	0	0	0	**80,000**
Total	**0**	**0**	**0**	**0**	**0**	**80,000**	**0**	**0**	**0**	**0**	**80,000**

Capital Improvement Plan

Ramsey, MN

Project #	PW-759
Project Name	Replace 2007 Tandem Axle Plow Truck #662

Total Project Cost	$340,000	Department	Capital Equipment
Type	Eqpt Replacement	Category	Capital Equipment
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	20 years		

Description

Western Star Tandem-Axle Dump Truck with Plow Equipment

Justification

This truck will replace truck #662 a 2007 tandem axle pow truck. The recent improvements made to the downtown area have decreased the area to stack the snow. Over the next few years we will need to start hauling away snow and this piece of equipment will be in our snow removal process. Using the "Fleet Capital Equipment Points Guidelines" this vehicle has accumulated 38 point. At 28 points and above this vehicle has reached Condition IV which suggests the "Vehicle Needs Immediate Consideration for Replacement".

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	0	340,000	0	0	0	0	0	0	0	**340,000**
Total	**0**	**0**	**340,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**340,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy	0	0	340,000	0	0	0	0	0	0	0	**340,000**
Total	**0**	**0**	**340,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	340,000

Capital Improvement Plan

Ramsey, MN

Project #	PW-760
Project Name	Central Park Cameras

Total Project Cost	$30,000	Department	Capital Equipment
Type	Equipment	Category	Capital Equipment
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	10 years		

Description

Install cameras on the Lions Pavillion, Park Center building and warming house at Central Park.

Justification

These cameras would help deter some of the vandalism currently occurring throughout Central Park. Each year it seems like this vandalism is increasing to a point where numerous staff hours from not only the parks department but also from the building department are being spent on repairs. This includes ripping sinks, paper towel dispensers, toilet paper holders and baby changing tables off the walls. Purposely clogging toilets and graffiti are almost a weekly occurrence. Cameras on the outside of these buildings could help in eliminating at least some of these issues. Cameras were installed on the outside of the Elmcrest Park building a few years ago which has drastically cut down on vandalism.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	30,000	0	0	0	0	0	0	0	0	0	**30,000**
Total	**30,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**30,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Park Improvement Trust Fund	30,000	0	0	0	0	0	0	0	0	0	**30,000**
Total	**30,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**30,000**

Capital Improvement Plan

Ramsey, MN

Project #	PW-761
Project Name	Utilities Work Truck/Snow Plow

Total Project Cost	$66,675	Department	Capital Equipment
Type	Equipment	Category	Capital Equipment
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	10 years		

Description

Utilities Truck/Snow Plow

Justification

Utilities department needs an additional work truck, we are adding an additional employee in 2025. The vehicle will be used for daily work as well as plowing our 21 sites.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	66,675	0	0	0	0	0	0	0	0	0	**66,675**
Total	**66,675**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**66,675**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Sewer Utility Fund	33,350	0	0	0	0	0	0	0	0	0	**33,350**
Water Utility Fund	33,325	0	0	0	0	0	0	0	0	0	**33,325**
Total	**66,675**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**66,675**

Capital Improvement Plan

Ramsey, MN

Project #	PW-762
Project Name	Brush Bandit/19XPC Wood Chipper

Total Project Cost	$85,000	Department	Capital Equipment
Type	Equipment	Category	Capital Equipment
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	10 years		

Description

Brush Bandit Intimidator 19XPC Wood Chipper

Justification

Requesting a new Bandit Chipper with a 19" throat to add to our fleet. With the emergence of Emerald Ash Borer throughout the entire City on top of trimming trails, sidewalks, parks, storm damage, right-of-way maintenance and storm ponds, we are falling short by only having two crews out for tree removal. Many of these trees that we are running into are too big for our current 12" chipper's capabilities which is costing us man-hours and efficiencies by having to load a separate truck to jaul back oversized trees to be dumped at our shop rather than quickly chipping them as they fall. This is a good purchase that can be utilized by all departments with year-round use while also covering more areas simultaniously by having an additional crew out in the field.

Expenditures		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment		85,000	0	0	0	0	0	0	0	0	0	**85,000**
	Total	**85,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**85,000**

Funding Sources		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
General Fund-Property Tax Levy		85,000	0	0	0	0	0	0	0	0	0	**85,000**
	Total	**85,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**85,000**

Capital Improvement Plan

Ramsey, MN

Project #	04-BLDG-002
Project Name	Community Center Construction

Total Project Cost	$20,000,000	Department	Municipal Buildings
Type	Buildings	Category	Municipal Building
Priority	5-Opportunity/Unfunded/Placeholder	Status	Active
Useful Life	50 years		

Description

The Community Center would include recreational areas such as a indoor playground, restaurant, outdoor dining with beer garden and lawn games. It would also include meeting rooms for various organizations to hold banquets, trade shows and monthly meetings, etc. Construction of a community center may rely on a partnership with another organization(s).

Justification

Per public consensus, the need for a Community Center is a justified expenditure of public financing. Currently, Ramsey residents must leave the City limits and drive a considerable distance to get to such a facility.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Building Cost/Construction	0	0	0	0	0	0	0	0	0	20,000,000	**20,000,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**20,000,000**	**20,000,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
To Be Determined	0	0	0	0	0	0	0	0	0	20,000,000	**20,000,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**20,000,000**	**20,000,000**

Capital Improvement Plan

Ramsey, MN

Project #	08-BLDG-005
Project Name	Old Town Hall Restoration

Total Project Cost	$221,300	Department	Municipal Buildings
Type	Improvement	Category	Municipal Building
Priority	5-Opportunity/Unfunded/Placeholder	Status	Active
Useful Life	25 years		

Description

Option 1: Total: $195,000: Move Historic Town Hall to the Northstar Rail Station Site $125,000 Const Cost (moving and Stabilization) $ 50,000 Site/foundation $ 20,000 furnishing/equip- Option 2: Total: $221,300: Improve private access street to public standard. $125,000 Const Cost $ 20,000 ROW $ 56,300 Road Construction $ 20,000 Furn/equip

Justification

Historic Town Hall is a city facility that is in need of restoration completion. Options include moving it from the site to the COR to serve as a library kiosk, trailhead, and potentially house restrooms.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Building Cost/Construction	0	0	0	0	0	0	0	0	125,000	0	**125,000**
Improvements Other than Building Cost	0	0	0	0	0	0	0	0	76,300	0	**76,300**
Furnishings/Equipment	0	0	0	0	0	0	0	0	20,000	0	**20,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**221,300**	**0**	**221,300**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
To Be Determined	0	0	0	0	0	0	0	0	221,300	0	**221,300**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**221,300**	**0**	**221,300**

Capital Improvement Plan

Ramsey, MN

Project #	20-BLDG-002
Project Name	City Hall Repair Exterior

Total Project Cost	$225,000	Department	Municipal Buildings
Type	Improvement	Category	Municipal Building
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	25 years		

Description

City Hall landscaping

Justification

Repair/replace and upgrade exterior retaining walls and wall caps.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	0	0	225,000	0	0	0	0	0	**225,000**
Total	**0**	**0**	**0**	**0**	**225,000**	**0**	**0**	**0**	**0**	**0**	**225,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Capital Maintenance Fund	0	0	0	0	225,000	0	0	0	0	0	**225,000**
Total	**0**	**0**	**0**	**0**	**225,000**	**0**	**0**	**0**	**0**	**0**	**225,000**

Capital Improvement Plan

Ramsey, MN

Project #	20-BLDG-006
Project Name	Replace City Hall Caulking/Grout

Total Project Cost	$20,000	Department	Municipal Buildings
Type	Improvement	Category	Municipal Building
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	15 years		

Description

Remove and replacement of bad caulking and grout on City Hall -$20,000

Justification

Caulk is starting to dry out and pull away from the joints allowing water to infiltrate.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	20,000	0	0	0	0	0	0	0	0	0	**20,000**
Total	**20,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**20,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Capital Maintenance Fund	20,000	0	0	0	0	0	0	0	0	0	**20,000**
Total	**20,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**20,000**

Capital Improvement Plan

Ramsey, MN

Project #	25-BLDG-001
Project Name	PD Garage Floor Polymer System

Total Project Cost	$38,100	Department	Municipal Buildings
Type	Improvement	Category	Municipal Building
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	50 years		

Description

Repair/replace existing Garage Floor in PD with a new polymer system

Justification

Significant chipping/cracking, no longer sealed

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	38,100	0	0	0	0	0	0	0	0	**38,100**
Total	**0**	**38,100**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**38,100**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Capital Maintenance Fund	0	38,100	0	0	0	0	0	0	0	0	**38,100**
Total	**0**	**38,100**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**38,100**

Capital Improvement Plan

Ramsey, MN

Project #	04-PARK-003
Project Name	Elmcrest Park & The Draw Entrance Monument & Sign

Total Project Cost	$80,000	Department	Park Improvements
Type	Improvement	Category	Park Improvement
Priority	2-New Addition (High)	Status	Active
Useful Life	20 years		

Description

Entrance signing for Elmcrest Park would consist of a substantial way-finding sign and associated landscape sited near the intersection of Quicksilver Street and 167th Avenue. For the Draw, the sign would function as a monument for the park name and also potentially to advertise upcoming events.

Justification

The 100+ acre Elmcrest community park may warrant an attractive entrance monument benefitting the park's prominence in the community. Additionally, there will be continuing events where many hundreds of out-of-Ramsey visitors will come to the park. The monument will function as a way-finding sign and also to remind visitors that they are in Ramsey. For The Draw, the monument would describe for the community the name of the park and amphitheater (a minor issue presently). Plus, if the advertising space was digital (versus posters), there could be a modest revenue stream from non-municipal sources.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	80,000	0	0	0	0	0	0	0	0	0	**80,000**
Total	**80,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**80,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Park Improvement Trust Fund	80,000	0	0	0	0	0	0	0	0	0	**80,000**
Total	**80,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**80,000**

Capital Improvement Plan

Ramsey, MN

Project #	06-PARK-015
Project Name	Observation deck on the Mississippi E of Dolomite

Total Project Cost	$100,000	Department	Park Improvements
Type	Improvement	Category	Park Improvement
Priority	4-New Addition (Med)	Status	Active
Useful Life	20 years		

Description

On the south side of Riverdale Drive, east of Dolomite exists a storm water discharge point to the river. This project discusses an observation deck at the top of the bluff over the existing storm sewer easement, concurrent with the residential development of the land there.

Justification

This access may provide improved maintenance to the storm outlet, but the primary public value would be to maintain contact with the river by residents for the remarkable view, and as a rest point along the National, Mississippi River Trail. This project would be combined, and funded as part of the development of the privately owned property.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	0	100,000	0	0	0	0	0	0	**100,000**
Total	**0**	**0**	**0**	**100,000**	**0**	**0**	**0**	**0**	**0**	**0**	**100,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Park Improvement Trust Fund	0	0	0	100,000	0	0	0	0	0	0	**100,000**
Total	**0**	**0**	**0**	**100,000**	**0**	**0**	**0**	**0**	**0**	**0**	100,000

Capital Improvement Plan

Ramsey, MN

Project #	06-PARK-019
Project Name	Trail Connections

Total Project Cost	$110,000	Department	Park Improvements
Type	Improvement	Category	Park Improvement
Priority	2-New Addition (High)	Status	Active
Useful Life	20 years		

Description

This project would include the installation of one or more of the several high priority connections linking segments of the city's trail system as opportunities and funding become available. Examples: -142nd Ave, east of TH#47, north to Xkimo Street (Est $80,000) -North Commons Neighborhood Trail Link at Zeolite Street - Projected for 2023 (Est.$30,000) -Boardwalk parallel with Trott Brook, west of Variolite Street (Est $110,000)

Justification

The increase demand in use of the city's trail system compels the continued development of the trail system. Resident requests for improved trail system connections are reflected in priority projects. Trails will also move people off high speed roadways and improve transportation and safety - an objective that is aligned within the strategic goal of a Connected Community.

Expenditures		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost		80,000	30,000	0	0	0	0	0	0	0	0	**110,000**
	Total	**80,000**	**30,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**110,000**

Funding Sources		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Park Improvement Trust Fund		80,000	30,000	0	0	0	0	0	0	0	0	**110,000**
	Total	**80,000**	**30,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**110,000**

Capital Improvement Plan

Ramsey, MN

Project #	08-PARK-005
Project Name	Park Development in The COR

Total Project Cost	$3,430,200	Department	Park Improvements
Type	Improvement	Category	Park Improvement
Priority	2-New Addition (High)	Status	Active
Useful Life	20 years		

Description

This proposed Capital Improvement represents continued park development in The COR, began in 2024. There are three categories of intra-related projects:

-Landscape and irrigation for Municipal Plaza and along Center Street.

-Landscape and Aquatic habitat establishment, and access for the 7-acre pond at The Waterfront.

-Develop plans and specifications and construct the water play area and supporting infrastructure.

Justification

Private development in The COR have provided Park Dedication fees that will fund a portion of the planned-for park improvements in Ramsey's downtown - specifically the water play aspects of The Waterfront community park. Additionally, when larger full-service community building is completed, The Waterfront will be a sub-regional destination for the city - becoming an economic driver for retail activity in The COR, while providing a myriad of unique recreational opportunities for residents.

Prior	Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
430,200	Improvements Other than Building Cost	3,000,000	0	0	0	0	0	0	0	0	0	**3,000,000**
	Total	**3,000,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**3,000,000**

Prior	Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
430,200	Park Improvement Trust Fund	3,000,000	0	0	0	0	0	0	0	0	0	**3,000,000**
	Total	**3,000,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**3,000,000**

Capital Improvement Plan

Ramsey, MN

Project #	17-PARK-006
Project Name	Field Lighting - Central or Alpine Park

Total Project Cost	$200,000	Department	Park Improvements
Type	Improvement	Category	Park Improvement
Priority	4-New Addition (Med)	Status	Active
Useful Life	20 years		

Description

Proposed improvement is for additional athletic field lighting for a community park for fall sport use. This project would be an opportunity to partner with PACT and ARAA.

Justification

Fall sports, most notably soccer and football, are constrained by shorter daylight, and are benefited by field lighting.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	0	0	0	200,000	0	0	0	0	**200,000**
Total	**0**	**0**	**0**	**0**	**0**	**200,000**	**0**	**0**	**0**	**0**	**200,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Lawful Gambling Fund	0	0	0	0	0	150,000	0	0	0	0	**150,000**
Grants/Outside Sources	0	0	0	0	0	50,000	0	0	0	0	**50,000**
Total	**0**	**0**	**0**	**0**	**0**	**200,000**	**0**	**0**	**0**	**0**	200,000

Capital Improvement Plan

Ramsey, MN

Project #	17-PARK-007
Project Name	Northfork North Trail Connection

Total Project Cost	$150,000	Department	Park Improvements
Type	Improvement	Category	Park Improvement
Priority	2-New Addition (High)	Status	Active
Useful Life	20 years		

Description

Construct 8 foot crushed granite trail through Outlot B, Northfork and Outlot A. Northfork Trail addition within dedicated 16' easement. Timing of the construction should occur outside of the Oak Wilt concern months of May-July.

Justification

Trail connection constructed in lieu of on-road bicycle land on Andrie Street and 164th Lane NW per permanent pedestrian and bicycle trail easement agreement granted by Northfork Homeowner's Association on May 19th, 2016.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	150,000	0	0	0	0	0	0	0	0	0	**150,000**
Total	**150,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**150,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Park Improvement Trust Fund	150,000	0	0	0	0	0	0	0	0	0	**150,000**
Total	**150,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**150,000**

Capital Improvement Plan

Ramsey, MN

Project #	18-PARK-003
Project Name	Amphitheater Lighting

Total Project Cost	$40,000	Department	Park Improvements
Type	Improvement	Category	Park Improvement
Priority	2-New Addition (High)	Status	Active
Useful Life	20 years		

Description

Lighting enhancements and audio conduits at The Draw.

Justification

Additional lighting within the amphitheater is justified for concerts that go later into the evening and in the later summer. Conduit and cable for audio (additional speakers) is likewise merited for larger events at the park.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	40,000	0	0	0	0	0	0	0	0	0	**40,000**
Total	**40,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**40,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Park Improvement Trust Fund	40,000	0	0	0	0	0	0	0	0	0	**40,000**
Total	**40,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**40,000**

Capital Improvement Plan

Ramsey, MN

Project #	18-PARK-005
Project Name	Aeration for Sunfish Lake & The Draw

Total Project Cost	$40,000	Department	Park Improvements
Type	Improvement	Category	Park Improvement
Priority	2-New Addition (High)	Status	Active
Useful Life	20 years		

Description

This project would install two separate aeration systems at The Draw and also at Sunfish Lake. Project elements include contracted installation, electrical power supply, signing, permitting and public notifications. A solar-powered system may be considered at Sunfish Lake - possibly with partial grant funding. Note: The General Fund Budget would need to be adjusted to accommodate both annual electric expense and other O&M costs estimated at $1,000 to $2,000 annually.

Justification

Both Sunfish Lake and The Draw have become popular destinations for youth fishing for panfish. During certain winter conditions, shallow water bodies can experience 'winterkill'. The two separate aeration systems would pump oxygen and circulate the water, maintaining the fish populations and the attendant recreational resource.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	40,000	0	0	0	0	0	0	0	0	**40,000**
Total	**0**	**40,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**40,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Park Improvement Trust Fund	0	40,000	0	0	0	0	0	0	0	0	**40,000**
Total	**0**	**40,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**40,000**

Capital Improvement Plan

Ramsey, MN

Project #	21-PARK-001
Project Name	River's Bend South Shelter Replacement

Total Project Cost	$100,000	Department	Park Improvements
Type	Improvement	Category	Park Improvement
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	20 years		

Description

The south shelter at River's Bend Park was furnished and constructed by volunteers in the late 1980's. The condition of the shelter aesthetically is poor, and the concrete slab is broken as well.

Justification

Replacement of the shelter with a modern, nice looking facility would expand opportunities for shelter reservations and adding stone seat walls and an outdoor fireplace would enhance its appeal, and use as part of facility rentals.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	100,000	0	0	0	0	0	0	0	0	0	**100,000**
Total	**100,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**100,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Park Improvement Trust Fund	100,000	0	0	0	0	0	0	0	0	0	**100,000**
Total	**100,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**100,000**

Capital Improvement Plan

Ramsey, MN

Project #	22-PARK-001
Project Name	Playground Replacement Program

Total Project Cost	$1,200,000	Department	Park Improvements
Type	Equipment	Category	Park Improvement
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	20 years		

Description

Consistent with the Playground Replacement Policy, this project worksheet reflects the anticipated replacement of a playground and associated park rejuvenation each year of the CIP. The aforementioned policy document forecasts the next three playgrounds for consideration as: Central, Solstice Park and Riverdale.

Justification

The city of Ramsey has seventeen playgrounds that will need to be replaced in the future. Due to fiscal and administrative constraints, as well as the varying ages and conditions of the city's playgrounds, the replacements are to be carried out over the span of more than a decade. As of the writing of this policy six of the city's playgrounds have reached the end of their twenty-year useful lifespan and over the next decade, nine more will have reached that point. Consequently, subsequent CIP's can be expected to 'pick-up' where this plan ends.

Prior	Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
300,000	Improvements Other than Building Cost	100,000	100,000	100,000	100,000	100,000	100,000	100,000	0	100,000	100,000	**900,000**
	Total	**100,000**	**100,000**	**100,000**	**100,000**	**100,000**	**100,000**	**100,000**	**0**	**100,000**	**100,000**	**900,000**

Prior	Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
300,000	Lawful Gambling Fund	100,000	100,000	100,000	100,000	100,000	100,000	100,000	0	100,000	100,000	**900,000**
	Total	**100,000**	**100,000**	**100,000**	**100,000**	**100,000**	**100,000**	**100,000**	**0**	**100,000**	**100,000**	**900,000**

Capital Improvement Plan

Ramsey, MN

Project #	24-PARK-001
Project Name	Park Building(s) Stabilization

Total Project Cost	$95,000	Department	Park Improvements
Type	Improvement	Category	Park Improvement
Priority	2-New Addition (High)	Status	Active
Useful Life	50 years		

Description

This project would consist of minor repairs to the farm house to bring it into housing code compliance, and stabilize and secure the historic barns at the site of the city's sixth community park.

Justification

The City had projected the need for a future Community Park #6 in the area north of Trott Brook for decades, and more recently as part of the 2040 Comprehensive Plan - and the park was dedicated as part of a 2022 residential plat. Buildings will be adapted to be reused for public park uses, including the possiblity of an Event Center. This project will stabilize the historic barn, and also bring the farm house up to code such that it may me leased until the City begins park development

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	95,000	0	0	0	0	0	0	0	0	0	**95,000**
Total	**95,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**95,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Park Improvement Trust Fund	95,000	0	0	0	0	0	0	0	0	0	**95,000**
Total	**95,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**95,000**

Project #	25-PARK-001
Project Name	Alpine & Armstrong Roundabout Landscaping

Total Project Cost	$40,000	Department	Park Improvements
Type	Improvement	Category	Park Improvement
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	20 years		

Description

Install boulders, perennial grasses, plants, trees and/or shrubs, as well as irrigation modifications. Planning required to determine full scope of landscaping. $40,000 will cover minimal landscaping. Timing follows completion of all Ramsey Gateway Highway 10 roundabouts. A water service line was stubbed into the center island.

Justification

Improve safety and help to promote the vision of the COR area.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	40,000	0	0	0	0	0	0	0	**40,000**
Total	**0**	**0**	**40,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**40,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Public Improvement Revolving Fund	0	0	40,000	0	0	0	0	0	0	0	**40,000**
Total	**0**	**0**	**40,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**40,000**

Capital Improvement Plan

Ramsey, MN

Project #	25-PARK-002
Project Name	Outdoor Hockey Rinks

Total Project Cost	$400,000	Department	Park Improvements
Type	Improvement	Category	Park Improvement
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	20 years		

Description

Replacement of the Central Park hockey rink boards and lights. This project would require the removal of the wooden rink boards and replace with new poly rink panels. Also, included in this project would be the removal and replacement of the old wooden light stanchions with new metal poles and LED lights. The ground surface in each rink would be upgraded to asphalt.

Justification

The current rink boards and lights have been in place for over 20 years. The rink boards and their infrastructure are long past their useful life as is the rink lighting system. Staff repairs and replaces several rink boards every year and a contractor has to be hired to repair and replace lights that are not functioning properly. A lot of safety concerns are dealt with every year but they're becoming more prevalent. Paving the rink ground surface would benefit the city by using less water (approximately 115,000 initial flooding gallons) and save at least 80 staff hours to build the ice sheet. These saved staff hours along with new poly rink boards would require less maintenance which in turn would let staff work on other projects. Cost savings for using less water, re-directing staff to other projects, more efficient rink lighting, fuel and maintenance of equipment could approach $15,000 per year.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	400,000	0	0	0	0	0	0	0	0	**400,000**
Total	**0**	**400,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**400,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Park Improvement Trust Fund	0	400,000	0	0	0	0	0	0	0	0	**400,000**
Total	**0**	**400,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**400,000**

Capital Improvement Plan

Ramsey, MN

Project #	25-PARK-003
Project Name	Re-roof Park Shelters/Warming House

Total Project Cost	$75,000	Department	Park Improvements
Type	Improvement	Category	Park Improvement
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	20 years		

Description

This project would include re-roofing (two) Flintwood Terrace Park shelter roofs, (one) Alpine Park shelter roof and Central Parks warming house.

Justification

All of these roofs have been in place for over 20 years. The shelter roofs have cedar shakes on them which are disintegrating and falling off. The warming house roof has several leaks in it which is allowing moisture to seep into the building.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	75,000	0	0	0	0	0	0	0	0	0	**75,000**
Total	**75,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**75,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Park Improvement Trust Fund	75,000	0	0	0	0	0	0	0	0	0	**75,000**
Total	**75,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**75,000**

Capital Improvement Plan

Ramsey, MN

Project #	06-ACQ-002
Project Name	Acquire outlots A in Rivers Bluff & Reilly Estates

Total Project Cost	$20,000	Department	Site Acquisitions
Type	Land	Category	Park Improvement
Priority	5-Opportunity/Unfunded/Placeholder	Status	Active
Useful Life	None		

Description

Along the Rum River in the central part of the city are separate outlots owned by two homeowners associations. Both are very attractive, wooded parcels and connected to existing trail corridors. This project may entail the donation of the land in exchange for passive improvements such as trails, picnic areas or fishing platforms.

Justification

The associations would benefit by realizing these amenities near their homes. The $20,000 expense represents an estimate for real-estate transaction costs, and perhaps park planning to promote the donation. The park plans would generate the development cost projections to be added to a subsequent CIP.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Land Acquisition	0	0	0	0	0	20,000	0	0	0	0	**20,000**
Total	**0**	**0**	**0**	**0**	**0**	**20,000**	**0**	**0**	**0**	**0**	**20,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Park Improvement Trust Fund	0	0	0	0	0	20,000	0	0	0	0	**20,000**
Total	**0**	**0**	**0**	**0**	**0**	**20,000**	**0**	**0**	**0**	**0**	**20,000**

2025 thru 2034

Capital Improvement Plan

Ramsey, MN

Project #	08-ACQ-002
Project Name	Alpaca Estates Outlot

Total Project Cost	$35,000	Department	Site Acquisitions
Type	Land	Category	Park Improvement
Priority	5-Opportunity/Unfunded/Placeholder	Status	Active

Description

This particular riverfront lot was not large enough to build on when the plat was filed for recording. Acquisition may also occur if it becomes available through tax forfeiture.

Justification

This lot was the subject of a development proposal to build a single family home, and was denied. Acquisition of this outlot would provide river access in this area and be part of larger public access area and open space along the Mississippi proposed to the west.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Land Acquisition	0	0	0	0	0	0	0	0	35,000	0	**35,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**35,000**	**0**	**35,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Park Improvement Trust Fund	0	0	0	0	0	0	0	0	35,000	0	**35,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**35,000**	**0**	**35,000**

Capital Improvement Plan

Ramsey, MN

Project #	24-SEW-002
Project Name	Lift Station #1 Rehab and Generator

Total Project Cost	$65,000	Department	Sewer Utility
Type	Improvement	Category	Sewer Utility Improvement
Priority	2-New Addition (High)	Status	Active
Useful Life	50 years		

Description

Lift Station #1 replace base elbows, guide rails and pumps, all internals to the wet well.

Justification

Lift Station #1 is the oldest station in the City. It averages 60 starts per day, pumping an average of 47,500 gallons of sanitary sewer. This station currently handles all sanitary sewer South of Highway 10 from Ramsey Blvd to Dolomite St. The aging internal infrastructure to the station is in need of replacement to keep the station safe and reliable.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	65,000	0	0	0	0	0	0	0	0	0	**65,000**
Total	**65,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**65,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Sewer Utility Fund	65,000	0	0	0	0	0	0	0	0	0	**65,000**
Total	**65,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**65,000**

Capital Improvement Plan

Ramsey, MN

Project #	25-SEW-001
Project Name	Emergency Backup Generator LS #4

Total Project Cost	$250,000	Department	Sewer Utility
Type	Improvement	Category	Sewer Utility Improvement
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	50 years		

Description

Engineering and installation of backup generator for Lift Station #4

Justification

Lift Station #4 services 285 homes as well as receiving the sewer from Lift Station #6 in the Silver Oaks development. It averages 60 starts per day pumping an estimate 35,000 gallons of sewer. Keeping this station running during power outages is imperative to stop sewer backu-ups in multiple neighborhoods.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	0	0	250,000	0	0	0	0	0	**250,000**
Total	**0**	**0**	**0**	**0**	**250,000**	**0**	**0**	**0**	**0**	**0**	**250,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Sewer Utility Fund	0	0	0	0	250,000	0	0	0	0	0	**250,000**
Total	**0**	**0**	**0**	**0**	**250,000**	**0**	**0**	**0**	**0**	**0**	**250,000**

Capital Improvement Plan

Ramsey, MN

Project #	25-SEW-002
Project Name	Emergency Backup Generator LS #7

Total Project Cost	$225,000	Department	Sewer Utility
Type	Improvement	Category	Sewer Utility Improvement
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	50 years		

Description

Installation of backup generator for Lift Station #7

Justification

Lift station #7 currently services Brookside Elementary School as well as 300 homes in the Brookfield development. This station averages 30,000 gallons of sewage per day. During a large scale power outage, it if difficult to keep up with the flow coming in. Keeping sewage from backing up into residents basements is extremely difficult. Adding a generator will allow us to focus on the other stations needing attention.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	0	225,000	0	0	0	0	0	0	**225,000**
Total	**0**	**0**	**0**	**225,000**	**0**	**0**	**0**	**0**	**0**	**0**	**225,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Sewer Utility Fund	0	0	0	225,000	0	0	0	0	0	0	**225,000**
Total	**0**	**0**	**0**	**225,000**	**0**	**0**	**0**	**0**	**0**	**0**	**225,000**

Capital Improvement Plan

Ramsey, MN

Project #	12-STRM-001
Project Name	Stormwater Drainage Improvements

Total Project Cost	$695,000	Department	Stormwater Utility
Type	Improvement	Category	Storm Water Utility Improvement
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	50 years		

Description

This project will address stormwater drainage problems reported in 2011.

Justification

These projects will add storm sewer pipe, clean ditches and address standing water concerns. - 156th and Armstrong - Clean ditch or add storm sewer 2024: $150,000 - 156th Lane and Juniper Ridge Drive - Install pipe to relieve water backing up in existing pipes 2027: $350,000 (Tied to 21-STR-018)

Prior	Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
170,000	Improvements Other than Building Cost	0	0	350,000	0	0	0	175,000	0	0	0	**525,000**
	Total	**0**	**0**	**350,000**	**0**	**0**	**0**	**175,000**	**0**	**0**	**0**	**525,000**

Prior	Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
170,000	Storm Water Utility Fund	0	0	350,000	0	0	0	175,000	0	0	0	**525,000**
	Total	**0**	**0**	**350,000**	**0**	**0**	**0**	**175,000**	**0**	**0**	**0**	**525,000**

Capital Improvement Plan

Ramsey, MN

Project #	15-STR-003
Project Name	Sunwood Drive Roundabout Landscaping

Total Project Cost	$30,000	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	60 years		

Description

Includes installation of perennial grasses, plants, and trees/shrubs as well as irrigation modification. Planning needs to occur to determine full scope of landscaping. $20,000 will cover minimal landscaping. Timing may coincide with development of the NW quadrant of the COR.

Justification

Promote the vision of The COR area.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	30,000	0	0	0	0	0	0	0	0	0	**30,000**
Total	**30,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**30,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Public Improvement Revolving Fund	30,000	0	0	0	0	0	0	0	0	0	**30,000**
Total	**30,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**30,000**

Capital Improvement Plan

Ramsey, MN

Project #	16-STR-002
Project Name	HWY 10 and BNSF RR Grade Separation at Ramsey Blvd

Total Project Cost	$2,000,000	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	2-New Addition (High)	Status	Active
Useful Life	60 years		

Description

Construct grade-separated crossings of Highway 10 and BNSF Railway at Ramsey Boulevard. Includes half of the required frontage road improvements. Totall cost of project $66,000,000. City share = $2,000,000

Justification

The existing at-grade vehicle and pedestian crossings of the BNSF railroad tracks are unsafe and result in traffic congestion and mobility issues along US Highway 10 and Ramsey Boulevard. When responding to calls for service, emergency vehicles are not able to cross the railroad tracks or US Highway 10 when trains are present. This can result in delays of several minutes or more, depending on the length of train(s). Numerous private access to Highway 10 will be removed improving safety, congestion and mobility on Highway 10.

Prior	Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
1,250,000	Improvements Other than Building Cost	750,000	0	0	0	0	0	0	0	0	0	**750,000**
	Total	**750,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**750,000**

Prior	Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
1,250,000	MSA	375,000	0	0	0	0	0	0	0	0	0	**375,000**
	Public Improvement Revolving Fund	375,000	0	0	0	0	0	0	0	0	0	**375,000**
	Total	**750,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**750,000**

Capital Improvement Plan

Ramsey, MN

Project #	16-STR-003
Project Name	HWY 10 & BNSF RR Grade Separation at Sunfish Lk Bl

Total Project Cost	$2,000,000	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	2-New Addition (High)	Status	Active
Useful Life	60 years		

Description

Construct grade-separated crossings of Highway 10 and BNSF Railway at Sunfish Lake Boulevard. Includes half of the required frontage road improvements. Totall cost of project $72,000,000. City share = $2,000,000

Justification

The existing at-grade vehicle and pedestian crossings of the BNSF railroad tracks are unsafe and result in traffic congestion and mobility issues along US Highway 10 and Sunfish Lake Boulevard. When responding to calls for service, emergency vehicles are not able to cross the railroad tracks or US Highway 10 when trains are present. This can result in delays of several minutes or more, depending on the length of train(s). Numerous private access to Highway 10 will be removed improving safety, congestion and mobility on Highway 10.

Prior	Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
1,250,000	Improvements Other than Building Cost	750,000	0	0	0	0	0	0	0	0	0	**750,000**
	Total	**750,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**750,000**

Prior	Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
1,250,000	MSA	375,000	0	0	0	0	0	0	0	0	0	**375,000**
	Public Improvement Revolving Fund	375,000	0	0	0	0	0	0	0	0	0	**375,000**
	Total	**750,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**750,000**

Capital Improvement Plan

Ramsey, MN

Project #	17-STR-007
Project Name	Reconstruction Streets: Nature View

Total Project Cost	$333,270	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	60 years		

Description

Reconstruction of Nature View: 159th Avenue, Azurite Court & Xenon Street. Total Nature View Project Cost = $333,270 Street Improvements: $289,800 Storm Water Improvements: $ 43,470

Justification

Each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimate to be 60 years based on the City's predominant sand subgrades.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	0	0	0	333,270	0	0	0	0	**333,270**
Total	**0**	**0**	**0**	**0**	**0**	**333,270**	**0**	**0**	**0**	**0**	**333,270**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Pavement Management Fund	0	0	0	0	0	289,800	0	0	0	0	**289,800**
Storm Water Utility Fund	0	0	0	0	0	43,470	0	0	0	0	**43,470**
Total	**0**	**0**	**0**	**0**	**0**	**333,270**	**0**	**0**	**0**	**0**	333,270

Capital Improvement Plan

Ramsey, MN

Project #	17-STR-007A
Project Name	Reconstruction Streets: Sortebergs 6th

Total Project Cost	$881,268	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	60 years		

Description

Reconstruction of streets in Sortebergs 6th Addition including 174th Lane, Puma Street and Rabbit Street.

Justification

Each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimate to be 60 years based on the City's predominant sand subgrades.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	881,268	0	0	0	0	0	0	0	**881,268**
Total	**0**	**0**	**881,268**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**881,268**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Pavement Management Fund	0	0	766,320	0	0	0	0	0	0	0	**766,320**
Storm Water Utility Fund	0	0	114,948	0	0	0	0	0	0	0	**114,948**
Total	**0**	**0**	**881,268**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**881,268**

Capital Improvement Plan

Ramsey, MN

Project #	17-STR-008
Project Name	Reconstruct Streets: Fox Ridge Estates 1st & 2nd

Total Project Cost	$3,024,546	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	60 years		

Description

Reconstruction Streets: Fox Ridge Estates 1st & 2nd: 170th Ave., 172nd Lane, 173rd Ave., 174th Ave., Potassium Court, Potassium Street, Sodium Street, Tungsten Street & Wolfram Street

Justification

Each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimate to be 60 years based on the City's predominant sand subgrades. Look at Possibility of Using MSA or PIR funds for portion of costs instead of bonding.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	3,024,546	0	0	0	0	0	0	0	0	0	**3,024,546**
Total	**3,024,546**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**3,024,546**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Pavement Management Fund	2,630,040	0	0	0	0	0	0	0	0	0	**2,630,040**
Storm Water Utility Fund	394,506	0	0	0	0	0	0	0	0	0	**394,506**
Total	**3,024,546**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	3,024,546

Capital Improvement Plan

Ramsey, MN

Project #	17-STR-012
Project Name	Concrete Repairs

Total Project Cost	$1,097,726	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	20 years		

Description

Repair, overlay and stripe concrete pavement on Sunwood Drive and Rhinestone Street in the COR. Proposed improvements include repairing cracks, failing concrete joists and holes, as well as, replacing all existing colored concrete crosswalks with high-early concrete and adding thermoplastic crosswalk markings, along with new pavement striping on both sides. Repair colored concrete crosswalks within Sunwood Drive between Zeolite Street and Rhinestone Street in 2025.

Justification

Numerous concrete pavement joints are failing resulting in stormwater runoff infiltrating into the pavement base, accelerating pavement deterioration due to saturated subgrade soils. Numerous holes also exist in the pavement allowing stormwater runoff into the pavement base. These holes also present trip hazards to pedestrians and most of the holes are located in pedestrian crosswalks where colored concrete was used for enhanced delineation.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	405,000	0	0	0	692,726	0	0	0	0	0	**1,097,726**
Total	**405,000**	**0**	**0**	**0**	**692,726**	**0**	**0**	**0**	**0**	**0**	**1,097,726**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
MSA	405,000	0	0	0	549,544	0	0	0	0	0	**954,544**
Storm Water Utility Fund	0	0	0	0	143,182	0	0	0	0	0	**143,182**
Total	**405,000**	**0**	**0**	**0**	**692,726**	**0**	**0**	**0**	**0**	**0**	1,097,726

Capital Improvement Plan

Ramsey, MN

Project #	18-STR-003
Project Name	Reconstruction Streets: Sports Haven

Total Project Cost	$330,786	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	60 years		

Description

Reconstruct streets in Sports Haven: 165th Lane, 166th Avenue, Xenolith Street, Yolite Street

Justification

These streets are in poor condition and require reconstruction. The pavement has deteriorated beyond the point where an overlay should be applied.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	330,786	0	0	0	0	0	0	0	0	**330,786**
Total	**0**	**330,786**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**330,786**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Pavement Management Fund	0	287,640	0	0	0	0	0	0	0	0	**287,640**
Storm Water Utility Fund	0	43,146	0	0	0	0	0	0	0	0	**43,146**
Total	**0**	**330,786**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	330,786

Capital Improvement Plan

Ramsey, MN

Project #	19-STR-011
Project Name	Reconstruction Streets: Carol-Rose Acres

Total Project Cost	$513,774	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	60 years		

Description

Reconstruction of Streets in Carol-Rose Acres: 163rd Lane, 164th Avenue, 164th Lane, and Yolite Street.

Justification

These streets are in poor condition and require reconstruction. The pavement has deteriorated beyond the point where an overlay could be applied.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	513,774	0	0	0	0	0	0	0	0	**513,774**
Total	**0**	**513,774**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**513,774**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Pavement Management Fund	0	446,760	0	0	0	0	0	0	0	0	**446,760**
Storm Water Utility Fund	0	67,014	0	0	0	0	0	0	0	0	**67,014**
Total	**0**	**513,774**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**513,774**

Capital Improvement Plan

Ramsey, MN

Project #	19-STR-016
Project Name	Reconstruction Streets: Windsorwood

Total Project Cost	$447,741	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	60 years		

Description

Reconstruction of streets in Windsorwood: 178th Avenue, 178th Circle and Vicuna Street

Justification

These streets are in poor condition and require reconstruction. The pavement has deteriorated beyond the point where an overlay could be applied.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	447,741	0	0	0	0	0	0	0	**447,741**
Total	**0**	**0**	**447,741**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**447,741**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Pavement Management Fund	0	0	389,340	0	0	0	0	0	0	0	**389,340**
Storm Water Utility Fund	0	0	58,401	0	0	0	0	0	0	0	**58,401**
Total	**0**	**0**	**447,741**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**447,741**

Capital Improvement Plan

Ramsey, MN

Project #	19-STR-017
Project Name	Reconstruction Streets: Countryside Estates

Total Project Cost	$2,231,046	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	60 years		

Description

Reconstruction of streets in Countryside Estates: 175th Lane, 176th Avenue, 176th Lane, Marmoset Street, Okapi Street, Rabbit Street, Unicorn Street, Vicuna Street, Wolverive Street and Xerus Street.

Justification

These streets are in poor condition and require reconstruction. The pavement has deteriorated beyond the point where an overlay could be applied.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	2,231,046	0	0	0	0	0	0	0	0	**2,231,046**
Total	**0**	**2,231,046**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**2,231,046**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Pavement Management Fund	0	1,940,040	0	0	0	0	0	0	0	0	**1,940,040**
Storm Water Utility Fund	0	291,006	0	0	0	0	0	0	0	0	**291,006**
Total	**0**	**2,231,046**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	2,231,046

Capital Improvement Plan

Ramsey, MN

Project #	21-STR-013
Project Name	2025 Neighborhood Overlays

Total Project Cost	$1,130,801	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	60 years		

Description

Overlayiing of streets within the following subdivisions: Ramsey Town Center 2nd; Ramsey Town Center 4th; Ramsey Town Center 6th; Ramsey Town Center 7th; Ramsey Town Center IP 05-22; Rum River Hills; Village of Sunfish Lake; Ramsey Town Center

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	1,130,801	0	0	0	0	0	0	0	0	0	**1,130,801**
Total	**1,130,801**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**1,130,801**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Pavement Management Fund	1,047,111	0	0	0	0	0	0	0	0	0	**1,047,111**
Storm Water Utility Fund	69,190	0	0	0	0	0	0	0	0	0	**69,190**
Public Improvement Revolving Fund	14,500	0	0	0	0	0	0	0	0	0	**14,500**
Total	**1,130,801**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**1,130,801**

Capital Improvement Plan

Ramsey, MN

Project #	21-STR-014
Project Name	2026 Neighborhood Overlays

Total Project Cost	$681,477	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	60 years		

Description

Overlaying of streets within the following subdivisions: Alpine Woods; Evergreen Point Townhomes 1st; Evergreen Point Townhomes 2nd; Hall-Anderson Acres (TH 47 Service Road only); Section 16 Unplatted (2006 Construction only); Riverside West (Ebony Street); Wildwood Acres

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	681,477	0	0	0	0	0	0	0	0	**681,477**
Total	**0**	**681,477**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**681,477**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Pavement Management Fund	0	649,026	0	0	0	0	0	0	0	0	**649,026**
Storm Water Utility Fund	0	32,451	0	0	0	0	0	0	0	0	**32,451**
Total	**0**	**681,477**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**681,477**

Capital Improvement Plan

Ramsey, MN

Project #	21-STR-015
Project Name	Flintwood Hills 2nd & 3rd Street Reconstruction

Total Project Cost	$1,168,308	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	60 years		

Description

Reconstruction of streets within Flintwood Hils 2nd and Flintwood Hils 3rd subdivisions.

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	1,168,308	0	0	0	0	0	0	0	0	**1,168,308**
Total	**0**	**1,168,308**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**1,168,308**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Pavement Management Fund	0	1,015,920	0	0	0	0	0	0	0	0	**1,015,920**
Storm Water Utility Fund	0	152,388	0	0	0	0	0	0	0	0	**152,388**
Total	**0**	**1,168,308**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**1,168,308**

Capital Improvement Plan

Ramsey, MN

Project #	21-STR-016
Project Name	2027 MSA Overlays

Total Project Cost	$785,169	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	60 years		

Description

Overlaying of MSA Streets: Rhinestone Street (Veterans Drive/Sunwood Drive); Sunwood Drive (CR 83/Zeolite Street); Sunwood Drive (Rhinestone Street/CR 56); Veterans Drive (Zeolite Street/ Rhinestone Street); Zeolite Street (Sunwood Drive/Veterans Drive); Rhinestone Street (E. Ramsey Pkwy/CR 116)

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	785,169	0	0	0	0	0	0	0	**785,169**
Total	**0**	**0**	**785,169**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**785,169**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
MSA	0	0	747,780	0	0	0	0	0	0	0	**747,780**
Storm Water Utility Fund	0	0	37,389	0	0	0	0	0	0	0	**37,389**
Total	**0**	**0**	**785,169**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**785,169**

Capital Improvement Plan

Ramsey, MN

Project #	21-STR-017
Project Name	2027 Neighborhood Overlays

Total Project Cost	$1,030,980	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	60 years		

Description

Overlaying of streets within the following subdivisions: Brookfield; Estates of Silver Oaks; Riversbend (non-2018 Recon); Riversbend 2nd; Riversbend Plaza (142nd Avenue)..

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	1,030,980	0	0	0	0	0	0	0	**1,030,980**
Total	**0**	**0**	**1,030,980**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**1,030,980**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Pavement Management Fund	0	0	981,847	0	0	0	0	0	0	0	**981,847**
Storm Water Utility Fund	0	0	49,133	0	0	0	0	0	0	0	**49,133**
Total	**0**	**0**	**1,030,980**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**1,030,980**

Capital Improvement Plan

Ramsey, MN

Project #	21-STR-018
Project Name	MSA Juniper Ridge Dr Street Reconst

Total Project Cost	$449,222	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	60 years		

Description

Reconstruction of MSA street Juniper Ridge Drive between 156th Avenue and Roanoke Street.

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	449,222	0	0	0	0	0	0	0	**449,222**
Total	**0**	**0**	**449,222**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**449,222**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
MSA	0	0	390,628	0	0	0	0	0	0	0	**390,628**
Storm Water Utility Fund	0	0	58,594	0	0	0	0	0	0	0	**58,594**
Total	**0**	**0**	**449,222**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**449,222**

Capital Improvement Plan

Ramsey, MN

Project #	21-STR-020
Project Name	2028 Neighborhood Overlays

Total Project Cost	$432,432	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	60 years		

Description

Overlaying of streets within the following subdivisions: Amber Ridge 2nd; Meadow; Sunfish Lake Business Park 3rd; Trott Brook Ridge

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	0	432,432	0	0	0	0	0	0	**432,432**
Total	**0**	**0**	**0**	**432,432**	**0**	**0**	**0**	**0**	**0**	**0**	**432,432**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Pavement Management Fund	0	0	0	411,840	0	0	0	0	0	0	**411,840**
Storm Water Utility Fund	0	0	0	20,592	0	0	0	0	0	0	**20,592**
Total	**0**	**0**	**0**	**432,432**	**0**	**0**	**0**	**0**	**0**	**0**	432,432

Capital Improvement Plan

Ramsey, MN

Project #	21-STR-021
Project Name	MSA 142nd Avenue Street Reconstruction

Total Project Cost	$77,733	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	60 years		

Description

Reconstruction of MSA Street 142nd Avenue between TH 47 and Xkimo Street.

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	77,733	0	0	0	0	0	0	0	**77,733**
Total	**0**	**0**	**77,733**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**77,733**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
MSA	0	0	67,594	0	0	0	0	0	0	0	**67,594**
Storm Water Utility Fund	0	0	10,139	0	0	0	0	0	0	0	**10,139**
Total	**0**	**0**	**77,733**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**77,733**

Capital Improvement Plan

Ramsey, MN

Project #	21-STR-022
Project Name	2029 MSA Overlays

Total Project Cost	$251,370	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	60 years		

Description

Overlaying of MSA streets: 166th/167th Avenue (Quartz Street/CSAH 5);

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	0	0	251,370	0	0	0	0	0	**251,370**
Total	**0**	**0**	**0**	**0**	**251,370**	**0**	**0**	**0**	**0**	**0**	**251,370**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
MSA	0	0	0	0	239,400	0	0	0	0	0	**239,400**
Storm Water Utility Fund	0	0	0	0	11,970	0	0	0	0	0	**11,970**
Total	**0**	**0**	**0**	**0**	**251,370**	**0**	**0**	**0**	**0**	**0**	**251,370**

Capital Improvement Plan

Ramsey, MN

Project #	21-STR-023
Project Name	2029 Neighborhood Overlays

Total Project Cost	$397,562	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	60 years		

Description

Overlaying of streets in the following subdivisons: Brookfield 2nd; Brookfield 2nd/3rd; Brookfield 3rd; Gerberts Addition

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	0	0	397,562	0	0	0	0	0	**397,562**
Total	**0**	**0**	**0**	**0**	**397,562**	**0**	**0**	**0**	**0**	**0**	**397,562**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Pavement Management Fund	0	0	0	0	378,630	0	0	0	0	0	**378,630**
Storm Water Utility Fund	0	0	0	0	18,932	0	0	0	0	0	**18,932**
Total	**0**	**0**	**0**	**0**	**397,562**	**0**	**0**	**0**	**0**	**0**	**397,562**

Capital Improvement Plan

Ramsey, MN

Project #	21-STR-024
Project Name	2030 MSA Overlays

Total Project Cost	$69,458	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	60 years		

Description

Overlaying of the following MSA streets: 161st Avenue (Variolite St/Rhinestone St)

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	0	0	0	69,458	0	0	0	0	**69,458**
Total	**0**	**0**	**0**	**0**	**0**	**69,458**	**0**	**0**	**0**	**0**	**69,458**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
MSA	0	0	0	0	0	66,150	0	0	0	0	**66,150**
Storm Water Utility Fund	0	0	0	0	0	3,308	0	0	0	0	**3,308**
Total	**0**	**0**	**0**	**0**	**0**	**69,458**	**0**	**0**	**0**	**0**	**69,458**

Capital Improvement Plan

Ramsey, MN

Project #	21-STR-025
Project Name	2030 Neighborhood Overlays

Total Project Cost	$900,302	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	60 years		

Description

Overlaying of streets within the following subdivisions: Section 01 Unplatted (Ute Street only); Section 23 Unplatted (Old Hwy 5 only); Section 24 unplatted (2010 construction only); Sweetbay Ridge; Ramsey Town Center 8th; Ramsey Town Center 10th

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	0	0	0	900,302	0	0	0	0	**900,302**
Total	**0**	**0**	**0**	**0**	**0**	**900,302**	**0**	**0**	**0**	**0**	**900,302**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Pavement Management Fund	0	0	0	0	0	857,430	0	0	0	0	**857,430**
Storm Water Utility Fund	0	0	0	0	0	42,872	0	0	0	0	**42,872**
Total	**0**	**0**	**0**	**0**	**0**	**900,302**	**0**	**0**	**0**	**0**	**900,302**

Capital Improvement Plan

Ramsey, MN

Project #	21-STR-026
Project Name	MSA Alpine Drive Street Recon (TH 47/Roanoke St)

Total Project Cost	$1,172,603	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	60 years		

Description

Reconstruction of MSA street Alpine Drive between TH 47 and Roanoke Street.

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	0	0	0	1,172,603	0	0	0	0	**1,172,603**
Total	**0**	**0**	**0**	**0**	**0**	**1,172,603**	**0**	**0**	**0**	**0**	**1,172,603**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
MSA	0	0	0	0	0	1,019,655	0	0	0	0	**1,019,655**
Storm Water Utility Fund	0	0	0	0	0	152,948	0	0	0	0	**152,948**
Total	**0**	**0**	**0**	**0**	**0**	**1,172,603**	**0**	**0**	**0**	**0**	**1,172,603**

Capital Improvement Plan

Ramsey, MN

Project #	21-STR-027
Project Name	MSA Sunwood Drive Street Recon (CSAH 5/Erkium St)

Total Project Cost	$348,450	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	60 years		

Description

Reconstruction of MSA street Sunwood Drive between CSAH 5 and Erkium Street.

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	348,450	0	0	0	0	0	0	0	0	0	**348,450**
Total	**348,450**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**348,450**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
MSA	303,000	0	0	0	0	0	0	0	0	0	**303,000**
Storm Water Utility Fund	45,450	0	0	0	0	0	0	0	0	0	**45,450**
Total	**348,450**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	348,450

Capital Improvement Plan

Ramsey, MN

Project #	22-STR-001
Project Name	Annual MSA Pavement Marking Improvements

Total Project Cost	$281,000	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	7 years		

Description

This project includes pavement marking on MSA streets at a 5-year cycle. Pavement marking for streets proposed to be reconstructed or overlayed are to be part of the Pavement Management Plan and are not included in the pavement marking improvement

Justification

Previously, pavement marking occurred as part of the seal coat program, at a 7-year cycle. Since the seal coat program has been suspended indefinitely, this project places pavement marking in the 5-year cycle, in-between the other triggers for pavement markings, overlay and reconstruction projects. Visible pavement marking is a critical component of driver and pedestrian safety.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	19,000	8,000	12,000	71,000	12,000	28,000	29,000	38,000	42,000	22,000	**281,000**
Total	**19,000**	**8,000**	**12,000**	**71,000**	**12,000**	**28,000**	**29,000**	**38,000**	**42,000**	**22,000**	**281,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
MSA	19,000	8,000	12,000	71,000	12,000	28,000	29,000	38,000	42,000	22,000	**281,000**
Total	**19,000**	**8,000**	**12,000**	**71,000**	**12,000**	**28,000**	**29,000**	**38,000**	**42,000**	**22,000**	**281,000**

Capital Improvement Plan

Ramsey, MN

Project #	22-STR-002
Project Name	Sorteberg's Street Reconstruction

Total Project Cost	$642,890	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	60 years		

Description

Reconstruction of streets within Sorteberg's subdivision.

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	642,890	0	0	0	0	0	0	0	0	0	**642,890**
Total	**642,890**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**642,890**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Pavement Management Fund	559,035	0	0	0	0	0	0	0	0	0	**559,035**
Storm Water Utility Fund	83,855	0	0	0	0	0	0	0	0	0	**83,855**
Total	**642,890**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**642,890**

Capital Improvement Plan

Ramsey, MN

Project #	22-STR-003
Project Name	2031 MSA Pavement Overlay Improvements

Total Project Cost	$920,312	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	60 years		

Description

Overlaying of MSA Streets: Roanoke Street (Alpine Drive/Juniper Ridge Drive) Dysprosium Street (CR 116/Nowthen Boulevard) Alpine Drive (Ramsey Boulevard/Sunfish Lake Boulevard)

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	0	0	0	0	920,312	0	0	0	**920,312**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**920,312**	**0**	**0**	**0**	**920,312**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
MSA	0	0	0	0	0	0	876,488	0	0	0	**876,488**
Storm Water Utility Fund	0	0	0	0	0	0	43,824	0	0	0	**43,824**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**920,312**	**0**	**0**	**0**	**920,312**

Capital Improvement Plan

Ramsey, MN

Project #	22-STR-005
Project Name	2031 Neighborhood Pavement Overlay Impr

Total Project Cost	$625,779	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	60 years		

Description

Overlaying of neighborhood streets: Ramsey Town Center 11th; Shawn Acres; Oak Run, Section 15 unplatted (2011 OL streets only); Stanhope River Hills

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	0	0	0	0	625,779	0	0	0	**625,779**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**625,779**	**0**	**0**	**0**	**625,779**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Pavement Management Fund	0	0	0	0	0	0	595,980	0	0	0	**595,980**
Storm Water Utility Fund	0	0	0	0	0	0	29,799	0	0	0	**29,799**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**625,779**	**0**	**0**	**0**	**625,779**

Capital Improvement Plan

Ramsey, MN

Project #	22-STR-006
Project Name	MSA - Alpine Drive St Recon (Variolite/Ramsey Blvd

Total Project Cost	$566,016	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	60 years		

Description

Reconstruction of MSA street Alpine Drive between Variolite Street and Ramsey Boulevard

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	0	0	0	0	566,016	0	0	0	**566,016**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**566,016**	**0**	**0**	**0**	**566,016**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
MSA	0	0	0	0	0	0	492,188	0	0	0	**492,188**
Storm Water Utility Fund	0	0	0	0	0	0	73,828	0	0	0	**73,828**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**566,016**	**0**	**0**	**0**	**566,016**

Capital Improvement Plan

Ramsey, MN

Project #	22-STR-007
Project Name	Klemish, Klemish & Flores St, Sec. 11 Unplatted

Total Project Cost	$1,101,240	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	60 years		

Description

Reconstruction of the streets within Klemish & Klemish and Flores subdivision.

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	0	0	0	0	1,101,240	0	0	0	**1,101,240**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**1,101,240**	**0**	**0**	**0**	**1,101,240**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Pavement Management Fund	0	0	0	0	0	0	957,600	0	0	0	**957,600**
Storm Water Utility Fund	0	0	0	0	0	0	143,640	0	0	0	**143,640**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**1,101,240**	**0**	**0**	**0**	**1,101,240**

Capital Improvement Plan

Ramsey, MN

Project #	22-STR-008
Project Name	Windemere Woods Street Reconstruction

Total Project Cost	$757,488	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	60 years		

Description

Reconstruction of Streets within the Windemere Woods 1st & 2nd subdivisions and Magnesium Street to Bunker Lake Boulevard

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	757,488	0	0	0	0	0	0	0	**757,488**
Total	**0**	**0**	**757,488**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**757,488**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Pavement Management Fund	0	0	658,685	0	0	0	0	0	0	0	**658,685**
Storm Water Utility Fund	0	0	98,803	0	0	0	0	0	0	0	**98,803**
Total	**0**	**0**	**757,488**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**757,488**

Capital Improvement Plan

Ramsey, MN

Project #	22-STR-009
Project Name	The North Forty Street Reconstructions

Total Project Cost	$811,440	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	60 years		

Description

Reconstruction of streets within the North Forty subdivision

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	0	0	0	0	811,440	0	0	0	**811,440**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**811,440**	**0**	**0**	**0**	**811,440**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Pavement Management Fund	0	0	0	0	0	0	705,600	0	0	0	**705,600**
Storm Water Utility Fund	0	0	0	0	0	0	105,840	0	0	0	**105,840**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**811,440**	**0**	**0**	**0**	**811,440**

Capital Improvement Plan

Ramsey, MN

Project #	23-STR-005
Project Name	Dickenson's Mississippi Estate Street Recon

Total Project Cost	$934,866	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	60 years		

Description

Reconstruction of the streets within the Dickenson's Mississippi Estate subdivision. Extend Storm Sewer to 6140 Hwy 10 to mitigate storm water runoff to Rivlyn Avenue.

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis, including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	934,866	0	0	0	0	0	0	0	0	0	**934,866**
Total	**934,866**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**934,866**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Pavement Management Fund	378,144	0	0	0	0	0	0	0	0	0	**378,144**
Storm Water Utility Fund	306,722	0	0	0	0	0	0	0	0	0	**306,722**
Water Utility Fund	250,000	0	0	0	0	0	0	0	0	0	**250,000**
Total	**934,866**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**934,866**

Capital Improvement Plan

Ramsey, MN

Project #	23-STR-006
Project Name	High Point Street Reconstruction

Total Project Cost	$1,644,684	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	60 years		

Description

Reconstruction of the streets within the High Point subdivision

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis, including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	1,644,684	0	0	0	0	0	0	0	0	0	**1,644,684**
Total	**1,644,684**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**1,644,684**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Pavement Management Fund	1,430,160	0	0	0	0	0	0	0	0	0	**1,430,160**
Storm Water Utility Fund	214,524	0	0	0	0	0	0	0	0	0	**214,524**
Total	**1,644,684**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**1,644,684**

Capital Improvement Plan

Ramsey, MN

Project #	23-STR-007
Project Name	Section 22 Unplatted Street Reconstruction

Total Project Cost	$341,481	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	60 years		

Description

Reconstruction of 156th Avenue within Section 22 Unplatted.

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis, including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	341,481	0	0	0	0	0	0	0	0	0	**341,481**
Total	**341,481**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**341,481**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Pavement Management Fund	296,940	0	0	0	0	0	0	0	0	0	**296,940**
Storm Water Utility Fund	44,541	0	0	0	0	0	0	0	0	0	**44,541**
Total	**341,481**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	341,481

Capital Improvement Plan

Ramsey, MN

Project #	23-STR-008
Project Name	Section 01 Unplatted (S/O CR 27) Street Recon

Total Project Cost	$1,013,472	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	60 years		

Description

Reconstruction of the streets within Section 01 Unplatted, south of CR 27.

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis, including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	1,013,472	0	0	0	0	0	0	0	0	**1,013,472**
Total	**0**	**1,013,472**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**1,013,472**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Pavement Management Fund	0	881,280	0	0	0	0	0	0	0	0	**881,280**
Storm Water Utility Fund	0	132,192	0	0	0	0	0	0	0	0	**132,192**
Total	**0**	**1,013,472**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**1,013,472**

Capital Improvement Plan

Ramsey, MN

Project #	23-STR-009
Project Name	Riverside West Street Reconstruction

Total Project Cost	$229,615	Department	Street Improvements
Type	Unassigned	Category	Street Improvement
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	60 years		

Description

Reconstruction of 137th Avenue and Dolomite Street within the Riverside West subdivision.

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis, including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	229,615	0	0	0	0	0	0	0	0	**229,615**
Total	**0**	**229,615**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**229,615**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Pavement Management Fund	0	199,665	0	0	0	0	0	0	0	0	**199,665**
Storm Water Utility Fund	0	29,950	0	0	0	0	0	0	0	0	**29,950**
Total	**0**	**229,615**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**229,615**

Capital Improvement Plan

Ramsey, MN

Project #	23-STR-012
Project Name	Hall-Anderson Acres Street Reconstruction

Total Project Cost	$1,250,832	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	60 years		

Description

Reconstruction of streets within the Hall-Anderson Acres subdivision except the TH 47 service road.

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis, including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	1,250,832	0	0	0	0	0	0	0	**1,250,832**
Total	**0**	**0**	**1,250,832**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**1,250,832**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Pavement Management Fund	0	0	1,087,680	0	0	0	0	0	0	0	**1,087,680**
Storm Water Utility Fund	0	0	163,152	0	0	0	0	0	0	0	**163,152**
Total	**0**	**0**	**1,250,832**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	1,250,832

Capital Improvement Plan

Ramsey, MN

Project #	23-STR-013
Project Name	Oakwood Hills & Rambosek Red Oak Estates St Recon

Total Project Cost	$355,350	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	60 years		

Description

Reconstruction of the streets within the Oakwood Hills & Rambosek Red Oak Estates subdivision.

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis, including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	355,350	0	0	0	0	0	0	0	**355,350**
Total	**0**	**0**	**355,350**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**355,350**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Pavement Management Fund	0	0	309,000	0	0	0	0	0	0	0	**309,000**
Storm Water Utility Fund	0	0	46,350	0	0	0	0	0	0	0	**46,350**
Total	**0**	**0**	**355,350**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	355,350

Capital Improvement Plan

Ramsey, MN

Project #	23-STR-014
Project Name	Section 21 Unplatted

Total Project Cost	$2,203,032	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	60 years		

Description

Reconstruction of streets within Section 21 Unplatted

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis, including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	0	2,203,032	0	0	0	0	0	0	**2,203,032**
Total	**0**	**0**	**0**	**2,203,032**	**0**	**0**	**0**	**0**	**0**	**0**	**2,203,032**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Pavement Management Fund	0	0	0	1,915,680	0	0	0	0	0	0	**1,915,680**
Storm Water Utility Fund	0	0	0	287,352	0	0	0	0	0	0	**287,352**
Total	**0**	**0**	**0**	**2,203,032**	**0**	**0**	**0**	**0**	**0**	**0**	2,203,032

Capital Improvement Plan

Ramsey, MN

Project #	23-STR-015
Project Name	Ramsey Meadows 1st, 3rd & 4th Street Recon

Total Project Cost	$331,890	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	60 years		

Description

Reconstruction of streets within the Ramsey Meadows 1st, 3rd & 4th subdivision.

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis, including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	0	331,890	0	0	0	0	0	0	**331,890**
Total	**0**	**0**	**0**	**331,890**	**0**	**0**	**0**	**0**	**0**	**0**	**331,890**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Pavement Management Fund	0	0	0	288,600	0	0	0	0	0	0	**288,600**
Storm Water Utility Fund	0	0	0	43,290	0	0	0	0	0	0	**43,290**
Total	**0**	**0**	**0**	**331,890**	**0**	**0**	**0**	**0**	**0**	**0**	331,890

Capital Improvement Plan

Ramsey, MN

Project #	23-STR-016
Project Name	Section 17 Unplatted Street Reconstruction

Total Project Cost	$928,266	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	60 years		

Description

Reconstruction of 161st Avenue and Llama Street within Section 17 Unplatted

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis, including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	0	0	928,266	0	0	0	0	0	**928,266**
Total	**0**	**0**	**0**	**0**	**928,266**	**0**	**0**	**0**	**0**	**0**	**928,266**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Pavement Management Fund	0	0	0	0	807,188	0	0	0	0	0	**807,188**
Storm Water Utility Fund	0	0	0	0	121,078	0	0	0	0	0	**121,078**
Total	**0**	**0**	**0**	**0**	**928,266**	**0**	**0**	**0**	**0**	**0**	**928,266**

Capital Improvement Plan

Ramsey, MN

Project #	23-STR-017
Project Name	Alicia Street Reconstruction

Total Project Cost	$618,844	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	60 years		

Description

Reconstruction of the streets within the Alicia subdivision.

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis, including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	0	0	618,844	0	0	0	0	0	**618,844**
Total	**0**	**0**	**0**	**0**	**618,844**	**0**	**0**	**0**	**0**	**0**	**618,844**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Pavement Management Fund	0	0	0	0	538,125	0	0	0	0	0	**538,125**
Storm Water Utility Fund	0	0	0	0	80,719	0	0	0	0	0	**80,719**
Total	**0**	**0**	**0**	**0**	**618,844**	**0**	**0**	**0**	**0**	**0**	**618,844**

Capital Improvement Plan

Ramsey, MN

Project #	23-STR-018
Project Name	Section 07 Unplatted Street Reconstruction

Total Project Cost	$100,252	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	60 years		

Description

Reconstruction of Tiger Street within Section 07 Unplatted.

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis, including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	0	0	100,252	0	0	0	0	0	**100,252**
Total	**0**	**0**	**0**	**0**	**100,252**	**0**	**0**	**0**	**0**	**0**	**100,252**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Pavement Management Fund	0	0	0	0	87,176	0	0	0	0	0	**87,176**
Storm Water Utility Fund	0	0	0	0	13,076	0	0	0	0	0	**13,076**
Total	**0**	**0**	**0**	**0**	**100,252**	**0**	**0**	**0**	**0**	**0**	100,252

Capital Improvement Plan

Ramsey, MN

Project #	23-STR-019
Project Name	Menkvelds Country Park/Volting Oak Hill Est Recon

Total Project Cost	$688,275	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	60 years		

Description

Reconstruction of the streets within the Menkveld's Country Park & Volting Oak Hill Estates subdivision

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis, including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	0	0	688,275	0	0	0	0	0	**688,275**
Total	**0**	**0**	**0**	**0**	**688,275**	**0**	**0**	**0**	**0**	**0**	**688,275**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Pavement Management Fund	0	0	0	0	598,500	0	0	0	0	0	**598,500**
Storm Water Utility Fund	0	0	0	0	89,775	0	0	0	0	0	**89,775**
Total	**0**	**0**	**0**	**0**	**688,275**	**0**	**0**	**0**	**0**	**0**	**688,275**

Capital Improvement Plan

Ramsey, MN

Project #	23-STR-020
Project Name	Sunfish Square 1st & 2nd Street Reconstruction

Total Project Cost	$661,106	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	60 years		

Description

Reconstruction of the streets within the Sunfish Square 1st & 2nd subdivision

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis, including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	0	0	661,106	0	0	0	0	0	**661,106**
Total	**0**	**0**	**0**	**0**	**661,106**	**0**	**0**	**0**	**0**	**0**	**661,106**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Pavement Management Fund	0	0	0	0	574,875	0	0	0	0	0	**574,875**
Storm Water Utility Fund	0	0	0	0	86,231	0	0	0	0	0	**86,231**
Total	**0**	**0**	**0**	**0**	**661,106**	**0**	**0**	**0**	**0**	**0**	661,106

Capital Improvement Plan

Ramsey, MN

Project #	23-STR-021
Project Name	River Bluffs 1st & 2nd Street Reconstruction

Total Project Cost	$479,981	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	60 years		

Description

Reconstruction of River Bluffs 1st & 2nd subdivision.

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis, including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	0	0	0	479,981	0	0	0	0	**479,981**
Total	**0**	**0**	**0**	**0**	**0**	**479,981**	**0**	**0**	**0**	**0**	**479,981**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Pavement Management Fund	0	0	0	0	0	417,375	0	0	0	0	**417,375**
Storm Water Utility Fund	0	0	0	0	0	62,606	0	0	0	0	**62,606**
Total	**0**	**0**	**0**	**0**	**0**	**479,981**	**0**	**0**	**0**	**0**	**479,981**

Capital Improvement Plan

Ramsey, MN

Project #	23-STR-022
Project Name	Section 24 Unplatted Street Reconstruction

Total Project Cost	$268,065	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	60 years		

Description

Reconstruction of Xkimo Street within Section 24 Unplatted

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis, including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	0	0	0	268,065	0	0	0	0	**268,065**
Total	**0**	**0**	**0**	**0**	**0**	**268,065**	**0**	**0**	**0**	**0**	**268,065**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Pavement Management Fund	0	0	0	0	0	233,100	0	0	0	0	**233,100**
Storm Water Utility Fund	0	0	0	0	0	34,965	0	0	0	0	**34,965**
Total	**0**	**0**	**0**	**0**	**0**	**268,065**	**0**	**0**	**0**	**0**	**268,065**

Capital Improvement Plan

Ramsey, MN

Project #	23-STR-023
Project Name	Woodlawn Estates Street Reconstruction

Total Project Cost	$1,089,165	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	60 years		

Description

Reconstruction of the streets within the Woodlawn Estates subdivision.

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis, including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	0	0	0	1,089,165	0	0	0	0	**1,089,165**
Total	**0**	**0**	**0**	**0**	**0**	**1,089,165**	**0**	**0**	**0**	**0**	**1,089,165**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Pavement Management Fund	0	0	0	0	0	947,100	0	0	0	0	**947,100**
Storm Water Utility Fund	0	0	0	0	0	142,065	0	0	0	0	**142,065**
Total	**0**	**0**	**0**	**0**	**0**	**1,089,165**	**0**	**0**	**0**	**0**	**1,089,165**

Capital Improvement Plan

Ramsey, MN

Project #	23-STR-024
Project Name	Section 15 Unplatted Street Reconstruction

Total Project Cost	$1,137,465	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	60 years		

Description

Reconstruction of the streets within Section 15 Unplatted, north of Nowthen Boulevard.

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis, including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	0	0	0	0	1,137,465	0	0	0	**1,137,465**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**1,137,465**	**0**	**0**	**0**	**1,137,465**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Pavement Management Fund	0	0	0	0	0	0	989,100	0	0	0	**989,100**
Storm Water Utility Fund	0	0	0	0	0	0	148,365	0	0	0	**148,365**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**1,137,465**	**0**	**0**	**0**	**1,137,465**

Capital Improvement Plan

Ramsey, MN

Project #	23-STR-025
Project Name	MSA - Alpine Drive (CSAH 5/TH 47) Reconstruction

Total Project Cost	$609,788	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	60 years		

Description

Reconstruction of MSA Alpine Drive between CSAH 5 and TH 47.

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis, including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	609,788	0	0	0	0	0	0	0	0	0	**609,788**
Total	**609,788**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**609,788**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
MSA	530,250	0	0	0	0	0	0	0	0	0	**530,250**
Storm Water Utility Fund	79,538	0	0	0	0	0	0	0	0	0	**79,538**
Total	**609,788**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	609,788

Capital Improvement Plan

Ramsey, MN

Project #	23-STR-026
Project Name	MSA - Alpine Drive (CR 57/CSAH 5) Reconstruction

Total Project Cost	$511,786	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	60 years		

Description

Reconstruction of MSA Alpine Drive between CR 57 and CSAH 5

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis, including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	511,786	0	0	0	0	0	0	0	0	0	**511,786**
Total	**511,786**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**511,786**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
MSA	445,031	0	0	0	0	0	0	0	0	0	**445,031**
Storm Water Utility Fund	66,755	0	0	0	0	0	0	0	0	0	**66,755**
Total	**511,786**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**511,786**

Capital Improvement Plan

Ramsey, MN

Project #	23-STR-027
Project Name	MSA-Jaspar Street (Sunwood Drive/McKinely Street)

Total Project Cost	$475,454	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	60 years		

Description

Reconstruction of MSA Jaspar Street between Sunwood Drive and McKinley Street

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis, including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	0	0	0	0	0	475,454	0	0	**475,454**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**475,454**	**0**	**0**	**475,454**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
MSA	0	0	0	0	0	0	0	413,438	0	0	**413,438**
Storm Water Utility Fund	0	0	0	0	0	0	0	62,016	0	0	**62,016**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**475,454**	**0**	**0**	**475,454**

Capital Improvement Plan

Ramsey, MN

Project #	23-STR-028
Project Name	Deerwood Street Reconstruction

Total Project Cost	$803,091	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	60 years		

Description

Reconstruction of the streets within the Deerwood subdivision

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis, including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	803,091	0	0	0	0	0	0	0	**803,091**
Total	**0**	**0**	**803,091**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**803,091**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Pavement Management Fund	0	0	698,340	0	0	0	0	0	0	0	**698,340**
Storm Water Utility Fund	0	0	104,751	0	0	0	0	0	0	0	**104,751**
Total	**0**	**0**	**803,091**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**803,091**

Capital Improvement Plan

Ramsey, MN

Project #	23-STR-029
Project Name	Echo Ridge Street Reconstruction

Total Project Cost	$173,880	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	60 years		

Description

Reconstruction of 177th Avenue within Echo Ridge subdivision and Section 02 Unplatted

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis, including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	0	0	0	0	0	173,880	0	0	**173,880**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**173,880**	**0**	**0**	**173,880**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Pavement Management Fund	0	0	0	0	0	0	0	151,200	0	0	**151,200**
Storm Water Utility Fund	0	0	0	0	0	0	0	22,680	0	0	**22,680**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**173,880**	**0**	**0**	**173,880**

Capital Improvement Plan

Ramsey, MN

Project #	23-STR-030
Project Name	Northfork Lake Street Reconstruction

Total Project Cost	$449,190	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	60 years		

Description

Reconstruction of the streets within the Northfork Lake subdivision.

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis, including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	0	0	0	0	0	449,190	0	0	**449,190**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**449,190**	**0**	**0**	**449,190**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Pavement Management Fund	0	0	0	0	0	0	0	390,600	0	0	**390,600**
Storm Water Utility Fund	0	0	0	0	0	0	0	58,590	0	0	**58,590**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**449,190**	**0**	**0**	**449,190**

Capital Improvement Plan

Ramsey, MN

Project #	23-STR-031
Project Name	Northfork Oaks 2nd Street Reconstruction

Total Project Cost	$391,230	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	60 years		

Description

Reconstruction of the streets within the Northfork Oaks 2nd subdivision

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis, including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	0	0	0	0	0	391,230	0	0	**391,230**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**391,230**	**0**	**0**	**391,230**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Pavement Management Fund	0	0	0	0	0	0	0	340,200	0	0	**340,200**
Storm Water Utility Fund	0	0	0	0	0	0	0	51,030	0	0	**51,030**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**391,230**	**0**	**0**	**391,230**

Capital Improvement Plan

Ramsey, MN

Project #	23-STR-032
Project Name	Northfork Oaks 3rd Street Reconstruction

Total Project Cost	$724,500	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	60 years		

Description

Reconstruction of the streets within the Northfork Oaks 3rd subdivision

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis, including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	0	0	0	0	0	724,500	0	0	**724,500**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**724,500**	**0**	**0**	**724,500**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Pavement Management Fund	0	0	0	0	0	0	0	630,000	0	0	**630,000**
Storm Water Utility Fund	0	0	0	0	0	0	0	94,500	0	0	**94,500**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**724,500**	**0**	**0**	724,500

Capital Improvement Plan

Ramsey, MN

Project #	23-STR-033
Project Name	Brookview Estates North Street Reconstruction

Total Project Cost	$617,854	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	60 years		

Description

Reconstruction of 173rd Avenue and Germanium Street within the Brookview Estates subdivision

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis, including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	0	0	0	0	0	617,854	0	0	**617,854**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**617,854**	**0**	**0**	**617,854**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Pavement Management Fund	0	0	0	0	0	0	0	537,264	0	0	**537,264**
Storm Water Utility Fund	0	0	0	0	0	0	0	80,590	0	0	**80,590**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**617,854**	**0**	**0**	**617,854**

Capital Improvement Plan

Ramsey, MN

Project #	24-STR-001
Project Name	2026 MSA Overlays

Total Project Cost	$1,290,087	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	60 years		

Description

Overlaying of MSA streets: 173rd/175th Avenue (Armstrong Boulevard/CSAH 5): includes soil correction area

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	1,290,087	0	0	0	0	0	0	0	0	**1,290,087**
Total	**0**	**1,290,087**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**1,290,087**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
MSA	0	1,121,815	0	0	0	0	0	0	0	0	**1,121,815**
Storm Water Utility Fund	0	168,272	0	0	0	0	0	0	0	0	**168,272**
Total	**0**	**1,290,087**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**1,290,087**

Capital Improvement Plan

Ramsey, MN

Project #	24-STR-002
Project Name	MSA - Alpine Drive (TH 10 and Puma Street)

Total Project Cost	$1,273,740	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	60 years		

Description

Reconstruction of MSA Alpine Drive between TH 10 and Puma Street

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis, including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	0	1,273,740	0	0	0	0	0	0	**1,273,740**
Total	**0**	**0**	**0**	**1,273,740**	**0**	**0**	**0**	**0**	**0**	**0**	**1,273,740**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
MSA	0	0	0	1,107,600	0	0	0	0	0	0	**1,107,600**
Storm Water Utility Fund	0	0	0	166,140	0	0	0	0	0	0	**166,140**
Total	**0**	**0**	**0**	**1,273,740**	**0**	**0**	**0**	**0**	**0**	**0**	1,273,740

Capital Improvement Plan

Ramsey, MN

Project #	24-STR-003
Project Name	Gateway Industrial Park (142nd Avenue) Recon.

Total Project Cost	$220,248	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	60 years		

Description

Reconstruction of 142nd Avenue within Gateway Industrial Park

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis, including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	0	0	0	0	0	220,248	0	0	**220,248**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**220,248**	**0**	**0**	**220,248**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Pavement Management Fund	0	0	0	0	0	0	0	191,520	0	0	**191,520**
Storm Water Utility Fund	0	0	0	0	0	0	0	28,728	0	0	**28,728**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**220,248**	**0**	**0**	**220,248**

Capital Improvement Plan

Ramsey, MN

Project #	24-STR-004
Project Name	MSA - Uranimite Street (149th Ave/152nd Ln)

Total Project Cost	$376,740	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	60 years		

Description

Reconstruction of MSA Uranimite Street between 149th Avenue and 152nd Lane

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	0	0	0	0	0	0	376,740	0	**376,740**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**376,740**	**0**	**376,740**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
MSA	0	0	0	0	0	0	0	0	327,600	0	**327,600**
Storm Water Utility Fund	0	0	0	0	0	0	0	0	49,140	0	**49,140**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**376,740**	**0**	**376,740**

Capital Improvement Plan

Ramsey, MN

Project #	24-STR-005
Project Name	MSA - Waco Street (150th Ave/Alpine Dr)

Total Project Cost	$428,904	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	60 years		

Description

Reconstruction of MSA Waco Street between 150th Avenue and Alpine Drive

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	0	0	0	0	0	0	428,904	0	**428,904**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**428,904**	**0**	**428,904**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
MSA	0	0	0	0	0	0	0	0	372,960	0	**372,960**
Storm Water Utility Fund	0	0	0	0	0	0	0	0	55,944	0	**55,944**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**428,904**	**0**	**428,904**

Capital Improvement Plan

Ramsey, MN

Project #	24-STR-006
Project Name	Brookview Estates (South) Street Recon

Total Project Cost	$594,090	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	60 years		

Description

Reconstruction of the streets within Brookview Estates (South) including: 170th Lane and Hellium Street.

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	0	0	0	0	0	0	594,090	0	**594,090**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**594,090**	**0**	**594,090**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Pavement Management Fund	0	0	0	0	0	0	0	0	516,600	0	**516,600**
Storm Water Utility Fund	0	0	0	0	0	0	0	0	77,490	0	**77,490**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**594,090**	**0**	**594,090**

Capital Improvement Plan

Ramsey, MN

Project #	24-STR-007
Project Name	Hunters Ridge Street Reconstruction

Total Project Cost	$2,419,830	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	60 years		

Description

Reconstruction of the streets within the Hunters Ridge subdivision.

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	0	0	0	0	0	0	2,419,830	0	**2,419,830**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**2,419,830**	**0**	**2,419,830**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Pavement Management Fund	0	0	0	0	0	0	0	0	2,104,200	0	**2,104,200**
Storm Water Utility Fund	0	0	0	0	0	0	0	0	315,630	0	**315,630**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**2,419,830**	**0**	**2,419,830**

Capital Improvement Plan

Ramsey, MN

Project #	24-STR-008
Project Name	Regency Pond 1st, 2nd & 3rd Reconstruction

Total Project Cost	$1,467,113	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	60 years		

Description

Reconstruction of the streets within the Regency Pond 1st, 2nd & 3rd subdivision

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	0	0	0	0	0	0	1,467,113	0	**1,467,113**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**1,467,113**	**0**	**1,467,113**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Pavement Management Fund	0	0	0	0	0	0	0	0	1,275,750	0	**1,275,750**
Storm Water Utility Fund	0	0	0	0	0	0	0	0	191,363	0	**191,363**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**1,467,113**	**0**	**1,467,113**

Capital Improvement Plan

Ramsey, MN

Project #	24-STR-011
Project Name	MSA- Bunker Lake Boulevard (Jackal St/CR 83) Recon

Total Project Cost	$826,965	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	60 years		

Description

Reconstruction of MSA Bunker Lake Boulevard between Jackal Street and Armstrong Boulevard. Includes addition of shared center lane.

Developer Fees: Oppidon paid $200,000 and PSD estimated $191,000 assessment

TIF 18 balance to offset MSA funds, an inter-fund loan will need to be established at the time the funds are used.

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	826,965	0	0	0	0	0	0	0	0	**826,965**
Total	**0**	**826,965**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**826,965**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Public Improvement Revolving Fund	0	391,000	0	0	0	0	0	0	0	0	**391,000**
Tax Increment #18	0	386,750	0	0	0	0	0	0	0	0	**386,750**
Storm Water Utility Fund	0	49,215	0	0	0	0	0	0	0	0	**49,215**
Total	**0**	**826,965**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**826,965**

Capital Improvement Plan

Ramsey, MN

Project #	25-STR-001
Project Name	MSA 142nd Ave/Armstrong Blvd/Alpaca Est

Total Project Cost	$831,726	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	60 years		

Description

Reconstruction of MSA 142nd Ave (CDS west of Armstong Blvd/CDS east of Alpaca St)

Reconstruction of MSA Armstrong Blvd (Riverdale Dr/142nd Ave)

Reconstruction of streets within Alpaca Estates subdivision

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	0	0	0	0	0	831,726	0	0	**831,726**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**831,726**	**0**	**0**	**831,726**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
MSA	0	0	0	0	0	0	0	529,200	0	0	**529,200**
Pavement Management Fund	0	0	0	0	0	0	0	194,040	0	0	**194,040**
Storm Water Utility Fund	0	0	0	0	0	0	0	108,486	0	0	**108,486**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**831,726**	**0**	**0**	**831,726**

Capital Improvement Plan

Ramsey, MN

Project #	25-STR-002
Project Name	2034 MSA Overlays

Total Project Cost	$1,029,459	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	60 years		

Description

Overlaying of MSA streets:

156th Lane (E EOP/TH 47)

Riverdale Drive (Armstrong Boulevard/Traprock Street) & (Armstrong Interchange)

Sunwood Drive (CR 57/CSAH 5)

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	0	0	0	0	0	0	0	1,029,459	**1,029,459**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**1,029,459**	**1,029,459**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
MSA	0	0	0	0	0	0	0	0	0	980,437	**980,437**
Storm Water Utility Fund	0	0	0	0	0	0	0	0	0	49,022	**49,022**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**1,029,459**	**1,029,459**

Capital Improvement Plan

Ramsey, MN

Project #	25-STR-003
Project Name	2034 Neighborhood Overlays

Total Project Cost	$125,685	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	60 years		

Description

Overlaying of the street within the following subdivisions:

Brookfield 4th

Armstrong Boulevard (Riverdale Drive/cul-de-sac north)

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance of a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	0	0	0	0	0	0	0	125,685	**125,685**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**125,685**	**125,685**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Pavement Management Fund	0	0	0	0	0	0	0	0	0	119,700	**119,700**
Storm Water Utility Fund	0	0	0	0	0	0	0	0	0	5,985	**5,985**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**125,685**	**125,685**

Project #	25-STR-004
Project Name	Anderson Estate & Dellwood Hills & Section 09

Total Project Cost	$652,050	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	60 years		

Description

Reconstruction of the streets within Anderson Estates, Dellwood Hills & Section 09 Unplatted.

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	0	0	0	0	0	0	0	652,050	**652,050**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**652,050**	**652,050**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Pavement Management Fund	0	0	0	0	0	0	0	0	0	567,000	**567,000**
Storm Water Utility Fund	0	0	0	0	0	0	0	0	0	85,050	**85,050**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**652,050**	**652,050**

Project #	25-STR-005
Project Name	Rivenwick 1st & 2nd St Reconstruction

Total Project Cost	$959,963	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	60 years		

Description

Reconstruction of the streets within the Rivenwick 1st & 2nd subdivision.

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	0	0	0	0	0	0	0	959,963	**959,963**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**959,963**	**959,963**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Pavement Management Fund	0	0	0	0	0	0	0	0	0	834,750	**834,750**
Storm Water Utility Fund	0	0	0	0	0	0	0	0	0	125,213	**125,213**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**959,963**	**959,963**

Project #	25-STR-006
Project Name	Riverwood Hills Plat 1 St Reconstruction

Total Project Cost	$898,380	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	60 years		

Description

Reconstruction of the streets within the Riverwood Hills Plat 1 subdivision.

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	0	0	0	0	0	0	0	898,380	**898,380**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**898,380**	**898,380**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Pavement Management Fund	0	0	0	0	0	0	0	0	0	781,200	**781,200**
Storm Water Utility Fund	0	0	0	0	0	0	0	0	0	117,180	**117,180**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**898,380**	**898,380**

Capital Improvement Plan

Ramsey, MN

Project #	25-STR-007
Project Name	Section 06 Unplatted St Reconstruction

Total Project Cost	$1,775,025	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	60 years		

Description

Reconstruction of the street within Section 06 Unplatted.

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	0	0	0	0	0	0	0	1,775,025	**1,775,025**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**1,775,025**	**1,775,025**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Pavement Management Fund	0	0	0	0	0	0	0	0	0	1,543,500	**1,543,500**
Storm Water Utility Fund	0	0	0	0	0	0	0	0	0	231,525	**231,525**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**1,775,025**	**1,775,025**

Project #	25-STR-008
Project Name	Whispering Pines Est Plat 5 St Recon

Total Project Cost	$127,512	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	60 years		

Description

Reconstruction of the Whispering Pines Estates Plat 5 subdivision; 152nd Lane cul-de-sac west of Armstrong Boulevard.

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	0	0	0	0	0	0	0	127,512	**127,512**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**127,512**	**127,512**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Pavement Management Fund	0	0	0	0	0	0	0	0	0	110,880	**110,880**
Storm Water Utility Fund	0	0	0	0	0	0	0	0	0	16,632	**16,632**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**127,512**	**127,512**

Capital Improvement Plan

Ramsey, MN

Project #	25-STR-009
Project Name	COR Infrastructure Improvements

Total Project Cost	$100,000	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	10 years		

Description

This project location is along wnd within the ROW of the 2024 COR Infrastructure Improvements

Justification

The scope of work for this project consists of irrigation and approximately 75 boulevard trees for Ramsey Parkway, Center Street and the east side of Zeolite Street (north of the parkway).

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	100,000	0	0	0	0	0	0	0	0	0	**100,000**
Total	**100,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**100,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Park Improvement Trust Fund	100,000	0	0	0	0	0	0	0	0	0	**100,000**
Total	**100,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**100,000**

Capital Improvement Plan

Ramsey, MN

Project #	19-STLT-001
Project Name	Bunker Lake Blvd & Puma Street Lights

Total Project Cost	$100,000	Department	Street Light Utility
Type	Improvement	Category	Street Light Utility Improvement
Priority	2-New Addition (High)	Status	Active
Useful Life	20 years		

Description

Construct minimal street lighting improvements along Bunker Lake Boulevard and Puma Street, west of Armstrong Boulevard.

Justification

The new sections of Bunker Lake Boulevard and Puma Street serve Riverstone North and Northfork Meadows development residents and the West Business Park businesses. Street lighting improvements will increase safety for the traveling public.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	100,000	0	0	0	0	0	0	0	0	0	**100,000**
Total	**100,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**100,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Street Light Utility Fund	100,000	0	0	0	0	0	0	0	0	0	**100,000**
Total	**100,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**100,000**

Capital Improvement Plan

Ramsey, MN

Project #	19-STLT-002
Project Name	Riverdale Drive Street Lights

Total Project Cost	$250,000	Department	Street Light Utility
Type	Improvement	Category	Street Light Utility Improvement
Priority	2-New Addition (High)	Status	Active
Useful Life	20 years		

Description

Construct minimal street lighting improvements along all unlit sections of Riverdale Drive.

Justification

Riverdale Drive serves as a frontage road to Highway 10. Street lighting improvements will increase safety for the traveling public.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	250,000	0	0	0	0	0	0	0	0	**250,000**
Total	**0**	**250,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**250,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Street Light Utility Fund	0	250,000	0	0	0	0	0	0	0	0	**250,000**
Total	**0**	**250,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**250,000**

Capital Improvement Plan

Ramsey, MN

Project #	25-SLT-001
Project Name	COR Street Lights

Total Project Cost	$300,000	Department	Street Light Utility
Type	Improvement	Category	Street Light Utility Improvement
Priority	2-New Addition (High)	Status	Active
Useful Life	20 years		

Description

Install street lights along new street segments constructed in 2024 with the COR Infrastructure Improvements (Center Street, Ramsey Parkway, Zeolite Street) and other streets as needed to fill in gaps in lighting.

Justification

Improve safety for drivers and pedestrians within The COR, including Park patrons during evening hours.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	300,000	0	0	0	0	0	0	0	0	0	**300,000**
Total	**300,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**300,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Street Light Utility Fund	300,000	0	0	0	0	0	0	0	0	0	**300,000**
Total	**300,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	300,000

Capital Improvement Plan

Ramsey, MN

Project #	14-WTR-001
Project Name	Refurbish Water Tower #2

Total Project Cost	$1,020,000	Department	Water Utility
Type	Improvement	Category	Water Utility Improvement
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	15 years		

Description

Interior and exterior coatings at water tower #2.

Justification

Ongoing maintenance of interior and exterior coatings on 1.5mg water tower to include inspections. Project will be scheduled after full inspection of tower.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	20,000	1,000,000	0	0	0	0	0	0	0	0	**1,020,000**
Total	**20,000**	**1,000,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**1,020,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Water Utility Fund	20,000	1,000,000	0	0	0	0	0	0	0	0	**1,020,000**
Total	**20,000**	**1,000,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**1,020,000**

Capital Improvement Plan

Ramsey, MN

Project #	14-WTR-002
Project Name	Refurbish Water Tower #1

Total Project Cost	$770,000	Department	Water Utility
Type	Improvement	Category	Water Utility Improvement
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	15 years		

Description

Interior and exterior coatings at water tower #1.

Justification

Ongoing maintenance of interior and exterior coatings on 0.5mg water tower to include inspections. Project will be scheduled after full inspection of tower.

Expenditures		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost		20,000	0	750,000	0	0	0	0	0	0	0	**770,000**
	Total	**20,000**	**0**	**750,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**770,000**

Funding Sources		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Water Utility Fund		20,000	0	750,000	0	0	0	0	0	0	0	**770,000**
	Total	**20,000**	**0**	**750,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**770,000**

Capital Improvement Plan

Ramsey, MN

Project #	16-WTR-002
Project Name	Construct Well #9 and Pumphouse #5

Total Project Cost	$1,150,000	Department	Water Utility
Type	Improvement	Category	Water Utility Improvement
Priority	2-New Addition (High)	Status	Active
Useful Life	50 years		

Description

Construct new municipal groundwater supply well with supporting pumphouse. A study will be conducted in 2025 to determine a desirable site - $50,000 est.

Justification

This project will provide a ninth municipal groundwater well with pumphouse. As the City of Ramsey continues to grow, two additional wells will be needed by 2040.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	50,000	1,100,000	0	0	0	0	0	0	0	0	**1,150,000**
Total	**50,000**	**1,100,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**1,150,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Water Utility Fund	50,000	1,100,000	0	0	0	0	0	0	0	0	**1,150,000**
Total	**50,000**	**1,100,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**1,150,000**

Capital Improvement Plan

Ramsey, MN

Project #	24-WTR-001
Project Name	Well #10 and Pump House #6

Total Project Cost	$1,750,000	Department	Water Utility
Type	Improvement	Category	Water Utility Improvement
Priority	4-New Addition (Med)	Status	Active
Useful Life	50 years		

Description

Construct municipal well #10 and pump house #6. Location to be determined fro a well-siting study in 2024.

Justification

As Ramsey's population continues to grow, there will be a need to increase the water supply pumping capacity to meet daily water consumption needs. The 2017 comprehensive water system study update identified the need to construct additional wells for daily demand needs in 2023 and 2028. A well was not added in 2023, but based on current population projections, a new well is proposed to be constructed in 2028, which will be connected to the new water treatment plant.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	0	1,750,000	0	0	0	0	0	0	**1,750,000**
Total	**0**	**0**	**0**	**1,750,000**	**0**	**0**	**0**	**0**	**0**	**0**	**1,750,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Water Utility Fund	0	0	0	1,750,000	0	0	0	0	0	0	**1,750,000**
Total	**0**	**0**	**0**	**1,750,000**	**0**	**0**	**0**	**0**	**0**	**0**	**1,750,000**

Capital Improvement Plan

Ramsey, MN

Project #	24-WTR-002
Project Name	Well#1 Pressure Filter and Generator

Total Project Cost	$1,500,000	Department	Water Utility
Type	Improvement	Category	Water Utility Improvement
Priority	4-New Addition (Med)	Status	Active
Useful Life	50 years		

Description

Install pressure filter to remove Iron and Manganese from municipal water supply at well pumphouse #1 and install emergency power supply generator to power the well and filter during power outages.

Justification

Well#1 will not be connected to the new water treatment plant (WTP) since the price of running a raw watermain line from well #1 to the WTP would be cost prohibitive. However, a small pressure filter would fit within the existing pumphouse and would be able to remove Iron and Manganese from water supplied by well #1, which would add 1.08 million gallons per day to the city's water supply system. Adding an onsite emergency generator will power the well and pressure filter during power outages. Only two city wells currently have emergency power generators.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	1,500,000	0	0	0	0	0	0	0	**1,500,000**
Total	**0**	**0**	**1,500,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**1,500,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Water Utility Fund	0	0	1,500,000	0	0	0	0	0	0	0	**1,500,000**
Total	**0**	**0**	**1,500,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**1,500,000**

Capital Improvement Plan

Ramsey, MN

Project #	25-WTR-001
Project Name	Pump House #1 Roof Replacement

Total Project Cost	$42,500	Department	Water Utility
Type	Improvement	Category	Water Utility Improvement
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	20 years		

Description

Pump House #1: Replace flat/rubber roof, tear off old cedar shake fascia and replace with metal fascia, new metal flashing and gutter repairs.

Justification

Pump House #1's roof is about 20 years old. Currently water is leaking into the chlorine room as well as into the wooden soffit area and rotting out the wooden soffit and fascia. We plan to replace the old rubber roof, wood soffit and cedar shake fascia with metal. There will be less maintenance and repairs with metal.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	42,500	0	0	0	0	0	0	0	0	0	**42,500**
Total	**42,500**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**42,500**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Water Utility Fund	42,500	0	0	0	0	0	0	0	0	0	**42,500**
Total	**42,500**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**42,500**

Capital Improvement Plan

Ramsey, MN

Project #	25-WTR-002
Project Name	Water Meter Reading Fixed Network

Total Project Cost	$175,000	Department	Water Utility
Type	Improvement	Category	Water Utility Improvement
Priority	3-Existing Obligation (Med)	Status	Active
Useful Life	10 years		

Description

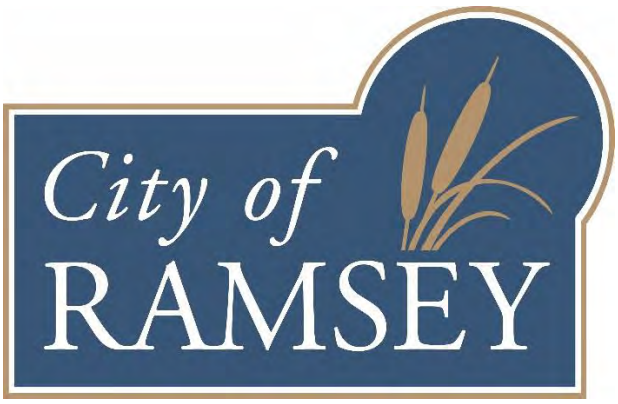
The project would include the installation of 6 Gateway data collectors through out the City to remotely read water meters. The 6 locations have been identified, utilizing 3 water towers and 3 tornado siren poles.

Justification

The implementation of this project would benefit the Water Utility in multiple ways. First, it would allow us to identify broken water meters weekly, (currently quarterly). Second we would be able to see resident meters that are showing a constant usage weekly. We could contact the resident and help them solve their issue before they receive a massive water bill. This really is a win win for the Utilities Department. We will be helping residents as well as making sure we are billing correctly.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Furnishings/Equipment	0	0	175,000	0	0	0	0	0	0	0	**175,000**
Total	**0**	**0**	**175,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**175,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Water Utility Fund	0	0	175,000	0	0	0	0	0	0	0	**175,000**
Total	**0**	**0**	**175,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**175,000**



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CASH FLOW PROJECTIONS

Business Revolving Loan Fund

	Actual 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030	Projected 2031	Projected 2032	Projected 2033	Projected 2034
FUND BALANCE, Beginning of Year	350,199	367,037	220,708	253,165	285,071	316,422	347,211	377,433	407,083	411,153	415,265	419,418
REVENUES:												
StoneBrook- Prn			25,000	25,000	25,000	25,000	25,000	25,000				
StoneBrook- Int			5,250	4,375	3,500	2,625	1,750	875				
Interest Earnings	16,838	3,670	2,207	2,532	2,851	3,164	3,472	3,774	4,071	4,112	4,153	4,194
Total Revenues	16,838	3,670	32,457	31,907	31,351	30,789	30,222	29,649	4,071	4,112	4,153	4,194
EXPENDITURES:												
Soderholm Loan		150,000										
Total Expenditures	-	150,000	-	-	-	-	-	-	-	-	-	-
Increase (Decrease) in Cash	16,838	(146,330)	32,457	31,907	31,351	30,789	30,222	29,649	4,071	4,112	4,153	4,194
FUND BALANCE, End of Year	**367,037**	**220,708**	**253,165**	**285,071**	**316,422**	**347,211**	**377,433**	**407,083**	**411,153**	**415,265**	**419,418**	**423,612**

CAPITAL MAINTENANCE FUND - 9810

	Actual 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030	Projected 2031	Projected 2032	Projected 2033	Projected 2034
FUND BALANCE, Beginning of Year	1,185,444	978,782	795,281	713,234	612,266	548,389	483,873	193,711	125,648	56,905	(12,526)	(12,651)
REVENUES:												
Excess Revenue Transfer (Year End)	-	-	-	-	-	-	-	-	-	-	-	-
Interest Earnings	82,819	9,788	7,953	7,132	6,123	5,484	4,839	1,937	1,256	569	(125)	(127)
Total Revenues	82,819	9,788	7,953	7,132	6,123	5,484	4,839	1,937	1,256	569	(125)	(127)
EXPENDITURES:												
Repair/Replace City Hall Exterior Lighting		40,000										
Central Park Main Parking Lot Recor	219,481	2,417										
Boardwalk Okapi		25,872										
Riversbend Monument Sign replace												
City Hall retaining wall - 2024 budget		15,000					225,000					
Reseal Police Department Floor				38,100								
Resurface Fire #1 Floor/Apparatus Bay												
Repair/Replace Flat Roof Areas at Fire Station #1		15,000										
Replace bad caulking & Grout City Hall			20,000									
Replace Bad Counter tops city hall - 24 budget												
Sprinker Fire Station #1		25,000										
Park Trail Patching	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000		
Park Maint												
Total Expenditures	289,481	193,289	90,000	108,100	70,000	70,000	295,000	70,000	70,000	70,000	-	-
Increase (Decrease) in Cash	(206,662)	(183,502)	(82,047)	(100,968)	(63,877)	(64,516)	(290,161)	(68,063)	(68,744)	(69,431)	(125)	(127)
CASH/FUND BALANCE, End of Year	**978,782**	**795,281**	**713,234**	**612,266**	**548,389**	**483,873**	**193,711**	**125,648**	**56,905**	**(12,526)**	**(12,651)**	**(12,778)**

EQUIPMENT REVOLVING FUND #9234

	Actual 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030	Projected 2031	Projected 2032	Projected 2033	Projected 2034
FUND BALANCE, Beginning of Year	690,178	144,120	84,944	17,794	7,972	8,051	8,132	8,213	8,295	8,378	8,462	8,547
REVENUES:												
Transfers from General Fund:												
Excess Revenue	27,827	-	-	-	-	-	-	-	-	-	-	-
Close fund 9803												
QCTV Funds	20,000	20,000										
Interest Earnings	34,788	1,441	849	178	80	81	81	82	83	84	85	85
Total Revenues	82,615	21,441	849	178	80	81	81	82	83	84	85	85
EXPENDITURES:												
Capital Outlay:												
General Government	**608,673**	79,000	**68,000**	10,000		-						
Improvements with qctv funds	1,574	1,617										
Total Expenditures	610,247	80,617	68,000	10,000	-	-	-	-	-	-	-	-
Increase (Decrease) in Cash	(527,632)	(59,176)	(67,151)	(9,822)	80	81	81	82	83	84	85	85
Reserved for QCTV Funding Purcha	81,960	100,343										
FUND BALANCE, End of Year	144,120	84,944	17,794	7,972	8,051	8,132	8,213	8,295	8,378	8,462	8,547	8,632
	226,080	185,288										

FACILITY FUND #9412

	Actual 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030	Projected 2031	Projected 2032	Projected 2033	Projected 2034
FUND BALANCE, Beginning of Year	711,798	727,422	644,827	651,275	657,788	664,366	671,009	677,719	684,496	691,341	698,255	705,237
REVENUES:												
Excess Revenue Transfer (Year End	9,276	-	-	-	-	-	-	-	-	-	-	-
Municipal Center Land Sale												
Interest Earnings	34,939	7,274	6,448	6,513	6,578	6,644	6,710	6,777	6,845	6,913	6,983	7,052
Total Revenues	44,215	7,274	6,448	6,513	6,578	6,644	6,710	6,777	6,845	6,913	6,983	7,052
EXPENDITURES:												
PW Campus												
Fire Station #1 Storage Building		20,000										
Fire Station Carpeting & Panels		20,000										
City Hall security study		22,000										
PW Front End Improvements		15,690										
City Hall Improvement (Code enforce area)		6,806										
PD front end remodel		5,373										
PW Trailer Removal/Police Impour	28,591											
Total Expenditures	28,591	89,869	-	-	-	-	-	-	-	-	-	-
Increase (Decrease) in Cash	15,624	(82,595)	6,448	6,513	6,578	6,644	6,710	6,777	6,845	6,913	6,983	7,052
CASH BALANCE, End of Year	**727,422**	**644,827**	**651,275**	**657,788**	**664,366**	**671,009**	**677,719**	**684,496**	**691,341**	**698,255**	**705,237**	**712,290**
PW Loan Balance	218,811	178,687	137,761	96,016	53,436							
FUND BALANCE, End of Year	**508,611**	**466,140**	**513,514**	**561,772**	**610,930**	**671,009**	**677,719**	**684,496**	**691,341**	**698,255**	**705,237**	**712,290**

FLEET VEHICLE FUND - 0297

	Actual 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030	Projected 2031	Projected 2032	Projected 2033	Projected 2034
FUND BALANCE, Beginning of Year	135,284	90,343	31,099	1,099	1,099	1,099	1,099	1,099	1,099	1,099	1,099	1,099
REVENUES:												
Sale of Vehicles-Auction	20,000											
Distribute PriorYears Int Earnings	28,126											
Total Revenues	48,126	-	-	-	-	-	-	-	-	-	-	-
EXPENDITURES:												
Replace 2005 Ford Taurus #403			30,000									
Replace 2006 Impala #407	29,000											
Replac 2010 Chev Silverado #676	64,066	11,244										
2024 vehicles		48,000										
Total Expenditures	93,066	59,244	30,000	-	-	-	-	-	-	-	-	-
Increase (Decrease) in Cash	(44,940)	(59,244)	(30,000)	-	-	-	-	-	-	-	-	-
CASH/FUND BALANCE, End of Year	**90,343**	**31,099**	**1,099**	**1,099**	**1,099**	**1,099**	**1,099**	**1,099**	**1,099**	**1,099**	**1,099**	**1,099**

LAWFUL GAMBLING FUND #270

	Actual 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030	Projected 2031	Projected 2032	Projected 2033	Projected 2034
FUND BALANCE, Beginning of	434,946	488,706	366,189	339,520	312,717	285,781	258,710	230,210	53,003	25,654	97,420	69,048
REVENUES:												
Required Contributions:												
Anoka Area Ice Arena As	24,315	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Anoka Area Hockey Asso	3,329	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
ARAA	16,535	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000
Ramsey Lions Club	57,479	55,000	55,000	55,000	55,000	55,000	55,000	55,000	55,000	55,000	55,000	55,000
Interest Earnings	21,603	2,444	1,831	1,698	1,564	1,429	-	1,294	1,151	265	128	487
Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
Total Revenues	123,261	102,944	102,331	102,198	102,064	101,929	100,500	101,794	101,651	100,765	100,628	100,987
EXPENDITURES:												
Park Improvement Program												
Ford Brook Playground Equipment												
Field Lighting Central Park								150,000				
Playground Replacement I	28,600	189,486	100,000	100,000	100,000	100,000	100,000	100,000	100,000		100,000	100,000
Draw Park Concerts in the	20,900	23,475	24,000	24,000	24,000	24,000	24,000	24,000	24,000	24,000	24,000	24,000
Alexandra House	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Youth First	15,000	7,500	-	-	-	-	-	-	-	-	-	-
Total Expenditures	69,500	225,461	129,000	129,000	129,000	129,000	129,000	279,000	129,000	29,000	129,000	129,000
Increase (Decrease) in Cash	53,761	(122,517)	(26,669)	(26,802)	(26,936)	(27,071)	(28,500)	(177,206)	(27,349)	71,765	(28,372)	(28,013)
FUND BALANCE, End of Year	**488,706**	**366,189**	**339,520**	**312,717**	**285,781**	**258,710**	**230,210**	**53,003**	**25,654**	**97,420**	**69,048**	**41,035**

MSA Fund

	Actual 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030	Projected 2031	Projected 2032	Projected 2033	Projected 2034
Beginning Balance	3,960,405	1,089,728	1,082,215	85,436	409,578	627,241	894,989	1,521,621	1,850,252	1,906,935	2,389,901	3,124,498
Revenues												
Current Year Allocation (Held at State)	1,543,201	1,676,298	1,684,679	1,693,103	1,701,568	1,710,076	1,718,627	1,727,220	1,735,856	1,744,535	1,753,258	1,762,024
Transportation Tax - 2023 Legislation		12,066										
TIF Transfer for Variolite St												
Riverdale Reim from metro municipal agreement												
Interest Earnings	19,802	10,897	10,822	854	4,096	6,272	8,950	15,216	18,503	19,069	23,899	31,245
Coop Grant for Riverdale												
HRA Share for Riverdale		647,886										
TIF Share for Riverdale												
Total Revenue	5,523,408	3,436,876	2,777,717	1,779,393	2,115,243	2,343,589	2,622,566	3,264,057	3,604,611	3,670,539	4,167,058	4,917,767
Expenditures												
MSA Maintenance (Received from State Held Allocation)	(210,000)	(240,000)	(240,000)	(240,000)	(270,000)	(270,000)	(300,000)	(300,000)	(300,000)	(300,000)	(300,000)	(300,000)
CIP Projects												
MSA Overlays: 2023 See listing in CIP	(421,141)											
167th Avenue Street Recon	(1,652,600)											
Waco to Sunwood Dr Rec												
MSA overlays: 2024 See Listing in CIP	(697)	(366,900)										
MSA overlays: 2026 See Listing in CIP				(1,121,815)								
MSA overlays: 2027 See Listing in CIP					(747,780)							
MSA overlays: 2028 See Listing in CIP												
MSA overlays: 2029 See Listing in CIP							(239,400)					
MSA overlays: 2030 See Listing in CIP								(66,150)				
MSA overlays: 2031 See Listing in CIP									(876,488)			
MSA overlays: 2034 See Listing in CIP												**980,437**
MSA Pavement Rejuvenation												
Alpine Drive (TH 47 & Roanoke) Street Recon								(1,019,655)				
Alpine Drive (Variolite & Ramsey Blvd) Street Recon									(492,188)			
Alpine Drive (Puma CSAH 83)	(44,798)	(689,602)										
Alpine Drive (5/47)			(530,250)									
Alpine Drive (cr57/CSAH 5)			(445,031)									
Alpine Drive ((TH10 & Puma Street)						(1,107,600)						
142nd Avenue										(529,200)		
161st Avenue Recon	(766,655)	(38,000)										
Riverdale between Llama & Bowers & Capstone/Pearson	(261,636)											
Jaspar Street (Sunwood/McKinley)										(413,438)		
Juniper Ridge between 156th & Roanoke Street Recon					(390,628)							
Sunwood Drive Recon CR5 Erkium St			(303,000)									
Uranimite Street (149th ave/152nd ln)											(327,600)	
Waco Street (150th/Alpine Dr)											(372,960)	
142nd Ave Street Recon					(67,594)							
Roundabout-Alpine/Armstrong	(184,575)											
Hwy 10 & BNSF RR Grade Separation at Ramsey Blvd	(375,000)	(250,000)	(375,000)									
Hwy 10 & BNSF RR Grade Separation at Sunfish Lake	(375,000)	(250,000)	(375,000)									
Recon Xkimo TH47 to 142nd	(37,222)	(474,159)										
Concrete Repairs			(405,000)				(549,545)					
Annual MSA Pavement Marking Improvements	(104,355)	(46,000)	(19,000)	(8,000)	(12,000)	(71,000)	(12,000)	(28,000)	(29,000)	(38,000)	(42,000)	(22,000)
Total Expenditures	(4,433,679)	(2,354,661)	(2,692,281)	(1,369,815)	(1,488,002)	(1,448,600)	(1,100,945)	(1,413,805)	(1,697,676)	(1,280,638)	(1,042,560)	658,437
FUND BALANCE, End of Year	**1,089,728**	**1,082,215**	**85,436**	**409,578**	**627,241**	**894,989**	**1,521,621**	**1,850,252**	**1,906,935**	**2,389,901**	**3,124,498**	**5,576,204**

Park Improvement Fund	Act	Actual 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030	Projected 2031	Projected 2032	Projected 2033	Projected 2034	Parks Supplemental CIP 2025-2034 Future
Beginning Balance		**6,940,688**	**7,683,511**	**8,343,782**	**4,875,501**	**4,469,878**	**4,632,228**	**4,695,389**	**4,858,866**	**5,003,160**	**5,168,176**	**5,334,017**	**5,465,687**	
Projected Revenue														
Park/Trail Dedications (Averaged Ehlers Study for 2017-2		**779,800**	**1,488,233**	**145,000**	**145,000**	**145,000**	**145,000**	**145,000**	**145,000**	**145,000**	**145,000**	**145,000**	**145,000**	
Donations		-	-	-	-	-	-	-	-	-	-	-	-	
MRT reim0-Anoka														
Interest Earnings		**351,709**	**38,418**	**41,719**	**24,378**	**22,349**	**23,161**	**23,477**	**24,294**	**25,016**	**25,841**	**26,670**	**27,328**	
TOTAL REVENUE		**1,131,509**	**1,526,651**	**186,719**	**169,378**	**167,349**	**168,161**	**168,477**	**169,294**	**170,016**	**170,841**	**171,670**	**172,328**	
CIP Projects														
Alpaca Estates Outlet												(35,000)		
Amphitheater Lighting				(40,000)										
Barn Stabilization & Farm House Repair				(95,000)										
Aeration for Sunfish Lake & The Draw					(40,000)									
Alpine Park Winter Facilities (Future)														**$ (2,500,000)**
Central Park Parking Lot (authorized 10-11-16)														
Central Park Parking Lot		(313,210)												
Central Park Cameras				(30,000)										
Central Park Irrigation			(51,224)											
Bunker Lake Blvd Trail (Not in CIP) see Bolton & Menk COR			(353,000)											
Central Park Dugouts														
COR Park/1st Phase Waterfront Park		(49,836)	(382,000)	(3,000,000)										
Grading & Drainage Plan COR Parks Bolton & Menk														
Elmcrest Creek Trail (Future)2027														**$ (800,000)**
Elmcrest Park Entrance		(1,226)		(80,000)										
Emerald Pond Pergola														
Elm Crest Cameras														
Hollow Park			(75,156)											
Landscape Improvements for Parks			(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	
Mississippi River Park Development (Future)														**$ (750,000)**
Central Anoka County Regional Trail Bridge Over 10														**$ (7,000,000)**
COR Boulevard Trees					(100,000)									
Municipal Plaza (Future)														**$ (3,700,000)**
Northfork Trail Connection				(150,000)										
Observation Deck-Mississippi							(100,000)							
Outdoor Hockey Rinks					(400,000)									
Playground Equip-Snowy Owl		(24,414)												
Riverdale between Llama & Bowers & Capstone/Pearson Proj														
Pickleball Court														
Ramsey Plaza Dirt level														
Reroof Park Shelters/Warming House				(75,000)										
River's Bend South Shelter Replacement				(100,000)										
Riversbluff Outlaws A Acquisition									(20,000)					
Sixth Community Park (Future)2027														**$ (3,800,000)**
Trail Projects				(80,000)	(30,000)									
Trott Brook Trail Corridor (Future)														**$ (4,000,000)**
Lake Itasca Park Phase I & II (Future)														**$ (1,200,000)**
Lake Itasca/COR Greenway (Future)														**$ (1,900,000)**
Total CIP Projects (EXPENDITURES)		(388,686)	(866,380)	(3,655,000)	(575,000)	(5,000)	(105,000)	(5,000)	(25,000)	(5,000)	(5,000)	(40,000)	(5,000)	(25,650,000)
FUND BALANCE, End of Year		**7,683,511**	**8,343,782**	**4,875,501**	**4,469,878**	**4,632,228**	**4,695,389**	**4,858,866**	**5,003,160**	**5,168,176**	**5,334,017**	**5,465,687**	**5,633,015**	

Possible Future Projects-Currently Unfunded or not high priority

Pavement Management Fund-9435												
	Actual 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030	Projected 2031	Projected 2032	Projected 2033	Projected 2034
Beginning Balance	15,102,525	14,628,255	10,556,453	6,126,043	3,915,162	1,777,321	1,357,833	701,982	407,993	(268,577)	(6,590)	(1,070,111)
Special Assessments	9,857	-	-	-	-	-	-	-	-	-	-	-
Transfers In: TIF 1-Flintwood Hills Recon				840,000								
Transfers In: TIF 2-Flintwood Hills Recon				175,920								
Transfers In: TIF 2-Riverside West Recon				199,665								
Transfers In: TIF 2-Windemere Woods Recon					658,685							
Property Tax Levy(based on 5% Levy increase	1,739,254	1,826,217	1,917,528	2,013,404	2,114,074	2,219,778	2,330,767	2,447,305	2,569,671	2,698,154	2,833,062	2,974,715
Est Arbitrage	(166,156)											
Interest Earnings	495,686	73,141	52,782	30,630	19,576	8,887	6,789	3,510	2,040	(1,343)	(33)	(5,351)
Total Revenues	2,078,641	1,899,358	1,970,310	3,259,619	2,792,335	2,228,665	2,337,556	2,450,815	2,571,711	2,696,811	2,833,029	2,969,364
Road Improvements:												
Pavement Management Projects(See CIP listings)	(2,521,754)	(5,855,870)	(6,341,430)	(5,420,331)	(4,891,213)	(2,616,120)	(2,984,494)	(2,744,805)	(3,248,280)	(2,434,824)	(3,896,550)	(3,957,030)
Special Assessment Rebate	(31,158)	(59,290)	(59,290)	(50,169)	(38,964)	(32,033)	(8,913)					
Inspector Vehicle for road projects		(56,000)										
Total Expenditures	(2,552,912)	(5,971,160)	(6,400,720)	(5,470,500)	(4,930,177)	(2,648,153)	(2,993,407)	(2,744,805)	(3,248,280)	(2,434,824)	(3,896,550)	(3,957,030)
Increase (decrease) in Cash	(474,271)	(4,071,802)	(4,430,410)	(2,210,881)	(2,137,841)	(419,488)	(655,851)	(293,990)	(676,569)	261,987	(1,063,521)	(987,666)
FUND BALANCE, End of Year	**14,628,255**	**10,556,453**	**6,126,043**	**3,915,162**	**1,777,321**	**1,357,833**	**701,982**	**407,993**	**(268,577)**	**(6,590)**	**(1,070,111)**	**(2,057,776)**

PUBLIC IMPROVEMENT REVOLVING [PIR] FUND #9400

	Actual 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030	Projected 2031	Projected 2032	Projected 2033	Projected 2034
FUND BALANCE - Beginning of Year	5,518,433	5,026,067	3,721,431	2,458,145	2,376,727	2,129,494	1,919,789	1,707,987	1,494,067	1,278,007	1,059,787	839,385
REVENUES:												
Special Assessments (P&I) & Payoffs	532,280	9,056										
Wear Course Parkside Towhhomes		7,700										
PSD Special Assess for Bunker Lake Blvd				191,000								
Reim Pothole Patching Arpa Funds		100,000										
Reim Fire Truck Loan				300,000								
Prior 2010 COR Exp Reim	45,343											
General Fund -30% transfer (exces	27,827	-	-	-	-	-	-	-	-	-	-	-
TIF 8 Reimbursement interfund Loan												
Interest Earnings	264,751	50,261	37,214	24,581	23,767	21,295	19,198	17,080	14,941	12,780	10,598	8,394
Total Revenues	870,201	167,016	37,214	515,581	23,767	21,295	19,198	17,080	14,941	12,780	10,598	8,394
EXPENDITURES:												
Hwy 47 Transportation Study		30,000										
Alpine/Armstrong Roundabout Landscaping					40,000							
Business Park 95 Cul-De-Sac		139,354										
County 5 Transportation Study		50,000										
County 83 Transportation Study		35,000										
Hwy 10 road impr-bill time	14,972	100,000										
Hwy 10 & BNSF RR Grade Sep at Ram	375,000	250,000	375,000									
Hwy 10 & BNSF RR Grade Sep at Sunfi	375,000	250,000	375,000									
Pothole Patching	422,595											
Basalt st		99,000										
McKinley Street Pavement Ext (From CC Case)		94,172										
MSA Bunkr Lake Blvd (See Oppidan Contrib & Spec Asses to PSD				391,000								
2025 Neighborhood Overlays			14,500									
Ramsey Villas Sound Wall		58,001										
Sunwood Drive Roundabout Landscaping			30,000									
Sunwood Drive Concrete Repairs		50,000										
Tree Preservation-Riverdale (Capstone/Pearson project)-10		110,125										
Anoka Cnty S.A. Expenses		6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000
Transfers to Other Funds:												
General Fund-Loan For Fire Truck			300,000									
General Fund Transfer To	175,000	200,000	200,000	200,000	225,000	225,000	225,000	225,000	225,000	225,000	225,000	225,000
Total Expenditures	1,362,567	1,471,652	1,300,500	597,000	271,000	231,000	231,000	231,000	231,000	231,000	231,000	231,000
INCREASE (DECREASE) IN CASH	(492,366)	(1,304,636)	(1,263,286)	(81,419)	(247,233)	(209,705)	(211,802)	(213,920)	(216,059)	(218,220)	(220,402)	(222,606)
FUND BALANCE - End of Year	**5,026,067**	**3,721,431**	**2,458,145**	**2,376,727**	**2,129,494**	**1,919,789**	**1,707,987**	**1,494,067**	**1,278,007**	**1,059,787**	**839,385**	**616,779**

Sewer Utility Fund - Working Capital

	Actual 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030	Projected 2031	Projected 2032	Projected 2033	Projected 2034
New Construction Units	50	50	100	25	25	25	25	25	25	25	25	25
Connection Charge	1,349	1,349	1,389	1,417	1,445	1,474	1,503	1,534	1,564	1,596	1,627	1,660
Beginning Balance	11,545,660	11,216,353	7,824,276	4,822,412	4,479,531	4,609,654	4,536,059	4,344,956	4,316,977	4,152,783	3,838,880	3,360,737
Utility Revenue												
From Utility Billings(sewer study)	1,986,513	2,285,920	2,335,216	2,381,920	2,429,559	2,478,150	2,527,713	2,578,267	2,629,833	2,682,429	2,736,078	2,790,799
WRITE DOWN INV TO MARKET VALUE												
Interest Earnings	850,112	56,082	39,121	24,112	22,398	23,048	22,680	43,450	43,170	41,528	38,389	33,607
SAC (1% of SAC Fee to Met Council)	7,952	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500
Connection Charges-Trunk	92,711	67,450	138,900	35,420	36,128	36,850	37,587	38,339	39,106	39,888	40,686	41,500
(see Construction units & Connection Charge Above)												
Operating Expense	(1,576,798)	(1,876,029)	(1,917,601)	(2,051,833)	(2,195,461)	(2,349,144)	(2,513,584)	(2,689,535)	(2,877,802)	(3,079,248)	(3,294,796)	(3,525,431)
(Personal Services, Supplies, Other Services & Charges)												
CIP Projects-Sewer Utilities												
Utility Truck(s)		(75,000)	(34,000)			(39,000)						
Water truck (1/4 cost)				(84,000)								
Jetter/Vac Truck				(650,000)								
Televisng Trailer		(50,000)										
Mobile Generator					(164,000)							
Backhoe (portion of cost)							(17,000)					
Pavement Mgmt Road Projects	(20,840)											
Xkimo		**(5,000)**										
Juniper Woods		**(16,000)**										
161st Avenue Recon	(138,216)	**(10,000)**										
Lift Station #1 Rehab & Generator		**(100,000)**	**(65,000)**									
Lift Station #4 Backup Generator							**(250,000)**					
Lift Station #7 Backup Generator						**(225,000)**						
Replace Pumps at Liftsation #2		(57,000)										
Replace Pumps at Liftsation #4		(59,000)										
Trott Brook Crossing Liftstation #10	(1,530,740)	(35,000)										
Water Treatment Plant		(3,500,000)	(3,500,000)									
Fire Station #1 Sanitary Sewer		(20,000)										
Remaining Working Capital Balance	**11,216,353**	**7,824,276**	**4,822,412**	**4,479,531**	**4,609,654**	**4,536,059**	**4,344,956**	**4,316,977**	**4,152,783**	**3,838,880**	**3,360,737**	**2,702,712**

Stormwater Management Fund #292

	Actual 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030	Projected 2031	Projected 2032	Projected 2033	Projected 2034
Beginning Balance	1,081,777	1,441,919	1,816,383	1,187,547	1,219,422	1,251,616	1,284,132	1,316,974	1,350,144	1,383,645	1,417,481	1,451,656
Developer's Contributions	235,196	301,367	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
COR Infiltration Contributions												
Home2 Suites	18,510											
Waterfront		27,678										
Lightbridge Academy		20,000										
Skyline On Sunwood		11,000										
Aldi	23,220											
Reim prior 2010 COR Exp	24,929											
Interest Earnings	58,288	14,419	18,164	11,875	12,194	12,516	12,841	13,170	13,501	13,836	14,175	14,517
Total Revenues	360,143	374,464	38,164	31,875	32,194	32,516	32,841	33,170	33,501	33,836	34,175	34,517
CIP Projects-Park Projects												
Riversbend Regional Storm Basin			(667,000)									
Total Expenditures	-	-	(667,000)	-	-	-	-	-	-	-	-	-
Increase (decrease) in Cash	360,143	374,464	(628,836)	31,875	32,194	32,516	32,841	33,170	33,501	33,836	34,175	34,517
FUND BALANCE, End of Year	1,441,919	1,816,383	1,187,547	1,219,422	1,251,616	1,284,132	1,316,974	1,350,144	1,383,645	1,417,481	1,451,656	1,486,173

Storm Water Utility Fund #605	Actual 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030	Projected 2031	Projected 2032	Projected 2033	Projected 2034
Working Capital												
Beginning Balance	2,864,406	3,035,191	2,426,536	1,535,262	947,476	398,935	775,560	1,035,314	1,294,941	1,219,743	1,242,551	950,322
Utility Revenue -	1,252,659	1,333,400	1,533,410	1,686,751	1,855,426	2,040,969	2,143,017	2,250,168	2,362,676	2,480,810	2,604,851	2,735,093
From Utility Billings												
Interest Earnings	148,835	30,352	24,265	15,353	9,475	3,989	7,756	10,353	12,949	12,197	12,426	9,503
Total revenues	1,401,494	1,363,752	1,557,675	1,702,104	1,864,901	2,044,958	2,150,773	2,260,521	2,375,626	2,493,008	2,617,276	2,744,596
Operating Expense												
(Personal Services, Supplies, Other												
Services & Charges)	(482,623)	(516,407)	(663,869)	(765,256)	(841,781)	(1,000,960)	(1,176,056)	(1,368,661)	(1,580,527)	(1,813,580)	(2,069,938)	(2,351,932)
CIP Projects-Stormwater Utility												
Street Sweeper			(330,000)		(330,000)							
Water Truck (1/4 of Cost)				(84,000)								
Vactor Trailer		(211,534)										
Jetter/Vac Truck ($850K total)				(200,000)								
Ford f550 (1/3 cost) $128,255		(58,650)										
Water Truck (Share of)				(125,000)								
Annual Drainage Enhancement			(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)
Outlet Control Structure Improvement	(81,925)											
Central Park Parking Lot Recon-Run Off	(136,755)											
River Storm Water Discharge Treatment			(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)
Storm Sewer 142nd Avenue										(108,486)		
Storm Sewer 161st Avenue	(230,116)	(10,000)										
Storm Sewer Anderson Estates												(85,050)
Storm Sewer Alpine Drive									(73,828)			
Storm Sewer Barthels Rum River Acres		(151,313)										
Storm Sewer Barthels Rum River Acres 2nd	(231,896)	(10,000)										
Storm Sewer Bunker Lake Blvd(Jackal St/Armstrong)				(49,215)								
Storm Sewer Carol Rose Est				(67,014)								
Storm Sewer Brookview Est										(80,590)		
Storm Sewer Countryside Est (From cc case)				(291,006)								
Storm sewer for concrete repairs							(143,182)					
Storm Sewer Deerwood St					(104,751)							
Storm Sewer Dickensons Mississippi Est			(306,722)									
Storm Sewer Echo Ridge										(22,680)		
Storm Sewer Xkimo St		(106,600)										
Storm Sewer Fox Ridge Et 1st & 2nd			(394,506)									
Storm Sewer Ford Brook Est 3rd		(108,360)										
Storm Sewer Halls Dover		(88,200)										
Storm Sewer Alicia St							(80,719)					
Storm Sewer Alpine Drive								(152,948)				
Storm Sewer Alpine (puma-CSAH 83)		(110,160)										
Storm Sewer Alpine Dr (5/47)			(79,538)									
Storm Sewer Alpine (CR 57/CSAJ 5)			(66,755)									
Storm Sewer Hall-Anderson Acres					(163,152)							
Storm Sewer Sorteberg 6					(114,948)							
Storm Sewer Jaspar St										(62,016)		
Storm Sewer Klemish & Klemish									(143,640)			
Storm Sewer Winnemere woods					(98,803)							
Storm Sewer High Point			(214,524)									
Storm Sewer Menkvels Country Park							(89,775)					
Storm Sewer Nature View								(43,470)				
Storm Sewer North Forty									(105,840)			
Storm Sewer Northfork Lake										(58,590)		
Storm Sewer Northfork Oaks 2nd										(51,030)		
Storm Sewer Northfork Oaks 3rd										(94,500)		
Storm Sewer Oakwood Hills					(46,350)							
Storm Sewer Riverside West				(29,950)								
Storm Sewer River Bluffs								(62,606)				
Storm Sewer Section 01 unplatted				(132,192)								
Storm Sewer Section 22 Unplatted			(44,541)									
Storm Sewer Section 06 Unplatted												(231,525)
Storm Sewer Section 07 Unplatted							(13,076)					
Storm Sewer Section 17 Unplatted							(121,078)					
Storm Sewer Section 24 Unplatted								(34,965)				
Storm Sewer Section 15 Unplatted									(148,365)			
Storm Sewer Sunwood D/Waco Street Recon												
Storm Sewer Ramsey Meadows 1, 3 & 4						(43,290)						
Storm Sewer Sunfish Square 1 & 2							(86,231)					
Storm Sewer Sunwood (5/Erkium)			(45,450)									
Storm Sewer Section 21 unplatted						(287,352)						
Storm Sewer 167th Ave		(78,550)										
Storm Sewer-Flintwood Hills				(152,388)								
Storm Sewer-Juniper between 156 & Roanoke					(58,594)							
Storm Sewer-Juniper Woods 1-3rd		(61,875)										
Storm Sewer 142nd Avenue					(10,139)							
Storm Sewer 2027 MSA Overlay Projects					(37,389)							
Storm Sewer 2023 MSA Overlay Projects	(11,657)											
Storm Sewer 2023 Overlay Projects	(8,356)											
Storm Sewer 2024 MSA overlay projects		(18,345)										
Storm Sewer 2024 overlay projects		(114,195)										
Storm Sewer 2025 overlay projects			(69,190)									
Storm Sewer 2026 overlay projects				(32,451)								
Storm Sewer 2027 overlay projects					(49,133)							
Storm Sewer 2028 overlay projects						(20,592)						
Storm Sewer 2029 MSA overlay projects							(11,970)					
Storm Sewer 2029 Overlay Projects							(18,932)					
Storm Sewer 2030 MSA Overlay Projects								(3,308)				
Storm Sewer 2030 Overlay Projects								(42,872)				
Storm Sewer 2031 MSA Overlay Projects									(43,824)			
Storm Sewer 2031 Overlay Projects									(29,799)			
Storm Sewer 2034 MSA Overlay Projects												(49,022)
Storm Sewer 2034 Overlay Projects												(5,985)
Storm Sewer Rivenwick 1st & 2nd												(125,213)
Storm Sewer Riverwood Hills												(117,180)
Storm Sewer Rodeo Hills/Valley View		(174,168)										
Storm Sewer Section 01 unplateed Recon		(50,400)										
Storm Sewer Sortegerg's street recon			(83,855)									
Storm Sewer Whispering Pine Est Plat 5												(16,632)
Storm Sewer Whispering Pine Est Plat 3	(47,381)	(45,000)										
Storm Sewer Windsorwood					(58,401)							
Storm Sewer Woodlawn Est								(142,065)				
2026 MSA Overlays				(168,272)								
Storm Sewer-MSA Alpind Drive T 10 & PUMA						(166,140)						
Storm Sewer-Gateway Industrial Park										(28,728)		
Storm Sewer-MSA Uranimite											(49,140)	
Storm Sewer-MSA Waco Street											(55,944)	
Storm Sewer-Brookview Est											(77,490)	
Storm Sewer-hunters Ridge											(315,630)	
Storm Sewer-Regency Pond 1-3											(191,363)	
Storm Sewer Sports Have Secc 1 Unpl				(43,146)								
Stormwater Drainage Impr 156 & Juniper Ridge					(350,000)							
Stormwater Drainage Impr 156th & Armstrong									(175,000)			
Total Expenditures	(1,230,709)	(1,972,407)	(2,448,949)	(2,289,890)	(2,413,441)	(1,668,334)	(1,891,018)	(2,000,895)	(2,450,824)	(2,470,200)	(2,909,505)	(3,132,538)
Remaining Working Capital Balance	**3,035,191**	**2,426,536**	**1,535,262**	**947,476**	**398,935**	**775,560**	**1,035,314**	**1,294,941**	**1,219,743**	**1,242,551**	**950,322**	**562,380**
		5% rate inc	15% rate inc	10% rate inc	10% rate inc	10% rate inc	5% rate inc	5% rate inc	5% rate inc	5% rate inc	5% rate inc	5% rate inc

Street Light Utility Fund #603 - Working Capital												
	Act Actual 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030	Projected 2031	Projected 2032	Projected 2033	Projected 2034
Beginning Balance	1,299,407	1,426,301	1,482,579	1,117,847	891,523	903,813	905,394	895,677	874,038	839,825	792,352	730,897
Utility Revenue From Utility Billings	234,607	234,607	238,207	238,207	238,207	238,207	238,207	238,207	238,207	238,207	238,207	238,207
Contributions from Developers												
Interest Earnings	64,707	14,263	7,413	5,589	4,458	4,519	4,527	4,478	4,370	4,199	3,962	3,654
Operating Expense (Personal Services, Supplies, Other Services & Charges)	(172,420)	(177,593)	(195,352)	(205,119)	(215,375)	(226,144)	(237,451)	(249,324)	(261,790)	(274,880)	(288,624)	(303,055)
CIP Projects-Street Light Utility												
Bunker Lake Blvd & Puma Lights			(100,000)									
Riverdale Drive between Ramsey Blvd & Traprock Lights				(250,000)								
COR Street Lights			(300,000)									
Priority/Developer Street Lights		$ (15,000)	$ (15,000)	$ (15,000)	$ (15,000)	$ (15,000)	$ (15,000)	$ (15,000)	$ (15,000)	$ (15,000)	$ (15,000)	$ (15,000)
Remaining Working Capital Balance	**1,426,301**	**1,482,579**	**1,117,847**	**891,523**	**903,813**	**905,394**	**895,677**	**874,038**	**839,825**	**792,352**	**730,897**	**654,704**

Water Utility Fund #601

	Actual 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030	Projected 2031	Projected 2032	Projected 2033	Projected 2034
Capital Expenses-Equipment												
CIP Projects												
Fire Station #1 Extension of Water		$ (20,000)										
Backhoe (portion of cost)							(17,000)					
Water Reading Meter Fixed Network					(175,000)							
Water truck (1/4 cost)				(84,000)								
util truck cost share	(60,764)	(58,650)	(34,000)			(39,000)						
A. **Water Supply & Treatment Improvements**												
Construct Well #9& Pumphouse #5			(50,000)	(1,100,000)								
Construct Well #10 & Pumphouse #6						(1,750,000)						
Well #1 Rehabilitation (Not in CIP Maintenance)		(59,000)	(62,000)	(65,000)	(68,000)	(68,000)	(68,000)	(68,000)	(68,000)	(68,000)	(68,000)	(68,000)
Pumphouse #1 Roof Replacement			(42,500)									
Well #1 Pressure Filter and Generator					(1,500,000)							
Water Treatment Facility 10 MGD Groundwater includes lines	(6,468,692)	(19,500,000)	(8,500,000)									
Refurbish Water Tower #2			(20,000)	(1,000,000)								
Refurbish Water Tower #1			$ (20,000)		(750,000)							
Watermain - xkimo		$ (33,000)										
Watermain - Alpine Drive		$ (601,000)										
Watermain-Dickenson's Mississippi Estates			$ (250,000)									
Watermain - Halls Dover Acres		$ (400,000)										
161st Ave Recon	$ (133,666)	$ (10,000)										
Subtotal - Capital Expenses	$ (6,663,122)	$ (20,681,650)	$ (8,978,500)	$ (2,249,000)	$ (2,493,000)	$ (1,857,000)	$ (85,000)	$ (68,000)	$ (68,000)	$ (68,000)	$ (68,000)	$ (68,000)
Operational Expenses												
Operating Expense-Distribution and Administration	$ (1,263,548)	$ (1,351,996)	$ (1,541,276)	$ (1,649,165)	$ (1,764,607)	$ (1,888,129)	$ (2,020,298)	$ (2,161,719)	$ (2,313,039)	$ (2,474,952)	$ (2,648,199)	$ (2,833,573)
Operating Expense-Treatment			(672,667)	(1,079,630)	(1,155,204)	(1,236,068)	(1,322,593)	(1,415,175)	(1,514,237)	(1,620,234)	(1,733,650)	(1,855,005)
Subtotal-Operating Expense	$ (1,263,548)	$ (1,351,996)	$ (2,213,943)	$ (2,728,795)	$ (2,919,811)	$ (3,124,198)	$ (3,342,891)	$ (3,576,894)	$ (3,827,276)	$ (4,095,186)	$ (4,381,849)	$ (4,688,578)
Total Annual Expenses	$ (7,926,670)	$ (22,033,646)	$ (11,192,443)	$ (4,977,795)	$ (5,412,811)	$ (4,981,198)	$ (3,427,891)	$ (3,644,894)	$ (3,895,276)	$ (4,163,186)	$ (4,449,849)	$ (4,756,578)
Water System Revenue												
New Service Connections(From Fiscal Impact Study 10/05 reduced by 200-3(	50	50	100	50	25	25	25	25	25	25	25	25
Water Sales (gallons/year)	1,076,136,938	1,090,126,718	1,104,298,366	1,118,654,245	1,133,196,750	1,147,928,308	1,162,851,376	1,177,968,443	1,193,282,033	1,208,794,700	1,224,509,031	1,240,427,648
Water rates ($/1000 gal)	$ 3.17	$ 3.33	$ 3.66	$ 4.02	$ 4.43	$ 4.87	$ 5.11	$ 5.32	$ 5.53	$ 5.75	$ 5.98	$ 6.22
Water Availability Charge (WAC) ($/connection)()	$ 1,481	$ 1,481	$ 1,555	$ 1,602	$ 1,650	$ 1,699	$ 1,750	$ 1,803	$ 1,857	$ 1,912	$ 1,970	$ 2,029
ɔnnection/Trunk Charge ($/connection)(4.5% after year 2005)	$ 2,043	$ 2,009	$ 2,069	$ 2,121	$ 2,174	$ 2,228	$ 2,284	$ 2,341	$ 2,400	$ 2,460	$ 2,521	$ 2,584
ate Revenue(Water Sales/1000 x Water Rates) + water meters	$ 3,574,961	$ 3,332,883	$ 3,666,172	$ 3,959,465	$ 4,157,439	$ 4,365,311	$ 4,583,576	$ 4,766,919	$ 4,957,596	$ 5,155,900	$ 5,362,136	$ 5,576,621
WAC Revenue(Service Connections x Wac Charge)	$ 917,425	$ 74,050	$ 362,427	$ 80,083	$ 41,242	$ 42,480	$ 43,754	$ 45,067	$ 46,419	$ 47,811	$ 49,246	$ 50,723
WRITE DOWN INVESTMENTS TO MARKET VALUE												
Interest Earnings	$ 2,072,701	$ 124,013	$ 32,009	$ 19,268	$ 15,192	$ 19,430	$ 14,926	$ 27,688	$ 40,254	$ 51,744	$ 62,667	$ 72,909
Total System Revenue	$ 6,565,087	$ 3,530,946	$ 4,060,608	$ 4,058,816	$ 4,213,873	$ 4,427,220	$ 4,642,256	$ 4,839,674	$ 5,044,269	$ 5,255,455	$ 5,474,049	$ 5,700,253
PW Land/Building-Internal Loan 2009-2028 @2%	**$ 39,337**	**$ 40,124**	**$ 40,926**	**$ 41,745**	**$ 41,745**	**$ 41,745**						
Internal Loan to offset Muni Center Debt beginning year 2011-2030 @2%	**$ 61,853**	**$ 61,853**	**$ 61,853**	**$ 61,853**	**$ 61,853**	**$ 61,853**	**$ 61,853**	**$ 61,853**				
State GRANT (on building only not trunk lines)			**$ 3,200,000**									
Sales Tax Reim (on building only. Not lines)			**$ 1,280,845**									
Water Working Capital Balance												
Total Annual Expenses	$ (7,926,670)	$ (22,033,646)	$ (11,192,443)	$ (4,977,795)	$ (5,412,811)	$ (4,981,198)	$ (3,427,891)	$ (3,644,894)	$ (3,895,276)	$ (4,163,186)	$ (4,449,849)	$ (4,756,578)
Total System Revenue	$ 6,666,277	$ 3,632,923	$ 8,644,232	$ 4,162,414	$ 4,317,471	$ 4,530,818	$ 4,704,109	$ 4,901,527	$ 5,044,269	$ 5,255,455	$ 5,474,049	$ 5,700,253
Net Income(Loss)	$ (1,260,393)	$ (18,400,723)	$ (2,548,210)	$ (815,381)	$ (1,095,340)	$ (450,380)	$ 1,276,218	$ 1,256,633	$ 1,148,993	$ 1,092,270	$ 1,024,200	$ 943,675
Beginning Water Working Capital Balance	$ 26,063,011	$ 24,802,617	$ 6,401,894	$ 3,853,684	$ 3,038,303	$ 1,942,963	$ 1,492,584	$ 2,768,802	$ 4,025,435	$ 5,174,428	$ 6,266,697	$ 7,290,897
Ending Water Working Capital Balance	$ 24,802,617	$ 6,401,894	$ 3,853,684	$ 3,038,303	$ 1,942,963	$ 1,492,584	$ 2,768,802	$ 4,025,435	$ 5,174,428	$ 6,266,697	$ 7,290,897	$ 8,234,572

TIF Projections District #1-Rivers Bend

Projected Revenue FOR TIF I	Actual 2016	Actual 2017	Actual 2018	Actual 2019	Actual 2020	Actual 2021	Actual 2022	Actual 2023	Projected 2024	Projected 2025	Projected 2026
District I (2011)											
Balance	1,180,519	1,142,575	1,073,522	1,084,888	1,119,223	1,151,858	1,145,116	1,134,149	1,227,027	801,814	842,657
Revenues											
TIF Increments											
Jam Hops Site (Orig purchased with TIF 1)									578,995		
Complete Auto (Old Amoco Site purchased with TIF 1)									88,089		
Transfer from TIF 14 for CoR Exp paid prior 2010								39,172	39,172	39,172	39,172
Transfer of Int earnings prior to 1997 to HRA											
Interest Earnings	10,922	15,369	18,484	37,498	33,686	(5,848)	(9,963)	54,659	5,726	5,671	6,135
Total Revenue	10,922	15,369	18,484	37,498	33,686	(5,848)	(9,963)	93,831	711,982	44,843	45,307
Less:											
Administrative Expenses	(2,620)	(987)	(1,915)	(3,162)	(1,051)	(893)	(1,004)	(953)	(3,194)	(4,000)	(4,000)
Total Expense	(2,620)	(987)	(1,915)	(3,162)	(1,051)	(893)	(1,004)	(953)	(3,194)	(4,000)	(4,000)
CIP Project Costs:											
Shovel Ready Projects	(46,246)	(83,436)	(5,203)	-	-						
Zeolite Street									(819,000)		
Transfer to Pavement Mgmt Fund for Flintwood Hills Recon (TIF Dev District) -$1,015,920 Proj Est 2025-2034 CIP											(840,000)
Center Street (See also TIF 2)									(315,000)		
Total CIP Project Costs	(46,246)	(83,436)	(5,203)	-	-	-	-	-	(1,134,000)	-	(840,000)
Remaining TIF Balance	1,142,575	1,073,522	1,084,888	1,119,223	1,151,858	1,145,116	1,134,149	1,227,027	801,814	842,657	43,964
(Total Revenue less Total Project Costs											

TIF Projections District #2 - Gateway												
(2013)	Tif Plan Budget Amended 11-13 Decertified											
	Actual 2013	**Actual 2016**	**Actual 2017**	**Actual 2018**	**Actual 2019**	**Actual 2020**	**Actual 2021**	**Actual 2022**	**Actual 2023**	**Projected 2024**	**Projected 2025**
Revenues											
TIF Increments on agreements	$ 1,557,425	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Easement funds for Business Park 95	10,454	0	0	0	0	0	0	0	0	-	-
Reim for Prior 2010 exp COR area									1,137	1,137	1,137
Int on F&C City Fee Loan									97,728	93,237	88,567
Interest on F&C Admin Loan (TIF 14 in amount of $425,845.90) for 2010-2015 int									17,034	16,255	15,445
Interest Earnings(2000 neg int adj for borrowing)	(21,681.33)	22,679	33,465	41,585	76,821	67,026	(11,641)	(19,829)	108,361	11,400	11,222
Total Revenue	$1,546,197	$22,679	$33,465	$41,585	$76,821	$67,026	($11,641)	($19,829)	$224,260	$122,029	$116,371
Expenses											
Transfer out per Ehlers for non-increment funds											
Wetland analysis								(14,740)	-		
Administrative Expenses	(10,021)	(1,569)	(987)	(1,230)	(946)	(1,011)	(893)	(1,004)	(953)	(2,090)	(2,090)
Total Expense	($10,021)	($1,569)	($987)	($1,230)	($946)	($1,011)	($893)	($15,744)	($953)	($2,090)	($2,090)
AVAILABLE REVENUES	$1,536,177	$21,110	$32,478	$40,355	$75,875	$66,015	($12,534)	($35,572)	$223,307	$119,939	$114,281
CIP Project Costs:											
TIF amendment recorded incorrectly in prior years			29,155.12	-	-	-	-	-	-		
Transfer to Pavement Mgmt Fund for Flintwood Hills Recon (TIF Dev District) -$1,015,920 Proj Est 2025-2034 CIP											
Transfer to Pavement Mgmt Fund for Riverside West Recon (TIF Dev District) -$199,665 Proj Est 2025-2034 CIP											
Transfer to Pavement Mgmt Fund for Windemere Woods (TIF Dev District) -$658,685 Proj Est 2025-2034 CIP											
RAIL Stop-net of (contingency-$889,517) (Did not need internal loan											
received tax funds prior to payment)Final payment 3/19					**(297,983)**						
Center Street (See TIF 1) (See Bolton & Menk est 11-23										(325,000)	
Ramsey Parkway A1 (Bolton & Menk Est 11-23)										(950,000)	
Ramsey Parkway A2 (See Tif 14)										(975,000)	
Total CIP Project Costs	-	-	29,155	-	(297,983)	-	-	-	-	(2,250,000)	-
(Available Revenue less Total Project Costs)	$1,536,177	$21,110	$61,633	$40,355	($222,108)	$66,015	($12,534)	($35,572)	$223,307	($2,130,061)	$114,281
Remaining TIF Balance/(Deficit)	$5,066,708	$5,215,712	$5,277,345	$5,317,701	$5,095,593	$5,161,608	$5,149,074	$5,113,502	$5,336,808	$3,206,748	$3,321,028
Internal Loans - F&C & TIF 14 Admin Expe	$ 2,824,477	$ 2,869,048	$ 2,869,048	$ 2,869,048	$ 2,869,048	$ 2,869,048	$ 2,869,048	$ 2,869,048	$ 2,737,310	$ 2,600,302	$ 2,456,814
CASH BALANCE AVAILABLE	**$2,242,231**	**$2,346,664**	**$2,408,298**	**$2,448,653**	**$2,226,545**	**$2,292,560**	**$2,280,026**	**$2,244,454**	**$2,599,498**	**$606,445**	**$864,214**

TIF Projections District #14-COR (2015-2040)

Projected Revenue FOR TIF XIV	Actual 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030	Projected 2031	Projected 2032	Projected 2033	Projected 2034
District I4												
Balance	(24,765,270)	(24,708,315)	(24,487,347)	(24,387,656)	(24,284,268)	(24,181,169)	(24,513,393)	(24,818,700)	(25,124,642)	(25,929,960)	(26,738,369)	(27,543,362)
Revenues												
TIF Increments-F&C	1,398,272	2,121,914	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
Bond Proceeds - 2023 Issue	7,000,270											
Int on Bond Proceeds		19,288										
Grant Funds County ARPA-Develop Roads in COR		45,000										
Developer Contribution from Waterfront For Parkway Constr		256,600										
Interfund Loan TIF 1 COR Roads		1,134,000										
Interfund Loan TIF 2 CO Roads		1,925,000										
Other TIF Increments (Alina VA)												
TIF Increments PSD Apartments(2018-2040)												
TIF Increments - Commonbond (2016-2040)												
Interest Earnings	65,086	23,697	25,906	26,903	27,937	28,968	25,646	22,593	19,533	11,480	3,396	(4,654)
Total Revenue	8,463,628	5,525,499	2,025,906	2,026,903	2,027,937	2,028,968	2,025,646	2,022,593	2,019,533	2,011,480	2,003,396	1,995,346
Expenditures												
F&C TIF ($3M)	(361,998)	(447,532)	(492,809)	(492,809)	(492,809)	(29,078)	-	-	-	-	-	
COR Land Pay Back	(200,000)	(200,000)	(200,000)	(200,000)	(200,000)	(500,000)	(500,000)	(500,000)	(1,000,000)	(1,000,000)	(1,000,000)	(300,000)
Pay Back Prior 2010 Expenses for COR Area	(400,000)	(400,000)	(400,000)	(400,000)	(400,000)	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)
Int On prior years interfund loans	(114,762)	(109,492)	(104,012)	(98,313)	(92,385)	(86,220)	(79,809)	(73,142)	(66,207)	(58,996)	(51,495)	(43,695)
Affinity (2020-2040)	(257,258)	(188,356)										
Debt Service 2023 Bond Issue		(646,010)	(644,394)	(642,394)	(644,644)	(645,894)	(646,144)	(645,394)	(643,644)	(645,894)	(641,894)	(646,894)
Admin Expenses $500,000 Interfund Loan Dec 2010 & Fund 9468	(81,920)	(85,000)	(85,000)	(90,000)	(95,000)	(100,000)	(105,000)	(110,000)	(115,000)	(115,000)	(115,000)	(115,000)
Total Expenditures	(1,415,938)	(2,076,391)	(1,926,215)	(1,923,515)	(1,924,838)	(2,361,192)	(2,330,953)	(2,328,535)	(2,824,851)	(2,819,889)	(2,808,389)	(2,105,589)
CIP Project Costs:												
Improvements Sunwood Drive in the COR												
116/Sunfish improvements(agreement with County)	(23,780)											
COR Tree Removal	(331,278)											
Hy-10/Ferret St Recon/Mass Grading/Bolton & Menk Services On projec	(6,635,677)											
Ramsey Roads (Zeolite, Parkway, Center)		(3,228,140)										
Total CIP Project Costs	(6,990,735)	(3,228,140)	-	-	-	-	-	-	-	-	-	-
Remaining TIF Balance-Fund Balance	**(24,708,315)**	**(24,487,347)**	**(24,387,656)**	**(24,284,268)**	**(24,181,169)**	**(24,513,393)**	**(24,818,700)**	**(25,124,642)**	**(25,929,960)**	**(26,738,369)**	**(27,543,362)**	**(27,653,605)**
Remaining TIF Balance - Cash Balance	2,369,676	2,590,644	2,690,335	2,793,723	2,896,822	2,564,598	2,259,291	1,953,349	1,148,031	339,622	(465,371)	(110,243)

NEED TO DETERMINE WHAT CITY FUNDS NEED TO BE PAID BACK FROM TIF 14

TIF Projections District #16-PSD Business Park (2019-2027)

Projected Revenue FOR TIF XVI	Actual 2019	Actual 2020	Actual 2021	Actual 2022	Actual 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027
District I6									
Balance	(1,006)	3,800	25,513	28,020	33,365	40,818	57,204	136,019	133,819
Revenues									
TIF Increments-	10,808	51,658	50,887	54,363	59,554	89,776	89,776	-	-
Interest Earnings	(21)	54	(42)	(98)	759	408	572	-	-
Total Revenue	10,787	51,713	50,845	54,264	60,312	90,184	90,348	-	-
Expenditures									
BLIPII TIF ($218,000)8/1/	(4,846)	(28,009)	(46,061)	(47,197)	(51,262)	(71,598)	(9,334)	-	-
Admin Expenses	(1,135)	(1,991)	(2,277)	(1,722)	(1,597)	(2,200)	(2,200)	(2,200)	-
Total Expenditures	(5,982)	(29,999)	(48,338)	- (48,919)	- (52,859)	- (73,798)	- (11,534)	- (2,200)	- -
Remaining TIF Balance	**3,800**	**25,513**	**28,020**	**33,365**	**40,818**	**57,204**	**136,019**	**133,819**	**133,819**

Decertify 12/25

TIF Projections District #17-Delta Mod (2019-2030)

Projected Revenue FOR TIF XVII	Actual 2019	Actual 2020	Actual 2021	Actual 2022	Actual 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030
District I7												
Balance	-	80	(4,827)	(8,323)	65,992	99,261	181,971	210,113	238,538	533,248	530,248	530,248
Revenues												
TIF Increments-	-	-	3,016	142,265	177,655	300,000	300,000	300,000	300,000	-	-	-
Interest Earnings	80	791	(117)	(112)	1,492	993	1,820	2,101	2,385	-	-	-
Total Revenue	80	791	2,899	142,152	179,148	300,993	301,820	302,101	302,385	-	-	-
Expenditures												
Delta Mod TIF Note	-	-	(1,357)	(65,367)	(143,964)	(215,283)	(270,677)	(270,677)	(4,675)			
Interfund Loan Int			(3,000)		(318)							
Admin Expenses	-	(5,698)	(2,037)	(2,471)	(1,597)	(3,000)	(3,000)	(3,000)	(3,000)	(3,000)	-	-
Total Expenditures	-	(5,698)	(6,394)	- (67,838)	- (145,878)	- (218,283)	- (273,677)	- (273,677)	- (7,675)	- (3,000)	- -	-
Remaining TIF Balance	**80**	**(4,827)**	**(8,323)**	**65,992**	**99,261**	**181,971**	**210,113**	**238,538**	**533,248**	**530,248**	**530,248**	**530,248**

Decertify 12/27

TIF Projections District #18-Oppidan (2021-2031)

Projected Revenue FOR TIF XVIII	Actual 2021	Actual 2022	Actual 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030	Projected 2031
District I8											
Balance	-	(14,758)	(18,462)	(21,308)	77,473	279,023	95,838	297,571	542,036	539,036	539,036
Revenues											
TIF Increments-	-	-	-	254,719	509,437	509,437	509,437	509,437	-	-	-
Interest Earnings	(2)	(4)	17	(107)	775	2,790	958	2,976	-	-	-
Total Revenue	(2)	(4)	17	254,612	510,212	512,227	510,396	512,413	-	-	-
Expenditures											
Oppidan TIF Note	-	-	-	(152,831)	(305,662)	(305,662)	(305,662)	(264,948)	-	-	-
Bunker Lake Blvd (May Need Interfund from PIR)						(386,750)					
Int on Internal Loan											
Admin Expenses	(14,756)	(3,700)	(2,863)	(3,000)	(3,000)	(3,000)	(3,000)	(3,000)	(3,000)	-	-
Total Expenditures	- (14,756)	- (3,700)	- (2,863)	- (155,831)	- (308,662)	- (695,412)	- (308,662)	- (267,948)	- (3,000)	- -	- -
Remaining TIF Balance	**(14,758)**	**(18,462)**	**(21,308)**	**77,473**	**279,023**	**95,838**	**297,571**	**542,036**	**539,036**	**539,036**	**539,036**

SUPPLEMENTAL
FUTURE CONSIDERATION PROJECTS

CITY OF RAMSEY
CAPITAL IMPROVEMENT PROGRAM
2025-2034

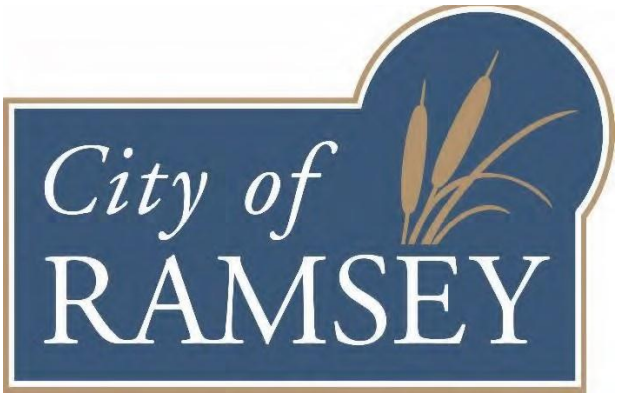
The Capital Improvement Program document is a planning tool maintained by the city to identify future projects, related expenditures, and funding sources. All projects designated in the Capital Improvement Program are contingent upon availability of resources during the planned year. The total expenditure of projects includes city-funded sources as well as other resources such as grants, fees, bonding, etc.











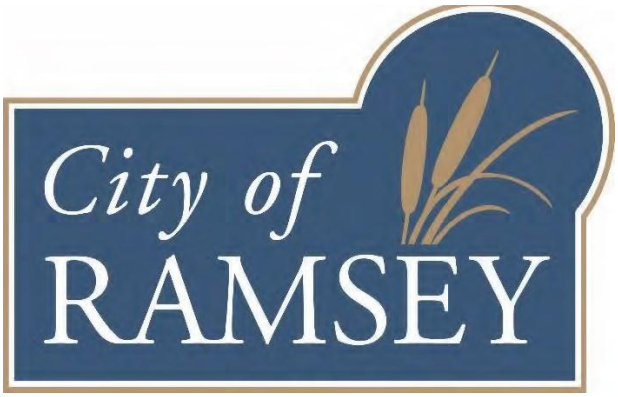
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Park and Trail Capital Improvements – Future Projects



The following are park, trail and park acquisition projects that have been identified by the Park and Recreation Commission as proposed, needed improvements into the future – but do not have identified funding at the time of the 10-Year Park's CIP adoption. In other instances they are predicated on land development or future demand.

The proposed improvements are assigned to category Priority #5 which is known as Opportunity Driven/Unfunded/Placeholder. All projects are given a number 5 Priority, as the projects are currently unfunded.



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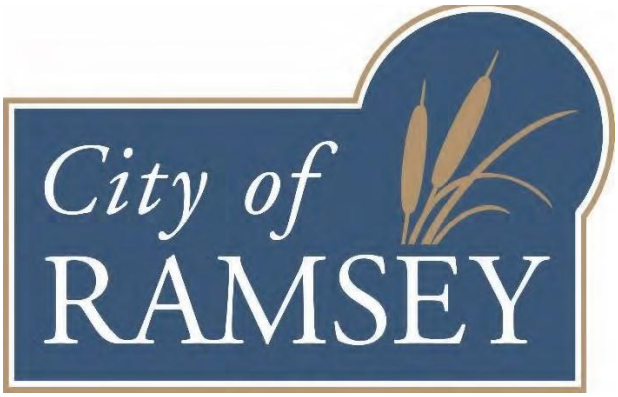
2025 through 2034

Capital Improvement Plan

Ramsey, MN

Projects By Department

Department	Project #	Priority	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Park Improvements													
Elmcrest Creek Trail to Central Park	*04-PARK-002*	5										800,000	**800,000**
Lake Itasca Community Park	*04-PARK-007*	5						1,200,000					**1,200,000**
Trott Brook Greenway Trail	*04-PARK-014*	5								4,000,000			**4,000,000**
Sixth Community Park (north central Ramsey)	*06-ACQ-001*	5		3,800,000									**3,800,000**
Mississippi River Park Development-Bridge location	*06-PARK-016*	5								750,000			**750,000**
Municipal Plaza	*07-PARK-001*	5			3,700,000								**3,700,000**
Central Anoka County Regional Trail Bridge over 10	*08-PARK-008*	5		7,000,000									**7,000,000**
Alpine Park Winter Facilities	*11-PARK-003*	5					2,500,000						**2,500,000**
Lake Itasca / COR Greenway	*17-PARK-008*	5						1,900,000					**1,900,000**
	Park Improvements Total		**0**	**10,800,000**	**3,700,000**	**0**	**2,500,000**	**3,100,000**	**0**	**4,750,000**	**0**	**800,000**	**25,650,000**
	GRAND TOTAL		**0**	**10,800,000**	**3,700,000**	**0**	**2,500,000**	**3,100,000**	**0**	**4,750,000**	**0**	**800,000**	**25,650,000**



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2025 through 2034

Capital Improvement Plan

Ramsey, MN

Projects By Year & Priority

Project Name	Department	Project #	Project Cost
2026			
Priority 5-Opportunity/Unfunded/Placeholder			
Sixth Community Park (north central Ramsey)	*Site Acquisitions*	*06-ACQ-001	**3,800,000**
Central Anoka County Regional Trail Bridge over 10	*Park Improvements*	*08-PARK-008	**7,000,000**
		Total for: Priority 5	**10,800,000**
		Total for 2026	**10,800,000**
2027			
Priority 5-Opportunity/Unfunded/Placeholder			
Municipal Plaza	*Park Improvements*	*07-PARK-001	**3,700,000**
		Total for: Priority 5	**3,700,000**
		Total for 2027	**3,700,000**
2029			
Priority 5-Opportunity/Unfunded/Placeholder			
Alpine Park Winter Facilities	*Park Improvements*	*11-PARK-003	**2,500,000**
		Total for: Priority 5	**2,500,000**
		Total for 2029	**2,500,000**
2030			
Priority 5-Opportunity/Unfunded/Placeholder			
Lake Itasca Community Park	*Park Improvements*	*04-PARK-007	**1,200,000**
Lake Itasca / COR Greenway	*Park Improvements*	*17-PARK-008	**1,900,000**
		Total for: Priority 5	**3,100,000**
		Total for 2030	**3,100,000**

Project Name	Department	Project #	Project Cost
2032			
Priority 5-Opportunity/Unfunded/Placeholder			
Trott Brook Greenway Trail	*Park Improvements*	*04-PARK-014	**4,000,000**
Mississippi River Park Development-Bridge location	*Park Improvements*	*06-PARK-016	**750,000**
		Total for: Priority 5	**4,750,000**
		Total for 2032	**4,750,000**
2034			
Priority 5-Opportunity/Unfunded/Placeholder			
Elmcrest Creek Trail to Central Park	*Park Improvements*	*04-PARK-002	**800,000**
		Total for: Priority 5	**800,000**
		Total for 2034	**800,000**
		GRAND TOTAL	**25,650,000**

Project #	04-PARK-002
Project Name	Elmcrest Creek Trail to Central Park

Total Project Cost	$800,000	Department	Park Improvements
Type	Improvement	Category	Park Improvement
Priority	5-Opportunity/Unfunded/Placeholder	Status	Future Consideration
Useful Life	50 years		

Description

This trail would link Elmcrest Park to Central Park, the neighborhoods in between, and provide off-roadway trail experience within central Ramsey.

Justification

Connecting the two community parks would reduce the need to replicate some facilities in both locations. The construction of the trail may coincide at such time as residents may subdivide their lots east of Ramsey Blvd, along the county ditch.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	0	0	0	0	0	0	0	800,000	**800,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**800,000**	**800,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Park Improvement Trust Fund	0	0	0	0	0	0	0	0	0	650,000	**650,000**
Grants/Outside Sources	0	0	0	0	0	0	0	0	0	150,000	**150,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**800,000**	**800,000**

Capital Improvement Plan

Ramsey, MN

Project #	04-PARK-007
Project Name	Lake Itasca Community Park

Total Project Cost	$1,200,000	Department	Park Improvements
Type	Improvement	Category	Park Improvement
Priority	5-Opportunity/Unfunded/Placeholder	Status	Future Consideration
Useful Life	50 years		

Description

This project is intended to begin the development of Lake Itasca Park North of Alpine Drive, east of the lake to the west line of the adjacent subdivision.

Justification

Properties south of Alpine Drive, both east and west of Puma Street have developed as residential. This development has essentially provided the necessary Park Dedication funds for the 1st phase of construction, as well as contributing increased recreational demand.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	0	0	0	1,200,000	0	0	0	0	**1,200,000**
Total	**0**	**0**	**0**	**0**	**0**	**1,200,000**	**0**	**0**	**0**	**0**	**1,200,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Park Improvement Trust Fund	0	0	0	0	0	1,200,000	0	0	0	0	**1,200,000**
Total	**0**	**0**	**0**	**0**	**0**	**1,200,000**	**0**	**0**	**0**	**0**	**1,200,000**

Capital Improvement Plan

Ramsey, MN

Project #	04-PARK-014
Project Name	Trott Brook Greenway Trail

Total Project Cost	$4,000,000	Department	Park Improvements
Type	Improvement	Category	Park Improvement
Priority	5-Opportunity/Unfunded/Placeholder	Status	Future Consideration
Useful Life	20 years		

Description

The Trott Brook Greenway Trail would extend from Elk River's Youth Athletic Complex near Jarvis Street and follow the brook easterly to Rum River Central Park about six miles away. The project would involve continued acquisition of scenic and trail easements, boardwalk and trail construction and natural resource enhancements. Segments of the trail may be on-street within certain neighborhoods.

Justification

This trail project would be predicated on significant planning leading up to construction and likely involve a Master Plan, as well as receiving grant monies for funding. The land around the brook is the largest and most contiguous undeveloped natural area within Ramsey. The City presently has about half of the land acquired (through Park Dedications and a LCCMR grant) to construct this trail. This trail has a regional context. There is a trail proposed to connect Sherburne County and Ramsey to a metro regional park. This project may be a good candidate for Legacy Amendment funding, following a regional designation.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	0	0	0	0	0	4,000,000	0	0	**4,000,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**4,000,000**	**0**	**0**	**4,000,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Grants/Outside Sources	0	0	0	0	0	0	0	4,000,000	0	0	**4,000,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**4,000,000**	**0**	**0**	**4,000,000**

Project #	06-ACQ-001
Project Name	Sixth Community Park (north central Ramsey)

Total Project Cost	$3,800,000	Department	Site Acquisitions
Type	Land	Category	Site Acquisition
Priority	5-Opportunity/Unfunded/Placeholder	Status	Future Consideration
Useful Life	None		

Description

The park location is within the Trott Brook Crossing subdivision, north of Trott Brook and geographically centralized within the city. The park would have athletic fields, significant playground and repurposed barns serving as a community event center.

Justification

Given the projected build-out of Ramsey, it is anticipated that a sixth Community Park will be required to meet the needs of the existing and future residents.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Land Acquisition	0	3,800,000	0	0	0	0	0	0	0	0	**3,800,000**
Total	**0**	**3,800,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**3,800,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Park Improvement Trust Fund	0	3,800,000	0	0	0	0	0	0	0	0	**3,800,000**
Total	**0**	**3,800,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	3,800,000

Capital Improvement Plan

Ramsey, MN

Project #	06-PARK-016
Project Name	Mississippi River Park Development-Bridge location

Total Project Cost	$750,000	Department	Park Improvements
Type	Improvement	Category	Park Improvement
Priority	5-Opportunity/Unfunded/Placeholder	Status	Future Consideration
Useful Life	20 years		

Description

This neighborhood park is proposed in the general vicinity of the proposed bridge crossing, along the banks of the river. The park would consist of the usual park amenities, as well as open space that may be shared with adjoining new and existing residential land development. The funding and the timing of the park development would be concurrent with the subdivision of the land. This park may also serve as a trailhead for a trail (to be built with the bridge construction), that will connect Hennepin County, and the Three Rivers Park District to Ramsey and the Mississippi River Trail.

Justification

This park development may only be considered with the subdivision of the land between Bower's Drive and Alpaca Estates.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	0	0	0	0	0	750,000	0	0	**750,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**750,000**	**0**	**0**	**750,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Park Improvement Trust Fund	0	0	0	0	0	0	0	750,000	0	0	**750,000**
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**750,000**	**0**	**0**	**750,000**

Project #	07-PARK-001
Project Name	Municipal Plaza

Total Project Cost	$3,700,000	Department	Park Improvements
Type	Improvement	Category	Park Improvement
Priority	5-Opportunity/Unfunded/Placeholder	Status	Future Consideration
Useful Life	20 years		

Description

Development of the proposed 2-acre Municipal Plaza in The COR, based upon the parks framework plan at $41 per square foot.

Justification

This urban park-space may be one of the most prominent park spaces within The COR - due to its visibility along Sunwood Drive, and its relationship to the Municipal Center and transit hub. The site is also likely to be used for the city's festival known as Happy Days.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	3,700,000	0	0	0	0	0	0	0	**3,700,000**
Total	**0**	**0**	**3,700,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**3,700,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Park Improvement Trust Fund	0	0	3,500,000	0	0	0	0	0	0	0	**3,500,000**
Grants/Outside Sources	0	0	200,000	0	0	0	0	0	0	0	**200,000**
Total	**0**	**0**	**3,700,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	3,700,000

Project #	08-PARK-008
Project Name	Central Anoka County Regional Trail Bridge over 10

Total Project Cost	$7,000,000	Department	Park Improvements
Type	Improvement	Category	Park Improvement
Priority	5-Opportunity/Unfunded/Placeholder	Status	Future Consideration
Useful Life	20 years		

Description

Bridge #02053 will connect The COR to the trail to the Mississippi River along the storm sewer outfall and serve as a regional trail connection between the Northstar Rail Station and Mississippi West Regional Park.

Justification

The COR is designed to be pedestrian friendly. This bridge will provide a connection to West Mississippi Regional Park and the regional trail. Further, the rail and highway crossing will allow residents to access the commuter rail and The COR without adding automobile trips to Hwys #10 and #169. Ramsey has received $100,000 from Met Council for engineering and design, and $490,000 from the National Park Service to complete the final plans and specifications. Additionally, a private developer has contributed the touch-down land adjacent to Riverdale Drive. Because this route is a regional trail, the project's construction should be a joint endeavor between Anoka County and the City, funded by a Metropolitan Council grant.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	7,000,000	0	0	0	0	0	0	0	0	**7,000,000**
Total	**0**	**7,000,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**7,000,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
2024 Legislative Funds	0	3,750,000	0	0	0	0	0	0	0	0	**3,750,000**
Grants/Outside Sources	0	3,250,000	0	0	0	0	0	0	0	0	**3,250,000**
Total	**0**	**7,000,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**7,000,000**

Capital Improvement Plan

Ramsey, MN

Project #	11-PARK-003
Project Name	Alpine Park Winter Facilities

Total Project Cost	$2,500,000	Department	Park Improvements
Type	Improvement	Category	Park Improvement
Priority	5-Opportunity/Unfunded/Placeholder	Status	Future Consideration
Useful Life	25 years		

Description

This project shall include the construction of a chalet/warming house capable of facilitating winter equipment rentals and vending. Improvements will also include the expansion of the existing parking lot, and the construction of refrigerated rinks.

Justification

This warming house will function as a hub for winter recreation in the city with ice skating, sliding, and cross-country ski trails. Further, the existing warming house and rinks at Ramsey Elementary are in sub-standard condition and would be discontinued under this proposal.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	0	0	1,750,000	0	0	0	0	0	**1,750,000**
Building Cost/Construction	0	0	0	0	750,000	0	0	0	0	0	**750,000**
Total	**0**	**0**	**0**	**0**	**2,500,000**	**0**	**0**	**0**	**0**	**0**	**2,500,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Park Improvement Trust Fund	0	0	0	0	2,500,000	0	0	0	0	0	**2,500,000**
Total	**0**	**0**	**0**	**0**	**2,500,000**	**0**	**0**	**0**	**0**	**0**	**2,500,000**

Capital Improvement Plan

Ramsey, MN

Project #	17-PARK-008
Project Name	Lake Itasca / COR Greenway

Total Project Cost	$1,900,000	Department	Park Improvements
Type	Improvement	Category	Park Improvement
Priority	5-Opportunity/Unfunded/Placeholder	Status	Future Consideration
Useful Life	20 years		

Description

This project envisions a Greenway connection from Municipal Plaza, The Draw and the proposed Waterfront, west through The COR to the Lake Itasca Community Park.

Justification

The Greenway will be the primary east/west pedestrian route on either side of Armstrong Blvd, connecting places to live, work and recreate. It is intended that the Greenway also will be a working component of the stormwater system.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	0	0	0	0	0	1,900,000	0	0	0	0	**1,900,000**
Total	**0**	**0**	**0**	**0**	**0**	**1,900,000**	**0**	**0**	**0**	**0**	**1,900,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Park Improvement Trust Fund	0	0	0	0	0	1,900,000	0	0	0	0	**1,900,000**
Total	**0**	**0**	**0**	**0**	**0**	**1,900,000**	**0**	**0**	**0**	**0**	**1,900,000**

CC Regular Session

Meeting Date: 11/26/2024

Primary Strategic Plan Initiative:

Title:

Authorization to Hire Paid-on-call Firefighters

Purpose/Background:

The purpose of this case is to request authorization to hire Paid-on-call Firefighters in order to bring both Fire stations to within acceptable staffing levels.

A firefighter recruitment was conducted, including an informational meeting at Fire Station #1, followed by interviews, background checks, reference checks, physical agility tests, work-style assessments, pre-employment physicals and drug screens. At this time, 10 candidates have successfully passed the requirements to become City of Ramsey Paid-on-call Firefighters.

Staff is recommending Cory Anderson, Shannah Brent, Andrew Clements, Matthew France, Samuel Hanks, Josh Judisch, Reese Mahn, Richard Martin, Jessica Mulheron, and Jacob Oakes be hired as Paid-on-call Firefighters. With the City Council's authorization, they will become the City's newest members of the Fire Department. All new members are subject to a one-year probationary period.

Paid-on-call Firefighters work under the general supervision of an officer to perform the following duties:

- Respond to emergency incidents within their assigned station, meeting minimum participation requirements
- Perform firefighting activities in accordance with NFPA Standards, including driving fire apparatus, operating pumps and related equipment, laying hose, performing suppression, ventilation and overhaul tasks
- Perform activities related to technical rescue, emergency medical services and hazardous materials response
- Participate in required weekly training drills, department meetings, community activities and other required training activities and meet minimum participation and competency verification requirements
- Participate in the general maintenance of department facilities and equipment in accordance with department procedures, such as clean and wash station facilities and equipment; care for grounds around station; wash, hang and dry hoses; wash, clean, inspect and maintain apparatus and equipment
- Participate in presentations of department programs and activities related to safety, medical and fire prevention topics
- Provide a wide range of tasks at the verbal or written direction of the Fire Chief or their designee

Funding Source:

The funding to hire the above mentioned firefighters is included in the 2024/2025 budget.

Recommendation:

Staff recommends hiring Cory Anderson, Shannah Brent, Andrew Clements, Matthew France, Samuel Hanks, Josh Judisch, Reese Mahn, Richard Martin, Jessica Mulheron and Jacob Oakes as Paid-on-call Firefighters at step one of the pay scale, which is $13.65 per hour effective, on or near November 27, 2024.

Outcome/Action:

Motion to approve hiring Cory Anderson, Shannah Brent, Andrew Clements, Matthew France, Samuel Hanks, Josh Judisch, Reese Mahn, Richard Martin, Jessica Mulheron, and Jacob Oakes as Paid-on-call Firefighters at step one of the wage scale, which is $13.65 per hour, effective on or near November 27, 2024.

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
Colleen Lasher (Originator)	Colleen Lasher	11/19/2024 03:48 PM
Brian Hagen	Brian Hagen	11/20/2024 11:19 AM
Form Started By: Colleen Lasher		Started On: 11/04/2024 12:32 PM
Final Approval Date: 11/20/2024		

CC Regular Session

Meeting Date: 11/26/2024

Primary Strategic Plan Initiative: Not Applicable

Title:

Adopt Resolution #24-348 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of November 7, 2024 through November 20, 2024.

Purpose/Background:

Adopt Resolution #24-348 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of November 7, 2024 through November 20, 2024.

Recommendation:

Staff Recommends to Adopt Resolution #24-348 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of November 7, 2024 through November 20, 2024.

Outcome/Action:

Motion to Adopt Resolution #24-348 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of November 7, 2024 through November 20, 2024

Attachments

Bills List 11/26/2024

Resolution 24-348

Form Review

Inbox	Reviewed By	Date
Diana Lund	Diana Lund	11/21/2024 07:04 AM
Brian Hagen	Brian Hagen	11/21/2024 11:39 AM
Form Started By: Jennifer Morrison		Started On: 11/20/2024 01:57 PM
Final Approval Date: 11/21/2024		

RAMSEY CITY COUNCIL MEETING

11.26.24

BILLS LIST

DISBURSEMENTS TO BE APPROVED THIS MEETING:

DISBURSEMENT TYPE:		SUBMITTED FOR APPROVAL
Prepaids 11.7.24 - 11.20.24		$ 409,968.41
Accounts Payable 11.7.24 - 11.20.24		398,983.58
Payroll	11.8.24	253,715.86
Debt Service		362,681.25
Pay Estimates- Projects		2,679,701.61
TOTAL SUBMITTED FOR APPROVAL THIS MEETING (Invoices Available for Reviewal)		**$ 4,105,050.71**

DISBURSEMENTS PREVIOUSLY APPROVED AND PAID:

	APPROVED PREVIOUS MTG	2024 Y.T.D.
PREPAIDS	$ 687,718.12	$ 9,985,206.67
PREPAID ADJUSTMENTS		
ACCOUNTS PAYABLE INVOICING	680,144.04	13,121,766.32
ACCT PAYABLE INVOICING ADJUSTMENTS		
NET PAYROLL TOTAL	271,880.39	5,731,220.54
CORRECTION TO PAYROLL		
DEBT SERVICE		721,635.10
CORRECTION TO DEBT SERVICE		
PAY ESTIMATE(S) - PROJECTS		30,416,423.49
TOTAL CASH DISBURSEMENTS PREVIOUSLY APPROVED	**$ 1,639,742.55**	**$ 59,976,252.12**

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
119724	**11/7/2024**		**121407 A&M REAL ESTATE LLC**							
		432.90	ACCT 735917 5613 154TH LANE		128255	735917	9601.4651		WATER REVENUE	WATER FUND
		432.90								
119725	**11/7/2024**		**115203 ALL AMERICAN TITLE CO INC**							
		196.99	ACCT 690016386/15443 TUNGSTEN		128256	690016386-1	9601.4651		WATER REVENUE	WATER FUND
		196.99								
119726	**11/7/2024**		**100306 BUREAU OF CRIMINAL APPREHENSION**							
		75.00	ROBERT PULLAR ONLINE 2025 CLAS		128280	37343	9101.1550		PREPAID EXPENSE	GENERAL FUND
		75.00								
119727	**11/7/2024**		**100306 BUREAU OF CRIMINAL APPREHENSION**							
		780.00	CJDN ACCESS FEE STATE GF		128281	00000823402	0211.6413		OFFICE EQUIPMENT RENTAL	POLICE PROTECTION
		780.00	CJDN ACCESS FEE BCA		128281	00000823402	9101.1550		PREPAID EXPENSE	GENERAL FUND
		1,560.00								
119728	**11/7/2024**		**100297 CENTERPOINT ENERGY**							
		74.89	MONTHLY GAS CHARGES		128304	8000014064-2 SEPT 2024	0211.6373		GAS	POLICE PROTECTION
		111.18	MONTHLY GAS CHARGES		128304	8000014064-2 SEPT 2024	0452.6373		GAS	PARK & RECREATION
		35.73	MONTHLY GAS CHARGES		128304	8000014064-2 SEPT 2024	0311.6373		GAS	STREET MAINTENANCE
		29.64	MONTHLY GAS CHARGES		128304	8000014064-2 SEPT 2024	0220.6373		GAS	FIRE PROTECTION
		35.73	MONTHLY GAS CHARGES		128304	8000014064-2 SEPT 2024	9601.6373		GAS	WATER FUND
		35.73	MONTHLY GAS CHARGES		128304	8000014064-2 SEPT 2024	9602.6373		GAS	SEWER FUND
		35.73	MONTHLY GAS CHARGES		128304	8000014064-2 SEPT 2024	9605.6373		GAS	STORM WATER UTILITY
		358.63								
119729	**11/7/2024**		**110734 CITY OF RAMSEY**							
		763.24	7/11-10/11/24 WATER USAGE		128285	719019 QTR 3 2024	9410.6374	00041012	REFUSE/RECYCLING	RALF FUNDED PROJECTS
		3,290.22	NORTH COMMONS PARK		128286	722164 QTR 3 2024	0452.6372		WATER/IRRIGATION	PARK & RECREATION
		1,458.60	SWEET BAY		128287	727918 QTR 3 2024	0452.6372		WATER/IRRIGATION	PARK & RECREATION

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
									Continued...	
119729	11/7/2024		110734 CITY OF RAMSEY							
		779.31	THE DRAW		128288	724470 QTR 3 2024	0452.6372		WATER/IRRIGATION	PARK & RECREATION
		144.16	RIVERDALE PARK		128289	723960 QTR 3 2024	0452.6372		WATER/IRRIGATION	PARK & RECREATION
		147.58	THE DRAW RESTROOM		128290	724628 QTR 3 2024	0452.6372		WATER/IRRIGATION	PARK & RECREATION
		52.33	SOLSTICE PARK		128291	726294 QTR 3 2024	0452.6372		WATER/IRRIGATION	PARK & RECREATION
		144.16	ELMCREST RESTROOM		128292	724874 QTR 3 2024	0452.6372		WATER/IRRIGATION	PARK & RECREATION
		146.94	ELMCREST IRRIGATION		128293	724931 QTR 3 2024	0452.6372		WATER/IRRIGATION	PARK & RECREATION
		89.96	SWEET BAY		128294	727919 QTR 3 2024	0452.6372		WATER/IRRIGATION	PARK & RECREATION
		30.06	STORM AND STREET LIGHT		128295	735287 QTR 3 2024	0452.6372		WATER/IRRIGATION	PARK & RECREATION
		1,314.28	CITY HALL WATER		128296	444931294 QTR 3 2024	0194.6372		WATER/IRRIGATION	GENERAL GOVERNMENT BUILDING
		144.16	RAMP WATER BILL		128297	444931372 QTR 3 2024	9240.6372		WATER/IRRIGATION	PARKING RAMP MAINTENANCE
		1,114.39	STATION 2		128300	726528 QTR 3 2024	0220.6372		WATER/IRRIGATION	FIRE PROTECTION
		935.69	QUARTERLY WATER BILL PW BLDG		128305	733061 QTR 3 2024	0452.6372		WATER/IRRIGATION	PARK & RECREATION
		935.69	QUARTERLY WATER BILL PW BLDG		128305	733061 QTR 3 2024	0311.6372		WATER/IRRIGATION	STREET MAINTENANCE
		935.70	QUARTERLY WATER BILL PW BLDG		128305	733061 QTR 3 2024	9601.6372		WATER/IRRIGATION	WATER FUND
		935.69	QUARTERLY WATER BILL PW BLDG		128305	733061 QTR 3 2024	9602.6372		WATER/IRRIGATION	SEWER FUND
		935.69	QUARTERLY WATER BILL PW BLDG		128305	733061 QTR 3 2024	9605.6372		WATER/IRRIGATION	STORM WATER UTILITY
		14,297.85								
119730	11/7/2024		100167 CORNERSTONE FORD							
		277.90-	EARLY PAY DISCOUNT		128301	16439744/1	0220.6388		OTHER VEHICLE REPAIR	FIRE PROTECTION
		2,779.03	TIRE REPAIR UNIT 575		128301	16439744/1	0220.6388		OTHER VEHICLE REPAIR	FIRE PROTECTION
		2,501.13								
119731	11/7/2024		121408 CORRELL, JENNIFER AND JACOB							

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119731	11/7/2024		121408 CORRELL, JENNIFER AND JACOB						Continued...	
		82.33	ACCT 719593 13908 GARNET TERR		128257	719593	9601.4651		WATER REVENUE	WATER FUND
		82.33								
119732	11/7/2024		106583 DELTA DENTAL PLAN OF MINNESOTA							
		5,014.04	NOV 2024 DENTAL PREMIUMS		128308	RIS0006050344	9101.2170		DENTAL/DISABILITY/LIFE	GENERAL FUND
		5,014.04								
119733	11/7/2024		111356 EXECUTIVE TITLE OF MN							
		126.94	ACCT 730869 6108 157TH LANE NW		128258	730869	9601.4651		WATER REVENUE	WATER FUND
		126.94								
119734	11/7/2024		118143 FIRST AMERICAN TITLE INSURANCE CO							
		225.28	ACCT 731398 15364 RADIUM ST		128259	731398	9601.4651		WATER REVENUE	WATER FUND
		225.28								
119735	11/7/2024		121409 FISCHER, BLAKE							
		41.06	ACCT 735811 14683 SODIUM ST NW		128260	735811	9601.4651		WATER REVENUE	WATER FUND
		41.06								
119736	11/7/2024		121410 GUARDIAN TITLE LLC							
		40.74	ACCT 726338 15340 JACKEL ST NW		128261	726338	9601.4651		WATER REVENUE	WATER FUND
		40.74								
119737	11/7/2024		115574 HEALTHPARTNERS							
		88,294.50	NOV 2024 HEALTH PREMIUMS		128310	343210159712	9101.2176		LIFE/HEALTH-EMPLOYEE	GENERAL FUND
		1,763.00	NOV 2024 HEALTH PREMIUMS		128310	343210159712	0211.6131		GROUP INSURANCE	POLICE PROTECTION
		90,057.50								
119738	11/7/2024		121411 HOLGRIMSON, JOHN AND ELIZABETH							
		76.29	ACCT 732380 7092 139TH AVE NW		128262	732380	9601.4651		WATER REVENUE	WATER FUND
		76.29								
119739	11/7/2024		121412 INABINETTE, GRAHAM AND ASHLEY							
		62.92	ACCT 727448 8465 167TH LANE NW		128263	727448	9601.4651		WATER REVENUE	WATER FUND
		62.92								
119740	11/7/2024		107556 KNOLL PROPERTIES II							
		10,575.00	LANDSCAPE ESC RELEASE		128282	A118882	9804.6433	00118882	REFUNDS	ESCROW ACCOUNTS
		10,575.00								

11/7/2024 -- 11/20/2024

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
									Continued...	
119741	11/7/2024		121382 LABARRE, GARY							
		200.00	WATER EFF REBATE 24-G LABARRE		128284	103024	9601.6436		WATER EFFICIENCY REBATE PROG	WATER FUND
		200.00								
119742	11/7/2024		116308 LAKESIDE TITLE INC							
		163.21	ACCT 729638 7306 168TH CIRCLE		128264	729638	9601.4651		WATER REVENUE	WATER FUND
		163.21								
119743	11/7/2024		117358 LEGACY TITLE							
		132.90	ACCT 734708 8823 152ND LANE		128265	734708	9601.4651		WATER REVENUE	WATER FUND
		132.90								
119744	11/7/2024		118184 LEGACY TITLE							
		148.70	ACCT 736138 15526 IODINE ST		128266	736138	9601.4651		WATER REVENUE	WATER FUND
		148.70								
119745	11/7/2024		121413 LESSAR, KELSEY ANN							
		502.51	ACCT 723517 14960 ARGON ST		128267	723517	9601.4651		WATER REVENUE	WATER FUND
		502.51								
119746	11/7/2024		121414 MANNING, MICHAEL AND HEATHER							
		41.42	ACCT 735897 7303 147TH LANE NW		128268	735897	9601.4651		WATER REVENUE	WATER FUND
		41.42								
119747	11/7/2024		121415 MARTINSON, SUSAN MARIE							
		255.57	ACCT 147139 14178 ARGON ST NW		128269	147139	9601.4651		WATER REVENUE	WATER FUND
		255.57								
119748	11/7/2024		117327 MELD, BRIAN AND CHRISTY							
		65.23	ACCT 734748 5759 BUNKER LAKE B		128270	734748	9601.4651		WATER REVENUE	WATER FUND
		65.23								
119749	11/7/2024		120695 MURRAY, KAREN							
		.75	OVERPAYMENT FOR PD REPORT		128283	09122024	9101.4328		ACCIDENT REPORTS	GENERAL FUND
		.75								
119750	11/7/2024		100351 NCPERS GROUP LIFE INS							
		352.00	NOV 2024 LIFE INS PREMIUMS		128307	704800112024	9101.2170		DENTAL/DISABILITY/LIFE	GENERAL FUND
		352.00								
119751	11/7/2024		100391 POSTMASTER							

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
119751	11/7/2024		100391 POSTMASTER						Continued...	
		2,484.38	RAMSEY RECYCLER POSTAGE		128299	010312024	9604.6249		MISCELLANEOUS OPERATING SUPPLY	RECYCLING FUND
		2,484.38								
119752	11/7/2024		117867 RESULTS TITLE							
		65.80	ACCT 40093026 16975 NUTRIA ST		128271	40093026	9601.4651		WATER REVENUE	WATER FUND
		65.80								
119753	11/7/2024		121418 SEEK, SARAH							
		28.27	ACCT 725027 17359 PUMA ST		128276	725027	9601.4651		WATER REVENUE	WATER FUND
		28.27								
119754	11/7/2024		114606 TITLESMART INC							
		188.17	ACCT 616420335 5880 177TH AVE		128272	616420335	9601.4651		WATER REVENUE	WATER FUND
		188.17								
119755	11/7/2024		116944 TITLESMART INC							
		43.17	ACCT 35942611 7750 181ST AVE		128273	35942611	9601.4651		WATER REVENUE	WATER FUND
		43.17								
119756	11/7/2024		121416 TOLLETTE, GABRIELLE AND TRAVIS							
		398.25	ACCT 732715 15362 IODINE ST		128274	732715	9601.4651		WATER REVENUE	WATER FUND
		398.25								
119757	11/7/2024		121417 TRACY, KENNETH AND EDITH							
		59.91	ACCT 729708 7243 162ND LANE		128275	729708	9601.4651		WATER REVENUE	WATER FUND
		59.91								
119758	11/7/2024		121419 VAN DREHLE, SHAWN AND KARLA							
		33.52	ACCT 675801293 9460 INVERNESS		128277	675801293	9601.4651		WATER REVENUE	WATER FUND
		33.52								
119759	11/7/2024		121420 VARGA, LEAH AND GHEORGHE							
		179.80	ACCT 731825 5322 143RD AVE		128278	731825	9601.4651		WATER REVENUE	WATER FUND
		179.80								
119760	11/7/2024		121421 ZEISZLER, MATTHEW							
		36.87	ACCT 729247 7353 147TH LANE		128279	729247	9601.4651		WATER REVENUE	WATER FUND
		36.87								
119813	11/14/2024		100012 ACE SOLID WASTE INC							

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
119813	11/14/2024		100012 ACE SOLID WASTE INC						Continued...	
		39,577.12	NOVEMBER RECYCLING		128420	11181387T067 NOV 2024	9604.6489		OTHER CONTRACTED SERVICES	RECYCLING FUND
		146.58	NOVEMBER REFUSE/RECYCLING		128423	11186363T067 NOV 2024	0220.6374		REFUSE/RECYCLING	FIRE PROTECTION
		338.49	NOV WASTE SERVICES		128424	11181396T067 NOV 2024	0194.6374		REFUSE/RECYCLING	GENERAL GOVERNMENT BUILDING
		485.28	NOV WASTE SERVICES		128424	11181396T067 NOV 2024	0452.6374		REFUSE/RECYCLING	PARK & RECREATION
		493.44	NOV WASTE SERVICES		128424	11181396T067 NOV 2024	9604.6249		MISCELLANEOUS OPERATING SUPPLY	RECYCLING FUND
		900.00	RECYCLING-NOV		128430	11181395T067 NOV 2024	9604.6249		MISCELLANEOUS OPERATING SUPPLY	RECYCLING FUND
		41,940.91								
119814	11/14/2024		121397 CITYWIDE PLUMBING LLC							
		35.00	PERMIT RA060022 CANCEL		128415	1152024	9101.4206		PLUMBING PERMIT	GENERAL FUND
		1.00	PERMIT RA060022 CANCEL		128415	1152024	9101.2081		SURCHARGES-PERMITS	GENERAL FUND
		36.00								
119815	11/14/2024		110324 DEAN'S PROFESSIONAL PLUMBING							
		35.00	PERMIT RA059881 CANCEL		128429	1162024	9101.4206		PLUMBING PERMIT	GENERAL FUND
		1.00	PERMIT RA059881 CANCEL		128429	1162024	9101.2081		SURCHARGES-PERMITS	GENERAL FUND
		36.00								
119816	11/14/2024		121396 KISER CONSTRUCTION INC							
		100.00	PERMIT RA060001 CANCEL		128414	1152024	9101.4205		BUILDING PERMIT	GENERAL FUND
		1.00	PERMIT RA060001 CANCEL		128414	1152024	9101.2081		SURCHARGES-PERMITS	GENERAL FUND
		101.00								
119817	11/14/2024		121127 MASTERS TELECOM LLC							
		65.55	RAMP ELEVATOR LINES		128416	47324	9240.6321		TELEPHONE	PARKING RAMP MAINTENANCE
		65.55								
119818	11/14/2024		119277 PARTNERS TITLE							
		94.06	ACCT 733107 6918 139TH LN #7		128413	03312022B	9601.4651		WATER REVENUE	WATER FUND
		94.06								
1007153	11/8/2024		116114 AVESIS THIRD PARTY ADMINISTRATORS							
		293.66	NOV 2024 VISION PREMIUMS		128309	3138606	9101.2170		DENTAL/DISABILITY/LIFE	GENERAL FUND
		293.66								

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
1007153	11/8/2024		116114 AVESIS THIRD PARTY ADMINISTRATORS						Continued...	
1007154	11/8/2024		119638 O'REILLY AUTO PARTS							
		1.38-	EARLY PAY DISCOUNT		128302	6193-182147	0311.6227		LUBRICANTS & ADDITIVES	STREET MAINTENANCE
		68.97	FIRE #567		128302	6193-182147	0311.6227		LUBRICANTS & ADDITIVES	STREET MAINTENANCE
		.60-	EARLY PAY DISCOUNT		128303	6193-182253	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		29.98	ENGINEERING #415		128303	6193-182253	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		96.97								
1007155	11/8/2024		111137 WRIGHT HENNEPIN COOPERATIVE ELECTRIC							
		57.95	FIRE ALARM MONITORING		128298	150-1681-6340 NOV 2024	0194.6489		OTHER CONTRACTED SERVICES	GENERAL GOVERNMENT BUILDING
		52.95	PW FIRE PANEL MONT/TEST		128306	150-1681-4280 NOV 2024	0311.6489		OTHER CONTRACTED SERVICES	STREET MAINTENANCE
		52.95	FS#2 FIRE PANEL MONIT		128306	150-1681-4280 NOV 2024	0220.6489		OTHER CONTRACTED SERVICES	FIRE PROTECTION
		37.45	7550 SUNWOOD MONITORING		128306	150-1681-4280 NOV 2024	0194.6489		OTHER CONTRACTED SERVICES	GENERAL GOVERNMENT BUILDING
		36.90	PW MONITORING		128306	150-1681-4280 NOV 2024	0311.6489		OTHER CONTRACTED SERVICES	STREET MAINTENANCE
		48.95	RAMP FIRE PANEL TEST/MONIT		128306	150-1681-4280 NOV 2024	9240.6315		MISCELLANEOUS PROFESSIONAL SER	PARKING RAMP MAINTENANCE
		27.95	YOUTH FIRST FIRE PANEL MONIT		128306	150-1681-4280 NOV 2024	9410.6315	00041012	MISCELLANEOUS PROFESSIONAL SER	RALF FUNDED PROJECTS
		315.10								
1007208	11/15/2024		116845 CADY BUSINESS TECHNOLOGIES INC							
		39.00	PUBLIC MEETING SUB.		128417	103196	0192.6405		OFFICE & DATA PROCESSING EQUIP	DATA PROCESSING
		584.64	NOVEMBER PHONE SERVICE		128418	103195	0192.6321		TELEPHONE	DATA PROCESSING
		623.64								
1007209	11/15/2024		119638 O'REILLY AUTO PARTS							
		.89-	EARLY PAY DISCOUNT		128421	6193-183017	0194.6259		BUILDING MAINT/REPAIR SUPPLIES	GENERAL GOVERNMENT BUILDING
		44.74	BUILDING REPAIR / SUPPLIES		128421	6193-183017	0194.6259		BUILDING MAINT/REPAIR SUPPLIES	GENERAL GOVERNMENT BUILDING
		1.20-	EARLY PAY DISCOUNT		128422	6193-182907	0220.6388		OTHER VEHICLE REPAIR	FIRE PROTECTION
		59.94	DEF FLUID		128422	6193-182907	0220.6388		OTHER VEHICLE REPAIR	FIRE PROTECTION
		.33-	EARLY PAY DISCOUNT		128425	6193-182513	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		16.67	POLICE #396		128425	6193-182513	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		.18-	EARLY PAY DISCOUNT		128426	6193-182370	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		8.81	ENGINEERING #407		128426	6193-182370	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		1.39-	EARLY PAY DISCOUNT		128427	6193-183127	0311.6227		LUBRICANTS & ADDITIVES	STREET MAINTENANCE

11/7/2024 -- 11/20/2024

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
1007209	11/15/2024		119638 O'REILLY AUTO PARTS						Continued...	
		69.54	FIRE #565		128427	6193-183127	0311.6227		LUBRICANTS & ADDITIVES	STREET MAINTENANCE
		1.39-	EARLY PAY DISCOUNT		128428	6193-183105	0311.6227		LUBRICANTS & ADDITIVES	STREET MAINTENANCE
		69.54	FIRE #565		128428	6193-183105	0311.6227		LUBRICANTS & ADDITIVES	STREET MAINTENANCE
		263.86								
1007210	11/15/2024		111488 POPP.COM INC							
		99.12	POPP COMM-CITY MONTHLY PHONE		128419	992854488	0192.6321		TELEPHONE	DATA PROCESSING
		91.50	POPP-YOUTHFIRST-PHONE		128419	992854488	9410.6315	00041012	MISCELLANEOUS PROFESSIONAL SERR	ALF FUNDED PROJECTS
		190.62								
1007211	11/15/2024		100510 VERIZON WIRELESS							
		20.02	ELEVATOR PHONE		128431	9978330419 OCT 2024	0192.6321		TELEPHONE	DATA PROCESSING
		4,092.60	STAFF CELL PHONES		128431	9978330419 OCT 2024	0192.6323		CELLULAR PHONES	DATA PROCESSING
		845.02	SQUAD LAPTOPS/CAMS		128431	9978330419 OCT 2024	0211.6415		OTHER EQUIPMENT RENTAL	POLICE PROTECTION
		45.14	DATA FOR LIFT STATION		128432	9977658356 OCT 2024	9602.6323		CELLULAR PHONES	SEWER FUND
		5,002.78								
98110824	11/8/2024		115568 ALERUS FINANCIAL NA							
		9,327.38			128246	11062412075814	9101.2176		LIFE/HEALTH-EMPLOYEE	GENERAL FUND
		9,327.38								
98111524	11/15/2024		100629 MN DEPT OF REV SALES TX							
		106.44	Oct 2024 sales,use,trans tax		128433	11152024	9101.4305		RENTAL FEES	GENERAL FUND
		11.66	Oct 2024 sales,use,trans tax		128433	11152024	9101.4328		ACCIDENT REPORTS	GENERAL FUND
		.68	Oct 2024 sales,use,trans tax		128433	11152024	9101.4609		OTHER MISCELLANEOUS REVENUES	GENERAL FUND
		951.34	Oct 2024 sales,use,trans tax		128433	11152024	9601.2082		SALES/USE TAX PAYABLE	WATER FUND
		4.82	Oct 2024 sales,use,trans tax		128433	11152024	9601.2085		ANOKA COUNTY TRANSIT TAX .25%	WATER FUND
		4.82	Oct 2024 sales,use,trans tax		128433	11152024	9601.2086		METRO TAX HOUSING .25%	WATER FUND
		14.45	Oct 2024 sales,use,trans tax		128433	11152024	9601.2087		METRO TAX TRANSPORTATION .75%	WATER FUND
		15,340.86	Oct 2024 sales,use,trans tax		128433	11152024	9601.2082		SALES/USE TAX PAYABLE	WATER FUND
		557.85	Oct 2024 sales,use,trans tax		128433	11152024	9601.2085		ANOKA COUNTY TRANSIT TAX .25%	WATER FUND
		557.85	Oct 2024 sales,use,trans tax		128433	11152024	9601.2086		METRO TAX HOUSING .25%	WATER FUND
		1,673.55	Oct 2024 sales,use,trans tax		128433	11152024	9601.2087		METRO TAX TRANSPORTATION .75%	WATER FUND
		12.68	Oct 2024 sales,use,trans tax		128433	11152024	9604.4609		OTHER MISCELLANEOUS REVENUES	RECYCLING FUND
		19,237.00								

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
99110824	11/8/2024		107962 TOTAL ADMINISTRATIVE SERV (DO NOT USE)						Continued...	
		728.00			128243	11062412075811	9101.2176		LIFE/HEALTH-EMPLOYEE	GENERAL FUND
		728.00								
99111324	11/13/2024		107885 DEPARTMENT OF LABOR AND INDUSTRY							
		7,059.34	OCTOBER 2024 SURCHARGE		128311	111324	9101.2081		SURCHARGES-PERMITS	GENERAL FUND
		141.17-	OCTOBER 2024 SURCHARGE		128311	111324	9101.4604		SURCHARGES	GENERAL FUND
		6,918.17								
99111424	11/14/2024		108768 COMDATA NETWORK INC							
		398.00	HOME DEPOT -TOOL CHEST		128312	OCT 2024 SCHIFERLI	0220.6281		SMALL TOOLS & MINOR EQUIPMENT	FIRE PROTECTION
		15.53	AMAZON- FIRE BOOK FOR CLASS		128312	OCT 2024 SCHIFERLI	0220.6471		BOOKS & PAMPHLETS	FIRE PROTECTION
		299.00	CEAT-ONLINE CLASS- WEISS		128312	OCT 2024 SCHIFERLI	0220.6335		TRAINING	FIRE PROTECTION
		39.99	AMAZON- FUNITURE MOVERS PROPS		128312	OCT 2024 SCHIFERLI	0220.6281		SMALL TOOLS & MINOR EQUIPMENT	FIRE PROTECTION
		83.14	DOMINOS-PIZZA FOR STAFF OH S2		128312	OCT 2024 SCHIFERLI	0220.6249		MISCELLANEOUS OPERATING SUPPLY	FIRE PROTECTION
		45.35	DOMINOS-PIZZA FOR STAFF OH S1		128312	OCT 2024 SCHIFERLI	0220.6249		MISCELLANEOUS OPERATING SUPPLY	FIRE PROTECTION
		100.00	NFSA-CALC CLASSES -WEISS		128312	OCT 2024 SCHIFERLI	0220.6335		TRAINING	FIRE PROTECTION
		50.00	NFSA-SPRINKLER CLASS -WEISS		128312	OCT 2024 SCHIFERLI	0220.6335		TRAINING	FIRE PROTECTION
		318.24	GASOLINE FUEL		128313	OCT 2024 FIRE FUEL	0220.6223		GASOLINE	FIRE PROTECTION
		682.71	HARBOR FREIGHT TOOLS - FOR 670		128314	OCT 2024 NELSON	9602.6281		SMALL TOOLS & MINOR EQUIPMENT	SEWER FUND
		195.94	HARBOR FREIGHT-MISC HAND TOOLS		128315	OCT 2024 TURNER	0260.6249		MISCELLANEOUS OPERATING SUPPLY	TRAFFIC ENGINEERING
		5.19	ECM - APG UNION SUBSCRIPTION		128316	OCT 2024 SULLIVAN	9230.6451		MEMBERSHIP DUES	ECONOMIC DEVELOPMENT AUTHO
		1,048.02	PANASONIC-LAPTOP REPAIR - PD		128317	OCT 2024 FREDRICKSON	0192.6281		SMALL TOOLS & MINOR EQUIPMENT	DATA PROCESSING
		484.20	AMZN- HEADLIGHTS UNIT 565		128318	OCT 2024 KOHNER	0220.6388		OTHER VEHICLE REPAIR	FIRE PROTECTION
		85.41	AMZN- EMERGENCY LIGHTS		128318	OCT 2024 KOHNER	0220.6259		BUILDING MAINT/REPAIR SUPPLIES	FIRE PROTECTION
		72.00	AMZN- EXIT SIGNS		128318	OCT 2024 KOHNER	0220.6259		BUILDING MAINT/REPAIR SUPPLIES	FIRE PROTECTION
		215.00	AMZN- TRAINING ROOM PODIUM		128318	OCT 2024 KOHNER	0220.6335		TRAINING	FIRE PROTECTION
		54.65	AMZN- MISC SUPPLIES STATION 1		128318	OCT 2024 KOHNER	0220.6249		MISCELLANEOUS OPERATING SUPPLY	FIRE PROTECTION
		31.78	AMZN-TRUCK BINDER		128318	OCT 2024 KOHNER	0220.6249		MISCELLANEOUS OPERATING SUPPLY	FIRE PROTECTION
		204.94	GALLS- UNIFORM BOOTS		128318	OCT 2024 KOHNER	0220.6249		MISCELLANEOUS OPERATING SUPPLY	FIRE PROTECTION

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
									Continued...	
99111424	**11/14/2024**		**108768 COMDATA NETWORK INC**							
		75.00	BCA - TRAINING SCHANTZEN		128319	OCT 2024 FRANKFURTH	0211.6335		TRAINING	POLICE PROTECTION
		75.00	BCA - TRAINING DAHLBERG		128319	OCT 2024 FRANKFURTH	0211.6335		TRAINING	POLICE PROTECTION
		75.00	BCA - TRAINING BLUML		128319	OCT 2024 FRANKFURTH	0211.6335		TRAINING	POLICE PROTECTION
		15.67	WINGSTOP - LUNCH AT TRAINING		128319	OCT 2024 FRANKFURTH	0211.6331		TRAVEL & LODGING	POLICE PROTECTION
		14.26	ACAPULCO - LUNCH AT TRAINING		128319	OCT 2024 FRANKFURTH	0211.6331		TRAVEL & LODGING	POLICE PROTECTION
		75.00	TLO TRANSUNION - ONLINE INVEST		128319	OCT 2024 FRANKFURTH	0211.6315		MISCELLANEOUS PROFESSIONAL SER	POLICE PROTECTION
		28.39	CHIPOTLE-PACT SCHOOL THREAT LU		128320	OCT 2024 BLUML	0211.6331		TRAVEL & LODGING	POLICE PROTECTION
		93.64	COBORN'S-DEPT TRAINING DINNERS		128321	OCT 2024 DAHLBERG	0211.6331		TRAVEL & LODGING	POLICE PROTECTION
		58.05	WILLY MCCOYS-INSTRUCTOR DINNER		128321	OCT 2024 DAHLBERG	0211.6331		TRAVEL & LODGING	POLICE PROTECTION
		546.95	ACAPULCO-DEPT TRAINING DINNERS		128321	OCT 2024 DAHLBERG	0211.6331		TRAVEL & LODGING	POLICE PROTECTION
		41.32	JIMMY JOHNS-PACT THREATS LUNCH		128321	OCT 2024 DAHLBERG	0211.6331		TRAVEL & LODGING	POLICE PROTECTION
		576.99	ANIMAL CARE EQUIPMENT-CSO TOOL		128321	OCT 2024 DAHLBERG	0270.6281		SMALL TOOLS & MINOR EQUIPMENT	ANIMAL CONTROL
		120.52	FACEBOOK/META- FB REC ADS		128322	OCT 2024 PROULX	0452.6249		MISCELLANEOUS OPERATING SUPPLY	PARK & RECREATION
		39.09	DD CHINA D SCHMITZ RE		128323	OCT 2024 SCHMITZ	0111.6249		MISCELLANEOUS OPERATING SUPPLY	MAYOR AND COUNCIL
		118.04	DD WILDBURGER CC MEAL		128323	OCT 2024 SCHMITZ	0111.6249		MISCELLANEOUS OPERATING SUPPLY	MAYOR AND COUNCIL
		112.63	DD ACAPULCO CC MEALS		128323	OCT 2024 SCHMITZ	0111.6249		MISCELLANEOUS OPERATING SUPPLY	MAYOR AND COUNCIL
		37.84	WALMART C/C FRIDGE STOCK		128324	OCT 2024 BRAY	0111.6249		MISCELLANEOUS OPERATING SUPPLY	MAYOR AND COUNCIL
		30.00	LMC-P JOHNSON 24 FALL FORUM		128325	OCT 2024 LASHER	0130.6249		MISCELLANEOUS OPERATING SUPPLY	ADMINISTRATION
		85.00	GOV. COMMUNICATOR MAGC		128325	OCT 2024 LASHER	9101.1550		PREPAID EXPENSE	GENERAL FUND
		1,463.91	QFANATIC STAFF APPR. & MEETING		128325	OCT 2024 LASHER	0130.6249		MISCELLANEOUS OPERATING SUPPLY	ADMINISTRATION
		130.70	WALLMART STAFF APPR. & MEETING		128325	OCT 2024 LASHER	0130.6249		MISCELLANEOUS OPERATING SUPPLY	ADMINISTRATION
		66.63-	SHRM -SALES TAX REFUND		128325	OCT 2024 LASHER	0130.6335		TRAINING	ADMINISTRATION
		8,175.46								
99228718	**11/8/2024**		**101306 IRS**							
		20,170.87			128242	11062412075810	9101.2182		FICA & MEDICARE-EMPLOYER	GENERAL FUND

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99228718	11/8/2024		101306 IRS						Continued...	
		33,023.22			128253	1106241207588	9101.2171		FEDERAL WITHHOLDING	GENERAL FUND
		20,170.87			128254	1106241207589	9101.2173		FICA & MEDICARE-EMPLOYEE	GENERAL FUND
		73,364.96								
99231259	11/8/2024		114790 GREAT WEST LIFE AND ANNUITY INS CO							
		13,923.35			128244	11062412075812	9101.2175		DEFERRED COMPENSATION	GENERAL FUND
		13,923.35								
99233107	11/8/2024		100223 ICMA RETIREMENT TRUST 457							
		1,753.08			128241	1106241207581	9101.2175		DEFERRED COMPENSATION	GENERAL FUND
		1,753.08								
99235047	11/8/2024		114790 GREAT WEST LIFE AND ANNUITY INS CO							
		4,734.04			128245	11062412075813	9101.2176		LIFE/HEALTH-EMPLOYEE	GENERAL FUND
		4,734.04								
99240184	11/8/2024		100301 MN CHILD SUPPORT PAYMENT CNTR							
		266.72			128249	1106241207584	9101.2185		GARNISHMENTS/SUPPORT	GENERAL FUND
		266.72								
99600160	11/8/2024		100601 MN DEPT OF REV WH							
		15,867.08			128252	1106241207587	9101.2172		STATE WITHHOLDING	GENERAL FUND
		15,867.08								
99773884	11/8/2024		100398 PUBLIC EMPLOYEES RETIREMENT ASSN							
		32,365.69			128250	1106241207585	9101.2174		PERA-EMPLOYEE	GENERAL FUND
		43,142.30			128251	1106241207586	9101.2183		PERA-EMPLOYER	GENERAL FUND
		75,507.99								
		409,968.41	Grand Total							

Payment Instrument Totals

Checks	173,378.55
EFT Payments	229,803.23
A/P ACH Payment	6,786.63
Total Payments	409,968.41

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Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JMORRISON
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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
120868	A1 RENT IT		PV	128469	001	00999	11/8/2024	210436-2	142.24		120868	A1 RENT IT
	A1 RENT IT 6800 W BROADWAY MINNEAPOLIS MN 55428			Summary Total					142.24			
				Payment Amount					142.24			
119144	ADVANCED ENGINEERING AND ENV SERV (AE2S)		PV	128503	001	00999	11/12/2024	98842	39,088.89		119144	ADVANCED ENGINEE AND ENV SERV (AE2
	ADVANCED ENGINEERING AND ENV SERV 4050 GARDEN VIEW DRIVE STE 200 GRAND FORKS ND 58201			Summary Total					39,088.89			
				Payment Amount					39,088.89			
102953	AMERIGAS OF ANOKA		PV	128382	001	00999	10/31/2024	806092429	78.20		102953	AMERIGAS OF ANOK
	AMERIGAS OF ANOKA P O BOX 660288 DALLAS TX 75266-0288			Summary Total					78.20			
				Payment Amount					78.20			
100052	ANOKA POLICE DEPARTMENT	October Usage	PV	128436	001	00999	11/6/2024	10 2024	725.00		100052	ANOKA POLICE DEPARTMENT
	ANOKA POLICE DEPARTMENT 275 HARRISON STREET ANOKA MN 55303			Summary Total					725.00			
				Payment Amount					725.00			
100058	ANOKA RAMSEY FARM AND		PV	128472	001	00999	8/26/2024	08262024	154.00		100058	ANOKA RAMSEY FAF

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	GARDEN											AND GARDEN
	ANOKA RAMSEY FARM AND GARDEN			Summary Total					154.00			
	7435 HIGHWAY 10		PV	128473	001	00999	8/8/2024	08082024	69.50			
	RAMSEY MN 55303			Summary Total					69.50			
			PV	128474	001	00999	6/1/2024	06012024	96.00			
				Summary Total					96.00			
			PV	128475	001	00999	7/1/2024	07012024	144.00			
				Summary Total					144.00			
			PV	128555	001	00999	11/12/2024	07202023	389.97			
				Summary Total					389.97			
				Payment Amount					853.47			
100063	ASPEN MILLS		PV	128393	001	00999	11/7/2024	342534	229.99		100063	ASPEN MILLS
	ASPEN MILLS			Summary Total					229.99			
	8201 C CENTRAL AVE NE	Patching of a reserve jacket	PV	128439	001	00999	11/1/2024	342171	60.00			
	SPRING LAKE PARK MN 55432			Summary Total					60.00			
		Uniforms for McNally	PV	128456	001	00999	10/31/2024	342096	461.34			
				Summary Total					461.34			
		Equipment for Curtis	PV	128457	001	00999	11/7/2024	342452	663.54			
				Summary Total					663.54			
			PV	128521	001	00999	11/13/2024	342902	15.00			
				Summary Total					15.00			
			PV	128525	001	00999	11/14/2024	342997	249.98			
				Summary Total					249.98			
			PV	128526	001	00999	11/14/2024	342991	311.60			

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
				Summary Total					311.60			
			PV	128527	001	00999	11/15/2024	343052	299.75			
				Summary Total					299.75			
				Payment Amount					2,291.20			
108226	ASPHALT SURFACE TECHNOLOGIES CORP	FINAL PAYAPP 3 23-04 167TH AVE	PV	128446	001	09402	11/18/2024	23-04 #3 FINAL	20,028.77		108226	ASPHALT SURFACE TECHNOLOGIES COI
	ASPHALT SURFACE TECHNOLOGIES CORP P O BOX 1025 ST CLOUD MN 56302			Summary Total					20,028.77			
				Payment Amount					20,028.77			
108513	BLAINE LOCK AND SAFE INC		PV	128374	001	00999	10/29/2024	32208	162.50		108513	BLAINE LOCK AND S INC
	BLAINE LOCK AND SAFE INC 10136 SUNSET AVENUE BLAINE MN 55014			Summary Total					162.50			
			PV	128395	001	00999	11/6/2024	32343	337.50			
				Summary Total					337.50			
			PV	128508	001	00999	11/8/2024	32337	933.89			
				Summary Total					933.89			
				Payment Amount					1,433.89			
110483	CITY OF ST PAUL		PV	128400	001	00999	11/4/2024	IN60538	226.47		110483	CITY OF ST PAUL
	CITY OF ST PAUL OFFICE OF FINANCIAL SERVICES 15 W KELLOGG BLVD SUITE 700 ST PAUL MN 55102			Summary Total					226.47			
				Payment Amount								

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
									226.47			
100167	CORNERSTONE FORD	EP DISCOUNT TAKEN	PV	128404	001	00999	11/4/2024	15479795	10.30		100167	CORNERSTONE FOR
	CORNERSTONE FORD			Summary Total					10.30			
	17219 HIGHWAY 10 NW	EP DISCOUNT TAKEN	PV	128405	001	00999	11/4/2024	15479907	12.01			
	PO BOX 304			Summary Total					12.01			
	ELK RIVER MN 55330											
				Payment Amount					22.31			
120919	CREATIVE HOMES	REF ERO ESC 7407 171ST LANE	PV	128510	001	00999	11/18/2024	A121097	1,500.00		120919	CREATIVE HOMES
	CREATIVE HOMES			Summary Total					1,500.00			
	707 COMMERCE DRIVE STE 410	REF ERO ESC 7478 170TH AVE	PV	128511	001	00999	11/18/2024	A121096	1,500.00			
	WOODBURY MN 55125			Summary Total					1,500.00			
				Payment Amount					3,000.00			
100127	CROW RIVER FARM EQUIPMENT COMPANY		PV	128549	001	00999	11/7/2024	211344	367.40		100127	CROW RIVER FARM EQUIPMENT COMPA
	CROW RIVER FARM EQUIPMENT COMPANY			Summary Total					367.40			
	17685 - 53RD STREET NE											
	ROGERS MN 55374											
				Payment Amount					367.40			
101051	CUSHMAN MOTOR CO		PV	128554	001	00999	11/7/2024	210809	427.03		101051	CUSHMAN MOTOR C
	CUSHMAN MOTOR COMPANY, INC			Summary Total					427.03			

Payment Group Control Number 3913
Bank Account 999.1010 CASH IN BANK 00002224
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Originator JMORRISON
Payment Instrument Check Payment
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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	2306 WASHINGTON AVE N MINNEAPOLIS MN 55411											
								Payment Amount	427.03			
119905	DESIGN ELECTRIC INC	PAY APP 1 24-56 LIFT STATION 1	PV	128447	001	09602	11/18/2024	24-56 #1	55,336.93		119905	DESIGN ELECTRIC I
	DESIGN ELECTRIC INC PO BOX 1252 ST CLOUD MN 56302							Summary Total	55,336.93			
								Payment Amount	55,336.93			
111093	DOUGLAS KERR UNDERGROUND LLC	PAY APP 7 23-19 COR INFRASTRUC	PV	128448	001	09214	11/18/2024	23-19 #7	136,148.47		111093	DOUGLAS KERR UNDERGROUND LLC
	DOUGLAS KERR UNDERGROUND LLC							Summary Total	136,148.47			
	P O BOX 85	PAY APP 1 25-01 RIVERS BEND	PV	128449	001	09292	11/18/2024	25-01 #1	229,480.21			
	MORA MN 55051							Summary Total	229,480.21			
								Payment Amount	365,628.68			
121422	ENVISION CONSTRUCTION CO LLC	REF ESC ERO 8871 162ND LANE	PV	128326	001	00999	11/7/2024	A120209	1,500.00		121422	ENVISION CONSTRUCTION CO
	ENVISION CONSTRUCTION CO LLC 9300 222ND AVE NW ELK RIVER MN 55330							Summary Total	1,500.00			
								Payment Amount	1,500.00			
110760	FIRE SAFETY USA, INC		PV	128476	001	00999	11/14/2024	194113	4,995.70		110760	FIRE SAFETY USA, I

Payment Group Control Number 3913
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JMORRISON
Payment Instrument Check Payment
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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	FIRE SAFETY USA, INC 3253 19TH STREET NW ROCHESTER MN 55901			Summary Total					4,995.70			
				Payment Amount					4,995.70			
106506	GEARGRID CORPORATION		PV	128396	001	00999	11/12/2024	0025168-IN	2,693.00		106506	GEARGRID CORPOR
	GEARGRID CORPORATION 670 15TH STREET SW FOREST LAKE MN 55025			Summary Total					2,693.00			
				Payment Amount					2,693.00			
119688	GMH ASPHALT CORPORATION	PAY APP 4 24-03 NE RAMSEY ST	PV	128450	001	09435	11/18/2024	24-03 #4	515,030.89		119688	GMH ASPHALT CORPORATION
	GMH ASPHALT CORPORATION	PAY APP 4 24-03 NE RAMSEY ST	PV	128450	002	09435	11/18/2024	24-03 #4	7,548.82			
	9180 LAKETOWN ROAD	PAY APP 4 24-03 NE RAMSEY ST	PV	128450	003	09435	11/18/2024	24-03 #4	88,741.22			
	CHASKA MN 55318			Summary Total					611,320.93			
				Payment Amount					611,320.93			
119918	HANCO CORPORATION		PV	128543	001	00999	11/7/2024	164564-01	46.92		119918	HANCO CORPORATI
	HANCO CORPORATION 2855 EAGANDALE BLVD EAGAN MN 55121			Summary Total					46.92			
				Payment Amount					46.92			
121423	HANSON BUILDERS INC	REF ERO ESC 14459	PV	128328	001	00999	11/7/2024	A120059	1,500.00		121423	HANSON BUILDERS

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
		BOWERS DR										
	HANSON BUILDERS INC 13432 HANSON BLVD NW ANDOVER MN 55304			Summary Total					1,500.00			
				Payment Amount					1,500.00			
117332	HEARTLAND TIRE INC		PV	128392	001	00999	10/31/2024	9043174	223.92		117332	HEARTLAND TIRE IN
	HEARTLAND TIRE INC			Summary Total					223.92			
	7151 RIVERDALE DRIVE NW		PV	128478	001	00999	11/14/2024	9043468	564.00			
	RAMSEY MN 55303			Summary Total					564.00			
				Payment Amount					787.92			
119617	HIRSHFIELD'S		PV	128560	001	00999	11/14/2024	22190597	33.99		119617	HIRSHFIELD'S
	HIRSHFIELD'S 725 2ND AVENUE N MINNEAPOLIS MN 55405			Summary Total					33.99			
				Payment Amount					33.99			
121263	JUMP CITY		PV	128370	001	00999	8/8/2024	79124	2,692.97		121263	JUMP CITY
	JUMP CITY PO BOX 392 ELK RIVER MN 55330			Summary Total					2,692.97			
				Payment Amount					2,692.97			
100256	LANO EQUIPMENT INC		PV	128361	001	00999	11/5/2024	02-1116332	13.71		100256	LANO EQUIPMENT IN
	LANO EQUIPMENT INC			Summary Total					13.71			

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	6140 HIGHWAY 10 NW		PV	128381	001	00999	11/5/2024	02-1116130	80.22			
	ANOKA MN 55303			Summary Total					80.22			
			PV	128403	001	00999	11/7/2024	02-1116706	29.86			
				Summary Total					29.86			
			PV	128470	001	00999	11/13/2024	02-1118138	102.35			
				Summary Total					102.35			
			PV	128537	001	00999	11/8/2024	02-1116981	31.24			
				Summary Total					31.24			
				Payment Amount					257.38			
120181	LARGE FORMAT GRAPHICS		PV	128367	001	00999	11/2/2024	4545	1,993.00		120181	LARGE FORMAT GRAPHICS
	LARGE FORMAT GRAPHICS 1835 5TH AVE ANOKA MN 55303			Summary Total					1,993.00			
				Payment Amount					1,993.00			
117918	MACQUEEN EMERGENCY		PV	128528	001	00999	11/15/2024	P38864	732.00		117918	MACQUEEN EMERGI
	MACQUEEN EMERGENCY 1125 7TH STREET E ST PAUL MN 55106			Summary Total					732.00			
				Payment Amount					732.00			
100270	MACQUEEN EQUIPMENT INC		PV	128558	001	00999	10/4/2024	P60224	149.62		100270	MACQUEEN EQUIPM INC
	MACQUEEN EQUIPMENT INC			Summary Total					149.62			

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	1125 7TH STREET EAST		PV	128559	001	00999	10/31/2024	P60776	124.43			
	ST PAUL MN 55106			Summary Total					124.43			
				Payment Amount					274.05			
102219	MAGNEY CONSTRUCTION, INC	PAY APP 17 21-09 WTR TRMT PLNT	PV	128451	001	09601	11/18/2024	21-09 #17	803,273.27		102219	MAGNEY CONSTRUC INC
	MAGNEY CONSTRUCTION, INC 1401 PARK ROAD CHANHASSEN MN 55317			Summary Total					803,273.27			
				Payment Amount					803,273.27			
120041	MARTIN MARIETTA MATERIALS		PV	128539	001	00999	11/8/2024	44355067	234.70		120041	MARTIN MARIETTA MATERIALS
	MARTIN MARIETTA MATERIALS PO BOX 93186 CHICAGO IL 60673-3186			Summary Total					234.70			
				Payment Amount					234.70			
117588	MEDART INC		PV	128385	001	00999	11/4/2024	08804618	147.27		117588	MEDART INC
	MEDART INC 124 MANUFACTURERS DRIVE ARNOLD MO 63010-4727			Summary Total					147.27			
				Payment Amount					147.27			
120745	MEDICINE LAKE TOURS		PV	128371	001	00999	11/4/2024	11042024	1,905.00		120745	MEDICINE LAKE TOU
	MEDICINE LAKE TOURS			Summary Total					1,905.00			

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	PO BOX 44214 EDEN PRAIRIE MN 55344											
				Payment Amount					1,905.00			
104920	MN HWY SAFETY RESEARCH CNTR MHSRC RANGE	Spah - Training - Driving	PV	128440	001	00999	11/6/2024	337900-11372	540.00		104920	MN HWY SAFETY RESEARCH CNTR MI RANGE
	MN HWY SAFETY RESEARCH CNTR MHSRC RANGE 720 FOURTH AVENUE SOUTH ST CLOUD MN 56301-4498			Summary Total					540.00			
				Payment Amount					540.00			
100345	NAPA AUTO PARTS ELK RIVER		PV	128389	001	00999	11/1/2024	270101	7.90		100345	NAPA AUTO PARTS E RIVER
	NAPA AUTO PARTS ELK RIVER 17137 YALE STREET NW			Summary Total					7.90			
			PV	128542	001	00999	11/12/2024	271204	57.54			
	ELK RIVER MN 55330			Summary Total					57.54			
				Payment Amount					65.44			
121380	NORTH AMERICAN RESCUE LLC	Misc medical supplies f- PD	PV	128460	001	00999	11/1/2024	IN848707	1,482.03		121380	NORTH AMERICAN RESCUE LLC
	NORTH AMERICAN RESCUE LLC 35 TEDWALL COURT GREER SC 29650			Summary Total					1,482.03			
				Payment Amount					1,482.03			
100360	NORTH STAR TOWING INC		PV	128529	001	00999	10/29/2024	97163A	50.00		100360	NORTH STAR TOWIN

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
												INC
	NORTH STAR TOWING INC 833 NORTH STREET ANOKA MN 55303			Summary Total					50.00			
				Payment Amount					50.00			
103848	PARK CONSTRUCTION CO.	PAY APP 1 24-06 MSA PVMT OVRLY	PV	128453	001	09402	11/18/2024	24-06 #1	160,840.73		103848	PARK CONSTRUCTIC CO.
	PARK CONSTRUCTION CO.	PAY APP 1 24-06 MSA PVMT OVRLY	PV	128453	002	09402	11/18/2024	24-06 #1	3,018.56			
	1481 81ST AVENUE NE MINNEAPOLIS MN 55432			Summary Total					163,859.29			
				Payment Amount					163,859.29			
112959	PREMIUM WATERS INC		PV	128363	001	00999	10/31/2024	621332-10-24	4.32		112959	PREMIUM WATERS I
	PREMIUM WATERS INC P O BOX 9128			Summary Total					4.32			
			PV	128364	001	00999	10/31/2024	621331-10-24	43.74			
	MINNEAPOLIS MN 55480-9128			Summary Total					43.74			
				Payment Amount					48.06			
121282	RANNOW, KENNETH	REFUND EXT STONE/BRICK ESCROW	PV	128553	001	00999	11/19/2024	RA057400	2,000.00		121282	RANNOW, KENNETH
	KENNETH RANNOW 17556 RHINESTONE ST NW RAMSEY MN 55303			Summary Total					2,000.00			
				Payment Amount					2,000.00			

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114163	RCM SPECIALTIES INC	PATCHING SERVICE W202457	PV	128454	001	09101	10/8/2024	9861	26,250.00		114163	RCM SPECIALTIES IN
	RCM SPECIALTIES INC 12090 MARGO AVENUE SOUTH SUITE B HASTINGS MN 55033							Summary Total	26,250.00			
								Payment Amount	26,250.00			
100421	REGAL AWARDS AND TROPHIES	11/07/24 Regal Katers Plaque	PV	128532	001	00999	11/7/2024	07188	48.00		100421	REGAL AWARDS AND TROPHIES
	REGAL AWARDS AND TROPHIES 15454 HEMATITE STREET NW ANOKA MN 55303							Summary Total	48.00			
								Payment Amount	48.00			
119062	RIVERSTONE DEVELOPMENT, LLC	REF DRVWY ESC 14603 RABBIT ST	PV	128335	001	00999	11/7/2024	RA057945	2,000.00		119062	RIVERSTONE DEVELOPMENT, LLC
	RIVERSTONE DEVELOPMENT, LLC 14015 SUNFISH LAKE BLVD SUITE 400 RAMSEY MN 55303							Summary Total	2,000.00			
								Payment Amount	2,000.00			
115008	THOMSEN CONSTRUCTION SERVICES LLC	REF DRVWAY ESC 8885 170TH CT	PV	128327	001	00999	11/7/2024	RA056880	2,000.00		115008	THOMSEN CONSTRU SERVICES LLC
	THOMSEN CONSTRUCTION SERVICES LLC 6210 GREEN VALLEY ROAD NW RAMSEY MN 55303							Summary Total	2,000.00			
								Payment Amount				

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									2,000.00			
121395	TITAN RENTALS		PV	128390	001	00999	11/4/2024	RS0006102-1	1,588.00		121395	TITAN RENTALS
	TITAN MACHINERY / TITAN RENTALS 6340 COUNTY ROAD 101 E SHAKOPEE MN 55379-9052			Summary Total					1,588.00			
				Payment Amount					1,588.00			
121288	TWIN CITIES UTILITIES LLC	PAY APP 2 24-04 FORD BROOK EST	PV	128455	001	09605	11/18/2024	24-04 #2	130,290.85		121288	TWIN CITIES UTILITIES LLC
	TWIN CITIES UTILITIES LLC 38547 HOLM AVE NORTH BRANCH MN 55056			Summary Total					130,290.85			
				Payment Amount					130,290.85			
119268	US HOME LLC	REF ERO ESC 15207 MARMOSET ST	PV	128342	001	00999	11/7/2024	A120966	1,500.00		119268	US HOME LLC
	US HOME LLC 16355 36TH AVENUE N SUITE 100			Summary Total					1,500.00			
		REF ERO ESC 15212 MARMOSET ST	PV	128346	001	00999	11/7/2024	A120965	1,500.00			
	PLYMOUTH MN 55446			Summary Total					1,500.00			
		REF ERO ESC 15227 MARMOSET ST	PV	128347	001	00999	11/7/2024	A120886	1,500.00			
				Summary Total					1,500.00			
				Payment Amount					4,500.00			
				Total Amount to be Processed					2,258,760.25			

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Payment Instrument	Check Payment		
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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Document Itm	Document Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name

Total Number of Payments to be Processed 46

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
111385	ACHIEVE SERVICES INC		PV	128377	001	00999	10/31/2024	36659	150.80		111385	ACHIEVE SERVICES
	ACHIEVE SERVICES INC 1201 89TH AVENUE NE BLAINE MN 55434			Summary Total					150.80			
				Payment Amount					150.80			
100017	AIRGAS USA, LLC		PV	128384	001	00999	11/4/2024	9155334673	434.74		100017	AIRGAS USA, LLC
	AIRGAS USA LLC P O BOX 734445 CHICAGO IL 60673-4445			Summary Total					434.74			
				Payment Amount					434.74			
117343	AMAZON CAPITAL SERVICES INC		PV	128408	001	00999	11/11/2024	19YX-7RWX-61V7	234.73		117343	AMAZON CAPITAL SERVICES INC
	AMAZON CAPITAL SERVICES INC PO BOX 035184 SEATTLE WA 98124-5184			Summary Total					234.73			
			PV	128409	001	00999	11/11/2024	1YLG-LTV9-6HDJ	1,514.70			
				Summary Total					1,514.70			
		Misc. Supplies for the CSO's	PV	128458	001	00999	11/11/2024	1CNJ-Q4GV-3YPJ	260.48			
				Summary Total					260.48			
		Phone Chargers and Components	PV	128459	001	00999	11/11/2024	1MGX-CLCD-4W1W	44.53			
				Summary Total					44.53			
				Payment Amount					2,054.44			
100026	ANDERSON IRRIGATION		PV	128375	001	00999	11/7/2024	184128	7,847.37		100026	ANDERSON IRRIGAT

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	ANDERSON IRRIGATION			Summary Total					7,847.37			
	27066 103RD STREET NW		PV	128407	001	00999	11/8/2024	184135	2,708.35			
	ZIMMERMAN MN 55398			Summary Total					2,708.35			
				Payment Amount					10,555.72			
107587	ANOKA COUNTY TREASURY DEPARTMENT	11/06/24 Anoka Co Govt Mtg Mea	PV	128533	001	00999	11/5/2024	EC11052413	55.00		107587	ANOKA COUNTY TREASURY DEPARTI
	ANOKA COUNTY TREASURY DEPARTMENT			Summary Total					55.00			
	2100 3RD AVE STE 300											
	ANOKA MN 55303-5029			Payment Amount					55.00			
106346	BAUER BUILT INCORPORATED		PV	128477	001	00999	11/14/2024	940115426	254.22		106346	BAUER BUILT INCORPORATED
	BAUER BUILT INCORPORATED			Summary Total					254.22			
	8270 W 35W SERVICE DR NE											
	BLAINE MN 55449			Payment Amount					254.22			
100647	BOLTON AND MENK INC		PV	128509	001	00999	11/12/2024	0349773	174.00		100647	BOLTON AND MENK
	BOLTON AND MENK INC			Summary Total					174.00			
	1960 PREMIER DRIVE	The total credit for this invo	PV	128534	001	00999	11/12/2024	0349771	661.00			
	MANKATO MN 56001-5900			Summary Total					661.00			
			PV	128550	001	00999	11/12/2024	0349772	2,824.00			
				Summary Total					2,824.00			
			PD	128551	001	00999	11/27/2024	0349769	3,249.50-			

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				Summary Total					3,249.50-			
			PV	128552	001	00999	11/12/2024	0349770	8,219.50			
				Summary Total					8,219.50			
				Payment Amount					8,629.00			
114740	BOND TRUST SERVICES CORPORATION	Inv #91081	PV	128353	001	00999	10/15/2024	91081	475.00		114740	BOND TRUST SERVI CORPORATION
	BOND TRUST SERVICES CORPORATION			Summary Total					475.00			
	ATTEN: ACCOUNTS RECEIVABLE	Inv #90909	PV	128354	001	00999	10/15/2024	90909	229,756.25			
	3060 CENTRE POINTE DRIVE SUITE 110			Summary Total					229,756.25			
	ROSEVILLE MN 55113-1105	Inv #91082	PV	128355	001	00999	10/15/2024	91082	475.00			
				Summary Total					475.00			
		Inv #90910	PV	128356	001	00999	10/15/2024	90910	132,925.00			
				Summary Total					132,925.00			
				Payment Amount					363,631.25			
116439	CANTEEN VENDING		PV	128471	001	00999	11/13/2024	MSP111008	178.30		116439	CANTEEN VENDING
	CANTEEN VENDING			Summary Total					178.30			
	P O BOX 91337											
	CHICAGO IL 60693-1337											
				Payment Amount					178.30			
112663	CAPSTONE HOMES INC	REF ERO ESC 14545 QUINTANA ST	PV	128329	001	00999	11/7/2024	A121024	1,500.00		112663	CAPSTONE HOMES I
	CAPSTONE HOMES INC			Summary Total					1,500.00			

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	14015 SUNFISH LAKE BLVD SUITE 400 RAMSEY MN 55303	REF ERO ESC 14549 QUINTANA ST	PV	128330	001	00999	11/7/2024	A121017	1,500.00			
				Summary Total					1,500.00			
		REF ERO ESC 14553 QUINTANA ST	PV	128331	001	00999	11/7/2024	A121055	1,500.00			
				Summary Total					1,500.00			
		REF ERO ESC 14575 PEARSON ST	PV	128332	001	00999	11/7/2024	A120942	1,500.00			
				Summary Total					1,500.00			
		REF ERO ESC 14588 PEARSON ST	PV	128333	001	00999	11/7/2024	A120968	1,500.00			
				Summary Total					1,500.00			
		REF ERO ESC 14594 PEARSON ST	PV	128334	001	00999	11/7/2024	A120938	1,500.00			
				Summary Total					1,500.00			
		REF ERO ESC 14638 TIGER ST	PV	128336	001	00999	11/7/2024	A121103	1,500.00			
				Summary Total					1,500.00			
		REF ERO ESC 14657 TIGER ST	PV	128337	001	00999	11/7/2024	A121053	1,500.00			
				Summary Total					1,500.00			
		REF ERO ESC 14663 TIGER ST	PV	128338	001	00999	11/7/2024	A121054	1,500.00			
				Summary Total					1,500.00			
		REF ERO ESC 14669 TIGER ST	PV	128339	001	00999	11/7/2024	A121052	1,500.00			
				Summary Total					1,500.00			
		REF ERO ESC 14675 TIGER ST	PV	128340	001	00999	11/7/2024	A121035	1,500.00			

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				Summary Total					1,500.00			
		REF ERO ESC 14681 TIGER ST	PV	128341	001	00999	11/7/2024	A121050	1,500.00			
				Summary Total					1,500.00			
		REF ERO ESC 14559 QUINTANA ST	PV	128378	001	00999	11/8/2024	A121071	1,500.00			
				Summary Total					1,500.00			
		REF ERO ESC 14607 PEARSON ST	PV	128379	001	00999	11/8/2024	A121102	1,500.00			
				Summary Total					1,500.00			
		REF ERO ESC 14644 TIGER ST	PV	128512	001	00999	11/18/2024	A121109	1,500.00			
				Summary Total					1,500.00			
		REF ERO ESC 14650 TIGER ST	PV	128513	001	00999	11/18/2024	A121110	1,500.00			
				Summary Total					1,500.00			
		REF ERO ESC 14656 TIGER ST	PV	128514	001	00999	11/18/2024	A121157	1,500.00			
				Summary Total					1,500.00			
		REF ERO ESC 14662 TIGER ST	PV	128515	001	00999	11/18/2024	A121159	1,500.00			
				Summary Total					1,500.00			
		REF ERO ESC 14668 TIGER ST	PV	128516	001	00999	11/18/2024	A121164	1,500.00			
				Summary Total					1,500.00			
		REF ERO ESC 14674 TIGER ST	PV	128517	001	00999	11/18/2024	A121165	1,500.00			
				Summary Total					1,500.00			
		REF ERO ESC 14680	PV	128518	001	00999	11/18/2024	A121174	1,500.00			

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		TIGER ST										
				Summary Total					1,500.00			
				Payment Amount					31,500.00			
116197	CINTAS CORPORATION		PV	128402	001	00999	11/7/2024	4210802575	65.18		116197	CINTAS CORPORATI
	CINTAS CORPORATION			Summary Total					65.18			
	CINTAS LOC #4K		PV	128548	001	00999	11/14/2024	4211543502	115.43			
	P O BOX 650838			Summary Total					115.43			
	DALLAS TX 75265-0838											
				Payment Amount					180.61			
100120	CONTINENTAL RESEARCH CORP		PV	128505	001	00999	11/14/2024	0058948	482.00		100120	CONTINENTAL RESE CORP
	CONTINENTAL RESEARCH CORP			Summary Total					482.00			
	PO BOX 15204											
	ST LOUIS MO 63110											
				Payment Amount					482.00			
100144	DEHN OIL COMPANY		PV	128380	001	00999	11/6/2024	25235653	41.20		100144	DEHN OIL COMPANY
	DEHN OIL COMPANY			Summary Total					41.20			
	6735 141ST AVENUE NW		PV	128398	001	00999	11/6/2024	111108	2,333.10			
	RAMSEY MN 55303			Summary Total					2,333.10			
			PV	128546	001	00999	11/13/2024	111183	2,652.70			
				Summary Total					2,652.70			
			PV	128547	001	00999	11/13/2024	111182	2,212.70			
				Summary Total					2,212.70			

Payment Group Control Number 3914
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JMORRISON
Payment Instrument T A/P ACH Payment
Pay Through Date 11/27/2024

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
				Payment Amount					7,239.70			
116175	ECKBERG LAMMERS ATTORNEYS AT LAW	Inv 10 2024	PV	128357	001	00999	10/31/2024	10 2024	6,470.75		116175	ECKBERG LAMMERS ATTORNEYS AT LAW
	ECKBERG LAMMERS ATTORNEYS AT LAW 1809 NORTHWESTERN AVENUE STILLWATER MN 55082			Summary Total					6,470.75			
				Payment Amount					6,470.75			
100158	ECM PUBLISHERS INC		PV	128411	001	00999	11/1/2024	1022597	37.62		100158	ECM PUBLISHERS IN
	ECM PUBLISHERS INC 4095 COON RAPIDS BLVD COON RAPIDS MN 55433			Summary Total					37.62			
			PV	128482	001	00999	11/8/2024	1023259	69.87			
				Summary Total					69.87			
				Payment Amount					107.49			
113651	ELECTRO WATCHMAN INC		PV	128343	001	00999	10/28/2024	431704	422.00		113651	ELECTRO WATCHMA
	ELECTRO WATCHMAN INC ONE W WATER STREET SUITE 110 ST PAUL MN 55107			Summary Total					422.00			
				Payment Amount					422.00			
108737	EMERGENCY AUTOMOTIVE TECHNOLOGY INC	Microphone clip for squad #346	PV	128437	001	00999	10/31/2024	DL103124-21	39.95		108737	EMERGENCY AUTOM TECHNOLOGY INC
	EMERGENCY AUTOMOTIVE TECHNOLOGY INC 2755 GENEVA AVE N			Summary Total					39.95			
		Equipment for new Squad build	PV	128438	001	00999	10/31/2024	DL103124-22	471.98			

Payment Group Control Number 3914
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JMORRISON
Payment Instrument T A/P ACH Payment
Pay Through Date 11/27/2024

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	OAKDALE MN 55128			Summary Total					471.98			
		Trunk Trays - new squad build	PV	128461	001	00999	11/5/2024	DL103124-20	2,043.43			
				Summary Total					2,043.43			
		Partition for new squad build	PV	128462	001	00999	11/6/2024	DL110624-21	429.71			
				Summary Total					429.71			
		light for new squad build	PV	128467	001	00999	11/8/2024	DL110824-20	351.48			
				Summary Total					351.48			
			PV	128519	001	00999	11/11/2024	DL11082420A	117.16			
				Summary Total					117.16			
			PV	128523	001	00999	11/13/2024	RP111324-02	14.49			
				Summary Total					14.49			
			PV	128524	001	00999	11/14/2024	DL111324-23	142.08			
				Summary Total					142.08			
				Payment Amount					3,610.28			
113321	FACTORY MOTOR PARTS CO		PV	128383	001	00999	11/4/2024	6-1684159	44.88		113321	FACTORY MOTOR PA CO
	FACTORY MOTOR PARTS CO			Summary Total					44.88			
	BIN 139107		PV	128544	001	00999	11/13/2024	1-10248051	58.08			
	P O BOX 9107			Summary Total					58.08			
	MINNEAPOLIS MN 55480-9107											
				Payment Amount					102.96			
100143	FERGUSON WATERWORKS #		PV	128351	001	00999	10/31/2024	0539883	502.99		100143	FERGUSON WATERV

Payment Group Control Number 3914
Bank Account 999.1010 CASH IN BANK 00002224
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Originator JMORRISON
Payment Instrument T A/P ACH Payment
Pay Through Date 11/27/2024

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
2518												# 2518
	FERGUSON WATERWORKS 2516 P O BOX 802817 CHICAGO IL 60680-2817			Summary Total					502.99			
				Payment Amount					502.99			
100186	FRANKENSIGNS INC		PV	128359	001	00999	10/22/2024	282899	81.00		100186	FRANKENSIGNS INC
	FRANKENSIGNS 9991 GOODHUE STREET NE P O BOX 490301 BLAINE MN 55449			Summary Total					81.00			
				Payment Amount					81.00			
100200	GOPHER STATE ONE CALL INC		PV	128352	001	00999	10/31/2024	4100699-1	517.05		100200	GOPHER STATE ONE CALL INC
	GOPHER STATE ONE CALL 7223 PARKWAY DRIVE SUITE 210 HANOVER MD 21076-1317			Summary Total					517.05			
				Payment Amount					517.05			
100650	GRAINGER		PV	128507	001	00999	11/14/2024	9317162007	97.16		100650	GRAINGER
	GRAINGER INC DEPT. 806511127 PALATINE IL 60038-0001			Summary Total					97.16			
				Payment Amount					97.16			
100209	HAKANSON ANDERSON ASSOC		PV	128368	001	00999	10/24/2024	53926	30,075.05		100209	HAKANSON ANDERS

Payment Group Control Number 3914
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JMORRISON
Payment Instrument T A/P ACH Payment
Pay Through Date 11/27/2024

Payee Number	Payee Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	INC											ASSOC INC
	HAKANSON ANDERSON ASSOC INC			Summary Total					30,075.05			
	3601 THURSTON AVENUE		PV	128369	001	00999	10/24/2024	53927	39,273.90			
	ANOKA MN 55303-1063			Summary Total					39,273.90			
				Payment Amount					69,348.95			
100211	HAWKINS INC		PV	128481	001	00999	11/8/2024	6914102	7,026.90		100211	HAWKINS INC
	HAWKINS INC			Summary Total					7,026.90			
	P O BOX 860263		PV	128504	001	00999	11/15/2024	6915050	60.00			
	MINNEAPOLIS MN 55486-0263			Summary Total					60.00			
				Payment Amount					7,086.90			
104027	INK WIZARDS INC		PV	128479	001	00999	11/14/2024	10896	243.00		104027	INK WIZARDS INC
	INK WIZARDS INC			Summary Total					243.00			
	9958 HIGHWAY 10 NW											
	ELK RIVER MN 55330											
				Payment Amount					243.00			
112475	INNOVATIVE OFFICE SOLUTIONS		PV	128362	001	00999	11/6/2024	IN4687480	9.03		112475	INNOVATIVE OFFICE SOLUTIONS
	INNOVATIVE OFFICE SOLUTIONS			Summary Total					9.03			
	LOCKBOX 131434		PV	128365	001	00999	11/4/2024	IN4685078	46.88			
	P O BOX 1414			Summary Total					46.88			
	MINNEAPOLIS MN	S27569	PV	128412	001	00999	11/4/2024	IN4685179	316.79			
	55480-1414											
				Summary Total					316.79			

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
		S27569	PV	128531	001	00999	11/15/2024	IN4695708	320.44			
				Summary Total					320.44			
				Payment Amount					693.14			
100266	LOGIS		PV	128344	001	00999	10/25/2024	91100	978.75		100266	LOGIS
	LOCAL GOVERNMENT INFORMATION SYSTEMS ASS			Summary Total					978.75			
	5750 DULUTH STREET		PV	128345	001	00999	10/26/2024	91064	66,793.00			
	GOLDEN VALLEY MN 55422-4036			Summary Total					66,793.00			
				Payment Amount					67,771.75			
106616	MARTIN MCALLISTER, INC		PV	128376	001	00999	10/31/2024	16500	10,750.00		106616	MARTIN MCALLISTEI INC
	MARTIN MCALLISTER, INC			Summary Total					10,750.00			
	7650 EDINBOROUGH WAY #550											
	EDINA MN 55435			Payment Amount					10,750.00			
100283	MENARDS COON RAPIDS		PV	128394	001	00999	11/10/2024	30610	38.49		100283	MENARDS COON RA
	MENARDS COON RAPIDS			Summary Total					38.49			
	3045 MAIN STREET		PV	128530	001	00999	11/14/2024	30887	671.50			
	COON RAPIDS MN 55448			Summary Total					671.50			
				Payment Amount					709.99			
100284	MENARDS ELK RIVER		PV	128350	001	00999	10/31/2024	5218	151.53		100284	MENARDS ELK RIVE
	MENARDS ELK RIVER			Summary Total					151.53			

Payment Group Control Number 3914
Bank Account 999.1010 CASH IN BANK 00002224
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Originator JMORRISON
Payment Instrument T A/P ACH Payment
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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	19521 EVANS STREET NW		PV	128366	001	00999	10/21/2024	4679	210.48			
	ELK RIVER MN 55330-1077			Summary Total					210.48			
			PV	128387	001	00999	10/28/2024	5040	29.97			
				Summary Total					29.97			
				Payment Amount					391.98			
108208	METRO PRODUCTS INC		PV	128535	001	00999	11/6/2024	183373	365.58		108208	METRO PRODUCTS
	METRO PRODUCTS INC			Summary Total					365.58			
	7401 CENTRAL AVENUE NE		PV	128536	001	00999	11/6/2024	183374	65.39			
	FRIDLEY MN 55432			Summary Total					65.39			
			PV	128556	001	00999	11/14/2024	183486	5.18			
				Summary Total					5.18			
			PV	128557	001	00999	11/14/2024	183487	173.26			
				Summary Total					173.26			
				Payment Amount					609.41			
101234	NORTH VALLEY, INC		PV	128399	001	00999	11/7/2024	1686	2,203.89		101234	NORTH VALLEY, INC
	NORTH VALLEY, INC			Summary Total					2,203.89			
	20015 IGUANA STREET NW #100		PV	128434	001	00999	11/7/2024	1688	5,013.52			
	NOWTHEN MN 55330			Summary Total					5,013.52			
			PV	128435	001	00999	11/7/2024	1687	8,184.65			
				Summary Total					8,184.65			
			PV	128561	001	00999	11/16/2024	24859*02	12,365.45			
				Summary Total					12,365.45			
				Payment Amount								

Payment Group Control Number 3914
Bank Account 999.1010 CASH IN BANK 00002224
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Originator JMORRISON
Payment Instrument T A/P ACH Payment
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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
									27,767.51			
111090	NORTHDALE CONSTRUCTION	PAY APP 7 21-08 WTR TRMT TRUNK	PV	128452	001	09601	11/18/2024	21-08 #7	503,712.89		111090	NORTHDALE CONSTRUCTION
	NORTHDALE CONSTRUCTION 9760 71ST STREET NE ALBERTVILLE MN 55301			Summary Total					503,712.89			
				Payment Amount					503,712.89			
100363	NORTHERN SANITARY SUPPLY CO		PV	128358	001	00999	11/6/2024	210008	182.41		100363	NORTHERN SANITAF SUPPLY CO
	NORTHERN SANITARY SUPPLY CO 341 COON RAPIDS BLVD			Summary Total					182.41			
			PV	128506	001	00999	11/14/2024	210057	246.36			
	MINNEAPOLIS MN 55433			Summary Total					246.36			
				Payment Amount					428.77			
115071	NORTHLAND OCCUPATIONAL HEALTH		PV	128372	001	00999	11/4/2024	23635	450.00		115071	NORTHLAND OCCUPATIONAL HEA
	NORTHLAND OCCUPATIONAL HEALTH 7533 SUNWOOD DRIVE NW SUITE 212			Summary Total					450.00			
			PV	128373	001	00999	11/6/2024	23665	6,250.00			
	RAMSEY MN 55303			Summary Total					6,250.00			
				Payment Amount					6,700.00			
110547	NORTHWEST LIGHTING SYSTEMS CO.		PV	128360	001	00999	11/1/2024	135125	645.00		110547	NORTHWEST LIGHTI SYSTEMS CO.

Payment Group Control Number 3914
Bank Account 999.1010 CASH IN BANK 00002224
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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	NORTHWEST LIGHTING SYSTEMS CO. 736 CRAIG AVENUE TRACY MN 56175			Summary Total					645.00			
				Payment Amount					645.00			
110480	OPUS 21 MANAGEMENT SOLUTIONS	Inv #241020	PV	128410	001	00999	11/10/2024	241020	15,022.05		110480	OPUS 21 MANAGEMI SOLUTIONS
	OPUS 21 MANAGEMENT SOLUTIONS 680 COMMERCE DRIVE SUITE 160 WOODBURY MN 55125			Summary Total					15,022.05			
				Payment Amount					15,022.05			
112421	PERRILL		PV	128545	001	00999	11/1/2024	263384	200.00		112421	PERRILL
	PERRIL 110 CHESHIRE LANE SUITE 105 MINNETONKA MN 55305			Summary Total					200.00			
				Payment Amount					200.00			
121041	RED WING BUSINESS ADVANTAGE ACCOUNT		PV	128538	001	00999	11/10/2024	20241110114394	750.00		121041	RED WING BUSINES ADVANTAGE ACCOU
	RED WING BUSINESS ADVANTAGE ACCOUNT PO BOX 844329 DALLAS TX 75284-4329			Summary Total					750.00			
				Payment Amount					750.00			
116092	ROADKILL ANIMAL CONTROL		PV	128540	001	00999	10/31/2024	10312024	206.00		116092	ROADKILL ANIMAL CONTROL

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Payment Instrument T A/P ACH Payment
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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	ROADKILL ANIMAL CONTROL 520 HAROLD DRIVE BURNSVILLE MN 55337			Summary Total					206.00			
				Payment Amount					206.00			
100431	SAFETY KLEEN CORPORATION		PV	128386	001	00999	11/3/2024	R003279391	110.97		100431	SAFETY KLEEN CORPORATION
	SAFETY KLEEN CORPORATION PO BOX 975201 DALLAS TX 75397-5201			Summary Total					110.97			
			PV	128397	001	00999	11/2/2024	95747727	377.40			
				Summary Total					377.40			
				Payment Amount					488.37			
100440	SHORT ELLIOT HENDRICKSON INC		PV	128468	001	00999	11/8/2024	476806	8,306.20		100440	SHORT ELLIOT HENDRICKSON INC
	SHORT ELLIOT HENDRICKSON INC P O BOX 64780 ST PAUL MN 55164-0780			Summary Total					8,306.20			
				Payment Amount					8,306.20			
119121	SLOTH INSPECTIONS INC	OCT ELECTRICAL INSP SERVICE	PV	128406	001	00999	10/31/2024	10312024	11,208.22		119121	SLOTH INSPECTIONS INC
	SLOTH INSPECTIONS INC 2089 175TH LANE NW ANDOVER MN 55304			Summary Total					11,208.22			
				Payment Amount					11,208.22			
100469	STREICHER'S POLICE	Badge Repair -	PV	128463	001	00999	11/8/2024	I1728384	20.00		100469	STREICHER'S POLIC

Payment Group Control Number 3914
Bank Account 999.1010 CASH IN BANK 00002224
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Payment Instrument T A/P ACH Payment
Pay Through Date 11/27/2024

Payee Number	Payee Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	EQUIPMENT	Gardner										EQUIPMENT
	STREICHER'S POLICE EQUIPMENT			Summary Total					20.00			
	10911 WEST HWY 55	External Vest Carrier	PV	128464	001	00999	11/8/2024	I1728385	249.98			
	MINNEAPOLIS MN 55441			Summary Total					249.98			
		Duty vest - Hinnenkamp	PV	128465	001	00999	11/8/2024	I1728307	1,188.90			
				Summary Total					1,188.90			
		Vest alterations - Hesse	PV	128466	001	00999	11/8/2024	I1728383	35.00			
				Summary Total					35.00			
			PV	128520	001	00999	11/11/2024	I1728705	1,754.00			
				Summary Total					1,754.00			
				Payment Amount					3,247.88			
116602	TEAM LABORATORY CHEMICAL LLC		PV	128348	001	00999	10/31/2024	INV0044025	2,267.50		116602	TEAM LABORATORY CHEMICAL LLC
	TEAM LABORATORY CHEMICAL LLC P O BOX 1467 28650 STATE HWY 34 DETROIT LAKES MN 56501			Summary Total					2,267.50			
				Payment Amount					2,267.50			
119474	THE MPX GROUP		PV	128522	001	00999	11/14/2024	429262	575.87		119474	THE MPX GROUP
	THE MPX GROUP 7105 MEDICINE LAKE ROAD GOLDEN VALLEY MN 55427			Summary Total					575.87			

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Bank Account 999.1010 CASH IN BANK 00002224
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Payment Instrument T A/P ACH Payment
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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
		Payment Amount							575.87			
112688	TITAN MACHINERY		PV	128388	001	00999	11/1/2024	PS0525899-1	2,264.57		112688	TITAN MACHINERY
	TITAN MACHINERY	Summary Total							2,264.57			
	14375 JAMES ROAD		PV	128541	001	00999	11/8/2024	PS0539931-1	15.25			
	ROGERS MN 55374	Summary Total							15.25			
		Payment Amount							2,279.82			
112721	W W GOETSCH ASSOCIATES INC		PV	128480	001	00999	11/4/2024	113553	2,387.08		112721	W W GOETSCH ASSOCIATES INC
	W W GOETSCH ASSOCIATES INC 5250 WEST 74TH STREET SUITE 24 MINNEAPOLIS MN 55439-2226	Summary Total							2,387.08			
		Payment Amount							2,387.08			
106351	WATER LABORATORIES, INC		PV	128349	001	00999	11/3/2024	10251	690.00		106351	WATER LABORATOR INC
	WATER LABORATORIES, INC 333 EAST MAIN STREET PO BOX 388 ELK RIVER MN 55330	Summary Total							690.00			
		Payment Amount							690.00			
106402	ZEP MANUFACTURING COMPANY		PV	128401	001	00999	11/7/2024	9010472050	860.45		106402	ZEP MANUFACTURIN COMPANY
	ZEP SALES & SERVICE	Summary Total							860.45			

Payment Group Control Number	3914		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JMORRISON		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	11/27/2024		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Document Itm	Document Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	13237 COLLECTIONS CENTER DRIVE CHICAGO IL 60693											

Payment Amount	860.45	
Total Amount to be Processed	1,182,606.19	
Total Number of Payments to be Processed	50	

Checks - 2,258,760.25
ACH - 1,182,606.19

Total A/P - 3,441,366.44

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #24-348

RESOLUTION APPROVING CASH DISBURSEMENTS MADE AND AUTHORIZING PAYMENT OF ACCOUNTS PAYABLE INVOICING RECEIVED DURING THE PERIOD OF NOVEMBER 7, 2024 THROUGH NOVEMBER 20, 2024

WHEREAS, the City of Ramsey Finance Department has made cash disbursements and received accounts payable invoicing during the period of November 7, 2024 through November 20, 2024 in the amount of $4,105,050.71 and

WHEREAS, the City Council of the City of Ramsey is required to authorize payment for all disbursement transactions.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the Ramsey City Council hereby approves the cash disbursements made and authorizes payment of the accounts payable invoices as detailed in the attached Bills List for the period November 7, 2024 through November 20, 2024, in the amount of $4,105,050.71.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

Mayor Kuzma
Councilmember
Councilmember
Councilmember
Councilmember
Councilmember

and the following voted against the same:

None

and the following abstained:

None

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 26th day of November, 2024.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session

Meeting Date: 11/26/2024

Primary Strategic Plan Initiative: Not Applicable

Title

Adopt Resolution #24-245 Approving Final Payment to Asphalt Surface Technologies Corp. for Improvement Project #23-04; 167th Avenue Reconstruction.

Purpose/Background:

Resolution and Pay Request Attached.

Time Frame/Observations/Alternatives:

Issuing final payment will be contingent on receipt of the following items from Asphalt Surface Technologies Corp.:

1. IC-134 (Contractor's Withholding Affidavit showing compliance with the provisions of Minnesota Statute 290.92 requiring withholding state income tax).
2. Waiver of Mechanic's Lien Rights (Affidavits that all claims against Asphalt Surface Technologies Corp. by reasons of the contract have been fully paid or satisfactorily secured).
3. Consent of Surety to Final Payment (Certification from the contractor's surety).

Following receipt of these items, final payment will be issued.

Recommendation:

The Senior Engineering Technician has inspected the completed work and recommends final payment to Asphalt Surface Technologies Corp. for improvement project #23-04; 167th Avenue Reconstruction in the amount of $20,028.77.

OutcomeAction:

Motion to adopt Resolution #24-245 approving final payment to Asphalt Surface Technologies Corp. for improvement project #23-04, 167th Avenue Reconstruction in the amount of $20,028.77.

Attachments

Pay Resolution #24-245

Pay Request

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	11/20/2024 10:06 AM
Brian Hagen	Brian Hagen	11/20/2024 11:19 AM
Form Started By: Stacie Damjanovich		Started On: 08/21/2024 10:52 AM
Final Approval Date: 11/20/2024		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #24-245

RESOLUTION APPROVING FINAL PAYMENT TO ASPHALT SURFACE TECHNOLOGIES CORP. OF SAINT CLOUD, MINNESOTA FOR IMPROVEMENT PROJECT #23-04; 167TH AVENUE RECONSTRUCTION

WHEREAS, the City of Ramsey Proposes to reconstruct 167th Avenue between Nowthen Boulevard (County State Aid Highway 5) and Saint Francis Boulevard (Trunk Highway 47) in 2023 as identified within the 2023-2032 10-Year Capital Improvement Program: and

WHEREAS, pursuant to Ramsey City Council resolution #22-130, adopted June 14th, 2022, the City Council accepted and awarded the proposal to Bolten & Menk, Inc., for Topographic Survey of the project area; and

WHEREAS, pursuant to Ramsey City Council resolution #22-201, adopted August 23rd, 2022, the City Council ordered the City Engineer to prepare plans and specifications for Improvement Project #23-04; and

WHEREAS, pursuant to Ramsey City Council resolution #22-204, adopted August 23rd, 2022, the City Council accepted the proposal of Haugo Geotechnical Services to complete geotechnical evaluations for Improvement Project #23-04; and

WHEREAS, pursuant to Ramsey City Council resolution #22-270, adopted November 22nd, 2022, the City Council accepted the proposal of Bolton & Menk, Inc. to prepare final plans and specifications for Improvement Project #23-04; and

WHEREAS, pursuant to Ramsey City Council resolution #23-070, adopted March 28th, 2023, the City Council authorized entering into a contract with Braun Intertec to prepare a stabilized full-depth reclamation mix design for Improvement Project #23-04; and

WHEREAS, pursuant to Ramsey City Council resolution #23-114, adopted May 23rd, 2023, the City Council approved plans and specifications and authorized advertising bids for improvement Project #23-04; and

WHEREAS, pursuant to Ramsey City Council Resolution #23-148 adopted on June 27, 2023 a contracted was awarded to Asphalt Surface Technologies Corp. of Saint Cloud, Minnesota, in the amount of $1,511,455.59 for said improvements; and

WHEREAS, as of November 26, 2024 $1,327,815.10 has been paid to date; and

WHEREAS, the Senior Engineering Technician has inspected the completed work and recommends final payment to Asphalt Surface Technologies Corp. for said project, in the amount of $20,028.77.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) The City Council hereby authorizes final payment to Asphalt Surface Technologies Corp. of Saint Cloud, Minnesota for Improvement Project #23-04, 167th Avenue Reconstruction in the amount of $20,028.77.

2) The City Council hereby accepts the project and authorizes the Mayor and City Administrator to sign the release form for this payment.

3) The total amount of this payment is not included in resolutions approving payment of bills for the date of November 26, 2024.

4) That the City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 26th day of November, 2024.

_____
Mayor

ATTEST:

_____
City Clerk

#24-245

Contractor's Application for Final Payment

Owner:	City of Ramsey	**Owner's Project No.:**	23-04
Engineer:	Bolton & Menk, Inc.	**Engineer's Project No.:**	0R1.129245/0R1.131249
Contractor:	Asphalt Surface Technologies Corp.	**Agency's Project No.:**	
Project:	SAP 199-102-007 167th Avenue Reconstruction		
Contract:			
Application No.:	3-FINAL	**Application Date:**	8/19/2024
Application Period:	**From** 11/1/2023	**to**	8/1/2024

1. Original Contract Price	$	1,511,455.59
2. Net change by Change Orders	$	-
3. Current Contract Price (Line 1 + Line 2)	$	1,511,455.59
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	$	1,347,843.87
5. Retainage		
a. _____ X $ 1,347,843.87 Work Completed	$	-
b. _____ X $ - Stored Materials	$	-
c. Total Retainage (Line 5.a + Line 5.b)	$	-
6. Amount eligible to date (Line 4 - Line 5.c)	$	1,347,843.87
7. Less previous payments	$	1,327,815.10
8. **Amount due this application**	$	**20,028.77**
9. Balance to finish, including retainage (Line 3 - Line 4)		NA

Contractor's Certification for Final Payment

The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective; and
(4) The provisions of M. S. 290.92 have been complied with and that all claims against me by reason of the Contract have been paid or satisfactorily secured.

Contractor:	Asphalt Surface Technologies Corporation		
Signature:	Jessica L. Winter	**Date:**	9/24/2024
Name:	Jessica L. Winter	**Title:**	Vice-President

Recommended by Engineer		**Approved by Owner**	
By:	Zachary F. Lingl	**By:**	Bruce Westby
Name:	Zach Lingl, PE	**Name:**	Bruce Westby
Title:	Project Manager	**Title:**	City Engineer / Public Works Director
Date:	8/19/2024	**Date:**	11/12/2024

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FINAL Estimate - Unit Price Work

Contractor's Application for Payment

Owner: City of Ramsey
Engineer: Bolton & Menk, Inc.
Contractor: Asphalt Surface Technologies Corp.
Project: SAP 199-102-007 167th Avenue Reconstruction
Contract:

Owner's Project No.: 23-04
Engineer's Project No.: 0R1.129245/0R1.131249
Contractor's Project No.:
Agency's Project No.:

Application No.: 3-FINAL Application Period: From 11/01/23 to 08/01/24 Application Date: 08/19/24

A	B	C	D	E	F	F1	F2	G	H	I	J	K	L
		Contract Information				Previous Estimate		Work Completed					
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C X E) ($)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) ($)	Materials Currently Stored (not in G) ($)	Work Completed and Materials Stored to Date (H + I) ($)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) ($)
	Original Contract												
1	MOBILIZATION	1.00	LUMP SUM	47,000.00	47,000.00	1.00	47,000.00	1.00	47,000.00		47,000.00	100%	
2	REMOVE DRAINAGE STRUCTURE	5.00	EACH	500.50	2,502.50	5.00	2,502.50	5.00	2,502.50		2,502.50	100%	
3	REMOVE PIPE CULVERTS	430.00	LIN FT	11.33	4,871.90	432.00	4,894.56	432.00	4,894.56		4,894.56	100%	
4	REMOVE SEWER PIPE (STORM)	415.00	LIN FT	15.18	6,299.70	447.00	6,785.46	447.00	6,785.46		6,785.46	108%	
5	REMOVE CURB AND GUTTER	1,575.00	LIN FT	6.60	10,395.00	1,583.00	10,447.80	1,583.00	10,447.80		10,447.80	101%	
6	SAWING CONCRETE PAVEMENT (FULL DEPTH)	38.00	LIN FT	3.00	114.00	20.00	60.00	20.00	60.00		60.00	53%	
7	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	885.00	LIN FT	3.00	2,655.00	928.00	2,784.00	928.00	2,784.00		2,784.00	105%	
8	REMOVE BITUMINOUS PAVEMENT	550.00	SQ YD	4.29	2,359.50	334.00	1,432.86	334.00	1,432.86		1,432.86	61%	
9	REMOVE CONCRETE PAVEMENT	166.00	SQ YD	6.16	1,022.56	100.00	616.00	100.00	616.00		616.00	60%	
10	GRANULAR BORROW (CV)	200.00	CU YD	34.10	6,820.00	60.00	2,046.00	60.00	2,046.00		2,046.00	30%	
11	CHANNEL AND POND EXCAVATION	413.00	CU YD	22.00	9,086.00	750.00	16,500.00	750.00	16,500.00		16,500.00	182%	
12	EXCAVATION - COMMON (P) (EV)	1,148.00	CU YD	21.12	24,245.76	1,148.00	24,245.76	1,148.00	24,245.76		24,245.76	100%	
13	COMMON EMBANKMENT (P) (CV)	230.00	CU YD	33.00	7,590.00	230.00	7,590.00	230.00	7,590.00		7,590.00	100%	
14	EXCAVATION - SUBGRADE (EV)	320.00	CU YD	22.00	7,040.00	-	-	-	-		-		
15	DEWATERING	1.00	LUMP SUM	5,000.00	5,000.00	1.00	5,000.00	1.00	5,000.00		5,000.00	100%	
16	HAUL AND STOCKPILE BITUMINOUS MATERIAL	757.00	CU YD	8.58	6,495.06	1,008.00	8,648.64	1,008.00	8,648.64		8,648.64	133%	
17	AGGREGATE SURFACING (CV) CLASS 5 (DRIVEWAYS)	81.00	CU YD	40.00	3,240.00	72.00	2,880.00	72.00	2,880.00		2,880.00	89%	
18	STREET SWEEPER (WITH PICKUP BROOM)	24.00	HOUR	150.00	3,600.00	10.00	1,500.00	10.00	1,500.00		1,500.00	42%	
19	WATER	900.00	MGAL	38.50	34,650.00	204.00	7,854.00	204.00	7,854.00		7,854.00	23%	
20	AGGREGATE BASE (CV) CLASS 5 MODIFIED	320.00	CU YD	33.00	10,560.00	-	-	-	-		-		
21	AGGREGATE BASE (CV) FROM STOCKPILE	757.00	CU YD	22.88	17,320.16	395.00	9,037.60	395.00	9,037.60		9,037.60	52%	
22	FULL DEPTH RECLAMATION	9,965.00	SQ YD	2.53	25,211.45	9,965.00	25,211.45	9,965.00	25,211.45		25,211.45	100%	
23	STABILIZED FULL DEPTH RECLAMATION	18,250.00	SQ YD	4.07	74,277.50	18,250.00	74,277.50	18,250.00	74,277.50		74,277.50	100%	
24	BITUMINOUS MATERIAL FOR MIXTURE	230.00	TON	690.80	158,884.00	218.38	150,856.90	218.38	150,856.90		150,856.90	95%	
25	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C)	3,560.00	TON	88.72	315,843.20	3,332.75	295,681.58	3,332.75	295,681.58		295,681.58	94%	
26	TYPE SP 12.5 NON WEARING COURSE MIXTURE (3,C)	4,420.00	TON	83.60	369,512.00	4,061.10	339,507.96	4,061.10	339,507.96		339,507.96	92%	
27	18" RC PIPE APRON	15.00	EACH	2,384.80	35,772.00	15.00	35,772.00	15.00	35,772.00		35,772.00	100%	
28	24" RC PIPE APRON	2.00	EACH	3,036.00	6,072.00	4.00	12,144.00	4.00	12,144.00		12,144.00	200%	
29	4" INSULATION	4.00	SQ YD	45.10	180.40	4.00	180.40	4.00	180.40		180.40	100%	
30	15" RC PIPE SEWER CLASS V	75.00	LIN FT	79.20	5,940.00	75.00	5,940.00	75.00	5,940.00		5,940.00	100%	

EJCDC C-620 Contractor's Application for Payment
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FINAL Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	City of Ramsey
Engineer:	Bolton & Menk, Inc.
Contractor:	Asphalt Surface Technologies Corp.
Project:	SAP 199-102-007 167th Avenue Reconstruction
Contract:	
Owner's Project No.:	23-04
Engineer's Project No.:	0R1.129245/0R1.131249
Contractor's Project No.:	
Agency's Project No.:	

Application No.: 3-FINAL **Application Period:** From 11/01/23 to 08/01/24 **Application Date:** 08/19/24

A	B	C	D	E	F	F1	F2	G	H	I	J	K	L
		Contract Information				Previous Estimate		Work Completed					
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C X E) ($)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) ($)	Materials Currently Stored (not in G) ($)	Work Completed and Materials Stored to Date (H + I) ($)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) ($)
31	18" RC PIPE SEWER CLASS V	780.00	LIN FT	96.80	75,504.00	780.00	75,504.00	780.00	75,504.00		75,504.00	100%	
32	24" RC PIPE SEWER CLASS III	66.00	LIN FT	119.90	7,913.40	90.00	10,791.00	90.00	10,791.00		10,791.00	136%	
33	ADJUST VALVE BOX	11.00	EACH	495.00	5,445.00	5.00	2,475.00	5.00	2,475.00		2,475.00	45%	
34	CONST DRAINAGE STRUCTURE DESIGN SPECIAL	1.00	EACH	3,278.00	3,278.00	1.00	3,278.00	1.00	3,278.00		3,278.00	100%	
35	CONST DRAINAGE STRUCTURE DES 48-4020	3.00	EACH	4,653.00	13,959.00	3.00	13,959.00	3.00	13,959.00		13,959.00	100%	
36	RANDOM RIPRAP CL III	10.00	CU YD	127.60	1,276.00	10.00	1,276.00	10.00	1,276.00		1,276.00	100%	
37	6" CONCRETE WALK	308.00	SQ FT	22.00	6,776.00	123.50	2,717.00	123.50	2,717.00		2,717.00	40%	
38	CONCRETE CURB & GUTTER DES B618	1,580.00	LIN FT	24.00	37,920.00	1,597.00	38,328.00	1,597.00	38,328.00		38,328.00	101%	
39	6" CONCRETE DRIVEWAY PAVEMENT	120.00	SQ YD	100.00	12,000.00	184.86	18,486.00	184.86	18,486.00		18,486.00	154%	
40	TRAFFIC CONTROL	1.00	LUMP SUM	5,390.00	5,390.00	1.00	5,390.00	1.00	5,390.00		5,390.00	100%	
41	TRUNCATED DOMES	76.00	SQ FT	65.00	4,940.00	40.00	2,600.00	40.00	2,600.00		2,600.00	53%	
42	STORM DRAIN INLET PROTECTION	3.00	EACH	132.00	396.00	3.00	396.00	3.00	396.00		396.00	100%	
43	SILT FENCE, TYPE MS	3,785.00	LIN FT	2.20	8,327.00	3,785.00	8,327.00	3,785.00	8,327.00		8,327.00	100%	
44	SEDIMENT CONTROL LOG TYPE WOOD FIBER	300.00	LIN FT	3.30	990.00	580.00	1,914.00	580.00	1,914.00		1,914.00	193%	
45	COMMON TOPSOIL BORROW	2,200.00	CU YD	35.20	77,440.00	233.00	8,201.60	233.00	8,201.60		8,201.60	11%	
46	FERTILIZER TYPE 3	1,050.00	POUND	1.10	1,155.00	300.00	330.00	620.00	682.00		682.00	59%	
47	ROLLED EROSION PREVENTION CATEGORY 20	2,140.00	SQ YD	2.75	5,885.00	2,000.00	5,500.00	2,000.00	5,500.00		5,500.00	93%	
48	SEEDING	3.50	ACRE	275.00	962.50	1.50	412.50	2.20	605.00		605.00	63%	
49	SEEDING MIXTURE 25-141	170.00	POUND	4.40	748.00	70.00	308.00	170.00	748.00		748.00	100%	
50	SEEDING MIXTURE 25-151	130.00	POUND	3.30	429.00	90.00	297.00	130.00	429.00		429.00	100%	
51	SEEDING MIXTURE 33-261	30.00	POUND	24.20	726.00	10.00	242.00	10.00	242.00		242.00	33%	
52	HYDRAULIC BONDED FIBER MATRIX	11,760.00	POUND	2.20	25,872.00	2,900.00	6,380.00	5,400.00	11,880.00		11,880.00	46%	
53	4" BROKEN LINE MULTI COMP	1,168.00	LIN FT	1.30	1,518.40	1,180.00	1,534.00	1,180.00	1,534.00		1,534.00	101%	
54	4" SOLID LINE MULTI COMP	3,112.00	LIN FT	1.30	4,045.60	20,911.00	27,184.30	20,911.00	27,184.30		27,184.30	672%	
55	PAVEMENT MESSAGE MULTI COMP	400.00	SQ FT	10.00	4,000.00	400.00	4,000.00	400.00	4,000.00		4,000.00	100%	
		-	-	-	-				-		-		
				Original Contract Totals	$ 1,511,455.59		$ 1,341,227.37		$ 1,347,843.87	$ -	$ 1,347,843.87		NA

EJCDC C-620 Contractor's Application for Payment
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CC Regular Session

Meeting Date: 11/26/2024

Primary Strategic Plan Initiative: Address infrastructure needs.

Title:

Adopt Resolution #24-306 Authorizing Final Payment to RCM Specialties, Inc. for 2024 Spray Patching Contracted Services, Improvement Project #24-57.

Purpose/Background:

Resolution and Pay Request Attached

Time Frame/Observations/Alternatives:

Issuing final payment will be contingent on receipt of the following item from RCM Specialties, Inc.

1. IC 134 (Contractor's Withholding Affidavit showing compliance with the provisions of Minnesota Statute 290.92 requiring withholding state income tax)

Following receipt of this item, final payment will be issued.

Recommendation:

The Utilities Lead has inspected the completed work and recommends final payment to RCM Specialties, Inc. for,Improvement Project #24-57, 2024 Spray Patching Contracted Service, in the amount of $26,250.00.

Outcome/Action:

Motion to adopt Resolution #24-306 authorizing final payment to RCM Specialties, Inc. for Improvement Project #24-57, 2024 Spray Patching Contracted Service, in the amount of $26,250.00.

Attachments

Resolution

Pay Request

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	11/07/2024 02:03 PM
Brian Hagen	Brian Hagen	11/07/2024 02:09 PM
Form Started By: Marsha Weidner		Started On: 10/25/2024 09:17 AM
Final Approval Date: 11/07/2024		

Councilmember ____ introduced the following resolution and moved for its adoption:

RESOLUTION #24-306

RESOLUTION APPROVING FINAL PAYMENT TO RCM SPECIALIES INC OF HASTINGS MINNESOTA FOR 2024 SPRAY PATCHING CONTRACTED SERVICES, IMPROVEMENT PROJECT #24-57

WHEREAS, numerous public streets in the City of Ramsey require pavement patching; and

WHEREAS, the adopted budget for 2024 includes $575,000 for crack sealing, pavement rejuvenation, and temporary pavement patching projects that support the Pavement Management Program; and

WHEREAS, the final project cost for City Improvement Project #24-08, 2024 Crack Seal Improvements, was $130,320, of which $53,431.20 is proposed to be paid from Municipal State Aid maintenance funds; and

WHEREAS, the estimated project cost for City Improvement Project #24-09, 2024 Pavement Rejuvenator Improvements, is $239,820, of which $35,973.00 is proposed to be paid from Municipal State Aid maintenance funds; and

WHEREAS, the final project cost for City Improvement Project #24-55, 2024 Pavement Patching Contracted Services, is $228,092.71; and

WHEREAS, an estimated $66,000 remains available for a 2024 Spray Patching Contracted Services project; and

WHEREAS, pursuant to Ramsey City Council Resolution 24-204 adopted July 23, 2024 the City Council approved plans and contract documents and authorized soliciting Requests for Quotes for Maintenance Project #24-57, 2024 Spray Patching Contracted Services; and

WHEREAS, pursuant to Ramsey City Council Resolution 24-214 adopted August 12, 2024 a contracted was awarded to RCM Specialties, Inc. of Hastings for the amount of $26,250.00 for said improvements; and

WHEREAS, as of November 26, 2024 $0.00 has been paid to date; and

WHEREAS, the Streets Lead has inspected the completed work and recommends final payment to RCM Specialties, Inc. of Hasting for, Improvement Project #24-57, 2024 Spray Patching Contracted Service, in the amount of $26,250.00.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) The City Council hereby authorizes final payment to RCM Specialties, Inc. of Hasting for, Improvement Project #24-57, 2024 Spray Patching Contracted Service, in the amount of $26,250.00.

2) The City Council hereby accepts the project and authorizes the Mayor and City Administrator to sign form payment.

3) The total amount of this payment is not included in resolutions approving payment of bills for the date of November 26, 2024.

4) That the City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 26th day of November, 2024.

_____
Mayor

ATTEST:

_____
City Clerk

Rs 24-307

RCM

12090 Margo Ave So Ste B
Hastings, MN 55033
651-480-8886

Invoice

Date	Invoice #
10/8/2024	9861

Bill To

City of Ramsey
7550 Sunwood Dr. NW
Ramsey, MN 55303

Ship To

City of Ramsey
7550 Sunwood Dr. NW
Ramsey, MN 55303

P.O. Number	Terms	Rep	Ship	Via	Project
	Due on receipt	MC	10/8/2024		

Quantity	Item Code	Description	U/M	Price Each	Amount
6	Patching	Service		4,375.00	26,250.00

Please Remit Invoice To:
RCM Specialties Inc.
12090 Margo Ave S
Suite B
Hastings, MN 55033

Thank you for your business.

Total $26,250.00

DEPARTMENT OF REVENUE

IC134

Contractor Affidavit

This Contractor Affidavit must be certified by the Minnesota Department of Revenue before the state of Minnesota or any of its subdivisions can make final payment to contractors. For more detailed information, see the instructions on the back of this form.

Please type or print clearly. This information will be used for returning the completed form.

Company name	Daytime phone	Minnesota tax ID number
RCM Specialties Inc	651-480-8886	4364628
Address	**Total contract amount**	**Month/year work began**
12090 Margo Ave so	$ 26,250.00	9/2024
City / State / ZIP code	**Amount still due**	**Month/year work ended**
Hastings MN 55033	$ 26,250.00	10/2024

Project number	Project location
24-57	CITY OF RAMSEY

Project owner	Address	City	State	ZIP code
City of Ramsey	7550 Sunwood Dr	Ramsey	MN	55303

Did you have employees work on this project? [X] Yes [ ] No. If no, who did the work?

Check the box that describes your involvement in the project and fill in all information requested.

[X] **Sole contractor**

[ ] **Subcontractor**

Name of contractor who hired you

Address

[ ] **Prime contractor**—If you subcontracted out any work on this project, all of your subcontractors must submit their own Contractor Affidavits and have them certified by the Department of Revenue *before* you can submit your Contractor Affidavit. For each subcontractor you had, fill in the information below and attach a copy of each subcontractor's certified Contractor Affidavit. If you need more space, attach a separate sheet.

Business name	Address	Owner/Officer

I declare that all information I have filled in on this form is true and complete to the best of my knowledge and belief. I authorize the Department of Revenue to disclose pertinent information relating to this project, including sending copies of this form, to the prime contractor if I am a subcontractor, and to any subcontractors if I am a prime contractor, and to the contracting agency.

Contractor's signature	Title	Date
[signature]	Vice President	12-24-2024

Mail to: Minnesota Revenue, Mail Station 6610, St. Paul, MN 55146-6610
Phone: 651-282-9999 or 1-800-657-3594

Certificate of Compliance

Based on records of the Minnesota Department of Revenue, I certify that the contractor who has signed this Contractor Affidavit has fulfilled all the requirements of Minnesota Statutes 290.92 and 270C.66 concerning the withholding of Minnesota income tax from wages paid to employees relating to contract services with the state of Minnesota and/or its subdivisions.

Department of Revenue approval *Date*

(Rev. 12/17)

CC Regular Session

Meeting Date: 11/26/2024

Primary Strategic Plan Initiative: Address infrastructure needs.

Title:

Adopt Resolution #24-307 Authorizing Partial Payment No. 1 to Design Electric Inc. of St. Cloud, Minnesota for Improvement Project #24-56, Lift Station No. 1 Permanent Generator.

Purpose/Background:

Pay Request and Resolution attached.

Recommendation:

The Utilities Lead has inspected the completed work and recommends partial payment no. 1 to Design Electric, Inc. of St. Cloud, Minnesota for improvement project 24-56, Lift Station No. 1 Permanent Generator, in the amount of $55,336.93.

Outcome/Action:

Adopt Resolution 24-307 authorizing partial payment no. 1 to Design Electric, Inc. of St. Cloud, Minnesota for improvement project 24-56, Lift Station No. 1 Permanent Generator, in the amount of $55,336.93.

Attachments

Resolution

Pay Estimate

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	11/07/2024 01:55 PM
Bruce Westby	Bruce Westby	11/20/2024 10:08 AM
Brian Hagen	Brian Hagen	11/20/2024 11:19 AM
Form Started By: Marsha Weidner		Started On: 10/25/2024 10:00 AM
Final Approval Date: 11/20/2024		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #24-307

RESOLUTION AUTHORIZING PARTIAL PAYMENT NO. 1 TO DESIGN ELECTRIC, INC. FOR IMPROVEMENT PROJECT #24-56, LIFT STATION NO. 1 PERMANENT GENERATOR

WHEREAS, the City of Ramsey 2024 – 2033 Capital Improvement Program includes proposed project #24-SEW-002, Lift Station No. 1 Rehab and Generator, proposed for construction in 2025 at an estimated cost of $175,000; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-098, adopted April 9, 2024, the proposal from Bolton and Menk, Inc. to provide design, bidding, and construction related services for Improvement Project #24-56, Lift Station No. 1 Rehabilitation and Generator Installation was approved; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-159, adopted June 11, 2024, the plans prepared by Bolton and Menk, Inc. were approved and requests for quotes were authorized for Improvement Project #24-56, Lift Station No. 1 Permanent Generator; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-181, adopted July 9, 2024, the request for quote was awarded to Design Electric, Inc. of St. Cloud Minnesota for the amount of $127,857.00 for said project; and

WHEREAS, as of November 26, 2024 $0.00 has been paid to date; and

WHEREAS, the Utilities Lead has inspected the completed work and recommends partial payment no. 1 to Design Electric, Inc. of St. Cloud, Minnesota; for improvement project 24-56, Lift Station No. 1 Permanent Generator, in the amount of $55,336.93.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) The City Council hereby authorizes partial payment No. 1 to Design Electric, Inc. of St. Cloud Minnesota for Improvement Project #24-56, Lift Station No. 1 Permanent Generator, in the amount of $55,336.93

2) The City Council hereby authorizes the Mayor and City Administrator to sign the release form for this payment.

3) The total amount of this payment is not included in resolutions approving payment of bills for the date of November 26, 2024.

4) The City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 26th day of November, 2024.

_____
Mayor

ATTEST:

_____
City Clerk

Contractor's Application for Payment

Owner:	City of Ramsey	**Owner's Project No.:**	CP- 24-56
Engineer:	Bolton & Menk, Inc.	**Engineer's Project No.:**	0R1.134375
Contractor:	Design Electric, Inc.	**Agency's Project No.:**	
Project:	Lift Station No. 1 Generator		
Contract:			

Application No.: 1 **Application Date:** 10/21/2024

Application Period: From 7/10/2024 to 10/21/2024

1. Original Contract Price	$	127,857.00
2. Net change by Change Orders	$	-
3. Current Contract Price (Line 1 + Line 2)	$	127,857.00
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	$	58,249.40
5. Retainage		
a. 5% X $ 58,249.40 Work Completed	$	2,912.47
b. ____ X $ - Stored Materials	$	-
c. Total Retainage (Line 5.a + Line 5.b)	$	2,912.47
6. Amount eligible to date (Line 4 - Line 5.c)	$	55,336.93
7. Less previous payments		
8. Amount due this application	$	55,336.93
9. Balance to finish, including retainage (Line 3 - Line 4)	$	69,607.60

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: DESIGN ELECTRIC INC

Signature: _____ **Date:** 10/22/2024

Name: JAMES SCHOON **Title:** VICE PRESIDENT

Recommended by Engineer	**Approved by Owner**
By: Zachary F. Lingl	**By:** Bruce A. Westby
Name: Zach Lingl, PE	**Name:** Bruce Westby
Title: Project Manager	**Title:** City Engineer / Public Works Director
Date: 10/21/2024	**Date:** 10/24/2024

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Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	City of Ramsey
Engineer:	Bolton & Menk, Inc.
Contractor:	Design Electric, Inc.
Project:	Lift Station No. 1 Generator
Contract:	
Owner's Project No.:	CP- 24-56
Engineer's Project No.:	0R1.134375
Agency's Project No.:	
Application No.:	1
Application Period:	From 07/10/24 to 10/21/24
Application Date:	10/21/24

A	B	C	D	E	F	F1	F2	G	H	I	J	K	L
		Contract Information				Previous Estimate		Work Completed					
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C X E) ($)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) ($)	Materials Currently Stored (not in G) ($)	Work Completed and Materials Stored to Date (H + I) ($)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) ($)
					Original Contract								
1	MOBILIZATION	1.00	LUMP SUM	10,003.99	10,003.99		-	0.50	5,002.00		5,002.00	50%	5,001.99
2	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	17.00	LIN FT	8.00	136.00		-	-	-		-		136.00
3	REMOVE BITUMINOUS PAVEMENT	30.00	SQ YD	116.56	3,496.80		-	36.00	4,196.16		4,196.16	120%	(699.36)
4	SELECT GRANULAR BORROW (CV)	15.00	CU YD	69.63	1,044.45		-	15.00	1,044.45		1,044.45	100%	-
5	EXCAVATION - COMMON (P) (EV)	40.00	CU YD	67.58	2,703.20		-	40.00	2,703.20		2,703.20	100%	-
6	AGGREGATE BASE (CV) CLASS 5	10.00	CU YD	218.47	2,184.70		-	10.00	2,184.70		2,184.70	100%	-
7	BITUMINOUS PATCH SPECIAL	35.00	SQ YD	150.00	5,250.00		-	-	-		-		5,250.00
8	CONCRETE PAVEMENT 12"	327.00	SQ FT	14.82	4,846.14		-	327.00	4,846.14		4,846.14	100%	-
9	GENERATOR	1.00	EACH	73,259.77	73,259.77		-	0.20	14,651.95		14,651.95	20%	58,607.82
10	CHAIN LINK GATE (6' VINYL COATED)	10.00	LIN FT	822.61	8,226.10		-	10.00	8,226.10		8,226.10	100%	-
11	CHAIN LINK FENCE (6' VINYL COATED)	65.00	LIN FT	184.30	11,979.50		-	65.00	11,979.50		11,979.50	100%	-
12	STORM DRAIN INLET PROTECTION	5.00	EACH	65.00	325.00		-	5.00	325.00		325.00	100%	-
13	SEDIMENT CONTROL LOG TYPE WOOD FIBER	50.00	LIN FT	10.00	500.00		-	50.00	500.00		500.00	100%	-
14	TRAFFIC CONTROL	1.00	LUMP SUM	900.00	900.00		-	0.50	450.00		450.00	50%	450.00
15	COMMON TOPSOIL BORROW	10.00	CU YD	214.02	2,140.20		-	10.00	2,140.20		2,140.20	100%	-
16	FERTILIZER, TYPE 3	15.00	LB	24.64	369.60		-	-	-		-		369.60
17	EROSION CONTROL BLANKET, CATEGORY 15	35.00	SQ YD	11.03	386.05		-	-	-		-		386.05
18	SEED MIXTURE, TYPE 25-131	10.00	LB	10.55	105.50		-	-	-		-		105.50
				Project Totals	$ 127,857.00		$ -		$ 58,249.40	$ -	$ 58,249.40	46%	$ 69,607.60

EJCDC C-620 Contractor's Application for Payment
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CC Regular Session

Meeting Date: 11/26/2024

Primary Strategic Plan Initiative: Not Applicable

Title:

Adopt Resolution #24-319 Approving Partial Payment #1 to Douglas-Kerr Underground, LLC for Improvement Project #25-01, Rivers Bend Regional Stormwater Improvements.

Purpose/Background:

Resolution and Pay Request attached.

Recommendation:

The Senior Engineering Technician has inspected the completed work and recommends partial payment #1 to Douglas-Kerr Underground, LLC for improvement project #25-01, Rivers Bend Regional Stormwater Improvements, in the amount of $229,480.21.

Outcome/Action:

Motion to adopt Resolution #24-319 approving partial payment #1 to Douglas-Kerr Underground, LLC for improvement project #25-01, Rivers Bend Regional Stormwater Improvements, in the amount of $229,480.21.

Attachments

Pay Resolution #24-319

Pay Request

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	11/20/2024 10:29 AM
Brian Hagen	Brian Hagen	11/20/2024 11:19 AM
Form Started By: Stacie Damjanovich		Started On: 11/08/2024 02:03 PM
Final Approval Date: 11/20/2024		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #24-319

RESOLUTION APPROVING PARTIAL PAYMENT NO. 1 TO DOUGLAS-KERR UNDERGROUND, LLC. FOR RIVERS BEND REGIONAL STORMWATER IMPROVEMENTS, IMPROVEMENT PROJECT #25-01

WHEREAS, in June of 2016 the Anoka Conservation District completed a Stormwater Retrofit Analysis for the City of Ramsey and the Lower Rum River Watershed Management Organization (LRRWMO) to identify and rank potential improvement projects that drain to the Mississippi and Rum Rivers; and

WHEREAS, the Stormwater Retrofit Analysis recommended stormwater pond modifications within Rivers Bend Park to increase the volume of stormwater runoff storage provided within the wetland that currently treats runoff from a 38-acre catchment area to reduce sediment and phosphorus loads within the receiving water, an oxbow of the Rum River; and

WHEREAS, City staff recommends constructing the necessary stormwater management improvements to treat stormwater runoff from all properties within the 38-acre catchment, including the Lightbridge Academy and Complete Auto parcels, to current LRRWMO stormwater design standards as recommended in the Anoka Conservation District's Stormwater Retrofit Analysis; and

WHEREAS, the Anoka Conservation District awarded $248,250 in watershed-based grant funds to pay for a portion of the proposed Rivers Bend Regional Stormwater Improvements project; and

WHEREAS, the City has the capability to fund the remaining project costs for the proposed Rivers Bend Regional Stormwater Improvements project using storm water management funds; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-153 the Mayor and City Administrator were authorized and directed to execute the professional services proposal from Bolton & Menk, Inc. to prepare final plans and specifications for Improvement Project #25-01, Rivers Bend Regional Stormwater Improvements; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-215, adopted August 12, 2024, the plans and specifications prepared by Bolton & Menk, Inc. were approved and advertisements for bids were authorized for City Improvement Project #25-01, Rivers Bend Regional Stormwater Improvements; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-275, adopted September 24, 2024, a contract was awarded to Douglas-Kerr Underground, LLC. of Mora, Minnesota, in the amount of $899,653.31 for said improvements; and

WHEREAS, as of November 26, 2024 $0.00 has been paid to date; and

WHEREAS, the Senior Engineering Technician has inspected the completed work and recommends partial payment No. 1 to Douglas-Kerr Underground, LLC of Mora, Minnesota, for improvement project #25-01, Rivers Bend Regional Stormwater Improvements, in the amount of $229,480.21.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) The City Council hereby authorizes partial payment No. 1 to Douglas-Kerr Underground, LLC of Mora, Minnesota for Improvement Project #25-01, Rivers Bend Regional Stormwater Improvements in the amount of $229,480.21.

2) The City Council hereby authorizes the Mayor and City Administrator to sign the release form for this payment.

3) The totally amount of this payment is not included in resolutions approving payment of bills for the date of November 26, 2024.

4) The City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 26th day of November, 2024.

Mayor

ATTEST:

City Clerk

24-319

Contractor's Application for Payment

Owner:	City of Ramsey	**Owner's Project No.:**	25-01
Engineer:	Bolton & Menk, Inc.	**Engineer's Project No.:**	24X.136138
Contractor:	Douglas-Kerr Underground, LLC	**Agency's Project No.:**	
Project:	Rivers Bend Regional Stormwater Improvements		
Contract:			
Application No.:	1	**Application Date:**	11/6/2024
Application Period:	**From** 10/1/2024	**to**	10/31/2024

1. Original Contract Price	$	899,653.31
2. Net change by Change Orders	$	-
3. Current Contract Price (Line 1 + Line 2)	$	899,653.31
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	$	241,558.12
5. Retainage		
a. 5% X $ 241,558.12 Work Completed	$	12,077.91
b. X $ - Stored Materials	$	-
c. Total Retainage (Line 5.a + Line 5.b)	$	12,077.91
6. Amount eligible to date (Line 4 - Line 5.c)	$	229,480.21
7. Less previous payments		
8. **Amount due this application**	**$**	**229,480.21**
9. Balance to finish, including retainage (Line 3 - Line 4)	$	658,095.19

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Douglas-Kerr Underground, LLC

Signature: [signature] **Date:** 11/7/24

Name: Ryan Kerr **Title:** Manage

Recommended by Engineer		**Approved by Owner**	
By:	[signature]	**By:**	[signature]
Name:	Zach Lingl, PE	**Name:**	Bruce Westby
Title:	Project Manager	**Title:**	City Engineer/Public Works Director
Date:	11/6/2024	**Date:**	11/12/2024

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Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: City of Ramsey
Owner's Project No.: 25-01

Engineer: Bolton & Menk, Inc.
Engineer's Project No.: 24X.136138

Contractor: Douglas-Kerr Underground, LLC
Agency's Project No.:

Project: Rivers Bend Regional Stormwater Improvements

Contract:

Application No.: 1 **Application Period:** From 10/01/24 to 10/31/24
Application Date: 11/06/24

A	B	C	D	E	F	F1	F2	G	H	I	J	K	L
		Contract Information				Previous Estimate		Work Completed					
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C X E) ($)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) ($)	Materials Currently Stored (not in G) ($)	Work Completed and Materials Stored to Date (H + I) ($)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) ($)
	Original Contract												
1	MOBILIZATION	1.00	LUMP SUM	68,952.00	68,952.00		-	0.25	17,238.00		17,238.00	25%	51,714.00
2	CLEARING	2.75	ACRE	2,673.00	7,350.75		-	2.75	7,350.75		7,350.75	100%	-
3	GRUBBING	2.75	ACRE	2,673.00	7,350.75		-	2.75	7,350.75		7,350.75	100%	-
4	REMOVE BOLLARDS	2.00	EACH	211.65	423.30		-	2.00	423.30		423.30	100%	-
5	REMOVE PIPE SEWERS (STORM)	60.00	LIN FT	33.10	1,986.00		-	20.00	662.00		662.00	33%	1,324.00
6	EXCAVATION - COMMON	1.00	LUMP SUM	407,017.00	407,017.00		-	0.25	101,754.25		101,754.25	25%	305,262.75
7	COMMON EMBANKMENT (CV)	940.00	CU YD	7.70	7,238.00		-		-		-		7,238.00
8	DEWATERING	1.00	LUMP SUM	81,626.00	81,626.00		-	0.25	20,406.50		20,406.50	25%	61,219.50
9	POND LINER SYSTEM	4,415.00	SQ YD	36.15	159,602.25		-		-		-		159,602.25
10	STREET SWEEPER (WITH PICKUP BROOM)	24.00	HR	181.90	4,365.60		-	57.00	10,368.30		10,368.30	238%	(6,002.70)
11	15" RC PIPE APRON	1.00	EACH	2,721.00	2,721.00		-	1.00	2,721.00		2,721.00	100%	-
12	24" RC PIPE APRON	3.00	EACH	3,237.00	9,711.00		-	3.00	9,711.00		9,711.00	100%	-
13	15" RC PIPE SEWER 3006 CLASS V	64.00	LIN FT	64.10	4,102.40		-	64.00	4,102.40		4,102.40	100%	-
14	24" RC PIPE SEWER 3006 CLASS III	150.00	LIN FT	115.10	17,265.00		-	50.00	5,755.00		5,755.00	33%	11,510.00
15	36" RC PIPE SEWER 3006 CLASS III	30.00	LIN FT	215.40	6,462.00		-	20.00	4,308.00		4,308.00	67%	2,154.00
16	48" RC PIPE SEWER 3006 CLASS III	30.00	LIN FT	305.90	9,177.00		-		-		-		9,177.00
17	TEMPORARY BYPASS PUMPING	1.00	LUMP SUM	10,000.00	10,000.00		-	0.25	2,500.00		2,500.00	25%	7,500.00
18	CONNECT TO EXISTING STORM SEWER	4.00	EACH	3,687.00	14,748.00		-	2.00	7,374.00		7,374.00	50%	7,374.00
19	CASTING ASSEMBLY (STORM SEWER)	2.00	EACH	1,277.00	2,554.00		-	2.00	2,554.00		2,554.00	100%	-
20	IRRIGATION REPAIR	200.00	LIN FT	10.00	2,000.00		-	79.00	790.00		790.00	40%	1,210.00
21	CONSTRUCT DRAINAGE STRUCTURE (OUTLET CONTROL)	7.00	LIN FT	1,272.00	8,904.00		-	7.00	8,904.00		8,904.00	100%	-
22	CONSTRUCT DRAINAGE STRUCTURE DES 96-4020 WITH DIVERSION BAFFLE	14.00	LIN FT	2,479.00	34,706.00		-	7.08	17,551.32		17,551.32	51%	17,154.68
23	RANDOM RIP RAP CLASS III	50.00	CU YD	143.10	7,155.00		-	17.35	2,482.79		2,482.79	35%	4,672.21
24	TRAFFIC CONTROL	1.00	LUMP SUM	1,500.00	1,500.00		-		-		-		1,500.00
25	STABILIZED CONSTRUCTION EXIT	1.00	EACH	1,497.00	1,497.00		-	1.00	1,497.00		1,497.00	100%	-

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Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: City of Ramsey
Owner's Project No.: 25-01

Engineer: Bolton & Menk, Inc.
Engineer's Project No.: 24X.136138

Contractor: Douglas-Kerr Underground, LLC
Agency's Project No.:

Project: Rivers Bend Regional Stormwater Improvements

Contract:

Application No.: 1 **Application Period:** From 10/01/24 to 10/31/24 **Application Date:** 11/06/24

A	B	C	D	E	F	F1	F2	G	H	I	J	K	L
		Contract Information				Previous Estimate		Work Completed					
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C X E) ($)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) ($)	Materials Currently Stored (not in G) ($)	Work Completed and Materials Stored to Date (H + I) ($)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) ($)
26	STORM DRAIN INLET PROTECTION	5.00	EACH	155.05	775.25		-	15.00	2,325.75		2,325.75	300%	(1,550.50)
27	SILT FENCE, TYPE MS	1,800.00	LIN FT	2.00	3,600.00		-	1,714.00	3,428.00		3,428.00	95%	172.00
28	COMMON TOPSOIL BORROW (LV)	900.00	CU YD	0.01	9.00		-		-		-		9.00
29	FERTILIZER TYPE 3	530.00	POUND	1.00	530.00		-		-		-		530.00
30	EROSION PREVENTION CATEGORY 20	8,500.00	SQ YD	1.60	13,600.00		-		-		-		13,600.00
31	SEEDING	8,500.00	SQ YD	0.05	425.00		-		-		-		425.00
32	SEED MIXTURE 35-241	70.00	POUND	15.00	1,050.00		-		-		-		1,050.00
33	HYDRAULIC BONDED FIBER MATRIX	500.00	POUND	2.50	1,250.00		-		-		-		1,250.00
34	PREVAILING WAGES	1.00	LUMP SUM	0.01	0.01	-	-	1.00	0.01		0.01	100%	-
	Original Contract Totals				$ 899,653.31		$ -		$ 241,558.12	$ -	$ 241,558.12	27%	$ 658,095.19
	Change Orders												
	Change Order Totals				$ -		$ -		$ -	$ -	$ -		$ -
	Original Contract and Change Orders												
	Project Totals				$ 899,653.31		$ -		$ 241,558.12	$ -	$ 241,558.12	27%	$ 658,095.19

EJCDC C-620 Contractor's Application for Payment
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CC Regular Session

Meeting Date: 11/26/2024

Primary Strategic Plan Initiative: Address infrastructure needs.

Title:

Adopt Resolution #24-320 Authorizing Partial Payment #17 to Magney Construction, Inc. for Improvement Project #21-09; Centralized Water Treatment Plant.

Purpose/Background:

Pay Estimate and Resolution attached.

Recommendation:

The Resident Project Representative from Advanced Engineering and Environmental Services (AE2S) has inspected the completed work and recommends partial payment #17 to Magney Construction, Inc. for said project in the amount of $803,273.27.

Outcome/Action:

Adopt Resolution #24-320, authorizing partial payment #17 to Magney Construction, Inc., of Chanhassen, Minnesota; for Improvement Project #21-09, Centrailized Water Treatment Plant, in the amount of $803,273.27.

Attachments

Resolution

Pay Estimate

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	11/20/2024 10:11 AM
Bruce Westby	Bruce Westby	11/21/2024 01:04 PM
Brian Hagen	Brian Hagen	11/21/2024 02:38 PM
Form Started By: Marsha Weidner		Started On: 11/07/2024 03:17 PM
Final Approval Date: 11/21/2024		

Councilmember ____ introduced the following resolution and moved for its adoption:

RESOLUTION #24-320

RESOLUTION AUTHORIZING PARTIAL PAYMENT #17 TO MAGNEY CONSTRUCTION, INC. FOR IMPROVEMENT PROJECT #21-09; CENTRALIZED WATER TREATMENT PLANT

WHEREAS, pursuant to Ramsey City Council Resolution #19-248 adopted October 8, 2019, five (5) proposals were accepted and a professional services contract was awarded to SEH, Inc. for analyzing the City's municipal water supply system source water, developing a water system model, and preparing a preliminary design report for a centralized water treatment plant to ensure that the City's municipal water supply system will continue to provide adequate quantities of safe drinking water into the foreseeable future; and

WHEREAS, pursuant to Ramsey City Council Resolution #21-143 adopted May 25, 2021, the final Feasibility Study dated March 4, 2021, for the centralized water treatment plant was approved; and

WHEREAS, pursuant to Ramsey City Council Resolution #21-150 adopted May 25, 2021, Requests for Proposals for professional engineering services to prepare final plans and specifications, to administer the bid process, and to provide construction administration services for construction of a municipal water treatment plant was approved and the advertising and direct soliciting of said proposal was authorized; and

WHEREAS, pursuant to Ramsey City Council Resolution #21-220 adopted July 27, 2021, Staff was authorized to negotiate a contract with Advanced Engineering and Environmental Services (AE2S) in an amount not to exceed $1,198,600 in response to their professional engineering services proposal, subject to review and approval of the contract by the City Attorney; and

WHEREAS, pursuant to Ramsey City Council Resolution #23-032 adopted January 24, 2023, final plans and specifications as prepared by AE2S were approved and advertisements for bids were authorized for Improvement Project #21-09; and

WHEREAS, pursuant to Ramsey City Council Resolution #23-061 adopted March 28, 2023, the lowest responsible bid of Magney Construction, Inc. was accepted in the amount of $31,528,500, for the Base Bid and Section 01 21 00 Allowances, the Mayor and City Administrator were directed to enter into a construction contract with Magney Construction, Inc., and the Mayor was directed to accept the amendment from AE2S in the amount of $225,100 for additional construction phase services for said improvements for and on behalf of the City of Ramsey; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-059 adopted February 13, 2024, Change Order No. 1 was approved in the amount of $794,153.71 for Improvement Project #21-09, Centralized Water Treatment Plant; and" per the attached pdf.

WHEREAS, as of November 26th, 2024 $17,285,021.14 has been paid to date; and

WHEREAS, the Resident Project Representative from Advanced Engineering and Environmental Services (AE2S) has inspected the completed work and recommends partial payment #17 to Magney Construction, Inc. for said project in the amount of $803,273.27.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) That the City Council hereby authorizes partial payment #17 to Magney Construction, Inc. of Chanhassen, Minnesota, for Improvement Project #21-09, Centralized Water Treatment Plant, in the amount of $803,273.27.

2) That the City Council hereby accepts the project and authorizes the Mayor or City Administrator to sign the release for this payment.

3) That the total amount of this payment is not included in resolutions approving payment of bills for the date of November 26, 2024.

4) That the City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 26nd day of November, 2024.

_____
Mayor

ATTEST:

_____
City Clerk

Contractor's Application For Payment No. 17

	Application Period: 10/7/2024 - 11/6/2024	Application Date: 11/6/2024
To (Owner): City of Ramsey, MN	From (Contractor): Magney Construction, Inc.	Via (Engineer): Advanced Engineering and Environmental Services, Inc.
Project: Ramsey Water Treatment Plant	Contract: All Construction	
Owner's Contract No.:	Contractor's Project No.: 00599	Engineer's Project No.: 05434-2020-002

Application for Payment

Change Order Summary

Approved Change Orders

Number	Additions	Deductions
1	$ 794,153.71	
TOTALS	$794,153.71	$0.00
NET CHANGE BY CHANGE ORDERS	$794,153.71	

1.	**ORIGINAL CONTRACT PRICE**		$31,528,500.00
2.	**Net change by Change Orders**		$794,153.71
3.	**CURRENT CONTRACT PRICE (Line 1 ± 2)**		$32,322,653.71
4.	**TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate)**		$19,040,309.91
5.	**RETAINAGE:**		
	a. 5.0% $18,947,821.91	**Work Completed**	$947,391.10
	b. 5% x $92,488.00	**Stored Materials**	$4,624.40
	c. **Total Retainage (Line 5a + Line 5b)**		$952,015.50
6.	**AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)**		$18,088,294.41
7.	**LESS PREVIOUS PAYMENTS (Line 6 from prior Application)**		$17,285,021.14
8.	**AMOUNT DUE THIS APPLICATION**		**$803,273.27**
9.	**BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5 above)**		$14,234,359.30

Contractor's Certification

The undersigned Contractor certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By:	Date:
Ken K	11/6/2024

Payment of: $803,273.27
(Line 8 or other - attach explanation of other amount)

is recommended by: RYAN HANSON (Engineer) — 11/6/2024 (Date)

Payment of: $803,273.27
(Line 8 or other - attach explanation of other amount)

is approved by: Bruce West (City of Ramsey, MN) — 11/07/2024 (Date)

Approved by: (Funding Agency (if applicable)) — (Date)

Schedule of Values

Ramsey Water Treatment Plant

Payment Application No. 17

Date of Application: 11/6/2024

Work completed through: 11/6/2024

Item			C	D	E	Total Completed and Stored to Date (C + D + E)	% (G)	Balance to Finish
Specification Section No.	Description	Scheduled Value	From Previous Application (C+D)	This Period	Materials Presently Stored (not in Col D)			
01 10 00	Mobilization	$1,250,424.00	$890,823.00	$52,100.00	$0.00	$942,923.00	75	$307,501.00
01 10 01	General Conditions	$268,800.00	$178,050.00	$11,200.00	$0.00	$189,250.00	70	$79,550.00
01 10 02	Supervision	$384,000.00	$256,000.00	$16,000.00	$0.00	$272,000.00	71	$112,000.00
01 10 03	Bond & Insurance	$425,600.00	$425,600.00	$0.00	$0.00	$425,600.00	100	$0.00
01 21 00	ALLOWANCES							
1	Office Furniture ($50,000)	$50,000.00	$0.00	$0.00	$0.00	$0.00	0	$50,000.00
2	Computer Hardware ($80,000)	$80,000.00	$0.00	$0.00	$0.00	$0.00	0	$80,000.00
3	IT Equipment ($100,000)	$100,000.00	$0.00	$0.00	$0.00	$0.00	0	$100,000.00
4	Security and Access Control Hardware and Equipment ($60,000)	$60,000.00	$0.00	$0.00	$0.00	$0.00	0	$60,000.00
5	Irrigation System ($60,000)	$60,000.00	$0.00	$0.00	$0.00	$0.00	0	$60,000.00
6	General Construction Allowance ($950,000)	$950,000.00	$237,545.68	$1,955.82	$0.00	$239,501.50	25	$710,498.50
03 20 00	Concrete Reinforcement - Building	$1,602,777.00	$1,548,951.00	$6,100.00	$0.00	$1,555,051.00	97	$47,726.00
03 20 00	Concrete Reinforcement - Reservoir	$864,856.00	$863,503.01	$0.00	$0.00	$863,503.01	100	$1,352.99
03 30 00	Cast-in-Place Concrete Work - Site	$108,600.00	$6.00	$0.00	$0.00	$6.00	0	$108,594.00
03 30 00	Cast-in-Place Concrete Work - Building	$3,885,960.00	$3,788,279.00	$5,320.00	$0.00	$3,793,599.00	98	$92,361.00
03 30 00	Cast-in-Place Concrete Work - Reservoir	$1,410,075.00	$1,407,324.00	$0.00	$0.00	$1,407,324.00	100	$2,751.00
03 35 30	Polished Concrete Finish	$6,800.00	$0.00	$0.00	$0.00	$0.00	0	$6,800.00
03 41 00	Structural Precast Concrete	$1,042,796.00	$500,258.00	$149,876.00	$0.00	$650,134.00	62	$392,662.00
04 22 00	Unit Masonry	$269,000.00	$217,825.00	$0.00	$0.00	$217,825.00	81	$51,175.00
05 12 00	Structural Steel Framing, Misc. Metals, Metal Stairs and Aluminum Railing	$1,990,378.00	$821,735.00	$123,622.00	$0.00	$945,357.00	47	$1,045,021.00
06 00 00	Carpentry	$375,128.00	$102,900.00	$0.00	$0.00	$102,900.00	27	$272,228.00
06 73 00	Fiberglass Reinforced Plastic Grating	$353,707.00	$0.00	$0.00	$0.00	$0.00	0	$353,707.00
07 12 00	Fluid Applied Waterproofing	$78,130.00	$75,155.00	$0.00	$0.00	$75,155.00	96	$2,975.00
07 12 50	Hot Mopped Waterproofing	$7,420.00	$0.00	$0.00	$0.00	$0.00	0	$7,420.00
07 17 13	Bentonite Waterproofing	$124,650.00	$122,645.00	$0.00	$0.00	$122,645.00	98	$2,005.00
07 21 00	Thermal Insulation and Air Barriers	$15,600.00	$0.00	$0.00	$0.00	$0.00	0	$15,600.00
07 23 00	Weather Barrier	$39,800.00	$0.00	$0.00	$0.00	$0.00	0	$39,800.00
07 24 00	Exterior Insulation and Finish System	$67,955.00	$0.00	$0.00	$0.00	$0.00	0	$67,955.00
07 42 15	Architectural Metal Panels	$229,910.00	$13,160.00	$0.00	$0.00	$13,160.00	6	$216,750.00
07 50 10	Concrete Faced Insulated Panels	$15,000.00	$0.00	$0.00	$0.00	$0.00	0	$15,000.00
07 53 23	EPDM Roof System, Flashing & Sheet Metal	$589,225.00	$0.00	$0.00	$0.00	$0.00	0	$589,225.00
07 92 00	Caulking & Sealants	$37,465.00	$0.00	$0.00	$0.00	$0.00	0	$37,465.00
08 11 13	Doors, Frames & Hardware	$328,136.00	$182,459.00	$0.00	$36,201.00	$218,660.00	67	$109,476.00
08 31 15	Access Doors	$6,513.00	$5,120.00	$0.00	$0.00	$5,120.00	79	$1,393.00
08 35 13	Accordion Folding Fire Door	$65,683.00	$0.00	$0.00	$0.00	$0.00	0	$65,683.00

Schedule of Values

Ramsey Water Treatment Plant

Payment Application No. 17

Date of Application: 11/6/2024

Work completed through: 11/6/2024

Item			C	D	E	Total Completed and Stored to Date (C + D + E)	% (G)	Balance to Finish
Specification Section No.	Description	Scheduled Value	From Previous Application (C+D)	This Period	Materials Presently Stored (not in Col D)			
08 35 16	Heavy Duty Folding Door	$49,985.00	$0.00	$0.00	$0.00	$0.00	0	$49,985.00
08 36 00	Sectional Overhead Doors	$14,900.00	$0.00	$0.00	$0.00	$0.00	0	$14,900.00
08 41 13	Aluminum Framed Entrances and Storefronts/Curtainwall/Glazing	$254,163.00	$0.00	$0.00	$0.00	$0.00	0	$254,163.00
08 95 00	Translucent Wall Panels	$275,400.00	$0.00	$0.00	$0.00	$0.00	0	$275,400.00
09 20 00	Metal Framing and Gypsum Board	$190,345.00	$0.00	$0.00	$0.00	$0.00	0	$190,345.00
09 30 00	Tiling	$8,195.00	$0.00	$0.00	$0.00	$0.00	0	$8,195.00
09 51 00	Acoustical Ceilings	$47,000.00	$0.00	$0.00	$0.00	$0.00	0	$47,000.00
09 65 13	Resilient Base and Accessories	$3,000.00	$1,435.00	$0.00	$0.00	$1,435.00	48	$1,565.00
09 68 13	Carpet Tile	$12,299.00	$5,845.00	$0.00	$0.00	$5,845.00	48	$6,454.00
09 90 00	Painting	$846,400.00	$0.00	$0.00	$0.00	$0.00	0	$846,400.00
10 14 16	Plaques/Dimensional Letter Signage and Panel Signage	$16,310.00	$0.00	$0.00	$0.00	$0.00	0	$16,310.00
10 28 00	Toilet Accessories	$708.00	$0.00	$0.00	$0.00	$0.00	0	$708.00
10 44 16	Fire Extinguishers	$1,656.00	$0.00	$0.00	$0.00	$0.00	0	$1,656.00
12 24 13	Roller Window Shades	$1,500.00	$0.00	$0.00	$0.00	$0.00	0	$1,500.00
12 35 30	Architectural Casework	$51,850.00	$0.00	$0.00	$0.00	$0.00	0	$51,850.00
12 35 35	Solid Polymer Fabrications	$15,000.00	$0.00	$0.00	$0.00	$0.00	0	$15,000.00
21 13 13	Wet Pipe Sprinkler System	$65,835.00	$5,250.00	$0.00	$0.00	$5,250.00	8	$60,585.00
22 00 00	Plumbing Install, Rough-in & Finish - Labor	$76,500.00	$55,702.00	$0.00	$0.00	$55,702.00	73	$20,798.00
22 00 01	Plumbing Pipe, Fittings & Fixtures - Material	$270,000.00	$52,340.00	$13,720.00	$0.00	$66,060.00	24	$203,940.00
22 07 00	Plumbing Insulation	$49,670.00	$0.00	$0.00	$0.00	$0.00	0	$49,670.00
23 00 00	HVAC General Conditions, Permits & Mobilization	$15,200.00	$0.00	$0.00	$0.00	$0.00	0	$15,200.00
23 00 00.01	Testing, Adjusting & Balancing	$5,900.00	$0.00	$0.00	$0.00	$0.00	0	$5,900.00
23 00 00.02	Ductwork Insulation	$29,400.00	$0.00	$0.00	$0.00	$0.00	0	$29,400.00
23 00 00.03	HVAC Controls	$76,000.00	$0.00	$0.00	$0.00	$0.00	0	$76,000.00
23 00 00.04	Refrigerant Piping - Labor	$10,400.00	$0.00	$0.00	$0.00	$0.00	0	$10,400.00
23 00 00.05	Refrigerant Piping - Material	$2,800.00	$0.00	$0.00	$0.00	$0.00	0	$2,800.00
23 00 00.06	Ductwork - Labor	$70,900.00	$0.00	$0.00	$0.00	$0.00	0	$70,900.00
23 00 00.07	Ductwork - Material	$65,100.00	$0.00	$0.00	$0.00	$0.00	0	$65,100.00
23 00 00.08	Louvers and Dampers - Labor	$8,100.00	$0.00	$0.00	$0.00	$0.00	0	$8,100.00
23 00 00.09	Louvers and Dampers - Material	$12,500.00	$0.00	$0.00	$0.00	$0.00	0	$12,500.00
23 00 00.10	VAV and GRD - Labor	$6,800.00	$0.00	$0.00	$0.00	$0.00	0	$6,800.00
23 00 00.11	VAV and GRD - Material	$7,600.00	$0.00	$0.00	$0.00	$0.00	0	$7,600.00
23 00 00.12	HVAC Fans - Labor	$13,800.00	$0.00	$0.00	$0.00	$0.00	0	$13,800.00
23 00 00.13	HVAC Fans - Material	$39,600.00	$0.00	$0.00	$0.00	$0.00	0	$39,600.00
23 00 00.14	Gas Unit Heaters - Labor	$14,000.00	$0.00	$0.00	$0.00	$0.00	0	$14,000.00
23 00 00.15	Gas Unit Heaters - Material	$16,200.00	$0.00	$0.00	$0.00	$0.00	0	$16,200.00

Schedule of Values

Ramsey Water Treatment Plant

Payment Application No. 17

Date of Application: 11/6/2024

Work completed through: 11/6/2024

Item			C	D	E	Total Completed and Stored to Date (C + D + E)	% (G)	Balance to Finish
Specification Section No.	Description	Scheduled Value	From Previous Application (C+D)	This Period	Materials Presently Stored (not in Col D)			
23 00 00.16	Make-Up Air Units - Labor	$5,600.00	$0.00	$0.00	$0.00	$0.00	0	$5,600.00
23 00 00.17	Make-Up Air Units - Material	$76,000.00	$0.00	$0.00	$0.00	$0.00	0	$76,000.00
23 00 00.18	Roof Top Units - Labor	$1,400.00	$0.00	$0.00	$0.00	$0.00	0	$1,400.00
23 00 00.19	Roof Top Units - Material	$50,200.00	$0.00	$0.00	$0.00	$0.00	0	$50,200.00
23 00 00.20	Split System A/C Unit - Labor	$3,000.00	$0.00	$0.00	$0.00	$0.00	0	$3,000.00
23 00 00.21	Split System A/C Unit - Material	$56,400.00	$0.00	$0.00	$0.00	$0.00	0	$56,400.00
23 00 00.22	Dehumidification Units - Labor	$3,500.00	$0.00	$0.00	$0.00	$0.00	0	$3,500.00
23 00 00.23	Dehumidification Units - Material	$37,500.00	$0.00	$0.00	$37,500.00	$37,500.00	100	$0.00
26 00 00	Electrical Mobilization & Permit	$10,000.00	$5,000.00	$0.00	$0.00	$5,000.00	50	$5,000.00
26 00 01	Temporary Power	$30,000.00	$20,000.00	$0.00	$0.00	$20,000.00	67	$10,000.00
26 05 19	Conductors	$222,000.00	$2,600.00	$30,000.00	$0.00	$32,600.00	15	$189,400.00
26 05 26	Grounding and Bonding	$10,000.00	$0.00	$0.00	$0.00	$0.00	0	$10,000.00
26 05 29	Hangers and Supports	$20,000.00	$0.00	$0.00	$0.00	$0.00	0	$20,000.00
26 05 33	Raceways and Boxes	$336,600.00	$217,700.00	$16,000.00	$0.00	$233,700.00	69	$102,900.00
26 22 13	Transformers	$20,000.00	$0.00	$5,000.00	$0.00	$5,000.00	25	$15,000.00
26 23 00	Electric Heat	$40,000.00	$15,500.00	$5,000.00	$0.00	$20,500.00	51	$19,500.00
26 24 11	Electrical Service	$30,000.00	$5,000.00	$5,000.00	$0.00	$10,000.00	33	$20,000.00
26 24 13	Switchboards	$30,000.00	$0.00	$5,000.00	$0.00	$5,000.00	17	$25,000.00
26 24 15	Transfer Switches	$30,000.00	$0.00	$5,000.00	$0.00	$5,000.00	17	$25,000.00
26 24 16	Panelboards	$30,000.00	$0.00	$5,000.00	$0.00	$5,000.00	17	$25,000.00
26 24 19	Motor Controls	$30,000.00	$0.00	$5,000.00	$0.00	$5,000.00	17	$25,000.00
26 27 26	Wiring Devices	$30,000.00	$0.00	$5,000.00	$0.00	$5,000.00	17	$25,000.00
26 28 16	Enclosed Switches	$20,000.00	$0.00	$0.00	$0.00	$0.00	0	$20,000.00
26 32 13	Engine Generators	$420,400.00	$0.00	$0.00	$0.00	$0.00	0	$420,400.00
26 51 00	Lighting	$150,000.00	$93,270.00	$10,100.00	$0.00	$103,370.00	69	$46,630.00
26 90 01	Measuring and Control Instruments/Water Treatment Controls/I & C	$1,506,000.00	$680,000.00	$20,000.00	$0.00	$700,000.00	46	$806,000.00
28 31 00	Fire Alarm	$50,000.00	$5,000.00	$0.00	$0.00	$5,000.00	10	$45,000.00
27 00 00	Cabling	$25,000.00	$0.00	$0.00	$0.00	$0.00	0	$25,000.00
31 10 00	Site Clearing/ Site Prep/ Erosion Control	$94,700.00	$85,753.00	$420.00	$0.00	$86,173.00	91	$8,527.00
31 20 00	Earth Moving - Excavation	$242,600.00	$239,034.00	$0.00	$0.00	$239,034.00	99	$3,566.00
31 20 01	Earth Moving - Backfill	$267,800.00	$204,023.00	$0.00	$0.00	$204,023.00	76	$63,777.00
31 20 02	Finish Grading	$69,900.00	$0.00	$0.00	$0.00	$0.00	0	$69,900.00
31 23 19	Dewatering	$35,900.00	$35,020.00	$880.00	$0.00	$35,900.00	100	$0.00
32 12 16	Asphalt Paving	$183,097.00	$0.00	$0.00	$0.00	$0.00	0	$183,097.00
32 13 13	Concrete Paving	$59,400.00	$0.00	$0.00	$0.00	$0.00	0	$59,400.00
32 17 13	Plastic Bollard Covers	$1,700.00	$0.00	$0.00	$0.00	$0.00	0	$1,700.00

Schedule of Values

Ramsey Water Treatment Plant

Payment Application No. 17

Date of Application: 11/6/2024

Work completed through: 11/6/2024

Item			C	D	E	Total Completed and Stored to Date (C + D + E)	% (G)	Balance to Finish
Specification Section No.	Description	Scheduled Value	From Previous Application (C+D)	This Period	Materials Presently Stored (not in Col D)			
32 31 13	Chain Link Fencing, Gates and Equipment	$207,654.00	$0.00	$0.00	$0.00	$0.00	0	$207,654.00
32 92 00	Turfs and Grasses	$63,500.00	$0.00	$0.00	$0.00	$0.00	0	$63,500.00
32 93 00	Plants	$50,000.00	$0.00	$0.00	$0.00	$0.00	0	$50,000.00
33 11 13	Facility Water Distribution Systems	$727,300.00	$558,335.00	$38,960.00	$0.00	$597,295.00	82	$130,005.01
33 13 13	Facility Sanitary Sewer Systems	$87,800.00	$9,658.00	$78,142.00	$0.00	$87,800.00	100	$0.00
33 41 00	Storm Utility Drainage	$124,600.00	$39,709.00	$0.00	$0.00	$39,709.00	32	$84,891.00
33 46 00	Subdrainage	$61,400.00	$58,136.00	$3,264.00	$0.00	$61,400.00	100	$0.00
40 23 19	Process Pipe & Fittings	$2,202,644.00	$1,191,389.55	$118,944.00	$0.00	$1,310,333.55	59	$892,310.46
40 27 87	Process Pipe Supports, Anchors and Sleeves	$139,344.00	$129,158.00	$0.00	$0.00	$129,158.00	93	$10,186.00
40 27 89	Process Pipe Specialties	$51,300.00	$0.00	$0.00	$0.00	$0.00	0	$51,300.00
40 27 97	Process Gauges	$5,327.00	$0.00	$0.00	$0.00	$0.00	0	$5,327.00
40 92 00	Process Valves - Plug, Butterfly, Air and Check	$655,400.00	$603,600.00	$0.00	$0.00	$603,600.00	92	$51,800.00
40 92 01	Process Valves - Pressure Reducing Valves	$149,439.00	$149,439.00	$0.00	$0.00	$149,439.00	100	$0.00
41 23 14	Overhead Crane Systems	$131,775.00	$0.00	$0.00	$0.00	$0.00	0	$131,775.00
43 05 10	Disinfection of Water Systems	$24,000.00	$0.00	$533.00	$0.00	$533.00	2	$23,467.00
43 11 16	Gas Handling Blowers	$107,240.00	$106,936.00	$0.00	$0.00	$106,936.00	100	$304.00
43 23 22	Split Case Pumps	$281,247.00	$280,044.00	$0.00	$0.00	$280,044.00	100	$1,203.00
43 32 76	Chlorine Gas Feed Equipment	$129,661.00	$125,000.00	$0.00	$0.00	$125,000.00	96	$4,661.00
43 32 77	Chemical Feed System Pumps	$94,650.00	$90,000.00	$0.00	$0.00	$90,000.00	95	$4,650.00
43 32 78	Chemical Feed System Accessories	$82,275.00	$78,000.00	$0.00	$0.00	$78,000.00	95	$4,275.00
44 42 24	Plate Settlers	$868,280.00	$592,846.00	$0.00	$0.00	$592,846.00	68	$275,434.00
46 33 20	Liquid Chemical Storage Tanks	$94,360.00	$60,530.00	$0.00	$18,787.00	$79,317.00	84	$15,043.00
46 33 33	Polymer Blending and Feed Equipment	$26,940.00	$22,350.00	$0.00	$0.00	$22,350.00	83	$4,590.00
46 43 47	Jet Mixing System	$159,793.00	$139,204.00	$0.00	$0.00	$139,204.00	87	$20,589.00
46 61 00	Filtration Equipment	$984,470.00	$446,952.00	$0.00	$0.00	$446,952.00	45	$537,518.00
CO # 01	Change Order No. 01 - MN Prevailing Wage Rates (draft)	$794,153.71	$147,661.8600	$15,926.00	$0.00	$163,587.86	21	$630,565.85
	Totals	$32,322,653.71	$18,194,759.09	$753,062.82	$92,488.00	$19,040,309.91	58.9%	$13,282,343.80

EJCDC No. C-620 (2002 Edition)
Prepared by the Engineers' Joint Contract Documents Committee and endorsed by the Associated General Contractors of America and the Construction Specifications Institute.

CC Regular Session

Meeting Date: 11/26/2024

Primary Strategic Plan Initiative: Not Applicable

Title:

Adopt Resolution #24-323 Approving Partial Payment to Douglas-Kerr Underground, LLC for Improvement Project #23-19, The COR Infrastructure Improvements.

Purpose/Background:

Resolution and Pay Request Attached.

Recommendation:

The Senior Engineering Technician has inspected the completed work and recommends partial payment to Douglas-Kerr Underground, LLC for improvement project #23-19, The COR Infrastructure Improvements in the amount of $136,148.47.

Outcome/Action:

Motion to adopt Resolution #24-323 approving partial payment to Douglas-Kerr Underground, LLC. for improvement project #23-19, The COR Infrastructure Improvements in the amount of $136,148.47.

Attachments

Pay Resolution #24-323

Pay Request

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	11/20/2024 10:13 AM
Brian Hagen	Brian Hagen	11/20/2024 11:19 AM
Form Started By: Stacie Damjanovich		Started On: 11/08/2024 11:38 AM
Final Approval Date: 11/20/2024		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #24-323

RESOLUTION APPROVING PARTIAL PAYMENT NO. 7 TO DOUGLAS-KERR UNDERGROUND, LLC. FOR IMPROVEMENT PROJECT #23-19, THE COR INFRASTRUCTURE IMPROVEMENTS

WHEREAS, the City of Ramsey proposes to construct infrastructure improvements within The COR for the purpose of advancing economic development; and

WHEREAS, pursuant to Ramsey City Council resolution #22-241, adopted October 25, 2022, the City Council authorized Bolton & Menk, Inc. to complete The COR Public Infrastructure and Wetland Analysis proposals; and

WHEREAS, pursuant to Ramsey City Council resolution #23-107, adopted May 9, 2023, the City Council approved The COR Public Infrastructure Design Services proposal of Bolton & Menk, Inc. specifying their scope of services and not-to-exceed fees for design services associated with public infrastructure improvements in The COR; and

WHEREAS, pursuant to Ramsey City Council resolution #23-176, adopted August 8, 2023, the City Council accepted bids, awarded a contract for construction to Enebak Construction Company, and accepted the Construction Services Proposal of Bolton and Menk, Inc. for Improvement Project #23-20, COR Mass Grading; and

WHEREAS, pursuant to Ramsey City Council resolution #23-268, adopted October 24, 2023, the City Council approved the issuance and sale of $8,315,000 General Obligation Bonds, Series 2023A, approximately $7,000,000 of which will fund TIF 14 area improvements including TIF eligible expenses for Improvement Project #23-19, COR Infrastructure Improvements; and

WHEREAS, pursuant to City Council direction provided to City staff during the December 12, 2023 work session, Bolton & Menk, Inc. prepared final plans and specifications for Improvement Project #23-19, COR Infrastructure Improvements, for the purpose of advertising bids for construction in 2024; and

WHEREAS, pursuant to Ramsey City Council resolution #24-046, adopted February 13, 2024, the City Council approved the plans and specification prepared by Bolton and Menk, Inc. and authorized advertisements for bids for Improvement Project #23-19, COR Infrastructure Improvements; and

WHEREAS, pursuant to Ramsey City Council resolution #24-086, adopted March 26, 2024, a contract was awarded to Douglas-Kerr Underground, LLC of Mora, Minnesota, in the amount of $2,973,047.22 for said improvements; and

WHEREAS, as of November 26, 2024 $2,751,986.06 has been paid to date; and

WHEREAS, the Senior Engineering Technician has inspected the completed work and recommends partial payment No. 7 to Douglas-Kerr Underground, LLC. of Mora, Minnesota, for improvement project #23-19, The COR Infrastructure Improvements, in the amount of $136,148.47.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) The City Council hereby authorizes partial payment No. 7 to Douglas-Kerr Underground, LLC. of Mora, Minnesota for Improvement Project #23-19, The COR Infrastructure Improvements in the amount of $136,148.47.

2) The City Council hereby authorizes the Mayor and City Administrator to sign the release form for this payment.

3) The total amount of this payment is not included in resolutions approving payment of bills for the date of November 26, 2024.

4) That the City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 26th day of November, 2024.

_____
Mayor

ATTEST:

_____
City Clerk

Contractor's Application for Payment

Owner:	City of Ramsey	**Owner's Project No.:**	23-19
Engineer:	Bolton & Menk, Inc.	**Engineer's Project No.:**	0R1.130893 & 0R1.134180
Contractor:	Douglas-Kerr Underground	**Agency's Project No.:**	
Project:	The COR Intrastructure Improvements		
Contract:			

Application No.: 7 **Application Date:** 11/13/2024

Application Period: From 10/1/2024 to 10/31/2024

1. Original Contract Price	$	2,973,047.22
2. Net change by Change Orders	$	(6,447.46)
3. Current Contract Price (Line 1 + Line 2)	$	2,966,599.76
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	$	2,917,307.61
5. Retainage		
a. 1% X $ 2,917,307.61 Work Completed	$	29,173.08
b. ____ X $ - Stored Materials	$	-
c. Total Retainage (Line 5.a + Line 5.b)	$	29,173.08
6. Amount eligible to date (Line 4 - Line 5.c)	$	2,888,134.53
7. Less previous payments	$	2,751,986.06
8. Amount due this application	**$**	**136,148.47**
9. Balance to finish, including retainage (Line 3 - Line 4)	$	49,292.15

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Douglas-Kerr Underground, LLC

Signature: _____ **Date:** 11/13/24

Name: Ryan R. Kerr **Title:** Manager

Recommended by Engineer		**Approved by Owner**	
By:	Zachary F. Lingl	**By:**	Bruce Westby
Name:	Zach Lingl, PE	**Name:**	Bruce Westby
Title:	Project Manager	**Title:**	City Engineer / Public Works Director
Date:	11/13/2024	**Date:**	11/15/2024

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Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	City of Ramsey	**Owner's Project No.:**	23-19
Engineer:	Bolton & Menk, Inc.	**Engineer's Project No.:**	0R1.130893 & 0R1.134180
Contractor:	Douglas-Kerr Underground	**Contractor's Project No.:**	
Project:	The COR Intrastructure Improvements	**Agency's Project No.:**	
Contract:			

Application No.: 7 **Application Period:** From 10/01/24 to 10/31/24 **Application Date:** 11/13/24

A	B	C	D	E	F	F1	F2	G	H	I	J	K	L
		Contract Information				Previous Estimate		Work Completed					
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C X E) ($)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) ($)	Materials Currently Stored (not in G) ($)	Work Completed and Materials Stored to Date (H + I) ($)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) ($)
	Original Contract												
1	MOBILIZATION	1.00	LUMP SUM	130,250.00	130,250.00	1.00	130,250.00	1.00	130,250.00		130,250.00	100%	-
2	REMOVE HYDRANT	2.00	EACH	1,415.00	2,830.00	4.00	5,660.00	4.00	5,660.00		5,660.00	200%	(2,830.00)
3	REMOVE GATE VALVE & BOX	1.00	EACH	353.85	353.85	6.00	2,123.10	6.00	2,123.10		2,123.10	600%	(1,769.25)
4	REMOVE DRAINAGE STRUCTURE	7.00	EACH	621.20	4,348.40	7.00	4,348.40	7.00	4,348.40		4,348.40	100%	-
5	REMOVE PIPE APRON	2.00	EACH	358.40	716.80	-	-	-	-		-		716.80
6	REMOVE PIPE SEWERS (STORM)	742.00	LIN FT	20.50	15,211.00	687.00	14,083.50	687.00	14,083.50		14,083.50	93%	1,127.50
7	REMOVE CURB & GUTTER	2,116.00	LIN FT	3.20	6,771.20	1,960.00	6,272.00	1,960.00	6,272.00		6,272.00	93%	499.20
8	REMOVE BITUMINOUS CURB	215.00	LIN FT	0.50	107.50	319.00	159.50	319.00	159.50		159.50	148%	(52.00)
9	SAWING CONCRETE PAVEMENT (FULL DEPTH)	40.00	LIN FT	3.40	136.00	45.00	153.00	95.00	323.00		323.00	238%	(187.00)
10	SAWING BIT PAVEMENT (FULL DEPTH)	904.00	LIN FT	2.50	2,260.00	903.00	2,257.50	903.00	2,257.50		2,257.50	100%	2.50
11	REMOVE WATER MAIN	26.00	LIN FT	13.60	353.60	112.00	1,523.20	112.00	1,523.20		1,523.20	431%	(1,169.60)
12	REMOVE CONCRETE PAVEMENT	25.00	SQ YD	7.15	178.75	33.40	238.81	52.84	377.81		377.81	211%	(199.06)
13	REMOVE BITUMINOUS PAVEMENT	5,090.00	SQ YD	2.05	10,434.50	6,278.50	12,870.93	6,278.50	12,870.93		12,870.93	123%	(2,436.43)
14	EXCAVATION - COMMON (EV) (P)	6,080.00	CU YD	15.20	92,416.00	7,541.13	114,625.18	7,541.13	114,625.18		114,625.18	124%	(22,209.18)
15	COMMON EMBANKMENT (CV)	5,080.00	CU YD	8.65	43,942.00	6,597.06	57,064.59	6,597.06	57,064.59		57,064.59	130%	(13,122.59)
16	DEWATERING	1.00	LUMP SUM	71,480.00	71,480.00	1.00	71,480.00	1.00	71,480.00		71,480.00	100%	-
17	GEOTEXTILE FABRIC TYPE 5	1,170.00	SQ YD	1.15	1,345.50	1,170.00	1,345.50	1,170.00	1,345.50		1,345.50	100%	-
18	SUBGRADE PREPARATION	27,820.00	SQ YD	0.40	11,128.00	27,320.00	10,928.00	27,820.00	11,128.00		11,128.00	100%	-
19	STREET SWEEPER (WITH PICKUP BROOM)	130.00	HR	183.45	23,848.50	29.00	5,320.05	42.50	7,796.63		7,796.63	33%	16,051.87
20	WATER FOR DUST CONTROL	2,000.00	MGAL	9.40	18,800.00	781.14	7,342.72	811.14	7,624.72		7,624.72	41%	11,175.28
21	AGGREGATE BASE, CLASS 5 MODIFIED	11,060.00	TON	19.35	214,011.00	11,133.51	215,433.42	11,133.51	215,433.42		215,433.42	101%	(1,422.42)
22	MILL BITUMINOUS SURFACE (2")	1,500.00	SQ YD	1.65	2,475.00	1,661.57	2,741.59	1,661.57	2,741.59		2,741.59	111%	(266.59)
23	BITUMINOUS MATERIAL FOR TACK COAT	1,350.00	GAL	2.85	3,847.50	1,259.00	3,588.15	1,259.00	3,588.15		3,588.15	93%	259.35
24	TYPE SP 9.5 WEARING COURSE MIX (3,C)	2,970.00	TON	86.90	258,093.00	2,902.98	252,268.96	2,902.98	252,268.96		252,268.96	98%	5,824.04
25	TYPE SP 12.5 NON WEARING COURSE MIX (3,C)	4,170.00	TON	82.75	345,067.50	3,928.71	325,100.75	3,928.71	325,100.75		325,100.75	94%	19,966.75
26	8" CONCRETE HEADWALL	2.00	EACH	15,835.00	31,670.00	2.00	31,670.00	2.00	31,670.00		31,670.00	100%	-
27	COARSE FILTER AGGREGATE (CV)	200.00	CU YD	81.35	16,270.00	238.03	19,363.74	238.03	19,363.74		19,363.74	119%	(3,093.74)
28	6" PERF PVC PIPE DRAIN	750.00	LIN FT	21.80	16,350.00	779.00	16,982.20	779.00	16,982.20		16,982.20	104%	(632.20)
29	8" PVC PIPE SEWER	410.00	LIN FT	39.80	16,318.00	333.00	13,253.40	333.00	13,253.40		13,253.40	81%	3,064.60
30	10" PVC PIPE SEWER	343.00	LIN FT	40.85	14,011.55	343.00	14,011.55	343.00	14,011.55		14,011.55	100%	-
31	12" RC PIPE SEWER 3006 CLASS V	216.00	LIN FT	47.10	10,173.60	215.00	10,126.50	215.00	10,126.50		10,126.50	100%	47.10
32	15" RC PIPE SEWER 3006 CLASS V	580.00	LIN FT	53.70	31,146.00	587.50	31,548.75	587.50	31,548.75		31,548.75	101%	(402.75)
33	18" RC PIPE SEWER 3006 CLASS III	413.00	LIN FT	56.70	23,417.10	413.00	23,417.10	413.00	23,417.10		23,417.10	100%	-
34	24" RC PIPE SEWER 3006 CLASS III	439.00	LIN FT	71.20	31,256.80	456.00	32,467.20	456.00	32,467.20		32,467.20	104%	(1,210.40)
35	36" RC PIPE SEWER 3006 CLASS III	616.00	LIN FT	140.60	86,609.60	616.00	86,609.60	616.00	86,609.60		86,609.60	100%	-
36	42" RC PIPE SEWER 3006 CLASS III	166.00	LIN FT	185.35	30,768.10	166.00	30,768.10	166.00	30,768.10		30,768.10	100%	-
37	CONNECT TO EXISTING SANITARY SEWER	2.00	EACH	1,062.00	2,124.00	2.00	2,124.00	2.00	2,124.00		2,124.00	100%	-
38	CONNECT TO EXISTING STORM SEWER	9.00	EACH	1,544.00	13,896.00	11.00	16,984.00	11.00	16,984.00		16,984.00	122%	(3,088.00)
39	PLUG FILL & ABANDON PIPE SEWER	80.00	LIN FT	27.60	2,208.00	40.00	1,104.00	40.00	1,104.00		1,104.00	50%	1,104.00
40	CLEAN & TELEVISE PIPE SEWER	3,933.00	LIN FT	3.20	12,585.60	-	-	-	-		-		12,585.60
41	DUCTILE IRON FITTINGS	3,543.00	POUND	12.50	44,287.50	4,102.00	51,275.00	4,102.00	51,275.00		51,275.00	116%	(6,987.50)
42	CONNECT TO EXISTING WATER MAIN (WET TAP)	2.00	EACH	1,415.00	2,830.00	2.00	2,830.00	2.00	2,830.00		2,830.00	100%	-
43	CONNECT TO EXISTING WATER MAIN	6.00	EACH	983.75	5,902.50	8.00	7,870.00	8.00	7,870.00		7,870.00	133%	(1,967.50)
44	6" GATE VALVE & BOX	5.00	EACH	2,800.00	14,000.00	7.00	19,600.00	7.00	19,600.00		19,600.00	140%	(5,600.00)
45	8" GATE VALVE & BOX	5.00	EACH	4,781.00	23,905.00	3.00	14,343.00	3.00	14,343.00		14,343.00	60%	9,562.00
46	12" GATE VALVE & BOX	6.00	EACH	5,644.00	33,864.00	4.00	22,576.00	4.00	22,576.00		22,576.00	67%	11,288.00
47	HYDRANT	7.00	EACH	5,587.00	39,109.00	7.00	39,109.00	7.00	39,109.00		39,109.00	100%	-

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Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	City of Ramsey
Engineer:	Bolton & Menk, Inc.
Contractor:	Douglas-Kerr Underground
Project:	The COR Intrastructure Improvements
Contract:	
Owner's Project No.:	23-19
Engineer's Project No.:	0R1.130893 & 0R1.134180
Contractor's Project No.:	
Agency's Project No.:	

Application No.: 7 Application Period: From 10/01/24 to 10/31/24 Application Date: 11/13/24

A	B	C	D	E	F	F1	F2	G	H	I	J	K	L
		Contract Information				Previous Estimate		Work Completed					
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C X E) ($)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) ($)	Materials Currently Stored (not in G) ($)	Work Completed and Materials Stored to Date (H + I) ($)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) ($)
48	WATERMAIN OFFSET	3.00	EACH	3,540.00	10,620.00	6.50	23,010.00	6.50	23,010.00		23,010.00	217%	(12,390.00)
49	6" WATER MAIN DUCTILE IRON CL 53	208.00	LIN FT	47.80	9,942.40	154.00	7,361.20	154.00	7,361.20		7,361.20	74%	2,581.20
50	8" WATER MAIN DUCTILE IRON CL 52	315.00	LIN FT	68.30	21,514.50	335.50	22,914.65	335.50	22,914.65		22,914.65	107%	(1,400.15)
51	12" WATER MAIN DUCTILE IRON CL 52	1,800.00	LIN FT	88.30	158,940.00	1,773.00	156,555.90	1,773.00	156,555.90		156,555.90	99%	2,384.10
52	4" WATERMAIN INSULATION	50.00	SQ YD	22.60	1,130.00	63.90	1,444.14	63.90	1,444.14		1,444.14	128%	(314.14)
53	ADJUST FRAME & RING CASTING	9.00	EACH	1,205.00	10,845.00	16.96	20,436.80	18.96	22,846.80		22,846.80	211%	(12,001.80)
54	CASTING ASSEMBLY (SANITARY SEWER)	2.00	EACH	1,759.00	3,518.00	3.00	5,277.00	3.00	5,277.00		5,277.00	150%	(1,759.00)
55	CASTING ASSEMBLY (STORM SEWER)	35.00	EACH	1,052.00	36,820.00	6.00	6,312.00	6.00	6,312.00		6,312.00	17%	30,508.00
56	CONSTRUCT SANITARY SEWER MANHOLE	53.60	LIN FT	388.25	20,810.20	57.51	22,328.26	57.51	22,328.26		22,328.26	107%	(1,518.06)
57	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPEC 1 (2'X3')	37.90	LIN FT	478.05	18,118.10	37.71	18,027.27	37.71	18,027.27		18,027.27	99%	90.83
58	CONSTRUCT DRAINAGE STRUCTURE DES 48-4020	56.20	LIN FT	525.55	29,535.91	60.07	31,569.79	60.07	31,569.79		31,569.79	107%	(2,033.88)
59	CONSTRUCT DRAINAGE STRUCTURE DES 60-4020	47.10	LIN FT	774.90	36,497.79	47.10	36,497.79	47.10	36,497.79		36,497.79	100%	-
60	CONSTRUCT DRAINAGE STRUCTURE DES 72-4020	5.70	LIN FT	1,063.00	6,059.10	5.70	6,059.10	5.70	6,059.10		6,059.10	100%	-
61	CONSTRUCT DRAINAGE STRUCTURE DES 84-4020	5.40	LIN FT	2,501.00	13,505.40	10.80	27,010.80	10.80	27,010.80		27,010.80	200%	(13,505.40)
62	CONSTRUCT DRAINAGE STRUCTURE DES 60-4020 WITH 4' SUMP	10.80	LIN FT	642.55	6,939.54	10.80	6,939.54	10.80	6,939.54		6,939.54	100%	-
63	CONSTRUCT DRAINAGE STRUCTURE DES 84-4020 WITH 4' SUMP	31.40	LIN FT	867.85	27,250.49	18.76	16,277.92	18.76	16,277.92		16,277.92	60%	10,972.57
64	6" CONCRETE WALK	54,700.00	SQ FT	5.65	309,055.00	52,448.00	296,331.20	54,008.00	305,145.20		305,145.20	99%	3,909.80
65	CONCRETE CURB & GUTTER DESIGN B618	10,350.00	LIN FT	17.65	182,677.50	10,363.00	182,906.95	10,487.00	185,095.55		185,095.55	101%	(2,418.05)
66	CONCRETE CURB & GUTTER DESIGN SPECIAL (RIBBON)	1,700.00	LIN FT	25.75	43,775.00	1,692.00	43,569.00	1,692.00	43,569.00		43,569.00	100%	206.00
67	4" CONCRETE MEDIAN	815.00	SQ FT	9.00	7,335.00	3,468.00	31,212.00	3,468.00	31,212.00		31,212.00	426%	(23,877.00)
68	7" CONCRETE PAVEMENT	1,317.00	SQ FT	9.25	12,182.25	987.00	9,129.75	987.00	9,129.75		9,129.75	75%	3,052.50
69	8" CONCRETE DRIVEWAY PAVEMENT	2,950.00	SQ FT	9.10	26,845.00	1,631.00	14,842.10	1,631.00	14,842.10		14,842.10	55%	12,002.90
70	CONCRETE MEDIAN NOSE SPECIAL	2.00	EACH	1,000.00	2,000.00	-	-	-	-		-		2,000.00
71	7" CONCRETE VALLEY GUTTER	305.00	SQ FT	51.10	15,585.50	272.00	13,899.20	272.00	13,899.20		13,899.20	89%	1,686.30
72	TRUNCATED DOMES	564.00	SQ FT	50.00	28,200.00	572.00	28,600.00	648.00	32,400.00		32,400.00	115%	(4,200.00)
73	TRAFFIC CONTROL	1.00	LUMP SUM	3,225.00	3,225.00	-	-	-	-		-		3,225.00
74	STABILIZED CONSTRUCTION EXIT	6.00	EACH	1,017.00	6,102.00	-	-	-	-		-		6,102.00
75	STORM DRAIN INLET PROTECTION	45.00	EACH	90.25	4,061.25	45.00	4,061.25	45.00	4,061.25		4,061.25	100%	-
76	SILT FENCE, TYPE MS	2,850.00	LIN FT	1.90	5,415.00	1,455.00	2,764.50	1,455.00	2,764.50		2,764.50	51%	2,650.50
77	FILTER TOPSOIL BORROW (LV)	500.00	CU YD	22.65	11,325.00	615.00	13,929.75	615.00	13,929.75		13,929.75	123%	(2,604.75)
78	COMMON TOPSOIL BORROW	2,320.00	CU YD	14.20	32,944.00	2,010.57	28,550.09	2,010.57	28,550.09		28,550.09	87%	4,393.91
79	SEEDING	13,840.00	SQ YD	0.10	1,384.00	13,840.00	1,384.00	13,840.00	1,384.00		1,384.00	100%	-
80	SEED MIXTURE 25-121	190.00	POUND	4.70	893.00	244.00	1,146.80	244.00	1,146.80		1,146.80	128%	(253.80)
81	SODDING TYPE NATIVE	1,250.00	SQ YD	34.00	42,500.00	1,300.00	44,200.00	1,300.00	44,200.00		44,200.00	104%	(1,700.00)
82	HYDRAULIC BONDED FIBER MATRIX	13,840.00	POUND	1.25	17,300.00	13,800.00	17,250.00	13,800.00	17,250.00		17,250.00	100%	50.00
83	FERTILIZER TYPE 3	857.05	POUND	0.90	771.34	900.00	810.00	900.00	810.00		810.00	105%	(38.66)
84	4" SOLID LINE MULTI COMP	9,378.00	LIN FT	2.50	23,445.00	6,758.10	16,895.25	6,758.10	16,895.25		16,895.25	72%	6,549.75
85	4" BROKEN LINE MULTI COMP	327.00	LIN FT	2.00	654.00	380.00	760.00	380.00	760.00		760.00	116%	(106.00)
86	4" DOTTED LINE MULTI COMP	75.00	LIN FT	6.00	450.00	40.00	240.00	40.00	240.00		240.00	53%	210.00
87	4" DBLE SOLID LINE MULTI COMP	1,650.00	LIN FT	2.00	3,300.00	1,305.00	2,610.00	1,305.00	2,610.00		2,610.00	79%	690.00
88	6" SOLID LINE MULTI COMP	35.00	LIN FT	6.00	210.00	32.00	192.00	32.00	192.00		192.00	91%	18.00
89	12" SOLID LINE MULTI COMP	270.00	LIN FT	6.00	1,620.00	50.00	300.00	50.00	300.00		300.00	19%	1,320.00
90	12" DOTTED LINE MULTI COMP	10.00	LIN FT	20.00	200.00	10.00	200.00	10.00	200.00		200.00	100%	-
91	CROSSWALK MULTI COMP	2,040.00	SQ FT	6.00	12,240.00	1,386.00	8,316.00	1,386.00	8,316.00		8,316.00	68%	3,924.00
92	PAVEMENT MESSAGE MULTI COMP	314.00	SQ FT	7.00	2,198.00	321.00	2,247.00	321.00	2,247.00		2,247.00	102%	(49.00)
							-						
				Original Contract Totals	$ 2,973,047.22		$ 2,909,580.99		$ 2,930,061.17	$ -	$ 2,930,061.17	99%	$ 42,986.05

EJCDC C-620 Contractor's Application for Payment
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Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	City of Ramsey	**Owner's Project No.:**	23-19
Engineer:	Bolton & Menk, Inc.	**Engineer's Project No.:**	0R1.130893 & 0R1.134180
Contractor:	Douglas-Kerr Underground	**Contractor's Project No.:**	
Project:	The COR Intrastructure Improvements	**Agency's Project No.:**	
Contract:			

Application No.: 7 **Application Period:** From 10/01/24 to 10/31/24 **Application Date:** 11/13/24

A	B	C	D	E	F	F1	F2	G	H	I	J	K	L
		Contract Information				Previous Estimate		Work Completed					
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C X E) ($)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) ($)	Materials Currently Stored (not in G) ($)	Work Completed and Materials Stored to Date (H + I) ($)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) ($)
	Change Orders												
CO-1.1	DEDUCT 8" SANITARY SEWER STUB	(90.00)	LIN FT	39.80	(3,582.00)	(90.00)	(3,582.00)	(90.00)	(3,582.00)		(3,582.00)	100%	-
CO-1.2	DEDUCT 15" RC PIPE SEWER CL.V	(100.00)	LIN FT	53.70	(5,370.00)	(100.00)	(5,370.00)	(100.00)	(5,370.00)		(5,370.00)	100%	-
CO-1.3	DEDUCT 36" RC PIPE SEWER CL.V	(25.00)	LIN FT	140.60	(3,515.00)	(23.00)	(3,233.80)	(23.00)	(3,233.80)		(3,233.80)	92%	(281.20)
CO-1.4	REVISED 10" SANTIARY SEWER STUB	90.00	LIN FT	54.50	4,905.00	94.00	5,123.00	94.00	5,123.00		5,123.00	104%	(218.00)
CO-1.5	REMOVE WATER MAIN SERVICE STUB	90.00	LF	31.45	2,830.50	-	-	-	-		-		2,830.50
CO-1.6	REMOVE GATE VALVE & BOX	1.00	EACH	353.85	353.85	-	-	-	-		-		353.85
CO-1.7	CAP AND PLUG EXISTING TEE	2.00	EACH	353.85	707.70	-	-	-	-		-		707.70
CO-1.8	SALVAGE GATE VALVE TO CITY	1.00	EACH	353.85	353.85	-	-	-	-		-		353.85
CO-1.9	EXTRA DUCTILE IRON FITTINGS	100.00	LB	12.55	1,255.00	16.00	200.80	16.00	200.80		200.80	16%	1,054.20
C0-1.10	REVISED 36" PIPE SEWER CL.III	100.00	LIN FT	140.60	14,060.00	100.00	14,060.00	100.00	14,060.00		14,060.00	100%	-
CO-1.11	30" RC PIPE SEWER CL.III	28.00	LIN FT	130.85	3,663.80	36.00	4,710.60	36.00	4,710.60		4,710.60	129%	(1,046.80)
CO-1.12	CONSTRUCT DRAINAGE STRUCTURE DES 84-4020	6.60	LIN FT	2,172.40	14,337.84	6.60	14,337.84	6.60	14,337.84		14,337.84	100%	-
CO-1.13	CASTING ASSEMBLY (STORM SEWER)	1.00	EACH	1,052.00	1,052.00	-	-	-	-		-		1,052.00
CO-2.1	SODDING TYPE NATIVE	(1,250.00)	SQ YD	34.00	(42,500.00)	(1,300.00)	(44,200.00)	(1,300.00)	(44,200.00)		(44,200.00)	104%	1,700.00
CO-2.2	NATIVE SEED MIX, ROLLED EROSION CAT. 25, FERTILIZER TYPE 3	1,250.00	SQ YD	4.00	5,000.00	1,300.00	5,200.00	1,300.00	5,200.00		5,200.00	104%	(200.00)
				Change Order Totals	$ (6,447.46)		$ (12,753.56)		$ (12,753.56)	$ -	$ (12,753.56)		$ 6,306.10
	Original Contract and Change Orders												
				Project Totals	$ 2,966,599.76		$ 2,896,827.43		$ 2,917,307.61	$ -	$ 2,917,307.61	98%	$ 49,292.15

EJCDC C-620 Contractor's Application for Payment
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CC Regular Session

Meeting Date: 11/26/2024

Primary Strategic Plan Initiative: Not Applicable

Title:

Adopt Resolution #24-324 Approving Partial Payment to GMH Asphalt Corporation for Improvement Project #24-03, 2024 NE Ramsey Street Reconstruction.

Purpose/Background:

Resolution and Pay Request Attached.

Recommendation:

The Senior Engineering Technician has inspected the completed work and recommends partial payment to GMH Asphalt Corporation for improvement project #24-03, 2024 NE Ramsey Street Reconstructions in the amount of $611,320.93.

Outcome/Action:

Motion to adopt Resolution #24-324 approving partial payment to GMH Asphalt Corporation for improvement project #24-234, 2024 NE Ramsey Street Reconstructions in the amount of $611,320.93.

Attachments

Pay Resolution #24-324

Pay Request

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	11/20/2024 10:16 AM
Brian Hagen	Brian Hagen	11/20/2024 11:19 AM
Form Started By: Stacie Damjanovich		Started On: 11/08/2024 01:43 PM
Final Approval Date: 11/20/2024		

Councilmember ____ introduced the following resolution and moved for its adoption:

RESOLUTION #24-324

RESOLUTION APPROVING PARTIAL PAYMENT No. 4 TO GMH ASPHALT CORPORATION FOR 2024 NE RAMSEY STREET RECONSTRUCTIONS, IMPROVEMENT PROJECT #24-03

WHEREAS, the City of Ramsey proposes to reconstruct the streets within the Ford Brook Estates 3rd, Rodeo Hills Estates, Valley View Acres, and Section 01 Unplatted north of CR 27 subdivisions as identified within the 2024 – 2033 10-Year Capital Improvement Program; and

WHEREAS, pursuant to Ramsey City Council Resolution #23-199, adopted August 22, 2023, The City Council awarded the proposal from Hakanson Anderson to prepare final plans and specifications for 2024 NE Ramsey Street Reconstruction, Improvement Project #24-03; and

WHEREAS, pursuant to Ramsey City Council Resolution #23-279, adopted November 14, 2023, the City Council awarded the proposal from Haugo Geotechnical Services, LLC to preform geotechnical proposals for Improvement Project #24-03; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-032, adopted January 23, 2024, the City Council negotiated a Joint Powers Agreement with the City of Nowthen for 2024 NE Ramsey Street Reconstruction, Improvement Project #24-03; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-109, adopted April 23, 2024, the City Council approved final plans and specifications as prepared by Hakanson Anderson and authorized advertisement for bids for the same improvements; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-139, adopted May 28, 2024, a contract was awarded to GMH Asphalt Corporation of Chaska, Minnesota, in the amount of $2,441,039.52 for said improvements; and

WHEREAS, as of November 26, 2024 $1,530,407.70 has been paid to date; and

WHEREAS, as of November 26, 2024 $288,238.06 has been paid to the City of Ramsey from the City of Nowthen to date; and

WHEREAS, the Senior Engineering Technician has inspected the completed work and recommends partial payment No. 4 to GMH Asphalt Corporation of Chaska, Minnesota, for improvement project #24-03 2024 NE Ramsey Street Reconstructions, in the amount of $611,320.93. The City of Nowthen is therefore to be invoiced by the City of Ramsey $88,741.23 according to the Joint Powers Agreement adopted on January 23, 2024.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) The City Council hereby authorizes partial payment No. 4 to GMH Asphalt Corporation of Chaska, Minnesota for Improvement Project #24-03, 2024 NE Ramsey Street Reconstructions in the amount of $611,320.93.

2) The City Council hereby authorizes the Mayor and City Administrator to sign the release form for this payment.

3) The total amount of this payment is not included in resolutions approving payment of bills for the date of November 26, 2024.

4) The City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 26th day of November, 2024.

_____
Mayor

ATTEST:

_____
City Clerk

24-324

Contractor's Application for Payment No. 4

To (Owner):	City of Ramsey	Application Period: 10/1/2024 - 10/31/2024	Application Date: November 8, 2024
Project:	Northeast Ramsey Street Reconstruction Project	From (Contractor): GMH Asphalt Corporation	Via (Engineer): Hakanson Anderson

Application For Payment
Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
1	$9,601.32	
TOTALS	$9,601.32	$0.00
NET CHANGE BY CHANGE ORDERS	$9,601.32	

1. ORIGINAL CONTRACT PRICE			$2,450,640.84
2. Net change by Change Orders			$9,601.32
3. Current Contract Price (Line 1 ± 2)			$2,460,242.16
4. TOTAL COMPLETED AND STORED TO DATE			$2,163,362.25
5. RETAINAGE:			
a. 1%	X	Work Completed	$21,633.62
b. 0%	X	Stored Material	$0.00
c. Total Retainage (Line 5.a + Line 5.b)			$21,633.62
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)			$2,141,728.63
7. LESS PREVIOUS PAYMENTS			$1,530,407.70
8. AMOUNT DUE THIS APPLICATION			$611,320.93

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By: Erica Johnson Date: 11-8-2024

ENGINEER: HAKANSON ANDERSON
Certification: We recommend payment for work and quantites shown.

11-8-24
(Engineer) Date

OWNER: CITY OF RAMSEY

11/12/2024
(Owner) Date

PAY ESTIMATE #4
City of Ramsey
Northeast Ramsey Street Reconstruction Project

Base Bid - City of Ramsey

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
1	MOBILIZATION	1	LUMP SUM	$ 70,000.00	$ 70,000.00	1	$ 70,000.00
2	CLEARING	1.25	ACRE	$ 6,350.00	$ 7,937.50	1.25	$ 7,937.50
3	GRUBBING	1.25	ACRE	$ 4,250.00	$ 5,312.50	1.25	$ 5,312.50
4	REMOVE MANHOLE OR CATCH BASIN	1	EACH	$ 413.00	$ 413.00	1	$ 413.00
5	SALVAGE MAILBOX SUPPORT	69	EACH	$ 79.35	$ 5,475.15	69	$ 5,475.15
6	SAWING CONCRETE PAVEMENT - FULL DEPTH	372	LIN FT	$ 5.60	$ 2,083.20	380	$ 2,128.00
7	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	1267	LIN FT	$ 2.20	$ 2,787.40	1,290	$ 2,838.00
8	REMOVE BITUMINOUS CURB	8300	LIN FT	$ 1.00	$ 8,300.00	8,300	$ 8,300.00
9	REMOVE METAL CULVERT	550	LIN FT	$ 7.00	$ 3,850.00	550	$ 3,850.00
10	REMOVE CONCRETE PAVEMENT	394	SQ YD	$ 14.25	$ 5,614.50	423	$ 6,027.75
11	REMOVE BITUMINOUS PAVEMENT	1128	SQ YD	$ 6.25	$ 7,050.00	1,128	$ 7,050.00
12	EXCAVATION - COMMON	150	CU YD	$ 34.20	$ 5,130.00	250	$ 8,550.00
13	EXCAVATION - SUBGRADE	10968	CU YD	$ 21.60	$ 236,908.80	9,340	$ 201,744.00
14	SELECT GRANULAR EMBANKMENT (CV)	6065	CU YD	$ 17.60	$ 106,744.00	4,981	$ 87,665.60
15	GEOTEXTILE FABRIC TYPE 10	21240	SQ YD	$ 2.85	$ 60,534.00	21,490	$ 61,246.50
16	SUBGRADE PREPARATION	105	ROAD STA	$ 295.00	$ 30,975.00	105	$ 30,975.00
17	AGGREGATE SURFACING SPECIAL	180	TON	$ 57.30	$ 10,314.00	0.0	$ -
18	STREET SWEEPER (WITH PICKUP BROOM)	60	HOUR	$ 175.00	$ 10,500.00	55	$ 9,625.00
19	WATER	85	MGAL	$ 60.00	$ 5,100.00	90	$ 5,400.00
20	AGGREGATE BASE CLASS 5 MODIFIED	4712	TON	$ 25.30	$ 119,213.60		$ -
21	AGGREGATE BASE (CV) FROM STOCKPILE	2000	CU YD	$ 17.20	$ 34,400.00	2,300	$ 39,560.00
22	FULL DEPTH RECLAMATION	32554	SQ YD	$ 1.50	$ 48,831.00	32,554	$ 48,831.00
23	HAUL FULL DEPTH RECLAMATION (LV)	13663	CU YD	$ 3.85	$ 52,602.55	13,663	$ 52,602.55
24	MILL BITUMINOUS SURFACE (1.5")	1930	SQ YD	$ 3.50	$ 6,755.00	10	$ 35.00
25	BITUMINOUS MATERIAL FOR TACK COAT	2085	GALLONS	$ 4.50	$ 9,382.50	1,915	$ 8,617.50
26	TYPE SP 9.5 WEARING COURSE MIXTURE (3;C) 3" THICK	1133	SQ YD	$ 23.45	$ 26,568.85	1,025	$ 24,036.25
27	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C)	2903	TON	$ 91.35	$ 265,189.05	2,939	$ 268,477.65
28	TYPE SP 12.5 NON WEARING COURSE MIXTURE (3,C)	3769	TON	$ 87.75	$ 330,729.75	3,460	$ 303,615.00
29	15" RC PIPE APRON	20	EACH	$ 1,111.00	$ 22,220.00	20	$ 22,220.00
30	15" RC PIPE CULVERT DESIGN 3006 CLASS V	288	LIN FT	$ 71.00	$ 20,448.00	288	$ 20,448.00
31	TRASH GUARD FOR 15" PIPE APRON	8	EACH	$ 995.00	$ 7,960.00	6	$ 5,970.00
32	6" PRECAST CONCRETE HEADWALL	9	EACH	$ 524.00	$ 4,716.00	7	$ 3,668.00
33	6" PERF PVC PIPE DRAIN	7260	LIN FT	$ 8.70	$ 63,162.00	7,280	$ 63,336.00

PAY ESTIMATE #4
City of Ramsey
Northeast Ramsey Street Reconstruction Project

Base Bid - City of Ramsey (Continued)

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
34	6" PVC PIPE DRAIN CLEANOUT	30	EACH	$ 339.00	$ 10,170.00	32	$ 10,848.00
35	15" RC PIPE SEWER DESIGN 3006 CLASS V	237	LIN FT	$ 71.00	$ 16,827.00	240	$ 17,040.00
36	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL (2'X3')	1	EACH	$ 2,095.00	$ 2,095.00	1	$ 2,095.00
37	CASTING ASSEMBLY	7	EACH	$ 1,300.00	$ 9,100.00	7	$ 9,100.00
38	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	28.8	LIN FT	$ 640.00	$ 18,432.00	28.8	$ 18,432.00
39	GEOTEXTILE FILTER TYPE 4	127.6	SQ YD	$ 4.65	$ 593.34	127.6	$ 593.34
40	RANDOM RIPRAP CLASS III	32.8	CU YD	$ 112.00	$ 3,673.60	34	$ 3,808.00
41	CONCRETE CURB AND GUTTER DESIGN SPECIAL (SURMOUNTABLE)	7878	LIN FT	$ 17.95	$ 141,410.10	7,825	$ 140,458.75
42	CONCRETE CURB AND GUTTER DESIGN B618	273	LIN FT	$ 26.45	$ 7,220.85	307	$ 8,120.15
43	6" CONCRETE DRIVEWAY PAVEMENT	420	SQ YD	$ 66.65	$ 27,993.00	435	$ 28,992.75
44	7" CONCRETE VALLEY GUTTER	60	SQ YD	$ 85.70	$ 5,142.00	60	$ 5,142.00
45	CONCRETE DRAINAGE FLUME	55	SQ YD	$ 85.70	$ 4,713.50	55	$ 4,713.50
46	MAILBOX	3	EACH	$ 47.60	$ 142.80	4	$ 190.40
47	MAILBOX SUPPORT	3	EACH	$ 159.00	$ 477.00	4	$ 636.00
48	INSTALL MAILBOX SUPPORT	69	EACH	$ 122.00	$ 8,418.00	69	$ 8,418.00
49	TEMPORARY MAILBOX CLUSTER	5	EACH	$ 1,217.00	$ 6,085.00	5	$ 6,085.00
50	TRAFFIC CONTROL	1	LUMP SUM	$ 3,750.00	$ 3,750.00	1	$ 3,750.00
51	TRAFFIC CONTROL SUPERVISOR	1	LUMP SUM	$ 854.00	$ 854.00	1	$ 854.00
52	PRUNE TREES	30	HOUR	$ 475.00	$ 14,250.00	34	$ 16,150.00
53	STABILIZED CONSTRUCTION EXIT	1	LUMP SUM	$ 4,500.00	$ 4,500.00	1	$ 4,500.00
54	STORM DRAIN INLET PROTECTION	5	EACH	$ 160.00	$ 800.00	5	$ 800.00
55	CULVERT END CONTROLS	10	EACH	$ 265.00	$ 2,650.00	10	$ 2,650.00
56	SILT FENCE, TYPE MACHINE SLICED	2484	LIN FT	$ 1.90	$ 4,719.60	2,000	$ 3,800.00
57	SEDIMENT CONTROL LOG TYPE STRAW	170	LIN FT	$ 2.38	$ 404.60	50	$ 119.00
58	COMMON TOPSOIL BORROW	1944	CU YD	$ 42.85	$ 83,300.40	1,315	$ 56,347.75
59	FERTILIZER TYPE 3	1920	POUND	$ 0.90	$ 1,728.00	1,900	$ 1,710.00
60	ROLLED EROSION PREVENTION CATEGORY 20	800	SQ YD	$ 2.33	$ 1,864.00		$ -
61	ROLLED EROSION PREVENTION CATEGORY 72	264	SQ YD	$ 11.65	$ 3,075.60		$ -
62	SEEDING	4.8	ACRE	$ 265.00	$ 1,272.00	5.1	$ 1,351.50
63	SEED MIXTURE 25-131	1056	POUND	$ 3.95	$ 4,171.20	1,200	$ 4,740.00
64	HYDRAULIC BONDED FIBER MATRIX	16800	POUND	$ 2.10	$ 35,280.00	16,750	$ 35,175.00
65	LANDSCAPING RESTORATION	0.6	LUMP SUM	$ 20,000.00	$ 12,000.00	0.0	$ -
			Total Base Bid		**$ 2,034,319.94**		**$ 1,782,575.09**

PAY ESTIMATE #4
City of Ramsey
Northeast Ramsey Street Reconstruction Project

Alternate Bid - City of Nowthen

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
66	MOBILIZATION	1	LUMP SUM	$ 15,000.00	$ 15,000.00	1	$ 15,000.00
67	CLEARING	0.35	ACRE	$ 6,350.00	$ 2,222.50	0.35	$ 2,222.50
68	GRUBBING	0.35	ACRE	$ 4,250.00	$ 1,487.50	0.35	$ 1,487.50
69	REMOVE SIGN	5	EACH	$ 52.90	$ 264.50	5	$ 264.50
70	SALVAGE MAILBOX SUPPORT	17	EACH	$ 79.35	$ 1,348.95	17	$ 1,348.95
71	SAWING CONCRETE PAVEMENT - FULL DEPTH	75	LIN FT	$ 5.60	$ 420.00	75	$ 420.00
72	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	235	LIN FT	$ 2.20	$ 517.00	240	$ 528.00
73	REMOVE BITUMINOUS CURB	4640	LIN FT	$ 1.00	$ 4,640.00	4,640	$ 4,640.00
74	REMOVE METAL CULVERT	148	LIN FT	$ 7.00	$ 1,036.00	148	$ 1,036.00
75	REMOVE CONCRETE PAVEMENT	98	SQ YD	$ 14.25	$ 1,396.50	132	$ 1,881.00
76	REMOVE BITUMINOUS PAVEMENT	263	SQ YD	$ 6.25	$ 1,643.75	250	$ 1,562.50
77	EXCAVATION - SUBGRADE	603	CU YD	$ 21.60	$ 13,024.80	603	$ 13,024.80
78	SUBGRADE PREPARATION	23.2	ROAD STA	$ 295.00	$ 6,844.00	23.2	$ 6,844.00
79	AGGREGATE SURFACING SPECIAL	30	TON	$ 57.30	$ 1,719.00	0	$ -
80	STREET SWEEPER (WITH PICKUP BROOM)	15	HOUR	$ 175.00	$ 2,625.00	16	$ 2,800.00
81	WATER	15	MGAL	$ 60.00	$ 900.00	15	$ 900.00
82	AGGREGATE BASE CLASS 5 MODIFIED	499	TON	$ 25.30	$ 12,624.70	837	$ 21,176.10
83	FULL DEPTH RECLAMATION	7071	SQ YD	$ 1.50	$ 10,606.50	7,071	$ 10,606.50
84	HAUL FULL DEPTH RECLAMATION (LV)	2500	CU YD	$ 3.85	$ 9,625.00	2,500	$ 9,625.00
85	MILL BITUMINOUS SURFACE (1.5")	6	SQ YD	$ 25.00	$ 150.00	10	$ 250.00
86	BITUMINOUS MATERIAL FOR TACK COAT	386	GALLONS	$ 4.50	$ 1,737.00	280	$ 1,260.00
87	TYPE SP 9.5 WEARING COURSE MIXTURE (3;C) 3" THICK	247	SQ YD	$ 23.45	$ 5,792.15	250	$ 5,862.50
88	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C)	538	TON	$ 91.40	$ 49,173.20	500.0	$ 45,700.00
89	TYPE SP 12.5 NON WEARING COURSE MIXTURE (3,C)	712	TON	$ 84.75	$ 60,342.00	425	$ 36,018.75
90	15" RC PIPE APRON	4	EACH	$ 1,111.00	$ 4,444.00	4	$ 4,444.00
91	TRASH GUARD FOR 15" PIPE APRON	4	EACH	$ 960.00	$ 3,840.00	4	$ 3,840.00
92	15" RC PIPE SEWER DESIGN 3006 CLASS V	123	LIN FT	$ 71.00	$ 8,733.00	124	$ 8,804.00
93	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL (2'X3')	2	EACH	$ 2,095.00	$ 4,190.00	2	$ 4,190.00
94	CASTING ASSEMBLY	6	EACH	$ 1,300.00	$ 7,800.00	6	$ 7,800.00
95	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	23.3	LIN FT	$ 640.00	$ 14,912.00	23.3	$ 14,912.00
96	GEOTEXTILE FILTER TYPE 4	62.4	SQ YD	$ 4.65	$ 290.16	62.4	$ 290.16
97	RANDOM RIPRAP CLASS III	14.4	CU YD	$ 112.00	$ 1,612.80	14.4	$ 1,612.80

PAY ESTIMATE #4
City of Ramsey
Northeast Ramsey Street Reconstruction Project

Alternate Bid - City of Nowthen

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
98	CONCRETE CURB AND GUTTER DESIGN SPECIAL (SURMOUNTABLE)	4475	LIN FT	$ 17.95	$ 80,326.25	4,488	$ 80,559.60
99	CONCRETE CURB AND GUTTER DESIGN B618	105	LIN FT	$ 26.45	$ 2,777.25	111	$ 2,935.95
100	6" CONCRETE DRIVEWAY PAVEMENT	123	SQ YD	$ 66.65	$ 8,197.95	143	$ 9,530.95
101	7" CONCRETE VALLEY GUTTER	84	SQ YD	$ 85.70	$ 7,198.80	111	$ 9,512.70
102	CONCRETE DRAINAGE FLUME	10	SQ YD	$ 85.70	$ 857.00	10	$ 857.00
103	MAILBOX	17	EACH	$ 47.60	$ 809.20	17	$ 809.20
104	MAILBOX SUPPORT	17	EACH	$ 159.00	$ 2,703.00	17	$ 2,703.00
105	INSTALL MAILBOX SUPPORT	17	EACH	$ 122.00	$ 2,074.00	17	$ 2,074.00
106	TEMPORARY MAILBOX CLUSTER	1	EACH	$ 1,217.00	$ 1,217.00	1	$ 1,217.00
107	TRAFFIC CONTROL	1	LUMP SUM	$ 500.00	$ 500.00	1	$ 500.00
108	TRAFFIC CONTROL SUPERVISOR	1	LUMP SUM	$ 250.00	$ 250.00	1	$ 250.00
109	SIGN PANELS TYPE C	5	SQ FT	$ 87.95	$ 439.75	5	$ 439.75
110	SIGN PANELS TYPE D	25.5	SQ FT	$ 84.95	$ 2,166.23	26	$ 2,166.23
111	PRUNE TREES	5	HOUR	$ 475.00	$ 2,375.00	6	$ 2,850.00
112	STABILIZED CONSTRUCTION EXIT	1	LUMP SUM	$ 1,200.00	$ 1,200.00	0	$ -
113	STORM DRAIN INLET PROTECTION	6	EACH	$ 159.00	$ 954.00	6	$ 954.00
114	CULVERT END CONTROLS	1	EACH	$ 265.00	$ 265.00	1	$ 265.00
115	SILT FENCE, TYPE MACHINE SLICED	2678	LIN FT	$ 1.90	$ 5,088.20	2,400	$ 4,560.00
116	COMMON TOPSOIL BORROW	430	CU YD	$ 42.85	$ 18,425.50	200	$ 8,570.00
117	FERTILIZER TYPE 3	440	POUND	$ 0.90	$ 396.00	350	$ 315.00
118	ROLLED EROSION PREVENTION CATEGORY 72	88	SQ YD	$ 2.33	$ 205.04		$ -
119	SEEDING	1.1	ACRE	$ 265.00	$ 291.50	1.3	$ 344.50
120	SEED MIXTURE 25-131	242	POUND	$ 3.95	$ 955.90	400	$ 1,580.00
121	HYDRAULIC BONDED FIBER MATRIX	3850	POUND	$ 2.10	$ 8,085.00	3,750	$ 7,875.00
122	LANDSCAPING RESTORATION	0.4	LUMP SUM	$ 20,000.00	$ 8,000.00	0.0	$ -
	Total Alternate Bid - City of Nowthen				**$ 406,719.58**		**$ 371,220.44**

Work Change Directive - City of Nowthen

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
123	REMOVE METAL CULVERT	44	LIN FT	$ 7.00	$ 308.00	44	$ 308.00
124	15" RC APRON	1	EACH	$ 1,111.00	$ 1,111.00	1	$ 1,111.00
125	15" RC PIPE SEWER DESIGN 3006 CLASS V	37	LIN FT	$ 71.00	$ 2,627.00	37	$ 2,627.00

PAY ESTIMATE #4
City of Ramsey
Northeast Ramsey Street Reconstruction Project

126	CONNECT TO EXISTING STORM SEWER	1	EACH	$ 1,100.00	$ 1,100.00	1	$ 1,100.00
127	CASTING ASSEMBLY	1	EACH	$ 1,300.00	$ 1,300.00	1	$ 1,300.00
128	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	3.6	LIN FT	$ 640.00	$ 2,304.00	3.6	$ 2,304.00
129	GEOTEXTILE FILTER FABRIC TYPE 4	20.8	SQ YD	$ 4.65	$ 96.72	20.8	$ 96.72
130	RANDOM RIPRAP CLASS III	4.8	CU YD	$ 112.00	$ 537.60	5	$ 560.00
131	STORM DRAIN INLET PROTECTION	1	EACH	$ 160.00	$ 160.00	1	$ 160.00
132	SILT FENCE	30	LIN FT	$ 1.90	$ 57.00	0	$ -
	Total Work Change Directive - City of Nowthen				**$ 9,601.32**		**$ 9,566.72**

Base Bid - City of Ramsey	**$2,034,319.94**	**$1,782,575.09**
Alternate Bid - City of Nowthen	**$406,719.58**	**$371,220.44**
Work Change Directive - City of Nowthen	**$9,601.32**	**$9,566.72**
TOTAL	**$2,450,640.84**	**$2,163,362.25**

FUNDING SOURCE	-->	WORK TO DATE	-	RETAINAGE (1%)	-	PREV. PAYMENTS	=	TOTAL AMOUNT
STORM SEWER	-->	$188,720.50	-	$1,887.20	-	$179,283.47	=	$7,549.83
PAVEMENT MANAGEMENT FUNDS	-->	$1,593,854.59	-	$15,938.55	-	$1,062,886.17	=	$515,029.87
PM (TO BE INVOICED TO CITY OF NOWTHEN)	-->	$380,787.16	-	$3,807.87	-	$288,238.06	=	$88,741.23
TOTALS	-->	**$2,163,362.25**	-	**$21,633.62**	-	**$1,530,407.70**	=	**$611,320.93**

CC Regular Session

Meeting Date: 11/26/2024

Primary Strategic Plan Initiative: Not Applicable

Title:

Adopt Resolution #24-325 Approving Partial Payment to Twin Cities Utilities LLC for Improvement Project #24-04, Ford Brooks Estates Drainage Improvements.

Purpose/Background:

Resolution and Pay Request Attached.

Recommendation:

The Senior Engineering Technician has inspected the completed work and recommends partial payment #2 to Twin Cities Utilities, LLC for improvement project #24-04, Ford Brooks Estates Drainage Improvements, in the amount of $130,290.85.

Outcome/Action:

Motion to adopt Resolution #24-325 approving partial payment #2 to Twin Cities Utilities, LLC for improvement project #24-04, Ford Brooks Estates Drainage Improvements, in the amount of $130,290.85.

Attachments

Pay Resolution #24-325

Pay Request

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	11/20/2024 10:35 AM
Brian Hagen	Brian Hagen	11/20/2024 11:19 AM
Form Started By: Stacie Damjanovich		Started On: 11/08/2024 04:27 PM
Final Approval Date: 11/20/2024		

Councilmember ____ introduced the following resolution and moved for its adoption:

RESOLUTION #24-325

RESOLUTION APPROVING PARTIAL PAYMENT No. 2 TO TWIN CITIES UTILITIES LLC. FOR FORD BROOK ESTATES DRAINAGE IMPROVEMENTS; IMPROVEMENT PROJECT #24-04

WHEREAS, the City of Ramsey proposes to construct drainage improvements within Ford Brook Estates to prevent stormwater runoff generated from the City-owned right-of-way for Ford Brook Estates from continuing to enter private property; and

WHEREAS, the City of Ramsey charges residents and businesses a monthly stormwater utility fee to provide a dedicated source of revenue for stormwater drainage projects to correct drainage issues and for stormwater maintenance operations; and

WHEREAS, pursuant to Ramsey City Council Resolution #23-280, adopted November 14, 2023, the City Engineer was ordered to prepare plans and specifications for Improvement Project #24-04 and Bolton & Menk, Inc. was authorized to collect topographic survey in the amount of $3,460.00 to assist with preparation of plans and specifications; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-123, adopted May 28, 2024, the City Council approved final plans and specifications as prepared by the City Engineer and authorized advertisement for bids for the same improvements; and

WHEREAS, proposals were received for Construction Staking and As-built Survey of $4,162.00 from Bolton & Menk, Inc. for said improvements; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-205, adopted July 23, 2024, a contract was awarded to Twin Cities Utilities LLC of North Branch, Minnesota, in the amount of $207,509.84 for said improvements; and

WHEREAS, as of November 26, 2024 $66,342.00 has been paid to date; and

WHEREAS, the Senior Engineering Technician has inspected the completed work and recommends partial payment No. 2 to Twin Cities Utilities, LLC, of North Branch, Minnesota, for improvement project #24-04, Ford Brook Estates Drainage Improvements, in the amount of $130,290.85.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) The City Council hereby authorizes partial payment No. 2 to Twin Cities Utilities, LLC of North Branch, Minnesota for Improvement Project #24-04, Ford Brook Estates Drainage Improvements in the amount of $130,290.85.

2) The City Council hereby authorizes the Mayor and City Administrator to sign the release form for this payment.

3) The total amount of this payment is not included in resolutions approving payment of bills for the date of November 26, 2024.

4) The City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 26th day of November, 2024.

_____
Mayor

ATTEST:

_____
City Clerk

24-325

Pay Estimate Summary Sheet

Estimate Number:	2 Partial
Project Number:	24-04
Project Name:	Ford Brook Estates Drainage Improvements
Period Ending	October 31, 2024
Contractor:	Twin Cities Utilities LLC
Address:	38547 Holm Avenue, North Branch, MN 55056

1	Original Contract Amount		$ 207,509.84
2	Change Order(s)	No. ____ Thru No. ____	
3	Total Funds Encumbered		$ 207,509.84
4	Value of Work Completed		$ 198,619.04
5	Retainage 1 %		$ (1,986.19)
	Percent Complete	96%	
6	Deductions or Charges		
7	Total Earned Less Retainage (Lines 4+5+6)		$ 196,632.85
8	Previous Payment(s)		$ 66,342.00
9	**Payment Due (Lines 7-8)**		**$ 130,290.85**
10	Total Balance to Finish, Including Retainage (Lines 3-7)		$ 10,876.99

Certification of Partial Payment

I hereby certify that, to the best of my knowledge and belief, all items, quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between owner and the undersigned Contractor, and as amended by any authorized changes and the foregoing is a true and correct statement of the contract amount for the period covered by this estimate.

Twin Cities Utilities LLC	Rene' Garcia
Contractor Name	Print Name
President	
Title	Signature
	11.08.24
	Date

City of Ramsey Approval

	11/8/2024
Signature (Project Engineer)	Date
	11/12/2024
Signature (City Engineer)	Date

Ford Brook Estates Drainage Improvements
I.P. 24-04
Estimate No. 2 **Partial**
Period Ending October 31, 2024

			CONTRACT AMOUNT				COMPLETED THIS PERIOD		COMPLETED TO DATE	
Item No.	MnDOT No.	Item Description	Unit	Estimated Quantity	Unit Price	Extended Total	Quantity	Extended Total	Quantity	Extended Total
1	2021.501	MOBILIZATION	LS	1.0	$ 13,000.00	$ 13,000.00	0.5	$ 6,500.00	1.0	$ 13,000.00
2	2104.502	REMOVE PIPE APRON	EA	4	$ 124.16	$ 496.64	4	$ 496.64	4	$ 496.64
3	2104.502	SALVAGE PIPE APRON	EA	2	$ 124.26	$ 248.52	0	$ -	2	$ 248.52
4	2104.503	REMOVE CULVERT	LF	92	$ 11.11	$ 1,022.12	92	$ 1,022.12	92	$ 1,022.12
5	2104.503	SALVAGE CULVERT	LF	40	$ 9.93	$ 397.20	0	$ -	40	$ 397.20
6	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LF	170	$ 5.33	$ 906.10	170	$ 906.10	170	$ 906.10
7	2104.504	REMOVE BITUMINOUS PAVEMENT	SY	220	$ 6.07	$ 1,335.40	130	$ 789.10	220	$ 1,335.40
8	2104.504	REMOVE GRAVEL PAVEMENT	SY	53	$ 5.18	$ 274.54	53	$ 274.54	53	$ 274.54
9	2106.507	EXCAVATION - COMMON (EV)	CY	150	$ 31.31	$ 4,696.50	150	$ 4,696.50	150	$ 4,696.50
10	2106.507	SELECT GRANULAR BORROW (LV)	CY	190	$ 35.08	$ 6,665.20	190	$ 6,665.20	190	$ 6,665.20
11	2118.507	AGGEGATE SURFACE CLASS 5 MODIFIED (CV)	CY	9	$ 181.42	$ 1,632.78	9	$ 1,632.78	9	$ 1,632.78
12	2211.507	AGGREGATE BASE CLASS 5 MODIFIED (CV)	CY	25	$ 62.60	$ 1,565.00	25	$ 1,565.00	25	$ 1,565.00
13	2357.506	BITMINOUS MATERIAL FOR TACK COAT	GAL	9	$ 3.56	$ 32.04	9	$ 32.04	9	$ 32.04
14	2360.509	TYPE SP 12.5 NON WEARING COURSE MIXTURE (3,C)	TON	15	$ 320.00	$ 4,800.00	15	$ 4,800.00	15	$ 4,800.00
15	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C)	TON	26	$ 320.00	$ 8,320.00	26	$ 8,320.00	26	$ 8,320.00
16	2501.502	12" RC PIPE APRON	EA	1	$ 1,145.15	$ 1,145.15	1	$ 1,145.15	1	$ 1,145.15
17	2501.502	12" RC SAFETY APRON	EA	1	$ 1,274.03	$ 1,274.03	1	$ 1,274.03	1	$ 1,274.03
18	2501.502	INSTALL SALVAGED 15" CMP APRON	EA	2	$ 124.26	$ 248.52	2	$ 248.52	2	$ 248.52
19	2501.502	18" RC SAFETY APRON	EA	1	$ 1,407.51	$ 1,407.51	0	$ -	1	$ 1,407.51
20	2503.503	12" RCP PIPE SEWER CLASS III	LF	21	$ 50.80	$ 1,066.80	21	$ 1,066.80	21	$ 1,066.80
21	2503.503	INSTALL SALVAGED 15" CM PIPE SEWER	LF	40	$ 16.51	$ 660.40	40	$ 660.40	40	$ 660.40
22	2503.503	18" RCP PIPE SEWER CLASS III	LF	1034	$ 77.28	$ 79,907.52	540	$ 41,731.20	1034	$ 79,907.52
23	2503.603	CLEAN & VIDEO PIPE SEWER	LF	1055	$ 4.53	$ 4,779.15	0	$ -	0	$ -
24	2506.502	CASTING ASSEMBLY (STORM)	EA	8	$ 888.99	$ 7,111.92	4	$ 3,555.96	8	$ 7,111.92
25	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	LF	42.20	$ 547.74	$ 23,114.63	15.66	$ 8,577.61	42.20	$ 23,114.63
26	2511.509	RANDOM RIP RAP CLASS III	CY	7	$ 169.58	$ 1,187.06	0	$ -	7	$ 1,187.06
27	2563.601	TRAFFIC CONTROL	LS	1	$ 5,866.67	$ 5,866.67	0.5	$ 2,933.34	1.0	$ 5,866.67
28	2573.502	STORM DRAIN INLET PROTECTION	EA	3	$ 208.00	$ 624.00	3	$ 624.00	3	$ 624.00
29	2573.503	SEDIMENT CONTROL LOG TYPE STRAW	LF	240	$ 5.33	$ 1,279.20	120	$ 639.60	120	$ 639.60
30	2573.503	SILT FENCE, TYPE MS	LF	110	$ 4.15	$ 456.50	0	$ -	83	$ 344.45
31	2574.507	TOPSOIL (LV)	CY	418	$ 48.00	$ 20,064.00	348	$ 16,704.00	348	$ 16,704.00
32	2574.508	FERTILIZER TYPE 3	LBS	124	$ 1.44	$ 178.56	124	$ 178.56	124	$ 178.56
33	2575.504	ROLLED EROSION PREVENTION CATEGORY 20	SY	183	$ 2.13	$ 389.79	183	$ 389.79	183	$ 389.79
34	2575.505	SEEDING	ACRE	0.62	$ 800.00	$ 496.00	0.62	$ 496.00	0.62	$ 496.00
35	2575.508	HYDRAULIC MULCH MATRIX	LBS	2320	$ 4.04	$ 9,372.80	2320	$ 9,372.80	2320	$ 9,372.80
36	2575.508	SEED MIXTURE 25-141	LBS	5	$ 4.27	$ 21.35	5	$ 21.35	5	$ 21.35
37	2575.508	SEED MIXTURE 25-151	LBS	116	$ 12.64	$ 1,466.24	116	$ 1,466.24	116	$ 1,466.24
GRAND TOTALS						**$ 207,509.84**		**$ 128,785.37**		**$ 198,619.04**

Internal City Use Only				
Storm Water Utility Funds		$ 128,785.37		$ 198,619.04
Total Funds		$ 128,785.37		$ 198,619.04

CC Regular Session

Meeting Date: 11/26/2024

Primary Strategic Plan Initiative: Strive for high organizational morale and employee retention

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Title

Adopt Resolution #24-326 Approving the 2025-2026 LELS Captain Contract

Purpose/Background:

The current LELS (Law Enforcement Labor Services) Captain labor agreement (union contract) expires on December 31, 2024.

The City of Ramsey has been in negotiations with the Captain union in an effort to settle a two-year contract. Staff, Mayor Mark Kuzma and Councilmember Chelsee Howell met with the union several times. The full City Council provided direction to the negotiation team until a tentative agreement was reached specific to wages and health insurance and to address the other outstanding negotiation items. As a result, there is a tentative agreement between the City of Ramsey and the union to settle a 2-year labor agreement, effective January 1, 2025, through December 31, 2026. There is tentative agreement on all articles within the attached contract. Detailed wage and health insurance information are listed below. Other negotiated contract items specific to the LELS Captain union are shown in the attached red-line contract and will be administered as per the language in the labor agreement.

Wages:

A) 2025: As a result of a wage analysis, the wage adjustment of 15% greater than the City's LELS Sergeant bargaining unit is reflected in the 2025 wages. This includes a general wage increase and a 3% Cost of Living Adjustment. Wages will increase by 9.04% over the 2024 wage scale.
B) 2026: As a result of a general wage increase of 2% and a 3% Cost of Living Adjustment added to the adjusted wages; wages will increase by 5.06% over the 2025 wage scale.

Insurance:

City monthly contributions for insurance:
The employer will make the following monthly contributions toward group health insurance coverage for employees enrolled in the City's health plan during 2025. In addition, the City will purchase $20,000 of basic life insurance for full-time regular employees, as well as single dental insurance.

Health Insurance Premiums or Waiver in 2025

- Employee only (single) City contribution, up to $1102.50
- Employee and Children City contribution: $1544.20
- Employee and Spouse City contribution: $1621.20
- Family City contribution: $2007.60, or
- Cash in lieu of the City's insurance contribution: $425.00

Health Reimbursement Account/Health Savings Account in 2025

- Single plans with a $3300 deductible receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- Other single plans receive $130.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All employee + children and employee + spouse plans will receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All family plans will receive $192.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- Employees waiving health insurance will not receive H.R.A. or H.S.A. contributions

Health Insurance Premiums or Waiver in 2026

• Employee only (single) City contribution will be paid at the dollar value equal to the $2500 Deductible Perform Network plan full premium
• Employee and Children City contributions will be paid at the dollar value equal to 70% of the $2500 Deductible Perform Network plan full premium, but not to exceed $1690.90
• Employee and Spouse City contribution will be paid at the dollar value equal to 70% of the $2500 Deductible Perform Network plan full premium, but not to exceed $1775.21
• Family City contribution will be paid at the dollar value equal to 70% of the $2500 Deductible Perform Network plan full premium, but not to exceed $2198.32, or
• Cash in lieu of City's insurance contribution: $425.00, unless premiums are reduced, cash in lieu of coverage may not exceed 50% of the least expensive single premium.

Health Reimbursement Account/Health Savings Account in 2026
• Single plans with a $3300 deductible receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
• Other single plans receive $130.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
• All employee + children and employee + spouse plans will receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
• All family plans will receive $192.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
• Employees waiving health insurance will not receive H.R.A. or H.S.A. contributions

Funding Source:

The first year funding required to settle the LELS Captain 2-year labor agreement is included within the preliminary 2025 budget. The second year of the labor agreement will be budgeted for as per the City's normal process.

Recommendation:

Staff recommends approving the LELS Captains 2-year labor agreement.

OutcomeAction:

Motion to adopt resolution 24-326 to settle the 2-year labor agreement with the LELS Captains union.

Attachments

Resolution

Captain Redline Contract

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	11/21/2024 11:50 AM
Form Started By: Colleen Lasher		Started On: 11/04/2024 02:46 PM
Final Approval Date: 11/21/2024		

Councilmember …….introduced the following resolution and moved for its adoption:

RESOLUTION #24-326

RESOLUTION TO APPROVE A TWO-YEAR UNION CONTRACT WITH LELS CAPTAINS

WHEREAS, the current LELS Captain contract expires on December 31, 2024; and

WHEREAS, the City has reached a tentative agreement with the LELS Captain group on all articles within the contracts; and

WHEREAS Staff recommends approving the two-year contract with the LELS Captain group, effective January 1, 2025 through December 31, 2026; and

WHEREAS, the City will administer the 2025-2026 contract as follows:

1) Duration: Two-year contract, effective January 1, 2025 through December 31, 2026 for the LELS Captain Union; and

2) Wages:
   A) Effective January 1, 2025, wages will increase by 9.04% over the 2024 wage scale
   B) Effective January 1, 2026, wages will increase by 5.06% over the 2025 wage scale; and

3) Insurance: City monthly contributions for 2025 health insurance:
   The employer will make the following contributions toward group health insurance coverage for employees enrolled in the City's health plan during 2025. In addition, the City will purchase $20,000 of basic life insurance for full-time regular employees; as well as provide single dental insurance for full-time regular employees.

   Premiums or Waiver
   - Employee only (single) City contribution, up to $1102.50
   - Employee and Children City contribution: $1544.20
   - Employee and Spouse City contribution: $1621.20
   - Family City contribution: $2007.60, or
   - Cash in lieu of City's insurance contribution of $425.00 per month

   Health Reimbursement Account/Health Savings Account
   - Single plans with a $3300 deductible receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
   - Other single plans receive $130.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
   - All employee + children and employee + spouse plans will receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.

- All family plans will receive $192.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- Employees waving health insurance will not receive H.R.A. or H.S.A. contributions

City total monthly contributions for 2026 health insurance:
The employer will make the following contributions toward group health insurance coverage for employees enrolled in the City's health plan during 2026. In addition, the City will purchase $20,000 of basic life insurance for full-time regular employees, as well as provide single dental insurance for full-time regular employees.

Premiums or Waiver

- Employee only (single) City contribution will be paid up to the dollar value equal to the $2500 Deductible Perform Network plan full premium; and
- Employee and Children City contributions will be paid at the dollar value equal to 70% of the $2500 Deductible Perform Network plan full premium but not to exceed $1690.90; and
- Employee and Spouse City contribution will be paid at the dollar value equal to 70% of the $2500 Deductible Perform Network plan full premium but not to exceed $1775.21; and
- Family City contribution will be paid at the dollar value equal to 70% of the $2500 Deductible Perform Network plan full premium but not to exceed 2198.32; or
- Cash in lieu of City's insurance contribution of $425.00 per month, but not to exceed the LOGIS agreement.

Health Reimbursement Account/Health Savings Account

- Single plans with a $3300 deductible receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- Other single plans receive $130.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All employee + children and employee + spouse plans will receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All family plans will receive $192.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- Employees waving health insurance will not receive HRA or HSA contributions; and

4) Other negotiated contract items specific to the LELS Captain union are shown in the attached red-line contracts and will administered as per the language in the labor agreement.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the Ramsey City Council settle a two-year labor agreement with LELS Captain union group subject to final review and approval of contract language by the City Attorney.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 26h day of November 2024.

_____
Mayor

ATTEST:

_____
City Clerk

AGREEMENT BETWEEN

CITY OF RAMSEY

AND

LAW ENFORCEMENT LABOR SERVICES, INC.
(LOCAL # 408)

LICENSED CAPTAINS

January 1, to 2025~~2022~~ - December 31, 2026~~2024~~
Prepared by Colleen Lasher, Administrative Services Director

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ARTICLE 1: PURPOSE OF AGREEMENT

THIS AGREEMENT is entered into between the CITY OF RAMSEY, hereinafter called the EMPLOYER, and LAW ENFORCEMENT LABOR SERVICES, INC., hereinafter called LELS.

It is the intent and purpose of this Agreement to:

1.1 Assure sound and mutually beneficial working and economic relationships between the parties hereto;

1.2 Establish procedures for the resolution of disputes concerning this Agreement's interpretation and/or application; and

1.3 Place in written form the parties' agreement upon terms and conditions of employment for the duration of this Agreement.

The EMPLOYER and LELS, through this Agreement, shall continue their dedication to the highest quality of police service and protection to the residents of the City of Ramsey. Both parties recognize this Agreement as a pledge of this dedication.

ARTICLE 2: RECOGNITION

2.1 The EMPLOYER recognizes LELS as the exclusive representative for "All essential licensed Captains employed by the City of Ramsey Police Department, Ramsey, Minnesota, who are public employees within the meaning of Minn. Stat. 179A.03, subd. 14, excluding confidential and all other EMPLOYEES as determined by the Bureau of Mediation's Certification of Representation dated March 8, 2017.

2.2 In the event the EMPLOYER and LELS are unable to agree as to the inclusion or exclusion of a new or modified job class, the issue shall be submitted to the Bureau of Mediation Services for determination.

ARTICLE 3: DEFINITIONS

3.1 LELS. Law Enforcement Labor Services, Inc.

3.2 LELS Member. A member of Law Enforcement Labor Services, Inc

3.3 Employee. A member of the exclusively recognized bargaining unit.

3.4 Department. The Ramsey Police Department.

3.5 Employer. The City of Ramsey.

3.6 Chief. The Chief of the Ramsey Police Department.

3.7 LELS Officer. Officer elected or appointed by Law Enforcement Labor Services, Inc.

3.8 Strike. Concerted Action in failing to report for duty, the willful absence from one's position, the stoppage of work, slowdown or abstinence in whole or in part from the full, faithful and proper performance of the duties of employment for the purpose of inducing, influencing or coercing a change in the conditions of compensation or the rights, privileges or obligations of employment.

ARTICLE 4: EMPLOYER AUTHORITY

4.1 EMPLOYER retains the full and unrestricted right to operate and manage all staff, facilities and equipment; to establish functions and programs; to set and amend budgets; to determine the utilization of technology; to establish and modify the organizational structure; to select, direct and determine the number of personnel; to establish work schedules and to perform any inherent managerial function not specifically limited by this Agreement.

4.2 Any term condition of employment not specifically established or modified by this Agreement shall remain solely within the discretion of the EMPLOYER to modify, establish or eliminate.

ARTICLE 5: UNION SECURITY

5.1 The EMPLOYER shall deduct from the wages of EMPLOYEES who authorize such a deduction in writing an amount necessary to cover monthly LELS dues. Such monies shall be remitted as directed by LELS, in writing to the EMPLOYER, the current amount of regular dues to be withheld.

5.2 LELS may designate no more than two EMPLOYEES from the bargaining unit to act as a representative and an alternate and shall inform the EMPLOYER in writing of such choice and changes in the position of representative and/or alternate.

5.3 The EMPLOYER shall make space available on the EMPLOYEE bulletin board for posting LELS notice(s) and announcement(s).

5.4 LELS agrees to indemnify and hold the EMPLOYER harmless against any and all claims, suits orders or judgments brought or issued against the EMPLOYER as a result of any action taken or not taken by the EMPLOYER under the provision of this ARTICLE.

ARTICLE 6: EMPLOYEE RIGHTS – GRIEVANCE PROCEDURE

6.1 Definition of a Grievance. A grievance is defined as a dispute or disagreement as to the interpretation or application of the specific terms and conditions of this Agreement.

6.2 LELS Representatives. The EMPLOYER will recognize Representatives designated by LELS as the grievance representatives of the bargaining unit having the duties and responsibilities established by this ARTICLE. LELS shall notify the EMPLOYER in writing of the names of such LELS Representatives and of their successors when so designated as provided by Article 5.2 of this Agreement.

6.3 Processing of a Grievance. It is recognized and accepted by LELS and the Employer that the processing of grievances as hereinafter provided is limited by the job duties and responsibilities of the Employees and shall, therefore, be accomplished during normal working hours only when consistent with such Employee duties and responsibilities. The aggrieved Employee and a LELS Representative shall be allowed a reasonable amount of time without loss of pay when a grievance is investigated and presented to the Employer during normal working hours, provided that the Employee and the LELS representative have notified and received the approval of the designated supervisor who has determined that such absence is reasonable and would not be detrimental to the work programs of the Employer.

6.4 Procedure. Grievances, as defined by Article 6.1, shall be resolved in conformance with the following procedure:

Step 1. An EMPLOYEE claiming a violation concerning the interpretation or application of the Agreement shall, within twenty-one (21) calendar days after such alleged violation has occurred, present such grievance to the EMPLOYEE'S direct supervisor as designated by the EMPLOYER. The EMPLOYER designated representative will discuss and give an answer to such Step 1 grievance within ten (10) calendar days after receipt. A grievance not resolved in Step 1 and appealed to Step 2 shall be placed in writing setting forth the nature of the grievance, the facts on which it is based, the provision or provisions of the Agreement allegedly violated, the remedy requested and shall be appealed to Step 2 within ten (10) calendar days after the EMPLOYER designated representative's final answer in Step 1. Any grievance not appealed in writing to Step 2 by LELS within ten (10) calendar days shall be considered waived.

Step 2. If appealed, the written grievance shall be presented by LELS and discussed with the Chief of Police or his/her designee, who is the designated Step 2 representative. The Chief of Police shall give LELS the EMPLOYER'S Step 2 answer in writing within ten (10) calendar days after receipt of such Step 2 grievance. A grievance not resolved in Step 2 may be appealed to Step 3 within ten (10) calendar days following the Chief of Police's final Step 2 answer. Any grievance not appealed in writing to Step 3 by LELS within ten (10) calendar days shall be considered waived.

Step 3. If appealed, the written grievance shall be presented by LELS and discussed with the Ramsey City Administrator or his/her designee who is the EMPLOYER'S designated Step 3 representative. The City Administrator shall give LELS the EMPLOYER'S answer in writing within ten (10) calendar days after receipt of such Step 3 grievance. A grievance not resolved in Step 3 may be appealed to Step

4 within ten (10) calendar days following the City Administrator's final answer in Step 3. Any grievance not appealed in writing to Step 4 by LELS within ten (10) calendar days shall be considered waived

Step 3A. A grievance unresolved in Step 2 and appealed to Step 3 by LELS may be submitted to mediation with the Minnesota Bureau of Mediation Services, subject to Public Employment Labor Relations Act (PELRA).

Step 4. A grievance unresolved in Step 3 or 3A and appealed to Step 4 by LELS shall be submitted to arbitration subject to the provisions of the PELRA as amended. For grievance matters involving written disciplinary action, discharge, or termination, the assignment of an arbitrator shall be consistent with Minnesota Statute 626.892. For all other grievances the selection of an arbitrator shall be made in accordance with the 'Rules Governing the Arbitration of Grievances' as established by the Bureau of Mediation Services.

6.5 Arbitrator's Authority

A. The arbitrator shall have no right to amend, modify, nullify, ignore, add to or subtract from the provisions of this Agreement. The arbitrator shall consider and decide only the specific issue(s) submitted in writing by the EMPLOYER and LELS, and shall have no authority to make a decision on any other issue not so submitted.

B. The arbitrator shall be without power to make decisions contrary to or inconsistent with or modifying or varying in any way the application of laws, rules or regulations having the force and effect of law. The arbitrator's decision shall be submitted in writing within thirty (30) days following the close of the hearing or the submission of briefs by the parties, whichever be later, unless the parties agree to an extension. The decision shall be binding on both the EMPLOYER and LELS and shall be based solely on the arbitrator's interpretation or application of the express terms of this Agreement and to the facts of the grievance presented.

C. The fees and expenses for the arbitrator's services and proceedings shall be borne equally by the EMPLOYER and LELS provided that each party shall be responsible for compensating its own representatives, attorneys, and witnesses. If either party desires a verbatim record of the proceedings, it may cause such a record to be made providing it pays for the record. If both parties desire a verbatim record of the proceedings, the cost shall be shared equally.

6.6 Waiver. If a grievance is not presented within the time limits set forth above, it shall be considered waived. If a grievance is not appealed to the next step within the specified

time limit or any agree extension thereof, it shall be considered settled on the basis of the EMPLOYER'S last answer. If the EMPLOYER does not answer a grievance or an appeal thereof within the specified time limits, LELS may elect to treat the grievance as denied at that step and immediately appeal the grievance to the next step. The time limit in each step may be extended by mutual written agreement of the EMPLOYER and LELS in each step.

6.7 Choice of Remedy. If, as a result of the written EMPLOYER response in Step 3, the grievance remains unresolved and if the grievance involves the suspension, demotion or discharge of any EMPLOYEE who has completed the required probationary period, the grievance may be appealed either by step 4 of ARTICLE 6 or a procedure such as: Veteran's Preference or Fair Employment. If appealed to any procedure other than Step 4 of ARTICLE 6, the grievance is not subject to the arbitration procedure as provided in Step 4 of ARTICLE 6. The aggrieved EMPLOYEE shall indicate in writing which procedure is to be utilized – Step 4 of ARTICLE 6 or another appeal procedure – and shall sign a statement to the effect that the choice of any other hearing precludes the aggrieved EMPLOYEE from making a subsequent appeal through step 4 of ARTICLE 6.

ARTICLE 7: SENIORITY

7.1 Seniority shall be determined by the EMPLOYEE'S time in grade and may be posted in an appropriate location. Seniority rosters shall be maintained by the Chief on the basis of time in grade and time within specific classifications.

7.2 All newly hired or rehired EMPLOYEES shall serve a one-year probationary period. All promoted or reassigned EMPLOYEES shall serve a six-month probationary period. During the one-year probationary period, a newly hired or rehired EMPLOYEE may be discharged at the sole discretion of the EMPLOYER. During the six-month probationary period, a promoted or reassigned EMPLOYEE may be replaced in the EMPLOYEE'S previous position at the sole discretion of the EMPLOYER.

7.3 A reduction of work force will be accomplished on the basis of seniority. EMPLOYEES shall be recalled from layoff on the basis of seniority. An EMPLOYEE on layoff shall have an opportunity to return to work within two (2) years of the time of the EMPLOYEE'S layoff before any new EMPLOYEE is hired.

ARTICLE 8: DISCIPLINE

8.1 The EMPLOYER will discipline EMPLOYEES for just cause only. Discipline will be in one or more of the following forms.

a) Oral reprimand;
b) Written reprimand;
c) Suspension;

d) Demotion; or
e) Discharge

8.2 Disciplinary actions need not be taken in the order indicated in this Article. Suspensions, demotions and discharges will be in written form.

8.3 Written reprimands, notices of suspension, notices of demotion, and notices of discharge which are to become part of an EMPLOYEE's personnel file shall be read and acknowledged by signature of the EMPLOYEE. EMPLOYEES and LELS shall receive a copy of such reprimands and/or notices.

8.4 EMPLOYEES may examine their own individual personnel files at reasonable times under the direct supervision of the EMPLOYER.

8.5 A five (5) day (regularly scheduled consecutive work days) suspension, without pay, will precede any discharge order, except for those employees who are defined as Veterans pursuant to Minnesota Statutes Annotated 197.46.

8.6 An EMPLOYEE will not be questioned concerning an investigation of disciplinary action against that EMPLOYEE unless said EMPLOYEE has been given an opportunity to have an LELS representative present at such questioning.

8.7 Grievances relating to this ARTICLE shall be initiated by LELS in Step 3 of the grievance procedure under ARTICLE 6.

ARTICLE 9: WORK SCHEDULES

9.1 The normal work year for full-time EMPLOYEES shall consist of the number of Monday through Friday days in each calendar year multiplied by eight (8) hours. These hours are to be accounted for by each EMPLOYEE through:

a) Scheduled hours of work;
b) Scheduled department meetings;
c) Holidays;
d) Authorized training;
e) Authorized leave time

9.2 Nothing contained in this or any other ARTICLE shall be interpreted to be a guarantee of a minimum or maximum number of hours the EMPLOYER may assign EMPLOYEES.

ARTICLE 10: VACATION

~~Full-Time, Captains Vacation Accrual Schedule~~		
~~Effective Date~~	~~Bi-weekly Accrual Rate~~	~~Vacation Days/Year~~
~~Start date~~	~~4.62 hours/pay period~~	~~15 days~~
~~6th Anniversary~~	~~5.54 hours/pay period~~	~~18 days~~
~~8th Anniversary~~	~~5.85 hours/pay period~~	~~19 days~~
~~10th Anniversary~~	~~6.15 hours/pay period~~	~~20 days~~
~~12th Anniversary~~	~~6.46 hours/pay period~~	~~21 days~~
~~16th Anniversary~~	~~6.77 hours/pay period~~	~~22 days~~
~~17th Anniversary~~	~~7.08 hours/pay period~~	~~23 days~~
~~18th Anniversary~~	~~7.38 hours/pay period~~	~~24 days~~
~~19th Anniversary~~	~~7.69 hours/pay period~~	~~25 days~~

Full-Time, Captains Vacation Accrual Schedule		
Years of Service (YOS)	Bi-weekly Accrual Rate	Vacation Days/Year
First Year	First day in the bargaining unit – Advanced 5 of 15 days 3.08 hours/pay period	15 days
2nd through 5th YOS	4.62 hours/pay period	15 days
6th through 7th YOS	5.54 hours/pay period	18 days
8th through 9th YOS	5.85 hours/pay period	19 days
10th through 11th YOS	6.15 hours/pay period	20 days
12th through 15th YOS	6.46 hours/pay period	21 days
16th YOS	6.77 hours/pay period	22 days
17th YOS	7.08 hours/pay period	23 days
18th YOS	7.38 hours/pay period	24 days
19th YOS	7.69 hours/pay period	25 days

For the purpose of accumulating additional vacation, an EMPLOYEE using paid holidays, earned vacation leave or ~~sick~~ESST leave is considered to be working.

10.1 An EMPLOYEE'S accrued or "banked" vacation leave must be equal to or less than two times the yearly accrual by December 31st of each year; any accruals exceeding this amount will be forfeited.

10.2 Vacation leave may be used as earned subject to approval by the department head at the time at which it may be taken.

10.3 Any EMPLOYEE leaving the EMPLOYER's service in good standing after giving at least fourteen (14) calendar days' notice of such termination of employment shall be compensated for vacation leave accrued and unused to the date of separation. Upon separation pursuant to this Section, 100% of this compensation shall be deposited into the EMPLOYEE'S post-employment healthcare savings plan.

ARTICLE ~~FIFTEEN~~ ELEVAN (11~~15~~) EARNED SICK AND SAFE TIME (ESST)

~~**1. Article 15: Sick Leave**~~

11.1 Effective January 1, 2025, all accrued and accumulated ~~sick~~ESST leave shall be designated as Earned Sick and Safe Time (ESST), under Minnesota Statutes §§ 181.9445-181.9448, as amended and shall be administered in accordance with the ESST statutes.

Waiver. The weather event provision in the statutory ESST law outlined in Minnesota Statute Section 181.9447, subdivision 1, clause (4) is waived as to its application for all positions in the bargaining unit.

Every probationary, regular, and part-time EMPLOYEE is entitled to ~~sick~~ESST leave with pay. For full-time EMPLOYEES ~~sick~~ESST time shall accrue at the rate of eight (8) hours for each calendar month of full-time service or major fraction thereof. Part-time EMPLOYEES shall accrue ~~sick~~ESST leave on a pro-rata basis, but no less than one (1) hour for every thirty (30) hours worked. ~~Sick~~ESST leave may be accumulated to a maximum of 960 hours and may be granted in units of not less than 15 minutes ~~2 hours~~. Unused ~~sick~~ESST leave in excess of 960 hours at the end of a calendar year (January 1st) shall be converted to ~~vacation~~ the post employment healthcare savings plan at a rate of one hour ~~vacation~~ for each two hours of ~~sick~~ESST leave in excess of 960 hours.

11.2 ~~Sick~~ESST leave may be granted by the EMPLOYEE'S Department Head when the EMPLOYEE has communicated the request to the supervisor ~~a Police Supervisor~~, and is unable to perform work duties due to reasons listed under Minnesota Statute §§ 181.9447, as amended. ~~illness, disability, the necessity for medical, dental or chiropractic care, childbirth or exposure to contagious disease where such exposure may endanger the health of others with whom the Employee could come in contact in the course of performing work duties. Sick~~ESST ~~leave may also be authorized when the Employee's presence is necessary, for actual illness, injury, legal quarantine, or medical treatment in the Employee's immediate family. Immediate family, for the purposes of this Article, shall be defined as spouse, parent, step parent, children, step-children, brother, sister, grandparents, grandchildren or a like member of Employee's spouse's family.~~

~~11.3 EMPLOYEES are allowed funeral leave up to 24 hours twice annually per occurrence (a maximum of 48 hours annually) for a death in the immediate family as defined under Minnesota Statute §§ 181.9445 Article 15.2. That time is not chargeable against any accrued vacation, sick or compensatory time. Hours must be taken within 5 (five) calendar days from start to finish per occurrence. Additional funeral leave may be taken (with prior approval from a supervisor) and is deductible from sick leave (or up to three (3) consecutive days), if vacation or compensatory time is chosen by as the EMPLOYEE may choose and have available.~~

11.3 To be eligible for ~~sick~~ESST leave with pay, an EMPLOYEE shall:
1) report as soon as possible to the employee's immediate supervisor the need to utilize ~~sick~~ESST leave ~~reason for the absence~~; and
2) keep the EMPLOYEE'S immediate supervisor informed of such EMPLOYEE'S ability to return to work;.

11.4 Using or claiming ~~sick~~ESST leave for a purpose not authorized by ~~Article 51.2~~ Minnesota Statute §§ 181.9447, as amended shall be cause for disciplinary action.

11.5 For the purpose of accumulating additional ~~sick~~ESST leave, an EMPLOYEE using earned vacation leave, ESST, compensatory time off or paid holidays is considered to be working.

11.6 Upon EMPLOYEE'S termination of employment with the EMPLOYER, thirty-three percent (33%) of the EMPLOYEE'S unused ~~sick~~ESST balance shall be deposited into the EMPLOYEE'S Health Care Savings Plan after five (5) years of continuous employment. ~~EMPLOYEES shall receive a lump sum payment upon termination of employment with the EMPLOYER based upon thirty-three percent (33%) of said EMPLOYEE'S unused accumulated sick~~ESST ~~leave after five (5) years of continuous employment.~~ Severance pay shall not be available in any sum to an EMPLOYEE if that EMPLOYEE is

discharged for just cause; severance pay shall not be paid if an EMPLOYEE voluntarily terminates his or her employment prior to five (5) years of continuous employment service; or the EMPLOYEE voluntarily terminates his or her employment without giving the EMPLOYER fourteen (14) days written notice. After ten (10) years of continuous employment service, the EMPLOYEE will receive forty-five percent (45%) of said EMPLOYEE'S unused, accumulated ~~sick~~ESST leave. After fifteen (15) years of continuous employment service, the EMPLOYEE will receive fifty percent (50%) of unused, accumulated ~~sick~~ESST leave.

After five (5) years of continuous employment, EMPLOYEES who submit a letter of resignation at least three (3) months (90 calendar days) in advance of their last day worked, shall receive an additional ten percent (10%) added to the applicable years of service tier, to be deposited into the EMPLOYEE'S Health Care Savings Plan

11.7.~~3~~EMPLOYEES are allowed funeral leave up to 24 hours twice annually per occurrence (a maximum of 48 hours annually) for a death in the immediate family. Immediate family for this section is defined as spouse, parent, step-parent, children, step-children, brother, sister, grandparents, grandchildren or a like member of Employee's spouse's family.

That time is not chargeable against any accrued vacation, sick or compensatory time. Hours must be taken within 5 (five) calendar days from start to finish per occurrence.

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Additional funeral leave, in order to make arrangements for or attend funeral services or a memorial, or address financial or legal matters that arise after the death of a family member may be taken from EMPLOYEES earned sick and safe time accrual as available and as defined under Minnesota Statute §§ 181.9445, as amended. This leave shall be deducted from EMPLOYEES the earned sick and safe accrual.

If the need for funeral leave does not meet either the EMPLOYERS funeral leave policy or state statute for earned sick and safe time, EMPLOYEES may request vacation or compensatory time off as the EMPLOYEE may choose and have available.

ARTICLE 12: INJURY ON DUTY (IOD)/CRITICAL INCIDENT COUNSELING

12.1 EMPLOYEES injured during the performance of their duties for the EMPLOYER and thereby rendered unable to work for the EMPLOYER will be paid the difference between the EMPLOYEE'S regular pay and Worker's Compensation insurance payments for a period not to exceed ninety (90) working days per injury, not charged to the EMPLOYEE'S vacation, ~~sick~~ESST leave or other accumulated paid benefits, after a three (3) working day initial waiting period per injury. The three (3) working day waiting period shall be charged to the EMPLOYEE'S ~~sick~~ESST leave account less Worker's Compensation insurance payments. In the event that the three (3) day working waiting period is waived by the Worker's Compensation carrier, IOD pay will begin immediately. EMPLOYEES drawing Worker's Compensation benefits will not receive supplementary IOD pay or ~~sick~~ESST leave pay, which provides for more after-tax pay than the EMPLOYEE made while working.

An EMPLOYEE is involved in a critical incident if their on-duty conduct leads to any event that has a stressful impact sufficient enough to overwhelm the usually effective coping skills of an individual. Critical incidents are abrupt, powerful events that fall outside the range of ordinary human experiences.

1. **Counseling Services.** The City, at its discretion, may contract with an outside entity or individual to provide grief or trauma counseling services to any EMPLOYEE involved in a critical incident. The City's provision of such services is subject to the following provisions.

   A. The EMPLOYEE may select the outside individual or entity responsible for providing services pursuant to this agreement. The individual or entity must be a recognized counseling business.

   B. The City will only offer counseling services to an EMPLOYEE involved in a critical incident if it determines that such services would improve the EMPLOYEE'S ability to perform his or her job duties.

   C. The City will not offer counseling services to any EMPLOYEE involved in a critical incident if the City's Workers Compensation provider agrees to pay for mental health services arising out of the same critical incident.

   D. All counseling services offered pursuant to this agreement must be utilized within two years of an EMPLOYEE'S involvement in a critical incident.

   E. The EMPLOYEE may attend counseling appointments while on-duty, without using accrued paid leave time.

2. **Financial Limitations.** The City will pay up to a maximum of $2,500 towards any counseling service for an individual EMPLOYEE involved in a

critical incident. If an individual EMPLOYEE chooses to receive additional counseling, that EMPLOYEE is responsible for paying for such counseling.

3. **Authorization Required.** As a condition of receiving counseling services pursuant to this agreement, an EMPLOYEE must bring a signed note from the counselor to inform the City's Head of Human Resources of the date and time the EMPLOYEE received such services.

4. **Relationship with Counselor.** It is the parties' intention that any EMPLOYEE who seeks counseling services pursuant to this Agreement will be considered to be the patient or the client of the individual or entity selected to provide those services, regardless of the City's financial contribution towards the cost of such services.

5. **Data Privacy.** All data collected, created, received, maintained, or disseminated by the City pursuant to this Agreement shall be classified pursuant to the Minnesota Government Data Practices Act. The City acknowledges and agrees that, to the extent that it provides data to the individual or entity selected to provide counseling services, its contract with such individual or entity is governed by Minnesota Statutes, section 13.05, subdivision 6.

ARTICLE 13: HOLIDAYS

13.1 The following twelve (12) days are recognized as holidays:

New Year's Day
Martin Luther King's Day
President's Day
Memorial Day
Juneteenth
Independence Day (4th of July)
Labor Day
Veteran's Day
Thanksgiving Day
Day after Thanksgiving
Christmas Eve Day
Christmas Day
Eight Hour Floating Holiday (to be used Jan 1 to Dec. 31)

EMPLOYEES are entitled to time-off with full pay on holidays. When New Year's Day, Independence Day, Veteran's Day, Christmas Eve or Christmas Day falls on

Sunday, the following Monday is considered the paid holiday and if any such day falls on Saturday, the preceding Friday is considered the paid holiday.

ARTICLE 14 FITNESS-ON-DUTY

14.1 The purpose of this Article is to give each EMPLOYEE the option to exercise while on duty. This is a voluntary Fitness-on-Duty program which provides an opportunity for EMPLOYEES engaged in stressful and somewhat sedentary jobs an opportunity to: 1) Improve job performance, 2) Reduce health risks, 3) Reduce job-related injuries, 4) Reduce absenteeism, and 5) Improve overall fitness.

14.2 This program is subject to the following terms and conditions: The EMPLOYEE will be given the option to work out 1 hour per shift. The average should not exceed 6 hours of workout time over 2 weeks.

14.3 All participants will adhere to the department Physical Fitness Program policy.

ARTICLE 15: INSURANCE

15.1 The EMPLOYER shall contribute to EMPLOYEE health and life insurance as stated in the attached Memorandum of Understanding.

15.2 The EMPLOYER, effective January 1, 2018, agrees to contribute the dollar value equivalent to the cost of the monthly EMPLOYEE only dental premium as established by the EMPLOYER. Credit in lieu of coverage will not be granted.

ARTICLE 16: CLOTHING, UNIFORMS AND VEHICLE

16.1 The EMPLOYER shall provide uniforms (including boots) and equipment and provide for the replacement of same as outlined by department policy.

16.2 The EMPLOYER shall provide take-home vehicles to the members of the bargaining unit. EMPLOYEES shall follow the EMPLOYER'S department policies regarding take-home vehicle use. Any changes to these policies will be negotiated.

ARTICLE 17: SAVINGS CLAUSE

17.1 This Agreement is subject to the laws of the United States, the State of Minnesota and the City of Ramsey. In the event any provision of this Agreement shall be held contrary to law by a court of competent jurisdiction from whose final judgment or decree no appeal has been taken within the time provided, such provisions shall be voided. All other provisions of this Agreement shall continue in full force and effect. The voided provisions shall be renegotiated at the written request of either party.

ARTICLE 18: SALARIES

18.1 The intent of the City is to conduct a market analysis to establish wages at the market rate average; however, if the market rate average causes a less than 15 percent separation in wages, based on Step six (6) of both the LELS Captain's bargaining unit and the LELS Sergeant bargaining unit, wages shall be calculated at 15 percent over LELS Sergeants bargaining unit. The EMPLOYEES' wages payable during the term of this Agreement shall be as follows:

2025 Wages

As a result of a wage analysis, the wage adjustment of 15% greater than the City's LELS Sergeant's bargaining unit is reflected in the 2025 wages. This includes a general wage increase and a 3% Cost of Living Adjustment. Wages will increase by 9.04% over the 2024 wage scale. The following salaries are calculated for January 1, 2025 through December 31, 2025 adding 9.04% to December 31, 2024 wages, effective on January 1, 2025

		Hourly	Monthly	Annually
Step One	80% of Step 6	53.508	9,275	111,297
Step Two	84% of Step 6	56.184	9,738	116,862
Step Three	88% of Step 6	58.859	10,202	122,427
Step Four	92% of Step 6	61.534	10,666	127,992
Step Five	96% of Step 6	64.210	11,130	133,556
Step Six	100%	66.885	11,593	139,121

Longevity Pay – Years are based on working as a supervisor in the Ramsey Police Department	Hourly	Monthly	Annually
After 5 Years of Service / 2% Over Step 6	68.223	11,825	141,904
After 8 Years of Service / 4% Over Step 6	69.561	12,057	144,686
After 12 Years of Service / 6% Step 6	70.898	12,289	147,469
After 16 Years of Service / 8% Step 6	72.236	12,521	150,251

2026 Wages

As a result of a general wage increase of 2% and a 3% Cost of Living Adjustment added to the adjusted wages; wages will increase by 5.06% over the 2025 wage scale. The following salaries are calculated for January 1, 2026 through December 31, 2026 adding 5.06% to December 31, 2025 wages, effective on January 1, 2026

		Hourly	Monthly	Annually
Step One	80% of Step 6	56.216	9,744	116,929
Step Two	84% of Step 6	59.026	10,231	122,775
Step Three	88% of Step 6	61.837	10,718	128,622
Step Four	92% of Step 6	64.648	11,206	134,468
Step Five	96% of Step 6	67.459	11,693	140,314
Step Six	100% of Step 6	70.270	12,180	146,161

Longevity Pay – Years are based on working as a supervisor in the Ramsey Police Department	Hourly	Monthly	Annually
After 5 Years of Service / 2% Over Step 6	71.675	12,424	149,084
After 8 Years of Service / 4% Over Step 6	73.080	12,667	152,007
After 12 Years of Service / 6% Step 6	74.486	12,911	154,930
After 16 Years of Service / 8% Step 6	75.891	13,154	157,854

18.2 EMPLOYEES working outside of their regularly assigned duties will be entitled to overtime pay at time and one-half (1 ½) their regular rate of pay. In addition to working outside of their regularly assigned duties, EMPLOYEES are also entitled to overtime pay for working events where an outside funding source pays for the EMPLOYEES' wages. Examples include, but are not limited to, State funded safe and sober shifts.

18.3 EMPLOYEES will earn longevity pay ~~as follows:~~ based on the years working as a supervisor in the Ramsey Police Department, as follows:

After 5 Years of Service / 2% Over Step 6
After 8 Years of Service / 4% Over Step 6
After 12 Years of Service / 6% Step 6
After 16 Years of Service / 8% Step 6

~~18.3~~18.4 EMPLOYEE will contribute the following amounts of gross pay to the EMPLOYEE'S individual Post Employment Health Care Savings Account (HCSP):

5%~~3%~~ of gross pay to HCSP until 5 years prior to normal retirement age (55), at which time ongoing contributions will be 7%~~5%~~ of salary.

~~18.4~~18.5 EMPLOYER will pay POST license fees for all licensed Captains.

18.6 ~~EMPLOYER will reimburse EMPLOYEE for annual Minnesota Police and Peace Officers Association and Legal Defense Fund in the amount of $204.00 per year.~~

EMPLOYEES assigned by the EMPLOYER to assume the full responsibilities and authority of a higher job classification for 15 consecutive calendar days or greater shall be placed on the higher classification's pay scale such that the EMPLOYEE receives an increased gross wage as close to the EMPLOYEE'S current gross wages, plus a minimum of ten (10) percent over the EMPLOYEE'S current gross wages for the duration of the assignment. If the need for said assignment is not immediately known, but becomes known, the EMPLOYER will provide back pay effective upon the first full shift of said EMPLOYEE assuming the full responsibility and authority of the higher job classification, contingent upon reaching a minimum of 15 consecutive calendar days of said full responsibilities and authority. In situations where the need is not immediately known, the EMPLOYEE with the greatest seniority as Captain, will assume the full responsibility and authority of the higher classification. In all situations when the need becomes known, the EMPLOYER will select said EMPLOYEE at the EMPLOYER'S sole discretion, not necessarily based on seniority. The EMPLOYER reserves the right to stagger said assignment between EMPLOYEES at its sole discretion.

ARTICLE 19: WAIVER

19.1 Any and all prior agreements, resolutions, practices, policies, rules and regulations regarding terms and conditions of employment to the extent inconsistent with the provisions of this Agreement are hereby superseded.

19.2 The parties mutually acknowledge that during the negotiations which resulted in this Agreement, each had the unlimited right and opportunity to make demands and proposals with respect to any term or condition of employment not removed by law from bargaining. All agreements and understandings arrived at by the parties are set forth in writing in this Agreement for the stipulated duration of this Agreement. The EMPLOYER and LELS each voluntarily and unqualifiedly waive the right to meet and negotiate regarding any and all terms and conditions of employment referred to or covered in this Agreement or with respect to any term or condition of employment not specifically referred to or covered by this Agreement even though such terms or conditions may not have been within the knowledge or contemplation of either or both of the parties at the time this Agreement was negotiated or executed.

ARTICLE 20: DURATION

Except as herein provided, this Agreement shall be in effect commencing January 1, 2025~~2022~~ and shall remain in full force and effect through and including December 31, 2026~~2024~~, and thereafter until modified or amended by mutual agreement of the parties.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on this _____day of _____2024~~2021,~~ per resolution #24-326_____.

FOR THE CITY OF RAMSEY:

BY: _____ _____
Mayor Date

ATTEST: _____ _____
City Administrator Date

FOR LAW ENFORCEMENT LABOR SERVICES, INC.

BY: _____ _____
Tim Frankfurth, Steward Date

BY:_____ _____
~~Jessica Mabin~~Tim Gannon LELS, Business Agent Date

MEMORANDUM OF UNDERSTANDING

BETWEEN THE CITY OF RAMSEY AND LAW ENFORCEMENT LABOR SERVICES (LELS) LOCAL 408 CAPTAINS

ARTICLE 15 M.O.U. INSURANCE

ARTICLE NINETEEN (19) M.O.U. INSURANCE
January 1, 2025 to December 31, 2026 as described below:

1) Insurance: City monthly contributions for 2025 health insurance and life insurance:

The EMPLOYER will make the following contributions toward group health insurance coverage for EMPLOYEES enrolled in the City's health plan during 2025. In addition, the City will purchase $20,000 of basic life insurance for full-time regular EMPLOYEES.

Premiums or Waiver

- EMPLOYEE only (single) City contribution, not to exceed $1102.50
- EMPLOYEE and Children City contribution: $1544.20
- EMPLOYEE and Spouse City contribution: $1621.20
- Family City contribution: $2007.60, or
- Cash in lieu of City's insurance contribution of $425.00 per month. Cash in lieu of coverage requires proof of other coverage.

Health Reimbursement Account/Health Savings Account

- Single plans with a $3300 deductible receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- Other single plans receive $130.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All EMPLOYEE + children and EMPLOYEE + spouse plans will receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All family plans will receive $192.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- EMPLOYEES waiving health insurance will not receive H.R.A. or H.S.A. contributions

2) Insurance: City monthly contributions for 2026 health insurance and life insurance:

The EMPLOYER will make the following contributions toward group health insurance coverage for EMPLOYEES enrolled in the City's health plan during 2026. In addition, the City will purchase $20,000 of basic life insurance for full-time regular EMPLOYEES. For purposes of payroll calculations, in the event the 2026 health insurance renewal creates an uneven number, the City's contribution will be round up to the nearest penny.

Monthly City Contributions to Premiums or Waiver

- EMPLOYEE only (single) City contribution will be paid at the dollar value equal to the $2500 Deductible Perform Network plan full premium, but not to exceed $1207.24 in 2026; and
- EMPLOYEE and Children City contributions will be paid at the dollar value equal to 70% of the $2500 Deductible Perform Network plan full premium, but not to exceed $1690.90 in 2026; and
- EMPLOYEE and Spouse City contribution will be paid at the dollar value equal to 70% of the $2500 Deductible Perform Network plan full premium, but not to exceed $1775.21 in 2026; and
- Family City contribution will be paid at the dollar value equal to 70% of the $2500 Deductible Perform Network plan full premium, but not to exceed $2198.32 in 2026; or
- Cash in lieu of City's insurance contribution of $425.00 per month, but shall not exceed 50% of the least expensive 2026 single premium. Cash in lieu of coverage requires proof of other coverage.

Total monthly city contributions listed above include the H.R.A./V.E.B.A. or H.S.A. shown below, as follows:

- Single plans with a $ 3300 deductible receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- Other single plans receive $130.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All EMPLOYEE + children and EMPLOYEE + spouse plans will receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All family plans will receive $192.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- EMPLOYEES waiving health insurance will not receive H.R.A. or H.S.A. contributions

January 1, 2022 through December 31, 2022 as described below:

1) City monthly contributions for 2022 health insurance, as follows:

The employer will make the following contributions toward group health insurance coverage for employees enrolled in the City's health plan during 2022. In addition, the City will purchase $20,000 of basic life insurance for full-time regular employees.

The City's monthly contribution to health insurance premiums in 2022, not including contributions to the H.R.A./V.E.B.A. or H.S.A. are listed below.

Monthly City Contributions to Premiums

- Employee only (single) City contribution, not to exceed $877.50; and
- Employee and Children City contribution is $1053.30; and
- Employee and Spouse City contribution is $1106.10; and
- Family City contribution is $1369.50; and

In addition to the premium contributions listed above, the city will contribute the following to the H.R.A./V.E.B.A. or H.S.A. shown below, as follows:

- Single plans with a $4000 deductible receive $194.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- Other single plans receive $130.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All employee + children and employee + spouse plans will receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All family plans will receive $192.00 per month toward the H.R.A./V.E.B.A. or H.S.A.

Or

The Employer will pay $370 per month in 2022 in lieu of all insurance benefits provided in this Section for employees who waive such coverage. Employees receiving the waiving benefit prior to 2013 will continue to be grandfathered in to the waiving benefit. Other employees to the program are subject to the following terms: Employee must agree to the terms of the waiving benefit as described within the City's policy and signs the acknowledgement form.

2) City total monthly contributions for 2023 and 2024 health insurance, as follows:

A. 2023 and 2024 Premium Contributions

The employer will make the following contributions toward group health insurance coverage for employees enrolled in the City's health plan during 2023 and 2024. In addition, the City will purchase $20,000 of basic life insurance for full-time regular

employees.

The City's monthly contribution to health insurance premiums in 2023 and 2024, not including contributions to the H.R.A./V.E.B.A. or H.S.A. are listed below.

Monthly City Contributions to Premiums

- Employee only (single) City contribution will be paid at the dollar value equal to the $2500 Deductible Perform Network plan full premium, but not to exceed $960.86 in 2023 and not to exceed $1052.14 in 2024; and
- Employee and Children City contributions will be paid at the dollar value equal to 60% of the $2500 Deductible Perform Network plan full premium, but not to exceed $1153.36 in 2023 and not to exceed $1262.93 in 2024; and
- Employee and Spouse City contribution will be paid at the dollar value equal to 60% of the $2500 Deductible Perform Network plan full premium, but not to exceed $1211.18 in 2023 and not to exceed $1326.24 in 2024; and
- Family City contribution will be paid at the dollar value equal to 60% of the $2500 Deductible Perform Network plan full premium, but not to exceed $1499.60 in 2023 and not to exceed $1642.06 in 2024; and

Total monthly city contributions listed above include the H.R.A./V.E.B.A. or H.S.A. shown below, as follows:

- Single plans with a $4000 deductible receive $194.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- Other single plans receive $130.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All employee + children and employee + spouse plans will receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All family plans will receive $192.00 per month toward the H.R.A./V.E.B.A. or H.S.A.

Or

The Employer will pay $370 per month in 2023 and 2024 in lieu of all insurance benefits provided in this Section for employees who waive such coverage. Employees receiving the waiving benefit prior to 2013 will continue to be grandfathered in to the waiving benefit. Other employees to the program are subject to the following terms: Employee must agree "to the terms of the waiving benefit as described within the City's policy and signs the acknowledgement form.

B. 2023 and 2024 Premium Contributions if there is a Change in Total Premium Cost

The parties understand and agree that the Monthly City Contributions described in Paragraph A, above, are based on the premiums for the City's $2,500 Perform

~~Network insurance program ("Perform Network"). In the event that there are changes to the Perform Network premiums for 2023 and 2024 the Monthly City Contribution will be adjusted as follows, but will not exceed the monthly City contributions listed on page 2 of this MOU:~~

~~1. Reduction in Premium~~

~~If the total premium cost of the Perform Network decreases in 2023 or 2024 the Monthly City Contribution described in Paragraph A, above, will be adjusted as follows:~~

- ~~Employee only (single): The City will contribute the total cost of the $2500 deductible plan, Perform Network premium, but not to exceed the premium amount of the elected plan.~~
- ~~Employee and Children: The City's contribution will be reduced to 60% of the cost of the $2500 deductible plan, Perform Network premium.~~
- ~~Employee and Spouse: The City's contribution will be reduced to 60% of the cost of the $2500 deductible, Perform Network premium.~~
- ~~Family: The City's contribution will be reduced to 60% of the cost of the $2500 deductible, Perform Network premium.~~

~~2. Increase in Premium~~

~~If the total premium cost of the Perform Network increases in 2023 or 2024 the Monthly City Contribution described in Paragraph A, above, will be adjusted as follows:~~

- ~~Employee only (single): The City will contribute the amount described in Paragraph A, plus the total increase in the premium cost for single coverage under the $2500 deductible, Perform Network.~~
- ~~Employee and Children: The City will contribute the amount described in Paragraph A, plus 60% of the premium cost for Employee and Children coverage under the Perform Network.~~
- ~~Employee and Spouse: The City will contribute the amount described in Paragraph A, plus 60% of the premium cost for Employee and Spouse coverage under the Perform Network.~~
- ~~Family: The City will contribute the amount described in Paragraph A, plus 60% of the premium cost for Family coverage under the Perform Network.~~

3. Application of Paragraphs 1 and 2. In 2023 and 2024, if the total premium cost for the Perform Network is decreased due to the City being classified in a more favorable band or classification, and the total premium cost is impacted by the imposition of taxes under the Affordable Care Act, the Total Monthly City Contribution, as described in Paragraph A, will be adjusted as follows, but will not exceed the monthly City contributions listed on page 2 of this MOU:

- Employee only (single): The City will contribute the total cost of the Perform Network premium, including the amount of any increase in that premium due to the imposition of taxes under the Affordable Care Act. Employees electing an Employee only (single) plan priced less than the Perform Network plan will receive a City contribution to the premium equal to the elected plan premium.

- Employee and Children: The City's contribution will be reduced to 60% of the cost of the Perform Network premium, including the amount of any increase in that premium due to the imposition of taxes under the Affordable Care Act.

- Employee and Spouse: The City's contribution will be reduced to 60% of the cost of the Perform Network premium, including the amount of any increase in that premium due to the imposition of taxes under the Affordable Care Act.

- Family: The City's contribution will be reduced to 60% of the cost of the Perform Network premium, including the amount of any increase in that premium due to the imposition of taxes under the Affordable Care Act.

In the event this MOU will or does cause penalties, fees, fines, or excise taxes to be assessed against the City or employees, the parties agree to renegotiate this MOU in a manner that eliminates the penalties, fees, fines, or excise taxes.

This MOU represents the complete and total agreement between the City and the Union regarding the subject matter herein. The parties agree that the MOU shall be in effect from January 1, 2022 through December 31, 2024 and shall sunset and cease to be effective on December 31, 2024.

FOR THE CITY OF RAMSEY:

BY:

_____ _____
Mayor Date

ATTEST:

_____ _____
City Administrator Date

FOR LAW ENFORCEMENT LABOR SERVICES, INC.

BY: _____ _____
Tim Frankfurth, Steward Date

BY:

_____ _____
~~Jessica Mabin~~ Tim Gannon LELS, Business Agent Date

CC Regular Session

Meeting Date: 11/26/2024

Primary Strategic Plan Initiative: Strive for high organizational morale and employee retention

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Title:

Adopt Resolution #24-327 Approving the 2025-2026 LELS Sergeant Labor Agreement

Purpose/Background:

The current LELS (Law Enforcement Labor Services) Sergeant labor agreement (union contract) expires on December 31, 2024.

The City of Ramsey has been in negotiations with the Sergeant Union in an effort to settle a two-year contract. Staff, Mayor Mark Kuzma and Councilmember Chelsee Howell met with the union several times. The full City Council provided direction to the negotiation team until a tentative agreement was reached specific to wages and health insurance and to address the other outstanding negotiation items. As a result, there is a tentative agreement between the City of Ramsey and the union to settle a 2-year labor agreement, effective January 1, 2025, through December 31, 2026. There is tentative agreement on all articles within the attached contract. Detailed wage and health insurance information are listed below. Other negotiated contract items specific to the LELS Sergeant union are shown in the attached red-line contract and will be administered as per the language in the labor agreement.

Wages:
A) 2025: As a result of a wage adjustment of 5.30% and a cost of living adjustment added to the adjusted wages of 3%, wages will increase by 8.46% over the 2024 wage scale.
B) 2026: As a result of a general wage adjustment of 2% and 3% cost of living adjustment added to the adjusted wages, wages will increase by 5.06% over the 2025 wage scale.

Insurance:
City monthly contributions for insurance:

The employer will make the following monthly contributions toward group health insurance coverage for employees enrolled in the City's health plan during 2025. In addition, the City will purchase $20,000 of basic life insurance for full-time regular employees, as well as single dental insurance.

Health Insurance Premiums or Waiver in 2025
•Employee only (single) City contribution, up to $1102.50
• Employee and Children City contribution: $1544.20
• Employee and Spouse City contribution: $1621.20
• Family City contribution: $2007.60, or
• Cash in lieu of the City's insurance contribution: $425.00

Health Reimbursement Account/Health Savings Account in 2025
• Single plans with a $3300 deductible receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
• Other single plans receive $130.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
• All employee + children and employee + spouse plans will receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
• All family plans will receive $192.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
• Employees waiving health insurance will not receive H.R.A. or H.S.A. contributions

Health Insurance Premiums or Waiver in 2026
• Employee only (single) City contribution will be paid at the dollar value equal to the $2500 Deductible Perform Network plan full premium
• Employee and Children City contributions will be paid at the dollar value equal to 70% of the $2500 Deductible Perform Network plan full premium, but not to exceed $1690.90
• Employee and Spouse City contribution will be paid at the dollar value equal to 70% of the $2500 Deductible Perform Network plan full premium, but not to exceed $1775.21
• Family City contribution will be paid at the dollar value equal to 70% of the $2500 Deductible Perform Network plan full premium, but not to exceed $2198.32, or
• Cash in lieu of City's insurance contribution: $425.00, unless premiums are reduced, cash in lieu of coverage may not exceed 50% of the least expensive single premium.

Health Reimbursement Account/Health Savings Account in 2026
• Single plans with a $3300 deductible receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
• Other single plans receive $130.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
• All employee + children and employee + spouse plans will receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
• All family plans will receive $192.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
• Employees waiving health insurance will not receive H.R.A. or H.S.A. contributions

Funding Source:

The first year funding required to settle the LELS Sergeant 2-year labor agreement is included within the preliminary 2025 budget. The second year of the labor agreement will be budgeted for as per the City's normal process.

Recommendation:

Staff recommends approving the LELS Sergeant 2-year labor agreement.

Outcome/Action:

Motion to adopt resolution 24-327 to settle a 2-year labor agreement with the LELS Sergeant union.

Attachments

Resolution

Sergeant Redline Contract

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	11/21/2024 11:51 AM
Form Started By: Colleen Lasher		Started On: 11/20/2024 03:27 PM
Final Approval Date: 11/21/2024		

Councilmember …….introduced the following resolution and moved for its adoption:

RESOLUTION #24-327

RESOLUTION TO APPROVE A TWO-YEAR UNION CONTRACT WITH LELS SERGEANTS

WHEREAS, the current LELS Sergeant contract expires on December 31, 2024; and

WHEREAS, the City has reached a tentative agreement with the LELS Sergeant group on all articles within the contracts; and

WHEREAS Staff recommends approving the two-year contract with the LELS Sergeant group, effective January 1, 2025 through December 31, 2026; and

WHEREAS, the City will administer the 2025-2026 contract as follows:

1) Duration: Two-year contract, effective January 1, 2025 through December 31, 2026 for the LELS Sergeant union; and

2) Wages:
   A) Effective January 1, 2025, wages will increase by 8.46% over the 2024 wage scale.
   B) Effective January 1, 2026, wages will increase by 5.06% over the 2025 wage scale; and

3) Insurance: City monthly contributions for 2025 health insurance:
   The employer will make the following contributions toward group health insurance coverage for employees enrolled in the City's health plan during 2025. In addition, the City will purchase $20,000 of basic life insurance for full-time regular employees; as well as provide single dental insurance for full-time regular employees.

   Premiums or Waiver
   - Employee only (single) City contribution, up to $1102.50
   - Employee and Children City contribution: $1544.20
   - Employee and Spouse City contribution: $1621.20
   - Family City contribution: $2007.60
   - Cash in lieu of City's insurance contribution of $425 per month

   Health Reimbursement Account/Health Savings Account
   - Single plans with a $3300 deductible receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
   - Other single plans receive $130.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
   - All employee + children and employee + spouse plans will receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.

- All family plans will receive $192.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- Employees waving health insurance will not receive H.R.A. or H.S.A. contributions

City total monthly contributions for 2026 health insurance:

The employer will make the following contributions toward group health insurance coverage for employees enrolled in the City's health plan during 2026. In addition, the City will purchase $20,000 of basic life insurance for full-time regular employees, as well as provide single dental insurance for full-time regular employees.

Premiums or Waiver

- Employee only (single) City contribution will be paid up to the dollar value equal to the $2500 Deductible Perform Network plan full premium; and
- Employee and Children City contributions will be paid at the dollar value equal to 70% of the $2500 Deductible Perform Network plan full premium but not to exceed $1690.90; and
- Employee and Spouse City contribution will be paid at the dollar value equal to 70% of the $2500 Deductible Perform Network plan full premium but not to exceed $1775.21; and
- Family City contribution will be paid at the dollar value equal to 70% of the $2500 Deductible Perform Network plan full premium but not to exceed 2198.32; or
- Cash in lieu of City's insurance contribution of $425 per month, but not to exceed the LOGIS agreement.

Health Reimbursement Account/Health Savings Account

- Single plans with a $3300 deductible receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- Other single plans receive $130.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All employee + children and employee + spouse plans will receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All family plans will receive $192.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- Employees waving health insurance will not receive HRA or HSA contributions; and

4) Other negotiated contract items specific to the LELS Sergeant union are shown in the attached red-line contracts and will administered as per the language in the labor agreement.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the Ramsey City Council settle a two-year labor agreement with LELS Sergeant union subject to final review and approval of contract language by the City Attorney.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 26th day of November 2024.

_____
Mayor

ATTEST:

_____
City Clerk

LABOR AGREEMENT BETWEEN

CITY OF RAMSEY AND

LAW ENFORCEMENT LABOR SERVICES, INC.

LOCAL 313: LICENSED SERGEANTS

January 1, 2025~~2022~~– December 31, 2026~~2024~~

Prepared by Colleen Lasher, Administrative Services Director

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ARTICLE 1: PURPOSE OF AGREEMENT

THIS AGREEMENT is entered into between the CITY OF RAMSEY, hereinafter called the EMPLOYER, and LAW ENFORCEMENT LABOR SERVICES, INC., hereinafter called LELS.

It is the intent and purpose of this Agreement to:

1.1 Assure sound and mutually beneficial working and economic relationships between the parties hereto;

1.2 Establish procedures for the resolution of disputes concerning this Agreement's interpretation and/or application; and

1.3 Place in written form the parties' agreement upon terms and conditions of employment for the duration of this Agreement.

The EMPLOYER and LELS, through this Agreement, shall continue their dedication to the highest quality of police service and protection to the residents of the City of Ramsey. Both parties recognize this Agreement as a pledge of this dedication.

ARTICLE 2: RECOGNITION

2.1 The EMPLOYER recognizes LELS as the exclusive representative for "All essential licensed Sergeants employed by the City of Ramsey Police Department, Ramsey, Minnesota, who are public EMPLOYEES within the meaning of Minn. Stat. 179A.03, subd. 14, excluding confidential and all other EMPLOYEES.

2.2 In the event the EMPLOYER and LELS are unable to agree as to the inclusion or exclusion of a new or modified job class, the issue shall be submitted to the Bureau of Mediation Services for determination.

ARTICLE 3: DEFINITIONS

3.1 LELS. Law Enforcement Labor Services, Inc.

3.2 LELS Member. A member of Law Enforcement Labor Services, Inc

3.3 Employee. A member of the exclusively recognized bargaining unit.

3.4 Department. The Ramsey Police Department.

3.5 Employer. The City of Ramsey.

3.6 Chief. The Chief of the Ramsey Police Department.

3.7 LELS Officer. Officer elected or appointed by Law Enforcement Labor Services, Inc.

3.8 Overtime. Work performed at the express authorization of the EMPLOYER in excess of the employee's scheduled shift.

3.9 Scheduled Shift. A consecutive work period including two rest breaks and a lunch break.

3.10 Rest Breaks. Two periods during the Scheduled Shift during which the employee remains on continual duty and is responsible for assigned duties.

3.11 Lunch Break. A period during the Scheduled Shift during which the employee remains on continual duty and is responsible for assigned duties.

3.12 Strike. Concerted Action in failing to report for duty, the willful absence from one's position, the stoppage of work, slowdown or abstinence in whole or in part from the full, faithful and proper performance of the duties of employment for the purpose of inducing, influencing or coercing a change in the conditions of compensation or the rights, privileges or obligations of employment.

ARTICLE 4: EMPLOYER AUTHORITY

4.1 EMPLOYER retains the full and unrestricted right to operate and manage all staff, facilities and equipment; to establish functions and programs; to set and amend budgets; to determine the utilization of technology; to establish and modify the organizational structure; to select, direct and determine the number of personnel; to establish work schedules and to perform any inherent managerial function not specifically limited by this Agreement.

4.2 Any term condition of employment not specifically established or modified by this Agreement shall remain solely within the discretion of the EMPLOYER to modify, establish or eliminate.

ARTICLE 5: UNION SECURITY

5.1 The EMPLOYER shall deduct from the wages of EMPLOYEES who authorize such a deduction in writing an amount necessary to cover monthly LELS dues. Such monies shall be remitted as directed by LELS.

5.2 LELS may designate EMPLOYEES from the bargaining unit to act as a representative and an alternate and shall inform the EMPLOYER in writing of such choice and changes in the position of representative and/or alternate.

5.3 The EMPLOYER shall make space available on the EMPLOYEE bulletin board for posting LELS notice(s) and announcement(s).

5.4 LELS agrees to indemnify and hold the EMPLOYER harmless against any and all claims, suits orders or judgments brought or issued against the EMPLOYER as a result of any action taken or not taken by the EMPLOYER under the provision of this ARTICLE.

ARTICLE 6: EMPLOYEE RIGHTS – GRIEVANCE PROCEDURE

6.1 Definition of a Grievance. A grievance is defined as a dispute or disagreement as to the interpretation or application of the specific terms and conditions of this Agreement.

6.2 LELS Representatives. The EMPLOYER will recognize Representatives designated by LELS as the grievance representatives of the bargaining unit having the duties and responsibilities established by this ARTICLE. LELS shall notify the EMPLOYER in writing of the names of such LELS Representatives and of their successors when so designated as provided by Article 5.2 of this Agreement.

6.3 Processing of a Grievance. It is recognized and accepted by LELS and the EMPLOYER that the processing of grievances as hereinafter provided is limited by the job duties and responsibilities of the EMPLOYEES and shall, therefore, be accomplished during normal working hours only when consistent with such EMPLOYEE duties and responsibilities. The aggrieved EMPLOYEE and a LELS Representative shall be allowed a reasonable amount of time without loss of pay when a grievance is investigated and presented to the EMPLOYER during normal working hours, provided that the EMPLOYEE and the LELS representative have notified and received the approval of the designated supervisor who has determined that such absence is reasonable and would not be detrimental to the work programs of the EMPLOYER.

6.4 Procedure. Grievances, as defined by Article 6.1, shall be resolved in conformance with the following procedure:

Step 1. An EMPLOYEE claiming a violation concerning the interpretation or application of the Agreement shall, within twenty-one (21) calendar days after such alleged violation has occurred, present such grievance to the EMPLOYEE'S direct supervisor as designated by the EMPLOYER. The EMPLOYER designated representative will discuss and give an answer to such Step 1 grievance within ten (10) calendar days after receipt. A grievance not resolved in Step 1 and appealed to Step 2 shall be placed in writing setting forth the nature of the grievance, the facts on which it is based, the provision or provisions of the Agreement allegedly violated, the remedy requested and shall be appealed to Step 2 within ten (10) calendar days after the EMPLOYER designated representative's final answer in Step 1. Any grievance not appealed in writing to Step 2 by LELS within ten (10) calendar days shall be considered waived.

Step 2. If appealed, the written grievance shall be presented by LELS and discussed with the Chief of Police, who is the designated Step 2 representative. The

EMPLOYER designated representative shall give LELS the EMPLOYER'S Step 2 answer in writing within ten (10) calendar days after receipt of such Step 2 grievance. A grievance not resolved in Step 2 may be appealed to Step 3 within ten (10) calendar days following the EMPLOYER designated representative's final Step 2 answer. Any grievance not appealed in writing to Step 3 by LELS within ten (10) calendar days shall be considered waived.

Step 3. If appealed, the written grievance shall be presented by LELS and discussed with the Ramsey City Administrator who is the EMPLOYER's designated Step 3 representative. The EMPLOYER designated representative shall give LELS the EMPLOYER'S's answer in writing within ten (10) calendar days after receipt of such Step 3 grievance. A grievance not resolved in Step 3 may be appealed to Step 4 within ten (10) calendar days following the EMPLOYER designated representative's final answer in Step 3. Any grievance not appealed in writing to Step 4 by LELS within ten (10) calendar days shall be considered waived

Step 3A. A grievance unresolved in Step 2 and appealed to Step 3 by LELS may be submitted to mediation subject to Public Employees Labor Relations Act (PELRA).

Step 4. A grievance unresolved in Step 3 or 3A and appealed to Step 4 by LELS shall be submitted to arbitration subject to the provisions of the Public Employment Labor Relations Act of 1971, as amended. ~~The selection of an arbitrator shall be made in accordance with the "Rules Governing the Arbitration of Grievances" as established by state law.~~ For grievance matters involving written disciplinary action, discharge, or termination, the assignment of an arbitrator shall be consistent with Minnesota Statute 626.892. For all other grievances the selection of an arbitrator shall be made in accordance with the 'Rules Governing the Arbitration of Grievances' as established by the Bureau of Mediation Services.

6.5 Arbitrator's Authority

A. The arbitrator shall have no right to amend, modify, nullify, ignore, add to or subtract from the terms and conditions of this Agreement. The arbitrator shall consider and decide only the specific issue(s) submitted in writing by the EMPLOYER and LELS, and shall have no authority to make a decision on any other issue not so submitted.

B. The arbitrator shall be without power to make decisions contrary to or inconsistent with or modifying or varying in any way the application of laws, rules or regulations having the force and effect of law. The arbitrator's decision shall be submitted in writing within thirty (30) days following the close of the hearing or the submission of briefs by the parties, whichever be later, unless the parties agree to an extension. The decision shall be binding on both the EMPLOYER and LELS and shall be based solely on the arbitrator's

interpretation or application of the express terms of this Agreement and to the facts of the grievance presented.

C. The fees and expenses for the arbitrator's services and proceedings shall be borne equally by the EMPLOYER and LELS provided that each party shall be responsible for compensating its own representatives and witnesses. If either party desires a verbatim record of the proceedings, it may cause such a record to be made providing it pays for the record. If both parties desire a verbatim record of the proceedings, the cost shall be shared equally.

6.6 Waiver. If a grievance is not presented within the time limits set forth above, it shall be considered "waived". If a grievance is not appealed to the next step within the specified time limit or any agree extension thereof, it shall be considered settled on the basis of the EMPLOYER's last answer. If the EMPLOYER does not answer a grievance or an appeal thereof within the specified time limits, LELS may elect to treat the grievance as denied at that step and immediately appeal the grievance to the next step. The time limit in each step may be extended by mutual written agreement of the EMPLOYER and LELS in each step.

6.7 Choice of Remedy. If, as a result of the written EMPLOYER response in Step 3, the grievance remains unresolved and if the grievance involves the suspension, demotion or discharge of any EMPLOYEE who has completed the required probationary period, the grievance may be appealed either by step 4 of ARTICLE 6 or a procedure such as: Veteran's Preference or Fair Employment. If appealed to any procedure other than Step 4 of ARTICLE 6, the grievance is not subject to the arbitration procedure as provided in Step 4 of ARTICLE 6. The aggrieved EMPLOYEE shall indicate in writing which procedure is to be utilized – Step 4 of ARTICLE 6 or another appeal procedure – and shall sign a statement to the effect that the choice of any other hearing precludes the aggrieved EMPLOYEE from making a subsequent appeal through step 4 of ARTICLE 6.

ARTICLE 7: SENIORITY

7.1 Seniority shall be determined by the EMPLOYEE'S time in grade and may be posted in an appropriate location. Seniority rosters shall be maintained by the Chief on the basis of time in grade and time within specific classifications.

7.2 All newly hired or rehired EMPLOYEES shall serve a one-year probationary period. All promoted or reassigned EMPLOYEES shall serve a six-month probationary period. During the ~~one year~~one-year probationary period, a newly hired or rehired EMPLOYEE may be discharged at the sole discretion of the EMPLOYER. During the six month probationary period, a promoted or reassigned EMPLOYEE may be replaced in the EMPLOYEE'S previous position at the sole discretion of the EMPLOYER.

7.3 A reduction of work force will be accomplished on the basis of seniority. EMPLOYEES shall be recalled from layoff on the basis of seniority. An EMPLOYEE on layoff shall have an opportunity to return to work within two (2) years of the time of the EMPLOYEE'S layoff before any new EMPLOYEE is hired.

7.4 Annual leave shall be selected according to the following procedure:

EMPLOYEES shall submit first and second choices for continuous vacation periods by December 31st of each year. ~~March 1 of each year.~~ By January 31st ~~April 1~~ the City shall approve EMPLOYEE'S first and second choices based on seniority. Senior EMPLOYEES shall have preference over junior EMPLOYEES for their first choice. Then, senior EMPLOYEES shall have preference in their second choice. In no event shall senior EMPLOYEE'S second choice supersede the first choice of junior EMPLOYEES unless the senior EMPLOYEES' first choice was not granted. Senior EMPLOYEES shall have preference for shift bid at the start of each calendar year. Holidays, when approved, shall be selected on the basis of seniority up until (10) days prior to the requested day off. Thereafter, holidays when approved, will be granted on a first-come first-served basis.

ARTICLE 8: DISCIPLINE

8.1 The EMPLOYER will discipline EMPLOYEES for just cause only. Discipline will be in one or more of the following forms:

a) Oral reprimand;
b) Written reprimand;
c) Suspension;
d) Demotion; or
e) Discharge

8.2 Suspensions, demotions and discharges will be in written form.

8.3 Written reprimands, notices of suspension and notices of discharge which are to become part of an EMPLOYEE'S personnel file shall be read and acknowledge by signature of the EMPLOYEE. EMPLOYEES and LELS shall receive a copy of such reprimands and/or notices.

8.4 EMPLOYEES may examine their own individual personnel files at reasonable times under the direct supervision of the Employer.

8.5 A five (5) day (regularly scheduled consecutive work days) suspension, without pay, will precede any discharge order, except for those EMPLOYEES who are defined as Veterans pursuant to Minnesota Statutes Annotated 197.46.

8.6 An EMPLOYEE will not be questioned concerning an investigation of disciplinary action against that EMPLOYEE unless said EMPLOYEE has been given an opportunity to have an LELS representative present at such questioning.

8.7 Grievances relating to this ARTICLE shall be initiated by LELS in Step 3 of the grievance procedure under ARTICLE 6.

ARTICLE 9: WORK SCHEDULES

9.1 The normal work year for full-time EMPLOYEES shall consist of the number of Monday through Friday days in each calendar year multiplied by eight (8) hours. These hours are to be accounted for by each EMPLOYEE through:

a) Scheduled hours of work;
b) Scheduled department meetings;
c) Holidays;
d) Authorized training;
e) Authorized leave time; and
f) Authorized compensatory time off

9.2 Nothing contained in this or any other ARTICLE shall be interpreted to be a guarantee of a minimum or maximum number of hours the EMPLOYER may assign EMPLOYEES.

9.3 EMPLOYEES are scheduled to work over 2080 hours during the year. Because of this, the EMPLOYEE will earn "Kelly Time" at the rate of 4 hours per pay period. EMPLOYEES will not be allowed to take any time off that they have not yet earned, other than the last pay period of the year. EMPLOYEES will be able to bank up to a total of 48 hours. EMPLOYEES are expected to manage their own time off and be responsible for not going over the cap.

All accrued Kelly Time and projected earned Kelly Time, will need to be entered on the duty Schedule by December 1st or it will be assigned by Ramsey Police Administration

ARTICLE 10: OVERTIME

10.1 EMPLOYEES will be compensated at one and one-half (1 ½) times the EMPLOYEE'S regular base pay rate for hours worked in excess of the EMPLOYEE'S regularly scheduled shift. Changes of shifts do not qualify an EMPLOYEE for overtime under this ARTICLE.

10.2 Overtime will be distributed as equally as practicable.

10.3 Overtime offered and refused by EMPLOYEES will, for record purposes under ARTICLE 10.2, be considered as unpaid overtime worked.

10.4 For the purpose of computing overtime compensation, overtime hours worked shall not be pyramided, compounded or paid twice for the same hours worked.

10.5 Overtime will be calculated to the nearest fifteen (15) minutes.

10.6 EMPLOYEES have the obligation to work overtime or call backs if requested by the EMPLOYER unless unusual circumstances prevent the EMPLOYEES from so working.

10.7 EMPLOYEES will be compensated at one and one-half (1 ½) times the EMPLOYEE'S regular base pay rate for working beyond their regular shift.

10.8 For the purposes of calculating overtime, an EMPLOYEE using paid holidays, vacation leave, sick leave, or compensatory time off is considered to be working.

10.9 EMPLOYEES may elect to take compensatory time off in lieu of receiving overtime compensation except for the following: 1) Court time will be paid as overtime, 2) Hold-overs will be paid as overtime, 3) Early shift starts over two hours to cover the schedule will be paid as overtime (two hours and under may be taken as compensatory time off or overtime) 4) Scheduled overtime will be paid as overtime.

Compensatory time off is computed at one and one-half (1 ½) times the time worked. Accrued and banked compensatory time off shall not exceed 36 hours at any time and EMPLOYEES may not earn more than 60 hours of compensatory time off annually.

Compensatory time off may only be used with prior approval from the EMPLOYEE'S department head. Upon separation from employment, accrued and unused compensatory time off will be paid to the EMPLOYEE at the then current rate. Compensatory time off will be approved pending scheduling. Payback time must be satisfied before compensatory time off will be approved.

10.10 For the purpose of computing overtime compensation and/or compensatory time off, EMPLOYEES who are scheduled and attend training on a scheduled day off and the training is less than six hours, the EMPLOYEE will earn compensatory time off or overtime.

10.11 EMPLOYEES who are scheduled and attend training on a scheduled day off and the training is six hours or more, the EMPLOYEE will earn "Training time off" at straight time (hour for hour). Training time off must be used by the end of the calendar year.

ARTICLE 11: COURT TIME

11.1 An EMPLOYEE who is required to appear in Court during their scheduled off-duty time shall receive a minimum of three (3) hours pay at one and one-half (1½) times the EMPLOYEE'S base pay rate. An extension or early report to a regularly scheduled shift for Court appearance does not qualify the EMPLOYEE for the three (3) hour minimum.

11.2 An EMPLOYEE who is required to appear in court within twelve (12) hours of the end of a scheduled shift and within twelve (12) hours to the start of a scheduled shift shall receive a minimum of three (3) hours pay at two (2) times the EMPLOYEES base pay rate.

ARTICLE 12: STANDBY TIME

12.1 If the EMPLOYER requires an EMPLOYEE to standby, the EMPLOYEE shall receive one hundred dollars ($ 100.00) pay. If the EMPLOYEE is called into work after being on standby, he or she will forfeit the standby pay and shall receive the three (3) hour minimum overtime payment instead. The EMPLOYER shall notify any EMPLOYEE on standby when said EMPLOYEE is no longer on such duty status.

ARTICLE 13: CALL BACK TIME

13.1 An EMPLOYEE who is called to duty during their scheduled off-duty time shall receive
a minimum of three (3) hours pay at one and one-half (1 ½) times the EMPLOYEE'S base pay rate. An extension or early report to a regularly scheduled shift for duty does not qualify the EMPLOYEE for the three (3) hour minimum.

ARTICLE 14: VACATION

~~14.1~~ Every regular EMPLOYEE with continuous years of service with the EMPLOYER shall receive the following vacation accruals: ~~having less than six (6) years consecutive full-time~~
~~service shall earn vacation leave at the rate of 5/6ths of a working day for each calendar month of full-time service. Each regular EMPLOYEE with at least six (6), but less than twelve (12), consecutive years of full-time service shall earn vacation leave at the rate of 1.25 working days for each calendar month of full-time service. Each regular EMPLOYEE with at least twelve (12), but less than seventeen (17), years of consecutive full-time service shall earn vacation leave at the rate of 1.666 working days for each calendar month of full-time service. After sixteen years of service, each regular EMPLOYEE will receive one additional day of vacation each year in excess of sixteen (16) years of service, to a maximum of 25 days per year.~~

Full-Time Sergeant Vacation Accrual Schedule		
~~Effective Date~~Years of Service (YOS)	Bi-weekly Accrual Rate	Vacation Days/Year
1st through 5th YOS~~Start date~~	3.08 hours/pay period	10 days
6th through 10th YOS~~Anniversary~~	4.62 hours/pay period	15 days
11~~2~~th through 15th YOS~~Anniversary~~	6.15 hours/pay period	20 days
16th YOS~~Anniversary~~	6.46 hours/pay period	21 days
17th YOS~~Anniversary~~	6.77 hours/pay period	22 days
18th YOS~~Anniversary~~	7.08 hours/pay period	23 days
19th YOS ~~Anniversary~~	7.38 hours/pay period	24 days
20th YOS~~Anniversary~~	7.69 hours/pay period	25 days

For the purpose of accumulating additional vacation, an EMPLOYEE using paid holidays, earned vacation leave or sick leave is considered to be working.

~~14.2~~14.1 An EMPLOYEE'S accrued or "banked" vacation leave must be equal to or less than two times the yearly accrual by December 31st of each year; any accruals exceeding this amount will be forfeited. .

~~14.3~~14.2 Vacation leave may be used as earned subject to approval by the department head at the time at which it may be taken.

~~14.4~~14.3 Any EMPLOYEE leaving the municipal service in good standing after giving proper notice of such termination of employment shall be compensated for vacation leave accrued and unused to the date of separation.

~~ARTICLE FIFTEEN (15) – TRADITIONAL SICK LEAVE AND EARNED SICK AND SAFE TIME (ESST)~~

~~15.1 Every probationary and regular EMPLOYEE is entitled to sick leave with pay at the rate of 1 day for each calendar month of full-time service or major fraction thereof. Sick leave may be accumulated to a maximum of 960 hours and may be granted in units of not less than 2 hours for traditional sick leave and not less than fifteen minutes for earned sick and safe time. The combined unused total of traditional sick leave and earned sick and safe time in excess of 960 hours at the end of a calendar year (January 1st) shall be~~

converted to vacation at a rate of one hour vacation for each two hours of sick leave in excess of 960 hours. Earned sick and safe time eligibility and uses are broader than traditional sick leave. When claiming either traditional sick leave or earned sick and safe time, EMPLOYEES must designate which accrual bank to draw from, either the traditional sick leave or earned sick and safe time accrual bank.

15.2 Traditional sick leave may be granted by the EMPLOYEES'S Department Head when the EMPLOYEE has communicated the request to a Police Supervisor, and is unable to perform work duties due to illness, disability, the necessity for medical, dental or chiropractic care, childbirth or exposure to contagious disease where such exposure may endanger the health of others with whom the EMPLOYEE could come in contact in the course of performing work duties. Traditional sick leave may also be authorized when the EMPLOYEES'S presence is necessary, for actual illness, injury, legal quarantine, or medical treatment in the EMPLOYEES'S immediate family. Immediate family, for the purposes of this Article, shall be defined as spouse, parent, step-parent, children, step-children, brother, sister, grandparents, grandchildren or a like member of EMPLOYEES'S spouse's family.

15.3 Earned sick and safe time shall be administered per Minnesota Session Law, Chapter 53, Section 12, to be codified at Minn. Stat. §§181.9445–181.9448 by means of the Accrual and Carryover method.

15.4 Earned sick and safe time shall be accrued at a rate of one hour of paid leave for every 30 hours worked to a maximum of 48 hours per year and will be a subset of the normal accrual of 1 day for each calendar month of full-time service or major fraction thereof. The remaining accrual, as described in Article 15.1, shall be applied to the traditional sick leave.

15.5 EMPLOYEES are eligible for carry over of accrued unused earned sick and safe time into the following year, but the total of earned sick and safe time carry over hours shall not exceed 80 hours.

15.6 Eligible earned sick and safe time uses shall include: 1. the EMPLOYEES'S mental or physical illness, treatment or preventive care; 2. a family member's mental or physical illness, treatment or preventive care; 3. absence due to domestic abuse, sexual assault or stalking of the EMPLOYEE or a family member; 4. closure of the EMPLOYEES'S workplace due to weather or public emergency or closure of a family member's school or care facility due to weather or public emergency; and 5. when determined by a health authority or health care professional that the EMPLOYEE or a family member is at risk of infecting others with a communicable disease.

15.7 Eligible family members shall include:1. EMPLOYEES'S child, including foster child, adult child, legal ward, child for whom the EMPLOYEE is legal guardian or child to whom the EMPLOYEE stands or stood in loco parentis (in place of a parent); 2. their spouse or registered domestic partner; 3. their sibling, stepsibling or foster sibling; 4. their biological, adoptive or foster parent, stepparent or a person who stood in loco

parentis (in place of a parent) when the EMPLOYEE was a minor child; 5. their grandchild, foster grandchild or step-grandchild; 6. their grandparent or step-grandparent; 7. a child of a sibling of the EMPLOYEE; 8. a sibling of the parents of the EMPLOYEE; 9. a child-in-law or sibling-in-law; 10. any of the family members (1 through 9 above) of an EMPLOYEES'S spouse or registered domestic partner; 11. any other individual related by blood or whose close association with the EMPLOYEE is the equivalent of a family relationship; and 12. up to one individual annually designated by the EMPLOYEE.

15.8 EMPLOYEES are allowed funeral leave up to 24 hours twice annually per occurrence (a maximum of 48 hours annually) for a death in the immediate family as defined under Article 15.2. That time is not chargeable against any accrued vacation, sick or compensatory time. Hours must be taken within 5 (five) calendar days from start to finish per occurrence. Additional funeral leave may be taken (with prior approval from a supervisor) and is deductible from sick leave (up to three (3) consecutive days), vacation or compensatory time as the EMPLOYEE may choose and have available.

15.9 To be eligible for traditional sick leave with pay, an EMPLOYEE shall:

1) report as soon as possible to the EMPLOYEES'S immediate supervisor the reason for the absence;
2) keep the EMPLOYEES'S immediate supervisor informed of such EMPLOYEES'S condition;
3) for any absence that exceeds three consecutive days, upon the EMPLOYEES'S return to work, submit a medical certificate from a physician 1) when the nature of the illness warranted being seen by a health care professional or 2) at a minimum, the EMPLOYEE must submit his or her own written documentation with a brief explanation of the nature of the absences;
4) if requested by the City Administrator or the Chief of Police, submit a medical certificate from a physician for absence.

To be eligible for earned sick and safe time, an EMPLOYEE shall provide notice of earned sick and safe time use and documentation as follows:

1) If the need for use of earned sick and safe time is foreseeable, the EMPLOYER requires EMPLOYEES to provide seven (7) days' notice.
2) If the need for use of earned sick and safe time is not foreseeable, EMPLOYEES' must provide notice as soon as practicable.

EMPLOYEES shall provide notice of the intent to use earned sick and safe time to their supervisor.

If an EMPLOYEE uses earned sick and safe time for more than three (3) consecutive days, the EMPLOYER may require EMPLOYEES to provide reasonable documentation demonstrating the earned sick and safe time use is covered by one of the qualifying reasons, such as:

1) a signed statement by a health care professional
2) a court record

~~3) a signed document from a victim services organization~~
~~4) a written statement from the EMPLOYEE indicating the EMPLOYEE is using or used earned sick and safe time for a qualifying purpose~~
~~5) The EMPLOYER will not require an EMPLOYEE to disclose details related to domestic abuse, sexual assault, or stalking or the details of the EMPLOYEES'S or theEMPLOYEES'S family member's medical condition.~~

~~15.10 Using or claiming traditional sick leave or earned sick and safe time for a purpose not authorized by Article 15.2, 15.6, or 15.7 shall be cause for disciplinary action.~~

~~15.11 For the purpose of accumulating additional traditional sick leave and earned sick and safe time, an EMPLOYEE using earned vacation leave, sick leave, compensatory time off or paid holidays is considered to be working.~~

~~15.12 EMPLOYEES shall receive a lump sum payment upon termination of employment with the EMPLOYER based upon thirty-three percent (33%) of said EMPLOYEES'S unused accumulated traditional sick leave and earned sick and safe time after five (5) years of continuous employment. Severance pay shall not be available in any sum to an EMPLOYEE if that EMPLOYEE is discharged for just cause; severance pay shall not be paid if an EMPLOYEE voluntarily terminates his or her employment prior to five (5) years of continuous employment service; or the EMPLOYEE voluntarily terminates his or her employment without giving the EMPLOYER fourteen (14) days written notice. After fifteen (15) years of continuous employment service, the EMPLOYEE will receive thirty-five percent (35%) of said EMPLOYEES'S unused, accumulated traditional sick leave and earned sick and safe time. After twenty (20) years of continuous employment service, the EMPLOYEE will receive thirty-seven percent (37%) of unused, accumulated traditional sick leave and earned sick and safe time. After twenty-five (25) years of continuous employment service the EMPLOYEE will receive forty percent (40%) of said EMPLOYEES'S unused, accumulated traditional sick leave and earned sick and safe time.~~

ARTICLE FIFTEEN (15) EARNED SICK AND SAFE TIME (ESST)

~~**1. Article 15: Sick Leave**~~

15.1 Effective January 1, 2025, all accrued and accumulated sick leave shall be designated as Earned Sick and Safe Time (ESST), under Minnesota Statutes §§ 181.9445-181.9448, as amended and shall be administered in accordance with the ESST statutes, subject to one exception listed below.

Waiver. The weather event provision in the statutory ESST law outlined in Minnesota Statute Section 181.9447, subdivision 1, clause (4) is waived as to its application for all positions in the bargaining unit. ~~, with the exception of "an EMPLOYEE'S need to care for a family member whose school or place~~

~~of care has been closed due to weather or other public emergency".~~

Every probationary, regular, and part-time EMPLOYEE is entitled to sick leave with pay. For full-time EMPLOYEES sick time shall accrue at the rate of eight (8) hours for each calendar month of full-time service or major fraction thereof. Part-time EMPLOYEES shall accrue sick leave on a pro-rata basis, but no less than one (1) hour for every thirty (30) hours worked. Sick leave may be accumulated to a maximum of 960 hours and may be granted in units of not less than 15 minutes ~~2 hours~~. Unused sick leave in excess of 960 hours at the end of a calendar year (January 1st) shall be converted to vacation at a rate of one hour vacation for each two hours of sick leave in excess of 960 hours.

15.2 Sick leave may be granted by the EMPLOYEE'S Department Head when the EMPLOYEE has communicated the request to a Police Supervisor, and is unable to perform work duties due to reasons listed under Minnesota Statute §§ 181.9447, as amended ~~illness, disability, the necessity for medical, dental or chiropractic care, childbirth or exposure to contagious disease where such exposure may endanger the health of others with whom the Employee could come in contact in the course of performing work duties. Sick leave may also be authorized when the Employee's presence is necessary, for actual illness, injury, legal quarantine, or medical treatment in the Employee's immediate family. Immediate family, for the purposes of this Article, shall be defined as spouse, parent, step parent, children, step-children, brother, sister, grandparents, grandchildren or a like member of Employee's spouse's family.~~

15.3 ~~EMPLOYEES are allowed funeral leave up to 24 hours twice annually per occurrence (a maximum of 48 hours annually) for a death in the immediate family as defined under Minnesota Statute §§ 181.9445. Article 15.2. That time is not chargeable against any accrued vacation, sick or compensatory time. Hours must be taken within 5 (five) calendar days from start to finish per occurrence. Additional funeral leave may be taken (with prior approval from a supervisor) and is deductible from sick leave (_or up to three (3) consecutive days), if vacation or compensatory time is chosen by as the EMPLOYEE may choose and have available.~~ (moved to end and revised back to regular funeral leave, not esst.

15.3 To be eligible for sick leave with pay, an EMPLOYEE shall:
1) report as soon as possible to the employee's immediate supervisor the need to utilize sick leave ~~reason for the absence~~; and
2) keep the EMPLOYEE'S immediate supervisor informed of such EMPLOYEE'S ability to return to work.

15.4 Using or claiming sick leave for a purpose not authorized by ~~Article 51.2~~ Minnesota Statute §§ 181.9447, as amended shall be cause for disciplinary action.

15.5 For the purpose of accumulating additional sick leave, an EMPLOYEE using earned vacation leave, ESST, compensatory time off or paid holidays is considered to be working.

15.6 Upon EMPLOYEE'S termination of employment with the EMPLOYER, thirty-three percent (33%) of the EMPLOYEE'S unused sick balance shall be deposited into the EMPLOYEE'S Health Care Savings Plan after five (5) years of continuous employment. ~~EMPLOYEES shall receive a lump sum payment upon termination of employment with the EMPLOYER based upon thirty-three percent (33%) of said EMPLOYEE'S unused accumulated sick leave after five (5) years of continuous employment.~~ Severance pay shall not be available in any sum to an EMPLOYEE if that EMPLOYEE is discharged for just cause; severance pay shall not be paid if an EMPLOYEE voluntarily terminates his or her employment prior to five (5) years of continuous employment service; or the EMPLOYEE voluntarily terminates his or her employment without giving the EMPLOYER fourteen (14) days written notice. After ten (10) years of continuous employment service, the EMPLOYEE will receive forty-five percent (45%) of said EMPLOYEE'S unused, accumulated sick leave. After fifteen (15) years of continuous employment service, the EMPLOYEE will receive fifty percent (50%) of unused, accumulated sick leave.

After five (5) years of continuous employment, EMPLOYEES who submit a letter of resignation at least three (3) months (90 calendar days) in advance of their last day worked, shall receive an additional ten percent (10%) added to the applicable years of service tier, to be deposited into the EMPLOYEE'S Health Care Savings Plan

15.7 EMPLOYEES are allowed funeral leave up to 24 hours twice annually per occurrence (a maximum of 48 hours annually) for a death in the immediate family. Immediate family for this section is defined as spouse, parent, step-parent, children, step-children, brother, sister, grandparents, grandchildren or a like member of Employee's spouse's family.

That time is not chargeable against any accrued vacation, sick or compensatory time. Hours must be taken within 5 (five) calendar days from start to finish per occurrence.

Additional funeral leave, in order to make arrangements for or attend funeral services or a memorial, or address financial or legal matters that arise after the death of a family member may be taken from EMPLOYEES earned sick and safe time accrual as available and as defined under Minnesota Statute §§ 181.9445, as amended. This leave shall be deducted from EMPLOYEES the earned sick and safe accrual.

If the need for funeral leave does not meet either the EMPLOYERS funeral leave policy or state statute for earned sick and safe time, EMPLOYEES may request vacation or compensatory time off as the EMPLOYEE may choose and have available.

ARTICLE 16: INJURY ON DUTY (IOD)

16.1 EMPLOYEES injured during the performance of their duties for the EMPLOYER and thereby rendered unable to work for the EMPLOYER will be paid the difference between the EMPLOYEE'S regular pay and Worker's Compensation insurance payments for a period not to exceed ninety (90) working days per injury, not charged to the EMPLOYEE'S vacation, sick leave or other accumulated paid benefits, after a three (3) working day initial waiting period per injury. The three (3) working day waiting period shall be charged to the EMPLOYEE'S sick leave account less Worker's Compensation insurance payments. In the event that the three (3) day working waiting period is waived by the Worker's Compensation carrier, IOD pay will begin immediately. EMPLOYEES drawing Worker's Compensation benefits will not receive supplementary IOD pay or sick leave pay, which provides for more after-tax pay than the EMPLOYEE made while working.

ARTICLE 17: HOLIDAYS

17.1 EMPLOYEES will receive or be given credit in the work schedule for one hundred and four (104) ~~ninety-six (96)~~ holiday hours per year; including the holidays listed in 17.3, plus a Floating Holiday. The Floating Holiday must be used during the calendar year and it will be forfeited~~.~~

17.2 EMPLOYEES may take holiday time only when the duty schedule allows for the time off while maintaining the department minimum staffing levels for the time the EMPLOYEE takes the holiday.

17.3 EMPLOYEES required to work on any of the holidays of:

New Year's Day
Martin Luther King's Day
President's Day
Memorial Day
Juneteenth
Independence Day (4th of July)
Labor Day
Indigenous Peoples' Day (formerly Columbus Day)
Veteran's Day
Thanksgiving Day

Christmas Eve Day
Christmas Day

shall receive an additional ½ time for the time they work on such holiday. All holidays specified in this paragraph will be paid in dollars, rather than time accumulation. An EMPLOYEE who is required to work overtime on a holiday shall receive pay at two (2) times the EMPLOYEES base pay for that time worked in addition to their regular shift.

17.4 Excluding the Floating Holiday, e~~E~~ach EMPLOYEE shall have the option to sell ~~up to~~ any or all ~~a maximum of forty (40)~~ of the EMPLOYEE'S holiday hours back to the EMPLOYER at the EMPLOYEE'S current rate of pay. This holiday buy back option may be taken during two time periods annually: January 1 through January 15, and November 1 through November 15. In any event, no holiday hours shall carry over to the next year.

17.5 ~~EMPLOYEES shall receive credit for 96 holiday hours at the beginning of each year. The City will buy back holiday hours in January and November of each year.~~

EMPLOYEES who leave employment prior to December 31st will only be paid for unused holiday hours from holidays that occurred prior to the termination date. The Floating Holiday will not be paid and must be used prior to termination or it will be forfeited.

EMPLOYEES who use holiday hours or receive compensation for holiday hours before the holiday occurs and leave employment prior to December 31st, must pay the City back holiday hours for any holiday that has not occurred prior to the termination date. Funds owed to the City must be paid prior to ending the employment relationship.

ARTICLE 18: FITNESS-ON-DUTY

18.1 The purpose of this Article is to give each Officer the option to exercise while on duty. This is a voluntary Fitness-on-Duty program which provides an opportunity for EMPLOYEES engaged in stressful and somewhat sedentary jobs an opportunity to: 1) Improve job performance, 2) Reduce health risks, 3) Reduce job-related injuries, 4) Reduce absenteeism, and 5) Improve overall fitness.

18.2 This program is subject to the following terms and conditions: The EMPLOYEE will be given the option to work out one hour per shift. The average should not exceed six hours of workout time over two weeks. This option is available if allowed by shift's minimums set forth by the Chief of Police and call load. The workout time will consist of thirty minutes of the EMPLOYEE'S daily break time and up to thirty minutes of regular duty time.

18.3 EMPLOYEES will earn one hour of "training time off" for each fitness testing event the EMPLOYEE scores in the "excellent" range or above based on the EMPLOYEE'S age level category as determined by the Cooper Institute chart. Earned training time off will not exceed twelve hours per calendar year.

18.4 Any EMPLOYEE participating in the program will partake in semi-annual fitness testing. The standards for testing will be set by the fitness coordinator and approved by the Chief of Police. All participants will adhere to the department Physical Fitness Program policy and testing standards.

ARTICLE 19: INSURANCE

19.1 The EMPLOYER shall contribute to EMPLOYEE health and life insurance as stated in the attached Memorandum of Understanding.

19.2 The EMPLOYER, effective January 1, 2018, agrees to contribute the dollar value equivalent to the cost of the monthly EMPLOYEE only dental premium as established by the EMPLOYER. Credit in lieu of coverage will not be granted.

ARTICLE 20: CLOTHING AND UNIFORMS

20.1 The EMPLOYER shall provide uniforms (including boots) and equipment and replacement as outlined by the department policy that currently exists.

ARTICLE 21: SAVINGS CLAUSE

21.1 This Agreement is subject to the laws of the United States, the State of Minnesota and the City of Ramsey. In the event any provision of this Agreement shall be held contrary to law by a court of competent jurisdiction from whose final judgment or decree no appeal has been taken within the time provided, such provisions shall be voided. All other provisions of this Agreement shall continue in full force and effect. The voided provisions shall be renegotiated at the written request of either party.

ARTICLE 22: SALARIES

22.1 The intent of the City is to conduct a market analysis to establish wages at the market rate average; however, if the market rate average causes a less than 15 percent separation in wages, based on the LELS Patrol "Top Patrol" wage and step six (6) wage of the LELS Sergeant's bargaining unit, wages shall be calculated at 15 percent over the LELS Patrol bargaining unit. The EMPLOYEES' wages payable during the term of this Agreement shall be as follows:

2025 Wages

As a result of a wage adjustment of 5.30% and a cost-of-living adjustment added to the adjusted wages of 3%, wages will increase by 8.46% over the 2024 wage scale. Wages were adjusted based on the market analysis, not a separation of 15% over the LELS Patrol bargaining unit. The following salaries are calculated for January 1, 2025 through December 31, 2025 adding 8.46% to December 31, 2024 wages, effective on January 1, 2025.

		Hourly	Monthly	Annually
Step One	85% of Step 6	49.437	8,569	102,829
Step Two	88% of Step 6	51.182	8,872	106,458
Step Three	91% of Step 6	52.927	9,174	110,087
Step Four	94% of Step 6	54.671	9,476	113,717
Step Five	97% of Step 6	56.416	9,779	117,346
Step Six	100% of Step 6	58.161	10,081	120,975

Longevity Pay – Years are based on working as a supervisor in the Ramsey Police Department	Hourly	Monthly	Annually
After 5 Years of Service / 2% Over Step 6	59.324	10,283	123,395
After 8 Years of Service / 4% Over Step 6	60.488	10,485	125,814
After 12 Years of Service / 6% Step 6	61.651	10,686	128,234

2026 Wages

As a result of a general wage adjustment of 2% and 3% cost-of- living adjustment added to the adjusted wages, wages will increase by 5.06% over the 2025 wage scale. The following salaries are calculated for January 1, 2026 through December 31, 2026 adding 5.06% to December 31, 2025 wages, effective on January 1, 2026.

		Hourly	Monthly	Annually
Step One	85% of Step 6	51.938	9,003	108,032
Step Two	88% of Step 6	53.772	9,320	111,845
Step Three	91% of Step 6	55.605	9,638	115,658
Step Four	94% of Step 6	57.438	9,956	119,471
Step Five	97% of Step 6	59.271	10,274	123,283
Step Six	100% of Step 6	61.104	10,591	127,096

Longevity Pay – Years are based on working as a supervisor in the Ramsey Police Department	Hourly	Monthly	Annually
After 5 Years of Service / 2% Over Step 6	62.326	10,803	129,638
After 8 Years of Service / 4% Over Step 6	63.548	11,015	132,180
After 12 Years of Service / 6% Step 6	64.770	11,227	134,722

22.2 EMPLOYER will pay POST license fees for all licensed sergeants.

22.3 The EMPLOYER will pay to the person(s) assigned to the Administrative Sergeant position $300.00~~$200.00~~ per month compensation.

22.4 Field Training Officer Supplemental Pay: EMPLOYEES assigned in writing by the EMPLOYER to fulfill this assignment shall receive $5.00~~$3.00~~ per hour over base pay while working in that capacity.

22.5 EMPLOYEES are eligible to participate in the Minnesota Post Employment Health Care Savings Plan (HCSP) established under Minnesota Statues, section 352.98 (Minn. Supp. 2001) and as outlined in the Minnesota State Retirement System's Trust and Plan Documents. EMPLOYEES will contribute 2% of their gross pay to the individual HCSP Account. All funds collected by the EMPLOYER on the behalf of the EMPLOYEE will be deposited into the EMPLOYEE'S account and EMPLOYEES will be responsible for the administrative fees.

ARTICLE 23: WAIVER

23.1 Any and all prior agreements, resolutions, practices, policies, rules and regulations regarding terms and conditions of employment to the extent inconsistent with the provisions of this Agreement are hereby superseded.

23.2 The parties mutually acknowledge that during the negotiations which resulted in this Agreement, each had the unlimited right and opportunity to make demands and proposals with respect to any term or condition of employment not removed by law from bargaining. All agreements and understandings arrived at by the parties are set forth in writing in this Agreement for the stipulated duration of this Agreement. The EMPLOYER and LELS each voluntarily and unqualifiedly waive the right to meet and negotiate regarding any and all terms and conditions of employment referred to or covered in this Agreement or with respect to any term or condition of employment not specifically referred to or covered by this Agreement even though such terms or conditions may not have been within the knowledge or contemplation of either or both of the parties at the time this Agreement was negotiated or executed.

ARTICLE 24: DURATION

Except as herein provided, this Agreement shall be in effect commencing January 1, 2025 ~~2022~~and shall remain in full force and effect through and including December 31, 2026~~2024~~, and thereafter until modified or amended by mutual agreement of the parties.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on this _____day of _____ 2024~~2021~~, per resolution _____

FOR THE CITY OF RAMSEY:

BY: _____ _____
Mayor Date

ATTEST: _____ _____
City Administrator Date

FOR LAW ENFORCEMENT LABOR SERVICES, INC.

BY: _____ _____
Richard Webb, Steward Date

BY:_____ _____
Mr. Rick Mathwig LELS, Business Agent Date

MEMORANDUM OF UNDERSTANDING

BETWEEN THE CITY OF RAMSEY AND LAW ENFORCEMENT LABOR SERVICES (LELS) LOCAL 313 SERGEANTS

ARTICLE 19 M.O.U. INSURANCE

January 1, 2022 to December 31, 2022 as described below:

1) City monthly contributions for 2022 health insurance, as follows:

The employer will make the following contributions toward group health insurance coverage for employees enrolled in the City's health plan during 2022. In addition, the City will purchase $20,000 of basic life insurance for full-time regular employees.

The City's monthly contribution to health insurance premiums in 2022, not including contributions to the H.R.A./V.E.B.A. or H.S.A. are listed below.

Monthly City Contributions to Premiums

- Employee only (single) City contribution, not to exceed $877.50; and
- Employee and Children City contribution is $1053.30; and
- Employee and Spouse City contribution is $1106.10; and
- Family City contribution is $1369.50; and
    - If the City offers a greater share of Employer contributions to other plans, to other locals or non-represented City employees, it shall offer the same to LELS Local 313 employees, unless the increased contribution level is a direct response to a lower cost of living increase to the other local or non-represented employees.

In addition to the premium contributions listed above, the city will contribute the following to the H.R.A./V.E.B.A. or H.S.A. shown below, as follows:

- Single plans with a $4000 deductible receive $194.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- Other single plans receive $130.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All employee + children and employee + spouse plans will receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All family plans will receive $192.00 per month toward the H.R.A./V.E.B.A. or H.S.A.

Or

Provide cash in lieu of City's insurance contribution of $370 per month in 2022. Employees receiving the waiving benefit prior to 2013 will continue to be

grandfathered in to the waiving benefit. Other employees to the program are subject to the following terms: Employee must show proof of other coverage and agrees to the terms of the waiving benefit as described within the City's policy, signing the acknowledgement form

2) City total monthly contributions for 2023 and 2024 health insurance, as follows:

A. 2023 and 2024 Premium Contributions

The employer will make the following contributions toward group health insurance coverage for employees enrolled in the City's health plan during 2023 and 2024. In addition, the City will purchase $20,000 of basic life insurance for full-time regular employees.

The City's monthly contribution to health insurance premiums in 2023 and 2024, not including contributions to the H.R.A./V.E.B.A. or H.S.A. are listed below.

Monthly City Contributions to Premiums

- Employee only (single) City contribution will be paid at the dollar value equal to the $2500 Deductible Perform Network plan full premium; and
- Employee and Children City contributions will be paid at the dollar value equal to 60% of the $2500 Deductible Perform Network plan full premium; and
- Employee and Spouse City contribution will be paid at the dollar value equal to 60% of the $2500 Deductible Perform Network plan full premium; and
- Family City contribution will be paid at the dollar value equal to 60% of the $2500 Deductible Perform Network plan full premium; and
    - If the City offers a greater share of Employer contributions to other plans, to other locals or non-represented City employees, it shall offer the same to LELS Local 313 employees, unless the increased contribution level is a direct response to a lower cost of living increase to the other local or non-represented employees.

Total monthly city contributions listed above include the H.R.A./V.E.B.A. or H.S.A. shown below, as follows:

- Single plans with a $4000 deductible receive $194.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- Other single plans receive $130.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All employee + children and employee + spouse plans will receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All family plans will receive $192.00 per month toward the H.R.A./V.E.B.A. or H.S.A.

~~Or~~

~~Provide cash in lieu of City's insurance contribution of $370 per month in 2023. Employees receiving the waiving benefit prior to 2013 will continue to be grandfathered in to the waiving benefit. Other employees to the program are subject to the following terms: Employee must show proof of other coverage and agrees to the terms of the waiving benefit as described within the City's policy, signing the acknowledgement form~~

~~B. 2023 and 2024 Premium Contributions if there is a Change in Total Premium Cost~~

~~The parties understand and agree that the Monthly City Contributions described in Paragraph A, above, are based on the premiums for the City's $2,500 Perform Network insurance program ("Perform Network"). In the event that there are changes to the Perform Network premiums for 2023 and 2024 the Monthly City Contribution will be adjusted as follows:~~

~~1. Reduction in Premium~~

~~If the total premium cost of the Perform Network decreases in 2023 or 2024 the Monthly City Contribution described in Paragraph A, above, will be adjusted as follows:~~

- ~~Employee only (single): The City will contribute the total cost of the $2500 deductible plan, Perform Network premium, but not to exceed the premium amount of the elected plan.~~
- ~~Employee and Children: The City's contribution will be reduced to 60% of the cost of the $2500 deductible plan, Perform Network premium.~~
- ~~Employee and Spouse: The City's contribution will be reduced to 60% of the cost of the $2500 deductible, Perform Network premium.~~
- ~~Family: The City's contribution will be reduced to 60% of the cost of the $2500 deductible, Perform Network premium.~~

~~2. Increase in Premium~~

~~If the total premium cost of the Perform Network increases in 2023 or 2024 the Monthly City Contribution described in Paragraph A, above, will be adjusted as follows:~~

- ~~Employee only (single): The City will contribute the amount described in Paragraph A, plus the total increase in the premium cost for single coverage under the $2500 deductible, Perform Network~~

- ~~Employee and Children: The City will contribute the amount described in Paragraph A, plus 60% of the increase in the premium cost for Employee and Children coverage under the Perform Network~~

- ~~Employee and Spouse: The City will contribute the amount described in Paragraph A, plus 60% of the increase in the premium cost for Employee and Spouse coverage under the Perform Network.~~

- ~~Family: The City will contribute the amount described in Paragraph A, plus 60% of the increase in the premium cost for Family coverage under the Perform Network.~~

~~3. Application of Paragraphs 1 and 2. In 2023 and 2024, if the total premium cost for the Perform Network is decreased due to the City being classified in a more favorable band or classification, and the total premium cost is impacted by the imposition of taxes under the Affordable Care Act, the Total Monthly City Contribution, as described in Paragraph A, will be adjusted as follows:~~

- ~~Employee only (single): The City will contribute the total cost of the Perform Network premium, including the amount of any increase in that premium due to the imposition of taxes under the Affordable Care Act. Employees electing an Employee only (single) plan priced less than the Perform Network plan will receive a City contribution to the premium equal to the elected plan premium.~~

- ~~Employee and Children: The City's contribution will be reduced to 60% of the cost of the Perform Network premium, including the amount of any increase in that premium due to the imposition of taxes under the Affordable Care Act.~~

- ~~Employee and Spouse: The City's contribution will be reduced to 60% of the cost of the Perform Network premium, including the amount of any increase in that premium due to the imposition of taxes under the Affordable Care Act.~~

- ~~Family: The City's contribution will be reduced to 60% of the cost of the Perform Network premium, including the amount of any increase in that premium due to the imposition of taxes under the Affordable Care Act.~~

MEMORANDUM OF UNDERSTANDING

BETWEEN THE CITY OF RAMSEY AND LAW ENFORCEMENT LABOR SERVICES (LELS) LOCAL 313 SERGEANTS

ARTICLE NINETEEN (19) M.O.U. INSURANCE
January 1, 2025 to December 31, 2026 as described below:

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1) Insurance: City monthly contributions for 2025 health insurance and life insurance:

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The EMPLOYER will make the following contributions toward group health insurance coverage for EMPLOYEES enrolled in the City's health plan during 2025. In addition, the City will purchase $20,000 of basic life insurance for full-time regular EMPLOYEES.

Premiums or Waiver

- EMPLOYEE only (single) City contribution, not to exceed $1102.50
- EMPLOYEE and Children City contribution: $1544.20
- EMPLOYEE and Spouse City contribution: $1621.20
- Family City contribution: $2007.60, or
- Cash in lieu of City's insurance contribution of $425.00 per month
  Cash in lieu of coverage requires proof of other coverage.

Health Reimbursement Account/Health Savings Account

- Single plans with a $3300deductible receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- Other single plans receive $130.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All EMPLOYEE + children and EMPLOYEE + spouse plans will receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All family plans will receive $192.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- EMPLOYEES waiving health insurance will not receive H.R.A. or H.S.A. contributions

2) Insurance: City monthly contributions for 2026 health insurance and life insurance:

The EMPLOYER will make the following contributions toward group health insurance coverage for EMPLOYEES enrolled in the City's health plan during 2026. In addition, the City will purchase $20,000 of basic life insurance for full-time regular EMPLOYEES. For purposes of payroll calculations, in the event the 2026 health insurance renewal creates an uneven number, the City's contribution will be round up to the nearest penny.

Monthly City Contributions to Premiums or Waiver

- EMPLOYEE only (single) City contribution will be paid at the dollar value equal to the $2500 Deductible Perform Network plan full premium, but not to exceed $1207.24 in 2026; and
- EMPLOYEE and Children City contributions will be paid at the dollar value equal to 70% of the $2500 Deductible Perform Network plan full premium, but not to exceed $1690.90 in 2026; and
- EMPLOYEE and Spouse City contribution will be paid at the dollar value equal to 70% of the $2500 Deductible Perform Network plan full premium, but not to exceed $1775.21 in 2026; and
- Family City contribution will be paid at the dollar value equal to 70% of the $2500 Deductible Perform Network plan full premium, but not to exceed $2198.32 in 2026; or
- Cash in lieu of City's insurance contribution of $425.00 per month, but shall not exceed 50% of the least expensive 2026 single premium. Cash in lieu of coverage requires proof of other coverage.

Total monthly city contributions listed above include the H.R.A./V.E.B.A. or H.S.A. shown below, as follows:

- Single plans with a $ 3300 deductible receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- Other single plans receive $130.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All EMPLOYEE + children and EMPLOYEE + spouse plans will receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All family plans will receive $192.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- EMPLOYEES waiving health insurance will not receive H.R.A. or H.S.A. contributions

FOR THE CITY OF RAMSEY:

BY:

_____ _____
Mayor Date

ATTEST:

_____ _____
City Administrator Date

FOR LAW ENFORCEMENT LABOR SERVICES, INC.

BY: _____ _____
Richard Webb, Steward Date

BY:_____ _____
Rick Mathwig LELS, Business Agent Date

CC Regular Session

Meeting Date: 11/26/2024

Primary Strategic Plan Initiative: Strive for high organizational morale and employee retention

---

Title

Adopt Resolution #24-328 Approving the 2025-2026 LELS Patrol Labor Agreement

Purpose/Background:

The current LELS (Law Enforcement Labor Services) Patrol labor agreement (union contract) expires on December 31, 2024.

The City of Ramsey has been in negotiations with the Patrol union in an effort to settle a two-year contract. Staff, Mayor Mark Kuzma and Councilmember Chelsee Howell met with the union several times. The full City Council provided direction to the negotiation team until a tentative agreement was reached specific to wages and health insurance and to address the other outstanding negotiation items. As a result, there is a tentative agreement between the City of Ramsey and the union to settle a 2-year labor agreement, effective January 1, 2025, through December 31, 2026. There is tentative agreement on all articles within the attached contract. Detailed wage and health insurance information are listed below. Other negotiated contract items specific to the LELS Patrol union are shown in the attached red-line contract and will be administered as per the language in the labor agreement.

Detailed wage and health insurance information are listed below. Other negotiated contract items specific to the LELS Patrol union are shown in the attached red-line contract and will be administered as per the language in the labor agreement.

Wages:
A) 2025: As a result of a wage adjustment of 5.25% and a cost of living adjustment added to the adjusted wages of 3%, wages will increase by 8.41% over the 2024 wage scale.
B) 2026: As a result of a wage adjustment of 2% and a cost of living adjustment of 3% added to the adjusted wages, wages will increase by 5.06% over the 2025 wage scale.

Insurance:
City monthly contributions for insurance:

The employer will make the following monthly contributions toward group health insurance coverage for employees enrolled in the City's health plan during 2025. In addition, the City will purchase $20,000 of basic life insurance for full-time regular employees, as well as single dental insurance.

Health Insurance Premiums or Waiver in 2025
•Employee only (single) City contribution, up to $1102.50
• Employee and Children City contribution: $1544.20
• Employee and Spouse City contribution: $1621.20
• Family City contribution: $2007.60, or
• Cash in lieu of the City's insurance contribution: $425.00

Health Reimbursement Account/Health Savings Account in 2025
• Single plans with a $3300 deductible receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
• Other single plans receive $130.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
• All employee + children and employee + spouse plans will receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.

• All family plans will receive $192.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
• Employees waiving health insurance will not receive H.R.A. or H.S.A. contributions

Health Insurance Premiums or Waiver in 2026
• Employee only (single) City contribution will be paid at the dollar value equal to the $2500 Deductible Perform Network plan full premium
• Employee and Children City contributions will be paid at the dollar value equal to 70% of the $2500 Deductible Perform Network plan full premium, but not to exceed $1690.90
• Employee and Spouse City contribution will be paid at the dollar value equal to 70% of the $2500 Deductible Perform Network plan full premium, but not to exceed $1775.21
• Family City contribution will be paid at the dollar value equal to 70% of the $2500 Deductible Perform Network plan full premium, but not to exceed $2198.32, or
• Cash in lieu of City's insurance contribution: $425.00, unless premiums are reduced, cash in lieu of coverage may not exceed 50% of the least expensive single premium.

Health Reimbursement Account/Health Savings Account in 2026
• Single plans with a $3300 deductible receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
• Other single plans receive $130.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
• All employee + children and employee + spouse plans will receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
• All family plans will receive $192.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
• Employees waiving health insurance will not receive H.R.A. or H.S.A. contributions

Funding Source:

The first year funding required to settle the LELS Patrol 2-year labor agreement is included within the preliminary 2025 budget. The second year of the labor agreement will be budgeted for as per the City's normal process.

Recommendation:

Staff recommends approving the LELS Patrol 2-year labor agreement.

OutcomeAction:

Motion to adopt resolution 24-328 to settle a 2-year labor agreement with the LELS Patrol union.

Attachments

Resolution

Patrol Redline Contract

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	11/21/2024 11:46 AM
Form Started By: Colleen Lasher		Started On: 11/04/2024 02:40 PM
Final Approval Date: 11/21/2024		

Councilmember …….introduced the following resolution and moved for its adoption:

RESOLUTION #24-328

RESOLUTION TO APPROVE A TWO-YEAR UNION CONTRACT WITH LELS PATROL

WHEREAS, the current LELS Patrol contract expires on December 31, 2024; and

WHEREAS, the City has reached a tentative agreement with the LELS Patrol group on all articles within the contracts; and

WHEREAS Staff recommends approving the two-year contract with the LELS Patrol group, effective January 1, 2025 through December 31, 2026; and

WHEREAS, the City will administer the 2025-2026 contract as follows:

1) Duration: Two-year contract, effective January 1, 2025 through December 31, 2026 for the LELS Patrol union; and

2) Wages:
   A) Effective January 1, 2025, wages will increase by 8.41% over the 2024 wage scale.
   B) Effective January 1, 2026, wages will increase by 5.06% over the 2025 wage scale; and

3) Insurance: City monthly contributions for 2025 health insurance:
   The employer will make the following contributions toward group health insurance coverage for employees enrolled in the City's health plan during 2025. In addition, the City will purchase $20,000 of basic life insurance for full-time regular employees; as well as provide single dental insurance for full-time regular employees.

   Premiums or Waiver
   - Employee only (single) City contribution, up to $1102.50
   - Employee and Children City contribution: $1544.20
   - Employee and Spouse City contribution: $1621.20
   - Family City contribution: $2007.60, or
   - Cash in lieu of City's insurance contribution of $425 per month

   Health Reimbursement Account/Health Savings Account
   - Single plans with a $3300 deductible receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
   - Other single plans receive $130.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
   - All employee + children and employee + spouse plans will receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.

- All family plans will receive $192.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- Employees waving health insurance will not receive H.R.A. or H.S.A. contributions

City total monthly contributions for 2026 health insurance:

The employer will make the following contributions toward group health insurance coverage for employees enrolled in the City's health plan during 2026. In addition, the City will purchase $20,000 of basic life insurance for full-time regular employees, as well as provide single dental insurance for full-time regular employees.

Premiums or Waiver

- Employee only (single) City contribution will be paid up to the dollar value equal to the $2500 Deductible Perform Network plan full premium; and
- Employee and Children City contributions will be paid at the dollar value equal to 70% of the $2500 Deductible Perform Network plan full premium but not to exceed $1690.90; and
- Employee and Spouse City contribution will be paid at the dollar value equal to 70% of the $2500 Deductible Perform Network plan full premium but not to exceed $1775.21; and
- Family City contribution will be paid at the dollar value equal to 70% of the $2500 Deductible Perform Network plan full premium but not to exceed 2198.32; or
- Cash in lieu of City's insurance contribution of $425 per month, but not to exceed the LOGIS agreement.

Health Reimbursement Account/Health Savings Account

- Single plans with a $3300 deductible receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- Other single plans receive $130.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All employee + children and employee + spouse plans will receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All family plans will receive $192.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- Employees waving health insurance will not receive HRA or HSA contributions; and

4) Other negotiated contract items specific to the LELS Patrol union are shown in the attached red-line contracts and will administered as per the language in the labor agreement.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the Ramsey City Council settle a two-year labor agreement with LELS Patrol union subject to final review and approval of contract language by the City Attorney.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 26th day of November 2024.

_____
Mayor

ATTEST:

_____
City Clerk

LABOR AGREEMENT BETWEEN

CITY OF RAMSEY AND

LAW ENFORCEMENT LABOR SERVICES, INC.
Local #109

LICENSED PATROL OFFICERS

~~**January 1, 2022 – December 31, 2024**~~

January 1, 2025 – December 31, 2026

Prepared by Colleen Lasher, Administrative Services Director

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ARTICLE ONE (1) PURPOSE OF AGREEMENT

THIS AGREEMENT is entered into as of January 1, 2025 ~~2021~~, between the CITY OF RAMSEY, thereinafter called the EMPLOYER, and LAW ENFORCEMENT LABOR SERVICES, INC., hereinafter called LELS.

It is the intent and purpose of this Agreement to:

1.1 Assure sound and mutually beneficial working and economic relationships between the parties hereto;

1.2 Establish procedures for the resolution of disputes concerning this Agreement's interpretation and/or application; and

1.3 Place in written form the parties' agreement upon terms and conditions of employment for the duration of this Agreement.

The EMPLOYER and LELS, through this Agreement, shall continue their dedication to the highest quality of police service and protection to the residents of the City of Ramsey. Both parties recognize this Agreement as a pledge of this dedication.

ARTICLE TWO (2) RECOGNITION

2.1 The EMPLOYER recognizes LELS as the exclusive representative under Minnesota Statutes, Section 179A.03, Subdivision 8, for all patrol officers.

2.2 In the event the EMPLOYER and LELS are unable to agree as to the inclusion or exclusion of a new or modified job class, the issue shall be submitted to the Bureau of Mediation Services for determination.

ARTICLE THREE (3) DEFINITIONS

3.1 LELS. Law Enforcement Labor Services, Inc.

3.2 LELS Member. A member of Law Enforcement Labor Services, Inc.

3.3 EMPLOYEE. A member of the exclusively recognized bargaining unit.

3.4 Department. The Ramsey Police Department.

3.5 EMPLOYER. The City of Ramsey.

3.6 Chief. The Chief of the Ramsey Police Department.

3.7 LELS Officer. Officer elected or appointed by Law Enforcement Labor Services, Inc.

3.8 Overtime. Work performed at the express authorization of the EMPLOYER in excess of the EMPLOYEES' scheduled shift.

3.9 Scheduled Shift. A consecutive work period including two rest breaks and a lunch break.

3.10 Rest Breaks. Two periods during the Scheduled Shift during which the EMPLOYEE remains on continual duty and is responsible for assigned duties.

3.11 Lunch Break. A period during the Scheduled Shift during which the EMPLOYEE remains on continual duty and is responsible for assigned duties.

3.12 Strike. Concerted Action in failing to report for duty, the willful absence from one's position, the stoppage of work, slowdown or abstinence in whole or in part from the full, faithful and proper performance of the duties of employment for the purpose of inducing, influencing or coercing a change in the conditions or compensation or the rights, privileges or obligations of employment.

ARTICLE FOUR (4) EMPLOYER AUTHORITY

4.1 EMPLOYER retains the full and unrestricted right to operate and manage all staff, facilities and equipment; to establish functions and programs; to set and amend budgets; to determine the utilization of technology; to establish and modify the organizational structure; to select, direct and determine the number of personnel; to establish work schedules and to perform any inherent managerial function not specifically limited by this Agreement.

4.2 Any term and condition of employment not specifically established or modified by this Agreement shall remain solely within the discretion of the EMPLOYER to modify, establish or eliminate.

ARTICLE FIVE (5) UNION SECURITY

5.1 The EMPLOYER shall deduct from the wages of EMPLOYEES who authorize such a deduction in writing an amount necessary to cover monthly LELS dues. Such monies shall be remitted as directed by LELS.

5.2 LELS may designate EMPLOYEES from the bargaining unit to act as a representative and an alternate and shall inform the EMPLOYER in writing of such choice and changes in the position of representative and/or alternate.

5.3 The EMPLOYER shall make space available on the EMPLOYEE bulletin board for posting LELS notice(s) and announcement(s).

5.4 LELS agrees to indemnify and hold the EMPLOYER harmless against any and all claims, suits, orders or judgments brought or issued against the EMPLOYER as a result of any action taken or not taken by the EMPLOYER under the provisions of this ARTICLE.

ARTICLE SIX (6) EMPLOYEE RIGHTS-GRIEVANCE PROCEDURE

6.1 Definition of a Grievance. A grievance is defined as a dispute or disagreement as to the interpretation or application of the specific terms and conditions of this Agreement.

6.2 LELS Representatives. The EMPLOYER will recognize Representatives designated by LELS as the grievance representatives of the bargaining unit having the duties and responsibilities established by this ARTICLE. LELS shall notify the EMPLOYER in writing
of the names of such LELS Representatives and of their successors when so designated as provided by Article 5.2 of this Agreement.

6.3 Processing of a Grievance. It is recognized and accepted by LELS and the EMPLOYER that the processing of grievances as hereinafter provided is limited by the job duties and responsibilities of the EMPLOYEES and shall, therefore, be accomplished during normal working hours only when consistent with such EMPLOYEE duties and responsibilities. The aggrieved EMPLOYEE and a LELS Representative shall be allowed a reasonable amount of time without loss of pay when a grievance is investigated and presented to the EMPLOYER during normal working hours, provided that the EMPLOYEE and the LELS representative have notified and received the approval of the designated supervisor who has determined that such absence is reasonable and would not be detrimental to the work programs of the EMPLOYER.

6.4 Procedure. Grievances, as defined by Article 6.1, shall be resolved in conformance with the following procedure:

Step 1. An EMPLOYEE claiming a violation concerning the interpretation or application of the Agreement shall, within twenty-one (21) calendar days after such alleged violation has occurred, present such grievance to the EMPLOYEES'S supervisor as designated by the EMPLOYER. The EMPLOYER designated representative will discuss and give an answer to such Step 1 grievance within ten (10) calendar days after receipt. A grievance not resolved in Step 1 and appealed to Step 2 shall be placed in writing setting forth the nature of the grievance, the facts on which it is based, the provision or provisions of the Agreement allegedly violated, the remedy requested and shall be appealed to Step 2 within ten (10) calendar days after the EMPLOYER designated representative's final answer in Step 1. Any grievance not appealed in writing to Step 2 by LELS within ten (10) calendar days shall be considered waived.

Step 2. If appealed, the written grievance shall be presented by LELS and discussed with the EMPLOYER designated Step 2 representative. The EMPLOYER designated representative shall give LELS the EMPLOYER'S Step 2 answer in writing within ten (10) calendar days after receipt of such Step 2 grievance. A grievance not resolved in Step 2 may be appealed to Step 3 within ten (10) calendar days following the EMPLOYER designated representative's final Step 2 answer. Any grievance not appealed in writing to Step 3 by LELS within ten (10) calendar days shall be considered waived.

Step 3. If appealed, the written grievance shall be presented by LELS and discussed with the EMPLOYER designated Step 3 representative. The EMPLOYER designated representative shall give LELS the EMPLOYER'S answer in writing within ten (10) calendar days after receipt of such Step 3 grievance. A grievance not resolved in Step 3 may be appealed to Step 4 within ten (10) calendar days following the EMPLOYER designated representative's final answer in Step 3. Any grievance not appealed in writing to Step 4 by LELS within ten (10) calendar days shall be considered waived.

Step 3A. A grievance unresolved in Step 2 and appealed to Step 3 by LELS may be submitted to mediation subject to Public EMPLOYEES Labor Relations Act (PELRA).

Step 4. A grievance unresolved in Step 3 or 3A and appealed to Step 4 by LELS shall be submitted to arbitration subject to the provisions of the Public Employment Labor Relations Act of 1971, as amended. ~~The selection of an arbitrator shall be made in accordance with the "Rules Governing the Arbitration of Grievances" as established by state law.~~ For grievance matters involving written disciplinary action, discharge, or termination, the assignment of an arbitrator shall be consistent with Minnesota Statute 626.892. For all other grievances the selection of an arbitrator shall be made in accordance with the 'Rules Governing the Arbitration of Grievances' as established by the Bureau of Mediation Services.

6.5 Arbitrator's Authority.

A. The arbitrator shall have no right to amend, modify, nullify, ignore, add to or subtract from the terms and conditions of this Agreement. The arbitrator shall consider and decide only the specific issue(s) submitted in writing by the EMPLOYER and LELS, and shall have no authority to make a decision on any other issue not so submitted.

B. The arbitrator shall be without power to make decisions contrary to or inconsistent with or modifying or varying in any way the application of laws, rules or regulations having the force and effect of law. The arbitrator's decision shall be submitted in writing within thirty (30) days following the close of the hearing or the submission of briefs by the parties, whichever be later, unless the parties agree to an extension. The decision shall be binding on both the EMPLOYER and LELS and shall be based solely on the arbitrator's interpretation or application of the express terms of this Agreement and to the facts of the grievance presented.

C. The fees and expenses for the arbitrator's services and proceedings shall be borne equally by the EMPLOYER and LELS provided that each party shall be responsible for compensating its own representatives and witnesses. If either party desires a verbatim record of the proceedings, it may cause such a record to be made providing it pays for the record. If both parties desire a verbatim record of the proceedings, the cost shall be shared equally.

6.6 Waiver. If a grievance is not presented within the time limits set forth above, it shall be considered "waived". If a grievance is not appealed to the next step within the specified time limit or any agreed extension thereof, it shall be considered settled on the basis of the EMPLOYER'S last answer. If the EMPLOYER does not answer a grievance or an appeal thereof within the specified time limits, LELS may elect to treat the grievance as denied at that step and immediately appeal the grievance to the next step. The time limit in each step may be extended by mutual written agreement of the EMPLOYER and LELS in each step.

6.7 Choice of Remedy. If, as a result of the written EMPLOYER response in Step 3, the grievance remains unresolved and if the grievance involves the suspension, demotion or discharge of any EMPLOYEE who has completed the required probationary period, the grievance may be appealed either by Step 4 of ARTICLE Six (6) or a procedure such as: Veteran's Preference or Fair Employment. If appealed to any procedure other than Step 4 of ARTICLE Six (6), the grievance is not subject to the arbitration procedure as provided in Step 4 of ARTICLE Six (6). The aggrieved EMPLOYEE shall indicate in writing which procedure is to be utilized - Step 4 of ARTICLE five (five) or another appeal procedure - and shall sign a statement to the effect that the choice of any other hearing precludes the aggrieved EMPLOYEE from making a subsequent appeal through Step 4 of ARTICLE six (6).

ARTICLE SEVEN (7) SENIORITY

7.1 Seniority shall be determined by the EMPLOYEES'S length of continuous employment with the Police Department and may be posted in an appropriate location. Seniority rosters may be maintained by the Chief on the basis of time in grade and time within specific classifications.

7.2 During the one year probationary period, a newly hired or rehired EMPLOYEE may be discharged at the sole discretion of the EMPLOYER. During the one year probationary period, a promoted or reassigned EMPLOYEE may be replaced in his/her previous position at the sole discretion of the EMPLOYER.

7.3 A reduction of work force will be accomplished on the basis of seniority. EMPLOYEES shall be recalled from layoff on the basis of seniority. An EMPLOYEE on layoff shall have an opportunity to return to work within two (2) years of the time of his/her layoff before any new EMPLOYEE is hired.

7.4 Annual leave shall be selected according to the following procedure:

EMPLOYEES shall submit first and second choices for continuous vacation periods by ~~March 1~~ December 31 of each year. By ~~April 1~~January 31 the City shall approve EMPLOYEES'S first and second choices based on seniority. Senior EMPLOYEES shall have preference over junior EMPLOYEES for their first choice. Then, senior EMPLOYEES shall have preference in their second choice. In no event shall senior EMPLOYEES' second choice supersede the first choice of junior EMPLOYEES unless the senior EMPLOYEES' first choice was not granted. Senior EMPLOYEES shall have preference for shift bid at the start of each calendar year. Holidays, when approved, shall be selected on the basis of seniority up until ten (10) days prior to the requested day off. Thereafter, holidays, when approved, will be granted on a first-come first- served basis.

ARTICLE EIGHT (8) DISCIPLINE

8.1 The EMPLOYER will discipline EMPLOYEES for just cause only. Discipline will be in one or more of the following forms:

a) Oral reprimand;
b) Written reprimand;
c) Suspension;
d) Demotion; or
e) Discharge

8.2 Suspensions, demotions and discharges will be in written form.

8.3 Written reprimands, notices of suspension and notices of discharge which are to become part of an EMPLOYEES' personnel file shall be read and acknowledged by signature of the EMPLOYEE. EMPLOYEES and LELS will receive a copy of such reprimands and/or notices.

8.4 EMPLOYEES may examine their own individual personnel files at reasonable times under the direct supervision of the EMPLOYER.

8.5 A five (5) day (regularly scheduled consecutive work days) suspension, without pay, will precede any discharge order, except for those EMPLOYEES who are defined as Veterans pursuant to Minnesota Statutes Annotated 197.46.

8.6 An EMPLOYEE will not be questioned concerning an investigation of disciplinary action against that EMPLOYEE unless said EMPLOYEE has been given an opportunity to have an LELS representative present at such questioning.

8.7 Grievances relating to this ARTICLE shall be initiated by LELS in Step 3 of the grievance procedure under ARTICLE Six (6).

ARTICLE NINE (9) WORK SCHEDULES

9.1 The normal work year for full-time EMPLOYEES shall consist of the number of Monday through Friday days in each calendar year multiplied by eight (8) hours. These hours are to be accounted for by each EMPLOYEE through:

a) Scheduled hours of work;
b) Scheduled department meetings;
c) Holidays;
d) Authorized training; and
e) Authorized leave time; and
f) Authorized compensatory time off.

9.2 Nothing contained in this or any other ARTICLE shall be interpreted to be a guarantee of a minimum or maximum number of hours the EMPLOYER may assign EMPLOYEES.

9.3 EMPLOYEES are scheduled to work over 2080 hours during the year. Because of this, the EMPLOYEE will earn "KELLY TIME" at the rate of 4 hours per pay period. EMPLOYEES will not be allowed to take any time off that they have not yet earned, other than the last pay period of the year. EMPLOYEES will be able to bank up to a total of 48 hours. EMPLOYEES are expected to manage their own time off and be responsible for not going over the cap.

All accrued Kelly time and projected earned Kelly Time, will need to be entered on the duty Schedule by December 1st or it will be assigned by Ramsey Police Administration.

ARTICLE TEN (10) OVERTIME/COMPENSATORY TIME

10.1 EMPLOYEES will be compensated at one and one-half (1 ½) times the EMPLOYEES regular base pay rate for working beyond their regular shift and for hours worked in excess of the EMPLOYEES regularly scheduled shift. Changes of shifts do not qualify an EMPLOYEE for overtime under this ARTICLE.

10.2 Overtime will be distributed as equally as practicable.

10.3 Overtime offered and refused by EMPLOYEES will, for record purposes under ARTICLE 10.2, be considered as unpaid overtime worked.

10.4 For the purpose of computing overtime compensation, overtime hours worked shall not be pyramided, compounded or paid twice for the same hours worked; for the purpose of computing overtime compensation, an EMPLOYEE using earned vacation leave, compensatory time off, sick leave or paid holidays is considered to be working.

10.5 Overtime will be calculated to the nearest fifteen (15) minutes.

10.6 EMPLOYEES have the obligation to work overtime or call backs if requested by the EMPLOYER unless unusual circumstances prevent the EMPLOYEES from so working.

10.7 EMPLOYEES may elect to take compensatory time off in lieu of receiving overtime compensation except for the following: 1) Court time will be paid as overtime, 2) Hold-overs will be paid as overtime, 3) Early shift starts over two hours to cover the schedule will be paid as overtime (two hours and under may be taken as compensatory time off or overtime) 4) Scheduled overtime will be paid as overtime.

Compensatory time off is computed at one and one-half (1 ½) times the time worked. Accrued and banked compensatory time off shall not exceed 36 hours at any time and EMPLOYEES may not earn more than 60 hours of compensatory time off annually

Compensatory time off may only be used with prior approval from the EMPLOYEES' department head. Upon separation from employment, accrued and unused compensatory time off will be paid to the EMPLOYEE at the then current rate. Compensatory time off will be approved pending scheduling. Pay back time must be satisfied before compensatory time off will be approved.

10.8 For the purpose of computing overtime compensaton and/or compensatory time off, EMPLOYEES who are scheduled and attend training on a scheduled day off and the training is less than six hours (6 hours), the EMPLOYEE will earn compensatory time off or overtime.

10.9 EMPLOYEES who are scheduled and attend training on a scheduled day off and the training is six hours (6 hours) or more, the EMPLOYEE will earn "Training time off" at straight time (hour for hour). Training time off must be used by the end of the calendar year.

ARTICLE ELEVEN (11) COURT TIME

11.1 An EMPLOYEE who is required to appear in Court during his/her scheduled off-duty time shall receive a minimum of three (3) hours pay at one and one-half (1-1/2) times the EMPLOYEES' base pay rate. An extension or early report to a regularly scheduled shift for Court appearance does not qualify the EMPLOYEE for the three (3) hour minimum.

11.2 An EMPLOYEE who is required to appear in court within twelve (12) hours of the end of a scheduled shift and within twelve (12) hours of the start of a scheduled shift shall receive a minimum of three (3) hours pay at Two (2) times the EMPLOYEES base pay rate.

ARTICLE TWELVE (12) STANDBY TIME

12.1 If the EMPLOYER requires any Police Department EMPLOYEE (Patrol Officer or Investigator) to standby, the EMPLOYEE shall receive one hundred dollars ($100.00) pay. If the EMPLOYEE is called into court after being on standby, he or she will forfeit the standby pay and shall receive the three (3) hour minimum court overtime payment instead. The EMPLOYER shall notify any EMPLOYEE on standby when said EMPLOYEE is no longer on such duty status.

12.2 If an Officer is required to standby, the EMPLOYEE shall receive one hundred dollars ($100.00) pay per day of standby. If the EMPLOYEE is called into duty, he or she will forfeit the standby pay and shall receive overtime pay of time and one-half (1.5) for hours worked in excess of regularly scheduled hours.

ARTICLE THIRTEEN (13) CALL BACK TIME

13.1 An EMPLOYEE who is called to duty during his/her scheduled off-duty time shall receive a minimum of three (3) hours pay at one and one-half (1-1/2) times the EMPLOYEES'S base pay rate. An extension or early report to a regularly scheduled shift for duty does not qualify the EMPLOYEE for the three (3) hour minimum.

ARTICLE FOURTEEN (14) VACATION

14.1 Every regular EMPLOYEE with continuous years of service with the EMPLOYER shall recive the following vacation accruals:~~Every regular Employee having less than six (6) years consecutive full-time service shall earn vacation leave at the rate of 5/6ths of a working day for each calendar month of full-time service. Each regular Employee with at least six (6), but less than twelve (12), consecutive years of full-time service shall earn vacation leave at the rate of 1.25 working days for each calendar month of full-time service. Each regular Employee with at least twelve (12), but less than seventeen (17), years of consecutive full-time service shall earn vacation leave at the rate of 1.666 working days for each calendar month of full-time service. After sixteen years of service, each regular Employee will receive one additional day of vacation each year in excess of sixteen (16) years of service, to a maximum of 25 days per year.~~

~~Full-Time, Patrol Vacation Accrual Schedule~~		
~~Effective Date~~	~~Bi-weekly Accrual Rate~~	~~Vacation Days/Year~~

~~Start date~~	~~3.08 hours/pay period~~	~~10 days~~
Full-Time Patrol Vacation Accrual Schedule		
Years of Service (YOS)	**Bi-weekly Accrual Rate**	**Vacation Days/Year**
First Year	Advanced 5 of 10 days 1.54 hours/pay period	10 days
2nd through 5th YOS	3.08 hours/pay period	10 days
6th through 10th YOS	4.62 hours/pay period	15 days
11th through 15th YOS	6.15 hours/pay period	20 days
16th YOS	6.46 hours/pay period	21 days
17th YOS	6.77 hours/pay period	22 days
18th YOS	7.08 hours/pay period	23 days
19th YOS	7.38 hours/pay period	24 days
20th YOS	7.69 hours/pay period	25 days

An EMPLOYEES' accrued or "banked" vacation leave must be equal to or less than two times the yearly accrual by December 31st of each year; any accruals exceeding this amount will be forefeited.

14.3 Vacation leave may be used as earned subject to approval by the department head at the time at which it may be taken.

14.4 Any EMPLOYEE leaving the municipal service in good standing after giving a proper notice of at least fourteen days advance notice of such termination of employment, shall be compensated for vacation leave accrued and unused to the date of separation.

14.5 For the purpose of accumulating additional vacation leave, an EMPLOYEE using earned vacation leave, sick leave or paid holidays is considered to be working.

~~ARTICLE FIFTEEN (15) TRADITIONAL SICK LEAVE AND EARNED SICK AND SAFE TIME (ESST)~~

~~15.1 Every probationary and regular EMPLOYEE is entitled to sick leave with pay at the rate of 1 day for each calendar month of full-time service or major fraction thereof. Sick leave may be accumulated to a maximum of 960 hours and may be granted in units of not less than 2 hours for traditional sick leave and not less than fifteen minutes for earned sick and safe time. The combined unused total of traditional sick leave and earned sick and safe time in excess of 960 hours at the end of a calendar year (January 1st) shall be converted to vacation at a rate of one hour vacation for each two hours of sick leave in excess of 960 hours. Earned sick and safe time eligibility and uses are broader than traditional sick leave. When claiming either traditional sick leave or earned sick and safe time, EMPLOYEES must designate which accrual bank to draw from, either the traditional sick leave or earned sick and safe time accrual bank.~~

~~15.2 Traditional sick leave may be granted by the EMPLOYEES'S Department Head when the EMPLOYEE has communicated the request to a Police Supervisor, and is unable to perform work duties due to illness, disability, the necessity for medical, dental or chiropractic care, childbirth or exposure to contagious disease where such exposure may endanger the health of others with whom the EMPLOYEE could come in contact in the course of performing work duties. Traditional sick leave may also be authorized when the EMPLOYEES'S presence is necessary, for actual illness, injury, legal quarantine, or medical treatment in the EMPLOYEES'S immediate family. Immediate family, for the purposes of this Article, shall be defined as spouse, parent, step-parent, children, step-children, brother, sister, grandparents, grandchildren or a like member of EMPLOYEES'S spouse's family.~~

~~15.3 Earned sick and safe time shall be administered per Minnesota Session Law, Chapter 53, Section 12, to be codified at Minn. Stat. §§181.9445–181.9448 by means of the Accrual and Carryover method.~~

~~15.4 Earned sick and safe time shall be accrued at a rate of one hour of paid leave for every 30 hours worked to a maximum of 48 hours per year and will be a subset of the normal accrual of 1 day for each calendar month of full-time service or major fraction thereof. The remaining accrual, as described in Article 15.1, shall be applied to the traditional sick leave.~~

~~15.5 EMPLOYEES are eligible for carry over of accrued unused earned sick and safe time into the following year, but the total of earned sick and safe time carry over hours shall not exceed 80 hours.~~

~~15.6 Eligible earned sick and safe time uses shall include: 1. the EMPLOYEES'S mental or physical illness, treatment or preventive care; 2. a family member's mental or physical illness, treatment or preventive care; 3. absence due to domestic abuse, sexual assault or~~

stalking of the EMPLOYEE or a family member; 4. closure of the EMPLOYEES'S workplace due to weather or public emergency or closure of a family member's school or care facility due to weather or public emergency; and 5. when determined by a health authority or health care professional that the EMPLOYEE or a family member is at risk of infecting others with a communicable disease.

15.7 Eligible family members shall include:1. EMPLOYEES'S child, including foster child, adult child, legal ward, child for whom the EMPLOYEE is legal guardian or child to whom the EMPLOYEE stands or stood in loco parentis (in place of a parent); 2. their spouse or registered domestic partner; 3. their sibling, stepsibling or foster sibling; 4. their biological, adoptive or foster parent, stepparent or a person who stood in loco parentis (in place of a parent) when the EMPLOYEE was a minor child; 5. their grandchild, foster grandchild or step-grandchild; 6. their grandparent or step-grandparent; 7. a child of a sibling of the EMPLOYEE; 8. a sibling of the parents of the EMPLOYEE; 9. a child-in-law or sibling-in-law; 10. any of the family members (1 through 9 above) of an EMPLOYEES'S spouse or registered domestic partner; 11. any other individual related by blood or whose close association with the EMPLOYEE is the equivalent of a family relationship; and 12. up to one individual annually designated by the EMPLOYEE.

15.8 EMPLOYEES are allowed funeral leave up to 24 hours twice annually per occurrence (a maximum of 48 hours annually) for a death in the immediate family as defined under Article 15.2. That time is not chargeable against any accrued vacation, sick or compensatory time. Hours must be taken within 5 (five) calendar days from start to finish per occurrence. Additional funeral leave may be taken (with prior approval from a supervisor) and is deductible from sick leave (up to three (3) consecutive days), vacation or compensatory time as the EMPLOYEE may choose and have available.

15.9 To be eligible for traditional sick leave with pay, an EMPLOYEE shall:

1) report as soon as possible to the EMPLOYEES'S immediate supervisor the reason for the absence;
2) keep the EMPLOYEES'S immediate supervisor informed of such EMPLOYEES'S condition;
3) for any absence that exceeds three consecutive days, upon the EMPLOYEES'S return to work, submit a medical certificate from a physician 1) when the nature of the illness warranted being seen by a health care professional or 2) at a minimum, the EMPLOYEE must submit his or her own written documentation with a brief explanation of the nature of the absences;
4) if requested by the City Administrator or the Chief of Police, submit a medical certificate from a physician for absence.

To be eligible for earned sick and safe time, an EMPLOYEE shall provide notice of earned sick and safe time use and documentation as follows:

1) If the need for use of earned sick and safe time is foreseeable, the EMPLOYER requires EMPLOYEES' to provide seven (7) days' notice.

2) If the need for use of earned sick and safe time is not foreseeable, EMPLOYEES' must provide notice as soon as practicable.

EMPLOYEES shall provide notice of the intent to use earned sick and safe time to their supervisor.

If an EMPLOYEE uses earned sick and safe time for more than three (3) consecutive days, the EMPLOYER may require EMPLOYEES to provide reasonable documentation demonstrating the earned sick and safe time use is covered by one of the qualifying reasons, such as:

1) a signed statement by a health care professional
2) a court record
3) a signed document from a victim services organization
4) a written statement from the EMPLOYEE indicating the EMPLOYEE is using or used earned sick and safe time for a qualifying purpose
5) The EMPLOYER will not require an EMPLOYEE to disclose details related to domestic abuse, sexual assault, or stalking or the details of the EMPLOYEES'S or the EMPLOYEES'S family member's medical condition.

15.10 Using or claiming traditional sick leave or earned sick and safe time for a purpose not authorized by Article 15.2, 15.6, or 15.7 shall be cause for disciplinary action.

15.11 For the purpose of accumulating additional traditional sick leave and earned sick and safe time, an EMPLOYEE using earned vacation leave, sick leave, compensatory time off or paid holidays is considered to be working.

15.12 EMPLOYEES shall receive a lump sum payment upon termination of employment with the EMPLOYER based upon thirty three percent (33%) of said EMPLOYEES'S unused accumulated traditional sick leave and earned sick and safe time after five (5) years of continuous employment. Severance pay shall not be available in any sum to an EMPLOYEE if that EMPLOYEE is discharged for just cause; severance pay shall not be paid if an EMPLOYEE voluntarily terminates his or her employment prior to five (5) years of continuous employment service; or the EMPLOYEE voluntarily terminates his or her employment without giving the EMPLOYER fourteen (14) days written notice. After fifteen (15) years of continuous employment service, the EMPLOYEE will receive thirty-five percent (35%) of said EMPLOYEES'S unused, accumulated traditional sick leave and earned sick and safe time. After twenty (20) years of continuous employment service, the EMPLOYEE will receive thirty-seven percent (37%) of unused, accumulated traditional sick leave and earned sick and safe time. After twenty-five (25) years of continuous employment service the EMPLOYEE will receive forty percent (40%) of said EMPLOYEES'S unused, accumulated traditional sick leave and earned sick and safe time.

ARTICLE FIFTEEN (15) EARNED SICK AND SAFE TIME (ESST)

~~1. Article 15: Sick Leave~~

15.1 Effective January 1, 2025, all accrued and accumulated sick leave shall be designated as Earned Sick and Safe Time (ESST), under Minnesota Statutes §§ 181.9445-181.9448, as amended and shall be administered in accordance with the ESST statutes.

Waiver. The weather event provision in the statutory ESST law outlined in Minnesota Statute Section 181.9447, subdivision 1, clause (4) is waived as to its application for all positions in the bargaining unit

Every probationary, regular, and part-time EMPLOYEE is entitled to sick leave with pay. For full-time employees sick time shall accrue at the rate of eight (8) hours for each calendar month of full-time service or major fraction thereof. Part-time EMPLOYEES shall accrue sick leave on a pro-rata basis, but no less than one (1) hour for every thirty (30) hours worked. Sick leave may be accumulated to a maximum of 960 hours and may be granted in units of not less than 15 minutes ~~2 hours~~. Unused sick leave in excess of 960 hours at the end of a calendar year (January 1st) shall be converted to ~~vacation at~~ the post employment healthcare savings plan at a rate of one hour ~~vacation~~ for each two hours of sick leave in excess of 960 hours.

15.2 Sick leave may be granted by the EMPLOYEE'S Department Head when the EMPLOYEE has communicated the request to a Police Supervisor, and is unable to perform work duties due to reasons listed under Minnesota Statute §§ 181.9447, as amended ~~illness, disability, the necessity for medical, dental or chiropractic care, childbirth or exposure to contagious disease where such exposure may endanger the health of others with whom the Employee could come in contact in the course of performing work duties. Sick leave may also be authorized when the Employee's presence is necessary, for actual illness, injury, legal quarantine, or medical treatment in the Employee's immediate family. Immediate family, for the purposes of this Article, shall be defined as spouse, parent, step parent, children, step children, brother, sister, grandparents, grandchildren or a like member of Employee's spouse's family.~~

15.3 To be eligible for sick leave with pay, an EMPLOYEE shall:
1) report as soon as possible to the employee's immediate supervisor the need to utilize sick leave ~~reason for the absence~~; and
2) keep the EMPLOYEE'S immediate supervisor informed of such EMPLOYEE'S ability to return to work;.

15.4 Using or claiming sick leave for a purpose not authorized by ~~Article 51.2~~ Minnesota Statute §§ 181.9447, as amended shall be cause for disciplinary

action.

15.5 For the purpose of accumulating additional sick leave, an Employee using earned vacation leave, ESST, compensatory time off or paid holidays is considered to be working.

15.6 After five (5) years of continuous employment and u~~U~~pon EMPLOYEE'S termination of employment with the EMPLOYER, thirty-three percent (33%) of the EMPLOYEE'S unused sick balance shall be deposited into the EMPLOYEE'S Health Care Savings Plan. ~~after five (5) years of continuous employment. EMPLOYEES shall receive a lump sum payment upon termination of employment with the EMPLOYER based upon thirty-three percent (33%) of said EMPLOYEE'S unused accumulated sick leave after five (5) years of continuous employment.~~ Severance pay shall not be available in any sum to an EMPLOYEE if that EMPLOYEE is discharged for just cause; severance pay shall not be paid if an EMPLOYEE voluntarily terminates his or her employment prior to five (5) years of continuous employment service; or the EMPLOYEE voluntarily terminates his or her employment without giving the EMPLOYER fourteen (14) days written notice. After ten (10)~~fifteen (15)~~ years of continuous employment service, the EMPLOYEE will receive forty-five percent (45%) ~~thirty-five percent (35%)~~ of said EMPLOYEE'S unused, accumulated sick leave. After fifteen (15) ~~twenty (20)~~ years of continuous employment service, the EMPLOYEE will receive fifty ~~thirty-seven~~ percent (50%~~37%~~) of unused, accumulated sick leave. ~~After twenty-five (25) years of continuous employment service the EMPLOYEE will receive forty percent (40%) of said EMPLOYEE'S unused, accumulated sick leave.~~

After five (5) years of continuous employment, EMPLOYEES who submit a letter of resignation at least three (3) months (90 calendar days) in advance of their last day worked, shall receive an additional ten percent (10%) added to the applicable years of service tier, to be deposited into the EMPLOYEE'S Health Care Savings Plan.

15.7 EMPLOYEES are allowed funeral leave up to 24 hours twice annually per occurrence (a maximum of 48 hours annually) for a death in the immediate family. Immediate family for this section is defined as spouse, parent, step-parent, children, step-children, brother, sister, grandparents, grandchildren or a like member of Employee's spouse's family.

That time is not chargeable against any accrued vacation, sick or compensatory time. Hours must be taken within 5 (five) calendar days from start to finish per occurrence.

Additional funeral leave, in order to make arrangements for or attend funeral services or a memorial, or address financial or legal matters that arise after the death of a family member may be taken from EMPLOYEES earned sick and safe time accrual as available and as defined under Minnesota Statute §§

181.9445, as amended. This leave shall be deducted from EMPLOYEES the earned sick and safe accrual.

If the need for funeral leave does not meet either the EMPLOYERS funeral leave policy or state statute for earned sick and safe time, EMPLOYEES may request vacation or compensatory time off as the EMPLOYEE may choose and have available.

ARTICLE SIXTEEN (16) INJURY ON DUTY (IOD)

16.1 EMPLOYEES injured during the performance of their duties for the EMPLOYER and thereby rendered unable to work for the EMPLOYER will be paid the difference between the EMPLOYEES'S regular pay and Worker's Compensation insurance payments for a period not to exceed ninety (90) working days per injury, not charged to the EMPLOYEES'S vacation, sick leave or other accumulated paid benefits, after a three (3) working day initial waiting period per injury. The three (3) working day waiting period shall be charged to the EMPLOYEES'S sick leave account less Worker's Compensation insurance payments. EMPLOYEES drawing Workers' Compensation benefits will not receive supplementary IOD pay or sick leave pay, which provides for more after-tax pay than the EMPLOYEE made while working.

ARTICLE SEVENTEEN (17) HOLIDAYS

17.1 EMPLOYEES will receive or be given credit in the work schedule for one hundred and four (104) ~~ninety-six (96)~~ holiday hours per year; including the holiday's listed in 17.3, plus a Floating Holiday. The Floating Holiday must be used during the calendar year or it will be forefeited.

17.2 EMPLOYEES may take holiday time only with specific scheduled permission of the EMPLOYER.

17.3 EMPLOYEES required to work on any of the holidays of:

New Year's Day
Martin Luther King's Day
President's Day
Memorial Day
Juneteenth Day
Independence Day (4th of July)
Labor Day
Indigenous Peoples' Day (formerly Columbus Day)
Veteran's Day
Thanksgiving Day
Christmas Eve Day
Christmas Day

shall receive an additional 1/2 time for the time they work on such holiday. All holidays specified in this paragraph will be paid in dollars, rather than time accumulation. An EMPLOYEE who is required to work overtime on a holiday shall receive pay at two (2) times the EMPLOYEES base pay rate for that time worked in addition to their regular shift.

17.4 Excluding the Floating Holiday, e~~E~~ach EMPLOYEE shall have the option to sell any or all of his/her holiday hours back to the EMPLOYER at his/her current rate of pay. This holiday buy back option may be taken during two time periods annually: January 1 through January 15, and November 1 through November 15. In any event, no holiday hours shall carry over to the next year.

17.5 EMPLOYEES who leave employment prior to December 31st will only be paid for unused holiday hours from holidays that occurred prior to the termination date. The Floating Holiday will not be paid and must be used prior to termination or it will be forefeited.

~~Employees~~EMPLOYEES who use holiday hours or receive compensation for holiday hours before the holiday occurs and leave employment prior to December 31st, must pay the City back holiday hours for any holiday that has not occurred prior to the termination date. Funds owed to the City must be paid prior to ending the employment relationship.

ARTICLE EIGHTEEN (18) FITNESS-ON-DUTY

18.1 The purpose of this Article is to give each Officer the option to exercise while on duty. This is a voluntary Fitness-on-Duty program which provides an opportunity for EMPLOYEES engaged in stressful and somewhat sedentary jobs an opportunity to: 1) Improve job performance, 2) Reduce health risks, 3) Reduce job-related injuries, 4) Reduce absenteeism, and 5) Improve overall fitness.

18.2 This program is subject to the following terms and conditions: The EMPLOYEE will be given the option to work out one hour per shift. The average should not exceed six hours of workout time over two weeks. This option is available if allowed by shift's minimums set forth by the Chief of Police and call load. The workout time will consist to thirty minutes of the EMPLOYEES daily break time and up to thirty minutes of regular duty time.

18.3 EMPLOYEES will earn one hour of "training time off" for each fitness testing event the EMPLOYEE scores in the "excellent" range or above based on the EMPLOYEES'S age level category as determined by the Cooper Institute chart. Earned training time off will not exceed twelve hours per calendar year.

18.4 Any EMPLOYEE participating in the program will partake in semi-annual fitness testing. The standards for testing will be set by the fitness coordinator and approved by the Chief of Police. All participants will adhere to the department Physical Fitness Program policy and testing standards.

ARTICLE NINETEEN (19) INSURANCE

19.1 The EMPLOYER shall contribute to EMPLOYEE health and life insurance as stated in the attached Memorandum of Understanding.

19.2 The EMPLOYER, agrees to contribute the dollar value equivalent to the cost of the monthly EMPLOYEE only dental premium as established by the EMPLOYER. Credit in lieu of coverage will not be granted.

ARTICLE TWENTY (20) CLOTHING AND UNIFORMS

20.1 The EMPLOYER shall provide uniforms (including boots) and equipment and replacement as outlined by the department policy that currently exists.

ARTICLE TWENTY ONE (21) PROFIENCY PAY PROGRAM

21.1 The EMPLOYER and EMPLOYEES mutually agree to a program whereby it will be recognized that during their years of employment as peace officers, the EMPLOYEES' accumulation and assimilation of experience and training has enhanced their intrinsic worth. The length of service and its corresponding applicable rate of pay in dollars per month for purposes of this Proficiency Pay Program shall be pursuant to Exhibit A.

ARTICLE TWENTY TWO (22) SAVINGS CLAUSE

22.1 This Agreement is subject to the laws of the United States, the State of Minnesota and the City of Ramsey. In the event any provision of this Agreement shall be held contrary to law by a court of competent jurisdiction from whose final judgment or decree no appeal has been taken within the time provided, such provisions shall be voided. All other provisions of this Agreement shall continue in full force and effect. The voided provisions shall be renegotiated at the written request of either party.

ARTICLE TWENTY THREE (23) SALARIES

23.1 The EMPLOYEES' wages payable during the term of this Agreement shall be in accord with the salary schedule attached hereto as ~~Exhibit~~ Appendix "~~"~~A~~"~~ and incorporated herein by reference.
EMPLOYEES reaching Top Patrol are subject to the proficiency pay steps as follows:

After 5, 8, 12 and 16 years of service.

23.2 EMPLOYER to pay license fees for officer's POST license.

23.3 Field Training Officer Supplemental Pay: EMPLOYEES assigned in writing by the EMPLOYER to fulfill this assignment shall receive $5.003~~.00~~ per hour over base pay while working in that capacity.

23.4 The EMPLOYER will pay to the person(s) assigned to Investigator positions $~~250.00~~300.00/month

23.5 The EMPLOYER shall have the right to hire a new EMPLOYEE as a Lateral Entry. The EMPLOYER will generally attempt to hire new EMPLOYEES at Step 1 unless experience and qualifications indicate a different placement on the schedule. The EMPLOYER may start an EMPLOYEE at any level within the salary range the EMPLOYER determines appropriate, but no higher than the top wage step. New officers will not be given lateral seniority for vacation/sick leave rights. New officers will not be accelerated on the longevity pay steps

23.6 EMPLOYEES are eligible to participate in the Minnesota Post Employment Health Care Savings Plan (HCSP) established under Minnesota Statues, section 352.98 (Minn. Supp. 2001) and as outlined in the Minnesota State Retirement System's Trust and Plan Documents. All funds collected by the EMPLOYER on the behalf of the EMPLOYEE will be deposited into the EMPLOYEES'S post-employment health care savings plan account. All related fees will be paid by the EMPLOYEES. EMPLOYEES have agreed to contribute an ongoing percent of pay as described below:

All EMPLOYEES shall contribute two percent (2%) of gross pay; and

All EMPLOYEES shall contribute all ESST leave hours in excess of 960 hours at the end of the calendar year (calculated January 1st) to be appied to the HCSP at a rate of one hour for each two hours of ESST leave in excess of 960 hours, and

All EMPLOYEES shall contribute one hundred percent (100%) of EMPLOYEES eligible unused accrued ESST leave (based on EMPLOYEES applicable years of service tier), including, if applicable, the additional ten percent (10%) early resignation incentive.

ARTICLE TWENTY FOUR (24) WAIVER

24.1 Any and all prior agreements, resolutions, practices, policies, rules and regulations regarding terms and conditions of employment to the extent inconsistent with the provisions of this Agreement are hereby superseded.

24.2 The parties mutually acknowledge that during the negotiations which resulted in this Agreement, each had the unlimited right and opportunity to make demands and proposals with respect to any term or condition of employment not removed by law from bargaining. All agreements and understandings arrived at by the parties are set forth in writing in this Agreement for the stipulated duration of this Agreement. The EMPLOYER and LELS each

voluntarily and unqualifiedly waive the right to meet and negotiate regarding any and all terms and conditions of employment referred to or covered in this Agreement or with respect to any term or condition of employment not specifically referred to or covered by this Agreement even though such terms or conditions may not have been within the knowledge or contemplation of either or both of the parties at the time this Agreement was negotiated or executed.

ARTICLE TWENTY FIVE (25) DURATION

Except as herein provided, this Agreement shall be in effect commencing January 1, 2025~~2022~~and shall remain in full force and effect through and including December 31, 2026~~2024~~, and thereafter until modified or amended by mutual agreement of the parties.

IN WITNESS WHEREOF, The parties hereto have executed this Agreement on this _____day of _____ 202~~1~~; per resolution #24-328 ~~22-020~~ _____.

FOR THE CITY OF RAMSEY:

BY: _____ _____
Mayor Date

ATTEST: _____ _____
City Administrator Date

FOR LAW ENFORCEMENT LABOR SERVICES, INC.

BY: _____ _____
Derek Anderson, Steward Date

BY: _____ _____
Cory Gardner, Steward Date

BY: _____ _____
Ben Rossum, Steward Date

BY:_____ _____
Dan Wilson, LELS Date

~~**ARTICLE TWENTY THREE (23) SALARIES- EXHIBIT "A" SALARY SCHEDULE**~~

~~**ARTICLE TWENTY THREE (23) SALARIES- EXHIBIT "A" SALARY SCHEDULE**~~

~~**2022 Wages**~~

- ~~As a result of a Cost of Living Adjustment of 3% and a wage adjustment of .25%, wages will increase by 3.25% over the 2021 wage scale. The following salaries are calculated for January 1, 2022 through December 31, 2022 adding 3.25% to December 31, 2021 wages, effective on January 1, 2022.~~

~~**January 1 to December 31, 2022Wages**~~

		~~Hourly~~	~~Monthly~~	~~Annually~~
~~First Year~~	~~70% of Top Patrol~~	~~$29.271~~	~~$5,074~~	~~$60,884~~
~~Second Year~~	~~80% of Top Patrol~~	~~$33.453~~	~~$5,798~~	~~$69,582~~
~~Third Year~~	~~90% of Top Patrol~~	~~$37.634~~	~~$6,523~~	~~$78,279~~
~~Fourth Year~~	~~95% of Top Patrol~~	~~$39.725~~	~~$6,886~~	~~$82,628~~
~~**Top Patrol**~~	~~**100% of Top Patrol**~~	~~$41.816~~	~~$7,248~~	~~$86,977~~

~~Pro-pay per the terms in Article 20:~~ ~~Pro-pay per the terms in Article 20:~~

	~~Hourly~~	~~Monthly~~	~~Annually~~
~~2% Over Top Patrol~~	~~$ 49.412~~	~~$ 8,565~~	~~$ 102,777~~
~~4% Over Top Patrol~~	~~$ 50.381~~	~~$ 8,733~~	~~$ 104,792~~
~~6% Over Top Patrol~~	~~$ 51.350~~	~~$ 8,901~~	~~$ 106,807~~
~~8% Over Top Patrol~~	~~$ 52.318~~	~~$ 9,069~~	~~$ 108,822~~

Commented [DW1]: Based on my calculations, the top 2025 wage should be $48.373. This skews the rest of the grids. Please double check.

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2023 Wages

- As a result of a Cost of Living Adjustment of 3% and a wage adjustment of .50%, wages will increase by 3.50% over the 2022 wage scale. The following salaries are calculated for January 1, 2023 through December 31, 2023 adding 3.50% to December 31, 2022 wages, effective on January 1, 2023

January 1 to December 31, 2023 Wages

		Hourly	Monthly	Annually
First Year	75% of Top Patrol	$32.460	$5,626	$67,516
Second Year	80% of Top Patrol	$34.624	$6,001	$72,017
Third Year	90% of Top Patrol	$38.951	$6,752	$81,019
Fourth Year	95% of Top Patrol	$41.115	$7,127	$85,520
Top Patrol	100% of Top Patrol	$43.279	$7,502	$90,021

Pro-pay per the terms in Article 20:

After 5 years of service / 2% Over Top Patrol	$44.145	$7,652	$91,822
After 8 years of service / 4% Over Top Patrol	$45.011	$7,802	$93,622
After 12 years of service / 6% Over Top Patrol	$45.876	$7,952	$95,422
After 16 years of service / 8% Over Top Patrol	$46.742	$8,102	$97,223

2024 Wages

- As a result of a Cost of Living Adjustment of 3% and a wage adjustment of .25%, wages will increase by .25% over the 2023 wage scale. The following salaries are calculated for January 1, 2024 through December 31, 2024 adding 3.25% to December 31, 2023 wages, effective on January 1, 2024.

January 1 to December 31, 2024Wages

		Hourly	Monthly	Annually
First Year	75% of Top Patrol	$33.515	$5,809	$69,710
Second Year	80% of Top Patrol	$35.749	$6,196	$74,358
Third Year	90% of Top Patrol	$40.217	$6,971	$83,652
Fourth Year	95% of Top Patrol	$42.452	$7,358	$88,300
Top Patrol	100% of Top Patrol	$44.686	$7,746	$92,947

Pro-pay per the terms in Article 20:

After 5 years of service / 2% Over Top Patrol	$45.580	$7,900	$94,806
After 8 years of service / 4% Over Top Patrol	$46.473	$8,055	$96,665
After 12 years of service / 6% Over Top Patrol	$47.367	$8,210	$98,524
After 16 years of service / 8% Over Top Patrol	$48.261	$8,365	$100,383

ARTICLE TWENTY THREE (23) SALARIES—APPENDIX A

2025 Wages

- As a result of a wage adjustment of 5.25% and a Cost of Living Adjustment added to the adjusted wages of 3%, wages will increase by 8.41% over the 2024 wage scale. The following salaries are calculated for January 1, 2025 through December 31, 2025 adding 8.41% to December 31, 2024 wages, effective on January 1, 2025

January 1, 2025 to December 31, 2025 Wages

		Hourly	Monthly	Annually
Step One	78% of Top Patrol	$37.786	$6,549	$78,594
Step Two	80% of Top Patrol	$38.754	$6,717	$80,609
Step Three	90% of Top Patrol	$43.599	$7,557	$90,685
Step Four	95% of Top Patrol	$46.021	$7,977	$95,723
Top Patrol	100% of Top Patrol	$48.443	$8,397	$100,762

Pro-pay per the terms in Article 20:	Hourly	Monthly	Annually
After 5 Years of Service / 2% Over Top Patrol	$49.412	$8,565	$102,777
After 8 Years of Service / 4% Over Top Patrol	$50.381	$8,733	$104,792
After 12 Years of Service /6% Over Top Patrol	$51.350	$8,901	$106,807
After 16 Years of Service /8% Over Top Patrol	$52.318	$9,069	$108,822

2026 Wages

- As a result of a wage adjustment of 2% and a Cost of Living Adjustment of 3% added to the adjusted wages, wages will increase by 5.06% over the 2025 wage scale. The following salaries are calculated for January 1, 2026 through December 31, 2026 adding 5.06% to December 31, 2025 wages, effective on January 1, 2026

January 1, 2025 to December 31, 2026 Wages

Pro-pay per the terms in Article 20:

		Hourly	Monthly	Annually
Step One	78% of Top Patrol	$38.171	$6,616	$79,395
Step Two	80% of Top Patrol	$40.715	$7,057	$84,688
Step Three	90% of Top Patrol	$45.805	$7,940	$95,274
Step Four	95% of Top Patrol	$48.350	$8,381	$100,567
Top Patrol	100% of Top Patrol	$50.894	$8,822	$105,860

Pro-pay per the terms in Article 20:	Hourly	Monthly	Annually
After 5 Years of Service / 2% Over Top Patrol	$51.912	$8,998	$107,977
After 8 Years of Service / 4% Over Top Patrol	$52.930	$9,175	$110,094
After 12 Years of Service / 6% Over Top Patrol	$53.948	$9,351	$112,212
After 16 Years of Service / 8% Over Top Patrol	$54.966	$9,527	$114,329

MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF RAMSEY AND LAW ENFORCEMENT LABOR SERVICES, INC., LOCAL #109

This Memorandum of Understanding (MOU) is entered into between the City of Ramsey ("City") and Law Enforcement Labor Services, Inc., Local #109 ("Union") (collectively the "Parties").

WHEREAS, the City and the Union are Parties to a 2025-2026 collective bargaining agreement ("CBA") that establishes wages for employees of the Union;

WHEREAS, the City and the Union agree when negotiating wages there are a variety of factors to be considered, including comparison of external market wages;

WHEREAS, the City and the Union agree there is value in having consensus regarding comparison agencies used to determine wages for this contract; and

NOW THEREFORE, the Parties agree the following cities were used as a component to determine wages for this CBA:

1. City of Anoka	10. New Brighton
2. Champlin	11. New Hope
3. Chaska	12. Prior Lake
4. Columbia Heights	13. Rosemount
5. Elk River	14. Savage
6. Forest Lake	15. South St. Paul
7. Golden Valley	16. Stillwater
8. Hastings	17. White Bear Lake
9. Lino Lakes	

1. The City and Union further agree that this MOU shall end and sunset upon the expiration of the current CBA;

2. The MOU is intended for the sole and limited purpose specified herein. This MOU cannot be construed to be, nor does it establish, an admission of precedent,

or past practice.

FOR THE CITY OF RAMSEY:

BY: _____

Mayor Date

ATTEST: _____

City Administrator Date

FOR LAW ENFORCEMENT LABOR SERVICES, INC.

BY: _____

Derek Anderson, Steward Date

BY: _____

Cory Gardner, Steward Date

BY: _____

Ben Rossum, Steward Date

BY: _____

Dan Wilson, LELS Date

MEMORANDUM OF UNDERSTANDING

BETWEEN THE CITY OF RAMSEY
AND
LAW ENFORCEMENT LABOR SERVICES – PATROL

ARTICLE SEVENTEEN (17) M.O.U. HOLIDAYS

For 2022 and 2023 only, the following changes apply to Article 17, Section and 17.4 of the 2017/2018 LELS Patrol Labor Agreement:

Section 17.4 Each employeeEMPLOYEE shall have the option to sell a maximum of 54 of his/her holiday hours back to the employerEMPLOYER at his/her current rate of pay. This holiday buy back option may be taken during two times annually: January 1 through January 15, and November 1 through November 15. In any event, no holiday hours shall carry over to the next year.

All other provisions of Article Seventeen (17) shall apply normally.

This Memorandum of Understanding will sunset on December 31, 2023

FOR THE CITY OF RAMSEY:

BY: _____ _____
Mayor Date

ATTEST: _____ _____
City Administrator Date

FOR LAW ENFORCEMENT LABOR SERVICES, INC.

BY: _____ _____
Nicholas Dahlberg, Steward Date

BY: _____ _____
Ben Rossum, Steward Date

BY: _____ _____
Adam Burnside, Business Agent Date

MEMORANDUM OF UNDERSTANDING

BETWEEN THE CITY OF RAMSEY
AND
LAW ENFORCEMENT LABOR SERVICES - PATROL

ARTICLE NOT ASSIGNED M.O.U. POST EMPLOYMENT HCSP

January 1, 2022 to December 31, 2024as described below:

This Memorandum of Understanding is made between the City of Ramsey ("City") and Law Enforcement Labor Services ("Union.")

WHEREAS, the City and the Union are parties to a collective bargaining agreement; and

WHEREAS, Law Enforcement Labor Services Patrol Union employeesEMPLOYEES are eligible to participate in the Minnesota Post Employment Health Care Savings Plan (HCSP) established under Minnesota Statues, section 352.98 (Minn. Supp. 2001) and as outlined in the Minnesota State Retirement System's Trust and Plan Documents; and

WHEREAS, all funds collected by the employerEMPLOYER (City of Ramsey) on the behalf of the employeeEMPLOYEE will be deposited into the employee'sEMPLOYEES'S post-employment health care savings plan account; and

WHEREAS, all LELS Patrol Officers have agreed to contribute an ongoing percent of pay and shall contribute 2% of gross pay; and

WHEREAS, employeesEMPLOYEES will be responsible for the administrative fees.

THEREFORE, the parties met, negotiated and agreed upon the following:

Effective January 1, 2022 – December 31, 2024 4 Law Enforcement Labor Services Patrol Union employeesEMPLOYEES are eligible to participate in the Minnesota Post Employment Health Care Savings Plan (HCSP) established under Minnesota Statues, section 352.98 (Minn. Supp. 2001) and as outlined in the Minnesota State Retirement System's Trust and Plan Documents. All funds collected by the employerEMPLOYER (City of Ramsey) on the behalf of the employeeEMPLOYEE will be deposited into the employee'sEMPLOYEES'S post-employment health care savings plan account. All related fees will be paid by the employeesEMPLOYEES. EmployeesEMPLOYEES have agreed to contribute an ongoing percent of pay as described below:

All employeesEMPLOYEES shall contribute 2% of pay.

This Memorandum of Understanding sunsets on December 31, 2024.

FOR THE CITY OF RAMSEY:

BY: _____ _____

Mayor Date

ATTEST: _____ _____

City Administrator Date

FOR LAW ENFORCEMENT LABOR SERVICES, INC.

BY: _____ _____

Nick Dahlberg, Steward Date

BY: _____ _____

Ben Rossum, Steward Date

BY: _____ _____

Adam Burnside, Business Agent Date

MEMORANDUM OF UNDERSTANDING

BETWEEN THE CITY OF RAMSEY
AND
LAW ENFORCEMENT LABOR SERVICES - PATROL

ARTICLE NINETEEN (19) M.O.U. INSURANCE
January 1, 2025~~2022~~ to December 31, 2026~~2024~~ as described below:

1) Insurance: City monthly contributions for 2025 health insurance and life insurance:

The EMPLOYER will make the following contributions toward group health insurance coverage for EMPLOYEES enrolled in the City's health plan during 2025. In addition, the City will purchase $20,000 of basic life insurance for full-time regular EMPLOYEES.

Premiums or Waiver

- EMPLOYEE only (single) City contribution, not to exceed $1102.50
- EMPLOYEE and Children City contribution: $1544.20
- EMPLOYEE and Spouse City contribution: $1621.20
- Family City contribution: $2007.60
- Cash in lieu of City's insurance contribution of $425.00 per month. Cash in lieu of coverage requires proof of other coverge.

Health Reimbursement Account/Health Savings Account

- Single plans with a $3300 deductible receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- Other single plans receive $130.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All EMPLOYEE + children and EMPLOYEE + spouse plans will receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All family plans will receive $192.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- EMPLOYEES waiving health insurance will not receive H.R.A. or H.S.A. contributions

2) Insurance: City monthly contributions for 2026 health insurance and life insurance:

The EMPLOYER will make the following contributions toward group health insurance coverage for EMPLOYEES enrolled in the City's health plan during 2026. In addition, the City will purchase $20,000 of basic life insurance for full-time regular EMPLOYEES. For purposes of payroll calculations, in the event the 2026 health insurance renewal creates an uneven number, the City's contribution will be round up to the nearest penny.

Monthly City Contributions to Premiums or Waiver

- EMPLOYEE only (single) City contribution will be paid at the dollar value equal to the $2500 Deductible Perform Network plan full premium, but not to exceed $1207.24 in 2026; and
- EMPLOYEE and Children City contributions will be paid at the dollar value equal to 70% of the $2500 Deductible Perform Network plan full premium, but not to exceed $1690.90 in 2026; and
- EMPLOYEE and Spouse City contribution will be paid at the dollar value equal to 70% of the $2500 Deductible Perform Network plan full premium, but not to exceed $1775.21 in 2026; and
- Family City contribution will be paid at the dollar value equal to 70% of the $2500 Deductible Perform Network plan full premium, but not to exceed $2198.32 in 2026; and
- Cash in lieu of City's insurance contribution of $425.00 per month, but shall not exceed 50% of the least expensive 2026 single premium. Cash in lieu of coverage requires proof of other coverge.

Total monthly city contributions listed above include the H.R.A./V.E.B.A. or H.S.A. shown below, as follows:

- Single plans with a $ 3300 deductible receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- Other single plans receive $130.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All EMPLOYEE + children and EMPLOYEE + spouse plans will receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All family plans will receive $192.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- EMPLOYEES waiving health insurance will not receive H.R.A. or H.S.A. contributions

FOR THE CITY OF RAMSEY:

BY:

_____ _____

Mayor Date

ATTEST:

_____ _____

City Administrator Date

FOR LAW ENFORCEMENT LABOR SERVICES, INC.

BY: _____ _____
Derek Anderson, Steward Date

BY: _____ _____
Cory Gardner, Steward Date

BY: _____ _____
Ben Rossum, Steward Date

BY:_____ _____
Dan Wilson, LELS Date

CC Regular Session

Meeting Date: 11/26/2024

Primary Strategic Plan Initiative: Not Applicable

Title:

Adopt Resolution #24-329 Approving Partial Payment #7 to Northdale Construction Co. Inc. for Improvement Project #21-08, WTP Trunk Watermain Improvements.

Purpose/Background:

Resolution and Pay Request Attached.

Recommendation:

The Senior Engineering Technician has inspected the completed work and recommends partial payment #7 to Northdale Construction Co. Inc. for improvement project #21-08, WTP Trunk Watermain Improvements, in the amount of $503,712.89.

Outcome/Action:

Motion to adopt Resolution #24-329 approving partial payment #7 to Northdale Construction Co. Inc. for improvement project #21-08, Water Treatment Plant Trunk Watermain Improvements, in the amount of $503,712.89.

Attachments

Pay Resolution #24-329

Pay Request

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	11/20/2024 10:39 AM
Brian Hagen	Brian Hagen	11/20/2024 11:19 AM
Form Started By: Stacie Damjanovich		Started On: 11/12/2024 01:43 PM
Final Approval Date: 11/20/2024		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #24-329

RESOLUTION APPROVING PARTIAL PAYMENT NO. 7 TO NORTHDALE CONSTRUCTION CO. INC. FOR IMPROVEMENT PROJECT #21-08, WTP TRUNK WATERMAIN IMPROVEMENTS

WHEREAS, pursuant to Ramsey City Council Resolution #19-248 adopted October 8, 2019, five (5) proposals were accepted and a professional services contract was awarded to SEH, Inc. for the purpose of analyzing the City's municipal water supply system source water, developing a water system model, and preparing a preliminary design report for a centralized water treatment plant to ensure that the City's municipal water supply system will continue to provide adequate quantities of safe drinking water into the foreseeable future; and

WHEREAS, pursuant to Ramsey City Council Resolution #21-061 adopted March 9, 2021, a professional services contract was awarded to SEH, Inc. for all design and construction services needed to allow the trunk watermain improvements needed to support the centralized water treatment plant to be designed, bid, and constructed before the water treatment plant is constructed; and

WHEREAS, pursuant to Ramsey City Council Resolution #21-303 adopted October 26, 2021, final plans and specifications were approved and advertisements for bids were authorized for said improvements; and

WHEREAS, pursuant to Ramsey City Council Resolution #22-003 adopted January 25, 2022, all bids were rejected and Staff was authorized to work with SEH, Inc. to revise the approved plans to reduce project costs and to monitor the bidding environment to identify the most favorable time to bid the project again; and

WHEREAS, pursuant to Ramsey City Council Resolution #23-168 adopted July 25, 2023, a new Professional Services Agreement with SEH, Inc. was executed to revise the previously approved plans and to re-bid said improvements for 2024 construction in advance of the Water Treatment Plant commissioning in the Spring of 2025; and

WHEREAS, pursuant to Ramsey City Council Resolution #23-237 adopted September 26, 2023, revised final plans and specifications as prepared by SEH, Inc. were approved and advertisements for bids were authorized for improvement project #21-08; and

WHEREAS, pursuant to Ramsey City Council Resolution #23-305 adopted November 28, 2023, a contract was awarded to Northdale Construction Co. Inc., of Albertville, Minnesota, in the amount of $6,671,414.00 for said improvements; and

WHEREAS, as of November 26, 2024 $6,306,474.56 has been paid to date; and

WHEREAS, the Senior Engineering Technician has inspected the completed work and recommends partial payment No. 7 to Northdale Construction Co. Inc., of Albertville, Minnesota, for improvement project #21-08, WTP Trunk Watermain Improvements, in the amount of $503,712.89.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) The City Council hereby authorizes partial payment No. 7 to Northdale Construction Co. Inc., of Albertville, Minnesota for Improvement Project #21-08, WTP Trunk Watermain Improvement in the amount of $503,712.89.

2) The City Council hereby authorizes the Mayor and City Administrator to sign the release forms for this payment.

3) The total amount of this payment is not included in resolutions approving payment of bills for the date of November 26, 2024.

4) That the City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion of the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 26th day of November, 2024.

_____
Mayor

ATTEST:

_____
City Clerk

24-329

SEH

Application for Payment
(Unit Price Contract)
No. 7

Eng. Project No.: RAMSY 174498 — Location: City of Ramsey, Minnesota

Contractor: Northdale Construction Co. Inc.
9760 71St Street NE
Albertville, MN 55301

Contract Date: November 28, 2023
Contract Amount: $ 6,671,414.00

Contract for: Water Treatment Plant Trunk Water Main Improvement

Application Date: 11/7/24 — For Period Ending: 10/31/24

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
SECTION A: STREET						
1	MOBILIZATION	LS	1	1	$98,375.00	$98,375.00
2	CLEARING	ACRE	0.5	1.18	9,975.00	$11,770.50
3	GRUBBING	ACRE	0.5	1.18	7,350.00	$8,673.00
4	CLEARING	EA	12	66	446.25	$29,452.50
5	GRUBBING	EA	12	66	157.50	$10,395.00
6	SALVAGE SIGN TYPE C	EA	13	13	52.50	$682.50
7	REMOVE CURB AND GUTTER	LF	915	876	10.40	$9,110.40
8	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LF	2325	1681	2.10	$3,530.10
9	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LF	47	2	5.78	$11.56
10	REMOVE BITUMINOUS PAVEMENT	SY	1185	1657	5.20	$8,616.40
11	REMOVE BITUMINOUS PAVEMENT (DRIVEWAY AND TRAIL)	SY	1662	1764.00	8.37	$14,764.68
12	REMOVE CONCRETE WALK	SF	825	474	2.08	$985.92
13	EXPLORATORY EXCAVATION	HR	31	33.4541	1,625.00	$54,362.91
14	STREET SWEEPER (WITH PICKUP BROOM)	HR	34	80.75	315.00	$25,436.25
15	AGGREGATE BASE CLASS 5 (MODIFIED)	TON	6330	109	24.01	$2,617.09
16	FULL DEPTH RECLAIMATION	SY	15667	15667	4.02	$62,981.34
17	TYPE SP 12.5 WEARING COURSE MIXTURE (3,B) - TRAIL	TON	329	319.98	129.68	$41,495.01
18	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) - FULL WIDTH	TON	1366	1921.51	111.89	$214,997.75
18A	**TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) - FULL WIDTH DEDUCT FOR DENSITY**	TON		**-27.30**	111.89	**($3,054.60)**
19	TYPE SP 12.5 NON-WEARING COURSE MIXTURE (3,C) - FULL WIDTH	TON	1821	2107.07	100.97	$212,750.86
19A	**TYPE SP 12.5 NON-WEARING COURSE MIXTURE (3,C) - FULL WIDTH DEDUCT FOR DENSITY**	TON		**-5.25**	100.97	**($530.08)**

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
20	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) - PATCH	TON	134	100.78	204.81	$20,640.75
21	TYPE SP 12.5 NON-WEARING COURSE MIXTURE (3,C) - PATCH	TON	176	125.04	163.53	$20,447.79
22	ADJUST VALVE BOX	EA	14	20	260.00	$5,200.00
23	ADJUST FRAME AND RING	EA	2	9	866.67	$7,800.03
24	CONCRETE CURB AND GUTTER DESIGN B612	LF	100		47.25	
25	CONCRETE CURB AND GUTTER DESIGN B618	LF	815	876	47.25	$41,391.00
26	TRAFFIC CONTROL	LS	1	1	66,150.00	$66,150.00
27	INSTALL SIGN TYPE C	EA	11		315.00	
28	STORM DRAIN INLET PROECTION	EA	49	45	250.00	$11,250.00
29	SILT FENCE, TYPE MS	LF	8500	6394	3.14	$20,077.16
30	SODDING TYPE MINERAL	SY	1950		22.58	
31	TURF RESTORATION (SEEDING)	ACRE	4	6.58	7,455.00	$49,053.90
32	TEMP SEEDING	ACRE	4		850.50	
SECTION B: STORM SEWER						
33	SALVAGE STORM PIPE APRON	EACH	1	1	520.00	$520.00
34	REMOVE PIPE CULVERTS	LF	52	92	15.60	$1,435.20
35	SALVAGE STORM SEWER PIPE	LF	65	40	26.00	$1,040.00
36	PROTECT AND SUPPORT 73-INCH SPAN RC PIPE-ARCH	EACH	1	1	20,000.00	$20,000.00
37	INSTALL SALVAGED STORM PIPE APRON	EACH	1	1	520.00	$520.00
38	15-INCH CS PIPE APRON	EACH	2	7	677.66	$4,743.62
39	INSTALL SALVAGED STORM PIPE	LF	65	40	86.67	$3,466.80
40	15-INCH CS PIPE	LF	52	54	74.58	$4,027.32
SECTION C: WATER MAIN						
41	REMOVE/SALVAGE HYDRANT AND VALVE	EACH	2	3	1,625.00	$4,875.00
42	REMOVE WATER MAIN	LF	320	1270	20.80	$26,416.00
43	DEWATERING	LS	1	1	388,500.00	$388,500.00
44	CRUSHED ROCK	TON	2000	107	48.03	$5,139.21
45	4-INCH INSULATION	SY	8	128	56.70	$7,257.60
46	CONNECT TO EXISTING WATER MAIN (RAW WATER)	EACH	6	12	4,862.50	$58,350.00
47	CONNECT TO EXISTING WATER MAIN TAPPING SLEEVE AND 8-INCH VALVE (FINISHED WATER)	EACH	3	2	10,202.53	$20,405.06
48	CONNECT TO EXISTING WATER MAIN TAPPING SLEEVE AND 12-INCH VALVE (FINISHED WATER)	EACH	1		13,636.70	
49	CONNECT TO EXISTING WATER MAIN TAPPING SLEEVE AND 16-INCH VALVE (FINISHED WATER)	EACH	1	1	30,422.35	$30,422.35
50	CONNECT TO EXISTING WATER MAIN (HYDRANT LEAD)	EACH	2		3,612.28	
51	HYDRANT	EACH	12	16	7,000.00	$112,000.00
52	INSTALL SALVAGED HYDRANT	EACH	1	0	1,893.75	

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
53	6-INCH GATE VALVE AND BOX	EACH	13	16	2,420.60	$38,729.60
54	16-INCH GATE VALVE AND BOX	EACH	8	6	12,757.50	$76,545.00
55	20-INCH GATE VALVE AND BOX	EACH	3	3	28,500.00	$85,500.00
56	24-INCH GATE VALVE AND BOX	EACH	5	6	37,100.00	$222,600.00
57	1-INCH COPPER SERVICE	LF	85	104	111.24	$11,568.96
58	6-INCH DIP WATER MAIN CL 53	LF	225	281	96.78	$27,195.18
59	8-INCH DIP WATER MAIN	LF	288	268	102.15	$27,376.20
60	10-INCH DIP WATER MAIN	LF	20	3	116.13	$348.39
61	12-INCH DIP WATER MAIN	LF	25	250	136.18	$34,045.00
62	16-INCH DIP WATER MAIN	LF	355	456	175.28	$79,927.68
63	JOINT TRENCHED (FINISHED WATER)	LF	3035	3650	160.91	$587,321.50
64	20-INCH PVC WATER MAIN RJ TRENCHED (FINISHED WATER)	LF	330	381	252.28	$96,118.68
65	WATER MAIN (HDD) (FINISHED WATER)	LF	360		498.82	
65 REV	WATER MAIN (HDD) (FINISHED WATER)	LF	360	230	**380.18**	$87,441.40
66	24-INCH DR 18 FUSIBLE PVC WATER MAIN (HDD) (RAW WATER)	LF	2635	2640	631.62	$1,667,476.80
67	24-INCH PVC WATER MAIN RJ TRENCHED (FINISHED WATER)	LF	45	42	251.20	$10,550.40
68	24-INCH PVC WATER MAIN RJ TRENCHED (RAW WATER)	LF	1320	1425	276.96	$394,668.00
69	24-INCH PVC WATER MAIN STAB JOINT TRENCHED (RAW WATER)	LF	4310	4193	204.45	$857,258.85
70	WATER METER VAULT	LS	1	1	321,865.00	$321,865.00
71	DUCTILE IRON FITTINGS	LB	24966	24874	12.78	$317,889.72
ADDITIONAL BID COST						
72	PREVAILING WAGES ARE ADDED AS A REQUIREMENT	LS	1		0.01	
73	ANOKA COUNTY ROW PERMIT	EACH	1	1	150.00	$150.00
	CHANGE ORDER 1 (AFP 6)	LS		1	130,116.38	$130,116.38
	CHANGE ORDER 2 (AFP 6)	LS		1	141,608.93	$141,608.93
	CHANGE ORDER 3	LS		1	124,765.45	$124,765.45
	CHANGE ORDER 4	LS		1	88,998.37	$88,998.37
Total Contract Amount						**$7,168,618.37**

Page 3 of 4

Short Elliott Hendrickson Inc.

Page 3 of 4

Application for Payment (continued)

Total Contract Amount	$ 6,671,414.00	Total Amount Earned	$ 7,168,618.37
Contract Change Order No. 1	$130,116.38	Material Suitably Stored on Site, Not Incorporated Into Work	
Contract Change Order No. 2	$141,608.93	Percent Complete ____	
Contract Change Order No. 3	$124,765.45	Percent Complete ____	
Contract Change Order No. 4	$88,998.37	Percent Complete ____	
Total Contract with Chabge Orders	$7,156,903.13	Percent Complete ____	
		GROSS AMOUNT DUE	$ 7,168,618.37
Less Previous Applications:		LESS 5 % RETAINAGE	$ 358,430.92
AFP No. 1: $735,690.78	AFP No. 6: 627,558.75	AMOUNT DUE TO DATE	$ 6,810,187.45
AFP No. 2: $2,136,706.33	AFP No. 7:	LESS PREVIOUS APPLICATIONS	$ 6,306,474.56
AFP No. 3: $1,234,000.14	AFP No. 8:	AMOUNT DUE THIS APPLICATION	$ 503,712.89
AFP No. 4: $696,347.59	AFP No. 9:		
AFP No. 5: $876,170.98			

CONTRACTOR'S AFFIDAVIT

The undersigned Contractor hereby swears under penalty of perjury that (1) all previous progress payments received from the Owner on account of work performed under the Contract referred to above have been applied by the undersigned to discharge in full all obligations of the undersigned incurred in connection with work covered by prior Applications for Payment under said contract, Water Treatment Plant Trunk Water Main Improvements, City of Ramsey, MN and (2) all material and equipment incorporated in said Project or otherwise listed in or covered by this Application for Payment and free and clear of all liens, claims, security interests and encumbrances.

Date 11/11, 2024 — Northdale Construction Co., Inc. (Contractor)

COUNTY OF Wright)
STATE OF Minnesota) SS

By Nicole Ohnstad, Adm Proj Manager (Name and Title)

Before me on this 11th day of November, 2024, personally appeared ____ Nicole Ohnstad known to be, who being duly sworn did depose and say that he is the Adm Proj. Manager (office) of the Contractor above mentioned that he executed the above Application for Payment and Affidavit on behalf of said Contractor; and that all of the statements contained therein are true, correct and complete.

My Commission expires

KRISTINE R CHRISTENSON
Notary Public
Minnesota
My Commission Expires
Jan 31, 2029

Kristine R Christenson (Notary Public)

The undersigned has checked the Contractor's Application for Payment shown above. A part of this Application is the Contractor's Affidavit stating that all previous payments to him under this contract have been applied by him to discharge in full all of his obligations in connecting with the work by all prior Applications for Payment.

In accordance with the Contract, the undersigned recommends approval of payment to the Contractor for the Amount due.

City of Ramsey, MN

By ____

Date 11/12/2024

Short Elliott Hendrickson Inc.

By ____
Dave Hutton, PE (Lic. MN, ND, WI)

Date 11/7/2024

Page 4 of 4

CC Regular Session

Meeting Date: 11/26/2024

Primary Strategic Plan Initiative: Not Applicable

Title:

Adopt Resolution #24-330 Approving Partial Payment #1 to Park Construction Company for Improvement Project #24-06, 2024 MSA Pavement Overlay Improvements.

Purpose/Background:

Resolution and Pay Request attached..

Recommendation:

The Senior Engineering Technician has inspected the completed work and recommends partial payment #1 to Park Construction Company for improvement project #24-06, 2024 MSA Pavement Overlay Improvements, in the amount of $163,859.29.

Outcome/Action:

Motion to adopt Resolution #24-330 approving partial payment #1 to Park Construction Company for improvement project #24-06, 2024 MSA Pavement Overlay Improvements, in the amount of $163,859.29.

Attachments

Pay Resolution #24-330

Pay Request

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	11/20/2024 10:48 AM
Brian Hagen	Brian Hagen	11/20/2024 11:19 AM
Form Started By: Stacie Damjanovich		Started On: 11/12/2024 01:55 PM
Final Approval Date: 11/20/2024		

Councilmember ____ introduced the following resolution and moved for its adoption:

RESOLUTION #24-330

RESOLUTION APPROVING PARTIAL PAYMENT No. 1 TO PARK CONSTRUCTION COMPANY FOR 2024 MSA PAVEMENT OVERLAY IMPROVEMENTS, IMPROVEMENT PROJECT #24-06

WHEREAS, the City of Ramsey proposes to overlay the pavement on numerous Municipal State Aid (MSA) street segments in 2024 as identified within the 2024 – 2033 Capital Improvement Program; and

WHEREAS, pursuant to Ramsey City Council Resolution #23-298, adopted November 28, 2023, the City Council ordered the City Engineer to prepare plans and specifications for 2024 MSA Pavement Overlay Improvements, Improvement Project #24-06; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-178, adopted July 9, 2024, the City Council approved final plans and specifications as prepared by the City Engineer and authorized advertisement for bids for said improvements; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-213, adopted August 12, 2024, a contract was awarded to Park Construction Company of Minneapolis, Minnesota, in the amount of $162,689.38 for said improvements; and

WHEREAS, as of November 26, 2024 $0.00 has been paid to date; and

WHEREAS, the Senior Engineering Technician has inspected the completed work and recommends partial payment No. 1 to Park Construction Company of Minneapolis, Minnesota, for improvement project #24-06 2024 MSA Pavement Overlay Improvements, in the amount of $163,859.29.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) The City Council hereby authorizes partial payment No. 1 to Park Construction Company of Minneapolis, Minnesota for Improvement Project #24-06, 2024 MSA Pavement Overlay Improvements in the amount of $163,859.29.

2) The City Council hereby authorizes the Mayor and City Administrator to sign the release form for this payment.

3) The total amount of this payment is not included in resolutions approving payment of bills for the date of November 26, 2024.

4) The City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 26th day of November, 2024.

_____
Mayor

ATTEST:

_____
City Clerk

24-330

Pay Estimate Summary Sheet

Estimate Number:	1 Partial
Project Number:	24-06 S.A.P. 199-118-001; 199-123-002; 199-124-001
Project Name:	2024 MSA Pavement Overlay Improvements
Period Ending	October 31, 2024
Contractor:	Park Construction Company
Address:	1481 81st Avenue NE, Minneapolis, MN 55432

1	Original Contract Amount			$ 162,689.38
2	Change Order(s)	No. ____	Thru No. ____	
3	Total Funds Encumbered			$ 162,689.38
4	Value of Work Completed			$ 162,393.01
5	Retainage	1 %		$ (1,623.93)
	Percent Complete	100%		
6	Deductions or Charges			$ 3,090.21
7	Total Earned Less Retainage (Lines 4+5+6)			$ 163,859.29
8	Previous Payment(s)			$ -
9	**Payment Due (Lines 7-8)**			**$ 163,859.29**
10	Total Balance to Finish, Including Retainage (Lines 3-7)			$ (1,169.91)

Certification of Partial Payment

I hereby certify that, to the best of my knowledge and belief, all items, quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between owner and the undersigned Contractor, and as amended by any authorized changes and the foregoing is a true and correct statement of the contract amount for the period covered by this estimate.

PARK CONSTRUCTION	RON HACC
Contractor Name	Print Name
PROJECT MANAGER	
Title	Signature
	11/11/24
	Date

City of Ramsey Approval

	11/12/2024
Signature (Project Engineer)	Date
	11/12/2024
Signature (City Engineer)	Date

2024 MSA Pavement Overlay Improvements
I.P. 24-06 S.A.P. 199-118-001; 199-123-002; 199-124-001
Estimate No. 1 **Partial**
Period Ending October 31, 2024

2024 MSA Pavement Overlay Improvements

Item No.	MnDOT No.	Item Description	CONTRACT AMOUNT				COMPLETED THIS PERIOD		COMPLETED TO DATE	
			Unit	Estimated Quantity	Unit Price	Extended Total	Quantity	Extended Total	Quantity	Extended Total
1	2021.501	MOBILIZATION	LS	1.0	$ 9,475.00	$ 9,475.00	1.0	$ 9,475.00	1.0	$ 9,475.00
2	2104.502	REMOVE & REPLACE BITUMINOUS FLUME	SY	6	$ 212.30	$ 1,273.80	6	$ 1,273.80	6	$ 1,273.80
3	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LF	609	$ 1.50	$ 913.50	609	$ 913.50	609	$ 913.50
4	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LF	10	$ 20.15	$ 201.50	10	$ 201.50	10	$ 201.50
5	2104.503	REMOVE CONCRETE CURB AND GUTTER	LF	20	$ 88.05	$ 1,761.00	20	$ 1,761.00	20	$ 1,761.00
6	2106.507	EXCAVATION - COMMON (EV)	CY	2	$ 226.15	$ 452.30	2	$ 452.30	2	$ 452.30
7	2211.507	AGGREGATE BASE CLASS 5 MODIFIED (CV)	CY	53	$ 0.01	$ 0.53	0	$ -	0	$ -
8	2231.604	BITUMINOUS PATCH	SY	120	$ 34.00	$ 4,080.00	0	$ -	0	$ -
9	2232.504	MILL BITUMINOUS PAVEMENT 2.0"	SY	11460	$ 1.58	$ 18,106.80	11460	$ 18,106.80	11460	$ 18,106.80
10	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	805	$ 2.30	$ 1,851.50	475	$ 1,092.50	475	$ 1,092.50
11	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C)	TON	1300	$ 85.72	$ 111,436.00	1353	$ 115,979.16	1353	$ 115,979.16
12	2503.602	GROUT CATCH BASIN	EA	11	$ 149.35	$ 1,642.85	11	$ 1,642.85	11	$ 1,642.85
13	2503.602	RESET CATCH BASIN	EA	1	$ 1,176.70	$ 1,176.70	1	$ 1,176.70	1	$ 1,176.70
14	2531.503	CONCRETE CURB & GUTTER DESIGN B618	LF	20	$ 102.00	$ 2,040.00	20	$ 2,040.00	20	$ 2,040.00
15	2563.601	TRAFFIC CONTROL	LS	1	$ 2,000.00	$ 2,000.00	1	$ 2,000.00	1	$ 2,000.00
16	2574.507	TOPSOIL (LV)	CY	2	$ 537.95	$ 1,075.90	2	$ 1,075.90	2	$ 1,075.90
17	2575.501	TURF ESTABLISHMENT	ACRE	0.02	$ 260,100.00	$ 5,202.00	0.02	$ 5,202.00	0.02	$ 5,202.00
		GRAND TOTALS				**$ 162,689.38**		**$ 162,393.01**		**$ 162,393.01**

Internal City Use Only				
Municipal State Aid Funds (0.98 Mob)	*$ 159,343.96*		*$ 159,343.96*	
Storm Sewer Utility Funds (0.02 Mob)	*$ 3,049.05*		*$ 3,049.05*	
Total Funds	*$ 162,393.01*		*$ 162,393.01*	

Ver: May 30, 2023

Plant Mixed Asphalt Pavement (Mn/DOT Specification 2360) Density Incentive/Disincentive Worksheet

2020 Spec. Book (LID modified by Special Provision)

S.A.P	199-123-002	Contractor	PARK CONSTRUCTION	MDR #	0-2022-206	Bid Price ($/ton)	$85.72	Total Tons Produced:	570.39
TH	MCKINLEY	Engineer	JOE FERIANCEK	Plant:	M.M. RAMSEY	% Passing #4 Sieve:	73	Max. Density Tons:	550
Location	CITY OF RAMSEY			Date Paved	10/7/2024	1% Reduced Prjct?	No	Max./Total Ratio:	0.96
				Date Cored	10/8/2024	Long. Jnt. Density?	No		

| | | | | | | | | |

Ver: May 30, 2023

Plant Mixed Asphalt Pavement (Mn/DOT Specification 2360) Density Incentive/Disincentive Worksheet

2020 Spec. Book (LJD modified by Special Provision)

S.A.P	199-123-002	Contractor	PARK CONSTRUCTION	MDR #	0-2022-206	Bid Price ($/ton)	$85.72	Total Tons Produced:	782.33
TH	JASPER	Engineer	JOE FERIANCEK	Plant:	M.M. RAMSEY	% Passing #4 Sieve:	73	Max. Density Tons:	782
Location	CITY OF RAMSEY			Date Paved	10/8/2024	1% Reduced Prjct?	No	Max./Total Ratio:	1.00
				Date Cored	10/9/2024	Long. Jnt. Density?	Yes		

| | | | | | | | | |

CC Regular Session

Meeting Date: 11/26/2024

Primary Strategic Plan Initiative: Identify and implement operational efficiencies, cost savings and additional funding sources.

Title:

Adopt Resolution #24-331 Amending Financial Policy for Purpose of Allocation of Excess/Deficient General Fund Revenues

Purpose/Background:

Purpose: To amend the current policy with the removal of the compensation absence liability component.

The Financial Policy for the Allocation of Excess/Deficient General Fund Revenues is a guiding policy for how excess/deficient funds should be distributed at year end. The City Council has the discretion to direct the transfer of funds at year end as they see current needs.

Notification:

Amended policy was presented to the City Council at the November 12, 2024 worksession.

Recommendation:

Staff recommends adopting the amended policy.

Outcome/Action:

Motion for City Council to adopt Resolution #24-331 Resolution Establishing a Financial Policy for Purpose of Allocation of Excess/Deficient General Fund Revenues.

Attachments

Reso #24-331

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	11/20/2024 11:19 AM
Form Started By: Diana Lund		Started On: 11/13/2024 10:21 AM
Final Approval Date: 11/20/2024		

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #24-331

RESOLUTION ESTABLISHING A FINANCIAL POLICY FOR PURPOSE OF ALLOCATION OF EXCESS/DEFICIENT GENERAL FUND REVENUES

WHEREAS, this is an amendment to the policy adopted February 22, 1994 under Resolution #94-02-045; and

WHEREAS, this policy was further amended by Resolution #04-10-320 adopted October 26, 2004; and

WHEREAS, this policy was further amended by Resolution #10-04-082 adopted April 13, 2010; and

WHEREAS, this policy was further amended by Resolution #11-11-217 adopted November 7, 2011; and

WHEREAS, this policy was further amended by Resolution #16-05-089 adopted May 10, 2016; and

WHEREAS, actual revenues can be over or under actual expenditures at the end of the fiscal year; and

WHEREAS, the State Auditor recommends a fund balance of 35-50% of next year's operating expenditures; and

WHEREAS, the city's policy will have the fund balance at 50% of next year's operating expenditures (less transfers in) and, prior-year encumbrances (if any); and

WHEREAS, the city's special revenue funds will not be figured into the calculation of the overall fund balance total as these funds have special designated purposes;

WHEREAS, there exists a need for additional funding sources for certain revolving, trust and replacement funds.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the Finance Director is hereby directed to implement the following Financial Policy for the Purpose of Allocation of Excess/Deficient General Fund Revenues:

   When both restricted and unrestricted resources are available for use, it is the City's policy to first use restricted resources, and then use unrestricted resources as they are needed.

   When committed, assigned, or unassigned resources are available for use, it is the City's policy to use resources in the following order; 1) committed, 2) assigned, and 3) unassigned.

When actual revenues exceed actual expenditures in a given year, the excess shall be allocated as follows:

a) Any excess shall be first allocated to "Assigned" fund balance to bring that portion of fund balance to an amount equal to fifty percent (50%) of the next years adopted operating budget plus prior-year encumbrances (if any) plus compensated absences.

b) Any excess after complying with fund balance requirements in steps a) and b) shall be allocated to revolving, trust and replacement funds in the following manner:

Thirty Percent (30%) to Fund #234 - Equipment Replacement Fund
Thirty Percent 30%) to Fund #810 – Capital Maintenance Fund
Ten percent 10% to Fund #412 – Public Facilities Construction Fund
Thirty percent 30% to Fund #400 - Public Improvement Revolving Fund

When actual expenditures exceed actual revenues in a given year, the deficit shall be treated as follows:

a) "Assigned" fund balance shall first be adjusted to an amount equal to fifty percent (50%) of the next years adopted operating budget (less transfers in) and prior year encumbrances (if any).

b) If shortage after complying with fund balance requirement in step a) and b) shall draw funds in the following manner:

Thirty Percent (30%) to Fund #234 - Equipment Replacement Fund
Thirty Percent 30%) to Fund #810 – Capital Maintenance Fund
Ten percent 10% to Fund #412 – Public Facilities Construction Fund
Thirty percent 30% to Fund #400 - Public Improvement Revolving Fund

2) The Ramsey City Council hereby establishes this policy effective with the year ended December 31, 2024.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 26th day of November 2024.

Mayor

ATTEST:

City Clerk

CC Regular Session

Meeting Date: 11/26/2024

Primary Strategic Plan Initiative: Not Applicable

Title:

Adopt Resolution #24-332 Not Waiving Statutory Tort Limits

Purpose/Background:

Purpose: The City is required to annually pass a resolution waiving or not waiving statutory tort limits of $500,000/$1,500,000 for its liability coverage.

The City of Ramsey annually renews its property, casualty and liability insurance coverage with the League of Minnesota Cities. A form is required to be filed for the City.

Attached is the Liability Coverage Waiver Form that is required to be signed after City Council approval of a resolution indicating whether the City chooses to waive or not waive the statutory tort limits. The tort limits are $500,000 per individual claimant on any one claim (per occurrence) or a total of $1,500,000 for all claimants per occurrence. If the City Council were to waive the statutory limits, additional insurance would need to be purchased by the City to cover the increased liability. The City has not waived the tort limits in the past and the majority of cities elect the 'not waive' option. These statutory tort limits apply regardless of whether the city purchases optional excess liability coverage.

If the City Council was to consider waiving the tort limit, staff would request rates for the increased coverage for 2025 and bring them back for consideration at a future regularly scheduled meeting of the City Council along with budget considerations.

Notification:

A League of Minnesota Cities memo regarding liability coverage options is attached to further outline liability limits, coverage limits and waivers.

Time Frame/Observations/Alternatives:

Option #1: Not Waive the Statutory Tort Limits for League of Minnesota Cities Insurance Trust Liability Coverage for the City - $500,000/$1,500,000. An individual claimant would be able to recover no more than $500,000 on any claim to which the statutory tort limits apply. The total which all claimants for any single occurrence to which the statutory tort limits apply would be limited to $1,500,000.

Option #2: Waive the Statutory tort limits and not purchase excess liability coverage - $1,500,000/$1,500,000. An individual claimant would be able to recover up to $1,500,000 on a single occurrence, whereas the total of all claimants per single occurrence, would also be limited to $1,500,000 regardless of the number of claimants. There is an additional cost to waive the tort limits not currently budgeted for.

Option #3: Waive the Statutory tort limits and purchase excess liability coverage. A single claimant could potentially recover an amount up to the limit of the coverage purchased. The total which all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants. As noted, this option is more expensive and is currently not budgeted for. There are additional costs in both waiving the limits and purchasing excess liability.

Funding Source:

Amounts attributed to not-waiving the statutory tort limits was included in the 2025 General Fund Budget under the respective departments.

Recommendation:

Staff recommends that the City Council adopt the resolution not waiving (Option #1) the Statutory Tort Limits for liability coverage.

Outcome/Action:

Adopt Resolution #24-332 Not Waiving the Statutory Tort Limits for League of Minnesota Cities Insurance Trust Liability Coverage for the City of Ramsey.

Attachments

Reso #24-332 Not Waiving Tort Limits

LMC Memo Liability Coverage

Waiver Form

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	11/20/2024 08:48 AM
Form Started By: Diana Lund		Started On: 10/25/2024 07:30 AM
Final Approval Date: 11/20/2024		

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #24-332

RESOLUTION NOT TO WAIVE STATUATORY TORT LIMITS FOR LMCIT LIABILITY COVERAGE

WHEREAS, city staff has reviewed the impacts of waiving and not-waiving statutory tort limits for liability insurance with the League of Minnesota Cities Insurance Trust; and

WHEREAS, City Council has determined it is in the best interest of the City to not waive the statutory tort limits for liability insurance with LMCIT.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) That the City Council of the City of Ramsey does not waive the statutory tort limits for LMCIT liability coverage.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 26th day of November, 2024.

_____
Mayor

ATTEST:

_____
City Clerk

LEAGUE OF MINNESOTA CITIES

CONNECTING & INNOVATING
SINCE 1913

RISK MANAGEMENT INFORMATION

LMCIT LIABILITY COVERAGE OPTIONS

Liability Limits, Coverage Limits, and Waivers

LMCIT gives cities several options for structuring their liability coverage. The city can choose either to waive or not to waive the monetary limits the statutes provide; and the city can select from among several liability coverage limits. This memo discusses these options and identifies some issues to consider in deciding which of the options best meets the city's needs.

Statutory Limits on Municipal Tort Liability

The statutes limit a city's tort liability to a maximum of $500,000 per claimant and $1,500,000 per occurrence. These limits apply whether the claim is against the city, against the individual officer or employee, or against both.

Coverage Limits for LMCIT's Basic Primary Liability Coverage

LMCIT's liability coverage provides a limit of $1,500,000 per occurrence, matching the per-occurrence part of the statutory municipal tort liability limit. Beside the overall coverage limit of $1,500,000 per occurrence, there are also annual aggregate limits (that is, limits on the total amount of coverage for the year regardless of the number of claims), for certain specific risks. Aggregate limits apply to the following:

Products	$2,000,000 annually
Failure to supply utilities	$2,000,000 annually
EMF	$2,000,000 annually
Limited pollution*	$2,000,000 annually
Mold	$2,000,000 annually
Land use litigation**	$1,000,000 annually
Employers liability (work comp)	$1,500,000 annually

* Includes sudden and accidental releases of pollutants; herbicide and pesticide application; sewer ruptures, overflows and backups; and lead and asbestos claims. Dredging or excavation claims are subject to a $250,000 sublimit. These limits apply to both damages and defense costs.

** Coverage is provided on a sliding scale percentage basis, which is based on participation in LMCIT's online land use training. Coverage applies to both damages and litigation costs.

More Information

For more information about land use litigation coverage, please see the memo LMCIT Coverage for Litigation Relating to Land Use.

LEAGUE OF MINNESOTA CITIES INSURANCE TRUST
145 UNIVERSITY AVE. WEST
ST. PAUL, MN 55103-2044
PHONE: (651) 281-1200
TOLL FREE: (800) 925-1122
FAX: (651) 281-1298
WEB: WWW.LMC.ORG

If the Statute Limits our Liability, Why Purchase Higher Coverage Limits?

There are several different reasons why cities should strongly consider carrying higher limits of liability coverage.

The Statutory Tort Limits Either Do Not or May Not Apply to Several Types of Claims

Some examples include:

- *Claims under federal civil rights laws.* These include Section 1983, the Americans with Disabilities Act, etc.
- *Claims for tort liability that the city has assumed by contract.* This occurs when a city agrees in a contract to defend and indemnify a private party.
- *Claims for actions in another state.* This might occur in border cities that have mutual aid agreements with adjoining states, or when a city official attends a national conference or goes to Washington to lobby, etc.
- *Claims based on liquor sales.* This mostly affects cities with municipal liquor stores, but it could also arise in connection with beer sales at a fire relief association fund-raiser, for example.
- *Claims based on a "taking" theory.* Suits challenging land use regulations frequently include an "inverse condemnation" claim, alleging that the regulation amounts to a "taking" of the property.

LMCIT's Primary Liability Coverage has Annual Limits on Coverage for a few Specific Risks

The table on page one lists the liability risks to which aggregate coverage limits apply. If the city has a loss or claim in one of these areas, there might not be enough limits remaining to cover the city's full exposure if there is a second loss of the same sort during the year. Excess liability coverage gives the city additional protection against this risk as well.

However, there are a couple important restrictions on how the excess coverage applies to risks that are subject to aggregate limits:

- The excess coverage *does not apply* to three risks: *failure to supply utilities; mold; and "limited pollution" claims if either the pollutant release or the damage is below ground or in a body of water;* and
- The excess coverage *does not automatically apply to liquor liability* unless the city specifically requests it.

The City may be Required by Contract to Carry Higher Coverage Limits

Occasionally, a contract might include a requirement the city carry more than $1,500,000 of coverage limits. Carrying excess coverage is a way to meet these requirements. (There's also another option

for cities in this situation. LMCIT can issue an endorsement to increase the city's coverage limit only for claims relating to that particular contract. There's a small charge for these "laser" endorsements.)

There may be more than One Political Subdivision Covered Under the City's Coverage

An HRA, EDA, or port authority is itself a separate political subdivision. If the city EDA, for example, is named as a covered party on the city's coverage and a claim were made that involved both the city and the EDA, theoretically the claimant might be able to recover up to $1,500,000 from both the city and the EDA, since there are two political subdivisions involved. Excess coverage is one way to provide enough coverage limits to address this situation. Another solution is for the HRA, EDA, or port authority to carry separate liability coverage in its own name.

This issue of multiple covered parties can also arise is if the city has agreed by contract to name another entity as a covered party, or to defend and indemnify another entity.

Cities Sometimes Carry Higher Coverage Limits Because of a Concern the Courts Might Overturn the Statutory Liability Limits

However, those limits have now been tested and upheld several times in Minnesota. While it's always possible that a future court might decide to throw out the statutory limits, this is now less of a concern.

Available Excess Liability Coverage Limits

Excess coverage is available in $1 million increments, up to a maximum of $5 million.

Does the Optional Excess Coverage Apply to All Types of Claims?

No. The excess liability coverage does not apply to the following types of claims: certain limited pollution claims; mold claims; claims for failure to supply utilities; auto no-fault claims; uninsured / underinsured motorist claims; workers' compensation, disability, or unemployment claims; or claims under the medical payments coverage.

Who Needs Excess Liability Coverage?

If anything, excess liability coverage is even more important to a small city rather than to a large city.

If a city ends up with more liability than it has coverage, the city will have to either draw on existing funds or go to its taxpayers to pay that judgment. A large city faced with, say, a million dollars of liability over and above what its LMCIT coverage pays might be able to spread that $1 million cost over several thousand taxpayers. The small city by contrast might be dividing that same $1 million cost among only a couple hundred taxpayers. $1 million divided among 5,000 taxpayers is $200 apiece – annoying but probably at least manageable for most taxpayers. $1 million divided among 200 taxpayers is $5,000 apiece – enough to be a real problem for many.

What's the Effect of Waiving the Per Claimant Statutory Liability Limit?

If the city chooses the "waiver" option, the city and LMCIT no longer can use the statutory limit of $500,000 per claimant as a defense. Because the waiver increases the exposure, the premium is roughly 3% higher for coverage under the waiver option.

If the city waives the statutory limit, an individual claimant could therefore recover up to $1,500,000 in damages on a claim. Of course, the individual would still have to prove to the court or jury that s/he really does have that amount of damages. Also, the statutory limit of $1,500,000 per occurrence would still apply; that would limit the individual's recovery to a lesser amount if there were multiple claimants.

Why Would the City Choose to Pay More to Get Waiver-Option Coverage?

The statutory liability limit only comes into play in a case where

- The city is in fact liable.
- The injured party's actual proven damages are greater than the statutory limit.

Highlight

The waiver option coverage does not give the city better protection. The benefit is to the injured party.

Very literally, applying the statutory liability limit means an injured party won't be fully compensated for his/her actual, proven damages that were caused by city negligence. Some cities as a matter of public policy may want to have more assets available to compensate their citizens for injuries caused by the city's negligence. Waiving the statutory liability limits is a way to do that.

Other cities may feel that the appropriate policy is to minimize the expenditure of the taxpayers' funds by taking full advantage of every protection the legislature has decided to provide. There's no right or wrong answer on this point. It's a discretionary question of city policy that each city council needs to decide for itself.

For claims the statutory tort liability limits don't apply to, it doesn't affect how the city's coverage or risk on those claims. Waiving the statutory tort limits has no effect on claims the statutory limits don't apply to.

Effects of Waiving the Statutory Limits if there is Excess Coverage

If the city has $1 million of excess coverage and chooses to waive the statutory tort limits, the claimants (whether it's one claimant or several) could then potentially recover up to $2.5 million in damages in a single occurrence. If the city carries higher excess coverage limits, the potential maximum recovery per occurrence is correspondingly higher.

Carrying excess coverage under the waiver option is a way to address an issue that some cities find troubling: the case where many people are injured in a single occurrence caused by city negligence. Suppose, for example, that a city vehicle negligently runs into a school bus full of kids, causing multiple serious injuries. $1,500,000 divided 50 ways may not go far toward compensating for those

injuries. Excess coverage under the waiver option makes more funds available to compensate the victims in that kind of situation.

The cost of the excess liability coverage is about 25% greater if the city waives the statutory tort limits. The cost difference is proportionally greater than the cost difference at the primary level because for a city that carries excess coverage, waiving the statutory tort limits increases both the per-claimant exposure and the per-occurrence exposure.

Waiving Statutory Tort Liability Limits: Increase in Risk?

There is no increase in risk for the city to end up with liability if LMCIT doesn't cover it. The waiver form specifically says the city is waiving the statutory tort liability limits only to the extent of the city's coverage.

Of course, that's not to say there is no risk the city's liability could exceed its coverage limits. We listed earlier a number of ways that could happen to any city. But the waiver doesn't increase that risk.

Can we Waive the Statutory Tort Limits for the Primary Coverage but not for the Excess Coverage?

No. If the city decides to waive the statutory tort limits, that waiver applies to the full extent of the coverage limits the city has. The city cannot partially waive the statutory limits.

Is there a Simple way to Summarize the Options?

It's not necessarily simple, but the table on the following page is a shorthand summary of what the effect would be of the various coverage structure options in different circumstances.

Your League Resource

Feel free to call the Underwriting Department at 651-281-1200 or 800-925-1122 with any questions.

Pete Tritz 12/10

LEAGUE OF MINNESOTA CITIES

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SINCE 1913

LMCIT Liability Coverage Options

Coverage structure If the city:	On a liability claim to which the statutory limits apply		On a liability claim to which the statutory limits do not apply
	This is the maximum amount a single claimant could recover on an occurrence.	This is the maximum total amount that all claimants could recover on a single occurrence.	This is the maximum amount of damages which LMCIT would pay on the city's behalf for a single occurrence, regardless of the number of claimants.
Does not have excess coverage & Does not waive the statutory limits	$500,000	$1,500,000	$1,500,000
Does not have excess coverage & Waives the statutory limits	$1,500,000	$1,500,000	$1,500,000
Has $1,000,000 of excess coverage & Does not waive the statutory limits	$500,000	$1,500,000	$2,500,000
Has $1,000,000 of excess coverage & Waives the statutory limits	$2,500,000	$2,500,000	$2,500,000

LEAGUE OF MINNESOTA CITIES INSURANCE TRUST
145 UNIVERSITY AVE. WEST
ST. PAUL, MN 55103-2044
PHONE: (651) 281-1200
TOLL FREE: (800) 925-1122
FAX: (651) 281-1298
WEB: WWW.LMC.ORG

LEAGUE of MINNESOTA CITIES

LIABILITY COVERAGE WAIVER FORM

Members who obtain liability coverage through the League of Minnesota Cities Insurance Trust (LMCIT) must complete and return this form to LMCIT before their effective date of coverage. Email completed form to your city's underwriter, to pstech@lmc.org, or fax to 651.281.1298.

Members who obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. *The decision to waive or not waive the statutory tort limits must be made annually by the member's governing body, in consultation with its attorney if necessary.* The decision has the following effects:

- *If the member does not waive the statutory tort limits*, an individual claimant could recover no more than $500,000 on any claim to which the statutory tort limits apply. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would be limited to $1,500,000. These statutory tort limits would apply regardless of whether the member purchases the optional LMCIT excess liability coverage.

- *If the member waives the statutory tort limits and does not purchase excess liability coverage*, a single claimant could recover up to $2,000,000 for a single occurrence (under the waive option, the tort cap liability limits are only waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is $2,000,000). The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to $2,000,000, regardless of the number of claimants.

- *If the member waives the statutory tort limits and purchases excess liability coverage*, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

LMCIT Member Name: _____

_____

Check one:

☐ The member **DOES NOT WAIVE** the monetary limits on municipal tort liability established by Minn. Stat. § 466.04.

☐ The member **WAIVES** the monetary limits on municipal tort liability established by Minn. Stat. § 466.04, to the extent of the limits of the liability coverage obtained from LMCIT.

Date of member's governing body meeting: _____

Signature: _____

Position: _____

CC Regular Session

Meeting Date: 11/26/2024

Primary Strategic Plan Initiative: Identify and implement operational efficiencies, cost savings and additional funding sources.

Title:

Adopt Resolution #24-333 Adopting the 2025 Parking Ramp Maintenance Budget and Adopt Resolution #24-334 Allocating the Parking Ramp Maintenance Costs per the Adopted 2025 Budget

Purpose/Background:

Purpose:
Allocate costs of the municipal parking ramp to the respective users: City, Residence at the COR Apartments and Transit per the Parking Use and Maintenance Agreement (PUMA).

Background:
The city adopted an amended and restated Parking Improvement Use and Maintenance Agreement (PUMA) for Parking District A (City Municipal Ramp) on April 30, 2012 and First Amendment on January 8, 2013. This agreement obligates the owner of each parcel in Parking District A to pay the City for costs the city has or will incur to maintain, repair and replace the District A parking improvements based on an allocated costs assigned to each parcel. This agreement was transferred from Flaherty and Collins to Residence at the COR Apartments, LLC with the sale of the property on April 9, 2015.

Per the agreement, the city is required to prepare a budget for formal adoption at least 30 days prior to fiscal year-end or by November 30 outlining the anticipated parking maintenance costs for the next fiscal year and adopt a resolution allocating the budgeted parking maintenance costs among the parcels per the parcels "allocated share".

The city's 2025 Parking Ramp Maintenance Budget is attached that also includes the calculation of each parcels allocated share.

Time Frame/Observations/Alternatives:

Per Secions 7-9 of the PUMA, the city is **required** to establish an annual parking maintenance budget and **allocate** the respective shares to those parcels receiving benefit.

Funding Source:

The parking ramp is funded by the budget of General Government Buildings under the General Fund and the allocated share charged to Residence at the COR Apartments, LLC for their usage of 275 stalls in the parking ramp.

Recommendation:

Approve attached Resolution #24-333 Adopting the 2025 Parking Ramp Maintenance Budget

and

Approve attached Resolution #24-334 Allocating the Parking Ramp Maintenance Costs per the adopted 2025 budget based on each parcel allocated share as outlined.

Outcome/Action:

Motion to Adopt Resolution #24-333 Adopting the 2025 Parking Ramp Maintenance Budget

and

Motion to Adopt Resolution #24-334 Allocating the Parking Ramp Maintenance Costs per the Adopted 2025 Budget

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Attachments

2025 Parking Ramp Budget

Reso #24-333 Parking Ramp Budget

Reso #24-334 Parking Ramp Allocation

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	11/20/2024 08:50 AM
Form Started By: Diana Lund		Started On: 10/25/2024 07:31 AM
Final Approval Date: 11/20/2024		

Parking Ramp Costs - 2025

Per Section 7 of PUMA Agreement: All costs to operate, maintain, repair & replace parking improvements

For 2025		2025 Budget
Snow Removal - 8 events-Per City's PW Director (5% adj over 2024)-Personnel only	$	23,029
Truck Use per FEMA Schedule (8 events (2 hours each)/2 trucks at $36.62 per truck, 2 dumps @ 74.83 & 2 skid steers @37.32)	$	4,761
Maintenance Labor (Dan & Dan, John, Matt (125 Hr Each) & Mike 65 hr)Based on 2025 Salary sheet-3.00% COLA & Market Rate Adj)	$	25,181
Market Rate adjustments 8.28-13.81%		
Charging Station	$	1,245
Fire Ext recharge (2024+3%)	$	336
Fire Sprinkler Inspection (2024 +10%)	$	718
Fire Alarm inspection (2024 + 6%)	$	451
Bulbs (2024 Activity + 5%)	$	4,765
Elevator-(2024 exp + 10%)	$	7,678
Wash Glass Windows-2023 Activity + 10%	$	2,239
Security (2024 activity + 5%)	$	617
Mn Dept Of Labor-Elevator Lic	$	200
Phone (5% Over 2024 activity) added in 2024 cell device in elevators	$	2,168
Electric-Connexus (2024 Exp + 10%)	$	43,700
Water (10% over 2024 Activity)	$	634
Unexpected Repairs-Based on 2024 budget +10% (Ramp will be 19-years old)	$	13,321
Sweeping	$	1,680
Liability Insurance (2024 activity + 10%)	$	17,464
Administration of Agreement (1%)	$	3,114
IT oversee of cameras (research activity)	$	8,304
Police CSO's monitoring ramp(4 Employees & 1-1/2 hours per week each)	$	7,548
Flock (police monitoring) cameras in parking lot - 2 cameras	$	6,650
Annual Maintenance-HVAC, Lighting, Striping, caulking, painting, etc.	$	40,000
Total Expense	$	215,803

Total Budgeted Expense	$	215,803
Residence at the COR Allocated share 275 stalls/793 stalls)	$	74,837

Transit: 350 Stalls	$	95,247
City Hall: 143 stalls*	**$**	**38,915**
Unallocated Stalls: 25 Stalls	$	6,803
The Residence: 275 stalls	$	74,837
Total Parking Ramp Allocation	$	215,803

*** Per 1-8-13 Puma Amendment. 75 Muni Center & 68 unallocated for future use**

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #24-333

RESOLUTION ADOPTING THE 2025 CITY OF RAMSEY PARKING RAMP MAINTENANCE BUDGET

WHEREAS, the City of Ramsey Adopted an Amended and Restated Parking Improvement Use and Maintenance Agreement (PUMA) for Parking District A (Municipal Center Ramp) on April 30, 2012 and First Amendment on January 8, 2013; and

WHEREAS, the City of Ramsey is required to annually adopt a budget of parking ramp maintenance costs on or before the date thirty days prior to the beginning of each full fiscal year; and

WHEREAS, on or before the date thirty days prior to each full fiscal year, the City Council must adopt a resolution allocating the budgeted parking maintenance costs for that fiscal year among the benefitting parcels; and

WHEREAS, That the annual budget of the City of Ramsey for the fiscal year beginning January 1, 2025 is hereby adopted for the Parking Ramp Maintenance Fund in the amount of $215,803.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, COUNTY OF ANOKA, STATE OF MINNESOTA, as follows:

1) That the annual budget of the City of Ramsey for the fiscal year beginning January 1, 2025 is hereby adopted for the Parking Ramp Maintenance Fund as follows:

Expenses:
Operating & Capital Expenses $215,803

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 26th day of November, 2024.

_____
Mayor

ATTEST:

_____

City Clerk

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #24-334

RESOLUTION AUTHORIZING THE ALLOCATION OF THE 2025 PARKING MAINTENANCE COSTS PER ALLOCATED SHARE ASSIGNED TO EACH PARCEL WITHIN PARKING DISTRICT A

WHEREAS, the City of Ramsey Adopted an Amended and Restated Parking Improvement Use and Maintenance Agreement (PUMA) for Parking District A (Municipal Center Ramp) on April 30, 2012 and First Amendment January 8, 2013; and

WHEREAS, the City of Ramsey is required to annually adopt a budget of parking ramp maintenance costs on or before the date thirty days prior to the beginning of each full fiscal year; and

WHEREAS, on or before the date thirty days prior to each full fiscal year, the City Council must adopt a resolution allocating the budgeted parking maintenance costs for that fiscal year among the benefitting parcels; and

WHEREAS, the share of the anticipated annual parking maintenance costs the City allocates to each parcel for each given fiscal year will be determined by multiplying the parcel's allocated share, which is the number of parking spaces assigned to that parcel within Parking District A divided by the total number of parking spaces within Parking District A.

WHEREAS, for fiscal year 2025 the parcel allocation of the 793 stalls is calculated as such:

Transit Parcel:	350 Stalls
City Hall Parcel:	143 Stalls
Unallocated Stalls:	25 Stalls
Residence at the COR Parcel:	275 Stalls

WHEREAS, for fiscal year 2025, the budgeted park maintenance costs of $215,803 will be allocated as such based on the stall allocation listed above:

Transit Parcel Budget Allocation:	$ 95,248
City Hall Parcel Budget Allocation:	$ 38,915
Unallocated Stalls (City Portion):	$ 6,803
Residence at the COR Apartments, LLC Parcel Budget Allocation:	$ 74,837

WHEREAS, for fiscal year 2025**,** the owners of each parcel must pay to the City the amount of the parking maintenance costs that the City Council has allocated to the parcel as listed above, by February 28, 2025.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, COUNTY OF ANOKA, STATE OF MINNESOTA, as follows:

1) That the Ramsey City Council hereby approves the annual allocation of 2025 budgeted Parking Ramp Maintenance Costs as follows:

Transit Parcel Budget Allocation:	$ 95,248
City Hall Parcel Budget Allocation:	$ 38,915
Unallocated Stalls (City Portion):	$ 6,803
Residence at the COR Apartments, LLC Parcel Budget Allocation:	$ 74,837

With payment due to the City by February 28, 2025.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 26th day of November, 2024.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session

Meeting Date: 11/26/2024

Primary Strategic Plan Initiative: Address infrastructure needs.

Title:

Adopt Resolution #24-338 Ordering Plans and Specifications for MSA Sunwood Drive Reconstruction, Improvement Project #25-02

Purpose/Background:

Purpose:

The purpose of this case is to adopt Resolution #24-338 ordering plans and specifications for MSA Sunwood Drive Reconstruction, Improvement Project #25-02.

Background:

The proposed 2025 – 2034 Capital Improvement Plan (CIP) identifies Sunwood Drive between Nowthen Boulevard (CSAH 5) and Erkium Street for street reconstruction in 2025. A street segment summary for the project is attached to this case.

Project History

- May 28, 2024, the Ramsey City Council adopted Resolution #24-138, accepting and awarding a proposal to Hakanson Anderson for topographic survey of the project area.
- August 12, 2024, the Ramsey City Council adopted Resolution #24-220, accepting and awarding a proposal to Independent Testing Technologies, Inc. for a geotechnical report of the project area.
- November 12, 2024, the Ramsey City Council adopted Resolution #24-309, accepting and awarding a proposal to Hydro-Klean, LLC for sewer cleaning and televising of the project area.
- November 19, 2024, the Ramsey Public Works Committee recommended City Council order plans and specifications for said improvements.

Project Scope

This project proposes to reconstruct MSA Sunwood Drive between Nowthen Boulevard (CSAH 5) and Erkium Street. Sunwood Drive is 40-foot-wide urban section with concrete curb and gutter, totaling 0.20 miles in length and 5-foot wide concrete sidewalk on both sides of the street. The Average Daily Traffic (ADT) is 1,050. City watermain, sanitary sewer, and storm sewer exist within the project area.

Sunwood Drive is a Municipal State Aid (MSA) street and must conform to MSA design standards, including meeting a 10-ton pavement design standard. Because the existing pavement section is only 4.2-inches of bituminous over 2.2-inches aggregate base (6.4-inch total section), the typical full-depth reclamation (FDR) process cannot be used to meet pavement strength design requirements. Staff is proposing to place 4-inches of new bituminous over 6-inches aggregate base. This will be achieved by removing the existing pavement and aggregate base, removing an additional 4-inches of subbase material, and placing 6-inches of new aggregate base and 4-inches of new bituminous pavement. Ideally the new aggregate base will be made of recycled reclamation material, but to allow for the best bidding environment, the project will not require it.

The existing concrete curb and gutter is proposed to remain in-place with spot replacements. Per the ADA Transition Plan, existing pedestrian ramps will be updated to current ADA standards. There are 10 such pedestrian ramps within the project area. Replacing the pedestrian ramps will also result in three concrete valley gutters being replaced.

Review of the geotechnical report found clean sands, ideal for both utility and pavement support within the

project area. Additionally, groundwater is not anticipated to be a concern for the street reconstruction.

Improvements to the existing municipal utilities, other than minor repairs to storm sewer catch basins, are not anticipated. This will be confirmed with review of the televising reports. If repairs are required, they will be included within the final plans, unless staff determines the repair needs are imminent.

Additional Permitting

Sunwood Drive is an MSA street, which requires review and approval by the MnDOT MSA department prior to bidding the project. Because the project goes up to the Anoka County right-of-way, and will require temporary signage within said right-of-way, an Anoka County Highway Department Right-of-Way Permit will be required. No other permits are anticipated.

Project Timelines

City Staff is proposing to prepare plans and specifications for this project in-house, as part of their normal duties. The following are the proposed general project timelines:

November 26, 2024	City Council Authorization to prepare plans and specifications
Dec 2025	Staff prepares plans and specifications
December 11, 2024	Public Open House
January 2025	City Council approve plans, authorize bidding
Feb / Mar 2025	Bid opening, City Council award contracts
Spring 2025	Begin Construction
Summer 2025	Finish Construction

Staff proposes to bid projects separately, but to bid and award projects as close together as practical, which generally allows for a better bidding environment for the City.

Notification:

If City Council orders plans and specifications for this improvement project, Staff will send notification letters to residents impacted by these improvements.

Time Frame/Observations/Alternatives:

Observations:

Estimates are CIP level and will be updated during the design process.

Alternatives:

Motion to adopt Resolution #24-338 ordering plans and specifications for MSA Sunwood Drive Reconstruction, Improvement Project #25-02.

Funding Source:

Funding for this improvement is proposed to come from Municipal State Aid Funds and Storm Water Utility Funds.

MSA Funds	$303,000
Storm Water Utility Funds	$45,450
Total Project Funds	**$348,450**

Recommendation:

Staff recommends adopting Resolution #24-338 ordering plans and specifications for MSA Sunwood Drive Reconstruction, Improvement Project #25-02.

On November 19, 2024 the Ramsey Public Works Committee unanimously recommended City Council order plans and specifications for MSA Sunwood Drive Reconstruction, Improvement Project #25-02.

Outcome/Action:

Motion to adopt Resolution #24-338 ordering plans and specifications for MSA Sunwood Drive Reconstruction, Improvement Project #25-02.

Attachments

Res 24-338

25-02 Street Summary

25-02 Project Scope

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	11/20/2024 10:49 AM
Brian Hagen	Brian Hagen	11/20/2024 11:19 AM
Form Started By: Joe Feriancek		Started On: 11/15/2024 09:52 AM
Final Approval Date: 11/20/2024		

Councilmember ____ introduced the following resolution and moved for its adoption:

RESOLUTION #24-338

RESOLUTION ORDERING PLANS AND SPECIFICATIONS FOR MSA SUNWOOD DRIVE RECONSTRUCTION, IMPROVEMENT PROJECT #25-02

WHEREAS, the City of Ramsey proposes to reconstruct Municipal State Aid (MSA) Sunwood Drive between Nowthen Boulevard (CSAH 5) and Erkium Street as identified within the 2025 – 2034 Capital Improvement Plan; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-138, adopted May 28, 2024, the City Council accepted and awarded the proposal to Hakanson Anderson, for topographic survey of the project area in the amount of $1,600.00; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-220, adopted August 12, 2024, the City Council accepted and awarded the proposal to Independent Testing Technologies, Inc., for a geotechnical report of the project area in the amount of $4,075.00; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-309, adopted November 12, 2024, the City Council accepted and awarded the proposal of Hydro-Klean, LLC, for sewer cleaning and televising of the project area in the amount of $8,384.80; and

WHEREAS, City Staff has the capacity to prepare plans and specifications for MSA Sunwood Drive Reconstruction, Improvement Project #25-02.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) The Ramsey City Council hereby orders the City Engineer to prepare plans and specifications for MSA Sunwood Drive Reconstruction, Improvement Project #25-02.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 26th day of November, 2024.

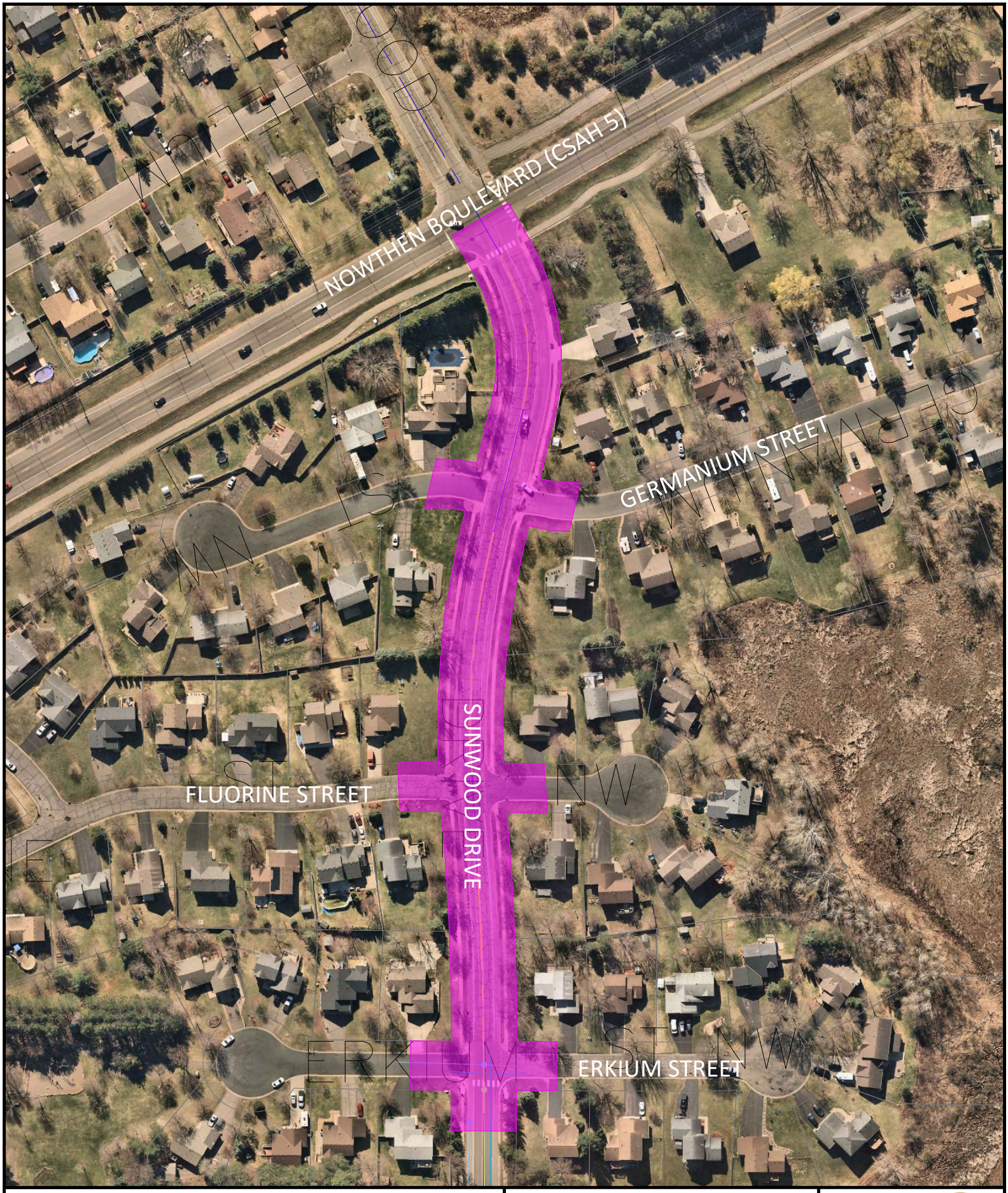
Mayor

ATTEST:

City Clerk

25-02 MSA Sunwood Drive (CSAH 5 / Erkium Street) Reconstruction
Street Segment Summary

Street	Segment Description	Length (feet)	Section (Urban / Rural)	2024 PASER	Year Built	Maint. 1	Maint. 2	Maint. 3	Avg HMA (inches)	Avg Agg. Base (inches)	Avg Section (inches)
Sunwood Drive	Nowthen Boulevard (CSAH 5) / Erkium Street	1065	Urban	4	1993	SC 1998	SC 2006	SC 2013	4.2	2.2	6.4
Sunwood Drive Total Length		*1065*	*0.2 mi.*								



IP 25-02 SUNWOOD DRIVE
(CSAH 5 / ERKIUM STREET)
TOPO SURVEY AREA

0 150 300 450
SCALE (FEET)

N

City of RAMSEY

CC Regular Session

Meeting Date: 11/26/2024

Primary Strategic Plan Initiative: Address infrastructure needs.

Title:

Adopt Resolution #24-339 Ordering Plans and Specifications for MSA Alpine Drive Reconstruction, Improvement Project #25-03

Purpose/Background:

Purpose:

The purpose of this case is to adopt Resolution #24-339 ordering plans and specifications for MSA Alpine Drive Reconstruction, Improvement Project #25-03.

Background:

The proposed 2025 – 2034 Capital Improvement Plan (CIP) identifies Alpine Drive between Sunfish Lake Boulevard (CR 57) and Saint Francis Boulevard (TH 47) for street reconstruction in 2025. A street segment summary for the project is attached to this case.

Project History

- May 28, 2024, the Ramsey City Council adopted Resolution #24-138, accepting and awarding a proposal to Hakanson Anderson for topographic survey of the project area.
- August 12, 2024, the Ramsey City Council adopted Resolution #24-220, accepting and awarding a proposal to Independent Testing Technologies, Inc. for a geotechnical report of the project area.
- November 12, 2024, the Ramsey City Council adopted Resolution #24-310, accepting and awarding a proposal to Hydro-Klean, LLC for sewer cleaning and televising of the project area.
- November 19, 2024, the Ramsey Public Works Committee recommended City Council order plans and specifications for said improvements.

Project Scope

This project proposes to reconstruct Alpine Drive between Sunfish Lake Boulevard (CR 57) and Saint Francis Boulevard (TH 47). The actual project tie-in points are proposed to vary in distance from the adjacent County roads within the project, due to relatively recently completed Anoka County Highway Department traffic signal improvements. An exhibit showing the proposed tie-in points is attached to this case.

Alpine Drive between Sunfish Lake Boulevard (CR 57) and Nowthen Boulevard (CSAH 5) is 44-foot-wide urban section with an 8-foot bituminous trail on the north side of the street, and an 8-foot bituminous trail on the south side of the street on the western half of the area. The Anoka County signal upgrade at Sunfish Lake Boulevard from 2011, including turn lanes for westbound Alpine Drive, reconstructed approximately 460 linear feet of Alpine Drive east of Sunfish Lake Boulevard. The Anoka County signal upgrade at Nowthen Boulevard from 2014, including turn lanes for eastbound Alpine Drive, reconstructed approximately 660 linear feet of Alpine Drive west of Nowthen Boulevard. The ADT for this segment of Alpine Drive is 2,900. Review of the geotechnical report found clean soils under the pavement, however, groundwater was found within 3 feet of the pavement for an approximately 750-foot section of Alpine Drive which crosses wetland. Staff has observed pavement rutting in this area, likely caused by the high groundwater. The project is proposed to include raising a portion of this section of Alpine Drive, to give a minimum of 30-inches of separation between groundwater and the bottom of the pavement section. Staff is proposing to mill and overlay the 460 linear feet of Alpine Drive east of Sunfish Lake Boulevard. The 660 linear feet of Alpine Drive west of Nowthen Boulevard was found to be in good condition, and only refreshing the pavement markings is proposed in that section of Alpine Drive. Staff has noted several broken pieces of concrete curb and gutter, and is investigating if it would be more cost-effective to

replace all curb in gutter in the reconstruction area between Sunfish Lake Boulevard and Nowthen Boulevard compared to spot repairs.

Alpine Drive between Nowthen Boulevard and Saint Francis Boulevard (TH 47) is a combination of 44-foot-wide urban and rural section with an 8-foot bituminous trail on the south side of the street, and an 8-foot bituminous trail between Krypton Street and TH 47 on the north side of the street. The Anoka County signal upgrade at Nowthen Boulevard from 2024, including turn lanes for westbound Alpine Drive, reconstructed approximately 740 linear feet of Alpine Drive east of Nowthen Boulevard (generally to Krypton Street). This was found to generally be in good condition, with only refreshing of the pavement markings proposed in this section of Alpine Drive. The ADT for this segment of Alpine Drive is 2,500. Review of the geotechnical report found clean sands, ideal for both utility and pavement support. The total project length of Alpine Drive between Sunfish Lake Boulevard and TH 47 is approximately 1.02 miles.

Alpine Drive is an MSA street and must meet MSA 10-ton pavement strength design requirements. To achieve this, staff is proposing to place 4.5-inches new bituminous over 5-inches aggregate base (9.5-inch total pavement section). The pavement cores produced as part of the geotechnical report found approximately 5-inches of bituminous over 4.5-inches aggregate base, which will allow the project to be built without additional subsoil excavation to achieve the proposed pavement section. The western 460 linear feet is proposed to only receive a 2-inch mill and overlay. Approximately 750 linear feet adjacent to the wetlands west of Nowthen Boulevard are proposed to be raised, which will require replacement of the concrete curb and gutter. Additionally, Staff will be reviewing the cost-effectiveness of replacing all concrete curb and gutter west of Nowthen Boulevard (in the areas proposed to be reconstructed). The section of Alpine Drive approximately 660 linear feet west and 460 linear feet east of Nowthen Boulevard is not proposed to receive a bituminous treatment, only refreshing the existing pavement markings. The remaining pavement, generally between Krypton Street and TH 47 is proposed to be reconstructed using the FDR method with only spot curb and gutter repairs.

Bituminous trail exists throughout the project area, including on both sides of Alpine Drive for approximately half the project. In general, the bituminous trail is functional, but has deteriorated to a point where improvements to the trail are recommended. Staff is proposing to include reconstruction of the bituminous trail and associated pedestrian ramps as an alternative bid. In total there is approximately 7,600 linear feet of 8-foot bituminous trail within the project area. Replacement of this trail is not included within the CIP. Staff believes the majority of the trail should qualify for MSA funding if desired, but will look further into potential funding sources as part of the project design process. Staff estimates construction costs for the trail replacement at $250,000.

Staff has identified an unmarked crossing at Sodium Street, connecting the Alpine Acres subdivision with the Fox Knoll subdivision to the south. Alpine Drive is a 45 mph (high speed) road, staff does not support a crossing at this location and is proposing to remove the pedestrian ramp on the south side of Alpine Drive with this project. The bituminous trail continues west to Sunfish Lake Boulevard which provides safe crossings, including crossing westbound to Alpine Park; the most likely destination for local trail users in this region of the City. Additionally, a marked mid-block crossing exists between Nowthen Boulevard and Helium Street, and a marked crossing exists at Helium Street. Staff is proposing to eliminate both of these marked crossings as part of this project, primarily due to Alpine Drive being a high speed (45 mph) street and safe signalized crossings located at traffic signals at both County and MnDOT roads.

Watermain, sanitary sewer, and storm sewer exist throughout the project area. The only known utility improvements include storm sewer located in the wetland area west of Nowthen Boulevard. Two corrugated metal pipe (CMP) culverts are proposed to be upgraded to reinforced concrete pipe (RCP). In addition, two sets of storm sewer inlets and outlets to the wetlands exist in this stretch. By raising the roadway, at a minimum the catch basin castings will need to be adjusted, but may need to be replaced depending on how high the road is raised. Any additional repairs will not be known until the sewer televising reports are reviewed. If repairs are required, they will be included within the final plans, unless staff determines the repair needs are imminent.

Additional Permitting

Alpine Drive is an MSA street, which requires review and approval by the MnDOT MSA department prior to bidding the project. Because the project goes up to both the Anoka County and MnDOT right-of-way's, and will

require temporary signage within said right-of-way's, permits from the respective organizations will be required.

Staff is currently investigating if a Lower Rum River Watershed Management Organization Permit will be necessary for this project, due to the potential wetland impacts due to replacing culverts. If needed, this permit would be required prior to any work starting on site.

Project Timelines

City Staff is proposing to prepare plans and specifications for this project in-house, as part of their normal duties. The following are the proposed general project timelines:

November 26, 2024	City Council Authorization to prepare plans and specifications
Dec 2024 / Jan 2025	Staff prepares plans and specifications
December 11, 2025	Public Open House
Jan / Feb, 2025	City Council approve plans, authorize bidding
Feb / March, 2025	Bid opening, City Council award contracts
Spring 2025	Begin Construction
Summer / Fall 2025	Finish Construction

Staff proposes to bid projects separately, but to bid and award projects as close together as practical, which generally allows for a better bidding environment for the City.

Notification:

If City Council orders plans and specifications, staff will send out notification letters to residents immediately impacted by the improvements.

Time Frame/Observations/Alternatives:

Observations:

Estimates are CIP level and will be updated during the design process.

Alternatives:

Motion to adopt Resolution #24-339 ordering plans and specifications for MSA Alpine Drive Reconstruction, Improvement Project #25-03.

Funding Source:

Funding for this improvement is proposed to come from Municipal State Aid Funds and Storm Water Utility Funds. The alternative bid trail improvements are anticipated to be funded through Municipal State Aid Funds, final funding options are proposed to be presented at the time of project award.

MSA Funds	$975,281
Storm Water Utility Funds	$146,292
CIP Total Project Costs	**1,121,573**
Alt Bid Trail (MSA/TBD)	*$250,000*
Total Project w/Alt Bid	*$1,371,573*

Recommendation:

Staff recommends adopting Resolution #24-339 ordering plans and specifications for MSA Alpine Drive Reconstruction, Improvement Project #25-03.

On November 19, 2024 the Ramsey Public Works Committee unanimously recommended City Council order plans and specifications for MSA Alpine Drive Reconstruction, Improvement Project #25-03, including an alternative bid for reconstructing the trails along Alpine Drive.

Outcome/Action:

Motion to adopt Resolution #24-339 ordering plans and specifications for MSA Alpine Drive Reconstruction, Improvement Project #25-03.

Attachments

25-03 Street Summary

25-03 Site Plan

Res 24-339

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	11/20/2024 10:50 AM
Brian Hagen	Brian Hagen	11/20/2024 11:19 AM
Form Started By: Joe Feriancek		Started On: 11/15/2024 11:51 AM
Final Approval Date: 11/20/2024		

IP 25-03 MSA Alpine Drive (CR 57 / TH 47) Reconstruction
Street Segment Summary

Subdivision	Street	Segment Description	Length (feet)	Section (Urban / Rural)	2024 PASER	Year Built	Maint. 1	Maint. 2	Maint. 3	Avg HMA (inches)	Avg Agg. Base (inches)	Avg Section (inches)
MSA Alpine Drive	Alpine Drive	CR 57 / Pt 500 feet east of CR 57	510	Urban	6	1991	SC 1995	SC 2002	SC 2017	5.1	n/a*	n/a*
	Alpine Drive	Pt 500 feet east of CR 57 / CSAH 5	1944	Urban	5	1991	SC 1995	SC 2002	SC 2017	5.1	n/a*	n/a*
	Alpine Drive	CSAH 5 / Junkite Street	1297	Urban & Rural	5	1980	SC 1989	OL 2002	SC 2009	4.3	n/a*	n/a*
	Alpine Drive	Junkite Street / TH 47	1621	Urban	5	1980	SC 1989	OL 2002	SC 2009	4.3	n/a*	n/a*
MSA Alpine Drive (CR 57 / TH 47) Total Length			5372	1.017 mi.		* GPR Inconsistency with apparent base thickness, value could not be determined						



0 90 180 270

SCALE (FEET)

N

- RECLAMATION - FULL DEPTH
- MILL & OVERLAY PAVEMENT
- RAISE PAVEMENT AREA
- ALT BID - BITUMINOUS TRAIL

City of RAMSEY

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

IP 25-03 ALPINE DRIVE (CSAH 5 / TH 47)
PROJECT LAYOUT

Councilmember ____ introduced the following resolution and moved for its adoption:

RESOLUTION #24-339

RESOLUTION ORDERING PLANS AND SPECIFICATIONS FOR MSA ALPINE DRIVE RECONSTRUCTION, IMPROVEMENT PROJECT #25-03

WHEREAS, the City of Ramsey proposes to reconstruct Municipal State Aid (MSA) Alpine Drive between Sunfish Lake Boulevard (CR 57) and Saint Francis Boulevard (TH 47) as identified within the 2025 – 2034 Capital Improvement Plan; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-138, adopted May 28, 2024, the City Council accepted and awarded the proposal to Hakanson Anderson for topographic survey of the project area in the amount of $4,800.00; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-220, adopted August 12, 2024, the City Council accepted and awarded the proposal to Independent Testing Technologies, Inc., for a geotechnical report of the project area in the amount of $10,620.00; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-310, adopted November 12, 2024, the City Council accepted and awarded the proposal to Hydro-Klean, LLC, for sewer cleaning and televising of the project area in the amount of $9,130.16; and

WHEREAS, City Staff has the capacity to prepare plans and specifications for MSA Alpine Drive Reconstruction, Improvement Project #25-03.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) The Ramsey City Council hereby orders the City Engineer to prepare plans and specifications for MSA Alpine Drive Reconstruction, Improvement Project #25-03.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 26th day of November, 2024.

Mayor

ATTEST:

City Clerk

CC Regular Session

Meeting Date: 11/26/2024

Primary Strategic Plan Initiative: Address infrastructure needs.

Title:

Adopt Resolution #24-340 Ordering Plans and Specifications for High Point Street Reconstructions, Improvement Project #25-05

Purpose/Background:

Purpose:

The purpose of this case is to adopt Resolution #24-340 ordering plans and specifications for High Point Street Reconstructions, Improvement Project #25-05.

Background:

The proposed 2025 – 2034 Capita Improvement Plan (CIP) identifies the streets within the High Point and Section 22 Unplatted subdivision for street reconstruction in 2025. A street segment summary for the project is attached to this case.

Project History

- May 28, 2024, the Ramsey City Council adopted Resolution #24-138, accepting and awarding a proposal to Hakanson Anderson for topographic survey of the project area.
- August 12, 2024, the Ramsey City Council adopted Resolution #24-220, accepting and awarding a proposal to Independent Testing Technologies, Inc. for a geotechnical report of the project area.
- November 19, 2024, the Ramsey Public Works Committee recommended City Council order plans and specifications for said improvements.

Project Scope

This project proposes to reconstruct the streets within the High Point and Section 22 Unplatted subdivision, generally located between Ramsey Boulevard and Zirconium Street, between 155th and 157th Avenues. The street within Section 22 Unplatted (156th Avenue) are 26-foot urban with bituminous curbing and rural with drainage swales at the low point. The streets within High Point are 30-foot urban section with bituminous curbing and cross street valley gutters with drainage flumes at low points. The streets total approximately 1.67 miles in total length, traffic counts have not been taken within the project area.

Staff is proposing to replace the bituminous curbing with surmountable concrete curb and gutter. Where feasible storm sewer inlets and storm sewer piping will replace bituminous flumes and cross gutters for drainage. This will be further explored during project design.

Review of the geotechnical report found clean sands, ideal for pavement support within the project area. Additionally, groundwater is not anticipated to be a concern for the street reconstruction. Staff is proposing a pavement section of 3.5-inches new bituminous pavement over 6-inches aggregate base. The existing pavement section ranges from 6 to 8-inches thick, to achieve the proposed pavement section additional subsoil excavation of 2 to 3-inches will be required.

During initial project review, staff has identified the Zirconium Street cul-de-sac in need of further discussion. The current City design standards require cul-de-sacs be built to a 100-foot diameter within a 120-foot right of way. The Zirconium Street cul-de-sac was built to a 165-foot diameter within a 200-foot diameter right of way. Placing the cul-de-sac back to this oversized diameter is not desirable, and staff proposes to explore several replacement options. Staff proposes bringing a separate case to the Public Works Committee and for further discussion once

preliminary project costs for various options are known.

Municipal utilities do not exist within the project area, extension of municipal utilities to this subdivision are not proposed as it is outside of the 2040 MUSA.

Additional Permitting

Because the project goes up to the Anoka County right-of-way, and will require temporary signage within said right-of-way, an Anoka County Highway Department Right-of-Way Permit will be required. Additionally, this project is anticipated to disturb greater than 1-acre, and will require a Lower Rum River WMO Permit.

Project Timelines

City Staff is proposing to prepare plans and specifications for this project in-house, as part of their normal duties. The following are the proposed general project timelines:

November 26, 2024	City Council Authorization to prepare plans and specifications
Dec 2024 / Feb 2025	Staff prepares plans and specifications
January 2025	Public Open House
Feb / March, 2025	City Council approve plans, authorize bidding
March / April, 2025	Bid opening, City Council award contracts
Spring 2025	Begin Construction
Summer / Fall 2025	Finish Construction

Staff proposes to bid projects separately, but to bid and award projects as close together as practical, which generally allows for a better bidding environment for the City.

Notification:

If City Council orders plans and specifications for this improvement project, staff will send notification letters to residents impacted by these improvements.

Time Frame/Observations/Alternatives:

Observations:

Estimates are CIP level and will be updated during the design process.

Alternatives:

Motion to adopt Resolution #24-340 ordering plans and specifications for High Point Street Reconstructions, Improvement Project #25-05.

Funding Source:

Funding for this improvement is proposed to come from Pavement Management Funds and Storm Water Utility Funds

Pavement Management Funds	$1,727,100
Storm Water Utility Funds	$259,065
Total Project Funds	**$1,986,165**

Recommendation:

Staff recommends adopting Resolution #24-340 ordering plans and specifications for High Point Street Reconstructions, Improvement Project #25-05.

On November 19, 2024 the Ramsey Public Works Committee unanimously recommended City Council order plans and specifications for High Point Street Reconstructions, Improvement Project #25-05.

Outcome/Action:

Motion to adopt Resolution #24-340 ordering plans and specifications for High Point Street Reconstructions, Improvement Project #25-05.

Attachments

Res 24-340

25-05 Street Summary

25-05 Project Scope

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	11/20/2024 10:52 AM
Brian Hagen	Brian Hagen	11/20/2024 11:19 AM
Form Started By: Joe Feriancek		Started On: 11/15/2024 03:12 PM
Final Approval Date: 11/20/2024		

Councilmember ____ introduced the following resolution and moved for its adoption:

RESOLUTION #24-340

RESOLUTION ORDERING PLANS AND SPECIFICATIONS FOR HIGH POINT STREET RECONSTRUCTIONS, IMPROVEMENT PROJECT #25-05

WHEREAS, the City of Ramsey proposes to reconstruct the streets within the High Point Subdivision as identified within the 2025 – 2034 Capital Improvement Program; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-138, adopted May 28, 2024, the City Council accepted and awarded the proposal to Hakanson Anderson for topographic survey of the project area in the amount of $7,650.00; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-220, adopted August 12, 2024, the City Council accepted and awarded the proposal to Independent Testing Technologies, Inc., for a geotechnical report of the project area in the amount of $8,880.00; and

WHEREAS, City Staff has the capacity to prepare plans and specifications for High Point Street Reconstructions, Improvement Project #25-05.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) The Ramsey City Council hereby orders the City Engineer to prepare plans and specifications for High Point Street Reconstructions, Improvement Project #25-05.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 26th day of November, 2024.

_____
Mayor

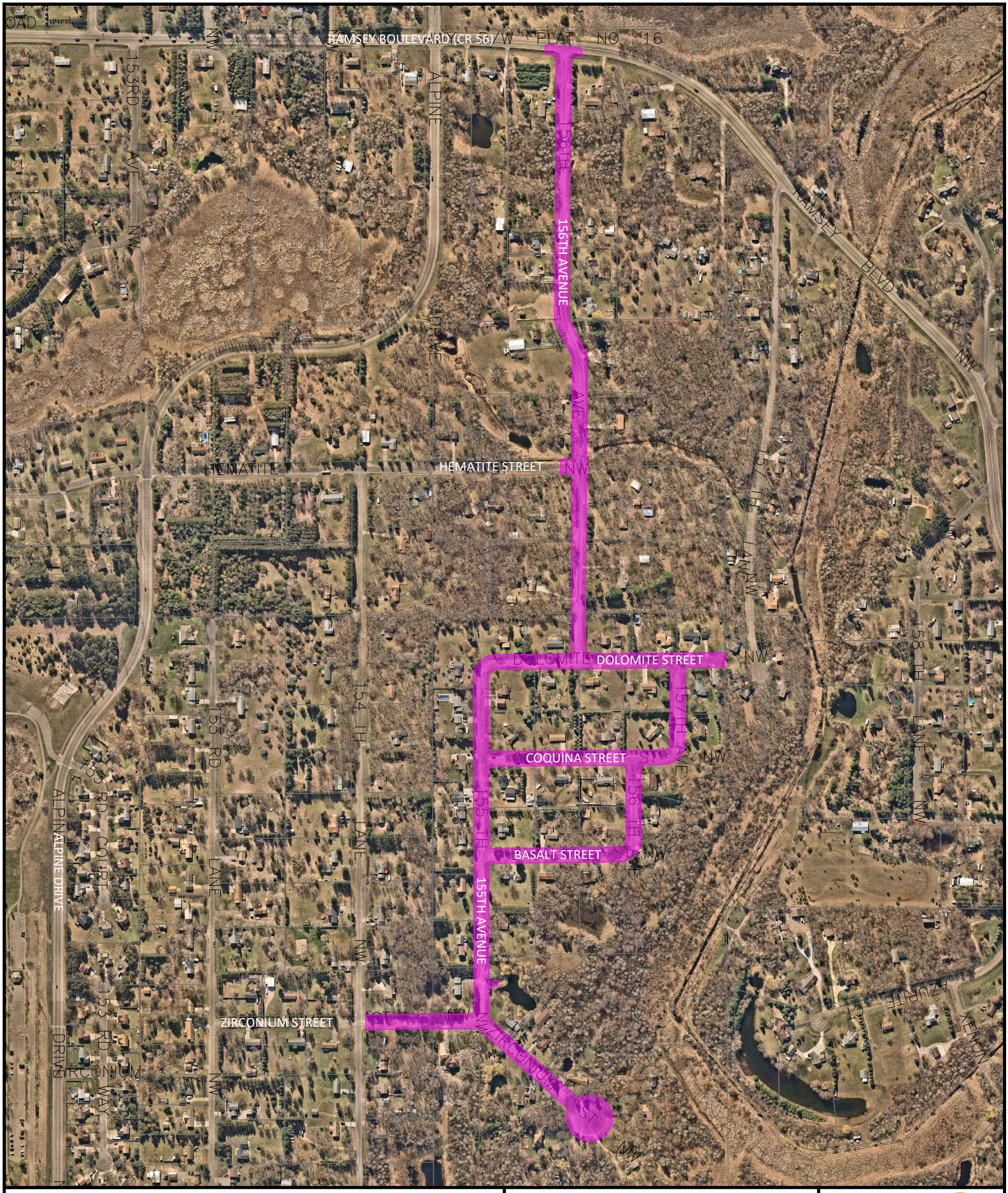
ATTEST:

_____

City Clerk

IP 25-05 High Point Street Reconstructions
Street Segment Summary

Subdivision	Street	Segment Description	Length (feet)	Section (Urban / Rural)	2024 PASER	Year Built	Maint. 1	Maint. 2	Maint. 3	Maint. 4	Maint. 5	Avg HMA (inches)	Avg Agg. Base (inches)	Avg Section (inches)
Section 22 Unplatted	156th Avenue	CR 56 / West Edge of Plat High Point	2587	Urban (Bit. Curb)	5	1989	SC 1996	OL 2001	SC 2007	SC 2014		2.5	4.8	7.2
Section 22 Unplatted Total Length			*2587*	*0.49 mi.*										
High Point	155th Avenue	NW PC Dolomite Street / Zirconium Street	1607	Urban (Bit. Curb)	3	1979	SC 1985	SC 1993	OL 2001	SC 2007	SC 2014	4.3	4.2	8.5
	156th Avenue	Coquina Street / NW PC Basalt Street & 156th Avenue	411	Urban (Bit. Curb)	4	1979	SC 1985	SC 1993	OL 2001	SC 2007	SC 2014	3.5	n/a*	n/a*
	156th Avenue	West Edge of Plat / Dolomite Street	211	Urban (Bit. Curb)	4	1979	SC 1985	SC 1993	OL 2001	SC 2007	SC 2014	2.5	4.8	7.3
	157th Avenue	Dolomite Street / NW PC Coquina Street & 157th Avenue	440	Urban (Bit. Curb)	4	1979	SC 1985	SC 1993	OL 2001	SC 2007	SC 2014	4.1	4.4	8.5
	Basalt Street	155th Avenue / NW PC 156th Avenue & Basalt Street	681	Urban (Bit. Curb)	4	1979	SC 1985	SC 1993	OL 2001	SC 2007	SC 2014	3.7	2.5	6.2
	Coquina Street	155th Avenue / NW PC 157th Avenue & Coquina Street	844	Urban (Bit. Curb)	3	1979	SC 1985	SC 1993	OL 2001	SC 2007	SC 2014	3.6	3.7	7.3
	Dolomite Street	NW PC 155th Avenue & Dolomite Street / North Edge of Plat	1079	Urban (Bit. Curb)	4	1979	SC 1985	SC 1993	OL 2001	SC 2007	SC 2014	3.9	3.9	7.8
	Zirconium Street	155th Avenue / Cul-de-sac	763	Urban (Bit. Curb)	4	1979	SC 1985	SC 1993	OL 2001	SC 2007	SC 2014	3.4	n/a*	n/a*
	Zirconium Street	South Edge of Plat / 155th Avenue	211	Urban (Bit. Curb)	3	1979	SC 1985	SC 1993	OL 2001	SC 2012		3.4	n/a*	n/a*
High Point Total Length			*6247*	*1.183 mi.*	** GPR Base not visible, value could not be determined*									
High Point & Section 22 Unplatted Total Length			8834	1.673 mi.										



IP 25-05
HIGH POINT
TOPO SURVEY AREA

0 550 1100 1650

SCALE (FEET)

N

City of RAMSEY

CC Regular Session

Meeting Date: 11/26/2024

Primary Strategic Plan Initiative: Address infrastructure needs.

Title:

Adopt Resolution #24-341 Ordering Plans and Specifications for Sorteberg's Street Reconstructions, Improvement Project #25-06

Purpose/Background:

Purpose:

The purpose of this case is to adopt Resolution #24-341 ordering plans and specifications for Sorteberg's Street Reconstructions, Improvement Project #25-06.

Background:

The proposed 2025 – 2034 Capital Improvement Plan (CIP) identifies the streets within the Sorteberg's subdivision for street reconstruction in 2025. A street segment summary for the project is attached to this case.

Project History

- May 28, 2024, the Ramsey City Council adopted Resolution #24-138, accepting and awarding a proposal to Hakanson Anderson for topographic survey of the project area.
- August 12, 2024, the Ramsey City Council adopted Resolution #24-220, accepting and awarding a proposal to Independent Testing Technologies, Inc. for a geotechnical report of the project area.
- November 19, 2024, the Ramsey Public Works Committee recommended City Council order plans and specifications for said improvements.

Project Scope

This project proposes to reconstruct the streets within the Sorteberg's subdivision, which are generally located east of Armstrong Boulevard, one block south of Central Park. The streets are 30-foot wide urban section with bituminous curbing and curb cuts at the low points. The streets total approximately 0.54 miles in total length, traffic counts have not been taken within the project area.

Staff is proposing to replace the bituminous curbing with surmountable concrete curb and gutter. Initial review has shown depth is not available to place storm sewer inlets and piping at the low points, a combination of concrete valley gutters and flumes will be used for drainage at the low points.

Review of the geotechnical report found clean sands, ideal for pavement support within the project area. Staff is proposing a pavement section of 3.5-inches new bituminous pavement over 4 to 6-inches of aggregate base made up of recycled reclamation, generally following the full-depth reclamation (FDR) process. The existing pavement section ranges between 7.4-inches and 10.3-inches in total thickness, to achieve the proposed pavement section additional subsoil excavation is not required.

Municipal utilities do not exist within the project area, extension of municipal utilities to this subdivision are not proposed as it is outside of the 2040 MUSA.

Additional Permitting

Because the project goes up to the Anoka County right-of-way, and will require temporary signage within said right-of-way, an Anoka County Highway Department Right-of-Way Permit will be required. No other permits are anticipated.

Project Timelines

City Staff is proposing to prepare plans and specifications for this project in-house, as part of their normal duties. The following are the proposed general project timelines:

November 26, 2024	City Council Authorization to prepare plans and specifications
Dec 2024 / Feb 2025	Staff prepares plans and specifications
January 2025	Public Open House
Feb / March, 2025	City Council approve plans, authorize bidding
March / April, 2025	Bid opening, City Council award contracts
Spring 2025	Begin Construction
Summer / Fall 2025	Finish Construction

Staff proposes to bid projects separately, but to bid and award projects as close together as practical, which generally allows for a better bidding environment for the City.

Notification:

If City Council orders plans and specifications for this improvement project, staff will send notification letters to residents impacted by these improvements.

Time Frame/Observations/Alternatives:

Observations:

Estimates are CIP level and will be updated during the design process.

Alternatives:

Motion to adopt Resolution #24-341 ordering plans and specifications for Sorteberg's Street Reconstructions, Improvement Project #25-06.

Funding Source:

Funding for this improvement is proposed to come from Pavement Management Funds and Storm Water Utility Funds.

Pavement Management Funds	$559,035
Storm Water Utility Funds	$83,855
Total Project Funds	**$642,890**

Recommendation:

Staff recommends adopting Resolution #24-341 ordering plans and specifications for Sorteberg's Street Reconstructions, Improvement Project #25-06.

On November 19, 2024 the Ramey Public Works Committee unanimously recommended City Council order plans and specifications for Sorteberg's Street Reconstructions, Improvement Project #25-06.

Outcome/Action:

Motion to adopt Resolution #24-341 ordering plans and specifications for Sorteberg's Street Reconstructions, Improvement Project #25-06.

Attachments

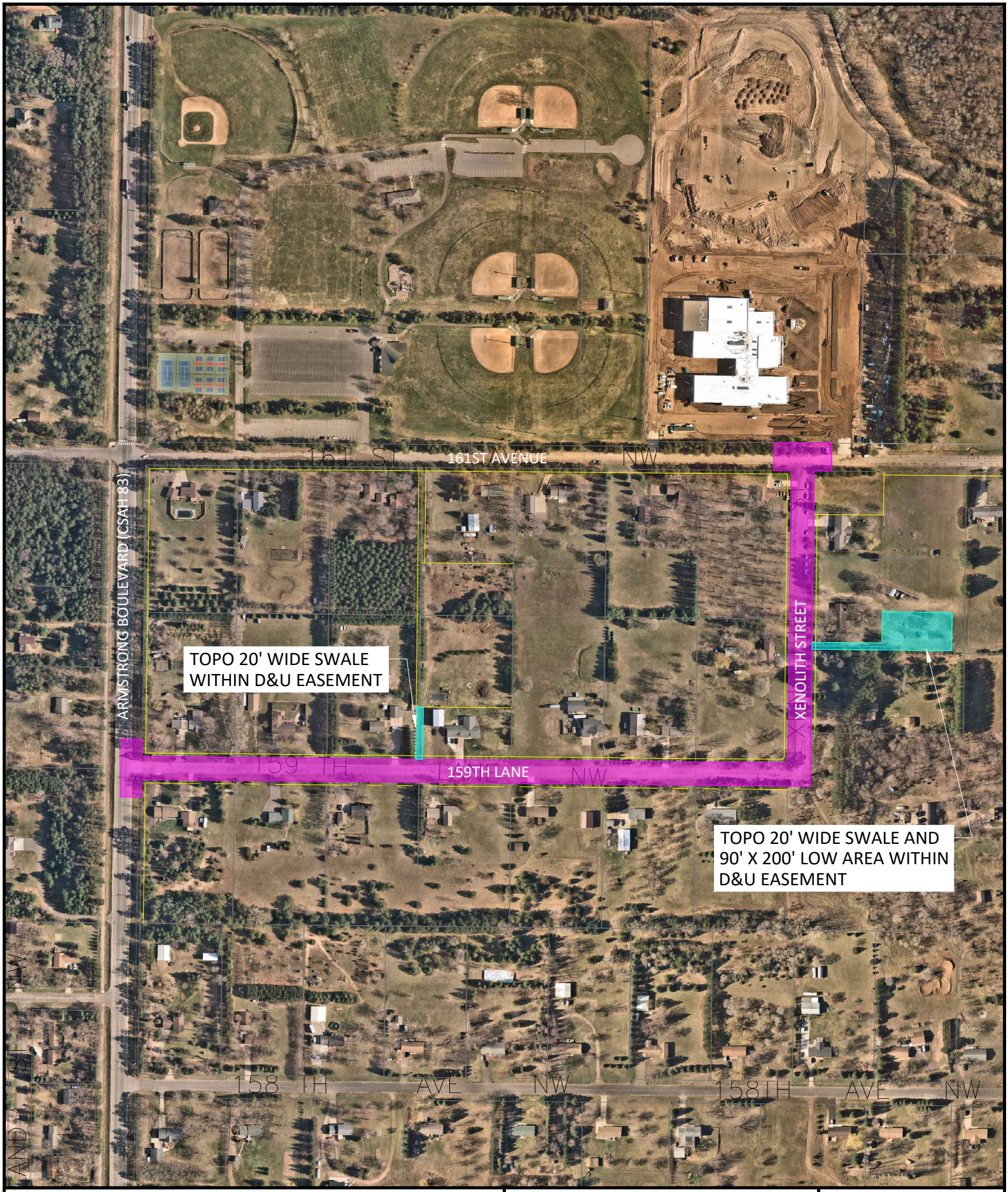
25-06 Project Scope

25-06 Street Summary

Res 24-341

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	11/20/2024 10:53 AM
Brian Hagen	Brian Hagen	11/20/2024 11:19 AM
Form Started By: Joe Feriancek		Started On: 11/15/2024 03:38 PM
Final Approval Date: 11/20/2024		



IP 25-06
SORTEBERG'S
TOPO SURVEY AREA

0 550 1100 1650

SCALE (FEET)

N

City of RAMSEY

IP 25-06 Sorteberg's Street Reconstructions
Street Segment Summary

Subdivision	Street	Segment Description	Length (feet)	Section (Urban / Rural)	2024 PASER	Year Built	Maint. 1	Maint. 2	Maint. 3	Avg HMA (inches)	Avg Agg. Base (inches)	Avg Section (inches)
Sorteberg's	159th Lane	CSAH 83 / Xenolith Street	1929	Urban (Bit Curb)	4	1979	OL 1994	SC 2001		3.3	4.1	7.4
	Xenolith Street	159th Lane / 161st Avenue	898	Urban (Bit Curb)	3	1979	OL 1994	SC 2001		3.7	6.6	10.3
Sorteberg's Total Length			2827	0.535 mi.								

Councilmember ____ introduced the following resolution and moved for its adoption:

RESOLUTION #24-341

RESOLUTION ORDERING PLANS AND SPECIFICATIONS FOR SORTEBERG'S STREET RECONSTRUCTIONS, IMPROVEMENT PROJECT #25-06

WHEREAS, the City of Ramsey proposes to reconstruct the streets within the Sorteberg's Subdivision as identified within the 2025 – 2034 Capital Improvement Plan; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-138, adopted May 28, 2024, the City Council accepted and awarded the proposal to Hakanson Anderson for topographic survey of the project area in the amount of $2,560.00; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-220, adopted August 12, 2024, the City Council accepted and awarded the proposal to Independent Testing Technologies, Inc. for a geotechnical report of the project area in the amount of $4,140.00; and

WHEREAS, City Staff has the capacity to prepare plans and specifications for Sorteberg's Street Reconstructions, Improvement Project #25-06.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) The Ramsey City Council hereby orders the City Engineer to prepare plans and specifications for Sorteberg's Street Reconstructions, Improvement Project #25-06.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 26th day of November, 2024.

_____
Mayor

ATTEST:

_____

City Clerk

CC Regular Session

Meeting Date: 11/26/2024

Primary Strategic Plan Initiative: Address infrastructure needs.

Title:

Adopt Resolution #24-342 Ordering Plans and Specifications for 2025 Neighborhood Pavement Overlay Improvements, Improvement Project #25-07

Purpose/Background:

Purpose:

The purpose of this case is to adopt Resolution #24-342 ordering plans and specifications for 2025 Neighborhood Pavement Overlay Improvements, Improvement Project #25-07.

Background:

The proposed 2025 – 2024 Capital Improvement Plan (CIP) identifies numerous public street across the City for pavement mill and overlay improvements in 2025. A street segment summary for the project is attached to this case.

Project History

- October 22, 2024, the Ramsey City Council adopted Resolution #24-295, accepting and awarding a proposal to Hakanson Anderson for topographic survey of the project area.
- November 19, 2024, the Ramsey Public Works Committee recommended City Council order plans and specifications for said improvements.

Project Scope

This project proposes mill and overlay of eight (8) subdivisions within the City;

- Ramsey Town Center
- Ramsey Town Center 2nd
- Ramsey Town Center 4th
- Ramsey Town Center 6th
- Ramsey Town Center 7th
- Ramsey Town Center IP 05-22
- Rum River Hills
- Village of Sunfish Lake

The project totals 3.50 miles in length, all proposed areas are urban sections with varying street widths. Staff is not proposing any repairs to watermain or sanitary sewer with this project. Minor storm sewer structure repairs, typically re-grouting catch basins, is proposed. Additionally, any pedestrian ramps will be brought up to current ADA compliance, the project area is estimated to include 100 pedestrian ramps. Staff is anticipated at least 75 of the pedestrian ramps will require replacement, this will be further explored during project design.

The streets within Ramsey Town Center 7th; 146th Avenue between Center Street and Rhinestone Street, and Traprock Street between 146th Avenue and East Ramsey Parkway, were constructed in 2005 with only the first lift of bituminous pavement. This project includes removing the existing pavement, staff will determine if by milling or reclamation during project design, and placing two new lifts of bituminous pavement. During development, funds were received from Greenway Terrace and more recently the first phase of Parkside Townhomes, as a cost-share to pay for the wear course bituminous pavement. To date the City has collected $14,500.00 from Greenway Terrace and $7,700.00 from Parkside Townhomes. Additional wear course fees will

be collected as future phases develop frontage along 146 th Avenue or Traprock Street.

Alternative Bid

Twenty-three (23) of the pedestrian ramps proposed to be replaced are connections to the trail system within The Draw Park, generally along Ramsey Parkway between Center Street and Ramsey Boulevard. The trail itself still has some useful life remaining, but is showing significant exposed aggregate. Staff proposes to include an alternative bid to mill and overlay the bituminous trails within The Draw Park. There are approximately 1,625 linear feet of trails, staff estimates construction costs of $130,000 to perform this work. Overlaying the trails are not included within the CIP, and does not qualify to use Pavement Management Funds. Potential funding sources will be explored during project design, and would be presented at time of plan approval.

Additional Permitting

Because portions of the project go up to the Anoka County right-of-way, and will require temporary signage within said right-of-way, an Anoka County Highway Department Right-of-Way Permit will be required. No other permits are anticipated.

Project Timelines

City Staff is proposing to prepare plans and specifications for this project in-house, as part of their normal duties. The following are the proposed general project timelines:

November 26, 2024	City Council Authorization to prepare plans and specifications
Dec 2024 / Feb 2025	Staff prepares plans and specifications
Feb / March, 2025	City Council approve plans, authorize bidding
March / April, 2025	Bid opening, City Council award contracts
Spring 2025	Begin Construction
Summer 2025	Finish Construction

Staff proposes to bid projects separately, but to bid and award projects as close together as practical, which generally allows for a better bidding environment for the City.

Notification:

If City Council orders plans and specifications for this improvement project, staff will send notification letters to residents impacted by these improvements.

Time Frame/Observations/Alternatives:

Observations:

Estimates are CIP level and will be updated during the design process.

Alternatives:

Motion to adopt Resolution #24-342 ordering plans and specifications for 2025 Neighborhood Pavement Overlay Improvements, Improvement Project #25-07.

Funding Source:

Funding for this improvement is proposed to come from Pavement Management Funds and Storm Water Utility Funds. The alternative bid trail improvements are anticipated to be funded through budgeted 2025 Trail Maintenance Funds, Park Trust Funds, or Public Improvement Revolving Funds; final funding options are proposed to be presented at the time of final plan approval.

Pavement Management Funds	$1,047,111
Storm Sewer Utility Funds	$69,190
CIP Total Project Costs	**$1,130,801**
Alt Bid Trail (Funds TBD)	*$130,000*
Total Project w/Alt Bid	*$1,260,801*

Recommendation:

Staff recommends adopting Resolution #24-342 ordering plans and specifications for 2025 Neighborhood Pavement Overlay Improvements, Improvement Project #25-07.

On November 19, 2024 the Ramsey Public Works Committee unanimously recommended City Council order plans and specifications for 2025 Neighborhood Pavement Overlay Improvements, Improvement Project #25-07, including an alternative bid for overlaying the trail system within the Draw Park.

Outcome/Action:

Motion to adopt Resolution #24-342 ordering plans and specifications for 2025 Neighborhood Pavement Overlay Improvements, Improvement Project #25-07.

Attachments

25-07 Street Summary

2025 PMP Draft Map

Res 24-342

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	11/20/2024 10:54 AM
Brian Hagen	Brian Hagen	11/20/2024 11:19 AM
Form Started By: Joe Feriancek		Started On: 11/15/2024 04:04 PM
Final Approval Date: 11/20/2024		

IP 25-07
2025 Neighborhood Pavement Overlay Improvements
Street Segment Summary

Subdivision	Street	Segment Description	Length (feet)	Section (Urban / Rural)	Curb (Bit / Conc.)	2024 PASER	Year Built	Maint. 1	Maint. 2	Maint. 3	Maint. 4	Maint. 5	Avg HMA (inches)	Avg Agg. Base (inches)	Avg Section (inches)
Ramsey Town Center	East Ramsey Parkway EB	Center Street / Rhinestone Street	1313	Urban	Conc.	7	2004	Wear 2010	SC 2014	CS 2021			5.8	7.5	13.3
	East Ramsey Parkway EB	Rhinestone Street / Peridot Street	704	Urban	Conc.	7	2004	Wear 2010	SC 2014	CS 2021			5.8	7.5	13.3
	East Ramsey Parkway EB	Peridot Street / Olivine Street	326	Urban	Conc.	6	2004	Wear 2010	SC 2014	CS 2021			5.8	7.5	13.3
	East Ramsey Parkway EB	Olivine Street / CR 56	424	Urban	Conc.	6	2004	Wear 2010	SC 2014	CS 2021			5.8	7.5	13.3
	East Ramsey Parkway WB	Center Street / Rhinestone Street	1208	Urban	Conc.	7	2004	Wear 2010	SC 2014	CS 2021			5.5	7.0	12.5
	East Ramsey Parkway WB	Rhinestone Street / Peridot Street	678	Urban	Conc.	7	2004	Wear 2010	SC 2014	CS 2021			5.5	7.0	12.5
	East Ramsey Parkway WB	Peridot Street / Olivine Street	410	Urban	Conc.	6	2004	Wear 2010	SC 2014	CS 2021			5.5	7.0	12.5
	East Ramsey Parkway WB	Olivine Street / CR 56	426	Urban	Conc.	6	2004	Wear 2010	SC 2014	CS 2021			5.5	7.0	12.5
	Peridot Street	Sunwood Drive / East Ramsey Parkway EB	774	Urban	Conc.	7	2004	Wear 2010	SC 2010	CS 2020			5.5	4.5	10.0
	Ramsey Town Center Total		*6263*	*1.19 mi.*											
Ramsey Town Center 2nd	146th Avenue	Peridot Street / Olivine Street	335	Urban	Conc.	7	2004	SC 2010	CS 2020				4.5*	6.0*	10.5*
	Olivine Street	East Ramsey Parkway WB / 146th Avenue	608	Urban	Conc.	7	2004	SC 2010	CS 2020				4.5*	6.0*	10.5*
	Peridot Street	East Ramsey Parkway WB / 146th Avenue	386	Urban	Conc.	7	2004	SC 2010	CS 2020				4.5*	6.0*	10.5*
	Ramsey Town Center 2nd Total		*1329*	*0.25 mi.*											
Ramsey Town Center 4th	145th Avenue	Rhinestone Street / Peridot Street	679	Urban	Conc.	7	2004	SC 2010	CS 2020				5.3	0**	5.3**
	Ramsey Town Center 4th Total		*679*	*0.13 mi.*											

* Per As-Built, GPR not available
** No Base Visible, GPR Data not available
*** No Wear Course Pavement; Rehabilitation Project

Subdivision	Street	Segment Description	Length (feet)	Section (Urban / Rural)	Curb (Bit / Conc.)	2024 PASER	Year Built	Maint. 1	Maint. 2	Maint. 3	Maint. 4	Maint. 5	Avg HMA (inches)	Avg Agg. Base (inches)	Avg Section (inches)
Ramsey Town Center 6th	146th Avenue	Rhinestone Street / Peridot Street	664	Urban	Conc.	7	2005	SC 2010	CS 2020				5.3	6.3	11.6
	Ramsey Town Center 6th Total		*664*	*0.13 mi.*											
Ramsey Town Center 7th	146th Avenue	Center Street / Rhinestone Street	1210	Urban	Conc.	6	2005	SC 2010					3.4***	6.0	9.4
	Traprock Street	East Ramsey Parkway WB / 146th Avenue	328	Urban	Conc.	6	2005	SC 2010					3.5***	6.3	9.8
	Ramsey Town Center 7th Total		*1538*	*0.29 mi.*											
Ramsey Town Center IP 05-22	Sapphire Street	Sunwood Drive / Veterans Drive	397	Urban	Conc.	7	2005	SC 2016	CS 2023				5.4	0**	5.4**
	Ramsey Town Center IP 05-22 Total		*397*	*0.08 mi.*											

IP 25-07
2025 Neighborhood Pavement Overlay Improvements
Street Segment Summary

Rum River Hills	169th Avenue	170th Lane / Iodine Street	1422	Urban	Bit	6	1986	SC 1992	OL 2004	SC 2009	SC 2018	4.0	2.7	6.7
	Iodine Street	Helium Street / Cul-de-sac	1823	Urban	Bit	6	1986	SC 1992	OL 2004	SC 2009	SC 2018	3.8	1.8	5.6
		Rum River Hills Total	*3245*	*0.61 mi.*										
Village of Sunfish Lake	146th Avenue	146th Lane / Tungsten Way	393	Urban	Conc.	7	2004	SC 2009	SC 2016	CS 2023		3.5*	4.0*	7.5*
	146th Avenue	Radium Street / East Edge of Plat	404	Urban	Conc.	7	2004	SC 2009	SC 2016	CS 2023		3.5*	4.0*	7.5*
	146th Avenue	Tungsten Way / Radium Street	459	Urban	Conc.	7	2004	SC 2009	SC 2016	CS 2023		3.5*	4.0*	7.5*
	146th Lane	Sodium Street / Park Circle	322	Urban	Conc.	7	2004	SC 2009	SC 2016	CS 2023		3.5*	4.0*	7.5*
	146th Lane	Sunwood Drive / Sodium Street	287	Urban	Conc.	7	2004	SC 2009	SC 2016	CS 2023		3.5*	4.0*	7.5*
	146th Lane North	Park Circle / Radium Street	244	Urban	Conc.	7	2004	SC 2009	SC 2016	CS 2023		3.5*	4.0*	7.5*
	146th Lane South	Park Circle / Radium Street	219	Urban	Conc.	7	2004	SC 2009	SC 2016	CS 2023		3.5*	4.0*	7.5*
	Radium Street	146th Lane / 146th Avenue	297	Urban	Conc.	7	2004	SC 2009	SC 2016	CS 2023		3.5*	4.0*	7.5*
	Radium Street	Sodium Street / 146th Way South	409	Urban	Conc.	7	2004	SC 2009	SC 2016	CS 2023		3.5*	4.0*	7.5*
	Radium Street	Sunwood Drive / Sodium Street	306	Urban	Conc.	7	2004	SC 2009	SC 2016	CS 2023		3.5*	4.0*	7.5*
	Sodium Street	146th Lane / Radium Street	862	Urban	Conc.	7	2004	SC 2009	SC 2016	CS 2023		3.5*	4.0*	7.5*
	Tungsten Way	146th Avenue / South Edge of Plat	161	Urban	Conc.	7	2004	SC 2009	SC 2016	CS 2023		3.5*	4.0*	7.5*
		Village of Sunfish Lake Total	*4363*	*0.83 mi.*										
2025 Neighborhood Pavement Overlay Total			**18478**	**3.5 mi.**										

* Per As-Built, GPR not available
** No Base Visible, GPR Data not available
*** No Wear Course Pavement; Rehabilitation Project

2025 DRAFT Proposed Pavement Management Program Projects

IP 24-13
FOX RIDGE ESTATES 1ST & 2ND
STREET RECONSTRUCTIONS

IP 25-05
HIGH POINT
STREET RECONSTRUCTIONS

IP 25-06
SORTEBERG'S
STREET RECONSTRUCTIONS

IP 25-07
2025 NEIGHBORHOOD OVERLAYS
RUM RIVER HILLS

IP 25-03
MSA ALPINE DRIVE RECONSTRUCTION
(CR 57 / TH 47)

IP 25-02
MSA SUNWOOD DRIVE RECONSTRUCTION
(CSAH 5 / ERKIUM STREET)

IP 25-07
2025 NEIGHBORHOOD OVERLAYS
VILLAGE OF SUNFISH LAKE

IP 25-07
2025 NEIGHBORHOOD OVERLAYS
RAMSEY TOWN CENTER
1ST; 2ND; 4TH; 6TH; 7TH; IP 05-22

IP 25-04
DICKENSON'S MISSISSIPPI ESTATE
STREET RECONSTRUCTIONS

Legend

- 2025 MSA Recon.
- 2025 Overlay
- 2025 Reconstruction
- Streets
- MuniBndry
- ScoutCamp
- Golf_Courses
- Parks
- Rivers
- Lakes_Ponds
- Creeks

0 0.25 0.5 1 Miles

Councilmember ____ introduced the following resolution and moved for its adoption:

RESOLUTION #24-342

RESOLUTION ORDERING PLANS AND SPECIFICATIONS FOR 2025 NEIGHBORHOOD PAVEMENT OVERLAY IMPROVEMENTS, IMPROVEMENT PROJECT #25-07

WHEREAS, the City of Ramsey proposes to overlay the pavement on numerous street segments in 2025 as identified within the 2025 – 2034 Capital Improvement Plan; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-295, adopted October 22, 2024, the City Council accepted and awarded the proposal to Hakanson Anderson for topographic survey of the project area in the amount of $5,900.00; and

WHEREAS, City Staff has the capacity to prepare plans and specifications for 2025 Neighborhood Pavement Overlay Improvements, Improvement Project #25-07.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) The Ramsey City Council hereby orders the City Engineer to prepare plans and specifications for 2025 Neighborhood Pavement Overlay Improvements, Improvement Project #25-07.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 26th day of November, 2024.

_____
Mayor

ATTEST:

City Clerk

CC Regular Session

Meeting Date: 11/26/2024

Primary Strategic Plan Initiative: Address infrastructure needs.

Title:

Adopt Resolution #24-343 Ordering Plans and Specifications for 2025 Crack Seal Improvements, Improvement Project #25-09

Purpose/Background:

Purpose:

The purpose of this case is to adopt Resolution #24-343 ordering plans and specifications for 2025 Crack Seal Improvements, Improvement Project #25-09.

Background:

The City's current pavement maintenance schedule calls for public streets to receive the following maintenance following construction, overlay, or reconstruction:

- Year 2 – Pavement Rejuvenator
- Year 3 – Crack Seal
- Year 5 – Refresh Pavement Markings (If Applicable)
- Year 7 – Crack Seal
- Year 10 – Refresh Pavement Markings (If Applicable)
- Year 14 – Crack Seal
- Year 15 – Refresh Pavement Markings (If Applicable)
- Year 20 – Overlay or Reconstruction

The above schedule is the typical maintenance schedule based off assumed ideal conditions. Staff reviews the condition of all streets annually and adjusts the schedule of maintenance operations based on actual pavement conditions.

Crack seal improvements are completed annually, on between 10 and 23 miles of public street segments to cost-effectively maximize the life of the bituminous pavement.

Crack sealing protects pavement by preventing stormwater runoff from seeping through cracks in the pavement and joints between the pavement and concrete curb and gutter, and utility castings. Reducing future pavement damage due to wet subgrade soils, especially during freeze-thaw cycles.

A total of 19.90 miles of public streets are proposed to receive crack seal improvements in 2025. These street segments were selected based on age, pavement maintenance history, and Pavement and Surface Evaluation Rating (PASER) values. Selected streets generally have PASER values between 7 and 10.

A draft 2025 Crack Seal Map is attached to this case for reference. Final plans and specifications are proposed to be prepared in-house as part of Staff's normal duties.

<u>Preliminary Schedule Remaining</u>

- November 26, 2024 City Council Authorization to prepare plans and specifications
- Dec 2024 / Jan 2025 Staff prepares plans and specifications

- February 2025 City Council approve plans, authorize bidding
- March / April, 2025 Bid opening, City Council award contracts
- Spring / Summer 2025 Construction (anticipated 1 – 2 weeks to complete)

The proposed improvements are designated as City Improvement Project #25-09, 2025 Crack Seal Improvements.

Notification:

Staff does not mail letters to property owners for crack seal improvements, since the work occurs quickly and has little to no impact to the traveling public or abutting properties. Engineering Staff will create and maintain a project webpage, which will be updated as new information is made available throughout the project.

Time Frame/Observations/Alternatives:

Observations:

Estimates are CIP level based off an average cost per mile, and will be updated during the design process.

Alternatives:

Motion to adopt Resolution #24-343 ordering plans and specifications for 2025 Crack Seal Improvements, Improvement Project #25-09.

Funding Source:

The City budgeted $600,000 in 2025 for contracted street maintenance services including; crack sealing, pavement rejuvenation, and refreshing pavement markings.

The preliminary estimated costs for pavement maintenance improvements is:

- **IP 25-09 Crack Seal $238,800**
- IP 25-10 Pavement Rejuvenation $242,500
- IP 25-11 MSA Pavement Markings $19,380

- *Total Pavement Maintenance Costs $500,680*
  - *Staff recommends remaining budgeted funds be guided for pavement patching services as needed.*

City Staff proposes to administer and inspect construction in-house, as part of their normal duties.

Recommendation:

Staff recommends adopting Resolution #24-343 ordering plans and specifications for 2025 Crack Seal Improvements, Improvement Project #25-09.

On November 19, 2024 the Ramsey Public Works Committee unanimously recommended City Council order plans and specifications for 2025 Crack Seal Improvements, Improvement Project #25-09.

Outcome/Action:

Motion to adopt Resolution #24-343 ordering plans and specifications for 2025 Crack Seal Improvements, Improvement Project #25-09.

Attachments

Res 24-343

Draft 2025 Crack Seal Map

Draft 25-09 Street Summary

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	11/20/2024 10:55 AM
Brian Hagen	Brian Hagen	11/20/2024 11:19 AM
Form Started By: Joe Feriancek		Started On: 11/15/2024 04:08 PM
Final Approval Date: 11/20/2024		

Councilmember ____ introduced the following resolution and moved for its adoption:

RESOLUTION #24-343

RESOLUTION ORDERING PLANS AND SPECIFICATIONS FOR 2025 CRACK SEAL IMPROVEMENTS; IMPROVEMENT PROJECT #25-09

WHEREAS, the City of Ramsey can most cost-effectively maximize the life of the bituminous pavement on public streets by sealing cracks on an annual basis; and

WHEREAS, the City of Ramsey adopted a budget for 2025 includes $600,000.00 for street maintenance contracted services, including to crack seal the bituminous pavement on numerous public street segments in support of the City's Pavement Management Program; and

WHEREAS, City Staff has the capacity to prepare plans and specifications for 2025 Crack Seal Improvements, Improvement Project #25-09.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) The Ramsey City Council hereby orders the City Engineer to prepare plans and specifications for 2025 Crack Seal Improvements, Improvement Project #25-09.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 26th day of November, 2024.

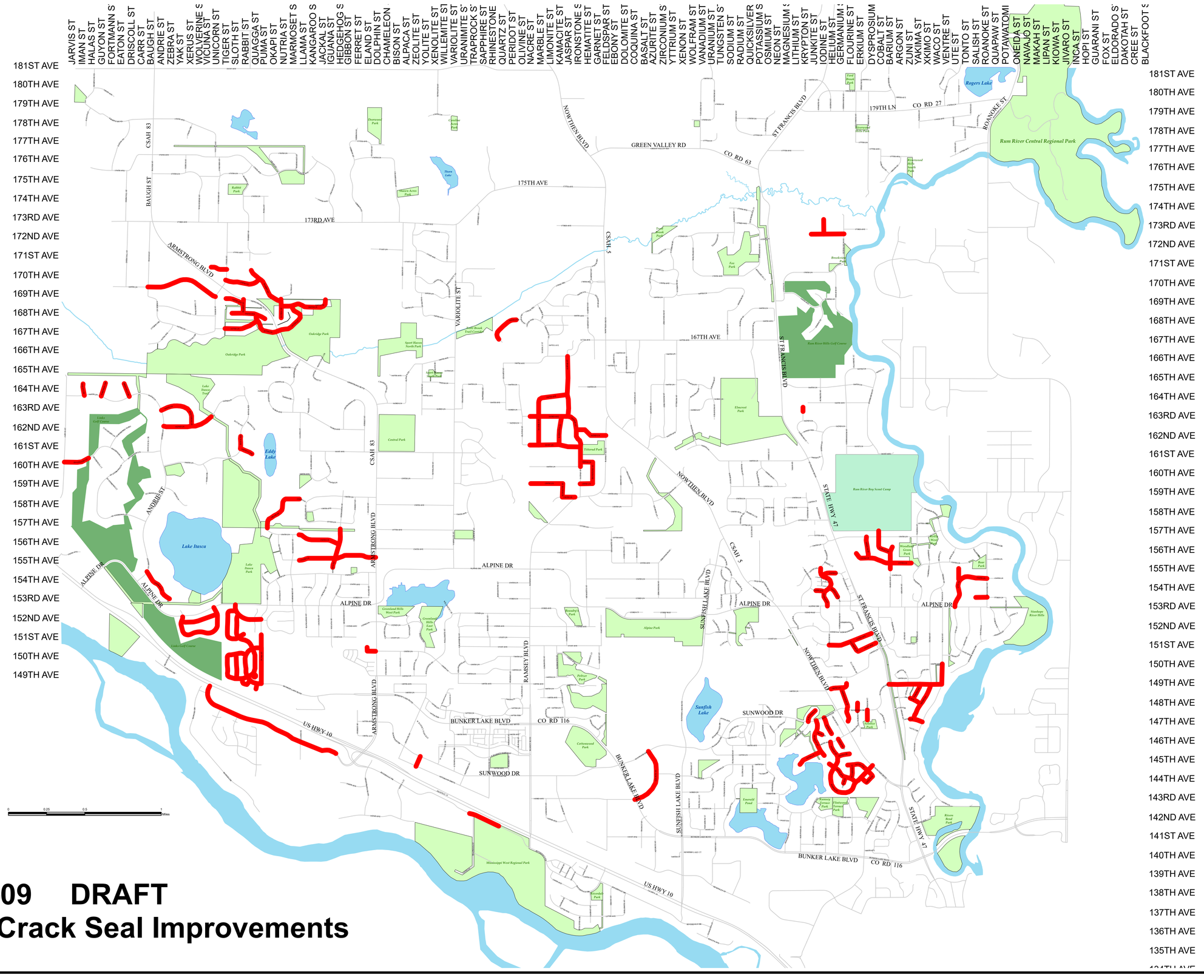
_____
Mayor

ATTEST:

_____

City Clerk

IP 25-09 DRAFT
2025 Crack Seal Improvements



PRELIMINARY 2025 CRACK SEAL IMPROVEMENT STREET SUMMARY

Project	Wear Course Year	Crack Seal Year	Overlay Year	Reconstruction Year	Round 1 Year	Round 2 Year	Miles	Cost ($12K/mi.)
Autumn Heights				2022	2025	2029	1.61	$ 19,320.00
Brookfield 8th	2018	2021			2025	2032	0.2	$ 2,400.00
COR One	2018	2021			2025	2032	0.07	$ 840.00
Covenant Meadows	2018	2021			2025	2032	0.31	$ 3,720.00
Estates of Silver Oaks 2nd	2018	2021			2025	2032	0.03	$ 360.00
MSA - Puma Street (Bunker Lake Blvd / Alpine Drive)		2021			2025	2032	0.52	$ 6,240.00
MSA - Riverdale Drive (Armstrong Interchange / Llama Street)				2022	2025	2029	0.24	$ 2,880.00
MSA - Riverdale Drive (TH 10 / Llama Street)	2022				2025	2029	0.76	$ 9,120.00
MSA - Riverdale Drive (Traprock St / Sunfish Lake Blvd)	2017	2021			2025	2029	0.47	$ 5,640.00
MSA - Sunwood Drive (TH 47 / Waco Street)				2022	2025	2029	0.35	$ 4,200.00
MSA - Waco Street (Sunwood Drive / 150th Avenue)				2022	2025	2029	0.13	$ 1,560.00
Northfork		2021	2018		2025	2032	0.34	$ 4,080.00
Northfork Highlands 2nd		2018			2025	2032	0.17	$ 2,040.00
Northfork Itasca Shores		2021	2018		2025	2032	0.24	$ 2,880.00
Northfork Oaks		2021	2018		2025	2032	0.27	$ 3,240.00
Northfork Third		2021	2018		2025	2032	0.54	$ 6,480.00
Preserve at Northfork 1st & 2nd	2022				2025	2029	0.73	$ 8,760.00
Riversbend (2018 Recon.)				2018	2021	2025	0.53	$ 6,360.00
Riverstone 1st, 2nd, & 3rd		2021			2025	2032	1.33	$ 15,960.00
Riverstone 4th & 5th	2022				2025	2029	0.91	$ 10,920.00
Rum River Prairie	2018	2021			2025	2032	0.59	$ 7,080.00
Section 15 Unplatted (1985 Construction)		2018			2025	2032	2.91	$ 34,920.00
Section 24 Unplatted (2010 Construction)		2018			2025	2029	0.5	$ 6,000.00
Stanhope Terrace		2021		2018	2025	2032	0.26	$ 3,120.00
Sunfish Lake Business Park 2nd			2022		2025	2032	0.1	$ 1,200.00
Sunflower Ridge			2022		2025	2032	0.54	$ 6,480.00
Sunny Ponds		2018			2025	2032	0.44	$ 5,280.00
The North Forty 2nd		2021	2018		2025	2032	0.34	$ 4,080.00
The North Forty 3rd		2021	2018		2025	2032	1.04	$ 12,480.00
The Ponds of Ramsey			2022		2025	2032	1.2	$ 14,400.00
Tiger Meadows			2022		2025	2032	0.53	$ 6,360.00
Wood Pond Hills 2nd, 3rd, 4th, & 5th				2022	2025	2029	0.88	$ 10,560.00
Woodland Green		2021	2018		2025	2032	0.82	$ 9,840.00

Estimated Total Project Cost $ 238,800.00

Estimated Total Project Miles 19.90

CC Regular Session

Meeting Date: 11/26/2024

Primary Strategic Plan Initiative: Address infrastructure needs.

Title:

Adopt Resolution #24-344 Ordering Plans and Specifications for 2025 Pavement Rejuvenation Improvements, Improvement Project #25-10

Purpose/Background:

Purpose:

The purpose of this case is to adopt Resolution #24-344 ordering plans and specifications for 2025 Pavement Rejuvenation Improvements, Improvement Project #25-10.

Background:

The City's current pavement maintenance schedule calls for public streets to receive the following maintenance following construction, overlay, or reconstruction:

- Year 2 – Pavement Rejuvenator
- Year 3 – Crack Seal
- Year 5 – Refresh Pavement Markings (If Applicable)
- Year 7 – Crack Seal
- Year 10 – Refresh Pavement Markings (If Applicable)
- Year 14 – Crack Seal
- Year 15 – Refresh Pavement Markings (If Applicable)
- Year 20 – Overlay or Reconstruction

The above schedule is the typical maintenance schedule based off assumed ideal conditions. Staff reviews the condition of all streets annually and adjusts the schedule of maintenance operations based on actual pavement conditions.

Rejuvenator Use History

In 2019, the City Council indefinitely suspended seal coat improvements due to observed issues of pavement striping under seal coat, which causes approximately the top inch of pavement to strip away from underlying pavement. These areas of striping originally show as small spots in the surface of the pavement, but quickly migrate across the pavement into larger sections.

In alignment with many other metro cities confronted with these same pavement issues, Staff feels pavement rejuvenators provide the greatest overall benefit at the lowest cost. Staff proposes to continue to use Reclamite, a maltene-based petroleum product with the ability to penetrate into asphalt pavement and restore reactive components (maltenes) which have been lost due to the natural process of oxidation.

Reclamation has been used nationally for over 5 decades and is proven to add 5 to 7 years of service life to pavements. The application is intended to be performed on pavements 5 years old or less, though several cities are completing pilot project applications on pavement sections older than 5 years. Additionally, staff is aware an ongoing study for considering a 2nd Reclamite treatment to further extend the useful service life of pavements. Staff will continue to monitor such applications and adjust future projects within the City of Ramsey based on observed results.

Future Considerations

Regional contractors have taken note of metro Cities moving away from seal coating and toward pavement rejuvenators, and as a result serval newer products are becoming available in our region. The Minnesota Local Road Research Board (LRRB), with the assistance of MnROAD's, is two years into an evaluation of proprietary rejuvenators, including the most commonly used product in the metro area, Reclamite. Early results indicate Reclamite is performing well in Minnesota. Ideally, once the evaluation is complete, additional reliable products will result in a competitive bidding market. Because of its proven track record, and the potential risks associated with using new products, staff recommends continuing to use Reclamite on all street segments proposed to receive pavement rejuvenator.

2025 Proposed Rejuvenation Improvements

A draft map and street summary of the proposed 2025 Pavement Rejuvenation Improvements is attached to this case. A total of 9.70 miles of public street segments are proposed to receive pavement rejuvenation. Over the last 2 seasons, the City has been playing "catch-up" on streets which did not receive a pavement rejuvenator on schedule. In 2025, all proposed streets are receiving the treatment the 2nd year after construction, reconstruction, or overlay per the proposed street maintenance schedule. Final plans and specifications are proposed to be prepared in-house as part of staff's normal duties.

Preliminary Schedule Remaining

- November 26, 2024 City Council Authorization to prepare plans and specifications
- Dec 2024 / Jan 2025 Staff prepares plans and specifications
- Jan / Feb 2025 City Council approve plans, authorize bidding
- Feb / March, 2025 Bid opening, City Council award contracts
- Summer 2025 Construction (Late July / early August)

The proposed improvements are designated as 2025 Pavement Rejuvenation Improvements, Improvement Project #25-10.

Notification:

If Council orders plans and specifications engineering staff will create and maintain a project webpage, which will be updated as new information is made available throughout the project. Letters will not be mailed out to affected property owners until Council approves the plans and awards the contract for the project.

Time Frame/Observations/Alternatives:

Observations:

Estimates are CIP level based off an average cost per mile, and will be updated during the design process.

Alternatives:

Motion to adopt Resolution #24-344 ordering plans and specifications for 2025 Pavement Rejuvenation Improvements, Improvement Project #25-10.

Funding Source:

The City budgeted $600,000 in 2025 for contracted street maintenance services including; crack sealing, pavement rejuvenation, and refreshing pavement markings.

The preliminary estimated costs for pavement maintenance improvements is:

- IP 25-09 Crack Seal $238,800
- **IP 25-10 Pavement Rejuvenation $242,500**
- IP 25-11 MSA Pavement Markings $19,380

- *Total Pavement Maintenance Costs $500,680*
  - *Staff recommends remaining budgeted funds be guided for pavement patching services as needed.*

Recommendation:

Staff recommends adopting Resolution #24-344 ordering plans and specifications for 2025 Pavement Rejuvenation Improvements, Improvement Project #25-10.

On November 19, 2024 the Ramsey Public Works Committee unanimously recommended City Council order plans and specifications for 2025 Pavement Rejuvenation Improvements, Improvement Project #25-10.

Outcome/Action:

Motion to adopt Resolution #24-344 ordering plans and specifications for 2025 Pavement Rejuvenation Improvements, Improvement Project #25-10.

Attachments

Res 24-344

Draft 2025 Pavement Rejuvenation Map

Draft 25-10 Street Summary

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	11/20/2024 10:57 AM
Brian Hagen	Brian Hagen	11/20/2024 11:19 AM
Form Started By: Joe Feriancek		Started On: 11/15/2024 04:10 PM
Final Approval Date: 11/20/2024		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #24-344

RESOLUTION ORDERING PLANS AND SPECIFICATIONS FOR 2025 PAVEMENT REJUVENATION IMPROVEMENTS, IMPROVEMENT PROJECT #25-10

WHEREAS, the City of Ramsey can most cost-effectively maximize the life of the bituminous pavement on public streets by applying pavement rejuvenators; and

WHEREAS, the City of Ramsey adopted budget for 2025 includes $600,000.00 for street maintenance contracted services, including to apply pavement rejuvenator on numerous public street segments in support of the City's Pavement Management Program; and

WHEREAS, City Staff has the capacity to prepare plans and specifications for 2025 Pavement Rejuvenation Improvements, Improvement Project #25-10.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) The Ramsey City Council hereby orders the City Engineer to prepare plans and specifications for 2025 Pavement Rejuvenation Improvements, Improvement Project #25-10.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 26th day of November, 2024.

Mayor

ATTEST:

City Clerk

IP 25-10 DRAFT
2025 Pavement Rejuvenator Improvements

Legend

- 2025 Pavt Rejuvenator
- Road_Centerlines
- ScoutCamp
- Golf_Courses
- Parks
- Rivers
- Lakes_Ponds
- Creeks

PRELIMINARY 2025 PAVEMENT REJUVENATION IMPROVEMENT STREET SUMMARY

Project	Wear Course Year	Overlay Year	Reconstruction Year	Project Year	Miles	Cost ($12K/mi.)
Alpine Meadows		2023		2025	0.16	$ 4,000.00
Barthel's Rum River Acres 2nd			2023	2025	1.64	$ 41,000.00
Highlands at River Park		2023		2025	0.69	$ 17,250.00
Highlands at River Park 2nd		2023		2025	0.61	$ 15,250.00
Highlands at River Park 3rd		2023		2025	0.29	$ 7,250.00
Highlands at River Park 4th		2023		2025	0.09	$ 2,250.00
Hy-10 Ramsey			2023	2025	0.39	$ 9,750.00
Hy-10 Ramsey (Ferret Street)	2023			2025	0.09	$ 2,250.00
MSA - 161st Avenue (Armstrong Blvd / Variolite St)			2023	2025	0.51	$ 12,750.00
MSA - 167th Avenue (CSAH 5 / TH 47)			2023	2025	1.13	$ 28,250.00
MSA - Alpine Drive (Armstrong Blvd / Pt 400 ft w/o Armstrong Blvd)			2023	2025	0.07	$ 1,750.00
MSA - Riverdale Drive (Ramsey Blvd / Feldspar Street)		2023		2025	0.61	$ 15,250.00
Northfork Meadows	2023			2025	0.75	$ 18,750.00
Rivenwick 3rd		2023		2025	0.24	$ 6,000.00
Rivenwick Village		2023		2025	0.4	$ 10,000.00
Whispering Pines Estates Plat 3			2023	2025	1.73	$ 43,250.00
Williams Woods	2023			2025	0.3	$ 7,500.00
				Estimated Total Project Cost		$ 242,500.00
				Estimated Total Project Miles		9.70

CC Regular Session

Meeting Date: 11/26/2024

Primary Strategic Plan Initiative: Improve the safety and mobility of transportation corridors.

Title:

Adopt Resolution #24-345 Ordering Plans and Specifications for 2025 MSA Pavement Marking Improvements, Improvement Project #25-11

Purpose/Background:

Purpose:

The purpose of this case is to adopt Resolution #24-345 ordering plans and specifications for 2025 MSA Pavement Marking Improvements, Improvement Project #25-11.

Background:

The City's current pavement maintenance schedule calls for public streets to receive the following maintenance following construction, overlay, or reconstruction:

- Year 2 – Pavement Rejuvenator
- Year 3 – Crack Seal
- Year 5 – Refresh Pavement Markings (If Applicable)
- Year 7 – Crack Seal
- Year 10 – Refresh Pavement Markings (If Applicable)
- Year 14 – Crack Seal
- Year 15 – Refresh Pavement Markings (If Applicable)
- Year 20 – Overlay or Reconstruction

The above schedule is the typical maintenance schedule based off assumed ideal conditions. Staff reviews the condition of all streets annually and adjusts the schedule of maintenance operations based on actual pavement conditions.

Pavement markings are a critical component of driver and pedestrian safety, and are a required maintenance operation per MSA rules and standards.

A total of 3.23 miles of public streets segments are proposed to receive pavement marking improvements in 2025. These street segments were selected based on age since last treatment and the next proposed trigger for a treatment (i.e. seasons until a street reconstruction or pavement overlay).

<u>Preliminary Schedule Remaining</u>

- November 26, 2024 City Council Authorization to prepare plans and specifications
- Dec 2024 / Jan 2025 Staff prepares plans and specifications
- February 2025 City Council approve plans, authorize bidding
- March / April, 2025 Bid opening, City Council award contracts
- Spring/Summer 2025 Construction (anticipated 1 week to complete)

The proposed improvements are designated as 2025 MSA Pavement Marking Improvements, Improvement Project #25-11.

Notification:

Staff does not mail letters to property owners for pavement marking improvements, since the work occurs quickly and has only short-term impacts to the traveling public or abutting properties.

Time Frame/Observations/Alternatives:

Observations:

Estimates are CIP level based off an average cost per mile, and will be updated during the design process.

Alternatives:

Motion to adopt Resolution #24-345 ordering plans and specifications for 2025 MSA Pavement Marking Improvements, Improvement Project #25-11.

Funding Source:

The City budgeted $600,000 in 2025 for contracted street maintenance services including; crack sealing, pavement rejuvenation, and refreshing pavement markings.

The preliminary estimated costs for pavement maintenance improvements is:

- IP 25-09 Crack Seal $238,800
- IP 25-10 Pavement Rejuvenation $242,500
- **IP 25-11 MSA Pavement Markings $19,380**

- *Total Pavement Maintenance Costs $500,680*
  - *Staff recommends remaining budgeted funds be guided for pavement patching services as needed.*

City Staff proposes to administer and inspect construction in-house, as part of their normal duties.

Recommendation:

Staff recommends adopting Resolution #24-345 ordering plans and specifications for 2025 MSA Pavement Marking Improvements, Improvement Project #25-11.

On November 19, 2024 the Ramsey Public Works Committee unanimously recommended City Council order plans and specifications for 2025 MSA Pavement Marking Improvements, Improvement Project #25-11.

Outcome/Action:

Motion to adopt Resolution #24-345 ordering plans and specifications for 2025 MSA Pavement Marking Improvements, Improvement Project #25-11.

Attachments

Res 24-345

25-11 Draft Street Summary

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	11/20/2024 10:57 AM
Brian Hagen	Brian Hagen	11/20/2024 11:20 AM
Form Started By: Joe Feriancek		Started On: 11/15/2024 04:11 PM
Final Approval Date: 11/20/2024		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #24-345

RESOLUTION ORDERING PLANS AND SPECIFICATIONS FOR 2025 MSA PAVEMENT MARKING IMPROVEMENTS, IMPROVEMENT PROJECT 25-11

WHEREAS, visible pavement marking is a critical component of driver and pedestrian safety and are a required maintenance operation per MSA rules and standards; and

WHEREAS, the 2025 – 2034 Capital Improvement Program includes an annual MSA Pavement Marking Improvements project to perform pavement markings on a 5-year cycle, outside of reconstructions and pavement overlays; and

WHEREAS, City Staff has the capacity to prepare plans and specifications for 2025 MSA Pavement Marking Improvements, Improvement Project #25-11.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) The Ramsey City Council hereby orders the City Engineer to prepare plans and specifications for 2025 MSA Pavement Marking Improvements, Improvement Project #25-11.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 26th day of November, 2024.

_____
Mayor

ATTEST:

_____
City Clerk

2025 ANNUAL MSA PAVEMENT STRIPING IMPROVEMENT

Street	Description	Year Due	Year Due	Miles	Cost ($6K/mi.)	Last Pavement Marking Year	Next Pavement Treatment
Puma Street	Bunker Lake Blvd / Alpine Dr	2025	2030	0.51	$ 3,060.00		2038 OL
Riverdale Drive	Traprock St / Ramsey Blvd	2025	2030	0.47	$ 2,820.00	2017	2037 OL
Variolite Street	Alpine Dr / 173rd Ave	2025	2030	2.25	$ 13,500.00	2020	2040 OL
				Estimated Total Project Cost	$ 19,380.00		
				Estimated Total Project Miles	3.23		

CC Regular Session

Meeting Date: 11/26/2024

Primary Strategic Plan Initiative: Strive for high organizational morale and employee retention

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Title:

Adopt Resolution #24-346 Authorizing the City's 2025 Non-Union City Health and Dental Insurance Contributions and Wages

Purpose/Background:

The purpose of this case is for City Council to consider non-union employee health and dental insurance contributions and wage adjustments. All union contracts have received the same 3% COLA and benefit adjustments as are being proposed for non-union employees.

Health Insurance

The City continues to be a member of LOGIS (Local Government Information Systems), which is a consortium of Minnesota local government units. This consortium has many benefits, including coverage under the group's health plan. Employees may choose a health plan that best meets their needs by selecting one of four tiers and choosing between two networks; or they may choose to waive the City's health insurance.

Insurance: City monthly contributions for insurance:
The employer will make the following monthly contributions toward group health insurance coverage for employees enrolled in the City's health plan during 2025. In addition, the City will purchase $20,000 of basic life insurance for full-time regular employees, as well as single dental insurance.

Health Insurance Premiums or Waiver in 2025
•Employee only (single) City contribution, up to $1102.50
• Employee and Children City contribution: $1544.20
• Employee and Spouse City contribution: $1621.20
• Family City contribution: $2007.60, or
• Cash in lieu of the City's insurance contribution: $425.00

Health Reimbursement Account/Health Savings Account in 2025
• Single plans with a $3300 deductible receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
• Other single plans receive $130.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
• All employee + children and employee + spouse plans will receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
• All family plans will receive $192.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
• Employees waiving health insurance will not receive H.R.A. or H.S.A. contributions

Wages: The City has not conducted a thorough wage study of all City positions for many years. At staff's recommendation and the City Council's direction, staff conducted a salary survey for all City employees based on 2024 wages. The City Council directed staff to review similarly sized cities in the metro area and match Ramsey's positions to comparable positions in other cities to compare wages. The average number of comparable jobs per position is 13 positions, which were compared to the City of Ramsey's positions to ensure proper matching. The market rate adjustments were determined by the average of each position's comparison.

2025: Specific market rate adjustments by position, plus a 3% COLA.

Funding Source:

The funding required for this action is subject to passing this evening's 2025 final budget and levy.

Recommendation:

To adopt resolution #24-346 to move forward with the City's non-union insurance contributions and wages, effective January 1, 2025, subject to passing this evening's 2025 final budget and levy.

Outcome/Action:

Motion to adopt resolution #24-346, subject to passing this evening's 2025 final budget and levy.

Attachments

Resolution

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	11/21/2024 03:43 PM
Form Started By: Colleen Lasher		Started On: 11/19/2024 08:09 AM
Final Approval Date: 11/21/2024		

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #24-346

RESOLUTION TO AUTHORIZE THE CITY'S 2025 NON-UNION CITY HEALTH AND DENTAL INSURANCE CONTRIBUTIONS AND NON-UNION WAGE ADJUSTMENTS

WHEREAS, the 2025 City budget accounts for the non-union health and dental insurance contributions and wage adjustment; and

WHEREAS, Staff recommends authorizing the non-union health insurance contributions, as follows Employee only (single) City contribution, not to exceed $1102.50; Employee and Children City contribution is $1544.20; and Employee and Spouse City contribution is $1621.20; and Family City contribution is $2007.60; and

WHEREAS, Staff recommends authorizing the following contributions to the H.R.A./V.E.B.A. or H.S.A., as follows: Single plans with a $3300 deductible receive $160.00 per month; other single plans receive $130.00 per month; all employee + children and employee + spouse plans will receive $160.00 per month and all family plans will receive $192.00 per month; and

WHEREAS, or the Employer will pay $425.00 per month in 2025 in lieu of health insurance benefits for employees who waive such coverage; and

WHEREAS, Staff recommends authorizing the non-union dental contribution of $37.84 per month; and

WHEREAS, Staff recommends increasing the non-union wage scale based on the findings of the market rate study and includes a three percent (3%) cost-of-living adjustment.

Non-Union	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Market rate	COLA
Position	Hourly	Hourly	Hourly	Hourly	Hourly	Hourly		
City Administrator	78.898	82.843	86.788	90.733	94.678	98.623	8.74%	3.00%
Police Chief	67.328	70.694	74.061	77.427	80.793	84.160	6.89%	3.00%
Finance Director	65.215	68.476	71.736	74.997	78.258	81.518	5.35%	3.00%
Public Works Director/CE	64.814	68.055	71.296	74.537	77.777	81.018	4.91%	3.00%
Fire Chief/EMD	63.657	66.840	70.023	73.206	76.389	79.572	4.85%	3.00%
Comm Dev Director	62.594	65.723	68.853	71.983	75.113	78.242	8.50%	3.00%
Adm Services Director	57.677	60.561	63.445	66.329	69.213	72.097	7.16%	3.00%
IT Manager	52.795	55.435	58.075	60.715	63.354	65.994	6.85%	3.00%
Asst Public Works Director	50.309	52.825	55.340	57.856	60.371	62.886	0.00%	3.00%
Asst Finance Officer	49.783	52.272	54.761	57.250	59.739	62.228	8.45%	3.00%
Asst City Engineer	49.532	52.009	54.486	56.962	59.439	61.915	1.08%	3.00%
Econ Dev Manager	49.522	51.998	54.474	56.950	59.426	61.902	3.19%	3.00%
Building Official	48.081	50.485	52.889	55.294	57.698	60.102	3.61%	3.00%
Planning Manager	48.081	50.485	52.889	55.294	57.698	60.102	3.61%	3.00%
Asst Fire Chief	46.812	49.152	51.493	53.833	56.174	58.515	1.94%	3.00%
Senior Planner	43.998	46.198	48.398	50.597	52.797	54.997	1.57%	3.00%
Fire Captain of Admin	43.244	45.406	47.568	49.730	51.893	54.055	13.87%	3.00%
Fire Marshall	43.244	45.406	47.568	49.730	51.893	54.055	13.87%	3.00%
City Clerk	42.879	45.023	47.167	49.311	51.455	53.599	3.21%	3.00%
Civil Engr IV	42.654	44.787	46.919	49.052	51.185	53.317	0.00%	3.00%
Network Specialist	42.205	44.315	46.426	48.536	50.646	52.756	13.66%	3.00%
Parks/Streets/Util. Sup.	40.494	42.518	44.543	46.568	48.592	50.617	3.03%	3.00%
City Planner	40.414	42.434	44.455	46.476	48.496	50.517	0.00%	3.00%
Office Supervisor	40.126	42.132	44.138	46.145	48.151	50.157	8.06%	3.00%
Sr Engr Tech	37.777	39.666	41.554	43.443	45.332	47.221	2.65%	3.00%
Building Maint Supervisor	36.811	38.651	40.492	42.332	44.173	46.013	8.28%	3.00%
HR Generalist	36.197	38.007	39.817	41.627	43.437	45.247	9.23%	3.00%
HR Specialist	33.387	35.057	36.726	38.396	40.065	41.734	15.32%	3.00%
Rec Coordinator	31.948	33.545	35.143	36.740	38.338	39.935	2.33%	3.00%

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) Motion to adopt resolution #24-346, subject to passing this evening's 2025 final budget and levy including the following actions:

   a. Authorize the following 2025 non-union monthly City health insurance contributions, effective January 1, 2025: Employee only (single) City contribution, not to exceed $1102.50; Employee and Children City contribution is $1544.20; Employee and Spouse City contribution is $1621.20; and Family City contribution is $2007.60; and the following H.R.A./V.E.B.A. or H.S.A. contributions: Single plans with a $3300 deductible receive $160.00, other single plans receive $130.00 per month; all employee + children and employee + spouse plans will receive $160.00 per month and all family plans will receive $192.00 per month; or the Employer will pay $425.00 per month in 2025 in lieu of health insurance benefits for employees who waive such coverage; and

b. Authorize the 2025 non-union dental contribution, effective January 1, 2025, of $37.84 per month; and

c. Authorize revising the non-union wage scale as shown, which includes a three percent (3.00%), cost-of-living adjustment, effective January 1, 2025.

Non-Union	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Market rate	COLA
Position	Hourly	Hourly	Hourly	Hourly	Hourly	Hourly		
City Administrator	78.898	82.843	86.788	90.733	94.678	98.623	8.74%	3.00%
Police Chief	67.328	70.694	74.061	77.427	80.793	84.160	6.89%	3.00%
Finance Director	65.215	68.476	71.736	74.997	78.258	81.518	5.35%	3.00%
Public Works Director/CE	64.814	68.055	71.296	74.537	77.777	81.018	4.91%	3.00%
Fire Chief/EMD	63.657	66.840	70.023	73.206	76.389	79.572	4.85%	3.00%
Comm Dev Director	62.594	65.723	68.853	71.983	75.113	78.242	8.50%	3.00%
Adm Services Director	57.677	60.561	63.445	66.329	69.213	72.097	7.16%	3.00%
IT Manager	52.795	55.435	58.075	60.715	63.354	65.994	6.85%	3.00%
Asst Public Works Director	50.309	52.825	55.340	57.856	60.371	62.886	0.00%	3.00%
Asst Finance Officer	49.783	52.272	54.761	57.250	59.739	62.228	8.45%	3.00%
Asst City Engineer	49.532	52.009	54.486	56.962	59.439	61.915	1.08%	3.00%
Econ Dev Manager	49.522	51.998	54.474	56.950	59.426	61.902	3.19%	3.00%
Building Official	48.081	50.485	52.889	55.294	57.698	60.102	3.61%	3.00%
Planning Manager	48.081	50.485	52.889	55.294	57.698	60.102	3.61%	3.00%
Asst Fire Chief	46.812	49.152	51.493	53.833	56.174	58.515	1.94%	3.00%
Senior Planner	43.998	46.198	48.398	50.597	52.797	54.997	1.57%	3.00%
Fire Captain of Admin	43.244	45.406	47.568	49.730	51.893	54.055	13.87%	3.00%
Fire Marshall	43.244	45.406	47.568	49.730	51.893	54.055	13.87%	3.00%
City Clerk	42.879	45.023	47.167	49.311	51.455	53.599	3.21%	3.00%
Civil Engr IV	42.654	44.787	46.919	49.052	51.185	53.317	0.00%	3.00%
Network Specialist	42.205	44.315	46.426	48.536	50.646	52.756	13.66%	3.00%
Parks/Streets/Util. Sup.	40.494	42.518	44.543	46.568	48.592	50.617	3.03%	3.00%
City Planner	40.414	42.434	44.455	46.476	48.496	50.517	0.00%	3.00%
Office Supervisor	40.126	42.132	44.138	46.145	48.151	50.157	8.06%	3.00%
Sr Engr Tech	37.777	39.666	41.554	43.443	45.332	47.221	2.65%	3.00%
Building Maint Supervisor	36.811	38.651	40.492	42.332	44.173	46.013	8.28%	3.00%
HR Generalist	36.197	38.007	39.817	41.627	43.437	45.247	9.23%	3.00%
HR Specialist	33.387	35.057	36.726	38.396	40.065	41.734	15.32%	3.00%
Rec Coordinator	31.948	33.545	35.143	36.740	38.338	39.935	2.33%	3.00%

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 26 day of November, 2024.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session

Meeting Date: 11/26/2024

Primary Strategic Plan Initiative: Strive for high organizational morale and employee retention

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Title

Adopt Resolution #24-347 Approving the 2025-2026 Union Contract with AFSCME

Purpose/Background:

The current AFSCME (American Federation of State, County and Municipal Employees) labor agreement (union contract) expires on December 31, 2024.

The City of Ramsey has been in negotiations with AFSCME in an effort to settle a two-year contract. Staff, Mayor Mark Kuzma and Councilmember Chelsee Howell met with the union several times. The full City Council provided direction to the negotiation team until a tentative agreement was reached specific to wages and health insurance and to address the other outstanding negotiation items. As a result, there is a tentative agreement between the City of Ramsey and the union to settle a 2-year labor agreement, effective January 1, 2025, through December 31, 2026. There is tentative agreement on all articles within the attached contract. Detailed wage and health insurance information are listed below. Other negotiated contract items specific to the AFSCME union are shown in the attached red-line contract and will be administered as per the language in the labor agreement.

Wages: The City has not conducted a thorough wage study of all City positions for many years. At the City Council's direction, staff conducted a salary survey for all City employees based on 2024 wages. The City Council directed staff to review similarly sized cities in the metro area and match Ramsey's positions to comparable positions in other cities to compare wages. The attached spreadsheet details the negotiated wages.

2025: Specific market rate adjustments by position, plus a 3% COLA
2026: 3% cola over 2025 wages

Insurance:
City monthly contributions for insurance:
The employer will make the following monthly contributions toward group health insurance coverage for employees enrolled in the City's health plan during 2025. In addition, the City will purchase $20,000 of basic life insurance for full-time regular employees, as well as single dental insurance. Health Insurance Premiums or Waiver in 2025

- Employee only (single) City contribution, up to $1102.50
- Employee and Children City contribution: $1544.20
- Employee and Spouse City contribution: $1621.20
- Family City contribution: $2007.60, or
- Cash in lieu of the City's insurance contribution: $425.00

Health Reimbursement Account/Health Savings Account in 2025
- Single plans with a $3300 deductible receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- Other single plans receive $130.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All employee + children and employee + spouse plans will receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All family plans will receive $192.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- Employees waiving health insurance will not receive H.R.A. or H.S.A. contributions

Health Insurance Premiums or Waiver in 2026
• Employee only (single) City contribution will be paid at the dollar value equal to the $2500 Deductible Perform Network plan full premium
• Employee and Children City contributions will be paid at the dollar value equal to 70% of the $2500 Deductible Perform Network plan full premium, but not to exceed $1690.90
• Employee and Spouse City contribution will be paid at the dollar value equal to 70% of the $2500 Deductible Perform Network plan full premium, but not to exceed $1775.21
• Family City contribution will be paid at the dollar value equal to 70% of the $2500 Deductible Perform Network plan full premium, but not to exceed $2198.32, or
• Cash in lieu of City's insurance contribution: $425.00, unless premiums are reduced, cash in lieu of coverage may not exceed 50% of the least expensive single premium.

Health Reimbursement Account/Health Savings Account in 2026
• Single plans with a $3300 deductible receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
• Other single plans receive $130.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
• All employee + children and employee + spouse plans will receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
• All family plans will receive $192.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
• Employees waiving health will not receive the H.R.A/V.E.B.A or H.S.A. contribution

Funding Source:

The first year funding required to settle the AFSCME 2-year contract is within the 2022 preliminary budget. The second year will be budgeted as per the City's normal process.

Recommendation:

To adopt resolution 24-347 to settle a 2-year labor agreement with the AFSCME.

OutcomeAction:

Adopt resolution 24-347 to settle a 2-year labor agreement with the AFSCME.

Attachments

Resolution
Redline AFSME Contract
Clean AFSME Contract
2025 Wage Adjustments

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	11/21/2024 03:42 PM
Form Started By: Colleen Lasher		Started On: 11/04/2024 02:29 PM
Final Approval Date: 11/21/2024		

Councilmember …….introduced the following resolution and moved for its adoption:

RESOLUTION #24-347

RESOLUTION TO APPROVE A TWO-YEAR UNION CONTRACT WITH AFSCME

WHEREAS, the current AFSCME (American Federation of State, County, and Municipal Employees) contract expires on December 31, 2024; and

WHEREAS, the City has reached a tentative agreement with the AFSCME group on all articles within the contracts; and

WHEREAS Staff recommends approving the two-year contract with the AFSCME group, effective January 1, 2025 through December 31, 2026; and

WHEREAS, the City will administer the 2025-2026 contract as follows:

1) Duration: Two-year contract, effective January 1, 2025 through December 31, 2026 for the AFSCME union; and

2) Wages:

   A) Effective January 1, 2025, wages shall increase specific to the market rate adjustments by position, plus a 3% COLA
   B) Effective January 1, 2026 3% cola over 2025 wages; and

3) Insurance: City monthly contributions for 2025 health insurance:
   The employer will make the following contributions toward group health insurance coverage for employees enrolled in the City's health plan during 2025. In addition, the City will purchase $20,000 of basic life insurance for full-time regular employees; as well as provide single dental insurance for full-time regular employees.

   Premiums or Waiver
   - Employee only (single) City contribution, up to $1102.50
   - Employee and Children City contribution: $1544.20
   - Employee and Spouse City contribution: $1621.20
   - Family City contribution: $2007.60, or
   - Cash in lieu of City's insurance contribution of $425.00 per month

   Health Reimbursement Account/Health Savings Account
   - Single plans with a $3300 deductible receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
   - Other single plans receive $130.00 per month toward the H.R.A./V.E.B.A. or H.S.A.

- All employee + children and employee + spouse plans will receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All family plans will receive $192.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- Employees waving health insurance will not receive H.R.A. or H.S.A. contributions

City total monthly contributions for 2026 health insurance:
The employer will make the following contributions toward group health insurance coverage for employees enrolled in the City's health plan during 2026. In addition, the City will purchase $20,000 of basic life insurance for full-time regular employees, as well as provide single dental insurance for full-time regular employees.

Premiums or Waiver

- Employee only (single) City contribution will be paid up to the dollar value equal to the $2500 Deductible Perform Network plan full premium; and
- Employee and Children City contributions will be paid at the dollar value equal to 70% of the $2500 Deductible Perform Network plan full premium but not to exceed $1690.90; and
- Employee and Spouse City contribution will be paid at the dollar value equal to 70% of the $2500 Deductible Perform Network plan full premium but not to exceed $1775.21; and
- Family City contribution will be paid at the dollar value equal to 70% of the $2500 Deductible Perform Network plan full premium but not to exceed 2198.32; or
- Cash in lieu of City's insurance contribution of $425.00 per month, but not to exceed the LOGIS agreement.

Health Reimbursement Account/Health Savings Account

- Single plans with a $3300 deductible receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- Other single plans receive $130.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All employee + children and employee + spouse plans will receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All family plans will receive $192.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- Employees waving health insurance will not receive HRA or HSA contributions; and

4) Other negotiated contract items specific to the AFSCME union are shown in the attached red-line contracts and will administered as per the language in the labor agreement.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the Ramsey City Council settle a two-year labor agreement with the AFSCME union group subject to final review and approval of contract language by the City Attorney.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 26h day of November 2024.

_____
Mayor

ATTEST:

_____
City Clerk

LABOR AGREEMENT BETWEEN

CITY OF RAMSEY &

AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES

~~January 1, 2022 to December 31, 2024~~ January 1, 2025 to December 31, 2026

Prepared by Colleen Lasher, Administrative Services Director

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M.O.U. PUBLIC WORKS MAINTENANCE WORKER CAREER LADDER PROGRAM 6242

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ARTICLE 1 PREAMBLE AND PURPOSE OF AGREEMENT

This AGREEMENT is entered into between the City of Ramsey, hereinafter referred to as the EMPLOYER, and Local No. 2454 affiliated with Council No. 5 of the American Federation of State, County and Municipal Employees, AFL-CIO, hereinafter referred to as the UNION.

The intent and purpose of this AGREEMENT is to:

1.1 Place in written form the Parties' full AGREEMENT on terms and conditions of employment contained herein for the stated duration of this AGREEMENT;

1.2 Establish procedures for the resolution of disputes concerning this AGREEMENT'S interpretation and/or application;

1.3 Prevent interruptions of work, work stoppages, strikes, or other interferences with the efficient and effective rendering of services to the public during the life of the AGREEMENT; and

1.4 Promote harmonious relations between the EMPLOYER and its EMPLOYEES represented by the UNION.

ARTICLE 2 DEFINITIONS

2.1 UNION: The American Federation of State, County and Municipal Employees, Council No. 5, Local No. 2454, AFL-CIO.

2.2 UNION MEMBER: A member of the American Federation of State, County and Municipal Employees, Council No. 5, Local No. 2454, AFL-CIO.

2.3 UNION OFFICER: Official elected or appointed by the American Federation of State, County and Municipal Employees, Council No. 5, Local No. 2454, AFL-CIO.

2.4 EMPLOYEE: A member of the exclusively recognized bargaining unit.

2.5 EMPLOYER: The City of Ramsey, Minnesota.

2.6 GRIEVANCE: A dispute or disagreement as to the interpretation or application of the specific terms and conditions of this AGREEMENT.

2.7 DAYS: Unless otherwise indicated, means calendar days.

2.8 WEEK: Seven (7) days.

2.9 MONTH: Thirty (30) days.

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2.10 YEAR: Three hundred sixty-five (365) days.

2.11 WRITTEN NOTICE. An EMPLOYEE who voluntarily terminates his or her employment must give the EMPLOYER fourteen (14) days written notice.

2.11 REGULAR FULL-TIME EMPLOYEE: Any employee working a regularly scheduled work week of 30 hours per week. This employee is eligible for vacation time, sick leave, holiday pay and health and life insurance coverage.

REGULAR PART-TIME EMPLOYEE: Any employee working a regularly scheduled work week, averaging at least 14 hours per week. This employee is eligible for holiday pay, and vacation and sick leave based on the number of hours worked during any given pay period. This employee is not eligible for health and life insurance.

TEMPORARY FULL-TIME EMPLOYEE: Any non-student employee working a regularly scheduled work week of 30 hours per week, up to a maximum of 640 hours in a calendar year. This employee is not eligible for vacation time, sick leave, holiday pay or health and life insurance. Students may work up to 100 days per calendar year and still be considered temporary employees.

TEMPORARY PART-TIME EMPLOYEE: Any non-student employee working on an on-call basis up to a maximum of 640 hours per calendar year. This employee banks no vacation time, sick leave, or holiday pay, and is not eligible for health and life insurance.

TEMPORARY FULL-TIME AND/OR TEMPORARY PART-TIMEEMPLOYEE AS PER MINNESOTA STATUTE 179A.03 SUBD. 14 PUBLIC EMPLOYEE OR EMPLOYEE: Any EMPLOYEE working in a temporary capacity for up to a maximum of 180 calendar days in a calendar year. EMPLOYEES who are scheduled to work up to a maximum of 180 days in a calendar year will meet the terms of Article 3 – Recognition on the first day of their employment. Any temporary full-time and/or part-time public employee is not eligible for vacation time, sick leave, holiday pay, health insurance, life insurance or any other fringe benefit unless otherwise dictated by the Affordable Care Act. Said EMPLOYEES will be paid at a rate of 80% of step one of a regular EMPLOYEE working in the applicable position and will not be eligible for step changes. Additionally, said EMPLOYEE shall not be entitled to protections under Article 16 - Layoffs, including rights to recall, shall not be entitled to the protections Under Article 19 – Discipline; and may be terminated at the sole discretion of the EMPLOYER during the entire period of temporary employment, regardless of whether the length of temporary employment exceeds the six month probationary period provided for in Article 17.1; and shall, in the event of being hired as a regular employee, have no time credited toward probation.

At the time of initial employment, transfer or re-employment, the EMPLOYER shall identify the status of the vacancy to be filled as either regular full-time, temporary full-time, regular part-time or temporary part-time.

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ARTICLE 3 RECOGNITION

3.1 The EMPLOYER recognizes the UNION as the exclusive representative under Minnesota Statutes, Section 179A.03, Subdivision 8 in an appropriate bargaining unit as identified by the Bureau of Mediation Services, Certification of Exclusive Representative dated April 1, 1985, Case No. 85-PR-569-A, (clarified per BMS case No. 87-pr-612, order dated May 19, 1987).

All EMPLOYEES of the City of Ramsey, Ramsey, Minnesota, who are public EMPLOYEES within the meaning of Minnesota Statutes 179A.03, Subdivision 14, excluding supervisory, confidential, professional and essential EMPLOYEES.

3.2 The EMPLOYER, in accordance with the provisions of M. S. 179A.03, Subd. 8, agrees not to enter into any AGREEMENTS covering terms and conditions of employment with members of the bargaining unit covered by this AGREEMENT, either individually or collectively, which in any way conflict with the terms and conditions set forth in this AGREEMENT, except through the certified representative.

ARTICLE 4 UNION SECURITY

4.1 The EMPLOYER shall deduct from the wages of EMPLOYEES who authorize such a deduction in writing an amount necessary to cover monthly UNION dues. Such monies shall be remitted to the UNION.

4.2 The UNION agrees to indemnify and hold the EMPLOYER harmless against any and all claims, suits, orders~~,~~ or judgments brought or issued against the City as a result of any action taken or not taken by the City under the provisions of this ARTICLE.

4.3 The UNION may designate up to six ~~three (3)~~ (6) EMPLOYEES from the bargaining unit to act as negotiating team members and shall, within five (5) days of such designation, certify to the EMPLOYER in writing of such a choice, and the designation of a successor to the former members.~~-~~ The UNION shall also certify to the EMPLOYER a complete and current list of its officers and representatives.

~~A. The negotiation team members may not be a newly hired or rehired EMPLOYEE who is on probation.~~

B. The negotiating team members may not be paid by the EMPLOYER for meetings for UNION business except as provided in ARTICLE 7.

4.4 The UNION agrees there shall not be solicitation for membership, signing up members, collection of initiation fees, dues, fines or assessments, meetings or other UNION activities on the EMPLOYEES' work time.

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4.5 The EMPLOYER recognizes the authority and responsibility of the UNION as provided in Minnesota Statute 179A.06, Subdivision 3 as it may be from time-to-time amended, to wit:

"FAIR SHARE FEE. An exclusive representative may require EMPLOYEES who are not members of the exclusive representative to contribute a fair share fee for services rendered by the exclusive representative. The fair share fee shall be equal to the regular membership dues of the exclusive representative, less the cost of benefits financed through the dues and available only to members of the exclusive representative. In no event shall the fair share fee exceed 85 percent of the regular membership dues. The exclusive representative shall provide advance written notice of the amount of the fair share fee to the Commissioner of the Bureau of Mediation Services, the EMPLOYER, and to unit EMPLOYEES who will be assessed the fee. The EMPLOYER shall provide the exclusive representative with a list of all unit EMPLOYEES.

A challenge by an EMPLOYEE or by a person aggrieved by the fee shall be filed in writing with the Commissioner, the public EMPLOYER, and the exclusive representative within 30 days after receipt of the written notice. All challenges shall specify those portions of the fee challenged and the reasons for the challenge. The burden of proof relating to the amount of the fair share fee is on the exclusive representative. The Commissioner shall hear and decide all issues in these challenges.

The EMPLOYER shall deduct the fee from the earnings of the EMPLOYEE and transmit the fee to the exclusive representative 30 days after the written notice was provided. If a challenge is filed, the deductions for a fair share fee shall be held in escrow by the EMPLOYER pending a decision by the Commissioner.

4.6 The EMPLOYER agrees that space for a designated bulletin board shall be made available ~~in~~ at each permanent work site ~~City Hall~~ to be used by EMPLOYEES for posting notices of the following type:

A~~1~~. Notice of UNION recreational and social affairs;

B.~~2.~~ Notice of UNION elections;

C~~3~~. Notice of UNION appointments and results of UNION elections;

D~~4~~. Notices of UNION meetings;

E~~5~~. Notices of UNION committee reports; and

F~~6~~. Other notices as may be agreed upon by the EMPLOYER.

Further, the bulletin board shall not be used for posting or distributing pamphlets of political or religious matter of any kind or for advertising. Under no

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circumstances shall the use of the bulletin board conflict with the operation of the EMPLOYER.

ARTICLE 5 EMPLOYER SECURITY

The UNION agrees that during the life of this AGREEMENT neither the UNION, its officers or agents, nor any of the EMPLOYEES covered by this AGREEMENT will engage in, encourage, sanction, support or suggest any strike, slowdown, mass resignations, mass absenteeism, the willful absence from one's position, the stoppage of work or the abstinence in whole or part of the full, faithful and proper performance of duties of employment for the purpose of inducing, influencing, or coercing a change in the conditions, compensation or the rights, privileges or obligations of employment.

ARTICLE 6 EMPLOYER AUTHORITY

6.1 The EMPLOYER retains the full and unrestricted right to operate and manage all staff, facilities, and equipment; to establish functions and programs; to set and amend budgets; to determine the utilization of technology; to establish and modify the organizational structure; to select, direct and determine the number of personnel; to establish work schedules; and to perform any inherent managerial function not specifically limited by this AGREEMENT.

6.2 Any term and condition of employment not specifically established or modified by this AGREEMENT shall remain solely within the discretion of the EMPLOYER to modify, establish, or eliminate.

6.3 Nothing in this AGREEMENT shall prohibit or restrict the right of the EMPLOYER from subcontracting work performed by EMPLOYEES covered by this AGREEMENT.

ARTICLE 7 EMPLOYEE RIGHTS - GRIEVANCE PROCEDURE

The EMPLOYER will recognize a representative designated by the UNION as the GRIEVANCE representative of the bargaining unit having the duties and responsibilities established by this ARTICLE. The UNION shall notify the EMPLOYER in writing of the name of such UNION representative and of the representative's successor when so designated.

7.1 PROCESSING OF A GRIEVANCE

It is recognized and accepted by the UNION and the EMPLOYER that the processing of GRIEVANCES as hereinafter provided, is limited by the job duties

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and responsibilities of the EMPLOYEES and shall therefore be accomplished during normal working hours only when consistent with such EMPLOYEE duties and responsibilities. The aggrieved EMPLOYEE and the UNION representative shall be allowed a reasonable amount of time without loss of pay when a GRIEVANCE is investigated and presented to the EMPLOYER during normal working hours provided the EMPLOYEE and the UNION representative have notified and received the prior approval of the designated supervisor who has determined that such absence is reasonable and would not be detrimental to the work programs of the EMPLOYER.

7.2 PROCEDURE

GRIEVANCES, as defined in ARTICLE 2, Section 2.6, shall be resolved in conformance with the following procedure:

Step 1. An EMPLOYEE claiming a violation concerning the interpretation or application of this AGREEMENT shall, within twenty-one (21) calendar days after such alleged violation has occurred, present such GRIEVANCE to the EMPLOYEE'S supervisor as designated by the EMPLOYER. The EMPLOYER-designated representative will discuss and give an answer to such Step 1 GRIEVANCE within ten (10) calendar days after receipt. A GRIEVANCE not resolved by the operation of Step 1 of the grievance procedure may be appealed by the Union by filing a notice to that effect with the EMPLOYER designated representative. Such notice shall set forth the nature of the GRIEVANCE, the facts on which it is based, the provision or provisions of the AGREEMENT allegedly violated, and the remedy requested. Such notice shall be filed within ten (10) calendar days after the EMPLOYER-designated representative's final answer in Step 1. Any GRIEVANCE not appealed in writing to Step 2 by the UNION within ten (10) calendar days shall be considered waived.

Step 2. If appealed, the EMPLOYER designated representative shall conduct a conference with the union and the EMPLOYEE in an attempt to resolve the grievance. At such conference, the union shall present the grievance in writing signed by the affected EMPLOYEE and the union. The EMPLOYER-designated representative shall give the UNION the EMPLOYER'S Step 2 answer in writing within ten (10) calendar days after receipt of such Step 2 GRIEVANCE. A GRIEVANCE not resolved in Step 2 may be appealed to Step 3 within ten (10) calendar days following the EMPLOYER-designated representative's final Step 2 answer. Any GRIEVANCE not appealed in writing to Step 3 by the UNION within ten (10) calendar days shall be considered waived.

Step 3. A GRIEVANCE unresolved in Step 2 and appealed in Step 3 may be submitted to the Minnesota Bureau of Mediation Services. A GRIEVANCE not resolved in Step 3 may be appealed to Step 4 within ten (10) calendar days following the EMPLOYER'S final answer in Step 3.

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Step 4. A GRIEVANCE unresolved in Step 3 and appealed to Step 4 shall be submitted to arbitration before a single arbitrator to be selected from a list to be supplied by the Bureau of Mediation Services pursuant to its rules. Any GRIEVANCE not appealed in writing to Step 4 by the UNION within ten (10) calendar days shall be considered waived.

7.3 ARBITRATOR'S AUTHORITY

A. The arbitrator shall have no right to amend, modify, nullify, ignore, add to or subtract from the terms and conditions of AGREEMENT. The arbitrator shall consider and decide only the specific issue(s) submitted in writing by the EMPLOYER and the UNION, and shall have no authority to make a decision on any other issue not so submitted.

B. The arbitrator shall be without power to make decisions contrary to, or inconsistent with, or modify or vary in any way the application of laws, rules, or regulations having the force and effect of law. The arbitrator's decision shall be submitted in writing within thirty (30) days following the close of the hearing or the submission of briefs by the parties, whichever be later, unless the parties agree to an extension. The decision shall be binding on both the EMPLOYER and the UNION and shall be based solely on the arbitrator's interpretation or application of the express terms of this AGREEMENT and to the facts of the GRIEVANCE presented.

C. The fees and expenses for the arbitrator's services and proceedings shall be borne equally by the EMPLOYER and the UNION provided that each party shall be responsible for compensating its own representatives and witnesses. If either party desires a verbatim record of the proceedings, it may cause such a record to be made, providing it pays for the record. If both parties desire a verbatim record of the proceedings, the cost shall be shared equally.

7.4 WAIVER OF GRIEVANCE

If a GRIEVANCE is not presented within the time limits set forth above, it shall be considered "waived". If a GRIEVANCE is not appealed to the next step within the specified time limit or any agreed extension thereof, it shall be considered settled on the basis of the EMPLOYER'S last answer. If the EMPLOYER does not answer a GRIEVANCE or an appeal thereof within the specified time limits, the UNION may elect to treat the GRIEVANCE as denied at that step and immediately appeal the GRIEVANCE to the next step. The time limit in each step may be extended by mutual AGREEMENT of the EMPLOYER and the UNION.

ARTICLE 8 WORK SCHEDULES - PREMIUM PAY

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This ARTICLE is intended only to define the normal hours of work. Nothing herein shall be construed as a guarantee of hours of work per day or per week.

8.1 The sole authority in work schedules is the EMPLOYER. The normal work day for an EMPLOYEE shall be eight (8) hours. The normal work week shall be forty (40) hours, Monday through Friday. The normal work week for premium pay purposes shall begin at 12:01 a.m., Saturday. EMPLOYEES shall be given a two week posted or written notice of exceptions or changes in the normal work week start time. In the event that work is required because of unusual circumstances such as, but not limited to, fire, flood, snow, sleet, or breakdown of municipal equipment or facilities, no advance notice need be given.

8.2 In order to provide service to the public, the EMPLOYER may require the establishment of shifts for some EMPLOYEES on a daily, weekly, seasonal, or annual basis other than the normal work day or work week.

8.3 Each EMPLOYEE has an obligation to work overtime or callbacks if requested. Overtime will first be offered by the EMPLOYER on a voluntary basis. Employees who are on vacation leave that has been requested and approved according to normal department procedures are not obligated to respond to callbacks.

8.4 Every regular EMPLOYEE shall be granted a thirty (30) minute lunch break without pay. Also, every regular EMPLOYEE, when working under conditions where a break period is practicable, shall be granted a fifteen (15) minute break period with pay in each half of the EMPLOYEE'S shift. Each department head shall schedule rest periods so as not to interfere with work requirements.

8.5 EMPLOYEES who are not exempt from the Fair Labor Standards Act (FLSA), working in excess of forty (40) hours within the work week, shall be compensated for such over-time at the rate of one and one-half (1-1/2) times the EMPLOYEE'S regular rate of pay in accordance to FLSA. The formula used for payment herein shall be the same regardless of operation of equipment ~~at HEO, LEO or other rates of pay.~~ As an alternative to compensation at premium rates for time worked in excess of forty (40) hours within the work week, the ~~Employee~~ EMPLOYEE may request compensatory time earned ~~off~~ in lieu of over-time pay. C~~c~~ompensatory time earned ~~off~~ to an EMPLOYEE, to be taken at a later date, but not within the same workweek, which shall be computed at one and one-half (1-1/2) the time worked in excess of forty (40) hours within a work week.

For the purposes of calculating overtime, an employee using paid holidays, vacation leave, sick leave, or compensatory time earned ~~off~~ is considered to be working.

8.6 Neither compensation for over-time nor accumulation of compensatory time earned ~~off~~ will be granted unless the work is performed at the direction of, or with the prior written approval of, the EMPLOYEE'S supervisor.

8.7 Neither compensation at over-time rates nor accumulation of compensatory time ~~off~~ earned will be paid for time not worked except as provided in this section. Time

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worked for the purpose of calculating over-time shall be actual time worked plus holidays recognized in Article 10, plus vacation time scheduled at least one week in advance of its use, plus ~~sick~~ ESST leave, and compensatory time off. Unpaid leave shall not be counted as time worked for the purpose of calculating over-time.

8.8 When an EMPLOYEE accrues one hundred and twenty (120) hours of unused compensatory time ~~off~~, further accumulation of compensatory time ~~off~~ is prohibited, and the EMPLOYEE shall be paid for over-time in accordance with this Article.

The EMPLOYER reserves the right to payout any compensatory time ~~off~~ hours in excess of 80 hours, as deemed necessary by the EMPLOYER.

The EMPLOYER agrees to allow employees to cash out up to a maximum 40 hours of compensatory time ~~off~~ annually; to be paid out up to twice annually, January 1 through January 15, and July 1 through July 15, of each year, to total a maximum payout of 40 hours of compensatory time ~~off~~. Note: upon terminating employment with the City, all compensatory time ~~off~~ will be paid out at 100% of the accrued balance.

8.9 An EMPLOYEE shall be permitted to use accrued compensatory time within a reasonable period after it is requested if to do so would not unduly disrupt the operations of the EMPLOYER. ~~-~~Prior approval of the EMPLOYEE'S supervisor is required for the use of compensatory time ~~off~~. Compensatory time shall not be earned and used in the same work week

8.10 A regular EMPLOYEE who is called out to perform work services on other than the EMPLOYEE'S scheduled shift shall receive a minimum of two (2) hours pay Monday through Sunday, except on approved holidays, which will be a minimum of four (4) hours pay. ~~-~~The two hour or four hour minimum shall count toward worked hours for the purpose of calculation of overtime. An extension of a shift or an early start to a shift shall not be considered a call back for purposes of this section.

8.11 On Call Policy: Public Works Maintenance staff only

~~This policy does not apply to snow plow duties.~~ This on-call policy applies to unexpected emergencies, including ~~and~~ requested weekend well and lift station checks. This policy does not apply to snow plow duties. ~~Employees~~ EMPLOYEES who wish to be added to the ~~on call~~on-call list for the calendar year may make this request to the on-call supervisor on a ~~his/her supervisor on a *~~voluntary basis by December 1st of the preceding year, EMPLOYEES hired after January 1, 2014 are required to participate in the on-call program. ~~at the beginning of each year.~~ Those who are approved as on-call ~~employees~~ EMPLOYEES will rotate on a weekly (seven days) basis. On-call EMPLOYEES will be assigned to a 7-day schedule. On-call hours begin at 3:30 p.m. and shall end at 7:00 a.m. on the next regularly scheduled work day.

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During an ~~employee's~~ EMPLOYEE'S week of assigned on call duty, ~~employees~~ EMPLOYEES will be reimbursed for mileage as calculated from the employee's home to the Public Works campus and back home again. The rate of reimbursement is payable per the IRS mileage reimbursement schedule. ~~.Employees~~ EMPLOYEES must be expressly assigned to on call duty by the ~~department head~~ on-call supervisor in order to be compensated under this policy. Employees must also be able to respond to the appropriate public works facility within 30 minutes and must be skilled in the areas of streets, parks and utilities maintenance work, as determined by the Public Works ~~Superintendent~~Director, in order to be a member of the on-call pool

~~On-call employees will be assigned to a seven-day schedule. On-call hours shall begin at 3:30 p.m. and shall end at 7:00 a.m. on the next regularly scheduled work day. On-call employees will not be required to perform lift station and well checks; unless on-call employees receive an alert/alarm/page indicating that a response is required or the Public Works Superintendent or his/her designee directs that a lift station and well check is necessary.~~

On-call compensation is as follows:

A) One (1) hour of pay at 1.5 times of EMPLOYEE'S base hourly pay for each day of assigned on call duty, Monday through Friday

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B) two (2) hours of pay at 1.5 times of EMPLOYEE'S base hourly pay for Saturday and Sunday, and

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C) four (4) hours of pay at 1.5 times the EMPLOYEE'S base hourly pay on approved holidays

~~On call Pay: On call employees will receive one hour of over time pay for each day of assigned on call duty Monday through Friday; two hours of over time pay for each Saturday and Sunday; and four hours of over time pay for each approved holiday.~~

Pay when responding: ~~The employer~~ EMPLOYER agrees that EMPLOYEE'S will not forfeit on call pay and will be compensated as per section 8.10 (Call back Policy).

~~upon responding to a call, the employee will not forfeit their on call pay. Upon responding to a call for service, an on call employee will be paid as per Section 8.10 (Call back Policy) receiving a minimum of two hours pay. On call employees who are called back to work on an approved holiday will be compensated as per Section 10.2 (Holidays) and will be paid four hour~~

On-call ~~employees~~ EMPLOYEES that respond to a call may require assistance in order to safely and effectively complete the necessary work. If so, the ~~on call~~on-call ~~employee~~ EMPLOYEE may call another regular Public Works ~~employee~~ EMPLOYEE to provide assistance, without receiving immediate authorization from a supervisor. Said employee will be compensated as per section 8.10.

In the event that an on-call EMPLOYEE receives an additional alert, page, alarm or work direction from the Public Works Director or designee, to respond to a call within the previous minimum call back period (two hours on non-holidays and four hours on approved holidays) this is merely an extension of the original call and does not start an additional minimum call back period of time.

* All Public Works Maintenance employees hired after January 1, 2014, are required to participate in the on-call policy.

ARTICLE 9 ~~SICK LEAVE~~EARNED SICK AND SAFE TIME

Effective January 1, 2025, all accrued traditional sick time and accumulated ESST leave shall be designated as Earned Sick and Safe Time (ESST), under Minnesota Statutes §§ 181.9445-181.9448, as amended and shall be administered in accordance with the ESST statutes, subject to one exception listed below.

~~9.1 Every probationary and regular EMPLOYEE is entitled to accrue sick leave with pay at a rate of eight (8) hours for each calendar month of full-time service or major fraction thereof. The EMPLOYER may compute sick leave on an hourly basis equivalent to 96 hours per 2080 hours of compensated time, exclusive of overtime.~~

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9.1 Every probationary, regular, and part-time EMPLOYEE is entitled to ESST leave with pay. For full-time EMPLOYEES ESST time shall accrue at the rate of eight (8) hours for each calendar month of full-time service or major fraction thereof. Part-time EMPLOYEES shall accrue ESST leave on a pro-rata basis, but no less than one (1) hour for every thirty (30) hours worked. ESST leave may be accumulated to a maximum of 960 hours and may be granted in units of not less than 15 minutes. Unused ESST leave in excess of 960 hours at the end of a calendar year (January 1st) shall be converted to the post employment healthcare savings plan at a rate of one hour for each two hours of ESST leave in excess of 960 hours.

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9.2 ~~Sick~~ ESST leave may be accrued to a maximum of 960 hours at a rate established in Section 9.1. Unused sick leave in excess of 960 hours at the end of a calendar year (January 1st) may be converted to vacation at a rate of one hour vacation for each two hours of sick leave in excess of 960 hours.

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~~9.3 Sick leave may be authorized, when the EMPLOYEE is unable to perform work duties due to illness, disability, the necessity for medical, dental, or chiropractic care, childbirth, or exposure to contagious disease where such exposure may endanger the health of others with whom the EMPLOYEE would come in contact in the course of performing work duties. Sick leave may also be authorized, when the EMPLOYEE'S presence is necessary, for actual illness, injury, legal quarantine, or medical treatment for serious illness in the EMPLOYEE'S immediate family. Immediate family, for the purposes of this ARTICLE, shall be defined as spouse, parent, step-parent, children, step-children, brother, sister, grandparents, grandchildren or a like member of EMPLOYEE'S spouse's family.~~

9.3 ESST leave may be granted by the EMPLOYEE'S Department Head when the EMPLOYEE has communicated the request, and is unable to perform work duties due to reasons listed under Minnesota Statute §§ 181.9447, as amended.

~~9.4 Employees are allowed funeral leave up to 24 hours (three 8-hour days or two 12-hour days) twice annually per occurrence (a maximum of 48 hours annually) for a death in the immediate family as defined under Article 9.3. That time is not chargeable against any accrued vacation, sick or compensatory time. Hours must be taken within five (5) calendar days from start to finish per occurrence. Additional funeral leave may be taken (with prior approval from a supervisor) and is deductible from sick leave (up to three (3) consecutive days), vacation or compensatory time as the EMPLOYEE may choose and have available.~~

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9.4 EMPLOYEES are allowed funeral leave up to 24 hours twice annually per occurrence (a maximum of 48 hours annually) for a death in the immediate family. Immediate family for this section is defined as spouse, parent, step-parent,

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children, step-children, brother, sister, grandparents, grandchildren or a like member of Employee's spouse's family.

That time is not chargeable against any accrued vacation, ESST or compensatory time. Hours must be taken within 5 (five) calendar days from start to finish per occurrence.

Additional funeral leave, in order to make arrangements for or attend funeral services or a memorial, or address financial or legal matters that arise after the death of a family member may be taken from EMPLOYEES earned ESST accrual as available and as defined under Minnesota Statute §§ 181.9445, as amended. This leave shall be deducted from EMPLOYEES the earned ESST accrual.

If the need for funeral leave does not meet either the EMPLOYERS funeral leave policy or state statute for earned ESST and safe time, EMPLOYEES may request vacation or compensatory time as the EMPLOYEE may choose and have available.

9.5 To be eligible for ESST leave with pay, an EMPLOYEE shall:

1) report as soon as possible to the EMLOYEE'S department head the need to utilize ESST leave, and

2) keep the EMPLOYEE'S department head informed of such EMPLOYEE'S ability to return to work.

~~9.6 Using or claiming sick leave for a purpose not authorized by this ARTICLE may be cause for disciplinary action.~~

9.6 Using or claiming ESST leave for a purpose not authorized by Minnesota Statute §§ 181.9447, as amended shall be cause for disciplinary action.

~~9.7 For the purpose of accumulating additional sick leave, an EMPLOYEE using earned vacation leave, paid holidays or sick leave is considered to be working.~~

9.7 For the purpose of accumulating additional ESST leave, an EMPLOYEE using earned vacation leave, ESST, compensatory time or paid holidays is considered to be working.

9.8 Regular part-time EMPLOYEES shall be entitled to ~~sick~~ ESST leave computed by converting their part-time employment to equivalent adjusted full-time service.

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ARTICLE 10 HOLIDAYS

10.1 Holidays with pay are defined as:

New Year's Day	January 1st
Martin Luther King Jr. Day	Third Monday in January
President's Day	Third Monday in February
Memorial Day	Last Monday in May
Juneteenth	June 19th
Independence Day	July 4th
Labor Day	First Monday in September
Veteran's Day	November 11th
Thanksgiving Day	Fourth Thursday in November
Friday after Thanksgiving Day	Friday after Thanksgiving Day
Christmas Eve	December 24th
Christmas Day	December 25th
Floating Holiday	Eight (8) hours to be used within calendar year

10.2 All EMPLOYEES in regular positions are entitled to time off with full pay on the holidays defined in this ARTICLE. The City ~~hall~~ shall be closed for business on each such holiday, but EMPLOYEES may be required to work on paid holidays when the nature of their duties or other conditions require. An EMPLOYEE required to work on a holiday shall receive their full pay for the holiday as defined in this ARTICLE. In addition, employees shall receive 1-1/2 times the EMPLOYEE'S base hourly pay rate payable as overtime pay or compensatory time earned for the time they work on such holiday. ~~or compensatory time off.~~

10.3 When New Year's Day, Juneteenth, Independence Day, Veterans' Day or Christmas Day falls on Sunday, the following Monday is considered the paid holiday and if any such day falls on Saturday, the preceding Friday is considered the paid holiday. When Christmas Eve falls on Sunday, the preceding Friday is considered the paid holiday. Each holiday commences at the beginning of the first shift on the day on which the holiday occurs and continues for twenty-four (24) hours thereafter.

10.4 In order to be eligible for paid holidays as defined in this Article, EMPLOYEES must work the day before and the day after such holiday, unless on vacation, other paid leave, or excused in advance by the City Administrator.

10.5 In addition to meeting the foregoing criteria, regular part-time EMPLOYEES are entitled to be paid for a holiday defined in this ARTICLE, based on the number of hours worked during any given pay period.

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ARTICLE 11 VACATION LEAVE

11.1 Every regular EMPLOYEE shall be entitled to ~~the~~ vacation leave based upon the following schedule:

~~Years of consecutive full-time employment days~~ ~~Hours of vacation earned for each calendar month of full-time employment or major fraction thereof~~ ~~Annual equivalent in 8 hourr.~~

~~After 0 .....6.6667..... 10~~
~~After 1 .....6.6667..... 10~~
~~After 2 .....6.6667..... 10~~
~~After 3 .....6.6667..... 10~~
~~After 4 .....6.6667..... 10~~
~~After 5 .....6.6667..... 10~~
~~After 6 .....10.0000..... 15~~
~~After 7 .....10.0000..... 15~~
~~After 8 .....10.0000..... 15~~
~~After 9 .....10.0000..... 15~~
~~After 10 .....10.0000..... 15~~
~~After 11 .....10.0000..... 15~~
~~After 12 .....13.3333..... 20~~

~~After 16 years of service, a qualifying employee shall receive one additional day of vacation each year in excess of sixteen (16) years of service to a maximum of 25 days per year.~~

Full-Time AFSCME EMPLOYEE Vacation Accrual Schedule		
Years of Service (YOS)	**Bi-weekly Accrual Rate**	**Vacation Days/Year**
First Year	Advanced 5 of 10 days 1.54 hours/pay period	10 days
2nd through 5th YOS	3.08 hours/pay period	10 days
6th through 10th YOS	4.62 hours/pay period	15 days
11th through 15th YOS	6.15 hours/pay period	20 days
16th YOS	6.46 hours/pay period	21 days
17th YOS	6.77 hours/pay period	22 days
18th YOS	7.08 hours/pay period	23 days
19th YOS	7.38 hours/pay period	24 days

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20th YOS	7.69 hours/pay period	25 days

The EMPLOYER may compute vacation accrual on an hourly basis on a ratio equal to the appropriate annual equivalent compared to 2080 hours of compensated time, exclusive of overtime.

11.2 An EMPLOYEE'S accrual or "banked" vacation leave may not exceed two times the yearly accrual at any point in time.

11.3 Vacation leave may be used as earned subject to approval by the department head prior to the time at which said vacation is to be taken and subject to the provisions in ARTICLE 18.

11.4 Any EMPLOYEE leaving the municipal service in good standing after giving proper notice of such termination of employment shall be compensated for vacation leave accrued and unused to the date of separation.

Any EMPLOYEE leaving the municipal service without giving proper notice of such termination of employment shall not be compensated for vacation leave accrued and unused to the date of separation.

11.5 For the purpose of accumulating additional vacation leave, an EMPLOYEE using earned vacation leave, paid holidays, sick leave~~,~~ or compensatory time ~~off~~ is considered to be working.

11.6 Regular part-time EMPLOYEES shall be entitled to paid vacation leave~~s~~ computed by converting their annualized part-time employment to equivalent adjusted full-time service.

ARTICLE 12 INSURANCE

12.1 The EMPLOYER shall contribute to EMPLOYEE health and life insurance as stated in the attached Memorandum of Understanding.

12.2 Neither regular part-time EMPLOYEES nor temporary EMPLOYEES shall be entitled to group health insurance including dependent coverage.

12.3 Annually during the month of December, or upon termination, the EMPLOYER will calculate the difference between the insurance allowance and the actual insurance cost for the calendar year. If the insurance allowance exceeds the cost of insurance benefits referred to in 12.1, EMPLOYER will remit the difference between the insurance allowance and the actual cost, net of all taxes, to the EMPLOYEE.

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12.4 The EMPLOYER agrees to provide for a Labor Management Committee which will provide input to the EMPLOYER on issues such as safety, insurance and recognition programs. Three members of the bargaining unit appointed by the bargaining unit will serve on this Committee along with management's appointed representatives.

12.5 The EMPLOYER, effective January 1, 2018, agrees to contribute the dollar value equivalent to the cost of the monthly employee only dental premium as established by the EMPLOYER. Credit in lieu of coverage will not be granted.

ARTICLE 13 LEAVES

13.1 The EMPLOYER may grant any EMPLOYEE a Leave of Absence without pay for a period not exceeding ninety (90) days, except that it may extend such leaves to a maximum period of one (1) year in case the EMPLOYEE is disabled or where extraordinary circumstances, in its judgment, warrant such extension.

13.2 Every EMPLOYEE to whom Minnesota Statutes Section 192.26 or 192.261 applies (Military Leave) is entitled to the benefits afforded by those sections, subject to the conditions therein prescribed.

13.3 An EMPLOYEE required to serve as a juror or under subpoena as a witness in court for job related purposes, shall be granted leave of absence with pay while serving in such capacity. Such EMPLOYEE shall receive the amount of the difference between the EMPLOYEE'S regular salary and Jury Duty pay or fees received for service. An EMPLOYEE cannot receive more than the EMPLOYEE'S normal take-home pay as a result of any EMPLOYER pay supplemented to Jury Duty pay.

If the jury is dismissed prior to the end of the EMPLOYEE'S work day, the EMPLOYEE will report to work if practicable.

13.4 Every EMPLOYEE to whom Minnesota Statutes 181.940 through 181.943 applies (Parenting Leave) is entitled to the benefits afforded by those sections, subject to the conditions therein prescribed.

13.5 Every EMPLOYEE to whom the Family Medical Leave Act applies is entitled to the benefits afforded by the Act, subject to the conditions therein prescribed.

ARTICLE 14 SENIORITY

14.1 Seniority is defined as:

A. EMPLOYER SENIORITY: length of continuous service with the EMPLOYER.

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B. JOB CLASSIFICATION SENIORITY: length of continuous service in a job classification.

- Administrative assistants maintain seniority in their specific department for purposes of layoffs, a more senior EMPLOYEE will only bump a less senior EMPLOYEE if the less senior EMPLOYEE has been in the position for one year or less.

14.2 On January 1~~st~~ of each year, the EMPLOYER shall establish seniority lists showing each EMPLOYEE'S accumulated EMPLOYER seniority and job classification seniority. A copy of the seniority lists shall be furnished to the UNION upon request.

ARTICLE 15 JOB VACANCIES

Job Classification positions which are vacant because of separation from employment, a promotion~~,~~ or the creation of a new position, and which the EMPLOYER intends to fill, shall be posted for five (5) working days. This requirement does not apply to position reclassifications.

ARTICLE 16 LAY OFF

16.1 EMPLOYEES shall be laid off on the basis of job classification seniority only when the job relevant qualification factors between EMPLOYEES are equal. After at least two (2) weeks notice to the EMPLOYEE, the EMPLOYER may lay off any EMPLOYEE when such action is necessary because of shortage of work or funds, the abolition of a position~~,~~ or changes in the organization. No regular or probationary EMPLOYEE shall be laid off while there is a temporary EMPLOYEE serving in the same class of position for which the regular or probationary employee is qualified, eligible~~,~~ and available.

16.2 EMPLOYEES laid off by the EMPLOYER shall retain recall rights for a period of one (1) year. The EMPLOYER shall notify EMPLOYEES on lay off by registered mail to return to work at the EMPLOYEE'S last known address. The EMPLOYEE must return to work within three (3) weeks of receipt of this order to be eligible for reemployment.

16.3 Notwithstanding any of the foregoing provisions of this ARTICLE, all recall rights and all other rights under this AGREEMENT shall be lost if any of the following occurs:

A. An EMPLOYEE quits of EMPLOYEE'S own accord; or
B. An EMPLOYEE is dismissed for cause; or
C. An EMPLOYEE does not return to work when recalled after lay-offs, in accordance with this ARTICLE; or
D. An EMPLOYEE is absent from the payroll due to lay-off continuously for fifty-two (52) weeks or more.

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16.4 In the event the EMPLOYER chooses to subcontract over 51% of a position(s) which would result in a ~~lay off~~layoff of EMPLOYEE(S), the EMPLOYER shall notify the affected EMPLOYEE(S) no less than ninety (90) days prior to the effective date of lay off. At no time shall the notice of l~~a~~ay off for other reasons be less than 45 days.

ARTICLE 17 PROBATIONARY PERIODS

17.1 NEW HIRE, REHIRE PROBATIONARY PERIOD: All newly hired or rehired EMPLOYEES shall serve a six (6) months probationary period. During the probationary period, such probationary EMPLOYEE may be terminated at the sole discretion of the EMPLOYER. At the sole discretion of the EMPLOYER, a probationary EMPLOYEE may be put on an extended probationary period up to 90 days if the EMPLOYER held a three (3) month, four (4) month, and five (5) month documented review of the probationary EMPLOYEE. In that event, the EMPLOYEE may be placed on a performance improvement plan and probation may be extended up to 90 days.

17.2 PROMOTIONAL PROBATIONARY PERIOD: All promoted EMPLOYEES shall serve a six (6) months probationary period in any job in which the promoted EMPLOYEE has not successfully completed a probationary period. Any EMPLOYEE who does not successfully complete the promotional probationary period shall be returned to the EMPLOYEE'S pre-promotion job classification. Such EMPLOYER decisions shall not be subject to the GRIEVANCE procedure.

17.3 USE OF ACCRUED VACATION LEAVE AND EARNED SICK AND SAFE TIME (ESST) ~~SICK LEAVE~~: During the probationary period following original appointment or promotional appointment, an EMPLOYEE is entitled to use accrued vacation leave and accrued ~~sick~~ ESST leave. The use of both accrued vacation leave and accrued ~~sick~~ ESST leave must comply with the respective contract language in the applicable articles.

ARTICLE 18 JOB SAFETY

18.1 It shall be the responsibility of the EMPLOYER, the UNION and the EMPLOYEE to cooperate in programs to promote safety to themselves and the public and to comply with rules promulgated to ~~insure~~ensure safety. This responsibility shall include the provision of safe equipment and the proper use of all equipment in accordance with recognized safety procedures.

18.2 Whenever an EMPLOYEE is injured on the job, such employee shall report the injury to the EMPLOYEE'S supervisor immediately, if possible. The supervisor shall, if reasonably possible, first secure needed medical aid for the injured

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EMPLOYEE and then shall promptly file an accident report with the appropriate insurance carrier giving full particulars.

18.3 The EMPLOYER shall furnish to each of its EMPLOYEES conditions of employment and a place of employment free from recognized hazards, that are not by nature characteristic hazards of the EMPLOYEE'S chosen profession, but are causing or likely to cause death or serious injury or harm to its EMPLOYEES.

ARTICLE 19 DISCIPLINE

19.1 EMPLOYEES will be disciplined only for just cause. The seriousness or frequency of misconduct will be factors in determining whether discharge rather than some other disciplinary action is warranted.

19.2 Disciplinary actions will be in the form of:

A. Oral reprimand;
B. Written reprimand;
C. Suspension;
D. Demotion; or
E. Discharge.

19.3 EMPLOYEES who receive a written reprimand or who are suspended, demoted, or discharged shall have the right to appeal such disciplinary actions through the grievance procedure as established by ARTICLE 7 (EMPLOYEE Rights - Grievance Procedure).

19.4 Suspensions, demotions, and discharges shall be in writing and shall specify the charges, a copy of which shall be sent to the EMPLOYEE and the EMPLOYEE'S personnel file.

19.5 Prior to discharging an EMPLOYEE who has completed the probation period, the EMPLOYER shall notify the EMPLOYEE and the union, in writing, that the EMPLOYEE is to be discharged, the reason(s) therefore, the EMPLOYEE'S right to a hearing in accordance with this Article and the effective date of the discharge. The EMPLOYEE may request an opportunity to hear an explanation of the evidence against him/her and to present his/her explanation of issues and circumstances related to the EMPLOYEE'S discharge to the EMPLOYER'S representative. The EMPLOYEE is entitled to union representation at such meeting, upon request. The right of such meeting shall expire at the end of the next scheduled work day of the EMPLOYEE after the notice of discharge is delivered to the EMPLOYEE unless the EMPLOYER and EMPLOYEE agree otherwise. The discharge shall not become effective during the period when the meeting may occur. However, the EMPLOYEE may be suspended without pay during the time between the notice of discharge and the expiration of the pre-termination meeting. Any further appeal of the discharge may be initiated by the UNION at Step 2 of the

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GRIEVANCE procedure provided that the written appeal is signed by the EMPLOYEE and the UNION. ~~-~~It is agreed that the availability of this appeal procedure satisfies all due process requirements for a pre-termination hearing.

19.6 EMPLOYEES may examine their own personnel file at reasonable times under the direct supervision of a representative of the EMPLOYER.

19.7 The EMPLOYER shall have the right to revoke or reduce a discharge penalty at any time.

ARTICLE 20 WAGES

20.1 EMPLOYEES shall be compensated in accordance with the wage schedules and text attached hereto as Appendix A. ~~-~~Appendix A2 reflects a three percent (3%) cost of living adjustment (COLA) over 2021 wages, effective January 1, 2022.

Appendix A3 reflects a three percent (3%) COLA over 2022 wages, effective January 1, 2023, as well as a two and a half percent (2.5%) market rate adjustment for the following Public Works Maintenance Worker positions: Building, Parks, Streets~~,~~ and Utilities Maintenance Workers and Public Works Lead Workers.

Appendix A4 reflects a three percent (3%) COLA over 2023 wages, effective January 1, 2024, as well ~~as a~~ as a two and a half percent (2.5%) market rate adjustment for the following Public Works Maintenance Worker positions: Building, Parks, Streets~~,~~ and Utilities Maintenance Workers and Public Works Lead Workers.

20.2 Public Works Maintenance Workers or Building Inspectors expressly assigned in writing by the supervisor or department director to perform the duties of an interim lead worker due to the absence of a supervisor shall receive an interim lead worker differential of one dollar ($1.00) per hour. Interim Lead pay will be paid for all hours assigned and worked in the interim lead worker capacity. Interim lead workers will not be assigned for project-based work.~~-~~ The department head may or may not assign an interim lead at his/her sole discretion.

ARTICLE 21 UNIFORMS

21.1 The EMPLOYER shall furnish uniforms and cleaning of such uniforms for EMPLOYEES as designated below. ~~in the Public Works Department, this includes Building Maintenance Workers.~~

21.2 EMPLOYEES ~~Public Works Maintenance employees and Engineering Technicians~~ may choose to opt out of the contract uniform service by January 15

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of each year. Contract uniform services will be cancelled by February 1 of each year for employees who opt out.

21.3 All uniform items provided by the EMPLOYER shall remain the property of the EMPLOYER and as each item is either discarded or replaced, the discarded or replaced items shall be returned to the EMPLOYER. In the event any such items are lost or damaged through the negligence of the EMPLOYEE possessing said property, (reasonable wear and depreciation expected), such EMPLOYEE shall be financially responsible for the replacement of said negligently lost or destroyed item.

21.4 The EMPLOYER shall designate the standard uniform required while on duty.

21.5 ~~Public Works Maintenance Workers, Engineering Technicians, Building Maintenance Workers and Building Inspectors may submit an original store receipt to the EMPLOYER for a one time reimbursement per year, as follows:~~

The City will provide a monetary uniform stipend to EMPLOYEES in the following positions at the amounts listed below, plus a $200.00 boot voucher to those positions noted with an asterisk. If the EMPLOYEE selects boots with a cost greater than $200.00, the EMPLOYEE will be responsible for the difference in cost.

a.	Building Maintenance Workers *	$393.75
b.	Engineering Technicians*	$393.75
c.	Parks, Streets and Utilities Maint. Workers and Leads*	$393.75
d.	Mechanics and Lead Mechanic*	$393.75
e.	Zoning Code Enforcement Officer* (or the like)	$393.75
f.	Rental Housing Inspector* (or the like)	$393.75
g.	Building Inspectors*	$393.75

The above listed stipends include any costs associated with embroidery; any costs greater than the above listed stipend shall be the EMPLOYEES responsibility.

Job classifications not listed herein, but deemed by the EMPLOYER to require uniforms, will be provided with said uniform; the cost of said uniform will be paid by the EMPLOYER; and the taxable value of the uniform will be processed through payroll as a taxable fringe benefit.

*Denotes job classifications that receive vouchers for the purchase of OSHA approved protective footwear.

Other EMPLOYEES whose work requires protective footwear will also receive the below mentioned voucher for the purchase of OSHA approved protective footwear.

All EMPLOYEES shall adhere to the following protocol:

1) Approved Uniforms

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Approved work pants shall be either jeans or uniform style work pants; approved shorts are permitted during the summer and shall be of a solid color -- no patterned material allowed. Approved shirts shall be uniform shirts or polo shirts purchased from an approved City vendor; solid color work short-sleeve shirts and solid color work long-sleeve shirts; and solid color crew-neck work sweatshirts.

2) Unapproved Clothing
Unapproved clothing includes, but may not be limited to clothing with advertisements or logos larger than 2" (other than City logos); sleeveless shirts, athletic wear such as sweatpants, sweat-suits, workout clothes, and tennis shoes are not allowed. If EMPLOYEES are uncertain as to whether or not a clothing item will be allowed they should consult with their supervisor.

3) Condition of Clothing
Clothing must always be neat, clean, and not overly worn, faded, or in disrepair. EMPLOYEES must maintain this standard or, at the discretion of the Department Head, will be ineligible to receive future stipends and transferred to the City's uniform service.

~~A.) Work boots up to $150 annually (includes 1 or more boots)~~

~~B.) Work clothes up to $350 annually (excludes employees participating in the contract uniform service)~~

~~C.) Embroidery up to $25.00 annually (excludes employees participating in the contract uniform service)~~

21.6 The EMPLOYER shall provide required personal protective equipment as determined by Occupational Safety and Health Administration.

ARTICLE 22 SEVERANCE PAY

EMPLOYEES shall receive a lump sum payment upon termination of employment with the EMPLOYER based upon thirty-three percent (33%) of said EMPLOYEE'S unused accumulated sick leave after five (5) years of continuous employment. Severance pay shall not be available in any sum to an EMPLOYEE if that EMPLOYEE is discharged for just cause; severance pay shall not be paid if an EMPLOYEE voluntarily terminates his or her employment prior to five (5) years of continuous employment service; or the EMPLOYEE voluntarily terminates his or her employment without giving the EMPLOYER fourteen (14) days written notice. After ten (10) ~~fifteen (15)~~ years of continuous employment service, the EMPLOYEE will receive forty-five ~~thirty-five~~ percent (45% ~~(35%)~~ of said EMPLOYEE'S unused, accumulated sick leave. After fifteen ~~twenty~~ (15) ~~(20)~~ years of continuous employment service, the EMPLOYEE will receive fifty ~~thirty-seven~~ percent (50%) ~~(37%)~~ of unused, accumulated sick leave. ~~After twenty-five (25) years of~~

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~~continuous employment service the EMPLOYEE will receive forty percent (40%) of said EMPLOYEE'S unused, accumulated sick leave.~~

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After five (5) years of continuous employment, EMPLOYEES who submit a letter of resignation at least three (3) months (90 calendar days) in advance of their last day worked, shall receive an additional ten percent (10%) added to the applicable years of service tier, to be deposited into the EMPLOYEE'S Health Care Savings Plan

Receipt of severance pay terminates all seniority rights and ends all EMPLOYER'S liability for other benefits.

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ARTICLE 23 POST EMPLOYMENT HEALTH CARE SAVINGS PLAN

23.1 Purpose

The purpose of this program is to help employees defray some of the costs of post employment health insurance premiums using pre-tax dollars.

23.2 Effective Date

Participation in the Post Employment Health Care Savings Plan (PEHCSP) is available to full- and part-time regular employees who are members of the AFSCME unit and who meet the eligibility requirements described below on their termination date. ~~-~~For the purposes of the PEHCSP, the termination date is the last date an employee performed services for the City. ~~-~~This includes, but is not limited to, the employee's retirement date.

This PEHCSP is effective November 1, 2008.

23.3 Eligibility Requirements

In order to be eligible for participation in the PEHCSP, the following terms and conditions must be met:

A. The individual must be a regular employee and a current member of the AFSCME bargaining unit.

B. The employee must have been continuously employed by the City of Ramsey for ten years. There shall be no partial years and no aggregation of separate periods of employment.

23.4 Benefits

Under the PEHCSP, eligible employees will contribute 100% of eligible sick leave hours to the PEHCSP. City employees are eligible to accrue a maximum of 960 hours of sick leave and may receive a percentage of the 960 hours of sick leave depending upon their years of service.

For the purposes of this PEHCSP, as per Article 22 of the AFSCME labor agreement, "eligible sick leave hours" is 33% of unused accumulated sick leave after 5~~10~~ years of continuous employment; 45~~35~~% of unused accumulated sick leave after 10~~15~~ years of continuous employment; 50~~37~~% of unused accumulated sick leave after 15~~20~~ years of continuous employment~~; and 40% of unused accumulated sick leave after 25 years of continuous employment.~~

Per Article 22 of the AFSCME labor agreement, severance pay shall not be available in any sum to an employee if that employee is discharged for just cause, or if the employee voluntarily terminates his or her employment without giving the employer fourteen (14) days written notice.

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23.5 Fees

Fees are paid by employees (or former employees) when the individual begins making contributions to the plan.

~~**ARTICLE 24 SICK LEAVE FOR WELLNESS**~~

~~Please see Appendix C.~~

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ARTICLE 25 WAIVER

25.1 Any and all prior AGREEMENTS, resolutions, practices, policies, rules and regulations regarding terms and conditions of employment, to the extent inconsistent with the provisions of this AGREEMENT, are hereby superseded.

25.2 The parties mutually acknowledge that during the negotiations which resulted in this AGREEMENT, each had the unlimited right and opportunity to make demands and proposals with respect to any terms or conditions of employment not removed by law from bargaining. All AGREEMENTS and understandings arrived at by the parties are set forth in writing in this AGREEMENT for the stipulated duration of this AGREEMENT.

25.3 The EMPLOYER and the UNION each voluntarily and unqualifiedly waive the right to meet and negotiate regarding any and all terms and conditions of employment referred to or covered in this AGREEMENT or with respect to any term or condition of employment not specifically referred to or covered by this AGREEMENT, even though such terms or conditions may not have been within the knowledge or contemplation of either or both parties at the time this contract was negotiated or executed.

ARTICLE 26 SAVINGS CLAUSE

This AGREEMENT is subject to law. In the event any provision of this AGREEMENT shall be held to be contrary to law by a court of competent jurisdiction from whose final judgment or decree no appeal has been taken within the time provided, such provision shall be voided. All other provisions of this AGREEMENT shall continue in full force and effect. The voided provision shall be renegotiated at the request of either party.

ARTICLE 27 DURATION

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27.1 This AGREEMENT shall be effective as of the day of signing and shall remain in full force and effect through December 31, 20262024 unless changed or terminated in the manner provided by this ARTICLE.

27.2 Either party desiring to change or terminate this AGREEMENT must notify the other in writing at least sixty (60) calendar days prior to the date specified in Section 27.1 of this ARTICLE. Whenever notice is given for changes, the nature of the changes desired must be specified in the notice. Until a satisfactory conclusion is reached concerning such changes, the original provisions of this AGREEMENT shall remain in full force and effect. Notice by either party of a desire to terminate this AGREEMENT shall follow the same procedure as a proposed change.

27.3 This AGREEMENT shall take effect from January 1, 20252022, through the effective date specified in Section 27.1 of this ARTICLE.

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT on this _____ day _____,_____.

FOR THE CITY OF RAMSEY, MINNESOTA:	FOR THE AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES, COUNCIL NO. 5, LOCAL NO. 2454, AFL-CIO:
Mayor:	_____AFSCME Field Representative:
Attest: City Administrator	_____AFSCME Negotiating Committee Member
	AFSCME Negotiating Committee Member
	_____AFSCME Negotiating Committee Member

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APPENDIX A1 COMPENSATION PLANS

The compensation plans are based on "steps" that are four percent (4%) apart based on maximum market salaries represented in the Step 6 (100%) column. Steps 1 through 5 equal 80%, 84%, 88%, 92%, and 96% of the maximum respectively.

If approved by the City Council, maximum salaries may be adjusted by a Cost of Living Adjustment (COLA). Therefore, if approved the entire plan adjusts in value each year while the percentage between steps stays constant at four percent (4%).

Initial placement in the plan may be at any step because it depends on the employee's knowledge, skills, and abilities, as well as City Council approval.

When an employee reaches the maximum salary for his/her position (Step 6), he/she stays on that step. However, a salary increase may be received, if approved by the City Council, the maximum salaries would then increase by the approved Cost of Living Adjustment made to the plan as a whole.

Progression through the compensation plan for all City of Ramsey employees will be based on satisfactory performance. Employee performance will be evaluated annually. Cost of Living increases will occur on January 1, and step increases will occur on an employee's anniversary date, dependent on the employee's performance evaluation.

An employee's anniversary date of employment refers to his/her start date of regular full-time or regular part-time employment. This does not include temporary or seasonal employment.

Employees who receive an overall performance rating of "Meets Standards" or "Exceeds Standards" will move to the next highest salary step for their respective position classification.

Employees who receive an overall performance rating of "Below Standards" or "Unsatisfactory" will remain at their existing salary step and receive only the Cost of Living Adjustment.

Employees who receive an overall performance rating of "Below Standards" or "Unsatisfactory" will be re-evaluated in six months. If, at that time, overall performance is rated "Meets Standards" or "Exceeds Standards" the employee will move to the next highest salary step for their respective position classification.

This process is grievable, but not arbitrable, under Article VII of the Union grievance procedure.

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APPENDIX A2____ Wage Scales

~~2022 AFSCME Wages 3.00% Increase~~	~~Step 1 Hourly~~	~~Step 2 Hourly~~	~~Step 3 Hourly~~	~~Step 4 Hourly~~	~~Step 5 Hourly~~	~~Step 6 Hourly~~
~~Accounting Clerk~~	~~23.262~~	~~24.425~~	~~25.589~~	~~26.752~~	~~27.915~~	~~29.078~~
~~Administrative Clerk~~	~~23.262~~	~~24.425~~	~~25.589~~	~~26.752~~	~~27.915~~	~~29.078~~
~~Administrative Assistant~~	~~23.262~~	~~24.425~~	~~25.589~~	~~26.752~~	~~27.915~~	~~29.078~~
~~Building Inspector~~	~~33.098~~	~~34.752~~	~~36.407~~	~~38.062~~	~~39.717~~	~~41.372~~
~~Code Enforcement Officer~~	~~30.155~~	~~31.663~~	~~33.171~~	~~34.678~~	~~36.186~~	~~37.694~~
~~Communications and Event Coordinator~~	~~25.859~~	~~27.152~~	~~28.445~~	~~29.738~~	~~31.031~~	~~32.324~~
~~Community Development Assistant~~	~~27.001~~	~~28.351~~	~~29.701~~	~~31.052~~	~~32.402~~	~~33.752~~
~~Community Service Officer~~	~~21.728~~	~~22.815~~	~~23.901~~	~~24.987~~	~~26.074~~	~~27.160~~
~~Engineering Technician II~~	~~28.163~~	~~29.571~~	~~30.979~~	~~32.387~~	~~33.795~~	~~35.203~~
~~Engineering Technician III~~	~~29.907~~	~~31.403~~	~~32.898~~	~~34.393~~	~~35.889~~	~~37.384~~
~~Engineering Technician IV~~	~~33.108~~	~~34.763~~	~~36.418~~	~~38.074~~	~~39.729~~	~~41.385~~
~~Fire Technician~~	~~22.379~~	~~23.498~~	~~24.617~~	~~25.736~~	~~26.855~~	~~27.974~~
~~IT Support Technician~~	~~26.650~~	~~27.983~~	~~29.315~~	~~30.648~~	~~31.980~~	~~33.313~~
~~Permit Technician~~	~~24.825~~	~~26.066~~	~~27.307~~	~~28.549~~	~~29.790~~	~~31.031~~
~~Planning Technician~~	~~30.156~~	~~31.664~~	~~33.172~~	~~34.679~~	~~36.187~~	~~37.695~~
~~Police Lead Technician~~	~~24.147~~	~~25.355~~	~~26.562~~	~~27.769~~	~~28.977~~	~~30.184~~
~~Police Technician~~	~~22.379~~	~~23.498~~	~~24.617~~	~~25.736~~	~~26.855~~	~~27.974~~

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~~Public Works Auto Mechanic~~	~~26.495~~	~~27.820~~	~~29.145~~	~~30.469~~	~~31.794~~	~~33.119~~
~~Public Works Building Maintenance Worker~~	~~20.370~~	~~21.388~~	~~22.407~~	~~23.425~~	~~24.444~~	~~25.462~~
~~Public Works Parks/Streets/Utilities Maint. Worker~~	~~24.389~~	~~25.609~~	~~26.828~~	~~28.048~~	~~29.267~~	~~30.487~~
~~Public Works Parks/Streets Lead Worker~~	~~28.044~~	~~29.446~~	~~30.849~~	~~32.251~~	~~33.653~~	~~35.055~~
~~Recreation Specialist~~	~~23.262~~	~~24.425~~	~~25.589~~	~~26.752~~	~~27.915~~	~~29.078~~
~~Secretary/Receptionist~~	~~22.379~~	~~23.498~~	~~24.616~~	~~25.735~~	~~26.854~~	~~27.973~~

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2023 3.00% with 2.5% MRA for * positions -	Step 1 Hourly	Step 2 Hourly	Step 3 Hourly	Step 4 Hourly	Step 5 Hourly	Step 6 Hourly
Accounting Clerk	23.960	25.158	26.356	27.554	28.752	29.950
Administrative Clerk	23.960	25.158	26.356	27.554	28.752	29.950
Administrative Assistant	23.960	25.158	26.356	27.554	28.752	29.950
Building Inspector	34.091	35.795	37.500	39.204	40.909	42.613
Code Enforcement Officer	31.060	32.613	34.166	35.719	37.272	38.825
Communications and Event Coordinator	26.635	27.966	29.298	30.630	31.962	33.293
Community Development Assistant	27.811	29.202	30.592	31.983	33.374	34.764
Community Service Officer	22.380	23.499	24.618	25.737	26.856	27.975
Engineering Technician II	29.007	30.458	31.908	33.359	34.809	36.259
Engineering Technician III	30.804	32.345	33.885	35.425	36.965	38.505
Engineering Technician IV	34.101	35.806	37.511	39.216	40.921	42.626
Fire Technician	23.050	24.203	25.355	26.508	27.660	28.813
IT Support Technician			30.195	31.567	32.940	34.312

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	~~27.450~~	~~28.822~~				
~~Permit Technician~~	~~25.570~~	~~26.848~~	~~28.127~~	~~29.405~~	~~30.683~~	~~31.962~~
~~Planning Technician~~	~~31.061~~	~~32.614~~	~~34.167~~	~~35.720~~	~~37.273~~	~~38.826~~
~~Police Lead Technician~~	~~24.872~~	~~26.115~~	~~27.359~~	~~28.603~~	~~29.846~~	~~31.090~~
~~Police Technician~~	~~23.050~~	~~24.203~~	~~25.355~~	~~26.508~~	~~27.660~~	~~28.813~~
~~Public Works Auto Mechanic~~	~~27.290~~	~~28.654~~	~~30.019~~	~~31.383~~	~~32.748~~	~~34.112~~
~~*Public Works Building Maintenance Worker~~	~~21.505~~	~~22.581~~	~~23.656~~	~~24.731~~	~~25.806~~	~~26.882~~
~~*Public Works Parks/Streets/Utilities Main. Worker~~	~~25.749~~	~~27.036~~	~~28.324~~	~~29.611~~	~~30.899~~	~~32.186~~
~~*Public Works Parks/Streets Lead Worker~~	~~29.608~~	~~31.088~~	~~32.568~~	~~34.049~~	~~35.529~~	~~37.010~~
~~Recreation Specialist~~	~~23.960~~	~~25.158~~	~~26.356~~	~~27.554~~	~~28.752~~	~~29.950~~
~~Secretary/Receptionist~~	~~23.050~~	~~24.202~~	~~25.355~~	~~26.507~~	~~27.660~~	~~28.812~~

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2024 - 3.00% with 2.5% MRA for * positions	Step 1 Hourly	Step 2 Hourly	Step 3 Hourly	Step 4 Hourly	Step 5 Hourly	Step 6 Hourly
Accounting Clerk	24.679	25.913	27.147	28.381	29.615	30.849
Administrative Clerk	24.679	25.913	27.147	28.381	29.615	30.849
Administrative Assistant	24.679	25.913	27.147	28.381	29.615	30.849
Building Inspector	35.113	36.869	38.625	40.380	42.136	43.892
Code Enforcement Officer	31.992	33.591	35.191	36.790	38.390	39.989
Communications and Event Coordinator	27.434	28.805	30.177	31.549	32.920	34.292
Community Development Assistant	28.646	30.078	31.510	32.943	34.375	35.807
Community Service Officer	23.051	24.204	25.356	26.509	27.662	28.814
Engineering Technician II	29.878	31.372	32.865	34.359	35.853	37.347
Engineering Technician III	31.729	33.315	34.901	36.488	38.074	39.661
Engineering Technician IV	35.124	36.880	38.636	40.393	42.149	43.905
Fire Technician	23.742	24.929	26.116	27.303	28.490	29.677
IT Support Technician	28.273	29.687	31.101	32.514	33.928	35.342
Permit Technician	26.337	27.653	28.970	30.287	31.604	32.921
Planning Technician	31.993	33.592	35.192	36.791	38.391	39.991
Police Lead Technician	25.618	26.899	28.180	29.461	30.741	32.022
Police Technician	23.742	24.929	26.116	27.303	28.490	29.677

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~~Public Works Auto Mechanic~~	~~28.109~~	~~29.514~~	~~30.919~~	~~32.325~~	~~33.730~~	~~35.136~~
~~*Public Works Building Maintenance Worker~~	~~22.704~~	~~23.839~~	~~24.975~~	~~26.110~~	~~27.245~~	~~28.380~~
~~*PW Parks/Streets/Utilities Maint. Worker~~	~~27.184~~	~~28.543~~	~~29.903~~	~~31.262~~	~~32.621~~	~~33.980~~
~~*Public Works Parks/Streets Lead Worker~~	~~31.262~~	~~32.825~~	~~34.388~~	~~35.951~~	~~37.514~~	~~39.077~~
~~Recreation Specialist~~	~~24.679~~	~~25.913~~	~~27.147~~	~~28.381~~	~~29.615~~	~~30.849~~
~~Secretary/Receptionist~~	~~23.741~~	~~24.929~~	~~26.116~~	~~27.303~~	~~28.490~~	~~29.677~~

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AFSCME 2025 Wage Scale Market Adjustments Plus COLA	Step 1 Hourly	Step 2 Hourly	Step 3 Hourly	Step 4 Hourly	Step 5 Hourly	Step 6 Hourly
Accountant I	33.483	35.158	36.832	38.506	40.180	41.854
Accountant II	38.601	40.531	42.461	44.391	46.321	48.251
Accounting Clerk	29.906	31.401	32.897	34.392	35.887	37.383
Admin Clerk	27.382	28.751	30.120	31.489	32.858	34.227
Administrative Assistant	27.382	28.751	30.120	31.489	32.858	34.227
Auto Mechanic	32.600	34.230	35.860	37.490	39.120	40.750
Auto Mechanic - Lead	35.860	37.653	39.446	41.239	43.032	44.825
Building Inspector/Plans Examiner	38.257	40.170	42.083	43.996	45.909	47.822
Building Maintenance	26.615	27.945	29.276	30.607	31.938	33.268
Communications Coordinator	34.540	36.267	37.994	39.721	41.448	43.175
Engr Tech II	32.528	34.155	35.781	37.407	39.034	40.660
Engr Tech III	33.768	35.456	37.145	38.833	40.522	42.210
IT Support Technician	34.122	35.828	37.534	39.240	40.946	42.652
Community Service Officer	23.743	24.930	26.117	27.304	28.491	29.679
Community Service Officer Lead	35.456	37.229	39.002	40.775	42.548	44.321
Parks, Streets and Utilities PW Maintenance. Worker	30.113	31.619	33.125	34.631	36.136	37.642
Parks, Streets and Utilities Leads	34.631	36.362	38.094	39.825	41.557	43.288
Permit Tech I	29.283	30.748	32.212	33.676	35.140	36.604
Permit Tech II	30.748	32.285	33.822	35.360	36.897	38.435
Police Tech	28.795	30.235	31.674	33.114	34.554	35.993
Police Tech/Data Analyst	30.235	31.746	33.258	34.770	36.281	37.793
Police Tech LEAD	31.098	32.653	34.208	35.763	37.318	38.872
Rental Housing Inspector	35.020	36.771	38.522	40.273	42.024	43.775
Secretary/Receptionist	24.454	25.676	26.899	28.122	29.344	30.567
Zoning Code Enforcement Officer	35.020	36.771	38.522	40.273	42.024	43.775

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AFSCME 2026 Wage Scale 3% COLA added to 2025 Wages	Step 1 Hourly	Step 2 Hourly	Step 3 Hourly	Step 4 Hourly	Step 5 Hourly	Step 6
Accountant I	34.488	36.212	37.937	39.661	41.386	43.110
Accountant II	39.759	41.747	43.735	45.723	47.711	49.699
Accounting Clerk	30.803	32.343	33.884	35.424	36.964	38.504
Admin Clerk	28.203	29.614	31.024	32.434	33.844	35.254
Administrative Assistant	28.203	29.614	31.024	32.434	33.844	35.254
Auto Mechanic	33.578	35.257	36.936	38.614	40.293	41.972
Auto Mechanic - Lead	36.936	38.782	40.629	42.476	44.323	46.169
Building Inspector/Plans Examiner	39.405	41.375	43.346	45.316	47.286	49.256
Building Maintenance	27.413	28.784	30.154	31.525	32.896	34.266
Communications Coordinator	35.576	37.355	39.134	40.913	42.691	44.470
Community Service Officer	24.455	25.678	26.901	28.123	29.346	30.569
Community Service Officer Lead	36.520	38.346	40.172	41.998	43.824	45.650
Engr Tech II	33.504	35.179	36.854	38.530	40.205	41.880
Engr Tech III	34.781	36.520	38.259	39.998	41.737	43.476
IT Support Technician	35.145	36.902	38.660	40.417	42.174	43.932
Parks, Streets and Utilities PW Maintenance. Worker	31.017	32.568	34.119	35.669	37.220	38.771
Parks, Streets and Utilities Leads	40.417	42.438	44.459	46.480	48.500	50.521
Permit Tech I	30.162	31.670	33.178	34.686	36.194	37.702
Permit Tech II	31.670	33.254	34.837	36.421	38.004	39.588
Police Tech	29.659	31.142	32.624	34.107	35.590	37.073
Police Tech/Data Analyst	31.142	32.699	34.256	35.813	37.370	38.927
Police Tech LEAD	32.031	33.633	35.234	36.836	38.438	40.039
Rental Housing Inspector	36.071	37.874	39.678	41.481	43.285	45.089
Secretary/Receptionist	25.187	26.447	27.706	28.965	30.225	31.484
Zoning Code Enforcement Officer	36.071	37.874	39.678	41.481	43.285	45.089

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APPENDIX B ANNIVERSARY DATES FOR REGULAR EMPLOYEES

Name of Employee	Title	Current Position Anniversary Date	Original Anniversary Date
Erick Benson	Building Maint. Worker	September 23, 2020	September 23, 2020
Scott Berscheid	Public Works Maint. Worker	December 13, 2017	December 13, 2017
Zach Bray	Public Works Maint. Worker	July 12, 2021	July 12, 2021
Michael Breiter	Public Works Maint. Worker	June 10, 2019	June 10, 2019
Christopher Bruneau	IT Support Technician	November 15, 2021	November 15, 2021
AnnMarie Busack	Fire Technician	August 31, 2015	August 31, 2015
Andy Blood	Public Works Maint. Worker	March 1, 2018	March 1, 2018
Terry Byron, Jr.	Public Works Parks Lead Worker	January 23, 2019	April 28, 2005
Nicole Cramton	Police Technician	January 4, 2021	January 4, 2021
Logan Czech	Engineering Technician II	September 3, 2019	September 3, 2019
Mario Cavallaro	Public Works Main. Worker	November 1, 2021	November 1, 2021
Jerome Dube	Public Works Maint. Worker	January 12, 2005	October 2, 2000
Ryan Duran	Community Service Officer	May 26, 2021	May 26, 2021
Jeff Erickson	Public Works Maint. Worker	February 28, 2007	February 28, 2007
Trudie Falk	Build. Insp. Adm. Assistant	September 24, 2020	September 24, 2020
Matt Graf	Public Works Maint. Worker	February 26, 2014	February 26, 2014
Randy Heaton	Building Maint. Worker	April 10, 2017	April 10, 2017
Randy Heaton	Building Maint. Worker	April 10, 2017	April 10, 2017
Jamie Hedburg	Police Technician	January 25, 2017	January 25, 2017
Dane Jessen	Public Works Maint. Worker	March 1, 2021	March 1, 2021
Jennifer Johnson	Police Technician	November 3, 2016	August 29, 2012
Ellen Krueger	Permit Technician	January 1, 2017	March 25, 2015
Vacant	Public Works Maint. Worker	TBD	TBD
Nicole Laubach	Administrative Assistant	October 27, 2021	October 27, 2021
Nicole Laubach	Administrative Assistant	October 27, 2021	October 27, 2021
Dan Lowrie	Public Works Maint. Worker	September 8, 2021	September 8, 2021
Aaron Madsen	Engineering Technician IV	September 1, 2019	November 12, 2002
Nick Maras	Public Works Mechanic	December 29, 2004	December 29, 2004
Jacob Marks	Public Works Maint. Worker	July 23, 2018	July 23, 2018
Marla Martinez	Recreation Specialist	January 11, 2022	January 11, 2022
Brian McCann	Planning Technician	March 25, 2020	March 25, 2020
Katie McNally	Community Service Officer	February 25, 2019	February 25, 2019

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~~Don Meyenburg~~	~~Building Maintenance Worker~~	~~August 28, 2006~~	~~August 28, 2006~~
~~Pam Miller~~	~~Receptionist/Secretary~~	~~May 25, 1999~~	~~May 25, 1999~~
~~Todd Nelson~~	~~Public Works Maint. Worker~~	~~February 9, 2005~~	~~February 9, 2005~~
~~Tammy Oakes~~	~~Accounting Clerk~~	~~August 23, 2021~~	~~August 23, 2021~~
~~Doug Polzin~~	~~Mechanic~~	~~December 13, 2021~~	~~December 13, 2021~~
~~Bria Raines~~	~~Zoning Code Enforcement Officer~~	~~April 12, 2021~~	~~April 12, 2021~~
~~David Rankin~~	~~Building Inspector~~	~~April 12, 2021~~	~~April 12, 2021~~
~~Alejandra Sanchez~~	~~Permit Technician~~	~~September 4, 2018~~	~~September 4, 2018~~
~~Kathy Schmitz~~	~~Administrative Clerk~~	~~June 13, 2013~~	~~February 1, 1988~~
~~Wendy Schlueter~~	~~Econ. Dev. Administrative Assistant~~	~~November 29, 2018~~	~~November 29, 2018~~
~~Emmah Siedow~~	~~Lead Police Records Technician~~	~~October 2, 2017~~	~~October 2, 2017~~
~~Megan Thorstad~~	~~Communications and Events Coord.~~	~~June 18, 2018~~	~~June 18, 2018~~
~~Shane Turner~~	~~Public Works Streets Lead Worker~~	~~June 1, 2019~~	~~September 25, 2014~~
~~Mary Jo Warner~~	~~Parks & PW/Administrative Assistant~~	~~August 6, 2001~~	~~August 6, 2001~~
~~Marsha Weidner~~	~~Engineering Administrative Assistant~~	~~February 2, 2018~~	~~February 2, 2018~~

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First Name	Last Name	Original Anniversary	Current Position Anniversary	Job Title
Mariah	Albrecht	12/4/2023	12/4/2023	Parks Administrative Assistant
Dan	Allen	3/6/2023	3/6/2023	Building Maintenance Worker
Andy	Blood	03/01/18	05/18/24	PW Lead Parks Maintenance Worker
Matthew	Bowes	08/29/22	08/29/22	PW Streets Maintenance Worker
Zach	Bray	07/12/21	07/12/21	PW Parks Maintenance Worker
Michael	Breiter	06/10/19	06/10/19	PW Streets Maintenance Worker
John	Bromen	05/29/24	05/29/24	Building Maintenance Worker
Tori	Bruneau	02/13/23	02/13/23	Police Technician
Chris	Bruneau	11/15/21	11/15/21	IT Support Technician
Michael	Conradi	04/18/22	04/18/22	Building Maintenance Worker
Logan	Czech	09/03/19	01/01/23	Engineering Technician III
Stacie	Damjanovich	07/17/23	07/17/23	Engineering Administrative Assistant
Landon	Dowd-Sivigny	02/12/24	02/12/24	PW Streets Maintenance Worker
Andy	Dubbin	08/05/24	08/05/24	PW Streets Maintenance Worker
Cameron	Erickson	01/09/23	01/09/23	PW Utilities Maintenance Worker

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Jordan	Evans	01/03/23	01/03/23	PW Utilities Maintenance Worker
Jennifer	Gilb	07/18/22	07/18/22	Secretary/Receptionist
Matt	Graf	02/26/14	01/28/23	PW Lead Utilities Maintenance Worker
Jamie	Hedburg	01/25/17	01/01/23	Police Technician/Data Analyst
David	Herrick	01/31/22	01/31/22	PW-Streets Maintenance Worker
Brandon	Hodgeman	06/12/23	06/12/23	PW-Streets Maintenance Worker
Jacob	Hoel	03/20/23	03/20/23	Engineering Technician II
Jennifer	Johnson	08/29/12	08/29/12	Police Technician (PT)
Patricia	Johnson	10/24/22	10/24/22	Communications Coordinator
Gunnar	Ledin	01/15/22	01/15/22	PW Parks Maintenance Worker
Christopher	Loe	03/04/24	03/04/24	Mechanic
Chad	Loudon	06/13/22	06/13/22	PW Parks Maintenance Worker
Dan	Lowrie	09/08/21	09/08/21	PW Parks Maintenance Worker
Jason	Lunde	10/31/22	06/01/24	PW Parks Maintenance Worker
Joseph	Mann	01/02/24	01/02/24	PW Utilities Maintenance Worker
Nick	Maras	12/29/04	12/29/04	Mechanic
Jacob	Marks	07/23/18	01/28/23	PW Lead Streets Maintenance Worker
Katie	McNally	02/25/19	02/25/19	Community Service Officer
Pam	Miller	05/25/99	05/25/99	Secretary/Receptionist
Jennifer	Morrison	10/03/22	10/03/22	Accounting Clerk
Matthew	Nelson	05/30/24	05/30/24	Building Maintenance Worker
Todd	Nelson	02/09/05	02/09/05	PW Parks Maintenance Worker
Chance	Nelson	04/01/24	04/01/24	PW Parks Maintenance Worker
Tammy	Oakes	08/23/21	04/01/24	Accountant II
Josh	Osen	03/06/23	03/06/23	Engineering Technician II
Douglas	Polzin	12/13/21	12/13/21	Mechanic
Stephanie	Rineke	10/02/23	10/02/23	Community Service Officer
Josh	Rock	02/12/24	02/12/24	PW Streets Maintenance Worker
Abdi	Sahal	06/17/24	06/17/24	Planning Administrative Assistant
Alejandra	Sanchez	09/04/18	09/04/18	Permit Technician
Wendy	Schlueter	11/29/18	11/29/18	Administrative Assistant
Kathy	Schmitz	02/01/88	06/13/12	Administrative Clerk
Brittany	Sibell	07/08/24	07/08/24	Accountant I

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Emmah	Siedow	10/02/17	10/02/17	Lead Police Records Technician
Madison	Spah	07/15/24	07/15/24	Community Service Officer
Abby	Spitzer	07/08/24	07/08/24	Community Service Officer
Craig	Swalchick	06/23/22	06/23/22	Zoning Code Enforcement Officer
Dana	Verbeek	08/29/22	04/01/24	Rental Housing Inspector
Marsha	Weidner	02/07/18	07/17/23	Public Works Administrative Assistant
Jeremy	Wicklund	07/29/24	07/29/24	PW Streets Maintenance Worker
Sherri	Wills	10/14/24	10/14/24	Permit Technician II
Chao	Xyong	12/19/22	12/19/22	Building Inspections Administrative Assistant

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~~APPENDIX C: SICK LEAVE FOR WELLNESS~~

~~Use of Sick Leave for Wellness Activities: Employees who have been employed with the City of Ramsey for at least five years and who have accrued a minimum sick leave balance of 300 hours will be allowed to use up to 24 hours of sick leave annually for cash reimbursement for approved wellness activities. Sick leave used for wellness activities will be reimbursed according to the City's sick leave severance schedule based on the employee's years of service and wage at the time the request for reimbursement is made. For example, an employee with ten years of service who earns $25 per hour is eligible to receive 7.92 hours of sick leave at a rate of $25 per hour for approved activities. The City's severance schedule at the time of this writing is as follows: 33% after five years of service; 35% after 15 years of service; 37% after 20 years of service; and 40% after 25 years of service.~~

~~Reimbursements will be taxable income to the employee unless otherwise indicated.~~

~~*Required Documentation*~~

~~Claims will be accepted June 1-15 and December 1-15 and will be processed in July and January, respectively, unless otherwise indicated. An activity for which reimbursement is requested must have occurred in the same calendar year in which the request for reimbursement is made. All claims shall be submitted to Human Resources via a Request for Reimbursement Form accompanied by proper documentation for each activity. The sick leave used to fund a reimbursement for wellness activities will be based on the employee's years of service and wage at the time the request for reimbursement is made.~~

~~*Approved Medical and Dental Expenses*~~

~~Sick leave may be used to reimburse employees for the employee's medical and dental expenses not covered by the City's insurance plans. Accumulated sick leave used for this purpose will be reimbursed according to the City's sick leave severance schedule based on the employee's years of service and wage at the time the request for reimbursement is made. To receive the reimbursement, the employee will fill out a Request for Reimbursement Form and submit proof of the expense to the Human Resources Manager.~~

~~*Approved Wellness-Related Activities*~~

~~Approved wellness activities include the following:~~

- ~~a. Individual employee memberships in approved health clubs and/or a sum equal to an individual membership for those employees holding family memberships which include the employee. An approved health club would be one that provides facilities for aerobic and strength training activities.~~
- ~~b. Programs designed to improve health such as classes on weight loss, smoking cessation or stress management are also allowed. This includes jazzercise, exercise classes, learning to eat, and weight watchers.~~
- ~~c. Regular (meaning at least once a week) fitness activities resulting in a moderate to~~

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high aerobic benefit and their fees and memberships will also be eligible for reimbursement. This includes activities such as singles tennis, racquetball, handball, court fees associated with these sports, basketball, exercise classes, hockey, soccer, martial arts training, skating, cross country skiing and gymnastics.

d. Fitness/exercise equipment (e.g., stationary bikes, treadmill, stair stepper, rowing machine, ice/inline skates, skis)

The following are not eligible for reimbursement:

a. Activities and equipment with a relatively low aerobic benefit, such as bowling, golf, dancing, horseback riding, archery, and baseball/softball. Also excluded are whirlpools, saunas, and massage therapy.
b. Any clothing costs, competitive registration fees or costs for food will not qualify for reimbursement.
c. Membership fees for clubs that are primarily social in nature (i.e., country clubs, golf/tennis clubs)
d. Accessory items (e.g., book holders, water bottles/holders, bike racks), assembly charges, shipping fees and maintenance contracts.

Employees are advised to have a physical examination by their physician if they are beginning a new program of physical activity.

Employee may not participate in any Sick Leave for Wellness eligible program on City time.

Sports, activities and equipment not listed will be evaluated on a case by case basis by the Human Resources Manager.

Approved Deferred Compensation Contributions

Eligible employees will be allowed to convert accumulated sick leave to deferred compensation deposits. Deposits in combination with all other payments to the deferred compensation accounts are subject to maximum deferral regulations. Accumulated sick leave used for deferred compensation contributions will be reimbursed according to the City's sick leave severance schedule based on the employee's years of service and wage at the time that the contribution to deferred compensation is requested. Requests for contributions under this section must be submitted to Human Resources by November 15. Contributions will be made to deferred compensation plans via payroll deduction in December pre-tax.

Employees who are in the process of terminating employment are not eligible for reimbursements under this program. All requests for reimbursement under this program must be approved by the Human Resources Manager.

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MEMORANDUM OF UNDERSTANDING

BETWEEN THE CITY OF RAMSEY AND AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES (AFSCME)

ARTICLE 12 MOU INSURANCE

1) Insurance: City monthly contributions for 2025 health insurance and life insurance:

The EMPLOYER will make the following contributions toward group health insurance coverage for EMPLOYEES enrolled in the City's health plan during 2025. In addition, the City will purchase $20,000 of basic life insurance for full-time regular EMPLOYEES.

Premiums or Waiver

- EMPLOYEE only (single) City contribution, not to exceed $1102.50
- EMPLOYEE and Children City contribution: $1544.20
- EMPLOYEE and Spouse City contribution: $1621.20
- Family City contribution: $2007.60, or
- Cash in lieu of City's insurance contribution of $425.00 per month. Cash in lieu of coverage requires proof of other coverge.

Health Reimbursement Account/Health Savings Account

- Single plans with a $3300 deductible receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- Other single plans receive $130.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All EMPLOYEE + children and EMPLOYEE + spouse plans will receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All family plans will receive $192.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- EMPLOYEES waiving health insurance will not receive H.R.A. or H.S.A. contributions

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2) Insurance: City monthly contributions for 2026 health insurance and life insurance:

The EMPLOYER will make the following contributions toward group health insurance coverage for EMPLOYEES enrolled in the City's health plan during 2026. In addition, the City will purchase $20,000 of basic life insurance for full-time regular EMPLOYEES. For purposes of payroll calculations, in the event the 2026 health insurance renewal creates an uneven number, the City's contribution will be round up to the nearest penny.

Monthly City Contributions to Premiums or Waiver

- EMPLOYEE only (single) City contribution will be paid at the dollar value equal to the $2500 Deductible Perform Network plan full premium, but not to exceed $1207.24 in 2026; and
- EMPLOYEE and Children City contributions will be paid at the dollar value equal to 70% of the $2500 Deductible Perform Network plan full premium, but not to exceed $1690.90 in 2026; and
- EMPLOYEE and Spouse City contribution will be paid at the dollar value equal to 70% of the $2500 Deductible Perform Network plan full premium, but not to exceed $1775.21 in 2026; and
- Family City contribution will be paid at the dollar value equal to 70% of the $2500 Deductible Perform Network plan full premium, but not to exceed $2198.32 in 2026; or
- Cash in lieu of City's insurance contribution of $425.00 per month, but shall not exceed 50% of the least expensive 2026 single premium. Cash in lieu of coverage requires proof of other coverge.

Total monthly city contributions listed above include the H.R.A./V.E.B.A. or H.S.A. shown below, as follows:

- Single plans with a $ 3300 deductible receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- Other single plans receive $130.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All EMPLOYEE + children and EMPLOYEE + spouse plans will receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All family plans will receive $192.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- EMPLOYEES waiving health insurance will not receive H.R.A. or H.S.A. contributions

~~**January 1, 2022 through December 31, 2022, as described below:**~~

~~**1) City monthly contributions for 2022 health insurance, as follows:**~~

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~~The employer will make the following contributions toward group health insurance coverage for employees enrolled in the City's health plan during 2022. In addition, the City will purchase $20,000 of basic life insurance for full-time regular employees.~~

~~The City's monthly contribution to health insurance premiums in 2022, not including contributions to the H.R.A./V.E.B.A. or H.S.A. are listed below.~~

~~Monthly City Contributions to Premiums~~

- ~~Employee only (single) City contribution, not to exceed $877.50; and~~
- ~~Employee and Children City contribution is $1053.30; and~~
- ~~Employee and Spouse City contribution is $1106.10; and~~
- ~~Family City contribution is $1369.50; and~~

~~In addition to the premium contributions listed above, the cCity will contribute the following to the H.R.A./V.E.B.A. or H.S.A. shown below, as follows:~~

- ~~Single plans with a $4000 deductible receive $194.00 per month toward the H.R.A./V.E.B.A. or H.S.A.~~
- ~~Other single plans receive $130.00 per month toward the H.R.A./V.E.B.A. or H.S.A.~~
- ~~All employee + children and employee + spouse plans will receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.~~
- ~~All family plans will receive $192.00 per month toward the H.R.A./V.E.B.A. or H.S.A.~~

~~Or~~

~~The Employer will pay $370 per month in 2022 in lieu of all insurance benefits provided in this Section for employees who waive such coverage. Employees receiving the waiving benefit prior to 2013 will continue to be grandfathered in to the waiving benefit. Other employees to the program are subject to the following terms: Employee must agree to the terms of the waiving benefit as described within the City's policy and signs the acknowledgement form.~~

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~~2) City total monthly contributions for 2023 and 2024 health insurance, as follows:~~

~~A. 2023 and 2024 Premium Contributions~~

~~The employer will make the following contributions toward group health insurance coverage for employees enrolled in the City's health plan during 2023 and 2024. In addition, the City will purchase $20,000 of basic life insurance for full time regular employees.~~

~~The City's monthly contribution to health insurance premiums in 2023 and 2024, not including contributions to the H.R.A./V.E.B.A. or H.S.A. are listed below.~~

~~Monthly City Contributions to Premiums~~

- ~~Employee only (single) City contribution will be paid at the dollar value equal to the $2500 Deductible Perform Network plan full premium, but not to exceed $960.86 in 2023 and not to exceed $1052.14 in 2024; and~~
- ~~Employee and Children City contributions will be paid at the dollar value equal to 60% of the $2500 Deductible Perform Network plan full premium, but not to exceed $1153.36 in 2023 and not to exceed $1262.93 in 2024; and~~
- ~~Employee and Spouse City contribution will be paid at the dollar value equal to 60% of the $2500 Deductible Perform Network plan full premium, but not to exceed $1211.18 in 2023 and not to exceed $1326.24 in 2024; and~~
- ~~Family City contribution will be paid at the dollar value equal to 60% of the $2500 Deductible Perform Network plan full premium, but not to exceed $1499.60 in 2023 and not to exceed $1642.06 in 2024; and~~

~~Total monthly cCity contributions listed above include the H.R.A./V.E.B.A. or H.S.A. shown below, as follows:~~

- ~~Single plans with a $4000 deductible receive $194.00 per month toward the H.R.A./V.E.B.A. or H.S.A.~~
- ~~Other single plans receive $130.00 per month toward the H.R.A./V.E.B.A. or H.S.A.~~
- ~~All employee + children and employee + spouse plans will receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.~~
- ~~All family plans will receive $192.00 per month toward the H.R.A./V.E.B.A. or H.S.A.~~

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~~The Employer will pay $370 per month in 2023 and 2024 in lieu of all insurance benefits provided in this Section for employees who waive such coverage. Employees receiving the waiving benefit prior to 2013 will continue to be grandfathered in to the waiving benefit. Other employees to the program are subject to the following terms: Employee must agree "to the terms of the waiving benefit as described within the City's policy and signs the acknowledgement form.~~

~~B. 2023 and 2024 Premium Contributions if there is a Change in Total Premium Cost~~

~~The parties understand and agree that the Monthly City Contributions described in Paragraph A, above, are based on the premiums for the City's $2,500 Perform Network insurance program ("Perform Network"). In the event that there are changes to the Perform Network premiums for 2023 and 2024 the Monthly City Contribution will be adjusted as follows, but will not exceed the monthly City contributions listed on page 2 of this MOU:~~

~~1. Reduction in Premium~~

~~If the total premium cost of the Perform Network decreases in 2023 or 2024 the Monthly City Contribution described in Paragraph A, above, will be adjusted as follows:~~

- ~~Employee only (single): The City will contribute the total cost of the $2500 deductible plan, Perform Network premium, but not to exceed the premium amount of the elected plan.~~
- ~~Employee and Children: The City's contribution will be reduced to 60% of the cost of the $2500 deductible plan, Perform Network premium.~~
- ~~Employee and Spouse: The City's contribution will be reduced to 60% of the cost of the $2500 deductible, Perform Network premium.~~
- ~~Family: The City's contribution will be reduced to 60% of the cost of the $2500 deductible, Perform Network premium.~~

~~2. Increase in Premium~~

~~If the total premium cost of the Perform Network increases in 2023 or 2024 the Monthly City Contribution described in Paragraph A, above, will be adjusted as follows:~~

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- ~~Employee only (single): The City will contribute the amount described in Paragraph A, plus the total increase in the premium cost for single coverage under the $2500 deductible, Perform Network.~~

- ~~Employee and Children: The City will contribute the amount described in Paragraph A, plus 60% of the premium cost for Employee and Children coverage under the Perform Network.~~

- ~~Employee and Spouse: The City will contribute the amount described in Paragraph A, plus 60% of the premium cost for Employee and Spouse coverage under the Perform Network.~~

- ~~Family: The City will contribute the amount described in Paragraph A, plus 60% of the premium cost for Family coverage under the Perform Network.~~

3. ~~Application of Paragraphs 1 and 2. In 2023 and 2024, if the total premium cost for the Perform Network is decreased due to the City being classified in a more favorable band or classification, and the total premium cost is impacted by the imposition of taxes under the Affordable Care Act, the Total Monthly City Contribution, as described in Paragraph A, will be adjusted as follows, but will not exceed the monthly City contributions listed on page 2 of this MOU:~~

- ~~Employee only (single): The City will contribute the total cost of the Perform Network premium, including the amount of any increase in that premium due to the imposition of taxes under the Affordable Care Act. Employees electing an Employee only (single) plan priced less than the Perform Network plan will receive a City contribution to the premium equal to the elected plan premium.~~

- ~~Employee and Children: The City's contribution will be reduced to 60% of the cost of the Perform Network premium, including the amount of any increase in that premium due to the imposition of taxes under the Affordable Care Act.~~

- ~~Employee and Spouse: The City's contribution will be reduced to 60% of the cost of the Perform Network premium, including the amount of any increase in that premium due to the imposition of taxes under the Affordable Care Act.~~

- ~~Family: The City's contribution will be reduced to 60% of the cost of the Perform Network premium, including the~~

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~~amount of any increase in that premium due to the imposition of taxes under the Affordable Care Act.~~

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~~In the event this MOU will or does cause penalties, fees, fines, or excise taxes to be assessed against the City or employees, the parties agree to renegotiate this MOU in a manner that eliminates the penalties, fees, fines, or excise taxes.~~

~~This MOU represents the complete and total agreement between the City and the Union regarding the subject matter herein. The parties agree that the MOU shall be in effect from January 1, 2022 through December 31, 2024 and shall sunset and cease to be effective on December 31, 2024.~~

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FOR THE CITY OF RAMSEY:

~~**FOR THE CITY OF RAMSEY:**~~

BY:

Mayor Date

ATTEST:

City Administrator Date

FOR AFSCME

BY:

Negotiating Team Member Date

BY:

Negotiating Team Member Date

BY:

Field Representative Date

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~~MEMORANDUM OF UNDERSTANDING~~

~~BETWEEN THE CITY OF RAMSEY AND AMERICAN FEDERATION OF~~

~~STATE, COUNTY, AND MUNICIPAL EMPLOYEES (AFSCME)~~

~~ARTICLE 21 M.O.U. UNIFORMS~~

~~January 1, 2022 through December 31, 2024 as described below:~~

~~This Memorandum of Understanding is made between the City of Ramsey and AFSCME; and~~

~~**WHEREAS,** the City and the Union are parties to a 2022-2024 collective bargaining agreement; and~~

~~**WHEREAS;** Section 21.3 and Section 21.5 of the labor agreement, shall be null and void while this MOU is in effect; and~~

~~**WHEREAS,** certain EMPLOYEES wear clothing that is considered taxable under state and federal law, if provided by the City; and~~

~~**WHEREAS,** the annual uniform stipend will be paid to these EMPLOYEES in one payment through their regular biweekly payroll disbursement on the second payroll in March. This stipend will be included in the EMPLOYEES' taxable earnings and applicable taxes will be withheld according to Internal Revenue Service; and~~

~~**WHEREAS;** in the event any such items are lost or damaged through the negligence of the EMPLOYEE possessing said property, (reasonable wear and depreciation expected), such EMPLOYEE shall be financially responsible for the replacement of said negligently lost or destroyed item; and~~

~~**WHEREAS,** members utilizing the City's uniform service are ineligible for the stipend; and~~

~~**WHEREAS,** the following information is an excerpt from the City's Personnel Policy and all EMPLOYEES are expected to adhere to the following:~~

~~The dress and appearance of City employees has a direct reflection on the professionalism of our services. A neat, well-groomed employee will present a positive image of the City and demonstrate the pride of our City employees. Our appearance and attire have a definite impact on the way we are perceived by others and the confidence that customers have in our ability to provide quality services.~~

~~Therefore, the parties met, negotiated and agreed upon the following:~~
~~For, 2022 – 2024 the City will provide a monetary uniform stipend to the EMPLOYEES in the following positions at the amounts listed:~~

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a. Building Maintenance Workers * $393.75
b. Engineering Technicians* $393.75
c. Parks, Streets and Utilities Maintenance Workers* $393.75

i. The above listed stipends include any costs associated with embroidery; any costs greater than the above listed stipend shall be the EMPLOYEES responsibility.

d. Building Inspectors* $393.75
e. Job classifications not listed herein, but deemed by the EMPLOYER to require uniforms, will be provided with said uniform; the cost of said uniform will be paid by the EMPLOYER; and the taxable value of the uniform will be processed through payroll as a taxable fringe benefit.
f. Other EMPLOYEES whose work requires protective footwear will also receive the below mentioned voucher for the purchase of OSHA approved protective footwear.

*Denotes job classifications that receive vouchers for the purchase of OSHA approved protective footwear.

Lastly, all Parks, Streets, and Utilities maintenance workers shall adhere to the following protocol:

1) Approved Uniforms

Approved work pants shall be either jeans or uniform style work pants; approved shorts are permitted during the summer and shall be of a solid color – no patterned material allowed. Approved shirts shall be uniform shirts or polo shirts purchased from an approved City vendor; solid color work short sleeve shirts and solid color work long sleeve shirts; and solid color crew neck work sweatshirts.

2) Unapproved Clothing

Unapproved clothing includes, but may not be limited to clothing with advertisements or logos larger than 2" (other than City logos); sleeveless shirts, athletic wear such as sweatpants, sweat suits, workout clothes, and tennis shoes are not allowed. If EMPLOYEES are uncertain as to whether or not a clothing item will be allowed they should consult with their supervisor.

Condition of Clothing

3)

Clothing must always be neat, clean, and not overly worn, faded, or in disrepair. EMPLOYEES must maintain this standard or, at the discretion of the Department Head, will be ineligible to receive future stipends and transferred to the City's uniform service.

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~~This Memorandum of Understanding sunsets on December 31,2024.~~

~~FOR THE CITY OF RAMSEY:~~

~~BY:~~

~~Mayor~~ ~~Date~~

~~ATTEST:~~

~~City Administrator~~ ~~Date~~

~~FOR AFSCME~~

~~BY:~~

~~BY:~~
~~Negotiating Team Member~~ ~~Date~~

~~BY:~~

~~Negotiating Team Member~~ ~~Date~~

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~~Field Representative~~ ~~Date~~

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MEMORANDUM OF UNDERSTANDING

BETWEEN THE CITY OF RAMSEY AND AMERICAN FEDERATION OF STATE, COUNTY, AND MUNICIPAL EMPLOYEES (AFSCME)

January 1, 2025~~2022~~to December 31, 2026~~2024~~ as described below:

M.O.U.- PUBLIC WORKS MAINTENANCE WORKER AND LEAD MAINTENANCE WORKER CAREER LADDER PROGRAM

The purpose of this Memorandum of Understanding (MOU) is to memorialize the agreement between the City of Ramsey (the EMPLOYER) and the American Federation of State, County, and Municipal Employees (AFSCME) concerning Public Works Maintenance Workers' participation in the City's Career Ladder Program.

The Program:

The Career Ladder Program includes specific criteria for eligibility and advancement as established and maintained in policy by the City.

Educational Expenses:

Training and tuition expenses incurred as a result of the Career Ladder Program will be paid and/or reimbursed as defined in the City Personnel Policy.

Wages:

Upon completion of each of the following career ladder levels employees will be compensated as follows:

- Level 2 to be paid at 1% over the step 6 base wage
- Level 3 to be paid at 2%~~1.5%~~ over the step 6 base wage
- Level 4 to be paid at 3% over step 6 base wage

FOR THE CITY OF RAMSEY:

BY:

_____

Mayor Date

ATTEST:

_____

City Administrator Date

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FOR AFSCME

BY:

Negotiating Team Member Date

BY:

Negotiating Team Member Date

BY:

Negotiating Team Member Date

BY:

Field Representative Date

~~**FOR THE CITY OF RAMSEY:**~~

~~**BY:**~~

~~**Mayor Date**~~

~~**ATTEST:**~~

~~**City Administrator Date**~~

~~**FOR AFSCME**~~

~~**BY:**~~

~~**Negotiating Team Member Date**~~

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~~**BY:**~~

~~**Negotiating Team Member** **Date**~~

~~**BY:**~~

~~**Field Representative** **Date**~~

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LABOR AGREEMENT BETWEEN

CITY OF RAMSEY &

AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES

January 1, 2025 to December 31, 2026

Prepared by Colleen Lasher, Administrative Services Director

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ARTICLE 1 PREAMBLE AND PURPOSE OF AGREEMENT

This AGREEMENT is entered into between the City of Ramsey, hereinafter referred to as the EMPLOYER, and Local No. 2454 affiliated with Council No. 5 of the American Federation of State, County and Municipal Employees, AFL-CIO, hereinafter referred to as the UNION.

The intent and purpose of this AGREEMENT is to:

1.1 Place in written form the Parties' full AGREEMENT on terms and conditions of employment contained herein for the stated duration of this AGREEMENT;

1.2 Establish procedures for the resolution of disputes concerning this AGREEMENT'S interpretation and/or application;

1.3 Prevent interruptions of work, work stoppages, strikes, or other interferences with the efficient and effective rendering of services to the public during the life of the AGREEMENT; and

1.4 Promote harmonious relations between the EMPLOYER and its EMPLOYEES represented by the UNION.

ARTICLE 2 DEFINITIONS

2.1 UNION: The American Federation of State, County and Municipal Employees, Council No. 5, Local No. 2454, AFL-CIO.

2.2 UNION MEMBER: A member of the American Federation of State, County and Municipal Employees, Council No. 5, Local No. 2454, AFL-CIO.

2.3 UNION OFFICER: Official elected or appointed by the American Federation of State, County and Municipal Employees, Council No. 5, Local No. 2454, AFL-CIO.

2.4 EMPLOYEE: A member of the exclusively recognized bargaining unit.

2.5 EMPLOYER: The City of Ramsey, Minnesota.

2.6 GRIEVANCE: A dispute or disagreement as to the interpretation or application of the specific terms and conditions of this AGREEMENT.

2.7 DAYS: Unless otherwise indicated, means calendar days.

2.8 WEEK: Seven (7) days.

2.9 MONTH: Thirty (30) days.

2.10 YEAR: Three hundred sixty-five (365) days.

2.11 WRITTEN NOTICE. An EMPLOYEE who voluntarily terminates his or her employment must give the EMPLOYER fourteen (14) days written notice.

2.11 REGULAR FULL-TIME EMPLOYEE: Any employee working a regularly scheduled work week of 30 hours per week. This employee is eligible for vacation time, sick leave, holiday pay and health and life insurance coverage.

REGULAR PART-TIME EMPLOYEE: Any employee working a regularly scheduled work week, averaging at least 14 hours per week. This employee is eligible for holiday pay, and vacation and sick leave based on the number of hours worked during any given pay period. This employee is not eligible for health and life insurance.

TEMPORARY FULL-TIME EMPLOYEE: Any non-student employee working a regularly scheduled work week of 30 hours per week, up to a maximum of 640 hours in a calendar year. This employee is not eligible for vacation time, sick leave, holiday pay or health and life insurance. Students may work up to 100 days per calendar year and still be considered temporary employees.

TEMPORARY PART-TIME EMPLOYEE: Any non-student employee working on an on-call basis up to a maximum of 640 hours per calendar year. This employee banks no vacation time, sick leave or holiday pay and is not eligible for health and life insurance.

TEMPORARY FULL-TIME AND/OR TEMPORARY PART-TIMEEMPLOYEE AS PER MINNESOTA STATUTE 179A.03 SUBD. 14 PUBLIC EMPLOYEE OR EMPLOYEE: Any EMPLOYEE working in a temporary capacity for up to a maximum of 180 calendar days in a calendar year. EMPLOYEES who are scheduled to work up to a maximum of 180 days in a calendar year will meet the terms of Article 3 – Recognition on the first day of their employment. Any temporary full-time and/or part-time public employee is not eligible for vacation time, sick leave, holiday pay, health insurance, life insurance or any other fringe benefit unless otherwise dictated by the Affordable Care Act. Said EMPLOYEES will be paid at a rate of 80% of step one of a regular EMPLOYEE working in the applicable position and will not be eligible for step changes. Additionally, said EMPLOYEE shall not be entitled to protections under Article 16 - Layoffs, including rights to recall, shall not be entitled to the protections Under Article 19 – Discipline; and may be terminated at the sole discretion of the EMPLOYER during the entire period of temporary employment, regardless of whether the length of temporary employment exceeds the six month probationary period provided for in Article 17.1; and shall, in the event of being hired as a regular employee, have no time credited toward probation.

At the time of initial employment, transfer or re-employment, the EMPLOYER shall identify the status of the vacancy to be filled as either regular full-time, temporary full-time, regular part-time or temporary part-time.

ARTICLE 3 RECOGNITION

3.1 The EMPLOYER recognizes the UNION as the exclusive representative under Minnesota Statutes, Section 179A.03, Subdivision 8 in an appropriate bargaining unit as identified by the Bureau of Mediation Services, Certification of Exclusive Representative dated April 1, 1985, Case No. 85-PR-569-A, (clarified per BMS case No. 87-pr-612, order dated May 19, 1987).

All EMPLOYEES of the City of Ramsey, Ramsey, Minnesota, who are public EMPLOYEES within the meaning of Minnesota Statutes 179A.03, Subdivision 14, excluding supervisory, confidential, professional and essential EMPLOYEES.

3.2 The EMPLOYER, in accordance with the provisions of M. S. 179A.03, Subd. 8, agrees not to enter into any AGREEMENTS covering terms and conditions of employment with members of the bargaining unit covered by this AGREEMENT, either individually or collectively, which in any way conflict with the terms and conditions set forth in this AGREEMENT, except through the certified representative.

ARTICLE 4 UNION SECURITY

4.1 The EMPLOYER shall deduct from the wages of EMPLOYEES who authorize such a deduction in writing an amount necessary to cover monthly UNION dues. Such monies shall be remitted to the UNION.

4.2 The UNION agrees to indemnify and hold the EMPLOYER harmless against any and all claims, suits, orders or judgments brought or issued against the City as a result of any action taken or not taken by the City under the provisions of this ARTICLE.

4.3 The UNION may designate up to six (6) EMPLOYEES from the bargaining unit to act as negotiating team members and shall, within five (5) days of such designation, certify to the EMPLOYER in writing of such a choice, and the designation of a successor to the former members. The UNION shall also certify to the EMPLOYER a complete and current list of its officers and representatives.

B. The negotiating team members may not be paid by the EMPLOYER for meetings for UNION business except as provided in ARTICLE 7.

4.4 The UNION agrees there shall not be solicitation for membership, signing up members, collection of initiation fees, dues, fines or assessments, meetings or other UNION activities on the EMPLOYEES' work time.

4.5 The EMPLOYER recognizes the authority and responsibility of the UNION as provided in Minnesota Statute 179A.06, Subdivision 3 as it may be from time-to-time amended, to wit:

FAIR SHARE FEE. An exclusive representative may require EMPLOYEES who are not members of the exclusive representative to contribute a fair share fee for services rendered by the exclusive representative. The fair share fee shall be equal to the regular membership dues of the exclusive representative, less the cost of benefits financed through the dues and available only to members of the exclusive representative. In no event shall the fair share fee exceed 85 percent of the regular membership dues. The exclusive representative shall provide advance written notice of the amount of the fair share fee to the Commissioner of the Bureau of Mediation Services, the EMPLOYER and to unit EMPLOYEES who will be assessed the fee. The EMPLOYER shall provide the exclusive representative with a list of all unit EMPLOYEES.

A challenge by an EMPLOYEE or by a person aggrieved by the fee shall be filed in writing with the Commissioner, the public EMPLOYER and the exclusive representative within 30 days after receipt of the written notice. All challenges shall specify those portions of the fee challenged and the reasons for the challenge. The burden of proof relating to the amount of the fair share fee is on the exclusive representative. The Commissioner shall hear and decide all issues in these challenges.

The EMPLOYER shall deduct the fee from the earnings of the EMPLOYEE and transmit the fee to the exclusive representative 30 days after the written notice was provided. If a challenge is filed, the deductions for a fair share fee shall be held in escrow by the EMPLOYER pending a decision by the Commissioner.

4.6 The EMPLOYER agrees that space for a designated bulletin board shall be made available at each permanent work site to be used by EMPLOYEES for posting notices of the following type:

A. Notice of UNION recreational and social affairs;

B. Notice of UNION elections;

C. Notice of UNION appointments and results of UNION elections;

D. Notices of UNION meetings;

E. Notices of UNION committee reports; and

F. Other notices as may be agreed upon by the EMPLOYER.

Further, the bulletin board shall not be used for posting or distributing pamphlets of political or religious matter of any kind or for advertising. Under no circumstances shall the use of the bulletin board conflict with the operation of the EMPLOYER.

ARTICLE 5 EMPLOYER SECURITY

The UNION agrees that during the life of this AGREEMENT neither the UNION, its officers or agents nor any of the EMPLOYEES covered by this AGREEMENT will engage in, encourage, sanction, support or suggest any strike, slowdown, mass resignations, mass absenteeism, the willful absence from one's position, the stoppage of work or the abstinence in whole or part of the full, faithful and proper performance of duties of employment for the purpose of inducing, influencing or coercing a change in the conditions, compensation or the rights, privileges or obligations of employment.

ARTICLE 6 EMPLOYER AUTHORITY

6.1 The EMPLOYER retains the full and unrestricted right to operate and manage all staff, facilities and equipment; to establish functions and programs; to set and amend budgets; to determine the utilization of technology; to establish and modify the organizational structure; to select, direct and determine the number of personnel; to establish work schedules; and to perform any inherent managerial function not specifically limited by this AGREEMENT.

6.2 Any term and condition of employment not specifically established or modified by this AGREEMENT shall remain solely within the discretion of the EMPLOYER to modify, establish or eliminate.

6.3 Nothing in this AGREEMENT shall prohibit or restrict the right of the EMPLOYER from subcontracting work performed by EMPLOYEES covered by this AGREEMENT.

ARTICLE 7 EMPLOYEE RIGHTS - GRIEVANCE PROCEDURE

The EMPLOYER will recognize a representative designated by the UNION as the GRIEVANCE representative of the bargaining unit having the duties and responsibilities established by this ARTICLE. The UNION shall notify the EMPLOYER in writing of the name of such UNION representative and of the representative's successor when so designated.

7.1 PROCESSING OF A GRIEVANCE

It is recognized and accepted by the UNION and the EMPLOYER that the processing of GRIEVANCES as hereinafter provided, is limited by the job duties and responsibilities of the EMPLOYEES and shall therefore be accomplished during normal working hours only when consistent with such EMPLOYEE duties and responsibilities. The aggrieved EMPLOYEE and the UNION representative shall be allowed a reasonable amount of time without loss of pay when a GRIEVANCE is investigated and presented to the EMPLOYER during normal working hours provided the EMPLOYEE and the UNION representative have notified and received the prior approval of the designated supervisor who has determined that such absence is reasonable and would not be detrimental to the work programs of the EMPLOYER.

7.2 PROCEDURE

GRIEVANCES, as defined in ARTICLE 2, Section 2.6, shall be resolved in conformance with the following procedure:

Step 1. An EMPLOYEE claiming a violation concerning the interpretation or application of this AGREEMENT shall, within twenty-one (21) calendar days after such alleged violation has occurred, present such GRIEVANCE to the EMPLOYEE'S supervisor as designated by the EMPLOYER. The EMPLOYER-designated representative will discuss and give an answer to such Step 1 GRIEVANCE within ten (10) calendar days after receipt. A GRIEVANCE not resolved by the operation of Step 1 of the grievance procedure may be appealed by the Union by filing a notice to that effect with the EMPLOYER designated representative. Such notice shall set forth the nature of the GRIEVANCE, the facts on which it is based, the provision or provisions of the AGREEMENT allegedly violated and the remedy requested. Such notice shall be filed within ten (10) calendar days after the EMPLOYER-designated representative's final answer in Step 1. Any GRIEVANCE not appealed in writing to Step 2 by the UNION within ten (10) calendar days shall be considered waived.

Step 2. If appealed, the EMPLOYER designated representative shall conduct a conference with the union and the EMPLOYEE in an attempt to resolve the grievance. At such conference, the union shall present the grievance in writing signed by the affected EMPLOYEE and the union. The EMPLOYER-designated representative shall give the UNION the EMPLOYER'S Step 2 answer in writing within ten (10) calendar days after receipt of such Step 2 GRIEVANCE. A GRIEVANCE not resolved in Step 2 may be appealed to Step 3 within ten (10) calendar days following the EMPLOYER-designated representative's final Step 2 answer. Any GRIEVANCE not appealed in writing to Step 3 by the UNION within ten (10) calendar days shall be considered waived.

Step 3. A GRIEVANCE unresolved in Step 2 and appealed in Step 3 may be submitted to the Minnesota Bureau of Mediation Services. A GRIEVANCE not resolved in Step 3 may be appealed to Step 4 within ten (10) calendar days following the EMPLOYER'S final answer in Step 3.

Step 4. A GRIEVANCE unresolved in Step 3 and appealed to Step 4 shall be submitted to arbitration before a single arbitrator to be selected from a list to be supplied by the Bureau of Mediation Services pursuant to its rules. Any GRIEVANCE not appealed in writing to Step 4 by the UNION within ten (10) calendar days shall be considered waived.

7.3 ARBITRATOR'S AUTHORITY

A. The arbitrator shall have no right to amend, modify, nullify, ignore, add to or subtract from the terms and conditions of AGREEMENT. The arbitrator shall consider and decide only the specific issue(s) submitted in writing by the EMPLOYER and the UNION, and shall have no authority to make a decision on any other issue not so submitted.

B. The arbitrator shall be without power to make decisions contrary to, or inconsistent with, or modify or vary in any way the application of laws, rules or regulations having the force and effect of law. The arbitrator's decision shall be submitted in writing within thirty (30) days following the close of the hearing or the submission of briefs by the parties, whichever be later, unless the parties agree to an extension. The decision shall be binding on both the EMPLOYER and the UNION and shall be based solely on the arbitrator's interpretation or application of the express terms of this AGREEMENT and to the facts of the GRIEVANCE presented.

C. The fees and expenses for the arbitrator's services and proceedings shall be borne equally by the EMPLOYER and the UNION provided that each party shall be responsible for compensating its own representatives and witnesses. If either party desires a verbatim record of the proceedings, it may cause such a record to be made, providing it pays for the record. If both parties desire a verbatim record of the proceedings, the cost shall be shared equally.

7.4 WAIVER OF GRIEVANCE

If a GRIEVANCE is not presented within the time limits set forth above, it shall be considered "waived". If a GRIEVANCE is not appealed to the next step within the specified time limit or any agreed extension thereof, it shall be considered settled on the basis of the EMPLOYER'S last answer. If the EMPLOYER does not answer a GRIEVANCE or an appeal thereof within the specified time limits, the UNION may elect to treat the GRIEVANCE as denied at that step and immediately appeal the GRIEVANCE to the next step. The time limit in each step may be extended by mutual AGREEMENT of the EMPLOYER and the UNION.

ARTICLE 8 WORK SCHEDULES - PREMIUM PAY

This ARTICLE is intended only to define the normal hours of work. Nothing herein shall be construed as a guarantee of hours of work per day or per week.

8.1 The sole authority in work schedules is the EMPLOYER. The normal work day for an EMPLOYEE shall be eight (8) hours. The normal work week shall be forty (40) hours, Monday through Friday. The normal work week for premium pay purposes shall begin at 12:01 a.m., Saturday. EMPLOYEES shall be given a two-week posted or written notice of exceptions or changes in the normal work week start time. In the event that work is required because of unusual circumstances such as, but not limited to, fire, flood, snow, sleet or breakdown of municipal equipment or facilities, no advance notice need be given.

8.2 In order to provide service to the public, the EMPLOYER may require the establishment of shifts for some EMPLOYEES on a daily, weekly, seasonal or annual basis other than the normal work day or work week.

8.3 Each EMPLOYEE has an obligation to work overtime or callbacks if requested. Overtime will first be offered by the EMPLOYER on a voluntary basis. Employees who are on vacation leave that has been requested and approved according to normal department procedures are not obligated to respond to callbacks.

8.4 Every regular EMPLOYEE shall be granted a thirty (30) minute lunch break without pay. Also, every regular EMPLOYEE, when working under conditions where a break period is practicable, shall be granted a fifteen (15) minute break period with pay in each half of the EMPLOYEE'S shift. Each department head shall schedule rest periods so as not to interfere with work requirements.

8.5 EMPLOYEES who are not exempt from the Fair Labor Standards Act (FLSA), working in excess of forty (40) hours within the work week, shall be compensated for such over-time at the rate of one and one-half (1-1/2) times the EMPLOYEE'S regular rate of pay in accordance to FLSA. The formula used for payment herein shall be the same regardless of operation of equipment As an alternative to compensation at premium rates for time worked in excess of forty (40) hours within the work week, the EMPLOYEE may request compensatory time earned in lieu of over-time pay. Compensatory time earned to an EMPLOYEE, to be taken at a later date, but not within the same workweek, which shall be computed at one and one-half (1-1/2) the time worked in excess of forty (40) hours within a work week.

For the purposes of calculating overtime, an employee using paid holidays, vacation leave, sick leave or compensatory time earned is considered to be working.

8.6 Neither compensation for over-time nor accumulation of compensatory time earned will be granted unless the work is performed at the direction of, or with the prior written approval of, the EMPLOYEE'S supervisor.

8.7 Neither compensation at over-time rates nor accumulation of compensatory time earned will be paid for time not worked except as provided in this section. Time worked for the purpose of calculating over-time shall be actual time worked plus holidays recognized in Article 10, plus vacation time scheduled at least one week in advance of its use, plus ESST leave, and compensatory time off. Unpaid leave shall not be counted as time worked for the purpose of calculating over-time.

8.8 When an EMPLOYEE accrues one hundred and twenty (120) hours of unused compensatory time, further accumulation of compensatory time is prohibited, and the EMPLOYEE shall be paid for over-time in accordance with this Article.

The EMPLOYER reserves the right to payout any compensatory time hours in excess of 80 hours, as deemed necessary by the EMPLOYER.

The EMPLOYER agrees to allow employees to cash out up to a maximum 40 hours of compensatory time annually; to be paid out up to twice annually, January 1

through January 15, and July 1 through July 15, of each year, to total a maximum payout of 40 hours of compensatory time. Note: upon terminating employment with the City, all compensatory time will be paid out at 100% of the accrued balance.

8.9 An EMPLOYEE shall be permitted to use accrued compensatory time within a reasonable period after it is requested if to do so would not unduly disrupt the operations of the EMPLOYER. Prior approval of the EMPLOYEE'S supervisor is required for the use of compensatory time. Compensatory time shall not be earned and used in the same work week

8.10 A regular EMPLOYEE who is called out to perform work services on other than the EMPLOYEE'S scheduled shift shall receive a minimum of two (2) hours pay Monday through Sunday, except on approved holidays, which will be a minimum of four (4) hours pay. The two hour or four hour minimum shall count toward worked hours for the purpose of calculation of overtime. An extension of a shift or an early start to a shift shall not be considered a call back for purposes of this section.

8.11 On Call Policy: Public Works Maintenance staff only

This on-call policy applies to unexpected emergencies, including requested weekend well and lift station checks. This policy does not apply to snow plow duties. EMPLOYEES who wish to be added to the on-call list for the calendar year may make this request to the on-call supervisor on a voluntary basis by December 1st of the preceding year, EMPLOYEES hired after January 1, 2014 are required to participate in the on-call program. Those who are approved as on-call EMPLOYEES will rotate on a weekly (seven days) basis. On-call EMPLOYEES will be assigned to a 7-day schedule. On-call hours begin at 3:30 p.m. and shall end at 7:00 a.m. on the next regularly scheduled work day.

During an EMPLOYEE'S week of assigned on call duty, EMPLOYEES will be reimbursed for mileage as calculated from the employee's home to the Public Works campus and back home again. The rate of reimbursement is payable per the IRS mileage reimbursement schedule. EMPLOYEES must be expressly assigned to on call duty by the on-call supervisor in order to be compensated under this policy. Employees must also be able to respond to the appropriate public works facility within 30 minutes and must be skilled in the areas of streets, parks and utilities maintenance work, as determined by the Public Works Director, in order to be a member of the on-call pool

On-call compensation is as follows:

A) One (1) hour of pay at 1.5 times of EMPLOYEE'S base hourly pay for each day of assigned on call duty, Monday through Friday

B) two (2) hours of pay at 1.5 times of EMPLOYEE'S base hourly pay for Saturday and Sunday, and

C) four (4) hours of pay at 1.5 times the EMPLOYEE'S base hourly pay on approved holidays

Pay when responding: The EMPLOYER agrees that EMPLOYEE'S will not forfeit on call pay and will be compensated as per section 8.10 (Call back Policy).

On-call EMPLOYEES that respond to a call may require assistance in order to safely and effectively complete the necessary work. If so, the on- call EMPLOYEE may call another regular Public Works EMPLOYEE to provide assistance, without receiving immediate authorization from a supervisor. Said employee will be compensated as per section 8.10.

In the event that an on-call EMPLOYEE receives an additional alert, page, alarm or work direction from the Public Works Director or designee, to respond to a call within the previous minimum call back period (two hours on non-holidays and four hours on approved holidays) this is merely an extension of the original call and does not start an additional minimum call back period of time.

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* All Public Works Maintenance employees hired after January 1, 2014, are required to participate in the on-call policy.

ARTICLE 9 EARNED SICK AND SAFE TIME

Effective January 1, 2025, all accrued traditional sick time and accumulated ESST leave shall be designated as Earned Sick and Safe Time (ESST), under Minnesota Statutes §§ 181.9445-181.9448, as amended and shall be administered in accordance with the ESST statutes, subject to one exception listed below.

9.1 Every probationary, regular, and part-time EMPLOYEE is entitled to ESST leave with pay. For full-time EMPLOYEES ESST time shall accrue at the rate of eight (8) hours for each calendar month of full-time service or major fraction thereof. Part-time EMPLOYEES shall accrue ESST leave on a pro-rata basis, but no less than one (1) hour for every thirty (30) hours worked. ESST leave may be accumulated to a maximum of 960 hours and may be granted in units of not less than 15 minutes. Unused ESST leave in excess of 960 hours at the end of a calendar year (January 1st) shall be converted to the post employment healthcare savings plan at a rate of one hour for each two hours of ESST leave in excess of 960 hours.

9.2 ESST leave may be accrued to a maximum of 960 hours at a rate established in Section 9.1. Unused sick leave in excess of 960 hours at the end of a calendar year (January 1st) may be converted to vacation at a rate of one hour vacation for each two hours of sick leave in excess of 960 hours.

9.3 ESST leave may be granted by the EMPLOYEE'S Department Head when the EMPLOYEE has communicated the request, and is unable to perform work duties due to reasons listed under Minnesota Statute §§ 181.9447, as amended.

9.4 EMPLOYEES are allowed funeral leave up to 24 hours twice annually per occurrence (a maximum of 48 hours annually) for a death in the immediate family. Immediate family for this section is defined as spouse, parent, step-parent, children, step-children, brother, sister, grandparents, grandchildren or a like member of Employee's spouse's family.

That time is not chargeable against any accrued vacation, ESST or compensatory time. Hours must be taken within 5 (five) calendar days from start to finish per occurrence.

Additional funeral leave, in order to make arrangements for or attend funeral services or a memorial, or address financial or legal matters that arise after the death of a family member may be taken from EMPLOYEES earned ESST accrual as available and as defined under Minnesota Statute §§ 181.9445, as amended. This leave shall be deducted from EMPLOYEES the earned ESST accrual.

If the need for funeral leave does not meet either the EMPLOYERS funeral leave policy or state statute for earned ESST and safe time, EMPLOYEES may request vacation or compensatory time as the EMPLOYEE may choose and have available.

—9.5 To be eligible for ESST leave with pay, an EMPLOYEE shall:

1) report as soon as possible to the EMLOYEE'S department head the need to utilize ESST leave, and

2) keep the EMPLOYEE'S department head informed of such EMPLOYEE'S ability to return to work.

9.6 Using or claiming ESST leave for a purpose not authorized by Minnesota Statute §§ 181.9447, as amended shall be cause for disciplinary action.

9.7 For the purpose of accumulating additional ESST leave, an EMPLOYEE using earned vacation leave, ESST, compensatory time or paid holidays is considered to be working.

9.8 Regular part-time EMPLOYEES shall be entitled to ESST leave computed by converting their part-time employment to equivalent adjusted full-time service.

ARTICLE 10 HOLIDAYS

10.1 Holidays with pay are defined as:

New Year's Day	January 1st
Martin Luther King Jr. Day	Third Monday in January
President's Day	Third Monday in February
Memorial Day	Last Monday in May
Juneteenth	June 19th
Independence Day	July 4th
Labor Day	First Monday in September
Veteran's Day	November 11th
Thanksgiving Day	Fourth Thursday in November
Friday after Thanksgiving Day	Friday after Thanksgiving Day
Christmas Eve	December 24th
Christmas Day	December 25th
Floating Holiday	Eight (8) hours to be used within calendar year

10.2 All EMPLOYEES in regular positions are entitled to time off with full pay on the holidays defined in this ARTICLE. The City shall be closed for business on each such holiday, but EMPLOYEES may be required to work on paid holidays when the nature of their duties or other conditions require. An EMPLOYEE required to work on a holiday shall receive their full pay for the holiday as defined in this ARTICLE. In addition, employees shall receive 1-1/2 times the EMPLOYEE'S base hourly pay rate payable as overtime pay or compensatory time earned for the time they work on such holiday.

10.3 When New Year's Day, Juneteenth, Independence Day, Veterans' Day or Christmas Day falls on Sunday, the following Monday is considered the paid holiday and if any such day falls on Saturday, the preceding Friday is considered the paid holiday. When Christmas Eve falls on Sunday, the preceding Friday is considered the paid holiday. Each holiday commences at the beginning of the first shift on the day on which the holiday occurs and continues for twenty-four (24) hours thereafter.

10.4 In order to be eligible for paid holidays as defined in this Article, EMPLOYEES must work the day before and the day after such holiday, unless on vacation, other paid leave, or excused in advance by the City Administrator.

10.5 In addition to meeting the foregoing criteria, regular part-time EMPLOYEES are entitled to be paid for a holiday defined in this ARTICLE, based on the number of hours worked during any given pay period.

ARTICLE 11 VACATION LEAVE

11.1 Every regular EMPLOYEE shall be entitled to vacation leave based upon the following schedule:

Full-Time AFSCME EMPLOYEE Vacation Accrual Schedule		
Years of Service (YOS)	**Bi-weekly Accrual Rate**	**Vacation Days/Year**
First Year	Advanced 5 of 10 days 1.54 hours/pay period	10 days
2nd through 5th YOS	3.08 hours/pay period	10 days
6th through 10th YOS	4.62 hours/pay period	15 days
11th through 15th YOS	6.15 hours/pay period	20 days
16th YOS	6.46 hours/pay period	21 days
17th YOS	6.77 hours/pay period	22 days
18th YOS	7.08 hours/pay period	23 days
19th YOS	7.38 hours/pay period	24 days
20th YOS	7.69 hours/pay period	25 days

The EMPLOYER may compute vacation accrual on an hourly basis on a ratio equal to the appropriate annual equivalent compared to 2080 hours of compensated time, exclusive of overtime.

11.2 An EMPLOYEE'S accrual or "banked" vacation leave may not exceed two times the yearly accrual at any point in time.

11.3 Vacation leave may be used as earned subject to approval by the department head prior to the time at which said vacation is to be taken and subject to the provisions in ARTICLE 18.

11.4 Any EMPLOYEE leaving the municipal service in good standing after giving proper notice of such termination of employment shall be compensated for vacation leave accrued and unused to the date of separation.

Any EMPLOYEE leaving the municipal service without giving proper notice of such termination of employment shall not be compensated for vacation leave accrued and unused to the date of separation.

11.5 For the purpose of accumulating additional vacation leave, an EMPLOYEE using earned vacation leave, paid holidays, sick leave or compensatory time is considered to be working.

11.6 Regular part-time EMPLOYEES shall be entitled to paid vacation leave computed by converting their annualized part-time employment to equivalent adjusted full-time service.

ARTICLE 12 INSURANCE

12.1 The EMPLOYER shall contribute to EMPLOYEE health and life insurance as stated in the attached Memorandum of Understanding.

12.2 Neither regular part-time EMPLOYEES nor temporary EMPLOYEES shall be entitled to group health insurance including dependent coverage.

12.3 Annually during the month of December, or upon termination, the EMPLOYER will calculate the difference between the insurance allowance and the actual insurance cost for the calendar year. If the insurance allowance exceeds the cost of insurance benefits referred to in 12.1, EMPLOYER will remit the difference between the insurance allowance and the actual cost, net of all taxes, to the EMPLOYEE.

12.4 The EMPLOYER agrees to provide for a Labor Management Committee which will provide input to the EMPLOYER on issues such as safety, insurance and recognition programs. Three members of the bargaining unit appointed by the bargaining unit will serve on this Committee along with management's appointed representatives.

12.5 The EMPLOYER, effective January 1, 2018, agrees to contribute the dollar value equivalent to the cost of the monthly employee only dental premium as established by the EMPLOYER. Credit in lieu of coverage will not be granted.

ARTICLE 13 LEAVES

13.1 The EMPLOYER may grant any EMPLOYEE a Leave of Absence without pay for a period not exceeding ninety (90) days, except that it may extend such leaves to a maximum period of one (1) year in case the EMPLOYEE is disabled or where extraordinary circumstances, in its judgment, warrant such extension.

13.2 Every EMPLOYEE to whom Minnesota Statutes Section 192.26 or 192.261 applies (Military Leave) is entitled to the benefits afforded by those sections, subject to the conditions therein prescribed.

13.3 An EMPLOYEE required to serve as a juror or under subpoena as a witness in court for job related purposes, shall be granted leave of absence with pay while serving in such capacity. Such EMPLOYEE shall receive the amount of the difference between the EMPLOYEE'S regular salary and Jury Duty pay or fees received for service. An EMPLOYEE cannot receive more than the EMPLOYEE'S normal take-home pay as a result of any EMPLOYER pay supplemented to Jury Duty pay.

If the jury is dismissed prior to the end of the EMPLOYEE'S work day, the EMPLOYEE will report to work if practicable.

13.4 Every EMPLOYEE to whom Minnesota Statutes 181.940 through 181.943 applies (Parenting Leave) is entitled to the benefits afforded by those sections, subject to the conditions therein prescribed.

13.5 Every EMPLOYEE to whom the Family Medical Leave Act applies is entitled to the benefits afforded by the Act, subject to the conditions therein prescribed.

ARTICLE 14 SENIORITY

14.1 Seniority is defined as:

A. EMPLOYER SENIORITY: length of continuous service with the EMPLOYER.

B. JOB CLASSIFICATION SENIORITY: length of continuous service in a job classification.

- Administrative assistants maintain seniority in their specific department for purposes of layoffs, a more senior EMPLOYEE will only bump a less senior EMPLOYEE if the less senior EMPLOYEE has been in the position for one year or less.

14.2 On January 1, of each year, the EMPLOYER shall establish seniority lists showing each EMPLOYEE'S accumulated EMPLOYER seniority and job classification seniority. A copy of the seniority lists shall be furnished to the UNION upon request.

ARTICLE 15 JOB VACANCIES

Job Classification positions which are vacant because of separation from employment, a promotion or the creation of a new position, and which the EMPLOYER intends to fill, shall be posted for five (5) working days. This requirement does not apply to position reclassifications.

ARTICLE 16 LAY OFF

16.1 EMPLOYEES shall be laid off on the basis of job classification seniority only when the job relevant qualification factors between EMPLOYEES are equal. After at least two (2) weeks notice to the EMPLOYEE, the EMPLOYER may lay off any EMPLOYEE when such action is necessary because of shortage of work or funds, the abolition of a position or changes in the organization. No regular or probationary EMPLOYEE shall be laid off while there is a temporary EMPLOYEE serving in the same class of position for which the regular or probationary employee is qualified, eligible and available.

16.2 EMPLOYEES laid off by the EMPLOYER shall retain recall rights for a period of one (1) year. The EMPLOYER shall notify EMPLOYEES on lay off by registered mail to return to work at the EMPLOYEE'S last known address. The EMPLOYEE must return to work within three (3) weeks of receipt of this order to be eligible for reemployment.

16.3 Notwithstanding any of the foregoing provisions of this ARTICLE, all recall rights and all other rights under this AGREEMENT shall be lost if any of the following occurs:

A. An EMPLOYEE quits of EMPLOYEE'S own accord; or
B. An EMPLOYEE is dismissed for cause; or
C. An EMPLOYEE does not return to work when recalled after layoffs, in accordance with this ARTICLE; or
D. An EMPLOYEE is absent from the payroll due to lay-off continuously for fifty-two (52) weeks or more.

16.4 In the event the EMPLOYER chooses to subcontract over 51% of a position(s) which would result in a layoff of EMPLOYEE(S), the EMPLOYER shall notify the affected EMPLOYEE(S) no less than ninety (90) days prior to the effective date of lay off. At no time shall the notice of lay off for other reasons be less than 45 days.

ARTICLE 17 PROBATIONARY PERIODS

17.1 NEW HIRE, REHIRE PROBATIONARY PERIOD: All newly hired or rehired EMPLOYEES shall serve a six (6) months probationary period. During the probationary period, such probationary EMPLOYEE may be terminated at the sole discretion of the EMPLOYER. At the sole discretion of the EMPLOYER, a probationary EMPLOYEE may be put on an extended probationary period up to 90 days if the EMPLOYER held a three (3) month, four (4) month, and five (5) month documented review of the probationary EMPLOYEE. In that event, the EMPLOYEE may be placed on a performance improvement plan and probation may be extended up to 90 days.

17.2 PROMOTIONAL PROBATIONARY PERIOD: All promoted EMPLOYEES shall serve a six (6) months probationary period in any job in which the promoted EMPLOYEE has not successfully completed a probationary period. Any EMPLOYEE who does not successfully complete the promotional probationary period shall be returned to the EMPLOYEE'S pre-promotion job classification. Such EMPLOYER decisions shall not be subject to the GRIEVANCE procedure.

17.3 USE OF ACCRUED VACATION LEAVE AND EARNED SICK AND SAFE TIME (ESST) : During the probationary period following original appointment or promotional appointment, an EMPLOYEE is entitled to use accrued vacation leave and accrued ESST leave. The use of both accrued vacation leave and accrued ESST leave must comply with the respective contract language in the applicable articles.

ARTICLE 18 JOB SAFETY

18.1 It shall be the responsibility of the EMPLOYER, the UNION and the EMPLOYEE to cooperate in programs to promote safety to themselves and the public and to comply with rules promulgated to ensure safety. This responsibility shall include the provision of safe equipment and the proper use of all equipment in accordance with recognized safety procedures.

18.2 Whenever an EMPLOYEE is injured on the job, such employee shall report the injury to the EMPLOYEE'S supervisor immediately, if possible. The supervisor shall, if reasonably possible, first secure needed medical aid for the injured EMPLOYEE and then shall promptly file an accident report with the appropriate insurance carrier giving full particulars.

18.3 The EMPLOYER shall furnish to each of its EMPLOYEES conditions of employment and a place of employment free from recognized hazards, that are not by nature characteristic hazards of the EMPLOYEE'S chosen profession, but are causing or likely to cause death or serious injury or harm to its EMPLOYEES.

ARTICLE 19 DISCIPLINE

19.1 EMPLOYEES will be disciplined only for just cause. The seriousness or frequency of misconduct will be factors in determining whether discharge rather than some other disciplinary action is warranted.

19.2 Disciplinary actions will be in the form of:

A. Oral reprimand;
B. Written reprimand;
C. Suspension;
D. Demotion; or
E. Discharge.

19.3 EMPLOYEES who receive a written reprimand or who are suspended, demoted, or discharged shall have the right to appeal such disciplinary actions through the grievance procedure as established by ARTICLE 7 (EMPLOYEE Rights - Grievance Procedure).

19.4 Suspensions, demotions, and discharges shall be in writing and shall specify the charges, a copy of which shall be sent to the EMPLOYEE and the EMPLOYEE'S personnel file.

19.5 Prior to discharging an EMPLOYEE who has completed the probation period, the EMPLOYER shall notify the EMPLOYEE and the union, in writing, that the EMPLOYEE is to be discharged, the reason(s) therefore, the EMPLOYEE'S right to a hearing in accordance with this Article and the effective date of the discharge. The EMPLOYEE may request an opportunity to hear an explanation of the evidence against him/her and to present his/her explanation of issues and

circumstances related to the EMPLOYEE'S discharge to the EMPLOYER'S representative. The EMPLOYEE is entitled to union representation at such meeting, upon request. The right of such meeting shall expire at the end of the next scheduled work day of the EMPLOYEE after the notice of discharge is delivered to the EMPLOYEE unless the EMPLOYER and EMPLOYEE agree otherwise. The discharge shall not become effective during the period when the meeting may occur. However, the EMPLOYEE may be suspended without pay during the time between the notice of discharge and the expiration of the pre-termination meeting. Any further appeal of the discharge may be initiated by the UNION at Step 2 of the GRIEVANCE procedure provided that the written appeal is signed by the EMPLOYEE and the UNION. It is agreed that the availability of this appeal procedure satisfies all due process requirements for a pre-termination hearing.

19.6 EMPLOYEES may examine their own personnel file at reasonable times under the direct supervision of a representative of the EMPLOYER.

19.7 The EMPLOYER shall have the right to revoke or reduce a discharge penalty at any time.

ARTICLE 20 WAGES

20.1 EMPLOYEES shall be compensated in accordance with the wage schedules and text attached hereto as Appendix A. Appendix A2 reflects a three percent (3%) cost of living adjustment (COLA) over 2021 wages, effective January 1, 2022.

Appendix A3 reflects a three percent (3%) COLA over 2022 wages, effective January 1, 2023, as well as a two and a half percent (2.5%) market rate adjustment for the following Public Works Maintenance Worker positions: Building, Parks, Streets and Utilities Maintenance Workers and Public Works Lead Workers.

Appendix A4 reflects a three percent (3%) COLA over 2023 wages, effective January 1, 2024, as well as a two and a half percent (2.5%) market rate adjustment for the following Public Works Maintenance Worker positions: Building, Parks, Streets and Utilities Maintenance Workers and Public Works Lead Workers.

20.2 Public Works Maintenance Workers or Building Inspectors expressly assigned in writing by the supervisor or department director to perform the duties of an interim lead worker due to the absence of a supervisor shall receive an interim lead worker differential of one dollar ($1.00) per hour. Interim Lead pay will be paid for all hours assigned and worked in the interim lead worker capacity. Interim lead workers will not be assigned for project-based work. The department head may or may not assign an interim lead at his/her sole discretion.

ARTICLE 21 UNIFORMS

21.1 The EMPLOYER shall furnish uniforms and cleaning of such uniforms for EMPLOYEES as designated below.

21.2 EMPLOYEES may choose to opt out of the contract uniform service by January 15 of each year. Contract uniform services will be cancelled by February 1 of each year for employees who opt out.

21.3 All uniform items provided by the EMPLOYER shall remain the property of the EMPLOYER and as each item is either discarded or replaced, the discarded or replaced items shall be returned to the EMPLOYER. In the event any such items are lost or damaged through the negligence of the EMPLOYEE possessing said property (reasonable wear and depreciation expected), such EMPLOYEE shall be financially responsible for the replacement of said negligently lost or destroyed item.

21.4 The EMPLOYER shall designate the standard uniform required while on duty.

21.5 The City will provide a monetary uniform stipend to EMPLOYEES in the following positions at the amounts listed below, plus a $200.00 boot voucher to those positions noted with an asterisk. If the EMPLOYEE selects boots with a cost greater than $200.00, the EMPLOYEE will be responsible for the difference in cost.

a.	Building Maintenance Workers *	$393.75
b.	Engineering Technicians*	$393.75
c.	Parks, Streets and Utilities Maint. Workers and Leads*	$393.75
d.	Mechanics and Lead Mechanic*	$393.75
e.	Zoning Code Enforcement Officer* (or the like)	$393.75
f.	Rental Housing Inspector* (or the like)	$393.75
g.	Building Inspectors*	$393.75

The above listed stipends include any costs associated with embroidery; any costs greater than the above listed stipend shall be the EMPLOYEES responsibility.

Job classifications not listed herein, but deemed by the EMPLOYER to require uniforms, will be provided with said uniform; the cost of said uniform will be paid by the EMPLOYER; and the taxable value of the uniform will be processed through payroll as a taxable fringe benefit.

*Denotes job classifications that receive vouchers for the purchase of OSHA approved protective footwear.

Other EMPLOYEES whose work requires protective footwear will also receive the below mentioned voucher for the purchase of OSHA approved protective footwear.

All EMPLOYEES shall adhere to the following protocol:

1) <u>Approved Uniforms</u>

Approved work pants shall be either jeans or uniform style work pants; approved shorts are permitted during the summer and shall be of a solid color -- no patterned material allowed. Approved shirts shall be uniform shirts or polo shirts purchased from an approved City vendor; solid color work short-sleeve shirts and solid color work long-sleeve shirts; and solid color crew-neck work sweatshirts.

2) Unapproved Clothing

Unapproved clothing includes, but may not be limited to clothing with advertisements or logos larger than 2" (other than City logos); sleeveless shirts, athletic wear such as sweatpants, sweat-suits, workout clothes, and tennis shoes are not allowed. If EMPLOYEES are uncertain as to whether or not a clothing item will be allowed they should consult with their supervisor.

3) Condition of Clothing

Clothing must always be neat, clean, and not overly worn, faded, or in disrepair. EMPLOYEES must maintain this standard or, at the discretion of the Department Head, will be ineligible to receive future stipends and transferred to the City's uniform service.

21.6 The EMPLOYER shall provide required personal protective equipment as determined by Occupational Safety and Health Administration.

ARTICLE 22 SEVERANCE PAY

EMPLOYEES shall receive a lump sum payment upon termination of employment with the EMPLOYER based upon thirty-three percent (33%) of said EMPLOYEE'S unused accumulated sick leave after five (5) years of continuous employment. Severance pay shall not be available in any sum to an EMPLOYEE if that EMPLOYEE is discharged for just cause; severance pay shall not be paid if an EMPLOYEE voluntarily terminates his or her employment prior to five (5) years of continuous employment service; or the EMPLOYEE voluntarily terminates his or her employment without giving the EMPLOYER fourteen (14) days written notice. After ten (10) years of continuous employment service, the EMPLOYEE will receive forty-five percent (45% of said EMPLOYEE'S unused, accumulated sick leave. After fifteen (15) years of continuous employment service, the EMPLOYEE will receive fifty percent (50%) of unused, accumulated sick leave.

After five (5) years of continuous employment, EMPLOYEES who submit a letter of resignation at least three (3) months (90 calendar days) in advance of their last day worked, shall receive an additional ten percent (10%) added to the applicable years of service tier, to be deposited into the EMPLOYEE'S Health Care Savings Plan

Receipt of severance pay terminates all seniority rights and ends all EMPLOYER'S liability for other benefits.

ARTICLE 23 POST EMPLOYMENT HEALTH CARE SAVINGS PLAN

23.1 Purpose

The purpose of this program is to help employees defray some of the costs of post employment health insurance premiums using pre-tax dollars.

23.2 Effective Date

Participation in the Post Employment Health Care Savings Plan (PEHCSP) is available to full- and part-time regular employees who are members of the AFSCME unit and who meet the eligibility requirements described below on their termination date. For the purposes of the PEHCSP, the termination date is the last date an employee performed services for the City. This includes, but is not limited to, the employee's retirement date.

This PEHCSP is effective November 1, 2008.

23.3 Eligibility Requirements

In order to be eligible for participation in the PEHCSP, the following terms and conditions must be met:

A. The individual must be a regular employee and a current member of the AFSCME bargaining unit.

B. The employee must have been continuously employed by the City of Ramsey for ten years. There shall be no partial years and no aggregation of separate periods of employment.

23.4 Benefits

Under the PEHCSP, eligible employees will contribute 100% of eligible sick leave hours to the PEHCSP. City employees are eligible to accrue a maximum of 960 hours of sick leave and may receive a percentage of the 960 hours of sick leave depending upon their years of service.

For the purposes of this PEHCSP, as per Article 22 of the AFSCME labor agreement, "eligible sick leave hours" is 33% of unused accumulated sick leave after 5 years of continuous employment; 45% of unused accumulated sick leave after 10 years of continuous employment; 50% of unused accumulated sick leave after 15 years of continuous employment

Per Article 22 of the AFSCME labor agreement, severance pay shall not be available in any sum to an employee if that employee is discharged for just cause, or if the employee voluntarily terminates his or her employment without giving the employer fourteen (14) days written notice.

23.5 Fees

Fees are paid by employees (or former employees) when the individual begins making contributions to the plan.

ARTICLE 25 WAIVER

25.1 Any and all prior AGREEMENTS, resolutions, practices, policies, rules and regulations regarding terms and conditions of employment, to the extent inconsistent with the provisions of this AGREEMENT, are hereby superseded.

25.2 The parties mutually acknowledge that during the negotiations which resulted in this AGREEMENT, each had the unlimited right and opportunity to make demands and proposals with respect to any terms or conditions of employment not removed by law from bargaining. All AGREEMENTS and understandings arrived at by the parties are set forth in writing in this AGREEMENT for the stipulated duration of this AGREEMENT.

25.3 The EMPLOYER and the UNION each voluntarily and unqualifiedly waive the right to meet and negotiate regarding any and all terms and conditions of employment referred to or covered in this AGREEMENT or with respect to any term or condition of employment not specifically referred to or covered by this AGREEMENT, even though such terms or conditions may not have been within the knowledge or contemplation of either or both parties at the time this contract was negotiated or executed.

ARTICLE 26 SAVINGS CLAUSE

This AGREEMENT is subject to law. In the event any provision of this AGREEMENT shall be held to be contrary to law by a court of competent jurisdiction from whose final judgment or decree no appeal has been taken within the time provided, such provision shall be voided. All other provisions of this AGREEMENT shall continue in full force and effect. The voided provision shall be renegotiated at the request of either party.

ARTICLE 27 DURATION

27.1 This AGREEMENT shall be effective as of the day of signing and shall remain in full force and effect through December 31, 2026 unless changed or terminated in the manner provided by this ARTICLE.

27.2 Either party desiring to change or terminate this AGREEMENT must notify the other in writing at least sixty (60) calendar days prior to the date specified in Section 27.1 of this ARTICLE. Whenever notice is given for changes, the nature of the changes desired must be specified in the notice. Until a satisfactory conclusion is reached concerning such changes, the original provisions of this AGREEMENT shall remain in full force and effect. Notice by either party of a desire to terminate this AGREEMENT shall follow the same procedure as a proposed change.

27.3 This AGREEMENT shall take effect from January 1, 2025, through the effective date specified in Section 27.1 of this ARTICLE.

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT on this _____ day _____,_____.

FOR THE CITY OF RAMSEY, MINNESOTA:

Mayor:

Attest: City Administrator

FOR THE AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES, COUNCIL NO. 5, LOCAL NO. 2454, AFL-CIO:

AFSCME Field Representative:

AFSCME Negotiating Committee Member

AFSCME Negotiating Committee Member

AFSCME Negotiating Committee Member

APPENDIX A1 COMPENSATION PLANS

The compensation plans are based on "steps" that are four percent (4%) apart based on maximum market salaries represented in the Step 6 (100%) column. Steps 1 through 5 equal 80%, 84%, 88%, 92%, and 96% of the maximum respectively.

If approved by the City Council, maximum salaries may be adjusted by a Cost of Living Adjustment (COLA). Therefore, if approved the entire plan adjusts in value each year while the percentage between steps stays constant at four percent (4%).

Initial placement in the plan may be at any step because it depends on the employee's knowledge, skills, and abilities, as well as City Council approval.

When an employee reaches the maximum salary for his/her position (Step 6), he/she stays on that step. However, a salary increase may be received, if approved by the City Council, the maximum salaries would then increase by the approved Cost of Living Adjustment made to the plan as a whole.

Progression through the compensation plan for all City of Ramsey employees will be based on satisfactory performance. Employee performance will be evaluated annually. Cost of Living increases will occur on January 1, and step increases will occur on an employee's anniversary date, dependent on the employee's performance evaluation.

An employee's anniversary date of employment refers to his/her start date of regular full-time or regular part-time employment. This does not include temporary or seasonal employment.

Employees who receive an overall performance rating of "Meets Standards" or "Exceeds Standards" will move to the next highest salary step for their respective position classification.

Employees who receive an overall performance rating of "Below Standards" or "Unsatisfactory" will remain at their existing salary step and receive only the Cost of Living Adjustment.

Employees who receive an overall performance rating of "Below Standards" or "Unsatisfactory" will be re-evaluated in six months. If, at that time, overall performance is rated "Meets Standards" or "Exceeds Standards" the employee will move to the next highest salary step for their respective position classification.

This process is grievable, but not arbitrable, under Article VII of the Union grievance procedure.

Created by: HAN 062502
Revised November 2011

APPENDIX A2 Wage Scales

AFSCME 2025 Wage Scale Market Adjustments Plus COLA	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
	Hourly	Hourly	Hourly	Hourly	Hourly	Hourly
Accountant I	33.483	35.158	36.832	38.506	40.180	41.854
Accountant II	38.601	40.531	42.461	44.391	46.321	48.251
Accounting Clerk	29.906	31.401	32.897	34.392	35.887	37.383
Admin Clerk	27.382	28.751	30.120	31.489	32.858	34.227
Administrative Assistant	27.382	28.751	30.120	31.489	32.858	34.227
Auto Mechanic	32.600	34.230	35.860	37.490	39.120	40.750
Auto Mechanic - Lead	35.860	37.653	39.446	41.239	43.032	44.825
Building Inspector/Plans Examiner	38.257	40.170	42.083	43.996	45.909	47.822
Building Maintenance	26.615	27.945	29.276	30.607	31.938	33.268
Communications Coordinator	34.540	36.267	37.994	39.721	41.448	43.175
Engr Tech II	32.528	34.155	35.781	37.407	39.034	40.660
Engr Tech III	33.768	35.456	37.145	38.833	40.522	42.210
IT Support Technician	34.122	35.828	37.534	39.240	40.946	42.652
Community Service Officer	23.743	24.930	26.117	27.304	28.491	29.679
Community Service Officer Lead	35.456	37.229	39.002	40.775	42.548	44.321
Parks, Streets and Utilities PW Maintenance. Worker	30.113	31.619	33.125	34.631	36.136	37.642
Parks, Streets and Utilities Leads	34.631	36.362	38.094	39.825	41.557	43.288
Permit Tech I	29.283	30.748	32.212	33.676	35.140	36.604
Permit Tech II	30.748	32.285	33.822	35.360	36.897	38.435
Police Tech	28.795	30.235	31.674	33.114	34.554	35.993
Police Tech/Data Analyst	30.235	31.746	33.258	34.770	36.281	37.793
Police Tech LEAD	31.098	32.653	34.208	35.763	37.318	38.872
Rental Housing Inspector	35.020	36.771	38.522	40.273	42.024	43.775
Secretary/Receptionist	24.454	25.676	26.899	28.122	29.344	30.567
Zoning Code Enforcement Officer	35.020	36.771	38.522	40.273	42.024	43.775

AFSCME 2026 Wage Scale 3% COLA added to 2025 Wages	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
	Hourly	Hourly	Hourly	Hourly	Hourly	
Accountant I	34.488	36.212	37.937	39.661	41.386	43.110
Accountant II	39.759	41.747	43.735	45.723	47.711	49.699
Accounting Clerk	30.803	32.343	33.884	35.424	36.964	38.504
Admin Clerk	28.203	29.614	31.024	32.434	33.844	35.254
Administrative Assistant	28.203	29.614	31.024	32.434	33.844	35.254
Auto Mechanic	33.578	35.257	36.936	38.614	40.293	41.972
Auto Mechanic - Lead	36.936	38.782	40.629	42.476	44.323	46.169
Building Inspector/Plans Examiner	39.405	41.375	43.346	45.316	47.286	49.256
Building Maintenance	27.413	28.784	30.154	31.525	32.896	34.266
Communications Coordinator	35.576	37.355	39.134	40.913	42.691	44.470
Community Service Officer	24.455	25.678	26.901	28.123	29.346	30.569
Community Service Officer Lead	36.520	38.346	40.172	41.998	43.824	45.650
Engr Tech II	33.504	35.179	36.854	38.530	40.205	41.880
Engr Tech III	34.781	36.520	38.259	39.998	41.737	43.476
IT Support Technician	35.145	36.902	38.660	40.417	42.174	43.932
Parks, Streets and Utilities PW Maintenance. Worker	31.017	32.568	34.119	35.669	37.220	38.771
Parks, Streets and Utilities Leads	40.417	42.438	44.459	46.480	48.500	50.521
Permit Tech I	30.162	31.670	33.178	34.686	36.194	37.702
Permit Tech II	31.670	33.254	34.837	36.421	38.004	39.588
Police Tech	29.659	31.142	32.624	34.107	35.590	37.073
Police Tech/Data Analyst	31.142	32.699	34.256	35.813	37.370	38.927
Police Tech LEAD	32.031	33.633	35.234	36.836	38.438	40.039
Rental Housing Inspector	36.071	37.874	39.678	41.481	43.285	45.089
Secretary/Receptionist	25.187	26.447	27.706	28.965	30.225	31.484
Zoning Code Enforcement Officer	36.071	37.874	39.678	41.481	43.285	45.089

APPENDIX B ANNIVERSARY DATES FOR REGULAR EMPLOYEES

First Name	Last Name	Original Anniversary	Current Position Anniversary	Job Title
Mariah	Albrecht	12/4/2023	12/4/2023	Parks Administrative Assistant
Dan	Allen	3/6/2023	3/6/2023	Building Maintenance Worker
Andy	Blood	03/01/18	05/18/24	PW Lead Parks Maintenance Worker
Matthew	Bowes	08/29/22	08/29/22	PW Streets Maintenance Worker
Zach	Bray	07/12/21	07/12/21	PW Parks Maintenance Worker
Michael	Breiter	06/10/19	06/10/19	PW Streets Maintenance Worker
John	Bromen	05/29/24	05/29/24	Building Maintenance Worker
Tori	Bruneau	02/13/23	02/13/23	Police Technician
Chris	Bruneau	11/15/21	11/15/21	IT Support Technician
Michael	Conradi	04/18/22	04/18/22	Building Maintenance Worker
Logan	Czech	09/03/19	01/01/23	Engineering Technician III
Stacie	Damjanovich	07/17/23	07/17/23	Engineering Administrative Assistant
Landon	Dowd-Sivigny	02/12/24	02/12/24	PW Streets Maintenance Worker
Andy	Dubbin	08/05/24	08/05/24	PW Streets Maintenance Worker
Cameron	Erickson	01/09/23	01/09/23	PW Utilities Maintenance Worker
Jordan	Evans	01/03/23	01/03/23	PW Utilities Maintenance Worker
Jennifer	Gilb	07/18/22	07/18/22	Secretary/Receptionist
Matt	Graf	02/26/14	01/28/23	PW Lead Utilities Maintenance Worker
Jamie	Hedburg	01/25/17	01/01/23	Police Technician/Data Analyst
David	Herrick	01/31/22	01/31/22	PW-Streets Maintenance Worker
Brandon	Hodgeman	06/12/23	06/12/23	PW-Streets Maintenance Worker
Jacob	Hoel	03/20/23	03/20/23	Engineering Technician II
Jennifer	Johnson	08/29/12	08/29/12	Police Technician (PT)
Patricia	Johnson	10/24/22	10/24/22	Communications Coordinator
Gunnar	Ledin	01/15/22	01/15/22	PW Parks Maintenance Worker
Christopher	Loe	03/04/24	03/04/24	Mechanic
Chad	Loudon	06/13/22	06/13/22	PW Parks Maintenance Worker
Dan	Lowrie	09/08/21	09/08/21	PW Parks Maintenance Worker
Jason	Lunde	10/31/22	06/01/24	PW Parks Maintenance Worker
Joseph	Mann	01/02/24	01/02/24	PW Utilities Maintenance Worker
Nick	Maras	12/29/04	12/29/04	Mechanic

Jacob	**Marks**	**07/23/18**	**01/28/23**	**PW Lead Streets Maintenance Worker**
Katie	**McNally**	**02/25/19**	**02/25/19**	**Community Service Officer**
Pam	**Miller**	**05/25/99**	**05/25/99**	**Secretary/Receptionist**
Jennifer	**Morrison**	**10/03/22**	**10/03/22**	**Accounting Clerk**
Matthew	**Nelson**	**05/30/24**	**05/30/24**	**Building Maintenance Worker**
Todd	**Nelson**	**02/09/05**	**02/09/05**	**PW Parks Maintenance Worker**
Chance	**Nelson**	**04/01/24**	**04/01/24**	**PW Parks Maintenance Worker**
Tammy	**Oakes**	**08/23/21**	**04/01/24**	**Accountant II**
Josh	**Osen**	**03/06/23**	**03/06/23**	**Engineering Technician II**
Douglas	**Polzin**	**12/13/21**	**12/13/21**	**Mechanic**
Stephanie	**Rineke**	**10/02/23**	**10/02/23**	**Community Service Officer**
Josh	**Rock**	**02/12/24**	**02/12/24**	**PW Streets Maintenance Worker**
Abdi	**Sahal**	**06/17/24**	**06/17/24**	**Planning Administrative Assistant**
Alejandra	**Sanchez**	**09/04/18**	**09/04/18**	**Permit Technician**
Wendy	**Schlueter**	**11/29/18**	**11/29/18**	**Administrative Assistant**
Kathy	**Schmitz**	**02/01/88**	**06/13/12**	**Administrative Clerk**
Brittany	**Sibell**	**07/08/24**	**07/08/24**	**Accountant I**
Emmah	**Siedow**	**10/02/17**	**10/02/17**	**Lead Police Records Technician**
Madison	**Spah**	**07/15/24**	**07/15/24**	**Community Service Officer**
Abby	**Spitzer**	**07/08/24**	**07/08/24**	**Community Service Officer**
Craig	**Swalchick**	**06/23/22**	**06/23/22**	**Zoning Code Enforcement Officer**
Dana	**Verbeek**	**08/29/22**	**04/01/24**	**Rental Housing Inspector**
Marsha	**Weidner**	**02/07/18**	**07/17/23**	**Public Works Administrative Assistant**
Jeremy	**Wicklund**	**07/29/24**	**07/29/24**	**PW Streets Maintenance Worker**
Sherri	**Wills**	**10/14/24**	**10/14/24**	**Permit Technician II**
Chao	**Xyong**	**12/19/22**	**12/19/22**	**Building Inspections Administrative Assistant**

MEMORANDUM OF UNDERSTANDING

BETWEEN THE CITY OF RAMSEY AND AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES (AFSCME)

ARTICLE 12 MOU INSURANCE

1) Insurance: City monthly contributions for 2025 health insurance and life insurance:

The EMPLOYER will make the following contributions toward group health insurance coverage for EMPLOYEES enrolled in the City's health plan during 2025. In addition, the City will purchase $20,000 of basic life insurance for full-time regular EMPLOYEES.

Premiums or Waiver

- EMPLOYEE only (single) City contribution, not to exceed $1102.50
- EMPLOYEE and Children City contribution: $1544.20
- EMPLOYEE and Spouse City contribution: $1621.20
- Family City contribution: $2007.60, or
- Cash in lieu of City's insurance contribution of $425.00 per month. Cash in lieu of coverage requires proof of other coverge.

Health Reimbursement Account/Health Savings Account

- Single plans with a $3300 deductible receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- Other single plans receive $130.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All EMPLOYEE + children and EMPLOYEE + spouse plans will receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All family plans will receive $192.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- EMPLOYEES waiving health insurance will not receive H.R.A. or H.S.A. contributions

2) Insurance: City monthly contributions for 2026 health insurance and life insurance:

The EMPLOYER will make the following contributions toward group health insurance coverage for EMPLOYEES enrolled in the City's health plan during 2026. In addition, the City will purchase $20,000 of basic life insurance for full-time regular EMPLOYEES. For purposes of payroll calculations, in the event the 2026 health insurance renewal creates an uneven number, the City's contribution will be round up to the nearest penny.

Monthly City Contributions to Premiums or Waiver

- EMPLOYEE only (single) City contribution will be paid at the dollar value equal to the $2500 Deductible Perform Network plan full premium, but not to exceed $1207.24 in 2026; and
- EMPLOYEE and Children City contributions will be paid at the dollar value equal to 70% of the $2500 Deductible Perform Network plan full premium, but not to exceed $1690.90 in 2026; and
- EMPLOYEE and Spouse City contribution will be paid at the dollar value equal to 70% of the $2500 Deductible Perform Network plan full premium, but not to exceed $1775.21 in 2026; and
- Family City contribution will be paid at the dollar value equal to 70% of the $2500 Deductible Perform Network plan full premium, but not to exceed $2198.32 in 2026; or
- Cash in lieu of City's insurance contribution of $425.00 per month, but shall not exceed 50% of the least expensive 2026 single premium. Cash in lieu of coverage requires proof of other coverge.

Total monthly city contributions listed above include the H.R.A./V.E.B.A. or H.S.A. shown below, as follows:

- Single plans with a $ 3300 deductible receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- Other single plans receive $130.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All EMPLOYEE + children and EMPLOYEE + spouse plans will receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All family plans will receive $192.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- EMPLOYEES waiving health insurance will not receive H.R.A. or H.S.A. contributions

FOR THE CITY OF RAMSEY:

BY:

Mayor	Date

ATTEST:

City Administrator	Date

FOR AFSCME

BY:

Negotiating Team Member	Date

BY:

Negotiating Team Member	Date

BY:

Field Representative	Date

MEMORANDUM OF UNDERSTANDING

BETWEEN THE CITY OF RAMSEY AND AMERICAN FEDERATION OF

STATE, COUNTY, AND MUNICIPAL EMPLOYEES (AFSCME)

January 1, 2025to December 31, 2026 as described below:

M.O.U. PUBLIC WORKS MAINTENANCE WORKER AND LEAD MAINTENANCE WORKER CAREER LADDER PROGRAM

The purpose of this Memorandum of Understanding (MOU) is to memorialize the agreement between the City of Ramsey (the EMPLOYER) and the American Federation of State, County, and Municipal Employees (AFSCME) concerning Public Works Maintenance Workers' participation in the City's Career Ladder Program.

The Program:

The Career Ladder Program includes specific criteria for eligibility and advancement as established and maintained in policy by the City.

Educational Expenses:

Training and tuition expenses incurred as a result of the Career Ladder Program will be paid and/or reimbursed as defined in the City Personnel Policy.

Wages:

Upon completion of each of the following career ladder levels employees will be compensated as follows:

- Level 2 to be paid at 1% over the step 6 base wage
- Level 3 to be paid at 2% over the step 6 base wage
- Level 4 to be paid at 3% over step 6 base wage

FOR THE CITY OF RAMSEY:

BY:

_____ _____

Mayor Date

ATTEST:

_____ _____

City Administrator Date

FOR AFSCME

BY:

Negotiating Team Member	Date

BY:

Negotiating Team Member	Date

BY:

Negotiating Team Member	Date

BY:

Field Representative	Date

AFSCME	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Market
Position	Hourly	Hourly	Hourly	Hourly	Hourly	Hourly	
						Market Value +/or 3% COLA	
Accountant I	33.483	35.158	36.832	38.506	40.180	41.854	1.04%
Accountant II	38.601	40.531	42.461	44.391	46.321	48.251	6.73%
Accounting Clerk	29.906	31.401	32.897	34.392	35.887	37.383	17.65%
Building Inspector/Plans Examiner	38.257	40.170	42.083	43.996	45.909	47.822	5.78%
Admin Assistant	27.382	28.751	30.120	31.489	32.858	34.227	7.72%
Zoning Code Enforcement Officer	35.020	36.771	38.522	40.273	42.024	43.775	6.28%
Rental Housing Inspector	35.020	36.771	38.522	40.273	42.024	43.775	6.28%
Permit Tech I	29.283	30.748	32.212	33.676	35.140	36.604	7.95%
Permit Tech II	30.748	32.285	33.822	35.360	36.897	38.435	5% Over PT
Engr Tech II	32.528	34.155	35.781	37.407	39.034	40.660	5.70%
Engr Tech III	33.768	35.456	37.145	38.833	40.522	42.210	3.33%
Admin Clerk	27.382	28.751	30.120	31.489	32.858	34.227	7.72%
Communications Coordinator	34.540	36.267	37.994	39.721	41.448	43.175	4.82%
Secretary/Receptionist	24.454	25.676	26.899	28.122	29.344	30.567	0.00%
IT Tech	34.122	35.828	37.534	39.240	40.946	42.652	17.17%
Police Tech	28.795	30.235	31.674	33.114	34.554	35.993	17.75%
Police Tech/Data Analyst	30.235	31.746	33.258	34.770	38.095	37.793	5% Over PT
Police Tech LEAD	31.098	32.653	34.208	35.763	37.318	38.873	8% Over PT
Community Service Officer	23.743	24.930	26.117	27.304	28.491	29.679	0.00%
Community Service Officer - Lead	24.930	26.177	27.423	28.670	29.916	31.163	5% Over CSO
Parks/Streets/Utilities Maint Worker	30.113	31.619	33.125	34.631	36.136	37.642	7.55%
Parks, Streets and Utilities - Leads	34.631	36.362	38.094	39.825	41.557	43.288	15% Over MW
Auto Mechanic	32.600	34.230	35.860	37.490	39.120	40.750	12.60%
Auto Mechanic - Lead	39.446	41.418	43.390	45.363	47.335	49.307	10% Over Mech.
Building Maintenance	26.615	27.945	29.276	30.607	31.938	33.268	13.81%

CC Regular Session

Meeting Date: 11/26/2024

Primary Strategic Plan Initiative: Not Applicable

Title:

Adopt Resolution #24-349 Approving 2025-2034 Lower Rum River Watershed Management Organization Joint Powers Agreement

Purpose/Background:

Purpose:

The purpose of this case is to adopt Resolution 24-349 approving the attached 2025-2034 Joint Powers Agreement (JPA) for the continued operation of the Lower Rum River Watershed Management Organization (LRRWMO).

Background:

The draft 2025-2034 LRRWMO JPA was drafted by the LRRWMO attorney at the direction of the LRRWMO Board of Managers to update the language in the current JPA to remove historic language that is no longer needed, more accurately reflect how the Watershed Management Organization actually operates, and provide for its continued operation through January 1, 2035. The current JPA will expire January 1, 2025,

The draft 2025-2034 JPA addresses review comments submitted by the three member cities, including Ramsey City Council comments made during their work session on October 8, 2024. Attached is a copy of the October 8th work session case with copies of the previously executed JPA's attached, along with a redlined version of the May 12, 2024, draft 2025-2034 JPA.. Also attached are approved meeting minutes from this work session, along with an email summarizing staff and City Council comments that was submitted to the LRRWMO by the City Engineer/Public Works Director on October 10, 2024, for consideration during the LRRWMO Board meeting on October 17, 2024. A copy of the draft meeting minutes from the October 17, 2024, LRRWMO Board meeting is attached, along with the agenda from the November 21, 2024, LRRWMO meeting and the JPA update case, which includes a clean version of the draft 2025-2034 JPA and draft supporting Council resolution. A relined version of the draft 2025-2034 JPA is also attached to this case for reference.

Councilmember Musgrove is the City of Ramsey's Commissioner on the LRRWMO Board and serves as Chair of the LRRWMO Board of Commissioners.

Time Frame/Observations/Alternatives:

The City Councils of the other member cities, Andover and Anoka, will also consider approval of the attached JPA by adopting companion resolutions before January 1, 2025.

Recommendation:

Staff recommends approving the attached 2025-2034 LRRWMO JPA before January 1, 2025.

The City Attorney has reviewed the draft 2025-2034 LRRWMO JPA and approved it as to legal form.

Outcome/Action:

Adopt Resolution #24-349 approving 2025-2034 Lower Rum River Watershed Management Organization Joint Powers Agreement.

Attachments

Resolution 24-349
100824 CCWS mtg minutes
100824 CCWS case
Ramsey review comments email
112124 LRRWMO agenda with clean JPA
Redlined JPA

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	11/21/2024 02:48 PM
Form Started By: Bruce Westby		Started On: 11/20/2024 02:52 PM
Final Approval Date: 11/21/2024		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #24-349

RESOLUTION APPROVING A JOINT POWERS AGREEMENT FOR THE CONTINUED OPERATION OF THE LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

WHEREAS, the City has been a member of the Lower Rum River Watershed Management Organization ("Watershed Management Organization") since it was established in 1995; and

WHEREAS, the City is a member of the Watershed Management Organization to address its obligation under Minnesota Statutes sections 103B.201 through 103B.253 to manage surface water within the watershed; and

WHEREAS, the current joint powers agreement, which is a cooperative effort of all three cities with land in the watershed, expires on January 1, 2025; and

WHEREAS, the attached joint powers agreement, which is incorporated herein by reference, updates the language in the agreement to remove historic language that is no longer needed, more accurately reflect how the Watershed Management Organization actually operates, and provide for its continued operation through January 1, 2035; and

WHEREAS, the Watershed Management Organization has helped to fund various projects throughout the watershed, which has contributed to improved surface water quality and ecological integrity within the watershed; and

WHEREAS, the City Council determines it is in the best interests of the City to continue its participation in the Watershed Management Organization to further its goals of improving water quality and in furtherance of satisfying its obligations to properly manage surface water in accordance with the Metropolitan Surface Water Management Program.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1. The attached Lower Rum River Watershed Management Organization Joint Powers Agreement is hereby approved and entered into by the City.

2. The Mayor and City Clerk are hereby authorized and directed to execute the attached joint powers agreement on behalf of the City.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 26th day of November, 2024.

_____
Mayor

ATTEST:

_____
City Clerk

CITY COUNCIL WORK SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a City Council Work Session on Tuesday, October 8, 2024, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Mark Kuzma
Councilmember Chelsee Howell
Councilmember Debra Musgrove
Councilmember Michael Olson
Councilmember Chris Riley
Councilmember Dan Specht
Councilmember Matt Woestehoff

Also Present: City Administrator Brian Hagen
City Engineer/Public Works Director Bruce Westby
Administrative Services Director Colleen Lasher
Planning Manager Todd Larson
City Attorney Fritz Knaak
Police Chief Jeff Katers

1. CALL TO ORDER

Mayor Kuzma called the City Council Work Session to order at 5:30 p.m.

2. TOPICS FOR DISCUSSION

2.01: Review Proposed Amendments to Lower Rum River Watershed Management Organization Joint Powers Agreement

City Engineer/Public Works Director Westby reviewed the Staff report in regard to the proposed amendments to the 2025-2034 Lower Rum River Watershed Management Organization JPA.

Councilmember Musgrove noted that for the amendment to the Commissioner's right to vote being suspended if the member city is delinquent in making payments could be an issue as it is dependent on when cities get their tax levy funds.

City Engineer/Public Works Director Westby shared that they have excess funds that would allow them to still make payments while they wait for the tax levy funds to come through.

Mayor Kuzma said he was on the Board for seven years and he cannot remember a time where there was an issue with a city not making their payments.

Councilmember Riley stated he is concerned with it saying all invoices and all past due amounts as sometimes things are questioned and payments are delayed.

City Engineer/Public Works Director Westby explained that this would just be for the annual assessment.

Councilmember Riley said he would like this language to be clarified.

Councilmember Musgrove shared that she does not think they have ever had an increase as high as 20%.

City Engineer/Public Works Director Westby stated that there was a year in the past where the fees did go up significantly which was due to trying to get more funds in a plan.

Councilmember Woestehoff asked who sets the assessment amount.

Mayor Kuzma said it was set by the Board Members of the WMO.

Councilmember Woestehoff stated that having a cap makes sense and he does not have an issue with the cap being set at 120% of the previous year's assessment.

Councilmember Musgrove shared that in the Board's yearly budget, they set aside money in reserves ahead of time. She said this will help keep increases to a level where it is manageable for every city and this acts as a safeguard.

Councilmember Woestehoff asked what the City's current assessment amount is.

City Engineer/Public Works Director Westby stated it is around $65,000 and it comes from the stormwater funds.

Councilmember Musgrove added that it is based on a formula of how many projects a city does.

Mayor Kuzma noted that Ramsey has a majority of the frontage of the Lower Mississippi River.

Councilmember Riley asked if there is a calculation that takes into account the amount of river frontage in a city.

Mayor Kuzma said it is calculated by population.

Councilmember Woestehoff asked if one-half of 1% of their net tax capacity will meet the needs of the district.

City Engineer/Public Works Director Westby said he does not know.

Councilmember Woestehoff stated they should figure this out before agreeing to it.

City Administrator Hagen shared that the annual contribution by each member city is based 50% on the net tax capacity and 50% on the basis of the total area within the boundaries of the watershed.

Councilmember Musgrove shared that the individual who wrote up this new JPA only works on watersheds, so he is able to look at this with an eye to protect the members.

Councilmember Woestehoff reiterated his desire to make sure the assessment amounts align with what the Board needs to be successful.

Councilmember Musgrove suggested adding permits to Section 1.4(m), under definitions.

City Administrator Hagen stated permits are tied to projects and this section references projects which will have permits tied to them.

Councilmember Musgrove asked how remote attendance at meetings affects Section 3.2. She asked if language would need to be added to address remote attendance.

City Attorney Knaak said it would be a good idea to expressly authorize remote attendance for these meetings.

Councilmember Musgrove stated that Section 3.5 states that checks must be signed by the Chair, which is not done currently. She said the treasurer and the appointed finance person sign the checks. She added that the way it is done currently works well. She shared that Section 3.7 addresses calling Special Meetings but does not specify who pays for the meeting. She suggested adding language that if a Special Meeting is called by a permittee, they need to pay for the cost of this. She noted that Section 4.1(a) 20, it discusses the auditor's report going to the member cities at least once a year. She asked if this is provided to the City.

City Engineer/Public Works Director Westby said he is not sure.

Councilmember Musgrove asked if they wanted this to come to the City every year and have someone look over the audit.

City Attorney Knaak shared that this may be to the benefit of the City to have the availability to the City auditor.

Councilmember Musgrove asked if they send the Local Water Plans to the Met Council as referenced under Section 4.3(b).

City Engineer/Public Works Director Westby said he would need to refer to this statute; however, they submit this plan to whoever requests it.

Councilmember Riley asked if they are required to submit this whenever it is requested if it also needs to be a part of this agreement.

City Administrator Hagen said this section essentially states that the Board will follow State law.

Councilmember Woestehoff said he would be in favor of keeping this section as it would help keep the other cities accountable for doing their job as well.

Councilmember Musgrove shared that they do not have the authority to levy anything and the paragraph in Section 5.6(d) says they do. She added that this section also talks about the County and the WMO does not really do any work with the County.

City Engineer/Public Works Director Westby stated watershed districts have levying authority but not watershed management organizations.

Councilmember Musgrove suggested removing this whole paragraph and replacing it with the old language. She added that the WMO does not do much with CIPs and Sections 7.2 and 7.3 have a lot of language about the CIP. She noted that they are regulated by BWSR and not the County. She thanked City Attorney Knaak for reviewing this and providing his feedback.

The consensus of the Council was to move forward with the discussed amendments to the JPA and direct Staff to gather more information to bring back to Council.

2.02: Discussion of Ordinance #24-12, Regulating Cannabis Businesses

Planning Manager Larson reviewed the Staff report concerning the ordinance for regulating cannabis businesses.

Mayor Kuzma said he is not in support of allowing temporary cannabis events.

Councilmember Woestehoff agreed.

Councilmember Musgrove agreed.

The consensus of the Council was to move forward with the proposed ordinance and not allow temporary cannabis events.

2.03: Discuss Potential Amendments to Rental Housing Code

Planning Manager Larson reviewed the Staff report in regard to amendments to the Rental Housing Code.

Councilmember Musgrove noted that in the first paragraph of the Rental Code, it lists the responsibilities of the licensee but does not list any responsibility for the tenant. She asked why this was.

Planning Manager Larson explained that the rental licensing program does not involve the tenants as they are not responsible for getting a license.

Councilmember Musgrove shared that under the definitions section of the code, the definition of occupant is different from the definition of tenant. She asked if they would be able to put restrictions on the definition of occupants to help protect the property owners from squatters. She suggested only allowing people who are on the lease to occupy the unit.

Planning Manager Larson explained that a tenant may meet someone and have them move in the middle of the lease, which would make this person an occupant, not a tenant.

Councilmember Musgrove stated that under the rental dwelling license section, it states the license will be issued by the City Administrator or designee. She asked if this should say it is issued by the City of Ramsey.

City Attorney Knaak noted that this is a part of the Ramsey City Code. He said there is no harm to being more specific in this section; however, he does not think it is necessary.

Councilmember Musgrove shared that in Section 26.645, subsections 4 and 5 are written in paragraph form and may be easier read if they were put in a bulleted format. She asked if the requirement for the list of tenants will be something that the City keeps on hand or the landlord will have.

Planning Manager Larson explained that the list of tenants is something that the leasing office will need to have on hand so that if there is an issue, the Police Department can figure out who lives in what unit if needed.

Councilmember Musgrove asked if this is a new requirement of the City.

Planning Manager Larson said he is not aware of what this requirement was previously. He noted that the City does not want to maintain a list that has to be updated anytime tenants are changing.

Councilmember Howell asked if the Crime Free Housing program went away, if they would still be able to require a Minnesota Crime Free Housing Lease Addendum to be added to leases.

City Attorney Knaak stated if they remove the Crime Free Housing program, there would be no reason to have this in their ordinance.

Councilmember Howell said she would like the Crime Free Housing Lease Addendum to continue even if they do away with the Crime Free Housing program.

Councilmember Woestehoff stated he liked the idea of keeping the Crime Free Housing Lease Addendum in the leases.

Councilmember Musgrove agreed. She asked if there should be a designated time frame for when a property manager or leasing agent is replaced that the City needs to be notified.

Planning Manager Larson shared that there is an apartment complex in the City that has a high turnover rate for their leasing agents and it would be hard to regulate this as they would not know when the person first left the role and was replaced.

Councilmember Musgrove suggested changing the language to immediately notifying the City when there is a change in leasing agent or property manager. She added that she would like some clarification on what is satisfactory to the City that the licensee is maintaining the documents required, as referenced in Section 26.645 Subsection 5.

Councilmember Riley suggested removing the language around being satisfactory to the City.

Councilmember Musgrove agreed.

City Attorney Knaak stated they will want to have some kind of discretionary standard so that it is up to the City to decide if the proof they are being provided is sufficient. He said they could tighten up this language; however, he thinks they would want to create a reasonable standard where it is the City who gets to decide if the information provided to them is sufficient.

Councilmember Musgrove asked where this standard is written.

City Attorney Knaak said it would not be in this language and explained that it would likely be someone calling the City and asking how they want this information.

Councilmember Musgrove suggested having the standards written on the application.

City Attorney Knaak said that would be a good idea; however, he does not believe they need this kind of language in the code.

Councilmember Howell noted that the landlords should know what kind of documents they have to have on hand to provide to the City.

Councilmember Musgrove shared that she does not want this to be a varying standard. She said she would like the standard to be the same for everyone and clearly written out.

City Attorney Knaak said this is a valid concern and noted that the way this is addressed would be to show the landlords the kinds of things the City is looking for with this documentation.

Planning Manager Larson added that this section refers to how the landlord keeps their information in the event that the City needs access to it. He said they do not want to dictate the way that these landlords keep their records organized.

Councilmember Woestehoff asked why they are removing the Crime Free Housing program.

Police Chief Katers explained that they have officers that are trained in Crime Free Housing and this program has licensing and fees associated with being a part of this nation-wide program. He

said this program is currently being reworked and eventually the Minnesota Crime Prevention Association will be creating their own program for this.

The consensus of the Council was to move forward with the discussed amendments to the rental housing code.

2.04: Discuss Changes to the Earned Sick and Safe Time Policy

Administrative Services Director Lasher reviewed the Staff report concerning the changes to the Earned Sick and Safe Time policy.

Councilmember Woestehoff said this seems like it will be far easier on an administrative level to manage. He stated he is fully supportive of this.

Councilmember Riley asked if the City gives more sick days than required by law.

Administrative Services Director Lasher said yes and noted they give 12 days a year, which is double the State requirement.

City Administrator Hagen explained that State legislation passed laws that went into effect on January 1, 2024, which required up to 48 hours of Earned Sick and Safe Time. He noted that every hour beyond this, the City could be more restrictive with eligible uses; however, this law now changed in the current legislation and now states that any time off that is related to sick time that is given by employers need to meet the Earned Sick and Safe Time eligible uses. He said they could carry a bank for all employees that were with the City last year and keep the old sick time policy; however, this will be more involved on the administrative level.

Councilmember Musgrove asked if they were to put all sick time into a bank for the employee to use if there would still be a cap at 48 hours per year.

Administrative Services Director Lasher said it would be capped at 96 hours a year. She explained that it would be the same accrual, it just changes the usage of the time.

Councilmember Riley asked if there are more discussions around changing this in the future as this has already been changed twice in two years.

City Administrator Hagen said he is not sure if more changes will be coming from the legislation.

Administrative Services Director Lasher shared that on average Ramsey employees use around 54% of their accrued sick time. She said she does not feel that changing this policy will change the use.

Councilmember Specht said he is in favor of the change.

Councilmember Riley stated he does not like the idea of the law itself as he is concerned that it will change again in the near future.

Councilmember Woestehoff noted that this could change again in the future; however, he does not see it becoming more restrictive. He added that they already have to make this change for 2024.

Councilmember Musgrove said she is in support of this as it is a law they have to follow; however, she is not supportive of the law change as she sees it as being detrimental to small businesses.

Councilmember Howell stated she is not in support of this change.

Councilmember Olson said he was in support.

The consensus of the Council was to move forward with the proposed changes to the Earned Sick and Safe Time policy.

2.05: Attorney-Client Privileged Discussion of Litigation: Murray v. City of Ramsey (Conciliation Court Appeal) - Closed to the Public

City Attorney Knaak reviewed the Staff report and requested the meeting move to Closed Session.

Motion by Councilmember Riley, seconded by Councilmember Musgrove, to recess the meeting to Closed Session at 6:47 p.m.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Riley, Musgrove, Howell, Olson, Specht, and Woestehoff. Voting No: None.

The meeting reconvened to Open Session at 6:57 p.m.

City Administrator Hagen shared that Staff received direction from the Council.

3. TOPICS FOR FUTURE DISCUSSION

3.01: Review Future Topics/ Calendar

Noted.

4. MAYOR / COUNCIL / STAFF INPUT

None.

5. ADJOURNMENT

The Work Session of the City Council was adjourned at 6:58 p.m.

Respectfully submitted,

Brian S. Hagen
City Administrator

ATTEST:

Katie M. Schmidt
City Clerk

Drafted by Ava Major
TimeSaver Off Site Secretarial, Inc.

CC Work Session

Meeting Date: 10/08/2024

Primary Strategic Plan Initiative: Not Applicable

Information

Title:

Review Proposed Amendments to Lower Rum River Watershed Management Organization Joint Powers Agreement

Purpose/Background:

Purpose

The purpose of this case is to review the attached draft Lower Rum River Watershed Management Organization (LRRWMO) Joint Powwers Agreement (JPA) and provide comments for the LRRWMO Board of Commissioners to review and discuss at their October 17th LRRWMO Board meeting.

Background

Attached is a copy of the draft LRRWMO JPA for the 10-year period from 2025 to 2034, with changes tracked. Also attached for historical reference are copies of the first LRRWMO JPA used between 1995 and 2014, which includes 2007 amendments, as well as the current JPA adopted by the City of Ramsey in August 2014.

The attached draft 2025 - 2034 LRRWMO JPA includes numerous revisions and additions. Revisions were completed for the following primary purposes;

- Verify statutory language/references are current.
- Update references to other plans if modified since current JPA was adopted.
- Add numbers/letters to denote separate sections for clarity.
- Revise authorities and duties of members as needed.
- Remove references to the JPA's establishment.
- Add definitions.
- Add footnotes.
- Correct grammatical and spelling errors.
- Resolve inconsistencies.

Language highlighted in yellow in the attached draft reflect revisions each City is urged to review and comment on. These revisions include;

- Page 7 - A Commissioner's right to vote is suspended if the member city is delinquent in making payments.
- Page 27 - Member assessments are capped at 120-percent of the amount the member city was assessed the previous year, unless the member city adopts a reslution approving the increase.
- Page 28 - The amount of a member's annual contribution to the operating budget shall not exceed one-half of one-percent of the net tax capacity of the member's total contributing area.

A revisions summary is included on the cover page of the attached draft JPA.

City staff reviewed the attached draft JPA and offer the following comments.

- Pg. 21, section 5.6(b)(iii) - The word "Member" should not be deleted unless a definition for "City" is added to section 1. Staff recommends not deleting the word "Member".
- Pg. 30, section 7.2 - Why was 2/3 revised to 3/4 in the last sentence? There are only 3 member cities so a 3/4 approval is not attainable and would require a unanimous vote. Staff recommends leaving 2/3 as is.

The City Attorney reviewed the draft JPA and approved it as to legal form.

Councilmember Musgrove is the City of Ramsey's Commissioner on the LRRWMO Board, and is currently Chair of the LRRWMO Board of Commissioners.

Attached are 4 of the most applicable State Statutes addressing the purpose and operations of Watershed Management Organizations in Minnesota.

Time Frame/Observations/Alternatives:

Staff anticipates up to 30 minutes will be required to present this case and respond to questions.

Recommendation:

Staff recommends reviewing the attached draft LRRWMO JPA and providing comments for the LRRWMO Board of Commissioners to review and discuss at their October 17th LRRWMO Board meeting.

Outcome/Action:

Review the attached draft LRRWMO JPA and provide comments for the LRRWMO Board of Commissioners to review and discuss at their October 17th LRRWMO Board meeting.

Attachments

LRRWMO JPA 1995-2014

LRRWMO JPA 2015-2024

LRRWMO JPA 2025-2034 DRAFTwBoardComments

MN Statute 103B.201

MN Statute 103B.211

MN Statute 103B.227

MN Statute 103B.251

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	10/03/2024 02:40 PM
Form Started By: Bruce Westby		Started On: 09/05/2024 04:47 PM
Final Approval Date: 10/03/2024		

JOINT AND COOPERATIVE AGREEMENT FOR THE ESTABLISHMENT OF THE LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION TO PLAN, CONTROL AND PROVIDE FOR THE DEVELOPMENT OF THE LOWER RUM RIVER WATERSHED

PREFACE

The Lower Rum River Watershed lying East of the Mississippi River is a watershed that is basically a direct tributary to the Mississippi River. It encompasses all or parts of the following cities:

Andover, Anoka, Coon Rapids, Ramsey

Minnesota Laws of 1982, Chapter 509, mandated that all watersheds within the seven county Metropolitan area must be governed by a watershed management organization and as is now codified as Minnesota Statutes 1992, Sections 103B.201 through 103B.251. The Watershed is authorized to organize under a joint powers agreement pursuant to Minnesota Statutes, Section 471.59 and Section 103B.211 or if such an organization is not created, Anoka County shall petition for the establishment of a watershed district under Minnesota Statutes, Chapter 103D. All the cities in the Lower Rum River Watershed expressed a desire in 1985 to create a joint powers group rather than a watershed and now desire to adopt an amended joint powers agreement to establish a Watershed Management Organization which will comply with the current law for management of this watershed. It is the belief of these four cities that a joint powers group will provide more efficient planning and administration of the Lower Rum River Watershed if the watershed is managed under a joint powers agreement. The goal is to leave as much control as possible with the four individual member cities.

It has been determined by the four cities involved in the watershed that they desire to proceed under a Joint Powers Agreement rather than under Chapter 103D as a watershed district. Each party to this agreement has been fully advised that the Watershed Management Organization being created shall have the powers and responsibilities set forth in the Metropolitan Surface Water Management Act, Minnesota Statutes Sections 103B.201 through 103B.251 and as amended by this Agreement. It is further understood and agreed that it is the intent of this agreement to assign to the watershed management organization, which has operated since 1985, the additional powers and duties assigned by the Minnesota legislature. The management of water resources is a rapidly changing field and new laws and regulations are being adopted and amended frequently and it should not be necessary to amend this agreement every time the legislature enacts a new law.

Each member further recognizes that this is a binding contract and failure to cooperate or to carry out a member's responsibilities will result in a breach of this contract.

The purpose of this organization shall be to assist the four member Lower Rum Watershed cities to preserve and use natural water storage and retention systems to:

1. Protect and preserve natural surface and groundwater storage and retention systems;
2. Minimize public capital expenditures needed to correct flooding and water quality problems;
3. Identify and plan for means to effectively protect and improve surface water and groundwater quality;
4. Establish more uniform local policies and official controls for surface water and groundwater management;
5. Prevent erosion of soil into surface water systems;
6. Promote groundwater recharge;
7. Protect and enhance fish and wildlife habitat and water recreational facilities;
8. Secure other benefits associated with the proper management of surface and groundwater; and
9. Promote and encourage cooperation among member cities in coordinating local surface water and groundwater plans and to be aware of their neighbor's problems and to protect the public health, safety, and general welfare.

The Lower Rum River Watershed waters flow through many sub-watersheds directly to the Rum River and the Mississippi River. It is not anticipated that the Lower Rum River Watershed will have many capital improvement projects; if they do, it is hereby expressed that the intent of this Agreement is to encourage that the solutions should be handled by agreements between the Cities involved.

It is the intent of this Agreement to subject all four cities in the Lower Rum River Watershed to a common set of policies and to comply in all respects with the provisions of the Metropolitan Surface Water Management Act.

The purpose of this Preface is to clarify and establish for any court of review or any arbitrator or for the elected successors to the representatives who have entered into this agreement the reasons and purpose for this joint and cooperative venture. The parties to this Agreement realize that the success or failure of the Lower Rum River Watershed Organization created by this Agreement is dependent upon the sincere desire of each member City to cooperate in the exercise of a joint power to solve joint problems. Each party here by agrees to be bound by this agreement and pledges its cooperation.

JOINT AND COOPERATIVE AGREEMENT

The parties to this Agreement are governmental units of the State of Minnesota, all of which have lands which drain surface water within the Lower Rum River Watershed and all of which have power and responsibility to construct, reconstruct, extend and maintain storm water management facilities to improve water quality, to promote groundwater recharge, and to protect, promote and preserve water resources within the Watersheds. This agreement is made pursuant to the authority conferred upon the parties by Minnesota Statutes 1992, Sections 103B.201 to and including Section 103B.251 and Section 471.59.

NAME

I.

The parties hereto create and establish the Lower Rum River Watershed Management Commission.

GENERAL PURPOSE

II.

The general purpose of this agreement is to provide an organization which can investigate, study, plan and control the construction of facilities to drain or pond storm waters, to alleviate damage by flood waters; to improve the creek channels for drainage; to assist in planning for land use; to repair, improve, relocate, modify, consolidate or abandon, in whole or in part, drainage systems within the watershed area; to do whatever is necessary to assist in water conservation and the abatement of surface water and groundwater contamination and water pollution and the improvement of water quality; to promote ground water recharge; and to protect and enhance fish and wildlife habitat and water recreational facilities. In addition to the aforestated purposes, the organization hereby created shall serve as the Watershed Management Organization for the Lower Rum River Watershed and shall carry out all of the duties and responsibilities outlined in Minnesota Statutes, Section 103B.201 through 103B.251, both inclusive.

DEFINITIONS

III.

For the purposes of this Agreement, the terms used herein shall have the meanings as defined in this article.

Subdivision 1. "Commission" means the organization created by this agreement, the full name of which is "Lower Rum River Watershed Management Commission." It shall be a public agency of its members and a watershed management organization as defined in Minnesota Statutes, Section 103B.211.

Subdivision 2. "Board" means the Board of commissioners of the Commission, consisting of one commissioner or one alternate commissioner from each of the governmental units which is a party to this agreement and which shall be the governing body of the Commission.

Subdivision 3. "Council" means the governing body of a governmental unit which is a member of this Commission.

Subdivision 4. "Governmental Unit" means any city, county, or town.

Subdivision 5. "Member" means a governmental unit which enters into this agreement.

Subdivision 6. "Lower Rum River Watershed" means the area generally contained within a line drawn around the extremities of all terrain whose surface drainage is tributary to the Lower Rum River and the Mississippi River and within the mapped areas delineated on the map filed with the Board of Water and Soil Resources originally filed pursuant to Minnesota Statutes, 473.877, Subd. 2 and as now amended by Minnesota Statutes, Chapter 103B.

MEMBERSHIP

IV.

The membership of the Commission shall consist of all of the following governmental units:

City of Andover
City of Anoka
City of Coon Rapids
City of Ramsey

The Commission may, with the ratification of the governing bodies of all voting members of the Organization, invite other units of government within the Rum River Watershed to become parties to this Agreement, and in all respects thenceforth enjoy the full rights, duties, and obligations of this Agreement.

No change in governmental boundaries, structure or organizational status shall affect the eligibility of any governmental unit listed above to be represented on the Commission, so long as such governmental unit continues to exist as a separate political subdivision.

BOARD OF COMMISSIONERS

V.

Subdivision 1. The governing body of the Commission shall be its Board. Each member shall be entitled to appoint one representative on the board, and one alternate who may sit when the representative is not in attendance and said representative or alternate representative shall be called a "Commissioner".

Subdivision 2. The council of each member shall determine the eligibility or qualification of its representative on the Commission and the terms of each Commissioner shall be as established by each individual member.

Subdivision 3. The term of each Commissioner and Alternate Commissioner appointed by each member shall be as determined by each individual member and until their successors are selected and qualify.

Any vacancy shall be filled for the unexpired term of any Commissioner by the council of the governmental unit of the member who appointed said Commissioner. The Commission shall notify the Board of Water and Soil Resources of member appointments and vacancies within 30 days after the Commission is notified by a member. Each member agrees to publish a notice of

vacancies resulting from the expiration of a Commissioner or Alternate Commissioner's terms or where a vacancy exists for any reason. Publication and notice shall be in accordance with Minnesota Statutes, Section 103B.227, Subds. 1 and 2, as they now exist or as subsequently amended.

Subdivision 4. The council of each member agrees that its representative commissioner will not be removed from the Board prior to the expiration of the Commissioner's term, unless said Commissioner consents in writing or unless said council has presented the Commissioner with charges in writing and has held a public hearing after reasonable notice to the Commissioner.

A member may remove a Commissioner or an Alternate Commissioner for just cause or for violation of a Code of Ethics of the Commission or a member City, or for malfeasance, nonfeasance, or misfeasance. Said hearing shall be held by the Member City Council who appointed the Commissioner.

A Commissioner who is an elected official of a Member City who is not reelected may be removed by the appointing Member City at the Member's discretion. Any decision by a Member to remove a Commissioner may be appealed to the Board of Water and Soil Resources. A certified copy of the Council's Resolution removing said Commissioner shall be filed with the Secretary of the Board of Commissioners and shall show compliance with the terms of this section.

Subdivision 5. Each member shall within 30 days of appointment file with the Secretary of the Board of Commissioners a record of the appointment of its Commissioner and its Alternate Commissioner. The Commission shall notify the Board of Water and Soil Resources of member appointments and vacancies within 30 days after receiving notice from the member. Members shall fill all vacancies within 90 days after the vacancy occurs.

Subdivision 6. Commissioners shall serve without compensation from the Commission, but this shall not prevent a governmental unit from providing compensation for its Commissioner for serving on the board, if such compensation is authorized by such governmental unit and by law. Commission funds may be used to reimburse a Commissioner or Alternate Commissioner for expenses incurred in performing Commission business and if authorized by the Board.

Subdivision 7. At the first meeting of the Board and in February of each year thereafter, the Board shall elect from its Commissioners a Chair, a Vice Chair, a Secretary, a Treasurer, and such other officers as it deems necessary to conduct its meetings and affairs. At the organizational meeting or a soon there after as it may be reasonably done, the Commission shall adopt rules and regulations governing its meetings. Such rules and regulations maybe amended from time to time at either a regular or a special meeting of the Commission provided that a ten day prior notice of the proposed amendment has been furnished to each person to whom notice of the Board meetings is required to be sent; a majority vote of all eligible votes of the then existing members of the Commission shall be sufficient to adopt any proposed amendment to such rules and regulations.

The Board shall notify each member City of the location and time of regular and special

meetings called or established by the Board. A meeting shall be held at least annually, and all meetings shall be called and open to the public pursuant to Minnesota Statutes, Section 471.705 or as amended.

POWERS AND DUTIES OF THE BOARD

VI.

Subdivision 1. The Commission, acting by its duly appointed Board of Commissioners, shall as it relates to flood control, water quality, ground water recharge and water conservation or in the construction of facilities and other duties as set forth in Chapter 103B, Minnesota Laws of 1992 and in Rules and Regulations of the Board of Water and Soil Resources, have the powers and duties set out in this article and as prescribed bylaw.

Subdivision 2. It may employ such persons or contract with consultants as it deems necessary to accomplish its duties and powers, and any such persons or consultants shall be considered Commission staff.

Subdivision 3. It may contract for space and for material and supplies to carry on its activities either with a member or elsewhere.

Subdivision 4. It may acquire necessary personal property to carry out its powers and its duties.

Subdivision 5. It shall develop an overall plan containing a capital improvement program within a reasonable time after qualifying, and said plan shall meet all of the requirements as established in Minnesota Statutes, Chapter 103B. Said over all plan shall establish a comprehensive goal for the development of the Lower Rum River Watershed and shall establish a proposed procedure for accomplishing the purposes of the organization as set forth in Article II.

Subdivision 6. It shall make necessary surveys or utilize other reliable surveys and data and develop projects to accomplish the purposes for which the Commission is organized.

Subdivision 7. It may cooperate or contract with the State of Minnesota or any subdivision thereof or federal agency or private or public organization to accomplish the purposes for which it is organized.

Subdivision 8. It may, if necessary to implement the plan, order any member governmental unit or units to construct, clean, repair, alter, abandon, consolidate, reclaim or change the course or terminus of any ditch, drain, storm sewer, or water course, natural or artificial, within the Lower Rum River Watershed.

The member cities further understand and agree that the Commission in reviewing, ordering, or authorizing these projects will use the best management practices required to meet state and federal statutes and regulations. The Commission will also consider the ability of the member cities to fund the enforcement of local controls and any ordered capital improvements. The Commission shall incorporate financial review and anticipated sources of revenue as apart of the over all management plan and as a part of local water management plans.

Subdivision 9. It may order any member governmental unit or units to acquire, operate,

construct or maintain dams, dikes, reservoirs and appurtenant works or other improvements necessary to implement the overall plan.

The member cities further understand and agree that the Commission in reviewing, ordering, or authorizing these projects will use the best management practices required to meet state and federal statutes and regulations. The Commission will also consider the ability of the member cities to fund the enforcement of local controls and any ordered capital improvements. The Commission shall incorporate financial review and anticipated sources of revenue as apart of the over all management plan and as a part of local water management plans.

Subdivision 10. It shall regulate, conserve and control the use of storm and surface water and groundwater within the Watershed necessary to implement the overall plan.

Subdivision 11. It shall contract for or purchase such insurance as the Board deems necessary for the protection of the Commission.

Subdivision 12. It may establish and maintain devices for acquiring and recording hydrological and water quality data within the Watershed.

Subdivision 13. It may enter upon lands, in a lawful manner, within or without the watershed to make surveys and investigations to accomplish the purposes of the Commission. The Commission shall be liable for actual damages resulting there from but every person who claims damages shall serve the Chair or Secretary of the Board of Commissioners with a Notice of Claim as required by Chapter 466.05 of the Minnesota Statutes.

Subdivision 14. It shall provide any member governmental unit with technical data or any other information of which the Commission has knowledge which will assist the governmental unit in preparing land use classifications or local water management plans within the watershed.

Subdivision 15. It may provide legal and technical assistance in connection with litigation or other proceedings between one or more of its members and any other political subdivision, commission, Board or agency relating to the planning or construction of facilities to drain or pond storm waters or relating to water quality within the Watershed. The use of commission funds for litigation shall be only upon a favorable vote of a majority of the eligible votes of the then existing members of the Commission.

Subdivision 16. It may accumulate reserve funds for the purposes herein mentioned and may invest funds of the Commission not currently needed for its operations, in the manner and subject to the laws of Minnesota applicable to statutory cities.

Subdivision 17. It may collect monies, subject to the provisions of this agreement, from its members, Anoka County and from any other source approved by a majority of its board.

Subdivision 18. It may accept gifts, apply for and use grants or loans of money or other property from the United States, the State of Minnesota, a unit of government or other governmental unit or organization, or any person or entity for the purposes described herein; may enter into any reasonable agreement required in connection therewith; may comply with any laws or regulations applicable thereto; and may hold, use, and dispose of such money or property in

accordance with the terms of the gift, grant, loan or agreement relating thereto.

Subdivision 19. It may make contracts, incur expenses and make expenditures necessary and incidental to the effectuation of these purposes and powers and may disburse therefor in the manner hereinafter provided.

Subdivision 20. It shall cause to be made an annual audit by a certified public accountant or the state auditor of the books and accounts of the commission and shall make and file a report to its members at least once each year including the following information:

a. the approved budget;

b. a reporting of revenues;

c. a reporting of expenditures;

d. a financial audit report or section that includes a balance sheet, a classification of revenues and expenditures, an analysis of changes in final balances, and any additional statements considered necessary for full financial disclosure; and

e. the status of all commission projects and work within the watershed;

Copies of said report shall be transmitted to the clerk of each member governmental unit.

Subdivision 21. Its books, reports and records shall be available for and open to inspection by its members at all reasonable times.

Subdivision 22. It may recommend changes in this agreement to its members.

Subdivision 23. It may exercise all other powers necessary and incidental to the implementation of the purposes and powers set forth herein and as outlined and authorized by Minnesota Statutes, Sections 103B.201 through 103B.251.

Subdivision 24. It shall cooperate with the State of Minnesota, the Commissioner of Natural Resources and the Director of the Division of Waters, Soils and Minerals of the Department of Natural Resources in complying with the requirements of Chapter 103G of the Minnesota Statutes.

Subdivision 25. Each member reserves the right to conduct separate or concurrent studies on any matter under study by the Commission.

Subdivision 26. It shall establish a procedure for establishing citizen or technical advisory committees and to provide other means of public participation.

Subdivision 27. Where the Commission is authorized or requested to review and make recommendations on any matter, the Commission shall act on such matter within sixty (60) days of receipt of the matter referred. Failure of the Commission to act within sixty (60) days shall constitute approval of the matter referred, unless the Commission requests and receives from the referring unit of government an extension of time to act on the matter referred. Where the Commission makes recommendation of any matter to a party, the governing body of a party not acting in accordance with such recommendation shall submit a written statement of its reasons for doing otherwise to the Commission within ten (10) days of its decision to act contrary to the Commission's recommendation. The Commission shall review the written statement and if

determined insufficient by the Commission, request written clarification within an additional ten (10) days.

METHOD OF PROCEEDING
VII.

Subdivision 1. The procedures to be followed by the Board in carrying out the powers and duties set forth in Article VI, Subdivisions 5, 6, 7, 8, 9, and 10, shall be as set forth in this article.

Subdivision 2. The Board has previously prepared the over all plan as required in Article VI, Subdivision 5. This plan shall be updated as required by state law. The Board shall proceed to implement said plan, and this implementation may be ordered by stages.

Subdivision 3. No project which will channel or divert additional waters to subdistrict and subtrunks which cross municipal boundaries shall be commenced by any member governmental unit prior to approval of the Board of the design of an adequate outlet or of adequate storage facilities.

Subdivision 4. All construction, reconstruction, extension or maintenance of outlets for the various subdistrict and subtrunks, including outlets, lift stations, dams, reservoirs, or other appurtenances of a surface water or storm sewer system which involve construction by or assessment against any member governmental unit or against privately or publicly owned land within the watershed shall follow the statutory procedures outlined in Chapter 429 of the Minnesota Statutes except as herein modified.

The Board shall secure from its engineers or some other competent persona report advising it in a preliminary way as to whether the proposed improvement is feasible and as to whether it shall best be made as proposed or in connection with some other improvement and the estimated cost of the improvement as recommended and the proposed allocation of costs between members.

The Commission shall have authority to separate the watershed into subtrunks or subdistricts if the capital improvement project and costs only benefit a subtrunk or subdistrict area. If the Commission determines that a capital improvement and capital cost benefits only a subtrunk or subdistrict area it may so designate that said area shall be responsible for said costs and may allocate the costs to said area or areas rather than to the entire watershed.

The Board shall then hold a public hearing on the proposed improvement after mailed notice to the clerk of each member governmental unit within the Watershed. The Commission shall not be required to mail or publish notice except by said notice to the clerk. Said notice shall be mailed not less than 45 days before the hearing, shall state the time and place of the hearing, the general nature of the improvement, the estimated total cost and the estimated cost to each member governmental unit. The Board may adjourn said hearing to obtain further information, may continue said hearing pending action of the member governmental units or may take such other action as it deems necessary to carry out the purposes of this Commission.

To order the improvement, in accordance with the powers and duties established in Article VI, Subdivisions 7, 8 and 9, a resolution setting forth the order for a capital improvement project

shall require a favorable vote by two-thirds of all eligible votes of the then existing Board of the Commission. (In all cases other than for a capital improvement project, a majority vote of all eligible members of the Board shall be sufficient to order the work.) The order shall describe the improvement, shall allocate in percentages the cost allocation between the member governmental units, shall designate the engineers to prepare plans and specifications, and shall designate the member who will contract for the improvement in accordance with Subdivision 7 of this Article.

After the Board has ordered an improvement it shall forward to all member governmental units an estimated time schedule for the construction of said improvement. The Board shall allow an adequate amount of time, and in no event less than 45 days, for each member governmental unit to conduct hearings, in accordance with the provisions of the aforestated Chapter 429, or the charter requirements of any city, or to ascertain the method of financing which said member governmental unit utilize to pay its proportionate share of the costs of the improvement. Each member governmental unit shall ascertain within a period of 90 days the method it shall use to pay its proportionate share of the costs.

If the Commission proposes to utilize Anoka County's bonding authority as set forth in Minnesota Statutes, Section 103B.251, or if the Commission proposes to certify all or any part of a capital improvement to Anoka County for payment, then and in that event all proceedings shall be carried out in accordance with the provisions set forth in said Section 103B.251.

Subdivision 5. The Board shall not order and no engineer shall be authorized by the Board to prepare plans and specifications before the Board has adopted a resolution ordering the improvement. The Board may order the advertising for bids upon receipt of notice from each member governmental unit who will be assessed that it has completed its hearing or determined its method of payment or upon expiration of 90 days after the mailing of the preliminary report to the members.

Subdivision 6. Any member governmental unit being aggrieved by the determination of the Board as to the allocation of the costs of said improvement shall have 30 days after the commission resolution ordering the improvement to appeal said determination. Said appeal shall be in writing and shall be addressed to the Board asking for arbitration. The determination of the member's appeal shall be referred to a Board of Arbitration. The Board of Arbitration shall consist of three persons; one to be appointed by the Board of Commissioners, one to be appointed by the appealing member governmental unit, and the third to be appointed by the two so selected. In the event the two persons so selected do not appoint the third person within 15 days after their appointment, then the Chief Judge of the District Court of Anoka County shall have jurisdiction to appoint, upon application of either or both of the two earlier selected, the third person to the board. The third person selected shall not be a resident of any member governmental unit and if appointed by the Chief Judge said person shall be a registered professional engineer. The arbitrators' expenses and fees, together with the other expenses, not including counsel fees, incurred in the conduct of the arbitration shall be divided equally between the Commission and the appealing member.

Arbitration shall be conducted in accordance with the Uniform Arbitration Act, Chapter 572 of the Minnesota Statutes.

Subdivision 7. Contracts for Improvements. All contracts which are to be let as a result of the board's order to construct, repair, alter, reclaim or change the course or terminus of any ditch, drain, storm sewer, watercourse, or to acquire, operate, construct or maintain dams, dikes, reservoirs or their appurtenances or to carry out any of the other provisions of the plan as authorized by Minnesota Statutes, and for which two or more member governmental units shall be responsible for the costs, shall be let in accordance with the provisions of Section 429.041 of the Minnesota Statutes. The bidding and contracting of said work shall be let by any one of the member governmental units, as ordered by the Board of Commissioners, after compliance with the statutes. All contracts and bidding procedures shall comply with all the requirements of law applicable to contracts let by a statutory city in the State of Minnesota.

The Commission shall not have the authority to contract in its own name for any improvement work for which a special assessment will be levied against any private or public property under the provisions of Chapter 429 or under the provisions of any City charter. This section shall not preclude the Commission from proceeding under Minnesota Statutes, Section 103B.251.

Subdivision 8. Contracts with Other Governmental Bodies. The Commission may exercise the powers set forth in Article VI, Subdivision 7, but said contracts for a capital improvement shall require a favorable vote of two-thirds majority of the eligible votes of the then existing members of the Commission.

Subdivision 9. Supervision. All improvement contracts awarded under the provisions of Subdivision 7 of this Article shall be supervised by the member governmental unit awarding said contract or said member governmental unit may contract or appoint any qualified staff member or members of the Commission to carry out said supervision, but each member agrees that the staff of this Commission shall be authorized to observe and review the work in progress and the members agree to cooperate with the Commission staff in accomplishing the purposes of this Commission. Representatives of the Commission shall have the right to enter upon the place or places where the improvement work is in progress for the purpose of making reasonable tests and inspections. The staff of this Commission shall report, advise and recommend to the Board on the progress of said work.

Subdivision 10. Land Acquisition. The Commission shall not have the power of eminent domain. The member governmental units agree that any and all easements or interest in land which are necessary will be negotiated or condemned in accordance with Chapter 117 of the Minnesota Statutes by the unit wherein said lands are located, and each member agrees to acquire the necessary easements or right-of-way or partial or complete interest in land upon order of the Board of Commissioners to accomplish the purposes of this agreement. All reasonable costs of said acquisition shall be considered as a cost of the improvement. If a member governmental unit

determines it is in the best interests of that member to acquire additional lands, in conjunction with the taking of lands for storm and surface drainage or storage, for some other purposes, the costs of said acquisition will not be included in the improvement costs of the ordered project. The Board in determining the amount of the improvement costs to be assessed to each member governmental unit may take into consideration the land use for which said additional lands are being acquired and may credit the acquiring municipality for said land acquisition to the extent that it benefits the other members of this agreement. Any credits may be applied to the cost allocation of the improvement project under construction or the Board if feasible and necessary may defer said credits to a future project.

If any member unit refuses to negotiate or condemn lands as ordered by the Board, any other member may negotiate or condemn outside its corporate limits in accordance with the aforesaid Chapter 117. All members agree that they will not condemn or negotiate for land acquisition to pond or drain storm and surface waters within the corporate boundaries of another member within the Lower Rum River Watershed except upon order of the Board of this Commission.

The Commission shall have authority to establish land acquisition policies as a part of the overall plan.

Subdivision 11. Pollution Control and Water Quality. The Commission shall have the authority and responsibility to protect and improve water quality in the Watershed as this is one of the main purposes set forth in the Surface Water Management Act. All member governmental units agree that they will refuse to allow the drainage of sanitary sewage or industrial wastes onto any lands or into any water course or storm sewer draining into the Rum River or Mississippi River. The Board may investigate on its own initiative and shall investigate upon petition of any member all complaints relating to pollution of surface water or ground water draining to or affecting the Rum River or the Mississippi River or their tributaries. Upon a finding that the creek or surface waters or groundwater are being polluted, the Board shall order the member governmental unit to abate this nuisance and each member agrees that it will take all reasonable action available to it under the law to alleviate the pollution and to assist in protecting and improving the water quality of surface water and groundwater in the Watershed.

Subdivision 12. Local Water Management Plans. The Commission shall have power and authority to review the members' local water management plans, capital improvements relating to surface water management programs and official controls required by Minnesota Statutes Section 103B.235 and/or by rules promulgated and adopted by the Board of Water and Soil Resources.

FINANCES

VIII.

Subdivision 1. The Commission funds may be expended by the Board in accordance with this agreement and in accordance with the procedures as established by law and in the manner as may be determined by the Board. The Board shall designate one or more national or state bank or

trust companies, authorized by Chapters 118 and 427 of the Minnesota Statutes to receive deposits of public moneys and to act as depositories for the Commission funds. In no event shall there be a disbursement of Commission funds without the signature of at least two Board members, one of whom shall be the Treasurer or Authorized Deputy Treasurer. The Treasurer shall be required to file with the Secretary of the Board a bond in the sum of at least $10,000 or such higher amount as shall be determined by the Board. The Commission shall pay the premium on said bond.

Subdivision 2. Each member agrees to contribute each year to a general fund, said fund to be used for general administration purposes including, but not limited to: salaries, rent, supplies, development of an over all plan, engineering and legal expenses, insurance, and bonds, and to purchase and maintain devices to measure hydrological and water quality data. Said funds may also be used for normal maintenance of the facilities, but any extraordinary maintenance or repair expense shall be treated as an improvement cost and processed in accordance with Subdivision 5 of this Article. The annual contribution by each member shall be based fifty percent (50%) on the net tax capacity of all property within the Watershed and fifty percent (50%) on the basis of the total area of each member within the boundaries of the Watershed each year to the total area in the Lower Rum River Watershed governed by this Agreement.

Subdivision 3.

(a) An improvement fund shall be established for each improvement project instituted under Article VII, Subdivision 4. Each member agrees to contribute to said fund its proportionate share of the engineering, legal and administrative costs as determined by the Commission as the amount to be assessed against each member as a cost of the improvement. The Board shall submit in writing a statement to each member, setting forth in detail the expenses incurred by the Commission for each project. Each member further agrees to pay to or contract with the member governmental unit awarding said contract for the improvement, its proportionate share of the cost of the improvement in accordance with the determination of the Board under Article VII, Subdivision 4. The member awarding the contract shall submit in writing copies of the engineer's certificate authorizing payment during construction and the member being billed agrees to pay its proportionate share of said improvement costs within 30 days after receipt of the statement. The member awarding the contract shall advise other contributing members of the tentative time schedule of the work and the estimated times when the contributions shall be necessary.

(b) Notwithstanding the provisions of paragraph (a) of this subdivision, the Commission may by a vote of 2/3rds of all eligible votes of the then existing members of the Commission decide to proceed to fund all or any part of the cost of a capital improvement contained in the capital improvement program of the plan pursuant to the authority and subject to the provisions set forth in Minnesota Statutes, Section 103B.251. It is expressed as a goal of this Agreement that cost sharing of capital

improvement costs be assigned and agreed to by members pursuant to Article VIII, Subdivision 5, Subsections 1 and 2 of this Agreement. Without such agreement, all improvements will be constructed pursuant to Minnesota Statutes, Section 103B.251. The Commission and Anoka County may establish a maintenance fund to be used for normal and routine maintenance of an improvement constructed in whole or in part with money provided by Anoka County pursuant to Minnesota Statutes, Section 103B.251. The levy and collection of an ad valorem tax levy for maintenance shall be by Anoka County based upon a tax levy resolution adopted by a majority vote of all eligible members of the Commission and remitted to the County on or before the date prescribed by law each year. If it is determined to levy for maintenance, the Commission shall be required to follow the hearing process established by Minnesota Statutes, Sections 103D.915 and 103D.921 and acts a mandatory thereof and in addition thereto. Mailed notice shall be sent to the Clerk of each member municipality at least 30 days prior to the hearing.

Subdivision 4. On or before July 1 of each year, the Board shall adopt a detailed budget for the ensuing year and decide upon the total amount necessary for the general fund. Budget approval shall require a favorable vote by a majority of all eligible votes of the then existing members of the Board.

The secretary of the Board shall certify the budget on or before July 1 to the clerk of each member governmental unit together with a statement of the proportion of the budget to be provided by each member.

The Council of each member agrees to review the budget, and the Board shall upon notice from any member received prior to August 1, hear objections to the budget, and may, upon notice to all members and after a hearing, modify or amend the budget, and then give notice to the members of any and all modifications or amendments.

Each member agrees to provide the funds required by the budget and said determination shall be conclusive if no member enters objections in writing on or before August 1. If no objections are submitted to the Board, each member agrees to provide the funds approved by the Board, after the Board has conducted the aforementioned hearing. Modifications or amendments to the original budget require a favorable vote by a majority of all eligible voters of then existing members of the Board.

The schedule of payments by the members shall be determined by the Board in such a manner as to provide for an orderly collection of the funds needed.

Upon notice and hearing, the Board by a favorable vote of a majority of all eligible votes of then existing members may adopt a supplemental budget requiring additional payments by the members within 60 days of its adoption but in no event shall the budget require any member to contribute in excess of one half of one percent of the net tax capacity of all taxable property within the watershed and within the member's corporate boundaries in any one calendar year.

Members' attention is drawn to Minnesota Statutes, Section 103B.245, which authorizes a Watershed Management Tax District to be created within each member City to pay the costs of planning and for the purpose of paying capital costs and/or normal and routine maintenance of facilities.

Subdivision 5. Cost Allocation. General costs of operating the Commission shall be as set forth in Article VIII, Subdivision 2. The Commission shall apportion costs of any capital improvements to the respective members based upon a negotiated agreement to be arrived at by members who have lands in the subdistrict. In the event a negotiation cannot be reached, the distribution of costs will be determined through the arbitration process described in Article VII Subd. 6.

MISCELLANEOUS PROVISIONS
IX.

Subdivision 1. The Commission shall not have the power to issue certificates, warrants or bonds.

Subdivision 2. The Commission shall not have the power of eminent domain and shall not own any interest in real property. All interests in lands shall be held in the name of the corporate member wherein said lands are located.

Subdivision 3. The Commission shall not have the power to levy a special assessment upon any privately or publicly owned land. All such assessments shall be levied by the member wherein said lands are located. It shall have the power to require any member to contribute the costs allocated or assessed according to the other provisions of this agreement.

Subdivision 4. Each member agrees that it will not directly or indirectly collect or divert any additional surface water to the Lower Rum River or the Mississippi River or their tributaries from any subdistrict or subtrunk without a permit from the Board of Commissioners. Permits maybe granted by the Board for a member to proceed with the construction or reconstruction of improvements within the individual corporate members' boundaries and at its sole cost upon a finding:

(1) that there is an adequate outlet;

(2) that said construction is in conformance with the overall plan;

(3) that the construction will not adversely affect other members of this agreement.

Subdivision 5. Any member who is more than 60 days in default in contributing its share to the general fund shall have the vote of its Board member suspended pending the payment of its proportionate share.

Any member who is more than 60 days in default in contributing its proportionate share of the cost of any improvement to the contracting member shall upon application of the contracting member have the vote of its Board member suspended, pending the payment of its proportionate share.

Any Board member whose vote is under suspension shall not be considered as an eligible

member as such membership affects the number of votes required to proceed on any matter under consideration by the Board.

Subdivision 6. Enforcement. Members agree to be bound by the determination of the Commission and to agree to use their best efforts to carry out directives from the Commission; failure to respond may result in a legal action by the Commission to require the member to act under a court order.

DURATION

X.

Subdivision 1. Each member agrees to be bound by the terms of this agreement until January 1, 2005, and it may be continued thereafter at the option of the parties.

Subdivision 2. This agreement may be terminated prior to January 1, 2005, by the unanimous consent of the members or if for any reason the Commission is reduced to less than three members. If the agreement is to be terminated, a notice of the intent to dissolve the Commission shall be sent to the Board of Water and Soil Resources and to Anoka County at least 90 days prior to the date of dissolution.

Subdivision 3. In addition to the manner provided in Subdivision 2 for termination, any member may petition the Board to dissolve the agreement. Upon 30 days notice in writing to the clerk of each member governmental unit and the Board of Water and Soil Resources and Anoka County, the Board shall hold a hearing and upon a favorable vote by a majority of all eligible votes of then existing Boardmembers, the Board may by Resolution recommend that the Commission be dissolved. Said Resolution shall be submitted to each member governmental unit and if ratified by three-fourths of the councils of all eligible members within 60 days, said Board shall dissolve the Commission allowing a reasonable time to complete work in progress and to dispose of personal property owned by the Commission.

DISSOLUTION

XI.

Upon dissolution of the Commission, all property of the Commission shall be sold and the proceeds thereof, together with monies on hand, shall be distributed to the eligible members of the Commission. Such distribution of Commission assets shall be made in proportion to the total contribution to the Commission as required by the last annual budget.

EFFECTIVE DATE

XII.

This agreement shall be in full force and effect upon the filing of a certified copy of the resolution approving said agreement by all four members for the Lower Rum River Watershed area to be governed by this Agreement. Said resolution shall be filed with the City Manager of the City of Anoka, who shall notify all members in writing of its effective date. The effective date of the new amended Joint Powers Agreement shall be when approved by all the Cities and when the Mayor and other authorized City representatives have executed the amended agreement.

IN WITNESS WHEREOF, the undersigned governmental units, by action of their governing bodies, have caused this agreement to be executed in accordance with the authority of Minnesota Statutes, Sections 103B.211 and 471.59.

Approved by the City Council

September 5 1995

CITY OF ANDOVER

By J. E. McKelvey

Attest Sistine Volk

Approved by the City Council

July 24, 1995

CITY OF ANOKA

By Peter R Biby Mayor

Attest Mark Nagel

Approved by the City Council

August 15, 1995

CITY OF COON RAPIDS

By William L. Thompson

Attest Robert L. Drechsler

Approved by the City Council

June 27, 1995

CITY OF RAMSEY

By

Attest

AMENDMENT TO JOINT AND COOPERATIVE AGREEMENT FOR THE ESTABLISHMENT OF THE LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION TO PLAN, CONTROL AND PROVIDE FOR THE DEVELOPMENT OF THE LOWER RUM RIVER WATERSHED

THIS AMENDMENT is made and entered into as of the date of execution by all of the cities of Andover, Anoka, Coon Rapids and Ramsey, Minnesota (hereinafter collectively referred to as the "Parties").

WITNESSETH:

WHEREAS, the Parties have entered into a Joint Powers Agreement, effective September 5, 1995, entitled the JOINT AND COOPERATIVE AGREEMENT FOR THE ESTABLISHMENT OF THE LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION TO PLAN, CONTROL AND PROVIDE FOR THE DEVELOPMENT OF THE LOWER RUM RIVER WATERSHED (the "Joint Powers Agreement"); and

WHEREAS, the Joint Powers Agreement established the Lower Rum River Watershed Management Commission (the "Commission"), a watershed management organization pursuant to and in accordance with the Metropolitan Surface Water Management Act, Minn. Stat. § 103B.201, et.seq., and Minn. Stat. § 471.59; and

WHEREAS, the Joint Powers Agreement expired by its terms on January 1, 2005; and

WHEREAS, the Commission has continued to act and exercise its powers and duties as a watershed management organization, notwithstanding the expiration of the Joint Powers Agreement; and

WHEREAS, the Parties have indicated an intent that the Commission continue to act as a watershed management organization for the Lower Rum River Watershed and to continue to do so in the future; and

WHEREAS, the Parties have ratified the acts of the Commission from January 1, 2005 to the effective date of this Amendment.

NOW, THEREFORE, on the basis of the premises and mutual covenants and agreements hereinafter set forth, the Parties agree as follows:

1. The Commission shall continue in existence effective January 1, 2005 until the termination of the Commission in accordance with the terms of the Joint Powers Agreement.

2. All acts of the Commission from January 1, 2005 to the effective date of the Amendment to the Joint Powers Agreement are approved, confirmed and ratified in all respects by the Parties, acting through their City Councils.

3. Article X, Subdivision 1 is amended to read as follows:

Subdivision 1. Each member agrees to be bound by the terms of this agreement until January 1, 2015, and it may be continued thereafter at the option of the Parties.

4. Article X, Subdivision 2 of the Joint Powers Agreement is amended to read as follows:

Subdivision 2. This agreement may be terminated prior to January 1, 2015, by the unanimous consent of the members or if for any reason the Commission is reduced to less than three members. If the agreement is to be terminated, a notice of the intent to dissolve the Commission shall be sent to the Board of Water and Soil Resources and to Anoka County at least 90 days prior to the date of dissolution.

5. Except as modified herein, the Joint Powers Agreement shall remain in full force and effect.

6. This Agreement shall be effective upon ratification by the City Councils of all of the Parties and the execution of this Agreement by all Parties. Upon receipt of certified copies of resolutions approving the Amendment to this Agreement and executed copies of the Amendment by all of the Parties, the Secretary of the Commission shall supply to the City Clerk of each of the Parties a copy of the resolutions and of the signed agreement.

7. This Amendment may be executed in several counterparts, each of which, when assembled to include an original signature for each of the Parties, will constitute a complete and fully executed original.

IN WITNESS WHEREOF, the undersigned, as duly authorized by action of their City Council, have caused this Agreement to be executed in accordance with the Authority of Minn. Stats. §§ 103B.211 and 471.59.

CITY OF ANDOVER

Dated: 11-6-07

By: _____
Mike Gamache, Mayor

And by: _____
Vicki Volk, City Clerk

Dated: October 15, 2007

CITY OF ANOKA

By: _____
Bjorn Skogquist, Mayor

And by: _____
Tim Cruikshank, City Manager

Dated: October 2, 2007

CITY OF COON RAPIDS

By: _____
Tim Howe, Mayor

And by: _____
Matthew Fulton, City Manager

Dated: October 24, 2007

CITY OF RAMSEY

By: _____
Tom Camec, Mayor

And by: _____
Jo Thieling, City Clerk

AMENDED AND RESTATED JOINT AND COOPERATIVE AGREEMENT FOR THE ESTABLISHMENT OF THE LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION TO PLAN, CONTROL AND PROVIDE FOR THE DEVELOPMENT OF THE LOWER RUM RIVER WATERSHED

PREFACE

The Lower Rum River Watershed lying East of the Mississippi River is a watershed that is basically a direct tributary to the Mississippi River. It encompasses all or parts of the cities of Andover, Anoka and Ramsey (the "Member Cities").

Minnesota Laws of 1982, Chapter 509, now codified as Minnesota Statutes 2012, Sections 103B.201 through 103B.255 mandated that all watersheds within the seven county Metropolitan area must be governed by a watershed management organization. The watershed is authorized to organize under a joint powers agreement pursuant to Minnesota Statutes, Sections 471.59 and 103B.211. If such an organization is not created, Anoka County shall petition for the establishment of a watershed district under Minnesota Statutes, Chapter 103D. All the cities in the Lower Rum River Watershed expressed a desire in 1985 to create a joint powers group rather than a watershed district and now desire to adopt an amended joint powers agreement to establish a watershed management organization, which will comply with the current law for management of the watershed. It is the belief of these three cities that a joint powers group will provide more efficient planning and administration of the Lower Rum River Watershed if the watershed is managed under a joint powers agreement. The goal is to leave as much control as possible with the three individual Member Cities.

It has been determined by the three Member Cities that they desire to proceed under a Joint Powers Agreement rather than under Minnesota Statutes, Chapter 103D as a watershed district. Each party to this agreement has been fully advised that the watershed management organization being created shall have the powers and responsibilities set forth in the Metropolitan Surface Water Management Act, Minnesota Statutes, Sections 103B.201 through 103B.255 and as amended by this Agreement. It is further understood and agreed that it is the intent of this agreement to assign to the watershed management organization, which has operated since 1985, the additional powers and duties assigned by the Minnesota legislature. The management of water resources is a rapidly changing field and new laws and regulations are being adopted and amended frequently and it should not be necessary to amend this agreement every time the legislature enacts a new law.

Each Member City further recognizes that this is a binding contract and failure to cooperate or to carry out a Member City's responsibilities will result in a breach of this contract.

The purpose of this organization shall be to assist the three Member Cities to preserve and use natural water storage and retention systems to:

1. Protect and preserve natural surface and groundwater storage and retention systems;

2. Minimize public capital expenditures needed to correct flooding and water quality problems;

3. Identify and plan for means to effectively protect and improve surface water and groundwater quality;

4. Establish more uniform local policies and official controls for surface water and groundwater management;

5. Prevent erosion of soil into surface water systems;

6. Promote groundwater recharge;

7. Protect and enhance fish and wildlife habitat and water recreational facilities;

8. Secure other benefits associated with the proper management of surface and groundwater; and

9. Promote and encourage cooperation among Member Cities in coordinating local surface water and groundwater plans and awareness of their neighbors' problems and to protect the public health, safety, and general welfare.

The Lower Rum River Watershed waters flow through many sub-watersheds directly to the Rum River and the Mississippi River. It is not anticipated that the Lower Rum River Watershed Management Organization will have many capital improvement projects; if it does, it is hereby expressed that the intent of this Agreement is to encourage that the solutions should be handled by agreements between the Member Cities.

It is the intent of this Agreement to subject the Member Cities to a common set of policies and to comply in all respects with the provisions of the Metropolitan Surface Water Management Act.

The purpose of this Preface is to clarify and establish for any court of review or any arbitrator or for the council members of the Member Cities the reasons and purpose for this joint and cooperative venture. The Member Cities realize that the success or failure of the Lower Rum River Watershed Organization created by this Agreement is dependent upon the sincere desire of each Member City to cooperate in the exercise of a joint power to solve joint problems. Each Member City hereby agrees to be bound by this agreement and pledges its cooperation.

JOINT AND COOPERATIVE AGREEMENT

The parties to this Agreement are governmental units of the State of Minnesota, all of

which have lands that drain surface water within the Lower Rum River Watershed and all of which have power and responsibility to construct, reconstruct, extend and maintain storm water management facilities to improve water quality, to promote groundwater recharge, and to protect, promote and preserve water resources within the Watershed. This agreement is made pursuant to the authority of Minnesota Statutes 2012, Sections 103B.201 through Section 103B.255 and Section 471.59.

NAME
I.

The parties hereby create and establish the Lower Rum River Watershed Management Organization.

GENERAL PURPOSE
II.

The general purpose of this agreement is to provide an organization that can investigate, study, plan and control the construction of facilities to drain or pond storm waters, to alleviate damage by flood waters; to improve the creek channels for drainage; to assist in planning for land use; to repair, improve, relocate, modify, consolidate or abandon, in whole or in part, drainage systems within the watershed area; to do whatever is necessary to assist in water conservation and the abatement of surface water and groundwater contamination and water pollution and the improvement of water quality; to promote ground water recharge; and to protect and enhance fish and wildlife habitat and water recreational facilities. In addition to the aforestated purposes, the organization hereby created shall serve as the watershed management organization for the Lower Rum River Watershed and shall carry out all of the duties and responsibilities outlined in Minnesota Statutes, Sections 103B.201 through 103B.255.

DEFINITIONS
III.

For the purposes of this Agreement, the terms used herein shall have the meanings as defined in this article.

Subdivision 1. "Lower Rum River Watershed Management Organization" or "LRRWMO" means the organization created by this agreement. It shall be a public agency of its members and a watershed management organization as defined in Minnesota Statutes, Section 103B.211.

Subdivision 2. "Board" means the Board of Commissioners of the LRRWMO, consisting of one Commissioner from each Member City or, in the absence of that Commissioner, that Member City's Alternate Commissioner. The Board shall be the governing body of the LRRWMO.

Subdivision 3. "Council" means the governing body of a Member City.

Subdivision 4. "Member City" means a city that enters into this agreement.

Subdivision 5. "Lower Rum River Watershed" or "Watershed" means the area generally contained within a line drawn around the extremities of all terrain with surface drainage that is tributary to the Lower Rum River and the Mississippi River and within the mapped areas delineated on the map filed with the Board of Water and Soil Resources originally filed pursuant to Minnesota Statutes, Section 473.877, Subd. 2 and as now amended by Minnesota Statutes, Chapter 103B, as such map has been amended with approval of the Board of Soil and Water Resources.

MEMBERSHIP
IV.

The Member Cities of the LRRWMO shall be the City of Andover, the City of Anoka and the City of Ramsey.

The LRRWMO may, with the ratification of the Councils of all Member Cities, invite other units of government within the Rum River Watershed to become parties to this Agreement, and in all respects thenceforth enjoy the full rights, duties, and obligations of this Agreement.

No change in governmental boundaries, structure or organizational status shall affect the eligibility of the Member City to be represented on the LRRWMO, so long as such Member City continues to exist as a separate political subdivision.

BOARD OF COMMISSIONERS
V.

Subdivision 1. The governing body of the LRRWMO shall be its Board. Each Member City shall be entitled to appoint one representative on the Board, and one alternate who may sit when the representative is not in attendance and said representative or alternate representative shall be called a "Commissioner" and "Alternate Commissioner", respectively.

Subdivision 2. The Council of each Member City shall determine the eligibility or qualification of its Commissioner and the terms of each Commissioner shall be as established by each individual Member City.

Subdivision 3. The term of each Commissioner and Alternate Commissioner appointed by each Member City shall be as determined by each Member City and until their successors are selected and qualify.

Any vacancy shall be filled for the unexpired term of any Commissioner by the Council of the Member City that appointed said Commissioner. Each Member City agrees to publish a notice of vacancies resulting from the expiration of a Commissioner's or Alternate Commissioner's term or when a vacancy exists for any reason. Publication and notice shall be in accordance with Minnesota Statutes, Section 103B.227, Subds. 1 and 2.

Subdivision 4. Each Member City agrees that its representative Commissioner will not be removed from the Board prior to the expiration of the Commissioner's term, unless said Commissioner consents in writing or unless said Member City has presented the Commissioner with charges in writing and has held a public hearing after reasonable notice to the Commissioner.

A Member City may remove a Commissioner or an Alternate Commissioner for just cause or for violation of a Code of Ethics of the Commission or a Member City, or for malfeasance, nonfeasance, or misfeasance. Said hearing shall be held by the Council of the Member City that appointed the Commissioner.

A Commissioner who is an elected official of a Member City, and who is not reelected, may be removed by the appointing Member City at the Member City's discretion. Any decision by a Member City to remove a Commissioner may be appealed to the Board of Water and Soil Resources. A certified copy of the Member City Council's Resolution removing said Commissioner shall be filed with the Secretary of the Board and shall show compliance with the terms of this section.

Subdivision 5. Each Member City shall within 30 days of appointment file with the Secretary of the Board a record of the appointment of its Commissioner and its Alternate Commissioner. The LRRWMO shall notify the Board of Water and Soil Resources of Commissioner appointments and vacancies within 30 days after receiving notice from the Member Cities. Member Cities shall fill all vacancies within 90 days after the vacancy occurs.

Subdivision 6. Commissioners shall serve without compensation from the LRRWMO, but this shall not prevent a Member City from providing compensation for its Commissioner for serving on the Board, if such compensation is authorized by such Member City and by law. LRRWMO funds may be used to reimburse a Commissioner or Alternate Commissioner for expenses incurred in performing LRRWMO business if authorized by the Board.

Subdivision 7. At the first meeting of the Board and in February of each year thereafter, the Board shall elect from its Commissioners a Chair, a Vice Chair, a Secretary, a Treasurer, and such other officers as it deems necessary to conduct its meetings and affairs. At the organizational meeting or as soon thereafter as it may be reasonably done, the Board shall adopt rules and regulations governing its meetings. Such rules and regulations may be amended from time to time at either a regular or a special meeting of the Board provided that a ten-day prior notice of the proposed amendment has been furnished to each person to whom notice of the Board meetings is required to be sent. A majority vote of all eligible votes of the then existing Commissioners shall be sufficient to adopt any proposed amendment to such rules and regulations.

The Board shall notify each Member City of the location and time of regular and special meetings called or established by the Board. A meeting shall be held at least annually, and all meetings shall be called and open to the public pursuant to Minnesota Statutes, Chapter 13D.

POWERS AND DUTIES OF THE BOARD
VI.

Subdivision 1. The LRRWMO, acting by its duly appointed Board of Commissioners, shall as it relates to flood control, water quality, ground water recharge and water conservation or in the construction of facilities and other duties as set forth in Minnesota Statutes, Chapter 103B and in Rules and Regulations of the Board of Water and Soil Resources, have the powers and duties set out in this Article and as prescribed by law.

Subdivision 2. It may employ such persons or contract with consultants as it deems necessary to accomplish its duties and powers, and any such persons or consultants shall be considered LRRWMO staff.

Subdivision 3. It may contract for space and for material and supplies to carry on its activities either with a Member City or elsewhere.

Subdivision 4. It may acquire necessary personal property to carry out its powers and its duties.

Subdivision 5. It shall develop an overall plan containing a capital improvement program within a reasonable time after qualifying, and said plan shall meet all of the requirements as established in Minnesota Statutes, Chapter 103B. Said overall plan shall establish a comprehensive goal for the development of the Lower Rum River Watershed and shall establish a proposed procedure for accomplishing the purposes of the LRRWMO as set forth in Article II.

Subdivision 6. It shall make necessary surveys or utilize other reliable surveys and data and develop projects to accomplish the purposes for which the LRRWMO is organized.

Subdivision 7. It may cooperate or contract with the State of Minnesota or any subdivision thereof or federal agency or private or public organization to accomplish the purposes for which it is organized.

Subdivision 8. It may, if necessary to implement the plan, order any Member City or Member Cities to construct, clean, repair, alter, abandon, consolidate, reclaim or change the course or terminus of any ditch, drain, storm sewer, or water course, natural or artificial, within the Lower Rum River Watershed.

The Member Cities further understand and agree that the LRRWMO in reviewing, ordering, or authorizing these projects will use the best management practices required to meet state and federal statutes and regulations. The LRRWMO will also consider the ability of the Member Cities to fund the enforcement of local controls and any ordered capital improvements. The LRRWMO shall incorporate financial review and anticipated sources of revenue as a part of the overall management plan and as a part of local water management plans.

Subdivision 9. It may order any Member City or Member Cities to acquire, operate, construct or maintain dams, dikes, reservoirs and appurtenant works or other improvements

necessary to implement the overall plan.

The Member Cities further understand and agree that the LRRWMO in reviewing, ordering, or authorizing these projects will use the best management practices required to meet state and federal statutes and regulations. The LRRWMO will also consider the ability of the Member Cities to fund the enforcement of local controls and any ordered capital improvements. The LRRWMO shall incorporate financial review and anticipated sources of revenue as a part of the overall management plan and as a part of local water management plans.

Subdivision 10. It shall regulate, conserve and control the use of storm and surface water and groundwater within the Watershed necessary to implement the overall plan.

Subdivision 11. It shall contract for or purchase such insurance as the Board deems necessary for the protection of the LRRWMO.

Subdivision 12. It may establish and maintain devices for acquiring and recording hydrological and water quality data within the Watershed.

Subdivision 13. It may enter upon lands, in a lawful manner, within or without the Watershed to make surveys and investigations to accomplish the purposes of the LRRWMO. The LRRWMO shall be liable for actual damages resulting therefrom but every person who claims damages shall serve the Chair or Secretary of the Board with a Notice of Claim as required by Minnesota Statutes, Section 466.05.

Subdivision 14. It shall provide any Member City with technical data or any other information of which the LRRWMO has knowledge that will assist the Member City in preparing land use classifications or local water management plans within the Watershed.

Subdivision 15. It may provide legal and technical assistance in connection with litigation or other proceedings between one or more of its Member Cities and any other political subdivision, commission, board or agency relating to the planning or construction of facilities to drain or pond storm waters or relating to water quality within the Watershed. The use of LRRWMO funds for litigation shall be only upon a favorable vote of a majority of the eligible votes of the then existing Commissioners.

Subdivision 16. It may accumulate reserve funds for the purposes herein mentioned and may invest funds of the LRRWMO not currently needed for its operations, in the manner and subject to the laws of Minnesota applicable to statutory cities.

Subdivision 17. It may collect monies, subject to the provisions of this agreement, from its Member Cities, Anoka County and from any other source approved by a majority of its Commissioners.

Subdivision 18. It may accept gifts, apply for and use grants or loans of money or other property from the United States, the State of Minnesota, a unit of government or other governmental unit or organization, or any person or entity for the purposes described herein; may

enter into any reasonable agreement required in connection therewith; may comply with any laws or regulations applicable thereto; and may hold, use, and dispose of such money or property in accordance with the terms of the gift, grant, loan or agreement relating thereto.

Subdivision 19. It may make contracts, incur expenses and make expenditures necessary and incidental to the effectuation of these purposes and powers and may disburse therefor in the manner hereinafter provided.

Subdivision 20. It shall cause to be made an annual audit by a certified public accountant or the state auditor of the books and accounts of the LRRWMO and shall make and file a report to its Member Cities at least once each year including the following information:

a. the approved budget;
b. a reporting of revenues;
c. a reporting of expenditures;
d. a financial audit report or section that includes a balance sheet, a classification of revenues and expenditures, an analysis of changes in final balances, and any additional statements considered necessary for full financial disclosure; and
e. the status of all LRRWMO projects and work within the Watershed;

Copies of said report shall be transmitted to the Clerk of each Member City.

Subdivision 21. Its books, reports and records shall be available for and open to inspection by its Member Cities at all reasonable times.

Subdivision 22. It may recommend changes in this agreement to its Member Cities.

Subdivision 23. It may exercise all other powers necessary and incidental to the implementation of the purposes and powers set forth herein and as outlined and authorized by Minnesota Statutes, Sections 103B.201 through 103B.255.

Subdivision 24. It shall cooperate with the State of Minnesota, the Commissioner of Natural Resources and the Director of the Division of Waters, Soils and Minerals of the Department of Natural Resources in complying with the requirements of Minnesota Statutes, Chapter 103G.

Subdivision 25. Each Member City reserves the right to conduct separate or concurrent studies on any matter under study by the LRRWMO.

Subdivision 26. It shall establish a procedure for establishing citizen or technical advisory committees and provide other means of public participation.

Subdivision 27. Where the LRRWMO is authorized or requested to review and make recommendations on any matter, the LRRWMO shall act on such matter within sixty (60) days of receipt of the matter referred. Failure of the LRRWMO to act within sixty (60) days shall constitute approval of the matter referred, unless the LRRWMO requests and receives from the

referring unit of government an extension of time to act on the matter referred. Where the LRRWMO makes recommendation of any matter to a Member City, the Council of a Member City not acting in accordance with such recommendation shall submit a written statement of its reasons for doing otherwise to the LRRWMO within ten (10) days of its decision to act contrary to the LRRWMO's recommendation. The LRRWMO shall review the written statement and if determined insufficient by the LRRWMO, request written clarification within an additional ten (10) days.

METHOD OF PROCEEDING
VII.

Subdivision 1. The procedures to be followed by the Board in carrying out the powers and duties set forth in Article VI, Subdivisions 5, 6, 7, 8, 9, and 10, shall be as set forth in this Article.

Subdivision 2. The Board has previously prepared the overall plan as required in Article VI, Subdivision 5. This plan shall be updated as required by state law. The Board shall proceed to implement said plan, and this implementation may be ordered by stages.

Subdivision 3. No project that will channel or divert additional waters to subdistrict and subtrunks that cross municipal boundaries shall be commenced by any Member City prior to approval of the Board of the design of an adequate outlet or of adequate storage facilities.

Subdivision 4. Ordering Improvements. All construction, reconstruction, extension or maintenance of outlets for the various subdistrict and subtrunks, including outlets, lift stations, dams, reservoirs, or other appurtenances of a surface water or storm sewer system that involve construction by, or assessment against, any Member City or against privately or publicly owned land within the Watershed shall follow the statutory procedures outlined in Chapter 429 of the Minnesota Statutes except as herein modified.

The Board shall secure from its engineers or some other competent person a report advising it in a preliminary way as to whether the proposed improvement is feasible and whether it shall best be made as proposed or in connection with some other improvement and the estimated cost of the improvement as recommended and the proposed allocation of costs between Member Cities.

The Board shall then hold a public hearing on the proposed improvement after mailed notice to the Clerk of each Member City. The Board shall not be required to mail or publish notice except by said notice to the Clerk. Said notice shall be mailed not less than 45 days before the hearing, shall state the time and place of the hearing, the general nature of the improvement, the estimated total cost and the estimated cost to each Member City. The Board may adjourn said hearing to obtain further information, may continue said hearing pending action of the Member Cities or may take such other action as it deems necessary to carry out the purposes of the LRRWMO.

To order the improvement, in accordance with the powers and duties established in Article VI, Subdivisions 7, 8 and 9, a resolution setting forth the order for a capital improvement project shall require a favorable vote by two-thirds of all eligible votes of the then existing Commissioners. (In all cases other than for a capital improvement project, a majority vote of all eligible Commissioners shall be sufficient to order the work.) The order shall describe the improvement, shall allocate in percentages the cost between the Member Cities, shall designate the engineers to prepare plans and specifications, and shall designate the Member City that will contract for the improvement in accordance with Subdivision 7 of this Article. In determining how costs of a capital improvement shall be allocated among Member Cities, the Board shall consider whether the improvement benefits one or more subwatersheds rather than the Lower Rum River Watershed as a whole.

After the Board has ordered an improvement it shall forward to all Member Cities an estimated time schedule for the construction of said improvement. The Board shall allow an adequate amount of time, and in no event less than 45 days, for each Member City to conduct hearings, in accordance with the provisions of the aforestated Chapter 429, or the charter requirements of any city, or to ascertain the method of financing that said Member City will utilize to pay its proportionate share of the costs of the improvement. Each Member City shall ascertain within a period of 90 days the method it shall use to pay its proportionate share of the costs.

If the LRRWMO proposes to utilize Anoka County's bonding authority as set forth in Minnesota Statutes, Section 103B.251, or if the LRRWMO proposes to certify all or any part of a capital improvement to Anoka County for payment, then and in that event all proceedings shall be carried out in accordance with the provisions set forth in said Section 103B.251.

Subdivision 5. Any Member City being aggrieved by the determination of the Board as to the allocation of the costs of said improvement shall have 30 days after the Board resolution ordering the improvement to appeal said determination. Failure of a Member City to appeal the determination of the Board within such 30-day period shall be deemed to be consent to and agreement with the cost allocation in the Board's resolution. An appeal shall be in writing and shall be addressed to the Board asking for arbitration. The determination of the Member City's appeal shall be referred to a board of arbitration. The board of arbitration shall consist of three persons; one to be appointed by the Board, one to be appointed by the appealing Member City, and the third to be appointed by the two so selected. In the event the two persons so selected do not appoint the third person within 15 days after their appointment, then the Chief Judge of the District Court of Anoka County shall have jurisdiction to appoint, upon application of either or both of the two earlier selected, the third person to the board of arbitration. The third person selected shall not be a resident of any Member City and if appointed by the Chief Judge said person shall be a registered professional engineer. The arbitrators' expenses and fees, together with the other expenses, not including counsel fees, incurred in the conduct of the arbitration shall be divided equally between the LRRWMO and the appealing Member City. Arbitration shall be conducted in accordance with the Uniform Arbitration Act, Minnesota Statutes, Chapter 572B. Arbitration shall be non-binding unless the LRRWMO and the appealing Member City agree to binding arbitration. If the parties agree to binding arbitration the decision of the board of arbitration shall be final and the parties to the arbitration will be deemed to have consented to

and agreed with the decision. If these parties do not agree to binding arbitration, any party that does not agree with and consent to the decision of the board of arbitration must notify the Board in writing within 30 days of receipt of the decision of the board of arbitration that it does not consent to or agree with the decision. Failure to so notify the Board shall be deemed consent to and agreement with the decision of the board of arbitration. Unless the parties agree with the decision of the board of arbitration, capital improvements can only be funded in accordance with Minnesota Statutes, Section 103B.251, or secured from other sources.

Subdivision 6. The Board shall not order and no engineer shall be authorized by the Board to prepare plans and specifications before the Board has adopted a resolution ordering the improvement. The Board may order the advertising for bids upon receipt of notice from each Member City that will be assessed that it has completed its hearing or determined its method of payment or upon expiration of 90 days after the mailing of the preliminary report to the Member City.

Subdivision 7. Contracts for Improvements. All contracts that are to be let as a result of the Board's order to construct, repair, alter, reclaim or change the course or terminus of any ditch, drain, storm sewer, watercourse, or to acquire, operate, construct or maintain dams, dikes, reservoirs or their appurtenances or to carry out any of the other provisions of the plan as authorized by Minnesota Statutes, and for which two or more Member Cities shall be responsible for the costs, shall be let in accordance with the provisions of Minnesota Statutes, Section 429.041 of the Minnesota Statutes. The bidding and contracting of said work shall be let by any one of the Member Cities, as ordered by the Board, after compliance with the statutes. All contracts and bidding procedures shall comply with all the requirements of law applicable to contracts let by a statutory city in the State of Minnesota.

The LRRWMO shall not have the authority to contract in its own name for any improvement work for which a special assessment will be levied against any private or public property under the provisions of Minnesota Statutes, Chapter 429 or under the provisions of any City charter. This section shall not preclude the LRRWMO from proceeding under Minnesota Statutes, Section 103B.251.

Subdivision 8. Contracts with Other Governmental Bodies. The LRRWMO may exercise the powers set forth in Article VI, Subdivision 7, but said contracts for a capital improvement shall require a favorable vote of two-thirds majority of the eligible votes of the then existing Commissioners.

Subdivision 9. Supervision. All improvement contracts awarded under the provisions of Subdivision 7 of this Article shall be supervised by the Member City awarding said contract or said Member City may contract or appoint any qualified staff member or members of the LRRWMO to carry out said supervision, but each Member City agrees that the staff of the LRRWMO shall be authorized to observe and review the work in progress and the Member Cities agree to cooperate with the LRRWMO staff in accomplishing the purposes of the LRRWMO. Representatives of the LRRWMO shall have the right to enter upon the place or places where the improvement work is in progress for the purpose of making reasonable tests and inspections. The staff of the LRRWMO shall report, advise and recommend to the Board on

the progress of said work.

Subdivision 10. Land Acquisition. The LRRWMO shall not have the power of eminent domain. The Member Cities agree that any and all easements or interests in land that are necessary will be negotiated or condemned in accordance with Minnesota Statutes, Chapter 117 by the Member City wherein said lands are located, and each Member City agrees to acquire the necessary easements or right-of-way or partial or complete interest in land upon order of the Board to accomplish the purposes of this agreement. All reasonable costs of said acquisition shall be considered as a cost of the improvement. If a Member City determines it is in the best interests of that Member City to acquire additional lands, in conjunction with the taking of lands for storm and surface drainage or storage, for some other purposes, the costs of said acquisition will not be included in the improvement costs of the ordered project. The Board in determining the amount of the improvement costs to be assessed to each Member City may take into consideration the land use for which said additional lands are being acquired and may credit the acquiring Member City for said land acquisition to the extent that it benefits the other Member Cities. Any credits may be applied to the cost allocation of the improvement project under construction or the Board, if feasible and necessary, may defer said credits to a future project.

If any Member City refuses to negotiate or condemn lands as ordered by the Board, any other Member City may negotiate or condemn outside its corporate limits in accordance with Minnesota Statutes, Chapter 117. All Member Cities agree that they will not condemn or negotiate for land acquisition to pond or drain storm and surface waters within the corporate boundaries of another Member City within the Lower Rum River Watershed except upon order of the Board.

The LRRWMO shall have authority to establish land acquisition policies as a part of the overall plan.

Subdivision 11. Pollution Control and Water Quality. The LRRWMO shall have the authority and responsibility to protect and improve water quality in the Watershed as this is one of the main purposes set forth in the Surface Water Management Act. All Member Cities agree that they will refuse to allow the drainage of sanitary sewage or industrial wastes onto any lands or into any water course or storm sewer draining into the Rum River or Mississippi River. The Board may investigate on its own initiative and shall investigate upon petition of any Member City all complaints relating to pollution of surface water or ground water draining to or affecting the Rum River or the Mississippi River or their tributaries. Upon a finding that the creek or surface waters or groundwater are being polluted, the Board shall order the Member City to abate this nuisance and each Member City agrees that it will take all reasonable action available to it under the law to alleviate the pollution and to assist in protecting and improving the water quality of surface water and groundwater in the Watershed.

Subdivision 12. Local Water Management Plans. The LRRWMO shall have power and authority to review the Member Cities' local water management plans, capital improvements relating to surface water management programs and official controls required by Minnesota Statutes, Section 103B.235 and/or by rules promulgated and adopted by the Board of Water and Soil Resources.

FINANCES
VIII.

Subdivision 1. The LRRWMO funds may be expended by the Board in accordance with this agreement and in accordance with the procedures as established by law and as may be determined by the Board. The Board shall designate one or more national or state bank or trust companies, authorized by Minnesota Statutes, Chapters 118 and 427 to receive deposits of public moneys and to act as depositories for the LRRWMO funds. In no event shall there be a disbursement of LRRWMO funds without the signature of at least two Board members, one of whom shall be the Treasurer or Authorized Deputy Treasurer. The Treasurer shall be required to file with the Secretary of the Board a bond in the sum of at least $10,000 or such higher amount as shall be determined by the Board. The LRRWMO shall pay the premium on said bond.

Subdivision 2. Each Member City agrees to contribute each year to a general fund, said fund to be used for general administration purposes including, but not limited to: salaries, rent, supplies, development of an overall plan, engineering and legal expenses, insurance, and bonds, and to purchase and maintain devices to measure hydrological and water quality data. Said funds may also be used for normal maintenance of the facilities, but any extraordinary maintenance or repair expense shall be treated as an improvement cost and processed in accordance with Subdivision 5 of this Article. The annual contribution by each Member City shall be based fifty percent (50%) on the net tax capacity of all property within the Watershed and fifty percent (50%) on the basis of the total area of each Member City within the boundaries of the Watershed each year to the total area in the Lower Rum River Watershed governed by this Agreement.

Subdivision 3.

(a) An improvement fund shall be established for each improvement project instituted under Article VII, Subdivision 4. In all cases in which capital improvements are to be paid in whole or in part by Member Cities, each Member City agrees to contribute to said fund its agreed-upon proportionate share of the engineering, legal and administrative costs as determined in accordance with Article VII, Subdivisions 4 and 5 as the amount to be assessed against each Member City as a cost of the improvement. The Board shall submit in writing a statement to each Member City, setting forth in detail the expenses incurred by the LRRWMO for each project. Each Member City further agrees to pay to or contract with the Member City awarding said contract for the improvement, its agreed-upon proportionate share of the cost of the improvement in accordance with the determination of the Board under Article VII, Subdivisions 4 and 5. The Member City awarding the contract shall submit in writing copies of the engineer's certificate authorizing payment during construction and the Member City being billed agrees to pay its proportionate share of said improvement costs within 30 days after receipt of the statement. The Member City awarding the contract shall advise other contributing Member Cities of the tentative time schedule of the work and the estimated times when the contributions shall be necessary.

(b) The LRRWMO and Anoka County may establish a maintenance fund to be used for normal and routine maintenance of an improvement constructed in whole or in part with money provided by Anoka County pursuant to Minnesota Statutes, Section 103B.251. The levy and collection of an ad valorem tax levy for maintenance shall be by Anoka County based upon a tax levy resolution adopted by a majority vote of all eligible Commissioners and remitted to the County on or before the date prescribed by law each year. If it is determined to levy for maintenance, the LRRWMO shall be required to follow the hearing process established by Minnesota Statutes, Sections 103D.915 and 103D.921. Mailed notice shall be sent to the Clerk of each Member City at least 30 days prior to the hearing.

Subdivision 4. On or before July 1 of each year, the Board shall adopt a detailed budget for the ensuing year and decide upon the total amount necessary for the general fund. Budget approval shall require a favorable vote by a majority of all eligible votes of the then existing Commissioners.

The secretary of the Board shall certify the budget on or before July 1 to the Clerk of each Member City together with a statement of the proportion of the budget to be provided by each Member City.

The Council of each Member City agrees to review the budget, and the Board shall upon notice from any Member City received prior to August 1, hear objections to the budget, and may, upon notice to all Member Cities and after a hearing, modify or amend the budget, and then give notice to the Member Cities of any and all modifications or amendments.

Each Member City agrees to provide the funds required by the budget and said determination shall be conclusive if no Member City enters objections in writing on or before August 1. If no objections are submitted to the Board, each Member City agrees to provide the funds approved by the Board, after the Board has conducted the aforementioned hearing. Modifications or amendments to the original budget require a favorable vote by a majority of all eligible voters of then existing Commissioners.

The schedule of payments by the Member Cities shall be determined by the Board in such a manner as to provide for an orderly collection of the funds needed.

Upon notice and hearing, the Board by a favorable vote of a majority of all eligible votes of then existing Commissioners may adopt a supplemental budget requiring additional payments by the Member Cities within 60 days of its adoption but in no event shall the budget require any Member City to contribute in excess of one half of one percent of the net tax capacity of all taxable property within the Watershed and within the Member City's corporate boundaries in any one calendar year.

Member Cities' attention is drawn to Minnesota Statutes, Section 103B.245, which authorizes a Watershed Management Tax District to be created within each Member City to pay the costs of planning and for the purpose of paying capital costs and/or normal and routine

maintenance of facilities.

Subdivision 5. Cost Allocation. General costs of operating the LRRWMO shall be as set forth in Article VIII, Subdivision 2. Costs of capital projects to be paid by Member Cities will be determined in accordance with Articles VII, Subdivisions 4 and 5 and paid in accordance with Article VIII, Subdivision 3.

MISCELLANEOUS PROVISIONS
IX.

Subdivision 1. The LRRWMO shall not have the power to issue certificates, warrants or bonds.

Subdivision 2. The LRRWMO shall not have the power of eminent domain and shall not own any interest in real property. All interests in lands shall be held in the name of the Member City wherein said lands are located.

Subdivision 3. The LRRWMO shall not have the power to levy a special assessment upon any privately or publicly owned land. All such assessments shall be levied by the Member City wherein said lands are located. The LRRWMO shall have the power to require any Member City to contribute the costs allocated or assessed according to the other provisions of this agreement.

Subdivision 4. Each Member City agrees that it will not directly or indirectly collect or divert any additional surface water to the Lower Rum River or the Mississippi River or their tributaries from any subdistrict or subtrunk without a permit from the Board. Permits may be granted by the Board for a Member City to proceed with the construction or reconstruction of improvements within the Member City's boundaries and at its sole cost upon a finding:

(1) that there is an adequate outlet;
(2) that said construction is in conformance with the overall plan;
(3) that the construction will not adversely affect other Member Cities.

Subdivision 5. Any Member City that is more than 60 days in default in contributing its share to the general fund shall have the vote of its Commissioner suspended pending the payment of its proportionate share.

Any Member City that is more than 60 days in default in contributing its proportionate share of the cost of any improvement to the contracting Member City shall upon application of the contracting Member City have the vote of its Commissioner suspended, pending the payment of its proportionate share.

Any Member City whose vote is under suspension shall not be considered as an eligible Member City as such membership affects the number of votes required to proceed on any matter under consideration by the Board.

Subdivision 6. Enforcement. Member Cities agree to be bound by the determination of the Commission and to agree to use their best efforts to carry out directives from the Commission; failure to respond may result in a legal action by the Commission to require the Member City to act under a court order.

DURATION
X.

Subdivision 1. Each Member City agrees to be bound by the terms of this agreement until January 1, 2025, and it may be continued thereafter at the option of the Member Cities.

Subdivision 2. This agreement may be terminated prior to January 1, 2025, by the unanimous consent of the Member Cities or if for any reason the LRRWMO is reduced to less than three Member Cities. If the agreement is to be terminated, a notice of the intent to dissolve the LRRWMO shall be sent to the Board of Water and Soil Resources and to Anoka County at least 90 days prior to the date of dissolution.

Subdivision 3. In addition to the manner provided in Subdivision 2 for termination, any Member City may petition the Board to dissolve the agreement. Upon 30 days' notice in writing to the Clerk of each Member City and the Board of Water and Soil Resources and Anoka County, the Board shall hold a hearing and upon a favorable vote by a majority of all eligible votes of then existing Commissioners, the Board may by Resolution recommend that the LRRWMO be dissolved. Said Resolution shall be submitted to each Member City and if ratified by two-thirds of the Councils of all Member Cities within 60 days, said Board shall dissolve the LRRWMO allowing a reasonable time to complete work in progress and to dispose of personal property owned by the LRRWMO.

DISSOLUTION
XI.

Upon dissolution of the LRRWMO, all property of the LRRWMO shall be sold and the proceeds thereof, together with monies on hand, shall be distributed to the eligible Member Cities. Such distribution of LRRWMO assets shall be made in proportion to the total contribution to the LRRWMO as required by the last annual budget.

EFFECTIVE DATE
XII.

This agreement shall be in full force and effect upon the filing of a certified copy of the resolution approving said agreement by all three Member Cities, for the Lower Rum River Watershed area to be governed by this Agreement. Said resolution shall be filed with the City Manager of the City of Anoka, who shall notify all Member Cities in writing of its effective date. The effective date of the new amended Joint Powers Agreement shall be when approved by all the Member Cities and when the Mayor and other authorized City representatives have executed the amended agreement.

IN WITNESS WHEREOF, the undersigned governmental units, by action of their governing bodies, have caused this agreement to be executed in accordance with the authority of Minnesota Statutes, Sections 103B.211 and 471.59.

Approved by the City Council

September 2, 2014

CITY OF ANDOVER

By: _____

Attest: _____

Approved by the City Council

Dated: July 7, 2014

CITY OF ANOKA

By: _____

Attest: _____

Approved by the City Council

August 26, 2014

CITY OF RAMSEY

By: Saul Stea

Attest: Heidi M. Kiesling

Summary report: Litera Compare for Word 11.7.0.54 Document comparison done on 5/12/2024 11:21:16 AM	
Style name: Default Style	
Intelligent Table Comparison: Active	
Original DMS: dm://DOCSOPEN/438695/5	
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~~Table Delete~~	0
Table moves to	0
~~Table moves from~~	0
Embedded Graphics (Visio, ChemDraw, Images etc.)	0
Embedded Excel	0
Format changes	0
Total Changes:	857

Comments back by October mtg.

extend 30 days to 60 days

DRAFT
5-12-24

~~AMENDED AND RESTATED JOINT AND COOPERATIVE AGREEMENT FOR THE ESTABLISHMENT OF~~ ~~THE~~ LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION JOINT POWERS AGREEMENT ~~TO PLAN, CONTROL AND PROVIDE FOR THE DEVELOPMENT OF THE LOWER RUM RIVER WATERSHED~~

THIS JOINT POWERS AGREEMENT is made and entered into by and among the cities of Andover, Anoka, and Ramsey. The cities that are parties to this Agreement may hereafter be referred to individually as a "Member" or collectively as the "Members."

~~PREFACE~~RECITALS

A. The Lower Rum River Watershed ~~lying~~is located East of the Mississippi River ~~is a watershed that is basically~~and is essentially a direct tributary to the Mississippi River. ~~It~~The watershed encompasses all or parts of the cities of Andover, Anoka, and Ramsey ~~(the "Member Cities")~~.

~~Minnesota Laws of 1982, Chapter 509, now codified as Minnesota Statutes 2012, Sections 103B.201 through 103B.255 mandated that all watersheds within the seven county Metropolitan area must be governed by a watershed management organization. The watershed is authorized to organize under a joint powers agreement pursuant to Minnesota Statutes, Sections 471.59 and 103B.211. If such an organization is not created, Anoka County shall petition for the establishment of a watershed district under Minnesota Statutes, Chapter 103D. All the cities in the Lower Rum River Watershed expressed a desire in 1985 to create a joint powers group rather than a watershed district and now desire to adopt an amended joint powers agreement to establish a watershed management organization, which will comply with the current law for management of the watershed. It is the belief of these three cities that a joint powers group will provide more efficient planning and administration of the Lower Rum River Watershed if the watershed is managed under a joint powers agreement. The goal is to leave as much control as possible with the three individual Member Cities.~~

B. Local government units in the metropolitan area are required by the Metropolitan Water Management Program (Minn. Stat. § 103B.201 to 103B.255) to plan for and manage surface water.

~~It has been determined by the three Member Cities that they desire to proceed under a Joint Powers Agreement rather than under Minnesota Statutes, Chapter 103D as a watershed district. Each party to this agreement has been fully advised that the watershed management organization being created shall have the powers and responsibilities set forth in the Metropolitan Surface Water Management Act, Minnesota Statutes, Sections 103B.201 through 103B.255 and as amended by this Agreement. It is further understood and agreed that it is the intent of this agreement to assign to the watershed management organization, which has operated since 1985, the additional powers and duties assigned by the Minnesota legislature. The~~

~~management of water resources is a rapidly changing field and new laws and regulations are being adopted and amended frequently and it should not be necessary to amend this agreement every time the legislature enacts a new law.~~

C. Under the Act, one of the options available to local government units to satisfy its requirements is to adopt a joint powers agreement pursuant to Minn. Stat. § 471.59 to establish a watershed management organization to jointly plan for and manage surface water within a watershed.

~~Each Member City further recognizes that this is a binding contract and failure to cooperate or to carry out a Member City's responsibilities will result in a breach of this contract.~~

D. The Members elected to exercise their authority under the Act to adopt a joint powers agreement in 1985 establishing the Lower Rum River Watershed Management Commission to cooperatively manage and plan for the management of surface water within the watershed.

E. The original joint powers agreement has been updated over time and the term of the current joint powers agreement expires at the end of 2024.

~~The purpose of this organization shall be to assist the three Member Cities to preserve and use natural water storage and retention systems to:~~

F. The Members previously acted pursuant to their authority to establish the "Lower Rum River Watershed Board of Commissioners" and said Board is hereby reaffirmed as the entity charged with the authority and responsibility to manage the Commission.

~~1. Protect and preserve natural surface and groundwater storage and retention systems;~~

G. The Board has previously acted to adopt a Watershed Management Plan for the watershed and has regularly updated the Watershed Management Plan in accordance with law.

~~2. Minimize public capital expenditures needed to correct flooding and water quality problems;~~

H. The parties desire to enter into this Agreement to reaffirm the Commission and the Board in furtherance of its efforts to continue working cooperatively to prepare and administer a surface water management plan to manage surface water within the watershed in accordance with the Act and Minn. R., chap. 8410.

~~3. Identify and plan for means to effectively protect and improve surface water and groundwater quality;~~

~~4. Establish more uniform local policies and official controls for surface water and groundwater management;~~

~~5. Prevent erosion of soil into surface water systems;~~

~~6. Promote groundwater recharge;~~

AGREEMENT

~~7. Protect and enhance fish and wildlife habitat and water recreational facilities;~~

In consideration of the mutual promises and agreements contained herein, the parties mutually agree as follows:

~~8. Secure other benefits associated with the proper management of surface and groundwater; and~~

SECTION I
ESTABLISHMENT, GENERAL PURPOSE, AND DEFINITIONS

~~9. Promote and encourage cooperation among Member Cities in coordinating local surface water and groundwater plans and awareness of their neighbors' problems and to protect the public health, safety, and general welfare.~~

1.1 Reaffirming the Establishment. The Members hereby reaffirm and ratify the establishment and continued operation of the "Lower Rum River Watershed Management Organization" pursuant to the Act and such other laws and rules as may apply.

1.2 General Purpose. The general purpose of this Agreement is to continue the Commission and its work on behalf of the Members to cooperatively adopt, administer, and update as needed the Watershed Management Plan, and to carry out the purposes identified in Minn. Stat. § 103B.201. The plan and programs shall operate within the boundaries of the Lower Rum River Watershed ("**Watershed**") as identified in the official map filed with the Minnesota Board of Soil and Water Resources. The most current version of the official map defining the boundaries of the Watershed is incorporated herein by reference. The boundaries of the Watershed are subject to change utilizing the procedure set out in Minn. Stat. § 103B.225 as may be needed to better reflect the hydrological boundaries of the Area.

1.3 ~~The Lower Rum River~~Projects; Generally. Waters from the Watershed ~~waters~~ flow through many sub-watersheds directly to the Rum River and the Mississippi River. ~~It is not anticipated that the Lower Rum River Watershed Management Organization will have many capital improvement projects; if~~The Commission does not have many CIP Projects and, to the extent it does have a project, it is ~~hereby expressed that~~ the intent of this Agreement ~~is~~ to encourage that the solutions should be handled by agreements between the ~~Member Cities~~Members.

~~It is the intent of this Agreement to subject the Member Cities to a common set of policies and to comply in all respects with the provisions of the Metropolitan Surface Water Management Act.~~

1.4 Definitions. The definitions contained in Minn. Stat. § 103B.205 and Minn. R., part 8410.0020 are hereby adopted by reference, except that the following terms shall have the meanings given them in this section.

~~The purpose of this Preface is to clarify and establish for any court of review or any arbitrator or for the council members of the Member Cities the reasons and purpose for this joint~~

~~and cooperative venture. The Member Cities realize that the success or failure of the Lower Rum River Watershed Organization created by this Agreement is dependent upon the sincere desire of each Member City to cooperate in the exercise of a joint power to solve joint problems. Each Member City hereby agrees to be bound by this agreement and pledges its cooperation.~~

(a) Act. "Act" means the Metropolitan Surface Water Management Program set out in Minn. Stat. §§ 103B.201 to 103B.255.

~~JOINT AND COOPERATIVE AGREEMENT~~

(b) Alternate Commissioner. "Alternate Commissioner" means the person appointed by a Member to serve as its alternate to represent the Member on the Board in the absence or disability of its appointed Commissioner.

~~The parties to this Agreement are governmental units of the State of Minnesota, all of which have lands that drain surface water within the Lower Rum River Watershed and all of which have power and responsibility to construct, reconstruct, extend and maintain storm water management facilities to improve water quality, to promote groundwater recharge, and to protect, promote and preserve water resources within the Watershed. This agreement is made pursuant to the authority of Minnesota Statutes 2012, Sections 103B.201 through Section 103B.255 and Section 471.59.~~

(c) Board. "Board" means the board of commissioners established by this Agreement to manage and make decisions on behalf of the Lower Rum River Watershed Management Commission.

(d) Capital Improvement. "Capital Improvement" has the meaning given it in Minn. R., part 8410.0020, subp. 3 and includes the purchase of capital equipment that satisfies the eligibility criteria established by the Board for funding as a CIP Project.

~~NAME~~

~~I.~~

~~The parties hereby create and establish the Lower Rum River Watershed Management Organization.~~

(e) Capital Improvement Program. "Capital Improvement Program" has the meaning given the term in Minn. Stat. § 103B.205, subd. 3.

(f) CIP Project. "CIP Project" means a planned Capital Improvement that is part of the Commission's Capital Improvement Program, is set out in its Water Management Plan, and is eligible for funding by the Commission.

~~GENERAL PURPOSE~~

~~II.~~

~~The general purpose of this agreement is to provide an organization that can investigate, study, plan and control the construction of facilities to drain or pond storm waters, to alleviate damage by flood waters; to improve the creek channels for drainage; to assist in planning for land use; to repair, improve, relocate, modify, consolidate or abandon, in whole or in part,~~

~~drainage systems within the watershed area; to do whatever is necessary to assist in water conservation and the abatement of surface water and groundwater contamination and water pollution and the improvement of water quality; to promote ground water recharge; and to protect and enhance fish and wildlife habitat and water recreational facilities. In addition to the aforestated purposes, the organization hereby created shall serve as the watershed management organization for the Lower Rum River Watershed and shall carry out all of the duties and responsibilities outlined in Minnesota Statutes, Sections 103B.201 through 103B.255.~~

~~DEFINITIONS~~

~~III.~~

~~For the purposes of this Agreement, the terms used herein shall have the meanings as defined in this article.~~

~~Subdivision 1. "Lower Rum River Watershed Management Organization" or "LRRWMO" means the organization created by this agreement. It shall be a public agency of its members and a watershed management organization as defined in Minnesota Statutes, Section 103B.211.~~

~~Subdivision 2. "Board" means the Board of Commissioners of the LRRWMO, consisting of one Commissioner from each Member City or, in the absence of that Commissioner, that Member City's Alternate Commissioner. The Board shall be the governing body of the LRRWMO.~~

(g) ~~Subdivision 3. "~~City Council. "City Council" means the ~~governing body~~city council of a Member ~~City~~to this Agreement.

~~Subdivision 4. "Member City" means a city that enters into this agreement.~~

(h) Commission. "Commission" means the watershed management organization established by this Agreement in accordance with the Act, the full name of which is the "Lower Rum River Watershed Management Commission."

(i) Commissioner. "Commissioner" means the person appointed by a Member as its primary representative on the Board.

(j) County. "County" means Anoka County, Minnesota.

(k) Local Water Plan. "Local Water Plan" means the local water management plan each Member is required to develop and have reviewed as provided in Minn. Stat. § 103B.235 and Minn. R., part 8410.0160.

(l) Member. "Member" means a city that is a signatory to this Agreement and is identified in section 2.1 of this Agreement.

(m) Non-CIP Project. "Non-CIP Project" means a project undertaken by a Member or the Commission pursuant to this Agreement that does not qualify as a CIP Project and is not part of the projects included in the amount certified to the County to be included in the County's levy. Examples of Non-CIP Projects include, but are not limited to, research projects, feasibility studies, water quality projects, maintenance projects, and projects funded through the closed project account.

(n) ~~Subdivision 5. "~~Watershed. "Watershed" means the Lower Rum River Watershed~~" or "Watershed" means~~, which includes the area ~~generally~~ contained within a line drawn around the extremities of all terrain ~~with~~whose surface drainage ~~that~~ is tributary to ~~the~~ Lower Rum ~~River and the Mississippi~~ River and within the mapped areas delineated on the map filed with the Minnesota Board of Water and Soil Resources ~~originally filed~~ pursuant to ~~Minnesota Statutes, Section 473.877, Subd. 2 and as now amended by Minnesota Statutes, Chapter 103B, as such map has been amended with approval of the Board of Soil and Water Resources~~the Act.

(o) Watershed Management Plan. "Watershed Management Plan" means the plan developed and adopted in accordance with the Act, including all amendments and updates.

SECTION II
MEMBERSHIP
~~IV.~~

2.1 ~~The Member Cities of the LRRWMO shall be the~~Members. The following local government units are Members of the Commission: City of Andover, ~~the~~ City of Anoka, and ~~the~~ City of Ramsey.

2.2 Additional Units of Government. The ~~LRRWMO~~Board may, with the ratification of the ~~Councils~~councils of all ~~Member Cities~~Members, invite other units of government within the Rum River Watershed to become parties to this Agreement~~,~~ and in all respects ~~thenceforth~~ enjoy the full rights, duties, and obligations of this Agreement.

2.3 Effect of Changes. No change in governmental boundaries, structure, or organizational status shall affect the eligibility of ~~the Member City~~any local government unit listed above to be represented on the ~~LRRWMO~~Commission, so long as such ~~Member City~~local government unit continues to exist as a separate political subdivision.

SECTION III
BOARD OF COMMISSIONERS
~~V.~~

~~Subdivision 1. The governing body of the LRRWMO shall be its Board. Each Member City shall be entitled to appoint one representative on the Board, and one alternate who may sit when the representative is not in attendance and said representative or alternate representative shall be called a "Commissioner" and "Alternate Commissioner", respectively.~~

3.1 Establishment. The parties hereby reaffirm the establishment and continued operation of the "Lower Rum River Watershed Board of Commissioners" in accordance with the Act. The Board shall serve as the governing body of the Commission and shall carry out the purposes and have the powers as provided herein.

~~Subdivision 2. The Council of each Member City shall determine the eligibility or qualification of its Commissioner and the terms of each Commissioner shall be as established by each individual Member City.~~

3.2 Board Appointments. The Commission is governed by the Board, which is comprised of a total of three Commissioners, one of which is appointed by each Members. Each party to this Agreement is a Member of the Board and shall determine the eligibility and qualifications of its representative on the Board.

(a) Commissioner. Each Member is responsible for appointing one person to serve as its representative ("**Commissioner**") on the Board. Each Member is responsible for publishing a notice of a vacancy, whether resulting from expiration of its Commissioner position or otherwise, as required in Minn. Stat. § 103B.227, subd. 2. Each Commissioner shall have one vote on the Board and must be present to vote. The authority of a Commissioner to vote shall be suspended if the appointing Member is delinquent in making any payments due to the Commission. The voting authority of the Commissioner shall be restored once the Member pays all past due amounts.

(b) Alternate Commissioner. Each Member may also appoint one Alternate Commissioner ("**Alternate Commissioner**") to the Board in the same manner required to appoint a Commissioner. The Alternate Commissioner may attend all meetings and speak during the public input portion of the meeting, but is only authorized to actively participate in and vote at a Board meeting in the absence or disability of the appointing Member's Commissioner. If the absent Commissioner is also an officer of the Board, the Alternate Commissioner shall not be entitled to serve as such officer. If necessary, the Board may select a current Commissioner to temporarily undertake the duties of the absent officer.

(c) ~~Subdivision 3~~Term. The term of each Commissioner and Alternate Commissioner ~~appointed~~shall be established by each Member ~~City shall be as determined by each Member City and~~. A Commissioner and an Alternate Commissioner shall serve until their successors are selected and qualify, unless they resign or are removed earlier as provided herein.

~~Any vacancy shall be filled for the unexpired term of any Commissioner by the Council of the Member City that appointed said Commissioner. Each Member City agrees to publish a notice of vacancies resulting from the expiration of a Commissioner's or Alternate Commissioner's term or when a vacancy exists for any reason. Publication and notice shall be in accordance with Minnesota Statutes, Section 103B.227, Subds. 1 and 2.~~

(d) Notices. A Member shall provide the Commission written notice of its appointments, including the resolution making the appointments or a copy of the minutes of the meeting at which the appointments were made. The Commission shall notify BWSR of appointments and vacancies within 30 days after receiving notice from the Member. Members shall fill all vacancies within 90 days after the vacancy occurs.

~~Subdivision 4. Each Member City agrees that its representative Commissioner will not be removed from the Board prior to the expiration of the Commissioner's term, unless said Commissioner consents in writing or unless said Member City has presented the Commissioner with charges in writing and has held a public hearing after reasonable notice to the Commissioner.~~

(e) Vacancy. A Member shall notify the Commission in writing within 10 days of the occurrence of a vacancy in its Commissioner or Alternate Commissioner positions. The Commission will notify BWSR of the vacancy within 30 days of receiving the notice of a vacancy as required by Minn. Stat. § 103B.227, subd. 1. The Member shall publish notice of the vacancy at least once in its official newspaper as required by Minn. Stat. § 103B.227, subd. 2. The notices must state that those interested in being appointed to serve on the Commission may submit their names to the Member for consideration. The notice must be published at least 15 days before the Member's City Council acts to fill the vacancy. The City Council must make the appointment within 90 days from the occurrence of the vacancy. The Member shall promptly notify the Commission of the appointment in writing. The appointed person shall serve the unexpired term of the position.

~~A Member City may remove a Commissioner or an Alternate Commissioner for just cause or for violation of a Code of Ethics of the Commission or a Member City, or for malfeasance, nonfeasance, or misfeasance. Said hearing shall be held by the Council of the Member City that appointed the Commissioner.~~

(f) Removal. The City Council of a Member may remove its Commissioner for just cause as provided in Minn. Stat. § 103B.227, subd. 3 and in accordance with Minn. R., part 84100.0040. If a Commissioner is an elected official, or is an appointed official serving an indefinite term at the pleasure of the City Council, the City Council may remove the person at will, including if the person is not reelected. A Member may remove its Alternate Commissioner without cause. The Member shall notify the Board of the removal in writing within 10 days of acting to remove the Commissioner. The Commission shall notify BWSR of the vacancy within 30 days of receiving notice of the removal. The City Council shall act to fill the vacancy created by the removal within 90 days as provided in this Agreement.

~~A Commissioner who is an elected official of a Member City, and who is not reelected, may be removed by the appointing Member City at the Member City's discretion. Any decision by a Member City to remove a Commissioner may be appealed to the Board of Water and Soil Resources. A certified copy of the Member City Council's Resolution removing said Commissioner shall be filed with the Secretary of the Board and shall show compliance with the terms of this section.~~

3.3 Compensation and Expenses. Commissioners and Alternate Commissioners shall serve without compensation from the Commission. Commission funds may, but are not required to, be used to reimburse Commissioners and Alternate Commissioners for expenses incurred in performing Commission business if authorized by the Board.

Statutory?

Nothing herein prohibits a Member from choosing, in its sole discretion and cost, to compensate or reimburse the expenses of its Commissioner or Alternate Commissioner.

~~Subdivision 5. Each Member City shall within 30 days of appointment file with the Secretary of the Board a record of the appointment of its Commissioner and its Alternate Commissioner. The LRRWMO shall notify the Board of Water and Soil Resources of Commissioner appointments and vacancies within 30 days after receiving notice from the Member Cities. Member Cities shall fill all vacancies within 90 days after the vacancy occurs.~~

3.4 Board Officers. Each year at its February meeting the Board shall elect from among its Commissioners a Chair, Vice Chair, Secretary, and Treasurer. All such officers shall hold office for a term of one year until their successors have been duly elected by the Board. An officer may serve only while they remain a Member of the Board. A vacancy in an officer position shall be filled by Board election for the remainder of the unexpired term of such office.

~~Subdivision 6. Commissioners shall serve without compensation from the LRRWMO, but this shall not prevent a Member City from providing compensation for its Commissioner for serving on the Board, if such compensation is authorized by such Member City and by law. LRRWMO funds may be used to reimburse a Commissioner or Alternate Commissioner for expenses incurred in performing LRRWMO business if authorized by the Board.~~

3.5 Duties of Board Officers. The Chair shall serve as the presiding officer at Board meetings, execute documents on behalf of the Board, sign checks, and perform other duties and functions as may be determined by the Board. The Vice-Chair shall undertake the duties of the Chair in the absence or disability of the Chair. The Secretary shall maintain the records of the Commission, Board meeting minutes, ensure meetings are properly noticed, countersign documents with the Chair, and perform such other duties as assigned by the Board. The Secretary may delegate one or more specific duties of the position. The Treasurer shall oversee the Commission's budget and finances, sign checks, and perform such other duties as assigned by the Board.

~~Subdivision 7. At the first meeting of the Board and in February of each year thereafter, the Board shall elect from its Commissioners a Chair, a Vice Chair, a Secretary, a Treasurer, and such other officers as it deems necessary to conduct its meetings and affairs. At the organizational meeting or as soon thereafter as it may be reasonably done, the Board shall adopt rules and regulations governing its meetings. Such rules and regulations may be amended from time to time at either a regular or a special meeting of the Board provided that a ten-day prior notice of the proposed amendment has been furnished to each person to whom notice of the Board meetings is required to be sent. A majority vote of all eligible votes of the then existing Commissioners shall be sufficient to adopt any proposed amendment to such rules and regulations.~~

3.6 Quorum. A majority of the Commissioners shall constitute a quorum. Less than a quorum may adjourn a scheduled meeting. A simple majority of a quorum is required for the Board to act unless a higher number of votes is required by law or this Agreement. A Board vacancy or the suspension of voting rights as provided herein shall temporarily reduce the number of Commissioners required for a quorum.

3.7 Meetings. The Board shall conduct meetings in accordance with the Minnesota Open Meeting Law (Minn. Stat., chap. 13D) and this section.

(a) Regular Meetings. The Board shall ~~notify each Member City of the location and time of regular and special meetings called or established by the Board. A meeting shall be held at least annually, and all meetings shall be called and open to the public pursuant to Minnesota Statutes, Chapter 13D.~~develop a schedule of its regular meetings. The Board shall post the schedule on the Commission's website and provide a copy to each Member. The Secretary shall maintain a copy of the schedule of regular meetings. The Chair and Vice-Chair may cancel a meeting due to a lack of business items. The Secretary shall make a good faith effort to notify Commissioners of a meeting cancellation.

(b) Special Meetings. The Board may hold such special meetings as it may determine are needed to conduct the business of the Commission. A special meeting may be called by the Chair or by any two Commissioners. The Secretary shall post and provide notice of special meetings to the Commissioners. Emailing notices to Commissioners shall constitute sufficient notice under this Agreement.

(c) Annual Meeting. The February Board meeting shall constitute the annual meeting of the Commission.

(d) Rules of Procedure. The Board shall conduct its meetings generally in accordance with the procedures set out in the most current version of Robert's Rules of Procedure, or such other parliamentary rules as identified by the Board, without requiring strict conformance to its requirements. The Board may modify such rules as it determines is appropriate to facilitate the conducting of its business or adopt a different set of rules for its meetings. The Board may amend its rules from time to time as it determines is appropriate upon a majority vote of all Commissioners. The Board may also waive one or more specific rules as it determines are necessary to facilitate the conducting of its business. Voting and statutory requirements are not waivable.

SECTION IV
POWERS AND DUTIES OF THE BOARD
~~VI.~~

~~Subdivision 1. The LRRWMO, acting by its duly appointed Board of Commissioners, shall as it relates to flood control, water quality, ground water recharge and water conservation or in the construction of facilities and other duties as set forth in Minnesota Statutes, Chapter 103B and in Rules and Regulations of the Board of Water and Soil Resources, have the powers and~~

~~duties set out in this Article and as prescribed by law.~~

4.1 Powers. The Board is authorized to exercise the powers in this section to carry out the purposes of the Commission.

~~Subdivision 2. It may employ such persons or contract with consultants as it deems necessary to accomplish its duties and powers, and any such persons or consultants shall be considered LRRWMO staff.~~

(a) Powers Granted. The Board shall have the following powers.

(1) It may contract with or employ such persons or entities as it deems necessary to accomplish its duties and powers. Any employee may be on a full-time or part-time basis as the Board determines. Such employees and contracted consultants shall be considered Commission staff.

(2) ~~Subdivision 3.~~ It may contract for space ~~and for material and~~, materials, supplies, and services to carry on its activities ~~either with a Member City or elsewhere~~.

(3) ~~Subdivision 4.~~ It may acquire necessary personal property to carry out its powers and its duties.

~~Subdivision 5. It shall develop an overall plan containing a capital improvement program within a reasonable time after qualifying, and said plan shall meet all of the requirements as established in Minnesota Statutes, Chapter 103B. Said overall plan shall establish a comprehensive goal for the development of the Lower Rum River Watershed and shall establish a proposed procedure for accomplishing the purposes of the LRRWMO as set forth in Article II.~~

(4) It shall prepare, adopt, implement, and update a Watershed Management Plan that satisfies the requirements of Minn. Stat. § 103B.231. The Watershed Management Plan shall address all items required by applicable laws and rules. The Watershed Management Plan shall establish a comprehensive goal for the development of the Watershed and shall establish a recommended procedure for accomplishing the purposes of the Commission.

(5) It shall develop and adopt a capital improvement program as part of the Watershed Management Plan. The Board shall determine which projects to include in the capital improvement program.

(6) ~~Subdivision 6.~~ It shall make necessary surveys or utilize other reliable surveys and data and develop projects to accomplish the purposes for which the ~~LRRWMO~~Commission is organized.

(7) ~~Subdivision 7.~~ It may cooperate or contract with the State of Minnesota ~~or~~, any political subdivision thereof ~~or~~, federal agency, or private or public organization to accomplish the purposes for which it is organized.

(8) ~~Subdivision 8.~~ It may, if necessary to implement the plan, order ~~any~~a Member ~~City or Member Cities~~or Members to construct, clean, repair, alter, abandon, consolidate, reclaim or change the course or terminus of any ditch, drain, storm sewer, or water course, natural or artificial, within the ~~Lower Rum River~~ Watershed.

The Member ~~Cities~~ further understand and agree that the ~~LRRWMO~~Board in reviewing, ordering, or authorizing these projects will use the best management practices required to meet state and federal statutes and regulations. The ~~LRRWMO~~Board will also consider the ability of the ~~Member Cities~~Members to fund the enforcement of local controls and any ordered capital improvements. The ~~LRRWMO~~Board shall incorporate financial review and anticipated sources of revenue as a part of the overall management plan and as a part of local water management plans.

(9) ~~Subdivision 9.~~ It may order any Member ~~City or Member Cities~~or Members to acquire, operate, construct, or maintain dams, dikes, reservoirs, and appurtenant works or other improvements necessary to implement the overall plan.

The Member ~~Cities~~ further understand and agree that the ~~LRRWMO~~Board in reviewing, ordering, or authorizing these projects will use the best management practices required to meet state and federal statutes and regulations. The ~~LRRWMO~~Board will also consider the ability of the ~~Member Cities~~Members to fund the enforcement of local controls and any ordered capital improvements. The ~~LRRWMO~~Board shall incorporate financial review and anticipated sources of revenue as a part of the overall management plan and as a part of local water management plans.

(10) ~~Subdivision 10.~~ It shall regulate, conserve, and control the use of storm and surface water and groundwater within the Watershed necessary to implement the ~~overall plan~~Watershed Management Plan.

(11) ~~Subdivision 11. It shall~~It may contract for or purchase such insurance as the Board deems necessary for the protection of the ~~LRRWMO~~Commission.

(12) ~~Subdivision 12.~~ It may establish and maintain devices ~~for~~ acquiring and recording hydrological and water quality data within the Watershed.

(13) ~~Subdivision 13.~~ It may enter upon lands~~, in a lawful manner,~~ within or without the ~~Watershed~~watershed to make surveys and investigations to accomplish the purposes of the ~~LRRWMO~~Commission. The ~~LRRWMO~~Commission shall be liable for actual damages resulting therefrom but every person who claims damages shall serve the Chair or Secretary of the Board with a Notice of Claim as required by ~~Minnesota Statutes, Section~~Minn. Stat., chap. 466.05.

(14) ~~Subdivision 14.~~ It shall provide any Member ~~City~~ with technical data or any other information of which the ~~LRRWMO~~Commission has knowledge

~~that~~which will assist the Member ~~City~~ in preparing land use classifications or local water management plans within the Watershed.

(15) ~~Subdivision 15.~~ It may provide legal and technical assistance in connection with litigation or other proceedings between one or more of its ~~Member Cities~~Members and any other political subdivision, commission, board, or agency relating to the planning or construction of facilities to drain or pond storm waters or relating to water quality within the Watershed. The use of ~~LRRWMO~~Commission funds for litigation shall be only upon a favorable vote of a majority of the eligible votes of the then existing ~~Commissioners.~~Members of the Commission. Such a vote is not required for the Board to expend Commission funds in the defense of a suit brought against the Commission or its Commissioners, in accordance with applicable laws, to the extent such costs are not paid by the Commission's insurer.

(16) ~~Subdivision 16.~~ It may accumulate reserve funds for the purposes herein mentioned and may invest funds of the ~~LRRWMO~~Commission not currently needed for its operations, in the manner and subject to the laws of Minnesota applicable to statutory cities.

(17) ~~Subdivision 17.~~ It may collect monies, subject to the provisions of this ~~agreement~~Agreement, from its ~~Member Cities, Anoka~~Members, the County, and from any other source approved by a majority of its ~~Commissioners~~Board.

(18) ~~Subdivision 18.~~ It may accept gifts, apply for and use grants or loans of money or other property from the United States, the State of Minnesota, a unit of government or other governmental unit or organization, or any person or entity for the purposes described herein; may enter into any reasonable agreement required in connection therewith; may comply with any laws or regulations applicable thereto; and may hold, use, and dispose of such money or property in accordance with the terms of the gift, grant, loan or agreement relating thereto.

(19) ~~Subdivision 19.~~ It may make contracts, incur expenses, and make expenditures necessary and incidental to the effectuation of these purposes and powers and may disburse therefor in the manner hereinafter provided.

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(20) ~~Subdivision 20.~~ It shall cause to be made an annual audit by a certified public accountant or the state auditor of the books and accounts of the ~~LRRWMO~~Commission and shall make and file a report to its ~~Member Cities~~Members at least once each year including the following information:

(i) ~~a. the~~The approved budget;

(ii) ~~b. a reporting~~Reporting of revenues;
(iii) ~~c. a reporting~~Reporting of expenditures;
(iv) ~~d. a financial~~Financial audit report or section that includes a balance sheet, a classification of revenues and expenditures, an analysis of changes in final balances, and any additional statements considered necessary for full financial disclosure; and
(v) ~~e. the~~The status of all ~~LRRWMO~~Commission projects and work within the Watershed~~;~~.

Copies of said report shall be transmitted to the Clerk of each Member ~~City~~.

(21) ~~Subdivision 21.~~ Its books, reports, and records shall be available for and open to inspection by ~~its Member Cities~~the Members at all reasonable times.

(22) ~~Subdivision 22.~~ It may recommend changes in this ~~agreement to its Member Cities~~Agreement to the Members.

(23) ~~Subdivision 23.~~ It may exercise all other powers necessary and incidental to the implementation of the purposes and powers set forth herein and as outlined and authorized by ~~Minnesota Statutes, Sections 103B.201 through 103B.255,~~the Act.

(24) ~~Subdivision 24.~~ It shall cooperate with the ~~State of Minnesota, the Commissioner of Natural Resources and the Director of the Division of Waters, Soils and Minerals of the Department of Natural Resources~~applicable state agencies in complying with the requirements of ~~Minnesota Statutes, Chapter~~Minn. Stat., chap. 103G.

(25) ~~Subdivision 25.~~ Each Member ~~City~~ reserves the right to conduct separate or concurrent studies on any matter under study by the ~~LRRWMO~~Commission.

(26) ~~Subdivision 26.~~ It shall establish a procedure for establishing citizen or technical advisory committees and to provide other means ~~of~~for public participation.

(27) ~~Subdivision 27.~~ Where the ~~LRRWMO~~Board is authorized or requested to review and make recommendations on any matter, the ~~LRRWMO~~Board shall act on such matter within ~~sixty (~~60~~)~~ days of receipt of the matter referred. Failure of the ~~LRRWMO~~Board to act within ~~sixty (~~60~~)~~ days shall constitute approval of the matter referred, unless the ~~LRRWMO~~Board requests and receives from the referring unit of government an extension of time to act on the matter referred. Where the ~~LRRWMO~~Board makes recommendation of any matter to a Member ~~City~~,

the Council of a Member ~~City~~ not acting in accordance with such recommendation shall submit a written statement of its reasons for doing otherwise to the ~~LRRWMO~~Board within ~~ten (~~10~~)~~ days of its decision to act contrary to the ~~LRRWMO's~~Board's recommendation. The ~~LRRWMO~~Board shall review the written statement and if determined insufficient by the ~~LRRWMO~~Board, request written clarification within an additional ~~ten (~~10~~)~~ days.

(b) Powers Reserved. The Board shall not have any of the powers identified in this paragraph. Expressly identifying specific powers reserved to the Members is not intended to expand, by negative implication, the powers granted above to the Board.

~~METHOD OF PROCEEDING~~

(1) Eminent Domain. The Commission does not have the power of eminent domain. Any easements or other interests in land necessary to be acquired for an Improvement Project shall be acquired as provided below.

(2) Real Property. The Commission shall not own any interest in real property. All interests in lands shall be held in the name of the Member wherein said lands are located. This provision does not prohibit the Commission from acquiring a temporary interest in real estate as needed to conduct studies, undertake a project, or to otherwise carry out its duties.

(3) Bonding. The Commission does not have the power to issue certificates, warrants, or bonds.

(4) Special Assessments. The Commission shall not have the power to levy a special assessment upon any privately or publicly owned land. All such assessments shall be levied by the Member wherein said lands are located. It shall have the power to require any Member to contribute the costs allocated or assessed according to the other provisions of this Agreement.

4.2 Collection or Diversion of Waters. Each Member agrees that it will not directly or indirectly collect or divert any additional surface water to Lower Rum River, the Mississippi River, or their tributaries without a permit from the Board. Permits may be granted by the Board for a Member to proceed with the construction or reconstruction of improvements within the individual Members' boundaries and at its sole cost upon a finding:

(a) That there is an adequate outlet;

(b) The construction is in conformance with the overall plan; and

(c) The construction will not adversely affect other Members of this Agreement.

4.3 ~~VII~~Local Water Plans.

~~Subdivision 1. The procedures to be followed by the Board in carrying out the powers and duties set forth in Article VI, Subdivisions 5, 6, 7, 8, 9, and 10, shall be as set forth in this Article.~~

(a) Development. Each Member agrees to develop and maintain a Local Water Plan, capital improvement program, and official controls as necessary to bring local water management into conformance with the Watershed Management Plan. The development and implementation of Local Water Plans shall conform with all requirements of the Act, including Minn. Stat. § 103B.235 and Minn. R., part 8410.0160. In accordance with the Act, the Board shall approve or disapprove each local plan or any parts of each plan.

~~Subdivision 2. The Board has previously prepared the overall plan as required in Article VI, Subdivision 5. This plan shall be updated as required by state law. The Board shall proceed to implement said plan, and this implementation may be ordered by stages.~~

(b) Review. Each Member shall submit its proposed Local Water Plan to the Metropolitan Council and the Board for review as required by Minn. Stat. § 103B.235. The Board shall consider any comments on the Local Water Plan received from the Metropolitan Council and shall act on said plans in accordance with the Act.

4.4 Pollution Control and Water Quality. The Commission shall have the authority and responsibility to protect and improve water quality in the Watershed as this is one of the main purposes set forth in the Act. All Members agree that they will refuse to allow the drainage of sanitary sewage or industrial wastes onto any land or into any watercourse or storm sewer draining into the Watershed. The Board may investigate on its own initiative, or request a Member to investigate, a complaint relating to pollution of surface water or groundwater draining into or affecting the Watershed. If the Board determines the Watershed is being polluted by an identifiable source, the Board may order the Member to abate this nuisance and each Member agrees that it will take all reasonable action available to it under the law to alleviate the pollution and to assist in protecting and improving the water quality of surface water and groundwater in the Watershed.

4.5 Boundary Changes. Any changes to the boundaries of the watershed shall be undertaken in accordance with Minn. Stat. § 103B.215.

SECTION V
PROJECTS

5.1 CIP Projects and Limitations.

(a) Approval. The Board may approve and authorize the carrying out of CIP Projects to further the purposes of the Watershed Management Plan.

(b) ~~Subdivision 3~~Cross Boundaries. No project that will channel or divert additional waters to subdistrict and subtrunks that cross municipal boundaries shall be

commenced by any Member ~~City~~ prior to approval of the Board of the design of an adequate outlet or of adequate storage facilities.

~~Subdivision 4. Ordering Improvements. All construction, reconstruction, extension or maintenance of outlets for the various subdistrict and subtrunks, including outlets, lift stations, dams, reservoirs, or other appurtenances of a surface water or storm sewer system that involve construction by, or assessment against, any Member City or against privately or publicly owned land within the Watershed shall follow the statutory procedures outlined in Chapter 429 of the Minnesota Statutes except as herein modified.~~

5.2 Process for CIP Projects. The process for undertaking a CIP Project is as follows.

(a) Initiation. A CIP Project may be proposed by a Member or by the Board based on subwatershed assessments, lake/stream resource assessments, inspections, or a particular need or issue identified by a Member or the Board. The Board shall not order a CIP Project, and no engineer shall be authorized by the Board to prepare plans and specifications, before the Board has adopted a resolution ordering the CIP Project.

(b) Feasibility Study. If requested by the Board, the Commission Engineer shall study the feasibility of a proposed CIP Project and report its findings to the Board. The report shall include an opinion of probable cost and how the project would be funded. The Board shall consider the feasibility study and decide whether to proceed with the proposed project.

(c) Plan Amendments. Proposed CIP Projects are amended into and made part of the Watershed Management Plan. The process the Commission must undertake to amend a CIP Project into the Watershed Management Plan depends on whether it constitutes a minor plan amendment or a major plan amendment as described below.

(1) Minor Plan Amendment. The addition of a proposed CIP Project to the Watershed Management Plan typically constitutes a minor plan amendment that can be accomplished following the process set out in the Watershed Management Plan and Minn. R., part 8410.0140, subpart 2. A public hearing is not required for a minor plan amendment.

(2) Major Plan Amendment. If a proposed amendment does not qualify as a minor amendment, the Commission must undertake the major plan amendment process to add the CIP project to the Watershed Management Plan. The major plan amendment process is set out in the amendment section of the Watershed Management Plan, Minn. Stat. § 103B.231, subd. 11, and Minn. R., part 8410.0140. The public hearing required under Minn. Stat. § 103B.231, subds. 11 & 7(c) for a major plan amendment may be held in conjunction with the public hearing required to request the County to levy funds for the project under Minn. Stat. § 103B.251, subds. 3 & 4, provided the requirements of both procedures can be satisfied at the single hearing.

(d) Public Hearing. If the Board proposes to pay any portion of a CIP Project with funds to be raised through a County levy under Minn. Stat. § 103B.251, the Board must call and conduct a public hearing as provided in the statute and this paragraph. A public hearing is not required if the CIP Project is funded entirely from funds on hand, grants, or a combination thereof, and does not require the Board to certify any project costs to the County to be levied under Minn. Stat. § 103B.251. When a public hearing is required, it shall be conducted in accordance with the following.

(1) Calling. The Board must act by motion or resolution to call a public hearing on the proposed CIP Project. The Board shall set the date, time, and place for the public hearing.

(2) Notice. The Board shall provide notice of the public hearing in accordance with Minn. Stat. § 103B.251, subd. 3.

(3) Conducting. The Board shall ~~secure from its engineers or some other competent person a report advising it in a preliminary way as to whether the proposed improvement is feasible and whether it shall best be made as proposed or in connection with some other improvement and the estimated cost of the improvement as recommended and the proposed allocation of costs between Member Cities.~~conduct the public hearing at the scheduled date, time, and place to hear from the public and to consider the proposed CIP Project. Prior to taking public comment, the Commission Engineer shall provide a brief overview of the proposed CIP Project, an estimate of project cost, and a description of how the project will be funded.

~~The Board shall then hold a public hearing on the proposed improvement after mailed notice to the Clerk of each Member City. The Board shall not be required to mail or publish notice except by said notice to the Clerk. Said notice shall be mailed not less than 45 days before the hearing, shall state the time and place of the hearing, the general nature of the improvement, the estimated total cost and the estimated cost to each Member City. The Board may adjourn said hearing to obtain further information, may continue said hearing pending action of the Member Cities or may take such other action as it deems necessary to carry out the purposes of the LRRWMO.~~

(4) Board Decision. Once the public input portion of the public hearing is closed, the Board shall discuss and decide whether to approve the proposed CIP Project. The Board shall act by resolution to approve a CIP Project, which shall require a favorable vote by two-thirds of all eligible votes of the then existing Commissioners. The resolution shall, at minimum, order the project, identify the responsible engineer, identify the Member responsible for letting the contract and overseeing construction, set out the estimated cost and funding sources, authorize the Commission to enter into a cooperative agreement with the responsible Member, and certify a levy to

the Anoka County Auditor for the amount to be levied by the County for the project.

5.3 Responsible Members. The Board shall work with one or more Members to facilitate the completion of specific CIP Projects within their jurisdictional boundaries in accordance with the Watershed Management Plan. For any project that will be constructed by one or more Members and reimbursed by the Commission, to the extent authorized by the Commission, the Member(s) responsible for implementing the project shall enter into a cooperative agreement with the Commission providing for all Commission-required terms and conditions related to the project and any such reimbursement. If any portion of the project is funded by a grant obtained by the Commission, the cooperative agreement shall include a subgrant agreement requiring the responsible Member to be responsible for complying with the applicable terms and conditions of the grant agreement. The terms of this paragraph shall also apply to any Commission project that may be constructed by any other entity, public or private, if construction by such entities is deemed appropriate by the Commission.

~~To order the improvement, in accordance with the powers and duties established in Article VI, Subdivisions 7, 8 and 9, a resolution setting forth the order for a capital improvement project shall require a favorable vote by two-thirds of all eligible votes of the then existing Commissioners. (In all cases other than for a capital improvement project, a majority vote of all eligible Commissioners shall be sufficient to order the work.) The order shall describe the improvement, shall allocate in percentages the cost between the Member Cities, shall designate the engineers to prepare plans and specifications, and shall designate the Member City that will contract for the improvement in accordance with Subdivision 7 of this Article. In determining how costs of a capital improvement shall be allocated among Member Cities, the Board shall consider whether the improvement benefits one or more subwatersheds rather than the Lower Rum River Watershed as a whole.~~

5.4 Contracts for Improvements.

~~After the Board has ordered an improvement it shall forward to all Member Cities an estimated time schedule for the construction of said improvement. The Board shall allow an adequate amount of time, and in no event less than 45 days, for each Member City to conduct hearings, in accordance with the provisions of the aforestated Chapter 429, or the charter requirements of any city, or to ascertain the method of financing that said Member City will utilize to pay its proportionate share of the costs of the improvement. Each Member City shall ascertain within a period of 90 days the method it shall use to pay its proportionate share of the costs.~~

(a) Letting Contracts. All contracts for projects ordered by the Commission shall comply with the requirements of laws applicable to contracts let by the respective Member making such contract. The Commission shall not have the authority to contract in its own name for any work for which a special assessment will be levied against any private or public property under the provisions of Minn. Stat., chap. 429 or any city charter, and such contracts shall be awarded by action of the City Council of a Member and shall be in the name of said Member. This

subsection shall not preclude the Commission from proceeding under Minn. Stat. § 103B.251 or from otherwise proceeding under this Agreement for projects that will not be specially assessed under Minn. Stat., chap. 429.

~~If the LRRWMO proposes to utilize Anoka County's bonding authority as set forth in Minnesota Statutes, Section 103B.251, or if the LRRWMO proposes to certify all or any part of a capital improvement to Anoka County for payment, then and in that event all proceedings shall be carried out in accordance with the provisions set forth in said Section 103B.251.~~

(b) Contract Administration. All improvement contracts will be duly supervised by the Member awarding the contract, provided, however, that the Commission shall be authorized to observe and review the work in progress and the Members agree to cooperate with the Commission staff in accomplishing the purposes of this Commission. Representatives of the Commission shall also have the right to enter upon the place or places where any improvement work is in progress for the purpose of making reasonable tests and inspections. Commission staff shall report, advise, and recommend to the Board on the progress of said work.

5.5 Land Acquisition.

(a) By Members. The Commission does not have the power to acquire real property, but shall have the authority to establish land acquisition policies as part of the Watershed Management Plan. The Members agree that any and all permanent easements or interests in land which are necessary for any project will be negotiated or condemned in accordance with all applicable laws by the Member wherein said lands are located, and each Member agrees to acquire the necessary easements or interests in such land upon order of the Commission to accomplish the purposes of this Agreement. All reasonable costs of said acquisition shall be considered as a cost of the respective improvement. If a Member determines it is in the best interests of that Member to acquire additional lands in conjunction with the taking of lands for the Commission-ordered improvement, or for some other purpose, the costs of said acquisition will not be included in the improvement costs of the ordered project. The Board in determining the allocation of the improvement costs may take into consideration the land use for which said additional lands are being acquired and may credit the acquiring Member for said land acquisition to the extent that it benefits the other Members of this Agreement. Any credits may be applied to the cost allocation of the improvement project under construction or the Board, if feasible and necessary, may defer said credits to a future project.

(b) Alternative Acquisition. If any Member refuses to negotiate or condemn lands as ordered by the Board, any other Member may negotiate or condemn outside of its corporate limits in accordance with, and to the extent authorized by, applicable laws. All Members agree that they will not condemn or negotiate for land acquisition to pond or drain storm and surface waters within the corporate boundaries of another Member except upon order of the Board. The Commission shall have authority to establish land acquisition policies as a part of the overall

Watershed Management Plan. The policies shall be designed to equalize costs of land throughout the Watershed.

5.6 CIP Project Funding.

(a) Improvement Fund. The Board may, but is not required to, create an improvement fund for each CIP Project. Funds for the particular project shall be placed in and expended from the improvement fund created for the project.

(b) Member Contributions.

(i) Amounts. The Member responsible for constructing a CIP Project, together with any other identified benefiting Members, shall contribute toward the project such amounts as identified in the Board's resolution ordering the project and in accordance with the terms of the cooperative agreement entered into for the project. The Board will consider the benefits of the improvements to one or more subwatersheds in determining which Members are benefited by the CIP Project.

(ii) ~~Subdivision 5~~Appeal. Any Member ~~City being~~ aggrieved by the determination of the ~~Board as to the~~ allocation of ~~the costs of said improvement shall have 30 days after the Board resolution ordering the improvement to appeal said determination~~Member contributions toward a CIP Project may appeal the Board's determination by filling a written appeal to the Board within 30 days of the date of the resolution Board's resolution. The Board shall refer a timely appeal to a board of arbitration for a decision as provided below. Failure of a Member ~~City~~ to file an appeal ~~the determination of the Board~~ within ~~such~~the 30-day appeal period shall be deemed to ~~be consent~~have consented to and ~~agreement~~agreed with the cost allocation as set out in the Board's resolution. ~~An appeal shall be in writing and shall be addressed to the~~

(iii) Board ~~asking for arbitration. The determination of the Member City's appeal shall be referred to a board of arbitration~~of Arbitration. The board of arbitration shall consist of three persons; one to be appointed by the Board, one to be appointed by the appealing Member ~~City~~, and the third to be appointed by the two so selected. In the event the two persons so selected do not appoint the third person within 15 days after their appointment, then the Chief Judge of the District Court of Anoka County shall have jurisdiction to appoint, upon application of either or both of the two earlier selected, the third person to the board of arbitration. The third person selected shall not be a resident of any ~~Member~~ City and if appointed by the Chief Judge said person shall be a registered professional engineer. The arbitrators' expenses and fees, together with the other expenses, not including counsel fees, incurred in the conduct of the arbitration shall be divided equally between the ~~LRRWMO~~Commission and the appealing Member ~~City~~. Arbitration shall be

conducted in accordance with the Uniform Arbitration Act, ~~Minnesota Statutes, Chapter~~Minn. Stat., chap. 572B. Arbitration shall be non-binding unless the ~~LRRWMO~~Commission and the appealing Member ~~City~~ agree to binding arbitration. If the parties agree to binding arbitration the decision of the board of arbitration shall be final and the parties to the arbitration will be deemed to have consented to and agreed with the decision. If these parties do not agree to binding arbitration, any party that does not agree with and consent to the decision of the board of arbitration must notify the Board in writing within 30 days of receipt of the decision of the board of arbitration that it does not consent to or agree with the decision. Failure to so notify the Board shall be deemed consent to and agreement with the decision of the board of arbitration. Unless the parties agree with the decision of the board of arbitration, capital improvements can only be funded in accordance with ~~Minnesota Statutes, Section~~Minn. Stat. § 103B.251, or secured from other sources.

~~Subdivision 6. The Board shall not order and no engineer shall be authorized by the Board to prepare plans and specifications before the Board has adopted a resolution ordering the improvement. The Board may order the advertising for bids upon receipt of notice from each Member City that will be assessed that it has completed its hearing or determined its method of payment or upon expiration of 90 days after the mailing of the preliminary report to the Member City.~~

~~Subdivision 7. Contracts for Improvements. All contracts that are to be let as a result of the Board's order to construct, repair, alter, reclaim or change the course or terminus of any ditch, drain, storm sewer, watercourse, or to acquire, operate, construct or maintain dams, dikes, reservoirs or their appurtenances or to carry out any of the other provisions of the plan as authorized by Minnesota Statutes, and for which two or more Member Cities shall be responsible for the costs, shall be let in accordance with the provisions of Minnesota Statutes, Section 429.041 of the Minnesota Statutes. The bidding and contracting of said work shall be let by any one of the Member Cities, as ordered by the Board, after compliance with the statutes. All contracts and bidding procedures shall comply with all the requirements of law applicable to contracts let by a statutory city in the State of Minnesota.~~

(c) Commission Contributions. The Commission shall contribute toward the project such amounts as identified in the Board's resolution ordering the project and in accordance with the terms of the cooperative agreement entered into for the project. The contribution from the Commission may include grant funds it has received for the project. In such cases, the Board and the responsible Members enter into a subgrant agreement, which may be part of the cooperative agreement, setting out the obligations of the Member to ensure compliance with the gran requirements. The Commission's contribution is in addition to any amounts contributed by Members or other private or public entities. If the Commission's contribution is dependent on an amount to be levied by the County, the contribution is contingent on the Commission receiving such amount from the County.

~~The LRRWMO shall not have the authority to contract in its own name for any improvement work for which a special assessment will be levied against any private or public property under the provisions of Minnesota Statutes, Chapter 429 or under the provisions of any City charter. This section shall not preclude the LRRWMO from proceeding under Minnesota Statutes, Section 103B.251.~~

(d) Maintenance Levy. The Commission may establish a maintenance fund to be used for normal and routine maintenance of a work of improvement constructed in whole or part with money provided by Anoka County. As provided in Minn. Stat. § 103B.251, subd. 9, the Board may impose, with the County's consent, an ad valorem levy on all property located within the territory of the Watershed or a subwatershed unit. The levy shall be certified, levied, collected, and distributed as provided in Minn. Stat. §§ 103D.915 and 103D.921, as amended, and shall be in addition to any other money levied and distributed by the County to the Commission. Mailed notice of any hearing required under the aforementioned statutes shall be sent to the clerk of each Member municipality at least 30 days prior to the hearing. The proceeds of said maintenance levy shall be deposited in a separate maintenance and repair account to be used only for the purpose for which the levy was made.

~~Subdivision 8. Contracts with Other Governmental Bodies. The LRRWMO may exercise the powers set forth in Article VI, Subdivision 7, but said contracts for a capital improvement shall require a favorable vote of two-thirds majority of the eligible votes of the then existing Commissioners.~~

5.7 Cost Allocation for CIP Projects. All capital costs incurred by the Commission shall be apportioned to the respective Members on any of the following bases.

~~Subdivision 9. Supervision. All improvement contracts awarded under the provisions of Subdivision 7 of this Article shall be supervised by the Member City awarding said contract or said Member City may contract or appoint any qualified staff member or members of the LRRWMO to carry out said supervision, but each Member City agrees that the staff of the LRRWMO shall be authorized to observe and review the work in progress and the Member Cities agree to cooperate with the LRRWMO staff in accomplishing the purposes of the LRRWMO. Representatives of the LRRWMO shall have the right to enter upon the place or places where the improvement work is in progress for the purpose of making reasonable tests and inspections. The staff of the LRRWMO shall report, advise and recommend to the Board on the progress of said work.~~

(a) County Levy. If the project is constructed and financed pursuant to Minn. Stat. § 103B.251, the Members understand and agree that said costs will be levied on all taxable property in the Watershed as set forth in said statute.

~~Subdivision 10. Land Acquisition. The LRRWMO shall not have the power of eminent domain. The Member Cities agree that any and all easements or interests in land that are necessary will be negotiated or condemned in accordance with Minnesota Statutes, Chapter 117 by the Member City wherein said lands are located, and each Member City agrees to acquire the~~

~~necessary easements or right-of-way or partial or complete interest in land upon order of the Board to accomplish the purposes of this agreement. All reasonable costs of said acquisition shall be considered as a cost of the improvement. If a Member City determines it is in the best interests of that Member City to acquire additional lands, in conjunction with the taking of lands for storm and surface drainage or storage, for some other purposes, the costs of said acquisition will not be included in the improvement costs of the ordered project. The Board in determining the amount of the improvement costs to be assessed to each Member City may take into consideration the land use for which said additional lands are being acquired and may credit the acquiring Member City for said land acquisition to the extent that it benefits the other Member Cities. Any credits may be applied to the cost allocation of the improvement project under construction or the Board, if feasible and necessary, may defer said credits to a future project.~~

(b) Negotiated Amount. A negotiated amount to be arrived at by the Members who have lands in the subdistrict responsible for the capital improvement.

~~If any Member City refuses to negotiate or condemn lands as ordered by the Board, any other Member City may negotiate or condemn outside its corporate limits in accordance with Minnesota Statutes, Chapter 117. All Member Cities agree that they will not condemn or negotiate for land acquisition to pond or drain storm and surface waters within the corporate boundaries of another Member City within the Lower Rum River Watershed except upon order of the Board.~~

(c) Tax Capacity and/or Total Area.

~~The LRRWMO shall have authority to establish land acquisition policies as a part of the overall plan.~~

(1) Fifty percent of all capital costs or the financing thereof shall be apportioned to each Member on the basis of the net tax capacity of each Member within the boundaries of the Watershed each year to the total net tax capacity in the Watershed.

~~Subdivision 11. Pollution Control and Water Quality. The LRRWMO shall have the authority and responsibility to protect and improve water quality in the Watershed as this is one of the main purposes set forth in the Surface Water Management Act. All Member Cities agree that they will refuse to allow the drainage of sanitary sewage or industrial wastes onto any lands or into any water course or storm sewer draining into the Rum River or Mississippi River. The Board may investigate on its own initiative and shall investigate upon petition of any Member City all complaints relating to pollution of surface water or ground water draining to or affecting the Rum River or the Mississippi River or their tributaries. Upon a finding that the creek or surface waters or groundwater are being polluted, the Board shall order the Member City to abate this nuisance and each Member City agrees that it will take all reasonable action available to it under the law to alleviate the pollution and to assist in protecting and improving the water quality of surface water and groundwater in the Watershed.~~

(2) Fifty percent of all capital costs or the financing thereof shall be apportioned to each Member on the basis of the total area of each Member

within the boundaries of the Watershed each year to the total area in the Watershed.

(3) Capital costs allocated under the 50% area/50% net tax capacity formula set forth above may be varied by a two-thirds vote of the Commission if:

~~Subdivision 12. Local Water Management Plans. The LRRWMO shall have power and authority to review the Member Cities' local water management plans, capital improvements relating to surface water management programs and official controls required by Minnesota Statutes, Section 103B.235 and/or by rules promulgated and adopted by the Board of Water and Soil Resources.~~

(i) any Member community receives a direct benefit from the capital improvement which benefit can be defined as a lateral as well as a trunk benefit, or

(ii) the capital improvement provides a direct benefit to one or more Members which benefit is so disproportionate as to require in a sense of fairness a modification in the 50/50 formula.

(4) Any credits to due a Member for lands acquired by said Member to pond or store storm and surface water as provided herein shall be allowed against costs due under this section.

5.8 Emergency Projects. The Commission may perform emergency projects in accordance with Minn. Stat. § 103B.252.

SECTION VI
FINANCES

6.1 ~~VIII~~Generally.

(a) ~~Subdivision 1~~Authority. The ~~LRRWMO~~Commission funds may be expended by the Board in accordance with this ~~agreement~~Agreement and in accordance with the procedures as established by law and in the manner as may be determined by the Board. ~~The Board shall designate one or more national or state bank or trust companies, authorized by Minnesota Statutes, Chapters 118 and 427 to receive deposits of public moneys and to act as depositories for the LRRWMO funds.~~

(b) Funds. The Commission shall have a general fund and may establish such other funds and accounts as it may determine are needed.

(c) Disbursements. In no event shall there be a disbursement of ~~LRRWMO~~Commission funds without the signature of at least two Board members, one of whom shall be the Treasurer or ~~Authorized Deputy~~ the Treasurer's authorized deputy.

1 or Deputy Treasurer

(d) Treasurer Bond. The Treasurer shall be required to file with the Secretary of the Board a bond in the sum of at least $10,000 or such higher amount as shall be determined by the Board. The ~~LRRWMO~~Commission shall pay the premium on said bond.

(e) Depository. The Board shall designate one or more national or state bank or trust companies, authorized by Minn. Stat., chaps. 118 and 427, or such other law as may apply, to receive deposits of public moneys and to act as depositories for the Commission funds.

6.2 ~~Subdivision 2. Each Member City agrees to contribute each year to a~~Commission's General Fund. The Commission's general fund~~, said fund to be~~ is funded by an annual contribution from each Member and is used to pay for general administration purposes including, but not limited to~~:~~, salaries, rent, supplies, development of ~~an overall plan~~the Watershed Management Plan, engineering and legal expenses, insurance, and bonds, and to purchase and maintain ~~devices to measure hydrological and water quality data~~any personal property deemed necessary by the Commission in furtherance of its purposes and powers as articulated in this Agreement. Said funds may also be used for normal maintenance of ~~the~~any facilities, but any extraordinary maintenance or repair expense shall be treated as an improvement cost and processed in accordance with ~~Subdivision 5 of this Article~~the provisions for CIP Project funding under this Agreement. The annual contribution by each Member ~~City~~ shall be based fifty percent (50%) on the net tax capacity of all property within the Watershed and fifty percent (50%) on the basis of the total area of each Member ~~City~~ within the boundaries of the Watershed each year to the total area in the ~~Lower Rum River~~ Watershed ~~governed by this Agreement~~.

~~Subdivision 3.~~

6.3 Operating Budget. The Board shall annually prepare, adopt, and submit an annual operating budget as provided in this section.

~~(a) An improvement fund shall be established for each improvement project instituted under Article VII, Subdivision 4. In all cases in which capital improvements are to be paid in whole or in part by Member Cities, each Member City agrees to contribute to said fund its agreed upon proportionate share of the engineering, legal and administrative costs as determined in accordance with Article VII, Subdivisions 4 and 5 as the amount to be assessed against each Member City as a cost of the improvement. The Board shall submit in writing a statement to each Member City, setting forth in detail the expenses incurred by the LRRWMO for each project. Each Member City further agrees to pay to or contract with the Member City awarding said contract for the improvement, its agreed upon proportionate share of the cost of the improvement in accordance with the determination of the Board under Article VII, Subdivisions 4 and 5. The Member City awarding the contract shall submit in writing copies of the engineer's certificate authorizing payment during construction and the Member City being billed agrees to pay its proportionate share of said improvement costs~~

~~within 30 days after receipt of the statement. The Member City awarding the contract shall advise other contributing Member Cities of the tentative time schedule of the work and the estimated times when the contributions shall be necessary.~~

~~(b) The LRRWMO and Anoka County may establish a maintenance fund to be used for normal and routine maintenance of an improvement constructed in whole or in part with money provided by Anoka County pursuant to Minnesota Statutes, Section 103B.251. The levy and collection of an ad valorem tax levy for maintenance shall be by Anoka County based upon a tax levy resolution adopted by a majority vote of all eligible Commissioners and remitted to the County on or before the date prescribed by law each year. If it is determined to levy for maintenance, the LRRWMO shall be required to follow the hearing process established by Minnesota Statutes, Sections 103D.915 and 103D.921. Mailed notice shall be sent to the Clerk of each Member City at least 30 days prior to the hearing.~~

(a) ~~Subdivision 4~~Adoption. On or before July 1 of each year, the Board shall adopt a detailed budget for the ensuing year and decide upon the total amount necessary for the Commission's general fund. Budget approval shall require a favorable vote by a majority of all eligible votes of the then existing Commissioners.

~~The secretary of the Board shall certify the budget on or before July 1 to the Clerk of each Member City together with a statement of the proportion of the budget to be provided by each Member City.~~

(b) Funding. The Commission's annual operating budget is funded by an annual assessment placed on the Members, subject to certain caps, as provided herein.

~~The Council of each Member City agrees to review the budget, and the Board shall upon notice from any Member City received prior to August 1, hear objections to the budget, and may, upon notice to all Member Cities and after a hearing, modify or amend the budget, and then give notice to the Member Cities of any and all modifications or amendments.~~

(c) Caps on Member Assessments. The amount annually assessed each Member to fund the operating budget shall not exceed the following caps, unless authorized as provided herein.

~~Each Member City agrees to provide the funds required by the budget and said determination shall be conclusive if no Member City enters objections in writing on or before August 1. If no objections are submitted to the Board, each Member City agrees to provide the funds approved by the Board, after the Board has conducted the aforementioned hearing. Modifications or amendments to the original budget require a favorable vote by a majority of all eligible voters of then existing Commissioners.~~

(1) Percentage Cap. The amount to be assessed Members under the proposed budget shall not exceed 120% of the amount assessed Members under the previous year's budget, unless the City Council of each Member adopts a resolution approving the increase.

~~The schedule of payments by the Member Cities shall be determined by the Board in such a manner as to provide for an orderly collection of the funds needed.~~

(2) Tax Capacity Cap. The amount of a Member's annual contribution to the operating budget shall not exceed one-half of one percent of the net tax capacity of the Member's total area located within the Watershed.

(d) Budget Certified to Members. On or before July 1st, the Secretary or the Commission Administrator shall certify the operating budget to the clerk of each Member, together with a statement of the proportion of the budget to be assessed and paid by each Member. If the proposed operating budget results in any of the caps established herein being exceeded, the budget sent to the Members for review must be accompanied by a letter clearly notifying the Members of the cap being exceeded, the reasons for the proposed exceedance, and the Member approval required to approve the proposed budget. If the approvals required herein to exceed the cap are not obtained, the total budget or assessment amount shall not exceed the capped amount.

(e) Member Review. The City Council of each Member agrees to review the proposed budget provided by the Commission. If any Member has any objections, they must submit them in writing to the Board prior to August 1. Upon the receipt of any such written objections, the Board shall set a date to hear the Member's objections and shall provide all Members notice of the hearing and a copy of the written objections. After hearing the objections, the Board may modify, amend, or affirm the proposed budget by majority of all eligible votes of the then existing Commissioners.

(f) Finalized. The proposed operating budget shall be considered final if no Member files an objection by August 1st. If a timely objection is received, the Board shall act to finalize the operating budget after conducting a hearing on the objections. The Board shall provide a copy of the final operating budget to each Member. If there are objections, the Board shall include its findings and decision regarding such objections with the final operating budget.

6.4 Supplemental Budget.

(a) Insufficient Funds. If the Board determines it will not have sufficient funds in the Commission's general fund to pay its obligations or to otherwise fund Commission operations in the present year, the Board may adopt a supplemental budget to raise additional funds as provided herein.

(b) Public Hearing. The Board shall call a public hearing on the proposed supplemental budget and provide at least 10 days' written notice of the hearing, together with a copy of the proposed supplemental budget, to each Member.

(c) ~~Upon notice and~~Adoption. After conducting the public hearing, the Board may adopt the supplemental budget by a favorable vote of a majority of all eligible votes of the then existing Commissioners ~~may adopt a~~. The Board shall notify each Member of the adopted supplemental budget ~~requiring~~and the amount of additional ~~payments by the Member Cities within 60 days of its adoption but in~~ assessment.

(d) Cap. In no ~~event~~case shall the budget require any Member ~~City~~ to contribute in excess of ~~one half~~one-half of one percent of the net tax capacity of all taxable property within the Watershed and within the ~~Member City's~~Member's corporate boundaries in any one calendar year.

~~Member Cities' attention is drawn to Minnesota Statutes, Section 103B.245, which authorizes a Watershed Management Tax District to be created within each Member City to pay the costs of planning and for the purpose of paying capital costs and/or normal and routine maintenance of facilities.~~

(e) Additional Assessment. Members agree to pay their additional assessment to the Commission within 60 days of adoption of the supplemental budget.

~~Subdivision 5. Cost Allocation. General costs of operating the LRRWMO shall be as set forth in Article VIII, Subdivision 2. Costs of capital projects to be paid by Member Cities will be determined in accordance with Articles VII, Subdivisions 4 and 5 and paid in accordance with Article VIII, Subdivision 3.~~

~~MISCELLANEOUS PROVISIONS~~

~~IX.~~

~~Subdivision 1. The LRRWMO shall not have the power to issue certificates, warrants or bonds.~~

~~Subdivision 2. The LRRWMO shall not have the power of eminent domain and shall not own any interest in real property. All interests in lands shall be held in the name of the Member City wherein said lands are located.~~

~~Subdivision 3. The LRRWMO shall not have the power to levy a special assessment upon any privately or publicly owned land. All such assessments shall be levied by the Member City wherein said lands are located. The LRRWMO shall have the power to require any Member City to contribute the costs allocated or assessed according to the other provisions of this agreement.~~

~~Subdivision 4. Each Member City agrees that it will not directly or indirectly collect or divert any additional surface water to the Lower Rum River or the Mississippi River or their tributaries from any subdistrict or subtrunk without a permit from the Board. Permits may be granted by the Board for a Member City to proceed with the construction or reconstruction of improvements within the Member City's boundaries and at its sole cost upon a finding:~~

~~(1) that there is an adequate outlet;~~

~~(2) that said construction is in conformance with the overall plan;~~

~~(3) that the construction will not adversely affect other Member Cities.~~

6.5 ~~Subdivision 5~~Default. Any Member ~~City that~~who is more than 60 days in default

in contributing its share to the ~~general fund~~operating budget or to a CIP Project shall have the vote of its Commissioner suspended pending the payment of its proportionate share.

Any Commissioner ~~Any Member City that is more than 60 days in default in contributing its proportionate share of the cost of any improvement to the contracting Member City shall upon application of the contracting Member City have the vote of its Commissioner suspended, pending the payment of its proportionate share.~~

~~Any Member City~~ whose vote is under suspension shall not be considered ~~as an eligible Member City as such membership affects the number of votes required to proceed on any matter under consideration by the Board~~for the purposes of determining a quorum or for determining the sufficiency of a vote.

SECTION VII
TERMINATION AND DISSOLUTION

~~Subdivision 6. Enforcement. Member Cities agree to be bound by the determination of the Commission and to agree to use their best efforts to carry out directives from the Commission; failure to respond may result in a legal action by the Commission to require the Member City to act under a court order.~~

~~DURATION~~

~~X.~~

~~Subdivision 1. Each Member City agrees to be bound by the terms of this agreement until January 1, 2025, and it may be continued thereafter at the option of the Member Cities.~~

7.1 ~~Subdivision 2~~Termination. This ~~agreement~~Agreement may be terminated prior to January 1, ~~2025,~~2035 by the unanimous consent of the ~~Member Cities or if for any reason the LRRWMO is reduced to less than three Member Cities. If the agreement~~Members. If the Agreement is to be terminated, a notice of the intent to dissolve the ~~LRRWMO~~Commission shall be sent to the Board of Water and Soil Resources and to Anoka County at least 90 days prior to the date of dissolution.

7.2 ~~Subdivision 3~~Dissolution. In addition to the manner provided ~~in Subdivision 2 for termination~~herein for terminating this Agreement, any Member ~~City~~ may petition the Board to dissolve the ~~agreement~~Agreement. Upon ~~30~~90 days~~'~~ notice in writing to the ~~Clerk~~clerk of each Member ~~City~~governmental unit and to the Board of Water and Soil Resources and to Anoka County, the Board shall hold a hearing and upon a favorable vote by a majority of all eligible votes of then existing Commissioners, the Board may by Resolution recommend that the ~~LRRWMO~~Commission be dissolved. Said Resolution shall be submitted to each Member ~~City~~governmental unit and if ratified by ~~two-thirds~~three-fourths of the City Councils of all ~~Member Cities~~eligible Members within 60 days, said Board shall dissolve the ~~LRRWMO~~Commission allowing a reasonable time to complete work in progress and to dispose of personal property owned by the ~~LRRWMO~~Commission.

7.3 Distribution of Assets. If this Agreement is terminated and not replaced with a new agreement providing for the continued operation of the Commission, or if the Commission is dissolved, all property of the Commission shall be sold and the proceeds

thereof, together with monies on hand, shall be distributed to the eligible Members of the Commission. Such distribution of Commission assets shall be made in proportion to the total contribution to the Commission as required by the last annual budget.

~~DISSOLUTION~~

~~XI.~~

~~Upon dissolution of the LRRWMO, all property of the LRRWMO shall be sold and the proceeds thereof, together with monies on hand, shall be distributed to the eligible Member Cities. Such distribution of LRRWMO assets shall be made in proportion to the total contribution to the LRRWMO as required by the last annual budget.~~

SECTION VIII
MISCELLANEOUS PROVISIONS

8.1 Term. This Agreement shall be effective as of January 1, 2025 and shall remain in effect until January 1, 2035, unless terminated earlier as provided herein. The Members may agree to continue this Agreement as the preferred method for addressing their obligation to address surface water issues under law.

~~EFFECTIVE DATE~~

~~XII.~~

~~This agreement shall be in full force and effect upon the filing of a certified copy of the resolution approving said agreement by all three Member Cities, for the Lower Rum River Watershed area to be governed by this Agreement. Said resolution shall be filed with the City Manager of the City of Anoka, who shall notify all Member Cities in writing of its effective date. The effective date of the new amended Joint Powers Agreement shall be when approved by all the Member Cities and when the Mayor and other authorized City representatives have executed the amended agreement.~~

8.2 Mediation. Except for appeals submitted to a board of arbitration as discussed above, the Members agree that any controversy that cannot be resolved between Members shall be submitted to mediation. Mediation shall be conducted by a mutually agreeable process by all Members. If the Members are not able to mutually agree on a mediator, the party and the Board shall each select a mediator and the two mediators shall select a third. Each party to the mediation shall be responsible for the cost of the mediator it selected and shall share equally in the costs of the mediation and of the third mediator.

8.3 Data Practices. The Commission shall comply with the requirements of Minnesota Statutes, chapter 13, the Minnesota Government Data Practices Act ("Act"). Any entity with which the Commission contracts is required to comply with the Act as provided in Minnesota Statutes, section 13.05. The contractor shall be required to notify the Board if it receives a data request and to work with the Commission to respond to it.

8.4 Amendments. The Board may recommend changes and amendments to this Agreement to the governing bodies of the Members. Amendments shall be adopted by all governing bodies of the Members. Adopted amendments shall be evidenced by appropriate resolutions or certified copies of meeting minutes of the governing bodies of each party

filed with the Board and shall, if no effective date is contained in the amendment, become effective as of the date all such filings have been completed.

8.5 Waiver. The delay or failure of any party of this Agreement at any time to require performance or compliance by any other party of any of its obligations under this Agreement shall in no way be deemed a waiver of those rights to require such performance or compliance.

8.6 Headings and Captions. The headings and captions of these paragraphs and sections of this Agreement are included for convenience or reference only and shall not constitute a part hereof.

8.7 Entire Agreement. This Agreement, including the recitals and the official boundary map (which are incorporated in and made part of this Agreement), contains the entire understanding among the Members concerning the subject matter hereof. This Agreement supersedes and replaces the prior joint powers agreement among the Members regarding the Commission and such prior agreement is hereby terminated. Any outstanding obligations of the Members under the prior agreement are not affected by the termination and shall be continued under this Agreement.

8.8 Examination of Books. Pursuant to Minnesota Statutes, section 16C.05, subdivision 5, the books, records, documents, and accounting procedures and practices of the Board are subject to examination by the State.

8.9 Governing Law. The respective rights, obligations, and remedies of the Members under this Agreement and the interpretation thereof shall be governed by the laws of the State of Minnesota which pertain to agreements made and to be performed in the State of Minnesota.

8.10 Counterparts. This Agreement shall be executed in several counterparts and all so executed shall constitute one Agreement, binding on all of the Members hereto. Each party to the agreement shall receive a fully executed copy of the entire document following adoption by all Members.

8.11 Enforcement. Members agree to be bound by the determination of the Commission and to agree to use their best efforts to carry out directives from the Commission; failure to respond may result in a legal action by the Commission to require the Member to act under a court order.

8.12 Notice. To the extend this Agreement requires a notice to be mailed to a Member, the notice requirement may be satisfied by the Commission emailing the notice to its primary contact for the Member.

8.13 Statutory References. All references to statutes in this Agreement include any amendments made thereto and any successor provisions.

IN WITNESS WHEREOF, the ~~undersigned governmental units,~~Members have entered into this Agreement by action of their respective governing bodies~~, have caused this agreement to be executed in accordance with the authority of Minnesota Statutes, Sections 103B.211 and 471.59.~~ effective as of the date of the last Member to execute it.

[signature pages follow]

DRAFT
5-12-24

~~Approved by the City Council~~
OF ANDOVER

CITY

Approved on the ___ day of _____ 2024
by the City Council.

_____ ~~By:~~

_____ ~~Attest:~~

Mayor

Attest: _____

DRAFT
5-12-24

~~Approved by the City Council~~
CITY OF ANOKA

Approved on the ___ day of _____ 2024
by the City Council.

_____ ~~By:~~

_____ ~~Attest:~~

Mayor

Attest: _____

DRAFT
5-12-24

~~Approved by the City Council~~
CITY OF RAMSEY

Approved on the ___ day of _____ 2024
by the City Council.

_____ ~~By:~~

_____
~~Attest:~~

Mayor

Attest: _____

From:	Bruce Westby
To:	Becky Wozney (becky.wozney@anokaswcd.org)
Cc:	Leonard Linton; Debra Musgrove
Subject:	Draft 2025 - 2034 LRRWMO JPA Review Comments - City of Ramsey
Date:	Thursday, October 10, 2024 10:48:00 AM
Attachments:	image007.png image008.png image009.png

Hi, Becky.

Below are comments from City staff and from the Ramsey City Council received during their October 8th work session upon reviewing the draft 2025 – 2034 LRRWMO Joint Powers Agreement.

Staff Comments

- General note - Any State Statutes referenced in the JPA must apply to WMO's. No Watershed District specific statutes should be referenced.
- Page 2, Recitals, Section D – Revise 1985 to 1995.
- Page 12, Sections 4.1(a)(8) and 4.1(a)(9) – Pluralize "Member" in second sentences (The Members further understand…)
- Page 12, Section 4.1(a)(13) – Do not abbreviate "Minn. Stat., chap.".
- Page 25, Section 5.7(c)(3) – Replace "two-thirds" with 'majority" (in the same spirit as City Council comment for Page 30 below).

City Council Comments

- Page 7, Section 3.2(a) –
    - This section states Commissioners must be present to vote. Voting should be allowed via remote attendance. Add verbiage addressing this.
    - This section states a Commissioner's right to vote shall be suspended if the appointed Member is delinquent in making any payment due to the Commission. Amend verbiage clarifying which payments this refers to; annual assessments, permit fees for City projects, etc.
- Page 9, Section 3.5 – Delete "sign checks" from Board Officers duties. Board Officers do not have the authority to sign checks.
- Page 10, Section 3.7(b) – Add verbiage stating Permitees shall pay all costs associated with special meetings.
- Page 13, Section 4.1(a)(20) – The City of Ramsey has never received an annual audit report. If these reports are submitted they would best be directed to the Finance Director, but City Clerk is acceptable.
- Page 16, Section 4.3(b) – Prefer language that is less specific, such as "Each Member shall submit its proposed Local Water Plans as required by State Statutes."
- Page 23, Section 5.6(d) – WMO's do not have taxing authority. Delete or revise this section accordingly.
- Page 27, Section 6.3(c)(1) – Language is generally acceptable, but questioned the difference between "proposed" budget in this section and "operating" budget in section 6.3(c)(2).
- Page 27, Section 6.3(c)(2) –
    - As noted above, what is the difference between "proposed" budget in section 6.3(c)(1)

and “operating” budget in section 6.3(c)(2).
    - Please provide a sample calculation to illustrate the financial implications of a Tax Capacity Cap.
    - Add language similar to 6.3(c)(1) allowing for a City Council resolution to be adopted approving a different cap amount, if needed?
- Page 30, Section 7.2 –
    - Remove reference to Anoka County. The LRRWMO is not obligated to work with Anoka County.
    - Replace voting fractions (two-thirds and/or three-fourths) with “a majority”, similar to the language in other sections within the JPA, such as in Section 6.4(c).

Please attach or include these comments in the JPA Update item on the October 17th LRRWMO Board of Managers meeting agenda. Let me know when I can expect to receive a revised draft JPA or a list of responses to these comments that I can share with City Council and staff.

Thanks, Bruce

Bruce Westby
City Engineer/Public Works Director
763-433-9825 | Office
763-647-4485 | Cell
bwestby@cityoframsey.com
www.cityoframsey.com
7550 Sunwood Dr. NW | Ramsey, MN 55303

Lower Rum River WMO

MEETING NOTICE

November 21, 2024 – 8:00 a.m.
Workshop Conference Room (2nd floor) - Anoka City Hall

PRELIMINARY REGULAR AGENDA

Agenda to be Finalized at Meeting

A. CALL TO ORDER
B. ROLL CALL
C. APPROVE AGENDA
D. RESIDENT'S FORUM
E. APPROVE MINUTES
   1. October 17, 2024, Regular Meeting
F. FINANCE MATTER
   1. Treasurer's Report
   2. Payment of Bills
   3. Posting for Audit Services ~ Update
   4. TimeSaver Secretarial 2025 Addendum
G. NEW BUSINESS
   1. Permit #2024-33 ~ Holiday Station Store ~ Andover
   2. Permit #2024-34 ~ CSAH 7 at County Road 158 Roundabout ~ Andover
   3. Permit #2024-35 ~ Martin's Meadows Wetland Enhancement ~ Andover
   4. Permit #2024-36 ~ Mississippi River Trail Reconstruction ~ Ramsey
H. CONSIDER COMMUNICATIONS ~ None
I. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None
J. ACD REPORT ~ None
K. OLD BUSINESS
   1 JPA Update ~ Wozney
   2. Bus Tour Recap ~ Wozney
L. OUTSTANDING ITEMS/TASK CHECKLIST
M. OTHER BUSINESS
   1. Review Outreach Plan for FY25 Rum Metro WBIF Grant ~ ACD
N. ADJOURNMENT

NOTE: Some or all members of the Lower Rum River WMO may participate in the November 21, 2024 Lower Rum River WMO meeting by Zoom rather than by being personally present at the Lower Rum River WMO regular meeting place at the Anoka City Hall, 2015 First Avenue North, Anoka, MN 55303. Members of the public can physically attend, although there is very limited seating in the workshop conference room (2nd floor) as appropriate social distancing will be done by the Commission and visitors.

Members of the public may also monitor and participate in meetings remotely by attending via video conference (Zoom Webinar). Please contact Becky Wozney at 763.434.2030 x140 or becky.wozney@anokaswcd.org for Zoom link information.

Pending: *Permit #2016-16 ~ 2274 164th Avenue Driveway Access ~ Wetland Replacement Plan*
Permit #2024-20 ~ Rivers Bend Reg. Stormwater Mgmt. Study ~ City of Ramsey

Next Meeting: *Regular meeting is December 19, 2024– at 8:00 a.m.*

*** PLEASE POST ****
PUBLIC WELCOME TO ATTEND

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

OCTOBER 17, 2024

CALL TO ORDER

Chairman Debra Musgrove called the meeting to order at 8:00 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were: Debra Musgrove, Ramsey; Jeff Weaver, Anoka; and Valerie Holthus, Andover.

Voting members absent were: None.

Also present were: Deputy Treasurer Lori Yager, Ramsey Civil Engineer IV Leonard Linton, Ramsey City Engineer/Public Works Director Bruce Westby, Anoka Engineering Technician Ben Nelson, Heather Lau of Barr Engineering, Andover Interim City Administrator Dave Berkowitz, Becky Wozney of Anoka Conservation District, and Colleen Werdien of Anoka Conservation District.

APPROVE AGENDA

Motion was made by Weaver, seconded by Holthus, to approve the October 17, 2024 agenda as presented. Vote: 3 ayes, 0 nays. Motion carried.

RESIDENT'S FORUM

Chris Smothers, 3800 Rum River Drive in Anoka, commented that he is present to observe the meeting. He stated that he has lived on the Rum River for multiple decades and there is a peninsula near his home that used to be an island. He wondered what he could do to receive approval to restore that to an island again and restore the water to his and his neighbors' properties. He stated that the conditions make it more difficult for him and his neighbors to get out on the river.

Weaver commented that the City of Anoka shared the concern with sand that filled in places where it had not previously been, and that the sand blocked navigation. He stated that the City spent one year or more obtaining the permits to dredge that navigation channel. He asked if the resident could shovel out the material to restore their navigation.

Nelson commented that he would defer that question to the DNR area natural hydrologist. He noted the different entities that are involved in permitting activities of that nature for the river. He noted that the DNR hydrologist would be able to provide the correct information to the resident as to what would be allowed and/or what would require a permit.

Smothers commented that the channel they use to access the river is now about one foot wide, where before it was much larger.

Wozney stated that she would provide the resident with the correct contact information.

Weaver commented that residents make a large investment to live on the river and to not be able to use that resource is a big deal.

APPROVE MINUTES

September 19, 2024 Regular Meeting

Motion was made by Holthus, seconded by Musgrove, to approve the September 19, 2024, Regular Meeting minutes as presented. Vote: 2 ayes, 0 nays, 1 abstain (Weaver). Motion carried.

FINANCE MATTERS

Treasurer's Report

Yager presented the Treasurer's Report for the period ending September 30, 2024. Account balances for the period were: Checking, $188,042.84; less permit account balance of ($32,949.51), less Generation Plan reserves balance of ($32,493.43); for a total balance of $122,599.90.

Musgrove noted that the permit statement showed a lot of outstanding balances and asked if that is accounted for in the summary report as uncleared transactions. Yager clarified that uncleared transactions are checks that have not yet cleared the bank whereas receivables are reflected on the second page of the report.

Motion was made by Holthus, seconded by Weaver, to accept the Treasurer's Report for the period ending September 30, 2024. Vote: 3 ayes, 0 nays. Motion carried.

Payment of Bills

Yager presented the payment of bills for Barr Engineering in the amount of $8,522.91(August engineering services), TimeSaver in the amount of $747.40 (September secretarial services), and RTY Consulting in the amount of $2,059 (third quarter accounting services).

Musgrove referenced the Barr Engineering invoices that are from August and asked if that delay is typical. Yager stated that Barr Engineering has changed their invoicing to do full month invoicing and therefore is behind. She stated that she has received the September invoice, but it was not early enough to include for this meeting and will come forward next month.

Motion was made by Holthus, seconded by Weaver, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.

Posting for Audit Services

Yager stated the 2025 budget includes an audit, noting that the last audit was completed in 2020 for the 2019 calendar year. She stated that the LRRWMO is required to complete an audit every five years and therefore she would like to post for the services to get someone on board to complete the audit.

Motion was made by Weaver, seconded by Holthus, to authorize posting for audit services as proposed. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Funding Request for Rivers Bend Regional Pond Project ~ Ramsey

Westby explained how the City discovered the need for regional water treatment to support development in the area. He stated that the City developed the plans for the pond and identified the area that would be treated by the pond, noting a total of 35 acres that includes a residential development that has never been treated as it was built before the current water treatment regulations. He stated that the project has begun with a cost of almost $900,000. He stated that watershed-based funding was awarded for this project in the amount of $248, 250 and the City is funding the remainder of the project. He stated that in additional discussions with Schurbon, he was made aware that the City of Anoka had been awarded $45,000 in watershed-based funding but that project did not move forward so, therefore, those funds could be reallocated towards this project. He stated that Schurbon also noted that the LRRWMO would have funds that could be applicable to this project, which led to the request for an additional $46,000.

Wozney stated that the LRRWMO has budgeted cost-share funds through the years as part of the annual budget and City paid assessments. She stated that this does seem like a great project and Schurbon recommended that this would be a good use of cost-share funds. She stated that the request for the Board is to consider authorizing $8,450 from the LRRWMO cost-share grant to go towards the project, which would provide the necessary match to the WBIF grant.

Yager stated that the Board annually has budget line items for the WBIF, noting $18,600 in 2024 and $20,000 for 2025. She stated that the LRRWMO also budgets annually for the cost-share grant program noting $6,000 for 2024 and a carryover from 2023 in the amount of $8,450.

Weaver asked where the water is currently draining for these 35 acres. Westby identified a floodplain wetland in River's Bend Park, noting that water is directed there from the stormwater system. He stated that is currently a shallow floodplain wetland that overflows and does not have the capacity to treat this water. He confirmed that this pond would treat the water before it goes downstream.

Weaver asked if maintenance agreements would be put in place to ensure the sediment is cleaned out. Westby replied that pond would become part of the City's stormwater system and would be maintained as needed. He stated that Ramsey is currently working to develop a stormwater maintenance policy which will better identify a maintenance schedule.

Weaver noted that the City of Anoka has been installing grit chambers as part of street improvement projects which are cleaned once or twice a year and noted that is resulting in better water quality in the river. He applauded this project from the City of Ramsey.

Musgrove asked if there should be two separate motions for this item. Wozney noted that the action could be completed in one motion.

Motion was made by Weaver, seconded by Holthus, to authorize $30,000 from the WBIF fund to the Rivers Bend Regional Pond Project. Vote: 3 ayes, 0 nays. Motion carried.

Motion was made by Weaver, seconded by Holthus, to authorize $8,450 from the LRRWMO cost share grant fund to the Rivers Bend Regional Pond Project. Vote: 3 ayes, 0 nays. Motion carried.

Weaver commended Ramsey for this initiative, noting that anything done upstream to improve the water quality also has a positive impact downstream.

NEW BUSINESS

LRRWMO Permit #2024-24 ~ Voice of Hope Church ~ Ramsey

Linton reviewed the October 11, 2024 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to 11 conditions detailed in the memorandum.

Motion was made by Holthus, seconded by Weaver, to approve Permit #2024-24, Voice of Hope Church, Ramsey, subject to eleven (11) conditions as detailed in the Barr Engineering memorandum dated October 11, 2024.

Further discussion: Lau noted the condition for the applicant to provide a geotechnical report prior to construction to ensure separation from the groundwater.

Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO Permit #2024-35 ~ Martin's Meadows Wetland Enhancement ~ Andover

Wozney reviewed the October 11, 2024 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO delay its decision until after the DNR has an opportunity to review and comment on the project.

Motion was made by Holthus, seconded by Weaver, to table Permit #2024-35, Martin's Meadows Wetland Enhancement, Andover, as detailed in the Barr Engineering memorandum dated October 11, 2024. Vote: 3 ayes, 0 nays. Motion carried.

CONSIDER COMMUNICATIONS ~ None

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT

2024 Third Quarter Reports ~ Andover, Anoka, Ramsey

Berkowitz presented the Year 2024 Third Quarter Report for the City of Andover.

Nelson presented the Year 2024 Third Quarter Report for the City of Anoka.

Linton presented the Year 2024 Third Quarter Report for the City of Ramsey.

Musgrove asked about the status of the water treatment plant. Westby replied that project is on schedule to be completed in August of 2025.

Weaver noted previous concerns from Ramsey residents related to Lake Itasca and asked if there was an update. Wozney commented that the water level has rebounded to the typical level, and she has not received any additional comments. She did reach out offering to do survey work, but noted that would involve financial assistance from that association and she did not hear anything back on that offer.

ACD QUARTERLY REPORT

2024 Third Quarter Report
Wozney presented the Year 2024 Third Quarter Report from ACD.

Musgrove asked if there was an update on the streambank stabilization. Nelson stated that they are awaiting a 401 certificate before proceeding.

OLD BUSINESS
JPA Update
Wozney reviewed the comments received from Ramsey and Andover.

Westby provided a summary of the comments from the City of Ramsey staff and City Council.

Wozney stated that the grammatical changes would be easy to address and noted that she would like the LRRWMO Attorney to review some of the comments, but noted that they seem reasonable.

Musgrove agreed that the LRRWMO Attorney could provide clarification on those items.

Weaver stated that in the comments from the cities, member is capitalized and asked if that is accurate. Musgrove confirmed that is correct.

Nelson referenced page 12, number nine, related to the dam, and stated he would like that removed as the City of Anoka has sole authority and the LRRWMO does not control the dam. He asked that the item be removed or specify that the Anoka dam is excluded. He noted that the LRRWMO passed a resolution recognizing that authority in 2016. Musgrove stated that perhaps the LRRWMO Attorney can provide clarification on the language that would be better to use.

Weaver left the meeting.

Nelson summarized the remaining comments that he had, noting that he can follow up with his comments in an email to Wozney.

Berkowitz commented that there are a lot of strong words such as ‘order’ and ‘shall,’ noting that while that is good, there should also be an appeal section. He summarized the additional comments from Andover.

Musgrove commented that perhaps the LRRWMO Attorney can clarify whether the LRRWMO would have the power to condemn property, or whether that language should be removed. She did agree that there should be a process for appeal.

Motion was made by Holthus, seconded by Musgrove, to direct staff to submit the comments related to the JPA from the cities to the LRRWMO Attorney for review. Vote: 2 ayes, 0 nays. Motion carried.

It was noted that this item would return to the LRRWMO at the November meeting and would then go forward to the member city councils in order for the LRRWMO to consider this for adoption at its December meeting. Wozney stated that the resolution could be approved by member cities on their consent agendas if that is desired by the city.

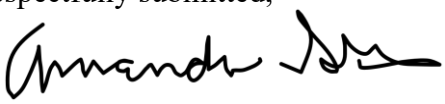
OUTSTANDING ITEMS/TASK CHECKLIST
Wozney reviewed the outstanding items and task checklist.

OTHER BUSINESS
Bus Tour October Dates
Wozney stated that the bus tour is planned for October 29th, noting that more details will be provided within the week. There was additional discussion about who would be attending and the size of the bus that would be needed. Wozney stated that she will rent a bus which would allow for additional attendees.

ADJOURNMENT
A motion was made by Holthus, seconded by Musgrove, to adjourn the meeting. Vote: 2 ayes, 0 nays. Motion carried.

Time of adjournment: 9:17 a.m.

Respectfully submitted,



Amanda Staple
Administrative Secretary

Lower Rum River WMO

To: **LRRWMO Board**
From: **Becky Wozney, Anoka Conservation District**
Date: **11/15/2024**
Re: **JPA update**

I forwarded these comments to city staff on 11/7/2024 the same day I received them from Troy Gilchrist, the WMO's attorney along with a sample resolution. I have attached the comments.

It is hopeful that most of the city councils and staff will still have a chance to review these comments before our November meeting. Based on his comments; it appears that he has been able to integrate most of the comments and additions or address concerns.

Today's meeting will be to address any lingering comments from the city and/or the WMO board.

The following are replies to some of the comments I reviewed. If I did not insert a reply that just means I made the indicated change, but some of these I thought it was best to offer some reply comments to better explain the language.

Staff Comments

- General note - Any State Statutes referenced in the JPA must apply to WMO's. No Watershed District specific statutes should be referenced.

  The reference to 103D came directly from the referenced WMO statute, but I revised the section to remove the reference.

- Page 2, Recitals, Section D – Revise 1985 to 1995.
- Page 12, Sections 4.1(a)(8) and 4.1(a)(9) – Pluralize "Member" in second sentences (The Members further understand…)
- Page 12, Section 4.1(a)(13) – Do not abbreviate "Minn. Stat., chap.".

  All statutory references in the document are abbreviated and this is how you abbreviate the reference to a chapter.

- Page 25, Section 5.7(c)(3) – Replace "two-thirds" with 'majority" (in the same spirit as City Council comment for Page 30 below).

City Council Comments

- Page 7, Section 3.2(a) –
  - This section states Commissioners must be present to vote. Voting should be allowed via remote attendance. Add verbiage addressing this.
  - This section states a Commissioner's right to vote shall be suspended if the appointed Member is delinquent in making any payment due to the Commission. Amend verbiage clarifying which payments this refers to; annual assessments, permit fees for City projects, etc.

  The statute on remote participation treats as present any member participating by electronic means. However, I added language to spell that out. I also tried to make it clear the vote suspension only applies if a member fails to pay the annual assessment or any supplemental assessment.

- Page 9, Section 3.5 – Delete "sign checks" from Board Officers duties. Board Officers do not have the authority to sign checks.

  I made this deletion, but the board has authority to sign checks. It is just that apparently it has delegated that authority to a fiscal agent.

- Page 10, Section 3.7(b) – Add verbiage stating Permitees shall pay all costs associated with special meetings.
- Page 13, Section 4.1(a)(20) – The City of Ramsey has never received an annual audit report. If these reports are submitted they would best be directed to the Finance Director, but City Clerk is acceptable.
- Page 16, Section 4.3(b) – Prefer language that is less specific, such as "Each Member shall submit its proposed Local Water Plans as required by State Statutes."

I left the reference to the statute in to help those who are reading it know where to look for the requirement rather than just a general reference to as required by law.

- Page 23, Section 5.6(d) – WMO's do not have taxing authority. Delete or revise this section accordingly.

  This language is directly from the statute, but I revised it to focus on the county as the levying authority.

- Page 27, Section 6.3(c)(1) – Language is generally acceptable, but questioned the difference between "proposed" budget in this section and "operating" budget in section 6.3(c)(2).
- Page 27, Section 6.3(c)(2) –
  - As noted above, what is the difference between "proposed" budget in section 6.3(c)(1) and "operating" budget in section 6.3(c)(2).

The following is a summary of the comments the City of Anoka mentioned at the October WMO Board meeting pertaining to the WMO JPA update. Some of these comments were mentioned by Dave this morning at the meeting.

- General note – Include Andover/Anoka City Attorney draft appeal language provision in JPA. See attached word document shared at the board meeting.

The appeal language was already in the JPA, but was limited to challenging CIP funding. I added the general appeal provision and have both types of appeals handled by an arbitration board. I was hesitant to add a general appeal provision like this because it potentially undermines the commission's authority and is arguably an unlawful redelegation of authority (an appeal means the final decision on the matter is made by this appeals board instead of the JPA's board). While governmental decisions can be appealed to district court as a matter of law and due process, creating a separate process that potentially overrides the board's decision outside a statutory or court process raises some issues. That said, I put the language in.

- Page 7, Section III, Subsection 3.2 (a) – confusing, is this for member fees to the WMO and/or fee's associated with permits the member has? Some times with invoicing for a member has a negative balance reflected monthly treasurer's report so then the commissioner cannot vote at the month WMO meeting?

- Page 12, Section IV, Subsection 4.1 (a) (9) – remove the word "dam" or exclude the "Anoka Dam" from this subdivision since the Anoka Rum River Dam pursuant to WMO Resolution 2016-03 states "As sole owner (City of Anoka) of the Dam, the city is responsible for the ongoing operations, maintenance, and replacement of the Dam as may be needed." See attached pdf document for the adopted WMO Resolution.

- Page 20, Section V, Subsection 5.5 (b) – is this allowed for member cities to really acquire land in another member city?

  A city's condemnation authority is not limited to its jurisdictional boundaries, though it would need to be a pretty extraordinary situation for a city to exercise its power of eminent domain in this way.

- Page 21, Section V, Subsection 5.6 (b) (i) – the board is allowed to determine what member city's cost are, not the city council of the member city determines this?

  I am sure this has been a cooperative process, but ultimately the board decides how much it will contribute to a project, which means that by default the amount the city will need to pay for the project is being set.

- Page 21, Section V, Subsection 5.6 (b) (ii) – in the sentence "Member contributions toward a CIP project may appeal the Board's determination by filling a written appeal to the Board within 30 days of the date of the resolution Board's resolution." Should the work "resolution" in red text be removed?

- Page 25, Section V, subsection 5.7 (c) (4) – in the sentence "to due" should be "due to".

- Page 28, Section VI, 6.3 (c) (2) – should this be in the JPA since the WMO does not have the authority to tax?

  Paragraph (c) is about determining caps on a city's contribution, it does not involve the commission levying anything. This is not required to be in the JPA, it has just been used in some WMOs to give the cities some comfort by limiting the amount of increase in the required contribution and placing a cap on the total amount a city may be required to contribute.

- Page 31, Section VIII, 8.4 – for sentence "Amendments shall be adopted by all governing bodies of the Members." This language seems to imply that governing bodies of Members "must" adopt amendments. However, staff believe the intent was that amendments must be adopted by governing bodies before changes and amendments to the Agreement may become effective. Which would seem to make more sense.

- Page 32, Section VIII, 8.12 – the word "extend" staff believes this word shall be "extent" not "extend".

CITY OF _____
Resolution No. _____

RESOLUTION APPROVING A JOINT POWERS AGREEMENT FOR THE CONTINUED OPERATION OF THE LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

WHEREAS, the City has been a member of the Lower Rum River Watershed Management Organization ("Watershed Management Organization") since it was originally establishment in 1995; and

WHEREAS, the City is a member of the Watershed Management Organization to address its obligation under Minnesota Statutes, sections 103B.201 through 103B.253 to manage surface water within the watershed; and

WHEREAS, the current joint powers agreement, which is a cooperative effort of all three cities with land in the watershed, expires on January 1, 2025; and

WHEREAS, the attached joint powers agreement, which is incorporated herein by reference, updates the language in the agreement to remove historic language that is no longer needed, more accurately reflect how the Watershed Management Organization actually operates, and provide for its continued operation through January 1, 2035; and

WHEREAS, the Watershed Management Organization has helped to fund various projects throughout the watershed, which has contributed to improved surface water quality and ecological integrity within the watershed; and

WHEREAS, the City Council determines it is in the best interests of the City to continue its participation in the Watershed Management Organization to further its goals of improving water quality and in furtherance of satisfying its obligations to properly manage surface water in accordance with the Metropolitan Surface Water Management Program.

NOW, THEREFORE, BE IT RESOLVED, by the City Council as follows:

1. The attached Lower Rum River Watershed Management Organization Joint Powers Agreement is hereby approved and entered into by the City.

2. The Mayor and Clerk are hereby authorized and directed to execute the attached joint powers agreement on behalf of the City.

Adopted this ____ day of _____ 2024.

_____
Mayor

Attest:_____
Clerk

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION
JOINT POWERS AGREEMENT

THIS JOINT POWERS AGREEMENT ("**Agreement**") is made and entered into by and among the cities of Andover, Anoka, and Ramsey. The cities that are parties to this Agreement may hereafter be referred to individually as a "Member" or collectively as the "Members."

RECITALS

A. The Lower Rum River Watershed is located East of the Mississippi River and is essentially a direct tributary to the Mississippi River. The watershed encompasses all or parts of the cities of Andover, Anoka, and Ramsey.

B. Local government units in the metropolitan area are required by the Metropolitan Water Management Program (Minn. Stat. § 103B.201 to 103B.255) to plan for and manage surface water.

C. Under the Act, one of the options available to local government units to satisfy its requirements is to adopt a joint powers agreement pursuant to Minn. Stat. § 471.59 to establish a watershed management organization to jointly plan for and manage surface water within a watershed.

D. The Members elected to exercise their authority under the Act to adopt a joint powers agreement in 1995 establishing the Lower Rum River Watershed Management Commission ("**Commission**") to cooperatively manage and plan for the management of surface water within the watershed.

E. The original joint powers agreement has been updated over time and the term of the current joint powers agreement expires at the end of 2024.

F. The Members previously acted pursuant to their authority to establish the "Lower Rum River Watershed Board of Commissioners" ("**Board**") and said Board is hereby reaffirmed as the entity charged with the authority and responsibility to manage the Commission.

G. The Board has previously acted to adopt a Watershed Management Plan for the watershed and has regularly updated the Watershed Management Plan in accordance with law.

H. The parties desire to enter into this Agreement to reaffirm the Commission and the Board in furtherance of its efforts to continue working cooperatively to prepare and administer a surface water management plan to manage surface water within the watershed in accordance with the Act and Minn. R., chap. 8410.

AGREEMENT

In consideration of the mutual promises and agreements contained herein, the parties mutually agree as follows:

SECTION I
ESTABLISHMENT, GENERAL PURPOSE, AND DEFINITIONS

1.1 Reaffirming the Establishment. The Members hereby reaffirm and ratify the establishment and continued operation of the "Lower Rum River Watershed Management Organization" pursuant to the Act and such other laws and rules as may apply.

1.2 General Purpose. The general purpose of this Agreement is to continue the Commission and its work on behalf of the Members to cooperatively adopt, administer, and update as needed the Watershed Management Plan, and to carry out the purposes identified in Minn. Stat. § 103B.201. The plan and programs shall operate within the boundaries of the Lower Rum River Watershed ("**Watershed**") as identified in the official map filed with the Minnesota Board of Soil and Water Resources. The most current version of the official map defining the boundaries of the Watershed is incorporated herein by reference. The boundaries of the Watershed are subject to change utilizing the procedure set out in Minn. Stat. § 103B.225 as may be needed to better reflect the hydrological boundaries of the Area.

1.3 Projects; Generally. Waters from the Watershed flow through many sub-watersheds directly to the Rum River and the Mississippi River. The Commission does not have many CIP Projects and, to the extent it does have a project, it is the intent of this Agreement to encourage that the solutions should be handled by agreements between the Members.

1.4 Definitions. The definitions contained in Minn. Stat. § 103B.205 and Minn. R., part 8410.0020 are hereby adopted by reference, except that the following terms shall have the meanings given them in this section.

(a) Act. "Act" means the Metropolitan Surface Water Management Program set out in Minn. Stat. §§ 103B.201 to 103B.255.

(b) Alternate Commissioner. "Alternate Commissioner" means the person appointed by a Member to serve as its alternate to represent the Member on the Board in the absence or disability of its appointed Commissioner.

(c) Board. "Board" means the board of commissioners established by this Agreement to manage and make decisions on behalf of the Lower Rum River Watershed Management Commission.

(d) Capital Improvement. "Capital Improvement" has the meaning given it in Minn. R., part 8410.0020, subp. 3 and includes the purchase of capital equipment that satisfies the eligibility criteria established by the Board for funding as a CIP Project.

(e) Capital Improvement Program. "Capital Improvement Program" has the meaning given the term in Minn. Stat. § 103B.205, subd. 3.

(f) CIP Project. "CIP Project" means a planned Capital Improvement that is part of the Commission's Capital Improvement Program, is set out in its Water Management Plan, and is eligible for funding by the Commission.

(g) City Council. "City Council" means the city council of a Member to this Agreement.

(h) Commission. "Commission" means the watershed management organization established by this Agreement in accordance with the Act, the full name of which is the "Lower Rum River Watershed Management Commission."

(i) Commissioner. "Commissioner" means the person appointed by a Member as its primary representative on the Board.

(j) County. "County" means Anoka County, Minnesota.

(k) Local Water Plan. "Local Water Plan" means the local water management plan each Member is required to develop and have reviewed as provided in Minn. Stat. § 103B.235 and Minn. R., part 8410.0160.

(l) Member. "Member" means a city that is a signatory to this Agreement and is identified in section 2.1 of this Agreement.

(m) Non-CIP Project. "Non-CIP Project" means a project undertaken by a Member or the Commission pursuant to this Agreement that does not qualify as a CIP Project and is not part of the projects included in the amount certified to the County to be included in the County's levy. Examples of Non-CIP Projects include, but are not limited to, research projects, feasibility studies, water quality projects, maintenance projects, and projects funded through the closed project account.

(n) Watershed. "Watershed" means the Lower Rum River Watershed, which includes the area contained within a line drawn around the extremities of all terrain whose surface drainage is tributary to Lower Rum River and within the mapped areas delineated on the map filed with the Minnesota Board of Water and Soil Resources pursuant to the Act.

(o) Watershed Management Plan. "Watershed Management Plan" means the plan developed and adopted in accordance with the Act, including all amendments and updates.

SECTION II
MEMBERSHIP

2.1 Members. The following local government units are Members of the Commission: City of Andover, City of Anoka, and City of Ramsey.

2.2 Additional Units of Government. The Board may, with the ratification of the councils of all Members, invite other units of government within the Rum River Watershed to become parties to this Agreement and in all respects enjoy the full rights, duties, and obligations of this Agreement.

2.3 Effect of Changes. No change in governmental boundaries, structure, or organizational status shall affect the eligibility of any local government unit listed above to be represented on the Commission, so long as such local government unit continues to exist as a separate political subdivision.

SECTION III
BOARD OF COMMISSIONERS

3.1 Establishment. The parties hereby reaffirm the establishment and continued operation of the "Lower Rum River Watershed Board of Commissioners" in accordance with the Act. The Board shall serve as the governing body of the Commission and shall carry out the purposes and have the powers as provided herein.

3.2 Board Appointments. The Commission is governed by the Board, which is comprised of a total of three Commissioners, one of which is appointed by each Members. Each party to this Agreement is a Member of the Board and shall determine the eligibility and qualifications of its representative on the Board.

(a) Commissioner. Each Member is responsible for appointing one person to serve as its representative ("**Commissioner**") on the Board. Each Member is responsible for publishing a notice of a vacancy, whether resulting from expiration of its Commissioner position or otherwise, as required in Minn. Stat. § 103B.227, subd. 2. Each Commissioner shall have one vote on the Board and must be present to vote. A Commissioner may be considered present to vote if the person participates in the meeting remotely in accordance with the requirements of Minn. Stat. § 13D.02. The authority of a Commissioner to vote shall be suspended if the appointing Member is delinquent by more than 30 days in paying its annual assessment or any supplemental assessment. The voting authority of the Commissioner shall be restored once the Member pays all past due assessments.

(b) Alternate Commissioner. Each Member may also appoint one Alternate Commissioner ("**Alternate Commissioner**") to the Board in the same manner required to appoint a Commissioner. The Alternate Commissioner may attend all meetings and speak during the public input portion of the meeting, but is only

authorized to actively participate in and vote at a Board meeting in the absence or disability of the appointing Member's Commissioner. If the absent Commissioner is also an officer of the Board, the Alternate Commissioner shall not be entitled to serve as such officer. If necessary, the Board may select a current Commissioner to temporarily undertake the duties of the absent officer.

(c) Term. The term of each Commissioner and Alternate Commissioner shall be established by each Member. A Commissioner and an Alternate Commissioner shall serve until their successors are selected and qualify, unless they resign or are removed earlier as provided herein.

(d) Notices. A Member shall provide the Commission written notice of its appointments, including the resolution making the appointments or a copy of the minutes of the meeting at which the appointments were made. The Commission shall notify BWSR of appointments and vacancies within 30 days after receiving notice from the Member. Members shall fill all vacancies within 90 days after the vacancy occurs.

(e) Vacancy. A Member shall notify the Commission in writing within 10 days of the occurrence of a vacancy in its Commissioner or Alternate Commissioner positions. The Commission will notify BWSR of the vacancy within 30 days of receiving the notice of a vacancy as required by Minn. Stat. § 103B.227, subd. 1. The Member shall publish notice of the vacancy at least once in its official newspaper as required by Minn. Stat. § 103B.227, subd. 2. The notices must state that those interested in being appointed to serve on the Commission may submit their names to the Member for consideration. The notice must be published at least 15 days before the Member's City Council acts to fill the vacancy. The City Council must make the appointment within 90 days from the occurrence of the vacancy. The Member shall promptly notify the Commission of the appointment in writing. The appointed person shall serve the unexpired term of the position.

(f) Removal. The City Council of a Member may remove its Commissioner for just cause as provided in Minn. Stat. § 103B.227, subd. 3 and in accordance with Minn. R., part 84100.0040. If a Commissioner is an elected official, or is an appointed official serving an indefinite term at the pleasure of the City Council, the City Council may remove the person at will, including if the person is not reelected. A Member may remove its Alternate Commissioner without cause. The Member shall notify the Board of the removal in writing within 10 days of acting to remove the Commissioner. The Commission shall notify BWSR of the vacancy within 30 days of receiving notice of the removal. The City Council shall act to fill the vacancy created by the removal within 90 days as provided in this Agreement.

3.3 Compensation and Expenses. Commissioners and Alternate Commissioners shall serve without compensation from the Commission. Commission funds may, but are not required to, be used to reimburse Commissioners and Alternate Commissioners for

expenses incurred in performing Commission business if authorized by the Board. Nothing herein prohibits a Member from choosing, in its sole discretion and cost, to compensate or reimburse the expenses of its Commissioner or Alternate Commissioner.

3.4 Board Officers. Each year at its February meeting the Board shall elect from among its Commissioners a Chair, Vice Chair, Secretary, and Treasurer. All such officers shall hold office for a term of one year until their successors have been duly elected by the Board. An officer may serve only while they remain a Member of the Board. A vacancy in an officer position shall be filled by Board election for the remainder of the unexpired term of such office.

3.5 Duties of Board Officers. The Chair shall serve as the presiding officer at Board meetings, execute documents on behalf of the Board, and perform other duties and functions as may be determined by the Board. The Vice-Chair shall undertake the duties of the Chair in the absence or disability of the Chair. The Secretary shall maintain the records of the Commission, Board meeting minutes, ensure meetings are properly noticed, countersign documents with the Chair, and perform such other duties as assigned by the Board. The Secretary may delegate one or more specific duties of the position. The Treasurer shall oversee the Commission's budget and finances, sign checks, and perform such other duties as assigned by the Board.

3.6 Quorum. A majority of the Commissioners shall constitute a quorum. Less than a quorum may adjourn a scheduled meeting. A simple majority of a quorum is required for the Board to act unless a higher number of votes is required by law or this Agreement. A Board vacancy or the suspension of voting rights as provided herein shall temporarily reduce the number of Commissioners required for a quorum.

3.7 Meetings. The Board shall conduct meetings in accordance with the Minnesota Open Meeting Law (Minn. Stat., chap. 13D) and this section.

(a) Regular Meetings. The Board shall develop a schedule of its regular meetings. The Board shall post the schedule on the Commission's website and provide a copy to each Member. The Secretary shall maintain a copy of the schedule of regular meetings. The Chair and Vice-Chair may cancel a meeting due to a lack of business items. The Secretary shall make a good faith effort to notify Commissioners of a meeting cancellation.

(b) Special Meetings. The Board may hold such special meetings as it may determine are needed to conduct the business of the Commission. A special meeting may be called by the Chair or by any two Commissioners. The Secretary shall post and provide notice of special meetings to the Commissioners. Emailing notices to Commissioners shall constitute sufficient notice under this Agreement. If the Board agrees to hold a special meeting at the request of an applicant or permittee, that person shall be responsible for reimbursing the Commission for the costs of such meeting.

(c) Annual Meeting. The February Board meeting shall constitute the annual meeting of the Commission.

(d) Rules of Procedure. The Board shall conduct its meetings generally in accordance with the procedures set out in the most current version of Robert's Rules of Procedure, or such other parliamentary rules as identified by the Board, without requiring strict conformance to its requirements. The Board may modify such rules as it determines is appropriate to facilitate the conducting of its business or adopt a different set of rules for its meetings. The Board may amend its rules from time to time as it determines is appropriate upon a majority vote of all Commissioners. The Board may also waive one or more specific rules as it determines are necessary to facilitate the conducting of its business. Voting and statutory requirements are not waivable.

SECTION IV
POWERS AND DUTIES OF THE BOARD

4.1 Powers. The Board is authorized to exercise the powers in this section to carry out the purposes of the Commission.

(a) Powers Granted. The Board shall have the following powers.

(1) It may contract with or employ such persons or entities as it deems necessary to accomplish its duties and powers. Any employee may be on a full-time or part-time basis as the Board determines. Such employees and contracted consultants shall be considered Commission staff.

(2) It may contract for space, materials, supplies, and services to carry on its activities.

(3) It may acquire necessary personal property to carry out its powers and its duties.

(4) It shall prepare, adopt, implement, and update a Watershed Management Plan that satisfies the requirements of Minn. Stat. § 103B.231. The Watershed Management Plan shall address all items required by applicable laws and rules. The Watershed Management Plan shall establish a comprehensive goal for the development of the Watershed and shall establish a recommended procedure for accomplishing the purposes of the Commission.

(5) It shall develop and adopt a capital improvement program as part of the Watershed Management Plan. The Board shall determine which projects to include in the capital improvement program.

(6) It shall make necessary surveys or utilize other reliable surveys and data and develop projects to accomplish the purposes for which the Commission is organized.

(7) It may cooperate or contract with the State of Minnesota, any political subdivision thereof, federal agency, or private or public organization to accomplish the purposes for which it is organized.

(8) It may, if necessary to implement the plan, order a Member or Members to construct, clean, repair, alter, abandon, consolidate, reclaim or change the course or terminus of any ditch, drain, storm sewer, or water course, natural or artificial, within the Watershed. The Members further understand and agree that the Board in reviewing, ordering, or authorizing these projects will use the best management practices required to meet state and federal statutes and regulations. The Board will also consider the ability of the Members to fund the enforcement of local controls and any ordered capital improvements. The Board shall incorporate financial review and anticipated sources of revenue as a part of the overall management plan and as a part of local water management plans.

(9) It may order any Member or Members to acquire, operate, construct, or maintain dams, dikes, reservoirs, and appurtenant works or other improvements necessary to implement the overall plan. The Members further understand and agree that the Board in reviewing, ordering, or authorizing these projects will use the best management practices required to meet state and federal statutes and regulations. The Board will also consider the ability of the Members to fund the enforcement of local controls and any ordered capital improvements. The Board shall incorporate financial review and anticipated sources of revenue as a part of the overall management plan and as a part of local water management plans. This section shall not apply to the Anoka Dam as the City of Anoka is solely responsible for the ongoing operations, maintenance, and replacement of the Dam as may be needed

(10) It shall regulate, conserve, and control the use of storm and surface water and groundwater within the Watershed necessary to implement the Watershed Management Plan.

(11) It may contract for or purchase such insurance as the Board deems necessary for the protection of the Commission.

(12) It may establish and maintain devices acquiring and recording hydrological and water quality data within the Watershed.

(13) It may enter upon lands within or without the watershed to make surveys and investigations to accomplish the purposes of the Commission. The

Commission shall be liable for actual damages resulting therefrom but every person who claims damages shall serve the Chair or Secretary of the Board with a Notice of Claim as required by Minn. Stat., chap. 466.05.

(14) It shall provide any Member with technical data or any other information of which the Commission has knowledge which will assist the Member in preparing land use classifications or local water management plans within the Watershed.

(15) It may provide legal and technical assistance in connection with litigation or other proceedings between one or more of its Members and any other political subdivision, commission, board, or agency relating to the planning or construction of facilities to drain or pond storm waters or relating to water quality within the Watershed. The use of Commission funds for litigation shall be only upon a favorable vote of a majority of the eligible votes of the then existing Members of the Commission. Such a vote is not required for the Board to expend Commission funds in the defense of a suit brought against the Commission or its Commissioners, in accordance with applicable laws, to the extent such costs are not paid by the Commission's insurer.

(16) It may accumulate reserve funds for the purposes herein mentioned and may invest funds of the Commission not currently needed for its operations, in the manner and subject to the laws of Minnesota applicable to statutory cities.

(17) It may collect monies, subject to the provisions of this Agreement, from its Members, the County, and from any other source approved by a majority of its Board.

(18) It may accept gifts, apply for and use grants or loans of money or other property from the United States, the State of Minnesota, a unit of government or other governmental unit or organization, or any person or entity for the purposes described herein; may enter into any reasonable agreement required in connection therewith; may comply with any laws or regulations applicable thereto; and may hold, use, and dispose of such money or property in accordance with the terms of the gift, grant, loan or agreement relating thereto.

(19) It may make contracts, incur expenses, and make expenditures necessary and incidental to the effectuation of these purposes and powers and may disburse therefor in the manner hereinafter provided.

(20) It shall cause to be made an annual audit by a certified public accountant or the state auditor of the books and accounts of the Commission and shall

make and file a report to its Members at least once each year including the following information:

(i) The approved budget;
(ii) Reporting of revenues;
(iii) Reporting of expenditures;
(iv) Financial audit report or section that includes a balance sheet, a classification of revenues and expenditures, an analysis of changes in final balances, and any additional statements considered necessary for full financial disclosure; and
(v) The status of all Commission projects and work within the Watershed.

Copies of said report shall be transmitted to the Clerk of each Member.

(21) Its books, reports, and records shall be available for and open to inspection by the Members at all reasonable times.

(22) It may recommend changes in this Agreement to the Members.

(23) It may exercise all other powers necessary and incidental to the implementation of the purposes and powers set forth herein and as outlined and authorized by the Act.

(24) It shall cooperate with the applicable state agencies in complying with the requirements of Minn. Stat., chap. 103G.

(25) Each Member reserves the right to conduct separate or concurrent studies on any matter under study by the Commission.

(26) It shall establish a procedure for establishing citizen or technical advisory committees and to provide other means for public participation.

(27) Where the Board is authorized or requested to review and make recommendations on any matter, the Board shall act on such matter within 60 days of receipt of the matter referred. Failure of the Board to act within 60 days shall constitute approval of the matter referred, unless the Board requests and receives from the referring unit of government an extension of time to act on the matter referred. Where the Board makes recommendation of any matter to a Member, the Council of a Member not acting in accordance with such recommendation shall submit a written statement of its reasons for doing otherwise to the Board within 10 days of its decision to act contrary to the Board's recommendation. The Board shall review the written statement and if determined insufficient by the Board, request written clarification within an additional 10 days.

(b) Powers Reserved. The Board shall not have any of the powers identified in this paragraph. Expressly identifying specific powers reserved to the Members is not intended to expand, by negative implication, the powers granted above to the Board.

(1) Eminent Domain. The Commission does not have the power of eminent domain. Any easements or other interests in land necessary to be acquired for an Improvement Project shall be acquired as provided below.

(2) Real Property. The Commission shall not own any interest in real property. All interests in lands shall be held in the name of the Member wherein said lands are located. This provision does not prohibit the Commission from acquiring a temporary interest in real estate as needed to conduct studies, undertake a project, or to otherwise carry out its duties.

(3) Bonding. The Commission does not have the power to issue certificates, warrants, or bonds.

(4) Special Assessments. The Commission shall not have the power to levy a special assessment upon any privately or publicly owned land. All such assessments shall be levied by the Member wherein said lands are located. It shall have the power to require any Member to contribute the costs allocated or assessed according to the other provisions of this Agreement.

4.2 Collection or Diversion of Waters. Each Member agrees that it will not directly or indirectly collect or divert any additional surface water to Lower Rum River, the Mississippi River, or their tributaries without a permit from the Board. Permits may be granted by the Board for a Member to proceed with the construction or reconstruction of improvements within the individual Members' boundaries and at its sole cost upon a finding:

(a) That there is an adequate outlet;

(b) The construction is in conformance with the overall plan; and

(c) The construction will not adversely affect other Members of this Agreement.

4.3 Local Water Plans.

(a) Development. Each Member agrees to develop and maintain a Local Water Plan, capital improvement program, and official controls as necessary to bring local water management into conformance with the Watershed Management Plan. The development and implementation of Local Water Plans shall conform with all requirements of the Act, including Minn. Stat. § 103B.235 and Minn. R., part 8410.0160. In accordance with the Act, the Board shall approve or disapprove each local plan or any parts of each plan.

(b) Review. Each Member shall submit its proposed Local Water Plan to the Metropolitan Council and the Board for review as required by Minn. Stat. § 103B.235. The Board shall consider any comments on the Local Water Plan received from the Metropolitan Council and shall act on said plans in accordance with the Act.

4.4 Pollution Control and Water Quality. The Commission shall have the authority and responsibility to protect and improve water quality in the Watershed as this is one of the main purposes set forth in the Act. All Members agree that they will refuse to allow the drainage of sanitary sewage or industrial wastes onto any land or into any watercourse or storm sewer draining into the Watershed. The Board may investigate on its own initiative, or request a Member to investigate, a complaint relating to pollution of surface water or groundwater draining into or affecting the Watershed. If the Board determines the Watershed is being polluted by an identifiable source, the Board may order the Member to abate this nuisance and each Member agrees that it will take all reasonable action available to it under the law to alleviate the pollution and to assist in protecting and improving the water quality of surface water and groundwater in the Watershed.

4.5 Boundary Changes. Any changes to the boundaries of the watershed shall be undertaken in accordance with Minn. Stat. § 103B.215.

SECTION V
PROJECTS

5.1 CIP Projects and Limitations.

(a) Approval. The Board may approve and authorize the carrying out of CIP Projects to further the purposes of the Watershed Management Plan.

(b) Cross Boundaries. No project that will channel or divert additional waters to subdistrict and subtrunks that cross municipal boundaries shall be commenced by any Member prior to approval of the Board of the design of an adequate outlet or of adequate storage facilities.

5.2 Process for CIP Projects. The process for undertaking a CIP Project is as follows.

(a) Initiation. A CIP Project may be proposed by a Member or by the Board based on subwatershed assessments, lake/stream resource assessments, inspections, or a particular need or issue identified by a Member or the Board. The Board shall not order a CIP Project, and no engineer shall be authorized by the Board to prepare plans and specifications, before the Board has adopted a resolution ordering the CIP Project.

(b) Feasibility Study. If requested by the Board, the Commission Engineer shall study the feasibility of a proposed CIP Project and report its findings to the Board.

The report shall include an opinion of probable cost and how the project would be funded. The Board shall consider the feasibility study and decide whether to proceed with the proposed project.

(c) Plan Amendments. Proposed CIP Projects are amended into and made part of the Watershed Management Plan. The process the Commission must undertake to amend a CIP Project into the Watershed Management Plan depends on whether it constitutes a minor plan amendment or a major plan amendment as described below.

(1) Minor Plan Amendment. The addition of a proposed CIP Project to the Watershed Management Plan typically constitutes a minor plan amendment that can be accomplished following the process set out in the Watershed Management Plan and Minn. R., part 8410.0140, subpart 2. A public hearing is not required for a minor plan amendment.

(2) Major Plan Amendment. If a proposed amendment does not qualify as a minor amendment, the Commission must undertake the major plan amendment process to add the CIP project to the Watershed Management Plan. The major plan amendment process is set out in the amendment section of the Watershed Management Plan, Minn. Stat. § 103B.231, subd. 11, and Minn. R., part 8410.0140. The public hearing required under Minn. Stat. § 103B.231, subds. 11 & 7(c) for a major plan amendment may be held in conjunction with the public hearing required to request the County to levy funds for the project under Minn. Stat. § 103B.251, subds. 3 & 4, provided the requirements of both procedures can be satisfied at the single hearing.

(d) Public Hearing. If the Board proposes to pay any portion of a CIP Project with funds to be raised through a County levy under Minn. Stat. § 103B.251, the Board must call and conduct a public hearing as provided in the statute and this paragraph. A public hearing is not required if the CIP Project is funded entirely from funds on hand, grants, or a combination thereof, and does not require the Board to certify any project costs to the County to be levied under Minn. Stat. § 103B.251. When a public hearing is required, it shall be conducted in accordance with the following.

(1) Calling. The Board must act by motion or resolution to call a public hearing on the proposed CIP Project. The Board shall set the date, time, and place for the public hearing.

(2) Notice. The Board shall provide notice of the public hearing in accordance with Minn. Stat. § 103B.251, subd. 3.

(3) Conducting. The Board shall conduct the public hearing at the scheduled date, time, and place to hear from the public and to consider the proposed CIP Project. Prior to taking public comment, the Commission Engineer

shall provide a brief overview of the proposed CIP Project, an estimate of project cost, and a description of how the project will be funded.

(4) Board Decision. Once the public input portion of the public hearing is closed, the Board shall discuss and decide whether to approve the proposed CIP Project. The Board shall act by resolution to approve a CIP Project, which shall require a favorable vote by two-thirds of all eligible votes of the then existing Commissioners. The resolution shall, at minimum, order the project, identify the responsible engineer, identify the Member responsible for letting the contract and overseeing construction, set out the estimated cost and funding sources, authorize the Commission to enter into a cooperative agreement with the responsible Member, and certify a levy to the Anoka County Auditor for the amount to be levied by the County for the project.

5.3 Responsible Members. The Board shall work with one or more Members to facilitate the completion of specific CIP Projects within their jurisdictional boundaries in accordance with the Watershed Management Plan. For any project that will be constructed by one or more Members and reimbursed by the Commission, to the extent authorized by the Commission, the Member(s) responsible for implementing the project shall enter into a cooperative agreement with the Commission providing for all Commission-required terms and conditions related to the project and any such reimbursement. If any portion of the project is funded by a grant obtained by the Commission, the cooperative agreement shall include a subgrant agreement requiring the responsible Member to be responsible for complying with the applicable terms and conditions of the grant agreement. The terms of this paragraph shall also apply to any Commission project that may be constructed by any other entity, public or private, if construction by such entities is deemed appropriate by the Commission.

5.4 Contracts for Improvements.

(a) Letting Contracts. All contracts for projects ordered by the Commission shall comply with the requirements of laws applicable to contracts let by the respective Member making such contract. The Commission shall not have the authority to contract in its own name for any work for which a special assessment will be levied against any private or public property under the provisions of Minn. Stat., chap. 429 or any city charter, and such contracts shall be awarded by action of the City Council of a Member and shall be in the name of said Member. This subsection shall not preclude the Commission from proceeding under Minn. Stat. § 103B.251 or from otherwise proceeding under this Agreement for projects that will not be specially assessed under Minn. Stat., chap. 429.

(b) Contract Administration. All improvement contracts will be duly supervised by the Member awarding the contract, provided, however, that the Commission shall be authorized to observe and review the work in progress and the Members agree to cooperate with the Commission staff in accomplishing the purposes of this

Commission. Representatives of the Commission shall also have the right to enter upon the place or places where any improvement work is in progress for the purpose of making reasonable tests and inspections. Commission staff shall report, advise, and recommend to the Board on the progress of said work.

5.5 Land Acquisition.

(a) By Members. The Commission does not have the power to acquire real property, but shall have the authority to establish land acquisition policies as part of the Watershed Management Plan. The Members agree that any and all permanent easements or interests in land which are necessary for any project will be negotiated or condemned in accordance with all applicable laws by the Member wherein said lands are located, and each Member agrees to acquire the necessary easements or interests in such land upon order of the Commission to accomplish the purposes of this Agreement. All reasonable costs of said acquisition shall be considered as a cost of the respective improvement. If a Member determines it is in the best interests of that Member to acquire additional lands in conjunction with the taking of lands for the Commission-ordered improvement, or for some other purpose, the costs of said acquisition will not be included in the improvement costs of the ordered project. The Board in determining the allocation of the improvement costs may take into consideration the land use for which said additional lands are being acquired and may credit the acquiring Member for said land acquisition to the extent that it benefits the other Members of this Agreement. Any credits may be applied to the cost allocation of the improvement project under construction or the Board, if feasible and necessary, may defer said credits to a future project.

(b) Alternative Acquisition. If any Member refuses to negotiate or condemn lands as ordered by the Board, any other Member may negotiate or condemn outside of its corporate limits in accordance with, and to the extent authorized by, applicable laws. All Members agree that they will not condemn or negotiate for land acquisition to pond or drain storm and surface waters within the corporate boundaries of another Member except upon order of the Board. The Commission shall have authority to establish land acquisition policies as a part of the overall Watershed Management Plan. The policies shall be designed to equalize costs of land throughout the Watershed.

5.6 CIP Project Funding.

(a) Improvement Fund. The Board may, but is not required to, create an improvement fund for each CIP Project. Funds for the particular project shall be placed in and expended from the improvement fund created for the project.

(b) Member Contributions.

(i) Amounts. The Member responsible for constructing a CIP Project, together with any other identified benefiting Members, shall contribute toward the project such amounts as identified in the Board's resolution ordering the project and in accordance with the terms of the cooperative agreement entered into for the project. The Board will consider the benefits of the improvements to one or more subwatersheds in determining which Members are benefited by the CIP Project.

(ii) Appeal. Any Member aggrieved by the determination of the allocation of Member contributions toward a CIP Project may appeal the Board's determination by filling a written appeal to the Board within 30 days of the date of the Board's resolution. The Board shall refer a timely appeal to a board of arbitration for a decision as provided herein. Failure of a Member to file an appeal within the 30-day appeal period shall be deemed to have consented to and agreed with the cost allocation as set out in the Board's resolution.

(c) Commission Contributions. The Commission shall contribute toward the project such amounts as identified in the Board's resolution ordering the project and in accordance with the terms of the cooperative agreement entered into for the project. The contribution from the Commission may include grant funds it has received for the project. In such cases, the Board and the responsible Members enter into a subgrant agreement, which may be part of the cooperative agreement, setting out the obligations of the Member to ensure compliance with the gran requirements. The Commission's contribution is in addition to any amounts contributed by Members or other private or public entities. If the Commission's contribution is dependent on an amount to be levied by the County, the contribution is contingent on the Commission receiving such amount from the County.

(d) Maintenance Fund. The Commission may establish a maintenance fund to be used for normal and routine maintenance of a work of improvement constructed in whole or part with money provided by Anoka County. As provided in Minn. Stat. § 103B.251, subd. 9, the Board may add, with the County's consent, to the amount it certifies to the County for collection on the taxes of all property located within the territory of the Watershed or a subwatershed unit an amount for a maintenance fund. The amount certified for the maintenance fund shall be distributed by the County to the Commission together with the other amounts levied for the Commission. Mailed notice of any hearing required by law related to the amount levied for the maintenance fund shall be sent to the clerk of each Member municipality at least 30 days prior to the hearing. The Commission shall deposit the proceeds of said maintenance levy in a separate maintenance and repair account to be used only for the purpose for which the levy was made.

5.7 Cost Allocation for CIP Projects. All capital costs incurred by the Commission shall be apportioned to the respective Members on any of the following bases.

(a) County Levy. If the project is constructed and financed pursuant to Minn. Stat. § 103B.251, the Members understand and agree that said costs will be levied on all taxable property in the Watershed as set forth in said statute.

(b) Negotiated Amount. A negotiated amount to be arrived at by the Members who have lands in the subdistrict responsible for the capital improvement.

(c) Tax Capacity and/or Total Area.

(1) Fifty percent of all capital costs or the financing thereof shall be apportioned to each Member on the basis of the net tax capacity of each Member within the boundaries of the Watershed each year to the total net tax capacity in the Watershed.

(2) Fifty percent of all capital costs or the financing thereof shall be apportioned to each Member on the basis of the total area of each Member within the boundaries of the Watershed each year to the total area in the Watershed.

(3) Capital costs allocated under the 50% area/50% net tax capacity formula set forth above may be varied by a majority vote of the Commission if:

(i) any Member community receives a direct benefit from the capital improvement which benefit can be defined as a lateral as well as a trunk benefit, or

(ii) the capital improvement provides a direct benefit to one or more Members which benefit is so disproportionate as to require in a sense of fairness a modification in the 50/50 formula.

(4) Any credits due to a Member for lands acquired by said Member to pond or store storm and surface water as provided herein shall be allowed against costs due under this section.

5.8 Emergency Projects. The Commission may perform emergency projects in accordance with Minn. Stat. § 103B.252.

SECTION VI
FINANCES

6.1 Generally.

(a) Authority. The Commission funds may be expended by the Board in accordance with this Agreement and in accordance with the procedures as established by law and in the manner as may be determined by the Board.

(b) Funds. The Commission shall have a general fund and may establish such other funds and accounts as it may determine are needed.

(c) Disbursements. In no event shall there be a disbursement of Commission funds without the signature of at least two Board members, one of whom shall be the Treasurer or the Treasurer's authorized deputy.

(d) Treasurer Bond. The Treasurer shall be required to file with the Secretary of the Board a bond in the sum of at least $10,000 or such higher amount as shall be determined by the Board. The Commission shall pay the premium on said bond.

(e) Depository. The Board shall designate one or more national or state bank or trust companies, authorized by Minn. Stat., chaps. 118 and 427, or such other law as may apply, to receive deposits of public moneys and to act as depositories for the Commission funds.

6.2 Commission's General Fund. The Commission's general fund is funded by an annual contribution from each Member and is used to pay for general administration purposes including, but not limited to, salaries, rent, supplies, development of the Watershed Management Plan, engineering and legal expenses, insurance, and bonds, and to purchase and maintain any personal property deemed necessary by the Commission in furtherance of its purposes and powers as articulated in this Agreement. Said funds may also be used for normal maintenance of any facilities, but any extraordinary maintenance or repair expense shall be treated as an improvement cost and processed in accordance with the provisions for CIP Project funding under this Agreement. The annual contribution by each Member shall be based fifty percent (50%) on the net tax capacity of all property within the Watershed and fifty percent (50%) on the basis of the total area of each Member within the boundaries of the Watershed each year to the total area in the Watershed.

6.3 Operating Budget. The Board shall annually prepare, adopt, and submit an annual operating budget as provided in this section.

(a) Adoption. On or before July 1 of each year, the Board shall adopt a detailed budget for the ensuing year and decide upon the total amount necessary for the Commission's general fund. Budget approval shall require a favorable vote by a majority of all eligible votes of the then existing Commissioners.

(b) Funding. The Commission's annual operating budget is funded by an annual assessment placed on the Members, subject to certain caps, as provided herein.

(c) Caps on Member Assessments. The amount annually assessed each Member to fund the operating budget shall not exceed the following caps, unless authorized as provided herein.

(1) Percentage Cap. The amount to be assessed Members under the operating budget shall not exceed 120% of the amount assessed Members under the previous year's budget, unless the City Council of each Member adopts a resolution approving the increase.

(2) Tax Capacity Cap. The amount of a Member's annual contribution to the operating budget shall not exceed one-half of one percent of the net tax capacity of the Member's total area located within the Watershed, unless the City Council of that Member adopts a resolution approving the increase.

(d) Budget Certified to Members. On or before July 1st, the Secretary or the Commission Administrator shall certify the operating budget to the clerk of each Member, together with a statement of the proportion of the budget to be assessed and paid by each Member. If the proposed operating budget results in any of the caps established herein being exceeded, the budget sent to the Members for review must be accompanied by a letter clearly notifying the Members of the cap being exceeded, the reasons for the proposed exceedance, and the Member approval required to approve the proposed budget. If the approvals required herein to exceed the cap are not obtained, the total budget or assessment amount shall not exceed the capped amount.

(e) Member Review. The City Council of each Member agrees to review the proposed budget provided by the Commission. If any Member has any objections, they must submit them in writing to the Board prior to August 1. Upon the receipt of any such written objections, the Board shall set a date to hear the Member's objections and shall provide all Members notice of the hearing and a copy of the written objections. After hearing the objections, the Board may modify, amend, or affirm the proposed budget by majority of all eligible votes of the then existing Commissioners.

(f) Finalized. The proposed operating budget shall be considered final if no Member files an objection by August 1st. If a timely objection is received, the Board shall act to finalize the operating budget after conducting a hearing on the objections. The Board shall provide a copy of the final operating budget to each Member. If there are objections, the Board shall include its findings and decision regarding such objections with the final operating budget.

6.4 Supplemental Budget.

(a) Insufficient Funds. If the Board determines it will not have sufficient funds in the Commission's general fund to pay its obligations or to otherwise fund Commission operations in the present year, the Board may adopt a supplemental budget to raise additional funds as provided herein.

(b) Public Hearing. The Board shall call a public hearing on the proposed supplemental budget and provide at least 10 days' written notice of the hearing, together with a copy of the proposed supplemental budget, to each Member.

(c) Adoption. After conducting the public hearing, the Board may adopt the supplemental budget by a favorable vote of a majority of all eligible votes of the then existing Commissioners. The Board shall notify each Member of the adopted supplemental budget and the amount of additional assessment.

(d) Cap. In no case shall the budget require any Member to contribute in excess of one-half of one percent of the net tax capacity of all taxable property within the Watershed and within the Member's corporate boundaries in any one calendar year.

(e) Additional Assessment. Members agree to pay their additional assessment to the Commission within 60 days of adoption of the supplemental budget.

6.5 Default. Any Member who is more than 60 days in default in contributing its share to the operating budget or to a CIP Project shall have the vote of its Commissioner suspended pending the payment of its proportionate share. Any Commissioner whose vote is under suspension shall not be considered for the purposes of determining a quorum or for determining the sufficiency of a vote.

SECTION VII
TERMINATION AND DISSOLUTION

7.1 Termination. This Agreement may be terminated prior to January 1, 2035 by the unanimous consent of the Members. If the Agreement is to be terminated, a notice of the intent to dissolve the Commission shall be sent to the Board of Water and Soil Resources and to Anoka County at least 90 days prior to the date of dissolution.

7.2 Dissolution. In addition to the manner provided herein for terminating this Agreement, any Member may petition the Board to dissolve the Agreement. Upon 90 days notice in writing to the clerk of each Member governmental unit and to the Board of Water and Soil Resources and to Anoka County, the Board shall hold a hearing and upon a favorable vote by a majority of all eligible votes of then existing Commissioners, the Board may by Resolution recommend that the Commission be dissolved. Said Resolution shall be submitted to each Member governmental unit and if ratified by a majority of the City Councils of all eligible Members within 60 days, said Board shall dissolve the Commission allowing a reasonable time to complete work in progress and to dispose of personal property owned by the Commission.

7.3 Distribution of Assets. If this Agreement is terminated and not replaced with a new agreement providing for the continued operation of the Commission, or if the Commission is dissolved, all property of the Commission shall be sold and the proceeds thereof, together with monies on hand, shall be distributed to the eligible Members of the

Commission. Such distribution of Commission assets shall be made in proportion to the total contribution to the Commission as required by the last annual budget.

SECTION VIII
MISCELLANEOUS PROVISIONS

8.1 General Appeal. Any Member aggrieved by a determination of the Board shall have 30 days after the Board's determination within which to file a written appeal to the Board. The Board shall refer a timely appeal to a board of arbitration for a decision as provided below. Failure of a Member to file an appeal within the 30-day appeal period shall be deemed to have consented to the Board's determination.

8.2 Board of Arbitration. Any matter appealed by a Member pursuant to this Agreement shall be decided by a board of arbitration. The board of arbitration shall consist of three persons; one to be appointed by the Board, one to be appointed by the appealing Member, and the third to be appointed by the two so selected. In the event the two persons so selected do not appoint the third person within 15 days after their appointment, then the Chief Judge of the District Court of Anoka County shall have jurisdiction to appoint, upon application of either or both of the two earlier selected, the third person to the board of arbitration. The third person selected shall not be a resident of any City and if appointed by the Chief Judge said person shall be a registered professional engineer. The arbitrators' expenses and fees, together with the other expenses, not including counsel fees, incurred in the conduct of the arbitration shall be divided equally between the Commission and the appealing Member. Arbitration shall be conducted in accordance with the Uniform Arbitration Act, Minn. Stat., chap. 572B. Arbitration shall be non-binding unless the Commission and the appealing Member agree to binding arbitration. If the parties agree to binding arbitration the decision of the board of arbitration shall be final and the parties to the arbitration will be deemed to have consented to and agreed with the decision. If these parties do not agree to binding arbitration, any party that does not agree with and consent to the decision of the board of arbitration must notify the Board in writing within 30 days of receipt of the decision of the board of arbitration that it does not consent to or agree with the decision. Failure to so notify the Board shall be deemed consent to and agreement with the decision of the board of arbitration. Unless the parties agree with the decision of the board of arbitration, capital improvements can only be funded in accordance with Minn. Stat. § 103B.251, or secured from other sources.

8.3 Term. This Agreement shall be effective as of January 1, 2025 and shall remain in effect until January 1, 2035, unless terminated earlier as provided herein. The Members may agree to continue this Agreement as the preferred method for addressing their obligation to address surface water issues under law.

8.4 Mediation. Except for appeals submitted to a board of arbitration as discussed above, the Members agree that any controversy that cannot be resolved between Members shall be submitted to mediation. Mediation shall be conducted by a mutually agreeable process by all Members. If the Members are not able to mutually agree on a mediator, the party and the Board shall each select a mediator and the two mediators shall select a third.

Each party to the mediation shall be responsible for the cost of the mediator it selected and shall share equally in the costs of the mediation and of the third mediator.

8.5 Data Practices. The Commission shall comply with the requirements of Minnesota Statutes, chapter 13, the Minnesota Government Data Practices Act ("Act"). Any entity with which the Commission contracts is required to comply with the Act as provided in Minnesota Statutes, section 13.05. The contractor shall be required to notify the Board if it receives a data request and to work with the Commission to respond to it.

8.6 Amendments. The Board may recommend changes and amendments to this Agreement to the governing bodies of the Members. No amendment is effective unless it is adopted by all governing bodies of the Members. Adopted amendments shall be evidenced by appropriate resolutions or certified copies of meeting minutes of the governing bodies of each party filed with the Board and shall, if no effective date is contained in the amendment, become effective as of the date all such filings have been completed.

8.7 Waiver. The delay or failure of any party of this Agreement at any time to require performance or compliance by any other party of any of its obligations under this Agreement shall in no way be deemed a waiver of those rights to require such performance or compliance.

8.8 Headings and Captions. The headings and captions of these paragraphs and sections of this Agreement are included for convenience or reference only and shall not constitute a part hereof.

8.9 Entire Agreement. This Agreement, including the recitals and the official boundary map (which are incorporated in and made part of this Agreement), contains the entire understanding among the Members concerning the subject matter hereof. This Agreement supersedes and replaces the prior joint powers agreement among the Members regarding the Commission and such prior agreement is hereby terminated. Any outstanding obligations of the Members under the prior agreement are not affected by the termination and shall be continued under this Agreement.

8.10 Examination of Books. Pursuant to Minnesota Statutes, section 16C.05, subdivision 5, the books, records, documents, and accounting procedures and practices of the Board are subject to examination by the State.

8.11 Governing Law. The respective rights, obligations, and remedies of the Members under this Agreement and the interpretation thereof shall be governed by the laws of the State of Minnesota which pertain to agreements made and to be performed in the State of Minnesota.

8.12 Counterparts. This Agreement shall be executed in several counterparts and all so executed shall constitute one Agreement, binding on all of the Members hereto. Each party to the agreement shall receive a fully executed copy of the entire document following adoption by all Members.

8.13 Enforcement. Members agree to be bound by the determination of the Commission and to agree to use their best efforts to carry out directives from the Commission; failure to respond may result in a legal action by the Commission to require the Member to act under a court order.

8.14 Notice. To the extent this Agreement requires a notice to be mailed to a Member, the notice requirement may be satisfied by the Commission emailing the notice to its primary contact for the Member.

8.15 Statutory References. All references to statutes in this Agreement include any amendments made thereto and any successor provisions.

IN WITNESS WHEREOF, the Members have entered into this Agreement by action of their respective governing bodies effective as of the date of the last Member to execute it.

[signature pages follow]

CITY OF ANDOVER

Approved on the ___ day of _____ 2024
by the City Council.

_____
Mayor

Attest:_____

CITY OF ANOKA

Approved on the ___ day of _____ 2024
by the City Council.

_____
Mayor

Attest:_____

CITY OF RAMSEY

Approved on the ___ day of _____ 2024
by the City Council.

_____
Mayor

Attest:_____

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION
JOINT POWERS AGREEMENT

THIS JOINT POWERS AGREEMENT ("**Agreement**") is made and entered into by and among the cities of Andover, Anoka, and Ramsey. The cities that are parties to this Agreement may hereafter be referred to individually as a "Member" or collectively as the "Members."

RECITALS

A. The Lower Rum River Watershed is located East of the Mississippi River and is essentially a direct tributary to the Mississippi River. The watershed encompasses all or parts of the cities of Andover, Anoka, and Ramsey.

B. Local government units in the metropolitan area are required by the Metropolitan Water Management Program (Minn. Stat. § 103B.201 to 103B.255) to plan for and manage surface water.

C. Under the Act, one of the options available to local government units to satisfy its requirements is to adopt a joint powers agreement pursuant to Minn. Stat. § 471.59 to establish a watershed management organization to jointly plan for and manage surface water within a watershed.

D. The Members elected to exercise their authority under the Act to adopt a joint powers agreement in 19951985 establishing the Lower Rum River Watershed Management Commission ("**Commission**") to cooperatively manage and plan for the management of surface water within the watershed.

E. The original joint powers agreement has been updated over time and the term of the current joint powers agreement expires at the end of 2024.

F. The Members previously acted pursuant to their authority to establish the "Lower Rum River Watershed Board of Commissioners" ("**Board**") and said Board is hereby reaffirmed as the entity charged with the authority and responsibility to manage the Commission.

G. The Board has previously acted to adopt a Watershed Management Plan for the watershed and has regularly updated the Watershed Management Plan in accordance with law.

H. The parties desire to enter into this Agreement to reaffirm the Commission and the Board in furtherance of its efforts to continue working cooperatively to prepare and administer a surface water management plan to manage surface water within the watershed in accordance with the Act and Minn. R., chap. 8410.

AGREEMENT

In consideration of the mutual promises and agreements contained herein, the parties mutually agree as follows:

SECTION I
ESTABLISHMENT, GENERAL PURPOSE, AND DEFINITIONS

1.1 Reaffirming the Establishment. The Members hereby reaffirm and ratify the establishment and continued operation of the "Lower Rum River Watershed Management Organization" pursuant to the Act and such other laws and rules as may apply.

1.2 General Purpose. The general purpose of this Agreement is to continue the Commission and its work on behalf of the Members to cooperatively adopt, administer, and update as needed the Watershed Management Plan, and to carry out the purposes identified in Minn. Stat. § 103B.201. The plan and programs shall operate within the boundaries of the Lower Rum River Watershed ("**Watershed**") as identified in the official map filed with the Minnesota Board of Soil and Water Resources. The most current version of the official map defining the boundaries of the Watershed is incorporated herein by reference. The boundaries of the Watershed are subject to change utilizing the procedure set out in Minn. Stat. § 103B.225 as may be needed to better reflect the hydrological boundaries of the Area.

1.3 Projects; Generally. Waters from the Watershed flow through many sub-watersheds directly to the Rum River and the Mississippi River. The Commission does not have many CIP Projects and, to the extent it does have a project, it is the intent of this Agreement to encourage that the solutions should be handled by agreements between the Members.

1.4 Definitions. The definitions contained in Minn. Stat. § 103B.205 and Minn. R., part 8410.0020 are hereby adopted by reference, except that the following terms shall have the meanings given them in this section.

(a) Act. "Act" means the Metropolitan Surface Water Management Program set out in Minn. Stat. §§ 103B.201 to 103B.255.

(b) Alternate Commissioner. "Alternate Commissioner" means the person appointed by a Member to serve as its alternate to represent the Member on the Board in the absence or disability of its appointed Commissioner.

(c) Board. "Board" means the board of commissioners established by this Agreement to manage and make decisions on behalf of the Lower Rum River Watershed Management Commission.

(d) Capital Improvement. "Capital Improvement" has the meaning given it in Minn. R., part 8410.0020, subp. 3 and includes the purchase of capital equipment that satisfies the eligibility criteria established by the Board for funding as a CIP Project.

(e) Capital Improvement Program. "Capital Improvement Program" has the meaning given the term in Minn. Stat. § 103B.205, subd. 3.

(f) CIP Project. "CIP Project" means a planned Capital Improvement that is part of the Commission's Capital Improvement Program, is set out in its Water Management Plan, and is eligible for funding by the Commission.

(g) City Council. "City Council" means the city council of a Member to this Agreement.

(h) Commission. "Commission" means the watershed management organization established by this Agreement in accordance with the Act, the full name of which is the "Lower Rum River Watershed Management Commission."

(i) Commissioner. "Commissioner" means the person appointed by a Member as its primary representative on the Board.

(j) County. "County" means Anoka County, Minnesota.

(k) Local Water Plan. "Local Water Plan" means the local water management plan each Member is required to develop and have reviewed as provided in Minn. Stat. § 103B.235 and Minn. R., part 8410.0160.

(l) Member. "Member" means a city that is a signatory to this Agreement and is identified in section 2.1 of this Agreement.

(m) Non-CIP Project. "Non-CIP Project" means a project undertaken by a Member or the Commission pursuant to this Agreement that does not qualify as a CIP Project and is not part of the projects included in the amount certified to the County to be included in the County's levy. Examples of Non-CIP Projects include, but are not limited to, research projects, feasibility studies, water quality projects, maintenance projects, and projects funded through the closed project account.

(n) Watershed. "Watershed" means the Lower Rum River Watershed, which includes the area contained within a line drawn around the extremities of all terrain whose surface drainage is tributary to Lower Rum River and within the mapped areas delineated on the map filed with the Minnesota Board of Water and Soil Resources pursuant to the Act.

(o) Watershed Management Plan. "Watershed Management Plan" means the plan developed and adopted in accordance with the Act, including all amendments and updates.

SECTION II
MEMBERSHIP

2.1 Members. The following local government units are Members of the Commission: City of Andover, City of Anoka, and City of Ramsey.

2.2 Additional Units of Government. The Board may, with the ratification of the councils of all Members, invite other units of government within the Rum River Watershed to become parties to this Agreement and in all respects enjoy the full rights, duties, and obligations of this Agreement.

2.3 Effect of Changes. No change in governmental boundaries, structure, or organizational status shall affect the eligibility of any local government unit listed above to be represented on the Commission, so long as such local government unit continues to exist as a separate political subdivision.

SECTION III
BOARD OF COMMISSIONERS

3.1 Establishment. The parties hereby reaffirm the establishment and continued operation of the "Lower Rum River Watershed Board of Commissioners" in accordance with the Act. The Board shall serve as the governing body of the Commission and shall carry out the purposes and have the powers as provided herein.

3.2 Board Appointments. The Commission is governed by the Board, which is comprised of a total of three Commissioners, one of which is appointed by each Members. Each party to this Agreement is a Member of the Board and shall determine the eligibility and qualifications of its representative on the Board.

(a) Commissioner. Each Member is responsible for appointing one person to serve as its representative ("**Commissioner**") on the Board. Each Member is responsible for publishing a notice of a vacancy, whether resulting from expiration of its Commissioner position or otherwise, as required in Minn. Stat. § 103B.227, subd. 2. Each Commissioner shall have one vote on the Board and must be present to vote. A Commissioner may be considered present to vote if the person participates in the meeting remotely in accordance with the requirements of Minn. Stat. § 13D.02. The authority of a Commissioner to vote shall be suspended if the appointing Member is delinquent by more than 30 days in paying its annual assessment orin making any supplemental assessment.payments due to the Commission. The voting authority of the Commissioner shall be restored once the Member pays all past due assessmentsamounts.

(b) Alternate Commissioner. Each Member may also appoint one Alternate Commissioner ("**Alternate Commissioner**") to the Board in the same manner required to appoint a Commissioner. The Alternate Commissioner may attend all

meetings and speak during the public input portion of the meeting, but is only authorized to actively participate in and vote at a Board meeting in the absence or disability of the appointing Member's Commissioner. If the absent Commissioner is also an officer of the Board, the Alternate Commissioner shall not be entitled to serve as such officer. If necessary, the Board may select a current Commissioner to temporarily undertake the duties of the absent officer.

(c) Term. The term of each Commissioner and Alternate Commissioner shall be established by each Member. A Commissioner and an Alternate Commissioner shall serve until their successors are selected and qualify, unless they resign or are removed earlier as provided herein.

(d) Notices. A Member shall provide the Commission written notice of its appointments, including the resolution making the appointments or a copy of the minutes of the meeting at which the appointments were made. The Commission shall notify BWSR of appointments and vacancies within 30 days after receiving notice from the Member. Members shall fill all vacancies within 90 days after the vacancy occurs.

(e) Vacancy. A Member shall notify the Commission in writing within 10 days of the occurrence of a vacancy in its Commissioner or Alternate Commissioner positions. The Commission will notify BWSR of the vacancy within 30 days of receiving the notice of a vacancy as required by Minn. Stat. § 103B.227, subd. 1. The Member shall publish notice of the vacancy at least once in its official newspaper as required by Minn. Stat. § 103B.227, subd. 2. The notices must state that those interested in being appointed to serve on the Commission may submit their names to the Member for consideration. The notice must be published at least 15 days before the Member's City Council acts to fill the vacancy. The City Council must make the appointment within 90 days from the occurrence of the vacancy. The Member shall promptly notify the Commission of the appointment in writing. The appointed person shall serve the unexpired term of the position.

(f) Removal. The City Council of a Member may remove its Commissioner for just cause as provided in Minn. Stat. § 103B.227, subd. 3 and in accordance with Minn. R., part 84100.0040. If a Commissioner is an elected official, or is an appointed official serving an indefinite term at the pleasure of the City Council, the City Council may remove the person at will, including if the person is not reelected. A Member may remove its Alternate Commissioner without cause. The Member shall notify the Board of the removal in writing within 10 days of acting to remove the Commissioner. The Commission shall notify BWSR of the vacancy within 30 days of receiving notice of the removal. The City Council shall act to fill the vacancy created by the removal within 90 days as provided in this Agreement.

3.3 Compensation and Expenses. Commissioners and Alternate Commissioners shall serve without compensation from the Commission. Commission funds may, but are not

required to, be used to reimburse Commissioners and Alternate Commissioners for expenses incurred in performing Commission business if authorized by the Board. Nothing herein prohibits a Member from choosing, in its sole discretion and cost, to compensate or reimburse the expenses of its Commissioner or Alternate Commissioner.

3.4 Board Officers. Each year at its February meeting the Board shall elect from among its Commissioners a Chair, Vice Chair, Secretary, and Treasurer. All such officers shall hold office for a term of one year until their successors have been duly elected by the Board. An officer may serve only while they remain a Member of the Board. A vacancy in an officer position shall be filled by Board election for the remainder of the unexpired term of such office.

3.5 Duties of Board Officers. The Chair shall serve as the presiding officer at Board meetings, execute documents on behalf of the Board, ~~sign checks,~~ and perform other duties and functions as may be determined by the Board. The Vice-Chair shall undertake the duties of the Chair in the absence or disability of the Chair. The Secretary shall maintain the records of the Commission, Board meeting minutes, ensure meetings are properly noticed, countersign documents with the Chair, and perform such other duties as assigned by the Board. The Secretary may delegate one or more specific duties of the position. The Treasurer shall oversee the Commission's budget and finances, sign checks, and perform such other duties as assigned by the Board.

3.6 Quorum. A majority of the Commissioners shall constitute a quorum. Less than a quorum may adjourn a scheduled meeting. A simple majority of a quorum is required for the Board to act unless a higher number of votes is required by law or this Agreement. A Board vacancy or the suspension of voting rights as provided herein shall temporarily reduce the number of Commissioners required for a quorum.

3.7 Meetings. The Board shall conduct meetings in accordance with the Minnesota Open Meeting Law (Minn. Stat., chap. 13D) and this section.

(a) Regular Meetings. The Board shall develop a schedule of its regular meetings. The Board shall post the schedule on the Commission's website and provide a copy to each Member. The Secretary shall maintain a copy of the schedule of regular meetings. The Chair and Vice-Chair may cancel a meeting due to a lack of business items. The Secretary shall make a good faith effort to notify Commissioners of a meeting cancellation.

(b) Special Meetings. The Board may hold such special meetings as it may determine are needed to conduct the business of the Commission. A special meeting may be called by the Chair or by any two Commissioners. The Secretary shall post and provide notice of special meetings to the Commissioners. Emailing notices to Commissioners shall constitute sufficient notice under this Agreement. If the Board agrees to hold a special meeting at the request of an applicant or permittee, that person shall be responsible for reimbursing the Commission for the costs of such meeting.

(c) Annual Meeting. The February Board meeting shall constitute the annual meeting of the Commission.

(d) Rules of Procedure. The Board shall conduct its meetings generally in accordance with the procedures set out in the most current version of Robert's Rules of Procedure, or such other parliamentary rules as identified by the Board, without requiring strict conformance to its requirements. The Board may modify such rules as it determines is appropriate to facilitate the conducting of its business or adopt a different set of rules for its meetings. The Board may amend its rules from time to time as it determines is appropriate upon a majority vote of all Commissioners. The Board may also waive one or more specific rules as it determines are necessary to facilitate the conducting of its business. Voting and statutory requirements are not waivable.

SECTION IV
POWERS AND DUTIES OF THE BOARD

4.1 Powers. The Board is authorized to exercise the powers in this section to carry out the purposes of the Commission.

(a) Powers Granted. The Board shall have the following powers.

(1) It may contract with or employ such persons or entities as it deems necessary to accomplish its duties and powers. Any employee may be on a full-time or part-time basis as the Board determines. Such employees and contracted consultants shall be considered Commission staff.

(2) It may contract for space, materials, supplies, and services to carry on its activities.

(3) It may acquire necessary personal property to carry out its powers and its duties.

(4) It shall prepare, adopt, implement, and update a Watershed Management Plan that satisfies the requirements of Minn. Stat. § 103B.231. The Watershed Management Plan shall address all items required by applicable laws and rules. The Watershed Management Plan shall establish a comprehensive goal for the development of the Watershed and shall establish a recommended procedure for accomplishing the purposes of the Commission.

(5) It shall develop and adopt a capital improvement program as part of the Watershed Management Plan. The Board shall determine which projects to include in the capital improvement program.

(6) It shall make necessary surveys or utilize other reliable surveys and data and develop projects to accomplish the purposes for which the Commission is organized.

(7) It may cooperate or contract with the State of Minnesota, any political subdivision thereof, federal agency, or private or public organization to accomplish the purposes for which it is organized.

(8) It may, if necessary to implement the plan, order a Member or Members to construct, clean, repair, alter, abandon, consolidate, reclaim or change the course or terminus of any ditch, drain, storm sewer, or water course, natural or artificial, within the Watershed. The MembersMember further understand and agree that the Board in reviewing, ordering, or authorizing these projects will use the best management practices required to meet state and federal statutes and regulations. The Board will also consider the ability of the Members to fund the enforcement of local controls and any ordered capital improvements. The Board shall incorporate financial review and anticipated sources of revenue as a part of the overall management plan and as a part of local water management plans.

(9) It may order any Member or Members to acquire, operate, construct, or maintain dams, dikes, reservoirs, and appurtenant works or other improvements necessary to implement the overall plan. The MembersMember further understand and agree that the Board in reviewing, ordering, or authorizing these projects will use the best management practices required to meet state and federal statutes and regulations. The Board will also consider the ability of the Members to fund the enforcement of local controls and any ordered capital improvements. The Board shall incorporate financial review and anticipated sources of revenue as a part of the overall management plan and as a part of local water management plans. This section shall not apply to the Anoka Dam as the City of Anoka is solely responsible for the ongoing operations, maintenance, and replacement of the Dam as may be needed

(9)

(10) It shall regulate, conserve, and control the use of storm and surface water and groundwater within the Watershed necessary to implement the Watershed Management Plan.

(11) It may contract for or purchase such insurance as the Board deems necessary for the protection of the Commission.

(12) It may establish and maintain devices acquiring and recording hydrological and water quality data within the Watershed.

(13) It may enter upon lands within or without the watershed to make surveys and investigations to accomplish the purposes of the Commission. The Commission shall be liable for actual damages resulting therefrom but every person who claims damages shall serve the Chair or Secretary of the Board with a Notice of Claim as required by Minn. Stat., chap. 466.05.

(14) It shall provide any Member with technical data or any other information of which the Commission has knowledge which will assist the Member in preparing land use classifications or local water management plans within the Watershed.

(15) It may provide legal and technical assistance in connection with litigation or other proceedings between one or more of its Members and any other political subdivision, commission, board, or agency relating to the planning or construction of facilities to drain or pond storm waters or relating to water quality within the Watershed. The use of Commission funds for litigation shall be only upon a favorable vote of a majority of the eligible votes of the then existing Members of the Commission. Such a vote is not required for the Board to expend Commission funds in the defense of a suit brought against the Commission or its Commissioners, in accordance with applicable laws, to the extent such costs are not paid by the Commission's insurer.

(16) It may accumulate reserve funds for the purposes herein mentioned and may invest funds of the Commission not currently needed for its operations, in the manner and subject to the laws of Minnesota applicable to statutory cities.

(17) It may collect monies, subject to the provisions of this Agreement, from its Members, the County, and from any other source approved by a majority of its Board.

(18) It may accept gifts, apply for and use grants or loans of money or other property from the United States, the State of Minnesota, a unit of government or other governmental unit or organization, or any person or entity for the purposes described herein; may enter into any reasonable agreement required in connection therewith; may comply with any laws or regulations applicable thereto; and may hold, use, and dispose of such money or property in accordance with the terms of the gift, grant, loan or agreement relating thereto.

(19) It may make contracts, incur expenses, and make expenditures necessary and incidental to the effectuation of these purposes and powers and may disburse therefor in the manner hereinafter provided.

(20) It shall cause to be made an annual audit by a certified public accountant or the state auditor of the books and accounts of the Commission and shall make and file a report to its Members at least once each year including the following information:

(i) The approved budget;
(ii) Reporting of revenues;
(iii) Reporting of expenditures;
(iv) Financial audit report or section that includes a balance sheet, a classification of revenues and expenditures, an analysis of changes in final balances, and any additional statements considered necessary for full financial disclosure; and
(v) The status of all Commission projects and work within the Watershed.

Copies of said report shall be transmitted to the Clerk of each Member.

(21) Its books, reports, and records shall be available for and open to inspection by the Members at all reasonable times.

(22) It may recommend changes in this Agreement to the Members.

(23) It may exercise all other powers necessary and incidental to the implementation of the purposes and powers set forth herein and as outlined and authorized by the Act.

(24) It shall cooperate with the applicable state agencies in complying with the requirements of Minn. Stat., chap. 103G.

(25) Each Member reserves the right to conduct separate or concurrent studies on any matter under study by the Commission.

(26) It shall establish a procedure for establishing citizen or technical advisory committees and to provide other means for public participation.

(27) Where the Board is authorized or requested to review and make recommendations on any matter, the Board shall act on such matter within 60 days of receipt of the matter referred. Failure of the Board to act within 60 days shall constitute approval of the matter referred, unless the Board requests and receives from the referring unit of government an extension of time to act on the matter referred. Where the Board makes recommendation of any matter to a Member, the Council of a Member not

acting in accordance with such recommendation shall submit a written statement of its reasons for doing otherwise to the Board within 10 days of its decision to act contrary to the Board's recommendation. The Board shall review the written statement and if determined insufficient by the Board, request written clarification within an additional 10 days.

(b) Powers Reserved. The Board shall not have any of the powers identified in this paragraph. Expressly identifying specific powers reserved to the Members is not intended to expand, by negative implication, the powers granted above to the Board.

(1) Eminent Domain. The Commission does not have the power of eminent domain. Any easements or other interests in land necessary to be acquired for an Improvement Project shall be acquired as provided below.

(2) Real Property. The Commission shall not own any interest in real property. All interests in lands shall be held in the name of the Member wherein said lands are located. This provision does not prohibit the Commission from acquiring a temporary interest in real estate as needed to conduct studies, undertake a project, or to otherwise carry out its duties.

(3) Bonding. The Commission does not have the power to issue certificates, warrants, or bonds.

(4) Special Assessments. The Commission shall not have the power to levy a special assessment upon any privately or publicly owned land. All such assessments shall be levied by the Member wherein said lands are located. It shall have the power to require any Member to contribute the costs allocated or assessed according to the other provisions of this Agreement.

4.2 Collection or Diversion of Waters. Each Member agrees that it will not directly or indirectly collect or divert any additional surface water to Lower Rum River, the Mississippi River, or their tributaries without a permit from the Board. Permits may be granted by the Board for a Member to proceed with the construction or reconstruction of improvements within the individual Members' boundaries and at its sole cost upon a finding:

(a) That there is an adequate outlet;

(b) The construction is in conformance with the overall plan; and

(c) The construction will not adversely affect other Members of this Agreement.

4.3 Local Water Plans.

(a) Development. Each Member agrees to develop and maintain a Local Water Plan, capital improvement program, and official controls as necessary to bring local water management into conformance with the Watershed Management Plan. The development and implementation of Local Water Plans shall conform with all requirements of the Act, including Minn. Stat. § 103B.235 and Minn. R., part 8410.0160. In accordance with the Act, the Board shall approve or disapprove each local plan or any parts of each plan.

(b) Review. Each Member shall submit its proposed Local Water Plan to the Metropolitan Council and the Board for review as required by Minn. Stat. § 103B.235. The Board shall consider any comments on the Local Water Plan received from the Metropolitan Council and shall act on said plans in accordance with the Act.

4.4 Pollution Control and Water Quality. The Commission shall have the authority and responsibility to protect and improve water quality in the Watershed as this is one of the main purposes set forth in the Act. All Members agree that they will refuse to allow the drainage of sanitary sewage or industrial wastes onto any land or into any watercourse or storm sewer draining into the Watershed. The Board may investigate on its own initiative, or request a Member to investigate, a complaint relating to pollution of surface water or groundwater draining into or affecting the Watershed. If the Board determines the Watershed is being polluted by an identifiable source, the Board may order the Member to abate this nuisance and each Member agrees that it will take all reasonable action available to it under the law to alleviate the pollution and to assist in protecting and improving the water quality of surface water and groundwater in the Watershed.

4.5 Boundary Changes. Any changes to the boundaries of the watershed shall be undertaken in accordance with Minn. Stat. § 103B.215.

SECTION V
PROJECTS

5.1 CIP Projects and Limitations.

(a) Approval. The Board may approve and authorize the carrying out of CIP Projects to further the purposes of the Watershed Management Plan.

(b) Cross Boundaries. No project that will channel or divert additional waters to subdistrict and subtrunks that cross municipal boundaries shall be commenced by any Member prior to approval of the Board of the design of an adequate outlet or of adequate storage facilities.

5.2 Process for CIP Projects. The process for undertaking a CIP Project is as follows.

(a) Initiation. A CIP Project may be proposed by a Member or by the Board based on subwatershed assessments, lake/stream resource assessments, inspections, or a

particular need or issue identified by a Member or the Board. The Board shall not order a CIP Project, and no engineer shall be authorized by the Board to prepare plans and specifications, before the Board has adopted a resolution ordering the CIP Project.

(b) Feasibility Study. If requested by the Board, the Commission Engineer shall study the feasibility of a proposed CIP Project and report its findings to the Board. The report shall include an opinion of probable cost and how the project would be funded. The Board shall consider the feasibility study and decide whether to proceed with the proposed project.

(c) Plan Amendments. Proposed CIP Projects are amended into and made part of the Watershed Management Plan. The process the Commission must undertake to amend a CIP Project into the Watershed Management Plan depends on whether it constitutes a minor plan amendment or a major plan amendment as described below.

(1) Minor Plan Amendment. The addition of a proposed CIP Project to the Watershed Management Plan typically constitutes a minor plan amendment that can be accomplished following the process set out in the Watershed Management Plan and Minn. R., part 8410.0140, subpart 2. A public hearing is not required for a minor plan amendment.

(2) Major Plan Amendment. If a proposed amendment does not qualify as a minor amendment, the Commission must undertake the major plan amendment process to add the CIP project to the Watershed Management Plan. The major plan amendment process is set out in the amendment section of the Watershed Management Plan, Minn. Stat. § 103B.231, subd. 11, and Minn. R., part 8410.0140. The public hearing required under Minn. Stat. § 103B.231, subds. 11 & 7(c) for a major plan amendment may be held in conjunction with the public hearing required to request the County to levy funds for the project under Minn. Stat. § 103B.251, subds. 3 & 4, provided the requirements of both procedures can be satisfied at the single hearing.

(d) Public Hearing. If the Board proposes to pay any portion of a CIP Project with funds to be raised through a County levy under Minn. Stat. § 103B.251, the Board must call and conduct a public hearing as provided in the statute and this paragraph. A public hearing is not required if the CIP Project is funded entirely from funds on hand, grants, or a combination thereof, and does not require the Board to certify any project costs to the County to be levied under Minn. Stat. § 103B.251. When a public hearing is required, it shall be conducted in accordance with the following.

(1) Calling. The Board must act by motion or resolution to call a public hearing on the proposed CIP Project. The Board shall set the date, time, and place for the public hearing.

(2) Notice. The Board shall provide notice of the public hearing in accordance with Minn. Stat. § 103B.251, subd. 3.

(3) Conducting. The Board shall conduct the public hearing at the scheduled date, time, and place to hear from the public and to consider the proposed CIP Project. Prior to taking public comment, the Commission Engineer shall provide a brief overview of the proposed CIP Project, an estimate of project cost, and a description of how the project will be funded.

(4) Board Decision. Once the public input portion of the public hearing is closed, the Board shall discuss and decide whether to approve the proposed CIP Project. The Board shall act by resolution to approve a CIP Project, which shall require a favorable vote by two-thirds of all eligible votes of the then existing Commissioners. The resolution shall, at minimum, order the project, identify the responsible engineer, identify the Member responsible for letting the contract and overseeing construction, set out the estimated cost and funding sources, authorize the Commission to enter into a cooperative agreement with the responsible Member, and certify a levy to the Anoka County Auditor for the amount to be levied by the County for the project.

5.3 Responsible Members. The Board shall work with one or more Members to facilitate the completion of specific CIP Projects within their jurisdictional boundaries in accordance with the Watershed Management Plan. For any project that will be constructed by one or more Members and reimbursed by the Commission, to the extent authorized by the Commission, the Member(s) responsible for implementing the project shall enter into a cooperative agreement with the Commission providing for all Commission-required terms and conditions related to the project and any such reimbursement. If any portion of the project is funded by a grant obtained by the Commission, the cooperative agreement shall include a subgrant agreement requiring the responsible Member to be responsible for complying with the applicable terms and conditions of the grant agreement. The terms of this paragraph shall also apply to any Commission project that may be constructed by any other entity, public or private, if construction by such entities is deemed appropriate by the Commission.

5.4 Contracts for Improvements.

(a) Letting Contracts. All contracts for projects ordered by the Commission shall comply with the requirements of laws applicable to contracts let by the respective Member making such contract. The Commission shall not have the authority to contract in its own name for any work for which a special assessment will be levied against any private or public property under the provisions of Minn. Stat., chap. 429 or any city charter, and such contracts shall be awarded by action of the City Council of a Member and shall be in the name of said Member. This subsection shall not preclude the Commission from proceeding under Minn. Stat.

§ 103B.251 or from otherwise proceeding under this Agreement for projects that will not be specially assessed under Minn. Stat., chap. 429.

(b) Contract Administration. All improvement contracts will be duly supervised by the Member awarding the contract, provided, however, that the Commission shall be authorized to observe and review the work in progress and the Members agree to cooperate with the Commission staff in accomplishing the purposes of this Commission. Representatives of the Commission shall also have the right to enter upon the place or places where any improvement work is in progress for the purpose of making reasonable tests and inspections. Commission staff shall report, advise, and recommend to the Board on the progress of said work.

5.5 Land Acquisition.

(a) By Members. The Commission does not have the power to acquire real property, but shall have the authority to establish land acquisition policies as part of the Watershed Management Plan. The Members agree that any and all permanent easements or interests in land which are necessary for any project will be negotiated or condemned in accordance with all applicable laws by the Member wherein said lands are located, and each Member agrees to acquire the necessary easements or interests in such land upon order of the Commission to accomplish the purposes of this Agreement. All reasonable costs of said acquisition shall be considered as a cost of the respective improvement. If a Member determines it is in the best interests of that Member to acquire additional lands in conjunction with the taking of lands for the Commission-ordered improvement, or for some other purpose, the costs of said acquisition will not be included in the improvement costs of the ordered project. The Board in determining the allocation of the improvement costs may take into consideration the land use for which said additional lands are being acquired and may credit the acquiring Member for said land acquisition to the extent that it benefits the other Members of this Agreement. Any credits may be applied to the cost allocation of the improvement project under construction or the Board, if feasible and necessary, may defer said credits to a future project.

(b) Alternative Acquisition. If any Member refuses to negotiate or condemn lands as ordered by the Board, any other Member may negotiate or condemn outside of its corporate limits in accordance with, and to the extent authorized by, applicable laws. All Members agree that they will not condemn or negotiate for land acquisition to pond or drain storm and surface waters within the corporate boundaries of another Member except upon order of the Board. The Commission shall have authority to establish land acquisition policies as a part of the overall Watershed Management Plan. The policies shall be designed to equalize costs of land throughout the Watershed.

5.6 CIP Project Funding.

(a) Improvement Fund. The Board may, but is not required to, create an improvement fund for each CIP Project. Funds for the particular project shall be placed in and expended from the improvement fund created for the project.

(b) Member Contributions.

(i) Amounts. The Member responsible for constructing a CIP Project, together with any other identified benefiting Members, shall contribute toward the project such amounts as identified in the Board's resolution ordering the project and in accordance with the terms of the cooperative agreement entered into for the project. The Board will consider the benefits of the improvements to one or more subwatersheds in determining which Members are benefited by the CIP Project.

(ii) Appeal. Any Member aggrieved by the determination of the allocation of Member contributions toward a CIP Project may appeal the Board's determination by filling a written appeal to the Board within 30 days of the date of the ~~resolution~~ Board's resolution. The Board shall refer a timely appeal to a board of arbitration for a decision as provided herein~~below~~. Failure of a Member to file an appeal within the 30-day appeal period shall be deemed to have consented to and agreed with the cost allocation as set out in the Board's resolution.

~~(iii)8.1 Board of Arbitration. The board of arbitration shall consist of three persons; one to be appointed by the Board, one to be appointed by the appealing Member, and the third to be appointed by the two so selected. In the event the two persons so selected do not appoint the third person within 15 days after their appointment, then the Chief Judge of the District Court of Anoka County shall have jurisdiction to appoint, upon application of either or both of the two earlier selected, the third person to the board of arbitration. The third person selected shall not be a resident of any City and if appointed by the Chief Judge said person shall be a registered professional engineer. The arbitrators' expenses and fees, together with the other expenses, not including counsel fees, incurred in the conduct of the arbitration shall be divided equally between the Commission and the appealing Member. Arbitration shall be conducted in accordance with the Uniform Arbitration Act, Minn. Stat., chap. 572B. Arbitration shall be non-binding unless the Commission and the appealing Member agree to binding arbitration. If the parties agree to binding arbitration the decision of the board of arbitration shall be final and the parties to the arbitration will be deemed to have consented to and agreed with the decision. If these parties do not agree to binding arbitration, any party that does not agree with and consent to the decision of the board of arbitration must notify the Board in writing within 30 days of receipt of the decision of the board of arbitration that it does not consent to or agree with the decision. Failure to so notify the Board shall be deemed consent to and agreement with the decision of the board of arbitration. Unless the parties agree with the decision of the board of arbitration, capital improvements can only be funded in accordance with Minn. Stat. § 103B.251, or secured from other sources.~~

(c) Commission Contributions. The Commission shall contribute toward the project such amounts as identified in the Board's resolution ordering the project and in accordance with the terms of the cooperative agreement entered into for the project. The contribution from the Commission may include grant funds it has received for the project. In such cases, the Board and the responsible Members enter into a subgrant agreement, which may be part of the cooperative agreement, setting out the obligations of the Member to ensure compliance with the gran requirements. The Commission's contribution is in addition to any amounts contributed by Members or other private or public entities. If the Commission's contribution is dependent on an amount to be levied by the County, the contribution is contingent on the Commission receiving such amount from the County.

(d) Maintenance FundLevy. The Commission may establish a maintenance fund to be used for normal and routine maintenance of a work of improvement constructed in whole or part with money provided by Anoka County. As provided in Minn. Stat. § 103B.251, subd. 9, the Board may addimpose, with the County's consent, to the amount it certifies to the County for collection on the taxes ofan ad valorem levy on all property located within the territory of the Watershed or a subwatershed unit an amount for a maintenance fund.. The amount levy shall be certified, levied, collected, and distributed as provided in Minn. Stat. for the maintenance fund shall be §§ 103D.915 and 103D.921, as amended, and shall be in addition to any other money levied and distributed by the County to the Commission together with the other amounts levied for the Commission.. Mailed notice of any hearing required by law related to the amount levied for the maintenance fundunder the aforementioned statutes shall be sent to the clerk of each Member municipality at least 30 days prior to the hearing. The Commission shall deposit theThe proceeds of said maintenance levy shall be deposited in a separate maintenance and repair account to be used only for the purpose for which the levy was made.

5.7 Cost Allocation for CIP Projects. All capital costs incurred by the Commission shall be apportioned to the respective Members on any of the following bases.

(a) County Levy. If the project is constructed and financed pursuant to Minn. Stat. § 103B.251, the Members understand and agree that said costs will be levied on all taxable property in the Watershed as set forth in said statute.

(b) Negotiated Amount. A negotiated amount to be arrived at by the Members who have lands in the subdistrict responsible for the capital improvement.

(c) Tax Capacity and/or Total Area.

(1) Fifty percent of all capital costs or the financing thereof shall be apportioned to each Member on the basis of the net tax capacity of each Member within the boundaries of the Watershed each year to the total net tax capacity in the Watershed.

(2) Fifty percent of all capital costs or the financing thereof shall be apportioned to each Member on the basis of the total area of each Member within the boundaries of the Watershed each year to the total area in the Watershed.

(3) Capital costs allocated under the 50% area/50% net tax capacity formula set forth above may be varied by a majority~~two-thirds~~ vote of the Commission if:

(i) any Member community receives a direct benefit from the capital improvement which benefit can be defined as a lateral as well as a trunk benefit, or

(ii) the capital improvement provides a direct benefit to one or more Members which benefit is so disproportionate as to require in a sense of fairness a modification in the 50/50 formula.

(4) Any credits ~~to~~ due to a Member for lands acquired by said Member to pond or store storm and surface water as provided herein shall be allowed against costs due under this section.

5.8 Emergency Projects. The Commission may perform emergency projects in accordance with Minn. Stat. § 103B.252.

SECTION VI
FINANCES

6.1 Generally.

(a) Authority. The Commission funds may be expended by the Board in accordance with this Agreement and in accordance with the procedures as established by law and in the manner as may be determined by the Board.

(b) Funds. The Commission shall have a general fund and may establish such other funds and accounts as it may determine are needed.

(c) Disbursements. In no event shall there be a disbursement of Commission funds without the signature of at least two Board members, one of whom shall be the Treasurer or the Treasurer's authorized deputy.

(d) Treasurer Bond. The Treasurer shall be required to file with the Secretary of the Board a bond in the sum of at least $10,000 or such higher amount as shall be determined by the Board. The Commission shall pay the premium on said bond.

(e) Depository. The Board shall designate one or more national or state bank or trust companies, authorized by Minn. Stat., chaps. 118 and 427, or such other law as

may apply, to receive deposits of public moneys and to act as depositories for the Commission funds.

6.2 Commission's General Fund. The Commission's general fund is funded by an annual contribution from each Member and is used to pay for general administration purposes including, but not limited to, salaries, rent, supplies, development of the Watershed Management Plan, engineering and legal expenses, insurance, and bonds, and to purchase and maintain any personal property deemed necessary by the Commission in furtherance of its purposes and powers as articulated in this Agreement. Said funds may also be used for normal maintenance of any facilities, but any extraordinary maintenance or repair expense shall be treated as an improvement cost and processed in accordance with the provisions for CIP Project funding under this Agreement. The annual contribution by each Member shall be based fifty percent (50%) on the net tax capacity of all property within the Watershed and fifty percent (50%) on the basis of the total area of each Member within the boundaries of the Watershed each year to the total area in the Watershed.

6.3 Operating Budget. The Board shall annually prepare, adopt, and submit an annual operating budget as provided in this section.

(a) Adoption. On or before July 1 of each year, the Board shall adopt a detailed budget for the ensuing year and decide upon the total amount necessary for the Commission's general fund. Budget approval shall require a favorable vote by a majority of all eligible votes of the then existing Commissioners.

(b) Funding. The Commission's annual operating budget is funded by an annual assessment placed on the Members, subject to certain caps, as provided herein.

(c) Caps on Member Assessments. The amount annually assessed each Member to fund the operating budget shall not exceed the following caps, unless authorized as provided herein.

(1) Percentage Cap. The amount to be assessed Members under the operating~~proposed~~ budget shall not exceed 120% of the amount assessed Members under the previous year's budget, unless the City Council of each Member adopts a resolution approving the increase.

(2) Tax Capacity Cap. The amount of a Member's annual contribution to the operating budget shall not exceed one-half of one percent of the net tax capacity of the Member's total area located within the Watershed, unless the City Council of that Member adopts a resolution approving the increase.

(d) Budget Certified to Members. On or before July 1st, the Secretary or the Commission Administrator shall certify the operating budget to the clerk of each Member, together with a statement of the proportion of the budget to be assessed and paid by each Member. If the proposed operating budget results in any of the

caps established herein being exceeded, the budget sent to the Members for review must be accompanied by a letter clearly notifying the Members of the cap being exceeded, the reasons for the proposed exceedance, and the Member approval required to approve the proposed budget. If the approvals required herein to exceed the cap are not obtained, the total budget or assessment amount shall not exceed the capped amount.

(e) Member Review. The City Council of each Member agrees to review the proposed budget provided by the Commission. If any Member has any objections, they must submit them in writing to the Board prior to August 1. Upon the receipt of any such written objections, the Board shall set a date to hear the Member's objections and shall provide all Members notice of the hearing and a copy of the written objections. After hearing the objections, the Board may modify, amend, or affirm the proposed budget by majority of all eligible votes of the then existing Commissioners.

(f) Finalized. The proposed operating budget shall be considered final if no Member files an objection by August 1st. If a timely objection is received, the Board shall act to finalize the operating budget after conducting a hearing on the objections. The Board shall provide a copy of the final operating budget to each Member. If there are objections, the Board shall include its findings and decision regarding such objections with the final operating budget.

6.4 Supplemental Budget.

(a) Insufficient Funds. If the Board determines it will not have sufficient funds in the Commission's general fund to pay its obligations or to otherwise fund Commission operations in the present year, the Board may adopt a supplemental budget to raise additional funds as provided herein.

(b) Public Hearing. The Board shall call a public hearing on the proposed supplemental budget and provide at least 10 days' written notice of the hearing, together with a copy of the proposed supplemental budget, to each Member.

(c) Adoption. After conducting the public hearing, the Board may adopt the supplemental budget by a favorable vote of a majority of all eligible votes of the then existing Commissioners. The Board shall notify each Member of the adopted supplemental budget and the amount of additional assessment.

(d) Cap. In no case shall the budget require any Member to contribute in excess of one-half of one percent of the net tax capacity of all taxable property within the Watershed and within the Member's corporate boundaries in any one calendar year.

(e) Additional Assessment. Members agree to pay their additional assessment to the Commission within 60 days of adoption of the supplemental budget.

6.5 Default. Any Member who is more than 60 days in default in contributing its share to the operating budget or to a CIP Project shall have the vote of its Commissioner suspended pending the payment of its proportionate share. Any Commissioner whose vote is under suspension shall not be considered for the purposes of determining a quorum or for determining the sufficiency of a vote.

SECTION VII
TERMINATION AND DISSOLUTION

7.1 Termination. This Agreement may be terminated prior to January 1, 2035 by the unanimous consent of the Members. If the Agreement is to be terminated, a notice of the intent to dissolve the Commission shall be sent to the Board of Water and Soil Resources and to Anoka County at least 90 days prior to the date of dissolution.

7.2 Dissolution. In addition to the manner provided herein for terminating this Agreement, any Member may petition the Board to dissolve the Agreement. Upon 90 days notice in writing to the clerk of each Member governmental unit and to the Board of Water and Soil Resources and to Anoka County, the Board shall hold a hearing and upon a favorable vote by a majority of all eligible votes of then existing Commissioners, the Board may by Resolution recommend that the Commission be dissolved. Said Resolution shall be submitted to each Member governmental unit and if ratified by a majority~~three-fourths~~ of the City Councils of all eligible Members within 60 days, said Board shall dissolve the Commission allowing a reasonable time to complete work in progress and to dispose of personal property owned by the Commission.

7.3 Distribution of Assets. If this Agreement is terminated and not replaced with a new agreement providing for the continued operation of the Commission, or if the Commission is dissolved, all property of the Commission shall be sold and the proceeds thereof, together with monies on hand, shall be distributed to the eligible Members of the Commission. Such distribution of Commission assets shall be made in proportion to the total contribution to the Commission as required by the last annual budget.

SECTION VIII
MISCELLANEOUS PROVISIONS

8.1 General Appeal. Any Member aggrieved by a determination of the Board shall have 30 days after the Board's determination within which to file a written appeal to the Board. The Board shall refer a timely appeal to a board of arbitration for a decision as provided below. Failure of a Member to file an appeal within the 30-day appeal period shall be deemed to have consented to the Board's determination.

8.2 Board of Arbitration. Any matter appealed by a Member pursuant to this Agreement shall be decided by a board of arbitration. The board of arbitration shall consist of three persons; one to be appointed by the Board, one to be appointed by the appealing Member, and the third to be appointed by the two so selected. In the event the two persons so

selected do not appoint the third person within 15 days after their appointment, then the Chief Judge of the District Court of Anoka County shall have jurisdiction to appoint, upon application of either or both of the two earlier selected, the third person to the board of arbitration. The third person selected shall not be a resident of any City and if appointed by the Chief Judge said person shall be a registered professional engineer. The arbitrators' expenses and fees, together with the other expenses, not including counsel fees, incurred in the conduct of the arbitration shall be divided equally between the Commission and the appealing Member. Arbitration shall be conducted in accordance with the Uniform Arbitration Act, Minn. Stat., chap. 572B. Arbitration shall be non-binding unless the Commission and the appealing Member agree to binding arbitration. If the parties agree to binding arbitration the decision of the board of arbitration shall be final and the parties to the arbitration will be deemed to have consented to and agreed with the decision. If these parties do not agree to binding arbitration, any party that does not agree with and consent to the decision of the board of arbitration must notify the Board in writing within 30 days of receipt of the decision of the board of arbitration that it does not consent to or agree with the decision. Failure to so notify the Board shall be deemed consent to and agreement with the decision of the board of arbitration. Unless the parties agree with the decision of the board of arbitration, capital improvements can only be funded in accordance with Minn. Stat. § 103B.251, or secured from other sources.

~~8.1~~8.3 Term. This Agreement shall be effective as of January 1, 2025 and shall remain in effect until January 1, 2035, unless terminated earlier as provided herein. The Members may agree to continue this Agreement as the preferred method for addressing their obligation to address surface water issues under law.

~~8.2~~8.4 Mediation. Except for appeals submitted to a board of arbitration as discussed above, the Members agree that any controversy that cannot be resolved between Members shall be submitted to mediation. Mediation shall be conducted by a mutually agreeable process by all Members. If the Members are not able to mutually agree on a mediator, the party and the Board shall each select a mediator and the two mediators shall select a third. Each party to the mediation shall be responsible for the cost of the mediator it selected and shall share equally in the costs of the mediation and of the third mediator.

~~8.3~~8.5 Data Practices. The Commission shall comply with the requirements of Minnesota Statutes, chapter 13, the Minnesota Government Data Practices Act ("Act"). Any entity with which the Commission contracts is required to comply with the Act as provided in Minnesota Statutes, section 13.05. The contractor shall be required to notify the Board if it receives a data request and to work with the Commission to respond to it.

~~8.4~~8.6 Amendments. The Board may recommend changes and amendments to this Agreement to the governing bodies of the Members. No amendment is effective unless it is ~~Amendments shall be~~ adopted by all governing bodies of the Members. Adopted amendments shall be evidenced by appropriate resolutions or certified copies of meeting minutes of the governing bodies of each party filed with the Board and shall, if no effective date is contained in the amendment, become effective as of the date all such filings have been completed.

~~8.5~~8.7 Waiver. The delay or failure of any party of this Agreement at any time to require performance or compliance by any other party of any of its obligations under this Agreement shall in no way be deemed a waiver of those rights to require such performance or compliance.

~~8.6~~8.8 Headings and Captions. The headings and captions of these paragraphs and sections of this Agreement are included for convenience or reference only and shall not constitute a part hereof.

~~8.7~~8.9 Entire Agreement. This Agreement, including the recitals and the official boundary map (which are incorporated in and made part of this Agreement), contains the entire understanding among the Members concerning the subject matter hereof. This Agreement supersedes and replaces the prior joint powers agreement among the Members regarding the Commission and such prior agreement is hereby terminated. Any outstanding obligations of the Members under the prior agreement are not affected by the termination and shall be continued under this Agreement.

~~8.8~~8.10 Examination of Books. Pursuant to Minnesota Statutes, section 16C.05, subdivision 5, the books, records, documents, and accounting procedures and practices of the Board are subject to examination by the State.

~~8.9~~8.11 Governing Law. The respective rights, obligations, and remedies of the Members under this Agreement and the interpretation thereof shall be governed by the laws of the State of Minnesota which pertain to agreements made and to be performed in the State of Minnesota.

~~8.10~~8.12 Counterparts. This Agreement shall be executed in several counterparts and all so executed shall constitute one Agreement, binding on all of the Members hereto. Each party to the agreement shall receive a fully executed copy of the entire document following adoption by all Members.

~~8.11~~8.13 Enforcement. Members agree to be bound by the determination of the Commission and to agree to use their best efforts to carry out directives from the Commission; failure to respond may result in a legal action by the Commission to require the Member to act under a court order.

~~8.12~~8.14 Notice. To the extent~~extend~~ this Agreement requires a notice to be mailed to a Member, the notice requirement may be satisfied by the Commission emailing the notice to its primary contact for the Member.

~~8.13~~8.15 Statutory References. All references to statutes in this Agreement include any amendments made thereto and any successor provisions.

IN WITNESS WHEREOF, the Members have entered into this Agreement by action of their respective governing bodies effective as of the date of the last Member to execute it.

[signature pages follow]

CITY OF ANDOVER

Approved on the ___ day of _____ 2024
by the City Council.

_____
Mayor

Attest:_____

CITY OF ANOKA

Approved on the ___ day of _____ 2024
by the City Council.

_____
Mayor

Attest:_____

CITY OF RAMSEY

Approved on the ___ day of _____ 2024
by the City Council.

_____
Mayor

Attest:_____

CC Regular Session

Meeting Date: 11/26/2024

Primary Strategic Plan Initiative: Enhance City's communication through transparency and accountability.

Title:

Public Hearing: Adopt Ordinance #24-16: 2025 Schedule of Rates, Fees and Charges

Purpose/Background:

The City annually adopts a schedule of rates, fees and charges which outlines the fees that the city charges for such items as building construction, business licenses, utility rates and planning and zoning.

A listing of the schedule of rates, fees and charges is attached. Please review to see all the proposed changes. Changes are noted on the far right column of the schedule. A few of the changes include: adding a credit card charge fee of 3% for building permits, business licenses and the Rental Housing program. There were changes to set permit fees in the building department and changes to our park rental fees. Utility rates are proposed to be increased by 10% for quarterly water utility billings, 5% for sewer quarterly billings, 2% for Street light utility billing and 15% for storm water utility billings. Water and sewer increases are needed to assist in replenishing the funds due to the construction of the water treatment plant & water distribution lines. Street lighting increases will fund street lighting projects outlined in the city's capital improvement plan and storm utility increases will be to fund the storm water projects related to several road reconstruction and overlay projects.

Notification:

The 2025 proposed changes were presented and reviewed at the City Council worksession on October 22, 2024, and November 12, 2024. This ordinance was introduced by the City Council at their regular meeting on November 12, 2024.

The Public Hearing Notice was published in the Anoka County Union on November 15, 2024.

If Ordinance #24-16 is adopted, the rates will become effective January 1, 2025.

Time Frame/Observations/Alternatives:

1. Accept the rates as proposed.
2. Hold all rates constant with 2024 rates.
3. Recommend changes that arise from input at the public hearing.

Recommendation:

Staff's recommendation is Option 1 and to adopt Ordinance #24-16: 2025 Schedule of Rates, Fees and Charges.

Outcome/Action:

Motion to waive the City Charter Requirement that the Ordinance be read aloud and Adopt Ordinance #24-16: 2025 Schedule of Rates, Fees and Charges.

Roll Call Vote:

Councilmember Olson
Councilmember Woestehoff
Councilmember Specht
Councilmember Musgrove
Councilmember Howell

Councilmember Riley
Mayor Kuzma

Attachments

Ordinance #24-16
2025 Proposed Rates and Fees
2025 Proposed Municipal Center Conference Room Policy
2025 Proposed Park Rental Fees
2025 Proposed Park Rental Guide

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	11/20/2024 11:20 AM
Form Started By: Katie Schmidt		Started On: 11/18/2024 01:54 PM
Final Approval Date: 11/20/2024		

ORDINANCE #24-16
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

AN ORDINANCE ESTABLISHING PERMIT FEES, SERVICE CHARGES, AND VARIOUS OTHER FEES TO BE COLLECTED BY THE CITY OF RAMSEY.

The City of Ramsey ordains:

SECTION 1. AUTHORITY

This ordinance is adopted pursuant to and under the authority of the Charter of the City of Ramsey.

SECTION 2. PURPOSE

Per S701.10 (Fees) the purpose of this Ordinance is to establish the Permit Fees, service Charges, and Other Fees that will be collected by the City in year 2025. This is known as the Schedule of Rates, Fees and Charges.

SECTION 3. SCHEDULE

The attached permit fees and service charges are hereby established for the year 2025.

SECTION 4. EFFECTIVE DATE

This Ordinance becomes effective 30 days after its passage and publication, subject to City Charter Section 5.04.

PASSED by the City Council of the City of Ramsey, Minnesota the 26th day of November 2024.

_____
Mayor

ATTEST:

_____
City Clerk

SERVICE OR LICENSE	SPECIAL NOTES	2024 Adopted	2025 Proposed
Administrative Hearings/Citations/Abatements			
Abatement: Administration Fee		25% of cost of abatement or 750.00, whichever is less	
Voluntary/Self-Requested Abatement	$0 Administrative Fee	Cost of Dumpster	
Administrative Citation			
1st citation ~~w/in 12~~ within 24 months of code violation		75.00	
2nd citation ~~w/in 12~~ within 24 months of code violation		250.00	
3rd citation ~~w/in 12~~ within 24 months of code violation		500.00	
Administrative Hearing: Filing Fee		~~250.00~~	equivalent to the fine imposed
Alcoholic Beverages, Breweries and Taprooms			
3.2 beer off-sale		100.00	
3.2 beer on Sale		200.00	
Change of Name-Liquor Establishment		50.00	
Liquor, Brewery and Taproom license investigation fee	Corporate	500.00	
	Partnership	500.00	
	Sole-Proprietor	500.00	
Liquor off-sale		380.00	
	Tiered Payment System:		
	License Reduced by:		
	$100 - Meet State Statutes Conditions		
	$100 - Purchase/Utility ID Technology		
Brewery and Taproom on-sale			500.00
Liquor on-sale		5000.00	
Brewery and Taproom off-sale Monday - Saturday			200.00
Brewery and Taproom off-sale Sunday			200.00
Liquor on-sale Sunday		200.00	
Wine license investigation fee	Corporate	500.00	
	Partnership	500.00	
	Sole-Proprietor	500.00	
Wine on-sale		1000.00	
2 a.m. closing (optional)		300.00	
Amusement & Commercial Recreation			
Temporary Amusement Center (Carnivals, Circus)		250.00	
Lawful gambling investigation fee - New applicant only	Limit $100.00	100.00	
Lawful gambling investigation fee - Single Events		50.00	
Fire Works Sales-Business selling only fireworks	Ordinance Adopted 6/11/02	350.00	
Fire Works Sales-Retail Sellers		100.00	
Parade Permit		100.00	
Special Events - Ex: Music festival, performing arts, parades, carnivals, 5K Runs	Including Clean Up Fees, Electrical Inspection Fees etc.	50.00 Application fee + License Fee to be determined per event by CC + Staff Time @ 2.30*wage/hour	
All Other Misc. Permit/Licenses		50.00/Admin fee + Staff time @ 2.30*wage/hr. if needed	
Building Construction			
Administrative Fee-Process Returned Bldg. Permits		25.00	
Credit Card Payments	Applies to all permits under section entitled Building Construction		3.00% Convenience Fee
Basement Finish	Cover 3 trips	175.00	
Building permit	Based on February 2021 ICC building valuation data & 1997 Uniform Building Code Table No 1-A Building Permit Fees (attached at end of schedule)		
Change of Occupancy			City of Ramsey Valuation Fee Schedule
Electronic Plan Review-Application Fee	Building Permit only	~~20.00~~	City of Ramsey Valuation Fee Schedule
Electronic Plan Review-Application Fee	All Other Permits: Fire, Mechanical, Plumbing, Septic, Zoning	25.00	
Building plan check - Residential		65% of Bldg. Permit Fee	
Plan Review fee for Similar Plans		25% of Bldg. Permit Fee	
Plan Check Fee for Accessory Structures	Garages, Remodels, Additions, etc.	65% of Bldg. Permit Fee	
Plan Check Fee for changes, additions, or revisions to plans		53.00/hr./Minimum 1 hr. (Non-Refundable)	
Plan Check Fee for Commercial, Industrial & Apartments		65% of Bldg. Permit Fee	
Plan Check Fee (Outside Contracted)	All administrative and Overhead Costs	Actual Costs (Non-Refundable)	
Air Conditioner Replacement		~~60.00~~	100.00
Air Conditioner & Furnace Replacement (Combination)		~~60.00~~	120.00
Deck Permit		~~175.00~~	City of Ramsey Valuation Fee Schedule
Residential Demo Permit		200.00	
Driveway Escrow		2000.00	
Water Heater Replacement		~~60.00~~	100.00
Electrical Permit Fee	Per Tokle Contract	Electrical Permit Fee Schedule	

SERVICE OR LICENSE	SPECIAL NOTES	2024 Adopted	2025 Proposed
Erosion Control Escrow - Home Improvement	Returned when complete	Min $100/Max $1,000	
Erosion Control Escrow - New Construction	Returned when complete	1500.00	
Fence Permit	Over 7 feet in height	City of Ramsey Valuation Fee Schedule	
~~Fence Permit~~	~~Less than 7 feet in height~~	~~25.00~~	
Fireplace Permit	Cover 2 trips	~~60.00~~	100.00
Furnace Replacement		~~60.00~~	100.00
Inspections-After Hours/Weekend	1.5 times hourly rate	80.00/hr./minimum 2 hr.	
Investigation Fee	Work Started Without a Permit	Equal to Permit Fee	
Gas Line (Residential)		~~60.00~~	100.00
Landscape Escrow		~~5000.00~~	3000.00
Lawn Irrigation-Residential	Cover 1 trip	~~60.00~~	100.00
Lawn Irrigation-Commercial (Multi)		~~60.00~~	City of Ramsey Valuation Fee Schedule
Mechanical Permit-Residential	New Construction	175.00	
	Remodel/Addition	125.00	
Mechanical permit-Commercial	New Construction	1% of Job Value/Minimum 250.00	
	Remodel/Addition	1% of Job Value/Minimum 125.00	
Plan Check fee (65% of commercial mechanical permit)		65% of Bldg Permit fee (Non-Refundable)	
Moving Structure Permit		125.00	
Moving Structure Permit Site Inspection		125.00	
Mobile Home Tie Down		~~75.00~~	100.00
Mobile Home Water Hookup	1.25 hours	50.00	
Plumbing permit- Residential/Single Family	New Construction	175.00	
	Remodel/Addition	125.00	
Plumbing permit- Commercial	New Construction	1% of Job Value/Minimum 250.00	
	Remodel/Addition	1% of Job Value/Minimum 125.00	
Plan Check Fee - Commercial Plumbing Permits		~~50% of Commercial Plumbing Permit - 5 or fewer fixtures~~	Based on Contractual Services, if not considerd a 'minor remodel'
Public Sidewalk Panels-Broken		Min $1,000/Max $3,000	
ReInspection Fees		~~80.00~~ per trip	100.00 per trip
Re-Roofing/Shingling Permit-Residential	Cover 2 trips	125.00	
Re-Roofing/Shingling Permit-Commercial/Multi-Family		City of Ramsey Valuation Fee Schedule	
Re-Siding Permit	Cover 2 trips	125.00	
Replacement Windows (Residential)	City Required pre-inspection	125.00	
Septic System Permit-~~Residential~~ Type I - III Systems		~~200.00~~	250.00
~~Septic System Permit-Commercial~~		~~275.00~~	
Septic ~~-'Other'~~ System Permit - Type IIII and V	~~Gallons Per Day (GPD) greater than 2,500~~	~~Fee as Needed for Contracted Services~~	Fee as Needed for Contracted Services plus $150 Administrative Fee
Septic System Repair -Residential/Commercial		~~125.00~~	200.00
Septic Tank Installation Permit-Residential		200.00	
Septic System - Operational Permit			200.00
Septic Tank Pumping Permit		15.00	
Service Availability Charge (SAC)	[current MCES rates]	2485.00	
Sewer permit (Utility Connection)-Residential		75.00	
Sewer permit (Utility Connection)-Commercial		2% of Job Value/Minimum 258.00	
Site Evaluation Fee		80.00	
Solar Panel (Residential)		175.00	
State Surcharge	Applies to all permit types	1.00	
	Per State of Minnesota Fee Schedule		
Swimming pool permit		~~105.00~~	City of Ramsey Valuation Fee Schedule
Vacuum Breaker Verification for Irrigation System (RPZ)-Residential		50.00	
Vacuum Breaker Verification for Irrigation System (RPZ)-Commercial	1.25 Hours	50.00	
Water Availability Charge (WAC) - per address	based on national/local construction cost index 6/22 3.3%	1481.00	1,555.00
Water Softener Permit-Residential		~~60.00~~	100.00
Water permit (Utility Connection)-Residential		75.00	
Water permit (Utility Connection)-Commercial		2% of Job Value/Minimum 258.00	
Business			
Credit Card Payments	Applies to all items under section entitled Business		3.00% Convenience Fee
Administrative Fee - Process Returned Business Permits		25.00	
Business Registration Certificate (BRC)	Original Application	30.00	
Contractor License	All Contractors	50.00	
Garbage & refuse hauler		50.00	
License Late Fee		15% of license fee/month	
Massage Establishment		300.00/initial, 150.00/renewal	
Massage Establishment Owner/Manager Background Check Fee		200.00	
Massage Therapist		100.00/initial, 75.00/renewal	
Massage Therapist Background Check Fee		50.00	

SERVICE OR LICENSE	SPECIAL NOTES	2024 Adopted	2025 Proposed
Mobile Food Unit (Food Truck) - 90 Day License		80.00	
Mobile Food Unit (Food Truck) - Annual License	Thru December 31 of calendar year	100.00	
Pawn broker/Precious Metals		4000.00	
APS Automated Pawn Rate/Fee		2879.00	
Pawn broker investigation fee	in-state investigation	500.00	
	out-of-state investigation	1500.00	
Second Hand Dealer		2000.00	
Second Hand Dealer investigation fee	in-state investigation	500.00	
	out-of-state investigation	1500.00	
Transient merchant/peddler/solicitor		350.00/annual + $35 per person background check	
Cannabis and Hemp Business Registration			
Credit Card Payments	Applies to all permits under section entitled Cannabis & Hemp Business Registration		3.00% Convenience Fee
Cannabis Microbusiness with/without Retail			0.00 initial, 1,000.00 annual renewal
Cannabis Mezzobusiness with/without Retail			500.00 initial, 1,000.00 annual renewal
Cannabis Retailer			500.00 initial, 1,000.00 annual renewal
Lower Potency Hemp Edible Retailer			125.00 initial, 125.00 annual renewal
Medical Cannabis Combination Business			500.00 initial, 1,000.00 annual renewal
Penalty Fee for Failure to Register			2000.00
City Financing			
Interest rate charge - non-bonded programs		US Treas. rate + 2 points	
[bonded projects will be dependent upon interest rates being paid]		Bond Int rate + 2 points	
Equipment Chargeback			
All Equipment Rental		Per FEMA Schedule + Staffing	
Public Works Maintenance Worker		2.30 x wage/hr.	
Portable Toilet		Actual Cost	
Facility Use			
Antenna Lease - City Owned Property [PCS towers]	Per Individual Agreement	Per Individual Agreement	
Bicycle Locker Rental - Annual Fee	$100.00 Key Deposit	20.00	
Concession stand/pavilion/shelter- per day/event- residents		See Facility Use & Rental Policy	
Concession stand pavilion/shelter- per day/event - non-res.		See Facility Use & Rental Policy	
Softball/baseball field maintenance - youth teams		40.00/game	
Football field maintenance - youth teams			
Large Fields		75.00/week	
Soccer & Lacrosse field maintenance - youth teams			
Full Size (Large Field)		75.00/week	
1/2 Size (Medium Field)		60.00/week	
Small Field		40.00/week	
Field Layout Field-Soccer, Football, Lacrosse		300.00	
Tennis court - non-residents		20.00	
Lighted ballfield Deposit Fee		100.00/individual	
Lighted ballfield - residents		45.00/Per 3 hours and then 15.00/Each Additional hour	
Lighted ballfield - non-residents		60.00/Per 3 hours minimum and then 20.00/Each Additional hour + 25.00 for lights	
Light - Used By ARAA		Actual Cost	
General Field Use - Residents (football, soccer, softball, baseball)		45.00/Per 3 hours minimum and then 15.00/Each Additional hour	
General Field Use - Non-Residents (football, soccer, softball, baseball)		105.00/Per 3 hours minimum and then 20.00/Each Additional hour	
Baseball/softball dragging only - ARAA			20.00/field
Athletic Field Marking Paint - ARAA		Actual Cost	
Pact School Field Maintenance @ The Draw	Annual General Maintenance Fee	~~675.00~~	709.00
Pact School Field Maintenance @ Central Park	Annual General Maintenance Fee - Per Each Field	~~675.00~~	709.00
Municipal Center Room Rental - Refer to Facility Use and Rental Policy	See Ramsey Municipal Center Conference Room Rental & Park Facilities Rental Rates Schedule	See Ramsey Municipal Center Conference Room Rental & Park Facilities Rental Rates Schedule	
Coffee for Meetings		5.00/pot	
Park Facilities - Refer to Facility Use and Rental Policy	See Ramsey Municipal Center Conference Room Rental & Park Facilities Rental Rates Schedule	See Ramsey Municipal Center Conference Room Rental & Park Facilities Rental Rates Schedule	
Miscellaneous			
Cemetery Plot (Trott Brook Cemetery)		1000.00	
Cemetery Plot Perpetual Care		450.00	

SERVICE OR LICENSE	SPECIAL NOTES	2024 Adopted	2025 Proposed
Comp Plan CD		10.00	
City Information-CD Format		10.00/disc	
Kennel License (Administrative)	4th Dog on Property	200.00	
Non-Traditional Animal License		200.00	
Maps - City (28X 24)		5.00	
Maps - Zoning (28 X 34)		15.00	
Maps - Zoning/Address (34 X 44)		25.00	
Maps-Zoning or Comp Plan (11 X 17)		6.00	
Maps - Plat		10.00	
Maps - Topo aerials per half section		20.00	
Maps- Parks & Trails 11 X 17)		6.00	
Maps - Parks & Trails (36 X 24)		15.00	
Maps-Large Ward/Precinct	With Addresses	25.00	
Notary Fee	State Statute	5.00	
Photo copies - one-sided~~/duplexed~~	Up to 100 pages; over 100 pages plus staff time	0.25	
Photo copies - duplexed	Up to 100 pages; over 100 pages plus staff time		0.50
Political office filing fee	State Statute	5.00	
Public hearing publications		At City Cost	
Returned check		35.00	
Reissued Check Fee		15.00	
Special assessment search		30.00	
Planning and Zoning			
Comp Plan Escrow		1000.00	
Conditional use escrow minimum		1000.00	
~~Dock permit~~		~~25.00~~	
Easement Encroachment Agreements		500.00	
Environmental Assessment (EAW, EIS, AUAR) Escrow		3000.00	
Grading Permit		200.00	
MRCCA Land Alteration Permit			200.00
MRCCA Vegetation Permit			200.00
Home Occupation (Land Use Application) Permit		250.00	
Home Occupation Permit Escrow		1000.00	
Industrial Revenue Bond - application		200.00	
Industrial Revenue Bond - escrow		1000.00	
Interim Use Permit Escrow - Minimum		600.00	
Land Use Application Fee		500.00	
Park Dedication - Cash Contribution: Residential Unit	Including Townhomes & Apartment Units	~~4,500.00/dwelling unit~~	4,700.00/dwelling unit
Park Dedication - Cash Contribution: Residential Unit	Exceed 12+ units per acre	~~7.5% Discount/$4,163.00~~	7.5% Discount/$4,347.00
Park Dedication - Cash Contribution: Residential Unit	Exceed 20+ units per acre	~~15% Discount/$3,825.00~~	15% Discount/$3,995.00
Park Dedication - Cash Contribution: Commercial/Assisted Living Facilities		~~5,100.00/acre~~	5,400.00/acre
Park Dedication - Cash Contribution: Industrial		~~4,375.00/acre~~	4,500.00/acre
Park Dedication - Land Contribution: Residential	0 - 3.0 dwelling units per acre	10% of land	
	3.1 - 5.0 dwelling units per acre	15% of land	
	5.1 + dwelling units per acre	Add .5% for each over 5	
Park Dedication - Land Contribution: Commercial/Industrial/Assisted Living Facilities		5% gross land area	
Park Dedication - Land Contribution: Planned Unit Developments	(public open space/rec. uses-not including wetlands)	10% gross land area	
		~~2,800.00/dwelling unit~~	3,000.00/dwelling unit
Trail Development Fee - Cash Contribution: Residential Unit		~~1,500.00/dwelling unit~~	1,575.00/dwelling unit
Trail Development Fee - Commercial/Industrial/Assisted Living Facilities		~~1,300.00/acre~~	1,400.00/acre
Approval/Recording of Deeds:			
Abstract Property		County Fee+10.00/Staff Time	
Torrens Property		County Fee+10.00/Staff Time	
Rezoning escrow		1000.00	
Sign permit - permanent		100.00	
Sign permit - temporary		25.00	
Site plan review escrow		1000.00	
Special Council, HRA or Commission meeting fee		350.00	
Temporary Structure escrow	(not construction trailers, not hoop tents)	2000.00	
TIF/Conduit Debt Application Fee		4,000.00/+legal fee deposit	
Vacation of easement escrow		1000.00	
Variance escrow		500.00	
Zoning Letter		100.00	
~~Zoning Permit~~		~~25.00~~	
Zoning Verification Signature for State Licensing (dealer's license)		25.00	
Platting or Subdividing			
Address ~~Charge~~ Change		175.00	

SERVICE OR LICENSE	SPECIAL NOTES	2024 Adopted	2025 Proposed
Administrative (interior lot lines) escrow		500.00	
Major Subdivision escrow		2000.00	
Minor subdivision escrow		2000.00	
Registered land survey escrow		2000.00	
Professional Services			
Administrative Fee (Project Related Activity-Staff admin)	Consultants hired for project: Ex: Hakanson Anderson	Contractor bill + 3%	
Attorney - municipal		At City cost	
Attorney - non-municipal		At City cost	
City Staff Services		2.30 x wage/hr.	
Plan Review - Anoka County Highway Improvement Projects		150.00	
Police Officer		~~112.00/hr~~	120.00/hr
Other professional /staff services		2.30 x wage/hr.	
Public Safety			
Alarms: False (3rd offense)	In a Calendar Year	75.00	
Alarms: False (4th offense)	In a Calendar Year	150.00	
Alarms: False (5th offense)	In a Calendar Year	225.00	
Alarms: False (6th offense)	In a Calendar Year	300.00	
ATV/Golf Cart Permit		10.00	
Body Warn Camera Footage		35.00 per half hour/minimum $35.00	
Car Seat Check -Non-Resident only		25.00	
Clandenstine Drug Labs Remediation	Recovery of Public Costs	125% of Recovery Costs (Recovery Cost + 25% admin Fee)	
Copies: Audio/Video CD/DVD		20.00	
Copies: Incident/Investigative Reports	Per statute Ch163 sec 8 adopted 8/1/05	.25/page	
Copies: Statistical Summary Reports		5.00	
Dangerous Dog License		500.00	
Dog Impoundment fee		125.00 +board	
~~Dog Impoundment fee - If Non Licensed~~		~~145.00 +board~~	
Dog Impoundment fee (2nd offense)	w/in 12 months (+50.00 each addtl w/in 12 mo)	175.00 +board	
Fire Prevention:			
Fire Suppression Fees:			
Permit	Valuation based/1997 UBC Fee Table 1-A	Minimum of 23.50	
Plan Review		65% of permit fee	
		5.00 Minimum State Surcharge	
Fire Alarm Fees:			
Permit	Valuation based/1997 UBC Fee Table 1-A	Minimum of 23.50	
Plan Review		65% of permit fee	
		5.00 Minimum State Surcharge	
Temporary Assembly/Tent Permit(Greater than 100 sq. ft.)		50.00/per tent	
Aboveground Tank Storage		100.00/per tank	
Underground Tank Storage		100.00/per tank	
Fuel Tank Storage Removal		100.00/per tank	
Daycare Inspection Fee		50.00	
Permit Re-Inspection Fee		50.00	
Fireworks/Pyrotechnic Display Permit		200.00	
Fireworks -Retail Sale Permit - Retailer only selling fireworks		350.00	
Fireworks-Retail Sale Permit-All other retailers		100.00	
Double Permit Fee		2 x normal permit fee	
Lock Box Fee:			
Surface Mount		Per Vendor Pricing	
Recessed Box		Per Vendor Pricing	
All Others		Actual cost + 10% Admin fee	
Fire Code Re-Inspection Fee		140.00	
Gas Line Hit By Contractors	Effective 4-1-10	300.00	
Open Burn Permits:			
Open burn permit application	Residential	25.00	
Open burn permit fire suppression escrow		500.00	
Open burn permit fire suppression services		300.00/hr. - min 300.00	
Illegal Burning	Effective 4-1-10	200.00	
Subsequent Site Evaluations		45.00/visit	
Fire Service Fee:			
Disaster Assistance		300.00/hr. per truck	
Ordinance Violations		300.00/hr.	
Victim Service Fee		300.00/hr. per truck	
Letter of Good Standing		10.00	
Photo CD		20.00/cd	
Photo Electronical Transfers		10.00/transmission	

SERVICE OR LICENSE	SPECIAL NOTES	2024 Adopted	2025 Proposed
Photo Reprints		5.00 min chg + 1.00/print	
Vehicle Lockout		20.00	
Vehicle Storage		10.00/day	
Reimbursements			
Mileage/personal vehicle (IRS allowable rate)	Always follow IRS adopted rate	.655/mile	
Residential Rental License/Reinspection Fees~~/Crime-Free Housing Program Violations~~			
Credit Card Payments	Applies to all items under section entitled Residential Rental License/Reinspection Fees		3.00% Convenience Fee
Residential Rental License - multi family/Rental Townhome Complex	1-Year License/Renewal	600.00/building + ~~15.00~~/unit	600.00/building + 30.00/unit
	1-Year License/Renewal with completion of crime free certificate credit		550.00/building + 30.00 unit
Residential Rental License - single family/Townhome	1-Year License/Renewal	~~400.00~~/unit	200.00
	1-Year License/Renewal with completion of crime free class credit		150.00
	2025 1-Year License Renewal with paid 2024 rental license		0.00
Reinspections Fee (no charge for first and second inspection)		150.00 per inspection	
Background Check for New Management Company		50.00	
Late Fee for Rental License Renewal		100.00	
~~Crime Free Housing Program Penalities for Violations~~			
~~1st Violation~~			
~~— Phase 1 Participant~~		~~500.00~~	
~~— Phase 2 Participant~~		~~250.00~~	
~~— Phase 3 Participant~~		~~75.00~~	
~~2nd Violation within 12 months~~			
~~— Phase 1 Participant~~		~~750.00~~	
~~— Phase 2 Participant~~		~~500.00~~	
~~— Phase 3 Participant~~		~~250.00~~	
~~3rd and subsequent Violation within 12 months~~			
~~— Phase 1 Participant~~		~~1000.00~~	
~~— Phase 2 Participant~~		~~750.00~~	
~~— Phase 3 Participant~~		~~500.00~~	
Reinstatement Fee		500.00	
~~Conversion Fee~~		~~500.00~~	
Right-of-Way			
Permit Fee - Excavation			125.00
Permit Fee - Boring/Open Trench		~~95.00+15.00/Driveway, 20.00/Road Closing + $10,000 Bond per mile~~	125.00+15.00/Driveway, 20.00/Road Closing + $10,000 Bond per mile
Boulevard Tree Replacement		950.00/Tree	
Permit Fee - Overhead		~~95.00+.05/linear foot~~	125.00+.05/linear foot
Street and Traffic Charges			
Developer contribution:			
street and/or traffic signs (each)	City Installed	265.00	
Bituminous Paving/Patching		38.00/sq yard	
Culverts		Price + Tax	
Road Improvement Assessment	Per Special Assessment Policy	Per Policy	
Sidewalk Panel Removal and Replacement Escrow		2500.00	
Street Sweeping: Equipment Only:	Per FEMA Schedule of Equipment Rates	FEMA Rates	
Traffic Sign Replacement (each)		256.00	
Tobacco			
Cigarette Sales (vending and over-the counter)		250.00	
Cigarette Sales with age verification technology		150.00	
E-Cigarette Sales		250.00	
E-Cigarette Sales with age verification technology		150.00	
UTILITY RATES			
Assessment Charge for Unpaid Items Assessed	Administration fee	~~35.00/account~~	40.00/account
Interest Rate on Unpaid Items Assessed	Based on 1-Year Treasury + 2 Points	~~6%~~	6.50%
Penalty/late payment	Past due on current billing	10%	
Recycling Rates			
Residential Curb-side Program fee/qtr	Per Ace Contract	11.94/qtr	
Sewer Rates			
Residential/Single dwelling usage fee/qtr	Per 2016 Comprehensive Sewer Study	~~91.83~~	96.42/qtr
Multi-family(apt) & commercial usage fee/qtr		~~91.83+3.48/1000 gal. in excess of 20,000 gal.~~	96.42+3.65/1000 gal. in excess of 20,000 gal.
Connection charge/res. equivalent	based on national/local construction cost index 6/22 3.3%	~~1349.00~~	1,389.00
Connection charge/acre comm./ind.	based on national/local construction cost index 6/22 3.3%	~~4063.00~~	4,185.00
Lateral Benefit Charges: Residential	based on national/local construction cost index 6/22 3.3%	~~5418.00~~	5,581.00
Lateral Benefit Charges: Commercial	based on national/local construction cost index 6/22 3.3%	~~8920.00~~	9,188.00
Street Lights			
Developer contribution:			
Installation of Cobra street light		Per Connexus Energy Fee Schedule	

SERVICE OR LICENSE	SPECIAL NOTES	2024 Adopted	2025 Proposed
Traditionaire subdivision street light (w/100 ft of wire)		Developer Installed	
New ROW COR Lights		Per Connexus Energy Fee Schedule	
Street light O & M 3 year @ $98.00/year		294.00/light	
Residential billing:			
Urban subdivision street light rate per lot (>7/92)		~~9.01/qtr~~	9.19/qtr
Rural subdivision street light rate per lot		~~14.85/qtr~~	15.15/qtr
Priority street light rate per residential/apartment/ lot		1.37/qtr	
Storm Water Management Rates			
Residential		~~16.75/qtr~~	19.26/qtr
Commercial		~~66.99/REU/qtr~~	77.04/REU/qtr
Trunk charge/res. equivalent	based on national/local construction cost index 6/22 3.3%	~~534.00~~	550.00
Trunk charge/acre comm./ind.	based on national/local construction cost index 6/22 3.3%	~~5321.00~~	5,481.00
Water Rates			
Minimum usage fee/qtr	Per 2012 & 2017 Comprehensive Water System Study	~~49.90/qtr~~	54.89/qtr
Quarterly Rate Structure			
	Conservation Rates	~~$49.90 Minimum~~	$54.89 Minimum
		~~$3.42 per 1,000 for 15,001-25,000~~	$3.76 per 1,000 for 15,001-25,000
		~~$3.53 per 1,000 for 25,001-40,000~~	$3.71 per 1,000 for 25,001-40,000
		~~$3.78 per 1,000 for 40,001-60,000~~	$3.97 per 1,000 for 40,001-60,000
		~~$4.04 per 1,000 for 60,001-99,000~~	$4.24 per 1,000 for 60,001-99,000
		~~$4.47 per 1,000 for 99,001-201,000~~	$4.69 per 1,000 for 99,001-201,000
		~~$5.34 per 1,000 for 201,001 and above~~	$5.61 per 1,000 for 201,001 and above
Minnesota State Water Supply Service Connection Fee	State Testing Fee Mandated by State		$2.43/qtr per connection
Odd/Even Sprinkling Violations:	Effective: Day after Memorial Day thru Day after Labor Day		
	No Sprinkling between 10 am - 8:00 pm		
First Violation		Written Warning & Registered Letter	
Second Violation		50.00	
Third Violation		100.00	
Fourth Violation		150.00	
Meter Replacement Admin Fee for Non-Compliance		150.00/qtr	
Installation of meter w/remote (Res & Commercial)		150.00	
5/8" T10 Meter - Radio Read System	Subject to change based on price increases: Will always be cost plus 5%	~~313.00~~	Cost plus 5%
1" T10 Meter - Radio Read System	Subject to change based on price increases: Will always be cost plus 5%	Cost plus 5%	
1 1/2" T10 Meter - Radio Read System	Subject to change based on price increases: Will always be cost plus 5%	Cost plus 5%	
1 1/2" Mach 10 - Radio Read System	Subject to change based on price increases: Will always be cost plus 5%	Cost plus 5%	
2" T10 Meter - Radio Read System	Subject to change based on price increases: Will always be cost plus 5%	Cost plus 5%	
2" Mach 10 - Radio Read System	Subject to change based on price increases: Will always be cost plus 5%	Cost plus 5%	
2" Compound Domestic Meter - Radio Read System	Subject to change based on price increases: Will always be cost plus 5%	Cost plus 5%	
3" Mach 10 - Radio Read System	Subject to change based on price increases: Will always be cost plus 5%	Cost plus 5%	
3" Compound Domestic Meter - Radio Read System	Subject to change based on price increases: Will always be cost plus 5%	Cost plus 5%	
4" Mach 10 - Radio Read System	Subject to change based on price increases: Will always be cost plus 5%	Cost plus 5%	
4" Compound Domestic Meter - Radio Read System	Subject to change based on price increases: Will always be cost plus 5%	Cost plus 5%	
Other than Meters Noted Above		Cost plus 5%	
Water shut off at Curbstop		100.00	
Water shut off at Curbstop	Winter Period of November 1 - April 1	150.00	
Townhouse Irrigation Meter Winterization		150.00	
Broken Hydrant Replacement - Summer		750.00	
Broken Hydrant Replacement - Winter		850.00	
Connection charge/res. equivalent	based on national/local construction cost index 6/22 3.3%	~~2009.00~~	2,069.00
Connection charge/acre comm./ind.	based on national/local construction cost index 6/22 3.3%	~~7343.00~~	7,563.00
Lateral Benefit Charges: Residential	based on national/local construction cost index 6/22 3.3%	~~6954.00~~	7,163.00
Lateral Benefit Charges: Commercial	based on national/local construction cost index 6/22 3.3%	~~7781.00~~	8,014.00

CITY OF RAMSEY

MUNICIPAL CENTER
CONFERENCE ROOM RENTAL POLICY

BACKGROUND:

The Ramsey Municipal Center, located at 7550 Sunwood Drive NW in Ramsey, houses the administrative and police functions of the City of Ramsey. The Municipal Center also serves as a location for various public meetings of the City Council, Committees, Boards and Commissions. Visit the City's website at www.cityoframsey.com or call 763-427-1410 for current meeting schedules.

The Ramsey Municipal Center contains five (5) conference rooms available for use by the public or outside organizations. Municipal Center conference rooms are not available for banquet purposes, or any like event.

PURPOSE:

The purpose of this policy is to establish written rules, regulations, definitions and a fee schedule that shall guide the use and rental of available conference rooms.

AVAILABLE CONFERENCE ROOMS:

The following conference rooms may be available for public use:

- Alexander Ramsey Room — Seating Capacity 100
- Lake Itasca Room — Seating Capacity 40
- Mississippi River Room — Seating Capacity 10
- Rum River Room — Seating Capacity 10
- Trott Brook Room — Seating Capacity 10

Please note food is only allowed in the Alexander Ramsey and the Lake Itasca Rooms. Food is not allowed in the Mississippi, Rum River or Trott Brook Rooms.

- Council Chambers — Seating Capacity 92
  - The Council Chambers may be used for Candidate Forums at no charge contingent upon the forums being open to the public. Any other circumstance involving the Council Chambers or public forums in general within the Municipal Center must be approved in advance by the City Administrator as he or she stipulates said terms and conditions of use.

REGULAR HOURS AND DAYS OF USE:

The Ramsey Municipal Center conference rooms are available for use by the public:

- Monday - Thursday: 7:00 a.m. - 9:00 p.m., and
- Friday: 7:00 a.m. - 4:30 p.m.

After hour and weekend use will be approved at the discretion of the Building Maintenance Supervisor and must be approved in advance of fourteen (14) days prior to event. After hour fees apply as shown within the Additional Fees Chart below. For more information, please contact the Building Maintenance Supervisor at 763-433-9815.

Conference rooms are not available when the Municipal Center is closed in observance of the following holidays:

New Year's Day, Martin Luther King, Jr., President's Day, Memorial Day, Independence Day, Juneteenth, Labor Day, Veteran's Day, Thanksgiving Day, (and the day after Thanksgiving Day), Christmas Eve and Christmas Day.

ELIGIBLE USERS:

Eligible users are broken down into two (2) groups: 1) non-profit/youth organizations and 2) the general public.

1) **Non-profit organizations/Youth Organizations**: The City of Ramsey recognizes 501c3 groups or non-profit groups that provide significant service to and for the City. These are charitable, governmental, or tax-exempt organizations that are formed for the purpose of fulfilling a mission to improve the common good of society rather than to acquire and distribute profits. Examples of non-profit and governmental organizations include (but are not limited to): youth organizations, 4-H Clubs, Lions Clubs, Rotary Clubs, Beyond the Yellow Ribbon, religious institutions, government institutions, educational institutions and student study groups, senior citizen clubs, etc. With the exception of student study groups, proof of local non-profit 501c3 status is required.

   Free community seminars on products or services that a business sells shall not constitute non-profit status for renting rooms in the Ramsey Municipal Center. For example, free insurance educational training from an insurance firm; these types of businesses shall be considered for-profit.

2) **General public**: This includes anyone who does not fall under the non-profit organizations/youth organizations groups. In cases where it is unclear whether a group or organization merits a certain status, the City of Ramsey personnel shall determine. Proof of local non-profit status, driver's license and/or additional information may be requested to assist in this determination.

   The general public is also classified by resident and non-resident users. In all cases, the physical sale or transaction of goods or services is not allowed within the Municipal Center for any user.

   a. **Resident:**
      - Valid I.D. such as a driver's license or other proof of residency.
      - A civic group, organization, business, industry or school with its physical facilities located within the City limits.
      - A representative of a youth organization, community school, or church wherein at least fifty (50) percent of the participants are Ramsey residents or which have provided significant benefit and service to and for the City.
   b. **Non-Resident**: Any person, civic group, organization, business, industry, church or school not residing or having physical facilities located within the City limits of Ramsey.

APPLICATION:

Municipal Center conference room applications can be found on the City's website at www.cityoframsey.com and must be filled out and submitted a minimum of seven (7) days prior to the proposed date of rental. Meetings that occur outside of regular business hours, as listed above, require a minimum of fourteen (14) days prior to the proposed date of rental. In the event your preferred date is not available, an alternate date will be offered. This also applies to any discrepancy in a reservation.

Governmental functions normally are scheduled at a minimum of three (3) days in advance. However, this requirement may be waived if the need is significant or an emergency exists. Governmental functions may supersede any other users with or without reservations if 1) three (3) days' notice is given; or 2) there is no other practical alternative. An attempt should be made, as practicable, to find other alternatives and give three (3) days' notice whenever possible.

The permit to utilize a room within the Municipal Center is valid only for the date, time and person specified in an approved application. Groups may not occupy a room longer than their reserved time frame.

When scheduling your reservation, please schedule extra time to allow for your set-up and to check that the room is in good operating order with adequate tables and chairs available. Test electrical outlets if needed; please be aware that overloading any outlets may trigger a circuit to break. Items such as glue, glitter, permanent markers, confetti and the like, are not allowed without prior staff approval.

FEES:

1) **Rental Fees:** In order to meet the coordination, facilitation and maintenance costs which result from continued use of these facilities, the below fee schedule has been developed. The City Administrator reserves the right to waive rental fees for distinct situations at his/her discretion.

Ramsey Municipal Center Conference Room Rental Fees			
Rates are Per Hour /2 Hour Minimum Rental / 30 Minute Increments Thereafter			
	Youth Organizations/ 501c3 Groups	**General Public**	
		Residents	**Non-Residents**
Alexander Ramsey and Lake Itasca Rooms	$15.00	$45.00	$65.00
Other Conference Rooms	$15.00	$25.00	$45.00

Additional Fees			
	Youth Organizations/ 501c3 Groups	**General Public**	
		Residents	**Non-Residents**
After-Hours/Weekend Hourly Fees	$100.00	$100.00	$100.00
Coffee Service Per Pot	$5.00	$5.00	$5.00

2) Additional Fees:

After-hour/weekend hourly Fees:

After hour and weekend use will be approved at the discretion of the Building Maintenance Supervisor, and must be approved in advance of fourteen (14) days prior to event. For more information, please contact the Building Maintenance Supervisor at 763-433-9815.

Coffee Service: Coffee service is available in the Alexander Ramsey Room and Lake Itasca Room. The fee for use is set annually by City Council resolution. Coffee must be purchased from the City for use in the coffee service. Outside percolators, coffee pots, or similar equipment may not be brought in for use in the meeting rooms. No storage of equipment is allowed in the meeting rooms or kitchens by outside groups.

PRIORITY OF USE: The need to conduct City business takes precedence over any reservation. Reservations will be rescheduled, if possible, or refunded if City business replaces the said reservation. All remaining reservations will be accepted on a first-come, first-serve basis upon receiving a completed application and payment.

RULES OF USE

ALCOHOL/SMOKING: All municipal facilities are alcohol and smoke-free. Consuming alcohol or smoking is not permitted in the Municipal Center or Municipal Parking Facility.

ARTS AND CRAFTS: No glue, hot glue guns, glitter, permanent markers or such items, are allowed in conference rooms.

AUDIO VISUAL EQUIPMENT: Please contact the IT Department at 763-433-9827 at least two (2) days in advance prior to your event for the use of City owned audio and visual equipment. All equipment should be used for its intended purpose.

CANCELATION POLICY: There will be no refunds made due to inclement weather. However, full refunds will be available for cancelations made at least five (5) working days (Monday - Friday) prior to the scheduled event. No refunds will be issued if cancelation is made less than five (5) working days prior to the event.

CHILDREN: Children need to be supervised at all times by an adult and never left alone outside of conference rooms. Noise from within conference rooms should be kept low enough so as not to be heard out in the hallways.

CLEAN-UP AFTER USE: General clean-up of conference rooms is the responsibility of the applicant. If any item such as confetti or similar is thrown in a conference room, your group is responsible for cleaning up said material. All trash and recycling should be deposited in the correct bins. Additionally, if a conference room is not cleaned up, the cost the City incurs will be assessed to the applicant from their deposit.

FIREARMS: All firearms must be pre-approved with a permit before they are allowed on the premises. For more information, please contact the Police Department at 763-427-6812.

FOOD AND BEVERAGE IN MEETING ROOMS: Food and beverages may only be served and/or consumed in the Alexander Ramsey Room and the Lake Itasca Room. Food may not be consumed in the remaining conference rooms (Rum River Room, Mississippi River Room, or Trott Brook Room) or approval for food may be granted by the Building Maintenance Supervisor at 763-433-9815 on a case-by-case basis.

LIABILITY FOR DAMAGE: All users of conference rooms are liable for any damage to public or private property or injury to any person resulting from the use or presence within the building. If damage is found, the group will pay the cost of all damages and repairs needed. A conviction of vandalism can result in a $1,000 fine and/or ninety (90) days in jail.

PETS AND ANIMALS: No pets or animals are allowed into the Municipal Center or conference rooms. Animals will only be allowed if needed for health reasons.

POSTERS: Posters may be hung around the Municipal Center on the day of the event for directional purposes. This must be coordinated with the Building Maintenance Supervisor and blue painters' tape must be used.

FEES: Fees will be reviewed and adjusted periodically by Council resolution.

SEVERE WEATHER/EMERGENCY PROCEDURE: In the event of an emergency and/or severe weather, building maintenance staff has the authority to suspend all activity and evacuate all

individuals to the Police Department Locker Rooms, which is the official emergency shelter for the Municipals Center.

STORAGE: The Ramsey Municipal Center is not to be used for the storage of equipment or supplies for organized groups or the general public. Items, equipment and supplies must be removed after each meeting.

USE OF CANDLES: Candles are not allowed in the Municipal Center, including conference rooms.

USE OF FURNITURE AND EQUIPMENT: Furniture: Chairs and tables may not be moved within the conference rooms in which they are located, with the exception of the tables in the Alexander Ramsey Room. Please do not lock the tables in place. City staff will not perform room set-up duties for outside users. All furniture should be used for its intended purpose. If the furniture is in use prior to and during the event, it may not be used at the event (e.g., a table holding a display or appliance may not be used for some other purpose.)

This Facility Use and Rental Policy was adopted by Ramsey City Council on September 27, 1994, amended on May 27, 2003, amended November 14, 2006, amended January 23, 2007, amended May 22, 2007, amended July 27, 2010, amended February 26, 2013, amended August 8, 2016, amended November 27, 2018, amended August 5, 2019, amended July 31, 2020, amended February 14, 2023, and *proposed to be* amended November 24, 2024.

Current 2024 Rates w/ Proposed 2025 Rates					
Fees below are hourly facility fees. **If you have alcohol OR amplified music OR 75+ people in attendance,** **please refer to the Special Event Permit Fees below.**					
Facility	**Deposit**	**Hourly Rates**			
		Non-Resident		**Resident/Ramsey Youth Organization ~~Youth Organizations 501c4 Groups~~**	
Central Park		**Weekday**	**Weekend**	**Weekday**	**Weekend**
Park Center Building	$100	$50	~~$50~~ $55	$30	~~$30~~ $35
Pavilion **and** Concessions	$100	$50	~~$50~~ $55	$30	~~$30~~ $35
Lions Pavilion Only	None	$25	~~$25~~ $30	$20	~~$20~~ $25
Warming House *(seasonal)*	$100	$35	~~$35~~ $40	$25	~~$25~~ $30
Elmcrest Park		**Weekday**	**Weekend**	**Weekday**	**Weekend**
Elmcrest Park Building *(Pavilion **and** meeting room)*	$100	$60	~~$60~~ $65	$40	~~$40~~ $45
Meeting Room	$100	$45	~~$45~~ $50	$30	~~$30~~ $35
Pavilion only	None	$40	~~$40~~ $45	$25	~~$25~~ $30
The Draw Amphitheater		**Weekday**	**Weekend**	**Weekday**	**Weekend**
Amphitheater *(3 hour minimum)*	$100	$75	$75 $80	$50	$50 $55
Pickleball Courts		**Weekday**	**Weekend**	**Weekday**	**Weekend**
Central Park Courts, East, West, and Middle Pair *(must be reserved 72 hours in advance, max 2hr)*	None	~~$0~~ $8	~~$0~~ $11	~~$0~~ $5	~~$0~~ $8
Park Shelters		**Weekday**	**Weekend**	**Weekday**	**Weekend**
Alpine Park Shelter	None	~~$0~~ $5	~~$0~~ $8	$0	~~$0~~ $5
Emerald Pond Park Shelter	None	~~$0~~ $5	~~$0~~ $8	$0	~~$0~~ $5
Flintwood Park Shelters	None	~~$0~~ $5	~~$0~~ $8	$0	~~$0~~ $5
Rivers Bend Park Shelters	None	~~$0~~ $5	~~$0~~ $8	$0	~~$0~~ $5
Sunfish Lake Park Shelter	None	~~$0~~ $5	~~$0~~ $8	$0	~~$0~~ $5
Woodland Green Park Shelter	None	~~$0~~ $5	~~$0~~ $8	$0	~~$0~~ $5

SPECIAL EVENT PERMIT FEES		
This section is only applicable for Special Event Permits. A Special Event Permit is required only **IF**: you have 75+ people *OR* alcohol *OR* amplified music. See **each of the three sections** below for applicable fees.		
Special Event Permit **Step 1** *(required)*	**Amount**	**What is this fee for?**
Application Fee (non-refundable)	$50	Time for all applicable departments to review and process permits.
Attendance **Step 2** *(choose one)*	**Amount**	**What is this fee for?**
74 or under	$50	Cleaning, facility maintenance, public safety.
75-149	$75	
150 or more	$100	
Alcohol or Aplified Music **Step 3** *(choose one)*	**Amount**	
No Alcohol OR amplified music	$0	
Alcohol AND/OR amplified music	$50	

City of RAMSEY

PARK RENTAL GUIDE



2024-2025



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INTRODUCTION

The City of Ramsey offers a diverse selection of park facilities for our residents' leisure, recreation, and enjoyment, as well as public and outside organizations. Whether you're planning a family gathering, community event, sports tournament, or private celebration, our parks provide an ideal setting for any occasion.

Ramsey's parks feature a wide range of amenities, including scenic picnic shelters and pavilions, fully-equipped community buildings, a warming house for winter activities, concession stands, and a beautiful amphitheater perfect for outdoor performances and ceremonies. Additionally, our parks are home to extensive athletic fields, playgrounds, and multi-use trails catering to active recreation and peaceful outdoor enjoyment.

With year-round opportunities for fun and relaxation, we strive for our facilities to meet the needs of every group and occasion. From hosting concerts at The Draw amphitheater to sports leagues at Central Park or casual family picnics in one of our many shelters, the City of Ramsey is committed to providing high-quality recreational spaces for all.

FACILITY LISTINGS

The following section provides a brief overview of Ramsey Parks and Recreation facility offerings. For more information, please visit our online catalog or contact us at parks@cityoframsey.com or 763-433-9820.

HOURS AND DAYS OF USE

The City of Ramsey park facilities may be reserved during the following times:

Monday through Sunday: 7:00 a.m.–10:00 p.m.

Seasonal closures occur at the Elmcrest Park Pavilion and Lion's Pavilion and Concessions at Central Park. Closures are typically November through March but may vary year to year.

PARK FACILITY LIST

The following is a comprehensive list of all park facilities within the City of Ramsey, along with their available amenities. Facilities that include rentable park buildings or shelters are highlighted in green. ***Please note that athletic field and tournament rentals are not included in this as they are subject to a different policy.*** For more information on renting a field, please refer to the Athletic Field and Tournament Use Rental Policy.

	Baseball/Softball Field	Basketball Hoop	Benches/Picnic Tables	Canoe/Kayak Rentals	Community Garden	Dog Park	Drinking Fountain	Fire Pit	Football/Soccer Field	Gaga Ball Pit	Grill	Horseshoe Pit	Ice Rink	Kitchen/Concessions	Lights	Misting Station	Pier/Fishing	Playground	Restrooms	Shelter/Pavilion	Skate Park	Sledding Hill	Tennis/Pickleball Courts	Trails	Warming House
Alpine Park 6600 Alpine Drive NW	X		X			X	X		X									X	P		X	X		X	
Autumn Heights Park 16850 Nutria Street NW	X																	X							
Bear Park 15500 Roanoke Street NW	X		X																						
Brookside Elementary* 17003 Nowthen Blvd. NW																									
Brookview North Park 17200 Germanium Street NW			X																						
Central Park 7925 161st Avenue NW	X	X	X				X		X		X	X	X	X	X	X		X	X	X		X	X		X
Cottonwood Park 6901 Sunwood Drive NW			X																					X	
Elmcrest Park 16303 Quicksilver Street NW			X				X		X		X			X		X		X	X	X				X	
Emerald Pond Park 6000 142nd Avenue NW	X	X	X				X	X	X		X					X		X	X	X				X	
Flintwood Park 14250 Flourine Street NW	X		X				X											X	P	X				X	
Ford Brook Park 5459 180th Avenue NW			X															X							
Fox Park 17150 Potassium Street NW		X	X															X	P				X		
Hunter's Hill Park 6301 144th Avenue NW																		X				X			
Itasca Trail Head 15700 Okapi Street NW			X																P						
Mississippi West Park* 13900 Traprock Street NW																								X	
North Commons 7695 147th Lane NW			X		X		X			X								X	P						
Pearson Park 15070 Rabbit Street NW																		X	P						
Peltzer Park 7001 149th Lane NW			X															X							
Rabbit Park 17440 Rabbit Street NW	X		X															X							
Ramsey Elementary* 15000 Nowthen Blvd. NW	X												X		X			X	P						X
Riverdale Park 6860 Riverdale Drive NW	X	X	X				X		X									X	X	X			X	X	
River's Bend Park 5000 142nd Lane NW	X	X	X				X		X		X					X	X	X	P	X			X	X	
Rum River Central Park 17955 Roanoke Street NW																		X	X	X				X	
Shawn Acres Park 17421 Chameleon Street NW																									
Solstice Park 14700 Erkium Street NW	X		X				X				X					X		X		X				X	
Sunfish Lake Park 6330 Sunwood Drive NW			X	X			X										X		P	X				X	
The Draw 7401 E Ramsey Parkway NW	X		X				X		X										X					X	
Titterud Park 16100 Jasper Street NW	X		X															X	P						
The Hollow 14642 Snowy Owl Street NW																		X							
Wayside Rest Park* 9220 Highway 10 NW								X											X	X				X	
Woodland Green Park 5201 155th Lane NW			X				X		X		X							X		X				X	

P = Portable Restroom; available April through October

* The Anoka Hennepin School District manages Brookside Elementary and Ramsey Elementary. Anoka County Parks manages Rum River Central and Mississippi West Park. The Minnesota Department of Transportation manages Wayside Rest Park.



PARK RENTALS

This Park Rentals section offers options for buildings, concession stands, and amphitheaters for larger events, as well as smaller shelters for intimate gatherings. Note that athletic fields have a separate rental process as detailed in the Athletic Field and Tournament Use Rental Policy.

BUILDINGS, CONCESSION STANDS, AND AMPHITHEATERS

Ramsey's larger rental facilities are in Central Park, Elmcrest Park, and The Draw. Central Park offers the Park Center Building and Lion's Pavilion, while Elmcrest Park features the Elmcrest Park Building with indoor and outdoor spaces. The Draw is home to a scenic amphitheater, ideal for performances and weddings. Each facility provides unique amenities to suit a range of events.

ELMCREST PARK

16303 Quicksilver Street NW

Elmcrest Park offers a community building adjacent to public soccer fields, a playground, and paved trails, making it ideal for recreational activities and social gatherings. The community building includes restrooms, a concession area, a meeting room, and a pavilion. In the warmer months, Elmcrest frequently holds soccer games, practices, and tournaments.

BUILDING AND CONCESSION STAND

The Elmcrest Park Community Building has a main entrance and common area perfect for small gatherings or meetings. This area is connected to the concession area and indoor restrooms.

The pavilion is perfect for outdoor gatherings. It has picnic tables and a fireplace (note: firewood is not provided). The pavilion features eight open/close coiling doors, allowing flexibility for all weather conditions.

Building Amenities include:

- Multiple electrical outlets
- Restrooms
- Ceiling fans and lighting
- Concessions area with a window leading out to the pavilion (no access to a refrigerator in concessions area)
- Fireplace (firewood not provided)
- Tables and chairs (typically eight tables and 50 chairs)
- The meeting room has a max occupancy of 52, and the Pavilion has a max occupancy of 100.





LORAL I ARMSTRONG DELANEY CENTRAL PARK

7925 161st Avenue NW

Central Park offers a wide range of year-round recreation opportunities for visitors of all ages. During the summer, enjoy the park's pickleball, tennis, and basketball courts, a batting cage and fields for baseball, soccer, and softball. In the fall, football enthusiasts can use the two field goalposts for practice.

In the winter months, Central Park transforms with two outdoor skating rinks and a pleasure path. The park offers a spacious warming house to keep participants warm during colder weather.

PARK CENTER BUILDING

The Park Center Building at Central Park provides a large common area with a seating capacity of 74 people, ideal for gatherings and events. Please note, there is no dedicated phone line available within the facility.

Building Amenities include:

- Two electrical outlets above the counter
- Four additional outlets around the room
- Approximately sixty chairs and nine tables
- Heating and air conditioning
- Microwave available for use
- Outdoor picnic area with one barbecue grill
- Restrooms
- Sink with running water
- Small parking lot available



LION'S PAVILION AND CONCESSION STAND

Generously donated by the Ramsey Lions Club, the Lion's Pavilion at Central Park offers a versatile outdoor space for gatherings. Adjacent to the pavilion is a concession stand, which is also available for rent. Please note, the concession stand must be rented in conjunction with the Pavilion.

Pavilion Amenities include:

- Concession stand
- Drinking fountain
- Lighting
- Large parking lot available
- Sheltered pavilion
- Approximately 12 picnic tables
- Power outlets
- Restrooms (closed November through April, weather dependent. Restrooms will still be available at the Park Center building.)



THE DRAW

7401 Ramsey Parkway NW

The Draw is a scenic park featuring a beautiful waterfall on its west side, making it a popular location for weddings, receptions, and other special events. The park is equipped with a variety of amenities, including a bike rack, multiple picnic tables, and a paved area off the trail perfect as a concessions area with ample power (eight outlets). Visitors can also enjoy a mile-long paved trail, lined with benches and lights, perfect for a relaxing walk.

There's plenty of open space adjacent to the amphitheater, ideal for outdoor gatherings or overflow seating, and restrooms are conveniently located next to the parking lot.

AMPHITHEATER

The Draw's amphitheater seats over 300 people and offers ample power. Six locations provide 12 outlets on stage and 12 more around the seating area, making this venue perfect for concerts and other performances. The stage itself is 22 feet wide, offering plenty of space for performers and events. Please note that Thursday evenings throughout the summer, The Draw hosts Ramsey's outdoor concert series, which is open to the public.

Amphitheater amenities include:

- Power outlets
- Street and lot parking nearby
- Drinking fountain
- Built-in amphitheater seating
- Holds approximately 300+





PARK SHELTERS

The City of Ramsey offers eight rentable shelters throughout the park system, perfect for family gatherings, picnics, and small events. Please note that rentals are exclusive to the park shelters only. Additional park amenities may still be open to the public. The following shelters are available for rent:

ALPINE PARK
6600 Alpine Drive NW



On-site park amenities:

- Baseball fields
- Dog park
- Drinking fountain
- Picnic tables and trash cans
- Over a mile of trail
- Playground in proximity
- Portable restroom
- Skate park

EMERALD POND PARK
6000 142nd Avenue NW

On-site park amenities:

- Four picnic tables
- Basketball hoop
- Close parking
- Drinking fountain
- Fire pit and barbecue
- Half a mile of trail
- Indoor restroom
- Large playground
- Soccer and softball field

FLINTWOOD PARK
(Shelters #1 and #2)
14250 Fluorine Street NW



On site park amenities:

- Boardwalk close by
- Drinking fountain
- Large playground
- Multiple picnic tables
- Over a mile of trail
- Two shelters



RIVERS BEND PARK
(North and South Shelters)
5000 142nd Lane NW



On site park amenities:

- Baseball field
- Basketball hoop
- Grilling areas
- Playground
- Soccer fields
- Tennis court
- Two shelters
- Water mister and fountain
- Fishing piers nearby

SUNFISH LAKE PARK
6330 Sunwood Drive NW



On-site park amenities:

- Picnic tables
- Drinking fountains
- Free canoe and kayak rental (pre-registration is required, see FAQ for more information)
- Lake scenery
- Outlets available
- Over 500 feet of trail with benches
- Small dock overlooking the lake

WOODLAND GREEN PARK
5201 155th Lane NW



On-site park amenities:

- Picnic tables available
- Barbecue area
- Close parking
- Open space for games
- Paved trail around the park
- Playground
- Soccer fields
- Trash cans



ATHLETIC FIELDS AND COURTS

Ramsey offers a wide range of athletic fields across 30+ parks, which can be rented by the public for tournaments and regular use by athletic groups. Given the high demand from local schools, clubs, and sports organizations, a separate rental process is required for these fields. A field rental permit grants the holder exclusive use of the field during the designated time, ensuring that the space is reserved solely for your group. Please note that fields are in high demand, and availability may be limited. It is recommend that you submit requests well in advance to secure your preferred dates.

For more information on renting a field, please refer to the Athletic Field and Tournament Use Rental Policy or contact us at parks@cityoframsey.com or 763-433-9820.

TENNIS AND PICKLEBALL COURTS

The pickleball courts at Central Park are available for personal private use and can be reserved according to the fee schedule outlined in this guide (page 12). Due to high demand, courts must be reserved at least 72 hours in advance and are limited to a maximum of two hours per person per reservation. The City of Ramsey reserves the right to approve or deny reservations to ensure a fair balance between public access and private rentals.

Detailed information on the Central Park pickleball courts and scheduling for rentals, events, and seasonal Open Play can be found at www.cityoframsey.com/1066/Pickleball-Courts.

Tennis and Pickleball Courts			
Park	**Number of Courts**	**Type of Courts**	**Lights**
Central	2	Hard, tennis	No
Central	6 dedicated	Pickleball	No
Rivers Bend	4	Hard, tennis	No
Fox	1	Hard, tennis	No
Riverdale	1	Hard, tennis	No

ICE RINKS AND WARMING HOUSE

The City of Ramsey operates and floods two ice rink with a warming house at Central Park. Dates are seasonal and dependent on weather conditions.

Ice Rink and Warming House				
Park	**Size of rink (ft.)**	**Number of Rinks**	**Warming House**	**Lights**
Central	85' x 200'	2	Yes	Yes



NON-PARK FACILITIES

CITY HALL

City Hall offers several meeting rooms for rent. Below is a brief overview of the rooms. For detailed information and photos, visit the City's webpage at www.cityoframsey.com/417.

For additional information, questions, or to make a reservation, please call City Hall at 763-427-1410 during business hours, Monday through Friday, 8:00 a.m. until 4:30 p.m.

Municipal Center Meeting Rooms							
Room	**Max Occupancy**	**ADA Accessible**	**Projector**	**TV**	**Kitchenette**	**Whiteboard**	**Coffee ($5 add-on)**
Alexander Ramsey	100	Yes	Yes	Yes	Yes	Yes	Yes
Lake Itasca	40	Yes	Yes	Yes	Yes	Yes	Yes
Mississippi River	10	Yes	Yes	No	No	No	No
Rum River	10	No	Yes	No	No	No	No
Trott Brook	10	No	No	Yes	No	No	No



PARK FACILITY RENTAL INFORMATION

Park facility reservations must be made online at www.cityoframsey.com/ReserveOnline at least seven (7) days before the rental date and can be booked up to 120 days in advance. Approved rentals are only valid for the date, time, and person listed on the application. Groups must leave the facility at the end of their reserved time.

When scheduling your reservation, please include extra time for setup and cleanup in your total reservation time. This allows you to prepare the space and ensure that the facility is in good working order. To keep park rental costs low, park staff are not available after hours or on weekends. Therefore, you may need to perform light cleaning due to regular public use or wildlife impact.

FEES AND DEPOSITS

This fee schedule has been developed and adopted to be effective January 1, 2025. Maintenance fees on annual lease agreements must be paid at the beginning of the lease calendar. See 2025 Rates and Fees for facility rentals, deposit information, and additional fees that may apply.

FACILITY RENTAL AND SPECIAL EVENT APPLICATION FEES

2025 Rates and Fees

The fees below are hourly facility fees. If you have alcohol, amplified music, or 75+ people in attendance, please refer to the add-on fees below.

		Hourly Rates			
Facility	Deposit	Non-Resident		Resident/Ramsey Youth Organizations	
Central Park		**Weekday**	**Weekend**	**Weekday**	**Weekend**
Park Center Building	$100	$50	$55	$30	$35
Lions Pavilion and Concessions	$100	$50	$55	$30	$35
Lions Pavilion Only	None	$25	$30	$20	$25
Warming House *(seasonal)*	$100	$35	$40	$25	$30
Elmcrest Park		**Weekday**	**Weekend**	**Weekday**	**Weekend**
Elmcrest Park Building (Pavilion and meeting room)	$100	$60	$65	$40	$45
Meeting Room	$100	$45	$50	$30	$35
Pavilion only	None	$40	$45	$25	$30
The Draw Amphitheater		**Weekday**	**Weekend**	**Weekday**	**Weekend**
Amphitheater (3 hour minimum)	$100	$75	$80	$50	$55
Pickleball Courts		**Weekday**	**Weekend**	**Weekday**	**Weekend**
Central Park Courts, East, West, and Middle Pair *(must be reserved 72 hours in advance, max 2 hours)*	None	$8	$11	$5	$8
Park Shelters		**Weekday**	**Weekend**	**Weekday**	**Weekend**
Alpine Park Shelter	None	$5	$8	$0	$5
Emerald Pond Park Shelter	None	$5	$8	$0	$5
Flintwood Park Shelter #1 and #2	None	$5	$8	$0	$5
Rivers Bend Park Shelters, North and South	None	$5	$8	$0	$5
Sunfish Lake Park Shelter	None	$5	$8	$0	$5
Woodland Green Park Shelter	None	$5	$8	$0	$5

SPECIAL EVENT PERMIT FEES

This section is only applicable for Special Event Permits. A Special Event Permit is required IF: you have 75+ people OR alcohol OR amplified music. See each section below for applicable fees.		
Special Event Permit **STEP 1** *(required)*	**Amount**	**What is this fee for?**
Application Fee (non-refundable)	$50	Time for all applicable departments to review and process permits.
Attendance **STEP 2** *(choose one)*	**Amount**	**What is this fee for?**
74 or under	$50	Cleaning, facility maintenance, and public safety.
75–149	$75	
150 or more	$100	
Alcohol OR Amplified Music **STEP 3** *(choose one)*	**Amount**	
No Alcohol –OR– amplified music	$0	
Alcohol –OR– amplified music	$50	

SPECIAL EVENTS PERMITS

A Special Event Permit is required in addition to the hourly rental fee for any reservation that includes 75+ attendees, alcohol, or amplified music. For more details, please refer to the Special Event Permits section of the fee schedule above.

A non-refundable $50 application fee is required for a Special Event Permit, with additional fees based on the number of attendees and the presence of alcohol and/or amplified music. For example:

- An event with 75 attendees and no alcohol or amplified music would incur a total of $125, consisting of the non-refundable $50 application fee, a $75 attendance fee, and no fee for alcohol or amplified music.
- An event with 175 attendees and alcohol or amplified music would total $200, comprising the $50 non-refundable application fee, a $100 attendance fee, and a $50 alcohol or amplified music fee.

Applications must be submitted at least thirty (30) days before the event.

CANCELLATIONS

Full refunds are available for cancellations made at least seven (7) days before the scheduled event. No refunds will be given for cancellations made less than seven (7) days prior to the event. Refunds are not provided for inclement weather, but we will work with you to reschedule the reservation as soon as possible based on availability.

Reservations requiring a Special Events Permit may be eligible for a partial refund; however, the $50 application fee is non-refundable. For more details, refer to the section on Special Event Permits.

City business takes precedence over any reservation. While governmental functions are generally scheduled in advance, they may take priority in urgent situations. These functions usually require three (3) days notice but may be scheduled with less notice if necessary. If City business impacts a reservation, we will attempt to reschedule or provide a refund. Three (3) days notice will be given for any changes whenever possible.



FACILITY USAGE AND CLEANING GUIDELINES

To ensure that our parks remain in excellent condition and enjoyable for all, we ask that all renters adhere to the following rules and guidelines. These policies protect the facilities, ensure the safety of participants, and help preserve the beauty of our parks for future events. Failure to follow these guidelines may result in the forfeiture of your deposit or additional charges. Please review them carefully to avoid any issues that could impact the return of your deposit.

ELECTRICAL OUTLETS

Test all electrical outlets before use and avoid overloading outlets to prevent circuit breakers from tripping. Consider having a backup plan for power surges or weather-related issues.

TENTS AND CANOPIES

Tents with stakes or tarps are not allowed. Only free-standing canopy tents secured with sandbags or weights are permitted.

STORAGE

Ramsey Municipal Center and park facilities cannot be used to store equipment or supplies for organized groups. Items must be removed after each meeting or event.

ALCOHOL AND CONTROLLED SUBSTANCES

Alcohol is permitted in the City of Ramsey parks only by special permit, with the exception of City-sponsored events at The Draw. Alcoholic beverages cannot be consumed in public parks, streets, sidewalks, parking lots, or other public spaces without a permit or license. Glass bottles are strictly prohibited.

For more information on special event permits, contact the Parks Administrative Assistant at 763-433-9820.

SMOKING

All municipal facilities and City parks are smoke-free. Smoking is not permitted in any City facility, on the Municipal Center Campus, or in the Municipal Parking Facility.

USE OF CANDLES AND OPEN FLAMES

Candles and other open flames are prohibited unless prior approval is obtained from the City's Fire Marshal. Contact the Fire Marshal at 763-427-4452 for more information.

PETS AND ANIMALS

Dogs, other than service animals, are not permitted inside city buildings. Well-behaved dogs are welcome in outdoor park spaces. Owners are responsible for controlling their dogs and must clean up after them to maintain a clean and enjoyable environment for all park users.

BOUNCE HOUSES

Bounce houses may be permitted but require a Certificate of Liability Insurance naming the City as an additional insured party for approval.



DECORATIONS

Do not attach decorations or posters to any part of the facility using paste, glue, staples, tacks, or any adhesive. Use alternative methods that do not damage park property.

CLEANING

All renters must follow the Cleaning Checklist provided and adhere to additional cleaning guidelines outlined in this policy.

The facility must be left in the same condition as it was upon arrival, with all trash and recyclables properly disposed of in designated bins. Failure to meet these requirements may result in partial or full forfeiture of your deposit.

Activities such as water balloon fights, candy-filled games, or similar events may increase the likelihood of forfeiting your deposit if the area is not thoroughly cleaned. Be sure to remove all debris, including balloons and candy wrappers, to avoid deposit deductions.

LIABILITY FOR DAMAGE

Users of park facilities are responsible for any damage to public or private property or injury to any person during their use. If damage occurs, the group forfeits its deposit and is charged for repair costs.

Vandalism may result in a fine of up to $1,000 and/or 90 days in jail.

WEATHER AND EMERGENCY PROCEDURES

In case of severe weather or other emergencies, seek shelter in the nearest designated emergency shelter.

KEY PICKUP, CLEANING, KEY DROP OFF

KEY PICKUP

Keys for facility access are provided as part of the facility use deposit, which is required from all groups using the facilities. Please note that keys cannot be duplicated or transferred to another individual or group. Any violation of this policy will result in the forfeiture of your deposit and the revocation of your reservation privileges.

Keys can be picked up 1-2 business days prior to your event from the key pickup lockbox located outside the Public Works Facility at 14199 Jasper Street NW. Detailed instructions for key pickup and drop-off will be sent to you via email following your reservation approval and confirmation.

Deposits are due at the time of reservation. For organizations with recurring meetings (four or more times per year in the same or similar room), one deposit can be placed and held for all meetings. Deposits may be held for up to five years, after which a new deposit is required, and the previous deposit will be returned. Individual deposits are required for each rental for organizations meeting three times or fewer per year.

After your event, it is the renter's responsibility to lock the facility, perform general cleanup, remove all decorations, dispose of trash in the outdoor dumpster, and return the key along with a signed cleaning checklist. Failure to complete these tasks or the need for additional cleaning or maintenance may result in the City retaining part or all of your deposit.



CLEANING CHECKLIST

To ensure the full return of your deposit, please complete the following tasks before leaving the facility. You will receive a copy of this checklist when you pick up the key. A signed copy must be returned along with your key to ensure the return of your full deposit.

- ☐ Tables and Chairs:
  - o Wipe down all tables and chairs to remove any debris, food, or spills.
  - o Return chairs and tables to their original arrangement.
- ☐ Floors and Surrounding Area:
  - o Sweep or vacuum the floors to remove any dirt, debris, or litter.
  - o Pick up all trash from the facility and the surrounding area, including outdoor spaces like patios, picnic areas, and parking lots.
  - o Ensure playground areas, if used, are also free of debris.
- ☐ Trash and Recycling:
  - o Dispose of all trash in the outdoor dumpster.
  - o Sort recyclables and place them in the appropriate recycling bins.
- ☐ Decorations:
  - o Remove all decorations, including banners, balloons, streamers, and any signage used during your event.
  - o Ensure no residue is left behind from adhesive materials.
- ☐ Kitchen/Concession Areas (if applicable):
  - o Clean any kitchen or concession areas used, including wiping down counters, sinks, and appliances.
  - o Remove all personal items and food from the facility.
- ☐ Restrooms (if applicable):
  - o Check restrooms to ensure they are left in a clean condition.
  - o Flush all toilets and empty trash cans if they have been filled during your event.
- ☐ Outdoor Equipment (if applicable):
  - o Ensure any outdoor equipment or rented items (e.g., picnic tables, canopies) are cleaned and returned to their original locations.
- ☐ Security:
  - o Lock all doors and windows to secure the facility and prevent damage or vandalism after your reservation.
- ☐ Key and Checklist Return:
  - o Return a signed copy of this checklist to Public Works along with your key.

Failure to complete any of these tasks may result in a deduction from your deposit.



KEY DROP OFF AND DEPOSIT RETURN

Deposits will be refunded after the key and signed Cleaning Checklist are returned to the Public Works Department in a timely manner and the facility is inspected to confirm it was left in good condition. Both the key and signed checklist must be returned to ensure the full refund of your deposit.

Refunds will be processed back to the credit card used for payment. If the credit card transaction is older than four months, or if the deposit was made by cash or check, a city refund check will be issued.

Failure to return the key or the signed checklist or leaving the facility in poor condition may result in a delay or forfeiture of your deposit.

FAQS

CAN I COME IN EARLY TO SET UP?

Any time needed for setup must be included in your reservation. For example, if your event is from 1:00 until 4:00 p.m., but you need an hour for setup and an hour for cleanup, you should reserve the space from noon to 5:00 p.m. Access is only allowed within your reserved time.

CAN I DECORATE THE FACILITY FOR MY EVENT?

Yes, decorations are allowed, but they must not be attached to any part of the facility using paste, glue, staples, tacks, or adhesive. Please use non-damaging methods, such as string, to hang decorations. Be sure to remove all decorations after your event.

CAN I HAVE A FOOD TRUCK AT MY EVENT?

Yes, food trucks are allowed at events, but they must be parked on paved surfaces without obstructing traffic. All food trucks must hold current certifications and registration, including the Ramsey Mobile Food Unit license.

To view a list of licensed vendors or for more information about obtaining a Mobile Food Unit license, visit www.cityoframsey.com/1054/Mobile-Food-Units.

CAN I HAVE A BOUNCE HOUSE AT MY EVENT?

Bounce houses may be permitted but require a Certificate of Liability Insurance naming the City as an additional insured party for approval. If you plan to have a bounce house at your event, please contact the Parks Administrative Assistant to ensure proper placement, avoid potential injury from electrical hazards and prevent damage to irrigation systems.

CAN I CONSUME OR SELL ALCOHOL AT MY EVENT?

Yes, alcohol is permitted in the City of Ramsey parks, but only with a special permit. Consumption or sale of alcohol without a permit is prohibited. Glass bottles are not allowed, and alcohol cannot be consumed in public areas like streets, sidewalks, or parking lots. To serve or sell alcohol, you must obtain a special event permit, which the City Council must approve.



WHY DO I NEED A SPECIAL EVENTS PERMIT FOR MY RENTAL?

A Special Events Permit is required for rentals that involve certain elements, such as 75 or more attendees, alcohol consumption, or amplified music. This permit ensures that your event complies with City public safety, facility use, and noise control regulations. It also allows the City to coordinate any additional services, such as extra cleaning or public safety measures or approvals that may be necessary to accommodate your event. Obtaining a permit helps us ensure that all large or complex events are managed smoothly and safely for both participants and the surrounding community.

WHAT QUALIFIES AS AMPLIFIED MUSIC?

Music played from small personal devices, such as a Bluetooth speaker, is generally acceptable and does not require a special event permit. However, a special event permit will be required if you plan to bring in large speakers or sound systems or have live music performed by a band with amplified sound.

IS THERE ELECTRICITY OR WATER AVAILABLE AT PARK SHELTERS?

Some shelters are equipped with electrical outlets and water access. The park facility list provides specific details on available amenities at each location.

WHAT IF I NEED TO CANCEL OR CHANGE MY RESERVATION?

You may cancel your reservation for a full refund if you do so at least seven (7) days in advance. If you need to change your reservation, please contact the Parks Administrative Assistant at 763-433-9820 to check availability and discuss options.

HOW DO I RENT THE CANOES AND KAYAKS AT SUNFISH LAKE PARK?

There is no charge for use, but a 'swipe card' authorizing access to the watercraft is needed. You may obtain a swipe card by visiting the Public Works Facility, 14199 Jasper Street NW, from 8:00-12:00 p.m. and 1:00-3:30 p.m. You must read and sign the terms of use agreement and liability waiver and provide proof of identification. You must be a resident of Anoka County and be 18 years of age or older to obtain a swipe card.

More information can be found online at www.cityoframsey.com/1030/Equipment-Rentals or by contacting parks@cityoframsey.com or 763-433-9820.



CONTACT INFORMATION

For more general information about Parks and Recreation facilities, programs, and services, visit our website at www.cityoframsey.com/269/Parks-and-Recreation or contact us directly. See below for specific contacts.

PARK FACILITY RENTALS

Mariah Albrecht, Parks Administrative Assistant
763-433-9820, malbrecht@cityoframsey.com

CITY HALL MEETING SPACE RENTALS

For more information about meeting rooms available at City Hall, please call the main line at 763-427-1410 during office hours, Monday through Friday, 8:00 a.m. until 4:30 p.m.

EMERGENCY CONTACT INFORMATION

In case of any emergency at a park or during your rental, call 911.

ELECTRICAL OR WATER ISSUES AT THE FACILITY

If there is an urgent issue with electrical or water in a building, call 763-913-9259.

RECREATION PROGRAMMING AND EVENTS

Abby Proulx, Recreation Coordinator
763-433-9883, aproulx@cityoframsey.com

ROADWORK INFORMATION

Highway 10 Ramsey Gateway Project
www.anokacountymn.gov/3918/Hwy-10Ramsey-Blvd-Interchange

General information about Highway projects
www.dot.state.mn.us/roadwork/index.html#gsc.tab=0

General information about City construction projects or City streets
www.cityoframsey/198/City-Improvement-Projects













City of RAMSEY

CC Regular Session

Meeting Date: 11/26/2024

Primary Strategic Plan Initiative: Identify and implement operational efficiencies, cost savings and additional funding sources.

Title:

PUBLIC HEARING: 2025 Tax Levies and General Fund Budget:

- Adopt Resolution #24-335 Adopting the 2024, Payable 2025 Municipal Tax Levy
- Adopt Resolution #24-336 Adopting the 2025 General Fund Budget
- Adopt Resolution #24-337 Adopting the 2025 Economic Development Authority (EDA) Budget

Purpose/Background:

Purpose: The City is required to hold a meeting where the city's budget and levy will be discussed and the public can give input. The City is required to adopt a levy and certify to the county auditor by December 31, 2024.

A budget/levy slide presentation will be provided that will outline the city's proposed 2025 levies and General Fund Budget.

A brief recap of the proposed levy to be adopted is as follows:

- 2025 Final Overall Levy: $21,950,694. No change from the September Preliminary levy adopted September 24, 2024.
- The final adopted levy for 2024 was $20,279,701.

Levy Components:	General Fund Levy:	$16,931,046	($14,962,220 - Year 2024)
	Pavement Management Levy:	$ 1,936,970	($1,844,733 - Year 2024)
	Debt Service Levies:	$ 2,996,311	($3,385,358 - Year 2024)
	EDA Levy:	$ 86,367	($87,390 - Year 2024)

The levy increase of $1,670,993 from payable 2024 to payable 2025 is largely attributed to personnel costs for existing staff (market rate adjustments, COLA, wage steps, health, retirement (PERA) and workers comp in the amount of $1,404,089 and new personnel requests-additional personnel, reclasses & additional hours (New personnel consists of a full-time fire inspector (July 2025 start date) & a part-time Police Records Technician (February 2025 start date)) in the amount of $177,952.

Other Factors of Levy Increase:

1. $218,285 increase in line items: professional services contracts, street maintenance, software licensing
2. $168,500 increase in capital equipment
3. $92,237 Pavement Management Levy Increase - additional 5% per year as recommended
4. ($389,047) decrease in Debt Service Levy attributed to funds remaining after retired bond in 2025
5. $($1,023) EDA levy decrease

2025 Est Final Tax Capacity Rate: 46.00% (41.431% - Year 2024) - Overall 2.76% Decrease in Tax Capacity Value due to decrease in property valuations and Market Value Exclusion increasing from $413,700 to $517,200.

2025 General Fund Budget: $20,373,610 ($20,799,768 - Year 2024)

2025 EDA Budget: $91,367 ($92,390 - Year 2024)

All EDA and General Fund documents are included together, as the EDA levy calculates into the total general levy calculation of the city.

Notification:

City Council agreed upon November 26, 2024, at 7:00 PM to hold a public meeting on the 2025 levy and budget. This date and time was printed on the proposed tax statements that were sent to each taxable property and public hearing notice was also posted in the Anoka County Union Hearald.

Time Frame/Observations/Alternatives:

Option #1 - Motion for City Council to Adopt Resolutions #24-335 Adopting the 2024 Payable 2025 Municipal Tax Levies(General, Pavement Management, EDA and Debt Service) in the amount of $21,950,694; Adopt Resolution #24-336 Adopting the 2025 General Fund Budget in the amount of $20,373,610; and Adopt Resolution #24-337 Adopting the 2025 EDA Budget in the amount of $91,367.

Option #2 - Motion for City Council to Adopt Resolutions as stated above in Option 1, but with the following modifications:_____

Option#3 - Motion for City Council to not adopt the attached resolutions. If a final levy is not adopted it reverts back to the final levy of 2024 in the amount of $20,279,701.

Funding Source:

The EDA levy supports the EDA budget, the General Levy supports the General Fund Budget and debt service levy supports the respective annual debt service payments and the Pavement Management Levy supports the City's pavement management program.

Recommendation:

Staff recommends Option#1 as outlined above.

Outcome/Action:

Motion to Adopt Resolution #24-335 Adopting the 2024, Payable 2025 Municipal Tax Levies (General, Pavement Management, EDA and debt service) in the amount of $21,950,694;
and

Motion to Adopt Resolution #24-336 Adopting the 2025 General Fund Budget in the amount of $20,373,610
and

Motion to Adopt Resolution #24-337 Adopting the 2025 EDA Budget in the amount of $91,367.

Attachments

Reso #24-355 Adopting the 2024/Payable 2025 Municipal Tax Levy

Reso #24-336 Adopting the 2025 General Fund Budget

Reso #24-337 Adopting the 2025 EDA Budget

2025 EDA Budget

2025 General Fund Budget

Form Review

Inbox	Reviewed By	Date

Brian Hagen	Brian Hagen	11/20/2024 11:18 AM
Form Started By: Diana Lund		Started On: 10/25/2024 07:34 AM
Final Approval Date: 11/20/2024		

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #24-335

RESOLUTION ADOPTING THE 2024, PAYABLE 2025, MUNICIPAL TAX LEVY

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, COUNTY OF ANOKA, STATE OF MINNESOTA, as follows:

1) That the following levies for assessed 2024, payable 2025, be levied upon the taxable property in said City of Ramsey, Anoka County, State of Minnesota for the following purposes:

GENERAL LEVY

Fund 101: General Fund - General Operations		
Collected as Pavement Management Levy	$1,936,970	
Fiscal Disparity Transfer (as certified)	2,323,926	
Collected as Property Tax – EDA Levy	86,367	
Collected as Property Tax – General Levy	14,607,120	
		$ 18,954,383

DEBT SERVICE LEVY

2015 CIP Bonds: Fire Station #2	283,749	
2021 CIP Bond – Municipal Center	840,650	
2015 GO Road Improvement Bonds	114,222	
2016 GO Road Improvement Bond	146,371	
2017 GO Road Improvement Bonds	91,875	
2018 GO Road Improvement Bonds	113,792	
2020 CIP Bond: Public Works Campus	127,276	
2022 GO Street Reconstruction Bond	1,089,638	
2023 Equipment Certificates	188,738	
		$2,996,311

TOTAL CERTIFIED LEVIES $ 21,950,694

2) That this final levy does not exceed the Proposed Levy adopted September 24, 2024.

3) That the City of Ramsey will not be levying the total $1,197,683 (105% of debt service) related to the GO Capital Improvement Plan Refunding Bonds for the Municipal Center. The City will levy at $840,650.

4) That the Finance Director be directed to transmit a certified copy of this resolution to the Anoka County Auditor's Office on or before Monday, December 30, 2024.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 26th day of November, 2024.

_____
Mayor

ATTEST:

_____
City Clerk

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #24-336

RESOLUTION ADOPTING THE 2025 CITY OF RAMSEY GENERAL FUND OPERATING BUDGET

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, COUNTY OF ANOKA, STATE OF MINNESOTA, as follows:

1) That the annual budget of the City of Ramsey for the fiscal year beginning January 1, 2025 is hereby adopted for the General Fund as follows:

GENERAL FUND

Revenues:	
Property Taxes	$ 16,874,046
Licenses and Permits	960,870
Intergovernmental Revenues	756,000
Charges for Services	780,700
Fines and Forfeitures	48,000
Other Revenues-	
Interest Earnings	50,000
Miscellaneous	20,600
Other Financing Sources	883,394
Total Revenues	$ 20,373,610
Operating and Capital Expenditures:	
General Government	$ 5,219,599
Public Safety	9,491,948
Public Works	3,300,689
Parks and Recreation	2,224,661
Contingency	30,340
Other Financing Uses	106,373
Total Operating and Capital Expenditures	$20,373,610

2) That the City Finance Director be directed to transmit a certified copy of this resolution to the Anoka County Auditor's office on or before Tuesday, December 31, 2024.

3) That all contractual agreements contained within the 2025 General Fund Budget will be considered ratified.

4) That all itemized capital equipment purchases contained within the 2025 General Fund Budget will be considered ratified.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 26th day of November, 2024.

_____
Mayor

ATTEST:

_____
City Clerk

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #24-337

RESOLUTION ADOPTING THE 2025 CITY OF RAMSEY ECONOMIC DEVELOPMENT AUTHORITY FUND BUDGET

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the annual budget of the City of Ramsey for the fiscal year beginning January 1, 2025 is hereby adopted for the Economic Development Authority Fund as follows:

ECONOMIC DEVELOPMENT FUND

Revenues:	
Taxes (EDA Levy)	$ 86,367
Interest Earnings	$ 5,000
Total Revenues	$91,367
Operating and Capital Expenditures:	
Personal Services	$ 1,080
Supplies	$ 44,000
Services and Charges	$ 46,287
Total Operating and Capital Expenditures	$ 91,367

That the motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 26th day of November, 2024.

_____
Mayor

ATTEST:

City Clerk

FUND ECONOMIC DEVELOPMENT AUTHORITY

BUDGET SUMMARY:								
Business Unit	**Object Account**	**Description**	**2020 Actual**	**2021 Actual**	**2022 Actual**	**2023 Actual**	**2024 Adopted Budget**	**2025 Requested Budget**
9230	4011	CURRENT-AD VALOREM TAXES	76,787	63,927	66,843	72,192	87,390	86,367
9230	4012	DELINQUENT-AD VALOREM TAXES	410	1,060	348	(989)		
9230	4014	FISCAL DISPARITIES	13,753	11,146	9,838	9,407		
9230	4273	OTHER STATE GRANTS & AIDS						
9230	4609	OTHER MISCELLANEOUS REVENUES		10	198,638	275		
9230	4701	INTEREST ON INVESTMENTS	40,633	(3,673)	(11,202)	64,554	5,000	5,000
9230	4901	TRANSFER IN FROM OTHER FUNDS						
Total Revenue			**131,583**	**72,470**	**264,465**	**145,440**	**92,390**	**91,367**

Business Unit	**Object Account**	**Description**	**2020 Actual**	**2021 Actual**	**2022 Actual**	**2023 Actual**	**2024 Adopted Budget**	**2025 Requested Budget**
9230	6102	F.T. REGULAR-WAGES & SALARIES						
9230	6105	TEMPORARY-WAGES & SALARIES	755	560	660	435	1,000	1,000
9230	6121	PERA CONTRIBUTIONS		-				
9230	6122	FICA/MEDICARE CONTRIBUTIONS	58	43	50	33	80	80
9230	6131	GROUP INSURANCE						
9230	6133	WORKERS COMP INSURANCE PREMIUM	4	2	4	2	10	
9230	6246	MARKETING	2,430	7,190	24,154	6,626	25,000	25,000
9230	6249	MISCELLANEOUS OPERATING SUPPLY	9,562	2,364	8,769	12,007	18,000	19,000
9230	6304	LEGAL FEES						
9230	6315	MISCELLANEOUS PROFESSIONAL SER	70,426	46,082	43,193	1,010	36,200	36,200
9230	6322	POSTAGE						
9230	6323	CELLULAR PHONES						
9230	6331	TRAVEL & LODGING	-	312	449	483	2,300	2,500
9230	6335	TRAINING	483	575	660	1,125	6,600	5,100
9230	6361	GENERAL LIABILITY/PROPERTY INS	877	3,242	624	313	1,000	287
9230	6371	ELECTRIC UTILITIES						
9230	6433	REFUNDS/REIMBURSEMENTS	-	250,000				
9230	6530	IMPROVEMENTS OTHER THAN BUILDINGS		15,151				
9230	6451	MEMBERSHIP DUES	940	1,121	1,798	1,593	2,200	2,200
9230	6452	SUBSCRIPTIONS	-	5	17	-		
9230	6530	IMPROVEMENTS OTHER THAN BUILDINGS	-	-	20,143	-		
Total Expenditure			**85,534**	**326,645**	**100,521**	**23,627**	**92,390**	**91,367**

DESCRIPTION OF SERVICES:

The primary objective of the Economic Development Authority is to aid, assist and promote the growth and expansion of commercial, retail and industrial development in the City of Ramsey.

GOALS OF CURRENT YEAR BUDGET:

Enhance Business Retention and Expansion Program
Increase number of jobs
Increase retail base
Reduce the amount of land owned by City for development

GENERAL FUND 101 - BUDGET SUMMARY

11/12/2024

REVENUES

	-2020 Actual-	-2021 Actual-	-2022 Actual-	-2023 Actual-	-2024 Adopted-	-2025 Requested-
TAXES	10,577,806	11,184,493	11,961,591	12,822,312	14,905,220	16,874,046
LICENSES AND PERMITS	850,504	917,645	843,010	1,058,097	921,900	960,870
INTERGOVERNMENTAL REVENUES	2,497,148	513,730	885,575	785,182	734,000	756,000
CHARGES FOR SERVICES	731,187	760,740	814,985	1,067,192	686,800	780,700
FINES AND FORFEITS	34,735	51,153	45,717	39,681	48,000	48,000
MISCELLANEOUS	12,861	29,201	235,737	26,875	16,830	20,600
INVESTMENT EARNINGS	185,750	(29,897)	(57,081)	312,520	50,000	50,000
OTHER FINANCING SOURCES	766,049	1,321,201	659,892	1,700,265	3,437,018	883,394
TOTAL REVENUES	**15,656,038**	**14,748,266**	**15,389,426**	**17,812,123**	**20,799,768**	**20,373,610**

EXPENDITURES

	-2020 Actual-	-2021 Actual-	-2022 Actual-	-2023 Actual-	-2024 Adopted-	-2025 Requested-
GENERAL GOVERNMENT	3,390,435	3,540,820	3,814,959	4,053,311	5,034,892	5,219,599
PUBLIC SAFETY	6,112,194	6,526,621	6,822,296	7,875,060	9,241,315	9,491,948
PUBLIC WORKS	2,009,196	2,393,459	2,153,946	3,451,490	4,120,033	3,300,689
PARKS AND RECREATION	1,418,871	1,481,802	1,445,077	1,628,641	2,277,155	2,224,661
MISCELLANEOUS/CONTINGENCY	1,875,063	474,396	334,541	154,609	126,373	136,713
TOTAL EXPENDITURES	**14,805,758**	**14,417,097**	**14,570,820**	**17,163,111**	**20,799,768**	**20,373,610**

2025 GENERAL FUND REVENUES

GENERAL FUND 101 - REVENUE SUMMARY	-2020 Actual-	-2021 Actual-	-2022 Actual-	-2023 Actual-	-2024 Adopted-	-2025 Requested-
TAXES	10,577,806	11,184,493	11,961,591	12,822,312	14,905,220	16,874,046
LICENSES AND PERMITS	850,504	917,645	843,010	1,058,097	921,900	960,870
INTERGOVERNMENTAL REVENUES	2,497,148	513,730	885,575	785,182	734,000	756,000
CHARGES FOR SERVICES	731,187	760,740	814,985	1,067,192	686,800	780,700
FINES AND FORFEITS	34,735	51,153	45,717	39,681	48,000	48,000
MISCELLANEOUS	12,861	29,201	235,737	26,875	16,830	20,600
INVESTMENT EARNINGS	185,750	(29,897)	(57,081)	312,520	50,000	50,000
OTHER FINANCING SOURCES	766,049	1,321,201	659,892	1,700,265	3,437,018	883,394
TOTAL REVENUES	**15,656,038**	**14,748,266**	**15,389,426**	**17,812,123**	**20,799,768**	**20,373,610**

HISTORICAL LEVY AMOUNTS

2020 LEVY	$	10,670,932	13.58%
2021 LEVY	$	11,060,589	3.65%
2022 LEVY	$	11,712,590	5.89%
2023 LEVY	$	13,145,820	12.24%
2024 LEVY	$	14,962,220	13.82%
2025 LEVY	$	16,931,046	13.16%

GENERAL FUND 101 - REVENUE BY SOURCE		-2020 Actual-	-2021 Actual-	-2022 Actual-	-2023 Actual-	-2024 Requested-	-2025 Requested-
TAXES							
4011	CURRENT-AD VALOREM TAXES	8,929,345	9,415,148	10,068,520	11,454,193	13,219,391	15,188,217
401A	CURRENT-UNCOLLECTED ALLOWANCE	-	-	-	-	(100,000)	(100,000)
4012	DELINQUENT-AD VALOREM TAXES	39,951	112,159	50,370	(127,723)	40,000	40,000
4014	FISCAL DISPARITIES	1,607,454	1,645,441	1,535,653	1,505,453	1,742,829	1,742,829
4015	EXCESS TAX INCREMENTS	-	-	304,151	-	-	-
4018	PENALTY/INT-AD VALOREM TAXES	1,056	11,745	2,742	(9,611)	3,000	3,000
4019	FORFEITED TAX SALE APPROPRIATION			153			
TAXES Total		**10,577,806**	**11,184,493**	**11,961,591**	**12,822,312**	**14,905,220**	**16,874,046**
LICENSES AND PERMITS							
- BUSINESS LICENSES/PERMITS							
4140	CREDIT CARD PROCESSING FEES	(2,032)	(2,994)	(3,967)	(2,465)	(4,500)	(1,000)
4155	LIQUOR-ON SALE	49,348	47,360	48,185	44,620	50,000	50,000
4156	LIQUOR-OFF SALE	-	-	-	-	-	-
4159	MECHANICAL LICENSE	13,550	13,850	18,265	15,525	15,000	15,000
4163	PAWNSHOP LICENSE	4,250	4,250	4,000	4,000	-	4,000
4164	CIGARETTE SALES LICENSE	3,050	3,700	3,988	3,525	4,000	4,000
4165	REFUSE HAULERS LICENSE	350	350	400	350	400	350
4168	PEDDLERS LICENSE	1,910	6,500	4,100	4,500	4,000	6,000
4170	OTHER BUSINESS LICENSES & PERM	2,080	1,360	2,210	4,105	2,000	5,000
4171	INVESTIGATIVE FEES	1,906	2,684	2,441	2,415	3,000	3,000
- NON-BUSINESS LICENSES/PERMITS							
4205	BUILDING PERMIT	522,922	566,419	520,770	637,240	400,000	450,000
4206	PLUMBING PERMIT	39,175	52,806	46,037	74,144	45,000	55,000
4207	ANIMAL LICENSE	1,110	1,930	2,000	500	-	-
4208	HEATING PERMIT	62,471	69,045	53,494	75,098	55,000	65,000
4209	CONDITIONAL USE PERMIT	6,864	8,450	9,600	22,150	20,000	15,000
4211	SIGN PERMITS	2,155	1,550	1,500	2,900	2,000	2,500
4212	RENTAL LICENSE	10,700	5,135	4,010	10,250	204,000	141,020
4213	FIRE PERMIT	10,963	7,550	10,750	21,044	12,000	12,000
4214	ELECTRICAL INSPECTION PERMIT	85,140	90,306	80,988	95,787	80,000	95,000
4220	SEPTIC SYSTEM PERMIT	22,920	21,310	21,685	22,433	15,000	20,000
4221	URBAN SEWER PERMIT	4,408	4,350	6,025	8,550	5,000	8,000
4222	URBAN WATER PERMIT	5,138	5,050	6,925	9,150	5,000	8,000
4230	OTHER NON-BUSINESS LIC & PERM	2,125	6,685	(395)	2,275	5,000	3,000
LICENSES AND PERMITS Total		**850,504**	**917,645**	**843,010**	**1,058,097**	**921,900**	**960,870**
INTERGOVERNMENTAL REVENUES							
- FEDERAL INTERGOVERNMENTAL							
4253	FEDERAL EXCISE TAX REFUND	9,432	9,310	1,333	324	1,500	500
4252	FEDERAL GRANTS	-	-	-	-	-	-
- STATE INTERGOVERNMENTAL							
4255	FEDERAL CARES ACT	2,050,863	-	55,624	-	-	-
4263	MARKET VALUE HOMESTEAD CREDIT	2,834	2,963	3,644	-	-	-
4268	MSA FOR STREETS	150,000	180,000	302,316	210,000	240,000	240,000
4269	POLICE - INSURANCE PREMIUM TAX	241,001	248,199	277,956	296,737	250,000	260,000
4271	POST BOARD REIMBURSEMENT	24,464	27,820	29,430	26,265	25,000	25,000
4272	STATE EXCISE TAX REFUND	522	571	525	566	500	500
4273	OTHER STATE GRANTS & AIDS	17,282	28,867	214,747	251,290	217,000	230,000
- LOCAL INTERGOVERNMENTAL							
4287	OTHER LOCAL GOVERNMENT GRANTS	750	16,000	-	-	-	-
INTERGOVERNMENTAL REVENUES Total		**2,497,148**	**513,730**	**885,575**	**785,182**	**734,000**	**756,000**

CHARGES FOR SERVICES							
4304	RENTAL FEES - REAL PROPERTY	155,808	156,109	160,542	173,489	135,000	160,000
4305	RENTAL FEES	4,804	12,224	13,672	19,325	20,000	25,000
4306	ZONING & SUBDIVISION FEES	1,130	2,585	2,490	1,530	2,000	-
4307	PLAN CHECKING FEES	184,169	199,008	249,663	309,777	200,000	225,000
4308	SALES OF MAPS & PUBLICATIONS	73	123	137	235	100	100
4309	ASSESSMENT SEARCHES	90	540	270	360	200	100
4312	GENERAL GOVERNMENT STAFF TIME	41,045	31,870	36,184	19,513	15,000	17,000
4326	SPECIAL POLICE SERVICES	3,325	7,808	15,939	5,000	5,000	5,000
4327	SPECIAL FIRE PROTECTION SERVIC	72,414	23,144	130	30	-	-
4328	ACCIDENT REPORTS	1,114	1,033	763	857	1,000	1,000
4329	OPEN BURN PERMIT FEES	750	500	1,000	675	500	500
4330	OTHER PUBLIC SAFETY	2,400	5,370	4,325	4,195	3,000	2,000
4337	ENGINEERING	243,514	302,408	299,006	446,839	275,000	300,000
4338	PLAN & SPECIFICATION FEES	570	-	-	-	-	-
4339	OTHER PUBLIC WORKS	15,647	7,860	16,994	47,893	20,000	25,000
4347	OTHER CULTURE-RECREATION	4,334	10,159	13,869	37,474	10,000	20,000
CHARGES FOR SERVICES Total		**731,187**	**760,740**	**814,985**	**1,067,192**	**686,800**	**780,700**
FINES AND FORFEITS							
4452	COURT FINES	32,505	46,250	40,563	37,225	45,000	45,000
4453	OTHER FINES & FORFEITS	291	-	-	-	-	-
4454	ADMINISTRATIVE FINES	1,940	4,903	5,155	2,456	3,000	3,000
FINES AND FORFEITS Total		**34,735**	**51,153**	**45,717**	**39,681**	**48,000**	**48,000**
MISCELLANEOUS							
4604	SURCHARGES	608	675	708	959	800	600
4605	ELECTION FILING FEES	50	-	30	-	30	-
4609	OTHER MISCELLANEOUS REVENUES	12,202	28,526	234,999	25,915	16,000	20,000
4608	CONTRIBUTIONS & DONATIONS	-	-	-	-	-	-
MISCELLANEOUS Total		**12,861**	**29,201**	**235,737**	**26,875**	**16,830**	**20,600**
INVESTMENT EARNINGS							
4701	INTEREST ON INVESTMENTS	185,750	(29,897)	(57,081)	312,520	50,000	50,000
INVESTMENT EARNINGS Total		**185,750**	**(29,897)**	**(57,081)**	**312,520**	**50,000**	**50,000**
OTHER FINANCING SOURCES							
TRANSFERS IN							
4901	TRANSFER IN FROM OTHER FUNDS	766,049	1,321,201	659,892	1,700,265	3,437,018	883,394
OTHER FINANCING SOURCES Total		**766,049**	**1,321,201**	**659,892**	**1,700,265**	**3,437,018**	**883,394**
TOTAL REVENUE		**15,656,038**	**14,748,266**	**15,389,426**	**17,812,123**	**20,799,768**	**20,373,610**

GENERAL FUND 101 - LINE ITEM DETAIL	-2020 Actual-	-2021 Actual-	-2022 Adopted-	-2023 Actual-	-2024 Adopted-	-2025 Requested-
4901 Other Finance Sources						
Water Fund Administrative Transfer	45,000	47,000	49,000	51,000	55,000	59,000
Sewer Fund Administrative Transfer	39,000	41,000	43,000	45,000	49,000	53,000
St. Lighting Fund Administrative Transfer	22,000	23,000	25,000	27,000	29,000	31,000
Recycling Fund Administrative Transfer	-	-				
Storm Water Utility Fund Administrative Transfer	34,000	36,000	38,000	40,000	44,000	49,000
PW Campus Fund			-	750,000	-	
ARPA Funds	-	-	-	375,000	-	
2023 Legislative Funds	-	-	-	-	1,200,000	48,044
Landfill Fund	-	989,201	63,000	-	-	
Capital Maintenance Fund - For Trail Maintenance	60,000	60,000	60,000	70,000	70,000	70,000
Capital Maintenance Fund - For Capital Improvements			29,710	-	120,000	
Facility Fund	-	-	-	-	36,000	
Pavement Management Fund	-	-	-	-	56,000	
Insurance Fund	-	-		-	-	
Fleet Vehicle Fund	-	-	17,800	104,310	48,000	30,000
PIR Fund-Street Maintenance	125,000	125,000	150,000	175,000	200,000	200,000
PIR Fund - Loan for Fire Truck	-	-	-	-	-	300,000
Capital Bonding	-	-	-	-	1,453,018	
Equipment Revolving Fund	441,049		184,382	219,873	77,000	68,000
	766,049	1,321,201	659,892	1,857,183	3,437,018	908,044

2025 GENERAL FUND EXPENDITURES

EXPENDITURE BY OBJECT SUMMARY	-2020 Actual-	-2021 Actual-	-2022 Actual-	-2023 Actual-	-2024 Adopted-	-2025 Requested-
PERSONNEL SERVICES	8,859,253	9,471,467	10,172,991	11,319,181	12,902,070	14,484,111
SUPPLIES	1,413,878	915,468	1,237,507	1,232,853	1,571,677	1,603,266
OTHER SERVICES & CHARGES	2,626,465	2,577,885	2,521,359	3,555,551	3,322,185	3,602,860
CAPITAL OUTLAY	467,070	977,809	295,957	900,917	2,897,463	577,000
TRANSFERS OUT	1,376,215	409,801	272,688	92,756	106,373	106,373
DEBT SERVICE	61,853	61,853	61,853	61,853	-	-
TOTAL EXPENDITURE BY OBJECT	**14,804,733**	**14,414,283**	**14,562,355**	**17,163,111**	**20,799,768**	**20,373,610**

EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS		-2020 Actual-	-2021 Actual-	-2022 Actual-	-2023 Actual-	-2024 Adopted-	-2025 Requested-
GENERAL GOVERNMENT							
0111	MAYOR AND COUNCIL	104,534	100,563	106,114	107,719	127,315	104,844
0114	CHARTER/PLAN/HORSE COMMISSIONS	3,213	3,666	2,709	2,467	3,968	3,929
0130	ADMINISTRATION	795,368	852,730	913,981	977,369	1,076,533	1,195,412
0141	ELECTIONS	53,763	7,784	44,689	6,357	54,861	3,639
0153	FINANCE	379,167	408,717	362,854	370,861	440,666	533,692
0155	ASSESSING	147,722	120,463	125,272	126,096	133,000	133,000
0161	LEGAL	124,533	125,477	121,422	116,142	128,915	126,797
0191	PLANNING & ZONING	653,382	733,882	665,874	818,640	974,899	1,149,903
0192	DATA PROCESSING	582,467	606,281	773,912	840,343	1,063,589	1,097,132
0194	GENERAL GOVERNMENT BUILDINGS	501,162	529,125	643,514	629,571	968,079	804,616
0195	NEWSLETTER	45,123	52,132	54,618	57,746	63,067	66,635
GENERAL GOVERNMENT Total		**3,390,435**	**3,540,820**	**3,814,959**	**4,053,311**	**5,034,892**	**5,219,599**
PUBLIC SAFETY							
0211	POLICE PROTECTION	4,122,916	4,547,484	4,726,260	5,196,605	6,064,087	6,328,180
0220	FIRE PROTECTION	1,384,635	1,352,166	1,427,516	1,784,989	2,219,602	2,050,000
0240	PROTECTIVE INSPECTIONS	519,585	538,198	564,838	718,231	708,859	888,040
0250	CIVIL DEFENSE	2,288	3,287	9,637	67,325	47,800	46,484
0260	TRAFFIC ENGINEERING	68,686	71,628	79,873	85,061	174,767	150,724
0270	ANIMAL CONTROL	993	743	1,399	8,175	6,750	9,250
0280	COMMUNITY ORIENTING POLICING	13,092	13,115	12,774	14,673	19,450	19,270
PUBLIC SAFETY Total		**6,112,194**	**6,526,621**	**6,822,296**	**7,875,060**	**9,241,315**	**9,491,948**
PUBLIC WORKS							
0301	ENGINEERING	383,947	381,476	446,849	566,948	680,214	644,812
0311	STREET MAINTENANCE	1,336,038	1,747,168	1,332,827	2,510,567	2,908,542	2,183,029
0312	SNOW & ICE REMOVAL	289,211	264,815	374,270	373,975	531,277	472,848
PUBLIC WORKS Total		**2,009,196**	**2,393,459**	**2,153,946**	**3,451,490**	**4,120,033**	**3,300,689**
PARKS AND RECREATION							
0452	PARK & RECREATION	1,418,871	1,481,802	1,445,077	1,628,641	2,277,155	2,224,661
0455	COMMUNITY PROGRAMS	-	-	-	-	-	-
0461	ENVIRONMENTAL SERVICES	-	-	-	-	-	-
PARKS AND RECREATION Total		**1,418,871**	**1,481,802**	**1,445,077**	**1,628,641**	**2,277,155**	**2,224,661**
MISCELLANEOUS/CONTINGENCY							
0892	EXPENDITURE RESERVE	1,875,063	474,396	334,541	154,609	126,373	136,713
MISCELLANEOUS/CONTINGENCY Total		**1,875,063**	**474,396**	**334,541**	**154,609**	**126,373**	**136,713**
TOTAL EXPENDITURES & OTHER FINANCING		**14,805,758**	**14,417,097**	**14,570,820**	**17,163,111**	**20,799,768**	**20,373,610**

EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS		-2020 Actual-	-2021 Actual-	-2022 Actual-	-2023 Actual-	-2024 Adopted-	-2025 Requested-
PERSONNEL SERVICES							
WAGES AND SALARIES							
6102	F.T. REGULAR-WAGES & SALARIES	5,908,446	6,275,314	6,528,037	7,445,527	8,576,140	9,537,478
6103	FULL TIME-REGULAR-OVERTIME	148,960	166,477	183,834	180,095	153,000	183,000
6104	PART TIME-WAGES & SALARIES	539,851	577,699	746,543	773,014	785,119	990,357
6105	TEMPORARY-WAGES & SALARIES	167,447	133,432	179,828	88,117	183,308	137,708
6106	OVERTIME-TEMPORARY	259	878	636	-	-	-
6107	OVERTIME-PART TIME	1,408	-	4,686	18,025	-	-
WAGES AND SALARIES		**6,766,371**	**7,153,799**	**7,643,564**	**8,504,778**	**9,697,567**	**10,848,543**
OTHER GROSS EARNINGS							
6108	SEVERANCE PAY	-	67,885	95,310	34,309	-	-
OTHER GROSS EARNINGS		**-**	**67,885**	**95,310**	**34,309**	**-**	**-**
EMPLOYER CONTRIBUTIONS							
6121	PERA CONTRIBUTIONS	754,905	807,600	839,838	929,059	1,037,959	1,155,927
6122	FICA/MEDICARE CONTRIBUTIONS	327,544	350,762	367,731	416,569	513,518	581,211
6123	ICMA RETIREMENT TRUST	2,000	2,000	800	-	-	-
6131	GROUP INSURANCE	764,786	848,602	878,018	1,049,605	1,199,786	1,383,039
6132	DISABILITY INSURANCE	1,313	1,313	1,313	1,313	1,313	1,313
6133	WORKERS COMP INSURANCE PREMIUM	242,334	239,505	346,417	383,549	451,927	514,078
EMPLOYER CONTRIBUTIONS		**2,092,882**	**2,249,782**	**2,434,117**	**2,780,095**	**3,204,503**	**3,635,568**
PERSONNEL SERVICES Total		**8,859,253**	**9,471,467**	**10,172,991**	**11,319,181**	**12,902,070**	**14,484,111**

SUPPLIES							
OFFICE SUPPLIES							
6203	DUPLICATING SUPPLY & COPY PAPE	4,725	2,174	2,198	4,594	5,000	5,000
6204	STATIONERY, ENVELOPES & FORMS	4,784	3,872	9,542	8,707	8,450	7,850
6205	DRAFTING SUPPLIES	-	-	-	-	-	-
6206	FILM, MICROFILM, TAPES, DISKS	837	568	370	208	1,400	1,400
6207	TRAINING SUPPLIES	3,609	3,154	3,562	10,165	9,100	10,500
6208	MISCELLANEOUS OFFICE SUPPLIES	9,440	8,460	9,670	12,230	12,525	14,800
OFFICE SUPPLIES		**23,395**	**18,228**	**25,343**	**35,904**	**36,475**	**39,550**
OPERATING SUPPLIES							
6221	CLEANING SUPPLIES	1,391	2,496	1,910	4,025	3,500	4,000
6223	GASOLINE	98,273	129,654	156,406	134,883	191,800	181,500
6225	DIESEL FUEL	39,882	42,031	73,397	65,682	84,000	89,500
6227	LUBRICANTS & ADDITIVES	4,486	7,580	7,730	9,014	9,000	10,500
6229	SHOP MATERIALS	4,149	5,781	8,830	5,539	8,000	8,000
6231	UNIFORMS & TURN-OUT GEAR	104,570	92,594	124,187	132,811	166,400	167,300
6233	BATTERIES	652	1,262	2,013	1,940	2,000	2,000
6235	AMMUNITION	15,970	1,700	13,725	13,274	15,000	15,000
6237	CRIME SCENE KIT MATERIALS	368	1,843	-	509	1,000	1,500
6239	FIRST AID SUPPLIES	12,345	5,922	5,444	6,005	11,000	11,000
6241	COMMUNITY POLICING SUPPLIES	10,310	9,190	9,967	10,351	12,500	12,500
6247	HAPPY DAYS SUPPLIES	-	7,000	7,000	12,000	12,000	12,000
6249	MISCELLANEOUS OPERATING SUPPLY	118,336	100,912	143,977	123,827	166,792	156,875
6246	MARKETING	-	1,051	198	2,951	2,500	3,000
OPERATING SUPPLIES		**410,732**	**409,016**	**554,783**	**522,811**	**685,492**	**674,675**
REPAIR AND MAINTENANCE SUPPLIES							
6251	BATTERIES	678	516	-	829	2,500	2,500
6253	BRAKES	3,421	3,466	3,238	4,045	3,700	4,000
6255	TIRES	7,458	10,708	6,616	7,315	9,500	9,500
6257	OTHER VEHICLE PARTS	122,447	77,127	122,472	146,373	126,800	131,600
6259	BUILDING MAINT/REPAIR SUPPLIES	4,028	20,639	51,453	23,188	55,200	63,600
6261	SAND & GRAVEL	2,907	-	2,300	2,779	5,300	5,300
6263	SALT	92,362	68,800	129,704	68,426	192,240	147,053
6265	ASPHALT	120,283	134,086	104,227	142,180	153,000	161,000
6266	SCBA-PARTS	4,679	4,055	5,899	23,874	20,000	20,000
6267	OTHER STREET MAINTENANCE SUPPL	4,798	5,303	10,675	14,920	16,500	16,500
6269	LANDSCAPE MATERIALS	18,304	12,623	17,795	24,599	27,500	57,500
6271	SIGN REPAIR MATERIALS	382	-	1,148	1,464	3,000	5,000
6275	OTHER EQUIPMENT PARTS	662	3,074	2,933	945	5,500	4,500
6268	IRRIGATION SUPPLIES	13,000	6,025	16,118	20,540	12,750	13,000
REPAIR AND MAINTENANCE SUPPLIES		**395,411**	**346,421**	**474,577**	**481,476**	**633,490**	**641,053**
SMALL TOOLS AND MINOR EQUIPMENT							
6282	EMERGENCY SUPPLIES - COVID	436,995	-	-	-	-	-
6281	SMALL TOOLS & MINOR EQUIPMENT	147,294	141,803	182,804	192,347	215,820	247,588
SMALL TOOLS AND MINOR EQUIPMENT		**584,290**	**141,803**	**182,804**	**192,347**	**215,820**	**247,588**
MERCHANDISE FOR RESALE							
6291	CULVERTS, SIGNS, STREET SUPPLY	50	-	-	316	400	400
MERCHANDISE FOR RESALE		**50**	**-**	**-**	**316**	**400**	**400**
SUPPLIES Total		**1,413,878**	**915,468**	**1,237,507**	**1,232,853**	**1,571,677**	**1,603,266**
OTHER SERVICES & CHARGES							
PROFESSIONAL SERVICES							
6302	AUDITING & ACCOUNTING SERVICES	36,455	42,501	39,128	45,174	42,200	57,500
6304	LEGAL FEES	123,305	124,320	120,510	115,288	128,000	126,000
6305	MEDICAL/PSYCHOLOGICAL FEES	-	-	-	-	-	-
6306	PERSONNEL TESTING & RECRUITMT	14,042	16,825	24,634	14,849	25,000	30,000
6315	MISCELLANEOUS PROFESSIONAL SER	392,060	289,515	273,357	224,706	282,800	422,640
PROFESSIONAL SERVICES		**565,862**	**473,160**	**457,629**	**400,017**	**478,000**	**636,140**
COMMUNICATION							
6321	TELEPHONE	15,787	15,624	13,675	13,945	15,600	15,600
6322	POSTAGE	16,852	19,170	17,806	19,369	24,400	25,660
6323	CELLULAR PHONES	35,590	39,113	43,623	50,176	53,083	60,000
6325	LONG DISTANCE CHARGES	-	-	-	-	-	-
COMMUNICATION		**68,229**	**73,907**	**75,103**	**83,490**	**93,083**	**101,260**

EMPLOYEE REIMBURSEMENTS							
6331	TRAVEL & LODGING	3,012	6,500	9,975	9,898	18,500	20,450
6334	MILEAGE REIMBURSEMENT	170	93	559	429	1,000	1,000
6335	TRAINING	71,345	95,871	107,609	114,653	152,240	198,800
EMPLOYEE REIMBURSEMENTS		**74,528**	**102,463**	**118,143**	**124,980**	**171,740**	**220,250**
ADVERTISING AND PUBLISHING							
6352	GENERAL NOTICE & PUBLIC INFOR	30,311	35,265	38,966	42,257	46,100	47,550
6353	ORDINANCE PUBLICATION	2,575	1,301	2,322	1,430	2,000	2,000
6354	HELP WANTED ADVERTISEMENTS	1,905	3,276	7,302	549	3,500	2,000
ADVERTISING AND PUBLISHING		**34,790**	**39,841**	**48,591**	**44,235**	**51,600**	**51,550**
INSURANCE							
6361	GENERAL LIABILITY/PROPERTY INS	154,021	154,910	175,764	232,341	259,647	263,638
INSURANCE		**154,021**	**154,910**	**175,764**	**232,341**	**259,647**	**263,638**
UTILITIES							
6371	ELECTRIC UTILITIES	158,084	170,313	172,305	172,445	196,520	197,600
6372	WATER/IRRIGATION	22,127	24,446	18,053	24,680	24,800	27,700
6373	GAS	33,540	51,899	72,127	66,293	89,750	80,000
6374	REFUSE/RECYCLING	12,803	15,322	16,853	15,458	20,550	19,250
UTILITIES		**226,554**	**261,980**	**279,338**	**278,876**	**331,620**	**324,550**
REPAIRS AND MAINTENANCE - LABOR							
6381	BUILDING & STRUCTURE REPAIR	27,600	23,340	33,095	11,746	84,840	97,170
6382	MACHINERY & EQUIPMENT REPAIR	28,075	34,588	48,494	56,936	56,100	60,000
6383	OFFICE EQUIPMENT REPAIR	-	-	-	-	-	-
6386	BRAKE REPAIR	-	-	-	-	-	-
6387	TIRE MOUNTING & BALANCING	300	255	60	-	400	400
6388	OTHER VEHICLE REPAIR	72,106	73,784	78,514	71,913	97,000	99,500
6389	TOWING SERVICES	2,037	240	3,096	345	3,500	3,000
REPAIRS AND MAINTENANCE - LABOR		**130,118**	**132,207**	**163,259**	**140,940**	**241,840**	**260,070**
REPAIRS AND MAINTENANCE - CONTRACTS							
6404	MACHINERY & EQUIPMENT	1,332	1,221	3,458	-	3,500	3,500
6405	OFFICE & DATA PROCESSING EQUIP	366,660	415,748	434,785	437,303	590,100	564,894
REPAIRS AND MAINTENANCE - CONTRACTS		**367,991**	**416,968**	**438,243**	**437,303**	**593,600**	**568,394**
RENTALS							
6413	OFFICE EQUIPMENT RENTAL	5,995	5,265	3,483	5,265	9,000	7,500
6415	OTHER EQUIPMENT RENTAL	36,671	46,406	41,405	41,583	56,150	50,000
6416	MACHINERY RENTAL	-	-	-	-	-	-
6417	UNIFORM RENTAL	1,710	1,841	913	1,233	1,100	1,550
RENTALS		**44,376**	**53,512**	**45,800**	**48,080**	**66,250**	**59,050**
DUES, SUBSCRIPTIONS, AND REGISTRATION FEES							
6451	MEMBERSHIP DUES	48,325	44,801	47,023	47,587	55,055	58,658
6452	SUBSCRIPTIONS	1,321	1,216	1,458	1,511	1,450	1,700
DUES, SUBSCRIPTIONS, AND REGISTRATION FEES		**49,647**	**46,017**	**48,481**	**49,098**	**56,505**	**60,358**
BOOKS AND PAMPHLETS							
6471	BOOKS & PAMPHLETS	2,331	1,132	2,384	1,963	3,800	3,800
BOOKS AND PAMPHLETS		**2,331**	**1,132**	**2,384**	**1,963**	**3,800**	**3,800**
CONTRACTED SERVICES							
6488	STREET MAINTENANCE CONTRACT	500,000	462,784	294,998	1,272,595	555,000	600,000
6489	OTHER CONTRACTED SERVICES	408,019	359,004	373,625	441,631	419,500	453,800
CONTRACTED SERVICES		**908,019**	**821,788**	**668,623**	**1,714,226**	**974,500**	**1,053,800**
OTHER SERVICES & CHARGES Total		**2,626,465**	**2,577,885**	**2,521,359**	**3,555,551**	**3,322,185**	**3,602,860**
CAPITAL OUTLAY							
CAPITAL OUTLAY							
6520	BUILDINGS	-	-	-	-	-	-
6540	HEAVY MACHINERY	42,861	116,891	103,199	266,007	979,518	-
6550	MOTOR VEHICLES	351,094	477,246	47,226	512,225	1,134,629	348,000
6580	OTHER EQUIPMENT	48,692	383,672	118,639	122,685	746,316	204,000
6585	COMPUTER HARDWARE/SOFTWARE	24,423	-	26,894	-	37,000	25,000
CAPITAL OUTLAY		**467,070**	**977,809**	**295,957**	**900,917**	**2,897,463**	**577,000**
CAPITAL OUTLAY Total		**467,070**	**977,809**	**295,957**	**900,917**	**2,897,463**	**577,000**
TRANSFERS OUT							
OPERATING TRANSFERS							
6820	OPERATING TRANSFERS TO OTHER F	1,376,215	409,801	272,688	92,756	106,373	106,373
OPERATING TRANSFERS		**1,376,215**	**409,801**	**272,688**	**92,756**	**106,373**	**106,373**
TRANSFERS OUT Total		**1,376,215**	**409,801**	**272,688**	**92,756**	**106,373**	**106,373**
DEBT SERVICE							
DEBT SERVICE							
6603	OTHER L.T. OBLIGATION PRINCIPA	61,853	61,853	61,853	61,853	-	-
DEBT SERVICE		**61,853**	**61,853**	**61,853**	**61,853**	**-**	**-**
DEBT SERVICE Total		**61,853**	**61,853**	**61,853**	**61,853**	**-**	**-**
TOTAL EXPENDITURES & OTHER FINANCING		**14,804,733**	**14,414,283**	**14,562,355**	**17,163,111**	**20,799,768**	**20,373,610**

SUMMARY:

OPERATING EXPENSE(Includes Transfers Out & Debt Service):	**14,337,664**	**13,436,474**	**14,266,398**	**16,262,194**	**17,902,305**	**19,796,610**
CAPITAL OUTLAY:	**467,070**	**977,809**	**295,957**	**900,917**	**2,897,463**	**577,000**
TOTAL EXPENDITURES	**$ 14,804,733**	**$ 14,414,283**	**$ 14,562,355**	**$ 17,163,111**	**$ 20,799,768**	**$ 20,373,610**

FUND: GENERAL

Business Unit	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Adopted Budget	2025 Requested Budget
REVENUE						
9101 - GENERAL FUND REVENUE	15,656,715	14,748,266	15,389,426	18,540,497	20,799,768	20,373,610
TOTAL REVENUE	**15,656,715**	**14,748,266**	**15,389,426**	**18,540,497**	**20,799,768**	**20,373,610**
EXPENDITURES						
111 - MAYOR AND COUNCIL	104,534	100,563	106,114	107,719	127,315	104,844
114 - COMMISSIONS	3,213	3,666	2,709	2,467	3,968	3,929
130 - ADMINISTRATION	795,368	852,730	913,981	977,369	1,076,533	1,195,412
141 - ELECTIONS	53,763	7,784	44,689	6,357	54,861	3,639
153 - FINANCE	379,167	408,717	362,854	370,861	440,666	533,692
155 - ASSESSING	147,722	120,463	125,272	126,096	133,000	133,000
161 - LEGAL SERVICES	124,533	125,477	121,422	116,142	128,915	126,797
191 - PLANNING AND ZONING	653,382	733,882	665,874	818,640	974,899	1,149,903
192 - DATA PROCESSING	582,467	606,281	773,912	840,343	1,063,589	1,097,132
194 - GENERAL GOVERNMENT BUILDINGS	501,162	529,125	643,514	629,571	968,079	804,616
195 - NEWSLETTER	45,123	52,132	54,618	57,746	63,067	66,635
211 - POLICE PROTECTION	4,122,916	4,547,484	4,726,260	5,196,605	6,064,087	6,328,180
220 - FIRE PROTECTION	1,384,635	1,352,166	1,427,516	1,784,989	2,219,602	2,050,000
240 - BUILDING INSPECTION	519,585	538,198	564,838	718,231	708,859	888,040
250 - CIVIL DEFENSE	2,288	3,287	9,637	67,325	47,800	46,484
260 - TRAFFIC ENGINEERING	68,686	71,628	79,873	85,061	174,767	150,724
270 - ANIMAL CONTROL	993	743	1,399	8,175	6,750	9,250
280 - COMMUNITY ORIENTING POLICING	13,092	13,115	12,774	14,673	19,450	19,270
301 - ENGINEERING	383,947	381,476	446,849	566,948	680,214	644,812
311 - STREET MAINTENANCE	1,336,038	1,747,168	1,332,827	2,510,567	2,908,542	2,183,029
312 - SNOW AND ICE REMOVAL	289,211	264,815	374,270	373,975	531,277	472,848
452 - PARK AND RECREATION	1,418,871	1,481,802	1,445,077	1,628,641	2,277,155	2,224,661
892 - MISCELLANEOUS/CONTINGENCY	1,875,063	474,396	334,541	154,609	126,373	136,713
TOTAL EXPENDITURES	**14,805,758**	**14,417,097**	**14,570,820**	**17,163,111**	**20,799,768**	**20,373,610**

GENERAL FUND 101 - GENERAL GOVERNMENT

GENERAL GOVERNMENT	111-195

EXPENDITURE BY OBJECT SUMMARY	-2020 Actual-	-2021 Actual-	-2022 Actual-	-2023 Actual-	-2024 Adopted-	-2025 Requested-
PERSONNEL SERVICES	2,140,494	2,289,527	2,342,157	2,663,698	3,071,452	3,503,948
SUPPLIES	98,236	112,476	150,454	140,016	179,487	162,763
OTHER SERVICES & CHARGES	1,127,282	1,138,745	1,240,724	1,249,598	1,527,953	1,527,888
CAPITAL OUTLAY	24,423	-	74,120	-	256,000	25,000
TOTAL EXPENDITURE BY OBJECT	**3,390,435**	**3,540,747**	**3,807,456**	**4,053,311**	**5,034,892**	**5,219,599**

LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

GENERAL GOVERNMENT	111-195

EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS	-2020 Actual-	-2021 Actual-	-2022 Actual-	-2023 Actual-	-2024 Adopted-	-2025 Requested-
PERSONNEL SERVICES						
WAGES AND SALARIES						
6102 F.T. REGULAR-WAGES & SALARIES	1,520,613	1,599,305	1,618,640	1,887,389	2,164,409	2,469,996
6103 FULL TIME-REGULAR-OVERTIME	4,762	2,051	4,477	2,842	-	-
6104 PART TIME-WAGES & SALARIES	120,512	124,988	144,822	171,229	185,300	220,196
6105 TEMPORARY-WAGES & SALARIES	37,425	20,245	62,028	2,285	38,060	3,500
6107 OVERTIME-PART TIME	1,408	-	4,686	18,025	-	-
TOTAL WAGES AND SALARIES	**1,684,720**	**1,746,589**	**1,834,652**	**2,081,770**	**2,387,769**	**2,693,692**
OTHER GROSS EARNINGS						
6108 SEVERANCE PAY	-	63,330	8,699	4,934	-	-
TOTAL OTHER GROSS EARNINGS	**-**	**63,330**	**8,699**	**4,934**	**-**	**-**
EMPLOYER CONTRIBUTIONS						
6121 PERA CONTRIBUTIONS	117,717	124,209	129,895	151,796	174,228	196,326
6122 FICA/MEDICARE CONTRIBUTIONS	119,590	128,509	133,584	155,758	190,605	220,264
6123 ICMA RETIREMENT TRUST	2,000	2,000	800	-	-	-
6131 GROUP INSURANCE	197,561	209,243	215,835	247,981	291,887	358,708
6133 WORKERS COMP INSURANCE PREMIUM	18,906	15,646	18,693	21,459	26,963	34,958
TOTAL EMPLOYER CONTRIBUTIONS	**455,775**	**479,607**	**498,806**	**576,994**	**683,683**	**810,256**
Total PERSONNEL SERVICES	**2,140,494**	**2,289,527**	**2,342,157**	**2,663,698**	**3,071,452**	**3,503,948**
SUPPLIES						
OFFICE SUPPLIES						
6203 DUPLICATING SUPPLY & COPY PAPE	4,725	2,174	2,198	4,594	5,000	5,000
6204 STATIONERY, ENVELOPES & FORMS	1,242	1,579	5,830	2,899	4,100	3,500
6206 FILM, MICROFILM, TAPES, DISKS	-	-	-	-	-	-
6208 MISCELLANEOUS OFFICE SUPPLIES	5,918	4,711	4,680	5,396	6,775	6,300
TOTAL OFFICE SUPPLIES	**11,886**	**8,464**	**12,708**	**12,889**	**15,875**	**14,800**
OPERATING SUPPLIES						
6221 CLEANING SUPPLIES	1,391	2,496	1,910	4,025	3,500	4,000
6223 GASOLINE	1,543	2,455	3,390	3,347	4,000	4,000
6225 DIESEL FUEL	758	451	2,172	563	2,000	2,000
6231 UNIFORMS & TURN-OUT GEAR	2,269	1,575	2,199	1,695	2,500	3,000
6247 HAPPY DAYS SUPPLIES	-	7,000	7,000	12,000	12,000	12,000
6249 MISCELLANEOUS OPERATING SUPPLY	35,036	35,526	53,046	32,725	50,792	33,475
6246 MARKETING	-	1,051	198	2,951	2,500	3,000
TOTAL OPERATING SUPPLIES	**40,997**	**50,554**	**69,915**	**57,306**	**77,292**	**61,475**
REPAIR AND MAINTENANCE SUPPLIES						
6257 OTHER VEHICLE PARTS	623	280	3,200	2,136	2,000	2,500
6259 BUILDING MAINT/REPAIR SUPPLIES	1,994	4,036	5,313	5,329	7,500	8,000
TOTAL REPAIR AND MAINTENANCE SUPPLIES	**2,617**	**4,316**	**8,513**	**7,464**	**9,500**	**10,500**
SMALL TOOLS AND MINOR EQUIPMENT						
6281 SMALL TOOLS & MINOR EQUIPMENT	42,736	49,142	59,318	62,356	76,820	75,988
TOTAL SMALL TOOLS AND MINOR EQUIPMENT	**42,736**	**49,142**	**59,318**	**62,356**	**76,820**	**75,988**
Total SUPPLIES	**98,236**	**112,476**	**150,454**	**140,016**	**179,487**	**162,763**

OTHER SERVICES & CHARGES							
PROFESSIONAL SERVICES							
6302	AUDITING & ACCOUNTING SERVICES	32,405	38,260	34,712	40,216	37,000	50,000
6304	LEGAL FEES	123,305	124,320	120,510	115,288	128,000	126,000
6305	MEDICAL/PSYCHOLOGICAL FEES	-	-	-	-	-	-
6306	PERSONNEL TESTING & RECRUITMT	14,042	16,825	24,634	14,849	25,000	30,000
6315	MISCELLANEOUS PROFESSIONAL SER	110,803	60,556	64,693	57,420	82,600	79,600
TOTAL PROFESSIONAL SERVICES		**280,554**	**239,961**	**244,549**	**227,773**	**272,600**	**285,600**
COMMUNICATION							
6321	TELEPHONE	8,838	9,368	13,675	13,945	15,600	15,600
6322	POSTAGE	14,202	14,529	14,867	15,582	17,700	18,650
6323	CELLULAR PHONES	4,554	5,743	43,623	50,176	53,083	60,000
6325	LONG DISTANCE CHARGES	-	-	-	-	-	-
TOTAL COMMUNICATION		**27,594**	**29,640**	**72,165**	**79,703**	**86,383**	**94,250**
EMPLOYEE REIMBURSEMENTS							
6331	TRAVEL & LODGING	155	804	1,460	2,086	7,500	6,950
6334	MILEAGE REIMBURSEMENT	-	-	84	230	500	500
6335	TRAINING	7,611	16,580	17,959	23,534	39,300	40,000
TOTAL EMPLOYEE REIMBURSEMENTS		**7,765**	**17,385**	**19,504**	**25,850**	**47,300**	**47,450**
ADVERTISING AND PUBLISHING							
6352	GENERAL NOTICE & PUBLIC INFOR	30,311	35,265	38,966	42,257	46,100	47,550
6353	ORDINANCE PUBLICATION	2,575	1,301	2,322	1,430	2,000	2,000
6354	HELP WANTED ADVERTISEMENTS	1,905	3,276	7,302	549	3,500	2,000
TOTAL ADVERTISING AND PUBLISHING		**34,790**	**39,841**	**48,591**	**44,235**	**51,600**	**51,550**
INSURANCE							
6361	GENERAL LIABILITY/PROPERTY INS	34,162	35,616	30,378	30,050	32,669	31,036
TOTAL INSURANCE		**34,162**	**35,616**	**30,378**	**30,050**	**32,669**	**31,036**
UTILITIES							
6371	ELECTRIC UTILITIES	94,612	99,184	99,439	102,932	112,000	112,000
6372	WATER/IRRIGATION	2,853	2,412	2,928	3,358	3,300	3,700
6373	GAS	20,395	30,273	40,961	38,397	49,000	44,000
6374	REFUSE/RECYCLING	5,230	4,852	5,569	5,681	7,050	6,450
TOTAL UTILITIES		**123,090**	**136,723**	**148,896**	**150,369**	**171,350**	**166,150**
REPAIRS AND MAINTENANCE - LABOR							
6381	BUILDING & STRUCTURE REPAIR	9,855	7,747	9,127	3,272	23,000	25,000
6382	MACHINERY & EQUIPMENT REPAIR	12,554	13,193	19,344	20,262	23,000	25,000
6388	OTHER VEHICLE REPAIR	343	2,043	241	71	2,000	2,500
TOTAL REPAIRS AND MAINTENANCE - LABOR		**22,752**	**22,982**	**28,712**	**23,606**	**48,000**	**52,500**
REPAIRS AND MAINTENANCE - CONTRACTS							
6405	OFFICE & DATA PROCESSING EQUIP	314,997	366,110	387,787	395,677	538,671	512,894
TOTAL REPAIRS AND MAINTENANCE - CONTRACTS		**314,997**	**366,110**	**387,787**	**395,677**	**538,671**	**512,894**
RENTALS							
6415	OTHER EQUIPMENT RENTAL	-	-	-	-	-	-
TOTAL RENTALS		**-**	**-**	**-**	**-**	**-**	**-**
DUES, SUBSCRIPTIONS, AND REGISTRATION FEES							
6451	MEMBERSHIP DUES	39,559	38,598	38,014	38,494	42,930	44,758
6452	SUBSCRIPTIONS	1,280	589	1,458	1,511	1,450	1,700
TOTAL DUES, SUBSCRIPTIONS, AND REGISTRATION FEES		**40,840**	**39,187**	**39,472**	**40,005**	**44,380**	**46,458**
BOOKS AND PAMPHLETS							
6471	BOOKS & PAMPHLETS	-	-	-	-	-	-
TOTAL BOOKS AND PAMPHLETS		**-**	**-**	**-**	**-**	**-**	**-**
CONTRACTED SERVICES							
6489	OTHER CONTRACTED SERVICES	240,738	211,300	220,670	232,330	235,000	240,000
TOTAL CONTRACTED SERVICES		**240,738**	**211,300**	**220,670**	**232,330**	**235,000**	**240,000**
Total OTHER SERVICES & CHARGES		**1,127,282**	**1,138,745**	**1,240,724**	**1,249,598**	**1,527,953**	**1,527,888**
CAPITAL OUTLAY							
CAPITAL OUTLAY							
6520	BUILDINGS	-	-	-	-	-	-
6550	MOTOR VEHICLES	-	-	47,226	-	58,000	-
6580	OTHER EQUIPMENT	-	-	-	-	161,000	-
6585	COMPUTER HARDWARE/SOFTWARE	24,423	-	26,894	-	37,000	25,000
TOTAL CAPITAL OUTLAY		**24,423**	**-**	**74,120**	**-**	**256,000**	**25,000**
Total CAPITAL OUTLAY		**24,423**	**-**	**74,120**	**-**	**256,000**	**25,000**
TOTAL EXPENDITURES & OTHER FINANCING		**3,390,435**	**3,540,747**	**3,807,456**	**4,053,311**	**5,034,892**	**5,219,599**
SUMMARY:							
OPERATING EXPENSE:		**3,366,012**	**3,540,747**	**3,733,335**	**4,053,311**	**4,778,892**	**5,194,599**
CAPITAL OUTLAY:		**24,423**	**-**	**74,120**	**-**	**256,000**	**25,000**
TOTAL EXPENDITURES		**$ 3,390,435**	**$ 3,540,747**	**$ 3,807,456**	**$ 4,053,311**	**$ 5,034,892**	**$ 5,219,599**

FUND GENERAL

MAYOR AND COUNCIL

BUDGET SUMMARY:

Business Unit	Object Account	Description	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Adopted Budget	2025 Requested Budget
0111	6104	PART TIME-WAGES & SALARIES	33,605	40,350	38,000	46,050	44,000	44,000
0111	6121	PERA CONTRIBUTIONS	1,002	1,300	1,300	1,600	1,300	1,600
0111	6122	FICA/MEDICARE CONTRIBUTIONS	2,571	3,093	2,907	3,523	3,366	3,366
0111	6131	GROUP INSURANCE	7,895					
0111	6133	WORKERS COMP INSURANCE PREMIUM	148	242	116	144	233	233
0111	6247	HAPPY DAYS	-	7,000	7,000	12,000	12,000	12,000
0111	6249	MISCELLANEOUS OPERATING SUPPLY	6,530	13,684	21,308	6,736	17,200	2,150
0111	6315	MISCELLANEOUS PROFESSIONAL SER	15,170		-	-	7,000	
0111	6331	TRAVEL & LODGING	136	-	-	166	2,000	1,000
0111	6335	TRAINING	903	175	-	1,135	2,500	1,400
0111	6361	GENERAL LIABILITY/PROPERTY INS	1,070	1,011	823	875	936	787
0111	6451	MEMBERSHIP DUES	35,504	33,708	34,661	35,491	36,780	38,308
Total Expenditure			**104,534**	**100,563**	**106,114**	**107,719**	**127,315**	**104,844**

SUMMARY:

OPERATING EXPENSE:	**104,534**	**100,563**	**106,114**	**107,719**	**127,315**	**104,844**
CAPITAL OUTLAY:	-	-	-	-	-	-
TOTAL EXPENDITURES	**$ 104,534**	**$ 100,563**	**$ 106,114**	**$ 107,719**	**$ 127,315**	**$ 104,844**

PERSONNEL COMPLEMENT

Mayor	1.00	1.00	1.00	1.00	1.00	1.00
Council	6.00	6.00	6.00	6.00	6.00	6.00
Mayor and Council Total	7.00	7.00	7.00	7.00	7.00	7.00

6249 Miscellaneous Operating Supplies

Mayor's Prayer Breakfast	-	270	340	78	400	400
Meals for Council Work sessions	3,435	3,364	2,353	3,586	4,000	-
Employee Recognition Event (January Event)	2,193	-	4,047	3,010	3,500	-
Tree Lighting/Outside Lights & Light Contest	-	8,932	10,438	-	750	750
Gala/Fundraising Events	-	225	805	-	2,000	1,000
Miscellaneous	902	893	3,325	62	6,550	-
	6,530	13,684	21,308	6,736	17,200	2,150

6315 Miscellaneous Professional Services

Citizen Survey	15,170			-	7,000	-
	15,170	-	-	-	7,000	-

6451 Dues

North Metro Mayors Association	**11,768**	**11,533**	**11,417**	**11,303**	**11,575**	**11,575**
North Metro Chamber (EDA)	-	-				-
Missippi/Champlin Streamgage Agreement	**620**	**620**	**620**	**620**	**620**	**675**
Anoka Area Chamber of Commerce (EDA)	**410**	-				-
League of Minnesota Cities	**20,723**	**21,525**	**22,594**	**23,538**	**24,555**	**26,028**
MN Mayors Assoc	**30**	**30**	**30**	**30**	**30**	**30**
National League of Cities	**1,953**	-				-
	35,504	33,708	34,661	35,491	36,780	38,308

DESCRIPTION OF SERVICES:

The Mayor and Council budget provides for legislative and policy making activities of the city on behalf of the citizens of Ramsey. They provide for the planning and control of all financial activities including approving the tax levy, rates and charges, and approval of expenditures.

BUDGET HIGHLIGHTS
• No Annual Survey budgeted

GOALS OF CURRENT YEAR BUDGET:
• Establish and implement a Strategic Action Plan • Establish legislative priorities for the City • Maintain a stable tax levy rate

Performance Measurements:						
	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Estimate	2025 Projected
Tax Levy Rate	39.59%	39.25%	42.24%	40.43%	41.17%	TBD

FUND GENERAL

COMMISSIONS

Business Unit	Object Account	Description	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Adopted Budget	2025 Requested Budget
0114	6105	TEMPORARY-WAGES & SALARIES	2,940	3,360	2,490	2,285	3,500	3,500
0114	6122	FICA/MEDICARE CONTRIBUTIONS	225	257	191	175	383	383
0114	6133	WORKERS COMP INSURANCE PREMIUM	15	12	7	7	25	34
0114	6361	GENERAL LIABILITY/PROPERTY INS	33	36	21	-	60	12
Total Expenditure			**3,213**	**3,666**	**2,709**	**2,467**	**3,968**	**3,929**

SUMMARY:

	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Adopted Budget	2025 Requested Budget
OPERATING EXPENSE:	3,213	3,666	2,709	2,467	3,968	3,929
CAPITAL OUTLAY:	-	-	-	-	-	-
TOTAL EXPENDITURES	$ 3,213	$ 3,666	$ 2,709	$ 2,467	$ 3,968	$ 3,929

PERSONNEL COMPLEMENT

	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Adopted Budget	2025 Requested Budget
Charter Commission Members	9.00	9.00	9.00	9.00	9.00	9.00
Planning Commission Members	7.00	7.00	7.00	7.00	7.00	7.00
Commission Total	16.00	16.00	16.00	16.00	16.00	16.00

DESCRIPTION OF SERVICES:

The Commissions budget provides council-appointed committee members tasked to

BUDGET HIGHLIGHTS

- No Changes

GOALS OF CURRENT YEAR BUDGET:

- Assist the City Council in the implementation of the City's 3-Year Strategic
- Implement individual commissions' work plans and missions
- Implement and manage individual commissions' budgets

Performance Measurements:

	2020 Actual	2021 Projected	2022 Projected	2023 Projected	2024 Projected	2025 Projected
# of Meetings: Charter Commission	1	2	2	2	2	2
# of Meetings: Economic Development Authority Commission	12	12	12	12	12	12
# of Meetings: Environmental Policy Board Commission	10	11	11	11	11	11
# of Meetings: Parks and Recreation Commission	11	10	10	10	10	10
# of Meetings: Planning Commission	15	17	17	17	17	17
# of Meetings: City Council Regular Session	23	23	23	23	23	23
# of Meetings: City Council Work Session	26	25	25	25	25	25
# of Meetings: Public Works Committee	10	8	8	8	8	8

FUND GENERAL

ADMINISTRATION

Business Unit	Object Account	Description	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Adopted Budget	2025 Requested Budget
0130	6102	F.T. REGULAR-WAGES & SALARIES	524,501	554,618	562,006	651,397	686,538	768,795
0130	6103	FULL TIME-REGULAR-OVERTIME	1,315					
0130	6104	PART TIME-WAGES & SALARIES	580		16,383	24,686	25,389	28,591
0130	6105	TEMPORARY-WAGES & SALARIES	-	9,394	37,276			
0130	6108	SEVERANCE PAY						
0130	6121	PERA CONTRIBUTIONS	38,391	40,765	42,721	50,252	53,395	59,804
0130	6122	FICA/MEDICARE CONTRIBUTIONS	37,053	40,080	43,360	51,500	59,336	66,988
0130	6123	ICMA RETIREMENT TRUST	2,000	2,000	800	-		
0130	6131	GROUP INSURANCE	73,945	80,105	71,806	75,814	81,529	97,621
0130	6133	WORKERS COMP INSURANCE PREMIUM	3,210	2,447	3,077	3,504	3,931	4,958
0130	6203	DUPLICATING SUPPLY & COPY PAPE	4,725	2,174	2,198	4,594	5,000	**5,000**
0130	6204	STATIONERY, ENVELOPES & FORMS	870	738	5,458	1,890	3,500	**2,500**
0130	6208	MISCELLANEOUS OFFICE SUPPLIES	3,455	2,570	3,413	3,515	5,000	**4,500**
0130	6246	MARKETING	-	1,051	198	2,951	2,500	**3,000**
0130	6249	MISCELLANEOUS OPERATING SUPPLY	6,527	2,707	4,204	3,536	6,500	**5,500**
0130	6306	PERSONNEL TESTING	14,042	16,825	24,634	14,849	25,000	**30,000**
0130	6315	MISCELLANEOUS PROFESSIONAL SER	52,159	57,453	63,894	57,243	65,600	69,600
0130	6321	TELEPHONE	1,044	1,082	-	-	-	-
0130	6322	POSTAGE	424	385	121	67	1,000	**600**
0130	6323	CELLULAR PHONES	883	933	-	-	-	-
0130	6331	TRAVEL & LODGING	-	804	491	1,765	4,000	**4,000**
0130	6334	MILEAGE REIMBURSEMENT	-	-	84	-	-	-
0130	6335	TRAINING	4,787	11,598	10,128	16,760	26,600	**25,000**
0130	6352	GENERAL NOTICE & PUBLIC INFOR	570	188	172	102	1,000	**1,000**
0130	6353	ORDINANCE PUBLICATION	2,575	1,301	2,322	1,430	2,000	**2,000**
0130	6354	HELP WANTED ADVERTISEMENTS	1,905	3,276	7,302	549	3,500	**2,000**
0130	6361	GENERAL LIABILITY/PROPERTY INS	8,108	8,410	7,067	6,883	7,365	**6,655**
0130	6405	OFFICE & DATA PROCESSING EQUIP	9,462	9,130	2,231	1,897	4,400	**4,400**
0130	6451	MEMBERSHIP DUES	2,418	2,109	1,919	1,525	3,000	**2,200**
0130	6452	SUBSCRIPTIONS	421	589	714	659	450	**700**
Total Expenditure			**795,368**	**852,730**	**913,981**	**977,369**	**1,076,533**	**1,195,412**

SUMMARY:

OPERATING EXPENSE:	**795,368**	**852,730**	**913,981**	**977,369**	**1,076,533**	**1,195,412**
CAPITAL OUTLAY:	**-**	**-**	**-**	**-**	**-**	**-**
TOTAL EXPENDITURES	**$ 795,368**	**$ 852,730**	**$ 913,981**	**$ 977,369**	**$ 1,076,533**	**$ 1,195,412**

PERSONNEL COMPLEMENT						
City Administrator	1.00	1.00	1.00	1.00	1.00	1.00
Director of Administrative Services	1.00	1.00	1.00	1.00	1.00	1.00
City Clerk	-	-	1.00	0.80	0.80	0.80
Secretary						
Deputy City Clerk	-	1.00	-	-	-	-
HR Generalist	1.00	1.00	1.00	1.00	1.00	1.00
HR Specialist	-	-	1.00	1.00	1.00	1.00
Administrative Clerks	1.00	1.00	1.00	1.00	1.00	1.00
Mgmt Intern	0.50	0.50	-	-	-	-
Administrative Assistant	1.00	-	-	-	-	-
Public Information & Events Specialist	1.00	1.00	-	-	-	-
Communications Coordinator	-	-	1.00	1.00	1.00	1.00
Receptionist	1.00	1.00	1.50	1.50	1.50	1.50
Administration Total	7.50	7.50	8.50	8.30	8.30	8.30

6249 Miscellaneous Operating Supplies						
Employee Recognition (Spring & Fall)	1,703	1,713	2,253	2,605	2,900	2,900
Expenses for staff workshops and other misc. operating supplies.	4,824	994	1,951	931	3,600	2,600
	6,527	2,707	4,204	3,536	6,500	5,500

6315 Miscellaneous Professional Services						
Insurance Agent of Record Annual Fee	7,000	7,000	7,000	7,000	7,000	8,000
Flex Spending/HRA(admin & deposit)	4,301	5,436	3,621	4,514	5,500	3,500
Employee Assistance Program-Cobra/HSA/Group Health	4,211	3,468	3,687	4,198	3,500	4,500
City Code Codification	2,016	8,266	6,363	5,905	8,000	8,000
Miscellaneous department charges-WC Deduction/Unemployment	6,070	5,193	12,039	11,879	15,000	15,000
Recruiting Software	3,440	3,681	3,920	4,670	4,000	**5,000**
Health admin/enrollment	4,320					
Minute Taking	20,801	24,410	27,263	19,077	22,600	25,600
	52,159	57,453	63,894	57,243	65,600	69,600

6451 Dues						
IPMA - National	156	-		150	-	
ICMA	1,300	1,259	1,356		1,400	**1,200**
MCCMA	338	188	174	257	275	**210**
MAMA		-			50	
Miscellaneous	474	524	389	504	1,275	**301**
HR organizations-misc		138		614		**489**
Rotary	150	-	-			
	2,418	2,109	1,919	1,525	3,000	2,200

DESCRIPTION OF SERVICES:

The Administration Department is generally responsible for the execution of city policy/ strategic plan as adopted by the City Council, prepares and maintains official records, provides for the licensing of local businesses and activities as required by state law or city ordinance, provides Human Resource services, and generally oversees the coordination of events and communications for the City.

BUDGET HIGHLIGHTS

- Market Rate Adjustments - From 0% - 15.32%
- COLA & Steps

GOALS OF CURRENT YEAR BUDGET:

- Oversee implementation of the Council Strategic Action Plan and Legislative Priorities
- Optimize use of non-city funding through joint projects, grants, and partnerships

FUND GENERAL **ELECTIONS**

Business Unit	Object Account	Description	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Adopted Budget	2025 Requested Budget
0141	6102	F.T. REGULAR-WAGES & SALARIES	5,842	388	8,041	-	9,000	
0141	6103	FULL TIME-REGULAR-OVERTIME	1,583		1,095	-		
0141	6104	PART TIME-WAGES & SALARIES	1,562	128		-		
0141	6105	TEMPORARY-WAGES & SALARIES	34,485	1,583	22,261	-	34,560	
0141	6121	PERA CONTRIBUTIONS	671	39	706	-	675	
0141	6122	FICA/MEDICARE CONTRIBUTIONS	677	36	642	-	689	
0141	6133	WORKERS COMP INSURANCE PREMIUM	212	7	130	-	270	
0141	6249	MISCELLANEOUS OPERATING SUPPLY	2,602	-	5,631	203	3,267	
0141	6281	SMALL TOOLS & MINOR EQUIPMENT	5,476	5,524	5,717	6,083	5,800	3,500
0141	6322	POSTAGE	105	3	120	26	100	50
0141	6361	GENERAL LIABILITY/PROPERTY INS	550	77	346	45	500	89
Total Expenditure			**53,763**	**7,784**	44,689	6,357	54,861	3,639

SUMMARY:

OPERATING EXPENSE:	**53,763**	**7,784**	**44,689**	**6,357**	**54,861**	**3,639**
CAPITAL OUTLAY:	-	-	-	-	-	-
TOTAL EXPENDITURES	**$ 53,763**	**$ 7,784**	**$ 44,689**	**$ 6,357**	**$ 54,861**	**$ 3,639**

DESCRIPTION OF SERVICES:

The Elections budget provides funds needed to conduct the national, state, and local elections in accordance with statutory requirements.

BUDGET HIGHLIGHTS

- Non-election year

Performance Measurements:						
	2018	2020	2022	2024		
Number of Votes	11764	16483	12318			
Number of Voters registered Election Day	15890	17428	18059			
Percent (votes/registered)	74.03%	94.58%	68.21%	#DIV/0!		
Number of Wards	4	4	4	4		
Number of Precincts	8	8	9	9		

FUND GENERAL **FINANCE**

Business Unit	Object Account	Description	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Adopted Budget	2025 Requested Budget
0153	6102	F.T. REGULAR-WAGES & SALARIES	265,330	276,264	247,373	255,114	304,115	361,124
0153	6108	SEVERANCE PAY		11,013	8,699			
0153	6121	PERA CONTRIBUTIONS	19,489	20,428	18,501	18,890	22,809	23,346
0153	6122	FICA/MEDICARE CONTRIBUTIONS	19,025	20,511	19,299	19,179	24,895	30,403
0153	6131	GROUP INSURANCE	27,432	26,242	19,708	26,186	34,706	50,743
0153	6133	WORKERS COMP INSURANCE PREMIUM	1,568	1,190	1,246	1,308	1,996	2,202
0153	6204	STATIONERY, ENVELOPES & FORMS	372	841	372	1,009	600	1,000
0153	6208	MISCELLANEOUS OFFICE SUPPLIES	1,861	264	312	225	400	400
0153	6302	AUDITING & ACCOUNTING SERVICES	32,405	38,260	34,712	40,216	37,000	50,000
0153	6321	TELEPHONE	464	443	-	-		
0153	6322	POSTAGE	1,574	1,571	1,716	1,543	2,000	2,000
0153	6335	TRAINING	1,739	3,002	2,218	-	3,000	3,000
0153	6352	GENERAL NOTICE & PUBLIC INFOR	296	409	306	505	500	550
0153	6361	GENERAL LIABILITY/PROPERTY INS	3,874	4,052	2,800	2,612	2,795	2,724
0153	6451	MEMBERSHIP DUES	623	777	640	365	850	1,200
0153	6489	OTHER CONTRACTED SERVICES	3,114	3,450	4,952	3,709	5,000	5,000
Total Expenditure			**379,167**	**408,717**	**362,854**	**370,861**	**440,666**	**533,692**

SUMMARY:

OPERATING EXPENSE:	**379,167**	**408,717**	**362,854**	**370,861**	**440,666**	**533,692**
CAPITAL OUTLAY:	-	-	-	-	-	-
TOTAL EXPENDITURES	**$ 379,167**	**$ 408,717**	**$ 362,854**	**$ 370,861**	**$ 440,666**	**$ 533,692**

PERSONNEL COMPLEMENT						
Finance Director	1.00	1.00	1.00	1.00	1.00	1.00
Asst. Finance Director	1.00	1.00	1.00	1.00	1.00	1.00
Accountant I	-	-	-	1.00	1.00	1.00
Accountant II	1.00	-	-	-	1.00	1.00
Accountant III	-	1.00	1.00	-	-	-
Accounting Clerk	-	-	1.00	1.00	1.00	1.00
Sr. Accounting Clerk	1.00	1.00	-	-	-	-
Finance Total	4.00	4.00	4.00	4.00	5.00	5.00

DESCRIPTION OF SERVICES:

The Finance Department is responsible for financial reporting and budgeting, assessments, cash receipts, accounts receivable, accounts payable, payroll processing, debt service management and investment of all city funds.

BUDGET HIGHLIGHTS

- Annual Audit -$13,000 increase (mini increase last 5 years)
- Market Rate Adjustments - From 2.09% - 19.12%
- COLA & Steps

GOALS OF CURRENT YEAR BUDGET:

- Continued long-term financial planning (5-Year Budget & 10-Year CIP)
- Continued CAFR award recognition
- Ensure compliance with state and federal laws

Performance Measurements:						
	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Estimate	2025 Projected
Average Rate of Return	2.00%	1.53%	1.64%	2.92%	2.00%	2.00%
Bond Rating	AA+	AA+	AA+	AA+	AA+	AA+

FUND GENERAL

ASSESSING

Business Unit	Object Account	Description	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Adopted Budget	2025 Requested Budget
0155	6489	OTHER CONTRACTED SERVICES	147,722	120,463	125,272	126,096	133,000	133,000
Total Expenditure			**147,722**	**120,463**	**125,272**	**126,096**	**133,000**	**133,000**

SUMMARY:

OPERATING EXPENSE:	147,722	120,463	125,272	126,096	133,000	133,000
CAPITAL OUTLAY:	-	-	-	-	-	-
TOTAL EXPENDITURES	$ 147,722	$ 120,463	$ 125,272	$ 126,096	$ 133,000	$ 133,000

DESCRIPTION OF SERVICES:

The Assessing budget provides contractual assessing services provided by Anoka County.

BUDGET HIGHLIGHTS

- No changes

GOALS OF CURRENT YEAR BUDGET:

- Increase number of in-person assessment appraisals to better

Performance Measurements:

	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Estimate	2025 Projected
Number of Assessed Parcels - Residential Properties	8,993	8,987	9,347	9,475	9,487	9,617
Number of Assessed Parcels - Commercial Properties	383	387	402	396	408	402

FUND GENERAL

LEGAL

Business Unit	Object Account	Description	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Adopted Budget	2025 Requested Budget
0161	6304	LEGAL FEES	123,305	124,320	120,510	115,288	128,000	126,000
0161	6361	GENERAL LIABILITY/PROPERTY INS	1,229	1,157	913	855	915	797
Total Expenditure			**124,533**	**125,477**	**121,422**	**116,142**	**128,915**	**126,797**

SUMMARY:

OPERATING EXPENSE:	124,533	125,477	121,422	116,142	128,915	126,797
CAPITAL OUTLAY:	-	-	-	-	-	-
TOTAL EXPENDITURES	$ 124,533	$ 125,477	$ 121,422	$ 116,142	$ 128,915	$ 126,797

DESCRIPTION OF SERVICES:

The Legal budget provides for legal counsel to the City Council and city staff, reviews ordinances, resolutions, contracts and other legal documents. The budget also provides for prosecution services. The City's prosecution services are provided by Eckberg, Lammers Attorneys at Law and other legal services are provided by Holstad & Knaak, PLC

BUDGET HIGHLIGHTS

- No Changes

GOALS OF CURRENT YEAR BUDGET:

- Ensure city compliance with all laws

FUND GENERAL

PLANNING AND ZONING

Business Unit	Object Account	Description	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Adopted Budget	2025 Requested Budget
0191	6102	F.T. REGULAR-WAGES & SALARIES	446,437	486,561	442,889	556,589	654,462	742,334
0191	6104	PART-TIME WAGES & SALARIES	34,004	40,016	62,985	71,849	83,376	108,322
0191	6105	TEMPORARY-WAGES & SALARIES	-	5,908	-			
0191	6108	SEVERANCE PAY		47,657	7,504	4,934		
0191	6121	PERA CONTRIBUTIONS	33,872	37,293	37,800	47,023	55,338	63,799
0191	6122	FICA/MEDICARE CONTRIBUTIONS	35,801	40,393	38,380	46,887	60,410	70,392
0191	6131	GROUP INSURANCE	39,841	49,990	56,284	71,843	83,890	120,541
0191	6133	WORKERS COMP INSURANCE PREMIUM	2,792	2,350	2,566	3,279	3,686	6,317
0191	6208	MISCELLANEOUS OFFICE SUPPLIES	565	1,805	542	1,276	1,000	1,000
0191	6249	MISCELLANEOUS OPERATING SUPPLY	3,551	2,374	1,347	2,304	3,000	3,000
0191	6315	MISCELLANEOUS PROFESSIONAL SER	43,474	3,103	799	177	10,000	10,000
0191	6321	TELEPHONE	585	637	-			
0191	6322	POSTAGE	754	851	565	876	1,000	1,000
0191	6323	CELLULAR PHONES	2,267	3,139	-	-		
0191	6331	TRAVEL & LODGING	19	-	969	155	1,500	1,950
0191	6334	MILEAGE REIMBURSEMENT	-	-	-	230	500	500
0191	6335	TRAINING	90	1,805	4,260	1,831	4,000	7,400
0191	6352	GENERAL NOTICE & PUBLIC INFOR	574	581	2,079	1,408	3,000	3,000
0191	6361	GENERAL LIABILITY/PROPERTY INS	6,884	7,415	5,366	6,016	6,437	6,298
0191	6451	MEMBERSHIP DUES	1,015	2,004	794	1,113	2,300	3,050
0191	6452	SUBSCRIPTIONS	859	-	744	852	1,000	1,000
Total Expenditure			**653,382**	**733,882**	**665,874**	**818,640**	**974,899**	**1,149,903**

SUMMARY:

OPERATING EXPENSE:	**653,382**	**733,882**	**665,874**	**818,640**	**974,899**	**1,149,903**
CAPITAL OUTLAY:	**-**	**-**	**-**	**-**	**-**	**-**
TOTAL EXPENDITURES	**$ 653,382**	**$ 733,882**	**$ 665,874**	**$ 818,640**	**$ 974,899**	**$ 1,149,903**

PERSONNEL COMPLEMENT						
City Planner	2.00	1.00	-	1.00	1.00	1.00
Planning Manager			1.00	1.00	1.00	1.00
Senior City Planner	1.00	1.00	1.00	1.00	1.00	1.00
Rental Housing Inspector	-	-	-	-	1.00	1.00
Zoning Code Enforcment Officer	-	1.00	1.00	1.00	1.00	1.00
Deputy City Administrator/Community Development Director	1.00	1.00	1.00	-	-	-
Community Development Director				1.00	1.00	1.00
Planning Technician	-	1.00	1.00	-	-	-
Economic Development Manager	1.00	1.00	1.00	1.00	1.00	1.00
Community Development Assistant	0.40	0.40	0.50	0.50	0.63	0.63
Planning Intern	0.50	0.50	-	-	-	-
Administrative Assistant	0.73	0.73	0.73	0.73	0.73	0.73
Planning & Zoning Total	6.63	7.63	7.23	7.23	8.36	8.36

DESCRIPTION OF SERVICES:

The mission of the Community Development Department is to guide residential and commercial growth through comprehensive planning processes and administer the city's building and zoning codes in a equitable and professional manner to promote and sustain public safety, quality of life, and the health and well being of the whole community.

The Planning Division's function is to prepare and implement the City's Comprehensive Plan (the City's land use guide) and comprises of two (2) major functions: long-range land use planning and zoning administration.

BUDGET HIGHLIGHTS

- Market Rate Adjustments - From 0% - 18.36%
- COLA & Steps

GOALS OF CURRENT YEAR BUDGET:
• All Land Use Applications processed with 60 days. • Standard plan review completed within 5 business day (previously 10 business days). • Improve Responsiveness to Code Violation Complaints • Improve image of key nodes/corridors and be proactive on site plans due to Ramsey Gateway Project. • Improve the application process for land use applications.

Performance Measurements:						
	2020 Actual	2021 Projected	2022 Actual	2023 Actual	2024 Projected	2025 Projected
Number of Land Use Applications	43	40	44	25	40	40
Number of Permits	3,600	2,500	2,500	2,500	2,500	2,500
Number of Code Enforcement Cases	183	300	470	817	400	400

FUND GENERAL

DATA PROCESSING

Business Unit	Object Account	Description	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Adopted Budget	2025 Requested Budget
0192	6102	F.T. REGULAR-WAGES & SALARIES	158,179	146,476	189,159	246,057	266,191	317,795
0192	6108	SEVERANCE PAY		4,660				
0192	6121	PERA CONTRIBUTIONS	11,761	10,880	13,959	18,402	19,964	23,835
0192	6122	FICA/MEDICARE CONTRIBUTIONS	11,752	11,118	14,080	18,460	20,364	24,311
0192	6131	GROUP INSURANCE	22,369	22,400	28,513	37,695	40,557	43,227
0192	6133	WORKERS COMP INSURANCE PREMIUM	967	691	976	1,316	1,276	2,161
0192	6208	MISCELLANEOUS OFFICE SUPPLIES	37	71	414	380	375	400
0192	6249	MISCELLANEOUS OPERATING SUPPLY	455	299	542	162	825	825
0192	6281	SMALL TOOLS & MINOR EQUIPMENT	34,196	39,098	49,366	50,158	64,520	65,488
0192	6321	TELEPHONE	6,746	7,206	13,675	13,945	15,600	15,600
0192	6323	CELLULAR PHONES	-	72	43,623	50,176	53,083	60,000
0192	6335	TRAINING	91	-	1,354	3,809	3,200	3,200
0192	6361	GENERAL LIABILITY/PROPERTY INS	5,957	6,329	5,802	5,526	5,913	6,346
0192	6374	REFUSE/RECYCLING	-	-	-	479	450	450
0192	6405	OFFICE & DATA PROCESSING EQUIP	305,535	356,981	385,556	393,779	534,271	508,494
0192	6585	COMPUTER HARDWARE/SOFTWARE	24,423	-	26,894		37,000	25,000
Total Expenditure			**582,467**	**606,281**	**773,912**	**840,343**	**1,063,589**	**1,097,132**

SUMMARY:

OPERATING EXPENSE:	**558,045**	**606,281**	**747,018**	**840,343**	**1,026,589**	**1,072,132**
CAPITAL OUTLAY:	**24,423**	**-**	**26,894**	**-**	**37,000**	**25,000**
TOTAL EXPENDITURES	**$ 582,467**	**$ 606,281**	**$ 773,912**	**$ 840,343**	**$ 1,063,589**	**$ 1,097,132**

PERSONNEL COMPLEMENT

IT Manager	1.00	1.00	1	1	1	1
Systems & Security			1	1	1	1
IT Tech	1.00	1.00	1	1	1	1
Data Processing Total	2.00	2.00	3.00	3.00	3.00	3.00

6405 Office Equipment Contracts

Support& Licensing (LOGIS)	4,120	7,519	6,470		9,800	10,800
Financial Support(General Ledger,P/R, S/A, F/A & System Dev)(LOGIS)	100,741	108,545	96,110		184,530	108,260
PIMS becomes Accella System Support (LOGIS)	44,271	46,115	47,875		67,126	53,425
Tungsten(LOGIS)	-	5,000	3,860		4,260	4,475
GIS (LOGIS)	42,753	48,415	50,115		55,251	58,000
Laserfiche Licensing (LOGIS)	8,000	8,000	6,423		23,940	28,137
Licensing/maintenance through Logis	58,783	57,290	37,247		22,171	25,296
Malware Bytes (3-Year Renewal)			10,411			10,932
Digital Signage			5,870		3,300	3,380
Other Licensing/Maintenance (Civic Rec/Engineering-Autocad)		10,877	17,055		38,244	65,256
Internet (Included in LOGIS Support)	15,219	16,660	17,560		19,360	20,330
Server Backup/Hosting LOGIS	26,648	35,975	39,790		53,030	55,950
Copier/Printer Support	5,000	4,772	13,595		16,691	18,026
Agenda Quick			3,500		3,500	6,700
Phone Support			6,041		6,041	6,343
Miscellaneous			15,430		15,893	15,893
Website Annual Fee		7,814	8,205		11,135	17,292
	305,535	356,981	385,556	393,779	534,271	508,494

6585 Computer Hardware / Software

Server Virtualization	24,423	-				
Universal Power Supply			26,894	-	-	-
City Hall Copier Replacements						25,000
Networking Switches - All Municipal Buildings		-			37,000	
	24,423	-	26,894	-	37,000	25,000

DESCRIPTION OF SERVICES:

The Information Technology Department manages and maintains all voice, network, and data systems for the city. They also handle long-term project planning, technology implementations and helpdesk support for city staff.

BUDGET HIGHLIGHTS

- Market Rate Adjustments - From 7.09% - 16.98%
- COLA & Steps
- $25,000 - Replace 3 Copiers: Building, CD Workroom &
- $80,000 2/2 implementation costs new HR/Financial Software (6405)

GOALS OF CURRENT YEAR BUDGET:

- Ensure staff access to tools and resources in order to provide effective services to citizens.
- Identify efficiency, security, and cost-saving opportunities that improve/maintain city services using technology & staff

Performance Measurements:

	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Projected
Number of Physical Servers	4	2	3	3	3	3
Number of Virtualized Servers	7	12	14	13	13	14
Number of Desktop PCs / Laptops	162	173	177	180	180	185
Number of Phones	105	105	109	112	112	114
Number of Mobile Phones	62	62	65	65	65	81
Number of Other Cell Devices (hot spots, cameras, etc.)						48
Number of Tablets	18	20	23	30	30	7
Number of Wireless Access Points	8	11	18	28	28	29

FUND GENERAL

GENERAL GOVERN BUILDINGS

Business Unit	Object Account	Description	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Adopted Budget	2025 Requested Budget
0194	6102	F.T. REGULAR-WAGES & SALARIES	116,505	130,000	164,491	174,759	237,686	272,829
0194	6103	FULL TIME-REGULAR-OVERTIME	1,864	2,051	3,382	2,842		
0194	6104	PART TIME-WAGES & SALARIES	50,761	44,495	27,454	28,644	32,535	39,283
0194	6108	SEVERANCE PAY	1,408		4,686	18,025		
0194	6121	PERA CONTRIBUTIONS	12,245	13,130	14,556	15,369	20,266	23,408
0194	6122	FICA/MEDICARE CONTRIBUTIONS	12,171	12,608	14,339	15,749	20,671	23,877
0194	6131	GROUP INSURANCE	26,079	30,506	39,524	36,444	51,205	46,576
0194	6133	WORKERS COMP INSURANCE PREMIUM	9,975	8,687	10,552	11,885	15,496	19,005
0194	6221	CLEANING SUPPLIES	1,391	2,496	1,910	4,025	3,500	4,000
0194	6223	GASOLINE	1,543	2,455	3,390	3,347	4,000	4,000
0194	6225	DIESEL FUEL	758	451	2,172	563	2,000	2,000
0194	6231	UNIFORMS & TURN-OUT GEAR	2,269	1,575	2,199	1,695	2,500	3,000
0194	6249	MISCELLANEOUS OPERATING SUPPLY	15,371	16,462	20,014	19,784	20,000	22,000
0194	6257	OTHER VEHICLE PARTS	623	280	3,200	2,136	2,000	2,500
0194	6259	BUILDING MAINT/REPAIR SUPPLIES	1,994	4,036	5,313	5,329	7,500	8,000
0194	6281	SMALL TOOLS & MINOR EQUIPMENT	3,064	4,520	4,235	6,115	6,500	7,000
0194	6323	CELLULAR PHONES	1,403	1,671	-			
0194	6361	GENERAL LIABILITY/PROPERTY INS	5,995	6,609	6,816	6,841	7,320	6,938
0194	6371	ELECTRIC UTILITIES	94,612	99,184	99,439	102,932	112,000	112,000
0194	6372	WATER/IRRIGATION	2,853	2,412	2,928	3,358	3,300	3,700
0194	6373	GAS	20,395	30,273	40,961	38,397	49,000	44,000
0194	6374	REFUSE/RECYCLING	5,230	4,852	5,569	5,203	6,600	6,000
0194	6381	BUILDING & STRUCTURE REPAIR	9,855	7,747	9,127	3,272	23,000	25,000
0194	6382	MACHINERY & EQUIPMENT REPAIR	12,554	13,193	19,344	20,262	23,000	25,000
0194	6388	OTHER VEHICLE REPAIR	343	2,043	241	71	2,000	2,500
0194	6489	OTHER CONTRACTED SERVICES	89,902	87,387	90,445	102,525	97,000	102,000
0194	6550	MOTOR VEHICLES	-	-	47,226	-	58,000	
0194	6580	OTHER EQUIPMENT	-	-	-	-	161,000	
Total Expenditure			**501,162**	**529,125**	**643,514**	**629,571**	**968,079**	**804,616**

SUMMARY:

OPERATING EXPENSE:	**248,823**	**264,209**	**287,618**	**296,441**	**339,220**	**344,638**
CAPITAL OUTLAY:	**-**	**-**	**-**	**-**	**161,000**	**-**
TOTAL EXPENDITURES	**$ 248,823**	**$ 264,209**	**$ 287,618**	**$ 296,441**	**$ 500,220**	**$ 344,638**

PERSONNEL COMPLEMENT

Gen. Gov't. Bldgs.						
Building Maintenance	3.13	3.13	3.50	3.50	4.50	4.50
Gen Govt Bldgs Total	3.13	3.13	3.50	3.50	4.50	4.50

DESCRIPTION OF SERVICES:

The General Government Buildings Department is responsible for cleaning city buildings and the repair and maintenance of all building systems, as well as two cemeteries.

BUDGET HIGHLIGHTS

- Market Rate Adjustments - From 10.09%-15.05%
- COLA & Steps

GOALS OF CURRENT YEAR BUDGET:

- Clean and maintain our municipal buildings to the highest level possible
- Continue to prepare and support voting precincts during elections
- Respond to all maintenance requests in a timely manner

Performance Measurements:

	2020 Projected	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Projected
Buildings Maintained	12	13	13	13	13	13
Rooms Prepared for Meetings Annually	1210	1210	1210	1210	1250	1250
Maintenance Request Cleared	40	45	45	45	50	50

FUND GENERAL

NEWSLETTER

Business Unit	Object Account	Description	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Adopted Budget	2025 Requested Budget
0195	6102	F.T. REGULAR-WAGES & SALARIES	3,819	4,997	4,682	3,474	6,417	7,119
0195	6121	PERA CONTRIBUTIONS	286	375	351	261	481	534
0195	6122	FICA/MEDICARE CONTRIBUTIONS	316	413	386	286	491	544
0195	6133	WORKERS COMP INSURANCE PREMIUM	21	19	22	15	50	48
0195	6322	POSTAGE	11,346	11,721	12,345	13,069	13,600	15,000
0195	6352	GENERAL NOTICE & PUBLIC INFOR	28,872	34,088	36,409	40,241	41,600	43,000
0195	6361	GENERAL LIABILITY/PROPERTY INS	463	519	424	399	428	390
Total Expenditure			**45,123**	**52,132**	**54,618**	**57,746**	**63,067**	**66,635**

SUMMARY:

OPERATING EXPENSE:	45,123	52,132	54,618	57,746	63,067	66,635
CAPITAL OUTLAY:	-	-	-	-	-	-
TOTAL EXPENDITURES	$ 45,123	$ 52,132	$ 54,618	$ 57,746	$ 63,067	$ 66,635

DESCRIPTION OF SERVICES:

The community newsletter, The Ramsey Resident, is distributed to residential homes every two months. It is intended to provide public information about community events and local government.

BUDGET HIGHLIGHTS

- Paper Cost increase for newsletter

GOALS OF CURRENT YEAR BUDGET:

- Implement refreshed Ramsey branding items into the newsletter

Performance Measurements:

	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Estimate	2025 Projected
Number of newsletters completed annually	6	6	6	6	6	6
Number of full color newsletters completed annually	6	6	6	6	6	6
Number of pages published annually	100	100	100	100	100	100
Annual quantity of paid ads	60	60	60	60	60	60

GENERAL FUND 101 - GENERAL GOVERNMENT

PUBLIC SAFETY	211-280

EXPENDITURE BY OBJECT SUMMARY	-2020 Actual-	-2021 Actual-	-2022 Actual-	-2023 Actual-	-2024 Adopted-	-2025 Requested-
PERSONNEL SERVICES	4,749,611	5,155,607	5,635,599	6,231,938	6,854,507	7,552,812
SUPPLIES	382,703	369,266	503,417	524,930	634,550	681,700
OTHER SERVICES & CHARGES	611,818	587,273	604,391	601,831	661,813	859,936
CAPITAL OUTLAY	367,037	414,474	77,929	516,361	1,090,445	397,500
DEBT SERVICE	-	-	-	-	-	-
TOTAL EXPENDITURE BY OBJECT	**6,111,169**	**6,526,621**	**6,821,335**	**7,875,060**	**9,241,315**	**9,491,948**

LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

PUBLIC SAFETY	211-280

EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS		-2020 Actual-	-2021 Actual-	-2022 Actual-	-2023 Actual-	-2024 Adopted-	-2025 Requested-
PERSONNEL SERVICES							
WAGES AND SALARIES							
6102	F.T. REGULAR-WAGES & SALARIES	3,073,112	3,322,106	3,495,004	3,916,991	4,422,087	4,743,528
6103	FULL TIME-REGULAR-OVERTIME	107,397	124,171	135,588	128,145	120,000	130,000
6104	PART TIME-WAGES & SALARIES	419,339	452,711	601,722	601,786	599,819	770,161
6105	TEMPORARY-WAGES & SALARIES	7,697	2,964	270	45	-	-
6107	OVERTIME-PART TIME	-	-	-	-	-	-
TOTAL WAGES AND SALARIES		**3,607,545**	**3,901,953**	**4,232,583**	**4,646,966**	**5,141,906**	**5,643,689**
OTHER GROSS EARNINGS							
6108	SEVERANCE PAY	-	-	20,982	20,251	-	-
TOTAL OTHER GROSS EARNINGS		**-**	**-**	**20,982**	**20,251**	**-**	**-**
EMPLOYER CONTRIBUTIONS							
6121	PERA CONTRIBUTIONS	538,587	577,818	598,194	651,108	713,615	783,137
6122	FICA/MEDICARE CONTRIBUTIONS	100,100	109,484	115,980	127,619	153,369	167,517
6131	GROUP INSURANCE	353,522	404,748	421,109	512,677	531,937	603,240
6132	DISABILITY INSURANCE	1,313	1,313	1,313	1,313	1,313	1,313
6133	WORKERS COMP INSURANCE PREMIUM	148,543	160,291	245,437	272,004	312,367	353,916
TOTAL EMPLOYER CONTRIBUTIONS		**1,142,066**	**1,253,655**	**1,382,034**	**1,564,721**	**1,712,601**	**1,909,123**
Total PERSONNEL SERVICES		**4,749,611**	**5,155,607**	**5,635,599**	**6,231,938**	**6,854,507**	**7,552,812**
SUPPLIES							
OFFICE SUPPLIES							
6204	STATIONERY, ENVELOPES & FORMS	3,541	2,293	3,712	5,808	4,350	4,350
6206	FILM, MICROFILM, TAPES, DISKS	837	568	370	208	1,400	1,400
6207	TRAINING SUPPLIES	3,609	3,154	3,562	10,165	9,100	10,500
6208	MISCELLANEOUS OFFICE SUPPLIES	2,164	2,152	1,800	2,991	3,500	5,500
TOTAL OFFICE SUPPLIES		**10,151**	**8,167**	**9,444**	**19,172**	**18,350**	**21,750**
OPERATING SUPPLIES							
6223	GASOLINE	63,697	90,220	109,192	94,580	120,000	115,000
6225	DIESEL FUEL	4,315	5,959	7,163	9,858	9,000	12,000
6227	LUBRICANTS & ADDITIVES	934	1,312	1,624	2,709	1,500	1,500
6229	SHOP MATERIALS	906	3,149	1,538	1,425	1,500	1,500
6231	UNIFORMS & TURN-OUT GEAR	95,064	79,822	108,626	115,974	150,750	145,800
6233	BATTERIES	652	1,262	2,013	1,940	2,000	2,000
6235	AMMUNITION	15,970	1,700	13,725	13,274	15,000	15,000
6237	CRIME SCENE KIT MATERIALS	368	1,843	-	509	1,000	1,500
6239	FIRST AID SUPPLIES	12,345	5,922	5,444	6,005	11,000	11,000
6241	COMMUNITY POLICING SUPPLIES	10,310	9,190	9,967	10,351	12,500	12,500
6249	MISCELLANEOUS OPERATING SUPPLY	40,731	27,675	48,417	51,315	70,750	78,250
TOTAL OPERATING SUPPLIES		**245,292**	**228,054**	**307,710**	**307,939**	**395,000**	**396,050**
REPAIR AND MAINTENANCE SUPPLIES							
6251	BATTERIES	678	516	-	829	2,500	2,500
6253	BRAKES	3,421	3,466	3,238	4,045	3,700	4,000
6255	TIRES	7,458	10,708	6,616	7,315	9,500	9,500
6257	OTHER VEHICLE PARTS	19,967	17,590	18,440	41,515	23,000	26,000
6259	BUILDING MAINT/REPAIR SUPPLIES	357	16,040	43,518	14,241	45,000	52,900
6266	SCBA-PARTS	4,679	4,055	5,899	23,874	20,000	20,000
6271	SIGN REPAIR MATERIALS	382	-	1,148	1,464	3,000	5,000
6275	OTHER EQUIPMENT PARTS	662	3,074	2,933	945	5,500	4,500
TOTAL REPAIR AND MAINTENANCE SUPPLIES		**37,604**	**55,448**	**81,792**	**94,227**	**112,200**	**124,400**
SMALL TOOLS AND MINOR EQUIPMENT							
6281	SMALL TOOLS & MINOR EQUIPMENT	89,606	77,596	104,472	103,276	108,600	139,100
TOTAL SMALL TOOLS AND MINOR EQUIPMENT		**89,606**	**77,596**	**104,472**	**103,276**	**108,600**	**139,100**
MERCHANDISE FOR RESALE							
6291	CULVERTS, SIGNS, STREET SUPPLY	50	-	-	316	400	400
TOTAL MERCHANDISE FOR RESALE		**50**	**-**	**-**	**316**	**400**	**400**
Total SUPPLIES		**382,703**	**369,266**	**503,417**	**524,930**	**634,550**	**681,700**

OTHER SERVICES & CHARGES							
PROFESSIONAL SERVICES							
6302	AUDITING & ACCOUNTING SERVICES	4,050	4,241	4,416	4,958	5,200	7,500
6315	MISCELLANEOUS PROFESSIONAL SER	225,996	170,096	150,362	134,615	112,700	252,700
TOTAL PROFESSIONAL SERVICES		**230,046**	**174,337**	**154,778**	**139,573**	**117,900**	**260,200**
COMMUNICATION							
6321	TELEPHONE	4,400	4,045	-	-	-	-
6322	POSTAGE	2,029	4,547	2,584	2,603	4,350	4,250
6323	CELLULAR PHONES	22,235	24,384	-	-	-	-
TOTAL COMMUNICATION		**28,664**	**32,975**	**2,584**	**2,603**	**4,350**	**4,250**
EMPLOYEE REIMBURSEMENTS							
6331	TRAVEL & LODGING	2,765	5,695	8,515	7,685	11,000	13,500
6334	MILEAGE REIMBURSEMENT	170	93	474	199	500	500
6335	TRAINING	56,199	72,214	81,528	75,342	94,500	132,100
TOTAL EMPLOYEE REIMBURSEMENTS		**59,135**	**78,002**	**90,517**	**83,225**	**106,000**	**146,100**
INSURANCE							
6361	GENERAL LIABILITY/PROPERTY INS	80,624	75,223	106,710	133,713	149,414	148,386
TOTAL INSURANCE		**80,624**	**75,223**	**106,710**	**133,713**	**149,414**	**148,386**
UTILITIES							
6371	ELECTRIC UTILITIES	32,059	31,983	31,828	29,147	35,520	35,600
6372	WATER/IRRIGATION	4,797	3,847	2,117	2,791	3,500	3,500
6373	GAS	5,034	8,552	11,838	9,987	12,000	12,000
6374	REFUSE/RECYCLING	1,363	1,431	1,571	1,718	1,700	1,800
TOTAL UTILITIES		**43,253**	**45,813**	**47,354**	**43,642**	**52,720**	**52,900**
REPAIRS AND MAINTENANCE - LABOR							
6382	MACHINERY & EQUIPMENT REPAIR	5,491	15,907	15,015	14,124	21,500	23,000
6383	OFFICE EQUIPMENT REPAIR	-	-	-	-	-	-
6386	BRAKE REPAIR	-	-	-	-	-	-
6388	OTHER VEHICLE REPAIR	55,013	53,322	68,786	52,534	65,000	67,000
6389	TOWING SERVICES	2,037	240	3,096	345	3,500	3,000
TOTAL REPAIRS AND MAINTENANCE - LABOR		**62,541**	**69,470**	**86,897**	**67,004**	**90,000**	**93,000**
REPAIRS AND MAINTENANCE - CONTRACTS							
6405	OFFICE & DATA PROCESSING EQUIP	50,694	49,637	43,253	41,626	51,429	52,000
TOTAL REPAIRS AND MAINTENANCE - CONTRACTS		**50,694**	**49,637**	**43,253**	**41,626**	**51,429**	**52,000**
RENTALS							
6413	OFFICE EQUIPMENT RENTAL	5,995	5,265	3,483	5,265	9,000	7,500
6415	OTHER EQUIPMENT RENTAL	33,601	37,295	38,215	37,867	39,150	43,000
TOTAL RENTALS		**39,596**	**42,560**	**41,698**	**43,132**	**48,150**	**50,500**
DUES, SUBSCRIPTIONS, AND REGISTRATION FEES							
6451	MEMBERSHIP DUES	6,067	4,887	7,039	7,596	8,550	10,000
6452	SUBSCRIPTIONS	41	627	-	-	-	-
TOTAL DUES, SUBSCRIPTIONS, AND REGISTRATION FEES		**6,108**	**5,514**	**7,039**	**7,596**	**8,550**	**10,000**
BOOKS AND PAMPHLETS							
6471	BOOKS & PAMPHLETS	2,331	1,132	2,384	1,963	3,800	3,800
TOTAL BOOKS AND PAMPHLETS		**2,331**	**1,132**	**2,384**	**1,963**	**3,800**	**3,800**
CONTRACTED SERVICES							
6489	OTHER CONTRACTED SERVICES	8,826	12,611	21,177	37,754	29,500	38,800
TOTAL CONTRACTED SERVICES		**8,826**	**12,611**	**21,177**	**37,754**	**29,500**	**38,800**
Total OTHER SERVICES & CHARGES		**611,818**	**587,273**	**604,391**	**601,831**	**661,813**	**859,936**
CAPITAL OUTLAY							
CAPITAL OUTLAY							
6540	HEAVY MACHINERY	-	-	-	-	-	-
6550	MOTOR VEHICLES	351,094	414,474	-	417,176	839,629	348,000
6580	OTHER EQUIPMENT	15,943	-	77,929	99,185	250,816	49,500
TOTAL CAPITAL OUTLAY		**367,037**	**414,474**	**77,929**	**516,361**	**1,090,445**	**397,500**
Total CAPITAL OUTLAY		**367,037**	**414,474**	**77,929**	**516,361**	**1,090,445**	**397,500**
DEBT SERVICE							
DEBT SERVICE							
6603	OTHER L.T. OBLIGATION PRINCIPA	-	-	-	-	-	-
TOTAL DEBT SERVICE		-	-	-	-	-	-
TOTAL DEBT SERVICE		-	-	-	-	-	-
TOTAL EXPENDITURES & OTHER FINANCING		**6,111,169**	**6,526,621**	**6,821,335**	**7,875,060**	**9,241,315**	**9,491,948**
SUMMARY:							
OPERATING EXPENSE:		**5,744,132**	**6,112,146**	**6,743,407**	**7,358,699**	**8,150,870**	**9,094,448**
CAPITAL OUTLAY:		**367,037**	**414,474**	**77,929**	**516,361**	**1,090,445**	**397,500**
TOTAL EXPENDITURES		**$ 6,111,169**	**$ 6,526,621**	**$ 6,821,335**	**$ 7,875,060**	**$ 9,241,315**	**$ 9,491,948**

FUND GENERAL **POLICE PROTECTION**

Business Unit	Object Account	Description	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Adopted Budget	2025 Requested Budget
0211	6102	F.T. REGULAR-WAGES & SALARIES	2,566,863	2,778,260	2,865,943	3,108,329	3,511,532	3,759,037
0211	6103	FULL TIME-REGULAR-OVERTIME	95,476	117,561	131,945	126,091	120,000	130,000
0211	6104	PART TIME-WAGES & SALARIES	84,498	115,637	90,750	72,089	70,930	190,368
0211	6108	SEVERANCE PAY			14,582	20,251		
0211	6121	PERA CONTRIBUTIONS	466,528	499,077	511,012	542,373	592,828	646,718
0211	6122	FICA/MEDICARE CONTRIBUTIONS	55,299	62,071	66,062	71,967	85,733	97,995
0211	6131	GROUP INSURANCE	294,930	336,074	339,894	377,986	390,703	428,843
0211	6133	WORKERS COMP INSURANCE PREMIUM	111,190	129,942	191,818	209,520	242,416	293,271
0211	6204	STATIONERY, ENVELOPES & FORMS	2,654	1,602	3,134	4,692	3,100	3,100
0211	6206	FILM, MICROFILM, TAPES, DISKS	837	568	370	208	1,100	1,100
0211	6207	TRAINING SUPPLIES	3,609	3,154	3,562	10,165	9,100	10,500
0211	6208	MISCELLANEOUS OFFICE SUPPLIES	1,838	1,718	1,271	2,605	2,500	4,500
0211	6223	GASOLINE	50,539	72,247	85,351	74,806	91,000	91,000
0211	6227	LUBRICANTS & ADDITIVES	934	1,312	1,624	2,709	1,500	1,500
0211	6229	SHOP MATERIALS	906	3,149	1,538	1,425	1,500	1,500
0211	6231	UNIFORMS & TURN-OUT GEAR	65,867	40,663	48,896	63,393	85,000	80,000
0211	6233	BATTERIES	652	1,262	2,013	1,940	2,000	2,000
0211	6235	AMMUNITION	15,970	1,700	13,725	13,274	15,000	15,000
0211	6237	CRIME SCENE KIT MATERIALS	368	1,843	-	509	1,000	1,500
0211	6239	FIRST AID SUPPLIES	4,304	2,488	4,287	4,252	8,000	8,000
0211	6249	MISCELLANEOUS OPERATING SUPPLY	8,940	7,865	10,886	14,510	25,000	25,500
0211	6251	BATTERIES	678	516	-	829	1,500	1,500
0211	6253	BRAKES	3,421	3,466	3,238	4,045	3,700	4,000
0211	6255	TIRES	7,458	10,708	6,616	7,315	9,500	9,500
0211	6257	OTHER VEHICLE PARTS	8,724	13,015	13,425	20,154	15,000	15,000
0211	6259	BUILDING MAINT/REPAIR SUPPLIES	357	16,040	13,502	512	15,000	12,900
0211	6275	OTHER EQUIPMENT PARTS	443	1,770	220	550	2,500	2,500
0211	6281	SMALL TOOLS & MINOR EQUIPMENT	42,701	56,920	76,843	69,237	72,500	101,000
0211	6315	MISCELLANEOUS PROFESSIONAL SER	8,190	6,198	11,892	7,840	10,300	14,500
0211	6321	TELEPHONE	2,203	2,072	-			
0211	6322	POSTAGE	1,331	3,141	1,182	1,204	2,600	2,600
0211	6323	CELLULAR PHONES	13,184	15,313	-			
0211	6331	TRAVEL & LODGING	2,492	5,421	5,159	5,706	8,000	10,000
0211	6335	TRAINING	21,693	32,990	28,335	31,667	40,000	72,000
0211	6361	GENERAL LIABILITY/PROPERTY INS	56,773	52,507	86,707	105,032	115,000	119,348
0211	6382	MACHINERY & EQUIPMENT REPAIR	410	1,244	509	187	500	2,000
0211	6388	OTHER VEHICLE REPAIR	10,152	16,616	10,675	13,287	15,000	17,000
0211	6389	TOWING SERVICES	2,037	240	3,096	345	3,500	3,000
0211	6405	OFFICE & DATA PROCESSING EQUIP	10,419	7,856	9,179	2,706	12,000	12,000
0211	6413	OFFICE EQUIPMENT RENTAL	5,995	5,265	3,483	5,265	9,000	7,500
0211	6415	OTHER EQUIPMENT RENTAL	33,601	37,295	38,215	37,867	39,000	43,000
0211	6451	MEMBERSHIP DUES	3,473	2,757	3,246	3,822	4,100	4,400
0211	6489	OTHER CONTRACTED SERVICES	3,195	8,942	12,625	25,079	15,000	20,000
0211	6550	MOTOR VEHICLES	35,841	69,000	-	115,083	194,629	48,000
0211	6580	OTHER EQUIPMENT	15,943		9,453	15,780	215,816	15,000
Total Expenditure			**4,122,916**	**4,547,484**	**4,726,260**	**5,196,605**	**6,064,087**	**6,328,180**

SUMMARY:

OPERATING EXPENSE:	**4,071,132**	**4,478,484**	**4,716,807**	**5,065,742**	**5,653,642**	**6,265,180**
CAPITAL OUTLAY:	**51,784**	**69,000**	**9,453**	**130,863**	**410,445**	**63,000**
TOTAL EXPENDITURES	**$ 4,122,916**	**$ 4,547,484**	**$ 4,726,260**	**$ 5,196,605**	**$ 6,064,087**	**$ 6,328,180**

PERSONNEL COMPLEMENT							
Police Chief		1.00	1.00	1.00	1.00	1.00	1.00
Captain		2.00	2.00	2.00	2.00	2.00	2.00
Sergeant		4.00	4.00	4.00	4.00	5.00	5.00
Drug Task Force Officer		1.00	1.00	1.00	1.00	1.00	1.00
Patrol Officer		19.00	21.00	21.00	22.00	21.00	21.00
Community Service Officer		1.26	1.26	1.26	2.00	3.07	3.07
Police Office Supervisor		1.00	1.00	1.00	1.00	1.00	1.00
Clerical/Support Personnel		2.63	3.26	3.64	3.64	3.64	3.64
	Public Safety Total	31.89	34.52	34.90	36.64	37.71	37.71

6550 Motor Vehicles						
Ford Interceptor	35,841	-				
Ford Utility Hybrid					47,829	
Dodge Ram 1500 4X4					50,000	
Dodge Durango					48,000	48,000
Malibu	-	28,479				
2 Ford Explorers		40,521				
2 Chargers				73,400		
Ford Interceptor	35,841	-				
Tahoe				41,683	48,800	
	35,841	69,000	-	115,083	194,629	48,000

6580 Other Equipment						
Axon Squad Car Cameras	-	-	-	-	215,816	
Fitness Equipment - Wall Module unit, Stair Climber & Leg Curl						
Audio/Video Recorder in Interview Rooms	15,943	-	9,453			15,000
Garage Floor replacement						-
	15,943	-	9,453	-	215,816	15,000

DESCRIPTION OF SERVICES:

The Police Department is responsible for the protection of life and property and a sense of community security and responds to all emergencies in the city. The Police Department will deter criminal activity by visible patrols; the enforcement of traffic laws; and the apprehension of criminal offenders. The department investigates criminal incidents and apprehends offenders through the gathering, analysis, preservation and presentation of evidence.The Police department provides other community services such as code

BUDGET HIGHLIGHTS

- Market Rate Adjustments - From 5.0% - 18.70%
- COLA & Steps
- Wellness: Mental Health/Heart Testing - $27,000 ($23,000 from 2023 Public Safety Legis Funds)
- 1 Squad Replacements with Dodge Durango- $48,000
- Fitness Equipment: $24,650 (2023 Public Safety Legislative Funds)
- Audio Video Equipment for Interview Rooms: $15,000

GOALS OF CURRENT YEAR BUDGET:

- Reduce criminal activity in the community
- Adequately staff public safety based on changing demographics and needs
- Leverage technology to create operational efficiencies
- Enhance traffic safety in the community

Performance Measurements:						
Police Department Activity	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Projected
Dispatched Calls for Service	14918	16258	15609	15172	16,963	16500
Motor Vehicle Accidents	335	443	465	384	381	376
Citations and Warnings	1207	1340	1042	968	887	807
Criminal	1020	988	869	798	659	642
Non-Criminal	8834	8500	9000	6914	8500	8800
State CPM Performance Measurement Results	2020	2021	2022	2023	2024	2024
Total Reported Crimes Rate (per 100,000 population)	N/A	20.39	17.78	16.81	19	19
Crime Clearance Rates (per 100,000 population)	N/A	24%	19%	27%	25%	25%
Average police response time - highest priority calls	5:44	5:54	6:08	5:46	under 7 min	under 7 min

FUND GENERAL

FIRE PROTECTION

Business Unit	Object Account	Description	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Adopted Budget	2025 Requested Budget
0220	6102	F.T. REGULAR-WAGES & SALARIES	292,458	305,378	352,050	440,276	467,505	555,452
0220	6103	FULL TIME-REGULAR-OVERTIME	9,814	6,610	3,373			
0220	6104	PART TIME-WAGES & SALARIES	321,487	283,535	459,516	469,149	454,659	489,069
0220	6108	SEVERANCE PAY			6,400			
0220	6121	PERA CONTRIBUTIONS	55,059	56,867	62,760	76,554	81,991	97,437
0220	6122	FICA/MEDICARE CONTRIBUTIONS	26,860	25,281	25,178	24,861	27,088	29,759
0220	6131	GROUP INSURANCE	36,495	39,920	45,603	64,206	66,632	88,942
0220	6132	DISABILITY INSURANCE	1,313	1,313	1,313	1,313	1,313	1,313
0220	6133	WORKERS COMP INSURANCE PREMIUM	34,093	27,527	49,688	56,968	61,185	52,033
0220	6208	MISCELLANEOUS OFFICE SUPPLIES	242	393	316	289	500	500
0220	6223	GASOLINE	11,675	15,187	21,492	17,844	25,000	20,000
0220	6225	DIESEL FUEL	4,315	5,959	7,163	9,858	9,000	12,000
0220	6231	UNIFORMS & TURN-OUT GEAR	29,057	38,926	57,894	51,594	65,000	65,000
0220	6239	FIRST AID SUPPLIES	8,041	3,434	1,157	1,752	3,000	3,000
0220	6249	MISCELLANEOUS OPERATING SUPPLY	17,523	12,117	16,920	19,922	21,000	24,000
0220	6257	OTHER VEHICLE PARTS	11,243	4,575	5,016	21,361	8,000	11,000
0220	6259	BUILDING MAINT/REPAIR SUPPLIES			30,016	13,729	30,000	40,000
0220	6266	SCBA-PARTS	4,679	4,055	5,899	23,874	20,000	20,000
0220	6281	SMALL TOOLS & MINOR EQUIPMENT	46,706	20,676	26,684	32,303	35,000	37,000
0220	6302	AUDITING & ACCOUNTING SERVICES	4,050	4,241	4,416	4,958	5,200	7,500
0220	6321	TELEPHONE	1,849	1,624	-			
0220	6322	POSTAGE	111	70	4	81	200	100
0220	6323	CELLULAR PHONES	6,960	6,448	-			
0220	6335	TRAINING	32,432	36,629	47,504	37,255	45,000	50,000
0220	6361	GENERAL LIABILITY/PROPERTY INS	17,229	16,241	14,421	21,296	26,000	21,295
0220	6371	ELECTRIC UTILITIES	17,774	17,688	17,091	14,515	18,000	18,000
0220	6372	WATER/IRRIGATION	4,797	3,847	2,117	2,791	3,500	3,500
0220	6373	GAS	5,034	8,552	11,838	9,987	12,000	12,000
0220	6374	REFUSE/RECYCLING	1,363	1,431	1,571	1,718	1,700	1,800
0220	6388	OTHER VEHICLE REPAIR	44,861	36,706	58,111	39,247	50,000	50,000
0220	6405	OFFICE & DATA PROCESSING EQUIP	15,792	17,298	18,183	18,920	29,429	30,000
0220	6451	MEMBERSHIP DUES	2,003	1,214	2,029	2,929	2,200	3,000
0220	6452	SUBSCRIPTIONS	41	627				
0220	6471	BOOKS & PAMPHLETS	518	280	1,052	1,282	1,500	1,500
0220	6489	OTHER CONTRACTED SERVICES	3,508	2,045	2,266	4,724	3,000	4,800
0220	6550	MOTOR VEHICLES	315,253	345,474		275,027	645,000	300,000
0220	6580	OTHER EQUIPMENT			68,475	24,405	-	-
Total Expenditure			**1,384,635**	**1,352,166**	**1,427,516**	**1,784,989**	**2,219,602**	**2,050,000**

SUMMARY:

OPERATING EXPENSE:	1,069,382	1,006,692	1,359,041	1,485,557	1,574,602	1,750,000
CAPITAL OUTLAY:	315,253	345,474	68,475	299,432	645,000	300,000
TOTAL EXPENDITURES	$ 1,384,635	$ 1,352,166	$ 1,427,516	$ 1,784,989	$ 2,219,602	$ 2,050,000

PERSONNEL COMPLEMENT						
Fire Chief	1.00	1.00	1.00	1.00	1.00	1.00
Fire Secretary	0.70	0.70	0.70	-	-	-
Fire Captain of Administration	-	-	1.00	1.00	1.00	1.00
Fire Inspector	1.00	1.00	1.00	1.00	1.00	1.00
Fire Marshall	1.00	1.00	1.00	1.00	1.00	1.00
Firefighters	7.58	7.58	7.58	7.58	7.58	7.58
Fire Total	11.28	11.28	12.28	11.58	11.58	11.58

6550 Motor Vehicles						
1st half funding Replace 1999 Fire Engine #556	270,626	-				
2nd half funding Replace 1999 Fire Engine #556	-	345,474				
1/4 of funding Replace 2008 Fire Engine #565 (1.2M)-$300K 2026 & $600K 2027						300,000
Replace 2017 Ford Explorer #569 (net $5,000 sale proceeds)						
Replace 2013 Chev Tahoe #333 (net $5,000 sale proceeds)						
Replace Tanker #II Veh #501					600,000	
Replace Fire Admin Cap Veh #333					45,000	
Replace Rescue #21				275,027		
Replace Fire Prevention Veh #386	44,627	-				
	315,253	345,474	-	275,027	645,000	300,000

6580 Other Equipment				
SCBA Compressor	-	-		24,405
Fire Training Room Table & Chairs			21,039	
Extrication Tools			47,436	
Refurbish Tanker II	-	-	-	
	-	-	68,475	24,405

BUDGET HIGHLIGHTS

- Market Rate Adjustments - From 5.02% - 12.77%
- COLA & Steps
- 1/4 of Fire Engine ($1.2M total cost less $40K sale) - $300,000
-
-

GOALS OF CURRENT YEAR BUDGET:

- Revise and update department policies/procedures and Standard Operating Guidelines
- Establish and maintain outreach programs that enhance fire safety within community
- Ensure adequate staff numbers to meet increased demand of calls for service
- Replacement of expired structural fire turn out gear
- Building maintenace repairs/replacement to include cubicles, carpeting and service counter

Performance Measurements:

	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Projected
Number of Calls for Service	1133	1301	1381	1735	2100	2500
Mutual Aid	47	35	66	75	80	80
Given	29	20	44	54	55	55
Received	18	15	22	21	25	25
Number of firefighters	53	42	47	49	55	55
Prevention:						
# of Public Education contacts	28	38	45	34	50	50
# of commericial property inspections	177	304	320	319	400	400
# of permits issued	83	70	106	286	300	300

State CPM Performance Measurement Results	2020	2021	2022	2023	2024 Estimated	2025 Estimated
Insurance industry rating of fire services	4/7	4/7	4/7	4/7	4/7	4/7
Fire calls per 1,000 population	15.6	14	13	21	25	27
Average response times	6:19	6:20	6:15	6:58	6:30	6:30
EMS calls per 1,000 population	26.3	33	36	39	42	45

FUND GENERAL

PROTECTIVE INSPECTIONS

Business Unit	Object Account	Description	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Adopted Budget	2025 Requested Budget
0240	6102	F.T. REGULAR-WAGES & SALARIES	184,625	209,127	253,395	332,414	352,326	362,917
0240	6103	FULL TIME-REGULAR-OVERTIME	2,045			2,053		
0240	6104	PART TIME-WAGES & SALARIES	13,354	53,539	51,455	60,547	74,230	90,724
0240	6105	TEMPORARY-WAGES & SALARIES	7,697	2,964				
0240	6108	SEVERANCE PAY			961			
0240	6121	PERA CONTRIBUTIONS	14,847	19,644	22,626	29,547	31,992	34,023
0240	6122	FICA/MEDICARE CONTRIBUTIONS	15,747	19,869	22,794	27,975	32,632	34,704
0240	6131	GROUP INSURANCE	22,097	28,754	35,612	70,485	74,602	85,455
0240	6133	WORKERS COMP INSURANCE PREMIUM	1,232	1,124	1,911	2,684	2,927	3,570
0240	6204	STATIONERY, ENVELOPES & FORMS	654	330	552	609	750	750
0240	6208	MISCELLANEOUS OFFICE SUPPLIES	84	41	213	98	500	500
0240	6223	GASOLINE	1,482	2,787	2,349	1,930	4,000	4,000
0240	6231	UNIFORMS & TURN-OUT GEAR	140	234	1,836	987	750	800
0240	6249	MISCELLANEOUS OPERATING SUPPLY	1,723	176	630	1,020	2,000	2,000
0240	6315	MISCELLANEOUS PROFESSIONAL SER	217,807	163,898	138,470	126,775	102,400	238,200
0240	6321	TELEPHONE	348	349	-			
0240	6322	POSTAGE	586	1,334	1,399	1,102	1,500	1,500
0240	6323	CELLULAR PHONES	1,073	1,505	-			
0240	6331	TRAVEL AND LODGING	135	274	2,710	1,797	1,500	2,000
0240	6334	MILEAGE REIMBURSEMENT	170	93	474	199	500	500
0240	6335	TRAINING	2,075	940	5,509	5,250	7,500	8,100
0240	6361	GENERAL LIABILITY/PROPERTY INS	5,787	5,668	4,809	5,161	6,000	5,197
0240	6405	OFFICE & DATA PROCESSING EQUIP	24,484	24,484	15,891	20,000	10,000	10,000
0240	6451	MEMBERSHIP DUES	165	470	245	100	750	1,100
0240	6471	BOOKS & PAMPHLETS	1,228	595	997	435	2,000	2,000
0240	6550	MOTOR VEHICLES				27,066		
Total Expenditure			**519,585**	**538,198**	**564,838**	**718,231**	**708,859**	**888,040**

SUMMARY:

OPERATING EXPENSE:	519,585	538,198	564,838	691,166	708,859	888,040
CAPITAL OUTLAY:	-	-	-	27,066	-	-
TOTAL EXPENDITURES	$ 519,585	$ 538,198	$ 564,838	$ 718,231	$ 708,859	$ 888,040

PERSONNEL COMPLEMENT

Building Official	1.00	1.00	1.00	1.00	1.00	1.00
Building Inspector	-	1.00	2.00	2.00	2.00	2.00
Permit Technicians	1.81	1.81	1.81	1.85	2.05	2.05
Inspectors	0.25	0.25	0.25	-	-	-
Building Inspection Total	3.06	4.06	5.06	4.85	5.05	5.05

6550 Motor Vehicles

New Vehicle for building inspector				27,066		
	-	-	-	27,066	-	-

DESCRIPTION OF SERVICES:

The mission of the Community Development Department is to guide residential and commercial growth through comprehensive planning processes and administer the city's building and zoning codes in a equitable and professional manner to promote and sustain public safety, quality of life, and the health and well being of the whole community.

The purpose of the Building Division is to help ensure all your construction projects meet the requirements of both the Minnesota State Building Code and the City Zoning regulations.

BUDGET HIGHLIGHTS
• Market Rate Adjustments - From 3.12%-8.09%
• COLA & Steps
• Refill of Building Inspector April 1, 2025
• Inspection Services Cover for Building Official - See June 25, 2024 Worksession - $194,600

GOALS OF CURRENT YEAR BUDGET:
• Complete standard residential plan review within 10 business days.
• Complete standard commercial plan review within 30 business days.
• Allow for inspection availability within 48 hours.

Performance Measurements:						
	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Projected
New Residential Units	176	183	125	190	190	190
Total Permits	3,630	3,458	2,932	3,700	3,700	3,700
Number of Inspections	12,765	12449-Est.	7,356	13,500	13,500	13,500

FUND GENERAL

CIVIL DEFENSE

Business Unit	Object Account	Description	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Adopted Budget	2025 Requested Budget
0250	6251	BATTERIES	-	-	-	-	1,000	1,000
0250	6275	OTHER EQUIPMENT PARTS	219	1,303	2,713	395	3,000	2,000
0250	6361	GENERAL LIABILITY/PROPERTY INS	23	23	75	1,664	1,780	1,884
0250	6371	ELECTRIC UTILITIES	1,020	1,020	1,020	1,071	1,020	1,100
0250	6382	MACHINERY & EQUIPMENT REPAIR	1,025	940	5,829	5,195	6,000	6,000
0250	6580	OTHER CAPITAL EQUIPMENT	-	-	-	59,000	35,000	34,500
Total Expenditure			**2,288**	**3,287**	**9,637**	**67,325**	**47,800**	**46,484**

SUMMARY:

OPERATING EXPENSE:	2,288	3,287	9,637	67,325	47,800	46,484
CAPITAL OUTLAY:	-	-	-	-	-	-
TOTAL EXPENDITURES	$ 2,288	$ 3,287	$ 9,637	$ 67,325	$ 47,800	$ 46,484

DESCRIPTION OF SERVICES:

The Civil Defence budget funds expenditures related to the city-wide emergency siren notification system.

BUDGET HIGHLIGHTS

- Emergency siren circuit boards - $17,000
- Replace 1 emergency siren - $17,500 (6 have been replaced to date)

GOALS OF CURRENT YEAR BUDGET:

- Maintain infastructure of siren warning system

Performance Measurements:

	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Projected
Number of Sirens	17	17	17	17	17	17

FUND GENERAL

TRAFFIC ENGINEERING

Business Unit	Object Account	Description	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Adopted Budget	2025 Requested Budget
0260	6102	F.T. REGULAR-WAGES & SALARIES	29,166	29,341	23,616	35,972	90,724	66,122
0260	6103	FULL TIME-REGULAR-OVERTIME	62		270			
0260	6105	TEMPORARY-WAGES & SALARIES			270	45		
0260	6121	PERA CONTRIBUTIONS	2,154	2,231	1,797	2,634	6,804	4,959
0260	6122	FICA/MEDICARE CONTRIBUTIONS	2,195	2,264	1,946	2,816	7,916	5,059
0260	6133	WORKERS COMP INSURANCE PREMIUM	2,027	1,699	2,020	2,832	5,839	5,042
0260	6249	MISCELLANEOUS OPERATING SUPPLY	11,868	7,108	19,641	15,756	22,000	26,000
0260	6271	SIGN REPAIR MATERIALS	382	-	1,148	1,464	3,000	5,000
0260	6361	GENERAL LIABILITY/PROPERTY INS	680	697	599	452	484	542
0260	6371	ELECTRIC UTILITIES	13,265	13,275	13,717	13,560	16,500	16,500
0260	6382	MACHINERY & EQUIPMENT REPAIR	5,081	13,723	8,677	8,743	15,000	15,000
0260	6489	CONTRACTED SERVICES	1,807	1,291	6,172	787	6,500	6,500
Total Expenditure			**68,686**	**71,628**	**79,873**	**85,061**	**174,767**	**150,724**

SUMMARY:

OPERATING EXPENSE:	68,686	71,628	79,873	85,061	174,767	150,724
CAPITAL OUTLAY:	-	-	-	-	-	-
TOTAL EXPENDITURES	$ 68,686	$ 71,628	$ 79,873	$ 85,061	$ 174,767	$ 150,724

DESCRIPTION OF SERVICES:

The Traffic Engineering budget funds the installation and maintenance of traffic signage on, above, and/or near city streets.

BUDGET HIGHLIGHTS

- No major changes. Staff time redistributed between streets, traffic engr & snow plowing

GOALS OF CURRENT YEAR BUDGET:

- Continue to meet FHWA guidelines for traffic signage
- Replace damaged or defective signs within 48 hours
- Bring signage up to current standards on all reconstruct and overlay projects
- Continue to support Engineering and Community Development departments with traffic issues

Performance Measurements:

	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Projected
Total Hours	610				2080	2080
Number of Traffic Signs in System	2390					
Number of Traffic Counts Performed	15					

FUND GENERAL

ANIMAL CONTROL

Business Unit	Object Account	Description	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Adopted Budget	2025 Requested Budget
0270	6249	MISCELLANEOUS OPERATING SUPPLY	678	411	340	108	750	750
0270	6281	SMALL TOOLS & MINOR EQUIPMENT			945	903	1,000	1,000
0270	6489	OTHER CONTRACTED SERVICES	315	332	114	7,164	5,000	7,500
Total Expenditure			**993**	**743**	**1,399**	**8,175**	**6,750**	**9,250**

SUMMARY:

OPERATING EXPENSE:	993	743	1,399	8,175	6,750	9,250
CAPITAL OUTLAY:	-	-	-	-	-	-
TOTAL EXPENDITURES	$ 993	$ 743	$ 1,399	$ 8,175	$ 6,750	$ 9,250

DESCRIPTION OF SERVICES:

This fund covers expenditures related to animal control. Ramsey PD provides animal containment services and incurs expenses for boarding animals at Anoka PD.

BUDGET HIGHLIGHTS

- No major changes

GOALS OF CURRENT YEAR BUDGET:

- Provide animal containment services to residents

Performance Measurements:

	2020 Actual	2021 Projected	2022 Actual	2023 Actual	2024 Projected	2025 Projected
Animal Complaints	539	390	270	377	390	450
Number of Animals Impounded	53	45	20	30	45	45
Number of Animals Released to Owners	47	45	15	24	45	40
Number of Euthanizations	0	0	0	1	0	2

FUND GENERAL

COMMUNITY ORIENTING POLICE

Business Unit	Object Account	Description	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Adopted Budget	2025 Requested Budget
0280	6204	STATIONERY, ENVELOPES & FORMS	233	361	27	508	500	500
0280	6206	FILM, MICROFILM, TAPES, DISKS	-	-	-	-	300	300
0280	6241	COMMUNITY POLICING SUPPLIES	10,310	9,190	9,967	10,351	12,500	12,500
0280	6281	SMALL TOOLS & MINOR EQUIPMENT	199	-	-	832	100	100
0280	6291	CULVERTS, SIGNS, STREET SUPPLY	50	-	-	316	400	400
0280	6322	POSTAGE	-	1	-	216	50	50
0280	6323	CELLULAR PHONES	1,018	1,118	-	-		
0280	6331	TRAVEL & LODGING	138	-	646	182	1,500	1,500
0280	6335	TRAINING	-	1,655	180	1,170	2,000	2,000
0280	6361	GENERAL LIABILITY/PROPERTY INS	131	88	99	109	150	120
0280	6415	OTHER EQUIPMENT RENTAL	-	-	-		150	
0280	6451	MEMBERSHIP DUES	427	446	1,520	745	1,500	1,500
0280	6471	BOOKS & PAMPHLETS	585	257	335	246	300	300
Total Expenditure			**13,092**	**13,115**	**12,774**	**14,673**	**19,450**	**19,270**

SUMMARY:

OPERATING EXPENSE:	13,092	13,115	12,774	14,673	19,450	19,270
CAPITAL OUTLAY:	-	-	-	-	-	-
TOTAL EXPENDITURES	$ 13,092	$ 13,115	$ 12,774	$ 14,673	$ 19,450	$ 19,270

DESCRIPTION OF SERVICES:

The Community Orientating Policing funds expenditures related to community programs such as: Kids Safety Camp, Car Seat Inspections, Night to Unite, Pet Clinics, Bike Helmet Fitting and Sale, Police Explorers, and Drug Take Back Program

BUDGET HIGHLIGHTS

- No Major Changes

GOALS OF CURRENT YEAR BUDGET:

- Increase participation in community based programs

Performance Measurements:

	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Projected
# of participants attending Kids Safety Camp	0	0	121	107	140	144
# of car seat inspections	9	15	12	12	15	15
Night to Unite - # of Parties	26	50	48	45	45	45
# participants in Citizens Academy	0	10	8	12	16	16

GENERAL FUND 101 - GENERAL GOVERNMENT

PUBLIC WORKS **301-312**

EXPENDITURE BY OBJECT SUMMARY	-2020 Actual-	-2021 Actual-	-2022 Actual-	-2023 Actual-	-2024 Adopted-	-2025 Requested-
PERSONNEL SERVICES	1,091,120	1,096,459	1,232,690	1,334,945	1,665,276	1,940,238
SUPPLIES	297,565	247,499	383,218	325,477	502,490	472,403
OTHER SERVICES & CHARGES	620,510	598,537	410,981	1,406,511	780,449	843,548
CAPITAL OUTLAY	-	450,964	127,057	384,556	1,171,818	44,500
TOTAL EXPENDITURE BY OBJECT	**2,009,196**	**2,393,459**	**2,153,946**	**3,451,490**	**4,120,033**	**3,300,689**

LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

PUBLIC WORKS **301-312**

EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS	-2020 Actual-	-2021 Actual-	-2022 Actual-	-2023 Actual-	-2024 Adopted-	-2025 Requested-
PERSONNEL SERVICES						
WAGES AND SALARIES						
6102 F.T. REGULAR-WAGES & SALARIES	742,654	735,374	797,269	910,184	1,131,557	1,347,009
6103 FULL TIME-REGULAR-OVERTIME	36,306	38,417	42,299	48,290	32,000	52,000
6105 TEMPORARY-WAGES & SALARIES	23,232	24,632	30,256	20,426	34,208	34,208
6106 OVERTIME-TEMPORARY	259	878	636	-	-	-
TOTAL WAGES AND SALARIES	**802,452**	**799,301**	**870,461**	**978,901**	**1,197,765**	**1,433,217**
OTHER GROSS EARNINGS						
6108 SEVERANCE PAY	-	4,555	65,629	9,124	-	-
TOTAL OTHER GROSS EARNINGS	**-**	**4,555**	**65,629**	**9,124**	**-**	**-**
EMPLOYER CONTRIBUTIONS						
6121 PERA CONTRIBUTIONS	52,794	57,508	62,881	72,058	87,267	104,926
6122 FICA/MEDICARE CONTRIBUTIONS	57,007	58,852	64,665	73,407	95,330	110,967
6131 GROUP INSURANCE	135,034	140,084	124,889	155,962	217,658	224,301
6133 WORKERS COMP INSURANCE PREMIUM	43,834	36,159	44,165	45,494	67,256	66,827
TOTAL EMPLOYER CONTRIBUTIONS	**288,669**	**292,604**	**296,601**	**346,921**	**467,511**	**507,021**
Total PERSONNEL SERVICES	**1,091,120**	**1,096,459**	**1,232,690**	**1,334,945**	**1,665,276**	**1,940,238**
SUPPLIES						
OFFICE SUPPLIES						
6205 DRAFTING SUPPLIES	-	-	-	-	-	-
6208 MISCELLANEOUS OFFICE SUPPLIES	1,010	1,096	2,006	2,922	1,550	2,100
TOTAL OFFICE SUPPLIES	**1,010**	**1,096**	**2,006**	**2,922**	**1,550**	**2,100**
OPERATING SUPPLIES						
6221 CLEANING SUPPLIES	-	-	-	-	-	-
6223 GASOLINE	17,893	17,420	21,314	24,531	39,800	39,500
6225 DIESEL FUEL	34,544	32,384	54,169	48,950	61,000	65,000
6227 LUBRICANTS & ADDITIVES	3,553	6,269	6,106	6,305	7,500	9,000
6229 SHOP MATERIALS	2,720	1,692	3,825	2,915	4,000	4,000
6231 UNIFORMS & TURN-OUT GEAR	3,825	6,315	7,231	9,036	8,150	12,500
6249 MISCELLANEOUS OPERATING SUPPLY	9,794	7,331	10,983	9,825	12,250	12,150
TOTAL OPERATING SUPPLIES	**72,328**	**71,411**	**103,627**	**101,563**	**132,700**	**142,150**
REPAIR AND MAINTENANCE SUPPLIES						
6257 OTHER VEHICLE PARTS	85,883	52,237	83,858	77,135	84,800	85,600
6259 BUILDING MAINT/REPAIR SUPPLIES	1,677	563	2,622	3,619	2,700	2,700
6261 SAND & GRAVEL	2,907	-	2,300	2,779	5,300	5,300
6263 SALT	92,362	68,800	129,704	68,426	192,240	147,053
6265 ASPHALT	22,316	32,491	32,311	31,135	33,000	35,000
6267 OTHER STREET MAINTENANCE SUPPL	4,798	5,303	10,675	14,920	16,500	16,500
6269 LANDSCAPE MATERIALS	1,520	1,174	952	1,076	7,500	7,500
6275 OTHER EQUIPMENT PARTS	-	-	-	-	-	-
TOTAL REPAIR AND MAINTENANCE SUPPLIES	**211,463**	**160,568**	**262,422**	**199,090**	**342,040**	**299,653**
SMALL TOOLS AND MINOR EQUIPMENT						
6281 SMALL TOOLS & MINOR EQUIPMENT	12,764	14,424	15,163	21,903	26,200	28,500
TOTAL SMALL TOOLS AND MINOR EQUIPMENT	**12,764**	**14,424**	**15,163**	**21,903**	**26,200**	**28,500**
Total SUPPLIES	**297,565**	**247,499**	**383,218**	**325,477**	**502,490**	**472,403**

OTHER SERVICES & CHARGES							
PROFESSIONAL SERVICES							
6315	MISCELLANEOUS PROFESSIONAL SER	21,794	28,146	29,897	31,744	32,500	40,000
TOTAL PROFESSIONAL SERVICES		**21,794**	**28,146**	**29,897**	**31,744**	**32,500**	**40,000**
COMMUNICATION							
6321	TELEPHONE	2,394	2,211	-	-	-	-
6322	POSTAGE	531	40	143	1,161	2,200	2,600
6323	CELLULAR PHONES	5,653	5,816	-	-	-	-
TOTAL COMMUNICATION		**8,578**	**8,067**	**143**	**1,161**	**2,200**	**2,600**
EMPLOYEE REIMBURSEMENTS							
6331	TRAVEL & LODGING	92	-	-	127	-	-
6335	TRAINING	4,821	6,623	6,952	12,983	15,940	20,400
TOTAL EMPLOYEE REIMBURSEMENTS		**4,913**	**6,623**	**6,952**	**13,110**	**15,940**	**20,400**
INSURANCE							
6361	GENERAL LIABILITY/PROPERTY INS	21,831	26,966	25,801	26,788	32,564	36,078
TOTAL INSURANCE		**21,831**	**26,966**	**25,801**	**26,788**	**32,564**	**36,078**
UTILITIES							
6371	ELECTRIC UTILITIES	7,382	8,153	8,319	8,411	15,000	15,000
6372	WATER/IRRIGATION	7,034	7,020	2,238	2,207	7,000	2,500
6373	GAS	4,690	6,001	6,924	6,150	15,000	10,000
6374	REFUSE/RECYCLING	2,353	3,611	2,180	975	3,800	2,500
TOTAL UTILITIES		**21,458**	**24,785**	**19,662**	**17,743**	**40,800**	**30,000**
REPAIRS AND MAINTENANCE - LABOR							
6381	BUILDING & STRUCTURE REPAIR	3,645	1,248	1,582	3,747	25,170	37,170
6382	MACHINERY & EQUIPMENT REPAIR	-	4,944	5,172	6,447	5,600	6,000
6387	TIRE MOUNTING & BALANCING	300	255	60	-	400	400
6388	OTHER VEHICLE REPAIR	15,523	15,242	9,487	16,320	27,000	27,000
TOTAL REPAIRS AND MAINTENANCE - LABOR		**19,468**	**21,689**	**16,300**	**26,514**	**58,170**	**70,570**
REPAIRS AND MAINTENANCE - CONTRACTS							
6404	MACHINERY & EQUIPMENT	1,332	1,221	3,458	-	3,500	3,500
6405	OFFICE & DATA PROCESSING EQUIP	968	-	3,745	-	-	-
TOTAL REPAIRS AND MAINTENANCE - CONTRACTS		**2,300**	**1,221**	**7,203**	**-**	**3,500**	**3,500**
RENTALS							
6415	OTHER EQUIPMENT RENTAL	1,581	8,333	2,205	2,838	16,000	6,000
6417	UNIFORM RENTAL	1,479	1,583	689	1,233	800	1,200
TOTAL RENTALS		**3,061**	**9,916**	**2,894**	**4,071**	**16,800**	**7,200**
DUES, SUBSCRIPTIONS, AND REGISTRATION FEES							
6451	MEMBERSHIP DUES	2,279	1,017	1,670	964	2,975	3,200
TOTAL DUES, SUBSCRIPTIONS, AND REGISTRATION FEES		**2,279**	**1,017**	**1,670**	**964**	**2,975**	**3,200**
BOOKS AND PAMPHLETS							
6471	BOOKS & PAMPHLETS	-	-	-	-	-	-
TOTAL BOOKS AND PAMPHLETS		**-**	**-**	**-**	**-**	**-**	**-**
CONTRACTED SERVICES							
6488	STREET MAINTENANCE CONTRACT	500,000	462,784	294,998	1,272,595	555,000	600,000
6489	OTHER CONTRACTED SERVICES	14,830	7,324	5,461	11,822	20,000	30,000
TOTAL CONTRACTED SERVICES		**514,830**	**470,108**	**300,459**	**1,284,417**	**575,000**	**630,000**
Total OTHER SERVICES & CHARGES		**620,510**	**598,537**	**410,981**	**1,406,511**	**780,449**	**843,548**
CAPITAL OUTLAY							
CAPITAL OUTLAY							
6540	HEAVY MACHINERY	-	116,891	103,199	266,007	770,318	-
6550	MOTOR VEHICLES	-	62,772	-	95,049	165,000	-
6580	OTHER EQUIPMENT	-	271,302	23,858	23,500	236,500	44,500
TOTAL CAPITAL OUTLAY		**-**	**450,964**	**127,057**	**384,556**	**1,171,818**	**44,500**
Total CAPITAL OUTLAY		**-**	**450,964**	**127,057**	**384,556**	**1,171,818**	**44,500**
TOTAL EXPENDITURES & OTHER FINANCING		**2,009,196**	**2,393,459**	**2,153,946**	**3,451,490**	**4,120,033**	**3,300,689**
SUMMARY:							
OPERATING EXPENSE:		**2,009,196**	**1,942,495**	**2,026,889**	**3,066,934**	**2,948,215**	**3,256,189**
CAPITAL OUTLAY:		**-**	**450,964**	**127,057**	**384,556**	**1,171,818**	**44,500**
TOTAL EXPENDITURES		**$ 2,009,196**	**$ 2,393,459**	**$ 2,153,946**	**$ 3,451,490**	**$ 4,120,033**	**$ 3,300,689**

FUND GENERAL

ENGINEERING

Business Unit	Object Account	Description	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Adopted Budget	2025 Requested Budget
0301	6102	F.T. REGULAR-WAGES & SALARIES	245,602	240,248	293,930	368,610	386,389	413,954
0301	6103	FULL TIME-REGULAR-OVERTIME	17,702	20,287	23,675	28,461	20,000	40,000
0301	6105	TEMPORARY-WAGES & SALARIES	11,110	14,550	14,752	-		
0301	6106	OVERTIME-TEMPORARY	259	878	636			
0301	6121	PERA CONTRIBUTIONS	19,434	19,411	23,597	29,340	30,479	34,047
0301	6122	FICA/MEDICARE CONTRIBUTIONS	18,924	19,849	23,812	28,270	31,089	34,727
0301	6131	GROUP INSURANCE	41,855	42,747	40,296	51,158	69,543	71,806
0301	6133	WORKERS COMP INSURANCE PREMIUM	1,445	1,198	2,078	2,581	3,385	3,776
0301	6208	MISCELLANEOUS OFFICE SUPPLIES	734	795	1,279	2,316	850	1,400
0301	6223	GASOLINE	3,677	4,789	5,650	6,823	8,800	9,500
0301	6231	UNIFORMS & TURN-OUT GEAR	1,327	1,170	1,331	2,774	1,650	2,500
0301	6249	MISCELLANEOUS OPERATING SUPPLY	2,255	-	854	408	750	650
0301	6257	OTHER VEHICLE PARTS	1,122	2,108	1,397	1,905	1,800	600
0301	6281	SMALL TOOLS & MINOR EQUIPMENT	86	-	-	1,143	2,700	3,500
0301	6315	MISCELLANEOUS PROFESSIONAL SER	4,139	197	1,288	1,000	7,500	12,000
0301	6321	TELEPHONE	1,334	1,239	-	-		
0301	6322	POSTAGE	460	7	87	1,107	2,000	2,400
0301	6323	CELLULAR PHONES	2,589	3,427	-	-		
0301	6331	TRAVEL & LODGING	92	-	-	127		
0301	6335	TRAINING	2,112	3,699	3,059	4,906	8,440	6,400
0301	6361	GENERAL LIABILITY/PROPERTY INS	4,799	4,131	3,990	4,172	4,464	4,552
0301	6405	OFFICE & DATA PROCESSING EQUIP	968	-	3,745	-		
0301	6451	MEMBERSHIP DUES	1,919	748	1,393	864	2,375	3,000
0301	6580	OTHER EQUIPMENT	-	-	-	-	42,000	
0301	6550	MOTOR VEHICLES			-	30,983	56,000	
Total Expenditure			**383,947**	**381,476**	**446,849**	**566,948**	**680,214**	**644,812**

SUMMARY:

OPERATING EXPENSE:	**383,947**	**381,476**	**446,849**	**535,965**	**582,214**	**644,812**
CAPITAL OUTLAY:	**-**	**-**	**-**	**30,983**	**98,000**	**-**
TOTAL EXPENDITURES	**$ 383,947**	**$ 381,476**	**$ 446,849**	**$ 566,948**	**$ 680,214**	**$ 644,812**

PERSONNEL COMPLEMENT						
PW Director/City Engineer	-	-	-	1.00	1.00	1.00
City Engineer	1.00	1.00	1.00	-	-	-
Assistant City Engineer	-	-	0.50	1.00	1.00	1.00
Engineering Tech IV	1.00	1.00	1.00			
Engineering Tech II	1.00	1.00	1.00	1.00	2.00	2.00
Engineering Tech III	-	-	-	1.00	1.00	1.00
Senior Engineering Technician				1.00	1.00	1.00
Civil Engineer IV	1.00	1.00	1.00	1.00	1.00	1.00
Civil Engineer II	1.00	1.00	0.50	0.00		
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Interns (2)	1.00	1.00	1.00	1.00		
Engineering Total	7.00	7.00	7.00	8.00	8.00	8.00

DESCRIPTION OF SERVICES:

The Engineering budget covers engineering functions not charged to specific projects. The City Engineer oversees all engineering including working with the Minnesota Department of Transportation, Anoka County, other cities and regulating agencies, maintaining mapping and GIS data, managing stormwater runoff, responding to citizen and staff requests, and general engineering functions.

BUDGET HIGHLIGHTS

- Market Rate Adjustments - From 3.33% - 7.59%
- COLA & Steps

GOALS OF CURRENT YEAR BUDGET:

- Ensure stable and sustainable funding exists for Pavement Management Program.
- Support construction of Water Treatment Plant.
- Support improvements identified in Anoka County CSAH 5/Nowthen Blvd. transportation study.
- Conduct well siting study for new municipal well #9.
- Develop and plan for key infrastructure improvements (AUAR, utilities, transportation).
- Support construction of Ramsey Gateway Highway 10 improvements.
- Investigate improved pavement condition rating systems.
- Continue pavement rejuvenation program to replace suspended sealcoat program.

Performance Measurements:

	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Projected
Active Engineering Projects	12	13	14	18	24	22
Completed Engineering Projects	10	11	11	14	17	16
Infrastructure Asset Management System Upgrades	0	0	0	0	0	0

FUND GENERAL

STREET MAINTENANCE

Business Unit	Object Account	Description	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Adopted Budget	2025 Requested Budget
0311	6102	F.T. REGULAR-WAGES & SALARIES	422,342	403,503	393,338	423,207	592,603	789,491
0311	6103	FULL TIME-REGULAR-OVERTIME	679	1,008	1,220	3,624	2,000	2,000
0311	6105	TEMPORARY-WAGES & SALARIES	9,971	5,160	6,422	14,738	22,208	22,208
0311	6108	SEVERANCE PAY		4,555	65,629	9,124		
0311	6121	PERA CONTRIBUTIONS	31,401	30,100	30,106	31,119	44,595	59,362
0311	6122	FICA/MEDICARE CONTRIBUTIONS	31,632	30,462	30,807	32,704	50,887	63,574
0311	6131	GROUP INSURANCE	93,179	97,338	84,593	104,804	148,115	152,495
0311	6133	WORKERS COMP INSURANCE PREMIUM	35,662	28,331	30,800	32,158	47,846	49,930
0311	6208	MISCELLANEOUS OFFICE SUPPLIES	276	301	727	606	700	700
0311	6221	CLEANING SUPPLIES						
0311	6223	GASOLINE	7,580	10,759	15,664	5,227	20,000	18,000
0311	6225	DIESEL FUEL	20,148	13,194	31,077	11,394	26,000	30,000
0311	6227	LUBRICANTS & ADDITIVES	3,553	6,269	6,106	6,305	7,500	9,000
0311	6229	SHOP MATERIALS	2,697	1,548	3,825	2,671	3,500	3,500
0311	6231	UNIFORMS & TURN-OUT GEAR	2,497	5,145	5,900	6,262	6,500	10,000
0311	6249	MISCELLANEOUS OPERATING SUPPLY	7,538	7,331	10,129	9,417	11,500	11,500
0311	6257	OTHER VEHICLE PARTS	30,188	21,869	39,496	28,244	41,000	43,000
0311	6259	BUILDING MAINT/REPAIR SUPPLIES	1,677	563	2,622	3,619	2,700	2,700
0311	6261	SAND & GRAVEL	-	-	-	-	1,500	1,500
0311	6265	ASPHALT	22,316	32,491	32,311	31,135	33,000	35,000
0311	6267	OTHER STREET MAINTENANCE SUPPL	19	1,019	9,599	992	4,000	4,000
0311	6269	LANDSCAPE MATERIALS	1,520	1,174	952	1,076	7,500	7,500
0311	6281	SMALL TOOLS & MINOR EQUIPMENT	12,678	14,424	15,163	20,760	23,500	25,000
0311	6315	MISCELLANEOUS PROFESSIONAL SER	17,655	27,948	28,610	30,744	25,000	28,000
0311	6321	TELEPHONE	1,060	973	-	-		
0311	6322	POSTAGE	71	33	56	54	200	200
0311	6323	CELLULAR PHONES	3,063	2,389	-	-		
0311	6335	TRAINING	2,709	2,924	3,893	8,077	7,500	14,000
0311	6361	GENERAL LIABILITY/PROPERTY INS	14,126	20,250	18,960	20,712	25,000	29,399
0311	6371	ELECTRIC UTILITIES	7,382	8,153	8,319	8,411	15,000	15,000
0311	6372	WATER/IRRIGATION	7,034	7,020	2,238	2,207	7,000	2,500
0311	6373	GAS	4,690	6,001	6,924	6,150	15,000	10,000
0311	6374	REFUSE/RECYCLING	2,353	3,611	2,180	975	3,800	2,500
0311	6381	BUILDING & STRUCTURE REPAIR	3,645	1,248	1,582	3,747	25,170	37,170
0311	6382	MACHINERY & EQUIPMENT REPAIR	-	4,944	5,172	6,447	5,600	6,000
0311	6387	TIRE MOUNTING & BALANCING	300	255	60	-	400	400
0311	6388	OTHER VEHICLE REPAIR	14,814	12,400	4,205	1,699	12,000	12,000
0311	6404	MACHINERY & EQUIPMENT	1,332	1,221	3,458		3,500	3,500
0311	6415	OTHER EQUIPMENT RENTAL	1,581	8,333	2,205	2,838	16,000	6,000
0311	6417	UNIFORM RENTAL	1,479	1,583	689	1,233	800	1,200
0311	6451	MEMBERSHIP DUES	360	269	278	100	600	200
0311	6488	STREET MAINTENANCE CONTRACT	500,000	462,784	294,998	1,272,595	555,000	600,000
0311	6489	OTHER CONTRACTED SERVICES	14,830	7,324	5,461	11,822	20,000	30,000
0311	6540	HEAVY MACHINERY		116,891	103,199	266,007	770,318	
0311	6550	MOTOR VEHICLES		62,772		64,066	109,000	-
0311	6580	OTHER EQUIPMENT		271,302	23,858	23,500	194,500	44,500
Total Expenditure			**1,336,038**	**1,747,168**	**1,332,827**	**2,510,567**	**2,908,542**	**2,183,029**

SUMMARY:

OPERATING EXPENSE:	**1,336,038**	**1,296,204**	**1,205,770**	**2,156,994**	**1,834,724**	**2,138,529**
CAPITAL OUTLAY:	**-**	**450,964**	**127,057**	**353,573**	**1,073,818**	**44,500**
TOTAL EXPENDITURES	**$ 1,336,038**	**$ 1,747,168**	**$ 1,332,827**	**$ 2,510,567**	**$ 2,908,542**	**$ 2,183,029**

PERSONNEL COMPLEMENT						
Public Works Superintendent	1.00	1.00	1.00	1.00	1.00	1.00
Secretary (Formerly under Engineering)	1.00	1.00	1.00	1.00	1.00	1.00
Mechanic	2.00	2.00	2.00	2.00	3.00	3.00
Street Supervisor	-	-	1.00	1.00	1.00	1.00
Streets Lead Worker	1.00	1.00	1.00	1.00	1.00	1.00
PW Maintenance Worker	5.00	5.00	5.00	5.00	8.00	8.00
Temporary - Streets	0.50	0.50	0.50	0.50	0.50	0.50
Street Maintenance Total	10.50	10.50	11.50	11.50	15.50	15.50

6488/6489 Other Contracted Services						
Pavement Management Program Funding (Transfer to Pavement Manager	260,742	300,000	-	-	-	-
Cracksealing/Rejuvenation/Pothole Patching	239,258	162,784	200,000	1,272,595	555,000	
Curb Repair/Tree Removal	-	-	15,000		20,000	
	500,000	462,784	215,000	1,272,595	575,000	-

6540 - Heavy Machinery						
F350 truck with plow (2021 & 2022 total cost)	-	116,891	103,199			
2-Single Axls Plow Trucks	-	-			544,318	
Tandem Axle Truck with Plow less trade in $15,000	-	-		266,007		
721 G Front End Loader					226,000	
	-	116,891	103,199	266,007	770,318	-

6550-Motor Vehicle						
1-ton truck	-	62,772				
2-3/4 ton trucks with plows (1 new & 1 replacement)	-	-	-	64,066		
F550 4x4 Truck with 9' 2" V-plow (New) with lift gate					109,000	
	-	62,772	-	64,066	109,000	-

6580 - Other Equipment						
Sidewalk Machine	-	162,723				
Snow Pusher Box for Front End Loader				23,500		
Trailer for skidsteer	-	15,102				
Toolcat		36,105				
Skidsteer	-	57,372				
Tire balancer (1/2 cost other 1/2 police)			9,453			
Asphalt floater			14,405			
ExMark Mower (less $2,500 trade in)						17,500
Pull behind PTO Mower (Less $1,000 trade in)						27,000
Trailer Mounted Boom Lift					58,000	
Bobcat T66 Skidsteer					81,000	
Scissor Lift JLG 2646					26,500	
10-Foot Slide in Removable Salt/Sander Spreader (Truck Mounted)					14,000	
Hydraulic hose Crimping Machine					15,000	
	-	271,302	23,858	23,500	194,500	44,500

DESCRIPTION OF SERVICES:

The Street Maintenance Department is responsible for maintaining city streets, sidewalks, traffic signs, boulevards, ROW mowing and the storm water collection system.

BUDGET HIGHLIGHTS

- Market Rate Adjustments - From 3.03% - 13.85%
- COLA & Steps
- Restrict public access at Public Works main entry and brace front desk - $12,000
- $45,000 additional funding for streetmaintenance improvements - $600,000 total
- Replace 2015 Kubota mower (less $2,500 trade in) - $17,500
- Replace 2004 Landpride pull behind mower (less $1,000 trade in) - $27,000

GOALS OF CURRENT YEAR BUDGET:

- Maintain and improve city's rating of 7.0 average of road condition
- Increase use of contracted services on pothole repair (velocity patching)
- Increase prevenative maintenace to prolong the life of our public streets
- Maintain our city vehicles and equipment to the highest level possible

Performance Measurements:

	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Projected
Crack filling (miles)	7	20.88	10.37	15	19	19
Sealcoating (miles)	0	0	0	0	0	0
Asphalt patching (tons)	500		380	385	390	390

FUND GENERAL

SNOW AND ICE REMOVAL

Business Unit	Object Account	Description	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Adopted Budget	2025 Requested Budget
0312	6102	F.T. REGULAR-WAGES & SALARIES	74,710	91,623	110,001	118,368	152,565	143,564
0312	6103	FULL TIME-REGULAR-OVERTIME	17,925	17,122	17,405	16,205	10,000	10,000
0312	6105	TEMPORARY-WAGES & SALARIES	2,151	4,922	9,082	5,689	12,000	12,000
0312	6121	PERA CONTRIBUTIONS	1,959	7,997	9,179	11,599	12,193	11,517
0312	6122	FICA/MEDICARE CONTRIBUTIONS	6,451	8,541	10,046	12,434	13,354	12,666
0312	6133	WORKERS COMP INSURANCE PREMIUM	6,726	6,629	11,287	10,755	16,025	13,121
0312	6223	GASOLINE	6,636	1,873		12,481	11,000	12,000
0312	6225	DIESEL FUEL	14,396	19,191	23,092	37,557	35,000	35,000
0312	6229	SHOP MATERIALS	24	144	-	244	500	500
0312	6257	OTHER VEHICLE PARTS	54,572	28,260	42,965	46,987	42,000	42,000
0312	6261	SAND & GRAVEL	2,907	-	2,300	2,779	3,800	3,800
0312	6263	SALT	92,362	68,800	129,704	68,426	192,240	147,053
0312	6267	OTHER STREET MAINTENANCE SUPPL	4,779	4,284	1,076	13,928	12,500	12,500
0312	6361	GENERAL LIABILITY/PROPERTY INS	2,906	2,586	2,851	1,903	3,100	2,127
0312	6388	OTHER VEHICLE REPAIR	709	2,842	5,282	14,621	15,000	15,000
Total Expenditure			**289,211**	**264,815**	**374,270**	**373,975**	**531,277**	**472,848**

SUMMARY:

OPERATING EXPENSE:	289,211	264,815	374,270	373,975	531,277	472,848
CAPITAL OUTLAY:	-	-	-	-	-	-
TOTAL EXPENDITURES	$ 289,211	$ 264,815	$ 374,270	$ 373,975	$ 531,277	$ 472,848

DESCRIPTION OF SERVICES:

The Snow and Ice Removal budget provides for snow removal and for ice control on city streets, parking lots, and pathways.

BUDGET HIGHLIGHTS

- Staff time redistributed between streets, traffic engr & snow plowing

GOALS OF CURRENT YEAR BUDGET:

- Clearing of parking ramp utilizing PW Staff (full time, temp on call, & seasonal staff) See PUMA Budget
- Continue to monitor and reduce salt usage
- Continue to complete citywide plowing in 8 hours or less
- Upgrade weather service to MDSS (maintenance decision support software)
- Equip cul-de-sac trucks and sidewalk plowing equipment with AVL to track snow removal operations

Performance Measurements:						
	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Projected
Miles of Streets Plowed	181.8	183	185	187	189	190
Cul-de-sacs	283	287	291	295	299	303
Salt/Sand Purchased (tons)	1200	1400	1600	2300	1,400	1,200
Snow Removal Hours	3090	1700	1750	2600	950	840
Full Scale Plowing Events	9	12	13	23	5	5

GENERAL FUND 101 - GENERAL GOVERNMENT

PARKS AND RECREATION	452-455

EXPENDITURE BY OBJECT SUMMARY	-2020 Actual-	-2021 Actual-	-2022 Actual-	-2023 Actual-	-2024 Adopted-	-2025 Requested-
PERSONNEL SERVICES	878,027	929,874	962,545	1,088,600	1,310,835	1,487,113
SUPPLIES	198,379	186,228	200,417	242,430	255,150	286,400
OTHER SERVICES & CHARGES	266,854	253,330	265,263	297,610	331,970	341,148
CAPITAL OUTLAY	75,610	112,370	16,852	-	379,200	110,000
TOTAL EXPENDITURE BY OBJECT	**1,418,871**	**1,481,802**	**1,445,077**	**1,628,641**	**2,277,155**	**2,224,661**

LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

PARKS AND RECREATION	452-455

EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS		-2020 Actual-	-2021 Actual-	-2022 Actual-	-2023 Actual-	-2024 Adopted-	-2025 Requested-
PERSONNEL SERVICES							
WAGES AND SALARIES							
6102	F.T. REGULAR-WAGES & SALARIES	572,067	618,528	617,124	730,962	858,087	976,945
6103	FULL TIME-REGULAR-OVERTIME	494	1,837	1,469	818	1,000	1,000
6105	TEMPORARY-WAGES & SALARIES	99,094	85,592	87,275	65,361	111,040	100,000
TOTAL WAGES AND SALARIES		**671,654**	**705,957**	**705,868**	**797,141**	**970,127**	**1,077,945**
EMPLOYER CONTRIBUTIONS							
6121	PERA CONTRIBUTIONS	45,806	48,065	48,867	54,097	62,849	71,538
6122	FICA/MEDICARE CONTRIBUTIONS	50,846	53,916	53,502	59,784	74,214	82,463
6131	GROUP INSURANCE	78,670	94,527	116,186	132,986	158,304	196,790
6133	WORKERS COMP INSURANCE PREMIUM	31,051	27,409	38,121	44,593	45,341	58,377
TOTAL EMPLOYER CONTRIBUTIONS		**206,373**	**223,916**	**256,677**	**291,459**	**340,708**	**409,168**
Total PERSONNEL SERVICES		**878,027**	**929,874**	**962,545**	**1,088,600**	**1,310,835**	**1,487,113**
SUPPLIES							
OFFICE SUPPLIES							
6208	MISCELLANEOUS OFFICE SUPPLIES	348	501	1,185	921	700	900
TOTAL OFFICE SUPPLIES		**348**	**501**	**1,185**	**921**	**700**	**900**
OPERATING SUPPLIES							
6223	GASOLINE	15,140	19,559	22,510	12,425	28,000	23,000
6225	DIESEL FUEL	265	3,238	9,893	6,311	12,000	10,500
6229	SHOP MATERIALS	523	939	3,467	1,198	2,500	2,500
6231	UNIFORMS & TURN-OUT GEAR	3,412	4,882	6,130	6,106	5,000	6,000
6249	MISCELLANEOUS OPERATING SUPPLY	32,775	30,380	31,531	29,962	33,000	33,000
TOTAL OPERATING SUPPLIES		**52,116**	**58,998**	**73,531**	**56,002**	**80,500**	**75,000**
REPAIR AND MAINTENANCE SUPPLIES							
6257	OTHER VEHICLE PARTS	15,975	7,020	16,974	25,587	17,000	17,500
6265	ASPHALT	97,967	101,594	71,915	111,045	120,000	126,000
6269	LANDSCAPE MATERIALS	16,785	11,449	16,843	23,522	20,000	50,000
6268	IRRIGATION SUPPLIES	13,000	6,025	16,118	20,540	12,750	13,000
TOTAL REPAIR AND MAINTENANCE SUPPLIES		**143,727**	**126,088**	**121,851**	**180,694**	**169,750**	**206,500**
SMALL TOOLS AND MINOR EQUIPMENT							
6281	SMALL TOOLS & MINOR EQUIPMENT	2,189	641	3,851	4,813	4,200	4,000
TOTAL SMALL TOOLS AND MINOR EQUIPMENT		**2,189**	**641**	**3,851**	**4,813**	**4,200**	**4,000**
Total SUPPLIES		**198,379**	**186,228**	**200,417**	**242,430**	**255,150**	**286,400**

OTHER SERVICES & CHARGES							
PROFESSIONAL SERVICES							
6315	MISCELLANEOUS PROFESSIONAL SER	33,468	30,717	28,405	927	35,000	20,000
TOTAL PROFESSIONAL SERVICES		**33,468**	**30,717**	**28,405**	**927**	**35,000**	**20,000**
COMMUNICATION							
6321	TELEPHONE	155	-	-	-	-	-
6322	POSTAGE	90	54	211	23	150	160
6323	CELLULAR PHONES	3,149	3,171	-	-	-	-
TOTAL COMMUNICATION		**3,394**	**3,225**	**211**	**23**	**150**	**160**
EMPLOYEE REIMBURSEMENTS							
6331	TRAVEL & LODGING	-	-	-	-	-	-
6334	MILEAGE REIMBURSEMENT	-	-	-	-	-	-
6335	TRAINING	2,714	453	1,169	2,794	2,500	6,300
TOTAL EMPLOYEE REIMBURSEMENTS		**2,714**	**453**	**1,169**	**2,794**	**2,500**	**6,300**
ADVERTISING AND PUBLISHING							
6352	GENERAL NOTICE & PUBLIC INFOR	-	-	-	-	-	-
TOTAL ADVERTISING AND PUBLISHING		**-**	**-**	**-**	**-**	**-**	**-**
INSURANCE							
6361	GENERAL LIABILITY/PROPERTY INS	17,404	17,104	12,875	41,790	45,000	48,138
TOTAL INSURANCE		**17,404**	**17,104**	**12,875**	**41,790**	**45,000**	**48,138**
UTILITIES							
6371	ELECTRIC UTILITIES	24,032	30,992	32,719	31,956	34,000	35,000
6372	WATER/IRRIGATION	7,444	11,167	10,771	16,324	11,000	18,000
6373	GAS	3,421	7,073	12,404	11,759	13,750	14,000
6374	REFUSE/RECYCLING	3,857	5,428	7,533	7,083	8,000	8,500
TOTAL UTILITIES		**38,753**	**54,660**	**63,427**	**67,122**	**66,750**	**75,500**
REPAIRS AND MAINTENANCE - LABOR							
6381	BUILDING & STRUCTURE REPAIR	14,100	14,346	22,387	4,726	36,670	35,000
6382	MACHINERY & EQUIPMENT REPAIR	10,031	543	8,964	16,104	6,000	6,000
6388	OTHER VEHICLE REPAIR	1,226	3,177	-	2,988	3,000	3,000
TOTAL REPAIRS AND MAINTENANCE - LABOR		**25,357**	**18,066**	**31,350**	**23,818**	**45,670**	**44,000**
RENTALS							
6415	OTHER EQUIPMENT RENTAL	1,489	777	985	878	1,000	1,000
6416	MACHINERY RENTAL	-	-	-	-	-	-
6417	UNIFORM RENTAL	231	258	224	-	300	350
TOTAL RENTALS		**1,719**	**1,036**	**1,209**	**878**	**1,300**	**1,350**
DUES, SUBSCRIPTIONS, AND REGISTRATION FEES							
6451	MEMBERSHIP DUES	420	300	300	534	600	700
TOTAL DUES, SUBSCRIPTIONS, AND REGISTRATION FEES		**420**	**300**	**300**	**534**	**600**	**700**
CONTRACTED SERVICES							
6489	OTHER CONTRACTED SERVICES	143,625	127,769	126,317	159,725	135,000	145,000
TOTAL CONTRACTED SERVICES		**143,625**	**127,769**	**126,317**	**159,725**	**135,000**	**145,000**
Total OTHER SERVICES & CHARGES		**266,854**	**253,330**	**265,263**	**297,610**	**331,970**	**341,148**
CAPITAL OUTLAY							
CAPITAL OUTLAY							
6540	HEAVY MACHINERY	42,861	-	-	-	209,200	-
6550	VEHICLES	-	-	-	-	72,000	-
6580	OTHER EQUIPMENT	32,749	112,370	16,852	-	98,000	110,000
TOTAL CAPITAL OUTLAY		**75,610**	**112,370**	**16,852**	**-**	**379,200**	**110,000**
Total CAPITAL OUTLAY		**75,610**	**112,370**	**16,852**	**-**	**379,200**	**110,000**
TOTAL EXPENDITURES & OTHER FINANCING		**1,418,871**	**1,481,802**	**1,445,077**	**1,628,641**	**2,277,155**	**2,224,661**
SUMMARY:							
OPERATING EXPENSE:		**1,343,261**	**1,369,432**	**1,428,225**	**1,628,641**	**1,897,955**	**2,114,661**
CAPITAL OUTLAY:		**75,610**	**112,370**	**16,852**	**-**	**379,200**	**110,000**
TOTAL EXPENDITURES		**$ 1,418,871**	**$ 1,481,802**	**$ 1,445,077**	**$ 1,628,641**	**$ 2,277,155**	**$ 2,224,661**

FUND GENERAL

PARK AND RECREATION

Business Unit	Object Account	Description	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Adopted Budget	2025 Requested Budget
0452	6102	F.T. REGULAR-WAGES & SALARIES	572,067	618,528	617,124	730,962	858,087	976,945
0452	6103	FULL TIME-REGULAR-OVERTIME	494	1,837	1,469	818	1,000	1,000
0452	6104	PART TIME-WAGES & SALARIES	30,275	17,113	36,452			
0452	6105	TEMPORARY-WAGES & SALARIES	68,819	68,479	50,823	65,361	111,040	100,000
0452	6121	PERA CONTRIBUTIONS	45,806	48,065	48,867	54,097	62,849	71,538
0452	6122	FICA/MEDICARE CONTRIBUTIONS	50,846	53,916	53,502	59,784	74,214	82,463
0452	6131	GROUP INSURANCE	78,670	94,527	116,186	132,986	158,304	196,790
0452	6133	WORKERS COMP INSURANCE PREMIUM	31,051	27,409	38,121	44,593	45,341	58,377
0452	6208	MISCELLANEOUS OFFICE SUPPLIES	348	501	1,185	921	700	900
0452	6223	GASOLINE	15,140	19,559	22,510	12,425	28,000	23,000
0452	6225	DIESEL FUEL	265	3,238	9,893	6,311	12,000	10,500
0452	6229	SHOP MATERIALS	523	939	3,467	1,198	2,500	2,500
0452	6231	UNIFORMS & TURN-OUT GEAR	3,412	4,882	6,130	6,106	5,000	6,000
0452	6249	MISCELLANEOUS OPERATING SUPPLY	32,775	30,380	31,531	29,962	33,000	33,000
0452	6257	OTHER VEHICLE PARTS	15,975	7,020	16,974	25,587	17,000	17,500
0452	6265	ASPHALT	97,967	101,594	71,915	111,045	120,000	126,000
0452	6268	IRRIGATION SUPPLIES	13,000	6,025	16,118	20,540	12,750	13,000
0452	6269	LANDSCAPE MATERIALS	16,785	11,449	16,843	23,522	20,000	50,000
0452	6281	SMALL TOOLS & MINOR EQUIPMENT	2,189	641	3,851	4,813	4,200	4,000
0452	6315	MISCELLANEOUS PROFESSIONAL SER	33,468	30,717	28,405	927	35,000	20,000
0452	6321	TELEPHONE	155	-	-			
0452	6322	POSTAGE	90	54	211	23	150	160
0452	6323	CELLULAR PHONES	3,149	3,171	-			
0452	6335	TRAINING	2,714	453	1,169	2,794	2,500	6,300
0452	6361	GENERAL LIABILITY/PROPERTY INS	17,404	17,104	12,875	41,790	45,000	48,138
0452	6371	ELECTRIC UTILITIES	24,032	30,992	32,719	31,956	34,000	35,000
0452	6372	WATER/IRRIGATION	7,444	11,167	10,771	16,324	11,000	18,000
0452	6373	GAS	3,421	7,073	12,404	11,759	13,750	14,000
0452	6374	REFUSE/RECYCLING	3,857	5,428	7,533	7,083	8,000	8,500
0452	6381	BUILDING & STRUCTURE REPAIR	14,100	14,346	22,387	4,726	36,670	35,000
0452	6382	MACHINERY & EQUIPMENT REPAIR	10,031	543	8,964	16,104	6,000	6,000
0452	6388	OTHER VEHICLE REPAIR	1,226	3,177	-	2,988	3,000	3,000
0452	6415	OTHER EQUIPMENT RENTAL	1,489	777	985	878	1,000	1,000
0452	6417	UNIFORM RENTAL	231	258	224	-	300	350
0452	6451	MEMBERSHIP DUES	420	300	300	534	600	700
0452	6489	OTHER CONTRACTED SERVICES	143,625	127,769	126,317	159,725	135,000	145,000
0452	6540	HEAVY MACHINERY	42,861				209,200	
0452	6550	MOTOR VEHICLES	-	-		-	72,000	
0452	6580	OTHER EQUIPMENT	32,749	112,370	16,852		98,000	110,000
Total Expenditure			**1,418,871**	**1,481,802**	**1,445,077**	**1,628,641**	**2,277,155**	**2,224,661**

SUMMARY:

OPERATING EXPENSE:	**1,343,261**	**1,369,432**	**1,428,225**	**1,628,641**	**1,897,955**	**2,114,661**
CAPITAL OUTLAY:	**75,610**	**112,370**	**16,852**	**-**	**379,200**	**110,000**
TOTAL EXPENDITURES	**$ 1,418,871**	**$ 1,481,802**	**$ 1,445,077**	**$ 1,628,641**	**$ 2,277,155**	**$ 2,224,661**

PERSONNEL COMPLEMENT						
Park Maintenance Worker	4.00	5.00	6.00	6.00	7.00	7.00
Utilities Maintenance Worker (Enterprise Funded)	3.00	3.00	3.00	3.00	4.00	4.00
Utilities Supervisor (Enterprise Funded)	1.00	1.00	1.00	1.00	1.00	1.00
Parks/Assistant PW Director	1.00	1.00	1.00	1.00	1.00	1.00
Park Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Parks Lead Worker	1.00	1.00	1.00	1.00	1.00	1.00
Recreation and Special Event Coord.					1.00	1.00
Recreation Specialist	0.50	0.50	0.50	1.00	-	-
Temporary - Parks	3.62	3.62	3.62	3.62	3.62	3.62
Admin Assistant	-	-	-	-	1.00	1.00
	15.12	16.12	17.12	17.62	20.62	20.62

6540/6550 Heavy Machinery						
3/4 ton 4/4 Truck	42,861	-				
2 WD Pickup	-	-			72,000	
F550 4/4 truck with plow					101,200	
Mini wheel loader					108,000	
	42,861	-	-	-	281,200	-

6580 Other Equipment						
Kubota UTV 4X4 Field Maintenance/Snow Removal	-	-				25,000
Kubota Tractor Attachment	32,749	-				
Large Area Mower	-	101,509				
Line Striper			19,000			
John Deere Mower		10,861				
3-Zero-Turn Mowers	-				54,000	
Chipper (new)	-				-	85,000
Turbine debris blower					9,000	
Snowquip snowblower					35,000	
	32,749	112,370	19,000	-	98,000	110,000

DESCRIPTION OF SERVICES:

The Park and Recreation Department is responsible for the outdoor maintenance of all municpal grounds, including the Municipal Center, fire stations, parks, trails and streetscapes. Parks facilities include bulidings, playgrounds, shelters, ballfields.

BUDGET HIGHLIGHTS

- Market Rate Adjustments - From 1.98% - 13.85%
- COLA & Steps
- Increase landscape materials - $30,000
- New Wood Chipper - $85,000
- Replace 2015 Kubota UTV - $25,000 (Net of $7,000 trade in)
-

GOALS OF CURRENT YEAR BUDGET:

- Continue addressing trail maintenance policy developed in 2015, to include ADA compliance
- Improve snow removal timeline for trails, sidewalk, parking lot and rink snow removal with city-wide snow plowing for better resident service
- Continue to work year-round with the athletic associations in the provision of youth recreation
- Strive to adequately address landscape and building maintenance
- Attempt to adequately address boulevard tree replacements (Emerald Ash Borer and car kills)

Performance Measurements:

	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Projected
Number of City Parks	23	26	26	26	27	28
Number of Athletic Fields Maintained	42	42	42	42	42	42
Number of Playgrounds Maintained	17	17	17	17	17	18
Miles of Trails Maintained	70	70	70	70	70	75
Total Acreage Mowed	150.11	150.11	150.11	150.11	150.11	150.11

FUND GENERAL

EXPENDITURE RESERVE
CONTINGENCY

Business Unit	Object Account	Description	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Adopted Budget	2025 Requested Budget
0892	6102-6133	2025 NEW PERSONNEL REQUESTS	-	-				
0892	6282	EMERGENCY SUPPLIES - COVID	436,995	2,741				
0892	6315	MISCELLANEOUS PROFESSIONAL SER	-	-	-		20,000	30,340
0892	6603	OTHER L.T. OBLIGATION PRINCIPA	61,853	61,853	61,853	61,853		
0892	6820	OPERATING TRANSFERS TO OTHER F	1,376,215	409,801	272,688	92,756	106,373	106,373
Total Expenditure			**1,875,063**	**474,396**	**334,541**	**154,609**	**126,373**	**136,713**

SUMMARY:

OPERATING EXPENSE:	**1,875,063**	**474,396**	**334,541**	**154,609**	**126,373**	**136,713**
CAPITAL OUTLAY:	-	-	-	-	-	-
TOTAL EXPENDITURES	**$ 1,875,063**	**$ 474,396**	**$ 334,541**	**$ 154,609**	**$ 126,373**	**$ 136,713**

6603/6820 Principal & Transfers						
Bury Carlson Internal Loan (PIR Fund)*	44,520	44,520	44,520	44,520	44,520	44,520
Minicipal Center debt transfer interfund	61,853	61,853	61,853	61,853	61,853	61,853
	106,373	106,373	106,373	106,373	106,373	106,373

*Coded directly against property tax when collected

6820 Transfers to Other Funds				
Excess Revenue Transfer	1,376,215	409,801	272,688	92,756
	-	-	-	-
	1,376,215	409,801	272,688	92,756

DESCRIPTION OF SERVICES:

The Contingency budget is to be used for unforeseen expenditures or for anticipated expenditures of uncertain amounts.

BUDGET HIGHLIGHTS

2025 NEW PERSONNEL REQUESTS:

- (191) Planning Admin Assistant from 25 hours week to 40 hours week - FT - $39,540
- (211) PFT Police Records Technician - $39,829
- (211) Reclass Police CSO to Lead CSO - $3,575
- (211) Reclass Police Tech/Crime Analyst to Crime Analyst - $2,294
- (220) FT Fire Inspector - Start July 1 - $51,496
- (220) Increase Firefighter On-Call Wages - $16,955
- (240) Building Admin Assistant - FT Begin June 1 - $18,479
- (311) Reclass PW Mechanic to Lead Mechanic - $5,050

GOALS OF CURRENT YEAR BUDGET:

Minimize unbudgeted/unallocated expenses

BLANK

CC Regular Session

Meeting Date: 11/26/2024

Primary Strategic Plan Initiative: Create a positive image for residential neighborhoods, business districts and key corridors.

Title:

Adopt Ordinance #24-15 Amending Chapter 26 Pertaining to Rental Housing Licensing Requirements (Crime-Free Housing Program)

Purpose/Background:

The proposed ordinance is only to eliminate the Crime-Free Housing portion of the rental housing licensing program. Other changes to the inspection portion of rental licensing that were discussed on November 12 will be brought forward under a separate action.

Attached is the adopted code with the proposed amendments from staff. Staff is proposing to eliminate the Crime-Free housing program and related phases. At this point, the Police Department does not have the resources to implement a Crime-Free housing program. As part of The Minnesota Crime Prevention Program, it is a requirement that the Crime-Free program is implemented by the Police Department. Although staff is recommending the program to be eliminated, staff is proposing to provide voluntary educational opportunities twice a year similar to the Crime-Free course in which the Rental Housing Inspector will administer with assistance from the Planning, Code Enforcement, and Fire staff. Topics will be similar to those in the Crime-Free program; such as the inspection processes, fire safety, International Property Maintenance Code (IPMC), Crime Prevention Through Environmental Design (CPTED), Attorney General information, etc. Staff believes the property managers and owners would still benefit with the additional education as part of the licensing process.

On a related note, the proposed 2025 fee schedule shows a $50 per building license discount for property owners/managers who have taken a Crime-Free class in another community in 2024. Many of our current license holders attended a Crime-Free class in other communities instead of waiting for a Ramsey-based class and staff would like to honor their attendance. Feedback from the owners/property managers was generally positive in that they were provided information helpful to their rental businesses.

Notification:

None required.

Funding Source:

Costs associated with this work are a part of staff's normal duties.

Recommendation:

Staff recommends introducing Ordinance #24-15.

Outcome/Action:

Motion to waive the City Charter requirement to read the ordinance aloud and adopt Ordinance #24-15 amending Chapter 26.

Roll Call Vote:
Councilmember Olson
Councilmember Woestehoff
Councilmember Specht
Councilmember Musgrove
Councilmember Howell
Councilmember Riley
Mayor Kuzma

Attachments

Ordinance #24-15

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	11/20/2024 11:19 AM
Form Started By: Todd Larson		Started On: 11/13/2024 08:40 AM
Final Approval Date: 11/20/2024		

ORDINANCE #24-15

CITY OF RAMSEY

ANOKA COUNTY

STATE OF MINNESOTA

AN ORDINANCE AMENDING CHAPTER 26 LICENSES, PERMITS AND MISCELLANEOUS BUSINESS REGULATIONS, ARTICLE XIV, RENTAL RESIDENTIAL DWELLING UNITS

The City of Ramsey Ordains:

Underlined text is inserted into City Code.
~~Strikethrough~~ text is deleted from City Code.

SECTION 1. AUTHORITY

This ordinance is adopted pursuant to and under the authority of the City Charter of the City of Ramsey.

SECTION 2. AMENDMENTS TO CHAPTER 26, ARTICLE XIV (RENTAL RESIDENTIAL DWELLING UNITS).

The following portions of Chapter 26, Article XIV are amended as follows:

Sec. 26-614. Purpose.

It is the purpose of this chapter to protect the public health and safety of citizens of the city by adopting a rental dwelling licensing, inspection and maintenance program that corrects substandard conditions, maintains a standard for existing and newly constructed rental dwellings, and promotes neighborhood stability in the city. The operation of rental properties is a business enterprise that includes certain responsibilities for the licensee and tenant. ~~Licensees'~~ Licensees are responsible to take such reasonable steps as are necessary to ensure that the renters who occupy such rental units, as well as neighboring properties, may pursue the quiet enjoyment of the normal activities of life in surroundings that are safe, secure, and sanitary, free from noise, nuisances and annoyances, and free from unreasonable fears about safety of persons and property.

(Ord. No. 23-16, 9-12-2023)

Ord. No. 23-16 renumbered the former § 26-614 as § 26-615.

Sec. 26-615. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Apartment means a community, complex or building having a common owner and containing at least one rental dwelling unit.

City means the City of Ramsey.

City approved inspector's report or *inspection report* means a rental dwelling inspection report prepared and signed by the city's rental housing inspector or inspector contracted by the city to conduct an inspection and provide a report to the city.

City administrator means the city administrator of the City of Ramsey, or designee.

Dwelling means a building or one or more portions of a building occupied or intended to be occupied for residential purposes of a continued nature.

Let for occupancy or to *let* or to *rent* means to permit possession or occupancy of a dwelling or rental dwelling unit by a person who is not the legal owner of record thereof, pursuant to the terms of a written or unwritten lease.

Manager means any person who has charge, care or control of a dwelling that is required to be licensed under this chapter.

Operate means to charge a rental charge, fee or other form of monetary or non-monetary compensation for the use of a rental dwelling unit.

Occupant means any person occupying, living, or sleeping or having possession of a space within any dwelling.

Owner or *licensee* means any person having a legal or equitable interest in a dwelling that is required to be licensed under this chapter as recorded in the official state, county or city records as holding title to the property or otherwise having control of the property.

Person may be an individual, corporation, firm, association, company, partnership, organization or any other group acting as a unit.

Rental dwelling means any dwelling used for residential occupancy by one or more persons who are not the owner or a member of the owner's immediate family.

Rental dwelling license means a certificate issued by the city administrator or designee after the rental dwelling or rental dwelling unit has passed a rental dwelling inspection.

Rental dwelling unit means any room or rooms, or space, in any rental dwelling designed or used for residential occupancy by one or more persons who are not the owner or the owner's qualifying relative. Qualifying relative is defined as: parent, stepparent, child, stepchild, grandparent, grandchild, brother, sister, uncle, aunt, nephew or niece. This relationship may be either by blood or by marriage.

Short term rental (STR) means a dwelling unit, offered to the public in exchange for money, goods or services, on a nightly or weekly basis for not more than 30 consecutive days.

Tenant means any person occupying a dwelling unit or having possession of a space within a dwelling unit who pays, in any manner, for the right to occupy such space or who has a leasehold right to occupy the dwelling unit.

(Ord. No. 21-17, § 2, 8-24-2021; Ord. No. 23-16, 9-12-2023)

Secs. 26-616—26-644. Reserved.

DIVISION 2. LICENSE

Sec. 26-645. License required.

No person shall operate a rental dwelling building or unit without first having obtained a license to do so from the city.

(1) A rental license is required for all rentals, including short term rentals (STRs).

(2) Tents, campers, trailers, yurts, and similar may not be rented out or used as residences. Only those places of residence with active certificates of occupancy (CO) for habitation may be rented. Property owners may not let or rent land for camping unless locating in a properly zoned and designated campground in accordance with City Code.

(3) Exceptions.

a. These rental licensing requirements do not apply to residential property that has been sold on a contract for deed so long as the purchaser (vendee) occupies the property and the sale document used to memorialize the sale is a Minnesota uniform conveyancing blank and is recorded with the Anoka County Recorder's office and a copy is provided to the city upon request.

b. These rental licensing requirements do not apply to residential property that is occupied by the owner or the owner's qualifying relative and two or fewer tenants where the owner and the tenants share all living space within the dwelling.

c. Rental licensing fees and conversion fees do not apply to a dwelling owned by a member of the United States armed services who is on active duty and the property is rented to another person during the time of active duty. The owner must provide the city with a copy of the owner's military orders and must occupy the property when not on active duty as the owner's primary residence.

(4) As a condition of the license, the licensee must, as a continuing obligation, conduct criminal background checks and credit history checks on all prospective tenants and maintain a current roster of tenants and other persons who have a lawful right to occupy the rental dwelling or rental dwelling units. The licensee must designate the name of the person or persons who will have possession of the roster and must promptly notify the city administrator of any change in the identity, address or telephone numbers of the designee. The roster must be available for inspection by city officials upon request. If a person under investigation by the city claims a lawful right to occupy a rental dwelling unit or be present on the rental property, the city administrator or designee may request to inspect the lease for the unit in which the person claims to reside. Upon such request, the licensee shall provide the lease for inspection.

(5) Written tenant application and lease agreement required. The licensee must screen all potential tenants using a written tenant application. The licensee must use a written lease agreement for all tenants. The licensee must have all tenants execute a Minnesota Crime Free Housing Lease Addendum. The written tenant application must include sufficient information so that the licensee can conduct appropriate criminal background and credit checks on prospective tenants. The written tenant application and written lease agreement and the Minnesota Crime Free Housing Lease Addendum for each tenant must be part of the licensee's files. Upon request the licensee must show proof, satisfactory to the city, that the licensee is maintaining the documents required by this section. Failure to use, maintain, or provide these documents to the city upon request is a violation of this chapter.

(Code 1978, § 7.15, subd. 1; Ord. No. 03-26, 8-25-2003; Ord. No. 10-13, § 2, 9-28-2010; Ord. No. 16-09, § 2, 10-25-2016; Ord. No. 21-17, § 2, 8-24-2021; Ord. No. 23-16, 9-12-2023)

Sec. 26-646. Application.

(a) Application for an initial or renewal license shall be made by the owner of rental units or by the owner's legally constituted agent to the city on forms provided by the city. Applications shall include, at a minimum:

(1) Name, address, telephone number, email address, and date of birth of the dwelling owner, principal partners if a partnership, or corporate officers if a corporation.

(2) Name, address, telephone number, email address, and date of birth of the designated local agent, if any.

(3) Local address of the dwelling.

(4) Number of buildings.

(5) Number of dwelling units within each building.

(6) Description of procedure through which tenant inquiries and complaints are to be processed.

(7) Whether the rental license is for a multifamily building, single-family dwelling, or short term rental.

(8) Photocopy of a current state issued driver's license or current identification card to verify owner or agent resides within 75 miles of city.

(b) Every person holding a license shall give notice in writing to the city, within ten business days after any change to any of the required information.

(c) Application for license renewal shall be filed at least 30 days prior to the license expiration date. An initial or renewal license shall not be issued until the city has determined that the premises are in conformance with all state and local laws and ordinances, except as otherwise required by this article.

(d) A criminal background investigation will be conducted on the owner listed on the application. If the dwelling is owned by more than one individual the city may request additional information from the license applicant regarding all owners. If the dwelling is owned by a business entity the city may request additional information regarding all officers, managers, or directors, and may conduct additional background investigations as it deems necessary. The applicant shall pay a background investigation fee for each background investigation conducted. The applicant shall obtain any necessary signature on a release provided by the city authorizing the city to conduct the investigation.

(e) Criminal background investigations are not required for renewal applications and no background investigation fee shall be required; however, the police department or other city staff may conduct a background investigation at its sole discretion.

(Code 1978, § 7.15, subd. 4; Ord. No. 03-26, 8-25-2003; Ord. No. 10-13, § 2, 9-28-2010; Ord. No. 16-09, § 2, 10-25-2016; Ord. No. 21-17, § 2, 8-24-2021; Ord. No. 23-16, 9-12-2023)

Sec. 26-647. Fees.

(a) License fees shall be established by ordinance. All required fees shall accompany an initial or renewal application. A delinquency penalty of five percent of the license fee shall be charged for each day of operation without a valid license up to 90 days. Thereafter, the city may take appropriate action to prevent the continued use of the affected dwelling unit in accordance with state and local laws and ordinances.

(b) A licensee shall not be entitled to a refund of any license fee upon revocation or suspension.

(c) A reinspection fee, established from time to time, by the city council shall be charged for each reinspection required to follow-up for any inspection. Reinspection fees shall be payable at time of reinspection and no renewal license shall be issued unless all inspection fees are paid.

~~(d) A conversion fee for conversion to rental. A residential dwelling or dwelling unit that is converted to a rental property shall pay a conversion fee approved in the fee schedule established by the city council. The conversion fee includes the rental license application fee the first year. Fees charged for required educational training are not included in the conversion fee.~~

~~(1) Exemptions. All properties that have been converted to a rental dwelling prior to the adoption of this code, are exempted from paying a conversation to maintain the property as a rental. Once a dwelling unit is converted back to a non-rental, the exemption is voided.~~

(e) Reinstatement fee. A residential dwelling or dwelling unit in which the license has been suspended or revoked must pay a reinstatement fee according to the city fee schedule to reinstate the license.

~~*Table 1.*~~
~~Fee Discounts Associated with Level of Participation in the Crime Free Housing Program~~

~~Annual License Fee Discount for Crime Free~~	~~Phase 3 Participant~~	~~Phase 2 Participant~~	~~Phase 1 Participant~~
~~Multi-Family~~	~~25%~~	~~10%~~	~~0~~
~~Single Family~~	~~25%~~	~~10%~~	~~0~~
~~Short Term Rental (STR)~~	~~25%~~	~~10%~~	~~0~~
~~State/County/Federally Licensed Facilities~~	~~25%~~	~~10%~~	~~0~~

(Code 1978, § 7.15, subd. 3; Ord. No. 03-26, 8-25-2003; Ord. No. 10-13, § 2, 9-28-2010; Ord. No. 16-09, § 2, 10-25-2016; Ord. No. 23-16, 9-12-2023)

Sec. 26-648. Expiration of license.

Licenses shall be issued every year and shall expire on the anniversary date of the license. License fees will be established by the city council, and determined by the city's fee schedule.

(Code 1978, § 7.15, subd. 2; Ord. No. 03-26, 8-25-2003; Ord. No. 10-13, § 2, 9-28-2010; Ord. No. 16-09, § 2, 10-25-2016; Ord. No. 23-16, 9-12-2023)

Sec. 26-649. Local agent.

(a) No license shall be issued or renewed if the owner does not reside within 75 miles of the rental dwelling units unless such owner designates in writing the name and contact information (verified by ~~drivers~~ driver's license or identification card) of a local agent who resides within 75 miles of the rental units, who is responsible for the maintenance upkeep of the building, and who is legally constituted and empowered to receive service of notice of violation of the provisions of this Code, to receive orders, to institute remedial action to effect such orders, and to accept all service of process pursuant to law. The city shall be notified in writing of any change of local agent. No P.O. Boxes will be accepted without a current owner address.

(b) Licensees are responsible for acts or omissions of their managers or local agents as it pertains to the rental dwelling.

(Code 1978, § 7.15, subd. 6; Ord. No. 03-26, 8-25-2003; Ord. No. 10-13, § 2, 9-28-2010; Ord. No. 16-09, § 2, 10-25-2016; Ord. No. 23-16, 9-12-2023)

Sec. 26-650. Inspection.

(a) *Inspections.* The city administrator or designee is authorized to make inspections reasonably necessary to enforce this chapter. All authorized inspectors have the authority to enter any rental dwelling or rental dwelling unit at all reasonable times. Pursuant to Minnesota Statutes, Section 504B.211, the licensee is responsible for scheduling the inspection and notifying any existing tenant of the inspection. The licensee must provide access to the requesting city official at the date and time of the scheduled inspection. Failure to provide access for any reason may result in a re-inspection fee, in addition to any other sanctions imposed for noncompliance

(b) *Application inspections.* By submitting an application for an initial or renewal license, the applicant agrees to submit the rental property to an inspection, subject to reasonable notice from the city.

(c) *Compliance inspections.* In the event the city receives or obtains information indicating a possible violation of City Code on the premises of a rental dwelling unit, the city may seek access to the property for the purpose of a compliance inspection. If the property owner, agent or tenant refuses entry to the property or dwelling, the city may purse any remedy at law, including an administrative search warrant.

(d) *Access by occupant.* Each occupant of a rental dwelling or rental dwelling unit shall give the licensee, manager, or authorized city official access to any part of such rental dwelling or rental dwelling unit at reasonable times for the purpose of inspection, maintenance, repairs or alterations as are necessary to comply with the provisions of this chapter.

~~*Table 2.*~~

~~The table below outlines the required inspections based on the participation level of the license holder in the Crime Free Housing Program. Inspections may be required, outside of the referenced table as required by city administrator.~~

~~Inspection Schedules~~	~~Phase 3 Participant~~	~~Phase 2 Participant~~	~~Phase 1 Participant~~
~~Multi-Family~~	~~3 Years~~	~~2 Years~~	~~Annually~~
~~Single Family~~	~~3 Years~~	~~2 Years~~	~~Annually~~
~~Short Term Rental~~	~~3 Years~~	~~2 Years~~	~~Annually~~
~~State/County/Federally Licensed Facilities~~	~~3 Years~~	~~2 Years~~	~~Annually~~

(Code 1978, § 7.15, subd. 7; Ord. No. 03-26, 8-25-2003; Ord. No. 10-13, § 2, 9-28-2010; Ord. No. 16-09, § 2, 10-25-2016; Ord. No. 23-16, 9-12-2023)

Sec. 26-651. Issuance.

All rental licenses may be approved administratively unless the city administrator determines there may be grounds for denial. When it is determined there is grounds for denial, the city administrator must present findings to the city council for review at which point the city council may approve or deny the rental license.

(Code 1978, § 7.15, subd. 5; Ord. No. 03-26, 8-25-2003; Ord. No. 10-13, § 2, 9-28-2010; Ord. No. 16-09, § 2, 10-25-2016; Ord. No. 23-16, 9-12-2023)

Sec. 26-652. Posting license and notifications for public hearings.

(a) Every licensee of a residential rental facility containing three or more dwelling units, or a short-term rental (STR), shall cause to be conspicuously posted in the main entryway or other conspicuous location therein the current license for the dwelling. Every licensee of a single occupancy facility

shall provide to the occupant of the dwelling unit, a certified copy of the current license for the dwelling.

(b) The licensee must, as a continuing obligation of the license, provide written notice to tenants or in the alternative, post the written notice in the lobby or common area of the rental dwelling for any public hearing notice received by the licensee that pertains to the rental dwelling, the rental dwelling unit, the property on which the rental dwelling is located or any adjacent rights of way.

(Code 1978, § 7.15, subd. 8; Ord. No. 03-26, 8-25-2003; Ord. No. 10-13, § 2, 9-28-2010; Ord. No. 16-09, § 2, 10-25-2016; Ord. No. 21-17, § 2, 8-24-2021; Ord. No. 23-16, 9-12-2023)

Sec. 26-653. License not transferable.

No license shall be transferable to another person or to another rental dwelling or rental dwelling unit. Every person holding a license shall give notice in writing to the city within ten business days after having legally transferred or otherwise disposed of the legal control of any licensed rental dwelling. Such notice shall include the name and address of the person succeeding to the ownership or control of such rental dwelling or dwellings. The successor shall apply to the city for a new rental license.

(Code 1978, § 7.15, subd. 9; Ord. No. 03-26, 8-25-2003; Ord. No. 10-13, § 2, 9-28-2010; Ord. No. 16-09, § 2, 10-25-2016; Ord. No. 23-16, 9-12-2023)

~~*DIVISION 3. CRIME FREE HOUSING*~~

~~**Sec. 26-654. Crime Free Rental Housing Program.**~~

~~The licensee or manager is required to complete the Phase One educational course of the Crime Free Rental Housing Program, or similar course as approved by the city. Certification as a rental property manager may also be considered by the city to satisfy this requirement. To promote the benefits of the program, the city encourages licensees to fully participate in the Crime Free Rental Housing Program. The licensee must provide proof that the licensee or manager has either successfully completed the phase one educational course or the licensee or manager has registered to attend a phase one educational course before a rental license will be issued.~~

~~(1) *Phase one participant (required for licensure).*~~

~~a. The licensee or the manager with control over the rental dwellings and rental dwelling units must attend, at a minimum, the Phase I crime free rental housing educational course or similar course as approved by the city administrator as a condition of receiving or renewing a license. The cost of attending the educational requirements under this section shall be paid in addition to any license and inspection fees. Course attendance will be required on a schedule to be determined by the city administrator.~~

~~b. The licensee and/or manager must attend an eight hour crime free housing course presented by police, fire, public housing and others.~~

~~c. Use a written lease including the Minnesota Crime Free Housing Lease Addendum.~~

~~d. Check the criminal background and credit score of all prospective tenants.~~

~~e. Actively pursue the eviction of tenants who violate the terms of the lease and/or the crime free lease addendum.~~

~~(2) *Phase two participant (includes phase one plus the following).*~~

~~a. Complete a security assessment and complete the security improvements recommended. This phase will certify that the rental dwelling has met the security requirements for the tenant's safety.~~

~~b. For rental dwellings with four or more units, attend a minimum of 25 percent of owners/managers association meetings.~~

~~c. For rental dwellings with less than four units, attend licensee/manager refresher training at least once every three years and conduct an exterior inspection of the property at least once every year~~

~~(3) *Phase three participant (includes phase one and two plus the following).*~~

~~a. For rental dwellings with four or more units, conduct resident training annually for the residents where crime watch and crime prevention techniques are discussed.~~

~~b. For rental dwellings with four or more units, hold regular resident meetings.~~

~~c. For rental dwellings with four or more units attend a minimum of 50 percent of licensee/managers association meetings.~~

~~d. Have no unresolved City Code violations within the past year.~~

~~e. For rental dwellings with less than four units, attend annual refresher training approved by the city administrator at least one time per year and verify attendance.~~

~~f. For rental dwellings with less than four units, meet with tenants at least one time per year, inspect the exterior of the dwelling at least quarterly, and inspect the interior of the dwelling unit at least one time per year and provide written verification on a form provided by the city.~~

(Ord. No. 23-16, 9-12-2)

DIVISION 4. PENALTIES

Sec. 26-655. License denial, suspension, or revocation.

(a) *Grounds for denial, suspension or revocation.* The city administrator may temporarily suspend, deny or not renew a license and the city council may revoke or suspend a license for any of the following reasons that shall also constitute a violation of this chapter:

(1) The property does not conform to City of Ramsey Zoning Code;

(2) The property does not comply with a health, building, maintenance, or other provisions of the City Code or state law;

(3) The licensee has failed to pay the license fee, inspection fees, the investigation fee, or a fine that has been imposed;

(4) The licensee has made fraudulent statements, misrepresentations, or false statements in the application or investigation or in any information required by this chapter;

(5) Conviction of a background check crime as defined in Minn. Stats. § 299C.67, subd.2, as may be amended from time to time; or any crime related to the business licensed and failure to show, by competent evidence, rehabilitation and present fitness to perform the duties of the business;

(6) Operating or allowing the rental property to be used in such a manner as to constitute a breach of the peace, a menace to the health, safety, and welfare of the public, or a disturbance of the peace or comfort of the residents of the city, upon recommendation of the chief of police;

(7) Actions unauthorized or beyond the scope of the license granted;

(8) The licensee's rental license to operate a rental dwelling in another jurisdiction has been denied, revoked, or suspended;

(9) Failure to schedule and/or allow rental or building inspections of the licensed premises, for the purpose of ensuring compliance with rental licensing requirements, City Code requirements, state building codes, or other applicable state or federal law;

(10) Failure to continuously comply with all conditions required as precedent to the approval of the license;

(11) Real estate or personal property taxes have become delinquent and the property owner and the licensee are the same person or entity, or have any common ownership where they are a different person or entity;

(12) Violation of any regulation or provision of the City Code applicable to the activity for which the license has been granted, or any regulation or state or federal law that may be applicable;

~~(13) Excessive calls for service as determined by the chief of police based on the number and nature of the calls compared to the number of dwelling units on the property when the licensee has been notified of the calls by the chief of police and the licensee has failed to supply an appropriate written action plan for reducing the calls for service, or when the calls for service exceed an established threshold a second time within 12 months of completing an action plan for previously exceeding the threshold.~~

~~(14) Failure to actively pursue the eviction of tenants who have violated the provisions of the crime free lease addendum or who have otherwise created a nuisance in violation of the provisions of the written lease; and~~

(15) Other good cause as determined by the city council after conducting a public hearing.

The city council may revoke a license or suspend a license for a set period of time or until violations of City Code, or state or federal law are corrected and, in addition, impose a civil penalty for each violation or impose a combination of these sanctions.

(b) *Temporary suspension.* The city administrator may temporarily suspend a license pending a hearing on the suspension or revocation when, in its judgment, the public health, safety, and welfare is endangered by the continuance of the licensed activity.

(c) *Notice.* Before the suspension or revocation of the rental license, the city must provide written notice informing the licensee of the right to a hearing. The notice must provide at least 30 calendar days' notice of the time and place of the hearing and must state the grounds for the proposed suspension or revocation of the license. The notice may be served upon the licensee personally, by leaving the notice at the licensed premises with the designated manager, or by certified mail to the address listed on the license application.

(d) *Hearing.* A hearing will be conducted before the city council at a public meeting. The licensee shall have the right to be represented by counsel, the right to respond to the charged violations, and the right to present evidence through witnesses. The rules of evidence do not apply to the hearing and the city council may rely on all evidence it determines to be reasonably credible. The determination to suspend or revoke the license shall be made upon a preponderance of the evidence. It is not necessary that criminal charges be brought in order to support a suspension or revocation of a license violation nor does the dismissal or acquittal of such a criminal charge operate as a bar to suspension or revocation.

(e) *Final decision.* Following the hearing, the city council may revoke or suspend the license for all or any part of the licensed premises, may stay the revocation or suspension upon such terms and

conditions as it deems reasonable and necessary to accomplish the purposes of this chapter, or grant or continue the license. The decision by the city council following a hearing is final. Upon a decision to suspend a license, no new application from the current licensee for the same rental dwelling will be accepted for a period of time specified in the council's decision, not exceeding one year. A decision to revoke a license will result in no new application being accepted from the same licensee for a minimum of one year.

(f) *Appeal of decision to deny or not renew license.* If the city administrator denies or does not renew a license, the licensee shall be notified in writing, specifying the reasons for denying or not renewing the license. If the licensee corrects the conditions leading to the denial or non-renewal within 14 days, the city administrator shall issue the license. A licensee whose license has been denied or not renewed by the city may appeal the decision by filing with the city administrator a written notice of appeal within ten days of receiving notice of the city's decision. The hearing will be conducted pursuant to City Code.

(g) *Notification to tenants.* Upon denial, suspension, revocation or other enforcement action of a license, the city will notify all affected tenants of the action against the license. If the license is revoked or suspended the licensee may not let, rent or allow to be occupied any vacant dwelling units, or dwelling units that become vacant during the revocation or suspension period.

(Ord. No. 23-16, 9-12-2023)

Sec. 26-656. Minimum penalties.

The following are minimum penalties for a licensee's failure to comply with applicable federal law, state law, City Code or the requirements of this chapter relating to the license. These penalties do not prohibit the city from any other sanctions listed in City Code or by state or federal law.

(1) Property owners, tenants and/or occupants can be held accountable for violations as deemed necessary by the city administrator or designee.

(2) Appeals shall be heard in accordance to the procedures set forth in City Code.

(3) The city council at any time, may determine the level and order of penalties, or may impose penalties exceeding those below based on the history of compliance and the severity of the violation up to a maximum of $10,000.00 per violation.

~~(4) Penalties for violations based on crime free housing participation are based on annual adopted fees as part of the fee schedule.~~

(Ord. No. 23-16, 9-12-2023)

Sec. 26-657. Administration and maintenance standards.

The city has adopted standards for all properties, to include rental properties. In regards to this Code, all rental properties must be maintained in accordance to all local, state and federal laws including but not limited to, the Minnesota State Fire Code, Building Code, and Accessibility Code. The city has adopted the International Property Maintenance Code (IPMC), referenced in article V, Property Maintenance Code; section 105-142, adopting the 2021 International Property Maintenance Code as published by the International Code Council, Inc.

(1) It is the responsibility of the licensee to assure that every rental dwelling and rental dwelling unit is maintained in compliance with all city ordinances, state law, and federal laws. A violation of City Code, state law, or federal law, constitutes a public nuisance and may be abated under the provisions of the City Code or IPMC.

(2) Snow and ice removal. Rental dwellings containing four or more dwelling units must remove snow and ice and remediate hazardous conditions from all walkways, sidewalks, steps and parking areas within 72 hours of a snowfall.

(Ord. No. 23-16, 9-12-2023)

Sec. 26-658. Reserved.

Sec. 26-659. Falsely reporting violations.

No person shall report a violation of this chapter knowing or having reason to know that the report is false with the intent to affect the licensing status or inspection schedule of the rental dwelling.

(Ord. No. 23-16, 9-12-2023)

Sec. 26-660. Violations.

In addition to any other sanctions or administrative penalties imposed, any violation of this chapter shall constitute a misdemeanor offense, punishable as defined by state law. Each day of violation constitutes a separate offense.

(Ord. No. 23-16, 9-12-2023)

Sec. 26-661. No warranty by city.

By enacting and undertaking to enforce this chapter, neither the city nor its city council, agents or employees warrant or guaranty the safety, fitness or suitability of any rental dwelling or rental dwelling unit in the city. Licensees and occupants should take appropriate steps to protect their interests, health, safety and welfare.

(Ord. No. 23-16, 9-12-2023)

Secs. 26-662—26-679. Reserved.

SECTION 4. SUMMARY

The following official summary of Ordinance #24-15 has been approved by the City Council of the City of Ramsey as clearly informing the public of the intent and effect of the Ordinance:

"Ordinance #24-15 repeals various portions of Chapters 26, Article XIV, pertaining to Crime-Free Housing effective January 1, 2025."

SECTION 5. EFFECTIVE DATE

This ordinance becomes effective January 1, 2025, which is at least 30 days after its passage and publication, subject to City Charter Section 5.04.

PASSED by the City Council of the City of Ramsey, Minnesota the 26th day of November, 2024.

_____

Mayor

ATTEST:

_____

City Clerk

Introduction date: November 12, 2024
Posting dates:
Adoption date:
Publication date:
Effective date: January 1, 2025

CC Regular Session

Meeting Date: 11/26/2024

Primary Strategic Plan Initiative: Create a positive image for residential neighborhoods, business districts and key corridors.

Title:

Adopt Ordinance #24-14 Pertaining to Residential Driveways.

Purpose/Background:

After several months of discussion, the City Council has directed an ordinance to change City Code allowing for a single-family residential driveway to be constructed up to a side property line. The attached ordinance amends two sections: Section 106-463 pertaining to the location of the driveway and Section 106-460 pertaining to where a motor vehicle and recreational equipment can be parked. The Council stated their desire to allow property owners to use more of their properties.

Notification:

Notification of the public hearing was provided in the Legal Section of the October 11 Anoka Union Herald Newspaper. An information article was provided in the November/December Ramsey Resident.

Time Frame/Observations/Alternatives:

Alternatives to consider:

1. Adopt the ordinance as written based on previous direction from the City Council.
2. Adopt the ordinance with a different setback number.
3. Deny the adoption of the ordinance (or do nothing) keeping the existing regulations in place as recommended by the Planning Commission.
4. Table discuss for more information.

Funding Source:

Costs associated with this work are part of staff's typical duties.

Recommendation:

At its meeting on October 24, the Planning Commission voted not to support this ordinance. Individual Commissioners expressed willingness to discuss a reduction to some distance greater than zero feet.

Staff is concerned that the proposed regulations would create unpleasant situations between neighbors as well as drainage and snow storage issues.

Outcome/Action:

Motion to waive the City Charter requirement to read the ordinance aloud and adopt Ordinance #24-14 pertaining to residential driveways.

Roll Call Vote:
Councilmember Olson
Councilmember Woestehoff
Councilmember Specht
Councilmember Musgrove
Councilmember Howell
Councilmember Riley

Mayor Kuzma

Attachments

Ordinance #24-14
Public Comments
Other Cities' Setbacks

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	11/20/2024 11:19 AM
Form Started By: Todd Larson		Started On: 11/13/2024 08:47 AM
Final Approval Date: 11/20/2024		

ORDINANCE #24-14

CITY OF RAMSEY
ANOKA COUNTY
STATE OF
MINNESOTA

AN ORDINANCE AMENDING SECTIONS 106-460 AND 106-463 PERTAINING TO RESIDENTIAL DRIVEWAYS

The City of Ramsey Ordains:

Underlined text is inserted into City Code.
~~Strikethrough~~ text is deleted from City Code.

SECTION 1. AUTHORITY

This ordinance is adopted pursuant to and under the authority of the City Charter of the City of Ramsey.

SECTION 2. AMENDMENTS TO CHAPTER 106 (ZONING CODE).

The following portion of Chapter 106, Section 460, is amended as follows:

Sec. 106-460. – Residential Parking Standards.

(c) In any residential district, outside parking of any motor vehicle(s) and/or recreational equipment is subject to the following standards:

(2) *Location and setbacks.* – No setback requirements.

~~a. On all residential parcels:~~

~~1. Motor vehicles stored or parked in a side or rear yard shall maintain a setback of at least five feet from the edge of the parking surface to the lot line(s).~~

~~2. Equipment parked or stored in the side yard shall maintain a setback of at least five feet from the edge of the parking surface to the lot line(s).~~

~~3. Equipment parked or stored in the rear yard shall maintain a setback of at least five feet from the lot line(s).~~

The following portion of Chapter 106, Section 463, is amended as follows:

Sec. 106-463. – Residential Driveways.

(a) When required.

(1) A driveway shall be required for all attached accessory buildings with a doorway opening meeting or exceeding eight feet wide by seven feet tall.

(2) If a detached accessory building serves as the primary garage, a driveway shall be installed.

(b) Surface materials.

(1) *Urbanized districts.* Driveway materials shall consist of concrete, bituminous, or driveway-rated pavers for a continuous hard surface.

(2) *Rural residential or MUSA reserve districts.* Driveway materials shall consist of concrete, bituminous, driveway-rated pavers, or a minimum two-inch Class-V gravel.

(c) ~~Driveways shall be setback at least five feet from interior side or rear property lines.~~ *Location and setbacks,* – No setback requirements.

(d) Driveway widths shall not exceed 30 feet at the street, through the public right-of-way, and the first five feet of the adjacent yard to the right-of-way where the driveway is accessing.

(e) No more than 50 percent of a front yard may be covered by a driveway.

SECTION 4. EFFECTIVE DATE

This ordinance becomes effective 30 days after its passage and publication, subject to City Charter Section 5.04.

PASSED by the City Council of the City of Ramsey, Minnesota the ___ day of November, 2024.

_____
Mayor

ATTEST:

_____
City Clerk

Introduction date: November 12, 2024
Posting dates:
Adoption date:
Publication date:
Effective date:

From: LINDA BYBEE
Sent: Tuesday, October 29, 2024 12:51 PM
To: Todd Larson
Subject: Potential proposal to eliminate five-foot property line

I read in the Ramsey Resident that city council is proposing eliminating the five-foot set back rule. Are you kidding?? So someone could build a driveway up to a property line? Look out the window right at someone's latest toys? This seems like a bad April Fool's joke. I definitely go on record against this proposal.

Thank you,
Linda Bybee
5031 142nd Lane NW

* * *

From: Marygrace Horner
Sent: Tuesday, November 12, 2024 11:54 AM
To: Todd Larson
Subject: Driveway setback City Code Section 106-463

I would like to provide comments for the public record.

I am opposed to elimination of the setback. A driveway is an impervious surface. Installation of a driveway without consideration of its impact on drainage could have detrimental effects on neighboring property. If my neighbor wants a driveway, basketball court, or other impervious surface up to the property line I want the opportunity to understand the impact to my property and require necessary mitigations before the project could proceed.

Sincerely,

Marygrace Horner
6889 170th Trail NW
Ramsey, MN 55303

Driveway Setback Requirements From Other Communities

City	Distance (feet)
Nowthen	15 (closer allowed by CUP)
Dayton	5 (10 for agricultural)
Andover	5
Anoka	5
Brooklyn Park	5
Champlin	5
Lino Lakes	5
Maple Grove	5
Mounds View	5
Shoreview	5 (0 if a shared driveway)
Blaine	3-5 (depending on district)
Fridley	3
Golden Valley	3
Columbia Heights	1-3 (depending on district and platting date)
Richfield	1
Minneapolis	0
Coon Rapids	0
Eagan	0

CC Regular Session

Meeting Date: 11/26/2024

Primary Strategic Plan Initiative: Promote economic growth and development.

Title:

Adopt Ordinance #24-17 Implementing Lodging Tax

Purpose/Background:

The purpose of this case is to consider adoption of Ordinance 24-17 Implementing Lodging Tax . Al Staufafacher has provided a draft model ordinance as a starting template that has been modified to be put in the City of Ramsey form. The proposed ordinance implements a lodging tax for hotels and motels, except where such lodging shall be for a continuous period of thirty (30) days or more to the same lodger in the City of Ramsey; effective January 6, 2025. The lodging tax is not applicable to rooming houses, campgrounds, air B&B, VRBO, tourist courts, resorts or other places of overnight lodging, except hotels and motels as outlined above. At the October 22, 2024 City Council work session, the Council discussed the concept of implementing the lodging tax and entering into an agreement with Twin Cities Gateway and there was not a consensus to move it forward that evening. Council Member Specht and Council Member Olson have requested that this item be reconsidered by the full City Council after they held additional discussion with the local hotels. Ordinance #24-17 was introduced at the November 12, 2024 City Council Meeting.

Notification:

Ordinance #24-17 will be posted and published as required by City Charter.

Time Frame/Observations/Alternatives:

The City Council reviewed this item at the October 22 Work Session and Ordinance #24-17 was introduced at the November 12, 2024 City Council Meeting. Both hotels (Comfort Suites and Hilton Home2 Suites) have communicated their support for implementation of a lodging tax as referenced in their letters of support. Draft Ordinance #24-17 is presented for consideration this evening.

Timeframe for Ordinance Adoption

November 12, 2024: Introduction of Ordinance
November 26, 2024: Adoption of Ordinance: 30 day publication (See below)
January 6, 2025: Effective date

If the ordinance is formally adopted on November 26th, due to the Thanksgiving Holiday the ordinance would be published December 6, 2024 and Ordinance #24-17 and Lodging Tax would not go into effect until January 6, 2025.

Alternatives include:
1) Adoption of Ordinance 24-17 (as presented); subject to City Attorney review
2) Adoption of Ordinance 24-17 (with changes); subject to City Attorney review
3) Something else

Funding Source:

Nominal staff time by Finance and Economic Development is required to process the collection and distribution of lodging taxes and an annual grant agreement with Twin Cities Gateway to support marketing activities for city events in the city..

Recommendation:

Staff recommends Adoption of Ordinance 24-17 (as presented); subject to City Attorney review.

The EDA met on October 10th and recommended that the City Council implement a lodging tax. (minutes attached)

Outcome/Action:

Motion to Adopt Ordinance #24-17 to Implement Lodging Tax.

Roll Call Vote:
Councilmember Olson
Councilmember Woestehoff
Councilmember Specht
Councilmember Musgrove
Councilmember Howell
Councilmember Riley
Mayor Kuzma

Attachments

ACTION - ORDINANCE #24-17
CCWS Minutes 10-22-24
EDA Recommendation - Minutes
Letter of Support - Comfort Suites
Letter of Support - Hilton

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	11/20/2024 11:20 AM
Form Started By: Sean Sullivan		Started On: 11/18/2024 08:52 AM
Final Approval Date: 11/20/2024		

ORDINANCE #24-17
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

AN ORDINANCE TO IMPLEMENT A LODGING TAX WITHIN THE CITY OF RAMSEY, MINNESOTA, ANOKA COUNTY

The City Council of Ramsey ordains:

SECTION 1. AUTHORITY

This ordinance is adopted pursuant to and under the authority of the City Charter of the City of Ramsey.

SECTION 2. ADOPTION OF CHAPTER 27 - LODGING TAX

Chapter 27, is hereby established as follows:

CHAPTER 27 – LODGING TAX

Sec. 27.01. – Definitions.

The following words. Terms, and phrases, as used herein, have the following meanings:

1. *City*. The City of Ramsey
2. *Director*. The Finance Director of the City or designee.
3. *Lodger*. The person obtaining lodging from an operator.
4. *Lodging*. The furnishing for consideration of lodging by a hotels and motels, except where such lodging shall be for a continuous period of thirty (30) days or more to the same lodger.
5. *Operator*. A person who provides lodging to others, or any officer, agent or employee of such person.
6. *Person*. Any individual, corporation, partnership, association, estate, receiver, trustee, executor, administrator, assignee, syndicate or any other combination of individuals. Whenever the term "person" is used in any provision of this Chapter prescribing and imposing a penalty, the term as applied to a corporation, association, or partnership, shall mean the officers or partners thereof as the case may be.
7. *Rent*. The total consideration valued in money charged for lodging whether paid in money or otherwise, but shall not include any charges for services rendered in connection with furnishing lodging other than the room charge itself.

Sec. 27.02. - Imposition of Tax.

There is hereby imposed a tax of three (3%) percent on the rent charged by an Operator for providing lodging to any person on January 6, 2025. The tax shall be stated and charged separately and shall be collected by the Operator from the Lodger. The tax collected by the Operator shall be a debt owed by the Operator to the City and shall be extinguished only by payment to the City. In no case shall the tax imposed by this section upon an Operator exceed the amount of tax which the Operator is authorized and required by this Chapter to collect from a Lodger.

Sec. 27.03. – Collections.

Each Operator shall collect the tax imposed by this Chapter at the time Rent is paid. The tax collections shall be held in trust by the Operator for the City. The amount of tax shall be separately stated from the Rent charged for the Lodging.

Sec. 27.04. – Exemptions.

An exemption shall be granted to any person as to whom or whose occupancy it is beyond the power of the City to tax. No exemption shall be granted except upon a claim therefore made at the time the Rent is collected and such a claim shall be made in writing under penalty of perjury on forms provided by the City. All such claims shall be forwarded to the City when the returns and collections are submitted as required by this Chapter.

Sec. 27.05. - Advertising No Tax.

It shall be unlawful for any Operator to advertise or hold out or state to the public or any customer, directly or indirectly, that the tax or any party thereof will be assumed or absorbed by the Operator, or that it will not be added to the Rent or that, if added, it or any part thereof will be refunded. Operator must collect. In computing the tax to be collected, amounts of tax less than one cent ($0.01) shall be considered an additional cent ($0.01).

Sec. 27.06. - Payments and Returns.

The taxes imposed by this Chapter shall be paid by the Operator to the City not later than twenty-five (25) days after the end of the month in which the taxes were collected. At the time of payment, the Operator shall submit a return upon such forms and containing such information as the City may require. The return shall contain the following minimum information:

1) The total amount of Rent collected for Lodging during the period covered by the return.
2) The amount of tax required to be collected and due for the period.
3) The signature of the person filing the return or that of an agent duly authorized in writing.
4) The period covered by the return.

5) The amount of uncollectible rental charges subject to the lodging tax.

6) A copy of the "Minnesota State Sales and Use Tax Return" submitted by the Operator for the period covered by the return.

The Operator may offset against the taxes payable with respect to any reporting period, the amount of taxes imposed by this Chapter previously paid as a result of any transaction the consideration for which became uncollectible during such reporting period, but only in proportion to the portion of such consideration which became uncollectible.

Sec. 27.07. - Examination of Return, Adjustments, Notices and Demands.

The Director may rely upon the "Minnesota State Sales and Use Tax Return" filed by the Operator with the State of Minnesota in determining the accuracy of a return filed under this Chapter. However, the Director shall be authorized to make any investigation or examination of the records and accounts of the person making the return, if the Director reasonably determines that such steps are necessary for determining the correctness of the return. The tax computed on the basis of such examination shall be the tax to be paid. If the tax due is found to be greater than that paid, such excess shall be paid to the City within ten (10) days after receipt of a notice thereof, given either personally or sent by registered mail to the address shown on the return. If the tax paid is greater than the tax found to be due, the excess shall be refunded to the person who paid the tax to the City within ten (10) days after determination of such refund.

Sec. 27.08. – Refunds.

Any person may apply to the Director for a refund of taxes paid for a prescribed period in excess of the amount legally due for that period, provided that no application for refund shall be considered unless filed within one (1) year after such tax was paid, or within one (1) year from the filing of the return, whichever period is the longer. The Director shall examine the claim and make and file written findings thereon denying or allowing the claim in whole or in part and shall mail a notice thereof by registered mail to such person at the address stated upon the return. If such claim is allowed in whole or in part, the Director shall credit the amount of the allowance against any taxes due under this Chapter from the claimant and the balance of said allowance, if any, shall be paid by the Director to the claimant.

Sec. 27.09. - Failure to File a Return.

A. If any Operator required by this Chapter to file a return shall fail to do so within the time prescribed, or shall make, willfully or otherwise, an incorrect, false, or fraudulent return, the Operator shall, upon written notice and demand, file such return or corrected return within five (5) days of receipt of such written notice and shall at the same time pay any tax due on the basis thereof. If such person shall fail to file such return or corrected return, the Director shall make a return or corrected return, for such person from such knowledge and information as the Director

can obtain, and assess a tax on the basis thereof, which tax, less any payments theretofore made on account of the tax for the taxable period covered by such return shall be paid within five (5) days of the receipt of written notice and demand for such payment. Any such return or assessment made by the Director shall be prima facie correct and valid, and such person shall have the burden of establishing its incorrectness or invalidity in any action or proceeding in respect thereto.

B. If any portion of a tax imposed by this Chapter, including penalties thereon, is not paid within thirty (30) days after it is required to be paid, the City may institute such legal action as may be necessary to recover the amount due plus interest, penalties, the costs and disbursements of any action.

C. Upon a showing of good cause, the Director may grant an operator one 30-day extension of time within which to file a return and make payment of taxes as required by this Chapter provided that interest during such period of extension shall be added to the taxes due at the rate of ten (10%) percent per annum.

Sec. 27.10. – Penalties.

If any tax imposed by this Chapter is not paid within the time herein specified for the payment, or an extension thereof, there shall be added thereto a specific penalty equal to ten (10%) percent of the amount remaining unpaid. The amount of tax not timely paid, together with any penalty provided by this section, shall bear interest at the rate of ten (10%) percent per annum from the time such tax should have been paid until it is paid. Any interest and penalty shall be added to the tax and be collected as part thereof.

Sec. 27.11. - Administration of Tax.

The Director shall administer and enforce the assessment and collection of taxes imposed by this Chapter. The Director shall cause to be prepared blank forms for the returns and other documents required by this Chapter and shall distribute the same throughout the City and furnish them on application, but failure to receive or secure them shall not relieve any person from any obligation required of him/her under this Chapter.

Sec. 27.12. - Examination of Records.

The Director and those persons acting on behalf of the Director, authorized in writing by the Director, may examine the books, papers and records of any Operator in order to verify the accuracy of any return made, or if no return was made, to ascertain the tax as provided in this Chapter. Every such Operator is directed and required to give to the Director, or such other authorized agent or employee, the means, facilities and opportunity for such examinations and investigations as are hereby authorized.

Sec. 27.13. – Violations.

Any person who shall willfully fail to make a return required by this Chapter; or who shall fail to pay the tax after written demand for payment; or who shall fail to remit the taxes collected or any penalty or interest imposed by this Chapter, after written demand for such payment; or who shall refuse to permit the City to examine the books, records and papers under his/her control, or who shall willfully make any incomplete, false or fraudulent return shall be guilty of a misdemeanor.

Sec. 27.14. - Use of Proceeds and Annual Report.

Ninety-five (95%) percent of the proceeds obtained from the collection of taxes pursuant to this Chapter shall be used in accordance with Minnesota Statutes § 469.190, as the same may be amended from time to time, to fund a local convention, tourism, or visitor's bureau for the purpose of marketing and promoting the City as a tourist or convention center. Any local bureau receiving proceeds shall, for its most recent calendar year, provide an annual year-end report of its operations and its financial condition to the City Council in writing and by oral presentation at a City Council meeting.

Sec. 27.15. – Appeals.

1) Any Operator aggrieved by any notice, order or determination made by the Director under this Chapter may file a petition for review of such notice, order or determination detailing the Operator's reasons for contesting the notice, order or determination. The petition shall contain the name of the petitioner, the petitioner's address and the location of the Lodging subject to the order, notice or determination.
2) The petition for review shall be filed with the City within ten (10) days after the notice; order or determination for which review is sought has been mailed or served upon the person requesting review.
3) Upon receipt of the petition, the City Administrator, or the Administrator's designee, shall set a date for a hearing and give the petitioner at least five (5) days' prior written notice of the date, time and place of the hearing.
4) At the hearing, the petitioner shall be given an opportunity to show cause why the notice, order or determination should be modified or withdrawn. The petitioner may be represented by counsel of petitioner's choosing at petitioner's own expense.
5) The hearing shall be conducted by the City Administrator, or the Administrator's designee, provided only that the person conducting the hearing shall not have participated in the drafting of the order, notice or determination for which review is sought.
6) The person conducting the hearing shall make written findings of fact and conclusion based upon the applicable sections of this Chapter and evidence presented. The person conducting the hearing may affirm, reverse or modify the notice, order or determination made by the Director.
7) Any decision rendered by the City Administrator or clerk, or the Administrator's designee, pursuant to this section may be appealed to the City Council. A petitioner

seeking to appeal the decision must file a written notice of appeal with the City within ten (10) days after the decision has been mailed to the petitioner. The matter will thereupon be placed on the council agenda as soon as it is practical. The City Council shall then review the findings of fact and conclusions to determine whether they are correct. Upon a determination by the City Council that the findings and conclusions are incorrect, the City Council may modify, reverse or affirm the decision of the City Administrator, or the Administrator's designee, upon the same standards as set forth in subsection 6 of this section.

SECTION 3. SUMMARY

The following official summary of Ordinance #24-17 has been approved by the City Council of the City of Ramsey as clearly informing the public of the intent and effect of the Ordinance:

Chapter 27 is hereby created in order to implement a 3% lodging tax for hotels and motels in the City of Ramsey, except where such lodging shall be for a continuous period of thirty (30) days or more to the same lodger effective January 6, 2025.

SECTION 4. EFFECTIVE DATE

This ordinance becomes effective 30 days after its passage and publication, subject to City Charter Section 5.04.

PASSED by the City Council of the City of Ramsey, Minnesota the _____ day of November, 2024.

_____
Mayor

ATTEST:

_____
City Clerk

Introduction date: November 12, 2024

Posting dates:

Adoption date: November 26, 2024

Publication date: December 6, 2024

Effective date: January 6, 2025

CITY COUNCIL WORK SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a City Council Work Session on Tuesday, October 22, 2024, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Mark Kuzma
Councilmember Chelsee Howell
Councilmember Debra Musgrove
Councilmember Chris Riley
Councilmember Dan Specht
Councilmember Matt Woestehoff

Members Absent: Councilmember Michael Olson

Also Present: City Administrator Brian Hagen
Finance Director Diana Lund
Economic Development Manager Sean Sullivan
City Attorney Fritz Knaak
City Clerk Katie Schmidt

1. CALL TO ORDER

Mayor Kuzma called the City Council Work Session to order at 5:30 p.m.

2. TOPICS FOR DISCUSSION

2.01: Consider Implementation of Lodging Tax and Membership with TC Gateway Visitors Bureau

Economic Development Manager Sullivan reviewed the Staff report in regard to the consideration for implementing a lodging tax and membership with Twin Cities Gateway Visitors Bureau. He shared that both hotels in the City have expressed interest in this.

Mayor Kuzma asked how the money that is raised from this lodging is spent.

Al Stauffacher, Director of the Twin Cities Gateway Visitors Bureau, explained that they spend around 75% of these funds on marketing.

Lisa Peterson, Marketing Director of the Twin Cities Gateway Visitors Bureau, shared that they do all different forms of marketing from TV ads, to print materials, to digital marketing. She added that they also attend travel shows and market directly to consumers and hire influencers to come into the area and create content.

Mayor Kuzma asked how big of an area they serve.

Mr. Stauffacher said they serve 10 cities, Anoka, Arden Hills, Blaine, Coon Rapids, Fridley, Ham Lake, Lino Lakes, Mounds View, New Brighton, and Shoreview.

Councilmember Howell asked what percentage of the revenue that is brought in goes towards employees' salaries or board member compensation.

Mr. Stauffacher explained that their board members do not get compensated as it is a volunteer role. He said around 15% goes towards salaries.

Ms. Peterson added that they do not have any overhead fees for an office building as Fridley City Hall allows them to use their space.

Councilmember Specht asked how much Staff time this is expected to take.

Economic Development Manager Sullivan explained that the only thing Staff would be working on would be to process the monthly payments and work on future grants to fund eligible marketing expenses.

Mr. Shauffacher said they can expect a couple hours of work a month from City Staff.

Finance Manager Lund suggested setting up a separate fund to track this.

Councilmember Woestehoff asked if the 3% is the normal amount for lodging tax.

Mr. Shauffacher said this is the State lodging tax that must be spent on tourism.

Councilmember Musgrove said she is not in support of this as one of the two hotels in the City is not even built yet.

Economic Development Manager Sullivan explained that once this lodging tax is implemented in the City, whatever hotels are operational at that time will be enrolled. He said they would be able to start this as of January 1, 2025, for the existing hotel in the City. He noted that once the second hotel is up and running, the City will be able to begin collecting revenue from them as well. He added that the owners of both of the hotels are very excited about the possibility of filling up more of their rooms.

Councilmember Musgrove shared that she is going to advocate for the residents as this would be a tax increase on them. She said she does not see value in this. She noted that when Google searching Ramsey hotels, the only hotel in the City comes up and it is not difficult for people to find. She added that in the future when there is a buildup of more things in Ramsey, there may be an incentive for people to come and this would be more of an option at that time.

Mr. Shauffacher clarified that this would have no impact on the taxpayers in the City. He noted that the percentage that they would be charging people staying at the hotel would be a very small amount.

Councilmember Musgrove shared that when she is booking a hotel, all of these smaller taxes and fees add up and she would be looking for a hotel that did not have these kinds of extra charges. She noted that this would make more sense if there were multiple hotels in the City; however, with only one currently operating hotel, she does not support this.

Councilmember Howell explained that if surrounding cities have lodging taxes and Ramsey does not, this may be an incentive for people to stay in Ramsey to pay a little less. She said she does not like the amount of revenue the City is limited to keeping. She stated there is a lot of work that needs to be done in the Finance Department and this would be adding more to this department. She added that she will also not be supporting this.

Councilmember Riley stated the two hotels in the City are asking for this so they are already concerned whether or not they see value in this. He noted that the hotel owners are the experts in this area. He added that the EDA looked at this back in 2010 and they found that it was not right for that time, and it was also not being asked for by the hotels. He said he is in support of this as a service to the hotels and local businesses.

Councilmember Specht shared that his concern is with the Staff time and work involved in this. He asked if this would require a new employee in the Finance Department to manage this.

Finance Director Lund explained that they would need to set up a fund then from there it would just be submitting the receipts and processing a check for the Twin Cities Gateway Visitors Bureau.

Economic Development Manager Sullivan shared that this is not being driven by Staff and the hotels are pushing this.

Mr. Shauffacher added that the owner of the new Home2 Suites approached the Twin Cities Gateway Visitors Bureau.

Councilmember Woestehoff asked if having something like this would be a tool to bring in other organizations that are more destination-driven.

Economic Development Manager Sullivan explained that having a tourism bureau is not necessarily going to bring in these types of users; however, these users are likely going to be more successful having this additional marketing.

Councilmember Musgrove reiterated that she believes this is putting the cart before the horse as one of the two hotels in the City is not even open yet. She stated she does not feel that this benefits Ramsey as much as it does the hotel. She said she could consider this down the road.

Councilmember Specht said is struggling with the idea of an additional tax; however, he understands that the hotels in the City are asking for this. He said he does not feel as though he can support this yet.

Councilmember Howell suggested bringing this back in the future to be revisited. She noted that she does not want to move another thing forward that will benefit the hotels and not the City.

Councilmember Woestehoff said he would be in favor of this.

Councilmember Riley said he is in support of this as the businesses are asking for it.

Mayor Kuzma stated he is in support of this.

Economic Development Manager Sullivan shared that City Attorney Knaak can review the agreement to start putting together ordinances and resolutions that would need to be acted upon by the Council if the Council chooses to bring this back at a future date.

Councilmember Specht said he would like time to talk to the hotel owners to figure out their interest in this before supporting moving forward.

Mayor Kuzma added that Staff can speak to Councilmember Olson about this when he returns.

There was no consensus of the Council to move forward at the current time with implementing a lodging tax and membership with the Twin Cities Gateway Visitors Bureau.

2.02: Consider Provision of Sewer and/or Water Access Charge Assistance for New Brewery in Ramsey

Economic Development Manager Sullivan reviewed the Staff report concerning the request for Sewer or Water Access Charges (SAC and WAC) assistance at Rustech Brewery.

Councilmember Woestehoff asked about the difference between using SAC or WAC credits versus other methods.

Economic Development Manager Sullivan explained that the restaurant SAC or WAC deferral program is a forgivable loan that the EDA would fund. He said the developer would pay 30% and finance the other 70% and every year that the establishment stays open, they forgive the loan. He noted that if they used the SAC unit program, they would be using units from properties that have been demolished so they are fees that have already been paid for. He said the cost of this would be the opportunity cost of what else they could allocate these units for.

Mayor Kuzma asked if this would give the project enough assistance to get started.

Economic Development Manager Sullivan said they will have to see when the full application comes in. He noted that for restaurants and breweries, SAC and WAC charges are just the cost of

doing business and can be a hurdle to getting a business started. He said this would be incredibly helpful for the business.

Councilmember Musgrove agreed with the EDA that she would be in support of the credits rather than changing the whole program. She noted that not very many businesses have come and asked for this type of assistance. She stated that in the EDA meeting, there was a discussion about the garage door in the back of the building. She asked if this would be far enough from Sunwood that it would not conflict with any of the structural codes regarding access.

Economic Development Manager Sullivan shared that it is his understanding that the garage door on the back would just be to get the equipment in and out and would not be used on a regular basis. He noted that any designs for this building would have to be applied to zoning standards. He added that they are also interested in adding a patio at the location. He noted he has not seen what they are proposing to know whether or not it would be compliant.

Councilmember Musgrove asked if the drive-thru lane on the west side of the building would affect people on the patio.

Councilmember Woestehoff said this will have to go through the Planning Commission for review and they will look at these things. He noted he would imagine there would be enough room in this area. He added that in the past he had spoken to another brewery that was interested in Ramsey and their biggest hindrance was SAC and WAC fees.

Councilmember Musgrove reiterated that she would support the credits; however, she is not pleased that there is not a sit-down restaurant in the brewery. She asked if they would decide the number of credits.

Economic Development Manager Sullivan explained that the applicant is currently looking at whether or not the City is willing to provide support for SAC and WAC charges. He noted that the applicant will now put together his floor plan and design to be sent to the Met Council for review and they will tell him how many SAC credits have been assigned to this. He said they will know how many credits when the applicant comes forward to the Council.

Councilmember Musgrove added that she would also like to look at the other possible businesses who may need these credits and make sure that they are not all used for the brewery.

Economic Development Manager Sullivan stated if the brewery wanted to use all credits that were available, the City would likely not be supportive of this as they know that there are likely other areas that will also need this kind of assistance.

The consensus of the Council was to direct Staff to work with Rustech Brewery on a business assistance application and to let Rustech know that the City Council is supportive of allocation of SAC credits to the project.

2.03: Review Proposed 2025 Schedule of Rates, Fees, and Charges

City Clerk Schmidt reviewed the Staff report in regard to the proposed 2025 schedule of rates, fees, and charges.

Councilmember Howell asked about the residential demo permit which had the word 'residential' added. She asked if this is still the same permit, now just clarifying that it is for residential.

City Administrator Hagen stated that this is just specifically stating that this type of permit is for residential homes and not commercial projects.

Councilmember Howell asked what projects require a residential demo permit.

City Administrator Hagen said this would be for things like tearing down an entire home. He noted that an inspector would go out to the property to make sure it was done properly, and that the basement was backfilled.

Mayor Kuzma asked if they are doing away with the room rental deposits completely.

City Clerk Schmidt said yes.

Councilmember Riley asked if they are suggesting that all credit cards will be charged 3%.

Finance Director Lund explained that this would be strictly for anything related to building permits and rental licensing. She added that the utility bill fees are already rolled into the rates so there is no need for an additional fee on these. She shared that neighboring cities have credit card fees for building permits at varying percentages. She noted that they spent over $44,000 in credit card fees for building permits this year. She explained that there are some cities that have transaction fees on their utilities and Ramsey used to have this years ago; however, this did not sit well with the residents.

Councilmember Musgrove asked if the cost for the credit card fees is built into the utility budget or the charges.

Finance Director Lund explained that when she put together the enterprise budget, they have the revenues and the expenses, and the credit card charges are a negative against the revenue. She noted that the revenue has to support the expenditures of the budget to cover the costs as well as capital projects.

Councilmember Specht asked how they collect in total for the streetlights. He shared that in the past they had discussed moving these fees into the budget rather than having a separate fee.

Finance Director Lund shared that it will be about $200,000 for operating in 2025. She added that they also use this fund to pay for the streetlights that are coming in. She noted that there are requests in the CIP for streetlights.

Councilmember Riley suggested putting an article in the *Ramsey Resident* about street lighting and why everyone is charged for it.

Councilmember Howell asked if they are crediting rental housing licensees who paid a lot more this year. She asked what the people who have not paid this fee are supposed to do now.

Finance Director Lund explained that since it follows how the ordinance was written, the fees collected in 2024 would be for this year and this would change as discussed for 2025.

Councilmember Howell asked if they discussed crediting a certain amount back to the rental license holders.

City Administrator Hagen said the credit was planned to be discussed this evening. He explained that a credit could have been issued for the license holders who had to go to other cities to take the Crime Free Housing class if they were charged.

Councilmember Riley asked about the people who have not paid their renewal license fee.

City Administrator Hagen shared that there are some people who have not gotten their 2024 licenses. He asked City Attorney Knaak what they should do about making these people pay and get their license.

Councilmember Howell stated that the fee was excessive, and the program was a bit of a flop from the rental license holder's perspective. She asked if there was an appetite to reduce the 2024 fees and credit a portion back to the licensees for the upcoming year.

Councilmember Woestehoff said he does not have an appetite for changing the fees for 2024 and he trusts Staff's discretion to figure out what to do about those who have not gotten their rental license for 2024. He noted that if they credit a portion back to single-family property owners, then they should also be asking the apartment buildings to pay the 2025 fees, which would be a huge increase in this year.

Councilmember Howell noted that there is a disparity per unit as the apartments bring in more revenue. She reiterated that the fee for 2024 was excessive and crediting $200 back to the property owners would alleviate this.

Councilmember Specht agreed that the $400 fee was excessive, and he would like to see the differential amount refunded. He said if this would end up being a huge amount that would negatively affect the budget then he would like to know.

Finance Manager Lund explained that when the budget was established for 2024, it was based off of the rates that they put into the 2024 schedule. She said the budget would come in under if they were to credit a portion back.

Councilmember Woestehoff said he would be okay with not charging the 3% credit card fee for rental licenses.

Councilmember Riley said the issue of people not paying their rental license fee for 2024 needs to be addressed. He noted that after this has been addressed, they can look at the people who paid the higher amount when they were supposed to.

Councilmember Musgrove suggested rather than refunding a portion of the rental license fee, they could use it as a credit for next year's fees.

Councilmember Howell said she likes this idea as well. She asked if they would still need to do a background check on those rental property owners who have not yet paid their 2024 fees.

City Administrator Hagen noted that this code revision has not yet been adopted yet. He asked City Attorney Knaak how they would approach this as the code is in the process of changing.

City Attorney Knaak explained that the City has the authority to decide not to do background checks on a case-by-case basis while they wait for the code revisions.

Councilmember Musgrove asked if the utility fee increases are based on the increases that were sent out with the utility rate and fee increases.

Finance Director Lund stated that the proposed utility fees are what would go out starting on the April 2025 bill. She noted that these increases are to put money back into the sewer and water funds. She added that this increase also takes into account the capital improvement projects that are upcoming. She reviewed the needs of the utility funds.

Councilmember Musgrove asked if these increases would change if they get more funding from the State.

Finance Manager Lund explained that they are currently getting $3,200,000 in grant funding and this has been incorporated into the cash flow. She added that the cost to operate the water treatment plant is still unknown.

Councilmember Musgrove asked about the new Minnesota State water supply connection fee.

Finance Director Lund said this is on the utility bill and has been for the last several years. She added that this is a mandate by the State; however, she added it to the rates and charges for awareness.

The consensus of the Council was to move forward with the discussed changes to the 2025 schedule of rates, fees, and charges, including waiving the background check requirement for rental property owners who have not yet paid their 2024 fees and direct Staff to bring these changes back for final review by the Council.

2.04: Review Fund Balance Policy

Finance Director Lund reviewed the Staff report concerning the find balance policy.

Mayor Kuzma asked if this policy change would allow the Council to discuss where they would want excess general funds to go.

Finance Director Lund said yes and added that Staff would offer recommendations; however, it would be up to the Council where the funds go.

Councilmember Riley said he likes the idea of having it decided up front where the funds would go rather than asking the Council every year where they want them to go. He asked if they would also be keeping 5% to 10% aside for unanticipated events as noted in item 2 of the general fund policy.

Finance Director Lund explained that this 5% to 10% would only be if they did not collect 50% of the property taxes. She noted that this is a safety measure, and they can make this any percentage that they so choose.

Councilmember Riley said he does not like this. He asked if the special temporary allocations in item 3 of the general fund policy would allow the Council to make decisions about future amounts that they would hold.

Finance Director Lund stated she looks at this as being for items that are authorized midyear that are not a part of the budget.

Councilmember Riley said he would like this to be clarified. He noted that he does not like the idea of this either. He reiterated that he does not like the idea of having Council decide every year what happens with excess funds. He added that he also does not like the proposed idea for if the fund balance falls below the minimum as it focuses more on future needs rather than current needs. He stated he would not want to make current changes because of a future problem.

Councilmember Woestehoff shared that he reads this section differently and explained that it would allow them to add excess funds to the levy for overspending in a future year.

Councilmember Musgrove noted that this could mean that the Council made a decision that was a bad decision and put themselves in a position where they needed to recover overspending.

Councilmember Riley said that they may not collect all property taxes at once; however, they always get it. He noted that at some point this should catch up and not be a concern for unanticipated events.

Councilmember Musgrove asked if they could look at this with more of a contingency fund and have some specifics for what it would be used for.

Finance Director Lund stated she believes Councilmember Musgrove is referring to the unanticipated funds and for this they just hold something in a fund balance for unanticipated items that come up. She noted that if Council is comfortable with this being 3% of the budget, then she can change this.

Mayor Kuzma said he likes the 3%.

Councilmember Woestheoff suggested changing the minimum fund balance for the general fund to 55% to get rid of the need for items 2, 3, 5, and 6. He added that he also agreed with Councilmember Riley's point of not wanting the Council to have to decide every year where these excess funds will go.

Councilmember Riley agreed with increasing the minimum fund balance and eliminating the other items.

Councilmember Musgrove said she would like to see a forecast of which funds will need more funding and give these a higher percentage allocation.

The consensus of the Council was to move forward with the discussed changes to the fund balance policy to increase the minimum fund balance to 55% and direct Staff to come back with the amended policy.

Recess and Reconvene

The meeting recessed at 6:57 p.m.

The meeting reconvened at 7:41 p.m.

2.05: Contributions to Non-Profits

City Administrator Hagen reviewed the Staff report in regard to the City's contribution to non-profit organizations.

Mayor Kuzma shared that he did speak with Police Chief Katers about the Alexandra House contribution, and they are very helpful partners. He added that Police Chief Katers expressed his support of continuing this contribution. He shared that he attended the Anoka Crime Breakfast this morning and the Alexandra House was something that was discussed.

Councilmember Howell said that she is generally not in support of the City supporting non-profits; however, the Alexandra House is more of a vital organization. She stated she does not support a contribution to Youth First.

Councilmember Specht agreed.

Councilmember Riley agreed.

Councilmember Woestehoff said he can agree with this and asked if they can finish off the last payment to Youth First for 2024.

Councilmember Howell stated she is not supportive of continuing the contribution to Youth First even through the end of the year.

Councilmember Musgrove noted that there are some issues going on that they cannot talk about; however, it behooves them that they are giving money to this organization that they have not done due diligence to understand the financial situation of this organization. She asked what other cities spend on funding Alexandra House.

City Administrator Hagen said he is not sure what other cities are contributing to Youth First; however, the City's contribution has not changed over the years. He added that they can consider an adjustment to this amount if they would like.

Councilmember Musgrove explained that it would likely be more of a matter of adjusting their contribution up or down based on the Alexandra House needs.

Councilmember Specht stated the $5,000 contribution to the Alexandra House seems to be a good amount and he would not look to increase it. He said he struggles with not fulfilling the 2024 commitment to Youth First as they committed to contribute a certain amount and Youth First made their budget around this. He stated he would support still sending them the last payment of 2024 that they committed to.

Councilmember Woestehoff explained that the Youth First budget is done by the City of Andover. He said there were some issues with fiscal oversight in the budget and the organization is currently pursuing recovery of around $30,000 from the former Executive Director. He stated he sees this as a very bad time to pull a commitment from an organization that is already short on funds.

Councilmember Howell shared that she does not support Youth First based on their efforts based on racial-driven policies. She said she finds it irresponsible to dump more money into something that has not had good oversight. She stated she would be more in favor of giving the contribution that is committed to Youth First to the Alexandra House.

Councilmember Riley noted that they made a commitment to Youth First and he thinks they need to follow through with it.

Mayor Kuzma agreed.

Councilmember Woestehoff said he would like to know more about what other cities give to the Alexandra House to see if there is a greater need. He noted this is a great organization worth supporting.

Councilmember Musgrove asked if they were no longer going to be financially supporting Youth First if they needed to have a Council liaison on the Board.

Councilmember Woestehoff said no.

City Administrator Hagen stated that Council appointments happen in January and they can remove Youth First from the list.

The consensus of the Council was to make the last committed payment to Youth First for 2024 and only make non-profit contributions to Alexandra House moving forward.

2.06: Discuss Restricting Non-Owner Applicants on Residential Variance Requests

City Administrator Hagen reviewed the Staff report concerning restricting non-owner applicants from residential variance requests. He shared this item was requested by Councilmembers Howell and Musgrove. He shared the recommendation of Staff and City Attorney Knaak to not implement this change.

Councilmember Howell shared that she had concerns with a Ramsey resident having someone else applying for a variance request on their property.

City Administrator Hagen explained that the property owner is required to sign off on all land use applications for both residential and commercial uses.

Councilmember Howell said her idea behind this was to have the property owner who wants the variance to be the one who actually applies for it.

Councilmember Specht asked how they would enforce this and know who is actually filling out the application.

Councilmember Howell stated she is not concerned with someone getting assistance with filling out the form; however, she would not want the applicant to be someone who does not live at the residence.

Mayor Kuzma asked if this would prohibit someone from having their attorney work on their application.

Councilmember Musgrove asked if the attorney would be the one filling out the paperwork or if they would just be assisting the resident in filling this out.

City Attorney Knaak shared that there is such a wide variety of applications, and the property owner is required to sign the application. He noted that absentee property owners can be an issue in these cases if someone else is living at the property and they are the interested party. He said the key is that they cannot have someone who is pretending to be the property owner signing off on the application when the property owner does not have full knowledge of what is going on. He noted that the burden is on the property, and they would not want to do anything that would impede the property owner's right to represent themselves. He added that this could also restrict the options the property owner has to advance their interest.

Councilmember Howell asked if there is enough responsibility with the way this is currently set up that the liability falls on the property owner and not the applicant.

City Attorney Knaak said yes and added that this ordinance requires more disclosure than some other cities.

Councilmember Riley stated that Staff is recommending that they do not change this, and that the ordinance is well written as it is.

Councilmember Musgrove shared her concern that the communication with Staff is between them and the person who is filling out the application and not the owner of the property. She noted this would make the property owner liable for something that the applicant agrees to with the City without any knowledge of this. She asked if the way this ordinance is currently set up protects the property owner against the decisions made by the applicant.

City Attorney Knaak said this would not be a liability issue as far as the City is concerned. He noted that whatever misrepresentations occur would be between the property owner and the applicant. He shared that there is nothing wrong with the City following up with questions for the property owner. He reiterated that the City would not be liable for any misrepresentations that occur; however, Staff could end up investing time into something that was not valid.

Councilmember Musgrove asked how much disclosure Staff asks for at these meetings.

City Administrator Hagen shared that he thinks they are blurring lines of risks that are not likely to occur. He shared the reality that a lot of residential applications come in from property owners. He said if an application comes in from someone other than the property owner, they are having a lot of early discussions with the property owner and the applicant. He stated he had never experienced an application where the applicant did not have the support and direction of the property owner. He reiterated that the property owner has to sign the applicant; therefore, making the risk fall on them.

Councilmember Howell shared that this discussion has been super helpful as it has given her clarity that she did not have before. She said she is comfortable with where this is.

The consensus of the Council was to not make any changes to the current ordinance in regard to non-owner applicants on residential variances applications.

2.07: Discuss Charter Commission Recruitment

City Administrator Hagen reviewed the Staff report in regard to Charter Commission recruitment. He shared that all four current members have requested reappointment.

The consensus of the Council was in support of these reappointments.

2.08: Determine Canvassing Board Date

City Administrator Hagen reviewed the Staff report concerning setting the Canvassing Board date.

Councilmember Musgrove suggested they schedule this before the Parks and Recreation Commission meeting on November 14.

Councilmember Howell said she would not be able to make it to this meeting.

The consensus of the Council was to set the Canvassing Board meeting for November 14, 2024, at 6:00 p.m.

3. TOPICS FOR FUTURE DISCUSSION

3.01: Review Future Topics/ Calendar

Noted.

Councilmember Specht asked if the funds for the Highway 10 overpass would expire.

City Administrator Hagen said they need to use these finds, or they will lose out on them. He said they have them until June of 2028 so they have time. He noted that they will want to bring this discussion back sooner rather than later.

Councilmember Musgrove asked when the draft trail maintenance policy would come back.

City Administrator Hagen shared that they will wait to bring this back until they have gotten a recommendation from the Parks and Recreation Commission.

Councilmember Musgrove asked that the future topic of 'Decorum of Council Towards Meeting Attendees' be removed from the list as it is no longer relevant since so much time has passed since she requested this.

Councilmember Howell said she would like to request, on behalf of her daughter, adding a BYOT, Bring Your Own Toad, race to Happy Days.

4. MAYOR / COUNCIL / STAFF INPUT

None.

5. ADJOURNMENT

The Work Session of the City Council was adjourned at 8:15 p.m.

Respectfully submitted,

_____

Brian S. Hagen
City Administrator

ATTEST:

_____
Katie M. Schmidt
City Clerk

Drafted by Ava Major
TimeSaver Off Site Secretarial, Inc.

ECONOMIC DEVELOPMENT AUTHORITY
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The City of Ramsey Economic Development Authority (EDA) conducted a regular meeting on Thursday, August 8, 2024, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Acting Chairperson Shanna Stewart
Member Chelsee Howell
Member Rachal Johnson
Member Brittany Lindahl
Member William MacLennan
Member Chris Riley

Members Absent: Chairperson Scott Wiyninger

Also Present: Sean Sullivan, Economic Development Manager

1. CALL TO ORDER

Acting Chairperson Stewart called the Economic Development Authority meeting to order at 7:30 a.m.

4.02: Consider Recommendation to Implement Lodging Tax and Membership with Twin Cities Gateway Visitors Bureau

Economic Development Manager Sullivan presented the staff report.

Al Stauffacher, President of Twin Cities Gateway, stated that the owner of Hilton Home2Suites approached the TCG Board Chair with interest in this program and that is how these discussions began. He provided information on the Twin Cities Gateway, its purpose and intent, strategic goals and objectives, two staff members, organization history, and member cities and lodging properties within each city. He provided details on the TCG Board, which is composed of representatives from each community and meets quarterly. He provided additional details on the lodging tax, how that is used as well as details on the TCG budget. He stated that 75 percent of their budget is put back into marketing for the member cities. He provided additional details on the TCG city grants and regional grants as well as the 2024 marketing work plan.

Member Howell asked if any of the member cities have negotiated a higher percentage.

Mr. Stauffacher replied that they have not.

Member Howell asked the initiatives, practices and leadership opportunities that fall in line with diversity, equity, and inclusion.

Mr. Stauffacher replied that when they developed their strategic plan they worked with a consultant and provide opportunities for everyone to advertise, as well as with employees. He noted that the other TCG employee works more in that area and could provide more details as a follow-up.

Member MacLennan asked if both of the Ramsey hotels support this.

Economic Development Manager Sullivan replied that both hotels support this and see this as a benefit.

Member MacLennan asked if there is a way to track the results.

Mr. Stauffacher confirmed that they do have tracked data of that manner to show that success. He stated that data is also used to assist with targeted marketing.

Member Riley commented that the fact that this is being driven by the hotels is important, as the EDA did consider this in 2010 but chose not to move forward. He stated that it seems to make sense at this point and noted that Game Fair could also be a beneficiary as well as the sports dome if that continues to move forward.

Economic Development Manager Sullivan reviewed some pros and cons.

Mr. Stauffacher estimated that 85 to 90 percent of cities have a lodging tax. He provided additional details on how the city grant could be used for a city event.

Economic Development Manager Sullivan stated that if they move forward, he would work with Mr. Stauffacher to develop a draft resolution to go before the Council.

Mr. Stauffacher stated that the Board member from the City of Ramsey would need to be identified prior to January 1, 2025 when the membership would begin. He explained that their financial representative would provide a brief training to Ramsey staff and staff from the hotels. He noted that once Ramsey adopts the resolution, the membership would still need to be approved by the TCG Board but noted that they have already discussed this and are considering adding Vadnais Heights as well.

Member Howell commented that she would be more supportive if the City portion of the lodging tax was more than five percent. She stated that she would also be interested in more of the qualifications for the city grants. She noted that she will abstain from this vote until she has more information.

Mr. Stauffacher confirmed that he could get that information to staff to provide to Member Howell.

Motion by Member Johnson, seconded by Member Lindahl, to recommend to City Council to implement a 3% Lodging Tax and to join the Twin Cities Gateway Visitors Bureau.

Motion carried. Voting Yes: Members Johnson, Lindahl, MacLennan, and Riley. Voting No: Acting Chairperson Stewart. Absent: Chairperson Wiyninger. Abstain: Member Howell.

6. ADJOURNMENT

Motion by Member Johnson, seconded by Member Lindahl, to adjourn the meeting.

Motion carried. Voting Yes: Acting Chairperson Stewart, Members Johnson, Lindahl, Howell, MacLennan, and Riley. Voting No: None. Absent: Chairperson Wiyninger.

The regular meeting of the Economic Development Authority adjourned at 9:02 a.m.

Respectfully submitted,



Sean Sullivan
Economic Development Manager

ATTEST:



Wendy Schlueter
Economic Development Administrative Assistant

Draft by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

BLUE SKY
HOSPITALITY

September 6th, 2024

Honorable Mayor Mark E Kuzma
City of Ramsey
7550 Sunwood Dr NW
Ramsey, MN 55303

Dear Mr. Kuzma,

Over the past year, I have learned about the possible expansion of the Twin Cities Gateway Visitors Bureau into the Ramsey area. As the President and founder of Blue Sky Hospitality, we have been intimately involved in the community travel and tourism community, having managed the local Comfort Suites Hotel for the ownership group for the past 24 years.

It has been exciting to see the growth and changes that have occurred in the Ramsey community as well as the highway 10 corridor. The addition of many businesses, residential communities and tourism related venues and activities have only energized the already continuous growth in the area. We have been serving thousands of visitors that have come to the area for work related travel or leisure and tourism over the past 20 years. We have hosted international soccer teams from all over the world, as well as local contractors that are working on the existing infrastructure.

It is for this reason that we are pleased to support the expansion of the Gateway project into the Ramsey Hospitality community. The goals of this organization align with our own, which is to serve, grow, and support travel and tourism initiatives throughout the area. We are excited to be a part of this new endeavor and would support a reasonable lodging tax if proposed.

Sincerely,

Nathan Sieve

Nathan Sieve
President
Blue Sky Hospitality, LLC

FIRST CALL
HOSPITALITY

August 27, 2024

Honorable Mayor Mark E. Kuzma
City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303

As the President and CEO of the hotel management company that is managing the soon to open new Home2 Suites by Hilton in Ramsey, MN, we are in full support of the Twin Cities Gateway Visitors Bureau and the positive benefits that it will bring to the community.

With the Twin Cities Gateway Visitors Bureau mission of inspiring visitors to discover the vibrant area communities to enhance economic growth and vitality, this is exactly what as a hotel we are looking for in a program to help us grow our business by hosting events that showcases a blend of sports, nature and culture. For us as hoteliers, the bureau will bring to the area and the community sports tournaments and other events that brings in teams and patrons that support these events, which in turn increases higher occupancies and revenues to the hotel and other businesses in the area. Driving more sales tax revenue into the City/County to assist in diverse ways to enhance the area through improvement of services and infrastructure.

By working with the bureau, we can gain valuable exposure to meeting planners who are not familiar with us. These planners rely on the bureau as destination experts who know everything about the local area, venues, hotels, and group activities. They can simplify the decision-making process and save planners' valuable time. Considering recovery efforts post-pandemic, new planners are seeking out the extensive knowledge that bureaus like the Twin Cities Gateway Visitors Bureau has to offer. They will provide the hotel additional marketing and support as well as serving as a community's marketing agency, promoting the city's/county's assets to visitors by increasing the economic impact to the local economy via the greenest and cleanest of economic strategies - people visiting, spending money, and leaving the community intact.

Last, travel and tourism demand enhance the quality of life for a local community by also providing jobs, and attracting facilities like restaurants, shops, festivals, and cultural and sporting venues that cater to both visitors and locals alike. We want to be a part of helping promote the community and assist in maximizing its growth and potential by being a supportive partner with the Twin Cities Gateway program and many other businesses by maximizing our appeal and by ensuring that everyone has a positive experience each time they visit our area.

3435 56th Street S ● Suite 100 ● Fargo, ND 58104
Phone: 701.277.7349 *Fax:* 701.277.7362 *Web:* www.fchhotels.com

FIRST CALL
HOSPITALITY

Thank you very much for this opportunity to let you know how important an asset the Twin Cities Gateway Visitors Bureau is and will be to us as new members of the city of Ramsey community. We are excited to be the newest partner of such a vibrant and growing region.

Warmest Regards,



Heidi Wilcox
President/CEO
First Call Hospitality

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CC Regular Session

Meeting Date: 11/26/2024

Primary Strategic Plan Initiative: Not Applicable

Title:

Adopt Ordinance #24-18 Amending Chapter 58 Utilities Regarding the Declaration of a Critical Water Deficiency

Purpose/Background:

At certain times of drought or other emergencies, like a larger structure fire, water usage restrictions may be applied against properties to ensure sufficient levels of water are available to users. This ordinance would provide an exemption from the watering bans issued during a water emergency for the purpose of watering food or medicinal garden plants. This ordinance was introduced on November 12, 2024. At the time of introduction, the motion included a revision to the first draft of the ordinance to only exempt the watering of food or medicinal garden plants from the odd-even ban and not the afternoon timeframe restriction.

Notification:

N/A

Recommendation:

Adopt ordinance #24-18.

Outcome/Action:

Motion to waive the City Charter requirements that the ordinance be read aloud and adopt Ordinance #24-18.

Roll call vote:
Councilmember Olson
Councilmember Woestehoff
Councilmember Specht
Councilmember Musgrove
Councilmember Howell
Councilmember Riley
Mayor Kuzma

Attachments

Ord. #24-18

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	11/20/2024 08:48 AM
Form Started By: Brian Hagen		Started On: 11/13/2024 10:18 AM
Final Approval Date: 11/20/2024		

ORDINANCE #24-18

CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

AN AMENDMENT TO CHAPTER 58 UTILITIES OF THE CITY CODE: REGARDING THE DECLARATION OF A CRITICAL WATER DEFICIENCY

The City of Ramsey ordains:

SECTION 1. AUTHORITY

This ordinance is adopted pursuant to and under the authority of the City Charter of the City of Ramsey.

SECTION 2. AMENDMENT TO CITY CODE SECTION 58-118 AS FOLLOWING:

Sec. 58-118. – Sprinkling: limitation municipal water system.

(e) Exemptions. Watering of food or medicinal garden plants will be exempt from the odd-even watering ban. Newly sodded or seeded yards will be exempt from the odd-even restriction for a period of two weeks. Overseeding or spot repair of existing established yards may be watered every day with a hand controlled hose. No watering will be allowed between 12:00 noon and 6:00 p.m. for these exemptions. Exemptions not subject to the afternoon restriction include car washing, filling of children's swimming pools, and children playing in hose operated sprinklers or water toys.

SECTION 3. SUMMARY

The following official summary of Ordinance #24-18 has been approved by the City Council of the City of Ramsey as clearly informing the public of the intent and effect of the Ordinance:

Chapter 58 UTILITIES is hereby amended to grant a watering ban exemption to food or medicinal garden plants.

SECTION 4. EFFECTIVE DATE

This Ordinance becomes effective 30 days after its passage and publication, subject to City Charter section 5.04.

ADOPTED this ___th day of _____, 2024, by the City Council of the City of Ramsey.

CITY OF RAMSEY

By: _____
Mark E. Kuzma, Mayor

ATTEST:

_____
Katie Schmidt, City Clerk

Introduction date:
Posting dates:
Adoption date:
Publication:
Effective date: