

City of Ramsey
Agenda
Regular City Council
Monday, November 10, 2025

7:00 pm
Council Chambers, 7550 Sunwood Drive NW

Remote Attendance available at www.cityoframsey.com/meetings.
Those joining remotely and requesting to speak are asked to use a webcam when speaking.

1. Call to Order

2. Approve Agenda

3. Presentation

1. Oath of Office - Patrol Officer

2. 2025 Happy Days Review

4. Citizen Input

Citizen input is an opportunity for the public to address the City Council concerning items not listed on the agenda. Please raise your hand to be recognized by the Mayor or member officiating the meeting. Approach the podium and state your full name and address for the record. Time may be limited.

5. Consent Agenda

All items listed under the Consent Agenda are considered to be routine or non-controversial by the City Council and will be enacted by one motion, without discussion.

1. Receive September 2025 Financial Reports - General Fund, EDA and Enterprise Funds

2. Receive Cash and Investments for Period Ending October 31, 2025

3. Note the following Boards, Commissions and Meeting Minutes:

- Planning Commission - October 2, 2025
- Environmental Policy Board - August 18, 2025
- Environmental Policy Board - September 15, 2025
- Economic Development Authority - August 14, 2025
- Park and Rec Commission - September 11, 2025

● Public Works - September 16, 2025

4. Approve the Following Meeting Minutes:
 1. City Council Work Session dated October 28, 2025
 2. City Council Regular Session dated October 28, 2025

5. Approve Animal Impound and Containment Services MOU

6. Adopt Resolution #25-264 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of October 23, 2025 through November 5, 2025.

7. Adopt Resolution 25-260 Approving the Updated Municipal Center Conference Room Rental Policy

8. Adopt Resolution #25-261 Approving an Amendment to the Development Agreement for Cedarview Estates.

9. Adopt Resolution #25-263 Accepting Quotes and Awarding Contract for The Waterfront Water-Play Mass Grading, Improvement Project #25-62

10. Adopt Resolution #25-265 Approving a Memorandum of Agreement with LELS Captains

11. Adopt Resolution #25-266 Approving a Memorandum of Agreement with LELS Sergeants

12. Adopt Resolution #25-267 Approving a Memorandum of Agreement with LELS Patrol

13. Adopt Resolution #25-268 Approving a Memorandum of Agreement with AFSCME

6. **Public Hearing**
 1. Public Hearing: Opportunity for public comment on the proposed Police Department UAV (drone) program

7. **Council Business**
 1. Introduce Ordinance #25-10 Amending Chapters 2 and 106 Pertaining to Variances

8. **Mayor/Council/Staff Input**

9. **Adjournment**

CC Regular Session

Meeting Date: 11/10/2025

Primary Strategic Plan Initiative: Enhance City’s communication through transparency and accountability.

Title:

Oath of Office - Patrol Officer

Purpose/Background:

Patrol Officer Jesse Overlie was hired in May 2025. Officer Overlie has completed his field training program and is now patrolling the City of Ramsey. Mayor Ryan Heineman will issue Officer Overlie the ceremonial Oath of Office.

Recommendation:

Outcome/Action:

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	10/23/2025 08:55 AM
Form Started By: Tim Frankfurth		Started On: 10/22/2025 12:11 PM
Final Approval Date: 10/23/2025		

CC Regular Session

Meeting Date: 11/10/2025

Primary Strategic Plan Initiative: Strengthen and enhance our identity, brand and image.

Title:

2025 Happy Days Review

Purpose/Background:

Recreation Coordinator Abby Proulx will provide a review of this past Fall's Happy Days' festival—highlighting the significant and valuable contributions of the volunteers and sponsors that made this 27th annual event a cherished fixture in the community.

Recommendation:

Outcome/Action:

Attachments

Happy Days Recap

Form Review

Inbox

Mark Riverblood (Originator)
Bruce Westby
Brian Hagen
Form Started By: Mark Riverblood
Final Approval Date: 11/06/2025

Reviewed By

Mariah Albrecht
Bruce Westby
Brian Hagen

Date

11/06/2025 10:48 AM
11/06/2025 01:10 PM
11/06/2025 01:12 PM
Started On: 11/04/2025 08:57 AM

Thank You!

HAPPY DAYS SPONSORS

Our community festival would not be possible without the generous support of the following donors!

PRESENTING SPONSORS



PLATINUM SPONSOR



GOLD SPONSORS



SILVER SPONSORS



BRONZE SPONSORS

Boilermakers Local 647
 Coborn's Marketplace
 Druk Auto, LLC
 Green Valley Greenhouse
 New Horizon's Academy
 Parkplace Studio
 Pleasureland RV
 Wendell's Inc.

SAVE THE DATE!

28th Annual Happy Days festival
Saturday, September 12th, 2026



Abby Proulx

Recreation Coordinator

aproulx@cityofframsey.com

763-433-9883

CC Regular Session

Meeting Date: 11/10/2025

Primary Strategic Plan Initiative:

Title:

Receive September 2025 Financial Reports - General Fund, EDA and Enterprise Funds

Purpose/Background:

Purpose: Receive September monthly financial reports for the funds of: General, EDA, Water, Sewer, Street Lighting, Recycling and Storm Drainage.

Brief summary of actual revenues and expenditures-to-date in comparison to adopted budget for the respective funds.

Recommendation:

No action required. Informational only.

Outcome/Action:

No action required. Informational only.

Attachments

- September 2025 General Fund Financial Report - Budget to Actual
- September 2025 EDA Financial Report - Budget to Actual
- September 2025 Enterprise Funds Financial Reports - Budget to Actual
- September 2025 Summary of Adopted Budgets/Expenditures to Date

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	11/06/2025 09:27 AM
Form Started By: Diana Lund		Started On: 10/24/2025 12:04 PM
Final Approval Date: 11/06/2025		

**CITY OF RAMSEY
FINANCIAL STATEMENT**



JANUARY 1, 2025 THROUGH PERIOD ENDING: September 30, 2025

**GENERAL FUND EXPENDITURES
- BY DEPARTMENT -**

Dept	2025 BUDGET	2025 YTD GENERAL LEDGER
Admin (inclcd elections, legal & newsletter)	1,392,483.00	1,034,400.76
Building Inspections	888,040.00	603,518.74
Council/Commissions (inclcd charter, council contingen	245,486.00	91,751.69
Data Processing	1,097,132.00	812,206.15
Engineering	644,812.00	778,347.43
Finance (inclcd assessing)	666,692.00	694,137.76
Fire (inclcd Civil Defense)	2,096,484.00	1,653,424.28
Gen Govt Buildings	804,616.00	482,421.03
Parks	2,224,661.00	1,618,823.55
Planning & Zoning	1,149,903.00	816,094.72
Police (inclcd animal control & comm orient)	6,356,700.00	4,278,776.63
Streets (inclcd traffic eng & snow/ice)	2,806,601.00	1,698,372.57
Grand Total	20,373,610.00	14,562,275.31

**GENERAL FUND EXPENDITURES
- BY CATEGORY -**

Category	2025 BUDGET	2025 YTD GENERAL LEDGER
Capital Outlay	577,000.00	610,607.75
Other Services & Charges	3,602,860.00	2,319,694.35
Personal Services	14,484,111.00	10,694,896.63
Supplies	1,603,266.00	937,076.58
Transfers out	106,373.00	-
Grand Total	20,373,610.00	14,562,275.31

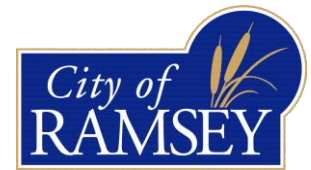
**GENERAL FUND REVENUES
- BY CATEGORY -**

Category	2025 BUDGET	2025 YTD GENERAL LEDGER
Taxes	16,874,046.00	8,567,282.08
Charges for Services	780,700.00	936,534.99
Business Licenses/Permits	86,350.00	90,395.45
Fines and Forfeits	48,000.00	39,401.15
Federal Intergovernmental	500.00	-
State Intergovernmental	755,500.00	290,635.28
Interest	50,000.00	-
Miscellaneous	20,600.00	33,489.40
Non-Business Licenses/Permits	874,520.00	1,057,765.17
Transfers in	883,394.00	-
Grand Total	20,373,610.00	11,015,503.52

This report reflects year to date revenue and expenditures as compared to annual budget.
It does not reflect fund balance.

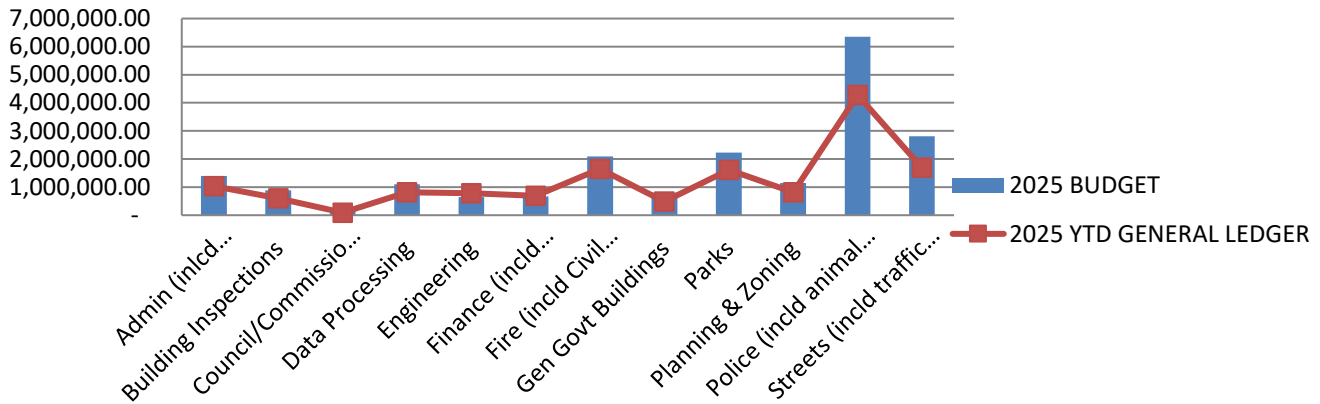
PREPARED BY: FINANCE DEPARTMENT

CITY OF RAMSEY FINANCIAL STATEMENT

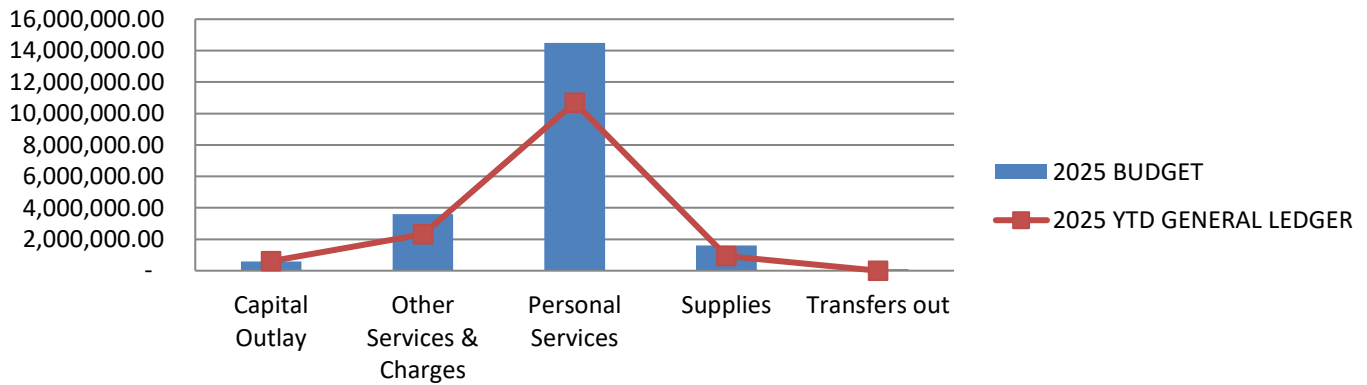


JANUARY 1, 2025 THROUGH PERIOD ENDING: September 30, 2025

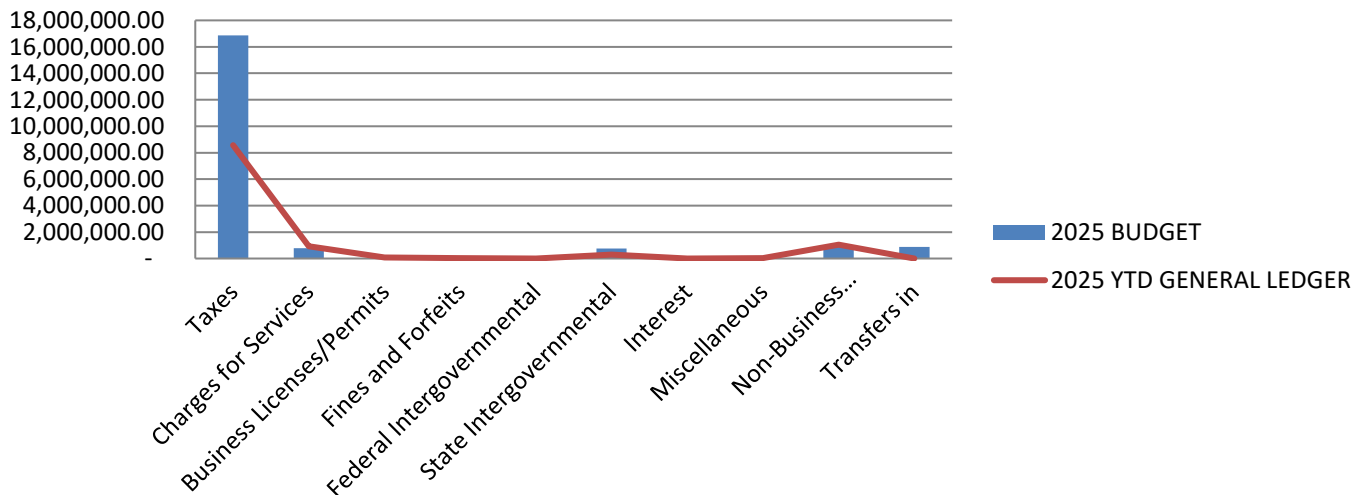
GENERAL FUND EXPENDITURES - BY DEPARTMENT



GENERAL FUND EXPENDITURES - BY CATEGORY



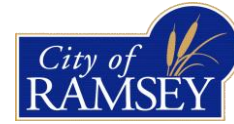
GENERAL FUND REVENUES



This report reflects year to date revenue and expenditures as compared to annual budget. It does not reflect fund balance.

PREPARED BY: FINANCE DEPARTMENT

**CITY OF RAMSEY
FINANCIAL STATEMENT**



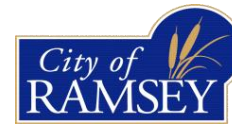
JANUARY 1, 2025 THROUGH PERIOD ENDING: September 30, 2025

REVENUES				
BUSINESS UNIT	9230	EDA		
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-	
4011 CURRENT-AD VALOREM TAXES	86,367.00	40,059.98	46.38%	
4012 DELINQUENT-AD VALOREM TAXES	-	(337.34)	0.00%	
4014 FISCAL DISPARITIES	-	4,175.78	0.00%	
4015 EXCESS TAX INCREMENTS	-	10.61	0.00%	
4018 PENALTY/INT-AD VALOREM TAXES	-	(60.51)	0.00%	
4609 OTHER MISCELLANEOUS REVENUES	-	82,775.88	0.00%	
4701 INTEREST ON INVESTMENTS	5,000.00	-	0.00%	
Grand Total	91,367.00	126,624.40		

EXPENDITURES				
BUSINESS UNIT	9230	EDA		
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-	
6105 TEMPORARY-WAGES & SALARIES	1,000.00	125.00	12.50%	
6122 FICA/MEDICARE CONTRIBUTIONS	80.00	9.56	11.95%	
6133 WORKERS COMP INSURANCE PREMIUM	-	2.01	0.00%	
6249 MISCELLANEOUS OPERATING SUPPLY	19,000.00	10,201.24	53.69%	
6315 MISCELLANEOUS PROFESSIONAL SER	36,200.00	2,666.67	7.37%	
6331 TRAVEL & LODGING	2,500.00	707.16	28.29%	
6335 TRAINING	5,100.00	2,235.00	43.82%	
6361 GENERAL LIABILITY/PROPERTY INS	287.00	221.22	77.08%	
6451 MEMBERSHIP DUES	2,200.00	3,013.55	136.98%	
6246 MARKETING & PROMOTIONS	25,000.00	17,586.53	70.35%	
Grand Total	91,367.00	36,767.94		

Note: The Finance Department has highlighted line items that may be trending towards exceeding budget OR not may not have been included in the adopted budget.

**CITY OF RAMSEY
FINANCIAL STATEMENT**



JANUARY 1, 2025 THROUGH PERIOD ENDING: September 30, 2025

REVENUES				
BUSINESS UNIT	9601	WATER UTILITY		
GENERAL LEDGER ACCOUNT	2025 BUDGET	2025 YTD GENERAL LEDGER	-% of Budget-	
4140 CREDIT CARD PROCESSING FEES	(32,000.00)	(37,044.64)	115.76%	
4273 OTHER STATE GRANTS & AIDS	-	(271.83)	0.00%	
4609 OTHER MISCELLANEOUS REVENUES	10,000.00	6,915.29	69.15%	
4652 WATER SALES - RESIDENTIAL	2,128,123.00	1,132,003.61	53.19%	
4653 WATER SALES-COMMERCIAL	1,187,930.00	532,066.17	44.79%	
4654 WATER PENALTIES	50,618.00	37,049.20	73.19%	
4655 WATER METER INSTALLATION	30,000.00	29,100.00	97.00%	
4656 WATER METERS	60,000.00	70,632.27	117.72%	
4657 CONNECTION/RECONNECTION FEES	150.00	250.00	166.67%	
4701 INTEREST ON INVESTMENTS	40,000.00	-	0.00%	
4606 DEVELOPER FEES (WAC)	362,427.00	803,051.50	221.58%	
4601 MISCELLANEOUS REVENUE	-	1,198.88	0.00%	
Grand Total	3,837,248.00	2,574,950.45		

EXPENSES				
BUSINESS UNIT	9601	WATER UTILITY		
GENERAL LEDGER ACCOUNT	2025 BUDGET	2025 YTD GENERAL LEDGER	-% of Budget-	
6102 F.T. REGULAR-WAGES & SALARIES	421,920.00	186,106.35	44.11%	
6103 FULL TIME-REGULAR-OVERTIME	25,000.00	17,160.70	68.64%	
6105 TEMPORARY-WAGES & SALARIES	29,221.00	7,163.95	24.52%	
6121 PERA CONTRIBUTIONS	62,862.00	16,213.30	25.79%	
6122 FICA/MEDICARE CONTRIBUTIONS	35,142.00	17,586.99	50.05%	
6131 GROUP INSURANCE	56,245.00	34,024.68	60.49%	
6133 WORKERS COMP INSURANCE PREMIUM	26,140.00	13,291.40	50.85%	
6208 MISCELLANEOUS OFFICE SUPPLIES	750.00	385.00	51.33%	
6223 GASOLINE	9,500.00	5,770.66	60.74%	
6225 DIESEL FUEL	500.00	-	0.00%	
6229 SHOP MATERIALS	1,200.00	916.36	76.36%	
6231 UNIFORMS & TURN-OUT GEAR	5,000.00	4,396.40	87.93%	
6239 FIRST AID SUPPLIES	100.00	-	0.00%	
6249 MISCELLANEOUS OPERATING SUPPLY	15,500.00	5,954.99	38.42%	
6257 OTHER VEHICLE PARTS	12,000.00	5,366.61	44.72%	
6273 UTILITY SYSTEM MAINT SUPPLIES	675,000.00	149,905.45	22.21%	
6281 SMALL TOOLS & MINOR EQUIPMENT	12,000.00	4,624.85	38.54%	
6292 WATER METERS FOR RESALE	125,000.00	141,287.23	113.03%	
6315 MISCELLANEOUS PROFESSIONAL SER	58,000.00	9,702.12	16.73%	
6322 POSTAGE	2,000.00	1,301.32	65.07%	
6334 MILEAGE REIMBURSEMENT	800.00	218.40	27.30%	
6335 TRAINING	6,000.00	3,432.63	57.21%	
6352 GENERAL NOTICE & PUBLIC INFOR	350.00	-	0.00%	
6361 GENERAL LIABILITY/PROPERTY INS	45,192.00	44,104.87	97.59%	
6371 ELECTRIC UTILITIES	200,000.00	110,265.84	55.13%	
6372 WATER/IRRIGATION	2,500.00	1,035.55	41.42%	
6373 GAS	9,000.00	4,006.75	44.52%	
6374 REFUSE/RECYCLING	1,800.00	1,101.58	61.20%	
6381 BUILDING & STRUCTURE REPAIR	17,035.00	6,558.84	38.50%	
6405 OFFICE & DATA PROCESSING EQUIP	8,500.00	-	0.00%	
6439 OTHER MISCELLANEOUS	67,000.00	5,129.20	7.66%	
6451 MEMBERSHIP DUES	1,000.00	425.00	42.50%	
6489 OTHER CONTRACTED SERVICES	84,000.00	24,024.21	28.60%	
6722 DEPRECIATION	1,758,000.00	-	0.00%	
6820 OPERATING TRANSFERS TO OTHER F	59,000.00	-	0.00%	
6436 WATER EFFICIENCY REBATE PROG	-	2,123.98	0.00%	
Grand Total	3,833,257.00	823,585.21		

**CITY OF RAMSEY
FINANCIAL STATEMENT**

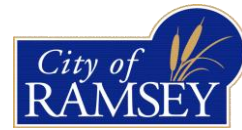


JANUARY 1, 2025 THROUGH PERIOD ENDING: September 30, 2025

REVENUES				
BUSINESS UNIT	9602	SEWER UTILITY		
GENERAL LEDGER ACCOUNT	2025 BUDGET	2025 YTD GENERAL LEDGER	-% of Budget-	
4140 CREDIT CARD PROCESSING FEES	(35,000.00)	(35,239.29)	100.68%	
4356 SEWER AVAILABILITY CHARGE-ADM	7,000.00	5,168.80	73.84%	
4661 RESIDENTIAL-SEWER CHARGES	1,912,050.00	1,008,015.26	52.72%	
4662 COMMERCIAL-SEWER CHARGES	484,000.00	242,350.92	50.07%	
4663 SEWER PENALTIES	40,000.00	34,830.82	87.08%	
4701 INTEREST ON INVESTMENTS	38,600.00	-	0.00%	
4606 DEVELOPER FEES (WAC)	138,900.00	171,836.00	123.71%	
4601 MISCELLANEOUS REVENUE		2,349.60	0.00%	
Grand Total	2,585,550.00	1,429,312.11		

EXPENSES				
BUSINESS UNIT	9602	SEWER UTILITY		
GENERAL LEDGER ACCOUNT	2025 BUDGET	2025 YTD GENERAL LEDGER	-% of Budget-	
6102 F.T. REGULAR-WAGES & SALARIES	284,147.00	120,327.38	42.35%	
6103 FULL TIME-REGULAR-OVERTIME	1,000.00	1,115.88	111.59%	
6105 TEMPORARY-WAGES & SALARIES	-	5,797.08	0.00%	
6121 PERA CONTRIBUTIONS	40,545.00	9,516.76	23.47%	
6122 FICA/MEDICARE CONTRIBUTIONS	22,258.00	10,432.20	46.87%	
6131 GROUP INSURANCE	34,150.00	-	0.00%	
6133 WORKERS COMP INSURANCE PREMIUM	13,962.00	8,018.25	57.43%	
6223 GASOLINE	4,300.00	716.95	16.67%	
6225 DIESEL FUEL	3,500.00	2,663.05	76.09%	
6229 SHOP MATERIALS	500.00	112.20	22.44%	
6249 MISCELLANEOUS OPERATING SUPPLY	15,000.00	5,522.05	36.81%	
6257 OTHER VEHICLE PARTS	8,000.00	417.70	5.22%	
6273 UTILITY SYSTEM MAINT SUPPLIES	5,000.00	-	0.00%	
6275 OTHER EQUIPMENT PARTS	8,000.00	-	0.00%	
6281 SMALL TOOLS & MINOR EQUIPMENT	5,000.00	367.67	7.35%	
6315 MISCELLANEOUS PROFESSIONAL SER	2,000.00	1,323.32	66.17%	
6323 CELLULAR PHONES	2,000.00	1,440.58	72.03%	
6334 MILEAGE REIMBURSEMENT	400.00	123.90	30.98%	
6335 TRAINING	8,000.00	730.00	9.13%	
6361 GENERAL LIABILITY/PROPERTY INS	30,000.00	21,956.17	73.19%	
6371 ELECTRIC UTILITIES	30,000.00	17,155.23	57.18%	
6372 WATER/IRRIGATION	2,000.00	1,035.55	51.78%	
6373 GAS	7,500.00	3,523.37	46.98%	
6374 REFUSE/RECYCLING	1,500.00	1,101.58	73.44%	
6377 SEWER SERVICE CHARGE	1,277,649.00	1,064,707.90	83.33%	
6381 BUILDING & STRUCTURE REPAIR	10,835.00	4,223.83	38.98%	
6489 OTHER CONTRACTED SERVICES	45,000.00	19,239.71	42.75%	
6722 DEPRECIATION	793,692.00	-	0.00%	
6820 OPERATING TRANSFERS TO OTHER F	53,000.00	-	0.00%	
Grand Total	2,708,938.00	1,301,568.31		

**CITY OF RAMSEY
FINANCIAL STATEMENT**



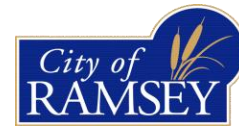
JANUARY 1, 2025 THROUGH PERIOD ENDING: September 30, 2025

REVENUES				
BUSINESS UNIT	9603	STREET LIGHT UTILITY		
GENERAL LEDGER ACCOUNT	2025 BUDGET	2025 YTD GENERAL LEDGER	-% of Budget-	
4140 CREDIT CARD PROCESSING FEES	(6,000.00)	(3,323.80)	55.40%	
4681 CHARGES FOR STREET LIGHTS	179,000.00	96,520.66	53.92%	
4683 STREET LIGHTING PENALTIES	4,994.00	4,124.68	82.59%	
4701 INTEREST ON INVESTMENTS	2,000.00	-	0.00%	
4684 PRIORITY STREET LIGHT	58,000.00	30,607.54	52.77%	
Grand Total	237,994.00	127,929.08		

EXPENSES				
BUSINESS UNIT	9603	STREET LIGHT UTILITY		
GENERAL LEDGER ACCOUNT	2025 BUDGET	2025 YTD GENERAL LEDGER	-% of Budget-	
6371 ELECTRIC UTILITIES	140,000.00	86,596.63	61.85%	
6489 OTHER CONTRACTED SERVICES	20,000.00	10,952.38	54.76%	
6722 DEPRECIATION	40,000.00	-	0.00%	
6820 OPERATING TRANSFERS TO OTHER F	31,000.00	-	0.00%	
Grand Total	231,000.00	97,549.01		

Note: The Finance Department has highlighted line items that may be trending towards exceeding budget OR not may not have been included in the adopted budget.

**CITY OF RAMSEY
FINANCIAL STATEMENT**



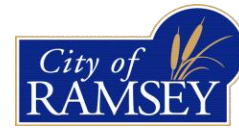
JANUARY 1, 2025 THROUGH PERIOD ENDING: September 30, 2025

REVENUES				
BUSINESS UNIT	9604	RECYCLING UTILITY		
GENERAL LEDGER ACCOUNT	2025 BUDGET	2025 YTD GENERAL LEDGER	-% of Budget-	
4140 CREDIT CARD PROCESSING FEES	(9,000.00)	(5,143.26)	57.15%	
4287 OTHER LOCAL GOVERNMENT GRANTS	75,000.00	-	0.00%	
4609 OTHER MISCELLANEOUS REVENUES	1,200.00	5,013.85	417.82%	
4671 RECYCLING CHARGES	468,000.00	236,352.94	50.50%	
4672 RECYCLING PENALTIES	9,400.00	7,539.26	80.20%	
4701 INTEREST ON INVESTMENTS	4,000.00	-	0.00%	
Grand Total	548,600.00	243,762.79		

EXPENSES				
BUSINESS UNIT	9604	RECYCLING UTILITY		
GENERAL LEDGER ACCOUNT	2025 BUDGET	2025 YTD GENERAL LEDGER	-% of Budget-	
6102 F.T. REGULAR-WAGES & SALARIES	32,375.00	19,328.31	59.70%	
6103 FULL TIME-REGULAR-OVERTIME	1,000.00	742.49	74.25%	
6104 PART TIME-WAGES & SALARIES	200.00	124.65	62.33%	
6105 TEMPORARY-WAGES & SALARIES		767.18	0.00%	
6121 PERA CONTRIBUTIONS	2,182.00	1,568.11	71.87%	
6122 FICA/MEDICARE CONTRIBUTIONS	2,487.00	1,633.79	65.69%	
6131 GROUP INSURANCE	3,029.00	-	0.00%	
6133 WORKERS COMP INSURANCE PREMIUM	236.00	75.96	32.19%	
6249 MISCELLANEOUS OPERATING SUPPLY	32,000.00	24,157.83	75.49%	
6322 POSTAGE	100.00	-	0.00%	
6489 OTHER CONTRACTED SERVICES	483,000.00	365,047.08	75.58%	
Grand Total	556,609.00	413,445.40		

Note: The Finance Department has highlighted line items that may be trending towards exceeding budget OR not may not have been included in the adopted budget.

**CITY OF RAMSEY
FINANCIAL STATEMENT**



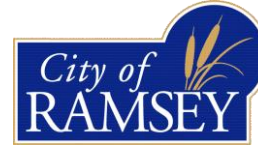
JANUARY 1, 2025 THROUGH PERIOD ENDING: September 30, 2025

REVENUES				
BUSINESS UNIT	9605	STORM WATER UTILITY		
GENERAL LEDGER ACCOUNT	2025 BUDGET	2025 YTD GENERAL LEDGER	-% of Budget-	
4140 CREDIT CARD PROCESSING FEES	(16,000.00)	(10,808.16)	67.55%	
4693 STORM WATER-RESIDENTIAL	732,900.00	382,756.06	52.22%	
4694 STORM WATER-COMMERCIAL	786,600.00	403,577.22	51.31%	
4695 STORM WATER-PENALTIES	26,250.00	18,047.22	68.75%	
4701 INTEREST ON INVESTMENTS	3,000.00	-	0.00%	
4722 SALE OF GENERAL FIXED ASSETS		43,000.00	0.00%	
Grand Total	1,532,750.00	836,572.34		

EXPENSES				
BUSINESS UNIT	(Multiple Items)	STORM WATER UTILITY		
GENERAL LEDGER ACCOUNT	2025 BUDGET	2025 YTD GENERAL LEDGER	-% of Budget-	
6102 F.T. REGULAR-WAGES & SALARIES	281,114.00	95,585.83	34.00%	
6105 TEMPORARY-WAGES & SALARIES	-	739.00	0.00%	
6121 PERA CONTRIBUTIONS	40,831.00	7,191.93	17.61%	
6122 FICA/MEDICARE CONTRIBUTIONS	21,538.00	7,545.92	35.04%	
6131 GROUP INSURANCE	39,421.00	3,551.22	9.01%	
6133 WORKERS COMP INSURANCE PREMIUM	14,733.00	8,050.12	54.64%	
6225 DIESEL FUEL	10,500.00	6,961.84	66.30%	
6231 UNIFORMS & TURN-OUT GEAR		593.75	0.00%	
6249 MISCELLANEOUS OPERATING SUPPLY	11,000.00	7,998.18	72.71%	
6257 OTHER VEHICLE PARTS	12,500.00	7,325.49	58.60%	
6315 MISCELLANEOUS PROFESSIONAL SER	35,000.00	3,939.81	11.26%	
6361 GENERAL LIABILITY/PROPERTY INS	12,500.00	6,454.35	51.63%	
6371 ELECTRIC UTILITIES	12,000.00	7,735.74	64.46%	
6372 WATER/IRRIGATION	3,500.00	1,035.55	29.59%	
6373 GAS	7,200.00	3,523.34	48.94%	
6374 REFUSE/RECYCLING	1,500.00	965.29	64.35%	
6451 MEMBERSHIP DUES	65,000.00	56,510.00	86.94%	
6489 OTHER CONTRACTED SERVICES	55,000.00	31,218.83	56.76%	
6722 DEPRECIATION	549,096.00	-	0.00%	
6820 OPERATING TRANSFERS TO OTHER F	49,000.00	-	0.00%	
Grand Total	1,221,433.00	256,926.19		

Note: The Finance Department has highlighted line items that may be trending towards exceeding budget OR not may not have been included in the adopted budget.

**CITY OF RAMSEY
YEAR-TO-DATE BY BUSINESS UNIT**



JANUARY 1, 2025 THROUGH PERIOD ENDING:

September 30, 2025

GENERAL FUND EXPENDITURES BY DEPARTMENT	2025 ADOPTED BUDGET	CURRENT YTD POSTED EXP	9/12 ADOPTED BUDGET (SEP)	% of Budget Used (75% is 9/12)	BUDGET AMOUNT REMAINING
Admin (inclcd elections, legal & newsletter)	1,392,483.00	1,034,400.76	1,044,362.25	74.28%	358,082.24
Building Inspections	886,040.00	603,518.74	664,530.00	68.11%	282,521.26
Council/Commissions (inclcd charter, council contingency)	245,486.00	91,751.69	184,114.50	37.38%	153,734.31
Data Processing	1,097,132.00	812,206.15	822,849.00	74.03%	284,925.85
Engineering (personnel costs allocated after year-end)	644,812.00	778,347.43	483,609.00	120.71%	(133,535.43)
Finance (inclcd assessing) (personnel costs allocated after year-end)	666,692.00	694,137.76	500,019.00	104.12%	(27,445.76)
Fire (inclcd Civil Defense)	2,096,484.00	1,653,424.28	1,572,363.00	78.87%	443,059.72
Gen Govt Buildings	804,616.00	482,421.03	603,462.00	59.96%	322,194.97
Parks	2,224,661.00	1,618,823.55	1,668,495.75	72.77%	605,837.45
Planning & Zoning	1,149,903.00	816,094.72	862,427.25	70.97%	333,808.28
Police (inclcd animal control & comm orient)	6,356,700.00	4,278,776.63	4,767,525.00	67.31%	2,077,923.37
Streets (inclcd traffic eng & snow/ice)	2,806,601.00	1,698,372.57	2,104,950.75	60.51%	1,108,228.43
TOTAL	20,371,610.00	14,562,275.31	15,278,707.50	71.48%	5,809,334.69

ENTERPRISE EXPENDITURES BY FUND	2025 ADOPTED BUDGET	CURRENT YTD POSTED EXP	9/12 ADOPTED BUDGET (SEP)	% of Budget Used (75% is 9/12)	BUDGET AMOUNT REMAINING	*BUDGETED DEPRECIATION (part of "2025 BUDGET")
Water (budgeted depreciation not booked until after year-end)	3,833,257.00	823,585.21	2,874,942.75	21.49%	3,009,671.79	\$ 1,758,000.00
Sewer (budgeted depreciation not booked until after year-end)	2,708,938.00	1,301,568.31	2,031,703.50	48.05%	1,407,369.69	\$ 793,692.00
Street Light (budgeted depreciation not booked until after year-end)	231,000.00	97,549.01	173,250.00	42.23%	133,450.99	\$ 40,000.00
Recycling	556,609.00	413,445.40	417,456.75	74.28%	143,163.60	N/A
Storm Water (budgeted depreciation not booked until after year-end)	1,221,433.00	256,926.19	916,074.75	21.03%	964,506.81	\$ 549,096.00
TOTAL	8,551,237.00	2,893,074.12	6,413,427.75	33.83%	5,658,162.88	\$ 3,140,788.00

EDA FUND EXPENDITURES	2025 ADOPTED BUDGET	CURRENT YTD POSTED EXP	9/12 ADOPTED BUDGET (SEP)	% of Budget Used (75% is 9/12)	BUDGET AMOUNT REMAINING
Economic Development	91,367.00	36,767.94	60,911.33	40.24%	54,599.06

CC Regular Session

Meeting Date: 11/10/2025

Primary Strategic Plan Initiative:

Title:

Receive Cash and Investments for Period Ending October 31, 2025

Purpose/Background:

Purpose: Receive reports of the city's cash and investments for the period ending October 31, 2025.

Cash and investment report shows the monthly cash flow - receipts and expenditures through October 31, 2025 with the current listing of the city's investment portfolio.

Recommendation:

No action required. Informational only.

Outcome/Action:

No action required. Informational only.

Attachments

Cash & Investments for Period Ending October 31, 2025

Form Review

Inbox

Brian Hagen

Form Started By: Diana Lund

Final Approval Date: 11/06/2025

Reviewed By

Brian Hagen

Date

11/06/2025 09:27 AM

Started On: 10/24/2025 12:23 PM

CITY OF RAMSEY
REPORT OF POOLED CASH FLOWS
Period Ended October 31, 2025

	October-25	2025
	CURRENT MONTH	YEAR-TO-DATE
CASH AND TEMPORARY INVESTMENTS		
BEGINNING BALANCE (Includes 2022 Bond Proceeds)	\$ 79,584,334.57	\$ 88,846,329.91
CASH INFLOWS:		
Daily Deposit	1,181,562.22	11,926,537.56
Tax Settlements	-	12,582,251.53
U/B Receipts	25,635.25	1,720,096.55
Credit Cards (Includes Utility Billing)	264,763.58	6,277,913.50
Interest Earnings [Net of Interest Paid on Investments]	109,719.92	1,801,692.20
Bond Proceeds-int	-	3,610.76
TOTAL CASH INFLOW	\$ 1,581,680.97	\$ 34,312,102.10
TOTAL CASH AVAILABLE	\$ 81,166,015.54	\$ 123,158,432.01
CASH OUTFLOWS:		
Prepaid Checks	1,391,415.23	10,609,149.78
Bills Lists	819,554.16	11,338,339.05
Pay Estimates	2,300,807.04	17,960,785.43
Credit Cards	5,978.22	137,848.56
Payroll - Net	586,398.80	6,430,734.65
Flex Reimbursement	-	315.04
Void Checks/Dormant Checks Paid	(1,857.39)	(24,407.11)
Debt Service	-	639,325.63
Miscellaneous [Bank Charges; etc.]	292.50	2,914.00
TOTAL CASH OUTFLOW	\$ 5,102,588.56	\$ 47,095,005.03
POOLED CASH AND TEMPORARY INVESTMENTS		
ENDING BALANCE	\$ 76,063,426.98	\$ 76,063,426.98
MEMO - NET 2025 CASH INFLOW (OUTFLOW)	(3,520,907.59)	(12,782,902.93)
INVESTMENT PORTFOLIO SUMMARY		
BEGINNING BALANCE - BV	\$ 69,360,168.65	72,720,097.99
Purchases	-	20,673,848.78
Maturities/Sales	(3,462,659.12)	(24,033,778.12)
ENDING BALANCE	\$ 65,897,509.53	\$ 69,360,168.65

2025 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED		SECURITY DESCRIP	FDIC #	CUSIP	PRIN	PURCH	SOLD/	BV
	MAT DATE	BROKER				BAL 1/1/2025		MATURE 2025	PRIN BAL 12/31/2025
240731B	7/31/2025	4M	4M TERM SERIES			4,000,000.00		4,000,000.00	0.00
250731B	1/29/2026	4M	4M TERM SERIES				4,000,000.00	0.00	4,000,000.00
250626A	1/26/2026	4M	4M TERM SERIES				6,000,000.00	0.00	6,000,000.00
250626B	6/24/2026	4M	4M TERM SERIES				4,000,000.00	0.00	4,000,000.00
241213A	12/12/2025	4M	4M TERM SERIES			4,000,000.00		0.00	4,000,000.00
241213B	7/11/2025	4M	4M TERM SERIES			8,000,000.00		8,000,000.00	0.00
									18,000,000.00
201230	5/1/2025	Northland	FREEMPORT NY TAX		356731-CA-5	300,000.00		300,000.00	0.00
250221	2/22/2027	Northland	CD-NEIGHBOR FCU		64017aABP8		245,000.00	0.00	245,000.00
250304A	6/1/2026	Northland	DUBUQUE IA TAX		263868-LW-9		190,000.00	0.00	190,000.00
250304B	6/1/2027	Northland	DUBUQUE IA TAX		263868-LX-7		295,000.00	0.00	295,000.00
190227	12/1/2025	Northland	COOK COUNTY SCHOOL DISTRICT		032879-TC-2	500,000.00		0.00	500,000.00
210625	7/15/2026	Northland	EAST LYME CONN TAX		273587-P3-3	200,000.00		0.00	200,000.00
191003A	12/1/2026	Northland	SCOTT BLUFF CTY SCHOOL DIST		810164-CQ-4	385,000.00		0.00	385,000.00
200113	3/1/2027	Northland	RICHLAND SCHOOL DISTRICT		764080-FT-9	165,000.00		0.00	165,000.00
200825A	8/1/2027	Northland	CENTINELA VALLEY CA HS		15239-RF-4	250,000.00		0.00	250,000.00
210401	12/1/2027	Northland	RUSH COUNTY KANSAS TAX		781834-D4-9	180,000.00		0.00	180,000.00
120308C	12/1/2027	Northland	SHOREWOOD WIS TAX		825230-LB-9	225,000.00		0.00	225,000.00
190402	2/1/2028	Northland	CLOQUET MN TAX		189036-PS-9	150,000.00		0.00	150,000.00
191016B	4/1/2028	Northland	COLUMBUS OH TAX		199492E339	285,000.00		0.00	285,000.00
211020A	7/15/2028	Northland	MOUNT HILLS TOWNSHIP SCHOOL		6215S3-E6-7	430,000.00		0.00	430,000.00
200914	8/1/2028	Northland	BURLESON TX IDS ZERO CPN		121403-4E6	500,000.00		0.00	500,000.00
120308D	12/1/2028	Northland	SHOREWOOD WIS TAX		825230-LC-7	465,000.00		0.00	465,000.00
200625	3/1/2029	Northland	LAWRENCE MASS TAX		520228-6Q-5	180,000.00		0.00	180,000.00
200923	7/15/2029	Northland	WILKINSBURGO BORO PA TAX		968529-JV-0	265,000.00		0.00	265,000.00
200825B	8/1/2029	Northland	CENTINELA VALLEY CA HS		15239-RR-0	270,000.00		0.00	270,000.00
210615	8/1/2030	Northland	MN STATE TAX		60412A-VP-5	500,000.00		0.00	500,000.00
									5,680,000.00
220419	3/1/2025	UBS	MARYLAND STATE COMM DEV TAX		57419RC78	750,000.00		750,000.00	0.00
250212A	2/12/2027	UBS	CD-MORGAN STANI	32992	61690DP44		245,000.00	0.00	245,000.00
250212B	2/12/2027	UBS	CD-MORGAN STANI	34221	61776NLH4		245,000.00	0.00	245,000.00
250218	2/18/2027	UBS	CD-MERRICK BANK	34519	59013K4M5		245,000.00	0.00	245,000.00
230317	3/17/2025	UBS	CD-MANUFACTURE	588	5647595C3	243,000.00		243,000.00	0.00
230322	3/24/2025	UBS	CD-PINNACLE BANF	35583	72345SLG4	248,000.00		248,000.00	0.00
161114A	7/1/2025	UBS	LEXINGTON FAYETTE AIRPORT		52909MCA0	300,000.00		300,000.00	0.00
211223	8/1/2025	UBS	HAWAII STATE		41972YQ3	500,000.00		500,000.00	0.00
191101	8/1/2025	UBS	MASSACHUSETTS ST WATER		576051VFO	400,000.00		400,000.00	0.00
201119E	12/1/2025	UBS	WARREN HEIGHTS OH BUILDING		936121JX1	175,000.00		0.00	175,000.00
191122A	12/1/2025	UBS	WARRENSVILLE HEIGHTS OHIO		936121JM5	250,000.00		0.00	250,000.00
191105	3/1/2026	UBS	MARYLAND STATE COMM DEV		57419TDZ1	320,000.00		0.00	320,000.00
220519	3/15/2026	UBS	NEW YORK DEV		6500355P6	105,000.00		0.00	105,000.00
220316	3/16/2026	UBS	CD-GOLDMAN SACHS			245,000.00		0.00	245,000.00
201105	4/1/2026	UBS	PARAMUS NJ SCHOOL		699347LF5	500,000.00		0.00	500,000.00
200113	4/15/2026	UBS	PHILADELPHIA AUTHORITY-ZERO COUP		71781LB02	300,000.00		0.00	300,000.00
201204	4/15/2026	UBS	LONG BEACH CITY SCHOOL DIS		542535LY3	750,000.00		0.00	750,000.00
210309	6/1/2026	UBS	BEVERLY HILLS CA PUB		088006KA8	300,000.00		0.00	300,000.00
191115A	7/1/2026	UBS	LEXINGTON FAYETEE URBAN COUNTY		52909MDR2	470,000.00		0.00	470,000.00
210630	7/15/2026	UBS	MICHIGAN CITY IND SCHOOL		594381HJ7	500,000.00		0.00	500,000.00
200326B	8/1/2026	UBS	SAN BERNARDINO COMM		79672ONA47	500,000.00		0.00	500,000.00
210514	10/1/2026	UBS	BOSSIER CITY LA UTIL		100216FZ8	500,000.00		0.00	500,000.00
201221	10/1/2026	UBS	LANCASTER OH SCHOOL DIST		514264FG0	1,675,000.00		0.00	1,675,000.00
210621	11/1/2026	UBS	REGIONAL TRANSPORTATION		759136VD3	500,000.00		0.00	500,000.00
191219B	11/1/2026	UBS	OPELIKA ALABAMA TAX		683489ZE1	400,000.00		0.00	400,000.00
191016A	12/1/2026	UBS	DENVER CITY & COUNTY HSG		24917NAG6	500,000.00		0.00	500,000.00
210311	1/1/2027	UBS	FORT LAUDERDALE FLA SPL		347622CW0	500,000.00		0.00	500,000.00
210408B	1/15/2027	UBS	APACHE COUNTY ARIZ		03743TAF9	590,000.00		0.00	590,000.00
200925	4/1/2027	UBS	WESTERN WASHINGTON UNIV		959878RJO	500,000.00		0.00	500,000.00
211206	5/1/2027	UBS	PIMA COUNTY AZ		72178JAF0	500,000.00		0.00	500,000.00
210308B	6/1/2027	UBS	RIO RANCHO NEW MEXICO TAX		767169EP6	580,000.00		0.00	580,000.00
191219A	6/1/2027	UBS	UNIVERSITY OF NORTHERN COLORADO		914733DY3	360,000.00		0.00	360,000.00
210302	8/1/2027	UBS	VISTA CA UNI SCHOOL		928346P45	1,050,000.00		0.00	1,050,000.00
210219	9/1/2027	UBS	VIRGINIA COLLEGE BLDG			500,000.00		0.00	500,000.00
210121	10/1/2027	UBS	MIAMI DADE COUNTY TAX		59333NV91	750,000.00		0.00	750,000.00
191022	10/1/2027	UBS	NEW YORK NY TAX		64966QEK2	500,000.00		0.00	500,000.00
160802	12/1/2027	UBS	TOOLE CITY UT TAX		89033RBU7	400,000.00		0.00	400,000.00
190725A	12/1/2027	UBS	WRIGHT COUNTY TAXABLE		982276BK2	630,000.00		0.00	630,000.00
210713	2/1/2028	UBS	TEXAS PUB FIN AUTHORITY		882669BW3	325,000.00		0.00	325,000.00
210430	6/1/2028	UBS	BEVERLY HILLS CA PUB		088006KC4	500,000.00		0.00	500,000.00
220207A	7/1/2028	UBS	PHOENIX AZ CIVIC		71883RRS4	165,000.00		0.00	165,000.00
210617A	7/1/2028	UBS	EL SEGUNDO CA PENSION		284035AG7	1,000,000.00		0.00	1,000,000.00
210408A	7/1/2028	UBS	PHOENIX AZ CIVIC		71884AH44	500,000.00		0.00	500,000.00
210930	8/1/2028	UBS	CHARTER OAKS CA		1612855D4	250,000.00		0.00	250,000.00

2025 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED	BROKER	SECURITY DESCRIP	FDIC #	CUSIP	PRIN	PURCH	SOLD/	BV
	MAT DATE					BAL		MATURE	PRIN
						1/1/2025	2025	2025	BAL 12/31/2025
210301	8/1/2028	UBS	SAN JOSE CA FING AUTHO		79818186P30	1,000,000.00		0.00	1,000,000.00
201007	8/1/2028	UBS	SAN BERNARDINO CALIFORN UNIV TAX		796711H44	1,000,000.00		0.00	1,000,000.00
191108	8/1/2028	UBS	CORONA-NORCO CAL		219764SC2	405,000.00		0.00	405,000.00
210825B	8/15/2028	UBS	NEW HAMPSHIRE MUNI		64465QHA7	550,000.00		0.00	550,000.00
210825A	8/25/2028	UBS	CD-CELTIC BANK	57056	15118RWG8	245,000.00		0.00	245,000.00
210326	9/1/2028	UBS	CHINO CALIF PUB FING		169548FP4	615,000.00		0.00	615,000.00
200320	9/1/2028	UBS	PENNSYLVANIA UNIV TAX		709235P25	425,000.00		0.00	425,000.00
191212	10/1/2028	UBS	UNIVERSITY OF ALABAMA TAX		914745GG2	400,000.00		0.00	400,000.00
210224B	11/1/2028	UBS	WILL COUNTY ILL COMMUNITY		969078QN7	2,500,000.00		0.00	2,500,000.00
191024	2/1/2029	UBS	PULASKI COUNTY		745401EGO3	400,000.00		0.00	400,000.00
211231	3/15/2029	UBS	NEW YORK STATE URBAN DEV		650036AX4	500,000.00		0.00	500,000.00
220207B	4/1/2029	UBS	BAY AREA CA TOLL AUTHORITY		072024XF4	250,000.00		0.00	250,000.00
210113	5/1/2029	UBS	NYC TRANSITIONAL		64971XSZ2	1,000,000.00		0.00	1,000,000.00
210617B	6/1/2029	UBS	ORANGE COUNTY TAX		684184TC8	110,000.00		0.00	110,000.00
210308A	6/1/2029	UBS	RIO RANCHO NEW MEXICO TAX		767169ER2	500,000.00		0.00	500,000.00
200630A	7/1/2029	UBS	NEW YORK STATE DORM AUTH		64990GS86	430,000.00		0.00	430,000.00
200611	11/1/2029	UBS	VENTURA COUNTY CA		923078CZ0	400,000.00		0.00	400,000.00
210114	12/1/2029	UBS	FRANKLIN COUNTY OH		353174JE6	1,000,000.00		0.00	1,000,000.00
200324	3/1/2030	UBS	NEW YORK CITY TAXABLE		64966QJL5	500,000.00		0.00	500,000.00
211014	5/1/2030	UBS	ST. JOHN'S PUBLIC SCHOOL		790450HN3	550,000.00		0.00	550,000.00
210604	7/1/2030	UBS	FLORIDA STATE BOARD TAX		341271AF1	1,000,000.00		0.00	1,000,000.00
200921	7/1/2030	UBS	FLORIDA STATE REV BOND		341271AF1	500,000.00		0.00	500,000.00
210910	9/1/2030	UBS	BROWNSVILLE TX UTIL		1164753D4	1,000,000.00		0.00	1,000,000.00
101013	12/1/2030	UBS	HIDALGO COUNTY TEX TAX		429343BT3	500,000.00		0.00	500,000.00
201102	12/1/2030	UBS	XENIA OH COMM SCHOOL		984071CC2	720,000.00		0.00	720,000.00
210107	6/1/2031	UBS	SAN JOSE CA FING AUTHO		798153NL2	1,000,000.00		0.00	1,000,000.00
210111	6/1/2031	UBS	SAN JOSE CA FING AUTHO		798153NL2	320,000.00		0.00	320,000.00
211020B	8/15/2031	UBS	ALABAMBA FEDERAL AID HWY		010268CT5	500,000.00		0.00	500,000.00
200417	9/1/2031	UBS	CITY OF NORFOLK VA TAX		655867G94	220,000.00		0.00	220,000.00
211115	10/1/2031	UBS	INFRASTRUCTURE BANK		76223MAL6	580,000.00		0.00	580,000.00
211209	9/15/2032	UBS	CAPE MAY COUNTY NJ TAX		139501SB7	470,000.00		0.00	470,000.00
250131		UBS	UBS TREASURY FUND (FORMERLY PRIME)				47,573.90	0.00	47,573.90
250731a		UBS	UBS TREASURY FUND (FORMERLY PRIME)				3,565,046.21	906,339.25	2,658,706.96
260630		UBS	UBS TREASURY FUND (FORMERLY PRIME)				1,596,228.67	0.00	1,596,228.67
240630		UBS	UBS TREASURY FUND (FORMERLY PRIME)			102,943.99		102,943.99	0.00
240731A		UBS	UBS TREASURY FUND (FORMERLY PRIME)			554,746.42		554,746.42	0.00
240228		UBS	UBS PRIME FUND			266,327.95		266,327.95	0.00
240831A		UBS	UBS TREASURY FUND (FORMERLY PRIME)			58,423.28		58,423.28	0.00
241231		UBS	UBS TREASURY FUND (FORMERLY PRIME)			10,866,656.35		10,866,656.35	0.00
TOTAL INVESTMENTS						72,720,097.99	20,673,848.78	27,496,437.24	65,897,509.53
Unamortized Premiums						1,759,475.03			1,759,475.03
Unamortized Discounts						(4,343,552.11)			(4,343,552.11)
BMO						3,772,752.20	51,237,654.34	53,793,293.40	1,217,113.14
Bond Proceeds						2,211,399.18	3,610.76	2,215,009.94	-
Money Market Accounts						12,726,157.62	12,806,723.77	14,000,000.00	11,532,881.39
Net Cash and Investments						88,846,329.91	84,721,837.65	97,504,740.58	76,063,426.98

CC Regular Session

Meeting Date: 11/10/2025

Primary Strategic Plan Initiative: Not Applicable

Title:

Note the following Boards, Commissions and Meeting Minutes:

- Planning Commission - October 2, 2025
- Environmental Policy Board - August 18, 2025
- Environmental Policy Board - September 15, 2025
- Economic Development Authority - August 14, 2025
- Park and Rec Commission - September 11, 2025
- Public Works - September 16, 2025

Purpose/Background:

Approve the Meeting Minutes

Recommendation:

Approval

Outcome/Action:

Approval

Attachments

- P & R September 2025 Minutes
- PC October 2, 2025 Minutes
- EPB August 2025 Minutes
- EPB September 2025 Minutes
- EDA August 2025 Minutes
- PWC September Minutes 2025

Form Review

Inbox	Reviewed By	Date
Mariah Albrecht	Marsha Weidner	11/03/2025 02:42 PM
Kalia Lor (Originator)	Dana Verbeek	11/04/2025 10:28 AM
Mariah Albrecht	Kalia Lor	11/05/2025 02:10 PM
Brian Hagen	Brian Hagen	11/06/2025 09:26 AM
Brian Hagen	Brian Hagen	11/06/2025 01:00 PM
Form Started By: Kalia Lor		Started On: 11/03/2025 01:56 PM
Final Approval Date: 11/06/2025		

**PARK AND RECREATION COMMISSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey Park and Recreation Commission conducted a regular meeting on September 11, 2025, at River's Bend Park, South Shelter, 5000 142nd Lane NW, Ramsey, Minnesota.

Commission Members Present: Chair Megan Ealain
 Commissioner Garth Anderson
 Commissioner Todd Arts
 Commissioner Dean Olson
 Commissioner Brandon Sis

Commission Members Absent: Vice Chair Nathan Barten
 Commissioner Shane Bennett

Also Present: City Council Liaison Kirsten Buscher
 Parks & Assistant Public Works Director Mark Riverblood

1. CALL TO ORDER

Chair Ealain called the Park and Recreation Commission meeting to order at 6:39 p.m.

2. CITIZEN INPUT

None.

3. APPROVE AGENDA

Motion by Commissioner Sis, seconded by Commissioner Arts, to approve the Park and Recreation Commission meeting agenda as presented.

Motion carried. Voting Yes: Chair Ealain; Commissioners Sis, Arts, Anderson, and Olson. Voting No: None. Absent: Commissioner Barten and Bennett.

4. APPROVE MINUTES

4.01: Approve Park and Recreation Commission Meeting Minutes

Motion by Commissioner Sis, seconded by Commissioner Olson, to approve the following Park and Recreation Commission Regular Meeting Minutes:

- Park and Recreation Commission Meeting Minutes dated August 14, 2025

Motion carried. Voting Yes: Chair Ealain; Commissioners Sis, Olson, Anderson, and Arts. Voting No: None. Absent: Commissioners Barten and Bennett.

5. COMMISSION BUSINESS

5.01: River's Bend Park Shelter Replacement – Issue Request for Proposal

Parks & Assistant Public Works Director Riverblood provided background information on the idea to replace the shelter. He stated that the idea is to replace it with a modern shelter with a flagstone floor, a fireplace with a pizza oven, a dino dig, and a hand pump for water. He estimated a cost of under \$130,000.

Commissioner Anderson referenced flooding that previously occurred at this park. He asked if the new materials would be flood-resistant.

Parks & Assistant Public Works Director Riverblood confirmed that the materials that could be prone to flooding would be designed to accommodate that, and the other elements would be built up at a higher elevation.

Councilmember Buscher agreed that this sounds like a good idea.

Commissioner Sis asked how they would publicize this new opportunity.

Parks & Assistant Public Works Director Riverblood commented on the different marketing they would use, but also believed that word of mouth would do a sufficient job of advertising as well.

Commissioner Olson commented that he likes the addition of the water for washing and pets.

Motion by Commissioner Sis, seconded by Commissioner Arts, to proceed with issuing an RFP for the replacement of the south shelter at River's Bend Park as discussed.

Motion carried. Voting Yes: Chair Ealain; Commissioners Sis, Arts, Anderson, and Olson. Voting No: None. Absent: Commissioners Barten and Bennett.

5.02: Recommend 2026 Park Development Fees

Parks & Assistant Public Works Director Riverblood stated that each year the Commission makes a recommendation to the City Council related to Park Dedication fees. He provided background information on development fees in general as well as Park Dedication fees. He stated that Park Dedication fees were recommended to be raised in 2023, and staff does not recommend any additional increases at this time.

Commissioner Sis agreed that it would be reasonable to leave the fees as is at this time.

Councilmember Buscher asked if there is a comparison to other communities.

Parks & Assistant Public Works Director Riverblood confirmed that the comparison is done, but explained that should not be the sole factor, as there must be a link between the Park Dedication fees and the funding required for park elements of the Capital Improvement Plan for the City.

Councilmember Buscher asked if the fees should increase given The Waterfront project and the anticipated community center.

Parks & Assistant Public Works Director Riverblood stated that The Waterfront improvements are being funded through the Park Trust Fund, which was funded almost solely by Park Dedication fees. He commented that the community center is beyond the scope of parks and trails proper and could not be solely funded through Park Dedication.

Commissioner Olson recalled that this item was thoroughly reviewed and discussed a few years ago when the increase was recommended.

Motion by Commissioner Sis, seconded by Commissioner Anderson, to recommend no change to the Park Dedication or Trail Fees for 2026, as represented in the 2025 schedule of development fees.

Motion carried. Voting Yes: Chair Ealain; Commissioners Sis, Anderson, Arts, and Olson. Voting No: None. Absent: Commissioners Barten and Bennett.

6. COMMISSION/STAFF INPUT

6.01: The Waterfront; Water Play Project Progress Report

Parks & Assistant Public Works Director Riverblood stated that the written progress report was provided within the packet and provided a brief overview.

Commissioner Sis noted that this will be his last meeting and commented that it has been a great nine years on the Commission as he is moving to Anoka.

The Commission thanked him for his service.

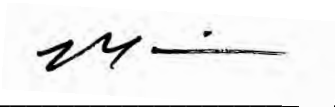
7. ADJOURNMENT

Motion by Commissioner Sis, seconded by Commissioner Arts, to adjourn the meeting.

Motion carried. Voting Yes: Chair Ealain; Commissioners Sis, Arts, Anderson, and Olson. Voting No: None. Absent: Commissioners Barten and Bennett.

The Park and Recreation Commission meeting adjourned at 7:10 p.m.

Respectfully submitted,



Mark Riverblood
Parks & Assistant Public Works Director

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

**PLANNING COMMISSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey Planning Commission conducted a regular meeting on Thursday, October 2, 2025, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Chairperson Cheri Gengler
 Commissioner Bruce Anderson
 Commissioner Nichole Bauer
 Commissioner Randy Bauer
 Commissioner Jeffrey Lubarski
 Commissioner Debra Musgrove
 Commissioner Gary VanScoy

Members Absent: None

Also Present: Planning Manager Todd Larson
 City Planner Adam Martin
 Senior Planner Chris Anderson
 City Council Liaison Eric Peters

1. CALL TO ORDER

Chairperson Gengler called the regular meeting to order at 7:02 p.m.

2. PLEDGE OF ALLEGIANCE

Chairperson Gengler led the group in the Pledge of Allegiance.

3. CITIZEN INPUT

None.

4. APPROVAL OF AGENDA

Motion by Commissioner Lubarski, seconded by Commissioner Musgrove, to approve the agenda as presented.

Motion Carried. Voting Yes: Chairperson Gengler, Commissioners Lubarski, Musgrove, Anderson, N. Bauer, R. Bauer, and VanScoy. Voting No: None. Absent: None.

5. CONSENT AGENDA

5.01: Adopt the Planning Commission's 2026 Calendar

5.02 Approve the August 28, 2025, Planning Commission Meeting Minutes

Commissioner R. Bauer noted a correction to the July meeting date on the 2026 calendar.

Motion by Commissioner R. Bauer, seconded by Commissioner VanScoy, to approve the consent agenda with the noted change.

Motion Carried. Voting Yes: Chairperson Gengler, Commissioners R. Bauer, VanScoy, Anderson, N. Bauer, Lubarski, and Musgrove. Voting No: None. Absent: None.

6. PUBLIC HEARINGS/COMMISSION BUSINESS

6.01: Public Hearing: Consider a Request for a Variance to Impervious Surface Coverage at 6151 140th Avenue NW (Project No. 25-118); Case of Zero Zone

Public Hearing

Chairperson Gengler called the public hearing to order at 7:03 p.m.

Presentation

Senior Planner Anderson presented the staff report and Environmental Policy Board recommendation of approval for the variance to impervious coverage on the subject property.

Commissioner Musgrove asked if the Lower Rum River Water Management Organization (LRRWMO) would also need to review this project.

Senior Planner Anderson confirmed that any project disturbing over one acre of land would require the review of the LRRWMO and stated that the applicant is going through that process as well.

Commissioner Musgrove recognized that the maintenance of the stormwater pond would be of the applicant and asked for more information. She recognized that this project would provide more water treatment and infiltration than currently exists, which is a benefit.

Senior Planner Anderson confirmed that management and maintenance would be of the property owner.

Citizen Input

Michael Quay, Project Manager, stated that this is an exciting project for the business as the additional office and production space is needed to make them more effective. He noted that this would also provide additional needed parking.

Commissioner R. Bauer asked if there is an anticipated increase in the number of employees as well.

Senior Planner Anderson said according to City Planner Martin there is an estimated of 100 new jobs would be added through this project.

Motion by Commissioner Musgrove, seconded by Commissioner R. Bauer, to close the public hearing.

Motion Carried. Voting Yes: Chairperson Gengler, Commissioners Anderson, N. Bauer, Lubarski, and VanScoy. Voting No: None. Absent: None.

Chairperson Gengler closed the public hearing at 7:17 p.m.

Chairperson Gengler commented that her property backs up to this body of water and appreciates the work that is being done to ensure that water drainage would not negatively impact the water body.

Commission Business

Motion by Commissioner R. Bauer, seconded by Commissioner Musgrove, to adopt Resolution #25-215 Granting a Variance to Impervious Coverage Within the Shoreland Overlay District at 6151 140th Avenue NW.

Motion Carried. Voting Yes: Chairperson Gengler, Commissioners R. Bauer, Musgrove, Anderson, N. Bauer, Lubarski, and VanScoy. Voting No: None. Absent: None.

6.02: Public Hearing: Site Plan Review for a Mixed-Use Building at 7979 Sunwood Drive NW - Roers

Public Hearing

Chairperson Gengler called the public hearing to order at 7:19 p.m.

Presentation

City Planner Martin presented the staff report stating that staff recommends approval of the Site Plan.

Commissioner N. Bauer asked if the dog run would be publicly accessible and whether it would be on or off leash.

City Planner Martin replied that the applicant could provide more details on that. He noted one written public comment related to the proposed height of the building.

Commissioner N. Bauer stated that she lives within The COR and noted safety concerns with the intersections coming off Ramsey Parkway. She asked if there were any planned improvements, such as roundabouts.

Planning Manager Larson replied that it is on the radar for engineering to complete a traffic flow study as the COR builds out to determine if additional intersection controls would be warranted.

Commissioner Musgrove asked if there would be a crosswalk.

Planning Manager Larson replied that there is a crosswalk at the roundabout and at Zeolite.

Commissioner VanScoy referenced the shared driveway with Home2Suites and this project, and asked about the standards that would be used, as it would appear that it could almost be a street.

Planning Manager Larson stated that during the planning for Home2Suites, there was discussion about the triangle block, and there was no desire to have a public street; therefore, it was decided to be a private road for access to the two parcels.

Commissioner VanScoy asked for details on the proposed access.

City Planner Martin stated that the Site Plan shows the shared access as well as the access to Zeolite. He confirmed that the shared driveway is off Sunwood Drive, while the hotel and apartment would have separate entrances on Zeolite.

Citizen Input

Nick Asta, Roers, commented that their goal was to recreate what had been previously proposed for the site with some improvements.

Commissioner Musgrove asked for more information on the dog area.

Mr. Asta stated that the dog run would be private for the residents and would be turf. He stated that dogs would be allowed off-leash. He noted that they do collect DNA from the dogs, and if there is an issue with a lack of clean-up, they can track that back to the resident of the apartment.

Commissioner Musgrove asked for more information on the pool, noting that she likes the elevated concept.

Mr. Asta commented that they believe that this design is more advantageous than the previous design and provided information on the size of the pool and related amenities. He confirmed that there will be hours for the pool to ensure there is not a lot of nighttime noise from the pool.

Commissioner Anderson asked for more information on the retail space.

Mr. Asta stated that they do not have leads just yet, as retailers are typically not interested in a project until you break ground. He commented that ideally, they would have a restaurant or active use that residents can enjoy. He stated that the space could also be broken up into two users.

Commissioner N. Bauer asked if there would be a breed or size restriction for animals.

Mr. Asta replied that there are certain restrictions and could follow up with those details.

Councilmember Peters asked about the price point for the different apartments.

Mr. Asta replied that the rent would be \$2.10 to \$2.15 per square foot, which would be about \$1,600 for a one-bedroom unit.

Motion by Commissioner R. Bauer, seconded by Commissioner Lubarski, to close the public hearing.

Motion Carried. Voting Yes: Chairperson Gengler, Commissioners R. Bauer, VanScoy, Anderson, N. Bauer, Lubarski, and Musgrove. Voting No: None. Absent: None.

Chairperson Gengler closed the public hearing at 7:43 p.m.

Commissioner Anderson asked if the developer had checked all the boxes in the process to ensure there would be no surprises that would need to come back before them at a later date.

City Planner Martin replied that the applicant has been very receptive to review comments, and there were not many major comments during the review process, as this is a very experienced developer and architect. He did not foresee any hiccups, such as came up in the previous project. He noted that this also meets all Code requirements.

Commissioner Musgrove referenced the concerns of the resident in the written comment related to safety, acknowledging that those exist with or without this development. She asked if those could be addressed internally with Public Safety.

City Planner Martin confirmed that the comments can be forwarded to the Police Chief. He commented that this intersection has only existed for about one year and, therefore, can be reviewed.

Commissioner N. Bauer stated that, as someone who lives off Ramsey Parkway, she is familiar with the flow of traffic from The COR and the elementary school. She stated that the speed limit is not closely adhered to and supported a review by Public Safety.

Commission Business

Motion by Commissioner Anderson, seconded by Commissioner VanScoy, to recommend that City Council adopt approve a Site Plan Review for a mixed-use building at 7979 Sunwood Drive NW.

Further discussion

There was additional discussion related to the colors of the building. The project architect explained that the use of yellow is meant to identify the entrance to the building.

Motion Carried. Voting Yes: Chairperson Gengler, Commissioners Anderson, VanScoy, N. Bauer, R. Bauer, Lubarski, and Musgrove. Voting No: None. Absent: None.

7. COMMISSION BUSINESS

8. COMMISSION / STAFF INPUT

Chairperson Gengler noted that the 2026 calendar includes a change in the meeting time from 7:00 p.m. to 6:30 p.m.

Planning Manager Larson highlighted upcoming cases that the Commission will review at its October meeting, noting that this is technically the September meeting tonight.

Councilmember Peters provided an update on a recent discussion of the City Council related to the variance approval process.

Commissioner R. Bauer referenced the parking standard for apartments and suggested that it be revisited to ensure there is sufficient parking.

Planning Manager Larson provided additional information on the parking standards, which were reviewed as part of the reviews completed within the last few years.

Commissioner R. Bauer noted previous development interest in the parcel behind Casey's, which was ultimately put on hold because of the Ramsey Boulevard construction project. He asked if there has been interest from that developer now that the construction is completed.

Planning Manager Larson explained that it was a very speculative development and did not anticipate it would come back. He noted that they now have a large parcel available for development, now that the construction is completed.

Commissioner Anderson asked about the current role of the Planning Commission in the variance process.

Planning Manager Larson explained the role of the Planning Commission in that process, as well as the appeal process.

Commissioner Musgrove suggested that perhaps previous meeting minutes be brought into the future variance process discussion from the previous discussion and decision related to the variance process.

Commissioner Anderson expressed frustration in a recent Council action related to a Planning Commission decision.

9. ADJOURNMENT

Motion by Commissioner Musgrove, seconded by Commissioner Anderson, to adjourn the meeting.

Motion Carried. Voting Yes: Chairperson Gengler, Commissioners Musgrove, Anderson, N. Bauer, R. Bauer, Lubarski, and VanScoy. Voting No: None. Absent: None.

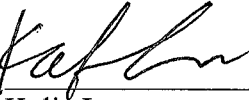
The regular meeting of the Planning Commission adjourned at 8:14 p.m.

Respectfully submitted,



Todd Larson
Planning Manager

ATTEST:



Kalia Lor
Planning Assistant

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

**ENVIRONMENTAL POLICY BOARD
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

On Monday, August 18, 2025, the Environmental Policy Board (EPB) met in the Council Chambers at the Ramsey Municipal Center, 7550 Sunwood Drive N.W., Ramsey, Minnesota.

Members Present: Chairperson Melissa Fetterley
 Board Member Reid Bernard
 Board Member Thomas Hagerty
 Board Member Hassan Salami (arrived at 6:41 p.m.)

Members Absent: Board Member Nick Burgess
 Board Member Paula Houts
 Board Member Laura Moore

Also Present: Planning Manager Todd Larson

1. CALL TO ORDER

Chairperson Fetterley called the meeting to order at 6:30 p.m.

Chairperson Fetterley acknowledged that there is not a quorum present, but they would still like to allow the presentation to be made that was scheduled for tonight.

2. POLICY BOARD BUSINESS

2.01: Continued Discussion on Exterior Solid Fuel-Fired Heated Devices

Planning Manager Larson introduced the members present to speak on this topic.

Tyler Ellis, Minnesota Pollution Control Agency (MPCA) Air Toxics Risk Assessor, introduced himself and his coworker, Megan Kuhl-Stennes, MPCA Air Policy Planner. He stated that they have both worked in woodsmoke jobs with the MPCA and are present to speak about outdoor wood boilers. He provided information on air pollutants and the role that residential woodburning has on them. He reviewed the different types of equipment that make up residential wood smoke and explained the health impacts of air pollution.

Megan Kuhl-Stennes provided additional information on outdoor wood boilers, which were designed by farmers and meant to be used on very rural properties where the smoke would not bother anyone else. She commented that even though the equipment is outside, there is a thermostat inside that regulates the temperature and puts a damper on the boiler when the temperature inside gets too hot. She recognized that some people in Minnesota may see an outdoor wood boiler as a benefit, but there are many risks associated with them as well. She stated that there is EPA certification for wood boilers, which were updated in 2015 and 2020, recognizing that many wood boilers being used were purchased before that time. She stated that outdoor wood boilers use a lot of wood, and folks will often get to the point of not having enough dry wood. She

stated that they did review the current ordinance related to outdoor wood boilers/solid fuel-fired heating devices, which is a good start. She recognized the issues that can exist in enforcing nuisances. She noted that they worked with Stillwater Township on this issue and provided an overview of their ordinance and related standards. She provided some ideas that could be considered for an updated ordinance and regulations, recognizing challenges that could still exist. She also provided additional suggestions that could assist with taking action on the current issues.

Board Member Salami arrived.

3. APPROVE AGENDA

Motion by Board Member Bernard and seconded by Board Member Hagerty to approve the agenda as submitted.

Motion carried. Voting Yes: Chairperson Fetterley, Board Members Bernard, Hagerty, and Salami. Voting No: None. Absent: Board Members Burgess, Houts, and Moore.

4. APPROVE MINUTES

4.01: Approve Meeting Minutes Dated May 19, 2025

Motion by Board Member Bernard and seconded by Board Member Salami to approve the regular meeting minutes dated May 19, 2025.

Motion carried. Voting Yes: Chairperson Fetterley, Board Members Bernard, Salami, and Hagerty. Voting No: None. Absent: Board Members Burgess, Houts, and Moore.

2. POLICY BOARD BUSINESS (Continued)

2.01: Continued Discussion on Exterior Solid Fuel-Fired Heated Devices (Continued)

Chairperson Fetterley stated that it sounds like the use of these devices can be controversial based on the pollution factor. She referenced a previous discussion where it was mentioned that perhaps people are burning things they should not be, and asked if the sensors mentioned in the presentation would have a way to identify if that is happening.

Ms. Kuhl-Stennes commented that the air sensors would only measure particular pollution and would not be able to distinguish if anything else was being burned.

Board Member Hagerty asked if the stack height would make a difference in smoke disbursement.

Mr. Ellis commented that a stack would have to go pretty high to get a disbursement that neighbors would benefit from, but that could also have unintended consequences related to the speed of combustion.

Board Member Hagerty asked for more information on how the dryness of wood is tested.

Ms. Kuhl-Stennes provided more information on the moisture meter, noting its relatively cheap cost and the ability to purchase the tool at most home improvement stores.

Board Member Hagerty asked if there is a minimum lot size requirement for a wood boiler.

Chairperson Fetterley confirmed that the City does not have that type of regulation within its ordinance. She asked if there is a way to test if items other than wood are being burned in the system.

Ms. Kuhl-Stennes was not aware of such a method of testing.

Councilmember Peters asked if there was legal pushback from the residents towards the City in Stillwater Township from the updated regulations it developed.

Ms. Kuhl-Stennes stated that the issue did go through the court. She noted that the residents hired a lawyer to legally encourage the township to enforce the nuisance ordinance.

Councilmember Peters asked for more information on the enforcement mechanisms used by Stillwater Township.

Ms. Kuhl-Stennes replied that the township required the operator of the wood boiler to cease using it and required the removal of the equipment. She confirmed that wood boilers were not banned in that community, but required the boiler to be removed for someone who was in violation.

Councilmember Peters asked about the cost of a permit for a wood boiler in Ramsey.

Planning Manager Larson replied that mechanical permits are not expensive.

Councilmember Peters asked if someone would be out of compliance if they had a wood boiler without a permit.

Planning Manager Larson explained that the issue they have with this case is that several of these devices existed prior to the permit. He stated that the challenge they have is what is considered to be unreasonable, as one person can deem something unreasonable while another person may find it reasonable.

Chairperson Fetterley commented that it seems the current Code is too ambiguous for enforcement. She asked that Ms. Kuhl-Stennes and Mr. Ellis forward any additional information they have related to the Stillwater Township case, as that could be helpful. She welcomed public input.

Randy Keyser, 16967 Bison Street NW, commented that he has been to City Council meetings and has met with members of City staff and the City Council to discuss his concerns. He stated that he has three neighbors with outdoor wood boilers, two of which are older and one that was installed one year ago. He commented that he required medical attention the previous year because of the poor air quality in his home. He noted that the air quality on his property varies depending on the direction of the wind. He stated that he has called the City and 911 about this issue and continues to be told that wood boilers are legal. He stated that he is being injured and his health is at risk because of this issue. He noted that two of his neighbors have passed away, one of whom was on

oxygen and could have become ill as a result of the wood boilers. He had concerns about the coming winter and the risks to his health that would again arise. He commented that he has provided pictures of smoke enveloping his neighborhood from the boilers. He stated that the intake on his furnace sucks the smoke into his home, and he has five air cleaners active in his home. He commented on the potentially diseased wood and pallets that are burned in the wood boilers. He asked for information on what he could legally do to remedy this situation, as his health is being injured. He recognized that it is legal to have a wood boiler, but it is being used in the wrong way.

Chairperson Fetterley appreciated the input from the resident, noting that the Board cannot give him legal advice.

Chairperson Fetterley referenced the situation in which a City bans wood boilers and asked if that ban would apply to the wood boilers that people already have.

Councilmember Peters stated that the City Council will need to discuss what is best for the community. He recognized that what is best for the community is to have the best air quality. He commented on how different things have evolved over time, from open sewers to septic service and City sewer. He stated that he would feel the same about inefficient methods of heating homes. He stated that if services were available in the street to heat homes, through electric and gas, he would support that. He stated that perhaps those services are available, and the residents are choosing this as an alternative. He commented that he would like to hear from a resident who has one of these systems to find out why they use it. He noted his goal to also protect the City from litigation. He stated that he has been to the resident's home and the smoke in the air is very noticeable, and he would not want to live in that area. He commented that the City Council will continue to discuss this matter. He asked why the State does not ban this type of equipment.

Ms. Kuhl-Stennes replied that she did not believe there was an appetite to ban these throughout the whole state, but perhaps within the metro area. She commented that some states have banned this type of equipment, but noted that those tend to be states where there are air quality issues already.

Councilmember Peters asked if any counties have banned the equipment in Minnesota.

Ms. Kuhl-Stennes thought that might be the case, but would have to follow up on that. She stated that generally, it is just cities and townships that have banned the equipment.

Councilmember Peters commented that it would be interesting to see if the Metropolitan Council would be interested in taking up this issue.

Chairperson Fetterley asked if the Board is interested in making any recommendations. She stated that based on the information presented tonight, there is a lot more pollution coming from these devices than she believed, and perhaps the City should consider whether it wants to continue to allow wood boilers, and/or if the regulations should be stronger.

Board Member Hagerty noted some of the recommendations from the MPCA related to larger lot size requirements, larger setbacks, and other policy changes that he would support.

Board Member Bernard agreed that this would need to be further discussed, as there could be stronger regulations. He stated that he would not support a ban, but perhaps they are only allowed in more rural areas on larger lots.

Board Member Salami asked how the existing Code could be enforced. He referenced the statement from the resident that he has called the police and asked if there are related reports provided to the City that could be used in enforcement.

Chairperson Fetterley commented that it seems that the existing Code is so generic that it is not enforceable. This section should be reviewed and looked at property minimum etc.

Board Member Salami asked if anyone had spoken with the neighbors of the resident who spoke to ask them if they were aware their actions were harming their neighbor, and whether fines could be imposed.

Chairperson Fetterley commented that it would seem that there are perhaps no Codes being violated in this situation because of the ambiguity in the Code language.

Motion by Board Member Bernard and seconded by Board Member Hagerty to recommend that the City Council modify the section of City Code related to lot size requirements, setbacks, and burnable materials for solid fuel-fired heating devices using the recommendations received from the MPCA and information from Stillwater Township.

Motion carried. Voting Yes: Chairperson Fetterley, Board Members Bernard, Hagerty, and Salami. Voting No: None. Absent: Board Members Burgess, Houts, and Moore.

2.02: Consider the Natural Resources Aspects of the Preliminary Plat for Brookside Terrace (Project No. 25-113); Case of Brookside Construction Inc.

Planning Manager Larson presented the staff report. He stated that the City has received an application from Brookside Construction Inc. for a proposed six lot single single-family residential subdivision of the property generally known as 15156 Nowthen Boulevard. The landscaping plans does meet the city requirements for this project.

Chairperson Fetterley commented that it appears that the applicant is attempting to preserve a large amount of tree coverage, which is great to see. She asked the new plans they submitted allowed for some new trees to be planted.

Planning Manager Larson confirmed and said we do have some rules about planting in the front yard and that we preserve the trees in the backyard. But most of the new planting in the front yard is to fill in the space.

Motion by Board Member Hagerty and seconded by Board Member Salami to recommend approval of the natural resource aspects of the project, contingent upon receipt of a Landscape Plan compliant with City Code Section 106-470 (Residential Landscaping Standards).

Motion carried. Voting Yes: Chairperson Fetterley, Board Member Hagerty, Salami, and Bernard. Voting No: None. Absent: Board Members Burgess, Houts, and Moore.

5. CITIZEN INPUT

None.

6. BOARD / STAFF INPUT

Planning Manager Larson noted an item that will come before the Board at its next meeting.

7. ADJOURNMENT

Motion by Board Member Hagerty and seconded by Board Member Bernard to adjourn the meeting.

The meeting adjourned at 7:39 p.m.

Respectfully submitted,

Chris Anderson
Senior Planner

ATTEST:

Kalia Lor
Planning Assistant

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

**ENVIRONMENTAL POLICY BOARD
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

On Monday, September 15, 2025, the Environmental Policy Board (EPB) met in the Council Chambers at the Ramsey Municipal Center, 7550 Sunwood Drive N.W., Ramsey, Minnesota.

Members Present: Chairperson Melissa Fetterley
 Board Member Reid Bernard
 Board Member Nick Burgess
 Board Member Thomas Hagerty
 Board Member Paula Houts
 Board Member Laura Moore
 Board Member Hassan Salami

Members Absent: None

Also Present: Senior Planner Chris Anderson
 City Council Liaison Eric Peters

1. CALL TO ORDER

Chairperson Fetterley called the meeting to order at 6:30 p.m.

2. CITIZEN INPUT

None.

3. APPROVE AGENDA

Motion by Board Member Moore and seconded by Board Member Bernard to approve the agenda as submitted.

Motion carried. Voting Yes: Chairperson Fetterley, Board Member Moore, Bernard, Burgess, Hagerty, Houts, and Salami. Voting No: None. Absent: None.

4. APPROVE MINUTES

4.01: Approve Meeting Minutes Dated August 18, 2025

Motion by Board Member Hagerty and seconded by Board Member Houts to approve the regular meeting minutes dated August 18, 2025.

Motion carried. Voting Yes: Chairperson Fetterley, Board Member Hagerty, Houts, Bernard, Burgess, Moore, and Salami. Voting No: None. Absent: None.

5. POLICY BOARD BUSINESS

5.01: Consider a Request for a Variance to Impervious Coverage at 6151 140th Avenue NW (Project No. 25-118); Case of Zero Zone

Senior Planner Anderson presented the staff report. He stated that the City has received a Land Use Application from Loucks, Inc. on behalf of Zero Zone for a proposed building addition and parking lot expansion on the properties generally known as 6151 140th Avenue and 6030 Bunker Lake Boulevard. The subject property is within the Shoreland Overlay District. The Overlay District extends out 1,000 feet from the Ordinary High Watermark (OHW) of Magnesium Street Pond, also known as DNR ID #2-116, which is designated as a General Development Lake. The Shoreland Over District limits the amount of impervious surface coverage to no more than 25 percent. The existing improvements on the subject property equate to 39 percent impervious coverage, and after the proposed addition, the impervious coverage would be 62.7 percent. Thus, the applicant is seeking a variance to the impervious surface cover limitation.

Board Member Moore asked and received confirmation that the smaller pond on the same side of the road as the subject property does not have the same regulations as the larger pond across the street. She asked if the storm basins that would be installed as part of the project would impact the smaller pond.

Senior Planner Anderson replied that it would not impact the smaller pond.

Chairperson Fetterley asked if there is any concern with the added impervious surface that additional water would run onto the road.

Senior Planner Anderson replied that the side would be graded to contain the runoff.

Chairperson Fetterley noted that the site plan looks good and the variance meets all criteria.

Motion by Board Member Salami and seconded by Board Member Bernard to recommend approval of Resolution #25-215 Granting a Variance to Impervious Surface Coverage within the Shoreland Overlay District for Zero Zone and to recommend approval of the Landscape Plan, contingent upon staff's review comments.

Motion carried. Voting Yes: Chairperson Fetterley, Board Member Salami, Bernard, Burgess, Hagerty, Houts, and Moore. Voting No: None. Absent: None.

5.02: Consider the Natural Resources Aspects of the Site Plan for a New Mixed-Use Apartment/Retail Building in The COR (Case No. 25-119); Case of Roers Companies

Senior Planner Anderson presented the staff report. He stated that the City has received a Land Use Application from Roers Companies for a proposed 5.5-story mixed-use apartment and retail building located between Sunwood Drive and Zeolite Street, south of Ramsey Parkway and north of Home2Suites Hotel. This is the same location that the Norhart apartment project previously received Site Plan Approval. However, Norhart officially withdrew its application and opted not

to proceed with the project. This new project is proposing 191 units, along with 5,000 square feet of commercial space on the first floor, and will include sunken (partially underground) parking.

Board Member Burgess asked where residents would take their pets.

Senior Planner Anderson replied that a dog run has not been designated, but he was also not aware whether pets would be allowed in the building. He noted that this location is also close to parks within The COR. He stated that the City Code does not require a dog run.

Chairperson Fetterley commented that the plan is straightforward and in compliance.

Motion by Board Member Burgess and seconded by Board Member Houts to recommend approval of the Landscape Plan, contingent upon compliance with staff's review comments.

Motion carried. Voting Yes: Chairperson Fetterley, Board Member Burgess, Houts, Bernard, Hagerty, Moore, and Salami. Voting No: None. Absent: None.

6. BOARD / STAFF INPUT

- **Update on Status of the Recycling Contract**

Senior Planner Anderson provided an update on the recycling contract process, noting quotes received and a plan to bring that information to the City Council at the October 14th work session. He also noted the fall recycling event on Saturday, September 27th, from 8 a.m. to noon.

7. ADJOURNMENT

Motion by Board Member Salami and seconded by Board Member Hagerty to adjourn the meeting.

The meeting adjourned at 7:02 p.m.

Respectfully submitted,

Chris Anderson
Senior Planner

ATTEST:

Kalia Lor
Planning Administrative Assistant

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

**ECONOMIC DEVELOPMENT AUTHORITY
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The City of Ramsey Economic Development Authority (EDA) conducted a regular meeting on Thursday, August 14, 2025, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Chairperson Scott Wiyninger
 Member Rachal Johnson (remote attendee)
 Member Hannah Karpen
 Member Brittany Lindahl
 Member Chris Riley
 Member Shanna Stewart

Members Absent: Member William MacLennan

Also Present: Sean Sullivan, Economic Development Manager

1. CALL TO ORDER

Chairperson Wiyninger called the Economic Development Authority meeting to order at 7:30 a.m.

2. APPROVE AGENDA

Motion by Member Lindahl, seconded by Member Karpen, to approve the agenda.

A roll call vote was performed:

Member Johnson	aye
Member Karpen	aye
Member Lindahl	aye
Chairperson Wiyninger	aye
Member Riley	aye
Member Stewart	aye

Motion carried.

3. MINUTES

3.01: Approve Meeting Minutes Dated July 10, 2025

Motion by Member Karpen, seconded by Member Lindahl, to approve the July 10, 2025, meeting minutes as presented.

A roll call vote was performed:

Member Stewart	aye
Member Riley	aye
Chairperson Wyingner	aye
Member Lindahl	aye
Member Karpen	aye
Member Johnson	aye

Motion carried.

4. EDA BUSINESS

4.01: Consider Recommendation to Provide Business Assistance to Zero Zone

Economic Development Manager Sullivan presented the staff report.

Jason Aarsvold, Ehlers, stated that he has been working with the City to complete the but-for analysis and estimates the available tax increment amount to be \$360,000. He stated that in this case, the “but-for” test is about the fact that the investment may go elsewhere outside of Ramsey. He provided additional details on the analysis that was completed and related findings.

Economic Development Manager Sullivan provided additional details on the business subsidy policy related to job creation. Zero Zone will be required to create 55 jobs with wages of at least \$21.00/hour. He commented that this would bring many more quality jobs per public dollar than the minimum requirement of the State of Minnesota Statutes. He commented that not all projects score as well as this project.

Phil Peterson, representing Zero Zone, stated that he has been with the company for 15 years, and it has been great to see the growth of the company throughout that time. He provided additional information on the project, which would allow the company to grow its industrial side. He stated that they love Ramsey and would love to remain in Ramsey. He commented that their Iowa location attracts more employees overall, but the Ramsey community attracts more qualified employees, which is why they would like to expand this more technical side in Ramsey.

Member Karpen asked how the company plans to attract these employees.

Mr. Peterson replied that they do have an HR Assistant, and they will also use recruiters. He stated that they may offer things such as relocation assistance to bring in engineers. He stated that they do have training centers in Iowa and Minnesota.

Member Riley commented that they love to see the expansion of businesses in Ramsey and commented that he enjoyed a previous visit to Zero Zone. He stated that they often talk about bringing new businesses to Ramsey, but they also support the expansion of local businesses.

Mr. Peterson stated that in 2024, they invested in improving everything in their current location in Ramsey to make the location a better place to work for their employees.

Economic Development Manager Sullivan identified future considerations and actions for this project, as well as key terms of the TIF Agreement.

Motion by Member Lindahl, seconded by Member Johnson, to recommend that the City Council approve a TIF Agreement/Business Subsidy including \$360,000 (6% interest) TIF Pay Go Note and the requirement for the creation of 55 jobs with a minimum wage of \$21.00/hour or higher by Zero Zone

Further discussion: Chairperson Wyingner stated that he loves to see businesses expand in Ramsey and continue to invest in the community. He noted that this would be a great use of the property and would bring opportunity to the community.

A roll call vote was performed:

Member Johnson	aye
Member Karpen	aye
Member Lindahl	aye
Chairperson Wyingner	aye
Member Riley	aye
Member Stewart	aye

Motion carried.

4.02: Consider Recommendation for Approval of 2026 EDA Budget

Economic Development Manager Sullivan presented the staff report.

Commissioner Karpen asked for details on how the EDA fund is established.

Economic Development Manager Sullivan stated that the largest share of the revenue is received through the property tax levy and highlighted other forms of revenue received.

Commissioner Lindahl asked for information related to the changes in the administrative services line item in 2023, 2024, and 2025.

Economic Development Manager Sullivan was unsure but thought it could be a coding issue in the budget. He stated that he could provide follow-up information from the Finance Director in an email to EDA.

Chairperson Wyingner appreciated that the budget remains relatively flat even in this time of inflation.

Motion by Member Karpen, seconded by Member Lindahl, to recommend to City Council the adoption of the proposed 2026 EDA Budget and Levy as presented.

A roll call vote was performed:

Member Stewart	aye
Member Riley	aye
Chairperson Wyingner	aye
Member Lindahl	aye
Member Karpen	aye
Member Johnson	aye

Motion carried.

5. MEMBER / STAFF UPDATE

Economic Development Manager Sullivan noted the upcoming Taco Bell groundbreaking on August 18th (*later rescheduled to August 21st*), noting that this will be the 100th restaurant to be opened in Minnesota.

Chairperson Wyingner encouraged the members of the EDA to attend these events when possible.

Member Riley stated that the Taco Bell site appears to have a lot of ground broken already and asked for more information.

Economic Development Manager Sullivan stated that a grading permit was issued for the entire site, and the main developer has begun the rough grading on all three parcels. He stated that the developer has sold the Taco Bell lot to that business, as they will own and build their own building, while the main developer will construct and lease the space to the other two tenants of that development, including Chipotle. He stated that because this is the 100th store, there was some coordinating with corporate to complete the formal groundbreaking for that business.

Member Stewart referenced the RALF properties and asked if the church had found a new home in Ramsey.

Economic Development Manager Sullivan commented that the church had previously requested to terminate their lease in order to move to another location, but has since decided to complete their lease. He stated that the church is working with a realtor and staff has been working with them in an attempt to find a new location.

Economic Development Manager Sullivan provided updates on other items of interest to the EDA.

6. ADJOURNMENT

Motion by Member Lindahl, seconded by Member Karpen, to adjourn the meeting.

A roll call vote was performed:

Member Johnson	aye
Member Karpen	aye
Member Lindahl	aye
Chairperson Wyingner	aye
Member Riley	aye
Member Stewart	aye

Motion carried.

The regular meeting of the Economic Development Authority adjourned at 8:12 a.m.

Respectfully submitted,



Sean Sullivan
Economic Development Manager

ATTEST:



Wendy Schlueter
Economic Development Administrative Assistant

Draft by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

**PUBLIC WORKS COMMITTEE
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Public Works Committee conducted a regular meeting on Tuesday, September 16, 2025, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Chairperson Michael Olson
 Councilmember Chris Riley
 Councilmember Dan Specht

Also Present: City Engineer/Public Works Director Bruce Westby

1. CALL TO ORDER

Chairperson Olson called the regular meeting of the Public Works Committee to order at 5:30 p.m.

2. CITIZEN INPUT

There was none.

3. APPROVE AGENDA

Motion by Councilmember Riley, seconded by Councilmember Specht, to approve the agenda, as presented.

Motion carried. Voting Yes: Chairperson Olson, Councilmembers Riley and Specht. Voting No: None.

4. APPROVE MINUTES

4.01: Approve July 15, 2024, Meeting Minutes

Motion by Councilmember Riley, seconded by Councilmember Specht, to approve the following minutes:

Regular Meeting Minutes dated July 15, 2025

Motion carried. Voting Yes: Chairperson Olson, Councilmembers Riley and Specht. Voting No: None.

5. COMMITTEE BUSINESS

5.01: Receive Updates on Improvement Projects, Studies, and Items of Interest

City Engineer/Public Works Director Westby provided an update on current and proposed City, County, and MnDOT improvement projects and studies, and on other items of interest to the Committee. He presented Connexus Energy's updated cost estimate for The COR Street Lighting Improvements in the amount of \$455,976.75 and noted that Winter construction fees (frost charges) may apply between November 1st and April 1st and that Connexus would need to order these lights therefore construction in 2025 would not be feasible or cost-effective.

Councilmember Riley agreed that the lighting should continue as planned and that the project could wait until 2026.

City Engineer/Public Works Director Westby confirmed the consensus of the Committee to proceed with the project as a 2026 project when the materials are available. He then reviewed the update for The Waterfront and stated a more thorough update will be provided in October by Parks and Assistant Public Works Director Mark Riverblood.

Councilmember Specht asked for an update on the Sunfish Lake Boulevard roundabout landscaping.

City Engineer/Public Works Director Westby commented that the Contractor is focused on completing the work on Ramsey Boulevard first then, once that is open, some of the traffic will divert from Sunfish Lake Boulevard, at which time they can work on that landscaping more safely. He provided additional updates on landscaping and seeding for other projects. He provided details on the Village of Sunfish Lake neighborhood, noting that the original intent was to restrict parking on one or both sides of streets, but that no-parking signs were never erected. He commented on resident complaints received regarding too over-parked streets and the safety concerns this causes, and on staff's plan to post no-parking signs on the side of public streets with mailboxes, and to install no-parking signs on both sides of the horseshoe street surrounding the open green space west of Radium Street. He said staff plan to mail letters to residents in this neighborhood noting the proposed parking restrictions, and confirmed the consensus of the Committee to mail advance notice letters. He provided additional information on the typical process followed to address traffic control modification requests and asked if the Committee would support the creation of a policy to make the process smoother and easier for residents to understand. The Committee agreed.

5.02: Review Future Topics Calendar

Councilmember Riley asked if dates could be added to certain items on the list.

The Committee agreed to remove the "Use of Recycled Shingles for Pavement Patching" item from the list.

6. COMMITTEE / STAFF INPUT

7. ADJOURNMENT

Motion by Councilmember Riley, seconded by Councilmember Specht, to adjourn the Public Works Committee meeting.

Motion carried.

The regular meeting of the Public Works Committee adjourned at 6:10 p.m.

Respectfully submitted,



Bruce Westby
City Engineer/Public Works Director

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

CC Regular Session

Meeting Date: 11/10/2025

Primary Strategic Plan Initiative: Enhance City’s communication through transparency and accountability.

Title

Approve the Following Meeting Minutes:

- 1. City Council Work Session dated October 28, 2025
- 2. City Council Regular Session dated October 28, 2025

Purpose/Background:

Purpose: The purpose of this case is for Council review and approval of meeting minutes.

Background: Attached are the meeting minutes referenced above.

Recommendation:

Approve the meeting minutes.

OutcomeAction:

Motion to approve the following Council meeting minutes:

- 1. City Council Work Session dated October 28, 2025
- 2. City Council Regular Session dated October 28, 2025

Attachments

- 10-28-25 CCWS
- 10-28-25 Meeting

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	11/06/2025 01:10 PM
Form Started By: Katie Schmidt		Started On: 11/06/2025 10:20 AM
Final Approval Date: 11/06/2025		

**CITY COUNCIL WORK SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a City Council Work Session on Tuesday, October 28, 2025, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Ryan Heineman
Councilmember Kirsten Buscher
Councilmember Michael Olson
Councilmember Eric Peters
Councilmember Chris Riley
Councilmember Dan Specht

Members Absent: Councilmember Shanna Stewart

Also Present: City Administrator Brian Hagen
City Clerk Katie Schmidt
Police Chief Brad Bluml
Investigator Derek Anderson
Parks and Assistant Public Works Director Mark Riverblood
Planning Manager Todd Larson
Community Development Director Stephanie Hanson
City Attorney Fritz Knaak

1. CALL TO ORDER

Mayor Heineman called the City Council Work Session to order at 5:30 p.m.

2. TOPICS FOR DISCUSSION

2.01: Cryptocurrency Ordinance Presentation

Police Chief Bluml and Investigator Anderson reviewed the Staff report in regard to a new Cryptocurrency Ordinance.

Councilmember Buscher asked if the entire Police Department would have a tracing license for cryptocurrency.

Investigator Anderson said that one individual would be in charge of this license, and if they were to leave, then they would need to train another individual on it.

Councilmember Buscher asked if they would be able to hire someone for this who is not a licensed police officer.

Investigator Anderson said he would need to check into this, but he believes that these individuals do not need to be sworn in.

Councilmember Buscher said she would be supportive of banning cryptocurrency ATMs in the City.

Councilmember Specht asked how much cryptocurrency ATMs in the City make in fees.

Investigator Anderson said he is not sure.

Mayor Heineman asked if they were to create an ordinance banning cryptocurrency ATMs if the City could be sued, similar to the state of Iowa.

City Attorney Knaak explained that the City is able to regulate its own residents, and he does not anticipate this would be an issue.

Councilmember Specht asked why more cities have not introduced something like this.

Investigator Anderson explained that there is not a lot of regulation with cryptocurrency, and it is very new to the general public. He noted that if they ban these cryptocurrency ATMs in the City, this would not stop residents from driving to other cities to access these machines.

Councilmember Buscher asked if any conversations around cryptocurrency have been happening at the County level for broader enforcement.

Investigator Anderson said no.

Councilmember Specht asked if the County would be a better fit to have the tracing license.

Investigator Anderson shared that it can get to a point where they would be overwhelmed with tracing so many cases under one license.

The consensus of the Council was supportive of moving forward with a Cryptocurrency Ordinance.

2.02: Animal Impound and Containment Services

Police Chief Bluml reviewed the Staff report concerning animal impound and containment services. He shared that Anoka has a new Animal Containment Center and is charging an annual administrative fee of \$10,000; however, there is currently a waitlist for this Containment Center.

Mayor Heineman said \$10,000 annually is cheaper than building and operating their own facility. He asked how many animals they impound a year.

Police Chief Bluml said they see about 50 animals impounded a year. He shared that they would pay the same fee regardless of the number of animals they impound for the year. He noted that the

dog owner is charged a fee when collecting the animal, and the City only has to pay the fee if the animal is not collected.

City Administrator Hagen asked the Council if they would like Staff to look into what it would take to have their own containment facility in the City.

Mayor Heineman said no.

Councilmember Peters asked if they have a chip reader that they use on found animals to help locate their owners.

Police Chief Bluml said yes.

The consensus of the Council was to direct Staff to move forward with the Anoka Animal Containment Center for animal impounds.

2.03: Review Proposed 2026 Schedule of Rates, Fees, and Charges

City Clerk Schmidt reviewed the Staff report in regard to the 2026 schedule of rates, fees, and charges.

Councilmember Specht asked about the variance appeal fee.

Community Development Director Hanson explained that they have not had a variance appeal fee in the schedule. She noted that they had a few appeals this year, and they take a lot of Staff time, so they would like to add this fee.

Councilmember Specht said he is generally not in favor of charging a fee for a variance appeal so that residents know that this is an option they have in front of them. He asked how much Staff time these typically take.

Planning Manager Larson explained that they have had four variance appeals in the last few years, and every time a different department works on a development case, they charge for time. He noted that the fee would be charged to whoever files the appeal in hopes that it will cut down on unnecessary appeals.

Councilmember Riley asked about the food truck fees and if the County was taking this over.

Community Development Director Hanson said she is not aware of the County's interest in taking this over. She said she can look into this.

Councilmember Specht asked how their food truck fees compare to those of other cities.

City Clerk Schmidt noted that they are very comparable with surrounding cities, and the price increase is being driven by the time it takes to complete the fire inspections of these trucks.

City Administrator Hagen explained that the City is not looking to make a profit on any of these fees; it is just to cover their own costs and Staff time.

The consensus of the Council was to move forward with the proposed 2026 schedule of rates, fees, and charges.

2.04: Review Revised Municipal Center Conference Room Rental Policy

City Clerk Schmidt reviewed the Staff report concerning revisions to the municipal center conference room rental policy to remove the Rum River Room from the rental list and transition the application process to an online reservation system.

The consensus of the Council was to move forward with the proposed changes to the municipal center conference room rental policy.

2.05: Construction Management Services for The Waterfront Waterplay Project

Parks and Assistant Public Works Director Riverblood reviewed the Staff report in regard to the construction management services for the Waterfront project.

Joe Uhlhorn, H + U Construction, the proposed Construction Manager, reviewed what they would be helping with in regard to this project in the preconstruction phase to ensure the project will be completed next summer.

Councilmember Peters asked if the water for the waterplay area will be treated or just filtered.

Parks and Assistant Public Works Director Riverblood said it will be filtered and drawn from the municipal drinking water supply. He added that it will only flow on demand if someone is trying to use the water play area.

Councilmember Olson said he loves this plan of having a construction manager help with the preconstruction phase so everything moves smoothly. He asked if the schedule is doable.

Mr. Uhlhorn said it is an aggressive schedule, but it is doable with the amount of preconstruction work they will be doing.

Councilmember Olson asked if the City has any protection against things going wrong during the project.

Mr. Uhlhorn shared that H + U Construction would provide a performance and payment bond for the project. He added that they have also discussed having some of the subcontracts include liquidated damages.

Councilmember Riley shared his appreciation that they are already thinking about a lot of the aspects of this project far before the construction season starts.

Councilmember Buscher said it is great to hear that they are already getting ahead of things for this project. She added that she is also pleased that Mr. Uhlhorn is being honest with the Council that this is an aggressive timeline, but they still feel that it is doable. She shared that she is very excited to be working with H + U Construction on this project.

Mayor Heineman asked if the not-to-exceed amount would protect the City after all of the bids come back from the subcontractors.

Mr. Uhlhorn said yes and explained that the not-to-exceed amount will have some contingencies in it that are controlled by H + U Construction; however, the savings would all go back to the City.

Mayor Heineman asked how often the entire contingency amount is used up on a project like this.

Mr. Uhlhorn said it has only happened one time for them. He stated that about 2% to 3% of the project's value is used from the contingency amount during the project for design-related changes.

Parks and Assistant Public Works Director Riverblood shared that H + U Construction will have a project manager on site at all times throughout this project. He said this gives them confidence that every part of this project will be overseen, and they can keep all of the subcontractors on track. He added that they will also be requesting approval to go out for quotes for the mass grading of the project at the Council meeting this evening.

The consensus of the Council was supportive of this project and directed Staff to bring the Construction Management Services contract forward to this evening's Council meeting for approval.

3. TOPICS FOR FUTURE DISCUSSION

3.01: Review Future Topics/ Calendar

Noted.

4. MAYOR / COUNCIL / STAFF INPUT

4.01: Updates on Items of Interest

Mayor Heineman shared that he attended the JLEC meeting where the CIP was approved, but the radios were not included. He added that they also discussed an auto task force that would be paid by insurance agencies.

5. ADJOURNMENT

The Work Session of the City Council was adjourned at 6:55 p.m.

Respectfully submitted,

Brian S. Hagen
City Administrator

ATTEST:

Katie M. Schmidt
City Clerk

Drafted by Ava Major
TimeSaver Off Site Secretarial, Inc.

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**CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a regular meeting on Tuesday, October 28, 2025, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Ryan Heineman
Councilmember Kirsten Buscher
Councilmember Michael Olson
Councilmember Eric Peters
Councilmember Chris Riley
Councilmember Dan Specht

Members Absent: Councilmember Shanna Stewart

Also Present: City Administrator Brian Hagen
Parks and Assistant Public Works Director Mark Riverblood
Planning Manager Todd Larson
City Attorney Fritz Knaak

1. CALL TO ORDER

Mayor Heineman called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Mayor Heineman.

2. APPROVE AGENDA

Motion by Councilmember Peters, seconded by Councilmember Specht, to approve the agenda as presented.

Motion carried. Voting Yes: Mayor Heineman, Councilmembers Peters, Specht, Buscher, Olson, and Riley. Voting No: None. Absent: Councilmember Stewart.

3. PRESENTATIONS

None.

4. CITIZEN INPUT

Bruce Anderson, 14892 Bison Street, came forward and shared that he is a Planning Commissioner and thanked Staff for their constant hard work. He shared that he has not agreed with this Council and the previous Council's statements and actions, and he would like to resign from the Planning Commission. He said he feels the Planning Commission is being abused and that they are not being well represented.

Mayor Heineman shared that while they have not always agreed, Mr. Anderson has been a great asset to the Planning Commission.

Councilmember Specht shared his appreciation for Mr. Anderson and his insight over the years.

5. CONSENT AGENDA

Motion by Councilmember Riley, seconded by Councilmember Buscher, to approve the following items on the Consent Agenda:

5.01: Approve the Following Meeting Minutes:

- 1) City Council Special Work Session dated September 2, 2025 (*please note these minutes were delayed due to the process for the Civil Legal Services RFP*)
- 2) City Council Work Session dated September 9, 2025 (*please note these minutes were delayed due to the process for the Civil Legal Services RFP*)
- 3) City Council Work Session dated October 14, 2025
- 4) City Council Regular Session dated October 14, 2025

5.02: Approve partial payment #28 to Magney Construction, Inc. for improvement project #21-09; Centralized Water Treatment Plant.

5.03: Approve Termination of Ramsey Resident Advertising Sales Contract

5.04: Authorization to Reclassify the current Fire Captain of Administration to the new Deputy Fire Chief of Operations and Logistics position.

5.05: Authorize Request for Proposals - Towing Services Contract

5.06: Adopt Resolution #25-259 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of October 9, 2025, through October 22, 2025.

5.07: Adopt Resolution #25-248 Approving Final Payment to Corrective Asphalt Materials, LLC. for Improvement Project #25-10, 2025 Pavement Rejuvenation Improvements.

5.08: Adopt Resolution #25-249 Approving Partial Payment to Dave Perkins Contracting, Inc. for Improvement Project #25-04 Dickensons Mississippi Estates Street Reconstructions.

5.09: Adopt Resolution #25-250 Approving Partial Payment to Park Construction Company for Improvement Project #25-03, MSA Alpine Drive Reconstruction.

5.10: Adopt Resolution #25-251 Approving Partial Payment to North Valley, Inc. for Improvement Project #25-07, 2025 Neighborhood Pavement Overlay Improvements.

5.11: Adopt Resolution #25-254 Approving Final Payment to Northwest Asphalt Inc. for Improvement Project #24-05 MSA Xkimo Street Reconstruction.

5.12: Adopt Resolution #25-257 Approving a New Curbside Recycling Contract with ACE Solid Waste, Inc.

5.13: Adopt Resolution #25-258 Approving Cancellation of Lease at 6701 Hwy 10 NW (God's Kingdom Ministry)

Motion carried. Voting Yes: Mayor Heineman, Councilmembers Riley, Buscher, Olson, Peters, and Specht. Voting No: None. Absent: Councilmember Stewart.

City Council / October 28, 2025

6. PUBLIC HEARING

None.

7. COUNCIL BUSINESS

7.01: Consider a Time Extension for Site Improvements Related to Northstar Truck & RV Parking - 15861 Jarvis St. NW

Planning Manager Larson reviewed the Staff report in regard to the request for a time extension to June 1, 2026, for site improvements for Northstar Truck & RV Parking at 15861 Jarvis St. NW.

Milaniya Oayenyagra, 21011 Peony Lane, Rogers, MN, the daughter of the applicant, came forward and shared that every vehicle currently on the property is licensed and registered. She noted that they have tenants from Alaska and Oklahoma, and these states only require license plates on the back of the vehicle. She explained that they have been working with the engineers and that they have had issues getting things approved to move forward. She said they have gotten rid of all of the dealership and salvage vehicles on the lot. She stated they have done everything the City has asked of them, and they are just waiting for the approval from the Lower Rum River WMO for a permit.

Councilmember Buscher asked where there have been issues getting the engineering plans approved.

Planning Manager Larson shared that the applicant's engineer was difficult to get a hold of and would not address all comments and concerns from Staff in the designs.

Councilmember Riley said that he knows that the City's engineers worked with the applicants a lot on this project. He stated that this was sent to the Lower Rum River WMO without the City's engineer's approval. He noted that the WMO came back with the same comments as the engineers, which is why they have not given the applicant their requested permits. He said that when this was originally discussed, they said this seemed like a non-compliant user, and so far through the summer and into the fall, they have not been complying. He stated he is not inclined to grant this extension request.

Ms. Oayenyagra shared that she has proof from Elk River that they were told that they did not have to worry about clearing anything on the property until November 1. She noted that when Code Enforcement Officer Swalchick comes out to the property, he takes pictures of what is on the Elk River side of their property. She said they have had to move items to the Elk River side of the property, as they are not compliant in Ramsey. She shared that they had seven vehicles towed away from their property a few weeks ago as the tenants were non-compliant.

Councilmember Specht asked if Staff recommends this extension.

Planning Manager Larson said they think it is a reasonable request; however, it is up to Council's discretion.

Councilmember Buscher noted that it is going to be very difficult for Staff to manage a site when items and vehicles can be moved around the property, between the lines of the two cities. She asked City Attorney Knaak for his thoughts on this request.

City Attorney Knaak explained that this is a complex situation since they are dealing with a property split between two cities. He said that if the applicant is making progress, then he would see why they would grant the request. He noted that if they do not grant this request, then they need to fully articulate why they are not granting the request.

Motion by Councilmember Riley, seconded by Councilmember Peters, to deny a time extension for a site plan review at 15861 Jarvis St. NW and give the applicant 60 days to vacate the property.

Further discussion:

Mayor Heineman said he will not be voting in favor of this denial. He noted that last time this was brought forward to the Council, they told the applicant that they had to get things done on this property to get them into compliance, and moving vehicles back and forth between the Ramsey part of the property and the Elk River part seems like the applicant is playing games. He said he is willing to have some grace since progress is being made; however, this needs to be taken care of. He stated he wants the applicants to succeed; however, they cannot continue to ask for extensions.

Councilmember Buscher agreed with Mayor Heineman. She said that they have given the applicants a lot of leniency with this, and the applicants' inability to meet the standards set before them will ultimately harm their business.

Councilmember Olson also agreed with Mayor Heineman. He added that a big issue seems to be the communication with the applicant's engineer and suggested that they make sure this engineer does what needs to be done, or they should find a new engineer.

Motion failed. Voting Yes: Councilmembers Riley and Peters. Voting No: Mayor Heineman, Councilmembers Buscher, Olson, and Specht. Absent: Councilmember Stewart.

Motion by Councilmember Specht, seconded by Councilmember Olson, to adopt Resolution #25-256, approving a time extension for a site plan review at 15861 Jarvis St. NW.

Further discussion:

Councilmember Peters offered a friendly amendment to the motion that this approval be contingent on the Lower Rum River WMO permit approval.

Councilmember Specht said he does not agree to this amendment as he does not want to interfere with this process.

Mayor Heineman noted that, per the City Attorney, they need to see progress made on this property, and if they do not see progress, then he would not be voting in support of any other time extensions.

Councilmember Riley asked if this time extension would allow junk vehicles to remain on the property until June 1, 2026.

Planning Manager Larson said no.

Motion carried. Voting Yes: Mayor Heineman, Councilmembers Specht, Olson, and Buscher. Voting No: Councilmembers Peters and Riley. Absent: Councilmember Stewart.

7.02: Approve Construction Management Services for The Waterfront Waterplay Project

Parks and Assistant Public Works Director Riverblood reviewed the Staff report concerning approving construction management services with H + U Construction and authorized Staff to get quotes for mass grading of the site. He shared the Planning Commission's recommendation of approval.

Joe Uhlhorn, H + U Construction, came forward and shared that part of their business is building large parks and splash pads throughout the metro area. He said they have been working with Parks and Assistant Public Works Director Riverblood and the design team to lay the path for completing this project by next summer. He noted that the mass grading is part of getting this project started. He explained that they are working to help the City take steps now to position them for a successful project starting in the spring of 2026.

Motion by Councilmember Peters, seconded by Councilmember Buscher, to approve a contract with H + U Construction for construction management services for The Waterfront waterplay park improvement project, at a not-to-exceed amount of \$50,000, until amended in January 2026.

Further discussion:

Councilmember Buscher shared that Mr. Uhlhorn's passion for this project is equally as important as all of the other work that H + U Construction is bringing to the table.

Councilmember Specht thanked Staff and H + U Construction for all of their hard work on this project and shared that he cannot wait for this to come to the City.

Mayor Heineman shared that this has been in the works for years, and he is glad to see it finally coming to fruition. He added that the money for this project has been collected from development for the sole purpose of parks.

Motion carried. Voting Yes: Mayor Heineman, Councilmembers Peters, Buscher, Olson, Riley, and Specht. Voting No: None. Absent: Councilmember Stewart.

7.03: Adopt Resolution #25-253 Accepting a Fishing Pier from the Minnesota DNR for The Waterfront

Parks and Assistant Public Works Director Riverblood reviewed the Staff report in regard to a fishing pier at The Waterfront.

Councilmember Specht thanked Parks and Assistant Public Works Director Riverblood for all of his hard work on this.

Mayor Heineman asked if the pier would be white.

Parks and Assistant Public Works Director Riverblood shared that they will have a number of different choices for this. He noted that lead times for certain materials may be a little long.

Motion by Councilmember Buscher, seconded by Councilmember Specht, to adopt Resolution #25-253 Accepting a Fishing Pier from the Minnesota DNR for The Waterfront.

Further discussion:

Councilmember Buscher thanked Parks and Assistant Public Works Director Riverblood for all of his hard work on this and so many other projects. She shared that she is very excited to be able to take her son fishing here in the City.

Motion carried. Voting Yes: Mayor Heineman, Councilmembers Buscher, Specht, Olson, Peters, and Riley. Voting No: None. Absent: Councilmember Stewart.

8. MAYOR, COUNCIL, AND STAFF INPUT

City Administrator Hagen announced upcoming meetings and events. He thanked City Attorney Knaak for all the work he has done for the City over the past four years and wished him well as he leaves the City.

Councilmember Specht gave a shout-out to QCTV for winning a local Emmy Award.

Councilmember Buscher thanked Senior Planner Anderson for taking her on a tour of the recycling facility. She said if any residents are interested in learning more about the recycling program, they can reach out to Staff. She shared that Fire Station #2 will be participating in Halloween this Friday, and there will be a Pumpkin Chuck event at Elmcrest Park on Saturday. She congratulated the Fire Department for all of their recent promotions and pinned firefighters. She noted that today is also National First Responder Day.

9. ADJOURNMENT

Motion by Councilmember Riley, seconded by Councilmember Peters, to adjourn the meeting.

Motion carried. Voting Yes: Mayor Heineman, Councilmembers Riley Peters, Buscher, Olson, and Specht. Voting No: None. Absent: Councilmember Stewart.

The regular meeting of the City Council adjourned at 8:02 p.m.

Respectfully submitted,

Brian S. Hagen
City Administrator

ATTEST:

Katie M. Schmidt
City Clerk

Drafted by Ava Major
TimeSaver Off Site Secretarial, Inc.

A recording of this meeting is available for viewing online at www.qctv.org
<<http://www.qctv.org>>. Recordings are available for 36 months after the date of the meeting.

CC Regular Session**Meeting Date:** 11/10/2025**Primary Strategic Plan Initiative:** Create a positive image for residential neighborhoods, business districts and key corridors.**Title:**

Approve Animal Impound and Containment Services MOU

Purpose/Background:

At the October 28, 2025, City Council Work Session, the Animal Impound and Containment Services MOU was discussed, and consensus was reached to move forward by formally entering into this agreement with the City of Anoka. This MOU establishes the terms and responsibilities related to the intake, impound, and rehoming of animals.

The information below was also presented in the work session case:

The Ramsey Police Department has a long-standing 20+ year arrangement with the Anoka Police Department, where Officers and CSOs of the Ramsey Police Department are able to bring dogs to the Anoka Police Animal Containment Center. For years, we have benefited from their generosity, paying a fraction of the cost for these accommodations, often with the fees being paid for by the dog owners. The last written documentation of this agreement is dated July 22, 2015, which is a letter advising of a fee increase to take effect in 2016. Prior to this increase, the last increase was five years prior to that, on January 1st, 2011.

Facilities for housing stray dogs have become increasingly scarce. This is partially due to the facilities being unwilling to intake animals with an unknown vaccination status, therefore potentially exposing the other dogs at that facility to disease. The City of Anoka has a new Animal Containment Center, which is attached to its new indoor firearms range and police training facility. For compensation for operating this facility and its staff, the City of Anoka is now charging an annual administrative fee of \$10,000, which will take effect on January 1st, 2026. The City of Ramsey generally does not impound stray cats; however, it is required by Ramsey City Ordinance and Minnesota State Statute to impound dogs (see below and attached for additional details).

Upon learning of this new administrative fee, the Ramsey Police Department researched other options in the area and began researching building its own Ramsey Animal Containment Center. In our research, we learned that, effective January 1st, 2026, the Animal Humane Society will no longer be accepting dogs from any of the local Police Departments in Anoka County, and the options to bring dogs from Ramsey to a facility are limited within close proximity.

Using the researched fees in the area and due to the increased impoundment and daily fees for the Anoka Containment Center, the dog impoundment fee was increased from \$25/day to \$30/day in the 2026 proposed rates and fees. Although not commonly used, a dog euthanization fee of \$60 was added to the rates and fees schedule. The per-incident impoundment fee of \$125 was not increased. These fees will help offset the cost of this service versus placing the entire cost on the general fund levy.

Minnesota State Statute Chapter 347 regulates dogs and cats, specifically section 347.14 Subd. 2. Prohibition; enforcement. It specifically states, "Any person who has seized or impounded a dog with or without a license under this section shall deliver the dog to the humane officer of the town or city, if a humane officer exists; or, if there is not a humane officer, to the town or city peace officer."

Ramsey City Ordinance Chapter 10, Article 2, regulates dogs and the impoundment of dogs. Specifically, section

10-54(1) states that the animal control officer shall seize, impound, or restrain any dog found running at large within the city. Additionally, section 10-95(a) says that, "All dogs picked up by the animal control officer or any of their duly authorized assistants shall be immediately transported to the designated pound."

Time Frame/Observations/Alternatives:

Options are limited, and therefore, continuing the arrangement with the City of Anoka by entering into this MOU is currently the best option for the City of Ramsey.

Funding Source:

This is funded through the general levy and animal ownership fees owed for the service. The adopted 2026 preliminary budget did not include this expense; however, staff will adjust the final budget accordingly, specifically in Business Unit 0270 Animal Control, under 6489 Other Contracted Services.

Recommendation:

Approve a Memorandum of Understanding between the City of Anoka and the City of Ramsey for animal containment services in the amount of \$10,000 that this case discusses.

Outcome/Action:

Motion to approve the Memorandum of Understanding between the City of Anoka and the City of Ramsey for animal containment services in 2026.

Attachments

Anoka Ramsey Animal Containment MOU

Form Review

Inbox

Brian Hagen

Form Started By: Brad Bluml

Final Approval Date: 11/06/2025

Reviewed By

Brian Hagen

Date

11/06/2025 01:03 PM

Started On: 11/04/2025 09:03 AM



ANDY YOUNGQUIST
Chief of Police

ANOKA POLICE DEPARTMENT

275 HARRISON ST., ANOKA, MINNESOTA 55303
763-576-2800
Fax: 763-576-2802
www.ci.anoka.mn.us

MEMORANDUM OF UNDERSTANDING (MOU) Between the City of Ramsey and the City of Anoka Regarding Animal Impound and Rehoming Services

This Memorandum of Understanding (the “MOU”) is entered into by and between the **City of Ramsey**, a Minnesota municipal corporation (“Ramsey”), and the **City of Anoka**, a Minnesota municipal corporation (“Anoka”). This MOU establishes the terms and responsibilities related to the intake, impound, and rehoming of animals.

1. Term

- This MOU shall be effective from January 1, 2026 through December 31, 2026.
- This is a one-year term and shall not be subject to early termination by either party.

2. Renewal and Termination After Initial Term

- Upon the expiration of the initial term, the parties may enter into a renewal MOU for a period of five (5) years, or another mutually agreed duration.
- Any renewal MOU may be terminated by either party with six (6) months’ written notice.

3. Compensation and Billing

- Ramsey agrees to pay:
 - An annual administrative fee of \$10,000, and
 - Any monthly fees incurred for impounded animals, billed by Anoka.
- Anoka shall bill Ramsey monthly for all actual costs incurred related to the care and handling of impounded animals.
- Annual operating and administrative fees shall be billed after January 1st of each calendar year.

4. Responsibilities of Ramsey

- Ramsey shall be responsible for:
 - a. Intake and return of animals to their owners
 - b. Receiving payments from pet owners
 - c. Collection of impound and boarding fees:
 - Impound Fee: \$50.00 (subject to change based on Anoka’s adjustments)
 - Boarding Fee: \$20.00 per day (subject to change based on Anoka’s adjustments)
 - d. Payment of any veterinarian fees incurred during impoundment
 - e. Payment of any fees related to euthanasia, when necessary

5. Responsibilities of Anoka

Anoka shall be responsible for:

- a. Daily care and feeding of all impounded animals
- b. Rehoming of any abandoned or unclaimed animals following the statutory or agreed-upon holding period

6. Annual Evaluation

The parties agree to participate in an annual evaluation meeting, to:

- a. Assess the effectiveness of the agreement
- b. Discuss and, if necessary, negotiate changes to compensation or service structure

7. Indemnification

Each party agrees to defend, indemnify, and hold harmless the other party, its officers, officials, agents, and employees from any and all claims, liabilities, damages, losses, or expenses (including reasonable attorney fees) arising out of the negligent or wrongful acts or omissions of its officers, employees, or agents in the performance of this agreement. This indemnity does not apply to claims arising solely from the negligent or wrongful acts or omissions of the other party.

8. Miscellaneous

- This MOU represents the entire understanding between the parties and supersedes all prior oral or written agreements.
- This MOU shall be governed by the laws of the State of Minnesota.
- Any amendments to this MOU must be in writing and signed by both parties.

IN WITNESS WHEREOF, the undersigned have executed this MOU on behalf of their respective municipalities:

City of Ramsey

By: _____

Name: Brian Hagen

Title: City Administrator

Date:

City of Ramsey

By: _____

Name: Ryan Heineman

Title: Mayor

City of Ramsey

By: _____

Name: Brad Bluml

Title: Ramsey Police Chief

Date:

City of Anoka

By: _____

Name: Greg Lee

Title: City Manager

City of Anoka

By: _____

Name: Andy Youngquist

Title: Anoka Police Chief

Date:

CC Regular Session

Meeting Date: 11/10/2025

Primary Strategic Plan Initiative:

Title:

Adopt Resolution #25-264 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of October 23, 2025 through November 5, 2025.

Purpose/Background:

Adopt Resolution #25-264 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of October 23, 2025 through November 5, 2025.

Recommendation:

Staff Recommends to Adopt Resolution #25-264 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of October 23, 2025 through November 5, 2025.

Outcome/Action:

Motion to Adopt Resolution #25-264 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of October 23, 2025 through November 5, 2025.

Attachments

Bills List 11/10/2025
Resolution 25-264

Form Review

Inbox

Diana Lund
Brian Hagen
Form Started By: Jennifer Morrison
Final Approval Date: 11/06/2025

Reviewed By

Diana Lund
Brian Hagen

Date

11/06/2025 06:21 AM
11/06/2025 09:27 AM
Started On: 11/05/2025 02:38 PM

<p>RAMSEY CITY COUNCIL MEETING</p> <p>11.10.2025</p> <p>BILLS LIST</p>

DISBURSEMENTS TO BE APPROVED THIS MEETING:

DISBURSEMENT TYPE:	SUBMITTED FOR APPROVAL
Prepays 10.23.25 - 11.5.25	\$ 366,387.53
Accounts Payable 10.23.25 - 11.5.25	234,372.86
Payroll 10.24.25	304,654.06
Debt Service	
Pay Estimates- Projects	

TOTAL SUBMITTED FOR APPROVAL THIS MEETING (Invoices Available for Reviewal)	\$ 905,414.45
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DISBURSEMENTS PREVIOUSLY APPROVED AND PAID:

	APPROVED PREVIOUS MTG	2025 Y.T.D.
PREPAIDS	\$ 553,278.69	\$ 10,246,681.67
PREPAID ADJUSTMENTS		
ACCOUNTS PAYABLE INVOICING	408,461.31	11,338,936.55
ACCT PAYABLE INVOICING ADJUSTMENTS		
NET PAYROLL TOTAL	281,744.74	6,126,080.59
CORRECTION TO PAYROLL		
DEBT SERVICE		639,325.63
CORRECTION TO DEBT SERVICE		
PAY ESTIMATE(S) - PROJECTS	2,300,807.04	17,949,380.79

TOTAL CASH DISBURSEMENTS PREVIOUSLY APPROVED	\$ 3,544,291.78	\$ 46,300,405.23
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Council Check Register by GL
Council Check Register and Summary

10/23/2025- 11/5/2025

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
121541	10/23/2025		111377 ANOKA MUNICIPAL UTILITY							
		46.85	STREETLIGHTS		134507	22-610280-00 SEPT 2025	9603.6371		ELECTRIC UTILITIES	STREET LIGHTING FUND
		71.95	TRAFFIC SIGNALS		134508	22-613120-01 SEPT 2025	0260.6371		ELECTRIC UTILITIES	TRAFFIC ENGINEERING
		50.26	TRAFFIC SIGNALS		134509	22-612000-01 SEPT 2025	0260.6371		ELECTRIC UTILITIES	TRAFFIC ENGINEERING
		78.80	STREETLIGHTS		134510	22-990005-01 SEPT 2025	9603.6371		ELECTRIC UTILITIES	STREET LIGHTING FUND
		<hr/> 247.86								
121542	10/23/2025		100297 CENTERPOINT ENERGY							
		34.06	9/9/25-10/8/25 GAS USAGE		134494	6011580-5 SEPT 2025	9410.6373	00041012	GAS	RALF FUNDED PROJECTS
		48.76	PUMPHOUSE #3		134495	8782239-1 SEPT 2025	9601.6373		GAS	WATER FUND
		2,015.79	C/H GAS SEP 2025		134496	6702493-5 SEPT 2025	0194.6373		GAS	GENERAL GOVERNMENT BUILDINGS
		32.32	GAS UTILITIES STATION 1		134502	5914352-9 SEPT 2025	0220.6373		GAS	FIRE PROTECTION
		101.88	GAS UTILITIES STATION 2		134506	5961540-1 SEPT 2025	0220.6373		GAS	FIRE PROTECTION
		<hr/> 2,232.81								
121543	10/23/2025		122312 ELK RIVER HEATING AND AIR CONDITIONING							
		75.00	PERMIT RA063508 CANCEL		134493	RA063508	9101.4208		MECHANICAL PERMIT	GENERAL FUND
		1.00	PERMIT RA063508 CANCEL		134493	RA063508	9101.2081		SURCHARGES-PERMITS	GENERAL FUND
		<hr/> 76.00								
121544	10/23/2025		115760 HENRY SCHEIN INC							
		89.84	EMS SUPPLIES		134501	40856493	0220.6239		FIRST AID SUPPLIES	FIRE PROTECTION
		<hr/> 89.84								
121545	10/23/2025		122327 LGI HOMES MINNESOTA LLC							
		268.51	REF RA063215 SALES TAX ERROR		134513	RA063215PARTSAL ESTAXREF	9601.2082		SALES/USE TAX PAYABLE	WATER FUND
		<hr/> 268.51								
121546	10/23/2025		121709 MINNESOTA METRO NORTH TOURISM							
		1,408.01	ADDT'L SEPT COR LODGING TAX		134491	SEPT 2025 LODGING TAX ADD	9298.2088		LODGING TAX	LODGING TAX

Council Check Register by GL
Council Check Register and Summary

10/23/2025— 11/5/2025

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
121546	10/23/2025	1,408.01	121709 MINNESOTA METRO NORTH TOURISM						Continued...	
121547	10/23/2025	500.00 500.00	120605 PANGAEA HOSPITALITY GROUP LLC DOWN PMT EDA NETWORK BREAKFAST		134503	7260290	9230.6249	00923003	MISCELLANEOUS OPERATING SUPPLY	ECONOMIC DEVELOPMENT AUTHORITY
121548	10/23/2025	2,834.96 2,834.96	100391 POSTMASTER BULK MAILING FOR NOV/DEC RRR		134499	102025NOVDECRR	0195.6322		POSTAGE	NEWSLETTER
121549	10/23/2025	100.00 100.00	122324 RUBLE, PAUL FACILITY USE DEPOSIT REFUND		134512	102025	9101.2201		DEPOSITS PAYABLE	GENERAL FUND
121550	10/23/2025	81.82 189.00 270.82	119888 SWAIM, JOLENE WATER EFF REBATE 25-J SWAIM WATER EFF REBATE 25-J SWAIM		134497 134498	102025SHOWERHEAD 102025TOILET	9601.6436 9601.6436		WATER EFFICIENCY REBATE PROG	WATER FUND
121589	10/30/2025	100.00 100.00	122337 ADAMS, MOLLY FACILITY USE DEPOSIT REFUND		134570	102725	9101.2201		DEPOSITS PAYABLE	GENERAL FUND
121590	10/30/2025	16.00 16.00	119788 ANOKA CO UNION HERALD ADAMS PUBLISHING SEPT 2025		134561	50169	0130.6452		SUBSCRIPTIONS	ADMINISTRATION
121591	10/30/2025	6.65 6.65	119065 ANOKA COUNTY (PAPER CHECK) AG FEE- ALLEN QCD		134574	24-32-25-43-000 2 DEED/AG	0191.6315		MISCELLANEOUS PROFESSIONAL SERPLANNING & ZONING	
121592	10/30/2025	46.00 46.00	119065 ANOKA COUNTY (PAPER CHECK) RECORDING FEE ALLEN QCD		134575	24-32-25-43-000 2 REC FEE	0191.6315		MISCELLANEOUS PROFESSIONAL SERPLANNING & ZONING	
121593	10/30/2025	520.00	100033 ANOKA COUNTY ATTORNEY ICR 23059198 FLEEING FORFEITUR		134550	ICR 23059198	0223.6249		MISCELLANEOUS OPERATING SUPPLY	DRUG FORFEITURE

CITY OF RAMSEY
 Council Check Register by GL
 Council Check Register and Summary

10/23/2025— 11/5/2025

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
121593	10/30/2025	520.00	100033 ANOKA COUNTY ATTORNEY						Continued...	
121594	10/30/2025	100.00	122335 ATTIA, ALAINA		134567	102725	9101.2201		DEPOSITS PAYABLE	GENERAL FUND
121595	10/30/2025	2,000.00	117280 CENTRA HOMES LLC		134576	A10302025	9252.1155.1		MANUAL-ACCOUNTS RECEIVABLE	SOD/TREE ESCROWS
121596	10/30/2025	100.00	122336 CLARITY, NICK		134569	102725	9101.2201		DEPOSITS PAYABLE	GENERAL FUND
121597	10/30/2025	16,251.08	100116 CONNEXUS ENERGY		134555	759126-303102	9601.6371		ELECTRIC UTILITIES	WATER FUND
		1,299.92	ELECTRICITY WATER			OCT 2025				
		308.54	ELECTRICITY SEWER		134555	759126-303102	9602.6371		ELECTRIC UTILITIES	SEWER FUND
		12,829.09	ELECTRICITY STORM		134555	759126-303102	9605.6371		ELECTRIC UTILITIES	STORM WATER UTILITY
		1,043.88	9/18-10/16/25 ELECTRIC USAGE		134562	759126-303107	0194.6371		ELECTRIC UTILITIES	GENERAL GOVERNMENT BUILDINGS
		67.88	9/18-10/16/25 ELECTRIC USAGE		134562	759126-303107	0220.6371		ELECTRIC UTILITIES	FIRE PROTECTION
		2,970.88	9/18-10/16/25 ELECTRIC USAGE		134562	759126-303107	9230.6249		MISCELLANEOUS OPERATING SUPPLY	ECONOMIC DEVELOPMENT AUTHORIT
		30.40	9/18-10/16/25 ELECTRIC USAGE		134562	759126-303107	9240.6371	00041018	ELECTRIC UTILITIES	PARKING RAMP MAINTENANCE
		612.63	9/18-10/16/25 ELECTRIC USAGE		134562	759126-303107	9410.6371	00041012	ELECTRIC UTILITIES	RALF FUNDED PROJECTS
		11,097.02	9/18-10/16/25 ELECTRIC USAGE		134563	759126-303101	9603.6371		ELECTRIC UTILITIES	STREET LIGHTING FUND
		17.98	SEPT ELECTRIC SER/7040 173RD		134571	444931-3270	0452.6371		ELECTRIC UTILITIES	PARK & RECREATION
		931.71	ELMCREST BUILDING QTR 3		134572	444931-267449	0452.6371		ELECTRIC UTILITIES	PARK & RECREATION
		921.70	TRAFFIC SIGNALS		134578	759126-303100	0260.6371		ELECTRIC UTILITIES	TRAFFIC ENGINEERING

CITY OF RAMSEY
 Council Check Register by GL
 Council Check Register and Summary

10/23/2025-- 11/5/2025

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
121601	10/30/2025		122329 MINNSTAR ELECTRIC LLC						Continued...	
121602	10/30/2025		122334 MOELLER, NICK							
		100.00	FACILITY USE DEPOSIT REFUND		134566	102725	9101.2201		DEPOSITS PAYABLE	GENERAL FUND
		100.00								
121603	10/30/2025		120072 SEVERANCE, ANDREW							
		200.00	WATER EFF REBATE 25-A SEVERANC		134564	102725WASHER	9601.6436		WATER EFFICIENCY REBATE PROG	WATER FUND
		200.00	WATER EFF REBATE 25-A SEVERANC		134565	102825DISHWASHE	9601.6436		WATER EFFICIENCY REBATE PROG	WATER FUND
						R				
		400.00								
121604	10/30/2025		113273 STATE OF MINNESOTA							
		260.00	ICR 23059198 FLEEING FORFEITUR		134553	ICR 23059198	0223.6249		MISCELLANEOUS OPERATING SUPPLY/DRUG FORFEITURE	
		260.00								
121605	10/30/2025		118374 WIK, MEGAN							
		100.00	FACILITY USE DEPOSIT REFUND		134568	102725	9101.2201		DEPOSITS PAYABLE	GENERAL FUND
		100.00								
1008670	10/24/2025		110402 ADVANCE AUTO PARTS							
		655.07	SEPT 2025 MONTHLY PURCHASES		134488	SEPT 2025	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
						PURCHASES				
		98.62	SEPT 2025 MONTHLY PURCHASES		134488	SEPT 2025	0311.6227		LUBRICANTS & ADDITIVES	STREET MAINTENANCE
						PURCHASES				
		84.32	SEPT 2025 MONTHLY PURCHASES		134488	SEPT 2025	0311.6229		SHOP MATERIALS	STREET MAINTENANCE
						PURCHASES				
		123.68	SEPT 2025 MONTHLY PURCHASES		134488	SEPT 2025	0312.6257		OTHER VEHICLE PARTS	SNOW & ICE REMOVAL
						PURCHASES				
		961.69								
1008671	10/24/2025		112663 CAPSTONE HOMES INC							
		1,500.00	ASBUILT GRAD REF 14606 PEARSON		134492	RA061519	9252.1155.1		MANUAL-ACCOUNTS RECEIVABLE	SOD/TREE ESCROWS
		1,500.00								
1008672	10/24/2025		107322 CURTIS, CHRIS							
		18.11	CHIPOTLE LUNCH 10.10.25		134489	10102025	0211.6331		TRAVEL & LODGING	POLICE PROTECTION
		18.11								
1008673	10/24/2025		116846 MC TOOL AND SAFETY SALES							
		.53	EARLY PAY DISCOUNT		134500	023643	0311.6231		UNIFORMS & TURN-OUT GEAR	STREET MAINTENANCE

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10/23/2025 - 11/5/2025

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
1008673	10/24/2025		116846 MC TOOL AND SAFETY SALES						Continued...	
		.52-	EARLY PAY DISCOUNT		134500	023643	0452.6249		MISCELLANEOUS OPERATING SUPPLY	PARK & RECREATION
		52.71	SAFETY GLOVES		134500	023643	0452.6249		MISCELLANEOUS OPERATING SUPPLY	PARK & RECREATION
		52.71	SAFETY GLOVES		134500	023643	0311.6231		UNIFORMS & TURN-OUT GEAR	STREET MAINTENANCE
		3.14-	EARLY PAY DISCOUNT		134504	023699	0311.6267		OTHER STREET MAINTENANCE SUPPL	STREET MAINTENANCE
		313.95	SHOVELS/ LUTES		134504	023699	0311.6267		OTHER STREET MAINTENANCE SUPPL	STREET MAINTENANCE
		<u>415.18</u>								
1008674	10/24/2025		100291 MET COUNCIL SAC							
		57,155.00	SAC REMITTANCE		134490	SEPT 2025 SAC	9602.2083		SAC CHARGES	SEWER FUND
		497.00-	SAC REMITTANCE DISCOUNT		134490	SEPT 2025 SAC	9602.4356		SEWER AVAILABILITY CHARGE-ADM	SEWER FUND
		7,455.00-	SAC ADJ-3 COMM WIDE CREDITS		134490	SEPT 2025 SAC	9602.2220		DEFERRED REVENUE	SEWER FUND
		<u>49,203.00</u>								
1008675	10/24/2025		119638 O'REILLY AUTO PARTS							
		.40-	EARLY PAY DISCOUNT		134505	6193-222380	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		19.98	BATT TENDER		134505	6193-222380	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		.10-	EARLY PAY DISCOUNT		134511	6193-222574	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		4.95	INSPECTIONS #414		134511	6193-222574	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		<u>24.43</u>								
1008676	10/27/2025		100257 LAW ENFORCEMENT LABOR SRV INC							
		1,058.50			134201	1008251528362	9101.2177		UNION DUES	GENERAL FUND
		1,058.50			134422	102225759022	9101.2177		UNION DUES	GENERAL FUND
		<u>2,117.00</u>								
1008677	10/27/2025		100298 MN AFSCME COUNCIL 5							
		612.20			134202	1008251528363	9101.2177		UNION DUES	GENERAL FUND
		612.20			134423	102225759023	9101.2177		UNION DUES	GENERAL FUND
		<u>1,224.40</u>								
1008733	10/31/2025		119332 CARAHSOFT TECHNOLOGY CORPORATION							
		1,971.20	11/1/25 - 10/31/26 2026 EXP		134573	60172814INV	9230.1550		PREPAID EXPENSE	ECONOMIC DEVELOPMENT AUTHORIT
		<u>1,971.20</u>								
1008734	10/31/2025		118113 GOEBEL, NOLAN							
		20.00	10.21.25 WHITE RABBIT LUNCH		134551	10212025	0211.6331		TRAVEL & LODGING	POLICE PROTECTION
		18.33	10.22.25 TASTY TACO LUNCH		134551	10212025	0211.6331		TRAVEL & LODGING	POLICE PROTECTION

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10/23/2025-- 11/5/2025

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
1008734	10/31/2025		118113 GOEBEL, NOLAN						Continued...	
		38.33								
1008735	10/31/2025		122340 GREEN, ANNA							
		206.82	10.22.25 COSTCO EE APPRC LUNCH		134552	10222025	0130.6249		MISCELLANEOUS OPERATING SUPPLY ADMINISTRATION	
		206.82								
1008736	10/31/2025		121552 LINCOLN NATIONAL LIFE INSURANCE CO							
		2,644.00	OCT 2025 LIFE INS PREMIUMS		134557	1094824 OCT 2025	9101.2176		LIFE/HEALTH-EMPLOYEE	GENERAL FUND
		2,644.00								
1008737	10/31/2025		119638 O'REILLY AUTO PARTS							
		.20-	EARLY PAY DISCOUNT		134577	6193-222745	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		9.99	TRL. #677		134577	6193-222745	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		.72-	EARLY PAY DISCOUNT		134580	6193-224085	0311.6227		LUBRICANTS & ADDITIVES	STREET MAINTENANCE
		35.98	STAFF #407		134580	6193-224085	0311.6227		LUBRICANTS & ADDITIVES	STREET MAINTENANCE
		.13-	EARLY PAY DISCOUNT		134582	6193-222441	0220.6257		OTHER VEHICLE PARTS	FIRE PROTECTION
		6.68	MINI BULB		134582	6193-222441	0220.6257		OTHER VEHICLE PARTS	FIRE PROTECTION
		1.52-	EARLY PAY DISCOUNT		134583	6193-222836	0220.6257		OTHER VEHICLE PARTS	FIRE PROTECTION
		75.98	WIPER BLADES		134583	6193-222836	0220.6257		OTHER VEHICLE PARTS	FIRE PROTECTION
		126.06								
1008738	10/31/2025		114486 SUN LIFE ASSURANCE COMPANY OF CANADA							
		1,010.91	OCT 2025 VOL LTD PREMIUMS		134556	237724 OCT 2025	9101.2170		DENTAL/DISABILITY/LIFE	GENERAL FUND
		482.94	OCT 2025 NON-VOL LTD PREMIUMS		134556	237724 OCT 2025	9101.2170		DENTAL/DISABILITY/LIFE	GENERAL FUND
		1,493.85								
95102425	10/24/2025		122049 VOYA INSTITUTIONAL TRUST COMPANY							
		6,937.40			134421	1022257590217	9101.2176		LIFE/HEALTH-EMPLOYEE	GENERAL FUND
		6,937.40								
96102425	10/24/2025		122049 VOYA INSTITUTIONAL TRUST COMPANY							
		15,411.60			134420	1022257590216	9101.2175		DEFERRED COMPENSATION	GENERAL FUND
		15,411.60								
97102425	10/24/2025		118579 ND CHILD SUPPORT DIVISION							
		287.08			134419	1022257590215	9101.2185		GARNISHMENTS/SUPPORT	GENERAL FUND
		287.08								
98102425	10/24/2025		115568 ALERUS FINANCIAL NA							

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10/23/2025- 11/5/2025

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
98102425	10/24/2025		115568 ALERUS FINANCIAL NA						Continued...	
		11,451.44			134418	1022257590214	9101.2176		LIFE/HEALTH-EMPLOYEE	GENERAL FUND
		<u>11,451.44</u>								
99102425	10/24/2025		107962 TOTAL ADMINISTRATIVE SERV (DO NOT USE)							
		600.00			134417	1022257590213	9101.2176		LIFE/HEALTH-EMPLOYEE	GENERAL FUND
		<u>600.00</u>								
99102825	10/28/2025		100219 HOME DEPOT COMMERCIAL ACCT PROGRAM							
		303.68	RUBBER MAT FOR PROP		134514	OCT 2025	0220.6335		TRAINING	FIRE PROTECTION
						PURCHASES				
		6.07-	EARLY PAY DISCOUNT		134514	OCT 2025	0220.6335		TRAINING	FIRE PROTECTION
						PURCHASES				
		<u>297.61</u>								
99250389	10/24/2025		100301 MN CHILD SUPPORT PAYMENT CNTR							
		16.00			134400	102125826091	9101.2185		GARNISHMENTS/SUPPORT	GENERAL FUND
		278.26			134424	102225759024	9101.2185		GARNISHMENTS/SUPPORT	GENERAL FUND
		543.14			134425	102225759025	9101.2185		GARNISHMENTS/SUPPORT	GENERAL FUND
		<u>329.02</u>			134426	102225759026	9101.2185		GARNISHMENTS/SUPPORT	GENERAL FUND
		1,166.42								
99491104	10/24/2025		100601 MN DEPT OF REV WH							
		478.54			134396	1020251330271	9101.2172		STATE WITHHOLDING	GENERAL FUND
		50.00			134403	102125826094	9101.2172		STATE WITHHOLDING	GENERAL FUND
		<u>18,286.50</u>			134429	102225759029	9101.2172		STATE WITHHOLDING	GENERAL FUND
		18,815.04								
99706011	10/24/2025		101306 IRS							
		626.15			134397	1020251330272	9101.2171		FEDERAL WITHHOLDING	GENERAL FUND
		2,122.53			134398	1020251330273	9101.2173		FICA & MEDICARE-EMPLOYEE	GENERAL FUND
		2,122.53			134399	1020251330274	9101.2182		FICA & MEDICARE-EMPLOYER	GENERAL FUND
		300.00			134404	102125826095	9101.2171		FEDERAL WITHHOLDING	GENERAL FUND
		296.19			134405	102125826096	9101.2173		FICA & MEDICARE-EMPLOYEE	GENERAL FUND
		296.19			134406	102125826097	9101.2182		FICA & MEDICARE-EMPLOYER	GENERAL FUND
		39,009.60			134414	1022257590210	9101.2171		FEDERAL WITHHOLDING	GENERAL FUND
		23,035.19			134415	1022257590211	9101.2173		FICA & MEDICARE-EMPLOYEE	GENERAL FUND
		<u>23,035.19</u>			134416	1022257590212	9101.2182		FICA & MEDICARE-EMPLOYER	GENERAL FUND
		90,843.57								
99792811	10/24/2025		100223 ICMA RETIREMENT TRUST 457							

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10/23/2025-- 11/5/2025

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
99792811	10/24/2025		100223 ICMA RETIREMENT TRUST 457						Continued...	
		1,916.54			134413	102225759021	9101.2175		DEFERRED COMPENSATION	GENERAL FUND
		<u>1,916.54</u>								
99822224	10/24/2025		100398 PUBLIC EMPLOYEES RETIREMENT ASSN							
		75.00			134401	102125826092	9101.2174		PERA-EMPLOYEE	GENERAL FUND
		75.00			134402	102125826093	9101.2183		PERA-EMPLOYER	GENERAL FUND
		35,810.79			134427	102225759027	9101.2174		PERA-EMPLOYEE	GENERAL FUND
		<u>47,518.52</u>			134428	102225759028	9101.2183		PERA-EMPLOYER	GENERAL FUND
		83,479.31								
		<u><u>366,387.53</u></u>	Grand Total							

<u>Payment Instrument Totals</u>	
Checks	73,237.45
EFT Payments	231,206.01
A/P ACH Payment	<u>61,944.07</u>
Total Payments	366,387.53

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CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number 4088
 Bank Account 999.1010 CASH IN BANK 00002224
 Version LOGIS004V
 Originator JMORRISON
 Payment Instrument Check Payment
 Pay Through Date 11/12/2025

Payee		Stub	Document				Due	Invoice	Payment	Discount	Supplier	
Number	Name / Mailing Address	Message	Ty	Number	Item	Co	Date	Number	Amount	Taken	Number	Name
100063	ASPEN MILLS		PV	134515	001	00999	10/20/2025	363239	859.21		100063	ASPEN MILLS
	ASPEN MILLS			Summary Total					859.21			
	8201 C CENTRAL AVE NE		PV	134636	001	00999	10/27/2025	363778	129.90			
	SPRING LAKE PARK MN 55432			Summary Total					129.90			
			PV	134637	001	00999	10/27/2025	363757	50.85			
				Summary Total					50.85			
			PV	134683	001	00999	10/28/2025	363864	150.00			
				Summary Total					150.00			
				Payment Amount					1,189.96			
108513	BLAINE LOCK AND SAFE INC		PV	134644	001	00999	10/22/2025	41966	5,711.50		108513	BLAINE LOCK AND SAFE INC
	BLAINE LOCK AND SAFE INC			Summary Total					5,711.50			
	10136 SUNSET AVENUE			Payment Amount					5,711.50			
	BLAINE MN 55014											
100297	CENTERPOINT ENERGY		PV	134601	001	00999	10/20/2025	8000014064-2 SEPT 2025	326.09		100297	CENTERPOINT ENERGY
	CENTERPOINT ENERGY			Summary Total					326.09			
	P O BOX 4671			Payment Amount					326.09			
	HOUSTON TX 77210-4671											
119134	CINTAS (FIRST AID VENDOR)		PV	134677	001	00999	10/30/2025	5300219506	296.08		119134	CINTAS (FIRST AID VENDOR)

CITY OF RAMSEY
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Payee Number	Name / Mailing Address	Stub Message	Document Ty Number Itm Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
			PV 134596 001 00999	10/25/2025	724470 QTR 3 2025	2.43			
			Summary Total			2.43			
			PV 134597 001 00999	10/25/2025	735287 QTR 3 2025	32.57			
			Summary Total			32.57			
			PV 134598 001 00999	10/25/2025	723960 QTR 3 2025	153.74			
			Summary Total			153.74			
			PV 134617 001 00999	10/25/2025	733061 QTR 3 2025	2,420.34			
			Summary Total			2,420.34			
			PV 134628 001 00999	10/25/2025	727978 QTR 3 2025	155.11			
			Summary Total			155.11			
			PV 134629 001 00999	10/25/2025	726528 QTR 3 2025	1,744.33			
			Summary Total			1,744.33			
			PV 134686 001 00999	10/25/2025	737481	88.09			
			Summary Total			88.09			
			Payment Amount			7,489.00			
110483	CITY OF ST PAUL		PV 134621 001 00999	10/23/2025	IN63904	226.47		110483	CITY OF ST PAUL
	CITY OF ST PAUL		Summary Total			226.47			
	OFFICE OF FINANCIAL SERVICES								
	.15 W KELLOGG BLVD SUITE 700								
	ST PAUL MN 55102								
			Payment Amount			226.47			
120341	DAMON FARBER ASSOCIATES, INC		PV 134586 001 00999	10/20/2025	99934	42,030.73		120341	DAMON FARBER ASSOCIATES, INC
	DAMON FARBER ASSOCIATES, INC		Summary Total			42,030.73			

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number 4088
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 Version LOGIS004V
 Originator JMORRISON
 Payment Instrument Check Payment
 Pay Through Date 11/12/2025

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number Number	Item Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	310 SOUTH 4TH AVE STE 7050 MINNEAPOLIS MN 55415								42,030.73			
106624	EHLERS	IFL - Admin TIF 19 Creation	PV	134520	001	00999	10/17/2025	103331	6,250.00		106624	EHLERS
	EHLERS 3001 BROADWAY ST NE STE 320 MINNEAPOLIS MN 55413								6,250.00			
110760	FIRE SAFETY USA, INC		PV	134627	001	00999	10/24/2025	207498	802.00		110760	FIRE SAFETY USA, INC
	FIRE SAFETY USA, INC 3253 19TH STREET NW ROCHESTER MN 55901								802.00			
									2,292.53			
									2,292.53			
									3,094.53			
110388	FRATTALLONE'S HARDWARE AND GARDEN		PV	134521	001	00999	10/22/2025	44694/J	65.20		110388	FRATTALLONE'S HARDWARE AND GARDE
	FRATTALLONE'S HARDWARE AND GARDEN 4100 S HOUSTON LEVEE RD COLLIERVILLE TN 38017								65.20			
									65.20			
109910	GREAT NORTHERN LANDSCAPE INC		PV	134588	001	00999	10/24/2025	16381	30,000.00		109910	GREAT NORTHERN LANDSCAPE INC

CITY OF RAMSEY
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Payment Group Control Number 4088
 Bank Account 999.1010 CASH IN BANK 00002224
 Version LOGIS004V
 Originator JMORRISON
 Payment Instrument Check Payment
 Pay Through Date 11/12/2025

Payee	Stub	Document	Due	Invoice	Payment	Discount	Supplier		
Number	Name / Mailing Address	Ty	Number	ltn	Co	Date	Number	Name	
GREAT NORTHERN LANDSCAPE INC 19720 IGUANA STREET NW ELK RIVER MN 55330			Summary Total			30,000.00			
			Payment Amount			30,000.00			
115760 HENRY SCHEIN INC	PD Use	PV	134516	001	00999	10/16/2025	48351460	211.04	115760 HENRY SCHEIN INC
HENRY SCHEIN INC DEPT CH 10241			Summary Total			211.04			
PALATINE IL 60055-0241		PV	134540	001	00999	10/21/2025	48351464	172.27	
			Summary Total			172.27			
		PV	134625	001	00999	10/15/2025	48302756	179.62	
			Summary Total			179.62			
			Payment Amount			562.93			
117451 INKY ELF LLC		PV	134651	001	00999	10/28/2025	14549	20.00	117451 INKY ELF LLC
INKY ELF LLC P O BOX 819 ANOKA MN 55303			Summary Total			20.00			
			Payment Amount			20.00			
100256 LANO EQUIPMENT INC		PV	134611	001	00999	10/21/2025	02-1193109	135.93	100256 LANO EQUIPMENT INC
LANO EQUIPMENT INC 6140 HIGHWAY 10 NW			Summary Total			135.93			
ANOKA MN 55303		PV	134619	001	00999	10/27/2025	02-1194597	6.49	
			Summary Total			6.49			
			Payment Amount			142.42			
122330 LYNN LEMBCKE CONSULTING		PV	134537	001	00999	10/23/2025	25-021	1,500.00	122330 LYNN LEMBCKE

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number 4088
 Bank Account 999.1010 CASH IN BANK 00002224
 Version LOGIS004V
 Originator JMORRISON
 Payment Instrument Check Payment
 Pay Through Date 11/12/2025

..... Payee	Stub	.. Document	Due	Invoice	Payment	Discount Supplier
Number Name / Mailing Address	Message	Ty Number Itm Co	Date	Number	Amount	Taken	Number Name
							CONSULTING
LYNN LEMBCKE CONSULTING 20901 JENKINS WAY LAKEVILLE MN 55044		Summary Total			1,500.00		
		Payment Amount			1,500.00		
100270 MACQUEEN MACQUEEN 1125 7TH STREET E ST PAUL MN 55106		PV 134626 001 00999	10/23/2025	P56834	1,182.15		100270 MACQUEEN
		Summary Total			1,182.15		
		Payment Amount			1,182.15		
117588 MEDART INC MEDART INC 124 MANUFACTURERS DRIVE ARNOLD MO 63010-4727		PV 134608 001 00999	10/20/2025	331293-00	128.33		117588 MEDART INC
		Summary Total			128.33		
		Payment Amount			128.33		
101164 MILLER CHEVROLET LLC MILLER CHEVROLET 21150 JOHN MILLESS DRIVE ROGERS MN 55374		PV 134539 001 00999	10/24/2025	753600	190.95		101164 MILLER CHEVROLET LL
		Summary Total			190.95		
		Payment Amount			190.95		
118388 MITCHELL 1 MITCHELL 1		PV 134605 001 00999	9/22/2025	ML-00483843	80.00		118388 MITCHELL 1
		Summary Total			80.00		

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 Bank Account 999.1010 CASH IN BANK 00002224
 Version LOGIS004V
 Originator JMORRISON
 Payment Instrument Check Payment
 Pay Through Date 11/12/2025

Payee Number Name / Mailing Address	Stub Message	Document Ty Number Itm Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number Name
25029 NETWORK PLACE CHICAGO IL 60673-1250					80.00		
		Payment Amount					
122346 NETWORK CENTER INC NETWORK CENTER INC 3487 S UNIVERSITY DR FARGO ND 58104		PV 134664 001 00999	10/30/2025	INV240192	2,887.66		122346 NETWORK CENTER INC
		Summary Total			2,887.66		
		Payment Amount			2,887.66		
120078 NORTH CENTRAL INTERNATIONAL LLC NORTH CENTRAL INTERNATIONAL LLC PO BOX 993 WILMAR MN 56201		PV 134675 001 00999	10/30/2025	X225043241:01	1,535.58		120078 NORTH CENTRAL INTERNATIONAL LLC
		Summary Total			1,535.58		
		Payment Amount			1,535.58		
107698 OMANN BROTHERS INC OMANN BROTHERS INC P O BOX 120 ALBERTVILLE MN 55301		PV 134671 001 00999	10/24/2025	19248	542.70		107698 OMANN BROTHERS INC
		Summary Total			542.70		
		Payment Amount			542.70		
117013 SHERWIN WILLIAMS CO SHERWIN WILLIAMS CO 19455 EVANS STREET NW ELK RIVER MN 55330		PV 134523 001 00999	10/17/2025	3741-7	46.44		117013 SHERWIN WILLIAMS CO
		Summary Total			46.44		

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 Bank Account 999.1010 CASH IN BANK 00002224
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 Originator JMORRISON
 Payment Instrument Check Payment
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Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number Itrn	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
Payment Amount								46.44			
118921	SHRED RIGHT		PV	134538	001 00999	10/9/2025	0058512	18.85		118921	SHRED RIGHT
	SHRED RIGHT							18.85			
	6301 W OLD SHAKOPEE ROAD SUITE A										
	BLOOMINGTON MN 55438										
Payment Amount								18.85			
120195	SIR LINES-A-LOT LLC		PV	134642	001 00999	10/21/2025	H25-0816-002	298.40		120195	SIR LINES-A-LOT LLC
	SIR LINES-A-LOT LLC							298.40			
	7175 CAHILL ROAD		PV	134643	001 00999	7/25/2025	H25-0816-001	37,136.60			
	EDINA MN 55439							37,136.60			
Payment Amount								37,435.00			
120063	SKYLINE GRAPHICS		PV	134638	001 00999	10/14/2025	036520	75.00		120063	SKYLINE GRAPHICS
	SKYLINE GRAPHICS							75.00			
	1101 ALDRICH AVE N		PV	134639	001 00999	10/26/2025	036532	55.00			
	MINNEAPOLIS MN 55411							55.00			
Payment Amount								130.00			
122288	SQUEEGEE AND ME		PV	134610	001 00999	10/13/2025	1960	1,568.00		122288	SQUEEGEE AND ME
	SQUEEGEE & ME							1,568.00			
	PO BOX 291										
	SPICER MN 56288										
Payment Amount								1,568.00			

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 Bank Account 999.1010 CASH IN BANK 00002224
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 Payment Instrument Check Payment
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Payee Number	Name / Mailing Address	Stub Message	Document Ty Number Itm Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
122239	SYSTEMATIC TECHNOLOGIES		PV 134526 001 00999	10/21/2025	5.1206B	9,000.00		122239	SYSTEMATIC TECHNOLOGIES
	SYSTEMATIC TECHNOLOGIES 340 1ST AVE SE PO BOX 104 RICE MN 56367-8751		Summary Total			9,000.00			
			Payment Amount			9,000.00			
114151	TASC (FEES)		PV 134548 001 00999	10/21/2025	IN3580673	231.25		114151	TASC (FEES)
	TASC CLIENT INVOICES P O BOX 88278 MILWAUKEE WI 53288-0001		Summary Total			231.25			
			Payment Amount			231.25			
100522	WARNING LITES OF MINNESOTA		PV 134618 001 00999	10/16/2025	14948	988.56		100522	WARNING LITES OF MINNESOTA
	WARNING LITES OF MINNESOTA INC 4700 LYNDAL AVE NORTH MINNEAPOLIS MN 55430		Summary Total			988.56			
			Payment Amount			988.56			
			Total Amount to be Processed			154,870.38			
			Total Number of Payments to be Processed			30			

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 Originator JMORRISON
 Payment Instrument T A/P ACH Payment
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Payee Number Name / Mailing Address	Stub Message	Document Ty Number Itm Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number Name
111610 A DYNAMIC DOOR CO. INC.		PV 134676 001 00999	10/31/2025	22510281	478.38		111610 A DYNAMIC DOOR CO. INC.
A DYNAMIC DOOR CO. INC. 4588 194TH AVENUE NE EAST BETHEL MN 55092				Summary Total	478.38		
				Payment Amount	478.38		
117651 ACCESS MECHANICAL INC		PV 134622 001 00999	10/28/2025	022321-5839	559.50		117651 ACCESS MECHANICAL INC
ACCESS MECHANICAL INC 15901 FOX STREET NW ANDOVER MN 55304				Summary Total	559.50		
				Payment Amount	559.50		
117343 AMAZON CAPITAL SERVICES INC		PV 134532 001 00999	10/27/2025	1C1M-MQQL-X13D	382.68		117343 AMAZON CAPITAL SERVICES INC
AMAZON CAPITAL SERVICES INC PO BOX 035184 SEATTLE WA 98124-5184				Summary Total	382.68		
		PV 134535 001 00999	10/27/2025	1CXK-PDML-3NJF	74.86		
				Summary Total	74.86		
		PV 134541 001 00999	10/27/2025	1HHV-NKX4-1T49	191.78		
				Summary Total	191.78		
		PV 134585 001 00999	10/27/2025	1CXK-PDML-3P36	14.61		
				Summary Total	14.61		
CANDY, PRIZES, ART SUPPLIES		PV 134687 001 00999	10/27/2025	1PYC-1T1Y-V4ND	773.55		
				Summary Total	773.55		
				Payment Amount	1,437.48		

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Payee Number	Name / Mailing Address	Stub Message	Document Ty Number Itm Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
100026	ANDERSON IRRIGATION ANDERSON IRRIGATION 27066 103RD STREET NW ZIMMERMAN MN 55398		PV 134685 001 00999	10/31/2025	184719	7,785.28		100026	ANDERSON IRRIGATION
			Summary Total			7,785.28			
			Payment Amount			7,785.28			
107587	ANOKA COUNTY TREASURY DEPARTMENT ANOKA COUNTY TREASURY DEPARTMENT 2100 3RD AVE STE 300 ANOKA MN 55303-5029		PV 134517 001 00999	10/17/2025	B251014M	492.00		107587	ANOKA COUNTY TREASURY DEPARTMENT
			Summary Total			492.00			
			Payment Amount			492.00			
119022	BADGEANDWALLET.COM BADGEANDWALLET.COM PO BOX 783 ARMONK NY 10504		PV 134632 001 00999	10/30/2025	775730	197.15		119022	BADGEANDWALLET.COM
			Summary Total			197.15			
			Payment Amount			197.15			
101084	BATTERIES PLUS BULBS BATTERIES PLUS BULBS 138 SOUTH DALE MABRY HWY TAMPA FL 33609		PV 134536 001 00999	10/27/2025	P86663644	69.90		101084	BATTERIES PLUS BULBS
			Summary Total			69.90			
			Payment Amount			69.90			

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Payee Number Name / Mailing Address	Stub Message	Document Ty Number Itm Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number Name
106346 BAUER BUILT INCORPORATED		PV 134603 001 00999	10/21/2025	940125632	2,044.68		106346 BAUER BUILT INCORPORATED
		Summary Total			2,044.68		
BAUER BUILT INCORPORATED 8270 W 35W SERVICE DR NE BLAINE MN 55449		PV 134604 001 00999	10/21/2025	940125633	691.20		
		Summary Total			691.20		
		Payment Amount			2,735.88		
120954 BE FREE BE YOURSELF LLC		PV 134587 001 00999	10/21/2025	10	150.00		120954 BE FREE BE YOURSELF LLC
		Summary Total			150.00		
BE FREE BE YOURSELF LLC 2221 180TH AVE NW ANDOVER MN 55304		Payment Amount			150.00		
100647 BOLTON AND MENK INC		PV 134624 001 00999	10/14/2025	0376573	3,405.00		100647 BOLTON AND MENK INC
		Summary Total			3,405.00		
BOLTON AND MENK INC 1960 PREMIER DRIVE MANKATO MN 56001-5900		PV 134633 001 00999	10/14/2025	0376918	5,369.50		
		Summary Total			5,369.50		
		PV 134634 001 00999	10/14/2025	0376572	661.50		
		Summary Total			661.50		
		PV 134648 001 00999	10/14/2025	0376571	7,531.00		
		Summary Total			7,531.00		
		PV 134649 001 00999	10/14/2025	0376552	5,776.00		
		Summary Total			5,776.00		
		Payment Amount			22,743.00		

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Payee Number Name / Mailing Address	Stub Message	Document Ty Number Itm Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number Name
112019 CENTRAL HYDRAULICS INC		PV 134673 001 00999	10/29/2025	00658893	48.03		112019 CENTRAL HYDRAULICS INC
CENTRAL HYDRAULICS INC 21877 INDUSTRIAL COURT ROGERS MN 55374		Summary Total			48.03		
		Payment Amount			48.03		
116197 CINTAS CORPORATION		PV 134616 001 00999	10/23/2025	4247558234	48.96		116197 CINTAS CORPORATION
CINTAS CORPORATION CINTAS LOC #4K		Summary Total			48.96		
		PV 134630 001 00999	10/24/2025	4247680123	48.60		
P O BOX 650838 DALLAS TX 75265-0838		Summary Total			48.60		
		PV 134635 001 00999	10/17/2025	4246935558	64.35		
		Summary Total			64.35		
		PV 134678 001 00999	10/30/2025	4248278561	120.96		
		Summary Total			120.96		
		Payment Amount			282.87		
113306 DEFINITIVE TECHNOLOGY SOLUTIONS INC		PV 134518 001 00999	10/22/2025	INV300975	467.49		113306 DEFINITIVE TECHNOLOGY SOLUTIO INC
DEFINITIVE TECHNOLOGY SOLUTIONS INC 9401 JAMES AVENUE SOUTH SUITE 162		Summary Total			467.49		
		PV 134519 001 00999	10/22/2025	INV300976	902.74		
BLOOMINGTON MN 55431-2549		Summary Total			902.74		
		Payment Amount			1,370.23		

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 Payment Instrument T A/P ACH Payment
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Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
100144	DEHN OIL COMPANY		PV	134613	001	00999	10/21/2025	119541	2,819.30		100144	DEHN OIL COMPANY
	DEHN OIL COMPANY							Summary Total	2,819.30			
	6735 141ST AVENUE NW		PV	134614	001	00999	10/21/2025	119540	2,359.70			
	RAMSEY MN 55303							Summary Total	2,359.70			
			PV	134672	001	00999	10/28/2025	119610	2,336.80			
								Summary Total	2,336.80			
								Payment Amount	7,515.80			
119266	EARLE M JORGENSEN CO DBA EMJ		PV	134612	001	00999	10/21/2025	Z666360462	718.00		119266	EARLE M JORGENSEN C DBA EMJ
	EARLE M JORGENSEN CO DBA EMJ							Summary Total	718.00			
	10650 SOUTH ALAMEDA STREET		PV	134680	001	00999	10/29/2025	T201473462	1,420.40			
	LYNWOOD CA 90262							Summary Total	1,420.40			
								Payment Amount	2,138.40			
108737	EMERGENCY AUTOMOTIVE TECHNOLOGY INC		PV	134527	001	00999	10/21/2025	DL100925-20	953.38		108737	EMERGENCY AUTOMOT TECHNOLOGY INC
	EMERGENCY AUTOMOTIVE TECHNOLOGY INC							Summary Total	953.38			
	2755 GENEVA AVE N		PV	134653	001	00999	10/28/2025	DL09122522D	138.04			
	OAKDALE MN 55128							Summary Total	138.04			
			PV	134655	001	00999	10/29/2025	DL09122553D	98.02			
								Summary Total	98.02			
			PV	134656	001	00999	10/29/2025	DL09122522E	98.02			
								Summary Total	98.02			

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Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Item	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
									1,287.46			
100143	FERGUSON WATERWORKS # 2518		PV	134528	001	00999	10/24/2025	0557435	6,750.01		100143	FERGUSON WATERWOF # 2518
									6,750.01			
	FERGUSON WATERWORKS 2516		PD	134530	001	00999	11/12/2025	CM042398	1,046.24-			
	P O BOX 802817											
	CHICAGO IL 60680-2817											
									1,046.24-			
			PV	134646	001	00999	10/28/2025	0557571	1,370.00			
									1,370.00			
			PV	134661	001	00999	10/30/2025	0557793	624.42			
									624.42			
									7,698.19			
100650	GRAINGER		PV	134645	001	00999	10/28/2025	9690657110	38.70		100650	GRAINGER
									38.70			
	GRAINGER INC											
	DEPT. 806511127											
	PALATINE IL 60038-0001											
									38.70			
119120	GRAMMARLY, INC		PV	134654	001	00999	10/27/2025	GBSS-7130	38.80		119120	GRAMMARLY, INC
									38.80			
	GRAMMARLY, INC											
	548 MARKET STREET, SUITE 35410											
	SAN FRANCISCO CA 94104											
									38.80			
112564	GROUP HEALTH INC		PV	134549	001	00999	10/11/2025	7130094	247.20		112564	GROUP HEALTH INC

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Payee Number	Stub Message	Document Ty Number Itrn Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
WORKSITE							WORKSITE	
GROUP HEALTH INC WORKSITE M.S. # 21109A P O BOX 1309 MINNEAPOLIS MN 55440-1309		Summary Total			247.20			
		Payment Amount			247.20			
103027 H AND L MESABI		PV 134674 001 00999	10/29/2025	15382	2,420.00		103027 H AND L MESABI	
H AND L MESABI 1205 7TH AVE E PO BOX 909 HIBBING MN 55746		Summary Total			2,420.00			
		Payment Amount			2,420.00			
100211 HAWKINS INC		PV 134533 001 00999	10/23/2025	7239284	695.79		100211 HAWKINS INC	
HAWKINS INC P O BOX 860263 MINNEAPOLIS MN 55486-0263		Summary Total			695.79			
		Payment Amount			695.79			
112475 INNOVATIVE OFFICE SOLUTIONS		PV 134542 001 00999	10/20/2025	IN4959784	6.38		112475 INNOVATIVE OFFICE SOLUTIONS	
INNOVATIVE OFFICE SOLUTIONS LOCKBOX 131434		Summary Total			6.38			
		PV 134544 001 00999	10/24/2025	IN4964255	28.65			
P O BOX 1414 MINNEAPOLIS MN 55480-1414		Summary Total			28.65			
		PV 134546 001 00999	10/24/2025	IN4964901	7.12			
		Summary Total			7.12			

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Payee Number	Name / Mailing Address	Stub Message	Document Ty Number Itm Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Name
			PV 134547 001 00999	10/27/2025	IN4965020	20.97			
			Summary Total			20.97			
			PV 134599 001 00999	10/27/2025	IN4966058	398.83			
			Summary Total			398.83			
			PV 134640 001 00999	10/29/2025	IN4969013	28.30			
			Summary Total			28.30			
			PV 134641 001 00999	10/29/2025	IN4968512	12.01			
			Summary Total			12.01			
			PV 134660 001 00999	10/31/2025	IN4972368	14.34			
			Summary Total			14.34			
			Payment Amount			516.60			
119561	LEADS ONLINE LLC		PV 134650 001 00999	10/15/2025	421493	4,324.00		119561	LEADS ONLINE LLC
	LEADS ONLINE LLC 6900 DALLAS PARKWAY SUITE 825 PLANO TX 75024-4200		Summary Total			4,324.00			
			Payment Amount			4,324.00			
102954	LITTLE FALLS MACHINE INC		PV 134609 001 00999	10/15/2025	374397	295.71		102954	LITTLE FALLS MACHINE INC
	LITTLE FALLS MACHINE INC 300 LINDBERGH DRIVE SOUTH LITTLE FALLS MN 56345-1598		Summary Total			295.71			
			Payment Amount			295.71			
113658	MARCO		PV 134665 001 00999	10/29/2025	INV14489890	783.00		113658	MARCO

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Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	MARCO NW 7128 PO BOX 1450 MINNEAPOLIS MN 55485-7128								783.00			
									Summary Total			
									Payment Amount	783.00		
100283	MENARDS COON RAPIDS MENARDS COON RAPIDS 3045 MAIN STREET COON RAPIDS MN 55448		PV	134631	001	00999	10/28/2025	52735	31.45		100283	MENARDS COON RAPID
									Summary Total	31.45		
									Payment Amount	31.45		
100284	MENARDS ELK RIVER MENARDS ELK RIVER 19521 EVANS STREET NW ELK RIVER MN 55330-1077		PV	134524	001	00999	10/15/2025	24914	39.34		100284	MENARDS ELK RIVER
									Summary Total	39.34		
									Payment Amount	39.34		
119825	METRO CREATIVE GRAPHICS INC METRO CREATIVE GRAPHICS INC PO BOX 2085 LIVINGSTON NJ 07039		PV	134659	001	00999	10/31/2025	428473	99.00		119825	METRO CREATIVE GRAPHICS INC
									Summary Total	99.00		
									Payment Amount	99.00		
108208	METRO PRODUCTS LLC METRO PRODUCTS LLC 7401 CENTRAL AVENUE NE		PV	134606	001	00999	10/16/2025	188725	124.89		108208	METRO PRODUCTS LLC
									Summary Total	124.89		
			PV	134607	001	00999	10/17/2025	188751	147.24			

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Payee		Stub	Document			Due	Invoice	Payment	Discount	Supplier		
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount	Taken	Number	Name
FRIDLEY MN 55432				Summary Total					147.24			
			PV	134620	001	00999	10/23/2025	188856	85.82			
				Summary Total					85.82			
				Payment Amount					357.95			
100345 NAPA AUTO PARTS ELK RIVER			PV	134602	001	00999	10/22/2025	314353	137.32		100345	NAPA AUTO PARTS ELK RIVER
NAPA AUTO PARTS ELK RIVER 17137 YALE STREET NW				Summary Total					137.32			
			PV	134662	001	00999	10/31/2025	315680	28.17			
ELK RIVER MN 55330				Summary Total					28.17			
			PV	134679	001	00999	10/30/2025	315540	208.28			
				Summary Total					208.28			
				Payment Amount					373.77			
113444 PRECISE			PV	134615	001	00999	10/22/2025	IN200-2008603	1,242.00		113444	PRECISE
PRECISE 8633 EAGLE CREEK PKWY SAVAGE MN 55378				Summary Total					1,242.00			
				Payment Amount					1,242.00			
107978 PREMIER COMMERCIAL PROPERTIES INC		6781 Hwy 10 Property Mgmt	PV	134534	001	00999	10/20/2025	10436	600.00		107978	PREMIER COMMERCIAL PROPERTIES INC
PREMIER COMMERCIAL PROPERTIES INC 299 COON RAPIDS BLVD NW #200 COON RAPIDS MN 55433				Summary Total					600.00			
				Payment Amount					600.00			

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Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Number	Supplier Name
111839	REGENTS OF THE UNIVERSITY OF MINNESOTA		PV	134600	001	00999	10/23/2025	0230058502	95.00		111839	REGENTS OF THE UNIVERSITY OF MINNESOTA
	REGENTS OF THE UNIVERSITY OF MINNESOTA NW 5960 P O BOX 1450 MINNEAPOLIS MN 55485-5960								Summary Total	95.00		
									Payment Amount	95.00		
121170	RIDGEWAY AND ASSOCIATES		PV	134666	001	00999	10/30/2025	3403	560.00		121170	RIDGEWAY AND ASSOCIATES
	RIDGEWAY AND ASSOCIATES 1030 COUNTY ROAD E WEST #140 SHOREVIEW MN 55126								Summary Total	560.00		
									Payment Amount	560.00		
119374	SIGN SOLUTIONS USA, LLC		PV	134681	001	00999	10/30/2025	420168	783.18		119374	SIGN SOLUTIONS USA, LLC
	SIGN SOLUTIONS USA, LLC PO BOX 1408 FARGO ND 58107-1408								Summary Total	783.18		
									Payment Amount	783.18		
100469	STREICHER'S POLICE EQUIPMENT		PV	134657	001	00999	10/30/2025	I1791798	139.96		100469	STREICHER'S POLICE EQUIPMENT
	STREICHER'S POLICE EQUIPMENT								Summary Total	139.96		

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number 4089
 Bank Account 999.1010 CASH IN BANK 00002224
 Version LOGIS004V
 Originator JMORRISON
 Payment Instrument T A/P ACH Payment
 Pay Through Date 11/12/2025

Payee Number Name / Mailing Address	Stub Message	Document Ty Number Itm Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number Name
PLYMOUTH MN 55441							
					Payment Amount	317.40	
106990 USABUEBOOK		PV 134531 001 00999	10/24/2025	INV00866185	261.95		106990 USABUEBOOK
USA BLUE BOOK					Summary Total	261.95	
PO BOX 9004		PV 134623 001 00999	10/13/2025	INV00854275	1,628.64		
GURNEE IL 60031-9004					Summary Total	1,628.64	
					Payment Amount	1,890.59	
112721 W W GOETSCH ASSOCIATES INC		PV 134647 001 00999	10/27/2025	115485	4,765.00		112721 W W GOETSCH ASSOCIATES INC
W W GOETSCH ASSOCIATES INC					Summary Total	4,765.00	
5250 WEST 74TH STREET SUITE 24							
MINNEAPOLIS MN 55439-2226					Payment Amount	4,765.00	
100529 WENDELL'S INC		PV 134543 001 00999	10/22/2025	3085795	15.09		100529 WENDELL'S INC
WENDELL'S INC					Summary Total	15.09	
6601 BUNKER LAKE BLVD		PV 134545 001 00999	10/23/2025	3085810	15.42		
PO BOX 458					Summary Total	15.42	
RAMSEY MN 55303-0458					Payment Amount	30.51	
111137 WRIGHT HENNEPIN COOPERATIVE ELECTRIC		PV 134652 001 00999	10/29/2025	150-1681-6340 NOV 2025	57.95		111137 WRIGHT HENNEPIN COOPERATIVE ELECTRI
WRIGHT HENNEPIN COOPERATIVE ELECTRIC					Summary Total	57.95	

Payment Group Control Number 4089
 Bank Account 999.1010 CASH IN BANK 00002224
 Version LOGIS004V
 Originator JMORRISON
 Payment Instrument T A/PACH Payment
 Pay Through Date 11/12/2025

Payee	Stub	Document	Due	Invoice	Payment	Discount	Supplier		
Number	Name / Mailing Address	Ty	Number	Itrn	Co	Date	Number		
P O BOX 77027		PV	134663	001	00999	10/29/2025	150-1681-4280 NOV 2025	257.15	
MINNEAPOLIS MN 55480-7727							Summary Total	257.15	
							Payment Amount	315.10	
							Total Amount to be Processed	79,502.48	
							Total Number of Payments to be Processed	44	

Checks - 154,870.38

ACH - 79,502.48

Total A/P - 234,372.86

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Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #25-264

RESOLUTION APPROVING CASH DISBURSEMENTS MADE AND AUTHORIZING PAYMENT OF ACCOUNTS PAYABLE INVOICING RECEIVED DURING THE PERIOD OF OCTOBER 23, 2025 THROUGH NOVEMBER 5, 2025

WHEREAS, the City of Ramsey Finance Department has made cash disbursements and received accounts payable invoicing during the period of October 23, 2025 through November 5, 2025 in the amount of \$905,414.45 and

WHEREAS, the City Council of the City of Ramsey is required to authorize payment for all disbursement transactions.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the Ramsey City Council hereby approves the cash disbursements made and authorizes payment of the accounts payable invoices as detailed in the attached Bills List for the period October 23, 2025 through November 5, 2025 in the amount of \$905,414.45.

The motion for adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

Mayor Heineman
Councilmember
Councilmember
Councilmember
Councilmember
Councilmember

and the following voted against the same:

None

and the following abstained:

None

and the following were absent:

None

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 10th day of November, 2025.

Mayor

ATTEST:

City Clerk

CC Regular Session**Meeting Date:** 11/10/2025**Primary Strategic Plan Initiative:** Not Applicable**Title:**

Adopt Resolution 25-260 Approving the Updated Municipal Center Conference Room Rental Policy

Purpose/Background:

The purpose of this case is to approve the attached draft of the Municipal Center Conference Room Rental Policy.

This matter was discussed at the October 28, 2025, work session. By consensus, the City Council approved of the recommendations as shown below and attached.

The policy has been revised to enhance customer service and reduce the need for direct staff involvement. A significant change is the elimination of the paper-based application process, which previously required renters to contact staff to check room availability, complete and submit a physical application, and arrange payment through invoicing or manual transactions via cash, check, or credit card—all of which demanded administrative oversight.

Under the new policy, reservations will be managed entirely online through the Civic Rec program, aligning with current practices used by Parks and Recreation. This streamlined system allows residents to make reservations and payments by credit card at any time, offering greater convenience and efficiency. There are a minimum of five staff members available to assist customers if they need help with the online process or have further questions about the available facilities.

There are no changes to the rental fees. The paper application form will no longer be required.

Lastly, the Rum River Room (located on the second floor) has been removed from the list of available rooms. Following the City Council's consensus to designate the Rum River Room as an employee wellness space, it will no longer be available for public rental. All public room rentals will now be located on the first floor of the municipal center. Staff does not anticipate a reduction in rental revenue or turning away customers due to a lack of availability.

Funding Source:

Not applicable

Recommendation:

To approve the updated policy and eliminate the paper application process, in lieu of online reservations.

Outcome/Action:

Adopt resolution 25-260 approving the updated policy and eliminating the paper application process, in lieu of online reservations.

Attachments

Updated Policy
 Marked Up Policy
 Old Paper Application
 Resolution

Form Review

Inbox

Brian Hagen

Form Started By: Colleen Lasher

Final Approval Date: 11/06/2025

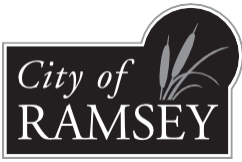
Reviewed By

Brian Hagen

Date

11/06/2025 09:27 AM

Started On: 11/03/2025 04:13 PM



7550 Sunwood Drive NW
Ramsey, MN 55303
763-427-1410 City Hall
763-427-5543 FAX
www.cityoframsey.com

Municipal Center Conference Room Rental Policy

BACKGROUND

The Ramsey Municipal Center, located at 7550 Sunwood Drive NW in Ramsey, houses the administrative and police functions of the City of Ramsey. The Municipal Center also serves as a location for various public meetings of the City Council, Committees, Boards and Commissions. Visit the City's website at www.cityoframsey.com or call 763-427-1410 for current meeting schedules.

The Ramsey Municipal Center features four (4) conference rooms available for use by the public or outside organizations. Municipal Center conference rooms are not available for banquet purposes or any similar event.

PURPOSE

The purpose of this policy is to establish written rules, regulations, definitions and a fee schedule that shall guide the use and rental of available conference rooms.

AVAILABLE CONFERENCE ROOMS

The following conference rooms may be available for public use:

- Alexander Ramsey Room Seating Capacity 100
- Lake Itasca Room Seating Capacity 40
- Mississippi River Room Seating Capacity 10
- Trott Brook Room Seating Capacity 10

Please note: food is only allowed in the Alexander Ramsey and the Lake Itasca Rooms. Food is not allowed in the Mississippi, or Trott Brook Rooms.

- Council Chambers Seating Capacity 92
 - The Council Chambers may be used for Candidate Forums at no charge, contingent upon the forums being open to the public. Any other circumstance involving the Council Chambers or public forums in general within the Municipal Center must be approved in advance by the City Administrator, as he or she stipulates said terms and conditions of use.

REGULAR HOURS AND DAYS OF USE

The Ramsey Municipal Center conference rooms are available for use by the public:

- Monday through Thursday: 7:00 a.m.–9:00 p.m., and
- Friday: 7:00 a.m.–4:30 p.m.

After-hours and weekend use will be approved at the discretion of the Building Maintenance Supervisor and must be approved in advance of fourteen (14) days prior to event. After-hours fees apply as shown within the Additional Fees Chart below. For more information, please contact the Building Maintenance Supervisor at 763-433-9815.

Conference rooms are not available when the Municipal Center is closed in observance of the following holidays:

New Year's Day, Martin Luther King, Jr., President's Day, Memorial Day, Independence Day, Juneteenth, Labor Day, Veterans' Day, Thanksgiving Day, (and the day after Thanksgiving Day), Christmas Eve, and Christmas Day

ELIGIBLE USERS

Eligible users are broken down into two (2) groups: 1) non-profit/youth organizations and 2) the general public.

- 1) **Non-profit Organizations/Youth Organizations:** The City of Ramsey recognizes 501 (c) (3) groups or non-profit groups that provide significant service to and for the City. These are charitable, governmental, or tax-exempt organizations that are formed for the purpose of fulfilling a mission to improve the common good of society rather than to acquire and distribute profits. Examples of non-profit and governmental organizations include (but are not limited to): youth organizations, 4-H Clubs, Lions Clubs, Rotary Clubs, Beyond the Yellow Ribbon, religious institutions, government institutions, educational institutions, student study groups, senior citizen clubs, etc. With the exception of student study groups, proof of local non-profit 501 (c) (3) status is required.

Free community seminars on products or services that a business sells shall not constitute non-profit status for renting rooms in the Ramsey Municipal Center. For example, free insurance educational training from an insurance firm; these types of businesses shall be considered for-profit.

- 2) **General Public:** This includes anyone who does not fall under the non-profit organizations/youth organizations groups. In cases where it is unclear whether a group or organization merits a certain status, the City of Ramsey personnel shall determine. Proof of local non-profit status, driver's license and/or additional information may be requested to assist in this determination.

The general public is also classified by resident and non-resident users. In all cases, the physical sale or transaction of goods or services is not allowed within the Municipal Center for any user.

- a. **Resident:**

- Valid I.D. such as a driver's license or other proof of residency.
- A civic group, organization, business, industry or school with its physical facilities located within the City limits.
- A representative of a youth organization, community school, or church wherein at least fifty (50) percent of the participants are Ramsey residents or which has provided significant benefit and service to and for the City.

- b. **Non-Resident:** Any person, civic group, organization, business, industry, church or school not residing or having physical facilities located within the City limits of Ramsey.

RESERVATIONS

Municipal Center conference rooms can be reserved online at <https://secure.rec1.com/MN/ramsey-mn/catalog> and must be completed and submitted a minimum of seven (7) days prior to the proposed date

of rental. Meetings that occur outside of regular business hours, as listed above, require a minimum of fourteen (14) days prior to the proposed date of rental. In the event your preferred date is not available, an alternate date will be offered. This also applies to any discrepancy in a reservation.

Governmental functions normally are scheduled at a minimum of three (3) days in advance. However, this requirement may be waived if the need is significant or an emergency exists. Governmental functions may supersede any other users with or without reservations if 1) three (3) days' notice is given; or 2) there is no other practical alternative. An attempt should be made, as practicable, to find other alternatives and provide three (3) days' notice whenever possible.

The permit to utilize a room within the Municipal Center is valid only for the date, time and person specified in an approved application. Groups may not occupy a room longer than their reserved time frame.

RESERVATIONS *continued*

When scheduling your reservation, please allow extra time to ensure your setup and check that the room is in good operating order, with adequate tables and chairs available. Test electrical outlets if needed; please be aware that overloading any outlet may trigger a circuit to break. Items such as glue, glitter, permanent markers, confetti and the like are not allowed without prior staff approval.

FEES

- 1) **Rental Fees:** In order to meet the coordination, facilitation and maintenance costs which result from continued use of these facilities, the following fee schedule has been developed. The City Administrator reserves the right to waive rental fees for distinct situations at their discretion.

Ramsey Municipal Center Conference Room Rental – Fees

Rates are per hour, 2-hour minimum, 30-minute increments thereafter			
	Youth Organizations/501 (c) (3) Groups	General Public	
		Resident	Non-Resident
Alexander Ramsey and Lake Itasca Rooms	\$15.00	\$45.00	\$65.00
Other Conference Rooms	\$15.00	\$25.00	\$45.00

Ramsey Municipal Center Conference Room Rental – Additional Fees

	Youth Organizations/501 (c) (3) Groups	General Public	
		Resident	Non-Resident
After-hours/weekend hourly fees	\$100.00	\$100.00	\$100.00
Coffee service per pot	\$5.00	\$5.00	\$5.00

- 2) **Additional Fees:**

After-Hours/Weekend Hourly Fees: After hours and weekend use will be approved at the discretion of the Building Maintenance Supervisor and must be approved in advance of fourteen (14) days prior to the event. For more information, please contact the Building Maintenance Supervisor at 763-433-9815.

Coffee Service: Coffee service is available in the Alexander Ramsey Room and the Lake Itasca Room. The fee for use is set annually by City Council resolution. Coffee must be purchased from the City for use in the coffee service. Outside percolators, coffee pots, or similar equipment may not be brought in for use in the meeting rooms. No storage of equipment is allowed in the meeting rooms or kitchens by outside groups.

PRIORITY OF USE

The need to conduct City business takes precedence over any reservation. Reservations will be rescheduled, if possible, or refunded if City business replaces the said reservation. All remaining reservations will be accepted on a first-come, first-served basis upon completing an online reservation with payment.

RULES OF USE

ALCOHOL/SMOKING: All municipal facilities are alcohol and smoke-free. The consumption of alcohol or smoking is not permitted anywhere on the Municipal Center grounds or in the Municipal Parking Facility.

ARTS AND CRAFTS: No glue, hot glue guns, glitter, permanent markers or such items are allowed in conference rooms.

AUDIO VISUAL EQUIPMENT: Please contact the IT Department at 763-433-9827 at least two (2) days in advance prior to your event for the use of City-owned audio and visual equipment. All equipment should be used for its intended purpose.

CANCELLATION POLICY: There will be no refunds made due to inclement weather. However, full refunds will be available for cancellations made at least five (5) working days (Monday through Friday) prior to the scheduled event. No refunds will be issued if cancellation is made less than five (5) working days prior to the event.

CHILDREN: Children need to be supervised at all times by an adult and never left alone outside of conference rooms. Noise from within conference rooms should be kept low enough so as not to be heard out in the hallways.

CLEAN-UP AFTER USE: General clean-up of conference rooms is the responsibility of the applicant. If any items, such as confetti or similar, are thrown in a conference room, your group is responsible for cleaning up said material. All trash and recycling should be deposited in the correct bins.

FIREARMS: All firearms must be pre-approved with a permit before they are allowed on the premises. For more information, please contact the Police Department at 763-427-6812.

FOOD AND BEVERAGES IN MEETING ROOMS: Food and beverages may only be served and/or consumed in the Alexander Ramsey Room and the Lake Itasca Room. Food may not be consumed in the remaining conference rooms (Mississippi River Room, or Trott Brook Room), or approval for food may be granted by the Building Maintenance Supervisor at 763-433-9815 on a case-by-case basis.

LIABILITY FOR DAMAGE: All users of conference rooms are liable for any damage to public or private property or injury to any person resulting from the use or presence within the building. If damage is found, the group will pay the cost of all damages and repairs needed. A conviction of vandalism can result in a \$1,000 fine and/or ninety (90) days in jail.

PETS AND ANIMALS: No pets or animals are allowed into the Municipal Center or conference rooms. Animals will only be allowed if needed for health reasons.

POSTERS: Posters may be hung around the Municipal Center on the day of the event for directional purposes. This must be coordinated with the Building Maintenance Supervisor, and blue painters' tape must be used.

FEES: Fees will be reviewed and adjusted periodically by Council resolution.

SEVERE WEATHER/EMERGENCY PROCEDURE: In the event of an emergency and/or severe weather, building maintenance staff has the authority to suspend all activity and evacuate all individuals to the Police Department Locker Rooms, which is the official emergency shelter for the Municipal Center.

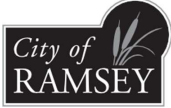
STORAGE: The Ramsey Municipal Center is not to be used for the storage of equipment or supplies for organized groups or the general public. Items, equipment and supplies must be removed after each meeting.

RULES OF USE *continued*

USE OF CANDLES: Candles are not allowed in the Municipal Center, including conference rooms.

USE OF FURNITURE AND EQUIPMENT: Chairs and tables may not be moved within the conference rooms in which they are located, with the exception of the tables in the Alexander Ramsey Room. Please do not lock the tables in place. City staff will not perform room set-up duties for outside users. All furniture should be used for its intended purpose. If the furniture is in use prior to and during the event, it may not be used at the event (e.g., a table holding a display or appliance may not be used for some other purpose).

This Facility Use and Rental Policy was adopted by Ramsey City Council on September 27, 1994, amended on May 27, 2003, amended November 14, 2006, amended January 23, 2007, amended May 22, 2007, amended July 27, 2010, amended February 26, 2013, amended August 8, 2016, amended November 27, 2018, amended August 5, 2019, amended July 31, 2020, amended February 14, 2023, amended November 26, 2024 and November 10, 2025.



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Municipal Center Conference Room Rental Policy

BACKGROUND

The Ramsey Municipal Center, located at 7550 Sunwood Drive NW in Ramsey, houses the administrative and police functions of the City of Ramsey. The Municipal Center also serves as a location for various public meetings of the City Council, Committees, Boards and Commissions. Visit the City's website at www.cityoframsey.com or call 763-427-1410 for current meeting schedules.

The Ramsey Municipal Center features ~~five~~ ~~four~~ (54) conference rooms available for use by the public or outside organizations. Municipal Center conference rooms are not available for banquet purposes or any similar event.

PURPOSE

The purpose of this policy is to establish written rules, regulations, definitions and a fee schedule that shall guide the use and rental of available conference rooms.

AVAILABLE CONFERENCE ROOMS

The following conference rooms may be available for public use:

- Alexander Ramsey Room Seating Capacity 100
- Lake Itasca Room Seating Capacity 40
- Mississippi River Room Seating Capacity 10
- ~~Rum River Room~~ ~~Seating Capacity 10~~
- Trott Brook Room Seating Capacity 10

Please note: food is only allowed in the Alexander Ramsey and the Lake Itasca Rooms. Food is not allowed in the Mississippi, ~~Rum River~~ or Trott Brook Rooms.

- Council Chambers Seating Capacity 92
 - The Council Chambers may be used for Candidate Forums at no charge, contingent upon the forums being open to the public. Any other circumstance involving the Council Chambers or public forums in general within the Municipal Center must be approved in advance by the City Administrator, as he or she stipulates said terms and conditions of use.

REGULAR HOURS AND DAYS OF USE

The Ramsey Municipal Center conference rooms are available for use by the public:

- Monday through Thursday: 7:00 a.m.–9:00 p.m., and
- Friday: 7:00 a.m.–4:30 p.m.

After-hours and weekend use will be approved at the discretion of the Building Maintenance Supervisor and must be approved in advance of fourteen (14) days prior to event. After-hours fees apply as shown within the Additional Fees Chart below. For more information, please contact the Building Maintenance Supervisor at 763-433-9815.

Conference rooms are not available when the Municipal Center is closed in observance of the following holidays:

- New Year's Day, Martin Luther King, Jr., President's Day, Memorial Day, Independence Day, Juneteenth, Labor Day, ~~Veteran's~~ ~~Veterans'~~ Day, Thanksgiving Day, (and the day after Thanksgiving Day), Christmas Eve, and Christmas Day

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ELIGIBLE USERS

Eligible users are broken down into two (2) groups: 1) non-profit/youth organizations and 2) the general public.

- 1) **Non-profit Organizations/Youth Organizations:** The City of Ramsey recognizes 501 (c) (3) groups or non-profit groups that provide significant service to and for the City. These are charitable, governmental, or tax-exempt organizations that are formed for the purpose of fulfilling a mission to improve the common good of society rather than to acquire and distribute profits. Examples of non-profit and governmental organizations include (but are not limited to): youth organizations, 4-H Clubs, Lions Clubs, Rotary Clubs, Beyond the Yellow Ribbon, religious institutions, government institutions, educational institutions, student study groups, senior citizen clubs, etc. With the exception of student study groups, proof of local non-profit 501 (c) (3) status is required.

Free community seminars on products or services that a business sells shall not constitute non-profit status for renting rooms in the Ramsey Municipal Center. For example, free insurance educational training from an insurance firm; these types of businesses shall be considered for-profit.

- 2) **General Public:** This includes anyone who does not fall under the non-profit organizations/youth organizations groups. In cases where it is unclear whether a group or organization merits a certain status, the City of Ramsey personnel shall determine. Proof of local non-profit status, driver's license and/or additional information may be requested to assist in this determination.

The general public is also classified by resident and non-resident users. In all cases, the physical sale or transaction of goods or services is not allowed within the Municipal Center for any user.

- a. **Resident:**

- Valid I.D. such as a driver's license or other proof of residency.
- A civic group, organization, business, industry or school with its physical facilities located within the City limits.
- A representative of a youth organization, community school, or church wherein at least fifty (50) percent of the participants are Ramsey residents or which has provided significant benefit and service to and for the City.

- b. **Non-Resident:** Any person, civic group, organization, business, industry, church or school not residing or having physical facilities located within the City limits of Ramsey.

APPLICATION RESERVATIONS

Municipal Center conference rooms [can be reserved online at https://secure.rec1.com/MN/ramsey-mn/catalog-applications](https://secure.rec1.com/MN/ramsey-mn/catalog-applications) can be found on the City's website at www.cityoframsey.com, and must be completed and submitted a minimum of seven (7) days prior to the proposed date of rental. Meetings that occur outside of regular business hours, as listed above, require a minimum of fourteen (14) days prior to the proposed date of rental. In the event your preferred date is not available, an alternate date will be offered. This also applies to any discrepancy in a reservation.

Governmental functions normally are scheduled at a minimum of three (3) days in advance. However, this requirement may be waived if the need is significant or an emergency exists. Governmental functions may supersede any other users with or without reservations if 1) three (3) days' notice is given; or 2) there is no other practical alternative. An attempt should be made, as practicable, to find other alternatives and provide three (3) days' notice whenever possible.

The permit to utilize a room within the Municipal Center is valid only for the date, time and person specified in an approved application. Groups may not occupy a room longer than their reserved time frame.

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APPLICATION RESERVATIONS *continued*

When scheduling your reservation, please allow extra time to ensure your setup and check that the room is in good operating order, with adequate tables and chairs available. Test electrical outlets if needed; please be aware that overloading any outlet may trigger a circuit to break. Items such as glue, glitter, permanent markers, confetti and the like are not allowed without prior staff approval.

FEES

- 1) **Rental Fees:** In order to meet the coordination, facilitation and maintenance costs which result from continued use of these facilities, the following fee schedule has been developed. The City Administrator reserves the right to waive rental fees for distinct situations at their discretion.

Ramsey Municipal Center Conference Room Rental – Fees

Rates are per hour, 2-hour minimum, 30-minute increments thereafter			
	Youth Organizations/501 (c) (3) Groups	General Public	
		Resident	Non-Resident
Alexander Ramsey and Lake Itasca Rooms	\$15.00	\$45.00	\$65.00
Other Conference Rooms	\$15.00	\$25.00	\$45.00

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Ramsey Municipal Center Conference Room Rental – Additional Fees

	Youth Organizations/501 (c) (3) Groups	General Public	
		Resident	Non-Resident
After-hours/weekend hourly fees	\$100.00	\$100.00	\$100.00
Coffee service per pot	\$5.00	\$5.00	\$5.00

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2) **Additional Fees:**

After-Hours/Weekend Hourly Fees: After hours and weekend use will be approved at the discretion of the Building Maintenance Supervisor and must be approved in advance of fourteen (14) days prior to the event. For more information, please contact the Building Maintenance Supervisor at 763-433-9815.

Coffee Service: Coffee service is available in the Alexander Ramsey Room and the Lake Itasca Room. The fee for use is set annually by City Council resolution. Coffee must be purchased from the City for use in the coffee service. Outside percolators, coffee pots, or similar equipment may not be brought in for use in the meeting rooms. No storage of equipment is allowed in the meeting rooms or kitchens by outside groups.

PRIORITY OF USE

The need to conduct City business takes precedence over any reservation. Reservations will be rescheduled, if possible, or refunded if City business replaces the said reservation. All remaining reservations will be accepted on a first-come, first-served basis upon [receiving a completed application completing an online reservation and with](#) payment.

RULES OF USE

ALCOHOL/SMOKING: All municipal facilities are alcohol and smoke-free. The consumption of alcohol or smoking is not permitted anywhere on the Municipal Center grounds or in the Municipal Parking Facility.

ARTS AND CRAFTS: No glue, hot glue guns, glitter, permanent markers or such items are allowed in conference rooms.

AUDIO VISUAL EQUIPMENT: Please contact the IT Department at 763-433-9827 at least two (2) days in advance prior to your event for the use of City-owned audio and visual equipment. All equipment should be used for its intended purpose.

CANCELLATION POLICY: There will be no refunds made due to inclement weather. However, full refunds will be available for cancellations made at least five (5) working days (Monday through Friday) prior to the scheduled event. No refunds will be issued if cancellation is made less than five (5) working days prior to the event.

CHILDREN: Children need to be supervised at all times by an adult and never left alone outside of conference rooms. Noise from within conference rooms should be kept low enough so as not to be heard out in the hallways.

CLEAN-UP AFTER USE: General clean-up of conference rooms is the responsibility of the applicant. If any items, such as confetti or similar, are thrown in a conference room, your group is responsible for cleaning up said material. All trash and recycling should be deposited in the correct bins.

FIREARMS: All firearms must be pre-approved with a permit before they are allowed on the premises. For more information, please contact the Police Department at 763-427-6812.

FOOD AND BEVERAGES IN MEETING ROOMS: Food and beverages may only be served and/or consumed in the Alexander Ramsey Room and the Lake Itasca Room. Food may not be consumed in the remaining conference rooms (~~Rum River Room~~, Mississippi River Room, or Trott Brook Room), or approval for food may be granted by the Building Maintenance Supervisor at 763-433-9815 on a case-by-case basis.

LIABILITY FOR DAMAGE: All users of conference rooms are liable for any damage to public or private property or injury to any person resulting from the use or presence within the building. If damage is found, the group will pay the cost of all damages and repairs needed. A conviction of vandalism can result in a \$1,000 fine and/or ninety (90) days in jail.

PETS AND ANIMALS: No pets or animals are allowed into the Municipal Center or conference rooms. Animals will only be allowed if needed for health reasons.

POSTERS: Posters may be hung around the Municipal Center on the day of the event for directional purposes. This must be coordinated with the Building Maintenance Supervisor, and blue painters' tape must be used.

FEES: Fees will be reviewed and adjusted periodically by Council resolution.

SEVERE WEATHER/EMERGENCY PROCEDURE: In the event of an emergency and/or severe weather, building maintenance staff has the authority to suspend all activity and evacuate all individuals to the Police Department Locker Rooms, which is the official emergency shelter for the Municipal Center.

STORAGE: The Ramsey Municipal Center is not to be used for the storage of equipment or supplies for organized groups or the general public. Items, equipment and supplies must be removed after each meeting.

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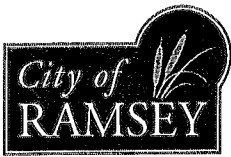
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RULES OF USE *continued*

USE OF CANDLES: Candles are not allowed in the Municipal Center, including conference rooms.

USE OF FURNITURE AND EQUIPMENT: Chairs and tables may not be moved within the conference rooms in which they are located, with the exception of the tables in the Alexander Ramsey Room. Please do not lock the tables in place. City staff will not perform room set-up duties for outside users. All furniture should be used for its intended purpose. If the furniture is in use prior to and during the event, it may not be used at the event (e.g., a table holding a display or appliance may not be used for some other purpose).

This Facility Use and Rental Policy was adopted by Ramsey City Council on September 27, 1994, amended on May 27, 2003, amended November 14, 2006, amended January 23, 2007, amended May 22, 2007, amended July 27, 2010, amended February 26, 2013, amended August 8, 2016, amended November 27, 2018, amended August 5, 2019, amended July 31, 2020, amended February 14, 2023, and amended November 26, 2024.



7550 Sunwood Drive NW
 Ramsey, MN 55303
 City Hall: 763-427-1410
 Fax: 763-427-5543
 www.cityoframsey.com

SUBMIT

**Municipal Center
 Room Rental Application**

Business/Group Name _____ Application Date _____
 Address or City _____
 Contact Name _____ Contact Phone _____
 Contact Address _____
 Contact Email _____

- Resident
- Non-Resident
- Youth Organization

Obsolete

Municipal Center Hours of Use

Monday-Thursday, 7:00 a.m.-9:00 p.m.
 Friday, 7:00 a.m.-4:30 p.m.

The Building Maintenance Supervisor must approve after-hours and weekend use.

No food is allowed in small rooms.

Meeting Information

Date of Meeting _____
 Start Time _____
 End Time _____

Room Requested

- Alexander Ramsey Room Seating Capacity 100
- Lake Itasca Room Seating Capacity 40
- Mississippi River Room Seating Capacity 10
- Rum River Room Seating Capacity 10
- Trott Brook Room Seating Capacity 10

Frequency

- Single Meeting
- Weekly
- Bi-Weekly
- Monthly

Ramsey Municipal Center Conference Room Rental - Rates

Rates are per hour, 2-hour minimum, 30-minute increments thereafter			
	Youth Organizations/ 501c3 Groups	General Public	
		Resident	Non-Resident
Alexander Ramsey and Lake Itasca Rooms	\$15.00	\$45.00	\$65.00
Other Conference Rooms	\$15.00	\$25.00	\$45.00

Ramsey Municipal Center Conference Room Rental - Additional Fees

Rates are per hour, 2-hour minimum, 30-minute increments thereafter

	Youth Organizations/ 501c3 Groups	General Public	
		Resident	Non-Resident
After-hours/weekend hourly fees	\$100.00	\$100.00	\$100.00
Coffee service per pot	\$5.00	\$5.00	\$5.00

INVOICE

Obsolete

Standard Room Fee		Subtotal
Additional Fees		
After-hours fee, if applicable		
Coffee fee, \$5.00 per pot		
TOTAL DUE		
Receipt Number		

Using these facilities represents a privilege and may be revoked at any time, with or without prior notice by the City Council or City Administrator.

I, the undersigned, have read and understand the Priorities of Use and Rules of Use listed in the Municipal Center Conference Room Rental Policy. I understand that violating these rules may result in the forfeiture of any deposits and additional liability for damages. I also understand that I am responsible for reporting vandalism or abuse to the Ramsey Police Department. It is agreed by the parties hereto that those individuals included in the above group will hold the City of Ramsey harmless for any damages or personal injury incurred as a result of the use of this facility by those individuals.

User Signature _____

CITY OF RAMSEY

By _____ Date _____

FOR CITY USE ONLY

By _____ Date _____

Comments _____

Date Paid _____ Check # _____ Receipt # _____

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #25-260

RESOLUTION ADOPTING THE UPDATED MUNICIPAL CENTER CONFERENCE ROOM RENTAL POLICY

WHEREAS, the City Council discussed updates to the Municipal Center Conference Room Rental Policy; and

WHEREAS, it was determined that a change to online municipal center conference room scheduling and administration is in the best interest of the community; and

WHEREAS, the Rum River Room on second floor is no longer available for public rental; all public room rentals within City Hall are available to the public on the first floor.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) Motion to adopt resolution #25-260 approving the updated Municipal Center Conference Room Rental Policy and eliminating the paper application process, in lieu of online reservations.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Musgrove, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 10th day of November, 2025.

Mayor

ATTEST:

City Clerk

CC Regular Session

Meeting Date: 11/10/2025

Primary Strategic Plan Initiative: Promote economic growth and development.

Title

Adopt Resolution #25-261 Approving an Amendment to the Development Agreement for Cedarview Estates.

Purpose/Background:

Cedarview Estates is a 3-lot rural subdivision immediately north of Fire Station #2. It has an existing home at 15060 Armstrong Boulevard NW on the east side with an extension to 151st Lane NW accessing two lots for new single-family construction on the west side. The signed development agreement states that the Stage I Improvements (the grading, storm sewer, and street extension) must be completed within one year of recording of the plat. That completion date is December 17, 2025. The developer, 5 Star Property Ventures (Tom Dehn), has removed the trees, but not yet commenced grading, storm sewer installation, construction of the new 151st Lane cul-de-sac, or removal of the old temporary cul-de-sac.

The City has the option of using the sureties that the developer posted to do the work after December 17 per the agreement. Given the time of year, the work would not be completed until spring or summer of 2026. Staff is comfortable letting the developer coordinate this work for 2026 construction.

Notification:

None required.

Funding Source:

All costs associated with this project are the responsibility of the developer.

Recommendation:

Staff recommends approval of the amended development agreement.

OutcomeAction:

Motion to adopt Resolution #25-261 approving an amendment to the development agreement for Cedarview Estates.

Attachments

- Resolution #25-261
- Development Agreement Amendment #1
- Executed Development Agreement
- Recorded Plat

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	11/06/2025 01:01 PM
Form Started By: Todd Larson		Started On: 11/03/2025 04:02 PM
Final Approval Date: 11/06/2025		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #25-261

RESOLUTION APPROVING AN AMENDMENT TO THE DEVELOPMENT AGREEMENT FOR CEDARVIEW ESTATES

WHEREAS, The City of Ramsey approved a minor plat application from Mr. Thomas Dehn of 5 Star Property Ventures, LLC, (the “Applicant”) on the property now legally described as follows:

Lots 1, 2, and 3, Block 1, Cedarview Estates, Anoka County, Minnesota

(the “Subject Property”).

WHEREAS, the minor plat was accompanied by an approved development agreement subsequently signed by the Applicant and the City and recorded as Document Number 2428902.004 with the Anoka County Recorder’s office; and

WHEREAS, the development agreement stated that the completion date of the Stage I Improvements will be one year from the date of recording, which will be December 17, 2025; and

WHEREAS, some of the work has commenced, though not all of it will be completed by December 17, 2025; and

WHEREAS, it is reasonable that the remaining work is completed in the spring and summer of 2026; and

WHEREAS, the City Council has considered this request at a meeting prior to the stated completion date.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows: That the City of Ramsey approves extending the completion date for Stage I Improvements to December 17, 2026, and that the Mayor and City Administrator are authorized to sign the amendment to the development agreement (First Amendment), pending review by the City Attorney.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 10th day of November, 2025.

Mayor

ATTEST:

City Clerk

**DEVELOPMENT AGREEMENT FOR CEDARVIEW ESTATES
FIRST AMENDMENT
CITY OF RAMSEY, ANOKA COUNTY, MINNESOTA**

This Agreement (hereinafter the “Agreement”) is dated as of this 10th day of November 2025, and is by and between the City of Ramsey, a Minnesota municipal corporation (the “CITY”) and 5 STAR PROPERTY VENTURES, LLC, a Minnesota limited liability company under the laws of Minnesota, (the “PERMITTEE”) and amends the previous development agreement dated May 9, 2023.

Recitals

- A. The PERMITTEE is the fee title owner of land legally described as:

Lots 1, 2, and 3, Block 1, Cedarview Estates, Anoka County, Minnesota

(the “Subject Property”)
- B. That on April 25, 2023, the CITY approved a final plat to subdivide property into three lots and the associated development agreement by adopting Resolution #23-069.
- C. That the plat of Cedarview Estates has been recorded as Document Number 2429802.003 and the development agreement has been recorded as Document Number 2428902.004, both on December 17, 2024.
- D. That the development agreement Paragraph 7 stated that all Stage I improvements must be completed one year from the date of recording of the plat, which will be December 17, 2025.
- E. That the PERMITTEE is requesting an amendment to the development agreement pertaining to the completion date in Paragraph 7 in order to complete the Stage I improvements in 2026, as follows:

Amended Agreement

7. **Time of Performance for the State I Improvements.** The PERMITTEE must complete the Stage I Improvements by December 17, 2026.

[The remainder of this page is intentionally left blank.]

THE PERMITTEE:

By: _____
Thomas A. Dehn,
5 Star Property Ventures, LLC
Its: Vice President

STATE OF MINNESOTA)
)ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me this _____ day of _____, 2025, by Thomas A. Dehn, Vice President of 5 Star Property Ventures LLC, a Minnesota Limited Liability Company, under the laws of the State of Minnesota on behalf of the corporation.

Notary Public

**CITY OF RAMSEY
DEVELOPMENT AGREEMENT FOR CEDARVIEW ESTATES**

This Agreement (hereinafter the "Agreement") is dated as of this 9th day of May, 2023 and is by and between the **CITY OF RAMSEY**, a Minnesota municipal corporation (the "**CITY**") and Thomas A. Dehn (the "**DEVELOPER**").

Recitals

- A. The **PERMITTEE** is the owner of land legally described on the attached Exhibit A (the "Subject Property").
- B. The **PERMITTEE** has received approval from the **CITY** to subdivide the Subject Property and plat the same as CEDARVIEW ESTATES (the "Plat"), formerly known as CEDAR ACRES at preliminary plat.

Agreement

1. **Recitals.** Recitals incorporated. The recitals stated above are hereby incorporated into this Agreement and are made part of this Agreement by reference.
2. **Conditions of Approval.** The **CITY** has approved the Plat subject to satisfaction of the following conditions subsequent:
 - a. **The PERMITTEE'S Execution of this Agreement.** That the **PERMITTEE** enter into this Agreement.
 - b. **Marketable Title.** That prior to recording the Plat, the **PERMITTEE** shall provide the **CITY** with proof of marketable title to the Subject Property either through a currently certified abstract, registered property abstract or title insurance commitment or policy.

3. The Plans. The term “Plans” as used in this Agreement means the Final Plat Plans prepared by Sathre-Bergquist, Inc., dated March 24th, 2023. The Plans remain subject to: (a) CITY Staff’s review and approval of the Plans to, among other things, confirm that the revisions requested in the CITY Staff’s review letter have been made; and (b) such further revisions as the PERMITTEE may propose and the CITY approves. The Plans shall not be attached to this Agreement, but are in the CITY’S files.
4. Stage I Improvements. The public improvements the PERMITTEE will construct or install are as follows:
 - a. Storm drainage facilities (when specified).
 - b. Stormwater maintenance through 90 percent buildout.
 - c. Streets.
 - d. Lot grading.
 - e. Electricity (within one-fourth mile).
 - f. Phone (within one-fourth mile).
 - g. Natural gas (within one-fourth mile).
 - h. Boulevard sodding.

(the “Stage I Improvements”).

The PERMITTEE agrees to construct the Stage I Improvements according to the terms and conditions of this Agreement and in accordance with the Plans and the City Code. Per City Code Section 117-615, the PERMITTEE shall provide the CITY with a set of reproducible as-built plans in Computer Aided Drafting (CAD) format upon completion of the Stage I Improvements and acceptance by the CITY. As as-built plans are a required Stage I Improvement item per City Code Section 117-615, the CITY will not release in its entirety the required Stage I Improvement Financial Guaranty noted in Section 12 below until such as-built plans are received by the CITY. Additionally, the PERMITTEE agrees to provide to the CITY the plans in CAD format prior to the commencement of construction of the Stage I Improvements.

5. Lot Corner Staking. The PERMITTEE must install lot corner stakes at all lot corners.
6. Installation of the Stage I Improvements. The PERMITTEE shall obtain all necessary permits from all governmental agencies before commencing construction of the Stage I Improvements. The PERMITTEE must provide the CITY with copies of all necessary permits from other governmental agencies prior to or when the PERMITTEE applies for a building permit to construct improvements on a lot within the Plat. Within thirty (30) days after the completion of the Stage I Improvements, the PERMITTEE shall provide the CITY with a complete set of reproducible “As Built” plans for the Stage I Improvements.
7. Time of Performance for the Stage I Improvements. The PERMITTEE must complete the Stage I Improvements within one (1) year after the recording of the Plat.
8. Ownership of the Stage I Improvements. The PERMITTEE owns the Stage I Improvements until the CITY’S acceptance of the Stage I Improvements. Title to the Stage

I Improvements automatically passes to the CITY upon the CITY'S written acceptance of the Stage I Improvements. Except to the extent the CITY has accepted all or portions of the Stage I Improvements, in writing, prior to the lapse, expiration, or other termination of the CITY'S financial guaranty described in Section 12 and except to the extent the CITY and the PERMITTEE may agree, in writing, to defer the CITY'S acceptance of certain specified Stage I Improvements, the CITY is deemed to have accepted the Stage I Improvements when the CITY releases the financial guaranty described in Section 12 or allows such financial guaranty to lapse, expire or otherwise terminate.

9. Stage I Improvements License. The PERMITTEE hereby grants the CITY and the CITY'S agents, employees, officers, and contractors an irrevocable license to enter the Subject Property to perform all necessary work and/or inspections the CITY deems appropriate during the PERMITTEE'S installation of the Stage I Improvements. The license shall expire after the CITY accepts ownership of Stage I Improvements.
10. Stage II Improvements. The public improvements the PERMITTEE must construct or install are as follows:
 - a. Street striping (if required by Plans).
 - b. Installation of survey monumentation.

(the "Stage II Improvements"). The PERMITTEE must complete the construction of the Stage II Improvements within one (1) year after the date upon which the Plat is recorded.

PERMITTEE must install the Stage II Improvements in accordance with the Plans, excluding the street and traffic control signs, which will be installed by the CITY.

11. Required Private Improvements. The private improvements the PERMITTEE will construct or install are as follows:
 - a. Private well and septic
 - b. Storm drainage facilities
 - c. Stormwater maintenance
 - d. Lot grading
 - e. Landscaping

12. Financial Guaranty for Stage I Improvements, Stage II Improvements, and Required Private Improvements. The PERMITTEE shall provide a financial guaranty to the CITY guaranteeing the construction of the Stage I Improvements, Stage II Improvements, and Required Private Improvements, as well as their timely completion. The PERMITTEE shall be responsible for a financial guarantee in the amount of **(\$80,578.00)**, which amount is 125% of the CITY Engineer's estimated cost of the Stage I Improvements. Upon completion of Stage I Improvements (including the removal of "temporary" erosion control measures as identified in the approved Grading Plan), acceptance by the CITY, supported by appropriate lien waivers, The PERMITTEE may request a reduction in the amount of the financial guaranty.

13. Inspection Escrow for the Stage I Improvements, Stage II Improvements, and Required Private Improvements. The PERMITTEE shall provide an inspection escrow to the CITY to inspect the Stage I Improvements, Stage II Improvements, and Required Private

Improvements. The **PERMITTEE** shall be responsible for an inspection escrow in the amount of **(\$3,223.00)**, which amount is 5% of the City Engineer's estimated cost of the Stage I Improvements, Stage II Improvements, and Required Private Improvements. The inspection escrow must be in the form of cash. The **PERMITTEE** may request a refund of the remaining balance in the escrow upon completion of the Stage I Improvements, Stage II Improvements, and Required Private Improvements, after acceptance by the **CITY**.

14. Warranty for Stage I and Stage II Improvements. The **PERMITTEE** shall provide a one-year warranty in the amount of **\$16,116.00**, which is 25% of the cost of the Stage I and Stage II Improvements. Said warranty shall be in force for one year following the final acceptance of any required improvements and shall guarantee satisfactory performance of said improvements. The warranty must be in the form of a Letter of Credit, approved as to form by the **CITY**, or a cash escrow.
15. Street Cleaning and Clean Up. After the street surfacing that is a part of the Stage I Improvements is installed, the **PERMITTEE** shall clear any soil, earth, or debris from the streets. From time to time, the **CITY** may remove accumulations of soil, earth, and debris from the streets resulting from the construction of the Stage I Improvements. It shall be the **PERMITTEE'S** responsibility to pay the costs associated with this necessary street cleaning. Invoices from the **CITY** to the **PERMITTEE** for such costs shall be paid within fifteen (15) days of the date of the invoice.
16. Payment of Development Fees. The **PERMITTEE** must pay to the **CITY** the fees described on Exhibit B which may include, but are not limited to, Park Land Dedication Fees, Trail Development Fees, Sanitary Sewer Connection (Trunk) Fees, Water Connection (Trunk) Fees, Sanitary Sewer Lateral Fees, Water Lateral Fees, Storm Management Fees, Street Signage Fees, and Street Light Operation and Maintenance Fees.
17. Requirements for Building and Occupancy Permits.
 - a. No building permit for any lot in the Plat shall be issued until the **PERMITTEE** has: (a) installed a Class 5 driving surface to within 300 feet of the structure; (b) provided the **CITY** Building Official with a Certificate of Survey; c.) the financial guaranty described in Section 12 to the **CITY**; d.) obtained all necessary permits from the Lower Rum River Watershed Management Organization and has provided a copy of such permit to the **CITY**; and
 - b. No occupancy permit for any lot in the Plat shall be issued until the **PERMITTEE** has: (a) constructed vehicular access to the lot, including the installation of at least one layer of bituminous surfacing; (b) constructed all utilities and storm water facilities this Agreement requires to serve the lot and such utilities and storm water facilities are in place, operational and accepted by the **CITY**; (c) for lots that have a slope of less than 2%, provided the **CITY** with a certificate of grading, prepared by a licensed (State of Minnesota) professional land surveyor, certifying that the flattest grade on the lot is 1% or greater; and (d) installed and planted the sod and landscaping that are required as a part of the Stage I Improvements.
18. **PERMITTEE Defaults.** If the **PERMITTEE** defaults in the performance of one or more of the **PERMITTEE'S** obligations under this Agreement, i) the **CITY** gives the

PERMITTEE thirty (30) days written notice of the default and ii) the **PERMITTEE** fails to cure the default within said thirty (30), then the **CITY** may pursue any and all remedies available at law or in equity including, but not limited to, the following:

- a. The **CITY** may, at its option, perform or engage one or more third parties to perform the **PERMITTEE'S** obligations. If, in the reasonable judgment of the **CITY'S** staff, the **PERMITTEE'S** default creates an immediate risk to public health or safety, the **CITY** may perform or engage one or more third parties to perform the work before the **CITY** provides the notice described in the initial paragraph of this Section, but the **CITY** must use commercially reasonable efforts to notify the **PERMITTEE** as promptly as possible that the **CITY** is undertaking to perform the **PERMITTEE'S** obligation or obligations. If the **CITY** performs one or more obligations of the **PERMITTEE**, the **PERMITTEE** must reimburse the **CITY** for any costs or expenses the **CITY** incurs, including costs and expenses for **CITY** staff time, to perform the work within 30 days after the **CITY** notifies the **PERMITTEE**, in writing, of the costs and expenses the **CITY** incurred to perform the work. If the **PERMITTEE** does not reimburse the **CITY** within said 30 day period, the **CITY** may pursue any remedies available to the **CITY** either at law or in equity or, in the alternative, the **CITY** may draw on the financial guaranty the **PERMITTEE** has provided to the **CITY** pursuant to this Agreement to reimburse itself for the expenses the **CITY** incurs to perform the work. This Agreement is a license for the **CITY** to act, and it shall not be necessary for the **CITY** to seek a Court Order for permission to enter the **PERMITTEE** Property. As an alternative to seeking recovery from the **PERMITTEE** or the financial guaranty, the **CITY** may levy special assessments against the **PERMITTEE** Property in accordance with Minnesota Statutes Section 429, and the **PERMITTEE**, for itself and its successors in title, hereby expressly waives any and all substantive and procedural objections or defenses the **PERMITTEE** may have to such special assessments.
- b. The **CITY** may commence an action in Anoka County District Court to pursue any remedy available to the **CITY** at law or in equity including, but not limited to, injunctive relief.
- c. The **CITY** may refuse to grant building permits for improvements to be constructed on any lots within the Plat until the **PERMITTEE** has cured all of its defaults.
- d. The **CITY** may draw upon all or any portion of the financial guaranty the **PERMITTEE** has provided to the **CITY** pursuant to Section 12 and (i) use all or any portion of the proceeds from the financial guaranty to reimburse the **CITY** pursuant to subsection (a) above; (ii) use all or any portion of the proceeds from the financial guaranty to satisfy any judgment the **CITY** obtains against the **PERMITTEE** pursuant to subsection (b) above; (iii) use all or any portion of the proceeds to reimburse the **CITY** pursuant to Section 19 (j) below; and (iv) hold all or any portion of the proceeds for a reasonable time for the future application as described in subsections (i), (ii) and (iii) of this Section 18 (d).

19. Miscellaneous.

- a. Invalidity of Any Section. If any portion, section, subsection, sentence, clause, paragraph or phrase of this Agreement is for any reason invalid, such decision shall not affect the validity of the remaining portion of this Agreement.
- b. Written Amendments Only. The action or inaction of the **CITY** or the **PERMITTEE** shall not constitute a waiver or amendment to the provisions of this Agreement. To be binding, amendments or waivers shall be in writing, signed by the parties, and approved by a resolution of the **CITY** Council. The **CITY'S** or the **PERMITTEE'S** failure to promptly take legal action to enforce this Agreement shall not be a waiver or release.
- c. Compliance with Laws and Regulations. The **PERMITTEE** represents to the **CITY** that the Plat complies with all **CITY**, County, metropolitan, State, and Federal laws and regulations, including but not limited to: subdivision ordinances, zoning ordinances and environmental regulations. If the **CITY** determines that the Plat does not comply, the **CITY** may, at its option, refuse to allow any construction or development work in the Plat until the **PERMITTEE** does comply. Upon the **CITY'S** demand **PERMITTEE** shall cease work until there is compliance.
- d. Mailbox Locations. If the **PERMITTEE** desires to construct mailboxes within the public right of way, the **PERMITTEE** agrees that the placement of mailboxes along public streets is subject to the approval by the **CITY**. Utility locates will be necessary.
- e. Boulevard, Wetland, Cul-de-sac, and Ditch Restoration. The **PERMITTEE** shall be responsible for the cost of establishing seed in all boulevards within thirty (30) days of the completion of the street improvements, and restoring all other areas disturbed by the development grading operation in accordance with the approved Grading and Erosion Control plan. The **PERMITTEE** shall be responsible for the cost of cleaning any soil, earth, or debris from the wetlands within and adjacent to this Plat resulting from grading performed in the development of the Plat. The **PERMITTEE** shall be responsible for removal of the cul-de-sac and restoration of the surrounding ditches.
- f. Construction, Hours and Entrance Signs. The **CITY** restricts construction and delivery hours to Monday through Saturday 7:00 a.m. to 10:00 p.m. The **PERMITTEE** is required to provide a sign at each entrance point stating delivery and construction operation hours. Said signs are not to exceed eighty (80) square feet in size and must be clearly visible at all times during the construction period.
- g. Construction Site Maintenance. The **PERMITTEE** shall adhere to all of the **CITY** ordinances relating to, but not limited to, dumping of garbage, site development, construction debris, open burning, etc. The **CITY** reserves the right

to withhold permits, inspections, or certificates of occupancy to correct violations relating to construction site maintenance.

- h. Estimated Cost. It is understood and agreed that cost amounts set forth in this Agreement as to Stage I, Stage II, and Required Private Improvements, unless qualified as fixed amounts, are estimated. The **PERMITTEE** agrees to pay the entire cost of said improvements including interest, engineering and legal fees related thereto.

- i. Plat Approval Expenses. The **PERMITTEE** agrees that it will pay to **CITY** all **CITY** expenses incurred in the approval of the Plat, including, but not limited to, administration expenses, engineering and legal fees. Said expenses incurred after recording of the Final Plat shall also be paid within said fifteen (15) day billing period. Failure to pay the **CITY'S** expenses within the fifteen (15) day billing period will permit the **CITY** to draw upon any of the escrows required by this Agreement for payment.

- j. Reimbursement to the CITY. The **PERMITTEE** agrees to reimburse the **CITY** for all costs incurred by the **CITY** in defense or enforcement of this Agreement, or any portion thereof, including court costs and reasonable engineering and attorney's fees.

- k. Certificate of Occupancy. The term "Certificate of Occupancy" as used in this Agreement shall be defined as a document issued by the **CITY'S** Building Official, which authorizes the structure to be used for its intended purposes.

- l. Notices. Required notices shall be in writing, and shall be either hand delivered to the Parties, its employees or agents, or mailed to them by certified or registered mail at the following address:

TO PERMITTEE:

Thomas A. Dean
735 158th Avenue NW
Andover, MN 55304

TO THE CITY:

City of Ramsey
Attn: Community Development Director
7550 Sunwood Drive NW
Ramsey, MN 55303

EXHIBIT A

Legal Description of the Subject Property

Lots 1-3 Block 1 Cedarview Estates, Anoka County, Minnesota

EXHIBIT B

Fees Payable to the City

1. Park Dedication. The **PERMITTEE** is responsible for satisfying applicable Park Dedication Fee requirements. **PERMITTEE** must pay a Park Dedication Fee of **\$9,000.00** (2 units x **\$4,500.00** per unit). The **PERMITTEE** acknowledges that these fees are estimates. The rate in effect when the Plat is recorded will be collected.
2. Trail Development Fees. The **PERMITTEE** is responsible for satisfying applicable Trail Development Fee requirements. **PERMITTEE** must pay a Trail Development Fee of **\$3,000.00** (2 units x **1,500.00** per unit). The **PERMITTEE** acknowledges that these fees are estimates. The rate in effect when the Plat is recorded will be collected.
3. Stormwater Management Fee. The **PERMITTEE** is responsible for satisfying applicable Stormwater Trunk Fee requirements. **PERMITTEE** must pay a Stormwater Management Fee of **\$1,068.00** (2 units x **\$534.00** per unit). The **PERMITTEE** acknowledges that these fees are estimates. The rate in effect when the Plat is recorded will be collected.

CEDARVIEW ESTATES

CITY OF RAMSEY
COUNTY OF ANOKA
SEC.20, TWP.32, RGE.25

KNOW ALL PERSONS BY THESE PRESENTS: That 5 Star Property Ventures, LLC, a Minnesota limited liability company, owner of the following described property:

The South 325 feet of the East Half (E 1/2) of the Northeast Quarter of the Southeast Quarter (NE 1/4 of SE 1/4) (as measured along the East and West lines of said East Half of the Northeast Quarter of the Southeast Quarter), Section 20, Township 32, Range 25, Anoka County, Minnesota.

Has caused the same to be surveyed and platted as CEDARVIEW ESTATES and does hereby dedicate to the public for public use the public ways and the drainage and utility easements as created by this plat.

In witness whereof said 5 Star Property Ventures, LLC, a Minnesota limited liability company, has caused these presents to be signed by its proper officer this 9th day of MAY, 2024

Signed: 5 Star Property Ventures, LLC

Thomas Dehn
Thomas Dehn, Vice President

STATE OF MINNESOTA
COUNTY OF Anoka

This instrument was acknowledged before me this 9th day of May, 2024 by Thomas Dehn, Vice President of 5 Star Property Ventures, LLC, a Minnesota limited liability company, on behalf of the company.

Nicole Johnston (Signature)
Notary Public, Anoka County, Minnesota

Nicole P. Johnston
Notary Printed Name

My Commission Expires: Jan 31, 2025

SURVEYORS CERTIFICATE

I Daniel L. Schmidt do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been, or will be correctly set within one year; that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of this certificate are shown and labeled on this plat; and all public ways are shown and labeled on this plat.

Dated this 29th day of April, 2024.

Daniel L. Schmidt
Daniel L. Schmidt, Licensed Land Surveyor
Minnesota License No. 26147

STATE OF MINNESOTA
COUNTY OF HENNEPIN

This instrument was acknowledged before me this 29th day of April, 2024 by Daniel L. Schmidt.

Jaime L. Carlson (Signature)
Notary Public, Hennepin County, Minnesota

Jaime L. Carlson
Notary Printed Name

My Commission Expires: Jan 31, 2027

CITY COUNCIL, CITY OF RAMSEY, MINNESOTA

This plat of CEDARVIEW ESTATES was approved and accepted by the City Council of the City of Ramsey, Minnesota at a regular meeting thereof held this 25th day of April, 2023 and said plat is in compliance with the provisions of Minnesota Statutes, Section 505.03, Subd. 2.

CITY COUNCIL, CITY OF RAMSEY, MINNESOTA

By: Mark E. Quigley, Mayor By: Kate, Clerk

COUNTY SURVEYOR

I hereby certify that in accordance with Minnesota Statutes, Section 505.021, Subd. 11, this plat has been reviewed and approved this 17th day of December, 2024.

By: David M. Ziegmeier
David M. Ziegmeier
Anoka County Surveyor

COUNTY AUDITOR/TREASURER

Pursuant to Minnesota Statutes, Section 505.021, Subd. 9, taxes payable in the year 2024 on the land hereinbefore described have been paid. Also, pursuant to Minnesota Statutes, Section 272.12, there are no delinquent taxes and transfer entered this 17th day of December, 2024.

Pamela J. LaBlanc
Property Tax Administrator

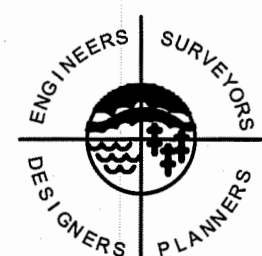
By: Jay Zill, Deputy

COUNTY RECORDER/REGISTRAR OF TITLES COUNTY OF ANOKA, STATE OF MINNESOTA

I hereby certify that this plat of CEDARVIEW ESTATES was filed in the office of the County Recorder/Registrar of Titles for public record on this 17th day of December, 2024, at 9:48 o'clock A.M. and was duly recorded as Document Number 2428902.003

Pamela J. LaBlanc
County Recorder/Registrar of Titles

By: Jay Zill, Deputy

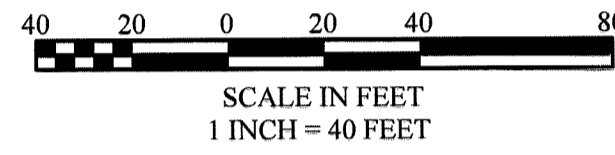


SATHRE-BERGQUIST, INC.

\$56.00

CEDARVIEW ESTATES

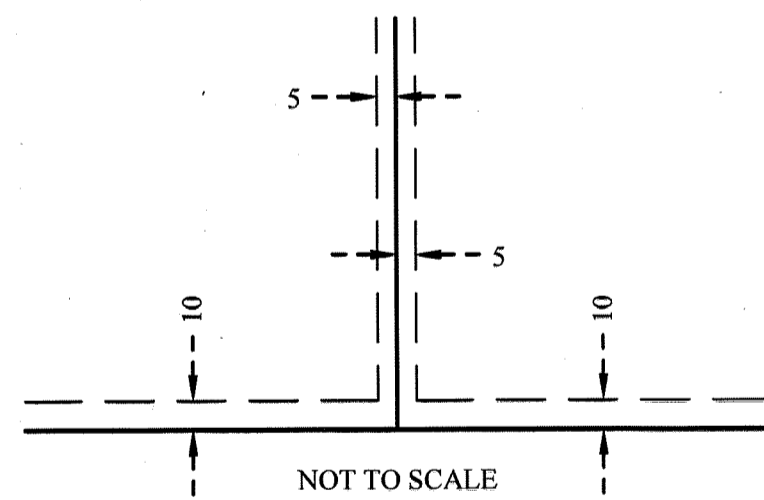
CITY OF RAMSEY
COUNTY OF ANOKA
SEC.20, TWP.32, RGE.25



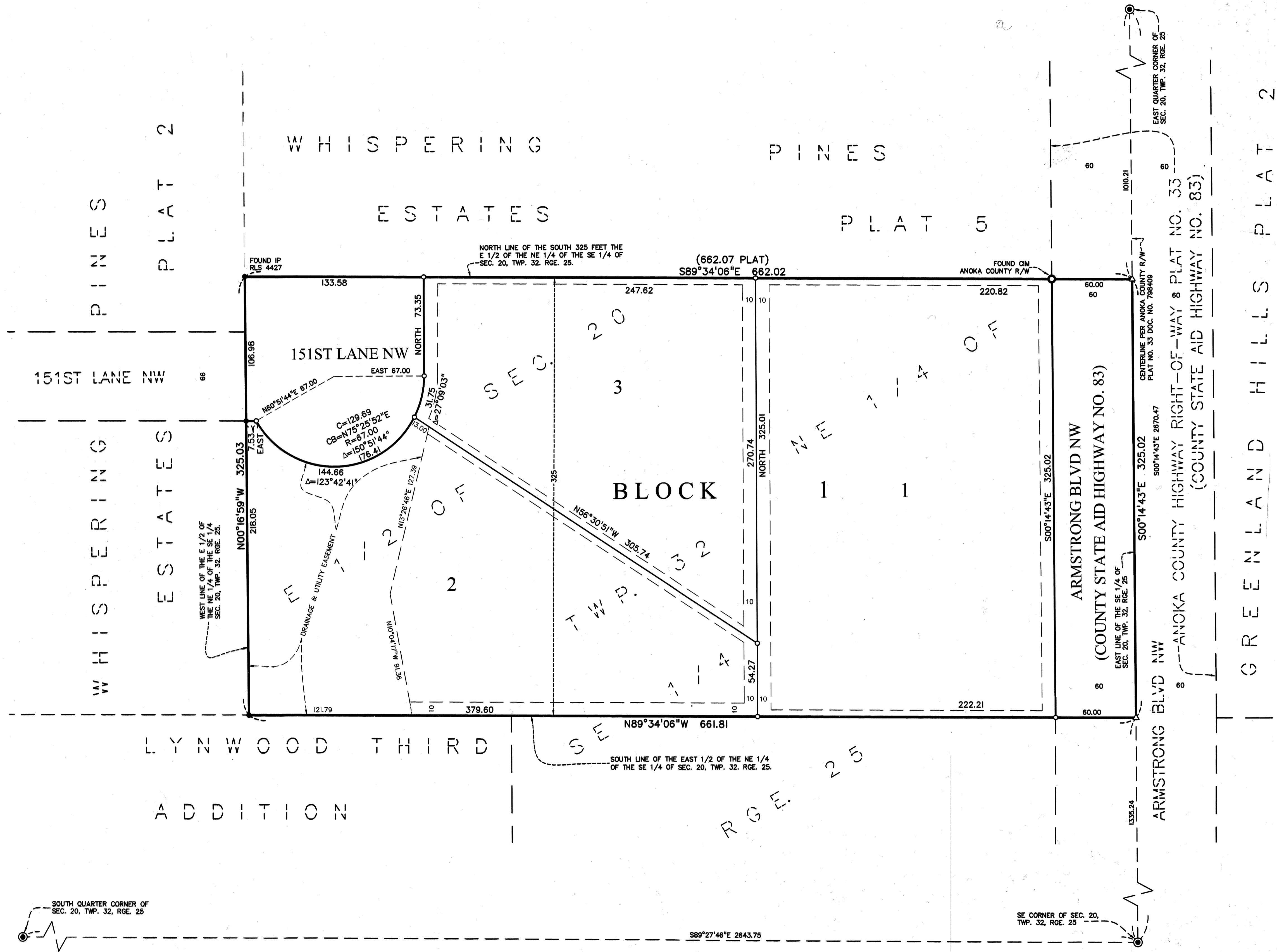
The basis for the bearing system is the east line of the Southeast Quarter of Section 20, Township 32, Range 25 and is assumed to bear South 00 degrees 14 minutes 43 seconds East

- Denotes a 1/2 inch by 14 inch iron pipe set and marked by License No. 26147.
- Denotes a found 1/2 inch open iron pipe, unless shown otherwise.
- ⊙ Denotes a Found Cast-Iron-Monument
- △ Denotes a PK nail and washer set and marked by License No. 26147
- (662.07 PLAT) Denotes distance per the plat of WHISPERING PINES ESTATES PLAT 5

DRAINAGE AND UTILITY EASEMENTS ARE SHOWN THUS:

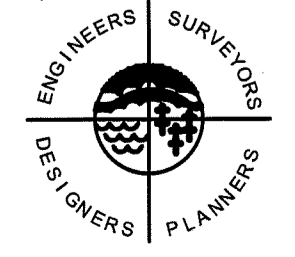


Being 5 feet in width and adjoining lot lines, unless otherwise indicated, and being 10 feet in width and adjoining right of way lines, unless otherwise indicated, as shown on this plat.



SOUTH QUARTER CORNER OF SEC. 20, TWP. 32, RGE. 25

SE CORNER OF SEC. 20, TWP. 32, RGE. 25



SATHRE-BERGQUIST, INC.

CC Regular Session

Meeting Date: 11/10/2025

Primary Strategic Plan Initiative: Connect the community through Parks, Trails and Recreational Programming.

Title:

Adopt Resolution #25-263 Accepting Quotes and Awarding Contract for The Waterfront Water-Play Mass Grading, Improvement Project #25-62

Purpose/Background:

Purpose:

The purpose of this case is to adopt Resolution #25-263 Accepting Quotes and Awarding Contract for Waterfront Water-Play Mass Grading, Improvement Project #25-62.

Background:

At the regular October 28th City Council meeting, the Council approved H+U Construction as the construction manager for The Waterfront water-play park project, and acknowledged that staff and H+U would seek quotes for the mass grading of the site to begin as soon as November 2025.

During the aforementioned meeting, and at work session, it was understood that mass grading and the importation of aggregate base was necessary as a 'critical path' item so as to have the site adjusted to grade before the ground froze—and to be ready for concrete footings and other work to be performed as soon as the last week of February, 2026.

H+U solicited quotes from three (3) contractors known to complete such work and three quotes were received as follows;

Contractor	Total Quote
Sauter & Sons Excavating, Inc.	\$57,500.00
Meyer Contracting, Inc.	\$85,080.00
Veit & Company, Inc.	\$106,120.00
<i>Engineer's Estimate</i>	<i>\$120,00.00</i>

The lowest responsible quote in the amount of \$57,500.00 was received from Sauter & Sons Excavating, a contractor based in the city of Ramsey.

Notification:

Notifications are not required for this case.

Time Frame/Observations/Alternatives:

Observations:

As mentioned, the construction schedule for the Waterfront water-play park improvements requires the mass grading and the importation and stockpiling of about 500 CYs of aggregate base to remain on the larger construction schedule for the target of July 2026 for substantial completion. Proposers responding to the requests for quotes were invited to submit their quotes using the city's street reconstruction millings (surplus aggregate from the 2025 mill and overlay projects). This was accomplished, saving the city approximately \$5,000 over pit-run or purchased aggregate.

Alternatives:

Adopt Resolution #25-263 accepting quotes and awarding a contract for The Waterfront Water-Play Mass Grading, Improvement Project #25-62, to Sauter & Sons Excavating, Inc. in the amount of \$57,500.

Funding Source:

All costs for this work will be paid from the Park Trust Fund, which has a present balance of approximately \$11M.

Recommendation:

Staff recommends adopting Resolution #25-263.

Outcome/Action:

Adopt Resolution #25-263 accepting quotes and awarding contract for The Waterfront Water-Play Mass Grading, Improvement Project #25-62, to Sauter & Sons Excavating, Inc. in the amount of \$57,500.

Attachments

- Resolution #25-263
- H+U award recommendation
- Scope of work summary

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	11/06/2025 02:00 PM
Brian Hagen	Brian Hagen	11/06/2025 02:06 PM
Form Started By: Mark Riverblood		Started On: 11/05/2025 10:05 AM
Final Approval Date: 11/06/2025		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #25-263

RESOLUTION ACCEPTING QUOTES AND AWARDING CONTRACT FOR THE WATERFRONT WATER-PLAY MASS GRADING, IMPROVEMENT PROJECT #25-62

WHEREAS, on October 28th City Council approved H+U Construction as the construction manager for The Waterfront water-play park project, and acknowledged that staff and H+U would seek quotes for the mass grading of the site to begin as soon as November 2025; and

WHEREAS, requests for quotes were solicited from three (3) contractors known to responsibly provide such services; and

WHEREAS, three (3) quotes were received as follows; and

Contractor	Total Quote
Sauter & Sons Excavating, Inc.	\$57,500.00
Meyer Contracting, Inc.	\$85,080.00
Veit & Company, Inc.	\$106,120.00
<i>Engineer's Estimate</i>	<i>\$120,00.00</i>

WHEREAS, Sauter & Sons Excavating provided the lowest responsible quote in the amount of \$57,500 and their quote shall be and hereby is accepted.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

- 1) The City Administrator is hereby authorized and directed to enter into a contract with said proposer for the construction of said improvements for and on behalf of the City of Ramsey.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

None

and the following abstained:

None

and the following were absent:

None

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 10th day of November, 2025.

Mayor

ATTEST:

City Clerk



November 5, 2025

Mr. Mark Riverblood

Parks & Assistant Public Works Director
City of Ramsey
14199 Jasper Street
Ramsey, MN 55303

RE: RAMSEY WATERFRONT PARK EARLY EARTHWORK AWARD

Dear Mr. Riverblood:

Based upon approval of the Ramsey City Council, H+U Construction solicited early quotes for mass grading at the Waterfront Park Project. We solicited quotes from 3 earthwork contractors located in the vicinity of the project. The following proposers and their quote amounts are below.

Proposer	Quote Amount
Meyer Contracting, Inc.	\$85,080.00
Sauter and Sons	\$57,500.00
Veit & Company, Inc.	\$106,120.00

Quotes received were based on plans, specifications, and electronic files provided to each proposer. To standardize the quotation process and ensure proposers were all quoting the same work, H+U Construction provided a detailed work scope. In summary, the project involves the following: Installation of SWPPP items, stripping and stockpiling the existing topsoil on the site, grading the subgrade materials to plan, stockpiling approximately 500 cu yds of City provided recycle material for gravel base, and stabilizing the site. The City saved approximately \$5,000 by providing the recycle material for the gravel base.

We have completed a pre-award interview to confirm the understanding of the work with Dan Jones from Sauter and Sons and based on their quote amount and interview confirmations we are supportive of a contract with them in the amount of \$57,500.00.

Thank you, and please call with any questions.

Joe Uhlhorn

Project Executive + Partner
651-335-4634
juhlhorn@hu-construction.com



Complex Projects Solved

City of Ramsey – Waterfront Park

Early Bid – Grading

Scope of work:

1. Provide all SWPPP items – silt fence, bio logs, rock entrance, etc.
2. Provide \$10,000 allowance for SWPPP maintenance until April 15, 2026.
 - a. H+U Construction will pull MPCA Construction Stormwater Permit and awarded contractor will be responsible for maintaining BMPs if/as required. H+U will perform inspections and notify awarded contractor of needed repairs. Allowance won't be used for repairs to damaged BMPs caused by awarded contractor.
3. Provide street sweeping as required during work activities and at completion of work.
4. Protect existing utilities and site amenities.
5. Provide dust control as required.
6. Provide hydroseed stabilization of all disturbed areas at completion of work.
7. Provide mass grading to subgrade elevations (within .1 inch)
 - a. Leave 12" below finished grade in concrete splashpad, concrete walk, and shelter footprint areas
 - b. Leave 6" below finished grade in synthetic turf area
 - c. See sheet L140 for other hold-downs in planting areas
8. Spread and finish grade existing topsoil in SP-01 areas around the splashpad but not in the sloped area near the pond – don't disturb this area other than installing BMPs. Import additional topsoil as needed to meet plan requirements. Owner will test existing topsoil prior to placement. Awarded contractor needs to provide testing and results of any imported topsoil prior to placement in SP-01 areas.
9. Stockpile any excess existing topsoil on site for placement in 2026.
10. Import gravel base and stockpile on site for placement in 2026.
 - a. 6" gravel base beneath all concrete areas (splashpad, walks, shelter footprints), curbs, rocks.
11. Provide requirements of spec 310000 and 311000 as applicable to the work of this contract.
12. Provide silt fence around stockpiled material.
13. H+U Construction will provide 3 survey benchmarks on the site. Awarded contractor is responsible for their own layout/surveying to complete the work.
14. Provide utility locates for your work.
15. Provide traffic control as required for your work.

16. The intent is to complete this work prior to freeze up. Awarded contractor needs to be ready to start work on this project on or about November 11, 2025.
17. Comply with regulations and laws including road restrictions.

CC Regular Session**Meeting Date:** 11/10/2025**Primary Strategic Plan Initiative:****Title:**

Adopt Resolution #25-265 Approving a Memorandum of Agreement with LELS Captains

Purpose/Background:

The purpose of this case is for the City Council to approve a Memorandum of Agreement (MOA) with the union related to the new Minnesota Paid Family and Medical Leave (MN PFML) law.

The MOA is necessary because the current union contract has been adopted through December 31, 2026 and the new law must be reflected within the contract by January 1, 2026.

Background: MN PFML is a state-run program launching January 1, 2026, that provides partial wage replacement and job protection for eligible employees during major life events. Key features include:

- Medical leave, family care, bonding with a new child, safety leave, and military exigency leave.
- Offers up to 20 weeks per year of paid leave with partial wage replacement.
- Financed through a payroll tax, split between employers and employees.
- Applies to all Minnesota employers, including nonprofits and government agencies.
 - Independent contractors and seasonal workers are excluded.
- Both benefits and payroll contributions begin January 1, 2026.

As discussed previously with the City Council, the City of Ramsey is exercising its right to choose a private vendor, MetLife, rather than the State of Minnesota for the administration of MN PFML. The premium rate with MetLife is slightly less expensive than the State of Minnesota (.79% vs. .88%) and includes a two-year rate cap. Minnesota employers are required to pay 50% of the Paid Family and Medical Leave premium. Staff met with the union and have come to a tentative agreement, as follows and attached:

1. Effective January 1, 2026, the Employer and Employee will split the premiums for the Minnesota Paid Family and Medical Leave (PFML) on a 50/50 basis with the Employee share through payroll deductions pursuant to Minn. Stat. §268B.14.
2. Employees may utilize accrued paid leave to supplement PFML not to exceed 100% of the regular wage of the employee.
3. Wages resulting from the use of accrued leave that meet the PERA (Public Employee Retirement Association) definition of Eligible Compensation, shall receive all applicable PERA contributions concurrent with the use of the accrued paid leave.
4. In the event applicable state law changes, all Parties shall have the right to re-negotiate the terms of this MOA.

Funding Source:

The funding required for this action has been included in the preliminary 2026 budget.

Recommendation:

To approve the attached Memorandum of Agreement.

Outcome/Action:

Adopt resolution #25-265 to approve a Memorandum of Agreement between the City of Ramsey and Law Enforcement Labor Services - Captains, to address the Minnesota Paid Family and Medical Leave law, effective January 1, 2026.

Attachments

MOA
Resolution

Form Review

Inbox

Brian Hagen

Form Started By: Colleen Lasher

Final Approval Date: 11/06/2025

Reviewed By

Brian Hagen

Date

11/06/2025 02:07 PM

Started On: 10/31/2025 12:45 PM

**Memorandum of Agreement
Between the City of Ramsey and Law Enforcement Labor Services**

The Memorandum of Agreement (MOA) is entered into between the City of Ramsey (City) and Law Enforcement Labor Services, Inc., Local 408 (Union).

WHEREAS, the City and Union are parties to a 2025-2026 Labor Agreement (Labor Agreement); and

WHEREAS, State of Minnesota enacted a new form of paid leave effective January 1, 2026, Paid Family and Medical Leave (PFML); and,

WHEREAS, both the City and the Union wish to further address PFML.

NOW THEREFORE, the City and Union agree to the following:

1. Effective January 1, 2026, the Employer and Employee will split the premiums for the Minnesota Paid Family and Medical Leave (PFML) on a 50/50 basis with the Employee share through payroll deductions pursuant to Minn. Stat. §268B.14.
2. Employees may utilize accrued paid leave to supplement PFML not to exceed 100% of the regular wage of the employee.
3. Wages resulting from the use of accrued leave that meet the PERA definition of Eligible Compensation, shall receive all applicable PERA contributions concurrent with the use of the accrued paid leave.
4. In the event applicable state law changes, all Parties shall have the right to re-negotiate the terms of this MOA.

The Memorandum of Agreement shall remain in effect for the duration of the Labor Agreement.

The remaining terms of the current collective bargaining agreement for 2025-2026 is not impacted by this agreement and remain in full force and effect.

This MOA represents the complete agreement of the parties.

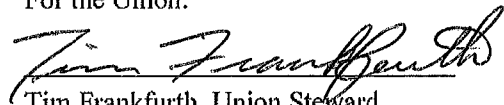
In witness whereof, the parties have caused this Memorandum of Agreement to be executed this _____ day of _____, 2025.

For the City:

Brian Hagen, City Administrator

Dated: _____

For the Union:



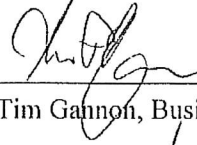
Tim Frankfurth, Union Steward

Dated: 10/27/2025



Nick Dahlberg, Union Steward

Dated: 10/24/25



Tim Gannon, Business Agent

Dated: 10/24/2025

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #25-265

RESOLUTION APPROVING A MEMORANDUM OF AGREEMENT WITH LELS CAPTAINS GROUP

WHEREAS, Minnesota Paid Family Medical Leave (MN PFML) is a state-run program launching January 1, 2026, that provides partial wage replacement and job protection for eligible employees during major life event; and

WHEREAS, this MOA is necessary because the current union contract has been adopted through December 31, 2026 and the new law must be reflected within the contract by January 1, 2026; and

WHEREAS, Minnesota employers are required to pay 50% of the Paid Family and Medical Leave premium; and

WHEREAS, a tentative agreement has been reached.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the City of Ramsey approves a Memorandum of Agreement to address the Minnesota Paid Family and Medical Leave law, as follows:
 - Effective January 1, 2026, the Employer and Employee will split the premiums for the Minnesota Paid Family and Medical Leave (PFML) on a 50/50 basis with the Employee share through payroll deductions pursuant to Minn. Stat. §268B.14.
 - Employees may utilize accrued paid leave to supplement PFML not to exceed 100% of the regular wage of the employee.
 - Wages resulting from the use of accrued leave that meet the PERA (Public Employee Retirement Association) definition of Eligible Compensation, shall receive all applicable PERA contributions concurrent with the use of the accrued paid leave.
 - In the event applicable state law changes, all Parties shall have the right to re-negotiate the terms of this MOA.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 10th day of November, 2025.

Mayor

ATTEST:

City Clerk

CC Regular Session**Meeting Date:** 11/10/2025**Primary Strategic Plan Initiative:****Title:**

Adopt Resolution #25-266 Approving a Memorandum of Agreement with LELS Sergeants

Purpose/Background:

The purpose of this case is for the City Council to approve a Memorandum of Agreement (MOA) with the union related to the new Minnesota Paid Family and Medical Leave (MN PFML) law.

The MOA is necessary because the current union contract has been adopted through December 31, 2026 and the new law must be reflected within the contract by January 1, 2026.

Background: MN PFML is a state-run program launching January 1, 2026, that provides partial wage replacement and job protection for eligible employees during major life events. Key features include:

- Medical leave, family care, bonding with a new child, safety leave, and military exigency leave.
- Offers up to 20 weeks per year of paid leave with partial wage replacement.
- Financed through a payroll tax, split between employers and employees.
- Applies to all Minnesota employers, including nonprofits and government agencies.
 - Independent contractors and seasonal workers are excluded.
- Both benefits and payroll contributions begin January 1, 2026.

As discussed previously with the City Council, the City of Ramsey is exercising its right to choose a private vendor, MetLife, rather than the State of Minnesota for the administration of MN PFML. The premium rate with MetLife is slightly less expensive than the State of Minnesota (.79% vs. .88%) and includes a two-year rate cap. Minnesota employers are required to pay 50% of the Paid Family and Medical Leave premium. Staff met with the union and have come to a tentative agreement, as follows and attached:

1. Effective January 1, 2026, the Employer and Employee will split the premiums for the Minnesota Paid Family and Medical Leave (PFML) on a 50/50 basis with the Employee share through payroll deductions pursuant to Minn. Stat. §268B.14.
2. Employees may utilize accrued paid leave to supplement PFML not to exceed 100% of the regular wage of the employee.
3. Wages resulting from the use of accrued leave that meet the PERA (Public Employee Retirement Association) definition of Eligible Compensation, shall receive all applicable PERA contributions concurrent with the use of the accrued paid leave.
4. In the event applicable state law changes, all Parties shall have the right to re-negotiate the terms of this MOA.

Funding Source:

The funding required for this action has been included in the preliminary 2026 budget.

Recommendation:

To approve the attached Memorandum of Agreement.

Outcome/Action:

Adopt resolution #25-266 to approve a Memorandum of Agreement between the City of Ramsey and Law Enforcement Labor Services - Sergeants, to address the Minnesota Paid Family and Medical Leave law, effective January 1, 2026.

Attachments

MOA
Resolution

Form Review

Inbox

Brian Hagen

Form Started By: Colleen Lasher

Final Approval Date: 11/06/2025

Reviewed By

Brian Hagen

Date

11/06/2025 02:07 PM

Started On: 10/31/2025 12:50 PM

**Memorandum of Agreement
Between the City of Ramsey and Law Enforcement Labor Services**

The Memorandum of Agreement (MOA) is entered into between the City of Ramsey (City) and Law Enforcement Labor Services, Inc., Local 313 (Union).

WHEREAS, the City and Union are parties to a 2025-2026 Labor Agreement (Labor Agreement); and

WHEREAS, State of Minnesota enacted a new form of paid leave effective January 1, 2026, Paid Family and Medical Leave (PFML); and,

WHEREAS, both the City and the Union wish to further address PFML.

NOW THEREFORE, the City and Union agree to the following:

1. Effective January 1, 2026, the Employer and Employee will split the premiums for the Minnesota Paid Family and Medical Leave (PFML) on a 50/50 basis with the Employee share through payroll deductions pursuant to Minn. Stat. §268B.14.
2. Employees may utilize accrued paid leave to supplement PFML not to exceed 100% of the regular wage of the employee.
3. Wages resulting from the use of accrued leave that meet the PERA definition of Eligible Compensation, shall receive all applicable PERA contributions concurrent with the use of the accrued paid leave.
4. In the event applicable state law changes, all Parties shall have the right to re-negotiate the terms of this MOA.

The Memorandum of Agreement shall remain in effect for the duration of the Labor Agreement.

The remaining terms of the current collective bargaining agreement for 2025-2026 is not impacted by this agreement and remain in full force and effect.

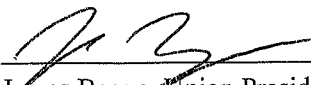
This MOA represents the complete agreement of the parties.

In witness whereof, the parties have caused this Memorandum of Agreement to be executed this 23rd day of October, 2025.

For the City:

Brian Hagen, City Administrator

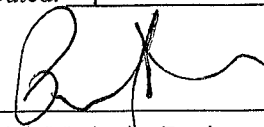
For the Union:



James Bagne, Union President

Dated: _____

Dated: 10-29-25



Rick Mathwig, Business Agent

Dated: _____

Dated: 10-23-25

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #25-266

RESOLUTION APPROVING A MEMORANDUM OF AGREEMENT WITH LELS SERGEANTS GROUP

WHEREAS, Minnesota Paid Family Medical Leave (MN PFML) is a state-run program launching January 1, 2026, that provides partial wage replacement and job protection for eligible employees during major life event; and

WHEREAS, this MOA is necessary because the current union contract has been adopted through December 31, 2026 and the new law must be reflected within the contract by January 1, 2026; and

WHEREAS, Minnesota employers are required to pay 50% of the Paid Family and Medical Leave premium; and

WHEREAS, a tentative agreement has been reached.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the City of Ramsey approves a Memorandum of Agreement to address the Minnesota Paid Family and Medical Leave law, as follows:
 - Effective January 1, 2026, the Employer and Employee will split the premiums for the Minnesota Paid Family and Medical Leave (PFML) on a 50/50 basis with the Employee share through payroll deductions pursuant to Minn. Stat. §268B.14.
 - Employees may utilize accrued paid leave to supplement PFML not to exceed 100% of the regular wage of the employee.
 - Wages resulting from the use of accrued leave that meet the PERA (Public Employee Retirement Association) definition of Eligible Compensation, shall receive all applicable PERA contributions concurrent with the use of the accrued paid leave.
 - In the event applicable state law changes, all Parties shall have the right to re-negotiate the terms of this MOA.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 10th day of November, 2025.

Mayor

ATTEST:

City Clerk

CC Regular Session**Meeting Date:** 11/10/2025**Primary Strategic Plan Initiative:****Title:**

Adopt Resolution #25-267 Approving a Memorandum of Agreement with LELS Patrol

Purpose/Background:

The purpose of this case is for the City Council to approve a Memorandum of Agreement (MOA) with the union related to the new Minnesota Paid Family and Medical Leave (MN PFML) law.

The MOA is necessary because the current union contract has been adopted through December 31, 2026 and the new law must be reflected within the contract by January 1, 2026.

Background: MN PFML is a state-run program launching January 1, 2026, that provides partial wage replacement and job protection for eligible employees during major life events. Key features include:

- Medical leave, family care, bonding with a new child, safety leave, and military exigency leave.
- Offers up to 20 weeks per year of paid leave with partial wage replacement.
- Financed through a payroll tax, split between employers and employees.
- Applies to all Minnesota employers, including nonprofits and government agencies.
 - Independent contractors and seasonal workers are excluded.
- Both benefits and payroll contributions begin January 1, 2026.

As discussed previously with the City Council, the City of Ramsey is exercising its right to choose a private vendor, MetLife, rather than the State of Minnesota for the administration of MN PFML. The premium rate with MetLife is slightly less expensive than the State of Minnesota (.79% vs. .88%) and includes a two-year rate cap. Minnesota employers are required to pay 50% of the Paid Family and Medical Leave premium. Staff met with the union and have come to a tentative agreement, as follows and attached:

1. Effective January 1, 2026, the Employer and Employee will split the premiums for the Minnesota Paid Family and Medical Leave (PFML) on a 50/50 basis with the Employee share through payroll deductions pursuant to Minn. Stat. §268B.14.
2. Employees may utilize accrued paid leave to supplement PFML not to exceed 100% of the regular wage of the employee.
3. Wages resulting from the use of accrued leave that meet the PERA (Public Employee Retirement Association) definition of Eligible Compensation, shall receive all applicable PERA contributions concurrent with the use of the accrued paid leave.
4. In the event applicable state law changes, all Parties shall have the right to re-negotiate the terms of this MOA.

Funding Source:

The funding required for this action has been included in the preliminary 2026 budget.

Recommendation:

To approve the attached Memorandum of Agreement.

Outcome/Action:

Adopt resolution #25-667 to approve a Memorandum of Agreement between the City of Ramsey and Law Enforcement Labor Services - Patrol, to address the Minnesota Paid Family and Medical Leave law, effective January 1, 2026.

Attachments

Resolution
MOA

Form Review

Inbox

Brian Hagen

Form Started By: Colleen Lasher

Final Approval Date: 11/06/2025

Reviewed By

Brian Hagen

Date

11/06/2025 02:07 PM

Started On: 10/31/2025 12:50 PM

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #25-267

RESOLUTION APPROVING A MEMORANDUM OF AGREEMENT WITH LELS PATROL GROUP

WHEREAS, Minnesota Paid Family Medical Leave (MN PFML) is a state-run program launching January 1, 2026, that provides partial wage replacement and job protection for eligible employees during major life event; and

WHEREAS, this MOA is necessary because the current union contract has been adopted through December 31, 2026 and the new law must be reflected within the contract by January 1, 2026; and

WHEREAS, Minnesota employers are required to pay 50% of the Paid Family and Medical Leave premium; and

WHEREAS, a tentative agreement has been reached.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the City of Ramsey approves a Memorandum of Agreement to address the Minnesota Paid Family and Medical Leave law, as follows:
 - Effective January 1, 2026, the Employer and Employee will split the premiums for the Minnesota Paid Family and Medical Leave (PFML) on a 50/50 basis with the Employee share through payroll deductions pursuant to Minn. Stat. §268B.14.
 - Employees may utilize accrued paid leave to supplement PFML not to exceed 100% of the regular wage of the employee.
 - Wages resulting from the use of accrued leave that meet the PERA (Public Employee Retirement Association) definition of Eligible Compensation, shall receive all applicable PERA contributions concurrent with the use of the accrued paid leave.
 - In the event applicable state law changes, all Parties shall have the right to re-negotiate the terms of this MOA.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 10th day of November, 2025.

Mayor

ATTEST:

City Clerk

**Memorandum of Agreement
Between the City of Ramsey and Law Enforcement Labor Services**

The Memorandum of Agreement (MOA) is entered into between the City of Ramsey (City) and Law Enforcement Labor Services, Inc., Local 109 (Union).

WHEREAS, the City and Union are parties to a 2025-2026 Labor Agreement (Labor Agreement); and

WHEREAS, State of Minnesota enacted a new form of paid leave effective January 1, 2026, Paid Family and Medical Leave (PFML); and,

WHEREAS, both the City and the Union wish to further address PFML.

NOW THEREFORE, the City and Union agree to the following:

1. Effective January 1, 2026, the Employer and Employee will split the premiums for the Minnesota Paid Family and Medical Leave (PFML) on a 50/50 basis with the Employee share through payroll deductions pursuant to Minn. Stat. §268B.14.
2. Employees may utilize accrued paid leave to supplement PFML not to exceed 100% of the regular wage of the employee.
3. Wages resulting from the use of accrued leave that meet the PERA definition of Eligible Compensation, shall receive all applicable PERA contributions concurrent with the use of the accrued paid leave.
4. In the event applicable state law changes, the parties shall have the right to re-negotiate the terms of this MOA.

The Memorandum of Agreement shall remain in effect for the duration of the Labor Agreement.

The remaining terms of the current collective bargaining agreement for 2025-2026 is not impacted by this agreement and remain in full force and effect.

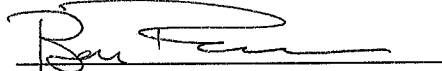
This MOA represents the complete agreement of the parties.

In witness whereof, the parties have caused this Memorandum of Agreement to be executed this _____ day of October, 2025.

For the City:

Dated: _____

For the Union:



Union Steward

Dated: 10/28/2025



Dan Wilson, Business Agent

Dated: 10/14/2025

Dated: _____

CC Regular Session**Meeting Date:** 11/10/2025**Primary Strategic Plan Initiative:****Title:**

Adopt Resolution #25-268 Approving a Memorandum of Agreement with AFSCME

Purpose/Background:

The purpose of this case is for the City Council to approve a Memorandum of Agreement (MOA) with the union related to the new Minnesota Paid Family and Medical Leave (MN PFML) law.

The MOA is necessary because the current union contract has been adopted through December 31, 2026 and the new law must be reflected within the contract by January 1, 2026.

Background: MN PFML is a state-run program launching January 1, 2026, that provides partial wage replacement and job protection for eligible employees during major life events. Key features include:

- Medical leave, family care, bonding with a new child, safety leave, and military exigency leave.
- Offers up to 20 weeks per year of paid leave with partial wage replacement.
- Financed through a payroll tax, split between employers and employees.
- Applies to all Minnesota employers, including nonprofits and government agencies.
 - Independent contractors and seasonal workers are excluded.
- Both benefits and payroll contributions begin January 1, 2026.

As discussed previously with the City Council, the City of Ramsey is exercising its right to choose a private vendor, MetLife, rather than the State of Minnesota for the administration of MN PFML. The premium rate with MetLife is slightly less expensive than the State of Minnesota (.79% vs. .88%) and includes a two-year rate cap. Minnesota employers are required to pay 50% of the Paid Family and Medical Leave premium. Staff met with the union and have come to a tentative agreement, as follows and attached:

1. Effective January 1, 2026, the Employer and Employee will split the premiums for the Minnesota Paid Family and Medical Leave (PFML) on a 50/50 basis with the Employee share through payroll deductions pursuant to Minn. Stat. §268B.14.
2. Employees may utilize accrued paid leave to supplement PFML not to exceed 100% of the regular wage of the employee.
3. Wages resulting from the use of accrued leave that meet the PERA (Public Employee Retirement Association) definition of Eligible Compensation, shall receive all applicable PERA contributions concurrent with the use of the accrued paid leave.
4. In the event applicable state law changes, all Parties shall have the right to re-negotiate the terms of this MOA.

Funding Source:

The funding required for this action has been included in the preliminary 2026 budget.

Recommendation:

To approve the attached Memorandum of Agreement.

Outcome/Action:

Adopt resolution #25-268 to approve a Memorandum of Agreement between the City of Ramsey and the American Federation of State, County, and Municipal Employees (AFSCME), to address the Minnesota Paid Family and Medical Leave law, effective January 1, 2026.

Attachments

MOA
Resolution

Form Review

Inbox

Brian Hagen

Form Started By: Colleen Lasher

Final Approval Date: 11/06/2025

Reviewed By

Brian Hagen

Date

11/06/2025 02:07 PM

Started On: 10/31/2025 12:51 PM

**Memorandum of Agreement
Between the City of Ramsey and the American Federation of State, County and Municipal
Employees, Council 5, Local 2454 (“Union”)**

The Memorandum of Agreement (MOA) is entered into between the City of Ramsey (City) and the American Federation of State, County and Municipal Employees, Council 5, Local 2454 (“Union”)

WHEREAS, the City and Union are parties to a 2025-2026 Labor Agreement (Labor Agreement); and

WHEREAS, State of Minnesota enacted a new form of paid leave effective January 1, 2026, Paid Family and Medical Leave (PFML); and,

WHEREAS, both the City and the Union wish to further address PFML.

NOW THEREFORE, the City and Union agree to the following:

1. Effective January 1, 2026, the Employer and Employee will split the premiums for the Minnesota Paid Family and Medical Leave (PFML) on a 50/50 basis with the Employee share through payroll deductions pursuant to Minn. Stat. §268B.14.
2. Employees may utilize accrued paid leave to supplement PFML not to exceed 100% of the regular wage of the employee.
3. Wages resulting from the use of accrued leave that meet the PERA definition of Eligible Compensation, shall receive all applicable PERA contributions concurrent with the use of the accrued paid leave.
4. In the event applicable state law changes, all Parties shall have the right to re-negotiate the terms of this MOA.

The Memorandum of Agreement shall remain in effect for the duration of the Labor Agreement.

The remaining terms of the current collective bargaining agreement for 2025-2026 is not impacted by this agreement and remain in full force and effect.

This MOA represents the complete agreement of the parties.

In witness whereof, the parties have caused this Memorandum of Agreement to be executed this _____ day of _____, 2025.

For the City:

For the Union:

Brian Hagen, City Administrator

Andy Blood, Union Steward

Dated: _____

Dated: _____

Michael Breiter, Union Steward

Dated: _____

Doug Polzin, Union Steward

Dated: _____

Paul Gammel, Field Representative

Dated: _____

Gary Vendela, Field Director

Dated: _____

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #25-268

RESOLUTION APPROVING A MEMORANDUM OF AGREEMENT WITH THE AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES (AFSCME) GROUP

WHEREAS, Minnesota Paid Family Medical Leave (MN PFML) is a state-run program launching January 1, 2026, that provides partial wage replacement and job protection for eligible employees during major life event; and

WHEREAS, this MOA is necessary because the current union contract has been adopted through December 31, 2026 and the new law must be reflected within the contract by January 1, 2026; and

WHEREAS, Minnesota employers are required to pay 50% of the Paid Family and Medical Leave premium; and

WHEREAS, a tentative agreement has been reached.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the City of Ramsey approves a Memorandum of Agreement to address the Minnesota Paid Family and Medical Leave law, as follows:
 - Effective January 1, 2026, the Employer and Employee will split the premiums for the Minnesota Paid Family and Medical Leave (PFML) on a 50/50 basis with the Employee share through payroll deductions pursuant to Minn. Stat. §268B.14.
 - Employees may utilize accrued paid leave to supplement PFML not to exceed 100% of the regular wage of the employee.
 - Wages resulting from the use of accrued leave that meet the PERA (Public Employee Retirement Association) definition of Eligible Compensation, shall receive all applicable PERA contributions concurrent with the use of the accrued paid leave.
 - In the event applicable state law changes, all Parties shall have the right to re-negotiate the terms of this MOA.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 10th day of November, 2025.

Mayor

ATTEST:

City Clerk

CC Regular Session**Meeting Date:** 11/10/2025**Primary Strategic Plan Initiative:** Enhance City's communication through transparency and accountability.**Title:**

Public Hearing: Opportunity for public comment on the proposed Police Department UAV (drone) program

Purpose/Background:

In August of 2025, the Ramsey Police Department received a UAV, which was donated at no cost. This UAV has not been used. Pursuant to Minnesota Statute § 626.19, Subdivisions 9, the City of Ramsey is providing an opportunity for public comment at this regularly scheduled meeting, prior to the purchase and use of an Unmanned Aerial Vehicle (UAV), also known as a drone.

Prior to any operation of a UAV, the Ramsey Police Department will adopt a written policy governing its use in accordance with Minnesota Statute § 626.19. The draft policy is posted on our website at <https://www.ci.ramsey.mn.us/892/MN-State-Mandated-Policies>. After receiving the public comments, we will finalize the policy. The final policy will be posted at the same location on our website.

Minnesota State Statute uses the term UAV. In a past council case on August 26, 2025, when the City accepted the donation of a drone, the term UAS was used during the discussion. To explain the difference, a drone is a type of unmanned aerial vehicle (UAV) or an unmanned aircraft system (UAS). A UAS includes the aircraft itself, the control station, and any other necessary components, while a UAV often refers specifically to the aircraft.

Notification:

Notice of this public hearing and the public comment period were published in the Anoka County Union Herald on October 31 and November 7, 2025. There is an alert in the spotlight area of the city's website, pointing residents to a link for viewing the draft policy. Additionally, a posting was made to the Police Department's and the City's Facebook pages, informing the community about the open public comment period.

Time Frame/Observations/Alternatives:

Members of the public may also submit comments electronically or by mail to:

The Ramsey Police Department

7550 Sunwood Dr NW

Ramsey, MN 55303

Email: police@cityoframsey.com

Comments will be accepted through December 10, 2025.

Recommendation:

Allow for public comments.

Outcome/Action:

Public comments are received.

Attachments

MN State Statute 626.19

UAS Drone Draft Policy

Inbox

Brian Hagen

Form Started By: Brad Bluml

Final Approval Date: 11/06/2025

Reviewed By

Brian Hagen

Form Review

Date

11/06/2025 12:57 PM

Started On: 10/24/2025 12:03 PM

626.19 USE OF UNMANNED AERIAL VEHICLES.

Subdivision 1. **Application; definitions.** (a) This section applies to unmanned aerial vehicle data collected, created, or maintained by a law enforcement agency and to law enforcement agencies that maintain, use, or plan to use an unmanned aerial vehicle in investigations, training, or in response to emergencies, incidents, and requests for service. Unmanned aerial vehicle data collected, created, or maintained by a government entity is classified under chapter 13.

(b) For purposes of this section, the following terms have the meanings given:

(1) "government entity" has the meaning given in section 13.02, subdivision 7a, except that it does not include a law enforcement agency;

(2) "law enforcement agency" has the meaning given in section 626.84, subdivision 1;

(3) "unmanned aerial vehicle" or "UAV" means an aircraft that is operated without the possibility of direct human intervention from within or on the aircraft; and

(4) "terrorist attack" means a crime that furthers terrorism as defined in section 609.714, subdivision 1.

Subd. 2. **Use of unmanned aerial vehicles limited.** Except as provided in subdivision 3, a law enforcement agency must not use a UAV without a search warrant issued under this chapter.

Subd. 3. **Authorized use.** A law enforcement agency may use a UAV:

(1) during or in the aftermath of an emergency situation that involves the risk of death or bodily harm to a person;

(2) to document evidence that is at imminent risk of destruction;

(3) over a public event where there is a heightened risk to the safety of participants or bystanders;

(4) to counter the risk of a terrorist attack by a specific individual or organization if the agency determines that credible intelligence indicates a risk;

(5) to prevent the loss of life and property in natural or man-made disasters and to facilitate operational planning, rescue, and recovery operations in the aftermath of these disasters;

(6) to conduct a threat assessment in anticipation of a specific event;

(7) to collect information from a public area if there is reasonable suspicion of criminal activity;

(8) to collect information for crash reconstruction purposes after a serious or deadly collision occurring on a public road;

(9) over a private area with the written consent of the occupant or a public area, for officer training or public relations purposes;

(10) for purposes unrelated to law enforcement at the request of a government entity provided that the government entity makes the request in writing to the law enforcement agency and specifies the reason for the request and proposed period of use; and

(11) to facilitate the active search for a missing person.

Subd. 4. **Limitations on use.** (a) A law enforcement agency using a UAV must comply with all Federal Aviation Administration requirements and guidelines.

(b) A law enforcement agency must not deploy a UAV with facial recognition or other biometric-matching technology unless expressly authorized by a warrant.

(c) A law enforcement agency must not equip a UAV with weapons.

(d) A law enforcement agency must not use a UAV to collect data on public protests or demonstrations unless expressly authorized by a warrant or an exception applies under subdivision 3.

Subd. 5. **Documentation required.** A law enforcement agency must document each use of a UAV, connect each deployment to a unique case number, provide a factual basis for the use of a UAV, and identify the applicable exception under subdivision 3 unless a warrant was obtained.

Subd. 6. **Data classification; retention.** (a) Data collected by a UAV are private data on individuals or nonpublic data, subject to the following:

(1) if the individual requests a copy of the recording, data on other individuals who do not consent to its release must be redacted from the copy;

(2) UAV data may be disclosed as necessary in an emergency situation under subdivision 3, clause (1);

(3) UAV data may be disclosed to the government entity making a request for UAV use under subdivision 3, clause (9);

(4) UAV data that are criminal investigative data are governed by section 13.82, subdivision 7; and

(5) UAV data that are not public data under other provisions of chapter 13 retain that classification.

(b) Section 13.04, subdivision 2, does not apply to data collected by a UAV.

(c) Notwithstanding section 138.17, a law enforcement agency must delete data collected by a UAV as soon as possible, and in no event later than seven days after collection unless the data is part of an active criminal investigation.

Subd. 7. **Evidence.** Information obtained or collected by a law enforcement agency in violation of this section is not admissible as evidence in a criminal, administrative, or civil proceeding against the data subject.

Subd. 8. **Remedies.** In addition to any other remedies provided by law, including remedies available under chapter 13, an aggrieved party may bring a civil action against a law enforcement agency to prevent or remedy a violation of this section.

Subd. 9. **Public comment.** A law enforcement agency must provide an opportunity for public comment before it purchases or uses a UAV. At a minimum, the agency must accept public comments submitted electronically or by mail. The governing body with jurisdiction over the budget of a local law enforcement agency must provide an opportunity for public comment at a regularly scheduled meeting.

Subd. 10. **Written policies and procedures required.** Prior to the operation of a UAV, the chief officer of every state and local law enforcement agency that uses or proposes to use a UAV must establish and enforce a written policy governing its use, including requests for use from government entities. In developing and adopting the policy, the law enforcement agency must provide for public comment and input as described in subdivision 9. The written policy must be posted on the agency's website, if the agency has a website.

Subd. 11. **Notice; disclosure of warrant.** (a) Within a reasonable time but not later than 90 days after the court unseals a warrant under this subdivision, the issuing or denying judge shall cause to be served on the persons named in the warrant and the application an inventory that shall include notice of:

(1) the issuance of the warrant or application;

(2) the date of issuance and the period of authorized, approved, or disapproved collection of information, or the denial of the application; and

(3) whether information was or was not collected during the period.

(b) A warrant authorizing collection of information with a UAV must direct that:

(1) the warrant be sealed for a period of 90 days or until the objective of the warrant has been accomplished, whichever is shorter; and

(2) the warrant be filed with the court administrator within ten days of the expiration of the warrant.

(c) The prosecutor may request that the warrant, supporting affidavits, and any order granting the request not be filed. An order must be issued granting the request in whole or in part if, from affidavits, sworn testimony, or other evidence, the court finds reasonable grounds exist to believe that filing the warrant may cause the search or a related search to be unsuccessful, create a substantial risk of injury to an innocent person, or severely hamper an ongoing investigation.

(d) The warrant must direct that, following the commencement of any criminal proceeding using evidence obtained in or as a result of the search, the supporting application or affidavit must be filed either immediately or at any other time as the court directs. Until the filing, the documents and materials ordered withheld from filing must be retained by the judge or the judge's designee.

Subd. 12. **Reporting.** (a) By January 15 of each year, each law enforcement agency that maintains or uses a UAV shall report to the commissioner of public safety the following information for the preceding calendar year:

(1) the number of times a UAV was deployed without a search warrant issued under this chapter, identifying the date of deployment and the authorized use of the UAV under subdivision 3; and

(2) the total cost of the agency's UAV program.

(b) By June 15 of each year, the commissioner of public safety shall compile the reports submitted to the commissioner under paragraph (a), organize the reports by law enforcement agency, submit the compiled report to the chairs and ranking minority members of the senate and house of representatives committees having jurisdiction over data practices and public safety, and make the compiled report public on the department's website.

(c) By January 15 of each year, a judge who has issued or denied approval of a warrant under this section that expired during the preceding year shall report to the state court administrator:

(1) that a warrant or extension was applied for;

(2) the type of warrant or extension applied for;

(3) whether the warrant or extension was granted as applied for, modified, or denied;


(4) the period of UAV use authorized by the warrant and the number and duration of any extensions of the warrant;

(5) the offense specified in the warrant or application or extension of a warrant; and

(6) the identity of the law enforcement agency making the application and the person authorizing the application.

(d) By June 15 of each year, the state court administrator shall submit to the chairs and ranking minority members of the senate and house of representatives committees or divisions having jurisdiction over data practices and public safety and post on the supreme court's website a full and complete report concerning the number of applications for warrants authorizing or approving use of UAVs or disclosure of information from the use of UAVs under this section and the number of warrants and extensions granted or denied under this section during the preceding calendar year. The report must include a summary and analysis of the data required to be filed with the state court administrator under paragraph (c).

History: 2020 c 82 s 5; 2025 c 35 art 5 s 23

804	RAMSEY POLICE POLICY UNMANNED AIRCRAFT SYSTEMS (UAS) OPERATIONS	 Revised Date: N/A
Adoption Date: Original Date		

804.01 PURPOSE AND SCOPE

The purpose of this policy is to establish guidelines for the use of an Unmanned Aircraft System (UAS) and for the storage, retrieval, and dissemination of images and data captured by the UAS (Minn. Stat. § 626.19).

DEFINITIONS

Definitions related to this policy include:

- **Unmanned Aircraft System (UAS):** An unmanned aircraft of any type that is capable of sustaining directed flight, whether preprogrammed or remotely controlled without the possibility of direct human intervention from within or on the aircraft (commonly referred to as an unmanned aerial vehicle (UAV)), and all of the supporting or attached systems designed for gathering information through imaging, recording, or any other means (Minn. Stat. § 626.19).
- **DFR (Drone as First Responder):** A program where drones autonomously respond to emergency calls, providing real-time situational awareness.
- **BVLOS (Beyond Visual Line of Sight):** Drone operations where the remote pilot or visual observer cannot maintain unaided visual contact with the unmanned aircraft during flight.
- **Shielded Operations:** BVLOS flights conducted under 200 ft AGL or within 100 ft laterally and 50 ft vertically of a structure or obstacle.
- **DAA (Detect-and-Avoid):** Technology used to detect and avoid other aircraft during BVLOS operations.

804.02 POLICY

Unmanned aircraft systems can be utilized to enhance the office's mission of protecting lives and property when other means and resources are unavailable or less effective. Any use of a UAS will be in strict accordance with constitutional and privacy rights, as well as Federal Aviation Administration (FAA) regulations.

804.03 PRIVACY

The use of the UAS potentially involves privacy considerations. Absent a warrant or exigent circumstances, operators and observers shall adhere to FAA altitude regulations and shall not intentionally record or transmit images of any location where a person would have a reasonable expectation of privacy (e.g., residence, yard, enclosure). Operators and observers shall take reasonable precautions to avoid inadvertently recording or transmitting images of areas where there is a reasonable expectation of privacy. Reasonable precautions can include, for example, deactivating or turning imaging devices away from such areas or persons during UAS operations.

804.04 PROGRAM COORDINATOR

The Chief of Police shall designate a UAS Program Coordinator to oversee all operational, legal, and technical aspects of the UAS program, which include but are not limited to:

- Ensures compliance with FAA regulations (Part 107, Part 91.113, Part 108,), Minn. Stat. § 626.19.
- Manages FAA COA/COW and waiver applications (including BVLOS, shielded ops, and night ops), and ensures all certifications are current.

- Ensuring that all authorized operators have completed all required FAA and department-approved training in the operation, applicable laws, policies, and procedures regarding the use of the UAS.
- Maintains training records for all pilots and observers, including Part 107, BVLOS, night operations, and emergency procedures.
- Developing a uniform protocol for submission and evaluation of requests to deploy a UAS, including urgent requests made during ongoing or emerging incidents, and real-time dispatch integration (e.g., DFR), and emergency response triggers.
- Ensures all investigative UAS use is documented with legal justification, case number, written report, date/time/location info for each deployment.
- Maintains SOPs for all flight operations, including lost link, RTH, and coordination with ATC towers.
- Developing a protocol for fully documenting all missions.
- Developing a UAS inspection, maintenance, and record-keeping protocol to ensure continuing airworthiness of a UAS, up to and including its overhaul or life limits.
- Developing protocols with the Records Supervisor to ensure evidentiary data complies with CJIS and state retention laws.
- Recommending program enhancements, particularly regarding safety and information security.
- Ensuring that established protocols are followed by monitoring and providing periodic reports on the program to the Chief of Police.
- The Program Coordinator shall conduct audits of BVLOS operations.
- Developing protocols for reviewing and approving requests for use of the office UAS by government entities (Minn. Stat. § 626.19).
- Preparing and submitting the required annual report to the Commissioner of Public Safety (Minn. Stat. § 626.19).
- Posting the department policies and procedures regarding the use of UAV on the department website, as applicable (Minn. Stat. § 626.19).
- Reviewing the program and UAS use for compliance with Minn. Stat. § 626.19.

804.05 USE OF UAS

- Only authorized operators who have completed the required training shall be permitted to operate the UAS.
- UAS operations should only be conducted consistent with FAA regulations.
- The use of a visual observer is encouraged whenever possible.
- The use of vision enhancement technology (e.g., thermal and other imaging equipment not generally available to the public) is permissible in viewing areas only when there is no protectable privacy interest or when in compliance with a search warrant or court order. In all other instances, legal counsel should be consulted.

Members shall not use a UAS without a search warrant, except (Minn. Stat. § 626.19):

- (1) during or in the aftermath of an emergency situation that involves the risk of death or bodily harm to a person;
- (2) to document evidence that is at imminent risk of destruction;
- (3) over a public event where there is a heightened risk to the safety of participants or bystanders;
- (4) to counter the risk of a terrorist attack by a specific individual or organization if the agency determines that credible intelligence indicates a risk;
- (5) to prevent the loss of life and property in natural or man-made disasters and to facilitate operational planning, rescue, and recovery operations in the aftermath of these disasters;

- (6) to conduct a threat assessment in anticipation of a specific event;
- (7) to collect information from a public area if there is reasonable suspicion of criminal activity;
- (8) to collect information for crash reconstruction purposes after a serious or deadly collision occurring on a public road;
- (9) over a private area with the written consent of the occupant or a public area, for officer training or public relations purposes;
- (10) for purposes unrelated to law enforcement at the request of a government entity provided that the government entity makes the request in writing to the law enforcement agency and specifies the reason for the request and proposed period of use; and
- (11) to facilitate the active search for a missing person.

Pilots have direct authority to reject a flight based on weather, aircraft limitations, physical condition, risk to public safety personnel or civilians, etc. No member of any law enforcement agency, regardless of rank, can order a pilot to make a flight when, in the opinion of the pilot, it cannot be done safely and within FAA regulations.

804.5.1 DOCUMENTATION REQUIRED

Each use of a UAS should be properly documented by providing the following (Minn. Stat. § 626.19):

- A unique case number.
- A factual basis for the use of a UAS.
- The applicable exception, unless a warrant was obtained.

804.06 PROHIBITED USE

The UAS video surveillance equipment shall not be used:

- To conduct random surveillance activities.
- To target a person based solely on actual or perceived characteristics such as race, ethnicity, national origin, religion, sex, sexual orientation, gender identity or expression, economic status, age, cultural group, or disability.
- To harass, intimidate, or discriminate against any individual or group.
- To conduct personal business of any type.

804.6.1 ADDITIONAL PROHIBITIONS

- The UAS shall not be weaponized (Minn. Stat. § 626.19).
- Unless authorized by a warrant, a UAS shall not be deployed with facial recognition or biometric matching technology (Minn. Stat. § 626.19).
- Unless authorized by a warrant or an exception applies from Minn. Stat. 626.16 Subd. 3, a UAS shall not be used to collect data on public protests or demonstrations (Minn. Stat. § 626.19).

804.07 REPORTS

All UAS flights, including training flights, shall be documented with a case number, a factual basis for the use of the UAS, and the applicable exception under Minn. Stat. 626.16 Subd. 3, or if a warrant was obtained. It is the responsibility of the UAS pilot to ensure the documentation is completed after each flight.

804.08 RETENTION OF UAS DATA

The Records Division and Drone Operators shall ensure that data collected by the UAS is disclosed or deleted as required by Minn. Stat. § 626.19, including the deletion of collected data as soon as possible,

and in no event later than seven days after collection, unless the data is part of an active criminal investigation (Minn. Stat. § 626.19).

DRAFT

CC Regular Session**Meeting Date:** 11/10/2025**Primary Strategic Plan Initiative:** Not Applicable**Title:**

Introduce Ordinance #25-10 Amending Chapters 2 and 106 Pertaining to Variances

Purpose/Background:

At its September 23 work session, the City Council directed staff to prepare a Code Amendment to give the City Council the approval authority on variances following a recommendation from the Planning Commission. The current process is that the Planning Commission holds public hearings on variances and approves or denies the variance, and then, if requested, the variance can be appealed to the City Council. When the City Council reviews a variance, it is required to be based off the practical difficulties (the findings) that the Planning Commission used to make its decision and determine if the findings were applied correctly.

State Statutes 462.357 Subd. 6 authorizes a community's "Board of Appeals and Adjustment" (the "Board") to grant variances in line with criteria called "practical difficulties," but it does not say which people constitute that Board. It is most common that communities have their City Councils act as the Board. Some communities have the Planning Commission or even a separate committee altogether act as the Board.

The current process has been in place for over 20 years, although a Code Amendment was passed in 2017 (Ordinance #17-03) that officially consolidated the Board duties and the Planning Commission duties. Prior to 2017, the Planning Commission and the Board were the same people, though seated in different capacities. When a variance was requested, the Planning Commission recessed its meeting and then convened as the Board of Appeals and Adjustment to hear variances. After acting on the variance request, the Board adjourned and reconvened as the Planning Commission. The 2017 amendment made it so the recessing/reconvening was not needed by officially merging the Planning Commission and the Board of Appeals and Adjustment.

Pros of the Planning Commission's (or other committee) approval authority:

1. Saves the applicant approximately 2 weeks to get an answer.
2. Any appeal of the Commission's decision is taken to the City Council locally, instead of through the court system as a first appeal.

Pros of the City Council's approval authority:

1. Laws are passed by the Council and some people believe that exceptions should only be approved by them too.
2. City Council Members are elected and accountable to voters for their decisions.

As the proposed amendment is written, the Board's duties are shifted from the Planning Commission to the Council. The Planning Commission will continue to hold a public hearing, though only to make a recommendation.

Notification:

A public hearing notice was placed in the Legal section of the Anoka Union Herald newspaper.

Time Frame/Observations/Alternatives:

Alternatives to Consider:

1. Introduce the proposed ordinance (the City Council's 9/23 direction).
2. Introduce the ordinance with modifications.
3. Do nothing or deny the proposed ordinance, keeping the existing process in place (Planning Commission's 10/23 recommendation). Since this proposed amendment was not a part of a Land Use Application, the 60-day rule (MN Statutes 15.99) does not apply and no action is necessary.
4. Table discussion for any additional requested information that will help the Council with its decision.

Recommendation:

At its meeting on October 23, the Planning Commission unanimously recommended against adopting the ordinance.

Outcome/Action:

Two Options:

1. Motion to introduce Ordinance #25-10, Amending Chapters 2 and 106 Pertaining to Variances.
2. Do nothing and keep the existing process in place.

Attachments

Draft Ordinance #25-10
Unapproved PC Minutes October 23, 2025
Ordinance #17-03

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	11/06/2025 01:00 PM
Form Started By: Todd Larson		Started On: 10/27/2025 02:46 PM
Final Approval Date: 11/06/2025		

ORDINANCE #25-10

**CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

AN ORDINANCE AMENDING CHAPTERS 2 AND 106 PERTAINING TO VARIANCES

The City Council of Ramsey ordains:

SECTION 1. AUTHORITY

This ordinance is adopted pursuant to and under the authority of the City Charter of the City of Ramsey.

SECTION 2. AMENDMENTS TO CHAPTER 2 AND 106.

The following sections of Chapter 2 and 106 are hereby amended as follows:

Underlined text is inserted into City Code.

~~Strikethrough text~~ is deleted from City Code.

Sec. 2-55. – Board of Appeals and Adjustment.

The City Council shall also serve as and be given the variance approval powers of the board of appeals and adjustment as described in Minnesota Statutes 462.357. Appeals to the board of appeals and adjustment may be taken by any affected person upon compliance with the procedures established in the zoning code. The primary objective of the board of adjustment and appeals shall be to hear and decide appeals where it is alleged that there is an error in any order, requirement, decision, or determination made by an administrative officer in the enforcement of the zoning code as well as to review and approve/deny variances from the provisions of the zoning code, subdivision code, and sign code as well as dimensional standards in chapter 10, animals, and chapter 109, mobile homes and mobile home parks, where strict enforcement would cause practical difficulties because of circumstances unique to the individual property under consideration. The City Council shall be given the powers and duties given such agencies by Minn. Stats. § 462.357. The City Council shall also be given the powers to consider appeals by owners of land within the official map area who have been denied a land use permit, other than those permits explicitly denied by the city council, approval for a building on land, or any other city action taken pursuant to the zoning code which may affect the landowner's land. The appeal procedures shall be pursuant to Minn. Stats. § 462.359.

Sec. 2-159. Duties, responsibilities and objectives.

- (a) *Planning commission.* The primary objective of the planning commission is to hold public hearings on land use applications from the Zoning Code, Sign Code, and Subdivision Code and to advise the city council on those land use applications and other land use concerns and other duties conferred upon it by this chapter or the city council. In addition, the planning commission shall serve as the planning agency and shall have the powers and duties given such agencies by Minn. Stats. §§ 462.351—462.364. ~~The planning commission shall also serve as and be given the powers of the board of appeals and adjustment. Appeals to the board of appeals and adjustment may be taken by any affected person upon compliance with the procedures established in the zoning code. The primary objective of the board of adjustment and appeals shall be to hear and decide appeals where it is alleged that there is an error in any order, requirement, decision, or determination made by an administrative officer in the enforcement of the zoning code as well as to review and approve/deny variances from~~

~~the provisions of the zoning code, subdivision code, and sign code as well as dimensional standards in chapter 10, animals, and chapter 109, mobile homes and mobile home parks, where strict enforcement would cause practical difficulties because of circumstances unique to the individual property under consideration. The planning commission shall be given the powers and duties given such agencies by Minn. Stats. § 462.357. The planning commission shall also be given the powers to consider appeals by owners of land within the official map area who have been denied a land use permit, other than those permits explicitly denied by the city council, approval for a building on land, or any other city action taken pursuant to the zoning code which may affect the landowner's land. The appeal procedures shall be pursuant to Minn. Stats. § 462.359.~~

Sec. 106-220. Variances.

- (a) Variances shall only be permitted when they are in harmony with the general purposes and intent of this chapter and when the variances are consistent with the comprehensive plan.
- (b) Public hearing notice mailing distance is 350 feet.
- (c) Variances may be granted when the applicant for the variance establishes that there are practical difficulties in complying with the zoning code. "Practical difficulties," as used in connection with the granting of a variance, means:
 - (1) That the property owner proposes to use the property in a reasonable manner not permitted by the zoning code;
 - (2) The plight of the landowner is due to circumstances unique to the property not created by the landowner;
 - (3) The variance, if granted, will not alter the essential character of the locality.
 - (4) Economic considerations alone do not constitute practical difficulties;
 - (5) Practical difficulties include, but are not limited to, inadequate access to direct sunlight for solar energy systems; ~~and~~
 - (6) Public takings of property due to condemnation; ~~and~~
 - (7) Variances shall be granted for earth sheltered construction as defined in Minn. Stats. § 216C.06, subd. 14, when in harmony with this chapter.
- (d) ~~The planning commission~~ City Council may not permit as a variance any use that is not allowed under the zoning code for property in the district where the affected person's land is located.
- (e) ~~The planning commission~~ City Council may impose conditions in the granting of variances. A condition must be directly related to and must bear a rough proportionality to the impact created by the variance.
- (f) ~~The planning commission~~ City Council shall serve as the final decision-making authority. However, any action of the ~~planning commission~~ City Council may be appealed to the ~~council~~ Court of Appeals by any affected person if notice of such an appeal is received by the ~~zoning administrator~~ Court of Appeals within ten days of the final action of the ~~planning commission~~ City Council.
- (g) The variance is approved by resolution.
- (h) Recording of variance. A certified copy of a variance resolution shall be recorded with the Anoka County recorder or registrar of titles for record. The variance resolution shall include the legal description of the property included. No building permit shall be issued until after recording is made.
- (i) Additional standards for variances within the Mississippi River Corridor Critical Area Overlay District are found in section 106-910.

SECTION 3. SUMMARY

The following official summary of Ordinance #25-10 has been approved by the City Council of the City of Ramsey as clearly informing the public of the intent and effect of the Ordinance:

“Chapter 2 – Administration and Chapter 106 – Zoning Code have been amended to set forth procedures in reviewing and approving variances by the Planning Commission and City Council.”

SECTION 4. EFFECTIVE DATE

This ordinance becomes effective upon publication, subject to City Charter Section 5.07.

PASSED by the City Council of the City of Ramsey, Minnesota the ____ day of _____, 2025.

Mayor

ATTEST:

City Clerk

**PLANNING COMMISSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey Planning Commission conducted a regular meeting on Thursday, October 23, 2025, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Chairperson Cheri Gengler
 Commissioner Bruce Anderson
 Commissioner Nichole Bauer
 Commissioner Randy Bauer (remote attendee)
 Commissioner Jeffrey Lubarski
 Commissioner Debra Musgrove

Members Absent: Commissioner Gary VanScoy

Also Present: Planning Manager Todd Larson
 City Council Liaison Eric Peters

1. CALL TO ORDER

Chairperson Gengler called the regular meeting to order at 7:00 p.m.

7. PUBLIC HEARINGS/COMMISSION BUSINESS (Agenda Item 6)

7.01: Public Hearing: Amendments to Chapters 2 and 106 Pertaining to Variances (Agenda Item 6.01)

Public Hearing

Chairperson Gengler called the public hearing to order at 7:37 p.m.

Presentation

Planning Manager Larson presented the staff report stating that staff is presenting the ordinance at the direction of the City Council.

Councilmember Peters commented that it was the consensus of the Council that the final decision on a variance should be of the Council, as they are the elected body.

Chairperson Gengler asked for clarification on the process that would be followed under this scenario and whether residents would need to attend both the Planning Commission and City Council meetings.

Planning Manager Larson confirmed that this process would add a step for residents, as they would also need to go before the City Council. He stated that if the recommendation from the Planning Commission were unanimous, the item would be placed on the consent agenda for the Council, and if there were a split vote, the item would be its own case.

Chairperson Gengler asked if the resident would have an opportunity to speak at the City Council meeting or whether that input would only be allowed at the public hearing conducted by the Planning Commission.

Planning Manager Larson replied that applicants do have the right to make their case, and while items before the Council are often not public hearings, the Mayor and past mayors have allowed residents to comment.

Commissioner Musgrove stated that she appreciates the thought of the Council but disagrees with the proposal. She stated that in the process, as presented, an appeal would go before a judge through the court, which would be additional time and expense for residents. She noted that in the current process, the Commission makes a decision, and the resident can appeal that decision to the City Council.

Planning Manager Larson commented that currently, anyone can appeal the decision of the Planning Commission within ten days. He commented that the decision of the Council could then be appealed through the courts.

Commissioner Musgrove commented that she believes the time and process as it exists today is better for residents, and it still provides the opportunity to appeal to the Council if it is denied.

Commissioner R. Bauer agreed with Commissioner Musgrove. He stated that this process is fairly efficient and quick, without many problems, as only a few cases have been appealed to the Council. He stated that the process works well, and it is to the benefit of the residents that they only have to attend one meeting, or could appeal that decision and go to the City Council. He believed that the proposed process would add extra steps and delays and would not be best for the residents.

Commissioner N. Bauer stated that she disagrees with the recommendation of the City Council. She stated that she believes in checks and balances, and the job of the Planning Commission is not political. She stated that the current process is tried and true, and the proposed process would complicate that and bring detriment to the residents.

Chairperson Gengler asked if there were any concerns with the 60-day review for this process.

Planning Manager Larson stated that all land use applications follow the same process, with the exception that variances currently fall off earlier in that process, so there would be no concerns with the review period.

Commissioner Musgrove stated that perhaps the ten days should be clarified as business days within the current ordinance if the Council could be convinced to keep the current process.

Planning Manager Larson commented that there is a paragraph related to time in the City Code, but the definition of a day has not been provided. He stated that there has only been one instance where the definition of a day could have been an issue.

Citizen Input

No comments.

Motion by Commissioner Musgrove, seconded by Commissioner N. Bauer, to close the public hearing.

A roll call vote was performed:

Commissioner Musgrove	aye
Commissioner N. Bauer	aye
Commissioner Anderson	aye
Commissioner Lubarski	aye
Commissioner R. Bauer	aye
Chairperson Gengler	aye

Motion Carried.

Chairperson Gengler closed the public hearing at 7:47 p.m.

Commission Business

Motion by Commissioner Musgrove, seconded by Commissioner R. Bauer, to recommend that City Council deny the proposed ordinance pertaining to variances.

A roll call vote was performed:

Commissioner R. Bauer	aye
Commissioner Lubarski	aye
Commissioner Anderson	aye
Commissioner N. Bauer	aye
Commissioner Musgrove	aye
Chairperson Gengler	aye

Motion Carried.

It was noted that this item will move forward to the City Council at the November 10, 2025, meeting.

ORDINANCE #17-03

**CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

**AN AMENDMENT TO CHAPTER 2 OF THE CITY CODE, WHICH CHAPTER IS KNOWN AS
ADMINISTRATION OF THE CITY CODE OF RAMSEY, MINNESOTA**

**AN ORDINANCE AMENDING SECTION 2-159 (DUTIES, RESPONSIBILITIES, AND
OBJECTIVES) OF THE RAMSEY CITY CODE.**

The City of Ramsey Ordains:

SECTION 1 AUTHORITY

This ordinance is adopted pursuant to and under the authority of the City Charter of the City of Ramsey.

SECTION 2 AMENDMENTS

Sec. 2-159. - Duties, responsibilities and objectives.

- (a) *Planning commission.* The primary objective of the planning commission is to advise the city council on land use concerns and other duties conferred upon it by this chapter or the city council. In addition, the planning commission shall serve as the planning agency and shall have the powers and duties given such agencies by Minn. Stats. §§ 462.351 to 462.364. The planning commission shall also serve as and be given the powers of the board of appeals and adjustment. Appeals to the board of appeals and adjustment may be taken by any affected person upon compliance with the procedures established by the zoning ordinance. The primary objective of the board of adjustment and appeals shall be to hear and decide appeals where it is alleged that there is an error in any order, requirement, decision, or determination made by an administrative officer in the enforcement of the zoning ordinance as well as to review and approve/deny variances from the provisions of chapter 117 where strict enforcement would cause practical difficulties because of circumstances unique to the individual property under consideration. The planning commission shall be given the powers and duties given such agencies by Minn. Stats. § 462.357. The planning commission shall also be given the powers to consider appeals by owners of land within the official map area who have been denied a land use permit, zoning permit, approval for a building on land or any other city action taken pursuant to section 117-4 which may affect the landowner's land. The appeal procedures shall be pursuant to Minn. Stats. 462.359 and section 117-4.
- (b) *Park and recreation commission.* The primary objective of the park and recreation commission is to monitor and reflect the attitudes and concerns of the citizens of the city relative to the park system and recreation programs, and to advise the city council of citizen attitudes and policy matters relevant to the park and recreation function in the city. The commission shall:
- (1) Develop, recommend, and upon adoption by the city council, monitor the execution of a comprehensive plan for the recreation and natural resources function of the city. Report to the city council regarding achievements toward fulfillment of the comprehensive plan and recommend amendments to the plan as necessary.
 - (2) Continually review and evaluate the park system development and recreation programming. Develop and recommend methods to stimulate positive public interest in the recreation and natural resources functions.

- (3) Monitor and reflect attitudes and consensus of citizens relative to the park system and recreation programs and serve as a forum for the citizens to voice their opinions regarding the recreation and natural resources function.
 - (4) Promote coordination with the school districts serving the city, encouraging the interchangeable use of city and school district facilities and programs to the best interests of the citizens. Encourage coordination with other communities to the extent appropriate in matters pertinent to the recreation and natural resources function.
 - (5) Encourage dissemination of information to, and coordinate with, city organizations interested in the recreation and natural resources function, such as athletic groups, youth groups, civic organizations, etc.
 - (6) Develop and recommend feasible programs relative to the conservation of our environment.
- (c) *Reserved.*
- (e) *Environmental policy board.* The primary objective of the environmental policy board is to promote environmental awareness and conservation practice by citizens by advising the city council on policy issues, review of new development proposals, communication and education. Through careful review, the environmental policy board will present multiple perspectives, ideas, and new technologies that promote both discovery and accountability. The board shall:
- (1) Become familiar with state statutes, federal regulations, agency rules, and city ordinances on the subject of an environmental nature.
 - (2) Receive information regarding the role of the Watershed Management Organization, municipalities, department of natural resources, and Army Corps of Engineers and other regulatory agencies on environmental issues and review related data.
 - (3) Review environmentally related city policies and ordinances and recommend appropriate revisions and/or additions to the city council.
 - (4) Promote public outreach and education regarding environmental issues facing the city.
 - (5) Develop a work plan that is consistent with the city's strategic plan and initiatives.
 - (6) Review land use applications for major plats, site plans for new principal buildings, comprehensive plan amendments, and variances within environmental overlay districts and provide a recommendation for the planning commission focusing on natural resources and best management practices (BMPs).
 - (7) Develop, recommend, and upon adoption by the city council, monitor the execution of the comprehensive plan with regard to natural resources. Report to the city council regarding achievements toward fulfillment of the comprehensive plan and recommend amendments to the plan as necessary.

SECTION 3. SUMMARY

The following is the official summary of Ordinance #17-03, which has been approved by the City Council of the City of Ramsey as clearly informing the public of the intent and effect of the Ordinance.


It is the intent and effect of Ordinance #17-03 to amend Ramsey, Minnesota City Code Section 2-159 to consolidate the process for appeals and adjustments for all sections of Chapter 117 (Zoning and Subdivision) under one board. The Planning Commission will be delegated this authority as part of their existing role as the primary Board of Adjustment and Appeals. The Ordinance would eliminate a separate

Board of Adjustment and Appeals for land impacted by the Official Map of the City. The Official Map is a tool that impacts private property impacted by future public need.

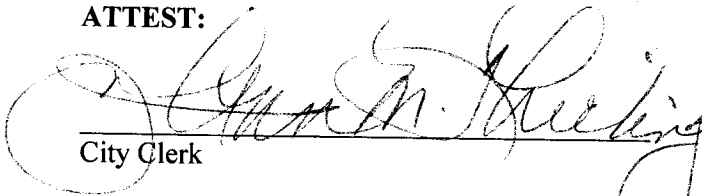
SECTION 4. EFFECTIVE DATE

The effective date of this Ordinance is thirty (30) days after its passage and publication, subject to City Charter Section 5.07.

Adopted by the Ramsey City Council the 14th day of February, 2017.


Mayor

ATTEST:


City Clerk

Introduction Date: January 24, 2017
Posting Dates: January 24 – February 15, 2017
Adoption Date: February 14, 2017
Publication Date: March 3, 2017
Effective Date: April 3, 2017