

ORDINANCE #25-02

**CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

**AN ORDINANCE AMENDING THE CITY CHARTER OF THE
CITY OF RAMSEY, MINNESOTA**

The City of Ramsey ordains:

SECTION 1. AUTHORITY

This Ordinance is adopted pursuant to the authority of the City Charter of the City of Ramsey and such authority as it is given under Minnesota Statutes Section 410.12, subdivision 7.

SECTION 2.

Sec. 2.5. Vacancies of the City of Ramsey Charter is amended to read as follows:

Sec. 2.5. Vacancies.

A vacancy in the council, whether it be in the office of mayor or councilmember, shall be deemed to exist in the case of the failure of any person elected thereto to qualify, or by reason of the death, resignation in writing filed with the city clerk, removal from office, non-residence in the city or respective ward, conviction of a felony of any such person after his/her election, or by reason of the failure of any councilmember without good cause to attend council meetings for a period of three consecutive months. In each such case, the council shall publicly declare by resolution, the vacancy to exist within 15 days of its occurrence and such vacancy shall be filled according to the provisions of section 4.5.

SECTION 3.

Sec. 3.1. Council meetings. of the City of Ramsey Charter is amended to read as follows:

Sec. 3.1. Council meetings.

3.1.1 The council shall meet regularly at least once each month at such times and places as the council may designate by ordinance.

3.1.2 For special meetings, the mayor or any three members of the council may call special meetings of the council upon such reasonable public notices as may be prescribed by council rule in compliance with state statutes.

3.1.3 A state of emergency shall be deemed to exist when the public peace, health, morals, safety or welfare are in immediate jeopardy.

3.1.4 To the extent provided by state statutes, all meetings of the council and its committees shall be public, and any citizen shall have access to the minutes and records of the council at all reasonable times. During any of its public meetings, the council shall not prohibit, but may place reasonable restrictions upon citizens' comments and questions and citizen input shall be provided for at the beginning of each council meeting.

SECTION 4.

Sec. 3.4 Ordinances, resolution and motions. is amended to read as follows:

Sec. 3.4. Ordinances, resolutions and motions.

3.4.1 Except as otherwise provided in this Charter or state statutes, an affirmative vote of four or more members of the council shall be required for the adoption of all ordinances, resolutions and motions. The votes of councilmembers on any action taken shall be recorded in accordance with state statutes.

3.4.2 Except as otherwise provided in this Charter, all legislation shall be by ordinance.

3.4.3 The general administrative business of the council shall be conducted by resolution or motion.

SECTION 5

Sec. 3.5. Procedures on ordinances. is amended to read as follows:

Sec. 3.5. Procedures on ordinances.

Every proposed ordinance shall be presented in writing. The introduction of an ordinance shall be voted on its own, separate from any other agenda item. An ordinance which receives a unanimous vote on the introduction, may have final consideration made on the consent agenda at a subsequent meeting. No ordinance shall contain more than one subject. Such subject shall be clearly expressed in its title. The enacting clause shall be "The City of Ramsey Ordains." No ordinance, except an emergency ordinance, shall be adopted at the meeting at which it is introduced and at least three days shall elapse between its introduction and final adoption.

SECTION 6

Sec. 3.7. Signing and publication of ordinances. is amended to read as follows:

Sec. 3.7. Signing and publication of ordinances.

The ordinance shall be signed by the mayor, attested to by the city clerk, and filed and preserved by the city clerk. Each ordinance, or summary of such ordinance, shall be published at least once in the official newspaper. This summary of each ordinance shall include, in layman's terms, the intent of the ordinance. To the extent and in the manner provided by state statutes, an ordinance may incorporate by reference, a state statute, a state administrative rule or a state regulation, a code, or an ordinance or part thereof, without publishing the material referred to in full.

SECTION 7

Sec. 3.9. When ordinances and resolutions passed by city council take effect. is amended to read as follows:

Sec. 3.9. When ordinances and resolutions passed by city council take effect.

Every resolution and emergency ordinance shall take effect immediately upon its adoption or at such later date as it specifies. Every other ordinance shall take effect upon publication or at such later date as it specifies.

SECTION 8

Sec. 7.6. Council action on budget. Subsection 7.6.1 is amended to read as follows:

7.6.1 The budget public hearing dates, procedures to be followed during the hearing, and publications are established by state statute. However, the actual adoption of the proposed annual budget and the municipal levy may take place at the next regularly scheduled council meeting following the mandated public hearing(s) to ensure that comments received during the public hearing(s) are given due consideration before the final budget and municipal tax levy are adopted. The council may revise the proposed budget but no amendment to the budget shall increase the authorized expenditures to an amount greater than the estimated funds available. The council shall adopt the budget by a resolution that shall set forth the total for each budgeted fund and each department function or program, with such segregation as to objects and purpose of expenditures as the council deems necessary for purposes of budget control. The council shall also adopt a resolution levying the amount of taxes provided in the budget, and the city administrator shall certify the tax resolution to the county auditor in accordance with state law. Adoption of the budget resolution shall constitute appropriations at the beginning of the fiscal year of the sums fixed in the resolution of the several purposes named.

SECTION 9

Sec. 12.13. A newsletter. is amended to read as follows:

Sec. 12.13. A newsletter.

A newsletter shall be published by the city at regular intervals at least times each year. The postal role for the city shall be used for the distribution.

SECTION 10. SUMMARY

The following official summary of Ordinance #25-02 has been approved by the City Council of the City of Ramsey as clearly informing the public of the intent and effect of the Ordinance:

Ordinance #25-02 amends Chapter 2. Form of Government of the city charter related to council vacancies, Chapter 3. Council Procedures of the city charter related to noticing for meetings and procedures on ordinance adoptions, Chapter 7. Taxation and Finances of the city charter related to budget and levy adoption and Chapter 12. Miscellaneous and Transitory Provisions of the city charter related to the publication of a city newsletter.

SECTION 11. EFFECTIVE DATE

This ordinance becomes effective 90 days after its passage and publication as provided by Minnesota Statutes Section 410.12, Subdivision 7, as may be modified by any action undertaken pursuant to City of Ramsey Charter Section 5.

PASSED by the City Council of the City of Ramsey, Minnesota, the ____ day of ____, 2025.

Mayor

ATTEST:

City Clerk

Date Recommended by the Charter Commission:

Introduction date:

Posting dates:

Adoption date:

Publication date:

Effective date: