

## REQUEST FOR PROPOSAL

PROPOSAL MUST BE RECEIVED BY:

2:00 PM on Monday, April 1st, 2024

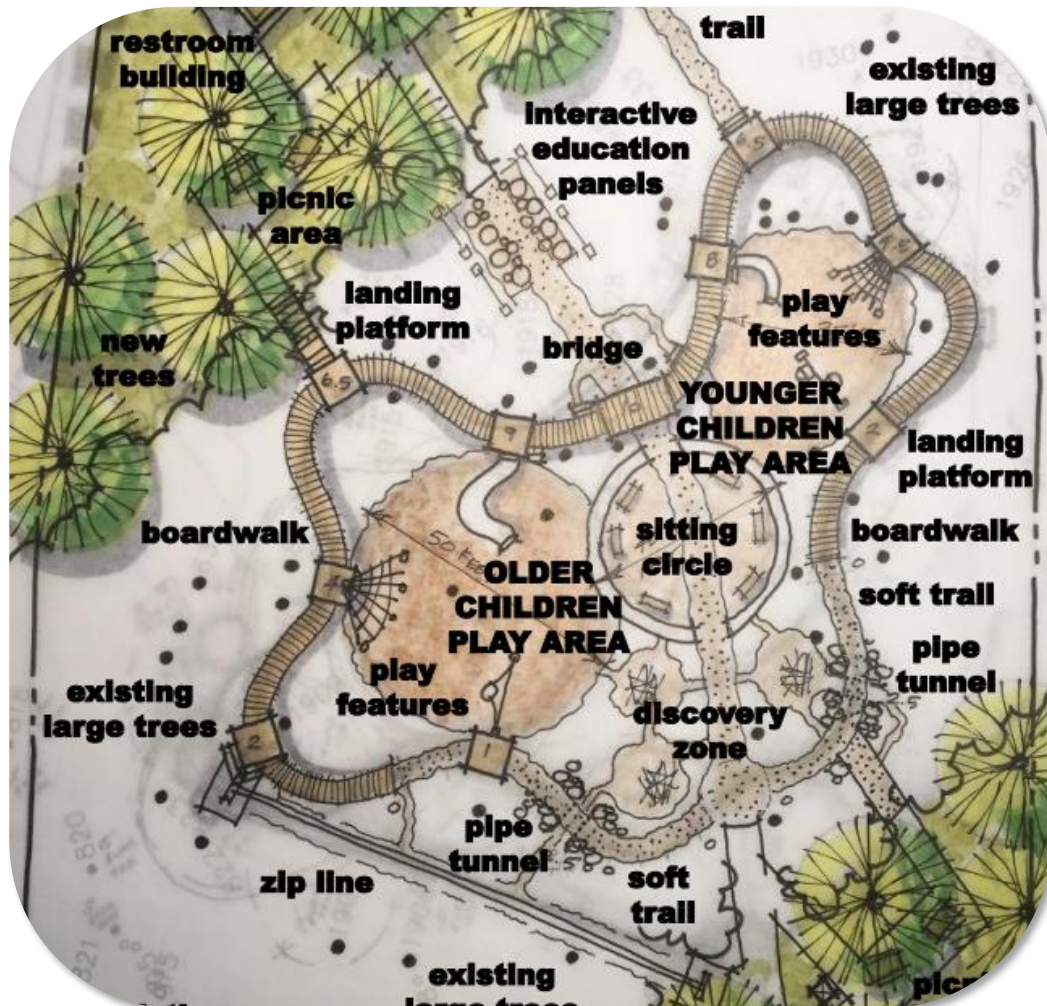
Submit by e-mail ONLY to:

Mariah Albrecht

763-433-9820

E-mail to: [malbrecht@cityoframsey.com](mailto:malbrecht@cityoframsey.com)

Furnish Materials and Installation for a 'Design-Build'  
Elevated Boardwalk with Attached and Separate  
Play equipment Components for The Hollow,  
14642 Snowy Owl Street, Ramsey, MN 55303



## **Furnish Materials and Installation for a 'Design-Build' Elevated Boardwalk with attached and Separate Play equipment Components**

### **Pre-Qualifications:**

- I. \*Bidder/Contractor shall demonstrate that he/she has successfully designed and installed 3 (three) wood post and framed, or hybrid play component projects of comparable or greater scope in a county, municipal, state park, or school setting in MN or WI within the last 5 (five) years.
- II. Bidder/Contractor shall confirm his/her capacity to 'field adjust' the radii and platforms and detail of the construction to achieve the goals, function and play value pursuant to the intent and specifications below.
- III. Contractor is responsible for visiting the site to determine all existing conditions that may affect the performance of the Work, and may schedule a walk-through with city staff if desired.

### **Introduction and General Information:**

- In submitting a proposal for this park project, the Contractor warrants that mobilization and material handling necessary to install ALL play equipment and improvements as specified is wholly included in their proposal.
- Contractor responsible for viewing the existing site, to review the general conditions and trees to protect. The City will stake the approximate center of each platform and the center bridge prior to the Contractor beginning construction.
- There are no known underground obstructions (E.g. abandoned footings, utilities) within the new play equipment site.
- This Request for Proposal shall be a Lump Sum, not-to-exceed amount. The Contractor must include within his/her quote any time or materials necessary to complete the work in a professional and quality manner. E.g. if matting is required due to wet conditions or to protect tree rooting zones – this expense is that of the Contractor. There will be no Change Orders.
- Work site may be required to be enclosed with temporary safety fencing – if the contractor is not physically on site. Fencing is **not required** if there are no equipment or loose items/tools anywhere on site, *aside from* loose major play components or lumber/timbers that do not constitute a hazard, and/or plywood/work mats (if used), which may be present until job completion.

**Communication with the City:**

If any requirements of this RFP are not clearly understood, the Contractor is responsible for contacting the City for further clarification in a prompt manner. Responses to inquiries, if they change or clarify the RFP in a substantial manner, will be forwarded by addenda to the known RFP holders.

**Award and Selection Process:**

The City (Owner) *anticipates* award of The Hollow playground project the day following City Council approval on April 23<sup>rd</sup>, 2024. The city will award the project to the most qualified proposer, in relation to the Lump Sum amount.

The Park and Recreation Commission will evaluate the qualifications of lowest Lump Sum proposer and will then make a recommendation to City Council for approval if the Contractor is deemed qualified.

**Right to Reject Proposals:**

The City of Ramsey reserves the right to reject any and all proposals in whole or in part, and to waive any informality or technical defects, in the City's judgment.

**Work and Staging Areas:**

Confine work activities to the playground area and a direct route from the parking bays, to that necessary to place/install play equipment. Contactor is responsible for protecting pavement and curbing from breaking and damage. Contractor must protect all tree trunks, and tree rooting zones from compaction. Skid steer equipment if used should be tracked, not wheeled machines. No mechanized equipment shall be left overnight at the park (unless fenced), and no construction activity shall be performed before 7 AM nor after 7 PM Monday through Saturday. The contractor shall provide 72 hour advance notice before working on Saturday. City Council approval is required for Sunday work.

A dumpster is not anticipated to be needed on site, and no construction related disposal is to be placed in the trash receptacle at the park. Contractor may dispose of any new playground packaging in the dumpster at Public Works, 14199 Jasper Street.

**Shipment of Materials:**

Before making any shipment of materials to the site, Contractor shall ascertain whether the site is in a condition to receive the shipment. Where this provision is neglected and material is delivered to the site when the latter is not in condition to receive it, such materials shall be properly stored elsewhere at the Contractor's expense and adequate insurance coverage provided for off-site storage.

**Storage of Materials on Site or Off-site:**

Contractor shall provide storage as required to protect and preserve all materials stored at the site. Storage of materials is to be confined to areas designated by the City. City will not sign for, or be responsible for, materials delivered to the site.

Materials and equipment which is delivered in advance of the installation period can be stored at the Public Works campus at 14199 Jasper Street, Ramsey, MN 55303. Contractor will be responsible for equipment and insurance of equipment stored at the Public Works campus. Material supplier/Contractor will also be responsible for the unloading and loading of the equipment at the campus. In addition, supplier will be responsible for delivery of the materials and play equipment components to the installation site and clean up all packaging materials/debris from loading/staging location. Contact Parks Supervisor Mike Berge at 763 286 8464 relating to the above logistics.

**Schedule:**

A schedule for the work shall be submitted to the City upon notification to the Contractor that they have been awarded the job. Once work has commenced, the Contractor shall continuously pursue completion in accordance with the approved schedule. The goal of these specifications is to minimize the number of days the playground site is under construction.

**Liquidated Damages:**

Liquidated damages shall be deducted from the approved quoted amount, in a sum of \$100 dollars per weekday (M-F) for non-completion after August 15<sup>th</sup>, 2024.

**License and Insurance:**

By submitting a proposal, the Contractor affirms they shall maintain the following minimum insurance coverage while completing their work as related to this RFP in the following amounts: Commercial General Liability \$1,000,000 per occurrence (written on an occurrence based form bodily injury and property damage); automobile liability \$1,000,000 per occurrence (including hired & non-owned bodily injury and property damage).

The City of Ramsey shall be named as an additional insured on the Commercial General Liability insurance. Certificates of Insurance for all of the above insurance shall be filed with the City prior to any work commencing. The Contractor also affirms they shall be licensed to perform the work in the State of Minnesota, and the work shall comply with all state and local laws.

**Payment:**

Payment will be made upon submittal of an invoice to the City on a net 30-day basis following City acceptance of the work (there will be no partial payments, nor change orders). An IC 134 form may be required prior to final payment.

**Proposal(s) Duration:**

The Contractor in submitting their proposal, acknowledges the amount shall be honored for a period of 90 days from the date of submission.

**Warranty/Guarantee:**

The Contractor warrants and guarantees to the Owner that all installation Work will be of good quality and free from faults or defects in accordance with this RFP. All defective Work may be rejected.

If required by the Owner, prior to payment, the Contractor will promptly without cost to the Owner, correct defective Work, or replace it with non-defective Work. If the Contractor does not correct such defective Work or remove and replace within a reasonable time, the Owner may have the deficiency corrected or the rejected Work removed and replaced. All direct or indirect costs of such correction or removal and replacement, including compensation for additional professional services shall be paid by the Contractor, or deducted by the Owner, all such costs from the quoted contract price.

If, instead of requiring correction or removal and replacement of defective Work, the Owner (prior to approval of final payment) prefers to accept it, they may do so. In such case, if the acceptance occurs prior to final payment, a Statement shall be issued incorporating the necessary revisions, including appropriate reductions in Contract Price.

All manufactured boardwalk, decks, walls, and bridge-like components and associated installation of play equipment shall be warrantied for a period of one year.

**Specification Reference:**

The Contractor shall conduct his/her work in conformance with the specifications set forth herein, and in accordance with safe construction practices. Additionally, the Contractor must be licensed to work in the City of Ramsey, at the time work may commence.

### **Elevated Boardwalk, Play Equipment and Site Improvements Specifications:**

- Finished structures and improvements shall meet and comply with all current ADA Legislation and ASTM F1487 for installed play equipment.
- The finished playground project will not have a containment border, and the Engineered Wood Fiber (EWF) fall surfacing shall be by others.
- The elevated boardwalk is approximately 300 lineal feet (with a minimum inside dimension of 4'), not including 10 (ten) platforms, that are 6' x 6' feet square, and the center bridge platform that will be approximately 6' x 12'. All boardwalk shall be curved, or a curvy 'S' as shown within this RFP.



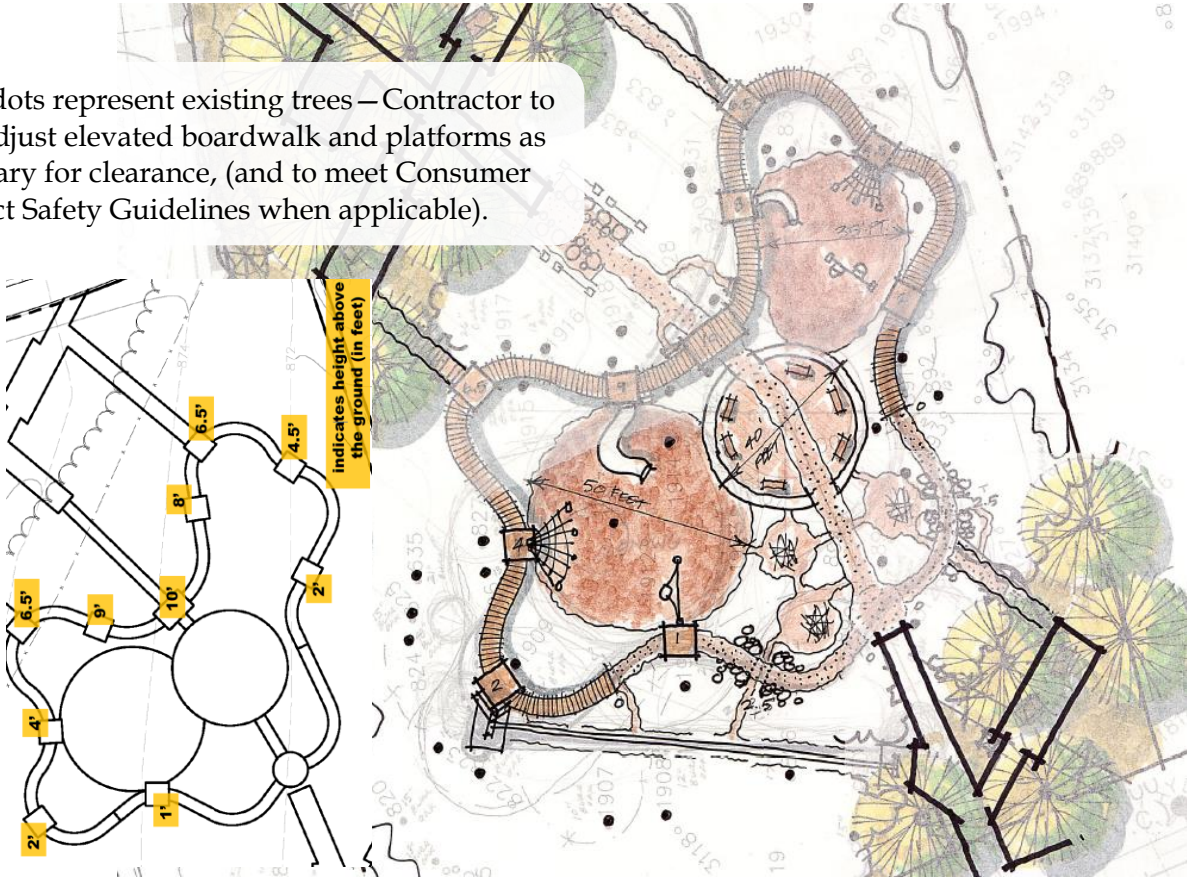
- The elevated boardwalk bark-on Tamarack support posts or timbers shall be 8'-10' On Center (O.C.) if not a part of the 10 platforms or 12' bridge. Each timber shall be round and a minimum of 10" inches in diameter and relatively uniform above ground. Each shall be buried a minimum of 2' feet, and backfilled with clean sand, sewer rock, or pea gravel, the latter of which that may be obtained at no cost at the City's Public Works facility. Everywhere necessary to protect tree roots greater than 4" in diameter, a basic box construction base may be utilized in lieu of a bury to attach posts and support raised platform to ensure adequate length of post above platform for railing or event attachment.
- Random width full dimensional rough sawn (R.S.) live edge Tamarack lumber 1" thick with all cut edges eased and all corners radius minimum of 2" shall be placed vertically for the elevated boardwalk sides or walls. These sidewalls are required on both sides (as depicted above) in continuous manner, when the boardwalk is 30" or higher above resilient surfacing. The live edge Tamarack shall have a spacing of 3" inches between each board. Exposed ends of boards sanded smooth with 60 grit sandpaper.
- Exposed structural railing components shall be full dimensional 2"x4" or 2"x6" R.S. Tamarack also with exposed sides and edges sanded smooth with 60 grit paper.
- Platform, walkway and bridge frames shall be constructed of Brown Treated 2X lumber of sufficient dimension to span required distances and in no case less than 2x6. Cross-bracing as required between tamarack logs shall also be Brown Treated 2X lumber not less than 2x6. All hardware coming into contact with treated materials must be coated or stainless-steel including lag bolts, deck screws and other connectors. Photos within this RFP shall inform design and clarify specifications as needed.

For purposes of elevated boardwalk and platform acceptance at the completion of the project, the acceptance standard shall be that the City and Contractor shall walk the boardwalk and find that there is NO perceptible movement laterally or vertically, nor significant sounds of movement.



- Deck boards shall be minimum 5/4"x6" S4S Red Cedar or equal. (Approved equal would include; a resin-based product, Trex brand or similar for decking.)
- All connecting hardware used for provided play components (stand-alone or attached to platforms) must be zinc plated or stainless steel, free of protrusions, vandal resistant and have a tamper proof design. Service kit for tamper proof fasteners must also be provided.
- Where connection of play equipment or component is into wood, all fasteners shall be galvanized, coated or stainless lag bolts a minimum of 3/8" diameter and of sufficient length. Decking screws and vertical member shall be fastened with galvanized, coated or stainless, a minimum of 3/16" and 1/4" flat washer/pan head screws or greater in size. All other connecting hardware (including fasteners for the Burke play equipment furnished by the City), shall be stainless steel and tamper resistant.
- The plan view image shown below identifies the approximate deck platform heights above grade. The precise deck height shall be adjusted to match the corresponding and proper play component attachment height above grade – which shall factor the 12" (EWF) placed by others.

Black dots represent existing trees – Contractor to field adjust elevated boardwalk and platforms as necessary for clearance, (and to meet Consumer Product Safety Guidelines when applicable).



- The following play components shall be installed within the play area pursuant to the concept illustration, and/or affixed to the 10 platforms. Note: the 2024 State Bid Contract pricing is shown only for reference with each play component or event, Contractor/Bidder shall NOT include these costs with their Lump Sum proposal – the City will supply these 16 components (14 types of play events) for Contractor installation.

Also, images are intended to show play event as installed: supplied components (or product number) does not include attachment columns or posts. The platform's Tamarack timbers shall be these attachment posts (aside from stand-alone components like the T-swing and Spinning Orb etc.).

MN State Contract #218090

Burke Model #550-9011

T-Swing w/seats

Qty: 1

\$1,960



Burke #370-0077

Cargo Net

Qty: 1

\$897 each



Burke #430-0554

Chute Slide Right

Qty: 1

\$3,600 each



Burke #370-0090

Leaf Climber

Qty: 1

\$1,331 each



Burke #490-0163

Viper Chute Slide (96")

Qty: 1

\$3,540 each



Burke 550-0206 ZipVenture Zip Line (75') Qty: 1

\$17,562 each INSTALLED 2023



The approximate 70' foot Zip line shown above is installed at the park. The Contractor shall field engineer a wooden boardwalk type connection between the adjacent 2' foot high platform, to the zip line's existing upper deck. The wood boardwalk may be fastened to the zip line platform and/or its support posts and meet CPS guidelines.

Burke #370-0793

Nature Play Board Climber

Qty: 2

\$2,105 each



Burke #570-2717

Stability Sanctuary Hammock

Qty: 1

\$2,764 each



Burke #370-0124

Twist Net

Climber Qty: 1

\$3,146 each



Burke #370-0008

Wild Web Net Climber

Qty: 1

\$5,433 each



Burke #570-0012

Tree Branch Climber

Climber Qty: 2

\$1,193 each



Burke #370-1616

TakTiks Tall Rope Wall Climber

Qty: 1

\$2,084 each



Burke #560-2615  
Split Log Climber  
Qty: 1  
\$2,115 each



Burke #560-0457  
Swift Twist Spinner  
Qty: 1  
\$1,504 each



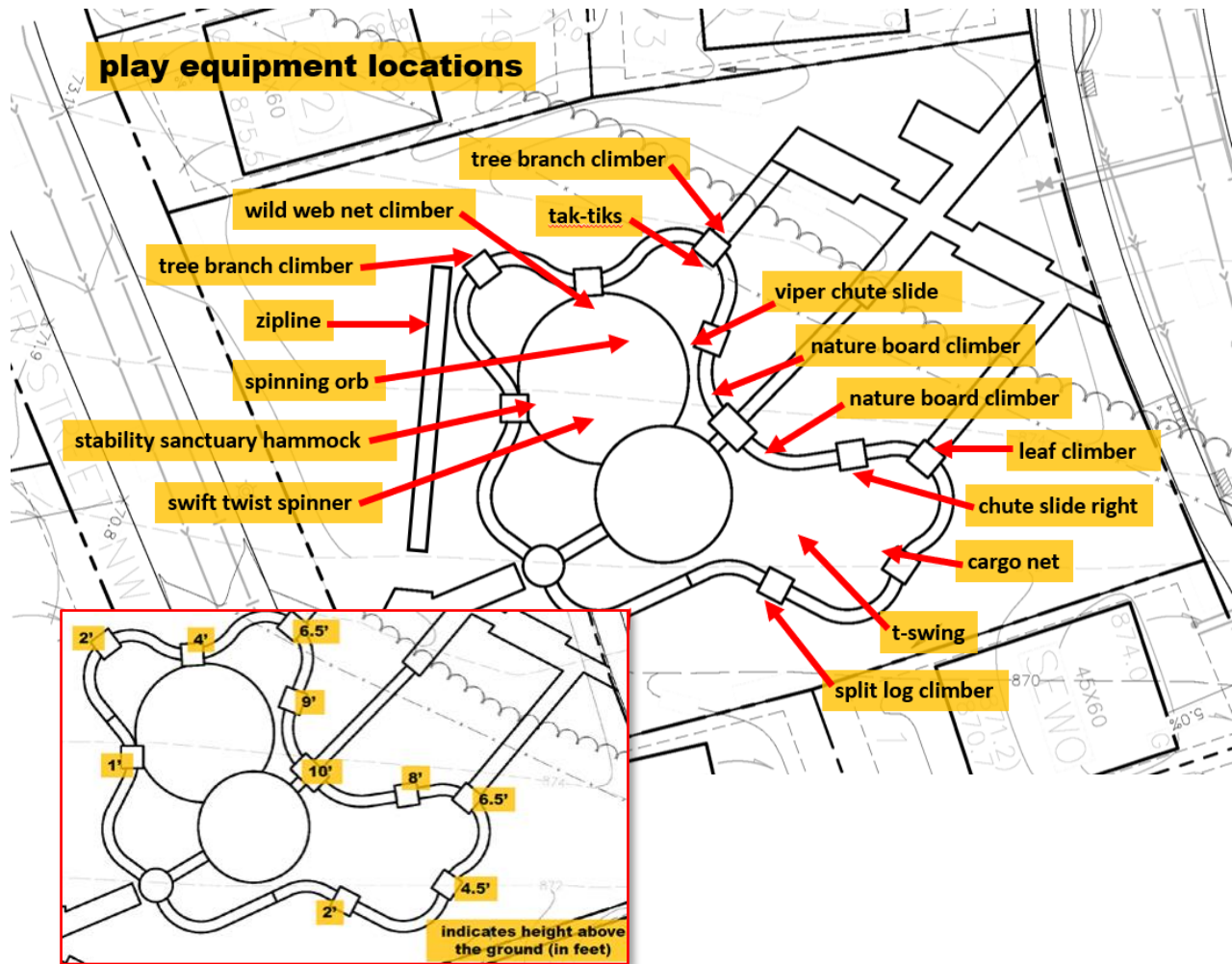
Comet II Spinning Orb

Qty: 1

\$2,327 each



- The following is the schematic location exhibit of where the provided play components are to be installed – Contractor to make minor field adjustments pursuant to, and in consideration with **all specifications** within this Request for Proposal.



### **Project Requirements:**

I/We agree to furnish all labor, supply materials as needed, and site security to perform the work as described below:

- Contractor and the City of Ramsey shall enter into the City's standard form of agreement.
- Contractor shall secure all permits related to the Work (if any).
- Contractor shall provide evidence of insurance in accordance with City requirements, and be licensed to work in the City (a \$75 fee).
- Contractor shall submit material examples to the City of Ramsey's representative for review and approval if requested.
- The park should be reasonably accessible to the public during construction for a safe site, as well as public use of the existing zipline. Portions of the work site may be required to be enclosed with temporary safety fencing—if the contractor is not physically on site. Fencing is not required if there are no equipment or loose items/tools anywhere on site.
- Contractor shall provide temporary facilities, as required, for proper storage of materials and if necessary, also sanitation (outdoor portable toilet on-site).
- Contractor shall protect ALL trees and shrubs and notify the City's representative immediately of any damage to trees.
- The City is not responsible for stolen, missing or damaged materials.
- The Contractor shall substantially complete the project by July 31<sup>th</sup> 2024.
- Contractor shall notify the City's representative prior to substantial completion to schedule a final review of the work and make corrections to deficiencies identified in the final review.
- This Request for Proposal shall be a not-to-exceed amount. The Contractor must include within his/her quote any time or materials and incidentals necessary to complete the work in a professional and quality manner. At the completion of the Work, the site's grounds shall be returned to its current condition by the Contractor.
- There shall be no Change Orders.

**Proposal for Furnishing Materials and Installation of' Design-Build' Elevated Boardwalk with Attached and Separate Play equipment Components**

\$ \_\_\_\_\_ **Lump Sum** for all costs to complete installation as referenced.

In submitting the above quote, I/We warrant the quote valid for work to be completed on or before July 31<sup>th</sup>, 2024.

Additionally, I/we acknowledge the Specifications, Provisions, and existing conditions referenced herein and above. (Bidder need only submit this Proposal page #21.)

Contractor name \_\_\_\_\_

Owner or representative \_\_\_\_\_

Signature \_\_\_\_\_

Phone(s) \_\_\_\_\_

E-mail \_\_\_\_\_

\*List three related projects of comparable scope for a governmental agency in Minnesota or Wisconsin within recent 5 years, with contact/reference information:

Project name and location \_\_\_\_\_

Contact name and info \_\_\_\_\_

Project name and location \_\_\_\_\_

Contact name and info \_\_\_\_\_

Project name and location \_\_\_\_\_

Contact name and info \_\_\_\_\_