

City of Ramsey
Agenda
City Council Work Session
Tuesday, August 12, 2025

5:30 pm
Lake Itasca Room, 7550 Sunwood Drive NW

Remote Attendance available at www.cityoframsey.com/meetings.
Those joining remotely and requesting to speak are asked to use a webcam when speaking.

1. Call to Order

2. Topics for Discussion

1. Receive Recommendation from the Charter Commission to Amend Chapters 2, 3 and 7 of the Charter.
2. Continued Review of Preliminary 2026 General Fund Budget/Levy
3. Water Play Development at The Waterfront - Progress Report

3. Topics for Future Discussion

1. Review Future Topics/Calendar

4. Mayor/Council/Staff Input

5. Adjournment*

***Note: the City Council may motion to recess this Work Session meeting and reconvene after the regular City Council meeting if items on the agenda are not completed.**

CC Work Session**Meeting Date:** 08/12/2025**Primary Strategic Plan Initiative:** Identify and implement operational efficiencies, cost savings and additional funding sources.**Information****Title:**

Receive Recommendation from the Charter Commission to Amend Chapters 2, 3 and 7 of the Charter.

Purpose/Background:

Purpose: The purpose of this case is to receive the recommendation from the Charter Commission to amend Chapters 2, 3 and 7 of the Charter.

Background: The City Council reviewed the Charter recommended changes to section 2.5 on January 28, 2025, and provided direction to add language that refers to temporary living situations outside the elected Ward for the Charter Commission to consider. The changes to section 3.1 and 7.6.1 have not previously been presented to the Council.

Charter Section 2.5:

Vacancies for a city council seat currently do not establish a vacancy when a member moves outside their ward but remains in the City of Ramsey. Staff proposed to recognize that a councilmember elected to a ward seat is expected to represent residents who live within their ward. Moving to a new house within Ramsey but in a different ward would not allow this direct representation as a ward resident. The ordinance also addresses cases where temporary residency may be required. i.e. in an emergency situation where substantial damage to their home occurs, thus rendering the home temporarily uninhabitable until repairs occur.

Charter Section 3.1

Council meetings and the noticing process are proposed to be updated to mirror state statute and to better clarify the noticing requirement between a normal special council meeting and an emergency meeting.

Charter Section 7.6.1

A past practice related to the budget and levy adoption has been to adopt the budget and levy at the same meeting as the public hearing. The charter requires the adoption to occur at the meeting following the public hearing. Though a public hearing is required by charter and state statute, it is rare that public input is provided that is relevant to the budget and levy. Staff proposes to allow for the final budget and levy to be adopted at the same meeting as the public hearing. This would not prevent the city council from delaying the adoption to implement public input into the final budget should input be received. Language in the charter is proposed to be amended, to emphasize that the budget and levy shall be adopted following the required public hearing to ensure council considers any public input on the budget.

Time Frame/Observations/Alternatives:

With an amendment proposed by the Charter Commission, the City Council may amend the charter by ordinance. Within one month of receiving a recommendation to amend, the City must publish notice of a public hearing of the proposal. Within one month of the public hearing, the City Council must vote on the proposed charter amendment. If approved unanimously, the ordinance goes into effect 90 days after passage subject to no petition being submitted by voters forcing a referendum.

Timeline:

- Publish notice of Public Hearing August 22, 2025
- Ordinance Introduction and Public Hearing September 9, 2025
- Ordinance Adoption / Final Vote September 23, 2025

Funding Source:

N/A

Recommendation:

Staff recommends introducing the ordinance at the regular meeting on September 9, 2025, with the Public Hearing and final vote to take place on September 23, 2025.

Outcome/Action:

No action required.

Attachments

Ordinance #25-09

01-28-25 CCWS Minutes

07-17-25 Draft Charter Minutes

Minnesota Statute - Ward Redistricting

Minnesota Statute - Notice of Public Meetings

Minnesota Statute - Declaration of Local Emergency

Form Review

Inbox

Brian Hagen

Form Started By: Katie Schmidt

Final Approval Date: 08/07/2025

Reviewed By

Brian Hagen

Date

08/07/2025 03:49 PM

Started On: 07/18/2025 10:37 AM

ORDINANCE #25-09

**CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

**AN ORDINANCE AMENDING THE CITY CHARTER OF THE
CITY OF RAMSEY, MINNESOTA**

The City of Ramsey ordains:

Underlined text is inserted into the Charter.

~~Strikethrough~~ text is deleted from the Charter.

SECTION 1. AUTHORITY

This Ordinance is adopted pursuant to the authority of the City Charter of the City of Ramsey and such authority as it is given under Minnesota Statutes Section 410.12, subdivision 7.

SECTION 2.

Sec. 2.5. Vacancies of the City of Ramsey Charter is amended to read as follows:

Sec. 2.5. Vacancies.

A vacancy in the council, whether it be in the office of mayor or councilmember, shall be deemed to exist in the case of the failure of any person elected thereto to qualify, or by reason of the death, resignation in writing filed with the city clerk, removal from office, non-residence in the city or respective ward, conviction of a felony of any such person after his/her election, or by reason of the failure of any councilmember without good cause to attend council meetings for a period of three consecutive months. In each such case, the council shall publicly declare by resolution, the vacancy to exist within 15 days of its occurrence and such vacancy shall be filled according to the provisions of section 4.5.

Temporary non-residence of a councilmember in their respective ward, may be permitted due to unforeseen emergency circumstances so long as the intent of the councilmember is to permanently re-establish ward residency within a six-month period. Council may deem it necessary to allow for additional time depending on the severity of the cause for temporary residency outside of the ward.

SECTION 3.

Sec. 3.1. Council meetings. of the City of Ramsey Charter is amended to read as follows:

Sec. 3.1. Council meetings.

The council shall meet regularly at least once each month at such times and places as the council may designate by ordinance. The mayor or any three members of the council may call special meetings of the council upon at least 24 hours notice to each member, and such reasonable public notices as may be prescribed by council rule in compliance with state statutes. The 24 hours notice shall not be required in an emergency. A state of emergency shall be deemed to exist when the public peace, health, morals, safety or welfare are in immediate jeopardy. To the extent provided by state statutes, all meetings of the council and its committees shall be public, and any citizen shall have access to the minutes and records of the council at all reasonable times. During any of its public meetings, the council shall not prohibit, but may place reasonable restrictions upon citizens' comments and questions and citizen input shall be provided for at the beginning of each council meeting.

3.1.1 The council shall meet regularly at least once each month at such times and places as the council may designate by ordinance.

3.1.2 For special meetings, the mayor or any three members of the council may call special or emergency meetings of the council upon such required public notices as may be prescribed by council rule in compliance with state statutes.

3.1.3 A local emergency may be declared under the authority granted in state statute.

3.1.4 To the extent provided by state statutes, all meetings of the council and its committees shall be public, and any citizen shall have access to the minutes and records of the council at all reasonable times. During any of its public meetings, the council shall not prohibit, but may place reasonable restrictions upon citizens' comments and questions. Citizen input shall be provided for at the beginning of each council meeting.

SECTION 4.

Sec. 7.6. Council action on budget. Subsection 7.6.1 is amended to read as follows:

Sec. 7.6 Council action on budget.

7.6.1 The budget public hearing dates, procedures to be followed during the hearing~~;~~ and publications are established by state statute. ~~However, the~~ **The** actual adoption of the proposed annual budget and the municipal levy shall take place ~~at the next regularly scheduled council meeting~~ following the mandated public hearing(s) to ensure that comments received during the public hearing(s) are given due consideration before the final budget and municipal tax levy are adopted. The council may revise the proposed ~~d~~ budget but no amendment to the budget shall increase the authorized expenditures to a ~~a~~ **an** amount greater than the estimated funds available. The council shall adopt the budget by a resolution that shall set forth the total for each budgeted fund and each department function or program, with such segregation as to objects and purpose of expenditures as the council deems necessary for purposes of budget control. The council shall also adopt a resolution levying the amount of taxes provided in the budget, and the city

administrator shall certify the tax resolution to the county auditor in accordance with state law. Adoption of the budget resolution shall constitute appropriations at the beginning of the fiscal year of the sums fixed in the resolution of the several purposes named.

SECTION 5. SUMMARY

The following official summary of Ordinance #25-09 has been approved by the City Council of the City of Ramsey as clearly informing the public of the intent and effect of the Ordinance:

Ordinance #25-09 amends Chapter 2. Form of Government of the city charter related to vacancies, Chapter 3. Council Procedures of the city charter related to noticing for meetings and Chapter 7. Taxation and Finances of the city charter related to budget and levy adoption.

SECTION 6. EFFECTIVE DATE

This ordinance becomes effective after its passage and publication as provided by Minnesota Statutes Section 410.12, Subdivision 7, as may be modified by any action undertaken pursuant to City of Ramsey Charter Section 5.

PASSED by the City Council of the City of Ramsey, Minnesota, the ____ day of ____, 2025.

Mayor

ATTEST:

City Clerk

Date Recommended by the Charter Commission: July 17, 2025

Introduction date:

Posting dates:

Adoption date:

Publication date:

Effective date:

**CITY COUNCIL WORK SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a City Council Work Session on Tuesday, January 28, 2025, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Ryan Heineman
Councilmember Kirsten Buscher (attended remotely)
Councilmember Michael Olson
Councilmember Eric Peters
Councilmember Chris Riley
Councilmember Dan Specht
Councilmember Shana Stewart

Also Present: City Administrator Brian Hagen
Community Development Director Stephanie Hanson
City Attorney Fritz Knaak
Parks and Assistant Public Works Director Mark Riverblood

1. CALL TO ORDER

Mayor Heineman called the City Council Work Session to order at 5:30 p.m.

2. TOPICS FOR DISCUSSION

2.01: Receive Recommendation from the Charter Commission to Amend Chapters 2, 3 and 12 of the Charter.

City Administrator Hagen reviewed the Staff report in regard to recommendations from the Charter Commission on amendments to the Charter.

Councilmember Specht said he is not supportive of no longer requiring a roll call vote for ordinances, they are very important and he thinks everyone's vote should be said aloud individually.

Councilmember Stewart agreed she added that she was also supportive of requiring a Councilmember to live in their Ward, and if they move out of the Ward, they should give up their Council seat.

Councilmember Specht asked if this requirement would be immediate upon a Councilmember moving or if there would be a grace period.

City Attorney Knaak noted that when a Councilmember moves out of their Ward, they have committed a disqualifying act.

Councilmember Buscher added that if they were to create a vacancy due to a Councilmember moving, she would still want to ensure that the Ward was advocated for and rightfully represented. She asked how they would verify if people have moved from their Ward if they do not share this information.

City Administrator Hagen noted this would likely be an honors system to notify the City of any moves.

Mayor Heineman asked if there could be any legal action taken against a Councilmember for not disclosing that they had moved.

City Attorney Knaak stated that it is hard for him to imagine someone would move into another Ward and not tell the City.

Councilmember Peters asked if a Councilmember having to temporarily live in a rental or hotel due certain circumstances if this would also be considered a disqualifying act.

City Attorney Knaak noted that under certain circumstances there is a measure of intent and the City would be hard pressed to determine this a disqualifying act.

Mayor Heineman asked if they should add language to the Charter that clarifies temporary living situations or if it is already implied.

City Attorney Knaak said they could add this kind of language; however, he does not see the current language as causing any issues.

Councilmember Peters asked if they have redrawn the Ward lines recently.

City Administrator Hagen said yes and explained that every ten years they look at the Ward lines and make changes if needed.

Councilmember Peters asked if it was possible that the Ward lines changing could redistrict a Councilmember out of their Ward.

City Administrator Hagen explained that the Council sets the Ward boundaries, and he does not see this as an issue.

City Attorney Knaak said that if this were to happen it would still be considered a disqualifying act and the Councilmember would have to resign.

Councilmember Riley noted that this was a consideration for the Council the last time they reviewed Ward lines.

City Administrator Hagen continued reviewing the recommended Charter changes.

Councilmember Stewart shared concern with eliminating the 30 day time frame for an ordinance to be published before it is in effect. She stated that after speaking with City Administrator Hagen and understanding that most ordinances are in progress for two months or longer, she is okay with this change.

Councilmember Specht asked if residents would still have time to appeal an ordinance with this change.

City Administrator Hagen said yes and explained that even with the current 30-day requirement, a resident could likely not get an appeal organized fast enough anyway.

Councilmember Peters asked if the Council could put a start date on an ordinance if they did not want it effective immediately.

City Administrator Hagen said yes. He moved on to discuss the recommendation to decrease the number of City newsletters from six to four per year.

Councilmember Riley shared that he is constantly hearing that residents do not feel as though they get enough communication from the City and that the newsletter is the number one source of information. He said he would not support decreasing the number; however, the change is currently written to state that they must send at least four newsletter per year, so they could continue to send 6 under this change.

Councilmember Specht agreed and shared that the City's demographics seem to enjoy a newsletter. He added that he does not see a benefit to making this change.

Councilmember Stewart agreed.

Councilmember Peters agreed.

Councilmember Buscher shared that she had discussed this with City Administrator Hagen as she was also concerned with reducing the number of newsletters. She noted that they discussed other ways to fund the newsletter, including looking for more businesses to advertise in the newsletter.

Mayor Heineman asked if the cost to the City is \$60,000 a year for the six newsletters before or after the revenue they receive for advertisements.

City Administrator Hagen said the City's cost is less than \$60,000 after the advertisement revenue comes in. He added that they could also look into reducing the length of the newsletter to save money.

Mayor Heineman suggested adding a page to the newsletter to put advertisements on.

The consensus of the Council was to move forward with the Charter changes as proposed, with the exception of keeping roll call votes for ordinances and keeping the number of City newsletters

per year at six. The Council directed Staff to draft language that refers to temporary living situations outside of the elected Ward.

2.02: Traprock Park Mono-Pole Cell Tower Lease

City Administrator Hagen reviewed the Staff report concerning the request for a mono-pole cell tower lease in Traprock Park.

Councilmember Stewart said she is supportive of using this park for a mono-pole cell tower lease; however, she would like to see a better deal negotiated.

Councilmember Specht asked if a mono-pole is just a basic cell tower.

City Administrator Hagen shared that it is comparable to what is currently at Alpine Park. He noted that they would engineer the design to have a breaking point if the cell tower were to fall. He added that the west side of the Traprock property is farthest from any residential areas and would be the best place for the cell tower.

Councilmember Specht stated he is concerned if this would match the rural aesthetics of the area and he is not sure how the residents in this area would feel.

City Administrator Hagen explained that when they had a survey done of the property, stakes were put into the ground which generated a few phone calls from residents. He noted that they would look to have community meetings with the residents in the area if this were to move forward to gauge interest.

Councilmember Peters asked if they would include in their contract that if Verizon added other carriers to the tower the City would see an increase in the lease.

City Administrator Hagen said this had already been discussed and they were willing to add an additional \$200 a month per additional carrier.

Councilmember Riley shared that they have two studies completed on what the fair market value for this would be and if Verizon does not want to pay fair market value, then he would not support this.

Mayor Heineman added that this area is already covered with 5G cell coverage. He noted that he thinks this would be a big eye sore and he thinks people would object to this being so close to residential areas. He said he does not think this would be worth it based on the amount of revenue they would be getting.

Councilmember Specht asked what else they would be able to do with this land if they do not pursue a cell tower lease.

Parks and Assistant Public Works Director Riverblood noted that they could use this land for any park related use. He shared that some residents were interested in an outdoor archery range in this

area. He explained that this park was platted in the 1980s at a time when the adjoining properties were platted. He said at this time they used the area for a horseback riding arena. He added that they currently use this area as a drop-off site during large weather events for debris and the mosquito control chopper uses this area as well.

Councilmember Stewart asked if this cell tower would inhibit any of the other potential uses for the property.

Parks and Assistant Public Works Director Riverblood said no.

Councilmember Buscher shared that she thinks they should explore some more creative ideas to try to get more money out of a lease; however, if they cannot get market value for the site, they would have to look into the impact of accepting something that is below market value. She asked if they do not move forward with this if there is a possibility that a cell tower could be constructed on private land outside of the City's oversight.

City Administrator Hagen explained that there would be an opportunity for a private property to move forward with this; however, it would require a land use application. He noted that this is not something the City could say no to; however, they could set reasonable restrictions.

Mayor Heineman said he is not in support as he does not see the benefits outweighing the drawbacks.

Councilmember Stweart asked if they were to move this forward if the residents in the area would be notified and would have the opportunity to come forward at a Council meeting and voice their opinions.

City Administrator Hagen explained that they would need to hold a targeted neighborhood meeting with the residents in the area for them to provide the City with feedback before they decide to move forward with agreeing to the lease.

Councilmember Buscher suggested they try to negotiate the rate with Verizon and at the same time, hold a neighborhood meeting to get the residents' feedback before they move forward or not.

Councilmember Olson shared that he is not supportive of this, especially at the proposed rate. He noted the community support for this will be very important to him if they decide to move forward with this.

Mayor Heineman said he does not see many residents being supportive of this.

Councilmember Buscher stated they have held neighborhood meetings for lesser items than this. She explained she would like to put the potential revenue for the City into perspective for the residents she may see them being supportive. She noted it is her goal to ensure that the residents are included in these kinds of conversations.

Mayor Heineman agreed; however, he thinks they need to be aware of unintended consequences.

Councilmember Stewart asked about the history of the cell tower at Alpine Park.

City Administrator Hagen shared that this cell tower has been there for over 20 years.

Parks and Assistant Public Works Director Riverblood added that the cell tower ended up in the center of this park and the residents understood that some of the revenue was going to the parks system.

City Administrator Hagen explained that they could put together maps for the residents at the neighborhood meeting to show them other potential areas in the City where the cell tower could go if not on this property.

Mayor Heineman asked if there is a price point that they would like to target to make this worth it before they begin negotiations.

Councilmember Stewart asked how much the lease is at Alpine Park.

Councilmember Riley said the two current leases are at \$26,400 and \$24,000 per year and he would like this to be their target for negotiations.

Mayor Heineman added that he would like them to start imagining what they would use the lease money for to help sell the idea to the residents.

City Administrator Hagen asked if Verizon is not willing to meet market value if they would not want to move forward with a neighborhood meeting.

Mayor Heineman said yes.

The consensus of the Council was to renegotiate the terms with Verizon and direct Staff to schedule a neighborhood meeting to get feedback from the residents.

2.03: Continued review of the draft Rental Housing Licensing Inspections Policy

Community Development Director Hanson reviewed the Staff report in regard to the rental housing licensing inspection policy.

Councilmember Riley said he likes the idea of this becoming a policy, so they do not have to continue to change the ordinance. He added that he supports the changes made and feels that this is an important policy.

Councilmember Stewart shared that she is against any inspections for tenants as she feels as though it is a violation of tenant rights.

Councilmember Specht stated he likes the idea of the policy as they have found some rental units that have been in rough shape and they have already found things that could have resulted in big

issues if not addressed. He said he is open to hearing more ways that they can make the policy more tenant friendly.

Councilmember Olson shared that he has been very vocal about his opposition of this program since the beginning. He said the ideal situation would be to offer these inspections as a benefit rather than something that is imposed. He stated he likes the content of the policy for the most part.

Councilmember Peters noted he has been a renter for more than half his life and he has never had the benefit of one of these inspections. He said he thinks the policy is great to have in place for the City to take an invested interest in ensuring that the rental communities do not become dilapidated.

Councilmember Buscher said she thinks this is something the City should do. She noted the intent of the policy is to protect the safety of the tenants. She shared that she understands people's concerns about having an inspector in their private spaces; however, renters should understand that inspections can take place for their benefit. She added that she would not want this to be something that people could opt out of.

Mayor Heineman asked if the policy is written in a way that it protects the property owner or the tenant.

Community Development Director Hanson shared that their goal with this policy was that it was for the tenant, the property owner, and the City. She said they want to have a clear policy and process for rental housing.

Councilmember Stewart said she would not want inspectors looking in someone's closets or in a personal area as the inspector could touch their belongings. She suggested pulling back on where the inspector will be going in these homes to make it safe for the tenants while still maintaining the unit.

Mayor Heineman agreed that they should only be going into areas with specific reasons while not inspecting areas that are not of concern.

Community Development Director Hanson explained that when the inspector goes into someone's closet, the only thing they are looking at is the ceiling to see if there is any water damage. She said Staff does not touch anyone's personal belongings.

Mayor Heineman asked if it is pertinent that they check the ceiling in every closet.

Councilmember Riley suggested that they no longer require inspections of closet ceilings.

Councilmember Olson added that it would be very rare that there was a leak just limited to the area within the closet so he does not see a need for the closets to be inspected.

Councilmember Buscher shared that this plan was modelled after similar policies and programs in other cities. She said she would not want to create policies based off of potential bad personnel.

She noted that there are also other avenues that they can advocate for tenants' rights as well as property owners' rights by having an open dialogue to allow tenants to talk to their landlords about concerns. She added that they can come up with other ways to protect the tenants without lessening what they are doing with this policy.

Mayor Heineman noted the spirit of this policy to ensure there is a safe environment and that tenants and landlords are not taking advantage of each other. He said he would like to still allow the tenants to have security and privacy while the City is ensuring their living conditions are safe.

Councilmember Specht said he is not concerned with this being a trust issue with Staff. He stated he is struggling with finding the balance with this policy where they are ensuring that tenants and landlords have a safe environment while not infringing upon anyone's right. He suggested scaling down the inspection checklist.

Mayor Heineman shared that even when the Police Department is issued a warrant to search someone's residence, there are limitations to what they are able to search through. He noted that the inspectors are only entering these units to inspect certain things and anything that is outside of these set items would be off limits.

Councilmember Buscher asked how many complaints they have received from tenants in the City about this being an overly restrictive policy.

Community Development Director Hanson said they have only received one complaint.

City Administrator Hagen shared that last year they had an apartment tenant who completely disagreed with letting the inspector in and they were able to address this situation right away with the concerned resident and they worked out an agreement that they would just inspect the unit after the tenant moved out. He explained that when they brought on a new Code Enforcement Officer a few years ago the code enforcement process began to move forward. He shared that during this time they were receiving calls from renters who were concerned with the state of their units. He said they have gotten support from the residents on this policy so far.

The consensus of the Council was to direct Staff to scale back the inspection requirements and continue this discussion at the next Work Session.

3. TOPICS FOR FUTURE DISCUSSION

3.01: Review Future Topics/ Calendar

Noted.

4. MAYOR / COUNCIL / STAFF INPUT

Councilmember Peters shared that he had residents contact him about the new State flag.


Councilmember Stewart shared that she was also contacted by a resident in regard to the State flag.

City Administrator Hagen said they can discuss the State flag at a future Work Session.

5. ADJOURNMENT

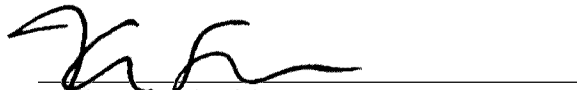
The Work Session of the City Council was adjourned at 6:55 p.m.

Respectfully submitted,



Brian S. Hagen
City Administrator

ATTEST:



Katie M. Schmidt
City Clerk

Drafted by Ava Major
TimeSaver Off Site Secretarial, Inc.

**CHARTER COMMISSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Charter Commission conducted a regular meeting on Wednesday, July 17, 2025, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Chairperson Joseph Field
 Commissioner Ben Deemer
 Commissioner Joshua Fuhreck
 Commissioner Victor Jumah
 Commissioner Jennifer Leistico
 Commissioner Brian Mess
 Commissioner Amy Rusert

Members Absent: Commissioner Laura Moore
 Commissioner David May

Also Present: City Clerk Katie Schmidt
 City Administrator Brian Hagen
 City Attorney Fritz Knaak

CALL TO ORDER

Chairperson Field called the regular meeting of the Charter Commission to order at 6:00 p.m.

Chairperson Field welcomed new member Brian Mess.

CITIZEN INPUT

None.

APPROVE AGENDA

Motion by Commissioner Deemer, seconded by Commissioner Rusert, to approve the agenda as presented.

Motion Carried. Voting Yes: Chairperson Field, Commissioners Deemer, Rusert, Fuhreck, Jumah, Leistico, and Mess. Voting No: None. Absent: Commissioners May and Moore.

APPROVE MINUTES

Motion by Commissioner Fuhreck, seconded by Commissioner Deemer, to approve the following meeting minutes as presented:

1) Regular Charter Commission Meeting dated December 18, 2025

Motion Carried. Voting Yes: Chairperson Field, Commissioners Fuhreck, Deemer, Jumah, Leistico, and Rusert. Voting No: None. Absent: Commissioners May and Moore. Abstained: Commissioner Mess.

COMMISSION BUSINESS

5.1 Approve Year-End Activity Letter to Chief Judge for Year 2024

Chairperson Field noted that the draft letter was included in the Commission packet for review.

Motion by Commissioner Leistico, seconded by Commissioner Deemer, to approve the year-end annual report letter for 2024 and direct staff to submit such report to The Honorable Elizabeth Strand, Chief Judge of the Tenth Judicial District.

Motion Carried. Voting Yes: Chairperson Field, Commissioners Leistico, Deemer, Fuhreck, Jumah, Mess, and Rusert. Voting No: None. Absent: Commissioners May and Moore.

5.2 Receive Update on Charter Recommended Changes

City Clerk Schmidt provided an update on the changes to the City Charter that were recently considered by the City Council and whether they were approved or denied.

5.3 Ordinance #25-09 Amending the City Charter

City Administrator Hagen stated that this item is related to the vacancy created when a Councilmember moves out of a ward. He stated that the Council desired additional language related to a temporary situation, using the example of a fire that displaces a resident, but they intend to return to the property when able. He reviewed the proposed language to be incorporated.

Commissioner Leistico commented that this seems reasonable.

Commissioner Fuhreck stated that the example of a fire makes sense. He asked if it was mentioned that the temporary living space must be in Ramsey.

City Administrator Hagen commented that it should be reasonable to find a temporary living space in Ramsey, given the number of apartment buildings and single-family homes available for rent.

Chairperson Field agreed that it would be reasonable to require the temporary residence to be in Ramsey.

Commissioner Leistico recognized that it would be the decision of the insurance company as to the options the resident would have for temporary placement.

Commissioner Fuhreck commented that it would seem likely that the insurance company would provide options outside of Ramsey. He stated that perhaps the trigger could be that the residence remains homesteaded during that time, as it would not be unlikely that the insurance company could place someone outside of Ramsey.

Commissioner Deemer commented that he would not want to get into someone's tax classification of a property.

Commissioner Fuhreck stated that perhaps the requirement to be located in Ramsey during that temporary situation could be removed.

Commissioner Deemer agreed that would be reasonable.

Commissioner Fuhreck asked the opinion of the City Attorney.

City Attorney Knaak commented that he did not have any issue with removing that requirement for the temporary housing to be provided in Ramsey. He noted that someone may have a family member they could stay with in a neighboring community.

Commissioner Fuhreck stated that perhaps the requirement is within the state of Minnesota or Anoka County.

City Attorney Knaak commented that could be appropriate. He recognized that people can participate in meetings remotely.

Commissioner Mess stated that he would agree with the language, striking the language "but within the city". He stated that if the intent is to reestablish ward residency within a six-month period, he did not see a reason to specify a location.

Chairperson Field asked if Councilmembers would have the option to attend a meeting virtually.

City Administrator Hagen confirmed that the Council would have the right to remotely attend a meeting and reviewed other related City requirements for attendance.

Commissioner Jumah commented that he would not want to see an emergency circumstance place someone outside of the city temporarily, and that situation be used against them to remove them from the Council. He recognized that Ramsey is not a large community, and therefore, he would support the temporary location being located within Anoka County.

Commissioner Deemer commented that within Anoka County may be too restrictive given the proximity to Sherburne County.

Chairperson Field referenced the large size of Anoka County, noting that someone could be further out in Anoka County, and that could be a larger distance from properties in Sherburne County or Hennepin County.

Commissioner Deemer commented that perhaps a geographic boundary is not provided, but instead a requirement for meeting attendance.

City Attorney Knaak noted that a member of the Council participated in meetings from the Middle East when he was in active military service.

Chairperson Field stated that he would prefer to remove the restriction that the temporary living space be located in the city, and the Commission agreed.

Motion by Commissioner Rusert, seconded by Commissioner Mess, to recommend adoption of Ordinance #25-09, Section 2.5, to the City Council with elimination of the language “within the city”.

Motion Carried. Voting Yes: Chairperson Field, Commissioners Rusert, Mess, Deemer, Fuhreck, Jumah, and Leistico. Voting No: None. Absent: Commissioners May and Moore.

City Administrator Hagen provided an overview of the changes that had been made to Section 3.1 since the last review of the Commission. He provided additional information on the changes proposed.

The Commission had no issues with the proposed changes.

Motion by Commissioner Fuhreck, seconded by Commissioner Deemer, to recommend adoption of Ordinance #25-09, Section 3.1.1, 3.1.2, 3.1.3, and 3.1.4, to the City Council as presented.

Motion Carried. Voting Yes: Chairperson Field, Commissioners Fuhreck, Deemer, Jumah, Leistico, Mess, and Rusert. Voting No: None. Absent: Commissioners May and Moore.

City Administrator Hagen provided additional information on the changes proposed to Section 7.6.

Motion by Commissioner Deemer, seconded by Commissioner Rusert, to recommend adoption of Ordinance #25-09, Section 7.6.1, to the City Council as presented.

Motion Carried. Voting Yes: Chairperson Field, Commissioners Deemer, Rusert, Fuhreck, Jumah, Leistico, and Mess. Voting No: None. Absent: Commissioners May and Moore.

6. COMMISSION / STAFF INPUT

6.1 Other

No comments.

7. ADJOURNMENT

Motion by Commissioner Fuhreck, seconded by Commissioner Leistico, to adjourn the meeting.

Motion Carried. Voting Yes: Chairperson Field, Commissioners Fuhreck, Leistico, Deemer, Jumah, Mess, and Rusert. Voting No: None. Absent: Commissioners May and Moore.

The regular meeting of the Charter Commission adjourned at 6:40 p.m.

Respectfully submitted,

Katie Schmidt
City Clerk

Fritz Knaak
City Attorney

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

DRAFT

205.84 REDISTRICTING; CITIES WITH WARDS.

Subdivision 1. **General provisions.** (a) In a city electing council members by wards, wards shall be as equal in population as practicable and each ward shall be composed of compact, contiguous territory. Each council member shall be a resident of the ward for which elected, but, except as otherwise provided by paragraph (b), a change in ward boundaries does not disqualify a council member from serving for the remainder of a term.

(b) Notwithstanding any home rule charter provision to the contrary, in a city of the first class where council members are elected by ward to serve for four years to terms that are not staggered, if the population of any ward changes by five percent or more, all council members must be elected to new terms at the first municipal general election after ward boundaries are redefined under subdivision 2; provided, however, that if no municipal general election would otherwise occur in the year ending in "2" or the year ending in "3," a municipal general election must be held in one of those years.

Subd. 2. **Effective date.** After the official certification of the federal decennial or special census, the governing body of the city shall either confirm the existing ward boundaries as conforming to the standards of subdivision 1 or redefine ward boundaries to conform to those standards as provided in section 204B.135, subdivision 1. If the governing body of the city fails to take either action within the time required, no further compensation shall be paid to the mayor or council member until the wards of the city are either reconfirmed or redefined as required by this section. An ordinance establishing new ward boundaries pursuant to section 204B.135, subdivision 1, becomes effective on the date of the state primary election in the year ending in two, except that new ward boundaries established by a municipality in a year ending in one are effective on the date of the municipal primary election in the year ending in one.

Subd. 3. **Transition schedule.** The governing body of a city electing more than one council member in each ward may adopt an orderly transition schedule to biennial November elections in which only one council member in each ward is elected in any municipal general election.

History: 1974 c 337 s 17; 1981 c 29 art 7 s 38; 1983 c 62 s 11; 1986 c 444; 1991 c 349 s 38; 1995 c 8 s 6; 1999 c 237 s 3; 2010 c 313 s 5,6

13D.04 NOTICE OF MEETINGS.

Subdivision 1. **Regular meetings.** A schedule of the regular meetings of a public body shall be kept on file at its primary offices. If a public body decides to hold a regular meeting at a time or place different from the time or place stated in its schedule of regular meetings, it shall give the same notice of the meeting that is provided in this section for a special meeting.

Subd. 2. **Special meetings.** (a) For a special meeting, except an emergency meeting or a special meeting for which a notice requirement is otherwise expressly established by statute, the public body shall post written notice of the date, time, place, and purpose of the meeting on the principal bulletin board of the public body, or if the public body has no principal bulletin board, on the door of its usual meeting room.

(b) The notice shall also be mailed or otherwise delivered to each person who has filed a written request for notice of special meetings with the public body. This notice shall be posted and mailed or delivered at least three days before the date of the meeting.

(c) As an alternative to mailing or otherwise delivering notice to persons who have filed a written request for notice of special meetings, the public body may publish the notice once, at least three days before the meeting, in the official newspaper of the public body or, if there is none, in a qualified newspaper of general circulation within the area of the public body's authority.

(d) A person filing a request for notice of special meetings may limit the request to notification of meetings concerning particular subjects, in which case the public body is required to send notice to that person only concerning special meetings involving those subjects.

(e) A public body may establish an expiration date for requests for notices of special meetings pursuant to this subdivision and require refiling of the request once each year.

(f) Not more than 60 days before the expiration date of a request for notice, the public body shall send notice of the refiling requirement to each person who filed during the preceding year.

Subd. 3. **Emergency meetings.** (a) For an emergency meeting, the public body shall make good faith efforts to provide notice of the meeting to each news medium that has filed a written request for notice if the request includes the news medium's telephone number.

(b) Notice of the emergency meeting shall be given by telephone or by any other method used to notify the members of the public body.

(c) Notice shall be provided to each news medium which has filed a written request for notice as soon as reasonably practicable after notice has been given to the members.

(d) Notice shall include the subject of the meeting. Posted or published notice of an emergency meeting is not required.

(e) An "emergency" meeting is a special meeting called because of circumstances that, in the judgment of the public body, require immediate consideration by the public body.

(f) If matters not directly related to the emergency are discussed or acted upon at an emergency meeting, the minutes of the meeting shall include a specific description of the matters.

(g) The notice requirement of this subdivision supersedes any other statutory notice requirement for a special meeting that is an emergency meeting.

Subd. 4. **Recessed or continued meetings.** (a) If a meeting is a recessed or continued session of a previous meeting, and the time and place of the meeting was established during the previous meeting and recorded in the minutes of that meeting, then no further published or mailed notice is necessary.

(b) For purposes of this subdivision, the term "meeting" includes a public hearing conducted pursuant to chapter 429 or any other law or charter provision requiring a public hearing by a public body.

Subd. 5. **Closed meetings.** The notice requirements of this section apply to closed meetings.

Subd. 6. **State agencies.** For a meeting of an agency, board, commission, or department of the state required or permitted by law to transact public business in a meeting:

(1) the notice requirements of this section apply only if a statute governing meetings of the agency, board, or commission does not contain specific reference to the method of providing notice;

(2) all provisions of this section relating to publication are satisfied by publication in the State Register or posting on the website of the agency, board, commission, or department; and

(3) a schedule of the regular meetings shall be kept on file at the primary offices or posted on the website of the agency, board, commission, or department.

Subd. 7. **Actual notice.** If a person receives actual notice of a meeting of a public body at least 24 hours before the meeting, all notice requirements of this section are satisfied with respect to that person, regardless of the method of receipt of notice.

History: 1957 c 773 s 1; 1967 c 462 s 1; 1973 c 123 art 5 s 7; 1973 c 654 s 15; 1973 c 680 s 1,3; 1975 c 271 s 6; 1981 c 174 s 1; 1983 c 137 s 1; 1983 c 274 s 18; 1984 c 462 s 27; 1987 c 313 s 1; 1990 c 550 s 2,3; 1991 c 292 art 8 s 12; 1991 c 319 s 22; 1994 c 618 art 1 s 39; 1997 c 154 s 2; 2014 c 274 s 1

12.29 DECLARATION OF LOCAL EMERGENCY.

Subdivision 1. **Authority to declare emergency.** A local emergency may be declared only by the mayor of a municipality or the chair of a county board of commissioners or their legal successors. It may not be continued for a period in excess of three days except by or with the consent of the governing body of the political subdivision. Any order or proclamation declaring, continuing, or terminating a local emergency must be given prompt and general publicity and filed promptly by the chief of the local record-keeping agency of the political subdivision.

Subd. 2. **Effect of declaration of emergency.** A declaration of a local emergency invokes necessary portions of the response and recovery aspects of applicable local or interjurisdictional disaster plans, and may authorize aid and assistance under those plans.

Subd. 3. **Interjurisdictional agencies.** No interjurisdictional agency or official may declare a local emergency unless expressly authorized by the agreement under which the agency functions. However, an interjurisdictional disaster agency shall provide aid and services in accordance with the agreement under which it functions.

History: 1976 c 266 s 2; 1986 c 444; 1996 c 344 s 18

CC Work Session

Meeting Date: 08/12/2025

Primary Strategic Plan Initiative: Identify and implement operational efficiencies, cost savings and additional funding sources.

Information

Title:

Continued Review of Preliminary 2026 General Fund Budget/Levy

Purpose/Background:

Continued review of the proposed 2026 General Fund Budget and respective tax levies. The numbers presented reflect a \$689,110 decrease since the July 22, 2025 budget worksession.

Tax capacity numbers have been updated to reflect the numbers currently received from the County (these numbers are subject to change).

Several items are attached for review:

1. Tax Capacity Rate Calculation Estimate (Updated since July 22 Worksession)
2. 2026 Personnel Requests (Updated since July 22 Worksession)
3. 2026 Capital Equipment Requests (Updated since July 22 Worksession)
4. 2026 Requested General Fund Budget (Updated since July 22 Worksession)
5. 2026 Requested EDA Budget
6. Summary of items removed from original budget requests (June 2025) and Since the July 22 Worksession

Time Frame/Observations/Alternatives:

60 minutes

Recommendation:

Continued review of preliminary levy/budget.

Outcome/Action:

Continued review of preliminary levy/budget.

Attachments

- Tax Capacity Estimated
- 2026 Personnel Requests
- 2026 Capital Equipment Requests
- 2026 General Fund Budget Draft
- 2026 EDA Proposed Budget
- 2026 Budget Reductions & Remaining Requests

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	08/07/2025 03:49 PM
Form Started By: Diana Lund		Started On: 07/30/2025 07:22 AM

Final Approval Date: 08/07/2025

2026 - With Reductions & County Valuations

8/7/2025

	Certified	Estimated Fiscal Disp Dist	Local Levy	5.73% Taxable Value	Estimated Tax Capacity
General	18,861,749 *	2,087,929	16,773,820	44,902,549	37.356%
Pavement Levy	2,033,819 **	225,137	1,808,682	44,902,549	4.028%
EDA	86,367 ***	9,561	76,806	44,902,549	0.171%
Bonds	2,969,981 ****	328,766	2,641,215	44,902,549	5.882%
Total Levy	23,951,916 *****	2,651,393	21,300,523		47.438%

***** Total Levy increase of 9.12% over 2025 adopted -\$2,001,222 increase 9.12% 2,001,222

* General Fund Levy increase of 11.40% over 2025 adopted - \$1,930,703 increase

** Pavement Levy = 5% increase over prior year pavement levy \$96,849 increase

****Bond Levy - \$26,330 decrease or -.88%

***EDA Levy - (\$0) increase over 2025 adopted

2026 - With Reductions

7/2/2025

	Certified	Estimated Fiscal Disp Dist	Local Levy	1.00 Est% Taxable Value	Estimated Tax Capacity
General	19,550,859 *	1,792,494	17,758,365	42,894,930	41.400%
Pavement Levy	2,033,819 **	205,067	1,828,751	42,894,930	4.263%
EDA	86,367 ***	9,144	77,223	42,894,930	0.180%
Bonds	2,969,981 ****	317,220	2,652,761	42,894,930	6.184%
Total Levy	24,641,026 *****	2,323,925	22,317,101		52.028%

***** Total Levy increase of 12.26% over 2025 adopted -\$2,690,332 increase 12.26% 2,690,332

* General Fund Levy increase of 15.47% over 2025 adopted - \$2,619,813 increase

** Pavement Levy = 5% increase over prior year pavement levy \$96,849 increase

****Bond Levy - \$26,330 decrease or -.88%

***EDA Levy - (\$0) increase over 2025 adopted

2026 - ALL REQUESTS 6-12-25

	Certified	Estimated Fiscal Disp Dist	Local Levy	1.00 Est% Taxable Value	Estimated Tax Capacity
General	20,544,733 *	1,792,494	18,752,239	42,894,930	43.717%
Pavement Levy	2,033,819 **	205,067	1,828,751	42,894,930	4.263%
EDA	86,367 ***	9,144	77,223	42,894,930	0.180%
Bonds	3,189,981 ****	317,220	2,872,761	42,894,930	6.697%
Total Levy	25,854,900 *****	2,323,925	23,530,975		54.858%

***** Total Levy increase of 17.79% over 2025 adopted -\$3,904,206 increase 17.79% 3,904,206

* General Fund Levy increase of 21.34% over 2025 adopted - \$3,613,687 increase

** Pavement Levy = 5% increase over prior year pavement levy \$96,849 increase

****Bond Levy - \$193,670 Increase or 6.46%

***EDA Levy - (\$0) increase over 2025 adopted

2025-Adopted

	Certified		Estimated Fiscal Disp Dist	Local Levy	-3.21% Taxable Value	Estimated Tax Capacity
General	16,931,046 *		1,792,494	15,138,552	42,470,228	35.645%
Pavement Levy	1,936,970 **		205,067	1,731,903	42,470,228	4.078%
EDA	86,367 ***		9,144	77,223	42,470,228	0.182%
Bonds	2,996,311 ****		317,220	2,679,091	42,470,228	6.308%
Total Levy	21,950,694 *****		2,323,925	19,626,769		46.214%

***** Total Levy increase of 8.24% over 2024 adopted - \$1,670,993 increase

* General Fund Levy increase of 13.16% over 2024 adopted - \$1,968,826 increase

** Pavement Levy = 5% increase over prior year pavement levy \$92,237 increase

**** Bond Levy - (\$389,047 decrease). 2014 Cap Equip cert done & used \$300,000 from AUAR bond county paid

*** EDA Levy - (\$1,023) decrease over 2024 adopted

2026 PERSONNEL REQUESTS		INCREASE IN HOURS	NEW POSITION	NEW POSITION	NEW POSITION	NEW POSITION	NEW POSITION	NEW POSITION	NEW POSITION	NEW POSITION	NEW POSITION	NEW POSITION
2026 Budget	Cost Center	Police 211	Admin 130 Part-Time	Police 211 Part-Time	Police 211 Full-Time POSITION REMOVED	Fire 220 Full-Time	Building Insp 240 Full-Time	Engineering 301 Full-Time	Engineering 301 Full-Time	Parks 452 Full-Time	Building Maint 194 Seasonal POSITION REMOVED	Parks 452 Seasonal POSITION REMOVED Recreation & Volunteer Assistant(Seasonal)
		Police Records Technician	Communications Specialist	Evidence & Property Technician	Investigator/Police Officer	Firefighter/Fire Technician	Building Inspector/Plans Examiner	City Engineer	Engineering Tech II	Parks Maintenance Worker	Building Seasonal Worker	
6102	Full-Time Regular/Holiday BB	25,278	-	-	70,845	52,262	68,313	148,079	58,082	48,883	-	-
6104	Part-Time Regular	-	26,701	36,627	-	-	-	-	-	-	-	-
6105	Temp										16,667	18,050
6121	Pera	1,895	2,003	2,747	12,540	9,250	5,123	11,106	4,356	3,666	-	-
6122	FICA/Medicare	1,934	2,042	2,802	1,208	938	5,226	11,328	4,443	3,740	1,275	1,381
6131	Group Insurance (Single Coverage)Fam	14,928	-	-	12,440	12,440	11,196	28,524	11,196	11,196	-	-
6133	Workers Comp	109	115	157	5,746	4,176	547	1,185	465	2,825	618	78
6135	Paid Family Medical Leave	112	117	161	366	285	350	777	305	264	83	79
	Total Funding Required	44,256	30,978	42,494	103,145	79,351	90,755	200,999	78,847	70,574	18,643	19,588
	Additional Expense:											
	Investigative Stipend				3,830							
	Commercial Drivers License Vehicle									4,000		
	Add'l Net Funding Required	44,256	30,978	42,494	106,975	79,351	90,755	200,999	78,847	74,574	18,643	19,588
	Offset Funding:											
	Pavement Mgmt Fund							(40,233)				
	Utility Funds							(120,533)	(23,663)			
	POSTION REMOVED				(106,975)						(18,643)	(19,588)
	Net Funding Required - General Fu	44,256	30,978	42,494	-	79,351	90,755	40,233	55,184	74,574	-	-
	Funding Required - Enterprise Funds											
	Funding Required - Pavement Management Funds											
STATUS OF REQUEST		INCREASE IN HOURS	NEW	NEW	NEW	NEW	NEW	NEW	NEW	NEW	NEW	NEW
Annual hours for 2025		(Step 2/3) 2080 hours (From 25 to 40 hours week) 775 hours added	(Step 3) 788 Hours	(Step 3) 1095 Hours	(Step 1) 1752 Hours	(Step 1) 1752 Hours	(Step 3) 1576 Hours	(Step 3) 2088 Hours	(Step 3) 1576 Hours	(Step 1) 1576 Hours	(Step 1) 760 Hours	(Step 1) 800 Hours
		Starts January 1, 2026	Starts April 1, 2026	Starts March 1, 2026	Starts March 1, 2026	Starts March 1, 2026	Starts April 1, 2026	Starts January 1, 2026	Starts April 1, 2026	Starts April 1, 2026	5/11/26-9/18/26	5/4/26-9/18/26
Full-Time Equivalent		..625 to 1	0.5	0.625	1	1	1	1	1	1	0.365	0.365
		Step 2/3 - \$31.142/\$32.624	Step 3 - \$33.884	Step 3 - \$33.449	Step 1 - \$38.171	Step 1 - \$29.83	Step 3 - \$43.346	Step 3 - \$70.919	Step 3 - \$36.854	Step 1 - \$31.017	Step 1 - \$21.93 (80% Step 1 Bid)	Step 1 - \$22.562 (80% Step 1 ad
	PERSONNEL JUSTIFICATION for Reclassifications, New Positions, Additional Hours	The PD would like to move a PT Police Technician to FT status due to moving a FT Police Tech to Crime Data Analyst. This position is necessary due to the increase in data requests to the public, law enforcement, and attorney's offices. The position is responsible for processing reports, data requests, data entry, permits, criminal investigation checks, and communications (phone and email).	This position will support the Communications Coordinator in the development of engaging written and visual content to help grow the awareness and presence of the City of Ramsey brand. Duties include assisting with all aspects of City social media - create schedules, monitor postings, maintain content inventory, maintain consistent communications and messaging; synchronizing website & social media content; assist with development of graphics, including fliers, ads and other promotional materials; and special events or projects.	Due to the increased complexity and time each case takes in investigations, this position would remove this duty from the current non-rotating investigator, who has historically been responsible for the evidence and property room management, and allow them to commit their entire time to the investigation of criminal cases. Responsible for maintaining the official chain of custody for all property or evidence of the Police Department. This position will overlap duties with the Records Management Technicians and work as a member of that division.	Based on estimated growth and actual calls for service/response times. Strategic Goals: Improve and maintain the safety of the community, create a strong positive image, and enhance customer service. A licensed Peace Officer position can be assigned to patrol, investigations, community resources and drug task force based on department needs at the time.	Continued growth of the city has resulted in an increase in calls for service and additional administrative duties. This is a full-time responder position that would assist with daytime call response, perform all administrative functions and oversee the administrative operations of the Fire Department. Key responsibilities include, maintaining the Records Management System (RMS) and associated software programs, preparing personnel payroll, completing and verifying fire incident reports to ensure compliance, compiling and analyzing statistical data to produce annual reports and support departmental planning and evaluation.	The city consults with RRC for one full-time inspector. The RRC inspector only <u>conducts basic inspections and does not complete plan review</u> . The new position will eliminate the need for inspection services from RRC. The position will complete inspections for all new and existing structures, review of building permits, sewer/septic, and mechanical permits. If the position is not approved, there will be no change to the budget since consulting fees are already factored into the number and the city will need to retain the existing services.	This position will fill the vacancy of the City Engineer when the reclass of the current position occurs. This position manages the Engineering department. Council gave go ahead to fill at May 27, 2025 CC worksession	Due to the retirement of the Civil Engineer IV in 2025, the Engineering team requires the support of a full-time Engineering Technician II. This position will support the Engineering team by assisting with preparing plans and specifications for the Pavement Management Program projects, other public improvement projects, inspecting construction of city improvement and private development projects, reviewing building permits and private development plans, and preparing and submitting annual updates to the MnDOT Municipal State Aid office.	The Parks Department is facing an increased work load due to the favorable expansion of parks and trails along with increased facilities use. In addition maintenance activity has increased due to an aging infrastructure within the park system. There are many park components that have an on-going need for repairs or replacement. The water play phase of The Waterfront is also expected to open to the public mid-summer and this will be a minimum of 4 hours of new maintenance activity each day.	This position will support the Building Maintenance department from mid-May through mid-September with general groundskeeping duties at city hall, the parking ramp and cemeteries. This will allow building maintenance duties to be completed in a timely manner.	The Rec and Volunteer Asst would help increase programming for our residents. The assistant would also help in supporting events like Happy Days and new initiatives like a Farmer's Market for 2026. This position will support the Recreation Coordinator during the busiest times of the year, assisting with program and event set-up/tear down, data entry, program tracking and planning and responding to resident inquiries. This position will also help develop an on-going volunteer engagement program for Council consideration, (see 2025 Strategic Plan Strategy 2., Objective 4.).
	2027 General Fund Impact	\$ 47,567	\$ 43,724	\$ 54,152	\$ -	\$ 100,915	\$ 127,566	\$ 43,284	\$ 78,013	\$ 100,061	\$ -	\$ -
	Addl funding needed 2026 to 2027	\$ 3,311	\$ 12,746	\$ 11,658	\$ -	\$ 21,564	\$ 36,811	\$ 3,051	\$ 22,829	\$ 29,487	\$ -	\$ -

2026 PERSONNEL REQUESTS		INCREASE IN HOURS	NEW POSITION	NEW POSITION	NEW POSITION	NEW POSITION	NEW POSITION	NEW POSITION	NEW POSITION	NEW POSITION	NEW POSITION	NEW POSITION
2026	Cost Center	Police 211	Admin 130 Part-Time	Police 211 Part-Time	Police 211 Full-Time POSITION REMOVED	Fire 220 Full-Time	Building Insp 240 Full-Time	Engineering 301 Full-Time	Engineering 301 Full-Time	Parks 452 Full-Time	Building Maint 194 Seasonal POSITION REMOVED	Parks 452 Seasonal POSITION REMOVED Recreation & Volunteer Assistant(Seasonal)
Budget		Police Records Technician	Communications Specialist	Evidence & Property Technician	Investigator/Police Officer	Firefighter/Fire Technician	Building Inspector/Plans Examiner	City Engineer	Engineering Tech II	Parks Maintenance Worker	Building Seasonal Worker	

2026 PERSONNEL REQUESTS				6/16/2025
2026	Cost Center			
Budget				

ITEM #	COST CNTR	DESCRIPTION	ESTIMATED PURCHASE PRICE	USEFUL LIFE	TOTAL OF PURCH PRC	JUSTIFICATION From Respective Department For Purchase/Replacement	NOTES	Mileage/Hours 5/16/2025	OTHER FUND AVAILABLE	OTHER FUND SOURCE	Fund	Net 2026 FUNDING REQUIRED
2026 CAPITAL OUTLAY												
Building Inspections #240												
6550	240	New Chevy Equinox	\$	10	\$	Building Insp Vehicle for New Insp/Plan Examiner Position						\$
Total Building Inspections #240			\$		\$			0.00	\$	-		\$
Data Processing #192												
6585	192	Replace Core Switch	\$ 38,000	7	\$ 38,000	Most important piece in city network. Replace every 7 years to prevent hardware failures.	Original Purchase Sept 2019 - \$40,399					\$ 38,000
6585	192	Virtual Server Refresh	\$ 33,000	7	\$ 33,000	Part of city's replacement rotation. Replace servers to reduce risk of failure.	Original Purchase Sept 2019					\$ 33,000
Total Data Processing #192			\$ 71,000		\$ 71,000				\$	-		\$ 71,000
Government Buildings #194												
6550	194	Replace 2012 Ford F-250 Pickup With 2026 Ford F-250 With Plow Equipment	\$ 85,000	10	\$ 85,000	Using Replacement Guidelines: 32 points. Above 28 points rated Condition IV: Suggests vehicle requires immediate consideration for replacement	Replace 2012 -#410 Ford F-250 with plow - Purchased August 2012 - \$25,865 (Vehicle) \$31,709 (With Plow)	58,420	\$ 10,000	Resale		\$ 75,000
6540	194	Replace 2015 toolcat with 2026 toolcat	\$	10	\$	Utility Vehicle used by building maintenance. Used as a tool carrier and fork lift	Replace 2015 -#687 bobcat. Purchased January 2015 - \$52,684	2081 hours	\$	Resale		\$
Total Government Buildings #194			\$ 85,000		\$ 85,000				\$ 10,000			\$ 75,000
POLICE PROTECTION #211												
6550	211	Replace 2021 Dodge Charger with 2026 Ford Explorer & Set Up	\$ 72,000	5	\$ 72,000	Maintain vehicle rotation schedule- Includes Vehicle Purchase & \$18,500 set up	Replace 2021 Squad #311 Dodge Charger. Purchased Sept 2021: \$28,429 (Vehicle)	74,700				\$ 72,000
6550	211	Replace 2016 Acadia with 2026 Durango (Police Chief)	\$ 54,500	5	\$ 54,500	Maintain vehicle rotation schedule	Replace 2016 - #367 Acadia. Purchased March 2016: \$31,621	80,400				\$ 54,500
6580	211	NEW Unmanned Aerial Vehicle (Drone)	\$ 18,000	10	\$ 18,000	Locating missing/lost persons, locating suspects & emergencies - threat to life. (Non surveillance without a search warrant.						\$ 18,000
6580	211	Resurface Garage Floor - technically maint but large \$ item	\$	10	\$	Garage floor received a protective coating. Coating is flaking in areas. Maintain the floor from wear and extend life from damage.	Was \$38,100 for 2025 budget. Increased to \$55,750.					\$
6580	211	Replace 5 radars	\$	10	\$	Replace outdated radars in 5 squads						\$
6580	211	NEW 3 additional flock cameras	\$	10	\$	Public Safety	First flock cameras were purchased in 2025					\$
6580	211	NEW Axon Automatic License Plate Reader (ALPR)	\$	10	\$	Public Safety						\$
Total Police Protection #211			\$ 144,500		\$ 144,500				\$	-		\$ 144,500
FIRE #220												
6550	220	Replace 2019 Chev Tahoe With 2026 Chev Tahoe (Asst Fire Chief Vehicle)	\$	7	\$	Primary emergency vehicle during workday hours and one of three fire response vehicles that serve the city. Also equipped to function as a mobile command post.	Replace 2019 - 571 Chev Tahoe. Purchased May 2019: \$36,059 (Vehicle) \$44,634 (with Set up)			Trade in		\$
6550	220	Replace 2017 Ford Explorer with 2026 Ford Explorer (Duty Officer Vehicle)	\$ 50,000	8	\$ 50,000	Primary emergency vehicle during evening weekend hours and one of three fire response vehicles that serve the city	Replace 2017 - 569 Ford Explorer. Purchased July 2017: \$29,787(vehicle) \$43,397(with setup)		\$ 5,000	Trade in		\$ 45,000
6550	220	Replace 2013 Chev Tahoe with 2026 Chev Tahoe (Admin Captain Vehicle)	\$ 50,000	8	\$ 50,000	One of three fire response vehicles that serve the city. Equipped to function as mobile command post during emergencies.	Replace 2013 #333 Chev Tahoe. Purchased August 2013: \$32,596		\$ 5,000	Trade in		\$ 45,000
6580	220	Replace 2011 Thermal Image Cameras (3)	\$ 25,000	15	\$ 25,000	Aid firefighters in operations at hasmat incidents, trapped victims, missing persons	Replace 2011 Thermal Image Cameras (4)					\$ 25,000
6550	220	Replace 2008 Rosenbauer Fire Engine with 2026 model (Received 2027) - This is the second year of 3-year funding. Total Cost is \$1.2M. \$300,000 for 2025 was originally a loan from PIR, but Equipment fund will be used instead	\$ 300,000	15	\$ 300,000	Engine is one of two engines serves city. Approved with 2025 budget	Replace 2008 - 565 Rosenbauer Fire Engine, est resale value \$135,000 \$35,000 Discount if Chassis paid in full \$600,000K. Purchased June 2008: \$374,116					\$ 300,000

6580	220	Replace 2011 Self Contained Breathing Apparatus (SCBA's) bottles	\$ 45,000	15	\$ 45,000	FF's most important personal protection	Replace 2011 SCBA's (3 packs & 15 bottles)				\$ 45,000
Total Fire #220			\$ 470,000		\$ 470,000					\$ 10,000	\$ 460,000
CIVIL DEFENSE #250											
6580	250	Replace 2 emergency sirens	\$ 35,000	15	\$ 35,000	Replacing 17 sirens installed between 2003 and 2008. 2 every year				\$ -	\$ 35,000
Total Civil Defense #250			\$ 35,000		\$ 35,000					\$ -	\$ 35,000
PUBLIC WORKS #311											
6550	311	Replace 2013 Ford F350 with Dump & Plow Equipment with Ford F350 dump & Plow	\$ 114,000	10	\$ 114,000	Replace with "Hook-lift" system capable of interchanging multiple bodies. Give versatility. Replacement Guidelines: 31 points	Replace 2013 #680 Ford 350 with Dump & Plow Equipment: Purchased April 2013: \$47,268 (with plow)	67,531	\$ 10,000	Resale	\$ 104,000
6550	311	NEW reconfigure 2013 Ford F350 with Dump & Plow Equipment (listed directly above) into a F550 Hook Truck		10	\$ -	Replace with "Hook-lift" system capable of interchanging multiple bodies. Give versatility. Replacement Guidelines: 31 points					\$ -
6550	311	Replace 2009-Sterling single axle with Dump & Plow Equipment with 2026 Western Star Single Axle with dump & plow	\$ 343,000	10	\$ 343,000	Oldest plow truck in city fleet. Replacement guidelines: 34 Points	Replace 2009 #672 Sterling with Dump & Plow. Purchased September 2008: \$153,740 (With plow)	52,828			\$ 343,000
6540	311	Replace 2015 Kubota Tractor with Kubota M6-111 Tractor	\$ -	20	\$ -	Vital Year-round piece of equipment: Snow removal & ditch/lot/storm pond mowing in the summer. Replacement Guidelines: Using Replacement Guidelines: 26 points. 23 to 27 points rated Condition III - Suggests vehicle qualifies for replacement.	Replace 2015 - #686 Kubota Tractor. Purchased	3,336 hours	\$ -	Trade In	\$ -
6550	311	Replace 2016 Ford One-Ton with Dump & Plow Equipment with Ford Crew Cab F 550 with Dump & plow	\$ -	40	\$ -	Attaches to front-end loader. Loads trucks to eliminate tall snowbanks for greater visibility. Fleet capital points of 35.	Replace 2016 #692 Ford one-ton with Dump & Plow. Purchased April 2016 \$64,480 (with plow)	55,460	\$ -	Resale	\$ -
6540	311	Replace 2004 Snogo Blower with Larue D40 Series Snow Blower attachment	\$ -	20	\$ -		Replace 2004 - #647 Snogo. Purchased June 2004: \$69,901		\$ -	Trade In	\$ -
Total Public Works #311			\$ 457,000		\$ 457,000				\$ 10,000		\$ 447,000
PARK & RECREATION #452											
6550	452	Replace 2007 Chevy Half Ton Pickup with Ford F250 With Topper & Plow Equipment	\$ 85,000	10	\$ 85,000	Using Replacement Guidelines: 30 points. Above 28 points rated Condition IV: Suggests vehicle requires immediate consideration for replacement.	Replace 2007 #665 Chevy Half Ton Purchased June 2007: \$27,705 (without plow)	52,965	\$ 5,000	Resale	\$ 80,000
6550	452	Replace 2008 International Water Truck (1/4 cost) See Enterprise funds below \$82,500 each Total Cost \$336,000	\$ 82,500	15	\$ 82,500	Truck has reached its life expectancy and maintenance costs/repairs increasing as its aging. Replacement Guidelines: 36 points	Replace 2008 #669 International Water Truck : Purchased September 2007: \$122,314	58,764	\$ 3,000	Trade in	\$ 79,500
6550	452	Replace 2013 Ford one ton with dump & plow With F550 4x4 with plow equipment	\$ 110,000	10	\$ 110,000	Truck has reached its life expectancy in point system. Used daily in parks. Replacement Guidelines: 34 points	Replace 2013 #678 Ford One Ton: Purchased July 2012: \$47,300 (Truck & Plow)	84,664	\$ 6,000	Resale	\$ 104,000
Total Park & Recreation #452			\$ 277,500		\$ 277,500				\$ 14,000		\$ 263,500
TOTAL GENERAL FUND - 2026			\$ 1,540,000		\$ 1,540,000				\$ 44,000		\$ 1,496,000

Funding:	
Equipment Fund	\$ 168,000
Equipment Fund (QCTV)	\$ 71,000
General Tax Levy	\$ 1,257,000
Total Funding	\$ 1,496,000

ENTERPRISE FUNDED											
1740	9601-Water, 9602-Sewer, 9605-Storm	Replace 2008 International Water Truck (3/4 cost) See General Fund Above \$82,500 each	\$ 247,500	15	\$ 247,500	Truck has reached its life expectancy and maintenance costs/repairs increasing as its aging. Replacement Guidelines: 36 points	Replace 2008 International Water Truck # 669: Purchased September 2007: \$122,314	58,764	\$ 9,000	Trade in	\$ 238,500
1740	9605-Storm	New 60-Inch Mulcher	\$ 45,000	20	\$ 45,000	New Stormwater Maintenance Policy maintain draining by clearing brush/vegetation from ponds, ditches, row.					\$ 45,000
TOTAL ENTERPRISE FUNDS - 2026			\$ 292,500		\$ 292,500				\$ -		\$ 283,500

GENERAL FUND 101 - BUDGET SUMMARY

REVENUES

	-2021 Actual-	-2022 Actual-	-2023 Actual-	-2024 Actual-	-2025 Adopted-	-2026 Requested-	% Change
TAXES	11,184,493	11,961,591	12,827,463	14,751,073	16,874,046	18,784,749	
LICENSES AND PERMITS	917,645	843,010	1,058,097	1,610,437	960,870	992,850	
INTERGOVERNMENTAL REVENUES	513,730	885,575	1,508,405	920,634	756,000	845,500	
CHARGES FOR SERVICES	760,740	814,985	1,067,192	1,227,700	780,700	808,700	
FINES AND FORFEITS	51,153	45,717	39,681	8,603	48,000	48,000	
SPECIAL ASSESSMENTS	-	-	-	26,103	-	-	
MISCELLANEOUS	29,201	235,737	27,875	34,247	20,600	21,050	
INVESTMENT EARNINGS	(29,897)	(57,081)	312,520	295,273	50,000	75,000	
OTHER FINANCING SOURCES	1,321,201	659,892	1,700,265	4,031,473	883,394	1,171,750	
TOTAL REVENUES	14,748,266	15,389,426	18,541,497	22,905,543	20,373,610	22,747,599	

EXPENDITURES

	-2021 Actual-	-2022 Actual-	-2023 Actual-	-2024 Adopted-	-2025 Adopted-	-2026 Requested-
GENERAL GOVERNMENT	3,540,820	3,814,959	4,053,311	4,663,423	5,219,599	5,724,318
PUBLIC SAFETY	6,526,621	6,822,296	7,876,060	9,504,535	9,491,948	10,315,464
PUBLIC WORKS	2,393,459	2,153,946	3,451,351	4,325,197	3,300,689	3,876,649
PARKS AND RECREATION	1,481,802	1,445,077	1,628,641	2,298,424	2,224,661	2,625,795
MISCELLANEOUS/CONTINGENCY	474,396	334,541	154,609	61,853	136,713	205,373
TOTAL EXPENDITURES	14,417,097	14,570,820	17,163,971	20,853,433	20,373,610	22,747,599

2025 GENERAL FUND REVENUES

GENERAL FUND 101 - REVENUE SUMMARY	-2021 Actual-	-2022 Actual-	-2023 Actual-	-2024 Actual-	-2025 Adopted-	-2026 Requested-	% Change
TAXES	11,184,493	11,961,591	12,827,463	14,751,073	16,874,046	18,784,749	11.32%
LICENSES AND PERMITS	917,645	843,010	1,058,097	1,610,437	960,870	992,850	3.33%
INTERGOVERNMENTAL REVENUES	513,730	885,575	1,508,405	920,634	756,000	845,500	11.84%
CHARGES FOR SERVICES	760,740	814,985	1,067,192	1,227,700	780,700	808,700	3.59%
FINES AND FORFEITS	51,153	45,717	39,681	8,603	48,000	48,000	0.00%
SPECIAL ASSESSMENTS	-	-	-	26,103	-	-	-
MISCELLANEOUS	29,201	235,737	27,875	34,247	20,600	21,050	2.18%
INVESTMENT EARNINGS	(29,897)	(57,081)	312,520	295,273	50,000	75,000	50.00%
OTHER FINANCING SOURCES	1,321,201	659,892	1,700,265	4,031,473	883,394	1,171,750	32.64%
TOTAL REVENUES	14,748,266	15,389,426	18,541,497	22,905,543	20,373,610	22,747,599	11.65%

HISTORICAL LEVY AMOUNTS

2021 LEVY	\$	11,060,589	3.65%
2022 LEVY	\$	11,712,590	5.89%
2023 LEVY	\$	13,145,820	12.24%
2024 LEVY	\$	14,962,220	13.82%
2025 LEVY	\$	16,931,046	13.16%
2026 Levy	\$	18,861,749	11.40%

\$ 1,930,703 Increase

GENERAL FUND 101 - REVENUE BY SOURCE	-2021 Actual-	-2022 Actual-	-2023 Actual-	-2024 Actual-	-2025 Adopted-	-2026 Requested-
TAXES						
4011 CURRENT-AD VALOREM TAXES	9,415,148	10,068,520	11,454,193	13,286,680	15,188,217	17,118,920
401A CURRENT-UNCOLLECTED ALLOWANCE	-	-	-	-	(100,000)	(100,000)
4012 DELINQUENT-AD VALOREM TAXES	112,159	50,370	(127,723)	(92,345)	40,000	20,000
4014 FISCAL DISPARITIES	1,645,441	1,535,653	1,505,453	1,537,812	1,742,829	1,742,829
4015 EXCESS TAX INCREMENTS	-	304,151	144	16,725	-	-
4018 PENALTY/INT-AD VALOREM TAXES	11,745	2,742	(9,611)	2,202	3,000	3,000
4019 FORFEITED TAX SALE APPROPRIATION	-	153	5,006	-	-	-
TAXES Total	11,184,493	11,961,591	12,827,463	14,751,073	16,874,046	18,784,749

LICENSES AND PERMITS

- BUSINESS LICENSES/PERMITS						
4140 CREDIT CARD PROCESSING FEES	(2,994)	(3,967)	(2,465)	(3,921)	(1,000)	(2,000)
4155 LIQUOR-ON SALE	47,360	48,185	44,620	46,220	50,000	50,000
4156 LIQUOR-OFF SALE	-	-	-	-	-	-
4159 MECHANICAL LICENSE	13,850	18,265	15,525	21,250	15,000	15,000
4163 PAWNSHOP LICENSE	4,250	4,000	4,000	4,000	4,000	4,000
4164 CIGARETTE SALES LICENSE	3,700	3,988	3,525	3,450	4,000	4,000
4165 REFUSE HAULERS LICENSE	350	400	350	350	350	350
4168 PEDDLERS LICENSE	6,500	4,100	4,500	24,150	6,000	10,000
4170 OTHER BUSINESS LICENSES & PERM	1,360	2,210	4,105	8,075	5,000	5,000
4171 FORFEITED TAX SALE APPROPRIATION	2,684	2,441	2,415	3,475	3,000	3,000
- NON-BUSINESS LICENSES/PERMITS						
4205 BUILDING PERMIT	566,419	520,770	637,240	849,543	450,000	450,000
4206 PLUMBING PERMIT	52,806	46,037	74,144	97,393	55,000	60,000
4207 ANIMAL LICENSE	1,930	2,000	500	2,750	-	-
4208 HEATING PERMIT	69,045	53,494	75,098	118,275	65,000	75,000
4209 CONDITIONAL USE PERMIT	8,450	9,600	22,150	14,000	15,000	15,000
4211 SIGN PERMITS	1,550	1,500	2,900	3,000	2,500	2,500
4212 RENTAL LICENSE	5,135	4,010	10,250	201,555	141,020	141,000
4213 FIRE PERMIT	7,550	10,750	21,044	16,695	12,000	14,000
4214 ELECTRICAL INSPECTION PERMIT	90,306	80,988	95,787	135,326	95,000	100,000
4220 SEPTIC SYSTEM PERMIT	21,310	21,685	22,433	26,890	20,000	20,000
4221 URBAN SEWER PERMIT	4,350	6,025	8,550	17,800	8,000	12,000
4222 URBAN WATER PERMIT	5,050	6,925	9,150	17,800	8,000	12,000
4230 OTHER NON-BUSINESS LIC & PERM	6,685	(395)	2,275	2,361	3,000	2,000
LICENSES AND PERMITS Total	917,645	843,010	1,058,097	1,610,437	960,870	992,850

INTERGOVERNMENTAL REVENUES

- FEDERAL INTERGOVERNMENTAL						
4253 FEDERAL EXCISE TAX REFUND	9,310	1,333	324	-	500	-
4252 FEDERAL GRANTS	-	-	70,000	-	-	-
- STATE INTERGOVERNMENTAL						
4255 FEDERAL CARES ACT	-	55,624	650,000	-	-	-
4263 MARKET VALUE HOMESTEAD CREDIT	2,963	3,644	3,223	3,759	-	-
4268 MSA FOR STREETS	180,000	302,316	210,000	240,000	240,000	300,000
4269 POLICE - INSURANCE PREMIUM TAX	248,199	277,956	296,737	346,825	260,000	280,000
4271 POST BOARD REIMBURSEMENT	27,820	29,430	26,265	29,396	25,000	25,000
4272 STATE EXCISE TAX REFUND	571	525	566	793	500	500
4273 OTHER STATE GRANTS & AIDS	28,867	214,747	251,290	299,860	230,000	240,000
- LOCAL INTERGOVERNMENTAL						
4287 OTHER LOCAL GOVERNMENT GRANTS	16,000	-	-	-	-	-
INTERGOVERNMENTAL REVENUES Total	513,730	885,575	1,508,405	920,634	756,000	845,500

CHARGES FOR SERVICES							
4304	RENTAL FEES - REAL PROPERTY	156,109	160,542	173,489	247,971	160,000	180,000
4305	RENTAL FEES	12,224	13,672	19,325	27,400	25,000	25,000
4306	ZONING & SUBDIVISION FEES	2,585	2,490	1,530	275	-	-
4307	PLAN CHECKING FEES	199,008	249,663	309,777	347,737	225,000	225,000
4308	SALES OF MAPS & PUBLICATIONS	123	137	235	171	100	100
4309	ASSESSMENT SEARCHES	540	270	360	300	100	100
4310	SPECIAL MEETING FEES	-	-	-	350	-	-
4312	GENERAL GOVERNMENT STAFF TIME	31,870	36,184	19,513	23,312	17,000	15,000
4313	OTHER GENERAL GOVERNMENT	-	-	-	125	-	-
4326	SPECIAL POLICE SERVICES	7,808	15,939	5,000	10,152	5,000	5,000
4327	SPECIAL FIRE PROTECTION SERVIC	23,144	130	30	-	-	-
4328	ACCIDENT REPORTS	1,033	763	857	914	1,000	1,000
4329	OPEN BURN PERMIT FEES	500	1,000	675	975	500	500
4330	OTHER PUBLIC SAFETY	5,370	4,325	4,195	3,060	2,000	2,000
4337	ENGINEERING	302,408	299,006	446,839	474,669	300,000	310,000
4338	PLAN & SPECIFICATION FEES	-	-	-	-	-	-
4339	OTHER PUBLIC WORKS	7,860	16,994	47,893	34,413	25,000	20,000
4347	OTHER CULTURE-RECREATION	10,159	13,869	37,474	55,875	20,000	25,000
CHARGES FOR SERVICES Total		760,740	814,985	1,067,192	1,227,700	780,700	808,700

FINES AND FORFEITS							
4452	COURT FINES	46,250	40,563	37,225	52,891	45,000	45,000
4453	OTHER FINES & FORFEITS	-	-	-	-	-	-
4454	ADMINISTRATIVE FINES	4,903	5,155	2,456	(44,288)	3,000	3,000
FINES AND FORFEITS Total		51,153	45,717	39,681	8,603	48,000	48,000

SPECIAL ASSESSMENTS							
4502	PRINCIPAL-SPECIAL ASSESSMENT	-	-	-	26,103	-	1,000
SPECIAL ASSESSMENTS Total		-	-	-	26,103	-	1,000

MISCELLANEOUS							
4601	MISCELLANEOUS REVENUE	-	-	-	(12)	-	-
4604	SURCHARGES	675	708	959	1,216	600	1,000
4605	ELECTION FILING FEES	-	30	-	40	-	50
4609	OTHER MISCELLANEOUS REVENUES	28,526	234,999	26,915	33,004	20,000	20,000
4608	CONTRIBUTIONS & DONATIONS	-	-	-	-	-	-
MISCELLANEOUS Total		29,201	235,737	27,875	34,247	20,600	21,050

INVESTMENT EARNINGS							
4701	INTEREST ON INVESTMENTS	(29,897)	(57,081)	312,520	295,273	50,000	75,000
INVESTMENT EARNINGS Total		(29,897)	(57,081)	312,520	295,273	50,000	75,000

OTHER FINANCING SOURCES							
4722	SALE OF GENERAL FIXED ASSETS	-	-	-	94,090	-	-
FIXED ASSET DISPOSITION Total		-	-	-	94,090	-	-

OTHER FINANCING SOURCES							
TRANSFERS IN							
4901	TRANSFER IN FROM OTHER FUNDS	1,321,201	659,892	1,700,265	3,937,383	883,394	1,171,750
OTHER FINANCING SOURCES Total		1,321,201	659,892	1,700,265	3,937,383	883,394	1,171,750

TOTAL REVENUE		14,748,266	15,389,426	18,541,497	22,905,543	20,373,610	22,747,599
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GENERAL FUND 101 - LINE ITEM DETAIL							
	-2021 Actual-	-2022 Actual-	-2023 Adopted-	-2024 Actual-	-2025 Adopted-	-2026 Requested-	
4901 Other Finance Sources							
Water Fund Administrative Transfer	47,000	49,000	51,000	55,000	59,000	63,000	
Sewer Fund Administrative Transfer	41,000	43,000	45,000	49,000	53,000	57,000	
St. Lighting Fund Administrative Transfer	23,000	25,000	27,000	29,000	31,000	34,000	
Recycling Fund Administrative Transfer	-	-	-	-	-	-	
Storm Water Utility Fund Administrative Transfer	36,000	38,000	40,000	44,000	49,000	53,000	
PW Campus Fund	-	-	167,931	571,972	-	-	
COR Fund	-	-	-	-	-	300,000	
2023 Legislative Funds	-	-	-	1,200,000	23,394	-	
Landfill Fund	989,201	63,000	-	-	-	-	
Capital Maintenance Fund - For Trail Maintenance	60,000	60,000	70,000	70,000	70,000	70,000	
Capital Maintenance Fund - For Capital Improvements	-	29,710	-	16,500	-	55,750	
Facility Fund (Building Improvements)	-	-	-	36,000	-	100,000	
Pavement Management Fund	-	-	-	60,104	-	-	
Fleet Vehicle Fund	-	17,800	93,066	59,244	30,000	-	
PIR Fund-Street Maintenance	125,000	150,000	597,595	200,000	200,000	200,000	
PIR Fund - Loan for Fire Truck	-	-	-	-	300,000	-	
Equipment Revolving Fund - QCTV Funds	-	-	-	-	-	71,000	
Capital Bonding	-	-	-	1,509,275	-	-	
Equipment Revolving Fund	-	184,382	608,673	73,288	68,000	168,000	
	1,321,201	659,892	1,700,265	3,937,383	883,394	1,171,750	

2025 GENERAL FUND EXPENDITURES

EXPENDITURE BY OBJECT SUMMARY	-2021 Actual-	-2022 Actual-	-2023 Actual-	-2024 Actual-	-2025 Adopted-	-2026 Requested-	% Change
PERSONNEL SERVICES	9,471,467	10,181,456	11,319,181	12,588,749	14,484,111	15,703,113	8.42%
SUPPLIES	915,467	1,237,507	1,232,853	1,241,320	1,603,266	1,597,959	-0.33%
OTHER SERVICES & CHARGES	2,577,958	2,521,359	3,555,551	3,337,053	3,602,860	3,844,154	6.70%
CAPITAL OUTLAY	977,809	295,957	901,777	3,624,458	577,000	1,496,000	159.27%
TRANSFERS OUT	409,801	272,688	92,756	61,853	106,373	106,373	0.00%
DEBT SERVICE	61,853	61,853	61,853	-	-	-	
TOTAL EXPENDITURE BY OBJECT	14,414,356	14,570,820	17,163,971	20,853,433	20,373,610	22,747,599	11.65%

SUMMARY:

OPERATING EXPENSE:	12,964,892	13,940,322	16,107,585	17,167,122	19,690,237	21,145,226	7.39%
CAPITAL OUTLAY:	977,809	295,957	901,777	3,624,458	577,000	1,496,000	159.27%
TRANSFERS OUT/DEBT SERVICE:	471,654	334,541	154,609	61,853	106,373	106,373	0.00%
TOTAL EXPENDITURES	\$ 14,414,356	\$ 14,570,820	\$ 17,163,971	\$ 20,853,433	\$ 20,373,610	\$ 22,747,599	11.65%

EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS	-2021 Actual-	-2022 Actual-	-2023 Actual-	-2024 Actual-	-2025 Adopted-	-2026 Requested-	% Change
GENERAL GOVERNMENT							
0111 MAYOR AND COUNCIL	100,563	106,114	107,719	106,831	104,844	98,999	-5.57%
0114 CHARTER/PLAN/HORSE COMMISSIONS	3,666	2,709	2,467	2,521	3,929	3,275	-16.65%
0130 ADMINISTRATION	852,730	913,981	977,369	1,030,356	1,195,412	1,182,360	-1.09%
0141 ELECTIONS	7,784	44,689	6,357	95,352	3,639	47,663	1209.78%
0153 FINANCE	408,717	362,854	370,861	448,446	533,692	557,679	4.49%
0155 ASSESSING	120,463	125,272	126,096	129,777	133,000	138,000	3.76%
0161 LEGAL	125,477	121,422	116,142	121,605	126,797	133,150	5.01%
0191 PLANNING & ZONING	733,882	665,874	818,640	951,445	1,149,903	1,209,871	5.22%
0192 DATA PROCESSING	606,281	773,912	840,343	958,559	1,097,132	1,261,128	14.95%
0194 GENERAL GOVERNMENT BUILDINGS	529,125	643,514	629,571	759,196	804,616	1,022,545	27.08%
0195 NEWSLETTER	52,132	54,618	57,746	59,337	66,635	69,649	4.52%
GENERAL GOVERNMENT Total	3,540,820	3,814,959	4,053,311	4,663,423	5,219,599	5,724,318	

PUBLIC SAFETY							
0211 POLICE PROTECTION	4,547,484	4,726,260	5,196,605	6,135,488	6,328,180	6,708,400	6.01%
0220 FIRE PROTECTION	1,352,166	1,427,516	1,785,989	2,314,915	2,050,000	2,436,948	18.88%
0240 PROTECTIVE INSPECTIONS	538,198	564,838	718,231	876,090	888,040	928,174	4.52%
0250 CIVIL DEFENSE	3,287	9,637	67,325	38,541	46,484	47,000	1.11%
0260 TRAFFIC ENGINEERING	71,628	79,873	85,061	112,316	150,724	162,493	7.81%
0270 ANIMAL CONTROL	743	1,399	8,175	10,039	9,250	10,250	10.81%
0280 COMMUNITY ORIENTING POLICING	13,115	12,774	14,673	17,147	19,270	22,200	15.20%
PUBLIC SAFETY Total	6,526,621	6,822,296	7,876,060	9,504,535	9,491,948	10,315,464	

PUBLIC WORKS							
0301 ENGINEERING	381,476	446,849	566,809	674,634	644,812	650,865	0.94%
0311 STREET MAINTENANCE	1,747,168	1,332,827	2,510,567	3,314,818	2,183,029	2,750,494	25.99%
0312 SNOW & ICE REMOVAL	264,815	374,270	373,975	335,746	472,848	475,290	0.52%
PUBLIC WORKS Total	2,393,459	2,153,946	3,451,351	4,325,197	3,300,689	3,876,649	

PARKS AND RECREATION							
0452 PARK & RECREATION	1,481,802	1,445,077	1,628,641	2,298,424	2,224,661	2,625,795	18.03%
PARKS AND RECREATION Total	1,481,802	1,445,077	1,628,641	2,298,424	2,224,661	2,625,795	

MISCELLANEOUS/CONTINGENCY							
0892 EXPENDITURE RESERVE	474,396	334,541	154,609	61,853	136,713	205,373	50.22%
MISCELLANEOUS/CONTINGENCY Total	474,396	334,541	154,609	61,853	136,713	205,373	

TOTAL EXPENDITURES & OTHER FINANCING	14,417,097	14,570,820	17,163,971	20,853,433	20,373,610	22,747,599	
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EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS	-2021 Actual-	-2022 Actual-	-2023 Actual-	-2024 Actual-	-2025 Adopted-	-2026 Requested-	
PERSONNEL SERVICES							
WAGES AND SALARIES							
6102 F.T. REGULAR-WAGES & SALARIES	6,275,314	6,528,037	7,445,527	8,278,948	9,537,478	10,549,431	
6103 FULL TIME-REGULAR-OVERTIME	166,477	183,834	180,095	199,100	183,000	173,000	
6104 PART TIME-WAGES & SALARIES	577,699	746,543	773,014	871,155	990,357	937,046	
6105 TEMPORARY-WAGES & SALARIES	133,432	179,828	88,117	134,959	137,708	172,002	
6106 OVERTIME-TEMPORARY	878	636	-	-	-	-	
6107 OVERTIME-PART TIME	-	-	-	-	-	-	
WAGES AND SALARIES	7,153,800	7,638,878	8,486,752	9,484,162	10,848,543	11,831,479	
OTHER GROSS EARNINGS							
6108 SEVERANCE PAY	67,884	108,460	52,334	82,751	-	50,000	
OTHER GROSS EARNINGS	67,884	108,460	52,334	82,751	-	50,000	
EMPLOYER CONTRIBUTIONS							
6121 PERA CONTRIBUTIONS	807,601	839,838	929,059	1,019,017	1,155,927	1,262,197	
6122 FICA/MEDICARE CONTRIBUTIONS	350,762	367,731	416,569	464,185	581,211	631,824	
6123 ICMA RETIREMENT TRUST	2,000	800	-	-	-	-	
6131 GROUP INSURANCE	848,602	878,018	1,049,605	1,165,820	1,383,039	1,506,983	
6132 DISABILITY INSURANCE	1,313	1,313	1,313	1,313	1,313	1,313	
6133 WORKERS COMP INSURANCE PREMIUM	239,505	346,417	383,549	371,500	514,078	361,808	
6135 PAID FAMILY MEDICAL LEAVE	-	-	-	-	-	57,509	
EMPLOYER CONTRIBUTIONS	2,249,783	2,434,117	2,780,095	3,021,835	3,635,568	3,821,634	
PERSONNEL SERVICES Total	9,471,467	10,181,456	11,319,181	12,588,749	14,484,111	15,703,113	

SUPPLIES							
OFFICE SUPPLIES							
6203	DUPLICATING SUPPLY & COPY PAPER	2,174	2,198	4,594	1,267	5,000	4,500
6204	STATIONERY, ENVELOPES & FORMS	3,872	9,542	8,707	7,744	7,850	9,700
6205	DRAFTING SUPPLIES	-	-	-	-	-	-
6206	FILM, MICROFILM, TAPES, DISKS	568	370	208	128	1,400	800
6207	TRAINING SUPPLIES	3,154	3,562	10,165	8,170	10,500	10,500
6208	MISCELLANEOUS OFFICE SUPPLIES	8,460	9,670	12,230	13,452	14,800	14,125
OFFICE SUPPLIES		18,228	25,343	35,904	30,762	39,550	39,625
OPERATING SUPPLIES							
6221	CLEANING SUPPLIES	2,496	1,910	4,025	4,759	4,000	5,000
6223	GASOLINE	129,654	156,406	134,883	125,471	181,500	159,000
6225	DIESEL FUEL	42,031	73,397	65,682	49,086	89,500	84,000
6227	LUBRICANTS & ADDITIVES	7,580	7,730	9,014	8,082	10,500	12,000
6229	SHOP MATERIALS	5,781	8,830	5,539	10,843	8,000	9,100
6231	UNIFORMS & TURN-OUT GEAR	92,594	124,187	132,811	166,428	167,300	174,200
6233	BATTERIES	1,262	2,013	1,940	435	2,000	5,000
6235	AMMUNITION	1,700	13,725	13,274	14,827	15,000	15,000
6237	CRIME SCENE KIT MATERIALS	1,843	-	509	495	1,500	1,500
6239	FIRST AID SUPPLIES	5,922	5,444	6,005	5,425	11,000	11,000
6241	COMMUNITY POLICING SUPPLIES	9,190	9,967	10,351	14,111	12,500	15,000
6247	HAPPY DAYS SUPPLIES	7,000	7,000	12,000	12,000	12,000	7,000
6249	MISCELLANEOUS OPERATING SUPPLY	100,912	143,977	123,827	162,790	156,875	172,625
6246	MARKETING	1,051	198	2,951	2,986	3,000	3,000
OPERATING SUPPLIES		409,016	554,783	522,811	577,737	674,675	673,425
REPAIR AND MAINTENANCE SUPPLIES							
6251	BATTERIES	516	-	829	922	2,500	2,500
6253	BRAKES	3,466	3,238	4,045	1,739	4,000	4,000
6255	TIRES	10,708	6,616	7,315	6,529	9,500	9,500
6257	OTHER VEHICLE PARTS	77,127	122,472	146,373	156,213	131,600	156,500
6259	BUILDING MAINT/REPAIR SUPPLIES	20,639	51,453	23,188	55,456	63,600	54,700
6261	SAND & GRAVEL	-	2,300	2,779	-	5,300	5,300
6263	SALT	68,800	129,704	68,426	117,442	147,053	135,000
6265	ASPHALT	134,086	104,227	142,180	117,072	161,000	185,000
6266	SCBA-PARTS	4,055	5,899	23,874	25,450	20,000	25,000
6267	OTHER STREET MAINTENANCE SUPPL	5,303	10,675	14,920	17,050	16,500	17,500
6269	LANDSCAPE MATERIALS	12,623	17,795	24,599	9,489	57,500	64,500
6271	SIGN REPAIR MATERIALS	-	1,148	1,464	3,103	5,000	6,000
6275	OTHER EQUIPMENT PARTS	3,074	2,933	945	554	4,500	3,000
6268	IRRIGATION SUPPLIES	6,025	16,118	20,540	10,881	13,000	15,000
REPAIR AND MAINTENANCE SUPPLIES		346,421	474,577	481,476	521,899	641,053	683,500
SMALL TOOLS AND MINOR EQUIPMENT							
6282	EMERGENCY SUPPLIES - COVID	-	-	-	-	-	-
6281	SMALL TOOLS & MINOR EQUIPMENT	141,803	182,804	192,347	110,815	247,588	201,009
SMALL TOOLS AND MINOR EQUIPMENT		141,803	182,804	192,347	110,815	247,588	201,009
MERCHANDISE FOR RESALE							
6291	CULVERTS, SIGNS, STREET SUPPLY	-	-	316	107	400	400
MERCHANDISE FOR RESALE		-	-	316	107	400	400
SUPPLIES Total		915,467	1,237,507	1,232,853	1,241,320	1,603,266	1,597,959

police set up n

OTHER SERVICES & CHARGES							
PROFESSIONAL SERVICES							
6302	AUDITING & ACCOUNTING SERVICES	42,501	39,128	45,174	46,421	57,500	60,000
6304	LEGAL FEES	124,320	120,510	115,288	120,849	126,000	156,300
6305	MEDICAL/PSYCHOLOGICAL FEES	-	-	-	-	-	-
6306	PERSONNEL TESTING & RECRUITMT	16,825	24,634	14,849	26,235	30,000	33,000
6315	MISCELLANEOUS PROFESSIONAL SER	289,515	273,357	224,706	555,366	422,640	373,647
PROFESSIONAL SERVICES		473,160	457,629	400,017	748,871	636,140	622,947
COMMUNICATION							
6321	TELEPHONE	15,624	13,675	13,945	13,095	15,600	17,750
6322	POSTAGE	19,170	17,806	19,369	21,796	25,660	27,800
6323	CELLULAR PHONES	39,185	43,623	50,176	52,295	60,000	64,032
6325	LONG DISTANCE CHARGES	-	-	-	-	-	-
COMMUNICATION		73,979	75,103	83,490	87,186	101,260	109,582

EMPLOYEE REIMBURSEMENTS							
6331	TRAVEL & LODGING	6,500	9,975	9,898	10,895	20,450	27,100
6334	MILEAGE REIMBURSEMENT	93	559	429	198	1,000	1,100
6335	TRAINING	95,871	107,609	114,653	128,414	198,800	192,760
EMPLOYEE REIMBURSEMENTS		102,463	118,143	124,980	139,506	220,250	220,960
ADVERTISING AND PUBLISHING							
6352	GENERAL NOTICE & PUBLIC INFOR	35,265	38,966	42,257	42,270	47,550	48,600
6353	ORDINANCE PUBLICATION	1,301	2,322	1,430	1,403	2,000	2,000
6354	HELP WANTED ADVERTISEMENTS	3,276	7,302	549	38	2,000	2,000
ADVERTISING AND PUBLISHING		39,841	48,591	44,235	43,710	51,550	52,600
INSURANCE							
6361	GENERAL LIABILITY/PROPERTY INS	154,910	175,764	232,341	235,256	263,638	253,937
INSURANCE		154,910	175,764	232,341	235,256	263,638	253,937
UTILITIES							
6371	ELECTRIC UTILITIES	170,313	172,305	172,445	175,874	197,600	206,000
6372	WATER/IRRIGATION	24,446	18,053	24,680	19,406	27,700	66,000
6373	GAS	51,899	72,127	66,293	67,558	80,000	83,500
6374	REFUSE/RECYCLING	15,322	16,853	15,458	18,809	19,250	24,500
UTILITIES		261,980	279,338	278,876	281,647	324,550	380,000
REPAIRS AND MAINTENANCE - LABOR							
6381	BUILDING & STRUCTURE REPAIR	23,340	33,095	11,746	62,519	97,170	132,000
6382	MACHINERY & EQUIPMENT REPAIR	34,588	48,494	56,936	45,517	60,000	112,000
6383	OFFICE EQUIPMENT REPAIR	-	-	-	-	-	-
6386	BRAKE REPAIR	-	-	-	-	-	-
6387	TIRE MOUNTING & BALANCING	255	60	-	-	400	400
6388	OTHER VEHICLE REPAIR	73,784	78,514	71,913	79,128	99,500	110,000
6389	TOWING SERVICES	240	3,096	345	526	3,000	3,000
REPAIRS AND MAINTENANCE - LABOR		132,207	163,259	140,940	187,689	260,070	357,400
REPAIRS AND MAINTENANCE - CONTRACTS							
6404	MACHINERY & EQUIPMENT	1,221	3,458	-	2,880	3,500	4,000
6405	OFFICE & DATA PROCESSING EQUIP	415,748	434,785	437,303	491,800	564,894	614,420
REPAIRS AND MAINTENANCE - CONTRACTS		416,969	438,243	437,303	494,680	568,394	618,420
RENTALS							
6413	OFFICE EQUIPMENT RENTAL	5,265	3,483	5,265	5,160	7,500	7,500
6415	OTHER EQUIPMENT RENTAL	46,406	41,405	41,583	52,281	50,000	57,250
6416	MACHINERY RENTAL	-	-	-	-	-	350
6417	UNIFORM RENTAL	1,841	913	1,233	2,404	1,550	1,850
RENTALS		53,512	45,800	48,080	59,845	59,050	66,950
DUES, SUBSCRIPTIONS, AND REGISTRATION FEES							
6451	MEMBERSHIP DUES	44,801	47,023	47,587	32,699	58,658	57,288
6452	SUBSCRIPTIONS	1,216	1,458	1,511	931	1,700	1,770
DUES, SUBSCRIPTIONS, AND REGISTRATION FEES		46,017	48,481	49,098	33,630	60,358	59,058
BOOKS AND PAMPHLETS							
6471	BOOKS & PAMPHLETS	1,132	2,384	1,963	3,267	3,800	5,300
BOOKS AND PAMPHLETS		1,132	2,384	1,963	3,267	3,800	5,300
CONTRACTED SERVICES							
6488	STREET MAINTENANCE CONTRACT	462,784	294,998	1,272,595	571,622	600,000	650,000
6489	OTHER CONTRACTED SERVICES	359,004	373,625	441,631	450,143	453,800	447,000
CONTRACTED SERVICES		821,788	668,623	1,714,226	1,021,765	1,053,800	1,097,000
OTHER SERVICES & CHARGES Total		2,577,958	2,521,359	3,555,551	3,337,053	3,602,860	3,844,154
CAPITAL OUTLAY							
CAPITAL OUTLAY							
6520	BUILDINGS	-	-	-	-	-	-
6540	HEAVY MACHINERY	116,891	103,199	266,007	1,529,889	-	-
6550	MOTOR VEHICLES	477,246	47,226	512,086	1,348,000	348,000	1,302,000
6580	OTHER EQUIPMENT	383,672	118,639	123,685	682,521	204,000	123,000
6585	COMPUTER HARDWARE/SOFTWARE	-	26,894	-	64,048	25,000	71,000
CAPITAL OUTLAY		977,809	295,957	901,777	3,624,458	577,000	1,496,000
CAPITAL OUTLAY Total		977,809	295,957	901,777	3,624,458	577,000	1,496,000
TRANSFERS OUT							
OPERATING TRANSFERS							
6820	OPERATING TRANSFERS TO OTHER F	409,801	272,688	92,756	61,853	106,373	106,373
OPERATING TRANSFERS		409,801	272,688	92,756	61,853	106,373	106,373
TRANSFERS OUT Total		409,801	272,688	92,756	61,853	106,373	106,373
DEBT SERVICE							
DEBT SERVICE							
6603	OTHER L.T. OBLIGATION PRINCIPA	61,853	61,853	61,853	-	-	-
DEBT SERVICE		61,853	61,853	61,853	-	-	-
DEBT SERVICE Total		61,853	61,853	61,853	-	-	-
TOTAL EXPENDITURES & OTHER FINANCING		14,414,356	14,570,820	17,163,971	20,853,433	20,373,610	22,747,599

SUMMARY:

OPERATING EXPENSE(includes Transfers Out & Debt Service):	13,436,547	14,274,863	16,262,194	17,228,975	19,796,610	21,251,599
CAPITAL OUTLAY:	977,809	295,957	901,777	3,624,458	577,000	1,496,000
TOTAL EXPENDITURES	\$ 14,414,356	\$ 14,570,820	\$ 17,163,971	\$ 20,853,433	\$ 20,373,610	\$ 22,747,599

FUND: GENERAL

Business Unit	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Adopted Budget	2026 Requested Budget
REVENUE						
9101 - GENERAL FUND REVENUE	14,748,266	15,389,426	18,541,497	22,905,543	20,373,610	-
TOTAL REVENUE	14,748,266	15,389,426	18,541,497	22,905,543	20,373,610	-
EXPENDITURES						
111 - MAYOR AND COUNCIL	100,563	106,114	107,719	106,831	104,844	98,999
114 - COMMISSIONS	3,666	2,709	2,467	2,521	3,929	3,275
130 - ADMINISTRATION	852,730	913,981	977,369	1,030,356	1,195,412	1,182,360
141 - ELECTIONS	7,784	44,689	6,357	95,352	3,639	47,663
153 - FINANCE	408,717	362,854	370,861	448,446	533,692	557,679
155 - ASSESSING	120,463	125,272	126,096	129,777	133,000	138,000
161 - LEGAL SERVICES	125,477	121,422	116,142	121,605	126,797	133,150
191 - PLANNING AND ZONING	733,882	665,874	818,640	951,445	1,149,903	1,209,871
192 - DATA PROCESSING	606,281	773,912	840,343	958,559	1,097,132	1,261,128
194 - GENERAL GOVERNMENT BUILDINGS	529,125	643,514	629,571	759,196	804,616	1,022,545
195 - NEWSLETTER	52,132	54,618	57,746	59,337	66,635	69,649
211 - POLICE PROTECTION	4,547,484	4,726,260	5,196,605	6,135,488	6,328,180	6,708,400
220 - FIRE PROTECTION	1,352,166	1,427,516	1,785,989	2,314,915	2,050,000	2,436,948
240 - BUILDING INSPECTION	538,198	564,838	718,231	876,090	888,040	928,174
250 - CIVIL DEFENSE	3,287	9,637	67,325	38,541	46,484	47,000
260 - TRAFFIC ENGINEERING	71,628	79,873	85,061	112,316	150,724	162,493
270 - ANIMAL CONTROL	743	1,399	8,175	10,039	9,250	10,250
280 - COMMUNITY ORIENTING POLICING	13,115	12,774	14,673	17,147	19,270	22,200
301 - ENGINEERING	381,476	446,849	566,809	674,634	644,812	650,865
311 - STREET MAINTENANCE	1,747,168	1,332,827	2,510,567	3,314,818	2,183,029	2,750,494
312 - SNOW AND ICE REMOVAL	264,815	374,270	373,975	335,746	472,848	475,290
452 - PARK AND RECREATION	1,481,802	1,445,077	1,628,641	2,298,424	2,224,661	2,625,795
892 - MISCELLANEOUS/CONTINGENCY	474,396	334,541	154,609	61,853	136,713	205,373
TOTAL EXPENDITURES	14,417,097	14,570,820	17,163,971	20,853,433	20,373,610	22,747,599

GENERAL FUND 101 - GENERAL GOVERNMENT

GENERAL GOVERNMENT 111-195

EXPENDITURE BY OBJECT SUMMARY	-2021 Actual-	-2022 Actual-	-2023 Actual-	-2024 Actual-	-2025 Adopted-	-2026 Requested-
PERSONNEL SERVICES	2,289,527	2,349,661	2,663,698	3,043,567	3,503,948	3,621,355
SUPPLIES	112,475	150,454	140,016	131,541	162,763	165,634
OTHER SERVICES & CHARGES	1,138,818	1,240,724	1,249,598	1,347,076	1,527,888	1,791,329
CAPITAL OUTLAY	-	74,120	-	141,240	25,000	146,000
TOTAL EXPENDITURE BY OBJECT	3,540,820	3,814,959	4,053,311	4,663,423	5,219,599	5,724,318

LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

GENERAL GOVERNMENT 111-195

EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS	-2021 Actual-	-2022 Actual-	-2023 Actual-	-2024 Actual-	-2025 Adopted-	-2026 Requested-
PERSONNEL SERVICES						
WAGES AND SALARIES						
6102 F.T. REGULAR-WAGES & SALARIES	1,599,305	1,618,640	1,887,389	2,150,142	2,469,996	2,586,101
6103 FULL TIME-REGULAR-OVERTIME	2,051	4,477	2,842	7,732	-	-
6104 PART TIME-WAGES & SALARIES	124,988	144,822	171,229	178,115	220,196	164,472
6105 TEMPORARY-WAGES & SALARIES	20,245	62,028	2,285	46,874	3,500	33,800
6107 OVERTIME-PART TIME	-	-	-	-	-	-
TOTAL WAGES AND SALARIES	1,746,589	1,829,967	2,063,745	2,382,863	2,693,692	2,784,373
OTHER GROSS EARNINGS						
6108 SEVERANCE PAY	63,330	20,888	22,959	2,705	-	-
TOTAL OTHER GROSS EARNINGS	63,330	20,888	22,959	2,705	-	-
EMPLOYER CONTRIBUTIONS						
6121 PERA CONTRIBUTIONS	124,210	129,895	151,796	169,704	196,326	200,728
6122 FICA/MEDICARE CONTRIBUTIONS	128,509	133,584	155,758	172,137	220,264	226,535
6123 ICMA RETIREMENT TRUST	2,000	800	-	-	-	-
6131 GROUP INSURANCE	209,243	215,835	247,981	294,909	358,708	377,473
6133 WORKERS COMP INSURANCE PREMIUM	15,646	18,693	21,459	21,249	34,958	18,436
6135 PAID FAMILY MEDICAL LEAVE	-	-	-	-	-	13,810
TOTAL EMPLOYER CONTRIBUTIONS	479,608	498,806	576,994	657,999	810,256	836,982
Total PERSONNEL SERVICES	2,289,527	2,349,661	2,663,698	3,043,567	3,503,948	3,621,355
SUPPLIES						
OFFICE SUPPLIES						
6203 DUPLICATING SUPPLY & COPY PAPER	2,174	2,198	4,594	1,267	5,000	4,500
6204 STATIONERY, ENVELOPES & FORMS	1,579	5,830	2,899	2,489	3,500	3,700
6206 FILM, MICROFILM, TAPES, DISKS	-	-	-	-	-	-
6208 MISCELLANEOUS OFFICE SUPPLIES	4,710	4,680	5,396	7,604	6,300	6,850
TOTAL OFFICE SUPPLIES	8,464	12,708	12,889	11,361	14,800	15,050
OPERATING SUPPLIES						
6221 CLEANING SUPPLIES	2,496	1,910	4,025	4,759	4,000	5,000
6223 GASOLINE	2,455	3,390	3,347	3,522	4,000	4,500
6225 DIESEL FUEL	451	2,172	563	1,304	2,000	2,500
6231 UNIFORMS & TURN-OUT GEAR	1,575	2,199	1,695	3,020	3,000	3,500
6247 HAPPY DAYS SUPPLIES	7,000	7,000	12,000	12,000	12,000	7,000
6249 MISCELLANEOUS OPERATING SUPPLY	35,526	53,046	32,725	44,632	33,475	38,475
6246 MARKETING	1,051	198	2,951	2,986	3,000	3,000
TOTAL OPERATING SUPPLIES	50,553	69,915	57,306	72,222	61,475	63,975
REPAIR AND MAINTENANCE SUPPLIES						
6257 OTHER VEHICLE PARTS	280	3,200	2,136	8,517	2,500	2,500
6259 BUILDING MAINT/REPAIR SUPPLIES	4,036	5,313	5,329	8,335	8,000	10,000
TOTAL REPAIR AND MAINTENANCE SUPPLIES	4,316	8,513	7,464	16,852	10,500	12,500
SMALL TOOLS AND MINOR EQUIPMENT						
6281 SMALL TOOLS & MINOR EQUIPMENT	49,142	59,318	62,356	31,106	75,988	74,109
TOTAL SMALL TOOLS AND MINOR EQUIPMENT	49,142	59,318	62,356	31,106	75,988	74,109
Total SUPPLIES	112,475	150,454	140,016	131,541	162,763	165,634

OTHER SERVICES & CHARGES							
PROFESSIONAL SERVICES							
6302	AUDITING & ACCOUNTING SERVICES	38,260	34,712	40,216	40,870	50,000	52,000
6304	LEGAL FEES	124,320	120,510	115,288	120,849	126,000	132,300
6305	MEDICAL/PSYCHOLOGICAL FEES	-	-	-	-	-	-
6306	PERSONNEL TESTING & RECRUITMT	16,825	24,634	14,849	26,235	30,000	33,000
6315	MISCELLANEOUS PROFESSIONAL SER	60,556	64,693	57,420	76,338	79,600	146,647
TOTAL PROFESSIONAL SERVICES		239,961	244,549	227,773	264,292	285,600	363,947
COMMUNICATION							
6321	TELEPHONE	9,368	13,675	13,945	13,095	15,600	17,750
6322	POSTAGE	14,529	14,867	15,582	18,004	18,650	21,100
6323	CELLULAR PHONES	5,815	43,623	50,176	52,295	60,000	64,032
6325	LONG DISTANCE CHARGES	-	-	-	-	-	-
TOTAL COMMUNICATION		29,712	72,165	79,703	83,394	94,250	102,882
EMPLOYEE REIMBURSEMENTS							
6331	TRAVEL & LODGING	804	1,460	2,086	1,716	6,950	7,400
6334	MILEAGE REIMBURSEMENT	-	84	230	-	500	500
6335	TRAINING	16,580	17,959	23,534	25,383	40,000	47,875
TOTAL EMPLOYEE REIMBURSEMENTS		17,385	19,504	25,850	27,099	47,450	55,775
ADVERTISING AND PUBLISHING							
6352	GENERAL NOTICE & PUBLIC INFOR	35,265	38,966	42,257	42,270	47,550	48,600
6353	ORDINANCE PUBLICATION	1,301	2,322	1,430	1,403	2,000	2,000
6354	HELP WANTED ADVERTISEMENTS	3,276	7,302	549	38	2,000	2,000
TOTAL ADVERTISING AND PUBLISHING		39,841	48,591	44,235	43,710	51,550	52,600
INSURANCE							
6361	GENERAL LIABILITY/PROPERTY INS	35,616	30,378	30,050	29,652	31,036	30,757
TOTAL INSURANCE		35,616	30,378	30,050	29,652	31,036	30,757
UTILITIES							
6371	ELECTRIC UTILITIES	99,184	99,439	102,932	102,872	112,000	120,000
6372	WATER/IRRIGATION	2,412	2,928	3,358	2,676	3,700	4,000
6373	GAS	30,273	40,961	38,397	36,661	44,000	44,000
6374	REFUSE/RECYCLING	4,852	5,569	5,681	6,803	6,450	8,000
TOTAL UTILITIES		136,723	148,896	150,369	149,013	166,150	176,000
REPAIRS AND MAINTENANCE - LABOR							
6381	BUILDING & STRUCTURE REPAIR	7,747	9,127	3,272	13,457	25,000	75,000
6382	MACHINERY & EQUIPMENT REPAIR	13,193	19,344	20,262	24,393	25,000	75,000
6388	OTHER VEHICLE REPAIR	2,043	241	71	-	2,500	3,000
TOTAL REPAIRS AND MAINTENANCE - LABOR		22,982	28,712	23,606	37,850	52,500	153,000
REPAIRS AND MAINTENANCE - CONTRACTS							
6405	OFFICE & DATA PROCESSING EQUIP	366,111	387,787	395,677	456,285	512,894	559,870
TOTAL REPAIRS AND MAINTENANCE - CONTRACTS		366,111	387,787	395,677	456,285	512,894	559,870
RENTALS							
6415	OTHER EQUIPMENT RENTAL	-	-	-	-	-	-
TOTAL RENTALS		-	-	-	-	-	-
DUES, SUBSCRIPTIONS, AND REGISTRATION FEES							
6451	MEMBERSHIP DUES	38,598	38,014	38,494	24,240	44,758	45,728
6452	SUBSCRIPTIONS	589	1,458	1,511	931	1,700	1,770
TOTAL DUES, SUBSCRIPTIONS, AND REGISTRATION FEES		39,187	39,472	40,005	25,171	46,458	47,498
BOOKS AND PAMPHLETS							
6471	BOOKS & PAMPHLETS	-	-	-	-	-	-
TOTAL BOOKS AND PAMPHLETS		-	-	-	-	-	-
CONTRACTED SERVICES							
6489	OTHER CONTRACTED SERVICES	211,300	220,670	232,330	230,609	240,000	249,000
TOTAL CONTRACTED SERVICES		211,300	220,670	232,330	230,609	240,000	249,000
Total OTHER SERVICES & CHARGES		1,138,818	1,240,724	1,249,598	1,347,076	1,527,888	1,791,329
CAPITAL OUTLAY							
CAPITAL OUTLAY							
6520	BUILDINGS	-	-	-	-	-	-
6550	MOTOR VEHICLES	-	47,226	-	60,692	-	75,000
6580	OTHER EQUIPMENT	-	-	-	16,500	-	-
6585	COMPUTER HARDWARE/SOFTWARE	-	26,894	-	64,048	25,000	71,000
TOTAL CAPITAL OUTLAY		-	74,120	-	141,240	25,000	146,000
Total CAPITAL OUTLAY		-	74,120	-	141,240	25,000	146,000
TOTAL EXPENDITURES & OTHER FINANCING		3,540,820	3,814,959	4,053,311	4,663,423	5,219,599	5,724,318
SUMMARY:							
OPERATING EXPENSE:		3,540,820	3,740,839	4,053,311	4,522,183	5,194,599	5,578,318
CAPITAL OUTLAY:		-	74,120	-	141,240	25,000	146,000
TOTAL EXPENDITURES		\$ 3,540,820	\$ 3,814,959	\$ 4,053,311	\$ 4,663,423	\$ 5,219,599	\$ 5,724,318

BUDGET SUMMARY:

Business Unit	Object Account	Description	2021	2022	2023	2024	2025	2026
			Actual	Actual	Actual	Actual	Adopted Budget	Requested Budget
0111	6104	PART TIME-WAGES & SALARIES	40,350	38,000	46,050	44,000	44,000	44,000
0111	6121	PERA CONTRIBUTIONS	1,300	1,300	1,600	1,600	1,600	1,600
0111	6122	FICA/MEDICARE CONTRIBUTIONS	3,093	2,907	3,523	3,366	3,366	3,366
0111	6131	GROUP INSURANCE						
0111	6133	WORKERS COMP INSURANCE PREMIUM	242	116	144	137	233	189
0111	6247	HAPPY DAYS	7,000	7,000	12,000	12,000	12,000	7,000
0111	6249	MISCELLANEOUS OPERATING SUPPLY	13,684	21,308	6,736	7,041	2,150	1,000
0111	6315	MISCELLANEOUS PROFESSIONAL SER		-	-	16,840		-
0111	6331	TRAVEL & LODGING	-	-	166	-	1,000	1,000
0111	6335	TRAINING	175	-	1,135	773	1,400	1,400
0111	6361	GENERAL LIABILITY/PROPERTY INS	1,011	823	875	746	787	787
0111	6451	MEMBERSHIP DUES	33,708	34,661	35,491	20,328	38,308	38,657
Total Expenditure			100,563	106,114	107,719	106,831	104,844	98,999

SUMMARY:

OPERATING EXPENSE:	100,563	106,114	107,719	106,831	104,844	98,999
CAPITAL OUTLAY:	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 100,563	\$ 106,114	\$ 107,719	\$ 106,831	\$ 104,844	\$ 98,999

PERSONNEL COMPLEMENT

Mayor	1.00	1.00	1.00	1.00	1.00	1.00
Council	6.00	6.00	6.00	6.00	6.00	6.00
Mayor and Council Total	7.00	7.00	7.00	7.00	7.00	7.00

6249 Miscellaneous Operating Supplies

Mayor's Prayer Breakfast	270	340	78	648	648	
Meals for Council Work sessions	3,364	2,353	3,586	3,208	-	-
Employee Recognition Event (January Event)	-	4,047	3,010	3,114	-	-
Tree Lighting/Outside Lights & Light Contest	8,932	10,438	-	-	-	-
Gala/Fundraising Events	225	805	-	-	1,000	-
Miscellaneous	893	3,325	62	70	-	1,000
	13,684	21,308	6,736	7,041	1,648	1,000

6315 Miscellaneous Professional Services

Candidate Forum Recording				200		
Citizen Survey				16,640		
	-	-	-	16,840	-	-

6451 Dues

North Metro Mayors Association	11,533	11,417	11,303	11,303	11,575	11,575
North Metro Chamber (EDA)	-	-	-	-	-	-
Mississippi/Champlin Streamgange Agreement	620	620	620	675	675	750
Anoka Area Chamber of Commerce (EDA)	-	-	-	-	-	-
League of Minnesota Cities	21,525	22,594	23,538	8,350	26,028	26,302
MN Mayors Assoc	30	30	30		30	30
National League of Cities	-	-	-	-	-	-
	33,708	34,661	35,491	20,328	38,308	38,657

DESCRIPTION OF SERVICES:

The Mayor and Council budget provides for legislative and policy making activities of the city on behalf of the citizens of Ramsey. They provide for the planning and control of all financial activities including approving the tax levy, rates and charges, and approval of expenditures.

BUDGET HIGHLIGHTS

Citizen Survey - \$30,000
Happy Days offset with Lodging Tax - (-5,000)

GOALS OF CURRENT YEAR BUDGET:

- Establish and implement a Strategic Action Plan
- Establish legislative priorities for the City
- Maintain a stable tax levy rate

Performance Measurements:

	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Projected	2026 Projected
Tax Levy Rate	39.25%	42.24%	40.43%	41.43%	46.00%	TBD

Business Unit	Object Account	Description	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Adopted Budget	2026 Requested Budget
0114	6105	TEMPORARY-WAGES & SALARIES	3,360	2,490	2,285	2,330	3,500	3,000
0114	6122	FICA/MEDICARE CONTRIBUTIONS	257	191	175	168	383	230
0114	6133	WORKERS COMP INSURANCE PREMIUM	12	7	7	11	34	25
0114	6361	GENERAL LIABILITY/PROPERTY INS	36	21	-	12	12	20
Total Expenditure			3,666	2,709	2,467	2,521	3,929	3,275

SUMMARY:

OPERATING EXPENSE:	3,666	2,709	2,467	2,521	3,929	3,275
CAPITAL OUTLAY:	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 3,666	\$ 2,709	\$ 2,467	\$ 2,521	\$ 3,929	\$ 3,275

PERSONNEL COMPLEMENT

Charter Commission Members	9.00	9.00	9.00	9.00	9.00	9.00
Planning Commission Members	7.00	7.00	7.00	7.00	7.00	7.00
Commission Total	16.00	16.00	16.00	16.00	16.00	16.00

DESCRIPTION OF SERVICES:
The Commissions budget provides council-appointed committee members tasked to review and provide

BUDGET HIGHLIGHTS
No major changes

- GOALS OF CURRENT YEAR BUDGET:**
- Assist the City Council in the implementation of the City's 3-Year Strategic Action Plan
 - Implement individual commissions' work plans and missions
 - Implement and manage individual commissions' budgets

Performance Measurements:	2021 Projected	2022 Projected	2023 Projected	2024 Projected	2025 Projected	2026 Projected
# of Meetings: Charter Commission	2	2	2	2	2	2
# of Meetings: Economic Development Authority Commission	12	12	12	12	12	12
# of Meetings: Environmental Policy Board Commission	11	11	11	11	11	11
# of Meetings: Parks and Recreation Commission	10	10	10	10	10	10
# of Meetings: Planning Commission	17	17	17	17	17	17
# of Meetings: City Council Regular Session	23	23	23	23	23	23
# of Meetings: City Council Work Session	25	25	25	25	25	25
# of Meetings: Public Works Committee	8	8	8	8	8	8

Business Unit	Object Account	Description	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Adopted Budget	2026 Requested Budget
0130	6102	F.T. REGULAR-WAGES & SALARIES	554,618	562,006	651,397	678,132	768,795	738,328
0130	6103	FULL TIME-REGULAR-OVERTIME						
0130	6104	PART TIME-WAGES & SALARIES		16,383	24,686	24,764	28,591	26,701
0130	6105	TEMPORARY-WAGES & SALARIES	9,394	37,276				
0130	6108	SEVERANCE						-
0130	6121	PERA CONTRIBUTIONS	40,765	42,721	50,252	51,848	59,804	57,378
0130	6122	FICA/MEDICARE CONTRIBUTIONS	40,080	43,360	51,500	52,292	66,988	63,509
0130	6123	ICMA RETIREMENT TRUST	2,000	800	-			
0130	6131	GROUP INSURANCE	80,105	71,806	75,814	85,737	97,621	85,236
0130	6133	WORKERS COMP INSURANCE PREMIUM	2,447	3,077	3,504	3,045	4,958	1,975
0130	6135	PAID FAMILY MEDICAL LEAVE						3,720
0130	6203	DUPLICATING SUPPLY & COPY PAPE	2,174	2,198	4,594	1,267	5,000	4,500
0130	6204	STATIONERY, ENVELOPES & FORMS	738	5,458	1,890	1,350	2,500	2,500
0130	6208	MISCELLANEOUS OFFICE SUPPLIES	2,570	3,413	3,515	4,900	4,500	4,950
0130	6246	MARKETING	1,051	198	2,951	2,986	3,000	3,000
0130	6249	MISCELLANEOUS OPERATING SUPPLY	2,707	4,204	3,536	5,727	5,500	6,600
0130	6306	PERSONNEL TESTING	16,825	24,634	14,849	26,235	30,000	33,000
0130	6315	MISCELLANEOUS PROFESSIONAL SER	57,453	63,894	57,243	59,152	69,600	101,647
0130	6321	TELEPHONE	1,082	-	-	-	-	-
0130	6322	POSTAGE	385	121	67	52	600	600
0130	6323	CELLULAR PHONES	933	-	-	-	-	-
0130	6331	TRAVEL & LODGING	804	491	1,765	1,716	4,000	4,000
0130	6334	MILEAGE REIMBURSEMENT	-	84	-	-	-	-
0130	6335	TRAINING	11,598	10,128	16,760	18,648	25,000	27,875
0130	6352	GENERAL NOTICE & PUBLIC INFOR	188	172	102	108	1,000	1,000
0130	6353	ORDINANCE PUBLICATION	1,301	2,322	1,430	1,403	2,000	2,000
0130	6354	HELP WANTED ADVERTISEMENTS	3,276	7,302	549	38	2,000	2,000
0130	6361	GENERAL LIABILITY/PROPERTY INS	8,410	7,067	6,883	6,309	6,655	6,700
0130	6405	OFFICE & DATA PROCESSING EQUIP	9,130	2,231	1,897	1,897	4,400	2,000
0130	6451	MEMBERSHIP DUES	2,109	1,919	1,525	2,543	2,200	2,371
0130	6452	SUBSCRIPTIONS	589	714	659	208	700	770
Total Expenditure			852,730	913,981	977,369	1,030,356	1,195,412	1,182,360

SUMMARY:

OPERATING EXPENSE:	852,730	913,981	977,369	1,030,356	1,195,412	1,182,360
CAPITAL OUTLAY:	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 852,730	\$ 913,981	\$ 977,369	\$ 1,030,356	\$ 1,195,412	\$ 1,182,360

PERSONNEL COMPLEMENT

City Administrator	1.00	1.00	1.00	1.00	1.00	1.00
Director of Administrative Services	1.00	1.00	1.00	1.00	1.00	1.00
City Clerk	-	1.00	0.80	0.80	0.80	0.80
Secretary						-
Deputy City Clerk	1.00	-	-	-	-	-
HR Generalist	1.00	1.00	1.00	1.00	1.00	1.00
HR Specialist	-	1.00	1.00	1.00	1.00	1.00
Administrative Clerks	1.00	1.00	1.00	1.00	1.00	1.00
Mgmt Intern	0.50	-	-	-	-	-
Administrative Assistant	-	-	-	-	-	-
Public Information & Events Specialist	1.00	-	-	-	-	-
Communications Coordinator	-	1.00	1.00	1.00	1.00	1.00
Communications Specialist						0.50
Receptionist	1.00	1.50	1.50	1.50	1.50	1.50
Administration Total	7.50	8.50	8.30	8.30	8.30	8.80

6249 Miscellaneous Operating Supplies

Employee Recognition (Spring & Fall)	1,713	2,253	2,605	4,856	2,900	3,600
Expenses for staff workshops and other misc. operating supplies.	994	1,951	931	871	2,600	3,000
	<u>2,707</u>	<u>4,204</u>	<u>3,536</u>	<u>5,727</u>	<u>5,500</u>	<u>6,600</u>

6315 Miscellaneous Professional Services

Insurance Agent of Record Annual Fee	7,000	7,000	7,000	7,000	8,000	8,500
Flex Spending/HRA(admin & deposit)	5,436	3,621	4,514	3,004	3,500	3,500
Employee Assistance Program-Cobra/HSA/Group Health	3,468	3,687	4,198	8,972	4,500	4,500
City Code Codification	8,266	6,363	5,905	9,377	8,000	8,000
Miscellaneous department charges-WC Deduction/Unemployment	5,193	12,039	11,879	4,826	15,000	19,380
Recruiting Software (Insight)	3,681	3,920	4,670	4,997	5,000	5,560
HRIS Software						25,535
Minute Taking	24,410	27,263	19,077	20,976	25,600	26,672
	<u>57,453</u>	<u>63,894</u>	<u>57,243</u>	<u>59,152</u>	<u>69,600</u>	<u>101,647</u>

6451 Dues

IPMA - National	-		150	-		
ICMA	1,259	1,356			1,200	1,200
MCCMA	188	174	257	199	210	226
MAMA	-					
Miscellaneous	524	389	504	1,944	301	185
HR organizations-misc	138		614		489	760
Notary Fees	-	-		400		
	<u>2,109</u>	<u>1,919</u>	<u>1,525</u>	<u>2,543</u>	<u>2,200</u>	<u>2,371</u>

DESCRIPTION OF SERVICES:

The Administration Department is generally responsible for the execution of city policy/ strategic plan as adopted by the City Council, prepares and maintains official records, provides for the licensing of local businesses and activities as required by state law or city ordinance, provides Human Resource services, and generally oversees the coordination of events and communications for the City.

BUDGET HIGHLIGHTS

- Part-time Communications Specialist - \$30,978
- HR Software - \$25,535

GOALS OF CURRENT YEAR BUDGET:

- Oversee implementation of the Council Strategic Action Plan and Legislative Priorities
- Optimize use of non-city funding through joint projects, grants, and partnerships

Business Unit	Object Account	Description	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Adopted Budget	2026 Requested Budget
0141	6102	F.T. REGULAR-WAGES & SALARIES	388	8,041	-	32,996		8,883
0141	6103	FULL TIME-REGULAR-OVERTIME		1,095	-	2,450		-
0141	6104	PART TIME-WAGES & SALARIES	128		-	2,874		-
0141	6105	TEMPORARY-WAGES & SALARIES	1,583	22,261	-	44,544		30,800
0141	6121	PERA CONTRIBUTIONS	39	706	-	2,821		667
0141	6122	FICA/MEDICARE CONTRIBUTIONS	36	642	-	2,900		3,036
0141	6133	WORKERS COMP INSURANCE PREMIUM	7	130	-	158		258
0130	6135	PAID FAMILY MEDICAL LEAVE						310
0141	6208	MISCELLANEOUS OFFICE SUPPLIES	-	-	-			
0141	6249	MISCELLANEOUS OPERATING SUPPLY	-	5,631	203	6,195		2,000
0141	6281	SMALL TOOLS & MINOR EQUIPMENT	5,524	5,717	6,083	-	3,500	1,309
0141	6322	POSTAGE	3	120	26	91	50	100
0141	6361	GENERAL LIABILITY/PROPERTY INS	77	346	45	321	89	300
Total Expenditure			7,784	44,689	6,357	95,352	3,639	47,663

SUMMARY:

OPERATING EXPENSE:	7,784	44,689	6,357	95,352	3,639	47,663
CAPITAL OUTLAY:	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 7,784	\$ 44,689	\$ 6,357	\$ 95,352	\$ 3,639	\$ 47,663

DESCRIPTION OF SERVICES:

The Elections budget provides funds needed to conduct the national, state, and local elections in accordance with statutory requirements.

BUDGET HIGHLIGHTS

- Election Year

Performance Measurements:

	2020	2022	2024	2026
Number of Votes	16483	12318	16991	
Number of Voters registered Election Day	17428	18059	18849	
Percent (votes/registered)	94.58%	68.21%	90.14%	
Number of Wards	4	4	4	
Number of Precincts	8	9	9	

Business Unit	Object Account	Description	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Adopted Budget	2026 Requested Budget
0153	6102	F.T. REGULAR-WAGES & SALARIES	276,264	247,373	255,114	308,032	361,124	368,103
0153	6108	SEVERANCE PAY	11,013	8,699				
0153	6121	PERA CONTRIBUTIONS	20,428	18,501	18,890	22,344	23,346	23,741
0153	6122	FICA/MEDICARE CONTRIBUTIONS	20,511	19,299	19,179	21,672	30,403	31,097
0153	6131	GROUP INSURANCE	26,242	19,708	26,186	41,342	50,743	61,333
0153	6133	WORKERS COMP INSURANCE PREMIUM	1,190	1,246	1,308	527	2,202	2,115
0153	6135	PAID FAMILY MEDICAL LEAVE						1,890
0153	6204	STATIONERY, ENVELOPES & FORMS	841	372	1,009	1,139	1,000	1,200
0153	6208	MISCELLANEOUS OFFICE SUPPLIES	264	312	225	746	400	500
0153	6302	AUDITING & ACCOUNTING SERVICES	38,260	34,712	40,216	40,870	50,000	52,000
0153	6321	TELEPHONE	443	-	-			
0153	6322	POSTAGE	1,571	1,716	1,543	1,899	2,000	2,200
0153	6335	TRAINING	3,002	2,218	-	681	3,000	3,000
0153	6352	GENERAL NOTICE & PUBLIC INFOR	409	306	505	580	550	600
0153	6361	GENERAL LIABILITY/PROPERTY INS	4,052	2,800	2,612	2,582	2,724	2,700
0153	6451	MEMBERSHIP DUES	777	640	365	365	1,200	1,200
0153	6489	OTHER CONTRACTED SERVICES	3,450	4,952	3,709	5,667	5,000	6,000
Total Expenditure			408,717	362,854	370,861	448,446	533,692	557,679

SUMMARY:

OPERATING EXPENSE:	408,717	362,854	370,861	448,446	533,692	557,679
CAPITAL OUTLAY:	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 408,717	\$ 362,854	\$ 370,861	\$ 448,446	\$ 533,692	\$ 557,679

PERSONNEL COMPLEMENT

Finance Director	1.00	1.00	1.00	1.00	1.00	1.00
Asst. Finance Director	1.00	1.00	1.00	1.00	1.00	1.00
Accountant I	-	-	1.00	1.00	1.00	1.00
Accountant II	-	-	-	1.00	1.00	1.00
Accountant III	1.00	1.00	-	-	-	-
Accounting Clerk	-	1.00	1.00	1.00	1.00	1.00
Sr. Accounting Clerk	1.00	-	-	-	-	-
Finance Total	4.00	4.00	4.00	5.00	5.00	5.00

DESCRIPTION OF SERVICES:

The Finance Department is responsible for financial reporting and budgeting, assessments, cash receipts, accounts receivable, accounts payable, payroll processing, debt service management and investment of all city funds.

BUDGET HIGHLIGHTS

- Personnel Costs - Change in Health Insurance

GOALS OF CURRENT YEAR BUDGET:

- Continued long-term financial planning (5-Year Budget & 10-Year CIP)
- Continued CAFR award recognition
- Ensure compliance with state and federal laws

Performance Measurements:

	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Projected	2026 Projected
Average Rate of Return	1.53%	1.64%	3.05%	3.39%	2.00%	2.00%
Bond Rating	AA+	AA+	AA+	AA+	AA+	AA+

Business Unit	Object Account	Description	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Adopted Budget	2026 Requested Budget
0155	6489	OTHER CONTRACTED SERVICES	120,463	125,272	126,096	129,777	133,000	138,000
Total Expenditure			120,463	125,272	126,096	129,777	133,000	138,000

SUMMARY:

OPERATING EXPENSE:	120,463	125,272	126,096	129,777	133,000	138,000
CAPITAL OUTLAY:	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 120,463	\$ 125,272	\$ 126,096	\$ 129,777	\$ 133,000	\$ 138,000

DESCRIPTION OF SERVICES:
The Assessing budget provides contractual assessing services provided by Anoka County.

BUDGET HIGHLIGHTS
No major changes

GOALS OF CURRENT YEAR BUDGET:
<ul style="list-style-type: none"> Increase number of in-person assessment appraisals to better reflect market values

Performance Measurements:						
	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Projected	2026 Projected
Number of Assessed Parcels - Residential Properties	8,987	9,347	9,475	9,642	9,617	9,853
Number of Assessed Parcels - Commercial Properties	387	402	396	385	402	387

Business Unit	Object Account	Description	2021	2022	2023	2024	2025	2026
			Actual	Actual	Actual	Actual	Adopted Budget	Requested Budget
0161	6304	LEGAL FEES	124,320	120,510	115,288	120,849	126,000	132,300
0161	6361	GENERAL LIABILITY/PROPERTY INS	1,157	913	855	755	797	850
Total Expenditure			125,477	121,422	116,142	121,605	126,797	133,150

SUMMARY:

OPERATING EXPENSE:	125,477	121,422	116,142	121,605	126,797	133,150
CAPITAL OUTLAY:	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 125,477	\$ 121,422	\$ 116,142	\$ 121,605	\$ 126,797	\$ 133,150

DESCRIPTION OF SERVICES:
The Legal budget provides for legal counsel to the City Council and city staff, reviews ordinances, resolutions, contracts and other legal documents. The budget also provides for prosecution services. The City's prosecution services are provided by Eckberg, Lammers Attorneys at Law and other legal services are provided by Holstad & Knaak, PLC

BUDGET HIGHLIGHTS
No major changes

GOALS OF CURRENT YEAR BUDGET:
<ul style="list-style-type: none"> Ensure city compliance with all laws

Business Unit	Object Account	Description	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Adopted Budget	2026 Requested Budget
0191	6102	F.T. REGULAR-WAGES & SALARIES	486,561	442,889	556,589	658,500	742,334	839,459
0191	6104	PART-TIME WAGES & SALARIES	40,016	62,985	71,849	73,059	108,322	51,527
0191	6105	TEMPORARY-WAGES & SALARIES	5,908	-	-	-	-	-
0191	6108	SEVERANCE PAY	47,657	7,504	4,934	-	-	-
0191	6121	PERA CONTRIBUTIONS	37,293	37,800	47,023	54,103	63,799	66,824
0191	6122	FICA/MEDICARE CONTRIBUTIONS	40,393	38,380	46,887	53,627	70,392	73,768
0191	6131	GROUP INSURANCE	49,990	56,284	71,843	90,547	120,541	127,140
0191	6133	WORKERS COMP INSURANCE PREMIUM	2,350	2,566	3,279	3,095	6,317	5,173
0191	6135	PAID FAMILY MEDICAL LEAVE	-	-	-	-	-	4,480
0191	6208	MISCELLANEOUS OFFICE SUPPLIES	1,805	542	1,276	1,596	1,000	1,000
0191	6249	MISCELLANEOUS OPERATING SUPPLY	2,374	1,347	2,304	2,346	3,000	3,000
0191	6315	MISCELLANEOUS PROFESSIONAL SER	3,103	799	177	346	10,000	10,000
0191	6321	TELEPHONE	637	-	-	-	-	-
0191	6322	POSTAGE	851	565	876	878	1,000	1,500
0191	6323	CELLULAR PHONES	3,139	-	-	-	-	-
0191	6331	TRAVEL & LODGING	-	969	155	-	1,950	2,400
0191	6334	MILEAGE REIMBURSEMENT	-	-	230	-	500	500
0191	6335	TRAINING	1,805	4,260	1,831	5,128	7,400	9,300
0191	6352	GENERAL NOTICE & PUBLIC INFOR	581	2,079	1,408	527	3,000	3,000
0191	6361	GENERAL LIABILITY/PROPERTY INS	7,415	5,366	6,016	5,967	6,298	6,300
0191	6451	MEMBERSHIP DUES	2,004	794	1,113	1,004	3,050	3,500
0191	6452	SUBSCRIPTIONS	-	744	852	723	1,000	1,000
Total Expenditure			733,882	665,874	818,640	951,445	1,149,903	1,209,871

SUMMARY:

OPERATING EXPENSE:	733,882	665,874	818,640	951,445	1,149,903	1,209,871
CAPITAL OUTLAY:	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 733,882	\$ 665,874	\$ 818,640	\$ 951,445	\$ 1,149,903	\$ 1,209,871

PERSONNEL COMPLEMENT

City Planner	1.00	-	1.00	1.00	1.00	1.00
Planning Manager		1.00	1.00	1.00	1.00	1.00
Senior City Planner	1.00	1.00	1.00	1.00	1.00	1.00
Rental Housing Inspector	-	-	-	1.00	1.00	1.00
Zoning Code Enforcement Officer	1.00	1.00	1.00	1.00	1.00	1.00
Deputy City Administrator/Community Development Director	1.00	1.00	-	-	-	-
Community Development Director			1.00	1.00	1.00	1.00
Planning Technician	1.00	1.00	-	-	-	-
Economic Development Manager	1.00	1.00	1.00	1.00	1.00	1.00
Community Development Assistant	0.40	0.50	0.50	0.63	0.63	0.63
Planning Intern	0.50	-	-	-	-	-
Administrative Assistant	0.73	0.73	0.73	0.73	1.00	1.00
Planning & Zoning Total	7.63	7.23	7.23	8.36	8.63	8.63

DESCRIPTION OF SERVICES:

The mission of the Community Development Department is to guide residential and commercial growth through comprehensive planning processes and administer the city's building and zoning codes in a equitable and professional manner to promote and sustain public safety, quality of life, and the health and well being of the whole community.

The Planning Division's function is to prepare and implement the City's Comprehensive Plan (the City's land use guide) which comprises of two (2) major functions: long-range land use planning and zoning administration, code enforcement and rental housing inspections program.

BUDGET HIGHLIGHTS

- Personnel Costs - COLA & Steps

GOALS OF CURRENT YEAR BUDGET:	
•	All Land Use Applications processed with 60 days.
•	Standard plan review completed within 5 business day (previously 10 business days).
•	Improve Responsiveness to Code Violation Complaints
•	Improve image of key nodes/corridors and be proactive on site plans due to Ramsey Gateway Project.
•	Improve the application process for land use applications.

Performance Measurements:						
	2021 Projected	2022 Actual	2023 Actual	2024 Actual	2025 Projected	2026 Projected
Number of Land Use Applications	40	44	25	40	40	40
Number of Rental Inspections Completed						
Number of Code Enforcement Cases	300	470	817	400	400	400

Business Unit	Object Account	Description	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Adopted Budget	2026 Requested Budget
0192	6102	F.T. REGULAR-WAGES & SALARIES	146,476	189,159	246,057	267,133	317,795	336,817
0192	6108	SEVERANCE PAY	4,660					
0192	6121	PERA CONTRIBUTIONS	10,880	13,959	18,402	19,824	23,835	25,261
0192	6122	FICA/MEDICARE CONTRIBUTIONS	11,118	14,080	18,460	19,839	24,311	25,767
0192	6131	GROUP INSURANCE	22,400	28,513	37,695	40,137	43,227	45,824
0192	6133	WORKERS COMP INSURANCE PREMIUM	691	976	1,316	1,218	2,161	1,448
0192	6135	PAID FAMILY MEDICAL LEAVE						1,684
0192	6208	MISCELLANEOUS OFFICE SUPPLIES	71	414	380	362	400	400
0192	6249	MISCELLANEOUS OPERATING SUPPLY	299	542	162	1,456	825	875
0192	6281	SMALL TOOLS & MINOR EQUIPMENT	39,098	49,366	50,158	18,594	65,488	64,800
0192	6315	MISCELLANEOUS PROFESSIONAL SER	-	-	-	-	-	35,000
0192	6321	TELEPHONE	7,206	13,675	13,945	13,095	15,600	17,750
0192	6323	CELLULAR PHONES	72	43,623	50,176	52,295	60,000	64,032
0192	6335	TRAINING	-	1,354	3,809	154	3,200	6,300
0192	6361	GENERAL LIABILITY/PROPERTY INS	6,329	5,802	5,526	6,016	6,346	6,300
0192	6374	REFUSE/RECYCLING	-	-	479	-	450	-
0192	6405	OFFICE & DATA PROCESSING EQUIP	356,981	385,556	393,779	454,388	508,494	557,870
0192	6585	COMPUTER HARDWARE/SOFTWARE	-	26,894		64,048	25,000	71,000
Total Expenditure			606,281	773,912	840,343	958,559	1,097,132	1,261,128

SUMMARY:

OPERATING EXPENSE:	606,281	747,018	840,343	894,511	1,072,132	1,190,128
CAPITAL OUTLAY:	-	26,894	-	64,048	25,000	71,000
TOTAL EXPENDITURES	\$ 606,281	\$ 773,912	\$ 840,343	\$ 958,559	\$ 1,097,132	\$ 1,261,128

PERSONNEL COMPLEMENT

IT Manager	1.00	1	1	1	1	1
Systems & Security		1	1	1	1	1
IT Tech	1.00	1	1	1	1	1
Data Processing Total	2.00	3.00	3.00	3.00	3.00	3.00

6405 Office Equipment Contracts

Support & Licensing (LOGIS)	7,519	6,470			10,800	12,500
Financial Support (General Ledger, P/R, S/A, F/A & System Dev) (LOGIS)	108,545	96,110		104,530	108,260	112,730
PIMS becomes Accella System Support (LOGIS)	46,115	47,875		67,126	53,425	83,735
Tungsten (LOGIS)	5,000	3,860		4,260	4,475	4,700
GIS (LOGIS)	48,415	50,115		55,251	58,000	60,900
Laserfiche Licensing (LOGIS)	8,000	6,423		23,940	28,137	16,500
Licensing/maintenance through Logis	57,290	37,247		24,088	27,308	47,365
Malware Bytes (3-Year Renewal)		10,411			10,932	-
Digital Signage		5,870		4,733	3,380	3,448
Other Licensing/Maintenance (Civic Rec/Engineering-Autocad)	10,877	17,055		50,502	78,127	82,000
Internet (Included in LOGIS Support)	16,660	17,560		19,360	20,330	21,145
Server Backup/Hosting LOGIS	35,975	39,790		53,030	55,950	48,021
Copier/Printer Support	4,772	13,595		15,449	16,685	17,562
Agenda Quick		3,500		6,800	6,700	6,900
Phone Support		6,041		10,869	6,343	16,602
Miscellaneous		15,430		5,404	5,404	7,912
Website Annual Fee	7,814	8,205		9,046	15,098	15,850
	356,981	385,556	393,779	454,388	509,355	557,870

6585 Computer Hardware / Software

Server Virtualization	-					33,000
Universal Power Supply		26,894				
City Hall Copier Replacements					25,000	
computer purchases				26,821		
Networking Switches				37,227		38,000
	-	26,894	-	64,048	25,000	71,000

DESCRIPTION OF SERVICES:

The Information Technology Department manages and maintains all voice, network, and data systems for the city. They also handle long-term project planning, technology implementations and helpdesk support for city staff.

BUDGET HIGHLIGHTS

- Personnel Costs - COLA & Steps
- Server refresh project- renew all server hardware located onsite/offsite - \$33,000
- Core switch refresh - replacing the core switch at City Hall. - \$38,000
- Allocated extra support dollars for Phone System virtualization project - \$10,000
- Accela Building Software Changeover from PIMS & Projectdox
- Website Redesign - \$35,000

GOALS OF CURRENT YEAR BUDGET:

- Ensure staff access to tools and resources in order to provide effective services to citizens.
- Identify efficiency, security, and cost-saving opportunities that improve/maintain city services using technology & staff

Performance Measurements:

	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Actual	2026 Projected
Number of Physical Servers	2	3	3	3	3	3
Number of Virtualized Servers	12	14	13	13	17	13
Number of Desktop PCs / Laptops	173	177	180	180	174	170
Number of Phones	105	109	112	112	114	114
Number of Mobile Phones	62	65	65	65	81	85
Number of Other Cell Devices (hot spots, cameras, etc.)					48	49
Number of Tablets	20	23	30	30	7	8
Number of Wireless Access Points	11	18	28	28	29	31

Business Unit	Object Account	Description	2021	2022	2023		2024	2025	2026
			Actual	Actual	Actual	Actual	Adopted Budget	Requested Budget	
0194	6102	F.T. REGULAR-WAGES & SALARIES	130,000	164,491	174,759	202,928	272,829	287,143	
0194	6103	FULL TIME-REGULAR-OVERTIME	2,051	3,382	2,842	5,281			
0194	6104	PART TIME-WAGES & SALARIES	44,495	27,454	28,644	33,418	39,283	42,244	
0194	6108	SEVERANCE PAY		4,686	18,025	2,705			
0194	6121	PERA CONTRIBUTIONS	13,130	14,556	15,369	16,983	23,408	24,704	
0194	6122	FICA/MEDICARE CONTRIBUTIONS	12,608	14,339	15,749	18,072	23,877	25,198	
0194	6131	GROUP INSURANCE	30,506	39,524	36,444	37,147	46,576	57,940	
0194	6133	WORKERS COMP INSURANCE PREMIUM	8,687	10,552	11,885	13,033	19,005	7,221	
0194	6135	PAID FAMILY MEDICAL LEAVE						1,695	
0194	6221	CLEANING SUPPLIES	2,496	1,910	4,025	4,759	4,000	5,000	
0194	6223	GASOLINE	2,455	3,390	3,347	3,522	4,000	4,500	
0194	6225	DIESEL FUEL	451	2,172	563	1,304	2,000	2,500	
0194	6231	UNIFORMS & TURN-OUT GEAR	1,575	2,199	1,695	3,020	3,000	3,500	
0194	6249	MISCELLANEOUS OPERATING SUPPLY	16,462	20,014	19,784	21,867	22,000	25,000	
0194	6257	OTHER VEHICLE PARTS	280	3,200	2,136	8,517	2,500	2,500	
0194	6259	BUILDING MAINT/REPAIR SUPPLIES	4,036	5,313	5,329	8,335	8,000	10,000	
0194	6281	SMALL TOOLS & MINOR EQUIPMENT	4,520	4,235	6,115	12,512	7,000	8,000	
0194	6323	CELLULAR PHONES	1,671	-					
0194	6361	GENERAL LIABILITY/PROPERTY INS	6,609	6,816	6,841	6,574	6,938	6,400	
0194	6371	ELECTRIC UTILITIES	99,184	99,439	102,932	102,872	112,000	120,000	
0194	6372	WATER/IRRIGATION	2,412	2,928	3,358	2,676	3,700	4,000	
0194	6373	GAS	30,273	40,961	38,397	36,661	44,000	44,000	
0194	6374	REFUSE/RECYCLING	4,852	5,569	5,203	6,803	6,000	8,000	
0194	6381	BUILDING & STRUCTURE REPAIR	7,747	9,127	3,272	13,457	25,000	75,000	
0194	6382	MACHINERY & EQUIPMENT REPAIR	13,193	19,344	20,262	24,393	25,000	75,000	
0194	6388	OTHER VEHICLE REPAIR	2,043	241	71	-	2,500	3,000	
0194	6489	OTHER CONTRACTED SERVICES	87,387	90,445	102,525	95,165	102,000	105,000	
0194	6550	MOTOR VEHICLES	-	47,226	-	60,692		75,000	
0194	6580	OTHER EQUIPMENT	-	-	-	16,500			
Total Expenditure			529,125	643,514	629,571	759,196	804,616	1,022,545	

SUMMARY:

OPERATING EXPENSE:	529,125	596,288	629,571	682,004	804,616	947,545
CAPITAL OUTLAY:	-	47,226	-	77,192	-	75,000
TOTAL EXPENDITURES	\$ 529,125	\$ 643,514	\$ 629,571	\$ 759,196	\$ 804,616	\$ 1,022,545

PERSONNEL COMPLEMENT

Gen. Gov't. Bldgs.						
Building Maintenance	3.13	3.50	3.50	4.50	4.50	4.50
Gen Govt Bldgs Total	3.13	3.50	3.50	4.50	4.50	4.50

DESCRIPTION OF SERVICES:

The General Government Buildings Department is responsible for cleaning city buildings and the repair and maintenance of all building systems, as well as two cemeteries.

BUDGET HIGHLIGHTS

- Replace 2012 Ford F-250 (#410) - \$75,000 (net of \$10K auction)
- Building Repairs (6381) - Increase \$50,000 Funded Via Facility Fund
- Equipment Repairs (6382) - Increase \$50,000 - Funded Via Facility Fund

GOALS OF CURRENT YEAR BUDGET:

- Clean and maintain our municipal buildings to the highest level possible
- Continue to prepare and support voting precincts during elections
- Respond to all maintenance requests in a timely manner

Performance Measurements:

	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Projected	2026 Projected
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Buildings Maintained	13	13	13	13	13	14
Rooms Prepared for Meetings Annually	1210	1210	1210	1250	1250	1270
Maintenance Request Cleared	45	45	45	50	50	53

Business Unit	Object Account	Description	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Adopted Budget	2026 Requested Budget
0195	6102	F.T. REGULAR-WAGES & SALARIES	4,997	4,682	3,474	2,422	7,119	7,368
0195	6121	PERA CONTRIBUTIONS	375	351	261	182	534	553
0195	6122	FICA/MEDICARE CONTRIBUTIONS	413	386	286	199	544	564
0195	6133	WORKERS COMP INSURANCE PREMIUM	19	22	15	26	48	32
0195	6135	PAID FAMILY MEDICAL LEAVE						32
0195	6322	POSTAGE	11,721	12,345	13,069	15,084	15,000	16,700
0195	6352	GENERAL NOTICE & PUBLIC INFOR	34,088	36,409	40,241	41,055	43,000	44,000
0195	6361	GENERAL LIABILITY/PROPERTY INS	519	424	399	370	390	400
Total Expenditure			52,132	54,618	57,746	59,337	66,635	69,649

SUMMARY:

OPERATING EXPENSE:	52,132	54,618	57,746	59,337	66,635	69,649
CAPITAL OUTLAY:	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 52,132	\$ 54,618	\$ 57,746	\$ 59,337	\$ 66,635	\$ 69,649

DESCRIPTION OF SERVICES:

The community newsletter, The Ramsey Resident, is distributed to residential homes every two months. It is intended to provide public information about community events and local government.

BUDGET HIGHLIGHTS

No major changes

GOALS OF CURRENT YEAR BUDGET:

- Implement refreshed Ramsey branding items into the newsletter

Performance Measurements:

	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Projected	2026 Projected
Number of newsletters completed annually	6	6	6	6	6	6
Number of full color newsletters completed annually	6	6	6	6	6	6
Number of pages published annually	100	100	100	100	100	100
Annual quantity of paid ads	60	60	60	60	60	60

PUBLIC SAFETY 211-280

EXPENDITURE BY OBJECT SUMMARY	-2021 Actual-	-2022 Actual-	-2023 Actual-	-2024 Actual-	-2025 Adopted-	-2026 Requested-
PERSONNEL SERVICES	5,155,607	5,636,560	6,231,938	6,663,698	7,552,812	8,320,514
SUPPLIES	369,266	503,417	524,930	545,425	681,700	633,550
OTHER SERVICES & CHARGES	587,273	604,391	601,831	881,388	859,936	721,900
CAPITAL OUTLAY	414,474	77,929	517,361	1,414,024	397,500	639,500
DEBT SERVICE	-	-	-	-	-	-
TOTAL EXPENDITURE BY OBJECT	6,526,621	6,822,296	7,876,060	9,504,535	9,491,948	10,315,464

LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

PUBLIC SAFETY 211-280

EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS	-2021 Actual-	-2022 Actual-	-2023 Actual-	-2024 Actual-	-2025 Adopted-	-2026 Requested-
PERSONNEL SERVICES						
WAGES AND SALARIES						
6102 F.T. REGULAR-WAGES & SALARIES	3,322,106	3,495,004	3,916,991	4,150,959	4,743,528	5,390,604
6103 FULL TIME-REGULAR-OVERTIME	124,171	135,588	128,145	137,910	130,000	130,000
6104 PART TIME-WAGES & SALARIES	452,711	601,722	601,786	693,040	770,161	772,574
6105 TEMPORARY-WAGES & SALARIES	2,964	270	45	5,638	-	-
6107 OVERTIME-PART TIME	-	-	-	-	-	-
TOTAL WAGES AND SALARIES	3,901,953	4,232,583	4,646,966	4,987,547	5,643,689	6,293,178
OTHER GROSS EARNINGS						
6108 SEVERANCE PAY	-	21,943	20,251	78,603	-	-
TOTAL OTHER GROSS EARNINGS	-	21,943	20,251	78,603	-	-
EMPLOYER CONTRIBUTIONS						
6121 PERA CONTRIBUTIONS	577,818	598,194	651,108	699,964	783,137	867,252
6122 FICA/MEDICARE CONTRIBUTIONS	109,484	115,980	127,619	136,414	167,517	193,240
6131 GROUP INSURANCE	404,748	421,109	512,677	503,629	603,240	668,873
6132 DISABILITY INSURANCE	1,313	1,313	1,313	1,313	1,313	1,313
6133 WORKERS COMP INSURANCE PREMIUM	160,291	245,437	272,004	256,228	353,916	267,104
6135 PAID FAMILY MEDICAL LEAVE	-	-	-	-	-	29,554
TOTAL EMPLOYER CONTRIBUTIONS	1,253,655	1,382,034	1,564,721	1,597,549	1,909,123	2,027,336
Total PERSONNEL SERVICES	5,155,607	5,636,560	6,231,938	6,663,698	7,552,812	8,320,514
SUPPLIES						
OFFICE SUPPLIES						
6204 STATIONERY, ENVELOPES & FORMS	2,293	3,712	5,808	5,255	4,350	6,000
6206 FILM, MICROFILM, TAPES, DISKS	568	370	208	128	1,400	800
6207 TRAINING SUPPLIES	3,154	3,562	10,165	8,170	10,500	10,500
6208 MISCELLANEOUS OFFICE SUPPLIES	2,152	1,800	2,991	3,515	5,500	3,700
TOTAL OFFICE SUPPLIES	8,167	9,444	19,172	17,068	21,750	21,000
OPERATING SUPPLIES						
6223 GASOLINE	90,220	109,192	94,580	80,769	115,000	90,000
6225 DIESEL FUEL	5,959	7,163	9,858	14,266	12,000	15,000
6227 LUBRICANTS & ADDITIVES	1,312	1,624	2,709	2,382	1,500	3,000
6229 SHOP MATERIALS	3,149	1,538	1,425	2,282	1,500	2,000
6231 UNIFORMS & TURN-OUT GEAR	79,822	108,626	115,974	144,578	145,800	146,200
6233 BATTERIES	1,262	2,013	1,940	435	2,000	5,000
6235 AMMUNITION	1,700	13,725	13,274	14,827	15,000	15,000
6237 CRIME SCENE KIT MATERIALS	1,843	-	509	495	1,500	1,500
6239 FIRST AID SUPPLIES	5,922	5,444	6,005	5,425	11,000	11,000
6241 COMMUNITY POLICING SUPPLIES	9,190	9,967	10,351	14,111	12,500	15,000
6249 MISCELLANEOUS OPERATING SUPPLY	27,675	48,417	51,315	69,159	78,250	84,250
TOTAL OPERATING SUPPLIES	228,054	307,710	307,939	348,729	396,050	387,950
REPAIR AND MAINTENANCE SUPPLIES						
6251 BATTERIES	516	-	829	922	2,500	2,500
6253 BRAKES	3,466	3,238	4,045	1,739	4,000	4,000
6255 TIRES	10,708	6,616	7,315	6,529	9,500	9,500
6257 OTHER VEHICLE PARTS	17,590	18,440	41,515	40,784	26,000	43,000
6259 BUILDING MAINT/REPAIR SUPPLIES	16,040	43,518	14,241	47,031	52,900	42,000
6266 SCBA-PARTS	4,055	5,899	23,874	25,450	20,000	25,000
6271 SIGN REPAIR MATERIALS	-	1,148	1,464	3,103	5,000	6,000
6275 OTHER EQUIPMENT PARTS	3,074	2,933	945	554	4,500	3,000
TOTAL REPAIR AND MAINTENANCE SUPPLIES	55,448	81,792	94,227	126,110	124,400	135,000
SMALL TOOLS AND MINOR EQUIPMENT						
6281 SMALL TOOLS & MINOR EQUIPMENT	77,596	104,472	103,276	53,410	139,100	89,200
TOTAL SMALL TOOLS AND MINOR EQUIPMENT	77,596	104,472	103,276	53,410	139,100	89,200
MERCHANDISE FOR RESALE						
6291 CULVERTS, SIGNS, STREET SUPPLY	-	-	316	107	400	400
TOTAL MERCHANDISE FOR RESALE	-	-	316	107	400	400
Total SUPPLIES	369,266	503,417	524,930	545,425	681,700	633,550

OTHER SERVICES & CHARGES							
PROFESSIONAL SERVICES							
6302	AUDITING & ACCOUNTING SERVICES	4,241	4,416	4,958	5,551	7,500	8,000
6315	MISCELLANEOUS PROFESSIONAL SER	170,096	150,362	134,615	413,781	252,700	132,000
TOTAL PROFESSIONAL SERVICES		174,337	154,778	139,573	419,332	260,200	140,000
COMMUNICATION							
6321	TELEPHONE	4,045	-	-	-	-	-
6322	POSTAGE	4,547	2,584	2,603	2,584	4,250	4,300
6323	CELLULAR PHONES	24,384	-	-	-	-	-
TOTAL COMMUNICATION		32,975	2,584	2,603	2,584	4,250	4,300
EMPLOYEE REIMBURSEMENTS							
6331	TRAVEL & LODGING	5,695	8,515	7,685	9,179	13,500	18,700
6334	MILEAGE REIMBURSEMENT	93	474	199	198	500	600
6335	TRAINING	72,214	81,528	75,342	75,269	132,100	110,500
TOTAL EMPLOYEE REIMBURSEMENTS		78,002	90,517	83,225	84,645	146,100	129,800
INSURANCE							
6361	GENERAL LIABILITY/PROPERTY INS	75,223	106,710	133,713	130,366	148,386	141,250
TOTAL INSURANCE		75,223	106,710	133,713	130,366	148,386	141,250
UTILITIES							
6371	ELECTRIC UTILITIES	31,983	31,828	29,147	32,984	35,600	37,000
6372	WATER/IRRIGATION	3,847	2,117	2,791	2,166	3,500	3,000
6373	GAS	8,552	11,838	9,987	16,603	12,000	18,500
6374	REFUSE/RECYCLING	1,431	1,571	1,718	1,773	1,800	2,000
TOTAL UTILITIES		45,813	47,354	43,642	53,526	52,900	60,500
REPAIRS AND MAINTENANCE - LABOR							
6382	MACHINERY & EQUIPMENT REPAIR	15,907	15,015	14,124	13,489	23,000	24,000
6383	OFFICE EQUIPMENT REPAIR	-	-	-	-	-	-
6386	BRAKE REPAIR	-	-	-	-	-	-
6388	OTHER VEHICLE REPAIR	53,322	68,786	52,534	69,794	67,000	77,000
6389	TOWING SERVICES	240	3,096	345	526	3,000	3,000
TOTAL REPAIRS AND MAINTENANCE - LABOR		69,470	86,897	67,004	83,809	93,000	104,000
REPAIRS AND MAINTENANCE - CONTRACTS							
6405	OFFICE & DATA PROCESSING EQUIP	49,637	43,253	41,626	35,515	52,000	49,000
TOTAL REPAIRS AND MAINTENANCE - CONTRACTS		49,637	43,253	41,626	35,515	52,000	49,000
RENTALS							
6413	OFFICE EQUIPMENT RENTAL	5,265	3,483	5,265	5,160	7,500	7,500
6415	OTHER EQUIPMENT RENTAL	37,295	38,215	37,867	42,640	43,000	50,250
TOTAL RENTALS		42,560	41,698	43,132	47,800	50,500	57,750
DUES, SUBSCRIPTIONS, AND REGISTRATION FEES							
6451	MEMBERSHIP DUES	4,887	7,039	7,596	6,843	10,000	9,000
6452	SUBSCRIPTIONS	627	-	-	-	-	-
TOTAL DUES, SUBSCRIPTIONS, AND REGISTRATION FEES		5,514	7,039	7,596	6,843	10,000	9,000
BOOKS AND PAMPHLETS							
6471	BOOKS & PAMPHLETS	1,132	2,384	1,963	3,267	3,800	5,300
TOTAL BOOKS AND PAMPHLETS		1,132	2,384	1,963	3,267	3,800	5,300
CONTRACTED SERVICES							
6489	OTHER CONTRACTED SERVICES	12,611	21,177	37,754	13,702	38,800	21,000
TOTAL CONTRACTED SERVICES		12,611	21,177	37,754	13,702	38,800	21,000
Total OTHER SERVICES & CHARGES		587,273	604,391	601,831	881,388	859,936	721,900
CAPITAL OUTLAY							
CAPITAL OUTLAY							
6540	HEAVY MACHINERY	-	-	-	-	-	-
6550	MOTOR VEHICLES	414,474	-	417,176	1,102,015	348,000	516,500
6580	OTHER EQUIPMENT	-	77,929	100,185	312,009	49,500	123,000
TOTAL CAPITAL OUTLAY		414,474	77,929	517,361	1,414,024	397,500	639,500
Total CAPITAL OUTLAY		414,474	77,929	517,361	1,414,024	397,500	639,500
DEBT SERVICE							
DEBT SERVICE							
6603	OTHER LT. OBLIGATION PRINCIPA	-	-	-	-	-	-
TOTAL DEBT SERVICE		-	-	-	-	-	-
TOTAL DEBT SERVICE		-	-	-	-	-	-
TOTAL EXPENDITURES & OTHER FINANCING		6,526,621	6,822,296	7,876,060	9,504,535	9,491,948	10,315,464
SUMMARY:							
OPERATING EXPENSE:		6,112,146	6,744,368	7,358,699	8,090,511	9,094,448	9,675,964
CAPITAL OUTLAY:		414,474	77,929	517,361	1,414,024	397,500	639,500
TOTAL EXPENDITURES		\$ 6,526,621	\$ 6,822,296	\$ 7,876,060	\$ 9,504,535	\$ 9,491,948	\$ 10,315,464

Business Unit	Object Account	Description	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Adopted Budget	2026 Requested Budget
0211	6102	F.T. REGULAR-WAGES & SALARIES	2,778,260	2,865,943	3,108,329	3,364,368	3,759,037	4,105,077
0211	6103	FULL TIME-REGULAR-OVERTIME	117,561	131,945	126,091	126,294	130,000	130,000
0211	6104	PART TIME-WAGES & SALARIES	115,637	90,750	72,089	99,259	190,368	200,419
0211	6108	SEVERANCE PAY		14,582	20,251	59,252		
0211	6121	PERA CONTRIBUTIONS	499,077	511,012	542,373	588,572	646,718	699,798
0211	6122	FICA/MEDICARE CONTRIBUTIONS	62,071	66,062	71,967	79,784	97,995	109,181
0211	6131	GROUP INSURANCE	336,074	339,894	377,986	385,895	428,843	442,892
0211	6133	WORKERS COMP INSURANCE PREMIUM	129,942	191,818	209,520	204,207	293,271	216,617
0211	6135	PAID FAMILY MEDICAL LEAVE						21,416
0211	6204	STATIONERY, ENVELOPES & FORMS	1,602	3,134	4,692	4,962	3,100	4,500
0211	6206	FILM, MICROFILM, TAPES, DISKS	568	370	208	128	1,100	500
0211	6207	TRAINING SUPPLIES	3,154	3,562	10,165	8,170	10,500	10,500
0211	6208	MISCELLANEOUS OFFICE SUPPLIES	1,718	1,271	2,605	2,430	4,500	2,500
0211	6223	GASOLINE	72,247	85,351	74,806	67,842	91,000	72,000
0211	6227	LUBRICANTS & ADDITIVES	1,312	1,624	2,709	2,382	1,500	3,000
0211	6229	SHOP MATERIALS	3,149	1,538	1,425	2,282	1,500	2,000
0211	6231	UNIFORMS & TURN-OUT GEAR	40,663	48,896	63,393	71,023	80,000	80,000
0211	6233	BATTERIES	1,262	2,013	1,940	435	2,000	2,000
0211	6235	AMMUNITION	1,700	13,725	13,274	14,827	15,000	15,000
0211	6237	CRIME SCENE KIT MATERIALS	1,843	-	509	495	1,500	1,500
0211	6239	FIRST AID SUPPLIES	2,488	4,287	4,252	4,287	8,000	8,000
0211	6249	MISCELLANEOUS OPERATING SUPPLY	7,865	10,886	14,510	22,506	25,500	25,500
0211	6251	BATTERIES	516	-	829	647	1,500	1,500
0211	6253	BRAKES	3,466	3,238	4,045	1,739	4,000	4,000
0211	6255	TIRES	10,708	6,616	7,315	6,529	9,500	9,500
0211	6257	OTHER VEHICLE PARTS	13,015	13,425	20,154	21,950	15,000	23,000
0211	6259	BUILDING MAINT/REPAIR SUPPLIES	16,040	13,502	512	14,715	12,900	12,000
0211	6275	OTHER EQUIPMENT PARTS	1,770	220	550	554	2,500	1,000
0211	6281	SMALL TOOLS & MINOR EQUIPMENT	56,920	76,843	69,237	19,643	101,000	48,000
0211	6315	MISCELLANEOUS PROFESSIONAL SER	6,198	11,892	7,840	50,070	14,500	22,000
0211	6321	TELEPHONE	2,072	-				
0211	6322	POSTAGE	3,141	1,182	1,204	1,208	2,600	2,600
0211	6323	CELLULAR PHONES	15,313	-				
0211	6331	TRAVEL & LODGING	5,421	5,159	5,706	8,212	10,000	12,000
0211	6335	TRAINING	32,990	28,335	31,667	36,762	72,000	50,000
0211	6361	GENERAL LIABILITY/PROPERTY INS	52,507	86,707	105,032	102,814	119,348	110,000
0211	6371	ELECTRIC UTILITIES				2,307		2,500
0211	6373	GAS				6,086		6,500
0211	6382	MACHINERY & EQUIPMENT REPAIR	1,244	509	187	1,975	2,000	2,000
0211	6388	OTHER VEHICLE REPAIR	16,616	10,675	13,287	10,709	17,000	17,000
0211	6389	TOWING SERVICES	240	3,096	345	526	3,000	3,000
0211	6405	OFFICE & DATA PROCESSING EQUIP	7,856	9,179	2,706	2,695	12,000	22,000
0211	6413	OFFICE EQUIPMENT RENTAL	5,265	3,483	5,265	5,160	7,500	7,500
0211	6415	OTHER EQUIPMENT RENTAL	37,295	38,215	37,867	42,530	43,000	50,000
0211	6451	MEMBERSHIP DUES	2,757	3,246	3,822	3,447	4,400	4,400
0211	6489	OTHER CONTRACTED SERVICES	8,942	12,625	25,079	373	20,000	1,000
0211	6550	MOTOR VEHICLES	69,000	-	115,083	428,959	48,000	126,500
0211	6580	OTHER EQUIPMENT		9,453	15,780	256,477	15,000	18,000
Total Expenditure			4,547,484	4,726,260	5,196,605	6,135,488	6,328,180	6,708,400

SUMMARY:

OPERATING EXPENSE:	4,478,484	4,716,807	5,065,742	5,450,053	6,265,180	6,563,900
CAPITAL OUTLAY:	69,000	9,453	130,863	685,436	63,000	144,500
TOTAL EXPENDITURES	\$ 4,547,484	\$ 4,726,260	\$ 5,196,605	\$ 6,135,488	\$ 6,328,180	\$ 6,708,400

PERSONNEL COMPLEMENT

Police Chief	1.00	1.00	1.00	1.00	1.00	1.00
Captain	2.00	2.00	2.00	2.00	2.00	2.00
Sergeant	4.00	4.00	4.00	5.00	5.00	5.00
Drug Task Force Officer	1.00	1.00	1.00	1.00	1.00	1.00
Patrol Officer	21.00	21.00	22.00	21.00	21.00	22.00
Lead CSO/Community Service Officer	1.26	1.26	2.00	3.07	3.07	3.07
Police Office Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Clerical/Support Personnel	3.26	3.64	3.64	3.64	4.27	4.64
Public Safety Total	34.52	34.90	36.64	37.71	38.34	39.71

6550 Motor Vehicles

Chev Silverado				66,957		
Dodge Durango (2 in 2024)				119,173	48,000	54,500
Malibu	28,479					
Ford Explorers (3 in 2024)	40,521			180,455		
2 Chargers			73,400			
Ford Explorer with set up						72,000
Tahoe			41,683	62,375		
	69,000	-	115,083	428,959	48,000	126,500

6580 Other Equipment

Axon Squad Car Cameras				219,708		
Radios				36,769		
Drone						18,000
3 flock cameras						10,000
Audio/Video Recorder in Interview Rooms		9,453			15,000	
	-	9,453	-	256,477	15,000	28,000

DESCRIPTION OF SERVICES:

The Police Department is responsible for the protection of life and property and a sense of community security and responds to all emergencies in the city. The Police Department will deter criminal activity by visible patrols; the enforcement of traffic laws; and the apprehension of criminal offenders. The department investigates criminal incidents and apprehends offenders through the gathering, analysis, preservation and presentation of evidence. The Police department provides other community services such as code enforcement, animal control, crime prevention, and school liaison.

BUDGET HIGHLIGHTS

- Personnel Costs - COLA & Steps
- Part-time Evidence & Property Technician (Mar 1) - \$42,494
- Part time to Full-time Police Records Tech - \$44,256
- Vektor Software (6405) - \$10,000
- Replace 2021 Dodge Charger (#311) - \$72,000 (includes set up)
- Replace 2016 Acadia (Police Captain #367) - \$54,500
- Set up Police Captain Vehicle #367 (6281) -\$20,000
- New Unmanned Aerial Vehicle (Drone) - \$18,000

GOALS OF CURRENT YEAR BUDGET:

- Reduce criminal activity in the community
- Adequately staff public safety based on changing demographics and needs
- Leverage technology to create operational efficiencies
- Enhance traffic safety in the community

Performance Measurements:

Police Department Activity	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Projected	2026 Projected
Dispatched Calls for Service	16258	15609	15172	16,069	16500	17000
Motor Vehicle Accidents	443	465	384	390	376	400
Citations and Warnings	1340	1042	968	1649	807	1700
Criminal	988	869	798	709	642	725
Non-Criminal	8500	9000	6914	7675	8800	9000
State CPM Performance Measurement Results	2021	2022	2023	2024	2025	2026
Total Reported Crimes Rate (per 100,000 population)	20.39	17.78	16.81	15.13	19	20
Crime Clearance Rates (per 100,000 population)	24%	19%	27%	28%	25%	25%
Average police response time - highest priority calls	5:54	6:08	5:46	5:46	under 7 min	under 7 minutes

Business Unit	Object Account	Description	2021	2022	2023	2024	2025	2026
			Actual	Actual	Actual	Actual	Adopted Budget	Requested Budget
0220	6102	F.T. REGULAR-WAGES & SALARIES	305,378	352,050	440,276	471,515	555,452	676,388
0220	6103	FULL TIME-REGULAR-OVERTIME	6,610	3,373				
0220	6104	PART TIME-WAGES & SALARIES	283,535	459,516	469,149	518,151	489,069	532,794
0220	6108	SEVERANCE PAY		6,400				
0220	6121	PERA CONTRIBUTIONS	56,867	62,760	76,554	81,484	97,437	118,817
0220	6122	FICA/MEDICARE CONTRIBUTIONS	25,281	25,178	24,861	26,254	29,759	34,449
0220	6131	GROUP INSURANCE	39,920	45,603	64,206	67,860	88,942	114,020
0220	6132	DISABILITY INSURANCE	1,313	1,313	1,313	1,313	1,313	1,313
0220	6133	WORKERS COMP INSURANCE PREMIUM	27,527	49,688	56,968	44,564	52,033	43,575
0220	6135	PAID FAMILY MEDICAL LEAVE						4,792
0220	6208	MISCELLANEOUS OFFICE SUPPLIES	393	316	289	673	500	700
0220	6223	GASOLINE	15,187	21,492	17,844	11,797	20,000	14,000
0220	6225	DIESEL FUEL	5,959	7,163	9,858	14,266	12,000	15,000
0220	6231	UNIFORMS & TURN-OUT GEAR	38,926	57,894	51,594	70,591	65,000	65,000
0220	6239	FIRST AID SUPPLIES	3,434	1,157	1,752	1,137	3,000	3,000
0220	6249	MISCELLANEOUS OPERATING SUPPLY	12,117	16,920	19,922	18,936	24,000	24,000
0220	6257	OTHER VEHICLE PARTS	4,575	5,016	21,361	18,834	11,000	20,000
0220	6259	BUILDING MAINT/REPAIR SUPPLIES		30,016	13,729	32,315	40,000	30,000
0220	6266	SCBA-PARTS	4,055	5,899	23,874	25,450	20,000	25,000
0220	6275	OTHER EQUIPMENT PARTS						
0220	6281	SMALL TOOLS & MINOR EQUIPMENT	20,676	26,684	32,303	32,012	37,000	40,000
0220	6302	AUDITING & ACCOUNTING SERVICES	4,241	4,416	4,958	5,551	7,500	8,000
0220	6321	TELEPHONE	1,624	-				
0220	6322	POSTAGE	70	4	81	76	100	100
0220	6323	CELLULAR PHONES	6,448	-				
0220	6335	TRAINING	36,629	47,504	37,255	34,025	50,000	50,000
0220	6361	GENERAL LIABILITY/PROPERTY INS	16,241	14,421	21,296	20,208	21,295	23,000
0220	6371	ELECTRIC UTILITIES	17,688	17,091	14,515	16,702	18,000	17,000
0220	6372	WATER/IRRIGATION	3,847	2,117	2,791	2,166	3,500	3,000
0220	6373	GAS	8,552	11,838	9,987	10,517	12,000	12,000
0220	6374	REFUSE/RECYCLING	1,431	1,571	1,718	1,773	1,800	2,000
0220	6388	OTHER VEHICLE REPAIR	36,706	58,111	39,247	59,085	50,000	60,000
0220	6405	OFFICE & DATA PROCESSING EQUIP	17,298	18,183	18,920	22,820	30,000	27,000
0220	6451	MEMBERSHIP DUES	1,214	2,029	2,929	1,635	3,000	2,000
0220	6452	SUBSCRIPTIONS	627					
0220	6471	BOOKS & PAMPHLETS	280	1,052	1,282	1,609	1,500	2,000
0220	6489	OTHER CONTRACTED SERVICES	2,045	2,266	4,724	5,011	4,800	5,000
0220	6550	MOTOR VEHICLES	345,474		275,027	673,056	300,000	390,000
0220	6580	OTHER EQUIPMENT		68,475	25,405	23,532	-	70,000
Total Expenditure			1,352,166	1,427,516	1,785,989	2,314,915	2,050,000	2,436,948

SUMMARY:

OPERATING EXPENSE:	1,006,692	1,359,041	1,485,557	1,618,326	1,750,000	1,976,948
CAPITAL OUTLAY:	345,474	68,475	300,432	696,588	300,000	460,000
TOTAL EXPENDITURES	\$ 1,352,166	\$ 1,427,516	\$ 1,785,989	\$ 2,314,915	\$ 2,050,000	\$ 2,436,948

PERSONNEL COMPLEMENT

Fire Chief	1.00	1.00	1.00	1.00	1.00	1.00
Fire Secretary	0.70	0.70	-	-	-	-
Fire Captain of Administration	-	1.00	1.00	1.00	1.00	1.00
Fire Inspector	1.00	1.00	1.00	-	1.00	1.00
Assistant Fire Chief/Fire Marshall	1.00	1.00	1.00	2.00	2.00	2.00
Firefighter/Fire Technician						1.00
Firefighters	7.58	7.58	7.58	7.58	7.58	7.58
Fire Total	11.28	12.28	11.58	11.58	12.58	13.58

6550 Motor Vehicles

1st half funding Replace 1999 Fire Engine #556	-	-	-	-	-
2nd half funding Replace 1999 Fire Engine #556	345,474	-	-	-	-
1/4 of funding Replace 2008 Fire Engine #565 (1.2M)-\$300K 2026 & \$600K 2027	-	-	-	300,000	300,000
Replace 2017 Ford Explorer #569 (net \$5,000 sale proceeds)	-	-	-	-	45,000
Replace 2013 Chev Tahoe #333 net \$5,000 sale proceeds)	-	-	-	-	45,000
Replace Tanker #III Veh #501	-	-	372,027	-	-
Replace Rescue #21	-	275,027	-	-	-
Rescue 2 replacement	-	-	-	301,029	-
	345,474	-	275,027	673,056	390,000

6580 Other Equipment

SCBA Compressor	-	24,405	-	-	-
SCBA bottles	-	-	-	-	45,000
Fire Training Room Table & Chairs	21,039	-	-	-	-
Extrication Tools	47,436	-	-	-	-
Thermal Imaging Camera	-	-	-	-	25,000
radios	-	-	-	23,532	-
	-	68,475	24,405	23,532	70,000

BUDGET HIGHLIGHTS

- Personnel Costs - COLA & Steps
- Full-time Firefighter/Fire Technician (Mar 1) - \$79,351
- 3% COLA increase for on-call firefighters - \$33,725
- 2nd Payment Fire Engine #565 (\$300,000-2025 & \$600,000-2027) - \$300,000 (COR Fund)
- Replace 2017 Ford Explorer (Duty Officer #569) - \$45,000 (net of \$5k trade in)
- Replace 2013 Chev Tahoe (Admin Captain #333) - \$45,000 (net of \$5k trade in)
- Replace 2011 Thermal Imaging Cameras (4) - \$25,000
- Replace 2011 SCBA's bottles (3 packs & 15 bottles) - \$45,000

GOALS OF CURRENT YEAR BUDGET:

- Establish and maintain outreach programs that enhance fire safety within community
- Ensure adequate staff numbers to meet increased demand of calls for service
- Research/plan for space needs and staffing over next 5 year period.

Performance Measurements:

	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Projected	2026 Projected
Number of Calls for Service	1301	1381	1735	2016	2500	3000
Mutual Aid	35	66	75	80	80	85
Given	20	44	54	51	55	55
Received	15	22	21	29	25	30
Number of firefighters	42	47	49	57	60	60
Prevention:						
# of Public Education contacts	38	45	34	40	50	60
# of commercial property inspections	304	320	319	394	500	550
# of permits issued	70	106	286	250	300	350
State CPM Performance Measurement Results	2021	2022	2023	2024	2025 Estimated	2026 Estimated
Insurance industry rating of fire services	4/7	4/7	4/7	4/7	4/7	4/7
Fire calls per 1,000 population	14	13	21	25	27	29
Average response times	6:20	6:15	6:58	6:30	6:30	6:30
EMS calls per 1,000 population	33	36	39	42	45	48

Business Unit	Object Account	Description	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Adopted Budget	2026 Requested Budget
0240	6102	F.T. REGULAR-WAGES & SALARIES	209,127	253,395	332,414	266,839	362,917	538,390
0240	6103	FULL TIME-REGULAR-OVERTIME			2,053	11,616		
0240	6104	PART TIME-WAGES & SALARIES	53,539	51,455	60,547	75,630	90,724	39,361
0240	6105	TEMPORARY-WAGES & SALARIES	2,964			4,543		
0240	6108	SEVERANCE PAY		961		19,351		
0240	6121	PERA CONTRIBUTIONS	19,644	22,626	29,547	26,304	34,023	43,331
0240	6122	FICA/MEDICARE CONTRIBUTIONS	19,869	22,794	27,975	26,627	34,704	44,198
0240	6131	GROUP INSURANCE	28,754	35,612	70,485	49,209	85,455	111,961
0240	6133	WORKERS COMP INSURANCE PREMIUM	1,124	1,911	2,684	2,479	3,570	3,898
0240	6135	PAID FAMILY MEDICAL LEAVE						3,035
0240	6204	STATIONERY, ENVELOPES & FORMS	330	552	609	292	750	1,000
0240	6208	MISCELLANEOUS OFFICE SUPPLIES	41	213	98	412	500	500
0240	6223	GASOLINE	2,787	2,349	1,930	1,131	4,000	4,000
0240	6231	UNIFORMS & TURN-OUT GEAR	234	1,836	987	2,965	800	1,200
0240	6249	MISCELLANEOUS OPERATING SUPPLY	176	630	1,020	2,158	2,000	2,000
0240	6315	MISCELLANEOUS PROFESSIONAL SER	163,898	138,470	126,775	363,711	238,200	110,000
0240	6321	TELEPHONE	349	-				
0240	6322	POSTAGE	1,334	1,399	1,102	1,201	1,500	1,500
0240	6323	CELLULAR PHONES	1,505	-				
0240	6331	TRAVEL AND LODGING	274	2,710	1,797	764	2,000	5,200
0240	6334	MILEAGE REIMBURSEMENT	93	474	199	198	500	600
0240	6335	TRAINING	940	5,509	5,250	3,162	8,100	8,500
0240	6361	GENERAL LIABILITY/PROPERTY INS	5,668	4,809	5,161	4,916	5,197	5,400
0240	6405	OFFICE & DATA PROCESSING EQUIP	24,484	15,891	20,000	10,000	10,000	-
0240	6451	MEMBERSHIP DUES	470	245	100	925	1,100	1,100
0240	6471	BOOKS & PAMPHLETS	595	997	435	1,658	2,000	3,000
0240	6550	MOTOR VEHICLES			27,066			
Total Expenditure			538,198	564,838	718,231	876,090	888,040	928,174

SUMMARY:

OPERATING EXPENSE:	538,198	564,838	691,166	876,090	888,040	928,174
CAPITAL OUTLAY:	-	-	27,066	-	-	-
TOTAL EXPENDITURES	\$ 538,198	\$ 564,838	\$ 718,231	\$ 876,090	\$ 888,040	\$ 928,174

PERSONNEL COMPLEMENT

Building Official	1.00	1.00	1.00	1.00	1.00	1.00
Building Inspector	1.00	2.00	2.00	2.00	2.00	3.00
Admin Assistant	0.70	0.70	0.70	0.70	1.00	1.00
Permit Technicians	1.10	1.10	1.10	1.50	1.50	1.50
Inspectors	0.25	0.25	-	-	-	-
Building Inspection Total	4.05	5.05	4.80	5.20	5.50	6.50

6550 Motor Vehicles

New Vehicle for building inspector			27,066	-	-	-
	-	-	27,066	-	-	-

DESCRIPTION OF SERVICES:

The mission of the Community Development Department is to guide residential and commercial growth through comprehensive planning processes and administer the city's building and zoning codes in a equitable and professional manner to promote and sustain public safety, quality of life, and the health and well being of the whole community.

The purpose of the Building Division is to help ensure all your construction projects meet the requirements of both the Minnesota State Building Code and the City Zoning regulations.

BUDGET HIGHLIGHTS

- Personnel Costs - COLA & Steps
- Full-time Building Inspector/Plans Examiner (Apr 1) - \$90,755

GOALS OF CURRENT YEAR BUDGET:

- Complete standard residential plan review within 10 business days.
- Complete standard commercial plan review within 30 business days.
- Allow for inspection availability within 48 hours.

Performance Measurements:

	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Projected	2026 Projected
New Residential Units (single family, townhome, multi family)	183	125	190	244	190	190
Total Building Permits	3,458	2,932	3,700	3,358	3,700	3,700
Number of Inspections	12449-Est.	7,356	6,593	7,459	9,000	9,000

Business Unit	Object Account	Description	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Adopted Budget	2026 Requested Budget
0250	6251	BATTERIES	-	-	-	275	1,000	1,000
0250	6275	OTHER EQUIPMENT PARTS	1,303	2,713	395	-	2,000	2,000
0250	6361	GENERAL LIABILITY/PROPERTY INS	23	75	1,664	1,808	1,884	2,000
0250	6371	ELECTRIC UTILITIES	1,020	1,020	1,071	935	1,100	1,000
0250	6382	MACHINERY & EQUIPMENT REPAIR	940	5,829	5,195	3,523	6,000	6,000
0250	6580	OTHER CAPITAL EQUIPMENT	-	-	59,000	32,000	34,500	35,000
Total Expenditure			3,287	9,637	67,325	38,541	46,484	47,000

SUMMARY:

OPERATING EXPENSE:	3,287	9,637	67,325	38,541	46,484	47,000
CAPITAL OUTLAY:	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 3,287	\$ 9,637	\$ 67,325	\$ 38,541	\$ 46,484	\$ 47,000

DESCRIPTION OF SERVICES:
 The Civil Defence budget funds expenditures related to the city-wide emergency siren notification system.

BUDGET HIGHLIGHTS

- Replace 2 emergency sirens - \$35,000

GOALS OF CURRENT YEAR BUDGET:

- Maintain infrastructure of siren warning system

Performance Measurements:						
	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Projected	2026 Projected
Number of Sirens	17	17	17	17	17	

Business Unit	Object Account	Description	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Adopted Budget	2026 Requested Budget
0260	6102	F.T. REGULAR-WAGES & SALARIES	29,341	23,616	35,972	48,237	66,122	70,749
0260	6103	FULL TIME-REGULAR-OVERTIME		270				
0260	6105	TEMPORARY-WAGES & SALARIES		270	45	1,095		
0260	6121	PERA CONTRIBUTIONS	2,231	1,797	2,634	3,603	4,959	5,306
0260	6122	FICA/MEDICARE CONTRIBUTIONS	2,264	1,946	2,816	3,749	5,059	5,412
0260	6131	GROUP INSURANCE				666		
0260	6133	WORKERS COMP INSURANCE PREMIUM	1,699	2,020	2,832	4,978	5,042	3,014
0260	6135	PAID FAMILY MEDICAL LEAVE						312
0260	6249	MISCELLANEOUS OPERATING SUPPLY	7,108	19,641	15,756	25,346	26,000	32,000
0260	6271	SIGN REPAIR MATERIALS	-	1,148	1,464	3,103	5,000	6,000
0260	6361	GENERAL LIABILITY/PROPERTY INS	697	599	452	507	542	700
0260	6371	ELECTRIC UTILITIES	13,275	13,717	13,560	13,041	16,500	16,500
0260	6382	MACHINERY & EQUIPMENT REPAIR	13,723	8,677	8,743	7,991	15,000	16,000
0260	6489	CONTRACTED SERVICES	1,291	6,172	787	-	6,500	6,500
Total Expenditure			71,628	79,873	85,061	112,316	150,724	162,493

SUMMARY:

OPERATING EXPENSE:	71,628	79,873	85,061	112,316	150,724	162,493
CAPITAL OUTLAY:	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 71,628	\$ 79,873	\$ 85,061	\$ 112,316	\$ 150,724	\$ 162,493

DESCRIPTION OF SERVICES:
 The Traffic Engineering budget funds the installation and maintenance of traffic signage on, above, and/or near city streets.

BUDGET HIGHLIGHTS

- No major changes. Staff time redistributed between streets, traffic engr, snow plowing & utilities.

GOALS OF CURRENT YEAR BUDGET:

- Continue to meet FHWA guidelines for traffic signage
- Replace damaged or defective signs within 48 hours
- Bring signage up to current standards on all reconstruct and overlay projects
- Continue to support Engineering and Community Development departments with traffic issues

Performance Measurements:						
	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Projected	2026 Projected
Total Hours				2080	2080	2080
Number of Traffic Signs in System						
Number of Traffic Counts Performed						

Business Unit	Object Account	Description	2021	2022	2023	2024	2025	2026
			Actual	Actual	Actual	Actual	Adopted Budget	Requested Budget
0270	6249	MISCELLANEOUS OPERATING SUPPLY	411	340	108	213	750	750
0270	6281	SMALL TOOLS & MINOR EQUIPMENT		945	903	1,509	1,000	1,000
0270	6489	OTHER CONTRACTED SERVICES	332	114	7,164	8,317	7,500	8,500
Total Expenditure			743	1,399	8,175	10,039	9,250	10,250

SUMMARY:

OPERATING EXPENSE:	743	1,399	8,175	10,039	9,250	10,250
CAPITAL OUTLAY:	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 743	\$ 1,399	\$ 8,175	\$ 10,039	\$ 9,250	\$ 10,250

DESCRIPTION OF SERVICES:
 This fund covers expenditures related to animal control. Ramsey PD provides animal containment services and incurs expenses for boarding animals at Anoka PD.

BUDGET HIGHLIGHTS
 No major changes

GOALS OF CURRENT YEAR BUDGET:

- Provide animal containment services to residents

Performance Measurements:						
	2021 Projected	2022 Actual	2023 Actual	2024 Actual	2025 Projected	2026 Projected
Animal Complaints	390	270	377	667	450	650
Number of Animals Impounded	45	20	30	46	45	55
Number of Animals Released to Owners	45	15	24	26	40	50
Number of Euthanizations	0	0	1	0	2	2

Business Unit	Object Account	Description	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Adopted Budget	2026 Requested Budget
0280	6204	STATIONERY, ENVELOPES & FORMS	361	27	508	-	500	500
0280	6206	FILM, MICROFILM, TAPES, DISKS	-	-	-	-	300	300
0280	6241	COMMUNITY POLICING SUPPLIES	9,190	9,967	10,351	14,111	12,500	15,000
0280	6281	SMALL TOOLS & MINOR EQUIPMENT	-	-	832	247	100	200
0280	6291	CULVERTS, SIGNS, STREET SUPPLY	-	-	316	107	400	400
0280	6322	POSTAGE	1	-	216	99	50	100
0280	6323	CELLULAR PHONES	1,118	-	-	-	-	-
0280	6331	TRAVEL & LODGING	-	646	182	203	1,500	1,500
0280	6335	TRAINING	1,655	180	1,170	1,320	2,000	2,000
0280	6361	GENERAL LIABILITY/PROPERTY INS	88	99	109	114	120	150
0280	6415	OTHER EQUIPMENT RENTAL	-	-	-	110	-	250
0280	6451	MEMBERSHIP DUES	446	1,520	745	836	1,500	1,500
0280	6471	BOOKS & PAMPHLETS	257	335	246	-	300	300
Total Expenditure			13,115	12,774	14,673	17,147	19,270	22,200

SUMMARY:

OPERATING EXPENSE:	13,115	12,774	14,673	17,147	19,270	22,200
CAPITAL OUTLAY:	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 13,115	\$ 12,774	\$ 14,673	\$ 17,147	\$ 19,270	\$ 22,200

DESCRIPTION OF SERVICES:
 The Community Orientating Policing funds expenditures related to community programs such as: Kids Safety Camp, Car Seat Inspections, Night to Unite, Pet Clinics, Bike Helmet Fitting and Sale, Police Explorers, and Drug Take Back Program

BUDGET HIGHLIGHTS
 No major changes

GOALS OF CURRENT YEAR BUDGET:

- Increase participation in community based programs

Performance Measurements:	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Projected	2026 Projected
# of participants attending Kids Safety Camp	0	121	107	140	144	300
# of car seat inspections	15	12	12	15	15	15
Night to Unite - # of Parties	50	48	45	45	45	45
# participants in Citizens Academy	10	8	12	16	16	15

GENERAL FUND 101 - GENERAL GOVERNMENT

PUBLIC WORKS 301-312

EXPENDITURE BY OBJECT SUMMARY	-2021 Actual-	-2022 Actual-	-2023 Actual-	-2024 Actual-	-2025 Adopted-	-2026 Requested-
PERSONNEL SERVICES	1,096,459	1,232,690	1,334,945	1,629,459	1,940,238	2,070,049
SUPPLIES	247,499	383,218	325,477	354,996	472,403	471,275
OTHER SERVICES & CHARGES	598,537	410,981	1,406,511	738,509	843,548	888,325
CAPITAL OUTLAY	450,964	127,057	384,417	1,602,233	44,500	447,000
TOTAL EXPENDITURE BY OBJECT	2,393,459	2,153,946	3,451,351	4,325,197	3,300,689	3,876,649

LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

PUBLIC WORKS 301-312

EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS	-2021 Actual-	-2022 Actual-	-2023 Actual-	-2024 Actual-	-2025 Adopted-	-2026 Requested-
PERSONNEL SERVICES						
WAGES AND SALARIES						
6102 F.T. REGULAR-WAGES & SALARIES	735,374	797,269	910,184	1,138,970	1,347,009	1,473,761
6103 FULL TIME-REGULAR-OVERTIME	38,417	42,299	48,290	51,473	52,000	42,000
6105 TEMPORARY-WAGES & SALARIES	24,632	30,256	20,426	13,574	34,208	34,874
6106 OVERTIME-TEMPORARY	878	636	-	-	-	-
TOTAL WAGES AND SALARIES	799,301	870,461	978,901	1,204,017	1,433,217	1,550,635
OTHER GROSS EARNINGS						
6108 SEVERANCE PAY	4,555	65,629	9,124	-	-	-
TOTAL OTHER GROSS EARNINGS	4,555	65,629	9,124	-	-	-
EMPLOYER CONTRIBUTIONS						
6121 PERA CONTRIBUTIONS	57,508	62,881	72,058	86,828	104,926	113,682
6122 FICA/MEDICARE CONTRIBUTIONS	58,852	64,665	73,407	87,825	110,967	119,998
6131 GROUP INSURANCE	140,084	124,889	155,962	201,033	224,301	241,603
6133 WORKERS COMP INSURANCE PREMIUM	36,159	44,165	45,494	49,757	66,827	36,245
6135 PAID FAMILY MEDICAL LEAVE	-	-	-	-	-	7,886
TOTAL EMPLOYER CONTRIBUTIONS	292,604	296,601	346,921	425,443	507,021	519,414
Total PERSONNEL SERVICES	1,096,459	1,232,690	1,334,945	1,629,459	1,940,238	2,070,049

SUPPLIES						
OFFICE SUPPLIES						
6205 DRAFTING SUPPLIES	-	-	-	-	-	-
6208 MISCELLANEOUS OFFICE SUPPLIES	1,096	2,006	2,922	1,717	2,100	2,575
TOTAL OFFICE SUPPLIES	1,096	2,006	2,922	1,717	2,100	2,575
OPERATING SUPPLIES						
6221 CLEANING SUPPLIES	-	-	-	-	-	-
6223 GASOLINE	17,420	21,314	24,531	19,753	39,500	40,500
6225 DIESEL FUEL	32,384	54,169	48,950	26,444	65,000	55,000
6227 LUBRICANTS & ADDITIVES	6,269	6,106	6,305	5,700	9,000	9,000
6229 SHOP MATERIALS	1,692	3,825	2,915	6,624	4,000	4,600
6231 UNIFORMS & TURN-OUT GEAR	6,315	7,231	9,036	10,754	12,500	18,000
6249 MISCELLANEOUS OPERATING SUPPLY	7,331	10,983	9,825	14,480	12,150	15,900
TOTAL OPERATING SUPPLIES	71,411	103,627	101,563	83,754	142,150	143,000
REPAIR AND MAINTENANCE SUPPLIES						
6257 OTHER VEHICLE PARTS	52,237	83,858	77,135	82,963	85,600	92,000
6259 BUILDING MAINT/REPAIR SUPPLIES	563	2,622	3,619	91	2,700	2,700
6261 SAND & GRAVEL	-	2,300	2,779	-	5,300	5,300
6263 SALT	68,800	129,704	68,426	117,442	147,053	135,000
6265 ASPHALT	32,491	32,311	31,135	26,560	35,000	35,000
6267 OTHER STREET MAINTENANCE SUPPL	5,303	10,675	14,920	17,050	16,500	17,500
6269 LANDSCAPE MATERIALS	1,174	952	1,076	942	7,500	4,500
6275 OTHER EQUIPMENT PARTS	-	-	-	-	-	-
TOTAL REPAIR AND MAINTENANCE SUPPLIES	160,568	262,422	199,090	245,048	299,653	292,000
SMALL TOOLS AND MINOR EQUIPMENT						
6281 SMALL TOOLS & MINOR EQUIPMENT	14,424	15,163	21,903	24,478	28,500	33,700
TOTAL SMALL TOOLS AND MINOR EQUIPMENT	14,424	15,163	21,903	24,478	28,500	33,700
Total SUPPLIES	247,499	383,218	325,477	354,996	472,403	471,275

OTHER SERVICES & CHARGES							
PROFESSIONAL SERVICES							
6315	MISCELLANEOUS PROFESSIONAL SER	28,146	29,897	31,744	39,496	40,000	50,000
TOTAL PROFESSIONAL SERVICES		28,146	29,897	31,744	39,496	40,000	50,000
COMMUNICATION							
6321	TELEPHONE	2,211	-	-	-	-	-
6322	POSTAGE	40	143	1,161	1,180	2,600	2,300
6323	CELLULAR PHONES	5,816	-	-	-	-	-
TOTAL COMMUNICATION		8,067	143	1,161	1,180	2,600	2,300
EMPLOYEE REIMBURSEMENTS							
6331	TRAVEL & LODGING	-	-	127	-	-	1,000
6335	TRAINING	6,623	6,952	12,983	18,863	20,400	24,385
TOTAL EMPLOYEE REIMBURSEMENTS		6,623	6,952	13,110	18,863	20,400	25,385
INSURANCE							
6361	GENERAL LIABILITY/PROPERTY INS	26,966	25,801	26,788	29,217	36,078	31,930
TOTAL INSURANCE		26,966	25,801	26,788	29,217	36,078	31,930
UTILITIES							
6371	ELECTRIC UTILITIES	8,153	8,319	8,411	9,991	15,000	13,000
6372	WATER/IRRIGATION	7,020	2,238	2,207	2,384	2,500	3,000
6373	GAS	6,001	6,924	6,150	4,400	10,000	6,000
6374	REFUSE/RECYCLING	3,611	2,180	975	1,101	2,500	2,500
TOTAL UTILITIES		24,785	19,662	17,743	17,876	30,000	24,500
REPAIRS AND MAINTENANCE - LABOR							
6381	BUILDING & STRUCTURE REPAIR	1,248	1,582	3,747	11,173	37,170	20,000
6382	MACHINERY & EQUIPMENT REPAIR	4,944	5,172	6,447	1,184	6,000	6,000
6387	TIRE MOUNTING & BALANCING	255	60	-	-	400	400
6388	OTHER VEHICLE REPAIR	15,242	9,487	16,320	6,353	27,000	27,000
TOTAL REPAIRS AND MAINTENANCE - LABOR		21,689	16,300	26,514	18,710	70,570	53,400
REPAIRS AND MAINTENANCE - CONTRACTS							
6404	MACHINERY & EQUIPMENT	1,221	3,458	-	2,880	3,500	4,000
6405	OFFICE & DATA PROCESSING EQUIP	-	3,745	-	-	-	5,550
TOTAL REPAIRS AND MAINTENANCE - CONTRACTS		1,221	7,203	-	2,880	3,500	9,550
RENTALS							
6415	OTHER EQUIPMENT RENTAL	8,333	2,205	2,838	8,444	6,000	6,000
6417	UNIFORM RENTAL	1,583	689	1,233	1,890	1,200	1,500
TOTAL RENTALS		9,916	2,894	4,071	10,334	7,200	7,500
DUES, SUBSCRIPTIONS, AND REGISTRATION FEES							
6451	MEMBERSHIP DUES	1,017	1,670	964	834	3,200	1,760
TOTAL DUES, SUBSCRIPTIONS, AND REGISTRATION FEES		1,017	1,670	964	834	3,200	1,760
BOOKS AND PAMPHLETS							
6471	BOOKS & PAMPHLETS	-	-	-	-	-	-
TOTAL BOOKS AND PAMPHLETS		-	-	-	-	-	-
CONTRACTED SERVICES							
6488	STREET MAINTENANCE CONTRACT	462,784	294,998	1,272,595	571,622	600,000	650,000
6489	OTHER CONTRACTED SERVICES	7,324	5,461	11,822	27,498	30,000	32,000
TOTAL CONTRACTED SERVICES		470,108	300,459	1,284,417	599,119	630,000	682,000
Total OTHER SERVICES & CHARGES		598,537	410,981	1,406,511	738,509	843,548	888,325
CAPITAL OUTLAY							
CAPITAL OUTLAY							
6540	HEAVY MACHINERY	116,891	103,199	266,007	1,250,996	-	-
6550	MOTOR VEHICLES	62,772	-	94,910	122,698	-	447,000
6580	OTHER EQUIPMENT	271,302	23,858	23,500	228,538	44,500	-
TOTAL CAPITAL OUTLAY		450,964	127,057	384,417	1,602,233	44,500	447,000
Total CAPITAL OUTLAY		450,964	127,057	384,417	1,602,233	44,500	447,000
TOTAL EXPENDITURES & OTHER FINANCING		2,393,459	2,153,946	3,451,351	4,325,197	3,300,689	3,876,649

SUMMARY:

OPERATING EXPENSE:	1,942,495	2,026,889	3,066,934	2,722,964	3,256,189	3,429,649
CAPITAL OUTLAY:	450,964	127,057	384,417	1,602,233	44,500	447,000
TOTAL EXPENDITURES	\$ 2,393,459	\$ 2,153,946	\$ 3,451,351	\$ 4,325,197	\$ 3,300,689	\$ 3,876,649

Business Unit	Object Account	Description	2021	2022	2023	2024	2025	2026
			Actual	Actual	Actual	Actual	Adopted Budget	Requested Budget
0301	6102	F.T. REGULAR-WAGES & SALARIES	240,248	293,930	368,610	383,360	413,954	416,211
0301	6103	FULL TIME-REGULAR-OVERTIME	20,287	23,675	28,461	46,444	40,000	30,000
0301	6105	TEMPORARY-WAGES & SALARIES	14,550	14,752	-			
0301	6106	OVERTIME-TEMPORARY	878	636				
0301	6121	PERA CONTRIBUTIONS	19,411	23,597	29,340	31,457	34,047	33,466
0301	6122	FICA/MEDICARE CONTRIBUTIONS	19,849	23,812	28,270	30,591	34,727	34,135
0301	6131	GROUP INSURANCE	42,747	40,296	51,158	52,266	71,806	72,850
0301	6133	WORKERS COMP INSURANCE PREMIUM	1,198	2,078	2,581	2,035	3,776	3,374
0301	6135	PAID FAMILY MEDICAL LEAVE						2,284
0301	6208	MISCELLANEOUS OFFICE SUPPLIES	795	1,279	2,316	1,001	1,400	1,850
0301	6223	GASOLINE	4,789	5,650	6,823	8,079	9,500	10,500
0301	6231	UNIFORMS & TURN-OUT GEAR	1,170	1,331	2,774	2,276	2,500	3,000
0301	6249	MISCELLANEOUS OPERATING SUPPLY	-	854	408	403	650	900
0301	6257	OTHER VEHICLE PARTS	2,108	1,397	1,905	1,990	600	2,000
0301	6281	SMALL TOOLS & MINOR EQUIPMENT	-	-	1,143	1,994	3,500	1,700
0301	6315	MISCELLANEOUS PROFESSIONAL SER	197	1,288	1,000	2,173	12,000	15,000
0301	6321	TELEPHONE	1,239	-	-	-	-	-
0301	6322	POSTAGE	7	87	1,107	1,175	2,400	2,200
0301	6323	CELLULAR PHONES	3,427	-	-	-	-	-
0301	6331	TRAVEL & LODGING	-	-	127	-	-	1,000
0301	6335	TRAINING	3,699	3,059	4,906	5,260	6,400	8,385
0301	6361	GENERAL LIABILITY/PROPERTY INS	4,131	3,990	4,172	4,303	4,552	4,700
0301	6405	OFFICE & DATA PROCESSING EQUIP	-	3,745	-	-	-	5,550
0301	6451	MEMBERSHIP DUES	748	1,393	864	734	3,000	1,760
0301	6580	OTHER EQUIPMENT	-	-	-	38,989	-	-
0301	6550	MOTOR VEHICLES	-	-	30,844	60,104	-	-
Total Expenditure			381,476	446,849	566,809	674,634	644,812	650,865

SUMMARY:

OPERATING EXPENSE:	381,476	446,849	535,965	575,540	644,812	650,865
CAPITAL OUTLAY:	-	-	30,844	99,094	-	-
TOTAL EXPENDITURES	\$ 381,476	\$ 446,849	\$ 566,809	\$ 674,634	\$ 644,812	\$ 650,865

PERSONNEL COMPLEMENT

PW Director/City Engineer	-	-	1.00	1.00	1.00	0.00
City Engineer	1.00	1.00	-	-	-	1.00
Assistant City Engineer	-	0.50	1.00	1.00	1.00	1.00
Engineering Tech IV	1.00	1.00				
Engineering Tech II	1.00	1.00	1.00	2.00	2.00	3.00
Engineering Tech III	-	-	1.00	1.00	1.00	1.00
Senior Engineering Technician			1.00	1.00	1.00	1.00
Civil Engineer IV	1.00	1.00	1.00	1.00	1.00	
Water Resources Technician						1.00
Civil Engineer II	1.00	0.50	0.00			
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Interns (2)	1.00	1.00	1.00			
Engineering Total	7.00	7.00	8.00	8.00	8.00	9.00

DESCRIPTION OF SERVICES:

The Engineering budget covers engineering functions not charged to specific projects. The City Engineer oversees all engineering including working with the Minnesota Department of Transportation, Anoka County, other cities and regulating agencies, maintaining mapping and GIS data, managing stormwater runoff, responding to citizen and staff requests, and general engineering functions.

BUDGET HIGHLIGHTS

- Full-time City Engineer - \$40,233 (\$200,999 full salary)\$160,766 funded Enterprise & Pavement Mgmt Fund
- Full-time Engineering Tech II (Apr 1) - \$55,184 (\$78,847 full salary (\$23,633 Enterprise
- Civil Engineer IV included in budget for 2024, Water Resources Technician replaced. Funding for this position funded 100% from Storm Water Utility Fund

GOALS OF CURRENT YEAR BUDGET:

- Ensure stable and sustainable funding exists for Pavement Management Program.
- Support construction of Water Treatment Plant.
- Support improvements identified in Anoka County CSAH 5/Nowthen Blvd. transportation study.
- Conduct well siting study for new municipal well #9.
- Develop and plan for key infrastructure improvements (AUAR, utilities, transportation).
- Support construction of Ramsey Gateway Highway 10 improvements.
- Investigate improved pavement condition rating systems.
- Continue pavement rejuvenation program to replace suspended sealcoat program.

Performance Measurements:

	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Projected	2026 Projected
Active Engineering Projects	13	14	18	24	22	
Completed Engineering Projects	11	11	14	17	16	
Infrastructure Asset Management System Upgrades	0	0	0	0	0	

Business Unit	Object Account	Description	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Adopted Budget	2026 Requested Budget
0311	6102	F.T. REGULAR-WAGES & SALARIES	403,503	393,338	423,207	652,737	789,491	899,625
0311	6103	FULL TIME-REGULAR-OVERTIME	1,008	1,220	3,624	1,361	2,000	2,000
0311	6105	TEMPORARY-WAGES & SALARIES	5,160	6,422	14,738	10,392	22,208	22,874
0311	6108	SEVERANCE PAY	4,555	65,629	9,124			
0311	6121	PERA CONTRIBUTIONS	30,100	30,106	31,119	48,510	59,362	67,622
0311	6122	FICA/MEDICARE CONTRIBUTIONS	30,462	30,807	32,704	49,993	63,574	72,099
0311	6131	GROUP INSURANCE	97,338	84,593	104,804	145,897	152,495	168,753
0311	6133	WORKERS COMP INSURANCE PREMIUM	28,331	30,800	32,158	37,828	49,930	26,286
0311	6135	PAID FAMILY MEDICAL LEAVE						4,810
0311	6208	MISCELLANEOUS OFFICE SUPPLIES	301	727	606	715	700	725
0311	6221	CLEANING SUPPLIES						
0311	6223	GASOLINE	10,759	15,664	5,227	10,241	18,000	18,000
0311	6225	DIESEL FUEL	13,194	31,077	11,394	11,396	30,000	20,000
0311	6227	LUBRICANTS & ADDITIVES	6,269	6,106	6,305	5,700	9,000	9,000
0311	6229	SHOP MATERIALS	1,548	3,825	2,671	6,054	3,500	4,000
0311	6231	UNIFORMS & TURN-OUT GEAR	5,145	5,900	6,262	8,478	10,000	15,000
0311	6249	MISCELLANEOUS OPERATING SUPPLY	7,331	10,129	9,417	14,077	11,500	15,000
0311	6257	OTHER VEHICLE PARTS	21,869	39,496	28,244	34,270	43,000	45,000
0311	6259	BUILDING MAINT/REPAIR SUPPLIES	563	2,622	3,619	91	2,700	2,700
0311	6261	SAND & GRAVEL	-	-	-	-	1,500	1,500
0311	6265	ASPHALT	32,491	32,311	31,135	26,560	35,000	35,000
0311	6267	OTHER STREET MAINTENANCE SUPPL	1,019	9,599	992	3,716	4,000	4,500
0311	6269	LANDSCAPE MATERIALS	1,174	952	1,076	942	7,500	4,500
0311	6281	SMALL TOOLS & MINOR EQUIPMENT	14,424	15,163	20,760	22,484	25,000	32,000
0311	6315	MISCELLANEOUS PROFESSIONAL SER	27,948	28,610	30,744	37,323	28,000	35,000
0311	6321	TELEPHONE	973	-	-			
0311	6322	POSTAGE	33	56	54	5	200	100
0311	6323	CELLULAR PHONES	2,389	-	-			
0311	6335	TRAINING	2,924	3,893	8,077	13,603	14,000	16,000
0311	6361	GENERAL LIABILITY/PROPERTY INS	20,250	18,960	20,712	22,913	29,399	25,000
0311	6371	ELECTRIC UTILITIES	8,153	8,319	8,411	9,991	15,000	13,000
0311	6372	WATER/IRRIGATION	7,020	2,238	2,207	2,384	2,500	3,000
0311	6373	GAS	6,001	6,924	6,150	4,400	10,000	6,000
0311	6374	REFUSE/RECYCLING	3,611	2,180	975	1,101	2,500	2,500
0311	6381	BUILDING & STRUCTURE REPAIR	1,248	1,582	3,747	11,173	37,170	20,000
0311	6382	MACHINERY & EQUIPMENT REPAIR	4,944	5,172	6,447	1,184	6,000	6,000
0311	6387	TIRE MOUNTING & BALANCING	255	60	-	-	400	400
0311	6388	OTHER VEHICLE REPAIR	12,400	4,205	1,699	3,726	12,000	12,000
0311	6404	MACHINERY & EQUIPMENT	1,221	3,458		2,880	3,500	4,000
0311	6415	OTHER EQUIPMENT RENTAL	8,333	2,205	2,838	8,444	6,000	6,000
0311	6417	UNIFORM RENTAL	1,583	689	1,233	1,890	1,200	1,500
0311	6451	MEMBERSHIP DUES	269	278	100	100	200	
0311	6488	STREET MAINTENANCE CONTRACT	462,784	294,998	1,272,595	571,622	600,000	650,000
0311	6489	OTHER CONTRACTED SERVICES	7,324	5,461	11,822	27,498	30,000	32,000
0311	6540	HEAVY MACHINERY	116,891	103,199	266,007	1,250,996		-
0311	6550	MOTOR VEHICLES	62,772		64,066	62,594	-	447,000
0311	6580	OTHER EQUIPMENT	271,302	23,858	23,500	189,549	44,500	
Total Expenditure			1,747,168	1,332,827	2,510,567	3,314,818	2,183,029	2,750,494

SUMMARY:

OPERATING EXPENSE:	1,296,204	1,205,770	2,156,994	1,811,678	2,138,529	2,303,494
CAPITAL OUTLAY:	450,964	127,057	353,573	1,503,139	44,500	447,000
TOTAL EXPENDITURES	\$ 1,747,168	\$ 1,332,827	\$ 2,510,567	\$ 3,314,818	\$ 2,183,029	\$ 2,750,494

PERSONNEL COMPLEMENT

Public Works Superintendent	1.00	1.00	1.00	1.00	1.00	1.00
Secretary (Formerly under Engineering)	1.00	1.00	1.00	1.00	1.00	1.00
Lead Mechanic/Mechanic	2.00	2.00	2.00	3.00	3.00	3.00
Street Supervisor	-	1.00	1.00	1.00	1.00	1.00
Streets Lead Worker	1.00	1.00	1.00	1.00	1.00	1.00
PW Maintenance Worker	5.00	5.00	5.00	8.00	8.00	8.00
Temporary - Streets	0.50	0.50	0.50	0.50	0.50	0.50
Street Maintenance Total	10.50	11.50	11.50	15.50	15.50	15.50

6488/6489 Other Contracted Services

Pavement Management Program Funding (Transfer to Pavement Manager)	300,000	-	-	-	-	-
Cracksealing/Rejuvenation/Pothole Patching	162,784	200,000	1,272,595	571,622	580,000	630,000
Curb Repair/Tree Removal	-	15,000	-	23,255	20,000	20,000
Misc	-	-	-	4,243	-	-
	462,784	215,000	1,272,595	599,119	600,000	650,000

6540 - Heavy Machinery

F350 truck with plow (2021 & 2022 total cost)	116,891	103,199	-	-	-	-
2-Single Axle Plow Trucks	-	-	-	917,389	-	-
Tandem Axle Truck with Plow less trade in \$15,000	-	-	266,007	-	-	-
Kubota Tractor less trade in \$23,000 (Replace #686)	-	-	-	-	-	-
Snow Blower less trade in \$15,000 (Replace #647)	-	-	-	-	-	-
F550 4x4 Truck with 9' 2" V-plow (New) with lift gate	-	-	-	101,176	-	-
721 G Front End Loader	-	-	-	232,432	-	-
	116,891	103,199	266,007	1,250,996	-	-

6550-Motor Vehicle

1-ton truck	62,772	-	-	-	-	-
2-3/4 ton trucks with plows (1 new & 1 replacement)	-	-	64,066	62,594	-	-
Single Axle with dump & Plow less trade in \$15,000 (Replace #672)	-	-	-	-	-	343,000
F550 Truck less resale \$10,000 (Replace #680)	-	-	-	-	-	104,000
	62,772	-	64,066	62,594	-	447,000

6580 - Other Equipment

Sidewalk Machine	162,723	-	-	-	-	-
Snow Pusher Box for Front End Loader	-	-	23,500	-	-	-
Trailer for skidsteer	15,102	-	-	-	-	-
Toolcat	36,105	-	-	-	-	-
Skidsteer	57,372	-	-	-	-	-
Tire balancer (1/2 cost other 1/2 police)	-	9,453	-	-	-	-
Asphalt floater	-	14,405	-	-	-	-
ExMark Mower (less \$2,500 trade in)	-	-	-	-	17,500	-
Pull behind PTO Mower (Less \$1,000 trade in)	-	-	-	-	27,000	-
Trailer Mounted Boom Lift	-	-	-	57,250	-	-
Bobcat T66 Skidsteer	-	-	-	79,248	-	-
Scissor Lift JLG 2646	-	-	-	26,500	-	-
10-Foot Slide in Removable Salt/Sander Spreader (Truck Mounted)	-	-	-	13,386	-	-
Hydraulic hose Crimping Machine	-	-	-	13,165	-	-
	271,302	23,858	23,500	189,549	44,500	-

DESCRIPTION OF SERVICES:

The Street Maintenance Department is responsible for maintaining city streets, sidewalks, traffic signs, boulevards, ROW mowing and the storm water collection system.

BUDGET HIGHLIGHTS

- Staff time redistributed between streets, traffic engr, snow plowing & utilities.
- Street Maintenance Improvements (Ex: Rejuvenation) - \$50,000 increase
- Replace 2013 Ford F350 with Plow & Equip (#680) - \$104,000 (net of \$10k resale)
- Upgrade 2013 Ford F350 with Plow & Equip To a Hook Truck (#680) - \$55,000
- Replace 2016 Sterling Single axle (#672) - \$328,000 (net of \$15K trade in)

GOALS OF CURRENT YEAR BUDGET:

- Maintain and improve city's rating of 7.0 average of road condition
- Increase use of contracted services on pothole repair (velocity patching)
- Increase prevenative maintenace to prolong the life of our public streets
- Maintain our city vehicles and equipment to the highest level possible

Performance Measurements:

	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Projected	2026 Projected
Crack filling (miles)	20.88	10.37	15	19	19	
Sealcoating (miles)	0	0	0	0	0	
Asphalt patching (tons)		380	385	390	390	

Business Unit	Object Account	Description	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Adopted Budget	2026 Requested Budget
0312	6102	F.T. REGULAR-WAGES & SALARIES	91,623	110,001	118,368	102,873	143,564	157,925
0312	6103	FULL TIME-REGULAR-OVERTIME	17,122	17,405	16,205	3,668	10,000	10,000
0312	6105	TEMPORARY-WAGES & SALARIES	4,922	9,082	5,689	3,182	12,000	12,000
0312	6121	PERA CONTRIBUTIONS	7,997	9,179	11,599	6,861	11,517	12,594
0312	6122	FICA/MEDICARE CONTRIBUTIONS	8,541	10,046	12,434	7,241	12,666	13,764
0312	6131	GROUP INSURANCE				2,870		
0312	6133	WORKERS COMP INSURANCE PREMIUM	6,629	11,287	10,755	9,893	13,121	6,585
0312	6135	PAID FAMILY MEDICAL LEAVE						792
0312	6223	GASOLINE	1,873		12,481	1,433	12,000	12,000
0312	6225	DIESEL FUEL	19,191	23,092	37,557	15,048	35,000	35,000
0312	6229	SHOP MATERIALS	144	-	244	570	500	600
0312	6257	OTHER VEHICLE PARTS	28,260	42,965	46,987	46,702	42,000	45,000
0312	6261	SAND & GRAVEL	-	2,300	2,779	-	3,800	3,800
0312	6263	SALT	68,800	129,704	68,426	117,442	147,053	135,000
0312	6267	OTHER STREET MAINTENANCE SUPPL	4,284	1,076	13,928	13,335	12,500	13,000
0312	6361	GENERAL LIABILITY/PROPERTY INS	2,586	2,851	1,903	2,001	2,127	2,230
0312	6388	OTHER VEHICLE REPAIR	2,842	5,282	14,621	2,627	15,000	15,000
Total Expenditure			264,815	374,270	373,975	335,746	472,848	475,290

SUMMARY:

OPERATING EXPENSE:	264,815	374,270	373,975	335,746	472,848	475,290
CAPITAL OUTLAY:	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 264,815	\$ 374,270	\$ 373,975	\$ 335,746	\$ 472,848	\$ 475,290

DESCRIPTION OF SERVICES:
 The Snow and Ice Removal budget provides for snow removal and for ice control on city streets, parking lots, and pathways.

BUDGET HIGHLIGHTS

- Staff time redistributed between streets, traffic engr, snow plowing & utilities.

GOALS OF CURRENT YEAR BUDGET:

- Clearing of parking ramp utilizing PW Staff (full time, temp on call, & seasonal staff) See PUMA Budget
- Continue to monitor and reduce salt usage
- Continue to complete citywide plowing in 8 hours or less
- Upgrade weather service to MDSS (maintenance decision support software)
- Equip cul-de-sac trucks and sidewalk plowing equipment with AVL to track snow removal operations

Performance Measurements:	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Projected	2026 Projected
Miles of Streets Plowed	183	185	187	189	190	190
Cul-de-sacs	287	291	295	299	303	305
Salt/Sand Purchased (tons)	1400	1600	2300	1,400	1,200	1,440
Snow Removal Hours	1700	1750	2600	950	840	1,500
Full Scale Plowing Events	12	13	23	5	5	10

PARKS AND RECREATION 452-455

EXPENDITURE BY OBJECT SUMMARY	-2021 Actual-	-2022 Actual-	-2023 Actual-	-2024 Actual-	-2025 Adopted-	-2026 Requested-
PERSONNEL SERVICES	929,874	962,545	1,088,600	1,252,025	1,487,113	1,641,195
SUPPLIES	186,228	200,417	242,430	209,358	286,400	327,500
OTHER SERVICES & CHARGES	253,330	265,263	297,610	370,080	341,148	393,600
CAPITAL OUTLAY	112,370	16,852	-	466,961	110,000	263,500
TOTAL EXPENDITURE BY OBJECT	1,481,802	1,445,077	1,628,641	2,298,424	2,224,661	2,625,795

LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

PARKS AND RECREATION 452-455

EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS	-2021 Actual-	-2022 Actual-	-2023 Actual-	-2024 Actual-	-2025 Adopted-	-2026 Requested-
PERSONNEL SERVICES						
WAGES AND SALARIES						
6102 F.T. REGULAR-WAGES & SALARIES	618,528	617,124	730,962	838,878	976,945	1,098,965
6103 FULL TIME-REGULAR-OVERTIME	1,837	1,469	818	1,985	1,000	1,000
6105 TEMPORARY-WAGES & SALARIES	85,592	87,275	65,361	68,874	100,000	103,328
TOTAL WAGES AND SALARIES	705,957	705,868	797,141	909,736	1,077,945	1,203,293
OTHER GROSS EARNINGS						
6108 SEVERANCE PAY	-	-	-	1,444	-	-
TOTAL OTHER GROSS EARNINGS	-	-	-	1,444	-	-
EMPLOYER CONTRIBUTIONS						
6121 PERA CONTRIBUTIONS	48,065	48,867	54,097	62,522	71,538	80,535
6122 FICA/MEDICARE CONTRIBUTIONS	53,916	53,502	59,784	67,809	82,463	92,051
6131 GROUP INSURANCE	94,527	116,186	132,986	166,248	196,790	219,034
6133 WORKERS COMP INSURANCE PREMIUM	27,409	38,121	44,593	44,265	58,377	40,023
6135 PAID FAMILY MEDICAL LEAVE	-	-	-	-	-	6,259
TOTAL EMPLOYER CONTRIBUTIONS	223,916	256,677	291,459	340,845	409,168	437,902
Total PERSONNEL SERVICES	929,874	962,545	1,088,600	1,252,025	1,487,113	1,641,195
SUPPLIES						
OFFICE SUPPLIES						
6208 MISCELLANEOUS OFFICE SUPPLIES	501	1,185	921	616	900	1,000
TOTAL OFFICE SUPPLIES	501	1,185	921	616	900	1,000
OPERATING SUPPLIES						
6223 GASOLINE	19,559	22,510	12,425	21,427	23,000	24,000
6225 DIESEL FUEL	3,238	9,893	6,311	7,072	10,500	11,500
6229 SHOP MATERIALS	939	3,467	1,198	1,937	2,500	2,500
6231 UNIFORMS & TURN-OUT GEAR	4,882	6,130	6,106	8,077	6,000	6,500
6249 MISCELLANEOUS OPERATING SUPPLY	30,380	31,531	29,962	34,520	33,000	34,000
TOTAL OPERATING SUPPLIES	58,998	73,531	56,002	73,033	75,000	78,500
REPAIR AND MAINTENANCE SUPPLIES						
6257 OTHER VEHICLE PARTS	7,020	16,974	25,587	23,949	17,500	19,000
6265 ASPHALT	101,594	71,915	111,045	90,512	126,000	150,000
6269 LANDSCAPE MATERIALS	11,449	16,843	23,522	8,547	50,000	60,000
6268 IRRIGATION SUPPLIES	6,025	16,118	20,540	10,881	13,000	15,000
TOTAL REPAIR AND MAINTENANCE SUPPLIES	126,088	121,851	180,694	133,889	206,500	244,000
SMALL TOOLS AND MINOR EQUIPMENT						
6281 SMALL TOOLS & MINOR EQUIPMENT	641	3,851	4,813	1,820	4,000	4,000
TOTAL SMALL TOOLS AND MINOR EQUIPMENT	641	3,851	4,813	1,820	4,000	4,000
Total SUPPLIES	186,228	200,417	242,430	209,358	286,400	327,500

OTHER SERVICES & CHARGES							
PROFESSIONAL SERVICES							
6315	MISCELLANEOUS PROFESSIONAL SER	30,717	28,405	927	25,751	20,000	20,000
TOTAL PROFESSIONAL SERVICES		30,717	28,405	927	25,751	20,000	20,000
COMMUNICATION							
6321	TELEPHONE	-	-	-	-	-	-
6322	POSTAGE	54	211	23	29	160	100
6323	CELLULAR PHONES	3,171	-	-	-	-	-
TOTAL COMMUNICATION		3,225	211	23	29	160	100
EMPLOYEE REIMBURSEMENTS							
6331	TRAVEL & LODGING	-	-	-	-	-	-
6334	MILEAGE REIMBURSEMENT	-	-	-	-	-	-
6335	TRAINING	453	1,169	2,794	8,899	6,300	10,000
TOTAL EMPLOYEE REIMBURSEMENTS		453	1,169	2,794	8,899	6,300	10,000
ADVERTISING AND PUBLISHING							
6352	GENERAL NOTICE & PUBLIC INFOR	-	-	-	-	-	-
TOTAL ADVERTISING AND PUBLISHING		-	-	-	-	-	-
INSURANCE							
6361	GENERAL LIABILITY/PROPERTY INS	17,104	12,875	41,790	46,020	48,138	50,000
TOTAL INSURANCE		17,104	12,875	41,790	46,020	48,138	50,000
UTILITIES							
6371	ELECTRIC UTILITIES	30,992	32,719	31,956	30,027	35,000	36,000
6372	WATER/IRRIGATION	11,167	10,771	16,324	12,180	18,000	56,000
6373	GAS	7,073	12,404	11,759	9,894	14,000	15,000
6374	REFUSE/RECYCLING	5,428	7,533	7,083	9,131	8,500	12,000
TOTAL UTILITIES		54,660	63,427	67,122	61,233	75,500	119,000
REPAIRS AND MAINTENANCE - LABOR							
6381	BUILDING & STRUCTURE REPAIR	14,346	22,387	4,726	37,888	35,000	37,000
6382	MACHINERY & EQUIPMENT REPAIR	543	8,964	16,104	6,451	6,000	7,000
6388	OTHER VEHICLE REPAIR	3,177	-	2,988	2,981	3,000	3,000
TOTAL REPAIRS AND MAINTENANCE - LABOR		18,066	31,350	23,818	47,321	44,000	47,000
RENTALS							
6415	OTHER EQUIPMENT RENTAL	777	985	878	1,197	1,000	1,000
6416	MACHINERY RENTAL	-	-	-	-	-	350
6417	UNIFORM RENTAL	258	224	-	514	350	350
TOTAL RENTALS		1,036	1,209	878	1,711	1,350	1,700
DUES, SUBSCRIPTIONS, AND REGISTRATION FEES							
6451	MEMBERSHIP DUES	300	300	534	782	700	800
TOTAL DUES, SUBSCRIPTIONS, AND REGISTRATION FEES		300	300	534	782	700	800
CONTRACTED SERVICES							
6489	OTHER CONTRACTED SERVICES	127,769	126,317	159,725	178,335	145,000	145,000
TOTAL CONTRACTED SERVICES		127,769	126,317	159,725	178,335	145,000	145,000
Total OTHER SERVICES & CHARGES		253,330	265,263	297,610	370,080	341,148	393,600
CAPITAL OUTLAY							
CAPITAL OUTLAY							
6540	HEAVY MACHINERY	-	-	-	278,893	-	-
6550	VEHICLES	-	-	-	62,594	-	263,500
6580	OTHER EQUIPMENT	112,370	16,852	-	125,474	110,000	-
TOTAL CAPITAL OUTLAY		112,370	16,852	-	466,961	110,000	263,500
Total CAPITAL OUTLAY		112,370	16,852	-	466,961	110,000	263,500
TOTAL EXPENDITURES & OTHER FINANCING		1,481,802	1,445,077	1,628,641	2,298,424	2,224,661	2,625,795

SUMMARY:

OPERATING EXPENSE:	1,369,432	1,428,225	1,628,641	1,831,463	2,114,661	2,362,295
CAPITAL OUTLAY:	112,370	16,852	-	466,961	110,000	263,500
TOTAL EXPENDITURES	\$ 1,481,802	\$ 1,445,077	\$ 1,628,641	\$ 2,298,424	\$ 2,224,661	\$ 2,625,795

Business Unit	Object Account	Description	2021	2022	2023	2024	2025	2026
			Actual	Actual	Actual	Actual	Adopted Budget	Requested Budget
0452	6102	F.T. REGULAR-WAGES & SALARIES	618,528	617,124	730,962	838,878	976,945	1,098,965
0452	6103	FULL TIME-REGULAR-OVERTIME	1,837	1,469	818	1,985	1,000	1,000
0452	6104	PART TIME-WAGES & SALARIES	17,113	36,452				
0452	6105	TEMPORARY-WAGES & SALARIES	68,479	50,823	65,361	68,874	100,000	103,328
0452	6108	SEVERANCE PAY				1,444		
0452	6121	PERA CONTRIBUTIONS	48,065	48,867	54,097	62,522	71,538	80,535
0452	6122	FICA/MEDICARE CONTRIBUTIONS	53,916	53,502	59,784	67,809	82,463	92,051
0452	6131	GROUP INSURANCE	94,527	116,186	132,986	166,248	196,790	219,034
0452	6133	WORKERS COMP INSURANCE PREMIUM	27,409	38,121	44,593	44,265	58,377	40,023
0452	6135	PAID FAMILY MEDICAL LEAVE						6,259
0452	6208	MISCELLANEOUS OFFICE SUPPLIES	501	1,185	921	616	900	1,000
0452	6223	GASOLINE	19,559	22,510	12,425	21,427	23,000	24,000
0452	6225	DIESEL FUEL	3,238	9,893	6,311	7,072	10,500	11,500
0452	6229	SHOP MATERIALS	939	3,467	1,198	1,937	2,500	2,500
0452	6231	UNIFORMS & TURN-OUT GEAR	4,882	6,130	6,106	8,077	6,000	6,500
0452	6249	MISCELLANEOUS OPERATING SUPPLY	30,380	31,531	29,962	34,520	33,000	34,000
0452	6257	OTHER VEHICLE PARTS	7,020	16,974	25,587	23,949	17,500	19,000
0452	6265	ASPHALT	101,594	71,915	111,045	90,512	126,000	150,000
0452	6268	IRRIGATION SUPPLIES	6,025	16,118	20,540	10,881	13,000	15,000
0452	6269	LANDSCAPE MATERIALS	11,449	16,843	23,522	8,547	50,000	60,000
0452	6281	SMALL TOOLS & MINOR EQUIPMENT	641	3,851	4,813	1,820	4,000	4,000
0452	6315	MISCELLANEOUS PROFESSIONAL SER	30,717	28,405	927	25,751	20,000	20,000
0452	6321	TELEPHONE	-	-				
0452	6322	POSTAGE	54	211	23	29	160	100
0452	6323	CELLULAR PHONES	3,171	-				
0452	6335	TRAINING	453	1,169	2,794	8,899	6,300	10,000
0452	6361	GENERAL LIABILITY/PROPERTY INS	17,104	12,875	41,790	46,020	48,138	50,000
0452	6371	ELECTRIC UTILITIES	30,992	32,719	31,956	30,027	35,000	36,000
0452	6372	WATER/IRRIGATION	11,167	10,771	16,324	12,180	18,000	56,000
0452	6373	GAS	7,073	12,404	11,759	9,894	14,000	15,000
0452	6374	REFUSE/RECYCLING	5,428	7,533	7,083	9,131	8,500	12,000
0452	6381	BUILDING & STRUCTURE REPAIR	14,346	22,387	4,726	37,888	35,000	37,000
0452	6382	MACHINERY & EQUIPMENT REPAIR	543	8,964	16,104	6,451	6,000	7,000
0452	6388	OTHER VEHICLE REPAIR	3,177	-	2,988	2,981	3,000	3,000
0452	6415	OTHER EQUIPMENT RENTAL	777	985	878	1,197	1,000	1,000
0452	6417	UNIFORM RENTAL	258	224	-	514	350	350
0452	6451	MEMBERSHIP DUES	300	300	534	782	700	800
0452	6489	OTHER CONTRACTED SERVICES	127,769	126,317	159,725	178,335	145,000	145,000
0452	6540	HEAVY MACHINERY				278,893		
0452	6550	MOTOR VEHICLES	-	-	-	62,594		263,500
0452	6580	OTHER EQUIPMENT	112,370	16,852		125,474	110,000	
Total Expenditure			1,481,802	1,445,077	1,628,641	2,298,424	2,224,661	2,625,795

SUMMARY:

OPERATING EXPENSE:	1,369,432	1,428,225	1,628,641	1,831,463	2,114,661	2,362,295
CAPITAL OUTLAY:	112,370	16,852	-	466,961	110,000	263,500
TOTAL EXPENDITURES	\$ 1,481,802	\$ 1,445,077	\$ 1,628,641	\$ 2,298,424	\$ 2,224,661	\$ 2,625,795

PERSONNEL COMPLEMENT

Park Maintenance Worker	5.00	6.00	6.00	7.00	7.00	8.00
Utilities Maintenance Worker (Enterprise Funded)	3.00	3.00	3.00	4.00	4.00	4.00
Utilities Supervisor (Enterprise Funded)	1.00	1.00	1.00	1.00	1.00	1.00
Parks/Assistant PW Director	1.00	1.00	1.00	1.00	1.00	1.00
Park Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Parks Lead Worker	1.00	1.00	1.00	1.00	1.00	1.00
Recreation and Special Event Coord.				1.00	1.00	1.00
Recreation Specialist	0.50	0.50	1.00	-	-	-
Temporary - Parks	3.62	3.62	3.62	3.62	3.62	3.62
Admin Assistant	-	-	-	1.00	1.00	1.00
	16.12	17.12	17.62	20.62	20.62	21.62

6489 Other Contracted Services

Portable Toilets Rental	5,269	5,907	5,117	6,157	8,000
Photo Contest Winners	460	-	-	460	600
Recreation Programming (Art, Hiking, YOGA, 55+ Trips/Classes)	10,596	7,879	8,480	29,438	30,000
Fertilizing	26,472	19,466	13,379	27,217	29,000
Irrigation (Anderson Irrigation/Great Northern Landscape)	12,824	10,769	40,045	29,077	-
Mowing of The Draw/Fire Station, Weeding (SpeedCutters/Best Outdoor S	39,193	26,962	28,715	28,315	35,000
Vegetation Management (Prairie Restorations)	25,743	20,761	25,419	27,000	35,000
Clean Park Buildings (Christian Pte-Green Tech)	-	4,075	14,800	21,600	-
Park Improvements - Wood Fiber/Turf/Fence/Striping	-	27,314	3,872	7,265	7,400
Holiday Lights	3,325	-	11,588	-	-
EAB Tree Removal	-	-	5,000	-	-
Misc	3,887	3,183	3,310	1,804	-
	127,769	126,317	159,725	178,335	145,000

6540/6550 Heavy Machinery

3/4 ton 4/4 Truck	-	-	-	-	-
Mow truck	-	-	-	68,093	-
F550 4/4 truck with plow	-	-	-	100,692	-
F350	-	-	-	62,594	-
Bobcat loader	-	-	-	110,108	-
F250 With topper & Plow less resale \$5,000 (Replace #665)	-	-	-	-	80,000
Water Truck (1/4 cost) \$82,500 less trade in \$3,000 (Replace #669)	-	-	-	-	79,500
One Ton with Dump & plow less resale \$6,000 (Replace #678)	-	-	-	-	104,000
	-	-	-	341,487	263,500

6580 Other Equipment

Kubota UTV 4X4 Field Maintenance/Snow Removal	-	-	-	-	25,000
Kubota Tractor Attachment	-	-	-	-	-
Large Area Mower	101,509	-	-	-	-
Line Striper	-	19,000	-	-	-
John Deere Mower	10,861	-	-	-	-
3-Zero-Turn Mowers	-	-	-	71,604	-
Chipper (new)	-	-	-	-	85,000
Turbine debris blower	-	-	-	31,346	-
Snowquip snowblower	-	-	-	22,524	-
	112,370	19,000	-	125,474	110,000

DESCRIPTION OF SERVICES:

The Park and Recreation Department is responsible for the outdoor maintenance of all municipal grounds, including the Municipal Center, fire stations, parks, trails and streetscapes. Parks facilities include buildings, playgrounds, shelters, ballfields.

BUDGET HIGHLIGHTS

- Staff time redistributed between streets, traffic engr, snow plowing & utilities.
- Full-time Park Maintenance Worker (Apr 1) - \$74,574
- Seasonal Recreation Aide (May-Sept - \$19,588
- 3% COLA increase seasonal workers
- Increase in Asphalt (6265) pursuant to Trail Maintenance Plan - \$24,000.
- Landscape (6269) \$10,000 for street trees and EAB replacements
- Irrigation Repairs (6382) - \$40,000 (Recorded previously (6489) always overbudget
- Replace 2007 Chevy Half Ton (#665) - \$80,000 (net of \$5k resale)
- Replace 2008 International Water Truck (#669) - \$79,500 (net of \$3k trade in) Total truck cost - \$318,000 (net \$12K trade in) Remainder utility funded
- Replace 2013 Ford one ton with dump & Plow (#678) - \$104,000 (net of \$6K resale)
~ No increase to 6489, recognizing additional Parks Maint. Worker proposed.

GOALS OF CURRENT YEAR BUDGET:

- Address bituminous trails, pursuant to the Trail Maintenance Policy adopted in 2024.
- Continue to expand the diversity and opportunities of recreation programs.
- Continue to work year-round with the athletic associations (and PACT) in the provision of youth athletic fields.
- Strive to adequately address formal landscape maintenance and reduce mowing in unneeded areas.
- Attempt to adequately address boulevard tree replacements (Emerald Ash Borer and carboric acid kills)

Performance Measurements:

	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Projected	2026 Projected
Number of City Parks	26	26	26	27	28	
Number of Athletic Fields Maintained	42	42	42	42	42	
Number of Playgrounds Maintained	17	17	17	17	18	
Miles of Trails Maintained	70	70	70	70	75	
Total Acreage Mowed	150.11	150.11	150.11	150.11	150.11	

Business Unit	Object Account	Description	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Adopted Budget	2026 Requested Budget
0892	6108	SEVERANCE PAY	-					50,000
0892	6304	LEGAL FEES	2,741					24,000
0892	6315	MISCELLANEOUS PROFESSIONAL SER	-	-			30,340	25,000
0892	6603	OTHER L.T. OBLIGATION PRINCIPA	61,853	61,853	61,853			
0892	6820	OPERATING TRANSFERS TO OTHER F	409,801	272,688	92,756	61,853	106,373	106,373
Total Expenditure			474,396	334,541	154,609	61,853	136,713	205,373

SUMMARY:

OPERATING EXPENSE:	474,396	334,541	154,609	61,853	136,713	205,373
CAPITAL OUTLAY:	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 474,396	\$ 334,541	\$ 154,609	\$ 61,853	\$ 136,713	\$ 205,373

6603/6820 Principal & Transfers						
Bury Carlson Internal Loan (PIR Fund)*	44,520	44,520	44,520	44,520	44,520	44,520
Municipal Center debt transfer interfund	61,853	61,853	61,853	61,853	61,853	61,853
	<u>106,373</u>	<u>106,373</u>	<u>106,373</u>	<u>106,373</u>	<u>106,373</u>	<u>106,373</u>

*Coded directly against property tax when collected

6820 Transfers to Other Funds

Excess Revenue Transfer	409,801	272,688	92,756
	<u>-</u>	<u>-</u>	<u>-</u>
	409,801	272,688	92,756

DESCRIPTION OF SERVICES:

The Contingency budget is to be used for unforeseen expenditures or for anticipated

BUDGET HIGHLIGHTS

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GOALS OF CURRENT YEAR BUDGET:

Minimize unbudgeted/unallocated expenses

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BUDGET SUMMARY:								
Business Unit	Object Account	Description	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Adopted Budget	2026 Adopted Budget
9230	4011	CURRENT-AD VALOREM TAXES	63,927	66,843	72,192	78,150	86,367	86,367
9230	4012	DELINQUENT-AD VALOREM TAXES	1,060	348	(989)	(593)		
9230	4014	FISCAL DISPARITIES	11,146	9,838	9,407	8,998		
9230	4273	OTHER STATE GRANTS & AIDS						
9230	4609	OTHER MISCELLANEOUS REVENUES	10	198,638	275	30,000		
9230	4701	INTEREST ON INVESTMENTS	(3,673)	(11,202)	64,554	69,212	5,000	4,800
9230	4901	TRANSFER IN FROM OTHER FUNDS						
Total Revenue			72,470	264,465	145,440	185,766	91,367	91,167

Business Unit	Object Account	Description	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Adopted Budget	2026 Adopted Budget
9230	6102	F.T. REGULAR-WAGES & SALARIES						
9230	6105	TEMPORARY-WAGES & SALARIES	560	660	435	350	1,000	1,000
9230	6121	PERA CONTRIBUTIONS	-					
9230	6122	FICA/MEDICARE CONTRIBUTIONS	43	50	33	27	80	80
9230	6131	GROUP INSURANCE						
9230	6133	WORKERS COMP INSURANCE PREMIUM	2	4	2	5		
9230	6246	MARKETING	7,190	24,154	6,626	10,698	25,000	23,000
9230	6249	MISCELLANEOUS OPERATING SUPPLY	2,364	8,769	12,007	11,770	19,000	21,000
9230	6304	LEGAL FEES						
9230	6315	MISCELLANEOUS PROFESSIONAL SER	46,082	43,193	1,010	44,130	36,200	36,000
9230	6322	POSTAGE						
9230	6323	CELLULAR PHONES						
9230	6331	TRAVEL & LODGING	312	449	483	157	2,500	2,500
9230	6335	TRAINING	575	660	1,125	385	5,100	5,100
9230	6361	GENERAL LIABILITY/PROPERTY INS	3,242	624	313	268	287	287
9230	6371	ELECTRIC UTILITIES						
9230	6433	REFUNDS/REIMBURSEMENTS	250,000					
9230	6530	IMPROVEMENTS OTHER THAN BUILDINGS	15,151					
9230	6451	MEMBERSHIP DUES	1,121	1,798	1,593	2,366	2,200	2,200
9230	6452	SUBSCRIPTIONS	5	17	-			
9230	6530	IMPROVEMENTS OTHER THAN BUILDINGS	-	20,143	-			
9230	6580	OTHER EQUIPMENT				23,634		
Total Expenditure			326,645	100,521	23,627	93,789	91,367	91,167

DESCRIPTION OF SERVICES:
 The primary objective of the Economic Development Authority is to aid, assist and promote the growth and expansion of commercial, retail and industrial development in the City of Ramsey.

- GOALS OF CURRENT YEAR BUDGET:**
- Enhance Business Retention and Expansion Program and EDA events
 - Increase number of jobs
 - Increase retail tax base
 - Reduce the amount of land owned by City for development
 - Facilitate development along Hwy 10 corridor

Dept	ITEMS REMOVED:	Amount
Mayor-0111	Council Meals (6249)	\$ (4,000)
Mayor-0111	City Survey (6315)	\$ (30,000)
Govt Bldg-194	Replace Toolcat (6580)	\$ (48,000)
Building-240	New Inspection Vehicle (6550)	\$ (35,000)
Police-211	Misc Office Supplies (6208)	\$ (2,000)
Police-211	Guns (6231)	\$ (5,000)
Police-211	Office Rebuild (cut 1/2) (6259)	\$ (6,500)
Police-211	New Axon Lic Plate Reader (6580)	\$ (50,000)
Police-211	Resurface Garage Floor (6580)	\$ (55,750)
Police-211	Building Needs Study (6580)	\$ (50,000)
Police-211	Increase line item 6281-Captain sq (Small tools)	\$ 18,000
Police-211	Reduce new flock request from 6 to 3	\$ (10,000)
Police-211	Replace 5 radars	\$ (18,000)
Fire-220	Replace 2019 Chev Tahoe	\$ (45,000)
Streets-311	Replace 2015 Kubota Tractor	\$ (109,000)
Streets-311	Replace 2016 Ford one-ton with dump& plow	\$ (99,000)
Streets-311	Replace 2004 Snogo Blower	\$ (235,000)
Streets-311	Reduce line item 6488 (street maintenance)	\$ (50,000)
Snow & Ice-312	Reduce line item 6263 (salt)	\$ (51,624)
Park & Rec-452	Reduce line item 6315 (Prof Services)	\$ (15,000)
Park & Rec-452	Increase line item #6372 Irrigation Maintenance	\$ 40,000
Govt Bldg-194	Equipment & Building Repair (6381 & 6382) Facility Fund	\$ (100,000)
	Reduce Debt Levy Funds by funds in debt serv	\$ (220,000)
	Increase Transfers in- QCTV equip funds virtual server	\$ (33,000)
	Total	\$ (1,213,874)
Additional Items Removed after 7-22-25 Worksession:		
Govt Buildings-1	New Building Seasonal Worker (May-Sept)	\$ (18,643)
Police-211	New 3 additional flock cameras	\$ (10,000)
Police-211	New FT Investigative/Patrol Officer (Mar 1)	\$ (106,975)
Police-211	ADD New PT Evidence & Property Technician (Mar 1)	\$ 42,494
Police-211	Office Moves	\$ (6,500)
Fire-220	2nd Payment 2008 Fire Engine (\$1.2M total)-COR Fund	\$ (300,000)
	Possible Staffing Changes	\$ (129,898)
Streets-311	New Reconfigure 2013 Ford into a Hook Truck	\$ (55,000)
Streets-311	Replace 2016 Sterling Single Axle Dump & Plow	
	Keeping so no Trade In- Add Back In	\$ 15,000
Park & Rec-452	New Park & Rec Maintenance Worker (Apr 1)	\$ (19,588)
	Additional MSA Funding Transfer In - Street Maintenance	\$ (40,000)
	Additional Capital Equipment Funding-Equip Fund	\$ (60,000)
	Total Reductions added after 7-22-25 Worksession	\$ (689,110)
	Grand Total Reductions	\$ (1,902,984)
	Net Levy Remaining	\$ 23,951,916
	2025 Adopted Levy	\$ 21,950,694
	2026 Levy Increase	\$ 2,001,222
	% Increase	9.12%

Amount needed to get to % Levy Increase:		
Levy Amount	Additional Levy Reduction	
5%	\$ 23,048,229	\$ 903,687
6%	\$ 23,267,736	\$ 684,180
7%	\$ 23,487,243	\$ 464,673
7.4%	\$ 23,575,045	\$ 376,871
7.7%	\$ 23,640,897	\$ 311,019
8%	\$ 23,706,750	\$ 245,166
9%	\$ 23,926,256	\$ 25,660
10%	\$ 24,145,763	\$ (193,847)
11%	\$ 24,365,270	\$ (413,354)

ITEMS REMAINING IN BUDGET:		
Dept	Line Item # Items /Large \$ increases over 2025 adopted	Amount
(All new personnel & capital requests noted in red)		
Admin-130	6315 HRIS Software	\$ 25,535
Admin-130	6103 New PT Communications Specialist (Apr 1)	\$ 30,978
Elections-141	6105 Election Judges	\$ 33,871
Data Processing-192	6405 Phone Support	\$ 10,000
Data Processing-192	6405 LOGIS Apps-Accela (was budgeted 2025-PIMS)	\$ 20,854
Data Processing-192	6405 Licensing	\$ 8,400
Data Processing-192	6315 Website Redesign	\$ 35,000
Govt Buildings-194	6550 Replace 2012 Ford F250+ add plow	\$ 75,000 Net \$10K resale
Police-211	6102 PT to FT current Police Records Tech	\$ 44,256 Net \$10K resale
Police-211	6405 Vektor Software	\$ 10,000
Police-211	6550 Replace 2021 Dodge Charger Squad & Set up	\$ 72,000
Police-211	6550 Replace 2016 Acadia -Police Captain	\$ 54,500
Police-211	6281 Set up Police Captain Vehicle	\$ 20,000
Police-211	6580 New Unmanned Aerial Vehicle (Drone)	\$ 18,000
Fire-220	6102 New FT Firefighter/Fire Technician (Mar 1)	\$ 79,351
Fire-220	6104 3% COLA Increase on-call firefighters	\$ 33,725
Fire-220	6550 Replace 2017 Ford Explorer - Duty Officer	\$ 45,000 Net \$5k trade in
Fire-220	6550 Replace 2013 Chev Tahoe - Admin Captain	\$ 45,000 Net \$5k trade in
Fire-220	6580 Replace 2011 Thermal Imaging Cameras (4)	\$ 25,000
Fire-220	6580 Replace SCBA bottles (3 packs & 15 bottles)	\$ 45,000
Civil-250	6580 Replace 2 Civil Defense Sirens	\$ 35,000
Building-240	6102 New Building Inspector/Plans Examiner (April 1)	\$ 90,755
Engineering-301	6102 New FT City Engineer (Jan 1) -\$200,999 Total Wages	\$ 40,233
Engineering-301	6102 New FT Engineering Tech II (Apr 1) - \$78,847 Total Wages	\$ 55,184
Streets-311	6488 Street Main-Cracksealing, Rejuvenation,Pothole	\$ 50,000 \$650K slated for 2027
Streets-311	6550 Replace 2013 Ford F350 Dump/Plow With a Hook Truck	\$ 104,000 Net \$10K resale
Streets-311	6550 Replace 2016 Sterling Single Axle Dump & Plow	\$ 328,000 Net \$15k trade in
Park & Rec-452	6102 New Park & Rec Maintenance Worker (Apr 1)	\$ 74,574
Park & Rec-452	6265 Asphalt	\$ 24,000
Park & Rec-452	6269 Landscape Materials	\$ 10,000
Park & Rec-452	6372 Water/Irrigation	\$ 40,000
Park & Rec-452	6550 Replace 2007 Chevy Hold ton - add plow	\$ 80,000 Net \$5K resale
Park & Rec-452	6550 Replace 2008 Water Truck (\$336,000) - 1/4 cost	\$ 79,500 Net \$3k trade in
Park & Rec-452	6550 Replace 2013 Ford one ton with dump & plow	\$ 104,000 Net \$6K resale
Contingency-892	6108 Severance	\$ 50,000
Contingency-892	6304 Legal - Due to Current RFP & Possible Change	\$ 24,000
	Total	\$ 1,920,716

Capital Equipment Request Summary :		
Capital Items Removed - Possible Purchase in 2027 or Later:		
Govt Bldg-194	Replace Toolcat	\$ 48,000 Net \$18K Resale
Building-240	New Inspection Vehicle	\$ 35,000
Police-211	New Axon Lic Plate Reader	\$ 50,000
Police-211	Resurface Garage Floor	\$ 55,750
Police-211	New 6 Flock Cameras	\$ 20,000
Police-211	Replace 5 radars	\$ 18,000
Fire-220	Replace 2019 Chev Tahoe	\$ 45,000 Net \$5K Trade In
Streets-311	Replace 2015 Kubota Tractor	\$ 109,000
Streets-311	Replace 2016 Ford one-ton with dump& plow	\$ 99,000
Streets-311	New Reconfigure 2013 Ford into a Hook Truck	\$ 55,000
Streets-311	Replace 2004 Snogo Blower	\$ 235,000
	Total Capital Items Removed	\$ 769,750

Capital Items - Currently included in 2026 Budget:		
Data Processing-192	Replace Core Switch & Server	\$ 71,000
Govt Buildings-194	Replace 2012 Ford F250+ add plow	\$ 75,000 Net \$10K Resale
Police-211	Replace 2021 Dodge Charger Squad & Set up	\$ 72,000
Police-211	Replace 2016 Acadia -Police Captain	\$ 54,500
Police-211	New Unmanned Aerial Vehicle (Drone)	\$ 18,000
Fire-220	2nd Payment 2008 Fire Engine (\$1.2M total)	\$ 300,000
Fire-220	Replace 2017 Ford Explorer - Duty Officer	\$ 45,000 Net \$5K Trade In
Fire-220	Replace 2013 Chev Tahoe - Admin Captain	\$ 45,000 Net \$5K Trade In
Fire-220	Replace 2011 Thermal Imaging Cameras (4)	\$ 25,000
Fire-220	Replace SCBA bottles (3 packs & 15 bottles)	\$ 45,000
Civil-250	Replace 2 Civil Defense Sirens	\$ 35,000
Streets-311	Replace 2013 Ford F350 Dump/Plow	\$ 104,000 Net \$10K Resale
Streets-311	Replace 2016 Sterling Single Axle Dump & Plow	\$ 343,000 No Trade in - Keeping Truck
Park & Rec-452	Replace 2007 Chevy Hold ton - add plow	\$ 80,000 Net \$5K Resale
Park & Rec-452	Replace 2008 Water Truck (\$336,000) - 1/4 cost	\$ 79,500 Net \$3K Trade In
Park & Rec-452	Replace 2013 Ford one ton with dump & plow	\$ 104,000 Net \$6k Resale
	Total Capital Current 2026 Budget	\$ 1,496,000

CC Work Session**Meeting Date:** 08/12/2025**Primary Strategic Plan Initiative:** Connect the community through Parks, Trails and Recreational Programming.**Information****Title:**

Water Play Development at The Waterfront - Progress Report

Purpose/Background:

As part of the city's community park system planning, a water-centric park known as The Waterfront has been envisioned for more than a decade in Ramsey's downtown. In 2023, the mass grading for the 16-acre park was completed as part of the preparation of pad-ready development of the entire northwest quadrant of The COR. In 2024, the surrounding streets were constructed together with parking for the build-out of the park. Also last Fall, basic landscaping was completed, with a trail that circumnavigates the 7-acre deep-water pond, and connects the park to the adjoining residential areas and greater community.

Earlier this year, City Council developed its 2025 Strategic Plan that included a high-level work plan for The Waterfront. In June, Council approved engaging Damon Farber to facilitate the development of a plan and process to meet the goal of having the water-play park improvements completed and open to the public in July 2026. This planning process is proceeding programmatically and with the full attention of staff and consultants needed to meet the aforementioned goal.

When City Council authorized the plan and process leading to Spring construction of the water play and associated park improvements, the 'solution' to providing restrooms was not known with certainty, but the option of utilizing prefab restrooms was understood to be likely. At present, the planning team is nearing the completion of the Schematic Design phase and has identified a site plan that works very well for the location of the restrooms, which will also house all the mechanicals (sewer, water, water play distribution and control equipment), together with maintenance storage for the completed park improvement project.

One anticipated factor relating specifically to the prefab building was the approximate 7-month production and delivery timeline. In order to have the building on site +/- April for prime contractor assembly and to begin incorporating electrical equipment and mechanical and other site improvements, the city would need to order the building this month or no later than September 2025. Thus, the purpose of this case is to acknowledge the requirement of this pre-bid order, and also to receive a general progress report on this meaningful and significant project that will have so many benefits for the community.

Time Frame/Observations/Alternatives:

As indicated, for the meeting, staff will present broader background information on The Waterfront park plans, and additional detail on the scope and schedule of the fasted-pace work to be performed over the next 11 months. This will include some preliminary cost estimates to include:

~ Prefab restroom and support building with delivery @ \$274k (projected to be on City Council's agenda for approval August 26th or September 9th, 2025). Additional costs to install would be included in the bid later on.

~ Sewer and water main construction in the Fall of 2025 @ \$132k (consensus approval of this aspect of the work session case would cause staff to obtain quotes, with authorization to proceed by separate Council action in September or October 2025).

More information will be available at the work session.

Funding Source:

All funding for the work and expenditures to occur in 2025 and 2026 would be from the Park Trust Fund which has a present balance in excess of \$7M.

Recommendation:

Staff recommends Council acknowledgment that the prefab restroom and support building, as well as the sewer and water main work, will both be on a subsequent City Council consent agenda for formal approval(s).

Outcome/Action:

By consensus, acknowledge that the prefab restroom and support building, as well as underground utility work for The Waterfront park improvement project, will be on a subsequent and separate City Council consent agenda for formal approvals.

Attachments

- Prefab bldg scope and cost
- Sewer and water schematic drawing
- Sewer and water preliminary estimate
- Project overview and highlights DRAFT

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	08/07/2025 03:24 PM
Brian Hagen	Brian Hagen	08/07/2025 03:56 PM
Form Started By: Mark Riverblood		Started On: 08/07/2025 08:08 AM
Final Approval Date: 08/07/2025		



Preliminary Scope of Supply and Services

Building Supply Only

Project:	The Waterfront
Customer:	Damon Farber
Location:	Ramsey, MN
Date:	8/6/2025

Contents

1. Process – Start to Finish
2. Key Notes
3. Romtec Scope of Materials Supply
4. Delivery, Storage, and Handling
5. Warranty and Limitations
6. Scope of Supply and Services by Others

Section 1 below is an outline of the scope of products and services that will be included as part of the Romtec building package. Section 2 below is an outline of the scope of work for the installer to complete installation.

Section 1 – Romtec Scope

1. Process – Start to Finish

Below is an outline of Romtec’s process for designing, producing, and delivering the building kit(s). This process may require the customer to release Romtec to begin production prior to receipt of final building permit(s).

A. Romtec Provides a Quote/Proposal

1. Customer will have 30 days to place a purchase order after receipt of the Romtec quote.
2. If the customer has not placed a purchase order within the time above, Romtec reserves the right to update pricing.
3. Romtec’s Quote/Proposal will include Credit Application and Project Information forms.
4. Depending on the nature and complexity of the project, Romtec’s Quote/Proposal may also include a proposed payment schedule. Otherwise, a proposed schedule will be provided in the next step.

B. Customer Provides Signed Purchase Order, Completed Credit Application, and Completed Project Information form

1. Romtec and the customer will finalize the agreed payment schedule.

C. Romtec provides the full Scope of Supply and Design Submittal package (SSDS)

1. Romtec provides the SSDS in Romtec’s standard electronic submittal format.
2. The SSDS will include the building plan view and elevation drawings, product data sheets, and further details of the Romtec building. The SSDS supersedes this preliminary scope letter.

D. Customer reviews and comments on the SSDS

1. At this time, the SSDS should also be provided for review and comment by any other relevant entities, such as an end owner, installer, electrician, utility company, etc.
2. The SSDS typically does not contain final sealed plans and is NOT intended for review by the local building department (or other permitting authority) at this time.
3. Customer will have 45 days from purchase order date to approve the SSDS.

E. Customer Approves the SSDS and releases Romtec to begin production

1. The customer approves the SSDS and releases Romtec to begin production by signing the submittal approval and Notice to Proceed on Production (NTP) forms included in the SSDS. Romtec cannot begin production without a signed NTP form.
2. The customer’s approval of the SSDS is approval of the general building layout and relevant products/ materials. Romtec will provide sealed plans only AFTER the SSDS is approved.
3. Customer will have a maximum of ninety (90) days from the purchase order date to provide NTP. If the 90-day approval deadline is missed, Romtec reserves the right to update pricing at any time.

F. Romtec provides the Full Sealed Plan Set

1. After the customer has approved the SSDS, Romtec will provide the customer with the Full Sealed Plan Set in Romtec’s standard electronic format (and no other, see Section 6.E.5 below). The full plans are for review by the local building department (or relevant permitting authority).
2. The Full Sealed Plan Set will include all relevant calculations, and all architectural, mechanical, structural, electrical, and plumbing plan sheets stamped by an architect or engineer licensed in the state where the project is located.
3. Romtec’s standard plan size is 11”x17”.

G. The local building department reviews and comments on the Romtec plans

1. Romtec will revise and resubmit the Full Sealed Plan Set per comments from the local building department (or relevant permitting authority).
2. Romtec includes one revision of the Full Sealed Plan Set in response to building department comments. Any comments that result in revisions of the sealed plans may result in a price increase, especially if they affect items that are already in production.

H. The local building department approves the revised Romtec plans

1. Romtec will provide up to two (2) sets of the final, approved, for-construction plans.
2. Romtec will complete production/manufacturing of the building package per the final approved plans.

I. Romtec delivers the completed building package

1. Romtec will package and palletize the completed building package, and then coordinate with the customer to deliver the package to the jobsite for construction by the installer.
2. Romtec’s warranty period begins.

2.Key Notes

- A. Romtec is proposing to design and supply the structure defined herein. Any changes or additions, including color selections, may result in a price change.

3.Romtec Scope of Materials Supply

A. Structure

1. Exterior walls: Concrete Masonry Units (aka CMU or "concrete blocks"), smooth-face, mortar joint.
 - a. Block color: **gray**.
 - b. Exterior finish: Wall insulation finished with Cedar lap siding.
2. Doors, frames, and hardware: Steel, powder coated **black**.
 - a. Hinges: Stainless steel, ball bearing.
 - b. Door Closer(s): Grade 1 heavy duty.
 - c. Kick Plate(s): stainless steel.
 - d. Thresholds and Sweeps
 - e. Door Opener(s): Pull handles, stainless steel.
 - i. Restroom doors only: Magnetic locking system.
 - f. Door Louvers: Restroom doors only.
 - g. Double door/frame located on the storage room.
3. Roof System
 - a. Glulam beams
 - b. Structural Insulation Panels (SIPS)
 - i. Ceiling Finish: 1x6 tongue and groove decking.
 - c. Skylights: Deck mount, 15"x46"
 - d. Roofing Finish: Metal Panels
 - i. Fabral, 26-gauge, Horizon 16, standing seam.
 - ii. Roofing Color: **Light Gray 889**

B. Plumbing Fixtures and Accessories

1. Toilet(s): stainless steel, floor mount with manual lever, dual flush valve(s).
 2. Urinal(s): stainless steel, back supply with concealed, sensor flush valve(s).
 3. Sink(s): stainless steel, wall mount, motion sensor faucet(s).
 4. Grab Bars: Stainless steel, wall mount.
 5. Mirror: 18"x36" with stainless steel frame.
 6. Toilet Paper Dispenser(s): Stainless steel, wall mount, 3-roll capacity.
 7. Soap Dispenser(s): Stainless steel, wall mount, automatic.
 8. Diaper Deck: Surface mount, stainless steel veneer
 9. Drinking Fountain: Stainless steel, wall mount, non-refrigerated, bi-level, bottle filler.
 10. Mop Sink: Fiberglass, floor mount, includes faucet, mop/broom holder and guard.
- Restroom Partitions: HDPE

C. Electrical Fixtures

1. Exterior light fixtures
 - a. LED downlight, wall cylinder.
 - b. Controlled by photocell.
2. Interior light fixtures
 - a. LED, 48", ceiling mount, vapor tight.
 - b. Controlled by motion sensor.
3. Water Heater
 - a. Electric, 20-gallon tank.
4. Mechanical Exhaust: Inline fan(s), ducting, register(s).
5. Hand Dryer(s):
 - a. Wall mount, 15-second dry time, **white**.
6. Breaker Panel: 200 amp, single-phase, rain tight.
 - a. Sized for Romtec supplied equipment only.

4. Delivery, Storage, and Handling

A. Delivery Vehicle Size

1. Romtec's delivery vehicles are vans or trucks with 53' trailers, or the largest trailer up to 53' that is legally allowed to access the job site. Overall dimensions of the delivery vehicles are:
 - a. 70' overall length
 - b. 102" wide
 - c. 168" high

B. Number of Deliveries

1. Romtec bases its freight quote on the optimal minimum number of deliveries. If the customer elects to increase the number of deliveries, it may result in additional freight charges.
2. Regardless of the number of deliveries, the customer is responsible for all offloading and related costs.

C. Delivery inspection

1. Romtec allows for five (5) business days for the customer to inspect and accept the delivered building package.
2. Any items not specifically rejected after five days are considered accepted.

5. Warranty and Limitations

A. Warranty

1. Please review the Romtec warranty by clicking the link below:
<https://romtec.com/wp-content/uploads/2022/03/4.01-Romtec-Warranty-2-28-22.pdf>

B. Disclaimers

1. Romtec passes along the manufacturer's warranty for metal roofing. Most metal roofing manufacturers intend for their roofing to be installed immediately upon delivery from the factory; otherwise, most have special storage requirements to validate their warranty. All project circumstances are different, and because Romtec cannot guarantee that metal roofing is installed within the timeframe allowed from the manufacturer or that the metal roofing will be stored at the jobsite according to the manufacturer's requirements, Romtec does not include metal roofing in the overall Romtec building warranty.
2. Smooth face CMU block can have a significant variation in color and texture and should never be used as an architectural finish. Smooth face CMU block should always be either painted or have siding covering it. Romtec does not guarantee uniform color or texture of block, nor claim that any aspect of block color or texture will remain stable over time.

Section 2 – Installer Scope (by others)

6. Scope of Supply and Services by Others

A. Overview

The following section includes an overview of items to be provided by others that are required to complete the installation of the Romtec building package.

1. Items in this section are typically provided by the **installer**, or, for projects where the **installer** is separate subcontractor of the general contractor and/or owner, some items are typically provided the **contractor**.
2. The items below are separated into **installer** items and **contractor** items. If the **installer** and **contractor** are the same entity, then that entity is responsible for all items in this section.

B. Installer Scope

The installer's scope will generally consist of foundation/pad construction and building package assembly/construction.

1. Structural

The following structural components will be provided by the **installer**:

 - a. All materials, equipment and labor for footings and interior slabs.

- b. Latex epoxy paint wall finish.
 - c. Caulking.
 - d. Concrete floors to be finished with epoxy sealant.
 - a. Cove base: Integral with flooring
 - e. Concrete sealant for CMU block exterior.
 - f. Masonry (concrete) grout and rebar
 - g. If applicable, notch CMU block for bond beams, cut full blocks to create half blocks and grind blocks for fixture mounting purposes.
 - h. If applicable, cut stone veneer to achieve the required shapes necessary for installation.
 - i. Sealant for all exposed wood.
 - j. Typical fasteners such as nails, staples, and screws, and any other fasteners not included in product packaging.
 - k. Cedar siding to have Gray stain finish supplied and installed by building **installer**.
 - l. Rain gutters and downspouts are supplied and installed by building **installer**.
2. Plumbing
The following plumbing components will be provided by the **installer**.
- a. Plumbing rough-in, installation and trim within 10' of the building footprint.
 - b. All water and sewer piping and floor drains within the building footprint.
 - c. If required for wall mounted toilet(s), wall carriers.
3. Electrical
The following electrical components will be provided by the **installer**.
- a. Electrical rough-in, installation and trim within 10' of the building footprint.
 - b. All switches and outlets that are not included with electrical products.
 - c. Note that all Romtec building designs include a spare conduit from the main power source to the main breaker panel. All conduits are supplied by the **installer**.
4. Other materials, equipment, and services
The following materials, equipment, and services are provided by the **installer**.
- a. Building package installation
 - b. All other items within the building footprint indicated on final plans or required by building codes to complete installation of the building package which are not specifically stated as supplied by Romtec or by another entity.

C. Contractor Scope

The **contractor's** scope will generally consist of site preparation and grading, excavation for structures, backfill and/or structural backfill, and any site work or utility work outside the building package footprint.

1. Structural
The following items relative to the structural components will be supplied by the **contractor**:
- a. All materials, equipment and labor for exterior slabs and sidewalks.
 - b. If required, design and supply of gutters and downspouts is by the contractor, installer, or others. Romtec can show basic gutters and downspouts on the plans upon request.
2. Plumbing
The following plumbing components will be provided by the **contractor**.
- a. Incoming plumbing utilities to within 10' of the building exterior.
 - b. All water and sewer piping, drains, and valves external of the building footprint.
3. Electrical
The following electrical components will be provided by the **contractor**.
- a. Incoming electrical utilities to with 10' of the building exterior.
 - b. Electrical meter base and meter (or other incoming supply power source).
4. Other materials, equipment, and services
The following materials, equipment, and services are provided by the **contractor**.
- | | |
|--|---|
| a. Site grading and/or asphalt paving | f. Backflow check valves & drain valves |
| b. Masonry pavers | g. Freeze protection |
| c. Branch circuit breakers | h. Landscaping |
| d. Fire alarm & fire suppression equipment | i. Special inspection services |
| e. Lighting equipment not attached to the building | j. Permits and fees |
| | k. Site plans |
| | l. Geotechnical reports |

D. Delivery, Storage, and Handling

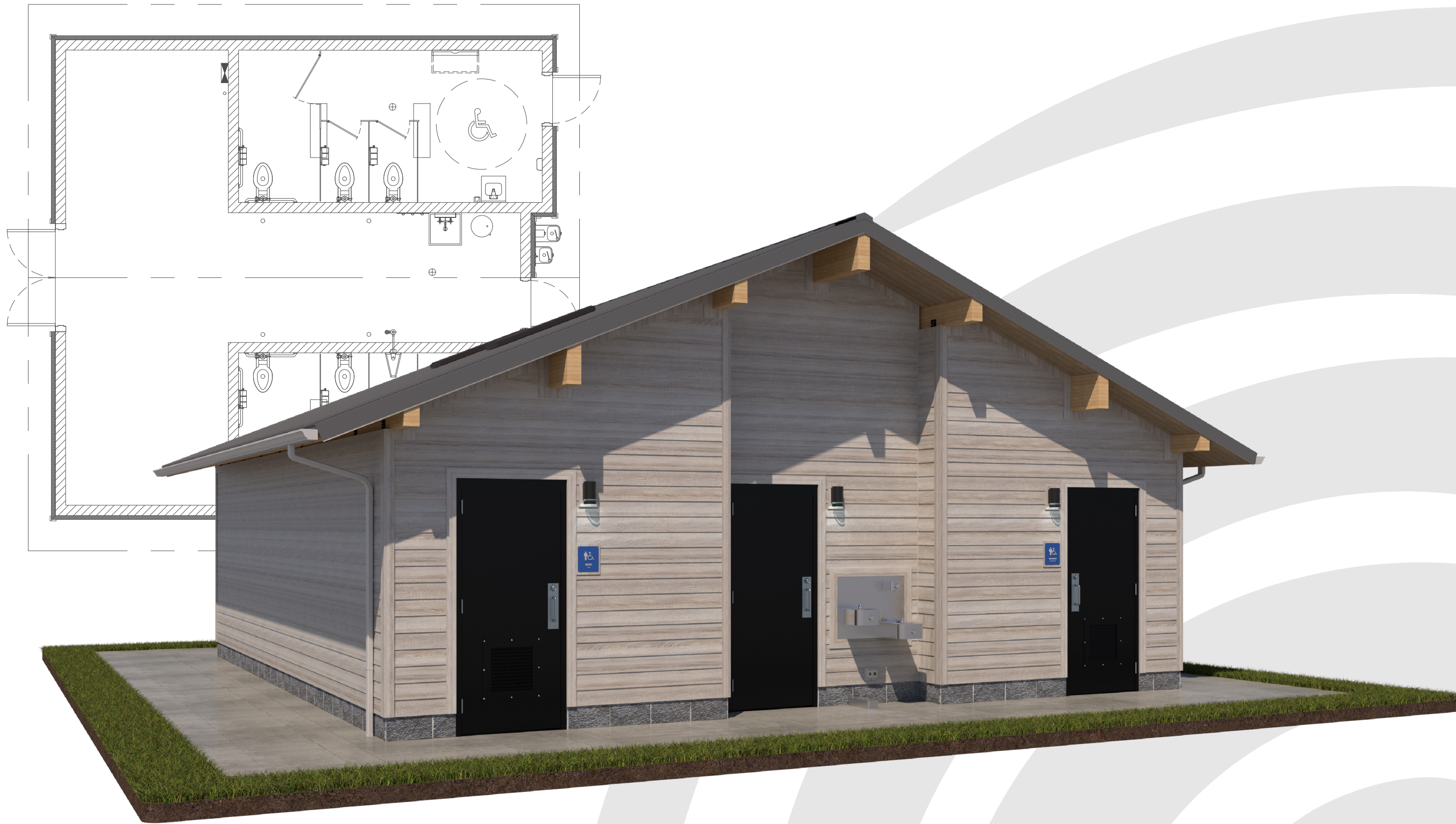
1. The **installer** and/or **contractor** will be responsible for all equipment and labor required for off-loading of the delivered building package onsite. This includes providing appropriate equipment, including but not limited to a forklift with minimum 8,000 lb. capacity and 6 ft. fork extension.
2. **Installer** or **contractor** shall comply with all handling instructions/recommendations provided by Romtec.
3. The **installer** and/or **contractor** will assume responsibility for adequate protection of delivered materials from weather, damage, and pilferage or all warranties, expressed or implied may be voided.
4. Do not throw away the Operations & Maintenance manuals that are provided by some manufacturers in their product packaging. It is the responsibility of the **installer** and/or **contractor** to collect, maintain, and deliver to the owner.

E. Romtec General Exceptions/Exclusions

The following are items that Romtec does not provide as part of its standard products and services.

1. Site visits by Romtec staff.
 - Note: If site visits are required, Romtec will issue a change order.*
2. Unless otherwise stated, Romtec is not proposing to meet any Buy America standard (AIS, BABA, etc.) for materials.
3. Romtec's proposed building design is based on the following standard design loads. These standard design loads are typical for many locations. Local design loads specific to this project may require changes to the building design, which may result in a price increase due to increased material costs.
 - a. Roof Snow Load: 25 psf
 - b. IBC Seismic Design Category: C
 - c. Design Wind Speed: 110 mph
 - d. Allowable Soil Bearing: 1500 psf
 - e. Occupancy Type: U
 - f. Type: VB
4. Any site utility sizing shown on the Romtec plans is either based on design criteria provided by others or based on Romtec's assumption of the appropriate sizing. Site utility sizing must be confirmed by the customer. Romtec is not responsible for determining or confirming site utility sizing.
5. Romtec's building plans have been approved by permitting authorities in hundreds of jurisdictions. Romtec's plans will be provided in Romtec's standard format only. No elective formatting changes, product color selections, interior elevation drawings, equipment not supplied by Romtec, informational tables, formatting coordination with the plans by others, or any other formatting requests or customer directed elective changes will be made to or shown on the Romtec building plans.
6. To ensure timely delivery of the building package amid ongoing and industry-wide disruptions to shipping, parts/materials availability, and lead times, Romtec reserves the right make equivalent or better substitutions at any time for any components that are not specifically required to match an exact brand/model.
7. Romtec does not provide LEED/Green submittals as a standard service. Romtec can assist in providing documentation for products that may meet LEED/Green standards, but Romtec does not provide or fill out LEED credit forms. Unless specifically included in Romtec's proposal and quote, Romtec does not supply materials with the intent of meeting LEED standards. Any changes due to LEED or Green building requirements will result in a change order and increased lead times."
8. Any CMU block plan(s) provided by Romtec are only accurate if Romtec supplies the CMU block.
9. All steel fabrication work is performed by qualified fabricators in conformance with engineered drawings. Romtec does not offer third party certification or inspection of steel fabrication work.

Note: Romtec's scope of work is based on customer acceptance of the terms and conditions of the Romtec quote proposal, which may be attached here or provided separately.



ROMTEC

18240 NORTH BANK ROAD - ROSEBURG, OR 97470
(541) 496-3541 FAX (541) 496-0803

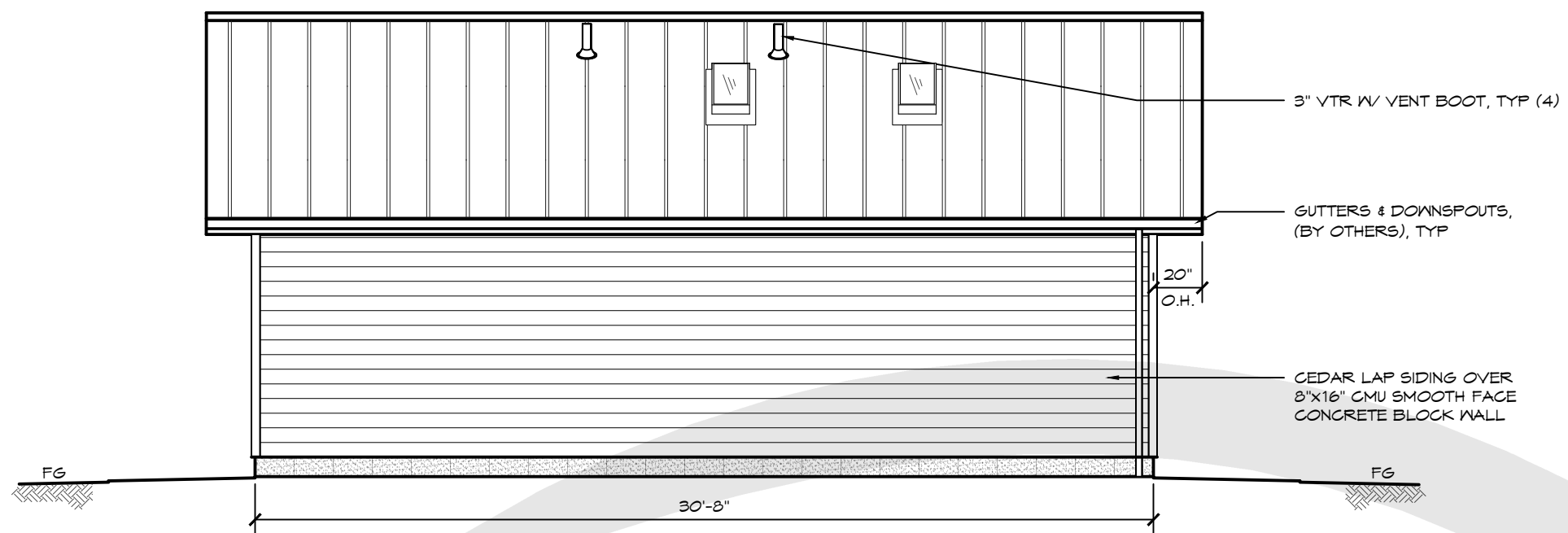


THE WATERFRONT

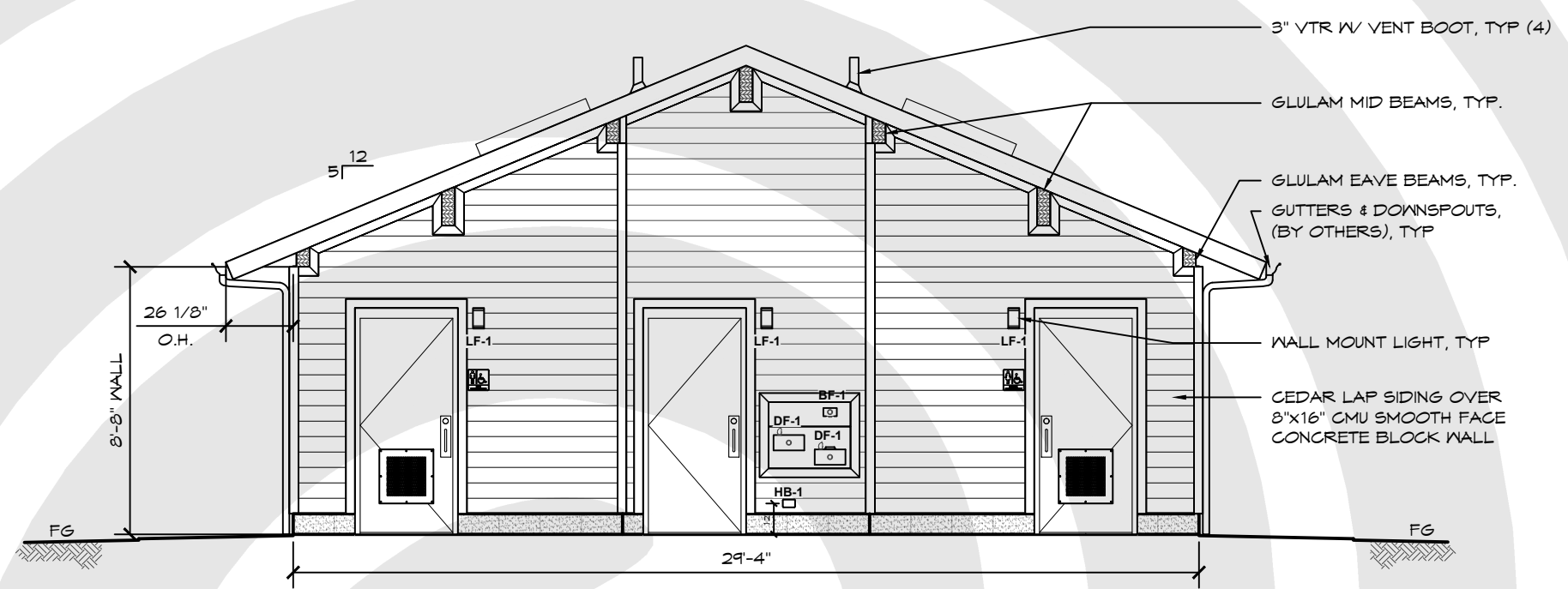
RAMSEY, MINNESOTA

PRELIMINARY

THESE PLAN VIEW AND ELEVATION DRAWINGS ARE A PRELIMINARY ARCHITECTURAL REPRESENTATION OF THE BUILDING. ALL DIMENSIONS, FEATURES AND COMPONENTS SHOWN ON THESE PRELIMINARY DRAWINGS MAY OR MAY NOT BE PART OF THE QUOTE. PLEASE REFER TO THE "SCOPE OF SUPPLY AND SERVICES" LETTER PROVIDED WITH YOUR QUOTE FOR ROMTEC'S PROPOSED SCOPE OF SUPPLY.



A ELEVATION VIEW
SCALE: 3/16" = 1'-0"



B ELEVATION VIEW
SCALE: 3/16" = 1'-0"

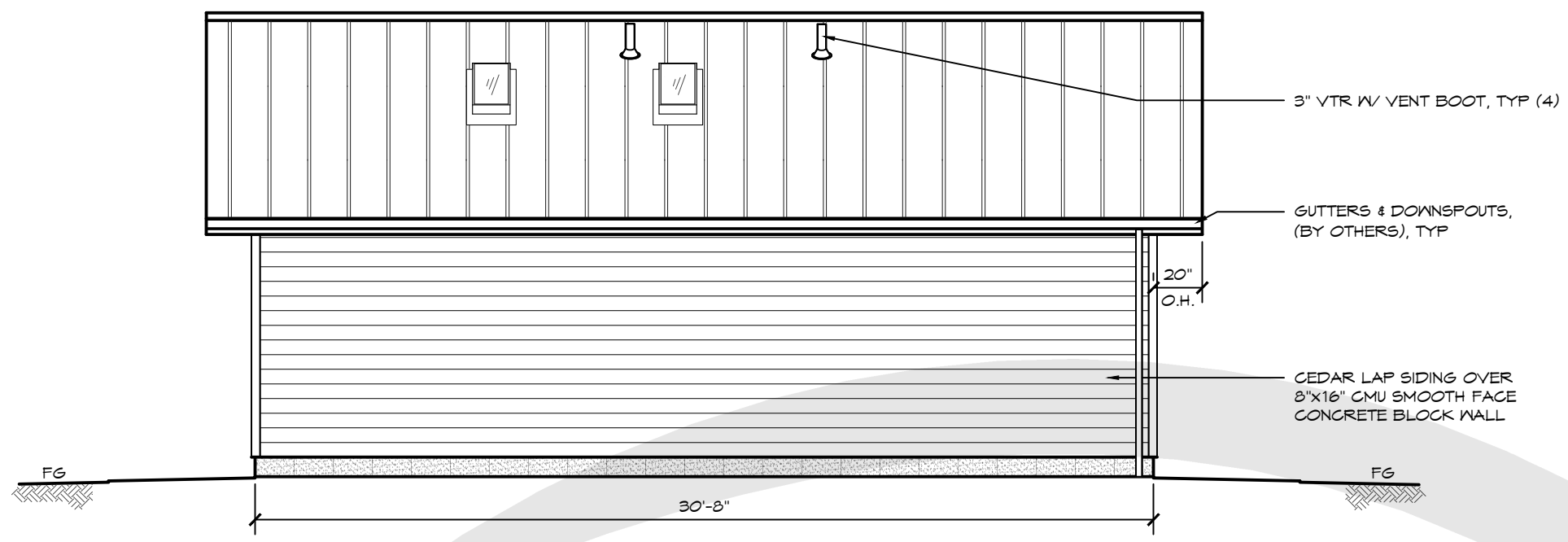
PROJECT: THE WATERFRONT
CITY OF RAMSEY, MINNESOTA
SHEET TITLE: ELEVATION VIEW

PROJECT #:	2808	
DATE:	07/24/25	
DRAWN BY:	JMW	
REV.	DATE:	BY:
REVISIONS:		
SHEET NO.	A2.1	

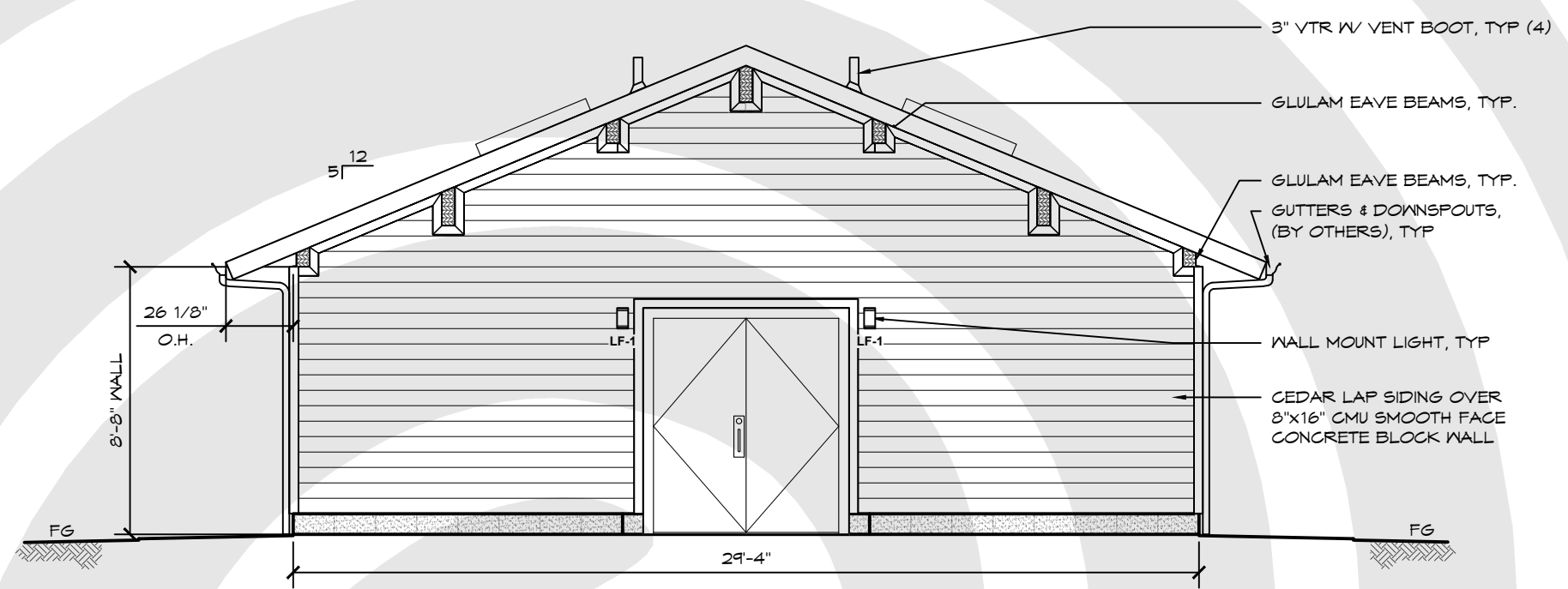
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C ELEVATION VIEW
SCALE: 3/16" = 1'-0"



D ELEVATION VIEW
SCALE: 3/16" = 1'-0"

PROJECT: THE WATERFRONT
CITY OF RAMSEY, MINNESOTA
SHEET TITLE: ELEVATION VIEW

PROJECT #:	2808	
DATE:	07/24/25	
DRAWN BY:	JMW	
REV.	DATE:	BY:
REVISIONS:		
SHEET NO.	A2.2	

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PURCHASE AGREEMENT



18240 North Bank Rd.
 Roseburg, OR 97470
 P: 541-496-3541
 F: 541-496-0803
 E: service@romtec.com

Proposal Date
8/6/2025

#052725-RMT



The Waterfront Restroom

Customer: City of Ramsey
 Mark Riverblood
 7550 Sunwood Drive NW
 Ramsey, MN 55303

Quantity	Building Proposal Description	Extended Price
1	Romtec Restroom Design & Supply per Romtec Scope of Supply and Services Document Dated 8-6-2025	\$ 271,729.00
Sourcewell DISCOUNT: Available only to members of Sourcewell.		5.00% \$ (13,587.00)
Freight/Packaging to: Ramsey, MN		\$ 15,754.00
ROMTEC INC. PURCHASE ORDER TOTAL		\$ 273,896.00

***Sales or Use Tax is not included in the above price. Sales or Use taxes may be required for your project depending on state and local requirements.**

*The price above is valid for thirty (30) days from the proposal date. If the Customer has not returned the signed Purchase Agreement within thirty (30) days of the proposal date, Romtec, Inc. reserves the right to update the price to reflect cost changes.

*The price above requires that the customer release the order for production within ninety (90) days of the proposal date. If, for any reason, Romtec, Inc. has not received formal Notice to Proceed with Production within ninety (90) days of the proposal date, Romtec, Inc. reserves the right to update the price to include inflationary cost changes.

*Romtec charges 2% of total contract value for the bonding rate (if required). Unless specifically stated in the above quote, this amount is not included in the total amount shown, and may be applicable at the time of invoice. The prices quoted herein and anticipated lead times are based on the current tariff rates, duties, government charges, trade regulations, and product availability as of the date of this quote. If any new tariffs, duties, taxes, or similar charges are imposed, or any existing tariffs, duties, or charges are increased or modified by any government or regulatory authority in a manner that affects Romtec or any of Romtec's applicable suppliers/vendors for this order, Romtec reserves the right to adjust the pricing and delivery schedule of the affected goods to reflect the increased costs and/or lead times. The price above is contingent on the use of this Purchase Agreement only. Any proposed modifications to the terms or use of an external purchase agreement may result in a price increase. Signing this form is explicit acceptance of the Terms & Conditions.

Customer/Owner Authorized Signature	Date	Romtec Inc. Authorized Signature	Date
-------------------------------------	------	----------------------------------	------

Customer/Owner Printed Name	Romtec Inc. Printed Name
-----------------------------	--------------------------



Standard Purchase Agreement Terms & Conditions

Rev. Date: 5/20/2025

Credit, Invoicing, and Payment

1. For all purchases whereby Romtec's customer (Customer) is not pre-paying one-hundred percent (100%) of the total contract value, Romtec, Inc. (Romtec) will provide a Schedule of Values for the project based on the available project info, including but not limited to the Customer's credit report, any applicable bond info provided by the Customer, and the mutually agreed project schedule. Customer agrees to promptly provide project info upon Romtec's request, including but not limited to the Customer's legal info and billing address with accounts payable contact info, the project site address(es), and a copy of any applicable payment bond(s).
2. Customer may submit payments check, wire transfer, or credit card (Visa, MasterCard, Discover or American Express). A separate fee will be charged for payments exceeding \$20,000 made by credit card.
3. For all purchases whereby the Customer is not pre-paying one-hundred percent (100%) of the total contract value, Romtec is effectively extending credit terms to the Customer by providing the Schedule of Values. Romtec reserves the right to modify the Schedule of Values based on changes to the customer's credit info, bond info, failure by the Customer to pay as agreed, or any other relevant info in Romtec's sole discretion.
4. Unless otherwise specifically included in the Romtec Purchase Agreement, tax amounts for sales, use, consumption, value added, or other goods/services related taxation is not included in the purchase price. Sales tax for goods is assessed at the time of delivery, so any sales tax amount included in the purchase price and/or Schedule of Values is an estimate only until the time of delivery.
5. Notwithstanding any external agreements between Customer and a project owner (Owner) or other entity, Customer's payment(s) to Romtec are not conditional upon Customer receiving payment from any other entity or per any external terms. Romtec may in its sole discretion coordinate the Schedule of Values to accommodate Customer payment preferences or Customer's external obligations, but no external terms shall affect the agreed Schedule of Values, payment terms, purchase agreement terms & conditions, or any other aspect of the purchase agreement unless explicitly agreed in writing by both Customer and Romtec.
6. Unless otherwise specifically agreed in the Schedule of Values or in writing, Customer payments to Romtec are due Net 30 of invoice date.
7. If the Customer fails to make timely payment(s) as agreed, past due amounts shall bear interest and Customer agrees to pay interest at the rate of fifteen percent (15%) per annum, or the highest rate allowed under applicable law, with interest accruing from the original payment due date. Romtec may also require pre-payment of any remaining payment milestones as a condition of Romtec's continued performance.
8. For all Customer accounts that are fifteen (15) days or more past due, Romtec may in its sole discretion withhold performance of any applicable warranty service until the Customer's account is fully paid and in good standing. Notwithstanding any terms herein, the Romtec warranty period will not be affected or tolled.
9. If the Customer fails to pay as agreed for any reason, the Customer shall be liable to pay Romtec upon demand for any costs, expenses, and damages of any kind incurred in Romtec's pursuit of collecting payment, including but not limited to attorney fees, regardless of whether formal litigation is commenced.

Warranty

10. Romtec's standard warranty terms can be reviewed at the link below:
<https://romtec.com/wp-content/uploads/2022/03/4.01-Romtec-Warranty-2-28-22.pdf>
11. Romtec reserves the right to update its standard warranty terms at any time. The most current terms of the Romtec warranty at the date of purchase agreement execution will remain in effect for that purchase.
12. Notwithstanding any terms herein, any modification of the standard Romtec warranty that is explicitly included in the purchase agreement shall supersede the standard Romtec warranty terms. For example, if Romtec agrees to include an extended warranty period, the agreed warranty period will be as defined in the purchase agreement documents.
13. Unless another specific time period is agreed in writing, Romtec allows up to six (6) months for the Customer to complete construction/installation of the delivered Romtec goods and begin the Romtec warranty period.
14. In Romtec's sole discretion, any request or requirement for Romtec to begin its warranty later than six (6) months from delivery of the Romtec goods (other than a delay caused by Romtec) may result in a change order for the extended warranty period.

Changes, Delays, and Termination

15. Customer may request change(s) to Romtec's scope of work at any time, and Romtec will respond to the Customer's request within a reasonable time to confirm whether the changes are feasible. If the requested change(s) are feasible, Romtec will provide a proposed change order for Customer's review that includes a description of the change(s) and the pricing for the change(s). If the Customer agrees with the change order, they shall sign and return the change order to confirm. If the Customer does not agree to the change order, they shall explicitly reject the change in writing, and Romtec will not proceed with the change order work or related price adjustment.
16. Unless otherwise agreed in writing, Romtec's change order pricing is valid for 30 days from the CO date shown on Romtec's proposed change order. If the Customer has not formally accepted the change order before the 30-day expiration, Romtec may update the change order pricing at any time thereafter in its sole discretion.
17. From time to time, Romtec may receive comments/markups on the Romtec preliminary submittal and/or full plan set from various reviewers and authorities. If these comments/markups require Romtec to make changes that affect the price or project schedule, Romtec will provide a proposed change order and proceed in the same manner as described above.
18. Time is of the essence of this purchase agreement for performance by both Romtec and the Customer.
19. Customer agrees that the project schedule will be adjusted as needed for any changes.
20. For any delay to the agreed project schedule that is not caused by Romtec or under Romtec's control, Romtec shall not be liable for any incurred costs nor liable for any affect on the project schedule, and the Customer agrees to accept and pay for a corresponding price change and project schedule adjustment, or else the Customer may terminate the purchase agreement for its convenience per the applicable terms herein. Furthermore, if such delay not caused by Romtec impedes Romtec's progress such that Romtec cannot produce and deliver the work within 6 months of the agreed time, Romtec may in its sole discretion invoice the customer for all work completed up to the invoice date, and Customer agrees to pay such invoice within a reasonable time, notwithstanding any separate agreed Schedule of Values or conflict to this requirement therein.
21. In the event that Romtec is responsible for a delay to the agreed project schedule, Romtec will make commercially reasonable efforts to mitigate the delay. Romtec is not liable for any damages of any kind to the Customer, Owner, or any other party in event of a delay by Romtec unless specific types and amounts of damages are explicitly agreed in writing by Romtec. Customer agrees to accept any required schedule change because of a delay, or else the Customer may terminate the agreement for its convenience per the applicable terms herein.
22. In the event of any other default or breach of this agreement by Romtec that is not cured by Romtec within a reasonable time, Customer's sole remedy shall be to terminate the agreement per the applicable terms herein.
23. Unless alternate termination terms are explicitly approved by Romtec in writing, in the event of termination of the purchase agreement by the Customer for any reason, Romtec shall cease work as expeditiously as commercially reasonable and attempt to mitigate costs of termination to the extent commercially reasonable. Upon termination for any reason, Customer shall pay Romtec a termination fee per the following fee schedule.
 - a. Termination prior to Customer formally approving the Romtec preliminary submittal (SSDS): 30% of total contract value.
 - b. Termination prior to Customer formally releasing Romtec to begin production of the order, but after formally approving the preliminary submittal: 75% of total contract value.
 - c. Termination after Customer formally releases Romtec to begin production of the order: 100% of total contract value.
24. Any other agreed termination terms notwithstanding, Customer shall pay Romtec upon request no less than the amount due for work completed prior to the termination.

Project Schedule

25. If a project schedule is included in the purchase agreement documents, then any changes to that project schedule must be agreed in writing by both Romtec and the Customer.
26. If a project schedule is not included in the purchase agreement, then no specific performance times by Romtec are guaranteed,

and the Customer and Romtec shall establish a mutually agreed project schedule at their earliest convenience.

27. Romtec has no control over the timing of review and approval of any Romtec submittal(s) by the reviewing authority, and Romtec shall not be liable for any delay, interim cost increases, or damages caused by a reviewing authority's time to review and approve Romtec's submittal(s).
28. Romtec cannot provide firm production or delivery lead times until at minimum two (2) weeks after the Customer formally releases Romtec to begin production of the order.

Shipping and Handling

29. Unless otherwise specifically included in the purchase agreement, Romtec will ship all items per FCA terms from Roseburg, Oregon (from Romtec's facility).
30. Unless otherwise agreed, Romtec will select the shipping carrier, and risk of loss passes to the Customer upon Romtec's delivery of the goods to the carrier. Any damage or loss during transportation must be resolved between the Customer and the shipping carrier.
31. In the event that Romtec agrees to retain risk of loss during transportation, risk of loss shall pass to the Customer upon delivery.
32. Unloading is by the receiver (typically the Customer or the Customer's agent). Neither Romtec nor Romtec's carrier is responsible for unloading of delivered goods at the destination.
33. Special equipment may be required for unloading, including but not limited to a fork lift with sufficient fork length and lifting capacity, and/or an appropriately sized crane for large items. However, Romtec is not the unloader nor the installer, and Romtec is not responsible for determining the means and methods for unloading or construction/installation work.
34. Unless other arrangements are specifically included in the purchase agreement, Romtec will package the completed order with Romtec's standard packaging. Romtec's standard packaging includes shrink wrapping all palletized items and items that may be subject to degradation if exposed to weather during shipping. However, Romtec's packaging is not designed for ongoing exposed storage. Romtec's completed goods are intended for immediate construction/installation upon delivery. If the Customer intends to store the delivered Romtec goods for longer than 30 days after delivery before beginning construction/installation work, the Customer is responsible for opening the Romtec packaging and storing items under cover or in a climate controlled indoor environment as applicable for the particular type of items.
35. In addition to Romtec's specific storage and handling recommendations, Romtec may also provide manufacturer recommendations for individual components, and the Customer shall store and handle individual components per the recommendations of the component manufacturer.
36. Romtec is not liable for damage or degradation of items that were improperly stored or handled by the Customer (or Customer's agents). However, Romtec can assist the customer in obtaining repair or replacement of such items (at the Customer's expense).
37. Unless otherwise specifically agreed in writing, Romtec will ship all items upon completion of production, and the Customer will accept delivery of completed items upon arrival.
38. Romtec will ship all items using the minimum number of deliveries for efficient transport, as determined by Romtec. If the Customer elects to increase the number of deliveries, it may result in a change order for the increased shipping costs.
39. Romtec does not have capacity for long-term storage of completed goods. In the event of a delay to the agreed delivery date, Romtec may, in Romtec's sole discretion, offer to store completed goods for the Customer at a minimum rate of \$450/month depending on the nature of the completed goods and the availability of storage space.
40. Regardless of any delay to shipping completed goods, Romtec will invoice for and Customer shall pay as agreed for Romtec's completed work based upon the date the goods were ready to ship.
41. Unless otherwise specifically agreed in writing, Romtec shall not be liable to the Customer, Owner, or any other entity for any costs or damages related to delays in shipping or delivery for any reason.

Insurance

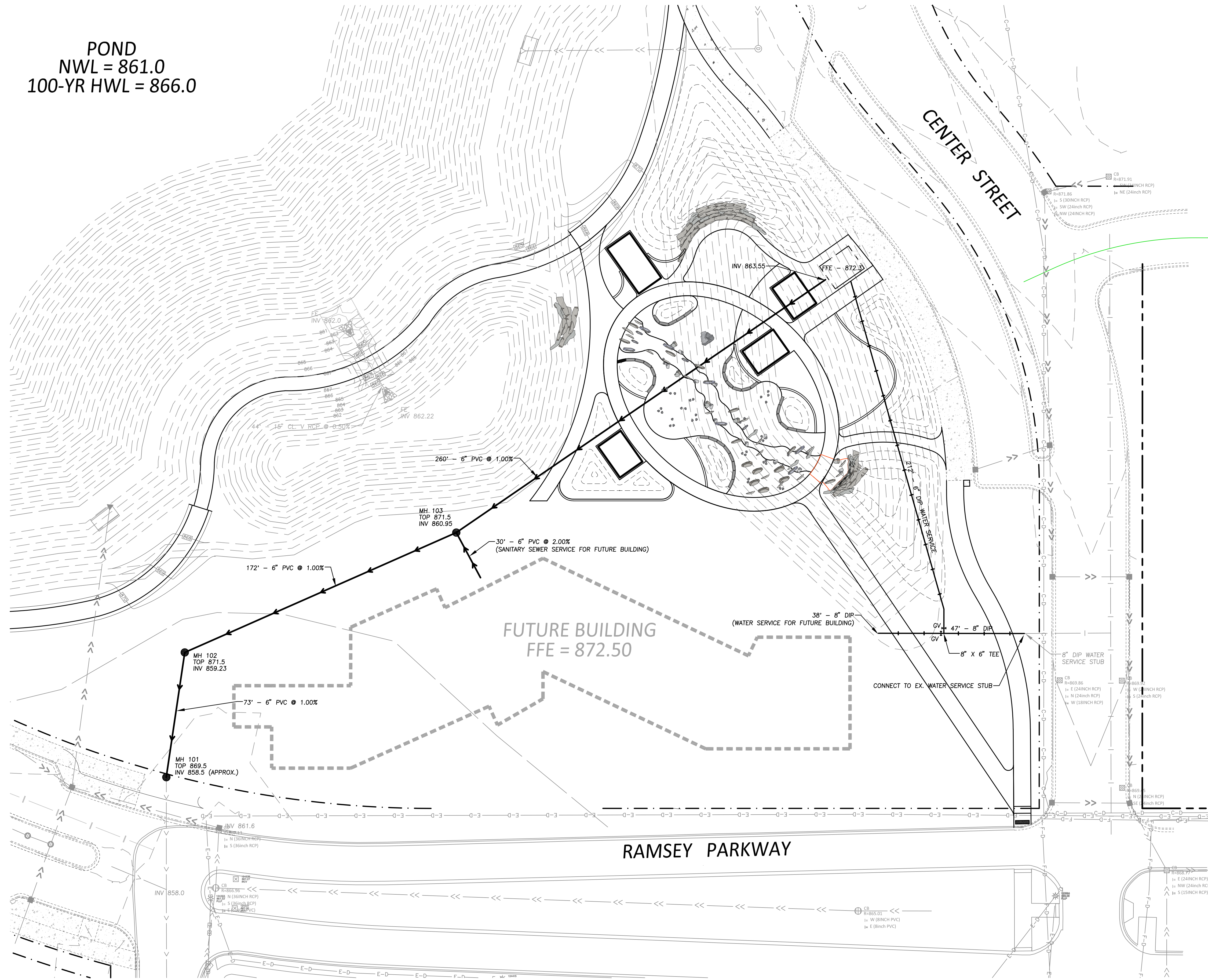
42. Romtec will provide its standard insurance certificate with the Customer and/or Owner listed as an additional insured upon request. Coverage includes:
 - a. Commercial General Liability: \$1 million per occurrence, \$2 million aggregate
 - b. Automobile: \$1 million (any auto, owned, rented, not owned)
 - c. Installation Floater: \$2 million
 - d. Umbrella/Excess: \$5 million

43. Customer and Romtec agree to waive all rights of subrogation against each other and their respective officers, agents, subcontractors, and employees.
44. Customer and Romtec agree to waive any special, indirect, incidental, consequential, or punitive damages against each other and their respective officers, agents, subcontractors, and employees.

General

45. The contract documents consists of the Romtec Purchase Agreement, these Terms & Conditions, the Romtec preliminary submittal (SSDS), any executed change orders, and any other documents specifically included with, attached to, or referenced within the Romtec Purchase Agreement and Terms & Conditions.
46. Except for specific changes agreed in writing in the Contract Documents, these Terms & Conditions shall control and supersede any other provisions, terms, conditions, writings, or agreements, including but not limited to a customer's Purchase Order, confirmation, or other communication between Romtec and the Customer.
47. The Purchase Agreement is effective and binding upon execution of the agreement by both parties, unless an alternate date of effect is included in the Purchase Agreement.
48. The Purchase Agreement may be executed in multiple counterparts, all of which shall constitute one agreement regardless whether all parties have signed the same counterpart.
49. The parties agree that electronically signed copies of the agreement shall be of the same effect as wet signed physical copies of the agreement.
50. Unless otherwise specifically agreed in the contract documents, all legal matter shall be interpreted per the laws of the State of Oregon, and the legal venue and jurisdiction for all legal proceedings shall be the courts of the State of Oregon in Douglas County, without regard for any conflict of law rules or principles.
51. For any required notices, the party providing the notice shall deliver the notice to the other party via one of the following methods: Physical copy via personal delivery by the sender or sender's agent at the designated office of the recipient; Physical copy sent via recognized U.S. overnight carrier; Physical copy sent via postage prepaid, registered/certified mail with the U.S. Postal Service; Electronic copy via email to and from a confirmed and valid email address; Electronic copy via facsimile. In any case, Notice shall be deemed delivered upon receipt by the recipient, but no later than two (2) days after being sent via any of the methods above.
52. In the event of any legal proceeding between the parties, the prevailing party shall be entitled to recover from the non-prevailing party all applicable costs, damages, and expenses, including but not limited to reasonable attorney fees. This recovery is in addition to any monetary judgment or award resulting from litigation of any kind, including but not limited to arbitration, trial, bankruptcy, or similar proceedings.
53. If any term(s) of the agreement are found to be invalid or legally unenforceable, those terms shall be considered severed and shall not effect the remaining terms of the agreement, except to the extent such remaining terms may be revised in a legally acceptable manner to effect the intent of the parties in originally including the severed term(s).
54. A waiver of any provision or requirement of the agreement or failure to either party to enforce strict performance as agreed shall not be a waiver of any subsequent violation or prejudice either party's rights and remedies as defined herein.
55. Neither party shall be liable for any delay or failure to perform any obligation under this agreement nor shall either party be liable for damages (including indirect or consequential damages) to the extent such non-performance, delay, loss, or damage that results from circumstances beyond the reasonable control of the defaulting party (Force Majeure events). Such Force Majeure events include Acts of God, fire, flood, earthquake, explosion, extreme weather, war or related hostilities, blockades, public disorder, pandemic or other public health emergency, quarantine restrictions, embargo, labor strike or other labor disturbance, unavailability of electronic communication or equipment, and/or compliance with any legal requirement or lawful order, insistence, or directive from any government and/or military authority.

POND
NWL = 861.0
100-YR HWL = 866.0



SCALE
1" = 30'

SPLASH PAD H₂O & SWR EST. 8/6/2025

WATERMAIN

CONNECT	→ 1 EA	x \$1,750/EA		→ \$1,750.00
6" DIP	→ 212 LF	x \$76/LF		→ \$16,112.00
8" DIP	→ 47,38	→ 85 LF x \$65/LF		→ \$5,525.00
6" GV	→ 1 EA	x \$2,800/EA		→ \$2,800.00
8" GV	→ 1 EA	x \$4,000/EA		→ \$4,000.00
TEMP BLOWOUT	→ 2 EA	→ \$1,500/EA		→ \$3,000.00
WY PLUG FITTINGS	→ 8x6 TEE	→ 1 x 175 LBS	} 250 LBS x \$15/LBS	→ \$3,750.00
	→ 22.5" 6" BEAD	→ 1 x 75 LBS		
				<u>\$36,937.00</u>
				10% CONT. → \$40,630.70

SANITARY SEWER

CONNECT	→ 1 EA	x \$1,500/EA		→ \$1,500.00
6" PVC SDR35	→ 73,172,30,260	→ 535 LF x \$55/LF		→ \$29,425.00
48" SAN MH	→ 111	→ 3 EA x \$7,500/EA		→ \$22,500.00
6" PVC PLUG	→ 11	→ 2 EA x \$100/EA		→ \$200.00
DEWATERING	→ 1 LS	x \$25,000/LS		→ \$25,000.00
TELEVISION	→ 535 LF	x \$4/LF		→ \$2,140.00
SAN CLEANING	→ 2 EA	x \$1,000/EA		→ \$2,000.00
				<u>\$82,765.00</u>
				10% CONT. → \$91,041.50

WATER + SEWER → \$131,672.20

THE WATERFRONT



RAMSEY, MN
JULY 10, 2025

DF/ DAMON FARBER



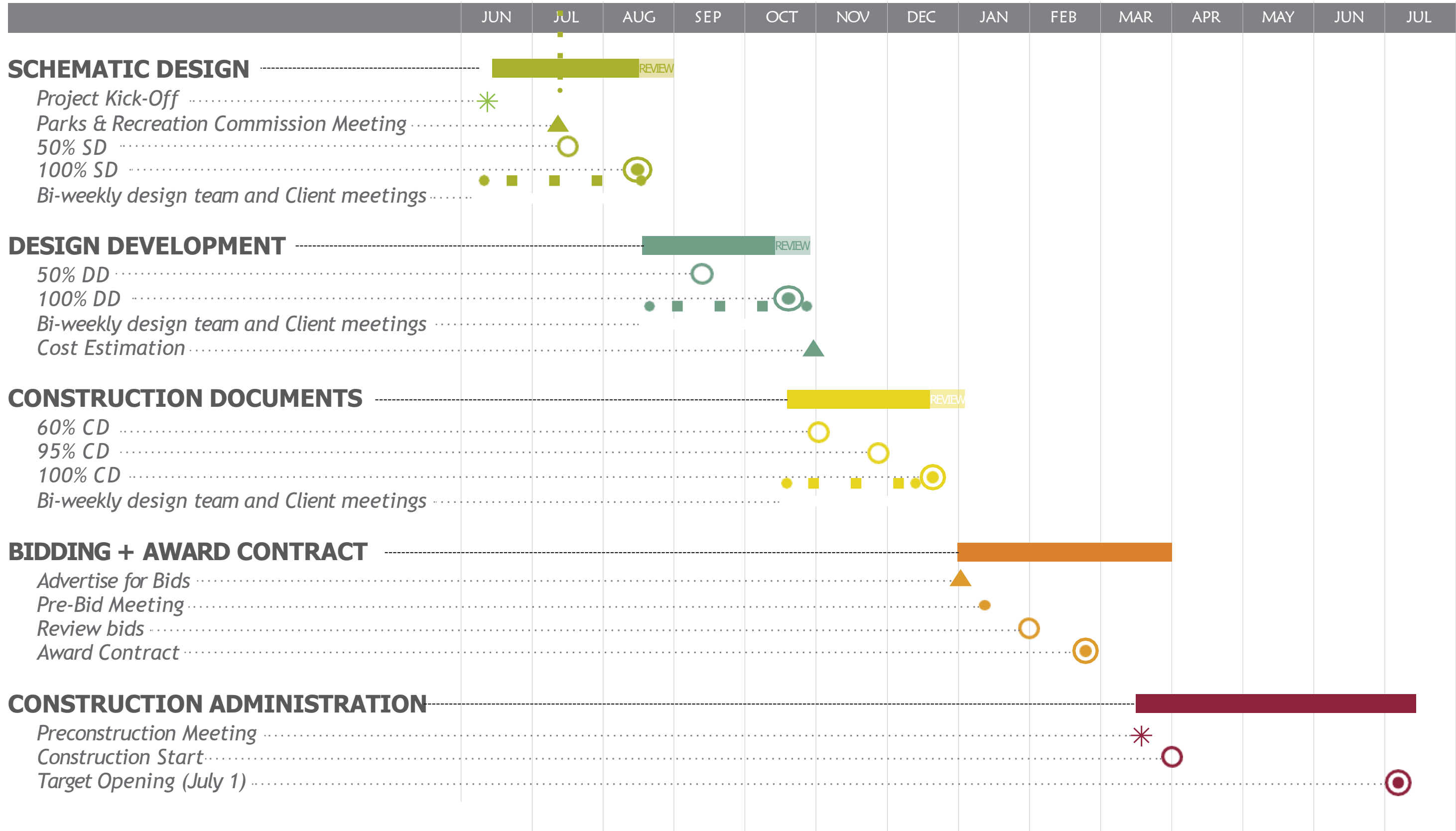
PUBLIC WORKS COMMITTEE UPDATE –
A PROGRESS REPORT

SCHEDULE

WE ARE HERE

2025

2026



PROJECT STATUS UPDATE

CONSTRUCTION BUDGET

- \$3 Million

PROJECT SCOPE

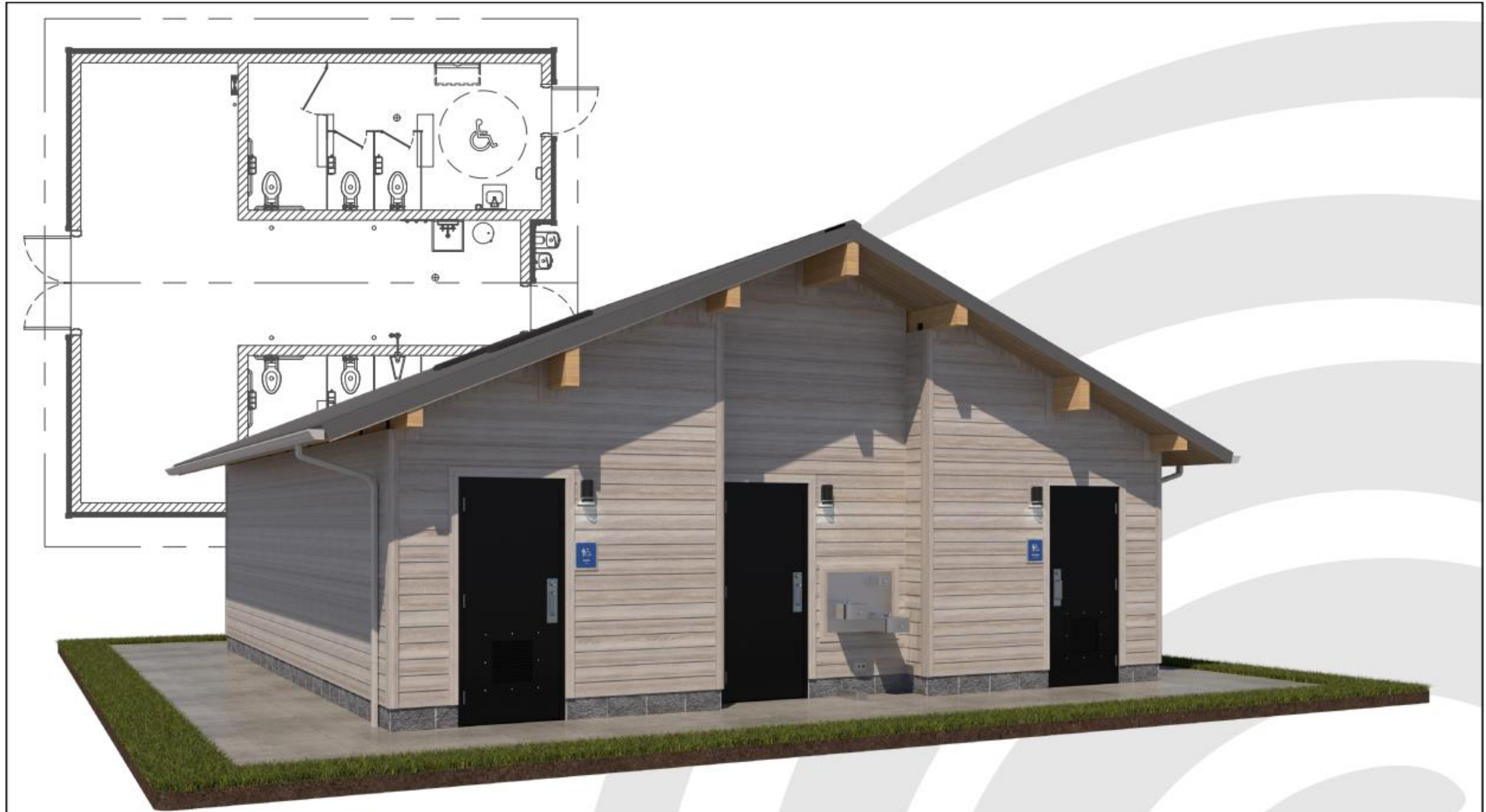
- 12,500 Sq Foot Water Play Space
- Surrounding Park Context: Including Walkways, Landscaping, Seating, Lighting, Fencing, Etc.
- Shaded Pavilion/Pergola Space(S) For Group Rental
- Dozens Of Jets To Accommodate Water Play For 400+ Children
- Run-Through System (Not Recirculated Water)
- Vault For Mechanicals – (In Earthen Berm With Man Door Preferred Or Below Ground With Hatch)
- Site Lighting
- Led Lighting In Water Jets
- Power Supply To Site, Mechanical Vault, Site Lighting
- Dedicated Restrooms (not in current scope but newly required by MDH)

PROJECT CONSIDERATIONS

Design Drivers

- Develop project that can seamlessly connect to future community building
- Develop a design visible from the street intersection
- Design a pass-through aquatic engineered system
- Provide “architectural water play” in lieu of playground appearance splash pad
- Provide continuous opportunity to engage with the water as it flows to the forebay
- Include reservable/rentable pavilion spaces for revenue generation
- Maintain views to lake while providing sense of intimacy and addressing exposure to wind

PREFABRICATED FACILITY



ROMTEC

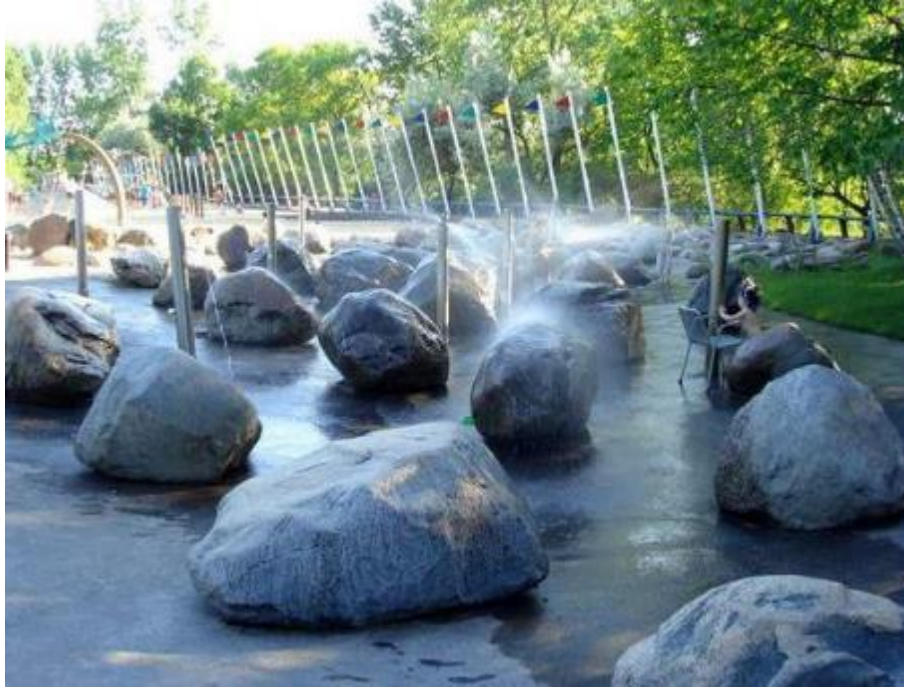
18240 NORTH BANK ROAD - ROSEBURG, OR 97470
503.638.0000 FAX 503.638.0002



THE WATERFRONT

RAMSEY, MINNESOTA

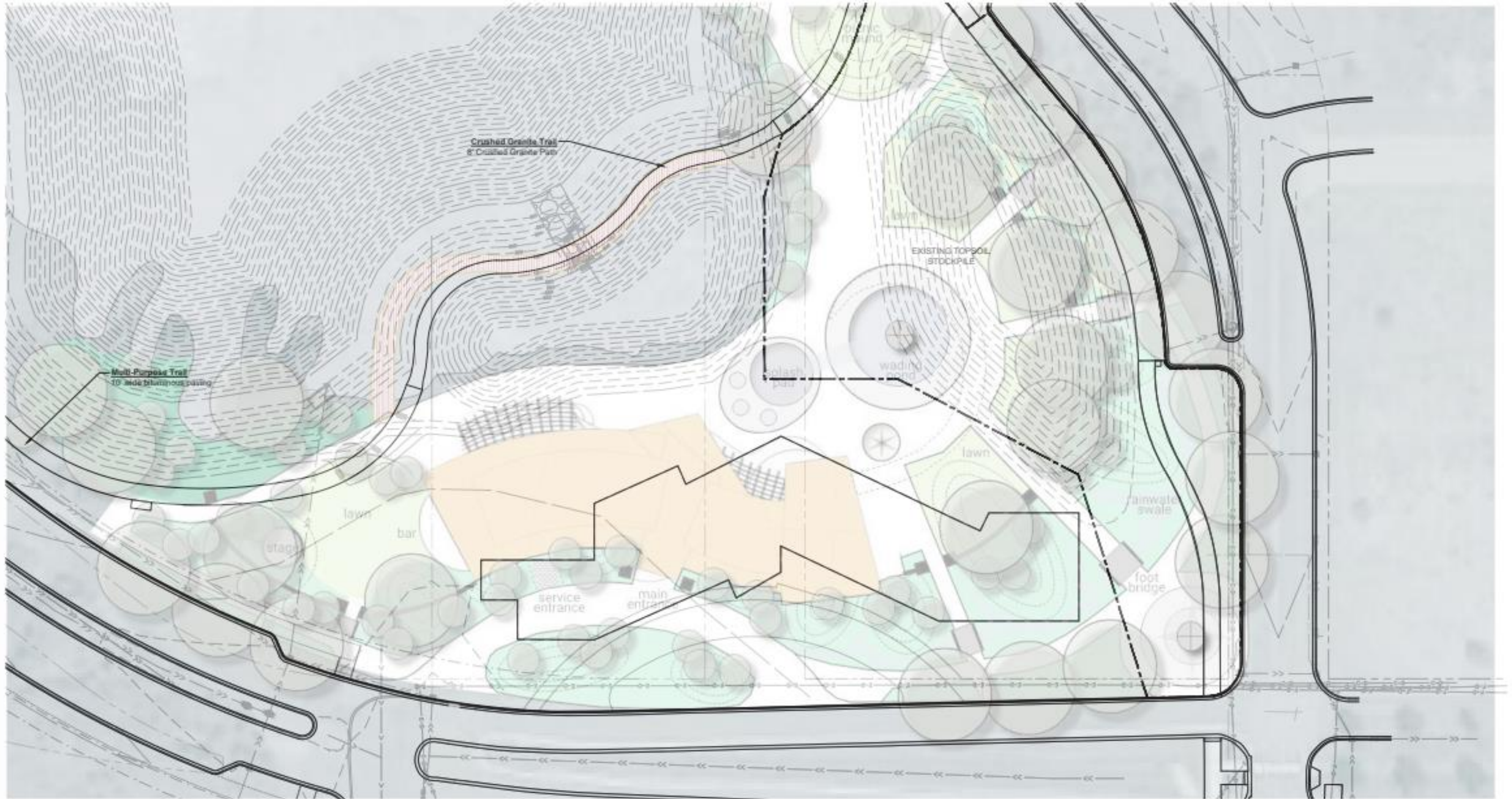
PROJECT PRECEDENTS



PROJECT PRECEDENTS

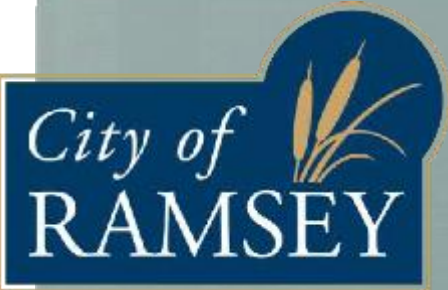


EARLY CONCEPT



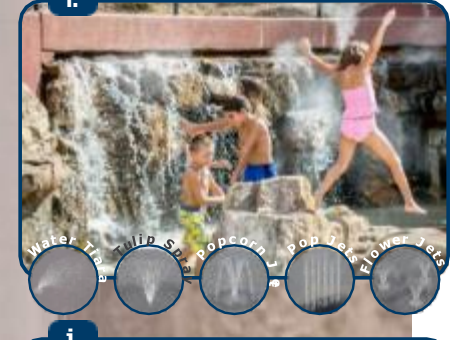
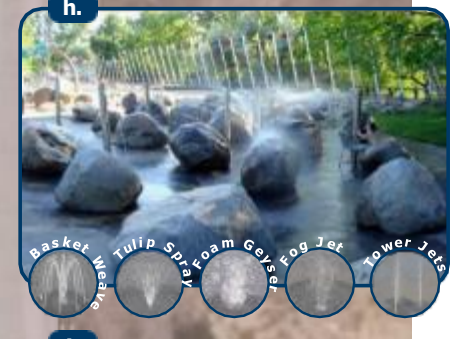
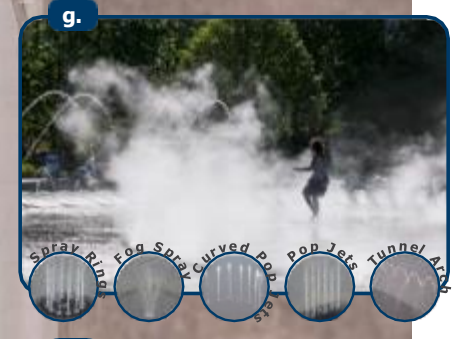
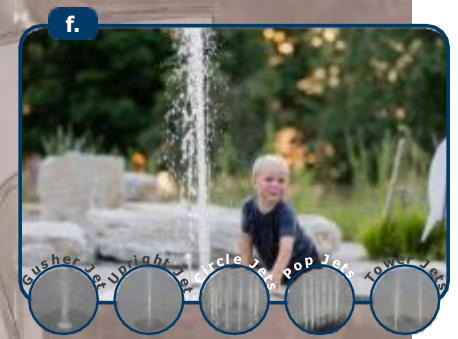
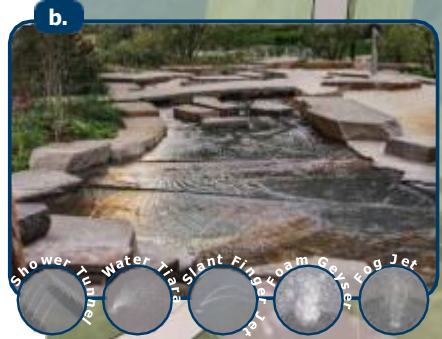
ARCHITECTURE





The waterfront

Total Water Play: 22,250 sf



Center Street

Ramsey parkway

ENLARGEMENT



STONE CONSIDERATIONS



SUMMARY

LOCAL STONE

- Alternatives: Granite, Jasper, Virginia Slate
- Material Characteristics:
 - Finish: As-is material with natural cleft or broken faces
 - Texture: Rough and non-slip — appropriate for use in/around water play environments
 - Sizes: Available in a range of sizes; large quarried blocks also possible
 - Availability: Inventory on-hand – no shop fabrication required
 - Ideal for fast-track construction timelines
- Pricing
 - \$40–\$60 per cubic foot, including shipping
 - Final pricing dependent on size, quantity, and delivery specifics
- Design Intent & Use
 - Integrate natural boulders as sculptural and functional site features:
 - Seating
 - Edge containment
 - Climbable elements (pending safety review)
 - Integration with splash pad grading & water features
 - Avoids fabrication delays; aligns with fast-tracked construction schedule

FURNISHINGS - SEATING

BENCHES + ADIRONDACKS



TABLES + CHAIRS / DINING



FURNISHINGS - SITE ELEMENTS

RECEPTACLES



PLANTERS



BIKE ACCOMMODATIONS



UMBRELLAS + PAVILIONS

UMBRELLAS



PAVILIONS



LIGHTING

POSTS



BOLLARDS / PATHWAY



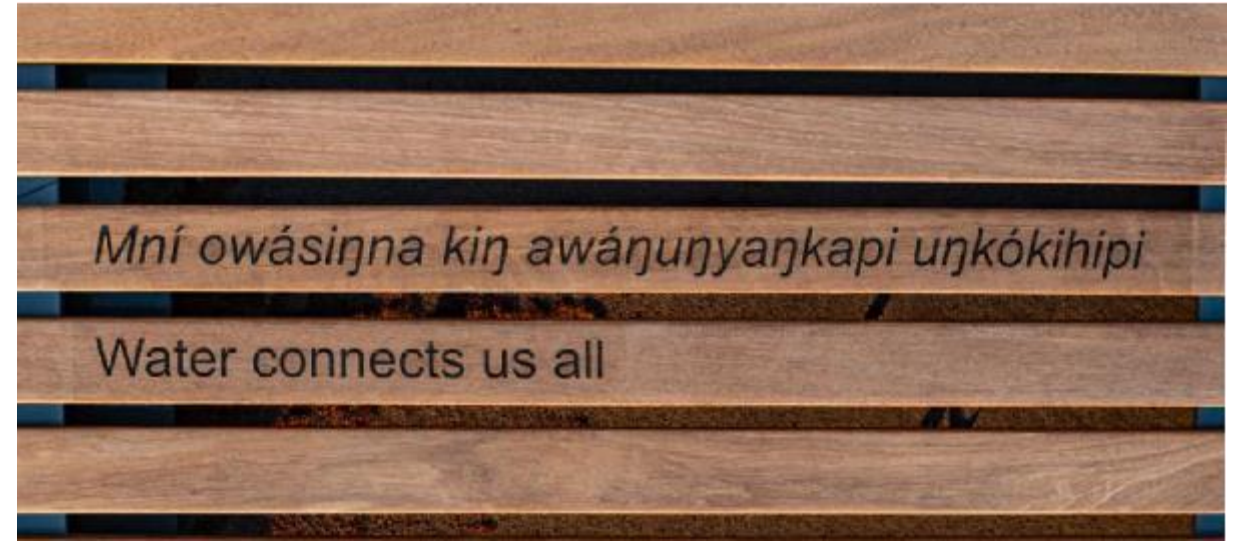
CATENARY LIGHTS



BENCH / WALL

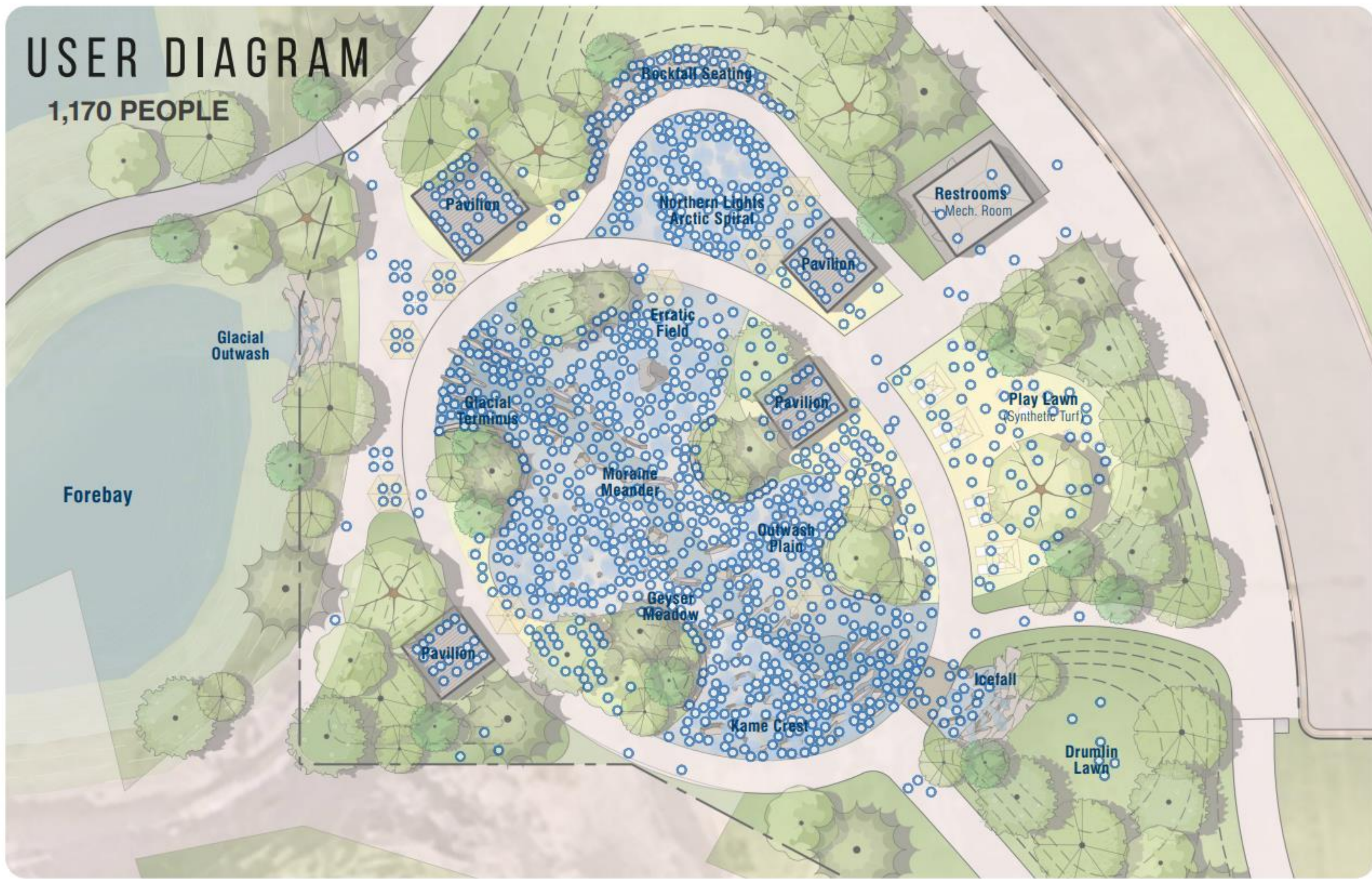


PUBLIC ART



USER DIAGRAM

1,170 PEOPLE



Rockfall Seating

Pavilion

Northern Lights
Arctic Spiral

Restrooms
Mech. Room

Pavilion

Glacial
Outwash

Erratic
Field

Pavilion

Play Lawn
Synthetic Turf

Glacial
Terminus

Moraine
Meander

Outwash
Plain

Forebay

Geyser
Meadow

Pavilion

Icefall

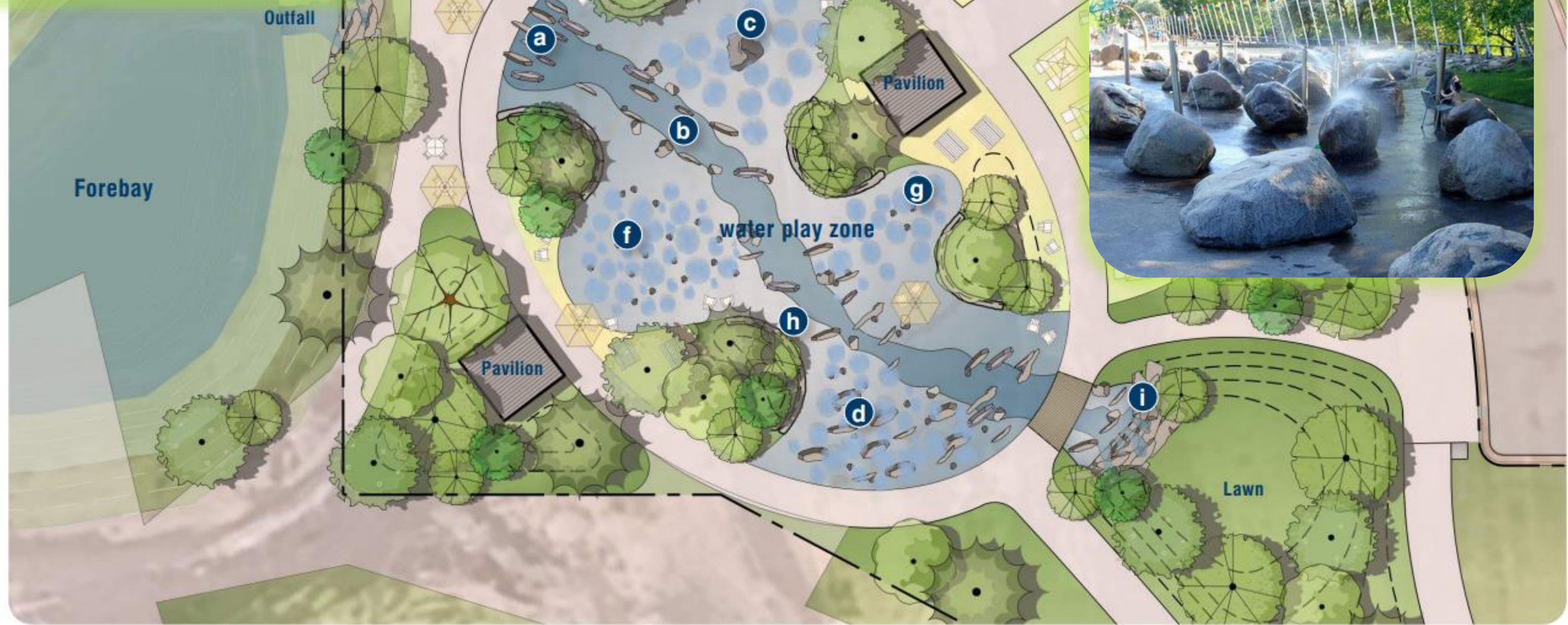
Drumlin
Lawn

Kame Crest

ENLARGEMENT



CATENARY LIGHTS



CATENARY LIGHTS



CATENARY LIGHTS



CATENARY LIGHTS



CATENARY LIGHTS

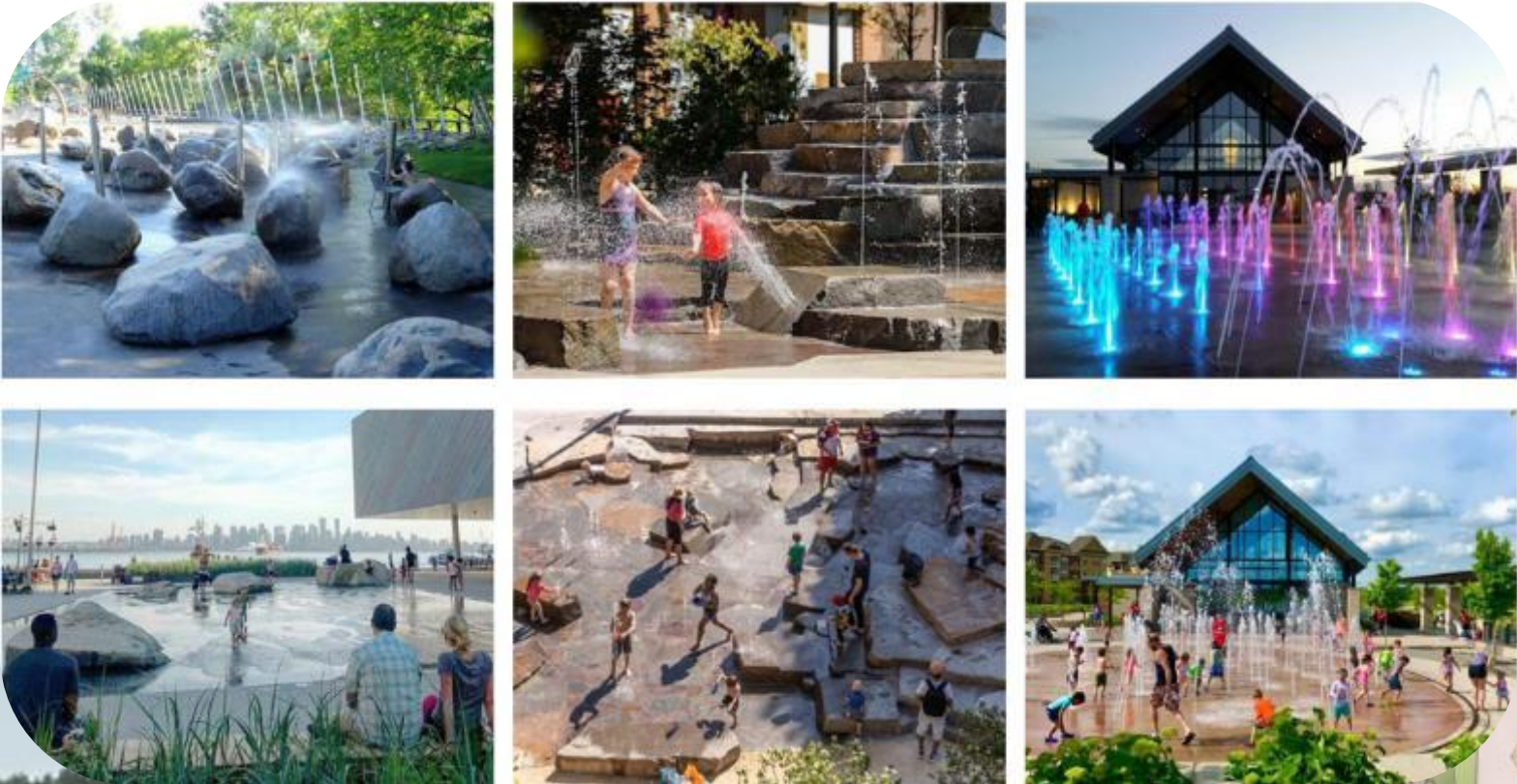


THE WATERFRONT



RAMSEY, MN
JULY 10, 2025

DF/ DAMON FARBER



PUBLIC WORKS COMMITTEE UPDATE –
A PROGRESS REPORT

CC Work Session

Meeting Date: 08/12/2025

Primary Strategic Plan Initiative: Enhance City’s communication through transparency and accountability.

Information

Title:

Review Future Topics/Calendar

Purpose/Background:

The first attachment is the current list of future topics for work session discussions. Items are drawn from Council requests at meetings, or are related to topics that have been identified in the City's strategic plan. Tentative dates have been assigned. The second attachment includes Councilmember initiatives for future work session topics. Those items are up for discussion and, with consensus, will be added to the future topics list.

Recommendation:

For Council review - no formal action necessary.

Outcome/Action:

For Council review.

Attachments

Future Topics List

Councilmember Topic Requests

Form Review

Inbox

Brian Hagen

Form Started By: Katie Schmidt

Final Approval Date: 08/07/2025

Reviewed By

Brian Hagen

Date

08/07/2025 03:49 PM

Started On: 07/29/2025 01:16 PM

	<u><i>Tentative City Council Future Work Session Topics</i></u>	
Proposed Date	Topic	Minutes (Estimate)
2025		
8/26	Budget	
8/26	Discuss Employee Wellness Room	
8/26	Consider Accepting Community Art Plan Donation	
9/09	Budget	
Sept	Discuss Commercial Property Public Utility Connection Program	
Sept	Improve the Image of Ramsey Along the Hwy 10 Corridor Discussion	
10/28	Review 2026 Proposed Rates, Fees and Charges	
TBD	Animal Ordinance	
TBD	Pollpad Update	
TBD	Fire Department Staffing	
TBD	Subdivision Code	
TBD	Hwy 10 Pedestrian Overpass	
TBD	City Facility Safety Improvements	
TBD	Prevailing Wage Policy – CM: KB, EP	
TBD	Veterans Park Discussion – CM: KB, EP	
TBD	Quarterly Police & Fire Updates – CM: KB, CR	
TBD	Public Safety Deep Dive – CM: KB, CR	
TBD	Ramsey Christmas Market – CM: RH, DS	
TBD	Waterfront Venue Ideas – CM: RH, DS	

	<u><i>Councilmember Initiatives for Future Work Session Topics</i></u>
Proposed by CM	Topic
Buscher	Wage Theft Enforcement