

Why eFORMS

Say goodbye to a wall of forms and disorganized personnel files.

HR's time is better spent on strategic tasks, not chasing down forms, collecting signatures, or filing employee personnel documents. And let's face it – it's easier for everyone when your employees have self-service and visibility into the status of their requests.



Global Form Library

Don't re-invent the wheel. Enjoy a library of forms **used by peer agencies** that you can copy and implement in a few clicks.



Global Process Library

Never build a new routing process from scratch. Search for and **copy existing processes** from peer agencies to save time.



Integrated Solution

Sit back while forms in Onboard, certificates in Learn, and evaluations in Perform **auto-flow to personnel files** in eForms.

“With a digital personnel file, everything is much more organized and accessible for our employees.”

Annette Rose, Human Resources Technician, City of Lake Stevens, WA

Key Features

Digital Forms

Eliminate paper forms and **provide employees anytime access** to the information they need. Build new forms or convert existing PDFs to fillable forms.

Routing Workflows

Configure routing processes for each form to expedite approvals, collect eSignatures, and **reduce operational inefficiencies**.

Employee Self-Service

Empower employees to initiate processes – from direct deposit to tuition reimbursement and more – and **see the status in real-time**.

Digital Personnel Files

Store all your personnel files digitally so employees can view their completed forms, certificates, and performance evaluations **without disrupting HR**.