City of Ramsey
Agenda
Regular City Council
Tuesday, January 13, 2026
7:00 pm
Council Chambers, 7550 Sunwood Drive NW

Remote Attendance available at www.cityoframsey.com/meetings.
Those joining remotely and requesting to speak are asked to use a webcam when speaking.

1. Call to Order

2. Approve Agenda

3. Presentation

4. Citizen Input

Citizen input is an opportunity for the public to address the City Council concerning items not listed on the agenda. Please raise your hand to be recognized by the Mayor or member officiating the meeting. Approach the podium and state your full name and address for the record. Time may be limited.

5. Consent Agenda

All items listed under the Consent Agenda are considered to be routine or non-controversial by the City Council and will be enacted by one motion, without discussion.

1. Receive November 2025 Financial Reports - General Fund, EDA and Enterprise Funds

2. Receive Cash and Investments for Period Ending November 30, 2025

3. Receive Cash and Investments for Period Ending December 31, 2025

4. Note the following Boards, Commissions and Meeting Minutes:

   - Planning Commission — No Meeting in December 2025.
   - Environmental Policy Board — November 17, 2025.
   - Economic Development Authority — October 9, 2025
   - Park and Rec Commission — No Meeting in December 2025.
   - Public Works — November 18, 2025

5. Approve the Following Meeting Minutes:

1. City Council Work Session dated December 9, 2025
2. City Council Regular Session dated December 9, 2025

6. Approve Amending City Council Meeting Schedule for 2026

7. Approve Business License Applications

8. Approve Unmanned Aircraft System (UAS) Operations Policy

9. Authorization to Hire a Deputy Fire Chief of Training

10. Authorization to Hire a Building Inspector/Plans Examiner

11. Authorization to Hire an Engineering Technician II

12. Adopt Resolution #26-012 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of December 4, 2025 through December 30, 2025.

13. Adopt Resolution #26-019 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of December 31, 2025 through January 7, 2026.

14. Adopt Resolution #26-001 Approving Partial Payment to Park Construction Company for Improvement Project #25-03, MSA Alpine Drive Reconstruction.

15. Adopt Resolution #26-002 Approving Final Payment to North Valley, Inc. for Improvement Project #25-02, MSA Sunwood Drive Reconstruction.

16. Adopt Resolution #26-003 Approving Final Payment to North Valley, Inc. for Improvement Project #25-05, High Point Street Reconstructions.

17. Adopt Resolution #26-004 Approving the 2026 Council Organization

18. Adopt Resolution #26-005 Approving Final Payment to North Valley, Inc. for Improvement Project #25-07, 2025 Neighborhood Pavement Overlay Improvements.

19. Adopt Resolution #26-006 Approving Partial Payment #30 to Magney Construction, Inc. for Improvement Project #21-09; Centralized Water Treatment Plant.

20. Adopt Resolution #26-008 Approving Plans and Specifications and Authorizing Advertisement for Bids for MSA Bunker Lake Boulevard Reconstruction, Improvement Project #26-01

21. Adopt Resolution #26-009 Approving Plans and Specifications and Authorizing Advertisement for Bids for Countryside Estates Street Reconstructions, Improvement Project #26-04

22. Adopt Resolution #26-010 Approving Plans and Specifications and Authorizing Advertisement for Bids for Section 01 Unplatted Street Reconstructions, Improvement Project #26-07

23. Adopt Resolution #26-011 Ordering Request for Proposals for Engineering Design Services for 2026 Neighborhood Pavement Overlay Improvements, Improvement Project #26-08

24. Adopt Resolution #26-013 Designating Financial Institutions as Official Depositories; Adopt Resolution #26-014 Authorizing Signatures for Financial Transactions and Adopt Resolution #26-015 Designating BMO Bank, N.A. as the Official Financial Institution for the City of Ramsey Banking Services for the Year of 2026.

25. Adopt Resolution #26-016 Approving the City of Ramsey's 2027 Budget Calendar

26. Adopt Resolution #26-017 Authorizing the Application for Community Development Block Grant Funding for The Waterfront

27. Adopt Resolution #26-018 Approving MN Historical and Cultural Heritage Grant Agreement and Contract Services

28. Adopt Resolution #26-023 Adopting Public Meeting Remote Attendance Policy

6. Public Hearing

1. Public Hearing for Violation of Tobacco License

7. Council Business

8. Mayor/Council/Staff Input

9. Adjournment

CC Regular Session

Meeting Date: 01/13/2026

Primary Strategic Plan Initiative:

Title:

Receive November 2025 Financial Reports - General Fund, EDA and Enterprise Funds

Purpose/Background:

Purpose: Receive November financial reports for the funds of: General, EDA, Water, Sewer, Street Lighting, Recycling and Storm Drainage.

Brief summary of actual revenues and expenditures-to-date in comparison to adopted budget for the respective funds.

Recommendation:

No action required. Informational only.

Outcome/Action:

No action required. Informational only.

Attachments

November 2025 General Fund Financial Report - Budget to Actual

November 2025 EDA Financial Report - Budget to Actual

November 2025 Enterprise Funds Budget Reports - Budget to Actual

November 2025 Summary of Adopted Budgets/Expenditures to Date

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	01/08/2026 03:08 PM
Form Started By: Diana Lund		Started On: 01/02/2026 10:08 AM
Final Approval Date: 01/08/2026		

CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2025 THROUGH PERIOD ENDING: November 30, 2025

GENERAL FUND EXPENDITURES
- BY DEPARTMENT -

Dept	2025 BUDGET	2025 YTD GENERAL LEDGER
Admin (inlcd elections, legal & newsletter)	1,392,483.00	1,293,621.74
Building Inspections	888,040.00	799,773.23
Council/Commissions (incld charter, council contingen	245,486.00	101,055.78
Data Processing	1,097,132.00	1,015,628.10
Engineering	644,812.00	952,911.15
Finance (incld assessing)	666,692.00	829,555.50
Fire (incld Civil Defense)	2,096,484.00	2,156,104.72
Gen Govt Buildings	804,616.00	625,555.40
Parks	2,224,661.00	1,967,506.79
Planning & Zoning	1,149,903.00	1,037,739.89
Police (incld animal control & comm orient)	6,356,700.00	5,420,198.24
Streets (incld traffic eng & snow/ice)	2,806,601.00	2,052,629.48
Grand Total	**20,373,610.00**	**18,252,280.02**

GENERAL FUND EXPENDITURES
- BY CATEGORY -

Category	2025 BUDGET	2025 YTD GENERAL LEDGER
Capital Outlay	577,000.00	598,881.61
Other Services & Charges	3,602,860.00	2,734,455.72
Personal Services	14,484,111.00	13,768,317.06
Supplies	1,603,266.00	1,150,625.63
Transfers out	106,373.00	-
Grand Total	**20,373,610.00**	**18,252,280.02**

GENERAL FUND REVENUES
- BY CATEGORY -

Category	2025 BUDGET	2025 YTD GENERAL LEDGER
Taxes	16,874,046.00	8,567,282.08
Charges for Services	780,700.00	1,102,837.80
Business Licenses/Permits	86,350.00	107,427.25
Fines and Forfeits	48,000.00	45,234.30
Federal Intergovernmental	500.00	-
State Intergovernmental	755,500.00	978,064.97
Interest	50,000.00	-
Miscellaneous	20,600.00	30,378.32
Non-Business Licenses/Permits	874,520.00	1,238,276.16
Transfers in	883,394.00	-
Grand Total	**20,373,610.00**	**12,069,500.88**

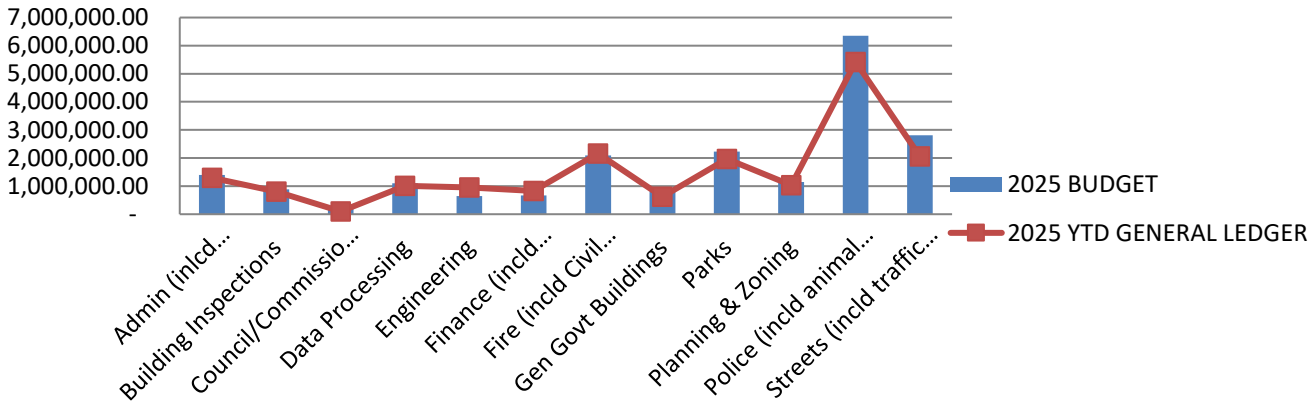
This report reflects year to date revenue and expenditures as compared to annual budget.
It does not reflect fund balance.

PREPARED BY: FINANCE DEPARTMENT

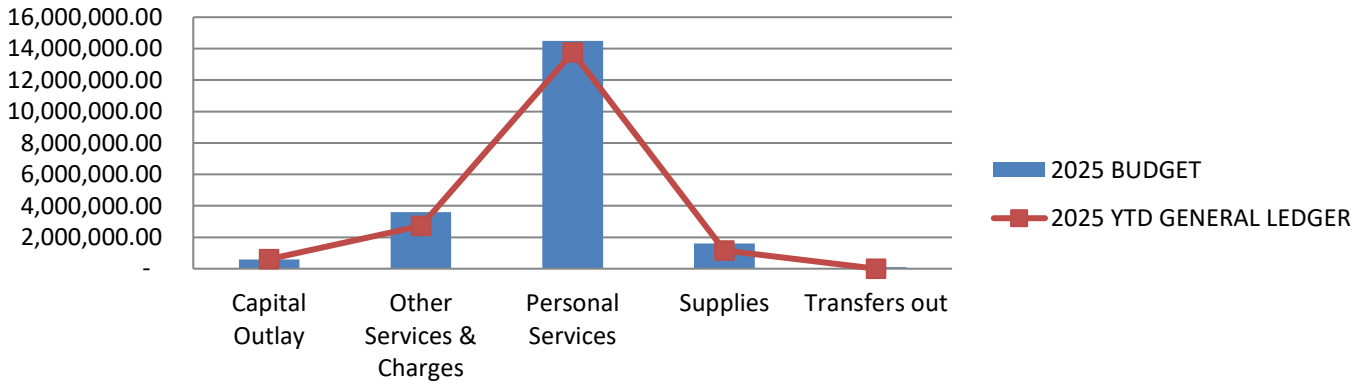
CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2025 THROUGH PERIOD ENDING: **November 30, 2025**

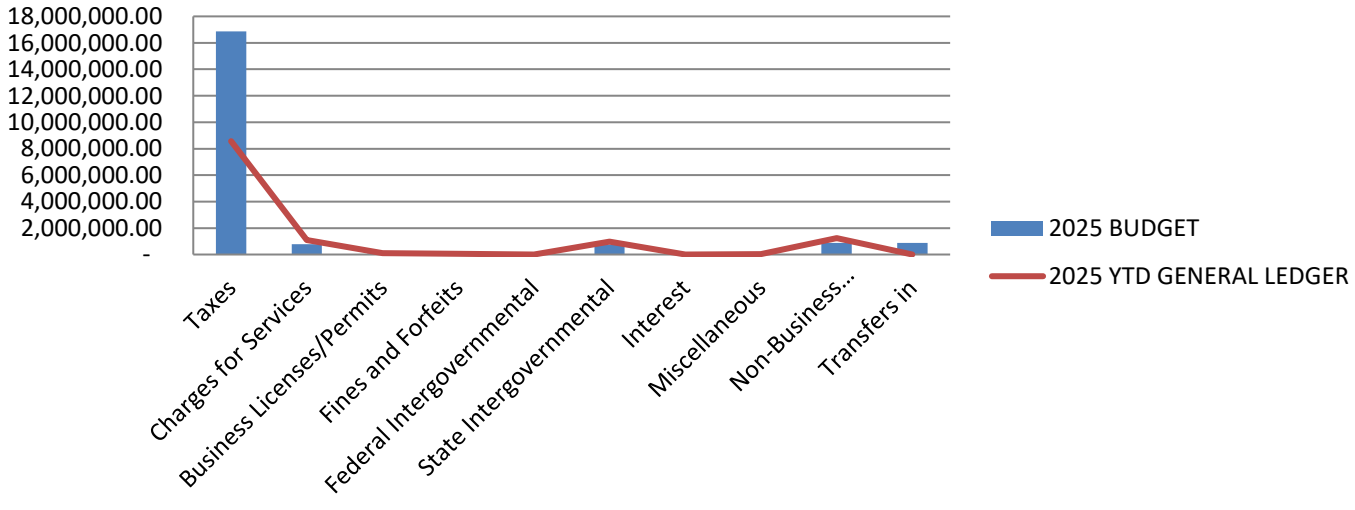
GENERAL FUND EXPENDITURES - BY DEPARTMENT



GENERAL FUND EXPENDITURES - BY CATEGORY



GENERAL FUND REVENUES



This report reflects year to date revenue and expenditures as compared to annual budget.
It does not reflect fund balance.

PREPARED BY: FINANCE DEPARTMENT

CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2025 THROUGH PERIOD ENDING: **November 30, 2025**

REVENUES

BUSINESS UNIT	9230	EDA	
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
4011 CURRENT-AD VALOREM TAXES	86,367.00	40,059.98	46.38%
4012 DELINQUENT-AD VALOREM TAXES	-	(337.34)	0.00%
4014 FISCAL DISPARITIES	-	4,175.78	0.00%
4015 EXCESS TAX INCREMENTS	-	10.61	0.00%
4018 PENALTY/INT-AD VALOREM TAXES	-	(60.51)	0.00%
4609 OTHER MISCELLANEOUS REVENUES	-	82,775.88	0.00%
4701 INTEREST ON INVESTMENTS	5,000.00	-	0.00%
Grand Total	**91,367.00**	**126,624.40**	

EXPENDITURES

BUSINESS UNIT	9230	EDA	
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
6105 TEMPORARY-WAGES & SALARIES	1,000.00	175.00	17.50%
6122 FICA/MEDICARE CONTRIBUTIONS	80.00	13.40	16.75%
6133 WORKERS COMP INSURANCE PREMIUM	-	2.01	0.00%
6249 MISCELLANEOUS OPERATING SUPPLY	19,000.00	10,901.96	57.38%
6315 MISCELLANEOUS PROFESSIONAL SER	36,200.00	4,666.67	12.89%
6331 TRAVEL & LODGING	2,500.00	707.16	28.29%
6335 TRAINING	5,100.00	2,235.00	43.82%
6361 GENERAL LIABILITY/PROPERTY INS	287.00	221.22	77.08%
6451 MEMBERSHIP DUES	2,200.00	3,503.93	159.27%
6246 MARKETING & PROMOTIONS	25,000.00	17,586.53	70.35%
Grand Total	**91,367.00**	**40,012.88**	

Note: The Finance Department has highlighted line items that may be trending towards exceeding budget OR not may not have been included in the adopted budget.

CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2025 THROUGH PERIOD ENDING: November 30, 2025

REVENUES

BUSINESS UNIT 9601 WATER UTILITY

GENERAL LEDGER ACCOUNT		2025 BUDGET	2025 YTD GENERAL LEDGER	-% of Budget-
4140	CREDIT CARD PROCESSING FEES	(32,000.00)	(40,551.93)	126.72%
4273	OTHER STATE GRANTS & AIDS	-	(271.83)	0.00%
4609	OTHER MISCELLANEOUS REVENUES	10,000.00	6,553.61	65.54%
4652	WATER SALES - RESIDENTIAL	2,128,123.00	1,892,351.34	88.92%
4653	WATER SALES-COMMERCIAL	1,187,930.00	1,071,412.35	90.19%
4654	WATER PENALTIES	50,618.00	58,842.71	116.25%
4655	WATER METER INSTALLATION	30,000.00	32,250.00	107.50%
4656	WATER METERS	60,000.00	79,196.16	131.99%
4657	CONNECTION/RECONNECTION FEES	150.00	250.00	166.67%
4701	INTEREST ON INVESTMENTS	40,000.00	-	0.00%
4606	DEVELOPER FEES (WAC)	362,427.00	876,308.13	241.79%
4601	MISCELLANEOUS REVENUE		1,198.88	0.00%
Grand Total		**3,837,248.00**	**3,977,539.42**	

EXPENSES

BUSINESS UNIT 9601 WATER UTILITY

GENERAL LEDGER ACCOUNT		2025 BUDGET	2025 YTD GENERAL LEDGER	-% of Budget-
6102	F.T. REGULAR-WAGES & SALARIES	421,920.00	242,480.45	57.47%
6103	FULL TIME-REGULAR-OVERTIME	25,000.00	22,476.68	89.91%
6105	TEMPORARY-WAGES & SALARIES	29,221.00	7,163.95	24.52%
6121	PERA CONTRIBUTIONS	62,862.00	20,839.87	33.15%
6122	FICA/MEDICARE CONTRIBUTIONS	35,142.00	22,420.29	63.80%
6131	GROUP INSURANCE	56,245.00	43,475.98	77.30%
6133	WORKERS COMP INSURANCE PREMIUM	26,140.00	13,291.40	50.85%
6208	MISCELLANEOUS OFFICE SUPPLIES	750.00	553.08	73.74%
6223	GASOLINE	9,500.00	7,531.32	79.28%
6225	DIESEL FUEL	500.00	-	0.00%
6229	SHOP MATERIALS	1,200.00	954.61	79.55%
6231	UNIFORMS & TURN-OUT GEAR	5,000.00	4,567.85	91.36%
6239	FIRST AID SUPPLIES	100.00	-	0.00%
6249	MISCELLANEOUS OPERATING SUPPLY	15,500.00	8,001.56	51.62%
6257	OTHER VEHICLE PARTS	12,000.00	7,059.45	58.83%
6273	UTILITY SYSTEM MAINT SUPPLIES	675,000.00	174,692.59	25.88%
6281	SMALL TOOLS & MINOR EQUIPMENT	12,000.00	7,924.74	66.04%
6292	WATER METERS FOR RESALE	125,000.00	150,488.37	120.39%
6315	MISCELLANEOUS PROFESSIONAL SER	58,000.00	16,154.38	27.85%
6322	POSTAGE	2,000.00	1,321.90	66.10%
6334	MILEAGE REIMBURSEMENT	800.00	218.40	27.30%
6335	TRAINING	6,000.00	3,432.63	57.21%
6352	GENERAL NOTICE & PUBLIC INFOR	350.00	198.00	56.57%
6361	GENERAL LIABILITY/PROPERTY INS	45,192.00	44,104.87	97.59%
6371	ELECTRIC UTILITIES	200,000.00	148,113.91	74.06%
6372	WATER/IRRIGATION	2,500.00	1,607.71	64.31%
6373	GAS	9,000.00	4,142.92	46.03%
6374	REFUSE/RECYCLING	1,800.00	1,302.29	72.35%
6381	BUILDING & STRUCTURE REPAIR	17,035.00	10,245.25	60.14%
6405	OFFICE & DATA PROCESSING EQUIP	8,500.00	-	0.00%
6439	OTHER MISCELLANEOUS	67,000.00	5,267.38	7.86%
6451	MEMBERSHIP DUES	1,000.00	471.00	47.10%
6489	OTHER CONTRACTED SERVICES	84,000.00	33,629.16	40.03%
6722	DEPRECIATION	1,758,000.00	-	0.00%
6820	OPERATING TRANSFERS TO OTHER F	59,000.00	-	0.00%
6436	WATER EFFICIENCY REBATE PROG		1,316.39	0.00%
Grand Total		**3,833,257.00**	**1,005,448.38**	

CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2025 THROUGH PERIOD ENDING: **November 30, 2025**

REVENUES

BUSINESS UNIT 9602 SEWER UTILITY

GENERAL LEDGER ACCOUNT		2025 BUDGET	2025 YTD GENERAL LEDGER	-% of Budget-
4140	CREDIT CARD PROCESSING FEES	(35,000.00)	(37,546.46)	107.28%
4356	SEWER AVAILABILITY CHARGE-ADM	7,000.00	6,162.80	88.04%
4661	RESIDENTIAL-SEWER CHARGES	1,912,050.00	1,518,074.94	79.40%
4662	COMMERCIAL-SEWER CHARGES	484,000.00	365,658.58	75.55%
4663	SEWER PENALTIES	40,000.00	46,345.01	115.86%
4701	INTEREST ON INVESTMENTS	38,600.00	-	0.00%
4606	DEVELOPER FEES (WAC)	138,900.00	176,313.85	126.94%
4601	MISCELLANEOUS REVENUE		2,349.60	0.00%
Grand Total		**2,585,550.00**	**2,077,358.32**	

EXPENSES

BUSINESS UNIT 9602 SEWER UTILITY

GENERAL LEDGER ACCOUNT		2025 BUDGET	2025 YTD GENERAL LEDGER	-% of Budget-
6102	F.T. REGULAR-WAGES & SALARIES	284,147.00	145,701.89	51.28%
6103	FULL TIME-REGULAR-OVERTIME	1,000.00	1,800.67	180.07%
6105	TEMPORARY-WAGES & SALARIES	-	5,797.08	0.00%
6121	PERA CONTRIBUTIONS	40,545.00	11,470.79	28.29%
6122	FICA/MEDICARE CONTRIBUTIONS	22,258.00	12,467.30	56.01%
6131	GROUP INSURANCE	34,150.00	-	0.00%
6133	WORKERS COMP INSURANCE PREMIUM	13,962.00	8,018.25	57.43%
6223	GASOLINE	4,300.00	716.95	16.67%
6225	DIESEL FUEL	3,500.00	2,730.23	78.01%
6229	SHOP MATERIALS	500.00	112.20	22.44%
6249	MISCELLANEOUS OPERATING SUPPLY	15,000.00	5,855.98	39.04%
6257	OTHER VEHICLE PARTS	8,000.00	1,190.75	14.88%
6273	UTILITY SYSTEM MAINT SUPPLIES	5,000.00	-	0.00%
6275	OTHER EQUIPMENT PARTS	8,000.00	-	0.00%
6281	SMALL TOOLS & MINOR EQUIPMENT	5,000.00	1,127.67	22.55%
6315	MISCELLANEOUS PROFESSIONAL SER	2,000.00	1,323.32	66.17%
6323	CELLULAR PHONES	2,000.00	2,070.68	103.53%
6334	MILEAGE REIMBURSEMENT	400.00	123.90	30.98%
6335	TRAINING	8,000.00	775.00	9.69%
6361	GENERAL LIABILITY/PROPERTY INS	30,000.00	21,956.17	73.19%
6371	ELECTRIC UTILITIES	30,000.00	21,105.26	70.35%
6372	WATER/IRRIGATION	2,000.00	1,519.62	75.98%
6373	GAS	7,500.00	3,586.97	47.83%
6374	REFUSE/RECYCLING	1,500.00	1,302.29	86.82%
6377	SEWER SERVICE CHARGE	1,277,649.00	1,277,649.48	100.00%
6381	BUILDING & STRUCTURE REPAIR	10,835.00	6,247.96	57.66%
6489	OTHER CONTRACTED SERVICES	45,000.00	27,357.59	60.79%
6722	DEPRECIATION	793,692.00	-	0.00%
6820	OPERATING TRANSFERS TO OTHER F	53,000.00	-	0.00%
Grand Total		**2,708,938.00**	**1,562,008.00**	

CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2025 THROUGH PERIOD ENDING: November 30, 2025

REVENUES

BUSINESS UNIT	9603	STREET LIGHT UTILITY	
GENERAL LEDGER ACCOUNT	2025 BUDGET	2025 YTD GENERAL LEDGER	-% of Budget-
4140 CREDIT CARD PROCESSING FEES	(6,000.00)	(3,821.56)	63.69%
4681 CHARGES FOR STREET LIGHTS	179,000.00	145,284.70	81.16%
4683 STREET LIGHTING PENALTIES	4,994.00	5,500.57	110.14%
4701 INTEREST ON INVESTMENTS	2,000.00	-	0.00%
4684 PRIORITY STREET LIGHT	58,000.00	46,287.74	79.81%
Grand Total	**237,994.00**	**193,251.45**	

EXPENSES

BUSINESS UNIT	9603	STREET LIGHT UTILITY	
GENERAL LEDGER ACCOUNT	2025 BUDGET	2025 YTD GENERAL LEDGER	-% of Budget-
6371 ELECTRIC UTILITIES	140,000.00	109,009.40	77.86%
6489 OTHER CONTRACTED SERVICES	20,000.00	14,305.26	71.53%
6722 DEPRECIATION	40,000.00	-	0.00%
6820 OPERATING TRANSFERS TO OTHER F	31,000.00	-	0.00%
Grand Total	**231,000.00**	**123,314.66**	

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CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2025 THROUGH PERIOD ENDING: **November 30, 2025**

REVENUES

BUSINESS UNIT	9604	RECYCLING UTILITY		
GENERAL LEDGER ACCOUNT		2025 BUDGET	2025 YTD GENERAL LEDGER	-% of Budget-
4140	CREDIT CARD PROCESSING FEES	(9,000.00)	(5,858.54)	65.09%
4287	OTHER LOCAL GOVERNMENT GRANTS	75,000.00	39,820.59	53.09%
4609	OTHER MISCELLANEOUS REVENUES	1,200.00	5,126.95	427.25%
4671	RECYCLING CHARGES	468,000.00	355,391.97	75.94%
4672	RECYCLING PENALTIES	9,400.00	9,976.18	106.13%
4701	INTEREST ON INVESTMENTS	4,000.00	-	0.00%
Grand Total		**548,600.00**	**404,457.15**	

EXPENSES

BUSINESS UNIT	9604	RECYCLING UTILITY		
GENERAL LEDGER ACCOUNT		2025 BUDGET	2025 YTD GENERAL LEDGER	-% of Budget-
6102	F.T. REGULAR-WAGES & SALARIES	32,375.00	25,928.52	80.09%
6103	FULL TIME-REGULAR-OVERTIME	1,000.00	1,115.85	111.59%
6104	PART TIME-WAGES & SALARIES	200.00	124.65	62.33%
6105	TEMPORARY-WAGES & SALARIES		887.63	0.00%
6121	PERA CONTRIBUTIONS	2,182.00	2,100.21	96.25%
6122	FICA/MEDICARE CONTRIBUTIONS	2,487.00	2,171.11	87.30%
6131	GROUP INSURANCE	3,029.00	-	0.00%
6133	WORKERS COMP INSURANCE PREMIUM	236.00	75.96	32.19%
6249	MISCELLANEOUS OPERATING SUPPLY	32,000.00	32,909.12	102.84%
6322	POSTAGE	100.00	-	0.00%
6489	OTHER CONTRACTED SERVICES	483,000.00	447,578.08	92.67%
Grand Total		**556,609.00**	**512,891.13**	

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CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2025 THROUGH PERIOD ENDING: **November 30, 2025**

REVENUES

BUSINESS UNIT	9605	STORM WATER UTILITY	
GENERAL LEDGER ACCOUNT	2025 BUDGET	2025 YTD GENERAL LEDGER	-% of Budget-
4140 CREDIT CARD PROCESSING FEES	(16,000.00)	(12,149.50)	75.93%
4609 OTHER MISCELLANEOUS REVENUES	-	200.00	0.00%
4693 STORM WATER-RESIDENTIAL	732,900.00	575,189.25	78.48%
4694 STORM WATER-COMMERCIAL	786,600.00	607,494.68	77.23%
4695 STORM WATER-PENALTIES	26,250.00	23,109.42	88.04%
4701 INTEREST ON INVESTMENTS	3,000.00	-	0.00%
4722 SALE OF GENERAL FIXED ASSETS		43,000.00	0.00%
Grand Total	**1,532,750.00**	**1,236,843.85**	

EXPENSES

BUSINESS UNIT	(Multiple Items)	STORM WATER UTILITY	
GENERAL LEDGER ACCOUNT	2025 BUDGET	2025 YTD GENERAL LEDGER	-% of Budget-
6102 F.T. REGULAR-WAGES & SALARIES	281,114.00	134,699.67	47.92%
6105 TEMPORARY-WAGES & SALARIES	-	739.00	0.00%
6121 PERA CONTRIBUTIONS	40,831.00	10,125.73	24.80%
6122 FICA/MEDICARE CONTRIBUTIONS	21,538.00	10,578.30	49.11%
6131 GROUP INSURANCE	39,421.00	6,510.57	16.52%
6133 WORKERS COMP INSURANCE PREMIUM	14,733.00	8,050.12	54.64%
6225 DIESEL FUEL	10,500.00	8,892.40	84.69%
6231 UNIFORMS & TURN-OUT GEAR		593.75	0.00%
6249 MISCELLANEOUS OPERATING SUPPLY	11,000.00	8,582.09	78.02%
6257 OTHER VEHICLE PARTS	12,500.00	13,603.98	108.83%
6315 MISCELLANEOUS PROFESSIONAL SER	35,000.00	5,314.31	15.18%
6361 GENERAL LIABILITY/PROPERTY INS	12,500.00	6,454.35	51.63%
6371 ELECTRIC UTILITIES	12,000.00	9,369.42	78.08%
6372 WATER/IRRIGATION	3,500.00	1,519.62	43.42%
6373 GAS	7,200.00	3,586.94	49.82%
6374 REFUSE/RECYCLING	1,500.00	1,165.99	77.73%
6451 MEMBERSHIP DUES	65,000.00	56,510.00	86.94%
6489 OTHER CONTRACTED SERVICES	55,000.00	35,771.65	65.04%
6722 DEPRECIATION	549,096.00	-	0.00%
6820 OPERATING TRANSFERS TO OTHER F	49,000.00	-	0.00%
Grand Total	**1,221,433.00**	**322,067.89**	

Note: The Finance Department has highlighted line items that may be trending towards exceeding budget OR not may not have been included in the adopted budget.

CITY OF RAMSEY
YEAR-TO-DATE BY BUSINESS UNIT

JANUARY 1, 2025 THROUGH PERIOD ENDING: **November 30, 2025**

GENERAL FUND EXPENDITURES BY DEPARTMENT	2025 ADOPTED BUDGET	CURRENT YTD POSTED EXP	11/12 ADOPTED BUDGET (NOV)	% of Budget Used (91.66% is 11/12)	BUDGET AMOUNT REMAINING
Admin (inlcd elections, legal & newsletter)	1,392,483.00	1,293,621.74	1,276,442.75	92.90%	98,861.26
Building Inspections	888,040.00	799,773.23	814,036.67	90.06%	88,266.77
Council/Commissions (incld charter, council contingency)	245,486.00	101,055.78	225,028.83	41.17%	144,430.22
Data Processing	1,097,132.00	1,015,628.10	1,005,704.33	92.57%	81,503.90
Engineering (personnel costs allocated after year-end)	644,812.00	952,911.15	591,077.67	147.78%	(308,099.15)
Finance (incld assessing) (personnel costs allocated after year-end)	666,692.00	829,555.50	611,134.33	124.43%	(162,863.50)
Fire (incld Civil Defense)	2,096,484.00	2,156,104.72	1,921,777.00	102.84%	(59,620.72)
Gen Govt Buildings	804,616.00	625,555.40	737,564.67	77.75%	179,060.60
Parks	2,224,661.00	1,967,506.79	2,039,272.58	88.44%	257,154.21
Planning & Zoning	1,149,903.00	1,037,739.89	1,054,077.75	90.25%	112,163.11
Police (incld animal control & comm orient)	6,356,700.00	5,420,198.24	5,826,975.00	85.27%	936,501.76
Streets (incld traffic eng & snow/ice)	2,806,601.00	2,052,629.48	2,572,717.58	73.14%	753,971.52
TOTAL	*20,373,610.00*	*18,252,280.02*	*18,675,809.17*	*89.59%*	*2,121,329.98*

ENTERPRISE EXPENDITURES BY FUND	2025 ADOPTED BUDGET	CURRENT YTD POSTED EXP	11/12 ADOPTED BUDGET (NOV)	% of Budget Used (91.66% is 11/12)	BUDGET AMOUNT REMAINING	*BUDGETED DEPRECIATION (part of "2025 BUDGET")
Water (budgeted depreciation not booked until after year-end)	3,833,257.00	1,005,448.38	3,513,818.92	26.23%	2,827,808.62	*$ 1,758,000.00*
Sewer (budgeted depreciation not booked until after year-end)	2,708,938.00	1,562,008.00	2,483,193.17	57.66%	1,146,930.00	*$ 793,692.00*
Street Light (budgeted depreciation not booked until after year-end)	231,000.00	123,314.66	211,750.00	53.38%	107,685.34	*$ 40,000.00*
Recycling	556,609.00	512,891.13	510,224.92	92.15%	43,717.87	*N/A*
Storm Water (budgeted depreciation not booked until after year-end)	1,221,433.00	322,067.89	1,119,646.92	26.37%	899,365.11	*$ 549,096.00*
TOTAL	*8,551,237.00*	*3,525,730.06*	*7,838,633.92*	*41.23%*	*5,025,506.94*	$ 3,140,788.00

EDA FUND EXPENDITURES	2025 ADOPTED BUDGET	CURRENT YTD POSTED EXP	11/12 ADOPTED BUDGET (NOV)	% of Budget Used (91.66% is 11/12)	BUDGET AMOUNT REMAINING
Economic Development	91,367.00	40,012.88	83,753.08	43.79%	51,354.12

CC Regular Session

Meeting Date: 01/13/2026

Primary Strategic Plan Initiative:

Title:

Receive Cash and Investments for Period Ending November 30, 2025

Purpose/Background:

Purpose: Receive reports of the city's cash and investments for the period ending November 30, 2025.

Cash and investment report shows the monthly cash flow - receipts and expenditures through November 30, 2025 with the current listing of the city's investment portfolio.

Recommendation:

No action required. Informational only.

Outcome/Action:

No action required. Informational only.

Attachments

Cash & Investments for Period Ending November 30, 2025

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	01/08/2026 03:07 PM
Form Started By: Diana Lund		Started On: 12/10/2025 12:51 PM
Final Approval Date: 01/08/2026		

CITY OF RAMSEY
REPORT OF POOLED CASH FLOWS
Period Ended November 30, 2025

	November-25 CURRENT MONTH	2025 YEAR-TO-DATE
CASH AND TEMPORARY INVESTMENTS		
BEGINNING BALANCE (Includes 2022 Bond Proceeds)	$ 76,063,426.98	$ 88,846,329.91
CASH INFLOWS:		
Daily Deposit	470,329.07	12,396,866.63
Tax Settlements	-	12,582,251.53
U/B Receipts	609,594.44	2,329,690.99
Credit Cards (Includes Utility Billing)	1,571,224.14	7,849,137.64
Interest Earnings [Net of Interest Paid on Investments]	86,117.60	1,887,809.80
Bond Proceeds-int	-	3,610.76
TOTAL CASH INFLOW	$ 2,737,265.25	$ 37,049,367.35
TOTAL CASH AVAILABLE	$ 78,800,692.23	$ 125,895,697.26
CASH OUTFLOWS:		
Prepaid Checks	740,370.26	11,349,520.04
Bills Lists	675,152.76	12,013,491.81
Pay Estimates	1,277,835.46	19,238,620.89
Credit Cards	7,323.60	145,172.16
Payroll - Net	571,666.26	7,002,400.91
Flex Reimbursement	-	315.04
Void Checks/Dormant Checks Paid	(353.86)	(24,760.97)
Debt Service	364,081.25	1,003,406.88
Miscellaneous [Bank Charges; etc.]	292.50	3,206.50
TOTAL CASH OUTFLOW	$ 3,636,368.23	$ 50,731,373.26
POOLED CASH AND TEMPORARY INVESTMENTS ENDING BALANCE	**$ 75,164,324.00**	**$ 75,164,324.00**
MEMO - NET 2025 CASH INFLOW (OUTFLOW)	**(899,102.98)**	**(13,682,005.91)**

INVESTMENT PORTFOLIO SUMMARY		
BEGINNING BALANCE - BV	**$ 65,897,509.53**	**72,720,097.99**
Purchases	-	20,673,848.78
Maturities/Sales	(1,471,755.00)	(28,968,192.24)
ENDING BALANCE	**$ 64,425,754.53**	**$ 64,425,754.53**

Prepared by the City of Ramsey Finance Department
12/10/2025

2025 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	FDIC #	CUSIP	PRIN BAL 1/1/2025	PURCH 2025	SOLD/ MATURE 2025	BV PRIN BAL 12/31/2025
240731B	7/31/2025	4M	4M TERM SERIES			4,000,000.00		4,000,000.00	0.00
250731B	1/29/2026	4M	4M TERM SERIES				4,000,000.00	0.00	4,000,000.00
250626A	1/26/2026	4M	4M TERM SERIES				6,000,000.00	0.00	6,000,000.00
250626B	6/24/2026	4M	4M TERM SERIES				4,000,000.00	0.00	4,000,000.00
241213A	12/12/2025	4M	4M TERM SERIES			4,000,000.00		0.00	4,000,000.00
241213B	7/11/2025	4M	4M TERM SERIES			8,000,000.00		8,000,000.00	0.00
									18,000,000.00
201230	5/1/2025	Northland	FREEPORT NY TAX		356731-CA-5	300,000.00		300,000.00	0.00
250221	2/22/2027	Northland	CD-NEIGHBOR FCU		64017aABP8		245,000.00	0.00	245,000.00
250304A	6/1/2026	Northland	DUBUQUE IA TAX		263868-LW-9		190,000.00	0.00	190,000.00
250304B	6/1/2027	Northland	DUBUQUE IA TAX		263868-LX-7		295,000.00	0.00	295,000.00
190227	12/1/2025	Northland	COOK COUNTY SCHOOL DISTRICT		032879-TC-2	500,000.00		0.00	500,000.00
210625	7/15/2026	Northland	EAST LYME CONN TAX		273587-P3-3	200,000.00		0.00	200,000.00
191003A	12/1/2026	Northland	SCOTT BLUFF CTY SCHOOL DIST		810164-CQ-4	385,000.00		0.00	385,000.00
200113	3/1/2027	Northland	RICHLAND SCHOOL DISTRICT		764080-FT-9	165,000.00		0.00	165,000.00
200825A	8/1/2027	Northland	CENTINELA VALLEY CA HS		15239-RP-4	250,000.00		0.00	250,000.00
210401	12/1/2027	Northland	RUSH COUNTY KANSAS TAX		781834-D4-9	180,000.00		0.00	180,000.00
120308C	12/1/2027	Northland	SHOREWOOD WIS TAX		825230-LB-9	225,000.00		0.00	225,000.00
190402	2/1/2028	Northland	CLOQUET MN TAX		189036-PS-9	150,000.00		0.00	150,000.00
191016B	4/1/2028	Northland	COLUMBUS OH TAX		199492E339	285,000.00		0.00	285,000.00
211020A	7/15/2028	Northland	MOUNT HILLS TOWNSHIP SCHOOL		6215S3-E6-7	430,000.00		0.00	430,000.00
200914	8/1/2028	Northland	BURLESON TX IDS ZERO CPN		121403-4E6	500,000.00		0.00	500,000.00
120308D	12/1/2028	Northland	SHOREWOOD WIS TAX		825230-LC-7	465,000.00		0.00	465,000.00
200625	3/1/2029	Northland	LAWRENCE MASS TAX		520228-6Q-5	180,000.00		0.00	180,000.00
200923	7/15/2029	Northland	WILKINSBURGO BORO PA TAX		968529-JV-0	265,000.00		0.00	265,000.00
200825B	8/1/2029	Northland	CENTINELA VALLEY CA HS		15239-RR-0	270,000.00		0.00	270,000.00
210615	8/1/2030	Northland	MN STATE TAX		60412A-VP-5	500,000.00		0.00	500,000.00
									5,680,000.00
220419	3/1/2025	UBS	MARYLAND STATE COMM DEV TAX		57419RC78	750,000.00		750,000.00	0.00
250212A	2/12/2027	UBS	CD-MORGAN STANI	32992	61690DP44		245,000.00	0.00	245,000.00
250212B	2/12/2027	UBS	CD-MORGAN STANI	34221	61776NLH4		245,000.00	0.00	245,000.00
250218	2/18/2027	UBS	CD-MERRICK BANK	34519	59013K4M5		245,000.00	0.00	245,000.00
230317	3/17/2025	UBS	CD-MANUFACTURE	588	5647595C3	243,000.00		243,000.00	0.00
230322	3/24/2025	UBS	CD-PINNACLE BANI	35583	72345SLG4	248,000.00		248,000.00	0.00
161114A	7/1/2025	UBS	LEXINGTON FAYETTE AIRPORT		52909MCA0	300,000.00		300,000.00	0.00
211223	8/1/2025	UBS	HAWAII STATE		41972YQ3	500,000.00		500,000.00	0.00
191101	8/1/2025	UBS	MASSACHUSETTS ST WATER		576051VFO	400,000.00		400,000.00	0.00
201119E	12/1/2025	UBS	WARREN HEIGHTS OH BUILDING		936121JX1	175,000.00		0.00	175,000.00
191122A	12/1/2025	UBS	WARRENSVILLE HEIGHTS OHIO		936121JM5	250,000.00		0.00	250,000.00
191105	3/1/2026	UBS	MARYLAND STATE COMM DEV		57419TDZ1	320,000.00		0.00	320,000.00
220519	3/15/2026	UBS	NEW YORK DEV		6500355P6	105,000.00		0.00	105,000.00
220316	3/16/2026	UBS	CD-GOLDMAN SACHS			245,000.00		0.00	245,000.00
201105	4/1/2026	UBS	PARAMUS NJ SCHOOL		699347LF5	500,000.00		0.00	500,000.00
200113	4/15/2026	UBS	PHILADELPHIA AUTHORITY-ZERO COUP		71781LBU2	300,000.00		0.00	300,000.00
201204	4/15/2026	UBS	LONG BEACH CITY SCHOOL DIS		542535LY3	750,000.00		0.00	750,000.00
210309	6/1/2026	UBS	BEVERLY HILLS CA PUB		088006KA8	300,000.00		0.00	300,000.00
191115A	7/1/2026	UBS	LEXINGTON FAYETEE URBAN COUNTY		52909MDR2	470,000.00		0.00	470,000.00
210630	7/15/2026	UBS	MICHIGAN CITY IND SCHOOL		594381HJ7	500,000.00		0.00	500,000.00
200326B	8/1/2026	UBS	SAN BERNARDINO COMM		79672ONA47	500,000.00		0.00	500,000.00
210514	10/1/2026	UBS	BOSSIER CITY LA UTIL		100216FZ8	500,000.00		0.00	500,000.00
201221	10/1/2026	UBS	LANCASTER OH SCHOOL DIST		514264FGO	1,675,000.00		0.00	1,675,000.00
210621	11/1/2026	UBS	REGIONAL TRANSPORTATION		759136VD3	500,000.00		0.00	500,000.00
191219B	11/1/2026	UBS	OPELIKA ALABAMA TAX		683489ZE1	400,000.00		0.00	400,000.00
191016A	12/1/2026	UBS	DENVER CITY & COUNTY HSG		24917NAG6	500,000.00		0.00	500,000.00
210311	1/1/2027	UBS	FORT LAUDERDALE FLA SPL		347622CW0	500,000.00		0.00	500,000.00
210408B	1/15/2027	UBS	APACHE COUNTY ARIZ		03743TAF9	590,000.00		0.00	590,000.00
200925	4/1/2027	UBS	WESTERN WASHINGTON UNIV		959878RJO	500,000.00		0.00	500,000.00
211206	5/1/2027	UBS	PIMA COUNTY AZ		72178JAF0	500,000.00		0.00	500,000.00
210308B	6/1/2027	UBS	RIO RANCHO NEW MEXICO TAX		767169EP6	580,000.00		0.00	580,000.00
191219A	6/1/2027	UBS	UNIVERSITY OF NORTHERN COLORADO		914733DY3	360,000.00		0.00	360,000.00
210302	8/1/2027	UBS	VISTA CA UNI SCHOOL		928346P45	1,050,000.00		0.00	1,050,000.00
210219	9/1/2027	UBS	VIRGINIA COLLEGE BLDG			500,000.00		0.00	500,000.00
210121	10/1/2027	UBS	MIAMI DADE COUNTY TAX		59333NV91	750,000.00		0.00	750,000.00
191022	10/1/2027	UBS	NEW YORK NY TAX		64966QEK2	500,000.00		0.00	500,000.00
160802	12/1/2027	UBS	TOOLE CITY UT TAX		89033RBU7	400,000.00		0.00	400,000.00
190725A	12/1/2027	UBS	WRIGHT COUNTY TAXABLE		982276BK2	630,000.00		0.00	630,000.00
210713	2/1/2028	UBS	TEXAS PUB FIN AUTHORITY		882669BW3	325,000.00		0.00	325,000.00
210430	6/1/2028	UBS	BEVERLY HILLS CA PUB		088006KC4	500,000.00		0.00	500,000.00
220207A	7/1/2028	UBS	PHOENIX AZ CIVIC		71883RRS4	165,000.00		0.00	165,000.00
210617A	7/1/2028	UBS	EL SEGUNDO CA PENSION		284035AG7	1,000,000.00		0.00	1,000,000.00
210408A	7/1/2028	UBS	PHOENIX AZ CIVIC		71884AH44	500,000.00		0.00	500,000.00
210930	8/1/2028	UBS	CHARTER OAKS CA		1612855D4	250,000.00		0.00	250,000.00

2025 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	FDIC #	CUSIP	PRIN BAL 1/1/2025	PURCH 2025	SOLD/ MATURE 2025	BV PRIN BAL 12/31/2025
210301	8/1/2028	UBS	SAN JOSE CA FING AUTHO		79818186P30	1,000,000.00		0.00	1,000,000.00
201007	8/1/2028	UBS	SAN BERNARDINO CALIFORN UNIV TAX		796711H44	1,000,000.00		0.00	1,000,000.00
191108	8/1/2028	UBS	CORONA-NORCO CAL		219764SC2	405,000.00		0.00	405,000.00
210825B	8/15/2028	UBS	NEW HAMPSHIRE MUNI		64465QHA7	550,000.00		0.00	550,000.00
210825A	8/25/2028	UBS	CD-CELTIC BANK	57056	15118RWG8	245,000.00		0.00	245,000.00
210326	9/1/2028	UBS	CHINO CALIF PUB FING		169548FP4	615,000.00		0.00	615,000.00
200320	9/1/2028	UBS	PENNSYLVANIA UNIV TAX		709235P25	425,000.00		0.00	425,000.00
191212	10/1/2028	UBS	UNIVERSITY OF ALABAMA TAX		914745GG2	400,000.00		0.00	400,000.00
210224B	11/1/2028	UBS	WILL COUNTY ILL COMMUNITY		969078QN7	2,500,000.00		0.00	2,500,000.00
191024	2/1/2029	UBS	PULASKI COUNTY		745401EGO3	400,000.00		0.00	400,000.00
211231	3/15/2029	UBS	NEW YORK STATE URBAN DEV		650036AX4	500,000.00		0.00	500,000.00
220207B	4/1/2029	UBS	BAY AREA CA TOLL AUTHORITY		072024XF4	250,000.00		0.00	250,000.00
210113	5/1/2029	UBS	NYC TRANSITIONAL		64971XSZ2	1,000,000.00		0.00	1,000,000.00
210617B	6/1/2029	UBS	ORANGE COUNTY TAX		684184TC8	110,000.00		0.00	110,000.00
210308A	6/1/2029	UBS	RIO RANCHO NEW MEXICO TAX		767169ER2	500,000.00		0.00	500,000.00
200630A	7/1/2029	UBS	NEW YORK STATE DORM AUTH		64990GS86	430,000.00		0.00	430,000.00
200611	11/1/2029	UBS	VENTURA COUNTY CA		923078CZ0	400,000.00		0.00	400,000.00
210114	12/1/2029	UBS	FRANKLIN COUNTY OH		353174JE6	1,000,000.00		0.00	1,000,000.00
200324	3/1/2030	UBS	NEW YORK CITY TAXABLE		64966QJL5	500,000.00		0.00	500,000.00
211014	5/1/2030	UBS	ST. JOHN'S PUBLIC SCHOOL		790450HN3	550,000.00		0.00	550,000.00
210604	7/1/2030	UBS	FLORIDA STATE BOARD TAX		341271AF1	1,000,000.00		0.00	1,000,000.00
200921	7/1/2030	UBS	FLORIDA STATE REV BOND		341271AF1	500,000.00		0.00	500,000.00
210910	9/1/2030	UBS	BROWNSVILLE TX UTIL		1164753D4	1,000,000.00		0.00	1,000,000.00
101013	12/1/2030	UBS	HIDALGO COUNTY TEX TAX		429343BT3	500,000.00		0.00	500,000.00
201102	12/1/2030	UBS	XENIA OH COMM SCHOOL		984071CC2	720,000.00		0.00	720,000.00
210107	6/1/2031	UBS	SAN JOSE CA FING AUTHO		798153NL2	1,000,000.00		0.00	1,000,000.00
210111	6/1/2031	UBS	SAN JOSE CA FING AUTHO		798153NL2	320,000.00		0.00	320,000.00
211020B	8/15/2031	UBS	ALABAMBA FEDERAL AID HWY		010268CT5	500,000.00		0.00	500,000.00
200417	9/1/2031	UBS	CITY OF NORFOLK VA TAX		655867G94	220,000.00		0.00	220,000.00
211115	10/1/2031	UBS	INFRASTRUCTURE BANK		76223MAL6	580,000.00		0.00	580,000.00
211209	9/15/2032	UBS	CAPE MAY COUNTY NJ TAX		139501SB7	470,000.00		0.00	470,000.00
250131		UBS	UBS TREASURY FUND (FORMERLY PRIME)				47,573.90	0.00	47,573.90
250731a		UBS	UBS TREASURY FUND (FORMERLY PRIME)				3,565,046.21	2,378,094.25	1,186,951.96
260630		UBS	UBS TREASURY FUND (FORMERLY PRIME)				1,596,228.67	0.00	1,596,228.67
240630		UBS	UBS TREASURY FUND (FORMERLY PRIME)			102,943.99		102,943.99	0.00
240731A		UBS	UBS TREASURY FUND (FORMERLY PRIME)			554,746.42		554,746.42	0.00
240228		UBS	UBS PRIME FUND			266,327.95		266,327.95	0.00
240831A		UBS	UBS TREASURY FUND (FORMERLY PRIME)			58,423.28		58,423.28	0.00
241231		UBS	UBS TREASURY FUND (FORMERLY PRIME)			10,866,656.35		10,866,656.35	0.00
						-			
									40,745,754.53
	TOTAL INVESTMENTS					72,720,097.99	20,673,848.78	28,968,192.24	**64,425,754.53**
			Unamortized Premiums			1,759,475.03			1,759,475.03
			Unamortized Discounts			(4,343,552.11)			(4,343,552.11)
			BMO			3,772,752.20	55,451,754.74	57,472,080.63	1,752,426.31
			Bond Proceeds			2,211,399.18	3,610.76	2,215,009.94	-
			Money Market Accounts			12,726,157.62	12,844,062.62	14,000,000.00	11,570,220.24
			Net Cash and Investments			88,846,329.91	88,973,276.90	102,655,282.81	75,164,324.00

CC Regular Session

Meeting Date: 01/13/2026

Primary Strategic Plan Initiative:

Title:

Receive Cash and Investments for Period Ending December 31, 2025

Purpose/Background:

Purpose: Receive reports of the city's cash and investments for the period ending December 31, 2025.

Cash and investment report shows the monthly cash flow - receipts and expenditures through December 31, 2025 with the current listing of the city's investment portfolio.

Recommendation:

No action required. Informational only.

Outcome/Action:

No action required. Informational only.

Attachments

Cash & Investments for Period Ending December 31, 2025

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	01/08/2026 03:08 PM
Form Started By: Diana Lund		Started On: 01/02/2026 10:05 AM
Final Approval Date: 01/08/2026		

CITY OF RAMSEY
REPORT OF POOLED CASH FLOWS
Period Ended December 31, 2025

	December-25 CURRENT MONTH	2025 YEAR-TO-DATE
CASH AND TEMPORARY INVESTMENTS		
BEGINNING BALANCE (Includes 2022 Bond Proceeds)	$ 75,174,455.51	$ 88,846,329.91
CASH INFLOWS:		
Daily Deposit	536,602.20	12,943,600.34
Tax Settlements	11,507,810.14	24,090,061.67
U/B Receipts	64,884.88	2,394,575.87
Credit Cards (Includes Utility Billing)	248,154.29	8,097,291.93
Interest Earnings [Net of Interest Paid on Investments]	343,671.42	2,231,481.22
Bond Proceeds-int	-	3,610.76
TOTAL CASH INFLOW	$ 12,701,122.93	$ 49,760,621.79
TOTAL CASH AVAILABLE	$ 87,875,578.44	$ 138,606,951.70
CASH OUTFLOWS:		
Prepaid Checks	1,658,485.75	13,008,005.79
Bills Lists	1,435,560.74	13,449,052.55
Pay Estimates	920,270.50	20,158,891.39
Credit Cards	25,281.39	170,453.55
Payroll - Net	633,048.57	7,635,449.48
Flex Reimbursement	-	315.04
Void Checks/Dormant Checks Paid	(20,200.64)	(44,961.61)
Debt Service	3,255,244.38	4,258,651.26
Miscellaneous [Bank Charges; etc.]	1,180.39	4,386.89
TOTAL CASH OUTFLOW	$ 7,908,871.08	$ 58,640,244.34
POOLED CASH AND TEMPORARY INVESTMENTS ENDING BALANCE	**$ 79,966,707.36**	**$ 79,966,707.36**
MEMO - NET 2025 CASH INFLOW (OUTFLOW)	**4,792,251.85**	**(8,879,622.55)**

INVESTMENT PORTFOLIO SUMMARY		
BEGINNING BALANCE - BV	**$ 64,425,754.53**	**72,720,097.99**
Purchases	17,103,823.98	37,777,672.76
Maturities/Sales	(5,000,000.00)	(33,968,192.24)
ENDING BALANCE	**$ 76,529,578.51**	**$ 76,529,578.51**

Prepared by the City of Ramsey Finance Department
1/2/2026

2025 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	FDIC #	CUSIP	PRIN BAL 1/1/2025	PURCH 2025	SOLD/ MATURE 2025	BV PRIN BAL 12/31/2025
240731B	7/31/2025	4M	4M TERM SERIES			4,000,000.00		4,000,000.00	0.00
250731B	1/29/2026	4M	4M TERM SERIES				4,000,000.00	0.00	4,000,000.00
250626A	1/26/2026	4M	4M TERM SERIES				6,000,000.00	0.00	6,000,000.00
250626B	6/24/2026	4M	4M TERM SERIES				4,000,000.00	0.00	4,000,000.00
251212A	5/20/2026	4M	4M TERM SERIES				4,000,000.00	0.00	4,000,000.00
251212B	9/16/2026	4M	4M TERM SERIES				4,000,000.00	0.00	4,000,000.00
251212C	1/13/2027	4M	4M TERM SERIES				4,000,000.00	0.00	4,000,000.00
241213A	12/12/2025	4M	4M TERM SERIES			4,000,000.00		4,000,000.00	0.00
241213B	7/11/2025	4M	4M TERM SERIES			8,000,000.00		8,000,000.00	0.00
									26,000,000.00
201230	5/1/2025	Northland	FREEPORT NY TAX		356731-CA-5	300,000.00		300,000.00	0.00
250221	2/22/2027	Northland	CD-NEIGHBOR FCU		64017aABP8		245,000.00	0.00	245,000.00
250304A	6/1/2026	Northland	DUBUQUE IA TAX		263868-LW-9		190,000.00	0.00	190,000.00
250304B	6/1/2027	Northland	DUBUQUE IA TAX		263868-LX-7		295,000.00	0.00	295,000.00
190227	12/1/2025	Northland	COOK COUNTY SCHOOL DISTRICT		032879-TC-2	500,000.00		500,000.00	0.00
210625	7/15/2026	Northland	EAST LYME CONN TAX		273587-P3-3	200,000.00		0.00	200,000.00
191003A	12/1/2026	Northland	SCOTT BLUFF CTY SCHOOL DIST		810164-CQ-4	385,000.00		0.00	385,000.00
200113	3/1/2027	Northland	RICHLAND SCHOOL DISTRICT		764080-FT-9	165,000.00		0.00	165,000.00
200825A	8/1/2027	Northland	CENTINELA VALLEY CA HS		15239-RP-4	250,000.00		0.00	250,000.00
210401	12/1/2027	Northland	RUSH COUNTY KANSAS TAX		781834-D4-9	180,000.00		0.00	180,000.00
120308C	12/1/2027	Northland	SHOREWOOD WIS TAX		825230-LB-9	225,000.00		75,000.00	150,000.00
190402	2/1/2028	Northland	CLOQUET MN TAX		189036-PS-9	150,000.00		0.00	150,000.00
191016B	4/1/2028	Northland	COLUMBUS OH TAX		199492E339	285,000.00		0.00	285,000.00
211020A	7/15/2028	Northland	MOUNT HILLS TOWNSHIP SCHOOL		6215S3-E6-7	430,000.00		0.00	430,000.00
200914	8/1/2028	Northland	BURLESON TX IDS ZERO CPN		121403-4E6	500,000.00		0.00	500,000.00
120308D	12/1/2028	Northland	SHOREWOOD WIS TAX		825230-LC-7	465,000.00		0.00	465,000.00
200625	3/1/2029	Northland	LAWRENCE MASS TAX		520228-6Q-5	180,000.00		0.00	180,000.00
200923	7/15/2029	Northland	WILKINSBURGO BORO PA TAX		968529-JV-0	265,000.00		0.00	265,000.00
200825B	8/1/2029	Northland	CENTINELA VALLEY CA HS		15239-RR-0	270,000.00		0.00	270,000.00
210615	8/1/2030	Northland	MN STATE TAX		60412A-VP-5	500,000.00		0.00	500,000.00
									5,105,000.00
220419	3/1/2025	UBS	MARYLAND STATE COMM DEV TAX		57419RC78	750,000.00		750,000.00	0.00
250212A	2/12/2027	UBS	CD-MORGAN STANI	32992	61690DP44		245,000.00	0.00	245,000.00
250212B	2/12/2027	UBS	CD-MORGAN STANI	34221	61776NLH4		245,000.00	0.00	245,000.00
250218	2/18/2027	UBS	CD-MERRICK BANK	34519	59013K4M5		245,000.00	0.00	245,000.00
230317	3/17/2025	UBS	CD-MANUFACTURE	588	5647595C3	243,000.00		243,000.00	0.00
230322	3/24/2025	UBS	CD-PINNACLE BANI	35583	72345SLG4	248,000.00		248,000.00	0.00
161114A	7/1/2025	UBS	LEXINGTON FAYETTE AIRPORT		52909MCA0	300,000.00		300,000.00	0.00
211223	8/1/2025	UBS	HAWAII STATE		41972YQ3	500,000.00		500,000.00	0.00
191101	8/1/2025	UBS	MASSACHUSETTS ST WATER		576051VFO	400,000.00		400,000.00	0.00
201119E	12/1/2025	UBS	WARREN HEIGHTS OH BUILDING		936121JX1	175,000.00		175,000.00	0.00
191122A	12/1/2025	UBS	WARRENSVILLE HEIGHTS OHIO		936121JM5	250,000.00		250,000.00	0.00
191105	3/1/2026	UBS	MARYLAND STATE COMM DEV		57419TDZ1	320,000.00		0.00	320,000.00
220519	3/15/2026	UBS	NEW YORK DEV		6500355P6	105,000.00		0.00	105,000.00
220316	3/16/2026	UBS	CD-GOLDMAN SACHS			245,000.00		0.00	245,000.00
201105	4/1/2026	UBS	PARAMUS NJ SCHOOL		699347LF5	500,000.00		0.00	500,000.00
200113	4/15/2026	UBS	PHILADELPHIA AUTHORITY-ZERO COUP		71781LBU2	300,000.00		0.00	300,000.00
201204	4/15/2026	UBS	LONG BEACH CITY SCHOOL DIS		542535LY3	750,000.00		0.00	750,000.00
210309	6/1/2026	UBS	BEVERLY HILLS CA PUB		088006KA8	300,000.00		0.00	300,000.00
191115A	7/1/2026	UBS	LEXINGTON FAYETEE URBAN COUNTY		52909MDR2	470,000.00		0.00	470,000.00
210630	7/15/2026	UBS	MICHIGAN CITY IND SCHOOL		594381HJ7	500,000.00		0.00	500,000.00
200326B	8/1/2026	UBS	SAN BERNARDINO COMM		79672ONA47	500,000.00		0.00	500,000.00
210514	10/1/2026	UBS	BOSSIER CITY LA UTIL		100216FZ8	500,000.00		0.00	500,000.00
201221	10/1/2026	UBS	LANCASTER OH SCHOOL DIST		514264FGO	1,675,000.00		0.00	1,675,000.00
210621	11/1/2026	UBS	REGIONAL TRANSPORTATION		759136VD3	500,000.00		0.00	500,000.00
191219B	11/1/2026	UBS	OPELIKA ALABAMA TAX		683489ZE1	400,000.00		0.00	400,000.00
191016A	12/1/2026	UBS	DENVER CITY & COUNTY HSG		24917NAG6	500,000.00		0.00	500,000.00
210311	1/1/2027	UBS	FORT LAUDERDALE FLA SPL		347622CW0	500,000.00		0.00	500,000.00
210408B	1/15/2027	UBS	APACHE COUNTY ARIZ		03743TAF9	590,000.00		0.00	590,000.00
200925	4/1/2027	UBS	WESTERN WASHINGTON UNIV		959878RJO	500,000.00		0.00	500,000.00
211206	5/1/2027	UBS	PIMA COUNTY AZ		72178JAF0	500,000.00		0.00	500,000.00
210308B	6/1/2027	UBS	RIO RANCHO NEW MEXICO TAX		767169EP6	580,000.00		0.00	580,000.00
191219A	6/1/2027	UBS	UNIVERSITY OF NORTHERN COLORADO		914733DY3	360,000.00		0.00	360,000.00
210302	8/1/2027	UBS	VISTA CA UNI SCHOOL		928346P45	1,050,000.00		0.00	1,050,000.00
210219	9/1/2027	UBS	VIRGINIA COLLEGE BLDG			500,000.00		0.00	500,000.00
210121	10/1/2027	UBS	MIAMI DADE COUNTY TAX		59333NV91	750,000.00		0.00	750,000.00
191022	10/1/2027	UBS	NEW YORK NY TAX		64966QEK2	500,000.00		0.00	500,000.00
160802	12/1/2027	UBS	TOOLE CITY UT TAX		89033RBU7	400,000.00		0.00	400,000.00
190725A	12/1/2027	UBS	WRIGHT COUNTY TAXABLE		982276BK2	630,000.00		0.00	630,000.00
210713	2/1/2028	UBS	TEXAS PUB FIN AUTHORITY		882669BW3	325,000.00		0.00	325,000.00
210430	6/1/2028	UBS	BEVERLY HILLS CA PUB		088006KC4	500,000.00		0.00	500,000.00
220207A	7/1/2028	UBS	PHOENIX AZ CIVIC		71883RRS4	165,000.00		0.00	165,000.00

2025 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	FDIC #	CUSIP	PRIN BAL 1/1/2025	PURCH 2025	SOLD/ MATURE 2025	BV PRIN BAL 12/31/2025
210617A	7/1/2028	UBS	EL SEGUNDO CA PENSION		284035AG7	1,000,000.00		0.00	1,000,000.00
210408A	7/1/2028	UBS	PHOENIX AZ CIVIC		71884AH44	500,000.00		0.00	500,000.00
210930	8/1/2028	UBS	CHARTER OAKS CA		1612855D4	250,000.00		0.00	250,000.00
210301	8/1/2028	UBS	SAN JOSE CA FING AUTHO		79818186P30	1,000,000.00		0.00	1,000,000.00
201007	8/1/2028	UBS	SAN BERNARDINO CALIFORN UNIV TAX		796711H44	1,000,000.00		0.00	1,000,000.00
191108	8/1/2028	UBS	CORONA-NORCO CAL		219764SC2	405,000.00		0.00	405,000.00
210825B	8/15/2028	UBS	NEW HAMPSHIRE MUNI		64465QHA7	550,000.00		0.00	550,000.00
210825A	8/25/2028	UBS	CD-CELTIC BANK	57056	15118RWG8	245,000.00		0.00	245,000.00
210326	9/1/2028	UBS	CHINO CALIF PUB FING		169548FP4	615,000.00		0.00	615,000.00
200320	9/1/2028	UBS	PENNSYLVANIA UNIV TAX		709235P25	425,000.00		0.00	425,000.00
191212	10/1/2028	UBS	UNIVERSITY OF ALABAMA TAX		914745GG2	400,000.00		0.00	400,000.00
210224B	11/1/2028	UBS	WILL COUNTY ILL COMMUNITY		969078QN7	2,500,000.00		0.00	2,500,000.00
191024	2/1/2029	UBS	PULASKI COUNTY		745401EGO3	400,000.00		0.00	400,000.00
211231	3/15/2029	UBS	NEW YORK STATE URBAN DEV		650036AX4	500,000.00		0.00	500,000.00
220207B	4/1/2029	UBS	BAY AREA CA TOLL AUTHORITY		072024XF4	250,000.00		0.00	250,000.00
210113	5/1/2029	UBS	NYC TRANSITIONAL		64971XSZ2	1,000,000.00		0.00	1,000,000.00
210617B	6/1/2029	UBS	ORANGE COUNTY TAX		684184TC8	110,000.00		0.00	110,000.00
210308A	6/1/2029	UBS	RIO RANCHO NEW MEXICO TAX		767169ER2	500,000.00		0.00	500,000.00
200630A	7/1/2029	UBS	NEW YORK STATE DORM AUTH		64990GS86	430,000.00		0.00	430,000.00
200611	11/1/2029	UBS	VENTURA COUNTY CA		923078CZ0	400,000.00		0.00	400,000.00
210114	12/1/2029	UBS	FRANKLIN COUNTY OH		353174JE6	1,000,000.00		0.00	1,000,000.00
200324	3/1/2030	UBS	NEW YORK CITY TAXABLE		64966QJL5	500,000.00		0.00	500,000.00
211014	5/1/2030	UBS	ST. JOHN'S PUBLIC SCHOOL		790450HN3	550,000.00		0.00	550,000.00
210604	7/1/2030	UBS	FLORIDA STATE BOARD TAX		341271AF1	1,000,000.00		0.00	1,000,000.00
200921	7/1/2030	UBS	FLORIDA STATE REV BOND		341271AF1	500,000.00		0.00	500,000.00
210910	9/1/2030	UBS	BROWNSVILLE TX UTIL		1164753D4	1,000,000.00		0.00	1,000,000.00
101013	12/1/2030	UBS	HIDALGO COUNTY TEX TAX		429343BT3	500,000.00		0.00	500,000.00
201102	12/1/2030	UBS	XENIA OH COMM SCHOOL		984071CC2	720,000.00		0.00	720,000.00
210107	6/1/2031	UBS	SAN JOSE CA FING AUTHO		798153NL2	1,000,000.00		0.00	1,000,000.00
210111	6/1/2031	UBS	SAN JOSE CA FING AUTHO		798153NL2	320,000.00		0.00	320,000.00
211020B	8/15/2031	UBS	ALABAMBA FEDERAL AID HWY		010268CT5	500,000.00		0.00	500,000.00
200417	9/1/2031	UBS	CITY OF NORFOLK VA TAX		655867G94	220,000.00		0.00	220,000.00
211115	10/1/2031	UBS	INFRASTRUCTURE BANK		76223MAL6	580,000.00		0.00	580,000.00
211209	9/15/2032	UBS	CAPE MAY COUNTY NJ TAX		139501SB7	470,000.00		0.00	470,000.00
250131		UBS	UBS TREASURY FUND (FORMERLY PRIME)				47,573.90	0.00	47,573.90
250731a		UBS	UBS TREASURY FUND (FORMERLY PRIME)				3,565,046.21	2,378,094.25	1,186,951.96
250630		UBS	UBS TREASURY FUND (FORMERLY PRIME)				1,596,228.67	0.00	1,596,228.67
251231		UBS	UBS TREASURY FUND (FORMERLY PRIME)				5,103,823.98	0.00	5,103,823.98
240630		UBS	UBS TREASURY FUND (FORMERLY PRIME)			102,943.99		102,943.99	0.00
240731A		UBS	UBS TREASURY FUND (FORMERLY PRIME)			554,746.42		554,746.42	0.00
240228		UBS	UBS PRIME FUND			266,327.95		266,327.95	0.00
240831A		UBS	UBS TREASURY FUND (FORMERLY PRIME)			58,423.28		58,423.28	0.00
241231		UBS	UBS TREASURY FUND (FORMERLY PRIME)			10,866,656.35		10,866,656.35	0.00
						-			
									45,424,578.51
	TOTAL INVESTMENTS					72,720,097.99	37,777,672.76	33,968,192.24	**76,529,578.51**
			Unamortized Premiums			1,759,475.03			1,759,475.03
			Unamortized Discounts			(4,343,552.11)			(4,343,552.11)
			BMO			3,772,752.20	68,995,326.63	70,504,976.33	2,263,102.50
			Bond Proceeds			2,211,399.18	3,610.76	2,215,009.94	-
			Money Market Accounts			12,726,157.62	17,031,945.81	26,000,000.00	3,758,103.43
			Net Cash and Investments			88,846,329.91	123,808,555.96	132,688,178.51	79,966,707.36

CC Regular Session

Meeting Date: 01/13/2026

Primary Strategic Plan Initiative: Not Applicable

Title:

Note the following Boards, Commissions and Meeting Minutes:

- Planning Commission — No Meeting in December 2025.
- Environmental Policy Board — November 17, 2025.
- Economic Development Authority — October 9, 2025
- Park and Rec Commission — No Meeting in December 2025.
- Public Works — November 18, 2025

Purpose/Background:

Approve the Meeting Minutes

Recommendation:

Approval

Outcome/Action:

Approval

Attachments

EDA Minutes October 9, 2025

EPB November 2025 Minutes

P & R December 2025 Minutes

PWC November 2025 Minutes

Form Review

Inbox	Reviewed By	Date
Mariah Albrecht	Mariah Albrecht	01/07/2026 08:34 AM
Kalia Lor (Originator)	Kalia Lor	01/07/2026 08:56 AM
Mariah Albrecht	Kalia Lor	01/07/2026 08:56 AM
Brian Hagen	Brian Hagen	01/08/2026 03:08 PM
Form Started By: Kalia Lor		Started On: 01/06/2026 02:19 PM
Final Approval Date: 01/08/2026		

ECONOMIC DEVELOPMENT AUTHORITY
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The City of Ramsey Economic Development Authority (EDA) conducted a regular meeting on Thursday, October 9, 2025, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:	Chairperson Scott Wiyninger Member Nichole Bauer Member Rachal Johnson Member Brittany Lindahl Member Chris Riley Member Shanna Stewart
Members Absent:	Member Hannah Karpen
Also Present:	Sean Sullivan, Economic Development Manager

1. CALL TO ORDER

Chairperson Wiyninger called the Economic Development Authority meeting to order at 7:30 a.m.

Chairperson Wiyninger expressed gratitude to Member MacLennan for his service on the EDA, noting that he has stepped down. He introduced Nichole Bauer, who has joined the EDA.

Member Bauer introduced herself.

2. APPROVE AGENDA

Motion by Member Johnson, seconded by Member Lindahl, to approve the agenda.

Motion carried. Voting Yes: Chairperson Wiyninger, Members Johnson, Lindahl, Bauer, Riley, and Stewart. Voting No: None. Absent: Member Karpen.

3. APPROVE MINUTES

3.01: Approve Meeting Minutes Dated August 14, 2025

Motion by Member Johnson, seconded by Member Lindahl, to approve the August 14, 2025, minutes as presented.

Motion carried. Voting Yes: Chairperson Wiyninger, Members Johnson, Lindahl, Bauer, Riley, and Stewart. Voting No: None. Absent: Member Karpen.

4. EDA BUSINESS

4.01: Consider Recommendation to Approve TIF Plan, TIF Agreement, and Business Subsidies; Case of Zero Zone; Case of Zero Zone Refrigeration, LLC

Economic Development Manager Sullivan presented the staff report.

Motion by Member Johnson, seconded by Member Bauer, to recommend to City Council to approve of TIF Agreement, TIF Plan, and TIF Business Subsidy for Zero Zone Refrigeration, LLC; subject to City Bond Attorney review and to accept the MIF (350K) and JCF (450K) awards and enter into required contracts to accept these funds and to authorize 50K MIF loan with Zero Zone Refrigeration, LLC; subject to City Bond Attorney review.

Further discussion: Member Riley acknowledged that the EDA and City Council have thoroughly discussed this project at previous meetings, and this is simply a follow-up in that process now that the details have been worked out. Member Bauer stated that as a member of the Planning Commission, she has also reviewed this case, and the job creation estimate stated at that meeting was 170. Economic Development Manager Sullivan provided additional details on the MIF loan.

Motion carried. Voting Yes: Chairperson Wiyninger, Members Johnson, Bauer, Lindahl, Riley, and Stewart. Voting No: None. Absent: Member Karpen.

4.02: Consider Speakers and Budget for 2026 Business Network Breakfast

Economic Development Manager Sullivan presented the staff report.

Member Bauer commented that she enjoys the speakers and would prefer to choose the paid speaker, recognizing the discounted price for that service.

Member Lindahl agreed, noting the success from the previous year, which featured a paid speaker. She stated that she also supports input from public safety at the meeting, as that is something that had been requested.

Member Stewart stated that she could not recall the discussion from the previous year as to whether they were going to have a paid speaker each year or every other year.

Economic Development Manager Sullivan provided additional context on that discussion, recognizing that the EDA did not want to pay $5,000 each year for a speaker but could support a $2,500 speaker within the budget.

Chairperson Wiyninger noted the 90 percent excellent and 10 percent good ratings on the survey, which reflect support for the featured speaker. He recognized that $2,500 is a very low price for a speaker.

Motion by Member Johnson, seconded by Member Lindahl, to recommend to City Council to select La Fontaine Event Center as the venue with a date of late January/early February 2026.

Motion carried. Voting Yes: Chairperson Wiyninger, Members Johnson, Lindahl, Bauer, Riley, and Stewart. Voting No: None. Absent: Member Karpen.

Motion by Member Stewart, seconded by Member Bauer, to adopt the 2026 Business Network Meeting budget option two of $7,000, with a presentation from public safety to be included.

Motion carried. Voting Yes: Chairperson Wiyninger, Members Stewart, Bauer, Johnson, Lindahl, and Riley. Voting No: None. Absent: Member Karpen.

4.03: Consider Conversion of Salesforce License and Data Migration for Business Visits and Contacts

Economic Development Manager Sullivan presented the staff report.

Chairperson Wiyninger stated that he supports staff continuing to use the tools that make them successful.

Motion by Member Johnson, seconded by Member Lindahl, to approve the Development Services Contract to implement Ramsey Salesforce with Conrin ($4,000) and to continue Annual License with Salesforce ($1,971.20).

Motion carried. Voting Yes: Chairperson Wiyninger, Members Johnson, Lindhal, Bauer, Riley, and Stewart. Voting No: None. Absent: Member Karpen.

4.04: 2025 Business Appreciation Day Wrap Up and Selection of 2026 Date and Location

Economic Development Manager Sullivan presented the staff report.

Member Stewart stated that Ehlers mentioned that they would possibly be interested in sponsoring box lunches and suggested that staff reach out to them to investigate that option.

Member Lindahl asked which year the event is in, noting the suggestion to potentially invite former mayors for a key year of the event.

Member Riley recognized the goal of sponsorship participation at the holes and noted that they did not succeed with that at the last event. He asked if there were any ideas on how they could increase participation.

Economic Development Manager Sullivan was unsure if businesses do not want to dedicate time for their staff to attend an event like this, or whether it was just an odd year. He was unsure what else they could do to promote participation.

Member Riley stated that perhaps they could offer a discount on the sponsorship if the hole will be staffed.

Economic Development Manager Sullivan agreed that they could offer that option, but it may discourage others who cannot attend from sponsoring. He stated that they could reach out to the past sponsors as a follow-up to try to promote attendance.

Chairperson Wiyninger agreed that it would be good to have a follow-up with the sponsors to gain input on why they did or did not attend the event. He noted that the information will help to guide the future process.

Economic Development Manager Sullivan agreed that staff could put together a survey to send to sponsors.

Member Riley stated that this is a business appreciation event, which does not have anything specifically to do with mayors, and perhaps inviting past mayors would be more appropriate for another City event.

Member Stewart agreed.

Member Bauer commented that the Anoka Area Chamber of Commerce had a great time as a sponsor at the event. She noted that the temperatures were very hot, and she ended up with heat stroke after the event, so that may have deterred some sponsors from attending.

Motion by Member Lindahl, seconded by Member Johnson, to select an event date of August 18, 2026, and the Links at Northfork as the venue for the 2026 Business Appreciation Day Event and approve a $6,000 EDA contribution for the 2026 Business Appreciation Day Event.

Motion carried. Voting Yes: Chairperson Wiyninger, Members Lindahl, Johnson, Bauer, Riley, and Stewart. Voting No: None. Absent: Member Karpen.

5. MEMBER / STAFF UPDATE

Economic Development Manager Sullivan provided updates on recent business openings, construction progress, and other items of interest to the EDA.

6. ADJOURNMENT

Motion by Member Johnson, seconded by Member Lindahl, to adjourn the meeting.

Motion carried. Voting Yes: Chairperson Wiyninger, Members Johnson, Lindahl, Bauer, Riley, and Stewart. Voting No: None. Absent: Member Karpen.

The regular meeting of the Economic Development Authority adjourned at 8:20 a.m.

Respectfully submitted,



Sean Sullivan
Economic Development Manager

ATTEST:



Wendy Schlueter
Economic Development Administrative Assistant

Draft by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

ENVIRONMENTAL POLICY BOARD
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

On Monday, November 17, 2025, the Environmental Policy Board (EPB) met in the Council Chambers at the Ramsey Municipal Center, 7550 Sunwood Drive N.W., Ramsey, Minnesota.

Members Present: Chairperson Melissa Fetterley
Board Member Reid Bernard
Board Member Nick Burgess
Board Member Thomas Hagerty
Board Member Paula Houts
Board Member Laura Moore
Board Member Hassan Salami

Members Absent: None

Also Present: Senior Planner Chris Anderson
City Council Liaison Eric Peters

1. CALL TO ORDER

Chairperson Fetterley called the meeting to order at 6:30 p.m.

2. CITIZEN INPUT

None.

3. APPROVE AGENDA

Motion by Board Member Bernard and seconded by Board Member Moore to approve the agenda as submitted.

Motion carried. Voting Yes: Chairperson Fetterley, Board Member Bernard, Moore, Burgess, Hagerty, Houts, and Salami. Voting No: None. Absent: None.

4. APPROVE MINUTES

4.01: Approve Meeting Minutes Dated October 20, 2025

Motion by Board Member Moore and seconded by Board Member Bernard to approve the regular meeting minutes dated October 20, 2025.

Motion carried. Voting Yes: Chairperson Fetterley, Board Member Moore, Bernard, Burgess, Hagerty, Houts, and Salami. Voting No: None. Absent: None.

5. POLICY BOARD BUSINESS

5.01: Review Draft Ordinance Amendment Related to Alternative Landscapes

Senior Planner Anderson presented the staff report. He stated that the draft ordinance is related to the installation and/or maintenance of an alternative landscape. The EPB has previously provided feedback and input in terms of what should be included in updated regulations. Staff has attempted to incorporate that input and feedback into the draft Ordinance Amendment.

Board Member Hagerty appreciated the setback that was incorporated along with the signage requirement.

Chairperson Fetterley appreciated the clarification on what a resident would need to include in their management plan.

Board Member Moore stated that she works with people in other communities to develop alternative landscapes and had some concern with the language requiring establishment within three years, noting that it can often take five years.

Senior Planner Anderson stated that if there is hesitation on that, he would prefer to rethink the language used. He noted that Board Member Moore could also provide draft language that he could circulate via email to the Board for consensus.

Board Member Moore referenced a scenario in which a five-year timeline was identified within a management plan.

Senior Planner Anderson stated that if the language is adopted as presented, he would not have the authority to deviate from that timeline.

Board Member Bernard stated that he did not want to change the three-year timeline, but perhaps the establishment threshold could be changed, using the example of requiring 75 percent establishment at the three-year mark. He believed people would take advantage of a five-year timeline.

Chairperson Fetterley stated that she does not have the expertise to make that decision, but recognized that a deadline should be included. She stated that perhaps Board Member Moore could bring back additional documentation on this topic, given her expertise.

Senior Planner Anderson stated that perhaps he and Board Member Moore could work together to develop a solution to that uncertainty. He stated that he could either bring that back at a future meeting or send the proposed language in a blind copy email to the Board for consensus, as this is the only item being questioned in the amendment.

Board Member Moore confirmed that she could work with staff on that language.

Councilmember Peters noted the cost for the variance process and urged the Board to stay away from things that would require residents to apply for variances for this type of project.

Senior Planner Anderson stated that if someone wants to do a pocket pollinator garden, this would not apply, noting that this would apply to someone wanting to convert their entire yard or backyard. He asked if that should be clarified within the ordinance.

Chairperson Fetterley agreed that should be clarified. She asked if there would be a size threshold identified.

Senior Planner Anderson stated that he did not have a size threshold in mind to use.

Board Member Moore agreed that if a size threshold were identified, that would make things clearer and avoid the need for variances for most residents.

Board Member Bernard suggested that the exempt size be kept small, such as ten-by-ten.

Board Member Moore acknowledged that there are many different-sized yards in Ramsey, so a ten-by-ten may be appropriate for a small yard, but may not be large enough for a large yard.

Chairperson Fetterley clarified that the requirement for establishment within three years should be reviewed for alternative language, and a list/size for exemptions should also be identified. She confirmed that this item would return to the Board at a future meeting.

6. BOARD / STAFF INPUT

Senior Planner Anderson stated that he has been working with Anoka County on a couple future events, including both a Fix-It Clinic and a Household Hazardous Waste (HHW) event to be held concurrently on June 6, 2025, at the Public Works Facility. The events will be marketed to Ramsey residents as well as residents in neighboring communities. He stated that he met with the City's Recreation Coordinator to begin thinking about possible Arbor Day activities and potentially a revamped farmers market. He noted that there could potentially be a city table available that could be staffed by different Board/Commission members. He noted a potential opportunity for Board Members to attend a tour of the ACE Solid Waste transfer station in the spring or summer of 2026. He also noted the results from the fall recycling event. He noted that the January and February meetings will need to be rescheduled and asked for input from the Board on the preferred alternative dates for those meetings.

It was the consensus of the Board to hold the January meeting on January 12, 2026, and the February meeting on February 9, 2026.

Senior Planner Anderson noted that the December 2026 meeting would likely be canceled, but if there were a time-sensitive case, the meeting would take place on December 14, 2026, rather than December 21, 2026. He noted that the final decision on that meeting would occur closer to that meeting date in 2026. He stated that there are no land use applications to consider for December 2025 and confirmed the consensus of the Board to cancel the December meeting.

7. ADJOURNMENT

Motion by Board Member Moore and seconded by Board Member Hagerty to adjourn the meeting.

The meeting adjourned at 7:00 p.m.

Respectfully submitted,

_____
Chris Anderson
Senior Planner

ATTEST:

_____
Kalia Lor
Planning Administrative Assistant

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

Park and Recreation Commission meeting December 11th, 2025, canceled due to no new items to discuss.

PUBLIC WORKS COMMITTEE
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Public Works Committee conducted a regular meeting on Tuesday, November 18, 2025, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Chairperson Michael Olson
Councilmember Chris Riley
Councilmember Dan Specht

Also Present: City Engineer/Public Works Director Bruce Westby

1. CALL TO ORDER

Chairperson Olson called the regular meeting of the Public Works Committee to order at 5:30 p.m.

2. CITIZEN INPUT

There was none.

3. APPROVE AGENDA

Motion by Councilmember Specht, seconded by Councilmember Riley, to approve the agenda, as presented.

Motion carried. Voting Yes: Chairperson Olson, Councilmembers Specht and Riley. Voting No: None.

4. APPROVE MINUTES

4.01: Approve October 21, 2025, Meeting Minutes

Motion by Councilmember Riley, seconded by Councilmember Specht, to approve the following minutes:

Regular Meeting Minutes dated October 21, 2025

Motion carried. Voting Yes: Chairperson Olson, Councilmembers Riley and Specht. Voting No: None.

5. COMMITTEE BUSINESS

5.01: Review Individual Street Light Request Estimated Costs and Timelines

City Engineer/Public Works Director Westby reviewed the staff report and stated that, based on that information, staff recommends not approving street light installation requests for school bus stops on local streets unless extenuating circumstances exist, in which case staff can evaluate the request in detail and present staff's findings at the next regularly scheduled Public Works Committee meeting. Staff also recommends evaluating all other requests on a case-by-case basis until such time that the Traffic Control Modification Request Policy is amended to incorporate street light requests.

Councilmember Riley referenced one of the additional requests received and asked if it is a dark neighborhood with no lights.

City Engineer/Public Works Director Westby replied that most of the streetlight requests he is receiving are in older neighborhoods and the northern areas of the city where no streetlights exist, except at intersections along collector streets.

Councilmember Specht asked if that was an intentional decision to avoid light pollution.

City Engineer/Public Works Director Westby replied that the homes existed when the City was incorporated in 1974, and there were no lights at that time. He stated that generally, residents in the northern part of the city tend to prefer the dark sky and enjoy the ability to see the stars. He stated that there is no policy in place, but generally the City does not install lights for bus stops, noting that by the time the light is installed it is Spring and the sun rises earlier, therefore the need no longer exists.

Chairperson Olson invited residents to speak.

Carolyn Struffert, 18031 Uranium St NW, commented that there is one street light at Green Valley Road and Vanadium Street as you enter the neighborhood, but the remaining streets are dark. She did not believe light pollution would be a concern with the number of trees that exist, but believed that an additional light would provide a safety benefit. She stated that she has looked to install solar lighting but was unsure if that would function properly in her yard.

Councilmember Riley asked if this location is a bus stop.

Ms. Struffert identified the bus stop location and confirmed that is the intersection she is requesting a street light for. She recognized that bus stop locations will change, but the intersection will always benefit from increased lighting.

City Engineer/Public Works Director Westby identified the intersection, noting the proximity to the city boundary with Nowthen and the cross-connection between cities.

Chairperson Olson thanked the resident for bringing forward her request, but recognized that more work would need to be done before a decision could be made. He recognized that bus stop locations often change from year to year, and therefore, providing lighting based on a bus stop location is not a proper justification, but recognized that this will always be an intersection. He stated that additional research will be done on this request.

Ms. Struffert asked if residents can add a private light to existing street light poles.

City Engineer/Public Works Director Westby did not believe Connexus would allow private parties to install lights on public street light poles.

Chairperson Olson noted that residents can add lighting to private property for security.

Chairperson Olson asked if it would be helpful to have signage installed alerting traffic to school bus stops, as that could be easier and less expensive to install and move.

City Engineer/Public Works Director Westby stated that is an interesting concept that he has not observed before.

Chairperson Olson asked if solar lighting signs would be effective in evening hours.

City Engineer/Public Works Director Westby replied that there are signs with built-in lights, but Ramsey has not used them.

Councilmember Riley acknowledged that older neighborhoods were developed prior to the streetlight requirements and that in new developments, developers are responsible for the cost to install those lights. He recognized that it would be difficult to go back and try to install lights in older neighborhoods, as while some people may like increased lighting, others may not. He asked if staff could develop some criteria to review requests.

City Engineer/Public Works Director Westby replied that the city has standards for the location of streetlights in new developments. He stated that the traffic control policy includes a petition process to ensure a threshold of people in the neighborhood support the request, and a similar requirement could apply to lighting. He asked if the Committee would like staff to investigate potential advisory signs that could be used to identify school bus stop locations.

Councilmember Specht referenced studies that have been conducted that show drivers do not always pay attention to those signs. He agreed that they would need to consider the wants/needs of all residents, as some may want something and others may not.

Councilmember Riley stated that he does agree with the staff recommendation and asked that staff provide criteria for what could be considered under extenuating circumstances.

Chairperson Olson stated that he also likes the petition process, as that would show the level of support within the neighborhood.

City Engineer/Public Works Director Westby stated that he could bring back another case back at a future meeting with additional information on the topic.

5.02: Receive Update on Improvement Projects, Studies, and Items of Interest

City Engineer/Public Works Director Westby provided an update on current and proposed City, County, and MnDOT improvement projects and studies, and on other items of interest to the Committee.

5.03: Review Future Topics Calendar

City Engineer/Public Works Director Westby reviewed the future topics calendar.

6. COMMITTEE / STAFF INPUT

7. ADJOURNMENT

Motion by Councilmember Riley, seconded by Councilmember Specht, to adjourn the Public Works Committee meeting.

Motion carried.

The regular meeting of the Public Works Committee adjourned at 6:21 p.m.

Respectfully submitted,

_____
Bruce Westby
City Engineer/Public Works Director

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

CC Regular Session

Meeting Date: 01/13/2026

Primary Strategic Plan Initiative: Enhance City's communication through transparency and accountability.

Title

Approve the Following Meeting Minutes:

1. City Council Work Session dated December 9, 2025
2. City Council Regular Session dated December 9, 2025

Purpose/Background:

Purpose: The purpose of this case is for Council review and approval of meeting minutes.

Background: Attached are the meeting minutes referenced above.

Recommendation:

Approve the meeting minutes.

OutcomeAction:

Motion to approve the following Council meeting minutes:

1. City Council Work Session dated December 9, 2025
2. City Council Regular Session dated December 9, 2025

Attachments

12-09-25 CCWS

12-09-25 Meeting

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	01/08/2026 03:08 PM
Form Started By: Katie Schmidt		Started On: 12/18/2025 10:32 AM
Final Approval Date: 01/08/2026		

CITY COUNCIL WORK SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a City Council Work Session on Tuesday, December 9, 2025, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Ryan Heineman
Councilmember Kirsten Buscher
Councilmember Michael Olson
Councilmember Eric Peters
Councilmember Chris Riley
Councilmember Dan Specht
Councilmember Shanna Stewart

Also Present: City Administrator Brian Hagen
Police Chief Brad Bluml
Parks and Assistant Public Works Director Mark Riverblood
Economic Development Manager Sean Sullivan
Recreation Coordinator Abby Proulx
Patrol Officer Robert Pullar

1. CALL TO ORDER

Mayor Heineman called the City Council Work Session to order at 5:30 p.m.

2. TOPICS FOR DISCUSSION

2.01: Large Format Retailer NDA Discussion

City Administrator Hagen reviewed the Staff report in regard to a large retailer who has expressed interest in the COR who is seeking an NDA.

Economic Development Manager Sullivan asked the Council if they are comfortable entering into discussions and an NDA with this retailer, who is interested in developing in the COR.

Councilmember Riley asked if they would be considering one large user for this site rather than multiple smaller retailers.

Economic Development Manager Sullivan said they do not know for sure how this site will develop.

Councilmember Olson asked if there would be a financial difference for the City by moving forward with one large retailer rather than multiple smaller retailers.

Economic Development Manager Sullivan said that it varies based on the types of buildings and uses.

Mayor Heineman asked if they were to move forward with this NDA, if the Council would be able to have a say in what business comes in.

Economic Development Manager Sullivan said yes and explained that the City owns this land. He noted that the City and PSD would have to come to an agreement on the price of the land, and if they do not wish to sell it to this retailer, they can say no.

Mayor Heineman stated that he would be comfortable moving forward with this NDA, knowing that they have the controls to say yes or no to who the retailer is.

Councilmember Buscher agreed.

The consensus of the Council was to move forward with entering into an NDA with a large-format retailer.

2.02: Consider a Municipal Farmer's Market for 2026

Parks and Assistant Public Works Director Riverblood reviewed the Staff report concerning bringing back the municipal Farmer's Market at The Draw.

Recreation Coordinator Proulx shared that she conducted research on bringing back the Farmer's Market to the City. She shared their goals for the market and the impact it would have on the community. She noted that the Farmer's Market would have little to no overhead costs and would not have an impact on the General Fund. She added that the Ramsey Community Foundation has volunteered to Staff this event every week.

Councilmember Stewart asked about parking and if it would be an issue with other events being held at The Draw.

Recreation Coordinator Proulx said that they would have the Farmer's Market on a different day than concerts in The Draw so that parking would not be an issue. She noted these would be held on Tuesday evenings. She said she does not see parking being an issue; however, if it becomes one, they can reexamine. She added that they could even discuss parking with the businesses in the area to see if their lots could be used.

Councilmember Specht asked if they just redid all of the curbing in this area.

City Administrator Hagen said no.

Councilmember Buscher thanked Recreation Coordinator Proulx for all of her hard work and creativity that she has put into this. She said she is supportive of this.

The consensus of the Council was to direct Staff to move forward with plans for bringing back the Farmer's Market in the summer of 2026.

2.03: Council Meeting Active Threat Training

Police Chief Bluml and Patrol Officer Pullar conducted an active threat training with the Council.

2.04: 2026 Legislative Priorities

This item was moved to the next Work Session Meeting.

2.05: Consider Ramsey Christmas Market

This item was moved to the next Work Session Meeting.

3. TOPICS FOR FUTURE DISCUSSION

3.01: Review Future Topics / Calendar

Noted.

4. MAYOR / COUNCIL / STAFF INPUT

None.

5. ADJOURNMENT

The Work Session of the City Council was adjourned at 6:59 p.m.

Respectfully submitted,

_____
Brian S. Hagen
City Administrator

ATTEST:

_____
Katie M. Schmidt
City Clerk

Drafted by Ava Major
TimeSaver Off Site Secretarial, Inc.

TABLE OF CONTENTS

1. CALL TO ORDER 2
2. APPROVE AGENDA 2
3. PRESENTATIONS 2
4. CITIZEN INPUT 2
5. CONSENT AGENDA 3
6. PUBLIC HEARING 4
6.01: PUBLIC HEARING: 2026 Tax Levies and General Fund Budget 4
6.02: PUBLIC HEARING: Adopt Resolution #25-287 Adopting the City's 2026-2035 Capital Improvement Program (CIP) 6
6.03: PUBLIC HEARING: Adopt Ordinance #25-11: 2026 Schedule of Rates, Fees and Charges 7
7. COUNCIL BUSINESS 8
7.01: Adopt Resolution #25-271 Approving Final Plat for "COR SIX" and Resolution #25-272 Approving a Conditional Use Permit for a Bank with Two Drive-Thru Lanes at 7845 Sunwood Drive NW (CorTrust Bank) 8
7.02: Adopt Ordinance #25-12: Amending Chapter 2 and Repealing and Replacing Article VI-Finance; Division 3-City Funds; Section 2-306-Establishment of Funds 9
7.03: Award Towing Contract for the City of Ramsey - Please Note: this case was removed from the Consent Agenda, Case #6, and added to the Regular Agenda 9
8. MAYOR, COUNCIL, AND STAFF INPUT 10
9. ADJOURNMENT 10

CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a regular meeting on Tuesday, December 9, 2025, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Ryan Heineman
Councilmember Kirsten Buscher
Councilmember Michael Olson
Councilmember Eric Peters
Councilmember Chris Riley
Councilmember Dan Specht
Councilmember Shanna Stewart

Members Absent: None

Also Present: City Administrator Brian Hagen
Finance Director Diana Lund
Police Chief Brad Bluml
Planning Manager Todd Larson
City Attorney Amanda Johnson

1. CALL TO ORDER

Mayor Heineman called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Mayor Heineman.

2. APPROVE AGENDA

Motion by Councilmember Peters, seconded by Councilmember Olson, to approve the agenda as presented.

Motion carried. Voting Yes: Mayor Heineman, Councilmembers Peters, Olson, Buscher, Riley, Specht, and Stewart. Voting No: None.

3. PRESENTATIONS

None.

4. CITIZEN INPUT

Randy Kiser, 16967 Bison Street, came forward and shared that back in August, he had attended an environmental meeting to discuss his concerns about the smoke production from outdoor wood boilers in his area. He said that he lives in a neighborhood where everyone's lots are around an

acre and a third. He explained that after this meeting, he was informed that the Council would hold a discussion related to the Code regarding these wood boilers. He shared that last winter, he had some medical issues due to this smoke production. He said that three of his neighbors all have these outdoor wood boilers. He noted that he has not heard any updates on the Council discussing this. He recommended that the City either ban these wood boilers altogether or require them to be more widely spaced. He encouraged the Council to conduct research on the health hazards associated with breathing wood smoke. He added that he has already reported the excessive smoke to the Police Department, as he was told this would fall under the nuisance code. He shared that he got a PurpleAir monitor to monitor the air conditions in his house.

Mayor Heineman shared that the Council has discussed this in past Work Sessions. He noted that it is a delicate balance between the concerns of a resident and the current allowable use. He explained that the Council was looking at offering rebates to improve wood-burning boilers. He said they will continue to discuss this.

Mr. Kiser added that if anyone would like to view the air quality data from his PurpleAir device, this information can be found on their website by typing in his address.

5. CONSENT AGENDA

Councilmember Stewart requested that they remove item 5.06 for further discussion.

Motion by Councilmember Peters, seconded by Councilmember Stewart, to approve the following items on the Consent Agenda:

5.01: Note the following Boards, Commissions, and Meeting Minutes:
- Planning Commission — November 20, 2025
- Environmental Policy Board — October 20, 2025
- Economic Development Authority — No Meeting in October
- Park and Rec Commission — November 13, 2025
- Public Works — October 21, 2025

5.02: Consider Accepting Donated Exercise Equipment

5.03: Approve the Following Meeting Minutes:
1) City Council Work Session dated November 25, 2025
2) City Council Regular Session dated November 25, 2025

5.04: Approve Business License Applications (includes 2026 Business License Renewals)

5.05: Approve Axon Mobile Responder Memorandum of Understanding

5.06: ~~Award Towing Contract for the City of Ramsey~~ - **Please Note: this case was removed from the Consent Agenda and added to the Regular Agenda as Case 7.3**

5.07: Authorization to Increase a Part-time Police Records Technician to Full-time

5.08: Authorization to Hire a Public Works Parks Maintenance Worker.

5.09: Authorization to Terminate a Probationary Building Inspector/Plans Examiner

5:10: Adopt Resolution #25-294 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of November 20, 2025, through December 3, 2025.

5:11: Adopt Resolution #25-255 Approving Final Plat and Development Agreement for "Naperville" (Illinois Avenue Holdings LLC)
5:12: Adopt Resolution #25-277, Approving a Development Agreement for Roers at 7979 Sunwood Drive NW
5:13: Adopt Resolution #25-282 Approving an Amended and Restated Development Agreement (Zero Zone)
5:14: Adopt Resolution No. 25-283 Approving Purchase of Vertical Man-Lift for Water Treatment Plant
5:15: Adopt Resolution #25-284 Denying a Peddler/Solicitor License
5:16: Adopt Resolution #25-285 Approving Early Access Agreement with LH Road LLC (Wildlife Research Center)
5:17: Adopt Resolution #25-286 Decertifying Tax Increment Financing District #16
5:18: Adopt Resolution #25-291 Adopting 2025 Enterprise Fund Budgets
5:19: Adopt Resolution #25-292 Authorizing the City's 2026 Non-Union City Health and Dental Insurance Contributions and Wages
5:20: Adopt Resolution #25-293 Approving Purchase Agreement for Sale of 6701 and 6745 Highway 10 to MW Properties LLC
5:21: Adopt Resolution #25-295 Authorizing the Purchase of Umbrellas, High-top Tables, and Litter/Recycling Receptacles for The Waterfront Water Play Park Improvements
5:22: Adopt Resolution #25-296 to Approve the Updated Personnel Policy

Motion carried. Voting Yes: Mayor Heineman, Councilmembers Peters, Stewart, Buscher, Olson, Riley, and Specht. Voting No: None.

6. PUBLIC HEARING

6.01: PUBLIC HEARING: 2026 Tax Levies and General Fund Budget

- **Adopt Resolution #25-288 Adopting the 2025, Payable 2026 Municipal Tax Levy**
- **Adopt Resolution #25-289 Adopting the 2026 General Fund Budget**
- **Adopt Resolution #25-290 Adopting the 2026 Economic Development Authority (EDA) Budget**

Presentation

Finance Director Lund reviewed the Staff report in regard to the 2026 tax levies and general fund budget, as well as the 2026 EDA budget.

Public Hearing

Mayor Heineman called the public hearing to order at 7:32 p.m.

Citizen Input

None.

Motion by Councilmember Riley, seconded by Councilmember Specht, to close the public hearing.

Motion carried. Voting Yes: Mayor Heineman, Councilmembers Riley, Specht, Buscher, Olson, Peters, and Stewart. Voting No: None.

Mayor Heineman closed the public hearing at 7:33 p.m.

Council Business

Councilmember Riley noted that, as part of the Consent Agenda, they decertified TIF District #16. He asked if this was included in all of the numbers presented.

Finance Director Lund noted that this amount is very small and has not been calculated in.

Councilmember Riley suggested reducing the levy by this amount.

Councilmember Buscher asked for an explanation as to why some cities in Anoka County receive Local Government Aid (LGA), yet Ramsey does not.

Finance Director Lund explained that this is formula-driven, and most growing communities do not receive any LGA, whereas older cities do receive this LGA.

Councilmember Buscher added that other cities do not have their own Police or Fire Departments, which allows them to have smaller budgets. She also noted that some cities use franchise fees or other taxes for revenue.

Finance Director Lund shared that Coon Rapids generates around $4,400,000 in franchise fees. She noted that other cities also have liquor stores or will soon have cannabis dispensaries that will also help create revenues.

Councilmember Buscher thanked Finance Director Lund for all of her work on the budget.

Motion by Councilmember Peters, seconded by Councilmember Olson, to adopt Resolutions #25-288 Adopting the 2025 Payable 2026 Municipal Tax Levies (General, Pavement Management, EDA, and Debt Service) in the amount of $23,376,916, to include a reduction of the decertified TIF District #16, making the amount $23,338,916.

Further Discussion:

Councilmember Riley said the City is spending too much on this budget. He stated that the Council wanted the increase to be less than 10% and this is a 12% increase in spending. He noted that they were able to find additional revenues rather than reducing spending. He said he will not be supporting this budget.

Councilmember Specht shared that he believes the City needs to work on improving spending. He said he will also not be supporting this budget.

Councilmember Buscher said she will be supporting this budget. She noted that a large portion of the City's budget is for public safety, and she thinks this is a very important use of funds.

Mayor Heineman shared that this budget is high; however, they gave Staff a target increase of 6.5% and they were able to meet this with the additional revenues. He added that they also want to make sure that they are employing the best Staff to help the City run. He noted that they are not even among the highest salaries paid by cities. He said that while this budget is not perfect, Staff was able to meet the increase that the Council wanted to see. He stated that he will be supporting this budget.

Motion carried. Voting Yes: Mayor Heineman, Councilmembers Peters, Olson, and Buscher. Voting No: Riley, Specht, and Stewart.

Motion by Councilmember Peters, seconded by Councilmember Olson, to adopt Resolution #25-289 Adopting the 2026 General Fund Budget in the amount of $22,789,599.

Motion carried. Voting Yes: Mayor Heineman, Councilmembers Peters, Olson, and Buscher. Voting No: Riley, Specht, and Stewart.

Motion by Councilmember Peters, seconded by Councilmember Olson, to adopt Resolution #25-290 Adopting the 2025 EDA Budget in the amount of $91,167.

Further Discussion:

Mayor Heineman thanked the EDA for staying consistent with this budget.

Motion carried. Voting Yes: Mayor Heineman, Councilmembers Peters, Olson, Buscher, Riley, Specht, and Stewart. Voting No: None.

6.02: PUBLIC HEARING: Adopt Resolution #25-287 Adopting the City's 2026-2035 Capital Improvement Program (CIP)

Presentation

Finance Manager Lund reviewed the Staff report concerning the 2026-2035 Capital Improvement Plan (CIP).

Public Hearing

Mayor Heineman called the public hearing to order at 7:52 p.m.

Citizen Input

None.

Motion by Councilmember Peters, seconded by Councilmember Stewart, to close the public hearing.

Motion carried. Voting Yes: Mayor Heineman, Councilmembers Peters, Stewart, Buscher, Olson, Riley, and Specht. Voting No: None.

Mayor Heineman closed the public hearing at 7:53 p.m.

Council Business

Motion by Councilmember Peters, seconded by Councilmember Olson, to adopt Resolution #25-287 Adopting the City's 2026-2035 Capital Improvement Program (CIP).

Further Discussion:

Councilmember Specht reiterated that this does not approve any of the projects in the CIP, just the overall plan.

Motion carried. Voting Yes: Mayor Heineman, Councilmembers Peters, Olson, Buscher, Riley, Specht, and Stewart. Voting No: None.

6.03: PUBLIC HEARING: Adopt Ordinance #25-11: 2026 Schedule of Rates, Fees and Charges

Presentation

Finance Director Lund reviewed the Staff report in regard to the 2026 schedule of rates, fees, and charges.

Public Hearing

Mayor Heineman called the public hearing to order at 7:56 p.m.

Citizen Input

None.

Motion by Councilmember Riley, seconded by Councilmember Stewart, to close the public hearing.

Motion carried. Voting Yes: Mayor Heineman, Councilmembers Riley, Stewart, Buscher, Olson, Peters, and Specht. Voting No: None.

Mayor Heineman closed the public hearing at 7:57 p.m.

Council Business

Motion by Councilmember Riley, seconded by Councilmember Olson, to adopt Ordinance #25-11: 2026 Schedule of Rates, Fees and Charges.

A roll call vote was performed:

Councilmember Buscher	aye
Councilmember Riley	aye
Councilmember Stewart	aye
Councilmember Olson	aye
Councilmember Specht	aye
Councilmember Peters	aye
Mayor Heineman	aye

Motion carried.

7. COUNCIL BUSINESS

7.01: Adopt Resolution #25-271 Approving Final Plat for "COR SIX" and Resolution #25-272 Approving a Conditional Use Permit for a Bank with Two Drive-Thru Lanes at 7845 Sunwood Drive NW (CorTrust Bank)

Planning Manager Larson reviewed the Staff report concerning the final plat for COR Six and approving a Conditional Use Permit (CUP) for two drive-thru lanes at CorTrust Bank. He shared the Planning Commission's recommendation of approval.

Dean Suchy, Market President for CorTrust Bank, came forward and shared that they have made some adjustments to what they have requested in the past. He shared that they are really looking forward to being a part of the Ramsey community.

Councilmember Buscher thanked Mr. Suchy for attending a recent Work Session to share more about CorTrust Bank and what they do in their communities with the Council.

Councilmember Riley shared his appreciation for Mr. Suchy and CorTrust Bank's desire to be a part of Ramsey.

Motion by Councilmember Riley, seconded by Councilmember Buscher, to adopt Resolution #25-271 approving Final Plat of COR Six and adopt Resolution #25-272 approving a Conditional Use Permit for a bank with two drive-thru lanes at 7845 Sunwood Drive NW.

Further discussion:

Mayor Heineman said he will be voting against this, as he would rather see a restaurant or small retailer in this location rather than a bank. He shared that his vote has nothing to do with CorTrust Bank, just this location.

Councilmember Olson shared that he is very excited to see CorTrust in this location, as a bank is an anchor to a community, and having it in a prominent spot is a good thing.

Motion carried. Voting Yes: Councilmembers Riley, Buscher, Olson, Peters, Specht, and Stewart. Voting No: Mayor Heineman.

7.02: Adopt Ordinance #25-12: Amending Chapter 2 and Repealing and Replacing Article VI-Finance; Division 3-City Funds; Section 2-306-Establishment of Funds

Finance Director Lund reviewed the Staff report in regard to amending Code Chapter 2 and repealing and replacing Article VI-Finance; Division 3-City Funds; Section 2-306-Establishment of Funds.

Motion by Councilmember Riley, seconded by Councilmember Stewart, to adopt Ordinance #25-12: Amending Chapter 2 and Repealing and Replacing Article VI-Finance; Division 3-City Funds; Section 2-306-Establishment of Funds.

A roll call vote was performed:

Councilmember Buscher	aye
Councilmember Riley	aye
Councilmember Stewart	aye
Councilmember Olson	aye
Councilmember Specht	aye
Councilmember Peters	aye
Mayor Heineman	aye

Motion carried.

7.03: Award Towing Contract for the City of Ramsey - Please Note: this case was removed from the Consent Agenda, Case #6, and added to the Regular Agenda

Police Chief Bluml reviewed the Staff report concerning awarding the contract for towing services.

Councilmember Stewart shared that there was a resident who made complaints against North Star Towing at the last Council meeting. She asked why Staff is still coming forward with this recommendation.

Police Chief Bluml shared that North Star has been the City's towing company for over 20 years, and they have done a great job providing services to the City. He noted that there was a short amount of time when they used another tow company, and their services were not consistent or competent. He stated that the complaint received at the last meeting is the only complaint that he has ever received on North Star.

Jason Rolow, North Star Towing, shared that they have been working with the customer who complained and offered resolutions that were denied. He said they tried to make things right with him.

Motion by Councilmember Riley, seconded by Councilmember Peters, to authorize City staff to enter into a five-year contract with North Star Towing.

Motion carried. Voting Yes: Mayor Heineman, Councilmembers Riley, Peters, Buscher, Olson, Specht, and Stewart. Voting No: None.

8. MAYOR, COUNCIL, AND STAFF INPUT

City Administrator Hagen announced upcoming meetings and events.

Councilmember Buscher thanked Public Works for all of their work plowing the streets to keep them safe for the residents.

Councilmember Stewart shared that there will be a Christmas Market on December 13 at the La Fontaine Event Center.

9. ADJOURNMENT

Motion by Councilmember Peters, seconded by Councilmember Olson, to adjourn the meeting.

Motion carried. Voting Yes: Mayor Heineman, Councilmembers Peters, Olson, Buscher, Riley, Specht, and Stewart. Voting No: None.

The regular meeting of the City Council adjourned at 8:20 p.m.

Respectfully submitted,

_____
Brian S. Hagen
City Administrator

ATTEST:

_____
Katie M. Schmidt
City Clerk

Drafted by Ava Major
TimeSaver Off Site Secretarial, Inc.

A recording of this meeting is available for viewing online at www.qctv.org <http://www.qctv.org>. Recordings are available for 36 months after the date of the meeting.

CC Regular Session

Meeting Date: 01/13/2026

Primary Strategic Plan Initiative: Enhance City's communication through transparency and accountability.

Title

Approve Amending City Council Meeting Schedule for 2026

Purpose/Background:

Purpose: To amend the meeting schedule for the City Council due to the State Primary election in August falling on the same date as a regular City Council meeting, and to cancel the last regular meeting in December.

If approved, the August 11, 2026, City Council meeting will be rescheduled to Monday, August 10, 2026, and the December 22, 2026, meeting will be canceled altogether, as has been done in the past. All other meetings would be scheduled in accordance with the normal calendar on the second and fourth Tuesdays of each month.

Notification:

If approved, all notifications will be updated to reflect the amended meeting dates.

Time Frame/Observations/Alternatives:

N/A

Funding Source:

N/A

Recommendation:

Staff is recommending rescheduling the August 11, 2026, meeting to take place on Monday, August 10, 2026, and to cancel the December 22, 2026, meeting altogether, as has been done in the past.

OutcomeAction:

Motion to reschedule the August 11, 2026, City Council Work Session and Regular Meeting to Monday, August 10, 2026, and to cancel the December 22, 2026, City Council Work Session and Regular Meeting, with all other meetings to be scheduled in accordance with the normal calendar on the second and fourth Tuesdays of each month.

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	01/08/2026 03:18 PM
Form Started By: Katie Schmidt		Started On: 12/29/2025 01:58 PM
Final Approval Date: 01/08/2026		

CC Regular Session

Meeting Date: 01/13/2026

Primary Strategic Plan Initiative: Create a positive image for residential neighborhoods, business districts and key corridors.

Title

Approve Business License Applications

Purpose/Background:

The purpose of this case is to obtain City Council approval of business license applications (not including Rental or BRC).

Background: Certain businesses or groups in the City of Ramsey are required to apply for a business license in addition to the Business Registration Certificate (BRC). Other businesses that may require a license, but are not required to have a BRC, may also be included in this approval. Those new license requests and/or renewals are attached for City Council approval.

Notification:

All current business license holders are posted on www.cityoframsey.com once approved.

Funding Source:

License fees are collected at time of application.

Recommendation:

Staff recommends approval of business license applications.

OutcomeAction:

Motion to approve the attached business license applications.

Attachments

Business Licenses

Form Review

Inbox	Reviewed By	Date
Sean Sullivan	Kathy Schmitz	01/12/2026 08:44 AM
Brian Hagen	Brian Hagen	01/12/2026 08:47 AM
Form Started By: Wendy Schlueter		Started On: 01/11/2026 10:47 PM
Final Approval Date: 01/12/2026		

Report Name: License Report - License Types
Council Dates: 1/13/2026 to 1/13/2026
Status: Active, Inactive
License Type(s): Cannabis Medical Registration, Cannabis Mezzobusiness Registration, Cannabis Mezzobusiness Retailer Registration, Cannabis Microbusiness Registration, Cannabis Microbusiness Retailer Registration, Cannabis Retailer Registration

City of Ramsey
License Report - License Types

Company	DBA	Complex_Name	Applicant	Location	Exp. Date	Council Date	Status
Cannabis Mezzobusiness Retailer Registration							
High 10 Dispensary		Ramsey Properties LLC	Michael David Donnelly	6111 Highway 10 NW 500	12/31/2026	1/13/2026	A

Cannabis Mezzobusiness Retailer Registration License Count: 1

Total Licenses: 1

CC Regular Session

Meeting Date: 01/13/2026

Primary Strategic Plan Initiative: Enhance City's communication through transparency and accountability.

Title:

Approve Unmanned Aircraft System (UAS) Operations Policy

Purpose/Background:

In accordance with Minnesota State Statute § 626.19, after seeking public comment through an Anoka County Union Herald posting, a social media posting, and at a regular council meeting public hearing, the proposed final version of the UAS policy is attached to this case.

Notification:

Public notice seeking comments on the proposed UAS policy and program was posted in the Anoka County Union Herald on October 31, 2025, and November 7, 2025, and was also posted on the Ramsey Police & Fire social media page on November 6, 2025. Additionally, a public hearing was held at the November 10, 2025, regular council meeting. The police department received two (2) emails in response to the request for public comment. The police department received favorable comments about the UAS program on the department's social media page.

Time Frame/Observations/Alternatives:

Depending on the funding determination timeline, it is anticipated that the police department will have an operational UAS program during the first quarter of 2026.

Per Minnesota State Statute § 626.19 s-10, "Prior to the operation of a UAV, the chief officer of every state and local law enforcement agency that uses or proposes to use a UAV must establish and enforce a written policy governing its use, including requests for use from government entities. In developing and adopting the policy, the law enforcement agency must provide for public comment and input as described in subdivision 9. The written policy must be posted on the agency's website, if the agency has a website."

Funding Source:

If the donation request submitted in August 2025 is granted, the funding for the purchase of a UAS will be provided by the Shakopee Mdewakanton Sioux Community, as referenced in the City Council Regular Meeting on August 26, 2025. If this donation is not secured, the funding for the UAS purchase will be allocated from the 2026 general fund budget, specifically line 0211-6580.

Recommendation:

Staff recommends approving the attached UAS policy.

Outcome/Action:

Motion to adopt Resolution #26-022 approving the Ramsey Police Department Policy #804 Unmanned Aircraft Systems (UAS) Operations.

Attachments

Police Dept Policy 804

Council minutes 08262025
Council minutes 11102025
MN State Statute 626.19
Resolution 26-022

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brad Bluml	01/07/2026 02:42 PM
Brian Hagen	Brad Bluml	01/07/2026 06:24 PM
Brian Hagen	Brian Hagen	01/08/2026 03:15 PM
Form Started By: Brad Bluml		Started On: 12/19/2025 07:42 PM
Final Approval Date: 01/08/2026		

804	RAMSEY POLICE POLICY **UNMANNED AIRCRAFT SYSTEMS (UAS) OPERATIONS**	
Adoption Date: 1/13/2026		Revised Date: N/A

804.01 PURPOSE AND SCOPE

The purpose of this policy is to establish guidelines for the use of an Unmanned Aircraft System (UAS) and for the storage, retrieval, and dissemination of images and data captured by the UAS (Minn. Stat. § 626.19).

DEFINITIONS

Definitions related to this policy include:

- **Unmanned Aircraft System (UAS)**: An unmanned aircraft of any type that is capable of sustaining directed flight, whether preprogrammed or remotely controlled without the possibility of direct human intervention from within or on the aircraft (commonly referred to as an unmanned aerial vehicle (UAV)), and all of the supporting or attached systems designed for gathering information through imaging, recording, or any other means (Minn. Stat. § 626.19).
- **DFR (Drone as First Responder):** A program where drones autonomously respond to emergency calls, providing real-time situational awareness.
- **BVLOS (Beyond Visual Line of Sight):** Drone operations where the remote pilot or visual observer cannot maintain unaided visual contact with the unmanned aircraft during flight.
- **Shielded Operations:** BVLOS flights conducted under 200 ft AGL. or within 100 ft laterally and 50 ft vertically of a structure or obstacle.
- **DAA (Detect-and-Avoid):** Technology used to detect and avoid other aircraft during BVLOS operations.

804.02 POLICY

Unmanned aircraft systems can be utilized to enhance the office's mission of protecting lives and property when other means and resources are unavailable or less effective. Any use of a UAS will be in strict accordance with constitutional and privacy rights, as well as Federal Aviation Administration (FAA) regulations.

804.03 PRIVACY

The use of the UAS potentially involves privacy considerations. Absent a warrant or exigent circumstances, operators and observers shall adhere to FAA altitude regulations and shall not intentionally record or transmit images of any location where a person would have a reasonable expectation of privacy (e.g., residence, yard, enclosure). Operators and observers shall take reasonable precautions to avoid inadvertently recording or transmitting images of areas where there is a reasonable expectation of privacy. Reasonable precautions can include, for example, deactivating or turning imaging devices away from such areas or persons during UAS operations.

804.04 PROGRAM COORDINATOR

The Chief of Police shall designate a UAS Program Coordinator to oversee all operational, legal, and technical aspects of the UAS program, which include but are not limited to:

- Ensures compliance with FAA regulations (Part 107, Part 91.113, Part 108,), Minn. Stat. § 626.19.
- Manages FAA COA/COW and waiver applications (including BVLOS, shielded ops, and night ops), and ensures all certifications are current.
- Ensuring that all authorized operators have completed all required FAA and department-approved training in the operation, applicable laws, policies, and procedures regarding the use of the UAS.

- Maintains training records for all pilots and observers, including Part 107, BVLOS, night operations, and emergency procedures.
- Developing a uniform protocol for submission and evaluation of requests to deploy a UAS, including urgent requests made during ongoing or emerging incidents, and real-time dispatch integration (e.g., DFR), and emergency response triggers.
- Ensures all investigative UAS use is documented with legal justification, case number, written report, date/time/location info for each deployment.
- Maintains SOPs for all flight operations, including lost link, RTH, and coordination with ATC towers.
- Developing a protocol for fully documenting all missions.
- Developing a UAS inspection, maintenance, and record-keeping protocol to ensure continuing airworthiness of a UAS, up to and including its overhaul or life limits.
- Developing protocols with the Records Supervisor to ensure evidentiary data complies with CJIS and state retention laws.
- Recommending program enhancements, particularly regarding safety and information security.
- Ensuring that established protocols are followed by monitoring and providing periodic reports on the program to the Chief of Police.
- The Program Coordinator shall conduct audits of BVLOS operations.
- Developing protocols for reviewing and approving requests for use of the office UAS by government entities (Minn. Stat. § 626.19).
- Preparing and submitting the required annual report to the Commissioner of Public Safety (Minn. Stat. § 626.19).
- Posting the department policies and procedures regarding the use of UAV on the department website, as applicable (Minn. Stat. § 626.19).
- Reviewing the program and UAS use for compliance with Minn. Stat. § 626.19.

804.05 USE OF UAS

- Only authorized operators who have completed the required training shall be permitted to operate the UAS.
- UAS operations should only be conducted consistent with FAA regulations.
- The use of a visual observer is encouraged whenever possible.
- The use of vision enhancement technology (e.g., thermal and other imaging equipment not generally available to the public) is permissible in viewing areas only when there is no protectable privacy interest or when in compliance with a search warrant or court order. In all other instances, legal counsel should be consulted.

Members shall not use a UAS without a search warrant, except (Minn. Stat. § 626.19):

(1) during or in the aftermath of an emergency situation that involves the risk of death or bodily harm to a person;
(2) to document evidence that is at imminent risk of destruction;
(3) over a public event where there is a heightened risk to the safety of participants or bystanders;
(4) to counter the risk of a terrorist attack by a specific individual or organization if the agency determines that credible intelligence indicates a risk;
(5) to prevent the loss of life and property in natural or man-made disasters and to facilitate operational planning, rescue, and recovery operations in the aftermath of these disasters;
(6) to conduct a threat assessment in anticipation of a specific event;
(7) to collect information from a public area if there is reasonable suspicion of criminal activity;

(8) to collect information for crash reconstruction purposes after a serious or deadly collision occurring on a public road;
(9) over a private area with the written consent of the occupant or a public area, for officer training or public relations purposes;
(10) for purposes unrelated to law enforcement at the request of a government entity provided that the government entity makes the request in writing to the law enforcement agency and specifies the reason for the request and proposed period of use; and
(11) to facilitate the active search for a missing person.

Pilots have direct authority to reject a flight based on weather, aircraft limitations, physical condition, risk to public safety personnel or civilians, etc. No member of any law enforcement agency, regardless of rank, can order a pilot to make a flight when, in the opinion of the pilot, it cannot be done safely and within FAA regulations.

804.5.1 DOCUMENTATION REQUIRED

Each use of a UAS should be properly documented by providing the following (Minn. Stat. § 626.19):

- A unique case number.
- A factual basis for the use of a UAS.
- The applicable exception, unless a warrant was obtained.

804.06 PROHIBITED USEr

The UAS video surveillance equipment shall not be used:

- To conduct random surveillance activities.
- To target a person based solely on actual or perceived characteristics such as race, ethnicity, national origin, religion, sex, sexual orientation, gender identity or expression, economic status, age, cultural group, or disability.
- To harass, intimidate, or discriminate against any individual or group.
- To conduct personal business of any type.

804.6.1 ADDITIONAL PROHIBITIONS

- The UAS shall not be weaponized (Minn. Stat. § 626.19).
- Unless authorized by a warrant, a UAS shall not be deployed with facial recognition or biometric matching technology (Minn. Stat. § 626.19).
- Unless authorized by a warrant or an exception applies from Minn. Stat. 626.16 Subd. 3, a UAS shall not be used to collect data on public protests or demonstrations (Minn. Stat. § 626.19).

804.07 REPORTS

All UAS flights, including training flights, shall be documented with a case number, a factual basis for the use of the UAS, and the applicable exception under Minn. Stat. 626.16 Subd. 3, or if a warrant was obtained. It is the responsibility of the UAS pilot to ensure the documentation is completed after each flight.

804.08 RETENTION OF UAS DATA

The Records Division and Drone Operators shall ensure that data collected by the UAS is disclosed or deleted as required by Minn. Stat.§ 626.19, including the deletion of collected data as soon as possible, and in no event later than seven days after collection, unless the data is part of an active criminal investigation (Minn. Stat. § 626.19).

TABLE OF CONTENTS

1. CALL TO ORDER....2
2. APPROVE AGENDA....2
3. PRESENTATIONS....2
4. CITIZEN INPUT....2
5. CONSENT AGENDA....3
6. PUBLIC HEARING....4
7. COUNCIL BUSINESS....4
7.01: Adopt Resolutions #25-192, #25-200, and #25-204 Supporting Terms of a TIF Agreement and Business Subsidy, Submitting Applications for MIF and JCF, and Calling for a Public Hearing for Zero Zone Refrigeration, LLC....4
7.02: Supporting Ramsey Police Department's Funding Application to the Shakopee Mdewakanton Sioux Community....5
8. MAYOR, COUNCIL, AND STAFF INPUT....5
9. ADJOURNMENT....6

CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a regular meeting on Tuesday, August 26, 2025, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Ryan Heineman
Councilmember Kirsten Buscher
Councilmember Michael Olson
Councilmember Eric Peters
Councilmember Chris Riley
Councilmember Dan Specht
Councilmember Shanna Stewart

Members Absent: None

Also Present: City Administrator Brian Hagen
Police Chief Brad Bluml
Economic Development Manager Sean Sullivan
City Attorney Fritz Knaak

1. CALL TO ORDER

Mayor Heineman called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Mayor Heineman.

2. APPROVE AGENDA

Motion by Councilmember Peters, seconded by Councilmember Olson, to approve the agenda as presented.

Motion carried. Voting Yes: Mayor Heineman, Councilmembers Peters, Olson, Buscher, Riley, Specht, and Stewart. Voting No: None.

3. PRESENTATIONS

None.

4. CITIZEN INPUT

Derek Lind, a member of the Anoka County Elections Integrity Team (ACEIT), came forward and shared that the County has been making moves recently to take power away from individual cities. He shared that he sent videos to the Council via text and email concerning the changes that the County is making and the concerns with it. He gave the Council a packet with some more

information on what is happening. He explained that electronic poll pads are not mandated by the State. He shared that ACEIT believes that one of the key components of election integrity is local control and cautioned them against giving all of their power to the County. He noted that Ramsey has already cancelled their poll pad agreement. He shared that Oak Grove also cancelled their poll pad agreement with the County and is currently in a fight with the County in regard to this.

5. CONSENT AGENDA

Motion by Councilmember Riley, seconded by Councilmember Olson, to approve the following items on the Consent Agenda:

5.01: Approve the Following Meeting Minutes:
1) City Council Work Session dated August 12, 2025
2) City Council Regular Session dated August 12, 2025

5.02: Adopt Resolution #25-197 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of August 7, 2025, through August 20, 2025.

5.03: Authorization to Hire a Police Officer Filling a Current Vacancy in the Patrol Division

5.04: Adopt Resolution #25-181 Approving Partial Payment to Dave Perkins Contracting, Inc. for Improvement Project #25-04, Dickensons Mississippi Estates Street Reconstructions.

5.05: Adopt Resolution #25-183 Authorizing Partial Payment #26 to Magney Construction, Inc. for Improvement Project #21-09; Centralized Water Treatment Plant.

5.06: Adopt Resolution #25-186 Approving Partial Payment to Douglas-Kerr Underground, LLC for Improvement Project #24-13, Fox Ridge Estates 1st & 2nd Street Reconstructions.

5.07: Adopt Resolution #25-187 Approving Final Payment to Douglas-Kerr Underground, LLC for Improvement Project #25-01, Rivers Bend Regional Stormwater Improvements.

5.08: Adopt Resolution #25-188 Approving Partial Payment to Park Construction Company for Improvement Project #25-03, MSA Alpine Drive Reconstruction.

5.09: Adopt Resolution #25-189 Approving Partial Payment to Park Construction Company for Improvement Project #25-06 Sorteberg's Street Reconstructions.

5:10: Adopt Resolution #25-190 Approving Partial Payment to North Valley, Inc. for Improvement Project #25-07, 2025 Neighborhood Pavement Overlay Improvements.

5:11: Adopt Resolution #25-191 Approving Partial Payment to Corrective Asphalt Materials, LLC for Improvement Project #25-10, 2025 Pavement Rejuvenation.

5:12: Adopt Resolution #25-193 Approving Partial Payment to North Valley, Inc. for Improvement Project #25-05, High Point Street Reconstructions.

5:13: Adopt Resolution #25-199 Accepting Donation of a Drone from Morrison County Sheriff's Office

Motion carried. Voting Yes: Mayor Heineman, Councilmembers Riley, Olson, Buscher, Peters, Specht, and Stewart. Voting No: None.

6. PUBLIC HEARING

None.

7. COUNCIL BUSINESS

7.01: Adopt Resolutions #25-192, #25-200, and #25-204 Supporting Terms of a TIF Agreement and Business Subsidy, Submitting Applications for MIF and JCF, and Calling for a Public Hearing for Zero Zone Refrigeration, LLC

Economic Development Manager Sullivan reviewed the Staff report in regard to a TIF agreement and business subsidy request, as well as requests for MIF and JCF for Zero Zone Refrigeration, LLC. He shared the EDA's recommendation of approval.

Jason Aarsvold, Municipal Advisor with Elhers and Associates, came forward and shared that they have been working closely with Economic Development Manager Sullivan to bring this project forward for consideration. He noted that they worked with the County Assessor to understand what the assessed value would be for this project. He explained how they came up with the request for $360,000 in TIF Pay-Go Assessments.

Councilmember Peters asked if the 55 jobs that Zero Zone will be creating with this project will be full-time or part-time positions.

Economic Development Manager Sullivan said they will be full-time positions.

Councilmember Buscher asked if they would be union positions.

Economic Development Manager Sullivan said no and explained that some of the State programs require a prevailing wage.

Councilmember Riley shared that he believes this is a very good use of TIF for a great company. He noted that Ehlers has done a very thorough analysis of this project.

Councilmember Buscher agreed and added that Zero Zone does a lot for the community and the Fire Department.

Motion by Councilmember Riley, seconded by Councilmember Specht, to adopt Resolution #25-192 Supporting Terms of a TIF Agreement and Business Subsidy and Calling for a Public Hearing for Zero Zone Refrigeration; subject to City Bond Attorney Review.

Motion carried. Voting Yes: Mayor Heineman, Councilmembers Riley, Specht, Buscher, Olson, Peters, and Stewart. Voting No: None.

Motion by Councilmember Riley, seconded by Councilmember Stewart, to adopt Resolution #25-200 Supporting Zero Zone Refrigeration, LLC Applying to the Job Creation Fund Program; subject to City Bond Attorney Review.

Motion carried. Voting Yes: Mayor Heineman, Councilmembers Riley, Stewart, Buscher, Olson, Peters, and Specht. Voting No: None.

Motion by Councilmember Riley, seconded by Councilmember Specht, to adopt Resolution #25-204 Approving Submittal of Application to Minnesota Investment Fund; subject to City Bond Attorney and Credit Review.

Motion carried. Voting Yes: Mayor Heineman, Councilmembers Riley, Specht, Buscher, Olson, Peters, and Stewart. Voting No: None.

7.02: Supporting Ramsey Police Department's Funding Application to the Shakopee Mdewakanton Sioux Community

Police Chief Bluml reviewed the Staff report concerning the request to support the Ramsey Police Department's funding application to the Shakopee Mdewakanton Sioux Community for soliciting a funding request to purchase and implement a drone program.

Mayor Heineman asked about the battery capacity of the drone.

Police Chief Bluml said he was not sure; however, Investigator Hesse and Sergeant Dixon are both very passionate about this program and have a detailed presentation that they would be happy to share with anyone who is interested in helping answer more in-depth questions.

Motion by Councilmember Buscher, seconded by Councilmember Specht, to support the Ramsey Police Department's Shakopee Mdewakanton Sioux Community Funding Request for the purchase and implementation of a drone program.

Further Discussion:

Councilmember Specht noted that this is a great opportunity that he is very excited about.

Councilmember Buscher said it is such a blessing to have a community that is so generous and has already helped the community in the past.

Motion carried. Voting Yes: Mayor Heineman, Councilmembers Buscher, Specht, Olson, Peters, Riley, and Stewart. Voting No: None.

8. MAYOR, COUNCIL, AND STAFF INPUT

City Administrator Hagen announced upcoming meetings and events. He shared that they are still looking for volunteers for Happy Days.

Councilmember Buscher thanked Code Enforcement Officer Swalchick and Rental Housing Inspector Verbeek for their work on the rental housing program and code ordinances. She noted they do a lot of prevention work to help keep the community safe and clean.

Councilmember Peters shared that he recommends volunteering to be a Dog Show Judge at Happy Days.

9. ADJOURNMENT

Motion by Councilmember Stewart, seconded by Councilmember Olson, to adjourn the meeting.

Motion carried. Voting Yes: Mayor Heineman, Councilmembers Stewart, Olson, Buscher, Peters, Riley, and Specht. Voting No: None.

The regular meeting of the City Council adjourned at 7:37 p.m.

Respectfully submitted,

Brian S. Hagen
City Administrator

ATTEST:

Katie M. Schmidt
City Clerk

Drafted by Ava Major
TimeSaver Off Site Secretarial, Inc.

A recording of this meeting is available for viewing online at www.qctv.org <http://www.qctv.org>. Recordings are available for 36 months after the date of the meeting.

TABLE OF CONTENTS

1. CALL TO ORDER....2
2. APPROVE AGENDA....2
3. PRESENTATIONS....2
3.01: Oath of Office - Patrol Officer....2
3.02: 2025 Happy Days Review....3
4. CITIZEN INPUT....3
5. CONSENT AGENDA....3
6. PUBLIC HEARING....4
6.01: PUBLIC HEARING: Opportunity for public comment on the proposed Police Department UAV (drone) program....4
7. COUNCIL BUSINESS....5
7.01: Introduce Ordinance #25-10 Amending Chapters 2 and 106 Pertaining to Variances5
8. MAYOR, COUNCIL, AND STAFF INPUT....6
9. ADJOURNMENT....6

CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a regular meeting on Monday, November 10, 2025, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:	Mayor Ryan Heineman Councilmember Kirsten Buscher Councilmember Eric Peters Councilmember Chris Riley Councilmember Dan Specht Councilmember Shanna Stewart
Members Absent:	Councilmember Michael Olson
Also Present:	City Administrator Brian Hagen Police Chief Brad Bluml Planning Manager Todd Larson Recreation Coordinator Abby Proulx Investigator Brad Hesse City Attorney Amanda Johnson

1. CALL TO ORDER

Mayor Heineman called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Mayor Heineman.

2. APPROVE AGENDA

Motion by Councilmember Peters, seconded by Councilmember Stewart, to approve the agenda as presented.

Motion carried. Voting Yes: Mayor Heineman, Councilmembers Peters, Stewart, Buscher, Riley, and Specht. Voting No: None. Absent: Councilmember Olson.

3. PRESENTATIONS

3.01: Oath of Office - Patrol Officer

Police Chief Bluml introduced Jesse Overly and gave a brief background on Mr. Overly.

Mayor Heineman gave the Oath of Office to Officer Overly.

3.02: 2025 Happy Days Review

Recreation Coordinator Proulx reviewed the 2025 Happy Days recap. She highlighted the overall success of the event as well as the sponsors for the event. She thanked all of the volunteers, partners, and Staff who helped make this event a success. She shared that the next Happy Days event will be held on Saturday, September 12, 2026.

The Council thanked Recreation Coordinator Proulx for all of her work on this event.

4. CITIZEN INPUT

None.

5. CONSENT AGENDA

Motion by Councilmember Riley, seconded by Councilmember Peters, to approve the following items on the Consent Agenda:

5.01: Receive September 2025 Financial Reports - General Fund, EDA, and Enterprise Funds
5.02: Receive Cash and Investments for Period Ending October 31, 2025
5.03: Note the following Boards, Commissions, and Meeting Minutes:

- Planning Commission - October 2, 2025
- Environmental Policy Board - August 18, 2025
- Environmental Policy Board - September 15, 2025
- Economic Development Authority - August 14, 2025
- Park and Rec Commission - September 11, 2025
- Public Works - September 16, 2025

5.04: Approve the Following Meeting Minutes:
1) City Council Work Session dated October 28, 2025
2) City Council Regular Session dated October 28, 2025
5.05: Approve Animal Impound and Containment Services MOU
5.06: Adopt Resolution #25-264 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of October 23, 2025, through November 5, 2025.
5.07: Adopt Resolution 25-260 Approving the Updated Municipal Center Conference Room Rental Policy
5.08: Adopt Resolution #25-261 Approving an Amendment to the Development Agreement for Cedarview Estates
5.09: Adopt Resolution #25-263 Accepting Quotes and Awarding Contract for The Waterfront Water-Play Mass Grading, Improvement Project #25-62
5:10: Adopt Resolution #25-265 Approving a Memorandum of Agreement with LELS Captains
5:11: Adopt Resolution #25-266 Approving a Memorandum of Agreement with LELS Sergeants

5:12: Adopt Resolution #25-267 Approving a Memorandum of Agreement with LELS Patrol
5:13: Adopt Resolution #25-268 Approving a Memorandum of Agreement with AFSCME

Motion carried. Voting Yes: Mayor Heineman, Councilmembers Riley, Peters, Buscher, Specht, and Stewart. Voting No: None. Absent: Councilmember Olson.

6. PUBLIC HEARING

6.01: PUBLIC HEARING: Opportunity for public comment on the proposed Police Department UAV (drone) program

Presentation

Police Chief Bluml reviewed the Staff report in regard to the proposed Police Department UAV program.

Public Hearing

Mayor Heineman called the public hearing to order at 7:15 p.m.

Citizen Input

None.

Motion by Councilmember Riley, seconded by Councilmember Stewart, to close the public hearing.

Motion carried. Voting Yes: Mayor Heineman, Councilmembers Riley, Stewart, Buscher, Peters, and Specht. Voting No: None. Absent: Councilmember Olson.

Mayor Heineman closed the public hearing at 7:16 p.m.

Council Business

Councilmember Riley asked what the drone would be used for.

Police Chief Bluml shared that it will be used to look for missing persons as well as criminals.

Investigator Hesse added that they will only be able to deploy the UAV with a search warrant or in an emergency situation. He noted that they will need to report every instance of use at the end of each year.

Mayor Heineman asked if they would use this device for crowd control at large events.

Investigator Hesse said yes.

Councilmember Buscher thanked Staff for all of the work that they have done on this project and all the research they have done.

This item was for information only.

7. COUNCIL BUSINESS

7.01: Introduce Ordinance #25-10 Amending Chapters 2 and 106 Pertaining to Variances

Planning Manager Larson reviewed the Staff report in regard to amendments to Chapter 2 and 106 to the City Code. He shared the Planning Commission's recommendation of denial.

Councilmember Buscher asked if there are any negatives for the residents if they make this change.

Planning Manager Larson explained that if they made this change, it would only add about two weeks to the current process timeline. He noted that if the Council is to start making these decisions and the applicant then wants to appeal the decision, then this would have to be done through the court system, which will be more expensive for the applicants.

Councilmember Buscher shared that she does not agree with this change, as it will negatively impact residents if they need to appeal the decision made by the Council. She added that these decisions are currently being made by an appointed body by the Council. She said this practice has worked for the City for years. She noted that everyone on the Planning Commission opposed this as well.

Councilmember Riley said he expects that this change would have a very small impact on the current process for residents, as the Planning Commission would still hold the Public Hearing and make its recommendation to the Council. He noted that the Council is elected to make these decisions, and it only makes sense that they should be the ones to grant a variance. He said he does not see this as a change in power, but rather having the right group make the final decisions.

Councilmember Stewart noted that the Planning Commission will still review the project and give a recommendation to the Council. She said the only change will be that the Council will now be the ones making the final decision.

Councilmember Specht said he has heard from residents that sometimes the variance process can be lengthy if it needs to go through the application process a second time, if they were misunderstood by the Planning Commission originally.

Councilmember Buscher stated that she does not think that this would speed up the process, as it will take two additional weeks for residents to get approvals. She added that if this needs to go through the court system for the appeals process, this will also be much longer than the current appeals process.

Motion by Councilmember Riley, seconded by Councilmember Stewart, to introduce Ordinance #25-10, Amending Chapters 2 and 106 Pertaining to Variances.

Further discussion:

Mayor Heineman shared that he believes that these decisions should be made by the elected officials.

A roll call vote was performed:

Councilmember Buscher	nay
Councilmember Riley	aye
Councilmember Stewart	aye
Councilmember Specht	aye
Councilmember Peters	nay
Mayor Heineman	aye

Motion carried.

8. MAYOR, COUNCIL, AND STAFF INPUT

City Administrator Hagen announced upcoming meetings and events. He welcomed the new City Attorney, Ms. Johnson.

Councilmember Specht shared that there will be a holiday market at Green Valley Nursery on November 14 and 15.

9. ADJOURNMENT

Motion by Councilmember Peters, seconded by Councilmember Buscher, to adjourn the meeting.

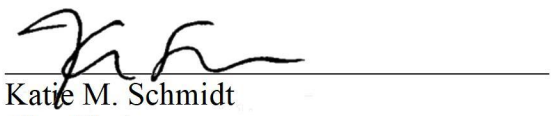
Motion carried. Voting Yes: Mayor Heineman, Councilmembers Peters, Buscher, Riley, Specht, and Stewart. Voting No: None. Absent: Councilmember Olson.

The regular meeting of the City Council adjourned at 7:34 p.m.

Respectfully submitted,

Brian S. Hagen
City Administrator

ATTEST:



Katie M. Schmidt
City Clerk

Drafted by Ava Major
TimeSaver Off Site Secretarial, Inc.

A recording of this meeting is available for viewing online at www.qctv.org <http://www.qctv.org>. Recordings are available for 36 months after the date of the meeting.

626.19 USE OF UNMANNED AERIAL VEHICLES.

Subdivision 1. **Application; definitions.** (a) This section applies to unmanned aerial vehicle data collected, created, or maintained by a law enforcement agency and to law enforcement agencies that maintain, use, or plan to use an unmanned aerial vehicle in investigations, training, or in response to emergencies, incidents, and requests for service. Unmanned aerial vehicle data collected, created, or maintained by a government entity is classified under chapter 13.

(b) For purposes of this section, the following terms have the meanings given:

(1) "government entity" has the meaning given in section 13.02, subdivision 7a, except that it does not include a law enforcement agency;

(2) "law enforcement agency" has the meaning given in section 626.84, subdivision 1;

(3) "unmanned aerial vehicle" or "UAV" means an aircraft that is operated without the possibility of direct human intervention from within or on the aircraft; and

(4) "terrorist attack" means a crime that furthers terrorism as defined in section 609.714, subdivision 1.

Subd. 2. **Use of unmanned aerial vehicles limited.** Except as provided in subdivision 3, a law enforcement agency must not use a UAV without a search warrant issued under this chapter.

Subd. 3. **Authorized use.** A law enforcement agency may use a UAV:

(1) during or in the aftermath of an emergency situation that involves the risk of death or bodily harm to a person;

(2) to document evidence that is at imminent risk of destruction;

(3) over a public event where there is a heightened risk to the safety of participants or bystanders;

(4) to counter the risk of a terrorist attack by a specific individual or organization if the agency determines that credible intelligence indicates a risk;

(5) to prevent the loss of life and property in natural or man-made disasters and to facilitate operational planning, rescue, and recovery operations in the aftermath of these disasters;

(6) to conduct a threat assessment in anticipation of a specific event;

(7) to collect information from a public area if there is reasonable suspicion of criminal activity;

(8) to collect information for crash reconstruction purposes after a serious or deadly collision occurring on a public road;

(9) over a private area with the written consent of the occupant or a public area, for officer training or public relations purposes;

(10) for purposes unrelated to law enforcement at the request of a government entity provided that the government entity makes the request in writing to the law enforcement agency and specifies the reason for the request and proposed period of use; and

(11) to facilitate the active search for a missing person.

Subd. 4. **Limitations on use.** (a) A law enforcement agency using a UAV must comply with all Federal Aviation Administration requirements and guidelines.

(b) A law enforcement agency must not deploy a UAV with facial recognition or other biometric-matching technology unless expressly authorized by a warrant.

(c) A law enforcement agency must not equip a UAV with weapons.

(d) A law enforcement agency must not use a UAV to collect data on public protests or demonstrations unless expressly authorized by a warrant or an exception applies under subdivision 3.

Subd. 5. **Documentation required.** A law enforcement agency must document each use of a UAV, connect each deployment to a unique case number, provide a factual basis for the use of a UAV, and identify the applicable exception under subdivision 3 unless a warrant was obtained.

Subd. 6. **Data classification; retention.** (a) Data collected by a UAV are private data on individuals or nonpublic data, subject to the following:

(1) if the individual requests a copy of the recording, data on other individuals who do not consent to its release must be redacted from the copy;

(2) UAV data may be disclosed as necessary in an emergency situation under subdivision 3, clause (1);

(3) UAV data may be disclosed to the government entity making a request for UAV use under subdivision 3, clause (9);

(4) UAV data that are criminal investigative data are governed by section 13.82, subdivision 7; and

(5) UAV data that are not public data under other provisions of chapter 13 retain that classification.

(b) Section 13.04, subdivision 2, does not apply to data collected by a UAV.

(c) Notwithstanding section 138.17, a law enforcement agency must delete data collected by a UAV as soon as possible, and in no event later than seven days after collection unless the data is part of an active criminal investigation.

Subd. 7. **Evidence.** Information obtained or collected by a law enforcement agency in violation of this section is not admissible as evidence in a criminal, administrative, or civil proceeding against the data subject.

Subd. 8. **Remedies.** In addition to any other remedies provided by law, including remedies available under chapter 13, an aggrieved party may bring a civil action against a law enforcement agency to prevent or remedy a violation of this section.

Subd. 9. **Public comment.** A law enforcement agency must provide an opportunity for public comment before it purchases or uses a UAV. At a minimum, the agency must accept public comments submitted electronically or by mail. The governing body with jurisdiction over the budget of a local law enforcement agency must provide an opportunity for public comment at a regularly scheduled meeting.

Subd. 10. **Written policies and procedures required.** Prior to the operation of a UAV, the chief officer of every state and local law enforcement agency that uses or proposes to use a UAV must establish and enforce a written policy governing its use, including requests for use from government entities. In developing and adopting the policy, the law enforcement agency must provide for public comment and input as described in subdivision 9. The written policy must be posted on the agency's website, if the agency has a website.

Subd. 11. **Notice; disclosure of warrant.** (a) Within a reasonable time but not later than 90 days after the court unseals a warrant under this subdivision, the issuing or denying judge shall cause to be served on the persons named in the warrant and the application an inventory that shall include notice of:

(1) the issuance of the warrant or application;

(2) the date of issuance and the period of authorized, approved, or disapproved collection of information, or the denial of the application; and

(3) whether information was or was not collected during the period.

(b) A warrant authorizing collection of information with a UAV must direct that:

(1) the warrant be sealed for a period of 90 days or until the objective of the warrant has been accomplished, whichever is shorter; and

(2) the warrant be filed with the court administrator within ten days of the expiration of the warrant.

(c) The prosecutor may request that the warrant, supporting affidavits, and any order granting the request not be filed. An order must be issued granting the request in whole or in part if, from affidavits, sworn testimony, or other evidence, the court finds reasonable grounds exist to believe that filing the warrant may cause the search or a related search to be unsuccessful, create a substantial risk of injury to an innocent person, or severely hamper an ongoing investigation.

(d) The warrant must direct that, following the commencement of any criminal proceeding using evidence obtained in or as a result of the search, the supporting application or affidavit must be filed either immediately or at any other time as the court directs. Until the filing, the documents and materials ordered withheld from filing must be retained by the judge or the judge's designee.

Subd. 12. **Reporting.** (a) By January 15 of each year, each law enforcement agency that maintains or uses a UAV shall report to the commissioner of public safety the following information for the preceding calendar year:

(1) the number of times a UAV was deployed without a search warrant issued under this chapter, identifying the date of deployment and the authorized use of the UAV under subdivision 3; and

(2) the total cost of the agency's UAV program.

(b) By June 15 of each year, the commissioner of public safety shall compile the reports submitted to the commissioner under paragraph (a), organize the reports by law enforcement agency, submit the compiled report to the chairs and ranking minority members of the senate and house of representatives committees having jurisdiction over data practices and public safety, and make the compiled report public on the department's website.

(c) By January 15 of each year, a judge who has issued or denied approval of a warrant under this section that expired during the preceding year shall report to the state court administrator:

(1) that a warrant or extension was applied for;

(2) the type of warrant or extension applied for;

(3) whether the warrant or extension was granted as applied for, modified, or denied;

(4) the period of UAV use authorized by the warrant and the number and duration of any extensions of the warrant;

(5) the offense specified in the warrant or application or extension of a warrant; and

(6) the identity of the law enforcement agency making the application and the person authorizing the application.

(d) By June 15 of each year, the state court administrator shall submit to the chairs and ranking minority members of the senate and house of representatives committees or divisions having jurisdiction over data practices and public safety and post on the supreme court's website a full and complete report concerning the number of applications for warrants authorizing or approving use of UAVs or disclosure of information from the use of UAVs under this section and the number of warrants and extensions granted or denied under this section during the preceding calendar year. The report must include a summary and analysis of the data required to be filed with the state court administrator under paragraph (c).

History: *2020 c 82 s 5; 2025 c 35 art 5 s 23*

Councilmember _____ introduced the following resolution and moved its adoption:

RESOLUTION # 26-022

RESOLUTION APPROVING POLICE DEPARTMENT UNMANNED AIRCRAFT SYSTEM (UAS) POLICY #804

WHEREAS, the Police Department Policies exist to give standards for staff conduct, ensure fair and effective policing, build community trust, comply with laws, guide decision making and actions, promote transparency, and provide accountability for Peace Officers; and

WHEREAS, the City Council and staff desire to implement a UAS program; and

WHEREAS, the Police Department has budgeted to purchase a UAS in 2026; and

WHEREAS, the UAS will be used in Public Safety operations to aid in response, protection, and safety for Ramsey residents as well as Peace Officers; and

WHEREAS, the Police Department accepted a donation of a UAS from a fellow Minnesota Law Enforcement agency in 2025; and

WHEREAS, the Minnesota State Statute § 626.19 s-10 states that a written policy governing the use of the UAS must be developed and adopted prior to the purchase or use of a UAS; and

WHEREAS, the Minnesota State Statute § 626.19 s-9 states that an opportunity for public comment must be provided; and comments were requested at the City Council Meeting Public Hearing on November 10th, 2025, as well as requested via email or mail to the Police Department.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) Adopts Police Department UAS Policy #804, effective January 13, 2026.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 13th day of January, 2026.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session

Meeting Date: 01/13/2026

Primary Strategic Plan Initiative: Strive for high organizational morale and employee retention

Title:

Authorization to Hire a Deputy Fire Chief of Training

Purpose/Background:

The purpose of this case is to request the City Council's authorization to hire a Deputy Fire Chief of Training.

Background: As City Council will recall, this recruitment was discussed during the October 14, 2025 work session. At that time, it was stated that the operational structure of the Fire Department divides responsibilities between two positions: the Administrative Captain of Logistics (now referred to as the Deputy Fire Chief of Operations and Logistics) and the Assistant Chief of Operations and Training. With the continued increase in call volume, which has shown double-digit percentage growth in recent years, the department faces escalating demands across multiple areas. This growth impacts not only operational response but also training requirements at the duty crew level, department-wide, and for individual staff development. Given the ongoing strain and the evolving needs of the department, it is evident that aligning operational and logistical responsibilities under a single position will create greater efficiency and clarity in leadership roles. Proposal Overview: Staff proposes reorganizing the Fire Department staff structure to merge operational and logistical duties under one position, while separating training into its own dedicated role. This restructuring will allow for clearer lines of responsibility, reduce overlap, and improve overall departmental effectiveness. Key Changes: Create a Deputy Chief of Operations & Logistics position (eliminating the Administrative Captain of Logistics position) to oversee both operational and logistical duties which will handle the day-to-day operational aspects of firefighting activities, including the strategic deployment of personnel, equipment, and resources during incidents, while also managing the logistics of maintaining and acquiring necessary supplies to support fire operations effectively. Create a Deputy Chief of Training position (eliminating the Assistant Chief of Operations and Training position) responsible for coordinating and developing fire service and EMS initial orientation and training, continuing education, staff development, on-duty training, officer development and credentialing of firefighter personnel. The reassignment of duties will lead to an adjustment in pay rates to reflect the change in responsibilities of both positions. This reorganization not only clarifies roles but also positions the department for continued growth and success.

The above-mentioned Fire Department restructure was approved, and a recruitment was conducted for the Deputy Fire Chief of Training. Staff completed the necessary background checks and is recommending that Mr. Chad Mueller be hired as a full-time Deputy Fire Chief of Training. With the City Council's authorization, Mr. Chad Mueller will start as the City's new Deputy Fire Chief of Training on or near February 9, 2026. Mr. Mueller, as with all City non-union employees, will serve a one-year probationary period and will be subject to the terms of the City's Personnel Policy.

The Deputy Chief of Training is a full-time responder responsible for coordinating and developing the Fire Department’s training and professional development programs. This includes the design, delivery, and evaluation of all fire service and emergency medical services (EMS) orientation, continuing education, staff development, on-duty training, and credentialing for department personnel. Key areas of responsibility include firefighter recruitment, the Field Training Officer program, the formal fire academy process, and officer development initiatives. Reporting to the Deputy Chief of Operations & Logistics, this position ensures all personnel meet or exceed required training standards through comprehensive monthly, quarterly, and annual training cycles that align with state and national certification requirements.

Funding Source:

The funding required to fill this position is included in the approved 2026 budget.

Recommendation:

Authorize hiring Mr. Chad Mueller as a full-time Deputy Fire Chief of Training, effective on or near February 9, 2026, at $48.192 per hour, which is step 2 of the 2026 wage scale.

Outcome/Action:

Motion to hire Mr. Chad Mueller as a full-time Deputy Fire Chief of Training, effective on or near February 9, 2026, at $48.192 per hour, which is step 2 of the 2026 wage scale.

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	01/08/2026 03:20 PM
Form Started By: Colleen Lasher		Started On: 01/06/2026 08:04 AM
Final Approval Date: 01/08/2026		

CC Regular Session

Meeting Date: 01/13/2026

Primary Strategic Plan Initiative: Strive for high organizational morale and employee retention

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Title:

Authorization to Hire a Building Inspector/Plans Examiner

Purpose/Background:

The purpose of this case is to authorize the hiring of a Building Inspector/Plans Examiner.

As a result of a recent seperation, staff conducted a recruitment for a Building Inspector/Plans Examiner. Mr. Becker was selected to advance in the recruitment process. He passed the necessary pre-employment background checks and staff recommends hiring him as a full-time Building Inspector/Plans Examiner. Mr. Becker will be subject to a 6-month probationary period and the terms of the City's Personnel Policy and AFSCME union contract.

The primary objective of this position is to assist the Building Official in ensuring that all new and existing residential and commercial/industrial development in the City complies with all applicable portions of the Minnesota Building Codes and applicable City Codes. This includes, but is not limited to the following duties:

- Assist the Building Official with the review of building, sewer/septic, mechanical and plumbing permits
- Conduct inspections to ensure applicable code compliance for all new and existing structures
- Collect, record and maintain plan review and inspection records as needed
- Perform administrative code compliance activities with direction from the Building Official
- Perform a wide range of tasks at the verbal or written direction (within the ability and resources of the Building Inspector/Plans Examiner) of the Building Official or Community Development Director or their designee

Funding Source:

The funding for this position is included in the 2026 budget.

Recommendation:

To hire Mr. Dean Becker effective on or near January 30, 2026 at $45.316 per hour, which is Step 4 of the 2026 pay scale.

Outcome/Action:

Motion to hire Mr. Dean Becker, effective on or near January 30, 2026 at $45.316 per hour, which is Step 4 of the 2026 pay scale.

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	01/08/2026 03:20 PM
Form Started By: Colleen Lasher		Started On: 01/08/2026 01:36 PM
Final Approval Date: 01/08/2026		

CC Regular Session

Meeting Date: 01/13/2026

Primary Strategic Plan Initiative: Strive for high organizational morale and employee retention

Title

Authorization to Hire an Engineering Technician II

Purpose/Background:

The purpose of this case is to request the City Council's authorization to hire an Engineering Technician II.

A recruitment was conducted. Mr. Clint Williams met the requirements of the position and was included in the recruitment process. Staff completed the necessary background checks and is recommending that Mr. Clint Williams be hired as a full-time Engineering Technician II.

With the City Council's authorization, Mr. Clint Williams will start as the City's new Engineering Technician II on or near February 2, 2026. Mr. Williams, as with all City employees recognized by the American Federation of State, County and Municipal Employees (AFSCME) bargaining unit, will serve a six-month probationary period and will be subject to the City's Personnel Policy and the AFSCME Labor Agreement.

The primary objective of this position is to assist in the application of principles, methods, and techniques of civil engineering technology. This position will perform support engineering work including construction inspection and materials testing, land surveying, plan review, and public service duties related to public works. This position will also perform routine and entry-level technical engineering work to support the construction of sewer, stormwater, street, and water systems, and other public works projects and programs. This position may also assist with snow plowing and general maintenance of public streets, parks, right-of-way's, sewer and water systems, parking lots and other municipal facilities and/or equipment.

Funding Source:

The funding required to fill this position is included in the approved 2026 budget.

Recommendation:

Authorize hiring Mr. Clint Williams as a full-time Engineering Technician II, effective on or near February 2, 2026, at $35.179 per hour, which is step 2 of the 2026 wage scale.

OutcomeAction:

Motion to hire Mr. Clint Williams as a full-time Engineering Technician II, effective on or near February 2, 2026, at $35.179 per hour, which is step 2 of the 2026 wage scale.

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	01/08/2026 03:20 PM
Form Started By: Colleen Lasher		Started On: 01/08/2026 01:49 PM

Final Approval Date: 01/08/2026

CC Regular Session

Meeting Date: 01/13/2026

Primary Strategic Plan Initiative:

Title:

Adopt Resolution #26-012 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of December 4, 2025 through December 30, 2025.

Purpose/Background:

Adopt Resolution #26-012 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of December 4, 2025 through December 30, 2025.

Recommendation:

Staff Recommends to Adopt Resolution #26-012- Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of December 4, 2025 through December 30, 2025.

Outcome/Action:

Motion to Adopt Resolution #26-012 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of December 4, 2025 through December 30, 2025.

Attachments

Bills List 12/30/2025

Resolution 26-012

Form Review

Inbox	Reviewed By	Date
Diana Lund	Diana Lund	01/08/2026 07:36 AM
Brian Hagen	Brian Hagen	01/08/2026 03:20 PM
Form Started By: Jennifer Morrison		Started On: 01/07/2026 02:15 PM
Final Approval Date: 01/08/2026		

CITY OF RAMSEY - FINANCE OFFICE PRINTED 12/29/2025

RAMSEY CITY COUNCIL MEETING

12.30.2025

BILLS LIST

DISBURSEMENTS TO BE APPROVED THIS MEETING:

DISBURSEMENT TYPE:		SUBMITTED FOR APPROVAL
Prepaids 12.4.25 - 12.30.25		$ 1,642,767.18
Accounts Payable 12.4.25 - 12.30.25		1,118,106.31
Payroll	12.5.25	329,672.47
	12.19.25	303,376.10
Debt Service		314,185.00
Pay Estimates- Projects		920,270.50

TOTAL SUBMITTED FOR APPROVAL THIS MEETING **$ 4,628,377.56**
(Invoices Available for Reviewal)

X _____ Date: 12-30-2025

DISBURSEMENTS PREVIOUSLY APPROVED AND PAID:

	APPROVED PREVIOUS MTG	2025 Y.T.D.
PREPAIDS	$ 323,662.44	$ 11,353,439.46
PREPAID ADJUSTMENTS		
ACCOUNTS PAYABLE INVOICING	317,454.43	12,331,543.74
ACCT PAYABLE INVOICING ADJUSTMENTS		
NET PAYROLL TOTAL	298,507.70	7,002,400.91
CORRECTION TO PAYROLL		
DEBT SERVICE	2,941,059.38	3,944,466.26
CORRECTION TO DEBT SERVICE		
PAY ESTIMATE(S) - PROJECTS		19,227,216.25
TOTAL CASH DISBURSEMENTS PREVIOUSLY APPROVED	**$ 3,880,683.95**	**$ 53,859,066.62**

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
121724	**12/4/2025**		**100012 ACE SOLID WASTE INC**							
		127.26	DEC 2025 WASTE SERVICES		135163	12632040T067 DEC 2025	0311.6374		REFUSE/RECYCLING	STREET MAINTENANCE
		260.25	DEC 2025 WASTE SERVICES		135163	12632040T067 DEC 2025	0194.6374		REFUSE/RECYCLING	GENERAL GOVERNMENT BUILDINGS
		536.76	DEC 2025 WASTE SERVICES		135163	12632040T067 DEC 2025	0452.6374		REFUSE/RECYCLING	PARK & RECREATION
		127.26	DEC 2025 WASTE SERVICES		135163	12632040T067 DEC 2025	9601.6374		REFUSE/RECYCLING	WATER FUND
		127.26	DEC 2025 WASTE SERVICES		135163	12632040T067 DEC 2025	9602.6374		REFUSE/RECYCLING	SEWER FUND
		710.00	DEC 2025 WASTE SERVICES		135163	12632040T067 DEC 2025	9604.6249		MISCELLANEOUS OPERATING SUPPLY	RECYCLING FUND
		127.26	DEC 2025 WASTE SERVICES		135163	12632040T067 DEC 2025	9605.6374		REFUSE/RECYCLING	STORM WATER UTILITY
		41,005.94	DECEMBER RECYCLING		135168	12632033T067 DEC 2025	9604.6489		OTHER CONTRACTED SERVICES	RECYCLING FUND
		160.68	DEC 2025 REFUSE/RECYCLING		135171	12636617T067 DEC 2025	0220.6374		REFUSE/RECYCLING	FIRE PROTECTION
		43,182.67								
121725	**12/4/2025**		**100297 CENTERPOINT ENERGY**							
		176.92	OCT 2025 GAS CHARGES		135162	8000014064-2 OCT 2025	0211.6373		GAS	POLICE PROTECTION
		407.66	OCT 2025 GAS CHARGES		135162	8000014064-2 OCT 2025	0452.6373		GAS	PARK & RECREATION
		247.12	OCT 2025 GAS CHARGES		135162	8000014064-2 OCT 2025	0311.6373		GAS	STREET MAINTENANCE
		134.66	OCT 2025 GAS CHARGES		135162	8000014064-2 OCT 2025	0220.6373		GAS	FIRE PROTECTION
		247.12	OCT 2025 GAS CHARGES		135162	8000014064-2 OCT 2025	9601.6373		GAS	WATER FUND
		247.12	OCT 2025 GAS CHARGES		135162	8000014064-2 OCT 2025	9602.6373		GAS	SEWER FUND
		247.12	OCT 2025 GAS CHARGES		135162	8000014064-2 OCT 2025	9605.6373		GAS	STORM WATER UTILITY
		1,707.72								
121726	**12/4/2025**		**115866 CHURCH OF ST KATHARINE DREXEL, THE**							
		24,443.24	REF ESCROW BALANCE		135188	A120746	9804.6433	00120746	REFUNDS	ESCROW ACCOUNTS
		24,443.24								

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
121726	**12/4/2025**		**115866 CHURCH OF ST KATHARINE DREXEL, THE**						**Continued...**	
121727	**12/4/2025**		**122403 CLARK COMPANIES**							
		500.00	LAND USE APP FEE.		135160	INCOMPETE APPS REFUND	9101.4209		CONDITIONAL USE PERMIT	GENERAL FUND
		500.00	LAND USE APP FEE		135160	INCOMPETE APPS REFUND	9101.4209		CONDITIONAL USE PERMIT	GENERAL FUND
		1,000.00	INCOMPLETE APPS		135160	INCOMPETE APPS REFUND	9804.6433	00122376	REFUNDS	ESCROW ACCOUNTS
		1,000.00	INCOMPLETE APPS		135160	INCOMPETE APPS REFUND	9804.6433	00122375	REFUNDS	ESCROW ACCOUNTS
		3,000.00								
121729	**12/4/2025**		**100116 CONNEXUS ENERGY**							
		15.50	OCT 2025/7040 173RD AVE ELECTR		135159	444931-3270 OCT 2025	0452.6371		ELECTRIC UTILITIES	PARK & RECREATION
		886.51	NOV 2025 TRAFFIC SIGNALS		135164	759126-303100 NOV 2025	0260.6371		ELECTRIC UTILITIES	TRAFFIC ENGINEERING
		1,689.14	NOV 2025 ELECTRIC		135165	759126-303106 NOV 2025	0452.6371		ELECTRIC UTILITIES	PARK & RECREATION
		196.11	NOV 2025 ELECTRIC		135165	759126-303106 NOV 2025	0211.6371		ELECTRIC UTILITIES	POLICE PROTECTION
		59.39	NOV 2025 ELECTRIC		135165	759126-303106 NOV 2025	0220.6371		ELECTRIC UTILITIES	FIRE PROTECTION
		610.58	NOV 2025 ELECTRIC		135165	759126-303106 NOV 2025	0311.6371		ELECTRIC UTILITIES	STREET MAINTENANCE
		595.09	NOV 2025 ELECTRIC		135165	759126-303106 NOV 2025	9601.6371		ELECTRIC UTILITIES	WATER FUND
		595.09	NOV 2025 ELECTRIC		135165	759126-303106 NOV 2025	9602.6371		ELECTRIC UTILITIES	SEWER FUND
		595.09	NOV 2025 ELECTRIC		135165	759126-303106 NOV 2025	9605.6371		ELECTRIC UTILITIES	STORM WATER UTILITY
		111.21-	14489 ARMSTRONG LGTS CREDIT		135169	759126-303101 NOV 2025	9603.6371		ELECTRIC UTILITIES	STREET LIGHTING FUND
		10,857.49	10/16-11/19/25 ELECTRIC USE		135169	759126-303101 NOV 2025	9603.6371		ELECTRIC UTILITIES	STREET LIGHTING FUND
		7,337.15	10/16-11/19/25 ELECTRIC USE		135170	759126-303107 NOV 2025	0194.6371		ELECTRIC UTILITIES	GENERAL GOVERNMENT BUILDINGS
		1,226.74	10/16-11/19/25 ELECTRIC USE		135170	759126-303107 NOV 2025	0220.6371		ELECTRIC UTILITIES	FIRE PROTECTION
		66.85	10/16-11/19/25 ELECTRIC USE		135170	759126-303107	9230.6249		MISCELLANEOUS OPERATING SUPPLY	ECONOMIC DEVELOPMENT AUTHORIT

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
121729	12/4/2025		100116 CONNEXUS ENERGY						Continued...	
						NOV 2025				
		3,412.54	10/16-11/19/25 ELECTRIC USE		135170	759126-303107 NOV 2025	9240.6371		ELECTRIC UTILITIES	PARKING RAMP MAINTENANCE
		30.25	10/16-11/19/25 ELECTRIC USE		135170	759126-303107 NOV 2025	9410.6371	00041018	ELECTRIC UTILITIES	RALF FUNDED PROJECTS
		602.37	10/16-11/19/25 ELECTRIC USE		135170	759126-303107 NOV 2025	9410.6371	00041012	ELECTRIC UTILITIES	RALF FUNDED PROJECTS
		91.80	NOV 2025 SIREN UTILITIES		135172	759126-303095 NOV 2025	0250.6371		ELECTRIC UTILITIES	CIVIL DEFENSE
		11,511.96	NOV 2025 ELECTRICITY WATER		135177	759126-303102 NOV 2025	9601.6371		ELECTRIC UTILITIES	WATER FUND
		1,252.52	NOV 2025 ELECTRICITY SEWER		135177	759126-303102 NOV 2025	9602.6371		ELECTRIC UTILITIES	SEWER FUND
		66.57	NOV 2025 ELECTRICITY STORM		135177	759126-303102 NOV 2025	9605.6371		ELECTRIC UTILITIES	STORM WATER UTILITY
		41,587.53								
121730	12/4/2025		100117 CONNEXUS ENERGY							
		480.44	REF ESC ZONE AM CLOSED LANDFIL		135186	A120629	9804.6433	00120629	REFUNDS	ESCROW ACCOUNTS
		480.44								
121731	12/4/2025		100167 CORNERSTONE FORD							
		71.05-	EARLY PAY DISCOUNT		135154	15523417	0211.6281		SMALL TOOLS & MINOR EQUIPMENT	POLICE PROTECTION
		569.40	MUD FLAPS/CARGO COVER - 356		135154	15523417	0211.6281		SMALL TOOLS & MINOR EQUIPMENT	POLICE PROTECTION
		141.12	MUD FLAPS - 362		135154	15523417	9702.6550		MOTOR VEHICLES	SELF INSURANCE
		639.47								
121732	12/4/2025		106583 DELTA DENTAL PLAN OF MINNESOTA							
		5,278.92	DEC 2025 DENTAL PREMIUMS		135174	CNS0002000273	9101.2170		DENTAL/DISABILITY/LIFE	GENERAL FUND
		5,278.92								
121734	12/4/2025		115887 DVS RENEWAL							
		16.25	TABS FOR FIRE SQUAD #573		135143	#573 FIRE TABS	0220.6249		MISCELLANEOUS OPERATING SUPPLY	FIRE PROTECTION
		16.25								
121735	12/4/2025		115574 HEALTHPARTNERS							
		2,065.50	DEC 2025 HEALTH PREM JB/KH		135175	343210427269	0211.6131		GROUP INSURANCE	POLICE PROTECTION
		2,889.00	DEC 2025 HEALTH PREM CS		135175	343210427269	0220.6131		GROUP INSURANCE	FIRE PROTECTION
		105,835.00	DEC 2025 HEALTH PREMIUMS		135175	343210427269	9101.2176		LIFE/HEALTH-EMPLOYEE	GENERAL FUND
		110,789.50								

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
121735	12/4/2025		115574 HEALTHPARTNERS						Continued...	
121736	12/4/2025		119037 HOLSTAD & KNAAK, PLC							
		3,887.50	OCT LEGAL		135144	11032025	0161.6304		LEGAL FEES	LEGAL
		150.00	OCT LEGAL ZERO ZONE		135144	11032025	9804.6304	00122180	LEGAL FEES	ESCROW ACCOUNTS
		75.00	OCT LEGAL BLANNERY		135144	11032025	9804.6304	00121238	LEGAL FEES	ESCROW ACCOUNTS
		37.50	OCT LEGAL NORTHSTAR TRUCK & RV		135144	11032025	9804.6304	00121233	LEGAL FEES	ESCROW ACCOUNTS
		4,150.00								
121737	12/4/2025		119804 HUNT, JOSH							
		217.53	REF ESCROW BALANCE		135189	A120897	9804.6433	00120897	REFUNDS	ESCROW ACCOUNTS
		217.53								
121738	12/4/2025		122411 LANGMADE, MICHAEL							
		552.26	REFUND ESCROW BALANCE		135194	A121875	9804.6433	00121875	REFUNDS	ESCROW ACCOUNTS
		552.26								
121739	12/4/2025		122408 NELSON, JAMES AND TERESA							
		355.44	REFUND ESCROW BALANCE		135191	A121260	9804.6433	00121260	REFUNDS	ESCROW ACCOUNTS
		355.44								
121740	12/4/2025		121561 NOLBY BC LLC							
		19,536.20	REF ESC BALANCE JAMHOPS		135184	A120250	9804.6433	00120250	REFUNDS	ESCROW ACCOUNTS
		19,536.20								
121741	12/4/2025		122409 OAK TERRACE-RAMSEY PARK							
		1,278.60	REFUND ESCROW BALANCE		135192	A121699	9804.6433	00121699	REFUNDS	ESCROW ACCOUNTS
		1,278.60								
121742	12/4/2025		111525 OFFICE OF THE SECRETARY OF STATE							
		120.00	NOTARY APP JAREMKO		135145	JAREMKO NOTARY	0211.6451		MEMBERSHIP DUES	POLICE PROTECTION
		120.00								
121743	12/4/2025		112183 PSD, LLC							
		45,879.78	REF ESC BLIP 4 & 5		135183	A120076	9804.6433	00120076	REFUNDS	ESCROW ACCOUNTS
		45,879.78								
121744	12/4/2025		119062 RIVERSTONE DEVELOPMENT, LLC							
		26,422.18	RIVERSTONE SO 2ND ESC REF		135182	A119667	9804.6433	00119667	REFUNDS	ESCROW ACCOUNTS
		11,756.09	REF ESCR SOUTH 3RD ADDN		135195	A119994	9804.6433	00119994	REFUNDS	ESCROW ACCOUNTS
		38,178.27								

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
121744	12/4/2025		119062 RIVERSTONE DEVELOPMENT, LLC						Continued...	
121745	12/4/2025		122406 RIVERSTONE SOUTH							
		21,240.00	REFUND LANDSCAPE ESCROW		135180	A119232	9804.6433	00119232	REFUNDS	ESCROW ACCOUNTS
		21,240.00								
121746	12/4/2025		106915 SHANK, KENNETH LEE							
		275.00	SANTA FOR TREE LIGHTING		135178	12012025	0452.6489		OTHER CONTRACTED SERVICES	PARK & RECREATION
		275.00								
121747	12/4/2025		100443 SHARP AND ASSOCIATES							
		1,035.00	REF LANDSCAPE ESC/VIKING MOLD		135181	A119249	9804.6433	00119249	REFUNDS	ESCROW ACCOUNTS
		1,035.00								
121748	12/4/2025		121918 SODERHOLM & ASSOCIATES							
		1,601.00	REF ESCROW BALANCE		135185	A120259	9804.6433	00120259	REFUNDS	ESCROW ACCOUNTS
		1,601.00								
121749	12/4/2025		122410 STRANDE, DEAN							
		69.14	REFUND ESCROW BALANCE		135193	A121823	9804.6433	00121823	REFUNDS	ESCROW ACCOUNTS
		69.14								
121750	12/4/2025		110471 US HOME CORPORATION							
		54,131.67	REF ESC BAL NORTHFORK MEADOWS		135179	A117982	9804.6433	00117982	REFUNDS	ESCROW ACCOUNTS
		54,131.67								
121786	12/11/2025		115203 ALL AMERICAN TITLE CO INC							
		29.04	ACCT 726048 17201 TUNGSTEN ST		135231	726048	9601.4651		WATER REVENUE	WATER FUND
		29.04								
121787	12/11/2025		115203 ALL AMERICAN TITLE CO INC							
		166.01	ACCT 727820 7382 159TH AVE		135232	727820	9601.4651		WATER REVENUE	WATER FUND
		166.01								
121788	12/11/2025		122430 ANNETT TRUST, ELIZABETH							
		189.12	ACCT 723772 15425 TUNGSTEN WAY		135233	723772	9601.4651		WATER REVENUE	WATER FUND
		189.12								
121789	12/11/2025		122413 AUSTAD, RONALD							
		100.00	PERMIT RA064096 CANCEL		135269	RA064096	9101.4205		BUILDING PERMIT	GENERAL FUND
		1.00	PERMIT RA064096 CANCEL		135269	RA064096	9101.2081		SURCHARGES-PERMITS	GENERAL FUND

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
121789	12/11/2025		122413 AUSTAD, RONALD						Continued...	
		101.00								
121790	12/11/2025		122431 BOHR, AUSTIN AND MEGHAN							
		127.32	ACT 735927 14559 OLIVINE TER#5		135234	735927	9601.4651		WATER REVENUE	WATER FUND
		127.32								
121791	12/11/2025		122432 BRASSARD, ALEXANDER							
		60.17	ACT 734808 13947 IRONSTONE TER		135235	734808	9601.4651		WATER REVENUE	WATER FUND
		60.17								
121792	12/11/2025		122149 BURNET TITLE							
		20.48	ACT 66155626 18040 VANADIUM ST		135236	66155626	9601.4651		WATER REVENUE	WATER FUND
		20.48								
121793	12/11/2025		117280 CENTRA HOMES LLC							
		21.08	REFUND VARIANCE ESCROW BALANCE		135282	A121441	9804.6433	00121441	REFUNDS	ESCROW ACCOUNTS
		21.08								
121794	12/11/2025		122250 CONNECTIONS CHURCH							
		100.00	SPCL EVNTS PRMT REF 7.30.25		135262	091825	9101.4305		RENTAL FEES	GENERAL FUND
		100.00								
121795	12/11/2025		100167 CORNERSTONE FORD							
		10.32-	EARLY PAY DISCOUNT		135268	15524947	0211.6281		SMALL TOOLS & MINOR EQUIPMENT	POLICE PROTECTION
		103.20	MUD FLAPS - 345		135268	15524947	0211.6281		SMALL TOOLS & MINOR EQUIPMENT	POLICE PROTECTION
		13.92-	EARLY PAY DISCOUNT		135274	15524996	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		139.15	STREETS #681		135274	15524996	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		5.32-	EARLY PAY DISCOUNT		135275	15525162	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		53.17	POLICE #384		135275	15525162	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		265.96								
121796	12/11/2025		122433 DOWLING, KAILA							
		60.17	ACT 734808 13947 IRONSTONE TER		135237	734808A	9601.4651		WATER REVENUE	WATER FUND
		60.17								
121797	12/11/2025		122434 DWARKA, KRISTINA AND HUTTNER, WILLIAM							
		91.67	ACCT 722638 6850 147TH AVE		135238	722638	9601.4651		WATER REVENUE	WATER FUND
		91.67								
121798	12/11/2025		100870 EDINA REALTY TITLE							

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
121798	**12/11/2025**		**100870 EDINA REALTY TITLE**						**Continued...**	
		99.51	ACCT 736418 14650 TIGER ST		135239	736418	9601.4651		WATER REVENUE	WATER FUND
		99.51								
121799	**12/11/2025**		**122435 ELLIS, STEVEN AND AMANDA**							
		107.15	ACCT 733331 14579 OLIVINE ST		135240	733331	9601.4651		WATER REVENUE	WATER FUND
		107.15								
121800	**12/11/2025**		**111356 EXECUTIVE TITLE OF MN**							
		31.50	ACCT 737382 5685 154TH AVE		135241	737382	9601.4651		WATER REVENUE	WATER FUND
		31.50								
121801	**12/11/2025**		**121989 FLEX TITLE COMPANY LLC**							
		84.60	ACCT 730498 7337 147TH TER		135242	730498	9601.4651		WATER REVENUE	WATER FUND
		84.60								
121802	**12/11/2025**		**121989 FLEX TITLE COMPANY LLC**							
		233.73	ACCT 720513 6541 153RD WAY		135243	720513	9601.4651		WATER REVENUE	WATER FUND
		233.73								
121803	**12/11/2025**		**122436 GARVEY, KARI A**							
		237.11	ACCT 737344 14426 WACO ST		135244	737344	9601.4651		WATER REVENUE	WATER FUND
		237.11								
121804	**12/11/2025**		**122437 GREAT NORTH TITLE**							
		26.06	ACCT 734410 14587 OLIVINE WAY		135245	734410	9601.4651		WATER REVENUE	WATER FUND
		26.06								
121805	**12/11/2025**		**122445 HAAPALA, MATTHEW**							
		291.48	CAR RENTAL REIMB 12.2.5 INTERV		135263	12.2.25 INTERVIEW	0130.6306		PERSONNEL TESTING & RECRUITMT	ADMINISTRATION
		291.48								
121806	**12/11/2025**		**117358 LEGACY TITLE**							
		206.07	ACCT 736552 5685 154TH AVE		135264	736552	9601.4651		WATER REVENUE	WATER FUND
		206.07								
121807	**12/11/2025**		**121819 LEGACY TITLE**							
		352.51	ACCT 720009 16212 LITHIUM CT		135246	720009	9601.4651		WATER REVENUE	WATER FUND
		352.51								

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
									Continued...	
121808	12/11/2025		122438 MINNESOTA HOLDING COMPANY LLC							
		19.59	ACCT 736714 6064 157TH LANE		135247	736714	9601.4651		WATER REVENUE	WATER FUND
		19.59								
121809	12/11/2025		119331 MN DEPT OF PUBLIC SAFETY							
		44.90	DANGEROUS DOG SIGNS		135271	DANGEROUS DOG SIGNS	0270.6281		SMALL TOOLS & MINOR EQUIPMENT	ANIMAL CONTROL
		44.90								
121810	12/11/2025		122439 MOEN, ROBERT							
		104.76	ACCT 729491 14619 RHINESTONE S		135248	729491	9601.4651		WATER REVENUE	WATER FUND
		104.76								
121811	12/11/2025		118975 MONUMENT TITLE LLC							
		94.89	ACCT 730876 14617 OLIVINE TER		135249	730876	9601.4651		WATER REVENUE	WATER FUND
		94.89								
121812	12/11/2025		122094 MW PROPERTIES							
		3,960.62	REFUND ESCROW BALANCE		135280	A120742	9804.6433	00120742	REFUNDS	ESCROW ACCOUNTS
		3,960.62								
121813	12/11/2025		122440 OSLUND, LYNDA							
		122.20	ACT 710020031 15245 COBALT ST		135250	710020031	9601.4651		WATER REVENUE	WATER FUND
		122.20								
121814	12/11/2025		121469 PCS BUILDING COMPANY							
		78,464.09	REFUND ESCROW BALANCE PACT		135279	A119122	9804.6433	00119122	REFUNDS	ESCROW ACCOUNTS
		78,464.09								
121815	12/11/2025		122441 PETERSON, SHEILA							
		158.01	ACCT 735087 7000 164TH AVE		135251	735087	9601.4651		WATER REVENUE	WATER FUND
		158.01								
121816	12/11/2025		100678 PETTY CASH							
		3.00	PARKING - CA		135272	12092025	0191.6249		MISCELLANEOUS OPERATING SUPPLY	PLANNING & ZONING
		9.67	TACKS FOR LOBBY SIGNS		135272	12092025	0130.6208		MISCELLANEOUS OFFICE SUPPLIES	ADMINISTRATION
		4.31	CARD FOR BRUCE W		135272	12092025	0130.6249		MISCELLANEOUS OPERATING SUPPLY	ADMINISTRATION
		21.15	CARDS-MILLER,GILB,HOEL		135272	12092025	0130.6249		MISCELLANEOUS OPERATING SUPPLY	ADMINISTRATION
		38.13								
121817	12/11/2025		122442 SANBORN, TAYLOR							

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
121817	12/11/2025		122442 SANBORN, TAYLOR						Continued...	
		115.77	ACCT 732154 14629 HELIUM ST		135252	732154	9601.4651		WATER REVENUE	WATER FUND
		115.77								
121818	12/11/2025		122446 TAKE 5							
		11,757.95	REFUND INSPECTION ESC BALANCE		135281	A120937	9804.6433	00120937	REFUNDS	ESCROW ACCOUNTS
		11,757.95								
121819	12/11/2025		122447 TEG LAND HOLDINGS LLC							
		76,663.08	REFUND PARTIAL ESC TROTT BROOK		135283	A117442	9804.6433	00117442	REFUNDS	ESCROW ACCOUNTS
		76,663.08								
121820	12/11/2025		122345 THE COVE AT MISSISSIPPI WEST COURT HOA							
		5,897.52	BILL OVERGE BAL DUE AC 734683		135265	734683A	9601.4652		WATER SALES - RESIDENTIAL	WATER FUND
		5,897.52								
121821	12/11/2025		115045 TITLE NEXUS LLC							
		233.76	ACT 658633904 5640 146TH AVE		135253	658633904	9601.4651		WATER REVENUE	WATER FUND
		233.76								
121822	12/11/2025		120165 TITLE SPECIALISTS INC							
		37.50	ACCT 719442 6838 139TH LN #6		135255	719442	9601.4651		WATER REVENUE	WATER FUND
		37.50								
121823	12/11/2025		114606 TITLESMART INC							
		33.36	ACT 721913 14530 SUNFISH LAKE		135254	721913	9601.4651		WATER REVENUE	WATER FUND
		33.36								
121824	12/11/2025		119268 US HOME LLC							
		4,689.45	REF ESC BAL LYNWOOD 3RD		135284	A120547	9804.6433	00120547	REFUNDS	ESCROW ACCOUNTS
		6,135.88	REF PARTIAL ESC LYNWOOD 2ND		135285	A119668	9804.6433	00119668	REFUNDS	ESCROW ACCOUNTS
		29,819.11	REF PARTIAL ESC LYNWOOD 1ST		135286	A118605	9804.6433	00118605	REFUNDS	ESCROW ACCOUNTS
		40,644.44								
121825	12/11/2025		122443 WAGNER, VERNON AND CAROL							
		130.77	ACCT 730285 15240 FLUORINE ST		135256	730285	9601.4651		WATER REVENUE	WATER FUND
		130.77								
121826	12/11/2025		117155 WEST TITLE LLC							
		168.24	ACT 486886835 5212 148TH AVE		135257	486886835	9601.4651		WATER REVENUE	WATER FUND
		168.24								

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
121826	**12/11/2025**		**117155 WEST TITLE LLC**						**Continued...**	
121827	**12/11/2025**		**122425 WRIGHT, JANICE**							
		100.00	FACILITY USE DEPOSIT REFUND		135270	DAMAGE/KEY DEPO REFUND	9101.2201		DEPOSITS PAYABLE	GENERAL FUND
		100.00								
121828	**12/17/2025**		**100268 LRRWMO CITY OF ANOKA**							
		1,750.00	PERMIT FEES (APP & ESC DEP)		135399	W202558 PERMIT	9805.6580	00202558	OTHER EQUIPMENT	PARK IMPROVEMENT FUND
		1,750.00								
121829	**12/17/2025**		**122454 SORMAN, CHANTEL**							
		35.01	CASH FOUND CASE 24235278		135400	CASE 24235278	9101.4609		OTHER MISCELLANEOUS REVENUES	GENERAL FUND
		35.01								
121830	**12/18/2025**		**122429 AIR MECHANICAL INC**							
		75.00	PERMIT RA064175 CANCEL		135438	RA064175	9101.4206		PLUMBING PERMIT	GENERAL FUND
		1.00	PERMIT RA064175 CANCEL		135438	RA064175	9101.2081		SURCHARGES-PERMITS	GENERAL FUND
		75.00	PERMIT RA064184 CANCEL		135439	RA064184	9101.4206		PLUMBING PERMIT	GENERAL FUND
		1.00	PERMIT RA064184 CANCEL		135439	RA064184	9101.2081		SURCHARGES-PERMITS	GENERAL FUND
		152.00								
121831	**12/18/2025**		**111377 ANOKA MUNICIPAL UTILITY**							
		74.01	TRAFFIC SIGNALS		135454	22-613120-01 NOV 2025	0260.6371		ELECTRIC UTILITIES	TRAFFIC ENGINEERING
		54.15	TRAFFIC SIGNALS		135455	22-612000-01 NOV 2025	0260.6371		ELECTRIC UTILITIES	TRAFFIC ENGINEERING
		51.02	STREETLIGHTS		135456	22-610280-00 NOV 2025	9603.6371		ELECTRIC UTILITIES	STREET LIGHTING FUND
		78.80	STREETLIGHTS		135457	22-990005-01 NOV 2025	9603.6371		ELECTRIC UTILITIES	STREET LIGHTING FUND
		257.98								
121832	**12/18/2025**		**100297 CENTERPOINT ENERGY**							
		268.05	11/6-12/8/25 GAS		135448	6011580-5 NOV 2025	9410.6373	00041012	GAS	RALF FUNDED PROJECTS
		4,820.36	C/H GAS NOV 2025		135450	6702493-5 NOV 2025	0194.6373		GAS	GENERAL GOVERNMENT BUILDINGS
		60.21	NOV 2025 PUMPHOUSE #3		135453	8782239-1 NOV 2025	9601.6373		GAS	WATER FUND
		700.70	GAS UTILITIES STATION 2		135459	5961540-1 NOV	0220.6373		GAS	FIRE PROTECTION

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
121832	12/18/2025		100297 CENTERPOINT ENERGY						Continued...	
						2025				
		497.95	GAS UTILITIES STATION 1		135460	5914352-9 NOV 2025	0220.6373		GAS	FIRE PROTECTION
		6,347.27								
121833	12/18/2025		118402 CUB SCOUT PACK 362							
		200.00	DAMAGE DEPOSIT REFUND		135446	DAMAGE & KEY DEPOSITS	9101.2201		DEPOSITS PAYABLE	GENERAL FUND
		495.00	KEY DEPOSIT REFUND		135446	DAMAGE & KEY DEPOSITS	9101.2201		DEPOSITS PAYABLE	GENERAL FUND
		695.00								
121834	12/18/2025		122444 GUSTAFSON, RICHARD AND GLORIA							
		75.00	PERMIT RA063466 CANCEL		135445	RA063466	9101.4208		MECHANICAL PERMIT	GENERAL FUND
		1.00	PERMIT RA063466 CANCEL		135445	RA063466	9101.2081		SURCHARGES-PERMITS	GENERAL FUND
		76.00								
121835	12/18/2025		118388 MITCHELL 1							
		80.00	SNAP-ON SCAN TOOL WEB		135443	ML-00630672	0311.6315		MISCELLANEOUS PROFESSIONAL SERSTREET MAINTENANCE	
		80.00								
121836	12/18/2025		122453 PETERSEN, MICHAEL							
		200.00	WATER EFF REBATE 25-M PETERSEN		135449	121525	9601.6436		WATER EFFICIENCY REBATE PROG	WATER FUND
		200.00								
121837	12/18/2025		100391 POSTMASTER							
		2,761.22	2026 JAN/FEB RR BULK MAILING		135458	JAN/FEB 2026 RR POSTAGE	9101.1550		PREPAID EXPENSE	GENERAL FUND
		2,761.22								
121838	12/18/2025		118844 STCYNSKE, JEFF							
		400.00	WATER EFF REBATE 25-J STCYNSKE		135452	121825	9601.6436		WATER EFFICIENCY REBATE PROG	WATER FUND
		400.00								
121839	12/18/2025		120729 TISCHLER, MELISSA ANN							
		250.00	REIMB/NO HEARING/DANGEROUS DOG		135447	CASE #23178287	9101.4454		ADMINISTRATIVE FINES	GENERAL FUND
		250.00								
121840	12/23/2025		111471 COMMERCIAL PARTNERS TITLE LLC							
		244,722.78	FINAL GUAR BNKR LK XING REDUCT		135506	BUNKER LAKE	9804.6433	00122159	REFUNDS	ESCROW ACCOUNTS

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
121840	**12/23/2025**		**111471 COMMERCIAL PARTNERS TITLE LLC**						**Continued...**	
						FINAL GUAR				
		30,132.59	FINAL GUAR CLOSE GRADE BNKR LK		135506	BUNKER LAKE FINAL GUAR	9804.6433	00122158	REFUNDS	ESCROW ACCOUNTS
		274,855.37								
121841	**12/29/2025**		**122456 PASTOR DIAZ, ELENA**							
		250.00	DANGEROUS DOG REVERSAL		135553	CASE 25258148	9101.4207		ANIMAL LICENSE	GENERAL FUND
		0.00	CASE 25258148		135553	CASE 25258148	9101.4207		ANIMAL LICENSE	GENERAL FUND
		250.00								
1008860	**12/5/2025**		**116114 AVESIS THIRD PARTY ADMINISTRATORS**							
		381.26	DEC 2025 VISION PREMIUMS		135173	3275313	9101.2170		DENTAL/DISABILITY/LIFE	GENERAL FUND
		381.26								
1008861	**12/5/2025**		**100351 NCPERS GROUP LIFE INS**							
		352.00	DEC 2025 LIFE INS PREMIUMS		135176	704800122025	9101.2170		DENTAL/DISABILITY/LIFE	GENERAL FUND
		352.00								
1008862	**12/5/2025**		**121628 NORTHLAND BOND SERVICES**							
		310,000.00	PRINCIPAL PAYMENT		135148	RAMS11B DECEMBER 2025	9340.6602		BOND PRINCIPAL	$4,335,000 GO IMPR BONDS SERIE
		4,185.00	INTEREST PAYMENT		135148	RAMS11B DECEMBER 2025	9340.6611		BOND INTEREST	$4,335,000 GO IMPR BONDS SERIE
		314,185.00								
1008863	**12/5/2025**		**119638 O'REILLY AUTO PARTS**							
		1.08-	EARLY PAY DISCOUNT		135149	6193-226642	9601.6257		OTHER VEHICLE PARTS	WATER FUND
		53.97	GENERATOR OIL		135149	6193-226642	9601.6257		OTHER VEHICLE PARTS	WATER FUND
		.28-	EARLY PAY DISCOUNT		135150	6193-226037	0220.6257		OTHER VEHICLE PARTS	FIRE PROTECTION
		13.98	VEHICLE CLEANING SUPPLIES		135150	6193-226037	0220.6257		OTHER VEHICLE PARTS	FIRE PROTECTION
		.28-	EARLY PAY DISCOUNT		135151	6193-225987	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		13.99	PATCH TRAILER. # 610		135151	6193-225987	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		.29-	EARLY PAY DISCOUNT		135152	6193-226064	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		14.25	POLICE DRUG TASK FORCE		135152	6193-226064	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		.36-	EARLY PAY DISCOUNT		135153	6193-226774	0311.6249		MISCELLANEOUS OPERATING SUPPLY	STREET MAINTENANCE
		17.99	BATTERIES		135153	6193-226774	0311.6249		MISCELLANEOUS OPERATING SUPPLY	STREET MAINTENANCE
		.15-	EARLY PAY DISCOUNT		135155	6193-226199	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		7.49	ASPHALT ROLLER		135155	6193-226199	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		.40-	EARLY PAY DISCOUNT		135156	6193-226059	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		19.91	POLICE DRUG TASK FORCE		135156	6193-226059	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
1008863	12/5/2025		119638 O'REILLY AUTO PARTS						Continued...	
		.88-	EARLY PAY DISCOUNT		135157	6193-226744	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		43.81	STREETS #632		135157	6193-226744	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		.59-	EARLY PAY DISCOUNT		135158	6193-226745	0312.6257		OTHER VEHICLE PARTS	SNOW & ICE REMOVAL
		29.68	TRACKLESS #602		135158	6193-226745	0312.6257		OTHER VEHICLE PARTS	SNOW & ICE REMOVAL
		.52-	EARLY PAY DISCOUNT		135161	6193-226846	0312.6257		OTHER VEHICLE PARTS	SNOW & ICE REMOVAL
		25.99	KUBOTA WEIGHT STRAPS		135161	6193-226846	0312.6257		OTHER VEHICLE PARTS	SNOW & ICE REMOVAL
		.72-	EARLY PAY DISCOUNT		135166	6193-227339	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		36.19	PARKS #699		135166	6193-227339	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		1.13-	EARLY PAY DISCOUNT		135167	6193-227334	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		56.60	PARKS #699		135167	6193-227334	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		327.17								
1008864	12/5/2025		121966 OVERLIE, JESSE							
		14.14	11.18.25 PIT TRAIN LUNCH		135146	11182025	0211.6331		TRAVEL & LODGING	POLICE PROTECTION
		14.14								
1008865	12/5/2025		121022 SUFKA, JASON							
		164.27	HAPPY DAYS PARADE CANDY FIRE		135147	09042025	0220.6249		MISCELLANEOUS OPERATING SUPPLY	FIRE PROTECTION
		164.27								
1008906	12/12/2025		119638 O'REILLY AUTO PARTS							
		.26-	EARLY PAY DISCOUNT		135273	6193-229228	0211.6257		OTHER VEHICLE PARTS	POLICE PROTECTION
		12.76	WINDSHIELD WIPER BLADES - 367		135273	6193-229228	0211.6257		OTHER VEHICLE PARTS	POLICE PROTECTION
		.38-	EARLY PAY DISCOUNT		135276	6193-227675	0311.6227		LUBRICANTS & ADDITIVES	STREET MAINTENANCE
		18.98	DEICER		135276	6193-227675	0311.6227		LUBRICANTS & ADDITIVES	STREET MAINTENANCE
		1.38-	EARLY PAY DISCOUNT		135277	6193-227674	0311.6227		LUBRICANTS & ADDITIVES	STREET MAINTENANCE
		68.97	FIRE #565		135277	6193-227674	0311.6227		LUBRICANTS & ADDITIVES	STREET MAINTENANCE
		.30-	EARLY PAY DISCOUNT		135278	6193-227459	0311.6229		SHOP MATERIALS	STREET MAINTENANCE
		14.98	GLASS CLEANER		135278	6193-227459	0311.6229		SHOP MATERIALS	STREET MAINTENANCE
		113.37								
1008907	12/12/2025		111137 WRIGHT HENNEPIN COOPERATIVE ELECTRIC							
		57.95	C/H FIRE PANEL MONITOR		135266	150-1681-6340 DEC 2025	0194.6489		OTHER CONTRACTED SERVICES	GENERAL GOVERNMENT BUILDINGS
		52.95	PW FIRE PANEL MONT/TEST		135267	150-1681-4280 DEC 2025	0311.6489		OTHER CONTRACTED SERVICES	STREET MAINTENANCE
		52.95	FS#2 FIRE PANEL MONIT		135267	150-1681-4280 DEC 2025	0220.6489		OTHER CONTRACTED SERVICES	FIRE PROTECTION
		37.45	7550 SUNWOOD MONITORING		135267	150-1681-4280 DEC 2025	0194.6489		OTHER CONTRACTED SERVICES	GENERAL GOVERNMENT BUILDINGS

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
1008907	**12/12/2025**		**111137 WRIGHT HENNEPIN COOPERATIVE ELECTRIC**						**Continued...**	
		36.90	PW MONITORING		135267	150-1681-4280 DEC 2025	0311.6489		OTHER CONTRACTED SERVICES	STREET MAINTENANCE
		48.95	RAMP FIRE PANEL TEST/MONIT		135267	150-1681-4280 DEC 2025	9240.6315		MISCELLANEOUS PROFESSIONAL SER	PARKING RAMP MAINTENANCE
		27.95	YOUTH FIRST FIRE PANEL MONIT		135267	150-1681-4280 DEC 2025	9410.6315	00041012	MISCELLANEOUS PROFESSIONAL SER	RALF FUNDED PROJECTS
		315.10								
1008908	**12/18/2025**		**110402 ADVANCE AUTO PARTS**							
		589.88	MISC SUPPLIES NOV 2025		135396	NOV 2025 PURCHASES	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		589.88								
1008909	**12/18/2025**		**100031 ANOKA COUNTY**							
		131,034.84	TIF 16 DECERT & RTRN EXESS INC		135397	TIF 16	9216.6433		REFUNDS	TAX INCREMENT DISTRICT #16
		131,034.84								
1008910	**12/18/2025**		**120644 BOWES, MATTHEW**							
		36.40	8.23.25 ELMCREST BTHRM LOCKED		135398	ON CALL MILEAGE	0452.6249		MISCELLANEOUS OPERATING SUPPLY	PARK & RECREATION
		36.40	12.12.25 LIFT STAT 4 PUMP FAIL		135398	ON CALL MILEAGE	9601.6334		MILEAGE REIMBURSEMENT	WATER FUND
		36.40	12.13.25 LIFT STAT 9 PUMP FAIL		135398	ON CALL MILEAGE	9601.6334		MILEAGE REIMBURSEMENT	WATER FUND
		36.40	12.14.25 TOWER 2 RADIO FAIL		135398	ON CALL MILEAGE	9601.6334		MILEAGE REIMBURSEMENT	WATER FUND
		36.40	12.14.25 LIFT STAT 8 PUMP FAIL		135398	ON CALL MILEAGE	9601.6334		MILEAGE REIMBURSEMENT	WATER FUND
		182.00								
1008911	**12/19/2025**		**116197 CINTAS CORPORATION**							
		26.76	UNIFORM CLEANING/RENTAL		135442	4251103903	0311.6417		UNIFORM RENTAL	STREET MAINTENANCE
		31.40	UNIFORM CLEANING/RENTAL		135442	4251103903	0452.6415		OTHER EQUIPMENT RENTAL	PARK & RECREATION
		31.40	UNIFORM CLEANING/RENTAL		135442	4251103903	0311.6415		OTHER EQUIPMENT RENTAL	STREET MAINTENANCE
		31.40	UNIFORM CLEANING/RENTAL		135442	4251103903	9601.6439		OTHER MISCELLANEOUS	WATER FUND
		120.96								
1008912	**12/19/2025**		**100144 DEHN OIL COMPANY**							
		2,947.50	DIESEL FUEL		135440	119865	0311.6225		DIESEL FUEL	STREET MAINTENANCE
		1,872.72	GASOLINE		135441	119864	0311.6223		GASOLINE	STREET MAINTENANCE
		4,820.22								
1008913	**12/19/2025**		**100510 VERIZON WIRELESS**							
		45.04	LIFT #8 DATA		135444	6129896427 NOV 2025	9602.6323		CELLULAR PHONES	SEWER FUND

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
1008913	12/19/2025		100510 VERIZON WIRELESS						Continued...	
		40.04	IPADS FOR FIRE INSPECTIONS		135451	6130592290 NOV 2025	0220.6249		MISCELLANEOUS OPERATING SUPPLY	FIRE PROTECTION
		4,473.02	STAFF CELL PHONES		135451	6130592290 NOV 2025	0192.6323		CELLULAR PHONES	DATA PROCESSING
		20.02	RAMP ELEVATOR		135451	6130592290 NOV 2025	9240.6321		TELEPHONE	PARKING RAMP MAINTENANCE
		4,578.12								
1008914	12/22/2025		100257 LAW ENFORCEMENT LABOR SRV INC							
		1,058.50			135135	1203251252482	9101.2177		UNION DUES	GENERAL FUND
		1,058.50			135430	1217251618392	9101.2177		UNION DUES	GENERAL FUND
		2,117.00								
1008915	12/22/2025		100298 MN AFSCME COUNCIL 5							
		581.59			135136	1203251252483	9101.2177		UNION DUES	GENERAL FUND
		581.59			135431	1217251618393	9101.2177		UNION DUES	GENERAL FUND
		1,163.18								
1008916	12/30/2025		114432 HESSE, BRADLEY							
		20.00	12.15.25 DRONE TRAIN LUNCH		135554	12152025	0211.6331		TRAVEL & LODGING	POLICE PROTECTION
		20.00								
1008917	12/30/2025		121560 HODGEMAN, BRANDON							
		26.60	3.13.25 LIFT STAT 10 PWR FAIL		135555	03132025	9601.6334		MILEAGE REIMBURSEMENT	WATER FUND
		26.60								
1008918	12/30/2025		100291 MET COUNCIL SAC							
		59,640.00	SAC REMITTANCE		135556	NOV 2025 SAC REMITTANCE	9602.2083		SAC CHARGES	SEWER FUND
		596.40-	SAC REMITTANCE DISCOUNT		135556	NOV 2025 SAC REMITTANCE	9602.4356		SEWER AVAILABILITY CHARGE-ADM	SEWER FUND
		59,043.60								
95120525	12/5/2025		122049 VOYA INSTITUTIONAL TRUST COMPANY							
		8,818.86			135134	12032512524817	9101.2176		LIFE/HEALTH-EMPLOYEE	GENERAL FUND
		8,818.86								
95121925	12/19/2025		122049 VOYA INSTITUTIONAL TRUST COMPANY							
		15,613.52			135428	12172516183916	9101.2175		DEFERRED COMPENSATION	GENERAL FUND
		15,613.52								

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
95121925	12/19/2025		122049 VOYA INSTITUTIONAL TRUST COMPANY						Continued...	
96120525	12/5/2025		122049 VOYA INSTITUTIONAL TRUST COMPANY							
		15,620.68			135133	12032512524816	9101.2175		DEFERRED COMPENSATION	GENERAL FUND
		15,620.68								
96121925	12/19/2025		122049 VOYA INSTITUTIONAL TRUST COMPANY							
		7,214.37			135429	12172516183917	9101.2176		LIFE/HEALTH-EMPLOYEE	GENERAL FUND
		7,214.37								
97120525	12/5/2025		118579 ND CHILD SUPPORT DIVISION							
		287.08			135132	12032512524815	9101.2185		GARNISHMENTS/SUPPORT	GENERAL FUND
		287.08								
97121925	12/19/2025		118579 ND CHILD SUPPORT DIVISION							
		287.08			135427	12172516183915	9101.2185		GARNISHMENTS/SUPPORT	GENERAL FUND
		287.08								
98120525	12/5/2025		115568 ALERUS FINANCIAL NA							
		11,451.37			135131	12032512524814	9101.2176		LIFE/HEALTH-EMPLOYEE	GENERAL FUND
		11,451.37								
98121925	12/19/2025		115568 ALERUS FINANCIAL NA							
		11,450.86			135426	12172516183914	9101.2176		LIFE/HEALTH-EMPLOYEE	GENERAL FUND
		11,450.86								
99120525	12/5/2025		107962 TOTAL ADMINISTRATIVE SERV (DO NOT USE)							
		470.00			135130	12032512524813	9101.2176		LIFE/HEALTH-EMPLOYEE	GENERAL FUND
		470.00								
99120925	12/9/2025		107885 DEPARTMENT OF LABOR AND INDUSTRY							
		2,360.02	NOVEMBER 2025 SURCHARGE		135196	120825	9101.2081		SURCHARGES-PERMITS	GENERAL FUND
		47.10-	NOVEMBER 2025 SURCHARGE		135196	120825	9101.4604		SURCHARGES	GENERAL FUND
		2,312.92								
99121525	12/15/2025		108768 COMDATA NETWORK INC							
		108.55	MBPTA- MEMBERSHIP		135382	NOV 2025 KNIGHT	9101.1550		PREPAID EXPENSE	GENERAL FUND
		75.00	BCA - TRAINING - BAGNE		135383	NOV 2025 FRANKFURTH	0211.6335		TRAINING	POLICE PROTECTION
		75.00	BCA - TRAINING - ERICKSON		135383	NOV 2025 FRANKFURTH	0211.6335		TRAINING	POLICE PROTECTION

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
99121525	**12/15/2025**		**108768 COMDATA NETWORK INC**						**Continued...**	
		75.00	BCA - TRAINING - GARDNER		135383	NOV 2025 FRANKFURTH	0211.6335		TRAINING	POLICE PROTECTION
		75.00	BCA - TRAINING - SCHLENDER		135383	NOV 2025 FRANKFURTH	0211.6335		TRAINING	POLICE PROTECTION
		430.00	INTOXIMETERS - BREATH TUBES		135383	NOV 2025 FRANKFURTH	0211.6275		OTHER EQUIPMENT PARTS	POLICE PROTECTION
		99.14	SIRCHIE - DNA SWABS - PD		135383	NOV 2025 FRANKFURTH	0211.6237		CRIME SCENE KIT MATERIALS	POLICE PROTECTION
		100.00	TLO TRANSUNION - ONLINE INVEST		135383	NOV 2025 FRANKFURTH	0211.6315		MISCELLANEOUS PROFESSIONAL SER	POLICE PROTECTION
		499.00	ECKBERG LAMMERS - TRAINING		135383	NOV 2025 FRANKFURTH	0211.6335		TRAINING	POLICE PROTECTION
		875.50	MN CHIEFS OF POLICE - TRAINING		135383	NOV 2025 FRANKFURTH	9101.1550		PREPAID EXPENSE	GENERAL FUND
		27.10	CHIPOTLE - SWAT TRAINING		135384	NOV 2025 HINNENKAMP	0211.6331		TRAVEL & LODGING	POLICE PROTECTION
		145.00	FBI - 2026 MEMBERSHIP DUES		135385	NOV 2025 BLUML	9101.1550		PREPAID EXPENSE	GENERAL FUND
		25.00	PETERSON SHOES - BOOT REPAIR		135385	NOV 2025 BLUML	0211.6231		UNIFORMS & TURN-OUT GEAR	POLICE PROTECTION
		55.00	SAFE KIDS - CAR SEAT TRAINING		135386	NOV 2025 DAHLBERG	0280.6335		TRAINING	COMMUNITY ORIENTING POLICING
		3,108.00	AC CARLSON - WASHER/DRYER		135386	NOV 2025 DAHLBERG	0211.6281		SMALL TOOLS & MINOR EQUIPMENT	POLICE PROTECTION
		37.95	BATTERIES PLUS - ELLIPTICAL		135386	NOV 2025 DAHLBERG	0211.6233		BATTERIES EQUIP	POLICE PROTECTION
		250.00	MN COLL-GRADE/BASE INSP-CZECH		135387	2025 NOV WESTBY	0301.6335		TRAINING	ENGINEERING
		150.00	MN COLL- BRIDGE INSP-FERIANCEK		135387	2025 NOV WESTBY	9101.1550		PREPAID EXPENSE	GENERAL FUND
		205.88	GASOLINE FUEL		135388	NOV 2025 FIRE FUEL	0220.6223		GASOLINE	FIRE PROTECTION
		42.48	NON OX GAS		135389	NOV 2025 PARKS FUEL	0452.6223		GASOLINE	PARK & RECREATION
		510.75	MN PAID-DEED PR PLAN CHG&FEES		135390	NOV 2025 LASHER	9101.1550		PREPAID EXPENSE	GENERAL FUND
		219.90	BATTERIES PLUS- SCBA BATTERY		135391	NOV 2025 KOHNER	0220.6257		OTHER VEHICLE PARTS	FIRE PROTECTION
		757.00	METRONOIRTH-GOLF TOURN 5/2026		135392	NOV 2025 SULLIVAN	9230.1550		PREPAID EXPENSE	ECONOMIC DEVELOPMENT AUTHORIT
		5.19	ECM ANOKA UNION SUBSCRIPTION		135392	NOV 2025 SULLIVAN	9230.6451		MEMBERSHIP DUES	ECONOMIC DEVELOPMENT AUTHORIT
		31.69-	PUZZLE YOU - TAX REFUND		135393	NOV 2025 PROULX	0452.6249		MISCELLANEOUS OPERATING SUPPLY	PARK & RECREATION
		102.34	FACEBK - NOV ADS		135393	NOV 2025 PROULX	0452.6489		OTHER CONTRACTED SERVICES	PARK & RECREATION
		34.86	HOME DEPOT-SPRY PNT, PUMPKIN		135393	NOV 2025 PROULX	0452.6249		MISCELLANEOUS OPERATING SUPPLY	PARK & RECREATION

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
99121525	12/15/2025		108768 COMDATA NETWORK INC						Continued...	
		17.59	NON- OX		135394	NOV 2025 STREETS FUEL	0311.6223		GASOLINE	STREET MAINTENANCE
		42.73	BRITOS-STATION COVERAGE FOOD		135395	NOV 2025 SUFKA	0220.6249		MISCELLANEOUS OPERATING SUPPLY	FIRE PROTECTION
		8,117.27								
99121925	12/19/2025		107962 TOTAL ADMINISTRATIVE SERV (DO NOT USE)							
		470.00			135425	12172516183913	9101.2176		LIFE/HEALTH-EMPLOYEE	GENERAL FUND
		470.00								
99122025	12/19/2025		100629 MN DEPT OF REV SALES TX							
		102.92	NOV 25 SALES/USE/TRANS TAX		135507	12192025	9101.4305		RENTAL FEES	GENERAL FUND
		8.47	NOV 25 SALES/USE/TRANS TAX		135507	12192025	9101.4328		ACCIDENT REPORTS	GENERAL FUND
		.13	NOV 25 SALES/USE/TRANS TAX		135507	12192025	9101.4609		OTHER MISCELLANEOUS REVENUES	GENERAL FUND
		102.12	NOV 25 SALES/USE/TRANS TAX		135507	12192025	9601.2082		SALES/USE TAX PAYABLE	WATER FUND
		52.15-	NOV 25 SALES/USE/TRANS TAX		135507	12192025	9601.2082		SALES/USE TAX PAYABLE	WATER FUND
		1.90-	NOV 25 SALES/USE/TRANS TAX		135507	12192025	9601.2085		ANOKA COUNTY TRANSIT TAX .25%	WATER FUND
		1.90-	NOV 25 SALES/USE/TRANS TAX		135507	12192025	9601.2086		METRO TAX HOUSING .25%	WATER FUND
		5.69-	NOV 25 SALES/USE/TRANS TAX		135507	12192025	9601.2087		METRO TAX TRANSPORTATION .75%	WATER FUND
		152.00								
99204245	12/19/2025		100223 ICMA RETIREMENT TRUST 457							
		1,916.50			135421	1217251618391	9101.2175		DEFERRED COMPENSATION	GENERAL FUND
		1,916.50								
99209870	12/5/2025		100223 ICMA RETIREMENT TRUST 457							
		1,916.54			135126	1203251252481	9101.2175		DEFERRED COMPENSATION	GENERAL FUND
		1,916.54								
99250144	12/19/2025		100301 MN CHILD SUPPORT PAYMENT CNTR							
		16.00			135371	1215251007161	9101.2185		GARNISHMENTS/SUPPORT	GENERAL FUND
		278.26			135432	1217251618394	9101.2185		GARNISHMENTS/SUPPORT	GENERAL FUND
		543.14			135433	1217251618395	9101.2185		GARNISHMENTS/SUPPORT	GENERAL FUND
		329.02			135434	1217251618396	9101.2185		GARNISHMENTS/SUPPORT	GENERAL FUND
		1,166.42								
99250335	12/5/2025		100301 MN CHILD SUPPORT PAYMENT CNTR							
		278.26			135137	1203251252484	9101.2185		GARNISHMENTS/SUPPORT	GENERAL FUND
		543.14			135138	1203251252485	9101.2185		GARNISHMENTS/SUPPORT	GENERAL FUND
		329.02			135139	1203251252486	9101.2185		GARNISHMENTS/SUPPORT	GENERAL FUND
		1,150.42								

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
99250335	12/5/2025		100301 MN CHILD SUPPORT PAYMENT CNTR						Continued...	
99433391	12/19/2025		101306 IRS							
		300.00			135375	1215251007165	9101.2171		FEDERAL WITHHOLDING	GENERAL FUND
		298.08			135376	1215251007166	9101.2173		FICA & MEDICARE-EMPLOYEE	GENERAL FUND
		298.08			135377	1215251007167	9101.2182		FICA & MEDICARE-EMPLOYER	GENERAL FUND
		594.34			135379	1215251622392	9101.2171		FEDERAL WITHHOLDING	GENERAL FUND
		1,861.20			135380	1215251622393	9101.2173		FICA & MEDICARE-EMPLOYEE	GENERAL FUND
		1,861.20			135381	1215251622394	9101.2182		FICA & MEDICARE-EMPLOYER	GENERAL FUND
		40,314.07			135422	12172516183910	9101.2171		FEDERAL WITHHOLDING	GENERAL FUND
		22,396.75			135423	12172516183911	9101.2173		FICA & MEDICARE-EMPLOYEE	GENERAL FUND
		22,396.75			135424	12172516183912	9101.2182		FICA & MEDICARE-EMPLOYER	GENERAL FUND
		90,320.47								
99668832	12/5/2025		100601 MN DEPT OF REV WH							
		22,731.20			135142	1203251252489	9101.2172		STATE WITHHOLDING	GENERAL FUND
		22,731.20								
99742624	12/19/2025		100601 MN DEPT OF REV WH							
		50.00			135374	1215251007164	9101.2172		STATE WITHHOLDING	GENERAL FUND
		422.57			135378	1215251622391	9101.2172		STATE WITHHOLDING	GENERAL FUND
		18,637.39			135437	1217251618399	9101.2172		STATE WITHHOLDING	GENERAL FUND
		19,109.96								
99827956	12/5/2025		100398 PUBLIC EMPLOYEES RETIREMENT ASSN							
		45,610.59			135140	1203251252487	9101.2174		PERA-EMPLOYEE	GENERAL FUND
		62,323.37			135141	1203251252488	9101.2183		PERA-EMPLOYER	GENERAL FUND
		107,933.96								
99830143	12/19/2025		100398 PUBLIC EMPLOYEES RETIREMENT ASSN							
		75.00			135372	1215251007162	9101.2174		PERA-EMPLOYEE	GENERAL FUND
		75.00			135373	1215251007163	9101.2183		PERA-EMPLOYER	GENERAL FUND
		36,112.99			135435	1217251618397	9101.2174		PERA-EMPLOYEE	GENERAL FUND
		47,989.43			135436	1217251618398	9101.2183		PERA-EMPLOYER	GENERAL FUND
		84,252.42								
99982645	12/5/2025		101306 IRS							
		55,609.33			135127	12032512524810	9101.2171		FEDERAL WITHHOLDING	GENERAL FUND
		19,741.72			135128	12032512524811	9101.2173		FICA & MEDICARE-EMPLOYEE	GENERAL FUND
		19,741.72			135129	12032512524812	9101.2182		FICA & MEDICARE-EMPLOYER	GENERAL FUND
		95,092.77								

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
99982645	**12/5/2025**		**101306 IRS**						**Continued...**	
		1,956,952.18	Grand Total							

Payment Instrument Totals

Checks	929,546.80
EFT Payments	507,856.67
A/P ACH Payment	519,548.71
Total Payments	1,956,952.18

Payment Group Control Number 4121
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JMORRISON
Payment Instrument Check Payment
Pay Through Date 12/30/2025

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
102953	AMERIGAS OF ANOKA		PV	135349	001	00999	11/30/2025	806375638	79.68		102953	AMERIGAS OF ANOKA
	AMERIGAS OF ANOKA P O BOX 660288 DALLAS TX 75266-0288			Summary Total					79.68			
				Payment Amount					79.68			
119788	ANOKA CO UNION HERALD ADAMS PUBLISHING	AC Union Hearold Subscription	PV	135496	001	00999	11/30/2025	51309	16.00		119788	ANOKA CO UNION HERALD ADAMS PUBLISHING
	ADAMS PUBLISHING RETAIL DEALER PO BOX 6442 CAROL STREAM IL 60197-6442			Summary Total					16.00			
				Payment Amount					16.00			
100052	ANOKA POLICE DEPARTMENT		PV	135314	001	00999	12/5/2025	11 2025	100.00		100052	ANOKA POLICE DEPARTMENT
	ANOKA POLICE DEPARTMENT 275 HARRISON STREET ANOKA MN 55303			Summary Total					100.00			
				Payment Amount					100.00			
100063	ASPEN MILLS		PV	135213	001	00999	12/1/2025	365978	351.31		100063	ASPEN MILLS
	ASPEN MILLS 8201 C CENTRAL AVE NE SPRING LAKE PARK MN 55432			Summary Total					351.31			
			PV	135214	001	00999	12/1/2025	365972	359.31			
				Summary Total					359.31			
			PV	135296	001	00999	12/2/2025	366059	216.94			
				Summary Total					216.94			

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Payment Instrument Check Payment
Pay Through Date 12/30/2025

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
			PV	135300	001	00999	12/4/2025	366244	216.94			
				Summary Total					216.94			
			PV	135301	001	00999	12/5/2025	366367	261.94			
				Summary Total					261.94			
			PV	135302	001	00999	12/5/2025	366365	261.99			
				Summary Total					261.99			
		BLUML	PV	135326	001	00999	12/8/2025	366492	1,261.80			
				Summary Total					1,261.80			
			PV	135327	001	00999	12/8/2025	366503	50.45			
				Summary Total					50.45			
			PV	135328	001	00999	12/8/2025	366505	74.99			
				Summary Total					74.99			
			PV	135403	001	00999	12/9/2025	366586	251.94			
				Summary Total					251.94			
		BERTHIAUME	PV	135518	001	00999	12/16/2025	367063	119.85			
				Summary Total					119.85			
			PV	135519	001	00999	12/16/2025	367059	119.85			
				Summary Total					119.85			
			PD	135534	001	00999	12/30/2025	CM5578	19.85-			
				Summary Total					19.85-			
			PV	135535	001	00999	12/18/2025	367330	209.95			
				Summary Total					209.95			
			PV	135577	001	00999	12/22/2025	367490	342.15			
				Summary Total					342.15			
			PV	135579	001	00999	12/19/2025	367427	153.80			
				Summary Total					153.80			

Payment Group Control Number 4121
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JMORRISON
Payment Instrument Check Payment
Pay Through Date 12/30/2025

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
			PV	135583	001	00999	12/22/2025	367510	328.95			
				Summary Total					328.95			
			PV	135584	001	00999	12/22/2025	367507	652.55			
				Summary Total					652.55			
			PV	135585	001	00999	12/22/2025	367529	303.84			
				Summary Total					303.84			
				Payment Amount					5,518.70			
100297	CENTERPOINT ENERGY CENTERPOINT ENERGY P O BOX 4671 HOUSTON TX 77210-4671		PV	135593	001	00999	12/18/2025	8000014064-2 NOV 2025	4,833.11		100297	CENTERPOINT ENERGY
				Summary Total					4,833.11			
				Payment Amount					4,833.11			
119134	CINTAS (FIRST AID VENDOR) CINTAS PO BOX 631025 CINCINNATI OH 45263-1025		PV	135591	001	00999	12/19/2025	5308928202	157.42		119134	CINTAS (FIRST AID VENDOR)
				Summary Total					157.42			
				Payment Amount					157.42			
110483	CITY OF ST PAUL CITY OF ST PAUL OFFICE OF FINANCIAL SERVICES 15 W KELLOGG BLVD SUITE 700 ST PAUL MN 55102		PV	135359	001	00999	12/3/2025	IN64253	1,378.44		110483	CITY OF ST PAUL
				Summary Total					1,378.44			

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Originator JMORRISON
Payment Instrument Check Payment
Pay Through Date 12/30/2025

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
				Payment Amount					1,378.44			
100112	COMMISSIONER OF TRANSPORTATION		PV	135212	001	00999	11/25/2025	P00020759	903.96		100112	COMMISSIONER OF TRANSPORTATION
	COMMISSIONER OF TRANSPORTATION MN DEPT MS 215 -395 JOHN IRELAND BLVD ST PAUL MN 55155			Summary Total					903.96			
				Payment Amount					903.96			
100167	CORNERSTONE FORD	EP DISCOUNT TAKEN	PV	135475	001	00999	12/3/2025	15526281	261.58		100167	CORNERSTONE FORD
	CORNERSTONE FORD			Summary Total					261.58			
	17219 HIGHWAY 10 NW	EP DISCOUNT TAKEN ON ORIG INV	PD	135515	001	00999	12/30/2025	15526913	385.45-			
	PO BOX 304			Summary Total					385.45-			
	ELK RIVER MN 55330	EP DISCOUNT TAKEN	PV	135531	001	00999	12/15/2025	15527538	819.30			
				Summary Total					819.30			
		EP DISCOUNT TAKEN	PV	135532	001	00999	12/15/2025	16482212/1	125.95			
				Summary Total					125.95			
				Payment Amount					821.38			
120341	DAMON FARBER ASSOCIATES, INC		PV	135221	001	00999	11/17/2025	99998	39,163.13		120341	DAMON FARBER ASSOCIATES, INC
	DAMON FARBER ASSOCIATES, INC			Summary Total					39,163.13			
	310 SOUTH 4TH AVE STE 7050		PV	135559	001	00999	12/15/2025	100066	25,910.20			
	MNNEAPOLIS MN 55415			Summary Total					25,910.20			

Payment Group Control Number 4121
Bank Account 999.1010 CASH IN BANK 00002224
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Originator JMORRISON
Payment Instrument Check Payment
Pay Through Date 12/30/2025

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
				Payment Amount					65,073.33			
106624	EHLERS	TIF 19 ZZ TIF Agree	PV	135520	001	00999	12/16/2025	104021	228.75		106624	EHLERS
	EHLERS			Summary Total					228.75			
	3001 BROADWAY ST NE STE 320	Inv #101043	PV	135570	001	00999	4/7/2025	101043	162.50			
	MINNEAPOLIS MN 55413			Summary Total					162.50			
				Payment Amount					391.25			
122472	EJ EQUIPMENT INC		PV	135597	001	00999	12/23/2025	E03258	607,049.00		122472	EJ EQUIPMENT INC
	EJ EQUIPMENT INC			Summary Total					607,049.00			
	PO BOX 665											
	MANTENO IL 60950											
				Payment Amount					607,049.00			
104267	ELITE SANITATION		PV	135322	001	00999	12/1/2025	32245	138.16		104267	ELITE SANITATION
	ELITE SANITATION			Summary Total					138.16			
	PO BOX 526											
	ELK RIVER MN 55330											
				Payment Amount					138.16			
100169	EMERGENCY APPARATUS MAINTENANCE INC		PV	135588	001	00999	12/19/2025	138434	82.11		100169	EMERGENCY APPARATUS MAINTENANCE INC
	EMERGENCY APPARATUS MAINTENANCE INC			Summary Total					82.11			
	7512 4TH AVENUE											
	LINO LAKES MN 55014											

Payment Group Control Number 4121
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JMORRISON
Payment Instrument Check Payment
Pay Through Date 12/30/2025

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
				Payment Amount					82.11			
110760	FIRE SAFETY USA, INC		PV	135298	001	00999	12/2/2025	209173	91.90		110760	FIRE SAFETY USA, INC
	FIRE SAFETY USA, INC			Summary Total					91.90			
	3253 19TH STREET NW		PV	135404	001	00999	12/10/2025	210374	9,595.00			
	ROCHESTER MN 55901			Summary Total					9,595.00			
			PV	135595	001	00999	12/23/2025	250594	314.50			
				Summary Total					314.50			
				Payment Amount					10,001.40			
114103	GILLUND ENTERPRISES		PV	135540	001	00999	12/16/2025	907655	275.00		114103	GILLUND ENTERPRISES
	GILLUND ENTERPRISES			Summary Total					275.00			
	14760 MARTIN DRIVE											
	EDEN PRAIRIE MN 55344											
				Payment Amount					275.00			
119688	GMH ASPHALT CORPORATION		PV	135321	001	00999	7/24/2025	4	6,647.02		119688	GMH ASPHALT CORPORATION
	GMH ASPHALT CORPORATION			Summary Total					6,647.02			
	9180 LAKETOWN ROAD											
	CHASKA MN 55318											
				Payment Amount					6,647.02			
120442	GOLIATH TOOLS		PV	135485	001	00999	12/5/2025	23597	9.15		120442	GOLIATH TOOLS
	GOLIATH TOOLS			Summary Total					9.15			
	1434 - 138TH LANE NW											

Payment Group Control Number 4121
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JMORRISON
Payment Instrument Check Payment
Pay Through Date 12/30/2025

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	ANDOVER MN 55304											
				Payment Amount					9.15			
109910	GREAT NORTHERN LANDSCAPE INC		PV	135227	001	00999	11/1/2024	16192A	1,746.50		109910	GREAT NORTHERN LANDSCAPE INC
	GREAT NORTHERN LANDSCAPE INC			Summary Total					1,746.50			
	19720 IGUANA STREET NW		PV	135368	001	00999	12/4/2025	16411	2,696.50			
	ELK RIVER MN 55330			Summary Total					2,696.50			
				Payment Amount					4,443.00			
117332	HEARTLAND TIRE INC		PV	135330	001	00999	11/25/2025	9050247	105.62		117332	HEARTLAND TIRE INC
	HEARTLAND TIRE INC			Summary Total					105.62			
	7151 RIVERDALE DRIVE NW		PV	135539	001	00999	12/12/2025	9050792	160.00			
	RAMSEY MN 55303			Summary Total					160.00			
				Payment Amount					265.62			
115760	HENRY SCHEIN INC		PV	135463	001	00999	12/11/2025	50796850	163.18		115760	HENRY SCHEIN INC
	HENRY SCHEIN INC			Summary Total					163.18			
	DEPT CH 10241											
	PALATINE IL 60055-0241											
				Payment Amount					163.18			
120359	LANGUAGE LINE SERVICES INC		PV	135313	001	00999	11/30/2025	11779005	12.36		120359	LANGUAGE LINE SERVICES INC
	LANGUAGE LINE SERVICES INC			Summary Total					12.36			
	PO BOX 202564											

Payment Group Control Number 4121
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JMORRISON
Payment Instrument Check Payment
Pay Through Date 12/30/2025

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	DALLAS TX 75320-2564											
				Payment Amount					12.36			
100256	LANO EQUIPMENT INC		PV	135341	001	00999	12/1/2025	02-1202565	61.40		100256	LANO EQUIPMENT INC
	LANO EQUIPMENT INC 6140 HIGHWAY 10 NW ANOKA MN 55303			Summary Total					61.40			
				Payment Amount					61.40			
120181	LARGE FORMAT GRAPHICS		PV	135530	001	00999	12/18/2025	6024	62.50		120181	LARGE FORMAT GRAPHICS
	LARGE FORMAT GRAPHICS 14115 LINCOLN ST NW HAM LAKE MN 55304-4656			Summary Total					62.50			
				Payment Amount					62.50			
116078	LDF (MPPOA)	LEGAL DEFENSE FUND ANNUAL DUES	PV	135228	001	00999	11/30/2025	LEGALDEFENSE 2026	152.00		116078	LDF (MPPOA)
	LDF 525 PARK STREET SUITE 250 ST PAUL MN 55103			Summary Total					152.00			
				Payment Amount					152.00			
119036	LEADERSHIP GROWTH GROUP		PV	135217	001	00999	12/4/2025	26213	600.00		119036	LEADERSHIP GROWTH GROUP
	LEADERSHIP GROWTH GROUP 71 WEST GOLDEN LAKE			Summary Total					600.00			
			PV	135226	001	00999	12/4/2025	26509	600.00			

Payment Group Control Number 4121
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JMORRISON
Payment Instrument Check Payment
Pay Through Date 12/30/2025

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	ROAD											
	CIRCLE PINES MN 55014			Summary Total					600.00			
				Payment Amount					1,200.00			
100259	LEAGUE OF MN CITIES INS TRUST		PV	135258	001	00999	12/1/2025	25498/25503/25422	2,651.99		100259	LEAGUE OF MN CITIES INS TRUST
	LEAGUE OF MN CITIES INS TRUST C/O BERKLEY RISK SERVICES INC P O BOX 581517 MINNEAPOLIS MN 55458-1517			Summary Total					2,651.99			
				Payment Amount					2,651.99			
117814	LEWIS CUSTOM HOMES INC	ERO/AS BLT REF 5740 157TH LANE	PV	135197	001	00999	12/4/2025	A122087	3,000.00		117814	LEWIS CUSTOM HOMES INC
	LEWIS CUSTOM HOMES INC 218 REVERE LANE NORTH CHAMPLIN MN 55316			Summary Total					3,000.00			
				Payment Amount					3,000.00			
100268	LRRWMO CITY OF ANOKA		PV	135495	001	00999	11/30/2025	762	245.00		100268	LRRWMO CITY OF ANOK
	LRRWMO CITY OF ANOKA 2015 FIRST AVENUE ANOKA MN 55303			Summary Total					245.00			
				Payment Amount					245.00			
100270	MACQUEEN		PV	135339	001	00999	12/2/2025	P68957	222.59		100270	MACQUEEN

Payment Group Control Number 4121
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JMORRISON
Payment Instrument Check Payment
Pay Through Date 12/30/2025

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	MACQUEEN			Summary Total					222.59			
	1125 7TH STREET E		PV	135358	001	00999	12/5/2025	DL120525-20	4,349.04			
	ST PAUL MN 55106			Summary Total					4,349.04			
			PV	135405	001	00999	12/9/2025	DL12052520A	67.28			
				Summary Total					67.28			
		CRASH REBUILD	PV	135407	001	00999	12/10/2025	DL12052520B	1,070.10			
				Summary Total					1,070.10			
		CRASH REBUILD	PV	135408	001	00999	12/10/2025	DL12052520C	40.11			
				Summary Total					40.11			
		CRASH REBUILD	PV	135409	001	00999	12/10/2025	DL12052520D	244.76			
				Summary Total					244.76			
			PV	135462	001	00999	12/10/2025	DL09122521J	559.65			
				Summary Total					559.65			
			PV	135533	001	00999	12/16/2025	DL09122521K	476.01			
				Summary Total					476.01			
			PV	135576	001	00999	12/22/2025	DL12052520E	2,900.75			
				Summary Total					2,900.75			
				Payment Amount					9,930.29			
102219	MAGNEY CONSTRUCTION, INC	PAY APP 30 #21-09 WTP	PV	135508	001	09601	12/23/2025	21-09 #30	785,116.40		102219	MAGNEY CONSTRUCTIC INC
	MAGNEY CONSTRUCTION, INC 1401 PARK ROAD CHANHASSEN MN 55317			Summary Total					785,116.40			
				Payment Amount					785,116.40			

Payment Group Control Number 4121
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JMORRISON
Payment Instrument Check Payment
Pay Through Date 12/30/2025

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
107333	MN DEPT OF LABOR AND INDUSTRY		PV	135318	001	00999	11/29/2025	ALR0184017X	145.00		107333	MN DEPT OF LABOR AND INDUSTRY
	MN DEPT OF LABOR AND INDUSTRY FSO PO BOX 64219 ST PAUL MN 55164-0219			Summary Total					145.00			
				Payment Amount					145.00			
107333	MN DEPT OF LABOR AND INDUSTRY		PV	135319	001	00999	11/29/2025	ABR0365787X	100.00		107333	MN DEPT OF LABOR AND INDUSTRY
	MN DEPT OF LABOR AND INDUSTRY FSO PO BOX 64219 ST PAUL MN 55164-0219			Summary Total					100.00			
				Payment Amount					100.00			
107333	MN DEPT OF LABOR AND INDUSTRY		PV	135360	001	00999	11/29/2025	ABR0366669X	50.00		107333	MN DEPT OF LABOR AND INDUSTRY
	MN DEPT OF LABOR AND INDUSTRY FSO PO BOX 64219 ST PAUL MN 55164-0219			Summary Total					50.00			
				Payment Amount					50.00			
107333	MN DEPT OF LABOR AND INDUSTRY		PV	135401	001	00999	11/29/2025	ABR0366374X	25.00		107333	MN DEPT OF LABOR AND INDUSTRY
	MN DEPT OF LABOR AND INDUSTRY FSO PO BOX 64219 ST PAUL MN 55164-0219			Summary Total					25.00			
				Payment Amount					25.00			

Payment Group Control Number 4121
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JMORRISON
Payment Instrument Check Payment
Pay Through Date 12/30/2025

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
107333	MN DEPT OF LABOR AND INDUSTRY		PV	135466	001	00999	11/29/2025	ALR0184005X	290.00		107333	MN DEPT OF LABOR ANI INDUSTRY
	MN DEPT OF LABOR AND INDUSTRY FSO PO BOX 64219 ST PAUL MN 55164-0219			Summary Total					290.00			
				Payment Amount					290.00			
102215	MN POLICE AND PEACE OFFICER ASSOC	MPPOA ANNUAL MEMBERSHIP DUES	PV	135229	001	00999	11/29/2025	MEMBERSHIPDUES	70.00		102215	MN POLICE AND PEACE OFFICER ASSOC
	MN POLICE AND PEACE OFFICER ASSOC 525 PARK STREET SUITE 250 ST PAUL MN 55103			Summary Total					70.00			
				Payment Amount					70.00			
115543	NATURAL ENDEAVORS LANDSCAPING INC		PV	135311	001	00999	12/1/2025	2025 NOV 2025	630.00		115543	NATURAL ENDEAVORS LANDSCAPING INC
	NATURAL ENDEAVORS LANDSCAPING INC 2662 S COON CREEK DRIVE NW ANDOVER MN 55304			Summary Total					630.00			
				Payment Amount					630.00			
121461	NEWEGG BUSINESS INC		PV	135306	001	00999	12/3/2025	1305830327	499.96		121461	NEWEGG BUSINESS INC
	NEWEGG BUSINESS INC			Summary Total					499.96			
	PO BOX 31001-2895		PV	135467	001	00999	12/14/2025	1305897154	248.99			
	PASADENA CA 91110-2895			Summary Total					248.99			
			PV	135472	001	00999	12/15/2025	1305897261	1,008.00			

Payment Group Control Number 4121
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JMORRISON
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Pay Through Date 12/30/2025

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
				Summary Total					1,008.00			
			PV	135521	001	00999	12/18/2025	1305922663	646.99			
				Summary Total					646.99			
			PV	135560	001	00999	12/19/2025	1305922722	699.99			
				Summary Total					699.99			
				Payment Amount					3,103.93			
120078	NORTH CENTRAL INTERNATIONAL LLC		PV	135336	001	00999	12/2/2025	X225044661:01	253.47		120078	NORTH CENTRAL INTERNATIONAL LLC
	NORTH CENTRAL INTERNATIONAL LLC			Summary Total					253.47			
	PO BOX 993		PV	135484	001	00999	12/11/2025	X225044931:01	571.37			
	WILMAR MN 56201			Summary Total					571.37			
			PV	135494	001	00999	12/15/2025	X225045225:01	585.94			
				Summary Total					585.94			
			PV	135550	001	00999	12/18/2025	X225045283:01	421.58			
				Summary Total					421.58			
				Payment Amount					1,832.36			
103848	PARK CONSTRUCTION CO.	PAY APP #4 25-03 ALPINE DR	PV	135512	001	09402	12/23/2025	25-03 #4	54,198.64		103848	PARK CONSTRUCTION CO.
	PARK CONSTRUCTION CO.	PAY APP #4 25-03 ALPINE DR	PV	135512	002	09402	12/23/2025	25-03 #4	5,675.93			
	1481 81ST AVENUE NE	PAY APP #4 25-03 ALPINE DR	PV	135512	003	09402	12/23/2025	25-03 #4	258.27			
	MINNEAPOLIS MN 55432			Summary Total					60,132.84			
				Payment Amount					60,132.84			

Payment Group Control Number 4121
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JMORRISON
Payment Instrument Check Payment
Pay Through Date 12/30/2025

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
112959	PREMIUM WATERS INC		PV	135297	001	00999	11/30/2025	621332-11-25	4.38		112959	PREMIUM WATERS INC
	PREMIUM WATERS INC P O BOX 9128 MINNEAPOLIS MN 55480-9128			Summary Total					4.38			
				Payment Amount					4.38			
117544	QUADIENT FINANCE USA INC	7900 0440 3444 8047	PV	135537	001	00999	12/15/2025	RAMSEY000000000312 24062-9	2,069.65		117544	QUADIENT FINANCE US. INC
	QUADIENT FINANCE USA INC P O BOX 6813 CAROL STREAM IL 60197-6813			Summary Total					2,069.65			
				Payment Amount					2,069.65			
120681	RECYCLE TECHNOLOGIES		PV	135522	001	00999	10/31/2025	INV-1731	19.50		120681	RECYCLE TECHNOLOGI
	RECYCLE TECHNOLOGIES 1525 99TH LANE NE BLAINE MN 55449			Summary Total					19.50			
				Payment Amount					19.50			
119959	ROCKET CITY CAR WASH		PV	135529	001	00999	12/19/2025	40	299.85		119959	ROCKET CITY CAR WAS
	ROCKET CITY CAR WASH 14101 ST FRANCIS BLVD NW			Summary Total					299.85			
			PV	135558	001	00999	12/19/2025	38	209.88			
	RAMSEY MN 55303			Summary Total					209.88			
				Payment Amount					509.73			

Payment Group Control Number 4121
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JMORRISON
Payment Instrument Check Payment
Pay Through Date 12/30/2025

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
121908	SAND DIRECT REPAIRS LLC		PV	135552	001	00999	12/5/2025	MIN056-1803	88.42		121908	SAND DIRECT REPAIRS LLC
	SAND DIRECT REPAIRS LLC 8766 338TH ST ST JOSEPH MN 56374			Summary Total					88.42			
				Payment Amount					88.42			
122473	SEGUIN, MORGAN		PV	135596	001	00999	12/26/2025	122625	100.00		122473	SEGUIN, MORGAN
	MORGAN SEGUIN 5280 161ST AVE NW RAMSEY MN 55303			Summary Total					100.00			
				Payment Amount					100.00			
118921	SHRED RIGHT		PV	135516	001	00999	12/4/2025	0062123	18.85		118921	SHRED RIGHT
	SHRED RIGHT 6301 W OLD SHAKOPEE ROAD SUITE A BLOOMINGTON MN 55438			Summary Total					18.85			
				Payment Amount					18.85			
122288	SQUEEGEE AND ME		PV	135464	001	00999	12/11/2025	1977	4,132.80		122288	SQUEEGEE AND ME
	SQUEEGEE & ME PO BOX 291 SPICER MN 56288			Summary Total					4,132.80			
				Payment Amount					4,132.80			
122239	SYSTEMATIC TECHNOLOGIES		PV	135418	001	00999	12/10/2025	5.1206D	8,786.80		122239	SYSTEMATIC TECHNOLOGIES

Payment Group Control Number 4121
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JMORRISON
Payment Instrument Check Payment
Pay Through Date 12/30/2025

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	SYSTEMATIC TECHNOLOGIES			Summary Total					8,786.80			
	340 1ST AVE SE PO BOX 104											
	RICE MN 56367-8751											
				Payment Amount					8,786.80			
115605	T MOBILE USA INC		PV	135500	001	00999	11/30/2025	L2511300110	50.00		115605	T MOBILE USA INC
	T MOBILE USA INC			Summary Total					50.00			
	ATTN LEGAL & EMRGENCY		PV	135501	001	00999	11/30/2025	L2511300146	50.00			
	RESPONSE FINANCE											
	PO BOX 84445			Summary Total					50.00			
	SEATTLE WA 98124-5745											
				Payment Amount					100.00			
114151	TASC (FEES)		PV	135523	001	00999	12/17/2025	IN3631985	231.50		114151	TASC (FEES)
	TASC			Summary Total					231.50			
	CLIENT INVOICES											
	P O BOX 88278											
	MILWAUKEE WI 53288-0001											
				Payment Amount					231.50			
122366	TRANSWEST TRUCKS		PV	135333	001	00999	12/3/2025	900S12170	616.00		122366	TRANSWEST TRUCKS
	BOYER TRUCKS - MOBILE			Summary Total					616.00			
	A TRANSWEST COMPANY		PV	135334	001	00999	12/3/2025	900S12169	225.50			
	PO BOX 335			Summary Total					225.50			
	BRIGHTON CO 80601		PV	135346	001	00999	12/3/2025	900S12165	132.00			
				Summary Total					132.00			
				Payment Amount								

Payment Group Control Number 4121
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JMORRISON
Payment Instrument Check Payment
Pay Through Date 12/30/2025

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
									973.50			
119268	US HOME LLC	ERO ESC REF 6603 168TH LANE	PV	135198	001	00999	12/4/2025	A122187	1,500.00		119268	US HOME LLC
	US HOME LLC			Summary Total					1,500.00			
	16355 36TH AVENUE N SUITE 100	ERO/DRVWY REF 6611 168TH LANE	PV	135199	001	00999	12/4/2025	A121954	3,500.00			
	PLYMOUTH MN 55446			Summary Total					3,500.00			
		ERO ESC REF 16810 COQUINA ST	PV	135200	001	00999	12/4/2025	A122019	1,500.00			
				Summary Total					1,500.00			
				Payment Amount					6,500.00			
122420	VERTEX UNMANNED SOLUTIONS LLC	HESSE AND HINNENKAMP	PV	135316	001	00999	12/5/2025	5081	598.00		122420	VERTEX UNMANNED SOLUTIONS LLC
	VERTEX UNMANNED SOLUTIONS LLC			Summary Total					598.00			
	14212 23RD AVE N											
	PLYMOUTH MN 55447											
				Payment Amount					598.00			
				Total Amount to be Processed					1,601,291.11			
				Total Number of Payments to be Processed					55			

Payment Group Control Number 4122
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JMORRISON
Payment Instrument T A/P ACH Payment
Pay Through Date 12/30/2025

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
111610	A DYNAMIC DOOR CO. INC.		PV	135317	001	00999	12/2/2025	22511251	403.63		111610	A DYNAMIC DOOR CO. INC.
	A DYNAMIC DOOR CO. INC. 4588 194TH AVENUE NE EAST BETHEL MN 55092			Summary Total					403.63			
				Payment Amount					403.63			
117651	ACCESS MECHANICAL INC		PV	135304	001	00999	12/1/2025	022321-8097	3,300.81		117651	ACCESS MECHANICAL INC
	ACCESS MECHANICAL INC 15901 FOX STREET NW ANDOVER MN 55304			Summary Total					3,300.81			
				Payment Amount					3,300.81			
111385	ACHIEVE SERVICES INC		PV	135259	001	00999	12/3/2025	39922	91.80		111385	ACHIEVE SERVICES INC
	ACHIEVE SERVICES INC 1201 89TH AVENUE NE BLAINE MN 55434			Summary Total					91.80			
				Payment Amount					91.80			
119144	ADVANCED ENGINEERING AND ENV SERV (AE2S)		PV	135417	001	00999	12/9/2025	107676	20,850.70		119144	ADVANCED ENGINEERI AND ENV SERV (AE2S)
	ADVANCED ENGINEERING AND ENV SERV 4050 GARDEN VIEW DRIVE STE 200 GRAND FORKS ND 58201			Summary Total					20,850.70			
				Payment Amount					20,850.70			

Payment Group Control Number 4122
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JMORRISON
Payment Instrument T A/P ACH Payment
Pay Through Date 12/30/2025

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117343	AMAZON CAPITAL SERVICES INC		PV	135224	001	00999	12/1/2025	1XJJ-YDH6-699N	155.12		117343	AMAZON CAPITAL SERVICES INC
	AMAZON CAPITAL SERVICES INC			Summary Total					155.12			
	PO BOX 035184		PV	135308	001	00999	12/8/2025	1V3G-MH6W-3RY7	280.99			
	SEATTLE WA 98124-5184			Summary Total					280.99			
			PV	135315	001	00999	12/8/2025	1GHX-6PYH-6H4R	59.69			
				Summary Total					59.69			
			PV	135320	001	00999	12/8/2025	1Q1G-TPN7-4LWP	176.64			
				Summary Total					176.64			
			PV	135325	001	00999	12/8/2025	1WXY-T14N-3R4W	34.27			
				Summary Total					34.27			
			PV	135361	001	00999	12/8/2025	1MPJ-4PKJ-37VD	50.58			
				Summary Total					50.58			
			PV	135363	001	00999	12/8/2025	1MPJ-4PKJ-3P1K	148.44			
				Summary Total					148.44			
		D Size Batteries	PV	135571	001	00999	12/22/2025	1L6W-6HN7-9CYM	182.93			
				Summary Total					182.93			
			PV	135573	001	00999	12/22/2025	13G9-WK3W-6WJQ	173.81			
				Summary Total					173.81			
			PV	135581	001	00999	12/22/2025	11Q4-9MN4-637J	14.63			
				Summary Total					14.63			
			PV	135582	001	00999	12/22/2025	1L6W-6HN7-3Y17	673.03			
				Summary Total					673.03			
			PV	135590	001	00999	12/22/2025	1FVV-1DR1-4CRF	339.28			
				Summary Total					339.28			
				Payment Amount					2,289.41			

Payment Group Control Number 4122
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JMORRISON
Payment Instrument T A/P ACH Payment
Pay Through Date 12/30/2025

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
109256	AMERICAN ENGINEERING TESTING INC		PV	135210	001	00999	12/1/2025	PJI-081636	1,085.75		109256	AMERICAN ENGINEERIN TESTING INC
	AMERICAN ENGINEERING TESTING INC			Summary Total					1,085.75			
	LOCKBOX 170023 PO BOX 1691		PV	135211	001	00999	12/1/2025	PJI-081637	1,059.00			
	MINNEAPOLIS MN 55480-1691			Summary Total					1,059.00			
			PV	135220	001	00999	12/3/2025	PJI-081728	1,158.50			
				Summary Total					1,158.50			
			PV	135364	001	00999	12/3/2025	PJI-081734	6,026.50			
				Summary Total					6,026.50			
			PV	135365	001	00999	12/3/2025	PJI-081725	653.25			
				Summary Total					653.25			
			PV	135366	001	00999	12/3/2025	PJI-081726	1,185.50			
				Summary Total					1,185.50			
			PV	135367	001	00999	12/3/2025	PJI-081729	5,394.00			
				Summary Total					5,394.00			
				Payment Amount					16,562.50			
100043	ANOKA COUNTY PROPERTY RECORDS TAXATION	Recording	PV	135310	001	00999	11/30/2025	25-49315	46.00		100043	ANOKA COUNTY PROPERTY RECORDS TAXATION
	ANOKA COUNTY PROPERTY RECORDS TAXATION			Summary Total					46.00			
	2100 - 3RD AVENUE ANOKA MN 55303											
				Payment Amount					46.00			

Payment Group Control Number 4122
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JMORRISON
Payment Instrument T A/P ACH Payment
Pay Through Date 12/30/2025

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107587	ANOKA COUNTY TREASURY DEPARTMENT		PV	135402	001	00999	12/10/2025	AR023691	13.95		107587	ANOKA COUNTY TREASURY DEPARTMEN
	ANOKA COUNTY TREASURY DEPARTMENT			Summary Total					13.95			
	2100 3RD AVE STE 300		PV	135527	001	00999	12/16/2025	B251215M/AR023695-023699	1,492.00			
	ANOKA MN 55303-5029			Summary Total					1,492.00			
				Payment Amount					1,505.95			
106346	BAUER BUILT INCORPORATED		PV	135345	001	00999	12/3/2025	940127014	6,037.42		106346	BAUER BUILT INCORPORATED
	BAUER BUILT INCORPORATED			Summary Total					6,037.42			
	8270 W 35W SERVICE DR NE		PV	135492	001	00999	12/15/2025	940127303	1,423.74			
	BLAINE MN 55449			Summary Total					1,423.74			
				Payment Amount					7,461.16			
100647	BOLTON AND MENK INC		PV	135561	001	00999	12/18/2025	0382786	661.50		100647	BOLTON AND MENK INC
	BOLTON AND MENK INC			Summary Total					661.50			
	1960 PREMIER DRIVE		PV	135564	001	00999	12/18/2025	0382784	1,929.50			
	MANKATO MN 56001-5900			Summary Total					1,929.50			
			PV	135567	001	00999	12/18/2025	0382794	189.00			
				Summary Total					189.00			
			PV	135572	001	00999	12/18/2025	0382789	1,775.00			
				Summary Total					1,775.00			
				Payment Amount					4,555.00			

Payment Group Control Number 4122
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Version LOGIS004V
Originator JMORRISON
Payment Instrument T A/P ACH Payment
Pay Through Date 12/30/2025

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116845	CADY BUSINESS TECHNOLOGIES INC		PV	135305	001	00999	12/1/2025	115262	422.24		116845	CADY BUSINESS TECHNOLOGIES INC
	CADY BUSINESS TECHNOLOGIES INC 3030 HARBOR LANE SUITE 104 PLYMOUTH MN 55447			Summary Total					422.24			
				Payment Amount					422.24			
112019	CENTRAL HYDRAULICS INC		PV	135338	001	00999	12/2/2025	00661040	89.08		112019	CENTRAL HYDRAULICS INC
	CENTRAL HYDRAULICS INC 7245 OLD HWY 52 ST CLOUD MN 56303			Summary Total					89.08			
			PV	135342	001	00999	12/3/2025	00661139	43.92			
				Summary Total					43.92			
			PV	135354	001	00999	12/4/2025	00661202	103.59			
				Summary Total					103.59			
			PV	135355	001	00999	12/3/2025	00661179	4,122.00			
				Summary Total					4,122.00			
			PV	135356	001	00999	12/4/2025	00661217	83.08			
				Summary Total					83.08			
			PV	135546	001	00999	12/16/2025	00662151	502.24			
				Summary Total					502.24			
				Payment Amount					4,943.91			
117484	CHETS SHOES LLC		PV	135350	001	00999	11/30/2025	LLC23075	370.00		117484	CHETS SHOES LLC
	CHETS SHOES LLC 8355 UNIVERSITY AVENUE			Summary Total					370.00			
			PV	135538	001	00999	12/16/2025	LLC23155	186.99			

Payment Group Control Number 4122
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JMORRISON
Payment Instrument T A/P ACH Payment
Pay Through Date 12/30/2025

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	NE											
	SPRING LAKE PARK MN 55432			Summary Total					186.99			
				Payment Amount					556.99			
116197	CINTAS CORPORATION		PV	135353	001	00999	12/4/2025	4252019619	48.96		116197	CINTAS CORPORATION
	CINTAS CORPORATION			Summary Total					48.96			
	CINTAS LOC #4K		PV	135490	001	00999	12/11/2025	4252749014	120.96			
	P O BOX 650838			Summary Total					120.96			
	DALLAS TX 75265-0838		PV	135497	001	00999	12/12/2025	4252879881	64.35			
				Summary Total					64.35			
			PV	135551	001	00999	12/18/2025	4253553023	48.96			
				Summary Total					48.96			
			PV	135594	001	00999	12/19/2025	4253731118	48.60			
				Summary Total					48.60			
				Payment Amount					331.83			
114469	CUNINGHAM GROUP ARCHITECTURE INC		PV	135230	001	00999	12/1/2025	65401	6,223.00		114469	CUNINGHAM GROUP ARCHITECTURE INC
	CUNINGHAM GROUP ARCHITECTURE INC			Summary Total					6,223.00			
	201 MAIN STREET SE SUITE 325											
	MINNEAPOLIS MN 55414											
				Payment Amount					6,223.00			
100141	DAVE PERKINS CONTRACTING INC		PV	135562	001	00999	12/18/2025	13341	6,110.00		100141	DAVE PERKINS CONTRACTING INC
	DAVE PERKINS CONTRACTING INC			Summary Total					6,110.00			

Payment Group Control Number 4122
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Version LOGIS004V
Originator JMORRISON
Payment Instrument T A/P ACH Payment
Pay Through Date 12/30/2025

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	19745 NOWTHEN BLVD NW ANOKA MN 55303-9655											
				Payment Amount					6,110.00			
111818	DEANO'S COLLISION SPECIALISTS INC		PV	135536	001	00999	12/19/2025	68580	811.37		111818	DEANO'S COLLISION SPECIALISTS INC
	DEANO'S COLLISION SPECIALISTS INC 11063 173RD AVENUE ELK RIVER MN 55330			Summary Total					811.37			
				Payment Amount					811.37			
113306	DEFINITIVE TECHNOLOGY SOLUTIONS INC		PV	135565	001	00999	12/22/2025	INV304350	456.91		113306	DEFINITIVE TECHNOLOGY SOLUTIO INC
	DEFINITIVE TECHNOLOGY SOLUTIONS INC 9401 JAMES AVENUE SOUTH SUITE 162 BLOOMINGTON MN 55431-2549			Summary Total					456.91			
			PV	135566	001	00999	12/22/2025	INV304349	467.49			
				Summary Total					467.49			
				Payment Amount					924.40			
100144	DEHN OIL COMPANY		PV	135340	001	00999	12/2/2025	25251711	278.85		100144	DEHN OIL COMPANY
	DEHN OIL COMPANY 6735 141ST AVENUE NW RAMSEY MN 55303			Summary Total					278.85			
			PV	135343	001	00999	12/2/2025	119897	2,825.00			
				Summary Total					2,825.00			
			PV	135344	001	00999	12/2/2025	119896	2,094.40			
				Summary Total					2,094.40			
			PV	135357	001	00999	12/4/2025	25251810	178.74			

Payment Group Control Number 4122
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JMORRISON
Payment Instrument T A/P ACH Payment
Pay Through Date 12/30/2025

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				Summary Total					178.74			
			PV	135480	001	00999	12/10/2025	25252129	178.74			
				Summary Total					178.74			
			PV	135481	001	00999	12/1/2025	25252135	100.00			
				Summary Total					100.00			
			PV	135482	001	00999	12/10/2025	120496	2,030.30			
				Summary Total					2,030.30			
			PV	135483	001	00999	12/10/2025	120497	2,796.00			
				Summary Total					2,796.00			
			PV	135544	001	00999	12/17/2025	25252399	563.97			
				Summary Total					563.97			
			PV	135545	001	00999	12/17/2025	25252400	162.25			
				Summary Total					162.25			
			PV	135547	001	00999	12/16/2025	120564	2,775.50			
				Summary Total					2,775.50			
			PV	135548	001	00999	12/16/2025	120563	1,944.50			
				Summary Total					1,944.50			
				Payment Amount					15,928.25			
119266	EARLE M JORGENSEN CO DBA EMJ		PV	135337	001	00999	12/2/2025	S554383462	72.76		119266	EARLE M JORGENSEN C DBA EMJ
	EARLE M JORGENSEN CO DBA EMJ			Summary Total					72.76			
	10650 SOUTH ALAMEDA STREET		PV	135541	001	00999	12/16/2025	B213409462	196.00			
	LYNWOOD CA 90262			Summary Total					196.00			
				Payment Amount					268.76			

Payment Group Control Number 4122
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JMORRISON
Payment Instrument T A/P ACH Payment
Pay Through Date 12/30/2025

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
116175	ECKBERG LAMMERS ATTORNEYS AT LAW	11 2025	PV	135201	001	00999	11/30/2025	11 2025	6,633.00		116175	ECKBERG LAMMERS ATTORNEYS AT LAW
	ECKBERG LAMMERS ATTORNEYS AT LAW			Summary Total					6,633.00			
	1809 NORTHWESTERN AVENUE	Inv #49648	PV	135419	001	00999	11/30/2025	49648	6,193.50			
	STILLWATER MN 55082			Summary Total					6,193.50			
				Payment Amount					12,826.50			
100158	ECM PUBLISHERS INC		PV	135295	001	00999	11/28/2025	1075766	44.00		100158	ECM PUBLISHERS INC
	ECM PUBLISHERS INC			Summary Total					44.00			
	4095 COON RAPIDS BLVD	Inv #1075768	PV	135323	001	00999	11/28/2025	1075768	49.50			
	COON RAPIDS MN 55433			Summary Total					49.50			
		Inv #107567	PV	135324	001	00999	11/28/2025	1075767	82.50			
				Summary Total					82.50			
			PV	135362	001	00999	12/5/2025	1076558	49.50			
				Summary Total					49.50			
			PV	135557	001	00999	12/12/2025	1077418	71.50			
				Summary Total					71.50			
			PV	135586	001	00999	12/12/2025	1077419	60.50			
				Summary Total					60.50			
				Payment Amount					357.50			
117609	EQUIPMENT MANAGEMENT COMPANY		PV	135498	001	00999	12/17/2025	66320	960.00		117609	EQUIPMENT MANAGEMI COMPANY
	EQUIPMENT MANAGEMENT COMPANY			Summary Total					960.00			

Payment Group Control Number 4122
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Version LOGIS004V
Originator JMORRISON
Payment Instrument T A/P ACH Payment
Pay Through Date 12/30/2025

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	22824 WEST WINCHESTER DRIVE CHANNAHON IL 60410											
				Payment Amount					960.00			
113321	FACTORY MOTOR PARTS CO		PV	135493	001	00999	12/12/2025	6-1710116	90.81		113321	FACTORY MOTOR PART CO
	FACTORY MOTOR PARTS CO BIN 139107 P O BOX 9107 MINNEAPOLIS MN 55480-9107			Summary Total					90.81			
				Payment Amount					90.81			
100143	FERGUSON WATERWORKS # 2518		PV	135205	001	00999	12/1/2025	0559202	665.27		100143	FERGUSON WATERWOF # 2518
	FERGUSON WATERWORKS 2516 P O BOX 802817 CHICAGO IL 60680-2817			Summary Total					665.27			
			PV	135218	001	00999	11/28/2025	0552819	4,993.42			
				Summary Total					4,993.42			
			PV	135369	001	00999	12/9/2025	0559798	677.87			
				Summary Total					677.87			
			PV	135474	001	00999	12/11/2025	0559309	3,176.94			
				Summary Total					3,176.94			
			PV	135499	001	00999	12/16/2025	0559937	307.26			
				Summary Total					307.26			
				Payment Amount					9,820.76			
100200	GOPHER STATE ONE CALL INC		PV	135204	001	00999	11/30/2025	5110702	207.90		100200	GOPHER STATE ONE CALL INC

Payment Group Control Number 4122
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JMORRISON
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Pay Through Date 12/30/2025

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	GOPHER STATE ONE CALL 7223 PARKWAY DRIVE SUITE 210 HANOVER MD 21076-1317			Summary Total					207.90			
				Payment Amount					207.90			
100204	GRAFIX SHOPPE		PV	135578	001	00999	12/22/2025	168460	1,655.00		100204	GRAFIX SHOPPE
	GRAFIX SHOPPE 3225 NEIL ARMSTRONG BLVD STE 600 EAGAN MN 55121			Summary Total					1,655.00			
				Payment Amount					1,655.00			
112564	GROUP HEALTH INC WORKSITE		PV	135524	001	00999	12/11/2025	7138033	249.26		112564	GROUP HEALTH INC WORKSITE
	GROUP HEALTH INC WORKSITE M.S. # 21109A P O BOX 1309 MINNEAPOLIS MN 55440-1309			Summary Total					249.26			
				Payment Amount					249.26			
103027	H AND L MESABI		PV	135549	001	00999	12/18/2025	15719	3,142.00		103027	H AND L MESABI
	H & L MESABI 1524 EAST 37TH STREET PO BOX 909 HIBBING MN 55746			Summary Total					3,142.00			
				Payment Amount					3,142.00			
122388	H+U CONSTRUCTION		PV	135219	001	00999	11/30/2025	250402	11,186.50		122388	H+U CONSTRUCTION
	H+U CONSTRUCTION			Summary Total					11,186.50			

Payment Group Control Number 4122
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JMORRISON
Payment Instrument T A/P ACH Payment
Pay Through Date 12/30/2025

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	5555 W 78TH ST STE A EDINA MN 55439											
				Payment Amount					11,186.50			
100209	HAKANSON ANDERSON ASSOC INC		PV	135410	001	00999	11/30/2025	56275	906.25		100209	HAKANSON ANDERSON ASSOC INC
	HAKANSON ANDERSON ASSOC INC 3601 THURSTON AVENUE ANOKA MN 55303-1063			Summary Total					906.25			
			PV	135411	001	00999	11/30/2025	56276	901.25			
				Summary Total					901.25			
				Payment Amount					1,807.50			
100211	HAWKINS INC		PV	135370	001	00999	12/9/2025	7276647	2,062.45		100211	HAWKINS INC
	HAWKINS INC P O BOX 860263 MINNEAPOLIS MN 55486-0263			Summary Total					2,062.45			
			PV	135473	001	00999	12/15/2025	7280816	100.00			
				Summary Total					100.00			
				Payment Amount					2,162.45			
119617	HIRSHFIELD'S		PV	135502	001	00999	12/16/2025	22196772	126.54		119617	HIRSHFIELD'S
	HIRSHFIELD'S 725 2ND AVENUE N MINNEAPOLIS MN 55405			Summary Total					126.54			
				Payment Amount					126.54			
112160	HOLIDAY COMPANIES		PV	135216	001	00999	12/1/2025	046801122500	158.50		112160	HOLIDAY COMPANIES
	HOLIDAY COMPANIES 6000 CLEARWATER DR STE 300			Summary Total					158.50			

Payment Group Control Number 4122
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Version LOGIS004V
Originator JMORRISON
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Pay Through Date 12/30/2025

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	MINNETONKA MN 55343											
				Payment Amount					158.50			
112475	INNOVATIVE OFFICE SOLUTIONS		PV	135413	001	00999	12/11/2025	IN5006159	93.26		112475	INNOVATIVE OFFICE SOLUTIONS
	INNOVATIVE OFFICE SOLUTIONS			Summary Total					93.26			
	LOCKBOX 131434		PV	135414	001	00999	12/12/2025	IN5007458	28.48			
	P O BOX 1414			Summary Total					28.48			
	MINNEAPOLIS MN 55480-1414											
				Payment Amount					121.74			
121552	LINCOLN NATIONAL LIFE INSURANCE CO	POLICY 1094824	PV	135568	001	00999	12/1/2025	1094824 DEC 2025	2,641.90		121552	LINCOLN NATIONAL LIFE INSURANCE CO
	LINCOLN FINANCIAL GROUP			Summary Total					2,641.90			
	PO BOX 0821											
	CAROL STREAM IL 60132-0821											
				Payment Amount					2,641.90			
100266	LOGIS		PV	135468	001	00999	12/15/2025	153035	4,275.42		100266	LOGIS
	LOCAL GOVERNMENT INFORMATION SYSTEMS ASS			Summary Total					4,275.42			
	5750 DULUTH STREET		PV	135469	001	00999	12/15/2025	153111	4,680.00			
	GOLDEN VALLEY MN 55422-4036			Summary Total					4,680.00			
			PV	135470	001	00999	12/15/2025	152989	20,000.00			
				Summary Total					20,000.00			
			PV	135471	001	00999	12/15/2025	153075	10,933.29			
				Summary Total					10,933.29			

Payment Group Control Number 4122
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Version LOGIS004V
Originator JMORRISON
Payment Instrument T A/P ACH Payment
Pay Through Date 12/30/2025

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
				Payment Amount					39,888.71			
103472	MAILING SOLUTIONS		PV	135223	001	00999	12/2/2025	44520	344.64		103472	MAILING SOLUTIONS
	MAILING SOLUTIONS 2951 100TH CT NE #150 BLAINE MN 55449-5126			Summary Total					344.64			
				Payment Amount					344.64			
121127	MASTERS TELECOM LLC		PV	135307	001	00999	12/5/2025	71453	65.65		121127	MASTERS TELECOM LL(
	MASTERS TELECOM LLC 1225 NW 17TH AVE STE 101 DELRAY BEACH FL 33445			Summary Total					65.65			
				Payment Amount					65.65			
117425	MAUER MAIN CHEVROLET		PV	135487	001	00999	12/8/2025	5309696	560.04		117425	MAUER MAIN CHEVROL
	MAUER MAIN CHEVROLET 435 WEST MAIN STREET ANOKA MN 55303			Summary Total					560.04			
			PD	135488	001	00999	12/30/2025	CM-5309731	204.84-			
				Summary Total					204.84-			
			PV	135489	001	00999	12/9/2025	5309707	255.49			
				Summary Total					255.49			
				Payment Amount					610.69			
100284	MENARDS ELK RIVER		PV	135303	001	00999	12/6/2025	28246	57.14		100284	MENARDS ELK RIVER
	MENARDS ELK RIVER 19521 EVANS STREET NW			Summary Total					57.14			
			PV	135309	001	00999	12/3/2025	27996	362.61			

Payment Group Control Number 4122
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JMORRISON
Payment Instrument T A/P ACH Payment
Pay Through Date 12/30/2025

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	ELK RIVER MN 55330-1077			Summary Total					362.61			
			PV	135528	001	00999	12/12/2025	28545	58.69			
				Summary Total					58.69			
				Payment Amount					478.44			
100285	MET COUNCIL ENVIRONMENTAL SRV	INV #1197856	PV	135202	001	00999	12/2/2025	0001197856	116,554.78		100285	MET COUNCIL ENVIRONMENTAL SRV
	MET COUNCIL ENVIRONMENTAL SRV P O BOX 856513 MINNEAPOLIS MN 55485-6513			Summary Total					116,554.78			
				Payment Amount					116,554.78			
119825	METRO CREATIVE GRAPHICS INC		PV	135288	001	00999	11/30/2025	438430	99.00		119825	METRO CREATIVE GRAPHICS INC
	METRO CREATIVE GRAPHICS INC PO BOX 2085 LIVINGSTON NJ 07039			Summary Total					99.00			
				Payment Amount					99.00			
108208	METRO PRODUCTS LLC		PV	135477	001	00999	12/4/2025	189482	91.43		108208	METRO PRODUCTS LLC
	METRO PRODUCTS LLC 7401 CENTRAL AVENUE NE FRIDLEY MN 55432			Summary Total					91.43			
			PV	135486	001	00999	12/11/2025	189579	195.25			
				Summary Total					195.25			
				Payment Amount					286.68			
121496	MUNICIPALH2O		PV	135206	001	00999	12/1/2025	14813	4,800.00		121496	MUNICIPALH2O

Payment Group Control Number 4122
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JMORRISON
Payment Instrument T A/P ACH Payment
Pay Through Date 12/30/2025

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	MUNICIPALH2O 815 TECHNOLOGY DR #242568 LITTLE ROCK AR 72223			Summary Total					4,800.00			
				Payment Amount					4,800.00			
100345	NAPA AUTO PARTS ELK RIVER		PV	135479	001	00999	12/11/2025	320962	16.80		100345	NAPA AUTO PARTS ELK RIVER
	NAPA AUTO PARTS ELK RIVER 17137 YALE STREET NW ELK RIVER MN 55330			Summary Total					16.80			
				Payment Amount					16.80			
101234	NORTH VALLEY INC	FINAL PAY APP 5 25-05 HIGH PT	PV	135509	001	09435	12/23/2025	25-05 #5 FINAL	34,804.14		101234	NORTH VALLEY INC
	NORTH VALLEY INC	FINAL PAY APP 5 25-05 HIGH PT	PV	135509	002	09435	12/23/2025	25-05 #5 FINAL	3,571.10			
	20015 IGUANA STREET NW #100 NOWTHEN MN 55330			Summary Total					38,375.24			
		FINAL PAY APP 4 MSA SUNWOOD DR	PV	135510	001	09402	12/23/2025	25-02 #4 FINAL	7,563.25			
		FINAL PAY APP 4 MSA SUNWOOD DR	PV	135510	002	09402	12/23/2025	25-02 #4 FINAL	50.53			
				Summary Total					7,613.78			
		FINAL PAY APP 5 NBRHD OVRLY	PV	135511	001	09435	12/23/2025	25-07 #5 FINAL	20,066.77			
		FINAL PAY APP 5 NBRHD OVRLY	PV	135511	002	09435	12/23/2025	25-07 #5 FINAL	927.26			
		FINAL PAY APP 5 NBRHD OVRLY	PV	135511	003	09435	12/23/2025	25-07 #5 FINAL	101.40			
		FINAL PAY APP 5 NBRHD OVRLY	PV	135511	004	09435	12/23/2025	25-07 #5 FINAL	531.39			

Payment Group Control Number 4122
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Payment Instrument T A/P ACH Payment
Pay Through Date 12/30/2025

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
		FINAL PAY APP 5 NBRHD OVRLY	PV	135511	005	09435	12/23/2025	25-07 #5 FINAL	7,405.42			
				Summary Total					29,032.24			
				Payment Amount					75,021.26			
100988	NORTHERN SAFETY TECHNOLOGY		PV	135351	001	00999	12/4/2025	60233	511.36		100988	NORTHERN SAFETY TECHNOLOGY
	NORTHERN SAFETY TECHNOLOGY 5708 UPPER 147TH STREET W SUITE 107 APPLE VALLEY MN 55124			Summary Total					511.36			
				Payment Amount					511.36			
116698	NORTHERN SALT INC		PV	135348	001	00999	12/3/2025	33544	7,189.60		116698	NORTHERN SALT INC
	NORTHERN SALT INC P O BOX 1028 FOREST LAKE MN 55025-5028			Summary Total					7,189.60			
			PV	135542	001	00999	12/16/2025	33846	5,584.20			
				Summary Total					5,584.20			
				Payment Amount					12,773.80			
100363	NORTHERN SANITARY SUPPLY CO		PV	135207	001	00999	11/26/2025	100612-1	57.63		100363	NORTHERN SANITARY SUPPLY CO
	NORTHERN SANITARY SUPPLY CO 341 COON RAPIDS BLVD MINNEAPOLIS MN 55433			Summary Total					57.63			
			PV	135208	001	00999	11/26/2025	100643	236.97			
				Summary Total					236.97			
			PV	135465	001	00999	12/11/2025	100709	427.25			
				Summary Total					427.25			
			PV	135526	001	00999	12/18/2025	100747	160.75			

Payment Group Control Number 4122
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Originator JMORRISON
Payment Instrument T A/P ACH Payment
Pay Through Date 12/30/2025

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
				Summary Total					160.75			
				Payment Amount					882.60			
115071	NORTHLAND OCCUPATIONAL HEALTH		PV	135260	001	00999	12/2/2025	2577036	200.00		115071	NORTHLAND OCCUPATIONAL HEALTH
	NORTHLAND OCCUPATIONAL HEALTH 7533 SUNWOOD DRIVE NW SUITE 212 RAMSEY MN 55303			Summary Total					200.00			
			PV	135261	001	00999	12/2/2025	2577024	122.00			
				Summary Total					122.00			
			PV	135287	001	00999	12/4/2025	2577052	200.00			
				Summary Total					200.00			
			PV	135412	001	00999	12/10/2025	2577116	100.00			
				Summary Total					100.00			
				Payment Amount					622.00			
110480	OPUS 21 MANAGEMENT SOLUTIONS	Inv #251149	PV	135420	001	00999	12/13/2025	251149	654.11		110480	OPUS 21 MANAGEMENT SOLUTIONS
	OPUS 21 MANAGEMENT SOLUTIONS 680 COMMERCE DRIVE SUITE 160 WOODBURY MN 55125			Summary Total					654.11			
				Payment Amount					654.11			
119638	O'REILLY AUTO PARTS	EP DISCOUNT TAKEN	PV	135563	001	00999	12/19/2025	6193-230387	52.63		119638	O'REILLY AUTO PARTS
	O'REILLY AUTO PARTS PO BOX 9464 SPRINGFIELD MO 65801-9464			Summary Total					52.63			
		EP DISCOUNT TAKEN	PV	135587	001	00999	12/19/2025	6193-230376	177.82			
				Summary Total					177.82			

Payment Group Control Number 4122
Bank Account 999.1010 CASH IN BANK 00002224
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Originator JMORRISON
Payment Instrument T A/P ACH Payment
Pay Through Date 12/30/2025

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
				Payment Amount					230.45			
112421	PERRILL		PV	135478	001	00999	12/1/2025	265342	200.00		112421	PERRILL
	PERRIL 110 CHESHIRE LANE SUITE 105 MINNETONKA MN 55305			Summary Total					200.00			
				Payment Amount					200.00			
111488	POPP.COM INC		PV	135312	001	00999	11/30/2025	992900726 NOV 2025	180.95		111488	POPP.COM INC
	POPP.COM INC 620 MENDELSSOHN AVE NO SUITE 101 GOLDEN VALLEY MN 55427			Summary Total					180.95			
				Payment Amount					180.95			
113444	PRECISE		PV	135589	001	00999	12/22/2025	IN200-2009895	1,242.00		113444	PRECISE
	PRECISE 8633 EAGLE CREEK PKWY SAVAGE MN 55378			Summary Total					1,242.00			
				Payment Amount					1,242.00			
107978	PREMIER COMMERCIAL PROPERTIES INC	6781 Hwy 10 Property Mgmt	PV	135574	001	00999	12/22/2025	10552	600.00		107978	PREMIER COMMERCIAL PROPERTIES INC
	PREMIER COMMERCIAL PROPERTIES INC 299 COON RAPIDS BLVD NW #200 COON RAPIDS MN 55433			Summary Total					600.00			
				Payment Amount					600.00			

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Originator JMORRISON
Payment Instrument T A/P ACH Payment
Pay Through Date 12/30/2025

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
121041	RED WING BUSINESS ADVANTAGE ACCOUNT		PV	135476	001	00999	12/10/2025	20251210114394	382.74		121041	RED WING BUSINESS ADVANTAGE ACCOUNT
	RED WING BUSINESS ADVANTAGE ACCOUNT PO BOX 844329 DALLAS TX 75284-4329			Summary Total					382.74			
				Payment Amount					382.74			
121170	RIDGEWAY AND ASSOCIATES		PV	135215	001	00999	11/30/2025	3443	730.00		121170	RIDGEWAY AND ASSOCIATES
	RIDGEWAY AND ASSOCIATES 1030 COUNTY ROAD E WEST #140 SHOREVIEW MN 55126			Summary Total					730.00			
				Payment Amount					730.00			
116092	ROADKILL ANIMAL CONTROL		PV	135332	001	00999	11/30/2025	11 2025	516.00		116092	ROADKILL ANIMAL CONTROL
	ROADKILL ANIMAL CONTROL 520 HAROLD DRIVE BURNSVILLE MN 55337			Summary Total					516.00			
				Payment Amount					516.00			
117285	RUM RIVER CONSULTANTS		PV	135225	001	00999	11/28/2025	1049	19,207.05		117285	RUM RIVER CONSULTANTS
	RUM RIVER CONSULTANTS 23340 CREE ST NW ST FRANCIS MN 55070			Summary Total					19,207.05			

Payment Group Control Number 4122
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Originator JMORRISON
Payment Instrument T A/P ACH Payment
Pay Through Date 12/30/2025

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
				Payment Amount					19,207.05			
100431	SAFETY KLEEN CORPORATION		PV	135331	001	00999	12/3/2025	R003556864	110.97		100431	SAFETY KLEEN CORPORATION
	SAFETY KLEEN CORPORATION			Summary Total					110.97			
	PO BOX 975201		PV	135592	001	00999	12/9/2025	98654225	418.76			
	DALLAS TX 75397-5201			Summary Total					418.76			
				Payment Amount					529.73			
107711	SCHINDLER ELEVATOR		PV	135209	001	00999	12/1/2025	4607303678	1,818.72		107711	SCHINDLER ELEVATOR
	SCHINDLER ELEVATOR P O BOX 93050 CHICAGO IL 60673-3050			Summary Total					1,818.72			
				Payment Amount					1,818.72			
119121	SLOTH INSPECTIONS INC		PV	135203	001	00999	11/30/2025	11302025	7,138.50		119121	SLOTH INSPECTIONS INC
	SLOTH INSPECTIONS INC 2089 175TH LANE NW ANDOVER MN 55304			Summary Total					7,138.50			
				Payment Amount					7,138.50			
100469	STREICHER'S POLICE EQUIPMENT		PV	135406	001	00999	12/10/2025	I1798776	40.99		100469	STREICHER'S POLICE EQUIPMENT
	STREICHER'S POLICE EQUIPMENT			Summary Total					40.99			
	10911 WEST HWY 55		PV	135461	001	00999	12/10/2025	I1798775	1,669.00			

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Payment Instrument T A/P ACH Payment
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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	MINNEAPOLIS MN 55441			Summary Total					1,669.00			
			PV	135517	001	00999	12/16/2025	I1799867	200.00			
				Summary Total					200.00			
			PV	135575	001	00999	12/22/2025	I1800828	400.95			
				Summary Total					400.95			
			PV	135580	001	00999	12/19/2025	I1800512	38.99			
				Summary Total					38.99			
				Payment Amount					2,349.93			
110313	SUMMIT FIRE PROTECTION		PV	135299	001	00999	12/4/2025	3698663	122.50		110313	SUMMIT FIRE PROTECTION
	SUMMIT FIRE PROTECTION P O BOX 851675 MINNEAPOLIS MN 55485-1675			Summary Total					122.50			
				Payment Amount					122.50			
114486	SUN LIFE ASSURANCE COMPANY OF CANADA	POLICY 237724	PV	135569	001	00999	12/1/2025	237724 DEC 2025	1,431.50		114486	SUN LIFE ASSURANCE COMPANY OF CANADA
	SUN LIFE ASSURANCE COMPANY OF CANADA PO BOX 7247 SORT 7184 PHILADELPHIA PA 19170-7184			Summary Total					1,431.50			
				Payment Amount					1,431.50			
100485	TIMESAVER OFF SITE SECRETARIAL INC		PV	135289	001	00999	11/28/2025	31510	172.00		100485	TIMESAVER OFF SITE SECRETARIAL INC
	TIMESAVER OFF SITE SECRETARIAL INC 21021 KAROLINE COURT N			Summary Total					172.00			
			PV	135290	001	00999	11/28/2025	31460	263.01			

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	FOREST LAKE MN 55025			Summary Total					263.01			
			PV	135291	001	00999	11/28/2025	31511	172.00			
				Summary Total					172.00			
			PV	135292	001	00999	11/28/2025	31512	172.00			
				Summary Total					172.00			
			PV	135293	001	00999	11/28/2025	31509	172.00			
				Summary Total					172.00			
			PV	135415	001	00999	12/12/2025	31541	337.63			
				Summary Total					337.63			
			PV	135416	001	00999	12/12/2025	31599	172.00			
				Summary Total					172.00			
				Payment Amount					1,460.64			
112688	TITAN MACHINERY		PV	135347	001	00999	12/1/2025	PS1025372-2	104.15		112688	TITAN MACHINERY
	TITAN MACHINERY 14375 JAMES ROAD ROGERS MN 55374			Summary Total					104.15			
				Payment Amount					104.15			
103641	TRANSWEST TRUCKS ST MICHAEL		PV	135329	001	00999	12/9/2025	093P45089	348.52		103641	TRANSWEST TRUCKS S MICHAEL
	TRANSWEST TRUCKS ST MICHAEL P O BOX 335 BRIGHTON CO 80601			Summary Total					348.52			
				Payment Amount					348.52			

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Payment Instrument T A/P ACH Payment
Pay Through Date 12/30/2025

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
120500	UNLIMITED SUPPLIES INC		PV	135352	001	00999	12/4/2025	505721	118.55		120500	UNLIMITED SUPPLIES INC
	UNLIMITED SUPPLIES INC			Summary Total					118.55			
	13021 16TH AVE N		PV	135543	001	00999	12/17/2025	507692	113.33			
	PLYMOUTH MN 55441			Summary Total					113.33			
				Payment Amount					231.88			
106990	USABLUEBOOK		PV	135513	001	00999	12/15/2025	INV00910405	1,540.87		106990	USABLUEBOOK
	USA BLUE BOOK			Summary Total					1,540.87			
	PO BOX 9004		PV	135514	001	00999	12/15/2025	INV00910409	38.95			
	GURNEE IL 60031-9004			Summary Total					38.95			
				Payment Amount					1,579.82			
115020	VARITECH INDUSTRIES INC		PV	135491	001	00999	12/12/2025	IN060-2004985	191.72		115020	VARITECH INDUSTRIES INC
	VARITECH INDUSTRIES INC			Summary Total					191.72			
	8633 EAGLE CREEK PARKWAY											
	SAVAGE MN 55378											
				Payment Amount					191.72			
121813	VERIFIED FIRST LLC		PV	135294	001	00999	11/30/2025	INV-000583105	178.00		121813	VERIFIED FIRST LLC
	VERIFIED FIRST LLC			Summary Total					178.00			
	PO BOX 246											
	SPOKANE WA 99210											
				Payment Amount					178.00			

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Payment Instrument T A/P ACH Payment
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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
106351	WATER LABORATORIES, INC		PV	135222	001	00999	12/2/2025	10750	780.00		106351	WATER LABORATORIES INC
	WATER LABORATORIES, INC 333 EAST MAIN STREET PO BOX 388 ELK RIVER MN 55330						Summary Total		780.00			
							Payment Amount		780.00			
100543	ZIEGLER INC		PV	135335	001	00999	11/20/2025	S1000727736	817.81		100543	ZIEGLER INC
	ZIEGLER INC SDS 12-0436 PO BOX 86 MINNEAPOLIS MN 55486-0436						Summary Total		817.81			
							Payment Amount		817.81			
							Total Amount to be Processed		437,085.70			
							Total Number of Payments to be Processed		76			

Checks - 1,601,291.11
ACH - 437,085.70
Total A/P - 2,038,376.81

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #26-012

RESOLUTION APPROVING CASH DISBURSEMENTS MADE AND AUTHORIZING PAYMENT OF ACCOUNTS PAYABLE INVOICING RECEIVED DURING THE PERIOD OF DECEMBER 4, 2025 THROUGH DECEMBER 30, 2025

WHEREAS, the City of Ramsey Finance Department has made cash disbursements and received accounts payable invoicing during the period of December 4, 2025 through December 30, 2025 in the amount of $4,628,377.56 and

WHEREAS, the City Council of the City of Ramsey is required to authorize payment for all disbursement transactions.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the Ramsey City Council hereby approves the cash disbursements made and authorizes payment of the accounts payable invoices as detailed in the attached Bills List for the period December 4, 2025 through December 30, 2025 in the amount of $4,628,377.56.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

Mayor Heineman
Councilmember
Councilmember
Councilmember
Councilmember
Councilmember
Councilmember

and the following voted against the same:

None

and the following abstained:

None

and the following were absent:

None

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 13th day of January, 2026.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session

Meeting Date: 01/13/2026

Primary Strategic Plan Initiative:

Title:

Adopt Resolution #26-019 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of December 31, 2025 through January 7, 2026.

Purpose/Background:

Adopt Resolution #26-019 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of December 31, 2025 through January 7, 2026.

Recommendation:

Staff Recommends to Adopt Resolution #26-019 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of December 31, 2025 through January 7, 2026.

Outcome/Action:

Motion to Adopt Resolution #26-019 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of December 31, 2025 through January 7, 2026.

Attachments

Bills List 01/13/2026

Resolution 26-019

Form Review

Inbox	Reviewed By	Date
Diana Lund	Diana Lund	01/08/2026 07:36 AM
Brian Hagen	Brian Hagen	01/08/2026 03:20 PM
Form Started By: Jennifer Morrison		Started On: 01/07/2026 02:21 PM
Final Approval Date: 01/08/2026		

RAMSEY CITY COUNCIL MEETING

1.13.2026

BILLS LIST

DISBURSEMENTS TO BE APPROVED THIS MEETING:

DISBURSEMENT TYPE:	SUBMITTED FOR APPROVAL
Prepaids 12.31.25 - 1.7.26	$ 221,306.47
Accounts Payable 12.31.25 - 1.7.26	257,794.35
Payroll 1.2.26	270,074.76
Debt Service	
Pay Estimates- Projects	
TOTAL SUBMITTED FOR APPROVAL THIS MEETING (Invoices Available for Reviewal)	**$ 749,175.58**

DISBURSEMENTS PREVIOUSLY APPROVED AND PAID:

	APPROVED PREVIOUS MTG	2025 Y.T.D.
PREPAIDS	$ 1,642,767.18	$ 12,996,206.64
PREPAID ADJUSTMENTS		
ACCOUNTS PAYABLE INVOICING	1,118,106.31	13,449,650.05
ACCT PAYABLE INVOICING ADJUSTMENTS		
NET PAYROLL TOTAL	633,048.57	7,635,449.48
CORRECTION TO PAYROLL		
DEBT SERVICE	314,185.00	4,258,651.26
CORRECTION TO DEBT SERVICE		
PAY ESTIMATE(S) - PROJECTS	920,270.50	20,147,486.75
TOTAL CASH DISBURSEMENTS PREVIOUSLY APPROVED	**$ 4,628,377.56**	**$ 58,487,444.18**

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12/31/2025– 1/7/2026

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
95010226	**1/2/2026**		**122049 VOYA INSTITUTIONAL TRUST COMPANY**							
		7,100.89			135605	12312513082316	9101.2176		LIFE/HEALTH-EMPLOYEE	GENERAL FUND
		7,100.89								
96010226	**1/2/2026**		**122049 VOYA INSTITUTIONAL TRUST COMPANY**							
		15,863.52			135604	12312513082315	9101.2175		DEFERRED COMPENSATION	GENERAL FUND
		15,863.52								
97010226	**1/2/2026**		**118579 ND CHILD SUPPORT DIVISION**							
		287.08			135603	12312513082314	9101.2185		GARNISHMENTS/SUPPORT	GENERAL FUND
		287.08								
98010226	**1/2/2026**		**115568 ALERUS FINANCIAL NA**							
		11,104.50			135602	12312513082313	9101.2176		LIFE/HEALTH-EMPLOYEE	GENERAL FUND
		11,104.50								
99010226	**1/2/2026**		**107962 TOTAL ADMINISTRATIVE SERV (DO NOT USE)**							
		600.00			135601	12312513082312	9101.2176		LIFE/HEALTH-EMPLOYEE	GENERAL FUND
		600.00								
99250486	**1/2/2026**		**100301 MN CHILD SUPPORT PAYMENT CNTR**							
		278.26			135610	1231251308234	9101.2185		GARNISHMENTS/SUPPORT	GENERAL FUND
		543.14			135611	1231251308235	9101.2185		GARNISHMENTS/SUPPORT	GENERAL FUND
		821.40								
99302024	**1/2/2026**		**100223 ICMA RETIREMENT TRUST 457**							
		1,955.04			135598	1231251308231	9101.2175		DEFERRED COMPENSATION	GENERAL FUND
		1,955.04								
99350624	**1/2/2026**		**100601 MN DEPT OF REV WH**							
		18,430.95			135614	1231251308238	9101.2172		STATE WITHHOLDING	GENERAL FUND
		18,430.95								
99439929	**1/2/2026**		**101306 IRS**							
		22,121.31			135599	12312513082310	9101.2173		FICA & MEDICARE-EMPLOYEE	GENERAL FUND
		22,121.31			135600	12312513082311	9101.2182		FICA & MEDICARE-EMPLOYER	GENERAL FUND
		38,667.93			135615	1231251308239	9101.2171		FEDERAL WITHHOLDING	GENERAL FUND
		82,910.55								
99831917	**1/2/2026**		**100398 PUBLIC EMPLOYEES RETIREMENT ASSN**							
		35,288.99			135612	1231251308236	9101.2174		PERA-EMPLOYEE	GENERAL FUND

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
99831917	**1/2/2026**		**100398 PUBLIC EMPLOYEES RETIREMENT ASSN**						**Continued...**	
		46,943.55			135613	1231251308237	9101.2183		PERA-EMPLOYER	GENERAL FUND
		82,232.54								
		221,306.47	Grand Total							

Payment Instrument Totals

Checks	
EFT Payments	221,306.47
Total Payments	221,306.47

Payment Group Control Number 4125
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JMORRISON
Payment Instrument Check Payment
Pay Through Date 1/14/2026

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
121025	ALPHA TRAINING AND TACTICS LLC		PV	135693	001	00999	12/31/2025	2025-0353	772.80		121025	ALPHA TRAINING AN TACTICS LLC
	ALPHA TRAINING AND TACTICS LLC			Summary Total					772.80			
	15247 61ST STREET NE		PV	135694	001	00999	12/31/2025	2025-0354	1,740.70			
	SPICER MN 56288			Summary Total					1,740.70			
				Payment Amount					2,513.50			
100063	ASPEN MILLS		PV	135670	001	00999	12/23/2025	367658	59.95		100063	ASPEN MILLS
	ASPEN MILLS			Summary Total					59.95			
	8201 C CENTRAL AVE NE		PV	135671	001	00999	12/23/2025	367660	59.95			
	SPRING LAKE PARK MN 55432			Summary Total					59.95			
			PV	135672	001	00999	12/24/2025	367757	76.97			
				Summary Total					76.97			
			PV	135682	001	00999	12/27/2025	367792	787.08			
				Summary Total					787.08			
			PV	135704	001	00999	12/18/2025	367332	104.95			
				Summary Total					104.95			
			PV	135707	001	00999	12/30/2025	367912	899.00			
				Summary Total					899.00			
			PV	135708	001	00999	12/30/2025	367947	1,118.00			
				Summary Total					1,118.00			
		DAHLBERG	PV	135709	001	00999	12/30/2025	367957	1,936.36			
				Summary Total					1,936.36			
			PV	135710	001	00999	12/30/2025	367948	2,230.71			
				Summary Total					2,230.71			
			PV	135711	001	00999	12/30/2025	367932	382.31			

Payment Group Control Number 4125
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JMORRISON
Payment Instrument Check Payment
Pay Through Date 1/14/2026

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
				Summary Total					382.31			
			PV	135712	001	00999	12/30/2025	367931	293.88			
				Summary Total					293.88			
			PV	135713	001	00999	12/30/2025	367949	633.25			
				Summary Total					633.25			
				Payment Amount					8,582.41			
122475	CEDAR PLUMBING LLC		PV	135689	001	00999	12/7/2025	8900	935.00		122475	CEDAR PLUMBING L
	CEDAR PLUMBING LLC 20612 MONROE ST CEDAR MN 55011			Summary Total					935.00			
				Payment Amount					935.00			
114451	COMPASS MINERALS	MOISTURE DISCOUNT	PV	135718	001	00999	12/23/2025	1592178	14,856.80		114451	COMPASS MINERALS
	COMPASS MINERALS			Summary Total					14,856.80			
	P O BOX 277043	MOISTURE DISCOUNT	PV	135719	001	00999	12/29/2025	1593840	11,395.85			
	ATLANTA GA 30384-7043			Summary Total					11,395.85			
				Payment Amount					26,252.65			
104267	ELITE SANITATION		PV	135678	001	00999	12/22/2025	32261	131.16		104267	ELITE SANITATION
	ELITE SANITATION PO BOX 526 ELK RIVER MN 55330			Summary Total					131.16			
				Payment Amount					131.16			
110760	FIRE SAFETY USA, INC		PV	135703	001	00999	12/29/2025	250729	487.50		110760	FIRE SAFETY USA, I

Payment Group Control Number 4125
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JMORRISON
Payment Instrument Check Payment
Pay Through Date 1/14/2026

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	FIRE SAFETY USA, INC 3253 19TH STREET NW ROCHESTER MN 55901			Summary Total					487.50			
				Payment Amount					487.50			
115760	HENRY SCHEIN INC		PD	135673	001	00999	12/31/2025	27061501	133.00-		115760	HENRY SCHEIN INC
	HENRY SCHEIN INC DEPT CH 10241 PALATINE IL 60055-0241			Summary Total					133.00-			
			PV	135674	001	00999	12/22/2025	51232649	964.49			
				Summary Total					964.49			
				Payment Amount					831.49			
100293	MIDC ENTERPRISES		PV	135695	001	00999	12/31/2025	I0053244	3,600.00		100293	MIDC ENTERPRISES
	MIDC ENTERPRISES 1450 WEST COUNTY ROAD C ROSEVILLE MN 55113			Summary Total					3,600.00			
				Payment Amount					3,600.00			
121461	NEWEGG BUSINESS INC		PV	135677	001	00999	12/17/2025	1305905366	2,427.00		121461	NEWEGG BUSINESS
	NEWEGG BUSINESS INC PO BOX 31001-2895 PASADENA CA 91110-2895			Summary Total					2,427.00			
				Payment Amount					2,427.00			
100359	NORTH METRO MAYORS ASSN		PV	135706	001	00999	12/23/2025	99000736	11,303.00		100359	NORTH METRO MAY ASSN
	NORTH METRO MAYORS ASSN			Summary Total					11,303.00			

Payment Group Control Number 4125
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JMORRISON
Payment Instrument Check Payment
Pay Through Date 1/14/2026

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	1601 UTICA AVE S STE 213 MINNEAPOLIS MN 55416											
				Payment Amount					11,303.00			
116752	NORTH RISK PARTNERS- BEARENCE	Inv #7872350	PV	135696	001	00999	12/29/2025	7872350	8,000.00		116752	NORTH RISK PARTNI BEARENCE
	NORTH RISK PARTNERS- BEARENCE 2010 CENTRE POINTE BLVD MENDOTA HEIGHTS MN 55120			Summary Total					8,000.00			
				Payment Amount					8,000.00			
120956	SESAC		PV	135714	001	00999	1/1/2026	10875716	1,278.00		120956	SESAC
	SESAC PO BOX 737457 DALLAS TX 75373-7457			Summary Total					1,278.00			
				Payment Amount					1,278.00			
120063	SKYLINE GRAPHICS	Bus Cards Turner	PV	135697	001	00999	12/22/2025	036598	150.00		120063	SKYLINE GRAPHICS
	SKYLINE GRAPHICS 1101 ALDRICH AVE N MINNEAPOLIS MN 55411			Summary Total					150.00			
				Payment Amount					150.00			
108110	TRI COUNTY LAW ENFORCEMENT ASSOCIATION		PV	135666	001	00999	12/18/2025	00152	90.00		108110	TRI COUNTY LAW ENFORCEMENT ASSOCIATION
	TRI COUNTY LAW ENFORCEMENT ASSOCIATION			Summary Total					90.00			

Payment Group Control Number	4125		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JMORRISON		
Payment Instrument	Check Payment		
Pay Through Date	1/14/2026		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Document Itm	Document Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	C/O LEGAL FOR GOOD 5353 GAMBLE DRIVE SUITE 320 ST LOUIS PARK MN 55416											
								Payment Amount	90.00			
								Total Amount to be Processed	66,581.71			
								Total Number of Payments to be Processed	14			

Payment Group Control Number 4126
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JMORRISON
Payment Instrument T A/P ACH Payment
Pay Through Date 1/14/2026

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
117651	ACCESS MECHANICAL INC		PV	135691	001	00999	12/16/2025	251019	1,899.68		117651	ACCESS MECHANICAL INC
	ACCESS MECHANICAL INC			Summary Total					1,899.68			
	15901 FOX STREET NW		PV	135692	001	00999	12/17/2025	251032	3,006.04			
	ANDOVER MN 55304			Summary Total					3,006.04			
				Payment Amount					4,905.72			
114881	ANDERSON RACE MANAGEMENT		PV	135504	001	00999	12/10/2025	29000-012	800.00		114881	ANDERSON RACE MANAGEMENT
	ANDERSON RACE MANAGEMENT			Summary Total					800.00			
	4047 CAMBERWELL DRIVE N		PV	135505	001	00999	12/10/2025	29000-011	800.00			
	EAGAN MN 55123			Summary Total					800.00			
				Payment Amount					1,600.00			
107587	ANOKA COUNTY TREASURY DEPARTMENT		PV	135726	001	00999	12/22/2025	HWYSQ32025	921.61		107587	ANOKA COUNTY TREASURY DEPARTI
	ANOKA COUNTY TREASURY DEPARTMENT			Summary Total					921.61			
	2100 3RD AVE STE 300											
	ANOKA MN 55303-5029											
				Payment Amount					921.61			
120954	BE FREE BE YOURSELF LLC		PV	135680	001	00999	11/30/2025	12	150.00		120954	BE FREE BE YOURSI LLC
	BE FREE BE YOURSELF LLC			Summary Total					150.00			
	2221 180TH AVE NW		PV	135681	001	00999	12/25/2025	13	150.00			
	ANDOVER MN 55304			Summary Total					150.00			

Payment Group Control Number 4126
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JMORRISON
Payment Instrument T A/P ACH Payment
Pay Through Date 1/14/2026

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
		Payment Amount							300.00			
116197	CINTAS CORPORATION		PV	135725	001	00999	12/24/2025	4254229732	120.96		116197	CINTAS CORPORATI
	CINTAS CORPORATION CINTAS LOC #4K P O BOX 650838 DALLAS TX 75265-0838	Summary Total							120.96			
		Payment Amount							120.96			
100144	DEHN OIL COMPANY		PV	135720	001	00999	12/27/2025	120670	2,573.90		100144	DEHN OIL COMPANY
	DEHN OIL COMPANY 6735 141ST AVENUE NW RAMSEY MN 55303	Summary Total							2,573.90			
			PV	135721	001	00999	12/27/2025	120669	2,011.90			
		Summary Total							2,011.90			
			PV	135723	001	00999	12/23/2025	120652	121.66			
		Summary Total							121.66			
			PV	135724	001	00999	12/23/2025	120651	645.38			
		Summary Total							645.38			
		Payment Amount							5,352.84			
118116	DTN LLC		PV	135722	001	00999	12/23/2025	210-00253109	1,042.98		118116	DTN LLC
	DTN LLC 18205 CAPITOL AVENUE SUITE 100 OMAHA NE 68022	Summary Total							1,042.98			
		Payment Amount							1,042.98			
100143	FERGUSON WATERWORKS #		PV	135668	001	00999	12/19/2025	0559949	1,288.25		100143	FERGUSON WATERV

Payment Group Control Number 4126
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JMORRISON
Payment Instrument T A/P ACH Payment
Pay Through Date 1/14/2026

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
2518												# 2518
	FERGUSON WATERWORKS 2516			Summary Total					1,288.25			
	P O BOX 802817		PV	135669	001	00999	12/23/2025	0560165	471.42			
	CHICAGO IL 60680-2817			Summary Total					471.42			
				Payment Amount					1,759.67			
100204	GRAFIX SHOPPE		PV	135684	001	00999	10/6/2025	167056	2,190.00		100204	GRAFIX SHOPPE
	GRAFIX SHOPPE			Summary Total					2,190.00			
	3225 NEIL ARMSTRONG BLVD STE 600											
	EAGAN MN 55121											
				Payment Amount					2,190.00			
119120	GRAMMARLY, INC		PV	135665	001	00999	12/18/2025	GBSS-7286	2,784.00		119120	GRAMMARLY, INC
	GRAMMARLY, INC			Summary Total					2,784.00			
	548 MARKET STREET, SUITE 35410											
	SAN FRANCISCO CA 94104											
				Payment Amount					2,784.00			
116933	GREAT PLAINS FIRE INC		PV	135705	001	00999	12/29/2025	9296	2,356.44		116933	GREAT PLAINS FIRE INC
	GREAT PLAINS FIRE INC			Summary Total					2,356.44			
	17277 230TH STREET											
	FERGUS FALLS MN 56537											
				Payment Amount					2,356.44			
119617	HIRSHFIELD'S		PV	135676	001	00999	12/26/2025	22197004	111.61		119617	HIRSHFIELD'S

Payment Group Control Number 4126
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JMORRISON
Payment Instrument T A/P ACH Payment
Pay Through Date 1/14/2026

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	HIRSHFIELD'S			Summary Total					111.61			
	725 2ND AVENUE N		PV	135679	001	00999	12/26/2025	22197005	63.99			
	MINNEAPOLIS MN 55405			Summary Total					63.99			
			PV	135688	001	00999	12/30/2025	22197029	76.55			
				Summary Total					76.55			
				Payment Amount					252.15			
100266	LOGIS		PV	135503	001	00999	12/15/2025	152997	4,625.00		100266	LOGIS
	LOCAL GOVERNMENT INFORMATION SYSTEMS ASS			Summary Total					4,625.00			
	5750 DULUTH STREET											
	GOLDEN VALLEY MN 55422-4036											
				Payment Amount					4,625.00			
113658	MARCO TECHNOLOGIES LLC		PV	135525	001	00999	12/17/2025	INV14678143	1,241.33		113658	MARCO TECHNOLOGIES LLC
	MARCO			Summary Total					1,241.33			
	4510 HEATHERWOOD RD											
	ST CLOUD MN 56301											
				Payment Amount					1,241.33			
100283	MENARDS COON RAPIDS		PV	135685	001	00999	11/19/2025	54133	257.08		100283	MENARDS COON RA
	MENARDS COON RAPIDS			Summary Total					257.08			
	3045 MAIN STREET											
	COON RAPIDS MN 55448											
				Payment Amount					257.08			

Payment Group Control Number 4126
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JMORRISON
Payment Instrument T A/P ACH Payment
Pay Through Date 1/14/2026

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
119825	METRO CREATIVE GRAPHICS INC		PV	135698	001	00999	12/31/2025	444668	99.00		119825	METRO CREATIVE GRAPHICS INC
	METRO CREATIVE GRAPHICS INC PO BOX 2085 LIVINGSTON NJ 07039			Summary Total					99.00			
				Payment Amount					99.00			
113909	MOBILE VEHICLE INTEGRATION		PV	135690	001	00999	12/31/2025	25-121407	4,517.32		113909	MOBILE VEHICLE INTEGRATION
	MOBILE VEHICLE INTEGRATION 835 XENIA AVENUE NW ELK RIVER MN 55330			Summary Total					4,517.32			
				Payment Amount					4,517.32			
100345	NAPA AUTO PARTS ELK RIVER		PV	135683	001	00999	12/31/2025	323196	42.58		100345	NAPA AUTO PARTS E RIVER
	NAPA AUTO PARTS ELK RIVER 17137 YALE STREET NW ELK RIVER MN 55330			Summary Total					42.58			
				Payment Amount					42.58			
101234	NORTH VALLEY INC		PV	135727	001	00999	9/27/2025	25959*01	15,978.15		101234	NORTH VALLEY INC
	NORTH VALLEY INC 20015 IGUANA STREET NW #100			Summary Total					15,978.15			
			PV	135728	001	00999	9/20/2025	25954A01	131,867.06			
	NOWTHEN MN 55330			Summary Total					131,867.06			
				Payment Amount					147,845.21			

Payment Group Control Number 4126
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JMORRISON
Payment Instrument T A/P ACH Payment
Pay Through Date 1/14/2026

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
100363	NORTHERN SANITARY SUPPLY CO		PV	135667	001	00999	12/23/2025	100747-1	271.33		100363	NORTHERN SANITAF SUPPLY CO
	NORTHERN SANITARY SUPPLY CO 341 COON RAPIDS BLVD MINNEAPOLIS MN 55433			Summary Total					271.33			
				Payment Amount					271.33			
115071	NORTHLAND OCCUPATIONAL HEALTH		PV	135701	001	00999	12/31/2025	2577239	122.00		115071	NORTHLAND OCCUPATIONAL HEA
	NORTHLAND OCCUPATIONAL HEALTH 7533 SUNWOOD DRIVE NW SUITE 212 RAMSEY MN 55303			Summary Total					122.00			
				Payment Amount					122.00			
119638	O'REILLY AUTO PARTS	EP DISCOUNT TAKEN	PV	135715	001	00999	12/22/2025	6193-230693	37.23		119638	O'REILLY AUTO PART
	O'REILLY AUTO PARTS PO BOX 9464 SPRINGFIELD MO 65801-9464			Summary Total					37.23			
		EP DISCOUNT TAKEN	PV	135716	001	00999	12/23/2025	6193-230842	26.17			
				Summary Total					26.17			
		EP DISCOUNT TAKEN	PV	135717	001	00999	12/23/2025	6193-230824	105.14			
				Summary Total					105.14			
				Payment Amount					168.54			
117285	RUM RIVER CONSULTANTS		PV	135687	001	00999	12/28/2025	1073	1,942.50		117285	RUM RIVER CONSULTANTS
	RUM RIVER CONSULTANTS			Summary Total					1,942.50			

Payment Group Control Number 4126
Bank Account 999.1010 CASH IN BANK 00002224
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Originator JMORRISON
Payment Instrument T A/P ACH Payment
Pay Through Date 1/14/2026

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	23340 CREE ST NW ST FRANCIS MN 55070											
				Payment Amount					1,942.50			
100469	STREICHER'S POLICE EQUIPMENT		PV	135675	001	00999	12/29/2025	I1801704	155.99		100469	STREICHER'S POLIC EQUIPMENT
	STREICHER'S POLICE EQUIPMENT 10911 WEST HWY 55 MINNEAPOLIS MN 55441			Summary Total					155.99			
				Payment Amount					155.99			
117483	TAFT STETTINIUS AND HOLLISTER LLP	TIF 19 Amended TIF Agree ZZone	PV	135702	001	00999	12/30/2025	6939117	1,500.00		117483	TAFT STETTINIUS AN HOLLISTER LLP
	TAFT STETTINIUS AND HOLLISTER LLP P O BOX 64591 ST PAUL MN 55164-0591			Summary Total					1,500.00			
				Payment Amount					1,500.00			
100485	TIMESAVER OFF SITE SECRETARIAL INC		PV	135699	001	00999	12/30/2025	31666	212.50		100485	TIMESAVER OFF SIT SECRETARIAL INC
	TIMESAVER OFF SITE SECRETARIAL INC 21021 KAROLINE COURT N FOREST LAKE MN 55025			Summary Total					212.50			
			PV	135700	001	00999	12/30/2025	31627	334.00			
				Summary Total					334.00			
				Payment Amount					546.50			
121043	TRADEWINDS ELECTRIC LLC		PV	135686	001	00999	12/30/2025	25465	4,291.89		121043	TRADEWINDS ELEC LLC

Payment Group Control Number	4126		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JMORRISON		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	1/14/2026		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Document Itm	Document Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	TRADEWINDS ELECTRIC LLC 21083 BROOK RD NW ELK RIVER MN 55330							Summary Total	4,291.89			
								Payment Amount	4,291.89			
								Total Amount to be Processed	191,212.64			
								Total Number of Payments to be Processed	27			

Checks - 66,581.71

ACH - 191,212.64

Total A/P - 257,794.35

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Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #26-019

RESOLUTION APPROVING CASH DISBURSEMENTS MADE AND AUTHORIZING PAYMENT OF ACCOUNTS PAYABLE INVOICING RECEIVED DURING THE PERIOD OF DECEMBER 31, 2025 THROUGH JANUARY 7, 2026.

WHEREAS, the City of Ramsey Finance Department has made cash disbursements and received accounts payable invoicing during the period of December 31, 2025 through January 7, 2026 in the amount of $749,175.58 and

WHEREAS, the City Council of the City of Ramsey is required to authorize payment for all disbursement transactions.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the Ramsey City Council hereby approves the cash disbursements made and authorizes payment of the accounts payable invoices as detailed in the attached Bills List for the period December 31, 2025 through January 7, 2026 in the amount of $749,175.58.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

Mayor Heineman
Councilmember
Councilmember
Councilmember
Councilmember
Councilmember
Councilmember

and the following voted against the same:

None

and the following abstained:

None

and the following were absent:

None

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 13th day of January, 2026.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session

Meeting Date: 01/13/2026

Primary Strategic Plan Initiative: Not Applicable

Title

Adopt Resolution #26-001 Approving Partial Payment to Park Construction Company for Improvement Project #25-03, MSA Alpine Drive Reconstruction.

Purpose/Background:

Resolution and Pay Request Attached.

Recommendation:

The Senior Engineering Technician has inspected the completed work and recommends partial payment to Park Construction Company for improvement project #25-03, MSA Alpine Drive Reconstruction in the amount of $60,132.84.

OutcomeAction:

Motion to adopt Resolution #26-001 approving partial payment to Park Construction Company for improvement project #25-03, MSA Alpine Drive Reconstruction in the amount of $60,132.84.

Attachments

Pay Resolution #26-001

Pay Request

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	01/08/2026 11:06 AM
Brian Hagen	Brian Hagen	01/08/2026 03:07 PM
Form Started By: Stacie Damjanovich		Started On: 11/26/2025 11:30 AM
Final Approval Date: 01/08/2026		

Councilmember ____ introduced the following resolution and moved for its adoption:

RESOLUTION #26-001

RESOLUTION APPROVING PARTIAL PAYMENT No. 4 TO PARK CONSTRUCTION COMPANY FOR MSA ALPINE DRIVE RECONSTRUCTION, IMPROVEMENT PROJECT #25-03

WHEREAS, the City of Ramsey proposes to reconstruct Municipal State Aid (MSA) Alpine Drive between Sunfish Lake Boulevard (CR 57) and Saint Francis Boulevard (TH 47) as identified within the 2025 – 2034 Capital Improvement Plan; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-198, adopted July 23, 2024, the City Council accepted and awarded the proposal to Hakanson Anderson for topographic survey of the project area in the amount of $4,800.00; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-220, adopted August 12, 2024, the City Council accepted and awarded the proposal to Independent Testing Technologies, Inc., for a geotechnical report of the project area in the amount of $10,620.00; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-310, adopted November 12, 2024, the City Council accepted and awarded the proposal to Hydro-Klean, LLC, for sewer cleaning and televising of the project area in the amount of $9,130.16; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-339, adopted November 26, 2024, the City Council ordered the City Engineer to prepare plans and specifications for MSA Alpine Drive Reconstruction, Improvement Project #25-03; and

WHEREAS, pursuant to Ramsey City Council Resolution #25-079, adopted April 22, 2025, the City Council approved final plans and specifications as prepared by the City Engineer and authorized advertisement for bids for the same improvements; and

WHEREAS, pursuant to Ramsey City Council Resolution #25-103, adopted May 27, 2025, a contract was awarded to Park Construction Company of Minneapolis, Minnesota, in the amount of $1,290,247.58 for said improvements; and

WHEREAS, as of January 13, 2026 $1,169,652.18 has been paid to date; and

WHEREAS, the Senior Engineering Technician has inspected the completed work and recommends partial payment No. 4 to Park Construction Company of Minneapolis, Minnesota, for improvement project #25-03, MSA Alpine Drive Reconstruction, in the amount of $60,132.84.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) The City Council hereby authorizes partial payment No. 4 to Park Construction Company of Minneapolis, Minnesota for improvement project #25-03, MSA Alpine Drive Reconstruction in the amount of $60,132.84.

2) The City Council hereby authorizes the Mayor and City Administrator to sign the release form for this payment.

3) The total amount of this payment is not included in resolutions approving payments of bills for the day of January 13, 2026.

4) The City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 13th day of January, 2026.

_____
Mayor

ATTEST:

_____
City Clerk

Pay Estimate Summary Sheet

Estimate Number:	4 Partial
Project Number:	25-03
Project Name:	MSA Alpine Drive Reconstruction
Period Ending	November 30, 2025
Contractor:	Park Construction Company
Address:	1481 81st Avenue NE, Minneapolis, MN 55432

1	Original Contract Amount		$ 1,290,247.58
2	Change Order(s)	No. ____ Thru No. ____	
3	Total Funds Encumbered		$ 1,290,247.58
4	Value of Work Completed		$ 1,238,595.98
5	Retainage	1 %	$ (12,385.96)
	Percent Complete	96%	
6	Deductions or Charges		$ 3,575.00
7	Total Earned Less Retainage (Lines 4+5+6)		$ 1,229,785.02
8	Previous Payment(s)		$ 1,169,652.18
9	**Payment Due (Lines 7-8)**		**$ 60,132.84**
10	Total Balance to Finish, Including Retainage (Lines 3-7)		$ 60,462.56

Certification of Partial Payment

I hereby certify that, to the best of my knowledge and belief, all items, quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between owner and the undersigned Contractor, and as amended by any authorized changes and the foregoing is a true and correct statement of the contract amount for the period covered by this estimate.

PARK CONSTRUCTION	DON HALL
Contractor Name	Print Name
PROJECT MANAGER	Don Hall Digitally signed by Don Hall DN: C=US, E=dhall@parkconstructionco.com, O=Park Construction Company, CN=Don Hall Date: 2025.12.08 11:44:53-06'00'
Title	Signature
	12/08/2025
	Date

City of Ramsey Approval

	12/08/2025
Signature (Project Engineer)	Date
	12/09/2025
Signature (City Engineer)	Date

MSA Alpine Drive Reconstruction
I.P. 25-03
Estimate No. 4 **Partial**
Period Ending November 30, 2025

BASE BID

Item No.	MnDOT No.	Item Description	CONTRACT AMOUNT				COMPLETED THIS PERIOD		COMPLETED TO DATE	
			Unit	Estimated Quantity	Unit Price	Extended Total	Quantity	Extended Total	Quantity	Extended Total
1	2021.501	MOBILIZATION	LS	1.0	$ 100,900.00	$ 100,900.00	0.0	$ -	1.0	$ 100,900.00
2	2101.502	CLEARING AND GRUBBING	TREE	11.00	$ 1,020.00	$ 11,220.00	0	$ -	17	$ 17,340.00
3	2104.502	REMOVE CATCH BASIN	EA	6.00	$ 238.00	$ 1,428.00	0	$ -	6	$ 1,428.00
4	2104.502	REMOVE LOOP DETECTOR	EA	5.00	$ 306.00	$ 1,530.00	0	$ -	5	$ 1,530.00
5	2104.503	REMOVE CURB AND GUTTER	LF	3479.00	$ 4.35	$ 15,133.65	0	$ -	3479	$ 15,133.65
6	2104.503	REMOVE SEWER PIPE (STORM)	LF	256.00	$ 8.30	$ 2,124.80	0	$ -	256	$ 2,124.80
7	2104.503	SAWING PAVEMENT (FULL DEPTH)	LF	1109.00	$ 2.80	$ 3,105.20	0	$ -	0	$ -
8	2104.504	REMOVE PAVEMENT (BITUMINOUS)	SY	231.00	$ 10.70	$ 2,471.70	0	$ -	231	$ 2,471.70
9	2104.504	REMOVE PAVEMENT (CONCRETE)	SY	40.00	$ 21.90	$ 876.00	0	$ -	40	$ 876.00
10	2105.607	SELECT GRANULAR BORROW (LV)	CY	2855.00	$ 7.90	$ 22,554.50	0	$ -	2855	$ 22,554.50
11	2106.507	EXCAVATION - COMMON (EV)	CY	556.00	$ 31.30	$ 17,402.80	0	$ -	556	$ 17,402.80
12	2106.601	DEWATERING	LS	1.00	$ 24,300.00	$ 24,300.00	0	$ -	1	$ 24,300.00
13	2106.607	HAUL & STOCKPILE RECLAIM MATERIAL (LV)	CY	4422.00	$ 0.01	$ 44.22	0	$ -	4422	$ 44.22
14	2108.504	GEOTEXTILE FABRIC TYPE 4	SY	47.00	$ 4.65	$ 218.55	0	$ -	0	$ -
15	2112.519	SUBGRADE PREPARATION	RDST	41.80	$ 230.00	$ 9,614.00	0.0	$ -	41.8	$ 9,614.00
16	2112.604	SUBGRADE PREPARATION (TRAIL)	SY	1303.00	$ 1.60	$ 2,084.80	0	$ -	1303	$ 2,084.80
17	2123.61	STREET SWEEPER (WITH PICKUP BROOM)	HR	60.00	$ 173.00	$ 10,380.00	0	$ -	3	$ 519.00
18	2130.523	WATER	MGAL	64.00	$ 55.70	$ 3,564.80	0	$ -	49	$ 2,729.30
19	2211.507	AGGREGATE BASE CLASS 5 MODIFIED (CV)	CY	1920.00	$ 0.01	$ 19.20	0	$ -	1920	$ 19.20
20	2215.504	FULL DEPTH RECLAMATION	SY	20440.00	$ 1.40	$ 28,616.00	0	$ -	20440	$ 28,616.00
21	2215.504	FULL DEPTH RECLAMATION (BIT. TRAIL)	SY	1354.00	$ 4.20	$ 5,686.80	0	$ -	1354	$ 5,686.80
22	2232.504	MILL BITUMINOUS SURFACE (2.0")	SY	581.00	$ 7.95	$ 4,618.95	0	$ -	5090	$ 40,465.50
23	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	1783.00	$ 2.30	$ 4,100.90	0	$ -	1150	$ 2,645.00
24	2360.509	TYPE SP 12.5 NON-WEARING COURSE MIXTURE (3,C)	TON	3016.00	$ 78.10	$ 235,549.60	0	$ -	2842	$ 221,995.35
25	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) (DRIVEWAY)	TON	17.00	$ 222.00	$ 3,774.00	0	$ -	17	$ 3,774.00
26	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) (ROADWAY)	TON	3023.00	$ 82.30	$ 248,792.90	0	$ -	2945	$ 242,391.61
27	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) (TRAIL)	TON	196.00	$ 106.00	$ 20,776.00	0	$ -	209	$ 22,155.06
28	2411.502	CONSTRUCT CONCRETE END CAP	EA	2.00	$ 1,290.00	$ 2,580.00	0	$ -	2	$ 2,580.00
29	2452.618	SHEET PILING	SF	126.00	$ 10.40	$ 1,310.40	0	$ -	126	$ 1,310.40
30	2501.502	15" RC PIPE APRON	EA	1.00	$ 1,550.00	$ 1,550.00	0	$ -	1	$ 1,550.00
31	2501.502	18" RC PIPE APRON	EA	2.00	$ 1,210.00	$ 2,420.00	0	$ -	2	$ 2,420.00
32	2501.502	58" SPAN RC PIPE-ARCH APRON	EA	2.00	$ 4,350.00	$ 8,700.00	0	$ -	2	$ 8,700.00
33	2501.602	TRASH GUARD FOR 15" RC PIPE APRON	EA	1.00	$ 0.01	$ 0.01	0	$ -	1	$ 0.01
34	2501.602	TRASH GUARD FOR 18" RC PIPE APRON	EA	2.00	$ 725.00	$ 1,450.00	0	$ -	2	$ 1,450.00
35	2503.503	15" RC PIPE SEWER DESIGN 3006 CLASS III	LF	170.00	$ 70.40	$ 11,968.00	0	$ -	170	$ 11,968.00
36	2503.503	18" RC PIPE SEWER DESIGN 3006 CLASS III	LF	136.00	$ 70.40	$ 9,574.40	0	$ -	100	$ 7,040.00
37	2503.503	58" SPAN RC PIPE-ARCH SEWER CLASS IIA	LF	69.00	$ 368.00	$ 25,392.00	0	$ -	69	$ 25,392.00

BASE BID			CONTRACT AMOUNT				COMPLETED THIS PERIOD		COMPLETED TO DATE	
Item No.	MnDOT No.	Item Description	Unit	Estimated Quantity	Unit Price	Extended Total	Quantity	Extended Total	Quantity	Extended Total
38	2503.602	CONNECT TO EXISTING STORM SEWER	EA	1.00	$ 1,240.00	$ 1,240.00	0	$ -	1	$ 1,240.00
39	2503.603	CLEAN & VIDEO TAPE PIPE SEWER (STORM)	LF	367.00	$ 12.40	$ 4,550.80	0	$ -	302	$ 3,744.80
40	2506.502	ADJUST FRAME AND RING CASTING	EA	2.00	$ 1,110.00	$ 2,220.00	0	$ -	3	$ 3,330.00
41	2506.502	CASTING ASSEMBLY (STORM)	EA	7.00	$ 859.00	$ 6,013.00	0	$ -	7	$ 6,013.00
42	2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN 2'X3'	EA	3.00	$ 2,290.00	$ 6,870.00	0	$ -	3	$ 6,870.00
43	2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	EA	4.00	$ 5,090.00	$ 20,360.00	0	$ -	4	$ 20,360.00
44	2506.602	GROUT CATCH BASIN	EA	9.00	$ 673.00	$ 6,057.00	0	$ -	0	$ -
45	2511.507	RANDOM RIP RAP CLASS III	CY	12.00	$ 124.00	$ 1,488.00	0	$ -	12	$ 1,488.00
46	2531.503	CONCRETE CURB AND GUTTER DESIGN B618	LF	3480.00	$ 23.30	$ 81,084.00	0	$ -	3468	$ 80,804.40
47	2563.601	TRAFFIC CONTROL	LS	1.00	$ 15,000.00	$ 15,000.00	0.0	$ -	1.0	$ 15,000.00
48	2565.602	RIGID PVC LOOP DETECTOR 6'X6'	EA	5.00	$ 1,940.00	$ 9,700.00	0	$ -	5	$ 9,700.00
49	2565.603	2" NON-METALLIC CONDUIT	LF	119.00	$ 8.15	$ 969.85	0	$ -	119	$ 969.85
50	2573.501	STORM DRAIN INLET PROTECTION	EA	21.00	$ 84.30	$ 1,770.30	0	$ -	21	$ 1,770.30
51	2573.502	STABILIZED CONSTRUCTION EXIT	EA	4.00	$ 1.05	$ 4.20	0	$ -	0	$ -
52	2573.503	SILT FENCE; TYPE MS	LF	5143.00	$ 2.45	$ 12,600.35	0	$ -	3723	$ 9,121.35
53	2574.507	TOPSOIL (LV)	CY	722.00	$ 40.70	$ 29,385.40	0	$ -	384	$ 15,628.80
54	2574.508	FERTILIZER TYPE 3	LB	112.00	$ 0.82	$ 91.84	0	$ -	0	$ -
55	2574.508	FERTILIZER TYPE 4	LB	58.00	$ 1.00	$ 58.00	0	$ -	0	$ -
56	2575.504	ROLLED EROSION PREVENTION CATEGORY 20	SY	2326.00	$ 1.45	$ 3,372.70	0	$ -	0	$ -
57	2575.505	SEEDING	ACRE	1.04	$ 612.00	$ 636.48	0	$ -	0	$ -
58	2575.508	HYDAULIC MULCH MATRIX	LB	2240.00	$ 1.20	$ 2,688.00	0	$ -	0	$ -
59	2575.508	SEED RESIDENTIAL TURFGRASS	LB	112.00	$ 2.25	$ 252.00	0	$ -	0	$ -
60	2575.508	SEED WET DITCH	LB	10	$ 67.20	$ 672.00	0	$ -	0	$ -
61	2575.601	LANDSCAPE RESTORATION	LS	1	$ 3,010.00	$ 3,010.00	0	$ -	1	$ 3,010.00
62	2582.503	24" SOLID LINE MULTI COMP	LF	545	$ 8.65	$ 4,714.25	0.0	$ -	638.3	$ 5,521.30
63	2582.503	4" DOUBLE SOLID LINE MULTI COMP	LF	5815	$ 0.82	$ 4,768.30	0	$ -	5793	$ 4,750.26
64	2582.503	4" SOLID LINE MULTI COMP	LF	11503	$ 0.41	$ 4,716.23	0	$ -	11618	$ 4,763.38
65	2582.518	PAVT MSSG MULTI COMP	SF	210	$ 9.70	$ 2,037.00	0	$ -	210	$ 2,037.00
		PAVING DENSITY INCENTIVE / DISINCENTIVE	LS	1	$ 11,146.32	$ 11,146.32	1	$ 11,146.32	1	$ 11,146.32
		BASE BID TOTAL				**$ 1,072,161.88**		**$ 11,146.32**		**$ 1,058,480.46**

ALTERNATE BID			CONTRACT AMOUNT				COMPLETED THIS PERIOD		COMPLETED TO DATE	
Item No.	MnDOT No.	Item Description	Unit	Estimated Quantity	Unit Price	Extended Total	Quantity	Extended Total	Quantity	Extended Total
66	2104.503	REMOVE CURB AND GUTTER	LF	229	$ 10.10	$ 2,312.90	0	$ -	229	$ 2,312.90
67	2104.503	SAWING PAVEMENT (FULL DEPTH)	LF	333	$ 2.80	$ 932.40	0	$ -	0	$ -
68	2104.504	REMOVE PAVEMENT (BITUMINOUS)	SY	421	$ 10.20	$ 4,294.20	0	$ -	421	$ 4,294.20
69	2104.504	REMOVE PAVEMENT (CONCRETE)	SY	49	$ 11.40	$ 558.60	0	$ -	49	$ 558.60
70	2106.507	EXCAVATION - COMMON (EV)	CY	290	$ 31.30	$ 9,077.00	0	$ -	290	$ 9,077.00
71	2106.607	HAUL & STOCKPILE RECLAIM MATERIAL (LV)	CY	501	$ 15.90	$ 7,965.90	0	$ -	501	$ 7,965.90
72	2112.604	SUBGRADE PREPARATION (TRAIL)	SY	5332	$ 0.79	$ 4,212.28	0	$ -	5332	$ 4,212.28
73	2130.523	WATER	MGAL	26	$ 55.70	$ 1,448.20	0	$ -	0	$ -
74	2211.507	AGGREGATE BASE CLASS 5 MODIFIED (CV)	CY	60	$ 0.01	$ 0.60	0	$ -	60	$ 0.60
75	2215.504	FULL DEPTH RECLAMATION (BIT. TRAIL)	SY	5480	$ 2.15	$ 11,782.00	0	$ -	5480	$ 11,782.00
76	2232.504	MILL BITUMINOUS SURFACE (2.0")	SY	27	$ 6.25	$ 168.75	0	$ -	27	$ 168.75
77	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	28	$ 4.60	$ 128.80	0	$ -	25	$ 115.00
78	2360.509	TYPE SP 12.5 NON-WEARING COURSE MIXTURE (3,C)	TON	48	$ 129.00	$ 6,192.00	0.00	$ -	56.08	$ 7,234.32
79	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) (DRIVEWAY)	TON	3	$ 473.00	$ 1,419.00	0.00	$ -	3.00	$ 1,419.00
80	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) (ROADWAY)	TON	36	$ 150.00	$ 5,400.00	0.00	$ -	47.69	$ 7,153.50
81	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) (TRAIL)	TON	791	$ 90.60	$ 71,664.60	0.00	$ -	986.12	$ 89,342.47
82	2504.602	ADJUST VALVE BOX	EA	8	$ 558.00	$ 4,464.00	0	$ -	8	$ 4,464.00
83	2504.602	VALVE BOX SECTION	EA	3	$ 301.00	$ 903.00	0	$ -	3	$ 903.00
84	2506.502	ADJUST FRAME AND RING CASTING	EA	2	$ 1,110.00	$ 2,220.00	0	$ -	2	$ 2,220.00
85	2506.602	GROUT CATCH BASIN	EA	2	$ 673.00	$ 1,346.00	0	$ -	2	$ 1,346.00
86	2521.504	6" CONCRETE WALK	SY	168	$ 118.00	$ 19,824.00	0	$ -	0	$ -
87	2521.602	DRILL & GROUT REINF BAR (EPOXY COATED)	EA	105	$ 15.50	$ 1,627.50	0	$ -	0	$ -
88	2531.503	CONCRETE CURB AND GUTTER DESIGN B618	LF	226	$ 32.60	$ 7,367.60	0	$ -	226	$ 7,367.60
89	2531.618	TRUNCATED DOMES	SF	234	$ 62.10	$ 14,531.40	0	$ -	0	$ -
90	2563.601	ALTERNATE PEDESTRIAN ROUTE	LS	1	$ 1,430.00	$ 1,430.00	0	$ -	0	$ -
91	2573.501	STORM DRAIN INLET PROTECTION	EA	4	$ 84.10	$ 336.40	0	$ -	4	$ 336.40
92	2573.503	SILT FENCE; TYPE MS	LF	583	$ 3.05	$ 1,778.15	0	$ -	0	$ -
93	2574.507	TOPSOIL (LV)	CY	378	$ 40.70	$ 15,384.60	0	$ -	60	$ 2,442.00
94	2574.508	FERTILIZER TYPE 3	LB	106	$ 0.82	$ 86.92	0	$ -	0	$ -
95	2574.508	FERTILIZER TYPE 4	LB	2	$ 10.20	$ 20.40	0	$ -	0	$ -
96	2575.504	ROLLED EROSION PREVENTION CATEGORY 20	SY	52	$ 2.55	$ 132.60	0	$ -	0	$ -
97	2575.505	SEEDING	ACRE	0.54	$ 1,530.00	$ 826.20	0.00	$ -	0.00	$ -
98	2575.508	HYDAULIC MULCH MATRIX	LB	2120	$ 1.20	$ 2,544.00	0	$ -	0	$ -
99	2575.508	SEED RESIDENTIAL TURFGRASS	LB	106	$ 2.25	$ 238.50	0	$ -	0	$ -
100	2575.508	SEED WET DITCH	LB	1	$ 67.20	$ 67.20	0	$ -	0	$ -
101	2575.601	LANDSCAPE RESTORATION	LS	1	$ 15,400.00	$ 15,400.00	0	$ -	1	$ 15,400.00
ALTERNATE TOTAL						**$ 218,085.70**		**$ -**		**$ 180,115.52**
BASE BID TOTAL						**$ 1,072,161.88**		**$ 11,146.32**		**$ 1,058,480.46**
GRAND TOTALS						**$ 1,290,247.58**		**$ 11,146.32**		**$ 1,238,595.98**

Internal City Use Only				
Base Bid Municipal State Aid Funds (0.86 Mob.)		$ 11,146.32		$ 917,928.25
Base Bid Storm Water Funds (0.14 Mob.)		$ -		$ 140,552.21
Alternate Bid State Aid Funds		$ -		$ 172,312.74
Alternate Bid Storm Water Funds		$ -		$ 1,346.00
Alternate Bid Trail Maintenance Funds		$ -		$ 6,456.78
Total Funds		$ 11,146.32		$ 1,238,595.98

Ver: May 30, 2023

Plant Mixed Asphalt Pavement (Mn/DOT Specification 2360) Density Incentive/Disincentive Worksheet

2020 Spec. Book (LJD modified by Special Provision)

S.A.P	199-106-012	Contractor	PARK CONST.	MDR #	0-2022-208	Bid Price ($/ton)	$78.10	Total Tons Produced:	2822.23
TH	ALPINE DR.	Engineer	AARON MADSEN	Plant:	M.M. RAMSEY	% Passing #4 Sieve:	67	Max. Density Tons:	1800
Location	RAMSEY			Date Paved	9/10/2025	1% Reduced Prjct?	No	Max./Total Ratio:	0.64
				Date Cored	9/11/2025	Long. Jnt. Density?	No		

Lots Required:	4												
Over-ride # of Lots:													
Tons/Lot:	450.0												

SPNWB330C (MSCR)

Mix Design Type	SP (Gyratory)
Mix Course	NW (Non-Wearing)
Max. Aggr. Size	B (3/4 inch)
ESALS [Traffic Level]	1 to < 3 [Level 3]
Air Voids	3%
Asphalt Binder Grade	C = PG 58H-34 (MSCR)
Shoulder?	No
Tons or Sq Yd in. Prjct?	Tons

Sample Number	390	391	392									
Sample Tons	322	1062	1849									
Tons Represented	1062	787	973									
Density Tons	677	502	621									
Individual Air Voids	2.9	3.0	3.2									
Individual Gmm	2.467	2.472	2.471									
Moving Avg. Gmm	2.470	2.471	2.470									

Average Gmm ===> 2.470 Design Air Voids: 3.0 Min. Air Voids: 2.5 Day's Weighted Avg. Air Void: 3.0

Use Laboratory Method 1810

Min.Mat Density Reqrd: 93

Lot		Core #	Core Thickness (inches)	Air Dry (g)	Pan ID	Core + Pan (g)	Pan (g)	SSD (g)	Immersed (g)	Dry Weight (g)	% water absorbed	Gmb/ Bulk Sp. G	Density % of Gmm	Bulk Sp. G used	Lot Avg. Density (% of Gmm)	Mat Pay Factor "A"	Tons Represent	Incentive Disincentive
1	Contr. QC	1.1	2.25	1083.3	A	1310.4	227.7	1083.7	630.0	1082.7	0.1	2.386	96.6	2.386	96.6	1.03	450	$1,054.35
	Contr. QC	1.2	3.15	1536.1	B	1762.1	226.5	1536.6	892.7	1535.6	0.1	2.385	96.6	2.385				
	Agency QA	1.1C																
	Agency QA	1.2C												2.386	= Avg. Gmb			
2	Contr. QC	2.1	2.75	1283.3	C	1509.6	227.3	1284.2	740.5	1282.3	0.2	2.358	95.5	2.358	95.9	1.03	450	$1,054.35
	Contr. QC	2.2	2.60	1251.7	D	1473.5	221.9	1252.2	726.3	1251.6	0.1	2.380	96.4	2.380				
	Agency QA	2.1C																
	Agency QA	2.2C												2.369	= Avg.Gmb			
3	Contr. QC	3.1	2.25	1097.0	E	1320.2	223.5	1097.6	630.5	1096.7	0.1	2.348	95.1	2.348	95.7	1.03	450	$1,054.35
	Contr. QC	3.2	2.35	1153.5	F	1378.5	225.1	1153.8	669.0	1153.4	0.1	2.379	96.3	2.379				
	Agency QA	3.1C																
	Agency QA	3.2C												2.364	= Avg. Gmb			
4	Contr. QC	4.1	2.50	1209.9	G	1433.2	223.3	1210.3	705.0	1209.9	0.1	2.394	96.9	2.394	96.8	1.03	450	$1,054.35
	Contr. QC	4.2	2.15	1033.6	H	1259.4	225.9	1034.0	601.1	1033.5	0.1	2.387	96.6	2.387				
	Agency QA	4.1C																
	Agency QA	4.2C												2.391	= Avg. Gmb			

Min. Confined LJD Required: 92 Min. Unconfined LJD Required: 90.5

Net Inc./Disinc.
$4,217.40

Max. Possible Incentive
$4,217.40
Percent of Max. Earned
100.0%

		Pan ID
	No Core	
	No Core	
	No Core	
	No Core	

Daily Core Characteristics

Avg. Density	148.1
lb/yd³ in.	111.1

Info:

Notes:

QC By: TODD TVEIT
QA By: JUFFUE YANG
Field Check By:

Ver: May 30, 2023

Plant Mixed Asphalt Pavement (Mn/DOT Specification 2360) Density Incentive/Disincentive Worksheet

2020 Spec. Book (LJD modified by Special Provision)

S.A.P	199-106-012	Contractor	PARK CONST.	MDR #	0-2025-227	Bid Price ($/ton)	$82.30	Total Tons Produced:	3001.43
TH	ALPINE DR.	Engineer	AARON MADSEN	Plant:	M.M. RAMSEY	% Passing #4 Sieve:	72	Max. Density Tons:	1425
Location	RAMSEY			Date Paved	9/24/2025	1% Reduced Prjct?	No	Max./Total Ratio:	0.47
				Date Cored	9/25/2025	Long. Jnt. Density?	No		

| | | | | | | | | |

Ver: May 30, 2023

Plant Mixed Asphalt Pavement (Mn/DOT Specification 2360) Density Incentive/Disincentive Worksheet

2020 Spec. Book (LJD modified by Special Provision)

S.A.P	**199-107-010**	**Contractor**	**PARK CONST.**	MDR #	**0-2022-208**	Bid Price ($/ton)	$78.10	Total Tons Produced:	**2822.23**
TH	ALPINE DR.	**Engineer**	**AARON MADSEN**	Plant:	**M.M. RAMSEY**	% Passing #4 Sieve:	67	Max. Density Tons:	**1100**
Location	**RAMSEY**			Date Paved	**9/10/2025**	1% Reduced Prjct?	No	Max./Total Ratio:	0.39
				Date Cored	**9/11/2025**	Long. Jnt. Density?	No		

	SPNWB330C (MSCR)
Mix Design Type	SP (Gyratory)
Mix Course	NW (Non-Wearing)
Max. Aggr. Size	B (3/4 inch)
ESALS [Traffic Level]	1 to < 3 [Level 3]
Air Voids	3%
Asphalt Binder Grade	C = PG 58H-34 (MSCR)
Shoulder?	No
Tons or Sq Yd in. Prjct?	Tons

Sample Number	390	391	392
Sample Tons	322	1062	1849
Tons Represented	1062	787	973
Density Tons	414	307	379
Individual Air Voids	2.9	3.0	3.2
Individual Gmm	2.467	2.472	2.471
Moving Avg. Gmm	2.470	2.471	2.470

Average Gmm ===> 2.470 Design Air Voids: 3.0 Min. Air Voids: 2.5 Day's Weighted Avg. Air Void: 3.0

Use Laboratory Method 1810

Min.Mat Density Reqrd: 93

Lot		Core #	Core Thickness (inches)	Air Dry (g)	Pan ID	Core + Pan (g)	Pan (g)	SSD (g)	Immersed (g)	Dry Weight (g)	% water absorbed	Gmb/ Bulk Sp. G	Density % of Gmm	Bulk Sp. G used	Lot Avg. Density (% of Gmm)	Mat Pay Factor "A"	Tons Represent	Incentive Disincentive
1	Contr. QC	1.1	2.10	1037.9	I	1266.4	228.7	1038.8	602.0	1037.7	0.2	2.376	96.2	2.376	96.2	1.03	550	$1,288.65
	Contr. QC	1.2	2.35	1174.1	J	1401.0	227.5	1174.8	680.4	1173.5	0.1	2.374	96.1	2.374				
	Agency QA	1.1C																
	Agency QA	1.2C												2.375	= Avg. Gmb			
2	Contr. QC	2.1	2.80	1424.5	1	1528.6	104.3	1425.5	826.6	1424.3	0.2	2.378	96.3	2.378	96.6	1.03	550	$1,288.65
	Contr. QC	2.2	2.25	1083.8	2	1188.9	105.5	1084.7	631.9	1083.4	0.2	2.393	96.9	2.393				
	Agency QA	2.1C																
	Agency QA	2.2C												2.386	= Avg.Gmb			

Min. Confined LJD Required: 92 Min. Unconfined LJD Required: 90.5

Lot			Pan ID	
		No Core		
		No Core		
		No Core		
		No Core		

Net Inc./Disinc.
$2,577.30

Max. Possible Incentive
$2,577.30
Percent of Max. Earned
100.0%

Daily Core Characteristics

Avg. Density	148.3
lb/yd² in.	111.2

Info:

Notes:

QC By: TODD TVEIT
QA By: JUFFUE YANG
Field Check By:

Ver: May 30, 2023

Plant Mixed Asphalt Pavement (Mn/DOT Specification 2360) Density Incentive/Disincentive Worksheet

2020 Spec. Book (LJD modified by Special Provision)

S.A.P	199-107-010	Contractor	PARK CONST.	MDR #	0-2025-227	Bid Price ($/ton)	$82.30	Total Tons Produced:	3001.43
TH	ALPINE DR.	Engineer	AARON MADSEN	Plant:	M.M. RAMSEY	% Passing #4 Sieve:	72	Max. Density Tons:	1575
Location	RAMSEY			Date Paved	9/24/2025	1% Reduced Prjct?	No	Max./Total Ratio:	0.52
				Date Cored		Long. Jnt. Density?	No		

Lots Required:	3													
Over-ride # of Lots:														
Tons/Lot:	525.0													

SPWEA340C (MSCR)

Mix Design Type	SP (Gyratory)
Mix Course	WE (Wear)
Max. Aggr. Size	A (1/2 inch)
ESALS [Traffic Level]	1 to < 3 [Level 3]
Air Voids	4%
Asphalt Binder Grade	C = PG 58H-34 (MSCR)
Shoulder?	No
Tons or Sq Yd in. Prjct?	Tons

Sample Number	325	326	327										
Sample Tons	134	1023	1872										
Tons Represented	1023	849	1129										
Density Tons	537	446	593										
Individual Air Voids	3.5	3.7	4.0										
Individual Gmm	2.456	2.467	2.46										
Moving Avg. Gmm	2.462	2.462	2.462										

Average Gmm ===> 2.461 Design Air Voids: 4.0 Min. Air Voids: 3.5 Day's Weighted Avg. Air Void: 3.7

Use Laboratory Method 1810

Min.Mat Density Reqrd: 92

Lot		Core #	Core Thickness (inches)	Air Dry (g)	Pan ID	Core + Pan (g)	Pan (g)	SSD (g)	Immersed (g)	Dry Weight (g)	% water absorbed	Gmb/ Bulk Sp. G	Density % of Gmm	Bulk Sp. G used	Lot Avg. Density (% of Gmm)	Mat Pay Factor "A"	Tons Represent	Incentive Disincentive
1	Contr. QC	1.1	1.65	766.6	3	868.8	105.2	767.3	434.5	763.6	0.2	2.294	93.2	2.294	92.9	1.00	525	$0.00
	Contr. QC	1.2	2.15	964.1	4	1067.6	105.6	965.2	543.1	962.0	0.3	2.279	92.6	2.279				
	Agency QA	1.1C																
	Agency QA	1.2C												2.286	= Avg. Gmb			
2	Contr. QC	2.1	2.30	1070.0	5	1172.5	103.2	1070.8	616.3	1069.3	0.2	2.353	95.6	2.353	94.9	1.03	525	$1,296.23
	Contr. QC	2.2	2.70	1178.2	6	1279.0	103.2	1178.9	671.5	1175.8	0.1	2.317	94.1	2.317				
	Agency QA	2.1C																
	Agency QA	2.2C												2.335	= Avg.Gmb			
3	Contr. QC	3.1	1.30	649.3	7	751.1	102.3	649.9	370.6	648.8	0.2	2.323	94.4	2.323	94.7	1.03	525	$1,296.23
	Contr. QC	3.2	1.75	833.0	8	936.2	104.0	833.8	477.8	832.2	0.2	2.338	95.0	2.338				
	Agency QA	3.1C																
	Agency QA	3.2C												2.330	= Avg. Gmb			

Min. Confined LJD Required: 91 Min. Unconfined LJD Required: 89.5

		Pan ID
	No Core	
	No Core	
	No Core	
	No Core	

Net Inc./Disinc.
$2,592.46

Max. Possible Incentive
$3,888.68
Percent of Max. Earned
66.7%

Daily Core Characteristics

Avg. Density	144.3
lb/yd² in.	108.3

Info:

Notes:

QC By: SAMUEL PETTY
QA By: EVERETT GRAY
Field Check By:

CC Regular Session

Meeting Date: 01/13/2026

Primary Strategic Plan Initiative: Not Applicable

Title

Adopt Resolution #26-002 Approving Final Payment to North Valley, Inc. for Improvement Project #25-02, MSA Sunwood Drive Reconstruction.

Purpose/Background:

Resolution and Pay Request Attached.

Time Frame/Observations/Alternatives:

Issuing final payment will be contingent on receipt of the following items from North Valley, Inc.:

1. IC-134 (Contractor's Withholding Affidavit showing compliance with the provisions of Minnesota Statute 290.92 requiring withholding state income tax).
2. Waiver of Mechanic's Lien Rights (Affidavits that all claims against North Valley, Inc. by reasons of the contract have been fully paid or satisfactorily secured).
3. Consent of Surety to Final Payment (Certification from the contractor's surety).

Following receipt of these items, final payment will be issued.

Recommendation:

The Senior Engineering Technician has inspected the completed work and recommends final to North Valley, Inc. for improvement project #25-02 MSA Sunwood Drive Reconstruction in the amount of $7,613.78.

OutcomeAction:

Motion to adopt Resolution #26-002 approving final payment to North Valley, Inc. for improvement project #25-02 MSA Sunwood Drive Reconstruction in the amount of $7,613.78.

Attachments

Pay Resolution #26-002

Pay Request

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	01/08/2026 11:04 AM
Brian Hagen	Brian Hagen	01/08/2026 03:07 PM
Form Started By: Stacie Damjanovich		Started On: 08/19/2025 01:05 PM
Final Approval Date: 01/08/2026		

Councilmember ____ introduced the following resolution and moved for its adoption:

RESOLUTION #26-002

RESOLUTION APPROVING FINAL PAYMENT TO NORTH VALLEY, INC. FOR MSA SUNWOOD DRIVE RECONSTRUCTION, IMPROVEMENT PROJECT #25-02

WHEREAS, the City of Ramsey proposes to reconstruct Municipal State Aid (MSA) Sunwood Drive between Nowthen Boulevard (CSAH 5) and Erkium Street as identified within the 2025 – 2034 Capital Improvement Plan; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-138, adopted May 28, 2024, the City Council accepted and awarded the proposal to Hakanson Anderson, for topographic survey of the project area in the amount of $1,600.00; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-220, adopted August 12, 2024, the City Council accepted and awarded the proposal to Independent Testing Technologies, Inc., for a geotechnical report of the project area in the amount of $4,075.00; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-309, adopted November 12, 2024, the City Council accepted and awarded the proposal of Hydro-Klean, LLC, for sewer cleaning and televising of the project area in the amount of $8,384.80; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-338, adopted November 26, 2024, the City Council ordered the City Engineer to prepare plans and specifications for MSA Sunwood Drive Reconstruction, Improvement Project #25-02; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-355, adopted on December 10, 2024, the City Council approved final plans and specifications as prepared by the City Engineer and authorized advertisement for bids for the same improvements; and

WHEREAS, proposals were received for Construction Staking from Hakanson Anderson for said improvements in the amount of $6,500.00; and

WHEREAS, pursuant to Ramsey City Council Resolution #25-019, adopted January 28, 2025, a contract was awarded to North Valley, Inc. for Nowthen, Minnesota, in the amount of $272,962.90 for said improvements; and

WHEREAS, as of January 13, 2026 $297,070.39 has been paid to date; and

WHEREAS, the Senior Engineering Technician has inspected the completed work and recommends final payment to North Valley, Inc. of Nowthen, Minnesota, for improvement project #25-02, MSA Sunwood Drive Reconstruction, in the amount of $7,613.78.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) The City Council hereby authorizes final payment to North Valley, Inc. of Nowthen, Minnesota for Improvement Project #25-02, MSA Sunwood Drive in the amount of $7,613.78.

2) The City Council hereby accepts the project and authorizes the Mayor and City Administrator to sign the release form for this payment.

3) The total amount of this payment is not included in resolutions approving payments of bills for the date of January 13, 2026.

4) The City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 13th day of January, 2026.

_____
Mayor

ATTEST:

_____
City Clerk

Pay Estimate Summary Sheet

Estimate Number:	4 Final
Project Number:	25-02
Project Name:	MSA Sunwood Drive Reconstruction
Period Ending	November 30, 2025
Contractor:	North Valley, Inc.
Address:	20015 Iguana Street NW, Nowthen, MN 55330

1	Original Contract Amount		$ 272,962.90
2	Change Order(s)	No. ____ Thru No. ____	
3	Total Funds Encumbered		$ 272,962.90
4	Value of Work Completed		$ 304,684.17
5	Retainage	0 %	$ -
	Percent Complete	100%	
6	Deductions or Charges		
7	Total Earned Less Retainage (Lines 4+5+6)		$ 304,684.17
8	Previous Payment(s)		$ 297,070.39
9	**Payment Due (Lines 7-8)**		**$ 7,613.78**
10	Total Balance to Finish, Including Retainage (Lines 3-7)		$ -

Certificaiton of Final Payment

I hereby certify that, to the best of my knowledge and belief, all items, quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between owner and the undersigned Contractor, and as amended by any authorized changes and the foregoing is a true and correct statement of the amount for the Final Estimate, the provisions of M.S. 290.92 have been complied with and that all claims against me by reason of the contract have been paid or satisfactorily secured.

NORTH VALLEY	MATT ECHOLS
Contractor Name	Print Name
VICE PRESIDENT	Matt E
Title	Signature
	12/5/25
	Date

City of Ramsey Approval

Joe Fiori	12/11/2025
Signature (Project Engineer)	Date
Bruce Westby	12/15/2025
Signature (City Engineer)	Date

MSA Sunwood Drive Reconstruction
I.P. 25-02
Estimate No. 4 **Final**
Period Ending November 30, 2025

			CONTRACT AMOUNT				COMPLETED THIS PERIOD		COMPLETED TO DATE	
Item No.	MnDOT No.	Item Description	Unit	Estimated Quantity	Unit Price	Extended Total	Quantity	Extended Total	Quantity	Extended Total
1	2021.501	MOBILIZATION	LS	1.0	$ 14,032.01	$ 14,032.01	0.00	$ -	1.00	$ 14,032.01
2	2104.502	REMOVE VALVE BOX & VALVE EXTENSION	EA	1	$ 1,299.87	$ 1,299.87	0	$ -	1	$ 1,299.87
3	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LF	230	$ 4.89	$ 1,124.70	0	$ -	245	$ 1,198.05
4	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LF	65	$ 13.05	$ 848.25	0	$ -	85	$ 1,109.25
5	2104.503	REMOVE CONCRETE CURB AND GUTTER	LF	285	$ 25.21	$ 7,184.85	0	$ -	335	$ 8,445.35
6	2104.504	REMOVE CONCRETE VALLEY GUTTER	SY	81	$ 32.07	$ 2,597.67	0	$ -	81	$ 2,597.67
7	2104.504	REMOVE CONCRETE PAVEMENT	SY	145	$ 15.93	$ 2,309.85	0	$ -	145	$ 2,309.85
8	2104.518	REMOVE BITUMINOUS PAVEMENT	SY	60	$ 9.79	$ 587.40	0	$ -	59	$ 577.61
9	2106.507	EXCAVATION - COMMON (EV)	CY	260	$ 47.53	$ 12,357.80	0	$ -	256	$ 12,167.68
10	2106.607	HAUL & STOCKPILE RECLAIM MATERIAL (LV)	CY	1050	$ 12.79	$ 13,429.50	0	$ -	1006	$ 12,866.74
11	2112.604	SUBGRADE PREPARATION	SY	4800	$ 0.77	$ 3,696.00	0	$ -	4800	$ 3,696.00
12	2123.61	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	5	$ 212.11	$ 1,060.55	0	$ -	9	$ 1,908.99
13	2130.523	WATER	MGAL	10	$ 59.83	$ 598.30	5	$ 299.15	45	$ 2,692.35
14	2211.507	AGGREGATE BASE CLASS 5 MODIFIED (CV)	CY	760	$ 1.09	$ 828.40	0	$ -	780	$ 850.20
15	2215.504	FULL DEPTH RECLAMATION	SY	4600	$ 3.81	$ 17,526.00	0	$ -	4600	$ 17,526.00
16	2231.603	SAWED & SEALED JOINT	EA	30	$ 54.39	$ 1,631.70	28	$ 1,522.92	28	$ 1,522.92
17	2232.504	MILL BITUMINOUS PAVEMENT 2.0"	SY	360	$ 12.95	$ 4,662.00	0	$ -	482	$ 6,241.90
18	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	350	$ 4.35	$ 1,522.50	0	$ -	330	$ 1,435.50
19	2360.509	TYPE SP 12.5 NON WEARING COURSE MIXTURE (3,C)	TON	520	$ 87.96	$ 45,739.20	0.0	$ -	637.5	$ 56,074.50
20	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C)	TON	560	$ 90.95	$ 50,932.00	0	$ -	549	$ 49,967.93
21	2503.602	GROUT CATCH BASIN	EA	4	$ 712.48	$ 2,849.92	0	$ -	4	$ 2,849.92
22	2504.602	ADJUST VALVE BOX	EA	4	$ 968.10	$ 3,872.40	0	$ -	4	$ 3,872.40
23	2504.602	VALVE BOX	EA	1	$ 1,250.91	$ 1,250.91	0	$ -	3	$ 3,752.73
24	2506.502	ADJUST FRAME & RING CASTING	EA	5	$ 1,158.46	$ 5,792.30	0.0	$ -	5.0	$ 5,792.30
25	2521.518	6" CONCRETE WALK	SY	150	$ 127.27	$ 19,090.50	0	$ -	175	$ 22,272.25
26	2521.602	DRILL & GROUT REINF BAR (EPOXY COATED)	EA	70	$ 27.19	$ 1,903.30	0	$ -	100	$ 2,719.00
27	2531.503	CONCRETE CURB & GUTTER DESIGN B618	LF	285	$ 40.79	$ 11,625.15	0	$ -	335	$ 13,664.65
28	2531.604	7" CONCRETE VALLEY GUTTER	SY	80	$ 88.11	$ 7,048.80	0	$ -	80	$ 7,048.80
29	2531.618	TRUNCATED DOMES	SF	240	$ 76.14	$ 18,273.60	0	$ -	245	$ 18,654.30
30	2563.601	TRAFFIC CONTROL	LS	1	$ 5,438.77	$ 5,438.77	0.0	$ -	1.0	$ 5,438.77
31	2563.601	ALTERNATE PEDESTRIAN ROUTE	LS	1	$ 543.88	$ 543.88	0	$ -	1	$ 543.88
32	2573.502	STORM DRAIN INLET PROTECTION	EA	4	$ 146.85	$ 587.40	0	$ -	4	$ 587.40
33	2573.602	STABILIZED CONSTRUCTION EXIT	EA	2	$ 543.88	$ 1,087.76	0	$ -	2	$ 1,087.76
34	2574.507	TOPSOIL (LV)	CY	30	$ 82.14	$ 2,464.20	0	$ -	96	$ 7,885.44
35	2574.508	FERTILIZER TYPE 3	LBS	10	$ 1.09	$ 10.90	0	$ -	10	$ 10.90
36	2575.505	SEEDING	ACRE	0.05	$ 6,526.60	$ 326.33	0.00	$ -	0.05	$ 326.33
37	2575.508	HYDRAULIC MULCH MATRIX	LBS	200	$ 5.44	$ 1,088.00	0	$ -	200	$ 1,088.00
38	2575.508	SEED MIXTURE 25-151	LBS	10	$ 5.17	$ 51.70	0	$ -	10	$ 51.70
39	2575.602	LANDSCAPE RESTORATION	EA	1	$ 815.81	$ 815.81	0	$ -	1	$ 815.81
40	2582.503	4" SOLID LINE PAINT (MULTI-COMP)	LF	1700	$ 1.11	$ 1,887.00	0	$ -	1740	$ 1,931.40
41	2582.503	4" DOUBLE SOLID LINE PAINT (MULTI-COMP)	LF	850	$ 2.22	$ 1,887.00	0	$ -	847	$ 1,880.34
42	2582.518	CROSSWALK PAINT (MULTI-COMP)	SF	144	$ 7.63	$ 1,098.72	0	$ -	144	$ 1,098.72
		PAVEMENT INCENTIVE / DISINCENTIVE	LS	1	$ 2,791.00	$ 2,791.00	1	$ 2,791.00	1	$ 2,791.00
		GRAND TOTALS				**$ 272,962.90**		**$ 4,613.07**		**$ 304,684.17**

Internal City Use Only				
Municipal State Aid Funds		*$ 1,822.07*		*$ 296,840.57*
Water Utility Funds		*$ -*		*$ 5,052.60*
Total Funds		*$ 1,822.07*		*$ 301,893.17*

CC Regular Session

Meeting Date: 01/13/2026

Primary Strategic Plan Initiative: Address infrastructure needs.

Title:

Adopt Resolution #26-003 Approving Final Payment to North Valley, Inc. for Improvement Project #25-05, High Point Street Reconstructions.

Purpose/Background:

Resolution and payment request attached.

Time Frame/Observations/Alternatives:

Issuing final payment will be contingent on receipt of the following items from North Valley, Inc.:

1. IC-134 (Contractor's Withholding Affidavit showing compliance with the provisions of Minnesota Statute 290.92 requiring withholding state income tax).
2. Waiver of Mechanic's Lien Rights (Affidavits that all claims against North Valley, Inc. by reasons of the contract have been fully paid or satisfactorily secured).
3. Consent of Surety to Final Payment (Certification from the contractor's surety).

Following receipt of these items, final payment will be issued.

Recommendation:

The Senior Engineering Technician has inspected the completed work and recommends final payment to North Valley, Inc. for Improvement Project #25-05, High Point Street Reconstructions, in the amount of $38,375.24.

Outcome/Action:

Motion to adopt Resolution #26-003 approving final payment to North Valley, Inc. for Improvement Project #25-05, High Point Street Reconstructions, in the amount of $38,375.24.

Attachments

Pay Resolution #26-003

Pay Request

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	01/08/2026 11:11 AM
Brian Hagen	Brian Hagen	01/08/2026 03:07 PM
Form Started By: Stacie Damjanovich		Started On: 12/09/2025 11:04 AM
Final Approval Date: 01/08/2026		

Councilmember ____ introduced the following resolution and moved for its adoption:

RESOLUTION #26-003

RESOLUTION APPROVING FINAL PAYMENT TO NORTH VALLEY, INC. FOR HIGH POINT STREET RECONSTRUCTIONS, IMPROVEMENT PROJECT #25-05

WHEREAS, the City of Ramsey proposes to reconstruct the streets within the High Point Subdivision as identified within the 2025 – 2034 Capital Improvement Program; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-198, adopted July 23, 2024, the City Council accepted and awarded the proposal to Hakanson Anderson for topographic survey of the project area in the amount of $7,650.00; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-220, adopted August 12, 2024, the City Council accepted and awarded the proposal to Independent Testing Technologies, Inc., for a geotechnical report of the project area in the amount of $8,880.00; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-340, adopted November 26, 2024, the City Council ordered the City Engineer to prepare plans and specifications for High Point Street Reconstructions, Improvement Project #25-05; and

WHEREAS, pursuant to Ramsey City Council Resolution #25-042, adopted February 25, 2025, the City Council approved final plans and specifications as prepared by the City Engineer and authorized advertisement for bids for the same improvements; and

WHEREAS, pursuant to Ramsey City Council Resolution #25-071, adopted April 22, 2025, a contract was awarded to North Valley, Inc. of Nowthen, Minnesota, in the amount of $1,366,954.38 for said improvements; and

WHEREAS, pursuant to Ramsey City Council Resolution #25-100, adopted May 13, 2025, Change Order No. 1 was approved in the amount of $29,738.44 for High Point Street Reconstruction, Improvement Project #25-05; and

WHEREAS, as of January 13, 2026, $1,398,157.10 has been paid to date; and

WHEREAS, the Senior Engineering Technician has inspected the completed work and recommends final payment to North Valley, Inc. of Nowthen, Minnesota, for improvement project #25-05, High Point Street Reconstruction, in the amount of $38,375.24.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) The City Council hereby authorizes final payment to North Valley, Inc. of Nowthen, Minnesota for Improvement Project #25-05, High Point Street Reconstruction in the amount of $38,375.24.

2) The City Council hereby accepts the project and authorizes the Mayor and City Administrator to sign the release form for this payment.

3) The total amount of this payment is not included in resolutions approving payment of bills for the date of January 13, 2026.

4) The City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 13th day of January, 2026.

_____
Mayor

ATTEST:

_____
City Clerk

Pay Estimate Summary Sheet

Estimate Number:	5 Final
Project Number:	25-05
Project Name:	High Point Street Reconstruction
Period Ending	November 30, 2025
Contractor:	North Valley, Inc.
Address:	20015 Iguana Street NW, Nowthen, MN 55330

1	Original Contract Amount		$ 1,366,954.38
2	Change Order(s) No. 1 Thru No. 1		$ 29,738.44
3	Total Funds Encumbered		$ 1,396,692.82
4	Value of Work Completed		$ 1,436,532.34
5	Retainage 0 %		$ -
	Percent Complete	100%	
6	Deductions or Charges		
7	Total Earned Less Retainage (Lines 4+5+6)		$ 1,436,532.34
8	Previous Payment(s)		$ 1,398,157.10
9	**Payment Due (Lines 7-8)**		**$ 38,375.24**
10	Total Balance to Finish, Including Retainage (Lines 3-7)		$ -

Certificaiton of Final Payment

I hereby certify that, to the best of my knowledge and belief, all items, quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between owner and the undersigned Contractor, and as amended by any authorized changes and the foregoing is a true and correct statement of the amount for the Final Estimate, the provisions of M.S. 290.92 have been complied with and that all claims against me by reason of the contract have been paid or satisfactorily secured.

NORTH VALLEY	MATT ECHOCS
Contractor Name	Print Name
VICE PRESIDENT	
Title	Signature
	12/5/25
	Date

City of Ramsey Approval

	12/11/2025
Signature (Project Engineer)	Date
	12/15/2025
Signature (City Engineer)	Date

High Point Street Reconstruction
I.P. 25-05
Estimate No. 5 **Final**
Period Ending November 30, 2025

			CONTRACT AMOUNT				COMPLETED THIS PERIOD		COMPLETED TO DATE	
Item No.	MnDOT No.	Item Description	Unit	Estimated Quantity	Unit Price	Extended Total	Quantity	Extended Total	Quantity	Extended Total
1	2021.501	MOBILIZATION	LS	1.0	$ 69,655.06	$ 69,655.06	0.00	$ -	1.00	$ 69,655.06
2	2101.502	CLEARING	ACRE	0.10	$ 26,797.80	$ 2,679.78	0.10	$ 2,679.78	0.20	$ 5,359.56
3	2101.502	GRUBBING	ACRE	0.10	$ 5,359.50	$ 535.95	0.10	$ 535.95	0.20	$ 1,071.90
4	2101.503	REMOVE STORM SEWER	LF	118	$ 8.58	$ 1,012.44	0	$ -	118	$ 1,012.44
5	2104.502	SALVAGE MAIL BOX SUPPORT	EA	68	$ 80.39	$ 5,466.52	0	$ -	60	$ 4,823.40
6	2104.503	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	LF	837	$ 2.25	$ 1,883.25	0	$ -	894	$ 2,011.50
7	2104.503	SAWING CONCRETE PAVEMENT - FULL DEPTH	LF	389	$ 5.47	$ 2,127.83	0	$ -	409	$ 2,237.23
8	2104.503	REMOVE BITUMINOUS CURB	LF	17100	$ 0.11	$ 1,881.00	0	$ -	17100	$ 1,881.00
9	2104.504	REMOVE BITUMINOUS PAVEMENT - DRIVEWAYS	SY	667	$ 4.33	$ 2,888.11	0	$ -	759	$ 3,286.47
10	2104.504	REMOVE CONCRETE PAVEMENT - DRIVEWAYS	SY	472	$ 7.28	$ 3,436.16	0	$ -	488	$ 3,552.64
11	2104.504	REMOVE CONCRETE VALLEY GUTTER	SY	122	$ 10.73	$ 1,309.06	0	$ -	160	$ 1,716.80
12	2104.504	REMOVE GRAVEL SURFACE - DRIVEWAYS	SY	80	$ 1.07	$ 85.60	0	$ -	83	$ 88.81
13	2104.504	REMOVE BITUMINOUS FLUME	SY	122	$ 5.21	$ 635.62	0	$ -	155	$ 807.55
14	2105.507	GEOTEXTILE FABRIC TYPE 4	SY	100	$ 3.22	$ 322.00	0	$ -	50	$ 161.00
15	2105.607	COMMON EXCAVATION (EV)	CY	1180	$ 29.28	$ 34,550.40	0	$ -	1558	$ 45,618.24
16	2106.607	HAUL & STOCKPILE RECLAIM MATERIAL (LV)	CY	3460	$ 6.11	$ 21,140.60	1300	$ 7,943.00	4867	$ 29,737.37
17	2112.519	SUBGRADE PREPARATION	RDST	88	$ 186.94	$ 16,450.72	0	$ -	88	$ 16,450.72
18	2123.61	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	20	$ 91.11	$ 1,822.20	0	$ -	32	$ 2,915.52
19	2130.523	WATER	MGAL	40	$ 42.88	$ 1,715.20	0	$ -	115	$ 4,931.20
20	2211.507	AGGREGATE BASE CLASS 5 - MODIFIED (CV)	CY	3225	$ 0.11	$ 354.75	0	$ -	3225	$ 354.75
21	2215.504	FULL DEPTH RECLAMATION	SY	29650	$ 2.17	$ 64,340.50	0	$ -	29650	$ 64,340.50
22	2232.504	MILL BITUMINOUS PAVEMENT (2.0")	SY	15	$ 6.84	$ 102.60	0	$ -	43	$ 294.12
23	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	1715	$ 3.48	$ 5,968.20	0	$ -	1535	$ 5,341.80
24	2360.509	TYPE SP 12.5 NON WEARING COURSE MIXTURE (3,C) 2.0"	TON	2770	$ 79.29	$ 219,633.30	0	$ -	2657	$ 210,688.60
25	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) 1.5"	TON	2075	$ 86.30	$ 179,072.50	0	$ -	2178	$ 187,918.25
26	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) 2.0" DRIVEWAYS	TON	80	$ 172.69	$ 13,815.20	0	$ -	152	$ 26,197.07
27	2411.502	CONCRETE FLUME	SY	34	$ 107.19	$ 3,644.46	2	$ 214.38	34	$ 3,644.46
28	2501.502	15" RC PIPE APRON	EA	4	$ 1,607.87	$ 6,431.48	0	$ -	4	$ 6,431.48
29	2501.502	18" RC PIPE APRON	EA	1	$ 1,607.87	$ 1,607.87	0	$ -	1	$ 1,607.87
30	2501.502	24" RC PIPE APRON	EA	1	$ 1,929.45	$ 1,929.45	0	$ -	1	$ 1,929.45
31	2501.503	15" RC PIPE SEWER DESIGN 3006 CLASS III	LF	1247	$ 62.17	$ 77,525.99	0	$ -	1247	$ 77,525.99
32	2501.503	18" RC PIPE SEWER DESIGN 3006 CLASS III	LF	720	$ 73.96	$ 53,251.20	0	$ -	720	$ 53,251.20
33	2501.503	21" RC PIPE SEWER DESIGN 3006 CLASS III	LF	94	$ 94.33	$ 8,867.02	0	$ -	94	$ 8,867.02
34	2501.503	24" RC PIPE SEWER DESIGN 3006 CLASS III	LF	78	$ 101.83	$ 7,942.74	0	$ -	78	$ 7,942.74
35	2501.602	TRASH GUARD FOR 15" PIPE APRON	EA	2	$ 0.01	$ 0.02	0	$ -	2	$ 0.02
36	2501.602	TRASH GUARD FOR 18" PIPE APRON	EA	1	$ 0.01	$ 0.01	0	$ -	1	$ 0.01
37	2501.602	TRASH GUARD FOR 24" PIPE APRON	EA	1	$ 1,018.31	$ 1,018.31	0	$ -	1	$ 1,018.31
38	2503.503	CLEAN AND VIDEO SEWER	LF	2175	$ 3.22	$ 7,003.50	0	$ -	2175	$ 7,003.50
39	2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	EA	16	$ 3,001.36	$ 48,021.76	0	$ -	16	$ 48,021.76

			CONTRACT AMOUNT				COMPLETED THIS PERIOD		COMPLETED TO DATE	
Item No.	MnDOT No.	Item Description	Unit	Estimated Quantity	Unit Price	Extended Total	Quantity	Extended Total	Quantity	Extended Total
40	2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4020	EA	2	$ 5,466.76	$ 10,933.52	0	$ -	2	$ 10,933.52
41	2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN 72-4020	EA	1	$ 9,111.26	$ 9,111.26	0	$ -	1	$ 9,111.26
42	2506.502	CASTING ASSEMBLY (STORM)	EA	30	$ 964.72	$ 28,941.60	0	$ -	30	$ 28,941.60
43	2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN 2'X3'	EA	11	$ 1,929.44	$ 21,223.84	0	$ -	11	$ 21,223.84
44	2511.509	RANDOM RIPRAP CLASS III	CY	26	$ 96.47	$ 2,508.22	0	$ -	84	$ 8,103.48
45	2531.503	CONCRETE CURB & GUTTER DESIGN SURMOUNTABLE	LF	16615	$ 18.22	$ 302,725.30	0	$ -	16309	$ 297,149.98
46	2531.503	CONCRETE CURB & GUTTER DESIGN B618	LF	470	$ 26.80	$ 12,596.00	0	$ -	612	$ 16,401.60
47	2531.504	6" CONCRETE PAVEMENT DRIVEWAY	SY	434	$ 67.53	$ 29,308.02	0	$ -	464	$ 31,333.92
48	2531.504	GRAVEL SURFACE	SY	147	$ 3.77	$ 554.19	0	$ -	305	$ 1,149.85
49	2531.604	7" CONCRETE VALLEY GUTTER	SY	159	$ 67.53	$ 10,737.27	60	$ 4,051.80	157	$ 10,602.21
50	2540.602	TEMPORARY MAIL BOX CLUSTER	EA	4	$ 1,393.49	$ 5,573.96	2	$ 2,786.98	4	$ 5,573.96
51	2540.602	INSTALL MAIL BOX SUPPORT	EA	68	$ 160.79	$ 10,933.72	0	$ -	61	$ 9,808.19
52	2563.601	TRAFFIC CONTROL	LS	1	$ 2,679.78	$ 2,679.78	0.00	$ -	1.00	$ 2,679.78
53	2573.501	STABILIZED CONSTRUCTION ENTRANCE	EA	2	$ 107.20	$ 214.40	0	$ -	2	$ 214.40
54	2573.502	STORM DRAIN INLET PROTECTION	EA	30	$ 155.43	$ 4,662.90	0	$ -	30	$ 4,662.90
55	2573.503	SEDIMENT CONTROL LOG TYPE STRAW	LF	150	$ 4.29	$ 643.50	0	$ -	162	$ 694.98
56	2573.503	SILT FENCE, TYPE MS	LF	2805	$ 2.41	$ 6,760.05	0	$ -	3104	$ 7,480.64
57	2574.507	TOPSOIL (LV)	CY	1540	$ 2.14	$ 3,295.60	438	$ 937.32	2022	$ 4,327.08
58	2575.501	TURF ESTABLISHMENT	ACRE	2.20	$ 10,118.86	$ 22,261.49	0.05	$ 505.94	2.25	$ 22,767.44
59	2575.504	ROLLED EROSION PREVENTION CATEGORY 20	SY	775	$ 4.72	$ 3,658.00	974	$ 4,597.28	974	$ 4,597.28
60	2575.602	LANDSCAPE RESTORATION	EA	20	$ 375.17	$ 7,503.40	0	$ -	20	$ 7,503.40
		BASE CONSTRUCTION TOTAL				**$ 1,366,954.38**		**$ 24,252.43**		**$ 1,414,958.62**

			CONTRACT AMOUNT				COMPLETED THIS PERIOD		COMPLETED TO DATE	
Item No.	MnDOT No.	Item Description	Unit	Estimated Quantity	Unit Price	Extended Total	Quantity	Extended Total	Quantity	Extended Total
C1	2106.602	DEWATERING	EA	2	$ 8,164.72	$ 16,329.44	0	$ -	1	$ 8,164.72
C2	2506.503	DRAINAGE STRUCTURE DESIGN 48-4020 SUMP	LF	12	$ 753.25	$ 9,039.00	0	$ -	12	$ 9,039.00
C3	2506.503	DRAINAGE STRUCTURE DESIGN 72-4020 SUMP	LF	4	$ 1,092.50	$ 4,370.00	0	$ -	4	$ 4,370.00
		CHANGE ORDER No.1 TOTAL				**$ 29,738.44**		**$ -**		**$ 21,573.72**
		GRAND TOTAL				**$ 1,396,692.82**		**$ 24,252.43**		**$ 1,436,532.34**

Internal City Use Only				
Pavement Management Funds (0.80 Mob)		*$ 24,038.05*		*$ 1,100,646.20*
Storm Sewer Utility Funds (0.20 Mob)		*$ 214.38*		*$ 335,886.14*
Total Funds		*$ 24,252.43*		*$ 1,436,532.34*

CC Regular Session

Meeting Date: 01/13/2026

Primary Strategic Plan Initiative: Enhance City’s communication through transparency and accountability.

Title

Adopt Resolution #26-004 Approving the 2026 Council Organization

Purpose/Background:

Purpose: To adopt the annual resolution appointing Councilmembers to Committees or other groups as well as designating the City's Official Newspaper, renewing contracts with TimeSaver Off-Site Recording Secretarial, Inc. and naming the firms the City will use for Legal Services.

Background: The City Council met in work session earlier this evening and discussed the organizational resolution. The discussion determined who would serve on which committee or other group, the City's official newspaper designation, designation of the law firms the City will use for legal services, and the agreement with TimeSaver Off-site Recording Secretarial, Inc. The resolution as posted in this case, prior to this evening's work session may change based on discussion during the work session. Any needed changes will be made immediately following the work session and the resolution will be updated prior to adoption this evening.

Notification:

Additional Information as provided during tonight's work session: The organizational resolution includes declaring the City's official newspaper. At the time of this writing, the City has received one proposal from Adams Publishing Group — the Anoka County UnionHerald. Such proposal is attached to this case. The Anoka County UnionHerald has historically served as the City's official newspaper and currently provides the most regular coverage of the City.

Also included for Council review and approval is the Addendum to the Recording Secretary Service Agreement between the City of Ramsey and TimeSaver Off Site Secretarial (TOSS) that extends the expiration date to December 31, 2026 (attached). The addendum shows a less than 3.50 percent increase in the base rate. Approval of the contract with TOSS is part of the resolution.

Appointing legal services is another part of the Organization Resolution. The most recent agreement with the City's Attorney, Frederic Knaak of Holstad & Knaak, PLC is effective November 1, 2023, through October 31, 2025. The monthly fee is $4,150.00. Any time over the 10 hours included in the monthly fee is billed at a single rate of $150.00 per hour. The firm of Eckberg Lammers was contracted for prosecution services; the current agreement is effective through December 31, 2027.

Funding Source:

N/A

Recommendation:

Staff recommends adopting the attached resolution.

OutcomeAction:

Motion to adopt Resolution #26-004 for the 2026 Council Organization

Attachments

Newspaper Request
TOSS Agreement
Eckberg Lammers Civil Contract
Eckberg Lammers Prosecution Contract
Committee Descriptions
Resolution #26-004

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	01/08/2026 03:17 PM
Form Started By: Katie Schmidt		Started On: 12/23/2025 10:53 AM
Final Approval Date: 01/08/2026		

NOV 14 2025

ADAMS MULTIMEDIA
Community Stories • Marketing Solutions

November 7, 2025

Katie Schmidt
City Clerk
City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303

Dear Ms. Schmidt,

It is with great pleasure that we ask to serve as the official newspaper for the City of Ramsey in 2026. As we continue to implement new changes in the newspaper to improve readership, we feel it's important to provide readers with the city's public notices in addition to news stories, features and photographs of local events we cover each week.

We would like to publish your public notices in the **Anoka County UnionHerald.** The legal publication rate for the **Anoka County UnionHerald** as of January 1, 2026, will be $11.25 per column inch. If any documents need to be manually typeset, a $20 flat fee will be charged per public notice. As a newspaper published in the County of Anoka, we meet the requirements to qualify as your official legal newspaper.

All public notices published in the Anoka County UnionHerald will be posted to abcnewspapers.com and the Minnesota Newspaper Association websites at no additional charge. The notices are available for the public to view at no cost.

We have appreciated your business over the past years and hope that we can be of service to you in 2026 as a credible, weekly community news source. If you have any questions, please feel free to call me at 763-691-6001 or email me at publicnotice@apgecm.com. Thank you for your consideration.

Sincerely,

Tonya Orbeck

Tonya Orbeck
Legal Notice Department Manager

TimeSaver Off Site Secretarial, Inc.

October 1, 2025

Ms. Katie Schmitz, Administrative Assistant
City of Ramsey
7550 Sunwood Drive
Ramsey, MN 55303

Dear Katie,

Enclosed is an Addendum to the Recording Secretary Service Agreement that extends the expiration date to December 31, 2026. To accommodate COLA and the mandated family medical leave program, the 2026 unit rates reflect an increase of $1.50 per hour and 50 cents per page. The base rate reflects an increase of less than 3.5%.

In January, TimeSaver will offer a new service to create CivicPlus meeting minutes. Please reach out if you're interested in additional information.

We appreciate the confidence you have placed in TimeSaver to handle your meeting minute needs and look forward to continuing that relationship in 2026.

If you need further information or have questions, please feel free to contact me at (612) 470-8199.

Best regards,

Shelby Zomermaand
Director of Operations

ADDENDUM TO
RECORDING SECRETARY SERVICE AGREEMENT

Dated: December 31, 2025

By and between TimeSaver Off Site Secretarial, Inc. and the City of Ramsey, 7550 Sunwood Drive, Ramsey, MN 55303.

1. EXTENSION OF RECORDING SECRETARIAL SERVICE AGREEMENT: The term of the existing Recording Secretary Service Agreement dated December 31, 2024, shall be extended under the same terms and conditions to December 31, 2026.

2. TOSS CHARGES: TOSS shall be paid for its services as recording secretary for each meeting with a one (1) hour minimum, the highest rate prevailing, as follows:

   a. Base Rate: One Hundred Seventy-Eight and 00/100 dollars ($178.00) for any meeting up to one (1) hour (billable time) plus Forty-One and 50/100 dollars ($41.50) for each thirty (30) minutes following the first one (1) hour; **or**

   b. Unit Rate: Fifty-Four and 75/00 dollars ($54.75) for the first hour of meeting time and Thirty-Six and 50/100 dollars ($36.50) for every hour after the first hour plus Sixteen and 50/100 dollars ($16.50) for each page of draft minutes for submission to the City of Ramsey for their preparation of final minutes.

At the end of the term of this Addendum or any extension of it, the parties may make a new Agreement or extend or modify the terms of this Agreement.

IN WITNESS WHEREOF, the undersigned have executed this Addendum to the Recording Secretary Service Agreement as of the day and year indicated.

January , 2026

CITY OF RAMSEY

By:_____
Brian S. Hagen

Its: City Administrator

October 1, 2025

TIMESAVER OFF SITE SECRETARIAL, INC.

Kristin Wirth

By: _____
Kristin Wirth

Its: CFO

CONTRACT FOR CIVIL LEGAL SERVICES

This CONTRACT FOR CIVIL LEGAL SERVICES (the "Agreement") is entered into by and between the City of Ramsey, a Minnesota municipal corporation, with its principal office located at 7550 Sunwood Drive NW, Ramsey, Minnesota, 55303 (the "City") and the law firm of Eckberg, Lammers, P.C., with its principal office located at 1809 Northwestern Avenue, Stillwater, Minnesota, 55082 (the "Law Firm"), for the purpose of utilizing the Law Firm to provide civil legal services to the City.

RECITALS

A. The City and the Law Firm desire to enter into a contract for civil legal services through December 31, 2027, with hourly rates outlined as follows:

	Year 1 (2025)	Year 2 (2026)	Year 3 (2027)
Hourly Rate – Attorneys			
General Legal Services	$235.00	$245.00	$255.00
Hourly Rate for Paralegals			
General Legal Services	$165.00	$175.00	$175.00
Specialty Services *- Development Work* *- Litigation*	Billed at Attorney's rate for private clients		

NOW THEREFORE, IN CONSIDERATION OF the mutual promises contained herein and other good and sufficient consideration, incorporating the Recitals in full the parties agree to the following:

TERMS

1.1 **Scope and Nature of General Counsel Services:** The parties agree to the following description of the nature of the legal services to be provided by the Law Firm to the City:

a. Scope of Services as set forth in Exhibit A (attached).

b. Attendance at regular or special City Council meetings as requested. Attendance at City Council workshops and regular and special Commission meetings shall be upon request of the City Administrator.

c. Review of City Council, City committee, and Planning Commission agenda items and minutes.

d. Availability for consultation with City Council, City Administrator and department heads at staff meetings to identify issues of short and long-term importance.

e. Drafting of and revisions to City ordinances, resolutions, and regulations.

f. Drafting of municipal contracts, joint powers agreements, and the like; review of contractor/vendor bond and insurance documents.

g. Research and preparation of legal opinions on municipal or other legal matters, including open meeting law/data practices issues and general municipal employment matters.

h. Provision of regular updates on significant developments in laws affecting the City to the City Administrator, City Council and City staff.

i. Provision of a yearly legislative update.

j. Provision of regular in-service presentations as requested to City staff and City officers on topics selected by the Law Firm and the City with special emphasis on new developments in the law (e.g. labor issues/data practices issues/land use issues) and general information for new elected officials (e.g., Good Governance, Roles, Data and Open Meeting Law information).

k. Provision of economic development services including advice on tax increment financing, tax abatement, business subsidy, and other development matters, including the drafting of and revisions to development agreements, assessment agreements, tax increment financing proceedings, and the like. If such economic development representation is proposed to be fully reimbursed by a private developer, the Law Firm may adjust its billing rate accordingly in consultation with the City Administrator.

l. Provision of labor and employment law services to the City, including representation for staff disciplinary matters, union negotiations, personnel policies, contested cases, employment contracts, and other similar services.

1.2 Best Legal Practices Initiatives: In addition to the above-stated services, throughout the period of its representation, the Law Firm furnishes regular "Best Legal Practices Initiative Services." The services shall include meetings with City staff and department heads and, where appropriate, the City Administrator and City Council to perform the specified initiatives. It is expected that the specified best practices initiatives may change as required by the growth and change of the City. All practices shall be benchmarked against those of other leading cities, not limited to cities in Minnesota. These services include, but are not limited to:

A. Department Specific Best Practices: The Law Firm regularly reviews the internal processes and procedures of City Departments to furnish recommendations in order to:

1. Reduce or avoid future liability and litigation.

2. Benchmark department legal processes against other leading cities.

B. Planning/Engineering Legal Best Practices:

1. Perform an annual review of Planning/Engineering documents and related documentation to ensure that the documents are up to date, consistently utilized correctly and sufficiently protective of City financial and planning interests.

2. Make regular recommendations for standardization of City documents, development agreements and contracts and processes using templates and checklists where advisable to improve efficiency and predictability.

3. Devise solutions for avoidance of liability and litigation, and assurance of proper development close-out including recordation of all necessary conveyances.

4. Regularly benchmark Planning/Engineering legal processes and documentation against other leading cities.

C. Zoning/Subdivision/Regulatory Ordinance Best Legal Practices:

1. Regularly furnish examples of, and suggestions for, zoning, subdivision and regulatory ordinance improvements and modifications based upon needs identified by the Law Firm and the City and also based upon legislative changes.

2. Regularly benchmark such ordinances against other leading cities.

1.3 Other Matters: The parties contemplate that the Law Firm may also provide civil legal services outside the scope of services covered by the general and "best practices" services as described in paragraphs 1.1 and 1.2 above. These services are handled as follows:

1.3.1 Contested Case Matters and Litigation: The Law Firm will provide, and the City shall utilize the Law Firm for representation in, contested cases, provided the City has the right to select counsel in the contested case, and provided the City determines, in its reasonable discretion, that the Law Firm has the skill and experience to represent the City in a fashion that the City deems to be in its best interests given the expertise, costs, and litigation service delivery available from other law firms in the Twin Cities Metro area.

2. Reimbursable Costs and Expenses.

2.1 **General Rule:** The City will reimburse the Law Firm for actual, necessary and reasonable costs and expenses incurred by the Law Firm in the performance of the legal services contained in this Agreement.

2.2 **Specific Rates:**

Description of Costs	Rate
Mileage	No reimbursement
Parking	Actual Cost
Photocopying	$0.25 per page
Facsimile	$1.00 per page
Long Distance Telephone	$0.00
Postage	Actual Cost
Messenger	Actual Cost
Court Costs/Filing Fees	Actual Cost
Arbitration Costs	Actual Cost
Other Contested Case Costs	Actual Cost
Westlaw or Equivalent	Actual Cost

3. **Matters Covered by Insurance:** The Law Firm will assist the City in submitting claims for insurance coverage to various insurance carriers. Whenever a claim is made with an insurance carrier, which arises out of a legal issue within the scope of this Agreement, the City will recommend that the Law Firm be utilized by the insurance carrier in the matter for which the claim is made. The City may recommend the Law Firm to an insurance carrier for claims arising out of matters which are outside the scope of this Agreement. At the point in time when an insurance carrier admits coverage, and to the extent that such carrier will provide retroactive payments for attorneys' fees, the Law Firm will receive its payments for services rendered from the insurance carrier and not from the City. To the extent that an insurance carrier does not pay for legal services rendered by the Law Firm, including any deductibles, the City will pay the Law Firm for services rendered at the rates charged to the insurance company, subject to billing and payment provisions of paragraph 5.

4. **Conflict of Interest and Attorney/Client Privilege Issues:**

4.1 **Conflict of Interest:** The Law Firm will notify the City if the Law Firm represents or has ever represented an opposing party in a legal matter.

4.2 **Attorney/Client Privilege:** The Law Firm is authorized to utilize e-mail without encryption to transmit and receive confidential client information. The City specifically acknowledges that it understands the confidentiality risks associated with inadvertent interception of such information.

5. **Billing Format, Cycle, Payment Expectations and Interests.**

5.1 **Billing Format:** The Law Firm will submit monthly statements to the City itemizing legal services rendered for the prior month broken down into easily understandable categories.

5.2 **Billing Cycle:** The Law Firm will bill monthly for legal services rendered in the prior month. Generally, bills will go out approximately 10 days after the end of the prior month.

5.3 **Payment Expectations:** The City will pay the bill of the Law Firm routinely according to its internal payment procedures by forwarding a check to the Law Firm paying for both legal services and expenses shown on the Law Firm's bill.

5.4 **Disputes:** In the event that the City disputes any aspect of the Law Firm's bill, the appropriate City representative will contact Nicholas J. Vivian at the Law Firm stating the nature of the dispute.

5.5 **Term and Renewal:** The term of this Agreement will be from the date of signing through December 31, 2027. At the end of the term, for each year thereafter, this Agreement shall automatically renew for another year at the previous year's rates, unless different rates have been agreed to in writing between the Firm and the City Administrator. During the term of the Agreement including renewal terms, either party may terminate the Agreement upon 60 calendar days' written notice to the other party.

5.6 **Authorized Contact Persons:** Amanda Johnson will act as lead attorney for the City. Nick Vivian will act as the assistant attorney. However, the parties contemplate that other attorneys in the Law Firm will also be providing services to the City subject always to advance approval by the City.

CITY OF RAMSEY

Dated: 10-24-25

By: Ryan Heineman
Its: Mayor

Dated: 10-15-25

By: Brian Hagen
Its: City Administrator

ECKBERG LAMMERS, P.C.

Dated: 10/6/25

By: Amanda J. Johnson

Exhibit A

Scope of Services

The Law Firm will provide services and expertise across a broad range of legal areas, including but not limited to:

- **Municipal Law** – General statutes and legal principles governing municipalities
- **Municipal Defense** – Laws and statutes related to defending municipal interests
- **State & Federal Regulations** – Legal requirements impacting municipal governance
- **Municipal Litigation** – Representation in legal disputes involving the City (Specialty Services)
- **Land Use & Development** – Zoning, land development, platting, MSA 429 projects, housing, subdivisions, and related regulations
- **Economic Development** – Laws governing development, redevelopment, enforcement, and real estate transactions (Specialty Services/Development Pass-Through when identified)
- **Ordinances & Resolutions** – Drafting, interpreting, and enforcing city ordinances and resolutions
- **Contract Law** – Review, negotiation, and enforcement of municipal contracts
- **Public Right-of-Way & Utilities** – State regulations governing private utilities within public spaces
- **Environmental Law** – Compliance and legal considerations regarding environmental regulations
- **Eminent Domain** – Laws governing the acquisition of private property for public use (Specialty Services)
- **Employment Law & Labor Relations**– Legal matters involving municipal employment with significant risk exposure, along with reviewing and providing analysis on union contracts.

▼AGREEMENT FOR CRIMINAL PROSECUTION SERVICES

This Agreement, entered into between the City of Ramsey, a Minnesota Municipal Corporation (City) and the Law Firm of Eckberg Lammers, P.C., (Criminal Prosecution Attorney) as of January 1, 2023 provides as follows:

ARTICLE I:
BACKGROUND: FINDINGS

1.1 Authority. The appointment and removal of the Criminal Prosecution Attorney are made by the City Council.

1.2 Council Determination. At a duly called regular meeting of the City Council it was determined that the law firm of Eckberg Lammers, P.C. be engaged as Criminal Prosecution Attorney, with Joseph Van Thomme of that firm serving as chief prosecutor for the City. This agreement between the firm and the City sets forth the terms and conditions of the engagement.

ARTICLE II:
TERMS AND CONDITIONS

2.1 Consideration. In consideration of the mutual promises and conditions contained in this Agreement, the City and the Criminal Prosecution Attorney agree to the terms and conditions as set forth herein.

2.2. Criminal Prosecution Attorney Appointment. The City appoints the firm of Eckberg Lammers, P.C. as Criminal Prosecution Attorney, with Joseph Van Thomme acting as primary chief prosecutor for the City.

2.3 Usual and Customary Criminal Prosecution Services. The Criminal Prosecution Attorney agrees to perform all usual and customary criminal prosecution services for the City in accordance with the terms of this Agreement, including, but not limited to the following primary responsibilities for the criminal prosecution services:

General Responsibilities:

Represent and prosecute all criminal law matters within the City's jurisdiction, included but not limited to scheduling, and attending all necessary hearings, trials, arraignments, and post-conviction hearing as required, coordinating officer and witness appearances, reviewing all criminal cases presented for purposes of prosecution, determine technical compliance with criminal code and other state statutes, writing complaints, making recommendations to the Court for alternatives to prosecution where appropriate, act as a resource to the Police Department in the development of criminal cases, and provide training sessions for Police and other City staff as needed.

Provide timely pursuit of disposition of criminal case in advance of actual Court cases to avoid unnecessary officer Court time.

Process and prosecute forfeiture cases on behalf of the Police Department.

The Criminal Prosecution Attorney is required to be knowledgeable in a variety of legal areas, including but not limited to:

* Criminal Prosecution
* Trial Activity
* General Municipal Laws
* City Code Issues related to criminal prosecution
* General State and Federal Laws relating to prosecution matters
* General Government Data Practices related to rules of discovery and criminal prosecution

The Criminal Prosecution services that are required by the City and covered by a fixed retainer fee include, but are not limited to, the following areas:

1. Meetings and/or telephone conversations with and advising City Administrator and Police Chief, police officers and other authorized staff on general criminal legal matters.

2. Research and submission of legal opinions on criminal legal matters requested by the City Administrator, Police Chief or other authorized staff, availability to answer staff questions by telephone.

3. Legal consultation and general support for City Administrator and Police Chief and other authorized staff on general criminal legal matters.

4. Provide a high level of customer service by responding in a prompt matter.

5. Prosecute all petty misdemeanor, misdemeanor and statutorily delegated gross misdemeanor offense committed within the corporate limits of the City. This includes all such cases initiated by any law enforcement agency and citizen complaints including, but not limited to, traffic violations, DUI cases, and City Code violations that are prosecuted criminally.

6. Provide advice, consultation and training where required to the City's Police Department and to all other departments of the City in the interpretation and enforcement of statutes, ordinances and investigations of violations in connection with the prosecution of criminal cases.

7. Prepare criminal complaints where facts warrant.

8. Evaluate all cases where a plea of not guilty is entered and prosecute where warranted.

9. Prepare appropriate pre-trial notices as required.

10. Seek such additional investigation as required.
11. Negotiate and enter plea bargains where deemed advisable.

12. Represent the City at all pre-trial motions.

13. Perform all legal research and prepare briefs when required.

14. Try all jury and court cases as necessitated.

15. Review ordinances for criminal prosecution as requested.

16. Render written opinions to law enforcement on criminal prosecution matters where requested, including interpretation of statutes, ordinances, rules and regulations.

17. Ensure proper notifications and preparation of police officers and staff for trial.

18. Assist in resolving criminal prosecution matters not resulting in litigation.

19. Assist the City and law enforcement in efficient disposition of DUI-related forfeitures arising from cases handled by the Criminal Prosecution Attorney.

20. Examine, evaluate and provide representation for all appeals to the Appellate Courts.

As part of the firm's comprehensive flat fee prosecution services, no charges are ever imposed for phone calls. The firm encourages police officers and staff to contact any of our prosecuting attorneys. If a phone call evolves into a project or work item, that item shall be covered by the flat fee retainer agreement. The firm has found its law enforcement clients welcome this approach, as it provides for unfettered legal advice without imposing financial pressure on the given department.

2.4 Compensation for Criminal Prosecution Services. For Criminal Prosecution Services for the years 2023 - 2027, the City agrees to compensate the Criminal Prosecution Attorney as follows:

	2023	2024	2025	2026	2027
Retainer Fee*	$75,028	$77, 278	$79,596	$81,983	$84,442
Hourly Attorney *	$250	$250	$250	$250	$250

* Retainer Fee: Annual Amount to be paid in 12 equal installments.
* Hourly Attorney: The hourly rates for all attorneys will be the same and shall only apply to matters not related to or covered by this agreement. Such fees will be specifically agreed to by the City prior to any undertaking of legal services by the Criminal Prosecution Attorney.

2.5 Compensation for Expenses. The City will compensate the Criminal Prosecution Attorney for the following actual and necessary expenses incurred by the Criminal Prosecution Attorney on behalf of the City:

The Criminal Prosecution Attorney passes through the following charges to the City at cost:

* Process Server Fees
* Court Filing Fees
* Document Recording and Closing Fees
* Court Reporter Transcription Fees

2.6 Billing Statements. Billings by the Criminal Prosecution Attorney to the City for services will be on a monthly basis, except as may otherwise be agreed upon by the parties. The billing statement shall be of sufficient detail to adequately inform the City concerning the services performed and the nature and extent of costs and disbursements. The statement shall also contain a summary that shows the total fees, charges and disbursements.

2.7 Term of Agreement. The term of this Agreement shall be for five years. The rates specified in this Agreement will remain in effect for the term of this Agreement.

2.8 Chief Prosecutor. It is the intention of the parties and it is hereby agreed by the Criminal Prosecution Attorney, the term "Chief Prosecutor" as used herein means and refers to Joseph Van Thomme, who will supervise and be responsible to the City for the criminal prosecution services provided.

2.9 Entire Agreement. This Agreement, any attached exhibits and any addenda or amendments signed by the parties shall constitute the entire Agreement between the City and the Criminal Prosecution Attorney, and supersedes any other written or oral agreements between the City and the Criminal Prosecution Attorney. This Agreement can only be modified in writing signed by the City and the Criminal Prosecution Attorney.

2.10 Termination. This Agreement may be terminated by the City at any time or by the Criminal Prosecution Attorney upon 60 days written notice.

2.11 Conflict of Interest. The Criminal Prosecution Attorney shall use best efforts to meet all professional obligations to avoid conflict of interest and appearances of impropriety in representation of the City. In the event of a conflict, the Criminal Prosecution Attorney shall arrange for suitable alternative legal representation. It is the intent of the Criminal Prosecution Attorney to refrain from handling legal matters for any other person or entity that may pose a conflict of interest.

2.12 Agreement Not Assignable. Except as provided in Paragraph 2.11 of this Agreement relating to conflicts of interest, the rights and obligations created by this Agreement may not he assigned by either party.

2.13 Agreement Not Exclusive. The City retains the right to hire other legal representatives for specific legal matters.

2.14 Independent Contractor Status. All services provided by the Criminal Prosecution Attorney pursuant to this Agreement shall be provided by the Criminal Prosecution Attorney as an independent contractor and not as an employee of the City for the purpose, including but not limited to: income tax withholding, workers' compensation, unemployment compensation, FICA taxes, liability for torts and eligibility for employee benefits.

2.15 Work Product. All records, information, materials and other work product prepared and developed in connection with the provision of services pursuant to this Agreement shall become the property of the City.

2.16 Insurance and Indemnification. Criminal Prosecution Attorney agrees to maintain a valid policy of Professional Liability Insurance for the duration of this Agreement. The value of

the policy shall not be less than the cap of municipal tort liability as established by Minnesota Statutes. Criminal Prosecution Attorney further agrees to defend, indemnify, and hold harmless the City, its agents and employees against all causes of actions against the City or any of its agents or employees that arise from or as a result of the Criminal Prosecution Attorney's negligent actions or advice under the terms of this Agreement.

2.17 Data Practices Act Compliance. Data provided to the Criminal Prosecution Attorney under this Agreement shall be administered in accordance with the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13.

2.18 Choices of Law and Venue. This Agreement shall be governed by the construed in accordance with the laws of the State of Minnesota. Any disputes, controversies, or claims arising out of this Agreement shall be heard in the State or Federal Courts of Minnesota, and all parties to this Agreement waive any objection to the jurisdiction of these courts, whether based on convenience or otherwise.

IN WITNESS WHEREOF, the parties have caused this Agreement to be duly executed by their proper officers and representatives as the day and year first above written.

CITY OF RAMSEY

Dated: 2-3-2023

Mayor

Dated: 01-30-23

City Administrator

Dated: 2/6/23q

Joseph Van Thomme
Criminal Prosecuting Attorney

COMMITTEES, AUTHORITIES, BOARDS, COMMISSIONS
(Descriptions and Meeting Schedules)

One Year Appointments

Environmental Policy Board (EPB) (Appointments 1 Plus Alt) The EPB will promote environmental awareness and conservation practices by citizens by advising the City Council on policy issues, review of new development proposals, communication and education. The EPB meets on the 3rd Monday of each month at 6:30 p.m. in the Council Chambers at the Municipal Center. *Liaison/Ex-Officio to Commissions*

Park and Recreation Commission (Appointments 1 Plus Alt) The primary objective of the Park and Recreation Commission is to monitor and reflect the attitudes and concerns of the citizens of Ramsey relative to the park system and recreation programs, and to advise the City Council of citizen attitudes and policy matters relevant to the park and recreation function in Ramsey. The Park and Rec. Commission meets on the 2nd Thursday of each month at 6:30 p.m. in the Council Chambers at the Municipal Center or at various Ramsey parks.
Liaison/Ex-Officio to Commissions

Planning Commission (Appointments 1 Plus Alt) The primary objective of the Planning Commission is to advise the City Council on land use concerns. In addition, the Planning Commission shall serve as the planning agency and shall have the powers and duties given such agencies by state statute. The Planning Commission meets on the 4th Thursday of each month at 7:00 p.m. in the Council Chambers at the Municipal Center. *Liaison/Ex-Officio to Commissions*

Public Works Committee (Appointments 3 Plus Alt) This Committee considers and advises the City Council on matters concerning public infrastructure, including roadway improvements and maintenance operations, traffic control modification requests, storm water management, and public utility improvements and needs. The Committee meets the 3rd Tuesday of each month at 5:30 p.m. in the Lake Itasca Room at the Ramsey Municipal Center. *Committee of the Council*

***EDA Appointments Coincide with Council Terms** (A vacancy is created in the membership of the commission when a city councilmember of the authority ends councilmembership.)*
Economic Development Authority (EDA) (Appointments 2 Plus Alt) The primary objective of the EDA is to aid, assist and promote the growth and expansion of commercial, retail and industrial development in the City of Ramsey. The EDA meets the second Thursday of each month, beginning at 7:30 a.m., in the Council Chambers at the Municipal Center. *Voting Member*

Twin Cities Gateway Board (1 Appointment, Staff or Council)
The board is a destination management organization that promotes its member cities. The mission is to inspire visitors to discover the vibrant Twin Cities Gateway communities to enhance economic growth and vitality. It is responsible for promoting meetings and conventions, sports, events, family leisure travel, hotels, restaurants, and attractions 365 days a year. The board meets quarterly (March, June, September and December) on the third Tuesday at 11am. Meeting location varies throughout member cities. *Board Member*

Two-Year Appointments

Anoka County Joint Law Enforcement (JLEC) (Appointments 1 Plus Alt) (This is a 2-year appointment.) The JLEC is an innovative governing body that was created in Anoka County to collaboratively and efficiently work on public safety issues through the entire county. The JLEC was created in 1970. This group is made up of the County Attorney, County Sheriff as well as elected officials from each jurisdiction, and the Chief/Sheriff of each jurisdiction. The Fire Protection Council also has a representative on the JLEC. This Board meets quarterly – the 4th Wednesday of the month at 2:00 p.m. The meeting locations vary.

Anoka County Fire Protection Council (ACFPC) (Appointments 1 Plus Alt) (This is a 2-year appointment) The ACFPC operates as an independent Joint Powers Arrangement between multiple jurisdictions in Anoka County. The purpose of the ACFPC is to join together to improve the efficiency and effectiveness of fire and emergency services to the public within the geographic service area of the member jurisdictions, to cooperatively address its member's long term needs for fire-fighting and emergency equipment, fire records data systems and fire-fighter and EMS training. The ACFPC meets quarterly in the months of January, April, July, and October, at approximately 7:00 p.m. at a rotating location in one of the members' jurisdictions.

Fire Relief Association (Appointments set by Bylaws) The objective of the Fire Relief Association is to provide service pensions and ancillary benefits to members and beneficiaries of the City of Ramsey Fire Department. The Board has nine members, six General Trustees elected from membership and three Municipal Trustees. Per the bylaws the three Municipal Trustees are the Fire Chief, Finance Director and the Mayor. The meeting schedule for the Fire Relief Association is TBD.

Lower Rum River Watershed Management Organization (LRRWMO) (Appointments 1 Plus Alt) (This is a 2-year appointment.) LRRWMO is a joint powers special purpose unit of government including the cities of Ramsey, Anoka and portions of Andover. The organization seeks to protect and improve lakes, rivers, streams, groundwater, and other water resources across municipal boundaries. The LRRWMO meets the 3rd Thursday of the month beginning at 8:00 a.m., at Anoka City Hall (Committee Room) 2015 South 1st Avenue, Anoka.

Quad Cities Cable Communications Commission (QCTV) (Appointments 1 Plus Alt) (This is a 2-year appointment.) QCTV strives to connect our communities through local cable TV programming valued by residents. The four member cities include Andover, Anoka, Champlin and Ramsey. The Committee meets bi-monthly on the 3rd Thursday of at 11:00 a.m. in the Council Chambers at Anoka City Hall, 2015 – 1st Avenue, Anoka as a governing board for this joint powers organization. Meeting Months: January, March, May, July, September and November.

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #26-004

RESOLUTION FOR 2026 COUNCIL ORGANIZATION

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the City of Ramsey's official newspaper is the Anoka County UnionHerald; official newspaper of the City in which all legal notices, vacancies, advertisements, etc. will be published; and

2) That the City of Ramsey's Legal Services are provided as follows: a) General Legal Counsel: Eckberg Lammers, P.C.; b) Prosecution Counsel: Ekberg Lammers, P.C. and c) Bond Counsel/TIF: Taft Stettinius & Hollister, LLP; and

3) That the City of Ramsey's recording secretarial service is TimeSaver Off-Site Secretary Services (TOSS); and

4) That the following one-year terms are as follows: Acting Mayor, Environmental Policy Board, Park and Recreation Commission, Planning Commission, Public Works Committee and Twin Cities Gateway Board.

		2025 Appt.	**2026 Appt.**
a)	Acting Mayor	Chris Riley	Chris Riley
b)	Environmental Policy Board	Eric Peters Michael Olson (Alt)	Kirsten Buscher Eric Peters (Alt)
c)	Park and Recreation Commission	Kirsten Buscher Shanna Stewart (Alt)	Eric Peters Kirsten Buscher (Alt)
d)	Planning Commission	Eric Peters Michael Olson (Alt)	Eric Peters Michael Olson (Alt)
d)	Public Works Committee	Chris Riley Michael Olson Dan Specht Eric Peters (Alt)	Chris Riley Michael Olson Dan Specht Eric Peters (Alt)
f)	Twin Cities Gateway Board	Ryan Heineman	Ryan Heineman

5) That the following two-year terms are as follows: Anoka County Fire Protection Council, Anoka County Joint Law Enforcement, Anoka County Solid Waste Abatement Advisory Team, Fire Relief Association, Health Authority, LOGIS Board of Directors, Lower Rum River Watershed Management Organization (LRRWMO), North Metro Mayors Association, and Quad Cities Cable Communications Commission are as follows:

		2023-2024 Appt.	**2025-2026 Appt.**
a)	Anoka County Fire Protection Council	Debra Musgrove Dan Specht (Alt)	Kirsten Buscher Michael Olson (Alt)
b)	Anoka County Joint Law Enforcement Council (JLEC)	Jeff Katers Michael Olson Chelsee Howell (Alt)	Brad Bluml Ryan Heineman Kirsten Buscher (Alt)
c)	Anoka County Solid Waste Abatement Advisory Team	Chris Anderson	Chris Anderson
d)	Fire Relief Association	Mark Kuzma Matt Kohner Diana Lund	Ryan Heineman Matt Kohner Diana Lund
e)	Health Authority	Dr. James Long	Dr. Eric Barth
f)	LOGIS Board of Directors	Jason Fredrickson Chris Bruneau	Jason Fredrickson Chris Bruneau (Alt)
g)	Lower Rum River Watershed Management Organization (LRRWMO)	Debra Musgrove Chris Riley (Alt) Len Linton, Staff	Chris Riley Michael Olson (Alt) Nathan Gillett, Staff
h)	North Metro Mayors Association: Operating Committee Management Committee	Mark Kuzma Brian Hagen	Ryan Heineman Brian Hagen
i)	Quad Cities Cable Communications Commission	Dan Specht Matt Woestehoff	Dan Specht Brian Hagen

6) The City Council members appointed to the EDA while maintaining City Council membership are as follows:

a)	Economic Development Authority	Chris Riley Shanna Stewart Michael Olson (Alt)

The motion for adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 13th day of January, 2026.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session

Meeting Date: 01/13/2026

Primary Strategic Plan Initiative: Not Applicable

Title

Adopt Resolution #26-005 Approving Final Payment to North Valley, Inc. for Improvement Project #25-07, 2025 Neighborhood Pavement Overlay Improvements.

Purpose/Background:

Resolution and pay request attached.

Time Frame/Observations/Alternatives:

Issuing final payment will be contingent on receipt of the following items from North Valley, Inc.:

1. IC-134 (Contractor's Withholding Affidavit showing compliance with the provisions of Minnesota Statute 290.92 requiring withholding state income tax).
2. Waiver of Mechanic's Lien Rights (Affidavits that all claims against North Valley, Inc. by reasons of the contract have been fully paid or satisfactorily secured).
3. Consent of Surety to Final Payment (Certification from the contractor's surety).

Following receipt of these items, final payment will be issued.

Recommendation:

The Senior Engineering Technician has inspected the completed work and recommends final payment to North Valley, Inc. for improvement project #25-07, 2025 Neighborhood Pavement Overlay Improvements, in the amount of $29,032.24.

OutcomeAction:

Motion to adopt Resolution #26-005 approving final payment to North Valley, Inc. for improvement project #25-07, 2025 Neighborhood Pavement Overlay Improvements, in the amount of $29,032.24.

Attachments

Pay Resolution #26-005

Pay Request

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	01/08/2026 01:28 PM
Brian Hagen	Brian Hagen	01/08/2026 03:07 PM
Form Started By: Stacie Damjanovich		Started On: 12/10/2025 10:08 AM
Final Approval Date: 01/08/2026		

Councilmember ____ introduced the following resolution and moved for its adoption:

RESOLUTION #26-005

RESOLUTION APPROVING FINAL PAYMENT TO NORTH VALLEY, INC. FOR 2025 NEIGHBORHOOD PAVEMENT OVERLAY IMPROVEMENTS, IMPROVEMENT PROJECT #25-07

WHEREAS, the City of Ramsey proposes to overlay the pavement on numerous street segments in 2025 as identified within the 2025 – 2034 Capital Improvement Plan; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-295, adopted October 22, 2024, the City Council accepted and awarded the proposal to Hakanson Anderson for topographic survey of the project area in the amount of $5,900.00; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-342, adopted November 26, 2024, the City Council ordered the City Engineer to prepare plans and specifications for 2025 Neighborhood Pavement Overlay Improvements, Improvement Project #25-07; and

WHEREAS, pursuant to Ramsey City Council Resolution #25-080, adopted April 22, 2025, the City Council approved final plans and specifications as prepared by the City Engineer and authorized advertisement for bids for the same improvements; and

WHEREAS, pursuant to Ramsey City Council Resolution #25-104, adopted May 27, 2025, a contract was awarded to North Valley, Inc. of Nowthen, Minnesota, in the amount of $1,198,056.75 for said improvements; and

WHEREAS, as of January 13, 2026 $1,301,741.80 has been paid to date; and

WHEREAS, the Senior Engineering Technician has inspected the completed work and recommends final payment to North Valley, Inc. of Nowthen, Minnesota, for improvement project #25-07, 2025 Neighborhood Pavement Overlay Improvements, in the amount of $29,032.24.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) The City Council hereby authorizes final payment to North Valley, Inc. of Nowthen, Minnesota for Improvement Project #25-07, 2025 Neighborhood Pavement Overlay Improvements in the amount of $29,032.24.

2) The City Council hereby accepts the project and authorizes the Mayor and City Administrator to sign the release form for this payment.

3) The total amount of this payment is not included in resolutions approving payments of bills for the date of January 13, 2026.

4) The City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 13th day of January, 2026.

_____
Mayor

ATTEST:

_____
City Clerk

Pay Estimate Summary Sheet

Estimate Number:	5 Final
Project Number:	25-07
Project Name:	2025 Neighborhood Pavement Overlay Improvements
Period Ending	October 31, 2025
Contractor:	North Valley, Inc.
Address:	20015 Iguana Street NW, Nowthen, MN 55330

1	Original Contract Amount			$ 1,198,056.75
2	Change Order(s)	No. 1 Thru No. 1		$ 26,301.62
3	Total Funds Encumbered			$ 1,224,358.37
4	Value of Work Completed			$ 1,330,774.04
5	Retainage	0 %		$ -
	Percent Complete		100%	
6	Deductions or Charges			
7	Total Earned Less Retainage (Lines 4+5+6)			$ 1,330,774.04
8	Previous Payment(s)			$ 1,301,741.80
9	**Payment Due (Lines 7-8)**			**$ 29,032.24**
10	Total Balance to Finish, Including Retainage (Lines 3-7)			$ -

Certificaiton of Final Payment

I hereby certify that, to the best of my knowledge and belief, all items, quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between owner and the undersigned Contractor, and as amended by any authorized changes and the foregoing is a true and correct statement of the amount for the Final Estimate, the provisions of M.S. 290.92 have been complied with and that all claims against me by reason of the contract have been paid or satisfactorily secured.

North Valley Inc	Stewart Packer
Contractor Name	Print Name
Vice President	Stewart Packer
Title	Signature
	12/11/2025
	Date

City of Ramsey Approval

	12/16/2025
Signature (Project Engineer)	Date
	12/16/2025
Signature (City Engineer)	Date

2025 Neighborhood Pavement Overlay Improvements
I.P. 25-07
Estimate No. 5 **Final** Final
Period Ending October 31, 2025

			CONTRACT AMOUNT				COMPLETED THIS PERIOD		COMPLETED TO DATE	
Item No.	MnDOT No.	Item Description	Unit	Estimated Quantity	Unit Price	Extended Total	Quantity	Extended Total	Quantity	Extended Total
1	2021.501	MOBILIZATION	LS	1.0	$ 26,356.20	$ 26,356.20	0.0	$ -	1.0	$ 26,356.20
2	2104.503	REMOVE CONCRETE CURB AND GUTTER	LF	2720.00	$ 7.12	$ 19,366.40	0	$ -	2667	$ 18,989.04
3	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LF	2220.00	$ 1.98	$ 4,395.60	0	$ -	2799	$ 5,542.02
4	2104.503	SAWING CONCRETE (FULL DEPTH)	LF	1370	$ 4.77	$ 6,534.90	0	$ -	280	$ 1,335.60
5	2104.503	CONCRETE CURB & GUTTER PREPARATION	EA	80	$ 27.45	$ 2,196.00	0	$ -	35	$ 960.75
6	2104.503	REMOVE BITUMINOUS FLUME	SY	3	$ 91.17	$ 273.51	0	$ -	17	$ 1,549.89
7	2104.503	REMOVE CONCRETE BULL NOSE	SY	65	$ 21.45	$ 1,394.25	0	$ -	67	$ 1,437.15
8	2104.503	REMOVE CENTER MEDIAN LANDSCAPING	LS	1	$ 2,823.58	$ 2,823.58	0	$ -	1	$ 2,823.58
9	2104.503	REMOVE WATER MAIN	LF	240	$ 29.50	$ 7,080.00	27	$ 796.50	267	$ 7,876.50
10	2104.503	REMOVE VALVE & BOX	EA	8	$ 716.51	$ 5,732.08	0	$ -	8	$ 5,732.08
11	2104.504	REMOVE BITUMINOUS PAVEMENT (TRAIL)	SY	59	$ 13.94	$ 823.99	0	$ -	33	$ 460.02
12	2104.504	REMOVE CONCRETE WALK	SY	1010	$ 12.92	$ 13,049.20	0	$ -	1081	$ 13,966.52
13	2104.504	REMOVE CONCRETE VALLEY GUTTER	SY	19	$ 18.07	$ 338.27	0	$ -	19	$ 343.33
14	2105.607	0	CY	80	$ 27.89	$ 2,231.20	0.0	$ -	102.6	$ 2,861.51
15	2105.607	SUBSOIL EXCAVATION	CY	180	$ 25.91	$ 4,663.80	0	$ -	210	$ 5,441.10
16	2106.607	HAUL & STOCKPILE RECLAIM MATERIAL (LV)	CY	330	$ 17.10	$ 5,643.00	0	$ -	360	$ 6,156.00
17	2112.519	SUBGRADE PREPARATION	RDST	15	$ 353.27	$ 5,228.40	0	$ -	15	$ 5,299.05
18	2123.61	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	5	$ 198.43	$ 992.15	0	$ -	8	$ 1,587.44
19	2130.523	WATER	MGAL	10	$ 55.78	$ 557.80	0	$ -	8	$ 446.24
20	2211.507	AGGREGATE BASE CLASS 5 MODIFIED (CV)	CY	420	$ 6.55	$ 2,751.00	0	$ -	267	$ 1,748.85
21	2215.504	FULL DEPTH RECLAMATION	SY	4700	$ 1.93	$ 9,071.00	0	$ -	4723	$ 9,115.39
22	2231.603	SAWED & SEALED JOINT	EA	192	$ 18.23	$ 3,500.16	118	$ 2,151.14	220	$ 4,010.60
23	2231.604	BITUMINOUS PATCH	SY	1000	$ 16.36	$ 16,360.00	58	$ 948.88	678	$ 11,092.08
24	2232.504	MILL BITUMINOUS SURFACE (2.0")	SY	47100	$ 1.25	$ 58,875.00	2291	$ 2,863.75	49391	$ 61,738.75
25	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	3630	$ 3.22	$ 11,688.60	0	$ -	4150	$ 13,363.00
26	2360.509	TYPE SP 12.5 NON WEARING COURSE MIXTURE (3,C) 2.0"	TON	535	$ 82.28	$ 44,019.80	33.9	$ 2,789.29	863.5	$ 71,048.78
27	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) 2.0"	TON	5850	$ 87.63	$ 512,635.50	0.0	$ -	6560.3	$ 574,879.09
28	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) 2.0" TRAIL	TON	4	$ 370.05	$ 1,498.70	0.0	$ -	5.0	$ 1,850.25
29	2503.602	GROUT CATCH BASIN	EA	109	$ 482.68	$ 52,612.12	0	$ -	109	$ 52,612.12
30	2504.602	ADJUST VALVE BOX	EA	38	$ 504.13	$ 19,156.94	0	$ -	29	$ 14,619.77
31	2506.502	ADJUST FRAME AND RING CASTING	EA	18	$ 799.10	$ 14,383.80	0	$ -	6	$ 4,794.60
32	2506.502	REMOVE & REPLACE FRAME & RING CASTING	EA	17	$ 1,297.97	$ 22,065.49	0	$ -	7	$ 9,085.79
33	2521.504	6" CONCRETE WALK	SY	990	$ 69.72	$ 69,022.80	0	$ -	1188	$ 82,827.36
34	2521.602	DRILL & GROUT REINF BAR (EPOXY COATED)	EA	850	$ 10.73	$ 9,120.50	0	$ -	260	$ 2,789.80
35	2531.503	CONCRETE CURB & GUTTER DESIGN B618	LF	1435	$ 42.90	$ 61,561.50	0	$ -	1916	$ 82,196.40
36	2531.503	CONCRETE CURB & GUTTER DESIGN SURMOUNTABLE	LF	12	$ 42.90	$ 514.80	0	$ -	12	$ 514.80
37	2531.604	7" CONCRETE VALLEY GUTTER	SY	39	$ 80.45	$ 3,137.55	0	$ -	91	$ 7,320.95
38	2531.618	TRUNCATED DOMES	SF	1320	$ 48.27	$ 63,716.40	0	$ -	1223	$ 59,034.21
39	2563.601	TRAFFIC CONTROL	LS	1.0	$ 8,366.37	$ 8,366.37	0.0	$ -	1.0	$ 8,366.37
40	2563.601	ALTERNATIVE PEDESTRIAN ROUTE	LS	1	$ 268.15	$ 268.15	0.0	$ -	1.0	$ 268.15
41	2573.602	STABILIZED CONSTRUCTION ENTRANCE	EA	3	$ 348.60	$ 1,045.80	0	$ -	0	$ -
42	2573.502	STORM DRAIN INLET PROTECTION	EA	26	$ 134.08	$ 3,486.08	0	$ -	39	$ 5,229.12
43	2574.507	TOPSOIL (LV)	CY	90	$ 46.47	$ 4,182.30	0	$ -	64	$ 2,974.08
44	2575.501	TURF ESTABLISHMENT	ACRE	0.10	$ 10,189.80	$ 1,018.98	0.00	$ -	0.10	$ 1,018.98
		BASE CONSTRUCTION TOTAL	**$**			**1,103,739.67**	**$**	**9,549.56**	**$**	**1,191,663.31**

ALTERNATE A (TRAIL)			CONTRACT AMOUNT				COMPLETED THIS PERIOD		COMPLETED TO DATE	
Item No.	MnDOT No.	Item Description	Unit	Estimated Quantity	Unit Price	Extended Total	Quantity	Extended Total	Quantity	Extended Total
45	2232.504	MILL BITUMINOUS SURFACE (2.5") TRAIL	SY	3225	$ 5.65	$ 18,221.25	0	$ -	3220	$ 18,193.00
46	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) 1.5" TRAIL	TON	225	$ 102.77	$ 23,123.25	0.0	$ -	300.5	$ 30,882.39
47	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) 2.5" TRAIL	TON	455	$ 102.77	$ 46,760.35	0.0	$ -	557.1	$ 57,253.17
48	2506.502	ADJUST FRAME AND RING CASTING	EA	4	$ 799.10	$ 3,196.40	0	$ -	0	$ -
49	2574.507	TOPSOIL (LV)	CY	32	$ 46.48	$ 1,487.36	42	$ 1,952.16	60	$ 2,788.80
50	2575.501	TURF ESTABLISHMENT	ACRE	0.15	$ 10,189.80	$ 1,528.47	0.43	$ 4,381.61	0.43	$ 4,381.61
ALTERNATIVE A (TRAIL) TOTAL			**$**			**94,317.08**	**$**	**6,333.77**	**$**	**113,498.97**

CHANGE ORDER No.1			CONTRACT AMOUNT				COMPLETED THIS PERIOD		COMPLETED TO DATE	
Item No.	MnDOT No.	Item Description	Unit	Estimated Quantity	Unit Price	Extended Total	Quantity	Extended Total	Quantity	Extended Total
C1	2021.501	MOBILIZATION	LS	1	$ 2,904.00	$ 2,904.00	0	$ -	1	$ 2,904.00
C2	2582.502	4" DOUBLE SOLID LINE - YELLOW	LF	52	$ 2.42	$ 125.84	0	$ -	64	$ 154.88
C3	2582.502	4" SOLID LINE - WHITE	LF	4588	$ 1.21	$ 5,551.48	0	$ -	4824	$ 5,837.04
C4	2582.502	25355.64	LF	50	$ 1.21	$ 60.50	0	$ -	60	$ 72.60
C5	2582.502	24" SOLID LINE - WHITE	LF	453	$ 9.68	$ 4,385.04	0	$ -	151	$ 1,461.68
C6	2582.518	CROSSWALK MARKING	SF	1422	$ 9.08	$ 12,911.76	0	$ -	1632	$ 14,818.56
C7	2582.602	PAVT MSSG - TURN ARROWS	EA	2.00	$ 181.50	$ 363.00	0	$ -	2	$ 363.00
CHANGE ORDER No.1 TOTAL						**$ 26,301.62**	**$**	**-**		**$ 25,611.76**
GRAND TOTALS						**$ 1,224,358.37**		**$ 15,883.33**		**$ 1,330,774.04**
						Pavement Management Funds (0.93 Mob)		*$ 8,753.06*		*$ 1,140,123.65*
						2025 Budgeted Trail Maintenance Funds		*$ 6,333.77*		*$ 113,498.97*
						Water Utility Funds (0.01 Mob)		*$ 796.50*		*$ 13,872.14*
						Sanitary Sewer Utility Funds (0.04 Mob)		*$ -*		*$ 10,140.04*
						Storm Sewer Utility Funds (0.02 Mob)		*$ -*		*$ 53,139.24*

CC Regular Session

Meeting Date: 01/13/2026

Primary Strategic Plan Initiative: Address infrastructure needs.

Title:

Adopt Resolution #26-006 Approving Partial Payment #30 to Magney Construction, Inc. for Improvement Project #21-09; Centralized Water Treatment Plant.

Purpose/Background:

Pay Estimate and Resolution attached.

Recommendation:

The Resident Project Representative from Advanced Engineering and Environmental Services (AE2S) has inspected the completed work and recommends partial payment #30 to Magney Construction, Inc. for said project in the amount of $785,116.40.

Outcome/Action:

Adopt Resolution #26-006 approving partial payment #30 to Magney Construction, Inc. of Chanhassen, Minnesota; for Improvement Project #2109; Centralized Water Treatment Plant, in the amount of $785,116.40.

Attachments

Pay App

Resolution

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	01/08/2026 01:29 PM
Brian Hagen	Brian Hagen	01/08/2026 03:07 PM
Form Started By: Marsha Weidner		Started On: 12/16/2025 08:45 AM
Final Approval Date: 01/08/2026		

Contractor's Application For Payment No. 30

	Application Period: 11/11/2025 - 12/09/2025	Application Date: 12/9/2025
To (Owner): City of Ramsey, MN	From (Contractor): Magney Construction, Inc.	Via (Engineer): Advanced Engineering and Environmental Services, Inc.
Project: Ramsey Water Treatment Plant (IP #21-09)	Contract: All Construction	
Owner's Contract No.:	Contractor's Project No.: 00599	Engineer's Project No.: 05434-2020-002

Application for Payment

Change Order Summary

Approved Change Orders

Number	Additions	Deductions
1	$ 794,153.71	
2		
3		
TOTALS	$794,153.71	$0.00
NET CHANGE BY CHANGE ORDERS	$794,153.71	

1.	**ORIGINAL CONTRACT PRICE**		$31,528,500.00
2.	**Net change by Change Orders**		$794,153.71
3.	**CURRENT CONTRACT PRICE (Line 1 ± 2)**		$32,322,653.71
4.	**TOTAL COMPLETED AND STORED TO DATE (Column F on Schedule of Values)**		$30,834,050.76
5.	**RETAINAGE:**		
a.	**5.0%** $30,834,050.76	**Work Completed**	$1,541,702.54
b.	**5% x** $0.00	**Stored Materials**	$0.00
c.	**Total Retainage (Line 5a + Line 5b)**		$1,541,702.54
6.	**AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)**		$29,292,348.22
7.	**LESS PREVIOUS PAYMENTS (Line 6 from prior Application)**		$28,507,231.82
8.	**AMOUNT DUE THIS APPLICATION**		**$785,116.40**
9.	**BALANCE TO FINISH, PLUS RETAINAGE (Column H on Schedule of Values + Line 5c above)**		$3,030,305.49

Contractor's Certification

The undersigned Contractor certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By:	Date:
Kevin V	12/9/2025

Payment of: $785,116.40
(Line 8 or other - attach explanation of other amount)

is recommended by: RYAN HANSON, PE — 12/15/2025
(Engineer) (Date)

Payment of: $785,116.40
(Line 8 or other - attach explanation of other amount)

is approved by: Bruce Westby — 12/15/2025
(City of Ramsey, MN) (Date)

Approved by:
Funding Agency (if applicable) (Date)

EJCDC No. C-620 (2002 Edition)

Prepared by the Engineers' Joint Contract Documents Committee and endorsed by the Associated General Contractors of America and the Construction Specifications Institute.

Schedule of Values

Ramsey Water Treatment Plant

Payment Application No. 30

Date of Application: 12/9/2025

Work completed through: 12/9/2025

Item			C	D	E	F	G	H
Specification Section No.	Description	Scheduled Value	From Previous Application (C+D)	This Period	Materials Presently Stored (not in Col D)	Total Completed and Stored to Date (C + D + E)	%	Balance to Finish
01 10 00	Mobilization	$1,250,424.00	$1,241,558.00	$4,433.00	$0.00	$1,245,991.00	100	$4,433.00
01 10 01	General Conditions	$268,800.00	$266,871.00	$965.00	$0.00	$267,836.00	100	$964.00
01 10 02	Supervision	$384,000.00	$380,807.00	$1,597.00	$0.00	$382,404.00	100	$1,596.00
01 10 03	Bond & Insurance	$425,600.00	$425,600.00	$0.00	$0.00	$425,600.00	100	$0.00
01 21 00	ALLOWANCES							
1	Office Furniture ($50,000)	$50,000.00	$0.00	$0.00	$0.00	$0.00	0	$50,000.00
2	Computer Hardware ($80,000)	$80,000.00	$0.00	$0.00	$0.00	$0.00	0	$80,000.00
3	IT Equipment ($100,000)	$100,000.00	$0.00	$0.00	$0.00	$0.00	0	$100,000.00
4	Security and Access Control Hardware and Equipment ($60,000)	$60,000.00	$0.00	$0.00	$0.00	$0.00	0	$60,000.00
5	Irrigation System ($60,000)	$60,000.00	$0.00	$58,200.00	$0.00	$58,200.00	97	$1,800.00
6	General Construction Allowance ($950,000)	$950,000.00	$600,961.97	$30,401.32	$0.00	$631,363.29	66	$318,636.71
03 20 00	Concrete Reinforcement - Building	$1,602,777.00	$1,602,777.00	$0.00	$0.00	$1,602,777.00	100	$0.00
03 20 00	Concrete Reinforcement - Reservoir	$864,856.00	$864,856.00	$0.00	$0.00	$864,856.00	100	$0.00
03 30 00	Cast-in-Place Concrete Work - Site	$108,600.00	$105,483.00	$3,117.00	$0.00	$108,600.00	100	$0.00
03 30 00	Cast-in-Place Concrete Work - Building	$3,885,960.00	$3,885,960.00	$0.00	$0.00	$3,885,960.00	100	$0.00
03 30 00	Cast-in-Place Concrete Work - Reservoir	$1,410,075.00	$1,410,075.00	$0.00	$0.00	$1,410,075.00	100	$0.00
03 35 30	Polished Concrete Finish	$6,800.00	$6,800.00	$0.00	$0.00	$6,800.00	100	$0.00
03 41 00	Structural Precast Concrete	$1,042,796.00	$1,042,796.00	$0.00	$0.00	$1,042,796.00	100	$0.00
04 22 00	Unit Masonry	$269,000.00	$269,000.00	$0.00	$0.00	$269,000.00	100	$0.00
05 12 00	Structural Steel Framing, Misc. Metals, Metal Stairs and Aluminum Railing	$1,990,378.00	$1,977,769.00	$5,605.00	$0.00	$1,983,374.00	100	$7,004.00
06 00 00	Carpentry	$375,128.00	$375,128.00	$0.00	$0.00	$375,128.00	100	$0.00
06 73 00	Fiberglass Reinforced Plastic Grating	$353,707.00	$352,165.00	$0.00	$0.00	$352,165.00	100	$1,542.00
07 12 00	Fluid Applied Waterproofing	$78,130.00	$78,130.00	$0.00	$0.00	$78,130.00	100	$0.00
07 12 50	Hot Mopped Waterproofing	$7,420.00	$7,420.00	$0.00	$0.00	$7,420.00	100	$0.00
07 17 13	Bentonite Waterproofing	$124,650.00	$124,650.00	$0.00	$0.00	$124,650.00	100	$0.00
07 21 00	Thermal Insulation and Air Barriers	$15,600.00	$15,600.00	$0.00	$0.00	$15,600.00	100	$0.00
07 23 00	Weather Barrier	$39,800.00	$39,800.00	$0.00	$0.00	$39,800.00	100	$0.00
07 24 00	Exterior Insulation and Finish System	$67,955.00	$67,955.00	$0.00	$0.00	$67,955.00	100	$0.00
07 42 15	Architectural Metal Panels	$229,910.00	$228,970.00	$0.00	$0.00	$228,970.00	100	$940.00
07 50 10	Concrete Faced Insulated Panels	$15,000.00	$15,000.00	$0.00	$0.00	$15,000.00	100	$0.00
07 53 23	EPDM Roof System, Flashing & Sheet Metal	$589,225.00	$564,625.00	$11,600.00	$0.00	$576,225.00	98	$13,000.00
07 92 00	Caulking & Sealants	$37,465.00	$14,000.00	$7,120.00	$0.00	$21,120.00	56	$16,345.00
08 11 13	Doors, Frames & Hardware	$328,136.00	$315,455.00	$0.00	$0.00	$315,455.00	96	$12,681.00
08 31 15	Access Doors	$6,513.00	$6,513.00	$0.00	$0.00	$6,513.00	100	$0.00
08 35 13	Accordion Folding Fire Door	$65,683.00	$65,683.00	$0.00	$0.00	$65,683.00	100	$0.00

Schedule of Values

Ramsey Water Treatment Plant

Payment Application No. 30

Date of Application: 12/9/2025

Work completed through: 12/9/2025

Item			C	D	E	F	G	H
Specification Section No.	Description	Scheduled Value	From Previous Application (C+D)	This Period	Materials Presently Stored (not in Col D)	Total Completed and Stored to Date (C + D + E)	%	Balance to Finish
08 35 16	Heavy Duty Folding Door	$49,985.00	$49,985.00	$0.00	$0.00	$49,985.00	100	$0.00
08 36 00	Sectional Overhead Doors	$14,900.00	$14,900.00	$0.00	$0.00	$14,900.00	100	$0.00
08 41 13	Aluminum Framed Entrances and Storefronts/Curtainwall/Glazing	$254,163.00	$239,707.00	$14,456.00	$0.00	$254,163.00	100	$0.00
08 95 00	Translucent Wall Panels	$275,400.00	$275,400.00	$0.00	$0.00	$275,400.00	100	$0.00
09 20 00	Metal Framing and Gypsum Board	$190,345.00	$177,446.00	$12,899.00	$0.00	$190,345.00	100	$0.00
09 30 00	Tiling	$8,195.00	$4,295.00	$3,900.00	$0.00	$8,195.00	100	$0.00
09 51 00	Acoustical Ceilings	$47,000.00	$0.00	$39,470.00	$0.00	$39,470.00	84	$7,530.00
09 65 13	Resilient Base and Accessories	$3,000.00	$1,435.00	$0.00	$0.00	$1,435.00	48	$1,565.00
09 68 13	Carpet Tile	$12,299.00	$5,845.00	$0.00	$0.00	$5,845.00	48	$6,454.00
09 90 00	Painting	$846,400.00	$451,500.00	$207,500.00	$0.00	$659,000.00	78	$187,400.00
10 14 16	Plaques/Dimensional Letter Signage and Panel Signage	$16,310.00	$0.00	$9,473.00	$0.00	$9,473.00	58	$6,837.00
10 28 00	Toilet Accessories	$708.00	$513.00	$0.00	$0.00	$513.00	72	$195.00
10 44 16	Fire Extinguishers	$1,656.00	$1,324.00	$332.00	$0.00	$1,656.00	100	$0.00
12 24 13	Roller Window Shades	$1,500.00	$0.00	$0.00	$0.00	$0.00	0	$1,500.00
12 35 30	Architectural Casework	$51,850.00	$51,850.00	$0.00	$0.00	$51,850.00	100	$0.00
12 35 35	Solid Polymer Fabrications	$15,000.00	$15,000.00	$0.00	$0.00	$15,000.00	100	$0.00
21 13 13	Wet Pipe Sprinkler System	$65,835.00	$65,835.00	$0.00	$0.00	$65,835.00	100	$0.00
22 00 00	Plumbing Install, Rough-in & Finish - Labor	$76,500.00	$76,500.00	$0.00	$0.00	$76,500.00	100	$0.00
22 00 01	Plumbing Pipe, Fittings & Fixtures - Material	$270,000.00	$270,000.00	$0.00	$0.00	$270,000.00	100	$0.00
22 07 00	Plumbing Insulation	$49,670.00	$45,390.00	$3,720.00	$0.00	$49,110.00	99	$560.00
23 00 00	HVAC General Conditions, Permits & Mobilization	$15,200.00	$15,200.00	$0.00	$0.00	$15,200.00	100	$0.00
23 00 00.01	Testing, Adjusting & Balancing	$5,900.00	$0.00	$0.00	$0.00	$0.00	0	$5,900.00
23 00 00.02	Ductwork Insulation	$29,400.00	$21,000.00	$0.00	$0.00	$21,000.00	71	$8,400.00
23 00 00.03	HVAC Controls	$76,000.00	$39,400.00	$34,000.00	$0.00	$73,400.00	97	$2,600.00
23 00 00.04	Refrigerant Piping - Labor	$10,400.00	$10,400.00	$0.00	$0.00	$10,400.00	100	$0.00
23 00 00.05	Refrigerant Piping - Material	$2,800.00	$2,800.00	$0.00	$0.00	$2,800.00	100	$0.00
23 00 00.06	Ductwork - Labor	$70,900.00	$70,900.00	$0.00	$0.00	$70,900.00	100	$0.00
23 00 00.07	Ductwork - Material	$65,100.00	$65,100.00	$0.00	$0.00	$65,100.00	100	$0.00
23 00 00.08	Louvers and Dampers - Labor	$8,100.00	$8,100.00	$0.00	$0.00	$8,100.00	100	$0.00
23 00 00.09	Louvers and Dampers - Material	$12,500.00	$12,500.00	$0.00	$0.00	$12,500.00	100	$0.00
23 00 00.10	VAV and GRD - Labor	$6,800.00	$3,200.00	$3,600.00	$0.00	$6,800.00	100	$0.00
23 00 00.11	VAV and GRD - Material	$7,600.00	$7,600.00	$0.00	$0.00	$7,600.00	100	$0.00
23 00 00.12	HVAC Fans - Labor	$13,800.00	$13,800.00	$0.00	$0.00	$13,800.00	100	$0.00
23 00 00.13	HVAC Fans - Material	$39,600.00	$39,600.00	$0.00	$0.00	$39,600.00	100	$0.00
23 00 00.14	Gas Unit Heaters - Labor	$14,000.00	$14,000.00	$0.00	$0.00	$14,000.00	100	$0.00
23 00 00.15	Gas Unit Heaters - Material	$16,200.00	$16,200.00	$0.00	$0.00	$16,200.00	100	$0.00

Schedule of Values

Ramsey Water Treatment Plant

Payment Application No. 30

Date of Application: 12/9/2025

Work completed through: 12/9/2025

Item			C	D	E	F	G	H
Specification Section No.	Description	Scheduled Value	From Previous Application (C+D)	This Period	Materials Presently Stored (not in Col D)	Total Completed and Stored to Date (C + D + E)	%	Balance to Finish
23 00 00.16	Make-Up Air Units - Labor	$5,600.00	$5,600.00	$0.00	$0.00	$5,600.00	100	$0.00
23 00 00.17	Make-Up Air Units - Material	$76,000.00	$76,000.00	$0.00	$0.00	$76,000.00	100	$0.00
23 00 00.18	Roof Top Units - Labor	$1,400.00	$1,400.00	$0.00	$0.00	$1,400.00	100	$0.00
23 00 00.19	Roof Top Units - Material	$50,200.00	$50,200.00	$0.00	$0.00	$50,200.00	100	$0.00
23 00 00.20	Split System A/C Unit - Labor	$3,000.00	$1,800.00	$1,200.00	$0.00	$3,000.00	100	$0.00
23 00 00.21	Split System A/C Unit - Material	$56,400.00	$56,400.00	$0.00	$0.00	$56,400.00	100	$0.00
23 00 00.22	Dehumidification Units - Labor	$3,500.00	$2,400.00	$0.00	$0.00	$2,400.00	69	$1,100.00
23 00 00.23	Dehumidification Units - Material	$37,500.00	$37,500.00	$0.00	$0.00	$37,500.00	100	$0.00
26 00 00	Electrical Mobilization & Permit	$10,000.00	$10,000.00	$0.00	$0.00	$10,000.00	100	$0.00
26 00 01	Temporary Power	$30,000.00	$30,000.00	$0.00	$0.00	$30,000.00	100	$0.00
26 05 19	Conductors	$222,000.00	$212,200.00	$0.00	$0.00	$212,200.00	96	$9,800.00
26 05 26	Grounding and Bonding	$10,000.00	$10,000.00	$0.00	$0.00	$10,000.00	100	$0.00
26 05 29	Hangers and Supports	$20,000.00	$20,000.00	$0.00	$0.00	$20,000.00	100	$0.00
26 05 33	Raceways and Boxes	$336,600.00	$335,600.00	$0.00	$0.00	$335,600.00	100	$1,000.00
26 22 13	Transformers	$20,000.00	$20,000.00	$0.00	$0.00	$20,000.00	100	$0.00
26 23 00	Electric Heat	$40,000.00	$40,000.00	$0.00	$0.00	$40,000.00	100	$0.00
26 24 11	Electrical Service	$30,000.00	$30,000.00	$0.00	$0.00	$30,000.00	100	$0.00
26 24 13	Switchboards	$30,000.00	$30,000.00	$0.00	$0.00	$30,000.00	100	$0.00
26 24 15	Transfer Switches	$30,000.00	$30,000.00	$0.00	$0.00	$30,000.00	100	$0.00
26 24 16	Panelboards	$30,000.00	$30,000.00	$0.00	$0.00	$30,000.00	100	$0.00
26 24 19	Motor Controls	$30,000.00	$30,000.00	$0.00	$0.00	$30,000.00	100	$0.00
26 27 26	Wiring Devices	$30,000.00	$30,000.00	$0.00	$0.00	$30,000.00	100	$0.00
26 28 16	Enclosed Switches	$20,000.00	$20,000.00	$0.00	$0.00	$20,000.00	100	$0.00
26 32 13	Engine Generators	$420,400.00	$420,400.00	$0.00	$0.00	$420,400.00	100	$0.00
26 51 00	Lighting	$150,000.00	$136,370.00	$10,000.00	$0.00	$146,370.00	98	$3,630.00
26 90 01	Measuring and Control Instruments/Water Treatment Controls/I & C	$1,506,000.00	$1,175,800.00	$96,000.00	$0.00	$1,271,800.00	84	$234,200.00
28 31 00	Fire Alarm	$50,000.00	$5,000.00	$25,000.00	$0.00	$30,000.00	60	$20,000.00
27 00 00	Cabling	$25,000.00	$0.00	$15,000.00	$0.00	$15,000.00	60	$10,000.00
31 10 00	Site Clearing/ Site Prep/ Erosion Control	$94,700.00	$91,083.00	$3,617.00	$0.00	$94,700.00	100	$0.00
31 20 00	Earth Moving - Excavation	$242,600.00	$242,600.00	$0.00	$0.00	$242,600.00	100	$0.00
31 20 01	Earth Moving - Backfill	$267,800.00	$267,800.00	$0.00	$0.00	$267,800.00	100	$0.00
31 20 02	Finish Grading	$69,900.00	$67,764.00	$2,136.00	$0.00	$69,900.00	100	$0.00
31 23 19	Dewatering	$35,900.00	$35,900.00	$0.00	$0.00	$35,900.00	100	$0.00
32 12 16	Asphalt Paving	$183,097.00	$183,097.00	$0.00	$0.00	$183,097.00	100	$0.00
32 13 13	Concrete Paving	$59,400.00	$59,400.00	$0.00	$0.00	$59,400.00	100	$0.00
32 17 13	Plastic Bollard Covers	$1,700.00	$0.00	$0.00	$0.00	$0.00	0	$1,700.00

Schedule of Values

Ramsey Water Treatment Plant

Payment Application No. 30

Date of Application: 12/9/2025

Work completed through: 12/9/2025

Item			C	D	E	F	G	H
Specification Section No.	Description	Scheduled Value	From Previous Application (C+D)	This Period	Materials Presently Stored (not in Col D)	Total Completed and Stored to Date (C + D + E)	%	Balance to Finish
32 31 13	Chain Link Fencing, Gates and Equipment	$207,654.00	$133,592.00	$65,188.00	$0.00	$198,780.00	96	$8,874.00
32 92 00	Turfs and Grasses	$63,500.00	$0.00	$63,500.00	$0.00	$63,500.00	100	$0.00
32 93 00	Plants	$50,000.00	$0.00	$50,000.00	$0.00	$50,000.00	100	$0.00
33 11 13	Facility Water Distribution Systems	$727,300.00	$727,300.00	$0.00	$0.00	$727,300.00	100	$0.00
33 13 13	Facility Sanitary Sewer Systems	$87,800.00	$87,800.00	$0.00	$0.00	$87,800.00	100	$0.00
33 41 00	Storm Utility Drainage	$124,600.00	$124,600.00	$0.00	$0.00	$124,600.00	100	$0.00
33 46 00	Subdrainage	$61,400.00	$61,400.00	$0.00	$0.00	$61,400.00	100	$0.00
40 23 19	Process Pipe & Fittings	$2,202,644.00	$2,202,644.00	$0.00	$0.00	$2,202,644.00	100	$0.00
40 27 87	Process Pipe Supports, Anchors and Sleeves	$139,344.00	$138,387.00	$957.00	$0.00	$139,344.00	100	$0.00
40 27 89	Process Pipe Specialties	$51,300.00	$51,300.00	$0.00	$0.00	$51,300.00	100	$0.00
40 27 97	Process Gauges	$5,327.00	$5,327.00	$0.00	$0.00	$5,327.00	100	$0.00
40 92 00	Process Valves - Plug, Butterfly, Air and Check	$655,400.00	$655,400.00	$0.00	$0.00	$655,400.00	100	$0.00
40 92 01	Process Valves - Pressure Reducing Valves	$149,439.00	$149,439.00	$0.00	$0.00	$149,439.00	100	$0.00
41 23 14	Overhead Crane Systems	$131,775.00	$131,775.00	$0.00	$0.00	$131,775.00	100	$0.00
43 05 10	Disinfection of Water Systems	$24,000.00	$20,436.00	$1,200.00	$0.00	$21,636.00	90	$2,364.00
43 11 16	Gas Handling Blowers	$107,240.00	$107,240.00	$0.00	$0.00	$107,240.00	100	$0.00
43 23 22	Split Case Pumps	$281,247.00	$281,247.00	$0.00	$0.00	$281,247.00	100	$0.00
43 32 76	Chlorine Gas Feed Equipment	$129,661.00	$128,772.00	$0.00	$0.00	$128,772.00	99	$889.00
43 32 77	Chemical Feed System Pumps	$94,650.00	$93,580.00	$1,070.00	$0.00	$94,650.00	100	$0.00
43 32 78	Chemical Feed System Accessories	$82,275.00	$81,200.00	$1,075.00	$0.00	$82,275.00	100	$0.00
44 42 24	Plate Settlers	$868,280.00	$868,280.00	$0.00	$0.00	$868,280.00	100	$0.00
46 33 20	Liquid Chemical Storage Tanks	$94,360.00	$94,360.00	$0.00	$0.00	$94,360.00	100	$0.00
46 33 33	Polymer Blending and Feed Equipment	$26,940.00	$26,590.00	$350.00	$0.00	$26,940.00	100	$0.00
46 43 47	Jet Mixing System	$159,793.00	$159,793.00	$0.00	$0.00	$159,793.00	100	$0.00
46 61 00	Filtration Equipment	$984,470.00	$978,334.00	$2,370.00	$0.00	$980,704.00	100	$3,766.00
CO # 01	Change Order No. 01 - MN Prevailing Wage Rates (draft)	$794,153.71	$465,369.4700	$35,387.00	$0.00	$500,756.47	63	$293,397.24
	Totals	$32,322,653.71	$30,007,612.44	$826,438.32	$0.00	$30,834,050.76	95.4%	$1,488,602.95

Councilmember ____ introduced the following resolution and moved for its adoption:

RESOLUTION #26-006

RESOLUTION APPROVING PARTIAL PAYMENT #30 TO MAGNEY CONSTRUCTION, INC. FOR IMPROVEMENT PROJECT #21-09; CENTRALIZED WATER TREATMENT PLANT

WHEREAS, pursuant to Ramsey City Council Resolution #19-248 adopted October 8, 2019, five (5) proposals were accepted and a professional services contract was awarded to SEH, Inc. for analyzing the City's municipal water supply system source water, developing a water system model, and preparing a preliminary design report for a centralized water treatment plant to ensure that the City's municipal water supply system will continue to provide adequate quantities of safe drinking water into the foreseeable future; and

WHEREAS, pursuant to Ramsey City Council Resolution #21-143 adopted May 25, 2021, the final Feasibility Study dated March 4, 2021, for the centralized water treatment plant was approved; and

WHEREAS, pursuant to Ramsey City Council Resolution #21-150 adopted May 25, 2021, Requests for Proposals for professional engineering services to prepare final plans and specifications, to administer the bid process, and to provide construction administration services for construction of a municipal water treatment plant was approved and the advertising and direct soliciting of said proposal was authorized; and

WHEREAS, pursuant to Ramsey City Council Resolution #21-220 adopted July 27, 2021, Staff was authorized to negotiate a contract with Advanced Engineering and Environmental Services (AE2S) in an amount not to exceed $1,198,600 in response to their professional engineering services proposal, subject to review and approval of the contract by the City Attorney; and

WHEREAS, pursuant to Ramsey City Council Resolution #23-032 adopted January 24, 2023, final plans and specifications as prepared by AE2S were approved and advertisements for bids were authorized for Improvement Project #21-09; and

WHEREAS, pursuant to Ramsey City Council Resolution #23-061 adopted March 28, 2023, the lowest responsible bid of Magney Construction, Inc. was accepted in the amount of $31,528,500, for the Base Bid and Section 01 21 00 Allowances, the Mayor and City Administrator were directed to enter into a construction contract with Magney Construction, Inc., and the Mayor was directed to accept the amendment from AE2S in the amount of $225,100 for additional construction phase services for said improvements for and on behalf of the City of Ramsey; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-059 adopted February 13, 2024, Change Order No. 1 was approved in the amount of $794,153.71 for Improvement Project #21-09, Centralized Water Treatment Plant; and

WHEREAS, as of January 13th, 2026, $28,507,231.82 has been paid to date; and

WHEREAS, the Resident Project Representative from Advanced Engineering and Environmental Services (AE2S) has inspected the completed work and recommends partial payment #30 to Magney Construction, Inc. for said project in the amount of $785,116.40.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) That the City Council hereby authorizes partial payment #30 to Magney Construction, Inc. of Chanhassen, Minnesota, for Improvement Project #21-09, Centralized Water Treatment Plant, in the amount of $785,116.40.

2) That the City Council hereby accepts the project and authorizes the Mayor or City Administrator to sign the release for this payment.

3) That the total amount of this payment is not included in resolutions approving payment of bills for the date of January 13, 2026.

4) That the City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 13th day of January, 2026.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session

Meeting Date: 01/13/2026

Primary Strategic Plan Initiative: Address infrastructure needs.

Title:

Adopt Resolution #26-008 Approving Plans and Specifications and Authorizing Advertisement for Bids for MSA Bunker Lake Boulevard Reconstruction, Improvement Project #26-01

Purpose/Background:

Purpose:

The purpose of this case is to adopt Resolution #26-008 approving plans and specifications and authorizing advertisement for bids for MSA Bunker Lake Boulevard Reconstruction, Improvement Project #26-01.

Background:

The 2026 – 2035 Capital Improvement Program (CIP) identifies Bunker Lake Boulevard between Armstrong Boulevard and 600 feet west of Jackal Street (the tie-in point from the 2018 project) for reconstruction in 2026. A street segment summary is attached to this case.

Project History

- April 22, 2025, the Ramsey City Council adopted Resolution #25-081, ordering plans and specifications and awarding engineering design services to Bolton & Menk for said improvements.
- December 16, 2025, the Ramsey Public Works Committee recommended City Council approve plans and specifications and authorize advertisement for bids for said improvements.

Project Scope

This project proposes to reconstruct Bunker Lake Boulevard in a similar fashion to the previously reconstructed Bunker Lake Boulevard and Puma Street segments. The existing street is 28-feet wide with concrete curb and gutter on the north side (westbound) and rural section including a drainage swale on the south side (eastbound). The project proposes expanding the pavement to the south, to create a shared center turn lane. The new eastbound lane is proposed to include concrete curb and gutter, the existing drainage swale is proposed to be re-graded. Storm sewer inlets will be placed in the eastbound curb line, tying into existing stubs.

Bunker Lake Boulevard is an MSA street, which will require it to be built to MSA standards, including a 10-ton pavement strength design. Bituminous trail exists on the north side of Bunker Lake Boulevard, the project does not propose to improve the existing trail. The western half of this segment has been developed with commercial/industrial users. The eastern half is generally not developed, a gas station is currently being built at the southwest corner of Bunker Lake Boulevard and Armstrong Boulevard. Coordination with proposed developments has been occurring during the project design. The project totals 0.47 miles in length.

To accommodate the ultimate buildout of the area, space is being created for a 2nd eastbound right turn or combo thru/right turn onto Armstrong Boulevard. This project will mark dedicated left, two dedicated thru and a dedicated right turn eastbound at Armstrong Boulevard. The new Kwik Trip gas station is building a right in / right out onto Bunker Lake Boulevard. To accommodate these additions, the center concrete median west of Armstrong Boulevard is being modified, additional modifications are required to the existing traffic signal system at Armstrong Boulevard. The City and Engineer have been working with Kwik Trip and Anoka County on these modifications.

Due to the nature of the work, the project is proposing to close Bunker Lake Boulevard between Jackal Street and Armstrong Boulevard during construction. A detour route along Puma Street and Alpine Drive will be used.

Utilities

Sanitary sewer, watermain and storm sewer exist within the project area. Additional storm sewer will be required to extend to the eastbound curb line. The existing swale on the south side of Bunker will be remaining in-place to accommodate drainage, but will be re-graded as necessary. Repairs to the existing sanitary sewer are not proposed. The existing hydrants will be relocated to be within 5 feet of the new eastbound curb lane.

Staff is proposing to complete these improvements in the first half of the summer construction season in 2026. This will be in-line with the completion of the Kwik Trip construction at the SW corner of Bunker Lake Boulevard and Armstrong Boulevard.

Preliminary Schedule Remaining

- Council approves plans and specifications / authorizes ad for bids
  - January 13, 2026
- Bid Opening (Bolton & Menk)
  - Week of February 9th or 16th, 2026
  - MnDOT MSA Approval is required prior to opening bids
- Council Awards Contract to the Lowest Responsible Bidder
  - February 24, 2026
- Contractor Begins Construction
  - Spring 2026
- Contractor Substantially Completes Construction
  - New bituminous pavement in-place, topsoil and seed in-place
  - July 31, 2026
- Contractor Final Completion
  - Verify final restoration; punch list created
  - August 31, 2026

Final plans are not attached to this case to prevent potential bidders from downloading plans attached to the case to prepare and submit their bids, rather than purchasing the plans through QuestCDN, the electronic bidding software used by the City of Ramsey. This ensures all bidders are bidding off the same set of plans, and all bidders are notified of any plan revisions (addenda) issued during the bidding process. Attached is the title sheet showing the scope of the improvements, as well as a plan sheet showing the typical sections, which includes information on the proposed pavement section. Plans are available upon request from the City Engineer.

Additional Permitting

Because Bunker Lake Boulevard is a Municipal State Aid Street and MnDOT MSA Funding is required, plans must be approved by MnDOT State Aid prior to the bid opening. This project will impact the Anoka County right-of-way, including impacts to the signal system at Bunker Lake Boulevard and Armstrong Boulevard, and will require an Anoka County Highway Department right-of-way permit prior to construction starting.

Notification:

If City Council approves plans and specifications and authorizes advertising for bids, bids will be advertised on Friday, January 16, and again on Friday, January 23, 2026, in the City's official newspaper, the Anoka Union Herald. Plans are also advertised on the QuestCDN website, which directly notifies contractors interested in bidding these types of projects.

Additionally, letters will be mailed to property owners with updates on the project status. Engineering staff maintains City Improvement webpages with the most current project information. This can be found on the city website, Engineering Department page.

Time Frame/Observations/Alternatives:

Observations:
The Funding Source Breakdowns are based off the 95% Plans supplied by Bolton & Menk. This project is also being reimbursed by development along the Bunker Lake Boulevard corridor. Discussions are on-going if reimbursement of some properties will be by special assessment or a lump sum development fee. This will be determined before the case is brought to City Council to consider awarding the contract.

Alternatives:
Motion to adopt Resolution #26-008 approving plans and specifications and authorizing advertisement for bids for MSA Bunker Lake Boulevard Reconstruction, Improvement Project #26-01.

Funding Source:

Funding for this improvement is proposed to come from Public Improvement Revolving Funds (developer fees), Tax Increment #18, Municipal State Aid Funds, Water Utility Funds and Storm Water Utility Funds.

Public Improvement Revolving Funds	$391,000
Tax Increment #18 Funds	$386,750
Municipal State Aid Funds	$355,400
Water Utility Funds	$103,136
Storm Water Utility Funds	$223,208
Project Estimate	**$1,459,494**

The CIP level estimate had a total estimated project cost of $826,965, which includes street costs of $777,750 and storm sewer costs of $49,215.

The final project costs may change depending upon bid prices and actual construction quantities.

Recommendation:
On December 16, 2025, the Ramsey Public Works Committee unanimously recommended City Council approve final plans and specifications and authorize advertisement for bids for said improvements.

Staff recommends adopting Resolution #26-008 approving plans and specifications and authorizing advertisement for bids for MSA Bunker Lake Boulevard Reconstruction, Improvement Project #26-01.

Outcome/Action:
Motion to adopt Resolution #26-008 approving plans and specifications and authorizing advertisement for bids for MSA Bunker Lake Boulevard Reconstruction, Improvement Project #26-01.

Attachments

Res 26-008
26-01 Title Sheet
26-01 Typical Sections
26-01 Street Summary

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	01/08/2026 01:35 PM
Brian Hagen	Brian Hagen	01/08/2026 03:07 PM
Form Started By: Joe Feriancek		Started On: 12/18/2025 08:02 AM
Final Approval Date: 01/08/2026		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #26-008

RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND AUTHORIZING ADVERTISEMENT FOR BIDS FOR MSA BUNKER LAKE BOULEVARD RECONSTRUCTION, IMPROVEMENT PROJECT #26-01

WHEREAS, the City of Ramsey proposes to reconstruct Bunker Lake Boulevard between Armstrong Boulevard and 600 feet west of Jackal Street in 2026 as identified within the 2026-2035 10-Year Capital Improvement Program: and

WHEREAS, pursuant to Resolution #25-081, adopted April 22, 2025, the Ramsey City Council accepted a proposal from Bolton & Menk, Inc. to prepare final plans and specifications for MSA Bunker Lake Boulevard Reconstruction, Improvement Project #26-01 for the not-to-exceed amount of $118,347.00; and

WHEREAS, Bolton & Menk, Inc. has prepared plans and specifications for the purpose of advertising for bids for MSA Bunker Lake Boulevard Reconstruction, Improvement Project #26-01.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) The Ramsey City Council hereby approves the plans and specifications prepared by Bolton & Menk, Inc. and authorizes advertisement for bids for said improvements as City Improvement Project #26-01, MSA Bunker Lake Boulevard Reconstruction

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 13th day of January, 2026.

_____
Mayor

ATTEST:

_____
City Clerk

DESIGN DESIGNATION	BUNKER LAKE BOULEVARD
STA. 100+50 TO STA. 129+22.05	
FUNTIONAL CLASSIFICATION	MINOR COLLECTOR
R-VALUE	70
ΣN-18	1,581,000
NO. & WIDTH OF TRAFFIC LANES	2 & 12 ft
NO. & WIDTH OF PARKING LANES	N/A
ADT (PRESENT YEAR) 2026	4390
ADT (PROJECTED YEAR) 2046	13780
HCADT (PROJECTED YEAR) 2046	6.10%
DESIGN SPEED	40 mph
DESIGN LOAD	10 ton

DESIGN SPEED FOR ROADWAY BASED ON
ON STOPPING SIGHT DISTANCE:
HEIGHT OF EYE = 3.5 FT
HEIGHT OF OBJECT = 2.0 FT

MINNESOTA DEPARTMENT OF TRANSPORTATION
CITY OF RAMSEY
ANOKA COUNTY, MINNESOTA
CITY IMPROVEMENT PROJECT #26-01

CONSTRUCTION PLAN FOR: RECLAIMATION, GRADING, AGGREGATE BASE, PLANT MIXED BITUMINOUS PAVEMENT, CONCRETE CURB AND GUTTER, ADA IMPROVEMENTS, STORM SEWER, SANITARY SEWER, WATER MAIN ADJUSTMENTS, AND SIGNAL ADJUSTMENTS

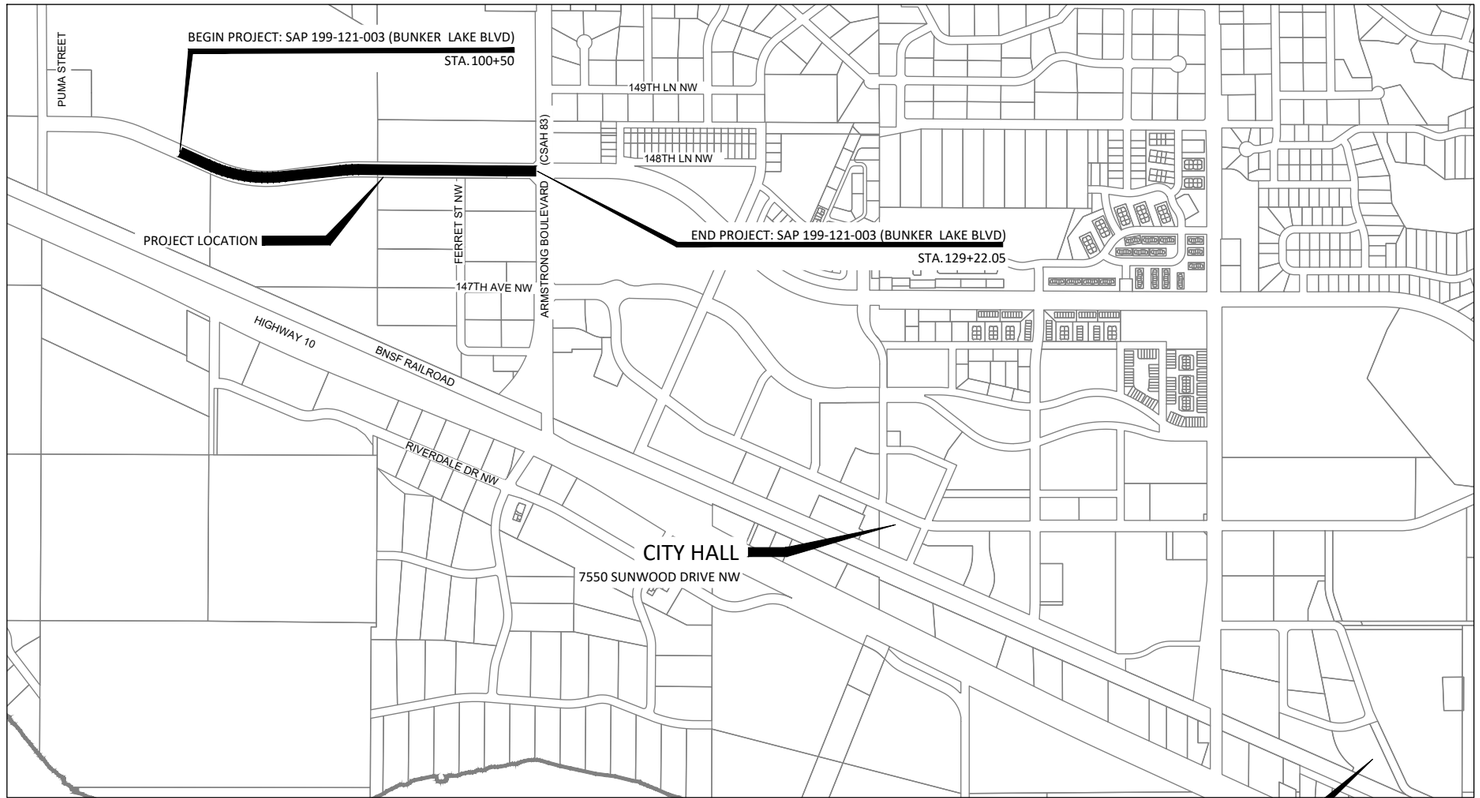
SAP 100-121-003 LOCATED ON BUNKER LAKE BOULEVARD FROM 675' WEST OF JACKAL STREET TO ARMSTRONG BOULEVARD

BUNKER LAKE BOULEVARD (SAP 199-121-003)

GROSS LENGTH	3012.00	FEET	0.570	MILES
BRIDGE LENGTH	0.00	FEET	0.000	MILES
EXCEPTION LENGTH	0.00	FEET	0.000	MILES
NET LENGTH	3012.00	FEET	0.570	MILES

LENGTH AND DESCRIPTION BASED UPON
PROPOSED BUNKER LAKE BLVD CENTERLINE

VICINITY MAP



INDEX MAP SCALE 0 600 1200 FEET

TYPICAL PLAN SCALE
UNLESS OTHERWISE NOTED:

HORZ. SCALE 0 25 50 FEET

VERT. SCALE 0 5 10 FEET

PROJECT LOCATION



CITY: RAMSEY
COUNTY: ANOKA: T32N R25W, S29
DISTRICT: METRO

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D. THIS UTILITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-22, ENTITLED "STANDARD GUIDELINES FOR INVESTIGATING AND DOCUMENTING EXISTING UTILITIES".

PROJECT DATUM:
HORIZONTAL: ANOKA COUNTY COORDINATES (1996 ADJUSTMENT)
VERTICAL: NGVD 88

RECORD DRAWING INFORMATION
OBSERVER:
CONTRACTOR:
DATE:

MINN. PROJ. NO. STATE FUNDS

--- GOVERNING SPECIFICATIONS ---
THE 2025 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATION FOR CONSTRUCTION" SHALL GOVERN.

THE LATEST EDITION OF THE CITY ENGINEERS ASSOCIATION OF MINNESOTA STANDARD SPECIFICATIONS SHALL GOVERN PUBLIC UTILITY INFRASTRUCTURE CONSTRUCTION.

ALL TRAFFIC CONTROL DEVICES AND SIGNING SHALL CONFORM AND BE INSTALLED IN ACCORDANCE WITH THE LATEST "MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES" (MN MUTCD), INCLUDING THE LATEST "FIELD MANUAL" FOR TEMPORARY TRAFFIC CONTROL ZONE LAYOUTS.

SHEET NUMBER	SHEET TITLE
GENERAL	
1	TITLE SHEET
2	LEGEND
3	STATEMENT OF ESTIMATED QUANTITIES
4	TABULATIONS
CIVIL	
5-15	TYPICAL SECTIONS & DETAILS
16	ALIGNMENT PLAN & TABULATION
17	TRAFFIC CONTROL PLAN
18-19	REMOVALS PLAN
20-22	STORMWATER POLLUTION PREVENTION PLAN
23-24	EROSION CONTROL PLAN
25-28	CONSTRUCTION PLAN & PROFILE
29-30	STORM SEWER CATCH BASIN LEADS
31-33	INTERSECTION DETAILS
34-35	SIGNAGE & STRIPING PLAN
36-42	TRAFFIC SIGNAL SYSTEM PLAN
43-56	CROSS SECTIONS

THIS PLAN SET CONTAINS 56 SHEETS.

DRAFT

ZACHARY F. LINGL, P.E.
Design Engineer: I hereby certify that this plan was prepared by me or under my direct supervision, and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.
Date 12/18/2025 License Number 56344

Approved: City of Ramsey Engineer Date

Approved: Anoka County Engineer Date

District State Aid Engineer:
Reviewed for compliance with State Aid Rules/Policy Date

Approved for State Aid Funding: State Aid Engineer Date

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H:\RAMS\25X\138779000\CAD\C3D\138779G001.dwg 12/17/2025 10:06:34 PM

BOLTON & MENK
7533 SUNWOOD DR NW, SUITE 206
RAMSEY, MN 55303
Phone: (763) 433-2851
Email: Ramsey@bolton-menk.com
www.bolton-menk.com

City of RAMSEY

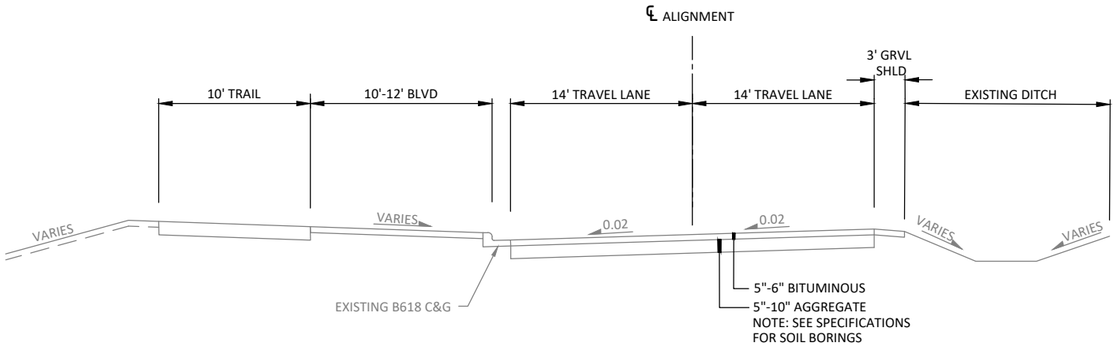
DESIGNED	ZFL
DRAWN	JMB
CHECKED	ZFL
CLIENT PROJ. NO.	26-01

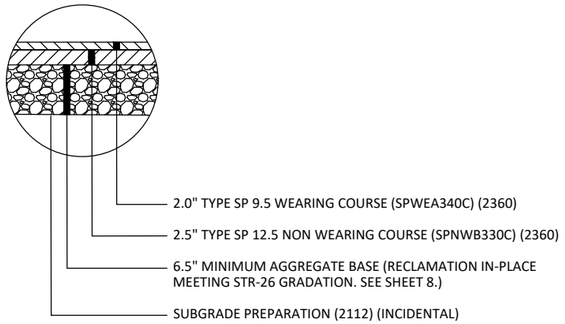
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CITY OF RAMSEY, MINNESOTA
2026 BUNKER LAKE BOULEVARD RECONSTRUCTION
STATE AID PROJECT NO. 199-121-003

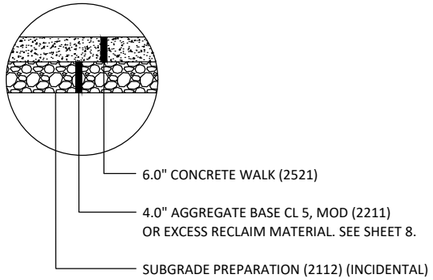
SHEET 1 OF 56

EXISTING BUNKER LAKE BOULEVARD

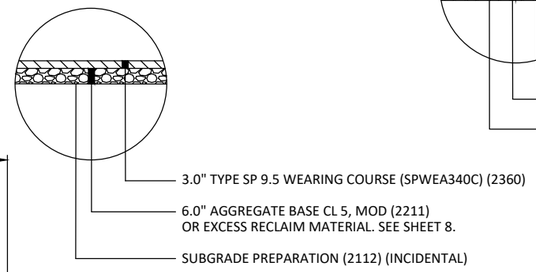




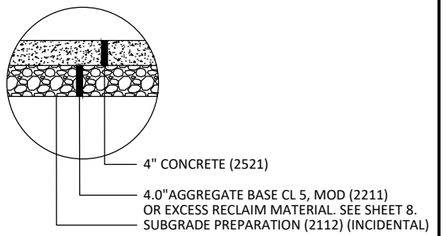
INSET A
ROADWAY SECTION



INSET B
SIDEWALK SECTION AT PEDESTRIAN CURB RAMPS



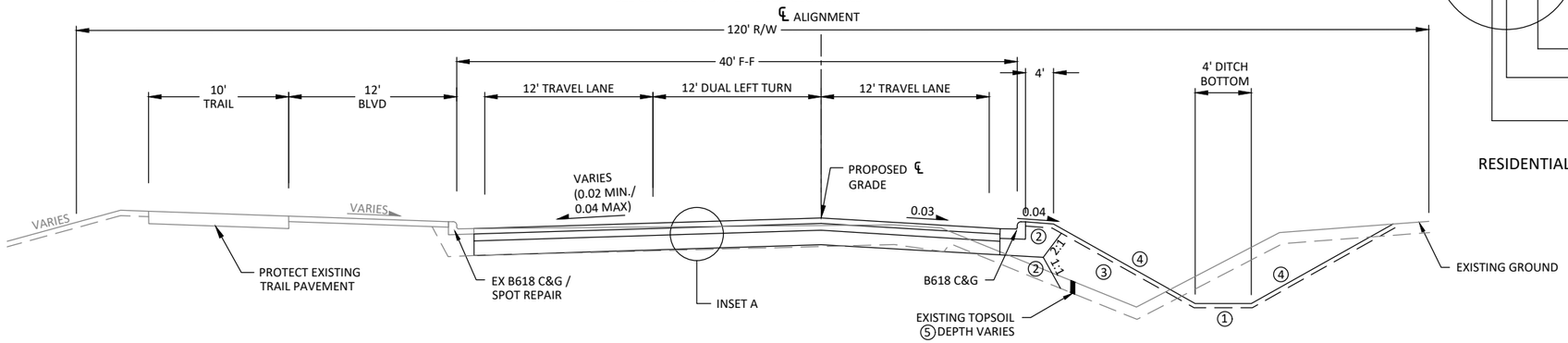
INSET C
RESIDENTIAL DRIVEWAY SECTION



INSET D
MEDIAN PAVEMENT

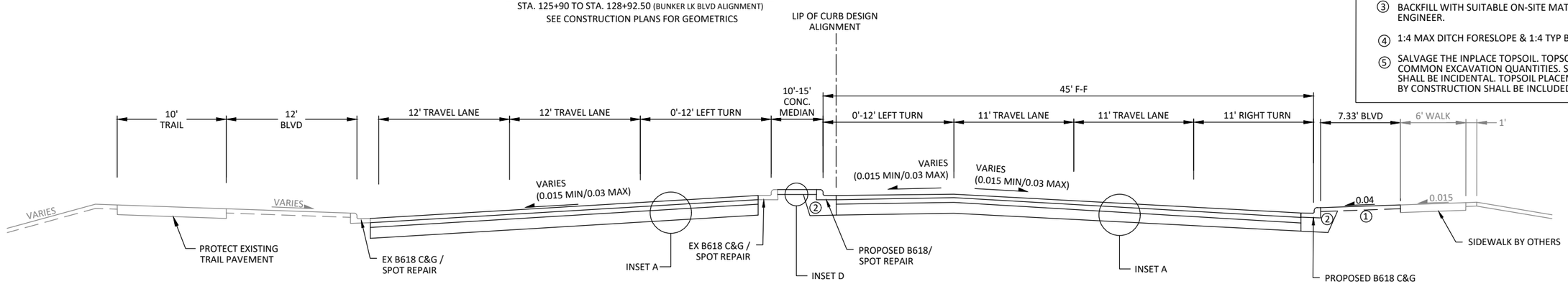
PROPOSED BUNKER LAKE BOULEVARD

STA. 102+50 TO STA. 123+56 (BUNKER LK BLVD ALIGNMENT)
SEE CONSTRUCTION PLANS FOR GEOMETRICS



PROPOSED BUNKER LAKE BOULEVARD

STA. 125+90 TO STA. 128+92.50 (BUNKER LK BLVD ALIGNMENT)
SEE CONSTRUCTION PLANS FOR GEOMETRICS



GENERAL NOTES:

ALL DIMENSIONS ARE IN FEET, UNLESS OTHERWISE NOTED.

ALL CROSS SLOPES ARE FT. PER FT.

THE TOP OF GRADING GRADE IS DEFINED AS THE BOTTOM OF THE CLASS 5 AGGREGATE BASE.

UNLESS OTHERWISE INDICATED, THE GRADING GRADE AND TOP OF SUBGRADE WILL HAVE THE SAME SLOPE AS THE FINISHED ROAD SURFACE.

BITUMINOUS MATERIAL FOR TACK COAT (2357) SHALL BE APPLIED BETWEEN EVERY LIFT OF PAVEMENT UNLESS NOTED OTHERWISE (INCIDENTAL).

SPECIFIC NOTES:

① MINIMUM 4" SLOPE DRESSING EMBANKMENT.

② EXTEND AGGREGATE BASE 1.5FT BEYOND BACK OF CURB. BACKFILL WITH SELECT GRADING MATERIAL.

③ BACKFILL WITH SUITABLE ON-SITE MATERIAL AS APPROVED BY THE ENGINEER.

④ 1:4 MAX DITCH FORESLOPE & 1:4 TYP BACKSLOPE, 1:3 MAX BACKSLOPE

⑤ SALVAGE THE INPLACE TOPSOIL. TOPSOIL QUANTITY IS INCLUDED IN COMMON EXCAVATION QUANTITIES. STOCKPILING INPLACE TOPSOIL SHALL BE INCIDENTAL. TOPSOIL PLACEMENT ON ALL SLOPES DISTURBED BY CONSTRUCTION SHALL BE INCLUDED IN COMMON EMBANKMENT.

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H:\RAMS\25X138779000\CAD\C3D\138779C101.dwg 12/17/2025 7:21:24 PM

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

DRAFT

ZACHARY F. LINGL, P.E.
LIC. NO. 56344 DATE 12/18/2025

BOLTON & MENK
7533 SUNWOOD DR NW, SUITE 206
RAMSEY, MN 55303
Phone: (763) 433-2851
Email: Ramsey@bolton-menk.com
www.bolton-menk.com

City of RAMSEY

DESIGNED	NO.	ISSUED FOR	DATE
ZFL			
DRAWN JMB			
CHECKED ZFL			
CLIENT PROJ. NO. 26-01			

CITY OF RAMSEY, MINNESOTA
2026 BUNKER LAKE BOULEVARD RECONSTRUCTION
TYPICAL SECTIONS
SAP 199-121-003

SHEET 5 OF 56

IP 26-01
MSA Bunker Lake Boulevard Reconstruction
Street Segment Summary

Subdivision	Street	Segment Description	Length (feet)	Section (Urban / Rural)	Curb (Bit / Conc.)	2024 PASER	Year Built	Maint. 1	Maint. 2	Maint. 3	Maint. 4	Maint. 5	Avg HMA (inches)	Avg Agg. Base (inches)	Avg Section (inches)
MSA Bunker Lake Boulevard	Bunker Lake Boulevard	Jackal Street / Armstrong Boulevard (CSAH 83)	2463	Urban	Conc.	7	2011	CS 2020					5.6	0**	**
	Ramsey Town Center 6th Total		*2463*	*0.47 mi.*											
	MSA Bunker Lake Boulevard Total		**2463**	**0.47 mi.**											

* Per As-Built, GPR not available
** No Base Visible, GPR Data not available
*** No Wear Course Pavement; Rehabilitation Project

CC Regular Session

Meeting Date: 01/13/2026

Primary Strategic Plan Initiative: Address infrastructure needs.

Title:

Adopt Resolution #26-009 Approving Plans and Specifications and Authorizing Advertisement for Bids for Countryside Estates Street Reconstructions, Improvement Project #26-04

Purpose/Background:

Purpose:

The purpose of this case is to adopt Resolution #26-009 approving plans and specifications and authorizing advertisement for bids for Countryside Estates Street Reconstructions, Improvement Project #26-04.

Background:

The 2026 – 2035 Capital Improvement Plan (CIP) identifies the streets within the Countryside Estates subdivision for street reconstruction in 2026. A street segment summary for the project is attached to this case.

Project History

- April 22, 2025, the Ramsey City Council adopted Resolution #25-082, accepting and awarding a proposal to Bolton & Menk for topographic survey of the project area.
- May 13, 2025, the Ramsey City Council adopted Resolution #25-101, accepting and awarding a proposal to Independent Testing Technologies for a geotechnical report of the project area.
- June 17, 2025, the Ramsey Public Works Committee recommended City Council order plans and specifications for said improvements.
- June 24, 2025, the Ramsey City Council adopted Resolution #25-138, ordering plans and specifications for said improvements.
- September 9, 2025, the Ramsey City Council adopted Resolution #25-207, approving additional geotechnical and topographic survey services to include the Wildwood Acres subdivision within the Countryside Estates Street Reconstructions project.
- November 12, 2025, staff held a public open house for property owners impacted by these improvements. The open house was attended by 5 residents.
- December 16, 2025, the Ramsey Public Works Committee recommended City Council approve plans and specifications and authorize advertisement for bids for said improvements.

Project Scope

This project proposes to reconstruct the streets within the Countryside Estates and Wildwood Acres subdivision, generally located east of Armstrong Boulevard (CSAH 83) and north of 173rd Avenue. The streets are 24-foot-wide rural section, totaling 3.93 miles in length. Traffic counts have not been taken within the project area. Drainage is handled through street crossing culverts and drainage swales adjacent to the streets which generally carry runoff to existing wetlands and Anoka County Ditch No. 51.

The streets within Countryside Estates were constructed in 1980 and received an overlay in 1995. Ground Penetrating Radar (GPR) data taken prior to skim patching shows an average pavement section of 6.5-inches, including 3.2-inches of bituminous and 3.3-inches of aggregate base.

The streets within Wildwood Acres were constructed in 1989 and received an overlay in 2008. GPR data shows an average pavement section of 7.1-inches, including 3.6-inches of bituminous and 3.5-inches of aggregate base.

Ditch No.51 crosses 176th Avenue and 176th Lane, both culvert crossings have been replaced and are not

proposed to be replaced as part of this improvement. Televising of the lines to confirm their conditions will be performed. The remaining street crossing culverts within the subdivision are proposed to be replaced and updated to reinforced concrete pipe. Only minor grading of the ditches to tie-into the new culverts is proposed.

The reconstruction of the streets within Countryside Estates are proposed to be a Full-Depth Reclamation (FDR). Typical impacts of FDR projects including matching into driveways and boulevards approximately 6 to 8 feet from the edge of pavement is anticipated. To achieve the proposed pavement section of 3.5-inches of bituminous over 4.0-inches of aggregate base (made up of recycled FDR material), the project will require over excavating 2-inches of subbase material.

The reconstruction of the streets within Wildwood Acres are proposed to be a Reclamation. Typical impacts of reclamation projects include 1 to 2 feet of the boulevard adjacent to the pavement, as required to keep any vegetation and/or topsoil out of the reclamation. Driveway impacts are not anticipated. This process will include reclamation of the existing bituminous and aggregate base, hauling out 2.5-inches of excess reclamation material and replacing with 2.5-inches new bituminous pavement on top of the in-place reclamation.

Restoration of the impacted boulevards will include a minimum of 4-inches topsoil and hydroseed with a residential turf seed mix.

Municipal utilities do not exist within the project area, extension of municipal utilities to this subdivision are not proposed as it is outside of the 2040 MUSA.

Preliminary Schedule Remaining

- Council approves plans and specifications / authorizes ad for bids
  - January 13, 2026
- Staff Receives Bids
  - February 11, 2026
- Council Awards Contract to the Lowest Responsible Bidder
  - February 24, 2026
- Contractor Begins Construction
  - Spring / Summer 2026
- Contractor Substantially Complete Construction
  - New bituminous pavement in-place, topsoil and seed in-place
  - August 28, 2026
- Contractor Final Completion
  - Verify final restoration; punch list created
  - September 30, 2026

Final plans are not attached to this case to prevent potential bidders from downloading plans attached to the case to prepare and submit their bids, rather than purchasing the plans through QuestCDN, the electronic bidding software used by the City of Ramsey. This ensures all bidders are bidding off the same set of plans, and all bidders are notified of any plan revisions (addenda) issued during the bidding process. Attached is the title sheet showing the scope of the improvements, as well as a plan sheet showing the typical sections, which includes information on the proposed pavement section. Plans are available upon request from the City Engineer.

Notification:

If City Council approves plans and specifications and authorizes advertising for bids, bids will be advertised on Friday, January 16, and again on Friday, January 23, 2026, in the City's official newspaper, the Anoka Union Herald. Plans are also advertised on the QuestCDN website, which directly notifies contractors interested in bidding these types of projects.

Additionally, letters will be mailed to property owners with updates on the project status. Engineering staff maintains City Improvement webpages with the most current project information. This can be found on the city website, Engineering Department page.

Time Frame/Observations/Alternatives:

Observations:
The public open house was held on November 12, 2025 in the Lake Itasca Room, at the Municipal Center. Comments received did not require alteration of the plans and specifications.

Alternatives:
Motion to adopt Resolution #26-009 approving plans and specifications and authorizing advertisement for bids for Countryside Estates Street Reconstructions, Improvement Project #26-04.

Funding Source:
Funding for this improvement is proposed to come from Pavement Management Funds and Storm Water Utility Funds.

Pavement Management Funds	$2,437,024
Storm Water Utility Funds	$124,331
Total Project Funds	**$2,561,355**

The CIP level estimate had a total estimated project cost of $2,618,136, which includes street costs of $2,276,640 and storm sewer costs of $341,496. The final project costs may change depending upon bid prices and actual construction quantities.

Recommendation:
On December 16, 2025, the Ramsey Public Works Committee unanimously recommended City Council approve final plans and specifications and authorize advertisement for bids for said improvements.

Staff recommends adopting Resolution #26-009 approving plans and specifications and authorizing advertisement for bids for Countryside Estates Street Reconstructions, Improvement Project #26-04.

Outcome/Action:
Motion to adopt Resolution #26-009 approving plans and specifications and authorizing advertisement for bids for Countryside Estates Street Reconstructions, Improvement Project #26-04.

Attachments

Res 26-009
26-04 Title Sheet
26-04 Typical Section
26-04 Street Summary

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	01/08/2026 01:37 PM
Brian Hagen	Brian Hagen	01/08/2026 03:07 PM
Form Started By: Joe Feriancek		Started On: 12/18/2025 08:04 AM
Final Approval Date: 01/08/2026		

Councilmember ____ introduced the following resolution and moved for its adoption:

RESOLUTION #26-009

RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND AUTHORIZING ADVERTISEMENT FOR BIDS FOR COUNTRYSIDE ESTATES STREET RECONSTRUCTIONS, IMPROVEMENT PROJECT #26-04

WHEREAS, the City of Ramsey proposes to reconstruct the streets within the Countryside Estates subdivision as identified within the 2026 – 2035 Capital Improvement Plan; and

WHEREAS, pursuant to Ramsey City Council Resolution #25-082, adopted April 22, 2025, the City Council accepted and awarded the proposal to Bolton & Menk for topographic survey of the project area in the amount of $14,528.50; and

WHEREAS, pursuant to Ramsey City Council Resolution #25-101, adopted May 13, 2025, the City Council accepted and awarded the proposal to Independent Testing Technologies, Inc. for geotechnical survey of the project area in the amount of $15,175.00; and

WHEREAS, pursuant to Ramsey City Council Resolution #25-138, adopted June 24, 2025, the City Council ordered the City Engineer to prepare plans and specifications for Countryside Estates Street Reconstructions, Improvement Project #26-04; and

WHEREAS, pursuant to Ramsey City Council Resolution #25-207, adopted September 9, 2025, a contract was awarded to Independent Testing Technologies, Inc. for additional Geotechnical services in the amount of $4,930.00; and

WHEREAS, pursuant to Ramsey City Council Resolution #25-207, adopted September 9, 2025, a contract was awarded to Bolton & Menk, Inc. for additional topographic survey in the amount of $5,464.00; and

WHEREAS, the City Engineer has prepared plans and specifications for the purpose of advertising for bids for Countryside Estates Street Reconstructions, Improvement Project #26-04.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) The Ramsey City Council hereby approves plans and specifications prepared by the City Engineer and authorizes advertisement for bids for said improvements as City Improvement Project #26-04, Countryside Estates Street Reconstructions.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 13th day of January, 2026.

_____
Mayor

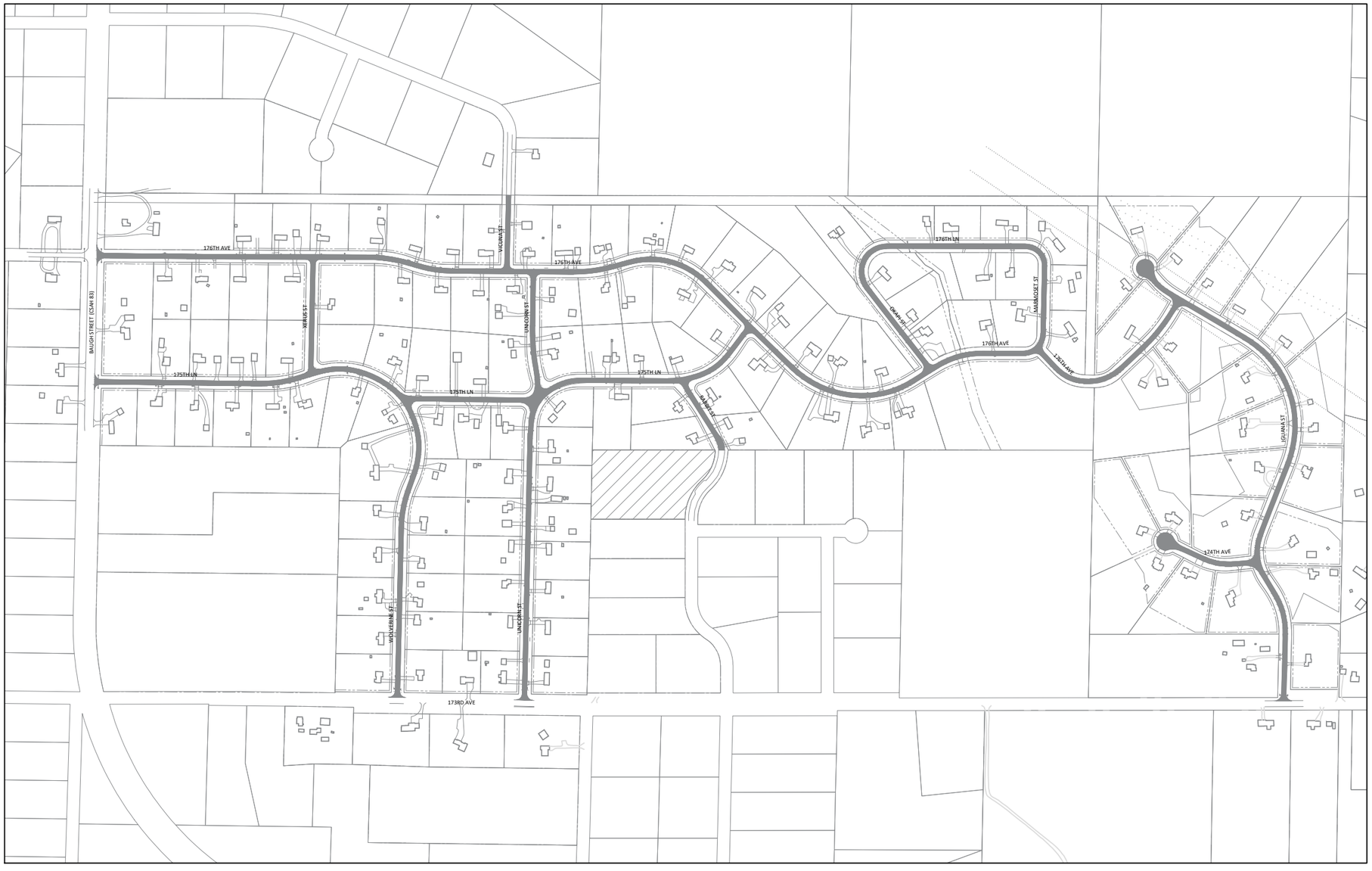
ATTEST:

_____
City Clerk

CITY OF RAMSEY

COUNTRYSIDE ESTATES & WILDWOOD ACRES STREET RECONSTRUCTIONS

CITY IMPROVEMENT PROJECT NO. 26-04



0 250 500 750
SCALE (FEET)

N

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D. THIS QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."

NOTE: EXISTING UTILITY INFORMATION SHOWN ON THIS PLAN HAS BEEN PROVIDED BY THE UTILITY OWNER. THE CONTRACTOR SHALL FIELD VERIFY EXACT LOCATIONS PRIOR TO COMMENCING CONSTRUCTION AS REQUIRED BY STATE LAW. NOTIFY GOPHER STATE ONE CALL 1-800-252-1166 OR 651-454-0002

Call before you dig
811
651 454-0002 Metro
800 252-1166 Outstate
www.gopherstateonecall.org

GOVERNING SPECIFICATIONS

THE 2025 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" SHALL GOVERN.

THE 2023 EDITION OF THE CITY ENGINEERS ASSOCIATION OF MINNESOTA "STANDARD SPECIFICATIONS" SHALL GOVERN FOR UTILITY INSTALLATIONS.

ALL FEDERAL, STATE AND LOCAL LAWS, REGULATIONS AND ORDINANCES SHALL BE COMPLIED WITH IN THE CONSTRUCTION OF THIS PROJECT.

ALL TRAFFIC CONTROL DEVICES AND SIGNING SHALL CONFORM TO THE MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, INCLUDING THE FIELD MANUAL FOR TEMPORARY TRAFFIC CONTROL ZONE LAYOUTS.

SHEET INDEX

THIS PLAN CONTAINS 104 SHEETS

SHEET No.	DESCRIPTION
01	TITLE SHEET
02	STATEMENT OF ESTIMATED QUANTITIES
03	ALIGNMENT LAYOUT
04	EROSION CONTROL INDEX
05	REMOVALS INDEX
06	STREET CONSTRUCTION INDEX
07	TABULATIONS
08	TYPICAL SECTION
09 - 10	CITY DETAILS
11 - 12	SWPPP
13 - 27	EROSION CONTROL
28 - 42	REMOVALS
43 - 71	STREET CONSTRUCTION
72 - 75	INTERSECTION DETAILS
76 - 104	CROSS SECTIONS

LEGEND

- SANITARY MANHOLE
- STORM SEWER MANHOLE
- CATCH BASIN MANHOLE
- CATCH BASIN
- CULVERT END SECTION
- HYDRANT
- VALVE
- TREE - CONIFEROUS
- TREE - DECIDUOUS
- SHRUB
- LIGHT POLE
- SIGN
- MAILBOX
- PEDESTAL - TELECOM
- PEDESTAL - ELECTRIC
- HAND HOLE
- BITUMINOUS PAVEMENT
- DRIVE - BITUMINOUS
- DRIVE - CONCRETE
- DRIVE - GRAVEL
- CONCRETE WALK
- VALLEY GUTTER
- SEEDING AREA
- MILL BITUMINOUS PAVEMENT
- CURB & GUTTER
- SAWCUT FULL DEPTH
- FULL-DEPTH RECLAMATION
- REMOVE PAVEMENT BITUMINOUS
- REMOVE PAVEMENT CONCRETE
- REMOVE GRAVEL
- EASEMENT - DRAINAGE & UTILITY
- SECTION LINE
- LOT LINE
- ELECTRIC LINE
- ELECTRIC LINE - BURIED
- ELECTRIC LINE - OVERHEAD
- GAS LINE
- TELECOMMUNICATION LINE
- TELECOMM - OVERHEAD
- FIBER OPTIC LINE
- TREE LINE
- LANDSCAPE
- RETAINING WALL
- TREE SAVE FENCE
- SILT FENCE
- WATERMAIN
- SANITARY SEWER
- STORM SEWER
- DRAIN TILE
- LANDSCAPE - ROCK
- LANDSCAPE - MULCH
- LANDSCAPE - RIP RAP

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

JOE FERIANCEK, P.E.
ASSISTANT CITY ENGINEER

57095 LIC. NO.

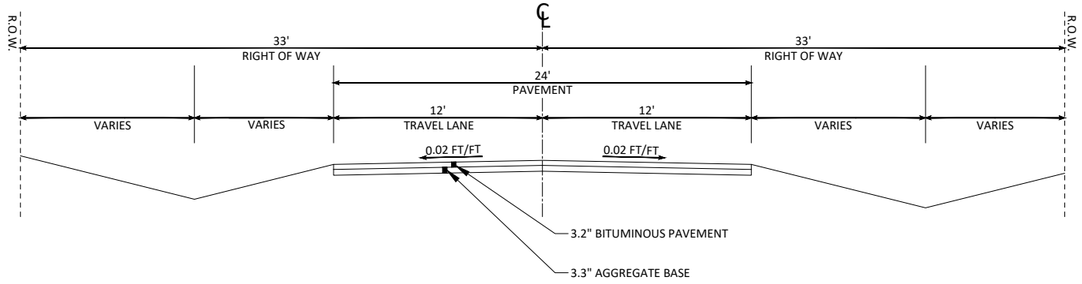
DATE 12/23/25

DATE	REVISION

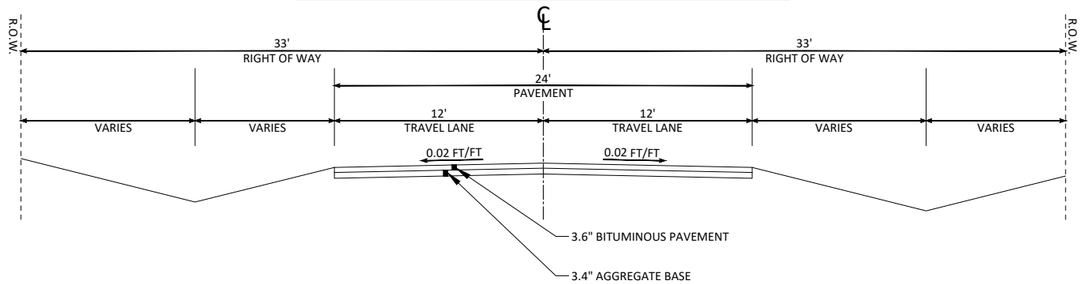
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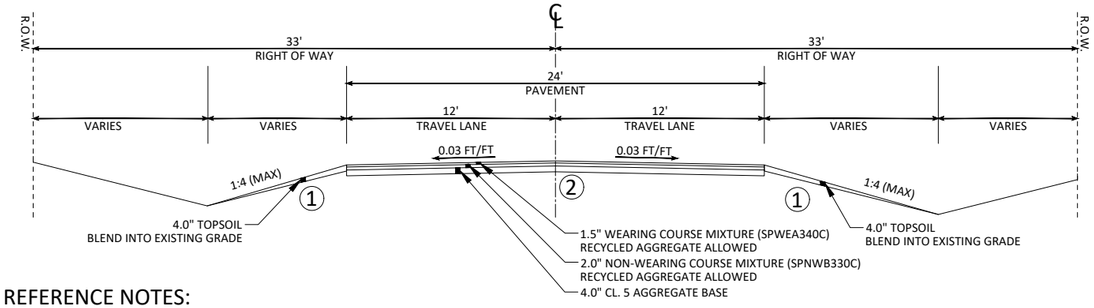
EXISTING TYPICAL SECTION COUNTRYSIDE ESTATES



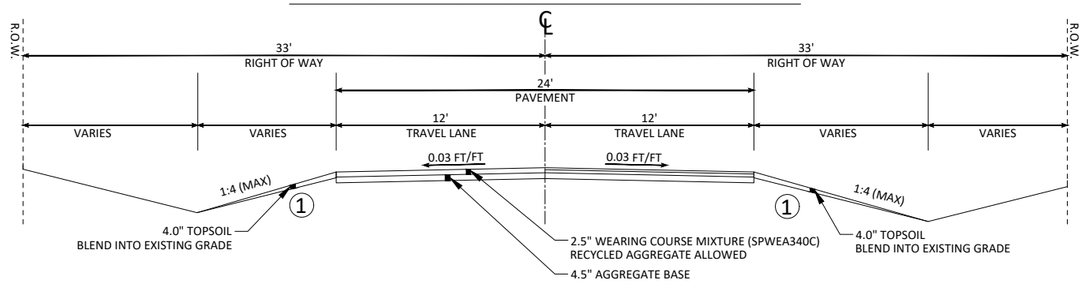
EXISTING TYPICAL SECTION WILDWOOD ACRES



PROPOSED TYPICAL SECTION COUNTRYSIDE ESTATES



PROPOSED TYPICAL SECTION WILDWOOD ACRES



REFERENCE NOTES:

① GRADE TO MATCH EXISTING GROUND. ESTABLISH TURF USING MINIMUM 4" TOPSOIL AND HYDROSEED WITH MNDOT RESIDENTIAL TURFGRASS MIXTURE.

② SCARIFY 12" OF SUBSOIL. RECLAMATION MATERIAL IS ACCEPTABLE FOR AGGREGATE BASE IF IT MEETS MODIFIED CLASS 5 SPEC PER DETAIL STR-26.

DATE	REVISION

Dec 23, 2025 - 1:29pm
C:\Engineering\AutoCad Dwgs\Projects A-M\Countryside Estates 26-04\Plan Drawings\26-04 Typical Section.dwg

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

JOE FERIANCEK
Date 12/23/25 Lic. No. 57095

DESIGNED BY:	LWC	
DRAWN BY:	LWC	DATE: 12/23/25
CHECKED BY:	JJF	FILE: 26-04

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

TYPICAL SECTION

COUNTRYSIDE ESTATES & WILDWOOD ACRES STREET RECONSTRUCTIONS
CITY PROJECT NO. 26-04
CITY OF RAMSEY, MINNESOTA

IP 26-04
Countryside Estates Street Reconstructions
Street Segment Summary

Subdivision	Street	Segment Description	Length (feet)	Section (Urban / Rural)	Curb (Bit / Conc.)	2025 PASER	Year Built	Maint. 1	Maint. 2	Maint. 3	Maint. 4	Maint. 5	Avg HMA (inches)	Avg Agg. Base (inches)	Avg Section (inches)
Countryside Estates	175th Lane	Baugh Street / Xerus Street	1180	Rural	n/a	3	1980	SC 1986	OL 1995	SC 2002	SC 2012		3.5	3.2	
	175th Lane	Rabbit Street / 176th Avenue	478	Rural	n/a	3	1980	SC 1986	OL 1995	SC 2002	SC 2012		3.5	3.2	
	175th Lane	Unicorn Street / Rabbit Street	735	Rural	n/a	3	1980	SC 1986	OL 1995	SC 2002	SC 2012		3.5	3.2	
	175th Lane	Wolverine Street / Unicorn Street	726	Rural	n/a	3	1980	SC 1986	OL 1995	SC 2002	SC 2012		3.5	3.2	
	175th Lane	Xerus Street / Wolverine Street	549	Rural	n/a	3	1980	SC 1986	OL 1995	SC 2002	SC 2012		3.5	3.2	
	176th Avenue	175th Lane / Okapi Street	1111	Rural	n/a	3	1980	SC 1986	OL 1995	SC 2002	SC 2012		3.4	3.6	
	176th Avenue	Baugh Street / Xerus Street	1154	Rural	n/a	3	1980	SC 1986	OL 1995	SC 2002	SC 2012		3.4	3.6	
	176th Avenue	Marmoset / E EOP	337	Rural	n/a	3	1980	SC 1986	OL 1995	SC 2002	SC 2012		3.4	3.6	
	176th Avenue	Okapi Street / Marmoset Street	575	Rural	n/a	2	1980	SC 1986	OL 1995	SC 2002	SC 2012		3.4	3.6	7.0
	176th Avenue	Unicorn Street / 175th Lane	1263	Rural	n/a	3	1980	SC 1986	OL 1995	SC 2002	SC 2012		3.4	3.6	7.0
	176th Avenue	Vicuna Street / Unicorn Street	141	Rural	n/a	3	1980	SC 1986	OL 1995	SC 2002	SC 2012		3.4	3.6	7.0
	176th Avenue	Xerus Street / Vicuna Street	1029	Rural	n/a	2	1980	SC 1986	OL 1995	SC 2002	SC 2012		2.9	3.3	6.2
	176th Lane	Okapi Street / Marmoset Street	851	Rural	n/a	2	1980	SC 1986	OL 1995	SC 2002	SC 2012		3.3	3.8	7.1
	Marmoset Street	176th Avenue / 176th Lane	574	Rural	n/a	3	1980	SC 1986	OL 1995	SC 2002	SC 2012		3.1	3.4	6.5
	Okapi Street	176th Avenue / 176th Lane	742	Rural	n/a	3	1980	SC 1986	OL 1995	SC 2002	SC 2012		3.0	3.5	6.5
	Rabbit Street	175th Lane / S EOP	420	Rural	n/a	3	1980	SC 1986	OL 1995	SC 2002	SC 2012		3.2	3.5	6.7
	Unicorn Street	175th Lane / 176th Avenue	638	Rural	n/a	2	1980	SC 1986	OL 1995	SC 2002	SC 2012		3.2	3.5	6.7
	Unicorn Street	Armstrong Boulevard (CSAH 83) / 175th Lane	1656	Rural	n/a	3	1980	SC 1986	OL 1995	SC 2002	SC 2012		2.7	3.5	6.2
	Vicuna Street	176th Avenue / N EOP	389	Rural	n/a	3	1980	SC 1986	OL 1995	SC 2002	SC 2012		3.3	2.9	6.2
	Wolverine Street	Armstrong Boulevard (CSAH 83) / 175th Lane	1603	Rural	n/a	3	1980	SC 1986	OL 1995	SC 2002	SC 2012		3.5	2.8	6.3
	Xerus Street	175th Lane / 176th Avenue	605	Rural	n/a	3	1980	SC 1986	OL 1995	SC 2002	SC 2012		2.0	3.1	5.1
	Countryside Estates Total		**16756**	**3.17 mi.**											
Wildwood Acres	174th Avenue	Iguana Street / CDS	571	Rural	n/a	4	1989	SC 1998	OL 2008	SC 2014			4.0	2.3	
	176th Avenue	Iguana Street / W EOP	642	Rural	n/a	5	1989	SC 1998	OL 2008	SC 2014			3.4	4.3	
	Iguana Street	174th Avenue / 176th Avenue	1690	Rural	n/a	5	1989	SC 1998	OL 2008	SC 2014			3.6	3.5	
	Iguana Street	176th Avenue / CDS	302	Rural	n/a	5	1989	SC 1998	OL 2008	SC 2014			3.6	3.5	
	Iguana Street	CR 63 / 174th Avenue	779	Rural	n/a	5	1989	SC 1998	OL 2008	SC 2014			3.6	3.5	
	Wildwood Acres Total		**3984**	**0.75 mi.**											
Project Total			**20740**	**3.93 mi.**											

CC Regular Session

Meeting Date: 01/13/2026

Primary Strategic Plan Initiative: Address infrastructure needs.

Title:

Adopt Resolution #26-010 Approving Plans and Specifications and Authorizing Advertisement for Bids for Section 01 Unplatted Street Reconstructions, Improvement Project #26-07

Purpose/Background:

Purpose:

The purpose of this case is to adopt Resolution #26-010 approving plans and specifications and authorizing advertisement for bids for Section 01 Unplatted Street Reconstructions, Improvement Project #26-07

Background:

The 2026 – 2035 Capital Improvement Plan (CIP) identifies the streets within the Section 01 Unplatted south of CR 27 subdivision for street reconstruction in 2026. A street segment summary for the project is attached to this case.

Project History

- April 22, 2025, the Ramsey City Council adopted Resolution #25-082, accepting and awarding a proposal to Bolton & Menk for topographic survey of the project area.
- May 13, 2025, the Ramsey City Council adopted Resolution #25-101, accepting and awarding a proposal to Independent Testing Technologies for a geotechnical report of the project area.
- June 17, 2025, the Ramsey Public Works Committee recommended City Council order plans and specifications for said improvements.
- June 24, 2025, the Ramsey City Council adopted Resolution #25-141, ordering plans and specifications for said improvements.
- November 13, 2025, staff held a public open house for property owners impacted by these improvements. The open house was attended by 5 residents.
- December 16, 2025, the Ramsey Public Works Committee recommended City Council approve plans and specifications and authorize advertisement for bids for said improvements.

Project Scope

This project proposes to reconstruct the streets within the Section 01 Unplatted subdivision, generally located west of CSAH 7 and south of 179th Lane (CR 27). The streets are 24-foot wide with a combination of rural and urban with bituminous curbing. Much of the bituminous curbing appears to be placed to address localized drainage within the subdivision, and eventually runs to flumes and swales. The streets total 1.44 miles in length. Drainage is handled through ditches adjacent to the streets, and runs to ponds and wetlands, which exist throughout the project area.

The streets within Section 01 Unplatted were constructed in 1980 and received an overlay in 1999. GPR data shows an average pavement section of 6.6-inches, including 4.0-inches of bituminous and 2.6-inches of aggregate base.

The reconstruction of the streets is generally proposed to be a Full-Depth Reclamation (FDR). Bituminous curbing is proposed to be replaced with surmountable concrete curb and gutter where necessary for drainage. After review of the geotechnical report, soil correction will be required along 178th Lane, 179th Avenue, and the north half of Tonto Street. Soil corrections will include the removal and replacement of 1-foot of subbase material below the roadway. The pavement section will include 3.5-inches of bituminous over 6-inches aggregate base.

The aggregate base is anticipated to be made up of recycled reclamation material.

During design, staff focused on stormwater analysis to determine the proper location for curb and gutter. In general, the location of curb and gutter will match existing locations, though the overall amount was able to be reduced. The project will include replacing the existing street crossing culverts with concrete culverts. In the areas with curb and gutter, catch basin inlets in the curb line will replace bituminous flumes, which will be easier and more cost efficient to maintain.

Restoration of the impacted boulevards will include a minimum of 4-inches topsoil and hydroseed with a residential turf seed mix. In areas of steep side slopes, erosion control blanket will be used. Minor grading of the swales to match into the new culverts is proposed. Several hundred feet of the Tonto Street swale south of 179th Lane (CR 27) is proposed to be slightly modified to alleviate standing water after rain events. Additionally, minor grading in the ditch and culvert cleaning will be performed to remove standing water on the south side of 178th Lane. Per typical reconstruction projects, boulevard and driveway impacts are anticipated to occur within 6 to 8 feet behind the existing edge of pavement and bituminous curbing.

Municipal utilities do not exist within the project area, extension of municipal utilities to this subdivision are not proposed as it is outside of the 2040 MUSA.

Preliminary Schedule Remaining

- Council approves plans and specifications / authorizes ad for bids
  - January 13, 2026
- Staff Receives Bids
  - Week of February 9th or 16th, 2026
- Council Awards Contract to the Lowest Responsible Bidder
  - February 24, 2026
- Contractor Begins Construction
  - Spring / Summer 2026
- Contractor Substantially Complete Construction
  - New bituminous pavement in-place, topsoil and seed in-place
  - August 28, 2026
- Contractor Final Completion
  - Verify final restoration; punch list created
  - September 30, 2026

Final plans are not attached to this case to prevent potential bidders from downloading plans attached to the case to prepare and submit their bids, rather than purchasing the plans through QuestCDN, the electronic bidding software used by the City of Ramsey. This ensures all bidders are bidding off the same set of plans, and all bidders are notified of any plan revisions (addenda) issued during the bidding process. Attached is the title sheet showing the scope of the improvements, as well as a plan sheet showing the typical sections, which includes information on the proposed pavement section. Plans are available upon request from the City Engineer.

Notification:

If City Council approves plans and specifications and authorizes advertising for bids, bids will be advertised on Friday, January 16, and again on Friday, January 23, 2026, in the City's official newspaper, the Anoka Union Herald. Plans are also advertised on the QuestCDN website, which directly notifies contractors interested in bidding these types of projects.

Additionally, letters will be mailed to property owners with updates on the project status. Engineering Staff maintains City Improvement webpages with the most current project information. This can be found on the city website, Engineering Department page.

Time Frame/Observations/Alternatives:

Observations:
The public open house was held on November 13, 2025 in the Alexander Ramsey Room, at the Municipal Center. Comments received included verifying turn radius are large enough at the tee intersections. Additionally, residents commented on a culvert under Tonto Street south of 179th Avenue which staff had not been able to locate. The resident located the culvert in the field for staff, and the culvert replacement was added to the plans.

Alternatives:
Motion to adopt Resolution #26-010 approving plans and specifications and authorizing advertisement for bids for Section 01 Unplatted Street Reconstructions, Improvement Project #26-07.

Funding Source:

Funding for this improvement is proposed to come from Pavement Management Funds and Storm Water Utility Funds.

Pavement Management Funds	$1,385,349
Storm Water Utility Funds	$155,120
Total Project Estimate	**$1,540,469**
**Soil Corrections*	*$197,137*

The CIP level estimate had a total estimated project cost of $1,013,472, which includes street costs of $881,280 and storm sewer costs of $132,192. The largest difference in cost is due to the unforeseen $197,137 due to soil corrections. The final project costs may change depending upon bid prices and actual construction quantities.

Recommendation:
On December 16, 2025, the Ramsey Public Works Committee unanimously recommended City Council approve final plans and specifications and authorize advertisement for bids for said improvements.

Staff recommends adopting Resolution #26-010 approving plans and specifications and authorizing advertisement for bids for Section 01 Unplatted Street Reconstructions, Improvement Project #26-07.

Outcome/Action:
Motion to adopt Resolution #26-010 approving plans and specifications and authorizing advertisement for bids for Section 01 Unplatted Street Reconstructions, Improvement Project #26-07.

Attachments

Res 26-010
26-07 Title Sheet
26-07 Typical Section
26-07 Street Summary

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	01/08/2026 01:41 PM
Brian Hagen	Brian Hagen	01/08/2026 03:07 PM
Form Started By: Joe Feriancek		Started On: 12/18/2025 08:06 AM
Final Approval Date: 01/08/2026		

Councilmember ____ introduced the following resolution and moved for its adoption:

RESOLUTION #26-010

RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND AUTHORIZING ADVERTISEMENT FOR BIDS FOR SECTION 01 UNPLATTED (S. CR 27) STREET RECONSTRUCTIONS, IMPROVEMENT PROJECT #26-07

WHEREAS, the City of Ramsey proposes to reconstruct the streets within the Section 01 Unplatted (S. CR 27) subdivision as identified within the 2026 – 2035 Capital Improvement Program; and

WHEREAS, pursuant to Ramsey City Council Resolution #25-082, adopted April 22, 2025, the City Council accepted and awarded the proposal to Bolton & Menk Anderson for topographic survey of the project area in the amount of $6,728.50; and

WHEREAS, pursuant to Ramsey City Council Resolution #25-101, adopted May 13, 2025, the City Council accepted and awarded the proposal to Independent Testing Technologies, Inc. for geotechnical survey of the project area in the amount of $9,895.00; and

WHEREAS, pursuant to Ramsey City Council Resolution #25-141, adopted June 24, 2025, the Ramsey City Council ordered the City Engineer to prepare plans and specifications for Section 01 Unplatted (S. CR 27) Street Reconstructions, Improvement Project #26-07; and

WHEREAS, the City Engineer has prepared plans and specifications for the purpose of advertising for bids for Section 01 (S. CR 27) Street Reconstructions, Improvement Project #26-07.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) The Ramsey City Council hereby approves plans and specifications prepared by the City Engineer and authorizes advertisement for bids for said improvements as City Improvement Project #26-07, Section 01 Unplatted (S. CR 27) Street Reconstructions.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 13th day of January, 2026.

Mayor

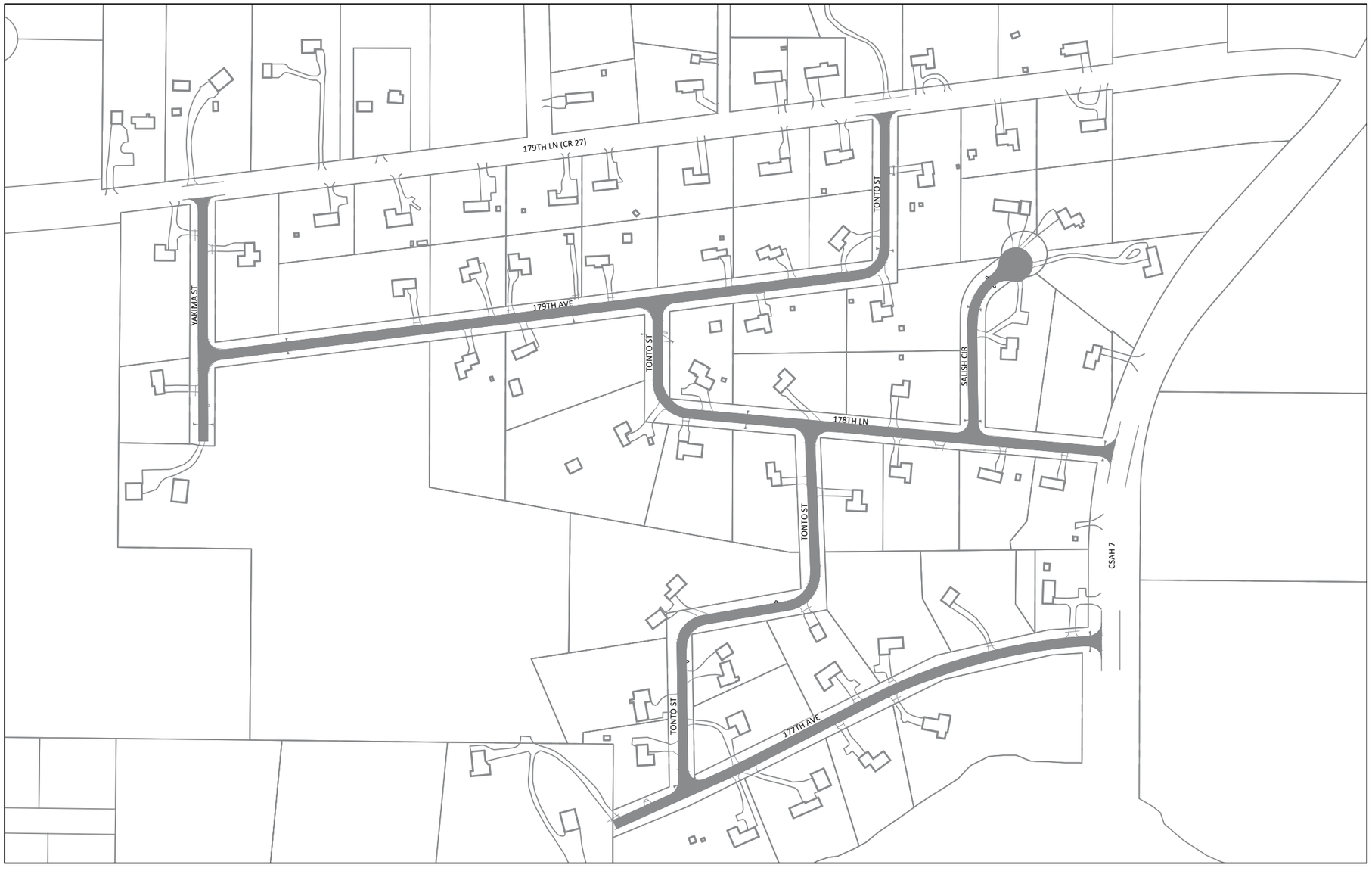
ATTEST:

City Clerk

CITY OF RAMSEY

SECTION 01 UNPLATTED (S. CR 27) STREET RECONSTRUCTIONS

CITY IMPROVEMENT PROJECT NO. 26-07



0 150 300 450
SCALE (FEET)

N

City of RAMSEY

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D. THIS QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."

NOTE: EXISTING UTILITY INFORMATION SHOWN ON THIS PLAN HAS BEEN PROVIDED BY THE UTILITY OWNER. THE CONTRACTOR SHALL FIELD VERIFY EXACT LOCATIONS PRIOR TO COMMENCING CONSTRUCTION AS REQUIRED BY STATE LAW. NOTIFY GOPHER STATE ONE CALL 1-800-252-1166 OR 651-454-0002

GSOC

Call before you dig
811
651 454-0002 Metro
800 252-1166 Outstate
www.gopherstateonecall.org

GOVERNING SPECIFICATIONS

THE 2025 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" SHALL GOVERN.

THE 2023 EDITION OF THE CITY ENGINEERS ASSOCIATION OF MINNESOTA "STANDARD SPECIFICATIONS" SHALL GOVERN FOR UTILITY INSTALLATIONS.

ALL FEDERAL, STATE AND LOCAL LAWS, REGULATIONS AND ORDINANCES SHALL BE COMPLIED WITH IN THE CONSTRUCTION OF THIS PROJECT.

ALL TRAFFIC CONTROL DEVICES AND SIGNING SHALL CONFORM TO THE MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, INCLUDING THE FIELD MANUAL FOR TEMPORARY TRAFFIC CONTROL ZONE LAYOUTS.

SHEET INDEX

THIS PLAN CONTAINS 46 SHEETS

SHEET No.	DESCRIPTION
01	TITLE SHEET
02	STATEMENT OF ESTIMATED QUANTITIES
03	ALIGNMENT LAYOUT
04	TABULATIONS
05	TYPICAL SECTION
06 - 07	CITY DETAILS
08 - 09	SWPPP
10 - 15	EROSION CONTROL
16 - 21	REMOVALS
22 - 33	STREET CONSTRUCTION
34 - 46	CROSS SECTIONS

LEGEND

- SANITARY MANHOLE
- STORM SEWER MANHOLE
- CATCH BASIN MANHOLE
- CATCH BASIN
- CULVERT END SECTION
- HYDRANT
- VALVE
- TREE - CONIFEROUS
- TREE - DECIDUOUS
- SHRUB
- LIGHT POLE
- SIGN
- MAILBOX
- PEDESTAL - TELECOM
- PEDESTAL - ELECTRIC
- HAND HOLE
- BITUMINOUS PAVEMENT
- DRIVE - BITUMINOUS
- DRIVE - CONCRETE
- DRIVE - GRAVEL
- CONCRETE WALK
- VALLEY GUTTER
- SEEDING AREA
- MILL BITUMINOUS PAVEMENT
- CURB & GUTTER
- SAWCUT FULL DEPTH
- FULL-DEPTH RECLAMATION
- REMOVE PAVEMENT BITUMINOUS
- REMOVE PAVEMENT CONCRETE
- REMOVE GRAVEL
- REMOVE CONCRETE CURB & GUTTER
- REMOVE BITUMINOUS CURB & GUTTER
- EASEMENT - DRAINAGE & UTILITY
- SECTION LINE
- LOT LINE
- ELECTRIC LINE
- ELECTRIC LINE - BURIED
- ELECTRIC LINE - OVERHEAD
- GAS LINE
- TELECOMMUNICATION LINE
- TELECOMM - OVERHEAD
- FIBER OPTIC LINE
- TREE LINE
- LANDSCAPE
- RETAINING WALL
- TREE SAVE FENCE
- SILT FENCE
- WATERMAIN
- SANITARY SEWER
- STORM SEWER
- DRAIN TILE
- LANDSCAPE - ROCK
- LANDSCAPE - MULCH
- LANDSCAPE - RIP RAP

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

JOE FERIANCEK, P.E.
ASSISTANT CITY ENGINEER

57095 LIC. NO.

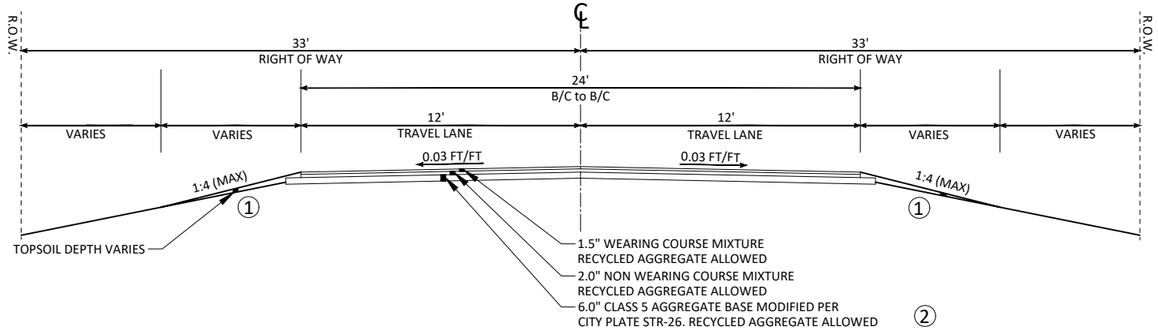
DATE 12/30/25

DATE	REVISION

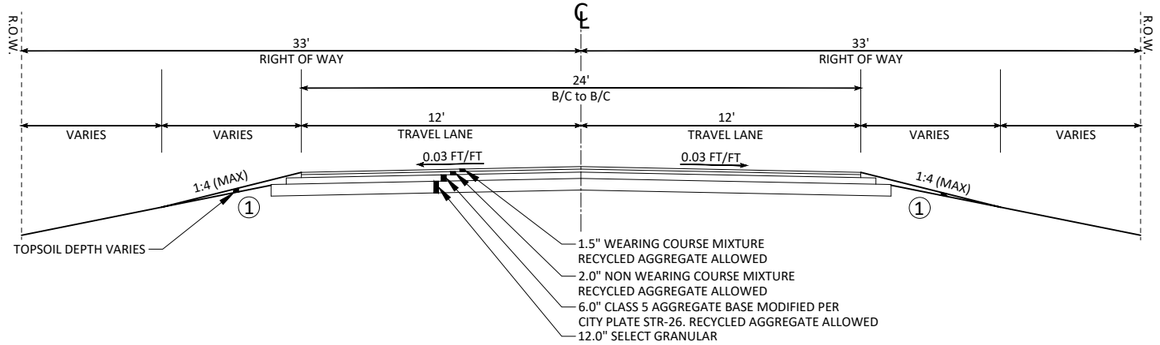
Dec 26, 2025 - 4:01pm
C:\Engineering\AutoCad Dwgs\Projects N-Z\Section 01 Unplatted 26-07\Plan Drawings\26-07 Title & SEQ.dwg

NOT TO SCALE

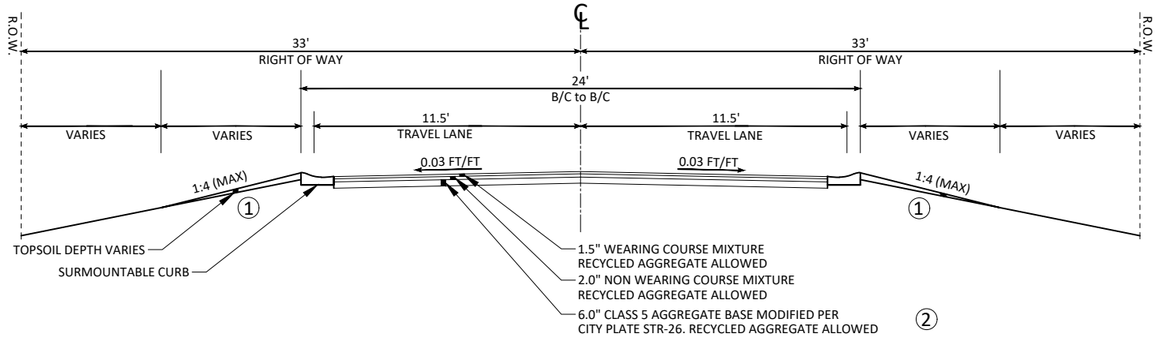
TYPICAL SECTION



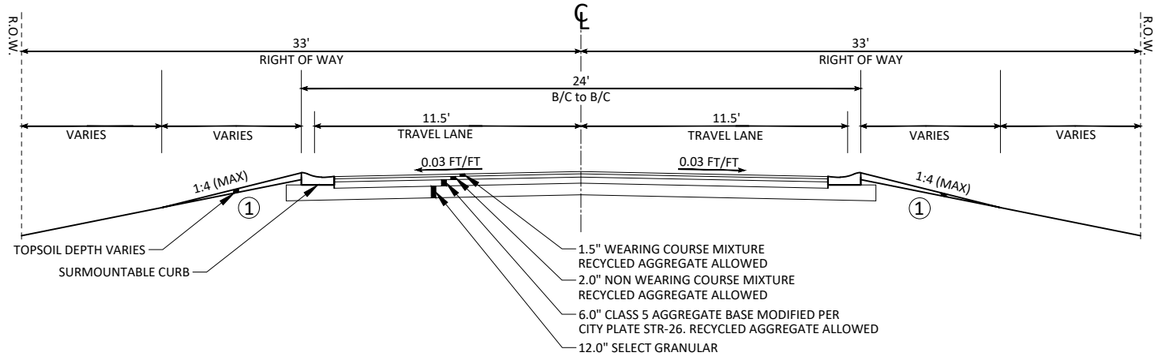
TYPICAL SECTION (SOIL CORRECTION AREAS)



TYPICAL SECTION (CURB AREAS)



TYPICAL SECTION (SOIL CORRECTION AREAS WITH CURB)



REFERENCE NOTES:

1. GRADE TO MATCH EXISTING GROUND. ESTABLISH TURF USING MINIMUM 4" TOPSOIL AND HYDROSEED WITH MNDOT SEED MIXTURE 25-151.
2. SCARIFY 12" OF SUBSOIL. RECLAMATION MATERIAL IS ACCEPTABLE FOR AGGREGATE BASE IF IT MEETS MODIFIED CLASS 5 SPEC

DATE	REVISION

Dec 26, 2025 - 4:17pm
G:\Engineering\AutoCad Dwgs\Projects N-Z\Section 01 Unplatted 26-07\Plan Drawings\26-07 Typical Section.dwg

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

JOE FERIANCEK
Date 12/30/25 Lic. No. 57095

DESIGNED BY:	LWC	
DRAWN BY:	LWC	DATE: 12/30/25
CHECKED BY:	JJF	FILE: 26-07

City of RAMSEY

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

TYPICAL SECTION

SECTION 01 UNPLATTED (S. CR 27) STREET RECONSTRUCTIONS
CITY PROJECT NO. 26-07
CITY OF RAMSEY, MINNESOTA

SHEET 05 OF 46 SHEETS

IP 26-07
Section 01 Unplatted (S/O CR 27) Street Reconstructions
Street Segment Summary

Subdivision	Street	Segment Description	Length (feet)	Section (Urban / Rural)	Curb (Bit / Conc.)	2024 PASER	Year Built	Maint. 1	Maint. 2	Maint. 3	Maint. 4	Maint. 5	Avg HMA (inches)	Avg Agg. Base (inches)	Avg Section (inches)
Section 01 Unplatted	177th Avenue	CSAH 7 / Tonto Street	1207	Rural	n/a	4	1980	SC 1986	OL 1999	SC 2004	SC 2012		3.5	2.8	6.3
	177th Avenue	Tonto Street / Termini	187	Rural	n/a	4	1980	SC 1986	OL 1999	SC 2004	SC 2012		3.5	2.8	6.3
	178th Lane	E Section 01 / Salish Circle	358	Rural	n/a	2	1980	SC 1986	OL 1999	SC 2004	SC 2012	SP 2024	3.6	0**	**
	178th Lane	Salish Circle / Tonto Street	826	Rural	n/a	3	1980	SC 1986	OL 1999	SC 2004	SC 2012	SP 2024	3.6	0**	**
	179th Avenue	Tonto Street E / Tonto Street W	596	Urban / Rural	Bit	4	1980	SC 1986	OL 1999	SC 2004	SC 2012		4.4	2.7	7.1
	179th Avenue	Tonto Street W / Yakima Street	1200	Urban / Rural	Bit	3	1980	SC 1986	OL 1999	SC 2004	SC 2012		4.4	2.7	7.1
	Salish Circle	178th Lane / CDS	588	Rural	n/a	2	1980	SC 1986	OL 1999	SC 2004	SC 2012		4.1	0**	**
	Tonto Street	177th Avenue / 178th Lane	1252	Urban / Rural	Bit	3	1980	SC 1986	OL 1999	SC 2004	SC 2012	SP 2024	3.9	2.5	6.4
	Tonto Street	178th Lane / 179th Avenue	289	Urban / Rural	Bit	3	1980	SC 1986	OL 1999	SC 2004	SC 2012		3.9	2.5	6.4
	Tonto Street	179th Avenue / 179th Lane	418	Urban / Rural	Bit	4	1980	SC 1986	OL 1999	SC 2004	SC 2012		3.9	2.5	6.4
	Yakima Street	179th Avenue / Termini	227	Urban / Rural	Bit	3	1980	SC 1986	OL 1999	SC 2004	SC 2012		4.0	0**	**
	Yakima Street	179th Lane / 179th Avenue	430	Urban / Rural	Bit	3	1980	SC 1986	OL 1999	SC 2004	SC 2012		4.0	0**	**
Section 01 Unplatted (S/O CR 27) Total			**7578**	**1.44 mi.**											

* Per As-Built, GPR not available
** No Base Visible, GPR Data not available
*** No Wear Course Pavement; Rehabilitation Project

CC Regular Session

Meeting Date: 01/13/2026

Primary Strategic Plan Initiative: Address infrastructure needs.

Title:

Adopt Resolution #26-011 Ordering Request for Proposals for Engineering Design Services for 2026 Neighborhood Pavement Overlay Improvements, Improvement Project #26-08

Purpose/Background:

Purpose:

The purpose of this case is to adopt Resolution #26-08 ordering request for proposals for engineering design services for 2026 Neighborhood Pavement Overlay Improvements, Improvement Project #26-08.

Background:

The 2026 – 2035 Capital Improvement Plan (CIP) identifies mill and overlay of five (5) subdivisions within the City. A street segment summary for the project is attached to this case.

Project History

- April 22, 2025, the Ramsey City Council adopted Resolution #25-082, accepting and awarding a proposal to Hakanson Anderson for topographic survey and wetland delineation of the project area.
- May 13, 2025, the Ramsey City Council adopted Resolution #25-101, accepting and awarding a proposal to Independent Testing Technologies for a geotechnical report of the project area.
- June 17, 025, the Ramsey Public Works Committee recommended City Council order plans and specifications for said improvements.
- June 24, 2025, the Ramsey City Council adopted Resolution #25-125, ordering plans and specifications for said improvements
- December 16, 2025, the Ramsey Public Works Committee recommended City Council order request for proposals for said improvements.

Project Scope

This project proposes to mill and overlay public streets in four (4) subdivisions within the City.

- Alpine Woods
- Evergreen Point Townhomes 1st & 2nd
- Hall-Anderson Acres (TH 47 Service Road only)
- Section 16 Unplatted

Riverside West (Ebony Street only)

Because of its proximity and small size, Riverside West (Ebony Street) is proposed to be added to the Riverside West street reconstruction project (137th Avenue and Dolomite Street).

The updated project totals 1.39 miles in length, and is split between urban and rural sections. The project is not proposing any repairs to watermain or sanitary sewer. Minor storm sewer structure repairs, typically consisting of re-grouting catch basins, is proposed. Additionally, any pedestrian ramps will be brought up to current ADA compliance, the project area is estimated to include 24 pedestrian ramps. This will be further explored during project design.

Based on GPR data and as-built information, a 2-inch mill and overlay is proposed on all streets; Evergreen Point Townhomes will require a 1-inch mill with 2-inch overlay. This will be verified during project design.

Project Timelines

The following are the proposed general project timelines:

January 13, 2026	City Council orders RFP for engineering design services
February 10, 2026	City Council awards RFP for engineering design services
February / March 2026	Preparation of plans and specifications
April 7, 2026	City Council approves plans, authorizes bidding
Week of May 4th, 2026	Bid opening
May 12, 2026	City Council awards contract to the lowest responsible bidder
June / July 2026	Construction

Engineering Design Services

Due to the 2026 project design workload, and unforeseen staff unavailability during the winter of 2026, City staff does not have the capacity to prepare plans and specifications for these improvements in time to bid the project in early spring of 2026 and be ready for summer construction.

Notification:

If City Council orders request for proposals for engineering design services, city staff will reach out to local engineering firms known to perform this type of work with request for proposals.

Time Frame/Observations/Alternatives:

Observations:

If project design remains in-house, the proposed project schedule will be moved back by approximately 8 weeks, resulting in mid-July 2026 bid opening and project award most likely occurring in August 2026. Staff's opinion is that late season bidding typically lends to fewer bidders and higher construction costs, due to contractor's schedules being relatively full. Late season bids would also push project completion into late October or early November when temperatures are getting colder, which can have a negative impact on construction quality and school bus schedules.

Alternatives:

Motion to adopt Resolution #26-08 ordering request for proposals for engineering design services for 2026 Neighborhood Pavement Overlay Improvements, Improvement Project #26-08.

Funding Source:

Funding for engineering design services would come from a combination of Pavement Management Funds and Stormwater Utility Funds, which are proposed to pay for the 2026 Neighborhood Overlay Improvements, per the CIP.

Recommendation:

Staff recommends adopting Resolution #26-08 ordering request for proposals for engineering design services for 2026 Neighborhood Pavement Overlay Improvements, Improvement Project #26-08.

On December 16, 2025, the Ramsey Public Works Committee unanimously recommended City Council order a request for proposal for engineering design services for said improvements.

Outcome/Action:

Motion to adopt Resolution #26-08 ordering request for proposals for engineering design services for 2026 Neighborhood Pavement Overlay Improvements, Improvement Project #26-08.

Attachments

Res 26-011
Draft 26-08 RFP
26-08 Map
26-08 CIP Sheet

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	01/08/2026 01:52 PM
Brian Hagen	Brian Hagen	01/08/2026 03:07 PM
Form Started By: Joe Feriancek		Started On: 12/18/2025 08:08 AM
Final Approval Date: 01/08/2026		

Councilmember ____ introduced the following resolution and moved for its adoption:

RESOLUTION #26-011

RESOLUTION ORDERING REQUEST FOR PROPOSALS FOR ENGINEERING DESIGN SERVICES FOR 2026 NEIGHBORHOOD PAVEMENT OVERLAY IMPROVEMENTS, IMPROVEMENT PROJECT #26-08

WHEREAS, the City of Ramsey proposes to overlay the pavement on numerous street segments in 2026 as identified within the 2026 – 2035 Capital Improvement Plan; and

WHEREAS, pursuant to Ramsey City Council Resolution #25-082, adopted April 22, 2025, the City Council accepted and awarded the proposal to Bolton & Menk for topographic survey of the project area in the amount of $1,268.50; and

WHEREAS, pursuant to Ramsey City Council Resolution #25-125, adopted June 24, 2025, the Ramsey City Council order the City Engineer to prepare plans and specifications for 2026 Neighborhood Pavement Overlay Improvements, Improvement Project #26-08; and

WHEREAS, the City Engineer no longer has the capacity to prepare plans and specifications for 2026 Neighborhood Pavement Overlay Improvements in-house.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) The Ramsey City Council hereby orders request for proposals for Engineering Design Services for 2026 Neighborhood Pavement Overlay Improvements, Improvement Project #26-08.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 13th day of January, 2026.

Mayor

ATTEST:

City Clerk

REQUEST FOR PROPOSAL
IP 26-08
2026 Neighborhood Pavement Overlay Improvements
Engineering Design Services
City of Ramsey

DRAFT

ISSUE DATE
January 14, 2026

PROPOSAL MUST BE RECEIVED BY:
4:30 pm on Tuesday, February 3, 2026

EMAIL PROPOSAL TO:
JFeriancek@cityoframsey.com

or

DELIVER PROPOSAL TO:
City of Ramsey Municipal Center
7550 Sunwood Drive NW
Ramsey, MN 55303
Attn: Joe Feriancek
763-433-9893

INTRODUCTION: The City of Ramsey (City) is requesting proposals for Engineering Services for the 2026 Neighborhood Pavement Overlay Improvements, Improvement Project #26-08. The project proposes to mill and overlay four (4) subdivisions totaling approximately 1.39 miles in length within the City.

The project generally includes mill and overlay of the existing bituminous pavement, spot concrete curb repairs, grouting catch basin, and updating pedestrian ramps to current ADA standards.

- Alpine Woods
  - Urban single-family house development
  - 0.38 miles in length
  - 8 Pedestrian Ramp locations
  - Proposed 2" mill and overlay
- Evergreen Point Townhomes 1st & 2nd
  - Urban town house development
  - 0.32 miles in length
  - 15 Pedestrian Ramp locations
  - Proposed 1" mill and 2" overlay
- Hall-Anderson Acres (TH 47 Service Road only)
  - Urban (bit curb) single-family house development
  - 0.17 miles in length
  - 1 Pedestrian Ramp location
  - Proposed 2" mill and overlay
- Section 16 Unplatted
  - Rural single-family house development
  - 0.52 miles in length
  - Proposed 2" mill and overlay

DRAFT

SCOPE OF WORK: Prepare final drawings, estimated quantities, and specifications / construction documents for the use of permitting, bidding, and construction of the areas proposed above. The plans must address typical work associated with mill and overlay improvements, including but not limited to spot concrete curb and gutter repairs, minor storm sewer repairs, casting adjustments, and pedestrian ramp ADA upgrades. A City review of the 90-percent plans and final plans prior to City Council approval and bidding is expected to occur. The city will be available to discuss the improvements throughout design, a preliminary design meeting shall occur prior to starting the work. The Engineer must provide an Engineer's Estimate based on the final plans, as needed for City Council approval of the plans.

The city will provide the topographic survey, performed in the summer of 2025, for design of the ADA pedestrian ramp upgrades. Additionally, the city will provide all available as-builts of the existing roadways. The Engineer must perform a site visit to review the existing roadways.

The Engineer is required to send out the advertisement for bids, perform the bid opening, and provide a recommendation for award. City staff will put together all city council meeting cases associated with this project.

SCHEDULE: A written schedule of the work shall be submitted identifying all work components and showing work start and completion dates required to comply with the schedule. The city is proposing the following project timelines:

- February 10, 2026 City Council awards RFP for engineering design services
- Feb / Mar 2026 Preparation of plans and specifications
- April 7, 2026 City Council approves plans, authorizes bidding
- Week of May 4th, 2026 Bid opening
- May 12, 2026 City Council awards contract to the lowest responsible bidder
- June / July 2026 Construction

PROPOSAL SUBMITTAL: A lump sum quote shall be submitted for the proposed work using the form at the end of this Request for Proposal (RFP).

COMMUNICATION WITH THE CITY: If any requirements of this RFP are not clearly understood, the Contractor is responsible for contacting the City for further clarification in a prompt manner. Responses to inquiries, if they change or clarify the RFP in a substantial manner, will be forwarded by addenda to the RFP.

SUBMISSION: A signed copy of the attached proposal form is requested by **4:30 P.M. Tuesday, February 3, 2026.** E-mail proposals will be accepted and may be sent to Joe Feriancek; JFeriancek@cityoframsey.com. Or deliver to the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey MN 55303 to the attention of Joe Feriancek, Assistant City Engineer.

PROPOSAL UNDERSTANDING: By submitting a proposal, the Contractor agrees to be bound to the terms and conditions herein.

COSTS OF PREPARATION: Under no condition will any costs of preparation of the proposal be reimbursed by the City.

PAYMENT: Invoices must be submitted to the city on a net 30-day basis, made out to the City of Ramsey Engineering Department including the project description, and must be submitted via email to accountspayable@cityoframsey.com. Payments may be made by EFT upon request, please submit EFT requests to accountspayable@cityoframsey.com. An IC 134 form will be required for final payment.

BASIS OF PAYMENT: Payment shall be made on a lump sum basis for all components of the work as specified in the RFP. The cost of any additional equipment, labor, materials, permits, tools and supplies which have not been specifically identified in this section for payment, but are required to complete the work, shall be considered incidental to the project. The city is also requesting an hourly rate for additional services to be submitted, if we find a need to expand the project scope after reviewing the initial plans.

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PROPOSAL

_____ accepts the terms and conditions herein and agrees to complete all work described herein, and to deliver the final plans and specifications to meet the city's timeline provided herein.

IP 26-08 2026 Neighborhood Pavement Overlay Improvements	
Description	**Cost Extension**
Engineering Design Services	

Contractor Name _____

Owner or representative _____

Phone(s) _____

E-mail _____

Signature _____

Date _____

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IP 26-08
2026 Neighborhood Pavement Overlay Improvements
Street Segment Summary

Subdivision	Street	Segment Description	Length (feet)	Section (Urban / Rural)	Curb (Bit / Conc.)	2024 PASER	Year Built	Maint. 1	Maint. 2	Maint. 3	Maint. 4	Maint. 5	Avg HMA (inches)	Avg Agg. Base (inches)	Avg Section (inches)
Alpine Woods	154th Court	Vanadium Street / CDS	244	Urban	Conc.	6	2004	SC 2010	SC 2018				3.5*	4.0*	7.5*
	155th Avenue	Sunfish Lake Boulevard (CR 57) / Uranium Street	194	Urban	Conc.	6	2004	SC 2010	SC 2018				3.5*	4.0*	7.5*
	Uranimite Street	155th Avenue / N EOP	204	Urban	Conc.	6	2004	SC 2010	SC 2018				3.5*	4.0*	7.5*
	Vanadium Street	153rd Lane / 155th Avenue	1363	Urban	Conc.	6	2004	SC 2010	SC 2018				3.5*	4.0*	7.5*
Alpine Woods Total			2005	0.38 mi.											
Evergreen Point Townhomes 1st & 2nd	154th Lane	Fluorine Street / W EOP	184	Urban	Conc.	7	2003	SC 2008	SC 2017	CS 2024			2.5*	4.0*	6.5*
	Fluorine Street	Alpine Drive / N EOP	676	Urban	Conc.	7	2002	SC 2008	SC 2017	CS 2025			2.5*	4.0*	6.5*
	Fluorine Street	154th Lane / S EOP	521	Urban	Conc.	7	2003	SC 2008	SC 2017	CS 2026			2.5*	4.0*	6.5*
	Germanium Street	Alpine Drive / W EOP	324	Urban	Conc.	7	2002	SC 2008	SC 2017	CS 2027			2.5*	4.0*	6.5*
Evergreen Point Townhomes 1st & 2nd Total			1705	0.32 mi.											
Hall-Anderson Acres	TH 47 Service Road	S EOP / N EOP	899	Urban	Conc.	6	2006	SC 2011	SC 2017				3.8	8.1	11.9
Hall-Anderson Acres Total			899	0.17 mi.											
Section 16 Unplatted	163rd Lane	Variolite Street / Uranimite Street	282	Rural	n/a	8	2006	SC 2011	CS 2019				3.8	4.0	7.8
	164th Avenue	Sapphire Street / PT 285ft East	278	Rural	n/a	8	2007	SC 2012	CS 2020				4.3	4.1	8.4
	164th Lane	Uranimite Street / Sapphire Street	698	Rural	n/a	8	2008	SC 2013	CS 2021				3.9	5.4	9.3
	Sapphire Street	164th Lane / 164th Avenue	616	Rural	n/a	8	2009	SC 2014	CS 2022				0**	0**	**
	Uranimite Street	163rd Lane / 164th Lane	852	Rural	n/a	8	2010	SC 2015	CS 2023				0**	0**	**
Section 16 Unplatted Total			2726	0.52 mi.											
2026 Neighborhood Overlay Improvements Total			**7335**	**1.39 mi.**											

* Per As-Built, GPR not available
** No Base Visible, GPR Data not available

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IMPROVEMENT PROJECT 26-08
2026 NEIGHBORHOOD PAVEMENT OVERLAY IMPROVEMENTS

IP 26-08
2026 NEIGHBORHOOD OVERLAYS
SECTION 16 UNPLATTED

IP 26-08
2026 NEIGHBORHOOD OVERLAYS
HALL-ANDERSON ACRES

IP 26-08
2026 NEIGHBORHOOD OVERLAYS
ALPINE WOODS

IP 26-08
2026 NEIGHBORHOOD OVERLAYS
EVERGREEN POINT TOWNHOMES 1ST & 2ND

Legend

- 2026 Overlay
- Streets2016
- Streets
- MuniBndry
- ScoutCamp
- Golf_Courses
- Parks
- Rivers
- Lakes_Ponds
- Creeks

2026 thru 2035

Capital Improvement Plan

Ramsey, MN

Project #	21-STR-014
Project Name	2026 Neighborhood Overlays

Total Project Cost	$488,697	Department	Street Improvements
Type	Improvement	Category	Street Improvement
Priority	1-Existing Obligation (High)	Status	Active
Useful Life	60 years		

Description

Overlaying of streets within the following subdivisions: Alpine Woods; Evergreen Point Townhomes 1st; Evergreen Point Townhomes 2nd; Hall-Anderson Acres (TH 47 Service Road only); Section 16 Unplatted (2006 Construction only); Riverside West (Ebony Street)

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	Total
Improvements Other than Building Cost	488,697	0	0	0	0	0	0	0	0	0	**488,697**
Total	**488,697**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**488,697**

Funding Sources	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	Total
Pavement Management Fund	465,426	0	0	0	0	0	0	0	0	0	**465,426**
Storm Water Utility Fund	23,271	0	0	0	0	0	0	0	0	0	**23,271**
Total	**488,697**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**488,697**

CC Regular Session

Meeting Date: 01/13/2026

Primary Strategic Plan Initiative:

Title:

Adopt Resolution #26-013 Designating Financial Institutions as Official Depositories; Adopt Resolution #26-014 Authorizing Signatures for Financial Transactions and Adopt Resolution #26-015 Designating BMO Bank, N.A. as the Official Financial Institution for the City of Ramsey Banking Services for the Year of 2026.

Purpose/Background:

Minnesota Statutes Section 118A sets forth the procedures that cities must follow for the deposit and investment of local public funds. Annually, the city needs to adopt a resolution that designates financial institutions as official depositories of city funds (Resolution #26-013). The City further adopts Resolution #26-015 that authorizes BMO Bank (an official depository noted in Resolution #26-013) as the City's official bank for banking services such as checking.

In addition, Resolution #26-014 is annually adopted that gives authorization to those that can sign off on financial transactions. Notably, the Mayor, Acting Mayor, City Administrator, Finance Director and Assistant Finance Director.

Notification:

There is an annual requirement that these financial resolutions be adopted.

Recommendation:

Adopt noted resolutions as these are required to be approved annually.

Outcome/Action:

Motion to Adopt Resolution #26-013 Designating Financial Institutions as Official Depositories; Adopt Resolution #26-014 Authorizing Signatures for Financial Transactions and Adopt Resolution #26-015 Designating BMO Bank, N.A. as the Official Financial Institution for the City of Ramsey Banking Services for the Year of 2026.

Attachments

Reso #26-013-Official Depositories

Reso #26-014 Authorized Signatures for Financial Transactions

Reso #26-015 BMO Bank for Banking Services

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	01/08/2026 03:20 PM
Form Started By: Diana Lund		Started On: 01/02/2026 10:12 AM
Final Approval Date: 01/08/2026		

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #26-013

RESOLUTION DESIGNATING FINANCIAL INSTITUTIONS AS OFFICIAL DEPOSITORIES OF CITY FUNDS FOR 2026

WHEREAS, the City of Ramsey must designate certain institutions as official depositories of City funds in accordance with Minnesota Statutes Chapter 118A.04.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1. That the City of Ramsey hereby appoints the following financial institutions as depositories of City funds for 2026:

Banking Institutions:

BMO Bank, N.A.
Ramsey, Minnesota
Chicago, Illinois

Minnesota Municipal Money Market Fund
Minneapolis, Minnesota

Brokerage Houses:

Northland Securities
Minneapolis, Minnesota

UBS Financial Services, Inc.
Minneapolis, Minnesota

The motion for adoption of the foregoing resolution was duly seconded by Councilmember, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 13th day of January, 2026.

_____
Mayor

ATTEST:

City Clerk

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #26-014

RESOLUTION AUTHORIZING SIGNATURES FOR FINANCIAL TRANSACTIONS

WHEREAS, in order to conduct the business affairs of the City, the Council authorizes two of its members, the City Administrator and certain members of staff to sign financial documents on behalf of the City; and

WHEREAS, except for transfers within the City's accounts, this authorization provides for financial control by requiring two signatures on all such financial documents; and

WHEREAS, the Council hereby authorizes Brian Hagen, City Administrator, or Diana J. Lund, Finance Director, or Cynthia Nelson, Assistant Finance Director, to sign checks and other withdrawal documents from the City's checking and money market accounts; and

WHEREAS, for the purpose of confirming the authenticity of the documents already signed by one of the individuals named above, and consistent with the City's past financial practice which two signatures are required on all such documents, the Council designates Ryan Heineman, Mayor, or Chris Riley, Acting Mayor as counter-signatures for all such financial documents; and

WHEREAS, fund transfers (this also includes electronic fund transfers for payroll, sales tax, and all other taxes that are required to be deposited electronically) between the City's checking and money market accounts are generally verbal instructions and Brian Hagen, City Administrator, or Diana J. Lund, Finance Director, or Cynthia Nelson, Assistant Finance Director, are authorized to make such transactions.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the Ramsey City Council hereby approves the City's authorized signatures for financial transactions as Brian Hagen, City Administrator; Diana J. Lund, Finance Director; and Cynthia Nelson, Assistant Finance Director and further designates Ryan Heineman, Mayor, and Chris Riley, Acting Mayor, as the required counter-signatures.

2) That the Ramsey City Council hereby authorizes Brian Hagen, City Administrator; Diana J. Lund, Finance Director; and Cynthia Nelson, Assistant Finance Director, to make fund transfers between the City's checking and money market accounts.

The motion for adoption of the foregoing resolution was duly seconded by Councilmember, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 13th day of January, 2026.

_____
Mayor

ATTEST:

_____
City Clerk

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #26-015

RESOLUTION DESIGNATING BMO BANK AS OFFICIAL FINANCIAL INSTITUTION FOR THE CITY OF RAMSEY BANKING SERVICES FOR THE YEAR OF 2026

WHEREAS, the City of Ramsey must designate certain institutions as official depositories of City funds in accordance with Minnesota Statutes Chapter 118A.04.

WHEREAS, the City of Ramsey has selected BMO Bank for its banking services for the year of 2026;

WHEREAS, banking services will consist of such items as daily deposits of cash receipts, wire transfers of funds, and automated payroll for direct deposit;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the City of Ramsey hereby appoints BMO Bank as the financial institution that will provide the City its banking services for the year 2026.

The motion for adoption of the foregoing resolution was duly seconded by Councilmember, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 13th day of January, 2026.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session

Meeting Date: 01/13/2026

Primary Strategic Plan Initiative:

Title:

Adopt Resolution #26-016 Approving the City of Ramsey's 2027 Budget Calendar

Purpose/Background:

The City's Charter states that a budget calendar shall be established annually, by resolution, for the following year.

A draft resolution has been prepared to reflect all dates related to budget activities undertaken for the 2027 budget.

Notification:

The City is required by Charter to adopt a budget calendar.

Recommendation:

Staff recommends adoption of Resolution #26-016 approving the 2027 budget calendar.

Outcome/Action:

Motion to Adopt Resolution #26-016 Approving the City of Ramsey's 2027 Budget Calendar

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Attachments

Reso #26-016 2027 Budget Calendar

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	01/08/2026 03:20 PM
Form Started By: Diana Lund		Started On: 01/02/2026 10:24 AM
Final Approval Date: 01/08/2026		

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #26-016

RESOLUTION APPROVING THE CITY OF RAMSEY'S 2027 BUDGET CALENDAR

WHEREAS, the Ramsey City Charter states that a budget calendar shall be established annually by resolution; and

WHEREAS, the following dates are being presented:

January 13	Council adopts the 2027 Budget Calendar.
January 19 – February 28	City Council and Staff Leadership Team meet to Review and Develop a Three-Year Strategic Action Plan.
April 13	Finance Director to distribute 2027 Cost Center Budget Worksheets to Department Heads and supervisors. Worksheets include actual expenditures for 2024, 2025, 2026-year-to-date and adopted 2026 budget.
April 13	Finance Director to distribute listing of fixed assets as of December 31, 2025 to Department Heads and supervisors for review including item existence, accuracy, replacement values and number of years remaining in useful life.
April 13	City Clerk to distribute current Schedule of Rates, Fees and Charges to staff.
April 13	City Administrator to distribute most recent version of goals, objectives and 3-year departmental plans to Department Heads and supervisors.
May 15	Department Heads and supervisors to submit completed budget worksheets and accompanying justifications to the Finance Director.
May 15	Department Heads and supervisors to return listing of fixed assets to the Finance Director with any corrections noted.
May 15	Staff to return Schedule of Rates, Fees and Charges to the City Clerk with recommendations for 2026 amendments noted.
May 15	Department Heads and supervisors to submit goals, objectives and 3-year departmental plans to the City Administrator.
June 8-June 19	City Administrator and staff work sessions on the preliminary 2027 budget.
June 15	City Administrator to distribute preliminary goals, objectives and 3-year departmental plans for staff work sessions.

July 14	Finance Director and City Administrator submit preliminary budget to the City Council.
July 30	Department of Revenue certifies LGA amounts to all cities with populations over 2,500 and those receiving LGA.
August 14	Counties notify cities of the dates, which school districts, metropolitan special districts, and the county have selected for 2026 (Payable 2027) Truth in Taxation Hearings.
August 3 - September 18	Final Budget Work sessions before adoption of proposed budget/levy.
August 7	Department Heads and supervisors to submit items to be included in the 2027-2036 Capital Improvement Program.
August 10- August 14	Staff work sessions to review goals, objectives and 3-year departmental plans.
September 22	Staff recommends a 2027 Proposed Municipal Budget; 2026 Levy, Payable 2027, Proposed Municipal Levy to the City Council.
September 22	City Council adopts the 2076 Proposed Municipal Budget; 2026 Levied Payable 2027 Proposed Municipal Levy and sets the 2026 hearing dates for the 2027 Budget Public Hearing(s).
September 28	City certifies 2027 Proposed Municipal Budget; 2026 Payable 2027 Proposed Municipal Levy and 2027 Budget Public Hearing date.
September/October	Council work sessions as needed.
Sept 1-Sept 11	City Council work sessions on 2026 Goals, Objectives and 3-Year Departmental Plans.
October 27	City Council review and adopt 2027-2036 Capital Improvement Program.
November 2-21	County mails notice of proposed property taxes for payable 2027.
November 24	City Council to review and adopt the 2027 Schedule of Rates, Fees and Charges.
November 24	2026 Goals, Objectives and 3-Year Departmental Plans submitted to City Council for adoption.
November 30 - December 28	Public Hearing(s) on Final 2027 Municipal Budget and Levy
December 8	Adopt 2027 Municipal Budget and Final 2026, Payable 2027 Levy

December 30 Final levy certification to County auditor and certification of compliance with Truth in Taxation requirements to the Department of Revenue.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, COUNTY OF ANOKA, STATE OF MINNESOTA, as follows:

1) That the City Council of Ramsey hereby approves the 2027 Budget Calendar.

The motion for adoption of the foregoing resolution was duly seconded by Councilmember, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 13th day of January, 2026.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session

Meeting Date: 01/13/2026

Primary Strategic Plan Initiative: Identify and implement operational efficiencies, cost savings and additional funding sources.

Title:

Adopt Resolution #26-017 Authorizing the Application for Community Development Block Grant Funding for The Waterfront

Purpose/Background:

This case is to acknowledge the intent to apply for Community Development Block Grant (CDBG) funding for The Waterfront in January 2026. CDBG funds are allocated by the U.S. Department of Housing and Urban Development (HUD). The CDBG program public facility and neighborhood infrastructure funds are made available for physical improvements in Anoka County—and the county distributes funds annually to local communities and non-profits through a competitive application process. T**he attached 2026 Program Year Application Guide provides 13 pages of additional detail** that is not repeated within this case text.

One of the stipulations in applying for the competitive CDBG program is a Resolution from the local unit of government assuring that the application for the project is approved by City Council, (and if awarded, would meet the terms of the Federal funding)—thus the purpose of this case.

Time Frame/Observations/Alternatives:

The proposed project for the CDBG funding would be for a floating wooden 'T'-dock at The Waterfront with an ADA-compliant path down the bank to the dock, together with two paddle boats, at an estimated value of $117k for the floating dock and trail, and another $15k for the boats. The match for the grant may be approximately $5k for two kayaks, life vests, paddles, basic fishing equipment, and lockers for the equipment. These items may be funded by the Park Trust Fund.

This project's parameters are under development and therefore the referenced costs are estimates at this time. Approximately $1.8M is anticipated to be available county-wide for 'Public Facility & Neighborhood Infrastructure' and the application to Anoka County is due January 26, 2026.

Funding Source:

This case acknowledges the intent to apply for +/- $132k in CDBG funding, which would include an identified match of in-kind dollars, and another *approximately* 5–10% of the project's hard-costs from the Park Trust Fund.

Recommendation:

Staff recommends supporting the CDBG application for funding by the adoption of Resolution #26-017.

Outcome/Action:

Motion to Adopt Resolution #26-017 Authorizing the Application for Community Development Block Grant Funding for The Waterfront

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Attachments

CDBG application guide

Resolution #26-017
Draft CDBG exhibit

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Mark Riverblood	01/08/2026 11:21 AM
Mark Riverblood (Originator)	Mark Riverblood	01/08/2026 11:22 AM
Bruce Westby	Bruce Westby	01/08/2026 01:31 PM
Brian Hagen	Brian Hagen	01/08/2026 03:20 PM
Form Started By: Mark Riverblood		Started On: 01/06/2026 09:38 AM
Final Approval Date: 01/08/2026		

Anoka County
MINNESOTA
Respectful, Innovative, Fiscally Responsible

2026 Program Year
Community Development Block Grant (CDBG)
Public Facility and Neighborhood Infrastructure
Application Guide

About this Application Guide:

This Application Guide is designed to assist eligible organizations in completing the CDBG/HOME Project Application. Included in the guide is an outline of the application process along with instructions on completion of the application.

Anoka County Community Development Department
www.anokacounty.us/cd

General Information:

Introduction

CDBG funds are allocated by the U.S. Department of Housing and Urban Development (HUD). This Application Guide will guide you through the process of applying for CDBG public facility and neighborhood infrastructure funds.

The CDBG program public facility and neighborhood infrastructure funds are made available for physical improvements in Anoka County. As an entitlement county, Anoka County distributes funds annually to local communities and non-profits through a competitive application process.

The annual application process begins with the completion of the application. Applications are then reviewed by Community Development staff for project and applicant eligibility. The Community Development staff provides a funding recommendation to the Anoka County Housing and Redevelopment Authority (HRA) Board of Trustees for final approval.

If awarded a contract, all reimbursement requests MUST be submitted to Anoka County Community Development no later than contract end date or the balance of funds will be recaptured.

Submitting an Application

Applications will be submitted thru the County's application portal Neighborly. Applications must be 100% completed as well as provide all supporting documentation to be considered. Anoka County Community Development will NOT allow paper submissions or submissions via fax or email.

Applications are used to determine project eligibility and, if awarded funds, ~~it~~ will also be used for HUD reporting, performance measurement requirements, and monitoring.

The application must be submitted by 3 pm on Thursday, January 29, 2026. Applicant shall submit thru the Neighborly portal, which is accessible via the Anoka County Community Development website at **www.AnokaCounty.us/cd**.

Timeline

Applications must be completed and submitted no later than 3 PM on Thursday, January 29, 2026.
Submit ONE completed application per project/activity thru the Neighborly Portal.

Application Schedule

Schedule subject to change as needed

December 12, 2025	Application portal (Neighborly Online Application Portal) opens for submissions at 8:00am.
December 17, 2025	In-person Application meeting 10:30am to 12:00pm at the Anoka County Rum River Library. 4201 6th Avenue, Anoka, MN 55303
Jan. 29, 2026	Application portal (Neighborly Online Application Portal) closes for submissions at 3:00 pm.
March 10, 2026	Anoka County HRA Management Committee review of projects/activities.
April 10, 2026 – May 11, 2026	30-day public comment period on recommended CDBG projects/activities – to be published in *Anoka County Union.*
April 28, 2026	Anoka County HRA public hearing.
May 12, 2026	County Board approval of 2026 Action Plan.
May 2025	Applicants receiving funding need to submit a copy of their financial audit, management and compliance report, current certificate of liability insurance, waiver of subrogation, and UEI number to the Community Development Department.
May/June 2026	Funding Agreements are circulated to all parties for signing. Agreements will not be sent until the financial and insurance documents noted above have been received by the Community Development Department. Environmental Review completed.
July 1, 2026	Program year begins. Project expenses cannot be incurred or reimbursed until HUD approves the Anoka County Action Plan and releases the funds historically sometime between July and October.

Application Instructions

Read instructions carefully. If you have questions that cannot be answered in this Application Guide, contact Josh Beck at 763-324-4603 or email josh.beck@anokacountymn.gov ; or Tonja West-Hafner at 763-324-4615, tonja.west-hafner@anokacountymn.gov .

Space has been provided for your answers to questions in the fillable application. Note the character limits, you will not be allowed exceed the space provided. Answers should be brief and to the point, the use of bullet points is encouraged. If Anoka County Community Development staff has additional questions, the contact person listed will be notified.

Organization Summary

Provide basic details on the organization. All questions must be completed, or your application will not be reviewed. If the question is not applicable to your organization, list N/A for your response.

Project Description

Please provide a summary of the proposed activity, including the specific work it will accomplish. Describe the identified need within the community that makes this project necessary. Be sure to address the following:

- **Target Population**: Who will benefit from this project?
- **Activities and Expenses**: What specific activities will be carried out, and how will the funding be used?
- **Timeline**: What is the anticipated timeline for implementation and completion?

Please ensure that all components of the question are thoroughly addressed in your response.

Budget

This section provides a comprehensive overview of the program's budget, detailing anticipated revenues and expenditures necessary to support successful implementation. It outlines key funding sources, allocation of resources across program components, and identifies any gaps or areas requiring additional support. All questions have been thoroughly addressed to ensure transparency, fiscal responsibility, and alignment with program goals.

Budget Narrative

Applicants must complete and submit the Budget section as part of the funding application. This worksheet should clearly outline all projected expenses associated with the proposed project. If the project includes leveraged funds, please ensure that the source of each contribution is identified in the designated section of the worksheet. All budget calculations must be accurate and clearly presented, as they will be reviewed for completeness and correctness during the evaluation process.

Please use the Budget Narrative section to provide a detailed explanation of your proposed project budget and all associated funding sources. Each line item listed in the Budget Worksheet must be clearly described, including the purpose of the expense, how the cost was determined, and its relevance to the overall project goals. Your narrative should demonstrate that all proposed expenditures are reasonable, necessary, and eligible under the funding guidelines.

Additionally, for any leveraged funding, please specify the source, amount, and current status (e.g., secured,

pending, or in-kind). This information is essential to assess the financial viability and sustainability of your project.

Use of Contractors and Consultants

In compliance with federal regulations, all contracts associated with this project are subject to review against the Federal Debarment and Suspension Lists, as well as the U.S. Department of Housing and Urban Development (HUD) Limited Denial of Participation (LDP) List. To ensure timely compliance with these requirements, Anoka County offers assistance in conducting these reviews on behalf of the proposed project. Applicants must provide the name of each contractor and the legal name of the business owner to facilitate this process. Prompt submission of this information will help ensure that all federal eligibility standards are met without delay, allowing the project to proceed on schedule.

Federal Wage Law Compliance

All construction and rehabilitation activities funded through this project are subject to federal prevailing wage requirements. In accordance with the Davis-Bacon Act, laborers and mechanics employed on these projects must be compensated at rates no less than the prevailing wages and fringe benefits established by the U.S. Department of Labor.

The applicable wage rates are outlined in the most current Davis-Bacon Wage Decision, which includes minimum base wages and required fringe benefits for various trade classifications. Compliance with these wage determinations is mandatory and will be monitored throughout the duration of the project to ensure adherence to federal labor standards.

Benefit to Low- and Moderate-Income People (National Objective)

If applying for CDBG funding, complete this section and fully answer all questions.

A CDBG-funded activity meeting the Low/Mod National Objective must qualify under one of HUD's Low/Mod populations. L/M income is defined as a family or individual whose income is not more than 80% of the median income of an area as defined by HUD:

L/M Income Limited Clientele (LMC) - An activity that meets the L/M income national objective on a limited clientele basis must provide benefits to a specific population of whom at least 51% are L/M income persons.

L/M Income Area Benefit (LMA) - An activity that meets the L/M area basis must demonstrate that it is available to all the residents in a primary residential area. At least 51% of the residents in the area must be L/M income persons. The area served by an activity must be clearly defined by survey or by census information that documents compliance with the 51% requirement. All surveys are required to be HUD approved. Examples of typical Area Benefit activities are street improvements, water and sewer lines, and neighborhood facilities. **(*Current Maps are attached.)***

L/M Income Housing (LMH) - An activity that meets L/M housing must demonstrate that the housing is occupied by L/M income persons. If more than a single unit structure, at least 51% of the households must be L/M income persons (the single unit household must be L/M income). Note: CDBG funds cannot be used for new construction.

Slum/Blight Removal (National Objective)

Verification must be made to assure that Slum/Blight activities meet the national objective within the following categories:

1. Elimination of Slums and Blight Area Basis (SBA) - an activity considered to address the prevention or elimination of slums or blight under the following (all inclusive) conditions:
    a. The delineated area must meet the definition of slum, blighted, deteriorated or deteriorating under state or local law. This can be met if the area is defined as "redevelopment" or "renewal" under Minnesota's tax increment statutes as the use of property condition surveys under current TIF laws will work well for this purpose.
    b. Documentation must demonstrate that a substantial number of the area's structures or public improvements are in a general state of deterioration.
    c. Documentation must be maintained by the recipient on the boundaries of the area and the condition which qualified the area at the time of its designation.
    d. The CDBG-funded activity must address one or more of the conditions that contributed to the deterioration of the area.

2. Elimination of Slums and Blight Spot Basis (SBS) - Acquisition, clearance, relocation, historic preservation and building rehabilitation activities, all of which eliminate a specific condition of blight or physical decay, can be considered to meet this objective under Spot Basis. Rehabilitation is limited to the extent necessary to eliminate specific conditions detrimental to public health and safety. The recipient should undertake the following steps to meet this objective:
    a. Determine what specific conditions of a building contribute to a detriment to public health and safety. Typically, this includes a building official's written report identifying a building code violation.
    b. Connect the CDBG funds directly to the work necessary to correct the building code violation. If the total rehabilitation project goes beyond the specific code violations, then other funds must be used for that construction work.
    c. It is possible to use CDBG funds for building rehabilitation work that is part of historic preservation rather than public health and safety. The building must either be listed on the National Register of Historic Places or located within a certified Historic District.

If the project application is requesting assistance for Slum/Blight Removal, complete this section and fully answer all questions.

Conflict of Interest

No person may financially benefit from a CDBG program/activity that has exercised any function or responsibility within. This includes any person who participates in decision-making or obtains inside information with regard to such activities, or has an interest in any contract, subcontract, or agreement. A person who obtains proceeds, either for themselves or those with whom they have family or business ties, is considered a conflict of interest. HUD's regulations regarding conflict of interest are found in 24 CFR Part 570.611 and 2 CFR Part 200.

Each applicant must disclose if there are Anoka County Commissioners, Anoka County Housing and Redevelopment Authority (HRA) Trustees, or Anoka County staff on the applicant's decision-making board.

The applicant must also disclose board members that may benefit or participate in the services you provide with possible financial gain. If the applicant answers, “yes” to any of the questions in this section, the information needs to be identified and any necessary steps will be taken to satisfy federal requirements.

Documentation

Documents listed in the application as “required to be attached” must be attached with the submission of the application. If they are not attached, your application is not complete and will not be considered for funding.

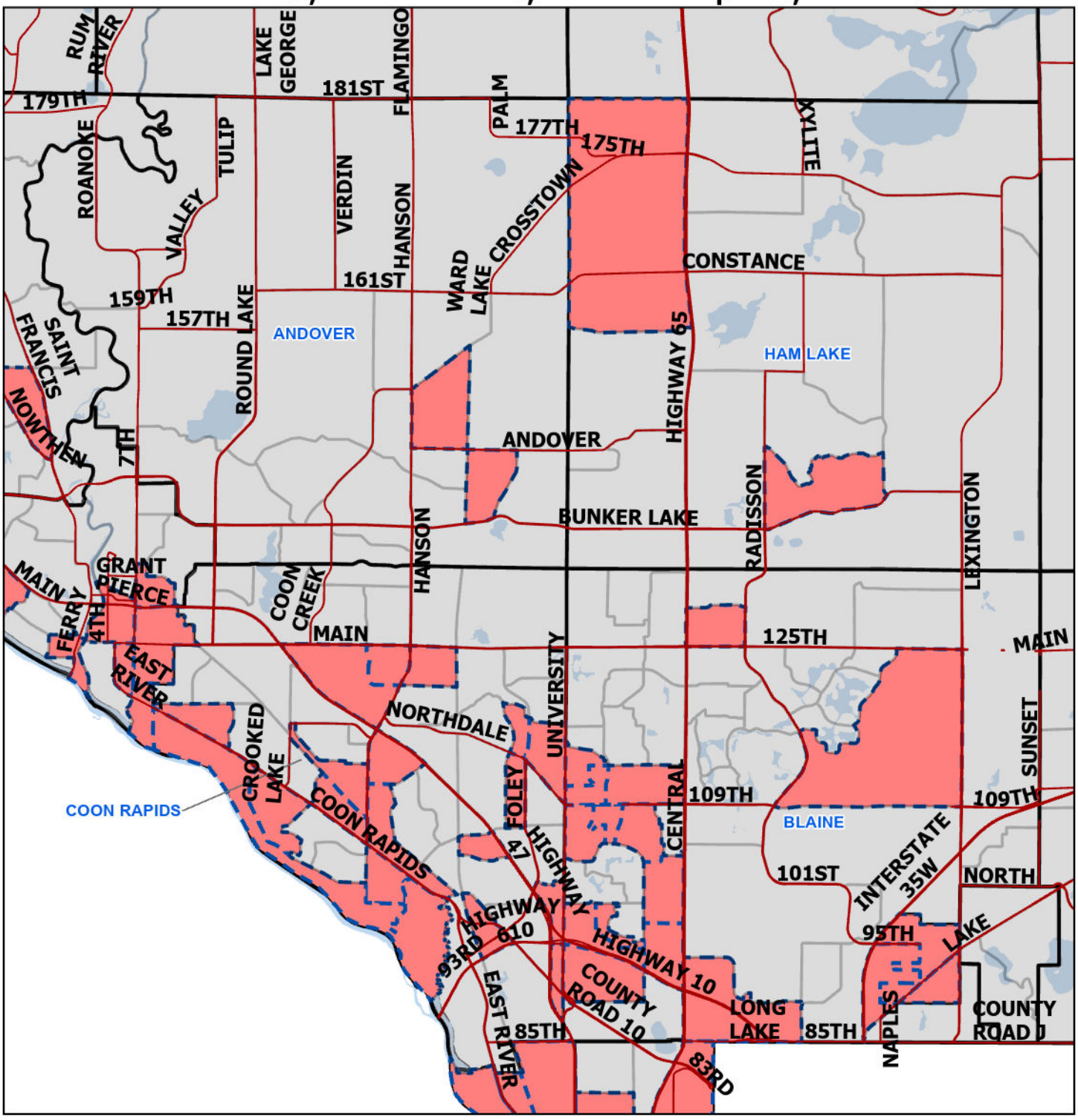
Certification / UEI Number

All sections of the application must be completed and submitted with an original signature as the certifying authority. The UEI number is required upon the finalization of the sub-recipient agreement if your program/activity is selected for funding. If your organization/agency already has a UEI number, please provide it in the application. The UEI numbers need to be renewed annually and be checked for public view. To obtain or looking up a UEI number, visit www.Sam.gov .

Attachment #1

Anoka County
Low- to Moderate Income
Census Block Groups

Low to Moderate Income Block Groups - Andover, Ham Lake, Coon Rapids, Blaine



Groups More Than 51% Low to Moderate Income

Groups Less Than 51% Low to Moderate Income

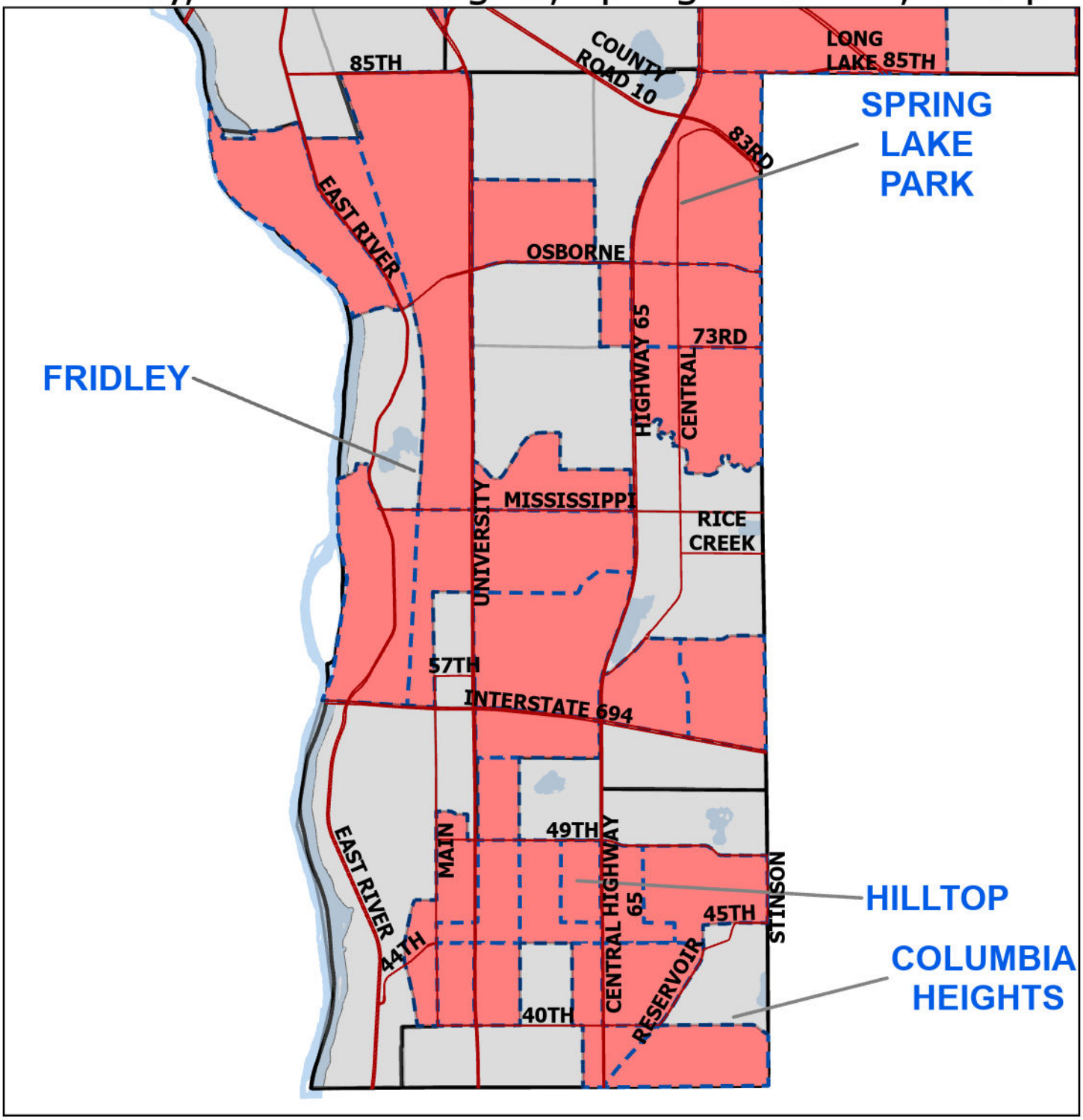
Community Boundaries

N

Anoka County
MINNESOTA
Respectful, Innovative, Fiscally Responsible

This is a compilation of records as they appear in the Geographic Information Systems affecting the area shown. This drawing is to be used only for reference and the County is not responsible for any inaccuracies contained herein.

Low to Moderate Income Block Groups
- Fridley, Columbia Heights, Spring Lake Park, Hilltop



Groups More Than 51% Low to Moderate Income

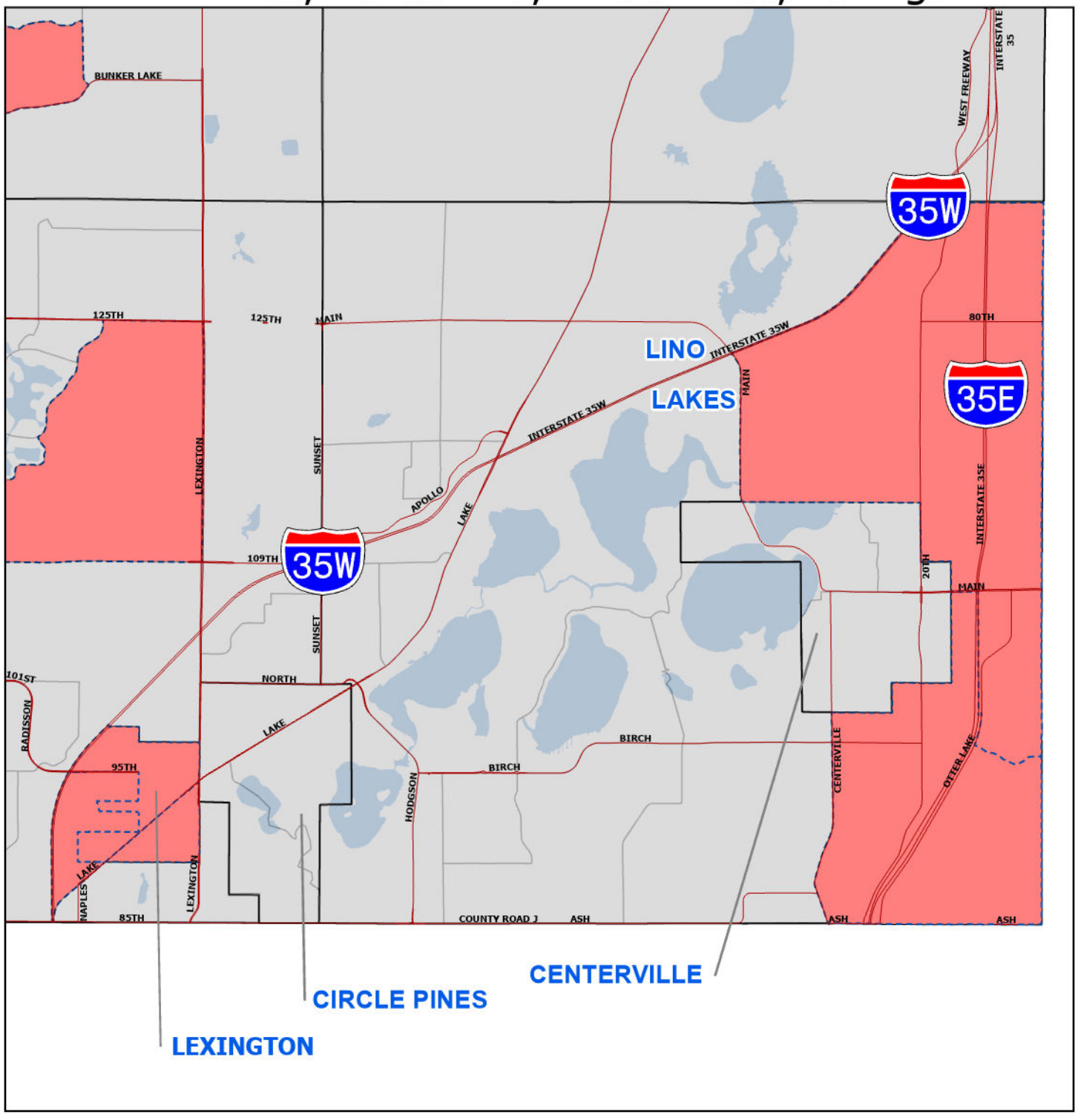
Groups Less Than 51% Low to Moderate Income

Community Boundaries

N

Anoka County GIS Department Disclaimer:
This is a compilation of records as they appear in the Anoka County Offices affecting the area shown. This drawing is to be used for reference purposes only and the County is not responsible for any inaccuracies contained herein.
ANOKA COUNTY

Low to Moderate Income Block Groups
- Lino Lakes, Centerville, Circle Pines, Lexington



Groups More Than 51% Low to Moderate Income

Groups Less Than 51% Low to Moderate Income

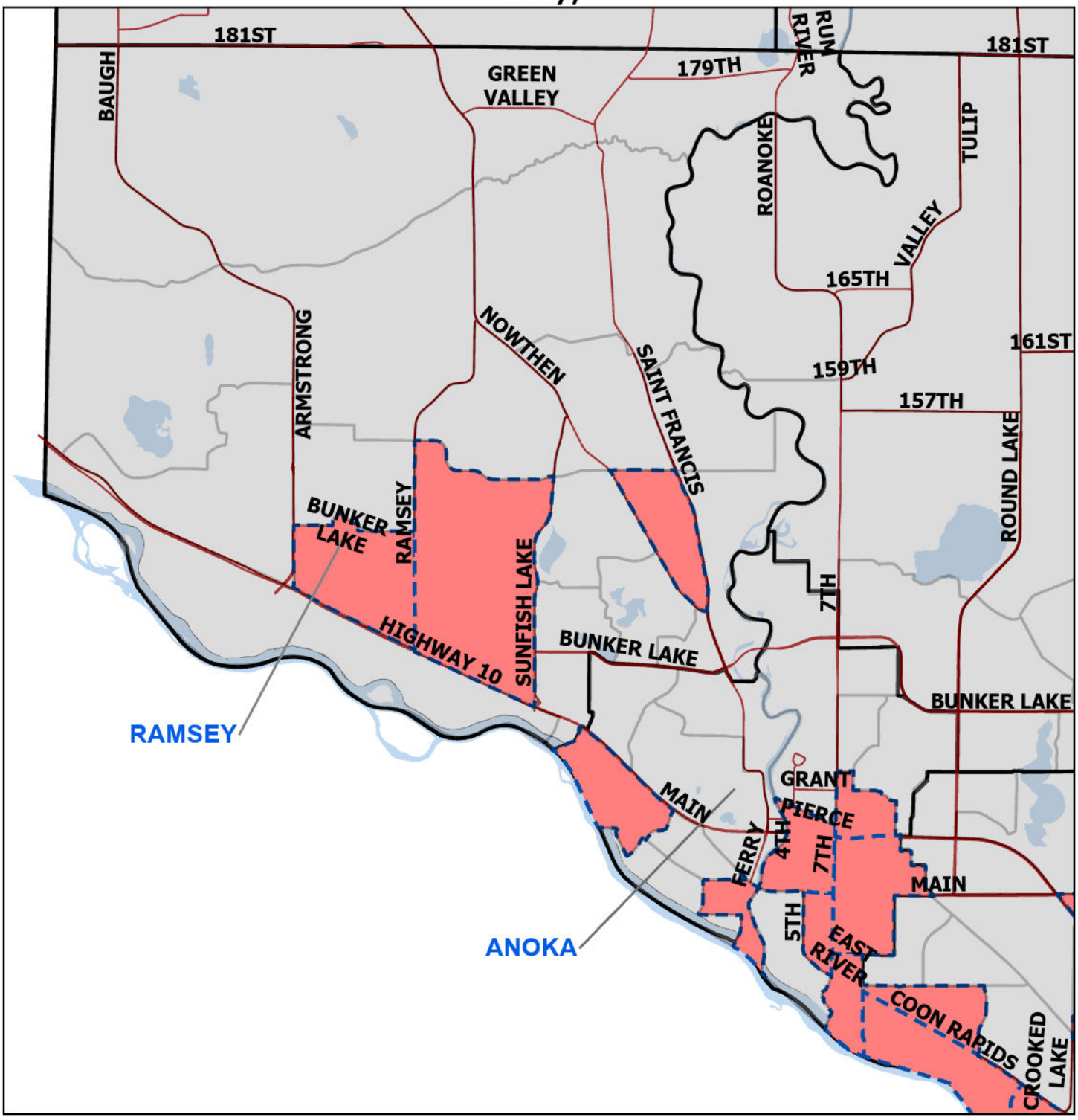
Community Boundaries

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Low to Moderate Income Block Groups - Ramsey, Anoka



Groups More Than 51% Low to Moderate Income

Groups Less Than 51% Low to Moderate Income

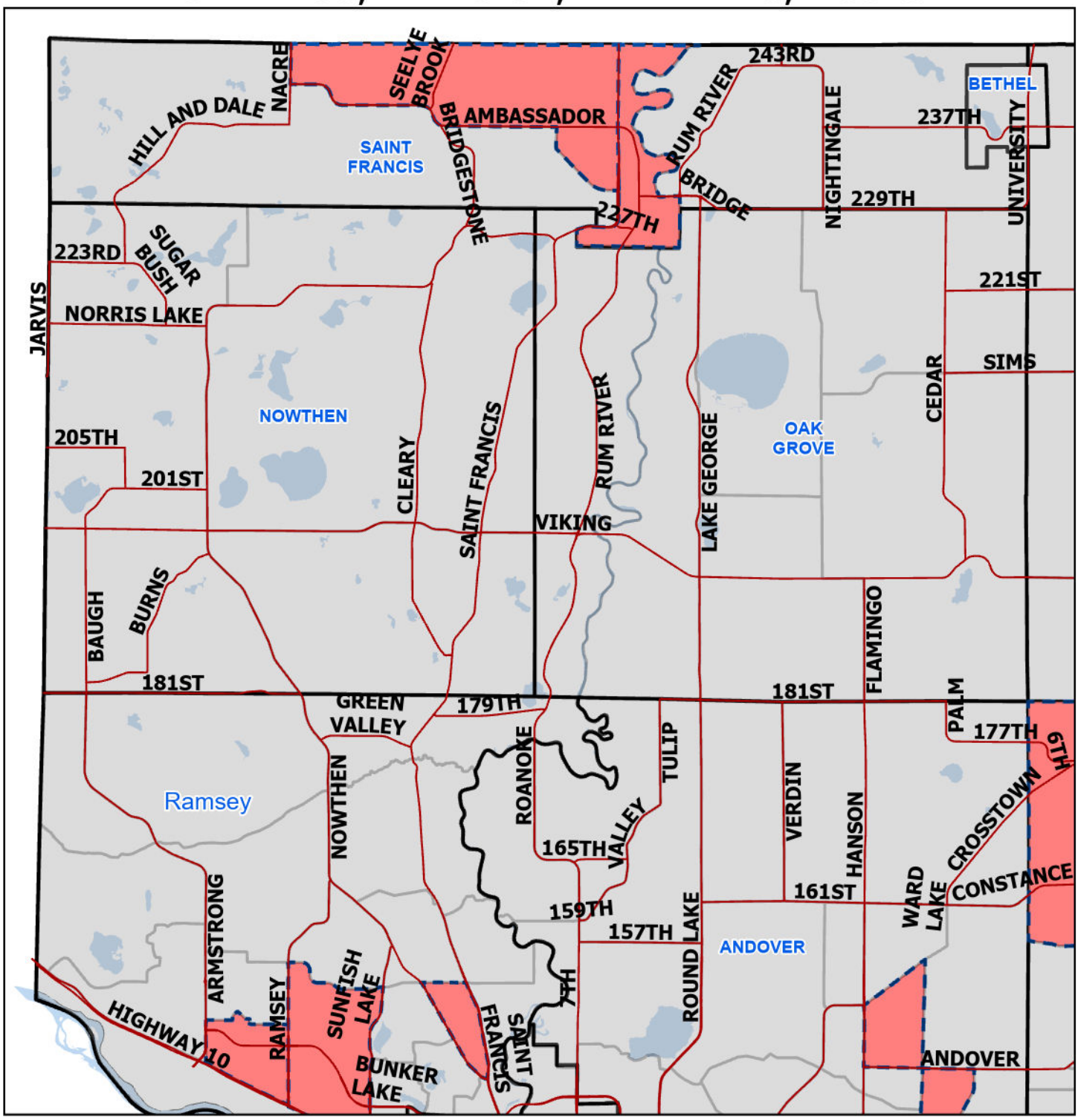
Community Boundaries

N

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Low to Moderate Income Block Groups - St. Francis, Nowthen, Oak Grove, Bethel



Groups More Than 51% Low to Moderate Income

Groups Less Than 51% Low to Moderate Income

Community Boundaries

N

Anoka County
MINNESOTA
Respectful, Innovative, Fiscally Responsible

This is a compilation of records as they appear in the Geographic Information Systems affecting the area shown. This drawing is to be used only for reference and the County is not responsible for any inaccuracies contained herein.

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #26-017

RESOLUTION AUTHORIZING THE APPLICATION FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING FOR THE WATERFRONT

WHEREAS, Ramsey City Council recognizes the importance of parks and recreational benefit activities to the quality of life for *all* county residents; and

WHEREAS, these Area Benefit activities are especially valuable in residential areas serving individuals, families, and children known to be from Low and Moderate-Income households**;** and

WHEREAS, the water access benefits consisting of ADA trail, dock, watercraft and fishing equipment available at the neighborhood level, will provide healthy, quintessential Minnesota experiences without the expenses associated with automobiles, travel or resorts—thus improving the quality of life for participants, building favorable habits and facilitating myriad new skills; and

WHEREAS, Anoka County Community Development supports strong, healthy communities by investing in neighborhood improvements, and services for Low and Moderate-Income residents through the Community Development Block Grant (CDBG) program; and

WHEREAS, Anoka County's CDBG program includes Parks and Recreational Facilities like those proposed for The Waterfront in their High Priorities & Community Needs Consolidated Plan matrix; and

WHEREAS, the Park & Recreation Commission has recommended the application for CDBG funding for water access benefits at The Waterfront, an accessible park wholly within a L/M Income residential area.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

That, enthusiastic authorization is provided to apply for CDBG Public Facilities & Neighborhood Infrastructure funding as recommended by the Park & Recreation Commission on January 8th, 2026, to support a 'non-housing high priority project' that will deliver direct and lasting benefits to residents of Anoka County; and

That, the city of Ramsey hereby invites the Anoka County HRA Committee and HRA Board to partner on this water access and recreational benefits project that clearly meets community need, positively impacts the health and welfare of the community, and one that presents both an opportunity to expand the geographic scope and diversity in CDBG investments in the county—and uniquely serves L\M Income persons where they live.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

none

and the following abstained:

none

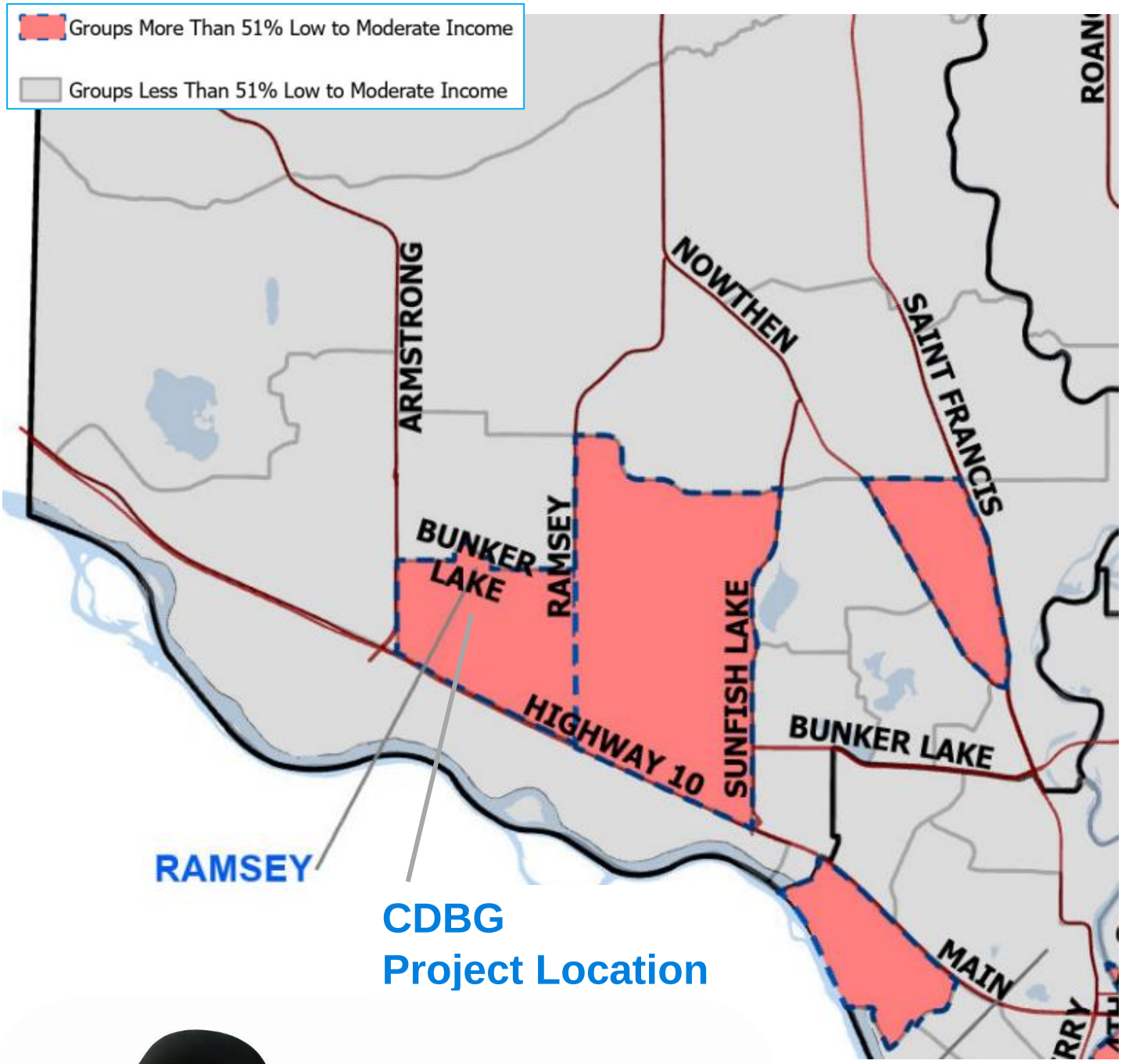
and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 13th day of January, 2026.

_____
Mayor

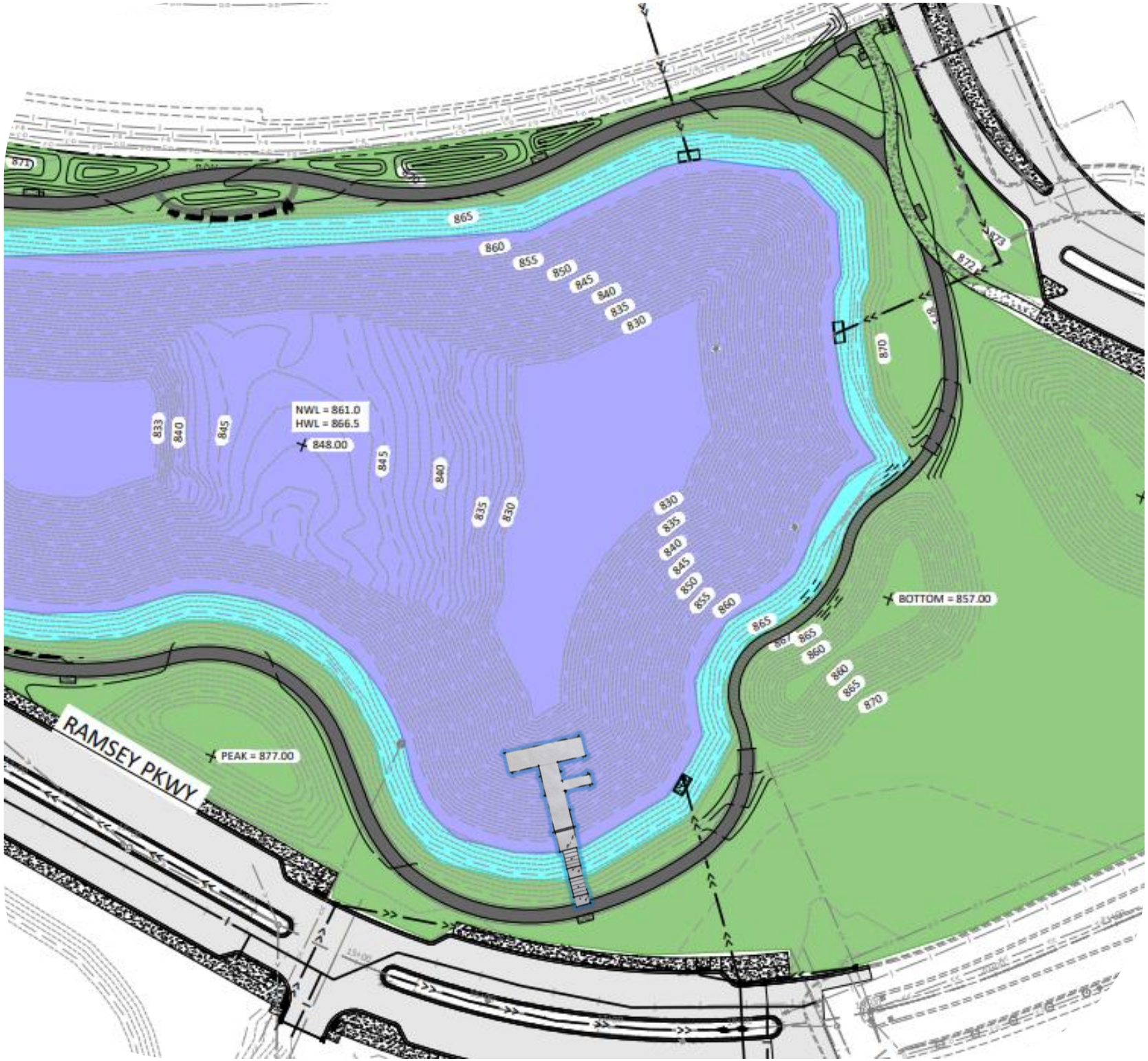
ATTEST:

_____
City Clerk



CDBG Project Location




NWL = 861.0
HWL = 866.5
848.00
PEAK = 877.00
BOTTOM = 857.00
RAMSEY PKWY



12'
8'
12'
8'
8'
8'
8'
4'
16'
DUCK BOAT
T-DOCK ON FLOATS
W/ PIPE SPUDS
DUCK BOAT DIMENSIONS
WIDTH 6'-3"
LENGTH 11'-2"
DUCK BOAT SLIP DIMENSIONS
WIDTH 8'-0"
LENGTH 12'-0"
NORMAL WATER
VEVEL
HINGE
PLATE
6' GRAVEL
TRAIL
NO GREATER THAN
5% SLOPE
8'
8'
8'x8' FIXED
WOOD DECK
CONNECT W/
EXISTING ASPHALT
TRAIL
LOCKER
KAYAK
RACK
6'
6' STAIR KIT
6'
4'
4'x6' FIXED
WOOD DECK
6'
6' STAIR KIT
6'
4'
4'x6' FIXED
WOOD DECK
MATCH EDGE W/
EXISTING ASPHALT
TRAIL

CC Regular Session

Meeting Date: 01/13/2026

Primary Strategic Plan Initiative: Strengthen and enhance our identity, brand and image.

Title:

Adopt Resolution #26-018 Approving MN Historical and Cultural Heritage Grant Agreement and Contract Services

Purpose/Background:

The City of Ramsey received a grant from the Minnesota Historical Society in the amount of $39,500. The grant funds will be used to hire a consultant for the following scope of work:

Design and Document a Concrete Path and ADA ramp to the front door; and
Design and Document Heating and Air Conditioner Installation; and
Design and Document an ADA Historic Period Bathroom; and
Assessment of the Existing Floor Beam Bearing.

This will be the first phase of the renovation project. Once the architectural/engineering and mechanical plans are completed and approved by the State, the City Staff will contact the MN Historical Society to seek guidance as to the best way to complete the project. It may require breaking down the project into smaller renovation phases, which will require applying for additional smaller grants, or it may require applying for one large grant. Whichever the outcome, City staff plans to apply for an additional grant for fiscal year 2027.

As part of the required grant process, City staff obtained three (3) proposals from contractors to submit along with the grant application. Proposals were submitted by LHB, ESi and Leo A Daly; each of which are on a recommended list from the Minnesota Historical Society website. The proposals are attached for your review. Recently, ESi contacted staff to withdraw their proposal. Staff met with the businesses and reviewed the proposals. Staff recommends the hiring of Leo A Daly to complete the scope of work.

Notification:

Not Applicable

Time Frame/Observations/Alternatives:

The consultant will start the project in February 2026, with completion no later than May 1, 2026. Once the project is complete, then staff can begin the process of applying for the next round of grants for fiscal year 2027. The large grant (over $20,000) application is due in July 17, 2026 and the small grant applications are due throughout the year.

Funding Source:

Minnesota Historical and Cultural Heritage Grant in the amount of $39,500.

Recommendation:

Approval of Resolution #26-018 for the grant agreement and contractual services

Outcome/Action:

Motion to Approve Resolution #26-018 Approving Minnesota Historical and Cultural Grant Agreement and Contractural Services by Leo A Daly for the Completion of Construction Documents for Historic Town Hall/District No. 28 School House Renovations

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Attachments

Resolution #26-018

Grant Agreement

LHB Proposal

ESi Proposal

Leo a Daly Proposal

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	01/08/2026 03:20 PM
Form Started By: Stephanie Hanson		Started On: 01/06/2026 12:01 PM
Final Approval Date: 01/08/2026		

Councilmember_____introduced the following resolution and moved for its adoption:

RESOLUTION #26-018

RESOLUTION APPROVING MINNESOTA HISTORICAL AND CULTURAL GRANT AGREEMENT AND CONTRACTURAL SERVICES BY LEO A DALY FOR THE COMPLETION OF CONSTRUCTION DOCUMENTS FOR HISTORIC TOWN HALL/DISTRICT NO. 28 SCHOOL HOUSE RENOVATIONS

WHEREAS, The City of Ramsey received a grant from the Minnesota Historical Society in the amount of $39,500.00:

WHEREAS, the grant monies are for the design and completion of construction documents for the following scope of work:

1. Design and document a concrete path and ADA ramp to the front door; and
2. Design and document heating and air conditioner installation; and
3. Design and document an ADA historic period bathroom; and
4. Assessment of the existing floor beam bearing.

WHEREAS, three (3) bids were obtained for the completion of said work; and

WHEREAS, Leo A Daly submitted a proposal that guarantee's the completion of said work at a cost no greater than the grant amount of $39,500.00; and

WHEREAS, Leo A Daly is awarded the contract to complete the scope of said work; and

WHEREAS, the City Council reviewed the request at their meeting on January 13, 2026.

NOW THEREFORE, BE IT RESOLVED BY THIS CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

That the Ramsey City Council hereby grants approval of the Minnesota Historical and Cultural Heritage Grant Agreement in the amount of $39,500.00 with the following conditions:

a. Leo A Daly enters into a Contract Agreement with the City for the completion of design and preparation of construction documents in the amount not to exceed $39,500.00.

b. The Mayor and City Administrator are authorized to sign the Grant Agreement and Contract Agreement.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Stewart, and upon vote being taken thereon, the following voted in favor thereof:

Mayor Heineman
Councilmember Peters
Councilmember Stewart

Councilmember Buscher
Councilmember Olson
Councilmember Riley
Councilmember Specht

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 13th day of January, 2026.

_____
Mayor

ATTEST:

_____
City Clerk

MINNESOTA HISTORICAL SOCIETY

MINNESOTA HISTORICAL AND CULTURAL HERITAGE GRANT AGREEMENT

Account No.	Fiscal Year	Object Code	MNHS Grant No.	Amount	
02484	2026	5260	2507-30552	**$39,500.00**	grant
				$0.00	match

This agreement is made by and between the Minnesota Historical Society, 345 Kellogg Boulevard West, Saint Paul, Minnesota 55102, hereinafter called the SOCIETY, acting through its Director, and **City of Ramsey**, 7550 Sunwood Drive NW Ramsey, Minnesota herein called the GRANTEE.

WHEREAS, the Minnesota Legislature, under Minnesota Session Laws 2025, Chapter 36, Article 4, Section 4, Subdivision 3 approved funding to the SOCIETY for statewide historic and cultural grants to local, county, regional, or other historical or cultural organizations or for activities to preserve significant historic and cultural resources such as that which is contemplated by GRANTEE, and

WHEREAS, the GRANTEE and its project *Historic Ramsey Town Hall/District No. 28 School House: Design* meets the eligibility criteria for funding under the grants program; and

WHEREAS, the SOCIETY'S Governing Board approved a grant recommended for funding by the Historical Resources Advisory Committee on December 11, 2025.

NOW THEREFORE, in consideration of the award of the grant, the GRANTEE agrees to administer said grant in accordance with the following policies and procedures:

I. PROJECT DESCRIPTION

A. The project period for this activity is from January 01, 2026 to January 01, 2027.

B. The project will be carried out in accordance with the provisions of the *Minnesota Historical and Cultural Heritage Grants Manual*. The project will also be carried out in accordance with the GRANTEE'S Minnesota Historical and Cultural Heritage Grants Program Grant Application. Page 1 of the application is included as Attachment A, and the entire application is hereby incorporated by reference.

In addition, the following conditions must be met:

1. Grantee must submit architectural drawings for review and comment at 30% completion. (Upload to Milestone/Condition 1 report in the SOCIETY'S grants portal, https://mnhs.fluxx.io. Reviews may take up to 30 working days. Incomplete materials, or revisions to already submitted requests, restart the review clock.)
2. Grantee must submit architectural drawings for review and comment at 60% completion. (Upload to Milestone/Condition 2 report in the SOCIETY'S grants portal, https://mnhs.fluxx.io. Reviews may take up to 30 working days. Incomplete materials, or revisions to already submitted requests, restart the review clock.)
3. Grantee must submit architectural drawings at 90% completion, specifications, and draft grant program Scope of Work form for review, comment, and potential edits prior to finalization of the document. (Upload to Milestone/Condition 3 report in the SOCIETY'S grants portal, https://mnhs.fluxx.io. Reviews may take up to 30 working days.

C. The official project budget as approved by the SOCIETY supersedes the GRANTEE'S grant application budget and is included as Attachment B and hereby incorporated by reference.

D. Only the items set forth in the Approved Project Budget (Attachment B) may be charged against the grant project.

E. Any project expense not specifically approved in the Approved Project Budget will not be allowed except upon prior written request by the GRANTEE and prior written approval by the SOCIETY.

F. Changes in the Approved Project Budget may not exceed twenty (20) percent of any line item. Changes occurring after the project begins that exceed twenty (20) percent of any line item will not be allowed except upon prior written request by the GRANTEE and prior written approval by the SOCIETY.

G. Changes in the Project Completion Date will not be allowed except upon prior written request by the GRANTEE and prior written approval by the SOCIETY.

H. No grant funds may be used to pay indirect costs, commonly referred to as overhead.

II. ASSURANCES

A. The GRANTEE understands that this agreement is funded by a grant financed by the State of Minnesota.

B. The GRANTEE agrees that this project will be administered and conducted in accordance with the following:

   a. Minn. Stat. 129D.17 for Arts and Cultural Heritage Fund;
   b. Minn. Stat. 16B.98 for Grants Management.
   c. Secretary of the Interior's Standards for Archaeology and Historic Preservation;
   d. History and Architecture Survey Manual (August 2017) and the SHPO Manual for Archaeological Projects in Minnesota (July 2005).

C. The Grantee agrees that work will be carried out by project personnel who meet the Secretary of the Interior's Professional Qualifications Standards (as published in the Federal Register of September 29, 1983).

D. The GRANTEE shall hold the SOCIETY and the State of Minnesota harmless from any loss, damage, or expense including reasonable attorneys' fees and other costs of defense, arising as the result of any claim, action, complaint, proceeding, or litigation of any kind whatsoever, directly or indirectly brought about as a result of the funded project.

E. The GRANTEE agrees that in hiring of common or skilled labor for the performance of any work on the grant project that no contractor, material supplier or vendor shall, by reason of race, creed, color, religion, national origin, sex, marital status, status with regard to public assistance, membership or activity in a local commission, disability, sexual orientation, or age, discriminate against any person or persons who are citizens of the United States, or resident aliens, who are qualified and available to perform the work to which the employment relates.

F. The GRANTEE agrees no contractor, material supplier or vendor shall, in any manner, discriminate against, or intimidate, or prevent the employment of any person or persons identified in the preceding paragraph, or on being hired, prevent or conspire to prevent, the person or persons from the performance of work under any contract on account of race, creed, color, religion, national origin, sex, marital status, status with regard to public assistance, membership or activity in a local commission, disability, sexual orientation, or age.

G. This Agreement may be canceled or terminated by the SOCIETY, and all money due, or to become due hereunder may be forfeited for a second or any subsequent violation of the terms of this section.

H. The GRANTEE assures that no part of the project budget will be used directly or indirectly to pay for any personal service, advertisement, telegram, telephone, letter, printed or written matter, or other device intended or designed to influence in any manner a member of the Minnesota Legislature, to favor or oppose, by vote or otherwise, any legislation or appropriation by the Legislature, whether before or after the introduction of any bill or resolution proposing such legislation or appropriation. This shall not prevent communicating to members of the Minnesota Legislature on the request of any member or to the Legislature, through the proper official channels, requests for legislation or appropriations which they deem necessary for the efficient conduct of the public business.

I. Both parties agree that if intellectual property is created in project, the parties will discuss the allocation of ownership and use rights.

J. Copyright to copyrightable materials, including computer software, resulting from this project shall vest in the GRANTEE with a non-transferable royalty-free license to the SOCIETY for its non-commercial use. The GRANTEE shall grant the SOCIETY an option to license any such material(s) it wishes to develop for commercial purposes on terms and conditions, including a royalty, as the parties hereto agree in a subsequent writing.

K. Except for (a) the above limitation, (b) the GRANTEE's right to control publication of its own research results, (c) patented and patent-pending property and (d) the GRANTEE's confidential information, the SOCIETY will have the free, irrevocable, non-exclusive unlimited right to use any research results collected in project by both the GRANTEE and the SOCIETY for any purpose worldwide.

L. The GRANTEE agrees to include the Arts and Cultural Heritage logo on all public reports, final products, communications, website, and promotional materials associated with the approved project. The logo can be found at https://www.legacy.mn.gov/legacy-logo. If unable, the reason(s) must be included in the final report and acceptable to the SOCIETY.

M. The GRANTEE agrees to include the following acknowledgement statement on all publicity releases, informational brochures, public reports, and signage for restoration/preservation work at the worksite relating to an approved grant project: *"This project [or program, exhibit, publication, website, brochure, etc.] was made possible in part by the people of Minnesota through a grant funded by an appropriation to the Minnesota Historical Society from the Minnesota Arts and Cultural Heritage Fund."*

III. PROCEDURES FOR CONTRACTING SERVICES AND MATERIALS

A. Any services and/or materials that are expected to cost $20,000 or more must undergo a formal notice and bidding process. Evidence of the process along with copies of the bids received must be included in the GRANTEE's financial records for the project.

B. Any services and/or materials that are expected to cost between $10,000 and $19,999 must be scoped out in writing and offered to a minimum of three (3) bidders. The GRANTEE must maintain financial records that verify the cost was competitively based on at least three written quotes submitted in response to written specifications.

C. Any services and/or materials that are expected to cost between $5,000 and $9,999 must be competitively based on a minimum of three (3) verbal quotes. The GRANTEE must maintain financial records that verify the cost was competitively based on at least three verbal quotes.

IV. PAYMENT SCHEDULE

A. The total obligation of the SOCIETY for all compensation and reimbursements to the GRANTEE under this grant agreement will not exceed **$39,500.00**.

B. Grantee must obtain and supply matching funds as indicated in the approved budget (Attachment B) or for any project overages necessary to complete the approved project.

C. Once the Grant Agreement has been fully executed, the GRANTEE will receive a check from the SOCIETY for ninety percent (90%) of the grant award.

D. Reimbursement. A total of ten percent (10%) of the grant funds will be released as the final payment after work is complete and financial documentation and the project completion report, have been reviewed and accepted by the SOCIETY.

V. FINANCIAL DOCUMENTATION AND FINAL REPORTING

A. The GRANTEE will submit a completed final report including documentation for project expenditures and project products on or before February 01, 2027. (Work on the project must be concluded by January 01, 2027)

B. The final report must be completed electronically in the Minnesota Historical Society's Grants Portal (https://mnhs.fluxx.io).

   a. The financial documentation for project costs to be uploaded with the final report shall include acceptable types of documentation such as: (1) copies of paid invoices/receipts, (2) copies of project personnel timesheets (if applicable), (3) copies of in-kind and/or donated services timesheets (if applicable), and (4) copies of donated materials forms.

   b. The Final Products to be uploaded with the final report are: **Digital PDF copy of the final drawings, specifications, and completed Grants Office Scope of Work Form.**

C. Unexpended Funds. The Grantee must promptly return any unexpended funds that have not been accounted in the financial documentation to the SOCIETY at grant closeout.

VI. AUDIT

A. The GRANTEE must maintain records and accounts consistent with generally accepted accounting principles, and to provide for such fiscal control as is necessary to assure the proper disbursing of and accounting for grant funds. The GRANTEE must maintain records and accounts for this project on file for a minimum of six (6) years after approval of the Final Report.

B. The GRANTEE agrees to maintain records to document any matching funds claimed as part of the project. The GRANTEE further agrees to secure reasonable written proof of the value of Staff or Volunteer Labor, and for Donated Materials contributed to the project.

C. The GRANTEE agrees that accounts and supporting documents relating to project expenditures will be adequate to permit an accurate and expeditious audit. An audit may be made at any time by the SOCIETY, its designated representatives, or any applicable agency of the State of Minnesota.

VII. AMENDMENTS AND CANCELLATION

A. Amendments

Any significant variations from proposed work, costs, and/or time frames described in this agreement which are experienced or anticipated during the course of the project and any significant problems, delays, or adverse conditions which materially affect planned performance should be submitted in writing through the SOCIETY's grant portal (https://mnhs.fluxx.io/) or mailed to Grants Office, Minnesota Historical Society, 345 Kellogg Boulevard West, Saint Paul, Minnesota 55102.

The SOCIETY will respond in writing, either approving or not approving the changes, and may amend the agreement if deemed necessary. Variations which are not known until the conclusion of the project may be submitted with the Financial Documentation; however, the GRANTEE understands that costs may be disallowed if changes are not approved. Any amendments to this agreement shall be in writing, and shall be executed by the same parties who executed the original agreement or their successors in office.

B. Cancellation

The SOCIETY may withhold, cancel, or revoke in whole or in part the grant amount if it determines that the GRANTEE has materially breached any term or condition of this agreement. GRANTEES will be given a 30-day notice. In lieu of cancellation, GRANTEES may be given proposed remedies to ensure successful completion of the project.

In addition, both parties may mutually agree to cancel the agreement if they determine that the project will not produce beneficial results commensurate with further expenditure of funds or because of circumstances beyond the control of either party. In the event of cancellation, the SOCIETY may withhold proceeds of the Grant; demand that the GRANTEE return any already disbursed proceeds to the Finance Commissioner; and seek any additional legal or equitable remedy(ies).

Finally, the GRANTEE hereby acknowledges that the proceeds of the Grant are being financed in part with funds provided by the State of Minnesota and administered through the SOCIETY, and that, per Minnesota Session Laws 2025, Chapter 36, Article 4, Section 4, Subdivision 3 the funding will be canceled to the extent

a court determines that the appropriation, or portion thereof, unconstitutionally substitutes for a traditional source of funding.

I have read the above agreement and agree to abide by all of its provisions. Upon execution, this Agreement controls all activities during the project period.

IN WITNESS WHEREOF, the parties have caused this Agreement to be duly executed on the date(s) indicated below intending to be bound thereby.

MINNESOTA HISTORICAL SOCIETY
345 KELLOGG BOULEVARD WEST
SAINT PAUL, MINNESOTA 55102

_____
Carolyn Veeser-Egbide (date)
Grants Manager

_____
Mary Green-Toussaint (date)
Contract Manager

CITY OF RAMSEY
7550 SUNWOOD DRIVE NW
RAMSEY, MINNESOTA

_____
signature (authorized official)

_____
(print name)

_____
(print title) (date)

MINNESOTA HISTORICAL AND CULTURAL HERITAGE PROGRAM

City of Ramsey
G-MHCG-2507-30552 | $39,500.00 | MN Historical and Cultural
Historic Ramsey Town Hall/District No. 28 School House: Design

APPLICANT INFORMATION

Program Organization:	City of Ramsey
Project Director:	Stephanie Hanson
Authorized Officer:	Sean Sullivan
Applicant County:	Anoka
Applicant Organization Type:	Local/Regional Government

Governance/Board Members:
Ryan Heineman, Mayor; Chris Riley, At-Large City Councilmember; Kirsten Buscher, At-Large City Councilmember; Michael Olson, Ward 1 City Councilmember; Eric Peters, Ward 2 City Councilmember; Dan Specht, Ward 3 City Councilmember; Shanna Stewart, Ward 4 City Councilmember

PROJECT INFORMATION

Project Title: Historic Ramsey Town Hall/District No. 28 School House: Design

Brief Project Summary:
Grant funds to be used for the design of a concrete path with an ADA ramp, design of heating and air conditioning installation, and design of an ADA compliant historic period bathroom

ATTACHMENT B

MINNESOTA HISTORICAL SOCIETY
MINNESOTA HISTORICAL AND CULTURAL HERITAGE GRANTS
APPROVED PROJECT BUDGET

Grantee:	CITY OF RAMSEY
MNHS Grant #:	2507-30552
Project:	HISTORIC RAMSEY TOWN HALL/DISTRICT NO. 28 SCHOOL HOUSE: DESIGN

	Budget Item	Amount Requested	Grant Amount	Match
1.	Scope of Work Phase Preliminary Design and Engineering	$12,700.00	$12,700.00	$0.00
2.	Design phase of ADA exterior accessible route, HVAC, ADA period tiolet, assess floor bearing points,	$9,200.00	$9,200.00	$0.00
3.	Prepare construction documents	$17,600.00	$17,600.00	$0.00
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
	TOTAL		$39,500.00	$0.00

June 27, 2025

Stephanie Hanson
Community Development Director
City of Ramsey
7550 Sunwood Dr. NW | Ramsey, MN 55303

PROPOSAL FOR PROFESSIONAL SERVICES
HISTORIC RAMSEY TOWN HALL – RENOVATION

Thank you for the opportunity to provide a proposal to be your design partner on the Ramsey Town Hall project in Ramsey, MN. We look forward to collaborating with you and your team.

Project Description

The project entails three distinct but interrelated scopes of work:

1. Design of a Concrete Path and ADA ramp to Old Town Hall
2. Design of Heating and Air Conditioning
3. Design of an ADA compliant Historic Period Bathroom

Scope of Services

Our proposed team includes architecture, interior design, mechanical engineering, electrical engineering, civil engineering, and structural engineering services. Please note that the following scope assumes the project is funded by an MNHS grant which requires document review by MNHS at 30%, 60%, and 90% completion.

Preliminary Design and Engineering (30%)

- Review property documentation, relevant available information, and confirm the scope of work.
- Visit the site to review existing conditions and investigate site conditions, and mechanical and electrical capacities.
- Preliminary code study to include occupancy load, exiting, and ADA requirements.
- Provide a preliminary design package as outlined below.
  - Preliminary code review and analysis.
  - Preliminary demolition plans as required.
  - Preliminary floor plans.
  - Preliminary reflected ceiling plans as required.
  - Preliminary interior elevations (bathroom and areas to be affected by Mechanical, Electrical and Plumbing (MEP) work).
  - Preliminary finish plan and preliminary schedule (bathroom and areas to be affected by MEP work).
  - Mechanical plans and preliminary schedules.

  - Electrical plans and preliminary schedules.
  - Site plans as required.
- Preliminary plans will be presented to project stakeholders for feedback.
- Provide a square foot cost estimate with general assumptions listed.
- Based upon the approved concept and budget, we will proceed into construction documents.
- 30% drawings and scope outline document delivered to City of Ramsey. City uploads documents to MNHS grants portal.

Design Development Package (60%)

- MNHS returns comments on 30% submittal.
- Incorporate client and MNHS comments into design package
- LHB conducts a site visit to inform design details and answer questions that come up during the early design phases.
- Develop outline specification.
- Draft cost estimate with general assumptions listed.
- LHB provides 60% design drawings and completed MNHS scope of work form with photos to City of Ramsey. City uploads documents to MNHS grants portal.

Construction Documents (90% & 100%)

- MNHS returns comments from 60% submittal.
- Finalize the code study, to include occupancy load, type of construction, exiting, and ADA requirements.
- Finalize interior finishes and materials (bathroom and areas affected by MEP work).
- Incorporate MNHS comments into the final documents.
- Construction documents suitable for permitting and bidding:
  - Code review and analysis.
  - Demolition plans.
  - Floor plans.
  - Reflected ceiling plans.
  - Interior elevations and sections as required (bathroom and areas affected by Mechanical, Electrical and Plumbing (MEP) work).
  - Specifications.
  - Finish plan and schedule.
  - Mechanical plans and schedules.
  - Electrical plans and schedules.
  - Site plan with ADA compliant ramping.
- LHB Submits 90% design drawings, updated scope of work of form and photographs, draft specifications, and draft construction cost estimate to City of Ramsey. City uploads documents to MNHS grants portal.

- MNHS returns comments of 90% documents.
- LHB makes any required adjustments to 90% set.
- LHB submits 100% documents to City of Ramsey. City uploads documents to MNHS grants portal.

Bidding Assistance and Construction Administration Services

Bidding assistance and construction administration services are not part of this contract. LHB is able provide a fee for bidding assistance and construction administration services at the conclusion of the construction documents phase when the construction schedule is known and funding confirmed.

Assumptions

1. We have included the following meetings:
   a. Preliminary Design: Three (3) virtual design meetings, one (1) site verification visit by key disciplines.
   b. Construction Documents: Two (2) virtual design meetings and one (1) in-person meeting.
2. Structural design services are limited to a review of modifications related to scope of work.
3. Project design is funded by MNHS grant and requires document review at 30%, 60%, and 90% completion.
4. Multi-media, data, low-voltage, and communications design have been excluded.
5. Topographic survey and/or soil borings for ramp are not in the LHB scope of work.
6. Architectural renderings, if desired, can be provided as an additional fee upon request.
7. Deliverables will be provided in electronic format (PDF).

Schedule

- Preliminary Design and Engineering.....3 months
- Preliminary Design Package (30%) Review by MNHS ..... 30 days by statute
- Design Development.....1.5 months
- Design Development (60%) Review by MNHS ..... 30 days by statute
- Construction Documents.....4 months
- Construction Document (90%) Review by MNHS ..... 30 days by statute
- Final documents..... 2 weeks
- Construction Document (100%) Review by MNHS ..... 30 days by statute

Proposed Fee

LHB proposes a stipulated sum fee of Thirty-nine Thousand Five Hundred Dollars ($39,500) excluding reimbursable expenses. The fee is divided as follows:

- Preliminary Design & Engineering $12,700
- Design Development.....$9,200
- Construction Documents.....$17,600

Terms and Conditions

Upon your approval of this proposal, we will prepare an agreement consistent with the terms and conditions of our standard LHB agreement form.

We appreciate the opportunity to provide you with our services. We look forward to collaborating with you. Please contact Philip Waugh at 612.708.6707 if you have any questions.

LHB, INC.



PHILIP WAUGH

Vice President

c:\users\plwaugh\desktop\ramsey town hall 06272025.docx

2355 Polaris Lane North
Suite 120
Plymouth, MN 55447

Proposal for Architectural/Engineering and Mecahnical Services For the Historic Ramsey Town Hall Rehabilitation

Architectural/Engineering Firm:
Engineering Systems Inc.
c/o Jason Stenman
2355 Polaris Lane North
Suite 120
Plymouth, MN 55447
jfstenman@engsys.com

Client:
City of Ramsey
c/o Sean Sullivan
7550 Sunwood Dr. NW
Ramsey, MN 55303

Per your request, Engineering Systems Inc. (ESi), is pleased to submit our proposal for Architectural/Engineering (A/E) & mechanical services for the rehabilitation of the Historic Ramsey Town Hall.

The general scope will involve preparing construction documents to provide the following:

- Design a Concrete Path and ADA ramp to front of Historic Town Hall front entry
- Design Heating and Air Conditioner Installation
- Design ADA Historic Period Bathroom
- Assess existing floor beam bearing

ESi shall develop construction documents suitable for the City of Ramsey to obtain competitive bids for the areas noted above.

DETAILED SCOPE OF ARCHITECTURAL / ENGINEERING SERVICES

SCOPE OF WORK PHASE

1. ESi will perform a site visit to visually document existing conditions and confirm the existing conditions for the following:
    a. Grading from the existing parking area to the front entry of the building.
    b. Location of existing trees and other natural objects in the potential path.
    c. Condition of grading at the front entry door.
    d. Existing water collection and drainage system from roof at grade.
    e. Location of existing utilizes that are visible above grade. Underground utility mapping is not part of this scope.
    f. Existing mechanical and plumbing conditions to document existing supply and sanitary piping.

2. ESi will prepare a Construction Documents for the construction that would enable bidding contractors to accurately submit a detailed bid to perform the work.

2355 Polaris Lane North
Suite 120
Plymouth, MN 55447

3. Based on a scope provided by the City of Ramsey and a site visit, ESi understands the scope for the Construction Documents will include the following
    a. A new concrete accessible route with ramp and front entry steps that will meet ADA requirements for access from the existing parking area to the front entrance. All handrails and guardrails required will be included.
    b. Completion of an interior toilet that includes a water closet and one vanity. The toilet and fixtures are to be designed to be ADA accessible and will represent the aesthetics and design of the existing building to match the time period it was originally designed as close as possible. Finish selections are to be approved by the City of Ramsey.
    c. The heating and air conditioning for the main room, front entry and toilet will be designed to meet current building and energy code requirements. It is understood there is an existing furnace the City of Ramsey would like to use for the project if possible.
    d. Assess and integrate existing water drainage from the roof with the proposed new concrete accessible path and ramp.
    e. Assess existing floor beam bearing points and provide new bearing details.
4. ESi will not propose changes to the existing facility layout or design.
5. This scope is limited to the Design Phase and Construction Document preparation for the above noted items.

BID PROCUREMENT PHASE

1. This proposal does not include:
    a. Review of any bids from contractors.
    b. Answering questions during bid phase.
    c. Any other work related to bidding of the project.
2. A separate proposal can be provided for ESi's involvement in the bidding process.

CONSTRUCTION ADMINSTRATION PHASE

1. This proposal does not include any Construction Administration to observe the construction work.
2. A separate proposal can be provided for ESi's involvement in Construction Administration.

EXCLUSIONS & ASSUMPTIONS

Under this base proposal, ESi does not intend to perform any of the following duties or provide any of the following services, and as such are not included as part of the Scope of The Work:

1. ESi assumes the existing electrical power supply is sufficient to power the components that would be added as a result of the work.
2. ESi assumes the existing sanitary piping is sufficient to use for the design of the toilet.
3. Finishes for the large main room are not part of the scope of design for this project.

2355 Polaris Lane North
Suite 120
Plymouth, MN 55447

4. Third party inspections, reports, etc., of an official nature that would be required by the Building Codes and/or local AHJ.
5. Attendance of any zoning or development board meetings or meetings with the AHJ.
6. Any services not specifically identified as being included are noted to be excluded from this proposal.

ESi will invoice for its work on a fixed fee basis according to the budget costs outlined in the Scope Summary. Any additional costs beyond the fixed fee must be pre-approved in writing by the City of Ramsey.

SCOPE SUMMARY

SERVICE	BUDGET COST
SCOPE OF WORK PHASE	
A. INITIAL SITE VISITS	*$5,000*
B. DOCUMENT OF EXISTING CONDITIONS	*$3,000*
PHASE TOTAL:	***$8,000***
DESIGN PHASE	
A. ADA Exterior Accessible Route	*$12,500*
B. HVAC	*$6,000*
C. ADA Period Toilet	*$10,000*
D. Assess Floor Bearing Points	*$1,500*
PHASE TOTAL:	***$30,000***
PROJECT TOTAL:	***$38,000***
NOTES *This proposal for the Design Phase only and does not include services after Construction Documents are provided to the city for cost estimating and/or bidding.*	

Offered by Engineering Systems Inc (ESi):

23 June 2015

(signature) (date)

Engineering Systems Inc.

Accepted by (Client):

(signature) (date)

LEO A DALY

PLANNING
ARCHITECTURE
ENGINEERING
INTERIORS

January 6, 2025

Stephanie Hanson & Sean Sullivan
City of Ramsey
7550 Sunwood Dr. NW
Ramsey, MN 55303
Email: shanson@ci.ramsey.mn.us // ssullivan@ci.ramsey.mn.us

RE: Request for Modified Quote on MN Town Hall Preservation

Stephanie Hanson and Sean Sullivan,

LEO A DALY is honored to be asked by you to submit a quote for renovations to the 1892 Ramsey Town Hall. The Ramsey Town Hall is a beautiful, well-maintained asset to the City of Ramsy as well as the State of Minnesota. It's history as a one room schoolhouse and then a Town Hall is important in telling the history of Ramsey's development and the architectural design of schoolhouses in Minnesota. It's continued rehabilitation and reuse is a worthy investment for the State of Minnesota.

LEO A DALY offers you a team of **highly experienced and qualified historic specialists** that have been entrusted with some of our nation's most highly valued resources, but we especially treasure working on historic resources in our own home area. Our staff has extensive experience doing adaptive reuse and rehabilitation on historic structures. We have maintained strong relationships with Minnesota's local, city, and state review regulatory staff.

Our staff are **passionate about working on treasured resources**. We have staff that have dedicated their careers to working with historic and existing buildings. That passion comes from a deep appreciation of history and a passion for sustainable reuse of the already built environment.

We appreciate this opportunity to get to know your team and to hear more about the future for the Ramsey City Hall. It would be an honor to work with you to help facilitate the vitality of this City of Ramsey icon. If there are any questions regarding our proposal, please do not hesitate to contact us.

Sincerely,

Cindy McCleary
Digitally signed by Cindy McCleary
DN: C=US, E=camccleary@leodaly.com, O=Leo A Daly, OU="Public & Institutional Practice ", CN=Cindy McCleary
Date: 2026.01.06 14:59:13-06'00'

Michael Bjornberg
Digitally signed by Michael Bjornberg
DN: C=US, E=mjbjornberg@leoadaly.com, O=Leo A Daly, CN=Michael Bjornberg
Date: 2026.01.06 15:01:12-06'00'

Cindy McCleary, AIA, NCARB, LEED AP
Principal-in-Charge
CAMccleary@leoadaly.com
D. 612.341.9588

Michael Bjornberg, FAIA
Senior Project Manager
mjbjornberg@leoadaly.com
D. 612.341.9554
Mobile. 612.859.2762

LEO A DALY
730 Second Avenue South
Suite 1300
Minneapolis, MN 55402-2406
612.338.8741

leoadaly.com

LEO A DALY

Firm Introduction

For more than 110 years, our dedication to design excellence has produced exceptional spaces that enhance and enrich the human experience. We are a team-focused organization, committed to empowering innovation, creativity, and talent.

Client-centered approach

Working side-by-side with every level of stakeholder, we collaborate to serve your operational and strategic goals. Your vision, paired with our creativity and expertise, produces exceptional results.

ASSESSMENT TEAM

We have assembled a team of professionals with experience in historic renovations like yours. Our knowledge includes the Secretary of the Interior's Standards for the Treatment of Historic Properties, the National Park Service Preservation Briefs, and best practices for buildings listed in the National Register of Historic Places. Our architecture team members are qualified in the Secretary of Interior's Standards Professional Qualifications for Historic Architecture. The team will be managed and coordinated by Senior Project Manager, Michael Bjornberg. The LEO A DALY engineering work will be led by our Engineering Lead, Mark Bradby.

LEO A DALY

- Project Management – Michael Bjornberg
- Architectural Designer – Julia Larson
- Structural Engineering – Thomas Kendrick
- Plumbing/Mechanical Engineering – Mark Bradby

PROJECT METHODOLOGY

Having provided construction documents for a variety of owners and facility types – we have found that having a plan before starting provides an efficient process for you and our team. Throughout this process we will maintain regular scheduled communication to update you on our progress. This includes understanding the timeline and process for the MN Legacy Grants.

OBJECTIVES

- Design and Document a Concrete Path and ADA ramp to Old Town Hall
- Design and Document Heating and Air Conditioner Installation
- Design and Document an ADA Bathroom
- Assess the Structural Floor Connections and Design a Retrofit
    - While touring the site, we noticed there might need to be work on the beam that was installed below the floor joists. American Society of Civil Engineers (ASCE) 7-16 Chapter 1 states that the load force from the floor needs to be transferred via a positive connection to the foundation. The beam did not appear to have a positive connection to its supporting elements.





SCOPE OF WORK
We understand the Scope of Work and deliverables for the Construction Documents to be as follows:

- **Visual Inspection –** Conduct an on-site review of the exterior and interior of your facility.

- **Construction Documents –** Prepare construction documents for a concrete path and ADA ramp, heating and air conditioning installation, ADA bathroom, and structural floor connections retrofit as required. This includes specifications and complete documents and providing progress updates as requested by the owner and as necessary by the grant process.
    - Scope does not include replacing plumbing services.
    - Scope will include two sketch options for the ADA ramp. The option chosen will be documented.
    - ADA bathroom will include standard restroom finishes. This does not include additional research for finishes to match a historic time period.
    - Structural scope of work will include one site visit to assess the floor connections to design a retrofit.
    - Client to provide topography of the existing site.
    - Cost estimating is not included.

- **Participation –** Three virtual owner update meetings throughout the documentation process.

DELIVERABLES
The following are the deliverables we will provide to the City of Ramsey as part of the Construction Documents process.

- Documents for the stated work: a concrete path and ADA ramp, heating and air conditioning installation, ADA bathroom, and structural floor connections retrofit. This includes specifications and construction documents.

We are prepared to start once we are given the Notice To Proceed.

SCHEDULE MILESTONES*

- Submit Proposal — January 2026
- Project Activity Start — Upon Notice to Proceed
- Targeted Project Completion — April 2026

**Note we will coordinate our activities around your schedule and other grant requirements.*

FEE PROPOSAL

We are proposing a fee of **$39,500**, including expenses for the Ramsey Town Hall Renovation Construction Documents. We propose to complete all the tasks outlined in the “Scope of Work” section above as part of that fee. While we can anticipate some conditions on an older building, there are inevitably some unforeseen conditions when working with older structures. These potential items include underground conditions currently hidden and local regulatory requirements that may impact our work effort. Should such events occur, we will present them and discuss options with you to proceed.

CC Regular Session

Meeting Date: 01/13/2026

Primary Strategic Plan Initiative: Enhance City's communication through transparency and accountability.

Title:

Adopt Resolution #26-023 Adopting Public Meeting Remote Attendance Policy

Purpose/Background:

The City Council reviewed updates to the Public Meeting Remote Attendance Policy in 2025. The most recent version of the policy was adopted in 2020. The State Statute has since been amended and, this policy incorporates updated requirements into the policy along with additional language and formatting changes for better interpretation.

Notification:

N/A

Recommendation:

Motion to approve Resolution #26-023.

Outcome/Action:

Motion to approve Resolution #26-023 Adopting the Public Meeting Remote Attendance Policy.

Attachments

Res #26-023

Public Meeting Remote Attendance Policy.

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	01/08/2026 03:18 PM
Form Started By: Brian Hagen		Started On: 12/29/2025 02:10 PM
Final Approval Date: 01/08/2026		

Councilmember ____ introduced the following resolution and moved for its adoption:

RESOLUTION #26-023

RESOLUTION ADOPTING REMOTE PUBLIC MEETING ATTENDANCE POLICY

WHEREAS, the City of Ramsey has the technological capabilities to conduct public meetings with the integration of interactive technology; and

WHEREAS, the City Council has reviewed the updated policy to ensure it is in compliance with Minnesota State Statute.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the Ramsey City Council hereby approves the Remote Public Meeting Attendance Policy.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 13th day of January, 2026.

_____
Mayor

ATTEST:

_____
City Clerk

7550 Sunwood Drive NW ● Ramsey, MN 55303
City Hall: 763.427.1410 ● Fax: 763.427.5543
www.cityoframsey.com

Public Meeting Remote Attendance Policy

Adopted January 13, 2026

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Table of Contents

SECTION 1 INTRODUCTION 3
SECTION 2 DEFINITIONS 3
SECTION 3 CRITERIA/PROCEDURES 3

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SECTION 1 INTRODUCTION

1.01 Interactive technology attendance options continue to advance and evolve in relationship to conducting virtual meeting, along with laws that govern such attendance as it relates to Public Meetings. The City of Ramsey seeks to develop guidelines to promote transparent and orderly use of interactive technology that allows Council and Commission Meetings to occur with Members and other Attendees attending from a remote location.

1.02 The purpose of this policy is to create guidelines governing the remote attendance and participation of Members and Attendees at Public Meetings. Advance notifications and limits are established in order to provide proper notification to the public and to allow the City to arrange for the remote attendance. The general expectation is that individuals will make every practical attempt to be physically present and that the purpose of this policy is to allow for exceptions when the attendee is unable to physically attend a meeting.

SECTION 2 DEFINITIONS

2.01 **Attendees** means non-voting individuals who are in attendance via Interactive Technology

2.02 **Interactive Technology** means a device, software program, or other application that allows individuals in different physical locations to see and hear one another

2.03 **Member** means voting eligible individual of the City Council or one of the City of Ramsey advisory authorities, boards or commissions

2.04 **Notice** means official noticing requirements for regular, special or emergency meetings

2.05 **Notification** means informing city staff of the necessity for remote attendance by a Member

2.06 **Public Meeting** means a meeting held for the City of Ramsey subject to Minnesota Statutes Chapter 13D

2.07 **Remote Attendance** means engaging in a public meeting via Interactive Technology

SECTION 3 CRITERIA/PROCEDURES

3.01 Members and Attendees may attend Public Meetings in accordance with this policy.

3.02 Remote Attendance and participation at any Public Meeting shall be in full compliance with Minnesota Statutes, Chapter 13D. This includes, but is not limited to, Remote Attendance location is open and available to the public and that all Members, Attendees and the public are able to see and hear each other.

3.03 Notification of Remote Attendance by Members shall be in writing to the City Administrator,

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subject to the following timeframes:

a. For regular meetings: no earlier than ten (10) days, and no later than 72 hours prior to the meeting.
b. For special or emergency meetings: no later than the Notice requirement deadline.

3.04 Notice postings shall occur in conformance with state statutes and the City Charter.

3.05 There shall be no maximum number of Members in Remote Attendance so long as at least one (1) Member is physically present in the advertised meeting location. In the event that all Members provide Notification of Remote Attendance, participants shall be determined by the order in which Notification was received by the City Administrator.

3.06 Members may attend an unlimited number of Public Meetings per year, contingent upon the general expectation that Members will make every practical attempt to be physically present.

3.07 Members in Remote Attendance shall conduct themselves in a professional manner, and attend only from locations that are suitable for the proper conduct of professional business.

3.08 Members and Attendees will cover all extraordinary costs necessary for the Interactive Technology connection while in Remote Attendance.

3.09 Members and Attendees shall comply with all technological and security standards as established by QCTV and the City's Information Technology staff.

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CC Regular Session

Meeting Date: 01/13/2026

Primary Strategic Plan Initiative: Create a positive image for residential neighborhoods, business districts and key corridors.

Title:

Public Hearing for Violation of Tobacco License

Purpose/Background:

In accordance with Minnesota State Statute § 461.12 s-5 and with Ramsey City Ordinance 26-757, the Ramsey Police Department is required to conduct unannounced tobacco compliance checks at least once per year at each of the 17 locations in Ramsey where tobacco is sold. On November 25, 2025 a Peace Officer from the Ramsey Police Department conducted multiple tobacco compliance checks at Ramsey businesses. One business, G-Will Liquors at 5427 Alpine Dr NW, failed the compliance check by selling tobacco to a person under the age of 21.

On November 25th, 2025, an on-duty Police Officer drove a trained and identified 19-year-old male (buyer) to G-Will Liquors. The buyer went into the store to attempt to make a tobacco purchase. Shortly later, the buyer came out of the store with a tin of Copenhagen Wintergreen Long Cut, which he had purchased for $10.69 at 12:12 pm. The buyer told the Officer that the clerk who sold the product to him was an older male. The buyer said he asked the clerk for the Copenhagen, and the clerk grabbed the product and asked the buyer for his card. The buyer asked to clarify if the clerk was asking for his driver's license, and the clerk said yes, that too. The buyer gave the clerk his driver's license, the clerk looked at it, and then sold the product to the buyer.

The Officer followed up by entering the store and speaking to the clerk, who identified himself via his Minnesota driver's license as David Joseph Williams. The Officer told David about the tobacco violation, and David informed him that he had done the math and stated that the buyer's driver's license indicated 2006. The Officer explained to the clerk that the driver's license makes the buyer 19 years old. David printed a copy of the transaction receipt and gave it to the Officer. They exchanged the change and retook custody of the original $20 used for the purchase. The Officer then educated David about the vertical under-21 driver's license vs the standard horizontal license.

The Officer issued David a citation (#021325401820) for a petty misdemeanor of selling tobacco to an individual under 21 years of age. The tin of Copenhagen and the receipt were both entered into evidence at the Ramsey Police Department. A photo of the buyer, as well as a photo of the buyer's driver's license, was saved to Evidence.com under case #25-263009.

Per Minnesota State Statute § 461.12 s-2, the licensee shall be charged an administrative penalty of $300 for the first violation.

Notification:

On 12/23/2025, the attached Notice of Hearing for Violation of Tobacco License letter was addressed to G-Will Liquors' business applicant, Cherokee Liquors, Inc., at 19680 Rum River Blvd, Oak Grove, MN 55303, and mailed to the attention of the license holder, Grant Rademacher. On 12/26/2025, the original letter, along with a copy of the tobacco compliance check form, was sent via USPS certified mail (#7018 3090 0001 7699 1852) to the business address registered with the Minnesota Secretary of State's Office. A second copy of the letter was mailed as a courtesy to G-Will Liquors in Ramsey.

Funding Source:

Compliance checks are conducted using funds from the police department's general budget.

Recommendation:

The licensee is given the opportunity for a hearing before the Ramsey City Council, and a hearing will be conducted.

Outcome/Action:

Motion to affirm that a tobacco sale violation to a person under the age of 21 did occur at G-Will Liquors on November 25, 2025.

Attachments

Tobacco Compliance Check Form

Notice of Hearing for Violation of Tobacco License

Redacted police report 25263009

MN State Statute 461.12

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	01/08/2026 03:17 PM
Form Started By: Brad Bluml		Started On: 12/23/2025 03:38 PM
Final Approval Date: 01/08/2026		

Retailer ID No.:
Status: (sells tobacco, out of business, doesn't sell tobacco)

Tobacco Compliance Check Form

Please make corrections to the business information if needed.

Community: RAMSEY

Business Name: G-will Liquors

Address: 5427 Alpine Dr NW

RAMSEY, MN 55303

Business Type: circle one: Convenience, Convenience/Gas, Gas, Drug/Pharmacy, Tobacco/Smoke shop, Supermarket/Grocery, General Merchant, Liquor, Bar/Restaurant, Other)

Date: 11/25/25 **Time:** 12 // am/pm

Buyer: NRA (use 3 initials)

Age
○ 15 ○ 18
○ 16 ● 19
○ 17 ○ 20

Sex
○ Female
● Male

Officer: KTB (use 3 initials)

Was Purchase attempted:
● Yes
○ No

If No, check reason:
○ Does not sell tobacco
○ After Business hours
○ Other
○ Out of Business
○ Unsatisfactory/unsafe conditions
○ Not applicable

Was sale made? ● Yes ○ No

Was Age asked? ○ Yes ● No

Was ID requested? ● Yes ○ No

Was ID shown? ● Yes ○ No

Did the Officer view the transaction?
○ Yes ● No

Type of Purchase:
○ Self service
● Clerk assisted
○ Vending machine - unlocked
○ Vending machine - locked

Type of Tobacco Product:
○ Cigarettes
● Smokeless Copenhagen
○ Cigars
○ Other (cigarette papers, lighter, etc.)

Amount Spent: $10.69

Clerk Information: ○ Female ● Male

Approximate Age: ○ Under 18 years
● 18 and over

RAMSEY POLICE DEPARTMENT

Brad Bluml, Chief of Police

7550 Sunwood Drive NW • Ramsey, MN 55303

Administrative: 763.427.6812 • Fax: 763.427.2361 • Dispatch: 763.427.1212

12/23/2025

SERVED VIA USPS CERTIFIED MAIL

G-Will Liquors
Cherokee Liquors, Inc.
Attn: Grant Rademacher
19680 Rum River Blvd
Oak Grove, MN 55303

RE: Notice of Hearing for Violation of Tobacco License

Dear Grant Rademacher,

Cherokee Liquors, Inc. currently holds a 2025 tobacco license #13436 issued by the City of Ramsey ("City") pursuant to City Code Article XVI Tobacco. The following violation of the terms and conditions of your license, specifically a violation of City Code § 26-753(1), is alleged to have occurred at G-Will Liquors, located at 5427 Alpine Dr NW, Ramsey, MN 55303, on the following date:

November 25th, 2025:

- Failed a tobacco compliance check conducted by the Ramsey Police Department, namely, a male under the age of 21 entered the store and attempted to purchase a tobacco product from the clerk David Williams. David requested identification, which was provided, showing that the person was under 21 years of age; the sale was then made for a tin of Copenhagen Wintergreen Long Cut costing $10.69 at 12:12 hours. The Officer monitoring the sale spoke with David, and issued him a citation.

Additional information regarding this violation can be found in the attached Compliance Check Form. Based on this alleged violation of your tobacco license and City Code § 26-752 and Minn. Stat. § 461.12, subd. 2. you are hereby notified that the City will proceed with a hearing regarding the violation and related monetary fine on Tuesday, January 13, 2026, at 7:00 pm at the Ramsey City Council meeting held in the Council Chambers located at City Hall, 7550 Sunwood Drive NW, Ramsey, MN 55303.

At the hearing, you may be represented by counsel or a person of your choosing and shall be given the opportunity to be heard and present evidence. If the City Council finds that a violation of your tobacco license has occurred pursuant to Minn. Stat. § 461.12, subd. 2, the penalty is a $300 fine.

Questions regarding this process may be directed to Police Chief Brad Bluml at (763)427-6812.

Enclosure: Compliance Check Form

Ramsey Police Department

7550 Sunwood Drive NW Ramsey, MN 55303

763-427-6812

Case #:25263009 Incident #: 25263009

Event

5427 ALPINE DR NW RAMSEY, Minnesota 55303

Description of Incident: TOBACCO COMPLIANCE VIOLATION

Reported Date: 11/25/2025 12:14:03

Time Assigned: 12:12

Time Arrived: 12:12

Time Cleared: 12:27

Incident Start Date: 11/25/2025 12:14:03

Case Summary:

Officer was conducted a tobacco compliance check of the location. The 70-year-old male clerk sold the tobacco product to my subject. Male has been cited for Petty Misdemeanor selling tobacco to someone under 21 years of age.

Suspects (1)

WILLIAMS, DAVID JOSEPH

DOB:

Age: 70

Race: WHITE

Sex: MALE

Address: 1550 SODIUM ST NW

City: RAMSEY

State: Minnesota

Zip Code: 55303

Location Description:

Cell Phone:

Person Mentioned Data (2)

DOB:

Age: 19

Race: WHITE

Sex: MALE

Address:

City:

State:

Zip Code:

Location Description:

G-WILL LIQUORS

Related Offenses: 609.685.1a(a) Sale of Tobacco/Tobacco Related Device to Children-Under 21 years old;Petty;Subsequent offense Misd (90Z PM)

Address: 5427 ALPINE DR NW

City: RAMSEY

State: Minnesota

Zip Code:	55303
Business Phone:	(763)-486-9058

Offenses (1)

609.685.1a(a) Sale of Tobacco/Tobacco Related Device to Children-Under 21 years old;Petty;Subsequent offense Misd

UCR/NIBRS Code:	90Z All Other Offenses
Felony/Misdemeanor:	Petty Misdemeanor
Location Type:	Liquor Store

Evidence (1)

TOBACCO AND RECEIPT

Hold Reason:	Evidence
Extended Description:	COPENHAGEN LONG CUT AND G-WILL LIQUOR RECEIPT
Evidence Barcode:	25EVID000252

Narrative (1)

INITIAL REPORT OFFICER BROTKOWSKI

Brotkowski, Kyle U49 **11/26/2025**

On 11/25/2025 at approximately 1212 hours, I conducted a Tobacco Compliance check at G-Will Liquors. I had (19 years old) go into the store and attempt to make a tobacco purchase. came out of the store with a tin of Copenhagen Wintergreen Long Cut, which he had purchased for $10.69 at 12:12 hours. stated that the male who sold the product to him was an older male. stated he asked the male for the Copenhagen. The male grabbed the product and asked for his card. stated he asked to clarify if the male was asking for his driver's license, and the male said, yes, that too. stated he gave the male his driver's license, the male looked at it, and then sold the product to .

I went into the store and spoke with the male. I identified him via MN driver's license as David Williams. I advised David of the tobacco violation. David told me that he had done the math and said his driver's license stated 2006. I explained to David that only made him 19 years old. David printed me a copy of the transaction receipt and I gave him back the change. I then retook custody of the $20 bill had used to purchase the Copenhagen. I educated David about the vertical under-21 driver's license vs the standard horizontal license.

I explained and issued David citation #021325401820 for Petty Misdemeanor Selling Tobacco to an individual under 21 years of age.

The tin of Copenhagen and the receipt have both been placed into evidence locker 7. A photo of driver's license and a photo of have both been uploaded to Evidence.com

End.

Officer (1)

REPORTING Officer:	Brotkowski, Kyle (U49)	11/25/2025 12:19:00
Car Number:	4U22	
APPROVING Officer:	Bagne, James (U05)	11/26/2025 09:47:10

461.12 MUNICIPAL LICENSE OF TOBACCO, TOBACCO-RELATED DEVICES, AND SIMILAR PRODUCTS.

Subdivision 1. **Authorization.** A town board or the governing body of a home rule charter or statutory city may license and regulate the retail sale of tobacco, tobacco-related devices, and electronic delivery devices as defined in section 609.685, subdivision 1, and nicotine and lobelia delivery products as described in section 609.6855, and establish a license fee for sales to recover the estimated cost of enforcing this chapter. The county board shall license and regulate the sale of tobacco, tobacco-related devices, electronic delivery devices, and nicotine and lobelia products in unorganized territory of the county except on the State Fairgrounds and in a town or a home rule charter or statutory city if the town or city does not license and regulate retail sales of tobacco, tobacco-related devices, electronic delivery devices, and nicotine and lobelia delivery products. The State Agricultural Society shall license and regulate the sale of tobacco, tobacco-related devices, electronic delivery devices, and nicotine and lobelia delivery products on the State Fairgrounds. Retail establishments licensed by a town or city to sell tobacco, tobacco-related devices, electronic delivery devices, and nicotine and lobelia delivery products are not required to obtain a second license for the same location under the licensing ordinance of the county.

Subd. 2. **Administrative penalties for sales and furnishing; licensees.** If a licensee or employee of a licensee sells, gives, or otherwise furnishes tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products to a person under the age of 21 years, or violates any other provision of this chapter, the licensee shall be charged an administrative penalty of $300 for the first violation. An administrative penalty of $600 must be imposed for a second violation at the same location within 36 months after the initial violation. For a third or any subsequent violation at the same location within 36 months after the initial violation, an administrative penalty of $1,000 must be imposed, and the licensee's authority to sell tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products at that location must be suspended for not less than seven days and may be revoked. No suspension, revocation, or other penalty may take effect until the licensee has received notice, served personally or by mail, of the alleged violation and an opportunity for a hearing before a person authorized by the licensing authority to conduct the hearing. A decision that a violation has occurred must be in writing.

Subd. 2a. **Penalties for sales of certain products; licensees.** (a) A licensee's authority to sell tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products at that location must be suspended for not less than seven days and may be revoked if the licensee:

(1) holds a license or registration issued pursuant to chapter 342 or section 151.72, subdivision 5b, and the license or registration is revoked;

(2) is convicted of an offense under section 151.72, subdivision 7; or

(3) has been convicted under any other statute for the illegal sale of marijuana, cannabis flower, cannabis products, lower-potency hemp edibles, hemp-derived consumer products, or edible cannabinoid products and the sale took place on the premises of a business that sells tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products.

(b) No suspension, revocation, or other penalty may take effect until the licensee has received notice, served personally or by mail, of the alleged violation and an opportunity for a hearing before a person authorized by the licensing authority to conduct the hearing. A decision that a violation has occurred must be in writing.

Subd. 3. **Administrative penalty for sales and furnishing; individuals.** An individual who sells, gives, or otherwise furnishes tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia

delivery products to a person under the age of 21 years may be charged an administrative penalty of $50. No penalty may be imposed until the individual has received notice, served personally or by mail, of the alleged violation and an opportunity for a hearing before a person authorized by the licensing authority to conduct the hearing. A decision that a violation has occurred must be in writing.

Subd. 4. **Alternative penalties for use of false identification; persons under age 21.** The licensing authority shall consult with interested persons, as applicable, including but not limited to educators, parents, guardians, persons under the age of 21 years, and representatives of the court system to develop alternative penalties for persons under the age of 21 years who purchase, or attempt to purchase, tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products using a driver's license, permit, Minnesota identification card, or any other type of false identification to misrepresent the person's age, in violation of section 609.685 or 609.6855. The licensing authority and the interested persons shall consider a variety of alternative civil penalties, including, but not limited to, tobacco-free education; tobacco cessation programs; notice to schools and parents or guardians; community service; and court diversion programs. Alternative civil penalties developed under this subdivision shall not include fines or monetary penalties.

Subd. 5. **Compliance checks.** A licensing authority shall conduct unannounced compliance checks at least once each calendar year at each location where tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products are sold to test compliance with sections 609.685 and 609.6855. Compliance checks conducted under this subdivision must involve persons at least 17 years of age, but under the age of 21, who, with the prior written consent of a parent or guardian if the person is under the age of 18, attempt to purchase tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products under the direct supervision of a law enforcement officer or an employee of the licensing authority. The age requirements for persons participating in compliance checks under this subdivision shall not affect the age requirements in federal law for persons participating in federally required compliance checks of these locations.

Subd. 6. **Defense.** It is an affirmative defense to the charge of selling tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products to a person under the age of 21 years in violation of subdivision 2 or 3 that the licensee or individual making the sale relied in good faith upon proof of age as described in section 340A.503, subdivision 6.

Subd. 7. **Judicial review.** Any person aggrieved by a decision under subdivision 2 or 3 may have the decision reviewed in the district court in the same manner and procedure as provided in section 462.361.

Subd. 8. **Notice to commissioner.** The licensing authority under this section shall, within 30 days of the issuance of a license, inform the commissioner of revenue of the licensee's name, address, trade name, and the effective and expiration dates of the license. The commissioner of revenue must also be informed of a license renewal, transfer, cancellation, suspension, or revocation during the license period.

History: *1941 c 242 s 3; 1941 c 405 s 3; 1951 c 382 s 1; Ex1959 c 73 s 2; 1973 c 123 art 5 s 7; 1982 c 572 s 2; 1997 c 227 s 4; 1Sp2001 c 5 art 7 s 63; 2010 c 255 s 7; 2010 c 305 s 4-9; 2014 c 291 art 6 s 28; 2020 c 88 s 4-8; 2023 c 63 art 6 s 53*