

DATE: September 30, 2025

TO: CITY OF RAMSEY

RE: Variance Extension Request for
17646 St. Francis Boulevard, Ramsey MN 55303

To Whom It May Concern:

We are writing this request in regards to an extension request for the Variance for our property located at 17646 St. Francis Boulevard, Ramsey MN 55303 which is dated October 24, 2024. We have been working with members of City Planning/Building Inspectors-Plan Examiners since our initial submission for the Building Permit in October 2024.

Unfortunately, we have had a really rough year and it has been difficult to be able to complete the process to obtain the building permit for the Variance. We have been doing the best that we can but we are now getting close to the deadline that has been identified in the Variance. Last November, Charles Lattery, sustained a back injury where a chunk of his vertebrae got lodged into the center of the spine which rendered him with a lot of physical limitations. This injury impacted his physical abilities from November through March. My father was diagnosed with Stage IV Pancreatic Cancer in January earlier this year, our family has been a main part of the primary caregiver for him during his treatment and cancer journey. We were working with Eric Hoffman late last year-early this year on working through the process to obtain the building permit in accordance with the Variance that was issued last fall. We have been in the process of trying to get building plans developed as required by Eric Hoffman, but then my dad's condition worsened, he was in and out of the hospital as he slowly deteriorated and more and more help was needed for his care. In addition, (as you can also see in your records), we had to replace our roof at the end of the summer as well which was a huge project that we had to work on. As you can imagine, all of this has been extremely difficult to navigate everything happening all at once. Unfortunately, my dad passed away on 9/15/25 and the last several weeks we have been working on getting all of the arrangements together for his service which we had last week.

We have been advised by the City of Ramsey representatives that we should submit an extension request to enable us to comply with obtaining the building permit for the Variance that was approved last fall. We are currently working on getting plans developed with an architect and engineer so that we can submit them to the Building Inspectors to continue with the process of obtaining the building permit.

As you can see, there has been alot of life changes for us which has impacted our ability to be able to get the requested plans together since we last spoke with Eric Hoffman. We are hereby requesting that we are granted an extension to obtain the building permit past the current date of October 24, 2025 given our unique circumstances this last year. We appreciate your willingness to work with us to allow us additional time to obtain the plans from our architect/engineer to finish the last phase to enable the City of Ramsey to be able to issue a building permit for our building.

We thank you for your consideration and willingness to grant us this extension and enable us to finalize the last requirements to obtain the building permit.

Chuck and Angie Lattery