

**PUBLIC WORKS COMMITTEE
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Public Works Committee conducted a regular meeting on Tuesday, March 19, 2024, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Chairperson Debra Musgrove
 Councilmember Chelsee Howell (virtual attendance)
 Councilmember Michael Olson

Also Present: City Engineer/Public Works Director Bruce Westby
 Assistant City Engineer Joe Feriancek
 Parks and Assistant Public Works Director Mark Riverblood
 Public Works Streets Supervisor Shane Turner
 Civil Engineer IV Leonard Linton
 City Administrator Brian Hagen

1. CALL TO ORDER

Chairperson Musgrove called the regular meeting of the Public Works Committee to order at 5:30 p.m.

2. CITIZEN INPUT

There was none.

3. APPROVE AGENDA

Motion by Councilmember Olson, seconded by Councilmember Howell, to approve the agenda, as presented.

A roll call vote was performed:

Councilmember Olson	aye
Councilmember Howell	aye
Chairperson Musgrove	aye

Motion carried.

4. APPROVE MINUTES

4.01: Approve February 20, 2024, Meeting Minutes

Motion by Councilmember Olson, seconded by Councilmember Howell, to approve the following minutes:

Regular Meeting Minutes dated February 20, 2024

A roll call vote was performed:

Councilmember Olson	aye
Councilmember Howell	aye
Chairperson Musgrove	aye

Motion carried.

5. COMMITTEE BUSINESS

5.01: Consider Recommending City Council Approval of Plans and Specifications and Authorizing Advertisement for Bids for MSA Xkimo Street Reconstruction, Improvement Project #24-05

Assistant City Engineer Feriancek reviewed the staff report and recommendation to recommend City Council approval of plans and specifications and authorizing advertisement for bids for MSA Xkimo Street Reconstruction, Improvement Project #24-05.

Chairperson Musgrove asked how the driveway for the pumphouse would be funded.

Assistant City Engineer Feriancek replied that would be funded from the Water Utility Fund.

Chairperson Musgrove asked if the median work was already completed in 2020.

Assistant City Engineer Feriancek replied that they will be putting that back as is, but the curb requires replacement as it is in poor condition.

Chairperson Musgrove asked if the reclaim material would be used in this project or another project.

Assistant City Engineer Feriancek replied that there is a specification that has to be met, which is not typically an issue. He stated that the material is reused on site and the remainder will be stocked at the Public Works site for use in other projects during the year.

Motion by Councilmember Olson, seconded by Councilmember Howell, to recommend City Council approval of plans and specifications and authorizing advertisement for bids for MSA Xkimo Street Reconstruction, Improvement Project #24-05.

A roll call vote was performed:

Councilmember Olson	aye
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Councilmember Howell aye
Chairperson Musgrove aye

Motion carried.

5.02: Consider Recommendation for City Council to Accept Bids and Award Contract for Improvement Project #23-19, COR Infrastructure Improvements

City Engineer/Public Works Director Westby reviewed the staff report and recommendation to recommend City Council acceptance of bids and award of a contract for construction for Improvement Project #23-19, COR Infrastructure Improvements, to Douglas-Kerr Underground, LLC in the amount of \$2,973,047.22. He noted that constructing all of the proposed COR Infrastructure Improvements at the same time will minimize project costs, duration of construction, and impacts to COR residents and businesses.

Chairperson Musgrove referenced a proposed roundabout at Center Street and Ramsey within the COR analysis and asked for more details.

Parks & Assistant Public Works Director Riverblood replied that was an iteration of a road plan 15 years ago.

Chairperson Musgrove asked if that should be marked in the updated analysis as something that is not being included.

City Engineer/Public Works Director Westby confirmed that element was proposed as an option in the past but did not work and therefore was not included in future plans. He stated that the center islands on Ramsey Parkway would make a roundabout difficult. He stated that the document Chairperson Musgrove referenced was developed a decade or more ago.

Chairperson Musgrove asked if the cost in the bid is for the three streets.

City Engineer/Public Works Director Westby replied that includes the work for the streets, utilities, and adjacent trails. He noted that other street projects within the COR would be opportunity driven as development occurs.

Motion by Councilmember Olson, seconded by Councilmember Howell, to recommend City Council acceptance of bids and award of a contract for construction for Improvement Project #23-19, COR Infrastructure Improvements, to Douglas-Kerr Underground, LLC in the amount of \$2,973,047.22.

A roll call vote was performed:

Councilmember Olson aye
Councilmember Howell aye
Chairperson Musgrove aye

Motion carried.

5.03: Refurbish the 25-Year-Old Okapi Street Boardwalk Connection

Parks & Assistant Public Works Director Riverblood presented the staff report and recommendation to proceed with the refurbishment of the 25-year-old boardwalk with the work to be performed by MN Boardwalks LLC, in the amount of \$25,872.

Councilmember Olson asked for details on the process of over decking.

Parks & Assistant Public Works Director Riverblood provided more details on that process.

Chairperson Musgrove asked how the Itasca boardwalk is holding up as the same process was used for that project.

Parks & Assistant Public Works Director Riverblood replied that boardwalk has been great after similar repair. He explained that the boardwalk has settled and is composed of treated material, which lends itself to being a good foundation. He noted that this process also eliminates the cost of removal and disposal which for the Itasca boardwalk had an estimate of \$36,000 to \$50,000.

Councilmember Olson asked if there is a plan to address areas where there may be more decay or substantive issues.

Parks & Assistant Public Works Director Riverblood replied that if there are areas that are soft or areas with voids that would not provide support, they would add additional support through the specifications in the bid.

Motion by Councilmember Howell, seconded by Councilmember Olson, to recommend City Council approval of the refurbishment of the Okapi Street Boardwalk in a not to exceed amount of \$25,872.

A roll call vote was performed:

Councilmember Olson	aye
Councilmember Howell	aye
Chairperson Musgrove	aye

Motion carried.

6. COMMITTEE / STAFF INPUT

6.01: Receive Update on Ford Brook Estates Drainage Improvements

City Engineer/Public Works Director Westby provided an update on the most recent findings while preparing plans and specifications for drainage improvements in the Ford Brook Estates residential development in the northeast corner of the city.

Councilmember Olson asked if the grade of the property at 18013 Krypton Street drains to the proposed inlet or whether grading would be necessary.

City Engineer/Public Works Director Westby replied that the inlet would be installed in the low spot requiring minimal grading.

City Engineer/Public Works Director Westby stated this property owner has requested that all of their future stormwater utility fees be waived. He noted that staff would recommend not waiving this fee since numerous properties across the city have drainage issues and that forgiving stormwater utility fees for this property owner could result in other property owners making similar fee forgiveness requests in the future.

Councilmember Olson stated that he would agree with the staff recommendation not to forgive the payment as requested from the property owner as he would not want to set that precedent. He stated that this property owner will now benefit from the fees they have paid over the years, proving the value of these fees.

Chairperson Musgrove referenced the property asking for the forgiveness and commented that hopefully this will address the issue that occurs in the springtime for the property.

City Engineer/Public Works Director Westby confirmed that this would prevent the area from filling up and will prevent the septic from being inundated as well as keeping water away from their home. He commented that water would pool for a few days after rain events, but it does eventually drain which is similar to many properties in Ramsey.

Chairperson Musgrove stated that she also would not support forgiving the payment.

City Engineer/Public Works Director Westby confirmed the consensus of the Committee to move forward with completing the plans and bringing the case forward to the City Council.

6.02: Receive Updates on Improvement Projects, Studies, and Items of Interest

City Engineer/Public Works Director Westby provided an update on current and proposed City, County, and MnDOT improvement projects and studies, and on other items of interest to the Committee.

6.03: Review Future Topics Calendar

Noted.

7. ADJOURNMENT

Motion by Councilmember Olson, seconded by Councilmember Howell, to adjourn the Public Works Committee meeting.

A roll call vote was performed:

Councilmember Olson	aye
Councilmember Howell	aye
Chairperson Musgrove	aye

Motion carried.

The regular meeting of the Public Works Committee adjourned at 6:29 p.m.

Respectfully submitted,



Bruce Westby
City Engineer/Public Works Director

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.