City of Ramsey
Agenda
Regular City Council
Tuesday, September 23, 2025
7:00 pm
Council Chambers, 7550 Sunwood Drive NW

Remote Attendance available at www.cityoframsey.com/meetings.
Those joining remotely and requesting to speak are asked to use a webcam when speaking.

1. Call to Order

2. Approve Agenda

3. Presentation

1. Proclamation Declaring October 2025 as *Domestic Violence Awareness Month*

4. Citizen Input

Citizen input is an opportunity for the public to address the City Council concerning items not listed on the agenda. Please raise your hand to be recognized by the Mayor or member officiating the meeting. Approach the podium and state your full name and address for the record. Time may be limited.

5. Consent Agenda

All items listed under the Consent Agenda are considered to be routine or non-controversial by the City Council and will be enacted by one motion, without discussion.

1. Approve the Following Meeting Minutes:

1. City Council Regular Session dated September 9, 2025

2. Adopt Resolution #25-232 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of September 4, 2025 through September 17, 2025.

3. Adopt Resolution #25-165 Approving Final Payment to Douglas-Kerr Underground LLC for Improvement Project #23-19, The COR Infrastructure Improvements.

4. Adopt Resolution #25-173 Declaring the Property west of Xkimo Street and South of 15010 Xkimo Street as Surplus and Authorizing Execution of a Quit Claim Deed to Dispose of Property

5. Adopt Resolution #25-213 Approving Partial Payment to Dave Perkins Contracting, Inc. for Improvement Project #25-04, Dickensons Mississippi Estate Street Reconstructions.

6. Adopt Resolution #25-214 Approving Partial Payment to Park Construction Company for Improvement Project #25-03, MSA Alpine Drive Reconstruction.

7. Adopt Resolution #25-216 Approving Partial Payment to North Valley, Inc. for Improvement Project #25-07, 2025 Neighborhood Pavement Overlay Improvements.

8. Adopt Resolution #25-217 Approving Partial Payment #27 to Magney Construction, Inc. for Improvement Project #21-09; Centralized Water Treatment Plant.

9. Adopt Resolution #25-219 Approving Final Plat of "Zero Zone Addition."

10. Adopt Resolution #25-224 Approving Final Plat and Development Agreement for "Brookside Terrace" (Brookside Construction Inc.)

11. Adopt Resolution #25-225 Approving Partial Payment to North Valley, Inc. for Improvement Project #25-05, High Point Street Reconstructions.

12. Adopt Resolution #25-227 Approving Change Order #1 for 2025 Neighborhood Pavement Overlay Improvements, Improvement Project #25-07

13. Adopt Resolution #25-229 Approving Partial Payment to Douglas-Kerr Underground, LLC for Improvement Project #24-13, Fox Ridge Estates 1st & 2nd Street Reconstructions.

14. Adopt Resolution #25-230 Approving Construction Contingency Expense No. 10 for Improvement Project #21-09, Centralized Water Treatment Plant

15. Adopt Resolution #25-231 Accepting Quotes and Awarding Contract for Waterfront Water-Play Park Utility Improvements, Improvement Project #25-61

16. Adopt Resolution #25-233 to Appoint a New Member to the Economic Development Authority

17. Adopt Resolution #25-235 Approving an Encroachment Agreement for Taco Bell at 14751 Armstrong Boulevard NW

6. Public Hearing

1. PUBLIC HEARING: Adopt Resolution #25-218 Vacating Easements and Right-of-Way in Business Park 95 Second and Eighth Additions.

2. PUBLIC HEARING: Consider a Request for a Private Kennel License at 14365 Bowers Drive NW

3. Public Hearing: Adopt Resolution #25-220 Adopting Assessments for Past-Due Charges on Municipal Utility Bills and Current Services Rendered

7. Council Business

1. Adopt Resolution 25-221 Adopting Proposed 2026 Payable Tax Levies (General, Pavement Management, EDA and Debt Service) & Schedule Public Hearing for December 9, 2025; Adopt Resolution #25-222 Adopting Proposed 2026 General Fund Budget and Resolution #25-223 Adopting Proposed 2026 EDA Budget.

2. Appeal of the Planning Commission's denial of a variance for lot width for the proposed plat of "OShaughnessy 3rd Addition" at 17201 St. Francis Blvd. NW.

3. Adopt Ordinance #25-08 - Zoning Code Updates

4. Adopt Charter Recommended Ordinance #25-09 Amending Chapters 2, 3 and 7 of the City Charter

8. Mayor/Council/Staff Input

9. Adjournment

CC Regular Session

Meeting Date: 09/23/2025

Primary Strategic Plan Initiative: Not Applicable

Title:

Proclamation Declaring October 2025 as *Domestic Violence Awareness Month*

Purpose/Background:

Purpose: To proclaim October 2025 as *Domestic Violence Awareness Month*.

Background: At the request of the Alexandra House and the Purple Lights Initiative, the City Council will proclaim October 2025 Domestic Violence Awareness Month. The City will be lighting portions of the City Municipal Center with purple lights to help raise awareness of October as Domestic Violence Awareness Month.

The attached proclamation will be read at this time.

Katie Kelly, the Alexandra House Community Outreach Coordinator, will share a brief presentation about Domestic Violence Awareness Month and accept the proclamation.

Attachments

Proclamation

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	09/18/2025 12:57 PM
Form Started By: Katie Schmidt		Started On: 08/21/2025 10:59 AM
Final Approval Date: 09/18/2025		

Proclamation

October of 2025 is proclaimed as

Domestic Violence Awareness Month

WHEREAS, the community problem of domestic violence has become a critical public health and welfare concern in Anoka County; and

WHEREAS, domestic violence is a crime, the commission of which will not be tolerated in Anoka County and perpetrators of said crime are subject to prosecution and conviction in accordance with the law; and

WHEREAS, over thousands of women, men and children have and will continue to access assistance from Alexandra House, Inc., a domestic violence service provider; and

WHEREAS, domestic violence will be eliminated through community partnerships of concerned individuals and organizations working together to prevent abuse while at the same time effecting social and legal change; and

WHEREAS, October is ***National Domestic Violence Awareness Month****;* and

WHEREAS, during ***National Domestic Violence Awareness Month****,* Anoka County organizations will inform area residents about domestic violence, its prevalence, consequences and what we, as a concerned community, can do to eliminate its existence.

NOW THEREFORE, BE IT RESOLVED AND KNOWN TO ALL, that the City of Ramsey proclaims October to be Domestic Violence Awareness Month on this the 23rd day of September, 2025.

Mayor

ATTEST:

City Clerk

CC Regular Session

Meeting Date: 09/23/2025

Primary Strategic Plan Initiative: Enhance City's communication through transparency and accountability.

Title

Approve the Following Meeting Minutes:

1. City Council Regular Session dated September 9, 2025

Purpose/Background:

Purpose: The purpose of this case is for Council review and approval of meeting minutes.

Background: Attached are the meeting minutes referenced above.

Recommendation:

Approve the meeting minutes.

OutcomeAction:

Motion to approve the following Council meeting minutes:

1. City Council Regular Session dated September 9, 2025

Attachments

9-9-2025 Meeting

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	09/18/2025 02:27 PM
Form Started By: Katie Schmidt		Started On: 09/18/2025 11:37 AM
Final Approval Date: 09/18/2025		

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CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a regular meeting on Tuesday, September 9, 2025, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Ryan Heineman
Councilmember Kirsten Buscher
Councilmember Michael Olson
Councilmember Eric Peters
Councilmember Chris Riley
Councilmember Dan Specht (attended remotely)
Councilmember Shanna Stewart

Members Absent: None

Also Present: City Administrator Brian Hagen
Planning Manager Todd Larson
City Attorney Fritz Knaak

1. CALL TO ORDER

Mayor Heineman called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Mayor Heineman.

2. APPROVE AGENDA

Motion by Councilmember Riley, seconded by Councilmember Olson, to approve the agenda as presented.

A roll call vote was performed:

Councilmember Buscher	aye
Councilmember Riley	aye
Councilmember Stewart	aye
Councilmember Olson	aye
Councilmember Specht	aye
Councilmember Peters	aye
Mayor Heineman	aye

Motion carried.

3. PRESENTATIONS

3.01: Presentation Proclaiming September 17–23, 2025, as Constitution Week

Mayor Heineman read the proclamation declaring September 17 through 23, 2025, as Constitution Week.

June Anderson with the Daughters of the American Revolution came forward and gave a brief background on the Daughters of the American Revolution. She thanked Ramsey for their partnership and support of Constitution Week.

4. CITIZEN INPUT

None.

5. CONSENT AGENDA

Motion by Councilmember Peters, seconded by Councilmember Olson, to approve the following items on the Consent Agenda:

5.01: Receive July 2025 Financial Reports - General Fund, EDA, and Enterprise Funds
5.02: Receive Cash and Investments for Period Ending August 31, 2025
5.03: Note the following Boards, Commissions, and Meeting Minutes:
- Economic Development Authority - July 10, 2025
- Environmental Policy Board - May 19, 2025.
- Park and Rec Commission Meeting Minutes - July 10, 2025

5.04: Approve the Following Meeting Minutes:
1) City Council Work Session dated August 26, 2025
2) City Council Regular Session dated August 26, 2025

5.05: Approve Business License Applications
5.06: Adopt Resolution #25-210 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of August 21, 2025, through September 3, 2025.
5.07: Adopt Resolution #25-198 Approving the Terms of up to a $50,000,000 Interfund Loan in Connection With Tax Increment Financing (TIF) No. 14 (The COR)
5.08: Adopt Resolution #25-202 to Enter into a Residential Recycling Program Agreement with Anoka County for 2026
5.09: Adopt Resolution #25-206 Approving First Amendment to Purchase Agreement and RORE; CorTrust Bank
5:10: Adopt Resolution #25-207 Approving Additional Geotechnical and Topographic Survey Services for Countryside Estates Street Reconstructions, Improvement Project #26-04
5:11: Adopt Resolution #25-208 Declaring Costs to be Assessed and Calling for a Public Hearing on Proposed Assessment for Past-Due Charges on Municipal Utility Bills (which may include water, sewer, street lighting, recycling, storm water charges, and penalties incurred) and Current Services Rendered.

5:12: Adopt Resolution #25-209 approving an amended development agreement for Trott Brook Crossing 3rd Addition.
5:13: Adopt Resolution #25-211 Approving the Purchase of the PreFab Restroom and Support Building for the Waterfront Park Improvement Project
5:14: Adopt Resolution #25-212 Approving a Monetary Donation to the Ramsey Police Association

A roll call vote was performed:

Councilmember Buscher	aye
Councilmember Riley	aye
Councilmember Stewart	aye
Councilmember Olson	aye
Councilmember Specht	aye
Councilmember Peters	aye
Mayor Heineman	aye

Motion carried.

6. PUBLIC HEARING

6.01: PUBLIC HEARING: Introduce Charter Recommended Ordinance #25-09 Amending Chapters 2, 3, and 7 of the City Charter

Presentation

City Administrator Hagen reviewed the Staff report in regard to the proposed amendments to Chapters 2, 3, and 7 of the City Charter.

Public Hearing

Mayor Heineman called the public hearing to order at 7:12 p.m.

Citizen Input

None.

Motion by Councilmember Riley, seconded by Councilmember Olson, to close the public hearing.

A roll call vote was performed:

Councilmember Buscher	aye
Councilmember Riley	aye
Councilmember Stewart	aye
Councilmember Olson	aye
Councilmember Specht	aye

Councilmember Peters aye
Mayor Heineman aye

Motion carried.

Mayor Heineman closed the public hearing at 7:12 p.m.

Council Business

Motion by Councilmember Peters, seconded by Councilmember Olson, to introduce Ordinance #25-09 Amending Chapters 2, 3, and 7 of the City Charter.

A roll call vote was performed:

Councilmember Buscher aye
Councilmember Riley aye
Councilmember Stewart aye
Councilmember Olson aye
Councilmember Specht aye
Councilmember Peters aye
Mayor Heineman aye

Motion carried.

6.02: PUBLIC HEARING: Adopt Resolution #25-201 Vacating an Easement in Haubrich Addition.

Presentation

Planning Manager Larson reviewed the Staff report concerning the request to vacate an easement in Haubrich Addition.

Public Hearing

Mayor Heineman called the public hearing to order at 7:15 p.m.

Citizen Input

Chris Weiss, 5907 151st Lane, came forward and shared that his property is right next to this easement. He said he would like it on the record that he has been told numerous times that the easement is allowed to flow over the pond. He shared that he is concerned about the amount of fill that will need to be brought in to build a lot next to him. He stated he has a shed on his property, and with the location of the new pond, if it floods over, he would not be able to access his shed.

Planning Manager Larson shared that this new plat has a grading plan with a stormwater basin. He said this stormwater management plan will need to be reviewed and approved by the Lower Rum River Watershed Management Organization.

Motion by Councilmember Riley, seconded by Councilmember Peters, to close the public hearing.

A roll call vote was performed:

Councilmember Buscher	aye
Councilmember Riley	aye
Councilmember Stewart	aye
Councilmember Olson	aye
Councilmember Specht	aye
Councilmember Peters	aye
Mayor Heineman	aye

Motion carried.

Mayor Heineman closed the public hearing at 7:18 p.m.

Council Business

Planning Manager Larson reviewed the Staff report in regard to the preliminary plat request for this lot, which is identified in item 7.01.

Ron Sivigny, Brookside Construction, came forward and shared that he has already received the permit from the Lower Rum River Watershed Management Organization.

Councilmember Buscher asked Mr. Weiss if he feels that his questions and concerns have been resolved.

Mr. Weiss noted that just because this lot is subdivided does not mean that it is buildable. He asked how much fill will have to be brought in to support building on the lot and where it will drain. He said he wants to make sure that issues will be handled properly if they arise.

Planning Manager Larson shared that City Engineer/Public Works Director Westby has reviewed this request and agrees with the calculations and the findings. He added that the Lower Rum River Watershed Management Organization conducts the same review, but in more detail.

Mr. Sivigny explained that everything is currently draining into Mr. Weiss' yard. He said he sees this as only making things better for his property, as the new lot will tie to the holding pond.

Planning Manager Larson shared that the engineering department reviews the grading plans and would likely have a better answer to the fill question. He stated he believes a lot of it will be balanced on-site.

Mr. Sivigny explained that a lot of the dirt from the pond will be brought in as fill for the lot. He said their goal is to build on lots as they are, without any major grading, so they hope to do minimal grading on this lot.

Councilmember Riley asked if there is an issue with flooding on Mr. Weiss' property due to the pond, and how it would be resolved.

Planning Manager Larson shared that there is a drainage easement on Mr. Weiss' property where water can legally flow. He added that they do not expect there to be any issues with this outside of a massive flood event. He noted that if there are any issues, then the engineering Staff would be able to address them.

Mayor Heineman asked if the drainage easements account for the water that would come from the lot to the east.

Planning Manager Larson explained that the current rule is that water has to be kept on site.

Mayor Heineman asked if Mr. Weiss would be able to request a reduction in the size of this easement in the future if there is less water coming from the east lot.

Planning Manager Larson said they would have to do additional calculations of the topography to make this determination. He stated that the resident could bring this easement back forward for consideration in the future if they so choose.

Motion by Councilmember Olson, seconded by Councilmember Peters, to adopt Resolution #25-201 Vacating an Easement in Haubrich Addition.

A roll call vote was performed:

Councilmember Buscher	aye
Councilmember Riley	aye
Councilmember Stewart	aye
Councilmember Olson	aye
Councilmember Specht	aye
Councilmember Peters	aye
Mayor Heineman	aye

Motion carried.

7. COUNCIL BUSINESS

7.01: Adopt Resolution #25-205 Approving Preliminary Plat of "Brookside Terrace" for six single-family lots at the northwest corner of Nowthen Blvd. NW and 151st Lane NW (Brookside Construction, Inc.).

Planning Manager Larson reviewed the Staff report for this item during item 6.02. He shared the Planning Commission's recommendation of approval.

Councilmember Peters asked what the rest of this approval process would look like if approved.

Planning Manager Larson shared that this would be brought back forward at the next meeting for the final plat and the development agreement.

Motion by Councilmember Peters, seconded by Councilmember Olson, to adopt Resolution #25-205 Approving the Preliminary Plat of "Brookside Terrace."

Further discussion:

Mayor Heineman shared that he will be supporting this request, as this request fits the use of the area, and he is supportive of the property owner doing what they would like with their property.

Councilmember Buscher encouraged Mr. Weiss to be in touch with the Council as this process moves forward if he has any other questions and concerns.

Steve Croteau, 5939 151st Lane, came forward and shared that he attended the preliminary hearing at the Planning Commission meeting, where he presented some concerns regarding overflow parking that happens on 151st Lane near County Road 5. He noted that this project will increase the traffic in the area, and he sees the potential for accidents in this area.

Glenn Weakley, 5931 151st Lane, came forward and shared that he is also concerned with the overflow parking in this area. He noted that there has been a comment made that many residents have requested a sidewalk through this area. He asked how many residents in the area have requested this, as he thinks they should survey the whole neighborhood before making this decision. He added that he believes that the school district should come up with a plan and present it to the neighborhood as to how they plan to address the overflow parking on this road.

Councilmember Stewart shared that she will be supporting this request. She said that while she does not like to see this land divided up, it is being done the right way, and in the phases that this area has been done, she can support it.

A roll call vote was performed:

Councilmember Buscher	aye
Councilmember Riley	aye
Councilmember Stewart	aye
Councilmember Olson	aye
Councilmember Specht	aye
Councilmember Peters	aye
Mayor Heineman	aye

Motion carried.

7.02: Adopt Resolution #25-204 Approving a Conditional Use Permit for an Off-Premises Digital Billboard Sign at 6111 Highway 10 NW (Kenjoh Outdoor Advertising)

Planning Manager Larson reviewed the Staff report regarding the Conditional Use Permit for an off-premises digital billboard sign at 6111 Highway 10 NW. He shared the Planning Commission's recommendation of approval.

Josh Gilleland, iDigital Outdoor, came forward and passed out packets to the Council with information regarding a request he had put in for a digital billboard to the east, which also did not meet the two-mile distance requirements. He shared that he had discussed their application with Staff and was told that if the sign was within two miles of another sign, then it would not be approved. He stated that because of this direction from Staff, they did not pursue the application any further. He noted that the letter that they received from Staff stated that if they wanted to move forward with a Conditional Use Permit, then they must submit a survey showing that the survey was outside of the two-mile distance requirement. He noted that a variance was never discussed with them when they pursued this request. He said he would like this to be a fair and equitable situation and asked the Council to change the City sign code if they are willing to allow a sign within two miles of another sign and to allow them to also resubmit their application. He noted that there is only one property in the City that is not within two miles of another digital billboard, and it is in the Riverwalk Village HOA.

Councilmember Specht asked why the original applicant was told their request would not be approved.

Planning Manager Larson explained that iDigital did submit an application; however, it was missing necessary documentation, including the application fee and the property owner's signature. He noted that iDigital applied for a Conditional Use Permit, and their application did not meet the requirements of the Conditional Use Permit. He said that they could have applied for a variance if they wanted to pursue this option.

Councilmember Specht asked if Staff ever informed iDigital that they could pursue a variance request.

Planning Manager Larson said he was not sure.

Scott Levine, the applicant, came forward and shared that when he originally reached out to the City, he shared that he was aware that a variance was needed for this request. He said that Planning Manager Larson did not give them an indication either way as to whether or not this would be approved. He added that they received the MnDOT permit for this digital billboard. He noted that the other digital billboards in the City belong to iDigital.

Councilmember Buscher acknowledged the effort that iDigital put into their initial application. She noted that in the emails between them and Staff, it seems like Planning Manager Larson was trying very hard to help and get them to a positive outcome. She stated she sees that Planning Manager Larson did his due diligence in this situation to try to help iDigital.

Councilmember Riley asked if they are under a time constraint to make a decision this evening.

Planning Manager Larson said they are within the 60-day requirement, but the Council can extend this time period for good reason.

Councilmember Riley said he would like to table this item as the Council has just been presented with a lot of new information that was not in the Staff packet, and he does not feel like he is ready to make a confident decision.

Councilmember Specht said he would not support this variance as he does not want to distract from the overpass on Highway 10 as you come into the City.

Councilmember Stewart agreed with Councilmember Buscher that the email correspondence provided by iDigital shows that Planning Manager Larson did his due diligence to help them with their application.

Mr. Gilleland shared that Planning Manager Larson did not do anything wrong. He added that they also had a number of phone conversations that also discussed this. He said they were given the direction that if they wanted to move forward with their application, then they would need to conduct a survey that shows that the sign is outside of the two-mile requirement from the other digital billboard. He stated they knew they would not be able to prove it was more than two miles away from another sign, so they did not see a reason to submit an application. He added that with other applications in the past, they paid the application fee after the application had been reviewed by Staff.

Mr. Levine noted that he understood the intent of the City Code to have one digital billboard on the east side of the City, one on the west side of the City, and one in the center.

Motion by Councilmember Stewart, seconded by Councilmember Peters, to adopt Resolution #25-204 approving a conditional use permit for an off-premises digital billboard sign at 6111 Highway 10 NW.

Further discussion:

Mayor Heineman said he is not in favor of approving this Conditional Use Permit, as he would like to see the item tabled for further review of the newly provided information.

Councilmember Specht encouraged the Council to think about what they want Ramsey to look like when they are driving into the City, as this digital billboard would change the look of the landscape as people enter the City.

Councilmember Buscher shared that she will also be voting against this, as she would like to see the request tabled for further review.

Councilmember Olson agreed.

A roll call vote was performed:

Councilmember Buscher	nay
Councilmember Riley	nay
Councilmember Stewart	aye
Councilmember Olson	nay
Councilmember Specht	nay
Councilmember Peters	aye
Mayor Heineman	nay

Motion failed.

Planning Manager Larson shared that if they choose to table this item, then they will have to state what they hope to get out of the additional review time.

City Attorney Knaak shared that if they do not take action on this by the specified end date, then the application would be automatically approved. He said they need to provide the applicant with the reason and the facts as to why they are extending the deadline.

Motion by Councilmember Riley, seconded by Councilmember Olson, to table this item for 60 days to give the Council additional time to do their due diligence on the additional information provided this evening.

Further discussion:

Councilmember Buscher asked if the variance had already been approved for this property.

Planning Manager Larson shared that the Planning Commission has variance approval authority, and they approved this request. He added that the Council can appeal this approval within 10 days.

A roll call vote was performed:

Councilmember Buscher	aye
Councilmember Riley	aye
Councilmember Stewart	nay
Councilmember Olson	aye
Councilmember Specht	nay
Councilmember Peters	aye
Mayor Heineman	aye

Motion carried.

7.03: Introduce Ordinance #25-08 - Zoning Code Updates

Planning Manager Larson reviewed the Staff report concerning updates to the zoning code. He shared the Planning Commission's recommendation of approval.

Councilmember Specht thanked Staff for their work on these updates.

Motion by Councilmember Peters, seconded by Councilmember Olson, to introduce Ordinance #25-08 Amending Chapter 106 Pertaining to the Zoning Code.

A roll call vote was performed:

Councilmember Buscher	aye
Councilmember Riley	aye
Councilmember Stewart	aye
Councilmember Olson	aye
Councilmember Specht	aye
Councilmember Peters	aye
Mayor Heineman	aye

Motion carried.

8. MAYOR, COUNCIL AND STAFF INPUT

City Administrator Hagen announced upcoming meetings and events.

Councilmember Buscher thanked Staff for all of the work they put into Happy Days.

9. ADJOURNMENT

Motion by Councilmember Peters, seconded by Councilmember Olson, to adjourn the meeting.

A roll call vote was performed:

Councilmember Buscher	aye
Councilmember Riley	aye
Councilmember Stewart	aye
Councilmember Olson	aye
Councilmember Specht	aye
Councilmember Peters	aye
Mayor Heineman	aye

Motion carried.

The regular meeting of the City Council adjourned at 8:27 p.m.

Respectfully submitted,

_____
Brian S. Hagen
City Administrator

ATTEST:

_____
Katie M. Schmidt
City Clerk

Drafted by Ava Major
TimeSaver Off Site Secretarial, Inc.

A recording of this meeting is available for viewing online at www.qctv.org <http://www.qctv.org>. Recordings are available for 36 months after the date of the meeting.

CC Regular Session

Meeting Date: 09/23/2025

Primary Strategic Plan Initiative:

Title:

Adopt Resolution #25-232 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of September 4, 2025 through September 17, 2025.

Purpose/Background:

Adopt Resolution #25-232 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of September 4, 2025 through September 17, 2025.

Recommendation:

Staff Recommends to Adopt Resolution #25-232 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of September 4, 2025 through September 17, 2025.

Outcome/Action:

Motion to Adopt Resolution #25-232 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of September 4, 2025 through September 17, 2025.

Attachments

Bills List 09/23/2025

Resolution 25-232

Form Review

Inbox	Reviewed By	Date
Diana Lund	Diana Lund	09/18/2025 07:55 AM
Brian Hagen	Brian Hagen	09/18/2025 09:09 AM
Form Started By: Jennifer Morrison		Started On: 09/17/2025 01:58 PM
Final Approval Date: 09/18/2025		

RAMSEY CITY COUNCIL MEETING

9.23.2025

BILLS LIST

DISBURSEMENTS TO BE APPROVED THIS MEETING:

DISBURSEMENT TYPE:	SUBMITTED FOR APPROVAL
Prepaids 9.4.25 - 9.17.25	$ 481,537.47
Accounts Payable 9.4.25 - 9.17.25	461,406.55
Payroll 9.12.25	281,794.40
Debt Service	
Pay Estimates- Projects	2,679,376.68
TOTAL SUBMITTED FOR APPROVAL THIS MEETING (Invoices Available for Reviewal)	**$ 3,904,115.10**

DISBURSEMENTS PREVIOUSLY APPROVED AND PAID:

	APPROVED PREVIOUS MTG	2025 Y.T.D.
PREPAIDS	$ 319,224.42	$ 8,313,292.62
PREPAID ADJUSTMENTS		
ACCOUNTS PAYABLE INVOICING	255,905.75	10,057,975.84
ACCT PAYABLE INVOICING ADJUSTMENTS		
NET PAYROLL TOTAL	298,385.43	5,249,582.82
CORRECTION TO PAYROLL		
DEBT SERVICE		639,325.63
CORRECTION TO DEBT SERVICE		
PAY ESTIMATE(S) - PROJECTS		12,969,197.07
TOTAL CASH DISBURSEMENTS PREVIOUSLY APPROVED	**$ 873,515.60**	**$ 37,229,373.98**

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9/4/2025 -- 9/17/2025

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
121318	**9/4/2025**		**122199 ANIMAL EMERGENCY & REFERRAL CENTER OF MN**							
		200.00	PRESENTATION AT SAFETY FAIR		133569	0101	0237.6241		COMMUNITY POLICING SUPPLIES	SAFETY CAMP
		200.00								
121319	**9/4/2025**		**122149 BURNET TITLE**							
		18.86	ACCT 55534570 15240 WILLEMITE		133540	55534570	9601.4651		WATER REVENUE	WATER FUND
		18.86								
121320	**9/4/2025**		**122149 BURNET TITLE**							
		19.53	ACCT 734733 6300 142ND LANE		133541	734733	9601.4651		WATER REVENUE	WATER FUND
		19.53								
121321	**9/4/2025**		**122149 BURNET TITLE**							
		157.95	ACCT 732816 5640 149TH LANE		133542	732816	9601.4651		WATER REVENUE	WATER FUND
		157.95								
121322	**9/4/2025**		**122217 CAMPBELL, BROOKE**							
		143.28	ACCT 733168 14986 TIGER ST		133543	733168	9601.4651		WATER REVENUE	WATER FUND
		143.28								
121323	**9/4/2025**		**100116 CONNEXUS ENERGY**							
		10,999.09	7/17-8/19-25 ELECTRIC USE		133571	759126-303101 AUG 2025	9603.6371		ELECTRIC UTILITIES	STREET LIGHTING FUND
		17,449.23	7/17-8/19-25 ELECTRIC USE		133572	759126-303107 AUG 2025	0194.6371		ELECTRIC UTILITIES	GENERAL GOVERNMENT BUILDINGS
		1,296.54	7/17-8/19-25 ELECTRIC USE		133572	759126-303107 AUG 2025	0220.6371		ELECTRIC UTILITIES	FIRE PROTECTION
		67.52	7/17-8/19-25 ELECTRIC USE		133572	759126-303107 AUG 2025	9230.6249		MISCELLANEOUS OPERATING SUPPLY	ECONOMIC DEVELOPMENT AUTHORIT
		3,147.23	7/17-8/19-25 ELECTRIC USE		133572	759126-303107 AUG 2025	9240.6371		ELECTRIC UTILITIES	PARKING RAMP MAINTENANCE
		30.35	7/17-8/19-25 ELECTRIC USE		133572	759126-303107 AUG 2025	9410.6371	00041018	ELECTRIC UTILITIES	RALF FUNDED PROJECTS
		694.52	7/17-8/19-25 ELECTRIC USE		133572	759126-303107 AUG 2025	9410.6371	00041012	ELECTRIC UTILITIES	RALF FUNDED PROJECTS
		20,974.60	ELECTRICITY WATER		133574	759126-303102 AUG 2025	9601.6371		ELECTRIC UTILITIES	WATER FUND
		1,489.70	ELECTRICITY SEWER		133574	759126-303102 AUG 2025	9602.6371		ELECTRIC UTILITIES	SEWER FUND
		265.28	ELECTRICITY STORM		133574	759126-303102 AUG 2025	9605.6371		ELECTRIC UTILITIES	STORM WATER UTILITY

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121323	9/4/2025		100116 CONNEXUS ENERGY						Continued...	
		91.80	AUG 2025 SIREN UTILITIES		133575	759126-303095 AUG 2025	0250.6371		ELECTRIC UTILITIES	CIVIL DEFENSE
		951.04	AUG 2025 TRAFFIC SIGNALS		133576	759126-303100 AUG 2025	0260.6371		ELECTRIC UTILITIES	TRAFFIC ENGINEERING
		3,335.61	AUG 2025 ELECTRIC		133577	759126-303106 AUG 2025	0452.6371		ELECTRIC UTILITIES	PARK & RECREATION
		303.56	AUG 2025 ELECTRIC		133577	759126-303106 AUG 2025	0211.6371		ELECTRIC UTILITIES	POLICE PROTECTION
		58.14	AUG 2025 ELECTRIC		133577	759126-303106 AUG 2025	0220.6371		ELECTRIC UTILITIES	FIRE PROTECTION
		694.86	AUG 2025 ELECTRIC		133577	759126-303106 AUG 2025	0311.6371		ELECTRIC UTILITIES	STREET MAINTENANCE
		677.36	AUG 2025 ELECTRIC		133577	759126-303106 AUG 2025	9601.6371		ELECTRIC UTILITIES	WATER FUND
		677.36	AUG 2025 ELECTRIC		133577	759126-303106 AUG 2025	9602.6371		ELECTRIC UTILITIES	SEWER FUND
		677.36	AUG 2025 ELECTRIC		133577	759126-303106 AUG 2025	9605.6371		ELECTRIC UTILITIES	STORM WATER UTILITY
		63,881.15								
121324	9/4/2025		100117 CONNEXUS ENERGY							
		100.00	DAMAGE DEP REF 7.21.21		133566	DDR 07212021	9101.2201		DEPOSITS PAYABLE	GENERAL FUND
		100.00								
121325	9/4/2025		106583 DELTA DENTAL PLAN OF MINNESOTA							
		5,165.40	SEP 2025 DENTAL PREMIUMS		133584	RIS0006544488	9101.2170		DENTAL/DISABILITY/LIFE	GENERAL FUND
		5,165.40								
121326	9/4/2025		100870 EDINA REALTY TITLE							
		56.39	ACCT 734031 14611 NEON ST		133544	734031	9601.4651		WATER REVENUE	WATER FUND
		56.39								
121327	9/4/2025		120992 EVERGREEN MUSIC NETWORK INC							
		825.00	XPEDITION HD BAND 15%		133581	09062025 HD DOWN PYMT	0296.6249		MISCELLANEOUS OPERATING SUPPLY	HAPPY DAYS
		825.00								
121328	9/4/2025		121742 FIRST AMERICAN TITLE INSURANCE CO							
		232.47	ACCT 731870 15454 SODIUM ST		133545	731870	9601.4651		WATER REVENUE	WATER FUND
		232.47								

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121328	9/4/2025		121742 FIRST AMERICAN TITLE INSURANCE CO						Continued...	
121329	9/4/2025		120714 FLEX TITLE COMPANY LLC							
		77.19	ACCT 730574 15495 SODIUM ST		133546	730574	9601.4651		WATER REVENUE	WATER FUND
		77.19								
121330	9/4/2025		122218 GAUTHIER TRUST, THE NISA L							
		34.32	ACCT 724333 14660 PERIDOT ST		133547	724333	9601.4651		WATER REVENUE	WATER FUND
		34.32								
121331	9/4/2025		116365 GIRL SCOUTS NORTHERN STARS							
		100.00	DAMAGE DEP REF 4.30.18		133568	DDR 04302018	9101.2201		DEPOSITS PAYABLE	GENERAL FUND
		100.00								
121332	9/4/2025		115574 HEALTHPARTNERS							
		104,266.50	SEP 2025 HEALTH PREMIUMS		133583	343218528278	9101.2176		LIFE/HEALTH-EMPLOYEE	GENERAL FUND
		2,065.50	SEP 2025 HEALTH PREM JB/KH		133583	343218528278	0211.6131		GROUP INSURANCE	POLICE PROTECTION
		106,332.00								
121333	9/4/2025		122219 HOFF, JOSEPH							
		125.53	ACCT 731615 7680 147TH LANE		133548	731615	9601.4651		WATER REVENUE	WATER FUND
		125.53								
121334	9/4/2025		118345 HOYA							
		100.00	DAMAGE DEP REF 4.9.24		133567	DDR 04092024	9101.2201		DEPOSITS PAYABLE	GENERAL FUND
		100.00								
121335	9/4/2025		122220 JOHNSON, REESA AND DEREK							
		137.43	ACCT 731334 7030 147TH LANE		133549	731334	9601.4651		WATER REVENUE	WATER FUND
		137.43								
121337	9/4/2025		122209 JUST ME SOUND AND LIGHTING LLC							
		2,500.00	H.D. SOUND TECH FOR BANDS		133580	1131	0296.6249		MISCELLANEOUS OPERATING SUPPLY	HAPPY DAYS
		2,500.00								
121338	9/4/2025		122222 KLAWITER, KYLE AND SARAH							
		149.70	ACCT 718208 15541 IODINE COURT		133551	718208	9601.4651		WATER REVENUE	WATER FUND
		149.70								
121339	9/4/2025		117357 LEGACY TITLE							
		27.45	ACCT 482519780 6747 158TH LANE		133552	482519780	9601.4651		WATER REVENUE	WATER FUND

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121339	9/4/2025		117357 LEGACY TITLE							
		27.45								
121340	9/4/2025		119540 LINDBERG LAW OFFICE							
		62.15	ACCT 721122 14382 TUNGSTEN WAY		133553	721122	9601.4651		WATER REVENUE	WATER FUND
		62.15								
121341	9/4/2025		122223 LUNGSTROM, JOSHUA							
		18.27	ACCT 732516 16785 IODINE ST		133554	732516	9601.4651		WATER REVENUE	WATER FUND
		18.27								
121342	9/4/2025		118286 MACDONALD, SCOTT							
		26.17	ACCT 51824199 9220 164TH LANE		133555	51824199	9601.4651		WATER REVENUE	WATER FUND
		26.17								
121343	9/4/2025		121715 MARTIN, SHANE							
		2,550.00	HAPPY DAYS ENTERTAINMENT		133512	022425B	0296.6249		MISCELLANEOUS OPERATING SUPPLY	HAPPY DAYS
		2,550.00								
121344	9/4/2025		100678 PETTY CASH							
		300.00	TRIVIA PRIZES		133563	09042025 HD CASH	0296.6249		MISCELLANEOUS OPERATING SUPPLY	HAPPY DAYS
		500.00	BEAN BAG TOURNAMENT PRIZES		133563	09042025 HD CASH	0296.6249		MISCELLANEOUS OPERATING SUPPLY	HAPPY DAYS
		300.00	CASH FOR CHANGE FOR DOG SHOW,		133563	09042025 HD CASH	0296.6249		MISCELLANEOUS OPERATING SUPPLY	HAPPY DAYS
		0.00	CAR SHOW & 5K		133563	09042025 HD CASH	0296.6249		MISCELLANEOUS OPERATING SUPPLY	HAPPY DAYS
		1,100.00								
121345	9/4/2025		122224 RESKI, ERIC AND RACHELLE							
		146.31	ACCT 733757 14720 ERKIUM ST		133556	733757	9601.4651		WATER REVENUE	WATER FUND
		146.31								
121346	9/4/2025		122225 SHAPE, MARK AND JODI							
		55.37	ACCT 55024519 7531 152ND AVE		133557	55024519	9601.4651		WATER REVENUE	WATER FUND
		55.37								
121347	9/4/2025		120165 TITLE SPECIALISTS INC							
		280.98	ACCT 726644 14673 QUICKSILVER		133558	726644	9601.4651		WATER REVENUE	WATER FUND
		280.98								

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121347	9/4/2025		120165 TITLE SPECIALISTS INC						Continued...	
121348	9/4/2025		116311 TRADEMARK TITLE SERVICES INC							
		158.85	ACCT 729737 14952 RABBIT ST		133559	729737	9601.4651		WATER REVENUE	WATER FUND
		158.85								
121349	9/4/2025		122198 UCARE							
		100.00	DAMAGE DEP REF 7.18.22		133565	DDR 07182022	9101.2201		DEPOSITS PAYABLE	GENERAL FUND
		100.00								
121350	9/4/2025		117360 WATERMARK TITLE AGENCY							
		25.56	ACCT 736383 6918 139TH LN #7		133560	736383	9601.4651		WATER REVENUE	WATER FUND
		25.56								
121351	9/4/2025		122226 WILSON, JEFFREY AND LEAH							
		137.43	ACCT 727800 14575 ARGON ST		133561	727800	9601.4651		WATER REVENUE	WATER FUND
		137.43								
121352	9/4/2025		122207 XPEDITION BAND LLC							
		4,675.00	HD BAND FINAL PAYMENT		133579	HD 09062025 FINAL PYMT	0296.6249		MISCELLANEOUS OPERATING SUPPLY	HAPPY DAYS
		4,675.00								
121353	9/4/2025		122227 ZEHRER, SCOTT AND ANDREA							
		124.12	ACCT 485017173 15110 UTE ST		133562	485017173	9601.4651		WATER REVENUE	WATER FUND
		124.12								
121382	9/11/2025		100012 ACE SOLID WASTE INC							
		106.93	AUG 2025 WASTE SERVICES		133662	12273836T067 SEPT 2025	0311.6374		REFUSE/RECYCLING	STREET MAINTENANCE
		260.25	AUG 2025 WASTE SERVICES		133662	12273836T067 SEPT 2025	0194.6374		REFUSE/RECYCLING	GENERAL GOVERNMENT BUILDINGS
		721.17	AUG 2025 WASTE SERVICES		133662	12273836T067 SEPT 2025	0452.6374		REFUSE/RECYCLING	PARK & RECREATION
		106.93	AUG 2025 WASTE SERVICES		133662	12273836T067 SEPT 2025	9601.6374		REFUSE/RECYCLING	WATER FUND
		106.93	AUG 2025 WASTE SERVICES		133662	12273836T067 SEPT 2025	9602.6374		REFUSE/RECYCLING	SEWER FUND
		710.00	AUG 2025 WASTE SERVICES		133662	12273836T067 SEPT 2025	9604.6249		MISCELLANEOUS OPERATING SUPPLY	RECYCLING FUND
		106.93	AUG 2025 WASTE SERVICES		133662	12273836T067	9605.6374		REFUSE/RECYCLING	STORM WATER UTILITY

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121382	**9/11/2025**		**100012 ACE SOLID WASTE INC**			SEPT 2025				
		160.68	SEPT 2025 REFUSE/RECYCLING		133665	12278564T067	0220.6374		REFUSE/RECYCLING	FIRE PROTECTION
		39,589.06	SEPTEMBER RECYCLING		133667	SEPT 2025 12273828T067	9604.6489		OTHER CONTRACTED SERVICES	RECYCLING FUND
		41,868.88				SEPT 2025				
121383	**9/11/2025**		**121989 FLEX TITLE COMPANY LLC**							
		79.35	REISSU ACT735757 15407 GERM ST		133656	735757	9601.4651		WATER REVENUE	WATER FUND
		79.35								
121384	**9/11/2025**		**102294 INDEPENDENT TESTING TECHNOLOGIES, INC**							
		5,260.00	GEOTECHNICAL EXPLORATION		133658	45784	9402.6530	00202601	IMPROVEMENTS OTHER THAN BLDS	STATE AID CONSTRUCTION
		5,260.00								
121385	**9/11/2025**		**122221 JONES, CHRISTINE AND DEMETRIOUS**							
		302.17	REISS ACT 737050 15401 TUNGSTE		133657	737050	9601.4651		WATER REVENUE	WATER FUND
		302.17								
121386	**9/11/2025**		**114036 MAJESTIC EVENTS**							
		2,660.00	FINAL PAYMENT - PICNIC TABLES		133659	101781 FINAL	0296.6249		MISCELLANEOUS OPERATING SUPPLY	HAPPY DAYS
		2,660.00								
121387	**9/11/2025**		**100678 PETTY CASH**							
		22.00	NOTARY REGISTRATION		133668	090925	0130.6249		MISCELLANEOUS OPERATING SUPPLY	ADMINISTRATION
		24.36	EMERGENCY PLUMBING PARTS - PD		133668	090925	0194.6259		BUILDING MAINT/REPAIR SUPPLIES	GENERAL GOVERNMENT BUILDINGS
		23.00	TAX EXEMPT PLATES FOR CITY VEH		133668	090925	0194.6249		MISCELLANEOUS OPERATING SUPPLY	GENERAL GOVERNMENT BUILDINGS
		20.00	NOTARY FEE		133668	090925	0130.6451		MEMBERSHIP DUES	ADMINISTRATION
		2.50	TABLE CLOTHS FOR ICE CREAM SOC		133668	090925	0130.6249		MISCELLANEOUS OPERATING SUPPLY	ADMINISTRATION
		9.98	GET WELL CARDS FOR PAM MILLER		133668	090925	0130.6249		MISCELLANEOUS OPERATING SUPPLY	ADMINISTRATION
		7.98	SYMPATHY CARDS FOR KATHY S		133668	090925	0130.6249		MISCELLANEOUS OPERATING SUPPLY	ADMINISTRATION
		18.31	EE APPR. SUE HURD RETIREMENT		133668	090925	0130.6249		MISCELLANEOUS OPERATING SUPPLY	ADMINISTRATION
		27.96	EE APPR. BREAKFAST & MEETING		133668	090925	0130.6249		MISCELLANEOUS OPERATING SUPPLY	ADMINISTRATION
		8.89	PLANT SAUCERS FOR LOBBY		133668	090925	0130.6249		MISCELLANEOUS OPERATING SUPPLY	ADMINISTRATION
		164.98								
121388	**9/11/2025**		**122208 STOECKEL, JAMES**							
		200.00	WATER EFF REBATE 25-J STOECKEL		133660	090225	9601.6436		WATER EFFICIENCY REBATE PROG	WATER FUND
		200.00								

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1008460	9/5/2025		116114 AVESIS THIRD PARTY ADMINISTRATORS							
		369.20	SEP 2025 VISION PREMIUMS		133585	3252287	9101.2170		DENTAL/DISABILITY/LIFE	GENERAL FUND
		369.20								
1008461	9/5/2025		100351 NCPERS GROUP LIFE INS							
		352.00	SEP 2025 LIFE INS PREMIUMS		133582	704800092025	9101.2170		DENTAL/DISABILITY/LIFE	GENERAL FUND
		352.00								
1008462	9/5/2025		119638 O'REILLY AUTO PARTS							
		.20-	EARLY PAY DISCOUNT		133578	6193-216525	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		9.99	PLOW TRK. #630		133578	6193-216525	0312.6257		OTHER VEHICLE PARTS	SNOW & ICE REMOVAL
		9.79								
1008463	9/5/2025		107018 SCHANTZEN, MELISSA							
		354.89	SAFETY FAIR SUPPLIES 8.20.25		133564	08202025 SAFETY FAIR	0237.6249		MISCELLANEOUS OPERATING SUPPLY	SAFETY CAMP
		354.89								
1008464	9/5/2025		111137 WRIGHT HENNEPIN COOPERATIVE ELECTRIC							
		57.95	C/H FIRE ALARM MONITORING		133570	150-1681-6340 SEPT 2025	0194.6489		OTHER CONTRACTED SERVICES	GENERAL GOVERNMENT BUILDINGS
		52.95	PW FIRE PANEL MONT/TEST		133573	150-1681-4280 SEPT 2025	0311.6489		OTHER CONTRACTED SERVICES	STREET MAINTENANCE
		52.95	FS#2 FIRE PANEL MONIT		133573	150-1681-4280 SEPT 2025	0220.6489		OTHER CONTRACTED SERVICES	FIRE PROTECTION
		37.45	7550 SUNWOOD MONITORING		133573	150-1681-4280 SEPT 2025	0194.6489		OTHER CONTRACTED SERVICES	GENERAL GOVERNMENT BUILDINGS
		36.90	PW MONITORING		133573	150-1681-4280 SEPT 2025	0311.6489		OTHER CONTRACTED SERVICES	STREET MAINTENANCE
		48.95	RAMP FIRE PANEL TEST/MONIT		133573	150-1681-4280 SEPT 2025	9240.6315		MISCELLANEOUS PROFESSIONAL SER	PARKING RAMP MAINTENANCE
		27.95	YOUTH FIRST FIRE PANEL MONIT		133573	150-1681-4280 SEPT 2025	9410.6315	00041012	MISCELLANEOUS PROFESSIONAL SER	RALF FUNDED PROJECTS
		315.10								
1008514	9/12/2025		110744 ALLINA HEALTH SYSTEM							
		110.00	AED PADS		133666	CI00067793	0220.6239		FIRST AID SUPPLIES	FIRE PROTECTION
		110.00								
1008515	9/12/2025		119638 O'REILLY AUTO PARTS							
		.92-	EARLY PAY DISCOUNT		133661	6193-216963	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE

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1008515	9/12/2025		119638 O'REILLY AUTO PARTS						Continued...	
		46.06	PARKS #640		133661	6193-216963	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		1.28-	EARLY PAY DISCOUNT		133663	6193-217475	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		63.80	POLICE #366		133663	6193-217475	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		107.66								
1008516	9/12/2025		100510 VERIZON WIRELESS							
		45.04	DATA FOR LIFT COMMUNICATION		133664	6122422763 AUG 2025	9602.6323		CELLULAR PHONES	SEWER FUND
		45.04								
95091225	9/12/2025		122049 VOYA INSTITUTIONAL TRUST COMPANY							
		6,951.64			133645	09102510464617	9101.2176		LIFE/HEALTH-EMPLOYEE	GENERAL FUND
		6,951.64								
96091225	9/12/2025		122049 VOYA INSTITUTIONAL TRUST COMPANY							
		15,300.84			133644	09102510464616	9101.2175		DEFERRED COMPENSATION	GENERAL FUND
		15,300.84								
97091225	9/12/2025		118579 ND CHILD SUPPORT DIVISION							
		287.08			133643	09102510464615	9101.2185		GARNISHMENTS/SUPPORT	GENERAL FUND
		287.08								
98091225	9/12/2025		115568 ALERUS FINANCIAL NA							
		10,964.77			133642	09102510464614	9101.2176		LIFE/HEALTH-EMPLOYEE	GENERAL FUND
		10,964.77								
99090525	9/5/2025		100219 HOME DEPOT COMMERCIAL ACCT PROGRAM							
		79.80	8.21.25 27 GALLON TOTE		133586	AUG 2025 PURCHASES	0220.6335		TRAINING	FIRE PROTECTION
		1.60-	EARLY PAY DISCOUNT		133586	AUG 2025 PURCHASES	0220.6335		TRAINING	FIRE PROTECTION
		78.20								
99091025	9/10/2025		107885 DEPARTMENT OF LABOR AND INDUSTRY							
		7,369.21	AUGUST 2025 SURCHARGE		133636	091025	9101.2081		SURCHARGES-PERMITS	GENERAL FUND
		147.81-	AUGUST 2025 SURCHARGE		133636	091025	9101.4604		SURCHARGES	GENERAL FUND
		7,221.40								
99091225	9/12/2025		107962 TOTAL ADMINISTRATIVE SERV (DO NOT USE)							
		470.00			133641	09102510464613	9101.2176		LIFE/HEALTH-EMPLOYEE	GENERAL FUND

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99091225	9/12/2025		107962 TOTAL ADMINISTRATIVE SERV (DO NOT USE)						Continued...	
		470.00								
99091525	9/15/2025		108768 COMDATA NETWORK INC							
		120.00	SEC OF ST - NOTARY K SCHMITZ		133770	AUG 2025 SCHMITZ	0130.6249		MISCELLANEOUS OPERATING SUPPLY	ADMINISTRATION
		109.78	NON OX GAS		133771	AUG 2025 PARKS FUEL	0452.6223		GASOLINE	PARK & RECREATION
		41.00	PAYPAL-990 FILING FIRE RELIEF		133772	AUG 2025 LUND	0220.6302		AUDITING & ACCOUNTING SERVICES	FIRE PROTECTION
		26.59	AMAZON - 2025 BUS APPRECIATION		133773	AUG 2025 SULLIVAN	9230.6249	00923002	MISCELLANEOUS OPERATING SUPPLY	ECONOMIC DEVELOPMENT AUTHORIT
		2.69	COBORNS- 2025 BUS APPRECIATION		133773	AUG 2025 SULLIVAN	9230.6249	00923002	MISCELLANEOUS OPERATING SUPPLY	ECONOMIC DEVELOPMENT AUTHORIT
		13.97	COBORNS - 2025 BUS APPREC		133773	AUG 2025 SULLIVAN	9230.6249	00923002	MISCELLANEOUS OPERATING SUPPLY	ECONOMIC DEVELOPMENT AUTHORIT
		58.20	SAMS CLUB - 2025 BUS APPREC		133773	AUG 2025 SULLIVAN	9230.6249	00923002	MISCELLANEOUS OPERATING SUPPLY	ECONOMIC DEVELOPMENT AUTHORIT
		5.19	ECM ANOKA UNION SUBSCRIPTION		133773	AUG 2025 SULLIVAN	9230.6451		MEMBERSHIP DUES	ECONOMIC DEVELOPMENT AUTHORIT
		614.65	GASOLINE FUEL		133774	AUG 2025 FIRE FUEL	0220.6223		GASOLINE	FIRE PROTECTION
		48.66	ALL PARTITIONS-LATCH		133775	AUG 2025 BRAY	0194.6259		BUILDING MAINT/REPAIR SUPPLIES	GENERAL GOVERNMENT BUILDINGS
		95.28	WALMART - C/C FRIDGE STOCK		133775	AUG 2025 BRAY	0111.6249		MISCELLANEOUS OPERATING SUPPLY	MAYOR AND COUNCIL
		21.58	WALMART-MOANA2MOVIEINPARK		133776	AUG 2025 PROULX	0452.6489		OTHER CONTRACTED SERVICES	PARK & RECREATION
		104.26	FACEBOOK - REC ADS		133776	AUG 2025 PROULX	0452.6489		OTHER CONTRACTED SERVICES	PARK & RECREATION
		560.06	VISTAPRINT- PRIZES & BANNER		133776	AUG 2025 PROULX	0296.6249		MISCELLANEOUS OPERATING SUPPLY	HAPPY DAYS
		569.68	GSJJ-5K/FUNRUN MEDALS		133776	AUG 2025 PROULX	0296.6249		MISCELLANEOUS OPERATING SUPPLY	HAPPY DAYS
		97.80	ROUTEARROW - 5K MARKERS		133776	AUG 2025 PROULX	0296.6249		MISCELLANEOUS OPERATING SUPPLY	HAPPY DAYS
		451.42	ASCAP LICENSE FEE		133776	AUG 2025 PROULX	0296.6249		MISCELLANEOUS OPERATING SUPPLY	HAPPY DAYS
		248.11	FACEBOOK - HD ADS		133776	AUG 2025 PROULX	0296.6249		MISCELLANEOUS OPERATING SUPPLY	HAPPY DAYS
		654.20	SUPERIOR INN-PELRA LASHER		133777	AUG 2025 LASHER	0130.6331		TRAVEL & LODGING	ADMINISTRATION
		654.20	SUPERIOR INN-PELRA LAUBACH		133777	AUG 2025 LASHER	0130.6331		TRAVEL & LODGING	ADMINISTRATION
		90.00	BUSINESS JOURNALS-SUBSCRIPTION		133778	AUG 2025 HANSON	0191.6452		SUBSCRIPTIONS	PLANNING & ZONING
		168.04	AMAZN - SEAT COVERS 572 TAHOE		133779	AUG 2025 KOHNER	0220.6257		OTHER VEHICLE PARTS	FIRE PROTECTION
		195.00	FMAM- FIRE MARSHAL CONFERANCE		133780	AUG 2025 SUFKA	0220.6335		TRAINING	FIRE PROTECTION
		188.38	MAMA D-MUTUAL AID FIRE T		133780	AUG 2025 SUFKA	0220.6335		TRAINING	FIRE PROTECTION
		75.00	TLO TRANSUNION - ONLINE INVEST		133781	AUG 2025 FRANKFURTH	0211.6315		MISCELLANEOUS PROFESSIONAL SER	POLICE PROTECTION
		396.83	MAMA DELUCAS - PIZZA		133781	AUG 2025 FRANKFURTH	0280.6241		COMMUNITY POLICING SUPPLIES	COMMUNITY ORIENTING POLICING
		57.93	COBORNS - WATER/ICE		133781	AUG 2025	0280.6241		COMMUNITY POLICING SUPPLIES	COMMUNITY ORIENTING POLICING

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
99091525	9/15/2025		108768 COMDATA NETWORK INC						Continued...	
						FRANKFURTH				
		5.61	COBORNS - WATER/ICE		133781	AUG 2025	0211.6331		TRAVEL & LODGING	POLICE PROTECTION
						FRANKFURTH				
		5.38	COBORNS - ICE		133781	AUG 2025	0211.6331		TRAVEL & LODGING	POLICE PROTECTION
						FRANKFURTH				
		399.00	ECKBERG LAMMERS - TRAINING		133781	AUG 2025	0211.6335		TRAINING	POLICE PROTECTION
						FRANKFURTH				
		239.46	JIMMY JOHN - SAFETY FAIR		133781	AUG 2025	0237.6241		COMMUNITY POLICING SUPPLIES	SAFETY CAMP
						FRANKFURTH				
		17.35	COBORNS - WATER/ICE		133782	AUG 2025	0211.6331		TRAVEL & LODGING	POLICE PROTECTION
						HINNENKAMP				
		42.94	WHITE RABBIT - TRAINING LUNCH		133783	AUG 2025 DIXON	0211.6331		TRAVEL & LODGING	POLICE PROTECTION
		42.33	JOY KITCHEN - TRAINING LUNCH		133783	AUG 2025 DIXON	0211.6331		TRAVEL & LODGING	POLICE PROTECTION
		6,420.57								
99250395	9/12/2025		100301 MN CHILD SUPPORT PAYMENT CNTR							
		278.26			133648	0910251046464	9101.2185		GARNISHMENTS/SUPPORT	GENERAL FUND
		543.14			133649	0910251046465	9101.2185		GARNISHMENTS/SUPPORT	GENERAL FUND
		329.02			133650	0910251046466	9101.2185		GARNISHMENTS/SUPPORT	GENERAL FUND
		1,150.42								
99268456	9/12/2025		101306 IRS							
		39,546.37			133638	09102510464610	9101.2171		FEDERAL WITHHOLDING	GENERAL FUND
		23,373.90			133639	09102510464611	9101.2173		FICA & MEDICARE-EMPLOYEE	GENERAL FUND
		23,373.90			133640	09102510464612	9101.2182		FICA & MEDICARE-EMPLOYER	GENERAL FUND
		86,294.17								
99396120	9/12/2025		100223 ICMA RETIREMENT TRUST 457							
		1,916.54			133637	0910251046461	9101.2175		DEFERRED COMPENSATION	GENERAL FUND
		1,916.54								
99532960	9/12/2025		100601 MN DEPT OF REV WH							
		18,630.95			133653	0910251046469	9101.2172		STATE WITHHOLDING	GENERAL FUND
		18,630.95								
99816369	9/12/2025		100398 PUBLIC EMPLOYEES RETIREMENT ASSN							
		36,050.70			133651	0910251046467	9101.2174		PERA-EMPLOYEE	GENERAL FUND
		47,757.27			133652	0910251046468	9101.2183		PERA-EMPLOYER	GENERAL FUND
		83,807.97								

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
		481,537.47	Grand Total							

Payment Instrument Totals

Checks	240,379.24
EFT Payments	239,494.55
A/P ACH Payment	1,663.68
Total Payments	481,537.47

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
119096	ADVANCED GRAPHIX, INC		PV	133709	001	00999	8/29/2025	217626	1,350.00		119096	ADVANCED GRAPHIX, INC
	ADVANCED GRAPHIX, INC 3600 LABORE ROAD SUITE 3 VADNAIS HEIGHTS MN 55110			Summary Total					1,350.00			
				Payment Amount					1,350.00			
121664	ANDERSON FAMILY TOOLS LLC		PV	133689	001	00999	9/3/2025	5732	36.79		121664	ANDERSON FAMILY TOOLS LLC
	ANDERSON FAMILY TOOLS LLC 18595 145TH ST NW ELK RIVER MN 55330			Summary Total					36.79			
			PV	133698	001	00999	7/9/2025	67592	8.24			
				Summary Total					8.24			
			PV	133805	001	00999	9/10/2025	5918	649.00			
				Summary Total					649.00			
				Payment Amount					694.03			
100052	ANOKA POLICE DEPARTMENT		PV	133754	001	00999	9/9/2025	08 2025	75.00		100052	ANOKA POLICE DEPARTMENT
	ANOKA POLICE DEPARTMENT 275 HARRISON STREET ANOKA MN 55303			Summary Total					75.00			
				Payment Amount					75.00			
100063	ASPEN MILLS		PV	133710	001	00999	9/2/2025	360462	16.00		100063	ASPEN MILLS
	ASPEN MILLS 8201 C CENTRAL AVE NE			Summary Total					16.00			
			PV	133755	001	00999	9/9/2025	360912	2,309.61			

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	SPRING LAKE PARK MN 55432			Summary Total					2,309.61			
			PV	133756	001	00999	9/4/2025	360636	1,927.16			
				Summary Total					1,927.16			
			PV	133785	001	00999	9/9/2025	360908	154.80			
				Summary Total					154.80			
				Payment Amount					4,407.57			
117516	BEST OUTDOOR SERVICES		PV	133595	001	00999	9/1/2025	12138	893.88		117516	BEST OUTDOOR SERVICES
	BEST OUTDOOR SERVICES			Summary Total					893.88			
	3098 162ND LANE NW		PV	133596	001	00999	9/1/2025	12241	3,565.39			
	ANDOVER MN 55304			Summary Total					3,565.39			
				Payment Amount					4,459.27			
122233	BLOODS CUSTOM CARPENTRY LLC		PV	133691	001	00999	9/5/2025	1070	2,500.00		122233	BLOODS CUSTOM CARPENTRY LLC
	BLOODS CUSTOM CARPENTRY LLC			Summary Total					2,500.00			
	36061 BAUGH ST NW											
	PRINCETON MN 55371-5236											
				Payment Amount					2,500.00			
115915	BROST, C. ANTHONY		PV	133731	001	00999	9/6/2025	090625	350.00		115915	BROST, C. ANTHONY
	C. ANTHONY BROST			Summary Total					350.00			
	7959 RED OAK DR											
	MOUNDS VIEW MN 55112											
				Payment Amount					350.00			

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
117280	CENTRA HOMES LLC	ERO ESC REF 14837 WILLEMITE ST	PV	133614	001	00999	9/5/2025	A121161	1,500.00		117280	CENTRA HOMES LLC
	CENTRA HOMES LLC			Summary Total					1,500.00			
	11460 ROBINSON DRIVE NW	ERO ESC REF 14853 WILLEMITE ST	PV	133616	001	00999	9/5/2025	A121160	1,500.00			
	COON RAPIDS MN 55433			Summary Total					1,500.00			
		ERO ESC REF 7497 147TH LANE	PV	133654	001	00999	9/8/2025	A121920	1,500.00			
				Summary Total					1,500.00			
		ERO ESC REF 7471 147TH LANE	PV	133787	001	00999	9/15/2025	A121953	1,500.00			
				Summary Total					1,500.00			
		ERO ESC REF 7485 147TH LANE	PV	133788	001	00999	9/15/2025	A121947	1,500.00			
				Summary Total					1,500.00			
				Payment Amount					7,500.00			
122048	CENTRA NORTH LLC	LDS ESC REF 14837 WILLEMITE ST	PV	133615	001	00999	9/5/2025	RA060946	5,000.00		122048	CENTRA NORTH LLC
	CENTRA NORTH LLC 11460 ROBINSON DRIVE NW COON RAPIDS MN 55433			Summary Total					5,000.00			
				Payment Amount					5,000.00			
121970	CENTRAL PRO SUPPLY		PV	133597	001	00999	8/29/2025	66003522-00	84.40		121970	CENTRAL PRO SUPPLY
	CENTRAL PRO SUPPLY			Summary Total					84.40			

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	8 WILLIAMS STREET		PV	133679	001	00999	8/29/2025	66003528-00	171.44			
	ELMSFORD NY 10523			Summary Total					171.44			
				Payment Amount					255.84			
120325	CERTIFIED RECYCLING		PV	133670	001	00999	8/26/2025	89195	1,000.00		120325	CERTIFIED RECYCLING
	CERTIFIED RECYCLING 14305 EWING AVE BURNSVILLE MN 55306			Summary Total					1,000.00			
				Payment Amount					1,000.00			
113382	CHRISTIAN BUILDERS INC	ERO/LNDSCP REF 17297 SAPPHIRE	PV	133629	001	00999	9/5/2025	A119325	6,500.00		113382	CHRISTIAN BUILDERS INC
	CHRISTIAN BUILDERS INC 21000 ROGERS DR STE 110 ROGERS MN 55374			Summary Total					6,500.00			
				Payment Amount					6,500.00			
119134	CINTAS (FIRST AID VENDOR)		PV	133687	001	00999	9/3/2025	5289770216	283.86		119134	CINTAS (FIRST AID VENDOR)
	CINTAS PO BOX 631025 CINCINNATI OH 45263-1025			Summary Total					283.86			
				Payment Amount					283.86			
120919	CREATIVE HOMES	LNDSCP ESC REF 7406 171ST LANE	PV	133599	001	00999	9/5/2025	RA062597	5,000.00		120919	CREATIVE HOMES

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	CREATIVE HOMES	Summary Total							5,000.00			
	707 COMMERCE DRIVE STE 410	ERO/LNDSCP REF 7435 171ST LANE	PV	133600	001	00999	9/5/2025	A121556	6,500.00			
	WOODBURY MN 55125	Summary Total							6,500.00			
		ERO/LNDSCP REF 7454 171ST LANE	PV	133601	001	00999	9/5/2025	A121829	2,500.00			
		Summary Total							2,500.00			
		ERO/LNDSCP REF 7456 170TH LANE	PV	133602	001	00999	9/5/2025	A121444	6,500.00			
		Summary Total							6,500.00			
		ERO ESC REF 7468 170TH LANE	PV	133603	001	00999	9/5/2025	A121974	1,500.00			
		Summary Total							1,500.00			
		ERO/LNDSCP REF 7474 170TH LANE	PV	133604	001	00999	9/5/2025	A121445	6,500.00			
		Summary Total							6,500.00			
		ERO/LNDSCP REF 7471 171ST LANE	PV	133605	001	00999	9/5/2025	A121323	6,500.00			
		Summary Total							6,500.00			
		ERO ESC REF 17006 TRAPROCK ST	PV	133625	001	00999	9/5/2025	A121680	1,500.00			
		Summary Total							1,500.00			
		ERO ESC REF 17007 TRAPROCK ST	PV	133626	001	00999	9/5/2025	A121828	1,500.00			
		Summary Total							1,500.00			
		ERO ESC REF 17053 URANIMITE ST	PV	133627	001	00999	9/5/2025	A121697	1,500.00			
		Summary Total							1,500.00			
		ERO/LDS REF 17070	PV	133628	001	00999	9/5/2025	A121810	2,500.00			

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
		URANIMITE ST										
				Summary Total					2,500.00			
				Payment Amount					42,000.00			
122247	FOX, PAUL	LNDSCP REF 17571 RHINESTONE	PV	133794	001	00999	9/15/2025	RA063201	3,000.00		122247	FOX, PAUL
	PAUL FOX 9755 EGRET BLVD NW COON RAPIDS MN 55433			Summary Total					3,000.00			
				Payment Amount					3,000.00			
120442	GOLIATH TOOLS		PV	133686	001	00999	9/2/2025	21100	138.90		120442	GOLIATH TOOLS
	GOLIATH TOOLS 1434 - 138TH LANE NW ANDOVER MN 55304			Summary Total					138.90			
				Payment Amount					138.90			
101087	HASSAN SAND AND GRAVEL		PV	133761	001	00999	9/10/2025	190892	598.75		101087	HASSAN SAND AND GRAVEL
	HASSAN SAND AND GRAVEL 13530 WILLANDALE ROAD ROGERS MN 55374			Summary Total					598.75			
				Payment Amount					598.75			
121046	I9 SPORTS		PV	133730	001	00999	9/3/2025	221	1,470.00		121046	I9 SPORTS
	I9 SPORTS -WRIGHT,SHERBRUNE & NW HENN.			Summary Total					1,470.00			

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	13011 137TH AVE N DAYTON MN 55327											
				Payment Amount					1,470.00			
102294	INDEPENDENT TESTING TECHNOLOGIES, INC		PV	133725	001	00999	8/31/2025	45878	9,895.00		102294	INDEPENDENT TESTING TECHNOLOGIES, INC
	INDEPENDENT TESTING TECHNOLOGIES, INC 337 31ST AVE SOUTH WAITE PARK MN 56387			Summary Total					9,895.00			
				Payment Amount					9,895.00			
115672	INTERNATIONAL SECURITY PRODUCTS		PV	133760	001	00999	9/10/2025	169276	23.27		115672	INTERNATIONAL SECURITY PRODUCTS
	INTERNATIONAL SECURITY PRODUCTS ATTN ACCTS RECV PO BOX 1408 FARGO ND 58107-1408			Summary Total					23.27			
				Payment Amount					23.27			
120359	LANGUAGE LINE SERVICES INC		PV	133751	001	00999	8/31/2025	11702143	214.24		120359	LANGUAGE LINE SERVICES INC
	LANGUAGE LINE SERVICES INC PO BOX 202564 DALLAS TX 75320-2564			Summary Total					214.24			
				Payment Amount					214.24			
100256	LANO EQUIPMENT INC		PV	133694	001	00999	9/3/2025	02-1181249	454.75		100256	LANO EQUIPMENT INC
	LANO EQUIPMENT INC			Summary Total					454.75			

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Payment Instrument Check Payment
Pay Through Date 9/24/2025

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	6140 HIGHWAY 10 NW		PV	133695	001	00999	9/3/2025	02-1181307	252.99			
	ANOKA MN 55303			Summary Total					252.99			
			PV	133702	001	00999	9/4/2025	02-1181605	32.64			
				Summary Total					32.64			
			PV	133804	001	00999	9/9/2025	02-1182659	15.81			
				Summary Total					15.81			
				Payment Amount					756.19			
100259	LEAGUE OF MN CITIES INS TRUST		PV	133631	001	00999	9/1/2025	25006/25011	1,532.35		100259	LEAGUE OF MN CITIES INS TRUST
	LEAGUE OF MN CITIES INS TRUST C/O BERKLEY RISK SERVICES INC P O BOX 581517 MINNEAPOLIS MN 55458-1517			Summary Total					1,532.35			
				Payment Amount					1,532.35			
100270	MACQUEEN		PV	133707	001	00999	8/29/2025	P54129	469.98		100270	MACQUEEN
	MACQUEEN 1125 7TH STREET E ST PAUL MN 55106			Summary Total					469.98			
				Payment Amount					469.98			
102219	MAGNEY CONSTRUCTION, INC	PAY APP #27 21-09 WTP	PV	133766	001	09601	9/16/2025	21-09 #27	897,167.03		102219	MAGNEY CONSTRUCTIC INC
	MAGNEY CONSTRUCTION, INC 1401 PARK ROAD CHANHASSEN MN 55317			Summary Total					897,167.03			

Payment Group Control Number 4063
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Payment Instrument Check Payment
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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
				Payment Amount					897,167.03			
100288	METRONORTH CHAMBER OF COMMERCE		PV	133633	001	00999	9/1/2025	33405	467.50		100288	METRONORTH CHAMBE OF COMMERCE
	METRONORTH CHAMBER OF COMMERCE 9380 CENTRAL AVE NE SUITE 320 BLAINE MN 55434			Summary Total					467.50			
				Payment Amount					467.50			
107333	MN DEPT OF LABOR AND INDUSTRY		PV	133810	001	00999	8/30/2025	ABR0357401X	25.00		107333	MN DEPT OF LABOR ANI INDUSTRY
	MN DEPT OF LABOR AND INDUSTRY FSO PO BOX 64219 ST PAUL MN 55164-0219			Summary Total					25.00			
				Payment Amount					25.00			
100360	NORTH STAR TOWING INC		PV	133757	001	00999	8/15/2025	100607	185.00		100360	NORTH STAR TOWING INC
	NORTH STAR TOWING INC 833 NORTH STREET ANOKA MN 55303			Summary Total					185.00			
			PV	133758	001	00999	8/15/2025	100684	185.00			
				Summary Total					185.00			
			PV	133759	001	00999	8/15/2025	100606	185.00			
				Summary Total					185.00			
				Payment Amount					555.00			
108182	PARENT CUSTOM HOMES LLC	ERO ESC REF 17571	PV	133793	001	00999	9/15/2025	A121731	1,500.00		108182	PARENT CUSTOM HOME

Payment Group Control Number 4063
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JMORRISON
Payment Instrument Check Payment
Pay Through Date 9/24/2025

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
		RHINESTONE										LLC
	PARENT CUSTOM HOMES LLC 13654 VAN BUREN STREET NE #400 HAM LAKE MN 55304-4211			Summary Total					1,500.00			
				Payment Amount					1,500.00			
103848	PARK CONSTRUCTION CO.	PAY APP #2 25-03 ALPINE DR	PV	133769	001	09402	9/16/2025	25-03 #2	257,747.81		103848	PARK CONSTRUCTION CO.
	PARK CONSTRUCTION CO.	PAY APP #2 25-03 ALPINE DR	PV	133769	002	09402	9/16/2025	25-03 #2	3,575.00			
	1481 81ST AVENUE NE	PAY APP #2 25-03 ALPINE DR	PV	133769	003	09402	9/16/2025	25-03 #2	2,055.08			
	MINNEAPOLIS MN 55432			Summary Total					263,377.89			
				Payment Amount					263,377.89			
112959	PREMIUM WATERS INC		PV	133712	001	00999	8/31/2025	621331-08-25	39.68		112959	PREMIUM WATERS INC
	PREMIUM WATERS INC			Summary Total					39.68			
	P O BOX 9128		PV	133713	001	00999	8/31/2025	621332-08-25	31.21			
	MINNEAPOLIS MN 55480-9128			Summary Total					31.21			
				Payment Amount					70.89			
117595	QUADIENT LEASING USA INC		PV	133795	001	00999	9/10/2025	Q2014145	474.36		117595	QUADIENT LEASING USA INC
	QUADIENT LEASING USA INC DEPT 3682 P O BOX 123682 DALLAS TX 75312-3682			Summary Total					474.36			

Payment Group Control Number 4063
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JMORRISON
Payment Instrument Check Payment
Pay Through Date 9/24/2025

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
				Payment Amount					474.36			
107870	RECYCLING ASSOCIATION OF MINNESOTA		PV	133798	001	00999	9/11/2025	123	300.00		107870	RECYCLING ASSOCIATION OF MINNESOTA
	RECYCLING ASSOCIATION OF MINNESOTA 350 73RD AVE NE STE 1 FRIDLEY MN 55432			Summary Total					300.00			
				Payment Amount					300.00			
109867	RES PYRO		PV	133802	001	00999	9/6/2025	29200	8,000.00		109867	RES PYRO
	RES PYRO 21595 286TH STREET BELLE PLAINE MN 56011			Summary Total					8,000.00			
				Payment Amount					8,000.00			
120063	SKYLINE GRAPHICS		PV	133588	001	00999	8/21/2025	036457	6,750.00		120063	SKYLINE GRAPHICS
	SKYLINE GRAPHICS 1101 ALDRICH AVE N MINNEAPOLIS MN 55411			Summary Total					6,750.00			
			PV	133797	001	00999	8/29/2025	036462	975.00			
				Summary Total					975.00			
				Payment Amount					7,725.00			
122239	SYSTEMATIC TECHNOLOGIES		PV	133728	001	00999	9/10/2025	5.1206A	33,135.44		122239	SYSTEMATIC TECHNOLOGIES
	SYSTEMATIC TECHNOLOGIES 340 1ST AVE SE PO BOX 104			Summary Total					33,135.44			

Payment Group Control Number 4063
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JMORRISON
Payment Instrument Check Payment
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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	RICE MN 56367-8751											
				Payment Amount					33,135.44			
109273	TACTICAL SOLUTIONS		PV	133749	001	00999	8/26/2025	11053	675.00		109273	TACTICAL SOLUTIONS
	TACTICAL SOLUTIONS			Summary Total					675.00			
	9322 MAGGIE LANE											
	SAVAGE MN 55378											
				Payment Amount					675.00			
100498	UNITED RENTALS		PV	133733	001	00999	9/8/2025	252639633-001	3,155.00		100498	UNITED RENTALS
	UNITED RENTALS			Summary Total					3,155.00			
	P O BOX 840514		PV	133800	001	00999	9/9/2025	252570035-001	949.00			
	DALLAS TX 75284-0514			Summary Total					949.00			
			PV	133801	001	00999	9/10/2025	252570035-002	449.00			
				Summary Total					449.00			
				Payment Amount					4,553.00			
119268	US HOME LLC	ERO/LNDSCP REF 8540 151ST LANE	PV	133606	001	00999	9/5/2025	A121332	4,500.00		119268	US HOME LLC
	US HOME LLC			Summary Total					4,500.00			
	16355 36TH AVENUE N SUITE 100	ERO/LNDSCP REF 8554 151ST LANE	PV	133607	001	00999	9/5/2025	A121391	4,500.00			
	PLYMOUTH MN 55446			Summary Total					4,500.00			
		ERO/LNDSCP REF 15183 NUTRIA ST	PV	133617	001	00999	9/5/2025	A121326	6,500.00			
				Summary Total					6,500.00			

Payment Group Control Number 4063
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JMORRISON
Payment Instrument Check Payment
Pay Through Date 9/24/2025

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
		ERO/LNDSCP REF 15197 NUTRIA ST	PV	133618	001	00999	9/5/2025	A121775	4,500.00			
				Summary Total					4,500.00			
		ERO ESC REF 15211 NUTRIA ST	PV	133619	001	00999	9/5/2025	A121814	1,500.00			
				Summary Total					1,500.00			
		ERO ESC REF 15225 NUTRIA ST	PV	133620	001	00999	9/5/2025	A121849	1,500.00			
				Summary Total					1,500.00			
		ERO/LNDSCP REF 15226 NUTRIA ST	PV	133621	001	00999	9/5/2025	A121673	6,500.00			
				Summary Total					6,500.00			
		ERO ESC REF 15234 NUTRIA ST	PV	133622	001	00999	9/5/2025	A121776	1,500.00			
				Summary Total					1,500.00			
		ERO/LNDSCP REF 15241 NUTRIA ST	PV	133623	001	00999	9/5/2025	A121674	4,500.00			
				Summary Total					4,500.00			
		ERO/LNDSCP REF 15242 NUTRIA ST	PV	133624	001	00999	9/5/2025	A121726	4,500.00			
				Summary Total					4,500.00			
		ERO/LNDSCP REF 16782 EBONY ST	PV	133789	001	00999	9/15/2025	A121534	6,500.00			
				Summary Total					6,500.00			
		ERO/DRVWY/LNDSP 16814 EBONY ST	PV	133790	001	00999	9/15/2025	A121554	8,500.00			
				Summary Total					8,500.00			
		ERO/LNDSCP REF 16822 EBONY ST	PV	133791	001	00999	9/15/2025	A121555	6,500.00			

Payment Group Control Number	4063		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JMORRISON		
Payment Instrument	Check Payment		
Pay Through Date	9/24/2025		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Document Itm	Document Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
				Summary Total					6,500.00			
		ERO/LNDSCP REF 16830 EBONY ST	PV	133792	001	00999	9/15/2025	A121546	6,500.00			

Summary Total	6,500.00	
Payment Amount	68,000.00	
Total Amount to be Processed	1,380,500.36	
Total Number of Payments to be Processed	39	

Payment Group Control Number 4064
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JMORRISON
Payment Instrument T A/P ACH Payment
Pay Through Date 9/24/2025

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
120868	A1 RENT IT		PV	133732	001	00999	9/9/2025	213319-3 FINAL	1,850.50		120868	A1 RENT IT
	A1 RENT IT 6800 W BROADWAY AVE MINNEAPOLIS MN 55428			Summary Total					1,850.50			
				Payment Amount					1,850.50			
117651	ACCESS MECHANICAL INC		PV	133737	001	00999	9/9/2025	022321-5815	887.50		117651	ACCESS MECHANICAL INC
	ACCESS MECHANICAL INC 15901 FOX STREET NW ANDOVER MN 55304			Summary Total					887.50			
			PV	133738	001	00999	9/9/2025	022321-5813	3,787.50			
				Summary Total					3,787.50			
			PV	133739	001	00999	9/9/2025	022321-5814	1,785.00			
				Summary Total					1,785.00			
			PV	133740	001	00999	9/9/2025	022321-5816	1,300.00			
				Summary Total					1,300.00			
				Payment Amount					7,760.00			
119144	ADVANCED ENGINEERING AND ENV SERV (AE2S)		PV	133744	001	00999	9/9/2025	105482	25,939.75		119144	ADVANCED ENGINEERIN AND ENV SERV (AE2S)
	ADVANCED ENGINEERING AND ENV SERV 4050 GARDEN VIEW DRIVE STE 200 GRAND FORKS ND 58201			Summary Total					25,939.75			
				Payment Amount					25,939.75			
117343	AMAZON CAPITAL SERVICES INC		PV	133591	001	00999	9/1/2025	1PGM-VC4G-MWQY	374.24		117343	AMAZON CAPITAL SERVICES INC

Payment Group Control Number 4064
Bank Account 999.1010 CASH IN BANK 00002224
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Payment Instrument T A/P ACH Payment
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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	AMAZON CAPITAL SERVICES INC			Summary Total					374.24			
	PO BOX 035184		PV	133700	001	00999	9/1/2025	1JDX-JMMF-KXCL	518.59			
	SEATTLE WA 98124-5184			Summary Total					518.59			
			PV	133747	001	00999	9/1/2025	139F-VT69-GC9V	146.96			
				Summary Total					146.96			
				Payment Amount					1,039.79			
109256	AMERICAN ENGINEERING TESTING INC		PV	133715	001	00999	9/5/2025	INV-279121	3,951.25		109256	AMERICAN ENGINEERIN TESTING INC
	AMERICAN ENGINEERING TESTING INC			Summary Total					3,951.25			
	LOCKBOX 170023 PO BOX 1691		PV	133716	001	00999	9/5/2025	INV-279134	603.75			
	MINNEAPOLIS MN 55480-1691			Summary Total					603.75			
			PV	133717	001	00999	9/5/2025	INV-279219	4,700.25			
				Summary Total					4,700.25			
			PV	133718	001	00999	9/5/2025	INV-278052	2,685.00			
				Summary Total					2,685.00			
			PV	133719	001	00999	9/5/2025	INV-279571	1,853.75			
				Summary Total					1,853.75			
			PV	133720	001	00999	9/5/2025	INV-279704	3,795.25			
				Summary Total					3,795.25			
			PV	133721	001	00999	9/5/2025	INV-279805	1,888.25			
				Summary Total					1,888.25			
			PV	133722	001	00999	9/5/2025	INV-279679	2,916.00			
				Summary Total					2,916.00			
				Payment Amount					22,393.50			

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Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JMORRISON		
Payment Instrument	T	A/P ACH Payment	
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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
116015	AXON ENTERPRISE INC		PV	133784	001	00999	9/1/2025	INUS373367	3,454.98		116015	AXON ENTERPRISE INC
	AXON ENTERPRISE INC DEPT 2018-PO BOX 29661 PHOENIX AZ 85038			Summary Total					3,454.98			
				Payment Amount					3,454.98			
106346	BAUER BUILT INCORPORATED		PV	133701	001	00999	9/5/2025	940123950	573.72		106346	BAUER BUILT INCORPORATED
	BAUER BUILT INCORPORATED 8270 W 35W SERVICE DR NE BLAINE MN 55449			Summary Total					573.72			
				Payment Amount					573.72			
120954	BE FREE BE YOURSELF LLC		PV	133729	001	00999	9/3/2025	9	200.00		120954	BE FREE BE YOURSELF LLC
	BE FREE BE YOURSELF LLC 2221 180TH AVE NW ANDOVER MN 55304			Summary Total					200.00			
				Payment Amount					200.00			
116845	CADY BUSINESS TECHNOLOGIES INC		PV	133592	001	00999	9/1/2025	112310	382.49		116845	CADY BUSINESS TECHNOLOGIES INC
	CADY BUSINESS TECHNOLOGIES INC 3030 HARBOR LANE SUITE 104 PLYMOUTH MN 55447			Summary Total					382.49			
				Payment Amount					382.49			

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Bank Account 999.1010 CASH IN BANK 00002224
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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
112663	CAPSTONE HOMES INC	ERO ESC REF 8601 147TH AVE	PV	133608	001	00999	9/5/2025	A121790	1,500.00		112663	CAPSTONE HOMES INC
	CAPSTONE HOMES INC			Summary Total					1,500.00			
	14015 SUNFISH LAKE BLVD SUITE 400	ERO ESC REF 8607 147TH AVE	PV	133609	001	00999	9/5/2025	A121789	1,500.00			
	RAMSEY MN 55303			Summary Total					1,500.00			
		ERO ESC REF 8613 147TH AVE	PV	133610	001	00999	9/5/2025	A122009	1,500.00			
				Summary Total					1,500.00			
		ERO ESC REF 14709 PEARSON ST	PV	133611	001	00999	9/5/2025	A121925	1,500.00			
				Summary Total					1,500.00			
		ERO ESC REF 14715 PEARSON ST	PV	133612	001	00999	9/5/2025	A121924	1,500.00			
				Summary Total					1,500.00			
		ERO ESC REF 14721 PEARSON ST	PV	133613	001	00999	9/5/2025	A121923	1,500.00			
				Summary Total					1,500.00			
				Payment Amount					9,000.00			
118550	CBIZ INVESTMENT ADVISORY SERVICES LLC		PV	133796	001	00999	6/30/2025	20824	40.05		118550	CBIZ INVESTMENT ADVISORY SERVICES LLC
	CBIZ INVESTMENT ADVISORY SERVICES LLC			Summary Total					40.05			
	PO BOX 645547											
	CINCINNATI OH 45264-5547			Payment Amount					40.05			

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
117484	CHETS SHOES LLC		PV	133681	001	00999	8/31/2025	LLC22573	165.75		117484	CHETS SHOES LLC
	CHETS SHOES LLC 8355 UNIVERSITY AVENUE NE SPRING LAKE PARK MN 55432			Summary Total					165.75			
				Payment Amount					165.75			
116197	CINTAS CORPORATION		PV	133696	001	00999	9/4/2025	4242307795	101.55		116197	CINTAS CORPORATION
	CINTAS CORPORATION			Summary Total					101.55			
	CINTAS LOC #4K		PV	133708	001	00999	8/29/2025	4241767365	45.50			
	P O BOX 650838			Summary Total					45.50			
	DALLAS TX 75265-0838		PV	133807	001	00999	9/11/2025	4243158202	45.01			
				Summary Total					45.01			
				Payment Amount					192.06			
100127	CROW RIVER FARM EQUIPMENT COMPANY		PV	133690	001	00999	8/21/2025	213512	153.09		100127	CROW RIVER FARM EQUIPMENT COMPANY
	CROW RIVER FARM EQUIPMENT COMPANY			Summary Total					153.09			
	17685 - 53RD STREET NE		PV	133692	001	00999	8/18/2025	213493	164.18			
	ROGERS MN 55374			Summary Total					164.18			
				Payment Amount					317.27			
100141	DAVE PERKINS CONTRACTING INC	PAY APP 2 #25-04 DICKENSON'S	PV	133763	001	09435	9/16/2025	25-04 #2	15,407.10		100141	DAVE PERKINS CONTRACTING INC
	DAVE PERKINS CONTRACTING INC	PAY APP 2 #25-04 DICKENSON'S	PV	133763	002	09435	9/16/2025	25-04 #2	178,847.47			

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	19745 NOWTHEN BLVD NW	PAY APP 2 #25-04 DICKENSON'S	PV	133763	003	09435	9/16/2025	25-04 #2	194.28			
	ANOKA MN 55303-9655	PAY APP 2 #25-04 DICKENSON'S	PV	133763	004	09435	9/16/2025	25-04 #2	2,365.50			
				Summary Total					196,814.35			
				Payment Amount					196,814.35			
111818	DEANO'S COLLISION SPECIALISTS INC		PV	133752	001	00999	9/3/2025	68182	1,193.58		111818	DEANO'S COLLISION SPECIALISTS INC
	DEANO'S COLLISION SPECIALISTS INC 11063 173RD AVENUE ELK RIVER MN 55330			Summary Total					1,193.58			
				Payment Amount					1,193.58			
100144	DEHN OIL COMPANY		PV	133683	001	00999	9/2/2025	114616	2,523.60		100144	DEHN OIL COMPANY
	DEHN OIL COMPANY 6735 141ST AVENUE NW RAMSEY MN 55303			Summary Total					2,523.60			
			PV	133703	001	00999	9/4/2025	114679	3,021.50			
				Summary Total					3,021.50			
			PV	133704	001	00999	9/4/2025	114680	1,530.54			
				Summary Total					1,530.54			
			PV	133808	001	00999	9/10/2025	114996	2,500.30			
				Summary Total					2,500.30			
				Payment Amount					9,575.94			
111093	DOUGLAS KERR UNDERGROUND LLC	FINAL PAY APP 8 #23-19 COR INF	PV	133764	001	09214	9/16/2025	23-19 #8 FINAL	68,257.24		111093	DOUGLAS KERR UNDERGROUND LLC

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Payment Instrument	T	A/P ACH Payment	
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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	DOUGLAS KERR UNDERGROUND LLC			Summary Total					68,257.24			
	PO BOX 85	PAY APP #5 FOX RIDGE ESTATES	PV	133765	001	09435	9/16/2025	24-13 #5	76,157.35			
	MORA MN 55051	PAY APP #5 FOX RIDGE ESTATES	PV	133765	002	09435	9/16/2025	24-13 #5	8,693.46			
				Summary Total					84,850.81			
				Payment Amount					153,108.05			
115192	EAST SIDE OIL COMPANIES/FIRST FUEL BANK		PV	133688	001	00999	9/3/2025	R119595	78.00		115192	EAST SIDE OIL COMPANIES/FIRST FUEL BANK
	EAST SIDE OIL COMPANIES 625 LINCOLN AVENUE SE ST CLOUD MN 56304-1025			Summary Total					78.00			
				Payment Amount					78.00			
116175	ECKBERG LAMMERS ATTORNEYS AT LAW		PV	133727	001	00999	8/31/2025	08 2025	6,643.01		116175	ECKBERG LAMMERS ATTORNEYS AT LAW
	ECKBERG LAMMERS ATTORNEYS AT LAW 1809 NORTHWESTERN AVENUE STILLWATER MN 55082			Summary Total					6,643.01			
				Payment Amount					6,643.01			
100158	ECM PUBLISHERS INC		PV	133799	001	00999	9/7/2025	1064971	250.00		100158	ECM PUBLISHERS INC
	ECM PUBLISHERS INC 4095 COON RAPIDS BLVD COON RAPIDS MN 55433			Summary Total					250.00			
				Payment Amount					250.00			

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Payment Instrument T A/P ACH Payment
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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
119694	ELK RIVER PRINTING		PV	133742	001	00999	9/10/2025	199488	108.85		119694	ELK RIVER PRINTING
	ELK RIVER PRINTING 596 DODGE AVE NW ELK RIVER MN 55330			Summary Total					108.85			
				Payment Amount					108.85			
100143	FERGUSON WATERWORKS # 2518		PV	133677	001	00999	9/4/2025	0554567	299.99		100143	FERGUSON WATERWOF # 2518
	FERGUSON WATERWORKS 2516 P O BOX 802817 CHICAGO IL 60680-2817			Summary Total					299.99			
			PV	133678	001	00999	8/29/2025	0554312	1,305.59			
				Summary Total					1,305.59			
			PV	133735	001	00999	9/9/2025	0554770	223.67			
				Summary Total					223.67			
			PV	133736	001	00999	9/9/2025	0554771	1,920.32			
				Summary Total					1,920.32			
				Payment Amount					3,749.57			
100193	GALLS LLC		PV	133786	001	00999	8/29/2025	032397386	193.00		100193	GALLS LLC
	GALLS LLC P O BOX 505614 ST LOUIS MO 63150-5614			Summary Total					193.00			
				Payment Amount					193.00			
100200	GOPHER STATE ONE CALL INC		PV	133674	001	00999	8/31/2025	5080700	548.10		100200	GOPHER STATE ONE CALL INC

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Bank Account	999.1010	CASH IN BANK	00002224
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Payment Instrument	T	A/P ACH Payment	
Pay Through Date	9/24/2025		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	GOPHER STATE ONE CALL 7223 PARKWAY DRIVE SUITE 210 HANOVER MD 21076-1317			Summary Total					548.10			
				Payment Amount					548.10			
100211	HAWKINS INC		PV	133672	001	00999	8/29/2025	7184509	6,696.49		100211	HAWKINS INC
	HAWKINS INC P O BOX 860263 MINNEAPOLIS MN 55486-0263			Summary Total					6,696.49			
				Payment Amount					6,696.49			
112160	HOLIDAY COMPANIES		PV	133746	001	00999	9/1/2025	046801092500	170.00		112160	HOLIDAY COMPANIES
	HOLIDAY COMPANIES 6000 CLEARWATER DR STE 300 MINNETONKA MN 55343			Summary Total					170.00			
				Payment Amount					170.00			
119037	HOLSTAD & KNAAK, PLC		PV	133741	001	00999	8/31/2025	08312025	4,550.00		119037	HOLSTAD & KNAAK, PLC
	HOLSTAD & KNAAK,/ NORTH STAR LAW GROUP 1295 BANDANA BLVD N STE 335 ST PAUL MN 55101			Summary Total					4,550.00			
				Payment Amount					4,550.00			
116383	INTELLIGENCE NEXUS LLC		PV	133750	001	00999	8/30/2025	FA2508-0016	300.00		116383	INTELLIGENCE NEXUS LLC
	INTELLIGENCE NEXUS LLC PO BOX 490352			Summary Total					300.00			

Payment Group Control Number 4064
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JMORRISON
Payment Instrument T A/P ACH Payment
Pay Through Date 9/24/2025

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	BLAINE MN 55449											
				Payment Amount					300.00			
112512	MADDEN,GALANTER,HANSEN PLLC		PV	133655	001	00999	9/8/2025	09082025	180.00		112512	MADDEN,GALANTER,HANSEN PLLC
	MADDEN,GALANTER,HANSEN PLLC 7760 FRANCE AVENUE SOUTH SUITE 290 BLOOMINGTON MN 55435			Summary Total					180.00			
				Payment Amount					180.00			
106616	MARTIN MCALLISTER, INC		PV	133630	001	00999	8/31/2025	17057	650.00		106616	MARTIN MCALLISTER, INC
	MARTIN MCALLISTER, INC 7650 EDINBOROUGH WAY #550 EDINA MN 55435			Summary Total					650.00			
				Payment Amount					650.00			
121127	MASTERS TELECOM LLC		PV	133594	001	00999	9/5/2025	65971	65.58		121127	MASTERS TELECOM LLC
	MASTERS TELECOM LLC 1225 NW 17TH AVE STE 101 DELRAY BEACH FL 33445			Summary Total					65.58			
				Payment Amount					65.58			
100283	MENARDS COON RAPIDS		PV	133734	001	00999	9/8/2025	49422	4.87		100283	MENARDS COON RAPID
	MENARDS COON RAPIDS 3045 MAIN STREET COON RAPIDS MN 55448			Summary Total					4.87			

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Payment Instrument T A/P ACH Payment
Pay Through Date 9/24/2025

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
				Payment Amount					4.87			
100284	MENARDS ELK RIVER		PV	133675	001	00999	7/24/2025	19873	75.62		100284	MENARDS ELK RIVER
	MENARDS ELK RIVER			Summary Total					75.62			
	19521 EVANS STREET NW		PV	133676	001	00999	8/1/2025	20378	14.47			
	ELK RIVER MN 55330-1077			Summary Total					14.47			
			PV	133680	001	00999	8/29/2025	22086	195.28			
				Summary Total					195.28			
			PV	133711	001	00999	7/23/2025	19854	139.47			
				Summary Total					139.47			
			PV	133714	001	00999	9/6/2025	22558	135.97			
				Summary Total					135.97			
				Payment Amount					560.81			
100285	MET COUNCIL ENVIRONMENTAL SRV		PV	133726	001	00999	9/2/2025	0001192507	106,470.79		100285	MET COUNCIL ENVIRONMENTAL SRV
	MET COUNCIL ENVIRONMENTAL SRV			Summary Total					106,470.79			
	P O BOX 856513											
	MINNEAPOLIS MN 55485-6513											
				Payment Amount					106,470.79			
119825	METRO CREATIVE GRAPHICS INC		PV	133632	001	00999	8/31/2025	414102	99.00		119825	METRO CREATIVE GRAPHICS INC
	METRO CREATIVE GRAPHICS INC			Summary Total					99.00			
	PO BOX 2085											
	LIVINGSTON NJ 07039											

Payment Group Control Number 4064
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Pay Through Date 9/24/2025

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
				Payment Amount					99.00			
108208	METRO PRODUCTS LLC		PV	133803	001	00999	9/3/2025	188081	269.22		108208	METRO PRODUCTS LLC
	METRO PRODUCTS LLC 7401 CENTRAL AVENUE NE FRIDLEY MN 55432			Summary Total					269.22			
				Payment Amount					269.22			
100345	NAPA AUTO PARTS ELK RIVER		PV	133699	001	00999	9/8/2025	308367	187.08		100345	NAPA AUTO PARTS ELK RIVER
	NAPA AUTO PARTS ELK RIVER 17137 YALE STREET NW ELK RIVER MN 55330			Summary Total					187.08			
			PV	133811	001	00999	9/9/2025	308541	4.07			
				Summary Total					4.07			
				Payment Amount					191.15			
121799	NINJAONE LLC		PV	133634	001	00999	8/30/2025	INV88332565	227.50		121799	NINJAONE LLC
	NINJAONE LLC 3687 TAMPA RD STE #200 OLDSMAR FL 34677			Summary Total					227.50			
				Payment Amount					227.50			
101234	NORTH VALLEY INC	PAY APP #3 25-07 NGBRHD OVRLAY	PV	133767	001	09435	9/16/2025	25-07 #3	662,700.48		101234	NORTH VALLEY INC
	NORTH VALLEY INC	PAY APP #3 25-07 NGBRHD OVRLAY	PV	133767	002	09435	9/16/2025	25-07 #3	12,819.69			
	20015 IGUANA STREET NW #100	PAY APP #3 25-07 NGBRHD OVRLAY	PV	133767	003	09435	9/16/2025	25-07 #3	9,537.88			

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	NOWTHEN MN 55330	PAY APP #3 25-07 NGBRHD OVRLAY	PV	133767	004	09435	9/16/2025	25-07 #3	52,357.47			
		PAY APP #3 25-07 NGBRHD OVRLAY	PV	133767	005	09435	9/16/2025	25-07 #3	106,093.55			
				Summary Total					843,509.07			
		PAY APP #4 25-05 HIGH POINT ST	PV	133768	001	09435	9/16/2025	25-05 #4	300,096.24			
		PAY APP #4 25-05 HIGH POINT ST	PV	133768	002	09435	9/16/2025	25-05 #4	25,304.05			
				Summary Total					325,400.29			
				Payment Amount					1,168,909.36			
100363	NORTHERN SANITARY SUPPLY CO		PV	133589	001	00999	9/2/2025	100149-1	62.16		100363	NORTHERN SANITARY SUPPLY CO
	NORTHERN SANITARY SUPPLY CO 341 COON RAPIDS BLVD MINNEAPOLIS MN 55433			Summary Total					62.16			
			PV	133723	001	00999	9/9/2025	100226	347.16			
				Summary Total					347.16			
			PV	133724	001	00999	9/9/2025	100199	400.43			
				Summary Total					400.43			
				Payment Amount					809.75			
112421	PERRILL		PV	133806	001	00999	9/1/2025	264895	200.00		112421	PERRILL
	PERRIL 110 CHESHIRE LANE SUITE 105 MINNETONKA MN 55305			Summary Total					200.00			
				Payment Amount					200.00			

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
114134	PHASOR ELECTRIC COMPANY		PV	133697	001	00999	9/5/2025	051594	271.00		114134	PHASOR ELECTRIC COMPANY
	PHASOR ELECTRIC COMPANY 2160 108TH LANE NE BLAINE MN 55449			Summary Total					271.00			
				Payment Amount					271.00			
100384	PLAISTED COMPANIES INC		PV	133598	001	00999	8/30/2025	87518	1,842.70		100384	PLAISTED COMPANIES INC
	PLAISTED COMPANIES INC 11555 - 205TH AVENUE NW PO BOX 332 ELK RIVER MN 55330			Summary Total					1,842.70			
			PV	133762	001	00999	9/10/2025	97199	310.59			
				Summary Total					310.59			
				Payment Amount					2,153.29			
111488	POPP.COM INC		PV	133593	001	00999	8/31/2025	992890747	180.58		111488	POPP.COM INC
	POPP.COM INC 620 MENDELSSOHN AVE NO SUITE 101 GOLDEN VALLEY MN 55427			Summary Total					180.58			
				Payment Amount					180.58			
100393	PRAIRIE RESTORATIONS INC		PV	133669	001	00999	9/4/2025	INV-016828	500.00		100393	PRAIRIE RESTORATIONS INC
	PRAIRIE RESTORATIONS INC 31646 128TH STREET PRINCETON MN 55371			Summary Total					500.00			
			PV	133671	001	00999	8/29/2025	INV-016792	1,500.00			
				Summary Total					1,500.00			
				Payment Amount								

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
									2,000.00			
113944	PRODUCTIVE CORPORATION		PV	133635	001	00999	9/3/2025	INV-001044	13,413.25		113944	PRODUCTIVE CORPORATION
	PRODUCTIVE CORPORATION 1430 CONCORDIA AVE #4426 ST PAUL MN 55104	Summary Total							13,413.25			
		Payment Amount							13,413.25			
121041	RED WING BUSINESS ADVANTAGE ACCOUNT		PV	133809	001	00999	9/10/2025	20250910114394	200.00		121041	RED WING BUSINESS ADVANTAGE ACCOUNT
	RED WING BUSINESS ADVANTAGE ACCOUNT PO BOX 844329 DALLAS TX 75284-4329	Summary Total							200.00			
		Payment Amount							200.00			
121170	RIDGEWAY AND ASSOCIATES		PV	133745	001	00999	8/31/2025	3331	560.00		121170	RIDGEWAY AND ASSOCIATES
	RIDGEWAY AND ASSOCIATES 1030 COUNTY ROAD E WEST #140 SHOREVIEW MN 55126	Summary Total							560.00			
		Payment Amount							560.00			
116092	ROADKILL ANIMAL CONTROL		PV	133684	001	00999	7/1/2025	06 2025	789.00		116092	ROADKILL ANIMAL CONTROL
	ROADKILL ANIMAL CONTROL 520 HAROLD DRIVE	Summary Total							789.00			
			PV	133693	001	00999	8/31/2025	08312025	516.00			

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	BURNSVILLE MN 55337			Summary Total					516.00			
				Payment Amount					1,305.00			
100431	SAFETY KLEEN CORPORATION		PV	133682	001	00999	9/3/2025	R003490580	110.97		100431	SAFETY KLEEN CORPORATION
	SAFETY KLEEN CORPORATION PO BOX 975201 DALLAS TX 75397-5201			Summary Total					110.97			
				Payment Amount					110.97			
107711	SCHINDLER ELEVATOR		PV	133590	001	00999	9/4/2025	4607228405	1,818.72		107711	SCHINDLER ELEVATOR
	SCHINDLER ELEVATOR P O BOX 93050 CHICAGO IL 60673-3050			Summary Total					1,818.72			
				Payment Amount					1,818.72			
100469	STREICHER'S POLICE EQUIPMENT		PV	133748	001	00999	8/29/2025	I1780871	66.00		100469	STREICHER'S POLICE EQUIPMENT
	STREICHER'S POLICE EQUIPMENT 10911 WEST HWY 55 MINNEAPOLIS MN 55441			Summary Total					66.00			
				Payment Amount					66.00			
103641	TRANSWEST TRUCKS ST MICHAEL		PV	133685	001	00999	9/3/2025	093P39827	33.38		103641	TRANSWEST TRUCKS S MICHAEL
	TRANSWEST TRUCKS ST MICHAEL			Summary Total					33.38			
	P O BOX 335		PV	133705	001	00999	9/4/2025	093P39912	1,067.33			

Payment Group Control Number	4064		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JMORRISON		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	9/24/2025		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	BRIGHTON CO 80601			Summary Total					1,067.33			
			PV	133706	001	00999	9/8/2025	093P40120	397.20			
				Summary Total					397.20			
			PD	133812	001	00999	9/24/2025	093P40199	1,067.33-			
				Summary Total					1,067.33-			
			PV	133813	001	00999	9/9/2025	093P40149	1,045.74			
				Summary Total					1,045.74			
			PD	133814	001	00999	9/24/2025	093P40493	303.88-			
				Summary Total					303.88-			
				Payment Amount					1,172.44			
119097	TRUAX PATIENT SERVICES, LLC		PV	133753	001	00999	9/9/2025	9080	237.00		119097	TRUAX PATIENT SERVICES, LLC
	TRUAX PATIENT SERVICES, LLC 1112 RAILROAD STREET SE STE 4 BEMIDJI MN 56601			Summary Total					237.00			
				Payment Amount					237.00			
121813	VERIFIED FIRST LLC		PV	133587	001	00999	8/31/2025	INV-000562263	72.70		121813	VERIFIED FIRST LLC
	VERIFIED FIRST LLC PO BOX 246 SPOKANE WA 99210			Summary Total					72.70			
				Payment Amount					72.70			
106351	WATER LABORATORIES, INC		PV	133673	001	00999	9/1/2025	10636	780.00		106351	WATER LABORATORIES, INC

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Originator	JMORRISON		
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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	WATER LABORATORIES, INC 333 EAST MAIN STREET PO BOX 388 ELK RIVER MN 55330			Summary Total					780.00			
				Payment Amount					780.00			
100529	WENDELL'S INC	Notary Stamp Schmitz	PV	133743	001	00999	9/8/2025	3072503	15.09		100529	WENDELL'S INC
	WENDELL'S INC 6601 BUNKER LAKE BLVD PO BOX 458 RAMSEY MN 55303-0458			Summary Total					15.09			
				Payment Amount					15.09			
				Total Amount to be Processed					1,760,282.87			
				Total Number of Payments to be Processed					58			

Checks - 1,380,500.36

ACH - 1,760,282.87

Total A/P - 3,140,783.23

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #25-232

RESOLUTION APPROVING CASH DISBURSEMENTS MADE AND AUTHORIZING PAYMENT OF ACCOUNTS PAYABLE INVOICING RECEIVED DURING THE PERIOD OF SEPTEMBER 4, 2025 THROUGH SEPTEMBER 17, 2025

WHEREAS, the City of Ramsey Finance Department has made cash disbursements and received accounts payable invoicing during the period of September 4, 2025 through September 17, 2025 in the amount of $3,904,115.10 and

WHEREAS, the City Council of the City of Ramsey is required to authorize payment for all disbursement transactions.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the Ramsey City Council hereby approves the cash disbursements made and authorizes payment of the accounts payable invoices as detailed in the attached Bills List for the period September 4, 2025 through September 17, 2025 in the amount of $3,904,115.10.

The motion for adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

Mayor Heineman
Councilmember
Councilmember
Councilmember
Councilmember
Councilmember
Councilmember

and the following voted against the same:

None

and the following abstained:

None

and the following were absent:

None

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 23rd day of September, 2025.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session

Meeting Date: 09/23/2025

Primary Strategic Plan Initiative: Not Applicable

Title

Adopt Resolution #25-165 Approving Final Payment to Douglas-Kerr Underground LLC for Improvement Project #23-19, The COR Infrastructure Improvements.

Purpose/Background:

Resolution and Pay Request Attached.

Time Frame/Observations/Alternatives:

Issuing final payment will be contingent on receipt of the following items from Douglas-Kerr Underground, LLC:

1. IC-134 (Contractor's Withholding Affidavit showing compliance with the provisions of Minnesota Statute 290.92 requiring withholding state income tax).
2. Waiver of Mechanic's Lien Rights (Affidavits that all claims against Douglas-Kerr Underground, LLC. by reasons of the contract have been fully paid or satisfactorily secured).
3. Consent of Surety to Final Payment (Certification from the contractor's surety).

Following receipt of these items, final payment will be issued.

Recommendation:

The Senior Engineering Technician has inspected the completed work and recommends final payment to Douglas-Kerr Underground, LLC for improvement project #23-19, The COR Infrastructure Improvements, in the amount of $68,257.24.

OutcomeAction:

Motion to adopt Resolution #25-165 approving final payment to Douglas-Kerr Underground, LLC for improvement project #23-19, The COR Infrastructure Improvements, in the amount of $68,257.24.

Attachments

Pay Resolution #25-165

Pay Request

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	09/18/2025 10:24 AM
Brian Hagen	Brian Hagen	09/18/2025 12:57 PM
Form Started By: Stacie Damjanovich		Started On: 07/16/2025 11:23 AM
Final Approval Date: 09/18/2025		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #25-165

RESOLUTION APPROVING FINAL PAYMENT TO DOUGLAS-KERR UNDERGROUND, LLC. FOR IMPROVEMENT PROJECT #23-19, THE COR INFRASTRUCTURE IMPROVEMENTS

WHEREAS, the City of Ramsey proposes to construct infrastructure improvements within The COR for the purpose of advancing economic development; and

WHEREAS, pursuant to Ramsey City Council resolution #22-241, adopted October 25, 2022, the City Council authorized Bolton & Menk, Inc. to complete The COR Public Infrastructure and Wetland Analysis proposals; and

WHEREAS, pursuant to Ramsey City Council resolution #23-107, adopted May 9, 2023, the City Council approved The COR Public Infrastructure Design Services proposal of Bolton & Menk, Inc. specifying their scope of services and not-to-exceed fees for design services associated with public infrastructure improvements in The COR; and

WHEREAS, pursuant to Ramsey City Council resolution #23-176, adopted August 8, 2023, the City Council accepted bids, awarded a contract for construction to Enebak Construction Company, and accepted the Construction Services Proposal of Bolton and Menk, Inc. for Improvement Project #23-20, COR Mass Grading; and

WHEREAS, pursuant to Ramsey City Council resolution #23-268, adopted October 24, 2023, the City Council approved the issuance and sale of $8,315,000 General Obligation Bonds, Series 2023A, approximately $7,000,000 of which will fund TIF 14 area improvements including TIF eligible expenses for Improvement Project #23-19, COR Infrastructure Improvements; and

WHEREAS, pursuant to City Council direction provided to City staff during the December 12, 2023 work session, Bolton & Menk, Inc. prepared final plans and specifications for Improvement Project #23-19, COR Infrastructure Improvements, for the purpose of advertising bids for construction in 2024; and

WHEREAS, pursuant to Ramsey City Council resolution #24-046, adopted February 13, 2024, the City Council approved the plans and specification prepared by Bolton and Menk, Inc. and authorized advertisements for bids for Improvement Project #23-19, COR Infrastructure Improvements; and

WHEREAS, pursuant to Ramsey City Council resolution #24-086, adopted March 26, 2024, a contract was awarded to Douglas-Kerr Underground, LLC of Mora, Minnesota, in the amount of $2,973,047.22 for said improvements; and

WHEREAS, as of September 23, 2025 $2,888,134.53 has been paid to date; and

WHEREAS, the Senior Engineering Technician has inspected the completed work and recommends final payment to Douglas-Kerr Underground, LLC. of Mora, Minnesota, for improvement project #23-19, The COR Infrastructure Improvements, in the amount of $68,257.24.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) The City Council hereby authorizes final payment to Douglas-Kerr Underground, LLC. of Mora, Minnesota for Improvement Project #23-19, The COR Infrastructure Improvements in the amount of $68,257.24.

2) The City Council hereby accepts the project and authorizes the Mayor and City Administrator to sign the release form for this payment.

3) The total amount of this payment is not included in resolutions approving payment of bills for the date of September 23, 2025.

4) That the City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 23rd day of September, 2025.

_____
Mayor

ATTEST:

_____
City Clerk

Contractor's Application for Final Payment

Owner:	City of Ramsey	**Owner's Project No.:**	23-19
Engineer:	Bolton & Menk, Inc.	**Engineer's Project No.:**	0R1.130893 & 0R1.134180
Contractor:	Douglas-Kerr Underground	**Agency's Project No.:**	
Project:	The COR Intrastructure Improvements		
Contract:			
Application No.:	8-FINAL	**Application Date:**	7/11/2025
Application Period:	From 11/1/2024	to	6/25/2025

1. Original Contract Price	$	2,973,047.22
2. Net change by Change Orders	$	(6,447.46)
3. Current Contract Price (Line 1 + Line 2)	$	2,966,599.76
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	$	2,956,391.77
5. Retainage		
a. _____ X $ 2,956,391.77 Work Completed	$	-
b. _____ X $ - Stored Materials	$	-
c. Total Retainage (Line 5.a + Line 5.b)	$	-
6. Amount eligible to date (Line 4 - Line 5.c)	$	2,956,391.77
7. Less previous payments	$	2,888,134.53
8. Amount due this application	**$**	**68,257.24**
9. Balance to finish, including retainage (Line 3 - Line 4)	NA	

Contractor's Certification for Final Payment

The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective; and
(4) The provisions of M. S. 290.92 have been complied with and that all claims against me by reason of the Contract have been paid or satisfactorily secured.

Contractor:	Douglas-Kerr Underground, LLC		
Signature:		**Date:**	7/21/2025
Name:	Ryan K. Kerr	**Title:**	Manager

Recommended by Engineer		**Approved by Owner**	
By:		**By:**	
Name:	Zach Lingl, PE	**Name:**	Bruce Westby
Title:	Project Manager	**Title:**	City Engineer/Public Works Director
Date:	7/11/2025	**Date:**	9/16/2025

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FINAL Estimate - Unit Price Work

Contractor's Application for Final Payment

Owner:	City of Ramsey	Owner's Project No.:	23-19
Engineer:	Bolton & Menk, Inc.	Engineer's Project No.:	0R1.130893 & 0R1.134180
Contractor:	Douglas-Kerr Underground	Contractor's Project No.:	
Project:	The COR Intrastructure Improvements	Agency's Project No.:	
Contract:			

Application No.: 8-FINAL Application Period: From 11/01/24 to 06/25/25 Application Date: 07/11/25

A	B	C	D	E	F	F1	F2	G	H	I	J	K	L
		Contract Information				Previous Estimate		Work Completed					
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C X E) ($)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) ($)	Materials Currently Stored (not in G) ($)	Work Completed and Materials Stored to Date (H + I) ($)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) ($)
	Original Contract												
1	MOBILIZATION	1.00	LUMP SUM	130,250.00	130,250.00	1.00	130,250.00	1.00	130,250.00		130,250.00	100%	-
2	REMOVE HYDRANT	2.00	EACH	1,415.00	2,830.00	4.00	5,660.00	4.00	5,660.00		5,660.00	200%	(2,830.00)
3	REMOVE GATE VALVE & BOX	1.00	EACH	353.85	353.85	6.00	2,123.10	6.00	2,123.10		2,123.10	600%	(1,769.25)
4	REMOVE DRAINAGE STRUCTURE	7.00	EACH	621.20	4,348.40	7.00	4,348.40	7.00	4,348.40		4,348.40	100%	-
5	REMOVE PIPE APRON	2.00	EACH	358.40	716.80	-	-	-	-		-		716.80
6	REMOVE PIPE SEWERS (STORM)	742.00	LIN FT	20.50	15,211.00	687.00	14,083.50	687.00	14,083.50		14,083.50	93%	1,127.50
7	REMOVE CURB & GUTTER	2,116.00	LIN FT	3.20	6,771.20	1,960.00	6,272.00	1,960.00	6,272.00		6,272.00	93%	499.20
8	REMOVE BITUMINOUS CURB	215.00	LIN FT	0.50	107.50	319.00	159.50	319.00	159.50		159.50	148%	(52.00)
9	SAWING CONCRETE PAVEMENT (FULL DEPTH)	40.00	LIN FT	3.40	136.00	95.00	323.00	95.00	323.00		323.00	238%	(187.00)
10	SAWING BIT PAVEMENT (FULL DEPTH)	904.00	LIN FT	2.50	2,260.00	903.00	2,257.50	903.00	2,257.50		2,257.50	100%	2.50
11	REMOVE WATER MAIN	26.00	LIN FT	13.60	353.60	112.00	1,523.20	112.00	1,523.20		1,523.20	431%	(1,169.60)
12	REMOVE CONCRETE PAVEMENT	25.00	SQ YD	7.15	178.75	52.84	377.81	52.84	377.81		377.81	211%	(199.06)
13	REMOVE BITUMINOUS PAVEMENT	5,090.00	SQ YD	2.05	10,434.50	6,278.50	12,870.93	6,278.50	12,870.93		12,870.93	123%	(2,436.43)
14	EXCAVATION - COMMON (EV) (P)	6,080.00	CU YD	15.20	92,416.00	7,541.13	114,625.18	7,541.13	114,625.18		114,625.18	124%	(22,209.18)
15	COMMON EMBANKMENT (CV)	5,080.00	CU YD	8.65	43,942.00	6,597.06	57,064.59	6,597.06	57,064.59		57,064.59	130%	(13,122.59)
16	DEWATERING	1.00	LUMP SUM	71,480.00	71,480.00	1.00	71,480.00	1.00	71,480.00		71,480.00	100%	-
17	GEOTEXTILE FABRIC TYPE 5	1,170.00	SQ YD	1.15	1,345.50	1,170.00	1,345.50	1,170.00	1,345.50		1,345.50	100%	-
18	SUBGRADE PREPARATION	27,820.00	SQ YD	0.40	11,128.00	27,820.00	11,128.00	27,820.00	11,128.00		11,128.00	100%	-
19	STREET SWEEPER (WITH PICKUP BROOM)	130.00	HR	183.45	23,848.50	42.50	7,796.63	42.50	7,796.63		7,796.63	33%	16,051.87
20	WATER FOR DUST CONTROL	2,000.00	MGAL	9.40	18,800.00	811.14	7,624.72	2,222.93	20,895.54		20,895.54	111%	(2,095.54)
21	AGGREGATE BASE, CLASS 5 MODIFIED	11,060.00	TON	19.35	214,011.00	11,133.51	215,433.42	11,133.51	215,433.42		215,433.42	101%	(1,422.42)
22	MILL BITUMINOUS SURFACE (2")	1,500.00	SQ YD	1.65	2,475.00	1,661.57	2,741.59	1,661.57	2,741.59		2,741.59	111%	(266.59)
23	BITUMINOUS MATERIAL FOR TACK COAT	1,350.00	GAL	2.85	3,847.50	1,259.00	3,588.15	1,259.00	3,588.15		3,588.15	93%	259.35
24	TYPE SP 9.5 WEARING COURSE MIX (3,C)	2,970.00	TON	86.90	258,093.00	2,902.98	252,268.96	2,902.98	252,268.96		252,268.96	98%	5,824.04
25	TYPE SP 12.5 NON WEARING COURSE MIX (3,C)	4,170.00	TON	82.75	345,067.50	3,928.71	325,100.75	3,928.71	325,100.75		325,100.75	94%	19,966.75
26	8" CONCRETE HEADWALL	2.00	EACH	15,835.00	31,670.00	2.00	31,670.00	2.00	31,670.00		31,670.00	100%	-
27	COARSE FILTER AGGREGATE (CV)	200.00	CU YD	81.35	16,270.00	238.03	19,363.74	238.03	19,363.74		19,363.74	119%	(3,093.74)
28	6" PERF PVC PIPE DRAIN	750.00	LIN FT	21.80	16,350.00	779.00	16,982.20	779.00	16,982.20		16,982.20	104%	(632.20)
29	8" PVC PIPE SEWER	410.00	LIN FT	39.80	16,318.00	333.00	13,253.40	333.00	13,253.40		13,253.40	81%	3,064.60
30	10" PVC PIPE SEWER	343.00	LIN FT	40.85	14,011.55	343.00	14,011.55	343.00	14,011.55		14,011.55	100%	-
31	12" RC PIPE SEWER 3006 CLASS V	216.00	LIN FT	47.10	10,173.60	215.00	10,126.50	215.00	10,126.50		10,126.50	100%	47.10
32	15" RC PIPE SEWER 3006 CLASS V	580.00	LIN FT	53.70	31,146.00	587.50	31,548.75	587.50	31,548.75		31,548.75	101%	(402.75)
33	18" RC PIPE SEWER 3006 CLASS III	413.00	LIN FT	56.70	23,417.10	413.00	23,417.10	413.00	23,417.10		23,417.10	100%	-
34	24" RC PIPE SEWER 3006 CLASS III	439.00	LIN FT	71.20	31,256.80	456.00	32,467.20	456.00	32,467.20		32,467.20	104%	(1,210.40)
35	36" RC PIPE SEWER 3006 CLASS III	616.00	LIN FT	140.60	86,609.60	616.00	86,609.60	616.00	86,609.60		86,609.60	100%	-
36	42" RC PIPE SEWER 3006 CLASS III	166.00	LIN FT	185.35	30,768.10	166.00	30,768.10	166.00	30,768.10		30,768.10	100%	-
37	CONNECT TO EXISTING SANITARY SEWER	2.00	EACH	1,062.00	2,124.00	2.00	2,124.00	2.00	2,124.00		2,124.00	100%	-
38	CONNECT TO EXISTING STORM SEWER	9.00	EACH	1,544.00	13,896.00	11.00	16,984.00	11.00	16,984.00		16,984.00	122%	(3,088.00)
39	PLUG FILL & ABANDON PIPE SEWER	80.00	LIN FT	27.60	2,208.00	40.00	1,104.00	40.00	1,104.00		1,104.00	50%	1,104.00
40	CLEAN & TELEVISE PIPE SEWER	3,933.00	LIN FT	3.20	12,585.60	-	-	3,549.00	11,356.80		11,356.80	90%	1,228.80
41	DUCTILE IRON FITTINGS	3,543.00	POUND	12.50	44,287.50	4,102.00	51,275.00	4,102.00	51,275.00		51,275.00	116%	(6,987.50)
42	CONNECT TO EXISTING WATER MAIN (WET TAP)	2.00	EACH	1,415.00	2,830.00	2.00	2,830.00	2.00	2,830.00		2,830.00	100%	-
43	CONNECT TO EXISTING WATER MAIN	6.00	EACH	983.75	5,902.50	8.00	7,870.00	8.00	7,870.00		7,870.00	133%	(1,967.50)
44	6" GATE VALVE & BOX	5.00	EACH	2,800.00	14,000.00	7.00	19,600.00	7.00	19,600.00		19,600.00	140%	(5,600.00)
45	8" GATE VALVE & BOX	5.00	EACH	4,781.00	23,905.00	3.00	14,343.00	3.00	14,343.00		14,343.00	60%	9,562.00
46	12" GATE VALVE & BOX	6.00	EACH	5,644.00	33,864.00	4.00	22,576.00	4.00	22,576.00		22,576.00	67%	11,288.00
47	HYDRANT	7.00	EACH	5,587.00	39,109.00	7.00	39,109.00	7.00	39,109.00		39,109.00	100%	-

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FINAL Estimate - Unit Price Work | **Contractor's Application for Final Payment**

Owner:	City of Ramsey	Owner's Project No.:	23-19
Engineer:	Bolton & Menk, Inc.	Engineer's Project No.:	0R1.130893 & 0R1.134180
Contractor:	Douglas-Kerr Underground	Contractor's Project No.:	
Project:	The COR Intrastructure Improvements	Agency's Project No.:	
Contract:			

Application No.: 8-FINAL Application Period: From 11/01/24 to 06/25/25 Application Date: 07/11/25

A	B	C	D	E	F	F1	F2	G	H	I	J	K	L
		Contract Information				Previous Estimate		Work Completed					
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C X E) ($)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) ($)	Materials Currently Stored (not in G) ($)	Work Completed and Materials Stored to Date (H + I) ($)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) ($)
48	WATERMAIN OFFSET	3.00	EACH	3,540.00	10,620.00	6.50	23,010.00	6.50	23,010.00		23,010.00	217%	(12,390.00)
49	6" WATER MAIN DUCTILE IRON CL 53	208.00	LIN FT	47.80	9,942.40	154.00	7,361.20	154.00	7,361.20		7,361.20	74%	2,581.20
50	8" WATER MAIN DUCTILE IRON CL 52	315.00	LIN FT	68.30	21,514.50	335.50	22,914.65	335.50	22,914.65		22,914.65	107%	(1,400.15)
51	12" WATER MAIN DUCTILE IRON CL 52	1,800.00	LIN FT	88.30	158,940.00	1,773.00	156,555.90	1,773.00	156,555.90		156,555.90	99%	2,384.10
52	4" WATERMAIN INSULATION	50.00	SQ YD	22.60	1,130.00	63.90	1,444.14	63.90	1,444.14		1,444.14	128%	(314.14)
53	ADJUST FRAME & RING CASTING	9.00	EACH	1,205.00	10,845.00	18.96	22,846.80	18.96	22,846.80		22,846.80	211%	(12,001.80)
54	CASTING ASSEMBLY (SANITARY SEWER)	2.00	EACH	1,759.00	3,518.00	3.00	5,277.00	3.00	5,277.00		5,277.00	150%	(1,759.00)
55	CASTING ASSEMBLY (STORM SEWER)	35.00	EACH	1,052.00	36,820.00	6.00	6,312.00	6.00	6,312.00		6,312.00	17%	30,508.00
56	CONSTRUCT SANITARY SEWER MANHOLE	53.60	LIN FT	388.25	20,810.20	57.51	22,328.26	57.51	22,328.26		22,328.26	107%	(1,518.06)
57	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPEC 1 (2'X3')	37.90	LIN FT	478.05	18,118.10	37.71	18,027.27	37.71	18,027.27		18,027.27	99%	90.83
58	CONSTRUCT DRAINAGE STRUCTURE DES 48-4020	56.20	LIN FT	525.55	29,535.91	60.07	31,569.79	60.07	31,569.79		31,569.79	107%	(2,033.88)
59	CONSTRUCT DRAINAGE STRUCTURE DES 60-4020	47.10	LIN FT	774.90	36,497.79	47.10	36,497.79	47.10	36,497.79		36,497.79	100%	-
60	CONSTRUCT DRAINAGE STRUCTURE DES 72-4020	5.70	LIN FT	1,063.00	6,059.10	5.70	6,059.10	5.70	6,059.10		6,059.10	100%	-
61	CONSTRUCT DRAINAGE STRUCTURE DES 84-4020	5.40	LIN FT	2,501.00	13,505.40	10.80	27,010.80	10.80	27,010.80		27,010.80	200%	(13,505.40)
62	CONSTRUCT DRAINAGE STRUCTURE DES 60-4020 WITH 4' SUMP	10.80	LIN FT	642.55	6,939.54	10.80	6,939.54	10.80	6,939.54		6,939.54	100%	-
63	CONSTRUCT DRAINAGE STRUCTURE DES 84-4020 WITH 4' SUMP	31.40	LIN FT	867.85	27,250.49	18.76	16,277.92	18.76	16,277.92		16,277.92	60%	10,972.57
64	6" CONCRETE WALK	54,700.00	SQ FT	5.65	309,055.00	54,008.00	305,145.20	54,080.00	305,552.00		305,552.00	99%	3,503.00
65	CONCRETE CURB & GUTTER DESIGN B618	10,350.00	LIN FT	17.65	182,677.50	10,487.00	185,095.55	10,487.00	185,095.55		185,095.55	101%	(2,418.05)
66	CONCRETE CURB & GUTTER DESIGN SPECIAL (RIBBON)	1,700.00	LIN FT	25.75	43,775.00	1,692.00	43,569.00	1,707.00	43,955.25		43,955.25	100%	(180.25)
67	4" CONCRETE MEDIAN	815.00	SQ FT	9.00	7,335.00	3,468.00	31,212.00	3,468.00	31,212.00		31,212.00	426%	(23,877.00)
68	7" CONCRETE PAVEMENT	1,317.00	SQ FT	9.25	12,182.25	987.00	9,129.75	987.00	9,129.75		9,129.75	75%	3,052.50
69	8" CONCRETE DRIVEWAY PAVEMENT	2,950.00	SQ FT	9.10	26,845.00	1,631.00	14,842.10	1,631.00	14,842.10		14,842.10	55%	12,002.90
70	CONCRETE MEDIAN NOSE SPECIAL	2.00	EACH	1,000.00	2,000.00	-	-	-	-		-		2,000.00
71	7" CONCRETE VALLEY GUTTER	305.00	SQ FT	51.10	15,585.50	272.00	13,899.20	272.00	13,899.20		13,899.20	89%	1,686.30
72	TRUNCATED DOMES	564.00	SQ FT	50.00	28,200.00	648.00	32,400.00	662.00	33,100.00		33,100.00	117%	(4,900.00)
73	TRAFFIC CONTROL	1.00	LUMP SUM	3,225.00	3,225.00	-	-	1.00	3,225.00		3,225.00	100%	-
74	STABILIZED CONSTRUCTION EXIT	6.00	EACH	1,017.00	6,102.00	-	-	-	-		-		6,102.00
75	STORM DRAIN INLET PROTECTION	45.00	EACH	90.25	4,061.25	45.00	4,061.25	45.00	4,061.25		4,061.25	100%	-
76	SILT FENCE, TYPE MS	2,850.00	LIN FT	1.90	5,415.00	1,455.00	2,764.50	2,947.00	5,599.30		5,599.30	103%	(184.30)
77	FILTER TOPSOIL BORROW (LV)	500.00	CU YD	22.65	11,325.00	615.00	13,929.75	615.00	13,929.75		13,929.75	123%	(2,604.75)
78	COMMON TOPSOIL BORROW	2,320.00	CU YD	14.20	32,944.00	2,010.57	28,550.09	2,467.52	35,038.78		35,038.78	106%	(2,094.78)
79	SEEDING	13,840.00	SQ YD	0.10	1,384.00	13,840.00	1,384.00	13,840.00	1,384.00		1,384.00	100%	-
80	SEED MIXTURE 25-121	190.00	POUND	4.70	893.00	244.00	1,146.80	244.00	1,146.80		1,146.80	128%	(253.80)
81	SODDING TYPE NATIVE	1,250.00	SQ YD	34.00	42,500.00	1,300.00	44,200.00	1,300.00	44,200.00		44,200.00	104%	(1,700.00)
82	HYDRAULIC BONDED FIBER MATRIX	13,840.00	POUND	1.25	17,300.00	13,800.00	17,250.00	13,800.00	17,250.00		17,250.00	100%	50.00
83	FERTILIZER TYPE 3	857.05	POUND	0.90	771.34	900.00	810.00	900.00	810.00		810.00	105%	(38.66)
84	4" SOLID LINE MULTI COMP	9,378.00	LIN FT	2.50	23,445.00	6,758.10	16,895.25	6,910.10	17,275.25		17,275.25	74%	6,169.75
85	4" BROKEN LINE MULTI COMP	327.00	LIN FT	2.00	654.00	380.00	760.00	380.00	760.00		760.00	116%	(106.00)
86	4" DOTTED LINE MULTI COMP	75.00	LIN FT	6.00	450.00	40.00	240.00	40.00	240.00		240.00	53%	210.00
87	4" DBLE SOLID LINE MULTI COMP	1,650.00	LIN FT	2.00	3,300.00	1,305.00	2,610.00	1,305.00	2,610.00		2,610.00	79%	690.00
88	6" SOLID LINE MULTI COMP	35.00	LIN FT	6.00	210.00	32.00	192.00	32.00	192.00		192.00	91%	18.00
89	12" SOLID LINE MULTI COMP	270.00	LIN FT	6.00	1,620.00	50.00	300.00	50.00	300.00		300.00	19%	1,320.00
90	12" DOTTED LINE MULTI COMP	10.00	LIN FT	20.00	200.00	10.00	200.00	10.00	200.00		200.00	100%	-
91	CROSSWALK MULTI COMP	2,040.00	SQ FT	6.00	12,240.00	1,386.00	8,316.00	1,386.00	8,316.00		8,316.00	68%	3,924.00
92	PAVEMENT MESSAGE MULTI COMP	314.00	SQ FT	7.00	2,198.00	321.00	2,247.00	326.00	2,282.00		2,282.00	104%	(84.00)
							-						
				Original Contract Totals	$ 2,973,047.22		$ 2,930,061.17		$ 2,969,145.33	$ -	$ 2,969,145.33	100%	na

EJCDC C-620 Contractor's Application for Payment
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FINAL Estimate - Unit Price Work

Contractor's Application for Final Payment

Owner:	City of Ramsey	**Owner's Project No.:**	23-19
Engineer:	Bolton & Menk, Inc.	**Engineer's Project No.:**	0R1.130893 & 0R1.134180
Contractor:	Douglas-Kerr Underground	**Contractor's Project No.:**	
Project:	The COR Intrastructure Improvements	**Agency's Project No.:**	
Contract:			

Application No.: 8-FINAL **Application Period:** From 11/01/24 to 06/25/25 **Application Date:** 07/11/25

A	B	C	D	E	F	F1	F2	G	H	I	J	K	L
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Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C X E) ($)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) ($)	Materials Currently Stored (not in G) ($)	Work Completed and Materials Stored to Date (H + I) ($)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) ($)
	Change Orders												
CO-1.1	DEDUCT 8" SANITARY SEWER STUB	(90.00)	LIN FT	39.80	(3,582.00)	(90.00)	(3,582.00)	(90.00)	(3,582.00)		(3,582.00)	100%	-
CO-1.2	DEDUCT 15" RC PIPE SEWER CL.V	(100.00)	LIN FT	53.70	(5,370.00)	(100.00)	(5,370.00)	(100.00)	(5,370.00)		(5,370.00)	100%	-
CO-1.3	DEDUCT 36" RC PIPE SEWER CL.V	(25.00)	LIN FT	140.60	(3,515.00)	(23.00)	(3,233.80)	(23.00)	(3,233.80)		(3,233.80)	92%	(281.20)
CO-1.4	REVISED 10" SANTIARY SEWER STUB	90.00	LIN FT	54.50	4,905.00	94.00	5,123.00	94.00	5,123.00		5,123.00	104%	(218.00)
CO-1.5	REMOVE WATER MAIN SERVICE STUB	90.00	LF	31.45	2,830.50	-	-	-	-		-		2,830.50
CO-1.6	REMOVE GATE VALVE & BOX	1.00	EACH	353.85	353.85	-	-	-	-		-		353.85
CO-1.7	CAP AND PLUG EXISTING TEE	2.00	EACH	353.85	707.70	-	-	-	-		-		707.70
CO-1.8	SALVAGE GATE VALVE TO CITY	1.00	EACH	353.85	353.85	-	-	-	-		-		353.85
CO-1.9	EXTRA DUCTILE IRON FITTINGS	100.00	LB	12.55	1,255.00	16.00	200.80	16.00	200.80		200.80	16%	1,054.20
C0-1.10	REVISED 36" PIPE SEWER CL.III	100.00	LIN FT	140.60	14,060.00	100.00	14,060.00	100.00	14,060.00		14,060.00	100%	-
CO-1.11	30" RC PIPE SEWER CL.III	28.00	LIN FT	130.85	3,663.80	36.00	4,710.60	36.00	4,710.60		4,710.60	129%	(1,046.80)
CO-1.12	CONSTRUCT DRAINAGE STRUCTURE DES 84-4020	6.60	LIN FT	2,172.40	14,337.84	6.60	14,337.84	6.60	14,337.84		14,337.84	100%	-
CO-1.13	CASTING ASSEMBLY (STORM SEWER)	1.00	EACH	1,052.00	1,052.00	-	-	-	-		-		1,052.00
CO-2.1	SODDING TYPE NATIVE	(1,250.00)	SQ YD	34.00	(42,500.00)	(1,300.00)	(44,200.00)	(1,300.00)	(44,200.00)		(44,200.00)	104%	1,700.00
CO-2.2	NATIVE SEED MIX, ROLLED EROSION CAT. 25, FERTILIZER TYPE 3	1,250.00	SQ YD	4.00	5,000.00	1,300.00	5,200.00	1,300.00	5,200.00		5,200.00	104%	(200.00)
				Change Order Totals	$ (6,447.46)		$ (12,753.56)		$ (12,753.56)	$ -	$ (12,753.56)		na
	Original Contract and Change Orders												
				Project Totals	$ 2,966,599.76		$ 2,917,307.61		$ 2,956,391.77	$ -	$ 2,956,391.77	100%	na

EJCDC C-620 Contractor's Application for Payment
(c) 2018 National Society of Professional Engineers for EJCDC. All rights reserved.

CC Regular Session

Meeting Date: 09/23/2025

Primary Strategic Plan Initiative: Not Applicable

Title:

Adopt Resolution #25-173 Declaring the Property west of Xkimo Street and South of 15010 Xkimo Street as Surplus and Authorizing Execution of a Quit Claim Deed to Dispose of Property

Purpose/Background:

In the fall of 2001, the City Council conducted a Public Hearing to consider vacating various road easement and road right-of-way segments. In 2002, the City Council adopted Resolution #02-09, which vacated these road easement and road right-of-way segments, as they were no longer needed due to adjacent development patterns. While the vacation proceedings were completed and sent to Anoka County for recording, the City is still the fee owner of one of these 'parcels', lying west of Xkimo Street and south of 15010 Xkimo Street (the "Subject Property"). In reviewing this matter with the City Attorney, it was determined that the standard vacation process was not truly going to terminate the city's interest/ownership in the Subject Property since it was originally deeded to the city in fee simple. Thus, to properly dispose of this land that is no longer needed for public purposes, the City will need to execute a Quit Claim Deed (QCD) to transfer the Subject Property to the owner of the adjacent property at 15010 Xkimo Street (who has their septic system in this area, which the city granted a permit for back in 1983). It should be noted that the Subject Property was deeded to Ramsey Township in 1971 to accommodate a metes and bounds subdivision that created the block of residential parcels between Xkimo Street and Waco Street, as well as the parcels on the west side of Xkimo Street. The residential parcels to the west and south of the Subject Property were created through separate plats (Gorhams Sandy Acres Estates and Amber Ridge, respectively).

Staff has been in contact with the property owners, Kaylee and Justin Allen. They have expressed interest in obtaining the land. Staff suggests, as part of the transaction, the City pays for the filing of the Quit Claim Deed.

Notification:

Notification is not required. A public hearing was conducted when this vacation was originally contemplated.

Funding Source:

This case is being handled as part of Staff's regular duties.

Recommendation:

Staff recommends adopting Resolution #25-173 declaring the Subject Property as surplus and authorizing the execution of a Quit Claim Deed to transfer ownership to the owner of the adjacent property at 15010 Xkimo St NW.

Outcome/Action:

Motion to adopt Resolution #25-173 declaring the Subject Property as surplus and authorizing the execution of a Quit Claim Deed to transfer ownership of the Subject Property to the owner of the adjacent property, generally known as 15010 Xkimo Street.

Attachments

Site Location Map

2002 City Council Case Adopting Ordinance #02-09 Vacating the Road Easement on the Subject Property
Ordinance #02-09 (Executed)
Recorded Clerk's Notice of Completion of Vacation Proceedings
Quit Claim Deed that Transferred Ownership to Ramsey Township
Resolution #25-173

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	09/11/2025 02:26 PM
Chris Anderson (Originator)	Chris Anderson	09/11/2025 03:07 PM
Bruce Westby	Bruce Westby	09/18/2025 10:23 AM
Brian Hagen	Brian Hagen	09/18/2025 12:57 PM
Form Started By: Chris Anderson		Started On: 07/16/2025 01:35 PM
Final Approval Date: 09/18/2025		

Site Location Map





Legend

Ramsey GIS Layers

- Municipal Boundary
- Addresses
- Street Names
- Parks
- Parcels

Anoka Co. Aerials - 2024

- A10
- A20
- A25
- A30
- A31
- A35
- A40
- A45
- A63
- A64

Notes

Surplus Property no Longer Needed for Public Purposes

0 200 400 ft

Created on: 08/06/2025 12:40:35
Powered by LOGIS GIS

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

CASE #: 4

ADOPT ORDINANCE VACATING CERTAIN CITY STREETS

By: Steven Jankowski, City Engineer

Background:

A review of the City street system resulted in the identification of three dedicated segments of right-of-way which appeared to have no reasonable public purpose for roadway. These three segments of right-of-way are illustrated on the enclosed attachments.

Two of these segments are presently undeveloped as roadway. The third parcel, a segment of Juniper Ridge Drive is presently paved. It is proposed that the existing pavement would be removed and restored by placing topsoil, seed and mulch.

A public hearing was held on these proposed vacations on October 23, 2001 and no comments were offered.

This ordinance was introduced at the February 12, 2002 City Council meeting and is available for adoption at this meeting.

Recommendation:

Staff recommends adopting an ordinance to vacate the subject street segments.

Action:

Motion to adopt ordinance 02-XX vacating certain city streets.

Reviewed by:
City Attorney
Public Works Director
Street Maintenance Supervisor

CC: 03/12/02

ORDINANCE #02-XX

CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

AN ORDINANCE VACATING CERTAIN DEDICATED STREET RIGHT-OF-WAY IN THE CITY OF RAMSEY, ANOKA COUNTY, MINNESOTA.

The City of Ramsey Ordains:

SECTION 1. AUTHORITY

This ordinance is adopted pursuant to and under the authority of the Home Rule Charter of the City of Ramsey, Section 12.06 and Minnesota Statutes 412.851.

SECTION 2. VACATION

The following described dedicated road easements are hereby vacated, to-wit:

That part of 150th Avenue N.W. lying west of the westerly right-of-way line of Xkimo Street N.W. and easterly of the east line of Lot 1, Block 4, GORHAM'S SANDY ACRES ESTATES, Anoka County, Minnesota. The "Subject Property"

That part of Juniper Ridge Drive N.W. lying easterly of the southerly extension of the easterly right-of-way line of Salish Street N.W. and westerly of the southerly extension of the easterly line of Lot 5, Block 2, RUM ACRE ESTATES, Anoka County, Minnesota.

That part of 152nd Avenue N.W. lying westerly of the westerly right-of-way line of Salish Street N.W. and easterly of the southerly extension of the west line of Lot 2, Block 1, RUM ACRE ESTATES, Anoka County, Minnesota.

SECTION 3. EFFECTIVE DATE

This ordinance becomes effective thirty (30) days after its publication subject to the City Charter Section 5.07 but not prior to June 1, 2002.

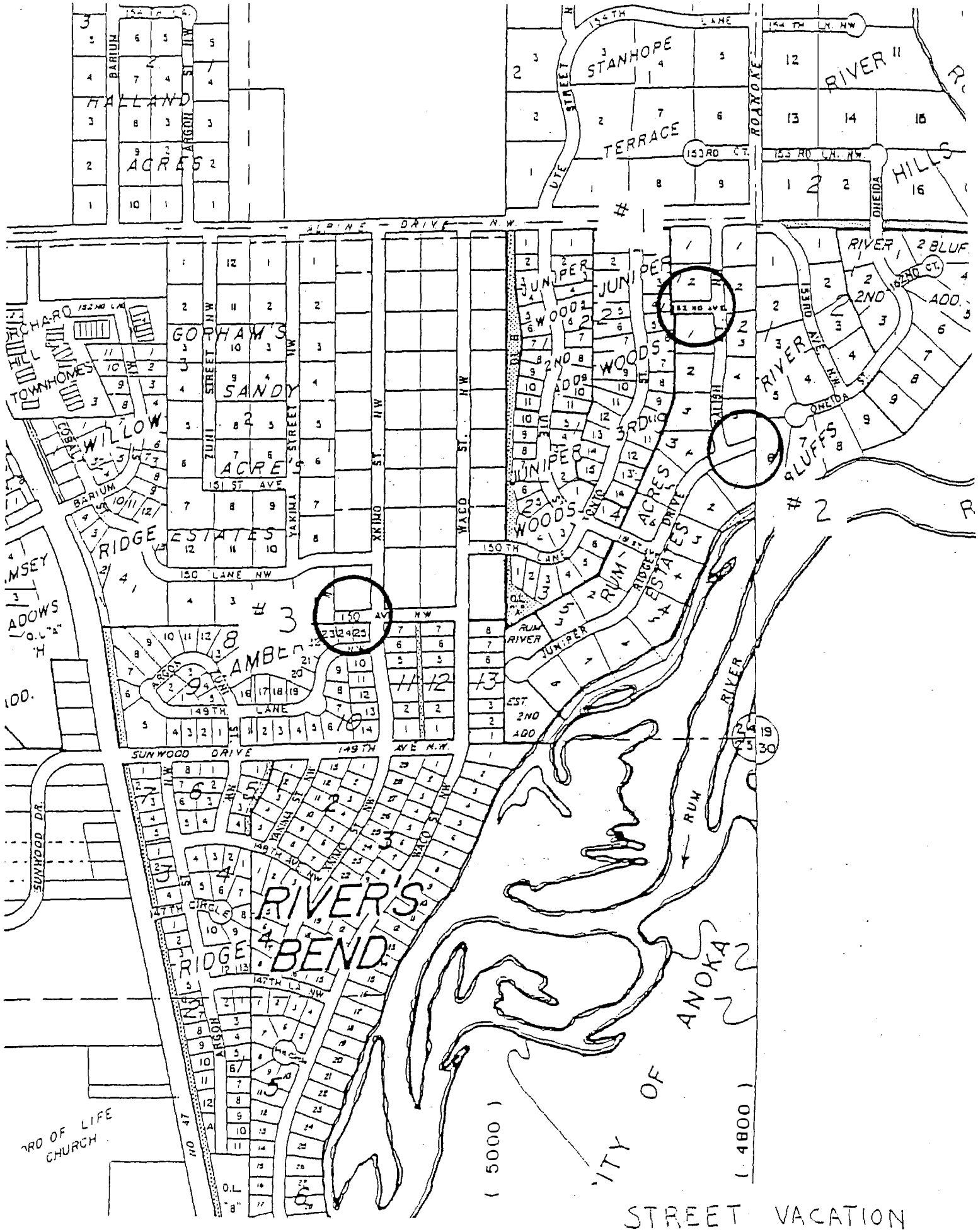
PASSED by the City Council of the City of Ramsey, Minnesota this the _____ day of _____ 2002.

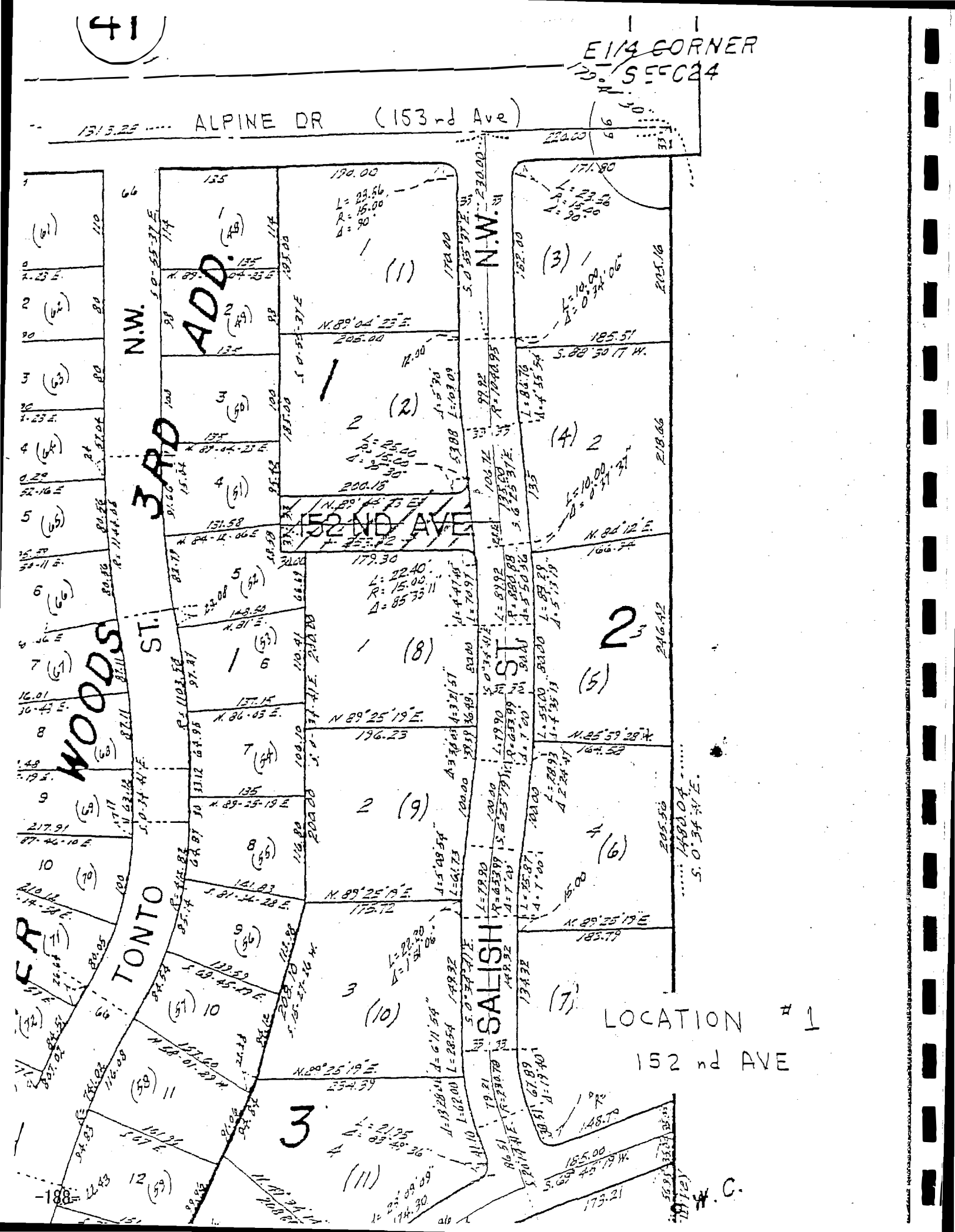
_____
Mayor

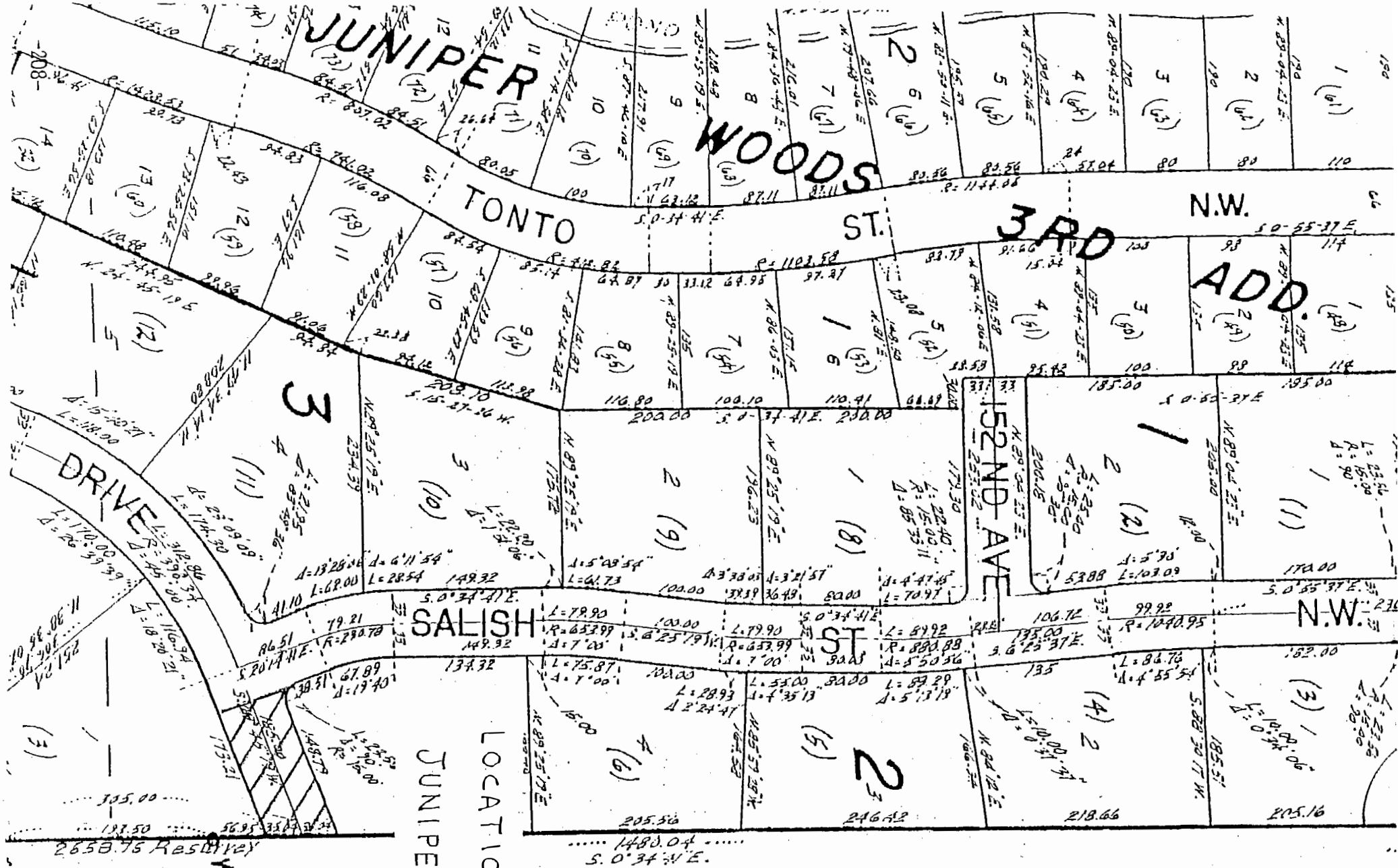
ATTEST:

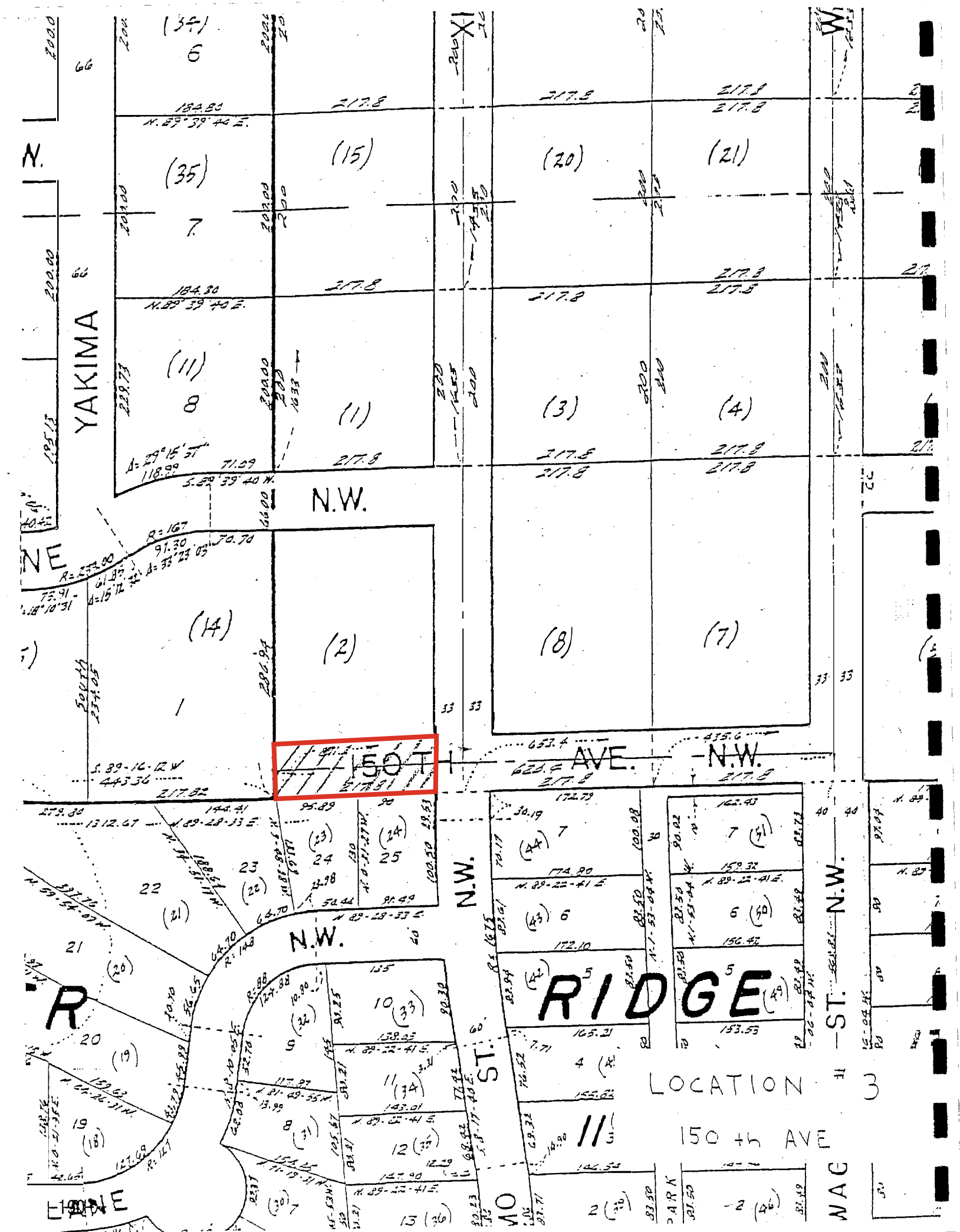
_____
City Clerk

Introduction date:	February 26, 2002
Posting dates:	February 26, 2002 – March 12, 2002
Adoption date:	March 12, 2002
Publication date:	March 15, 2002
Effective date:	June 1, 2002


ALPINE DRIVE N.W.
HALLAND ACRES
STANHOPE
TERRACE
RIVER HILLS
GOPHAWS
SANDY ACRE
WILLOW RIDGE ESTATES
JUNIPER WOODS
JUNIPER WOODS 2ND ADD
JUNIPER WOODS 3RD
RUM RIVER ESTATES
RIVER BLUFFS
RIVER BEND
AMBER
SUNWOOD DRIVE
149TH AVE N.W.
150 LANE NW
150TH LANE
151 ST AVE
153RD AVE N.W.
RUM RIVER
ANOKA
(5000)
(4800)
STREET VACATION LOCATIONS


41
E 1/4 CORNER
SEC 24
ALPINE DR (153rd Ave)
N.W. 3RD ADD.
WOODS ST.
TONTO
152 ND AVE
SALISH ST
LOCATION #1
152 nd AVE
W.C.


JUNIPER
WOODS
TONTO
ST.
N.W.
3RD
ADD.
152ND AVE
SALISH
ST
DRIVE
LOCATION #2
JUNIPER RIDGE DR.
2658.76 Record
W.C.


N.
YAKIMA
N.W.
AVE.
N.W.
50 FT
RIDGE
ST.
N.W.
ST.
N.W.
LOCATION
150 th AVE

ORDINANCE #02-09

CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

AN ORDINANCE VACATING CERTAIN DEDICATED STREET RIGHT-OF-WAY IN THE CITY OF RAMSEY, ANOKA COUNTY, MINNESOTA.

The City of Ramsey Ordains:

SECTION 1. AUTHORITY

This ordinance is adopted pursuant to and under the authority of the Home Rule Charter of the City of Ramsey, Section 12.06 and Minnesota Statutes 412.851.

SECTION 2. VACATION

The following described dedicated road easements are hereby vacated, to-wit:

That part of 150th Avenue N.W. lying west of the westerly right-of-way line of Xkimo Street N.W. and easterly of the east line of Lot 1, Block 4, GORHAM'S SANDY ACRES ESTATES, Anoka County, Minnesota. The "Subject Property"

That part of Juniper Ridge Drive N.W. lying easterly of the southerly extension of the easterly right-of-way line of Salish Street N.W. and westerly of the southerly extension of the easterly line of Lot 5, Block 2, RUM ACRE ESTATES, Anoka County, Minnesota.

That part of 152nd Avenue N.W. lying westerly of the westerly right-of-way line of Salish Street N.W. and easterly of the southerly extension of the west line of Lot 2, Block 1, RUM ACRE ESTATES, Anoka County, Minnesota.

SECTION 3. EFFECTIVE DATE

This ordinance becomes effective thirty (30) days after its publication subject to the City Charter Section 5.07 but not prior to June 1, 2002.

PASSED by the City Council of the City of Ramsey, Minnesota this the 12th day of March 2002.

Mayor

ATTEST:

City Clerk

Introduction date:	February 26, 2002
Posting dates:	February 26, 2002 – March 12, 2002
Adoption date:	March 12, 2002
Publication date:	March 22, 2002
Effective date:	June 1, 2002

CITY OF RAMSEY
ANOKA COUNTY, MINNESOTA
CLERK'S NOTICE OF COMPLETION OF VACATION PROCEEDINGS

1888562

24.32.25.43.0014
41.0007
41.0009

To the Anoka County, Minnesota Auditor

NOTICE is hereby given that pursuant to MSA 412 851 and by attached Certification of Ordinance dated March 12, 2002, the City of Ramsey has vacated the following legally described and dedicated drainage and utility easement to wit.

That part of 150th Avenue N W lying west of the westerly right-of-way line of Xkimo Street N W and easterly of the east line of Lot 1, Block 4, GORHAM'S SANDY ACRES ESTATES, Anoka County, Minnesota The "Subject Property"

That part of Juniper Ridge Drive N W lying easterly of the southerly extension of the easterly right-of-way line of Salish Street N W and westerly of the southerly extension of the easterly line of Lot 5, Block 2, RUM ACRE ESTATES, Anoka County, Minnesota

That part of 152nd Avenue N.W lying westerly of the westerly right-of-way line of Salish Street N W and easterly of the southerly extension of the west line of Lot 2, Block 1, RUM ACRE ESTATES, Anoka County, Minnesota

The vacation proceedings were completed on June 1, 2002

Dated: 1-6-2004

JoAnn M Thieling, City Clerk

STATE OF MINNESOTA }
} **ss.**
COUNTY OF ANOKA }

On this 6th day of January, 2004, before me, a Notary Public, personally appeared JoAnn M Thieling, to me personally known and by me duly sworn did say that she is the City Clerk of the City of Ramsey, the Municipal Corporation named in the foregoing instrument The seal affixed to said instrument is the corporate seal of the City of Ramsey, and was signed and sealed on behalf of the City by authority of its City Council The City Council and JoAnn M Thieling acknowledged said instrument to be a free act and deed of the City of Ramsey

KATHLEEN A SCHMITZ
Notary Public
Minnesota
My Commission Expires Jan 31, 2005

Notary Public

This document drafted by The City of Ramsey, 15153 Nowthen Blvd N W , Ramsey, MN

ABSTRACT

Receipt #	5731 / 30.-	☐	Incorrect/No Reference #
Date/Time	1/9 / 15:25	☒	Non-standard Document
Document Order	1 of 1	☐	Certified Copy/
PINs	ME		
Recordability	ME		
Filing Fees	$ 30.-	☐	Tax Lien/Release
Copy/Additional Pg Fees	$	☐	Transfer
Well Cert Fees	$	☐	Division
☐ Incomplete Form		☐	Status
☐ Missing Attachment		☐	New legal Description
☐ No Legal Description		☐	GAC
☐ Non existent Legal Description		☐	Deferred Specials
☐ Part(s) Illegible		☒	No Change

DOCUMENT NO. 1888562.0 ABSTRACT

ANOKA COUNTY MINNESOTA

I HEREBY CERTIFY THAT THE WITHIN INSTRUMENT WAS FILED IN THIS OFFICE FOR RECORD ON JAN 09 2004 AT 3:25 PM AND WAS DULY RECORDED FEES AND TAXES IN THE AMOUNT OF $30.00 PAID

2004005731
RECEIPT NO

MAUREEN J DEVINE
ANOKA COUNTY PROPERTY TAX ADMINISTRATOR/RECORDER/REGISTRAR OF TITLES

BY MLE
DEPUTY PROPERTY TAX ADMINISTRATOR/RECORDER/REGISTRAR OF TITLES

Quit Claim Deed.
Individual to Corporation.

Form No. 28-M.

Miller-Davis Co., Minneapolis, Minn.
Minnesota Uniform Conveyancing Blanks (1931).

352445

This Indenture, *Made this* 25th *day of* June, *19*71, *between* Martin H. Gorham and Irene C. Gorham, his wife, Gary M. Gorham and Christina C. Gorham, his wife, and Edward L. Thurston and L. Jean Thurston, his wife,

of the County of Anoka *and State of* Minnesota, *part*ies *of the first part, and* Township of Ramsey, a unit of government

~~corporation~~ *under the laws of the State of* Minnesota, *party of the second part,*

Witnesseth, *That the said part*ies *of the first part, in consideration of the sum of* One Dollar and other good and valuable consideration - - -

BOOK 922 PAGE 226

State of Minnesota, } ss.

County of Anoka

On this 25th *day of* June, *19* 71, *before me, a* Notary Public *within and for said County, personally appeared*

Martin H. Gorham and Irene C. Gorham, his wife,
Gary M. Gorham and Christina C. Gorham, his wife, and
Edward L. Thurston and L. Jean Thurston, his wife,

to me known to be the person s *described in, and who executed the foregoing instrument, and acknowledged that* they *executed the same as* their *free act and deed* (See Note)

(See Note)

Mildred H. Vick

MILDRED H. VICK
Notary Public, Anoka County, Minn.
My Commission Expires Nov. 1, 1974

Notary Public Notary Public, Anoka County, Minn. *County, Minn.*

My commission expires , *19*

THIS INSTRUMENT WAS DRAFTED BY
Edward E. Coleman
211 East Main St. (Name)
Anoka, Minnesota (Address) 55303

Note: The blank lines marked "See Note" are for use when the instrument is executed by an attorney in fact.

'NO DELINQUENT TAXES AND TRANSFER ENTERED"
July 20 19 71
Auditor, Anoka County
BY Otto F. Meyer Deputy

Minnesota Form No. 28.

Doc. No. 352445

QUIT CLAIM DEED

Individual to Corporation

Commercial

Grantor
Grantee
Recorded
Checked
Margin
Ty. Index

TO

Office of Register of Deeds,
State of Minnesota,
County of Anoka
I hereby certify that the within Deed was filed in this office for record on the 20 day of JUL 1971 at 10:40 o'clock A. M., and was duly recorded in Book 922 of Deeds, page 225.
Register of Deeds
By Deputy

Taxes for the year 19 , on the lands described within, paid this day of , 19
County Treasurer
By Deputy

Taxes paid and Transfer entered this day of , 19
County Auditor
By Deputy

James Peterson
Recording Fee $2.00

Filed for record on the 20 day of July A. D. 1971 at 10:40 o'clock A. M.

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #25-173

A RESOLUTION DECLARING SURPLUS PROPERTY AND APPROVING THE EXECUTION OF A QUIT CLAIM DEED TO TRANSFER A PARCEL NO LONGER NEEDED FOR ROAD PURPOSES

RECITALS

1. That on October 23, 2001, the City of Ramsey held a Public Hearing to consider Ordinance #02-09, which would vacate certain road easements that were no longer needed.

2. That the Ramsey City Council introduced Ordinance #02-09 on February 26, 2002 and adopted Ordinance #02-09 on March 12, 2002.

3. That Ordinance #02-09 went into effect on June 1, 2002.

4. That one of the dedicated road easements was legally described as:

   That part of 150th Avenue N.W. lying west of the westerly right-of-way line of Xkimo Street N.W. and easterly of the east line of Lot 1, Block 4, GORHAM'S SANDY ACRES ESTATES, Anoka County, Minnesota

   ("Subject Property")

5. That the vacation proceedings were properly conducted and completed in 2002.

6. That in 2018, it was discovered that this road easement segment still existed as a separate parcel and Staff resent the vacation proceedings and Ordinance #02-09 again to Anoka County.

7. That in 2025, after conferring with the City Attorney, it was determined that the Subject Property was actually conveyed to Ramsey Township 1971 in fee simple, and thus the standard vacation procedure does not eliminate the City's interest in the parcel.

8. That for the City of Ramsey to release the Subject Property, it must be declared as surplus property conveyed to a third party via a Quit Claim Deed.

NOW THEREFORE, BE IT RESOLVED BY THIS CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

That the Ramsey City Council hereby declares the Subject Property to be surplus and does not serve any other benefit to the public or taxpayers. Furthermore, the Ramsey City Council authorizes Staff to execute a Quit Claim Deed to convey the Subject Property to the owners of the

adjacent parcel generally known as 15010 Xkimo Street NW and authorizes the Mayor and City Administrator to sign the deed.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 23rd day of September, 2025.

CITY OF RAMSEY:

By:_____ By:_____
Mayor City Clerk

STATE OF MINNESOTA)
) ss.
COUNTY OF ANOKA)

On this _____ day of _____, ____, before me a Notary Public personally appeared Mayor Ryan Heineman and Katie Schmidt, to me personally known, who, being each by me duly sworn, did say that they are respectively the Mayor and City Clerk of the City of Ramsey, the Municipal Corporation named in the foregoing instrument, and seal affixed to said instrument is the corporate seal of said Municipal corporation, and the said instrument was signed and sealed on behalf of said Municipal Corporation by authority of its City Council, and Ryan Heineman and Katie Schmidt acknowledge said instrument to be the free act and deed of said Municipal Corporation.

_____
Notary Public

This document drafted by:
City of Ramsey
7550 Sunwood Dr NW
Ramsey, MN 55303

CC Regular Session

Meeting Date: 09/23/2025

Primary Strategic Plan Initiative: Not Applicable

Title

Adopt Resolution #25-213 Approving Partial Payment to Dave Perkins Contracting, Inc. for Improvement Project #25-04, Dickensons Mississippi Estate Street Reconstructions.

Purpose/Background:

Resolution and Pay Request Attached.

Recommendation:

The Senior Engineering Technician has inspected the completed work and recommends partial payment to Dave Perkins Contracting, Inc. for improvement project #25-04, Dickensons Mississippi Estates Street Reconstructions, in the amount of $196,814.35.

OutcomeAction:

Motion to adopt Resolution #25-213 approving partial payment to Dave Perkins Contracting, Inc. for improvement project #25-04, Dickensons Mississippi Estate Street Reconstructions, in the amount of $196,814.35.

Attachments

Pay Resolution #25-213

Pay Request

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	09/18/2025 10:15 AM
Brian Hagen	Brian Hagen	09/18/2025 12:57 PM
Form Started By: Stacie Damjanovich		Started On: 08/19/2025 02:21 PM
Final Approval Date: 09/18/2025		

Councilmember ____ introduced the following resolution and moved for its adoption:

RESOLUTION #25-213

RESOLUTION APPROVING PARTIAL PAYMENT No. 2 TO DAVE PERKINS CONTRACTING, INC. FOR DICKENSONS MISSISSIPPI ESTATE STREET RECONSTRUCTIONS, IMPROVEMENT PROJECT #25-04

WHEREAS, the City of Ramsey proposes to reconstruct the streets within the Dickenson's Mississippi Estates subdivision as identified within the 2025 – 2034 10-Year Capital Improvement Program; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-196 adopted July 23, 2024, the Ramsey City Council accepted a proposal from Bolton & Menk, Inc. to prepare final plans and specifications for Dickenson's Mississippi Estate Street Reconstructions, Improvement Project #25-04 for the not-to-exceed amount of $68,537.00; and

WHEREAS, upon preliminary review City Staff has determined additional watermain between the Rivlyn Avenue cul-de-sac and Riverdale Drive will require replacement; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-302, adopted October 22, 2024, the Ramsey City Council accepted the amended proposal from Bolton & Menk, Inc. for additional topographic survey and design services for said improvements for $9,296.00; and

WHEREAS, pursuant to Ramsey City Council Resolution #25-061, adopted March 25, 2025, the City Council approved final plans and specifications as prepared by Bolton & Menk, Inc. and authorized advertisement for bids for the same improvements; and

WHEREAS, proposals were received for Construction Related Services, including Construction Staking and As-built Survey of $33,940.00 from Bolton & Menk, Inc. for said improvements; and

WHEREAS, pursuant to Ramsey City Council Resolution #25-099, adopted May 13, 2025, a contract was awarded to Dave Perkins Contracting, Inc. of Nowthen, Minnesota, in the amount of $672,350.11 for said improvements; and

WHEREAS, pursuant to Ramsey City Council Resolution #25-171, adopted July 22, 2025, Change Order No. 1 was accepted to increase construction costs by $6,844.13 to add a traffic control detour for the Mississippi River Trail (MRT); and

WHEREAS, as of September 23, 2025 $63,161.77 has been paid to date; and

WHEREAS, the Senior Engineering Technician has inspected the completed work and recommends partial payment No. 2 to Dave Perkins Contracting, Inc. of Nowthen, Minnesota, for improvement project #25-04, Dickensons Mississippi Estates Street Reconstructions, in the amount of $196,814.35.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) The City Council hereby authorizes partial payment No. 2 to Dave Perkins Contracting, Inc. of Nowthen, Minnesota for improvement project #25-04, Dickensons Mississippi Estates Street Reconstructions in the amount of $196,814.35.

2) The City Council hereby authorizes the Mayor and City Administrator to sign the release form for this payment.

3) The total amount of this payment is not included in resolutions approving payments of bills for the day of September 23, 2025.

4) The City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 23rd day of September, 2025.

_____
Mayor

ATTEST:

_____
City Clerk

Contractor's Application for Payment

Owner:	City of Ramsey	**Owner's Project No.:**	C.P. 25-04
Engineer:	Bolton & Menk, Inc.	**Engineer's Project No.:**	24X.135503
Contractor:	Dave Perkins Contracting, Inc.	**Agency's Project No.:**	
Project:	Dickenson's Mississippi Estates Reconstruction		
Contract:			
Application No.:	2	**Application Date:**	9/2/2025
Application Period:	From 8/1/2025	to	8/31/2025

1. Original Contract Price	$	672,350.11
2. Net change by Change Orders	$	6,844.13
3. Current Contract Price (Line 1 + Line 2)	$	679,194.24
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	$	273,659.07
5. Retainage		
a. 5% X $ 273,659.07 Work Completed	$	13,682.95
b. X $ - Stored Materials	$	-
c. Total Retainage (Line 5.a + Line 5.b)	$	13,682.95
6. Amount eligible to date (Line 4 - Line 5.c)	$	259,976.12
7. Less previous payments	$	63,161.77
8. Amount due this application	**$**	**196,814.35**
9. Balance to finish, including retainage (Line 3 - Line 4)	$	405,535.17

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Dave Perkins Contracting, Inc.

Signature: [signature] **Date:** 8-3-25

Name: Dave Perkins **Title:** President

Recommended by Bolton & Menk, Inc.		**Approved by City of Ramsey**	
By:	[signature]	**By:**	[signature]
Name:	Zach Lingl P.E.	**Name:**	Bruce Westby
Title:	Project Manager	**Title:**	City Engineer/Public Works Director
Date:	9/2/2025	**Date:**	9/10/2025

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Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	City of Ramsey	**Owner's Project No.:**	C.P. 25-04
Engineer:	Bolton & Menk, Inc.	**Engineer's Project No.:**	24X.135503
Contractor:	Dave Perkins Contracting, Inc.	**Contractor's Project No.:**	
Project:	Dickenson's Mississippi Estates Reconstruction	**Agency's Project No.:**	
Contract:			

Application No.: 2 **Application Period:** From 08/01/25 to 08/31/25 **Application Date:** 09/02/25

A	B	C	D	E	F	F1	F2	G	H	I	J	K	L
		Contract Information				Previous Estimate		Work Completed					
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C X E) ($)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) ($)	Materials Currently Stored (not in G) ($)	Work Completed and Materials Stored to Date (H + I) ($)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) ($)
Original Contract													
1	MOBILIZATION	1.00	LUMP SUM	40,900.00	40,900.00	0.25	10,225.00	0.75	30,675.00		30,675.00	75%	10,225.00
2	CLEARING	13.00	EACH	250.00	3,250.00	-	-	6.00	1,500.00		1,500.00	46%	1,750.00
3	GRUBBING	13.00	EACH	550.00	7,150.00	-	-	6.00	3,300.00		3,300.00	46%	3,850.00
4	SALVAGE MAIL BOX & SUPPORT	19.00	EACH	126.00	2,394.00	19.00	2,394.00	19.00	2,394.00		2,394.00	100%	-
5	REMOVE CASTING	5.00	EACH	125.00	625.00	5.00	625.00	5.00	625.00		625.00	100%	-
6	REMOVE WATERMAIN PIPE	1,399.00	LIN FT	2.00	2,798.00	-	-	1,402.00	2,804.00		2,804.00	100%	(6.00)
7	REMOVE GATE VALVE & BOX	3.00	EACH	455.00	1,365.00	-	-	2.00	910.00		910.00	67%	455.00
8	REMOVE HYDRANT WITH GATE VALVE	4.00	EACH	355.00	1,420.00	-	-	4.00	1,420.00		1,420.00	100%	-
9	REMOVE WATER SERVICE	641.00	LIN FT	2.00	1,282.00	-	-	650.00	1,300.00		1,300.00	101%	(18.00)
10	REMOVE STORM SEWER PIPE	124.00	LIN FT	1.00	124.00	-	-	36.00	36.00		36.00	29%	88.00
11	REMOVE STORM SEWER STRUCTURE	3.00	EACH	1.00	3.00	-	-	-	-		-		3.00
12	SAWING BIT PAVEMENT (FULL DEPTH)	595.00	LIN FT	3.00	1,785.00	793.33	2,380.00	793.33	2,380.00		2,380.00	133%	(595.00)
13	SAWING CONCRETE PAVEMENT (FULL DEPTH)	95.00	LIN FT	4.00	380.00	595.00	2,380.00	595.00	2,380.00		2,380.00	626%	(2,000.00)
14	REMOVE CURB AND GUTTER	2,290.00	LIN FT	2.00	4,580.00	2,280.00	4,560.00	2,280.00	4,560.00		4,560.00	100%	20.00
15	REMOVE BITUMINOUS PAVEMENT	5,000.00	SQ YD	5.90	29,500.00	5,000.00	29,500.00	5,000.00	29,500.00		29,500.00	100%	-
16	REMOVE CONCRETE PAVEMENT	130.00	SQ YD	5.00	650.00	-	-	-	-		-		650.00
17	EXCAVATION - COMMON (EV)	1,552.00	CU YD	9.00	13,968.00	-	-	-	-		-		13,968.00
18	EXCAVATION - SUBGRADE (EV)	100.00	CU YD	0.01	1.00	-	-	-	-		-		1.00
19	COMMON EMBANKMENT (CV)	11.00	CU YD	0.01	0.11	-	-	-	-		-		0.11
20	STREET SWEEPER (WITH PICKUP BROOM)	50.00	HOUR	125.00	6,250.00	2.00	250.00	5.00	625.00		625.00	10%	5,625.00
21	AGGREGATE BASE (CV) CLASS 5, MODIFIED	1,060.00	CU YD	25.00	26,500.00	-	-	-	-		-		26,500.00
22	BITUMINOUS PATCH SPECIAL (DRIVEWAY)	385.00	SQ YD	40.00	15,400.00	-	-	-	-		-		15,400.00
23	BITUMINOUS TACK COAT	290.00	GAL	4.00	1,160.00	-	-	-	-		-		1,160.00
24	TYPE SP 9.5 WEARING COURSE MIX (3,C)	460.00	TON	91.00	41,860.00	-	-	-	-		-		41,860.00
25	TYPE SP 12.5 NON WEARING COURSE MIX (3,C)	575.00	TON	84.00	48,300.00	-	-	-	-		-		48,300.00
26	12" RC PIPE SEWER DESIGN 3006 CLASS V	42.00	LIN FT	58.00	2,436.00	-	-	-	-		-		2,436.00
27	27" RC PIPE SEWER DESIGN 3006 CLASS III	124.00	LIN FT	110.00	13,640.00	-	-	-	-		-		13,640.00
28	STORM SEWER HYDRAULIC STRUCTURE	1.00	LUMP SUM	21,366.00	21,366.00	-	-	-	-		-		21,366.00
29	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPEC 1 (2'X3')	1.00	EACH	2,800.00	2,800.00	-	-	-	-		-		2,800.00
30	CONSTRUCT DRAINAGE STRUCTURE DES 60-4020	3.00	EACH	6,100.00	18,300.00	-	-	-	-		-		18,300.00
31	CLEAN & TELEVISE STORM SEWER	166.00	LIN FT	12.00	1,992.00	-	-	-	-		-		1,992.00
32	CLEAN & TELEVISE EXISTING SANITARY SEWER	1,060.00	LIN FT	8.00	8,480.00	-	-	-	-		-		8,480.00
33	4" INSULATION	40.00	SQ YD	15.00	600.00	-	-	-	-		-		600.00
34	CONNECT TO EXISTING WATERMAIN	2.00	EACH	1,500.00	3,000.00	-	-	3.00	4,500.00		4,500.00	150%	(1,500.00)
35	6" GATE VALVE & BOX	4.00	EACH	3,600.00	14,400.00	-	-	4.00	14,400.00		14,400.00	100%	-
36	8" GATE VALVE & BOX	3.00	EACH	5,100.00	15,300.00	-	-	5.00	25,500.00		25,500.00	167%	(10,200.00)
37	HYDRANT	4.00	EACH	6,100.00	24,400.00	-	-	4.00	24,400.00		24,400.00	100%	-
38	1" CORPORATION STOP	18.00	EACH	755.00	13,590.00	-	-	18.00	13,590.00		13,590.00	100%	-
39	1" CURB STOP AND BOX	18.00	EACH	1,100.00	19,800.00	-	-	-	-		-		19,800.00
40	1" TYPE K COPPER WATER SERVICE	670.00	LIN FT	27.00	18,090.00	-	-	-	-		-		18,090.00
41	6" WATERMAIN DUCTILE IRON CL 53	70.00	LIN FT	110.00	7,700.00	-	-	64.00	7,040.00		7,040.00	91%	660.00
42	8" C900 PVC WATERMAIN	1,340.00	LIN FT	53.00	71,020.00	-	-	1,330.00	70,490.00		70,490.00	99%	530.00
43	WATERMAIN FITTINGS	590.00	POUND	13.00	7,670.00	-	-	1,166.00	15,158.00		15,158.00	198%	(7,488.00)
44	TEMPORARY WATER SERVICE	1.00	LUMP SUM	13,000.00	13,000.00	0.75	9,750.00	0.75	9,750.00		9,750.00	75%	3,250.00
45	ADJUST VALVE BOX	2.00	EACH	175.00	350.00	-	-	-	-		-		350.00
46	CASTING ASSEMBLY (SANITARY SEWER)	4.00	EACH	555.00	2,220.00	-	-	-	-		-		2,220.00
47	CASTING ASSEMBLY (STORM SEWER)	5.00	EACH	1,100.00	5,500.00	-	-	-	-		-		5,500.00
48	ADJUST FRAME & RING CASTING	6.00	EACH	655.00	3,930.00	-	-	-	-		-		3,930.00
49	CONCRETE CURB AND GUTTER DESIGN SURMOUNTABLE	2,230.00	LIN FT	20.00	44,600.00	-	-	-	-		-		44,600.00

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Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	City of Ramsey
Engineer:	Bolton & Menk, Inc.
Contractor:	Dave Perkins Contracting, Inc.
Project:	Dickenson's Mississippi Estates Reconstruction
Contract:	

Owner's Project No.:	C.P. 25-04
Engineer's Project No.:	24X.135503
Contractor's Project No.:	
Agency's Project No.:	

Application No.: 2 Application Period: From 08/01/25 to 08/31/25 Application Date: 09/02/25

A	B	C	D	E	F	F1	F2	G	H	I	J	K	L
		Contract Information				Previous Estimate		Work Completed					
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C X E) ($)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) ($)	Materials Currently Stored (not in G) ($)	Work Completed and Materials Stored to Date (H + I) ($)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) ($)
50	CONCRETE CURB AND GUTTER DESIGN B618	100.00	LIN FT	26.00	2,600.00	-	-	-	-		-		2,600.00
51	CONCRETE VALLEY GUTTER	130.00	SQ YD	66.00	8,580.00	-	-	-	-		-		8,580.00
52	6" CONCRETE DRIVEWAY PAVEMENT	130.00	SQ YD	30.00	3,900.00	-	-	-	-		-		3,900.00
53	INSTALL MAIL BOX & SUPPORT	19.00	EACH	135.00	2,565.00	-	-	-	-		-		2,565.00
54	TRAFFIC CONTROL	1.00	LUMP SUM	2,000.00	2,000.00	0.50	1,000.00	0.50	1,000.00		1,000.00	50%	1,000.00
55	CONIFEROUS TREE 6' HT B&B	12.00	EACH	875.00	10,500.00	-	-	-	-		-		10,500.00
56	DECIDUOUS TREE 6' HT B&B	1.00	EACH	876.00	876.00	-	-	-	-		-		876.00
57	TEMPORARY FENCE	300.00	LIN FT	12.00	3,600.00	-	-	-	-		-		3,600.00
58	STABILIZED CONSTRUCTION EXIT	1.00	LUMP SUM	1,500.00	1,500.00	-	-	-	-		-		1,500.00
59	STORM DRAIN INLET PROTECTION	14.00	EACH	250.00	3,500.00	-	-	-	-		-		3,500.00
60	SILT FENCE - MACHINE SLICED	250.00	LIN FT	2.00	500.00	-	-	-	-		-		500.00
61	OUTLET PROTECTION	3.00	EACH	255.00	765.00	-	-	-	-		-		765.00
62	FERTILIZER TYPE 3	300.00	POUND	5.00	1,500.00	-	-	-	-		-		1,500.00
63	COMMON TOPSOIL BORROW	1,210.00	CU YD	9.00	10,890.00	-	-	-	-		-		10,890.00
64	SEEDING	1.00	ACRE	545.00	545.00	-	-	-	-		-		545.00
65	SEED MIXTURE 25-151	300.00	POUND	16.00	4,800.00	-	-	-	-		-		4,800.00
66	HYDRAULIC BONDED FIBER MATRIX	3,500.00	POUND	3.00	10,500.00	-	-	-	-		-		10,500.00
67	WATER FOR DUST CONTROL	60.00	MGAL	40.00	2,400.00	-	-	-	-		-		2,400.00
68	WATER FOR TURF EASTABLISHMENT	210.00	MGAL	50.00	10,500.00	-	-	-	-		-		10,500.00
69	LANDSCAPE ALLOWANCE	4,500.00	UNITS	1.00	4,500.00	-	-	-	-		-		4,500.00
							-						
				Original Contract Totals	$ 672,350.11		$ 63,064.00		$ 270,237.00	$ -	$ 270,237.00	40%	$ 402,113.11
Approved Change Orders													
70	KINGS ISLAND DETOUR	1.00	LS	6,844.13	6,844.13	0.50	3,422.07	0.50	3,422.07		3,422.07	50%	3,422.06
					-				-		-		-
				Change Order Total	$ 6,844.13		$ 3,422.07		$ 3,422.07	$ -	$ 3,422.07	50%	$ 3,422.06
Original Contract and Change Orders													
				Project Totals	$ 679,194.24		$ 66,486.07		$ 273,659.07	$ -	$ 273,659.07	40%	$ 405,535.17

FUNDING SOURCE	-->	WORK TO DATE	-	RETAINAGE (5%)	-	PREVIOUS PAYMENTS	=	AMOUNT DUE
PAVEMENT MANAGEMENT	-->	$68,250.57	-	$3,412.53	-	$49,430.94	=	$15,407.10
WATER UTILITY	-->	$201,384.75	-	$10,069.23	-	$12,468.04	=	$178,847.48
STORM SEWER UTILITY	-->	$3,717.00	-	$185.85	-	$1,165.65	=	$2,365.50
SANITARY SEWER UTILITY	-->	$306.75	-	$15.34	-	$97.14	=	$194.27
PROJECT TOTAL	-->	**$273,659.07**	-	**$13,682.95**	-	**$63,161.77**	=	**$196,814.35**

EJCDC C-620 Contractor's Application for Payment
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CC Regular Session

Meeting Date: 09/23/2025

Primary Strategic Plan Initiative: Not Applicable

Title

Adopt Resolution #25-214 Approving Partial Payment to Park Construction Company for Improvement Project #25-03, MSA Alpine Drive Reconstruction.

Purpose/Background:

Resolution and Pay Request Attached.

Recommendation:

The Senior Engineering Technician has inspected the completed work and recommends partial payment to Park Construction Company for improvement project #25-03, MSA Alpine Drive Reconstruction, in the amount of $263,377.89.

OutcomeAction:

Motion to adopt Resolution #25-214 approving partial payment to Park Construction Company for improvement project #25-03, MSA Alpine Drive Reconstruction, in the amount of $263,377.89.

Attachments

Pay Resolution #25-214

Pay Request

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	09/18/2025 10:16 AM
Brian Hagen	Brian Hagen	09/18/2025 12:57 PM
Form Started By: Stacie Damjanovich		Started On: 08/19/2025 02:06 PM
Final Approval Date: 09/18/2025		

Councilmember ____ introduced the following resolution and moved for its adoption:

RESOLUTION #25-214

RESOLUTION APPROVING PARTIAL PAYMENT No. 2 TO PARK CONSTRUCTION COMPANY FOR MSA ALPINE DRIVE RECONSTRUCTION, IMPROVEMENT PROJECT #25-03

WHEREAS, the City of Ramsey proposes to reconstruct Municipal State Aid (MSA) Alpine Drive between Sunfish Lake Boulevard (CR 57) and Saint Francis Boulevard (TH 47) as identified within the 2025 – 2034 Capital Improvement Plan; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-198, adopted July 23, 2024, the City Council accepted and awarded the proposal to Hakanson Anderson for topographic survey of the project area in the amount of $4,800.00; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-220, adopted August 12, 2024, the City Council accepted and awarded the proposal to Independent Testing Technologies, Inc., for a geotechnical report of the project area in the amount of $10,620.00; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-310, adopted November 12, 2024, the City Council accepted and awarded the proposal to Hydro-Klean, LLC, for sewer cleaning and televising of the project area in the amount of $9,130.16; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-339, adopted November 26, 2024, the City Council ordered the City Engineer to prepare plans and specifications for MSA Alpine Drive Reconstruction, Improvement Project #25-03; and

WHEREAS, pursuant to Ramsey City Council Resolution #25-079, adopted April 22, 2025, the City Council approved final plans and specifications as prepared by the City Engineer and authorized advertisement for bids for the same improvements; and

WHEREAS, pursuant to Ramsey City Council Resolution #25-103, adopted May 27, 2025, a contract was awarded to Park Construction Company of Minneapolis, Minnesota, in the amount of $1,290,247.58 for said improvements; and

WHEREAS, as of September 23, 2025 $189,874.04 has been paid to date; and

WHEREAS, the Senior Engineering Technician has inspected the completed work and recommends partial payment No. 2 to Park Construction Company of Minneapolis, Minnesota, for improvement project #25-03, MSA Alpine Drive Reconstruction, in the amount of $263,377.89.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) The City Council hereby authorizes partial payment No. 2 to Park Construction Company of Minneapolis, Minnesota for improvement project #25-03, MSA Alpine Drive Reconstruction in the amount of $263,377.89.

2) The City Council hereby authorizes the Mayor and City Administrator to sign the release form for this payment.

3) The total amount of this payment is not included in resolutions approving payments of bills for the day of September 23, 2025.

4) The City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 23rd day of September, 2025.

_____
Mayor

ATTEST:

_____
City Clerk

Pay Estimate Summary Sheet

Estimate Number:	2 Partial
Project Number:	25-03
Project Name:	MSA Alpine Drive Reconstruction
Period Ending	August 31, 2025
Contractor:	Park Construction Company
Address:	1481 81st Avenue NE, Minneapolis, MN 55432

1	Original Contract Amount		$ 1,290,247.58
2	Change Order(s)	No. ____ Thru No. ____	
3	Total Funds Encumbered		$ 1,290,247.58
4	Value of Work Completed		$ 473,344.14
5	Retainage	5 %	$ (23,667.21)
	Percent Complete	37%	
6	Deductions or Charges		$ 3,575.00
7	Total Earned Less Retainage (Lines 4+5+6)		$ 453,251.93
8	Previous Payment(s)		$ 189,874.04
9	**Payment Due (Lines 7-8)**		**$ 263,377.89**
10	Total Balance to Finish, Including Retainage (Lines 3-7)		$ 836,995.65

Certification of Partial Payment

I hereby certify that, to the best of my knowledge and belief, all items, quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between owner and the undersigned Contractor, and as amended by any authorized changes and the foregoing is a true and correct statement of the contract amount for the period covered by this estimate.

PARK CONSTRUCTION	DON HALL
Contractor Name	Print Name
PROJECT MANAGER	Don Hall Digitally signed by Don Hall DN: C=US, E=dhall@parkconstructionco.com, O=Park Construction Company, CN=Don Hall Date: 2025.09.10 12:37:50-05'00'
Title	Signature
	9/10/25
	Date

City of Ramsey Approval

Signature (Project Engineer)	9/10/2025 Date
Signature (City Engineer)	9/11/2025 Date

MSA Alpine Drive Reconstruction
I.P. 25-03
Estimate No. 2 **Partial**
Period Ending August 31, 2025

BASE BID			CONTRACT AMOUNT				COMPLETED THIS PERIOD		COMPLETED TO DATE	
Item No.	MnDOT No.	Item Description	Unit	Estimated Quantity	Unit Price	Extended Total	Quantity	Extended Total	Quantity	Extended Total
1	2021.501	MOBILIZATION	LS	1.0	$ 100,900.00	$ 100,900.00	0.0	$ -	0.5	$ 50,450.00
2	2101.502	CLEARING AND GRUBBING	TREE	11.00	$ 1,020.00	$ 11,220.00	17	$ 17,340.00	17	$ 17,340.00
3	2104.502	REMOVE CATCH BASIN	EA	6.00	$ 238.00	$ 1,428.00	0	$ -	6	$ 1,428.00
4	2104.502	REMOVE LOOP DETECTOR	EA	5.00	$ 306.00	$ 1,530.00	0	$ -	0	$ -
5	2104.503	REMOVE CURB AND GUTTER	LF	3479.00	$ 4.35	$ 15,133.65	3479	$ 15,133.65	3479	$ 15,133.65
6	2104.503	REMOVE SEWER PIPE (STORM)	LF	256.00	$ 8.30	$ 2,124.80	0	$ -	256	$ 2,124.80
7	2104.503	SAWING PAVEMENT (FULL DEPTH)	LF	1109.00	$ 2.80	$ 3,105.20	0	$ -	0	$ -
8	2104.504	REMOVE PAVEMENT (BITUMINOUS)	SY	231.00	$ 10.70	$ 2,471.70	231	$ 2,471.70	231	$ 2,471.70
9	2104.504	REMOVE PAVEMENT (CONCRETE)	SY	40.00	$ 21.90	$ 876.00	40	$ 876.00	40	$ 876.00
10	2105.607	SELECT GRANULAR BORROW (LV)	CY	2855.00	$ 7.90	$ 22,554.50	2855	$ 22,554.50	2855	$ 22,554.50
11	2106.507	EXCAVATION - COMMON (EV)	CY	556.00	$ 31.30	$ 17,402.80	556	$ 17,402.80	556	$ 17,402.80
12	2106.601	DEWATERING	LS	1.00	$ 24,300.00	$ 24,300.00	0	$ -	1	$ 24,300.00
13	2106.607	HAUL & STOCKPILE RECLAIM MATERIAL (LV)	CY	4422.00	$ 0.01	$ 44.22	0	$ -	0	$ -
14	2108.504	GEOTEXTILE FABRIC TYPE 4	SY	47.00	$ 4.65	$ 218.55	0	$ -	0	$ -
15	2112.519	SUBGRADE PREPARATION	RDST	41.80	$ 230.00	$ 9,614.00	41.8	$ 9,614.00	41.8	$ 9,614.00
16	2112.604	SUBGRADE PREPARATION (TRAIL)	SY	1303.00	$ 1.60	$ 2,084.80	1303	$ 2,084.80	1303	$ 2,084.80
17	2123.61	STREET SWEEPER (WITH PICKUP BROOM)	HR	60.00	$ 173.00	$ 10,380.00	3	$ 519.00	3	$ 519.00
18	2130.523	WATER	MGAL	64.00	$ 55.70	$ 3,564.80	49	$ 2,729.30	49	$ 2,729.30
19	2211.507	AGGREGATE BASE CLASS 5 MODIFIED (CV)	CY	1920.00	$ 0.01	$ 19.20	0	$ -	0	$ -
20	2215.504	FULL DEPTH RECLAMATION	SY	20440.00	$ 1.40	$ 28,616.00	12849	$ 17,988.60	20440	$ 28,616.00
21	2215.504	FULL DEPTH RECLAMATION (BIT. TRAIL)	SY	1354.00	$ 4.20	$ 5,686.80	-145	$ (609.00)	1354	$ 5,686.80
22	2232.504	MILL BITUMINOUS SURFACE (2.0")	SY	581.00	$ 7.95	$ 4,618.95	5090	$ 40,465.50	5090	$ 40,465.50
23	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	1783.00	$ 2.30	$ 4,100.90	0	$ -	0	$ -
24	2360.509	TYPE SP 12.5 NON-WEARING COURSE MIXTURE (3,C)	TON	3016.00	$ 78.10	$ 235,549.60	0	$ -	0	$ -
25	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) (DRIVEWAY)	TON	17.00	$ 222.00	$ 3,774.00	0	$ -	0	$ -
26	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) (ROADWAY)	TON	3023.00	$ 82.30	$ 248,792.90	0	$ -	0	$ -
27	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) (TRAIL)	TON	196.00	$ 106.00	$ 20,776.00	0	$ -	0	$ -
28	2411.502	CONSTRUCT CONCRETE END CAP	EA	2.00	$ 1,290.00	$ 2,580.00	0	$ -	2	$ 2,580.00
29	2452.618	SHEET PILING	SF	126.00	$ 10.40	$ 1,310.40	0	$ -	126	$ 1,310.40
30	2501.502	15" RC PIPE APRON	EA	1.00	$ 1,550.00	$ 1,550.00	0	$ -	1	$ 1,550.00
31	2501.502	18" RC PIPE APRON	EA	2.00	$ 1,210.00	$ 2,420.00	0	$ -	2	$ 2,420.00
32	2501.502	58" SPAN RC PIPE-ARCH APRON	EA	2.00	$ 4,350.00	$ 8,700.00	0	$ -	2	$ 8,700.00
33	2501.602	TRASH GUARD FOR 15" RC PIPE APRON	EA	1.00	$ 0.01	$ 0.01	0	$ -	1	$ 0.01
34	2501.602	TRASH GUARD FOR 18" RC PIPE APRON	EA	2.00	$ 725.00	$ 1,450.00	0	$ -	2	$ 1,450.00
35	2503.503	15" RC PIPE SEWER DESIGN 3006 CLASS III	LF	170.00	$ 70.40	$ 11,968.00	0	$ -	170	$ 11,968.00
36	2503.503	18" RC PIPE SEWER DESIGN 3006 CLASS III	LF	136.00	$ 70.40	$ 9,574.40	0	$ -	100	$ 7,040.00
37	2503.503	58" SPAN RC PIPE-ARCH SEWER CLASS IIA	LF	69.00	$ 368.00	$ 25,392.00	0	$ -	69	$ 25,392.00

BASE BID			CONTRACT AMOUNT				COMPLETED THIS PERIOD		COMPLETED TO DATE	
Item No.	MnDOT No.	Item Description	Unit	Estimated Quantity	Unit Price	Extended Total	Quantity	Extended Total	Quantity	Extended Total
38	2503.602	CONNECT TO EXISTING STORM SEWER	EA	1.00	$ 1,240.00	$ 1,240.00	0	$ -	0	$ -
39	2503.603	CLEAN & VIDEO TAPE PIPE SEWER (STORM)	LF	367.00	$ 12.40	$ 4,550.80	0	$ -	0	$ -
40	2506.502	ADJUST FRAME AND RING CASTING	EA	2.00	$ 1,110.00	$ 2,220.00	0	$ -	0	$ -
41	2506.502	CASTING ASSEMBLY (STORM)	EA	7.00	$ 859.00	$ 6,013.00	0	$ -	7	$ 6,013.00
42	2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN 2'X3'	EA	3.00	$ 2,290.00	$ 6,870.00	0	$ -	3	$ 6,870.00
43	2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	EA	4.00	$ 5,090.00	$ 20,360.00	0	$ -	4	$ 20,360.00
44	2506.602	GROUT CATCH BASIN	EA	9.00	$ 673.00	$ 6,057.00	0	$ -	0	$ -
45	2511.507	RANDOM RIP RAP CLASS III	CY	12.00	$ 124.00	$ 1,488.00	0	$ -	12	$ 1,488.00
46	2531.503	CONCRETE CURB AND GUTTER DESIGN B618	LF	3480.00	$ 23.30	$ 81,084.00	3413	$ 79,522.90	3413	$ 79,522.90
47	2563.601	TRAFFIC CONTROL	LS	1.00	$ 15,000.00	$ 15,000.00	0.0	$ -	0.5	$ 7,500.00
48	2565.602	RIGID PVC LOOP DETECTOR 6'X6'	EA	5.00	$ 1,940.00	$ 9,700.00	0	$ -	0	$ -
49	2565.603	2" NON-METALLIC CONDUIT	LF	119.00	$ 8.15	$ 969.85	0	$ -	0	$ -
50	2573.501	STORM DRAIN INLET PROTECTION	EA	21.00	$ 84.30	$ 1,770.30	21	$ 1,770.30	21	$ 1,770.30
51	2573.502	STABILIZED CONSTRUCTION EXIT	EA	4.00	$ 1.05	$ 4.20	0	$ -	0	$ -
52	2573.503	SILT FENCE; TYPE MS	LF	5143.00	$ 2.45	$ 12,600.35	0	$ -	0	$ -
53	2574.507	TOPSOIL (LV)	CY	722.00	$ 40.70	$ 29,385.40	0	$ -	0	$ -
54	2574.508	FERTILIZER TYPE 3	LB	112.00	$ 0.82	$ 91.84	0	$ -	0	$ -
55	2574.508	FERTILIZER TYPE 4	LB	58.00	$ 1.00	$ 58.00	0	$ -	0	$ -
56	2575.504	ROLLED EROSION PREVENTION CATEGORY 20	SY	2326.00	$ 1.45	$ 3,372.70	0	$ -	0	$ -
57	2575.505	SEEDING	ACRE	1.04	$ 612.00	$ 636.48	0	$ -	0	$ -
58	2575.508	HYDAULIC MULCH MATRIX	LB	2240.00	$ 1.20	$ 2,688.00	0	$ -	0	$ -
59	2575.508	SEED RESIDENTIAL TURFGRASS	LB	112.00	$ 2.25	$ 252.00	0	$ -	0	$ -
60	2575.508	SEED WET DITCH	LB	10	$ 67.20	$ 672.00	0	$ -	0	$ -
61	2575.601	LANDSCAPE RESTORATION	LS	1	$ 3,010.00	$ 3,010.00	0	$ -	0	$ -
62	2582.503	24" SOLID LINE MULTI COMP	LF	545	$ 8.65	$ 4,714.25	0	$ -	0	$ -
63	2582.503	4" DOUBLE SOLID LINE MULTI COMP	LF	5815	$ 0.82	$ 4,768.30	0	$ -	0	$ -
64	2582.503	4" SOLID LINE MULTI COMP	LF	11503	$ 0.41	$ 4,716.23	0	$ -	0	$ -
65	2582.518	PAVT MSSG MULTI COMP	SF	210	$ 9.70	$ 2,037.00	0	$ -	0	$ -
BASE BID TOTAL						**$ 1,072,161.88**		**$ 229,864.05**		**$ 429,731.46**

ALTERNATE BID			CONTRACT AMOUNT				COMPLETED THIS PERIOD		COMPLETED TO DATE	
Item No.	MnDOT No.	Item Description	Unit	Estimated Quantity	Unit Price	Extended Total	Quantity	Extended Total	Quantity	Extended Total
66	2104.503	REMOVE CURB AND GUTTER	LF	229	$ 10.10	$ 2,312.90	229	$ 2,312.90	229	$ 2,312.90
67	2104.503	SAWING PAVEMENT (FULL DEPTH)	LF	333	$ 2.80	$ 932.40	0	$ -	0	$ -
68	2104.504	REMOVE PAVEMENT (BITUMINOUS)	SY	421	$ 10.20	$ 4,294.20	0	$ -	0	$ -
69	2104.504	REMOVE PAVEMENT (CONCRETE)	SY	49	$ 11.40	$ 558.60	49	$ 558.60	49	$ 558.60
70	2106.507	EXCAVATION - COMMON (EV)	CY	290	$ 31.30	$ 9,077.00	290	$ 9,077.00	290	$ 9,077.00
71	2106.607	HAUL & STOCKPILE RECLAIM MATERIAL (LV)	CY	501	$ 15.90	$ 7,965.90	501	$ 7,965.90	501	$ 7,965.90
72	2112.604	SUBGRADE PREPARATION (TRAIL)	SY	5332	$ 0.79	$ 4,212.28	5332	$ 4,212.28	5332	$ 4,212.28
73	2130.523	WATER	MGAL	26	$ 55.70	$ 1,448.20	0	$ -	0	$ -
74	2211.507	AGGREGATE BASE CLASS 5 MODIFIED (CV)	CY	60	$ 0.01	$ 0.60	0	$ -	0	$ -
75	2215.504	FULL DEPTH RECLAMATION (BIT. TRAIL)	SY	5480	$ 2.15	$ 11,782.00	5480	$ 11,782.00	5480	$ 11,782.00
76	2232.504	MILL BITUMINOUS SURFACE (2.0")	SY	27	$ 6.25	$ 168.75	0	$ -	0	$ -
77	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	28	$ 4.60	$ 128.80	0	$ -	0	$ -
78	2360.509	TYPE SP 12.5 NON-WEARING COURSE MIXTURE (3,C)	TON	48	$ 129.00	$ 6,192.00	0	$ -	0	$ -
79	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) (DRIVEWAY)	TON	3	$ 473.00	$ 1,419.00	0	$ -	0	$ -
80	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) (ROADWAY)	TON	36	$ 150.00	$ 5,400.00	0	$ -	0	$ -
81	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) (TRAIL)	TON	791	$ 90.60	$ 71,664.60	0	$ -	0	$ -
82	2504.602	ADJUST VALVE BOX	EA	8	$ 558.00	$ 4,464.00	0	$ -	0	$ -
83	2504.602	VALVE BOX SECTION	EA	3	$ 301.00	$ 903.00	0	$ -	0	$ -
84	2506.502	ADJUST FRAME AND RING CASTING	EA	2	$ 1,110.00	$ 2,220.00	0	$ -	0	$ -
85	2506.602	GROUT CATCH BASIN	EA	2	$ 673.00	$ 1,346.00	0	$ -	0	$ -
86	2521.504	6" CONCRETE WALK	SY	168	$ 118.00	$ 19,824.00	0	$ -	0	$ -
87	2521.602	DRILL & GROUT REINF BAR (EPOXY COATED)	EA	105	$ 15.50	$ 1,627.50	0	$ -	0	$ -
88	2531.503	CONCRETE CURB AND GUTTER DESIGN B618	LF	226	$ 32.60	$ 7,367.60	226	$ 7,367.60	226	$ 7,367.60
89	2531.618	TRUNCATED DOMES	SF	234	$ 62.10	$ 14,531.40	0	$ -	0	$ -
90	2563.601	ALTERNATE PEDESTRIAN ROUTE	LS	1	$ 1,430.00	$ 1,430.00	0	$ -	0	$ -
91	2573.501	STORM DRAIN INLET PROTECTION	EA	4	$ 84.10	$ 336.40	4	$ 336.40	4	$ 336.40
92	2573.503	SILT FENCE; TYPE MS	LF	583	$ 3.05	$ 1,778.15	0	$ -	0	$ -
93	2574.507	TOPSOIL (LV)	CY	378	$ 40.70	$ 15,384.60	0	$ -	0	$ -
94	2574.508	FERTILIZER TYPE 3	LB	106	$ 0.82	$ 86.92	0	$ -	0	$ -
95	2574.508	FERTILIZER TYPE 4	LB	2	$ 10.20	$ 20.40	0	$ -	0	$ -
96	2575.504	ROLLED EROSION PREVENTION CATEGORY 20	SY	52	$ 2.55	$ 132.60	0	$ -	0	$ -
97	2575.505	SEEDING	ACRE	1	$ 1,530.00	$ 826.20	0.00	$ -	0.00	$ -
98	2575.508	HYDAULIC MULCH MATRIX	LB	2120	$ 1.20	$ 2,544.00	0	$ -	0	$ -
99	2575.508	SEED RESIDENTIAL TURFGRASS	LB	106	$ 2.25	$ 238.50	0	$ -	0	$ -
100	2575.508	SEED WET DITCH	LB	1	$ 67.20	$ 67.20	0	$ -	0	$ -
101	2575.601	LANDSCAPE RESTORATION	LS	1	$ 15,400.00	$ 15,400.00	0	$ -	0	$ -
ALTERNATE TOTAL						**$ 218,085.70**		**$ 43,612.68**		**$ 43,612.68**
BASE BID TOTAL						**$ 1,072,161.88**		**$ 229,864.05**		**$ 429,731.46**
GRAND TOTALS						**$ 1,290,247.58**		**$ 273,476.73**		**$ 473,344.14**

Internal City Use Only				
Base Bid Municipal State Aid Funds (0.86 Mob.)		$ 229,864.05		$ 301,227.05
Base Bid Storm Water Funds (0.14 Mob.)		$ -		$ 128,504.41
Alternate Bid State Aid Funds		$ 41,449.44		$ 41,449.44
Alternate Bid Storm Water Funds		$ -		$ -
Alternate Bid Trail Maintenance Funds		$ 2,163.24		$ 2,163.24
Total Funds	-	$ 273,476.73		$ 473,344.14

PARK CONSTRUCTION COMPANY
1481 81st Avenue NE
MINNEAPOLIS, MN 55432
PHONE: (763) 786-9800
FAX: (763) 786-2952

INVOICE

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
	RAMSEY ALPINE EXTRA		
1	PERKINS EXTRA	$3,250.00	$3,250.00

SUBTOTAL	$3,250.00
PRIME MARKUP	$325.00
SALES TAX	
OTHER	
TOTAL	$3,575.00

FOR OFFICE USE ONLY	
JOB / EQUIP #	
CODE	
DESCRIPTION	

PAYMENT DUE UPON RECEIPT

THANK YOU FOR YOUR BUSINESS

EXTRA WORK - DISCOVERED FIBER LINE BORED THRU EXISTING CULVERT.

STORM SEWER UTILITY FUNDS

CC Regular Session

Meeting Date: 09/23/2025

Primary Strategic Plan Initiative: Not Applicable

Title

Adopt Resolution #25-216 Approving Partial Payment to North Valley, Inc. for Improvement Project #25-07, 2025 Neighborhood Pavement Overlay Improvements.

Purpose/Background:

Resolution and Pay Request Attached.

Recommendation:

The Senior Engineering Technician has inspected the completed work and recommends partial payment to North Valley, Inc. for improvement project #25-07, 2025 Neighborhood Pavement Overlay Improvements in the amount of $843,509.07.

OutcomeAction:

Motion to adopt Resolution #25-216 ***a***pproving partial payment to North Valley, Inc. for improvement project #25-07, 2025 Neighborhood Pavement Overlay Improvements in the amount of $843,509.07.

Attachments

Pay Resolution #25-216

Pay Request

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	09/18/2025 10:12 AM
Brian Hagen	Brian Hagen	09/18/2025 12:57 PM
Form Started By: Stacie Damjanovich		Started On: 08/20/2025 12:29 PM
Final Approval Date: 09/18/2025		

Councilmember ____ introduced the following resolution and moved for its adoption:

RESOLUTION #25-216

RESOLUTION APPROVING PARTIAL PAYMENT No. 3 TO NORTH VALLEY, INC. FOR 2025 NEIGHBORHOOD PAVEMENT OVERLAY IMPROVEMENTS, IMPROVEMENT PROJECT #25-07

WHEREAS, the City of Ramsey proposes to overlay the pavement on numerous street segments in 2025 as identified within the 2025 – 2034 Capital Improvement Plan; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-295, adopted October 22, 2024, the City Council accepted and awarded the proposal to Hakanson Anderson for topographic survey of the project area in the amount of $5,900.00; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-342, adopted November 26, 2024, the City Council ordered the City Engineer to prepare plans and specifications for 2025 Neighborhood Pavement Overlay Improvements, Improvement Project #25-07; and

WHEREAS, pursuant to Ramsey City Council Resolution #25-080, adopted April 22, 2025, the City Council approved final plans and specifications as prepared by the City Engineer and authorized advertisement for bids for the same improvements; and

WHEREAS, pursuant to Ramsey City Council Resolution #25-104, adopted May 27, 2025, a contract was awarded to North Valley, Inc. of Nowthen, Minnesota, in the amount of $1,198,056.75 for said improvements; and

WHEREAS, as of September 23, 2025 $432,877.09 has been paid to date; and

WHEREAS, the Senior Engineering Technician has inspected the completed work and recommends partial payment No. 3 to North Valley, Inc. of Nowthen, Minnesota, for improvement project #25-07, 2025 Neighborhood Pavement Overlay Improvements, in the amount of $843,509.07.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) The City Council hereby authorizes partial payment No. 3 to North Valley, Inc. of Nowthen, Minnesota for Improvement Project #25-07, 2025 Neighborhood Pavement Overlay Improvements in the amount of $843,509.07.

2) The City Council hereby authorizes the Mayor and City Administrator to sign the release form for this payment.

3) The total amount of this payment is not included in resolutions approving payments of bills for the date of September 23, 2025.

4) The City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 23rd day of September, 2025.

_____
Mayor

ATTEST:

_____
City Clerk

Pay Estimate Summary Sheet

Estimate Number:	3 Partial
Project Number:	25-07
Project Name:	2025 Neighborhood Pavement Overlay Improvements
Period Ending	August 31, 2025
Contractor:	North Valley, Inc.
Address:	20015 Iguana Street NW, Nowthen, MN 55330

1	Original Contract Amount		$ 1,198,056.75
2	Change Order(s)	No. ____ Thru No. ____	
3	Total Funds Encumbered		$ 1,198,056.75
4	Value of Work Completed		$ 1,289,278.95
5	Retainage 1 %		$ (12,892.79)
	Percent Complete	108%	
6	Deductions or Charges		
7	Total Earned Less Retainage (Lines 4+5+6)		$ 1,276,386.16
8	Previous Payment(s)		$ 432,877.09
9	**Payment Due (Lines 7-8)**		**$ 843,509.07**
10	Total Balance to Finish, Including Retainage (Lines 3-7)		$ 12,892.79

Certification of Partial Payment

I hereby certify that, to the best of my knowledge and belief, all items, quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between owner and the undersigned Contractor, and as amended by any authorized changes and the foregoing is a true and correct statement of the contract amount for the period covered by this estimate.

North Valley Inc	Stewart Packer
Contractor Name	Print Name
Vice President	Stewart Packer
Title	Signature
	September 10th, 2025
	Date

City of Ramsey Approval

	9/10/2025
Signature (Project Engineer)	Date
Bruce Westby	9/11/2025
Signature (City Engineer)	Date

2025 Neighborhood Pavement Overlay Improvements
I.P. 25-07
Estimate No. 3 **Partial**
Period Ending August 31, 2025

			CONTRACT AMOUNT				COMPLETED THIS PERIOD		COMPLETED TO DATE	
Item No.	MnDOT No.	Item Description	Unit	Estimated Quantity	Unit Price	Extended Total	Quantity	Extended Total	Quantity	Extended Total
1	2021.501	MOBILIZATION	LS	1.0	$ 26,356.20	$ 26,356.20	0.5	$ 13,178.10	1.0	$ 26,356.20
2	2104.503	REMOVE CONCRETE CURB AND GUTTER	LF	2720.00	$ 7.12	$ 19,366.40	1264	$ 8,999.68	2667	$ 18,989.04
3	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LF	2220.00	$ 1.98	$ 4,395.60	486	$ 962.28	2799	$ 5,542.02
4	2104.503	SAWING CONCRETE (FULL DEPTH)	LF	1370	$ 4.77	$ 6,534.90	155	$ 739.35	280	$ 1,335.60
5	2104.503	CONCRETE CURB & GUTTER PREPARATION	EA	80	$ 27.45	$ 2,196.00	35	$ 960.75	35	$ 960.75
6	2104.503	REMOVE BITUMINOUS FLUME	SY	3	$ 91.17	$ 273.51	0	$ -	17	$ 1,549.89
7	2104.503	REMOVE CONCRETE BULL NOSE	SY	65	$ 21.45	$ 1,394.25	67	$ 1,437.15	67	$ 1,437.15
8	2104.503	REMOVE CENTER MEDIAN LANDSCAPING	LS	1	$ 2,823.58	$ 2,823.58	0	$ -	1	$ 2,823.58
9	2104.503	REMOVE WATER MAIN	LF	240	$ 29.50	$ 7,080.00	240	$ 7,080.00	240	$ 7,080.00
10	2104.503	REMOVE VALVE & BOX	EA	8	$ 716.51	$ 5,732.08	8	$ 5,732.08	8	$ 5,732.08
11	2104.504	REMOVE BITUMINOUS PAVEMENT (TRAIL)	SY	59	$ 13.94	$ 823.99	0	$ -	33	$ 460.02
12	2104.504	REMOVE CONCRETE WALK	SY	1010	$ 12.92	$ 13,049.20	431	$ 5,568.52	1081	$ 13,966.52
13	2104.504	REMOVE CONCRETE VALLEY GUTTER	SY	19	$ 18.07	$ 338.27	0	$ -	19	$ 343.33
14	2105.607	COMMON EXCAVATION	CY	80	$ 27.89	$ 2,231.20	52.6	$ 1,467.01	102.6	$ 2,861.51
15	2105.607	SUBSOIL EXCAVATION	CY	180	$ 25.91	$ 4,663.80	0	$ -	210	$ 5,441.10
16	2106.607	HAUL & STOCKPILE RECLAIM MATERIAL (LV)	CY	330	$ 17.10	$ 5,643.00	360	$ 6,156.00	360	$ 6,156.00
17	2112.519	SUBGRADE PREPARATION	RDST	15	$ 353.27	$ 5,228.40	9	$ 3,179.43	15	$ 5,299.05
18	2123.61	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	5	$ 198.43	$ 992.15	5	$ 992.15	8	$ 1,587.44
19	2130.523	WATER	MGAL	10	$ 55.78	$ 557.80	8	$ 446.24	8	$ 446.24
20	2211.507	AGGREGATE BASE CLASS 5 MODIFIED (CV)	CY	420	$ 6.55	$ 2,751.00	39	$ 255.45	267	$ 1,748.85
21	2215.504	FULL DEPTH RECLAMATION	SY	4700	$ 1.93	$ 9,071.00	4723	$ 9,115.39	4723	$ 9,115.39
22	2231.603	SAWED & SEALED JOINT	EA	192	$ 18.23	$ 3,500.16	102	$ 1,859.46	102	$ 1,859.46
23	2231.604	BITUMINOUS PATCH	SY	1000	$ 16.36	$ 16,360.00	402	$ 6,576.72	620	$ 10,143.20
24	2232.504	MILL BITUMINOUS SURFACE (2.0")	SY	47100	$ 1.25	$ 58,875.00	23857	$ 29,821.25	47100	$ 58,875.00
25	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	3630	$ 3.22	$ 11,688.60	2600	$ 8,372.00	4150	$ 13,363.00
26	2360.509	TYPE SP 12.5 NON WEARING COURSE MIXTURE (3,C) 2.0"	TON	535	$ 82.28	$ 44,019.80	617.6	$ 50,816.13	829.6	$ 68,259.49
27	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) 2.0"	TON	5850	$ 87.63	$ 512,635.50	3752.8	$ 328,857.86	6560.3	$ 574,879.09
28	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) 2.0" TRAIL	TON	4	$ 370.05	$ 1,498.70	0.0	$ -	5.0	$ 1,850.25
29	2503.602	GROUT CATCH BASIN	EA	109	$ 482.68	$ 52,612.12	109	$ 52,612.12	109	$ 52,612.12
30	2504.602	ADJUST VALVE BOX	EA	38	$ 504.13	$ 19,156.94	10	$ 5,041.30	29	$ 14,619.77
31	2506.502	ADJUST FRAME AND RING CASTING	EA	18	$ 799.10	$ 14,383.80	6	$ 4,794.60	6	$ 4,794.60
32	2506.502	REMOVE & REPLACE FRAME & RING CASTING	EA	17	$ 1,297.97	$ 22,065.49	7	$ 9,085.79	7	$ 9,085.79
33	2521.504	6" CONCRETE WALK	SY	990	$ 69.72	$ 69,022.80	786	$ 54,799.92	1188	$ 82,827.36
34	2521.602	DRILL & GROUT REINF BAR (EPOXY COATED)	EA	850	$ 10.73	$ 9,120.50	0	$ -	260	$ 2,789.80
35	2531.503	CONCRETE CURB & GUTTER DESIGN B618	LF	1435	$ 42.90	$ 61,561.50	1362	$ 58,429.80	1916	$ 82,196.40
36	2531.503	CONCRETE CURB & GUTTER DESIGN SURMOUNTABLE	LF	12	$ 42.90	$ 514.80	0	$ -	12	$ 514.80
37	2531.604	7" CONCRETE VALLEY GUTTER	SY	39	$ 80.45	$ 3,137.55	0	$ -	91	$ 7,320.95
38	2531.618	TRUNCATED DOMES	SF	1320	$ 48.27	$ 63,716.40	892	$ 43,056.84	1223	$ 59,034.21
39	2563.601	TRAFFIC CONTROL	LS	1.0	$ 8,366.37	$ 8,366.37	0.5	$ 4,183.19	1.0	$ 8,366.37
40	2563.601	ALTERNATIVE PEDESTRIAN ROUTE	LS	1	$ 268.15	$ 268.15	0.5	$ 134.08	1.0	$ 268.15
41	2573.602	STABILIZED CONSTRUCTION ENTRANCE	EA	3	$ 348.60	$ 1,045.80	0	$ -	0	$ -
42	2573.502	STORM DRAIN INLET PROTECTION	EA	26	$ 134.08	$ 3,486.08	13	$ 1,743.04	39	$ 5,229.12
43	2574.507	TOPSOIL (LV)	CY	90	$ 46.47	$ 4,182.30	0	$ -	64	$ 2,974.08
44	2575.501	TURF ESTABLISHMENT	ACRE	0.10	$ 10,189.80	$ 1,018.98	0.00	$ -	0.10	$ 1,018.98
		BASE CONSTRUCTION TOTAL	**$**			**1,103,739.67**	**$**	**726,453.68**	**$**	**1,182,113.75**

ALTERNATE A (TRAIL)			CONTRACT AMOUNT				COMPLETED THIS PERIOD		COMPLETED TO DATE	
Item No.	MnDOT No.	Item Description	Unit	Estimated Quantity	Unit Price	Extended Total	Quantity	Extended Total	Quantity	Extended Total
45	2232.504	MILL BITUMINOUS SURFACE (2.5") TRAIL	SY	3225	$ 5.65	$ 18,221.25	3220	$ 18,193.00	3220	$ 18,193.00
46	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) 1.5" TRAIL	TON	225	$ 102.77	$ 23,123.25	300.5	$ 30,882.39	300.5	$ 30,882.39
47	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) 2.5" TRAIL	TON	455	$ 102.77	$ 46,760.35	557.1	$ 57,253.17	557.1	$ 57,253.17
48	2506.502	ADJUST FRAME AND RING CASTING	EA	4	$ 799.10	$ 3,196.40	0	$ -	0	$ -
49	2574.507	TOPSOIL (LV)	CY	32	$ 46.48	$ 1,487.36	18	$ 836.64	18	$ 836.64
50	2575.501	TURF ESTABLISHMENT	ACRE	0.15	$ 10,189.80	$ 1,528.47	0.00	$ -	0.00	$ -
ALTERNATIVE A (TRAIL) TOTAL			**$**			**94,317.08**	**$**	**107,165.20**	**$**	**107,165.20**
GRAND TOTALS						**$ 1,198,056.75**		**$ 833,618.88**		**$ 1,289,278.95**

Internal City Use Only				
Pavement Management Funds (0.93 Mob)		*$ 651,021.22*		*$ 1,105,758.83*
2025 Budgeted Trail Maintenance Funds		*$ 107,165.20*		*$ 107,165.20*
Water Utility Funds (0.01 Mob)		*$ 12,943.86*		*$ 13,075.64*
Sanitary Sewer Utility Funds (0.04 Mob)		*$ 9,612.91*		*$ 10,140.04*
Storm Sewer Utility Funds (0.02 Mob)		*$ 52,875.68*		*$ 53,139.24*

CC Regular Session

Meeting Date: 09/23/2025

Primary Strategic Plan Initiative: Address infrastructure needs.

Title:

Adopt Resolution #25-217 Approving Partial Payment #27 to Magney Construction, Inc. for Improvement Project #21-09; Centralized Water Treatment Plant.

Purpose/Background:

Pay Estimate and Resolution attached.

Recommendation:

The Resident Project Representative from Advanced Engineering and Environmental Services (AE2S) has inspected the completed work and recommends partial payment #27 to Magney Construction, Inc. for said project in the amount of $897,167.03.

Outcome/Action:

Adopt Resolution #25-217 approving partial payment #27 to Magney Construction, Inc., of Chanhassen, Minnesota; for Improvement Project #21-09; Centralized Water Treatment Plant, in the amount of $897,167.03

Attachments

Resolution

Pay Estimate

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	09/18/2025 10:11 AM
Brian Hagen	Brian Hagen	09/18/2025 12:57 PM
Form Started By: Marsha Weidner		Started On: 09/11/2025 09:48 AM
Final Approval Date: 09/18/2025		

Councilmember ____ introduced the following resolution and moved for its adoption:

RESOLUTION #25-217

RESOLUTION APPROVING PARTIAL PAYMENT #27 TO MAGNEY CONSTRUCTION, INC. FOR IMPROVEMENT PROJECT #21-09; CENTRALIZED WATER TREATMENT PLANT

WHEREAS, pursuant to Ramsey City Council Resolution #19-248 adopted October 8, 2019, five (5) proposals were accepted and a professional services contract was awarded to SEH, Inc. for analyzing the City's municipal water supply system source water, developing a water system model, and preparing a preliminary design report for a centralized water treatment plant to ensure that the City's municipal water supply system will continue to provide adequate quantities of safe drinking water into the foreseeable future; and

WHEREAS, pursuant to Ramsey City Council Resolution #21-143 adopted May 25, 2021, the final Feasibility Study dated March 4, 2021, for the centralized water treatment plant was approved; and

WHEREAS, pursuant to Ramsey City Council Resolution #21-150 adopted May 25, 2021, Requests for Proposals for professional engineering services to prepare final plans and specifications, to administer the bid process, and to provide construction administration services for construction of a municipal water treatment plant was approved and the advertising and direct soliciting of said proposal was authorized; and

WHEREAS, pursuant to Ramsey City Council Resolution #21-220 adopted July 27, 2021, Staff was authorized to negotiate a contract with Advanced Engineering and Environmental Services (AE2S) in an amount not to exceed $1,198,600 in response to their professional engineering services proposal, subject to review and approval of the contract by the City Attorney; and

WHEREAS, pursuant to Ramsey City Council Resolution #23-032 adopted January 24, 2023, final plans and specifications as prepared by AE2S were approved and advertisements for bids were authorized for Improvement Project #21-09; and

WHEREAS, pursuant to Ramsey City Council Resolution #23-061 adopted March 28, 2023, the lowest responsible bid of Magney Construction, Inc. was accepted in the amount of $31,528,500, for the Base Bid and Section 01 21 00 Allowances, the Mayor and City Administrator were directed to enter into a construction contract with Magney Construction, Inc., and the Mayor was directed to accept the amendment from AE2S in the amount of $225,100 for additional construction phase services for said improvements for and on behalf of the City of Ramsey; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-059 adopted February 13, 2024, Change Order No. 1 was approved in the amount of $794,153.71 for Improvement Project #21-09, Centralized Water Treatment Plant; and

WHEREAS, as of September 23rd, 2025, $25,401,634.66 has been paid to date; and

WHEREAS, the Resident Project Representative from Advanced Engineering and Environmental Services (AE2S) has inspected the completed work and recommends partial payment #27 to Magney Construction, Inc. for said project in the amount of $897,167.03.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) That the City Council hereby authorizes partial payment #27 to Magney Construction, Inc. of Chanhassen, Minnesota, for Improvement Project #21-09, Centralized Water Treatment Plant, in the amount of $$897,167.03.

2) That the City Council hereby accepts the project and authorizes the Mayor or City Administrator to sign the release for this payment.

3) That the total amount of this payment is not included in resolutions approving payment of bills for the date of September 23rd, 2025.

4) That the City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 23rd day of September, 2025.

_____
Mayor

ATTEST:

_____
City Clerk

Contractor's Application For Payment No. 27

	Application Period: 8/5/2025 - 9/9/2025	Application Date: 9/9/2025
To (Owner): City of Ramsey, MN	From (Contractor): Magney Construction, Inc.	Via (Engineer): Advanced Engineering and Environmental Services, Inc.
Project: Ramsey Water Treatment Plant (IP #21-09)	Contract: All Construction	
Owner's Contract No.:	Contractor's Project No.: 00599	Engineer's Project No.: 05434-2020-002

Application for Payment

Change Order Summary

Approved Change Orders

Number	Additions	Deductions
1	$ 794,153.71	
2		
3		
TOTALS	$794,153.71	$0.00
NET CHANGE BY CHANGE ORDERS		$794,153.71

1.	**ORIGINAL CONTRACT PRICE**		$31,528,500.00
2.	**Net change by Change Orders**		$794,153.71
3.	**CURRENT CONTRACT PRICE (Line 1 ± 2)**		$32,322,653.71
4.	**TOTAL COMPLETED AND STORED TO DATE (Column F on Schedule of Values)**		$27,682,949.15
5.	**RETAINAGE:**		
	a. 5.0% $27,682,949.15	**Work Completed**	$1,384,147.46
	b. 5% x $0.00	**Stored Materials**	$0.00
	c. **Total Retainage (Line 5a + Line 5b)**		$1,384,147.46
6.	**AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)**		$26,298,801.69
7.	**LESS PREVIOUS PAYMENTS (Line 6 from prior Application)**		$25,401,634.66
8.	**AMOUNT DUE THIS APPLICATION**		**$897,167.03**
9.	**BALANCE TO FINISH, PLUS RETAINAGE (Column H on Schedule of Values + Line 5c above)**		$6,023,852.02

Contractor's Certification

The undersigned Contractor certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By:	Date:
Kevin V	9/9/2025

Payment of: $897,167.03
(Line 8 or other - attach explanation of other amount)

is recommended by: RYAN HANSON, PE — 9/10/2025
(Engineer) (Date)

Payment of: $897,167.03
(Line 8 or other - attach explanation of other amount)

is approved by: Bruce A Jacobs — 9/11/2025
(City of Ramsey, MN) (Date)

Approved by:
Funding Agency (if applicable) (Date)

EJCDC No. C-620 (2002 Edition)

Prepared by the Engineers' Joint Contract Documents Committee and endorsed by the Associated General Contractors of America and the Construction Specifications Institute.

Schedule of Values

Ramsey Water Treatment Plant

Date of Application: 9/9/2025

Payment Application No. 27

Work completed through: 9/9/2025

Item			C	D	E	F	G	H
Specification Section No.	Description	Scheduled Value	From Previous Application (C+D)	This Period	Materials Presently Stored (not in Col D)	Total Completed and Stored to Date (C + D + E)	%	Balance to Finish
01 10 00	Mobilization	$1,250,424.00	$1,218,628.00	$5,200.00	$0.00	$1,223,828.00	98	$26,596.00
01 10 01	General Conditions	$268,800.00	$260,842.00	$2,173.00	$0.00	$263,015.00	98	$5,785.00
01 10 02	Supervision	$384,000.00	$371,945.00	$2,476.00	$0.00	$374,421.00	98	$9,579.00
01 10 03	Bond & Insurance	$425,600.00	$425,600.00	$0.00	$0.00	$425,600.00	100	$0.00
01 21 00	ALLOWANCES							
1	Office Furniture ($50,000)	$50,000.00	$0.00	$0.00	$0.00	$0.00	0	$50,000.00
2	Computer Hardware ($80,000)	$80,000.00	$0.00	$0.00	$0.00	$0.00	0	$80,000.00
3	IT Equipment ($100,000)	$100,000.00	$0.00	$0.00	$0.00	$0.00	0	$100,000.00
4	Security and Access Control Hardware and Equipment ($60,000)	$60,000.00	$0.00	$0.00	$0.00	$0.00	0	$60,000.00
5	Irrigation System ($60,000)	$60,000.00	$0.00	$0.00	$0.00	$0.00	0	$60,000.00
6	General Construction Allowance ($950,000)	$950,000.00	$443,622.22	$53,780.92	$0.00	$497,403.14	52	$452,596.86
03 20 00	Concrete Reinforcement - Building	$1,602,777.00	$1,602,210.57	$566.43	$0.00	$1,602,777.00	100	$0.00
03 20 00	Concrete Reinforcement - Reservoir	$864,856.00	$864,856.00	$0.00	$0.00	$864,856.00	100	$0.00
03 30 00	Cast-in-Place Concrete Work - Site	$108,600.00	$25,390.00	$0.00	$0.00	$25,390.00	23	$83,210.00
03 30 00	Cast-in-Place Concrete Work - Building	$3,885,960.00	$3,883,656.00	$2,304.00	$0.00	$3,885,960.00	100	$0.00
03 30 00	Cast-in-Place Concrete Work - Reservoir	$1,410,075.00	$1,410,075.00	$0.00	$0.00	$1,410,075.00	100	$0.00
03 35 30	Polished Concrete Finish	$6,800.00	$0.00	$0.00	$0.00	$0.00	0	$6,800.00
03 41 00	Structural Precast Concrete	$1,042,796.00	$1,042,796.00	$0.00	$0.00	$1,042,796.00	100	$0.00
04 22 00	Unit Masonry	$269,000.00	$269,000.00	$0.00	$0.00	$269,000.00	100	$0.00
05 12 00	Structural Steel Framing, Misc. Metals, Metal Stairs and Aluminum Railing	$1,990,378.00	$1,705,901.00	$144,873.00	$0.00	$1,850,774.00	93	$139,604.00
06 00 00	Carpentry	$375,128.00	$328,171.00	$0.00	$0.00	$328,171.00	87	$46,957.00
06 73 00	Fiberglass Reinforced Plastic Grating	$353,707.00	$245,720.00	$101,762.00	$0.00	$347,482.00	98	$6,225.00
07 12 00	Fluid Applied Waterproofing	$78,130.00	$78,130.00	$0.00	$0.00	$78,130.00	100	$0.00
07 12 50	Hot Mopped Waterproofing	$7,420.00	$7,420.00	$0.00	$0.00	$7,420.00	100	$0.00
07 17 13	Bentonite Waterproofing	$124,650.00	$124,650.00	$0.00	$0.00	$124,650.00	100	$0.00
07 21 00	Thermal Insulation and Air Barriers	$15,600.00	$15,600.00	$0.00	$0.00	$15,600.00	100	$0.00
07 23 00	Weather Barrier	$39,800.00	$32,911.00	$6,889.00	$0.00	$39,800.00	100	$0.00
07 24 00	Exterior Insulation and Finish System	$67,955.00	$67,955.00	$0.00	$0.00	$67,955.00	100	$0.00
07 42 15	Architectural Metal Panels	$229,910.00	$182,930.00	$30,670.00	$0.00	$213,600.00	93	$16,310.00
07 50 10	Concrete Faced Insulated Panels	$15,000.00	$0.00	$15,000.00	$0.00	$15,000.00	100	$0.00
07 53 23	EPDM Roof System, Flashing & Sheet Metal	$589,225.00	$541,225.00	$13,000.00	$0.00	$554,225.00	94	$35,000.00
07 92 00	Caulking & Sealants	$37,465.00	$4,000.00	$0.00	$0.00	$4,000.00	11	$33,465.00
08 11 13	Doors, Frames & Hardware	$328,136.00	$280,622.00	$0.00	$0.00	$280,622.00	86	$47,514.00
08 31 15	Access Doors	$6,513.00	$6,513.00	$0.00	$0.00	$6,513.00	100	$0.00
08 35 13	Accordion Folding Fire Door	$65,683.00	$65,683.00	$0.00	$0.00	$65,683.00	100	$0.00

Schedule of Values

Ramsey Water Treatment Plant

Date of Application: 9/9/2025

Payment Application No. 27

Work completed through: 9/9/2025

Item			C	D	E	F	G	H
Specification Section No.	Description	Scheduled Value	From Previous Application (C+D)	This Period	Materials Presently Stored (not in Col D)	Total Completed and Stored to Date (C + D + E)	%	Balance to Finish
08 35 16	Heavy Duty Folding Door	$49,985.00	$49,985.00	$0.00	$0.00	$49,985.00	100	$0.00
08 36 00	Sectional Overhead Doors	$14,900.00	$14,900.00	$0.00	$0.00	$14,900.00	100	$0.00
08 41 13	Aluminum Framed Entrances and Storefronts/Curtainwall/Glazing	$254,163.00	$152,125.00	$35,732.00	$0.00	$187,857.00	74	$66,306.00
08 95 00	Translucent Wall Panels	$275,400.00	$275,400.00	$0.00	$0.00	$275,400.00	100	$0.00
09 20 00	Metal Framing and Gypsum Board	$190,345.00	$151,972.00	$0.00	$0.00	$151,972.00	80	$38,373.00
09 30 00	Tiling	$8,195.00	$4,295.00	$0.00	$0.00	$4,295.00	52	$3,900.00
09 51 00	Acoustical Ceilings	$47,000.00	$0.00	$0.00	$0.00	$0.00	0	$47,000.00
09 65 13	Resilient Base and Accessories	$3,000.00	$1,435.00	$0.00	$0.00	$1,435.00	48	$1,565.00
09 68 13	Carpet Tile	$12,299.00	$5,845.00	$0.00	$0.00	$5,845.00	48	$6,454.00
09 90 00	Painting	$846,400.00	$116,500.00	$100,000.00	$0.00	$216,500.00	26	$629,900.00
10 14 16	Plaques/Dimensional Letter Signage and Panel Signage	$16,310.00	$0.00	$0.00	$0.00	$0.00	0	$16,310.00
10 28 00	Toilet Accessories	$708.00	$0.00	$0.00	$0.00	$0.00	0	$708.00
10 44 16	Fire Extinguishers	$1,656.00	$0.00	$0.00	$0.00	$0.00	0	$1,656.00
12 24 13	Roller Window Shades	$1,500.00	$0.00	$0.00	$0.00	$0.00	0	$1,500.00
12 35 30	Architectural Casework	$51,850.00	$29,800.00	$0.00	$0.00	$29,800.00	57	$22,050.00
12 35 35	Solid Polymer Fabrications	$15,000.00	$0.00	$0.00	$0.00	$0.00	0	$15,000.00
21 13 13	Wet Pipe Sprinkler System	$65,835.00	$58,900.00	$6,935.00	$0.00	$65,835.00	100	$0.00
22 00 00	Plumbing Install, Rough-in & Finish - Labor	$76,500.00	$59,882.00	$4,371.00	$0.00	$64,253.00	84	$12,247.00
22 00 01	Plumbing Pipe, Fittings & Fixtures - Material	$270,000.00	$210,865.00	$19,784.00	$0.00	$230,649.00	85	$39,351.00
22 07 00	Plumbing Insulation	$49,670.00	$3,900.00	$3,600.00	$0.00	$7,500.00	15	$42,170.00
23 00 00	HVAC General Conditions, Permits & Mobilization	$15,200.00	$15,200.00	$0.00	$0.00	$15,200.00	100	$0.00
23 00 00.01	Testing, Adjusting & Balancing	$5,900.00	$0.00	$0.00	$0.00	$0.00	0	$5,900.00
23 00 00.02	Ductwork Insulation	$29,400.00	$11,000.00	$10,000.00	$0.00	$21,000.00	71	$8,400.00
23 00 00.03	HVAC Controls	$76,000.00	$10,400.00	$0.00	$0.00	$10,400.00	14	$65,600.00
23 00 00.04	Refrigerant Piping - Labor	$10,400.00	$800.00	$0.00	$0.00	$800.00	8	$9,600.00
23 00 00.05	Refrigerant Piping - Material	$2,800.00	$0.00	$0.00	$0.00	$0.00	0	$2,800.00
23 00 00.06	Ductwork - Labor	$70,900.00	$31,600.00	$0.00	$0.00	$31,600.00	45	$39,300.00
23 00 00.07	Ductwork - Material	$65,100.00	$40,000.00	$0.00	$0.00	$40,000.00	61	$25,100.00
23 00 00.08	Louvers and Dampers - Labor	$8,100.00	$800.00	$4,000.00	$0.00	$4,800.00	59	$3,300.00
23 00 00.09	Louvers and Dampers - Material	$12,500.00	$12,500.00	$0.00	$0.00	$12,500.00	100	$0.00
23 00 00.10	VAV and GRD - Labor	$6,800.00	$1,600.00	$0.00	$0.00	$1,600.00	24	$5,200.00
23 00 00.11	VAV and GRD - Material	$7,600.00	$7,600.00	$0.00	$0.00	$7,600.00	100	$0.00
23 00 00.12	HVAC Fans - Labor	$13,800.00	$5,200.00	$1,000.00	$0.00	$6,200.00	45	$7,600.00
23 00 00.13	HVAC Fans - Material	$39,600.00	$39,600.00	$0.00	$0.00	$39,600.00	100	$0.00
23 00 00.14	Gas Unit Heaters - Labor	$14,000.00	$5,800.00	$0.00	$0.00	$5,800.00	41	$8,200.00
23 00 00.15	Gas Unit Heaters - Material	$16,200.00	$16,200.00	$0.00	$0.00	$16,200.00	100	$0.00

Schedule of Values

Ramsey Water Treatment Plant

Date of Application: 9/9/2025

Payment Application No. 27

Work completed through: 9/9/2025

Item			C	D	E	F	G	H
Specification Section No.	Description	Scheduled Value	From Previous Application (C+D)	This Period	Materials Presently Stored (not in Col D)	Total Completed and Stored to Date (C + D + E)	%	Balance to Finish
23 00 00.16	Make-Up Air Units - Labor	$5,600.00	$2,200.00	$3,400.00	$0.00	$5,600.00	100	$0.00
23 00 00.17	Make-Up Air Units - Material	$76,000.00	$76,000.00	$0.00	$0.00	$76,000.00	100	$0.00
23 00 00.18	Roof Top Units - Labor	$1,400.00	$1,400.00	$0.00	$0.00	$1,400.00	100	$0.00
23 00 00.19	Roof Top Units - Material	$50,200.00	$50,200.00	$0.00	$0.00	$50,200.00	100	$0.00
23 00 00.20	Split System A/C Unit - Labor	$3,000.00	$1,800.00	$0.00	$0.00	$1,800.00	60	$1,200.00
23 00 00.21	Split System A/C Unit - Material	$56,400.00	$56,400.00	$0.00	$0.00	$56,400.00	100	$0.00
23 00 00.22	Dehumidification Units - Labor	$3,500.00	$0.00	$400.00	$0.00	$400.00	11	$3,100.00
23 00 00.23	Dehumidification Units - Material	$37,500.00	$37,500.00	$0.00	$0.00	$37,500.00	100	$0.00
26 00 00	Electrical Mobilization & Permit	$10,000.00	$5,000.00	$0.00	$0.00	$5,000.00	50	$5,000.00
26 00 01	Temporary Power	$30,000.00	$25,000.00	$5,000.00	$0.00	$30,000.00	100	$0.00
26 05 19	Conductors	$222,000.00	$147,200.00	$20,000.00	$0.00	$167,200.00	75	$54,800.00
26 05 26	Grounding and Bonding	$10,000.00	$5,000.00	$3,000.00	$0.00	$8,000.00	80	$2,000.00
26 05 29	Hangers and Supports	$20,000.00	$13,500.00	$3,000.00	$0.00	$16,500.00	83	$3,500.00
26 05 33	Raceways and Boxes	$336,600.00	$292,700.00	$15,000.00	$0.00	$307,700.00	91	$28,900.00
26 22 13	Transformers	$20,000.00	$10,000.00	$10,000.00	$0.00	$20,000.00	100	$0.00
26 23 00	Electric Heat	$40,000.00	$20,500.00	$10,000.00	$0.00	$30,500.00	76	$9,500.00
26 24 11	Electrical Service	$30,000.00	$15,000.00	$10,000.00	$0.00	$25,000.00	83	$5,000.00
26 24 13	Switchboards	$30,000.00	$15,000.00	$10,000.00	$0.00	$25,000.00	83	$5,000.00
26 24 15	Transfer Switches	$30,000.00	$15,000.00	$10,000.00	$0.00	$25,000.00	83	$5,000.00
26 24 16	Panelboards	$30,000.00	$15,000.00	$10,000.00	$0.00	$25,000.00	83	$5,000.00
26 24 19	Motor Controls	$30,000.00	$10,000.00	$10,000.00	$0.00	$20,000.00	67	$10,000.00
26 27 26	Wiring Devices	$30,000.00	$5,000.00	$15,000.00	$0.00	$20,000.00	67	$10,000.00
26 28 16	Enclosed Switches	$20,000.00	$5,000.00	$0.00	$0.00	$5,000.00	25	$15,000.00
26 32 13	Engine Generators	$420,400.00	$414,700.00	$300.00	$0.00	$415,000.00	99	$5,400.00
26 51 00	Lighting	$150,000.00	$103,370.00	$0.00	$0.00	$103,370.00	69	$46,630.00
26 90 01	Measuring and Control Instruments/Water Treatment Controls/I & C	$1,506,000.00	$700,000.00	$0.00	$0.00	$700,000.00	46	$806,000.00
28 31 00	Fire Alarm	$50,000.00	$5,000.00	$0.00	$0.00	$5,000.00	10	$45,000.00
27 00 00	Cabling	$25,000.00	$0.00	$0.00	$0.00	$0.00	0	$25,000.00
31 10 00	Site Clearing/ Site Prep/ Erosion Control	$94,700.00	$86,456.00	$4,627.00	$0.00	$91,083.00	96	$3,617.00
31 20 00	Earth Moving - Excavation	$242,600.00	$239,034.00	$3,566.00	$0.00	$242,600.00	100	$0.00
31 20 01	Earth Moving - Backfill	$267,800.00	$225,746.00	$22,706.00	$0.00	$248,452.00	93	$19,348.00
31 20 02	Finish Grading	$69,900.00	$0.00	$0.00	$0.00	$0.00	0	$69,900.00
31 23 19	Dewatering	$35,900.00	$35,900.00	$0.00	$0.00	$35,900.00	100	$0.00
32 12 16	Asphalt Paving	$183,097.00	$0.00	$0.00	$0.00	$0.00	0	$183,097.00
32 13 13	Concrete Paving	$59,400.00	$0.00	$0.00	$0.00	$0.00	0	$59,400.00
32 17 13	Plastic Bollard Covers	$1,700.00	$0.00	$0.00	$0.00	$0.00	0	$1,700.00

Schedule of Values

Ramsey Water Treatment Plant

Date of Application: 9/9/2025

Payment Application No. 27

Work completed through: 9/9/2025

Item			C	D	E	F	G	H
Specification Section No.	Description	Scheduled Value	From Previous Application (C+D)	This Period	Materials Presently Stored (not in Col D)	Total Completed and Stored to Date (C + D + E)	%	Balance to Finish
32 31 13	Chain Link Fencing, Gates and Equipment	$207,654.00	$109,208.00	$0.00	$0.00	$109,208.00	53	$98,446.00
32 92 00	Turfs and Grasses	$63,500.00	$0.00	$0.00	$0.00	$0.00	0	$63,500.00
32 93 00	Plants	$50,000.00	$0.00	$0.00	$0.00	$0.00	0	$50,000.00
33 11 13	Facility Water Distribution Systems	$727,300.00	$655,727.00	$65,993.00	$0.00	$721,720.00	99	$5,580.01
33 13 13	Facility Sanitary Sewer Systems	$87,800.00	$87,800.00	$0.00	$0.00	$87,800.00	100	$0.00
33 41 00	Storm Utility Drainage	$124,600.00	$39,709.00	$34,610.00	$0.00	$74,319.00	60	$50,281.00
33 46 00	Subdrainage	$61,400.00	$61,400.00	$0.00	$0.00	$61,400.00	100	$0.00
40 23 19	Process Pipe & Fittings	$2,202,644.00	$2,163,931.55	$14,260.00	$0.00	$2,178,191.55	99	$24,452.46
40 27 87	Process Pipe Supports, Anchors and Sleeves	$139,344.00	$136,408.00	$0.00	$0.00	$136,408.00	98	$2,936.00
40 27 89	Process Pipe Specialties	$51,300.00	$49,910.00	$0.00	$0.00	$49,910.00	97	$1,390.00
40 27 97	Process Gauges	$5,327.00	$0.00	$0.00	$0.00	$0.00	0	$5,327.00
40 92 00	Process Valves - Plug, Butterfly, Air and Check	$655,400.00	$649,347.00	$0.00	$0.00	$649,347.00	99	$6,053.00
40 92 01	Process Valves - Pressure Reducing Valves	$149,439.00	$149,439.00	$0.00	$0.00	$149,439.00	100	$0.00
41 23 14	Overhead Crane Systems	$131,775.00	$108,600.00	$16,940.00	$0.00	$125,540.00	95	$6,235.00
43 05 10	Disinfection of Water Systems	$24,000.00	$533.00	$0.00	$0.00	$533.00	2	$23,467.00
43 11 16	Gas Handling Blowers	$107,240.00	$107,240.00	$0.00	$0.00	$107,240.00	100	$0.00
43 23 22	Split Case Pumps	$281,247.00	$281,247.00	$0.00	$0.00	$281,247.00	100	$0.00
43 32 76	Chlorine Gas Feed Equipment	$129,661.00	$127,307.00	$1,134.00	$0.00	$128,441.00	99	$1,220.00
43 32 77	Chemical Feed System Pumps	$94,650.00	$92,140.00	$1,230.00	$0.00	$93,370.00	99	$1,280.00
43 32 78	Chemical Feed System Accessories	$82,275.00	$79,360.00	$1,470.00	$0.00	$80,830.00	98	$1,445.00
44 42 24	Plate Settlers	$868,280.00	$865,341.00	$0.00	$0.00	$865,341.00	100	$2,939.00
46 33 20	Liquid Chemical Storage Tanks	$94,360.00	$91,760.00	$2,600.00	$0.00	$94,360.00	100	$0.00
46 33 33	Polymer Blending and Feed Equipment	$26,940.00	$23,487.00	$1,689.00	$0.00	$25,176.00	93	$1,764.00
46 43 47	Jet Mixing System	$159,793.00	$159,793.00	$0.00	$0.00	$159,793.00	100	$0.00
46 61 00	Filtration Equipment	$984,470.00	$890,142.00	$31,674.00	$0.00	$921,816.00	94	$62,654.00
CO # 01	Change Order No. 01 - MN Prevailing Wage Rates (draft)	$794,153.71	$333,971.4700	$42,671.00	$0.00	$376,642.47	47	$417,511.24
	Totals	$32,322,653.71	$26,738,562.80	$944,386.35	$0.00	$27,682,949.15	85.6%	$4,639,704.56

EJCDC No. C-620 (2002 Edition)
Prepared by the Engineers' Joint Contract Documents Committee and endorsed by the Associated General Contractors of America and the Construction Specifications Institute.

CC Regular Session

Meeting Date: 09/23/2025

Primary Strategic Plan Initiative: Promote economic growth and development.

Title:

Adopt Resolution #25-219 Approving Final Plat of "Zero Zone Addition."

Purpose/Background:

Zero Zone Refrigeration, LLC, has submitted an application for a minor plat to consolidate three parcels and a small portion of vacated right-of-way into one lot to facilitate an upcoming building expansion and associated site improvements. The site is zoned I-1 Light Industrial District and the proposed 11.44-acre lot meets all the required area and dimensional standards.

The expansion project, adding production and warehouse space, is mostly administrative in nature. The Planning Commission will hold a public hearing to review a variance to hardcover requirements with the Shoreland Overlay District on October 2.

Notification:

Notification for final plats is not required, though other aspects of the project (the vacations and the variance) are being noticed in their typical manner.

Funding Source:

All costs associated with the project are the responsibility of the applicant. Additionally, the EDA and Council have been working on a business expansion assistance plan to fund a portion of the project (TIF).

Recommendation:

Staff recommends approval of the final plat.

Outcome/Action:

Motion to adopt Resolution #25-219 Approving the Final Plat of "Zero Zone Addition."

Attachments

Location Map
Resolution #25-219
Final Plat

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	09/18/2025 09:07 AM
Form Started By: Todd Larson		Started On: 08/27/2025 02:07 PM
Final Approval Date: 09/18/2025		

Zero Zone Site Location Map





Legend

Ramsey GIS Layers

Municipal Boundary

Addresses

Street Names

Parcels

Anoka Co. Aerials - 2024

- A10
- A20
- A25
- A30
- A31
- A35
- A40
- A45
- A63
- A64
- A70

Notes

0 500 1000 ft

Created on: 09/09/2025 09:05:07
Powered by LOGIS GIS

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #25-219

RESOLUTION APPROVING FINAL PLAT FOR "ZERO ZONE ADDITION"

WHEREAS, Zero Zone Refrigeration, LLC, applied for Final Plat (minor plat) approval of the following described property located in the City of Ramsey:

Lot 1, Block 1, Business Park 95 Second Addition, Anoka County, Minnesota;

Lot 1, Block 1, Business Park 95 Eighth Addition, Anoka County, Minnesota;

Outlot A, Business Park 95 Eighth Addition, Anoka County, Minnesota; and

That part of 140th Avenue NW as dedicated on the plat of Business Park 95 Eighth Addition, Anoka County, Minnesota, lying north of the westerly extension of the south line of Outlot A, said Business Park 95 Eighth Addition.

(the '**Subject Property**'); and

WHEREAS, the proposed Final Plat (minor plat) combines three existing platted parcels and a portion of excess roadway right-of-way into one parcel; and

WHEREAS, the City Council reviewed the Final Plat of Zero Zone Addition on September 23, 2025.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows: That the Ramsey City Council hereby approves the Final Plat for "Zero Zone Addition," contingent upon:

a. Approval by the City Attorney as to legal form.
b. Recording a vacation resolution for street right-of-way and drainage and utility easements.
c. Entering into a development agreement.

The motion of the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 23rd day of September, 2025.

_____
Mayor

ATTEST:

_____
City Clerk

ZERO ZONE ADDITION

City of Ramsey
County of Anoka
Sec. 35, Twp. 32, Rng. 25

KNOW ALL PERSONS BY THESE PRESENTS: That Zero Zone Refrigeration, LLC, a Minnesota Limited Liability Company, owner of the following described property:

Lot 1, Block 1, BUSINESS PARK 95 SECOND ADDITION and Lot 1, Block 1, & Outlot A, BUSINESS PARK 95 EIGHTH ADDITION, All in Anoka County, Minnesota.

And

That part of 140th Avenue NW as dedicated on the plat of BUSINESS PARK 95 EIGHTH ADDITION, Anoka County, Minnesota, lying north of the westerly extension of the south line of Outlot A, said BUSINESS PARK 95 EIGHTH ADDITION.

Has caused the same to be surveyed and platted as ZERO ZONE ADDITION, and does hereby dedicate to the public for public use the public way(s) and the drainage and utility easements as created by this plat.

In witness whereof said Zero Zone Refrigeration, LLC, a Minnesota Limited Liability Company, has caused these presents to be signed by its proper officer this _____ day of _____, 20_____.

ZERO ZONE REFRIGERATION, LLC

_____ _____
Signature Printed Name, Title

STATE OF _____
COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, 20_____ by _____, as _____ of Zero Zone Refrigeration, LLC, a Minnesota Limited Liability Company, on behalf of the company.

_____ _____
Signature Printed Name, Notary
Notary Public, _____ County, _____
My Commission Expires _____

SURVEYORS CERTIFICATION

I, Max L. Stanislowski, do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been, or will be correctly set within one year; that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of this certificate are shown and labeled on this plat; and all public ways are shown and labeled on this plat.

Dated this _____ day of _____, 20_____.

_____
Max L. Stanislowski, Licensed Land Surveyor
Minnesota License No. 48988

STATE OF MINNESOTA
COUNTY OF HENNEPIN

This instrument was acknowledged before me this _____ day of _____, 20_____, by Max L. Stanislowski.

_____ _____
Signature Printed Name, Notary
Notary Public, _____ County, Minnesota
My Commission Expires January 31, 20_____

CITY COUNCIL, CITY OF RAMSEY, MINNESOTA

This plat of ZERO ZONE ADDITION was approved and accepted by the City Council of the City of Ramsey, Minnesota at a regular meeting thereof held this _____ day of _____, 20_____, and said plat is in compliance with the provisions of Minnesota Statutes, Section 505.03, Subd. 2.

City Council, City of Ramsey, Minnesota

By: _____, Mayor By: _____, Clerk

COUNTY SURVEYOR

I hereby certify that in accordance with Minnesota Statutes, Section 505.021, Subd. 11, this plat has been reviewed and approved this _____ day of _____, 20_____.

_____
David M. Zieglmeier, Anoka County Surveyor

COUNTY AUDITOR/TREASURER

Pursuant to Minnesota Statutes, Section 505.021, Subd. 9, taxes payable in the year 20_____ on the land hereinbefore described have been paid. Also, pursuant to Minnesota Statutes, Section 272.12, there are no delinquent taxes and transfer entered this _____ day of _____, 20_____.

By: _____ By: _____, Deputy
Property Tax Administrator

COUNTY RECORDER/REGISTRAR OF TITLES
COUNTY OF ANOKA, STATE OF MINNESOTA

I hereby certify that this plat of ZERO ZONE ADDITION was filed in the office of the County Recorder/Registrar of Titles for public record on this _____ day of _____, 20_____, at ____ o'clock ___.M. and was duly recorded as Document Number _____.

By: _____ By: _____, Deputy
County Recorder/Registrar of Titles

LOUCKS

ZERO ZONE ADDITION

City of Ramsey
County of Anoka
Sec. 35, Twp. 32, Rng. 25

ANOKA COUNTY HIGHWAY R/W PLAT NO. 78

North Line of Sec. 35, T. 32, R. 25

North 1/4 Corner of Sec. 35, T. 32, R. 25

(County State Aid Highway No. 116)
Bunker Lake Boulevard NW

Bunker Lake Boulevard NW (County State Aid Highway No. 116)

N89°38'17"E 676.49 Anoka County Surveyor

S89°51'43"E 515.27

376.49 | 300.00 | 15.01 | 376.46 | 138.81 | 37.06

Parcel 14

Capped 43055

L=162.19 R=811.50 Δ=11°27'06" CB=S84°06'10"E C=161.92

Drainage & Utility Easement

BUSINESS PARK 67 INDUSTRIAL PARK

BUSINESS PARK 95 FIFTH ADDITION

BUSINESS PARK 95 SECOND ADDITION

BUSINESS PARK 95 SEVENTH ADDITION

ANOKA ENTERPRISE PARK THIRD ADDITION

East Line of Lot 1, Block 1, BUSINESS PARK 95 SECOND ADDITION

Lot 1 Block 1

N0°19'59"E 808.59 | 793.58

S0°19'59"W 726.00 | 682.94

N0°29'15"W 260.12

N89°30'45"E 12.49 | 5.86 | N44°30'45"E

Utility Easement

N1°53'35"E 18.08

40.85 | 180.23 | 14.11 | S89°30'53"E 221.08 | N44°59'55"E

Utility Easement

49.58 N89°50'31"W | S0°11'02"W 17.05

N42°37'20"E 2.04

38.44 N3°45'49"W

52.14 N87°38'05"E | 44.13 N89°16'44"E

87.24 | 37.58 N0°29'15"W

40.90 N89°30'45"E | 9.13 N44°30'45"E

N0°02'43"E 264.19 | 176.95

Electric Transmission Line Easement Per Doc. No. 2064302.001

268.50

Capped 18420

Capped 18420

Vacated 140th Ave. NW Per Doc. No._____

OUTLOT A

Drainage & Utility Easement

141.93 | 300.00

S89°38'17"W 441.93

Westerly Extension of the South Line of OUTLOT A

L=37.13 Δ=6°26'49"

L=66.54 Δ=11°33'13"

S89°30'12"E 136.73

Drainage & Utility Easement

L=130.68 R=330.00 Δ=22°41'22"

28.77 S44°38'17"W

L=15.71 R=20.00 Δ=45°00'00"

79.98 S66°56'55"W

52.23

140th Avenue NW

Radium Street NW

WRBC

60

35

10

09

0 50 100

SCALE IN FEET
1 INCH = 50 FEET

BEARINGS ARE BASED ON THE EAST LINE OF LOT 1, BLOCK 1, BUSINESS PARK 95 SECOND ADDITION HAVING A BEARING OF S00° 19' 59" W

○ 1/2 INCH X 14 INCH IRON PIPE MONUMENT, MARKED "LS 48988" SET

△ "PK NAIL" SET

● 1/2 INCH IRON PIPE MONUMENT FOUND UNLESS SHOWN OTHERWISE

1/2 INCH REBAR FOUND

◉ ANOKA COUNTY CAST IRON MONUMENT FOUND

⊜ ALUMINUM DISK FOUND

WRBC DENOTES WEST RADIUM BUSINESS CENTER FIRST ADDITION

—— Δ —— RIGHT OF ACCESS PER DOC. NOS. 1494491 & 2023278.009

LOUCKS

CC Regular Session

Meeting Date: 09/23/2025

Primary Strategic Plan Initiative: Promote economic growth and development.

Title:

Adopt Resolution #25-224 Approving Final Plat and Development Agreement for "Brookside Terrace" (Brookside Construction Inc.)

Purpose/Background:

On September 9, the City Council approved the preliminary plat of "Brookside Terrace," a six-lot single-family plat at the northwest corner of 151st Lane and Nowthen Boulevard NW. The proposed final plat is consistent with the approved preliminary plat. The associated development agreement is standard in form, outlining the construction expectations, financial sureties, and development fees required for the plat. The proposed plat dedicates new easements for the on-site stormwater management.

Notification:

Notification is not required for final plats.

Funding Source:

All costs associated with this development are the responsibility of the applicant. As a part of subdivision, development fees are collected. For this plat, some of the development fees were assessed to the property with the 151st Lane construction project in 1995 when utilities were brought in. Park dedication was partially satisfied with a land dedication and trail dedication completely satisfied from the Haubrich Addition (the plat preceding Brookside Terrace) in 1990.

Recommendation:

Staff recommends approval of the final plat and development agreement.

Outcome/Action:

Motion to Adopt Resolution #25-224 Approving Final Plat and Development Agreement for "Brookside Terrace"

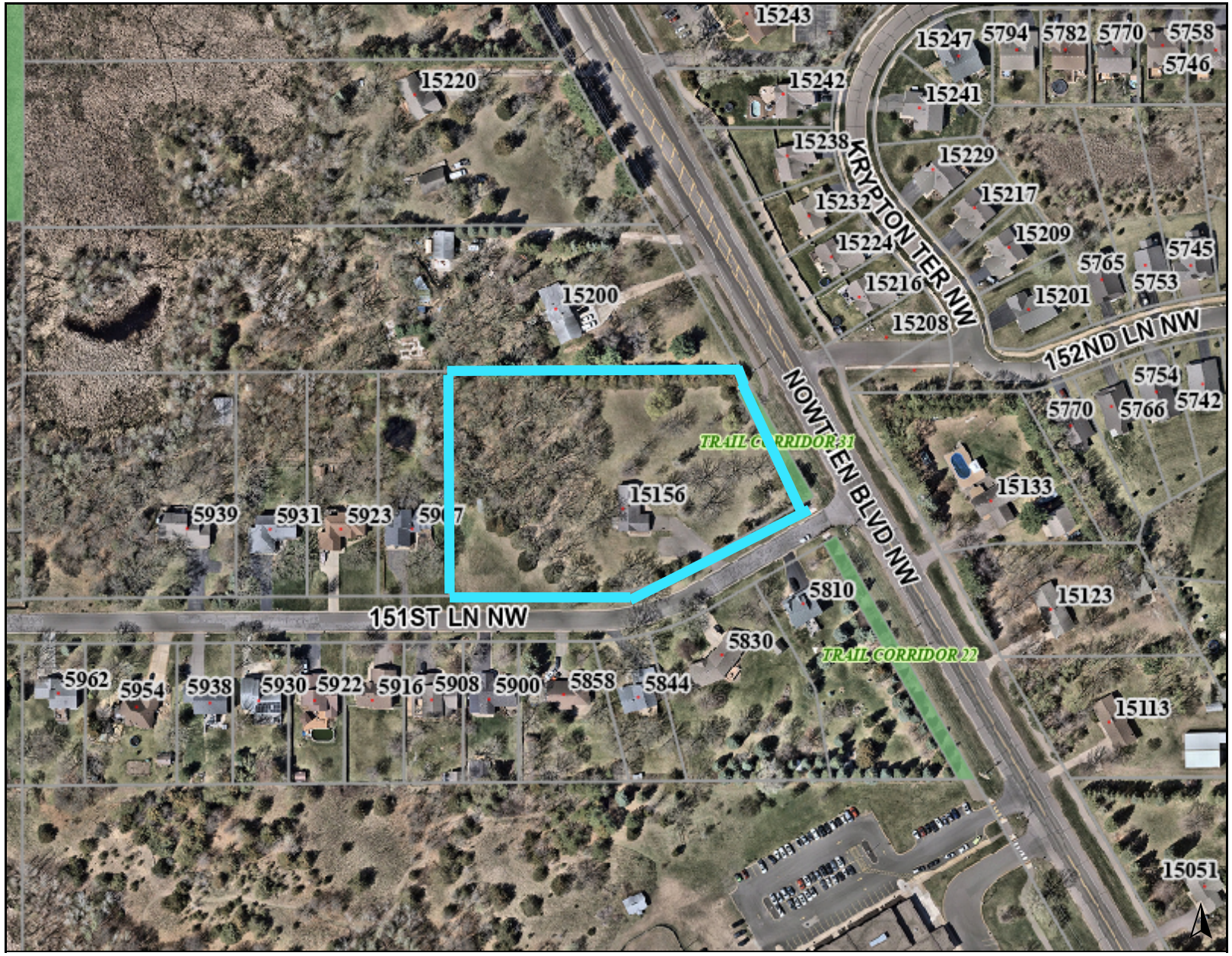
Attachments

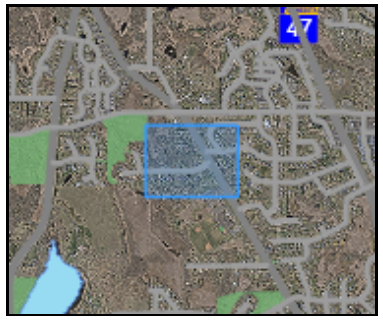
Location Map
Resolution #25-224
Final Plat
Development Agreement

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	09/18/2025 09:07 AM
Form Started By: Todd Larson		Started On: 09/11/2025 03:20 PM
Final Approval Date: 09/18/2025		

Brookside Terrace Preliminary Plat





Address:

15156 Nowthen Blvd NW

PID: 23-32-25-42-0009

0 350 700 ft

Created on: 08/04/2025 09:19:20
Powered by LOGIS GIS

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #25-224

RESOLUTION APPROVING FINAL PLAT FOR "BROOKSIDE TERRACE"

WHEREAS, Brookside Construction, Inc., applied for Final Plat (major plat) approval of the following described property located in the City of Ramsey:

Lot 3, Block 1, Haubrich Addition, Anoka County, Minnesota;

(the '**Subject Property**'); and

WHEREAS, the proposed Final Plat (major plat) subdivides one existing platted parcel into six parcel;

WHEREAS, the City Council approved the preliminary plat on September 9, 2025;

WHEREAS, the proposed final plat is consistent with the preliminary plat; and

WHEREAS, the City Council reviewed the Final Plat of Brookside Terrace on September 23, 2025.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows: That the Ramsey City Council hereby approves the Final Plat and Development Agreement for "Brookside Terrace," contingent upon:

a. Approval by the City Attorney as to legal form.
b. Recording a vacation resolution for a drainage easement.
c. Entering into the Development Agreement. The Mayor and City Administrator are authorized to sign said agreement.

The motion of the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 23rd day of September, 2025.

_____
Mayor

ATTEST:

_____
City Clerk

PRELIMINARY COPY
LAST SAVED BY: RFLINK on Thursday, August 14, 2025 at 10:43:18 AM
LOCATION: S:\RUD\CAD\25PROJ\250376PP
FILENAME: 250376PP-FINAL.DWG
FILESIZE: 12.43MB

BROOKSIDE TERRACE

CITY OF RAMSEY
COUNTY OF ANOKA
SEC. 23, T32N, R25W

KNOW ALL PERSONS BY THESE PRESENTS: That Brookside Construction Inc., a Minnesota Corporation, owner of the following described property situated in the City of Ramsey, County of Anoka, State of Minnesota:

Lot 3, Block 1, HAUBRICH ADDITION, Anoka County, Minnesota.

Has caused the same to be surveyed and platted as BROOKSIDE TERRACE and does hereby dedicate to the public for public use forever the public ways and drainage and utility easements as shown on this plat. Also dedicating to the County of Anoka the right of access onto County Road No. 5 as shown on this plat.

In witness whereof said Brookside Construction Inc., a Minnesota Corporation, has caused these presents to be signed by its proper officer this _____ day of _____, 20___ .

_____
Ronald E, Sivigny
President

STATE OF_____
COUNTY OF_____

This instrument was acknowledged before me this ____ day of_____, 20___ by Ronald E. Sivigny, as President of Brookside Construction, Inc., a Minnesota Corporation, on behalf of the corporation.

_____ (Signature)

_____ (Print Name)
Notary Public, _____ County, Minnesota
My Commission Expires _____

I Jason E. Rud do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been, or will be correctly set within one year; that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of this certificate are shown and labeled on this plat; and all public ways are shown and labeled on this plat.

Dated this ___ day of _____, 20___.

_____
Jason E. Rud, Licensed Land Surveyor
Minnesota License No. 41578

STATE OF MINNESOTA
COUNTY OF_____

This instrument was acknowledged before me this ___ day of _____, 20___ by Jason E. Rud.

_____ (Signature)

_____ (Print Name)
Notary Public, _____ County, Minnesota
My Commission Expires _____

CITY COUNCIL, CITY OF RAMSEY, MINNESOTA
This plat of BROOKSIDE TERRACE was approved and accepted by the City Council of the City of Ramsey, Minnesota at a regular meeting thereof held this ____ day of _____, 20___, and said plat is in compliance with the provisions of Minnesota Statutes, Section 505.03, Subd. 2.

City Council, City of Ramsey, Minnesota

By _____ Mayor By _____Clerk

COUNTY SURVEYOR
I hereby certify that in accordance with Minnesota Statutes, Section 505.021, Subd. 11, this plat has been reviewed and approved this day of _____, 20___ .

_____
David M. Zieglmeier
Anoka County Surveyor

COUNTY AUDITOR/TREASURER
Pursuant to Minnesota Statutes, Section 505.021, Subd. 9, taxes payable in the year 20 ___ on the land hereinbefore described have been paid. Also, pursuant to Minnesota Statutes, Section 272.12, there are no delinquent taxes and transfer entered this ___ day of _____, 20___.

_____
Property Tax Administrator

By _____, Deputy

COUNTY RECORDER/REGISTRAR OF TITLES
COUNTY OF ANOKA, STATE OF MINNESOTA

I hereby certify that this plat of BROOKSIDE TERRACE was filed in the office of the County Recorder/Registrar of Titles for public record on this ____ day of _____,
20___, at ___ o'clock _.M. and was duly recorded as Document Number _____.

_____
County Recorder/Registrar of Titles

By _____, Deputy

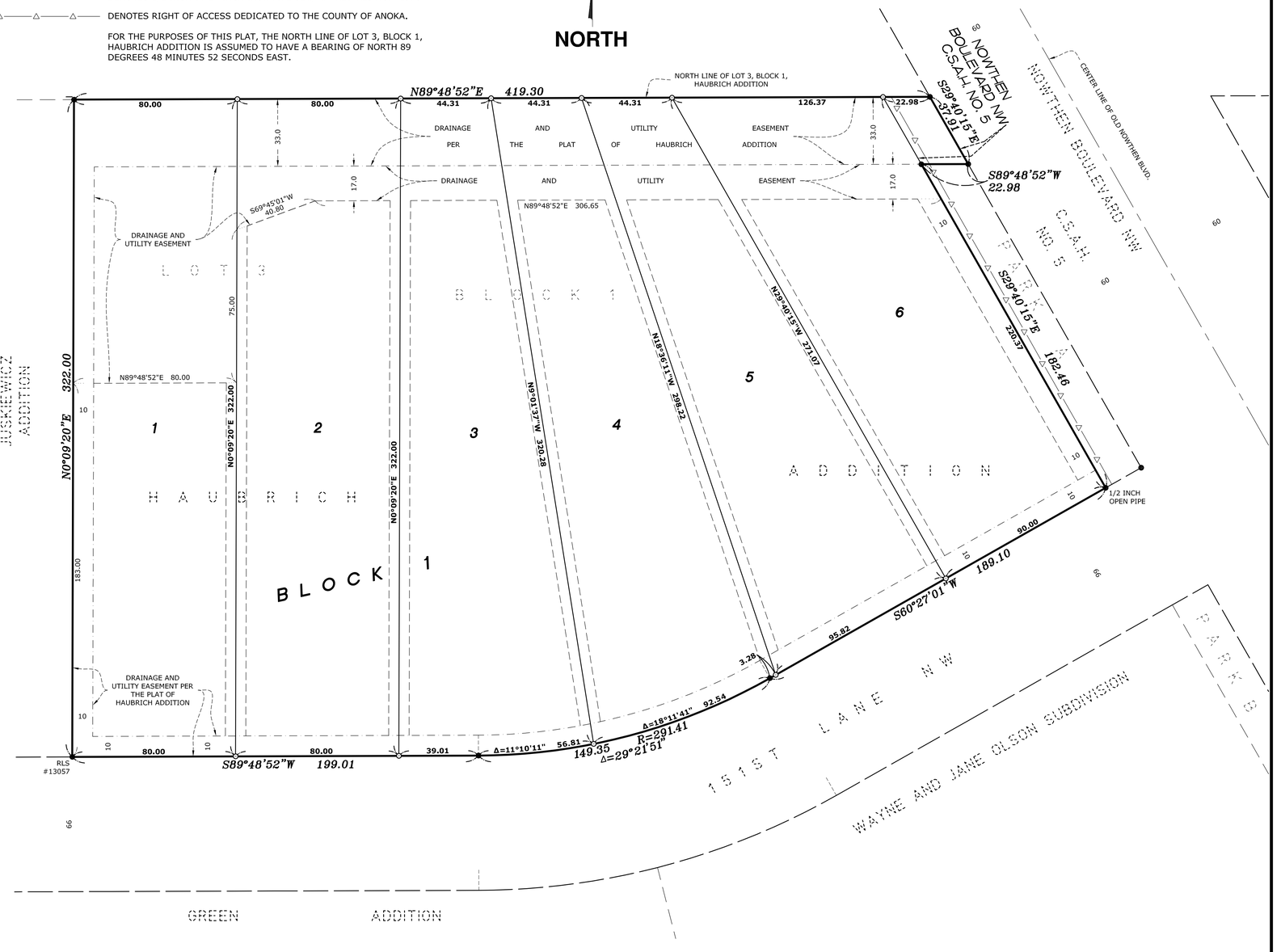
LEGEND

- ● DENOTES IRON MONUMENT FOUND MARKED RLS NO. 12251 UNLESS OTHERWISE NOTED.
- ○ DENOTES 1/2 INCH BY 14 INCH IRON PIPE SET, MARKED RLS NO. 41578
- —△——△——△— DENOTES RIGHT OF ACCESS DEDICATED TO THE COUNTY OF ANOKA.

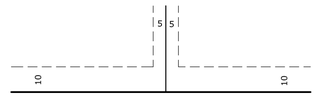
FOR THE PURPOSES OF THIS PLAT, THE NORTH LINE OF LOT 3, BLOCK 1, HAUBRICH ADDITION IS ASSUMED TO HAVE A BEARING OF NORTH 89 DEGREES 48 MINUTES 52 SECONDS EAST.

NORTH

30 0 15 30 60 120
(SCALE IN FEET)
1 INCH = 30 FEET



DRAINAGE AND UTILITY EASEMENTS ARE SHOWN THUS:



BEING 5 FEET IN WIDTH, AND ADJOINING SIDE LOT LINES, AND 10 FEET IN WIDTH AND ADJOINING RIGHT OF WAY LINES, AND REAR LOT LINES, UNLESS OTHERWISE SHOWN ON THIS PLAT.

E. G. RUD & SONS, INC.
EST. 1977
Professional Land Surveyors

CITY OF RAMSEY
DEVELOPMENT AGREEMENT FOR BROOKSIDE TERRACE

This Agreement (hereinafter the "Agreement") is dated as of this 23rd day of September, 2025 and is by and between the **CITY OF RAMSEY**, a Minnesota municipal corporation (the "**CITY**") and **BROOKSIDE CONSTRUCTION, INC.**, a Business Corporation (domestic) under the laws of Minnesota (the "**PERMITTEE**").

Recitals

A. The **PERMITTEE** is the owner of land legally described on the attached Exhibit A (the "Subject Property").

B. The **PERMITTEE** has received approval from the **CITY** to subdivide the Subject Property and plat the same as **BROOKSIDE TERRACE** (the "Plat").

C. The Plat re-subdivides the Subject Property into:

Lots 1-6, Block 1(inclusive), Brookside Terrace, Anoka County, Minnesota.

Agreement

1. Recitals. Recitals incorporated. The recitals stated above are hereby incorporated into this Agreement and are made part of this Agreement by reference.

2. Conditions of Approval. The **CITY** has approved the Plat subject to satisfaction of the following conditions subsequent:

   a. The **PERMITTEE'S** Execution of this Agreement. That the **PERMITTEE** enters into this Agreement.

b. Marketable Title. That prior to recording the Plat, the **PERMITTEE** shall provide the **CITY** with proof of marketable title to the Subject Property either through a currently certified abstract, registered property abstract or title insurance commitment or policy**.**

c. Proof of Authority. That the **PERMITTEE** provide proof that the respective governing board(s) of the **PERMITTEE** have authorized the **PERMITTEE'S** execution of this Agreement. This proof of authority may be satisfied by providing the **CITY** with a certified copy of the minutes of the governing board of each entity which grants such authority.

3. The Plans. The term "Plans" as used in this Agreement means the Final Plat Plans prepared by Larson Engineering, LLC, dated August 13, 2025. The Plans remain subject to: (a) **CITY** Staff's review and approval of the Plans to, among other things, confirm that the revisions requested in the **CITY** Staff's review letter have been made; and (b) such further revisions as the **PERMITTEE** may propose and the **CITY** approves. The Plans shall not be attached to this Agreement, but are in the **CITY'S** files.

4. Stage I Improvements. The public improvements the **PERMITTEE** will construct or install are as follows:

a. Sanitary sewer services.
b. Water services.
c. Storm drainage facilities (when specified).
d. Stormwater maintenance through 90 percent buildout.
e. Street repair.
f. Concrete curb and gutter (urban).
g. Sidewalks.
h. Electricity (if not already present).
i. Telephone or Cable with 911 capabilities (if not already present).
j. Natural gas (if not already present).
k. Boulevard sodding.
l. Water shut off boxes.

(the "Stage I Improvements").

The **PERMITTEE** agrees to construct the Stage I Improvements according to the terms and conditions of this Agreement and in accordance with the Plans and the City Code. Per City Code Section 117-615, the **PERMITTEE** shall provide the **CITY** with a set of re-producible as-built plans in both Computer Aided Drafting (CAD) format and Portable Document Format (PDF) upon completion of the Stage I Improvements and acceptance by the **CITY**. As as-built plans are a required Stage I Improvement item per City Code Section 117-615, the **CITY** will not release in its entirety the required Stage I Improvement Financial Guaranty noted in Section 11 below until such as-built plans are received by the **CITY**. Additionally, the **PERMITTEE** agrees to provide to the **CITY** the plans in CAD and PDF format prior to the commencement of construction of the Stage I Improvements.

5. Lot Corner Staking. The **PERMITTEE** must install lot corner stakes at all lot corners.

6. Installation of the Stage I Improvements. The **PERMITTEE** shall obtain all necessary permits from all governmental agencies before commencing construction of the Stage I Improvements. The

PERMITTEE must provide the **CITY** with copies of all necessary permits from other governmental agencies prior to or when the **PERMITTEE** applies for a building permit to construct improvements on a lot within the Plat. Within thirty (30) days after the completion of the Stage I Improvements, the **PERMITTEE** shall provide the **CITY** with a complete set of reproducible "As Built" plans for the Stage I Improvements.

7. Time of Performance for the Stage I Improvements. The **PERMITTEE** must complete the Stage I Improvements within one (1) year after the recording of the Plat.

8. Ownership of the Stage I Improvements. The **PERMITTEE** owns the Stage I Improvements until the **CITY'S** acceptance of the Stage I Improvements. Title to the Stage I Improvements automatically passes to the **CITY** upon the **CITY'S** written acceptance of the Stage I Improvements. Except to the extent the **CITY** has accepted all or portions of the Stage I Improvements, in writing, prior to the lapse, expiration, or other termination of the **CITY'S** financial guaranty described in Section 11 and except to the extent the **CITY** and the **PERMITTEE** may agree, in writing, to defer the **CITY'S** acceptance of certain specified Stage I Improvements, the **CITY** is deemed to have accepted the Stage I Improvements when the **CITY** releases the financial guaranty described in Section 11 or allows such financial guaranty to lapse, expire or otherwise terminate.

9. Stage I Improvements License. The **PERMITTEE** hereby grants the **CITY** and the **CITY'S** agents, employees, officers, and contractors an irrevocable license to enter the Subject Property to perform all necessary work and/or inspections the **CITY** deems appropriate during the **PERMITTEE'S** installation of the Stage I Improvements. The license shall expire after the **CITY** accepts ownership of Stage I Improvements.

10. Stage II Improvements. The public improvements the **PERMITTEE** must construct or install are as follows:

    a. Installation of survey monumentation.

    (the "Stage II Improvements"). The **PERMITTEE** must complete the construction of the Stage II Improvements within one (1) year after the date upon which the Plat is recorded.

    PERMITTEE must install the Stage II Improvements in accordance with the Plans, excluding the street and traffic control signs, which will be installed by the **CITY**.

11. Financial Guaranty for Stage I Improvements, and Stage II Improvements. The **PERMITTEE** shall provide a financial guaranty (the "Financial Guaranty") to the **CITY** guaranteeing the construction of the Stage I Improvements and Stage II Improvements, as well as their timely completion. The **PERMITTEE** shall be responsible for a Financial Guaranty in the amount of One Hundred Eighty-Five Thousand Two Hundred Twenty-Six Dollars and No Cents (**$185,226.00**), which amount is 125% of the **CITY** Engineer's estimated cost of the Stage I and Stage II Improvements, including the thirty-four (34) trees in Outlot A, and 25% of the Engineer's estimated cost of grading.

12. Inspection Escrow for the Stage I and Stage II Improvements. The **PERMITTEE** shall provide an inspection escrow to the **CITY** to inspect the Stage I Improvements and Stage II Improvements. The **PERMITTEE** shall be responsible for an inspection escrow in the amount of Seven Thousand Four Hundred Nine Dollars and No Cents (**$7,409.00**) which amount is 5% of the City Engineer's estimated cost of the Stage I Improvements and Stage II Improvements. The inspection escrow

must be in the form of cash. The **PERMITTEE** may request a refund of the remaining balance in the escrow upon completion of the Stage I Improvements and Stage II Improvements, after acceptance by the **CITY**.

13. Warranty for Stage I and Stage II Improvements. The **PERMITTEE** shall provide a one-year warranty in the amount of Seventeen Thousand Six Hundred Sixty-Four Dollars and No Cents (**$17,664.00**), which is 25% of the cost of the Stage I Improvements and Stage II Improvements. Said warranty shall be in force for one year following the final acceptance of any required improvements and shall guarantee satisfactory performance of said improvements. The warranty must be in the form of a Letter of Credit, approved as to form by the **CITY**, or a cash escrow due after completion of the Improvements.

14. Letter of Credit. Prior to release of the Final Plat for recording, the **PERMITTEE** shall deposit with the **CITY** an irrevocable Letter of Credit (LOC) for the sureties outlined in Sections 11 and 13. In lieu of an irrevocable LOC, the **PERMITTEE** may provide a cash escrow to the **CITY**.

15. Street Cleaning and Clean Up. After the street surfacing that is a part of the Stage I Improvements is installed, the **PERMITTEE** shall clear any soil, earth, or debris from the streets. From time to time, the **CITY** may remove accumulations of soil, earth, and debris from the streets resulting from the construction of the Stage I Improvements. It shall be the **PERMITTEE'S** responsibility to pay the costs associated with this necessary street cleaning. Invoices from the **CITY** to the **PERMITTEE** for such costs shall be paid within fifteen (15) days of the date of the invoice.

16. Payment of Development Fees. The **PERMITTEE** must pay to the **CITY** the fees described on Exhibit B, which may include, but are not limited to, Park Development Fees, Trail Development Fees, Sanitary Sewer Connection (Trunk) Fees, Water Connection (Trunk) Fees, Sanitary Sewer Lateral Fees, Water Lateral Fees, Storm Management Fees, Street Signage Fees, and Street Light Operation and Maintenance Fees.

17. Requirements for Building and Occupancy Permits.

    a. No building permit for any lot in the Plat shall be issued until the **PERMITTEE** has: (a) installed a Class 5 driving surface to within 300 feet of the structure; (b) provided the **CITY** Building Official with a Certificate of Survey; c.) the Financial Guaranty described in Section 11 to the **CITY**; and d) secured all required permits from the Lower Rum River Watershed Management Organization and any other outside agencies.

    b. No occupancy permit for any lot in the Plat shall be issued until the **PERMITTEE** has: (a) constructed vehicular access to the lot, including completing all bituminous street repairs; (b) constructed all utilities and storm water facilities this Agreement requires to serve the lot and such utilities and storm water facilities are in place, operational and accepted by the **CITY**; (c) for lots that have a slope of less than 2%, provided the **CITY** with a certificate of grading, prepared by a licensed (State of Minnesota) professional land surveyor, certifying that the flattest grade on the lot is 1% or greater; and (d) installed and planted the sod and landscaping that are required as a part of the Stage I Improvements or submitted the necessary escrow(s) to ensure the timely installation of said landscaping.

    c. All building sites must be clearly identified with house numbers at all times. Failure to display address numbers may result in the cancellation of an inspection.

18. **PERMITTEE** Defaults. If the **PERMITTEE** defaults in the performance of one or more of the **PERMITTEE'S** obligations under this Agreement, i) the **CITY** gives the **PERMITTEE** thirty (30) days written notice of the default and ii) the **PERMITTEE** fails to cure the default within said thirty (30), then the **CITY** may pursue any and all remedies available at law or in equity including, but not limited to, the following:

a. The **CITY** may, at its option, perform or engage one or more third parties to perform the **PERMITTEE'S** obligations. If, in the reasonable judgment of the **CITY'S** staff, the **PERMITTEE'S** default creates an immediate risk to public health or safety, the **CITY** may perform or engage one or more third parties to perform the work before the **CITY** provides the notice described in the initial paragraph of this Section, but the **CITY** must use commercially reasonable efforts to notify the **PERMITTEE** as promptly as possible that the **CITY** is undertaking to perform the **PERMITTEE'S** obligation or obligations. If the **CITY** performs one or more obligations of the **PERMITTEE**, the **PERMITTEE** must reimburse the **CITY** for any costs or expenses the **CITY** incurs, including costs and expenses for **CITY** staff time, to perform the work within 30 days after the **CITY** notifies the **PERMITTEE**, in writing, of the costs and expenses the **CITY** incurred to perform the work. If the **PERMITTEE** does not reimburse the **CITY** within said 30-day period, the **CITY** may pursue any remedies available to the **CITY** either at law or in equity or, in the alternative, the **CITY** may draw on the financial guaranty the **PERMITTEE** has provided to the **CITY** pursuant to this Agreement to reimburse itself for the expenses the **CITY** incurs to perform the work. This Agreement is a license for the **CITY** to act, and it shall not be necessary for the **CITY** to seek a Court Order for permission to enter the **PERMITTEE** Property. As an alternative to seeking recovery from the **PERMITTEE** or the financial guaranty, the **CITY** may levy special assessments against the **PERMITTEE** Property in accordance with Minnesota Statutes Section 429, and the **PERMITTEE**, for itself and its successors in title, hereby expressly waives any and all substantive and procedural objections or defenses the **PERMITTEE** may have to such special assessments.

b. The **CITY** may commence an action in Anoka County District Court to pursue any remedy available to the **CITY** at law or in equity including, but not limited to, injunctive relief.

c. The **CITY** may refuse to grant building permits for improvements to be constructed on any lots within the Plat until the **PERMITTEE** has cured all of its defaults.

d. The **CITY** may draw upon all or any portion of the financial guaranty the **PERMITTEE** has provided to the **CITY** pursuant to Section 11 and (i) use all or any portion of the proceeds from the financial guaranty to reimburse the **CITY** pursuant to subsection (a) above; (ii) use all or any portion of the proceeds from the financial guaranty to satisfy any judgment the **CITY** obtains against the **PERMITTEE** pursuant to subsection (b) above; (iii) use all or any portion of the proceeds to reimburse the **CITY** pursuant to Section 19 (j) below; and (iv) hold all or any portion of the proceeds for a reasonable time for the future application as described in subsections (i), (ii) and (iii) of this Section 18 (d).

19. Miscellaneous.

a. Invalidity of Any Section. If any portion, section, subsection, sentence, clause, paragraph or phrase of this Agreement is for any reason invalid, such decision shall not affect the validity of the remaining portion of this Agreement.

b. Written Amendments Only. The action or inaction of the **CITY** or the **PERMITTEE** shall not constitute a waiver or amendment to the provisions of this Agreement. To be binding, amendments or waivers shall be in writing, signed by the parties, and approved by a resolution of the City Council. The **CITY'S** or the **PERMITTEE'S** failure to promptly take legal action to enforce this Agreement shall not be a waiver or release.

c. Compliance with Laws and Regulations. The **PERMITTEE** represents to the **CITY** that the Plat complies with all **CITY**, County, metropolitan, State, and Federal laws and regulations, including but not limited to: subdivision ordinances, zoning ordinances and environmental regulations. If the **CITY** determines that the Plat does not comply, the **CITY** may, at its option, refuse to allow any construction or development work in the Plat until the **PERMITTEE** does comply. Upon the **CITY'S** demand **PERMITTEE** shall cease work until there is compliance.

d. Mailbox Locations. If the **PERMITTEE** desires to construct mailboxes within the public right of way, the **PERMITTEE** agrees that the placement of mailboxes along public streets is subject to the approval by the United States Post Office. Utility locates will be necessary.

e. Boulevard and Wetland Restoration. The **PERMITTEE** shall be responsible for the cost of establishing seed in all boulevards within thirty (30) days of the completion of the street improvements, and restoring all other areas disturbed by the development grading operation in accordance with the approved Grading and Erosion Control plan. The **PERMITTEE** shall be responsible for the cost of cleaning any soil, earth, or debris from the wetlands within and adjacent to this Plat resulting from grading performed in the development of the Plat.

f. Construction, Hours and Entrance Signs. The **CITY** restricts construction and delivery hours to Monday through Saturday 7:00 a.m. to 10:00 p.m. The **PERMITTEE** is required to provide a sign at each entrance point stating delivery and construction operation hours. Said signs are not to exceed eighty (80) square feet in size and must be clearly visible at all times during the construction period.

g. Construction Site Maintenance. The **PERMITTEE** shall adhere to all of the **CITY** ordinances relating to, but not limited to, dumping of garbage, site development, construction debris, open burning, etc. The **CITY** reserves the right to withhold permits, inspections, or certificates of occupancy to correct violations relating to construction site maintenance.

h. Estimated Cost. It is understood and agreed that cost amounts set forth in this Agreement as to Stage I, and Stage II Improvements, unless qualified as fixed amounts, are estimated. The **PERMITTEE** agrees to pay the entire cost of said improvements including interest, engineering and legal fees related thereto.

i. Plat Approval Expenses. The **PERMITTEE** agrees that it will pay to **CITY** all **CITY** expenses incurred in the approval of the Plat, including, but not limited to, administration expenses, engineering and legal fees. Said expenses incurred after recording of the Final Plat shall also be paid within said fifteen (15) day billing period. Failure to pay the **CITY'S** expenses within the fifteen (15) day billing period will permit the **CITY** to draw upon any of the escrows required by this Agreement for payment.

j. Reimbursement to the **CITY**. The **PERMITTEE** agrees to reimburse the **CITY** for all costs incurred by the **CITY** in defense or enforcement of this Agreement, or any portion thereof, including court costs and reasonable engineering and attorney's fees.

k. Certificate of Occupancy. The term "Certificate of Occupancy" as used in this Agreement shall be defined as a document issued by the **CITY'S** Building Official, which authorizes the structure to be used for its intended purposes.

l. Notices. Required notices shall be in writing, and shall be either hand delivered to the Parties, its employees or agents, or mailed to them by certified or registered mail at the following address:

TO PERMITTEE:
Brookside Construction, Inc.
Attn: Ron Sivigny
1971 208th Lane NW
Cedar, MN 55011-9128

TO THE CITY:
City of Ramsey
Attn: Community Development Director
7550 Sunwood Drive NW
Ramsey, MN 55303

[The remainder of this page is intentionally left blank.]

THE PERMITTEE:

Brookside Construction, Inc.

By:_____,
Ronald Sivigny
Its: President

STATE OF MINNESOTA)
)ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me this _____ day of _____, 2025, by Ronald Sivigny, President of **Brookside Construction, Inc.**, a Business Corporation (domestic), under the laws of the State of Minnesota on behalf of the corporation.

_____
Notary Public

THE CITY:

CITY OF RAMSEY

By:_____
Ryan Heineman
Its: Mayor

By:_____
Brian Hagen
Its: City Administrator

STATE OF MINNESOTA)
) ss.
COUNTY OF ANOKA)

The forgoing instrument was acknowledged before me on this_____ day of_____ 2025, by Ryan Heineman and Brian Hagen, the Mayor and the City Administrator of the City of Ramsey, a charter city and municipal corporation organized under the laws of the state of Minnesota on behalf of the City.

_____

Notary Public

This document drafted by:
City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303

This document reviewed by:
HKB Law, PA
1295 Bandana Blvd. N., Suite 335
St. Paul, MN 55108

EXHIBIT A
Legal Description of the Subject Property

Lot 3, Block 1, HAUBRICH ADDITION, Anoka County, Minnesota.

Or Upon Recording:

Lots 1-6 (inclusive), Block 1, BROOKSIDE TERRACE, Anoka County, Minnesota.

EXHIBIT B

Fees Payable to the City

1. Park Dedication Fees. The **PERMITTEE** is responsible for satisfying applicable Park Dedication Fee requirements. **PERMITTEE** must pay a Park Dedication Fee of **$23,609.00** (6 units x $4,700.00 per unit with credit given for 16.3% land dedication through Haubrich Addition).

2. Trail Development Fees. Satisfied through the construction of the trail along Nowthen Boulevard per plat of Haubrich Addition.

3. Sanitary Sewer Connection (Trunk) Fees. The **PERMITTEE** is responsible for satisfying applicable Sanitary Sewer Trunk Fee requirements. **PERMITTEE** must pay a Sanitary Sewer Trunk Fee of **$5,556.00** (4 units x $1,389.00). Two services were previously paid through the assessment of 151st Lane.

4. Water Connection (Trunk) Fees. The **PERMITTEE** is responsible for satisfying applicable Water Trunk Fee requirements. **PERMITTEE** must pay a Water Trunk Fee of **$6,207.00** (3 units x $2,069.00 per unit). Three services were previously paid through the assessment of 151st Lane.

5. Stormwater Management Fee. The **PERMITTEE** is responsible for satisfying applicable Stormwater Trunk Fee requirements. **PERMITTEE** must pay a Stormwater Management Fee of **$3,300.00** (6 units x $550.00 per unit).

6. Street Sign Fee. None required, though if the PERMITTEE would like the existing "dead end" street sign removed and replaced with a "no outlet" blade on the street name sign, then a $265.00 charge will be billed.

CC Regular Session

Meeting Date: 09/23/2025

Primary Strategic Plan Initiative: Not Applicable

Title

Adopt Resolution #25-225 Approving Partial Payment to North Valley, Inc. for Improvement Project #25-05, High Point Street Reconstructions.

Purpose/Background:

Resolution and Pay Request Attached.

Recommendation:

The Senior Engineering Technician has inspected the completed work and recommends partial payment to North Valley, Inc. for improvement project #25-05, High Point Street Reconstructions in the amount of $325,400.29.

OutcomeAction:

Motion to adopt Resolution #25-225 approving partial payment to North Valley, Inc. for improvement project #25-05, High Point Street Reconstructions in the amount of $325,400.29.

Attachments

Pay Resolution #25-225

Pay Request

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	09/18/2025 10:13 AM
Brian Hagen	Brian Hagen	09/18/2025 12:57 PM
Form Started By: Stacie Damjanovich		Started On: 08/20/2025 10:46 AM
Final Approval Date: 09/18/2025		

Councilmember ____ introduced the following resolution and moved for its adoption:

RESOLUTION #25-225

RESOLUTION APPROVING PARTIAL PAYMENT No. 4 TO NORTH VALLEY, INC. FOR HIGH POINT STREET RECONSTRUCTIONS, IMPROVEMENT PROJECT #25-05

WHEREAS, the City of Ramsey proposes to reconstruct the streets within the High Point Subdivision as identified within the 2025 – 2034 Capital Improvement Program; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-198, adopted July 23, 2024, the City Council accepted and awarded the proposal to Hakanson Anderson for topographic survey of the project area in the amount of $7,650.00; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-220, adopted August 12, 2024, the City Council accepted and awarded the proposal to Independent Testing Technologies, Inc., for a geotechnical report of the project area in the amount of $8,880.00; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-340, adopted November 26, 2024, the City Council ordered the City Engineer to prepare plans and specifications for High Point Street Reconstructions, Improvement Project #25-05; and

WHEREAS, pursuant to Ramsey City Council Resolution #25-042, adopted February 25, 2025, the City Council approved final plans and specifications as prepared by the City Engineer and authorized advertisement for bids for the same improvements; and

WHEREAS, pursuant to Ramsey City Council Resolution #25-071, adopted April 22, 2025, a contract was awarded to North Valley, Inc. of Nowthen, Minnesota, in the amount of $1,366,954.38 for said improvements; and

WHEREAS, pursuant to Ramsey City Council Resolution #25-100, adopted May 13, 2025, Change Order No. 1 was approved in the amount of $29,738.44 for High Point Street Reconstruction, Improvement Project #25-05; and

WHEREAS, as of September 23, 2025, $1,072,756.81 has been paid to date; and

WHEREAS, the Senior Engineering Technician has inspected the completed work and recommends partial payment No. 4 to North Valley, Inc. of Nowthen, Minnesota, for improvement project #25-05, High Point Street Reconstruction, in the amount of $325,400.29.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) The City Council hereby authorizes partial payment No. 4 to North Valley, Inc. of Nowthen, Minnesota for Improvement Project #25-05, High Point Street Reconstruction in the amount of $325,400.29.

2) The City Council hereby authorizes the Mayor and City Administrator to sign the release form for this payment.

3) The total amount of this payment is not included in resolutions approving payment of bills for the date of September 23, 2025.

4) The City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 23rd day of September, 2025.

_____
Mayor

ATTEST:

_____
City Clerk

Pay Estimate Summary Sheet

Estimate Number:	4 Partial
Project Number:	25-05
Project Name:	High Point Street Reconstruction
Period Ending	August 31, 2025
Contractor:	North Valley, Inc.
Address:	20015 Iguana Street NW, Nowthen, MN 55330

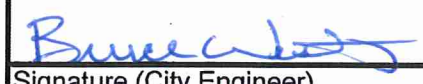
1	Original Contract Amount		$ 1,366,954.38
2	Change Order(s)	No. 1 Thru No. 1	$ 29,738.44
3	Total Funds Encumbered		$ 1,396,692.82
4	Value of Work Completed		$ 1,412,279.90
5	Retainage 1 %		$ (14,122.80)
	Percent Complete	101%	
6	Deductions or Charges		
7	Total Earned Less Retainage (Lines 4+5+6)		$ 1,398,157.10
8	Previous Payment(s)		$ 1,072,756.81
9	**Payment Due (Lines 7-8)**		**$ 325,400.29**
10	Total Balance to Finish, Including Retainage (Lines 3-7)		$ 14,122.80

Certification of Partial Payment

I hereby certify that, to the best of my knowledge and belief, all items, quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between owner and the undersigned Contractor, and as amended by any authorized changes and the foregoing is a true and correct statement of the contract amount for the period covered by this estimate.

North Valley, Inc.	Leslie A. Bloom
Contractor Name	Print Name
President	
Title	Signature
	September 12, 2025
	Date

City of Ramsey Approval

	9/12/2025
Signature (Project Engineer)	Date
	9/12/2025
Signature (City Engineer)	Date

High Point Street Reconstruction
I.P. 25-05
Estimate No. 4 **Partial**
Period Ending August 31, 2025

				CONTRACT AMOUNT			COMPLETED THIS PERIOD		COMPLETED TO DATE	
Item No.	MnDOT No.	Item Description	Unit	Estimated Quantity	Unit Price	Extended Total	Quantity	Extended Total	Quantity	Extended Total
1	2021.501	MOBILIZATION	LS	1.0	$ 69,655.06	$ 69,655.06	0.00	$ -	1.00	$ 69,655.06
2	2101.502	CLEARING	ACRE	0.10	$ 26,797.80	$ 2,679.78	0.00	$ -	0.10	$ 2,679.78
3	2101.502	GRUBBING	ACRE	0.10	$ 5,359.50	$ 535.95	0.00	$ -	0.10	$ 535.95
4	2101.503	REMOVE STORM SEWER	LF	118	$ 8.58	$ 1,012.44	0	$ -	118	$ 1,012.44
5	2104.502	SALVAGE MAIL BOX SUPPORT	EA	68	$ 80.39	$ 5,466.52	0	$ -	60	$ 4,823.40
6	2104.503	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	LF	837	$ 2.25	$ 1,883.25	0	$ -	894	$ 2,011.50
7	2104.503	SAWING CONCRETE PAVEMENT - FULL DEPTH	LF	389	$ 5.47	$ 2,127.83	0	$ -	409	$ 2,237.23
8	2104.503	REMOVE BITUMINOUS CURB	LF	17100	$ 0.11	$ 1,881.00	0	$ -	17100	$ 1,881.00
9	2104.504	REMOVE BITUMINOUS PAVEMENT - DRIVEWAYS	SY	667	$ 4.33	$ 2,888.11	0	$ -	759	$ 3,286.47
10	2104.504	REMOVE CONCRETE PAVEMENT - DRIVEWAYS	SY	472	$ 7.28	$ 3,436.16	0	$ -	488	$ 3,552.64
11	2104.504	REMOVE CONCRETE VALLEY GUTTER	SY	122	$ 10.73	$ 1,309.06	0	$ -	160	$ 1,716.80
12	2104.504	REMOVE GRAVEL SURFACE - DRIVEWAYS	SY	80	$ 1.07	$ 85.60	0	$ -	83	$ 88.81
13	2104.504	REMOVE BITUMINOUS FLUME	SY	122	$ 5.21	$ 635.62	0	$ -	155	$ 807.55
14	2105.507	GEOTEXTILE FABRIC TYPE 4	SY	100	$ 3.22	$ 322.00	0	$ -	50	$ 161.00
15	2105.607	COMMON EXCAVATION (EV)	CY	1180	$ 29.28	$ 34,550.40	374	$ 10,950.72	1558	$ 45,618.24
16	2106.607	HAUL & STOCKPILE RECLAIM MATERIAL (LV)	CY	3460	$ 6.11	$ 21,140.60	257	$ 1,570.27	3567	$ 21,794.37
17	2112.519	SUBGRADE PREPARATION	RDST	88	$ 186.94	$ 16,450.72	0	$ -	88	$ 16,450.72
18	2123.61	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	20	$ 91.11	$ 1,822.20	12	$ 1,093.32	32	$ 2,915.52
19	2130.523	WATER	MGAL	40	$ 42.88	$ 1,715.20	0	$ -	115	$ 4,931.20
20	2211.507	AGGREGATE BASE CLASS 5 - MODIFIED (CV)	CY	3225	$ 0.11	$ 354.75	0	$ -	3225	$ 354.75
21	2215.504	FULL DEPTH RECLAMATION	SY	29650	$ 2.17	$ 64,340.50	0	$ -	29650	$ 64,340.50
22	2232.504	MILL BITUMINOUS PAVEMENT (2.0")	SY	15	$ 6.84	$ 102.60	24	$ 164.16	43	$ 294.12
23	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	1715	$ 3.48	$ 5,968.20	1525	$ 5,307.00	1535	$ 5,341.80
24	2360.509	TYPE SP 12.5 NON WEARING COURSE MIXTURE (3,C) 2.0"	TON	2770	$ 79.29	$ 219,633.30	0	$ -	2657	$ 210,688.60
25	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) 1.5"	TON	2075	$ 86.30	$ 179,072.50	2178	$ 187,918.25	2178	$ 187,918.25
26	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) 2.0" DRIVEWAYS	TON	80	$ 172.69	$ 13,815.20	82	$ 14,108.77	152	$ 26,197.07
27	2411.502	CONCRETE FLUME	SY	34	$ 107.19	$ 3,644.46	0	$ -	32	$ 3,430.08
28	2501.502	15" RC PIPE APRON	EA	4	$ 1,607.87	$ 6,431.48	0	$ -	4	$ 6,431.48
29	2501.502	18" RC PIPE APRON	EA	1	$ 1,607.87	$ 1,607.87	0	$ -	1	$ 1,607.87
30	2501.502	24" RC PIPE APRON	EA	1	$ 1,929.45	$ 1,929.45	0	$ -	1	$ 1,929.45
31	2501.503	15" RC PIPE SEWER DESIGN 3006 CLASS III	LF	1247	$ 62.17	$ 77,525.99	0	$ -	1247	$ 77,525.99
32	2501.503	18" RC PIPE SEWER DESIGN 3006 CLASS III	LF	720	$ 73.96	$ 53,251.20	0	$ -	720	$ 53,251.20
33	2501.503	21" RC PIPE SEWER DESIGN 3006 CLASS III	LF	94	$ 94.33	$ 8,867.02	0	$ -	94	$ 8,867.02
34	2501.503	24" RC PIPE SEWER DESIGN 3006 CLASS III	LF	78	$ 101.83	$ 7,942.74	0	$ -	78	$ 7,942.74
35	2501.602	TRASH GUARD FOR 15" PIPE APRON	EA	2	$ 0.01	$ 0.02	0	$ -	2	$ 0.02
36	2501.602	TRASH GUARD FOR 18" PIPE APRON	EA	1	$ 0.01	$ 0.01	0	$ -	1	$ 0.01
37	2501.602	TRASH GUARD FOR 24" PIPE APRON	EA	1	$ 1,018.31	$ 1,018.31	0	$ -	1	$ 1,018.31
38	2503.503	CLEAN AND VIDEO SEWER	LF	2175	$ 3.22	$ 7,003.50	2175	$ 7,003.50	2175	$ 7,003.50
39	2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	EA	16	$ 3,001.36	$ 48,021.76	0	$ -	16	$ 48,021.76

			CONTRACT AMOUNT				COMPLETED THIS PERIOD		COMPLETED TO DATE	
Item No.	MnDOT No.	Item Description	Unit	Estimated Quantity	Unit Price	Extended Total	Quantity	Extended Total	Quantity	Extended Total
40	2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4020	EA	2	$ 5,466.76	$ 10,933.52	0	$ -	2	$ 10,933.52
41	2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN 72-4020	EA	1	$ 9,111.26	$ 9,111.26	0	$ -	1	$ 9,111.26
42	2506.502	CASTING ASSEMBLY (STORM)	EA	30	$ 964.72	$ 28,941.60	0	$ -	30	$ 28,941.60
43	2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN 2'X3'	EA	11	$ 1,929.44	$ 21,223.84	0	$ -	11	$ 21,223.84
44	2511.509	RANDOM RIPRAP CLASS III	CY	26	$ 96.47	$ 2,508.22	57	$ 5,498.79	84	$ 8,103.48
45	2531.503	CONCRETE CURB & GUTTER DESIGN SURMOUNTABLE	LF	16615	$ 18.22	$ 302,725.30	327	$ 5,957.94	16309	$ 297,149.98
46	2531.503	CONCRETE CURB & GUTTER DESIGN B618	LF	470	$ 26.80	$ 12,596.00	0	$ -	612	$ 16,401.60
47	2531.504	6" CONCRETE PAVEMENT DRIVEWAY	SY	434	$ 67.53	$ 29,308.02	0	$ -	464	$ 31,333.92
48	2531.504	GRAVEL SURFACE	SY	147	$ 3.77	$ 554.19	0	$ -	305	$ 1,149.85
49	2531.604	7" CONCRETE VALLEY GUTTER	SY	159	$ 67.53	$ 10,737.27	0	$ -	97	$ 6,550.41
50	2540.602	TEMPORARY MAIL BOX CLUSTER	EA	4	$ 1,393.49	$ 5,573.96	0	$ -	2	$ 2,786.98
51	2540.602	INSTALL MAIL BOX SUPPORT	EA	68	$ 160.79	$ 10,933.72	61	$ 9,808.19	61	$ 9,808.19
52	2563.601	TRAFFIC CONTROL	LS	1	$ 2,679.78	$ 2,679.78	0.00	$ -	1.00	$ 2,679.78
53	2573.501	STABILIZED CONSTRUCTION ENTRANCE	EA	2	$ 107.20	$ 214.40	0	$ -	2	$ 214.40
54	2573.502	STORM DRAIN INLET PROTECTION	EA	30	$ 155.43	$ 4,662.90	0	$ -	30	$ 4,662.90
55	2573.503	SEDIMENT CONTROL LOG TYPE STRAW	LF	150	$ 4.29	$ 643.50	40	$ 171.60	162	$ 694.98
56	2573.503	SILT FENCE, TYPE MS	LF	2805	$ 2.41	$ 6,760.05	776	$ 1,870.16	3104	$ 7,480.64
57	2574.507	TOPSOIL (LV)	CY	1540	$ 2.14	$ 3,295.60	876	$ 1,874.64	1584	$ 3,389.76
58	2575.501	TURF ESTABLISHMENT	ACRE	2.20	$ 10,118.86	$ 22,261.49	2.20	$ 22,261.49	2.20	$ 22,261.49
59	2575.504	ROLLED EROSION PREVENTION CATEGORY 20	SY	775	$ 4.72	$ 3,658.00	0	$ -	0	$ -
60	2575.602	LANDSCAPE RESTORATION	EA	20	$ 375.17	$ 7,503.40	20	$ 7,503.40	20	$ 7,503.40
		BASE CONSTRUCTION TOTAL				**$ 1,366,954.38**		**$ 283,062.20**		**$ 1,390,706.18**

			CONTRACT AMOUNT				COMPLETED THIS PERIOD		COMPLETED TO DATE	
Item No.	MnDOT No.	Item Description	Unit	Estimated Quantity	Unit Price	Extended Total	Quantity	Extended Total	Quantity	Extended Total
C1	2106.602	DEWATERING	EA	2	$ 8,164.72	$ 16,329.44	0	$ -	1	$ 8,164.72
C2	2506.503	DRAINAGE STRUCTURE DESIGN 48-4020 SUMP	LF	12	$ 753.25	$ 9,039.00	0	$ -	12	$ 9,039.00
C3	2506.503	DRAINAGE STRUCTURE DESIGN 72-4020 SUMP	LF	4	$ 1,092.50	$ 4,370.00	0	$ -	4	$ 4,370.00
		CHANGE ORDER No.1 TOTAL				**$ 29,738.44**		**$ -**		**$ 21,573.72**
		GRAND TOTAL				**$ 1,396,692.82**		**$ 283,062.20**		**$ 1,412,279.90**

Internal City Use Only			
Pavement Management Funds (0.80 Mob)	*$ 270,559.91*		*$ 1,076,608.14*
Storm Sewer Utility Funds (0.20 Mob)	*$ 12,502.29*		*$ 335,671.76*
Total Funds	*$ 283,062.20*		*$ 1,412,279.90*

CC Regular Session

Meeting Date: 09/23/2025

Primary Strategic Plan Initiative: Improve the safety and mobility of transportation corridors.

Title:

Adopt Resolution #25-227 Approving Change Order #1 for 2025 Neighborhood Pavement Overlay Improvements, Improvement Project #25-07

Purpose/Background:

Purpose:

The purpose of this case is to adopt Resolution #25-227 approving Change Order #1 for 2025 Neighborhood Pavement Overlay Improvements, Improvement Project #25-07. Change Order #1 is necessary to re-place pavement markings within the project limits.

Background:

Numerous streets with the project had existing pavement markings, delineating parking lanes, center lines and pedestrian crosswalks within streets in the Ramsey Town Center subdivisions. Additionally, existing pedestrian crosswalk markings at trail crossings within the Rum River Hills subdivision.

The construction bid set of plans did not include replacing the existing pavement markings. Change Order #1 adds the pavement markings into the plans, matching the original layouts. These pavement markings are necessary safety improvements, a set of pavement marking plans is attached to this case for reference.

Notification:

Notification is not required.

Time Frame/Observations/Alternatives:

Observations:

Ideally, the pavement marking plan sheets would have been included in the plan set at the time of bidding. In the future, staff will make a more comprehensive effort to make holistic plan set reviews a priority to avoid change orders of this nature. Both staff and the contractor did not recognize pavement marking quantities were not included in the construction plan bid quantities in time to provide a change order prior to the work occurring. Pavement markings were placed during the week of September 15th so this request for approval is occurring after the work was completed.

Staff has reviewed the unit prices for the change order and feels the prices are reasonable based on current construction costs.

Alternatives:

Motion to adopt Resolution #25-227 approving Change Order #1 for 2025 Neighborhood Pavement Overlay Improvements, Improvement Project #25-07.

Funding Source:

Funding for this improvement is proposed to come from Pavement Management Funds. Change Order #1 increases the construction costs by $26,301.62.

Recommendation:

Staff recommends adopting Resolution #25-227 approving Change Order #1 for 2025 Neighborhood Pavement Overlay Improvements, Improvement Project #25-07.

Outcome/Action:

Motion to adopt Resolution #25-227 approving Change Order #1 for 2025 Neighborhood Pavement Overlay Improvements, Improvement Project #25-07.

Attachments

Res 25-227

25-07 CO#1

25-07 CO#1 Plan Sheets

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	09/18/2025 10:09 AM
Brian Hagen	Brian Hagen	09/18/2025 12:57 PM
Form Started By: Joe Feriancek		Started On: 09/15/2025 08:26 AM
Final Approval Date: 09/18/2025		

Councilmember ____ introduced the following resolution and moved for its adoption:

RESOLUTION #25-227

RESOLUTION APPROVING CHANGE ORDER #1 FOR 2025 NEIGHBORHOOD PAVEMENT OVERLAY IMPROVEMENTS, IMPROVEMENT PROJECT #25-07

WHEREAS, the City of Ramsey proposes to overlay the pavement on numerous street segments in 2025 as identified within the 2025 – 2034 Capital Improvement Plan; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-295, adopted October 22, 2024, the City Council accepted and awarded the proposal to Hakanson Anderson for topographic survey of the project area in the amount of $5,900.00; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-342, adopted November 26, 2024, the City Council ordered the City Engineer to prepare plans and specifications for 2025 Neighborhood Pavement Overlay Improvements, Improvement Project #25-07; and

WHEREAS, pursuant to Ramsey City Council Resolution #25-080, adopted April 22, 2025, the City Council approved final plans and specifications as prepared by the City Engineer and authorized advertisement for bids for the same improvements; and

WHEREAS, pursuant to Ramsey City Council Resolution #25-104, adopted May 27, 2025, a contract was awarded to North Valley, Inc. of Nowthen, Minnesota, in the amount of $1,198,056.75 for said improvements; and

WHEREAS, Change Order #1 increases construction costs by $26,301.62 for the purpose of replacing pavement markings within the project limits.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) The City Council hereby approves Change Order #1 in the total amount of $26,301.62 for North Valley, Inc. to replace pavement markings within the project limits.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 23rd

day of September, 2025.

Mayor

ATTEST:

City Clerk

CHANGE ORDER NO 1

Date: September 10, 2025
Project: 2025 Neighborhood Pavement Overlay Improvements
City Improvement Project #25-07
Contractor: North Valley Inc
Award Date: May 27, 2025

Contract Modifications:

Item	MnDOT No.	Description	Unit	Estimated Quantity	CO UNIT PRICE	EXTENED TOTAL
C1	2021.501	MOBILIZATION	LS	1	$ 2,904.00	$ 2,904.00
C2	2582.502	4" DOUBLE SOLID LINE YELLOW	LF	52	$ 2.42	$ 125.84
C3	2582.502	4" SOLID LINE WHITE	LF	4,588	$ 1.21	$ 5,551.48
C4	2582.502	4" BROKEN LINE YELLOW	LF	50	$ 1.21	$ 60.50
C5	2582.502	24" SOLID LINE WHITE	LF	453	$ 9.68	$ 4,385.04
C6	2582.518	CROSSWALK MARKING	SF	1,422	$ 9.08	$ 12,911.76
C7	2582.602	PAVT MSSG -TURN ARROWS	EA	2	$ 181.50	$ 363.00
					TOTAL	$ 26,301.62

Cost of Change:

Original Contract Price: **$1,198,056.75**
Previous Change Orders: **$0.00**
Change in Contract Price due this Change Order: **$26,301.62**
Total Contract Price including this Change Order: **$1,224,358.37**

This document will become a supplement to the contract and all provisions will apply hereto.

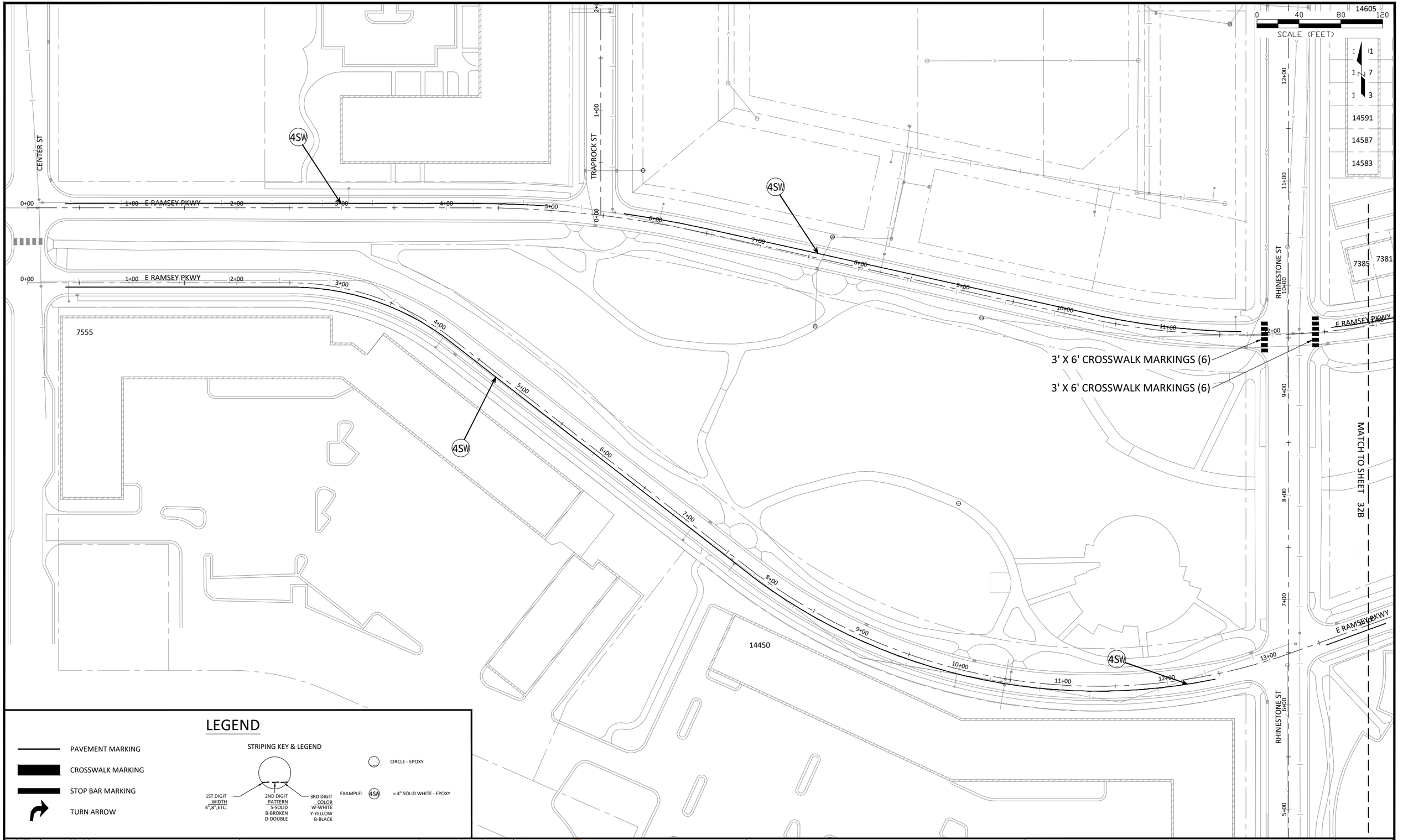
Recommended: Bruce Wentz — City Engineer — 9/15/2026 — Date

Approved by: _____ — City Administrator — _____ — Date

Accepted: Stuart Tucker VP — Contractor — 9/10/25 — Date

CHANGE IN CONTRACT TIME

- ☐ is Increased by ☐ 30 Calendar Days
- ☐ is Decreased by ☐ ____ Calendar Days
- ☒ is not changed.
- ☐ May be revised if the work affected the controlling operation.



LEGEND

- PAVEMENT MARKING
- CROSSWALK MARKING
- STOP BAR MARKING
- TURN ARROW

STRIPING KEY & LEGEND

1ST DIGIT WIDTH 4",8",ETC.
2ND DIGIT PATTERN S-SOLID B-BROKEN D-DOUBLE
3RD DIGIT COLOR W-WHITE Y-YELLOW B-BLACK

CIRCLE - EPOXY

EXAMPLE: 4SW = 4" SOLID WHITE - EPOXY

DATE	REVISION
09/05/25	ADDED PAVEMENT MARKING SHEETS

Sep 05, 2025 - 8:55am
G:\Engineering\AutoCad Dwgs\Projects N-Z\Overlays\25-07 2025 Neighborhood Overlay\Plan Drawings\25-07 MH and Overlay.dwg

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

JOE FERIANCEK
Date 05/05/25 Lic. No. 57095

DESIGNED BY:	LWC	
DRAWN BY:	LWC	DATE: 05/05/25
CHECKED BY:	JJF	FILE: 25-07

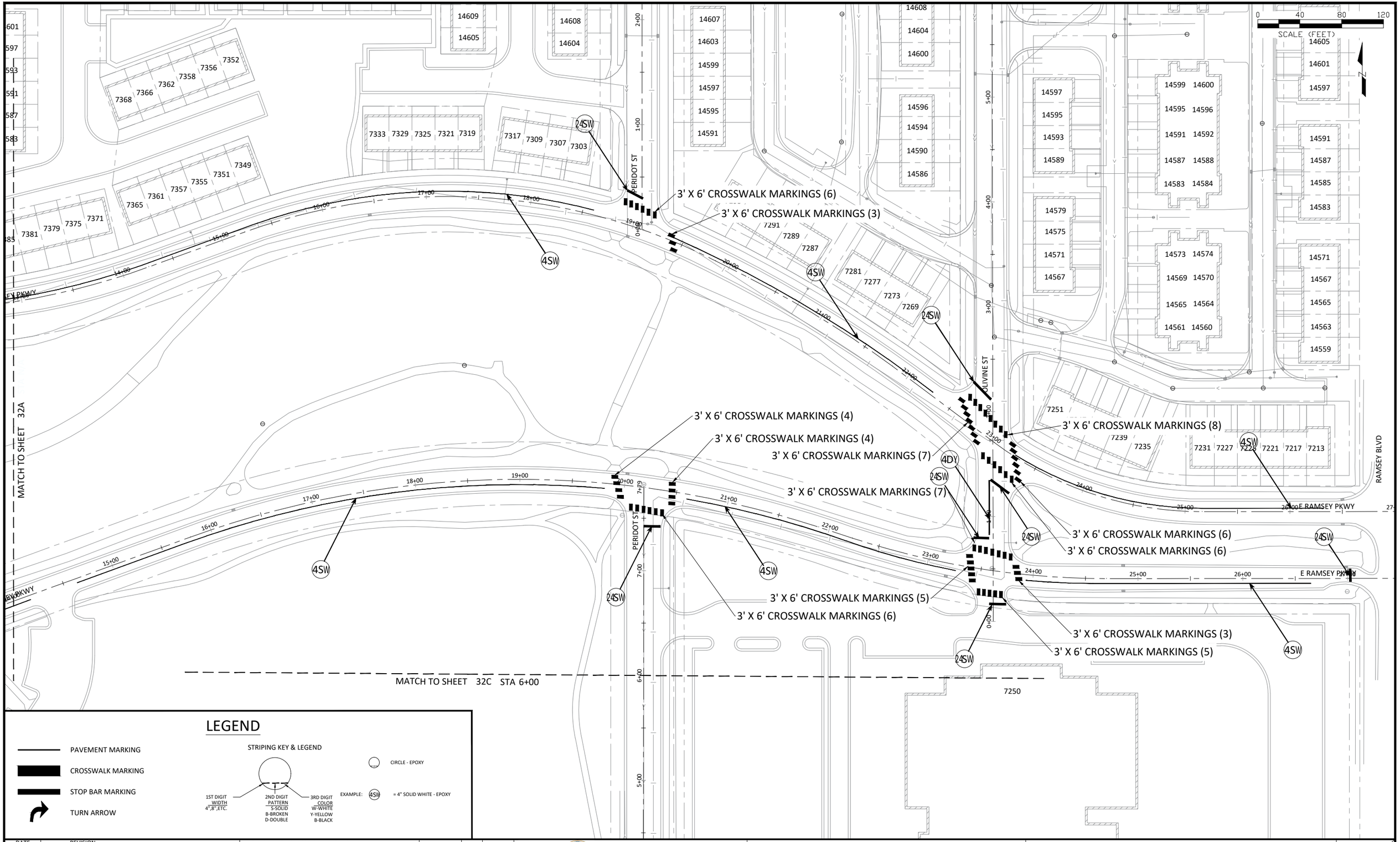
City of RAMSEY

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

RAMSEY TOWN CENTER PAVEMENT MARKING

2025 NEIGHBORHOOD OVERLAY IMPROVEMENTS
CITY PROJECT NO. 25-07
CITY OF RAMSEY, MINNESOTA

SHEET 32A OF 32 SHEETS



LEGEND

- PAVEMENT MARKING
- CROSSWALK MARKING
- STOP BAR MARKING
- TURN ARROW

STRIPING KEY & LEGEND

1ST DIGIT WIDTH 4",8",ETC.
2ND DIGIT PATTERN S-SOLID B-BROKEN D-DOUBLE
3RD DIGIT COLOR W-WHITE Y-YELLOW B-BLACK
CIRCLE - EPOXY
EXAMPLE: 4SW = 4" SOLID WHITE - EPOXY

DATE	REVISION
09/05/25	ADDED PAVEMENT MARKING SHEETS

Sep 05, 2025 - 8:16am
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I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

JOE FERIANCEK
Date 05/05/25 Lic. No. 57095

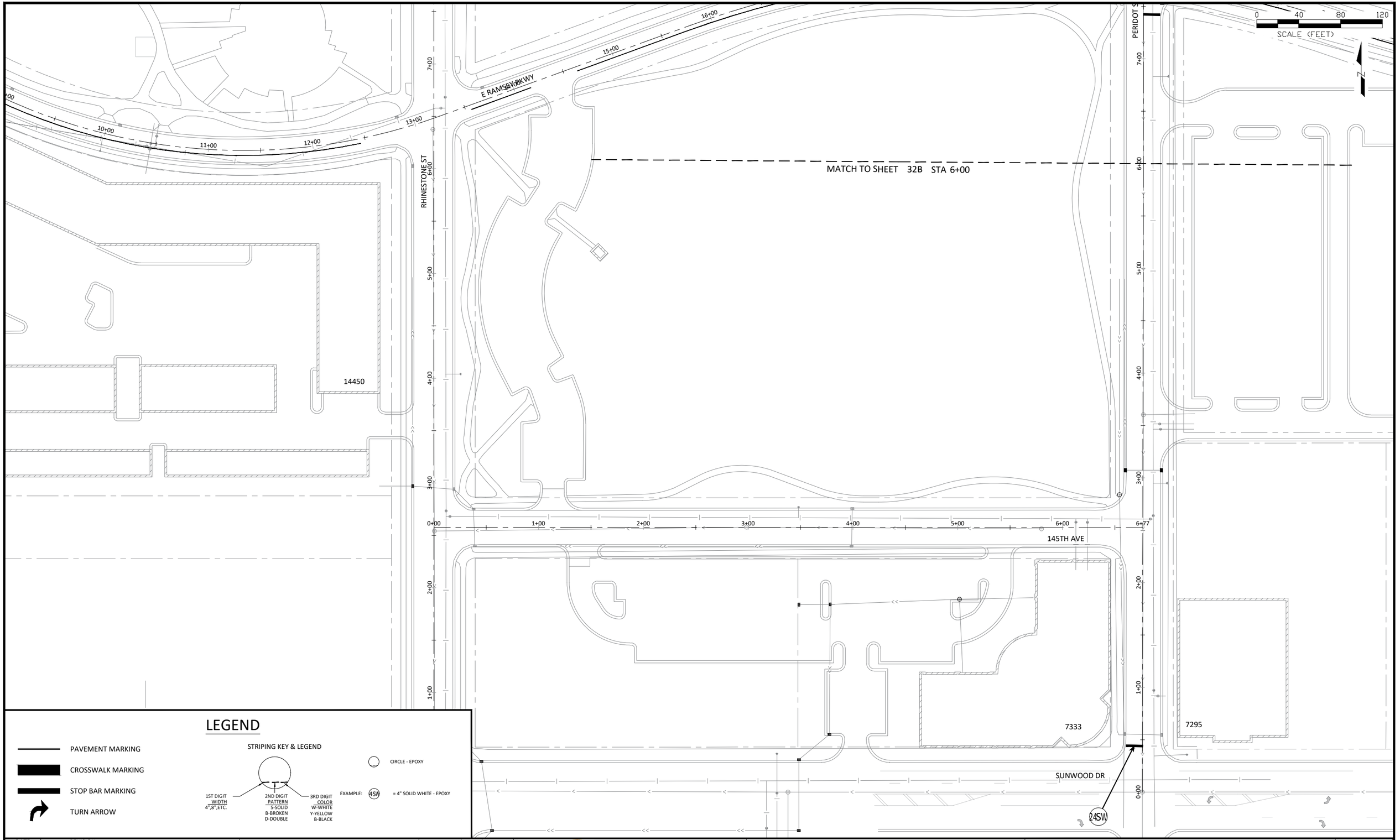
DESIGNED BY:	LWC	
DRAWN BY:	LWC	DATE: 05/05/25
CHECKED BY:	JJF	FILE: 25-07

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
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RAMSEY TOWN CENTER PAVEMENT MARKING

2025 NEIGHBORHOOD OVERLAY IMPROVEMENTS
CITY PROJECT NO. 25-07
CITY OF RAMSEY, MINNESOTA

SHEET 32B OF 32 SHEETS



LEGEND

- PAVEMENT MARKING
- CROSSWALK MARKING
- STOP BAR MARKING
- TURN ARROW

STRIPING KEY & LEGEND

1ST DIGIT WIDTH 4",8",ETC.
2ND DIGIT PATTERN S-SOLID B-BROKEN D-DOUBLE
3RD DIGIT COLOR W-WHITE Y-YELLOW B-BLACK

CIRCLE - EPOXY

EXAMPLE: 4SW = 4" SOLID WHITE - EPOXY

DATE	REVISION
09/05/25	ADDED PAVEMENT MARKING SHEETS

Sep 05, 2025 - 8:16am
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I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

JOE FERIANCEK
Date 05/05/25 Lic. No. 57095

DESIGNED BY:	LWC	
DRAWN BY:	LWC	DATE: 05/05/25
CHECKED BY:	JJF	FILE: 25-07

City of RAMSEY

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

RAMSEY TOWN CENTER PAVEMENT MARKING

2025 NEIGHBORHOOD OVERLAY IMPROVEMENTS
CITY PROJECT NO. 25-07
CITY OF RAMSEY, MINNESOTA

SHEET 32C OF 32 SHEETS

0 20 40 60
SCALE (FEET)

N

7550

VETERANS DR

SUNWOOD DR

4BY

SAPPHIRE ST

0+00 1+00 2+00 3+00 4+00 5+00

24SW

7545

7533

LEGEND

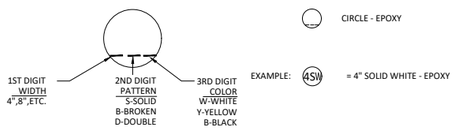
PAVEMENT MARKING

CROSSWALK MARKING

STOP BAR MARKING

TURN ARROW

STRIPING KEY & LEGEND



CIRCLE - EPOXY

EXAMPLE: 4SW = 4" SOLID WHITE - EPOXY

DATE	REVISION
09/05/25	ADDED PAVEMENT MARKING SHEETS

Sep 05, 2025 - 9:08am
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I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

JOE FERIANCEK
Date 05/05/25 Lic. No. 57095

DESIGNED BY:	LWC	
DRAWN BY:	LWC	DATE: 05/05/25
CHECKED BY:	JJF	FILE: 25-07

City of RAMSEY

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

RAMSEY TOWN CENTER PAVEMENT MARKING

2025 NEIGHBORHOOD OVERLAY IMPROVEMENTS
CITY PROJECT NO. 25-07
CITY OF RAMSEY, MINNESOTA

SHEET 32D OF 32 SHEETS

0 20 40 60
SCALE (FEET)

N

RIGHT TURN ARROW

RIGHT TURN ARROW

RAMSEY BLVD

4SW

LEGEND

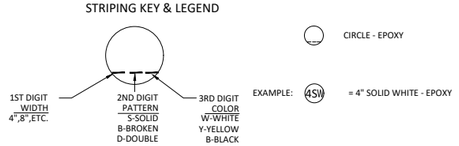
PAVEMENT MARKING

CROSSWALK MARKING

STOP BAR MARKING

TURN ARROW

STRIPING KEY & LEGEND



CIRCLE - EPOXY

EXAMPLE: 4SW = 4" SOLID WHITE - EPOXY

DATE	REVISION
09/05/25	ADDED PAVEMENT MARKING SHEETS

Sep 05, 2025 - 8:52am
G:\Engineering\AutoCad Dwgs\Projects N-Z\Overlays\25-07 2025 Neighborhood Overlay\Plan Drawings\25-07 Mill and Overlay.dwg

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

JOE FERIANCEK
Date 05/05/25 Lic. No. 57095

DESIGNED BY:	LWC	
DRAWN BY:	LWC	DATE: 05/05/25
CHECKED BY:	JJF	FILE: 25-07

City of RAMSEY

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

SUNWOOD DRIVE PAVEMENT MARKING

2025 NEIGHBORHOOD OVERLAY IMPROVEMENTS
CITY PROJECT NO. 25-07
CITY OF RAMSEY, MINNESOTA

SHEET 32E OF 32 SHEETS

0 40 80 120
SCALE (FEET)

N

NEON ST

169TH AVE

0+00 1+00 2+00 3+00 4+00 5+00 6+00 7+00 8+00 9+00 10+00 11+00 12+00 13+00 14+00 14+33

5850
5830
5810
5782
5764
5744
XXXX

16907 16908 16909 16910 16906 16905 16904 16903 16902 16901

MATCH TO SHEET 32F STA 14+00

IODINE ST

0+00 1+00 2+00 3+00 10+00 11+00 12+00

16862

3' X 10' CROSSWALK MARKINGS (5)

LEGEND

- PAVEMENT MARKING
- CROSSWALK MARKING
- STOP BAR MARKING
- TURN ARROW

STRIPING KEY & LEGEND

1ST DIGIT WIDTH 4",8",ETC.
2ND DIGIT PATTERN S-SOLID B-BROKEN D-DOUBLE
3RD DIGIT COLOR W-WHITE Y-YELLOW B-BLACK

CIRCLE - EPOXY

EXAMPLE: 4SW = 4" SOLID WHITE - EPOXY

DATE	REVISION
09/05/25	ADDED PAVEMENT MARKING SHEETS

Sep 05, 2025 - 8:54am
G:\Engineering\Acad\Cad Dwgs\Projects To Z\Overlay\25-07 2025 Neighborhood Overlay\Plan Drawings\25-07 Mill and Overlay.dwg

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JOE FERIANCEK
Date 05/05/25 Lic. No. 57095

DESIGNED BY:	LWC		
DRAWN BY:	LWC	DATE:	05/05/25
CHECKED BY:	JJF	FILE:	25-07

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

RUM RIVER HILLS PAVEMENT MARKING

2025 NEIGHBORHOOD OVERLAY IMPROVEMENTS
CITY PROJECT NO. 25-07
CITY OF RAMSEY, MINNESOTA

SHEET 32F OF 32 SHEETS

0 40 80 120
SCALE (FEET)

N

16907 16908 16909 16910 16906 16905 16904 16903 16911 16912 16902 16901 16900 16870 5782 5764 16862

0+00 1+00 2+00 3+00 IODINE ST 3+74 13+00 12+00 11+00 10+00 9+00 8+00 7+00 6+00

14+00 15+00 16+00 17+00 IODINE ST 17+87

3' X 10' CROSSWALK MARKINGS (5)

HELIUM ST

MATCH TO SHEET 32E STA 14+00

IODINE ST

169TH AVE

14+33

LEGEND

- PAVEMENT MARKING
- CROSSWALK MARKING
- STOP BAR MARKING
- TURN ARROW

STRIPING KEY & LEGEND

1ST DIGIT WIDTH 4",8",ETC.
2ND DIGIT PATTERN S-SOLID B-BROKEN D-DOUBLE
3RD DIGIT COLOR W-WHITE Y-YELLOW B-BLACK

CIRCLE - EPOXY

EXAMPLE: 4SW = 4" SOLID WHITE - EPOXY

DATE	REVISION
09/05/25	ADDED PAVEMENT MARKING SHEETS

Sep 05, 2025 - 8:54am
G:\Engineering\AutoCad Dwgs\Projects N-Z\Overlays\25-07 2025 Neighborhood Overlay\Plan Drawings\25-07 Mill and Overlay.dwg

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Joe Feriancek

JOE FERIANCEK
Date 05/05/25 Lic. No. 57095

DESIGNED BY:	LWC	
DRAWN BY:	LWC	DATE: 05/05/25
CHECKED BY:	JJF	FILE: 25-07

City of RAMSEY

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

RUM RIVER HILLS PAVEMENT MARKING

2025 NEIGHBORHOOD OVERLAY IMPROVEMENTS
CITY PROJECT NO. 25-07
CITY OF RAMSEY, MINNESOTA

SHEET 32G OF 32 SHEETS

CC Regular Session

Meeting Date: 09/23/2025

Primary Strategic Plan Initiative: Not Applicable

Title

Adopt Resolution #25-229 Approving Partial Payment to Douglas-Kerr Underground, LLC for Improvement Project #24-13, Fox Ridge Estates 1st & 2nd Street Reconstructions.

Purpose/Background:

Resolution and Pay Request Attached.

Recommendation:

The Senior Engineering Technician has inspected the completed work and recommends partial payment to Douglas-Kerr Underground, LLC for improvement project #24-13, Fox Ridge Estates 1st & 2nd Street Reconstructions, in the amount of $84,850.81.

OutcomeAction:

Motion to adopt Resolution #25-229 approving partial payment to Douglas-Kerr Underground, LLC for improvement project #24-13, Fox Ridge Estates 1st & 2nd Street Reconstructions, in the amount of $84,850.81.

Attachments

Pay Resolution #25-229

Pay Request

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	09/18/2025 10:17 AM
Brian Hagen	Brian Hagen	09/18/2025 12:57 PM
Form Started By: Stacie Damjanovich		Started On: 08/19/2025 12:52 PM
Final Approval Date: 09/18/2025		

Councilmember ____ introduced the following resolution and moved for its adoption:

RESOLUTION #25-229

RESOLUTION APPROVING PARTIAL PAYMENT No. 5 TO DOUGLAS-KERR UNDERGROUND, LLC. FOR FOX RIDGE ESTATES 1ST & 2ND STREET RECONSTRUCTIONS, IMPROVEMENT PROJECT #24-13

WHEREAS, the City of Ramsey proposes to reconstruct the streets within the Fox Ridge Estates 1st & 2nd subdivision as identified within the 2024 – 2033 10-Year Capital Improvement Program; and

WHEREAS, pursuant to Ramsey City Council Resolution #23-130, adopted June 13, 2023, the City Council accepted and awarded the proposal to Bolton & Menk, Inc., for topographic survey of the project area; and

WHEREAS, pursuant to Ramsey City Council Resolution #23-129, adopted June 27, 2023, the City Council accepted and awarded the proposal to Independent Testing Technologies, Inc. for geotechnical evaluations of the project area; and

WHEREAS, pursuant to Ramsey City Council Resolution #23-253, adopted October 10, 2023, the City Council accepted and awarded the proposal to Hydro-Klean, LLC, for cleaning and televising of storm sewer pipes within the project area; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-126, adopted May 14, 2024, the City Council ordered the City Engineer to prepare plans and specifications for Fox Ridge Estates 1st & 2nd Street Reconstruction, Improvement Project #24-13; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-296, adopted November 12, 2024, the City Council approved final plans and specifications as prepared by the City Engineer and authorized advertisement for bids for the same improvements; and

WHEREAS, proposals were received for Construction Staking and As-built Survey of $52,844.00 from Bolton & Menk, Inc. for said improvements; and

WHEREAS, pursuant to Ramsey City Council Resolution #25-018, adopted January 28, 2025, a contract was awarded to Douglas-Kerr Underground, LLC of Mora, Minnesota, in the amount of $2,099,737.06 for said improvements, and

WHEREAS, as of September 23, 2025 $2,015,206.71 has been paid to date; and

WHEREAS, the Senior Engineering Technician has inspected the completed work and recommends partial payment No. 5 to Douglas-Kerr Underground, LLC of Mora, Minnesota, for improvement project #24-13 Fox Ridge Estates 1st & 2nd Street Reconstructions, in the amount of $84,850.81.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) The City Council hereby authorizes partial payment No. 5 to Douglas-Kerr Underground, LLC of Mora, Minnesota for Improvement Project #24-13, Fox Ridge Estates 1st & 2nd Street Reconstructions in the amount of $84.850.81.

2) The City Council hereby authorizes the Mayor and City Administrator to sign the release form for this payment.

3) The total amount of this payment is not included in resolutions approving payments of bills for the date of September 23, 2025.

4) The City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 23rd day of September, 2025.

_____
Mayor

ATTEST:

_____
City Clerk

Pay Estimate Summary Sheet

Estimate Number:	5 Partial
Project Number:	24-13
Project Name:	Fox Ridge Estates 1st & 2nd Street Reconstructions
Period Ending	August 31, 2025
Contractor:	Douglas-Kerr Underground
Address:	P.O. Box 85, Mora, MN 55051

1	Original Contract Amount		$ 2,099,737.06
2	Change Order(s)	No. ____ Thru No. ____	
3	Total Funds Encumbered		$ 2,099,737.06
4	Value of Work Completed		$ 2,121,270.22
5	Retainage 1 %		$ (21,212.70)
	Percent Complete	101%	
6	Deductions or Charges		
7	Total Earned Less Retainage (Lines 4+5+6)		$ 2,100,057.52
8	Previous Payment(s)		$ 2,015,206.71
9	**Payment Due (Lines 7-8)**		**$ 84,850.81**
10	Total Balance to Finish, Including Retainage (Lines 3-7)		$ 21,212.70

Certification of Partial Payment

I hereby certify that, to the best of my knowledge and belief, all items, quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between owner and the undersigned Contractor, and as amended by any authorized changes and the foregoing is a true and correct statement of the contract amount for the period covered by this estimate.

Douglas - Kerr Underground, LLC.	Zach Schmitz
Contractor Name	Print Name
Project Manager	Zach Schmitz
Title	Signature
	9/15/25
	Date

City of Ramsey Approval

Jon Fair	9/15/2025
Signature (Project Engineer)	Date
Brian Wagner	9/15/2025
Signature (City Engineer)	Date

Fox Ridge Estates 1st & 2nd Street Reconstructions
I.P. 24-13
Estimate No. 5 **Partial**
Period Ending August 31, 2025

			CONTRACT AMOUNT				COMPLETED THIS PERIOD		COMPLETED TO DATE	
Item No.	MnDOT No.	Item Description	Unit	Estimated Quantity	Unit Price	Extended Total	Quantity	Extended Total	Quantity	Extended Total
1	2021.501	MOBILIZATION	LS	1.0	$ 101,466.00	$ 101,466.00	0.000	$ -	1.000	$ 101,466.00
2	2101.502	CLEARING	ACRE	0.34	$ 7,883.00	$ 2,680.22	0.00	$ -	0.76	$ 6,014.73
3	2101.502	GRUBBING	ACRE	0.34	$ 4,118.00	$ 1,400.12	0.00	$ -	0.76	$ 3,129.68
4	2101.503	REMOVE STORM SEWER	LF	558	$ 19.90	$ 11,104.20	0	$ -	542	$ 10,785.80
5	2104.502	REMOVE STRUCTURE (STORM)	EA	9	$ 693.45	$ 6,241.05	0	$ -	9	$ 6,241.05
6	2104.502	SALVAGE MAIL BOX SUPPORT	EA	79	$ 75.00	$ 5,925.00	0	$ -	72	$ 5,400.00
7	2104.503	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	LF	1050	$ 2.65	$ 2,782.50	0	$ -	1140	$ 3,021.00
8	2104.503	SAWING CONCRETE PAVEMENT - FULL DEPTH	LF	590	$ 3.55	$ 2,094.50	0	$ -	519	$ 1,842.45
9	2104.503	REMOVE CONCRETE CURB & GUTTER	LF	152	$ 3.85	$ 585.20	0.0	$ -	167.5	$ 644.88
10	2104.503	REMOVE BITUMINOUS CURB	LF	22300	$ 0.25	$ 5,575.00	0	$ -	22300	$ 5,575.00
11	2104.504	REMOVE BITUMINOUS PAVEMENT - SOIL CORRECTION AREA	SY	12900	$ 3.85	$ 49,665.00	0	$ -	12900	$ 49,665.00
12	2104.504	REMOVE BITUMINOUS PAVEMENT - DRIVEWAYS	SY	870	$ 8.05	$ 7,003.50	0	$ -	1041	$ 8,380.05
13	2104.504	REMOVE BITUMINOUS PAVEMENT - TRAIL	SY	65	$ 6.15	$ 399.75	0	$ -	65	$ 399.75
14	2104.504	REMOVE CONCRETE PAVEMENT - DRIVEWAYS	SY	520	$ 15.60	$ 8,112.00	0.0	$ -	583.5	$ 9,102.60
15	2104.504	REMOVE CONCRETE VALLEY GUTTER	SY	27	$ 13.80	$ 372.60	0	$ -	27	$ 372.60
16	2104.504	REMOVE GRAVEL SURFACE - DRIVEWAYS	SY	11	$ 16.45	$ 180.95	0	$ -	0	$ -
17	2104.504	REMOVE BITUMINOUS FLUME	SY	31	$ 7.80	$ 241.80	0	$ -	31	$ 241.80
18	2105.507	GEOTEXTILE FABRIC TYPE 4	SY	160	$ 0.90	$ 144.00	0.0	$ -	152.2	$ 136.98
19	2105.507	GEOTEXTILE FABRIC TYPE 10	SY	13800	$ 2.65	$ 36,570.00	0.0	$ -	13800.0	$ 36,570.00
20	2105.607	COMMON EXCAVATION (EV)	CY	1460	$ 12.80	$ 18,688.00	0.0	$ -	2098.6	$ 26,862.08
21	2105.607	SUBGRADE EXCAVATION, REMOVE UNSUITABLE MATERIALS (EV)	CY	4500	$ 18.15	$ 81,675.00	0.0	$ -	4826.2	$ 87,595.53
22	2106.507	SELECT GRANULAR BORROW (CV)	CY	5000	$ 18.10	$ 90,500.00	0.0	$ -	4519.7	$ 81,806.57
23	2106.607	HAUL & STOCKPILE RECLAIM MATERIAL (LV)	CY	2050	$ 9.00	$ 18,450.00	0	$ -	2377.6	$ 21,398.40
24	2112.519	SUBGRADE PREPARATION	RDST	114	$ 192.35	$ 21,927.90	0	$ -	114	$ 21,927.90
25	2123.61	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	20	$ 154.25	$ 3,085.00	0.0	$ -	14.0	$ 2,159.50
26	2130.523	WATER	MGAL	50	$ 77.25	$ 3,862.50	0	$ -	52	$ 4,017.00
27	2211.507	AGGREGATE BASE CLASS 5 - MODIFIED (CV)	CY	4350	$ 33.60	$ 146,160.00	0.0	$ -	4020.9	$ 135,102.24
28	2215.504	FULL DEPTH RECLAMATION	SY	26200	$ 0.90	$ 23,580.00	0	$ -	26200	$ 23,580.00
29	2232.504	MILL BITUMINOUS PAVEMENT (2.0")	SY	170	$ 20.00	$ 3,400.00	0	$ -	0	$ -
30	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	2500	$ 4.00	$ 10,000.00	0	$ -	1695	$ 6,780.00
31	2360.509	TYPE SP 12.5 NON WEARING COURSE MIXTURE (3,C) 2.0"	TON	4000	$ 89.70	$ 358,800.00	0	$ -	3663	$ 328,571.10
32	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) 1.5"	TON	3000	$ 96.70	$ 290,100.00	0	$ -	3266	$ 315,822.20
33	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) 2.0" DRIVEWAYS	TON	85	$ 314.75	$ 26,753.75	0	$ -	168	$ 52,878.00
34	2411.502	CONCRETE FLUME	SY	10	$ 81.00	$ 810.00	0.0	$ -	6.4	$ 518.40
35	2501.502	15" RC PIPE APRON	EA	8	$ 1,456.00	$ 11,648.00	0	$ -	9	$ 13,104.00
36	2501.502	15" ARCH RC PIPE APRON	EA	2	$ 1,426.00	$ 2,852.00	0	$ -	2	$ 2,852.00
37	2501.502	21" RC PIPE APRON	EA	1	$ 1,782.00	$ 1,782.00	0	$ -	1	$ 1,782.00

Item No.	MnDOT No.	Item Description	CONTRACT AMOUNT				COMPLETED THIS PERIOD		COMPLETED TO DATE	
			Unit	Estimated Quantity	Unit Price	Extended Total	Quantity	Extended Total	Quantity	Extended Total
38	2501.503	15" RC PIPE SEWER DESIGN 3006 CLASS III	LF	547	$ 60.15	$ 32,902.05	0.0	$ -	587.2	$ 35,320.08
39	2501.503	15" ARCH RC PIPE SEWER DESIGN 3006 CLASS III	LF	82	$ 102.80	$ 8,429.60	0	$ -	82	$ 8,429.60
40	2501.503	21" RC PIPE SEWER DESIGN 3006 CLASS III	LF	301	$ 77.90	$ 23,447.90	0	$ -	285	$ 22,201.50
41	2501.602	TRASH GUARD FOR 15" PIPE APRON	EA	1	$ 987.40	$ 987.40	0	$ -	1	$ 987.40
42	2501.602	TRASH GUARD FOR 21" PIPE APRON	EA	1	$ 1,415.00	$ 1,415.00	0	$ -	1	$ 1,415.00
43	2501.603	PLUG FILL AND ABANDON PIPE SEWER	LF	30	$ 37.30	$ 1,119.00	0	$ -	30	$ 1,119.00
44	2502.503	4" PERF PVC PIPE DRAIN	LF	638	$ 22.45	$ 14,323.10	0.00	$ -	1131	$ 25,380.65
45	2503.503	CLEAN AND VIDEO SEWER	LF	996	$ 3.00	$ 2,988.00	0	$ -	0	$ -
46	2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	EA	10	$ 2,980.00	$ 29,800.00	0	$ -	10	$ 29,800.00
47	2506.502	CASTING ASSEMBLY (STORM)	EA	14	$ 1,310.00	$ 18,340.00	0	$ -	14	$ 18,340.00
48	2506.502	RESET CASTING	EA	9	$ 261.60	$ 2,354.40	0	$ -	0	$ -
49	2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN 2'X3'	EA	4	$ 2,559.00	$ 10,236.00	0	$ -	4	$ 10,236.00
50	2507.603	INSTALL CULVERT PIPE LINER 12"	LF	21	$ 298.90	$ 6,276.90	0	$ -	0	$ -
51	2511.509	RANDOM RIPRAP CLASS III	CY	61	$ 117.45	$ 7,164.45	0	$ -	80	$ 9,396.00
52	2521.518	6" CONCRETE WALK	SY	26	$ 121.30	$ 3,153.80	0	$ -	49	$ 5,943.70
53	2521.602	DRILL & GROUT REINF BAR (EPOXY COATED)	EA	16	$ 25.00	$ 400.00	0	$ -	16	$ 400.00
54	2531.503	CONCRETE CURB & GUTTER DESIGN SURMOUNTABLE	LF	19600	$ 16.95	$ 332,220.00	0	$ -	19600	$ 332,220.00
55	2531.503	CONCRETE CURB & GUTTER DESIGN B618	LF	1000	$ 25.00	$ 25,000.00	0	$ -	740	$ 18,500.00
56	2531.503	793084.13	LF	1860	$ 0.50	$ 930.00	0	$ -	1542	$ 771.00
57	2531.504	6" CONCRETE PAVEMENT DRIVEWAY	SY	460	$ 79.00	$ 36,340.00	0	$ -	467	$ 36,908.80
58	2531.504	6" CONCRETE PAVEMENT DRIVEWAY SPECIAL	SY	18	$ 150.00	$ 2,700.00	0	$ -	0	$ -
59	2531.504	340487.63	SY	10	$ 25.80	$ 258.00	0	$ -	0	$ -
60	2531.604	7" CONCRETE VALLEY GUTTER	SY	235	$ 103.85	$ 24,404.75	0	$ -	241	$ 25,027.85
61	2531.618	TRUNCATED DOMES	SF	32	$ 70.00	$ 2,240.00	0	$ -	32	$ 2,240.00
62	2540.602	TEMPORARY MAIL BOX CLUSTER	EA	4	$ 1,750.00	$ 7,000.00	0	$ -	2	$ 3,500.00
63	2540.602	INSTALL MAIL BOX SUPPORT	EA	79	$ 150.00	$ 11,850.00	0	$ -	72	$ 10,800.00
64	2563.601	TRAFFIC CONTROL	LS	1	$ 26,471.00	$ 26,471.00	0.00	$ -	1.00	$ 26,471.00
65	2573.501	STABILIZED CONSTRUCTION ENTRANCE	EA	2	$ 0.01	$ 0.02	0	$ -	0	$ -
66	2573.502	STORM DRAIN INLET PROTECTION	EA	23	$ 177.55	$ 4,083.65	0	$ -	18	$ 3,195.90
67	2573.503	SEDIMENT CONTROL LOG TYPE STRAW	LF	50	$ 3.50	$ 175.00	0.0	$ -	50.0	$ 175.00
68	2573.503	SILT FENCE, TYPE MS	LF	3610	$ 2.25	$ 8,122.50	0.00	$ -	3641.00	$ 8,192.25
69	2574.507	TOPSOIL (LV)	CY	1900	$ 35.95	$ 68,305.00	0	$ -	2170	$ 78,011.50
70	2575.501	TURF ESTABLISHMENT	ACRE	2.70	$ 4,750.00	$ 12,825.00	0.00	$ -	4.50	$ 21,375.00
71	2575.504	ROLLED EROSION PREVENTION CATEGORY 20	SY	1620	$ 1.40	$ 2,268.00	0	$ -	1068	$ 1,495.20
72	2575.602	LANDSCAPE RESTORATION	EA	20	$ 691.75	$ 13,835.00	0	$ -	10	$ 6,917.50
73	2582.502	4" SOLID LINE WHITE (MULTI-COMP)	LF	116	$ 6.50	$ 754.00	0	$ -	116	$ 754.00
		GRAND TOTALS				**$ 2,099,737.06**		**$ -**		**$ 2,121,270.22**

Internal City Use Only		
Pavement Management Funds (0.90 Mob)	*$ -*	*$ 1,903,933.75*
Storm Sewer Utility Funds (0.10 Mob)	*$ -*	*$ 217,336.47*
Park Funds (Parking Bump-Out)		
Total Funds	*$ -*	*$ 2,121,270.22*

CC Regular Session

Meeting Date: 09/23/2025

Primary Strategic Plan Initiative: Address infrastructure needs.

Title:

Adopt Resolution #25-230 Approving Construction Contingency Expense No. 10 for Improvement Project #21-09, Centralized Water Treatment Plant

Purpose/Background:

Purpose:

The purpose of this case is to adopt Resolution #25-230 approving Construction Contingency Expense No. 10 for Improvement Project #21-09, Centralized Water Treatment Plant.

Background:

Construction costs for the Water Treatment Plant (WTP) include a construction contingency allowance of $950,000 to pay for new items identified during construction that were not contemplated during the design process or for items that the owner, engineer, or contractor(s) propose to revise during construction. This construction contingency allowance is equal to approximately 3-percent of the overall construction bid price. Any unused allowance funds will be deducted from the final payment.

The attached letter from Resident Project Representative Ryan Hanson with Advanced Engineering and Environmental Services, Inc. (AE2S), the City's contracted project engineer, identifies those items approved under previous Construction Contingency Expense No.'s 1 through 9, as well as the four (4) items proposed to be adjusted during construction as part of Construction Contingency Expense No. 10.

No extension of time is being requested as part of Construction Contingency Expense No. 10. However, the contractor may decide at a later date to request an extension of time for any of the Construction Contingency Expenses. If a time extension request is made, it will be presented at a later date in the form of a formal Change Order request.

Notification:

Notifications are not required for this case.

Time Frame/Observations/Alternatives:

Observations:

The modifications proposed with Construction Contingency Expense No. 10 will serve to reduce maintenance costs and improve operating conditions within the WTP over the life of the plant.

Alternatives:

Motion to adopt Resolution #25-230 approving Construction Contingency Expense No. 10 for Improvement Project #21-09, Centralized Water Treatment Plant.

Funding Source:

Costs associated with Construction Contingency Expense No. 10 total $61,773.53. The original Construction Contingency amount was $950,000. Approving Construction Contingency Expense No. 10 will reduce the available construction contingency amount to $341,265.59, which equals 35.9-percent of the original contingency amount.

Staff and AE2S are confident the construction of the WTP is progressing well and is not likely to require additional funding to cover change orders beyond what is already reserved in the construction contingency allowance.

Recommendation:

Staff and AE2S recommend approving Construction Contingency Expense No. 10 for reasons summarized in this case and the attached letter from AE2S.

Outcome/Action:

Motion to adopt Resolution #25-230 approving Construction Contingency Expense No. 10 for Improvement Project #21-09, Centralized Water Treatment Plant.

Attachments

Resolution 25-230

AE2S Letter CCE10

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	09/18/2025 12:58 PM
Form Started By: Bruce Westby		Started On: 09/16/2025 07:53 AM
Final Approval Date: 09/18/2025		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #25-230

RESOLUTION APPROVING CONSTRUCTION CONTINGENCY EXPENSE NO. 10 FOR IMPROVEMENT PROJECT #21-09, CENTRALIZED WATER TREATMENT PLANT

WHEREAS, pursuant to Ramsey City Council Resolution #23-061 adopted March 28, 2023, a contract was awarded to Magney Construction, Inc. in the amount of $31,528,500.00 for construction of a centralized Water Treatment Plant and an amendment was accepted from Advanced Engineering and Environmental Services in the amount of $225,100.00 for additional construction phase services for the Water Treatment Plant, and

WHEREAS, the project includes a general construction contingency cost in the amount of $950,000 to pay for new items during construction that were not contemplated during the design process, or for items that the owner, engineer, or contractor(s) propose to revise during construction; and

WHEREAS, pursuant to Ramsey City Council Resolution #23-226 adopted September 26, 2023, Construction Contingency Expense No. 1 was approved in the amount of $76,446.91; and

WHEREAS, pursuant to Ramsey City Council Resolution #23-277 adopted November 14, 2023, Construction Contingency Expense No. 2 was approved in the amount of $135,654.02; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-073 adopted March 12, 2024, Construction Contingency Expense No. 3 was approved in the amount of $99,095.63; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-103 adopted April 9, 2024, Construction Contingency Expense No. 4 was approved in the amount of $102,023.36; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-134 adopted May 14, 2024, Construction Contingency Expense No. 5 was approved in the amount of $39,361.69; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-160 adopted June 11, 2024, Construction Contingency Expense No. 6 was approved in the amount of $17,125.02; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-296 adopted November 12, 2024, Construction Contingency Expense No. 7 was approved in the amount of $31,938.68; and

WHEREAS, pursuant to Ramsey City Council Resolution #25-031 adopted January 28, 2025, Construction Contingency Expense No. 8 was approved in the amount of $31,463.77; and

WHEREAS, pursuant to Ramsey City Council Resolution #25-129 adopted June 10, 2025, Construction Contingency Expense No. 9 was approved in the amount of $13,851.80; and

WHEREAS, AE2S has identified additional items requiring adjustments during construction under Construction Contingency Expense No. 10 in the amount of $61,773.53.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) The City Administrator is hereby authorized and directed to execute Construction Contingency Expense No. 10 for Improvement Project #21-09 in the amount of $61,773.53 for and on behalf of the City of Ramsey.

The motion of the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 23rd day of September, 2025.

_____
Mayor

ATTEST:

_____
City Clerk

www.ae2s.com

September 10, 2025

Bruce Westby
City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303

Re: Water Treatment Plant – Construction Contingency Expense No. 10

Dear Mr. Westby:

AE2S continues to oversee the construction of the City of Ramsey's new water treatment plant (WTP). Magney Construction has completed the concrete pours for the reservoir and WTP. Subcontractors have completed electrical conduit installation within the electrical room, floor slabs throughout the facility and framing of the administration spaces. Subcontractors have completed all CMU block work for the facility. Steel beam installation has been completed in the WTP. Site piping has been installed for sanitary, storm, raw, and finished water connecting to utility in the right of way. Process piping continues to be installed in the pipe gallery and is about 90% complete. Exterior architectural components including metal siding and translucent wall panels have begun installation. Large mechanical equipment has been installed and wired within the administration spaces and chemical rooms. AE2S' engineering team has continued to coordinate with Magney and further refine the details of installation of equipment. Through those investigations we have identified some items that will require adjustments. This letter is intended to outline those adjustments and summarize the current project budget in order for the City to fully understand the status of the project.

Basis for of Construction Contingency Expenses:

Currently twenty-two (22) requests for pricing (RFP) have been submitted to Magney. To date AE2S has received pricing back on nineteen (19) of the RFP's, and has received twenty-five (25) separate Contractor proposals. The Engineer has received all of the received proposals and recommends that the Owner move forward with approving Construction Contingency Expense No. 10, which includes Proposal No. 034, Proposal No. 35A, Proposal No. 41, and Proposal No. 44 price changes. Descriptions of the changes are described below and proposals and associated initiation documents are attached for reference. If the Contractor would like to include a request for extension as a result of these changes, a formal Change Order request will be issued at a different time.

Proposal No.	Initiation	Description	Total Cost	Required	Status
001	RFP 001	Mixing Pumps Pipe Upsizing	$51,287.38	Y	Approved – Construction Contingency Expense 1
002	RFP 003	Admin Ceiling Grid Color	$2,609.25	N	Approved – Construction Contingency Expense 1
003	Incidental	Building Permit Reimbursement	$62,887.28	Y	Approved – Construction Contingency Expense 2
004	RFP 002	Upsizing Air Exchange in Plate Settler Room	$16,580.02	N	Approved – Construction Contingency Expense 2
005	RFP 006	Storm and Plumbing Updates	$22,550.28	Y	Approved – Construction Contingency Expense 1
006	RFP 005	Flowable Fill	-	N	City and Engineer Rejected
007	RFP 004	Blower Pipe Upsizing	$55,230.60	Y	Approved – Construction Contingency Expense 2

008	City Request	Groundbreaking Signage Reimbursement	$956.12	Y	Approved – Construction Contingency Expense 2
009	City Request	Prevailing Wages	$794,153.71	Y	Approved – Change Order 01
010	RFP 007	Backwash Supply Piping Modifications	$3,068.77	Y	Approved – Construction Contingency Expense 3
011	Field Order 002	Electrical Modifications	$17,533.24	Y	Approved – Construction Contingency Expense 7
011 – Part B	Engineer Direction	Electrical Modifications	$3,033.99	Y	Approved – Construction Contingency Expense 7
012	RFI 013	Accordion Folding Security Door	$10,010.85	N	Approved – Construction Contingency Expense 3
013	RFP 005	Jet Mixing System Pump Modifications	$16,834.33	Y	Approved – Construction Contingency Expense 3
014	RFP 009	Backwash Tank Overflow	$1,534.38	Y	Approved – Construction Contingency Expense 3
015	Field Order 004	Field Order No. 4 - Door Hardware Changes	$10,922.45	Y	Approved – Construction Contingency Expense 3
016	Door Hardware Meeting	Door Hardware Changes	$56,724.85	Y	Approved – Construction Contingency Expense 3
017	RFP 010	Filter Slab Modifications	$96,634.23	Y	Approved – Construction Contingency Expense 4
018	Field Directed	Conduit Encasement	$5,389.13	Y	Approved – Construction Contingency Expense 4
019	Field Order 012	North Sump Pit	$6,764.43	Y	Approved – Construction Contingency Expense 5
020	Field Order 013	CB1 Air Flow Sleeves	$4,617.83	Y	Approved – Construction Contingency Expense 5
021	RFP 013	Torpedo Sand Filter Layer	$27,979.43	N	Approved – Construction Contingency Expense 5
022		Remove Penetron Admixture	- $5,920.00	N	Approved – Construction Contingency Expense 6
023	RFP 014	Reservoir Vent Piping	$3,645.52	Y	Approved – Construction Contingency Expense 6
024	RFP 015	BWW Piping Relocation	$5,504.74	Y	Approved – Construction Contingency Expense 6
025	RFP 017	Additional Waterstop	$10,749.95	Y	Approved – Construction Contingency Expense 6
026	RFP 016	Water Wick Drain Connection	$3,144.81	Y	Approved – Construction Contingency Expense 6
026 - Revised	RFP 016	Water Wick Drain Connection	$5,948.79 (minus the previously approved amount of $3,144.81)	Y	Approved – Construction Contingency Expense 7
027	Field Order 019	West Backwash 30" Wall Detail	$8,567.47	Y	Approved – Construction Contingency Expense 7
028	Field Order 016	Chemical Containment Modifications	$2,354.53	Y	Approved – Construction Contingency Expense 8
029	Field Order 018	Fencing Modifications	$3,769.36	Y	Approved – Construction Contingency Expense 8
030	Submittal 128B	100 amp Breaker for Mixing Pump	$3,743.56	Y	Approved – Construction Contingency Expense 8
031	RFP 018	CU 3 Relocation	$21,596.32	N	Approved – Construction Contingency Expense 8

032	Field Directed	Dewatering for ROW Watermain Connection	$10,870.65	Y	Approved – Construction Contingency Expense 9
033	Field Order No. 10	Pipe Penetration Additional Rebar	$20,403.86	N	Engineer Rejected (incidental to project)
034	Specialty Meeting	Urethane Painting Modifications	$50,440.88	N	Pending – Constructing Contingency Expense 10
035A	Submittal 145	Dedication Plaque Modifications	$1,374.52	N	Pending – Constructing Contingency Expense 10
Manhole No. 1	Install and Dewatering	Manhole No. 1	-$19,917.35	Y	Approved – Constructing Contingency Expense 9
036	RFI 056	EIFs Base Flashing	$2,131.50	Y	Approved – Constructing Contingency Expense 9
037	Field Directed	Filter Masonry Wall Cut	$10,596.47	Y	Approved – Constructing Contingency Expense 9
038	Field Directed	Water Wick Connection to Lower Level	$2,408.60	Y	Approved – Constructing Contingency Expense 9
039	Field Order No. 17	RWL Route Modification	$3,437.04	Y	Approved – Constructing Contingency Expense 9
040	Field Directed	Transformer Bollards	$4,324.89	Y	Approved – Constructing Contingency Expense 9
041	RFP 019	Plate Settler Flow Meter Locations	$6,921.19	Y	Pending – Constructing Contingency Expense 10
042	Allowance	Irrigation Allowance	TBD	N	Engineer Review
043	Field Directed	Communications Conduit Addition	TBD	N	Engineer Review
044	RFI 066	Generator Panel Feed	$3,036.94	Y	Pending – Constructing Contingency Expense 10
Note: Any extension delays will be approved as a separate Change Order and will not be included in this Construction Contingency Expense.					

Proposal No. 034 – Urethane Painting Modifications:

During a painting application meeting with the Contractor, Engineer, and Owner, the coatings applicator recommended adding a urethane-based topcoat to all walls and ceilings. This recommendation was made because much of the WTP is exposed to increased UV, which can cause epoxy coatings to yellow. A urethane-based topcoat is UV-resistant, better maintains color and sheen over time, and allows for a more seamless appearance during touch-ups.

After discussions with the Owner, applicator, and paint supplier, it was determined that the most critical areas were the pipe gallery and filter rooms, due to the large south-facing windows and visual aesthetics. The proposal includes labor and materials for applying an additional coat of Acrolon 218 (3–4 mils DFT) over the existing coating systems on all cast-in-place concrete, precast concrete, and masonry block walls and ceilings in the filter gallery and filter rooms.

Proposal No. 035A – Dedication Plaque Modifications:

To include the requested text on the dedication plaque, the font size for the Special Recognitions section was requested to be larger. To accommodate this, the overall plaque height was increased to 36”. This proposal includes the associated material cost for the larger plaque and additional lettering.

Proposal No. 041 – Plate Settler Flow Meter Locations:
To ensure accurate operation of the flow meters for the sludge pumps (SLP1 and SLP2), the Engineer is proposing relocating the meters and modifying the piping to create a low point in the run, ensuring the meters remain in a fully flooded section. Operating under constant full flow will improve meter accuracy, assisting the City in reporting more precise waste flows from the WTP. This proposal includes the labor and materials required to modify the piping and relocate the meters along with the associated electrical work.

Proposal No. 044 – Generator Panel Feed:
During construction, the electrician brought up a concern with the 60-amp size of the wire to the generator feed panel. Discussions with the generator manufacturer indicated that the load on the panel would be a maximum of 60-amps. However, to ensure maximum capacity is met, the Engineer recommends upsizing the feeder circuit to 100-amps capacity. This proposal includes the necessary labor, material, and equipment to provide a higher amp feed for the generator panel and a credit for the originally scheduled wire size.

Summary of General Construction Contingency Costs:

As part of the Contractor's bid, the Owner required a $950,000 General Construction Allowance. This allowance was intended to limit Contract changes due to change orders by applying general construction changes to a set contingency. The allowance represents approximately 3% of the overall construction bid price. For projects of this magnitude, industry standards typically see an increase in the bid price of 3% to 5% due to change orders, so it is expected that most of this allowance will be used by the conclusion of construction. Any unused funds from the allowance will be deducted from the project's Final Payment.

AE2S has summarized all known construction contingency expenses below, to help the City of Ramsey better understand the current contingency status. With the approval of Construction Contingency Expense No. 10, the total approved expenses will total $608,734.41 of the existing $950,000.00 General Construction Allowance. As construction progresses, AE2S will continue to provide cost updates and coordination with City staff.

Expense No.	**General Construction Contingency Amount**
	Allowance Amount: $950,000.00
Expense No. 1	$76,446.91
Expense No. 2	$135,654.02
Expense No. 3	$99,095.63
Expense No. 4	$102,023.36
Expense No. 5	$39,361.69
Expense No. 6	$17,125.02
Expense No. 7	$31,938.68
Expense No. 8	$31,463.77
Expense No. 9	$13,851.80
Expense No. 10	$61,773.53
Net Expenses to Date:	**$608,734.41**
Available Construction Contingency =	**$341,265.59**
Percent Completed	64%

www.ae2s.com

In summary, AE2S continues to support and track the progress of the WTP and will provide updates as necessary for the City to make responsible decisions on the progress of the WTP. This document is being submitted as Construction Contingency Expense No. 10 for the City to formally consider and take action on. Should you have any further questions please do not hesitate to contact me at Ryan.Hanson@ae2s.com or 612-220-0154.



Submitted in Service,
AE2S

Ryan Hanson, PE
Project Engineer

Attachments: *Proposal No. 034, Proposal No. 035A, Proposal No. 041, Proposal No. 044*

RECOMMENDED:	ACCEPTED:	ACCEPTED:
By: Ryan Hanson	By:	By:
Engineer (if required)	Owner (Authorized Signature)	Contractor (Authorized Signature)
Title: Project Engineer	Title:	Title:
Date: September 10, 2025	Date:	Date:

MAGNEY CONSTRUCTION
COMMERCIAL & INDUSTRIAL CONTRACTORS
1401 Park Road - Chanhassen, MN 55317
952.474.1674 Office 952.474.1679 Fax
www.magneyconstruction.com

Proposal

SEND TO		From
Company name: AE2S		Noah Pundsack
Attention: Abby Bowman		Date: 3/19/2025
E-mail: Abigail.Bowman@AE2S.com	Phone: (763) 463-5036	Magney Proposal No. 034R: Urethane Painting Modifications

☐ Urgent ☐ Please comment ☒ Please review ☐ For your information

Total pages, including cover: 2

COMMENTS

Re: Ramsey Water Treatment Plant - Ramsey, MN

Abby,

Magney Construction, Inc. is pleased to present the following quotation to furnish the necessary labor, material, and equipment to provide the following coating modifications to keep the existing systems as specified but add an additional coat of Acrolon 218 (3-4 mils DFT) for the Pipe Gallery and Filter Room walls and ceiling. See the costs associated with change summarized below. See considerations on attached sheet from Fresh Blast.

Labor:		
Material:		
Equipment:		
Equipment: Misc. Small Tools And Equipment (10% of Labor)	$	-
Subcontractor: Fresh Blast Top Coat Urethane Acrolon 218 (3-4 Mils DFT)	$	47,329.00
Subtotal	$	47,329.00
General Contractor's Overhead	$	2,366.45
Bond & Insurance premiums	$	745.43
Lump Sum Total:	**$**	**50,440.88**

Additional Calendar Days Required for this Change (Including material lead time):	**0.0**

Please review this proposal and feel free to contact me with any questions, comments or concerns.

Thank you,

Noah Pundsack

Noah Pundsack
Project Engineer

Accepted By	Date

Fresh Blast Inc.
11160 Hudson Blvd N, Ste 355
Lake Elmo, MN 55042

Office: 651-447-2218

Date: 5/14/2025

We are pleased to submit a proposal for the following project:

Ramsey WTP

For the following sections:

Additional urethane coat for wall/ceiling paint system

Plans dated: 01/27/2023
Addenda: #1-#3

Basis for change: To mitigate the inevitable discoloration/yellowing and the risk of blushing due to airborne contaminants in an epoxy top coat system, Fresh Blast recommends a urethane-based top coat on masonry/concrete walls and ceilings that will better retain its color and sheen over the years and allow for a more seamless look as touch-ups are needed throughout the years.

Change: Keep the existing systems as specified but add an additional coat of Acrolon 218 (3-4 mils DFT).
Additional cost: $89,284.00, as broken out below, per room grouping sent on 5/13/25:

1. *Pipe gallery* *$34,761.00*
2. *Blower room* *$ 7,486.00*
3. *Filter rooms* *$12,568.00*
4. *Plate settler room* *$15,660.00*
5. *Chemical rooms and mechanical areas* *$18,809.00*

MAGNEY CONSTRUCTION
COMMERCIAL & INDUSTRIAL CONTRACTORS
1401 Park Road - Chanhassen, MN 55317
952.474.1674 Office 952.474.1679 Fax
www.magneyconstruction.com

Proposal

SEND TO		[redacted]
Company name AE2S		From Noah Pundsack
Attention Abigail Bowman		Date 3/26/2025
E-mail Abigail.Bowman@ae2s.com	Phone (763) 463-5036	Magney Proposal No. 035A Dedication Plaque Cost Increase Revised

☐ **Urgent** ☐ **Please comment** ☒ **Please review** ☐ **For your information**

Total pages, including cover: 1

COMMENTS [redacted]

Re: Ramsey Water Treatment Plant - Ramsey, MN

Abby,

Magney Construction, Inc. Is please to present the following quotation to furnish the necessary labor, material and equipment to provide the requested changes to the dedication plaque. The added costs are due to the lengthening of the plaque to 36". See the costs associated with this change summarized below and on Niche Visual's breakout sheet.

Labor:		
Equipment:		
Equipment: Misc. Small Tools And Equipment (10% of Labor)		
Subcontractor: Niche Visual / Gemini Dedication Plaque Cost Increase	$	1,289.72
Subtotal	$	1,289.72
General Contractor's Overhead	$	64.49
Bond & Insurance premiums	$	20.31
Lump Sum Total:	**$**	**1,374.52**

Additional Calendar Days Required for this Change (Including material lead time):	

Please review this proposal and feel free to contact me with any questions, comments or concerns.

Thank you,

Noah Pundsack

Noah Pundsack
Project Engineer

Accepted By	*Date*

Niche Visual
1561 Suzanne Drive NE
Longville, MN 56655
612-408-3826

Date: 3/9/2023
Estimate: 13100

Qty	Part	Description	Unit Price	Total
		Ramsey WWTP		
		Ramsey, MN		
		Section 10 14 16 Plaques		
-1	PLQ	24" Wide x 32" high cast aluminum plaque.	$2,385.00	-$2,385.00
1	PLQ	24" Wide x 36" high cast aluminum plaque.	$3,575.00	$3,575.00
			Materials	1,190.00
			Labor	0.00
			8.38% MN Sales Tax	99.72
		Pricing is Valid for 30 Days	Total	1,289.72

MAGNEY CONSTRUCTION
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1401 Park Road - Chanhassen, MN 55317
952.474.1674 Office 952.474.1679 Fax
www.magneyconstruction.com

Proposal

SEND TO		
Company name AE2S		From Noah Pundsack
Attention Abigail Bowman		Date: 05/22/2025
E-mail Abigail.Bowman@ae2s.com	Phone (763) 463-5036	Magney Proposal # 041 RFP No. 019 Revised Plate Settler Flow Meter Locations

☐ **Urgent** ☐ **Please comment** ☒ **Please review** ☐ **For your information**

Total pages, including cover: 3

COMMENTS

Re: Ramsey Water Treatment Plant - Ramsey, MN

Abby,

Magney Construction, Inc. is pleased to present the following quotation to provide the necessary labor, material and equipment to move the two 3" flow meters SLP1 & 2-SL-FE-1 to an elevation below the grating creating a P-Trap to ensure proper readings. See the costs associated with this change summarized below.

Labor: Additional Labor For Spools, Fittings & Connections	$	1,623.18
Material: Additional Costs For Added Pipe Spools, Fittings, N,B&G, (incl. T&S)	$	4,006.21
Equipment: Misc. Small Tools and Equipment (10% of Labor)	$	162.32
Subcontractor: Fresh Blast Painting - Additional Painting (see attached)	$	163.24
Subtotal	$	5,954.95
General Contractor's Overhead	$	876.92
Bond & Insurance premiums	$	89.32
Lump Sum Total:	**$**	**6,921.19**

Additional Working Days Required for this Change (Including material lead time):	**0.0**

Please review this proposal and feel free to contact me with any questions, comments or concerns.

Thank you,

noahpundsack

Noah Pundsack
Project Engineer

Accepted By	*Date*

Fresh Blast Inc.
11160 Hudson Blvd N, Ste 355
Lake Elmo, MN 55042

Office: 651-447-2218

Date: 05/22/2025

We are pleased to submit a proposal for the following project:

Ramsey MN WTP

For the following sections:

RFP 019 – changes to plate settler flow meter elevation

Our Proposal is for:
One hundred sixty-three dollars and twenty-four cents. ***$163.24***

RFP dated: 5/9/2025
Addenda: N/A

Unit Prices: None
Allowances: None
Alternates: None

OUR BASE BID INCLUDES:

1. Labor, materials, travel, and overhead to paint additional elbows, flanges, tees, spools, and nuts/bolts.
   Materials, equipment, etc: $18.46
   Labor, travel, etc: $144.78
2. Prevailing wages.

OUR BASE BID DOES NOT INCLUDE:

1. Any bonds required by Owner or GC.
2. Pipe labeling.
3. Temp heat—indirect, externally-vented temp heat to be provided by GC or Owner if needed.

OTHER BID NOTES:

1. All paint systems included in this bid will be Sherwin-Williams products. Where factory/shop priming is required by spec, please ensure manufacturers are using the appropriately compatible Sherwin-Williams primer.

Bid Proposal for Ramsey, MN - WTP Field Order No 24 / RFP -019

MAGNEY CONSTRUCTION 230
Job Location: Ramsey, MN
Bid Date: 05/19/2025
Core & Main Bid #: 4216514

Core & Main
15800 W 79th St
Eden Prairie, MN 55344
Phone: 9529379666
Fax: 9529378065

Seq#	Qty	Description	Units	Price	Ext Price
20		**GLOBALLY SOURCED MATERIALS**			
30		FOB SHIPPING POINT, FREIGHT ADD TO JOBSITE			
60	2	3 FDI X FDI 1'6" RPX/CEM	EA	406.58	813.16
70	2	3 FDI X FDI 0'9" RPX/CEM Use Existing Pipe From Above	EA	~~337.68~~	~~675.36~~
80	1	3 FDI X FDI 0'6-3/4" RPX/CEM	EA	337.68	337.68
90	1	3 FDI X FDI 0'7-9/16" RPX/CEM	EA	337.68	337.68
100	1	3 FDI X FDI 4'5-5/16" RPX/CEM Lengthen Existing	EA	-685.24 ~~819.96~~	134.72 ~~819.96~~
110	1	3 FDI X FDI 5'2-5/16" RPX/CEM Drop Pipes	EA	-685.24 ~~957.75~~	272.51 ~~957.75~~
120	2	3" FLANGE 90 BEND PRIMED C110	EA	127.60	255.20
130	2	3" FLANGE TEE PRIMED C110	EA	181.74	363.48
140	2	3" COMPANION FLANGE CI	EA	50.00	100.00
150	2	3 BLACK MIP PLUG 400-230-10440	EA	9.19	18.38
				SUBTOTAL	~~**4,678.65**~~
170		AS NEEDED:			
180	1	3X1/8 FLG FF EPDM GASKET NSF61 10 Gskts 103.90	EA	10.39	10.39
190	1	5/8" X 2-1/2" HEX BOLT- ZINC 40 Bolts 34.80	EA	0.87	0.87
200	1	5/8" ZINC PLATED HEX NUT 40 Nuts 8.80	EA	0.22	0.22
			2,780.31	**Sub Total**	~~**4,690.13**~~
			225.90	**Tax**	0.00
			Freight 1,000.00	**Total**	~~**4,690.13**~~
			4,006.21		

UNLESS OTHERWISE SPECIFIED HEREIN, PRICES QUOTED ARE VALID IF ACCEPTED BY CUSTOMER AND PRODUCTS ARE RELEASED BY CUSTOMER FOR MANUFACTURE WITHIN THIRTY (30) CALENDAR DAYS FROM THE DATE OF THIS QUOTATION. CORE & MAIN LP RESERVES THE RIGHT TO INCREASE PRICES TO ADDRESS FACTORS, INCLUDING BUT NOT LIMITED TO, GOVERNMENT REGULATIONS, TARIFFS, TRANSPORTATION, FUEL AND RAW MATERIAL COSTS. DELIVERY WILL COMMENCE BASED UPON MANUFACTURER LEAD TIMES. ANY MATERIAL DELIVERIES DELAYED BEYOND MANUFACTURER LEAD TIMES MAY BE SUBJECT TO PRICE INCREASES AND/OR APPLICABLE STORAGE FEES. THIS BID PROPOSAL IS CONTINGENT UPON BUYER'S ACCEPTANCE OF SELLER'S TERMS AND CONDITIONS OF SALE, AS MODIFIED FROM TIME TO TIME, WHICH CAN BE FOUND AT: https://coreandmain.com/terms-of-sale/

THIS BID MAY INCLUDE GLOBALLY SOURCED (IMPORTED) MATERIALS THAT ARE SUBJECT TO CHANGING TARIFFS. PRICES ARE SUBJECT TO CHANGE DUE TO POTENTIAL ADDITIONAL TARIFFS IMPOSED BY THE U.S. GOVERNMENT. IF IMPOSED, PRICES WILL INCREASE BY THE SAME PERCENTAGE AND WILL BE EFFECTIVE ON THE DATE THAT THE NEW TARIFFS ARE IMPLEMENTED. THESE ITEMS SHOULD BE PURCHASED WITH HASTE TO AVOID ANY ADDITIONAL RISING TARIFF COSTS.

MAGNEY CONSTRUCTION
COMMERCIAL & INDUSTRIAL CONTRACTORS
1401 Park Road - Chanhassen, MN 55317
952.474.1674 Office 952.474.1679 Fax
www.magneyconstruction.com

Proposal

SEND TO		[redacted]
Company name AE2S		From Noah Pundsack
Attention Abby Bowman		Date 8/6/2025
E-mail Abigail.Bowman@AE2S.com	Phone (763) 463-5036	Magney Proposal No. 044 Generator Panel Feed 100amps RFI No. 066

☐ *Urgent* ☐ *Please comment* ☒ *Please review* ☐ *For your information*

Total pages, including cover: 6

COMMENTS [redacted]

Re: Ramsey Water Treatment Plant - Ramsey, MN

Abby,

Magney Construction, Inc. is pleased to present the following quotation to furnish the necessary labor, material, and equipment to provide a higher amp feed for the generator panel. Requiring a larger wire to handle more load per RFI No 066 (attached below for reference). This includes a credit for the originally scheduled wire. See the costs associated with change are summarized below.

Labor:		
Equipment:		
Equipment: Misc. Small Tools And Equipment (10% of Labor)		
Subcontractor: Erickson Electric Inc. Generator Panel Feed Wire	$	2,849.58
Subtotal	$	2,849.58
General Contractor's Overhead	$	142.48
Bond & Insurance premiums	$	44.88
Lump Sum Total:	**$**	**3,036.94**

Additional Calendar Days Required for this Change (Including material lead time):	

Please review this proposal and feel free to contact me with any questions, comments or concerns.

Thank you,

Noah Pundsack
Project Engineer

Accepted By	*Date*

Erickson Electric Company, Inc.
3308 Southway Drive • Saint Cloud MN 56301-9513
Phone 320.251.1501 • Fax 320.251.1504

RFC PROPOSAL

August 6, 2025

Noah Pundsack
Magney Construction

RE: RFC generator panel feed

The total cost of the electrical for this RFC is: **$2,849.58**

Included:

- Credit for the original wire off the wire schedule
- Additional cost for the new wire for the generator panel feed.
- All work is to be done Monday through Friday 7AM to 3:30PM
- Electrical permit included
- Proposal valid for 30 days

All prices quoted are based on current tariff rates and trade policies. Any new, increased, or additional tariffs, duties, taxes or related governmental charges imposed after the date of this quote shall be the responsibility of the Buyer. The Seller reserves the right to adjust pricing accordingly and bill these additional charges as a separate line item. The Buyer acknowledges and agrees to pay such adjustments as part of the total order cost.

Please feel free to contact me if you have any questions. Thank you for your consideration of this proposal. My cell phone: 320-774-5613

Sincerely,



Kyle Klemek
kylek@ericksonelectricmn.com

Erickson Electric

Material				**Cost**
Material			$	1,672.42
credit			$	(217.60)
Tax 7.625%			$	127.52
Material MU 10%			$	167.24
Permit			$	-
Labor	**Rate/hr**	**Hours**		
PM/Estimator	$190	1	$	190.00
Wireman	$180	7.2	$	1,296.00
Credit	$180	-2.6	$	(486.00)
Overtime 1-1/2	$270	0	$	-
Overtime double time	$360	0	$	-
Labor MU 10%			$	100.00

Subcontractor

	Mat.	$	-
	labor	$	-
Markup @ 5%		$	-
Subtotal		$	2,849.58
Bond		$	-
Total cost for this change		**$**	**2,849.58**

Item #	Item Name	Quantity	Book Price	P/Adj 1	Price	Ext Price	Lbr	Lbr Ext	Ext Price	% Ext Price	% Ext Hours
	Generator panel feed credit					-$217.60		-2.60	-$217.60	**100.00%**	**100.00%**
	Branch Wire					-$22.40		-0.50	-$22.40	**10.29%**	**19.23%**
12	10 THHN CU STRANDED	100.00	$383.44 M	0.52	**$224.00** M	-$22.40	5.00 M	-0.50	-$22.40	**10.29%**	**19.23%**
	Feeder Wire					-$195.20		-2.10	-$195.20	**89.71%**	**80.77%**
14	6 THHN CU STRANDED	300.00	$1038.11 M	0.52	**$650.66** M	-$195.20	7.00 M	-2.10	-$195.20	**89.71%**	**80.77%**
						-$217.60		**-2.60**	**-$217.60**	**100.00%**	**100.00%**

Item #	Item Name	Quantity	Price		Ext Price	CO Lbr		CO Lbr Ext	CCode	% Ext Price	% Ext Hours
	New generator panel feed				$1672.42			7.20		**100.00%**	**100.00%**
	Feeder Wire				$1672.42			7.20		**100.00%**	**100.00%**
13	8 THHN CU STRANDED	100.00	$850.19	M	$85.02	9.00	M	0.90	wf	**5.08%**	**12.50%**
19	1/0 THHN CU STRANDED	300.00	$5291.34	M	$1587.40	21.00	M	6.30	wf	**94.92%**	**87.50%**
					$1672.42			**7.20**		**100.00%**	**100.00%**

MAGNEY CONSTRUCTION
COMMERCIAL & INDUSTRIAL CONTRACTORS
1401 Park Road - Chanhassen, MN 55317
952.474.1674 Office 952.474.1679 Fax
www.magneyconstruction.com

Request for Information No. 066

Ramsey Water Treatment Plant
City of Ramsey, MN
7550 Sunwood Drive NW
Ramsey, MN 55303

General Contractor:	**Engineer:**	**Date Created:** 07/07/2025.
Magney Construction, Inc. 1401 Park Road Chanhassen, MN 55317	AE2S 6901 E Fish Lake Road Maple Grove, MN 55369	

Author: Noah Pundsack	**Company:** Magney Construction, Inc.

Reference: Generator Load Center

Drawing Number:	Specification:
Question:	**Date Required:** 07/17/2025

Electrical Coordination

Conduit Schedule and panel schedule indicate generator load center is 60-amp 1202/208 single phase. The Generator load center Main Breaker is 150-amp. This is feeding multiple tank heaters and battery chargers. Is 60-amp feed enough?

Please advise.

Answer: Generator manufacturer has confirmed that the load on the panel would be a maximum of 60amps. To allow for additional capacity, please increase the size of the feeder circuit to 100amps.	**Date Answered:** **Answered by: ARM**

CC Regular Session

Meeting Date: 09/23/2025

Primary Strategic Plan Initiative: Connect the community through Parks, Trails and Recreational Programming.

Title:

Adopt Resolution #25-231 Accepting Quotes and Awarding Contract for Waterfront Water-Play Park Utility Improvements, Improvement Project #25-61

Purpose/Background:

Purpose:

The purpose of this case is to adopt Resolution #25-231 Accepting Quotes and Awarding Contract for Waterfront Water-Play Park Utility Improvements, Improvement Project #25-61.

Background:

In June, the City Council approved engaging with Damon Farber to facilitate development of plans and a process to meet the goal of having water-play improvements in The Waterfront Park operational and open to the public in July of 2026.

Municipal sewer and water improvements are necessary to serve the proposed Waterfront water-play park improvements, which are currently under design. The construction plan for the Waterfront water-play park utility improvements is attached.

On August 12th, the City Council acknowledged by consensus that quotes for the Waterfront water-play park utility improvements would be presented in a subsequent consent agenda case to request formal City Council approval.

Staff solicited quotes from five (5) local contractors known to complete such work using the attached RFP and three (3) quotes were received and opened on September 17th as follows;

Contractor	Total Quote
Dave Perkins Contracting	$147,880.38
Twin Cities Utilities, LLC	$150,098.37
Sauter & Sons Excavating, Inc.	$163,586.00
Engineer's Estimate	*$168,491.50*

The lowest responsible quote in the amount of $147,880.38 was received from Dave Perkins Contracting.

Notification:

Notifications are not required for this case.

Time Frame/Observations/Alternatives:

Observations:

These utility improvements must be installed in advance of the water-play park improvements. Based on the anticipated construction schedule for the Waterfront water-play park improvements, as well as City Council's direction to ensure the water-play park improvements are operational and open to the public in July 2026, these municipal utilities must be installed this Fall.

Alternatives:

Adopt Resolution #25-231 accepting quotes and awarding contract for Waterfront Water-Play Park Utility Improvements, Improvement Project #25-61, to Dave Perkins Contracting in the amount of $147,880.38.

Funding Source:

All costs for this work will be paid from the Park Trust Fund, which has a balance in excess of $7M.

Recommendation:

Staff recommends adopting Resolution #25-231.

Outcome/Action:

Adopt Resolution #25-231 accepting quotes and awarding contract for Waterfront Water-Play Park Utility Improvements, Improvement Project #25-61, to Dave Perkins Contracting in the amount of $147,880.38.

Attachments

Resolution 25-231

Water-Play Park Utilities Plan

RFP

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	09/18/2025 02:27 PM
Form Started By: Bruce Westby		Started On: 09/17/2025 10:08 AM
Final Approval Date: 09/18/2025		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #25-231

RESOLUTION ACCEPTING QUOTES AND AWARDING CONTRACT FOR WATERFRONT WATER-PLAY PARK UTILITY IMPROVEMENTS, IMPROVEMENT PROJECT #25-61

WHEREAS, on August 12th, the City Council acknowledged by consensus that quotes for the Waterfront water-play park utility improvements would be presented in a subsequent consent agenda case to request formal City Council approval; and

WHEREAS, requests for quotes were solicited from five (5) local contractors known to responsibly provide such services; and

WHEREAS, three (3) quotes were received as follows; and

Contractor	Total Quote
Dave Perkins Contracting	$147,880.38
Twin Cities Utilities, LLC	$150,098.37
Sauter & Sons Excavating, Inc.	$163,586.00
Engineer's Estimate	*$168,491.50*

WHEREAS, Dave Perkins Contracting provided the lowest responsible quote in the amount of $147,880.38 and their quote shall be and hereby is accepted.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) The City Administrator is hereby authorized and directed to enter into a contract with said proposer for the construction of said improvements for and on behalf of the City of Ramsey.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

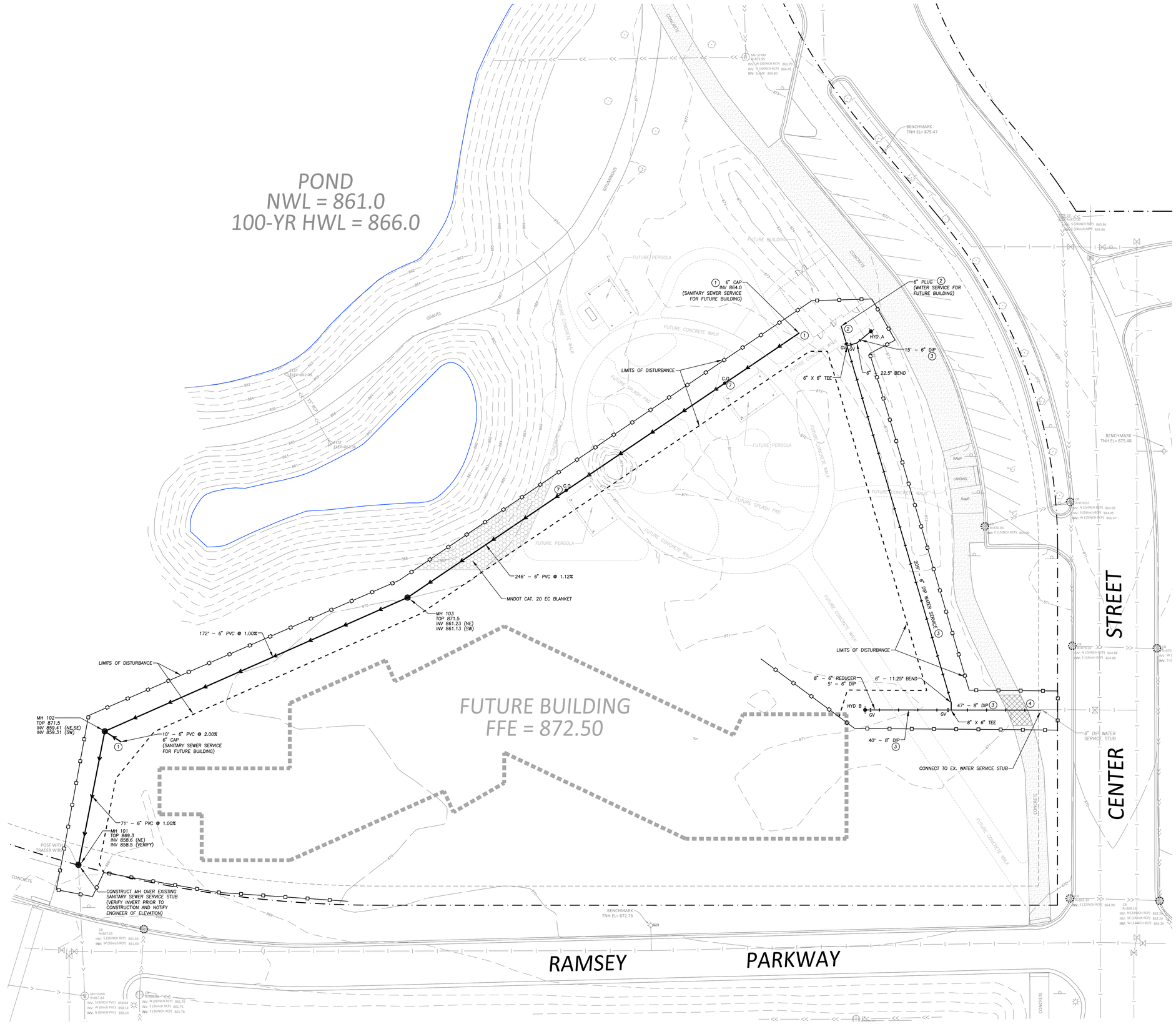
and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 23rd day of September, 2025.

_____
Mayor

ATTEST:

_____
City Clerk



CODE COMPLIANCE:

1. *WORK SHALL BE IN ACCORDANCE WITH APPLICABLE LAWS, CODES & REQUIREMENTS OF REGULATORY AGENCIES HAVING JURISDICTION.*
2. *NOTIFY THE OWNER'S ENGINEER OF DISCREPANCIES BETWEEN THE WORK AND APPLICABLE CODES. DO NOT WORK IN AN AFFECTED AREA UNTIL THE DISCREPANCY HAS BEEN RESOLVED.*
3. *VERIFY CODES IN EFFECT AT THE TIME OF THE NOTICE TO PROCEED AND STAY CURRENT WITH CODE CHANGES WHICH AFFECT THE WORK UNTIL SUBSTANTIAL COMPLETION.*

HYDRANT SCHEDULE

HYDRANT NO.	BREAKOFF FLANGE
HYD A	872.4
HYD B	871.0

MANHOLE SCHEDULE

STRUCTURE NO.	BARREL SIZE	NEENAH CASTING NO.
MH 101	48"	R–1733
MH 102	48"	R–1733
MH 103	48"	R–1733

LEGEND

- PROPOSED MANHOLE
- PROPOSED GATE VALVE
- PROPOSED SANITARY SEWER
- PROPOSED WATERMAIN
- SILT FENCE
- INLET PROTECTION DEVICE
- PROPOSED EC BLANKET CATEGORY 20 (MNDOT 3885)
- BOUNDARY/ROW/BLOCK LINE
- EASEMENT
- EXISTING WATERMAIN
- EXISTING SANITARY SEWER
- EXISTING STORM SEWER

N

0 10 20 40 60

Scale in Feet

Boundary & Topographical information was provided by the Bolton & Menk, Inc. This information has not been verified as to its accuracy or completeness by Rehder & Associates, Inc.

EROSION CONTROL NOTES

1. *Contractor is responsible for all notifications and inspections required by General Storm Water Permit.*
2. *All erosion control measures shown shall be installed prior to grading operations and maintained until all areas disturbed have been restored.*
3. *Sweep paved public streets as necessary where construction sediment has been deposited.*
4. *Each area disturbed by construction shall be restored within 7 days after the construction activity in that portion of the site has temporarily or permanently ceased.*
5. *Temporary soil stockpiles must have silt fence around them and cannot be placed in surface waters, including storm water conveyances such as curb and gutter systems, or conduits and ditches.*
6. *Excess concrete/water from concrete trucks shall be disposed of in portable washout concrete basin or disposed of in a contained area.*

RESTORATION NOTES

1. *All disturbed areas shall be restored with a minimum of 4" of topsoil, MnDOT Mesic Inslope (MI) seed mix @ 65 lbs/acre, MnDOT Type 3 Fertilzer @ 350 lbs/acre and MnDOT Type 1 mulch @ 1.5 tons/acre.*
2. *All disturbed areas shall be restored to match existing conditions.*

UTILITY NOTES

1. *Plug sanitary sewer service and mark by installing a 4" x 4" wood post from the plugged end to 4 feet out of the ground.*
2. *Plug water service and mark by installing a 4" x 4" wood post from the plugged end to 4 feet out of the ground.*
3. *All watermain to have a minimum of 8' of cover.*
4. *Remove & replace existing sidewalk per City Standard Plate STR–3.*
5. *All watermain 6" or small shall be Class 53. All watermain 8" or larger shall be Class 52.*
6. *All PVC sanitary sewer piping shall be SDR 35 unless otherwise noted.*
7. *Mark locations of cleanouts with a 4" x 4" wood post painted pink and extending 4' out of the ground.*

City of RAMSEY

WATERFRONT WATERPLAY PARK UTILITY IMPROVEMENTS

RAMSEY, MINNESOTA

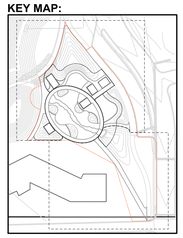
DF/ DAMON FARBER LANDSCAPE ARCHITECTS

CITY OF RAMSEY = Owner
Contact: Mark Riverblood
mriverblood@cityoframsey.com
p 763.433.9853

Landscape Architecture = L
DF/ LANDSCAPE ARCHITECTS
Contact: Chuck Evens
cevens@damonfarber.com
p 612.332.7522

Civil Engineer (Site) = C
REHDER & ASSOCIATES, INC.
Contact: Nick Adam
nadam@rehder.com
p 651.452.5051

KEY MAP:



CONSTRUCTION DOCUMENTS

September 3, 2025

I hereby certify that this document was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the State of Minnesota,

Name Nicholas P. Adam

Registration# 43856

09.03.2025
Signature Date

City of Ramsey Project # 25 - 61

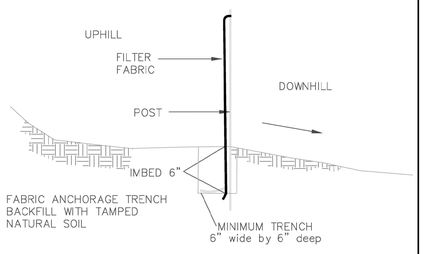
Scale AS NOTED

Drawn - Checked

ISSUED	DATE

UTILITY& EROSION CONTROL PLAN

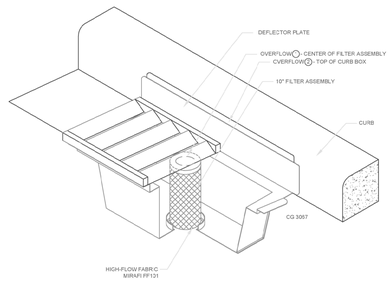
C100



INSTALL AS PER FILTER FABRIC MANUFACTURER'S RECOMMENDATIONS

SILT FENCE DETAIL
NO SCALE

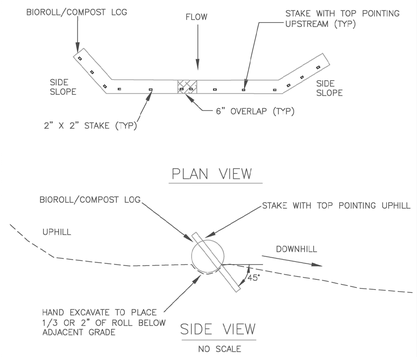
APPROVED: 1 – 2016 | STANDARD DETAILS: SILT FENCE | CITY PLATE No. ERO–1



INLET PROTECTION – WIMCO OR EQUAL
N.T.S.

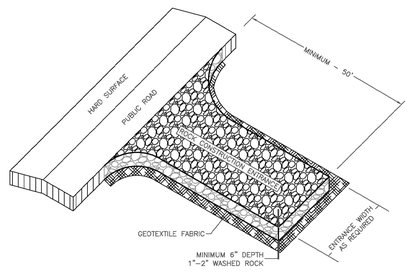
NOTE:
THIS INLET PROTECTION SHALL BE USED IMMEDIATELY FOLLOWING CURB & GUTTER CONSTRUCTION. INLET PROTECTION SHALL REMAIN INSTALLED AND MAINTAINTED UNTIL ALL HOME CONSTRUCTION IS COMPLETE.

APPROVED: 1 – 2016 | STANDARD DETAILS: INLET PROTECTION | CITY PLATE No. ERO–2



NOTE:
STAKE INTO GROUND WITH WOOD STAKES DRIVING STAKE 6" INTO GROUND AND PROTRUDING 2" ABOVE LOG
WOOD STAKES ARE A MINIMUM 0.5" X 2" X 16" AND PLACED EVERY 1' UNLESS PRECLUDED BY A ROCK
WHEN MORE THAN 1 BIOROLL/COMPOST LOG IS NEEDED, OVERLAP ENDS A MINIMUM OF 6" AND STAKE
WOOD STAKES ARE DRIVEN THROUGH BACK HALF OF BIOROLL OR COMPOST LOG AT 45° ANGLE WITH TOP OF STAKE POINTING UPHILL

APPROVED: 3 – 2016 | STANDARD DETAILS: BIO ROLL (COMPOST LOG) | CITY PLATE No. ERO–4



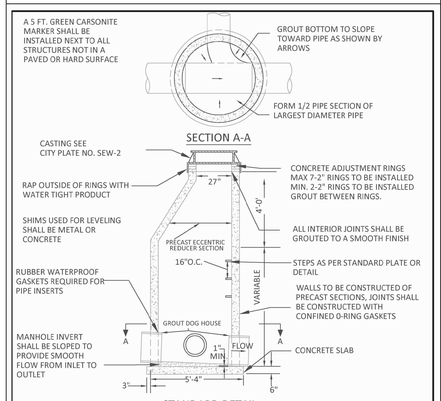
NOTE:
1. MINIMUM CONSTRUCTION ENTRANCE WIDTH EQUAL TO PROPOSED ROADWAY WIDTH.
2. WIDTH OF RADIUS AS REQUIRED TO ENSURE VEHICLES DO NOT TRACK ONTO PUBLIC ROAD.
3. MAINTAINENCE AS REQUIRED TO PREVENT TRACKING ONTO PUBLIC ROADS. THIS MAY REQUIRE TOP DRESSING WITH ADDITIONAL ROCK OR REMOVAL AND REINSTALLATION OF THE ENTRANCE AS NEEDED.

NOT TO SCALE

APPROVED: 1 – 2016 | STANDARD DETAILS: ROCK CONSTRUCTION ENTRANCE | CITY PLATE No. ERO–5

Notes:
1. INSTALLATION OF 4" OF TOPSOIL REQUIRED ACROSS ALL DISTURBED AREAS.
2. TOPSOIL IS DEFINED AS BLACK DIRT COMPOSED OF UNCONSOLIDATED MATERIAL, LARGELY UNDECOMPOSED ORGANIC MATTER WHICH IS SUITABLE FOUNDATION FOR VEGETATIVE GROWTH.
3. THE COMPOSITION OF TOPSOIL SHOULD CONTAIN NO MORE THAN THIRTY-FIVE PERCENT (35%) SAND CONTENT.

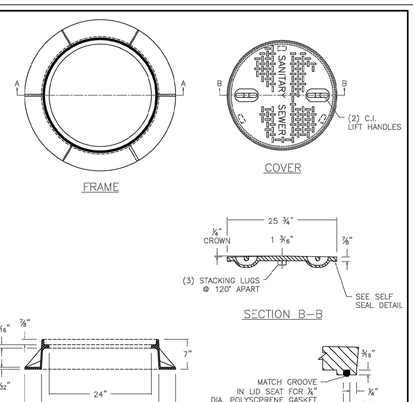
APPROVED: 7 – 2019 | STANDARD DETAILS: TOPSOIL REQUIREMENTS | CITY PLATE No. ERO–6



NOTES:
1. 12 GAUGE COPPER CLAD STEEL TRACER WIRE IS REQUIRED WITH ALL SEWER LINES (FOR DETAILED INFO. REFER TO MINNESOTA RURAL WATER ASSOCIATION TRACER WIRE SPECIFICATION AT WWW.MRWA.COM)
2. 6" BASE FOR ALL MANHOLES LESS THAN 14 FT. OF DEPTH, INCREASE BASE THICKNESS 2" PER 6 FT. OF DEPTH BEYOND 14 FT
3. 5" PRECAST BASE MAY BE USED FOR MANHOLES LESS THAN 14 FT. DEEP
4. ALL INVERTS TO BE 0.10' ABOVE OUTLET

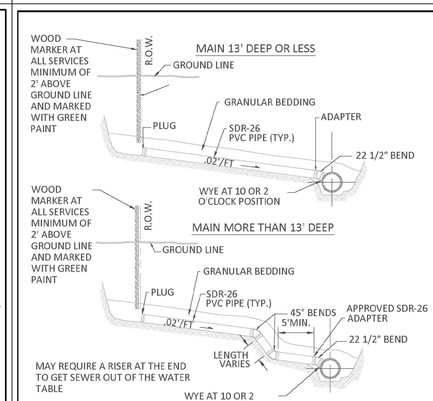
STANDARD DETAIL

APPROVED: 1 - 2024 | STANDARD DETAILS: SANITARY MANHOLE | CITY PLATE No. SEW-1



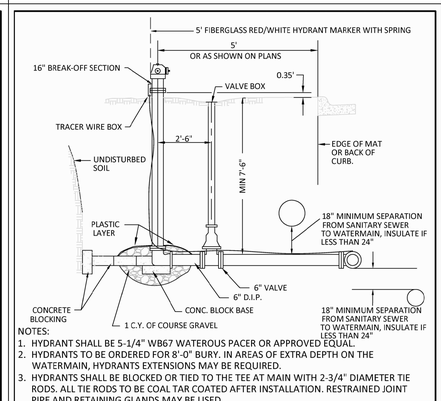
NOTE: NOT TO SCALE

APPROVED: 11 – 2015 | STANDARD DETAILS: WATER TIGHT CASTING | CITY PLATE No. SEW–2



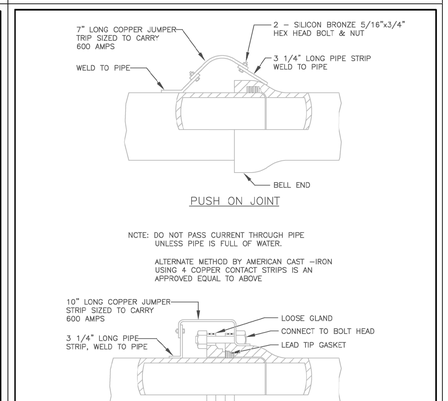
NOTES:
1. 12 GAUGE COPPER CLAD STEEL TRACER WIRE IS REQUIRED WITH ALL SEWER LINES (FOR DETAILED INFO. REFER TO MINNESOTA RURAL WATER ASSOCIATION TRACER WIRE SPECIFICATION AT WWW.MRWA.COM)

APPROVED: 1 - 2024 | STANDARD DETAILS: SANITARY SEWER SERVICE | CITY PLATE No. SEW-3

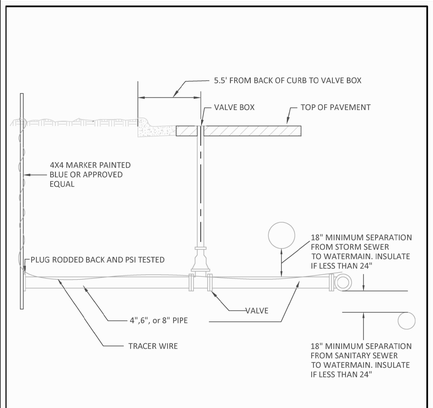


NOTES:
1. HYDRANT SHALL BE 5-1/4" WB67 WATEROUS PACER OR APPROVED EQUAL.
2. HYDRANTS TO BE ORDERED FOR 8'-0" BURY. IN AREAS OF EXTRA DEPTH ON THE WATERMAIN, HYDRANTS EXTENSIONS MAY BE REQUIRED.
3. HYDRANTS SHALL BE BLOCKED OR TIED TO THE TEE AT MAIN WITH 2-3/4" DIAMETER TIE RODS. ALL TIE RODS TO BE COAL TAR COATED AFTER INSTALLATION. RESTRAINED JOINT PIPE AND RETAINING GLANDS MAY BE USED.
4. TOP NUT OF HYDRANT 2.5' ABOVE TOP BACK OF CURB OR BITUMINOUS SURFACE.
5. HYDRANTS BURIED BELOW WATER TABLE, DRAIN HOLES NEED TO BE PLUGGED AND HYDRANT MARKED BY PAINTING 5" CAP YELLOW.
6. BRUSH PAINT ALL HYDRANTS AFTER INSTALLATION IS COMPLETE.
7. PUMPER NOZZLE .5.75" O.D. X 4 T.P.I, HOSE NOZZLE 3.06" O.D. X 7 T.P.I.
8. 12 GAUGE COPPER CLAD STEEL TRACER WIRE IS REQUIRED WITH ALL WATER LINES (FOR DETAILED INFO. REFER TO MINNESOTA RURAL WATER ASSOCIATION TRACER WIRE SPECIFICATION AT WWW.MRWA.COM)

APPROVED: 1 - 2024 | STANDARD DETAILS: HYDRANT | CITY PLATE No. WAT-1

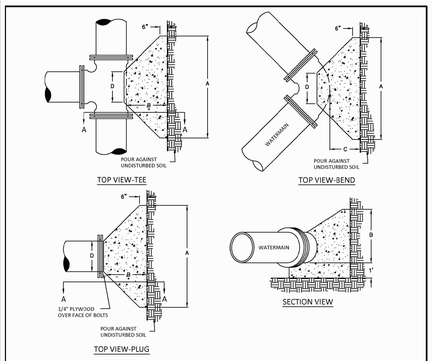


APPROVED: 1 – 2016 | STANDARD DETAILS: JOINT CONNECTION | CITY PLATE No. WAT–4



NOTES:
1. SHALL BE BLOCKED OR TIED TO THE MAIN WITH 2-3/4" DIAMETER TIE RODS. ALL TIE RODS TO BE COAL TAR COATED AFTER INSTALLATION. RESTRAINED JOINT PIPE AND RETAINING GLANDS MAY BE USED.
2. 12 GAUGE COPPER CLAD STEEL TRACER WIRE IS REQUIRED WITH ALL WATER LINES (FOR DETAILED INFO. REFER TO MINNESOTA RURAL WATER ASSOCIATION TRACER WIRE SPECIFICATION AT WWW.MRWA.COM)

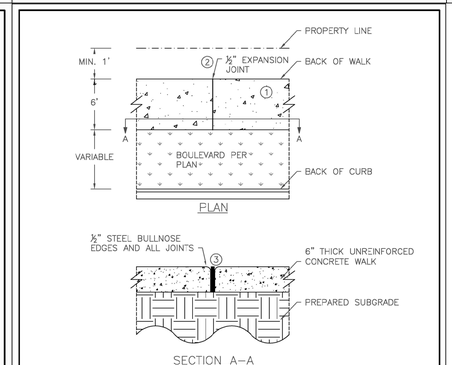
APPROVED: 1 - 2024 | STANDARD DETAILS: COMMERCIAL SERVICE | CITY PLATE No. WAT-5



PIPE SIZE	22 ½ BEND			45% BEND			90% BEND		
	A	B	C	A	B	C	A	B	C
12"	1'-10"	1'-10"	2'-0"	3'-4"	2'-0"	2'-0"	4'-9"	2'-6"	2'-0"
16"	2'-0"	2'-0"	2'-0"	3'-10"	3'-0"	2'-0"	6'-3"	3'-6"	2'-6"
20"	2'-6"	2'-8"	3'-0"	5'-6"	3'-4"	3'-0"	8'-4"	4'-0"	
24"	4'-4"	3'-0"	3'-0"	6'-10"	3'-10"	3'-0"	9'-8"	5'-0"	
30"	--	--	3'-6"	9'-3"	6'-0"	3'-6"	17'-0"	6'-0"	3'-6"

DIMENSION D SHALL BE AS LARGE AS POSSIBLE WITHOUT INTERFERING WITH MJ BOLTS.
NOTES:
1. BLOCKING TO BE POURED CONCRETE, MNDOT MIX DESIGN 3A32.
2. FITTINGS MUST BE COVERED W/POLY (8 MIL) PRIOR TO POURING CONCRETE
3. KEEP CONCRETE CLEAR OF BOLTS, JOINT AND ACCESSORIES.

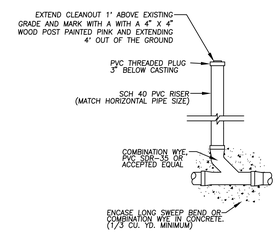
APPROVED: 1 - 2024 | STANDARD DETAILS: THRUST BLOCKS | CITY PLATE No. WAT-8



NOTE:
① BROOM FINISH CONCRETE WALK SURFACE
② MAXIMUM 100 FOOT SPACING BETWEEN EXPANSION JOINTS
③ 1/2" EXPANION JOINT MEETING MNDOT SPEC 3702. PROVIDE ONE PIECE OF FILLER FOR THE ENTIRE DEPTH AND WIDTH OF THE JOINT

NOT TO SCALE

APPROVED: 10 – 2015 | STANDARD DETAILS: CONCRETE SIDEWALK | CITY PLATE No. STR–3



1 / C2 SANITARY SEWER CLEANOUT
NO SCALE

City of RAMSEY

WATERFRONT WATERPLAY PARK UTILITY IMPROVEMENTS
RAMSEY, MINNESOTA

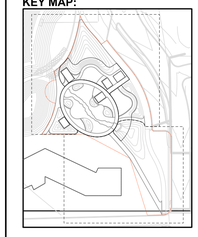
DF/ DAMON FARBER LANDSCAPE ARCHITECTS

CITY OF RAMSEY = Owner
Contact: Mark Riverblood
mriverblood@cityoframsey.com
p 763.433.9853

Landscape Architecture = L
DF/ LANDSCAPE ARCHITECTS
Contact: Chuck Evens
cevens@damonfarber.com
p 612.332.7522

Civil Engineer (Site) = C
REHDER & ASSOCIATES, INC.
Contact: Nick Adam
nadam@rehder.com
p 651.452.5051

KEY MAP:



CONSTRUCTION DOCUMENTS
September 3, 2025

I hereby certify that this document was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the State of Minnesota.

Name Nicholas P. Adam
Registration# 43856
09.03.2025
Signature Date

City of Ramsey Project # 25 - 61
Scale AS NOTED
Drawn - Checked

ISSUED DATE

DETAILS

C200

REQUEST FOR PROPOSAL
WATERFRONT, WATERPLAY PARK
UTILITY IMPROVEMENTS
City of Ramsey

ISSUE DATE
September 4, 2024

PROPOSAL MUST BE RECEIVED BY:
4:00 p.m. on Wednesday, September 17, 2025

EMAIL PROPOSAL TO:
jferiancek@cityoframsey.com
or
DELIVER PROPOSAL TO:
City of Ramsey Municipal Center
7550 Sunwood Drive NW
Ramsey, MN 55303
Attn: Joe Feriancek
763-433-9893

INTRODUCTION: The City of Ramsey (City) is requesting proposals for installation of 6" watermain and 6" sanitary sewer for the future Waterfront, Waterplay Park. The work generally includes:

- Installation of 229 lineal feet of 6" DIP Class 53 water service
- Installation of 87 lineal feet of 8" DIP Class 52 water service
    - Installation of two (2) fire hydrants
    - Installation of three (3) 6" gate valves & one (1) 8" gate valve
    - Tees, bends, and reducers per plans
- Installation of 499 lineal feet of 6" PVC SDR 35 sanitary sewer service
    - 3 sanitary sewer manholes with castings
    - 2 sanitary sewer cleanouts
    - Dewatering as needed
- Installation and removal of 1,180 lineal feet of silt fence
- Restoration of 0.50 acres with seed, mulch and re-spread of topsoil
- All pay quantities provided on proposal form

SPECIFICATIONS: Work shall be conducted in conformance with the specifications set forth herein and in accordance with the latest edition of the Minnesota Department of Transportation Standard Specifications for Construction and the 2025 edition of the City Engineer's Association of Minnesota Standard Specifications which are incorporated by reference to these specifications.

SCHEDULE: A written schedule of the work shall be submitted identifying all work components and showing work start and completion dates required to comply with the schedule. The Contractor shall substantially complete the work by **October 31, 2025**. Substantial completion is defined as utility installation and testing complete. Failure to complete the project within this specified time shall result in the payment as liquidated damages according to the schedule contained in Table 1807-1 of the Minnesota Department of Transportation Standard Specifications for Construction, 2020 Edition.

Final completion, including project clean-up, shall be completed by **November 21, 2025**.

A notice of award for the work is anticipated to be issued by the City on or around September 24, 2025. If work is not initiated within 10 calendar days of this notice, the City reserves the right to cancel the proposal and award to the second lowest responsible bidder.

PROPOSAL SUBMITTAL: An itemized quote shall be submitted for the proposed work using the form at the end of this Request for Proposal (RFP)

COMMUNICATION WITH THE CITY: If any requirements of this RFP are not clearly understood, the Contractor is responsible for contacting the City for further clarifications in a prompt manner. Responses to inquiries, if they change or clarify the RFP in a substantial manner, will be forwarded by addenda to the RFP.

SUBMISSION: A signed copy of the attached proposal form is requested by **4:00 p.m. Wednesday, September 17, 2025.** E-mail proposals will be accepted and may be sent to Joe Feriancek; JFeriancek@CityOfRamsey.com. Or deliver to the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey MN 55303 to the attention of Joe Feriancek, Assistant City Engineer.

REVIEW PROCESS: Proposals received by the RFP deadline will be reviewed by Engineering Staff. The City will award the project to the lowest proposal. The City reserves the right to reject any or all proposals and to waive minor irregularities. The winning proposal must be presented by the City Engineer and approved by the Ramsey City Council (Council meetings are on the 2nd and 4th Tuesdays of the month); once approved, an email will be sent out awarding the proposal to the qualified vendor, at which time a Certificate of Insurance will be required prior to scheduling work.

PROPOSAL UNDERSTANDING: By submitting a proposal, the Contractor agrees to be bound to the terms and conditions herein.

COST OF PREPARATION: Under no condition will any costs of preparation of the proposal be reimbursed by the City.

LICENSE AND INSURANCE: By submitting a proposal, the Contractor affirms they shall maintain the following minimum insurance coverage while completing their work as related to this RFP in the following amounts: Commercial general liability in a minimum amount of $2,000,000 per occurrence; $3,000,000 annual aggregate. The policy shall cover liability arising from premises, operations, products-completed operations, personal injury, advertising injury, and contractually assumed liability. The City shall be named as an additional insured. If the Contractor operates a motor vehicle in performing the services under this Agreement, the Contractor shall maintain commercial automobile liability insurance, including owned, hired, and non-owned automobiles, with a minimum liability limit of $2,000,000, combined single limit. The Contractor agrees to comply with all applicable workers' compensation laws in Minnesota. The Contractor shall, prior to commencing services, deliver to the City a Certificate of Insurance as evidence that the above coverages are in full force and effect.

All Contractors who work within the City of Ramsey must obtain a City Contractor's License. Licenses may be obtained through the City's building department, permits@cityoframsey.com.

WORKING HOURS: The work shall be carried out during normal working hours so as not to cause any unreasonable nuisance to affected residents and businesses. Under emergency conditions, this limitation may be waived in writing by the Engineer in conjunction with qualified local authority. Normal working hours for this work are considered to be from 7:00 a.m. to 8:00 p.m., Monday through Friday.

WORK AND STAGGING AREAS: The Contractor shall confine their work activities within City-owned properties and right of way / easement. No equipment shall be left on City streets outside normal working hours.

TRAFFIC CONTROL: All traffic control devices and layouts shall conform and be installed in accordance to the latest addition of the Minnesota Temporary Traffic Control Field Manual.

PERMITS: The Contractor shall obtain all necessary construction permits.

PAYMENT: Invoices must be submitted to the City on a net 30-day basis, made out to the City of Ramsey Engineering Department including the project description, and must be submitted via email to accountspayable@cityoframsey.com. Payments may be made by EFT upon request, please submit EFT requests to accountspayable@cityoframsey.com. An IC 134 form will be required for final payment.

PROMPT PAYMENT TO SUBCONTRACTORS: The Contractor shall pay any subcontractor within ten (10) days of the prime contractor's receipt of payment from the municipality for undisputed services provided by the subcontractor. The contract must require the prime contractor to pay interest of 1 ½ percent per month or any part of a month to the subcontractor on any undisputed amount not paid on time to the subcontractor. The minimum monthly interest penalty payment for an unpaid balance of $100 or more is $10. For an unpaid balance of less than $100, the prime contractor shall pay the actual penalty due to the subcontractor. A subcontractor who prevails in a civil action to collect interest penalties from a prime contractor must be awarded its costs and disbursements, including attorney's fees, incurred in bringing the action. A contractor on a public contract for a public improvement must pay all remaining retainage to its subcontractors no later than ten (10) days after receiving payment of retainage from the public contracting agency, unless there is a dispute about the work under a subcontract. If there is a dispute about the work under a subcontract the contractor must pay out retainage to any subcontractor whose work is not involved in the dispute, and must provide a written statement detailing the amount and reason for the withholding to the affected subcontractor.

RESPONSIBLE CONTRACTOR: The Contractor for this project must be a "Responsible Contractor" as defined in Mn Statute 16C.285. The Contractor must fill out Attachment A, Prime Contractor Response.

BASIS OF PAYMENT:

Mobilization – Payment shall be made on a lump sum basis for the mobilization of equipment.

Remove Pavement – Payment shall be made on a square yard basis as compensation for all equipment, material, and labor costs required for the removal and disposal of pavement per the pavement type as marked in the field. Removal edges shall be saw cut, saw cutting of pavement is incidental to the pay item.

Ductile Iron Fittings – Ductile Iron Pipe weights are based on the U.S. Pipe catalog tables. Payment shall be made on a per pound basis as compensation for all equipment, material, and labor costs required for the installation of ductile iron fittings.

Connect to Existing Watermain – Payment shall be made on a per each basis as compensation for all equipment, material, and labor costs required for the connection to existing watermain.

Ductile Iron Pipe Watermain – Payment shall be made on a per lineal foot basis as compensation for all equipment, material, and labor costs required for the installation of DIP watermain based upon size. Excavation for watermain is incidental to the DIP Watermain pay item. Ductile Iron Pipe size 6" or smaller shall be class 53, 8" or larger shall be class 52. Installation of tracer wire per City Details and Minnesota Rural Water Association Tracer Wire Specifications is incidental to the pay item.

Hydrant – Payment shall be made on a per each basis as compensation for all equipment, material, and labor costs required for the installation of hydrants to the location shown on the exhibit.

Watermain Plug – Payment shall be made on a per each basis as compensation for all equipment, material, and labor costs required for the installation of watermain plugs, based upon size.

Gate Valve & Box – Payment shall be made on a per each basis as compensation for all equipment, material, and labor costs required for installing gate valves and box, based upon size.

Sanitary Sewer Pipe – Payment shall be made on a per lineal foot basis as compensation for all equipment, material, and labor costs required for the installation of PVC sanitary sewer based upon size and type. Excavation as required to install the sanitary sewer is incidental to the pay item, except within drain field, which shall be paid by the excavate and dispose pay item.

6" Sanitary Cleanout – Payment shall be made on a per each basis as compensation for all equipment, material, and labor costs required for the installation and connection of sanitary sewer cleanout. Final heights adjustments to grade are incidental to the pay item.

Connect to existing sanitary sewer – Payment shall be made on a per each basis as compensation for all equipment, material, and labor costs required for the connection to existing sanitary sewer.

Pipe Sewer (Sanitary) – Payment shall be made on a per lineal foot basis as compensation for all equipment, material, and labor costs required for the installation of sanitary sewer pipe based upon type and size. Excavation for sanitary sewer pipe installation is incidental to the pay item. Installation of tracer wire per City Details and Minnesota Rural Water Association Tracer Wire Specifications is incidental to the pay item.

Construct Sanitary Structure – Payment shall be made on a per lineal foot basis as compensation for all equipment, material, and labor costs required to furnish and install sanitary manholes based upon diameter.

Casting Assembly – Payment shall be made on a per each basis as compensation for all equipment, material, and labor costs required to furnish and install sewer castings, based upon type.

Sanitary Sewer Pipe Plug – Payment shall be made on a per each basis as compensation for all equipment, material, and labor costs required for the installation of sanitary sewer pipe plug based upon type and size.

Clean and Video Tape Pipe Sewer – Payment shall be made on a per lineal foot basis as compensation for all equipment, material, and labor costs required to clean and video tape the sanitary sewer pipe. A copy of the video shall be supplied to the City.

Dewatering – Payment shall be made on a lump sum basis as compensation for all equipment, material, and labor costs required for the installation, operation, and removal of dewatering as needed for utility construction.

6" Concrete Walk – Payment shall be made on a per square yard basis as compensation for all equipment, material, and labor costs required for the construction of six-inch (6") thick concrete sidewalk.

Silt Fence – Payment shall be made on a per lineal foot basis as compensation for all equipment, material, and labor costs required for the installation, removal, and disposal of silt fence. The payment shall be made as follows: 75 percent upon installation of the silt fence, 25 percent after the permanent surfaces are established and the silt fence is removed.

Stabilized Construction Exit - Payment shall be made on a per each basis as compensation for all equipment, material, and labor costs required for the installation, maintenance, and removal of the stabilized construction exit. The payment shall be made as follows: 75 percent upon installation of the stabilized construction exit, 25 percent after the stabilized construction exit is removed.

Inlet Protection - Payment shall be made on a per each basis as compensation for all equipment, material and labor costs required for the installation and maintenance of the required inlet protection, as directed by the Engineer. The payment shall be made as follows: 75 percent upon installation of the inlet protection, 25 percent after the permanent surfaces are established and the inlet protection is removed.

Salvage & Respread Topsoil – Payment shall be made on a lump sum basis as compensation for all equipment, material, and labor costs required to salvage and re-spread topsoil on all disturbed areas. Existing site topsoil is estimated to be 6" thick.

Seeding – Payment shall be made on a per acre basis as compensation for all equipment, material, and labor costs required for the establishment of seed in disturbed areas as directed by the Engineer. Seed fertilizer, and mulch shall be compensated per the basis shown on the pay estimate. Payment for seeding items shall be made as follows: 75 percent upon the installation of the pay items, 25 percent after the permanent surfaces are established.

Rolled Erosion Prevention Category 20 – Payment shall be made on a per square yard basis as compensation for all equipment, material, and labor costs required to furnish and install rolled erosion prevention. Overlapping of blanket is incidental to the pay item.

Other Items – The cost of any additional equipment, labor, materials, tools and supplies which have not been specifically identified in this section for payment, but are required to complete the project per the plans and specifications shall be considered incidental to the project.

PROPOSAL

I/We agree to furnish all materials and labor for the project(s) described above:

IP 25-58 WATERFRONT, WATERPLAY PARK UTILITY IMPROVEMENTS

Item No.	Item Description	Unit	Quantity	Price	Extension
1	Mobilization	LS	1	_____	_____
2	Remove Concrete Pavement	SY	19	_____	_____
3	Ductal Iron Fittings	LBS	260	_____	_____
4	Connect to Existing Watermain	EA	1	_____	_____
5	6" Gate Valve and Box	EA	3	_____	_____
6	8" Gate Valve and Box	EA	1	_____	_____
7	Hydrant	EA	2	_____	_____
8	6" DIP Class 53 Watermain	LF	229	_____	_____
9	8" DIP Class 52 Watermain	LF	87	_____	_____
10	6" DIP Watermain Plug	EA	1	_____	_____
11	6" PVC SDR 35 Sanitary Sewer	LF	499	_____	_____
12	Construct Sanitary Sewer Manhole	LF	33.7	_____	_____
13	Casting Assembly (Sanitary)	EA	3	_____	_____
14	6" Sanitary Sewer Cleanout	EA	2	_____	_____
15	6" PVC Plug (Sanitary)	EA	1	_____	_____
16	Clean and Video Tape Pipe Sewer	LF	499	_____	_____
17	Dewatering	LS	1	_____	_____
18	6" Concrete Walk	SF	170	_____	_____
19	Stabilized Construction Exit	EA	1	_____	_____
20	Storm Drain Inlet Protection	EA	7	_____	_____
21	Salvage and Re-spread Topsoil	LS	1	_____	_____
22	Rolled Erosion Prevention Cat. 20	SY	130	_____	_____
23	Silt Fence, Type MS	LF	1180	_____	_____
24	Seeding	ACRE	0.5	_____	_____
25	Seed Mixture (MI)	LBS	32.5	_____	_____
26	Mulch Type 1	TON	0.75	_____	_____
27	Fertilizer Type 3	LBS	175	_____	_____
				Total Items (1 - 27)	_____

Contractor Name _____

Contractor Address _____

Owner or representative _____

Phone(s) _____

E-mail _____

Signature _____

Date _____

ATTACHMENT A
PRIME CONTRACTOR RESPONSE

RESPONSIBLE CONTRACTOR VERIFICATION AND CERTIFICATION OF COMPLIANCE

CITY PROJECT NUMBER: _____

This form includes changes by statutory references from the Laws of Minnesota 2015, chapter 64, sections 1-9. This form must be submitted with the response to this solicitation. A response received without this form, will be rejected.

Minn. Stat. § 16C.285, Subd. 7. **IMPLEMENTATION.** … any prime contractor or subcontractor or motor carrier that does not meet the minimum criteria in subdivision 3 or fails to verify that it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project…	
Minn. Stat. § 16C.285, Subd. 3. **RESPONSIBLE CONTRACTOR, MINIMUM CRITERIA**. "Responsible contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:	
(1)	The Contractor: (i) is in compliance with workers' compensation and unemployment insurance requirements; (ii) is in compliance with Department of Revenue and Department of Employment and Economic Development registration requirements if it has employees; (iii) has a valid federal tax identification number or a valid Social Security number if an individual; and (iv) has filed a certificate of authority to transact business in Minnesota with the Secretary of State if a foreign corporation or cooperative.
(2)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.03, 181.101, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity: (i) repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period, provided that a failure to pay is “repeated” only if it involves two or more separate and distinct occurrences of underpayment during the three-year period; (ii) has been issued an order to comply by the commissioner of Labor and Industry that has become final; (iii) has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees; (iv) has been found by the commissioner of Labor and Industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27; (v) has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; or (vi) has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction. Provided that, if the contractor or related entity contests a determination of underpayment by the Department of Transportation in a contested case proceeding, a violation does not occur until the contested case proceeding has concluded with a determination that the contractor or related entity underpaid wages or penalties;*

(3)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;*
(4)	The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;*
(5)	The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;*
	* Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.
(6)	The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor; and
(7)	All subcontractors and motor carriers that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses (1) to (6).

Minn. Stat. § 16C.285, Subd. 5. **SUBCONTRACTOR VERIFICATION**.

A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors.

A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7). A prime contractor and subcontractors shall not be responsible for the false statements of any subcontractor with which they do not have a direct contractual relationship. A prime contractor and subcontractors shall be responsible for false statements by their first-tier subcontractors with which they have a direct contractual relationship only if they accept the verification of compliance with actual knowledge that it contains a false statement.

Subd. 5a. **Motor carrier verification.** A prime contractor or subcontractor shall obtain annually from all motor carriers with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each motor carrier. A prime contractor or subcontractor shall require each such motor carrier to provide it with immediate written notification in the event that the motor carrier no longer meets one or more of the minimum criteria in subdivision 3 after submitting its annual verification. A motor carrier shall be ineligible to perform work on a project covered by this section if it does not meet all the minimum criteria in subdivision 3. Upon request, a prime contractor or subcontractor shall submit to the contracting authority the signed verifications of compliance from all motor carriers providing for-hire transportation of materials, equipment, or supplies for a project.

Minn. Stat. § 16C.285, Subd. 4. **VERIFICATION OF COMPLIANCE.**
A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in subdivision 3, with the exception of clause (7), at the time that it responds to the solicitation document. A contracting authority may accept a signed statement under oath as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. A prime contractor, subcontractor, or motor carrier that fails to verify compliance with any one of the required minimum criteria or makes a false statement under oath in a verification of compliance shall be ineligible to be awarded a construction contract on the project for which the verification was submitted. A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria. A verification of compliance need not be notarized. An electronic verification of compliance made and submitted as part of an electronic bid shall be an acceptable verification of compliance under this section provided that it contains an electronic signature as defined in section 325L.02, paragraph (h).

CERTIFICATION	
By signing this document I certify that I am an owner or officer of the company, and I certify under oath that: **1) My company meets each of the Minimum Criteria to be a responsible contractor as defined herein and is in compliance with Minn. Stat. § 16C.285, and** **2) if my company is awarded a contract, I will submit Attachment A-1 prior to contract execution, and** **3) if my company is awarded a contract, I will also submit Attachment A-2 as required.**	
Authorized Signature of Owner or Officer:	**Printed Name:**
Title:	**Date:**
Company Name:	

NOTE: Minn. Stat. § 16C.285, Subd. 2, (c) If only one prime contractor responds to a solicitation document, a contracting authority may award a construction contract to the responding prime contractor even if the minimum criteria in subdivision 3 are not met.

ATTACHMENT A-1

FIRST-TIER SUBCONTRACTORS LIST

SUBMIT PRIOR TO EXECUTION OF A CONSTRUCTION CONTRACT

STATE PROJECT NUMBER: _____

Minn. Stat. § 16C.285, Subd. 5. A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

FIRST TIER SUBCONTRACTOR NAMES* (Legal name of company as registered with the Secretary of State)	**Name of city where company home office is located**

*Attach additional sheets as needed for submission of all first-tier subcontractors.

SUPPLEMENTAL CERTIFICATION FOR ATTACHMENT A-1	
By signing this document I certify that I am an owner or officer of the company, and I certify under oath that: **All first-tier subcontractors listed on attachment A-1 have verified through a signed statement under oath by an owner or officer that they meet the minimum criteria to be a responsible contractor as defined in Minn. Stat. § 16C.285.**	
Authorized Signature of Owner or Officer:	**Printed Name:**
Title:	**Date:**
Company Name:	

ATTACHMENT A-2

ADDITIONAL SUBCONTRACTORS LIST

PRIME CONTRACTOR TO SUBMIT AS SUBCONTRACTORS ARE ADDED TO THE PROJECT

STATE PROJECT NUMBER: _____

This form must be submitted to the Project Manager or individual as identified in the solicitation document.

Minn. Stat. § 16C.285, Subd. 5. … If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors. …

ADDITIONAL SUBCONTRACTOR NAMES* (Legal name of company as registered with the Secretary of State)	**Name of city where company home office is located**

*Attach additional sheets as needed for submission of all additional subcontractors.

SUPPLEMENTAL CERTIFICATION FOR ATTACHMENT A-2	
By signing this document I certify that I am an owner or officer of the company, and I certify under oath that: **All additional subcontractors listed on Attachment A-2 have verified through a signed statement under oath by an owner or officer that they meet the minimum criteria to be a responsible contractor as defined in Minn. Stat. § 16C.285.**	
Authorized Signature of Owner or Officer:	**Printed Name:**
Title:	**Date:**
Company Name:	

CC Regular Session

Meeting Date: 09/23/2025

Primary Strategic Plan Initiative:

Title

Adopt Resolution #25-233 to Appoint a New Member to the Economic Development Authority

Purpose/Background:

To appoint Ms. Nichole Bauer to the Economic Development Authority to fill the remainder of Mr. Willaim MacLennan's term, which expires on March 31, 2027.

Background:

- Mr. Willaim MacLennan has announced his resignation from the EDA.
- Ms. Nichole Bauer was previously appointed to a partial term on the Planning Commission during the last annual recruitment cycle.
- Her preferred appointment at the time was the EDA, and the City council discussed this possibility before appointing her to the Planning Commission.
- Upon learning of Mr. MacLennan's resignation, staff contacted Ms. Bauer to confirm her continued interest in serving on the EDA.
- Ms. Bauer expressed strong interest and willingness to accept the appointment.
- She also agreed to remain on the Planning Commission until the next recruitment cycle in early 2026, after which her seat would be filled by a new appointee.

During the September 9, 2025, work session, by consensus, the City Council directed staff to prepare a resolution to replace Mr. MacLennan's soon to be vacant seat by appointing Ms. Bauer.

It should be noted that per the attached policy, there were no other applicants on file to consider for this opening.

Funding Source:

Funding for the City's boards and commissions is included in the 2025 General Fund Budget.

Recommendation:

To appoint Ms. Nichole Bauer to a partial term on the EDA effective October 1, 2025 through March 31, 2027.

OutcomeAction:

Motion to adopt resolution #25-233 appointing Ms. Nichole Bauer to a partial term on the EDA effective October 1, 2025 through March 31, 2027.

Attachments

Policy

Statute

Resolution

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	09/18/2025 09:09 AM
Form Started By: Colleen Lasher		Started On: 09/17/2025 11:17 AM

Final Approval Date: 09/18/2025

POLICY FOR THE RECRUITMENT, APPLICATION, AND INTERIVEW PROCESS OF APPOINTING CITY BOARD AND COMMISSION MEMBERS

PURPOSE: The Mayor and City Council of the City of Ramsey have the authority to establish volunteer boards and commissions to advise them on matters affecting the City, as detailed in Chapter 2, Article V, Section 2-155 of the City Code. The purpose of this policy is to outline aprocess for the recruitment, application, and interview process of appointing City board and commission members, as well as to limit Chair terms to two terms in a row.

SCOPE: This policy applies to the following advisory commissions established by the City of Ramsey: Economic Development Authority, Environmental Policy Board, Park and Recreation Commission and the Planning Commission. This policy excludes the Charter Commission application process. For information on the Charter Commission please visit: Charter Commission | Ramsey, MN

PROCESS: The intent of this policy is to ensure that openings on City boards and commissions are publicized to the community at large, that applicants are evaluated objectively and treated fairly and courteously, and that members of boards and commissions are selected on the basis of their qualifications and suitability for the position.

INCUMBENTS

Incumbent reapplication process for odd number term reappointment requests

Incumbents seeking reappointment for the third, fifth, seventh, etc. term, the following policy applies: Annually, staff will notify commission members by December 1st reminding them of their upcoming term expiration and invite them to attend a voluntary interactive feedback session with the City Council to highlight information such as accomplishments, personal contributions to the commission, and ideas for improving the effectiveness of the board or commission. This will also be an opportunity for the City Council to ask additional questions of the incumbent.

The chair of each board or commission for which appointments are being considered will be invited to submit written comments to the City Council, making a recommendation regarding reappointment. If the chair is the incumbent, the vice-chair will be contacted; if both are incumbents, the most senior member of the board or commission will be contacted. The form for written comments will be provided by the city. The final decision regarding appointments will rest with the City Council.

Incumbent reapplication process for even number term reappointment requests

Incumbents seeking reappointment for the second, fourth, sixth, etc. term, the following policy applies: Annually, staff will notify commission members by December 1st reminding them of the upcoming term expiration. If the incumbent wishes to be reappointed, the incumbent will not be required to interview with the City Council and a brief letter of intent will not be required; however, the chair of each board or commission for which appointments are being considered will be invited to submit written comments to the City Council, making a recommendation regarding reappointment. If the chair is the incumbent, the vice-chair will be contacted; if both are incumbents, the most senior member of the board or commission will be contacted. The form for written comments will be provided by the city. The final decision regarding appointments will rest with the City Council.

The general policy for all incumbents will include the following process:

- Regardless of the incumbent reapplication status, all board and commissions will be advertised to the public. This is important in order to secure as many applicants as possible for unexpected or unforeseen mid-recruitment vacancies.
- In one collective process, concurrent with new applicants, the City Council will meet, discuss, and determine whether or not a reappointment will be made.
- If it is determined that the City Council does not wish to reappoint the incumbent, the incumbent will be notified. If it is determined that the incumbent will be reappointed, the incumbent will be notified.
- In the event that a commissioner does not wish to be reappointed, staff will be offer them an opportunity to contact member(s) of the City Council to discuss any concerns that they may have.

NON-INCUMBENTS

New member application process

Annually, prior to the normal ending date of boards and commissions terms, staff will prepare a detailed notice for publication in the City's January/February newsletter and in the City's official newspaper, as required by the Charter. The notice will publicize that applications are being accepted for boards and commissions, including the Economic Development Authority, Environmental Policy Board, Park and Recreation Commission and Planning Commission. The notice will provide language stating that applications will be considered by the City Council for current openings and future vacancies occurring in the next annual recruitment cycle. The notice will provide an application closing date of the last Friday in February.

The application materials will remain open on the City's website year-round. When an application is received, staff will make contact with the applicant to confirm the receipt of the application and advise the applicant of what to expect going forward based on the current recruiting needs of the City.

Unexpected Vacancy Process

Periodically, when an unexpected vacancy on a board or commission occurs, the board or commission staff liaison will notify the head of human resources, who will take one of the following three actions:

1) Refer back to the most recent recruitment file in an effort to identify a viable candidate that has already successfully passed the interview process. If a candidate is identified andwilling to serve on the given board or commission, the head of Human Resources will consult with the City Administrator and act according to the City Administrator's direction; if applicable, a resolution appointing the new member will be presented to the City Council.
2) Refer to new applicants' applications that have been received through the continuous posting period, but not yet interviewed by the City Council and schedule mid-year interviews for the current vacancy.
3) If options 1 and 2 above are not viable, staff will prepare a detailed notice of position availability for publication once in the City newsletter with an application deadline date of the last day of the month of the first month of the newsletter edition and in the City's official newspaper, as required by the Charter. The City Administrator will provide the head of human resources with direction as to if this step should occur or to wait until the next annual recruitment process. Interviews

INTERVIEWS

- Staff will arrange interview times and notify applicants and the City Council of the arrangements.
- If there are more than five applicants per the total number of vacancies to be filled, the City Council will evaluate the applications and select five applicants to be interviewed.
- Interview questions will be determined before the interview based on qualifications identified asnecessary, as well as to accurately identify each applicant's knowledge, skills, and abilities, and the benefits that the applicant, if appointed, may bring to the board or commission in the future.
- All applicants will be asked the same questions. Depending on responses, some follow-up questions will differ from candidate to candidate for purposes of clarification.
- The City Council will evaluate applicants by comparing responses to interview questions, information contained in the letter of interest/application, and potential contribution to the existing diversity of expertise, experience and geographic representation on the applicable boardor commission.
- Interviews will not be televised but will be held in an open meeting.

SELECTION

- Recommendations from the City Council regarding appointments will be forwarded to the next regular meeting of the City Council for consideration.
- When vacancies occur on the EDA, the Mayor will make a recommendation for appointment tothe City Council.
- Except where a vacancy unexpectedly occurs, creating a vacant seat mid-term, all new appointments or reappointments to regular terms on a City board or commission will be effectiveon April 1. This is to allow the current members of the City Council the opportunity to review and select individuals for seats on boards and commissions.

NOTIFICATION TO APPLICANTS

After appointments have been approved, the staff will notify all applicants of the results of the process and take the necessary steps to on-board new members.

TERMS

Board and Commission members shall serve four-year terms, with the exception of members ofthe Economic Development Authority serving six-year terms. There will be no limit to the number of terms that can be served. Terms will expire annually on March 31. Incumbents willbe allowed to continue to serve until a successor is appointed.

STIPENDS FOR MEMBERS OF CITY BOARDS AND COMMISSIONS

Effective July 1, 1996, members of all City boards and commissions are eligible for stipends to cover expenses for meetings actually attended. The amount of the stipends is established by CityCouncil resolution and subject to change as deemed necessary by the City Council. Elected officials seated on a board or commission are not eligible for a stipend.

Stipends paid to members of City boards and commissions will be reported to the Internal Revenue Service as required by law.

SERVICE ON MORE THAN ONE CITY BOARD OR COMMISSION

Resolution 89-11-302 states that it is the policy of the Ramsey City Council "to avoid appointing individuals to more than one Board or Commission unless adequate representation cannot be accomplished or it is clearly in the best interest of the City of Ramsey to make such appointmentsto multiple Boards or Commission."

REVISIONS

Adopted by the City Council August 13, 1996
Revised by the City Council August, 11, 1997

- Ordinance #97-10 amended City Code 2.03.02 changing terms of office for boards and commissions from two years to four years and establishing a limitation of two consecutive four-year terms, effective August 11,1997.

Revised by the City Council December 11, 2001
Revised by the City Council December 17, 2002

- Evaluation panel defined as the three members of the Personnel Committee
- The two Board/Commission representatives will have 1.5 votes each

Revised by the City Council November 25, 2003

- New application/questionnaire to be reviewed and scored by evaluation panel. Top five scorers invited to interview.

Revised by the City Council December 9, 2003

- Incumbents who wish to apply for another term will submit a letter of interest which will be reviewed by the evaluation panel. The incumbent will be reappointed or the seat will be advertised.

Revised by the City Council March 14, 2006

- Each member of the evaluation panel will receive one vote in order to avoid a tie
- Term limits are abolished.
- Members of the evaluation panel will meet in person to discuss applications for reappointment, as they dowith new applications

Revised by the City Council January 27, 2009

- Incumbents and new applicants will be considered in one collective recruitment, interview and selection process.
- Term expiration dates will be adjusted for current and future board and commission members to March 31
- Applicants will be interviewed by the full City Council (the evaluation panel) and the City Council will consult with the chair and vice chair of each board or commission regarding appointments, as deemed necessary; however, chairs and vice chairs will not vote on appointments
- If there are more than five applicants for a vacancy, the City Council will screen the applications and selectfive applicants to be interviewed

Revised by the City Council June 28, 2011

- Advertising for unexpected vacancies, if needed, will be advertised only once in the Ramsey Resident
- Interviewees will be invited to a short open house prior to interviews
- Interview questions will be revised to more accurately identify each applicant's knowledge, skills, and abilities based on the qualifications identified as necessary and the benefits that the applicant, if appointed,may bring to the board or commission in the future

Discussion by the City Council April, 2014 to make the following revisions:

- Omit "Incumbents seeking reappointment will be required to complete a City of Ramsey application for boards and commissions and will be considered in one collective recruitment, interview and selection process
- Omit inviting applicants to a short open house prior to interviews.
- Remove the term "evaluation panel" -- replacing it with the term 'City Council."
- Remove "Reviewing applications -- After the application deadline has passed, the Human Resources Manager will forward all applications to the City Council for scoring. The Human Manager will total thescores and invite the top five scorers to interview."
- Omit several unnecessary headings / improved formatting.
- Omit the Charter Commission from the policy.

Revised by the City Council June 28, 2016

- Simplified the incumbent reapplication process
- Simplified the process to fill unexpected vacancies due to unforeseen resignations.
- Removed unnecessary Charter Commission language from the updated policy.

Revised by the City Council February 14, 2023

- Changed title of document to include Chair member term rotations.
- Clarify Charter Commission as a separate policy with link.
- Changes to the incumbent reappointment process including language regarding incumbents being considered in one concurrent process with new applicants.
- Language changes related to maintaining a continuous recruitment and processes for receipt of new applications.
- Added footer and format changes.

POLICY FOR THE RECRUITMENT, APPLICATION, AND INTERIVEW PROCESS OF APPOINTING CITY BOARD AND COMMISSION MEMBERS ADOPTED MARCH 25, 2025.

Revised by the City Council March 25, 2025

- Removed content related to Chair member term rotations and update title.

469.095 COMMISSIONERS; APPOINTMENT, TERMS, VACANCIES, PAY, REMOVAL.

Subdivision 1. **Commissioners.** Except as provided in subdivision 2, paragraph (d), an economic development authority shall consist of either three, five, or seven commissioners who shall be appointed after the enabling resolution provided for in section 469.093 becomes effective. The resolution must indicate the number of commissioners constituting the authority.

Subd. 2. **Appointment, terms; vacancies.** (a) Three-member authority: the commissioners constituting a three-member authority, one of whom must be a member of the city council, shall be appointed by the mayor with the approval of the city council. Those initially appointed shall be appointed for terms of two, four, and six years, respectively. Thereafter all commissioners shall be appointed for six-year terms.

(b) Five-member authority: the commissioners constituting a five-member authority, two of whom must be members of the city council, shall be appointed by the mayor with the approval of the city council. Those initially appointed shall be appointed for terms of two, three, four, five, and six years respectively. Thereafter all commissioners shall be appointed for six-year terms.

(c) Seven-member authority: the commissioners constituting a seven-member authority, two of whom must be members of the city council, shall be appointed by the mayor with the approval of the city council. Those initially appointed shall be appointed for terms of one, two, three, four, and five years respectively and two members for six years. Thereafter all commissioners shall be appointed for six-year terms.

(d) The enabling resolution may provide that the members of the city council shall serve as the commissioners.

(e) The enabling resolution may provide for the appointment of members of the city council in excess of the number required in paragraphs (a), (b), and (c).

(f) A vacancy is created in the membership of an authority when a city council member of the authority ends council membership. A vacancy for this or another reason must be filled for the balance of the unexpired term, in the manner in which the original appointment was made. The city council may set the term of the commissioners who are members of the city council to coincide with their term of office as members of the city council.

Subd. 3. **Increase in commission members.** An authority may be increased from three to five or seven members, or from five to seven members by a resolution adopted by the city council following the procedure provided for modifying the enabling resolution in section 469.093.

Subd. 4. **Compensation and reimbursement.** A commissioner, including the president, shall be paid for attending each regular or special meeting of the authority in an amount to be determined by the city council. In addition to receiving pay for meetings, the commissioners may be reimbursed for actual expenses incurred in doing official business of the authority. All money paid for compensation or reimbursement must be paid out of the authority's budget.

Subd. 5. **Removal for cause.** A commissioner may be removed by the city council for inefficiency, neglect of duty, or misconduct in office. A commissioner shall be removed only after a hearing. A copy of the charges must be given to the commissioner at least ten days before the hearing. The commissioner must be given an opportunity to be heard in person or by counsel at the hearing. When written charges have been submitted against a commissioner, the city council may temporarily suspend the commissioner. If the city council finds that those charges have not been substantiated, the commissioner shall be immediately reinstated.

If a commissioner is removed, a record of the proceedings, together with the charges and findings, shall be filed in the office of the city clerk.

History: *1987 c 291 s 96*

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #25-233

RESOLUTION APPOINTING A NEW MEMBER TO THE ECONOMIC DEVELOPMENT AUTHORITY

WHEREAS, Mr. William MacLennan has announced his resignation from the EDA; and

WHEREAS, Ms. Nichole Bauer was previously appointed to a partial term on the Planning Commission and her preferred appointment at the time was the EDA; and,

WHEREAS, the City Council appointed her to the Planning Commission, and

WHEREAS, with this new vacancy, both Ms. Bauer and the City Council wish to have her serve on the Economic Development Authority, and

WHEREAS, both Ms. Bauer and the City Council wish to have continue to serve on the Planning Commission until the next annual recruitment.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the City of Ramsey hereby appoints Ms. Nichole Bauer to a partial term on the EDA effective October 1, 2025 through March 31, 2027.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember__ _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 23rd day of September, 2025.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session

Meeting Date: 09/23/2025

Primary Strategic Plan Initiative: Promote economic growth and development.

Title

Adopt Resolution #25-235 Approving an Encroachment Agreement for Taco Bell at 14751 Armstrong Boulevard NW

Purpose/Background:

Purpose:
The purpose of this case is to adopt Resolution #25-235 approving an Encroachment Agreement for Taco Bell at 14751 Armstrong Boulevard NW.

Background:
Marvin Development VII, LLC, Landowner of the real property at 14751 Armstrong Blvd NW, requests approval of the attached Encroachment Agreement for a proposed pylon sign serving their 1.32-acre lot described as Lot 1, Block 1, Bunker Lake Crossing (the "Subject Property").

The Subject Property, which has received all required approvals for a 2,867 square foot quick-service restaurant building for Taco Bell, is located on the northernmost lot within the Bunker Lake Crossing development as shown in the attached figure.

Notification:

Notifications are not required for this case.

Time Frame/Observations/Alternatives:

Observations:
Staff support approval of the attached Encroachment Agreement. Formal approval of the Encroachment Agreement will be contingent on City Attorney approval as to legal form.

Alternatives:
Motion to adopt Resolution #25-235 approving an Encroachment Agreement for Taco Bell at 14751 Armstrong Boulevard NW.

Funding Source:

Not applicable.

Recommendation:

Staff recommends approving Resolution #25-235 approving an Encroachment Agreement for Taco Bell at 14751 Armstrong Boulevard NW.

OutcomeAction:

Motion to adopt Resolution #25-235 approving an Encroachment Agreement for Taco Bell at 14751 Armstrong Boulevard NW.

Attachments

Resolution 25-235
Site Location Map
Encroachment Agreement

Form Review

Form Started By: Kathy Schmitz Started On: 09/22/2025 02:16 PM
Final Approval Date: 09/22/2025

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #25-235

RESOLUTION APPROVING AN ENCROACHMENT AGREEMENT FOR TACO BELL AT 14751 ARMSTRONG BOULEVARD NW

WHEREAS, the City of Ramsey received an application from Border Foods (the "Applicant"), requesting approval of a Conditional Use Permit, Site Plan Review, and Variance on the property legally described as Lot 1, Block 1, Bunker Lake Crossing, Anoka County, Minnesota (the "Subject Property")., and

WHEREAS, the Planning Commission reviewed the Conditional Use Permit and Site Plan Review request at their regular meeting on May 27, 2025 and recommended approval; and

WHEREAS, the Planning Commission also reviewed the Variance request at that same meeting and approved the request; and

WHEREAS, the City Council reviewed and approved the Conditional Use Permit and Site Plan Review requests at their meeting on June 10, 2025; and

WHEREAS, the City Council reviewed and approved a Development Agreement at their meeting on July 8, 2025; and

WHEREAS, the Landowner, Marvin Development VII, LLC, is requesting approval of an Encroachment Agreement to allow for construction of a pylon sign encroaching within an existing drainage and utility easement as described and shown within the agreement.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) The Mayor and City Administrator are hereby authorized and directed to execute said Encroachment Agreement for and on behalf of the City of Ramsey, contingent on City Attorney approval as to legal form.

The motion of the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 23rd day of September, 2025.

_____
Mayor

ATTEST:

_____
City Clerk

Taco Bell

28-32-25-22-0107

14751 Armstrong Blvd NW, Ramsey, MN 55303



Print Date: May 2, 2025

0 0.02 0.04 0.07 0.11 0.14 mi

ENCROACHMENT AGREEMENT

THIS AGREEMENT ("Agreement") is made this _____ day of _____, 2025, by and between the **CITY OF RAMSEY**, a municipal corporation under the laws of the State of Minnesota ("City"), and **MARVIN DEVELOPMENT VII, LLC,** a Minnesota limited liability company, as well as its successors and assigns (the "Landowner").

RECITALS:

WHEREAS, Landowner is the fee owner of the real property generally known as 14751 Armstrong Boulevard NW, Ramsey, Minnesota and legally described as follows:

Lot 1, Block 1, Bunker Lake Crossing, Anoka County, Minnesota

(the "Property"); and

WHEREAS, the City currently has Drainage and Utility Easements over, under and across a portion of the Property, as dedicated to the public pursuant to the Plat known as "Bunker Lake Crossing" recorded in the Office of the County Recorder, Anoka County, Minnesota, which easements are shown on Exhibit "A" attached hereto and made a part hereof.

WHEREAS, Landowner seeks permission from the City to encroach upon the Drainage and Utility Easements (the "Easements") to install and maintain a pylon sign (the "Sign").

WHEREAS, the Sign would be located at the southwest corner of the Property adjacent to Armstrong Boulevard NW, as shown on Exhibit "C".

NOW, THEREFORE, in consideration of the mutual covenants contained herein and other good and valuable consideration, the parties agree as follows:

1. The City hereby approves an encroachment on and over the Easements by Landowner for the purposes of installing and maintaining the Sign in a design as shown on Exhibit "B" over that part of the Easement as shown in Exhibit "C" subject to the terms of this Agreement. Landowner shall not expand the Sign in size or height unless approved in writing by the City and no change in the existing grade by Landowner is allowed under this Agreement.

2. Nothing in this Agreement shall be deemed a waiver or abandonment of the City's rights under the Easements.

3. The Landowner shall be responsible for all costs relating to use, maintenance and repair of the Sign.

4. Landowner agrees that if the City, during its normal construction, reconstruction, maintenance and/or repair of the public utilities of the City located within the Easements including, but not limited to, watermain, sanitary sewer and/or storm sewer systems, deems it necessary and expedient to excavate within the Easements, Landowner shall be responsible for removing, reconstructing and/or repairing the Sign and the City's only obligation shall be to fill the excavated area and level the same to the grade that it was prior to the City's excavation. Notwithstanding the above, in the event the City finds it is necessary to completely and totally restore the easement area, the landowner agrees to remove the Sign that has been placed in the Easements. Landowner will promptly comply with said removal request at their expense and will remove the Sign within sixty (60) days of the written request by the City.

5. In the event that Landowner fails to take any action required in this Agreement and the City is required to repair, reconstruct or take other actions to maintain the City's utilities, as a result of the Landowner's use and maintenance of the Sign, the City may take any and all

actions permitted by law to collect the costs of those repairs and the City may further levy an assessment against the Property for all costs incurred by the City. Landowner waives any and all rights to challenge or appeal the assessment.

6. Landowner and their successors and assigns do hereby agree to defend, indemnify, and hold the City harmless from any and all costs and expenses, all claims and liability, including attorney's fees, relating to or arising from granting the Landowner permission to encroach on the Easements for the maintenance, use, and operation of the Sign.

7. All notices, requests, demands and other communications hereunder shall be in writing and shall be deemed given if personally delivered or mailed, certified mail, return receipt requested, to the following:

TO CITY:	Katie Schmidt, City Clerk City of Ramsey 7550 Sunwood Drive NW Ramsey, MN 55303
TO LANDOWNER:	Marvin Development VII, LLC Attn: Zachary Zelickson 5425 Boone Avenue North New Hope, MN 55428

or to any successors or assigns of the Landowner or City, or any future address of the Landowner or City, if Landowner or City gives the other party notice of said change of address as provided pursuant to the provision for notice herein.

8. This Agreement shall be recorded against the title to the Property and shall be enforceable against Landowner's successors and assigns.

CITY OF RAMSEY

By: _____ By: _____
Ryan Heineman, Mayor Brian Hagen, City Administrator

STATE OF MINNESOTA)
)ss.
COUNTY OF ANOKA)

The foregoing instrument was acknowledged before me this ____ day of _____, 2025, by Ryan Heineman and Brian Hagen, respectively the Mayor and City Administrator of the City of Ramsey, a Minnesota municipal corporation, on behalf of the corporation and pursuant to the authority granted by its City Council.

_____
Notary Public

LANDOWNER:

MARVIN DEVELOPMENT VII, LLC, a
Minnesota limited liability company

By: _____
Zachary Zelickson
Its: Vice President of Development

STATE OF MINNESOTA)
)ss.
COUNTY OF HENNEPIN)

The foregoing instrument was acknowledged before me this 12 day of September, 2025, by Zachary Zelickson, the Vice President of Development of Marvin Development VII, LLC, a Minnesota limited liability company, on behalf of said limited liability company.

SHANNON IRENE MARCUS
Notary Public
State of Minnesota
My Commission Expires
January 31, 2027

_____
Notary Public

Drafted by:
City of Ramsey
7550 Sunwood Dr NW
Ramsey, MN 55303

EXHIBIT "A"
Amsterdam Extension Plat

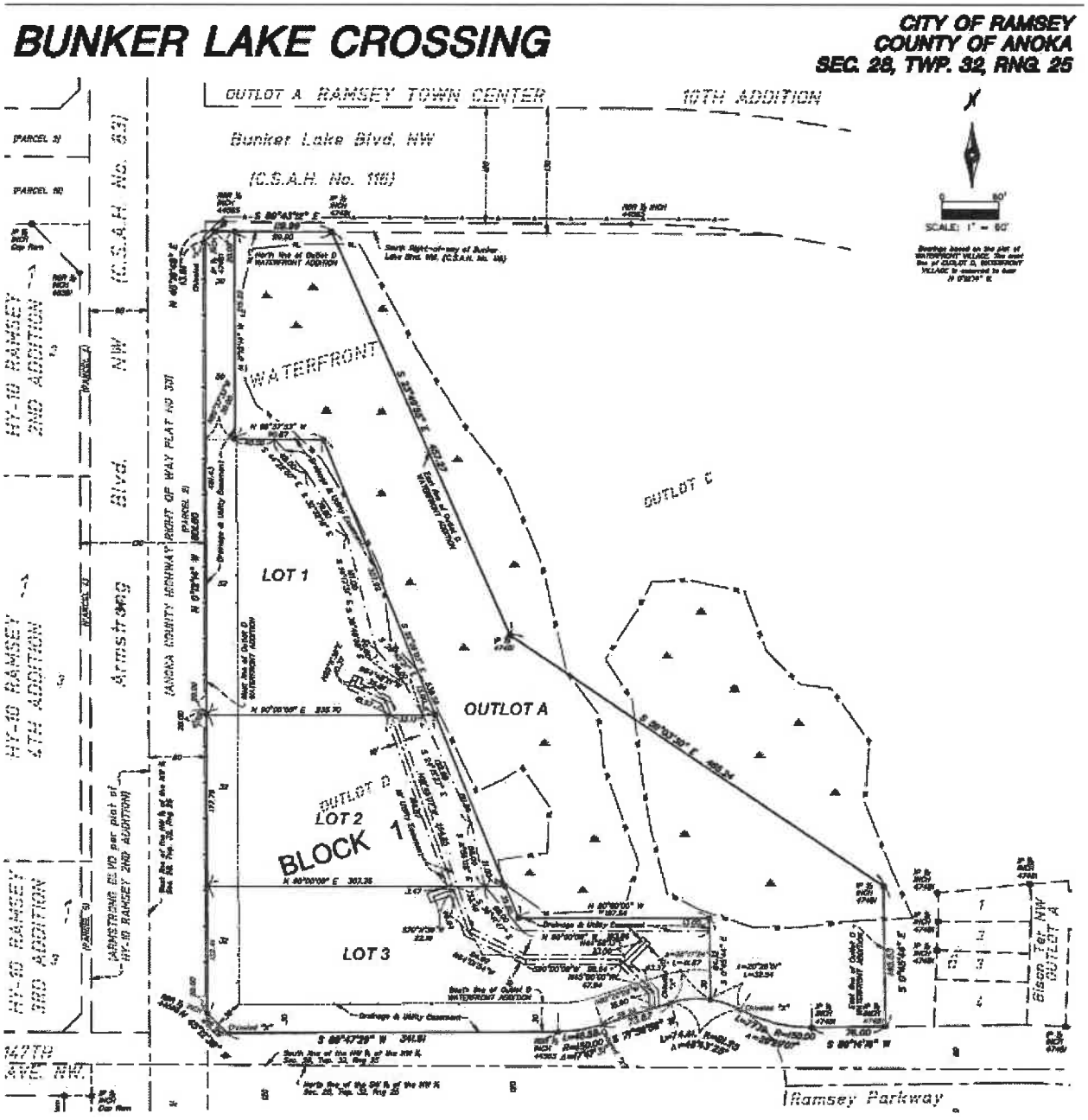
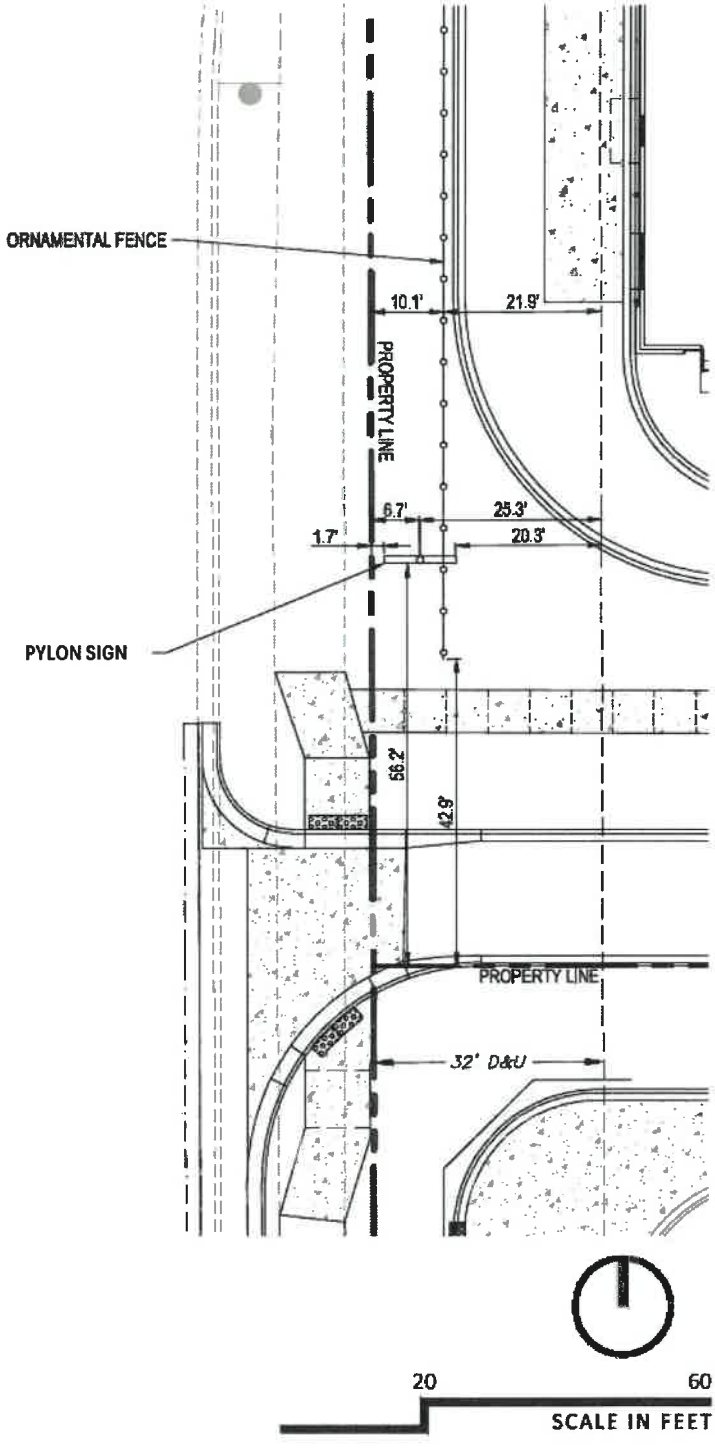


EXHIBIT "B"
Sign Design



EXHIBIT "C"
Sign Location



BORDER FOODS

PROJECT

TACO BELL
RAMSEY,
MINNESOTA

ISSUE

ENCROACHMENT AGREEMENT

REVISION	DATE

Élan DESIGN LAB
CIVIL ENGINEERING | LANDSCAPE ARCHITECTURE
310 4TH AVE SOUTH, SUITE 1006
MINNEAPOLIS, MN 55415
p 612.260.7980 | f 612.260.7990 | www.elanlab.com

CERTIFICATION

NOT FOR CONSTRUCTION

SHEET

EXHIBIT C SIGN ENCROACHMENT

PROJECT NO.
BFO001

40305388v2

CC Regular Session

Meeting Date: 09/23/2025

Primary Strategic Plan Initiative: Promote economic growth and development.

Title:

PUBLIC HEARING: Adopt Resolution #25-218 Vacating Easements and Right-of-Way in Business Park 95 Second and Eighth Additions.

Purpose/Background:

As a part of the replatting of Zero Zone's three parcels into one lot to accommodate an expansion project, some easements need to be vacated in the area where the building expansion will go. With a re-plat of property, it is typically easiest and cleanest just to vacate all the easements and then dedicate new ones in the appropriate places with the new plat. Additionally, a portion of right-of-way for 140th Avenue NW was platted anticipating a roadway extension that never occurred, nor will it be needed since Zero Zone owns all of the land for which the road extension would have provided access.

As a response to the notification, Lumen noted that they may or may not have facilities located somewhere within an easement or easements to be vacated, but were unable to provide as-built plans showing where. The applicant's civil engineering team is working to locate all of the private utilities located on the site.

Notification:

Emailed notices were provided to all the utility companies. Mailed notices were sent to property owners 350 feet from the site. A "proposed development" sign was placed on the property (also for noticing the pending variance request). A legal notice was placed in the Anoka Union Herald Newspaper.

Funding Source:

Costs associated with this request are the responsibility of the applicant.

Recommendation:

Staff recommends approval of the vacations.

Outcome/Action:

Motion to adopt Resolution #25-218 Vacating Easements and Right-of-Way in Business Park 95 Second and Eighth Addition.

Attachments

Location Map

Resolution #25-218 (with exhibits)

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	09/18/2025 09:06 AM
Form Started By: Todd Larson		Started On: 08/27/2025 02:04 PM
Final Approval Date: 09/18/2025		

Zero Zone Site Location Map





Address:

6151 140th Ave NW

PIDs:

35-32-25-21-0031

35-32-25-21-0012

35-32-25-21-0032

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #25-218

RESOLUTION VACATING EASEMENTS AND RIGHT-OF-WAY IN BUSINESS PARK 95 SECOND AND EIGHTH ADDITIONS

RECITALS

WHEREAS, Zero Zone Refrigeration, LLC, (the "Applicant") has requested the vacation of street right-of-way and drainage and utility easements on properties legally described as:

Lot 1, Block 1, Business Park 95 Second Addition, Anoka County, Minnesota;

Lot 1, Block 1, Business Park 95 Eighth Addition, Anoka County, Minnesota; and

Outlot A, said Business Park 95 Eighth Addition, Anoka County, Minnesota.

(the "Subject Property"); and

WHEREAS, a public hearing, pursuant to Section 106-260 (Easement Vacation) of the Ramsey City Code and Section 12.6 of the City Charter, was held on September 9, 2025, and that said public hearing was properly advertised and that the minutes of said public hearing are available; and

WHEREAS, the Ramsey Engineering Department has reviewed the request and has no objection to the easement vacation;

WHEREAS, some utility companies have noted that they may have facilities, partially, in the affected area;

WHEREAS, that new easements will be dedicated with the recording of the plat known as Zero Zone Addition; and

WHEREAS, the City Council held a public hearing regarding vacating these easements and right-of-way on September 23, 2025.

FINDINGS OF FACT

1. That the easement vacation will not violate the intent and purpose of the Comprehensive Plan.

2. That the easement vacation eliminates an unnecessary easement.

NOW THEREFORE, BE IT RESOLVED BY THIS CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows: That the Ramsey City Council hereby approves of vacating the following:

1. The Drainage and Utility Easements as dedicated on Lot 1, Block 1, Business Park 95 Second Addition, Anoka County, Minnesota;
   (See Attached Exhibit A)

2. That part of 140th Avenue NW as dedicated on the plat of Business Park 95 Eighth Addition, Anoka County, Minnesota, lying north of the westerly extension of the south line of Outlot A, said Business Park 95 Eighth Addition;
   (See Attached Exhibit B)

3. The Drainage and Utility Easements as dedicated on Lot 1, Block 1, Business Park 95 Eighth Addition, Anoka County, Minnesota.
   (See Attached Exhibit C).

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 23rd day of September, 2025.

_____
Mayor

ATTEST:

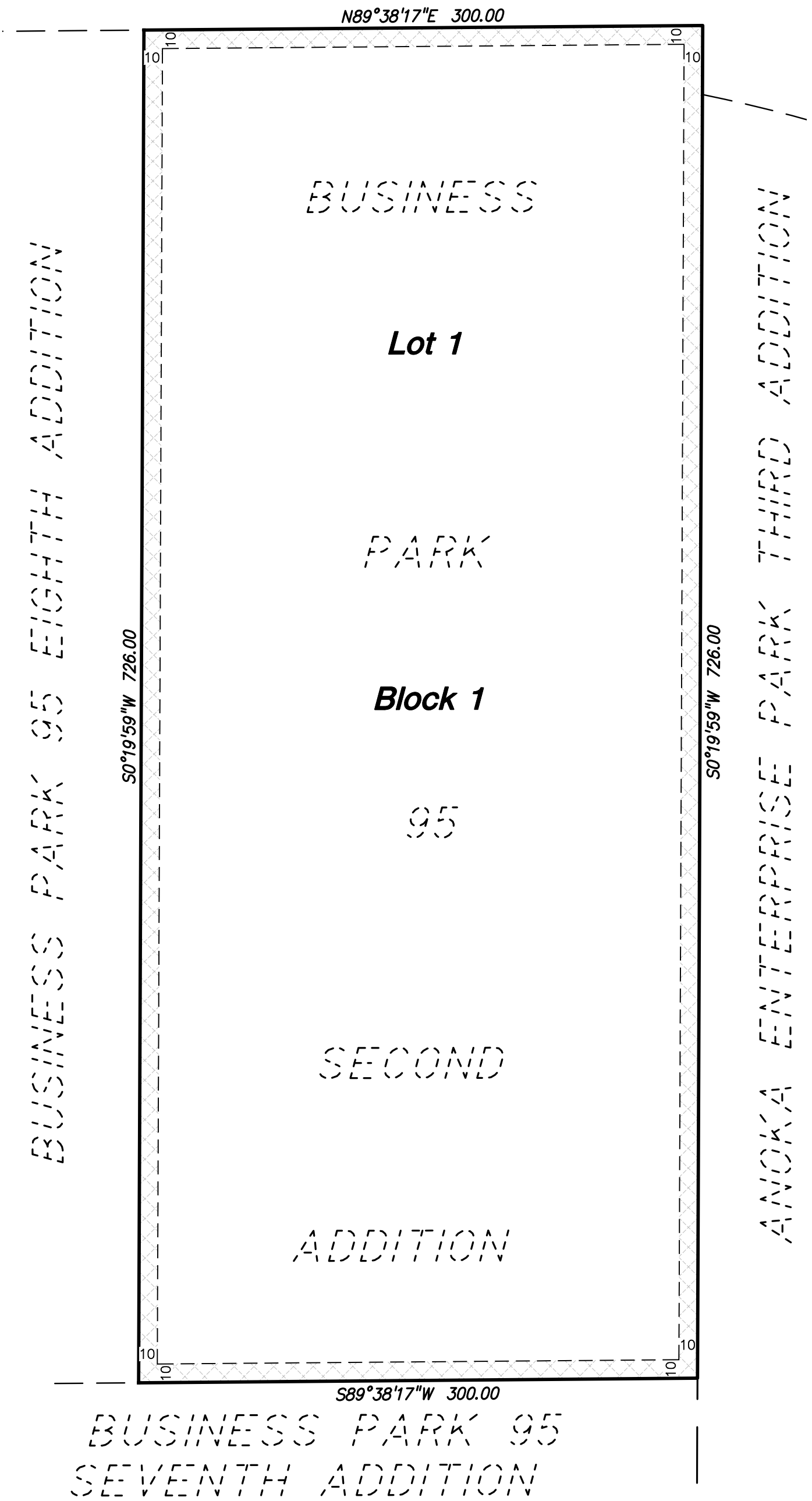
_____
City Clerk

EXHIBIT A

Easement Vacation Description

July 29, 2025

The Drainage and Utility Easements as dedicated on Lot 1, Block 1, BUSINESS PARK 95 SECOND ADDITION, Anoka County, Minnesota.



DENOTES VACATION EASEMENT 20,120 ± SQ. FT.

N

0 60

SCALE IN FEET

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Max L. Stanislowski - PLS License No. 48988 — 07/29/25 Date

LOUCKS

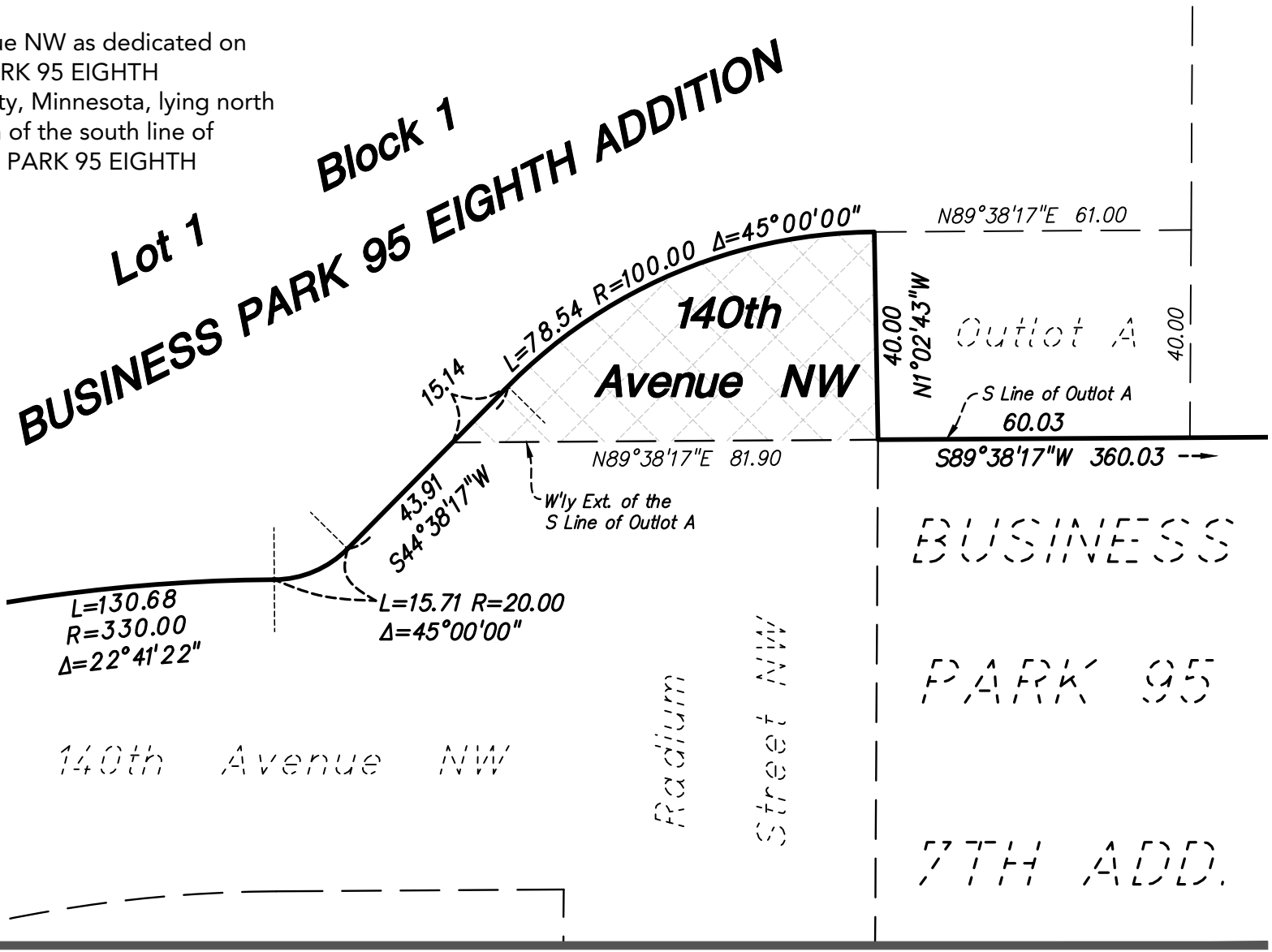
Loucks Project No. 250341

W:\2025\250341\CADD DATA\SURVEY_dwg Sheet Files\S250341-ESMT_EXH

Right-of-Way Vacation Description
July 29, 2025

EXHIBIT B

That part of 140th Avenue NW as dedicated on the plat of BUSINESS PARK 95 EIGHTH ADDITION, Anoka County, Minnesota, lying north of the westerly extension of the south line of Outlot A, said BUSINESS PARK 95 EIGHTH ADDITION.



I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Max L. Stanislowski - PLS License No. 48988 — 07/29/25 Date

DENOTES ROW VACATION
2,251 ± SQ. FT.

LOUCKS
Loucks Project No. 250341

W:\2025\250341\CADD DATA\SURVEY_dwg Sheet Files\S250341-ESMT_EXH

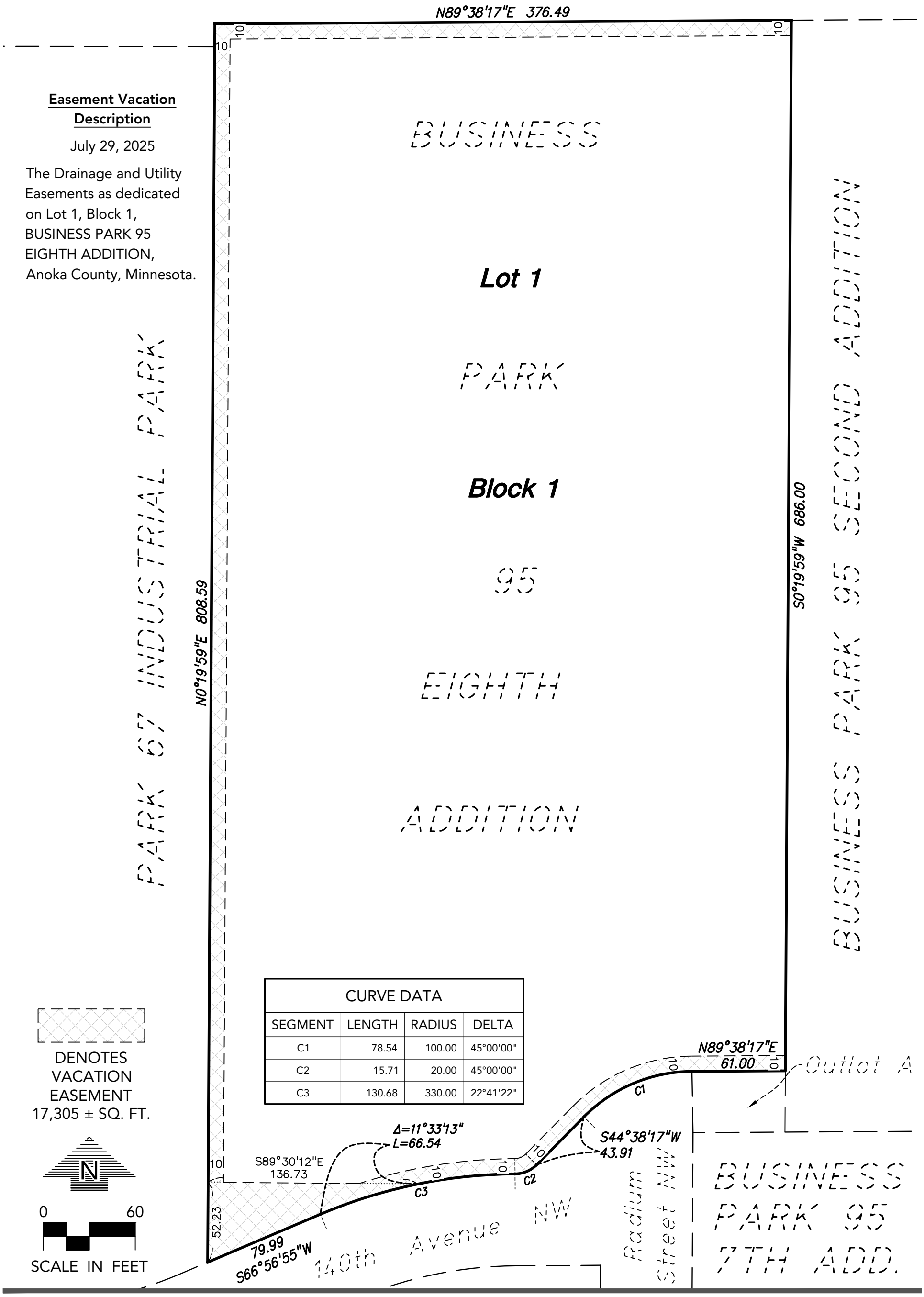
EXHIBIT C

Bunker Lake Boulevard NW (County State Aid Highway No. 116)

Easement Vacation Description

July 29, 2025

The Drainage and Utility Easements as dedicated on Lot 1, Block 1, BUSINESS PARK 95 EIGHTH ADDITION, Anoka County, Minnesota.



CURVE DATA			
SEGMENT	LENGTH	RADIUS	DELTA
C1	78.54	100.00	45°00'00"
C2	15.71	20.00	45°00'00"
C3	130.68	330.00	22°41'22"

DENOTES VACATION EASEMENT
17,305 ± SQ. FT.

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Max L. Stanislowski - PLS License No. 48988 07/29/25 Date

LOUCKS

Loucks Project No. 250341

W:\2025\250341\CADD DATA\SURVEY_dwg Sheet Files\S250341-ESMT_EXH

CC Regular Session

Meeting Date: 09/23/2025

Primary Strategic Plan Initiative: Create a positive image for residential neighborhoods, business districts and key corridors.

Title:

PUBLIC HEARING: Consider a Request for a Private Kennel License at 14365 Bowers Drive NW

Purpose/Background:

Michael and Kathryn Manning, the residents and owners of 14365 Bowers Drive NW, have submitted a request for a Private Kennel License on their property. This request was prompted by the Manning family fostering a puppy under 6 months in age. The family already has three adult dogs in their home, and they want to adopt the puppy and follow the proper procedures to stay in compliance with City Code.

On September 12th, an inspection was conducted on the property by staff from the Planning and Police Departments. The inspection noted that the property is suitable for all four dogs to live on the property. The home and property were clean and well-kept. Kennels were available for the dogs. However, the owner confirmed that the dogs regularly have access to the full house and are only let out into the fenced backyard with direct supervision. Staff sees no cause for concern for the health, safety, and welfare of the four dogs and the residents.

Notification:

Staff attempted to notify property owners within 350 feet of the Subject Property, as reflected in the Anoka County Property Records, of the Private Kennel request and the Public Hearing to be held by City Council. A notice of the Public Hearing was published in the Anoka County Union Herald, the City's official newspaper.

Funding Source:

A $200 application fee was collected with the Private Kennel License application that helps cover the costs of this license.

Recommendation:

Staff recommends approval of the Private Kennel License.

Outcome/Action:

Motion to adopt Resolution #25-228, Approving a Private Kennel License to Michael and Kathryn Manning at 14365 Bowers Drive NW.

Attachments

Location Map

Application

Resolution #25-228 Private Kennel License

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	09/18/2025 09:09 AM
Form Started By: Adam Martin		Started On: 09/12/2025 11:21 AM
Final Approval Date: 09/18/2025		

Private Kennel License - 14365 Bowers DR NW





Address:
14365 Bowers Drive NW,
Ramsey, MN 55303

PID:
29-32-25-32-0014

0 200 400 ft

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

City of RAMSEY

7550 Sunwood Drive NW • Ramsey, MN 55303
City Hall: 763.427.1410 • Fax: 763.427.5543
www.cityoframsey.com

Ramsey Animal License Application

Beekeeping: the occupation of owning and breeding bees for their honey.

Non-Traditional Animal: animals that are not normally considered to be domesticated, but are not wild animals as defined in Ramsey City Code Section 10-119.

Private Kennel: a place where a dog owner keeps four or more dogs over six months of age on property occupied by the dog owner for residential purposes; and where the keeping of such dogs is incidental to the occupancy of the premises, and may include breeding and selling of dogs as a hobby.

☐ Non-Traditional Animal License ($200)	☒ Private Kennel License ($200)	☐ Beekeeping Zoning Permit ($25)

Site Address: 14365 BOWERS DR NW RAMSEY MN 55303
Owner Name: MICHAEL & KATHRYN MANNING
Owner Address: 14365 BOWERS DR NW City/State/ZIP: RAMSEY MN 55303
Phone: 763-370-2442 / 763-878-8875 E-mail: SPIKEMANNING@GMAIL.COM

Applicant Name: MICHAEL & KATHRYN MANNING
Applicant Phone: 763-370-2442 / 763-878-8875 Applicant Email: SPIKEMANNING@GMAIL.COM

Description of Request:
WE CURRENTLY HAVE 3 RESCUE DOGS (SMALL AND MEDIUM SIZE) WE WANT TO ADOPT A 4TH MEDIUM SIZE RESCUE DOG. ALL 4 DOGS WILL BE KEPT INDOORS. THERE WILL NOT BE AN OUTSIDE PEN OR DOG KENNEL, AS THEY ARE AND WILL BE HOUSE DOGS.

The undersigned acknowledges that he/she has read this application and the above information is correct and accurate. Applicant also understands by signing this application that he/she could be held responsible as representative of this request for any violation of compliance with all applicable laws and ordinances of the City of Ramsey.

Michael Manning Kathryn Manning 8-19-25
Signature of Property Owner Date

Michael Manning Kathryn Manning 8-19-25
Signature of Applicant or Authorized Agent (if applicable) Date

NOTICE: This is an application only. License will be issued after City Council approval and payment of fees.

********** FOR OFFICE USE ONLY **********

Planning Approval Date

It is our mission to work together to responsibly grow our community, and to provide quality, cost-effective and efficient government services.

City of RAMSEY

7550 Sunwood Drive NW • Ramsey, MN 55303
City Hall: 763.427.1410 • Fax: 763.427.5543
www.cityoframsey.com

Non-Traditional Animal License Requirements:

- Application submittal requirements:
  - A sketch plan must be provided showing where the animals will be maintained and how the owner will comply with the standards of Chapter 10 of Ramsey City Code.
  - Any additional permits from other regulatory agencies must be provided.
  - There shall be a roofed or covered structure with walls to protect the animals from the elements. A permit will be required to build a new structure.
  - A confined exercise area must be provided for the animal(s). The exercise area shall be fenced off to prevent the animals from roaming at large.
  - Manure shall be handled and treated in such a manner so as not to create a public nuisance or impact the environment or groundwater. Corrals, pens, stables, and similar enclosures shall be maintained in a manner to minimize fly breeding. No person shall leave accumulations of manure on any street or sidewalk.
- The City may impose conditions on the following:
  - Number of animal units allowed and/or type of animals.
  - Setbacks greater than those required in section 10-23 or the underlying zoning district for the property in question.
  - Restrictions on the size, height, and type of enclosures.
  - Screening or landscaping of the proposed use.
- The application requires approval by the City Council. The application shall be submitted at least 30 days prior to the next City Council meeting. The City notifies property owners within 350 feet of the property in question and provides a two (2) week public comment period prior to the City Council meeting.
- Prohibited animals as listed in Chapter 10 of Ramsey City Code cannot receive a Non-Traditional Animal License.
- Animals regulated through a Non-Traditional Animal License may include:
  - Non-domestic animals not addressed in Chapter 10 of Ramsey City Code.
  - Dangerous farm animals as addressed in Chapter 10 of Ramsey City Code.

Private Kennel License Requirements:

- The application shall specify the number and breed(s) of dogs proposed to be maintained on the premise.
- A sketch plan must be provided showing where the animals will be maintained and how the owner will comply with the standards of Chapter 10 of Ramsey City Code.
- The application will require approval by the City Council. The application shall be submitted at least 30 days prior to a City Council meeting.
- The City Council will hold a public hearing and make the final decision on the application. Property owners within 350 feet of the property boundaries will be notified of the public hearing.

Beekeeping Zoning Permit Requirements:

- Hives may only be located on lots with an existing use.
- No hive shall exceed twenty (20) cubic feet in volume. No hive shall be located closer than three (3) feet from any property line or within any easement, whichever is more restrictive. No hive shall be located closer than ten (10) feet from a neighboring, inhabited structure.
- A constant supply of water shall be supplied or available to all hives.

City of RAMSEY

7550 Sunwood Drive NW • Ramsey, MN 55303
City Hall: 763.427.1410 • Fax: 763.427.5543
www.cityoframsey.com

- A flyway barrier at least six (6) feet in height shall shield any part of a property line that is within 25 feet of a hive. The flyway barrier shall consist of 100% opaque fencing, dense, year-round (coniferous) vegetation, existing structures, or combination thereof, and shall extend at least 25 feet beyond the hive.
- Colonies shall be maintained in moveable frame hives with adequate space and management techniques to prevent overcrowding and swarming.
- In any instance in which a colony exhibits unusually aggressive characteristics by stinging or attempting to sting without due provocation or exhibits an unusual disposition towards swarming, it shall be the duty of the beekeeper to requeen the colony. Queens shall be selected from stock bred for gentleness and non-swarming characteristics.
- The application for a zoning permit shall contain a sketch plan of the premises where the bee hives will be maintained. The sketch plan shall provide sufficient detail to demonstrate compliance with the standards of this section.
- The number of allowed hives shall be based on property size:

Lot Size	***Number of Hives***
0.25 acres or less	Up to 4 hives
0.25—0.99 acres	Up to 8 hives
1.00—1.99 acres	Up to 20 hives
2.00—3.99 acres	Up to 40 hives
4 acres or larger	Over 40 hives
(Up to 5 frame Nucleus colonies do not have quantity limits.)	

General Requirements of Permits/Licenses:

- Permits and licenses shall be valid without renewal provided the applicant complies with the terms of the permit or license. Permits and licenses may not be transferred from one person to another, or one property to another.
- Permits or licenses may be revoked by the City Council with a public hearing under the following circumstances:
  - Any violation of Chapter 10 of Ramsey City Code
  - If the animal(s) constitutes a danger or nuisance as determined by Chapter 10or Chapter 30 of Ramsey City Code
  - Material misstatement or misrepresentation in application for license or renewal thereof
  - Cruel or inhumane treatment of the animal(s) by any person
  - Failure to keep the licensee's premises in an orderly, aesthetically pleasing manner
  - Failure to comply with the terms of the license

Animals that do not require a license or permit include domestic and non-domestic animals addressed in Chapter 10 of Ramsey City Code. For additional information, see Chapter 10 of Ramsey City Code or contact Ramsey Planning Staff at planning@cityoframsey.com.

CITY OF RAMSEY
TENNESSEN WARNING

The City of Ramsey has asked that you provide information about yourself which may be classified as private, confidential, nonpublic, or protected nonpublic under the Minnesota Government Data Practices Act. This means that this data is not ordinarily available to the general public. Accordingly, the City is required to inform you of the following:

1. The purpose and intended use of the information requested is to determine if you are eligible for a license from the City of Ramsey.

2. You are not legally obligated to supply the requested information.

3. The known consequences of supplying the requested information is that the information or further investigation could disclose information which could cause your application to be denied.

4. The known consequences of refusing to supply the requested information is that your request for a license cannot be processed and/or a civil penalty may be imposed per city code section 10-119.

5. A criminal charge, arrest, or conviction will not necessarily bar you from obtaining a license with the City, unless the conviction is related to the matter for which the license is sought, according to Minnesota Statute 364.03, or subject to such other exceptions as are provided by law. However, failure to reveal the requested criminal information will be considered falsification of the application and may be used as grounds for the denial of the application.

6. Other governmental agencies necessary to process your application are authorized by law to receive the information provided.

7. The City may be required to furnish some of this information to the Minnesota Department of Revenue or other governmental agencies.

The undersigned, by signing this notice, acknowledges that he/she has read and understood the contents of this notice.

8.20.25
Date

Signature

Kathryn Manning
Print Name

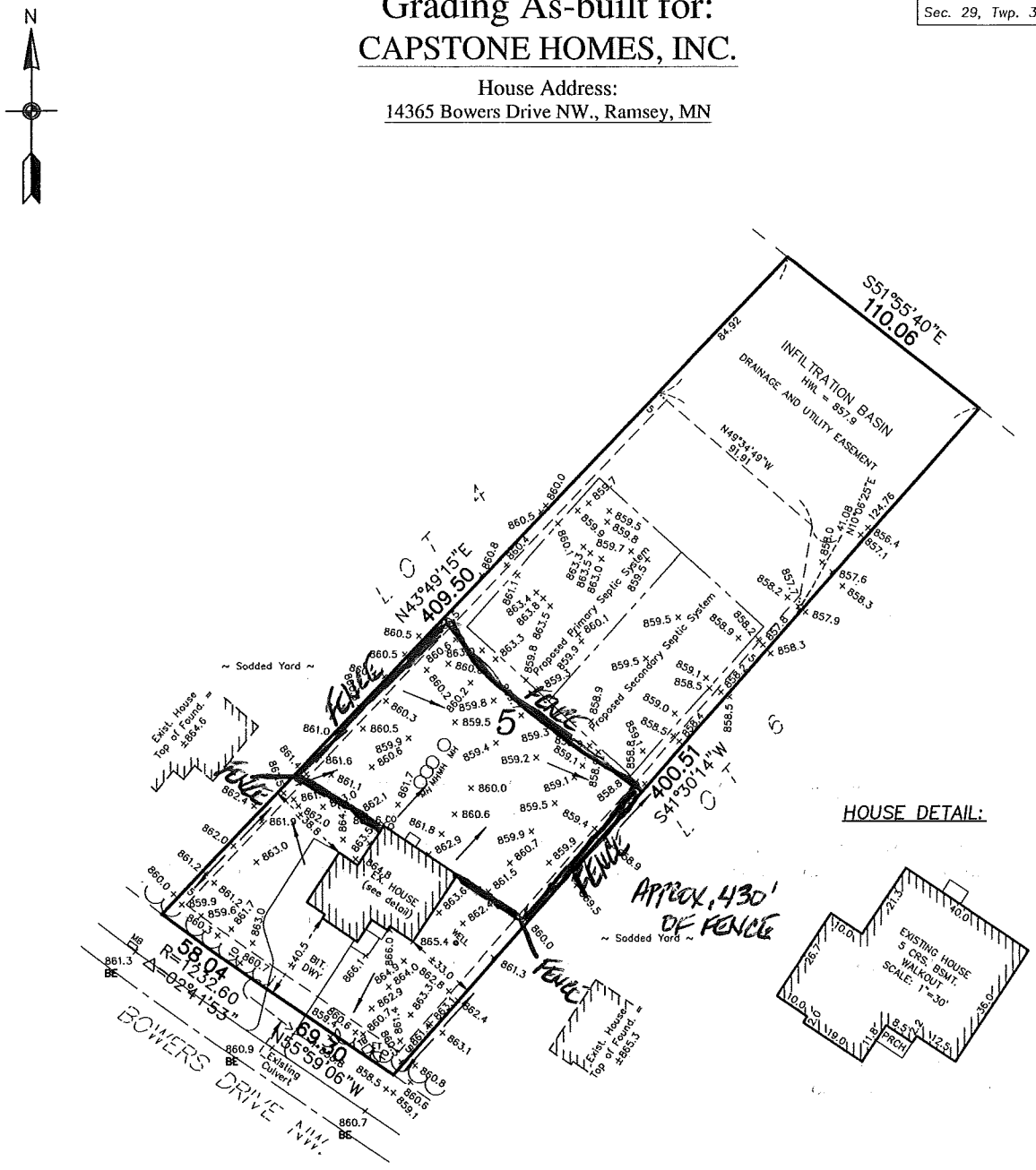
Site Plan Approved

Grading As-built for:

CAPSTONE HOMES, INC.

House Address:
14365 Bowers Drive NW., Ramsey, MN

Located in the NW 1/4 of Sec. 29, Twp. 32, Rge. 25



HOUSE DETAIL:

HYD Denotes Existing Hydrant
EB Denotes Existing Electric Box
TV Denotes Existing Television Box
TB Denotes Existing Telephone Box
Denotes Existing Light Pole
SRV Denotes Existing Service
Denotes Existing Curb Stop
× 000.0 Denotes Existing Elevation
Denotes Direction of Drainage
Denotes Drainage & Utility Easement (per recorded plat)
Denotes Iron Monument

Bearings shown are assumed

GRAPHIC SCALE
0 25 50 100
(IN FEET)
(11x17 sheet)

APPROVED GRADING AS-BUILT
8/15/19 JF

LEGAL DESCRIPTION:

Lot 5, Block 2, PEARSON PLACE,
Anoka County, Minnesota

Minimum Lowest Opening Elevation: 861.3
Minimum Lowest Floor Elevation: 858.3

AS-BUILT BUILDING ELEVATIONS

Lowest Floor Elevation: ~~863.2~~ 863.5
Top of Foundation Elevation: ~~866.4~~ 866.6
Garage Slab Elevation (at door): ~~866.0~~ 866.2

1655 | 7342.011gab | NJP

Carlson McCain
ENVIRONMENTAL • ENGINEERING • SURVEYING
3890 Pheasant Ridge Drive NE,
Suite 100, Blaine, MN 55449
Phone: 763-489-7900 Fax: 763-489-7959

I hereby certify to Capstone Homes, Inc. that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly licensed land surveyor under the laws of the State of Minnesota.

Dated this 22nd day of July, 2019.

Signed: Carlson McCain, Inc.

By: Peter J. Blomquist

Thomas R. Balluff, L.S. Reg. No. 40361
Peter J. Blomquist, L.S. Reg. No. 51676

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #25-228

A RESOLUTION APPROVING A PRIVATE KENNEL LICENSE TO MICHAEL AND KATHRYN MANNING AT 14365 BOWERS DRIVE NW

RECITALS

1. Michael and Kathryn Manning (the "**Applicant**") have properly applied for a Private Kennel License per City Code Section 10-56 to keep and care for four dogs on the property addressed as 14365 Bowers Drive NW, which is legally described as:

   Lot 5, Block 2, Pearson Place, Anoka County, Minnesota

   (the "**Subject Property**"); and

2. That the **Subject Property** is owned by the **Applicant**; and

3. That City Staff, consisting of the City Planner and Lead Community Service Officer, conducted an inspection of the property to verify habitability and safety for the dogs and occupants of the home; and

4. That City Staff believes the property is suitable for the Private Kennel License; and

5. That the **Applicant** agrees to maintain compliance with all applicable state laws and City Code pertaining to the keeping of four dogs on the **Subject Property**.

6. That the City Council reviewed the request and held a Public Hearing at their meeting on September 23, 2025.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

That the Ramsey City Council hereby grants approval of the Private Kennel License for the keeping of four dogs on the **Subject Property** contingent upon the following conditions:

CONDITIONS

1. That the **Applicant**, Michael and Kathryn Manning, as the property owners and residents, are the sole holders of the Private Kennel License.

2. That the license is not transferrable to any other property or owner.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 23rd day of September, 2025.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session

Meeting Date: 09/23/2025

Primary Strategic Plan Initiative: Not Applicable

Title:

Public Hearing: Adopt Resolution #25-220 Adopting Assessments for Past-Due Charges on Municipal Utility Bills and Current Services Rendered

Purpose/Background:

The City of Ramsey provides varying services that are billed directly to residents through the municipal utility bill and through city invoices. The proposed assessment is made pursuant to the authority granted to the Council by City Ordinance #94-13 and/or Minnesota Statute 429.101 and Chapter 30, Sec 30-3 and Chapter 58 Sec 58-24 of the City Code.

This is the 27th year that the City of Ramsey will be certifying delinquent payments as assessments to be collected with property taxes payable in 2026. The total of delinquent payments as of the writing of this case was $509,585.72 which includes penalties and interest. This amount is anticipated to change after collections through September 23, 2025 are posted. The new amount will be the amount to be included in the attached resolution for certification. Any payments received after September 23, 2025, and through November 15, 2025, will be indicated as "prepaid" when the list is transmitted to Anoka County for certification.

Notification:

The Public Hearing was posted in the Anoka Union for two consecutive weeks prior to the meeting.

Time Frame/Observations/Alternatives:

Attached is the resolution certifying the delinquencies and the most current list of delinquent accounts. The residents that are listed on the delinquency list have all been notified via letter from the City. For those accounts where the former homeowner has moved out and left a balance owing on their account, the City follows the policy that all delinquent bills follow the property and not the person.

Funding Source:

Utility collections fund the respective utility accounts of water, sewer, street lighting, recycling and storm drainage.

Recommendation:

Recommendation to adopt Resolution #25-220 Adopting Assessments for Past-Due Charges on Municipal Utility Bills (Which May Include Water, Sewer, Street Lighting, Recycling, Storm Water Charges and Penalties Incurred) and Current Services Rendered.

Outcome/Action:

Hold public hearing and then motion to adopt Resolution #25-220 Adopting Assessments for Past-Due Charges on Municipal Utility Bills (Which May Include Water, Sewer, Street Lighting, Recycling, Storm Water Charges and Penalties Incurred) and Current Services Rendered.

Attachments

Reso #25-220 Adopting Levy of Assessments for Past Due Charges

3-Year Certification Comparison
List of Delinquent Accounts 9-23-25

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	09/18/2025 09:07 AM
Form Started By: Diana Lund		Started On: 09/11/2025 01:40 PM
Final Approval Date: 09/18/2025		

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #25-220

RESOLUTION ADOPTING ASSESSMENTS FOR PAST-DUE CHARGES ON MUNICIPAL UTILITY BILLS (WHICH MAY INCLUDE WATER, SEWER, STREET LIGHTING, RECYCLING, STORM WATER CHARGES AND PENALTIES INCURRED) AND CURRENT SERVICES RENDERED

WHEREAS, pursuant to proper notice duly given as required by law, the Ramsey City Council has met and heard and passed upon all objections to the proposed assessment for past-due charges on municipal utility bills and through invoices.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That such proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the services in the amount of the assessment levied against it.

2) That such assessment shall be payable in annual installments extending over a period of one year, to be payable with the first tax rolls of 2025, and shall bear interest at the rate of 6.50 percent from the date of adoption of this assessment resolution to December 31, 2026.

3) That the owner of any property so assessed may, at any time prior to certification of the assessment to the Anoka County Auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City Finance Department, except that no interest will be charged if the entire assessment is paid within 30 days from the adoption of this resolution.

4) That a certified duplicate of this assessment be transmitted to the Anoka County Auditor's Office to be extended on the property tax lists of the County and such assessments shall be collected and paid in the same manner as other municipal taxes.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 23rd day of September 2025.

Mayor

ATTEST:

City Clerk

2025 CERTIFICATION

Original Letters Sent

Number of UB Accts: 1264
Number of Accounts Increased from 2024: 101
Percentage of Accounts Increased from 2024: 8.68%

	Amount Delinquent	Admin Fee ($40/acct)	Interest (6.5%)	Total Subject to Certification
Utility Accounts	481,442.62	50,560.00	39,781.89	571,784.51
Accounts Receivable	2,950.00	360.00	243.80	3,553.80
Total	**484,392.62**	**50,920.00**	**40,025.69**	**575,338.31**

Public Hearing Update 9/23/25

Number of UB Accts: 1026
Number of UB Accounts Brought Current Since Letters: 238
Percentage of UB Accounts Brought Current Since Letters: 18.83%

	Amount Delinquent	Admin Fee ($40/acct)	Interest (6.5%)	Total Subject to Certification
Utility Accounts	429,613.80	41,040.00	35,499.32	506,153.12
Accounts Receivable	2,875.00	320.00	237.60	3,432.60
Total	**432,488.80**	**41,360.00**	**35,736.92**	**509,585.72**

Final Certification - Post 11/15/25

Number of UB Accts:
Number of UB Accounts Brought Current Since Letters: 1264
Percentage of UB Accounts Brought Current Since Letters: 100.00%

	Amount Delinquent	Admin Fee ($40/acct)	Interest (6.5%)	Total Subject to Certification
Utility Accounts				-
Accounts Receivable				-
Total	**-**	**-**	**-**	**-**
Increase/(decrease) from prior year	*(346,715.41)*	*(23,590.00)*	*(26,389.16)*	*(396,694.57)*

2024 CERTIFICATION

Original Letters Sent 9/5/24

Number of UB Accts: 1163
Number of Accounts Increased from 2023: 60
Percentage of Accounts Increased from 2023: 5.44%

	Amount Delinquent	Admin Fee ($35/acct)	Interest (6.0%)	Total Subject to Certification
Utility Accounts	479,625.57	40,705.00	36,505.39	556,835.96
Accounts Receivable	48,545.33	490.00	3,694.77	52,730.10
Total	**528,170.90**	**41,195.00**	**40,200.16**	**609,566.06**

Public Hearing Update 9/24/24

Number of UB Accts: 985
Number of UB Accounts Brought Current Since Letters: 178
Percentage of UB Accounts Brought Current Since Letters: 15.31%

	Amount Delinquent	Admin Fee ($35/acct)	Interest (6.0%)	Total Subject to Certification
Utility Accounts	435,248.44	34,475.00	33,127.67	502,851.11
Accounts Receivable	46,845.33	420.00	3,565.38	50,830.71
Total	**482,093.77**	**34,895.00**	**36,693.05**	**553,681.82**

Final Certification - Post 11/15/24

Number of UB Accts: 665
Number of UB Accounts Brought Current Since Letters: 498
Percentage of UB Accounts Brought Current Since Letters: 42.82%

	Amount Delinquent	Admin Fee ($35/acct)	Interest (6.0%)	Total Subject to Certification
Utility Accounts	299,945.08	23,205.00	22,829.49	345,979.57
Accounts Receivable	46,770.33	385.00	3,559.67	50,715.00
Total	**346,715.41**	**23,590.00**	**26,389.16**	**396,694.57**
Increase/(decrease) from prior year	*77,114.60*	*805.00*	*5,958.02*	*83,877.62*

2023 CERTIFICATION

Original Letters Sent 9/5/23

Number of UB Accts: 1103
Number of Accounts Increased from 2022: 23
Percentage of Accounts Increased from 2022: 2.09%

	Amount Delinquent	Admin Fee ($35/acct)	Interest (6.0%)	Total Subject to Certification
Utility Accounts	376,074.74	38,570.00	28,499.97	443,144.71
Accounts Receivable	24,039.48	105.00	1,821.73	25,966.21
Total	**400,114.22**	**38,675.00**	**30,321.70**	**469,110.92**

Public Hearing Update 9/26/23

Number of UB Accts: 947
Number of UB Accounts Brought Current Since Letters: 156
Percentage of UB Accounts Brought Current Since Letters: 14.14%

	Amount Delinquent	Admin Fee ($35/acct)	Interest (6.0%)	Total Subject to Certification
Utility Accounts	339,479.24	33,110.00	25,726.64	398,315.88
Accounts Receivable	24,039.48	105.00	1,821.73	25,966.21
Total	**363,518.72**	**33,215.00**	**27,548.37**	**424,282.09**

Final Certification - Post 11/15/23

Number of UB Accts: 647
Number of UB Accounts Brought Current Since Letters: 456
Percentage of UB Accounts Brought Current Since Letters: 41.34%

	Amount Delinquent	Admin Fee ($35/acct)	Interest (6.0%)	Total Subject to Certification
Utility Accounts	241,965.11	22,645.00	18,336.89	282,947.00
Accounts Receivable	27,635.70	140.00	2,094.25	29,869.95
Total	**269,600.81**	**22,785.00**	**20,431.14**	**312,816.95**
Increase/(decrease) from prior year	*37,602.41*	*4,845.00*	*4,349.58*	*46,796.99*

Account No.	Account Name	Description	Property Address		Delinquent Amount	Admin Fee	Interest (6.5%)	Total Subject to Certification
731891	Property Owner	City Services	7007 139TH LN NW		5,693.73	40.00	470.47	6,204.20
734567	Property Owner	City Services	14101 ST FRANCIS BLVD NW		5,299.29	40.00	437.88	5,777.17
725523	Property Owner	City Services	6991 137TH LN NW		3,520.13	40.00	290.87	3,851.00
727680	Property Owner	City Services	5221 147TH CIR NW		2,951.36	40.00	243.87	3,235.23
728593	Property Owner	City Services	14304 WACO ST NW		2,596.22	40.00	214.53	2,850.75
731477	Property Owner	City Services	9525 156TH AVE NW		2,416.90	40.00	199.71	2,656.61
735893	Property Owner	City Services	5676 162ND CROSSING NW		2,381.61	40.00	196.79	2,618.40
673670027	Property Owner	City Services	15386 KRYPTON ST NW		2,306.19	40.00	190.56	2,536.75
731365	Property Owner	City Services	5675 162ND CROSSING NW		2,195.41	40.00	181.41	2,416.82
732581	Property Owner	City Services	6360 SUNFISH LAKE CT NW UNIT A		2,030.43	40.00	167.77	2,238.20
729216	Property Owner	City Services	6750 HWY 10 NW		1,933.71	40.00	159.78	2,133.49
726326	Property Owner	City Services	9619 HWY 10 NW		1,894.50	40.00	156.54	2,091.04
735652	Property Owner	City Services	14596 SNOWY OWL STREET NW		1,868.70	40.00	154.41	2,063.11
734123	Property Owner	City Services	14782 ZEOLITE ST NW		1,833.33	40.00	151.49	2,024.82
736330	Property Owner	City Services	15255 TIGER STREET NW		1,751.99	40.00	144.77	1,936.76
734141	Property Owner	City Services	5710 145TH CT NW		1,595.21	40.00	131.81	1,767.02
733453	Property Owner	City Services	8698 149TH CURVE NW		1,582.15	40.00	130.73	1,752.88
727415	Property Owner	City Services	14729 KRYPTON ST NW		1,564.48	40.00	129.27	1,733.75
732563	Property Owner	City Services	5695 160TH LN NW		1,530.36	40.00	126.45	1,696.81
729282	Property Owner	City Services	14774 ZEOLITE ST NW		1,525.40	40.00	126.04	1,691.44
731673	Property Owner	City Services	14105 AZURITE ST NW		1,520.72	40.00	125.66	1,686.38
925859	Property Owner	City Services	14771 FLUORINE ST NW		1,479.70	40.00	122.27	1,641.97
718795	Property Owner	City Services	16718 LIMONITE ST NW		1,479.70	40.00	122.27	1,641.97
722353	Property Owner	City Services	14705 QUICKSILVER ST		1,479.70	40.00	122.27	1,641.97
729649	Property Owner	City Services	6338 154TH CT NW		1,479.70	40.00	122.27	1,641.97
733956	Property Owner	City Services	5075 XKIMO CT NW		1,462.17	40.00	120.82	1,622.99
722700	Property Owner	City Services	15840 OSMIUM ST NW		1,454.14	40.00	120.16	1,614.30
681415286	Property Owner	City Services	15200 UTE ST NW		1,439.86	40.00	118.98	1,598.84
735477	Property Owner	City Services	14560 RABBIT ST NW		1,431.00	40.00	118.24	1,589.24
729294	Property Owner	City Services	15240 GERMANIUM ST NW		1,416.13	40.00	117.02	1,573.15
732223	Property Owner	City Services	8694 151ST AVE NW		1,410.13	40.00	116.52	1,566.65
674033735	Property Owner	City Services	6220 152ND AVE NW		1,397.67	40.00	115.49	1,553.16
730647	Property Owner	City Services	13899 IRONSTONE TRL NW		1,395.72	40.00	115.33	1,551.05
494614209	Property Owner	City Services	6501 MCKINLEY AVE NW		1,391.39	40.00	114.97	1,546.36
733052	Property Owner	City Services	15208 SNOWY OWL STREET NW		1,372.85	40.00	113.44	1,526.29
734609	Property Owner	City Services	15255 MARMOSET ST NW		1,364.15	40.00	112.72	1,516.87
724305	Property Owner	City Services	15490 XKIMO ST		1,357.14	40.00	112.14	1,509.28
727902	Property Owner	City Services	5713 160TH LN NW		1,355.05	40.00	111.97	1,507.02
734809	Property Owner	City Services	14701 GERMANIUM ST NW		1,344.51	40.00	111.10	1,495.61
722418	Property Owner	City Services	6821 147TH AVE NW		1,340.08	40.00	110.73	1,490.81
425486525	Property Owner	City Services	7051 137TH AVE NW		1,339.61	40.00	110.69	1,490.30
732806	Property Owner	City Services	5501 146TH AVE NW		1,337.74	40.00	110.54	1,488.28
718887	Property Owner	City Services	7263 148TH LN NW		1,329.76	40.00	109.88	1,479.64

Account No.	Account Name	Description	Property Address		Delinquent Amount	Admin Fee	Interest (6.5%)	Total Subject to Certification
728958	Property Owner	City Services	6097 146TH AVE NW		1,328.08	40.00	109.74	1,477.82
422439531	Property Owner	City Services	7031 147TH LN NW		1,313.37	40.00	108.52	1,461.89
733703	Property Owner	City Services	7513 161ST AVE NW		1,306.63	40.00	107.97	1,454.60
453404808	Property Owner	City Services	5811 157TH LN NW		1,300.51	40.00	107.46	1,447.97
727353	Property Owner	City Services	15143 HELIUM ST NW		1,294.78	40.00	106.99	1,441.77
733985	Property Owner	City Services	7058 137TH AVE NW		1,293.48	40.00	106.88	1,440.36
731426	Property Owner	City Services	15031 SNOWY OWL STREET NW		1,283.30	40.00	106.04	1,429.34
734849	Property Owner	City Services	8455 152ND LANE NW		1,269.69	40.00	104.91	1,414.60
726031	Property Owner	City Services	15564 WACO ST NW		1,224.22	40.00	101.16	1,365.38
730991	Property Owner	City Services	7381 168TH CIRCLE NW		1,223.47	40.00	101.10	1,364.57
718377	Property Owner	City Services	14777 XKIMO ST NW		1,210.73	40.00	100.04	1,350.77
1321918	Property Owner	City Services	14880 ZUNI ST NW		1,209.72	40.00	99.96	1,349.68
719011	Property Owner	City Services	15121 HELIUM ST NW		1,207.34	40.00	99.76	1,347.10
726878	Property Owner	City Services	7017 168TH AVE NW		1,207.28	40.00	99.76	1,347.04
719752	Property Owner	City Services	14721 POTASSIUM ST NW		1,206.42	40.00	99.69	1,346.11
719939	Property Owner	City Services	5710 158TH CT		1,187.51	40.00	98.12	1,325.63
734858	Property Owner	City Services	14979 SNOWY OWL STREET NW		1,186.19	40.00	98.02	1,324.21
414754675	Property Owner	City Services	5601 146TH AVE NW		1,172.04	40.00	96.85	1,308.89
731805	Property Owner	City Services	6985 168TH LANE NW		1,163.13	40.00	96.11	1,299.24
721499	Property Owner	City Services	6200 145TH LN NW		1,158.71	40.00	95.74	1,294.45
728657	Property Owner	City Services	7224 170TH TRL NW		1,143.34	40.00	94.47	1,277.81
733137	Property Owner	City Services	14621 POTASSIUM ST NW		1,141.41	40.00	94.31	1,275.72
492505827	Property Owner	City Services	5521 144TH AVENUE NW		1,141.35	40.00	94.31	1,275.66
730624	Property Owner	City Services	7518 160TH AVENUE NW		1,134.48	40.00	93.74	1,268.22
729338	Property Owner	City Services	7674 147TH LN NW		1,132.02	40.00	93.54	1,265.56
735313	Property Owner	City Services	8518 152ND LANE NW		1,122.33	40.00	92.74	1,255.07
732026	Property Owner	City Services	16714 LIMONITE ST NW		1,118.14	40.00	92.39	1,250.53
718685	Property Owner	City Services	16710 LIMONITE ST NW		1,116.67	40.00	92.27	1,248.94
723875	Property Owner	City Services	7221 167TH TER NW		1,115.39	40.00	92.16	1,247.55
725205	Property Owner	City Services	4970 155TH LN NW		1,114.90	40.00	92.12	1,247.02
633699046	Property Owner	City Services	15774 NEON ST NW		1,108.82	40.00	91.62	1,240.44
719178	Property Owner	City Services	14888 PERIDOT ST NW		1,104.24	40.00	91.24	1,235.48
733205	Property Owner	City Services	14231 URANIUM ST NW		1,102.91	40.00	91.13	1,234.04
731534	Property Owner	City Services	8742 149TH AVENUE NW		1,101.17	40.00	90.99	1,232.16
728457	Property Owner	City Services	7096 167TH LN NW		1,098.76	40.00	90.79	1,229.55
496329287	Property Owner	City Services	15200 GERMANIUM ST NW		1,094.32	40.00	90.42	1,224.74
732908	Property Owner	City Services	6841 137TH LN NW		1,091.68	40.00	90.21	1,221.89
719238	Property Owner	City Services	7266 149TH AVE NW		1,070.50	40.00	88.46	1,198.96
728633	Property Owner	City Services	14690 HEMATITE ST NW		1,069.65	40.00	88.39	1,198.04
719797	Property Owner	City Services	6981 137TH LN NW		1,068.54	40.00	88.29	1,196.83
733607	Property Owner	City Services	5839 141ST LN NW		1,067.80	40.00	88.23	1,196.03
673289656	Property Owner	City Services	5911 157TH LN NW		1,060.94	40.00	87.67	1,188.61
731815	Property Owner	City Services	7503 159TH AVENUE NW		1,060.65	40.00	87.64	1,188.29

Account No.	Account Name	Description	Property Address		Delinquent Amount	Admin Fee	Interest (6.5%)	Total Subject to Certification
725247	Property Owner	City Services	6981 169TH LN NW		1,051.77	40.00	86.91	1,178.68
735844	Property Owner	City Services	5522 144TH CT NW		1,047.99	40.00	86.60	1,174.59
732717	Property Owner	City Services	14835 PERIDOT ST NW		1,043.51	40.00	86.23	1,169.74
725265	Property Owner	City Services	15564 IODINE ST NW		1,040.86	40.00	86.01	1,166.87
728648	Property Owner	City Services	16071 SAPPHIRE ST NW		1,028.35	40.00	84.97	1,153.32
732221	Property Owner	City Services	15175 QUINTANA COURT NW		1,028.17	40.00	84.96	1,153.13
723870	Property Owner	City Services	15404 GERMANIUM ST NW		1,024.80	40.00	84.68	1,149.48
718888	Property Owner	City Services	14842 OLIVINE ST NW		1,019.43	40.00	84.24	1,143.67
735195	Property Owner	City Services	14606 SNOWY OWL STREET NW		1,019.36	40.00	84.23	1,143.59
723220	Property Owner	City Services	16041 IODINE ST		1,016.59	40.00	84.00	1,140.59
732513	Property Owner	City Services	14940 XKIMO ST NW		1,009.72	40.00	83.43	1,133.15
675624428	Property Owner	City Services	6855 148TH LN NW		1,000.00	40.00	82.63	1,122.63
731980	Property Owner	City Services	14963 QUINTANA STREET NW		999.08	40.00	82.55	1,121.63
718613	Property Owner	City Services	14635 SODIUM ST NW		997.80	40.00	82.45	1,120.25
734046	Property Owner	City Services	14261 WOLFRAM ST NW		994.11	40.00	82.14	1,116.25
731180	Property Owner	City Services	14640 HEMATITE ST NW		989.52	40.00	81.76	1,111.28
734523	Property Owner	City Services	6881 137TH AVE NW		986.38	40.00	81.50	1,107.88
733508	Property Owner	City Services	15481 YAKIMA CT		982.40	40.00	81.18	1,103.58
714596885	Property Owner	City Services	14200 XENON ST UNIT 2		974.42	40.00	80.52	1,094.94
732053	Property Owner	City Services	6940 169TH LN NW		971.33	40.00	80.26	1,091.59
720416	Property Owner	City Services	5821 SUNWOOD DR NW		969.19	40.00	80.08	1,089.27
721957	Property Owner	City Services	5698 152ND WAY NW		965.78	40.00	79.80	1,085.58
719145	Property Owner	City Services	15603 IODONE ST NW		964.84	40.00	79.72	1,084.56
728580	Property Owner	City Services	5815 158TH AVE NW		958.22	40.00	79.18	1,077.40
636283628	Property Owner	City Services	15331 WACO CT NW		948.82	40.00	78.40	1,067.22
674477357	Property Owner	City Services	15600 XKIMO CT NW		946.79	40.00	78.23	1,065.02
731440	Property Owner	City Services	5545 144TH AVENUE NW		945.42	40.00	78.12	1,063.54
726780	Property Owner	City Services	14024 DYSPROSIUM ST NW		944.86	40.00	78.07	1,062.93
725736	Property Owner	City Services	14750 POTASSIUM ST NW		943.09	40.00	77.93	1,061.02
732878	Property Owner	City Services	15227 FLUORINE ST NW		929.50	40.00	76.80	1,046.30
726259	Property Owner	City Services	5346 140TH AVE NW		924.30	40.00	76.38	1,040.68
723889	Property Owner	City Services	14620 NEON ST NW		923.13	40.00	76.28	1,039.41
733800	Property Owner	City Services	15250 TIGER STREET NW		922.37	40.00	76.22	1,038.59
730537	Property Owner	City Services	6941 147TH AVE NW		920.30	40.00	76.04	1,036.34
727822	Property Owner	City Services	15821 OSMIUM ST NW		919.37	40.00	75.97	1,035.34
728027	Property Owner	City Services	14624 IODINE CT NW		913.37	40.00	75.47	1,028.84
733070	Property Owner	City Services	6230 141ST LN NW		907.94	40.00	75.02	1,022.96
731445	Property Owner	City Services	6861 147TH AVE NW		907.69	40.00	75.00	1,022.69
730905	Property Owner	City Services	14983 SNOWY OWL STREET NW		907.44	40.00	74.98	1,022.42
732670	Property Owner	City Services	5787 152ND WAY NW		903.94	40.00	74.69	1,018.63
1236977	Property Owner	City Services	5550 149TH LN NW		903.92	40.00	74.69	1,018.61
732244	Property Owner	City Services	15985 SAPPHIRE ST NW		902.81	40.00	74.60	1,017.41
483574031	Property Owner	City Services	15360 KRYPTON ST NW		899.20	40.00	74.30	1,013.50

Account No.	Account Name	Description	Property Address		Delinquent Amount	Admin Fee	Interest (6.5%)	Total Subject to Certification
728185	Property Owner	City Services	15320 WACO CT NW		898.65	40.00	74.26	1,012.91
725448	Property Owner	City Services	4991 150TH LN NW		896.22	40.00	74.05	1,010.27
720353	Property Owner	City Services	5960 144TH CIR NW		895.07	40.00	73.96	1,009.03
732334	Property Owner	City Services	15032 QUINTANA STREET NW		894.55	40.00	73.92	1,008.47
710989567	Property Owner	City Services	6960 147TH AVE NW		892.69	40.00	73.76	1,006.45
731681	Property Owner	City Services	14960 XKIMO ST NW		891.69	40.00	73.68	1,005.37
731795	Property Owner	City Services	13885 IRONSTONE TRL NW		891.43	40.00	73.66	1,005.09
724385	Property Owner	City Services	15429 IODINE ST NW		888.42	40.00	73.41	1,001.83
718568	Property Owner	City Services	7455 163RD AVE NW		888.39	40.00	73.41	1,001.80
674018518	Property Owner	City Services	15539 IODINE CT NW		887.55	40.00	73.34	1,000.89
668488991	Property Owner	City Services	5443 145TH AVE NW		884.50	40.00	73.09	997.59
703426665	Property Owner	City Services	15291 URANIUM ST NW		884.50	40.00	73.09	997.59
728714	Property Owner	City Services	14643 HELIUM ST NW		884.50	40.00	73.09	997.59
620856544	Property Owner	City Services	5231 148TH AVE NW		884.27	40.00	73.07	997.34
720477	Property Owner	City Services	7804 149TH AVE NW		883.66	40.00	73.02	996.68
725293	Property Owner	City Services	14264 WACO ST NW		883.28	40.00	72.99	996.27
624030290	Property Owner	City Services	6481 153RD WAY NW		877.64	40.00	72.52	990.16
730610	Property Owner	City Services	6190 144TH LN NW		877.64	40.00	72.52	990.16
727194	Property Owner	City Services	14800 KRYPTON CT NW		873.88	40.00	72.21	986.09
422874913	Property Owner	City Services	15111 TONTO ST NW		873.50	40.00	72.18	985.68
406276984	Property Owner	City Services	7029 HWY 10 NW		873.06	40.00	72.14	985.20
727604	Property Owner	City Services	5344 142ND CIR NW		872.77	40.00	72.12	984.89
618202839	Property Owner	City Services	5232 148TH AVE NW		868.97	40.00	71.80	980.77
668134792	Property Owner	City Services	14412 IODINE ST NW		868.74	40.00	71.78	980.52
725300	Property Owner	City Services	14335 TUNGSTEN ST NW		866.36	40.00	71.59	977.95
487939989	Property Owner	City Services	15480 YAKIMA CT NW		865.98	40.00	71.56	977.54
729946	Property Owner	City Services	5930 143RD LN NW		865.09	40.00	71.48	976.57
732987	Property Owner	City Services	14651 FLUORINE ST NW		863.75	40.00	71.37	975.12
719427	Property Owner	City Services	5324 142ND LN NW		863.26	40.00	71.33	974.59
722974	Property Owner	City Services	7850 149TH AVE NW		861.21	40.00	71.16	972.37
734620	Property Owner	City Services	8442 152ND LN NW		857.32	40.00	70.84	968.16
688986875	Property Owner	City Services	15430 RADIUM ST NW		849.80	40.00	70.22	960.02
733252	Property Owner	City Services	5425 144TH WAY NW UNIT 12		848.65	40.00	70.12	958.77
735476	Property Owner	City Services	14499 QUINTANA STREET NW		843.41	40.00	69.69	953.10
735624	Property Owner	City Services	7031 137TH LN NW		841.44	40.00	69.53	950.97
729283	Property Owner	City Services	7303 E RAMSEY PKWY		838.52	40.00	69.29	947.81
15601245	Property Owner	City Services	14330 TUNGSTEN ST NW		838.51	40.00	69.29	947.80
734885	Property Owner	City Services	5633 154TH LN NW		838.51	40.00	69.29	947.80
718401	Property Owner	City Services	7070 148TH AVE NW		834.75	40.00	68.98	943.73
714055984	Property Owner	City Services	5420 144TH WAY NW UNIT 18		831.38	40.00	68.70	940.08
730026	Property Owner	City Services	7080 137TH AVE NW		831.00	40.00	68.67	939.67
664650189	Property Owner	City Services	14281 XKIMO ST NW		830.99	40.00	68.66	939.65
734143	Property Owner	City Services	5655 149TH LN NW		828.79	40.00	68.48	937.27

Account No.	Account Name	Description	Property Address		Delinquent Amount	Admin Fee	Interest (6.5%)	Total Subject to Certification
718562	Property Owner	City Services	6174 146TH AVE NW		827.61	40.00	68.39	936.00
719818	Property Owner	City Services	5770 162ND LN NW		827.23	40.00	68.35	935.58
734255	Property Owner	City Services	8879 152ND LANE NW		827.23	40.00	68.35	935.58
720602	Property Owner	City Services	5941 143RD LN NW		823.84	40.00	68.07	931.91
733970	Property Owner	City Services	7291 146TH AVE NW		823.84	40.00	68.07	931.91
731256	Property Owner	City Services	14190 VANADIUM ST NW		823.47	40.00	68.04	931.51
734879	Property Owner	City Services	8498 152ND LANE NW		823.22	40.00	68.02	931.24
383621341	Property Owner	City Services	6160 144TH LN NW		819.70	40.00	67.73	927.43
492588120	Property Owner	City Services	15211 URANIUM ST NW		819.70	40.00	67.73	927.43
640142287	Property Owner	City Services	14217 XKIMO ST NW		819.70	40.00	67.73	927.43
660192154	Property Owner	City Services	5260 149TH LN NW		819.70	40.00	67.73	927.43
671156957	Property Owner	City Services	14671 ARGON ST NW		819.70	40.00	67.73	927.43
714419068	Property Owner	City Services	14221 XENON ST NW UNIT 11		819.70	40.00	67.73	927.43
718505	Property Owner	City Services	5041 143RD LN NW		819.70	40.00	67.73	927.43
718590	Property Owner	City Services	5410 144TH WAY NW UNIT 20		819.70	40.00	67.73	927.43
718944	Property Owner	City Services	13881 IRONSTONE TRL NW		819.70	40.00	67.73	927.43
721419	Property Owner	City Services	6992 139TH LN NW		819.70	40.00	67.73	927.43
722492	Property Owner	City Services	15231 HELIUM ST NW		819.70	40.00	67.73	927.43
724180	Property Owner	City Services	15423 IODINE ST NW		819.70	40.00	67.73	927.43
724786	Property Owner	City Services	14700 FLUORINE ST NW		819.70	40.00	67.73	927.43
725134	Property Owner	City Services	14671 HELIUM ST NW		819.70	40.00	67.73	927.43
726216	Property Owner	City Services	5930 146TH AVE NW		819.70	40.00	67.73	927.43
727314	Property Owner	City Services	5535 149TH LN NW		819.70	40.00	67.73	927.43
727427	Property Owner	City Services	5441 145TH AVE NW		819.70	40.00	67.73	927.43
728253	Property Owner	City Services	13946 IRONSTONE TER NW		819.70	40.00	67.73	927.43
728603	Property Owner	City Services	7320 146TH AVE NW		819.70	40.00	67.73	927.43
728809	Property Owner	City Services	7675 147TH TER NW		819.70	40.00	67.73	927.43
728947	Property Owner	City Services	14183 NEON ST NW		819.70	40.00	67.73	927.43
729694	Property Owner	City Services	15404 RADIUM ST NW		819.70	40.00	67.73	927.43
729831	Property Owner	City Services	14180 VANADIUM ST NW		819.70	40.00	67.73	927.43
729894	Property Owner	City Services	14233 XKIMO ST NW		819.70	40.00	67.73	927.43
730400	Property Owner	City Services	15486 TUNGSTEN ST NW		819.70	40.00	67.73	927.43
730550	Property Owner	City Services	5970 142ND AVE NW		819.70	40.00	67.73	927.43
730580	Property Owner	City Services	13671 GARNET ST NW		819.70	40.00	67.73	927.43
730683	Property Owner	City Services	15435 IODINE ST NW		819.70	40.00	67.73	927.43
731350	Property Owner	City Services	7235 E RAMSEY PKWY		819.70	40.00	67.73	927.43
731537	Property Owner	City Services	15759 NEON ST NW		819.70	40.00	67.73	927.43
731905	Property Owner	City Services	14400 QUICKSILVER ST NW		819.70	40.00	67.73	927.43
732007	Property Owner	City Services	14585 OLIVINE TER NW		819.70	40.00	67.73	927.43
732425	Property Owner	City Services	15492 IODINE STREET NW		819.70	40.00	67.73	927.43
732667	Property Owner	City Services	15780 LITHIUM ST NW		819.70	40.00	67.73	927.43
732691	Property Owner	City Services	15881 PERIDOT STREET NW		819.70	40.00	67.73	927.43
732871	Property Owner	City Services	15484 TUNGSTEN ST NW		819.70	40.00	67.73	927.43

Account No.	Account Name	Description	Property Address		Delinquent Amount	Admin Fee	Interest (6.5%)	Total Subject to Certification
732923	Property Owner	City Services	15108 QUINTANA STREET NW		819.70	40.00	67.73	927.43
732924	Property Owner	City Services	15305 IODINE ST NW		819.70	40.00	67.73	927.43
732972	Property Owner	City Services	7266 BUNKER LAKE BLVD NW		819.70	40.00	67.73	927.43
733300	Property Owner	City Services	14804 WILLEMITE ST NW		819.70	40.00	67.73	927.43
733313	Property Owner	City Services	7282 BUNKER LAKE BLVD NW		819.70	40.00	67.73	927.43
733404	Property Owner	City Services	14843 PERIDOT ST NW		819.70	40.00	67.73	927.43
733478	Property Owner	City Services	15267 FLUORINE ST NW		819.70	40.00	67.73	927.43
733853	Property Owner	City Services	8907 152ND LANE NW		819.70	40.00	67.73	927.43
733856	Property Owner	City Services	14838 WILLEMITE WAY NW		819.70	40.00	67.73	927.43
735012	Property Owner	City Services	5440 145TH AVE NW		819.70	40.00	67.73	927.43
735033	Property Owner	City Services	7267 146TH AVE NW		819.70	40.00	67.73	927.43
735211	Property Owner	City Services	7000 139TH LN NW		819.70	40.00	67.73	927.43
735501	Property Owner	City Services	7396 159TH AVE NW		819.70	40.00	67.73	927.43
735679	Property Owner	City Services	14210 XENON ST NW UNIT 4		817.07	40.00	67.51	924.58
733661	Property Owner	City Services	5575 153RD CT NW		816.53	40.00	67.47	924.00
735658	Property Owner	City Services	17046 URANIMITE ST NW		801.62	40.00	66.24	907.86
718302	Property Owner	City Services	15396 VANADIUM ST NW		798.69	40.00	66.00	904.69
726509	Property Owner	City Services	5414 142ND AVE NW		798.69	40.00	66.00	904.69
732364	Property Owner	City Services	14183 ARGON ST NW		798.67	40.00	65.99	904.66
616598	Property Owner	City Services	14143 ARGON ST NW		796.41	40.00	65.81	902.22
724911	Property Owner	City Services	5388 141ST AVE NW		796.04	40.00	65.78	901.82
719412	Property Owner	City Services	4990 150TH LN NW		795.30	40.00	65.72	901.02
383470283	Property Owner	City Services	14991 WACO ST NW		790.78	40.00	65.34	896.12
732569	Property Owner	City Services	14128 ARGON ST NW		788.13	40.00	65.12	893.25
729689	Property Owner	City Services	5304 143RD AVE NW		787.40	40.00	65.06	892.46
731205	Property Owner	City Services	14656 ARGON ST NW		781.30	40.00	64.56	885.86
613511633	Property Owner	City Services	14751 XKIMO ST NW		779.86	40.00	64.44	884.30
624365442	Property Owner	City Services	5342 142ND LN NW		779.86	40.00	64.44	884.30
644258397	Property Owner	City Services	14150 DYSPROSIUM ST NW		779.86	40.00	64.44	884.30
668157771	Property Owner	City Services	5178 148TH AVE NW		779.86	40.00	64.44	884.30
682035500	Property Owner	City Services	14119 BARIUM ST NW		779.86	40.00	64.44	884.30
720731	Property Owner	City Services	14220 DYSPROSIUM ST NW		779.86	40.00	64.44	884.30
725135	Property Owner	City Services	14101 DYSPROSIUM ST NW		779.86	40.00	64.44	884.30
726673	Property Owner	City Services	14211 XENON ST NW UNIT 15		779.86	40.00	64.44	884.30
727461	Property Owner	City Services	5418 142ND AVE NW		779.86	40.00	64.44	884.30
727490	Property Owner	City Services	5350 141ST AVE NW		779.86	40.00	64.44	884.30
730677	Property Owner	City Services	5489 BUNKER LAKE BLVD NW		779.86	40.00	64.44	884.30
676319625	Property Owner	City Services	14183 BARIUM ST NW		778.87	40.00	64.36	883.23
655531873	Property Owner	City Services	14292 TUNGSTEN WAY NW		775.19	40.00	64.05	879.24
732190	Property Owner	City Services	15838 PERIDOT ST NW		774.02	40.00	63.96	877.98
735437	Property Owner	City Services	13892 IRONSTONE TRL NW		770.07	40.00	63.63	873.70
732935	Property Owner	City Services	7289 E RAMSEY PKWY		769.04	40.00	63.55	872.59
732654	Property Owner	City Services	5842 158TH AVE NW		767.44	40.00	63.41	870.85

Account No.	Account Name	Description	Property Address		Delinquent Amount	Admin Fee	Interest (6.5%)	Total Subject to Certification
733548	Property Owner	City Services	5660 146TH CIR NW		763.39	40.00	63.08	866.47
728547	Property Owner	City Services	15210 SODIUM ST NW		761.40	40.00	62.91	864.31
736033	Property Owner	City Services	5613 154TH LN NW		752.93	40.00	62.21	855.14
735814	Property Owner	City Services	14511 QUINTANA STREET NW		739.31	40.00	61.09	840.40
727071	Property Owner	City Services	14150 MAGNESIUM ST NW		731.60	40.00	60.45	832.05
718332	Property Owner	City Services	5420 144TH WAY NW UNIT 16		719.70	40.00	59.47	819.17
728480	Property Owner	City Services	14230 XENON ST NW UNIT 2		719.70	40.00	59.47	819.17
728207	Property Owner	City Services	15795 OSMIUM ST NW		719.38	40.00	59.44	818.82
732579	Property Owner	City Services	13671 HEMATITE CIR NW		708.20	40.00	58.52	806.72
731923	Property Owner	City Services	5716 162ND CROSSING NW		700.83	40.00	57.91	798.74
734892	Property Owner	City Services	14485 SNOWY OWL STREET NW		697.41	40.00	57.63	795.04
730781	Property Owner	City Services	14994 SNOWY OWL STREET NW		694.70	40.00	57.40	792.10
731246	Property Owner	City Services	7021 RIVERDALE DR		688.02	40.00	56.85	784.87
400257680	Property Owner	City Services	6001 144TH LN NW		687.78	40.00	56.83	784.61
730711	Property Owner	City Services	7362 159TH AVE NW		686.84	40.00	56.75	783.59
735848	Property Owner	City Services	8647 146TH LANE NW		686.43	40.00	56.72	783.15
731562	Property Owner	City Services	15789 OSMIUM ST NW		682.62	40.00	56.40	779.02
386213765	Property Owner	City Services	7435 HWY 10 NW		678.03	40.00	56.03	774.06
734611	Property Owner	City Services	14452 SNOWY OWL STREET NW		676.50	40.00	55.90	772.40
732703	Property Owner	City Services	15158 SNOWY OWL STREET NW		675.19	40.00	55.79	770.98
732548	Property Owner	City Services	5477 BUNKER LAKE BLVD NW		673.54	40.00	55.65	769.19
640120939	Property Owner	City Services	5811 158TH LN NW		670.95	40.00	55.44	766.39
726428	Property Owner	City Services	5660 148TH LN NW		670.80	40.00	55.43	766.23
733586	Property Owner	City Services	15233 TIGER STREET NW		670.73	40.00	55.42	766.15
728041	Property Owner	City Services	14177 NEON ST NW		669.70	40.00	55.34	765.04
733163	Property Owner	City Services	5430 144TH WAY NW UNIT 16		669.70	40.00	55.34	765.04
662781470	Property Owner	City Services	14137 COBALT CIR NW		668.56	40.00	55.24	763.80
734566	Property Owner	City Services	7962 SUNWOOD DR NW STE 700		663.08	40.00	54.79	757.87
734796	Property Owner	City Services	8670 145TH LN NW		652.96	40.00	53.95	746.91
730353	Property Owner	City Services	5662 154TH CT NW		650.00	40.00	53.71	743.71
735943	Property Owner	City Services	15445 SODIUM ST		625.85	40.00	51.71	717.56
730029	Property Owner	City Services	14666 SODIUM ST NW		623.71	40.00	51.54	715.25
24691797	Property Owner	City Services	14749 FLUORINE ST NW		621.92	40.00	51.39	713.31
735902	Property Owner	City Services	14760 ARGON ST NW		619.98	40.00	51.23	711.21
730494	Property Owner	City Services	5425 144TH WAY NW UNIT 18		619.70	40.00	51.21	710.91
735170	Property Owner	City Services	14850 WILLEMITE WAY NW		619.70	40.00	51.21	710.91
614755957	Property Owner	City Services	7600 163RD LANE NW		618.15	40.00	51.08	709.23
719652	Property Owner	City Services	7715 147TH TER NW		618.15	40.00	51.08	709.23
729149	Property Owner	City Services	14523 ARGON ST NW		618.15	40.00	51.08	709.23
731454	Property Owner	City Services	5980 145TH LN NW		618.15	40.00	51.08	709.23
731914	Property Owner	City Services	14521 JUNKITE ST NW		618.15	40.00	51.08	709.23
735355	Property Owner	City Services	5473 BUNKER LAKE BLVD NW		618.15	40.00	51.08	709.23
735670	Property Owner	City Services	8659 146TH LANE NW		618.15	40.00	51.08	709.23

Account No.	Account Name	Description	Property Address		Delinquent Amount	Admin Fee	Interest (6.5%)	Total Subject to Certification
736045	Property Owner	City Services	15210 GERMANIUM ST NW		618.15	40.00	51.08	709.23
728359	Property Owner	City Services	5419 145TH AVE NW		614.00	40.00	50.73	704.73
718276	Property Owner	City Services	4965 155TH LN NW		609.21	40.00	50.34	699.55
730292	Property Owner	City Services	15025 RABBIT ST NW		607.44	40.00	50.19	697.63
732585	Property Owner	City Services	6092 146TH LN NW		605.50	40.00	50.03	695.53
726447	Property Owner	City Services	13895 IRONSTONE TRL NW		604.50	40.00	49.95	694.45
733550	Property Owner	City Services	8763 152ND LANE NW		603.32	40.00	49.85	693.17
612064330	Property Owner	City Services	14271 ARGON ST NW		595.30	40.00	49.19	684.49
735332	Property Owner	City Services	14555 SNOWY OWL STREET NW		592.02	40.00	48.92	680.94
731682	Property Owner	City Services	14434 IODINE ST NW		591.31	40.00	48.86	680.17
725699	Property Owner	City Services	16904 FELDSPAR ST NW		591.25	40.00	48.86	680.11
731067	Property Owner	City Services	15210 ST FRANCIS BLVD NW		588.22	40.00	48.60	676.82
728159	Property Owner	City Services	6001 167TH AVE NW		587.94	40.00	48.58	676.52
731692	Property Owner	City Services	14260 DYSPROSIUM ST NW		587.40	40.00	48.54	675.94
726011	Property Owner	City Services	14240 URANIUM ST NW		580.02	40.00	47.93	667.95
727910	Property Owner	City Services	14640 POTASSIUM ST NW		550.71	40.00	45.51	636.22
724958	Property Owner	City Services	7135 170TH TRL NW		549.76	40.00	45.43	635.19
644937894	Property Owner	City Services	5961 144TH CIR NW		548.49	40.00	45.32	633.81
732702	Property Owner	City Services	15198 WOLVERINE ST NW		547.25	40.00	45.22	632.47
734375	Property Owner	City Services	15381 GERMANIUM ST NW		546.47	40.00	45.15	631.62
733438	Property Owner	City Services	8996 151ST LANE NW		537.51	40.00	44.41	621.92
729208	Property Owner	City Services	15582 XKIMO CT NW		533.19	40.00	44.06	617.25
708036839	Property Owner	City Services	6093 146TH LN NW		531.72	40.00	43.94	615.66
735996	Property Owner	City Services	14569 PEARSON STREET NW		529.10	40.00	43.72	612.82
729512	Property Owner	City Services	13927 IRONSTONE TER NW		527.12	40.00	43.56	610.68
731718	Property Owner	City Services	5659 154TH AVE NW		526.69	40.00	43.52	610.21
733377	Property Owner	City Services	15163 TIGER STREET NW		520.00	40.00	42.97	602.97
731050	Property Owner	City Services	14263 ARGON ST NW		508.67	40.00	42.03	590.70
723112	Property Owner	City Services	5775 152ND WAY NW		504.61	40.00	41.70	586.31
719881	Property Owner	City Services	14866 OLIVINE ST NW		503.55	40.00	41.61	585.16
731957	Property Owner	City Services	6995 168TH AVE NW		503.44	40.00	41.60	585.04
723066	Property Owner	City Services	16206 SAPPHIRE ST NW		502.86	40.00	41.55	584.41
731542	Property Owner	City Services	7335 146TH CROSSING NW		494.70	40.00	40.88	575.58
721155	Property Owner	City Services	15370 YAKIMA ST NW		494.23	40.00	40.84	575.07
726171	Property Owner	City Services	13923 IRONSTONE TER NW		493.47	40.00	40.78	574.25
730558	Property Owner	City Services	5440 144TH WAY NW UNIT 14		480.71	40.00	39.72	560.43
736274	Property Owner	City Services	14601 ARGON ST NW		479.54	40.00	39.62	559.16
727284	Property Owner	City Services	14403 IODINE ST NW UNIT 25		477.43	40.00	39.45	556.88
736128	Property Owner	City Services	8116 149TH LANE NW		472.81	40.00	39.07	551.88
736261	Property Owner	City Services	5283 143RD AVE NW		469.96	40.00	38.83	548.79
725828	Property Owner	City Services	5430 144TH WAY NW UNIT 22		469.70	40.00	38.81	548.51
731699	Property Owner	City Services	14700 HELIUM ST NW		467.90	40.00	38.66	546.56
731820	Property Owner	City Services	13915 IRONSTONE TER NW		467.38	40.00	38.62	546.00

Account No.	Account Name	Description	Property Address		Delinquent Amount	Admin Fee	Interest (6.5%)	Total Subject to Certification
622923248	Property Owner	City Services	6671 153RD CT NW		464.78	40.00	38.40	543.18
733236	Property Owner	City Services	8976 151ST LN NW		458.12	40.00	37.85	535.97
733832	Property Owner	City Services	8663 152ND AVENUE NW		454.22	40.00	37.53	531.75
729542	Property Owner	City Services	7353 168TH CIRCLE NW		451.59	40.00	37.31	528.90
735715	Property Owner	City Services	15473 RADIUM ST NW		448.12	40.00	37.03	525.15
731733	Property Owner	City Services	8758 149TH AVENUE NW		443.61	40.00	36.66	520.27
736224	Property Owner	City Services	8092 150TH PLACE NW		438.61	40.00	36.24	514.85
730424	Property Owner	City Services	14941 SNOWY OWL STREET NW		437.78	40.00	36.17	513.95
726262	Property Owner	City Services	7101 148TH AVE NW		435.73	40.00	36.00	511.73
734749	Property Owner	City Services	8994 152ND LANE NW		427.89	40.00	35.36	503.25
713981296	Property Owner	City Services	15294 TUNGSTEN ST		424.78	40.00	35.10	499.88
721956	Property Owner	City Services	14165 TUNGSTEN ST NW		420.37	40.00	34.74	495.11
733830	Property Owner	City Services	15271 GERMANIUM ST NW		420.10	40.00	34.71	494.81
674644633	Property Owner	City Services	5425 152ND AVE NW		419.70	40.00	34.68	494.38
721320	Property Owner	City Services	13934 IRONSTONE TER NW		419.70	40.00	34.68	494.38
733173	Property Owner	City Services	7270 BUNKER LAKE BLVD NW		419.70	40.00	34.68	494.38
665908786	Property Owner	City Services	14400 IODINE ST NW		419.49	40.00	34.66	494.15
658633904	Property Owner	City Services	5640 146TH AVE NW		416.60	40.00	34.42	491.02
729214	Property Owner	City Services	7365 E RAMSEY PKWY		416.60	40.00	34.42	491.02
729284	Property Owner	City Services	14270 URANIUM ST NW		416.60	40.00	34.42	491.02
730250	Property Owner	City Services	14604 OLIVINE ST NW		416.60	40.00	34.42	491.02
732360	Property Owner	City Services	15035 QUINTANA STREET NW		416.60	40.00	34.42	491.02
732622	Property Owner	City Services	15209 QUINTANA COURT NW		416.60	40.00	34.42	491.02
734218	Property Owner	City Services	15359 RADIUM ST NW		416.60	40.00	34.42	491.02
734865	Property Owner	City Services	8014 149TH CROSSING NW		416.60	40.00	34.42	491.02
735920	Property Owner	City Services	14523 QUINTANA STREET NW		416.60	40.00	34.42	491.02
727539	Property Owner	City Services	5450 144TH WAY NW UNIT 18		404.00	40.00	33.38	477.38
730107	Property Owner	City Services	15478 TUNGSTEN ST NW		400.55	40.00	33.10	473.65
721662	Property Owner	City Services	14860 OLIVINE ST NW		397.28	40.00	32.83	470.11
721372	Property Owner	City Services	6322 RIVERDALE DR NW		396.58	40.00	32.77	469.35
728605	Property Owner	City Services	14361 TUNGSTEN WAY NW		386.30	40.00	31.92	458.22
731284	Property Owner	City Services	15181 BARIUM ST NW		372.43	40.00	30.77	443.20
736306	Property Owner	City Services	14225 TUNGSTEN ST NW		371.46	40.00	30.69	442.15
733639	Property Owner	City Services	7294 BUNKER LAKE BLVD NW		370.80	40.00	30.64	441.44
728454	Property Owner	City Services	5440 144TH WAY NW UNIT 22		369.70	40.00	30.55	440.25
733960	Property Owner	City Services	6031 144TH LN NW		367.04	40.00	30.33	437.37
713598964	Property Owner	City Services	15326 ZUNI CT		360.85	40.00	29.82	430.67
6081186	Property Owner	City Services	15415 ST FRANCIS BLVD NW		358.15	40.00	29.59	427.74
733143	Property Owner	City Services	5785 162ND LN NW		344.31	40.00	28.45	412.76
736376	Property Owner	City Services	14553 QUINTANA STREET NW		342.82	40.00	28.33	411.15
721456	Property Owner	City Services	5681 146TH AVE NW		341.62	40.00	28.23	409.85
731342	Property Owner	City Services	5646 154TH CV NW		335.50	40.00	27.72	403.22
704226711	Property Owner	City Services	5991 146TH AVE NW		335.13	40.00	27.69	402.82

Account No.	Account Name	Description	Property Address		Delinquent Amount	Admin Fee	Interest (6.5%)	Total Subject to Certification
727357	Property Owner	City Services	6150 145TH LN NW		333.54	40.00	27.56	401.10
718271	Property Owner	City Services	14836 OLIVINE ST NW		333.48	40.00	27.56	401.04
727063	Property Owner	City Services	14165 BARIUM ST NW		332.99	40.00	27.52	400.51
734396	Property Owner	City Services	14678 SNOWY OWL STREET NW		324.50	40.00	26.81	391.31
733495	Property Owner	City Services	15581 IODINE ST NW		320.37	40.00	26.47	386.84
668342642	Property Owner	City Services	6890 147TH AVE NW		319.70	40.00	26.42	386.12
733017	Property Owner	City Services	5665 154TH AVE NW		319.69	40.00	26.42	386.11
732999	Property Owner	City Services	8937 151ST LN NW		316.60	40.00	26.16	382.76
733898	Property Owner	City Services	14630 FLUORINE ST NW		316.60	40.00	26.16	382.76
721259	Property Owner	City Services	7050 137TH AVE NW		305.38	40.00	25.23	370.61
734217	Property Owner	City Services	8788 151ST AVENUE NW		304.70	40.00	25.18	369.88
730382	Property Owner	City Services	7540 162ND AVE NW		304.50	40.00	25.16	369.66
729607	Property Owner	City Services	6178 146TH AVE NW		303.30	40.00	25.06	368.36
733580	Property Owner	City Services	15153 WOLVERINE ST NW		300.39	40.00	24.82	365.21
721979	Property Owner	City Services	14721 ARGON ST NW		289.70	40.00	23.94	353.64
735453	Property Owner	City Services	15236 GERMANIUM CIR NW		281.89	40.00	23.29	345.18
732400	Property Owner	City Services	15183 QUINTANA COURT NW		275.73	40.00	22.78	338.51
726189	Property Owner	City Services	15191 UTE ST NW		271.94	40.00	22.47	334.41
736494	Property Owner	City Services	14638 TIGER STREET NW		270.11	40.00	22.32	332.43
736230	Property Owner	City Services	15257 FLUORINE ST NW		268.66	40.00	22.20	330.86
723526	Property Owner	City Services	6891 170TH AVE NW		261.54	40.00	21.61	323.15
723635	Property Owner	City Services	14720 GERMANIUM ST NW		260.68	40.00	21.54	322.22
727825	Property Owner	City Services	16736 KAMACITE ST NW		258.30	40.00	21.34	319.64
732188	Property Owner	City Services	16039 SAPPHIRE ST NW		256.41	40.00	21.19	317.60
727817	Property Owner	City Services	6970 147TH AVE NW		254.60	40.00	21.04	315.64
731045	Property Owner	City Services	15161 UTE ST NW		246.30	40.00	20.35	306.65
733206	Property Owner	City Services	7131 166TH AVE NW		245.85	40.00	20.31	306.16
733033	Property Owner	City Services	6971 147TH AVE NW		243.59	40.00	20.13	303.72
729794	Property Owner	City Services	5668 152ND LN NW		240.65	40.00	19.88	300.53
733171	Property Owner	City Services	14971 RABBIT ST NW		239.87	40.00	19.82	299.69
734808	Property Owner	City Services	13947 IRONSTONE TER NW		239.87	40.00	19.82	299.69
729517	Property Owner	City Services	5663 154TH CT NW		237.66	40.00	19.64	297.30
724274	Property Owner	City Services	5962 151ST LN NW		237.50	40.00	19.62	297.12
722253	Property Owner	City Services	7881 148TH LN NW		235.73	40.00	19.48	295.21
732948	Property Owner	City Services	14201 XENON ST NW UNIT 19		235.73	40.00	19.48	295.21
733389	Property Owner	City Services	15137 TIGER STREET NW		235.73	40.00	19.48	295.21
681258856	Property Owner	City Services	14771 ERKIUM ST NW		233.37	40.00	19.28	292.65
686995691	Property Owner	City Services	15437 SODIUM ST		233.37	40.00	19.28	292.65
726989	Property Owner	City Services	6468 RIVERDALE DR NW		233.37	40.00	19.28	292.65
731877	Property Owner	City Services	14546 KRYPTON ST NW		231.60	40.00	19.14	290.74
736377	Property Owner	City Services	14675 TIGER STREET NW		230.50	40.00	19.05	289.55
724437	Property Owner	City Services	13869 IRONSTONE TRL NW		227.55	40.00	18.80	286.35
619942281	Property Owner	City Services	5021 143RD LN NW		227.46	40.00	18.80	286.26

Account No.	Account Name	Description	Property Address		Delinquent Amount	Admin Fee	Interest (6.5%)	Total Subject to Certification
732508	Property Owner	City Services	6071 144TH LN NW		223.71	40.00	18.49	282.20
732786	Property Owner	City Services	7501 161ST AVE NW		223.32	40.00	18.45	281.77
734732	Property Owner	City Services	16112 URANIMITE ST NW		223.32	40.00	18.45	281.77
728770	Property Owner	City Services	13942 IRONSTONE TER NW		222.52	40.00	18.39	280.91
720912	Property Owner	City Services	14184 BARIUM ST NW		222.36	40.00	18.37	280.73
736273	Property Owner	City Services	14191 XENON ST NW UNIT 11		221.49	40.00	18.30	279.79
728654	Property Owner	City Services	5430 144TH WAY NW UNIT 18		219.19	40.00	18.11	277.30
676705915	Property Owner	City Services	15247 GERMANIUM CIR NW		219.18	40.00	18.11	277.29
731444	Property Owner	City Services	5410 149TH LN NW		216.60	40.00	17.90	274.50
652181363	Property Owner	City Services	14301 TUNGSTEN WAY NW		215.05	40.00	17.77	272.82
686625214	Property Owner	City Services	15386 VANADIUM ST NW		215.05	40.00	17.77	272.82
704292051	Property Owner	City Services	14617 OLIVINE ST NW		215.05	40.00	17.77	272.82
719182	Property Owner	City Services	7041 137TH LN NW		215.05	40.00	17.77	272.82
720734	Property Owner	City Services	5679 154TH AVE NW		215.05	40.00	17.77	272.82
722731	Property Owner	City Services	5410 144TH WAY NW UNIT 24		215.05	40.00	17.77	272.82
724583	Property Owner	City Services	14860 ARGON ST NW		215.05	40.00	17.77	272.82
728272	Property Owner	City Services	15492 TUNGSTEN ST NW		215.05	40.00	17.77	272.82
728719	Property Owner	City Services	5590 150TH LN NW		215.05	40.00	17.77	272.82
729261	Property Owner	City Services	5938 151ST LN NW		215.05	40.00	17.77	272.82
729424	Property Owner	City Services	5825 158TH AVE NW		215.05	40.00	17.77	272.82
730000	Property Owner	City Services	5669 152ND CT NW		215.05	40.00	17.77	272.82
731288	Property Owner	City Services	5871 SUNWOOD DR NW		215.05	40.00	17.77	272.82
731306	Property Owner	City Services	5940 143RD LN NW		215.05	40.00	17.77	272.82
731507	Property Owner	City Services	15201 BARIUM ST NW		215.05	40.00	17.77	272.82
732395	Property Owner	City Services	6149 RIVLYN AVE NW		215.05	40.00	17.77	272.82
732498	Property Owner	City Services	6980 168TH LANE NW		215.05	40.00	17.77	272.82
733358	Property Owner	City Services	15172 WOLVERINE ST NW		215.05	40.00	17.77	272.82
733753	Property Owner	City Services	15166 TIGER STREET NW		215.05	40.00	17.77	272.82
733783	Property Owner	City Services	5971 148TH AVE NW		215.05	40.00	17.77	272.82
734171	Property Owner	City Services	15320 RADIUM WAY NW		215.05	40.00	17.77	272.82
734632	Property Owner	City Services	13930 IRONSTONE TER NW		215.05	40.00	17.77	272.82
734804	Property Owner	City Services	14896 BISON ST NW		215.05	40.00	17.77	272.82
734887	Property Owner	City Services	16139 URANIMITE ST		215.05	40.00	17.77	272.82
734961	Property Owner	City Services	14393 QUINTANA STREET NW		215.05	40.00	17.77	272.82
734996	Property Owner	City Services	5438 145TH AVE NW		215.05	40.00	17.77	272.82
735452	Property Owner	City Services	14500 SNOWY OWL STREET NW		215.05	40.00	17.77	272.82
735675	Property Owner	City Services	15235 VICUNA STREET NW		215.05	40.00	17.77	272.82
735772	Property Owner	City Services	14519 QUINTANA STREET NW		215.05	40.00	17.77	272.82
736127	Property Owner	City Services	8108 149TH LANE NW		215.05	40.00	17.77	272.82
727568	Property Owner	City Services	5860 141ST LN NW		214.27	40.00	17.71	271.98
730256	Property Owner	City Services	14610 WACO ST NW		209.08	40.00	17.28	266.36
721445	Property Owner	City Services	6225 RIVLYN AVE NW		204.94	40.00	16.93	261.87
726801	Property Owner	City Services	14034 DYSPROSIUM ST NW		204.94	40.00	16.93	261.87

Account No.	Account Name	Description	Property Address		Delinquent Amount	Admin Fee	Interest (6.5%)	Total Subject to Certification
731878	Property Owner	City Services	6237 RIVLYN AVE NW		204.94	40.00	16.93	261.87
735769	Property Owner	City Services	5515 149TH LN NW		204.94	40.00	16.93	261.87
726070	Property Owner	City Services	6903 170TH TRL NW		202.49	40.00	16.73	259.22
724181	Property Owner	City Services	16771 MARBLE ST NW		200.14	40.00	16.54	256.68
730722	Property Owner	City Services	14280 XENON ST NW		200.00	40.00	16.53	256.53
732901	Property Owner	City Services	5178 147TH LN NW		198.84	40.00	16.43	255.27
732968	Property Owner	City Services	7091 168TH AVE NW		198.49	40.00	16.40	254.89
733506	Property Owner	City Services	15213 TIGER STREET NW		198.08	40.00	16.37	254.45
735548	Property Owner	City Services	7268 147TH TER NW		190.85	40.00	15.77	246.62
710272182	Property Owner	City Services	14445 AZURITE ST NW		190.34	40.00	15.73	246.07
725460	Property Owner	City Services	5430 144TH WAY NW UNIT 20		184.95	40.00	15.28	240.23
729235	Property Owner	City Services	14561 HELIUM CT NW		184.29	40.00	15.23	239.52
726677	Property Owner	City Services	5698 154TH CROSSING NW		181.40	40.00	14.99	236.39
736554	Property Owner	City Services	14601 QUINTANA STREET NW		181.36	40.00	14.99	236.35
736386	Property Owner	City Services	15156 QUINTANA COURT NW		180.02	40.00	14.88	234.90
727974	Property Owner	City Services	7030 147TH AVE NW		178.61	40.00	14.76	233.37
734232	Property Owner	City Services	7279 146TH AVE NW		178.18	40.00	14.72	232.90
688670261	Property Owner	City Services	7292 147TH TER NW		174.88	40.00	14.45	229.33
710183221	Property Owner	City Services	7336 BUNKER LAKE BLVD		174.88	40.00	14.45	229.33
718481	Property Owner	City Services	7450 BUNKER LAKE BLVD		174.88	40.00	14.45	229.33
720058	Property Owner	City Services	7342 BUNKER LAKE BLVD		174.88	40.00	14.45	229.33
720857	Property Owner	City Services	7418 BUNKER LAKE BLVD		174.88	40.00	14.45	229.33
720866	Property Owner	City Services	14791 COBALT ST NW STE 19		174.88	40.00	14.45	229.33
721431	Property Owner	City Services	6902 139TH LN NW APT 2		174.88	40.00	14.45	229.33
722054	Property Owner	City Services	6962 139TH AVE		174.88	40.00	14.45	229.33
722421	Property Owner	City Services	14761 COBALT ST NW UNIT 19		174.88	40.00	14.45	229.33
722696	Property Owner	City Services	7410 147TH LN NW		174.88	40.00	14.45	229.33
724419	Property Owner	City Services	6933 139TH LN		174.88	40.00	14.45	229.33
725598	Property Owner	City Services	6985 139TH AVE NW		174.88	40.00	14.45	229.33
727095	Property Owner	City Services	6952 139TH AVE NW		174.88	40.00	14.45	229.33
727400	Property Owner	City Services	7261 147TH TER NW		174.88	40.00	14.45	229.33
727847	Property Owner	City Services	7085 139TH AVE		174.88	40.00	14.45	229.33
729126	Property Owner	City Services	14646 RHINESTONE WAY		174.88	40.00	14.45	229.33
729258	Property Owner	City Services	14765 PERIDOT ST		174.88	40.00	14.45	229.33
730334	Property Owner	City Services	14644 RHINESTONE ST NW		174.88	40.00	14.45	229.33
730498	Property Owner	City Services	7337 147TH TER NW		174.88	40.00	14.45	229.33
730513	Property Owner	City Services	14661 COBALT ST NW UNIT 31		174.88	40.00	14.45	229.33
730729	Property Owner	City Services	14596 OLIVINE TER NW		174.88	40.00	14.45	229.33
731022	Property Owner	City Services	6925 139TH LN NW		174.88	40.00	14.45	229.33
732013	Property Owner	City Services	7305 147TH TER NW		174.88	40.00	14.45	229.33
732155	Property Owner	City Services	6870 139TH LN NW UNIT 3		174.88	40.00	14.45	229.33
732181	Property Owner	City Services	7321 147TH TER NW		174.88	40.00	14.45	229.33
732282	Property Owner	City Services	6886 139TH LN NW UNIT 7		174.88	40.00	14.45	229.33

Account No.	Account Name	Description	Property Address		Delinquent Amount	Admin Fee	Interest (6.5%)	Total Subject to Certification
732416	Property Owner	City Services	14731 COBALT ST NW UNIT 19		174.88	40.00	14.45	229.33
733010	Property Owner	City Services	6854 139TH LN UNIT 4		174.88	40.00	14.45	229.33
733126	Property Owner	City Services	14643 RHINESTONE WAY		174.88	40.00	14.45	229.33
733220	Property Owner	City Services	14661 COBALT ST NW UNIT 51		174.88	40.00	14.45	229.33
733797	Property Owner	City Services	14735 OLIVINE ST		174.88	40.00	14.45	229.33
734399	Property Owner	City Services	7362 147TH LN NW		174.88	40.00	14.45	229.33
735296	Property Owner	City Services	7334 BUNKER LAKE BLVD		174.88	40.00	14.45	229.33
735711	Property Owner	City Services	14658 QUARTZ TER		174.88	40.00	14.45	229.33
729096	Property Owner	City Services	7035 139TH AVE NW		173.96	40.00	14.37	228.33
736578	Property Owner	City Services	8109 150TH LANE NW		172.05	40.00	14.22	226.27
729350	Property Owner	City Services	14891 GERMANIUM ST NW		168.27	40.00	13.90	222.17
729311	Property Owner	City Services	16807 OLIVINE ST NW		167.25	40.00	13.82	221.07
735845	Property Owner	City Services	7378 147TH LN NW		157.74	40.00	13.03	210.77
720513	Property Owner	City Services	6541 153RD WAY NW		155.07	40.00	12.81	207.88
736272	Property Owner	City Services	6211 152ND AVE NW		154.17	40.00	12.74	206.91
736627	Property Owner	City Services	14931 WACO ST NW		153.78	40.00	12.71	206.49
732191	Property Owner	City Services	14932 TIGER STREET NW		153.64	40.00	12.70	206.34
733284	Property Owner	City Services	6010 143RD LN NW		151.60	40.00	12.53	204.13
735682	Property Owner	City Services	15031 RAMSEY BLVD NW		143.53	40.00	11.86	195.39
723637	Property Owner	City Services	15245 GERMANIUM CIR NW		141.60	40.00	11.70	193.30
735605	Property Owner	City Services	7202 181ST AVE NW		141.18	40.00	11.67	192.85
718155	Property Owner	City Services	14684 IODINE CT NW		140.68	40.00	11.62	192.30
735671	Property Owner	City Services	15407 ARGON ST NW		139.91	40.00	11.56	191.47
735967	Property Owner	City Services	13916 GARNET TER NW		139.18	40.00	11.50	190.68
722458	Property Owner	City Services	7710 156TH AVE NW		138.05	40.00	11.41	189.46
724800	Property Owner	City Services	15921 EBONY ST NW		138.05	40.00	11.41	189.46
732643	Property Owner	City Services	7261 151ST LN NW		137.23	40.00	11.34	188.57
736610	Property Owner	City Services	14974 GIBBON WAY NW		136.68	40.00	11.29	187.97
680087075	Property Owner	City Services	7069 139TH AVE		135.81	40.00	11.22	187.03
14871175	Property Owner	City Services	6319 143RD LN NW		135.04	40.00	11.16	186.20
33622379	Property Owner	City Services	5434 180TH LN NW		135.04	40.00	11.16	186.20
33882405	Property Owner	City Services	4941 179TH AVE NW		135.04	40.00	11.16	186.20
34003380	Property Owner	City Services	16800 IODINE ST NW		135.04	40.00	11.16	186.20
34572474	Property Owner	City Services	5143 179TH LN NW		135.04	40.00	11.16	186.20
34932510	Property Owner	City Services	17916 JUNKITE ST NW		135.04	40.00	11.16	186.20
35912608	Property Owner	City Services	7009 175TH AVE NW		135.04	40.00	11.16	186.20
36132630	Property Owner	City Services	17410 CHAMELEON ST NW		135.04	40.00	11.16	186.20
37102727	Property Owner	City Services	8031 176TH LN NW		135.04	40.00	11.16	186.20
42223239	Property Owner	City Services	6700 165TH LN NW		135.04	40.00	11.16	186.20
42363253	Property Owner	City Services	16530 DOLOMITE ST NW		135.04	40.00	11.16	186.20
42443261	Property Owner	City Services	17020 AZURITE ST NW		135.04	40.00	11.16	186.20
43623379	Property Owner	City Services	6221 169TH LN NW		135.04	40.00	11.16	186.20
43793396	Property Owner	City Services	16839 ST FRANCIS BLVD NW		135.04	40.00	11.16	186.20

Account No.	Account Name	Description	Property Address		Delinquent Amount	Admin Fee	Interest (6.5%)	Total Subject to Certification
44873504	Property Owner	City Services	5720 164TH AVE NW		135.04	40.00	11.16	186.20
47713788	Property Owner	City Services	6841 158TH LN NW		135.04	40.00	11.16	186.20
48603877	Property Owner	City Services	7619 157TH AVE NW		135.04	40.00	11.16	186.20
48843901	Property Owner	City Services	16156 OLIVINE ST NW		135.04	40.00	11.16	186.20
49994016	Property Owner	City Services	8200 163RD AVE NW		135.04	40.00	11.16	186.20
50164033	Property Owner	City Services	8250 157TH LN NW		135.04	40.00	11.16	186.20
53934410	Property Owner	City Services	8121 154TH AVE NW		135.04	40.00	11.16	186.20
55204537	Property Owner	City Services	7440 152ND AVE NW		135.04	40.00	11.16	186.20
56044621	Property Owner	City Services	15061 WILLEMITE ST NW		135.04	40.00	11.16	186.20
56364653	Property Owner	City Services	7220 151ST AVE NW		135.04	40.00	11.16	186.20
57144732	Property Owner	City Services	7140 152ND AVE NW		135.04	40.00	11.16	186.20
58054823	Property Owner	City Services	7030 151ST AVE NW		135.04	40.00	11.16	186.20
58104828	Property Owner	City Services	15540 ZIRCONIUM ST NW		135.04	40.00	11.16	186.20
58134831	Property Owner	City Services	15611 DOLOMITE ST NW		135.04	40.00	11.16	186.20
60075024	Property Owner	City Services	5207 150TH LN NW		135.04	40.00	11.16	186.20
62505261	Property Owner	City Services	14760 BOWERS DR NW		135.04	40.00	11.16	186.20
63625372	Property Owner	City Services	17958 FLUORINE ST NW		135.04	40.00	11.16	186.20
65115522	Property Owner	City Services	8030 152ND LN NW		135.04	40.00	11.16	186.20
66665677	Property Owner	City Services	17229 TUNGSTEN ST NW		135.04	40.00	11.16	186.20
68975909	Property Owner	City Services	16727 RADIUM ST NW		135.04	40.00	11.16	186.20
69275939	Property Owner	City Services	15120 KANGAROO ST NW		135.04	40.00	11.16	186.20
74525177	Property Owner	City Services	5959 BUNKER LAKE BLVD NW		135.04	40.00	11.16	186.20
117620878	Property Owner	City Services	6310 153RD LN NW		135.04	40.00	11.16	186.20
221774498	Property Owner	City Services	16361 NOWTHEN BLVD NW		135.04	40.00	11.16	186.20
221860690	Property Owner	City Services	5941 160TH LN NW		135.04	40.00	11.16	186.20
389850754	Property Owner	City Services	15861 DOLOMITE ST NW		135.04	40.00	11.16	186.20
431112246	Property Owner	City Services	9124 COLLINS DR NW		135.04	40.00	11.16	186.20
440400586	Property Owner	City Services	7731 149TH LN NW		135.04	40.00	11.16	186.20
446266610	Property Owner	City Services	16261 ST FRANCIS BLVD NW		135.04	40.00	11.16	186.20
461530292	Property Owner	City Services	14100 GERMANIUM ST		135.04	40.00	11.16	186.20
479313920	Property Owner	City Services	7950 163RD LN NW		135.04	40.00	11.16	186.20
479364743	Property Owner	City Services	17511 UNICORN ST NW		135.04	40.00	11.16	186.20
479839440	Property Owner	City Services	14950 PERIDOT ST NW		135.04	40.00	11.16	186.20
480887974	Property Owner	City Services	7920 159TH LN NW		135.04	40.00	11.16	186.20
482232058	Property Owner	City Services	15122 ZUNI ST NW		135.04	40.00	11.16	186.20
483273736	Property Owner	City Services	8376 156TH LN NW		135.04	40.00	11.16	186.20
486589948	Property Owner	City Services	15231 WACO ST NW		135.04	40.00	11.16	186.20
495535769	Property Owner	City Services	14900 KAMACITE ST NW		135.04	40.00	11.16	186.20
615049714	Property Owner	City Services	16207 AZURITE ST NW		135.04	40.00	11.16	186.20
616359552	Property Owner	City Services	17917 JUNKITE ST NW		135.04	40.00	11.16	186.20
616419298	Property Owner	City Services	5706 140TH LN NW		135.04	40.00	11.16	186.20
619763801	Property Owner	City Services	16400 ZIRCONIUM ST NW		135.04	40.00	11.16	186.20
628555082	Property Owner	City Services	5455 152ND AVE NW		135.04	40.00	11.16	186.20

Account No.	Account Name	Description	Property Address		Delinquent Amount	Admin Fee	Interest (6.5%)	Total Subject to Certification
631331981	Property Owner	City Services	15333 BARIUM ST NW		135.04	40.00	11.16	186.20
633391698	Property Owner	City Services	7720 150TH LN NW		135.04	40.00	11.16	186.20
633488521	Property Owner	City Services	5920 159TH LN NW		135.04	40.00	11.16	186.20
638872650	Property Owner	City Services	7320 151ST LN NW		135.04	40.00	11.16	186.20
640373530	Property Owner	City Services	7291 152ND AVE NW		135.04	40.00	11.16	186.20
642923030	Property Owner	City Services	16444 ST FRANCIS BLVD NW DUP UPPER		135.04	40.00	11.16	186.20
645477066	Property Owner	City Services	15230 URANIMITE ST NW		135.04	40.00	11.16	186.20
645928746	Property Owner	City Services	6940 152ND AVE NW		135.04	40.00	11.16	186.20
648784012	Property Owner	City Services	15119 ZUNI ST NW		135.04	40.00	11.16	186.20
650256659	Property Owner	City Services	7231 150TH LN NW		135.04	40.00	11.16	186.20
650529890	Property Owner	City Services	7646 158TH AVE NW		135.04	40.00	11.16	186.20
654348277	Property Owner	City Services	8330 151ST LN NW		135.04	40.00	11.16	186.20
655992344	Property Owner	City Services	5710 170TH LN NW		135.04	40.00	11.16	186.20
659704939	Property Owner	City Services	16411 OLIVINE ST NW		135.04	40.00	11.16	186.20
659732792	Property Owner	City Services	17352 UNICORN ST NW		135.04	40.00	11.16	186.20
661503825	Property Owner	City Services	9410 180TH AVE NW		135.04	40.00	11.16	186.20
661664849	Property Owner	City Services	15739 RAMSEY BLVD NW		135.04	40.00	11.16	186.20
669678276	Property Owner	City Services	15599 HEDGEHOG ST NW		135.04	40.00	11.16	186.20
670417910	Property Owner	City Services	5803 ALPINE DR NW		135.04	40.00	11.16	186.20
673982531	Property Owner	City Services	6221 177TH LN NW		135.04	40.00	11.16	186.20
681251915	Property Owner	City Services	16427 CHAMELEON ST NW		135.04	40.00	11.16	186.20
691730597	Property Owner	City Services	15141 ALPACA ST NW		135.04	40.00	11.16	186.20
694738093	Property Owner	City Services	7700 169TH LN NW		135.04	40.00	11.16	186.20
699422168	Property Owner	City Services	6219 144TH LN NW		135.04	40.00	11.16	186.20
700054169	Property Owner	City Services	6259 144TH LN NW		135.04	40.00	11.16	186.20
700951707	Property Owner	City Services	7090 159TH LN NW		135.04	40.00	11.16	186.20
701988698	Property Owner	City Services	15781 AZURITE CT NW		135.04	40.00	11.16	186.20
702200619	Property Owner	City Services	7711 178TH LN NW		135.04	40.00	11.16	186.20
702404821	Property Owner	City Services	7251 166TH AVE NW		135.04	40.00	11.16	186.20
703333526	Property Owner	City Services	7440 152ND LN NW		135.04	40.00	11.16	186.20
705656989	Property Owner	City Services	16822 RABBIT ST NW		135.04	40.00	11.16	186.20
715474311	Property Owner	City Services	8121 153RD LN NW		135.04	40.00	11.16	186.20
718468	Property Owner	City Services	5108 151ST AVE NW		135.04	40.00	11.16	186.20
718616	Property Owner	City Services	8021 177TH AVE NW		135.04	40.00	11.16	186.20
718759	Property Owner	City Services	16331 YTTRIUM ST NW		135.04	40.00	11.16	186.20
718800	Property Owner	City Services	15511 COQUINA ST NW		135.04	40.00	11.16	186.20
719220	Property Owner	City Services	15310 ZIRCONIUM ST NW		135.04	40.00	11.16	186.20
719366	Property Owner	City Services	14021 MAGNESIUM ST NW		135.04	40.00	11.16	186.20
719681	Property Owner	City Services	16650 DOLOMITE ST NW		135.04	40.00	11.16	186.20
719956	Property Owner	City Services	8021 176TH LN NW		135.04	40.00	11.16	186.20
720125	Property Owner	City Services	8421 154TH LN NW		135.04	40.00	11.16	186.20
720249	Property Owner	City Services	8901 178TH AVE NW		135.04	40.00	11.16	186.20
720352	Property Owner	City Services	16101 RAMSEY BLVD NW		135.04	40.00	11.16	186.20

Account No.	Account Name	Description	Property Address		Delinquent Amount	Admin Fee	Interest (6.5%)	Total Subject to Certification
720660	Property Owner	City Services	15211 WACO ST NW		135.04	40.00	11.16	186.20
720726	Property Owner	City Services	6820 158TH LN NW		135.04	40.00	11.16	186.20
720751	Property Owner	City Services	16326 DYSPROSIUM ST NW		135.04	40.00	11.16	186.20
721123	Property Owner	City Services	14121 GERMANIUM ST NW		135.04	40.00	11.16	186.20
721160	Property Owner	City Services	16121 RAMSEY BLVD NW		135.04	40.00	11.16	186.20
721279	Property Owner	City Services	8350 158TH LN NW		135.04	40.00	11.16	186.20
721315	Property Owner	City Services	14540 BOWERS DR NW		135.04	40.00	11.16	186.20
721604	Property Owner	City Services	7087 159TH LN NW		135.04	40.00	11.16	186.20
721672	Property Owner	City Services	7111 175TH AVE NW		135.04	40.00	11.16	186.20
721694	Property Owner	City Services	5515 BUNKER LAKE BLVD NW		135.04	40.00	11.16	186.20
721790	Property Owner	City Services	17410 WOLVERINE ST NW		135.04	40.00	11.16	186.20
722238	Property Owner	City Services	5301 156TH LN NW		135.04	40.00	11.16	186.20
722247	Property Owner	City Services	15040 URANIMITE ST NW		135.04	40.00	11.16	186.20
722318	Property Owner	City Services	15621 BARIUM ST NW		135.04	40.00	11.16	186.20
722322	Property Owner	City Services	15959 EBONY ST NW		135.04	40.00	11.16	186.20
722482	Property Owner	City Services	6720 158TH LN NW		135.04	40.00	11.16	186.20
722495	Property Owner	City Services	8151 154TH LN NW		135.04	40.00	11.16	186.20
722543	Property Owner	City Services	6819 164TH LN NW		135.04	40.00	11.16	186.20
722667	Property Owner	City Services	14051 FLUORINE ST NW		135.04	40.00	11.16	186.20
722900	Property Owner	City Services	5810 164TH LN NW		135.04	40.00	11.16	186.20
723367	Property Owner	City Services	16041 KANGAROO ST NW		135.04	40.00	11.16	186.20
723762	Property Owner	City Services	7631 172ND LN NW		135.04	40.00	11.16	186.20
723769	Property Owner	City Services	14255 BOWERS DR NW		135.04	40.00	11.16	186.20
723800	Property Owner	City Services	15801 ANDRIE ST NW		135.04	40.00	11.16	186.20
723927	Property Owner	City Services	16231 JARVIS ST NW		135.04	40.00	11.16	186.20
723928	Property Owner	City Services	5821 160TH LN NW		135.04	40.00	11.16	186.20
724396	Property Owner	City Services	8261 159TH LN NW		135.04	40.00	11.16	186.20
724457	Property Owner	City Services	15160 YAKIMA ST NW		135.04	40.00	11.16	186.20
724490	Property Owner	City Services	8059 154TH AVE NW		135.04	40.00	11.16	186.20
724623	Property Owner	City Services	15959 IRONSTONE ST NW		135.04	40.00	11.16	186.20
724680	Property Owner	City Services	14120 JUNKITE ST NW		135.04	40.00	11.16	186.20
724831	Property Owner	City Services	16771 ANDRIE ST NW		135.04	40.00	11.16	186.20
724938	Property Owner	City Services	15730 KANGAROO ST NW		135.04	40.00	11.16	186.20
724974	Property Owner	City Services	8055 142ND AVE NW		135.04	40.00	11.16	186.20
725168	Property Owner	City Services	15137 YAKIMA ST NW		135.04	40.00	11.16	186.20
725566	Property Owner	City Services	15200 WILLEMITE ST NW		135.04	40.00	11.16	186.20
725657	Property Owner	City Services	8120 154TH LN NW		135.04	40.00	11.16	186.20
726048	Property Owner	City Services	17201 TUNGSTEN ST NW		135.04	40.00	11.16	186.20
726086	Property Owner	City Services	17800 YAKIMA ST NW		135.04	40.00	11.16	186.20
726179	Property Owner	City Services	7650 163RD LN NW		135.04	40.00	11.16	186.20
726383	Property Owner	City Services	16345 ZIRCONIUM ST NW		135.04	40.00	11.16	186.20
726434	Property Owner	City Services	8221 159TH LN NW		135.04	40.00	11.16	186.20
726714	Property Owner	City Services	17059 NOWTHEN BLVD NW		135.04	40.00	11.16	186.20

Account No.	Account Name	Description	Property Address		Delinquent Amount	Admin Fee	Interest (6.5%)	Total Subject to Certification
726743	Property Owner	City Services	17362 RABBIT ST NW		135.04	40.00	11.16	186.20
726752	Property Owner	City Services	17705 NOWTHEN BLVD NW		135.04	40.00	11.16	186.20
726890	Property Owner	City Services	17431 ST FRANCIS BLVD NW		135.04	40.00	11.16	186.20
726938	Property Owner	City Services	9501 ERMINE BLVD NW		135.04	40.00	11.16	186.20
727293	Property Owner	City Services	17820 FLUORINE ST NW		135.04	40.00	11.16	186.20
727345	Property Owner	City Services	15840 TRAPROCK ST NW		135.04	40.00	11.16	186.20
727352	Property Owner	City Services	9131 178TH AVE NW		135.04	40.00	11.16	186.20
727418	Property Owner	City Services	5206 150TH LN NW		135.04	40.00	11.16	186.20
727447	Property Owner	City Services	6920 150TH AVE NW		135.04	40.00	11.16	186.20
727451	Property Owner	City Services	9000 181ST AVE NW		135.04	40.00	11.16	186.20
727465	Property Owner	City Services	7651 178TH LN NW		135.04	40.00	11.16	186.20
727551	Property Owner	City Services	7100 160TH LN NW		135.04	40.00	11.16	186.20
727592	Property Owner	City Services	7341 154TH LN NW		135.04	40.00	11.16	186.20
727608	Property Owner	City Services	16640 YTTRIUM ST NW		135.04	40.00	11.16	186.20
728095	Property Owner	City Services	7346 149TH AVE NW		135.04	40.00	11.16	186.20
728350	Property Owner	City Services	8541 154TH LN NW		135.04	40.00	11.16	186.20
728379	Property Owner	City Services	8416 158TH LN NW		135.04	40.00	11.16	186.20
728384	Property Owner	City Services	18045 WACO ST NW		135.04	40.00	11.16	186.20
728707	Property Owner	City Services	17225 BISON ST NW		135.04	40.00	11.16	186.20
728866	Property Owner	City Services	8643 174TH LN NW		135.04	40.00	11.16	186.20
728898	Property Owner	City Services	8661 174TH LN NW		135.04	40.00	11.16	186.20
729039	Property Owner	City Services	16600 COQUINA ST NW		135.04	40.00	11.16	186.20
729147	Property Owner	City Services	16324 COQUINA ST NW		135.04	40.00	11.16	186.20
729456	Property Owner	City Services	8130 153RD LN NW		135.04	40.00	11.16	186.20
729610	Property Owner	City Services	16300 RAMSEY BLVD NW		135.04	40.00	11.16	186.20
729770	Property Owner	City Services	6044 174TH AVE NW		135.04	40.00	11.16	186.20
729903	Property Owner	City Services	6337 143RD LN NW		135.04	40.00	11.16	186.20
730017	Property Owner	City Services	8020 ALPINE DR NW		135.04	40.00	11.16	186.20
730078	Property Owner	City Services	15621 NUTRIA ST NW		135.04	40.00	11.16	186.20
730503	Property Owner	City Services	17230 GERMANIUM ST		135.04	40.00	11.16	186.20
730508	Property Owner	City Services	7290 149TH LN NW		135.04	40.00	11.16	186.20
730556	Property Owner	City Services	7831 151ST LN NW		135.04	40.00	11.16	186.20
730620	Property Owner	City Services	16931 HELIUM ST NW		135.04	40.00	11.16	186.20
730676	Property Owner	City Services	6728 153RD LN NW		135.04	40.00	11.16	186.20
730766	Property Owner	City Services	15241 IGUANA ST NW		135.04	40.00	11.16	186.20
730837	Property Owner	City Services	6706 159TH AVE NW		135.04	40.00	11.16	186.20
730957	Property Owner	City Services	16325 OKAPI ST NW		135.04	40.00	11.16	186.20
730964	Property Owner	City Services	7921 163RD LN NW		135.04	40.00	11.16	186.20
730970	Property Owner	City Services	7551 149TH AVE NW		135.04	40.00	11.16	186.20
731019	Property Owner	City Services	15040 WILLEMITE ST NW		135.04	40.00	11.16	186.20
731087	Property Owner	City Services	6640 153RD LN NW		135.04	40.00	11.16	186.20
731130	Property Owner	City Services	7321 152ND LN NW		135.04	40.00	11.16	186.20
731136	Property Owner	City Services	17540 NOWTHEN BLVD NW		135.04	40.00	11.16	186.20

Account No.	Account Name	Description	Property Address		Delinquent Amount	Admin Fee	Interest (6.5%)	Total Subject to Certification
731153	Property Owner	City Services	6825 151ST AVE NW		135.04	40.00	11.16	186.20
731201	Property Owner	City Services	18055 UTE ST NW		135.04	40.00	11.16	186.20
731354	Property Owner	City Services	6241 180TH LN NW		135.04	40.00	11.16	186.20
731432	Property Owner	City Services	15150 JACKEL ST NW		135.04	40.00	11.16	186.20
731500	Property Owner	City Services	17630 COBALT ST NW		135.04	40.00	11.16	186.20
731536	Property Owner	City Services	8964 HWY 10 NW		135.04	40.00	11.16	186.20
731546	Property Owner	City Services	17230 ZEOLITE ST NW		135.04	40.00	11.16	186.20
731583	Property Owner	City Services	5160 157TH LN NW		135.04	40.00	11.16	186.20
731642	Property Owner	City Services	7000 149TH LN NW		135.04	40.00	11.16	186.20
731667	Property Owner	City Services	7321 151ST LN NW		135.04	40.00	11.16	186.20
731676	Property Owner	City Services	6780 GREEN VALLEY RD		135.04	40.00	11.16	186.20
731694	Property Owner	City Services	15030 WILLEMITE ST NW		135.04	40.00	11.16	186.20
731712	Property Owner	City Services	6460 153RD LN NW		135.04	40.00	11.16	186.20
731762	Property Owner	City Services	9041 169TH AVENUE NW		135.04	40.00	11.16	186.20
731768	Property Owner	City Services	15040 YAKIMA ST NW		135.04	40.00	11.16	186.20
732076	Property Owner	City Services	7041 156TH AVE NW		135.04	40.00	11.16	186.20
732089	Property Owner	City Services	14060 GERMANIUM ST NW		135.04	40.00	11.16	186.20
732097	Property Owner	City Services	5650 170TH LN NW		135.04	40.00	11.16	186.20
732205	Property Owner	City Services	15313 RHINESTONE ST		135.04	40.00	11.16	186.20
732493	Property Owner	City Services	8230 154TH LN NW		135.04	40.00	11.16	186.20
732626	Property Owner	City Services	7020 160TH LN NW		135.04	40.00	11.16	186.20
732744	Property Owner	City Services	6841 173RD AVE NW		135.04	40.00	11.16	186.20
732759	Property Owner	City Services	15830 HEDGEHOG ST NW		135.04	40.00	11.16	186.20
732881	Property Owner	City Services	15355 ELAND ST NW		135.04	40.00	11.16	186.20
733311	Property Owner	City Services	15341 OKAPI ST NW		135.04	40.00	11.16	186.20
733534	Property Owner	City Services	15804 RADIUM ST NW		135.04	40.00	11.16	186.20
733611	Property Owner	City Services	5120 ALPINE DR NW		135.04	40.00	11.16	186.20
733625	Property Owner	City Services	15000 CHAMELEON ST NW		135.04	40.00	11.16	186.20
733687	Property Owner	City Services	16220 YTTRIUM ST NW		135.04	40.00	11.16	186.20
733734	Property Owner	City Services	17940 ST FRANCIS BLVD NW		135.04	40.00	11.16	186.20
733776	Property Owner	City Services	8502 164TH CIR NW		135.04	40.00	11.16	186.20
733942	Property Owner	City Services	5361 156TH LN NW		135.04	40.00	11.16	186.20
734033	Property Owner	City Services	8062 154TH AVE NW		135.04	40.00	11.16	186.20
734175	Property Owner	City Services	5441 142ND AVE NW		135.04	40.00	11.16	186.20
734213	Property Owner	City Services	17529 UNICORN ST NW		135.04	40.00	11.16	186.20
734400	Property Owner	City Services	14920 CHAMELEON ST NW		135.04	40.00	11.16	186.20
734701	Property Owner	City Services	6787 GREEN VALLEY RD NW		135.04	40.00	11.16	186.20
734715	Property Owner	City Services	18054 WACO ST NW		135.04	40.00	11.16	186.20
734944	Property Owner	City Services	16795 GARNET ST NW		135.04	40.00	11.16	186.20
734967	Property Owner	City Services	14905 WILLEMITE ST NW		135.04	40.00	11.16	186.20
734974	Property Owner	City Services	4680 152ND CT NW		135.04	40.00	11.16	186.20
735087	Property Owner	City Services	7000 164TH AVE NW		135.04	40.00	11.16	186.20
735102	Property Owner	City Services	5011 179TH LN NW		135.04	40.00	11.16	186.20

Account No.	Account Name	Description	Property Address		Delinquent Amount	Admin Fee	Interest (6.5%)	Total Subject to Certification
615416800	Property Owner	City Services	14767 KAMACITE ST NW		135.00	40.00	11.16	186.16
678110935	Property Owner	City Services	7210 163RD AVE NW		134.42	40.00	11.11	185.53
736249	Property Owner	City Services	15005 FERRET ST NW		133.06	40.00	10.99	184.05
680263795	Property Owner	City Services	7039 139TH AVE NW		131.90	40.00	10.90	182.80
724024	Property Owner	City Services	14644 PERIDOT ST		131.90	40.00	10.90	182.80
733112	Property Owner	City Services	7204 147TH TER NW		131.90	40.00	10.90	182.80
735586	Property Owner	City Services	14642 QUARTZ TER		131.90	40.00	10.90	182.80
736262	Property Owner	City Services	7293 E RAMSEY PKWY		130.91	40.00	10.82	181.73
736087	Property Owner	City Services	15239 MARMOSET ST NW		129.87	40.00	10.73	180.60
495635343	Property Owner	City Services	14168 ARGON ST NW		129.49	40.00	10.70	180.19
731544	Property Owner	City Services	15982 URANIMITE ST NW		126.22	40.00	10.43	176.65
383361	Property Owner	City Services	14715 HELIUM ST NW		122.39	40.00	10.11	172.50
720794	Property Owner	City Services	14305 TUNGSTEN ST NW		120.73	40.00	9.98	170.71
682309957	Property Owner	City Services	14660 COBALT ST NW UNIT 48		120.01	40.00	9.92	169.93
729991	Property Owner	City Services	8642 149TH COURT NW		117.80	40.00	9.73	167.53
728322	Property Owner	City Services	13938 IRONSTONE TER NW		107.12	40.00	8.85	155.97
731111	Property Owner	City Services	5487 BUNKER LAKE BLVD NW		107.00	40.00	8.84	155.84
684533122	Property Owner	City Services	14220 FLUORINE ST NW		104.98	40.00	8.67	153.65
736739	Property Owner	City Services	7471 171ST LN NW		103.70	40.00	8.57	152.27
727489	Property Owner	City Services	6743 159TH AVE NW		102.84	40.00	8.50	151.34
32252269	Property Owner	City Services	5520 140TH LN NW		101.97	40.00	8.43	150.40
37822799	Property Owner	City Services	9221 173RD AVE NW		101.97	40.00	8.43	150.40
55154532	Property Owner	City Services	7381 152ND AVE NW		101.97	40.00	8.43	150.40
56274644	Property Owner	City Services	7240 150TH LN NW		101.97	40.00	8.43	150.40
57024719	Property Owner	City Services	7025 151ST AVE NW		101.97	40.00	8.43	150.40
58564874	Property Owner	City Services	15029 HELIUM ST NW		101.97	40.00	8.43	150.40
389897226	Property Owner	City Services	9160 MUIRFIELD CIR NW		101.97	40.00	8.43	150.40
399773696	Property Owner	City Services	17600 MARMOSET ST NW		101.97	40.00	8.43	150.40
489883731	Property Owner	City Services	6441 153RD LN NW		101.97	40.00	8.43	150.40
494013046	Property Owner	City Services	16823 IODINE ST NW		101.97	40.00	8.43	150.40
613786173	Property Owner	City Services	16620 ZIRCONIUM ST NW		101.97	40.00	8.43	150.40
634621140	Property Owner	City Services	5460 151ST AVE NW		101.97	40.00	8.43	150.40
660951883	Property Owner	City Services	7240 162ND LN NW		101.97	40.00	8.43	150.40
677454508	Property Owner	City Services	6250 160TH LN NW		101.97	40.00	8.43	150.40
721473	Property Owner	City Services	7601 165TH LN NW		101.97	40.00	8.43	150.40
722362	Property Owner	City Services	15000 GARNET ST NW		101.97	40.00	8.43	150.40
726043	Property Owner	City Services	14470 BOWERS DR NW		101.97	40.00	8.43	150.40
727360	Property Owner	City Services	15421 KANGAROO ST NW		101.97	40.00	8.43	150.40
727499	Property Owner	City Services	15330 MARMOSET ST NW		101.97	40.00	8.43	150.40
727964	Property Owner	City Services	17045 TIGER ST NW		101.97	40.00	8.43	150.40
730262	Property Owner	City Services	7036 156TH AVE NW		101.97	40.00	8.43	150.40
730918	Property Owner	City Services	17200 ZEOLITE ST NW		101.97	40.00	8.43	150.40
731434	Property Owner	City Services	14341 BOWERS DR NW		101.97	40.00	8.43	150.40

Account No.	Account Name	Description	Property Address		Delinquent Amount	Admin Fee	Interest (6.5%)	Total Subject to Certification
731944	Property Owner	City Services	5451 156TH LN NW		101.97	40.00	8.43	150.40
732373	Property Owner	City Services	6501 GREEN VALLEY RD NW		101.97	40.00	8.43	150.40
732852	Property Owner	City Services	15500 MARMOSET ST NW		101.97	40.00	8.43	150.40
732957	Property Owner	City Services	15710 ARMSTRONG BLVD NW		101.97	40.00	8.43	150.40
733037	Property Owner	City Services	7280 181ST AVE NW		101.97	40.00	8.43	150.40
733079	Property Owner	City Services	14059 MAGNESIUM ST NW		101.97	40.00	8.43	150.40
733243	Property Owner	City Services	15121 WILLEMITE ST NW		101.97	40.00	8.43	150.40
733282	Property Owner	City Services	14580 BOWERS DR NW		101.97	40.00	8.43	150.40
734103	Property Owner	City Services	5491 155TH LN NW		101.97	40.00	8.43	150.40
734253	Property Owner	City Services	16862 JACKEL ST NW		101.97	40.00	8.43	150.40
734524	Property Owner	City Services	6860 158TH LN NW		101.97	40.00	8.43	150.40
736044	Property Owner	City Services	17301 GERMANIUM ST NW		101.97	40.00	8.43	150.40
735198	Property Owner	City Services	14731 COBALT ST NW UNIT 39		101.50	40.00	8.39	149.89
634668003	Property Owner	City Services	15460 YAKIMA ST NW		101.35	40.00	8.37	149.72
713745603	Property Owner	City Services	5800 164TH LN NW		100.89	40.00	8.34	149.23
736318	Property Owner	City Services	16125 NOWTHEN BLVD NW		98.96	40.00	8.18	147.14
634857158	Property Owner	City Services	6370 143RD LN NW		98.71	40.00	8.16	146.87
724692	Property Owner	City Services	15000 HEMATITE ST NW		97.04	40.00	8.02	145.06
735666	Property Owner	City Services	5515 149TH LN NW		96.35	40.00	7.96	144.31
716187025	Property Owner	City Services	16855 ST FRANCIS BLVD NW		95.05	40.00	7.85	142.90
736687	Property Owner	City Services	14625 PEARSON STREET NW		94.26	40.00	7.79	142.05
736086	Property Owner	City Services	15315 ARMSTRONG BLVD NW		91.65	40.00	7.57	139.22
725519	Property Owner	City Services	15140 URANIMITE ST NW		91.04	40.00	7.52	138.56
736105	Property Owner	City Services	14793 OLIVINE ST NW		90.72	40.00	7.50	138.22
701128448	Property Owner	City Services	15290 URANIUM ST NW		90.52	40.00	7.48	138.00
736651	Property Owner	City Services	6917 170TH AVE NW		89.56	40.00	7.40	136.96
736305	Property Owner	City Services	14110 FLUORINE ST NW		88.94	40.00	7.35	136.29
715045798	Property Owner	City Services	14660 RHINESTONE ST NW		88.92	40.00	7.35	136.27
722400	Property Owner	City Services	7076 139TH AVE		88.92	40.00	7.35	136.27
727170	Property Owner	City Services	13927 GARNET TER NW		88.92	40.00	7.35	136.27
732029	Property Owner	City Services	7059 139TH AVE		88.92	40.00	7.35	136.27
732030	Property Owner	City Services	14569 OLIVINE WAY NW		88.92	40.00	7.35	136.27
734269	Property Owner	City Services	14751 OLIVINE ST NW		88.92	40.00	7.35	136.27
734712	Property Owner	City Services	7400 147TH LN NW		88.92	40.00	7.35	136.27
736062	Property Owner	City Services	14643 QUARTZ WAY		88.92	40.00	7.35	136.27
731659	Property Owner	City Services	15482 IODINE STREET NW		87.55	40.00	7.23	134.78
727921	Property Owner	City Services	5061 143RD LN NW		86.61	40.00	7.16	133.77
45623579	Property Owner	City Services	6370 164TH LN NW		85.04	40.00	7.03	132.07
616373073	Property Owner	City Services	6601 167TH AVE NW		85.04	40.00	7.03	132.07
736522	Property Owner	City Services	14966 GIBBON WAY NW		83.28	40.00	6.88	130.16
703434209	Property Owner	City Services	14681 HEMATITE ST NW		80.90	40.00	6.68	127.58
736194	Property Owner	City Services	6630 155TH AVE NW		80.11	40.00	6.62	126.73
723153	Property Owner	City Services	15422 KRYPTON ST NW		79.71	40.00	6.59	126.30

Account No.	Account Name	Description	Property Address		Delinquent Amount	Admin Fee	Interest (6.5%)	Total Subject to Certification
724634	Property Owner	City Services	15570 YAKIMA CT NW		75.89	40.00	6.27	122.16
736403	Property Owner	City Services	14661 COBALT ST NW UNIT 27		73.65	40.00	6.09	119.74
48193836	Property Owner	City Services	16222 RAMSEY BLVD NW		71.91	40.00	5.94	117.85
735575	Property Owner	City Services	14659 RHINESTONE ST NW		71.90	40.00	5.94	117.84
736551	Property Owner	City Services	7622 148TH TRAIL NW		71.52	40.00	5.91	117.43
684702692	Property Owner	City Services	15521 COQUINA ST NW		70.39	40.00	5.82	116.21
733805	Property Owner	City Services	5531 156TH LN NW		69.66	40.00	5.76	115.42
34222439	Property Owner	City Services	17700 COBALT ST NW		68.90	40.00	5.69	114.59
37245410	Property Owner	City Services	17960 ERMINE BLVD NW		68.90	40.00	5.69	114.59
41403157	Property Owner	City Services	7956 173RD AVE NW		68.90	40.00	5.69	114.59
41913208	Property Owner	City Services	6420 169TH LN NW		68.90	40.00	5.69	114.59
42713288	Property Owner	City Services	16921 SODIUM ST NW		68.90	40.00	5.69	114.59
49113928	Property Owner	City Services	16350 YOLITE ST NW		68.90	40.00	5.69	114.59
53174334	Property Owner	City Services	15231 KANGAROO ST NW		68.90	40.00	5.69	114.59
59845001	Property Owner	City Services	5132 150TH LN NW		68.90	40.00	5.69	114.59
542407389	Property Owner	City Services	17800 SODIUM ST NW		68.90	40.00	5.69	114.59
648832858	Property Owner	City Services	6812 154TH LN NW		68.90	40.00	5.69	114.59
676463781	Property Owner	City Services	8930 176TH AVE NW		68.90	40.00	5.69	114.59
708075369	Property Owner	City Services	15243 YAKIMA ST NW		68.90	40.00	5.69	114.59
709834362	Property Owner	City Services	18055 WACO ST NW		68.90	40.00	5.69	114.59
711708649	Property Owner	City Services	7201 152ND AVE NW		68.90	40.00	5.69	114.59
718395	Property Owner	City Services	8541 163RD AVE NW		68.90	40.00	5.69	114.59
722068	Property Owner	City Services	16301 ZIRCONIUM ST NW		68.90	40.00	5.69	114.59
722807	Property Owner	City Services	16010 NOWTHEN BLVD NW		68.90	40.00	5.69	114.59
723726	Property Owner	City Services	7920 157TH AVE NW		68.90	40.00	5.69	114.59
725007	Property Owner	City Services	15150 KANGAROO ST NW		68.90	40.00	5.69	114.59
726111	Property Owner	City Services	8150 151ST LN NW		68.90	40.00	5.69	114.59
726393	Property Owner	City Services	15131 ALPACA ST NW		68.90	40.00	5.69	114.59
727201	Property Owner	City Services	14101 FLUORINE ST NW		68.90	40.00	5.69	114.59
727328	Property Owner	City Services	17295 VARIOLITE ST NW		68.90	40.00	5.69	114.59
728460	Property Owner	City Services	17200 GERMANIUM ST NW		68.90	40.00	5.69	114.59
729727	Property Owner	City Services	8620 174TH LN NW		68.90	40.00	5.69	114.59
729939	Property Owner	City Services	8351 160TH AVE NW		68.90	40.00	5.69	114.59
731934	Property Owner	City Services	7231 151ST AVE NW		68.90	40.00	5.69	114.59
732350	Property Owner	City Services	8121 158TH LN NW		68.90	40.00	5.69	114.59
732414	Property Owner	City Services	17450 BAUGH ST NW		68.90	40.00	5.69	114.59
733376	Property Owner	City Services	15354 HEMATITE ST NW		68.90	40.00	5.69	114.59
733429	Property Owner	City Services	16980 RABBIT ST NW		68.90	40.00	5.69	114.59
733926	Property Owner	City Services	16400 WOLFRAM ST NW		68.90	40.00	5.69	114.59
735067	Property Owner	City Services	9100 181ST AVE NW		68.90	40.00	5.69	114.59
735092	Property Owner	City Services	7025 163RD AVE NW		68.90	40.00	5.69	114.59
736106	Property Owner	City Services	16031 DOLOMITE ST NW		68.90	40.00	5.69	114.59
715480623	Property Owner	City Services	7036 160TH LN NW		68.88	40.00	5.69	114.57

Account No.	Account Name	Description	Property Address		Delinquent Amount	Admin Fee	Interest (6.5%)	Total Subject to Certification
736060	Property Owner	City Services	7941 165TH AVE NW		67.68	40.00	5.59	113.27
56804697	Property Owner	City Services	15511 BASALT ST NW		67.57	40.00	5.58	113.15
736320	Property Owner	City Services	15451 NOWTHEN BLVD NW		66.90	40.00	5.53	112.43
734771	Property Owner	City Services	15181 QUICKSILVER ST		66.05	40.00	5.46	111.51
730488	Property Owner	City Services	14421 RADIUM ST NW		65.05	40.00	5.38	110.43
734928	Property Owner	City Services	14362 TUNGSTEN WAY NW		65.05	40.00	5.38	110.43
736343	Property Owner	City Services	5360 180TH AVE NW		61.86	40.00	5.11	106.97
736431	Property Owner	City Services	18014 IODINE ST NW		61.49	40.00	5.08	106.57
56114628	Property Owner	City Services	15001 BISON ST NW		58.65	40.00	4.85	103.50
734249	Property Owner	City Services	7820 151ST LN NW		58.04	40.00	4.80	102.84
57914809	Property Owner	City Services	7141 156TH AVE NW		55.04	40.00	4.55	99.59
655014095	Property Owner	City Services	15641 JUNIPER RIDGE DR NW		54.33	40.00	4.49	98.82
731592	Property Owner	City Services	13919 GARNET TER NW		49.85	40.00	4.12	93.97
492474	Property Owner	City Services	14120 DYSPROSIUM ST NW		49.03	40.00	4.05	93.08
42683285	Property Owner	City Services	16865 SODIUM ST NW		47.43	40.00	3.92	91.35
689643146	Property Owner	City Services	13923 GARNET TER NW		45.94	40.00	3.80	89.74
726377	Property Owner	City Services	14837 OLIVINE ST		45.94	40.00	3.80	89.74
730358	Property Owner	City Services	7005 139TH AVE NW		45.94	40.00	3.80	89.74
730601	Property Owner	City Services	14731 COBALT ST NW UNIT 31		45.94	40.00	3.80	89.74
736169	Property Owner	City Services	7384 147TH LN NW		45.94	40.00	3.80	89.74
736220	Property Owner	City Services	14584 OLIVINE TER NW		45.94	40.00	3.80	89.74
728112	Property Owner	City Services	7244 147TH TER NW		45.91	40.00	3.79	89.70
727911	Property Owner	City Services	7480 150TH LN NW		44.28	40.00	3.66	87.94
735998	Property Owner	City Services	13904 GARNET TER NW		43.37	40.00	3.58	86.95
730443	Property Owner	City Services	7122 139TH AVE		42.98	40.00	3.55	86.53
736518	Property Owner	City Services	7310 BUNKER LAKE BLVD		42.28	40.00	3.49	85.77
715435598	Property Owner	City Services	17151 BAUGH ST NW		38.84	40.00	3.21	82.05
725015	Property Owner	City Services	8751 162ND LN NW		38.84	40.00	3.21	82.05
726346	Property Owner	City Services	8061 152ND LN NW		38.84	40.00	3.21	82.05
731192	Property Owner	City Services	15415 ST FRANCIS BLVD NW		38.84	40.00	3.21	82.05
726877	Property Owner	City Services	14621 QUICKSILVER ST NW		37.72	40.00	3.12	80.84
734097	Property Owner	City Services	5410 144TH WAY NW UNIT 26		37.43	40.00	3.09	80.52
735160	Property Owner	City Services	7252 149TH AVE NW		36.23	40.00	2.99	79.22
725813	Property Owner	City Services	17479 IGUANA ST		35.97	40.00	2.97	78.94
37202737	Property Owner	City Services	9501 173RD AVE NW		35.83	40.00	2.96	78.79
38292846	Property Owner	City Services	17610 EATON ST NW		35.83	40.00	2.96	78.79
38472864	Property Owner	City Services	17403 WOLVERINE ST NW		35.83	40.00	2.96	78.79
40283045	Property Owner	City Services	8506 173RD AVE NW		35.83	40.00	2.96	78.79
41803197	Property Owner	City Services	16611 COQUINA ST NW		35.83	40.00	2.96	78.79
42953312	Property Owner	City Services	16836 SODIUM ST NW		35.83	40.00	2.96	78.79
43093326	Property Owner	City Services	16716 RADIUM ST NW		35.83	40.00	2.96	78.79
44203437	Property Owner	City Services	15790 JUNIPER RIDGE DR NW		35.83	40.00	2.96	78.79
45523569	Property Owner	City Services	15800 NOWTHEN BLVD NW		35.83	40.00	2.96	78.79

Account No.	Account Name	Description	Property Address		Delinquent Amount	Admin Fee	Interest (6.5%)	Total Subject to Certification
49593976	Property Owner	City Services	15800 TRAPROCK ST NW		35.83	40.00	2.96	78.79
60135030	Property Owner	City Services	5561 156TH LN NW		35.83	40.00	2.96	78.79
63745384	Property Owner	City Services	18043 UTE ST NW		35.83	40.00	2.96	78.79
68035815	Property Owner	City Services	17711 VICUNA ST NW		35.83	40.00	2.96	78.79
71366147	Property Owner	City Services	14501 SUNFISH LAKE BLVD NW		35.83	40.00	2.96	78.79
624122641	Property Owner	City Services	8001 177TH AVE NW		35.83	40.00	2.96	78.79
644679588	Property Owner	City Services	17030 RABBIT ST NW		35.83	40.00	2.96	78.79
654984114	Property Owner	City Services	7751 171ST AVE NW		35.83	40.00	2.96	78.79
665036069	Property Owner	City Services	7630 169TH LN NW		35.83	40.00	2.96	78.79
670793347	Property Owner	City Services	16830 RADIUM ST NW		35.83	40.00	2.96	78.79
676887200	Property Owner	City Services	16511 COQUINA ST NW		35.83	40.00	2.96	78.79
719543	Property Owner	City Services	5433 180TH AVE NW		35.83	40.00	2.96	78.79
721528	Property Owner	City Services	16400 YOLITE ST NW		35.83	40.00	2.96	78.79
722686	Property Owner	City Services	7620 165TH LN NW		35.83	40.00	2.96	78.79
723519	Property Owner	City Services	9221 176TH AVE NW		35.83	40.00	2.96	78.79
724887	Property Owner	City Services	17700 EATON ST NW		35.83	40.00	2.96	78.79
725337	Property Owner	City Services	6417 GREEN VALLEY RD NW		35.83	40.00	2.96	78.79
725959	Property Owner	City Services	15831 ELAND ST NW		35.83	40.00	2.96	78.79
726095	Property Owner	City Services	15255 GARNET ST NW		35.83	40.00	2.96	78.79
726787	Property Owner	City Services	9560 181ST AVE NW		35.83	40.00	2.96	78.79
726851	Property Owner	City Services	17841 NOWTHEN BLVD NW		35.83	40.00	2.96	78.79
728620	Property Owner	City Services	9140 167TH AVE NW		35.83	40.00	2.96	78.79
728630	Property Owner	City Services	16541 COQUINA ST NW		35.83	40.00	2.96	78.79
728685	Property Owner	City Services	8750 176TH AVE NW		35.83	40.00	2.96	78.79
729109	Property Owner	City Services	9055 175TH LN NW		35.83	40.00	2.96	78.79
729124	Property Owner	City Services	7807 142ND AVE NW		35.83	40.00	2.96	78.79
729929	Property Owner	City Services	8645 176TH AVE NW		35.83	40.00	2.96	78.79
729958	Property Owner	City Services	5636 172ND LN NW		35.83	40.00	2.96	78.79
731119	Property Owner	City Services	7441 152ND AVE NW		35.83	40.00	2.96	78.79
731511	Property Owner	City Services	15910 JASPER ST NW		35.83	40.00	2.96	78.79
731532	Property Owner	City Services	7841 151ST LN NW		35.83	40.00	2.96	78.79
732058	Property Owner	City Services	17151 WILLEMITE ST NW		35.83	40.00	2.96	78.79
732319	Property Owner	City Services	15385 ARMSTRONG BLVD NW		35.83	40.00	2.96	78.79
732331	Property Owner	City Services	17040 BAUGH ST NW		35.83	40.00	2.96	78.79
733158	Property Owner	City Services	9550 INVERNESS LN NW		35.83	40.00	2.96	78.79
733310	Property Owner	City Services	16820 TIGER ST NW		35.83	40.00	2.96	78.79
733448	Property Owner	City Services	17111 RABBIT ST NW		35.83	40.00	2.96	78.79
733861	Property Owner	City Services	14503 BOWERS DR NW		35.83	40.00	2.96	78.79
733924	Property Owner	City Services	7321 151ST AVE NW		35.83	40.00	2.96	78.79
734002	Property Owner	City Services	16950 YTTRIUM ST NW		35.83	40.00	2.96	78.79
734039	Property Owner	City Services	7930 161ST AVE NW		35.83	40.00	2.96	78.79
734367	Property Owner	City Services	9450 INVERNESS CT NW		35.83	40.00	2.96	78.79
734398	Property Owner	City Services	5540 164TH LN NW		35.83	40.00	2.96	78.79

Account No.	Account Name	Description	Property Address		Delinquent Amount	Admin Fee	Interest (6.5%)	Total Subject to Certification
734490	Property Owner	City Services	14723 BOWERS DR NW		35.83	40.00	2.96	78.79
734646	Property Owner	City Services	9002 HWY 10 NW		35.83	40.00	2.96	78.79
734657	Property Owner	City Services	15454 BARIUM ST NW		35.83	40.00	2.96	78.79
734763	Property Owner	City Services	7320 151ST AVE NW		35.83	40.00	2.96	78.79
735497	Property Owner	City Services	15011 JUNIPER RIDGE DR NW		35.83	40.00	2.96	78.79
735743	Property Owner	City Services	15111 WACO ST NW		35.83	40.00	2.96	78.79
735981	Property Owner	City Services	18032 BARIUM ST NW		35.83	40.00	2.96	78.79
736221	Property Owner	City Services	17850 ERKIUM ST NW		35.83	40.00	2.96	78.79
736226	Property Owner	City Services	16000 NOWTHEN BLVD NW		35.83	40.00	2.96	78.79
736655	Property Owner	City Services	17400 BAUGH ST NW		35.83	40.00	2.96	78.79
734788	Property Owner	City Services	8701 146TH LN NW		35.36	40.00	2.92	78.28
40693086	Property Owner	City Services	16530 YOLITE ST NW		34.96	40.00	2.89	77.85
47683785	Property Owner	City Services	16340 AZURITE ST NW		34.42	40.00	2.84	77.26
721993	Property Owner	City Services	6248 144TH AVE NW		33.87	40.00	2.80	76.67
729847	Property Owner	City Services	5672 157TH AVE NW		33.37	40.00	2.76	76.13
653612478	Property Owner	City Services	16031 DOLOMITE ST NW		33.07	40.00	2.73	75.80
718594	Property Owner	City Services	5653 154TH LN NW		32.92	40.00	2.72	75.64
728195	Property Owner	City Services	7306 BUNKER LAKE BLVD		32.77	40.00	2.71	75.48
731958	Property Owner	City Services	7160 175TH AVE NW		32.57	40.00	2.69	75.26
691228676	Property Owner	City Services	5621 146TH AVE NW		32.45	40.00	2.68	75.13
635251734	Property Owner	City Services	15231 XKIMO ST NW		31.97	40.00	2.64	74.61
683385437	Property Owner	City Services	17130 ZEOLITE ST NW		31.88	40.00	2.63	74.51
661597071	Property Owner	City Services	14221 XENON ST NW UNIT 3		31.82	40.00	2.63	74.45
735945	Property Owner	City Services	14180 XENON ST NW UNIT 2		31.43	40.00	2.60	74.03
736735	Property Owner	City Services	7361 E RAMSEY PKWY		30.64	40.00	2.53	73.17
697183298	Property Owner	City Services	16020 ST. ANDREWS LN		28.90	40.00	2.39	71.29
735681	Property Owner	City Services	14701 COBALT ST NW UNIT 47		27.71	40.00	2.29	70.00
736530	Property Owner	City Services	14807 WILLEMITE ST NW		25.92	40.00	2.14	68.06
727920	Property Owner	City Services	14760 ARGON ST NW		25.74	40.00	2.13	67.87
719976	Property Owner	City Services	16000 NOWTHEN BLVD NW		24.92	40.00	2.06	66.98
736625	Property Owner	City Services	5431 164TH LN NW		23.17	40.00	1.91	65.08
719758	Property Owner	City Services	14077 DYSPROSIUM ST NW		23.13	40.00	1.91	65.04
723072	Property Owner	City Services	14301 NEON ST NW		22.56	40.00	1.86	64.42
730464	Property Owner	City Services	14688 SODIUM ST NW		22.46	40.00	1.86	64.32
735977	Property Owner	City Services	14595 OLIVINE ST NW		22.01	40.00	1.82	63.83
690949632	Property Owner	City Services	7850 149TH LN NW		21.77	40.00	1.80	63.57
675430728	Property Owner	City Services	5305 140TH AVE NW		20.37	40.00	1.68	62.05
				Utility Billing Total:	**$ 429,613.80**	**$ 41,040.00**	**$ 35,499.32**	**$ 506,153.12**
121438	Property Owner	Admin Citation 0264	15231 HELIUM ST NW		250.00	40.00	20.66	310.66
121438	Property Owner	Admin Citation 0268	15231 HELIUM ST NW		500.00	0.00	41.32	541.32
121438	Property Owner	Admin Citation 0272	15231 HELIUM ST NW		500.00	0.00	41.32	541.32

Account No.	Account Name	Description	Property Address		Delinquent Amount	Admin Fee	Interest (6.5%)	Total Subject to Certification
121439	Property Owner	Admin Citation 0270	8350 158TH LANE NW		250.00	40.00	20.66	310.66
121439	Property Owner	Admin Citation 0275	8350 158TH LANE NW		500.00	0.00	41.32	541.32
121666	Property Owner	Admin Citation 0274	6237 RIVLYN AVE NW		75.00	40.00	6.20	121.20
121667	Property Owner	Admin Citation 0273	6225 RIVLYN AVE NW		75.00	40.00	6.20	121.20
121440	Property Owner	Admin Citation 0265	14843 PERIDOT ST NW		75.00	40.00	6.20	121.20
121440	Property Owner	Admin Citation 0267	14843 PERIDOT ST NW		250.00	0.00	20.66	270.66
121668	Property Owner	Admin Citation 0176	5473 BUNKER LAKE BLVD		75.00	40.00	6.20	121.20
119273	Property Owner	Admin Citation 0473	15759 NEON ST NW		75.00	40.00	6.20	121.20
119111	Property Owner	Admin Citation 0471	15230 URANIMITE ST NW		250.00	40.00	20.66	310.66
				Accounts Receivable Total:	**$ 2,875.00**	**$ 320.00**	**$ 237.60**	**$ 3,432.60**
				Total Accounts Subject to Property Tax Certification:	**$ 432,488.80**	**$ 41,360.00**	**$ 35,736.92**	**$ 509,585.72**

CC Regular Session

Meeting Date: 09/23/2025

Primary Strategic Plan Initiative: Identify and implement operational efficiencies, cost savings and additional funding sources.

Title:

Adopt Resolution 25-221 Adopting Proposed 2026 Payable Tax Levies (General, Pavement Management, EDA and Debt Service) & Schedule Public Hearing for December 9, 2025; Adopt Resolution #25-222 Adopting Proposed 2026 General Fund Budget and Resolution #25-223 Adopting Proposed 2026 EDA Budget.

Purpose/Background:

Purpose: Each taxing authority must certify its proposed preliminary property tax levies for payable 2026 to the County Auditor by September 30, 2025.

A budget/levy slide presentation will be provided that will outline the city's proposed 2026 levies and General Fund Budget.

The city held several worksessions on the proposed 2026 preliminary budget and related levies, with the last worksession, prior to preliminary adoption, being held on September 9, 2025.

Proposed 2026 Payable Tax Levy:
Proposed Tax Levies:

General Fund Levy:	$ 18,286,749
Pavement Management Fund Levy (Included in General Levy)	$ 2,033,819
EDA Levy (Included in General Levy)	$ 86,367
Debt Service Levy: CIP Bond (Municipal Center) (Being Requested)	$ 1,142,000
Debt Service Levy - CIP Bond (Fire Station #2) (Being Requested)	$ 234,393
Debt Service Levy - 2023 Equipment Certificates (Being Requested)	$ 148,200
2022 Reconstruction Debt - $12M of additional Road Projects (being Requested)	$ 1,042,263
Debt Service Levy - CIP Bond (Public Works Campus) (Being Requested)	$ 87,276
2016 Reconstruction Debt - Andrie & Overlays (Being Requested)	$ 114,253
2017 Reconstruction Debt - Sunwood Drive & Alpine	$ 90,416
2018 Reconstruction Debt - River's Bend & Stanhope Terrace	$ 111,180
Total Proposed Levy - 2026	$ 23,376,916

Based upon the proposed levy, the City's estimated tax rate is projected to slightly decrease in 2026 from 46.214% (2025) to 46.158% subject to final property and tax calculations by the County. The attached resolution, as it is presented, reflects a levy of $23,376,916. The proposed levy for 2026 reflects a $1,426,222 (6.50% increase) over the adopted levy in 2025 of $21,950,694.

The levy increase of $1,426,222 has the following contributing factors:

1. **Additional Personnel Requests - New positions and additional hours -** ***$457,825***

Personnel additions of a part-time Communications Specialist (4/1/26 start), part-time Evidence & Property Technician/Records Management Technician (3/2/26 start), full-time Firefighter/Fire Technician (3/2/26 start), full-time Builidng Inspector/Plans Examiner (April 1, 2026 start), full-time City Engineer (January 5, 2026 start), full-time Engineering Tech II (April 1 2026 start) and Additional Hours to FT for Police Records Technician (1/2/26).

2. $751,177: Personnel: COLA, Steps, PERA, FICA/Medicare, Health Insurance, Workers Comp, Severance and Paid Family Medical Leave.

3.. $146,701: Line item increases: Website redesign, Street Maintenance, Software Licensing, Etc.

4. $96,849: ***Pavement Management Levy: 5% annual increase***

5. ($26,330): Debt reduction

6. ($0): EDA Levy ***decrease.***

2026 Proposed General Fund Budget: $22,789,599 ($20,373,610 - Year 2025)

2026 Proposed EDA Budget: $91,167 ($91,367 - 2025).

All EDA and General Fund documents are included together, as the EDA levy calculates into the total general levy calculation of the city and thus accounts for the several motions listed below.

While the proposed levy can always be reduced, it cannot be increased without "higher" level approval through an appeals process. Until the budget and levy is formally adopted on December 9, 2025, there will be budget worksessions to continue discussions on the Proposed 2026 General Fund Budget and 2026 Proposed Levies.

The proposed levy must be certified to Anoka County by Tuesday, September 30, 2025. Therefore, the Council must make a decision prior to that date in regards to the amount of this levy. If the proposed levy is not passed for any reason, the adopted 2025 levy ($21,950,694) will be certified as the city's payable 2026 levy.

Schedule Budget Public Hearing Date:
The Truth-in-Taxation (TNT) law was changed in 2009. The City is no longer required to hold a special TNT hearing or to publish a notice of the TNT hearing. In lieu of the eliminated formal TNT hearing, the City is required to hold a regularly scheduled meeting at which the budget and levy will be discussed. The City may adopt the budget and levy immediately following. The public meeting must be held between November 25 and December 30 and held after 6:00 P.M.

Staff is recommending that the public meeting be held at its regularly scheduled meeting of December 9, 2025, with adoption of the 2026 General Fund Budget and levy to immediately follow.

The public meeting date must be certified to Anoka County by Tuesday, September 30, 2025. Therefore, the City Council must make a decision as to the date selected for the 2026 payable public meeting at tonight's meeting, unless a special meeting is called.

Time Frame/Observations/Alternatives:

1. Adopt Total Preliminary Levy of $23,376,916.

2. Adopt Total Preliminary Levy of $_____ based on discussion.

3. Retain Levy at 2025 Final Levy Adoption of $21,950,694.

Recommendation:

Staff recommends Option #1 above based on discussions at City Council budget worksessions with the possibility of reductions to the preliminary levy prior to City Council adoption of the final levy on December 9, 2025 and to schedule the City of Ramsey's budget/levy public meeting on Tuesday, December 9, 2025, at 7:00 P.M.

Outcome/Action:

Motion to recommend Council A**dopt Resolution #25-221 Approving the Proposed 2025, Payable 2026 Tax Levy in the amount of $23,376,916 and to schedule the City of Ramsey's budget/levy public meeting on Tuesday, December 9, 2025, 2024, at 7:00 p.m and Adopt Resolution #25-222 Adopting Proposed 2026 General Fund Budget and Resolution Adopt Resolution #25-223 Adopting Proposed 2026 EDA Budget.**

NOTE: Each Resolution will be adopted by a separate motion.

Attachments

Reso #25-221 Adopting Proposed 2026 Property Tax Levy

Reso #25-222 Adopting Proposed 2026 General Fund Budget

Reso #25-223 Adopting Proposed 2026 EDA Budget

2026 Proposed General Fund Budget

2026 Proposed EDA Budget

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	09/18/2025 09:07 AM
Form Started By: Diana Lund		Started On: 09/11/2025 01:47 PM
Final Approval Date: 09/18/2025		

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #25-221

RESOLUTION APPROVING THE PROPOSED 2025, PAYABLE 2026 TAX LEVY AND SCHEDULE BUDGET PUBLIC MEETING DATE

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, COUNTY OF ANOKA, STATE OF MINNESOTA, as follows:

1) That the following proposed levies for certified 2025, payable 2026, be levied upon the taxable property in said City of Ramsey, Anoka County, State of Minnesota for the following purposes:

GENERAL LEVY		
Fund 101: General Fund - General Operations		
Fiscal Disparity Transfer - as estimated	$ 2,651,393	
Collected as Pavement Management Levy	2,033,819	
Collected as Property Tax EDA Levy	86,367	
Collected as Property Tax General Levy	15,635,356	
		$20,406,935
DEBT SERVICE LEVY		
CIP Bond – Municipal Center	1,142,000	
CIP Bond – Fire Station #2	234,393	
2023 Equipment Certificates	148,200	
2016 GO Road Improvement Bonds	114,253	
2017 GO Road Improvement Bonds	90,416	
2018 GO Road Improvement Bonds	111,180	
2020 CIP Bond – Public Works Campus	87,276	
2022 GO Road Improvement Bonds	1,042,263	
		2,969,981
TOTAL PROPOSED LEVIES		$ 23,376,916

1) That the City of Ramsey will not be levying the $1,199,100 (105% of debt service) related to the 2021 GO Capital Improvement Plan Refunding Bonds for the Municipal Center. Levy amount will be $1,142,000.

2) That the City of Ramsey will not be levying the $284,393 (105% of debt service) related to the 2015 GO Capital Improvement Plan Bonds for Fire Station #2. Levy amount will be $234,393.

3) That the City of Ramsey will not be levying the $149,253 (105% of debt service) related to the 2016 GO Special Assessment (Street Reconstruction) Bonds. Levy amount will be $114,253.

4) That the City of Ramsey will not be levying the $127,276 (105% of debt service) related to the 2022 GO Street Reconstruction Bonds. Levy amount will be $87,276.

5) That the City of Ramsey will not be levying the $1,092,263 (105% of debt service) related to the 2023 GO Capital Equipment Bonds, Levy amount will be $1,042,263.

6) That the City of Ramsey will not be levying the $193,200 (105% of debt service) related to the 2023 GO Capital Equipment Bonds, Levy amount will be $148,200.

7) That the City of Ramsey's 2025 Public Budget Meeting for 2026 Payable is scheduled for Tuesday, December 9, 2025 at 7:00 p.m.

8) That the Finance Director be directed to transmit a certified copy of this resolution to theAnoka County Auditor's Office on or before Tuesday, September 30, 2025.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 23rd day of September, 2025.

_____
Mayor

ATTEST:

_____
City Clerk

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #25-222

RESOLUTION ADOPTING THE "PROPOSED" 2026 CITY OF RAMSEY GENERAL FUND OPERATING BUDGET

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, COUNTY OF ANOKA, STATE OF MINNESOTA, as follows:

1) That the "Proposed" annual budget of the City of Ramsey for the fiscal year beginning January 1, 2026 is hereby adopted for the General Fund as follows:

GENERAL FUND	
Revenues:	
Property Taxes	$18,209,749
Licenses and Permits	992,850
Intergovernmental Revenues	845,500
Charges for Services	808,700
Fines and Forfeitures	48,000
Other Revenues-	
Interest Earnings	75,000
Miscellaneous	21,050
Other Financing Sources	1,788,750
Total Revenues	$22,789,599
Operating and Capital Expenditures:	
General Government	$ 5,766,318
Public Safety	10,315,464
Public Works	3,876,649
Parks and Recreation	2,625,795
Contingency	25,000
Other Financing Uses	180,373
Total Operating and Capital Expenditures	$ 22,789,599

2) That the Finance Director be directed to transmit a certified copy of this resolution to the Anoka County Auditor's office on or before Tuesday, September 30, 2025.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor:

and the following voted against the same:

and the following abstained:

and the following were absent:

None

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 23rd day of September 2025.

_____
Mayor

ATTEST:

_____
City Clerk

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #25-223

RESOLUTION ADOPTING THE "PROPOSED" 2026 CITY OF RAMSEY ECONOMIC DEVELOPMENT AUTHORITY FUND BUDGET

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the "Proposed" annual budget of the City of Ramsey for the fiscal year beginning January 1, 2026 is hereby adopted for the Economic Development Authority Fund as follows:

ECONOMIC DEVELOPMENT FUND

Revenues:	
Taxes (EDA Levy)	$86,367
Interest Earnings	4,800
Total Revenues	$91,167
Operating and Capital Expenditures:	
Personal Services	$ 1,080
Supplies	44,000
Services and Charges	46,087
Total Operating and Capital Expenditures	$91,167

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 23rd day of September, 2025.

_____
Mayor

ATTEST:

City Clerk

GENERAL FUND 101 - BUDGET SUMMARY

REVENUES

	-2021 Actual-	-2022 Actual-	-2023 Actual-	-2024 Actual-	-2025 Adopted-	-2026 Requested-	% Change
TAXES	11,184,493	11,961,591	12,827,463	14,751,073	16,874,046	18,209,749	7.92%
LICENSES AND PERMITS	917,645	843,010	1,058,097	1,610,437	960,870	992,850	3.33%
INTERGOVERNMENTAL REVENUES	513,730	885,575	1,508,405	920,634	756,000	845,500	11.84%
CHARGES FOR SERVICES	760,740	814,985	1,067,192	1,227,700	780,700	808,700	3.59%
FINES AND FORFEITS	51,153	45,717	39,681	8,603	48,000	48,000	0.00%
SPECIAL ASSESSMENTS	-	-	-	26,103	-	-	
MISCELLANEOUS	29,201	235,737	27,875	34,247	20,600	21,050	2.18%
INVESTMENT EARNINGS	(29,897)	(57,081)	312,520	295,273	50,000	75,000	50.00%
OTHER FINANCING SOURCES	1,321,201	659,892	1,700,265	4,031,473	883,394	1,788,750	102.49%
TOTAL REVENUES	**14,748,266**	**15,389,426**	**18,541,497**	**22,905,543**	**20,373,610**	**22,789,599**	11.86%

EXPENDITURES

	-2021 Actual-	-2022 Actual-	-2023 Actual-	-2024 Adopted-	-2025 Adopted-	-2026 Requested-	% Change
GENERAL GOVERNMENT	3,540,820	3,814,959	4,053,311	4,663,423	5,219,599	5,766,318	10.47%
PUBLIC SAFETY	6,526,621	6,822,296	7,876,060	9,504,535	9,491,948	10,315,464	8.68%
PUBLIC WORKS	2,393,459	2,153,946	3,451,351	4,325,197	3,300,689	3,876,649	17.45%
PARKS AND RECREATION	1,481,802	1,445,077	1,628,641	2,298,424	2,224,661	2,625,795	18.03%
MISCELLANEOUS/CONTINGENCY	474,396	334,541	154,609	61,853	136,713	205,373	50.22%
TOTAL EXPENDITURES	**14,417,097**	**14,570,820**	**17,163,971**	**20,853,433**	**20,373,610**	**22,789,599**	11.86%

2025 GENERAL FUND REVENUES

GENERAL FUND 101 - REVENUE SUMMARY	-2021 Actual-	-2022 Actual-	-2023 Actual-	-2024 Actual-	-2025 Adopted-	-2026 Requested-	% Change
TAXES	11,184,493	11,961,591	12,827,463	14,751,073	16,874,046	18,209,749	7.92%
LICENSES AND PERMITS	917,645	843,010	1,058,097	1,610,437	960,870	992,850	3.33%
INTERGOVERNMENTAL REVENUES	513,730	885,575	1,508,405	920,634	756,000	845,500	11.84%
CHARGES FOR SERVICES	760,740	814,985	1,067,192	1,227,700	780,700	808,700	3.59%
FINES AND FORFEITS	51,153	45,717	39,681	8,603	48,000	48,000	0.00%
SPECIAL ASSESSMENTS	-	-	-	26,103			
MISCELLANEOUS	29,201	235,737	27,875	34,247	20,600	21,050	2.18%
INVESTMENT EARNINGS	(29,897)	(57,081)	312,520	295,273	50,000	75,000	50.00%
OTHER FINANCING SOURCES	1,321,201	659,892	1,700,265	4,031,473	883,394	1,788,750	102.49%
TOTAL REVENUES	**14,748,266**	**15,389,426**	**18,541,497**	**22,905,543**	**20,373,610**	**22,789,599**	11.86%

HISTORICAL LEVY AMOUNTS

2021 LEVY	$	11,060,589	3.65%	
2022 LEVY	$	11,712,590	5.89%	
2023 LEVY	$	13,145,820	12.24%	
2024 LEVY	$	14,962,220	13.82%	
2025 LEVY	$	16,931,046	13.16%	
2026 Levy	$	18,286,749	8.01%	**$ 1,355,703 Increase**

GENERAL FUND 101 - REVENUE BY SOURCE		-2021 Actual-	-2022 Actual-	-2023 Actual-	-2024 Actual-	-2025 Adopted-	-2026 Requested-
TAXES							
4011	CURRENT-AD VALOREM TAXES	9,415,148	10,068,520	11,454,193	13,286,680	15,188,217	16,543,920
401A	CURRENT-UNCOLLECTED ALLOWANCE	-	-	-	-	(100,000)	(100,000)
4012	DELINQUENT-AD VALOREM TAXES	112,159	50,370	(127,723)	(92,345)	40,000	20,000
4014	FISCAL DISPARITIES	1,645,441	1,535,653	1,505,453	1,537,812	1,742,829	1,742,829
4015	EXCESS TAX INCREMENTS	-	304,151	144	16,725	-	-
4018	PENALTY/INT-AD VALOREM TAXES	11,745	2,742	(9,611)	2,202	3,000	3,000
4019	FORFEITED TAX SALE APPROPRIATION		153	5,006			
TAXES Total		**11,184,493**	**11,961,591**	**12,827,463**	**14,751,073**	**16,874,046**	**18,209,749**
LICENSES AND PERMITS							
- BUSINESS LICENSES/PERMITS							
4140	CREDIT CARD PROCESSING FEES	(2,994)	(3,967)	(2,465)	(3,921)	(1,000)	(2,000)
4155	LIQUOR-ON SALE	47,360	48,185	44,620	46,220	50,000	50,000
4156	LIQUOR-OFF SALE	-	-	-	-	-	-
4159	MECHANICAL LICENSE	13,850	18,265	15,525	21,250	15,000	15,000
4163	PAWNSHOP LICENSE	4,250	4,000	4,000	4,000	4,000	4,000
4164	CIGARETTE SALES LICENSE	3,700	3,988	3,525	3,450	4,000	4,000
4165	REFUSE HAULERS LICENSE	350	400	350	350	350	350
4168	PEDDLERS LICENSE	6,500	4,100	4,500	24,150	6,000	10,000
4170	OTHER BUSINESS LICENSES & PERM	1,360	2,210	4,105	8,075	5,000	5,000
4171	INVESTIGATIVE FEES	2,684	2,441	2,415	3,475	3,000	3,000
- NON-BUSINESS LICENSES/PERMITS							
4205	BUILDING PERMIT	566,419	520,770	637,240	849,543	450,000	450,000
4206	PLUMBING PERMIT	52,806	46,037	74,144	97,393	55,000	60,000
4207	ANIMAL LICENSE	1,930	2,000	500	2,750	-	-
4208	HEATING PERMIT	69,045	53,494	75,098	118,275	65,000	75,000
4209	CONDITIONAL USE PERMIT	8,450	9,600	22,150	14,000	15,000	15,000
4211	SIGN PERMITS	1,550	1,500	2,900	3,000	2,500	2,500
4212	RENTAL LICENSE	5,135	4,010	10,250	201,555	141,020	141,000
4213	FIRE PERMIT	7,550	10,750	21,044	16,695	12,000	14,000
4214	ELECTRICAL INSPECTION PERMIT	90,306	80,988	95,787	135,326	95,000	100,000
4220	SEPTIC SYSTEM PERMIT	21,310	21,685	22,433	26,890	20,000	20,000
4221	URBAN SEWER PERMIT	4,350	6,025	8,550	17,800	8,000	12,000
4222	URBAN WATER PERMIT	5,050	6,925	9,150	17,800	8,000	12,000
4230	OTHER NON-BUSINESS LIC & PERM	6,685	(395)	2,275	2,361	3,000	2,000
LICENSES AND PERMITS Total		**917,645**	**843,010**	**1,058,097**	**1,610,437**	**960,870**	**992,850**
INTERGOVERNMENTAL REVENUES							
- FEDERAL INTERGOVERNMENTAL							
4253	FEDERAL EXCISE TAX REFUND	9,310	1,333	324	-	500	-
4252	FEDERAL GRANTS	-	-	70,000	-	-	-
- STATE INTERGOVERNMENTAL							
4255	FEDERAL CARES ACT	-	55,624	650,000	-	-	-
4263	MARKET VALUE HOMESTEAD CREDIT	2,963	3,644	3,223	3,759	-	-
4268	MSA FOR STREETS	180,000	302,316	210,000	240,000	240,000	300,000
4269	POLICE - INSURANCE PREMIUM TAX	248,199	277,956	296,737	346,825	260,000	280,000
4271	POST BOARD REIMBURSEMENT	27,820	29,430	26,265	29,396	25,000	25,000
4272	STATE EXCISE TAX REFUND	571	525	566	793	500	500
4273	OTHER STATE GRANTS & AIDS	28,867	214,747	251,290	299,860	230,000	240,000
- LOCAL INTERGOVERNMENTAL							
4287	OTHER LOCAL GOVERNMENT GRANTS	16,000	-	-	-	-	-
INTERGOVERNMENTAL REVENUES Total		**513,730**	**885,575**	**1,508,405**	**920,634**	**756,000**	**845,500**

CHARGES FOR SERVICES							
4304	RENTAL FEES - REAL PROPERTY	156,109	160,542	173,489	247,971	160,000	180,000
4305	RENTAL FEES	12,224	13,672	19,325	27,400	25,000	25,000
4306	ZONING & SUBDIVISION FEES	2,585	2,490	1,530	275	-	-
4307	PLAN CHECKING FEES	199,008	249,663	309,777	347,737	225,000	225,000
4308	SALES OF MAPS & PUBLICATIONS	123	137	235	171	100	100
4309	ASSESSMENT SEARCHES	540	270	360	300	100	100
4310	SPECIAL MEETING FEES	-	-	-	350	-	-
4312	GENERAL GOVERNMENT STAFF TIME	31,870	36,184	19,513	23,312	17,000	15,000
4313	OTHER GENERAL GOVERNMENT	-	-	-	125	-	-
4326	SPECIAL POLICE SERVICES	7,808	15,939	5,000	10,152	5,000	5,000
4327	SPECIAL FIRE PROTECTION SERVIC	23,144	130	30	-	-	-
4328	ACCIDENT REPORTS	1,033	763	857	914	1,000	1,000
4329	OPEN BURN PERMIT FEES	500	1,000	675	975	500	500
4330	OTHER PUBLIC SAFETY	5,370	4,325	4,195	3,060	2,000	2,000
4337	ENGINEERING	302,408	299,006	446,839	474,669	300,000	310,000
4338	PLAN & SPECIFICATION FEES	-	-	-	-	-	-
4339	OTHER PUBLIC WORKS	7,860	16,994	47,893	34,413	25,000	20,000
4347	OTHER CULTURE-RECREATION	10,159	13,869	37,474	55,875	20,000	25,000
CHARGES FOR SERVICES Total		**760,740**	**814,985**	**1,067,192**	**1,227,700**	**780,700**	**808,700**
FINES AND FORFEITS							
4452	COURT FINES	46,250	40,563	37,225	52,891	45,000	45,000
4453	OTHER FINES & FORFEITS	-	-	-	-	-	-
4454	ADMINISTRATIVE FINES	4,903	5,155	2,456	(44,288)	3,000	3,000
FINES AND FORFEITS Total		**51,153**	**45,717**	**39,681**	**8,603**	**48,000**	**48,000**
SPECIAL ASSESSMENTS							
4502	PRINCIPAL-SPECIAL ASSESSMENT	-	-	-	26,103	-	1,000
SPECIAL ASSESSMENTS Total		**-**	**-**	**-**	**26,103**	**-**	**1,000**
MISCELLANEOUS							
4601	MISCELLANEOUS REVENUE	-	-	-	(12)	-	-
4604	SURCHARGES	675	708	959	1,216	600	1,000
4605	ELECTION FILING FEES	-	30	-	40	-	50
4609	OTHER MISCELLANEOUS REVENUES	28,526	234,999	26,915	33,004	20,000	20,000
4608	CONTRIBUTIONS & DONATIONS	-	-	-	-	-	-
MISCELLANEOUS Total		**29,201**	**235,737**	**27,875**	**34,247**	**20,600**	**21,050**
INVESTMENT EARNINGS							
4701	INTEREST ON INVESTMENTS	(29,897)	(57,081)	312,520	295,273	50,000	75,000
INVESTMENT EARNINGS Total		**(29,897)**	**(57,081)**	**312,520**	**295,273**	**50,000**	**75,000**
OTHER FINANCING SOURCES							
4722	SALE OF GENERAL FIXED ASSETS	-	-	-	94,090	-	-
FIXED ASSET DISPOSITION Total		**-**	**-**	**-**	**94,090**	**-**	**-**
OTHER FINANCING SOURCES							
TRANSFERS IN							
4901	TRANSFER IN FROM OTHER FUNDS	1,321,201	659,892	1,700,265	3,937,383	883,394	1,788,750
OTHER FINANCING SOURCES Total		**1,321,201**	**659,892**	**1,700,265**	**3,937,383**	**883,394**	**1,788,750**
TOTAL REVENUE		**14,748,266**	**15,389,426**	**18,541,497**	**22,905,543**	**20,373,610**	**22,789,599**

GENERAL FUND 101 - LINE ITEM DETAIL	-2021 Actual-	-2022 Actual-	-2023 Adopted-	-2024 Actual-	-2025 Adopted-	-2026 Requested-
4901 Other Finance Sources						
Water Fund Administrative Transfer	47,000	49,000	51,000	55,000	59,000	63,000
Sewer Fund Administrative Transfer	41,000	43,000	45,000	49,000	53,000	57,000
St. Lighting Fund Administrative Transfer	23,000	25,000	27,000	29,000	31,000	34,000
Recycling Fund Administrative Transfer	-					
Storm Water Utility Fund Administrative Transfer	36,000	38,000	40,000	44,000	49,000	53,000
PW Campus Fund			-	167,931	571,972	
COR Fund						917,000
2023 Legislative Funds	-	-	-	-	1,200,000	23,394
Landfill Fund	989,201	63,000	-	-		
Capital Maintenance Fund - For Trail Maintenance	60,000	60,000	70,000	70,000	70,000	70,000
Capital Maintenance Fund - For Capital Improvements		29,710	-	16,500		55,750
Facility Fund (Building Improvements)	-	-	-	36,000		100,000
Pavement Management Fund	-	-	-	60,104		
Fleet Vehicle Fund	-	17,800	93,066	59,244	30,000	
PIR Fund-Street Maintenance	125,000	150,000	597,595	200,000	200,000	200,000
PIR Fund - Loan for Fire Truck	-	-	-	-	300,000	
Equipment Revolving Fund - QCTV Funds	-	-	-	-	-	71,000
Capital Bonding	-	-	-	1,509,275		
Equipment Revolving Fund		184,382	608,673	73,288	68,000	168,000
	1,321,201	659,892	1,700,265	3,973,383	883,394	1,788,750

2025 GENERAL FUND EXPENDITURES

EXPENDITURE BY OBJECT SUMMARY	-2021 Actual-	-2022 Actual-	-2023 Actual-	-2024 Actual-	-2025 Adopted-	-2026 Requested-	% Change
PERSONNEL SERVICES	9,471,467	10,181,456	11,319,181	12,588,749	14,484,111	15,703,113	8.42%
SUPPLIES	915,467	1,237,507	1,232,853	1,241,320	1,603,266	1,597,959	-0.33%
OTHER SERVICES & CHARGES	2,577,958	2,521,359	3,555,551	3,337,053	3,602,860	3,886,154	7.86%
CAPITAL OUTLAY	977,809	295,957	901,777	3,624,458	577,000	1,496,000	159.27%
TRANSFERS OUT	409,801	272,688	92,756	61,853	106,373	106,373	0.00%
DEBT SERVICE	61,853	61,853	61,853	-	-	-	
TOTAL EXPENDITURE BY OBJECT	**14,414,356**	**14,570,820**	**17,163,971**	**20,853,433**	**20,373,610**	**22,789,599**	11.86%

SUMMARY:

OPERATING EXPENSE:	**12,964,892**	**13,940,322**	**16,107,585**	**17,167,122**	**19,690,237**	**21,187,226**	**7.60%**
CAPITAL OUTLAY:	**977,809**	**295,957**	**901,777**	**3,624,458**	**577,000**	**1,496,000**	**159.27%**
TRANSFERS OUT/DEBT SERVICE:	**471,654**	**334,541**	**154,609**	**61,853**	**106,373**	**106,373**	**0.00%**
TOTAL EXPENDITURES	**$ 14,414,356**	**$ 14,570,820**	**$ 17,163,971**	**$ 20,853,433**	**$ 20,373,610**	**$ 22,789,599**	**11.86%**

EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS		-2021 Actual-	-2022 Actual-	-2023 Actual-	-2024 Actual-	-2025 Adopted-	-2026 Requested-	% Change
GENERAL GOVERNMENT								
0111	MAYOR AND COUNCIL	100,563	106,114	107,719	106,831	104,844	98,999	-5.57%
0114	CHARTER/PLAN/HORSE COMMISSIONS	3,666	2,709	2,467	2,521	3,929	3,275	-16.65%
0130	ADMINISTRATION	852,730	913,981	977,369	1,030,356	1,195,412	1,182,360	-1.09%
0141	ELECTIONS	7,784	44,689	6,357	95,352	3,639	47,663	1209.78%
0153	FINANCE	408,717	362,854	370,861	448,446	533,692	557,679	4.49%
0155	ASSESSING	120,463	125,272	126,096	129,777	133,000	138,000	3.76%
0161	LEGAL	125,477	121,422	116,142	121,605	126,797	133,150	5.01%
0191	PLANNING & ZONING	733,882	665,874	818,640	951,445	1,149,903	1,209,871	5.22%
0192	DATA PROCESSING	606,281	773,912	840,343	958,559	1,097,132	1,303,128	18.78%
0194	GENERAL GOVERNMENT BUILDINGS	529,125	643,514	629,571	759,196	804,616	1,022,545	27.08%
0195	NEWSLETTER	52,132	54,618	57,746	59,337	66,635	69,649	4.52%
GENERAL GOVERNMENT Total		**3,540,820**	**3,814,959**	**4,053,311**	**4,663,423**	**5,219,599**	**5,766,318**	
PUBLIC SAFETY								
0211	POLICE PROTECTION	4,547,484	4,726,260	5,196,605	6,135,488	6,328,180	6,708,400	6.01%
0220	FIRE PROTECTION	1,352,166	1,427,516	1,785,989	2,314,915	2,050,000	2,436,948	18.88%
0240	PROTECTIVE INSPECTIONS	538,198	564,838	718,231	876,090	888,040	928,174	4.52%
0250	CIVIL DEFENSE	3,287	9,637	67,325	38,541	46,484	47,000	1.11%
0260	TRAFFIC ENGINEERING	71,628	79,873	85,061	112,316	150,724	162,493	7.81%
0270	ANIMAL CONTROL	743	1,399	8,175	10,039	9,250	10,250	10.81%
0280	COMMUNITY ORIENTING POLICING	13,115	12,774	14,673	17,147	19,270	22,200	15.20%
PUBLIC SAFETY Total		**6,526,621**	**6,822,296**	**7,876,060**	**9,504,535**	**9,491,948**	**10,315,464**	
PUBLIC WORKS								
0301	ENGINEERING	381,476	446,849	566,809	674,634	644,812	650,865	0.94%
0311	STREET MAINTENANCE	1,747,168	1,332,827	2,510,567	3,314,818	2,183,029	2,750,494	25.99%
0312	SNOW & ICE REMOVAL	264,815	374,270	373,975	335,746	472,848	475,290	0.52%
PUBLIC WORKS Total		**2,393,459**	**2,153,946**	**3,451,351**	**4,325,197**	**3,300,689**	**3,876,649**	
PARKS AND RECREATION								
0452	PARK & RECREATION	1,481,802	1,445,077	1,628,641	2,298,424	2,224,661	2,625,795	18.03%
PARKS AND RECREATION Total		**1,481,802**	**1,445,077**	**1,628,641**	**2,298,424**	**2,224,661**	**2,625,795**	
MISCELLANEOUS/CONTINGENCY								
0892	EXPENDITURE RESERVE	474,396	334,541	154,609	61,853	136,713	205,373	50.22%
MISCELLANEOUS/CONTINGENCY Total		**474,396**	**334,541**	**154,609**	**61,853**	**136,713**	**205,373**	
TOTAL EXPENDITURES & OTHER FINANCING		**14,417,097**	**14,570,820**	**17,163,971**	**20,853,433**	**20,373,610**	**22,789,599**	

EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS		-2021 Actual-	-2022 Actual-	-2023 Actual-	-2024 Actual-	-2025 Adopted-	-2026 Requested-
PERSONNEL SERVICES							
WAGES AND SALARIES							
6102	F.T. REGULAR-WAGES & SALARIES	6,275,314	6,528,037	7,445,527	8,278,948	9,537,478	10,549,431
6103	FULL TIME-REGULAR-OVERTIME	166,477	183,834	180,095	199,100	183,000	173,000
6104	PART TIME-WAGES & SALARIES	577,699	746,543	773,014	871,155	990,357	937,046
6105	TEMPORARY-WAGES & SALARIES	133,432	179,828	88,117	134,959	137,708	172,002
6106	OVERTIME-TEMPORARY	878	636	-	-	-	-
6107	OVERTIME-PART TIME	-	-	-	-	-	-
WAGES AND SALARIES		**7,153,800**	**7,638,878**	**8,486,752**	**9,484,162**	**10,848,543**	**11,831,479**
OTHER GROSS EARNINGS							
6108	SEVERANCE PAY	67,884	108,460	52,334	82,751	-	50,000
OTHER GROSS EARNINGS		**67,884**	**108,460**	**52,334**	**82,751**	**-**	**50,000**
EMPLOYER CONTRIBUTIONS							
6121	PERA CONTRIBUTIONS	807,601	839,838	929,059	1,019,017	1,155,927	1,262,197
6122	FICA/MEDICARE CONTRIBUTIONS	350,762	367,731	416,569	464,185	581,211	631,824
6123	ICMA RETIREMENT TRUST	2,000	800	-	-	-	-
6131	GROUP INSURANCE	848,602	878,018	1,049,605	1,165,820	1,383,039	1,506,983
6132	DISABILITY INSURANCE	1,313	1,313	1,313	1,313	1,313	1,313
6133	WORKERS COMP INSURANCE PREMIUM	239,505	346,417	383,549	371,500	514,078	361,808
6135	PAID FAMILY MEDICAL LEAVE	-	-	-	-	-	57,509
EMPLOYER CONTRIBUTIONS		**2,249,783**	**2,434,117**	**2,780,095**	**3,021,835**	**3,635,568**	**3,821,634**
PERSONNEL SERVICES Total		**9,471,467**	**10,181,456**	**11,319,181**	**12,588,749**	**14,484,111**	**15,703,113**

SUPPLIES								
OFFICE SUPPLIES								
6203	DUPLICATING SUPPLY & COPY PAPE	2,174	2,198	4,594	1,267	5,000	4,500	
6204	STATIONERY, ENVELOPES & FORMS	3,872	9,542	8,707	7,744	7,850	9,700	
6205	DRAFTING SUPPLIES	-	-	-	-	-	-	
6206	FILM, MICROFILM, TAPES, DISKS	568	370	208	128	1,400	800	
6207	TRAINING SUPPLIES	3,154	3,562	10,165	8,170	10,500	10,500	
6208	MISCELLANEOUS OFFICE SUPPLIES	8,460	9,670	12,230	13,452	14,800	14,125	
OFFICE SUPPLIES		**18,228**	**25,343**	**35,904**	**30,762**	**39,550**	**39,625**	
OPERATING SUPPLIES								
6221	CLEANING SUPPLIES	2,496	1,910	4,025	4,759	4,000	5,000	
6223	GASOLINE	129,654	156,406	134,883	125,471	181,500	159,000	
6225	DIESEL FUEL	42,031	73,397	65,682	49,086	89,500	84,000	
6227	LUBRICANTS & ADDITIVES	7,580	7,730	9,014	8,082	10,500	12,000	
6229	SHOP MATERIALS	5,781	8,830	5,539	10,843	8,000	9,100	
6231	UNIFORMS & TURN-OUT GEAR	92,594	124,187	132,811	166,428	167,300	174,200	
6233	BATTERIES	1,262	2,013	1,940	435	2,000	5,000	
6235	AMMUNITION	1,700	13,725	13,274	14,827	15,000	15,000	
6237	CRIME SCENE KIT MATERIALS	1,843	-	509	495	1,500	1,500	
6239	FIRST AID SUPPLIES	5,922	5,444	6,005	5,425	11,000	11,000	
6241	COMMUNITY POLICING SUPPLIES	9,190	9,967	10,351	14,111	12,500	15,000	
6247	HAPPY DAYS SUPPLIES	7,000	7,000	12,000	12,000	12,000	7,000	
6249	MISCELLANEOUS OPERATING SUPPLY	100,912	143,977	123,827	162,790	156,875	172,625	
6246	MARKETING	1,051	198	2,951	2,986	3,000	3,000	
OPERATING SUPPLIES		**409,016**	**554,783**	**522,811**	**577,737**	**674,675**	**673,425**	
REPAIR AND MAINTENANCE SUPPLIES								
6251	BATTERIES	516	-	829	922	2,500	2,500	
6253	BRAKES	3,466	3,238	4,045	1,739	4,000	4,000	
6255	TIRES	10,708	6,616	7,315	6,529	9,500	9,500	
6257	OTHER VEHICLE PARTS	77,127	122,472	146,373	156,213	131,600	156,500	
6259	BUILDING MAINT/REPAIR SUPPLIES	20,639	51,453	23,188	55,456	63,600	54,700	
6261	SAND & GRAVEL	-	2,300	2,779	-	5,300	5,300	
6263	SALT	68,800	129,704	68,426	117,442	147,053	135,000	
6265	ASPHALT	134,086	104,227	142,180	117,072	161,000	185,000	
6266	SCBA-PARTS	4,055	5,899	23,874	25,450	20,000	25,000	
6267	OTHER STREET MAINTENANCE SUPPL	5,303	10,675	14,920	17,050	16,500	17,500	
6269	LANDSCAPE MATERIALS	12,623	17,795	24,599	9,489	57,500	64,500	
6271	SIGN REPAIR MATERIALS	-	1,148	1,464	3,103	5,000	6,000	
6275	OTHER EQUIPMENT PARTS	3,074	2,933	945	554	4,500	3,000	
6268	IRRIGATION SUPPLIES	6,025	16,118	20,540	10,881	13,000	15,000	
REPAIR AND MAINTENANCE SUPPLIES		**346,421**	**474,577**	**481,476**	**521,899**	**641,053**	**683,500**	
SMALL TOOLS AND MINOR EQUIPMENT								
6282	EMERGENCY SUPPLIES - COVID	-	-	-	-	-	-	
6281	SMALL TOOLS & MINOR EQUIPMENT	141,803	182,804	192,347	110,815	247,588	201,009	police set up n
SMALL TOOLS AND MINOR EQUIPMENT		**141,803**	**182,804**	**192,347**	**110,815**	**247,588**	**201,009**	
MERCHANDISE FOR RESALE								
6291	CULVERTS, SIGNS, STREET SUPPLY	-	-	316	107	400	400	
MERCHANDISE FOR RESALE		**-**	**-**	**316**	**107**	**400**	**400**	
SUPPLIES Total		**915,467**	**1,237,507**	**1,232,853**	**1,241,320**	**1,603,266**	**1,597,959**	
OTHER SERVICES & CHARGES								
PROFESSIONAL SERVICES								
6302	AUDITING & ACCOUNTING SERVICES	42,501	39,128	45,174	46,421	57,500	60,000	
6304	LEGAL FEES	124,320	120,510	115,288	120,849	126,000	156,300	
6305	MEDICAL/PSYCHOLOGICAL FEES	-	-	-	-	-	-	
6306	PERSONNEL TESTING & RECRUITMT	16,825	24,634	14,849	26,235	30,000	33,000	
6315	MISCELLANEOUS PROFESSIONAL SER	289,515	273,357	224,706	555,366	422,640	373,647	
PROFESSIONAL SERVICES		**473,160**	**457,629**	**400,017**	**748,871**	**636,140**	**622,947**	
COMMUNICATION								
6321	TELEPHONE	15,624	13,675	13,945	13,095	15,600	17,750	
6322	POSTAGE	19,170	17,806	19,369	21,796	25,660	27,800	
6323	CELLULAR PHONES	39,185	43,623	50,176	52,295	60,000	64,032	
6325	LONG DISTANCE CHARGES	-	-	-	-	-	-	
COMMUNICATION		**73,979**	**75,103**	**83,490**	**87,186**	**101,260**	**109,582**	

EMPLOYEE REIMBURSEMENTS							
6331	TRAVEL & LODGING	6,500	9,975	9,898	10,895	20,450	27,100
6334	MILEAGE REIMBURSEMENT	93	559	429	198	1,000	1,100
6335	TRAINING	95,871	107,609	114,653	128,414	198,800	192,760
EMPLOYEE REIMBURSEMENTS		**102,463**	**118,143**	**124,980**	**139,506**	**220,250**	**220,960**
ADVERTISING AND PUBLISHING							
6352	GENERAL NOTICE & PUBLIC INFOR	35,265	38,966	42,257	42,270	47,550	48,600
6353	ORDINANCE PUBLICATION	1,301	2,322	1,430	1,403	2,000	2,000
6354	HELP WANTED ADVERTISEMENTS	3,276	7,302	549	38	2,000	2,000
ADVERTISING AND PUBLISHING		**39,841**	**48,591**	**44,235**	**43,710**	**51,550**	**52,600**
INSURANCE							
6361	GENERAL LIABILITY/PROPERTY INS	154,910	175,764	232,341	235,256	263,638	253,937
INSURANCE		**154,910**	**175,764**	**232,341**	**235,256**	**263,638**	**253,937**
UTILITIES							
6371	ELECTRIC UTILITIES	170,313	172,305	172,445	175,874	197,600	206,000
6372	WATER/IRRIGATION	24,446	18,053	24,680	19,406	27,700	66,000
6373	GAS	51,899	72,127	66,293	67,558	80,000	83,500
6374	REFUSE/RECYCLING	15,322	16,853	15,458	18,809	19,250	24,500
UTILITIES		**261,980**	**279,338**	**278,876**	**281,647**	**324,550**	**380,000**
REPAIRS AND MAINTENANCE - LABOR							
6381	BUILDING & STRUCTURE REPAIR	23,340	33,095	11,746	62,519	97,170	132,000
6382	MACHINERY & EQUIPMENT REPAIR	34,588	48,494	56,936	45,517	60,000	112,000
6383	OFFICE EQUIPMENT REPAIR	-	-	-	-	-	-
6386	BRAKE REPAIR	-	-	-	-	-	-
6387	TIRE MOUNTING & BALANCING	255	60	-	-	400	400
6388	OTHER VEHICLE REPAIR	73,784	78,514	71,913	79,128	99,500	110,000
6389	TOWING SERVICES	240	3,096	345	526	3,000	3,000
REPAIRS AND MAINTENANCE - LABOR		**132,207**	**163,259**	**140,940**	**187,689**	**260,070**	**357,400**
REPAIRS AND MAINTENANCE - CONTRACTS							
6404	MACHINERY & EQUIPMENT	1,221	3,458	-	2,880	3,500	4,000
6405	OFFICE & DATA PROCESSING EQUIP	415,748	434,785	437,303	491,800	564,894	656,420
REPAIRS AND MAINTENANCE - CONTRACTS		**416,969**	**438,243**	**437,303**	**494,680**	**568,394**	**660,420**
RENTALS							
6413	OFFICE EQUIPMENT RENTAL	5,265	3,483	5,265	5,160	7,500	7,500
6415	OTHER EQUIPMENT RENTAL	46,406	41,405	41,583	52,281	50,000	57,250
6416	MACHINERY RENTAL	-	-	-	-	-	350
6417	UNIFORM RENTAL	1,841	913	1,233	2,404	1,550	1,850
RENTALS		**53,512**	**45,800**	**48,080**	**59,845**	**59,050**	**66,950**
DUES, SUBSCRIPTIONS, AND REGISTRATION FEES							
6451	MEMBERSHIP DUES	44,801	47,023	47,587	32,699	58,658	57,288
6452	SUBSCRIPTIONS	1,216	1,458	1,511	931	1,700	1,770
DUES, SUBSCRIPTIONS, AND REGISTRATION FEES		**46,017**	**48,481**	**49,098**	**33,630**	**60,358**	**59,058**
BOOKS AND PAMPHLETS							
6471	BOOKS & PAMPHLETS	1,132	2,384	1,963	3,267	3,800	5,300
BOOKS AND PAMPHLETS		**1,132**	**2,384**	**1,963**	**3,267**	**3,800**	**5,300**
CONTRACTED SERVICES							
6488	STREET MAINTENANCE CONTRACT	462,784	294,998	1,272,595	571,622	600,000	650,000
6489	OTHER CONTRACTED SERVICES	359,004	373,625	441,631	450,143	453,800	447,000
CONTRACTED SERVICES		**821,788**	**668,623**	**1,714,226**	**1,021,765**	**1,053,800**	**1,097,000**
OTHER SERVICES & CHARGES Total		**2,577,958**	**2,521,359**	**3,555,551**	**3,337,053**	**3,602,860**	**3,886,154**
CAPITAL OUTLAY							
CAPITAL OUTLAY							
6520	BUILDINGS	-	-	-	-	-	-
6540	HEAVY MACHINERY	116,891	103,199	266,007	1,529,889	-	-
6550	MOTOR VEHICLES	477,246	47,226	512,086	1,348,000	348,000	1,302,000
6580	OTHER EQUIPMENT	383,672	118,639	123,685	682,521	204,000	123,000
6585	COMPUTER HARDWARE/SOFTWARE	-	26,894	-	64,048	25,000	71,000
CAPITAL OUTLAY		**977,809**	**295,957**	**901,777**	**3,624,458**	**577,000**	**1,496,000**
CAPITAL OUTLAY Total		**977,809**	**295,957**	**901,777**	**3,624,458**	**577,000**	**1,496,000**
TRANSFERS OUT							
OPERATING TRANSFERS							
6820	OPERATING TRANSFERS TO OTHER F	409,801	272,688	92,756	61,853	106,373	106,373
OPERATING TRANSFERS		**409,801**	**272,688**	**92,756**	**61,853**	**106,373**	**106,373**
TRANSFERS OUT Total		**409,801**	**272,688**	**92,756**	**61,853**	**106,373**	**106,373**
DEBT SERVICE							
DEBT SERVICE							
6603	OTHER L.T. OBLIGATION PRINCIPA	61,853	61,853	61,853	-	-	-
DEBT SERVICE		**61,853**	**61,853**	**61,853**	**-**	**-**	**-**
DEBT SERVICE Total		**61,853**	**61,853**	**61,853**	**-**	**-**	**-**
TOTAL EXPENDITURES & OTHER FINANCING		**14,414,356**	**14,570,820**	**17,163,971**	**20,853,433**	**20,373,610**	**22,789,599**

SUMMARY:

OPERATING EXPENSE(Includes Transfers Out & Debt Service):	**13,436,547**	**14,274,863**	**16,262,194**	**17,228,975**	**19,796,610**	**21,293,599**
CAPITAL OUTLAY:	**977,809**	**295,957**	**901,777**	**3,624,458**	**577,000**	**1,496,000**
TOTAL EXPENDITURES	**$ 14,414,356**	**$ 14,570,820**	**$ 17,163,971**	**$ 20,853,433**	**$ 20,373,610**	**$ 22,789,599**

FUND: GENERAL

Business Unit	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Adopted Budget	2026 Requested Budget
REVENUE						
9101 - GENERAL FUND REVENUE	14,748,266	15,389,426	18,541,497	22,905,543	20,373,610	-
TOTAL REVENUE	**14,748,266**	**15,389,426**	**18,541,497**	**22,905,543**	**20,373,610**	**-**

EXPENDITURES						
111 - MAYOR AND COUNCIL	100,563	106,114	107,719	106,831	104,844	98,999
114 - COMMISSIONS	3,666	2,709	2,467	2,521	3,929	3,275
130 - ADMINISTRATION	852,730	913,981	977,369	1,030,356	1,195,412	1,182,360
141 - ELECTIONS	7,784	44,689	6,357	95,352	3,639	47,663
153 - FINANCE	408,717	362,854	370,861	448,446	533,692	557,679
155 - ASSESSING	120,463	125,272	126,096	129,777	133,000	138,000
161 - LEGAL SERVICES	125,477	121,422	116,142	121,605	126,797	133,150
191 - PLANNING AND ZONING	733,882	665,874	818,640	951,445	1,149,903	1,209,871
192 - DATA PROCESSING	606,281	773,912	840,343	958,559	1,097,132	1,303,128
194 - GENERAL GOVERNMENT BUILDINGS	529,125	643,514	629,571	759,196	804,616	1,022,545
195 - NEWSLETTER	52,132	54,618	57,746	59,337	66,635	69,649
211 - POLICE PROTECTION	4,547,484	4,726,260	5,196,605	6,135,488	6,328,180	6,708,400
220 - FIRE PROTECTION	1,352,166	1,427,516	1,785,989	2,314,915	2,050,000	2,436,948
240 - BUILDING INSPECTION	538,198	564,838	718,231	876,090	888,040	928,174
250 - CIVIL DEFENSE	3,287	9,637	67,325	38,541	46,484	47,000
260 - TRAFFIC ENGINEERING	71,628	79,873	85,061	112,316	150,724	162,493
270 - ANIMAL CONTROL	743	1,399	8,175	10,039	9,250	10,250
280 - COMMUNITY ORIENTING POLICING	13,115	12,774	14,673	17,147	19,270	22,200
301 - ENGINEERING	381,476	446,849	566,809	674,634	644,812	650,865
311 - STREET MAINTENANCE	1,747,168	1,332,827	2,510,567	3,314,818	2,183,029	2,750,494
312 - SNOW AND ICE REMOVAL	264,815	374,270	373,975	335,746	472,848	475,290
452 - PARK AND RECREATION	1,481,802	1,445,077	1,628,641	2,298,424	2,224,661	2,625,795
892 - MISCELLANEOUS/CONTINGENCY	474,396	334,541	154,609	61,853	136,713	205,373
TOTAL EXPENDITURES	**14,417,097**	**14,570,820**	**17,163,971**	**20,853,433**	**20,373,610**	**22,789,599**

GENERAL FUND 101 - GENERAL GOVERNMENT

GENERAL GOVERNMENT	111-195

EXPENDITURE BY OBJECT SUMMARY	-2021 Actual-	-2022 Actual-	-2023 Actual-	-2024 Actual-	-2025 Adopted-	-2026 Requested-
PERSONNEL SERVICES	2,289,527	2,349,661	2,663,698	3,043,567	3,503,948	3,621,355
SUPPLIES	112,475	150,454	140,016	131,541	162,763	165,634
OTHER SERVICES & CHARGES	1,138,818	1,240,724	1,249,598	1,347,076	1,527,888	1,833,329
CAPITAL OUTLAY	-	74,120	-	141,240	25,000	146,000
TOTAL EXPENDITURE BY OBJECT	**3,540,820**	**3,814,959**	**4,053,311**	**4,663,423**	**5,219,599**	**5,766,318**

LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

GENERAL GOVERNMENT	111-195

EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS		-2021 Actual-	-2022 Actual-	-2023 Actual-	-2024 Actual-	-2025 Adopted-	-2026 Requested-
PERSONNEL SERVICES							
WAGES AND SALARIES							
6102	F.T. REGULAR-WAGES & SALARIES	1,599,305	1,618,640	1,887,389	2,150,142	2,469,996	2,586,101
6103	FULL TIME-REGULAR-OVERTIME	2,051	4,477	2,842	7,732	-	-
6104	PART TIME-WAGES & SALARIES	124,988	144,822	171,229	178,115	220,196	164,472
6105	TEMPORARY-WAGES & SALARIES	20,245	62,028	2,285	46,874	3,500	33,800
6107	OVERTIME-PART TIME						
TOTAL WAGES AND SALARIES		**1,746,589**	**1,829,967**	**2,063,745**	**2,382,863**	**2,693,692**	**2,784,373**
OTHER GROSS EARNINGS							
6108	SEVERANCE PAY	63,330	20,888	22,959	2,705	-	-
TOTAL OTHER GROSS EARNINGS		**63,330**	**20,888**	**22,959**	**2,705**	**-**	**-**
EMPLOYER CONTRIBUTIONS							
6121	PERA CONTRIBUTIONS	124,210	129,895	151,796	169,704	196,326	200,728
6122	FICA/MEDICARE CONTRIBUTIONS	128,509	133,584	155,758	172,137	220,264	226,535
6123	ICMA RETIREMENT TRUST	2,000	800	-	-	-	-
6131	GROUP INSURANCE	209,243	215,835	247,981	294,909	358,708	377,473
6133	WORKERS COMP INSURANCE PREMIUM	15,646	18,693	21,459	21,249	34,958	18,436
6135	PAID FAMILY MEDICAL LEAVE	-	-	-	-	-	13,810
TOTAL EMPLOYER CONTRIBUTIONS		**479,608**	**498,806**	**576,994**	**657,999**	**810,256**	**836,982**
Total PERSONNEL SERVICES		**2,289,527**	**2,349,661**	**2,663,698**	**3,043,567**	**3,503,948**	**3,621,355**
SUPPLIES							
OFFICE SUPPLIES							
6203	DUPLICATING SUPPLY & COPY PAPE	2,174	2,198	4,594	1,267	5,000	4,500
6204	STATIONERY, ENVELOPES & FORMS	1,579	5,830	2,899	2,489	3,500	3,700
6206	FILM, MICROFILM, TAPES, DISKS	-	-	-	-	-	-
6208	MISCELLANEOUS OFFICE SUPPLIES	4,710	4,680	5,396	7,604	6,300	6,850
TOTAL OFFICE SUPPLIES		**8,464**	**12,708**	**12,889**	**11,361**	**14,800**	**15,050**
OPERATING SUPPLIES							
6221	CLEANING SUPPLIES	2,496	1,910	4,025	4,759	4,000	5,000
6223	GASOLINE	2,455	3,390	3,347	3,522	4,000	4,500
6225	DIESEL FUEL	451	2,172	563	1,304	2,000	2,500
6231	UNIFORMS & TURN-OUT GEAR	1,575	2,199	1,695	3,020	3,000	3,500
6247	HAPPY DAYS SUPPLIES	7,000	7,000	12,000	12,000	12,000	7,000
6249	MISCELLANEOUS OPERATING SUPPLY	35,526	53,046	32,725	44,632	33,475	38,475
6246	MARKETING	1,051	198	2,951	2,986	3,000	3,000
TOTAL OPERATING SUPPLIES		**50,553**	**69,915**	**57,306**	**72,222**	**61,475**	**63,975**
REPAIR AND MAINTENANCE SUPPLIES							
6257	OTHER VEHICLE PARTS	280	3,200	2,136	8,517	2,500	2,500
6259	BUILDING MAINT/REPAIR SUPPLIES	4,036	5,313	5,329	8,335	8,000	10,000
TOTAL REPAIR AND MAINTENANCE SUPPLIES		**4,316**	**8,513**	**7,464**	**16,852**	**10,500**	**12,500**
SMALL TOOLS AND MINOR EQUIPMENT							
6281	SMALL TOOLS & MINOR EQUIPMENT	49,142	59,318	62,356	31,106	75,988	74,109
TOTAL SMALL TOOLS AND MINOR EQUIPMENT		**49,142**	**59,318**	**62,356**	**31,106**	**75,988**	**74,109**
Total SUPPLIES		**112,475**	**150,454**	**140,016**	**131,541**	**162,763**	**165,634**

OTHER SERVICES & CHARGES							
PROFESSIONAL SERVICES							
6302	AUDITING & ACCOUNTING SERVICES	38,260	34,712	40,216	40,870	50,000	52,000
6304	LEGAL FEES	124,320	120,510	115,288	120,849	126,000	132,300
6305	MEDICAL/PSYCHOLOGICAL FEES	-	-	-	-	-	-
6306	PERSONNEL TESTING & RECRUITMT	16,825	24,634	14,849	26,235	30,000	33,000
6315	MISCELLANEOUS PROFESSIONAL SER	60,556	64,693	57,420	76,338	79,600	146,647
TOTAL PROFESSIONAL SERVICES		**239,961**	**244,549**	**227,773**	**264,292**	**285,600**	**363,947**
COMMUNICATION							
6321	TELEPHONE	9,368	13,675	13,945	13,095	15,600	17,750
6322	POSTAGE	14,529	14,867	15,582	18,004	18,650	21,100
6323	CELLULAR PHONES	5,815	43,623	50,176	52,295	60,000	64,032
6325	LONG DISTANCE CHARGES	-	-	-	-	-	-
TOTAL COMMUNICATION		**29,712**	**72,165**	**79,703**	**83,394**	**94,250**	**102,882**
EMPLOYEE REIMBURSEMENTS							
6331	TRAVEL & LODGING	804	1,460	2,086	1,716	6,950	7,400
6334	MILEAGE REIMBURSEMENT	-	84	230	-	500	500
6335	TRAINING	16,580	17,959	23,534	25,383	40,000	47,875
TOTAL EMPLOYEE REIMBURSEMENTS		**17,385**	**19,504**	**25,850**	**27,099**	**47,450**	**55,775**
ADVERTISING AND PUBLISHING							
6352	GENERAL NOTICE & PUBLIC INFOR	35,265	38,966	42,257	42,270	47,550	48,600
6353	ORDINANCE PUBLICATION	1,301	2,322	1,430	1,403	2,000	2,000
6354	HELP WANTED ADVERTISEMENTS	3,276	7,302	549	38	2,000	2,000
TOTAL ADVERTISING AND PUBLISHING		**39,841**	**48,591**	**44,235**	**43,710**	**51,550**	**52,600**
INSURANCE							
6361	GENERAL LIABILITY/PROPERTY INS	35,616	30,378	30,050	29,652	31,036	30,757
TOTAL INSURANCE		**35,616**	**30,378**	**30,050**	**29,652**	**31,036**	**30,757**
UTILITIES							
6371	ELECTRIC UTILITIES	99,184	99,439	102,932	102,872	112,000	120,000
6372	WATER/IRRIGATION	2,412	2,928	3,358	2,676	3,700	4,000
6373	GAS	30,273	40,961	38,397	36,661	44,000	44,000
6374	REFUSE/RECYCLING	4,852	5,569	5,681	6,803	6,450	8,000
TOTAL UTILITIES		**136,723**	**148,896**	**150,369**	**149,013**	**166,150**	**176,000**
REPAIRS AND MAINTENANCE - LABOR							
6381	BUILDING & STRUCTURE REPAIR	7,747	9,127	3,272	13,457	25,000	75,000
6382	MACHINERY & EQUIPMENT REPAIR	13,193	19,344	20,262	24,393	25,000	75,000
6388	OTHER VEHICLE REPAIR	2,043	241	71	-	2,500	3,000
TOTAL REPAIRS AND MAINTENANCE - LABOR		**22,982**	**28,712**	**23,606**	**37,850**	**52,500**	**153,000**
REPAIRS AND MAINTENANCE - CONTRACTS							
6405	OFFICE & DATA PROCESSING EQUIP	366,111	387,787	395,677	456,285	512,894	601,870
TOTAL REPAIRS AND MAINTENANCE - CONTRACTS		**366,111**	**387,787**	**395,677**	**456,285**	**512,894**	**601,870**
RENTALS							
6415	OTHER EQUIPMENT RENTAL	-	-	-	-	-	-
TOTAL RENTALS		**-**	**-**	**-**	**-**	**-**	**-**
DUES, SUBSCRIPTIONS, AND REGISTRATION FEES							
6451	MEMBERSHIP DUES	38,598	38,014	38,494	24,240	44,758	45,728
6452	SUBSCRIPTIONS	589	1,458	1,511	931	1,700	1,770
TOTAL DUES, SUBSCRIPTIONS, AND REGISTRATION FEES		**39,187**	**39,472**	**40,005**	**25,171**	**46,458**	**47,498**
BOOKS AND PAMPHLETS							
6471	BOOKS & PAMPHLETS	-	-	-	-	-	-
TOTAL BOOKS AND PAMPHLETS		**-**	**-**	**-**	**-**	**-**	**-**
CONTRACTED SERVICES							
6489	OTHER CONTRACTED SERVICES	211,300	220,670	232,330	230,609	240,000	249,000
TOTAL CONTRACTED SERVICES		**211,300**	**220,670**	**232,330**	**230,609**	**240,000**	**249,000**
Total OTHER SERVICES & CHARGES		**1,138,818**	**1,240,724**	**1,249,598**	**1,347,076**	**1,527,888**	**1,833,329**
CAPITAL OUTLAY							
CAPITAL OUTLAY							
6520	BUILDINGS	-	-	-	-	-	-
6550	MOTOR VEHICLES	-	47,226	-	60,692	-	75,000
6580	OTHER EQUIPMENT	-	-	-	16,500	-	-
6585	COMPUTER HARDWARE/SOFTWARE	-	26,894	-	64,048	25,000	71,000
TOTAL CAPITAL OUTLAY		**-**	**74,120**	**-**	**141,240**	**25,000**	**146,000**
Total CAPITAL OUTLAY		**-**	**74,120**	**-**	**141,240**	**25,000**	**146,000**
TOTAL EXPENDITURES & OTHER FINANCING		**3,540,820**	**3,814,959**	**4,053,311**	**4,663,423**	**5,219,599**	**5,766,318**

SUMMARY:						
OPERATING EXPENSE:	**3,540,820**	**3,740,839**	**4,053,311**	**4,522,183**	**5,194,599**	**5,620,318**
CAPITAL OUTLAY:	**-**	**74,120**	**-**	**141,240**	**25,000**	**146,000**
TOTAL EXPENDITURES	**$ 3,540,820**	**$ 3,814,959**	**$ 4,053,311**	**$ 4,663,423**	**$ 5,219,599**	**$ 5,766,318**

FUND GENERAL

MAYOR AND COUNCIL

BUDGET SUMMARY:

Business Unit	Object Account	Description	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Adopted Budget	2026 Requested Budget
0111	6104	PART TIME-WAGES & SALARIES	40,350	38,000	46,050	44,000	44,000	44,000
0111	6121	PERA CONTRIBUTIONS	1,300	1,300	1,600	1,600	1,600	1,600
0111	6122	FICA/MEDICARE CONTRIBUTIONS	3,093	2,907	3,523	3,366	3,366	3,366
0111	6131	GROUP INSURANCE						
0111	6133	WORKERS COMP INSURANCE PREMIUM	242	116	144	137	233	189
0111	6247	HAPPY DAYS	7,000	7,000	12,000	12,000	12,000	7,000
0111	6249	MISCELLANEOUS OPERATING SUPPLY	13,684	21,308	6,736	7,041	2,150	1,000
0111	6315	MISCELLANEOUS PROFESSIONAL SER		-	-	16,840		-
0111	6331	TRAVEL & LODGING	-	-	166	-	1,000	1,000
0111	6335	TRAINING	175	-	1,135	773	1,400	1,400
0111	6361	GENERAL LIABILITY/PROPERTY INS	1,011	823	875	746	787	787
0111	6451	MEMBERSHIP DUES	33,708	34,661	35,491	20,328	38,308	38,657
Total Expenditure			**100,563**	**106,114**	**107,719**	**106,831**	**104,844**	**98,999**

SUMMARY:

OPERATING EXPENSE:	**100,563**	**106,114**	**107,719**	**106,831**	**104,844**	**98,999**
CAPITAL OUTLAY:	**-**	**-**	**-**	**-**	**-**	**-**
TOTAL EXPENDITURES	**$ 100,563**	**$ 106,114**	**$ 107,719**	**$ 106,831**	**$ 104,844**	**$ 98,999**

PERSONNEL COMPLEMENT

Mayor	1.00	1.00	1.00	1.00	1.00	1.00
Council	6.00	6.00	6.00	6.00	6.00	6.00
Mayor and Council Total	7.00	7.00	7.00	7.00	7.00	7.00

6249 Miscellaneous Operating Supplies

Mayor's Prayer Breakfast	270	340	78	648	648	
Meals for Council Work sessions	3,364	2,353	3,586	3,208	-	-
Employee Recognition Event (January Event)	-	4,047	3,010	3,114	-	-
Tree Lighting/Outside Lights & Light Contest	8,932	10,438	-		-	-
Gala/Fundraising Events	225	805	-		1,000	
Miscellaneous	893	3,325	62	70	-	1,000
	13,684	21,308	6,736	7,041	1,648	1,000

6315 Miscellaneous Professional Services

Candidate Forum Recording				200		
Citizen Survey			-	16,640	-	-
	-	-	-	16,840	-	-

6451 Dues

North Metro Mayors Association	11,533	11,417	11,303	11,303	11,575	11,575
North Metro Chamber (EDA)	-				-	-
Missippi/Champlin Streamgage Agreement	620	620	620	675	675	750
Anoka Area Chamber of Commerce (EDA)	-				-	-
League of Minnesota Cities	21,525	22,594	23,538	8,350	26,028	26,302
MN Mayors Assoc	30	30	30		30	30
National League of Cities	-				-	-
	33,708	34,661	35,491	20,328	38,308	38,657

DESCRIPTION OF SERVICES:

The Mayor and Council budget provides for legislative and policy making activities of the city on behalf of the citizens of Ramsey. They provide for the planning and control of all financial activities including approving the tax levy, rates and charges, and approval of expenditures.

BUDGET HIGHLIGHTS
Citizen Survey - $30,000 Happy Days offset with Lodging Tax - (-5,000)

GOALS OF CURRENT YEAR BUDGET:

- Establish and implement a Strategic Action Plan
- Establish legislative priorities for the City
- Maintain a stable tax levy rate

Performance Measurements:

	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Projected	2026 Projected
Tax Levy Rate	39.25%	42.24%	40.43%	41.43%	46.00%	TBD

FUND GENERAL

COMMISSIONS

Business Unit	Object Account	Description	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Adopted Budget	2026 Requested Budget
0114	6105	TEMPORARY-WAGES & SALARIES	3,360	2,490	2,285	2,330	3,500	3,000
0114	6122	FICA/MEDICARE CONTRIBUTIONS	257	191	175	168	383	230
0114	6133	WORKERS COMP INSURANCE PREMIUM	12	7	7	11	34	25
0114	6361	GENERAL LIABILITY/PROPERTY INS	36	21	-	12	12	20
Total Expenditure			**3,666**	**2,709**	**2,467**	**2,521**	**3,929**	**3,275**

SUMMARY:

OPERATING EXPENSE:	**3,666**	**2,709**	**2,467**	**2,521**	**3,929**	**3,275**
CAPITAL OUTLAY:	**-**	**-**	**-**	**-**	**-**	**-**
TOTAL EXPENDITURES	**$ 3,666**	**$ 2,709**	**$ 2,467**	**$ 2,521**	**$ 3,929**	**$ 3,275**

PERSONNEL COMPLEMENT

Charter Commission Members	9.00	9.00	9.00	9.00	9.00	9.00
Planning Commission Members	7.00	7.00	7.00	7.00	7.00	7.00
Commission Total	16.00	16.00	16.00	16.00	16.00	16.00

DESCRIPTION OF SERVICES:

The Commissions budget provides council-appointed committee members tasked to review and provide

BUDGET HIGHLIGHTS

No major changes

GOALS OF CURRENT YEAR BUDGET:

- Assist the City Council in the implementation of the City's 3-Year Strategic Action Plan
- Implement individual commissions' work plans and missions
- Implement and manage individual commissions' budgets

Performance Measurements:

	2021 Projected	2022 Projected	2023 Projected	2024 Projected	2025 Projected	2026 Projected
# of Meetings: Charter Commission	2	2	2	2	2	2
# of Meetings: Economic Development Authority Commission	12	12	12	12	12	12
# of Meetings: Environmental Policy Board Commission	11	11	11	11	11	11
# of Meetings: Parks and Recreation Commission	10	10	10	10	10	10
# of Meetings: Planning Commission	17	17	17	17	17	17
# of Meetings: City Council Regular Session	23	23	23	23	23	23
# of Meetings: City Council Work Session	25	25	25	25	25	25
# of Meetings: Public Works Committee	8	8	8	8	8	8

FUND GENERAL

ADMINISTRATION

Business Unit	Object Account	Description	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Adopted Budget	2026 Requested Budget
0130	6102	F.T. REGULAR-WAGES & SALARIES	554,618	562,006	651,397	678,132	768,795	738,328
0130	6103	FULL TIME-REGULAR-OVERTIME						
0130	6104	PART TIME-WAGES & SALARIES		16,383	24,686	24,764	28,591	26,701
0130	6105	TEMPORARY-WAGES & SALARIES	9,394	37,276				
0130	6108	SEVERANCE						-
0130	6121	PERA CONTRIBUTIONS	40,765	42,721	50,252	51,848	59,804	57,378
0130	6122	FICA/MEDICARE CONTRIBUTIONS	40,080	43,360	51,500	52,292	66,988	63,509
0130	6123	ICMA RETIREMENT TRUST	2,000	800	-			
0130	6131	GROUP INSURANCE	80,105	71,806	75,814	85,737	97,621	85,236
0130	6133	WORKERS COMP INSURANCE PREMIUM	2,447	3,077	3,504	3,045	4,958	1,975
0130	6135	PAID FAMILY MEDICAL LEAVE						3,720
0130	6203	DUPLICATING SUPPLY & COPY PAPE	2,174	2,198	4,594	1,267	5,000	4,500
0130	6204	STATIONERY, ENVELOPES & FORMS	738	5,458	1,890	1,350	2,500	2,500
0130	6208	MISCELLANEOUS OFFICE SUPPLIES	2,570	3,413	3,515	4,900	4,500	4,950
0130	6246	MARKETING	1,051	198	2,951	2,986	3,000	3,000
0130	6249	MISCELLANEOUS OPERATING SUPPLY	2,707	4,204	3,536	5,727	5,500	6,600
0130	6306	PERSONNEL TESTING	16,825	24,634	14,849	26,235	30,000	33,000
0130	6315	MISCELLANEOUS PROFESSIONAL SER	57,453	63,894	57,243	59,152	69,600	101,647
0130	6321	TELEPHONE	1,082	-	-	-	-	-
0130	6322	POSTAGE	385	121	67	52	600	600
0130	6323	CELLULAR PHONES	933	-	-	-	-	-
0130	6331	TRAVEL & LODGING	804	491	1,765	1,716	4,000	4,000
0130	6334	MILEAGE REIMBURSEMENT	-	84	-	-	-	-
0130	6335	TRAINING	11,598	10,128	16,760	18,648	25,000	27,875
0130	6352	GENERAL NOTICE & PUBLIC INFOR	188	172	102	108	1,000	1,000
0130	6353	ORDINANCE PUBLICATION	1,301	2,322	1,430	1,403	2,000	2,000
0130	6354	HELP WANTED ADVERTISEMENTS	3,276	7,302	549	38	2,000	2,000
0130	6361	GENERAL LIABILITY/PROPERTY INS	8,410	7,067	6,883	6,309	6,655	6,700
0130	6405	OFFICE & DATA PROCESSING EQUIP	9,130	2,231	1,897	1,897	4,400	2,000
0130	6451	MEMBERSHIP DUES	2,109	1,919	1,525	2,543	2,200	2,371
0130	6452	SUBSCRIPTIONS	589	714	659	208	700	770
Total Expenditure			852,730	913,981	977,369	1,030,356	1,195,412	1,182,360

SUMMARY:

OPERATING EXPENSE:	**852,730**	**913,981**	**977,369**	**1,030,356**	**1,195,412**	**1,182,360**
CAPITAL OUTLAY:	**-**	**-**	**-**	**-**	**-**	**-**
TOTAL EXPENDITURES	**$ 852,730**	**$ 913,981**	**$ 977,369**	**$ 1,030,356**	**$ 1,195,412**	**$ 1,182,360**

PERSONNEL COMPLEMENT						
City Administrator	1.00	1.00	1.00	1.00	1.00	1.00
Director of Administrative Services	1.00	1.00	1.00	1.00	1.00	1.00
City Clerk	-	1.00	0.80	0.80	0.80	0.80
Secretary						-
Deputy City Clerk	1.00	-	-	-	-	-
HR Generalist	1.00	1.00	1.00	1.00	1.00	1.00
HR Specialist	-	1.00	1.00	1.00	1.00	1.00
Administrative Clerks	1.00	1.00	1.00	1.00	1.00	1.00
Mgmt Intern	0.50	-	-	-	-	-
Administrative Assistant	-	-	-	-	-	-
Public Information & Events Specialist	1.00	-	-	-	-	-
Communications Coordinator	-	1.00	1.00	1.00	1.00	1.00
Communications Specialist						0.50
Receptionist	1.00	1.50	1.50	1.50	1.50	1.50
Administration Total	7.50	8.50	8.30	8.30	8.30	8.80

6249 Miscellaneous Operating Supplies						
Employee Recognition (Spring & Fall)	1,713	2,253	2,605	4,856	2,900	3,600
Expenses for staff workshops and other misc. operating supplies.	994	1,951	931	871	2,600	3,000
	2,707	4,204	3,536	5,727	5,500	6,600

6315 Miscellaneous Professional Services						
Insurance Agent of Record Annual Fee	7,000	7,000	7,000	7,000	8,000	8,500
Flex Spending/HRA(admin & deposit)	5,436	3,621	4,514	3,004	3,500	3,500
Employee Assistance Program-Cobra/HSA/Group Health	3,468	3,687	4,198	8,972	4,500	4,500
City Code Codification	8,266	6,363	5,905	9,377	8,000	8,000
Miscellaneous department charges-WC Deduction/Unemployment	5,193	12,039	11,879	4,826	15,000	19,380
Recruiting Software (Insight)	3,681	3,920	4,670	4,997	5,000	5,560
HRIS Software						25,535
Minute Taking	24,410	27,263	19,077	20,976	25,600	26,672
	57,453	63,894	57,243	59,152	69,600	101,647

6451 Dues						
IPMA - National	-		150	-		
ICMA	1,259	1,356			1,200	1,200
MCCMA	188	174	257	199	210	226
MAMA	-					
Miscellaneous	524	389	504	1,944	301	185
HR organizations-misc	138		614		489	760
Notary Fees	-	-		400		
	2,109	1,919	1,525	2,543	2,200	2,371

DESCRIPTION OF SERVICES:

The Administration Department is generally responsible for the execution of city policy/ strategic plan as adopted by the City Council, prepares and maintains official records, provides for the licensing of local businesses and activities as required by state law or city ordinance, provides Human Resource services, and generally oversees the coordination of events and communications for the City.

BUDGET HIGHLIGHTS

- Part-time Communications Specialist - $30,978
- HR Software - $25,535

GOALS OF CURRENT YEAR BUDGET:

- Oversee implementation of the Council Strategic Action Plan and Legislative Priorities
- Optimize use of non-city funding through joint projects, grants, and partnerships

FUND GENERAL **ELECTIONS**

Business Unit	Object Account	Description	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Adopted Budget	2026 Requested Budget
0141	6102	F.T. REGULAR-WAGES & SALARIES	388	8,041	-	32,996		8,883
0141	6103	FULL TIME-REGULAR-OVERTIME		1,095	-	2,450		-
0141	6104	PART TIME-WAGES & SALARIES	128		-	2,874		-
0141	6105	TEMPORARY-WAGES & SALARIES	1,583	22,261	-	44,544		30,800
0141	6121	PERA CONTRIBUTIONS	39	706	-	2,821		667
0141	6122	FICA/MEDICARE CONTRIBUTIONS	36	642	-	2,900		3,036
0141	6133	WORKERS COMP INSURANCE PREMIUM	7	130	-	158		258
0130	6135	PAID FAMILY MEDICAL LEAVE						310
0141	6208	MISCELLANEOUS OFFICE SUPPLIES	-	-	-			
0141	6249	MISCELLANEOUS OPERATING SUPPLY	-	5,631	203	6,195		2,000
0141	6281	SMALL TOOLS & MINOR EQUIPMENT	5,524	5,717	6,083	-	3,500	1,309
0141	6322	POSTAGE	3	120	26	91	50	100
0141	6361	GENERAL LIABILITY/PROPERTY INS	77	346	45	321	89	300
Total Expenditure			**7,784**	**44,689**	**6,357**	**95,352**	**3,639**	47,663

SUMMARY:

OPERATING EXPENSE:	**7,784**	**44,689**	**6,357**	**95,352**	**3,639**	**47,663**
CAPITAL OUTLAY:	**-**	**-**	**-**	**-**	**-**	**-**
TOTAL EXPENDITURES	**$ 7,784**	**$ 44,689**	**$ 6,357**	**$ 95,352**	**$ 3,639**	**$ 47,663**

DESCRIPTION OF SERVICES:

The Elections budget provides funds needed to conduct the national, state, and local elections in accordance with statutory requirements.

BUDGET HIGHLIGHTS

- Election Year

Performance Measurements:

	2020	2022	2024	2026		
Number of Votes	16483	12318	16991			
Number of Voters registered Election Day	17428	18059	18849			
Percent (votes/registered)	94.58%	68.21%	90.14%			
Number of Wards	4	4	4			
Number of Precincts	8	9	9			

FUND GENERAL **FINANCE**

Business Unit	Object Account	Description	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Adopted Budget	2026 Requested Budget
0153	6102	F.T. REGULAR-WAGES & SALARIES	276,264	247,373	255,114	308,032	361,124	368,103
0153	6108	SEVERANCE PAY	11,013	8,699				
0153	6121	PERA CONTRIBUTIONS	20,428	18,501	18,890	22,344	23,346	23,741
0153	6122	FICA/MEDICARE CONTRIBUTIONS	20,511	19,299	19,179	21,672	30,403	31,097
0153	6131	GROUP INSURANCE	26,242	19,708	26,186	41,342	50,743	61,333
0153	6133	WORKERS COMP INSURANCE PREMIUM	1,190	1,246	1,308	527	2,202	2,115
0153	6135	PAID FAMILY MEDICAL LEAVE						1,890
0153	6204	STATIONERY, ENVELOPES & FORMS	841	372	1,009	1,139	1,000	1,200
0153	6208	MISCELLANEOUS OFFICE SUPPLIES	264	312	225	746	400	500
0153	6302	AUDITING & ACCOUNTING SERVICES	38,260	34,712	40,216	40,870	50,000	52,000
0153	6321	TELEPHONE	443	-	-			
0153	6322	POSTAGE	1,571	1,716	1,543	1,899	2,000	2,200
0153	6335	TRAINING	3,002	2,218	-	681	3,000	3,000
0153	6352	GENERAL NOTICE & PUBLIC INFOR	409	306	505	580	550	600
0153	6361	GENERAL LIABILITY/PROPERTY INS	4,052	2,800	2,612	2,582	2,724	2,700
0153	6451	MEMBERSHIP DUES	777	640	365	365	1,200	1,200
0153	6489	OTHER CONTRACTED SERVICES	3,450	4,952	3,709	5,667	5,000	6,000
Total Expenditure			**408,717**	**362,854**	**370,861**	**448,446**	**533,692**	**557,679**

SUMMARY:

OPERATING EXPENSE:	**408,717**	**362,854**	**370,861**	**448,446**	**533,692**	**557,679**
CAPITAL OUTLAY:	-	-	-	-	-	-
TOTAL EXPENDITURES	**$ 408,717**	**$ 362,854**	**$ 370,861**	**$ 448,446**	**$ 533,692**	**$ 557,679**

PERSONNEL COMPLEMENT						
Finance Director	1.00	1.00	1.00	1.00	1.00	1.00
Asst. Finance Director	1.00	1.00	1.00	1.00	1.00	1.00
Accountant I	-	-	1.00	1.00	1.00	1.00
Accountant II	-	-	-	1.00	1.00	1.00
Accountant III	1.00	1.00	-	-	-	
Accounting Clerk	-	1.00	1.00	1.00	1.00	1.00
Sr. Accounting Clerk	1.00	-	-	-	-	
Finance Total	4.00	4.00	4.00	5.00	5.00	5.00

DESCRIPTION OF SERVICES:

The Finance Department is responsible for financial reporting and budgeting, assessments, cash receipts, accounts receivable, accounts payable, payroll processing, debt service management and investment of all city funds.

BUDGET HIGHLIGHTS

- Personnel Costs - Change in Health Insurance

GOALS OF CURRENT YEAR BUDGET:

- Continued long-term financial planning (5-Year Budget & 10-Year CIP)
- Continued CAFR award recognition
- Ensure compliance with state and federal laws

Performance Measurements:

	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Projected	2026 Projected
Average Rate of Return	1.53%	1.64%	3.05%	3.39%	2.00%	2.00%
Bond Rating	AA+	AA+	AA+	AA+	AA+	AA+

FUND GENERAL

ASSESSING

Business Unit	Object Account	Description	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Adopted Budget	2026 Requested Budget
0155	6489	OTHER CONTRACTED SERVICES	120,463	125,272	126,096	129,777	133,000	138,000
Total Expenditure			**120,463**	**125,272**	**126,096**	**129,777**	**133,000**	**138,000**

SUMMARY:

OPERATING EXPENSE:	**120,463**	**125,272**	**126,096**	**129,777**	**133,000**	**138,000**
CAPITAL OUTLAY:	**-**	**-**	**-**	**-**	**-**	**-**
TOTAL EXPENDITURES	**$ 120,463**	**$ 125,272**	**$ 126,096**	**$ 129,777**	**$ 133,000**	**$ 138,000**

DESCRIPTION OF SERVICES:

The Assessing budget provides contractual assessing services provided by Anoka County.

BUDGET HIGHLIGHTS

No major changes

GOALS OF CURRENT YEAR BUDGET:

- Increase number of in-person assessment appraisals to better reflect market values

Performance Measurements:

	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Projected	2026 Projected
Number of Assessed Parcels - Residential Properties	8,987	9,347	9,475	9,642	9,617	9,853
Number of Assessed Parcels - Commercial Properties	387	402	396	385	402	387

FUND GENERAL

LEGAL

Business Unit	Object Account	Description	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Adopted Budget	2026 Requested Budget
0161	6304	LEGAL FEES	124,320	120,510	115,288	120,849	126,000	132,300
0161	6361	GENERAL LIABILITY/PROPERTY INS	1,157	913	855	755	797	850
Total Expenditure			**125,477**	**121,422**	**116,142**	**121,605**	**126,797**	**133,150**

SUMMARY:

OPERATING EXPENSE:	**125,477**	**121,422**	**116,142**	**121,605**	**126,797**	**133,150**
CAPITAL OUTLAY:	-	-	-	-	-	-
TOTAL EXPENDITURES	**$ 125,477**	**$ 121,422**	**$ 116,142**	**$ 121,605**	**$ 126,797**	**$ 133,150**

DESCRIPTION OF SERVICES:

The Legal budget provides for legal counsel to the City Council and city staff, reviews ordinances, resolutions, contracts and other legal documents. The budget also provides for prosecution services. The City's prosecution services are provided by Eckberg, Lammers Attorneys at Law and other legal services are provided by Holstad & Knaak, PLC

BUDGET HIGHLIGHTS

No major changes

GOALS OF CURRENT YEAR BUDGET:

- Ensure city compliance with all laws

FUND GENERAL

PLANNING AND ZONING

Business Unit	Object Account	Description	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Adopted Budget	2026 Requested Budget
0191	6102	F.T. REGULAR-WAGES & SALARIES	486,561	442,889	556,589	658,500	742,334	839,459
0191	6104	PART-TIME WAGES & SALARIES	40,016	62,985	71,849	73,059	108,322	51,527
0191	6105	TEMPORARY-WAGES & SALARIES	5,908	-				
0191	6108	SEVERANCE PAY	47,657	7,504	4,934			
0191	6121	PERA CONTRIBUTIONS	37,293	37,800	47,023	54,103	63,799	66,824
0191	6122	FICA/MEDICARE CONTRIBUTIONS	40,393	38,380	46,887	53,627	70,392	73,768
0191	6131	GROUP INSURANCE	49,990	56,284	71,843	90,547	120,541	127,140
0191	6133	WORKERS COMP INSURANCE PREMIUM	2,350	2,566	3,279	3,095	6,317	5,173
0191	6135	PAID FAMILY MEDICAL LEAVE						4,480
0191	6208	MISCELLANEOUS OFFICE SUPPLIES	1,805	542	1,276	1,596	1,000	1,000
0191	6249	MISCELLANEOUS OPERATING SUPPLY	2,374	1,347	2,304	2,346	3,000	3,000
0191	6315	MISCELLANEOUS PROFESSIONAL SER	3,103	799	177	346	10,000	10,000
0191	6321	TELEPHONE	637	-				
0191	6322	POSTAGE	851	565	876	878	1,000	1,500
0191	6323	CELLULAR PHONES	3,139	-	-			
0191	6331	TRAVEL & LODGING	-	969	155	-	1,950	2,400
0191	6334	MILEAGE REIMBURSEMENT	-	-	230	-	500	500
0191	6335	TRAINING	1,805	4,260	1,831	5,128	7,400	9,300
0191	6352	GENERAL NOTICE & PUBLIC INFOR	581	2,079	1,408	527	3,000	3,000
0191	6361	GENERAL LIABILITY/PROPERTY INS	7,415	5,366	6,016	5,967	6,298	6,300
0191	6451	MEMBERSHIP DUES	2,004	794	1,113	1,004	3,050	3,500
0191	6452	SUBSCRIPTIONS	-	744	852	723	1,000	1,000
Total Expenditure			**733,882**	**665,874**	**818,640**	**951,445**	**1,149,903**	**1,209,871**

SUMMARY:

OPERATING EXPENSE:	**733,882**	**665,874**	**818,640**	**951,445**	**1,149,903**	**1,209,871**
CAPITAL OUTLAY:	-	-	-	-	-	-
TOTAL EXPENDITURES	**$ 733,882**	**$ 665,874**	**$ 818,640**	**$ 951,445**	**$ 1,149,903**	**$ 1,209,871**

PERSONNEL COMPLEMENT						
City Planner	1.00	-	1.00	1.00	1.00	1.00
Planning Manager		1.00	1.00	1.00	1.00	1.00
Senior City Planner	1.00	1.00	1.00	1.00	1.00	1.00
Rental Housing Inspector	-	-	-	1.00	1.00	1.00
Zoning Code Enforcment Officer	1.00	1.00	1.00	1.00	1.00	1.00
Deputy City Administrator/Community Development Director	1.00	1.00	-	-	-	
Community Development Director			1.00	1.00	1.00	1.00
Planning Technician	1.00	1.00	-	-	-	
Economic Development Manager	1.00	1.00	1.00	1.00	1.00	1.00
Community Development Assistant	0.40	0.50	0.50	0.63	0.63	0.63
Planning Intern	0.50	-	-	-	-	
Administrative Assistant	0.73	0.73	0.73	0.73	1.00	1.00
Planning & Zoning Total	7.63	7.23	7.23	8.36	8.63	8.63

DESCRIPTION OF SERVICES:

The mission of the Community Development Department is to guide residential and commercial growth through comprehensive planning processes and administer the city's building and zoning codes in a equitable and professional manner to promote and sustain public safety, quality of life, and the health and well being of the whole community.

The Planning Division's function is to prepare and implement the City's Comprehensive Plan (the City's land use guide) which comprises of two (2) major functions: long-range land use planning and zoning administration, code enforcement and rental housing inspections program.

BUDGET HIGHLIGHTS

- Personnel Costs - COLA & Steps

GOALS OF CURRENT YEAR BUDGET:

- All Land Use Applications processed with 60 days.
- Standard plan review completed within 5 business day (previously 10 business days).
- Improve Responsiveness to Code Violation Complaints
- Improve image of key nodes/corridors and be proactive on site plans due to Ramsey Gateway Project.
- Improve the application process for land use applications.

Performance Measurements:

	2021 Projected	2022 Actual	2023 Actual	2024 Actual	2025 Projected	2026 Projected
Number of Land Use Applications	40	44	25	40	40	40
Number of Rental Inspections Completed						
Number of Code Enforcement Cases	300	470	817	400	400	400

FUND GENERAL

DATA PROCESSING

Business Unit	Object Account	Description	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Adopted Budget	2026 Requested Budget
0192	6102	F.T. REGULAR-WAGES & SALARIES	146,476	189,159	246,057	267,133	317,795	336,817
0192	6108	SEVERANCE PAY	4,660					
0192	6121	PERA CONTRIBUTIONS	10,880	13,959	18,402	19,824	23,835	25,261
0192	6122	FICA/MEDICARE CONTRIBUTIONS	11,118	14,080	18,460	19,839	24,311	25,767
0192	6131	GROUP INSURANCE	22,400	28,513	37,695	40,137	43,227	45,824
0192	6133	WORKERS COMP INSURANCE PREMIUM	691	976	1,316	1,218	2,161	1,448
0192	6135	PAID FAMILY MEDICAL LEAVE						1,684
0192	6208	MISCELLANEOUS OFFICE SUPPLIES	71	414	380	362	400	400
0192	6249	MISCELLANEOUS OPERATING SUPPLY	299	542	162	1,456	825	875
0192	6281	SMALL TOOLS & MINOR EQUIPMENT	39,098	49,366	50,158	18,594	65,488	64,800
0192	6315	MISCELLANEOUS PROFESSIONAL SER	-	-	-	-	-	35,000
0192	6321	TELEPHONE	7,206	13,675	13,945	13,095	15,600	17,750
0192	6323	CELLULAR PHONES	72	43,623	50,176	52,295	60,000	64,032
0192	6335	TRAINING	-	1,354	3,809	154	3,200	6,300
0192	6361	GENERAL LIABILITY/PROPERTY INS	6,329	5,802	5,526	6,016	6,346	6,300
0192	6374	REFUSE/RECYCLING	-	-	479	-	450	-
0192	6405	OFFICE & DATA PROCESSING EQUIP	356,981	385,556	393,779	454,388	508,494	599,870
0192	6585	COMPUTER HARDWARE/SOFTWARE	-	26,894		64,048	25,000	71,000
Total Expenditure			**606,281**	**773,912**	**840,343**	**958,559**	**1,097,132**	**1,303,128**

SUMMARY:

OPERATING EXPENSE:	**606,281**	**747,018**	**840,343**	**894,511**	**1,072,132**	**1,232,128**
CAPITAL OUTLAY:	**-**	**26,894**	**-**	**64,048**	**25,000**	**71,000**
TOTAL EXPENDITURES	**$ 606,281**	**$ 773,912**	**$ 840,343**	**$ 958,559**	**$ 1,097,132**	**$ 1,303,128**

PERSONNEL COMPLEMENT						
IT Manager	1.00	1	1	1	1	1
Systems & Security		1	1	1	1	1
IT Tech	1.00	1	1	1	1	1
Data Processing Total	2.00	3.00	3.00	3.00	3.00	3.00

6405 Office Equipment Contracts						
Support& Licensing (LOGIS)	7,519	6,470			10,800	12,500
Financial Support(General Ledger,P/R, S/A, F/A & System Dev)(LOGIS)	108,545	96,110		104,530	108,260	112,730
PIMS becomes Accella System Support (LOGIS)	46,115	47,875		67,126	53,425	83,735
Tungsten(LOGIS)	5,000	3,860		4,260	4,475	4,700
DigiPlan(LOGIS)	-	-	-	-	-	42,000
GIS (LOGIS)	48,415	50,115		55,251	58,000	60,900
Laserfiche Licensing (LOGIS)	8,000	6,423		23,940	28,137	16,500
Licensing/maintenance through Logis	57,290	37,247		24,088	27,308	47,365
Malware Bytes (3-Year Renewal)		10,411			10,932	-
Digital Signage		5,870		4,733	3,380	3,448
Other Licensing/Maintenance (Civic Rec/Engineering-Autocad)	10,877	17,055		50,502	78,127	82,000
Internet (Included in LOGIS Support)	16,660	17,560		19,360	20,330	21,145
Server Backup/Hosting LOGIS	35,975	39,790		53,030	55,950	48,021
Copier/Printer Support	4,772	13,595		15,449	16,685	17,562
Agenda Quick		3,500		6,800	6,700	6,900
Phone Support		6,041		10,869	6,343	16,602
Miscellaneous		15,430		5,404	5,404	7,912
Website Annual Fee	7,814	8,205		9,046	15,098	15,850
	356,981	385,556	393,779	454,388	509,355	599,870

6585 Computer Hardware / Software						
Server Virtualization	-					33,000
Universal Power Supply		26,894	-	-	-	
City Hall Copier Replacements					25,000	
computer purchases				26,821		
Networking Switches	-			37,227		38,000
	-	26,894	-	64,048	25,000	71,000

DESCRIPTION OF SERVICES:

The Information Technology Department manages and maintains all voice, network, and data systems for the city. They also handle long-term project planning, technology implementations and helpdesk support for city staff.

BUDGET HIGHLIGHTS

- Personnel Costs - COLA & Steps
- Server refresh project- renew all server hardward located onsite/offsite - $33,000
- Core switch refresh - replacing the core switch at City Hall. - $38,000
- Allocated extra support dollars for Phone System virtualization project - $10,000
- Accela Building Software Changeover from PIMS & Projectdox
- DigiPlan Replaces Blue Beam - $42,000
- Website Redesign - $35,000

GOALS OF CURRENT YEAR BUDGET:

- Ensure staff access to tools and resources in order to provide effective services to citizens.
- Identify efficiency, security, and cost-saving opportunities that improve/maintain city services using technology & staff

Performance Measurements:

	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Actual	2026 Projected
Number of Physical Servers	2	3	3	3	3	3
Number of Virtualized Servers	12	14	13	13	17	13
Number of Desktop PCs / Laptops	173	177	180	180	174	170
Number of Phones	105	109	112	112	114	114
Number of Mobile Phones	62	65	65	65	81	85
Number of Other Cell Devices (hot spots, cameras, etc.)					48	49
Number of Tablets	20	23	30	30	7	8
Number of Wireless Access Points	11	18	28	28	29	31

FUND GENERAL

GENERAL GOVERN BUILDINGS

Business Unit	Object Account	Description	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Adopted Budget	2026 Requested Budget
0194	6102	F.T. REGULAR-WAGES & SALARIES	130,000	164,491	174,759	202,928	272,829	287,143
0194	6103	FULL TIME-REGULAR-OVERTIME	2,051	3,382	2,842	5,281		
0194	6104	PART TIME-WAGES & SALARIES	44,495	27,454	28,644	33,418	39,283	42,244
0194	6108	SEVERANCE PAY		4,686	18,025	2,705		
0194	6121	PERA CONTRIBUTIONS	13,130	14,556	15,369	16,983	23,408	24,704
0194	6122	FICA/MEDICARE CONTRIBUTIONS	12,608	14,339	15,749	18,072	23,877	25,198
0194	6131	GROUP INSURANCE	30,506	39,524	36,444	37,147	46,576	57,940
0194	6133	WORKERS COMP INSURANCE PREMIUM	8,687	10,552	11,885	13,033	19,005	7,221
0194	6135	PAID FAMILY MEDICAL LEAVE						1,695
0194	6221	CLEANING SUPPLIES	2,496	1,910	4,025	4,759	4,000	5,000
0194	6223	GASOLINE	2,455	3,390	3,347	3,522	4,000	4,500
0194	6225	DIESEL FUEL	451	2,172	563	1,304	2,000	2,500
0194	6231	UNIFORMS & TURN-OUT GEAR	1,575	2,199	1,695	3,020	3,000	3,500
0194	6249	MISCELLANEOUS OPERATING SUPPLY	16,462	20,014	19,784	21,867	22,000	25,000
0194	6257	OTHER VEHICLE PARTS	280	3,200	2,136	8,517	2,500	2,500
0194	6259	BUILDING MAINT/REPAIR SUPPLIES	4,036	5,313	5,329	8,335	8,000	10,000
0194	6281	SMALL TOOLS & MINOR EQUIPMENT	4,520	4,235	6,115	12,512	7,000	8,000
0194	6323	CELLULAR PHONES	1,671	-				
0194	6361	GENERAL LIABILITY/PROPERTY INS	6,609	6,816	6,841	6,574	6,938	6,400
0194	6371	ELECTRIC UTILITIES	99,184	99,439	102,932	102,872	112,000	120,000
0194	6372	WATER/IRRIGATION	2,412	2,928	3,358	2,676	3,700	4,000
0194	6373	GAS	30,273	40,961	38,397	36,661	44,000	44,000
0194	6374	REFUSE/RECYCLING	4,852	5,569	5,203	6,803	6,000	8,000
0194	6381	BUILDING & STRUCTURE REPAIR	7,747	9,127	3,272	13,457	25,000	75,000
0194	6382	MACHINERY & EQUIPMENT REPAIR	13,193	19,344	20,262	24,393	25,000	75,000
0194	6388	OTHER VEHICLE REPAIR	2,043	241	71	-	2,500	3,000
0194	6489	OTHER CONTRACTED SERVICES	87,387	90,445	102,525	95,165	102,000	105,000
0194	6550	MOTOR VEHICLES	-	47,226	-	60,692		75,000
0194	6580	OTHER EQUIPMENT	-	-	-	16,500		
Total Expenditure			**529,125**	**643,514**	**629,571**	**759,196**	**804,616**	**1,022,545**

SUMMARY:

OPERATING EXPENSE:	**529,125**	**596,288**	**629,571**	**682,004**	**804,616**	**947,545**
CAPITAL OUTLAY:	**-**	**47,226**	**-**	**77,192**	**-**	**75,000**
TOTAL EXPENDITURES	**$ 529,125**	**$ 643,514**	**$ 629,571**	**$ 759,196**	**$ 804,616**	**$ 1,022,545**

PERSONNEL COMPLEMENT

Gen. Gov't. Bldgs.						
Building Maintenance	3.13	3.50	3.50	4.50	4.50	4.50
Gen Govt Bldgs Total	3.13	3.50	3.50	4.50	4.50	4.50

DESCRIPTION OF SERVICES:

The General Government Buildings Department is responsible for cleaning city buildings and the repair and maintenance of all building systems, as well as two cemeteries.

BUDGET HIGHLIGHTS

- Replace 2012 Ford F-250 (#410) - $75,000 (net of $10K auction)
- Building Repairs (6381) - Increase $50,000 Funded Via Facility Fund
- Equipment Repairs (6382) - Increase $50,000 - Funded Via Facility Fund

GOALS OF CURRENT YEAR BUDGET:

- Clean and maintain our municipal buildings to the highest level possible
- Continue to prepare and support voting precincts during elections
- Respond to all maintenance requests in a timely manner

Performance Measurements:

	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Projected	2026 Projected

Buildings Maintained	13	13	13	13	13	14
Rooms Prepared for Meetings Annually	1210	1210	1210	1250	1250	1270
Maintenance Request Cleared	45	45	45	50	50	53

FUND GENERAL **NEWSLETTER**

Business Unit	Object Account	Description	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Adopted Budget	2026 Requested Budget
0195	6102	F.T. REGULAR-WAGES & SALARIES	4,997	4,682	3,474	2,422	7,119	7,368
0195	6121	PERA CONTRIBUTIONS	375	351	261	182	534	553
0195	6122	FICA/MEDICARE CONTRIBUTIONS	413	386	286	199	544	564
0195	6133	WORKERS COMP INSURANCE PREMIUM	19	22	15	26	48	32
0195	6135	PAID FAMILY MEDICAL LEAVE						32
0195	6322	POSTAGE	11,721	12,345	13,069	15,084	15,000	16,700
0195	6352	GENERAL NOTICE & PUBLIC INFOR	34,088	36,409	40,241	41,055	43,000	44,000
0195	6361	GENERAL LIABILITY/PROPERTY INS	519	424	399	370	390	400
Total Expenditure			**52,132**	**54,618**	**57,746**	**59,337**	**66,635**	**69,649**

SUMMARY:

OPERATING EXPENSE:	**52,132**	**54,618**	**57,746**	**59,337**	**66,635**	**69,649**
CAPITAL OUTLAY:	-	-	-	-	-	-
TOTAL EXPENDITURES	**$ 52,132**	**$ 54,618**	**$ 57,746**	**$ 59,337**	**$ 66,635**	**$ 69,649**

DESCRIPTION OF SERVICES:

The community newsletter, The Ramsey Resident, is distributed to residential homes every two months. It is intended to provide public information about community events and local government.

BUDGET HIGHLIGHTS

No major changes

GOALS OF CURRENT YEAR BUDGET:

- Implement refreshed Ramsey branding items into the newsletter

Performance Measurements:

	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Projected	2026 Projected
Number of newsletters completed annually	6	6	6	6	6	6
Number of full color newsletters completed annually	6	6	6	6	6	6
Number of pages published annually	100	100	100	100	100	100
Annual quantity of paid ads	60	60	60	60	60	60

GENERAL FUND 101 - GENERAL GOVERNMENT

PUBLIC SAFETY	211-280

EXPENDITURE BY OBJECT SUMMARY	-2021 Actual-	-2022 Actual-	-2023 Actual-	-2024 Actual-	-2025 Adopted-	-2026 Requested-
PERSONNEL SERVICES	5,155,607	5,636,560	6,231,938	6,663,698	7,552,812	8,320,514
SUPPLIES	369,266	503,417	524,930	545,425	681,700	633,550
OTHER SERVICES & CHARGES	587,273	604,391	601,831	881,388	859,936	721,900
CAPITAL OUTLAY	414,474	77,929	517,361	1,414,024	397,500	639,500
DEBT SERVICE	-	-	-	-	-	-
TOTAL EXPENDITURE BY OBJECT	**6,526,621**	**6,822,296**	**7,876,060**	**9,504,535**	**9,491,948**	**10,315,464**

LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

PUBLIC SAFETY	211-280

EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS		-2021 Actual-	-2022 Actual-	-2023 Actual-	-2024 Actual-	-2025 Adopted-	-2026 Requested-
PERSONNEL SERVICES							
WAGES AND SALARIES							
6102	F.T. REGULAR-WAGES & SALARIES	3,322,106	3,495,004	3,916,991	4,150,959	4,743,528	5,390,604
6103	FULL TIME-REGULAR-OVERTIME	124,171	135,588	128,145	137,910	130,000	130,000
6104	PART TIME-WAGES & SALARIES	452,711	601,722	601,786	693,040	770,161	772,574
6105	TEMPORARY-WAGES & SALARIES	2,964	270	45	5,638	-	-
6107	OVERTIME-PART TIME	-	-	-	-	-	-
TOTAL WAGES AND SALARIES		**3,901,953**	**4,232,583**	**4,646,966**	**4,987,547**	**5,643,689**	**6,293,178**
OTHER GROSS EARNINGS							
6108	SEVERANCE PAY	-	21,943	20,251	78,603	-	-
TOTAL OTHER GROSS EARNINGS		**-**	**21,943**	**20,251**	**78,603**	**-**	**-**
EMPLOYER CONTRIBUTIONS							
6121	PERA CONTRIBUTIONS	577,818	598,194	651,108	699,964	783,137	867,252
6122	FICA/MEDICARE CONTRIBUTIONS	109,484	115,980	127,619	136,414	167,517	193,240
6131	GROUP INSURANCE	404,748	421,109	512,677	503,629	603,240	668,873
6132	DISABILITY INSURANCE	1,313	1,313	1,313	1,313	1,313	1,313
6133	WORKERS COMP INSURANCE PREMIUM	160,291	245,437	272,004	256,228	353,916	267,104
6135	PAID FAMILY MEDICAL LEAVE	-	-	-	-	-	29,554
TOTAL EMPLOYER CONTRIBUTIONS		**1,253,655**	**1,382,034**	**1,564,721**	**1,597,549**	**1,909,123**	**2,027,336**
Total PERSONNEL SERVICES		**5,155,607**	**5,636,560**	**6,231,938**	**6,663,698**	**7,552,812**	**8,320,514**
SUPPLIES							
OFFICE SUPPLIES							
6204	STATIONERY, ENVELOPES & FORMS	2,293	3,712	5,808	5,255	4,350	6,000
6206	FILM, MICROFILM, TAPES, DISKS	568	370	208	128	1,400	800
6207	TRAINING SUPPLIES	3,154	3,562	10,165	8,170	10,500	10,500
6208	MISCELLANEOUS OFFICE SUPPLIES	2,152	1,800	2,991	3,515	5,500	3,700
TOTAL OFFICE SUPPLIES		**8,167**	**9,444**	**19,172**	**17,068**	**21,750**	**21,000**
OPERATING SUPPLIES							
6223	GASOLINE	90,220	109,192	94,580	80,769	115,000	90,000
6225	DIESEL FUEL	5,959	7,163	9,858	14,266	12,000	15,000
6227	LUBRICANTS & ADDITIVES	1,312	1,624	2,709	2,382	1,500	3,000
6229	SHOP MATERIALS	3,149	1,538	1,425	2,282	1,500	2,000
6231	UNIFORMS & TURN-OUT GEAR	79,822	108,626	115,974	144,578	145,800	146,200
6233	BATTERIES	1,262	2,013	1,940	435	2,000	5,000
6235	AMMUNITION	1,700	13,725	13,274	14,827	15,000	15,000
6237	CRIME SCENE KIT MATERIALS	1,843	-	509	495	1,500	1,500
6239	FIRST AID SUPPLIES	5,922	5,444	6,005	5,425	11,000	11,000
6241	COMMUNITY POLICING SUPPLIES	9,190	9,967	10,351	14,111	12,500	15,000
6249	MISCELLANEOUS OPERATING SUPPLY	27,675	48,417	51,315	69,159	78,250	84,250
TOTAL OPERATING SUPPLIES		**228,054**	**307,710**	**307,939**	**348,729**	**396,050**	**387,950**
REPAIR AND MAINTENANCE SUPPLIES							
6251	BATTERIES	516	-	829	922	2,500	2,500
6253	BRAKES	3,466	3,238	4,045	1,739	4,000	4,000
6255	TIRES	10,708	6,616	7,315	6,529	9,500	9,500
6257	OTHER VEHICLE PARTS	17,590	18,440	41,515	40,784	26,000	43,000
6259	BUILDING MAINT/REPAIR SUPPLIES	16,040	43,518	14,241	47,031	52,900	42,000
6266	SCBA-PARTS	4,055	5,899	23,874	25,450	20,000	25,000
6271	SIGN REPAIR MATERIALS	-	1,148	1,464	3,103	5,000	6,000
6275	OTHER EQUIPMENT PARTS	3,074	2,933	945	554	4,500	3,000
TOTAL REPAIR AND MAINTENANCE SUPPLIES		**55,448**	**81,792**	**94,227**	**126,110**	**124,400**	**135,000**
SMALL TOOLS AND MINOR EQUIPMENT							
6281	SMALL TOOLS & MINOR EQUIPMENT	77,596	104,472	103,276	53,410	139,100	89,200
TOTAL SMALL TOOLS AND MINOR EQUIPMENT		**77,596**	**104,472**	**103,276**	**53,410**	**139,100**	**89,200**
MERCHANDISE FOR RESALE							
6291	CULVERTS, SIGNS, STREET SUPPLY	-	-	316	107	400	400
TOTAL MERCHANDISE FOR RESALE		**-**	**-**	**316**	**107**	**400**	**400**
Total SUPPLIES		**369,266**	**503,417**	**524,930**	**545,425**	**681,700**	**633,550**

OTHER SERVICES & CHARGES							
PROFESSIONAL SERVICES							
6302	AUDITING & ACCOUNTING SERVICES	4,241	4,416	4,958	5,551	7,500	8,000
6315	MISCELLANEOUS PROFESSIONAL SER	170,096	150,362	134,615	413,781	252,700	132,000
TOTAL PROFESSIONAL SERVICES		**174,337**	**154,778**	**139,573**	**419,332**	**260,200**	**140,000**
COMMUNICATION							
6321	TELEPHONE	4,045	-	-	-	-	-
6322	POSTAGE	4,547	2,584	2,603	2,584	4,250	4,300
6323	CELLULAR PHONES	24,384	-	-	-	-	-
TOTAL COMMUNICATION		**32,975**	**2,584**	**2,603**	**2,584**	**4,250**	**4,300**
EMPLOYEE REIMBURSEMENTS							
6331	TRAVEL & LODGING	5,695	8,515	7,685	9,179	13,500	18,700
6334	MILEAGE REIMBURSEMENT	93	474	199	198	500	600
6335	TRAINING	72,214	81,528	75,342	75,269	132,100	110,500
TOTAL EMPLOYEE REIMBURSEMENTS		**78,002**	**90,517**	**83,225**	**84,645**	**146,100**	**129,800**
INSURANCE							
6361	GENERAL LIABILITY/PROPERTY INS	75,223	106,710	133,713	130,366	148,386	141,250
TOTAL INSURANCE		**75,223**	**106,710**	**133,713**	**130,366**	**148,386**	**141,250**
UTILITIES							
6371	ELECTRIC UTILITIES	31,983	31,828	29,147	32,984	35,600	37,000
6372	WATER/IRRIGATION	3,847	2,117	2,791	2,166	3,500	3,000
6373	GAS	8,552	11,838	9,987	16,603	12,000	18,500
6374	REFUSE/RECYCLING	1,431	1,571	1,718	1,773	1,800	2,000
TOTAL UTILITIES		**45,813**	**47,354**	**43,642**	**53,526**	**52,900**	**60,500**
REPAIRS AND MAINTENANCE - LABOR							
6382	MACHINERY & EQUIPMENT REPAIR	15,907	15,015	14,124	13,489	23,000	24,000
6383	OFFICE EQUIPMENT REPAIR	-	-	-	-	-	-
6386	BRAKE REPAIR	-	-	-	-	-	-
6388	OTHER VEHICLE REPAIR	53,322	68,786	52,534	69,794	67,000	77,000
6389	TOWING SERVICES	240	3,096	345	526	3,000	3,000
TOTAL REPAIRS AND MAINTENANCE - LABOR		**69,470**	**86,897**	**67,004**	**83,809**	**93,000**	**104,000**
REPAIRS AND MAINTENANCE - CONTRACTS							
6405	OFFICE & DATA PROCESSING EQUIP	49,637	43,253	41,626	35,515	52,000	49,000
TOTAL REPAIRS AND MAINTENANCE - CONTRACTS		**49,637**	**43,253**	**41,626**	**35,515**	**52,000**	**49,000**
RENTALS							
6413	OFFICE EQUIPMENT RENTAL	5,265	3,483	5,265	5,160	7,500	7,500
6415	OTHER EQUIPMENT RENTAL	37,295	38,215	37,867	42,640	43,000	50,250
TOTAL RENTALS		**42,560**	**41,698**	**43,132**	**47,800**	**50,500**	**57,750**
DUES, SUBSCRIPTIONS, AND REGISTRATION FEES							
6451	MEMBERSHIP DUES	4,887	7,039	7,596	6,843	10,000	9,000
6452	SUBSCRIPTIONS	627	-	-	-	-	-
TOTAL DUES, SUBSCRIPTIONS, AND REGISTRATION FEES		**5,514**	**7,039**	**7,596**	**6,843**	**10,000**	**9,000**
BOOKS AND PAMPHLETS							
6471	BOOKS & PAMPHLETS	1,132	2,384	1,963	3,267	3,800	5,300
TOTAL BOOKS AND PAMPHLETS		**1,132**	**2,384**	**1,963**	**3,267**	**3,800**	**5,300**
CONTRACTED SERVICES							
6489	OTHER CONTRACTED SERVICES	12,611	21,177	37,754	13,702	38,800	21,000
TOTAL CONTRACTED SERVICES		**12,611**	**21,177**	**37,754**	**13,702**	**38,800**	**21,000**
Total OTHER SERVICES & CHARGES		**587,273**	**604,391**	**601,831**	**881,388**	**859,936**	**721,900**
CAPITAL OUTLAY							
CAPITAL OUTLAY							
6540	HEAVY MACHINERY	-	-	-	-	-	-
6550	MOTOR VEHICLES	414,474	-	417,176	1,102,015	348,000	516,500
6580	OTHER EQUIPMENT	-	77,929	100,185	312,009	49,500	123,000
TOTAL CAPITAL OUTLAY		**414,474**	**77,929**	**517,361**	**1,414,024**	**397,500**	**639,500**
Total CAPITAL OUTLAY		**414,474**	**77,929**	**517,361**	**1,414,024**	**397,500**	**639,500**
DEBT SERVICE							
DEBT SERVICE							
6603	OTHER L.T. OBLIGATION PRINCIPA	-	-	-	-	-	-
TOTAL DEBT SERVICE		**-**	**-**	**-**	**-**	**-**	**-**
TOTAL DEBT SERVICE		**-**	**-**	**-**	**-**	**-**	**-**
TOTAL EXPENDITURES & OTHER FINANCING		**6,526,621**	**6,822,296**	**7,876,060**	**9,504,535**	**9,491,948**	**10,315,464**
SUMMARY:							
OPERATING EXPENSE:		**6,112,146**	**6,744,368**	**7,358,699**	**8,090,511**	**9,094,448**	**9,675,964**
CAPITAL OUTLAY:		**414,474**	**77,929**	**517,361**	**1,414,024**	**397,500**	**639,500**
TOTAL EXPENDITURES		**$ 6,526,621**	**$ 6,822,296**	**$ 7,876,060**	**$ 9,504,535**	**$ 9,491,948**	**$ 10,315,464**

FUND GENERAL **POLICE PROTECTION**

Business Unit	Object Account	Description	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Adopted Budget	2026 Requested Budget
0211	6102	F.T. REGULAR-WAGES & SALARIES	2,778,260	2,865,943	3,108,329	3,364,368	3,759,037	4,105,077
0211	6103	FULL TIME-REGULAR-OVERTIME	117,561	131,945	126,091	126,294	130,000	130,000
0211	6104	PART TIME-WAGES & SALARIES	115,637	90,750	72,089	99,259	190,368	200,419
0211	6108	SEVERANCE PAY		14,582	20,251	59,252		
0211	6121	PERA CONTRIBUTIONS	499,077	511,012	542,373	588,572	646,718	699,798
0211	6122	FICA/MEDICARE CONTRIBUTIONS	62,071	66,062	71,967	79,784	97,995	109,181
0211	6131	GROUP INSURANCE	336,074	339,894	377,986	385,895	428,843	442,892
0211	6133	WORKERS COMP INSURANCE PREMIUM	129,942	191,818	209,520	204,207	293,271	216,617
0211	6135	PAID FAMILY MEDICAL LEAVE						21,416
0211	6204	STATIONERY, ENVELOPES & FORMS	1,602	3,134	4,692	4,962	3,100	4,500
0211	6206	FILM, MICROFILM, TAPES, DISKS	568	370	208	128	1,100	500
0211	6207	TRAINING SUPPLIES	3,154	3,562	10,165	8,170	10,500	10,500
0211	6208	MISCELLANEOUS OFFICE SUPPLIES	1,718	1,271	2,605	2,430	4,500	2,500
0211	6223	GASOLINE	72,247	85,351	74,806	67,842	91,000	72,000
0211	6227	LUBRICANTS & ADDITIVES	1,312	1,624	2,709	2,382	1,500	3,000
0211	6229	SHOP MATERIALS	3,149	1,538	1,425	2,282	1,500	2,000
0211	6231	UNIFORMS & TURN-OUT GEAR	40,663	48,896	63,393	71,023	80,000	80,000
0211	6233	BATTERIES	1,262	2,013	1,940	435	2,000	2,000
0211	6235	AMMUNITION	1,700	13,725	13,274	14,827	15,000	15,000
0211	6237	CRIME SCENE KIT MATERIALS	1,843	-	509	495	1,500	1,500
0211	6239	FIRST AID SUPPLIES	2,488	4,287	4,252	4,287	8,000	8,000
0211	6249	MISCELLANEOUS OPERATING SUPPLY	7,865	10,886	14,510	22,506	25,500	25,500
0211	6251	BATTERIES	516	-	829	647	1,500	1,500
0211	6253	BRAKES	3,466	3,238	4,045	1,739	4,000	4,000
0211	6255	TIRES	10,708	6,616	7,315	6,529	9,500	9,500
0211	6257	OTHER VEHICLE PARTS	13,015	13,425	20,154	21,950	15,000	23,000
0211	6259	BUILDING MAINT/REPAIR SUPPLIES	16,040	13,502	512	14,715	12,900	12,000
0211	6275	OTHER EQUIPMENT PARTS	1,770	220	550	554	2,500	1,000
0211	6281	SMALL TOOLS & MINOR EQUIPMENT	56,920	76,843	69,237	19,643	101,000	48,000
0211	6315	MISCELLANEOUS PROFESSIONAL SER	6,198	11,892	7,840	50,070	14,500	22,000
0211	6321	TELEPHONE	2,072	-				
0211	6322	POSTAGE	3,141	1,182	1,204	1,208	2,600	2,600
0211	6323	CELLULAR PHONES	15,313	-				
0211	6331	TRAVEL & LODGING	5,421	5,159	5,706	8,212	10,000	12,000
0211	6335	TRAINING	32,990	28,335	31,667	36,762	72,000	50,000
0211	6361	GENERAL LIABILITY/PROPERTY INS	52,507	86,707	105,032	102,814	119,348	110,000
0211	6371	ELECTRIC UTILITIES				2,307		2,500
0211	6373	GAS				6,086		6,500
0211	6382	MACHINERY & EQUIPMENT REPAIR	1,244	509	187	1,975	2,000	2,000
0211	6388	OTHER VEHICLE REPAIR	16,616	10,675	13,287	10,709	17,000	17,000
0211	6389	TOWING SERVICES	240	3,096	345	526	3,000	3,000
0211	6405	OFFICE & DATA PROCESSING EQUIP	7,856	9,179	2,706	2,695	12,000	22,000
0211	6413	OFFICE EQUIPMENT RENTAL	5,265	3,483	5,265	5,160	7,500	7,500
0211	6415	OTHER EQUIPMENT RENTAL	37,295	38,215	37,867	42,530	43,000	50,000
0211	6451	MEMBERSHIP DUES	2,757	3,246	3,822	3,447	4,400	4,400
0211	6489	OTHER CONTRACTED SERVICES	8,942	12,625	25,079	373	20,000	1,000
0211	6550	MOTOR VEHICLES	69,000	-	115,083	428,959	48,000	126,500
0211	6580	OTHER EQUIPMENT		9,453	15,780	256,477	15,000	18,000
Total Expenditure			**4,547,484**	**4,726,260**	**5,196,605**	**6,135,488**	**6,328,180**	**6,708,400**

SUMMARY:

OPERATING EXPENSE:	**4,478,484**	**4,716,807**	**5,065,742**	**5,450,053**	**6,265,180**	**6,563,900**
CAPITAL OUTLAY:	**69,000**	**9,453**	**130,863**	**685,436**	**63,000**	**144,500**
TOTAL EXPENDITURES	**$ 4,547,484**	**$ 4,726,260**	**$ 5,196,605**	**$ 6,135,488**	**$ 6,328,180**	**$ 6,708,400**

PERSONNEL COMPLEMENT							
Police Chief		1.00	1.00	1.00	1.00	1.00	1.00
Captain		2.00	2.00	2.00	2.00	2.00	2.00
Sergeant		4.00	4.00	4.00	5.00	5.00	5.00
Drug Task Force Officer		1.00	1.00	1.00	1.00	1.00	1.00
Patrol Officer		21.00	21.00	22.00	21.00	21.00	22.00
Lead CSO/Community Service Officer		1.26	1.26	2.00	3.07	3.07	3.07
Police Office Supervisor		1.00	1.00	1.00	1.00	1.00	1.00
Clerical/Support Personnel		3.26	3.64	3.64	3.64	4.27	4.64
	Public Safety Total	34.52	34.90	36.64	37.71	38.34	39.71

6550 Motor Vehicles						
Chev Silverado					66,957		
Dodge Durango (2 in 2024)					119,173	48,000	54,500
Malibu	28,479						
Ford Explorers (3 in2024)	40,521				180,455		
2 Chargers			73,400				
Ford Explorer with set up	-						72,000
Tahoe			41,683		62,375		
	69,000	-	115,083		428,959	48,000	126,500

6580 Other Equipment						
Axon Squad Car Cameras	-	-	-	219,708		
Radios				36,769		
Drone						18,000
3 flock cameras						10,000
Audio/Video Recorder in Interview Rooms	-	9,453			15,000	
					-	
	-	9,453	-	256,477	15,000	28,000

DESCRIPTION OF SERVICES:

The Police Department is responsible for the protection of life and property and a sense of community security and responds to all emergencies in the city. The Police Department will deter criminal activity by visible patrols; the enforcement of traffic laws; and the apprehension of criminal offenders. The department investigates criminal incidents and apprehends offenders through the gathering, analysis, preservation and presentation of evidence.The Police department provides other community services such as code enforcement, animal control, crime prevention, and school liaison.

BUDGET HIGHLIGHTS

- Personnel Costs - COLA & Steps
- Part-timeEvidence & Property Technician (Mar 1) - $42,494
- Part time to Full-time Police Records Tech - $44,256
- Vektor Software (6405) - $10,000
- Replace 2021 Dodge Charger (#311) - $72,000 (includes set up)
- Replace 2016 Acadia (Police Captain #367) - $54,500
- Set up Police Captain Vehicle #367 (6281) -$20,000
- New Unmanned Aerial Vehicle (Drone) - $18,000

GOALS OF CURRENT YEAR BUDGET:

- Reduce criminal activity in the community
- Adequately staff public safety based on changing demographics and needs
- Leverage technology to create operational efficiencies
- Enhance traffic safety in the community

Performance Measurements:						
Police Department Activity	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Projected	2026 Projected
Dispatched Calls for Service	16258	15609	15172	16,069	16500	17000
Motor Vehicle Accidents	443	465	384	390	376	400
Citations and Warnings	1340	1042	968	1649	807	1700
Criminal	988	869	798	709	642	725
Non-Criminal	8500	9000	6914	7675	8800	9000
State CPM Performance Measurement Results	2021	2022	2023	2024	2025	2026
Total Reported Crimes Rate (per 100,000 population)	20.39	17.78	16.81	15.13	19	20
Crime Clearance Rates (per 100,000 population)	24%	19%	27%	28%	25%	25%
Average police response time - highest priority calls	5:54	6:08	5:46	5:46	under 7 min	under 7 minutes

FUND GENERAL **FIRE PROTECTION**

Business Unit	Object Account	Description	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Adopted Budget	2026 Requested Budget
0220	6102	F.T. REGULAR-WAGES & SALARIES	305,378	352,050	440,276	471,515	555,452	676,388
0220	6103	FULL TIME-REGULAR-OVERTIME	6,610	3,373				
0220	6104	PART TIME-WAGES & SALARIES	283,535	459,516	469,149	518,151	489,069	532,794
0220	6108	SEVERANCE PAY		6,400				
0220	6121	PERA CONTRIBUTIONS	56,867	62,760	76,554	81,484	97,437	118,817
0220	6122	FICA/MEDICARE CONTRIBUTIONS	25,281	25,178	24,861	26,254	29,759	34,449
0220	6131	GROUP INSURANCE	39,920	45,603	64,206	67,860	88,942	114,020
0220	6132	DISABILITY INSURANCE	1,313	1,313	1,313	1,313	1,313	1,313
0220	6133	WORKERS COMP INSURANCE PREMIUM	27,527	49,688	56,968	44,564	52,033	43,575
0220	6135	PAID FAMILY MEDICAL LEAVE						4,792
0220	6208	MISCELLANEOUS OFFICE SUPPLIES	393	316	289	673	500	700
0220	6223	GASOLINE	15,187	21,492	17,844	11,797	20,000	14,000
0220	6225	DIESEL FUEL	5,959	7,163	9,858	14,266	12,000	15,000
0220	6231	UNIFORMS & TURN-OUT GEAR	38,926	57,894	51,594	70,591	65,000	65,000
0220	6239	FIRST AID SUPPLIES	3,434	1,157	1,752	1,137	3,000	3,000
0220	6249	MISCELLANEOUS OPERATING SUPPLY	12,117	16,920	19,922	18,936	24,000	24,000
0220	6257	OTHER VEHICLE PARTS	4,575	5,016	21,361	18,834	11,000	20,000
0220	6259	BUILDING MAINT/REPAIR SUPPLIES		30,016	13,729	32,315	40,000	30,000
0220	6266	SCBA-PARTS	4,055	5,899	23,874	25,450	20,000	25,000
0220	6275	OTHER EQUIPMENT PARTS						
0220	6281	SMALL TOOLS & MINOR EQUIPMENT	20,676	26,684	32,303	32,012	37,000	40,000
0220	6302	AUDITING & ACCOUNTING SERVICES	4,241	4,416	4,958	5,551	7,500	8,000
0220	6321	TELEPHONE	1,624	-				
0220	6322	POSTAGE	70	4	81	76	100	100
0220	6323	CELLULAR PHONES	6,448	-				
0220	6335	TRAINING	36,629	47,504	37,255	34,025	50,000	50,000
0220	6361	GENERAL LIABILITY/PROPERTY INS	16,241	14,421	21,296	20,208	21,295	23,000
0220	6371	ELECTRIC UTILITIES	17,688	17,091	14,515	16,702	18,000	17,000
0220	6372	WATER/IRRIGATION	3,847	2,117	2,791	2,166	3,500	3,000
0220	6373	GAS	8,552	11,838	9,987	10,517	12,000	12,000
0220	6374	REFUSE/RECYCLING	1,431	1,571	1,718	1,773	1,800	2,000
0220	6388	OTHER VEHICLE REPAIR	36,706	58,111	39,247	59,085	50,000	60,000
0220	6405	OFFICE & DATA PROCESSING EQUIP	17,298	18,183	18,920	22,820	30,000	27,000
0220	6451	MEMBERSHIP DUES	1,214	2,029	2,929	1,635	3,000	2,000
0220	6452	SUBSCRIPTIONS	627					
0220	6471	BOOKS & PAMPHLETS	280	1,052	1,282	1,609	1,500	2,000
0220	6489	OTHER CONTRACTED SERVICES	2,045	2,266	4,724	5,011	4,800	5,000
0220	6550	MOTOR VEHICLES	345,474		275,027	673,056	300,000	390,000
0220	6580	OTHER EQUIPMENT		68,475	25,405	23,532	-	70,000
Total Expenditure			**1,352,166**	**1,427,516**	**1,785,989**	**2,314,915**	**2,050,000**	**2,436,948**

SUMMARY:

OPERATING EXPENSE:	**1,006,692**	**1,359,041**	**1,485,557**	**1,618,326**	**1,750,000**	**1,976,948**
CAPITAL OUTLAY:	**345,474**	**68,475**	**300,432**	**696,588**	**300,000**	**460,000**
TOTAL EXPENDITURES	**$ 1,352,166**	**$ 1,427,516**	**$ 1,785,989**	**$ 2,314,915**	**$ 2,050,000**	**$ 2,436,948**

PERSONNEL COMPLEMENT						
Fire Chief	1.00	1.00	1.00	1.00	1.00	1.00
Fire Secretary	0.70	0.70	-	-	-	-
Fire Captain of Administration	-	1.00	1.00	1.00	1.00	1.00
Fire Inspector	1.00	1.00	1.00	-	1.00	1.00
Assistant Fire Chief/Fire Marshall	1.00	1.00	1.00	2.00	2.00	2.00
Firefighter/Fire Technician						1.00
Firefighters	7.58	7.58	7.58	7.58	7.58	7.58
Fire Total	11.28	12.28	11.58	11.58	12.58	13.58

6550 Motor Vehicles						
1st half funding Replace 1999 Fire Engine #556	-					
2nd half funding Replace 1999 Fire Engine #556	345,474					
1/4 of funding Replace 2008 Fire Engine #565 (1.2M)-$300K 2026 & $600K 2027					300,000	300,000
Replace 2017 Ford Explorer #569 (net $5,000 sale proceeds)						45,000
Replace 2013 Chev Tahoe #333 net $5,000 sale proceeds)						45,000
Replace Tanker #II Veh #501				372,027		
Replace Rescue #21			275,027			
Rescue 2 replacement				301,029		
	345,474	-	275,027	673,056	300,000	390,000

6580 Other Equipment						
SCBA Compressor	-		24,405			
SCBA bottles						45,000
Fire Training Room Table & Chairs		21,039				
Extrication Tools		47,436				
Thermal Imaging Camera	-	-				25,000
radios				23,532		
	-	68,475	24,405	23,532	-	70,000

BUDGET HIGHLIGHTS

- Personnel Costs - COLA & Steps
- Full-time Firefighter/Fire Technician (Mar 1) - $79,351
- 3% COLA increase for on-call firefighters - $33,725
- 2nd Payment Fire Engine #565 ($300,000-2025 & $600,000-2027) - $300,000 (COR Fund)
- Replace 2017 Ford Explorer (Duty Officer #569) - $45,000 (net of $5k trade in)
- Replace 2013 Chev Tahoe (Admin Captain #333) - $45,000 (net of $5k trade in)
- Replace 2011 Thermal Imaging Cameras (4) - $25,000
- Replace 2011 SCBA's bottles (3 packs & 15 bottles) - $45,000

GOALS OF CURRENT YEAR BUDGET:

- Establish and maintain outreach programs that enhance fire safety within community
- Ensure adequate staff numbers to meet increased demand of calls for service
- Research/plan for space needs and staffing over next 5 year period.

Performance Measurements:

	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Projected	2026 Projected
Number of Calls for Service	1301	1381	1735	2016	2500	3000
Mutual Aid	35	66	75	80	80	85
Given	20	44	54	51	55	55
Received	15	22	21	29	25	30
Number of firefighters	42	47	49	57	60	60
Prevention:						
# of Public Education contacts	38	45	34	40	50	60
# of commericial property inspections	304	320	319	394	500	550
# of permits issued	70	106	286	250	300	350

State CPM Performance Measurement Results	2021	2022	2023	2024	2025 Estimated	2026 Estimated
Insurance industry rating of fire services	4/7	4/7	4/7	4/7	4/7	4/7
Fire calls per 1,000 population	14	13	21	25	27	29
Average response times	6:20	6:15	6:58	6:30	6:30	6:30
EMS calls per 1,000 population	33	36	39	42	45	48

FUND GENERAL **PROTECTIVE INSPECTIONS**

Business Unit	Object Account	Description	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Adopted Budget	2026 Requested Budget
0240	6102	F.T. REGULAR-WAGES & SALARIES	209,127	253,395	332,414	266,839	362,917	538,390
0240	6103	FULL TIME-REGULAR-OVERTIME			2,053	11,616		
0240	6104	PART TIME-WAGES & SALARIES	53,539	51,455	60,547	75,630	90,724	39,361
0240	6105	TEMPORARY-WAGES & SALARIES	2,964			4,543		
0240	6108	SEVERANCE PAY		961		19,351		
0240	6121	PERA CONTRIBUTIONS	19,644	22,626	29,547	26,304	34,023	43,331
0240	6122	FICA/MEDICARE CONTRIBUTIONS	19,869	22,794	27,975	26,627	34,704	44,198
0240	6131	GROUP INSURANCE	28,754	35,612	70,485	49,209	85,455	111,961
0240	6133	WORKERS COMP INSURANCE PREMIUM	1,124	1,911	2,684	2,479	3,570	3,898
0240	6135	PAID FAMILY MEDICAL LEAVE						3,035
0240	6204	STATIONERY, ENVELOPES & FORMS	330	552	609	292	750	1,000
0240	6208	MISCELLANEOUS OFFICE SUPPLIES	41	213	98	412	500	500
0240	6223	GASOLINE	2,787	2,349	1,930	1,131	4,000	4,000
0240	6231	UNIFORMS & TURN-OUT GEAR	234	1,836	987	2,965	800	1,200
0240	6249	MISCELLANEOUS OPERATING SUPPLY	176	630	1,020	2,158	2,000	2,000
0240	6315	MISCELLANEOUS PROFESSIONAL SER	163,898	138,470	126,775	363,711	238,200	110,000
0240	6321	TELEPHONE	349	-				
0240	6322	POSTAGE	1,334	1,399	1,102	1,201	1,500	1,500
0240	6323	CELLULAR PHONES	1,505	-				
0240	6331	TRAVEL AND LODGING	274	2,710	1,797	764	2,000	5,200
0240	6334	MILEAGE REIMBURSEMENT	93	474	199	198	500	600
0240	6335	TRAINING	940	5,509	5,250	3,162	8,100	8,500
0240	6361	GENERAL LIABILITY/PROPERTY INS	5,668	4,809	5,161	4,916	5,197	5,400
0240	6405	OFFICE & DATA PROCESSING EQUIP	24,484	15,891	20,000	10,000	10,000	-
0240	6451	MEMBERSHIP DUES	470	245	100	925	1,100	1,100
0240	6471	BOOKS & PAMPHLETS	595	997	435	1,658	2,000	3,000
0240	6550	MOTOR VEHICLES			27,066			
Total Expenditure			**538,198**	**564,838**	**718,231**	**876,090**	**888,040**	**928,174**

SUMMARY:

OPERATING EXPENSE:	**538,198**	**564,838**	**691,166**	**876,090**	**888,040**	**928,174**
CAPITAL OUTLAY:	**-**	**-**	**27,066**	**-**	**-**	**-**
TOTAL EXPENDITURES	**$ 538,198**	**$ 564,838**	**$ 718,231**	**$ 876,090**	**$ 888,040**	**$ 928,174**

PERSONNEL COMPLEMENT						
Building Official	1.00	1.00	1.00	1.00	1.00	1.00
Building Inspector	1.00	2.00	2.00	2.00	2.00	3.00
Admin Assistant	0.70	0.70	0.70	0.70	1.00	1.00
Permit Technicians	1.10	1.10	1.10	1.50	1.50	1.50
Inspectors	0.25	0.25	-	-	-	-
Building Inspection Total	4.05	5.05	4.80	5.20	5.50	6.50

6550 Motor Vehicles						
New Vehicle for building inspector			27,066	-		-
	-	-	27,066	-	-	-

DESCRIPTION OF SERVICES:

The mission of the Community Development Department is to guide residential and commercial growth through comprehensive planning processes and administer the city's building and zoning codes in a equitable and professional manner to promote and sustain public safety, quality of life, and the health and well being of the whole community.

The purpose of the Building Division is to help ensure all your construction projects meet the requirements of both the Minnesota State Building Code and the City Zoning regulations.

BUDGET HIGHLIGHTS

- Personnel Costs - COLA & Steps
- Full-time Building Inspector/Plans Examiner (Apr 1) - $90,755

GOALS OF CURRENT YEAR BUDGET:

- Complete standard residential plan review within 10 business days.
- Complete standard commercial plan review within 30 business days.
- Allow for inspection availability within 48 hours.

Performance Measurements:

	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Projected	2026 Projected
New Residential Units (single family, townhome, multi family)	183	125	190	244	190	190
Total Building Permits	3,458	2,932	3,700	3,358	3,700	3,700
Number of Inspections	12449-Est.	7,356	6,593	7,459	9,000	9,000

FUND GENERAL **CIVIL DEFENSE**

Business Unit	Object Account	Description	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Adopted Budget	2026 Requested Budget
0250	6251	BATTERIES	-	-	-	275	1,000	1,000
0250	6275	OTHER EQUIPMENT PARTS	1,303	2,713	395	-	2,000	2,000
0250	6361	GENERAL LIABILITY/PROPERTY INS	23	75	1,664	1,808	1,884	2,000
0250	6371	ELECTRIC UTILITIES	1,020	1,020	1,071	935	1,100	1,000
0250	6382	MACHINERY & EQUIPMENT REPAIR	940	5,829	5,195	3,523	6,000	6,000
0250	6580	OTHER CAPITAL EQUIPMENT	-	-	59,000	32,000	34,500	35,000
Total Expenditure			**3,287**	**9,637**	**67,325**	**38,541**	**46,484**	**47,000**

SUMMARY:

	2021	2022	2023	2024	2025	2026
OPERATING EXPENSE:	**3,287**	**9,637**	**67,325**	**38,541**	**46,484**	**47,000**
CAPITAL OUTLAY:	-	-	-	-	-	-
TOTAL EXPENDITURES	**$ 3,287**	**$ 9,637**	**$ 67,325**	**$ 38,541**	**$ 46,484**	**$ 47,000**

DESCRIPTION OF SERVICES:

The Civil Defence budget funds expenditures related to the city-wide emergency siren notification system.

BUDGET HIGHLIGHTS

- Replace 2 emergency sirens - $35,000

GOALS OF CURRENT YEAR BUDGET:

- Maintain infastructure of siren warning system

Performance Measurements:

	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Projected	2026 Projected
Number of Sirens	17	17	17	17	17	

FUND GENERAL **TRAFFIC ENGINEERING**

Business Unit	Object Account	Description	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Adopted Budget	2026 Requested Budget
0260	6102	F.T. REGULAR-WAGES & SALARIES	29,341	23,616	35,972	48,237	66,122	70,749
0260	6103	FULL TIME-REGULAR-OVERTIME		270				
0260	6105	TEMPORARY-WAGES & SALARIES		270	45	1,095		
0260	6121	PERA CONTRIBUTIONS	2,231	1,797	2,634	3,603	4,959	5,306
0260	6122	FICA/MEDICARE CONTRIBUTIONS	2,264	1,946	2,816	3,749	5,059	5,412
0260	6131	GROUP INSURANCE				666		
0260	6133	WORKERS COMP INSURANCE PREMIUM	1,699	2,020	2,832	4,978	5,042	3,014
0260	6135	PAID FAMILY MEDICAL LEAVE						312
0260	6249	MISCELLANEOUS OPERATING SUPPLY	7,108	19,641	15,756	25,346	26,000	32,000
0260	6271	SIGN REPAIR MATERIALS	-	1,148	1,464	3,103	5,000	6,000
0260	6361	GENERAL LIABILITY/PROPERTY INS	697	599	452	507	542	700
0260	6371	ELECTRIC UTILITIES	13,275	13,717	13,560	13,041	16,500	16,500
0260	6382	MACHINERY & EQUIPMENT REPAIR	13,723	8,677	8,743	7,991	15,000	16,000
0260	6489	CONTRACTED SERVICES	1,291	6,172	787	-	6,500	6,500
Total Expenditure			**71,628**	**79,873**	**85,061**	**112,316**	**150,724**	**162,493**

SUMMARY:

OPERATING EXPENSE:	**71,628**	**79,873**	**85,061**	**112,316**	**150,724**	**162,493**
CAPITAL OUTLAY:	**-**	**-**	**-**	**-**	**-**	**-**
TOTAL EXPENDITURES	**$ 71,628**	**$ 79,873**	**$ 85,061**	**$ 112,316**	**$ 150,724**	**$ 162,493**

DESCRIPTION OF SERVICES:

The Traffic Engineering budget funds the installation and maintenance of traffic signage on, above, and/or near city streets.

BUDGET HIGHLIGHTS

- No major changes. Staff time redistributed between streets, traffic engr, snow plowing & utilities.

GOALS OF CURRENT YEAR BUDGET:

- Continue to meet FHWA guidelines for traffic signage
- Replace damaged or defective signs within 48 hours
- Bring signage up to current standards on all reconstruct and overlay projects
- Continue to support Engineering and Community Development departments with traffic issues

Performance Measurements:

	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Projected	2026 Projected
Total Hours				2080	2080	2080
Number of Traffic Signs in System						
Number of Traffic Counts Performed						

FUND GENERAL **ANIMAL CONTROL**

Business Unit	Object Account	Description	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Adopted Budget	2026 Requested Budget
0270	6249	MISCELLANEOUS OPERATING SUPPLY	411	340	108	213	750	750
0270	6281	SMALL TOOLS & MINOR EQUIPMENT		945	903	1,509	1,000	1,000
0270	6489	OTHER CONTRACTED SERVICES	332	114	7,164	8,317	7,500	8,500
Total Expenditure			**743**	**1,399**	**8,175**	**10,039**	**9,250**	**10,250**

SUMMARY:

OPERATING EXPENSE:	743	1,399	8,175	10,039	9,250	10,250
CAPITAL OUTLAY:	-	-	-	-	-	-
TOTAL EXPENDITURES	$ 743	$ 1,399	$ 8,175	$ 10,039	$ 9,250	$ 10,250

DESCRIPTION OF SERVICES:

This fund covers expenditures related to animal control. Ramsey PD provides animal containment services and incurs expenses for boarding animals at Anoka PD.

BUDGET HIGHLIGHTS

No major changes

GOALS OF CURRENT YEAR BUDGET:

- Provide animal containment services to residents

Performance Measurements:

	2021 Projected	2022 Actual	2023 Actual	2024 Actual	2025 Projected	2026 Projected
Animal Complaints	390	270	377	667	450	650
Number of Animals Impounded	45	20	30	46	45	55
Number of Animals Released to Owners	45	15	24	26	40	50
Number of Euthanizations	0	0	1	0	2	2

FUND GENERAL

COMMUNITY ORIENTING POLICE

Business Unit	Object Account	Description	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Adopted Budget	2026 Requested Budget
0280	6204	STATIONERY, ENVELOPES & FORMS	361	27	508	-	500	500
0280	6206	FILM, MICROFILM, TAPES, DISKS	-	-	-	-	300	300
0280	6241	COMMUNITY POLICING SUPPLIES	9,190	9,967	10,351	14,111	12,500	15,000
0280	6281	SMALL TOOLS & MINOR EQUIPMENT	-	-	832	247	100	200
0280	6291	CULVERTS, SIGNS, STREET SUPPLY	-	-	316	107	400	400
0280	6322	POSTAGE	1	-	216	99	50	100
0280	6323	CELLULAR PHONES	1,118	-	-			
0280	6331	TRAVEL & LODGING	-	646	182	203	1,500	1,500
0280	6335	TRAINING	1,655	180	1,170	1,320	2,000	2,000
0280	6361	GENERAL LIABILITY/PROPERTY INS	88	99	109	114	120	150
0280	6415	OTHER EQUIPMENT RENTAL	-	-		110		250
0280	6451	MEMBERSHIP DUES	446	1,520	745	836	1,500	1,500
0280	6471	BOOKS & PAMPHLETS	257	335	246	-	300	300
Total Expenditure			**13,115**	**12,774**	**14,673**	**17,147**	**19,270**	**22,200**

SUMMARY:

OPERATING EXPENSE:	**13,115**	**12,774**	**14,673**	**17,147**	**19,270**	**22,200**
CAPITAL OUTLAY:	-	-	-	-	-	-
TOTAL EXPENDITURES	**$ 13,115**	**$ 12,774**	**$ 14,673**	**$ 17,147**	**$ 19,270**	**$ 22,200**

DESCRIPTION OF SERVICES:

The Community Orientating Policing funds expenditures related to community programs such as: Kids Safety Camp, Car Seat Inspections, Night to Unite, Pet Clinics, Bike Helmet Fitting and Sale, Police Explorers, and Drug Take Back Program

BUDGET HIGHLIGHTS

No major changes

GOALS OF CURRENT YEAR BUDGET:

- Increase participation in community based programs

Performance Measurements:

	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Projected	2026 Projected
# of participants attending Kids Safety Camp	0	121	107	140	144	300
# of car seat inspections	15	12	12	15	15	15
Night to Unite - # of Parties	50	48	45	45	45	45
# participants in Citizens Academy	10	8	12	16	16	15

GENERAL FUND 101 - GENERAL GOVERNMENT

PUBLIC WORKS	301-312

EXPENDITURE BY OBJECT SUMMARY	-2021 Actual-	-2022 Actual-	-2023 Actual-	-2024 Actual-	-2025 Adopted-	-2026 Requested-
PERSONNEL SERVICES	1,096,459	1,232,690	1,334,945	1,629,459	1,940,238	2,070,049
SUPPLIES	247,499	383,218	325,477	354,996	472,403	471,275
OTHER SERVICES & CHARGES	598,537	410,981	1,406,511	738,509	843,548	888,325
CAPITAL OUTLAY	450,964	127,057	384,417	1,602,233	44,500	447,000
TOTAL EXPENDITURE BY OBJECT	**2,393,459**	**2,153,946**	**3,451,351**	**4,325,197**	**3,300,689**	**3,876,649**

LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

PUBLIC WORKS	301-312

EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS		-2021 Actual-	-2022 Actual-	-2023 Actual-	-2024 Actual-	-2025 Adopted-	-2026 Requested-
PERSONNEL SERVICES							
WAGES AND SALARIES							
6102	F.T. REGULAR-WAGES & SALARIES	735,374	797,269	910,184	1,138,970	1,347,009	1,473,761
6103	FULL TIME-REGULAR-OVERTIME	38,417	42,299	48,290	51,473	52,000	42,000
6105	TEMPORARY-WAGES & SALARIES	24,632	30,256	20,426	13,574	34,208	34,874
6106	OVERTIME-TEMPORARY	878	636	-	-	-	-
TOTAL WAGES AND SALARIES		**799,301**	**870,461**	**978,901**	**1,204,017**	**1,433,217**	**1,550,635**
OTHER GROSS EARNINGS							
6108	SEVERANCE PAY	4,555	65,629	9,124	-	-	-
TOTAL OTHER GROSS EARNINGS		**4,555**	**65,629**	**9,124**	**-**	**-**	**-**
EMPLOYER CONTRIBUTIONS							
6121	PERA CONTRIBUTIONS	57,508	62,881	72,058	86,828	104,926	113,682
6122	FICA/MEDICARE CONTRIBUTIONS	58,852	64,665	73,407	87,825	110,967	119,998
6131	GROUP INSURANCE	140,084	124,889	155,962	201,033	224,301	241,603
6133	WORKERS COMP INSURANCE PREMIUM	36,159	44,165	45,494	49,757	66,827	36,245
6135	PAID FAMILY MEDICAL LEAVE	-	-	-	-	-	7,886
TOTAL EMPLOYER CONTRIBUTIONS		**292,604**	**296,601**	**346,921**	**425,443**	**507,021**	**519,414**
Total PERSONNEL SERVICES		**1,096,459**	**1,232,690**	**1,334,945**	**1,629,459**	**1,940,238**	**2,070,049**
SUPPLIES							
OFFICE SUPPLIES							
6205	DRAFTING SUPPLIES	-	-	-	-	-	-
6208	MISCELLANEOUS OFFICE SUPPLIES	1,096	2,006	2,922	1,717	2,100	2,575
TOTAL OFFICE SUPPLIES		**1,096**	**2,006**	**2,922**	**1,717**	**2,100**	**2,575**
OPERATING SUPPLIES							
6221	CLEANING SUPPLIES	-	-	-	-	-	-
6223	GASOLINE	17,420	21,314	24,531	19,753	39,500	40,500
6225	DIESEL FUEL	32,384	54,169	48,950	26,444	65,000	55,000
6227	LUBRICANTS & ADDITIVES	6,269	6,106	6,305	5,700	9,000	9,000
6229	SHOP MATERIALS	1,692	3,825	2,915	6,624	4,000	4,600
6231	UNIFORMS & TURN-OUT GEAR	6,315	7,231	9,036	10,754	12,500	18,000
6249	MISCELLANEOUS OPERATING SUPPLY	7,331	10,983	9,825	14,480	12,150	15,900
TOTAL OPERATING SUPPLIES		**71,411**	**103,627**	**101,563**	**83,754**	**142,150**	**143,000**
REPAIR AND MAINTENANCE SUPPLIES							
6257	OTHER VEHICLE PARTS	52,237	83,858	77,135	82,963	85,600	92,000
6259	BUILDING MAINT/REPAIR SUPPLIES	563	2,622	3,619	91	2,700	2,700
6261	SAND & GRAVEL	-	2,300	2,779	-	5,300	5,300
6263	SALT	68,800	129,704	68,426	117,442	147,053	135,000
6265	ASPHALT	32,491	32,311	31,135	26,560	35,000	35,000
6267	OTHER STREET MAINTENANCE SUPPL	5,303	10,675	14,920	17,050	16,500	17,500
6269	LANDSCAPE MATERIALS	1,174	952	1,076	942	7,500	4,500
6275	OTHER EQUIPMENT PARTS	-	-	-	-	-	-
TOTAL REPAIR AND MAINTENANCE SUPPLIES		**160,568**	**262,422**	**199,090**	**245,048**	**299,653**	**292,000**
SMALL TOOLS AND MINOR EQUIPMENT							
6281	SMALL TOOLS & MINOR EQUIPMENT	14,424	15,163	21,903	24,478	28,500	33,700
TOTAL SMALL TOOLS AND MINOR EQUIPMENT		**14,424**	**15,163**	**21,903**	**24,478**	**28,500**	**33,700**
Total SUPPLIES		**247,499**	**383,218**	**325,477**	**354,996**	**472,403**	**471,275**

OTHER SERVICES & CHARGES							
PROFESSIONAL SERVICES							
6315	MISCELLANEOUS PROFESSIONAL SER	28,146	29,897	31,744	39,496	40,000	50,000
TOTAL PROFESSIONAL SERVICES		**28,146**	**29,897**	**31,744**	**39,496**	**40,000**	**50,000**
COMMUNICATION							
6321	TELEPHONE	2,211	-	-	-	-	-
6322	POSTAGE	40	143	1,161	1,180	2,600	2,300
6323	CELLULAR PHONES	5,816	-	-	-	-	-
TOTAL COMMUNICATION		**8,067**	**143**	**1,161**	**1,180**	**2,600**	**2,300**
EMPLOYEE REIMBURSEMENTS							
6331	TRAVEL & LODGING	-	-	127	-	-	1,000
6335	TRAINING	6,623	6,952	12,983	18,863	20,400	24,385
TOTAL EMPLOYEE REIMBURSEMENTS		**6,623**	**6,952**	**13,110**	**18,863**	**20,400**	**25,385**
INSURANCE							
6361	GENERAL LIABILITY/PROPERTY INS	26,966	25,801	26,788	29,217	36,078	31,930
TOTAL INSURANCE		**26,966**	**25,801**	**26,788**	**29,217**	**36,078**	**31,930**
UTILITIES							
6371	ELECTRIC UTILITIES	8,153	8,319	8,411	9,991	15,000	13,000
6372	WATER/IRRIGATION	7,020	2,238	2,207	2,384	2,500	3,000
6373	GAS	6,001	6,924	6,150	4,400	10,000	6,000
6374	REFUSE/RECYCLING	3,611	2,180	975	1,101	2,500	2,500
TOTAL UTILITIES		**24,785**	**19,662**	**17,743**	**17,876**	**30,000**	**24,500**
REPAIRS AND MAINTENANCE - LABOR							
6381	BUILDING & STRUCTURE REPAIR	1,248	1,582	3,747	11,173	37,170	20,000
6382	MACHINERY & EQUIPMENT REPAIR	4,944	5,172	6,447	1,184	6,000	6,000
6387	TIRE MOUNTING & BALANCING	255	60	-	-	400	400
6388	OTHER VEHICLE REPAIR	15,242	9,487	16,320	6,353	27,000	27,000
TOTAL REPAIRS AND MAINTENANCE - LABOR		**21,689**	**16,300**	**26,514**	**18,710**	**70,570**	**53,400**
REPAIRS AND MAINTENANCE - CONTRACTS							
6404	MACHINERY & EQUIPMENT	1,221	3,458	-	2,880	3,500	4,000
6405	OFFICE & DATA PROCESSING EQUIP	-	3,745	-	-	-	5,550
TOTAL REPAIRS AND MAINTENANCE - CONTRACTS		**1,221**	**7,203**	**-**	**2,880**	**3,500**	**9,550**
RENTALS							
6415	OTHER EQUIPMENT RENTAL	8,333	2,205	2,838	8,444	6,000	6,000
6417	UNIFORM RENTAL	1,583	689	1,233	1,890	1,200	1,500
TOTAL RENTALS		**9,916**	**2,894**	**4,071**	**10,334**	**7,200**	**7,500**
DUES, SUBSCRIPTIONS, AND REGISTRATION FEES							
6451	MEMBERSHIP DUES	1,017	1,670	964	834	3,200	1,760
TOTAL DUES, SUBSCRIPTIONS, AND REGISTRATION FEES		**1,017**	**1,670**	**964**	**834**	**3,200**	**1,760**
BOOKS AND PAMPHLETS							
6471	BOOKS & PAMPHLETS	-	-	-	-	-	-
TOTAL BOOKS AND PAMPHLETS		**-**	**-**	**-**	**-**	**-**	**-**
CONTRACTED SERVICES							
6488	STREET MAINTENANCE CONTRACT	462,784	294,998	1,272,595	571,622	600,000	650,000
6489	OTHER CONTRACTED SERVICES	7,324	5,461	11,822	27,498	30,000	32,000
TOTAL CONTRACTED SERVICES		**470,108**	**300,459**	**1,284,417**	**599,119**	**630,000**	**682,000**
Total OTHER SERVICES & CHARGES		**598,537**	**410,981**	**1,406,511**	**738,509**	**843,548**	**888,325**
CAPITAL OUTLAY							
CAPITAL OUTLAY							
6540	HEAVY MACHINERY	116,891	103,199	266,007	1,250,996	-	-
6550	MOTOR VEHICLES	62,772	-	94,910	122,698	-	447,000
6580	OTHER EQUIPMENT	271,302	23,858	23,500	228,538	44,500	-
TOTAL CAPITAL OUTLAY		**450,964**	**127,057**	**384,417**	**1,602,233**	**44,500**	**447,000**
Total CAPITAL OUTLAY		**450,964**	**127,057**	**384,417**	**1,602,233**	**44,500**	**447,000**
TOTAL EXPENDITURES & OTHER FINANCING		**2,393,459**	**2,153,946**	**3,451,351**	**4,325,197**	**3,300,689**	**3,876,649**
SUMMARY:							
OPERATING EXPENSE:		**1,942,495**	**2,026,889**	**3,066,934**	**2,722,964**	**3,256,189**	**3,429,649**
CAPITAL OUTLAY:		**450,964**	**127,057**	**384,417**	**1,602,233**	**44,500**	**447,000**
TOTAL EXPENDITURES		**$ 2,393,459**	**$ 2,153,946**	**$ 3,451,351**	**$ 4,325,197**	**$ 3,300,689**	**$ 3,876,649**

FUND GENERAL **ENGINEERING**

Business Unit	Object Account	Description	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Adopted Budget	2026 Requested Budget
0301	6102	F.T. REGULAR-WAGES & SALARIES	240,248	293,930	368,610	383,360	413,954	416,211
0301	6103	FULL TIME-REGULAR-OVERTIME	20,287	23,675	28,461	46,444	40,000	30,000
0301	6105	TEMPORARY-WAGES & SALARIES	14,550	14,752	-			
0301	6106	OVERTIME-TEMPORARY	878	636				
0301	6121	PERA CONTRIBUTIONS	19,411	23,597	29,340	31,457	34,047	33,466
0301	6122	FICA/MEDICARE CONTRIBUTIONS	19,849	23,812	28,270	30,591	34,727	34,135
0301	6131	GROUP INSURANCE	42,747	40,296	51,158	52,266	71,806	72,850
0301	6133	WORKERS COMP INSURANCE PREMIUM	1,198	2,078	2,581	2,035	3,776	3,374
0301	6135	PAID FAMILY MEDICAL LEAVE						2,284
0301	6208	MISCELLANEOUS OFFICE SUPPLIES	795	1,279	2,316	1,001	1,400	1,850
0301	6223	GASOLINE	4,789	5,650	6,823	8,079	9,500	10,500
0301	6231	UNIFORMS & TURN-OUT GEAR	1,170	1,331	2,774	2,276	2,500	3,000
0301	6249	MISCELLANEOUS OPERATING SUPPLY	-	854	408	403	650	900
0301	6257	OTHER VEHICLE PARTS	2,108	1,397	1,905	1,990	600	2,000
0301	6281	SMALL TOOLS & MINOR EQUIPMENT	-	-	1,143	1,994	3,500	1,700
0301	6315	MISCELLANEOUS PROFESSIONAL SER	197	1,288	1,000	2,173	12,000	15,000
0301	6321	TELEPHONE	1,239	-	-			
0301	6322	POSTAGE	7	87	1,107	1,175	2,400	2,200
0301	6323	CELLULAR PHONES	3,427	-	-			
0301	6331	TRAVEL & LODGING	-	-	127			1,000
0301	6335	TRAINING	3,699	3,059	4,906	5,260	6,400	8,385
0301	6361	GENERAL LIABILITY/PROPERTY INS	4,131	3,990	4,172	4,303	4,552	4,700
0301	6405	OFFICE & DATA PROCESSING EQUIP	-	3,745	-			5,550
0301	6451	MEMBERSHIP DUES	748	1,393	864	734	3,000	1,760
0301	6580	OTHER EQUIPMENT	-	-	-	38,989		
0301	6550	MOTOR VEHICLES		-	30,844	60,104		
Total Expenditure			**381,476**	**446,849**	**566,809**	**674,634**	**644,812**	**650,865**

SUMMARY:

OPERATING EXPENSE:	**381,476**	**446,849**	**535,965**	**575,540**	**644,812**	**650,865**
CAPITAL OUTLAY:	**-**	**-**	**30,844**	**99,094**	**-**	**-**
TOTAL EXPENDITURES	**$ 381,476**	**$ 446,849**	**$ 566,809**	**$ 674,634**	**$ 644,812**	**$ 650,865**

PERSONNEL COMPLEMENT						
PW Director/City Engineer	-	-	1.00	1.00	1.00	0.00
City Engineer	1.00	1.00	-	-	-	1.00
Assistant City Engineer	-	0.50	1.00	1.00	1.00	1.00
Engineering Tech IV	1.00	1.00				
Engineering Tech II	1.00	1.00	1.00	2.00	2.00	3.00
Engineering Tech III	-	-	1.00	1.00	1.00	1.00
Senior Engineering Technician			1.00	1.00	1.00	1.00
Civil Engineer IV	1.00	1.00	1.00	1.00	1.00	
Water Resources Technician						1.00
Civil Engineer II	1.00	0.50	0.00			
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Interns (2)	1.00	1.00	1.00			
Engineering Total	7.00	7.00	8.00	8.00	8.00	9.00

DESCRIPTION OF SERVICES:

The Engineering budget covers engineering functions not charged to specific projects. The City Engineer oversees all engineering including working with the Minnesota Department of Transportation, Anoka County, other cities and regulating agencies, maintaining mapping and GIS data, managing stormwater runoff, responding to citizen and staff requests, and general engineering functions.

BUDGET HIGHLIGHTS

- Full-time City Engineer - $40,233 ($200,999 full salary)$160,766 funded Enterprise & Pavement Mgmt Fund
- Full-time Engineering Tech II (Apr 1) - $55,184 ($78,847 full salary ($23,633 Enterprise
- Civil Engineer IV included in budget for 2024, Water Resources Technician replaced. Funding for this position funded 100% from Storm Water Utility Fund

GOALS OF CURRENT YEAR BUDGET:

- Ensure stable and sustainable funding exists for Pavement Management Program.
- Support construction of Water Treatment Plant.
- Support improvements identified in Anoka County CSAH 5/Nowthen Blvd. transportation study.
- Conduct well siting study for new municipal well #9.
- Develop and plan for key infrastructure improvements (AUAR, utilities, transportation).
- Support construction of Ramsey Gateway Highway 10 improvements.
- Investigate improved pavement condition rating systems.
- Continue pavement rejuvenation program to replace suspended sealcoat program.

Performance Measurements:

	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Projected	2026 Projected
Active Engineering Projects	13	14	18	24	22	
Completed Engineering Projects	11	11	14	17	16	
Infrastructure Asset Management System Upgrades	0	0	0	0	0	

FUND GENERAL **STREET MAINTENANCE**

Business Unit	Object Account	Description	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Adopted Budget	2026 Requested Budget
0311	6102	F.T. REGULAR-WAGES & SALARIES	403,503	393,338	423,207	652,737	789,491	899,625
0311	6103	FULL TIME-REGULAR-OVERTIME	1,008	1,220	3,624	1,361	2,000	2,000
0311	6105	TEMPORARY-WAGES & SALARIES	5,160	6,422	14,738	10,392	22,208	22,874
0311	6108	SEVERANCE PAY	4,555	65,629	9,124			
0311	6121	PERA CONTRIBUTIONS	30,100	30,106	31,119	48,510	59,362	67,622
0311	6122	FICA/MEDICARE CONTRIBUTIONS	30,462	30,807	32,704	49,993	63,574	72,099
0311	6131	GROUP INSURANCE	97,338	84,593	104,804	145,897	152,495	168,753
0311	6133	WORKERS COMP INSURANCE PREMIUM	28,331	30,800	32,158	37,828	49,930	26,286
0311	6135	PAID FAMILY MEDICAL LEAVE						4,810
0311	6208	MISCELLANEOUS OFFICE SUPPLIES	301	727	606	715	700	725
0311	6221	CLEANING SUPPLIES						
0311	6223	GASOLINE	10,759	15,664	5,227	10,241	18,000	18,000
0311	6225	DIESEL FUEL	13,194	31,077	11,394	11,396	30,000	20,000
0311	6227	LUBRICANTS & ADDITIVES	6,269	6,106	6,305	5,700	9,000	9,000
0311	6229	SHOP MATERIALS	1,548	3,825	2,671	6,054	3,500	4,000
0311	6231	UNIFORMS & TURN-OUT GEAR	5,145	5,900	6,262	8,478	10,000	15,000
0311	6249	MISCELLANEOUS OPERATING SUPPLY	7,331	10,129	9,417	14,077	11,500	15,000
0311	6257	OTHER VEHICLE PARTS	21,869	39,496	28,244	34,270	43,000	45,000
0311	6259	BUILDING MAINT/REPAIR SUPPLIES	563	2,622	3,619	91	2,700	2,700
0311	6261	SAND & GRAVEL	-	-	-	-	1,500	1,500
0311	6265	ASPHALT	32,491	32,311	31,135	26,560	35,000	35,000
0311	6267	OTHER STREET MAINTENANCE SUPPL	1,019	9,599	992	3,716	4,000	4,500
0311	6269	LANDSCAPE MATERIALS	1,174	952	1,076	942	7,500	4,500
0311	6281	SMALL TOOLS & MINOR EQUIPMENT	14,424	15,163	20,760	22,484	25,000	32,000
0311	6315	MISCELLANEOUS PROFESSIONAL SER	27,948	28,610	30,744	37,323	28,000	35,000
0311	6321	TELEPHONE	973	-	-			
0311	6322	POSTAGE	33	56	54	5	200	100
0311	6323	CELLULAR PHONES	2,389	-	-			
0311	6335	TRAINING	2,924	3,893	8,077	13,603	14,000	16,000
0311	6361	GENERAL LIABILITY/PROPERTY INS	20,250	18,960	20,712	22,913	29,399	25,000
0311	6371	ELECTRIC UTILITIES	8,153	8,319	8,411	9,991	15,000	13,000
0311	6372	WATER/IRRIGATION	7,020	2,238	2,207	2,384	2,500	3,000
0311	6373	GAS	6,001	6,924	6,150	4,400	10,000	6,000
0311	6374	REFUSE/RECYCLING	3,611	2,180	975	1,101	2,500	2,500
0311	6381	BUILDING & STRUCTURE REPAIR	1,248	1,582	3,747	11,173	37,170	20,000
0311	6382	MACHINERY & EQUIPMENT REPAIR	4,944	5,172	6,447	1,184	6,000	6,000
0311	6387	TIRE MOUNTING & BALANCING	255	60	-	-	400	400
0311	6388	OTHER VEHICLE REPAIR	12,400	4,205	1,699	3,726	12,000	12,000
0311	6404	MACHINERY & EQUIPMENT	1,221	3,458		2,880	3,500	4,000
0311	6415	OTHER EQUIPMENT RENTAL	8,333	2,205	2,838	8,444	6,000	6,000
0311	6417	UNIFORM RENTAL	1,583	689	1,233	1,890	1,200	1,500
0311	6451	MEMBERSHIP DUES	269	278	100	100	200	
0311	6488	STREET MAINTENANCE CONTRACT	462,784	294,998	1,272,595	571,622	600,000	650,000
0311	6489	OTHER CONTRACTED SERVICES	7,324	5,461	11,822	27,498	30,000	32,000
0311	6540	HEAVY MACHINERY	116,891	103,199	266,007	1,250,996		-
0311	6550	MOTOR VEHICLES	62,772		64,066	62,594	-	447,000
0311	6580	OTHER EQUIPMENT	271,302	23,858	23,500	189,549	44,500	
Total Expenditure			**1,747,168**	**1,332,827**	**2,510,567**	**3,314,818**	**2,183,029**	**2,750,494**

SUMMARY:

OPERATING EXPENSE:	**1,296,204**	**1,205,770**	**2,156,994**	**1,811,678**	**2,138,529**	**2,303,494**
CAPITAL OUTLAY:	**450,964**	**127,057**	**353,573**	**1,503,139**	**44,500**	**447,000**
TOTAL EXPENDITURES	**$ 1,747,168**	**$ 1,332,827**	**$ 2,510,567**	**$ 3,314,818**	**$ 2,183,029**	**$ 2,750,494**

PERSONNEL COMPLEMENT						
Public Works Superintendent	1.00	1.00	1.00	1.00	1.00	1.00
Secretary (Formerly under Engineering)	1.00	1.00	1.00	1.00	1.00	1.00
Lead Mechanic/Mechanic	2.00	2.00	2.00	3.00	3.00	3.00
Street Supervisor	-	1.00	1.00	1.00	1.00	1.00
Streets Lead Worker	1.00	1.00	1.00	1.00	1.00	1.00
PW Maintenance Worker	5.00	5.00	5.00	8.00	8.00	8.00
Temporary - Streets	0.50	0.50	0.50	0.50	0.50	0.50
Street Maintenance Total	10.50	11.50	11.50	15.50	15.50	15.50

6488/6489 Other Contracted Services						
Pavement Management Program Funding (Transfer to Pavement Managem	300,000	-	-	-	-	
Cracksealing/Rejuvenation/Pothole Patching	162,784	200,000	1,272,595	571,622	580,000	630,000
Curb Repair/Tree Removal	-	15,000		23,255	20,000	20,000
Misc				4,243		
	462,784	215,000	1,272,595	599,119	600,000	650,000

6540 - Heavy Machinery						
F350 truck with plow (2021 & 2022 total cost)	116,891	103,199				
2-Single Axls Plow Trucks	-			917,389		
Tandem Axle Truck with Plow less trade in $15,000	-		266,007			
Kubota Tractor less trade in $23,000 (Replace #686)						-
Snow Blower less trade in $15,000 (Replace #647)						-
F550 4x4 Truck with 9' 2" V-plow (New) with lift gate				101,176		
721 G Front End Loader				232,432		
	116,891	103,199	266,007	1,250,996	-	-

6550-Motor Vehicle						
1-ton truck	62,772					
2-3/4 ton trucks with plows (1 new & 1 replacement)	-	-	64,066	62,594		
Single Axle with dump & Plow less trade in $15,000 (Replace #672)						343,000
F550 Truck less resale $10,000 (Replace #680)						104,000
	62,772	-	64,066	62,594	-	447,000

6580 - Other Equipment						
Sidewalk Machine	162,723					
Snow Pusher Box for Front End Loader			23,500			
Trailer for skidsteer	15,102					
Toolcat	36,105					
Skidsteer	57,372					
Tire balancer (1/2 cost other 1/2 police)		9,453				
Asphalt floater		14,405				
ExMark Mower (less $2,500 trade in)					17,500	
Pull behind PTO Mower (Less $1,000 trade in)					27,000	
Trailer Mounted Boom Lift				57,250		
Bobcat T66 Skidsteer				79,248		
Scissor Lift JLG 2646				26,500		
10-Foot Slide in Removable Salt/Sander Spreader (Truck Mounted)				13,386		
Hydraulic hose Crimping Machine				13,165		
	271,302	23,858	23,500	189,549	44,500	-

DESCRIPTION OF SERVICES:

The Street Maintenance Department is responsible for maintaining city streets, sidewalks, traffic signs, boulevards, ROW mowing and the storm water collection system.

BUDGET HIGHLIGHTS

- Staff time redistributed between streets, traffic engr, snow plowing & utilities.
- Street Maintenance Improvements (Ex: Rejuvenation) - $50,000 increase
- Replace 2013 Ford F350 with Plow & Equip (#680) - $104,000 (net of $10k resale)
- Upgrade 2013 Ford F350 with Plow & Equip To a Hook Truck (#680) - $55,000
- Replace 2016 Sterling Single axle (#672) - $328,000 (net of $15K trade in)

GOALS OF CURRENT YEAR BUDGET:

- Maintain and improve city's rating of 7.0 average of road condition
- Increase use of contracted services on pothole repair (velocity patching)
- Increase prevenative maintenace to prolong the life of our public streets
- Maintain our city vehicles and equipment to the highest level possible

Performance Measurements:

	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Projected	2026 Projected
Crack filling (miles)	20.88	10.37	15	19	19	
Sealcoating (miles)	0	0	0	0	0	
Asphalt patching (tons)		380	385	390	390	

FUND GENERAL

SNOW AND ICE REMOVAL

Business Unit	Object Account	Description	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Adopted Budget	2026 Requested Budget
0312	6102	F.T. REGULAR-WAGES & SALARIES	91,623	110,001	118,368	102,873	143,564	157,925
0312	6103	FULL TIME-REGULAR-OVERTIME	17,122	17,405	16,205	3,668	10,000	10,000
0312	6105	TEMPORARY-WAGES & SALARIES	4,922	9,082	5,689	3,182	12,000	12,000
0312	6121	PERA CONTRIBUTIONS	7,997	9,179	11,599	6,861	11,517	12,594
0312	6122	FICA/MEDICARE CONTRIBUTIONS	8,541	10,046	12,434	7,241	12,666	13,764
0312	6131	GROUP INSURANCE				2,870		
0312	6133	WORKERS COMP INSURANCE PREMIUM	6,629	11,287	10,755	9,893	13,121	6,585
0312	6135	PAID FAMILY MEDICAL LEAVE						792
0312	6223	GASOLINE	1,873		12,481	1,433	12,000	12,000
0312	6225	DIESEL FUEL	19,191	23,092	37,557	15,048	35,000	35,000
0312	6229	SHOP MATERIALS	144	-	244	570	500	600
0312	6257	OTHER VEHICLE PARTS	28,260	42,965	46,987	46,702	42,000	45,000
0312	6261	SAND & GRAVEL	-	2,300	2,779	-	3,800	3,800
0312	6263	SALT	68,800	129,704	68,426	117,442	147,053	135,000
0312	6267	OTHER STREET MAINTENANCE SUPPL	4,284	1,076	13,928	13,335	12,500	13,000
0312	6361	GENERAL LIABILITY/PROPERTY INS	2,586	2,851	1,903	2,001	2,127	2,230
0312	6388	OTHER VEHICLE REPAIR	2,842	5,282	14,621	2,627	15,000	15,000
Total Expenditure			**264,815**	**374,270**	**373,975**	**335,746**	**472,848**	**475,290**

SUMMARY:

OPERATING EXPENSE:	264,815	374,270	373,975	335,746	472,848	475,290
CAPITAL OUTLAY:	-	-	-	-	-	-
TOTAL EXPENDITURES	$ 264,815	$ 374,270	$ 373,975	$ 335,746	$ 472,848	$ 475,290

DESCRIPTION OF SERVICES:

The Snow and Ice Removal budget provides for snow removal and for ice control on city streets, parking lots, and pathways.

BUDGET HIGHLIGHTS

- Staff time redistributed between streets, traffic engr, snow plowing & utilities.

GOALS OF CURRENT YEAR BUDGET:

- Clearing of parking ramp utilizing PW Staff (full time, temp on call, & seasonal staff) See PUMA Budget
- Continue to monitor and reduce salt usage
- Continue to complete citywide plowing in 8 hours or less
- Upgrade weather service to MDSS (maintenance decision support software)
- Equip cul-de-sac trucks and sidewalk plowing equipment with AVL to track snow removal operations

Performance Measurements:

	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Projected	2026 Projected
Miles of Streets Plowed	183	185	187	189	190	190
Cul-de-sacs	287	291	295	299	303	305
Salt/Sand Purchased (tons)	1400	1600	2300	1,400	1,200	1,440
Snow Removal Hours	1700	1750	2600	950	840	1,500
Full Scale Plowing Events	12	13	23	5	5	10

GENERAL FUND 101 - GENERAL GOVERNMENT

PARKS AND RECREATION **452-455**

EXPENDITURE BY OBJECT SUMMARY	-2021 Actual-	-2022 Actual-	-2023 Actual-	-2024 Actual-	-2025 Adopted-	-2026 Requested-
PERSONNEL SERVICES	929,874	962,545	1,088,600	1,252,025	1,487,113	1,641,195
SUPPLIES	186,228	200,417	242,430	209,358	286,400	327,500
OTHER SERVICES & CHARGES	253,330	265,263	297,610	370,080	341,148	393,600
CAPITAL OUTLAY	112,370	16,852	-	466,961	110,000	263,500
TOTAL EXPENDITURE BY OBJECT	**1,481,802**	**1,445,077**	**1,628,641**	**2,298,424**	**2,224,661**	**2,625,795**

LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

PARKS AND RECREATION **452-455**

EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS	-2021 Actual-	-2022 Actual-	-2023 Actual-	-2024 Actual-	-2025 Adopted-	-2026 Requested-
PERSONNEL SERVICES						
WAGES AND SALARIES						
6102 F.T. REGULAR-WAGES & SALARIES	618,528	617,124	730,962	838,878	976,945	1,098,965
6103 FULL TIME-REGULAR-OVERTIME	1,837	1,469	818	1,985	1,000	1,000
6105 TEMPORARY-WAGES & SALARIES	85,592	87,275	65,361	68,874	100,000	103,328
TOTAL WAGES AND SALARIES	**705,957**	**705,868**	**797,141**	**909,736**	**1,077,945**	**1,203,293**
OTHER GROSS EARNINGS						
6108 SEVERANCE PAY				1,444		
TOTAL OTHER GROSS EARNINGS	**-**	**-**	**-**	**1,444**	**-**	**-**
EMPLOYER CONTRIBUTIONS						
6121 PERA CONTRIBUTIONS	48,065	48,867	54,097	62,522	71,538	80,535
6122 FICA/MEDICARE CONTRIBUTIONS	53,916	53,502	59,784	67,809	82,463	92,051
6131 GROUP INSURANCE	94,527	116,186	132,986	166,248	196,790	219,034
6133 WORKERS COMP INSURANCE PREMIUM	27,409	38,121	44,593	44,265	58,377	40,023
6135 PAID FAMILY MEDICAL LEAVE	-	-	-	-	-	6,259
TOTAL EMPLOYER CONTRIBUTIONS	**223,916**	**256,677**	**291,459**	**340,845**	**409,168**	**437,902**
Total PERSONNEL SERVICES	**929,874**	**962,545**	**1,088,600**	**1,252,025**	**1,487,113**	**1,641,195**
SUPPLIES						
OFFICE SUPPLIES						
6208 MISCELLANEOUS OFFICE SUPPLIES	501	1,185	921	616	900	1,000
TOTAL OFFICE SUPPLIES	**501**	**1,185**	**921**	**616**	**900**	**1,000**
OPERATING SUPPLIES						
6223 GASOLINE	19,559	22,510	12,425	21,427	23,000	24,000
6225 DIESEL FUEL	3,238	9,893	6,311	7,072	10,500	11,500
6229 SHOP MATERIALS	939	3,467	1,198	1,937	2,500	2,500
6231 UNIFORMS & TURN-OUT GEAR	4,882	6,130	6,106	8,077	6,000	6,500
6249 MISCELLANEOUS OPERATING SUPPLY	30,380	31,531	29,962	34,520	33,000	34,000
TOTAL OPERATING SUPPLIES	**58,998**	**73,531**	**56,002**	**73,033**	**75,000**	**78,500**
REPAIR AND MAINTENANCE SUPPLIES						
6257 OTHER VEHICLE PARTS	7,020	16,974	25,587	23,949	17,500	19,000
6265 ASPHALT	101,594	71,915	111,045	90,512	126,000	150,000
6269 LANDSCAPE MATERIALS	11,449	16,843	23,522	8,547	50,000	60,000
6268 IRRIGATION SUPPLIES	6,025	16,118	20,540	10,881	13,000	15,000
TOTAL REPAIR AND MAINTENANCE SUPPLIES	**126,088**	**121,851**	**180,694**	**133,889**	**206,500**	**244,000**
SMALL TOOLS AND MINOR EQUIPMENT						
6281 SMALL TOOLS & MINOR EQUIPMENT	641	3,851	4,813	1,820	4,000	4,000
TOTAL SMALL TOOLS AND MINOR EQUIPMENT	**641**	**3,851**	**4,813**	**1,820**	**4,000**	**4,000**
Total SUPPLIES	**186,228**	**200,417**	**242,430**	**209,358**	**286,400**	**327,500**

OTHER SERVICES & CHARGES							
PROFESSIONAL SERVICES							
6315	MISCELLANEOUS PROFESSIONAL SER	30,717	28,405	927	25,751	20,000	20,000
TOTAL PROFESSIONAL SERVICES		**30,717**	**28,405**	**927**	**25,751**	**20,000**	**20,000**
COMMUNICATION							
6321	TELEPHONE	-	-	-	-	-	-
6322	POSTAGE	54	211	23	29	160	100
6323	CELLULAR PHONES	3,171	-	-	-	-	-
TOTAL COMMUNICATION		**3,225**	**211**	**23**	**29**	**160**	**100**
EMPLOYEE REIMBURSEMENTS							
6331	TRAVEL & LODGING	-	-	-	-	-	-
6334	MILEAGE REIMBURSEMENT	-	-	-	-	-	-
6335	TRAINING	453	1,169	2,794	8,899	6,300	10,000
TOTAL EMPLOYEE REIMBURSEMENTS		**453**	**1,169**	**2,794**	**8,899**	**6,300**	**10,000**
ADVERTISING AND PUBLISHING							
6352	GENERAL NOTICE & PUBLIC INFOR	-	-	-	-	-	-
TOTAL ADVERTISING AND PUBLISHING		**-**	**-**	**-**	**-**	**-**	**-**
INSURANCE							
6361	GENERAL LIABILITY/PROPERTY INS	17,104	12,875	41,790	46,020	48,138	50,000
TOTAL INSURANCE		**17,104**	**12,875**	**41,790**	**46,020**	**48,138**	**50,000**
UTILITIES							
6371	ELECTRIC UTILITIES	30,992	32,719	31,956	30,027	35,000	36,000
6372	WATER/IRRIGATION	11,167	10,771	16,324	12,180	18,000	56,000
6373	GAS	7,073	12,404	11,759	9,894	14,000	15,000
6374	REFUSE/RECYCLING	5,428	7,533	7,083	9,131	8,500	12,000
TOTAL UTILITIES		**54,660**	**63,427**	**67,122**	**61,233**	**75,500**	**119,000**
REPAIRS AND MAINTENANCE - LABOR							
6381	BUILDING & STRUCTURE REPAIR	14,346	22,387	4,726	37,888	35,000	37,000
6382	MACHINERY & EQUIPMENT REPAIR	543	8,964	16,104	6,451	6,000	7,000
6388	OTHER VEHICLE REPAIR	3,177	-	2,988	2,981	3,000	3,000
TOTAL REPAIRS AND MAINTENANCE - LABOR		**18,066**	**31,350**	**23,818**	**47,321**	**44,000**	**47,000**
RENTALS							
6415	OTHER EQUIPMENT RENTAL	777	985	878	1,197	1,000	1,000
6416	MACHINERY RENTAL	-	-	-	-	-	350
6417	UNIFORM RENTAL	258	224	-	514	350	350
TOTAL RENTALS		**1,036**	**1,209**	**878**	**1,711**	**1,350**	**1,700**
DUES, SUBSCRIPTIONS, AND REGISTRATION FEES							
6451	MEMBERSHIP DUES	300	300	534	782	700	800
TOTAL DUES, SUBSCRIPTIONS, AND REGISTRATION FEES		**300**	**300**	**534**	**782**	**700**	**800**
CONTRACTED SERVICES							
6489	OTHER CONTRACTED SERVICES	127,769	126,317	159,725	178,335	145,000	145,000
TOTAL CONTRACTED SERVICES		**127,769**	**126,317**	**159,725**	**178,335**	**145,000**	**145,000**
Total OTHER SERVICES & CHARGES		**253,330**	**265,263**	**297,610**	**370,080**	**341,148**	**393,600**
CAPITAL OUTLAY							
CAPITAL OUTLAY							
6540	HEAVY MACHINERY	-	-	-	278,893	-	-
6550	VEHICLES	-	-	-	62,594	-	263,500
6580	OTHER EQUIPMENT	112,370	16,852	-	125,474	110,000	-
TOTAL CAPITAL OUTLAY		**112,370**	**16,852**	**-**	**466,961**	**110,000**	**263,500**
Total CAPITAL OUTLAY		**112,370**	**16,852**	**-**	**466,961**	**110,000**	**263,500**
TOTAL EXPENDITURES & OTHER FINANCING		**1,481,802**	**1,445,077**	**1,628,641**	**2,298,424**	**2,224,661**	**2,625,795**

SUMMARY:						
OPERATING EXPENSE:	**1,369,432**	**1,428,225**	**1,628,641**	**1,831,463**	**2,114,661**	**2,362,295**
CAPITAL OUTLAY:	**112,370**	**16,852**	**-**	**466,961**	**110,000**	**263,500**
TOTAL EXPENDITURES	**$ 1,481,802**	**$ 1,445,077**	**$ 1,628,641**	**$ 2,298,424**	**$ 2,224,661**	**$ 2,625,795**

FUND GENERAL **PARK AND RECREATION**

Business Unit	Object Account	Description	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Adopted Budget	2026 Requested Budget
0452	6102	F.T. REGULAR-WAGES & SALARIES	618,528	617,124	730,962	838,878	976,945	1,098,965
0452	6103	FULL TIME-REGULAR-OVERTIME	1,837	1,469	818	1,985	1,000	1,000
0452	6104	PART TIME-WAGES & SALARIES	17,113	36,452				
0452	6105	TEMPORARY-WAGES & SALARIES	68,479	50,823	65,361	68,874	100,000	103,328
0452	6108	SEVERANCE PAY				1,444		
0452	6121	PERA CONTRIBUTIONS	48,065	48,867	54,097	62,522	71,538	80,535
0452	6122	FICA/MEDICARE CONTRIBUTIONS	53,916	53,502	59,784	67,809	82,463	92,051
0452	6131	GROUP INSURANCE	94,527	116,186	132,986	166,248	196,790	219,034
0452	6133	WORKERS COMP INSURANCE PREMIUM	27,409	38,121	44,593	44,265	58,377	40,023
0452	6135	PAID FAMILY MEDICAL LEAVE						6,259
0452	6208	MISCELLANEOUS OFFICE SUPPLIES	501	1,185	921	616	900	1,000
0452	6223	GASOLINE	19,559	22,510	12,425	21,427	23,000	24,000
0452	6225	DIESEL FUEL	3,238	9,893	6,311	7,072	10,500	11,500
0452	6229	SHOP MATERIALS	939	3,467	1,198	1,937	2,500	2,500
0452	6231	UNIFORMS & TURN-OUT GEAR	4,882	6,130	6,106	8,077	6,000	6,500
0452	6249	MISCELLANEOUS OPERATING SUPPLY	30,380	31,531	29,962	34,520	33,000	34,000
0452	6257	OTHER VEHICLE PARTS	7,020	16,974	25,587	23,949	17,500	19,000
0452	6265	ASPHALT	101,594	71,915	111,045	90,512	126,000	150,000
0452	6268	IRRIGATION SUPPLIES	6,025	16,118	20,540	10,881	13,000	15,000
0452	6269	LANDSCAPE MATERIALS	11,449	16,843	23,522	8,547	50,000	60,000
0452	6281	SMALL TOOLS & MINOR EQUIPMENT	641	3,851	4,813	1,820	4,000	4,000
0452	6315	MISCELLANEOUS PROFESSIONAL SER	30,717	28,405	927	25,751	20,000	20,000
0452	6321	TELEPHONE	-	-				
0452	6322	POSTAGE	54	211	23	29	160	100
0452	6323	CELLULAR PHONES	3,171	-				
0452	6335	TRAINING	453	1,169	2,794	8,899	6,300	10,000
0452	6361	GENERAL LIABILITY/PROPERTY INS	17,104	12,875	41,790	46,020	48,138	50,000
0452	6371	ELECTRIC UTILITIES	30,992	32,719	31,956	30,027	35,000	36,000
0452	6372	WATER/IRRIGATION	11,167	10,771	16,324	12,180	18,000	56,000
0452	6373	GAS	7,073	12,404	11,759	9,894	14,000	15,000
0452	6374	REFUSE/RECYCLING	5,428	7,533	7,083	9,131	8,500	12,000
0452	6381	BUILDING & STRUCTURE REPAIR	14,346	22,387	4,726	37,888	35,000	37,000
0452	6382	MACHINERY & EQUIPMENT REPAIR	543	8,964	16,104	6,451	6,000	7,000
0452	6388	OTHER VEHICLE REPAIR	3,177	-	2,988	2,981	3,000	3,000
0452	6415	OTHER EQUIPMENT RENTAL	777	985	878	1,197	1,000	1,000
0452	6417	UNIFORM RENTAL	258	224	-	514	350	350
0452	6451	MEMBERSHIP DUES	300	300	534	782	700	800
0452	6489	OTHER CONTRACTED SERVICES	127,769	126,317	159,725	178,335	145,000	145,000
0452	6540	HEAVY MACHINERY				278,893		
0452	6550	MOTOR VEHICLES	-		-	62,594		263,500
0452	6580	OTHER EQUIPMENT	112,370	16,852		125,474	110,000	
Total Expenditure			**1,481,802**	**1,445,077**	**1,628,641**	**2,298,424**	**2,224,661**	**2,625,795**

SUMMARY:

OPERATING EXPENSE:	**1,369,432**	**1,428,225**	**1,628,641**	**1,831,463**	**2,114,661**	**2,362,295**
CAPITAL OUTLAY:	**112,370**	**16,852**	**-**	**466,961**	**110,000**	**263,500**
TOTAL EXPENDITURES	**$ 1,481,802**	**$ 1,445,077**	**$ 1,628,641**	**$ 2,298,424**	**$ 2,224,661**	**$ 2,625,795**

PERSONNEL COMPLEMENT						
Park Maintenance Worker	5.00	6.00	6.00	7.00	7.00	8.00
Utilities Maintenance Worker (Enterprise Funded)	3.00	3.00	3.00	4.00	4.00	4.00
Utilities Supervisor (Enterprise Funded)	1.00	1.00	1.00	1.00	1.00	1.00
Parks/Assistant PW Director	1.00	1.00	1.00	1.00	1.00	1.00
Park Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Parks Lead Worker	1.00	1.00	1.00	1.00	1.00	1.00
Recreation and Special Event Coord.				1.00	1.00	1.00
Recreation Specialist	0.50	0.50	1.00	-	-	-
Temporary - Parks	3.62	3.62	3.62	3.62	3.62	3.62
Admin Assistant	-	-	-	1.00	1.00	1.00
	16.12	17.12	17.62	20.62	20.62	21.62

6489 Other Contracted Services						
Portable Toilets Rental	5,269	5,907	5,117	6,157		8,000
Photo Contest Winners	460	-	-	460		600
Recreation Programming (Art, Hiking, YOGA, 55+ Trips/Classes)	10,596	7,879	8,480	29,438	-	30,000
Fertilizing	26,472	19,466	13,379	27,217		29,000
Irrigation (Anderson Irrigation/Great Northern Landscape)	12,824	10,769	40,045	29,077		-
Mowing of The Draw/Fire Station, Weeding (SpeedCutters/Best Outdoor S	39,193	26,962	28,715	28,315		35,000
Vegetation Management (Prairie Restorations)	25,743	20,761	25,419	27,000		35,000
Clean Park Buildings (Christian Pte-Green Tech)	-	4,075	14,800	21,600		-
Park Improvements - Wood Fiber/Turf/Fence/Striping	-	27,314	3,872	7,265		7,400
Holiday Lights	3,325	-	11,588	-		
EAB Tree Removal	-	-	5,000	-		
Misc	3,887	3,183	3,310	1,804		
	127,769	126,317	159,725	178,335	-	145,000

6540/6550 Heavy Machinery						
3/4 ton 4/4 Truck	-					
Mow truck	-			68,093		
F550 4/4 truck with plow				100,692		
F350				62,594		
Bobcat loader				110,108		
F250 With topper & Plow less resale $5,000 (Replace #665)						80,000
Water Truck (1/4 cost) $82,500 less trade in $3,000 (Replace #669)						79,500
One Ton with Dump & plow less resale $6,000 (Replace #678)						104,000
	-	-	-	341,487	-	263,500

6580 Other Equipment						
Kubota UTV 4X4 Field Maintenance/Snow Removal	-				25,000	
Kubota Tractor Attachment	-					
Large Area Mower	101,509					
Line Striper		19,000				
John Deere Mower	10,861					
3-Zero-Turn Mowers				71,604		
Chipper (new)				-	85,000	
Turbine debris blower				31,346		
Snowquip snowblower				22,524		
	112,370	19,000	-	125,474	110,000	-

DESCRIPTION OF SERVICES:

The Park and Recreation Department is responsible for the outdoor maintenance of all municipal grounds, including the Municipal Center, fire stations, parks, trails and streetscapes. Parks facilities include bulidings, playgrounds, shelters, ballfields.

BUDGET HIGHLIGHTS

- Staff time redistributed between streets, traffic engr, snow plowing & utilities.
- Full-time Park Maintenance Worker (Apr 1) - $74,574
- Seasonal Recreation Aide (May-Sept - $19,588
- 3% COLA increase seasonal workers
- Increase in Asphalt (6265) pursuant to Trail Maintenance Plan - $24,000.
- Landscape (6269) $10,000 for street trees and EAB replacements
- Irrigation Repairs (6382) - $40,000 (Recorded previously (6489) always overbudget

- Replace 2007 Chevy Half Ton (#665) - $80,000 (net of $5k resale)
- Replace 2008 International Water Truck (#669) - $79,500 (net of $3k trade in) Total truck cost - $318,000 (net $12K trade In) Remainder utility funded
- Replace 2013 Ford one ton with dump & Plow (#678) - $104,000 (net of $6K resale)
  ~ No increase to 6489, recognizing additional Parks Maint. Worker proposed.

GOALS OF CURRENT YEAR BUDGET:

- Address bituminus trails, pursuant to the Trail Maintenance Policy adopted in 2024.
- Continue to expand the diversity and opportunities of recreation programs.
- Continue to work year-round with the athletic associations (and PACT) in the provision of youth athletic fields.
- Strive to adequately address formal landscape maintenance and reduce mowing in uneede
- Attempt to adequately address boulevard tree replacements (Emerald Ash Borer and car kills)

Performance Measurements:

	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Projected	2026 Projected
Number of City Parks	26	26	26	27	28	
Number of Athletic Fields Maintained	42	42	42	42	42	
Number of Playgrounds Maintained	17	17	17	17	18	
Miles of Trails Maintained	70	70	70	70	75	
Total Acreage Mowed	150.11	150.11	150.11	150.11	150.11	

FUND GENERAL

EXPENDITURE RESERVE
CONTINGENCY

Business Unit	Object Account	Description	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Adopted Budget	2026 Requested Budget
0892	6108	SEVERANCE PAY	-					50,000
0892	6304	LEGAL FEES	2,741					24,000
0892	6315	MISCELLANEOUS PROFESSIONAL SER	-	-			30,340	25,000
0192	6405	OFFICE & DATA PROCESSING EQUIP						
0892	6603	OTHER L.T. OBLIGATION PRINCIPA	61,853	61,853	61,853			
0892	6820	OPERATING TRANSFERS TO OTHER F	409,801	272,688	92,756	61,853	106,373	106,373
Total Expenditure			**474,396**	**334,541**	**154,609**	**61,853**	**136,713**	**205,373**

SUMMARY:

OPERATING EXPENSE:	**474,396**	**334,541**	**154,609**	**61,853**	**136,713**	**205,373**
CAPITAL OUTLAY:	-	-	-	-	-	-
TOTAL EXPENDITURES	**$ 474,396**	**$ 334,541**	**$ 154,609**	**$ 61,853**	**$ 136,713**	**$ 205,373**

6603/6820 Principal & Transfers						
Bury Carlson Internal Loan (PIR Fund)*	44,520	44,520	44,520	44,520	44,520	44,520
Minicipal Center debt transfer interfund	61,853	61,853	61,853	61,853	61,853	61,853
	106,373	106,373	106,373	106,373	106,373	106,373

*Coded directly against property tax when collected

6820 Transfers to Other Funds			
Excess Revenue Transfer	409,801	272,688	92,756
	-	-	-
	409,801	272,688	92,756

DESCRIPTION OF SERVICES:

The Contingency budget is to be used for unforeseen expenditures or for anticipated

BUDGET HIGHLIGHTS

- Severance Pay no longer in year end fund balance policy - $50,000
- Civil Contract Open - $24,000

GOALS OF CURRENT YEAR BUDGET:

Minimize unbudgeted/unallocated expenses

FUND ECONOMIC DEVELOPMENT AUTHORITY

BUDGET SUMMARY:

Business Unit	Object Account	Description	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Adopted Budget	2026 Proposed Budget
9230	4011	CURRENT-AD VALOREM TAXES	63,927	66,843	72,192	78,150	86,367	86,367
9230	4012	DELINQUENT-AD VALOREM TAXES	1,060	348	(989)	(593)		
9230	4014	FISCAL DISPARITIES	11,146	9,838	9,407	8,998		
9230	4273	OTHER STATE GRANTS & AIDS						
9230	4609	OTHER MISCELLANEOUS REVENUES	10	198,638	275	30,000		
9230	4701	INTEREST ON INVESTMENTS	(3,673)	(11,202)	64,554	69,212	5,000	4,800
9230	4901	TRANSFER IN FROM OTHER FUNDS						
Total Revenue			**72,470**	**264,465**	**145,440**	**185,766**	**91,367**	**91,167**

Business Unit	Object Account	Description	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Adopted Budget	2026 Proposed Budget
9230	6102	F.T. REGULAR-WAGES & SALARIES						
9230	6105	TEMPORARY-WAGES & SALARIES	560	660	435	350	1,000	1,000
9230	6121	PERA CONTRIBUTIONS	-					
9230	6122	FICA/MEDICARE CONTRIBUTIONS	43	50	33	27	80	80
9230	6131	GROUP INSURANCE						
9230	6133	WORKERS COMP INSURANCE PREMIUM	2	4	2	5		
9230	6246	MARKETING	7,190	24,154	6,626	10,698	25,000	23,000
9230	6249	MISCELLANEOUS OPERATING SUPPLY	2,364	8,769	12,007	11,770	19,000	21,000
9230	6304	LEGAL FEES						
9230	6315	MISCELLANEOUS PROFESSIONAL SER	46,082	43,193	1,010	44,130	36,200	36,000
9230	6322	POSTAGE						
9230	6323	CELLULAR PHONES						
9230	6331	TRAVEL & LODGING	312	449	483	157	2,500	2,500
9230	6335	TRAINING	575	660	1,125	385	5,100	5,100
9230	6361	GENERAL LIABILITY/PROPERTY INS	3,242	624	313	268	287	287
9230	6371	ELECTRIC UTILITIES						
9230	6433	REFUNDS/REIMBURSEMENTS	250,000					
9230	6530	IMPROVEMENTS OTHER THAN BUILDINGS	15,151					
9230	6451	MEMBERSHIP DUES	1,121	1,798	1,593	2,366	2,200	2,200
9230	6452	SUBSCRIPTIONS	5	17	-			
9230	6530	IMPROVEMENTS OTHER THAN BUILDINGS	-	20,143	-			
9230	6580	OTHER EQUPMENT				23,634		
Total Expenditure			**326,645**	**100,521**	**23,627**	**93,789**	**91,367**	**91,167**

DESCRIPTION OF SERVICES:

The primary objective of the Economic Development Authority is to aid, assist and promote the growth and expansion of commercial, retail and industrial development in the City of Ramsey.

GOALS OF CURRENT YEAR BUDGET:

- Enhance Business Retention and Expansion Program and EDA events
- Increase number of jobs
- Increase retail tax base
- Reduce the amount of land owned by City for development
- Facilitate development along Hwy 10 corridor

CC Regular Session

Meeting Date: 09/23/2025

Primary Strategic Plan Initiative: Create a positive image for residential neighborhoods, business districts and key corridors.

Title:

Appeal of the Planning Commission's denial of a variance for lot width for the proposed plat of "OShaughnessy 3rd Addition" at 17201 St. Francis Blvd. NW.

Purpose/Background:

The property at 17201 St. Francis Boulevard consists of two parcels totaling 34 acres and contains a single-family home with an accessory building. Access to the house and accessory building currently comes from St. Francis Boulevard.

The applicant has provided a sketch plan, the first step in the Major Plat process, that was reviewed by the Planning Commission on August 28, intending to subdivide the property into four lots--three fronting St. Francis Boulevard and one fronting Germanium Street. . The sketch plan is a high-level review before the preliminary plat submittal is made. The property is zoned RR--Rural Residential with the eastern portion having the Scenic River Protection Overlay. All four of the proposed lots meet the minimum required 2.5 acres of lot area.

During staff's review, it was noted that one of the lots, Lot 2 (the proposed lot containing the existing home and accessory building), does not have the required 200 feet of lot width, resulting in a "flag lot" of about 109 feet in width. Lot width is measured at the minimum front setback, which is 40 feet back from the front property line. The property has 713 feet of lot width today, though approximately 136 feet of that is encumbered by a transmission line easement. Staff suggested that a slight adjustment of the south line and a larger adjustment of the north property line of proposed Lot 2 would result in three conforming lots along St. Francis Boulevard. The applicant insisted upon the proposed lot configuration and then included a variance request in the application (attached to this case). The applicant's letter did not include any "practical difficulties," or legal variance justifications, as outlined in City Code Section 106-220. Staff's recommendation was to deny the variance based on a lack of identified practical difficulties and that the lots could conform.

The Planning Commission held a public hearing on August 28 to consider the variance and provide feedback on the sketch plan. The Commission unanimously voted to deny the variance for the reason staff identified. At the meeting, the applicant noted that he would like the lots that he is proposing to sell be wider than the 200 feet required by Code to allow for more space.

City Code gives the Planning Commission authority over approving or denying variances. The Planning Commission's decision, however, can be appealed to the Council by anyone within 10 days of their action. The applicant has submitted a request for an appeal. In the appeal letter, it was simply noted that the property owner would like lots that are 300 feet wide.

Staff is still recommending denial of the variance since simply wanting something is not legal grounds for granting a variance. The applicant could instead create two lots fronting St. Francis Boulevard and both would be at least 300 feet in width.

Notification:

The public hearing was conducted at the Planning Commission meeting on August 28 in the typical manner. Notice is not required for an appeal.

Time Frame/Observations/Alternatives:

Alternatives to Consider:

1. Sustain the Planning Commission's decision in denying the variance (agreeing with their decision).
2. Direct staff to prepare a resolution overturning the Planning Commission's decision with specific practical difficulties justifying the variance. Staff will then bring the resolution approving the variance back at the October 14 meeting.
3. Do nothing and then direct staff to prepare an ordinance reducing the required minimum lot width in the RR district.

Funding Source:

All costs associated with the proposed development are the responsibility of the applicant.

Recommendation:

Staff recommends sustaining the denial of the lot frontage variance based on there being adequate width in the existing parcel to create conforming lots.

Outcome/Action:

Motion to adopt Resolution #25-226 Sustaining the Planning Commission's decision in denying variance to lot width variance at 17201 St. Francis Boulevard NW.

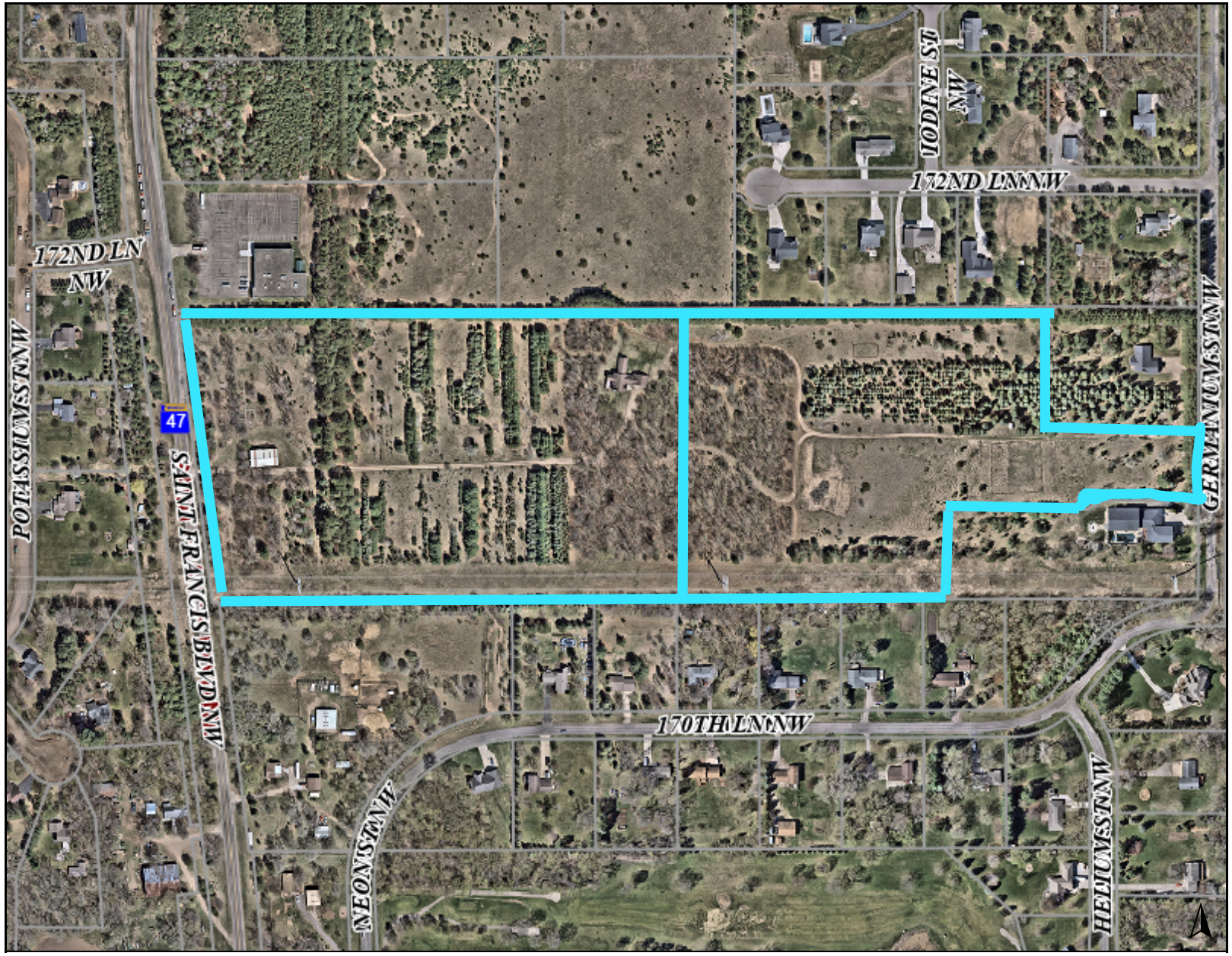
Attachments

Location Map
Applicant's Original Narrative
Applicant's Appeal Letter
Sketch Plan
Resolution #25-226 Sustaining PC Decision
Resolution #25-196 (PC Denial)

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	09/18/2025 09:13 AM
Form Started By: Todd Larson		Started On: 09/09/2025 02:34 PM
Final Approval Date: 09/18/2025		

OShaughnessy 3rd Addition





Address:
17201 Saint Francis Blvd NW

PID:11-32-25-12-0012

PID: 11-32-25-11-0010

Notes

0 500 1000 ft

Created on: 08/05/2025 10:29:47
Powered by LOGIS GIS

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

HOUSTON engineering, inc.

Eden Prairie Office | P | 952.829.0700

7510 Market Place Drive | Eden Prairie, MN 55344

July 16, 2025

City of Ramsey, MN
Planning Department
7550 Sunwood Dr.
Ramsey, MN 55303

Subject: Narrative supporting a request for variance
O'Shagnessy Third Addition

Tim O'Shaugnessy, owner of the above proposed subdivision, is hereby requesting a variance from lot frontage on a public right of way.

Lot dimensions for Rural Residential per section 106-430 of the Ramsey Zoning Ordinance calls for minimums as follows:

Lot Area 2.5 acres

Lot Width 200 feet

Lot Depth 200 feet

Lot Frontage 60 feet

All proposed lots in this subdivision exceed those standards. We have been informed by planning staff that all of the City of Ramsey lies within the Lower Rum River WMO which has a lot frontage requirement of 300 feet and a lot width at the proposed building site of 200 feet. All 4 lots meet the width requirement, and all but 2 lots meet the 200-foot frontage requirement.

Variance requested:

Lot 2 109.25 feet

Practical difficulty: side lot lines could be altered at intersection with highway but would leave angle points in the lot lines

Lot 4 170.46 feet

Practical difficulty: this part of the lot would be used as driveway access. The building site is in an area of the lot that is 300 feet wide.

Sincerely,

HOUSTON ENGINEERING, INC.

Paul Thorp
Land Surveyor
Direct: 952.737.4053
pthorp@houstoneng.com

HOUSTON engineering, inc.

Eden Prairie Office | P | 952.829.0700

7510 Market Place Drive | Eden Prairie, MN 55344

September 9, 2025

City of Ramsey, MN
Planning Department
7550 Sunwood Dr.
Ramsey, MN 55303

Subject: Appeal of Planning Commission denial of variance request for O'Shagnessy Third Addition.

Tim O'Shaugnessy, owner of the above proposed subdivision, is requesting an appeal to the City Council to address the Planning Commission denial of variance request for Lot Width of Lot 2.

The goal of the owner is to create 4 lots that have a width of 300 feet at proposed building sites. By making Lot 2 200 feet wide, Lot 1 would be only 200 feet wide at the proposed building site.

Sincerely,

HOUSTON ENGINEERING, INC.

Paul Thorp
Land Surveyor
Direct: 952.737.4053
pthorp@houstoneng.com

CONCEPT PLAT FOR OSHAUGNESSY THIRD ADDITION ADDITION

C.R. DOC. NO _____

N 1/4 CORNER OF SEC. 11, T. 32, R. 25

NORTH LINE OF THE NORTHEAST 1/4 OF SECTION 11

NE CORNER OF SEC. 11, T. 32, R.25

WEST LINE OF THE NORTHEAST 1/4 OF SECTION 11

S00°24'59"W 611.02

MEADOWBROOK
BLOCK 1
LOT 1

COVENANT MEADOWS
BLOCK 2

MEADOWBROOK
BLOCK 2
LOT 1

UNPLATTED ANOKA COUNTY

SOUTH LINE OF THE NORTH 611.00 FEET OF THE NORTH HALF OF THE NE 1/4

N89°49'40"E 2121.23

N89°49'40"E 382.38

1667.50

453.74

20 FOOT DRIVEWAY ENTRANCE PER MNDOT PERMIT #US-25-113275 (#1)

46.5 46.5 93

60 FT

10 FOOT SIDE SETBACK

PROPOSED DRIVEWAY

EXISTING ACCESS (APPROXIMATE)

PROPOSED 70' x 70' BUILDING PAD

884

30 FOOT REAR SETBACK

LOT 1
±3.003 ACRES

PRIMARY DRAIN FIELD

ALTERNATE DRAIN FIELD

100 FOOT SETBACK FROM RIGHT-OF-WAY CENTER LINE

10 FOOT SIDE SETBACK

S89°49'40"W 418.30

EXISTING BUILDING

ST. FRANCIS BLVD

N06°54'32"W 713.42

109.25

302.09

300.00

S00°10'20"E

OSHAUGHNESSY BLOCK 1 LOT 1

LOT 2
±4.426 ACRES

EXISTING HOUSE

OSHAUGHNESSY

BLOCK 1

109.41

409.41

S00°00'00"E

300.00

S89°49'40"W 888.43

30 FOOT REAR SETBACK

10 FOOT SIDE SETBACK

PROPOSED 70' x 70' BUILDING PAD

OUTLOT

PROPOSED DRIVEWAY

192

40 FOOT FRONT SETBACK

S89°26'33"E 366.01

S00°11'53"W 299.28

S00°11'53"W 170.46

BLOCK 1
ADDITION
LOT 1

GERMANIUM STREET NW

N89°50'13"E 1182.29

10 FOOT SIDE SETBACK

20 FOOT DRIVEWAY ENTRANCE PER MNDOT PERMIT #US-25-113275 (#2)

100 FOOT SETBACK FROM RIGHT-OF-WAY CENTER LINE

150 FOOT NORTHERN STATES POWER COMPANY EASEMENT PER DOC. NO. 380677

PROPOSED 70' x 70' BUILDING PAD

886

ALTERNATE DRAIN FIELD

PRIMARY DRAIN FIELD

ADDITION

30 FOOT REAR SETBACK

LOT 3
±8.017 ACRES

LOT 4
±8.588 ACRES

SECOND

S89°50'13"W 348.18

N89°32'13"W 229.42

LINE PARALLEL WITH THE SOUTH LINE OF THE NORTH HALF OF THE NE 1/4 OF SEC. 11, T. 32, R. 25

S62°39'39"W 43.79

S00°11'53"W 217.00

217.00

PROPOSED DRIVEWAY

CENTER LINE OF 150 FOOT EASEMENT

S00°24'59"W

STATE TRUNK HWY NO. 47

20 FOOT DRIVEWAY ENTRANCE PER MNDOT PERMIT #US-25-113275 (#3)

EXISTING ACCESS (APPROXIMATE)

20

1145.95

10 FOOT SIDE SETBACK

N89°50'13"E 636.59

UNPLATTED

S89°50'13"W 1782.54

46.5 63.5 110

EAST LINE OF SECTION 11

66

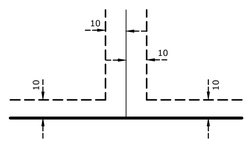
BROOK VIEW ESTATES

SOUTH LINE OF THE NORTH HALF OF THE NE 1/4 OF SEC. 11, T. 32, R. 25

- Denotes Proposed Well Location
- Denotes Anoka County cast iron monument found
- Denotes found iron monument as shown
- Denotes a 1/2 inch by 14 inch iron pipe set and marked by License No. 13637

Bearings are based on West line of the Northeast Quarter of Section 11, Township 32, Range 25, having an assumed bearing of S00°24'59"W

DRAINAGE AND UTILITY EASEMENTS ARE SHOWN THUS:
(NO SCALE)



Being 10 feet in width when adjoining side lot lines, unless otherwise indicated, and being 10 feet in width when adjoining public ways, unless otherwise indicated, as shown on this plat.

SCALE IN FEET
100 50 0 50 100 200

HOUSTON engineering, inc.

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #25-226

A RESOLUTION SUSTAINING THE PLANNING COMMISSION DECISION ON DENYING A VARIANCE TO LOT WIDTH AT 17201 ST. FRANCIS BOULEVARD NW

RECITALS

1. The City of Ramsey received an application from Tim O'Shaughnessy (the Applicant) requesting a Variance to the minimum lot width requirements in conjunction with a request to subdivide property (Major Plat) at 17201 St. Francis Boulevard NW and legally described as follows:

   Lot 1, Block 1, OSHAUGHNESSY ADDITION, Anoka County, Minnesota; and
   Outlot A, OSHAUGHNESSY SECOND ADDITION, Anoka County, Minnesota

   (the "Subject Property")

2. That the Subject Property is guided as Rural Developing in the 2040 Comprehensive Plan.

3. That the Subject Property is zoned RR, Rural Residential District, as are surrounding parcels on the south and northwest. Parcels to the northeast and west are zoned PUD, Planned Unit Development. The eastern portion of the property is located within the Scenic River Protection Overlay.

4. That the Subject Property has a lot width of approximately 713.41 feet.

5. That City Code Section 106-430(a) (Bulk Standards) specifies that minimum lot width for non-cul-de-sac lots in Rural Residential zoning district is 200 feet.

6. That City Code Section 106-105 (Definitions) define Lot Width as means "the uniform width measured at the property line abutting the street at the minimum building setback line of the underlying zoning district. In the case of a lot abutting a cul-de-sac, the lot width is the width measured at right angles to the depth at the building setback requirement."

7. That the Applicant has requested to subdivide the property into four lots as OSHAUGHNESSY THIRD ADDITION.

8. That along the western portion of the property, one of the proposed lots has a lot width of approximately 109 feet while the other two adjacent proposed lots have widths of approximately 302 feet each.

9. That the Applicant appeared before the Planning Commission for a public hearing pursuant to Section 106-220 (Variances) of the Ramsey City Code on August 28, 2025, and that said

public hearing was properly advertised and that the minutes of said public hearing are available.

10. That the Planning Commission unanimously adopted Resolution #25-194 denying the variance to lot width with the following findings of fact:

    a. That there is enough width on the western side of the existing parcel to adjust the proposed lots so that each has at least 200 feet of width as measured at the minimum setback line, including the area encumbered by a power line easement.

    b. That the proposed narrow lot would be out of character with other properties in the area as none zoned RR, Rural Residential District, are below 200 feet in width.

11. That the Applicant has appealed the Planning Commission's decision to the City Council which reviewed the proposal at its regular meeting on September 23 noting that the Applicant would like lots that are 300 feet in width.

12. That, based off of the Applicant's appeal, it is noted that the Subject Property can be subdivided into two lots that are 300 feet in width.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

Having reviewed the Resolution and record of the Planning Commission herein and finding no basis for reversal or modification thereof, sustains its findings.

The motion for the adoption of the foregoing resolution was duly seconded by Council Member _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 23rd day of September, 2025.

_____
Mayor

ATTEST:

City Clerk

Commissioner Anderson introduced the following resolution and moved for its adoption:

RESOLUTION #25-194

RESOLUTION DENYING A VARIANCE TO LOT WIDTH AT 17201 ST. FRANCIS BOULEVARD NW

RECITALS

1. The City of Ramsey received an application from Tim O'Shaughnessy (the Applicant) requesting a Variance to the minimum lot width requirements in conjunction with a request to subdivide property (Major Plat) at 17201 St. Francis Boulevard NW and legally described as follows:

   Lot 1, Block 1, OSHAUGHNESSY ADDITION, Anoka County, Minnesota; and
   Outlot A, OSHAUGHNESSY SECOND ADDITION, Anoka County, Minnesota

   (the "**Subject Property**")

2. That the **Subject Property** is guided as Rural Developing in the 2040 Comprehensive Plan.

3. That the **Subject Property** is zoned RR, Rural Residential District, as are surrounding parcels on the south and northwest. Parcels to the northeast and west are zoned PUD, Planned Unit Development. The eastern portion of the property is located within the Scenic River Protection Overlay.

4. That the Subject Property has a lot width of approximately 713.41 feet.

5. That City Code Section 106-430(a) (Bulk Standards) specifies that minimum lot width for non-cul-de-sac lots in Rural Residential zoning district is 200 feet.

6. That City Code Section 106-105 (Definitions) define Lot Width as means "the uniform width measured at the property line abutting the street at the minimum building setback line of the underlying zoning district. In the case of a lot abutting a cul-de-sac, the lot width is the width measured at right angles to the depth at the building setback requirement."

7. That the Applicant has requested to subdivide the property into four lots as OSHAUGHNESSY THIRD ADDITION.

8. That along the western portion of the property, one of the proposed lots has a lot width of approximately 109 feet while the other two adjacent proposed lots have widths of approximately 302 feet each.

9. That the Applicant appeared before the Planning Commission for a public hearing pursuant to Section 106-220 (Variances) of the Ramsey City Code on August 28, 2025, and that said public hearing was properly advertised and that the minutes of said public hearing are available.

FINDINGS OF FACT

1. That there is enough width on the western side of the existing parcel to adjust the proposed lots so that each has at least 200 feet of width as measured at the minimum setback line, including the area encumbered by a power line easement.

2. That the proposed narrow lot would be out of character with other properties in the area as none zoned RR, Rural Residential District, are below 200 feet in width.

NOW THEREFORE, BE IT RESOLVED BY THE PLANNING COMMISSION OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the Ramsey Planning Commission hereby denies approval of a variance (the "Variance") to deviate from the required lot width requirement and directs the Applicant to prepare a conforming plat to proceed to the Preliminary Plat phase of a Major Plat review.

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner Lubarski, and upon vote being taken thereon, the following voted in favor thereof:

Chairperson Gengler
Commissioner Anderson
Commissioner Lubarski
Commissioner N. Bauer
Commissioner R. Bauer
Commissioner Musgrove
Commissioner VanScoy

and the following voted against the same:

None

and the following abstained:

None

and the following were absent:

None

whereupon said resolution was declared duly passed and adopted by the Ramsey Planning Commission this the 28th day of August, 2025.

Planning Commission Chairperson

ATTEST:

City Clerk

CC Regular Session

Meeting Date: 09/23/2025

Primary Strategic Plan Initiative: Create a positive image for residential neighborhoods, business districts and key corridors.

Title:

Adopt Ordinance #25-08 - Zoning Code Updates

Purpose/Background:

The current Zoning Code was adopted in late 2023 and has been updated a couple of times since. This round of updates focuses on areas where staff have had challenges when working with residents or businesses on various issues.

1. Daycare Centers as Accessory Uses in Residentially-Zoned Religious Institutions.

In the Business and Public/Institutional zoning districts, a commercial daycare operator can lease space from a religious use to operate when the building would otherwise sit empty. Religious institutions are also allowed in the residential districts, though the daycare center accessory use was inadvertently left out. Amending Sections 106-422 and 106-425 will treat all religious uses equally in their ability to lease space to daycare centers.

2. Photography Studios as Home Occupations

Current regulations require that all home occupations are located *within* a structure and the type of structure determines the approval process. Within the home itself is generally one that does not require Planning Commission and City Council action where within a detached accessory building does. It is very common for home-based photographers to take photos of their clients in the studio as well as in/under accessory structures and landscape features such as sheds, gazebos, and pergolas or completely outdoors by trees and flowers in the yard. All of these locations are reasonable and should not require the added layer of review that is done with most other home occupations in accessory structures.

3. Accessory Structure Setbacks.

The Planning Commission recently approved a variance for an accessory structure on a corner lot that was closer to the side street than the house. There are several homes, especially in the Rural Residential zoning district, where homes are placed close to the interior side property line, leaving ample room on the side-street side of the house to build an accessory building. Staff feels that this is a reasonable place to construct accessory structures and is proposing the change to offer more flexibility. The setback proposed is the same as if a house were constructed as close as it could be to the side street.

4. Parking Surfaces.

Driveway standards in 106-463 and the parking standards in 106-460 are not consistent with the allowed materials and this has led to confusion when working with residents. The proposed change will make the two sections consistent and offer more parking surface options (crushed concrete and conbit) for residents in the Rural Residential district.

5. Off-premises Digital Billboards.

Lastly, this is a terminology and reference update in order to be in alignment with the newly-adopted Sign Code (Chapter 108).

Notification:

Notification was provided in the August 15 Anoka Union Hearld Newspaper.

Recommendation:

At their meeting on August 28, the Planning Commission unanimously recommended approval of the proposed ordinance. The City Council unanimously approved introducing the ordinance on September 9.

Outcome/Action:

Motion to Adopt Ordinance #25-08 Amending Chapter 106 Pertaining to the Zoning Code.

Attachments

Ordinance #25-08

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	09/18/2025 09:07 AM
Form Started By: Todd Larson		Started On: 09/10/2025 09:23 AM
Final Approval Date: 09/18/2025		

ORDINANCE #25-08
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

AN ORDINANCE AMENDING CHAPTER 106
PERTAINING TO THE ZONING CODE

The City Council of Ramsey ordains:

SECTION 1. AUTHORITY
This ordinance is adopted pursuant to and under the authority of the City Charter of the City of Ramsey.

SECTION 2. AMENDMENT TO CHAPTER 106 PERTAINING TO ZONING.

The following sections of Chapter 106 are hereby amended as follows:

Underlined text is inserted into City Code.
~~Strikethrough text~~ is deleted from City Code.

The table in Section 106-422. - Accessory uses is amended to add the following:

Use	MR	RR	R-1A	R-1B	R-1C	R-2	R-3	Additional Standards (Section)
Daycare Centers	P	P	P	P	P	P	P	106-425(10)

Section 106-425. - Performance standards is amended as follows:

(2) *Home occupations.*

a. *Intent*. Home occupations shall be allowed to exist in the residential zoning districts in accordance with certain criteria established to protect the peace, quiet, and domestic tranquility in all residential neighborhoods. It is the intent of this section that the property owner shall have a vested interest in the business, as the city does not desire to create business incubators for lease within the residential districts.

b. *Use table*. The following use table lists allowed and prohibited uses for home-based businesses:

Allowed Uses	Prohibited Uses
Artists and musicians	Ammunition manufacturing
Bed and breakfast establishments	Automotive repair, maintenance, body shops, operations involving internal combustion engines
Beauticians or barber shops	Dance studios
Crafts	Dispatch or transportation centers (individuals or materials)
Dressmaking, tailoring, sewing, or alterations	Escort or sexually oriented businesses

Firearm sales and repair	Flea markets
Food preparation under the Cottage Food exemption	Impound yards or salvage yards
Home offices	Motor vehicle sales
Instructional classes with no more than four pupils	Palm-reading, or fortune-telling
Manufacturing and welding	Restaurants, bars, breweries
Photography studio (See additional standards within Sec. 106-425(2)(c)(5).)	Retail sales (in-person)
Retail sales (By appointment, online, or mail delivery)	Sales yards or storage yards
Uses determined by the zoning administrator to be similar in character to the allowed business uses and comply with all general provisions	Storage of motor vehicles, or tow yards
	Tanning salons
	Tattoo parlors
	Trash haulers
	Uses involving hazardous materials or activities
	Uses that adversely affect governmental facilities or infrastructure
	Uses that adversely affect environmental features
	Uses determined by the zoning administrator that do not meet the intent of a home occupation

c. *General provisions.*

1. *Permit*. A home occupation will not be required to obtain a type-II home occupation permit if it:
    i. Is an allowed business use as outlined in subsection b.;
    ii. Meets all general provisions outlined in subsection c.; and
    iii. Does not meet the criteria necessitating a type-II home occupation permit outlined in subsection d.
2. *Ownership.* Home occupation and operations are restricted to the property where the owner of the home occupation resides, has title, or holds rental lease.
3. *Number.* No more than one business is allowed per residential property.
4. *Employees*. One employee that is not a resident of the dwelling is allowed.
5. *Principal structure*. All business operations must be internal to the dwelling, and entrance to the home occupation shall be gained from within the principal structure. No home occupation activity shall be allowed within a detached accessory building or garage without a type-II home occupation permit.
    a. Exception: Photography studios may be located within the principal structure, accessory structures, landscape features, or in the yard without a type-II home occupation permit.
6. *Size*. The area of the home occupation cannot exceed the allowable square footage amounts for the applicable lot size established the table in section 106-450.
7. *Parking space reserved*. At least 400 square feet of indoor garage/parking space must be reserved for personal vehicles or equipment, in either attached or detached garage space.
8. *Signage*. A sign not exceeding two square feet in size may be displayed if affixed flat against the wall of either the dwelling or accessory building where the home

occupation is being conducted. The sign shall be non-illuminated and shall not have dynamic display capabilities.

9. *Exterior*. There shall be no other exterior evidence of the existence of a home occupation, including outdoor storage of materials or commercial vehicles.
10. *Vehicles and on-site parking*. One passenger vehicle associated with the business is allowed. The number of persons permitted on the site at any given time shall be limited so as not to create a parking demand in excess of that which can be accommodated on driveway(s) and/or parking pads on the site of the home occupation.
11. *Deliveries*. The occupation cannot be serviced by deliveries from vehicles with a gross vehicle weight exceeding 20,000 pounds.
12. *Nuisance prevention*. The business must not create noise, odors, vibration, smoke, air pollution, liquid or solid wastes, heat, glare, dust, or other adverse influences ~~shall be permitted~~ that will in any way have an objectionable effect upon adjacent or nearby property. In order to guarantee that a home occupation, once authorized, will not become a nuisance to the neighbors or otherwise violate these regulations, the city staff or city council may impose reasonable conditions necessary to protect the public health, safety, and welfare of residents of the city.
13. *Non-conforming uses*. Any existing home occupation that is discontinued for a period of more than 30 days, or is in violation of the provisions, under which it was initially established, shall be brought into conformity with the provisions of this chapter.

d. *Standards for home occupations that require a type-II home occupation permit.*

1. *Allowed use*. The home occupation must be an allowed use from the list in subsection b.
2. *Employees*. A maximum of two non-resident employees is allowed.
3. *Vehicle*. Outside parking of two commercial vehicles used for business transportation.
4. *Accessory Structure*. Use of an accessory structure is allowed, but cannot exceed 800 square feet of the structure space.

Section 106-425. - Performance standards is amended to add the following:

(10) *Daycare Centers*. Daycare centers are allowed as an accessory use only within a structure primarily for religious institution.

Section 106-450(3). - Accessory structures is amended as follows:

The following standards are required for all accessory structures on residential properties.

(3) Setbacks.

a. Side and rear setbacks: Five feet.

b. Front setback ~~and side adjacent to right-of-way~~: No closer to the street than the edge of the principal structure.

c. Side setback adjacent to right-of-way: the same minimum side yard setback to right-of-way requirement as the principal structure for that zoning district.

~~c~~ d. Exception: Detached accessory building may be located in front of the principal building while maintaining setbacks for principal structures in that zoning district when:

1. On RR lots two acres or greater in area, or
2. When located riparian lots in the wild and scenic, critical area, or shoreland overlay districts.

Section 106-460(3). - Residential parking standards is amended as follows:

(3) Surfacing.

a. Inside the metropolitan urban service area (MUSA).

1. Currently licensed and operable motor vehicles, the primary purpose of which is for private transportation or recreational use may be parked.

i. In the front yard if on a driveway.

ii. In the side or rear yard provided it is parked on a residential parking surface that consists of a continuous hard surface of either bituminous pavement, ~~or~~ concrete, or driveway-rated pavers.

2. Equipment, for which the primary purpose is private or personal/recreational use may be parked.

i. In the front yard if on a driveway.

ii. In the side yard on a residential parking surface of a continuous hard surface of either bituminous pavement, ~~or~~ concrete, or driveway-rated pavers.

iii. In the rear yard on an unimproved surface.

b. Outside the metropolitan urban service area (MUSA).

1. Currently licensed and operable motor vehicles, the primary purpose of which is for private transportation or recreational use may be parked.

i. In the front yard if on a driveway.

ii. In the side or rear yard provided it is parked on a residential parking surface that consists of either bituminous pavement, concrete, driveway-rated pavers, or prepared gravel/Class V/crushed concrete/conbit of at least two inches in depth that is applied to the entire area beneath the motor vehicle and extending 12 inches around the perimeter of the motor vehicle.

2. Equipment, for which the primary purpose is private or personal/recreational use may be parked.

i. In the front yard if on a driveway.

ii. In the side yard on a residential parking surface of bituminous pavement, concrete, driveway-rated pavers, or a prepared gravel/Class V/crushed concrete/conbit of at least two inches in depth, that is applied to the entire area beneath the equipment and extending 12 inches around the perimeter of the equipment.

iii. In the rear yard on an unimproved surface.

The table in Section 106-521. - Principal uses is amended as follows:

Use	B-1	B-2	B-3	I-1	I-2	Additional Standards (Section)
Off-premises Digital Billboard~~s~~ Signs	NP	C	C	C	C	~~117-468~~ 108-55

SECTION 3. SUMMARY

The following official summary of Ordinance #25-08 has been approved by the City Council of the City of Ramsey as clearly informing the public of the intent and effect of the Ordinance:

"Chapter 106 Zoning Code has been amended to add daycare centers as a permitted accessory use to religious institutions, modified corner lot accessory structure setbacks, clarified parking surfaces in residential districts, and updated terminology to be consistent with other chapters."

SECTION 4. EFFECTIVE DATE

This ordinance becomes effective upon publication, subject to City Charter Section 5.07.

PASSED by the City Council of the City of Ramsey, Minnesota the 23rd day of September, 2025.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session

Meeting Date: 09/23/2025

Primary Strategic Plan Initiative: Not Applicable

Title:

Adopt Charter Recommended Ordinance #25-09 Amending Chapters 2, 3 and 7 of the City Charter

Purpose/Background:

The City Council reviewed the Charter recommended changes to section 2.5 on January 28, 2025, and provided direction to add language that refers to temporary living situations outside the elected Ward for the Charter Commission to consider. The Charter Commission met on July 17, 2025, and voted to recommend Ordinance #25-09 Amending Chapters 2, 3 and 7 of the City Charter. The amendments were reviewed by the Council on August 12, 2025.

Charter Section 2.5:
Vacancies for a city council seat currently do not establish a vacancy when a member moves outside their ward but remains in the City of Ramsey. Staff proposed to recognize that a councilmember elected to a ward seat is expected to represent residents who live within their ward. Moving to a new house within Ramsey but in a different ward would not allow this direct representation as a ward resident. The ordinance also addresses cases where temporary residency may be required. i.e. in an emergency situation where substantial damage to their home occurs, thus rendering the home temporarily uninhabitable until repairs occur.

Charter Section 3.1
Council meetings and the noticing process are proposed to be updated to mirror state statute and to better clarify the noticing requirement between a normal special council meeting and an emergency meeting.

Charter Section 7.6.1
A past practice related to the budget and levy adoption has been to adopt the budget and levy at the same meeting as the public hearing. The charter requires the adoption to occur at the meeting following the public hearing. Though a public hearing is required by charter and state statute, it is rare that public input is provided that is relevant to the budget and levy. Staff proposes to allow for the final budget and levy to be adopted at the same meeting as the public hearing. This would not prevent the city council from delaying the adoption to implement public input into the final budget should input be received. Language in the charter is proposed to be amended, to emphasize that the budget and levy shall be adopted following the required public hearing to ensure council considers any public input on the budget.

Time Frame/Observations/Alternatives:

With an amendment proposed by the Charter Commission, the City Council may amend the charter by ordinance per M.S. 410.12. Within one month of receiving a recommendation to amend, the City must publish notice of a public hearing of the proposal. Within one month of the public hearing, the City Council must vote on the proposed charter amendment. If approved unanimously, the ordinance goes into effect 90 days after passage subject to no petition being submitted by voters forcing a referendum.

Timeline:
Receive Recommendation from the Charter Commission: August 12, 2025
Public Hearing and Ordinance Introduction: September 9, 2025
Consider Ordinance Adoption / Final Vote by all Councilmembers: September 23, 2025
If approved unanimously, the Ordinance would go into effect on December 26, 2025

Funding Source:
This is being handled under normal staff duties.

Recommendation:
Staff recommends adopting Ordinance #25-09 Amending Chapters 2, 3 and 7 of the City Charter.

Outcome/Action:
Motion to Adopt Ordinance #25-09 Amending Chapters 2, 3 and 7 of the City Charter.

Roll Call Vote

Attachments

Ordinance #25-09
01-28-25 CCWS Minutes
07-17-25 Draft Charter Minutes
08-12-25 CCWS Minutes
Minnesota Statute 205.84
Minnesota Statute - Notice of Public Meetings
Minnesota Statute - Declaration of Local Emergency
Minnesota Statute 410.12

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	09/18/2025 09:07 AM
Form Started By: Katie Schmidt		Started On: 09/12/2025 10:10 AM
Final Approval Date: 09/18/2025		

ORDINANCE #25-09

CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

AN ORDINANCE AMENDING THE CITY CHARTER OF THE CITY OF RAMSEY, MINNESOTA

The City of Ramsey ordains:

Underlined text is inserted into the Charter.
~~Strikethrough~~ text is deleted from the Charter.

SECTION 1. AUTHORITY

This Ordinance is adopted pursuant to the authority of the City Charter of the City of Ramsey and such authority as it is given under Minnesota Statutes Section 410.12, subdivision 7.

SECTION 2.

Sec. 2.5. Vacancies of the City of Ramsey Charter is amended to read as follows:

Sec. 2.5. Vacancies.

A vacancy in the council, whether it be in the office of mayor or councilmember, shall be deemed to exist in the case of the failure of any person elected thereto to qualify, or by reason of the death, resignation in writing filed with the city clerk, removal from office, non-residence in the city or respective ward, conviction of a felony of any such person after his/her election, or by reason of the failure of any councilmember without good cause to attend council meetings for a period of three consecutive months. In each such case, the council shall publicly declare by resolution, the vacancy to exist within 15 days of its occurrence and such vacancy shall be filled according to the provisions of section 4.5.

Temporary non-residence of a councilmember in their respective ward, may be permitted due to unforeseen emergency circumstances so long as the intent of the councilmember is to permanently re-establish ward residency within a six-month period. Council may deem it necessary to allow for additional time depending on the severity of the cause for temporary residency outside of the ward.

SECTION 3.

Sec. 3.1. Council meetings. of the City of Ramsey Charter is amended to read as follows:

Sec. 3.1. Council meetings.

~~The council shall meet regularly at least once each month at such times and places as the council may designate by ordinance. The mayor or any three members of the council may call special meetings of the council upon at least 24 hours notice to each member, and such reasonable public notices as may be prescribed by council rule in compliance with state statutes. The 24 hours notice shall not be required in an emergency. A state of emergency shall be deemed to exist when the public peace, health, morals, safety or welfare are in immediate jeopardy. To the extent provided by state statutes, all meetings of the council and its committees shall be public, and any citizen shall have access to the minutes and records of the council at all reasonable times. During any of its public meetings, the council shall not prohibit, but may place reasonable restrictions upon citizens' comments and questions and citizen input shall be provided for at the beginning of each council meeting.~~

3.1.1 The council shall meet regularly at least once each month at such times and places as the council may designate by ordinance.

3.1.2 For special meetings, the mayor or any three members of the council may call special or emergency meetings of the council upon such required public notices~~s~~ as may be prescribed by council rule in compliance with state statutes.

3.1.3 A local emergency may be declared under the authority granted in state statute.

3.1.4 To the extent provided by state statutes, all meetings of the council and its committees shall be public, and any citizen shall have access to the minutes and records of the council at all reasonable times. During any of its public meetings, the council shall not prohibit, but may place reasonable restrictions upon citizens' comments and questions. Citizen input shall be provided for at the beginning of each council meeting.

SECTION 4.

Sec. 7.6. Council action on budget. Subsection 7.6.1 is amended to read as follows:

Sec. 7.6 Council action on budget.

7.6.1 The budget public hearing dates, procedures to be followed during the hearing~~:,~~ and publications are established by state statute. ~~However, the~~ The actual adoption of the proposed annual budget and the municipal levy shall take place ~~at the next regularly; scheduled council meeting~~ following the mandated public hearing(s) to ensure that comments received during the public hearing(s) are given due consideration before the final budget and municipal tax levy are adopted. The council may revise the proposed budget but no amendment to the budget shall increase the authorized expenditures to ~~a~~ an amount greater than the estimated funds available. The council shall adopt the budget by a resolution that shall set forth the total for each budgeted fund and each department function or program, with such segregation as to objects and purpose of expenditures as the council deems necessary for purposes of budget control. The council shall also adopt a resolution levying the amount of taxes provided in the budget, and the city

administrator shall certify the tax resolution to the county auditor in accordance with state law. Adoption of the budget resolution shall constitute appropriations at the beginning of the fiscal year of the sums fixed in the resolution of the several purposes named.

SECTION 5. SUMMARY
The following official summary of Ordinance #25-09 has been approved by the City Council of the City of Ramsey as clearly informing the public of the intent and effect of the Ordinance:

Ordinance #25-09 amends Chapter 2. Form of Government of the city charter related to vacancies, Chapter 3. Council Procedures of the city charter related to noticing for meetings and Chapter 7. Taxation and Finances of the city charter related to budget and levy adoption.

SECTION 6. EFFECTIVE DATE
This ordinance becomes effective 90 days after its passage and publication as provided by Minnesota Statutes Section 410.12, Subdivision 7, as may be modified by any action undertaken pursuant to City of Ramsey Charter Section 5.

PASSED by the City Council of the City of Ramsey, Minnesota, the 23rd day of September, 2025.

_____
Mayor

ATTEST:

_____
City Clerk

CITY COUNCIL WORK SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a City Council Work Session on Tuesday, January 28, 2025, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Ryan Heineman
Councilmember Kirsten Buscher (attended remotely)
Councilmember Michael Olson
Councilmember Eric Peters
Councilmember Chris Riley
Councilmember Dan Specht
Councilmember Shana Stewart

Also Present: City Administrator Brian Hagen
Community Development Director Stephanie Hanson
City Attorney Fritz Knaak
Parks and Assistant Public Works Director Mark Riverblood

1. CALL TO ORDER

Mayor Heineman called the City Council Work Session to order at 5:30 p.m.

2. TOPICS FOR DISCUSSION

2.01: Receive Recommendation from the Charter Commission to Amend Chapters 2, 3 and 12 of the Charter.

City Administrator Hagen reviewed the Staff report in regard to recommendations from the Charter Commission on amendments to the Charter.

Councilmember Specht said he is not supportive of no longer requiring a roll call vote for ordinances, they are very important and he thinks everyone's vote should be said aloud individually.

Councilmember Stewart agreed she added that she was also supportive of requiring a Councilmember to live in their Ward, and if they move out of the Ward, they should give up their Council seat.

Councilmember Specht asked if this requirement would be immediate upon a Councilmember moving or if there would be a grace period.

City Attorney Knaak noted that when a Councilmember moves out of their Ward, they have committed a disqualifying act.

Councilmember Buscher added that if they were to create a vacancy due to a Councilmember moving, she would still want to ensure that the Ward was advocated for and rightfully represented. She asked how they would verify if people have moved from their Ward if they do not share this information.

City Administrator Hagen noted this would likely be an honors system to notify the City of any moves.

Mayor Heineman asked if there could be any legal action taken against a Councilmember for not disclosing that they had moved.

City Attorney Knaak stated that it is hard for him to imagine someone would move into another Ward and not tell the City.

Councilmember Peters asked if a Councilmember having to temporarily live in a rental or hotel due certain circumstances if this would also be considered a disqualifying act.

City Attorney Knaak noted that under certain circumstances there is a measure of intent and the City would be hard pressed to determine this a disqualifying act.

Mayor Heineman asked if they should add language to the Charter that clarifies temporary living situations or if it is already implied.

City Attorney Knaak said they could add this kind of language; however, he does not see the current language as causing any issues.

Councilmember Peters asked if they have redrawn the Ward lines recently.

City Administrator Hagen said yes and explained that every ten years they look at the Ward lines and make changes if needed.

Councilmember Peters asked if it was possible that the Ward lines changing could redistrict a Councilmember out of their Ward.

City Administrator Hagen explained that the Council sets the Ward boundaries, and he does not see this as an issue.

City Attorney Knaak said that if this were to happen it would still be considered a disqualifying act and the Councilmember would have to resign.

Councilmember Riley noted that this was a consideration for the Council the last time they reviewed Ward lines.

City Administrator Hagen continued reviewing the recommended Charter changes.

Councilmember Stewart shared concern with eliminating the 30 day time frame for an ordinance to be published before it is in effect. She stated that after speaking with City Administrator Hagen and understanding that most ordinances are in progress for two months or longer, she is okay with this change.

Councilmember Specht asked if residents would still have time to appeal an ordinance with this change.

City Administrator Hagen said yes and explained that even with the current 30-day requirement, a resident could likely not get an appeal organized fast enough anyway.

Councilmember Peters asked if the Council could put a start date on an ordinance if they did not want it effective immediately.

City Administrator Hagen said yes. He moved on to discuss the recommendation to decrease the number of City newsletters from six to four per year.

Councilmember Riley shared that he is constantly hearing that residents do not feel as though they get enough communication from the City and that the newsletter is the number one source of information. He said he would not support decreasing the number; however, the change is currently written to state that they must send at least four newsletter per year, so they could continue to send 6 under this change.

Councilmember Specht agreed and shared that the City's demographics seem to enjoy a newsletter. He added that he does not see a benefit to making this change.

Councilmember Stewart agreed.

Councilmember Peters agreed.

Councilmember Buscher shared that she had discussed this with City Administrator Hagen as she was also concerned with reducing the number of newsletters. She noted that they discussed other ways to fund the newsletter, including looking for more businesses to advertise in the newsletter.

Mayor Heineman asked if the cost to the City is $60,000 a year for the six newsletters before or after the revenue they receive for advertisements.

City Administrator Hagen said the City's cost is less than $60,000 after the advertisement revenue comes in. He added that they could also look into reducing the length of the newsletter to save money.

Mayor Heineman suggested adding a page to the newsletter to put advertisements on.

The consensus of the Council was to move forward with the Charter changes as proposed, with the exception of keeping roll call votes for ordinances and keeping the number of City newsletters

per year at six. The Council directed Staff to draft language that refers to temporary living situations outside of the elected Ward.

2.02: Traprock Park Mono-Pole Cell Tower Lease

City Administrator Hagen reviewed the Staff report concerning the request for a mono-pole cell tower lease in Traprock Park.

Councilmember Stewart said she is supportive of using this park for a mono-pole cell tower lease; however, she would like to see a better deal negotiated.

Councilmember Specht asked if a mono-pole is just a basic cell tower.

City Administrator Hagen shared that it is comparable to what is currently at Alpine Park. He noted that they would engineer the design to have a breaking point if the cell tower were to fall. He added that the west side of the Traprock property is farthest from any residential areas and would be the best place for the cell tower.

Councilmember Specht stated he is concerned if this would match the rural aesthetics of the area and he is not sure how the residents in this area would feel.

City Administrator Hagen explained that when they had a survey done of the property, stakes were put into the ground which generated a few phone calls from residents. He noted that they would look to have community meetings with the residents in the area if this were to move forward to gauge interest.

Councilmember Peters asked if they would include in their contract that if Verizon added other carriers to the tower the City would see an increase in the lease.

City Administrator Hagen said this had already been discussed and they were willing to add an additional $200 a month per additional carrier.

Councilmember Riley shared that they have two studies completed on what the fair market value for this would be and if Verizon does not want to pay fair market value, then he would not support this.

Mayor Heineman added that this area is already covered with 5G cell coverage. He noted that he thinks this would be a big eye sore and he thinks people would object to this being so close to residential areas. He said he does not think this would be worth it based on the amount of revenue they would be getting.

Councilmember Specht asked what else they would be able to do with this land if they do not pursue a cell tower lease.

Parks and Assistant Public Works Director Riverblood noted that they could use this land for any park related use. He shared that some residents were interested in an outdoor archery range in this

area. He explained that this park was platted in the 1980s at a time when the adjoining properties were platted. He said at this time they used the area for a horseback riding arena. He added that they currently use this area as a drop-off site during large weather events for debris and the mosquito control chopper uses this area as well.

Councilmember Stewart asked if this cell tower would inhibit any of the other potential uses for the property.

Parks and Assistant Public Works Director Riverblood said no.

Councilmember Buscher shared that she thinks they should explore some more creative ideas to try to get more money out of a lease; however, if they cannot get market value for the site, they would have to look into the impact of accepting something that is below market value. She asked if they do not move forward with this if there is a possibility that a cell tower could be constructed on private land outside of the City's oversight.

City Administrator Hagen explained that there would be an opportunity for a private property to move forward with this; however, it would require a land use application. He noted that this is not something the City could say no to; however, they could set reasonable restrictions.

Mayor Heineman said he is not in support as he does not see the benefits outweighing the drawbacks.

Councilmember Stweart asked if they were to move this forward if the residents in the area would be notified and would have the opportunity to come forward at a Council meeting and voice their opinions.

City Administrator Hagen explained that they would need to hold a targeted neighborhood meeting with the residents in the area for them to provide the City with feedback before they decide to move forward with agreeing to the lease.

Councilmember Buscher suggested they try to negotiate the rate with Verizon and at the same time, hold a neighborhood meeting to get the residents' feedback before they move forward or not.

Councilmember Olson shared that he is not supportive of this, especially at the proposed rate. He noted the community support for this will be very important to him if they decide to move forward with this.

Mayor Heineman said he does not see many residents being supportive of this.

Councilmember Buscher stated they have held neighborhood meetings for lesser items than this. She explained she would like to put the potential revenue for the City into perspective for the residents she may see them being supportive. She noted it is her goal to ensure that the residents are included in these kinds of conversations.

Mayor Heineman agreed; however, he thinks they need to be aware of unintended consequences.

Councilmember Stewart asked about the history of the cell tower at Alpine Park.

City Administrator Hagen shared that this cell tower has been there for over 20 years.

Parks and Assistant Public Works Director Riverblood added that the cell tower ended up in the center of this park and the residents understood that some of the revenue was going to the parks system.

City Administrator Hagen explained that they could put together maps for the residents at the neighborhood meeting to show them other potential areas in the City where the cell tower could go if not on this property.

Mayor Heineman asked if there is a price point that they would like to target to make this worth it before they begin negotiations.

Councilmember Stewart asked how much the lease is at Alpine Park.

Councilmember Riley said the two current leases are at $26,400 and $24,000 per year and he would like this to be their target for negotiations.

Mayor Heineman added that he would like them to start imagining what they would use the lease money for to help sell the idea to the residents.

City Administrator Hagen asked if Verizon is not willing to meet market value if they would not want to move forward with a neighborhood meeting.

Mayor Heineman said yes.

The consensus of the Council was to renegotiate the terms with Verizon and direct Staff to schedule a neighborhood meeting to get feedback from the residents.

2.03: Continued review of the draft Rental Housing Licensing Inspections Policy

Community Development Director Hanson reviewed the Staff report in regard to the rental housing licensing inspection policy.

Councilmember Riley said he likes the idea of this becoming a policy, so they do not have to continue to change the ordinance. He added that he supports the changes made and feels that this is an important policy.

Councilmember Stewart shared that she is against any inspections for tenants as she feels as though it is a violation of tenant rights.

Councilmember Specht stated he likes the idea of the policy as they have found some rental units that have been in rough shape and they have already found things that could have resulted in big

issues if not addressed. He said he is open to hearing more ways that they can make the policy more tenant friendly.

Councilmember Olson shared that he has been very vocal about his opposition of this program since the beginning. He said the ideal situation would be to offer these inspections as a benefit rather than something that is imposed. He stated he likes the content of the policy for the most part.

Councilmember Peters noted he has been a renter for more than half his life and he has never had the benefit of one of these inspections. He said he thinks the policy is great to have in place for the City to take an invested interest in ensuring that the rental communities do not become dilapidated.

Councilmember Buscher said she thinks this is something the City should do. She noted the intent of the policy is to protect the safety of the tenants. She shared that she understands people's concerns about having an inspector in their private spaces; however, renters should understand that inspections can take place for their benefit. She added that she would not want this to be something that people could opt out of.

Mayor Heineman asked if the policy is written in a way that it protects the property owner or the tenant.

Community Development Director Hanson shared that their goal with this policy was that it was for the tenant, the property owner, and the City. She said they want to have a clear policy and process for rental housing.

Councilmember Stewart said she would not want inspectors looking in someone's closets or in a personal area as the inspector could touch their belongings She suggested pulling back on where the inspector will be going in these homes to make it safe for the tenants while still maintaining the unit.

Mayor Heineman agreed that they should only be going into areas with specific reasons while not inspecting areas that are not of concern.

Community Development Director Hanson explained that when the inspector goes into someone's closet, the only thing they are looking at is the ceiling to see if there is any water damage. She said Staff does not touch anyone's personal belongings.

Mayor Heineman asked if it is pertinent that they check the ceiling in every closet.

Councilmember Riley suggested that they no longer require inspections of closet ceilings.

Councilmember Olson added that it would be very rare that there was a leak just limited to the area within the closet so he does not see a need for the closets to be inspected.

Councilmember Buscher shared that this plan was modelled after similar policies and programs in other cities. She said she would not want to create policies based off of potential bad personnel.

She noted that there are also other avenues that they can advocate for tenants' rights as well as property owners' rights by having an open dialogue to allow tenants to talk to their landlords about concerns. She added that they can come up with other ways to protect the tenants without lessening what they are doing with this policy.

Mayor Heineman noted the spirit of this policy to ensure there is a safe environment and that tenants and landlords are not taking advantage of each other. He said he would like to still allow the tenants to have security and privacy while the City is ensuring their living conditions are safe.

Councilmember Specht said he is not concerned with this being a trust issue with Staff. He stated he is struggling with finding the balance with this policy where they are ensuring that tenants and landlords have a safe environment while not infringing upon anyone's right. He suggested scaling down the inspection checklist.

Mayor Heineman shared that even when the Police Department is issued a warrant to search someone's residence, there are limitations to what they are able to search through. He noted that the inspectors are only entering these units to inspect certain things and anything that is outside of these set items would be off limits.

Councilmember Buscher asked how many complaints they have received from tenants in the City about this being an overly restrictive policy.

Community Development Director Hanson said they have only received one complaint.

City Administrator Hagen shared that last year they had an apartment tenant who completely disagreed with letting the inspector in and they were able to address this situation right away with the concerned resident and they worked out an agreement that they would just inspect the unit after the tenant moved out. He explained that when they brought on a new Code Enforcement Officer a few years ago the code enforcement process began to move forward. He shared that during this time they were receiving calls from renters who were concerned with the state of their units. He said they have gotten support from the residents on this policy so far.

The consensus of the Council was to direct Staff to scale back the inspection requirements and continue this discussion at the next Work Session.

3. TOPICS FOR FUTURE DISCUSSION

3.01: Review Future Topics/ Calendar

Noted.

4. MAYOR / COUNCIL / STAFF INPUT

Councilmember Peters shared that he had residents contact him about the new State flag.

Councilmember Stewart shared that she was also contacted by a resident in regard to the State flag.

City Administrator Hagen said they can discuss the State flag at a future Work Session.

5. ADJOURNMENT

The Work Session of the City Council was adjourned at 6:55 p.m.

Respectfully submitted,

Brian S. Hagen
City Administrator

ATTEST:

Katie M. Schmidt
City Clerk

Drafted by Ava Major
TimeSaver Off Site Secretarial, Inc.

CHARTER COMMISSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Charter Commission conducted a regular meeting on Wednesday, July 17, 2025, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:	Chairperson Joseph Field Commissioner Ben Deemer Commissioner Joshua Fuhreck Commissioner Victor Jumah Commissioner Jennifer Leistico Commissioner Brian Mess Commissioner Amy Rusert
Members Absent:	Commissioner Laura Moore Commissioner David May
Also Present:	City Clerk Katie Schmidt City Administrator Brian Hagen City Attorney Fritz Knaak

CALL TO ORDER

Chairperson Field called the regular meeting of the Charter Commission to order at 6:00 p.m.

Chairperson Field welcomed new member Brian Mess.

CITIZEN INPUT

None.

APPROVE AGENDA

Motion by Commissioner Deemer, seconded by Commissioner Rusert, to approve the agenda as presented.

Motion Carried. Voting Yes: Chairperson Field, Commissioners Deemer, Rusert, Fuhreck, Jumah, Leistico, and Mess. Voting No: None. Absent: Commissioners May and Moore.

APPROVE MINUTES

Motion by Commissioner Fuhreck, seconded by Commissioner Deemer, to approve the following meeting minutes as presented:

1) Regular Charter Commission Meeting dated December 18, 2025

Motion Carried. Voting Yes: Chairperson Field, Commissioners Fuhreck, Deemer, Jumah, Leistico, and Rusert. Voting No: None. Absent: Commissioners May and Moore. Abstained: Commissioner Mess.

COMMISSION BUSINESS

5.1 Approve Year-End Activity Letter to Chief Judge for Year 2024

Chairperson Field noted that the draft letter was included in the Commission packet for review.

Motion by Commissioner Leistico, seconded by Commissioner Deemer, to approve the year-end annual report letter for 2024 and direct staff to submit such report to The Honorable Elizabeth Strand, Chief Judge of the Tenth Judicial District.

Motion Carried. Voting Yes: Chairperson Field, Commissioners Leistico, Deemer, Fuhreck, Jumah, Mess, and Rusert. Voting No: None. Absent: Commissioners May and Moore.

5.2 Receive Update on Charter Recommended Changes

City Clerk Schmidt provided an update on the changes to the City Charter that were recently considered by the City Council and whether they were approved or denied.

5.3 Ordinance #25-09 Amending the City Charter

City Administrator Hagen stated that this item is related to the vacancy created when a Councilmember moves out of a ward. He stated that the Council desired additional language related to a temporary situation, using the example of a fire that displaces a resident, but they intend to return to the property when able. He reviewed the proposed language to be incorporated.

Commissioner Leistico commented that this seems reasonable.

Commissioner Fuhreck stated that the example of a fire makes sense. He asked if it was mentioned that the temporary living space must be in Ramsey.

City Administrator Hagen commented that it should be reasonable to find a temporary living space in Ramsey, given the number of apartment buildings and single-family homes available for rent.

Chairperson Field agreed that it would be reasonable to require the temporary residence to be in Ramsey.

Commissioner Leistico recognized that it would be the decision of the insurance company as to the options the resident would have for temporary placement.

Commissioner Fuhreck commented that it would seem likely that the insurance company would provide options outside of Ramsey. He stated that perhaps the trigger could be that the residence remains homesteaded during that time, as it would not be unlikely that the insurance company could place someone outside of Ramsey.

Commissioner Deemer commented that he would not want to get into someone's tax classification of a property.

Commissioner Fuhreck stated that perhaps the requirement to be located in Ramsey during that temporary situation could be removed.

Commissioner Deemer agreed that would be reasonable.

Commissioner Fuhreck asked the opinion of the City Attorney.

City Attorney Knaak commented that he did not have any issue with removing that requirement for the temporary housing to be provided in Ramsey. He noted that someone may have a family member they could stay with in a neighboring community.

Commissioner Fuhreck stated that perhaps the requirement is within the state of Minnesota or Anoka County.

City Attorney Knaak commented that could be appropriate. He recognized that people can participate in meetings remotely.

Commissioner Mess stated that he would agree with the language, striking the language "but within the city". He stated that if the intent is to reestablish ward residency within a six-month period, he did not see a reason to specify a location.

Chairperson Field asked if Councilmembers would have the option to attend a meeting virtually.

City Administrator Hagen confirmed that the Council would have the right to remotely attend a meeting and reviewed other related City requirements for attendance.

Commissioner Jumah commented that he would not want to see an emergency circumstance place someone outside of the city temporarily, and that situation be used against them to remove them from the Council. He recognized that Ramsey is not a large community, and therefore, he would support the temporary location being located within Anoka County.

Commissioner Deemer commented that within Anoka County may be too restrictive given the proximity to Sherburne County.

Chairperson Field referenced the large size of Anoka County, noting that someone could be further out in Anoka County, and that could be a larger distance from properties in Sherburne County or Hennepin County.

Commissioner Deemer commented that perhaps a geographic boundary is not provided, but instead a requirement for meeting attendance.

City Attorney Knaak noted that a member of the Council participated in meetings from the Middle East when he was in active military service.

Chairperson Field stated that he would prefer to remove the restriction that the temporary living space be located in the city, and the Commission agreed.

Motion by Commissioner Rusert, seconded by Commissioner Mess, to recommend adoption of Ordinance #25-09, Section 2.5, to the City Council with elimination of the language "within the city".

Motion Carried. Voting Yes: Chairperson Field, Commissioners Rusert, Mess, Deemer, Fuhreck, Jumah, and Leistico. Voting No: None. Absent: Commissioners May and Moore.

City Administrator Hagen provided an overview of the changes that had been made to Section 3.1 since the last review of the Commission. He provided additional information on the changes proposed.

The Commission had no issues with the proposed changes.

Motion by Commissioner Fuhreck, seconded by Commissioner Deemer, to recommend adoption of Ordinance #25-09, Section 3.1.1, 3.1.2, 3.1.3, and 3.1.4, to the City Council as presented.

Motion Carried. Voting Yes: Chairperson Field, Commissioners Fuhreck, Deemer, Jumah, Leistico, Mess, and Rusert. Voting No: None. Absent: Commissioners May and Moore.

City Administrator Hagen provided additional information on the changes proposed to Section 7.6.

Motion by Commissioner Deemer, seconded by Commissioner Rusert, to recommend adoption of Ordinance #25-09, Section 7.6.1, to the City Council as presented.

Motion Carried. Voting Yes: Chairperson Field, Commissioners Deemer, Rusert, Fuhreck, Jumah, Leistico, and Mess. Voting No: None. Absent: Commissioners May and Moore.

6. COMMISSION / STAFF INPUT

6.1 Other

No comments.

7. ADJOURNMENT

Motion by Commissioner Fuhreck, seconded by Commissioner Leistico, to adjourn the meeting.

Motion Carried. Voting Yes: Chairperson Field, Commissioners Fuhreck, Leistico, Deemer, Jumah, Mess, and Rusert. Voting No: None. Absent: Commissioners May and Moore.

The regular meeting of the Charter Commission adjourned at 6:40 p.m.

Respectfully submitted,

Katie Schmidt
City Clerk

Fritz Knaak
City Attorney

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

DRAFT

CITY COUNCIL WORK SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a City Council Work Session on Tuesday, August 12, 2025, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Ryan Heineman
Councilmember Kirsten Buscher
Councilmember Michael Olson
Councilmember Chris Riley
Councilmember Dan Specht
Councilmember Shanna Stewart

Members Absent: Councilmember Eric Peters

Also Present: City Administrator Brian Hagen
City Engineer/Public Works Director Bruce Westby
Finance Director Diana Lund
Police Chief Brad Bluml
Parks and Assistant Public Works Director Mark Riverblood
Administrative Services Director Colleen Lasher
Community Development Director Stephanie Hanson
City Attorney Fritz Knaak

1. CALL TO ORDER

Mayor Heineman called the City Council Work Session to order at 5:30 p.m.

2. TOPICS FOR DISCUSSION

2.01: Receive Recommendation from the Charter Commission to Amend Chapters 2, 3, and 7 of the Charter.

City Administrator Hagen reviewed the Staff report in regard to recommended changes to the Charter from the Charter Commission.

Councilmember Specht asked who has the authority to call Special Meetings in the event of an emergency.

City Administrator Hagen said that the Mayor can declare emergencies, but the Council would need to support calling for additional Councilmembers to call a Special Meeting.

Councilmember Riley asked if changes to the Charter have to be unanimous between all present Councilmembers or if it has to be a unanimous vote from the entire Council.

City Administrator Hagen said it would have to be unanimous among all Councilmembers. He noted that they will need all Councilmembers present on September 23 when this item will be on the agenda for adoption.

The consensus of the Council was to direct Staff to bring these Charter changes back for a Public Hearing prior to adoption.

2.02: Continued Review of Preliminary 2026 General Fund Budget/Levy

Finance Director Lund continued the review of the preliminary 2026 general fund budget and levy. She shared that the Staff has reviewed their requests and only left in what they feel is a need for 2026.

City Administrator Hagen shared that Staff met and discussed how they could get to the 7.5% increase that the Council was requesting. He noted they removed the request for the Seasonal Building Maintenance worker, the Parks and Recreation Volunteer Assistant, and the Police Officer/Investigator role. He said they would like to bring on a part-time Evidence Tech role instead of an additional Police Officer or Investigator. He reviewed the other reductions that Staff were able to make from the proposed budget.

Finance Director Lund explained that they will be putting an interfund resolution coming forward since it was passed at the legislature to roll the HRA funds from TIF improvements into other areas.

Councilmember Buscher asked if the funds from where the original improvement costs came from are the funds that the TIF paybacks will go to.

Finance Director Lund said yes.

City Administrator Hagen added that the HRA fund is City money available for City expenditures due to other obligations in the COR district getting paid off.

Councilmember Olson asked if using MSA funds would take from other road projects.

City Administrator Hagen said no and explained that they have to designate MSA roads, and the State will send them money to do road maintenance projects on these roads. He continued his review of the reductions the Staff identified. He shared that one of their City Hall Receptionists has turned in their notice to retire, and while reevaluating the role, they are not sure if there is a need to replace this role.

Councilmember Specht asked if not replacing this role would have an impact on early voting.

City Administrator Hagen noted that the Receptionist roles help a lot with early voting; however, they could solve this by bringing in the Election Judges for a few additional days to help with this workload. He said that Staff feel strongly that they would be able to absorb all of the duties of the

Receptionist role, except for someone being physically present when residents walk into City Hall. He added that if they remove this Receptionist role, then it would also eliminate the need for the part-time Receptionist. He said if the Council is supportive of not replacing these positions, then they would implement it on a trial basis.

Mayor Heineman asked how this could affect the residents' perception when there is no one at the front desk to help them.

Administrative Services Director Lasher noted that a lot of residents who come to the front desk to ask questions are asking questions related to the DMV that Staff cannot answer anyway, so these residents leave frustrated since they were not able to get their questions answered.

Mayor Heineman stated this shift could be better for their image, as if someone was not at the front desk to be asked questions, the residents would not get frustrated with Staff for not being able to answer their DMV-related questions.

Councilmember Specht suggested they offer the front desk to the County for someone to sit there and answer DMV-related questions.

City Administrator Hagen said they could explore this.

Mayor Heineman noted that this workspace would also be able to be utilized as an additional workspace since it can be closed off.

Administrative Services Director Lasher said they would like to invest in some additional signage that would assist residents who are entering City Hall in knowing where they need to go.

City Administrator Hagen shared that the cheaper building permit software that they have implemented has not been up to the quality that they had expected, and they would like to add a plan markup tool, which would cost $85,000 for the first year. He added that this additional cost has not been added to the preliminary budget, as they just received this feedback this week. He noted that when they come forward with changes to the fee schedule, they plan to increase permit fees to help offset this increase.

Mayor Heineman shared that he feels the 7.5% increase is reasonable given the capital and personnel expenses.

Councilmember Riley asked how they are getting down to the 7.5% increase.

Mayor Heineman said they are able to reduce this by interfund transfers through TIF and HRA funds.

Councilmember Riley asked if they are still proposing to add new Staff positions.

City Administrator Hagen said yes and noted they are still requesting to add five new full-time positions, two part-time positions, and one reclassification for an increase in hours.

Mayor Heineman stated he is supportive of these requested positions since Staff worked on the budget and made cuts to what they thought was not needed for 2026.

Councilmember Riley said that by keeping these Staff positions, they are pushing some of the equipment needs to next or future years. He added that when they add new Staff positions to this, it is also adding to the budget for future years, as they will need to continue to pay for this position.

Councilmember Specht thanked Staff for their hard work to make these cuts from the proposed budget. He asked what the additional Parks Maintenance Worker would be responsible for.

Parks and Assistant Public Works Director Riverblood noted that this role would work at the waterplay area, on new park and trail projects, and to help maintain the increased use of park spaces. He added that the use of the athletic field is also increasing and requires additional maintenance. He explained that with an increase in residents, there was a natural increase in maintenance needs that they needed to keep up with. He noted that when they fall below the proper ratio of Maintenance Workers to residents, one Maintenance Worker for every 1,445 residents, they see a reduction in the quality of maintenance, and the residents notice and express concern.

Councilmember Buscher stated that Staff did exactly what was asked to get the budget to where Council was comfortable, and she is in support of the proposed budget. She noted that if they do not add new Staff positions this year, they would also just be pushing this expense off to later years. She added that she is not supportive of removing the part-time Receptionist position and not having someone at the front desk for residents.

Finance Director Lund noted that the estimated remaining balance in the HRA fund at the end of 2026 would be $2,200,000. She noted that if they use this fund to pay the balance of the fire truck and the additional $440,000 to reduce the budget increase, they would then be looking at a balance of $1,500,000 to be applied towards the 2027 capital equipment requests. She added that they will continue to get TIF reimbursements back.

Councilmember Stewart asked if they would be able to get the fund TIF balances that they will have written out, so they can see how much money they can anticipate being available for use.

Mayor Heineman shared that when he first joined the Council, he was confused about a lot of the different funds as well, and he encouraged Councilmember Stewart to set up some time with Finance Director Lund so she could give an explanation of each of these funds and how they work.

Councilmember Specht said he is not a fan of the part-time Communication Specialist role; however, if they do move forward with this role, anticipating the Communications Director to retire in the coming years, and this role would backfill that one, he would not be supportive of also backfilling the part-time role.

Councilmember Riley asked if they would have decided that 7.5% would be a comfortable increase if they had known that they would be able to utilize funds from HRA funds.

City Administrator Hagen noted that he does not think that Staff would be able to make more cuts to the budget in good faith. He said if the Council needed them to make more cuts, then they could find areas to cut; however, from a perspective of what is needed to move the City forward to match its current growth, the current proposed budget is what is needed.

Mayor Heineman stated they may get to a point where they say they no longer want to add any new positions; however, he does not think they could get to this point until the City stops growing.

Councilmember Stewart asked if any new Staff positions could be cut.

Mayor Heineman noted that the Staff has already cut a few of their requested positions at the Council's request.

City Administrator Hagen reviewed each of the remaining new positions and why each is needed.

Councilmember Buscher shared that Anoka just hired a full-time firefighter, and their wages were much higher than those of the City. City Administrator Hagen noted that Staff is doing their best to make sure these salaries are reasonable requests.

Mayor Heineman asked about the levy increase over the last several years.

City Administrator Hagen said they have had increases between 8% and 18% over the last several years.

Finance Director Lund added that if they wanted to decrease the levy even further, then they could use more available funds from the HRA fund.

City Administrator Hagen noted that the cash flow in this fund does not reflect the vacant land in the COR that does not have a project proposed.

Councilmember Riley asked that Staff look at the new positions and remove a few more.

City Administrator Hagen asked if there are certain positions they would like to see removed or to get more information on why the position is still being requested.

Councilmember Riley said he thinks the part-time Communications Specialist and the additional Parks Maintenance Worker could be cut. He stated he has not heard enough about the need for an additional Firefighter.

Councilmember Stewart agreed with not being supportive of the Communications Specialist and the additional Parks Maintenance Worker. She said she is supportive of the additional Firefighter.

Councilmember Specht said he struggles to see the need for the Communications Specialist.

Administrative Services Director shared that she has notes that she can formalize and bring forward at the next meeting concerning the need for the Communications Specialist. She assured the Council that there is a need for this role.

Mayor Heineman asked if they brought on any additional firefighters for 2025.

City Administrator Hagen added that they brought on a Fire Inspector.

Mayor Heineman noted that there has been an increase in calls for service of 25% each year for the last two years.

Administrative Services Director Lasher explained that they used to have a Fire Technician who handled only clerical duties, and these duties are now being handled by those in higher-paying positions, so it would be a beneficial shift in resources to add this new position, which would handle these clerical duties and respond to calls for service.

Councilmember Specht suggested Staff look into utilizing ChatGPT to help with website updates.

The consensus of the Council was to direct Staff to continue to work on the 2026 budget development based on Council discussion around reviewing the remaining new personnel requests.

2.03: Water Play Development at The Waterfront - Progress Report

Parks and Assistant Public Works Director Riverblood reviewed the Staff report concerning the water play area at The Waterfront. He reviewed the plans for the project. He said they hope to have the project finished by next summer.

Councilmember Riley asked if these plans would keep them close to the budget for the project that they had discussed previously.

Parks and Assistant Public Works Director Riverblood said yes and noted that their current estimates are slightly higher than what had been discussed previously due to the addition of the restroom facilities. He shared that they will be coming back with regular reports as they continue to work on this project.

The consensus of the Council was to move forward with getting quotes for the project and installing sewer, water, and a bathroom facility on site.

3. TOPICS FOR FUTURE DISCUSSION

3.01: Review Future Topics/ Calendar

Noted.

4. MAYOR / COUNCIL / STAFF INPUT

None.

5. ADJOURNMENT

The Work Session of the City Council was adjourned at 6:59 p.m.

Respectfully submitted,

_____
Brian S. Hagen
City Administrator

ATTEST:

_____
Katie M. Schmidt
City Clerk

Drafted by Ava Major
TimeSaver Off Site Secretarial, Inc.

205.84 REDISTRICTING; CITIES WITH WARDS.

Subdivision 1. **General provisions.** (a) In a city electing council members by wards, wards shall be as equal in population as practicable and each ward shall be composed of compact, contiguous territory. Each council member shall be a resident of the ward for which elected, but, except as otherwise provided by paragraph (b), a change in ward boundaries does not disqualify a council member from serving for the remainder of a term.

(b) Notwithstanding any home rule charter provision to the contrary, in a city of the first class where council members are elected by ward to serve for four years to terms that are not staggered, if the population of any ward changes by five percent or more, all council members must be elected to new terms at the first municipal general election after ward boundaries are redefined under subdivision 2; provided, however, that if no municipal general election would otherwise occur in the year ending in "2" or the year ending in "3," a municipal general election must be held in one of those years.

Subd. 2. **Effective date.** After the official certification of the federal decennial or special census, the governing body of the city shall either confirm the existing ward boundaries as conforming to the standards of subdivision 1 or redefine ward boundaries to conform to those standards as provided in section 204B.135, subdivision 1. If the governing body of the city fails to take either action within the time required, no further compensation shall be paid to the mayor or council member until the wards of the city are either reconfirmed or redefined as required by this section. An ordinance establishing new ward boundaries pursuant to section 204B.135, subdivision 1, becomes effective on the date of the state primary election in the year ending in two, except that new ward boundaries established by a municipality in a year ending in one are effective on the date of the municipal primary election in the year ending in one.

Subd. 3. **Transition schedule.** The governing body of a city electing more than one council member in each ward may adopt an orderly transition schedule to biennial November elections in which only one council member in each ward is elected in any municipal general election.

History: *1974 c 337 s 17; 1981 c 29 art 7 s 38; 1983 c 62 s 11; 1986 c 444; 1991 c 349 s 38; 1995 c 8 s 6; 1999 c 237 s 3; 2010 c 313 s 5,6*

13D.04 NOTICE OF MEETINGS.

Subdivision 1. **Regular meetings.** A schedule of the regular meetings of a public body shall be kept on file at its primary offices. If a public body decides to hold a regular meeting at a time or place different from the time or place stated in its schedule of regular meetings, it shall give the same notice of the meeting that is provided in this section for a special meeting.

Subd. 2. **Special meetings.** (a) For a special meeting, except an emergency meeting or a special meeting for which a notice requirement is otherwise expressly established by statute, the public body shall post written notice of the date, time, place, and purpose of the meeting on the principal bulletin board of the public body, or if the public body has no principal bulletin board, on the door of its usual meeting room.

(b) The notice shall also be mailed or otherwise delivered to each person who has filed a written request for notice of special meetings with the public body. This notice shall be posted and mailed or delivered at least three days before the date of the meeting.

(c) As an alternative to mailing or otherwise delivering notice to persons who have filed a written request for notice of special meetings, the public body may publish the notice once, at least three days before the meeting, in the official newspaper of the public body or, if there is none, in a qualified newspaper of general circulation within the area of the public body's authority.

(d) A person filing a request for notice of special meetings may limit the request to notification of meetings concerning particular subjects, in which case the public body is required to send notice to that person only concerning special meetings involving those subjects.

(e) A public body may establish an expiration date for requests for notices of special meetings pursuant to this subdivision and require refiling of the request once each year.

(f) Not more than 60 days before the expiration date of a request for notice, the public body shall send notice of the refiling requirement to each person who filed during the preceding year.

Subd. 3. **Emergency meetings.** (a) For an emergency meeting, the public body shall make good faith efforts to provide notice of the meeting to each news medium that has filed a written request for notice if the request includes the news medium's telephone number.

(b) Notice of the emergency meeting shall be given by telephone or by any other method used to notify the members of the public body.

(c) Notice shall be provided to each news medium which has filed a written request for notice as soon as reasonably practicable after notice has been given to the members.

(d) Notice shall include the subject of the meeting. Posted or published notice of an emergency meeting is not required.

(e) An "emergency" meeting is a special meeting called because of circumstances that, in the judgment of the public body, require immediate consideration by the public body.

(f) If matters not directly related to the emergency are discussed or acted upon at an emergency meeting, the minutes of the meeting shall include a specific description of the matters.

(g) The notice requirement of this subdivision supersedes any other statutory notice requirement for a special meeting that is an emergency meeting.

Subd. 4. **Recessed or continued meetings.** (a) If a meeting is a recessed or continued session of a previous meeting, and the time and place of the meeting was established during the previous meeting and recorded in the minutes of that meeting, then no further published or mailed notice is necessary.

(b) For purposes of this subdivision, the term "meeting" includes a public hearing conducted pursuant to chapter 429 or any other law or charter provision requiring a public hearing by a public body.

Subd. 5. **Closed meetings.** The notice requirements of this section apply to closed meetings.

Subd. 6. **State agencies.** For a meeting of an agency, board, commission, or department of the state required or permitted by law to transact public business in a meeting:

(1) the notice requirements of this section apply only if a statute governing meetings of the agency, board, or commission does not contain specific reference to the method of providing notice;

(2) all provisions of this section relating to publication are satisfied by publication in the State Register or posting on the website of the agency, board, commission, or department; and

(3) a schedule of the regular meetings shall be kept on file at the primary offices or posted on the website of the agency, board, commission, or department.

Subd. 7. **Actual notice.** If a person receives actual notice of a meeting of a public body at least 24 hours before the meeting, all notice requirements of this section are satisfied with respect to that person, regardless of the method of receipt of notice.

History: *1957 c 773 s 1; 1967 c 462 s 1; 1973 c 123 art 5 s 7; 1973 c 654 s 15; 1973 c 680 s 1,3; 1975 c 271 s 6; 1981 c 174 s 1; 1983 c 137 s 1; 1983 c 274 s 18; 1984 c 462 s 27; 1987 c 313 s 1; 1990 c 550 s 2,3; 1991 c 292 art 8 s 12; 1991 c 319 s 22; 1994 c 618 art 1 s 39; 1997 c 154 s 2; 2014 c 274 s 1*

12.29 DECLARATION OF LOCAL EMERGENCY.

Subdivision 1. **Authority to declare emergency.** A local emergency may be declared only by the mayor of a municipality or the chair of a county board of commissioners or their legal successors. It may not be continued for a period in excess of three days except by or with the consent of the governing body of the political subdivision. Any order or proclamation declaring, continuing, or terminating a local emergency must be given prompt and general publicity and filed promptly by the chief of the local record-keeping agency of the political subdivision.

Subd. 2. **Effect of declaration of emergency.** A declaration of a local emergency invokes necessary portions of the response and recovery aspects of applicable local or interjurisdictional disaster plans, and may authorize aid and assistance under those plans.

Subd. 3. **Interjurisdictional agencies.** No interjurisdictional agency or official may declare a local emergency unless expressly authorized by the agreement under which the agency functions. However, an interjurisdictional disaster agency shall provide aid and services in accordance with the agreement under which it functions.

History: *1976 c 266 s 2; 1986 c 444; 1996 c 344 s 18*

410.12 AMENDMENTS.

Subdivision 1. **Proposals.** The charter commission may propose amendments to such charter and shall do so upon the petition of voters equal in number to five percent of the total votes cast at the last previous state general election in the city. Proposed charter amendments must be submitted at least 17 weeks before the general election. Only registered voters are eligible to sign the petition. All petitions circulated with respect to a charter amendment shall be uniform in character and shall have attached thereto the text of the proposed amendment in full; except that in the case of a proposed amendment containing more than 1,000 words, a true and correct copy of the same may be filed with the city clerk, and the petition shall then contain a summary of not less than 50 nor more than 300 words setting forth in substance the nature of the proposed amendment. Such summary shall contain a statement of the objects and purposes of the amendment proposed and an outline of any proposed new scheme or frame work of government and shall be sufficient to inform the signers of the petition as to what change in government is sought to be accomplished by the amendment. The summary, together with a copy of the proposed amendment, shall first be submitted to the charter commission for its approval as to form and substance. The commission shall within ten days after such submission to it, return the same to the proposers of the amendment with such modifications in statement as it may deem necessary in order that the summary may fairly comply with the requirements above set forth.

Subd. 1a. **Alternative methods of charter amendment.** A home rule charter may be amended only by following one of the alternative methods of amendment provided in subdivisions 1 to 7.

Subd. 2. **Petitions.** The signatures to such petition need not all be appended to one paper, but to each separate petition there shall be attached an affidavit of the circulator thereof as provided by this section. A petition must contain each petitioner's signature in ink or indelible pencil and must indicate after the signature the place of residence by street and number, or other description sufficient to identify the place. There shall appear on each petition the names and addresses of five electors of the city, and on each paper the names and addresses of the same five electors, who, as a committee of the petitioners, shall be regarded as responsible for the circulation and filing of the petition. The affidavit attached to each petition shall be as follows:

State of .....)

) ss.

County of .....)

.... being duly sworn, deposes and says that the affiant, and the affiant only, personally circulated the foregoing paper, that all the signatures appended thereto were made in the affiant's presence, and that the affiant believes them to be the genuine signatures of the persons whose names they purport to be.

Signed .....

(Signature of Circulator)

Subscribed and sworn to before me

this ..... day of ....

Notary Public (or other officer)

authorized to administer oaths

The foregoing affidavit shall be strictly construed and any affiant convicted of swearing falsely as regards any particular thereof shall be punishable in accordance with existing law.

Subd. 3. **May be assembled as one petition.** All petition papers for a proposed amendment shall be assembled and filed with the charter commission as one instrument. Within ten days after such petition is transmitted to the city council, the city clerk shall determine whether each paper of the petition is properly attested and whether the petition is signed by a sufficient number of voters. The city clerk shall declare any petition paper entirely invalid which is not attested by the circulator thereof as required in this section. Upon completing an examination of the petition, the city clerk shall certify the result of the examination to the council. If the city clerk shall certify that the petition is insufficient the city clerk shall set forth in a certificate the particulars in which it is defective and shall at once notify the committee of the petitioners of the findings. A petition may be amended at any time within ten days after the making of a certificate of insufficiency by the city clerk, by filing a supplementary petition upon additional papers signed and filed as provided in case of an original petition. The city clerk shall within five days after such amendment is filed, make examination of the amended petition, and if the certificate shall show the petition still to be insufficient, the city clerk shall file it in the city clerk's office and notify the committee of the petitioners of the findings and no further action shall be had on such insufficient petition. The finding of the insufficiency of a petition shall not prejudice the filing of a new petition for the same purpose.

Subd. 4. **Election.** Amendments shall be submitted to the qualified voters at a general or special election and published as in the case of the original charter. The form of the ballot shall be fixed by the governing body. The statement of the question on the ballot shall be sufficient to identify the amendment clearly and to distinguish the question from every other question on the ballot at the same time. If 51 percent of the votes cast on any amendment are in favor of its adoption, copies of the amendment and certificates shall be filed, as in the case of the original charter and the amendment shall take effect in 30 days from the date of the election or at such other time as is fixed in the amendment.

Subd. 5. **Amendments proposed by council.** The council of any city having a home rule charter may propose charter amendments to the voters by ordinance. Any ordinance proposing such an amendment shall be submitted to the charter commission. Within 60 days thereafter, the charter commission shall review the proposed amendment but before the expiration of such period the commission may extend the time for review for an additional 90 days by filing with the city clerk its resolution determining that an additional time for review is needed. After reviewing the proposed amendment, the charter commission shall approve or reject the proposed amendment or suggest a substitute amendment. The commission shall promptly notify the council of the action taken. On notification of the charter commission's action, the council may submit to the people, in the same manner as provided in subdivision 4, the amendment originally proposed by it or the substitute amendment proposed by the charter commission. The amendment shall become effective only when approved by the voters as provided in subdivision 4. If so approved it shall be filed in the same manner as other amendments. Nothing in this subdivision precludes the charter commission from proposing charter amendments in the manner provided by subdivision 1.

Subd. 6. **Amendments, cities of the fourth class.** The council of a city of the fourth class having a home rule charter may propose charter amendments by ordinance without submission to the charter commission. Such ordinance, if enacted, shall be adopted by at least a four-fifths vote of all its members after a public hearing upon two weeks' published notice containing the text of the proposed amendment and shall be approved by the mayor and published as in the case of other ordinances. The council shall submit the proposed amendment to the people in the manner provided in subdivision 4, but not sooner than three months after the passage of the ordinance. The amendment becomes effective only when approved by the voters as provided in subdivision 4. If so approved, it shall be filed in the same manner as other amendments.

Subd. 7. **Amendment by ordinance.** Upon recommendation of the charter commission the city council may enact a charter amendment by ordinance. Within one month of receiving a recommendation to amend the charter by ordinance, the city must publish notice of a public hearing on the proposal and the notice must contain the text of the proposed amendment. The city council must hold the public hearing on the proposed charter amendment at least two weeks but not more than one month after the notice is published. Within one month of the public hearing, the city council must vote on the proposed charter amendment ordinance. The ordinance is enacted if it receives an affirmative vote of all members of the city council and is approved by the mayor and published as in the case of other ordinances. An ordinance amending a city charter shall not become effective until 90 days after passage and publication or at such later date as is fixed in the ordinance. Within 60 days after passage and publication of such an ordinance, a petition requesting a referendum on the ordinance may be filed with the city clerk. The petition must be signed by registered voters equal in number to at least five percent of the registered voters in the city or 2,000, whichever is less. If the requisite petition is filed within the prescribed period, the ordinance shall not become effective until it is approved by the voters as in the case of charter amendments submitted by the charter commission, the council, or by petition of the voters, except that the council may submit the ordinance at any general or special election held at least 60 days after submission of the petition, or it may reconsider its action in adopting the ordinance. As far as practicable the requirements of subdivisions 1 to 3 apply to petitions submitted under this section, to an ordinance amending a charter, and to the filing of such ordinance when approved by the voters.

History: *(1286) RL s 756; 1907 c 199 s 1; 1911 c 343 s 1; 1939 c 292 s 1; 1943 c 227 s 1; 1949 c 122 s 1; 1959 c 305 s 3,4; 1961 c 608 s 5,6; 1969 c 1027 s 3; 1973 c 503 s 1-4; 1986 c 444; 1998 c 254 art 1 s 107; 1999 c 132 s 42; 2005 c 93 s 1; 2008 c 331 s 7; 2010 c 184 s 43*