

**REQUEST FOR PROPOSAL
PAVEMENT MANAGEMENT PROGRAM
2027 PROJECTS
Geotechnical Reports
City of Ramsey**

ISSUE DATE
April 1, 2026

PROPOSAL MUST BE RECEIVED BY:
4:30 p.m. on Monday, May 4, 2026

EMAIL PROPOSAL TO:
sdamjanovich@cityoframsey.com

or

DELIVER PROPOSAL TO:
City of Ramsey Municipal Center
7550 Sunwood Drive NW
Ramsey, MN 55303
Attn: Stacie Damjanovich
763-433-9895

INTRODUCTION: The City of Ramsey (City) is requesting proposals for the delivery of five (5) geotechnical reports for 2027 projects including;

1. IP 27-01 MSA 142nd Avenue & Juniper Ridge Drive
 - a. 142nd Avenue between TH 47 and Waco Street
 - i. 0.13 miles in length; ADT 620; Speed Limit 30 mph
 - ii. 44-feet wide
 - iii. Municipal sewer and water exist
 - iv. Three (3) Soil Borings to a depth of 12 feet
 - v. Three (3) Pavement Cores
 - b. Juniper Ridge Drive between 156th Lane and Roanoke Street
 - i. 0.37 miles in length; ADT 151; Speed Limit 30 mph
 - ii. 32-feet wide
 - iii. No municipal sewer and water in project area, not proposed
 1. Existing storm sewer system
 - iv. Five (5) Soil Borings to a depth of 10 feet
 - v. Five (5) Pavement Cores
 - c. A standard geotechnical report including construction feasibility for public utilities and pavement section
 - i. MSA Road requires 10-ton pavement design
 1. Typically, City would do an FDR on this type of road
 2. Juniper Ridge Drive will include replacing bit curb with concrete curb and gutter
 - ii. Logs of soil borings with descriptions of nomenclature used for defining the site soils
 - iii. Estimated subgrade support strength parameters for design of the bituminous roadway and recommendations for any soil corrections; Design R-Value estimate
 - iv. Recommendations for earthwork associated with installation of utilities
 - v. Recommendations for management of groundwater for design of structures and pavements
2. IP 27-03 Deerwood Street Reconstructions
 - a. Subdivision is generally located along Gibbon Street north of 173rd Avenue
 - i. Streets are approximately 1.13 miles in total length
 1. 24-feet wide rural section
 2. No municipal sewer and water in the area, not proposed
 - a. Project will include replacing storm sewer culverts
 - ii. Scope of work includes:
 1. Seventeen (17) Soil Borings to a depth of 10-feet per the attached exhibit
 2. Seventeen (17) pavement cores
 - iii. A standard geotechnical report including construction feasibility for public utilities and pavement section
 1. Streets require a 7-ton pavement design
 - a. Typically, City would do an FDR or full reconstruction
 2. Logs of soil borings with descriptions of nomenclature used for defining the site soils
 3. Estimated subgrade support strength parameters for design of the bituminous roadway and recommendations for soil corrections; Design R-Value estimate
 4. Recommendations for earthwork associated with installation of storm sewer pipes and structures
 5. Recommendations for management of groundwater for design of structures and pavements

3. IP 27-04 Hall-Anderson Acres & Oakwood Hills Street Reconstructions
 - a. Subdivisions are generally located west of TH 47 along and south of 160th Lane
 - i. Streets are approximately 2.25 miles in total length
 1. 24-foot wide rural section
 2. No municipal sewer and water in the area, not proposed
 - a. Project will include replacing storm sewer culverts
 - ii. Scope of work includes:
 1. Twenty-four (24) Soil Borings to a depth of 10-feet per the attached exhibit
 2. Twenty-four (24) Pavement Cores
 - iii. A standard geotechnical report including construction feasibility for public utilities and pavement section
 1. Streets require a 7-ton pavement design
 - a. Typically, City would do an FDR or full reconstruction
 2. Logs of soil borings with descriptions of nomenclature used for defining the site soils
 3. Estimated subgrade support strength parameters for design of the bituminous roadway and recommendations for soil corrections; Design R-Value estimate
 4. Recommendations for earthwork associated with installation of storm sewer pipes and structures
 5. Recommendations for management of groundwater for design of structures and pavements
4. IP 27-05 Sorteberg's 6th & Windsorwood Street Reconstructions
 - a. Subdivisions are generally located east of Baugh Street (CSAH 83) and north of 173rd Avenue
 - i. Sorteberg's 6th is 0.62 miles of 24-foot wide rural section
 - ii. Windsorwood is 0.62 miles of 31 feet wide urban section (bituminous curbing)
 1. No municipal sewer and water in the area, not proposed
 - a. Project will include replacing storm sewer culverts
 - iii. Scope of work includes:
 1. Seventeen (17) Soil Borings to a depth of 10-feet per the attached exhibits
 2. Seventeen (17) Pavement Cores
 - iv. A standard geotechnical report including construction feasibility for public utilities and pavement section
 1. Streets require a 7-ton pavement design
 - a. Typically, City would do an FDR or full reconstruction
 2. Logs of soil borings with descriptions of nomenclature used for defining the site soils
 3. Estimated subgrade support strength parameters for design of the bituminous roadway and recommendations for soil corrections; Design R-Value estimate
 4. Recommendations for earthwork associated with installation of storm sewer pipes and structures
 5. Recommendations for management of groundwater for design of structures and pavements

5. IP 27-06 Windemere Woods 1st & 2nd Street Reconstructions
 - a. Subdivision is generally located north of Bunker Lake Boulevard (CSAH 116) adjacent to Magnesium Street
 - i. Streets are 0.75 miles in total length
 1. 31-foot wide urban section
 2. Municipal utilities exist within the project area
 - ii. Scope of work includes:
 1. Twelve (12) Soil Borings to a depth of 15-feet
 2. Twelve (12) Pavement Cores
 - iii. A standard geotechnical report including construction feasibility for public utilities and pavement section
 1. Streets require a 7-ton pavement design
 - a. Typically, City would do an FDR or full reconstruction
 2. Logs of soil borings with descriptions of nomenclature used for defining the site soils
 3. Estimated subgrade support strength parameters for design of the bituminous roadway and recommendations for soil corrections; Design R-Value estimate
 4. Recommendations for earthwork associated with installation of storm sewer pipes and structures
 5. Recommendations for management of groundwater for design of structures and pavements

SOIL BORING REQUIREMENTS: Soil borings to a depth called out above will be taken at stationing shown on the attached “Boring Hole Location” exhibits. Soil borings will alternate between drive lanes as practical. Cores of the existing bituminous pavement will be required. Cores will be taken to verify thickness and structural integrity of the existing pavement and base. Pictures of the cores will be included in the final report. Any additional depth beyond depth called out will be paid per lineal foot. The Contractor must perform sufficient survey work to locate holes approximately 5 feet horizontally and approximately 0.5 feet vertically. The Contractor is responsible for locating all utilities prior to starting boring operations.

SOIL BORING LOG REQUIREMENTS: A field boring log will be prepared by the Contractor for each boring with a copy included in the final report. The field boring logs will include;

- The project identification number
- Location of the boring referenced by centerline stationing
- Boring log number
- Method of drilling and sampling, diameter of bore hole
- Date, name of driller and crew
- Ground surface elevation and ground water elevation measured to the nearest 0.5 feet
- Definition of all symbols that are not otherwise self-explanatory
- Classification, thickness, color, moisture condition (dry, moist, wet, saturated), composition and degree of compactness
- Field number of any samples taken, type of sample and depth taken
- Depth at which obstacles were encountered in advancing the boring
- Any other unusual conditions encountered during drilling and sampling

SCHEDULE: A written schedule of the work shall be submitted identifying all work components and showing work start and completion dates required to comply with the schedule. Once work has commenced, the Contractor shall continuously pursue completion in accordance with the approved schedule. The final Geotechnical Reports must be delivered to the City by the date identified on the Proposal Form.

PROPOSAL SUBMITTAL: An itemized quote shall be submitted for the proposed work using the form at the end of this Request for Proposal (RFP).

COMMUNICATION WITH THE CITY: If any requirements of this RFP are not clearly understood, the Contractor is responsible for contacting the City for further clarification in a prompt manner. Responses to inquiries, if they change or clarify the RFP in a substantial manner, will be forwarded by addenda to the RFP.

SUBMISSION: A signed copy of the attached proposal form is requested by **4:30 P.M. Monday, May 4, 2026**. Deliver to the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey MN 55303 to the attention of Stacie Damjanovich, Engineering Administrative Assistant. E-mail quotes will be accepted and may be sent to SDamjanovich@cityoframsey.com.

PROPOSAL UNDERSTANDING: By submitting a proposal, the Contractor agrees to be bound to the terms and conditions herein.

COSTS OF PREPARATION: Under no condition will any costs of preparation of the proposal be reimbursed by the City.

LICENSE AND INSURANCE: By submitting a proposal, the Contractor affirms they shall maintain the following minimum insurance coverage while completing their work as related to this RFP in the following amounts: Commercial General Liability \$1,000,000 per occurrence (written on an occurrence based form bodily injury and property damage); automobile liability \$1,000,000 per occurrence (including hired & non-owned bodily injury and property damage). The City of Ramsey shall be named as an additional insured on the Commercial General Liability insurance. Certificates of Insurance for all of the above insurance shall be filed with the City prior to the work. The Contractor also affirms they shall be licensed to perform the work in the State of Minnesota, and the work shall comply with all state and local laws.

WORKING HOURS: The work shall be carried out during normal working hours so as not to cause any unreasonable nuisance to affected residents and businesses. Under emergency conditions, this limitation may be waived in writing by the Engineer in conjunction with qualified local authority. Normal working hours for this work are considered to be from 7:00 a.m. to 8:00 p.m., Monday through Friday.

WORK AND STAGING AREAS: The Contractor shall confine their work activities within City owned properties and right of way. No equipment shall be left on City streets outside normal working hours.

SPECIFICATIONS: Work shall be conducted in conformance with the specifications set forth herein and in accordance with the latest edition of the Minnesota Department of Transportation Standard Specifications for Construction which is incorporated by reference to these specifications.

TRAFFIC CONTROL: All traffic control devices and layouts shall conform and be installed in accordance to the latest addition of the Minnesota Temporary Traffic Control Field Manual.

PAYMENT: Invoices must be submitted to the City on a net 30-day basis, made out to the City of Ramsey Engineering Department including the project description, and must be submitted via email to accountspayable@cityoframsey.com. Payments may be made by EFT upon request, please submit EFT requests to accountspayable@cityoframsey.com. An IC 134 form will be required for final payment.

BASIS OF AWARD: The City will award each individual project to the lowest proposal, rather than the lowest combined total of all six proposals.

BASIS OF PAYMENT: Payment shall be made for the work on the basis specified below. The cost of any additional labor, materials, permits, tools and supplies which have not been specifically identified in this section for payment, but required to complete the project as per the plans and specifications shall be considered incidental to the project.

Mobilization – Payment shall be made on a lump sum basis for the mobilization of equipment.

Geotechnical Report – Payment shall be made on a lump sum basis as compensation for all development of the geotechnical report meeting the requirements outlined in this RFP.

Soil Boring – Payment shall be made on a per each basis as compensation for all equipment, material and labor costs required for the soil boring and all required documentation of soil borings as outlined in this RFP. Pavement Cores are incidental to the soil boring pay item.

Soil Boring Additional Depth – Payment shall be made on a per lineal foot basis as compensation for all equipment, material and labor costs required for soil boring at depth beyond depth as stated in the introduction. The cost of meeting any Minnesota Department of Health requirement for abandonment of geotechnical soil bore holes, including holes deeper than 15-feet are incidental to this pay item.

Traffic Control – Payment shall be made on a lump sum basis as compensation for all equipment, material, and labor costs required for the installation and maintenance of traffic control measures (signage, barricades, flashers, flaggers, etc.), as directed by the Engineer, for any local traffic disruptions or temporary closures.

PROPOSAL

This proposal is submitted to the City of Ramsey for Pavement Management Program 2026 Projects Geotechnical Reports. That _____ accepts the terms and conditions herein and agrees to deliver the final Geotechnical Report(s) to the City by the date(s) provided below, and to complete all work described herein for the following unit prices:

IP 27-01 MSA 142ND AVENUE & JUNIPER RIDGE DRIVE

(Report Due July 31, 2026)

Item No.	Item Description	Unit	Quantity	Price	Extension
1	Mobilization	LS	1	_____	_____
2	Geotechnical Report	LS	1	_____	_____
3	Soil Borings	EA	8	_____	_____
4	Soil Boring Additional Depth Beyond 15-feet	LF	1	_____	_____
5	Traffic Control	LS	1	_____	_____

Total Proposal (Lines 1-5)

IP 27-03 DEERWOOD STREET RECONSTRUCTIONS

(Report Due August 31, 2026)

Item No.	Item Description	Unit	Quantity	Price	Extension
1	Mobilization	LS	1	_____	_____
2	Geotechnical Report	LS	1	_____	_____
3	Soil Borings	EA	17	_____	_____
4	Soil Boring Additional Depth Beyond 15-feet	LF	1	_____	_____
5	Traffic Control	LS	1	_____	_____

Total Proposal (Lines 1-5)

IP 27-04 HALL-ANDERSON ACRES & OAKWOOD HILLS STREET RECONSTRUCTIONS

(Report Due July 31, 2026)

Item No.	Item Description	Unit	Quantity	Price	Extension
1	Mobilization	LS	1	_____	_____
2	Geotechnical Report	LS	1	_____	_____
3	Soil Borings	EA	24	_____	_____
4	Soil Boring Additional Depth Beyond 15-feet	LF	1	_____	_____
5	Traffic Control	LS	1	_____	_____

Total Proposal (Lines 1-5)

IP 27-05 SORTEBERG'S 6TH & WINDSORWOOD STREET RECONSTRUCTIONS

(Report Due August 31, 2026)

Item No.	Item Description	Unit	Quantity	Price	Extension
1	Mobilization	LS	1	_____	_____
2	Geotechnical Report	LS	1	_____	_____
3	Soil Borings	EA	17	_____	_____
4	Soil Boring Additional Depth Beyond 10-feet	LF	1	_____	_____
5	Traffic Control	LS	1	_____	_____
<i>Total Proposal (Lines 1-5)</i>					_____

IP 27-06 WINDEMERE WOODS 1ST & 2ND STREET RECONSTRUCTIONS

(Report Due August 31, 2026)

Item No.	Item Description	Unit	Quantity	Price	Extension
1	Mobilization	LS	1	_____	_____
2	Geotechnical Report	LS	1	_____	_____
3	Soil Borings	EA	12	_____	_____
4	Soil Boring Additional Depth Beyond 10-feet	LF	1	_____	_____
5	Traffic Control	LS	1	_____	_____
<i>Total Proposal (Lines 1-5)</i>					_____

Contractor Name _____

Owner or representative _____

Phone(s) _____

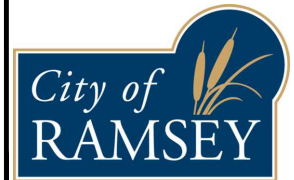
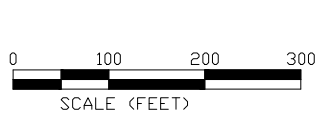
E-mail _____

Signature _____

Date _____

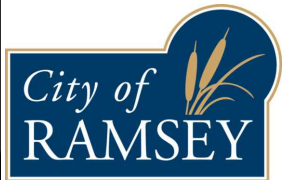
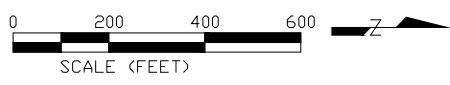


IP 27-01
 MSA 142ND AVENUE
 SOIL BORING LOCATION MAP



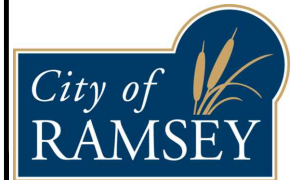


IP 27-01
 MSA JUNIPER RIDGE DRIVE
 SOIL BORING LOCATION



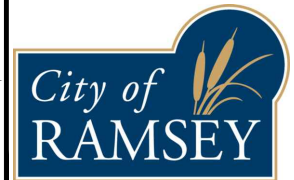


IP 27-03
 DEERWOOD RECONSTRUCTION
 SOIL BORING MAP



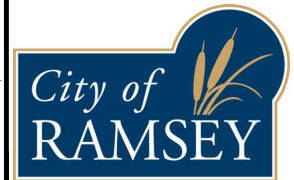


IP 27-04
 HALL-ANDERSON ACRES &
 OAKWOOD HILLS
 SOIL BORING LOCATION (1 OF 2)



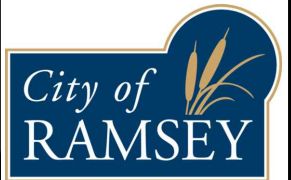


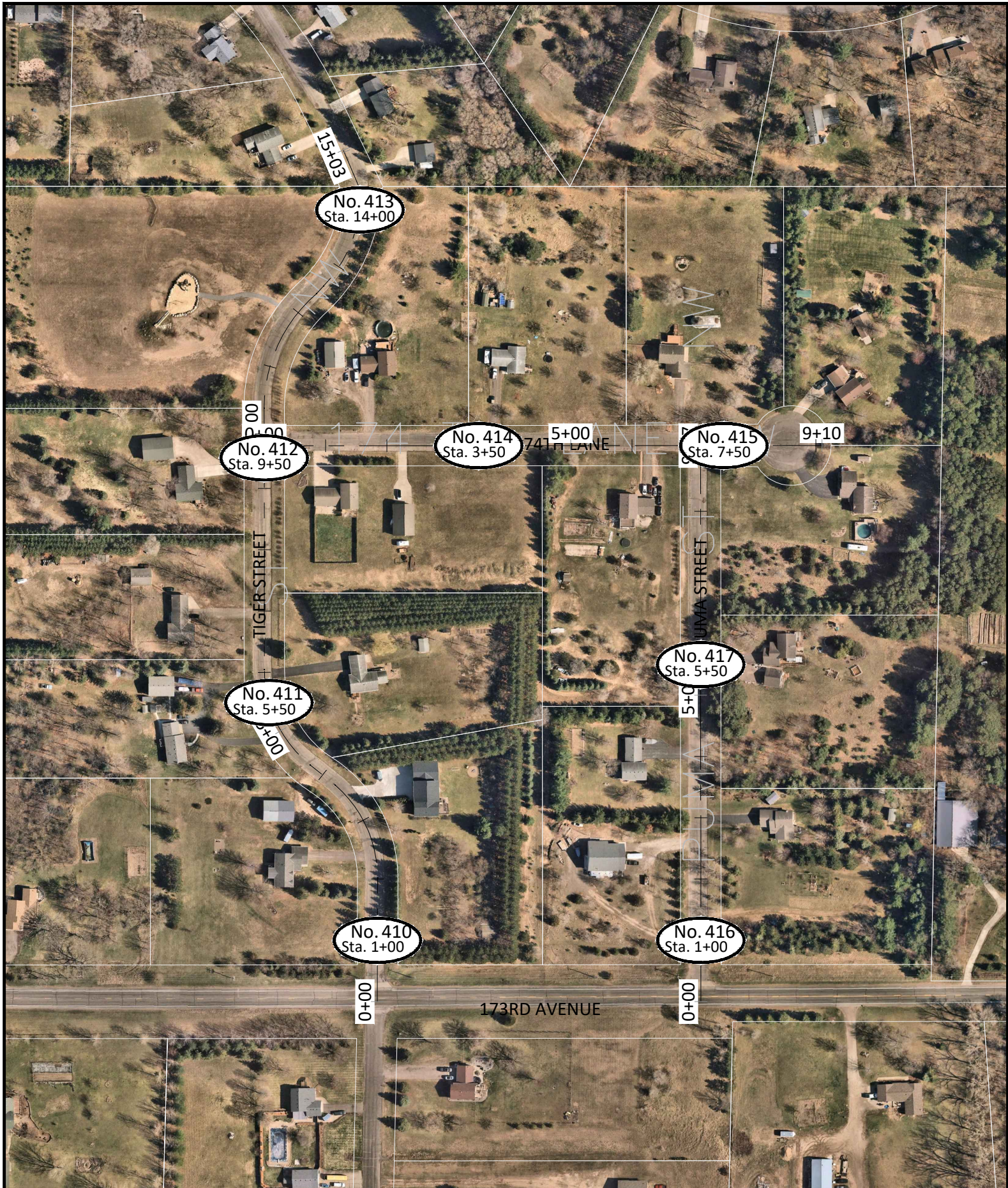
IP 27-04
 HALL-ANDERSON ACRES &
 OAKWOOD HILLS
 SOIL BORING LOCATION (2 OF 2)



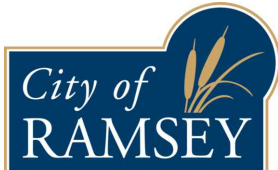


IP 27-05
 WINDSORWOOD
 SOIL BORING LOCATION





IP 27-05
 SORTEBERG'S 6TH
 SOIL BORING LOCATION





IP 27-06
 WINDEMERE WOODS 1ST & 2ND
 SOIL BORING LOCATION

