

City of Ramsey
Agenda
Public Works Committee
Tuesday, November 18, 2025

5:30 pm

Lake Itasca Room, 7550 Sunwood Drive NW

Remote Attendance available at www.cityoframsey.com/meetings.
Those joining remotely and requesting to speak are asked to use a webcam when speaking.

1. **Call to Order**

2. **Citizen Input**

3. **Approve Agenda**

4. **Approve Minutes**
 1. Approve the following meeting minutes.
 1. Public Works Committee Meeting dated October 21, 2025.

5. **Committee Business**
 1. Review Individual Street Light Request Estimated Costs and Timelines
 2. Receive Updates on Improvement Projects, Studies and Items of Interest
 3. Review Future Topics Calendar

6. **Committee/Staff Input**

7. **Adjournment**

Public Works Committee

Meeting Date: 11/18/2025

Primary Strategic Plan Initiative: Address infrastructure needs.

Title:

Approve the following meeting minutes.

1. Public Works Committee Meeting dated October 21, 2025.

Purpose/Background:

To review and approve the attached October 21, 2025, meeting minutes.

Recommendation:

To review and approve meeting minutes dated October 21, 2025.

Outcome/Action:

Motion to approve meeting minutes dated October 21, 2025.

Attachments

PWC October Minutes

Form Review

Inbox	Reviewed By	Date
Bruce Westby		11/13/2025 10:06 AM
Brian Hagen	Marsha Weidner	11/13/2025 10:06 AM
Bruce Westby	Bruce Westby	11/13/2025 03:21 PM
Brian Hagen	Marsha Weidner	11/13/2025 03:25 PM
Form Started By: Marsha Weidner		Started On: 11/13/2025 09:27 AM
Final Approval Date: 11/13/2025		

**PUBLIC WORKS COMMITTEE
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Public Works Committee conducted a regular meeting on Tuesday, October 21, 2025, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Chairperson Michael Olson
 Councilmember Chris Riley
 Councilmember Dan Specht

Also Present: City Engineer/Public Works Director Bruce Westby
 Assistant City Engineer Joe Feriancek
 Parks and Assistant Public Works Director Mark Riverblood

1. CALL TO ORDER

Chairperson Olson called the regular meeting of the Public Works Committee to order at 5:30 p.m.

2. CITIZEN INPUT

There was none.

3. APPROVE AGENDA

Motion by Councilmember Riley, seconded by Councilmember Specht, to approve the agenda, as presented.

Motion carried. Voting Yes: Chairperson Olson, Councilmembers Riley and Specht. Voting No: None.

4. APPROVE MINUTES

4.01: Approve September 16, 2025, Meeting Minutes

Motion by Councilmember Riley, seconded by Councilmember Specht, to approve the following minutes:

Regular Meeting Minutes dated September 16, 2025

Motion carried. Voting Yes: Chairperson Olson, Councilmembers Riley and Specht. Voting No: None.

5. COMMITTEE BUSINESS

5.01: Recommend Construction Management Services for The Waterfront Waterplay Project

Parks and Assistant Public Works Director Riverblood presented the staff report and recommendation to enter into a contractual agreement with H + U Construction for construction management services for The Waterfront waterplay park improvement project, in the form of a Construction Manager at Risk agreement.

Councilmember Specht commented that it would be nice to have a public-facing document, perhaps with less detail, that could provide an update on the project process.

Parks and Assistant Public Works Director Riverblood confirmed that he does have something prepared, and there would be plans to continue to release information as they go forward.

Councilmember Specht asked if there would be a similar presentation at the Council meeting.

Parks and Assistant Public Works Director Riverblood confirmed that the presentation would be similar and would include additional background information on the proposed contractor as well. He stated that the construction manager at risk proposal document would also be included as part of the case for the Council meeting.

Councilmember Riley asked if the experience with the Water Treatment Plant would be compared to this process in terms of a Construction Manager at Risk (CMAR).

City Engineer/Public Works Director Westby noted that it would not be a direct comparison, but they could include that as part of the discussion. He noted that the City has used a CMAR in a number of projects that have worked fine, but that the Water Treatment Plant did not utilize a CMAR and is therefore not comparable.

Parks and Assistant Public Works Director Riverblood confirmed that they could have that discussion at the Council level if that is desired.

Councilmember Riley asked when there would be more in-depth discussions related to the project budget, as there have been comments that it will be increasing.

Parks and Assistant Public Works Director Riverblood confirmed that some of the costs have increased, but he does not yet have solid information; but will plan to present more information on the budget at the full Council level.

Motion by Councilmember Specht, seconded by Councilmember Riley, to recommend to City Council approval of a contract with H + U Construction for construction management services for The Waterfront waterplay park improvement project.

Motion carried. Voting Yes: Chairperson Olson, Councilmembers Specht and Riley. Voting No: None.

It was noted that there was a resident online for Case 6.02, and the Committee decided to move that Item up.

6. COMMITTEE / STAFF INPUT

6.02: Consider Policy Implementation for Traffic Control and Streetlight Requests

City Engineer/Public Works Director Westby discussed potential revisions to the Traffic Control Modification Request Policy. He also presented details related to a recent request for a streetlight at the intersection of 154th Lane NW and Zirconium Street NW, which is the current location of a school bus stop.

Chris Folen, property owner at 6711 154th Lane NW, presented his safety concerns for the children standing in the street while waiting for their school bus at the intersection of 154th Lane and Zirconium Street based on traffic volumes and a lack of light. He commented on the placement of lights along his street, which he did not believe made sense and would instead be more helpful at the intersection.

City Engineer/Public Works Director Westby stated that he has not reviewed this specific development, but that often developments are phased and lights are placed at locations where potential intersections can occur. He commented on the cost for streetlights and related infrastructure and noted that the bus stop location for children can vary from year to year, which is why that is typically not a strong reason for a streetlight. He stated that currently the City does not have a policy to respond to streetlight requests and asked if the Committee would have interest in that type of policy.

Councilmember Riley commented that it would make sense to have an electronic form that could be filled out for requests, and he would support adding streetlight requests and the related process to the traffic control policy.

Councilmember Specht appreciated the input of the resident. He agreed with Councilmember Riley that streetlights could be added to the existing traffic control policy with a similar procedure. He recognized that, given the time of year, there would not be a response to a streetlight request immediately, but they could discuss that further as they go.

The resident stated that there is a power pole at the intersection already. He clarified that he does not support more lighting, but would want to see proper light placement for safety reasons.

Chairperson Olson commented that engineering will gather additional information and draft a potential policy to be considered, under which they could then review any requests.

The resident commented that even though it is an older neighborhood, the homes have begun to turn over with younger children. He stated that perhaps even a smaller light could be placed at the intersection for safety reasons.

Councilmember Riley asked that a future case come forward with additional details to consider the request from the resident.

City Engineer/Public Works Director Westby confirmed that could be done, noting that he would meet Mr. Folen on site to review the existing lighting, and would also speak with Connexus to determine the feasibility and potential costs to provide a light at this intersection.

Councilmember Specht left the meeting.

5. COMMITTEE BUSINESS (Continued)

5.02: Consider Recommending Full Curb and Gutter Replacement or Spot Curb Replacement for Flintwood Hills 2nd and 3rd Street Reconstructions, Improvement Project #26-05

Assistant City Engineer Feriancek presented the staff report and stated that staff is seeking a recommendation from the Committee on whether all concrete curb and gutter should be replaced or only the damaged curb and gutter.

Councilmember Riley commented that, given the large amount of replacement within the project area, he would prefer full replacement.

Chairperson Olson agreed. He recognized that there would be a higher cost and larger disruption, but believed the end result would be better with full replacement.

Motion by Councilmember Riley, seconded by Chairperson Olson, to recommend all concrete curb and gutter be replaced as part of the Flintwood Hills 2nd and 3rd Street Reconstructions, Improvement Project #26-05.

Motion carried. Voting Yes: Chairperson Olson and Councilmembers Riley. Voting No: None.

6. COMMITTEE / STAFF INPUT (Continued)

6.01: Update on the Pavement Management Program

Assistant City Engineer Feriancek provided an update on the Pavement Management Program (PMP).

Councilmember Riley commented that it appears that many of the worst roads remaining will be addressed in the next year. He stated that the more they can communicate this information, the more helpful it will be in recognizing the work they have done towards accomplishing this plan.

6.03: Receive Updates on Improvement Projects, Studies, and Items of Interest

City Engineer/Public Works Director Westby provided an update on current and proposed City, County, and MnDOT improvement projects and studies, and on other items of interest to the

Committee. More specific information was provided on the Water Treatment Plant construction progress.

6.04: Review Future Topics Calendar

City Engineer/Public Works Director Westby reviewed the future topics calendar, noting that dates were added to the extent possible.

7. ADJOURNMENT

Chairperson Olson adjourned the regular meeting of the Public Works Committee at 7:02 p.m.

Respectfully submitted,

Bruce Westby
City Engineer/Public Works Director

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

Public Works Committee**Meeting Date:** 11/18/2025**Primary Strategic Plan Initiative:** Not Applicable**Title:**

Review Individual Street Light Request Estimated Costs and Timelines

Purpose/Background:**Purpose:**

The purpose of this case is to review estimated street light installation costs and timelines related to individual street light requests.

Background:

On October 21, 2025, the Public Works Committee discussed potential revisions to the Traffic Control Modification Request Policy, including whether street light requests should be incorporated into the Policy. The street light discussion was prompted by a recent request for a streetlight at the intersection of 154th Lane and Zirconium Street to improve safety for children standing in the street while waiting for their school bus. This request was received in September via email from Chris Folen, property owner at 6711 154th Lane NW.

Mr. Folen attended the October Public Works Committee meeting remotely to voice his concerns for the safety of the children standing in the street do to a lack of lighting. He also commented on the placement of lights along his street, which he did not believe made sense and would instead be more helpful at intersections if they could be moved. He also clarified that he does not support more lighting, but would want to see proper light placement for safety reasons.

City Engineer/Public Works Director Westby had not inspected the lighting in his development or at the intersection of 154th Lane and Zirconium Street prior to the October Public Works Committee meeting. On October 27th City Engineer/Public Works Director Westby met with Mr. Folen on site to review the existing street lighting, at which time it was observed that several street light fixtures were mounted on mast arms on power poles in the middle of private property.

City Engineer/Public Works Director Westby contacted Connexus Energy who confirmed the private property owners are billed directly for the power to these lights since they are used for security purposes only. These lights therefore cannot simply be relocated to a power pole at the intersection of 154th Lane and Zirconium Street.

Connexus Energy provided the following estimated costs for individual street light installations during non-winter months. Winter construction includes frost charges, which generally increases costs by 20-percent or more.

- \$580 to install a street light with an 8-foot mast arm
- \$375 to install a security light fixture
- \$2,600 to install a single-phase transformer on a pole
- \$600 to \$800 to install a pole (18-feet to 30-feet)
- \$14/foot to install underground wire to serve the light

Connexus Energy also provided estimated timelines for installing street lights.

- 1 to 2 days to process an application after receipt
- 20 to 25 business days to design the project and submit a quote
- 14 to 20 business days to schedule an open trenching project
- 28 to 35 business days to schedule a boring project

Based on Connexus Energy’s cost and timeline estimates, staff estimates a non-winter street light installation would generally cost between \$3,000 and \$30,000, and would take between 40 and 65 business days to design and schedule the work prior to installation.

Time Frame/Observations/Alternatives:

Timeframe:

Staff estimate this case will take up to 20 minutes to present and discuss.

Observations/Alternatives:

Staff shared the cost information above and provided links to this case to Mr. Folen and to two other property owners who contacted staff on November 4th to request new street lights, one for a school bus stop in their neighborhood and one to light a dark street. All these property owners were informed they could attend the Public Works Committee meeting in person or remotely to listen to the discussion, respond to questions, and/or provide additional information.

Funding Source:

Funding for street light improvements are paid from the Street Light Utility Fund.

Recommendation:

Based on the information presented in this case, staff recommends not approving street light installation requests for school bus stops on local streets unless extenuating circumstances exist, in which case staff can evaluate the request in detail and present staff’s findings at the next regularly scheduled Public Works Committee meeting. Staff also recommends evaluating all other requests on a case-by-case basis until such time that the Traffic Control Modification Request Policy is amended to incorporate street light requests.

Outcome/Action:

Dependent on discussion.

Attachments

No file(s) attached.

Form Review

Inbox

Brian Hagen

Form Started By: Bruce Westby

Final Approval Date: 11/13/2025

Reviewed By

Brian Hagen

Date

11/13/2025 03:11 PM

Started On: 11/12/2025 01:41 PM

Public Works Committee**Meeting Date:** 11/18/2025**Primary Strategic Plan Initiative:** Not Applicable**Title:**

Receive Updates on Improvement Projects, Studies and Items of Interest

Purpose/Background:

The purpose of this case is to update the Public Works Committee on current and proposed City, County and MnDOT improvement projects and studies, and on other items of interest to the Committee.

City Improvement Projects**#26-01 MSA Bunker Lake Boulevard Reconstruction**

- Bolton & Menk, Inc. preparing final plans and specifications
- 2026 construction proposed

#26-02 2026 MSA Pavement Overlay Improvements

- Preparing plans and specifications in-house
- 2026 construction proposed

#26-03 Carol-Rose Acres & Sports Haven Reconstructions

- Preparing plans and specifications in-house
- Open House held last Thursday PM
- 2026 construction proposed

#26-04 Countryside Estates Reconstructions

- Preparing plans and specifications in-house
- Open House held last Wednesday PM
- 2026 construction proposed

#26-05 Flintwood Hills 2nd & 3rd Reconstructions

- Preparing plans and specifications in-house
- Open House held last Wednesday PM
- 2026 construction proposed

#26-06 Riverside West Reconstructions

- Preparing plans and specifications in-house
- 2026 construction proposed

#26-07 Section 01 Unplatted (S. CR 27) Reconstructions

- Preparing plans and specifications in-house
- Open House held last Thursday PM
- 2026 construction proposed

#26-08 2026 Neighborhood Pavement Overlay Improvements

- Preparing plans and specifications in-house
- 2026 construction proposed

#25-02 MSA Sunwood Drive Reconstruction – CSAH 5 to Erkiem Street

- Construction substantially complete
- Punch list items are being addressed

#25-03 MSA Alpine Drive Reconstruction – CSAH 57 to TH 47

- Construction substantially complete
- Punch list items are being addressed

#25-04 Dickenson’s Mississippi Estate Street Reconstruction

- Construction substantially complete
- Punch list items are being addressed

#25-05 High Point Street Reconstruction

- Construction substantially complete
- Punch list items are being addressed

#25-06 Sortebergs Street Reconstruction

- Construction substantially complete
- Punch list items are being addressed

#25-07 2025 Neighborhood Pavement Overlay Improvements

- Construction substantially complete
- Punch list items are being addressed

#25-08 Sunwood Drive Crosswalk Repairs

- Preparing plans and specifications in-house
- 2026 construction proposed

#25-12 COR Street Lighting Improvements

- *See separate case*
- 2026 construction proposed

#25-58 Waterfront Water Play Area Improvements

- City utilities work complete (IP #25-51)
- Mass grading work in progress (IP #25-62)
- Plan preparation in progress
- *Staff will present additional updates during the meeting*

#24-03 2024 NE Ramsey Street Reconstruction

- Construction complete
- Closing project out

#24-13 Fox Ridge Estates 1st and 2nd Additions Street Reconstruction

- Construction complete
- Closing project out

#24-51 TH 47 Trail Gap Connection – 142nd Avenue to Xkimo Street

- Bolton & Menk prepared plans and specs for 10’ trail construction
- *Staff will present additional updates during the meeting*

#23-20 COR Mass Grading

- Construction complete
- Closing project out

#21-09 Centralized Water Treatment Plant

- Construction in progress
- City Council tour in January when operational

#20-11 Ramsey Gateway Highway 10 Improvements

- Project is substantially complete
- Final completion anticipated June 2026
- Project webpage <https://www.anokacountymn.gov/3918/Hwy-10Ramsey-Blvd-Interchange>

City of Anoka Improvement Projects

Ferry Street (Trunk Highway 47) Grade Separation of BNSF Rail Crossing

- City-led project
- \$45M in bonds authorized October 2020
- 2028 construction anticipated

Highway 47 Corridor Improvements – Garfield St to Bunker Lk Blvd

- Combining with above City-led project
- 3-lane design
- Received regional solicitation funds for 2027 construction
- Permanent signal system at McKinley Street
- Construction proposed for 2027 - 2029

Anoka County Improvement Projects

- No updates.

MnDOT Improvement Projects

Highway 10 Mill & Overlay and RCI Improvements

- 30-percent plans complete – Staff reviewed and submitted comments to MnDOT
- Mill & Overlay US 10/169 pavement from approx. ½-mile west of Cleveland/Jarvis Avenue in Elk River to ½-mile west of Ramsey Boulevard in Ramsey, including Dayton Rest Area
- Constructing Reduced Conflict Intersection (RCI) improvements at the intersections of Edison Street and Jarvis Street in Elk River, and Alpine Drive and Beatty Drive in Ramsey
 - Removing median crossovers and installing J-Turns w/out signal systems
- Extending pedestrian trail south of US 10/169 from 500-foot East of Adams Street to Edison Street
- Constructing pedestrian crossover/refuge in median of US 10/169 at Jarvis Street
- Removing, repairing and replacing drainage culverts
- Constructing, repairing and replacing misc. guardrail/end treatments
- 2027 construction proposed

Studies & Items of Interest

Wetland 114P Outlet Control Structure

- Staff continue to monitor water levels. No updates at this time.

Commercial/Industrial/Residential Developments

- Staff can respond to questions as needed.

Miscellaneous Staff Updates

- Parking restrictions in Village of Sunfish Lake
 - Discussed at October 14th and November 10th City Council work sessions.
 - Updated letters with exhibits were mailed to property owners November 13th. Letters included information on requesting short-term daytime/overnight parking exemptions from the Police Department.

PWC Future Topics Calendar Discussion Items

See calendar in following case.

Notification:

Not required for this case.

Time Frame/Observations/Alternatives:

Staff estimates up to 15 minutes will be needed for updates and discussion.

Recommendation:

Staff can offer recommendations on specific items upon request.

Outcome/Action:

No formal action required. For Committee review and discussion purposes only.

Attachments

No file(s) attached.

Form Review

Inbox

Brian Hagen

Form Started By: Bruce Westby

Final Approval Date: 11/13/2025

Reviewed By

Brian Hagen

Date

11/13/2025 10:51 AM

Started On: 11/12/2025 01:34 PM

Public Works Committee

Meeting Date: 11/18/2025

Primary Strategic Plan Initiative: Not Applicable

Title:

Review Future Topics Calendar

Purpose/Background:

Attached is a calendar of future topics for review and discussion by the Public Works Committee. The calendar includes topics drawn from Committee requests received during meetings and/or unresolved topics previously discussed by the Committee. Calendar dates are subject to change based on the availability of information and required attendees, staff workload, and competing interests and objectives.

Notification:

Not required for this case.

Time Frame/Observations/Alternatives:

Less than 5 minutes is anticipated to be necessary to review the future topics calendar and address questions.

Funding Source:

Dependent on discussion.

Recommendation:

Staff recommend reviewing the attached calendar and to either approve the calendar by consensus or to direct Staff to revise the calendar as follows; _____.

Outcome/Action:

No formal action required. For Committee review and discussion purposes only.

Attachments

PWC Calendar Nov2025

Form Review

Inbox

Brian Hagen

Form Started By: Bruce Westby

Final Approval Date: 11/13/2025

Reviewed By

Brian Hagen

Date

11/13/2025 10:51 AM

Started On: 11/12/2025 01:35 PM

Public Works Committee Future Topics Calendar *

Date	Topics for Discussion – Committee Action
Q4 2026	Sunwood Drive roundabout landscaping (<i>Riverblood</i>)
Q2 2026	Veterans Drive Dog Park Fence (<i>Riverblood</i>)
Nov 2025	COR Street Lighting Improvements (<i>Westby</i>)
Dec 2025	Sunwood Drive limited-duration parking for Skyline retail uses
Date	Topics for Discussion – Regulatory
Date	Topics for Discussion – Policy
Q3 2026	Landscaped median maintenance policy (<i>Riverblood</i>)
Date	Topics for Discussion – Planning and Budget
Q2 2026	Asset management program update (<i>Westby</i>)
Ongoing	Trail gap connection opportunities (<i>Riverblood</i>)
Date	Topics for Discussion – Staff Updates
Monthly	Waterfront waterplay improvements (<i>Riverblood/Westby</i>)
Ongoing	Flashing Yellow Arrow opportunities (<i>Westby-continue lobbying for</i>)
Monthly	TH 47 improvements, Bunker Lk Blvd to Hwy 10 (<i>Westby</i>)
Nov 2025	TH 47 trail connection 142 nd to Xkimo St (<i>Riverblood</i>)

* Dates subject to change based on availability of information, required attendees, staff workload, and competing interests and objectives.