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**CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a regular meeting on Tuesday, December 10, 2024, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Mark Kuzma
Councilmember Chelsee Howell
Councilmember Debra Musgrove
Councilmember Michael Olson
Councilmember Dan Specht
Councilmember Matt Woestehoff

Members Absent: Councilmember Chris Riley

Also Present: City Administrator Brian Hagen
City Attorney Fritz Knaak

1. CALL TO ORDER

Mayor Kuzma called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Mayor Kuzma.

2. PRESENTATION

2.01: Recognize Mayor Mark Kuzma and Councilmembers Chelsee Howell, Debra Musgrove and Matt Woestehoff for their Service to the City of Ramsey.

City Administrator Hagen recognized the outgoing Councilmembers, Mayor Kuzma, Councilmembers Howell, Musgrove, and Woestehoff as this is their last official meeting on the Council. He thanked these Councilmembers for all of their hard work while serving on the Council.

Councilmember Musgrove thanked her family for supporting her when she decided to join the Council. She thanked Staff that she has gotten to work with and gotten to know over the past few years. She also thanked the residents for not only electing her once, but twice. She shared a few of the items that she worked closely with while on the Council including the park replacement policy, the water treatment plan, Highway 10 work, and the street maintenance plan policy review, just to name a few. She added that she served on the Lower Rum River WMO since she first joined the Council and she has learned a lot through her involvement.

Councilmember Howell said it has been an awesome experience serving on the Council and she would not change anything about the experience as it was a great learning experience. She thanked the residents who supported her over the years and voted her onto the Council. She noted that for

those who have not always agreed with her, she hopes she was able to explain her positions on why she votes the way she has does.

Councilmember Woestehoff thanked the rest of the Council as they have come a long way towards making life for residents better and understanding their needs better. He said he is extremely excited for the incoming Council and he is looking forward to whatever is next for the City.

Mayor Kuzma thanked his colleagues and shared that he has been honored to serve as Mayor and a Councilmember in Ramsey for many years. He noted that they have accomplished many things through the years, including the Armstrong bridge. He added that he has seen the City grow tremendously over his tenure on the Council. He wished the next Council luck as they step into this role.

3. CITIZEN INPUT

Todd Embry, 35 year Ramsey resident, came forward and shared that when he moved to Ramsey, the closest grocery store was in Elk River. He noted that now when he gets on Bunker Lake Boulevard and drives through Ramsey, he sees the change that the Councilmembers just mentioned. He stated there is a huge, beautiful industrial park and the varying residential options in the COR area. He shared that for 12 of his years in Ramsey, Mayor Kuzma has been the Mayor and he personally thanked him for all of the work he did to shepherd these changes. He added that he understands that the whole Council helped make these decisions; however, it always takes a leader with integrity to get them done. He stated that with Mayor Kuzma he knew there would be honesty, character, and integrity in all decisions that were made, and he was proud to have him serve as Mayor.

Brett Howell, 157th Lane, came forward and thanked the Council for a great last four years and everything that has been accomplished as a City in that time. He thanked Councilmember Musgrove for digging into different items and being unafraid to ask questions. He shared his thanks to Councilmember Howell as a resident, and also her husband. He added that he has learned so much through her and is very proud of her for all she has been able to do. He stated she has a very unique skill set and has seen it come to life over the past four years she has been on the Council and it has been a blessing for him to see. He noted that she has given their daughter something to look up to. He encouraged all current and future Councilmembers to continue to research and voice their opinions on matters.

4. APPROVE AGENDA

Motion by Councilmember Woestehoff, seconded by Councilmember Musgrove, to approve the agenda as presented.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Woestehoff, Musgrove, Howell, Olson, and Specht. Voting No: None. Absent: Councilmember Riley.

5. APPROVE MINUTES

Motion by Councilmember Howell, seconded by Councilmember Olson, to approve the following meeting minutes:

- 5.01: City Council Work Session dated, November 26, 2024
- 5.02: City Council Regular Session dated, November 26, 2024

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Howell, Olson, Musgrove, Specht, and Woestehoff. Voting No: None. Absent: Councilmember Riley.

6. CONSENT AGENDA

Motion by Councilmember Musgrove, seconded by Councilmember Howell, to approve the following items on the Consent Agenda:

- 6.01: Receive Cash and Investments for Period Ending November 30, 2024
- 6.02: Note the following Boards, Commissions, and Committee Meeting Minutes:
 - Planning Commission Meeting Minutes Dated October 24, 2024
 - Economic Development Authority Meeting Minutes Dated October 10, 2024
 - Public Works Committee Meeting Minutes Dated October 15, 2024
 - Park and Recreation Commission Meeting Minutes Dated October 10, 2024
- 6.03: Approve Business License Applications (includes 2025 Business License Renewals)
- 6.04: Authorization to Promote an Mechanic to Lead Auto Mechanic
- 6.05: Adopt Resolution #24-365 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of November 21, 2024 through December 4, 2024.
- 6.06: Adopt Resolution #24-350 Establishing Precinct and Polling Locations for the 2025 Election Year
- 6.07: Adopt Resolution #24-351 Approving Partial Payment to Twin Cities Utilities, LLC for Improvement Project #24-04, Ford Brook Estates Drainage Improvements.
- 6.08: Adopt Resolution #24-352 Approving Final Payment to Sir Lines-A-Lot for Improvement Project #24-10, 2024 MSA Pavement Marking Improvements.
- 6.09: Adopt Resolution #24-354 Decertifying Tax Increment Financing District #9
- 6.10: Adopt Resolution #24-355 Approving Plans and Specifications and Authorizing Advertisement for Bids for MSA Sunwood Drive Reconstruction, Improvement Project #25-02
- 6.11: Adopt Resolution #24-356 Adopting 2025 Enterprise Fund Budgets
- 6.12: Adopt Resolution #24-357 Approving Natural Resource Improvement Grant Agreement with Anoka Conservation District for Improvement Project #25-01, Rivers Bend Regional Stormwater Improvements
- 6.13: Adopt Resolution #24-358 Approving Stormwater Management Facilities Maintenance Policy
- 6.14: Adopt Resolution #24-359 Approving Trail and Sidewalk Maintenance Policy
- 6.15: Adopt Resolution #24-360 Approving Partial Payment to Northdale Construction Co. Inc. for Improvement Project #21-08, WTP Trunk Watermain Improvements.
- 6.16: Adopt Resolution #24-362 authorizing partial payment No. 3 to Kurilla Contracting for Improvement Project #24-54; The Waterfront Improvement.

6:17: Adopt Resolution #24-363 to Approve the Updated Personnel Policy

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Musgrove, Howell, Olson, Specht, and Woestehoff. Voting No: None. Absent: Councilmember Riley.

7. PUBLIC HEARING

7.01: PUBLIC HEARING - Adopt Resolution #24-353 Adopting the City's 2025-2034 Capital Improvement Plan (CIP)

Presentation

City Administrator Hagen reviewed the Staff report in regard to the 2025-2034 Capital Improvement Plan.

Public Hearing

Mayor Kuzma called the public hearing to order at 7:15 p.m.

Citizen Input

There was none.

Motion by Councilmember Woestehoff, seconded by Councilmember Howell, to close the public hearing.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Woestehoff, Howell, Musgrove, Olson, and Specht. Voting No: None. Absent: Councilmember Riley.

The public hearing was closed at 7:16 p.m.

Council Business

Motion by Councilmember Woestehoff, seconded by Councilmember Olson, to adopt Resolution #24-353 Adopting the City of Ramsey's 2025-2034 Capital Improvement Plan.

Further discussion:

Councilmember Howell shared that she will not be supporting the Capital Improvement Plan this evening specifically due to the Community Center still being listed. She noted that while the project is on the list for 2034, she shared that the Council spent a significant amount of time discussing this and there is currently no funding for it.

Motion failed. Voting Yes: Mayor Kuzma, Councilmembers Woestehoff, and Olson. Voting No: Councilmembers Howell, Musgrove, and Specht. Absent: Councilmember Riley.

Motion by Councilmember Specht, seconded by Councilmember Howell, to adopt Resolution #24-353 Adopting the City of Ramsey's 2025-2034 Capital Improvement Plan with the removal of the Community Center.

Motion carried. Voting Yes: Councilmembers Specht, Howell, Musgrove, and Olson. Voting No: Mayor Kuzma and Councilmember Woestehoff. Absent: Councilmember Riley.

8. COUNCIL BUSINESS

None.

9. MAYOR, COUNCIL AND STAFF INPUT

City Administrator Hagen announced upcoming meetings and events.

Councilmember Specht thanked Mayor Kuzma and Councilmembers Howell, Musgrove, and Woestehoff. He shared that he has always admired Councilmember Woestehoff's ability to find certain ordinances and his attention to detail. He shared his appreciation for Councilmember Howell and her passion for individuals and their rights. He stated he has great respect for Mayor Kuzma for his even-keel leadership and always making sure Staff is taken care of. He also thanked Councilmember Musgrove and noted that she always digs into things and asks great questions. He added that all four of these Councilmembers and their gifts will be missed. He noted that ARAA will be having a sponsorship dinner this Saturday, December 14. He wished everyone a very merry Christmas.

Councilmember Howell noted that it has been valuable to have a healthy discourse on the Council and they have been able to get a much better product for the residents by not always agreeing. She encouraged the next Council to continue to have the same healthy and robust discussions to get the best product for the residents.

Councilmember Musgrove shared her appreciation for getting to work with Mayor Kuzma and added that he has represented the City well. She noted that Mayor Kuzma encouraged her involvement on the Lower Rum River WMO Board. She thanked City Administrator Hagen for stepping up and helping the Council. She congratulated the new Councilmembers who will be joining in January. She stated she is hopeful that they will represent Ramsey well.

10. ADJOURNMENT

Motion by Councilmember Musgrove, seconded by Councilmember Howell, to adjourn the meeting.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Musgrove, Howell, Olson, Specht, and Woestehoff. Voting No: None. Absent: Councilmember Riley.

The regular meeting of the City Council adjourned at 7:23 p.m.

Respectfully submitted,

Brian S. Hagen
City Administrator

ATTEST:

Katie M. Schmidt
City Clerk

Drafted by Ava Major
TimeSaver Off Site Secretarial, Inc.

A recording of this meeting is available for viewing online at www.qctv.org
<<http://www.qctv.org>>. Recordings are available for 36 months after the date of the meeting.