

**City of Ramsey**  
**Agenda**  
**Park and Recreation Commission**  
**Thursday, October 10, 2024**

**6:30 pm**  
**Council Chambers, 7550 Sunwood Drive NW**

Remote Attendance available at [www.cityoframsey.com/meetings](http://www.cityoframsey.com/meetings).  
Those joining remotely and requesting to speak are asked to use a webcam when speaking.

1. **Call to Order**
  
2. **Citizen Input**
  
3. **Approve Agenda**
  
4. **Approve Minutes**
  
5. **Commission Business**
  1. Recommend 2025 Park Development Fees
  
6. **Commission/Staff Input**
  1. October Recreation Program Update
  
7. **Adjournment**

Meeting Date: 10/10/2024

By: Mark Riverblood, Engineering/Public Works

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### Information

**Title:**

Recommend 2025 Park Development Fees

**Purpose/Background:**

This case is a part of the city's annual Adoption of Rates and Charges, and relates specifically to a portion of development fees, pertaining to the subdivision of land.

**Description of Park Dedication and Trail Fees**

Any time new development occurs within the city of Ramsey, the subdivision of land is evaluated for parks and trail needs. If park land is not needed, the City of Ramsey will accept cash in lieu of physical Park Dedication [land]. The cash payment is then used for current/future park development within the city. The same evaluation of the physical need versus a cash equivalent is true for both Park Dedication (land or cash) and Trail Fees (trail construction or cash). However, it may be noted that sidewalks in the MUSA and trails along arterial roadways in the city, are required as essential infrastructure (no credit assessed against development fees).

Park Dedication is calculated based on the size of a development and the density, as well as residential versus commercial/industrial land use and rates; and is listed within the city's annual Rates and Charges.

**Purpose**

The city recognizes that parks, trails, and open space are essential to the health, safety and welfare of the residents of the city and persons working in the city, and that the character and quality of the environment as well as recreational opportunities are of major importance - and therefore 'Park Dedication' and 'Trail Fees' are critical development fees in the planning and development processes of the city. The city must not only provide these necessary amenities for our citizens today, but also be insightful to the needs of future residents that new development brings.

**Methodology and History**

Rates for *land dedication* have remained fairly static for several decades – however, there have been some minor changes now that greater densities are permitted in the urban areas; and there were formulaic changes for land uses that have demonstrable lower ‘demand’ for parks and open-space (E.g. memory care centers).

Additionally, the acreage/fee structure is reviewed by City Council annually, for ‘cost of living’ adjustments each year as part of the Rates and Charges analysis. In earlier years there have been minor increases to Park Dedication and Trail Fees, and there were no increases adopted for 2020, 2021 nor 2022. For 2023 Council increased certain Park Dedication and Trail Fees based upon the Park & Recreation Commission's recommendation—for year 2024, there were no increases over those adopted for 2023.

Further, Ramsey's rates are compared to similar suburban cities in the metropolitan area, as well as our immediate neighbors on an annual basis - however, while this may be useful, development fees must respond to a legitimate need associated with the change in land use (increased densities and park and trail users) and thus the following is what actually informs Park Dedication and Trail Fee rates.

In concluding, *park land* and park and trail *improvements* themselves are identified within the Parks Capital Improvement Plan – which is adopted each year by City Council following a recommendation by the Commission. This plan is a reflection of community need (then also, presumably in corresponding development

fees)—with the forecast improvements sometimes outpacing anticipated revenue from both Park Dedication and Trail Fees.

**Notification:**

Prior to adoption of the 2025 Rates and Charges Schedule, City Council will conduct a Public Hearing. Park Dedication and Trail Fees are a part of this schedule and Public Hearing.

**Observations/Alternatives:**

[As indicated above, during detailed and comprehensive discussions on Park Dedication and Trail Fee cash contribution rates in both 2021 and 2022, the Park & Recreation Commission recommended increases that were adopted by City Council for calendar year 2023—and again, there were no increases adopted for 2024. The attachment to this case shows the current rates and schedule in effect today.

**Funding Source:**

Funding is not required for this case, rather Development Fees are required to off-set demand on the park and trail system from new development in the city—for the development of new park and trail improvements, ( **not** maintenance, which is funded by the General Fund Levy).

**Recommendation:**

Staff Recommends no change to the Park Dedication or Trail Fees for 2025, as represented in the attached [partial] 2024 schedule of development fees.

**Action:**

Motion to recommend to City Council Park Dedication and Trail Fees for 2025, based upon discussion.

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**Attachments**

existing fees

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**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Bruce Westby	Bruce Westby	10/03/2024 03:47 PM
Brian Hagen	Brian Hagen	10/03/2024 04:05 PM
Form Started By: Mark Riverblood		Started On: 10/01/2024 08:54 AM
Final Approval Date: 10/03/2024		

CITY OF RAMSEY  
 2024 ADOPTED SCHEDULE OF RATES, FEES AND CHARGES  
 Adopted November 28, 2023 Ordinance #23-17

SERVICE OR LICENSE	SPECIAL NOTES	2024 Adopted
<b>Planning and Zoning</b>		
Comp Plan Escrow		1000.00
Conditional use escrow minimum		1000.00
Dock permit		25.00
Easement Encroachment Agreements		500.00
Environmental Assessment (EAW, EIS, AUAR) Escrow		3000.00
Grading Permit		200.00
Home Occupation Permit		250.00
Home Occupation Permit Escrow		1000.00
Industrial Revenue Bond - application		200.00
Industrial Revenue Bond - escrow		1000.00
Interim Use Permit Escrow - Minimum		600.00
Land Use Application Fee		500.00
<b>Park Dedication - Cash Contribution: Residential Unit</b>	<b>Including Townhomes &amp; Apartment Units</b>	<b>4,500.00/dwelling unit</b>
<b>Park Dedication - Cash Contribution: Residential Unit</b>	<b>Exceed 12+ units per acre</b>	<b>7.5% Discount/\$4,163.00</b>
<b>Park Dedication - Cash Contribution: Residential Unit</b>	<b>Exceed 20+ units per acre</b>	<b>15% Discount/\$3,825.00</b>
<b>Park Dedication - Cash Contribution: Commercial/Assisted Living Facilities</b>		<b>5,100.00/acre</b>
<b>Park Dedication - Cash Contribution: Industrial</b>		<b>4,375.00/acre</b>
<b>Park Dedication - Land Contribution: Residential</b>	<b>0 - 3.0 dwelling units per acre</b>	<b>10% of land</b>
	<b>3.1 - 5.0 dwelling units per acre</b>	<b>15% of land</b>
	<b>5.1 + dwelling units per acre</b>	<b>Add .5% for each over 5</b>
<b>Park Dedication - Land Contribution: Commercial/Industrial/Assisted Living Facilities</b>		<b>5% gross land area</b>
<b>Park Dedication - Land Contribution: Planned Unit Developments</b>	<b>(public open space/rec. uses-not including wetlands)</b>	<b>10% gross land area</b>
		<b>2,800.00/dwelling unit</b>
<b>Trail Development Fee - Cash Contribution: Residential Unit</b>		<b>1,500.00/dwelling unit</b>
<b>Trail Development Fee - Commercial/Industrial/Assisted Living Facilities</b>		<b>1,300.00/acre</b>

**Park and Recreation Commission****Meeting Date:** 10/10/2024**Primary Strategic Plan Initiative:** Connect the community through Parks, Trails and Recreational Programming.**Information****Title:**

October Recreation Program Update

**Purpose/Background:****Upcoming Programs and Registration Deadlines****Macrame Plant Hanger**

Looking for a fun DIY project to display in your home or give as a gift? Join us for a macramé plant hanger workshop! Our instructor will guide you step-by-step through the basics of macramé. You'll have a variety of design options, colors, and beads to customize your hanger.

- **Date:** Tu., Oct. 22, 6:30 – 8:30 p.m. at the Public Works building
- **Cost:** \$10/person. Pre-registration required.
- **Ages:** 13+, youth under 18 must be accompanied by an adult.
- **Registration:** Pre-registration required, registration is open until full.

**Pumpkin Chuck**

Get ready for a smashing good time at our first-ever Pumpkin Chuck! Bring your Halloween pumpkins to launch from slingshots or smash in the field. Enjoy hot cider and yard games with friends and family, weather permitting. The Ramsey Fire Department will be there to help smash pumpkins and share holiday fire safety tips. Feeling creative? Build and bring your own pumpkin launcher! *Participation is at your own risk.*

- **Date:** Sa., Nov. 2, 11 a.m. – 1 p.m. at Elmcrest Park
- **Cost:** Free

**Puzzle Competition**

Join us for a family-friendly speed puzzling competition, where teams of up to four will race to complete a 500-piece puzzle in two hours or less featuring a scene from Ramsey's 2023 Photo Contest. All teams can take their puzzle home, and the winning teams will receive a prize.

- **Date:** Sa., Nov. 16, 10 a.m. – 12 p.m. at City Hall
- **Cost:** \$40/team
- **Registration:** Pre-register by Wednesday, Nov. 6 to guarantee your space.

**Day Trip: Tundra Swan Migration Tour**

Join us for a guided bird-watching tour along the Mississippi River Valley, one of the Midwest's top migratory paths, to witness thousands of tundra swans and other species. After exploring with expert Jim Nissen, we'll enjoy lunch at the Blue Moon Restaurant and visit the Onalaska Upper Mississippi River National Fish and Wildlife Refuge Visitor Center for more insights and interactive exhibits. Pick up and drop off will be at City Hall.

- **Date:** Tu., Nov. 19, 7:45 a.m. – 6:45 p.m.
- **Cost:** \$108/person, includes round-trip transportation, light breakfast pastries, lunch, and guided swan migration tour.
- **Ages:** 55+
- **Registration:** Pre-register by Friday, October 18.

### Mindful Movement Yoga (through October 24)

Mindful Movement yoga is back for September and October! Jennifer, our yoga instructor, will guide you through a series of poses and breathwork that revitalize both the mind and body. All levels welcome, no experience is necessary. Bring your own yoga mat, water bottle, and small towel.

- **Date:** Wednesdays, 6 – 7 p.m. at the Public Works Building
- **Cost:** \$5/session
- **Ages:** 13+, youth under 16 must be accompanied by an adult.
- **Registration:** Pre-registration is required by noon the day of. If you do not pre-register, we cannot notify you of changes such as weather cancelations.

### Ramsey Photo Contest

We are searching for beautiful photos from the community for our 2024 Photo Contest! This is your chance to showcase your talents, share what you love about Ramsey, and get creative and explore three different categories plus a new youth category.

- **Categories:** Built Landscapes and Architecture, Natural Spaces and Wildlife, Life in Ramsey, and a new youth category, Through My Eyes.
  - See full rules, category details, and ideas on our [website here](#).
- **Submission Deadline:** Tu., December 31, 11:59 p.m.
- **Winners:** Prizes will be awarded to an overall grand prize winner and the top two in each category. Winners will be contacted in February 2024 and publicly announced at a City Council meeting in the spring.

### **What's Next?**

#### **In the Works**

As fall begins, we're already thinking about 2025!

- We're working on new programs like a Dash and Dine 5K and Earth Day events!
- You can expect the return of community events such as Frost Fest, Kites and Bites, Egg-Paw-Looza, Garage Sale Trail, Concert Series at The Draw, and more!
- It's never too early to start thinking about your spring garden! The City of Ramsey has extra compost bins and rain barrels for sale at a discounted rate compared to the standard retail rate. For more information on the compost bins or rain barrels, [click here](#).
- Have an idea you think Ramsey would love? Let us know!

### **Recommendation:**

Review upcoming recreation opportunities.

### **Outcome/Action:**

Review upcoming recreation opportunities.

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### **Attachments**

Pumpkin Chuck  
Tundra Swan Migration  
Puzzle Competition  
Macrame Plant Hanger

### **Form Review**

#### **Inbox**

Brian Hagen

Form Started By: Abby Proulx

Final Approval Date: 10/03/2024

#### **Reviewed By**

Brian Hagen

#### **Date**

10/03/2024 03:19 PM

Started On: 10/03/2024 01:00 PM



# PUMPKIN CHUCK



Get ready for a smashing good time at our first-ever Pumpkin Chuck! Bring your Halloween pumpkins to launch from slingshots or smash in the field.

Enjoy hot cider and yard games with friends and family, weather permitting.

The Ramsey Fire Department will be there to help smash pumpkins and share holiday fire safety tips. Feeling creative? Build and bring your own pumpkin launcher!

**Saturday, November 2**

**11:00 a.m.-1:00 p.m.**

**Elmcrest Park  
16303 Quicksilver Street NW  
Ramsey**

**All Ages Are Welcome**

**FREE**

## PARKS AND RECREATION



### **MORE INFO**

[cityoframsey.com/  
parksregister](http://cityoframsey.com/parksregister)



### **CONTACT**

Mariah Albrecht, Parks Administrative Assistant  
[malbrecht@cityoframsey.com](mailto:malbrecht@cityoframsey.com)  
763-433-9820



55+

# DAY TRIP: TUNDRA SWAN MIGRATION



PHOTO BY LARRY REIS FLICKR

The Mississippi River Valley transforms into a bustling migratory path each winter, serving as a crucial route for various bird species, including waterfowl, raptors, and shorebirds. The most awe-inspiring sights is the gathering of thousands of tundra swans, a phenomenon unique to this area during their southern migration. Guided by the knowledgeable Jim Nissen, we'll traverse this vibrant corridor, gaining insights into the diverse bird species. Following the tour, we'll enjoy a meal at the Blue Moon Restaurant in Onalaska, WI. Then journey at the Onalaska Upper Mississippi River National Fish and Wildlife Refuge Visitor Center. On the way home we'll stop at LARK Toys in Kellogg.

7:45 a.m.: Leave Ramsey City Hall

10:00 a.m.: Arrive at LARK Toys

10:30 a.m.: Meet your Swan Tour Interpreter, Jim Nissen

1:15 p.m.: Arrive at Blue Moon Restaurant in Onalaska, WI

2:00 p.m.: Visit the Onalaska Upper Mississippi River National Fish & Wildlife Refuge Visitor Center

3:00 p.m.: Leave Onalaska

4:00 p.m.: Back to LARK Toys

6:45 p.m.: Estimated return to Ramsey City Hall

Preregistration is required.

Tuesday, November 19

7:45 a.m.-6:45 p.m.

Bus leaves from and returns to Ramsey City Hall  
7550 Sunwood Drive NW  
Ramsey.

Age: 55+

Cost: \$110 includes, coach transportation, LARK Toys, Light Breakfast, Swan Tour, Lunch, Wildlife Refuge

Enrollment/cancellation deadline is Friday, October 18.

Minimum Enrollment: 30

Maximum Enrollment: 51



## REGISTER

[cityoframsey.com/parksregister](http://cityoframsey.com/parksregister)

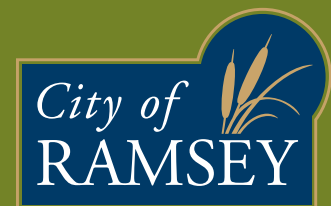
## CONTACT

Mariah Albrecht

Parks Administrative Assistant

[malbrecht@cityoframsey.com](mailto:malbrecht@cityoframsey.com)

763-433-9820



# PARKS & RECREATION

# FALL PUZZLE COMPETITION



Join us for a family-friendly speed puzzling competition! Teams of up to four will work together to assemble a picturesque puzzle featuring scenery from one of Ramsey's 2023 Photo Contest entries. Participants are given a two-hour time frame to complete their puzzle. The winning teams will receive a prize. All participating teams will be able to bring home.

Each team will work on the same 500-piece puzzle and can take it home after the event. You are welcome to bring your snacks to enjoy throughout the event.

Box top holders and sorting trays are permitted. Other puzzling tools are not. Any teams found interfering or distracting others will be disqualified.

**Registration is required. Only one registration is needed per team.**

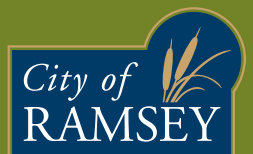
**Saturday, November 16  
10:00 a.m.-Noon**

**Ramsey City Hall  
Alexander Ramsey Room  
7550 Sunwood Drive NW**

**All Ages  
\$40/team  
Min/Max Enrollment: 20 teams**

**Registration deadline is  
Wednesday, November 6.**

## PARKS AND RECREATION



### REGISTER

[cityoframsey.com/  
parksregister](http://cityoframsey.com/parksregister)



### CONTACT

Mariah Albrecht, Parks Administrative Assistant  
[malbrecht@cityoframsey.com](mailto:malbrecht@cityoframsey.com)  
763-433-9820



# MACRAMÉ PLANT HANGER

Are you looking for a fun DIY project to display in your home or give as a gift? Join us for a macramé plant hanger workshop! Our instructor will guide you step-by-step through the basics of macramé. You'll have various design options, colors, and beads to customize your hanger. Feel free to bring a pot for accurate measurements.

Some hand mobility is needed for knot tying. All materials and printed instructions will be provided. Youth 13+ are welcome at this event but an adult must accompany those under 18.

Preregistration is required.

**Tuesday | October 22**

**6:30-8 p.m.**

**Public Works**

**14199 Jasper Street NW, Ramsey**

**Ages: 13+**

**Cost \$10**

**Space is limited to 20**

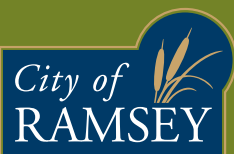


## CONTACT

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## REGISTER

[cityoframsey.com/parksregister](https://cityoframsey.com/parksregister)



# PARKS & RECREATION