

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #26-016

RESOLUTION APPROVING THE CITY OF RAMSEY'S 2027 BUDGET CALENDAR

WHEREAS, the Ramsey City Charter states that a budget calendar shall be established annually by resolution; and

WHEREAS, the following dates are being presented:

- | | |
|-----------------------------|--|
| January 13 | Council adopts the 2027 Budget Calendar. |
| January 19 –
February 28 | City Council and Staff Leadership Team meet to Review and Develop a Three-Year Strategic Action Plan. |
| April 13 | Finance Director to distribute 2027 Cost Center Budget Worksheets to Department Heads and supervisors. Worksheets include actual expenditures for 2024, 2025, 2026-year-to-date and adopted 2026 budget. |
| April 13 | Finance Director to distribute listing of fixed assets as of December 31, 2025 to Department Heads and supervisors for review including item existence, accuracy, replacement values and number of years remaining in useful life. |
| April 13 | City Clerk to distribute current Schedule of Rates, Fees and Charges to staff. |
| April 13 | City Administrator to distribute most recent version of goals, objectives and 3-year departmental plans to Department Heads and supervisors. |
| May 15 | Department Heads and supervisors to submit completed budget worksheets and accompanying justifications to the Finance Director. |
| May 15 | Department Heads and supervisors to return listing of fixed assets to the Finance Director with any corrections noted. |
| May 15 | Staff to return Schedule of Rates, Fees and Charges to the City Clerk with recommendations for 2026 amendments noted. |
| May 15 | Department Heads and supervisors to submit goals, objectives and 3-year departmental plans to the City Administrator. |
| June 8-June 19 | City Administrator and staff work sessions on the preliminary 2027 budget. |
| June 15 | City Administrator to distribute preliminary goals, objectives and 3-year departmental plans for staff work sessions. |

July 14	Finance Director and City Administrator submit preliminary budget to the City Council.
July 30	Department of Revenue certifies LGA amounts to all cities with populations over 2,500 and those receiving LGA.
August 14	Counties notify cities of the dates, which school districts, metropolitan special districts, and the county have selected for 2026 (Payable 2027) Truth in Taxation Hearings.
August 3 - September 18	Final Budget Work sessions before adoption of proposed budget/levy.
August 7	Department Heads and supervisors to submit items to be included in the 2027-2036 Capital Improvement Program.
August 10- August 14	Staff work sessions to review goals, objectives and 3-year departmental plans.
September 22	Staff recommends a 2027 Proposed Municipal Budget; 2026 Levy, Payable 2027, Proposed Municipal Levy to the City Council.
September 22	City Council adopts the 2026 Proposed Municipal Budget; 2026 Levied Payable 2027 Proposed Municipal Levy and sets the 2026 hearing dates for the 2027 Budget Public Hearing(s).
September 28	City certifies 2027 Proposed Municipal Budget; 2026 Payable 2027 Proposed Municipal Levy and 2027 Budget Public Hearing date.
September/October	Council work sessions as needed.
Sept 1-Sept 11	City Council work sessions on 2026 Goals, Objectives and 3-Year Departmental Plans.
October 27	City Council review and adopt 2027-2036 Capital Improvement Program.
November 2-21	County mails notice of proposed property taxes for payable 2027.
November 24	City Council to review and adopt the 2027 Schedule of Rates, Fees and Charges.
November 24	2026 Goals, Objectives and 3-Year Departmental Plans submitted to City Council for adoption.
November 30 - December 28	Public Hearing(s) on Final 2027 Municipal Budget and Levy
December 8	Adopt 2027 Municipal Budget and Final 2026, Payable 2027 Levy

December 30 Final levy certification to County auditor and certification of compliance with Truth in Taxation requirements to the Department of Revenue.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, COUNTY OF ANOKA, STATE OF MINNESOTA, as follows:

1) That the City Council of Ramsey hereby approves the 2027 Budget Calendar.

The motion for adoption of the foregoing resolution was duly seconded by Councilmember, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 13th day of January, 2026.

Mayor

ATTEST:

City Clerk