

City of Ramsey
Agenda
Regular City Council
Tuesday, June 23, 2026
7:00 pm

Council Chambers, 7550 Sunwood Drive NW

Remote Attendance available at www.cityoframsey.com/meetings.
Those joining remotely and requesting to speak are asked to use a webcam when speaking.

1. Call to Order

2. Approve Agenda

3. Presentation

4. Citizen Input

Citizen input is an opportunity for the public to address the City Council concerning items not listed on the agenda. Please raise your hand to be recognized by the Mayor or member officiating the meeting. Approach the podium and state your full name and address for the record. Time may be limited.

5. Consent Agenda

All items listed under the Consent Agenda are considered to be routine or non-controversial by the City Council and will be enacted by one motion, without discussion.

1. Approve the Following Meeting Minutes:

1. City Council Work Session dated June 9, 2026
2. City Council Regular Session dated June 9, 2026

2. Approve Business License Applications

3. Adopt Resolution #26-157 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of June 4, 2026 through June 17, 2026.

4. Adopt Resolution #26-115 Approving Partial Payment to North Valley, Inc. for Improvement Project #26-01, MSA Bunker Lake Boulevard Reconstruction.

5. Adopt Resolution #26-141 Approving Final Payment to MP Asphalt Maintenance LLC for Improvement Project #26-09, 2026 Crack Seal Improvements.

6. Adopt Resolution #26-144 Accepting and Awarding Proposals for 2026 Pavement Marking Improvements Improvement Project #26-11
7. Adopt Resolution #26-145 Accepting Bids and Awarding Contract for 2026 Pavement Skim Patching, Maintenance Project #26-53
8. Adopt Resolution #26-146 Accepting Sewer Cleaning and Televising Proposals for 2027 Pavement Management Program Projects
9. Adopt Resolution #26-147 Adopting the 2025 Anoka County Hazard Mitigation Plan
10. Adopt Resolution #26-148 Approving Partial Payment to North Valley, Inc. for Improvement Project #26-04, Countryside Estates Reconstructions.
11. Adopt Resolution #26-149 Approving Partial Payment No. 4 to H+U Construction Improvement Project #25-58; The Waterfront Waterplay Park Improvement.
12. Adopt Resolution #26-150 Approving Partial Payment to North Valley, Inc. for Improvement Project #26-05, Flintwood Hills 2nd & 3rd Street Reconstructions.
13. Adopt Resolution #26-153 Identifying Funding Need for 2050 Comp Plan Update
14. Adopt Resolution #26-154 Approving MCES Water Efficiency Grant, Accepting Funds and Entering Agreement
6. **Public Hearing**
 1. PUBLIC HEARING: Approve 3.2 Malt Liquor Off-Sale Liquor License for Kwik Trip, Inc, located at 8040 Bunker Lake Blvd NW, Ramsey, MN 55303
 2. Public Hearing: Adopt Resolution #26-156 Approving Redevelopment Project Area and Plan
7. **Council Business**
 1. Adopt Resolution #26-155 Approving Purchase Agreement, Right of Re-Entry Agreement and Sale of Part of Outlot A, Java Auto Parts to Harlow Beckett Enterprises LLC (Scooters Coffee)(portions may be closed to the public)

2. Adopt Resolution #26-143 Accepting Bids and Awarding Contract for Carol-Rose Acres & Sports Haven Street Reconstructions, Improvement Project #26-03
3. Introduce Ordinance #26-09 Amending City Code Section 106-354 (Private Trees in New Development Areas)
8. **Mayor/Council/Staff Input**
9. **Adjournment**

CC Regular Session

Meeting Date: 06/23/2026

Primary Strategic Plan Initiative: Enhance City's communication through transparency and accountability.

Title

Approve the Following Meeting Minutes:

1. City Council Work Session dated June 9, 2026
2. City Council Regular Session dated June 9, 2026

Purpose/Background:

Purpose: The purpose of this case is for Council review and approval of meeting minutes.

Background: Attached are the meeting minutes referenced above.

Recommendation:

Approve the meeting minutes.

OutcomeAction:

Motion to approve the following Council meeting minutes:

1. City Council Work Session dated June 9, 2026
2. City Council Regular Session dated June 9, 2026

Attachments

06-09-26 CCWS

06-09-26 Meeting

Form Review

Inbox

Brian Hagen

Form Started By: Katie Schmidt

Final Approval Date: 06/18/2026

Reviewed By

Brian Hagen

Date

06/18/2026 09:19 AM

Started On: 06/15/2026 02:30 PM

**CITY COUNCIL WORK SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a City Council Work Session on Tuesday, June 9, 2026, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Ryan Heineman
Councilmember Kirsten Buscher
Councilmember Michael Olson
Councilmember Eric Peters
Councilmember Chris Riley
Councilmember Dan Specht
Councilmember Shanna Stewart

Also Present: City Engineer/Public Works Director Bruce Westby
Community Development Director Stephanie Hanson
Finance Director Diana Lund
Administrative Services Director Colleen Lasher
Economic Development Manager Sean Sullivan
City Attorney Amanda Johnson

1. CALL TO ORDER

Mayor Heineman called the City Council Work Session to order at 5:30 p.m.

2. TOPICS FOR DISCUSSION

2.01: Discussion Regarding Implementing Online Benefits

Administrative Services Director Lasher discussed current HR processes, noting the use of Neogov for Core HR, e-forms, onboarding, and recruiting modules. She recommended Plan Source, administered through Integrity Benefits, over Neogov for its cost-effectiveness and better customer service. She highlighted cost savings of \$5,760 per year with Integrity Benefits compared with \$9,810 for Neogov, and noted additional revenue from QCTV executive director recruitment.

Councilmember Specht inquired about Integrity Benefits' cost structure.

Administrative Services Director Lasher indicated the cost would be approximately \$4 per employee per month. She emphasized that Integrity Benefits' cost savings compared to Neogov could increase by 5-7% annually.

The Council reached a consensus to select Integrity Benefits for its cost-effectiveness and the value it provides.

2.02: Consider Support of Gap Assistance (Loan) and Assumption of Mortgage Agreement for ARAA Sports Facility Project

Mayor Heineman introduced the topic of the GAP assistance loan and mortgage assumption for the ARAA sports facility project.

Economic Development Manager Sullivan provided an update on the project, including the \$13.43 million cost and the City Council's prior support for a \$2 million HRA loan. He discussed the bank's financing proposal, which included revised terms and different funding ratios.

Mr. Dustin Reeder from ARAA presented the financial projections, highlighting the need for \$1.572 million in annual revenue to break even and the potential for significant profit at 60-70% occupancy. He detailed the revenue sources, including rental revenue, naming rights, site-related gambling, electric rebates, and potential solar panels. He also noted additional revenue potential from concessions, batting cages, climbing walls, and internal sponsorships.

Mr. Reeder emphasized the need for rental revenue to cover current expenses and the potential for significant profit if the facility were fully utilized.

Councilmember Stewart asked about the possibility of using the facility for community activities.

Mr. Reeder confirmed the facility could be used for senior programming and other community events.

Councilmember Buscher reiterated the need for a community center and expressed support for the project.

Councilmember Riley expressed concerns about the City assuming the risk and the potential impact on taxpayers if the project failed.

The Council discussed the potential for community use during non-peak hours, including suggestions for senior programming and indoor walking paths.

Economic Development Manager Sullivan presented the proposed financing structure, which included a 70-30 loan-to-value ratio and the City's obligation to assume the mortgage in the event of default.

The Council discussed the risks of assuming the mortgage, including the potential need for alternative financing if the facility did not generate sufficient revenue.

Economic Development Manager Sullivan emphasized the importance of a clear assumption agreement to protect the City's interests and ensure the facility's long-term viability.

The Council considered the City's potential ownership of the ARAA facility in the event of default, and discussed the feasibility of selling or repurposing the building. After discussion, the Council

agreed to move forward with Option Two, which included the City assuming the mortgage in the event of default.

It was noted that Economic Development Manager Sullivan and the City Attorney would draft the assumption agreement and other related documents to protect the City's interests.

The Council authorized staff to begin work on the documents and to return them for final approval.

2.03: Review Existing and Proposed Fiber Optic Service Providers within the City of Ramsey

Item 2.03 was postponed until after item 2.04 was presented and discussed.

2.04: Review 2025 Annual Comprehensive Financial Report, Management Report & Special Purpose Report

Finance Director Lund introduced Mr. Aaron Nielson from LB Carlson to present the 2025 Annual Comprehensive Financial Report, Management Report & Special Purpose Report.

Mr. Nielson presented the audit report, highlighting the city's strong financial performance and the issuance of an unmodified opinion on the financial statements. He discussed changes in governmental funds, including a decrease in restricted assets and an increase in the park improvement fund.

The Council discussed the general fund's financial health and the impact of property taxes, the primary funding source.

Mr. Nielson presented the operating results for enterprise funds, reporting positive results across all utility operations except the recycling fund. He delivered an entity-wide financial presentation highlighting the City's overall financial health and the impact of infrastructure investments.

The Council discussed the potential impact of the water treatment plant on the City's finances and the need for ongoing monitoring.

Mr. Nielson concluded the presentation, noting that the City continues to receive the ACRA award for financial performance.

2.03: Review Existing and Proposed Fiber Optic Service Providers within the City of Ramsey

City Engineer/Public Works Director Bruce Westby provided an update on the Gateway Fiber 2026 Project, including a layout of the City. The project involves a fiber-to-the-premises build-out serving homes and businesses in the southeast corner of the City. Existing fiber-optic service providers, Comcast and Lumen, already serve numerous areas of the City, with over 1,700 residential homes and 37 businesses having access to fiber. He noted that Gateway Fiber has

submitted three right-of-way permit applications, and the City is working to ensure compliance with construction requirements.

City Engineer/Public Works Director Bruce Westby explained that the blue-shaded areas on the map represent areas already served by fiber-optic systems. Magenta-shaded areas in the southeast corner are proposed to be served by Gateway Fiber in 2026. The City has been tracking fiber-optic systems since 2024 and has built a database to monitor them. City staff's understanding was that over 1700 residential homes and 37 businesses have access to fiber. He noted that the City is reviewing the permit applications and working closely with Gateway Fiber to ensure compliance with construction requirements.

City Attorney Amanda Johnson discussed the legal definitions of broadband, cable, and telecom, and their implications for franchising. She explained that the City's goal was to protect the right-of-way infrastructure and ensure fair and adequate access for all residents. Key terms include public land (ROW), franchise agreement, right-of-way permit, and telecommunications right-of-way user. Minnesota state law defines a telecommunications right-of-way user, which excludes cable communications systems. The City has franchise agreements with Xfinity and Prism, which the Cable Commission administers.

City Attorney Johnson explained the federal and state regulations governing broadband and their impact on franchising. She noted that the Sixth Circuit has ruled that, under FCC rules, broadband is an information service rather than a telecom service. Minnesota state law explicitly states that the City cannot franchise telecom services, but can franchise cable services. She also noted that the City has an ordinance in Chapter 10 that requires franchise agreements for utilities in the right-of-way unless prohibited by state law. The QCTV Cable Commission administers and enforces cable franchises and is primarily funded by cable franchise fees.

City Attorney Johnson highlighted the impact of streaming services on cable franchise fees, which have fallen sharply. Current cable franchise agreements do not cover streaming services, resulting in revenue declines. She highlighted this is another area of potential litigation to determine whether streaming should be included in franchise agreements.

City Attorney Johnson reviewed local examples, including the City of Woodbury's franchise agreement with Intrepid and the City of Medina's agreement with Midco. The Woodbury agreement is non-exclusive, allowing multiple entities to provide services.

Mayor Heineman recessed the City Council Workshop at 6:58 p.m. to proceed to the Regular City Council meeting, with the intent of continuing the workshop after the regular meeting.

Mayor Heineman reconvened the City Council Workshop at 7:22 p.m. to discuss the review of the existing proposal for fiber optic service providers within the City of Ramsey.

City Attorney Johnson explained the legal framework for determining whether broadband falls under telecommunications or cable, noting the classification's evolving nature. She highlighted Minnesota statutes and federal court opinions suggesting that broadband should be treated as cable for franchising purposes. She indicated that the City's ordinance requires franchising for

everything in the right-of-way, except items prohibited by state law, implying that if broadband were classified as cable, it would have to be franchised.

City Attorney Johnson discussed the benefits of franchise agreements, including non-exclusive franchise terms, equal broadband access, and open-access service provider clauses.

City Attorney Johnson cited Woodbury's franchise agreement with Intrepid as an example. The agreement featured a 15-year term and requirements for citywide build-out. It included provisions for discounted rates for people with disabilities and seniors, as well as annual meetings to oversee services. She noted that franchise agreements establish citywide rules for broadband installation and can generate additional revenue through franchise fees.

City Attorney Johnson acknowledged the heightened litigation risk associated with franchising broadband, citing Intrepid's lawsuit against Woodbury as an example. She noted that the FCC is reviewing cases in which broadband providers have sought preemption of local franchise agreements, including Gateway Fiber's case against Minnesota cities. She emphasized the need for the City Council to decide whether broadband is cable or telecom, as that decision will guide the City's actions on franchise agreements. She noted that delaying the decision could limit the City's options in the future, but it would not preclude the City from deciding later.

Councilmember Riley inquired about other cities' experiences with franchise agreements, including Prior Lake and Lakeville.

City Attorney Johnson explained that although many cities were considering or discussing franchise agreements, only a few had executed them.

Mayor Heineman and the Council discussed the definitions of telecom and cable, as well as the historical context of internet provision via landlines and cable.

Councilmember Buscher expressed concern about the risk of unserved areas and litigation, suggesting a wait-and-see approach.

The City Council debated the pros and cons of delaying a decision on whether to franchise broadband.

City Attorney Johnson suggested that waiting would not limit the City's future options and that the City could revisit the issue later, armed with more information.

Councilmember Riley emphasized the importance of ensuring that the entire City was served, especially the less densely populated areas.

The Council ultimately decided to wait and monitor the situation, with plans to revisit the issue if necessary.

3. TOPICS FOR FUTURE DISCUSSION

3.01: Review Future Topics/ Calendar

Noted.

4. MAYOR / COUNCIL / STAFF INPUT

4.01: Update on Outside Committees

Noted.

5. ADJOURNMENT

The Work Session of the City Council was adjourned at 8:08 p.m.

Respectfully submitted,

Brian S. Hagen
City Administrator

ATTEST:

Katie M. Schmidt
City Clerk

Drafted by Sue Osbeck
TimeSaver Off-Site Secretarial, Inc.

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**CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a regular meeting on Tuesday, June 9, 2026, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Ryan Heineman
Councilmember Kirsten Buscher
Councilmember Michael Olson
Councilmember Eric Peters
Councilmember Chris Riley
Councilmember Dan Specht
Councilmember Shanna Stewart

Members Absent: None

Also Present: Finance Director Diana Lund
Administrative Services Director Colleen Lasher
Community Development Director Stephanie Hanson
City Engineer Hafedh Hlel
City Attorney Amanda Johnson

1. CALL TO ORDER

Mayor Heineman called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Mayor Heineman.

2. APPROVE AGENDA

Councilmember Olson requested adding Item 7.2. Bringing back Item 7.1 from the May 26, 2026, meeting: Authorization to Hire a Part-time Communications Specialist.

Motion by Councilmember Olson, seconded by Councilmember Buscher, to approve the agenda as amended.

Motion carried. Voting Yes: Mayor Heineman, Councilmembers Buscher, Olson, Peters, Riley, Specht, and Stewart. Voting No: None.

3. PRESENTATIONS

3.01 Introduce New City Engineer Hafedh Hlel

Administrative Services Director Lasher introduced the new City Engineer, Hafedh Hlel, to the City Council.

Mayor Heineman welcomed new City Engineer Hlel.

Mr. Hlel expressed his gratitude and excitement about his new role, emphasizing his commitment to improving and maintaining the City's infrastructure.

3.02 Presentation of the 2025 Annual Comprehensive Financial Report by the City's Auditing Firm of LB Carlson

Mayor Heineman introduced Mr. Aaron Nielson from LB Carlson to present the 2025 Annual Comprehensive Financial Report.

Mr. Nielson explained the audit process, including the issuance of an unmodified (clean) opinion, and highlighted the City's compliance with government auditing standards. He reported no instance of noncompliance or material weaknesses for the year ending December 31, 2025. He explained the general fund had favorable operating results, with revenues exceeding budget and expenditures coming in under budget, meeting the fund balance policy goals.

4. CITIZEN INPUT

None.

5. CONSENT AGENDA

Motion by Councilmember Peters, seconded by Councilmember Olson, to approve the following items on the Consent Agenda:

- 5.01: Receive April 2026 Financial Reports – General Fund, EDA, and Enterprise Funds
- 5.02: Receive 2025 Annual Financial Report
- 5.03: Receive Cash and Investments for Period Ending May 31, 2026
- 5.04: Note the Following Boards, Commissions, and Meeting Minutes:
 - Planning Commission – April 23, 2026
 - Environmental Policy Board – April 20, 2026
 - Economic Development Authority – April 9, 2026
 - Park and Rec Commission – April 9, 2026
 - Public Works – April 21, 2026
- 5.05: Approve the Following Meeting Minutes:
 - 1) City Council Work Session dated May 26, 2026
 - 2) City Council Regular Session dated May 26, 2026
- 5.06: Approve Liquor License Renewals
- 5.07: Approve Business License Applications
- 5.08: Adopt Resolution #26-124 Declaring Participation in State Performance Measurement Program
- 5.09: Adopt Resolution #26-135 Approving Final Plat and Development Agreement for Trott Brook Crossing Fourth Addition

- 5:10: Adopt Resolution #26-137 Approving the Assignment of Development Agreements; Roers
- 5:11: Adopt Resolution #26-138 Accepting CenterPoint Energy Community Safety Grant for Police Department Indoor Drone
- 5:12: Adopt Resolution #26-139 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of May 21, 2026, through June 3, 2026
- 5:13: Adopt Resolution #26-140 Accepting Proposal for Andrie Street and 164th Lane Pavement Evaluation

Motion carried. Voting Yes: Mayor Heineman, Councilmembers Buscher, Olson, Peters, Riley, Specht, and Stewart. Voting No: None.

6. PUBLIC HEARING

None.

7. COUNCIL BUSINESS

7.01: Adopt Resolution #26-136 Declaring the City of Ramsey will not fly the State Flag

Community Development Director Hanson explained that on May 26, 2026, the Council approved a motion declaring that the City of Ramsey would not fly the Minnesota state flag. She noted that Minnesota law requires the state flag to be displayed continuously only on the State Capitol grounds. She added that the resolution formalizes the Council's previously approved action and recommended adopting Resolution #26-136, which declares that the City of Ramsey will not fly the State Flag.

Motion by Councilmember Riley, seconded by Councilmember Stewart, to adopt Resolution #26-136, Declaring the City of Ramsey will not fly the State flag.

Councilmember Buscher stated that she did not believe it was necessary to memorialize the Council's decision with a resolution. She noted that the Council had not formally adopted a resolution when it previously decided to fly the former state flag and felt that, having already voted on the matter, the Council could move forward without further action.

Mayor Heineman acknowledged receiving significant feedback from multiple perspectives and noted that the Council had been closely divided on the issue, with a 4–3 vote. He remarked that while the resolution was not his preferred outcome, he believed it represented the fairest compromise and provided a reasonable resolution for all parties.

Councilmember Specht opposed the resolution, arguing that the Council should make a definitive decision rather than avoid the issue. He expressed support for flying the former state flag and expressed concern that leaving the flagpole empty could allow someone else to decide which flag might be flown in the future. He concluded that he would not support the resolution.

Councilmember Buscher agreed with Mayor Heineman that the community remained divided on the flag issue. She expressed hope that not flying the flag would reduce division and allow the community to unify around issues affecting the City of Ramsey.

Mayor Heineman noted that the Council had held an extensive discussion on the topic at its previous meeting and encouraged anyone seeking additional context to review the discussion.

Councilmember Olson acknowledged that the outcome was not his preferred decision but, in the interest of compromise and unity, stated that he believed it was an acceptable resolution and would support it.

Motion carried. Voting Yes: Mayor Heineman, Councilmembers Olson, Peters, Riley, and Stewart. Voting No: Councilmembers Buscher and Specht.

7.02: Authorization to Hire a Part-time Communications Specialist

Councilmember Olson explained that he wanted to provide additional context for members of the public, noting that the prior discussion on the agenda item appeared in the previous meeting's agenda packet. He recalled that the Council's earlier vote resulted in a 4–3 split, with him voting in opposition. After reflecting on the discussion and reviewing the work session minutes, he concluded that his vote had not aligned with his true position on the matter. Olson stated that he brought the item back to allow the Council to correct what he believed was a mistaken decision.

Councilmember Riley asked about the City's communication with the candidate's status.

Administrative Services Director Lasher responded that the candidate remained very interested in the position and, if approved by the Council, was scheduled to begin employment on June 29 under the previously discussed conditions. She added that the candidate was eager to join the City and that the communications coordinator was enthusiastic about receiving additional support for current and ongoing workload demands.

Motion by Councilmember Olson, seconded by Councilmember Buscher, to hire Miss Rachel Lahlum as part-time Communication Specialist, effective on or near June 29, 2026, at \$30.803 per hour, which is step one of the 2026 wage scale.

Councilmember Riley stated that he would continue to vote against the item, noting that he had previously opposed it and that his reasons had already been expressed during the earlier discussion.

Councilmember Buscher stated she would again vote in favor of the item. She emphasized the Council's commitment to transparency and effective communication with residents, and expressed her belief that the position would improve the quality of information shared with the public. Buscher also noted that the Council had reached an agreement on the matter during its budget discussions and that the action was consistent with previous commitments.

Councilmember Olson voiced support for the item, emphasizing the importance of effective communication with residents. Drawing on personal experience, he observed that while a single

employee may be able to manage the workload, doing so often requires significant personal sacrifice and can place undue strain on the organization. He also stressed the value of establishing a succession plan, noting that having another trained and experienced staff member in place would provide continuity and better prepare the City for future transitions.

Councilmember Specht stated that, to remain consistent with his previous position, he would continue to oppose the item. He acknowledged that the City's communications staff member performs well, but did not believe that adding another position was necessary at this time. Specht also referenced earlier discussions about the role's evolution over the years and suggested that maintaining a lean staffing level in this area would help control the City's budget.

Councilmember Buscher commended Councilmember Olson for reflecting on his prior vote and bringing the matter back for reconsideration. She stated that it is important for elected officials to honestly evaluate past decisions and be willing to change course when doing so would better serve residents, especially as the City's population continues to grow.

Mayor Heineman explained that he had supported the position during both the budget process and the previous Council meeting. While acknowledging the need to manage employee headcount carefully, given its financial impact on residents, he emphasized that staff had met the Council-established budget targets and that the position was included in those targets. He stated that it was important to honor those commitments rather than remove approved resources after the targets had been achieved.

Mayor Heineman also noted that resident surveys have consistently identified communication as a significant priority and argued that the additional position would help address that need. He further cited the substantial workload required to ensure the City's hundreds of web pages comply with accessibility requirements, as well as the importance of operational redundancy and succession planning. For those reasons, he concluded that approving the position was justified.

Motion carried. Voting Yes: Mayor Heineman, Councilmembers Buscher, Olson, and Peters. Voting No: Councilmembers Riley, Specht, and Stewart.

8. MAYOR, COUNCIL, AND STAFF INPUT

Community Development Director Hanson announced upcoming meetings and events.

Councilmember Buscher congratulated the City's newly hired city engineer, Hamed Hlel, and welcomed him to the organization. She noted that the City had spent a long time filling the position and praised Mr. Hlel's positive demeanor and the impression he and his family made during the meeting. She emphasized the importance of organizational culture and expressed confidence that Mr. Hlel would make valuable contributions, encouraging him to reach out to Council members if he needed assistance.

Councilmember Specht also welcomed Mr. Hlel to the City and expressed enthusiasm about his joining the staff. He then highlighted several upcoming community events, including Movies in the Park, the Northwest Food Truck Festival at Central Park, and an ice cream social hosted by

Lightbridge Academy, encouraging residents to participate in the various activities taking place in Ramsey.

Mayor Heineman highlighted the progress at the City's waterfront, noting the splash pad, the dock donated by the Minnesota Department of Natural Resources, and the stocked fishing pond. He remarked that the area appeared well used by residents and encouraged anglers to visit and enjoy the fishing opportunities.

Councilmember Riley reminded residents that the fishery is currently catch-and-release only.

Mayor Heineman thanked Councilmember Riley for the clarification and explained that catch-and-release practices are requested as the fish population continues to mature. He also announced that the City Council would reconvene in a work session after the meeting to hear its final case, and invited interested members of the public to watch the proceedings online.

Councilmember Buscher recognized former Mayor Sarah Strommen, now serving as Commissioner of the Minnesota Department of Natural Resources, for supporting Ramsey and for helping secure the community's recreational fishing pier.

Mayor Heineman agreed with the recognition and thanked Councilmember Buscher for the comments.

Councilmember Specht clarified for the record that the structure at the waterfront is a fishing pier rather than a dock, explaining that it is intended for pedestrian access and recreational fishing, not for mooring watercraft.

9. ADJOURNMENT

Motion by Councilmember Riley, seconded by Councilmember Olson, to adjourn the meeting.

Motion carried. Voting Yes: Mayor Heineman, Councilmembers Buscher, Olson, Peters, Riley, Specht, and Stewart. Voting No: None.

The regular meeting of the City Council adjourned at 7:22 p.m.

Respectfully submitted,

Brian S. Hagen
City Administrator

ATTEST:

Katie M. Schmidt
City Clerk

Drafted by Sue Osbeck
TimeSaver Off-Site Secretarial, Inc.

CC Regular Session**Meeting Date:** 06/23/2026**Primary Strategic Plan Initiative:** Create a positive image for residential neighborhoods, business districts and key corridors.**Title**

Approve Business License Applications

Purpose/Background:

The purpose of this case is to obtain City Council approval of business license applications (not including Rental or BRC).

Background: Certain businesses or groups in the City of Ramsey are required to apply for a business license in addition to the Business Registration Certificate (BRC). Other businesses that may require a license, but are not required to have a BRC, may also be included in this approval. Those new license requests and/or renewals are attached for City Council approval.

Notification:

All current business license holders are posted on www.cityoframseymn.gov once approved.

Funding Source:

License fees are collected at time of application.

Recommendation:

Staff recommends approval of business license applications.

OutcomeAction:

Motion to approve the attached business license applications.

Attachments

Business License Applications

Form Review**Inbox**

Sean Sullivan

Brian Hagen

Form Started By: Wendy Schlueter

Final Approval Date: 06/18/2026

Reviewed By

Sean Sullivan

Kathy Schmitz

Date

06/18/2026 02:26 PM

06/18/2026 02:39 PM

Started On: 06/17/2026 11:03 AM

Report Name: License Report - License Types
Council Dates: 6/23/2026 to 6/23/2026
Status: Active, Inactive
License Type(s): Tobacco, Transient
Merchant/Peddler/Solicitor, Special Events, Mobile Food
Unit--Annual

City of Ramsey License Report - License Types

Printed: 6/17/2026

Page: 1

<u>Company</u>	<u>DBA</u>	<u>Complex Name</u>	<u>Applicant</u>	<u>Location</u>	<u>Exp. Date</u>	<u>Council</u> <u>Date</u>	<u>Status</u>
Tobacco							
Kwik Trip, Inc	Kwik Trip	Kwik Trip	Scott P Zietlow	8040 Bunker Lake Blvd NW	12/31/2026	6/23/2026	A
					Tobacco License Count: 1		
Transient Merchant/Peddler/Solicitor							
Victory Tree Service LLC			Christopher Jacob Bratvold		12/31/2026	6/23/2026	A
					Transient Merchant/Peddler/Solicitor License Count: 1		
					Total Licenses: 2		

CC Regular Session**Meeting Date:** 06/23/2026**Primary Strategic Plan Initiative:**

Title:

Adopt Resolution #26-157 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of June 4, 2026 through June 17, 2026.

Purpose/Background:

Adopt Resolution #26-157 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of June 4, 2026 through June 17, 2026.

Recommendation:

Staff Recommends to Adopt Resolution #26-157 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of June 4, 2026 through June 17, 2026.

Outcome/Action:

Motion to Adopt Resolution #26-157 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of June 4, 2026 through June 17, 2026.

Attachments

Bills List 06/23/2026

Resolution 26-157

Form Review**Inbox**

Diana Lund

Brian Hagen

Form Started By: Jennifer Morrison

Final Approval Date: 06/18/2026

Reviewed By

Diana Lund

Brian Hagen

Date

06/17/2026 02:17 PM

06/18/2026 09:43 AM

Started On: 06/17/2026 01:35 PM

RAMSEY CITY COUNCIL MEETING 6.23.2026 BILLS LIST

DISBURSEMENTS TO BE APPROVED THIS MEETING:

DISBURSEMENT TYPE:	SUBMITTED FOR APPROVAL
Prepays 6.4.26 - 6.17.26	\$ 561,498.45
Accounts Payable 6.4.26 - 6.17.26	908,961.45
Payroll 6.3.26	316,217.01
Debt Service	
Pay Estimates- Projects	2,064,420.13

TOTAL SUBMITTED FOR APPROVAL THIS MEETING
(Invoices Available for Reviewal)

\$ 3,851,097.04

DISBURSEMENTS PREVIOUSLY APPROVED AND PAID:

	APPROVED PREVIOUS MTG	2026 Y.T.D.
PREPAIDS	\$ 328,587.82	\$ 8,605,702.57
PREPAID ADJUSTMENTS		
ACCOUNTS PAYABLE INVOICING	177,645.77	5,125,421.28
ACCT PAYABLE INVOICING ADJUSTMENTS		
NET PAYROLL TOTAL	333,896.59	3,316,990.38
CORRECTION TO PAYROLL		
DEBT SERVICE	587,604.38	587,604.38
CORRECTION TO DEBT SERVICE		
PAY ESTIMATE(S) - PROJECTS		2,904,876.91

TOTAL CASH DISBURSEMENTS PREVIOUSLY APPROVED

\$ 1,427,734.56

\$ 20,540,595.52

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Council Check Register by GL

Council Check Register and Summary

6/4/2026 - 6/17/2026

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
122729	6/4/2026		100012 ACE SOLID WASTE INC							
		40,679.58	JUNE RECYCLING		138518	13285670T067 JUN 2026	9604.6489		OTHER CONTRACTED SERVICES	RECYCLING FUND
		900.00	DOC DESTR. SPRING REC. EVENT		138529	13285676T067 JUN 2026	9604.6249		MISCELLANEOUS OPERATING SUPPLY RECYCLING FUND	
		160.68	TRASH/RECYCLE BOTH STATIONS		138530	13290084T067 JUN 2026	0220.6374		REFUSE/RECYCLING	FIRE PROTECTION
		330.45	JUNE RECYCLING		138532	13285677T067 JUN 2026	0194.6374		REFUSE/RECYCLING	GENERAL GOVERNMENT BUILDINGS
		726.91	JUNE RECYCLING		138532	13285677T067 JUN 2026	0452.6374		REFUSE/RECYCLING	PARK & RECREATION
		112.67	JUNE RECYCLING		138532	13285677T067 JUN 2026	0311.6374		REFUSE/RECYCLING	STREET MAINTENANCE
		112.67	JUNE RECYCLING		138532	13285677T067 JUN 2026	9601.6374		REFUSE/RECYCLING	WATER FUND
		112.67	JUNE RECYCLING		138532	13285677T067 JUN 2026	9602.6374		REFUSE/RECYCLING	SEWER FUND
		542.76	JUNE RECYCLING		138532	13285677T067 JUN 2026	9604.6249		MISCELLANEOUS OPERATING SUPPLY RECYCLING FUND	
		112.67	JUNE RECYCLING		138532	13285677T067 JUN 2026	9605.6374		REFUSE/RECYCLING	STORM WATER UTILITY
		<u>43,791.06</u>								
122730	6/4/2026		100297 CENTERPOINT ENERGY							
		288.01	APR 2026 GAS CHARGES		138522	8000014064-2 APR 2026	0211.6373		GAS	POLICE PROTECTION
		567.08	APR 2026 GAS CHARGES		138522	8000014064-2 APR 2026	0452.6373		GAS	PARK & RECREATION
		237.57	APR 2026 GAS CHARGES		138522	8000014064-2 APR 2026	0311.6373		GAS	STREET MAINTENANCE
		81.61	APR 2026 GAS CHARGES		138522	8000014064-2 APR 2026	0220.6373		GAS	FIRE PROTECTION
		237.57	APR 2026 GAS CHARGES		138522	8000014064-2 APR 2026	9601.6373		GAS	WATER FUND
		237.57	APR 2026 GAS CHARGES		138522	8000014064-2 APR 2026	9602.6373		GAS	SEWER FUND
		237.56	APR 2026 GAS CHARGES		138522	8000014064-2 APR 2026	9605.6373		GAS	STORM WATER UTILITY
		<u>1,886.97</u>								
122731	6/4/2026		100116 CONNEXUS ENERGY							

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
122731	6/4/2026		100116 CONNEXUS ENERGY						Continued...	
		16,358.31	ELECTRICITY WATER MAY 2026		138510	759126-303102 MAY 2026	9601.6371		ELECTRIC UTILITIES	WATER FUND
		1,388.91	ELECTRICITY SEWER MAY 2026		138510	759126-303102 MAY 2026	9602.6371		ELECTRIC UTILITIES	SEWER FUND
		74.51	ELECTRICITY STORM MAY 2026		138510	759126-303102 MAY 2026	9605.6371		ELECTRIC UTILITIES	STORM WATER UTILITY
		9,260.40	4/17-5/19/26 ELECTRIC USE		138511	759126-303107 MAY 2026	0194.6371		ELECTRIC UTILITIES	GENERAL GOVERNMENT BUILDINGS
		1,155.99	4/17-5/19/26 ELECTRIC USE		138511	759126-303107 MAY 2026	0220.6371		ELECTRIC UTILITIES	FIRE PROTECTION
		74.13	4/17-5/19/26 ELECTRIC USE		138511	759126-303107 MAY 2026	9230.6249		MISCELLANEOUS OPERATING SUPPLY	ECONOMIC DEVELOPMENT AUTHORITY
		2,842.70	4/17-5/19/26 ELECTRIC USE		138511	759126-303107 MAY 2026	9240.6371		ELECTRIC UTILITIES	PARKING RAMP MAINTENANCE
		11,891.52	4/17-5/19/26 ELECTRIC USE		138512	759126-303101 MAY 2026	9603.6371		ELECTRIC UTILITIES	STREET LIGHTING FUND
		91.80	MAY 2026 SIRENS ELECTRICAL		138513	759126-303095 MAY 2026	0250.6371		ELECTRIC UTILITIES	CIVIL DEFENSE
		2,574.05	MAY 2026 ELECTRICITY		138520	759126-303106 MAY 2026	0452.6371		ELECTRIC UTILITIES	PARK & RECREATION
		174.57	MAY 2026 ELECTRICITY		138520	759126-303106 MAY 2026	0211.6371		ELECTRIC UTILITIES	POLICE PROTECTION
		54.53	MAY 2026 ELECTRICITY		138520	759126-303106 MAY 2026	0220.6371		ELECTRIC UTILITIES	FIRE PROTECTION
		620.03	MAY 2026 ELECTRICITY		138520	759126-303106 MAY 2026	0311.6371		ELECTRIC UTILITIES	STREET MAINTENANCE
		603.53	MAY 2026 ELECTRICITY		138520	759126-303106 MAY 2026	9601.6371		ELECTRIC UTILITIES	WATER FUND
		603.53	MAY 2026 ELECTRICITY		138520	759126-303106 MAY 2026	9602.6371		ELECTRIC UTILITIES	SEWER FUND
		603.53	MAY 2026 ELECTRICITY		138520	759126-303106 MAY 2026	9605.6371		ELECTRIC UTILITIES	STORM WATER UTILITY
		980.85	MAY 2026 TRAFFIC SIGNALS		138521	759126-303100 MAY 2026	0260.6371		ELECTRIC UTILITIES	TRAFFIC ENGINEERING
		49,352.89								
122732	6/4/2026		100167 CORNERSTONE FORD							
		146.24	EARLY PAY DISCOUNT		138528	16491888/1	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		1,462.40	POLICE # 313		138528	16491888/1	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		1,316.16								

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122732	6/4/2026		100167 CORNERSTONE FORD						Continued...	
122733	6/4/2026		115574 HEALTHPARTNERS							
		130,575.50	JUNE 2026 HEALTH PREMIUMS		138516	343218661959	9101.2176		LIFE/HEALTH-EMPLOYEE	GENERAL FUND
		2,198.50	JUNE 2026 HEALTH PREM JB/KH		138516	343218661959	0211.6131		GROUP INSURANCE	POLICE PROTECTION
		1,021.50	JUNE 2026 HEALTH PREM CS		138516	343218661959	0220.6131		GROUP INSURANCE	FIRE PROTECTION
		133,795.50								
122734	6/4/2026		122825 LAFONTAINE, COLLEEN							
		20.00	PICKLEBALL CANCELLED FULL REF.		138531	PICKLEBALL	9101.4347		OTHER CULTURE-RECREATION	GENERAL FUND
						REFUND				
		20.00								
122735	6/4/2026		122820 WINDOW OUTFITTERS INC							
		225.00	PERMIT RA065561 CANCEL		138514	RA065561	9101.4205		BUILDING PERMIT	GENERAL FUND
		1.00	PERMIT RA065561 CANCEL		138514	RA065561	9101.2081		SURCHARGES-PERMIT	GENERAL FUND
		226.00								
122757	6/11/2026		119788 ANOKA CO UNION HERALD ADAMS PUBLISHING							
		20.00	UNIONHERALD LOBBY MAY 31 '26		138658	54544	0130.6452		SUBSCRIPTIONS	ADMINISTRATION
		20.00								
122758	6/11/2026		100948 ANOKA COUNTY LICENSE CENTER							
		3,996.21	#704 REG & PLATES		138647	#702/#704	0452.6550		MOTOR VEHICLES	PARK & RECREATION
						REG/PLATES				
		9,784.34	#702 REG & PLATES		138647	#702/#704	0311.6550		MOTOR VEHICLES	STREET MAINTENANCE
						REG/PLATES				
		13,780.55								
122759	6/11/2026		122844 DERUNGS, ANDREW							
		300.00	DEPOSIT REFUND 5.31.26		138665	ELMCREST DAMAGE	9101.2201		DEPOSITS PAYABLE	GENERAL FUND
						DEP REF				
		300.00								
122760	6/11/2026		122843 EVANS, NAOMI							
		85.00	SPORTS DISCOVERY REFUND		138664	REF SPORTS	9101.4347		OTHER CULTURE-RECREATION	GENERAL FUND
						DISCOVERY				
		85.00								
122761	6/11/2026		122822 FOSS-GORAN TRUSTEE, KRISTIN A							
		35.00	PERMIT RA065697 CANCEL		138652	RA065697	9101.4214		ELECTRICAL INSPECTION PERMIT	GENERAL FUND

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
122761	6/11/2026		122822 FOSS-GORAN TRUSTEE, KRISTIN A						Continued...	
		1.00	PERMIT RA065697 CANCEL		138652	RA065697	9101.2081		SURCHARGES-PERMITS	GENERAL FUND
		36.00								
122762	6/11/2026		119293 MELBO, JANELLE							
		84.96	WATER EFF REBATE 26-J MELBO		138657	060226	9601.6436		WATER EFFICIENCY REBATE PROG	WATER FUND
		84.96								
122763	6/11/2026		122841 OMWOYO, LYDIAH							
		150.00	ACCT 729991 8642 149TH CT		138646	729991	9601.4651		WATER REVENUE	WATER FUND
		150.00								
122764	6/11/2026		112959 PREMIUM WATERS INC							
		34.72	WATER JUGS STATION 1		138653	621331-05-26	0220.6489		OTHER CONTRACTED SERVICES	FIRE PROTECTION
		22.29	WATER JUGS STATION 2		138654	621332-05-26	0220.6489		OTHER CONTRACTED SERVICES	FIRE PROTECTION
		57.01								
122765	6/11/2026		122842 SCHEID, ALISON							
		85.00	SPORTS DISCOVERY REFUND		138663	REF SPORTS DISCOVERY	9101.4347		OTHER CULTURE-RECREATION	GENERAL FUND
		85.00								
122766	6/11/2026		112736 SWANK MOTION PICTURES INC							
		525.00	LICENSE FOR MOVIE IN THE PARK		138666	BO 2802895	0452.6489		OTHER CONTRACTED SERVICES	PARK & RECREATION
		525.00								
122767	6/11/2026		119268 US HOME LLC							
		20.49	ACCT 736952 8524 151ST LANE		138645	736952	9601.4651		WATER REVENUE	WATER FUND
		20.49								
1009649	6/5/2026		100351 NCPERS GROUP LIFE INS							
		352.00	JUNE 2026 LIFE INS PREMIUMS		138517	704800062026	9101.2170		DENTAL/DISABILITY/LIFE	GENERAL FUND
		352.00								
1009650	6/5/2026		119638 O'REILLY AUTO PARTS							
		.30-	EARLY PAY DISCOUNT		138523	6193-249438	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		14.85	WOODCHIPPER #651		138523	6193-249438	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		.76-	EP DISCOUNT TAKEN		138524	6193-249524	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		37.99	STREETS TRK. #648		138524	6193-249524	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		.79-	EARLY PAY DISCOUNT		138525	6193-249533	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		39.30	POLICE #367		138525	6193-249533	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
1009650	6/5/2026		119638 O'REILLY AUTO PARTS						Continued...	
		.14-	EARLY PAY DISCOUNT		138526	6193-249828	0260.6382		MACHINERY & EQUIPMENT REPAIR	TRAFFIC ENGINEERING
		6.99	SPEED TRL FUSES		138526	6193-249828	0260.6382		MACHINERY & EQUIPMENT REPAIR	TRAFFIC ENGINEERING
		.18-	EP DISCOUNT TAKEN		138527	6193-249717	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		8.87	STAFF CROWN VIC #317		138527	6193-249717	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		105.83								
1009651	6/5/2026		111137 WRIGHT HENNEPIN COOPERATIVE ELECTRIC							
		57.95	C/H FIRE ALARM MONITORING		138515	150-1681-6340 JUN 2026	0194.6489		OTHER CONTRACTED SERVICES	GENERAL GOVERNMENT BUILDINGS
		52.95	PW FIRE PANEL MONT/TEST		138519	150-1681-4280 JUN 2026	0311.6489		OTHER CONTRACTED SERVICES	STREET MAINTENANCE
		52.95	FS#2 FIRE PANEL MONIT		138519	150-1681-4280 JUN 2026	0220.6489		OTHER CONTRACTED SERVICES	FIRE PROTECTION
		37.45	7550 SUNWOOD MONITORING		138519	150-1681-4280 JUN 2026	0194.6489		OTHER CONTRACTED SERVICES	GENERAL GOVERNMENT BUILDINGS
		36.90	PW MONITORING		138519	150-1681-4280 JUN 2026	0311.6489		OTHER CONTRACTED SERVICES	STREET MAINTENANCE
		48.95	RAMP FIRE PANEL TEST/MONIT		138519	150-1681-4280 JUN 2026	9240.6315		MISCELLANEOUS PROFESSIONAL SERPARKING RAMP MAINTENANCE	
		4,355.55	WTP ALARM/FIRE MONITORING		138519	150-1681-4280 JUN 2026	9601.6489		OTHER CONTRACTED SERVICES	WATER FUND
		4,642.70								
1009697	6/12/2026		116845 CADY BUSINESS TECHNOLOGIES INC							
		421.15	JUNE PHONE SERVICE		138656	121615	0192.6321		TELEPHONE	DATA PROCESSING
		421.15								
1009698	6/12/2026		116027 ELLIOTT, BRANDON							
		20.00	5.19.26 CHIPOTLE FIREARMS TRAI		138648	FIREARMS TRAIN MEALS	0211.6331		TRAVEL & LODGING	POLICE PROTECTION
		16.54	5.20.26 CULVERS FIREARMS TRAIN		138648	FIREARMS TRAIN MEALS	0211.6331		TRAVEL & LODGING	POLICE PROTECTION
		20.00	5.21.26 FIREHOUSE FIREARMS TRA		138648	FIREARMS TRAIN MEALS	0211.6331		TRAVEL & LODGING	POLICE PROTECTION
		19.02	5.22.26 KWIK TRIP FIREARMS TRA		138648	FIREARMS TRAIN MEALS	0211.6331		TRAVEL & LODGING	POLICE PROTECTION
		14.88	5.27.26 CHIPOTLE EVOC TRAINNG		138648	FIREARMS TRAIN MEALS	0211.6331		TRAVEL & LODGING	POLICE PROTECTION
		90.44								

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1009699	6/12/2026		117439 ENGLAND, JORDAN							
		16.41	6.3.26 DQ FIRST AID TRAINING		138649	FIRST AID	0211.6331		TRAVEL & LODGING	POLICE PROTECTION
			TRAINING MEAL							
		<u>16.41</u>								
1009700	6/12/2026		120169 ERICKSON, CAMERON							
		29.00	4.15.26 WELL 7 CABINET		138650	ON CALL MILEAGE	9601.6334		MILEAGE REIMBURSEMENT	WATER FUND
		29.00	4.18.26 WTP GO-ROUNDS		138650	ON CALL MILEAGE	9601.6334		MILEAGE REIMBURSEMENT	WATER FUND
		29.00	4.19.26 WTP GO-ROUNDS		138650	ON CALL MILEAGE	9601.6334		MILEAGE REIMBURSEMENT	WATER FUND
		29.00	5.3.26 WTP GO-ROUNDS		138650	ON CALL MILEAGE	9601.6334		MILEAGE REIMBURSEMENT	WATER FUND
		29.00	5.3.26 HOUSE SHUT OFF		138650	ON CALL MILEAGE	9601.6334		MILEAGE REIMBURSEMENT	WATER FUND
		29.00	5.27.26 WATER TOWER 1		138650	ON CALL MILEAGE	9601.6334		MILEAGE REIMBURSEMENT	WATER FUND
		29.00	5.31.26 SCADA REBOOT		138650	ON CALL MILEAGE	9601.6334		MILEAGE REIMBURSEMENT	WATER FUND
		<u>203.00</u>								
1009701	6/12/2026		122834 JAREMKO, RACHAEL							
		20.00	5.27.26 NOTARY COMMISSION FEE		138651	NOTARY COMM FEE	0211.6451		MEMBERSHIP DUES	POLICE PROTECTION
		<u>20.00</u>								
1009702	6/12/2026		119638 O'REILLY AUTO PARTS							
		1.21-	EARLY PAY DISCOUNT		138659	6193-250370	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		60.38	PARKS EX-MARK #645		138659	6193-250370	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		.92-	EARLY PAY DISCOUNT		138660	6193-250540	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		46.15	POLICE #340		138660	6193-250540	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		3.71-	EARLY PAY DISCOUNT		138661	6193-250568	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		195.32	PARKS #563		138661	6193-250568	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		10.00-	CORE RETURN		138662	6193-250653	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		<u>286.01</u>								
1009703	6/12/2026		121813 VERIFIED FIRST LLC							
		286.41	PERSONNEL BACKGROUNDING		138655	INV-000622339	0130.6306		PERSONNEL TESTING & RECRUITMT	ADMINISTRATION
		<u>286.41</u>								
92060526	6/5/2026		122049 VOYA INSTITUTIONAL TRUST COMPANY							
		51,670.42			138458	0603268142616	9101.2176		LIFE/HEALTH-EMPLOYEE	GENERAL FUND
		<u>51,670.42</u>								
93060526	6/5/2026		122049 VOYA INSTITUTIONAL TRUST COMPANY							
		15,682.74			138457	0603268142615	9101.2175		DEFERRED COMPENSATION	GENERAL FUND
		<u>15,682.74</u>								

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97065026	6/5/2026		118579 ND CHILD SUPPORT DIVISION						Continued...	
		287.08			138456	0603268142614	9101.2185		GARNISHMENTS/SUPPORT	GENERAL FUND
		287.08								
98060526	6/5/2026		115568 ALERUS FINANCIAL NA							
		12,508.08			138455	0603268142613	9101.2176		LIFE/HEALTH-EMPLOYEE	GENERAL FUND
		12,508.08								
99060526	6/5/2026		107962 TOTAL ADMINISTRATIVE SERV (DO NOT USE)							
		550.00			138454	0603268142612	9101.2176		LIFE/HEALTH-EMPLOYEE	GENERAL FUND
		550.00								
99060926	6/9/2026		107885 DEPARTMENT OF LABOR AND INDUSTRY							
		2,731.19	MAY 2026 SURCHARGE		138564	060926	9101.2081		SURCHARGES-PERMITS	GENERAL FUND
		54.62	MAY 2026 SURCHARGE		138564	060926	9101.4604		SURCHARGES	GENERAL FUND
		2,676.57								
99061526	6/15/2026		108768 COMDATA NETWORK INC							
		33.01	NON-OX GASOLINE		138753	MAY 2026	0311.6223		GASOLINE	STREET MAINTENANCE
						STREETS FUEL				
		75.00	U OF M - MICHAEL B. TRAINING		138754	MAY 2026 TURNER	0311.6335		TRAINING	STREET MAINTENANCE
		202.94	BREEZY POINT - TRAINING LODGIN		138755	MAY 2026	0211.6331		TRAVEL & LODGING	POLICE PROTECTION
						FRANKFURTH				
		375.00	MACIA - TRAINING - WERGIN		138755	MAY 2026	0211.6335		TRAINING	POLICE PROTECTION
						FRANKFURTH				
		369.36	MADDENS - TRAINING LODGING		138755	MAY 2026	0211.6331		TRAVEL & LODGING	POLICE PROTECTION
						FRANKFURTH				
		31.02	COBORNS - CITIZENS ACADEMY		138755	MAY 2026	0280.6331		TRAVEL & LODGING	COMMUNITY ORIENTING POLICING
						FRANKFURTH				
		750.00	MN CRIME PREVENTION - TRAINING		138755	MAY 2026	0211.6335		TRAINING	POLICE PROTECTION
						FRANKFURTH				
		375.00	BCA - DMT TRAINING - SPITZER		138755	MAY 2026	0211.6335		TRAINING	POLICE PROTECTION
						FRANKFURTH				
		75.00	BCA - TRAINING - PIPENHAGEN		138755	MAY 2026	0211.6335		TRAINING	POLICE PROTECTION
						FRANKFURTH				
		100.00	TLO TRANSUNION - ONLINE INVEST		138755	MAY 2026	0211.6315		MISCELLANEOUS PROFESSIONAL SERPOLICE PROTECTION	
						FRANKFURTH				
		565.00	CODE3-ANIMAL TRAINING-MCNALLY		138755	MAY 2026	0211.6335		TRAINING	POLICE PROTECTION
						FRANKFURTH				
		80.00	WHITE RABBIT - TRAINING LUNCH		138756	MAY 2026 BLUML	0211.6331		TRAVEL & LODGING	POLICE PROTECTION
		79.00	MRS TACO - TRAINING LUNCH		138756	MAY 2026 BLUML	0211.6331		TRAVEL & LODGING	POLICE PROTECTION

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
99061526	6/15/2026		108768 COMDATA NETWORK INC						Continued...	
		80.00	MRS TACO - TRAINING LUNCH		138756	MAY 2026 BLUML	0211.6331		TRAVEL & LODGING	POLICE PROTECTION
		80.00	WHITE RABBIT - TRAINING LUNCH		138756	MAY 2026 BLUML	0211.6331		TRAVEL & LODGING	POLICE PROTECTION
		31.92	COBORNS - WATER - PD USE		138757	MAY 2026 BAGNE	0211.6331		TRAVEL & LODGING	POLICE PROTECTION
		148.84	COBORNS - CITIZENS ACADEMY		138758	MAY 2026 CURTIS	0280.6331		TRAVEL & LODGING	COMMUNITY ORIENTING POLICING
		183.31	MN GOVT - DATA BOOKS - PD		138759	MAY 2026	0211.6208		MISCELLANEOUS OFFICE SUPPLIES	POLICE PROTECTION
						TORSETH				
		75.00	MN LE - DATA TRAIN - TORSETH		138759	MAY 2026	0211.6335		TRAINING	POLICE PROTECTION
						TORSETH				
		11.37-	JERSEY MIKES -EASYSAVINGS		138760	MAY 2026	0211.6331		TRAVEL & LODGING	POLICE PROTECTION
						HINNENKAMP				
		1.27-	JERSEY MIKES -EASYSAVINGS		138760	MAY 2026	0211.6331		TRAVEL & LODGING	POLICE PROTECTION
						HINNENKAMP				
		284.17	JERSEY MIKES -SPRING SHOOT		138760	MAY 2026	0211.6331		TRAVEL & LODGING	POLICE PROTECTION
						HINNENKAMP				
		20.04	CHIPOTLE - SWAT TRAINING		138760	MAY 2026	0211.6331		TRAVEL & LODGING	POLICE PROTECTION
						HINNENKAMP				
		140.73	ATS TACTICAL - UNIFORMS		138760	MAY 2026	0211.6231		UNIFORMS & TURN-OUT GEAR	POLICE PROTECTION
						HINNENKAMP				
		400.00	10KLAKES-CONF FOR DAVE &THOMAS		138761	MAY 2026 KNIGHT	0240.6335		TRAINING	PROTECTIVE INSPECTIONS
		64.86	OSHA360- TRAINING FOR FUAD		138761	MAY 2026 KNIGHT	0240.6335	00260240	TRAINING	PROTECTIVE INSPECTIONS
		221.27	FUEL		138762	MAY 2026 FIRE	0220.6223		GASOLINE	FIRE PROTECTION
						FUEL				
		11.98	BILLS-ICE FOR COOLERS		138763	MAY 2026 WINKEL	0220.6249		MISCELLANEOUS OPERATING SUPPLY	FIRE PROTECTION
		23.64	AMZN-BOOK FOR LEADERSHIP GROUP		138764	MAY 2026 HANSON	0191.6335		TRAINING	PLANNING & ZONING
		17.98	BILLS-GAS		138765	MAY 2026 SUFKA	0220.6223		GASOLINE	FIRE PROTECTION
		173.95	COBORNS-CAKE MATT RETIREMENT		138765	MAY 2026 SUFKA	0220.6249		MISCELLANEOUS OPERATING SUPPLY	FIRE PROTECTION
		74.12	ELEY HOSE-STATION PARTS		138765	MAY 2026 SUFKA	0220.6259		BUILDING MAINT/REPAIR SUPPLIES	FIRE PROTECTION
		34.93	COBORNS-ICE/SODA		138766	MAY 2026	9604.6249		MISCELLANEOUS OPERATING SUPPLY	RECYCLING FUND
						ANDERSON				
		1,422.27	ASSOCIATED BAG - POLY BAGS		138766	MAY 2026	9604.6249		MISCELLANEOUS OPERATING SUPPLY	RECYCLING FUND
						ANDERSON				
		389.25-	SP CARDIO EQUIP - TREADMILL		138767	MAY 2026	0211.6207		TRAINING SUPPLIES	POLICE PROTECTION
						DAHLBERG				
		389.25	SP CARDIO EQUIP - TREADMILL		138767	MAY 2026	0211.6207		TRAINING SUPPLIES	POLICE PROTECTION
						DAHLBERG				
		26.93	UPS - PACKAGE MAILED		138767	MAY 2026	0211.6322		POSTAGE	POLICE PROTECTION
						DAHLBERG				
		235.00	ICPCHAPLAINS - TRAINING		138767	MAY 2026	0211.6335		TRAINING	POLICE PROTECTION
						DAHLBERG				

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
99061526	6/15/2026		108768 COMDATA NETWORK INC						Continued...	
		205.43	COBORN- CITIZENS ACADEMY MEAL		138767	MAY 2026	0280.6331		TRAVEL & LODGING	COMMUNITY ORIENTING POLICING
						DAHLBERG				
		55.73	JENSENS FOODS QCTV INTERVIEWS		138768	MAY 2026 LASHER	0130.6306		PERSONNEL TESTING & RECRUITMT	ADMINISTRATION
		108.35	NON OX GAS		138769	MAY 2026 PARKS	0452.6223		GASOLINE	PARK & RECREATION
						FUEL				
		1,816.41	APWA LEADERSHIP ACADEMY		138770	MAY 2026 BLOOD	0452.6335		TRAINING	PARK & RECREATION
		462.38	KITES IN THE SKY -KITE&BITES		138771	MAY 2026 PROULX	0452.6249		MISCELLANEOUS OPERATING SUPPLY	PARK & RECREATION
		875.00	MINI GOLF - KITES&BITES/5K RAC		138771	MAY 2026 PROULX	0452.6489		OTHER CONTRACTED SERVICES	PARK & RECREATION
		136.55	FACEBK - REC ADS		138771	MAY 2026 PROULX	0452.6489		OTHER CONTRACTED SERVICES	PARK & RECREATION
		78.63	FACEBK - HAPPY DAYS ADS		138771	MAY 2026 PROULX	0296.6249		MISCELLANEOUS OPERATING SUPPLY	HAPPY DAYS
		5.19	ECM ANOKA UNION SUBSCRIPTION		138772	MAY 2026	9230.6451		MEMBERSHIP DUES	ECONOMIC DEVELOPMENT AUTHORIT
						SULLIVAN				
		9.37	FACEBK- BIZ EXPO-MARKETING		138772	MAY 2026	9230.6246	00923001	MARKETING & PROMOTIONS	ECONOMIC DEVELOPMENT AUTHORIT
						SULLIVAN				
		395.00	EDAM CONFERENCE REGISTRATION		138772	MAY 2026	9230.6335		TRAINING	ECONOMIC DEVELOPMENT AUTHORIT
						SULLIVAN				
		1,100.00	ANOKA AREA CHAMBER NETWORKING		138772	MAY 2026	9230.6246		MARKETING & PROMOTIONS	ECONOMIC DEVELOPMENT AUTHORIT
						SULLIVAN				
		12,096.67								
99061726	6/17/2026		100219 HOME DEPOT COMMERCIAL ACCT PROGRAM							
		69.97	5.29.26 CARBIDE METAL OMT BL		138752	MONTHLY	0452.6249		MISCELLANEOUS OPERATING SUPPLY	PARK & RECREATION
						PURCHASES				
		1.40-	EARLY PAY DISCOUNT		138752	MONTHLY	0452.6249		MISCELLANEOUS OPERATING SUPPLY	PARK & RECREATION
						PURCHASES				
		79.32	6.10.26 ROUNDUP, FLY RIBBON		138752	MONTHLY	0194.6259		BUILDING MAINT/REPAIR SUPPLIES	GENERAL GOVERNMENT BUILDINGS
						PURCHASES				
		1.59-	EARLY PAY DISCOUNT		138752	MONTHLY	0194.6259		BUILDING MAINT/REPAIR SUPPLIES	GENERAL GOVERNMENT BUILDINGS
						PURCHASES				
		146.30								
99260388	6/5/2026		100301 MN CHILD SUPPORT PAYMENT CNTR							
		278.26			138463	060326814264	9101.2185		GARNISHMENTS/SUPPORT	GENERAL FUND
		543.14			138464	060326814265	9101.2185		GARNISHMENTS/SUPPORT	GENERAL FUND
		821.40								
99537104	6/5/2026		100601 MN DEPT OF REV WH							
		21,582.79			138467	060326814268	9101.2172		STATE WITHHOLDING	GENERAL FUND
		21,582.79								

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99640171	6/5/2026		101306 IRS						Continued...	
		25,676.46			138452	0603268142610	9101.2173		FICA & MEDICARE-EMPLOYEE	GENERAL FUND
		25,676.46			138453	0603268142611	9101.2182		FICA & MEDICARE-EMPLOYER	GENERAL FUND
		44,282.24			138468	060326814269	9101.2171		FEDERAL WITHHOLDING	GENERAL FUND
		<u>95,635.16</u>								
99853011	6/5/2026		100398 PUBLIC EMPLOYEES RETIREMENT ASSN							
		40,293.91			138465	060326814266	9101.2174		PERA-EMPLOYEE	GENERAL FUND
		53,615.75			138466	060326814267	9101.2183		PERA-EMPLOYER	GENERAL FUND
		<u>93,909.66</u>								
99990378	6/5/2026		100223 ICMA RETIREMENT TRUST 457							
		1,975.04			138451	060326814261	9101.2175		DEFERRED COMPENSATION	GENERAL FUND
		<u>1,975.04</u>								
		<u>561,498.45</u>	Grand Total							

Payment Instrument Totals

Checks	245,532.59
EFT Payments	309,541.91
A/P ACH Payment	<u>6,423.95</u>
Total Payments	561,498.45

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Payee	Stub	Document	Due	Invoice	Payment	Discount	Supplier
Number Name / Mailing Address	Message	Ty Number Itm Co	Date	Number	Amount	Taken	Number Name
121664 ANDERSON FAMILY TOOLS LLC		PV 138705 001 00999	6/10/2026	11667	64.49		121664 ANDERSON FAMILY TOOLS LLC
ANDERSON FAMILY TOOLS LLC 18595 145TH ST NW ELK RIVER MN 55330		Summary Total			64.49		
		Payment Amount			64.49		
100052 ANOKA POLICE DEPARTMENT		PV 138582 001 00999	6/4/2026	05 2026	475.00		100052 ANOKA POLICE DEPARTMENT
ANOKA POLICE DEPARTMENT 275 HARRISON STREET ANOKA MN 55303		Summary Total			475.00		
		Payment Amount			475.00		
100058 ANOKA RAMSEY FARM AND GARDEN		PV 138640 001 00999	6/4/2026	06042026	92.00		100058 ANOKA RAMSEY FARM AND GARDEN
ANOKA RAMSEY FARM AND GARDEN 7435 HIGHWAY 10 RAMSEY MN 55303		Summary Total			92.00		
		Payment Amount			92.00		
100063 ASPEN MILLS		PV 138573 001 00999	6/1/2026	376454	200.85		100063 ASPEN MILLS
ASPEN MILLS 8201 C CENTRAL AVE NE		Summary Total			200.85		
		PV 138580 001 00999	5/29/2026	376365	204.85		
SPRING LAKE PARK MN 55432		Summary Total			204.85		
		PV 138635 001 00999	6/8/2026	376798	366.19		
		Summary Total			366.19		

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Number	Payee Name / Mailing Address	Stub Message	Document Ty Number Itm Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Number	Supplier Name
			PV 138636 001 00999	6/8/2026	376814	58.95			
			Summary Total			58.95			
			PV 138677 001 00999	6/9/2026	376934	366.05			
			Summary Total			366.05			
			PV 138707 001 00999	6/10/2026	377031	14.85			
			Summary Total			14.85			
			PV 138831 001 00999	6/11/2026	377115	274.00			
			Summary Total			274.00			
			Payment Amount			1,485.74			
117516	BEST OUTDOOR SERVICES		PV 138643 001 00999	6/1/2026	16057	3,693.74			117516 BEST OUTDOOR SERVICES
	BEST OUTDOOR SERVICES		Summary Total			3,693.74			
	3098 162ND LANE NW								
	ANDOVER MN 55304		Payment Amount			3,693.74			
119937	BLUE ETHOS SPECIALIZED TRAINING LLC		PV 138581 001 00999	6/4/2026	2692	250.00			119937 BLUE ETHOS SPECIALIZED TRAINING LLC
	BLUE ETHOS SPECIALIZED TRAINING LLC		Summary Total			250.00			
	15321 WACO CT NW								
	RAMSEY MN 55303		Payment Amount			250.00			
117280	CENTRA HOMES LLC	ASBUILT ESC REF	PV 138630 001 00999	6/8/2026	RA064425	1,500.00			117280 CENTRA HOMES LLC
		14744 ZEOLITE							

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Payee		Stub	Document			Due	Invoice	Payment	Discount	Supplier		
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount	Taken	Number	Name
	CENTRA HOMES LLC			Summary Total					1,500.00			
	11460 ROBINSON DRIVE NW	ERO/LND REF 14870	PV	138733	001	00999	6/12/2026	A122057	4,500.00			
		WILLEMITE WA										
	COON RAPIDS MN 55433			Summary Total					4,500.00			
		ERO ESC REF 14886	PV	138734	001	00999	6/12/2026	A122058	1,500.00			
		WILLEMITE WA										
				Summary Total					1,500.00			
				Payment Amount					7,500.00			
119134	CINTAS (FIRST AID VENDOR)		PV	138692	001	00999	6/9/2026	5340802705	395.34		119134	CINTAS (FIRST AID VENDOR)
	CINTAS			Summary Total					395.34			
	PO BOX 631025											
	CINCINNATI OH 45263-1025			Payment Amount					395.34			
110483	CITY OF ST PAUL		PV	138689	001	00999	5/27/2026	IN65374	1,630.26		110483	CITY OF ST PAUL
	CITY OF ST PAUL			Summary Total					1,630.26			
	OFFICE OF FINANCIAL SERVICES											
	15 W KELLOGG BLVD SUITE 700											
	ST PAUL MN 55102			Payment Amount					1,630.26			
100112	COMMISSIONER OF TRANSPORTATION	MNDOT Sign Permits City	PV	138629	001	00999	5/19/2026	181616	240.00		100112	COMMISSIONER OF TRANSPORTATION
	COMMISSIONER OF TRANSPORTATION MN DEPT			Summary Total					240.00			
	MS 215 -395 JOHN IRELAND BLVD											

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Payee		Stub	Document			Due	Invoice	Payment	Discount	Supplier		
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount	Taken	Number	Name
ST PAUL MN 55155												
Payment Amount								240.00				
100167	CORNERSTONE FORD	EP DISCOUNT TAKEN	PV	138821	001	00999	6/3/2026	15548981	138.31		100167	CORNERSTONE FORD
Summary Total								138.31				
CORNERSTONE FORD 17219 HIGHWAY 10 NW PO BOX 304 ELK RIVER MN 55330												
Payment Amount								138.31				
112411	COUNTRY SIDE SERVICES OF MN INC		PV	138828	001	00999	6/11/2026	1-111717-01	10,575.65		112411	COUNTRY SIDE SERVICES OF MN INC
Summary Total								10,575.65				
COUNTRY SIDE SERVICES OF MN INC 6228 HIGHWAY 10 NW RAMSEY MN 55303												
Payment Amount								10,575.65				
120919	CREATIVE HOMES	DRVWAY REF 17059 URANIMITE ST	PV	138578	001	00999	6/5/2026	RA064558	2,000.00		120919	CREATIVE HOMES
Summary Total								2,000.00				
CREATIVE HOMES 707 COMMERCE DRIVE STE 410		ERO/LNDSCP REF 7418 171ST LANE	PV	138588	001	00999	6/5/2026	A122292	4,500.00			
Summary Total								4,500.00				
WOODBURY MN 55125		ERO/DRVWY/LNDS 7427 170TH LANE	PV	138589	001	00999	6/5/2026	A122482	6,500.00			
Summary Total								6,500.00				
		ERO ESC REF 7441	PV	138590	001	00999	6/5/2026	A122483	1,500.00			

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Payee	Stub	Document	Due	Invoice	Payment	Discount	Supplier
Number	Name / Mailing Address	Ty Number Itm Co	Date	Number	Amount	Taken	Number Name
	171ST LANE						
		Summary Total			1,500.00		
	ERO/LNDSCP REF 7465	PV 138591 001 00999	6/5/2026	A121681	6,500.00		
	171ST LANE						
		Summary Total			6,500.00		
	ERO/LNDSCP REF 7472	PV 138592 001 00999	6/5/2026	A121463	2,000.00		
	170TH AVE						
		Summary Total			2,000.00		
	ERO/LNDS REF 17059	PV 138609 001 00999	6/5/2026	A122291	4,500.00		
	URANIMITE S						
		Summary Total			4,500.00		
		Payment Amount			27,500.00		
118837 DODGE OF BURNSVILLE, INC		PV 138572 001 00999	5/29/2026	NT19318	48,323.00		118837 DODGE OF BURNSVILLE INC
DODGE OF BURNSVILLE, INC							
12101 HIGHWAY 35W SOUTH		Summary Total			48,323.00		
BURNSVILLE MN 55337							
		Payment Amount			48,323.00		
110561 DUO SAFETY LADDER CORPORATION		PV 138549 001 00999	4/24/2026	500294-000	335.19		110561 DUO SAFETY LADDER CORPORATION
DUO SAFETY LADDER CORPORATION							
P O BOX 497		Summary Total			335.19		
513 W 9TH AVENUE							
OSHKOSH WI 54903-0497		Payment Amount			335.19		

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 Bank Account 999.1010 CASH IN BANK 00002224
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106624	EHLERS	TIF District Creation Trident	PV	138812	001	00999	6/10/2026	106484	610.00		106624	EHLERS
	EHLERS								610.00			
	3001 BROADWAY ST NE STE 320											
	MINNEAPOLIS MN 55413											
									610.00			
									610.00			
118931	ELECTRIC SYSTEMS SOLUTIONS		PV	138708	001	00999	6/11/2026	9290	395.00		118931	ELECTRIC SYSTEMS SOLUTIONS
	ELECTRIC SYSTEMS SOLUTIONS								395.00			
	6021 167TH AVENUE NW											
	RAMSEY MN 55303								395.00			
									395.00			
104267	ELITE SANITATION		PV	138637	001	00999	6/1/2026	32544	655.74		104267	ELITE SANITATION
	ELITE SANITATION								655.74			
	PO BOX 526											
	ELK RIVER MN 55330								655.74			
									655.74			
100733	ELK RIVER WINLECTRIC CO		PV	138644	001	00999	6/3/2026	431634 01	28.92		100733	ELK RIVER WINLECTRIC CO
	ELK RIVER WINLECTRIC CO								28.92			
	12777 MEADOWVALE ROAD		PV	138694	001	00999	6/9/2026	431637 02	84.86			
	SUITE A								84.86			
	ELK RIVER MN 55330								84.86			

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Originator	JMORRISON		
Payment Instrument	Check Payment		
Pay Through Date	6/24/2026		

Payee		Stub	Document			Due	Invoice	Payment	Discount	Supplier	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount	Taken	Number Name
Payment Amount								113.78			
119765	EMERGENCY TECHNICAL DECON		PV	138676	001	00999	5/31/2026	00001411	260.00		119765 EMERGENCY TECHNICAL DECON
Summary Total								260.00			
	EMERGENCY TECHNICAL DECON		PV	138706	001	00999	5/31/2026	00001422	209.50		
Summary Total								209.50			
	EAGAN MN 55122		Payment Amount						469.50		
110760	FIRE SAFETY USA, INC		PV	138550	001	00999	6/3/2026	258990	292.50		110760 FIRE SAFETY USA, INC
Summary Total								292.50			
	FIRE SAFETY USA, INC		PV	138551	001	00999	6/3/2026	258989	450.45		
Summary Total								450.45			
	3253 19TH STREET NW		PV	138552	001	00999	6/3/2026	258980	901.65		
Summary Total								901.65			
	ROCHESTER MN 55901		PV	138553	001	00999	6/3/2026	258984	427.40		
Summary Total								427.40			
			PV	138554	001	00999	6/3/2026	258987	750.00		
Summary Total								750.00			
			PV	138555	001	00999	6/3/2026	258985	777.10		
Summary Total								777.10			
			PV	138667	001	00999	6/9/2026	259304	4,996.50		
Summary Total								4,996.50			
			PV	138668	001	00999	6/9/2026	259331	323.50		
Summary Total								323.50			

Payment Group Control Number 4207
 Bank Account 999.1010 CASH IN BANK 00002224
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..... Payee	Stub	.. Document	Due	Invoice	Payment	Discount	 Supplier
Number Name / Mailing Address	Message	Ty Number Itm Co	Date	Number	Amount	Taken	Number Name
		Payment Amount			8,919.10		
122840 FORMS & SURFACES		PV 138829 001 00999	6/8/2026	0000380146	65,588.00		122840 FORMS & SURFACES
FORMS & SURFACES		Summary Total			65,588.00		
PO BOX 3625							
PITTSBURGH PA 15230-3625							
		Payment Amount			65,588.00		
109910 GREAT NORTHERN		PV 138565 001 00999	6/3/2026	16462	6,900.00		109910 GREAT NORTHERN
LANDSCAPE INC							LANDSCAPE INC
GREAT NORTHERN LANDSCAPE INC		Summary Total			6,900.00		
19720 IGUANA STREET NW							
ELK RIVER MN 55330							
		Payment Amount			6,900.00		
115760 HENRY SCHEIN INC		PV 138618 001 00999	6/2/2026	57740351	108.62		115760 HENRY SCHEIN INC
HENRY SCHEIN INC		Summary Total			108.62		
DEPT CH 10241							
PALATINE IL 60055-0241							
		Payment Amount			108.62		
120359 LANGUAGE LINE SERVICES		PV 138622 001 00999	5/31/2026	11947258	31.93		120359 LANGUAGE LINE
INC							SERVICES INC
LANGUAGE LINE SERVICES INC		Summary Total			31.93		
PO BOX 202564							
DALLAS TX 75320-2564							
		Payment Amount					

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Payee	Stub	Document	Due	Invoice	Payment	Discount	Supplier		
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Name
								31.93	
100256	LANO EQUIPMENT INC		PV	138822	001	00999	6/8/2026	02-1242259	100256 LANO EQUIPMENT INC
	LANO EQUIPMENT INC						Summary Total	273.12	
	6140 HIGHWAY 10 NW							273.12	
	ANOKA MN 55303						Payment Amount	273.12	
100259	LEAGUE OF MN CITIES INS TRUST	Claim #	PV	138563	001	00999	6/4/2026	10483	100259 LEAGUE OF MN CITIES INS TRUST
		CA000000515939							
	LEAGUE OF MN CITIES INS TRUST						Summary Total	6,315.06	
	C/O BERKLEY RISK SERVICES INC							6,315.06	
	P O BOX 581517								
	MINNEAPOLIS MN 55458-1517						Payment Amount	6,315.06	
100259	LEAGUE OF MN CITIES INS TRUST		PV	138616	001	00999	6/1/2026	26338	100259 LEAGUE OF MN CITIES INS TRUST
	LEAGUE OF MN CITIES INS TRUST						Summary Total	182.61	
	C/O BERKLEY RISK SERVICES INC							182.61	
	P O BOX 581517								
	MINNEAPOLIS MN 55458-1517						Payment Amount	182.61	
105991	M K GRAPHICS	Inv #7000	PV	138673	001	00999	6/2/2026	7000	105991 M K GRAPHICS
	M K GRAPHICS						Summary Total	357.50	
	8224 FLORIDA COURT							357.50	

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Payee Number Name / Mailing Address	Stub Message	Document Ty Number Itm Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number Name
CHICAGO IL 60673-3186		Summary Total			221.26		
		PV 138687 001 00999	6/4/2026	49448473	298.96		
		Summary Total			298.96		
		PV 138721 001 00999	5/29/2026	49391304	898.36		
		Summary Total			898.36		
		PV 138722 001 00999	5/28/2026	49378181	1,422.28		
		Summary Total			1,422.28		
		PV 138823 001 00999	6/10/2026	49506564	1,124.06		
		Summary Total			1,124.06		
		Payment Amount			5,437.52		
117588 MEDART INC		PV 138641 001 00999	6/3/2026	545022-00	166.20		117588 MEDART INC
MEDART INC 124 MANUFACTURERS DRIVE ARNOLD MO 63010-4727		Summary Total			166.20		
		Payment Amount			166.20		
118388 MITCHELL 1		PV 138712 001 00999	5/16/2026	M1-01321275	80.00		118388 MITCHELL 1
MITCHELL 1 25029 NETWORK PLACE CHICAGO IL 60673-1250		Summary Total			80.00		
		Payment Amount			80.00		
100328 MN DEPT OF HEALTH WATER	1st qtr water connection fee	PV 138535 001 00999	5/15/2026	05152026	22,294.00		100328 MN DEPT OF HEALTH WATER
MN DEPT OF HEALTH		Summary Total			22,294.00		

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Payee		Stub	Document			Due	Invoice	Payment	Discount	Supplier		
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount	Taken	Number	Name
	DRINKING WATER PROTECTION SECTION P O BOX 64494 ST PAUL MN 55164-0494											
									22,294.00			
119331	MN DEPT OF PUBLIC SAFETY	Inv #929076	PV	138536	001	00999	5/29/2026	00000929076	1,872.48		119331	MN DEPT OF PUBLIC SAFETY
	MN DEPT OF PUBLIC SAFETY FISCAL AND ADMINISTRATIVE SERVICES 445 MINNESOTA STREET, SUITE 126 ST PAUL MN 55101								1,872.48			
									1,872.48			
122849	MP ASPHALT MAINTENANCE LLC	FINAL PAY APP 1 #26-09 CRACK S	PV	138774	001	09101	6/16/2026	26-09 #1 FINAL	143,992.00		122849	MP ASPHALT MAINTENANCE LLC
	MP ASPHALT MAINTENANCE LLC 3315 AETNA AVE NE BUFFALO MN 55313								143,992.00			
									143,992.00			
121461	NEWEGG BUSINESS INC		PV	138800	001	00999	6/11/2026	1306187183	339.96		121461	NEWEGG BUSINESS INC
	NEWEGG BUSINESS INC PO BOX 31001-2895	CUSTOMER 93479826	PD	138802	001	00999	6/24/2026	1306135663	212.76-			
	PASADENA CA 91110-2895								212.76-			
									127.20			
100360	NORTH STAR TOWING INC		PV	138634	001	00999	5/2/2026	104418	388.00		100360	NORTH STAR TOWING

Payee		Stub	Document			Due	Invoice	Payment	Discount	Supplier		
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount	Taken	Number	Name
												INC
	NORTH STAR TOWING INC 833 NORTH STREET ANOKA MN 55303								388.00			
									388.00			
117049	NORTHLAND RECREATION LLC		PV	138833	001	00999	6/10/2026	3881	145,525.00		117049	NORTHLAND RECREATION LLC
	NORTHLAND RECREATION LLC 10085 BRIDGEWATER BAY WOODBURY MN 55129								145,525.00			
									145,525.00			
104920	PRECISION DRIVING CENTER PDCM/SCSU RANGE		PV	138583	001	00999	6/4/2026	337900-12931	535.00		104920	PRECISION DRIVING CENTER PDCM/SCSU RANGE
	PDCM/SCSU RANGE 720 4TH AVENUE SOUTH ST CLOUD MN 56301-4498								535.00			
									535.00			
122724	PURPLE GOATS LLC	Administrative Penalty - 25%	PV	138628	001	00999	6/2/2026	5010	150.00		122724	PURPLE GOATS LLC
	PURPLE GOATS LLC 814 MANOMIN AVE ST PAUL MN 55107								150.00			
									150.00			

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Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Name
117595	QUADIENT LEASING USA INC	Quadient Postage Machine Lease	PV	138732	001	00999	6/10/2026	Q2403536	539.79		117595	QUADIENT LEASING US, INC
	QUADIENT LEASING USA INC DEPT 3682 P O BOX 123682 DALLAS TX 75312-3682								539.79			
									Summary Total			
									539.79			
									Payment Amount			
									539.79			
122629	ROCKET CITY CAR WASH		PV	138561	001	00999	6/1/2026	MDA-15	289.95		122629	ROCKET CITY CAR WAS
	ROCKET CITY CAR WASH 14101 ST FRANCIS BLVD NW								289.95			
									Summary Total			
									289.95			
			PV	138574	001	00999	6/1/2026	MDA-16	159.90			
									159.90			
									Summary Total			
									159.90			
									Payment Amount			
									449.85			
118921	SHRED RIGHT		PV	138570	001	00999	5/21/2026	0072491	54.45		118921	SHRED RIGHT
	SHRED RIGHT 6301 W OLD SHAKOPEE ROAD SUITE A BLOOMINGTON MN 55438								54.45			
									Summary Total			
									54.45			
									Payment Amount			
									54.45			
107564	SPRING LAKE PARK FIRE DEPARTMENT		PV	138805	001	00999	6/4/2026	06042026	225.00		107564	SPRING LAKE PARK FIRE DEPARTMENT
	SPRING LAKE PARK FIRE DEPARTMENT 1710 COUNTY HIGHWAY 10 NE SPRING LAKE PARK MN 55432-2812								225.00			
									Summary Total			
									225.00			

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Payee	Stub	Document	Due	Invoice	Payment	Discount	Supplier
Number	Name / Mailing Address	Ty Number Itm Co	Date	Number	Amount	Taken	Number Name
	COQUINA ST						
		Summary Total			4,500.00		
	ERO/LNDS REF 16740	PV 138735 001 00999	6/12/2026	A122421	4,500.00		
	DOLOMITE ST						
		Summary Total			4,500.00		
	ERO/LND/DRVWY16772	PV 138736 001 00999	6/12/2026	A122380	6,500.00		
	DOLOMITE ST						
		Summary Total			6,500.00		
	ERO ESC REF 16779	PV 138737 001 00999	6/12/2026	A122637	1,500.00		
	DOLOMITE ST						
		Summary Total			1,500.00		
	ERO/LND/DRVW 16780	PV 138738 001 00999	6/12/2026	A122260	6,500.00		
	DOLOMITE ST						
		Summary Total			6,500.00		
	ERO/LNDSC REF 16785	PV 138739 001 00999	6/12/2026	A122286	4,500.00		
	COQUINA ST						
		Summary Total			4,500.00		
	ERO/LNDSC REF 16786	PV 138740 001 00999	6/12/2026	A122285	4,500.00		
	COQUINA ST						
		Summary Total			4,500.00		
	ERO/LND/DRVWY 16793	PV 138741 001 00999	6/12/2026	A122205	6,500.00		
	COQUINA ST						
		Summary Total			6,500.00		
	ERO/LND/DRVWY 16794	PV 138742 001 00999	6/12/2026	A122203	6,500.00		
	COQUINA ST						
		Summary Total			6,500.00		
		Payment Amount			68,000.00		

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Payee		Stub	Document			Due	Invoice	Payment	Discount	Supplier		
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount	Taken	Number	Name
113539	WINSUPPLY TWIN CITIES MN CO.	EP DISCOUNT TAKEN	PV	138533	001	00999	5/28/2026	175160 01	1,038.07		113539	WINSUPPLY TWIN CITIES MN CO.
Summary Total									1,038.07			
	WINSUPPLY TWIN CITIES MN CO.											
	13930 RADIUM STREET NW	EP DISCOUNT TAKEN	PV	138547	001	00999	6/1/2026	175272 01	140.02			
Summary Total									140.02			
	RAMSEY MN 55303											
		EP DISCOUNT TAKEN	PV	138627	001	00999	6/4/2026	175539 01	5.90			
Summary Total									5.90			
Payment Amount									1,183.99			
Total Amount to be Processed									635,371.59			
Total Number of Payments to be Processed									48			

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Payee	Stub	Document	Due	Invoice	Payment	Discount	Supplier
Number Name / Mailing Address	Message	Ty Number Itm Co	Date	Number	Amount	Taken	Number Name
106639 3M		PV 138680 001 00999	6/4/2026	9439659222	946.05		106639 3M
3M		Summary Total			946.05		
P O BOX 844127							
DALLAS TX 75284-4127		Payment Amount			946.05		
117651 ACCESS MECHANICAL INC		PV 138808 001 00999	10/22/2024	022321-4050	2,310.88		117651 ACCESS MECHANICAL INC
ACCESS MECHANICAL INC		Summary Total			2,310.88		
15901 FOX STREET NW		PV 138818 001 00999	10/13/2025	022321-8060	4,482.50		
ANDOVER MN 55304		Summary Total			4,482.50		
		Payment Amount			6,793.38		
111385 ACHIEVE SERVICES INC		PV 138704 001 00999	6/10/2026	41688	241.60		111385 ACHIEVE SERVICES INC
ACHIEVE SERVICES INC		Summary Total			241.60		
1201 89TH AVENUE NE							
BLAINE MN 55434		Payment Amount			241.60		
117343 AMAZON CAPITAL SERVICES INC		PV 138623 001 00999	6/8/2026	1QNC-JLYN-KWPH	62.39		117343 AMAZON CAPITAL SERVICES INC
AMAZON CAPITAL SERVICES INC		Summary Total			62.39		
PO BOX 035184		PV 138624 001 00999	6/8/2026	1TY6-QPYP-KYKF	166.08		
SEATTLE WA 98124-5184		Summary Total			166.08		
		PV 138626 001 00999	6/8/2026	1K6W-YMJM-L4NV	523.20		
		Summary Total			523.20		

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Payee		Stub	Document			Due	Invoice	Payment	Discount	Supplier		
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount	Taken	Number	Name
			PV	138632	001	00999	6/8/2026	1C34-R66L-LCWY	17.00			
				Summary Total					17.00			
	Amazon		PV	138672	001	00999	6/8/2026	1GQ6-KL9F-YFLD	6.87			
				Summary Total					6.87			
			PV	138709	001	00999	6/8/2026	1TY6-QPYP-K4DP	491.76			
				Summary Total					491.76			
				Payment Amount					1,267.30			
109256	AMERICAN ENGINEERING TESTING INC		PV	138809	001	00999	6/11/2026	PJI-089511	1,222.25		109256	AMERICAN ENGINEERING TESTING INC
	AMERICAN ENGINEERING TESTING INC			Summary Total					1,222.25			
	LOCKBOX 170023 PO BOX 1691		PV	138810	001	00999	6/11/2026	PJI-089510	496.50			
	MINNEAPOLIS MN 55480-1691			Summary Total					496.50			
			PV	138811	001	00999	6/11/2026	PJI-089514	1,291.25			
				Summary Total					1,291.25			
			PV	138819	001	00999	6/11/2026	PJI-089512	1,201.25			
				Summary Total					1,201.25			
				Payment Amount					4,211.25			
114881	ANDERSON RACE MANAGEMENT		PV	138835	001	00999	6/1/2026	29000-011-02	1,115.73		114881	ANDERSON RACE MANAGEMENT
	ANDERSON RACE MANAGEMENT			Summary Total					1,115.73			
	4047 CAMBERWELL DRIVE N EAGAN MN 55123			Payment Amount					1,115.73			

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..... Payee	Stub	.. Document	Due	Invoice	Payment	Discount	 Supplier
Number Name / Mailing Address	Message	Ty Number Itm Co	Date	Number	Amount	Taken	Number Name
100043 ANOKA COUNTY PROPERTY RECORDS TAXATION	16-32-25-41-0043	PV 138674 001 00999	6/5/2026	16-32-25-41-0043 26 PTAX	1.23		100043 ANOKA COUNTY PROPERTY RECORDS TAXATION
ANOKA COUNTY PROPERTY RECORDS TAXATION 2100 - 3RD AVENUE ANOKA MN 55303		Summary Total			1.23		
		Payment Amount			1.23		
107587 ANOKA COUNTY TREASURY DEPARTMENT		PV 138820 001 00999	5/15/2026	CINV26-010246	5,719.80		107587 ANOKA COUNTY TREASURY DEPARTMEN
ANOKA COUNTY TREASURY DEPARTMENT 2100 3RD AVE STE 300 ANOKA MN 55303-5029		Summary Total			5,719.80		
		Payment Amount			5,719.80		
107141 APPLIED CONCEPTS INC		PV 138579 001 00999	5/28/2026	478541	5,690.00		107141 APPLIED CONCEPTS INC
APPLIED CONCEPTS INC STALKER RADAR P O BOX 972943 DALLAS TX 75397-2943		Summary Total			5,690.00		
		Payment Amount			5,690.00		
116015 AXON ENTERPRISE INC		PV 138587 001 00999	6/1/2026	INUS449977	1,560.60		116015 AXON ENTERPRISE INC
AXON ENTERPRISE INC DEPT 2018-PO BOX 29661 PHOENIX AZ 85038		Summary Total			1,560.60		

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Payee		Stub	Document				Due	Invoice	Payment	Discount	Supplier	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount	Taken	Number	Name
Payment Amount									1,560.60			
116848	BAYCOM INC		PV	138625	001	00999	5/31/2026	EQUIPINV_060663	425.00		116848	BAYCOM INC
BAYCOM INC			Summary Total						425.00			
PO BOX 88013												
MILWAUKEE WI 53288-8013												
Payment Amount									425.00			
120954	BE FREE BE YOURSELF LLC		PV	138703	001	00999	6/8/2026	18	200.00		120954	BE FREE BE YOURSELF LLC
BE FREE BE YOURSELF LLC			Summary Total						200.00			
2221 180TH AVE NW												
ANDOVER MN 55304												
Payment Amount									200.00			
108513	BLAINE LOCK AND SAFE INC		PV	138834	001	00999	6/8/2026	34931	170.00		108513	BLAINE LOCK AND SAFE INC
BLAINE LOCK AND SAFE INC			Summary Total						170.00			
10136 SUNSET AVENUE												
BLAINE MN 55014												
Payment Amount									170.00			
112663	CAPSTONE HOMES INC	ERO/LNDSCP REF 8649 147TH AVE	PV	138593	001	00999	6/5/2026	A122262	4,500.00		112663	CAPSTONE HOMES INC
CAPSTONE HOMES INC			Summary Total						4,500.00			
14015 SUNFISH LAKE BLVD		ERO/LNDSCP REF 8655	PV	138594	001	00999	6/5/2026	A122280	4,500.00			
SUITE 400		147TH AVE										

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Payee		Stub	Document				Due	Invoice	Payment	Discount	Supplier	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount	Taken	Number	Name
RAMSEY MN 55303				Summary Total					4,500.00			
		ERO/LNDSCP REF 8661 147TH AVE	PV	138595	001	00999	6/5/2026	A122263	4,500.00			
				Summary Total					4,500.00			
		ERO/DRVWY/LNDSC 8702 147TH AVE	PV	138596	001	00999	6/5/2026	A122186	6,500.00			
				Summary Total					6,500.00			
		ERO/DRVWY/LNDSP 8703 147TH AVE	PV	138597	001	00999	6/5/2026	A122264	6,500.00			
				Summary Total					6,500.00			
		ERO/DRVWY/LNDSP 8708 147TH AVE	PV	138598	001	00999	6/5/2026	A122185	6,500.00			
				Summary Total					6,500.00			
		ERO/DRVWY/LNDSP 8709 147TH AVE	PV	138599	001	00999	6/5/2026	A122349	6,500.00			
				Summary Total					6,500.00			
		ERO/DRVWY/LNDSP 8714 147TH AVE	PV	138600	001	00999	6/5/2026	A122348	6,500.00			
				Summary Total					6,500.00			
		ERO ESC REF 8720 147TH AVE	PV	138601	001	00999	6/5/2026	A122347	1,500.00			
				Summary Total					1,500.00			
		ERO/LNDSCP REF 8726 147TH AVE	PV	138603	001	00999	6/5/2026	A122230	4,500.00			
				Summary Total					4,500.00			
		ERO/LNDSCP REF 8732 147TH AVE	PV	138604	001	00999	6/5/2026	A122229	4,500.00			
				Summary Total					4,500.00			
		ERO/LNDSCP REF 8738	PV	138605	001	00999	6/5/2026	A122228	4,500.00			

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Payee		Stub	Document			Due	Invoice	Payment	Discount	Supplier		
Number	Name / Mailing Address	Message	Ty	Number	Item	Co	Date	Number	Amount	Taken	Number	Name
		147TH AVE										
				Summary Total					4,500.00			
		ERO ESC REF 8715	PV	138816	001	00999	6/16/2026	A122591	1,500.00			
		147TH AVE										
				Summary Total					1,500.00			
		ERO ESC REF 8828	PV	138817	001	00999	6/16/2026	A122514	1,500.00			
		147TH AVE										
				Summary Total					1,500.00			
				Payment Amount					64,000.00			
112019	CENTRAL HYDRAULICS INC		PV	138684	001	00999	6/3/2026	00674883	531.83		112019	CENTRAL HYDRAULICS INC
	CENTRAL HYDRAULICS INC			Summary Total					531.83			
	7245 OLD HWY 52		PV	138711	001	00999	6/10/2026	00675265	294.07			
	ST CLOUD MN 56303			Summary Total					294.07			
				Payment Amount					825.90			
117484	CHETS SHOES LLC		PV	138691	001	00999	6/8/2026	LLC70657	200.00		117484	CHETS SHOES LLC
	CHETS SHOES LLC			Summary Total					200.00			
	8355 UNIVERSITY AVENUE		PV	138718	001	00999	5/31/2026	LLC70588	182.74			
	NE											
	SPRING LAKE PARK MN 55432			Summary Total					182.74			
				Payment Amount					382.74			
116197	CINTAS CORPORATION		PV	138558	001	00999	5/29/2026	4270855592	64.35		116197	CINTAS CORPORATION
	CINTAS CORPORATION			Summary Total					64.35			

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..... Payee	Stub	.. Document	Due	Invoice	Payment	Discount	 Supplier
Number Name / Mailing Address	Message	Ty Number Itm Co	Date	Number	Amount	Taken	Number Name
CINTAS LOC #4K		PV 138602 001 00999	6/4/2026	4271482454	48.60		
P O BOX 650838		Summary Total			48.60		
DALLAS TX 75265-0838		PV 138681 001 00999	6/4/2026	4271483027	53.96		
		Summary Total			53.96		
		PV 138824 001 00999	6/11/2026	4272253515	123.69		
		Summary Total			123.69		
		Payment Amount			290.60		
113306 DEFINITIVE TECHNOLOGY SOLUTIONS INC		PV 138566 001 00999	6/2/2026	INV312597	60.50		113306 DEFINITIVE TECHNOLOGY SOLUTIONS INC
DEFINITIVE TECHNOLOGY SOLUTIONS INC		Summary Total			60.50		
9401 JAMES AVENUE SOUTH SUITE 162							
BLOOMINGTON MN 55431-2549		Payment Amount			60.50		
100144 DEHN OIL COMPANY		PV 138683 001 00999	6/3/2026	21256	3,278.10		100144 DEHN OIL COMPANY
DEHN OIL COMPANY		Summary Total			3,278.10		
6735 141ST AVENUE NW		PV 138710 001 00999	6/9/2026	23474	3,239.20		
RAMSEY MN 55303		Summary Total			3,239.20		
		PV 138713 001 00999	5/29/2026	25259652	3,992.00		
		Summary Total			3,992.00		
		PV 138714 001 00999	5/29/2026	25259653	3,242.90		
		Summary Total			3,242.90		
		PV 138723 001 00999	5/29/2026	25259535	162.25		
		Summary Total			162.25		

Payment Group Control Number 4208
 Bank Account 999.1010 CASH IN BANK 00002224
 Version LOGIS004V
 Originator JMORRISON
 Payment Instrument T A/P ACH Payment
 Pay Through Date 6/24/2026

..... Payee	Stub	.. Document	Due	Invoice	Payment	Discount	 Supplier
Number Name / Mailing Address	Message	Ty Number Itm Co	Date	Number	Amount	Taken	Number Name
EMEDIA GROUP		Summary Total			2,247.11		
PO BOX 1808							
GREENVILLE SC 29602							
		Payment Amount			2,247.11		
121955 FORTE		PV 138830 001 00999 6/12/2026 89165968			4,757.33		121955 FORTE
FORTE		Summary Total			4,757.33		
PO BOX 842607							
KANSAS CITY MO 64184-2607							
		Payment Amount			4,757.33		
100200 GOPHER STATE ONE CALL INC		PV 138542 001 00999 5/31/2026 6050703			572.40		100200 GOPHER STATE ONE CALL INC
GOPHER STATE ONE CALL		Summary Total			572.40		
7223 PARKWAY DRIVE SUITE 210							
HANOVER MD 21076-1317							
		Payment Amount			572.40		
122388 H+U CONSTRUCTION	PAY APP 4 #25-58	PV 138773 001 09805 6/16/2026 25-58 #4			646,510.36		122388 H+U CONSTRUCTION
	WTRFRNT PARK						
H+U CONSTRUCTION		Summary Total			646,510.36		
5555 W 78TH ST STE A							
EDINA MN 55439							
		Payment Amount			646,510.36		
100211 HAWKINS INC		PV 138620 001 00999 6/5/2026 7448948			5,817.87		100211 HAWKINS INC
HAWKINS INC		Summary Total			5,817.87		

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number 4208
 Bank Account 999.1010 CASH IN BANK 00002224
 Version LOGIS004V
 Originator JMORRISON
 Payment Instrument T A/P ACH Payment
 Pay Through Date 6/24/2026

Payee Number Name / Mailing Address	Stub Message	Document Ty Number Itm Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number Name
P O BOX 860263 MINNEAPOLIS MN 55486-0263					5,817.87		
		Payment Amount					
112160 HOLIDAY COMPANIES/CIRCLE K STORES INC		PV 138576 001 00999	6/1/2026	046801062600	300.00		112160 HOLIDAY COMPANIES/CIRCLE K STORES INC
HOLIDAY COMPANIES 6000 CLEARWATER DR STE 300 MINNETONKA MN 55343		Summary Total			300.00		
		Payment Amount			300.00		
104027 INK WIZARDS INC INK WIZARDS INC 9958 HIGHWAY 10 NW ELK RIVER MN 55330		PV 138557 001 00999	6/1/2026	13365	718.00		104027 INK WIZARDS INC
		Summary Total			718.00		
		Payment Amount			718.00		
112475 INNOVATIVE OFFICE SOLUTIONS INNOVATIVE OFFICE SOLUTIONS LOCKBOX 131434 P O BOX 1414 MINNEAPOLIS MN 55480-1414		PV 138544 001 00999	6/3/2026	IN5133589	163.05		112475 INNOVATIVE OFFICE SOLUTIONS
		Summary Total			163.05		
		PV 138617 001 00999	6/5/2026	IN5135255	8.27		
		Summary Total			8.27		
		Payment Amount			171.32		
116383 INTELLIGENCE NEXUS LLC		PV 138725 001 00999	6/8/2026	FA2605-0023	330.00		116383 INTELLIGENCE NEXUS

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number 4208
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 Payment Instrument T A/P ACH Payment
 Pay Through Date 6/24/2026

..... Payee	Stub	.. Document	Due	Invoice	Payment	Discount	 Supplier
Number Name / Mailing Address	Message	Ty Number Itm Co	Date	Number	Amount	Taken	Number Name
							LLC
INTELLIGENCE NEXUS LLC		Summary Total			330.00		
PO BOX 490352							
BLAINE MN 55449		Payment Amount			330.00		
100258 LEAGUE OF MINNESOTA		PV 138543 001 00999 5/29/2026 451879			15.00		100258 LEAGUE OF MINNESOTA
CITIES							CITIES
LEAGUE OF MN CITIES		Summary Total			15.00		
FINANCE DEPT		PV 138633 001 00999 5/15/2026 451351			15.00		
145 UNIVERSITY AVE WEST		Summary Total			15.00		
ST PAUL MN 55103-2044		Payment Amount			30.00		
100266 LOGIS		PV 138796 001 00999 6/12/2026 154089			200.00		100266 LOGIS
LOCAL GOVERNMENT INFORMATION SYSTEMS ASS		Summary Total			200.00		
5750 DULUTH STREET		PV 138797 001 00999 6/12/2026 154136			471.90		
GOLDEN VALLEY MN 55422-4036		Summary Total			471.90		
		PV 138798 001 00999 6/12/2026 154055			71.00		
		Summary Total			71.00		
		PV 138799 001 00999 6/12/2026 154172			4,637.00		
		Summary Total			4,637.00		
		Payment Amount			5,379.90		
122835 LOLL DESIGNS		PV 138832 001 00999 6/8/2026 200000006451			35,554.40		122835 LOLL DESIGNS
LOLL DESIGNS		Summary Total			35,554.40		

Payee						Stub	Document			Due	Invoice	Payment	Discount	Supplier	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount	Taken	Number	Name			
	DEPT 78073 PO BOX 78000 DETROIT MI 48278														
									35,554.40						
113658	MARCO TECHNOLOGIES LLC		PV	138568	001	00999	6/3/2026	INV15321088	3,375.00		113658	MARCO TECHNOLOGIES LLC			
	MARCO 4510 HEATHERWOOD RD ST CLOUD MN 56301								3,375.00						
									3,375.00						
106616	MARTIN MCALLISTER, INC		PV	138545	001	00999	5/31/2026	17534	6,050.00		106616	MARTIN MCALLISTER, INC			
	MARTIN MCALLISTER, INC 7650 EDINBOROUGH WAY #550 EDINA MN 55435								6,050.00						
									6,050.00						
121127	MASTERS TELECOM LLC		PV	138631	001	00999	6/5/2026	83158	65.61		121127	MASTERS TELECOM LLC			
	MASTERS TELECOM LLC 1225 NW 17TH AVE STE 101 DELRAY BEACH FL 33445								65.61						
									65.61						
100283	MENARDS COON RAPIDS		PV	138556	001	00999	6/2/2026	66007	54.16		100283	MENARDS COON RAPIDS			
	MENARDS COON RAPIDS 3045 MAIN STREET								54.16						

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number 4208
 Bank Account 999.1010 CASH IN BANK 00002224
 Version LOGIS004V
 Originator JMORRISON
 Payment Instrument T A/P ACH Payment
 Pay Through Date 6/24/2026

..... Payee	Stub	.. Document	Due	Invoice	Payment	Discount	 Supplier
Number Name / Mailing Address	Message	Ty Number Itm Co	Date	Number	Amount	Taken	Number Name
COON RAPIDS MN 55448							
					54.16		
100284 MENARDS ELK RIVER		PV 138539 001 00999	5/27/2026	37684	41.38		100284 MENARDS ELK RIVER
MENARDS ELK RIVER		Summary Total			41.38		
19521 EVANS STREET NW		PV 138540 001 00999	5/29/2026	37824	102.43		
ELK RIVER MN 55330-1077		Summary Total			102.43		
		PV 138619 001 00999	6/1/2026	38002	236.76		
		Summary Total			236.76		
		PV 138638 001 00999	6/3/2026	38109	38.01		
		Summary Total			38.01		
		PV 138639 001 00999	6/5/2026	38233	282.87		
		Summary Total			282.87		
		PV 138642 001 00999	5/28/2026	37774	972.37		
		Summary Total			972.37		
ACCOUNT 31250289		PV 138803 001 00999	4/22/2026	35543	179.07		
		Summary Total			179.07		
		Payment Amount			1,852.89		
100285 MET COUNCIL	Inv #1206399	PV 138562 001 00999	6/4/2026	0001208399	116,554.78		100285 MET COUNCIL
ENVIRONMENTAL SRV							ENVIRONMENTAL SRV
MET COUNCIL ENVIRONMENTAL SRV		Summary Total			116,554.78		
P O BOX 856513							
MINNEAPOLIS MN 55485-6513		Payment Amount			116,554.78		

Payment Group Control Number	4208		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JMORRISON		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	6/24/2026		

Payee		Stub	Document			Due	Invoice	Payment	Discount	Supplier		
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount	Taken	Number	Name
108208	METRO PRODUCTS LLC		PV	138686	001	00999	6/3/2026	192158	6.90		108208	METRO PRODUCTS LLC
	METRO PRODUCTS LLC			Summary Total					6.90			
	7401 CENTRAL AVENUE NE		PV	138717	001	00999	5/28/2026	192037	168.73			
	FRIDLEY MN 55432			Summary Total					168.73			
			PV	138826	001	00999	6/11/2026	192261	270.01			
				Summary Total					270.01			
				Payment Amount					445.64			
100341	MTI DISTRIBUTING INC		PV	138825	001	00999	6/11/2026	1524236-00	277.70		100341	MTI DISTRIBUTING INC
	MTI DISTRIBUTING INC			Summary Total					277.70			
	SDS 12-1900											
	P O BOX 86											
	MINNEAPOLIS MN 55486-1900			Payment Amount					277.70			
100345	NAPA AUTO PARTS ELK RIVER		PV	138730	001	00999	6/10/2026	344900	28.86		100345	NAPA AUTO PARTS ELK RIVER
	NAPA AUTO PARTS ELK RIVER			Summary Total					28.86			
	17137 YALE STREET NW											
	ELK RIVER MN 55330			Payment Amount					28.86			
101234	NORTH VALLEY INC	PAY APP 1 #26-04	PV	138775	001	09435	6/16/2026	26-04 #1	323,245.14		101234	NORTH VALLEY INC
	NORTH VALLEY INC	CNTRYSIDE EST										
		PAY APP 1 #26-04	PV	138775	002	09435	6/16/2026	26-04 #1	64,895.01			
		CNTRYSIDE EST										
	20015 IGUANA STREET NW #100			Summary Total					388,140.15			

Payment Group Control Number 4208
 Bank Account 999.1010 CASH IN BANK 00002224
 Version LOGIS004V
 Originator JMORRISON
 Payment Instrument T A/P ACH Payment
 Pay Through Date 6/24/2026

..... Payee	Stub	.. Document	Due	Invoice	Payment	Discount	 Supplier
Number Name / Mailing Address	Message	Ty Number Itm Co	Date	Number	Amount	Taken	Number Name
NOWTHEN MN 55330	PAY APP 1 #26-05 FLINTWOOD HIL	PV 138776 001 09435	6/16/2026	26-05 #1	172,237.92		
	PAY APP 1 #26-05 FLINTWOOD HIL	PV 138776 002 09435	6/16/2026	26-05 #1	9,024.17		
		Summary Total			181,262.09		
	PAY APP 1 #26-01 BUNKER LAKE	PV 138795 001 09402	6/17/2026	26-01 #1	226,671.48		
	PAY APP 1 #26-01 BUNKER LAKE	PV 138795 002 09402	6/17/2026	26-01 #1	394,528.70		
	PAY APP 1 #26-01 BUNKER LAKE	PV 138795 003 09402	6/17/2026	26-01 #1	30,671.80		
	PAY APP 1 #26-01 BUNKER LAKE	PV 138795 004 09402	6/17/2026	26-01 #1	52,643.55		
		Summary Total			704,515.53		
		Payment Amount			1,273,917.77		
100363 NORTHERN SANITARY SUPPLY CO (NORSAN)		PV 138701 001 00999	6/8/2026	101601	378.27		100363 NORTHERN SANITARY SUPPLY CO (NORSAN)
NORTHERN SANITARY SUPPLY CO 341 COON RAPIDS BLVD NW		Summary Total			378.27		
		PV 138806 001 00999	6/12/2026	101650	227.64		
COON RAPIDS MN 55433		Summary Total			227.64		
		Payment Amount			605.91		
115071 NORTHLAND OCCUPATIONAL HEALTH		PV 138559 001 00999	6/2/2026	2578768	55.00		115071 NORTHLAND OCCUPATIONAL HEALTH
NORTHLAND OCCUPATIONAL HEALTH 7533 SUNWOOD DRIVE NW SUITE 212		Summary Total			55.00		
		PV 138560 001 00999	6/2/2026	2578762	110.00		

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number 4208
Bank Account 999,1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JMORRISON
Payment Instrument T A/P ACH Payment
Pay Through Date 6/24/2026

Payee	Stub	Document	Due	Invoice	Payment	Discount	Supplier		
Number	Name / Mailing Address	Message	Ty	Number	Item	Co	Date	Number	Name
RAMSEY MN 55303									

Payment Group Control Number	4208		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JMORRISON		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	6/24/2026		

Payee		Stub	Document			Due	Invoice	Payment	Discount	Supplier		
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount	Taken	Number	Name
100431	SAFETY KLEEN CORPORATION		PV	138688	001	00999	5/27/2026	99840390	450.89		100431	SAFETY KLEEN CORPORATION
	SAFETY KLEEN CORPORATION			Summary Total					450.89			
	PO BOX 975201		PV	138724	001	00999	6/3/2026	R003679850	110.97			
	DALLAS TX 75397-5201			Summary Total					110.97			
				Payment Amount					561.86			
122662	SAXON FLEET SERVICES		PV	138715	001	00999	4/29/2026	F260168-1	57,463.00		122662	SAXON FLEET SERVICE
	SAXON FLEET SERVICES			Summary Total					57,463.00			
	7571 9TH STREET NORTH			Payment Amount					57,463.00			
	OAKDALE MN 55128											
107711	SCHINDLER ELEVATOR		PV	138546	001	00999	6/1/2026	4607479200	1,892.38		107711	SCHINDLER ELEVATOR
	SCHINDLER ELEVATOR			Summary Total					1,892.38			
	P O BOX 93050			Payment Amount					1,892.38			
	CHICAGO IL 60673-3050											
119121	SLOTH INSPECTIONS INC		PV	138537	001	00999	5/31/2026	05312026	5,219.10		119121	SLOTH INSPECTIONS INC
	SLOTH INSPECTIONS INC			Summary Total					5,219.10			
	2089 175TH LANE NW			Payment Amount					5,219.10			
	ANDOVER MN 55304											

Payment Group Control Number 4208
 Bank Account 999.1010 CASH IN BANK 00002224
 Version LOGIS004V
 Originator JMORRISON
 Payment Instrument T A/P ACH Payment
 Pay Through Date 6/24/2026

..... Payee	Stub	.. Document	Due	Invoice	Payment	Discount	 Supplier
Number Name / Mailing Address	Message	Ty Number Itm Co	Date	Number	Amount	Taken	Number Name
108703 STERLING TROPHY		PV 138801 001 00999	5/28/2026	37016	60.00		108703 STERLING TROPHY
STERLING TROPHY		Summary Total			60.00		
3824 7TH AVENUE							
ANOKA MN 55303		Payment Amount			60.00		
100485 TIMESAVER OFF SITE		PV 138814 001 00999	6/12/2026	32495	344.00		100485 TIMESAVER OFF SITE
SECRETARIAL INC							SECRETARIAL INC
TIMESAVER OFF SITE SECRETARIAL INC		Summary Total			344.00		
21021 KAROLINE COURT N		PV 138815 001 00999	6/12/2026	32540	256.51		
FOREST LAKE MN 55025		Summary Total			256.51		
		Payment Amount			600.51		
112688 TITAN MACHINERY		PV 138682 001 00999	6/4/2026	PS1229718-1	372.86		112688 TITAN MACHINERY
TITAN MACHINERY		Summary Total			372.86		
14375 JAMES ROAD							
ROGERS MN 55374		Payment Amount			372.86		
112024 TOWMASTER		PV 138671 001 00999	6/3/2026	90007848	30,755.00		112024 TOWMASTER
TOWMASTER		Summary Total			30,755.00		
61381 US HWY 12							
LITCHFIELD MN 55355		Payment Amount			30,755.00		

Payment Group Control Number	4208		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JMORRISON		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	6/24/2026		

Payee		Stub	Document			Due	Invoice	Payment	Discount	Supplier		
Number	Name / Mailing Address	Message	Ty	Number	Item	Co	Date	Number	Amount	Taken	Number	Name
106990	USABBLUEBOOK		PV	138693	001	00999	6/9/2026	INV01070500	179.90		106990	USABBLUEBOOK
	USA BLUE BOOK								179.90			
	PO BOX 9004											
	GURNEE IL 60031-9004											
									179.90			
112721	W W GOETSCH ASSOCIATES INC		PV	138541	001	00999	5/28/2026	116549	990.00		112721	W W GOETSCH ASSOCIATES INC
	W W GOETSCH ASSOCIATES INC								990.00			
	5250 WEST 74TH STREET SUITE 24											
	MINNEAPOLIS MN 55439-2226								990.00			
									990.00			
106351	WATER LABORATORIES, INC		PV	138621	001	00999	6/6/2026	10964	380.00		106351	WATER LABORATORIES INC
	WATER LABORATORIES, INC								380.00			
	333 EAST MAIN STREET											
	PO BOX 388											
	ELK RIVER MN 55330								380.00			
									380.00			
120655	YALE MECHANICAL		PV	138720	001	00999	5/31/2026	283505	878.00		120655	YALE MECHANICAL
	YALE MECHANICAL								878.00			
	220 WEST 81ST STREET											
	BLOOMINGTON MN 55420											
									878.00			

Payment Group Control Number 4208
 Bank Account 999.1010 CASH IN BANK 00002224
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 Payment Instrument T A/P ACH Payment
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..... Payee	Stub	.. Document	Due	Invoice	Payment	Discount	 Supplier
Number Name / Mailing Address	Message	Ty Number Itm Co	Date	Number	Amount	Taken	Number Name
100543 ZIEGLER INC		PV 138719 001 00999	5/29/2026	IN002434443	83.54		100543 ZIEGLER INC
ZIEGLER INC		Summary Total			83.54		
SDS 12-0436							
PO BOX 86							
MINNEAPOLIS MN 55486-0436							
		Payment Amount			83.54		
		Total Amount to be Processed			2,338,009.99		
		Total Number of Payments to be Processed			65		

Checks - 635,371.59
 ACH - 2,338,009.99

Total A/P - 2,973,381.58

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #26-157

RESOLUTION APPROVING CASH DISBURSEMENTS MADE AND AUTHORIZING PAYMENT OF ACCOUNTS PAYABLE INVOICING RECEIVED DURING THE PERIOD OF JUNE 4, 2026 THROUGH JUNE 17, 2026

WHEREAS, the City of Ramsey Finance Department has made cash disbursements and received accounts payable invoicing during the period of June 4, 2026 through June 17, 2026 in the amount of \$3,851,097.04 and

WHEREAS, the City Council of the City of Ramsey is required to authorize payment for all disbursement transactions.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the Ramsey City Council hereby approves the cash disbursements made and authorizes payment of the accounts payable invoices as detailed in the attached Bills List for the period June 4, 2026 through June 17, 2026 in the amount of \$3,851,097.04.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

Mayor Heineman
Councilmember
Councilmember
Councilmember
Councilmember
Councilmember
Councilmember

and the following voted against the same:

None

and the following abstained:

None

and the following were absent:

None

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 23rd day of June, 2026.

Mayor

ATTEST:

City Clerk

CC Regular Session

Meeting Date: 06/23/2026

Primary Strategic Plan Initiative: Not Applicable

Title:

Adopt Resolution #26-115 Approving Partial Payment to North Valley, Inc. for Improvement Project #26-01, MSA Bunker Lake Boulevard Reconstruction.

Purpose/Background:

Resolution and Pay Request Attached.

Recommendation:

The Senior Engineering Technician has inspected the completed work and recommends partial payment to North Valley, Inc. for improvement project #26-01, MSA Bunker Lake Boulevard, in the amount of \$704,515.53.

Outcome/Action:

Motion to adopt resolution #26-115 approving partial payment to North Valley, Inc. for improvement project #26-01, MSA Bunker Lake Boulevard, in the amount of \$704,515.53.

Attachments

Pay Resolution #26-115

Pay Request

Form Review

Inbox

Brian Hagen

Form Started By: Stacie Damjanovich

Final Approval Date: 06/18/2026

Reviewed By

Brian Hagen

Date

06/18/2026 09:19 AM

Started On: 06/10/2026 12:50 PM

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #26-115

RESOLUTION APPROVING PARTIAL PAYMENT No. 1 TO NORTH VALLEY, INC. FOR MSA BUNKER LAKE BOULEVARD RECONSTRUCTION, IMPROVEMENT PROJECT #26-01

WHEREAS, the City of Ramsey proposes to reconstruct Bunker Lake Boulevard between Armstrong Boulevard and 600 feet west of Jackal Street in 2026 as identified within the 2026-2035 10-Year Capital Improvement Program: and

WHEREAS, pursuant to Resolution #25-081, adopted April 22, 2025, the Ramsey City Council accepted a proposal from Bolton & Menk, Inc. to prepare final plans and specifications for MSA Bunker Lake Boulevard Reconstruction, Improvement Project #26-01 for the not-to-exceed amount of \$118,347.00; and

WHEREAS, pursuant to Ramsey City Council Resolution #26-008, adopted on January 13, 2026, the City Council approved final plans and specifications as prepared by Bolton & Menk, Inc. and authorized advertisement for bids for the same improvements; and

WHEREAS, proposals were received for Construction Related Services from Bolton & Menk for said improvements in the amount of \$34,091.00; and

WHEREAS, pursuant to Ramsey City Council Resolution #26-050, adopted February 24, 2026, a contract was awarded to North Valley, Inc. of Nowthen, Minnesota, in the amount of \$1,066,382.87 for said improvements; and

WHEREAS, as of June 23, 2026 \$0.00 has been paid to date; and

WHEREAS, the Senior Engineering Technician has inspected the completed work and recommends partial payment No. 1 to North Valley, Inc. of Nowthen, Minnesota, for improvement project #26-01, MSA Bunker Lake Boulevard, in the amount of \$704,515.53.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

- 1) The City Council hereby authorizes partial payment No. 1 to North Valley, Inc. of Nowthen, Minnesota for Improvement Project #26-01, MSA Bunker Lake Boulevard in the amount of \$704,515.53.
- 2) The City Council hereby authorizes the Mayor and City Administrator to sign the release form for this payment.
- 3) The total amount of this payment is not included in resolutions approving payment of bills for the date of June 23, 2026.

4) The City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 23rd day of June, 2026.

Mayor

ATTEST:

City Clerk

Contractor's Application for Payment

Owner:	City of Ramsey	Owner's Project No.:	26-01
Engineer:	Bolton & Menk, Inc.	Engineer's Project No.:	25X.138779,26X.142868
Contractor:	North Valley, Inc.	Agency's Project No.:	SAP 199-121-003
Project:	2026 Bunker Lake Boulevard Reconstruction		
Contract:			
Application No.:	1	Application Date:	6/5/2026
Application Period:	From 5/1/2026	to	6/1/2026

1. Original Contract Price	\$	1,066,382.87
2. Net change by Change Orders	\$	-
3. Current Contract Price (Line 1 + Line 2)	\$	1,066,382.87
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$	741,595.30
5. Retainage		
a. 5% X \$ 741,595.30 Work Completed	\$	37,079.77
b. X \$ - Stored Materials	\$	-
c. Total Retainage (Line 5.a + Line 5.b)	\$	37,079.77
6. Amount eligible to date (Line 4 - Line 5.c)	\$	704,515.53
7. Less previous payments		
8. Amount due this application	\$	704,515.53
9. Balance to finish, including retainage (Line 3 - Line 4)	\$	324,787.57

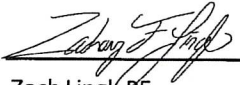
Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

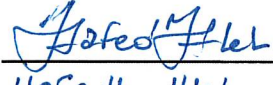
- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor:	North Valley, Inc.		
Signature:		Date:	6/8/26
Name:	MATT ECHOLS	Title:	P.M.

Recommended by Engineer

By:	
Name:	Zach Lingl, PE
Title:	Principal
Date:	6/5/2026

Approved by Owner

By:	
Name:	Hafeed Hlel
Title:	City Engineer
Date:	6/15/2026

Progress Estimate - Unit Price Work

Owner:	City of Ramsey	Contractor's Application for Payment
Engineer:	Bolton & Menk, Inc.	Owner's Project No.: 26-01
Contractor:	North Valley, Inc.	Engineer's Project No.: 25X.138779,26X.142868
Project:	2026 Bunker Lake Boulevard Reconstruction	Contractor's Project No.:
Contract:		Agency's Project No.: SAP 199-121-003

Application No.:		1		Application Period: From		05/01/26		to		06/01/26		Application Date:		06/05/26	
A	B	C	D	E	F	F1	F2	G	H	I	J	K	L		
Bid Item No.	Description	Contract Information				Previous Estimate		Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)		
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)						
		Original Contract													
1	MOBILIZATION	1.00	LUMP SUM	67,816.36	67,816.36			0.75	50,862.27		50,862.27	75%	16,954.09		
2	CLEARING	2.00	ACRE	1,086.79	2,173.58			2.00	2,173.58		2,173.58	100%	-		
3	GRUBBING	2.00	ACRE	1,086.79	2,173.58			2.00	2,173.58		2,173.58	100%	-		
4	PAVEMENT MARKING REMOVAL	160.00	LIN FT	0.87	139.20			-	-		-		139.20		
5	PAVEMENT MARKING REMOVAL	48.00	SQ FT	3.26	156.48			-	-		-		156.48		
6	REMOVE PIPE APRON	11.00	EACH	163.02	1,793.22			7.00	1,141.14		1,141.14	64%	652.08		
7	REMOVE HYDRANT	4.00	EACH	326.04	1,304.16			4.00	1,304.16		1,304.16	100%	-		
8	REMOVE GATE VALVE & BOX	4.00	EACH	711.85	2,847.40			4.00	2,847.40		2,847.40	100%	-		
9	SALVAGE CASTING (SANITARY)	9.00	EACH	175.20	1,576.80			9.00	1,576.80		1,576.80	100%	-		
10	REMOVE DRAINAGE STRUCTURE	3.00	EACH	603.17	1,809.51			2.00	1,206.34		1,206.34	67%	603.17		
11	REMOVE MARKER (UTILITY)	4.00	EACH	81.51	326.04			4.00	326.04		326.04	100%	-		
12	REMOVE HANDHOLE	1.00	EACH	608.60	608.60			1.00	608.60		608.60	100%	-		
13	SALVAGE PIPE APRON	1.00	EACH	271.70	271.70			1.00	271.70		271.70	100%	-		
14	REMOVE SEWER PIPE (STORM)	450.00	LIN FT	13.04	5,868.00			275.00	3,586.00		3,586.00	61%	2,282.00		
15	REMOVE WATER MAIN	125.00	LIN FT	6.52	815.00			95.00	619.40		619.40	76%	195.60		
16	REMOVE CURB AND GUTTER	1,115.00	LIN FT	6.15	6,857.25			998.00	6,137.70		6,137.70	90%	719.55		
17	REMOVE CONDUIT SYSTEM	240.00	LIN FT	1.09	261.60			240.00	261.60		261.60	100%	-		
18	REMOVE CONCRETE WALK	330.00	SQ YD	11.64	3,841.20			278.00	3,235.92		3,235.92	84%	605.28		
19	REMOVE BITUMINOUS PAVEMENT	100.00	SQ YD	6.54	654.00			97.00	634.38		634.38	97%	19.62		
20	SALVAGE RANDOM RIPRAP	12.00	CU YD	48.91	586.92			12.00	586.92		586.92	100%	-		
21	EXCAVATION - COMMON	5,455.00	CU YD	15.80	86,189.00			5,455.00	86,189.00		86,189.00	100%	-		
22	COMMON EMBANKMENT	3,250.00	CU YD	14.84	48,230.00			3,250.00	48,230.00		48,230.00	100%	-		
23	EXCAVATION - SUBGRADE	100.00	CU YD	48.91	4,891.00			-	-		-		4,891.00		
24	STABILIZING AGGREGATE (CV)	100.00	CU YD	13.86	1,386.00			-	-		-		1,386.00		
25	DEWATERING	1.00	LUMP SUM	16,301.79	16,301.79			1.00	16,301.79		16,301.79	100%	-		
26	HAUL AND STOCKPILE BITUMINOUS MATERIAL	950.00	CU YD	10.35	9,832.50			1,314.00	13,599.90		13,599.90	138%	(3,767.40)		
27	STREET SWEEPER (WITH PICKUP BROOM)	80.00	HOUR	54.34	4,347.20			9.00	489.06		489.06	11%	3,858.14		
28	AGGREGATE BASE CLASS 5 MOD	100.00	TON	0.01	1.00			-	-		-		1.00		
29	FULL DEPTH RECLAMATION	13,260.00	SQ YD	2.48	32,884.80			13,267.00	32,902.16		32,902.16	100%	(17.36)		
30	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C)	1,925.00	TON	84.31	162,296.75			-	-		-		162,296.75		
31	TYPE SP 12.5 NON WEARING COURSE MIXTURE (3,C)	2,350.00	TON	78.88	185,368.00			2,350.19	185,382.99		185,382.99	100%	(14.99)		
32	INSTALL PIPE APRON (SALVAGED)	1.00	EACH	271.70	271.70			1.00	271.70		271.70	100%	-		
33	15" RC PIPE APRON (W/ TRASH GUARD)	5.00	EACH	760.75	3,803.75			2.00	1,521.50		1,521.50	40%	2,282.25		
34	28" SPAN RC PIPE-ARCH APRON	1.00	EACH	1,630.18	1,630.18			1.00	1,630.18		1,630.18	100%	-		
35	44" SPAN RC PIPE-ARCH APRON	2.00	EACH	3,043.00	6,086.00			2.00	6,086.00		6,086.00	100%	-		
36	12" RC PIPE SEWER CLASS V	96.00	LIN FT	65.21	6,260.16			96.00	6,260.16		6,260.16	100%	-		
37	15" RC PIPE SEWER CLASS V	376.00	LIN FT	76.08	28,606.08			376.00	28,606.08		28,606.08	100%	-		
38	28" SPAN RC PIPE-ARCH SEWER CL IIA	33.00	LIN FT	146.72	4,841.76			16.00	2,347.52		2,347.52	48%	2,494.24		
39	44" SPAN RC PIPE-ARCH SEWER CL IIA	49.00	LIN FT	222.79	10,916.71			24.00	5,346.96		5,346.96	49%	5,569.75		
40	CONNECT TO EXISTING STORM SEWER	15.00	EACH	706.41	10,596.15			15.00	10,596.15		10,596.15	100%	-		
41	CLEAN AND TELEVIEW STORM SEWER	3,200.00	LIN FT	2.83	9,056.00			520.00	1,471.60		1,471.60	16%	7,584.40		
42	CONNECT TO EXISTING WATER MAIN	4.00	EACH	1,630.18	6,520.72			4.00	6,520.72		6,520.72	100%	-		
43	HYDRANT	4.00	EACH	6,303.36	25,213.44			4.00	25,213.44		25,213.44	100%	-		
44	6" GATE VALVE AND BOX	4.00	EACH	3,477.72	13,910.88			4.00	13,910.88		13,910.88	100%	-		
45	ADJUST VALVE BOX	15.00	EACH	309.73	4,645.95			-	-		-		4,645.95		
46	6" WATERMAIN DUCTILE IRON CL 53	75.00	LIN FT	108.68	8,151.00			71.00	7,716.28		7,716.28	95%	434.72		
47	DUCTILE IRON FITTINGS	500.00	POUND	14.13	7,065.00			-	-		-		7,065.00		
48	INSTALL CASTING (SANITARY)	9.00	EACH	635.77	5,721.93			-	-		-		5,721.93		
49	CASTING ASSEMBLY (STORM)	19.00	EACH	787.92	14,970.48			19.00	14,970.48		14,970.48	100%	-		

Progress Estimate - Unit Price Work

Owner:	City of Ramsey	Contractor's Application for Payment
Engineer:	Bolton & Menk, Inc.	Owner's Project No.: 26-01
Contractor:	North Valley, Inc.	Engineer's Project No.: 25X.138779,26X.142868
Project:	2026 Bunker Lake Boulevard Reconstruction	Contractor's Project No.:
Contract:		Agency's Project No.: SAP 199-121-003

Application No.: 1		Application Period: From 05/01/26 to 06/01/26		Application Date: 06/05/26									
A	B	C	D	E	F	F1	F2	G	H	I	J	K	L
Bid Item No.	Description	Contract Information			Previous Estimate		Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)	
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work					Value of Work Completed to Date (E X G) (\$)
50	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL	29.00	LIN FT	820.52	23,795.08			40.92	33,575.68		33,575.68	141%	(9,780.60)
51	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	29.00	LIN FT	733.58	21,273.82			28.00	20,540.24		20,540.24	97%	733.58
52	RANDOM RIPRAP CLASS III	35.00	CU YD	135.85	4,754.75			-	-		-		4,754.75
53	INSTALL RANDOM RIPRAP	12.00	CU YD	38.04	456.48			-	-		-		456.48
54	4" CONCRETE WALK	1,650.00	SQ FT	6.68	11,022.00			-	-		-		11,022.00
55	CONCRETE CURB RAMP WALK	600.00	SQ FT	16.85	10,110.00			-	-		-		10,110.00
56	CONCRETE CURB AND GUTTER DESIGN B618	3,485.00	LIN FT	18.91	65,901.35			2,950.00	55,784.50		55,784.50	85%	10,116.85
57	7" CONCRETE VALLEY GUTTER	65.00	SQ YD	119.76	7,784.40			65.00	7,784.40		7,784.40	100%	-
58	TRUNCATED DOMES	140.00	SQ FT	54.34	7,607.60			-	-		-		7,607.60
59	HANDHOLE TYPE PVC HD COVER	1.00	EACH	2,445.27	2,445.27			1.00	2,445.27		2,445.27	100%	-
60	2" NON-METALLIC CONDUIT	240.00	LIN FT	6.25	1,500.00			240.00	1,500.00		1,500.00	100%	-
61	TRAFFIC CONTROL	1.00	LUMP SUM	2,934.32	2,934.32			0.75	2,200.74		2,200.74	75%	733.58
62	RIGID PVC LOOP DETECTOR 6'x6'	12.00	EACH	1,222.63	14,671.56			12.00	14,671.56		14,671.56	100%	-
63	STABILIZED CONSTRUCTION EXIT	1.00	LUMP SUM	1,358.48	1,358.48			-	-		-		1,358.48
64	STORM DRAIN INLET PROTECTION	49.00	EACH	146.72	7,189.28			39.00	5,722.08		5,722.08	80%	1,467.20
65	SILT FENCE, TYPE M5	500.00	LIN FT	2.45	1,225.00			135.00	330.75		330.75	27%	894.25
66	SEDIMENT CONTROL LOG TYPE WOOD FIBER	800.00	LIN FT	3.10	2,480.00			620.00	1,922.00		1,922.00	78%	558.00
67	COMMON TOPSOIL BORROW	100.00	CU YD	27.17	2,717.00			-	-		-		2,717.00
68	FERTILIZER TYPE 3	750.00	POUND	1.03	772.50			-	-		-		772.50
69	ROLLED EROSION PREVENTION CATEGORY 20	12,100.00	SQ YD	1.74	21,054.00			-	-		-		21,054.00
70	SEEDING	3.00	ACRE	1,086.79	3,260.37			-	-		-		3,260.37
71	RAPID STABILIZATION METHOD 2	3.00	ACRE	2,608.29	7,824.87			-	-		-		7,824.87
72	WEED SPRAYING	2.00	ACRE	271.70	543.40			-	-		-		543.40
73	WEED SPRAY MIXTURE	0.30	GAL	108.67	32.60			-	-		-		32.60
74	WATER	800.00	MGAL	1.09	872.00			-	-		-		872.00
75	SEED SOUTHERN BOULEVARD	55.00	POUND	5.43	298.65			-	-		-		298.65
76	SEED MESIC INSLOPE	220.00	POUND	8.69	1,911.80			-	-		-		1,911.80
77	4" SOLID LINE MULTI-COMPONENT	11,000.00	LIN FT	0.54	5,940.00			-	-		-		5,940.00
78	4" BROKEN LINE MULTI-COMPONENT	1,000.00	LIN FT	0.54	540.00			-	-		-		540.00
79	4" DOUBLE SOLID LINE MULTI-COMPONENT	400.00	LIN FT	1.09	436.00			-	-		-		436.00
80	24" SOLID LINE MULTI-COMPONENT	180.00	LIN FT	9.78	1,760.40			-	-		-		1,760.40
81	24" SOLID LINE PREFORM THERMO GROUND IN ENHANCED	50.00	LIN FT	27.17	1,358.50			-	-		-		1,358.50
82	CROSSWALK PREFORM THERMO GROUND IN ENHANCED SKID	300.00	SQ FT	15.22	4,566.00			-	-		-		4,566.00
83	PAVEMENT MESSAGE MULTI-COMPONENT	378.00	SQ FT	10.87	4,108.86			-	-		-		4,108.86
		-	-	-	-			-	-		-		-
Original Contract Totals					\$ 1,066,382.87		\$ -		\$ 741,595.30	\$ -	\$ 741,595.30	70%	\$ 324,787.57

CC Regular Session**Meeting Date:** 06/23/2026**Primary Strategic Plan Initiative:** Not Applicable**Title:**

Adopt Resolution #26-141 Approving Final Payment to MP Asphalt Maintenance LLC for Improvement Project #26-09, 2026 Crack Seal Improvements.

Purpose/Background:

Resolution and Pay Request Attached.

Time Frame/Observations/Alternatives:

Issuing final payment will be contingent on receipt of the following items from MP Asphalt Maintenance LLC:

1. IC-134 (Contractor's Withholding Affidavit showing compliance with the provisions of Minnesota Statute 290.92 requiring withholding state income tax).
2. Waiver of Mechanic's Lien Rights (Affidavits that all claims against MP Asphalt Maintenance LLC by reasons of the contract have been fully paid or satisfactorily secured).
3. Consent of Surety to Final Payment (Certification from the contractor's surety).

Following receipt of these items, final payment will be issued.

Recommendation:

The Senior Engineering Technician has inspected the completed work and recommends final payment to MP Asphalt Maintenance LLC for improvement project #26-09, 2026 Crack Seal Improvements in the amount of \$143,992.00.

Outcome/Action:

Motion to adopt Resolution #26-141 approving final payment to MP Asphalt Maintenance LLC for improvement project #26-09, 2026 Crack Seal Improvements in the amount of \$143,992.00

Attachments

Pay Resolution #26-141

Pay Request

Form Review**Inbox**

Brian Hagen

Form Started By: Stacie Damjanovich

Final Approval Date: 06/18/2026

Reviewed By

Brian Hagen

Date

06/18/2026 09:19 AM

Started On: 06/03/2026 03:27 PM

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #26-141

RESOLUTION APPROVING FINAL PAYMENT TO MP ASPHALT MAINTENANCE LLC FOR 2026 CRACK SEAL IMPROVEMENTS, IMPROVEMENT PROJECT #26-09

WHEREAS, the City of Ramsey can most cost-effectively maximize the life of the bituminous pavement on public streets by sealing cracks on an annual basis; and

WHEREAS, the City of Ramsey adopted budget for 2026 includes \$650,000.00 for street maintenance contracted services, including to crack seal the bituminous pavement on numerous public street segments in support of the City's Pavement Management Program; and

WHEREAS, pursuant to Ramsey City Council Resolution #26-030, adopted January 27, 2026, the City Council approved final plans and specifications as prepared by the City Engineer and authorized advertisement for bids for the same improvements; and

WHEREAS, pursuant to Ramsey City Council Resolution #26-066, adopted March 10, 2026, a contract was awarded to MP Asphalt Maintenance of Buffalo, Minnesota, in the amount of \$149,478.00 for said improvements; and

WHEREAS, as of June 23, 2026 \$0.00 has been paid to date; and

WHEREAS, the Senior Engineering Technician has inspected the completed work and recommends final payment to MP Asphalt Maintenance of Buffalo, Minnesota, for improvement project #26-09, 2026 Crack Seal Improvements, in the amount of \$143,992.00.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

- 1) The City Council hereby authorizes final payment to MP Asphalt Maintenance of Buffalo, Minnesota for Improvement Project #26-09, 2026 Crack Seal Improvements in the amount of \$143,992.00.
- 2) The City Council hereby accepts the project and authorizes the Mayor and City Administrator to sign the release form for this payment.
- 3) The total amount of this payment is not included in resolutions approving payment of bills for the day of June 23, 2026.
- 4) The City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 23rd day of June, 2026.

Mayor

ATTEST:

City Clerk

Pay Estimate Summary Sheet

Estimate Number:	1	Final
Project Number:	26-09	
Project Name:	2026 Crack Seal Improvements	
Period Ending	May 31, 2026	
Contractor:	MP Asphalt Maintenance LLC	
Address:	3315 Aetna Avenue NE, Buffalo, MN 55313	

1	Original Contract Amount	\$	149,478.00
2026	Change Order(s) No. _____ Thru No. <u>0</u>		<u>0</u>
3	Total Funds Encumbered	\$	149,478.00
4	Value of Work Completed	\$	143,992.00
5	Retainage <u>0</u> %	\$	-
	Percent Complete <u>100%</u>		
6	Deductions or Charges		
7	Total Earned Less Retainage (Lines 4+5+6)	\$	143,992.00
8	Previous Payment(s)	\$	-
9	Payment Due (Lines 7-8)	\$	143,992.00
10	Total Balance to Finish, Including Retainage (Lines 3-7)	\$	-

Certificaiton of Final Payment	
I hereby certify that, to the best of my knowledge and belief, all items, quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between owner and the undersigned Contractor, and as amended by any authorized changes and the foregoing is a true and correct statement of the amount for the Final Estimate, the provisions of M.S. 290.92 have been complied with and that all claims against me by reason of the contract have been paid or satisfactorily secured.	
MP Asphalt Maintenance GM	Matt Leaf [Signature]
	05/19/2026

City of Ramsey Approval	
[Signature] [Signature]	6/15/2026 6/15/2026

2026 Crack Seal Improvements
I.P. 26-09
Estimate No. 1 Final
Period May 31, 2026
Ending

		CONTRACT AMOUNT				COMPLETED THIS PERIOD		COMPLETED TO DATE	
Item No.	Item Description	Unit	Estimated Quantity	Unit Price	Extended Total	Quantity	Extended Total	Quantity	Extended Total
1	Mobilization	LS	1.0	\$ 1.00	\$ 1.00	1.00	\$ 1.00	1.00	\$ 1.00
2	Traffic Control	LS	1	\$ 1.00	\$ 1.00	1.00	\$ 1.00	1.00	\$ 1.00
3	Bituminous Crack Seal Material	LBS	74738	\$ 2.00	\$ 149,476.00	71995	\$ 143,990.00	71995	\$ 143,990.00
GRAND TOTALS		\$ 149,478.00				\$ 143,992.00		\$ 143,992.00	

Internal City Use Only				
2025 Budgeted Funds			\$ 143,992.00	\$ 143,992.00
Total Funds			\$ 143,992.00	\$ 143,992.00

CC Regular Session**Meeting Date:** 06/23/2026**Primary Strategic Plan Initiative:** Improve the safety and mobility of transportation corridors.**Title:**

Adopt Resolution #26-144 Accepting and Awarding Proposals for 2026 Pavement Marking Improvements
Improvement Project #26-11

Purpose/Background:**Purpose:**

The purpose of this case is to adopt Resolution #26-144 accepting proposals and awarding a contract to Sir Lines-A-Lot for the total amount of \$24,273.10 for 2026 Pavement Marking Improvements, Improvement Project #26-11.

Background:

The City's current pavement maintenance schedule calls for public streets to receive the following maintenance following construction, overlay, or reconstruction:

- Year 2 – Pavement Rejuvenator
- Year 3 – Crack Seal
- Year 5 – Refresh Pavement Markings (If Applicable)
- Year 7 – Crack Seal
- Year 10 – Refresh Pavement Markings (If Applicable)
- Year 14 – Crack Seal
- Year 15 – Refresh Pavement Markings (If Applicable)
- Year 20 – Overlay or Reconstruction

The above schedule is the typical maintenance schedule based off assumed ideal conditions. Staff reviews the condition of all streets annually and adjusts the schedule of maintenance operations based on actual pavement conditions.

Pavement markings are a critical component of driver and pedestrian safety, and are a required maintenance operation per MSA rules and standards.

A total of 2.06 miles of public streets segments is proposed to receive pavement marking improvements in 2026. These street segments were selected based on age since last treatment and the next proposed trigger for a treatment (i.e., seasons until a street reconstruction or pavement overlay).

Preliminary Schedule Remaining

- | | |
|-----------------|---|
| ● June 23, 2026 | City Council Awards Proposal |
| ● July 2026 | Construction (anticipated 1 week to complete) |
| ● July 31, 2026 | Final Completion |

The request for proposal and final plans is attached to this case for reference.

Notification:

Staff does not mail letters to property owners for pavement marking improvements, since the work occurs quickly and has only short-term impacts to the traveling public or abutting properties.

Time Frame/Observations/Alternatives:

Observations:

Estimates are based off of awarded bids for Crack Seal and Pavement Rejuvenation. Estimate for Pavement Markings is based off of previous pavement markings on selected street segments.

Alternatives:

Motion to adopt Resolution #26-144 accepting proposals and awarding a contract to Sir Lines-A-Lot for the total amount of \$24,273.10 for 2026 Pavement Marking Improvements, Improvement Project #26-11.

Funding Source:

City staff sent Request for Proposals (RFP) to three contractors known to perform this type of work. A total of one (1) proposal was received and found to comply with the RFP. Sir Lines-A-Lot submitted a proposal for a total cost of \$24,273.10.

The city budgeted \$650,000 in 2026 for contracted street maintenance services including; crack sealing, pavement rejuvenation, and refreshing pavement markings.

The costs based off of bid projects for pavement maintenance improvements is:

- IP 26-09 Crack Seal \$159,951.90
- IP 26-10 Pavement Rejuvenation \$327,922.41
- **IP 26-11 Pavement Markings \$24,273.10**

- *Total Pavement Maintenance Costs \$512,147.41*
 - *Under a separate City Council agenda item, Resolution #26-145 is requesting to accept bids and award contract for 2026 Pavement Skim Patching, Maintenance Project #26-53. The is proposed to be paid for with remaining 2026 budgeted pavement maintenance funds and PIR funds.*

Recommendation:

Staff recommends adopting Resolution #26-144 accepting proposals and awarding a contract to Sir Lines-A-Lot for the total amount of \$24,273.10 for 2026 Pavement Marking Improvements, Improvement Project #26-11.

Outcome/Action:

Motion to adopt Resolution #26-144 accepting proposals and awarding a contract to Sir Lines-A-Lot for the total amount of \$24,273.10 for 2026 Pavement Marking Improvements, Improvement Project #26-11.

Attachments

Res 26-144
26-11 RFP

Form Review

Inbox

Reviewed By

Date

Brian Hagen

Brian Hagen

06/18/2026 09:19 AM

Form Started By: Joe Feriancek

Started On: 06/04/2026 09:46 AM

Final Approval Date: 06/18/2026

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #26-144

RESOLUTION ACCEPTING PROPOSALS AND AWARDING CONTRACT FOR 2026 PAVEMENT MARKING IMPROVEMENTS, IMPROVEMENT PROJECT #26-11

WHEREAS, visible pavement marking is a critical component of driver and pedestrian safety and are a required maintenance operation per MSA rules and standards; and

WHEREAS, the 2026 – 2035 Capital Improvement Plan includes an annual MSA Pavement Marking Improvements project to perform pavement markings on a 5-year cycle, outside of reconstructions and pavement overlays; and

WHEREAS, pursuant to Ramsey City Council Resolution #26-113, adopted May 12, 2026, the City Council ordered plans and specifications for 2026 Pavement Marking Improvements, Improvement Project #26-11; and

WHEREAS, proposals were sent to three (3) contractors known to perform this work; and

WHEREAS, one (1) proposal was received, and the following proposal was found to comply with the request for proposal; and

Contractor	Total Bid
Sir Lines-A-Lot, LLC	\$24,273.10

WHEREAS, the bid of Sir Lines-A-Lot, LLC. of Edina, Minnesota, in the amount of \$24,273.10 for the total bid for construction of the improvements in accordance with the request for proposal, is the lowest responsible bidder and their bid shall be and hereby is accepted.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

- 1) The Mayor and City Administrator are hereby authorized and directed to enter into a contract with said bidder for the construction of said improvements for and on behalf of the City of Ramsey.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 23rd day of June, 2026.

Mayor

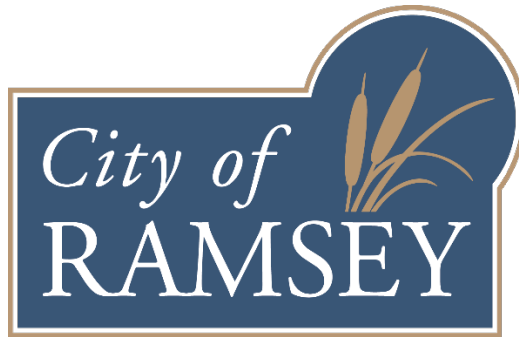
ATTEST:

City Clerk

REQUEST FOR PROPOSAL

CITY IMPROVEMENT PROJECT #26-11

2026 PAVEMENT MARKING IMPROVEMENTS



ISSUE DATE:

May 27, 2026

QUOTE SUBMITTAL DEADLINE:

4:30 P.M. Monday, June 15, 2026

SUBMIT QUOTE TO:

City of Ramsey Municipal Center

7550 Sunwood Drive NW

Ramsey, MN 55303

Attn: Stacie Damjanovich

sdamjanovich@cityoframseymn.gov

Office: 763-433-9895

PROJECT LOCATION: The City of Ramsey (City) is requesting quotes from Contractors (Contractor) to place pavement markings to several street segments across the city. All work is proposed to occur along City streets under traffic, plans are attached.

PROJECT SCOPE: The overall scope of this work includes freshening the existing pavement marking layouts to; Riverdale between 139th Lane and Sunfish Lake Boulevard, and Sunwood Drive between Bunker Lake Boulevard and Sunfish Lake Boulevard, and Sunwood Drive between Erkium Street and Saint Francis Boulevard (TH 47), and 166th Avenue between 7150 166th Avenue and Jasper Street, and 167th Avenue between Jasper Street and Nowthen Boulevard. Additional project notes are included within the attached plans. Once work has commenced, the Contractor shall continuously pursue completion until work is complete.

DELIVERABLES:

- **Signature Page** – The enclosed Signature Page must be completed in its entirety and submitted, including signature(s).
- **Quote Form** - The enclosed Quote Form must be completed in its entirety and submitted.

COMMUNICATION WITH CITY: If any requirements of this Request for Proposal (RFP) are not clearly understood, Contractor is responsible for promptly contacting City for further clarification. Responses to inquiries that substantially modify or clarify the RFP will be forwarded by addenda.

SUBMISSION OF QUOTE: A signed copy of the signature page, and attached quote form must be submitted to the City by **4:30 P.M. Monday, June 15, 2026**. Deliver to the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, MN 55303 to the attention of Stacie Damjanovich, Engineering Administrative Assistant, sdamjanovich@cityoframseymn.gov. Quotes received by the submittal deadline via e-mail will be accepted.

PROPOSAL UNDERSTANDING: By submitting a quote, Contractor agrees to be bound to the terms and conditions herein.

COSTS OF PREPARATION: Under no conditions will any costs for preparation of the quote be reimbursed by the City.

LICENSE AND INSURANCE: By submitting a quote, Contractor affirms they shall maintain the following minimum insurance coverage while completing their work as related to this RFP in the following amounts: Commercial General Liability \$2,000,000 per occurrence (written on an occurrence-based form bodily injury and property damage); automobile liability \$2,000,000 per occurrence (including hired & non-owned bodily injury and property damage). The City of Ramsey shall be named as an additional insured on the Commercial General Liability insurance. Certificates of Insurance for all of the above insurance shall be filed with the City prior to the work. Contractor also affirms they shall be licensed to perform the work in the State of Minnesota, and the work shall comply with all state and local laws.

WORKING HOURS: The work shall be carried out during normal working hours so as not to cause any unreasonable nuisance to affected residents and businesses. Under emergency conditions, this limitation may be waived in writing by the Engineer in conjunction with qualified

local authority. Normal working hours for this work are considered to be from 7:00 a.m. to 7:00 p.m., Monday through Saturday.

WORK AND STAGING AREAS: Contractor shall confine their work activities within the right of way at all times. No equipment shall be left on city streets outside normal working hours.

TRAFFIC CONTROL: Contractor will be required to follow the most current edition of the Temporary Traffic Control Zone Layout Manual.

SPECIFICATION REFERENCES: Contractor shall conduct all work in conformance with the specifications set forth herein and in accordance with the most current edition of the Minnesota Department of Transportation Standard Specifications for Construction, which is incorporated by reference to these specifications.

PAYMENT: Invoices must be submitted to the city on a net 30-day basis, made out to the City of Ramsey Engineering Department, including the project description and must be submitted via email to accountspayable@cityoframseymn.gov. Payments may be made by EFT upon request. Please submit EFT requests to accountspayable@cityoframseymn.gov. An IC134 form will be required for the final payment.

BASIS OF PAYMENT: Payment shall be made for all components of the work as specified in this RFP. The cost of any additional equipment, labor, materials, permits, tools, and supplies which have not been specifically identified in this RFP for payment, but are required to complete the work, shall be considered incidental to the project.

SIGNATURE PAGE

This quotation is submitted to the City of Ramsey for I.P. 26-11; 2026 Pavement Marking Improvements. That _____ accepts the terms and conditions herein and agrees to complete all work for the total project quote of \$_____ no later than Friday, July 31, 2026. Contractor acknowledges that the final amount paid for all work may be more or less than the quoted amount based on final line item quantities after construction is complete.

All information below must be provided, including signatures(s).

Contractor Name _____

Owner/Representative _____

Phone _____

Fax _____

E-mail _____

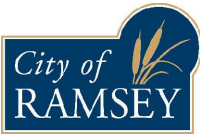
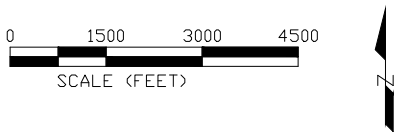
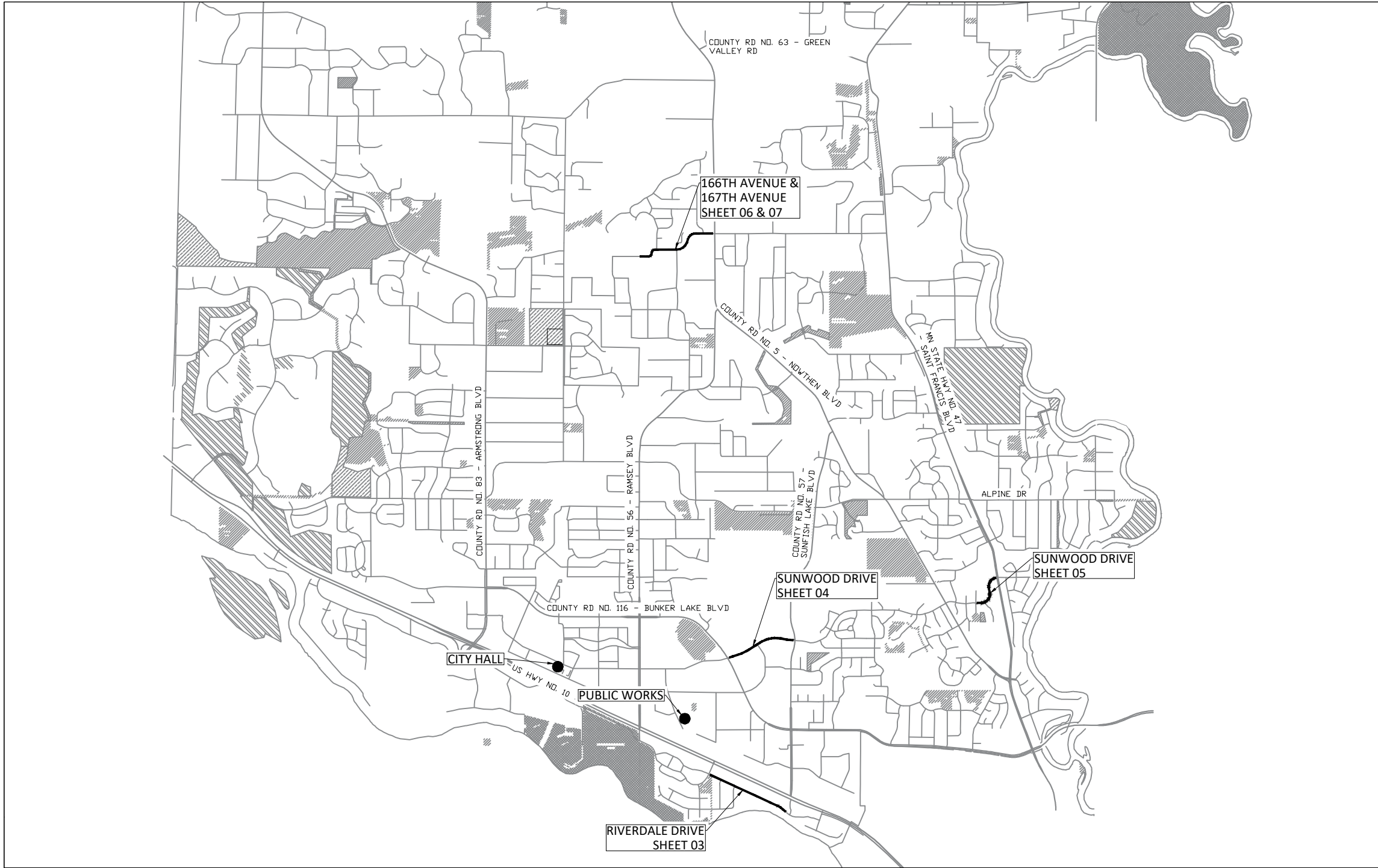
Signature _____

Date _____

**26-11 2026 Pavement Marking Improvements
Quote Form**

Item No.	MnDOT No.	Item	Unit	Estimated Quantity	Unit Cost	Cost Extension
1	2021.501	Mobilization	LS	1	_____	_____
2	2563.601	Traffic Control	LS	1	_____	_____
3	2582.503	4" Double Solid Line Yellow (Multi-Comp)	LF	7830	_____	_____
4	2582.503	4" Solid Line White (Multi-Comp)	LF	16174	_____	_____
5	2582.503	4" Broken Line Yellow (Multi-Comp)	LF	350	_____	_____
6	2582.503	24" Solid Line Yellow (Multi-Comp)	LF	144	_____	_____
7	2582.503	24" Solid Line White (Multi-Comp)	LF	23	_____	_____
8	2582.503	Crosswalk Marking (Multi-Comp)	SF	720	_____	_____
9	2582.602	Pavt Mssg – Turn Arrow (Multi-Comp)	EA	6	_____	_____
Total Quote (Items 1 – 9)					_____	_____

CITY OF RAMSEY
2026 PAVEMENT MARKING IMPROVEMENTS
CITY IMPROVEMENT PROJECT NO. 26-11



CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D. THIS QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF C/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."

NOTE: EXISTING UTILITY INFORMATION SHOWN ON THIS PLAN HAS BEEN PROVIDED BY THE UTILITY OWNER. THE CONTRACTOR SHALL FIELD VERIFY EXACT LOCATIONS PRIOR TO COMMENCING CONSTRUCTION AS REQUIRED BY STATE LAW. NOTIFY GOPHER STATE ONE CALL 1-800-252-1166 OR 651-454-0002



GOVERNING SPECIFICATIONS

THE 2025 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" SHALL GOVERN.

ALL FEDERAL, STATE AND LOCAL LAWS, REGULATIONS AND ORDINANCES SHALL BE COMPLIED WITH IN THE CONSTRUCTION OF THIS PROJECT.

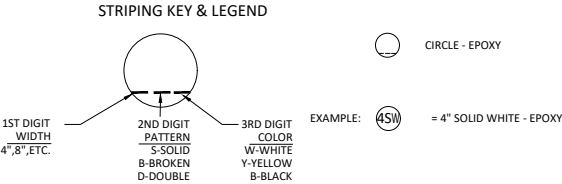
ALL TRAFFIC CONTROL DEVICES AND SIGNING SHALL CONFORM TO THE MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, INCLUDING THE FIELD MANUAL FOR TEMPORARY TRAFFIC CONTROL ZONE LAYOUTS.

SHEET INDEX
THIS PLAN CONTAINS 07 SHEETS

SHEET No.	DESCRIPTION
01	TITLE SHEET
02	STATEMENT OF ESTIMATED QUANTITIES
03	PAVEMENT MARKING RIVERDALE DRIVE
04 - 05	PAVEMENT MARKING SUNWOOD DRIVE
06	PAVEMENT MARKING 166TH AVENUE
07	PAVEMENT MARKING 167TH AVENUE

LEGEND

- PAVEMENT MARKING
- CROSSWALK MARKING/STOP BAR
- TURN ARROW



I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

JOE FERIANCEK, P.E.
ASSISTANT CITY ENGINEER

57095 DATE 05/26/2026
LIC. NO.

DATE	REVISION

26-11 2026 PAVEMENT MARKING IMPROVEMENTS					
GENERAL CONSTRUCTION					
NOTE	ITEM No.	MNDOT No.	DESCRIPTION	UNIT	ESTIMATED QUANTITY
	1	2021.501	MOBILIZATION	LS	1
	2	2563.601	TRAFFIC CONTROL	LS	1
1	3	2582.503	4" DOUBLE SOLID LINE YELLOW (MULTI-COMP)	LF	7,830
	4	2582.503	4" SOLID LINE WHITE (MULTI-COMP)	LF	16,174
	5	2582.503	4" BROKEN LINE YELLOW (MULTI-COMP)	LF	350
	6	2582.503	24" SOLID LINE YELLOW (MULTI-COMP)	LF	144
	7	2582.503	24" SOLID LINE WHITE (MULTI-COMP)	LF	23
	8	2582.518	CROSSWALK MARKING (MULTI-COMP)	SF	720
	9	2582.602	PAVT MSSG - TURN ARROW (MULTI-COMP)	EA	6

PAY ITEM NOTES:

1. 4" DOUBLE SOLID LINE SHALL BE SPACED 4" APART AS MEASURED AT THE INSIDE EDGES OF THE LINES.

PERMANENT PAVEMENT MARKING GENERAL NOTES AND GUIDELINES:

1. THE ENGINEER'S INVOLVEMENT IN THE APPLICATION OF THE MATERIAL SHALL BE LIMITED TO FIELD CONSULTATION AND INSPECTION. THE CONTRACTOR WILL PLACE NECESSARY "SPOTTING" AT APPROPRIATE POINTS TO PROVIDE HORIZONTAL CONTROL FOR STRIPING TO DETERMINE NECESSARY STARTING AND CUTOFF POINTS. LONGITUDINAL JOINTS, PAVEMENT EDEGES AND EXISTING MARKINGS MAY SERVE AS HORIZONTAL CONTROL WHEN SO DIRECTED.

2. EDGE LINES AND LANE LINES ARE TO BE BROKEN ONLY AT INTERSECTIONS WITH PUBLIC ROADS AND AT PRIVATE ENTRANCES IF THEY ARE CONTROLLED BY A YIELD SIGN, STOP SIGN OR TRAFFIC SIGNAL. THE BREAK POINT IS TO BE AT THE START OF THE RADIUS FOR THE INTERSECTION OR AT MARKED STOP LINES OR CROSSWALKS.

3. TOLERANCE OF 1/4 INCH UNDER OR 1/4 OVER THE SPECIFIED WIDTH WILL BE ALLOWED FOR STRIPING PROVIDED THE VARIATION IS GRADUAL AND DOES NOT DETRACT FROM THE GENERAL APPEARANCE. BROKEN LINE SEGMENTS MAY VARY UP TO 1/2 FOOT FROM THE SPECIFIED LENGTHS PROVIDED THE OVER AND UNDER VARIATIONS ARE REASONABLY COMPENSATORY. ALIGNMENT DEVIATIONS FROM THE CONTROL GUIDE SHALL NOT EXCEED 1 INCH. MATERIAL SHALL NOT BE APPLIED OVER LONGITUDINAL JOINTS. ESTABLISHMENT OF APPLICATION TOLERANCES SHALL NOT RELIEVE THE CONTRACTOR OF THEIR RESPONSIBILITY TO COMPLY AS CLOSELY AS PRACTICABLE WITH THE PLANNED DIMENSIONS.

4. THE ROAD SURFACE SHALL BE CLEANED AT THE DIRECTION OF THE ENGINEER JUST PRIOR TO APPLICATION. PAVEMENT CLEANING SHALL CONSIST OF AT LEAST BRUSHING WITH A ROTARY BROOM (NON-METALLIC) OR AS RECOMMENDED BY THE MATERIAL MANUFACTURER AND ACCEPTABLE TO THE ENGINEER. THIS WORK SHALL BE INCIDENTAL TO PAVEMENT MARKING.

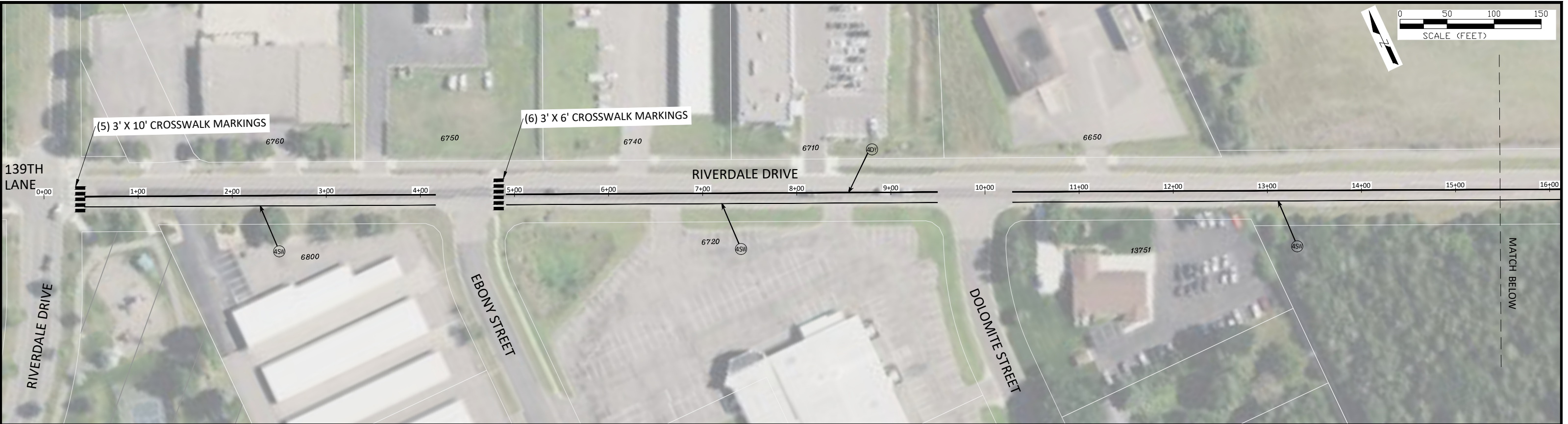
5. THE MULTI-COMP MARKING APPLICATION SHALL IMMEDIATELY FOLLOW THE PAVEMENT CLEANING. GLASS BEADS SHALL BE APPLIED IMMEDIATELY AFTER APPLICATION OF THE EPOXY RESIN LINE TO PROVIDE AN IMMEDIATE NO-TRACK SYSTEM.

6. APPLY MULTI-COMP MARKINGS WITH A MINIMUM THICKNESS OF 20 MILS, GLASS BEADS SHALL BE APPLIED AT A RATE OF AT LEAST 25 LB/GAL. THE "NO-TRACKING" CONDITION SHALL BE DETERMINED ON AN APPLICATION OF SPECIFIED THICKNESS TO THE PAVEMENT AND COVERED WITH GLASS BEADS AT THE RATE OF AT LEAST 25 LB/GAL.

7. OPERATIONS SHALL BE CONDUCTED ONLY WHEN THE ROAD PAVEMENT SURFACE TEMPERATURES ARE 50 DEGREES OR GREATER.

8. PERMANENT PAVEMENT MARKINGS SHALL NOT BE PLACED OVER TEMPORARY TAPE MARKINGS.

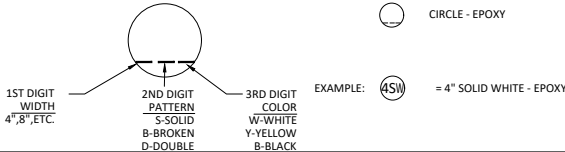
9. CONTRACTOR IS RESPONSIBLE FOR ANY TEMPORARY "NO PARKING" SIGN PLACEMENTS AS NECESSARY FOR PLACING PAVEMENT MARKINGS. INCIDENTAL TO THE TRAFFIC CONTROL PAY ITEM.



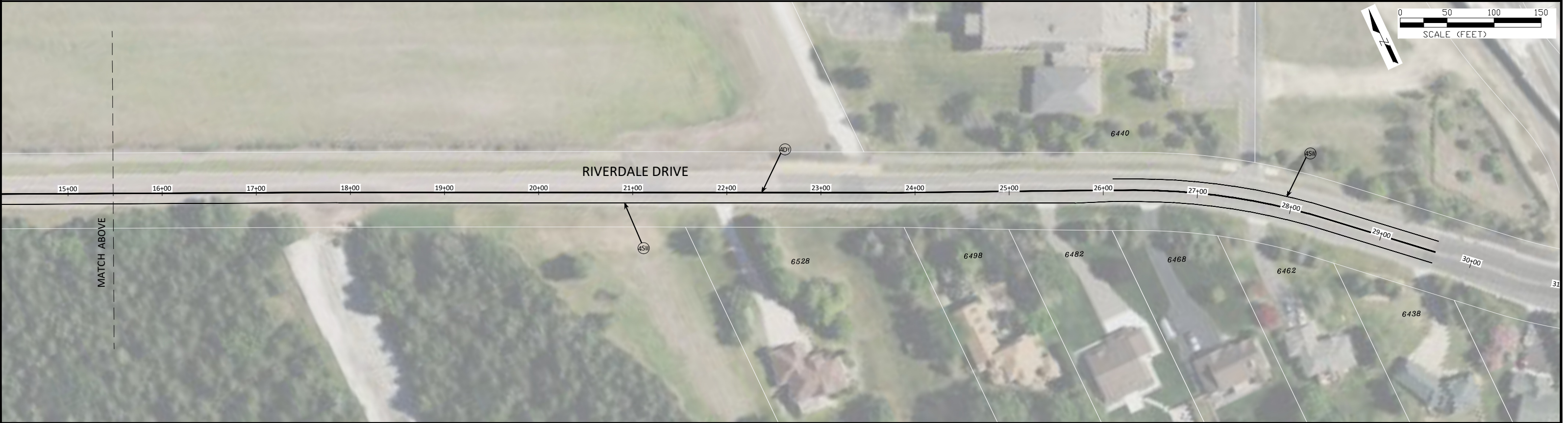
LEGEND

- PAVEMENT MARKING
- CROSSWALK MARKING/STOP BAR
- RIGHT OF WAY
- TURN ARROW

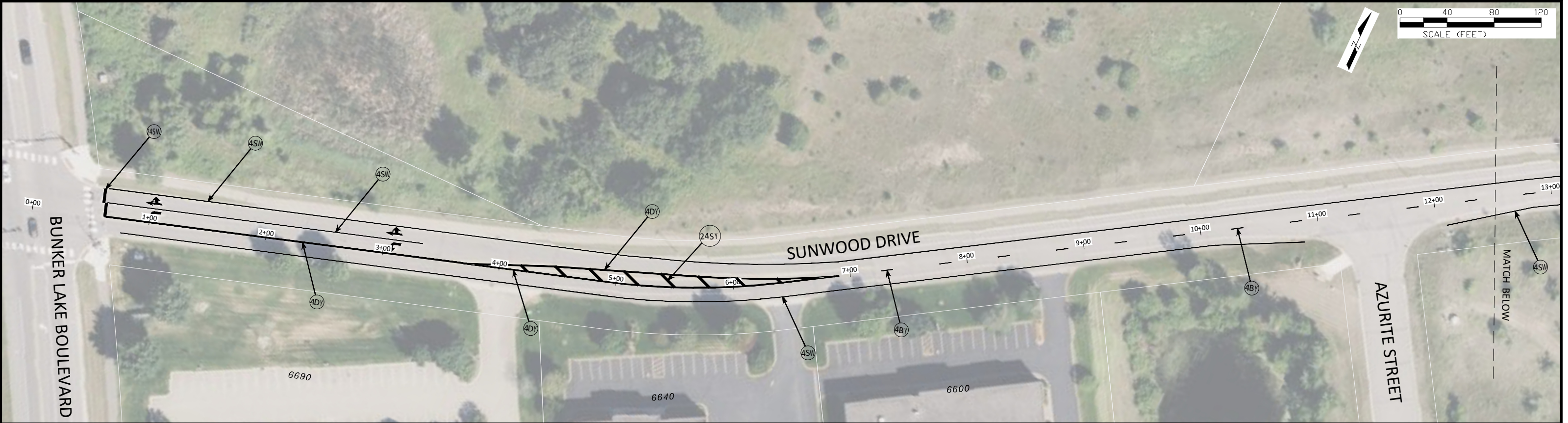
STRIPING KEY & LEGEND



NOTE: THE INTENT OF THESE PLANS IS TO
FRESHEN EXISTING PAVEMENT MARKINGS



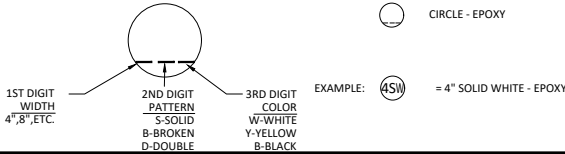
DATE	REVISION	I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota	DESIGNED BY: JJF	CITY OF RAMSEY 7550 SUNWOOD DRIVE RAMSEY, MN 55303 (763) 427-1410 FAX (763) 433-9898	RIVERDALE DRIVE PAVEMENT MARKING 139TH LANE TO SUNFISH LAKE BOULEVARD	2026 PAVEMENT MARKING IMPROVEMENTS CITY PROJECT NO. 26-11 CITY OF RAMSEY, MINNESOTA	SHEET 03 OF 07 SHEETS
		JOE FERIANCEK Date 05/26/26 Lic. No. 57095	DRAWN BY: JDW CHECKED BY: JJF	DATE: 05/26/26 FILE: 26-11			



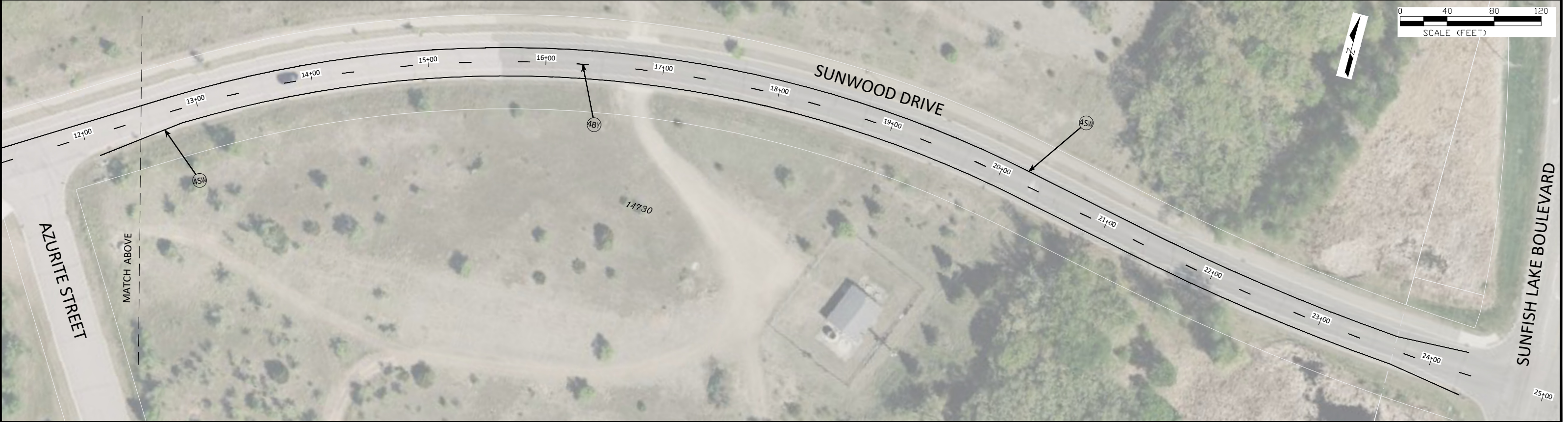
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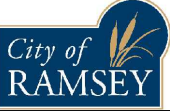


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Joe Feriancek
JOE FERIANCEK
Date 05/26/26 Lic. No. 57095

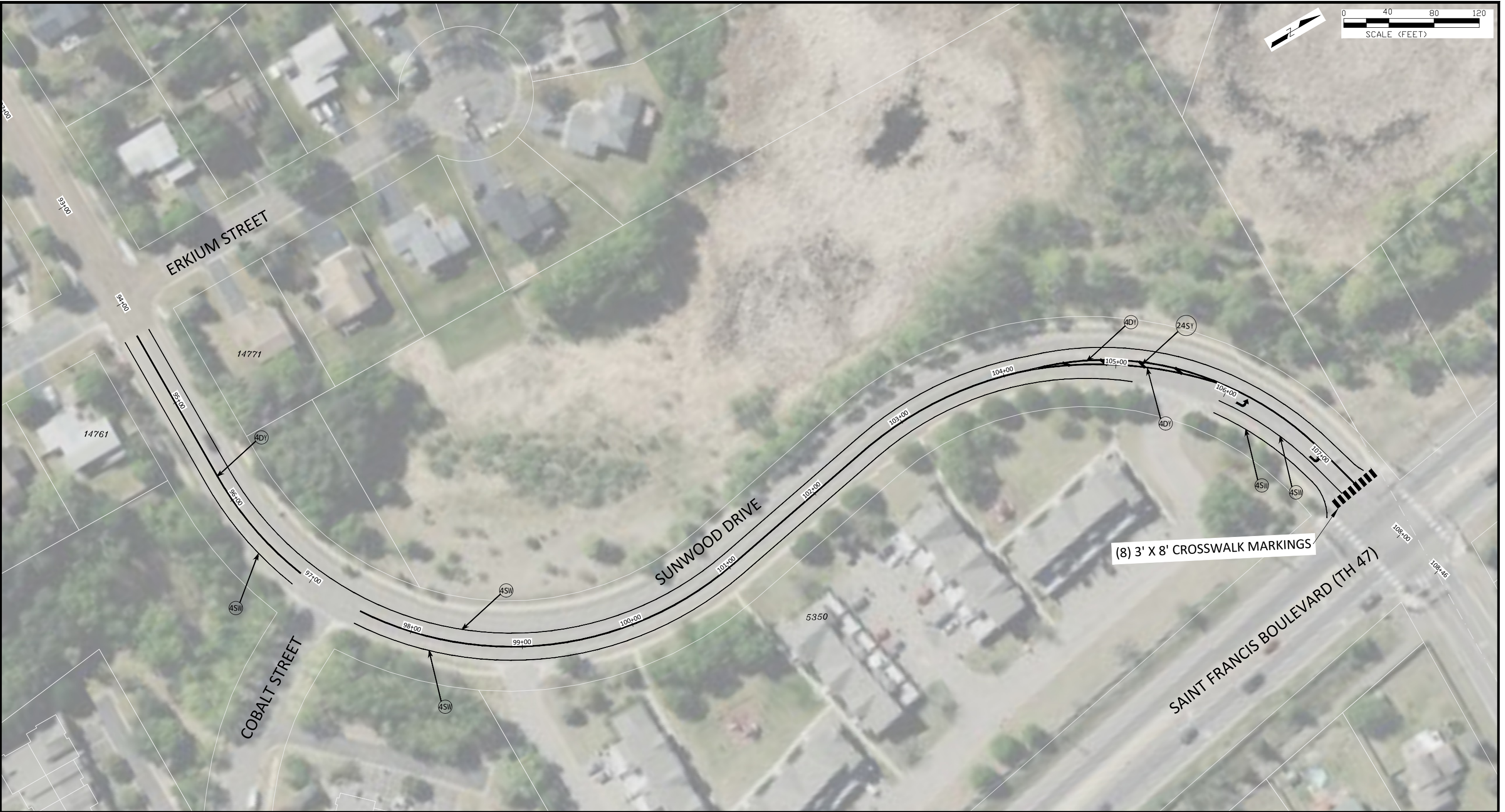
DESIGNED BY:	JJF	DATE:	05/26/26
DRAWN BY:	JDW	FILE:	26-11
CHECKED BY:	JJF		



CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

SUNWOOD DR PAVEMENT MARKING
BUNKER LAKE BOULEVARD TO SUNFISH LAKE BOULEVARD

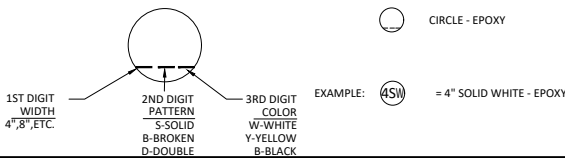
2026 PAVEMENT MARKING IMPROVEMENTS
CITY PROJECT NO. 26-11
CITY OF RAMSEY, MINNESOTA



LEGEND

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- CROSSWALK MARKING/STOP BAR
- RIGHT OF WAY
- TURN ARROW

STRIPING KEY & LEGEND



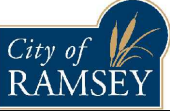
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Joe Feriancek
JOE FERIANCEK
Date 05/26/26 Lic. No. 57095

DESIGNED BY:	JJF	DATE:	05/26/26
DRAWN BY:	JDW	FILE:	26-11
CHECKED BY:	JJF		



CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

SUNWOOD DR PAVEMENT MARKING
ERKIUM STREET TO SAINT FRANCIS BOULEVARD
(TH 47)

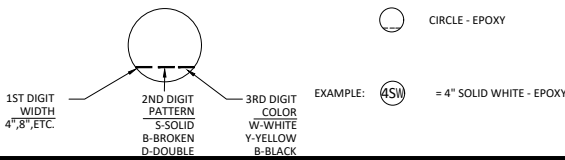
2026 PAVEMENT MARKING IMPROVEMENTS
CITY PROJECT NO. 26-11
CITY OF RAMSEY, MINNESOTA



LEGEND

- PAVEMENT MARKING
- CROSSWALK MARKING/STOP BAR
- RIGHT OF WAY
- TURN ARROW

STRIPING KEY & LEGEND



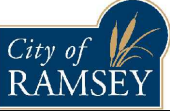
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Joe Feriancek
JOE FERIANCEK
Date 05/26/26 Lic. No. 57095

DESIGNED BY:	JJF	DATE:	05/26/26
DRAWN BY:	JDW	FILE:	26-11
CHECKED BY:	JJF		



CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

166TH AVE PAVEMENT MARKING
9+31 TO JASPER STREET

2026 PAVEMENT MARKING IMPROVEMENTS
CITY PROJECT NO. 26-11
CITY OF RAMSEY, MINNESOTA



LEGEND

PAVEMENT MARKING

CROSSWALK MARKING/STOP BAR

RIGHT OF WAY

TURN ARROW

STRIPING KEY & LEGEND

1ST DIGIT
WIDTH
4", 8", ETC.

2ND DIGIT
PATTERN
S-SOLID
B-BROKEN
D-DOUBLE

3RD DIGIT
COLOR
W-WHITE
Y-YELLOW
B-BLACK

EXAMPLE:

4SW

 = 4" SOLID WHITE - EPOXY

CIRCLE - EPOXY

NOTE: THE INTENT OF THESE PLANS IS TO
FRESHEN EXISTING PAVEMENT MARKINGS

DATE	REVISION	I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota. Joe Feriancek Date 05/26/26 Lic. No. 57095	DESIGNED BY:	JJF	
			DRAWN BY:	JDW	DATE: 05/26/26
			CHECKED BY:	JJF	FILE: 26-11

City of
RAMSEY

CITY OF RAMSEY

7550 SUNWOOD DRIVE

RAMSEY, MN 55303

(763) 427-1410 FAX (763) 433-9898

167TH AVE PAVEMENT MARKING
JASPER STREET TO NOWTHEN BOULEVARD

2026 PAVEMENT MARKING IMPROVEMENTS
CITY PROJECT NO. 26-11
CITY OF RAMSEY, MINNESOTA

SHEET
07
OF
07
SHEETS

CC Regular Session**Meeting Date:** 06/23/2026**Primary Strategic Plan Initiative:** Improve the safety and mobility of transportation corridors.**Title:**

Adopt Resolution #26-145 Accepting Bids and Awarding Contract for 2026 Pavement Skim Patching, Maintenance Project #26-53

Purpose/Background:**Purpose:**

The purpose of this case is to adopt Resolution #26-145 accepting bids and awarding a contract to North Valley, Inc. for the total amount of \$243,173.74 for 2026 Pavement Skim Patching, Maintenance Project #26-53.

Background:

In 2023, the number of public streets with numerous deep potholes and surface stripping increased to the point that Public Works staff were only able to maintain a small percentage of the streets in-house. The poor pavement conditions were due in small part to the previous winter's severe weather conditions, but more significantly the poor pavement conditions were due to advanced pavement age and minimal pavement section composition, as well as due to not receiving regular proactive maintenance treatments over the life of the pavement sections. In 2023, the city spent almost \$1.3M on contracted pavement patching services.

Since 2023, the city has expended over \$10,000,000 per year on pavement overlay and street reconstruction improvement projects, and on pavement maintenance projects including crack seal, pavement rejuvenation, and pavement skim and spray patching projects. In addition, public works staff continue to patch potholes, as well as mill and overlay pavement segments where pavement stripping is generally confined to tire tracks. This work has helped to significantly reduce the scope and severity of potholes, pavement stripping and other forms of pavement damage on city streets.

Based on staff's observations of all contracted skim patching work to date, the patching appears to have a useful life of 4 years or more. To date, this product has held up very well to plowing, traffic and weather.

This spring, staff inspected and identified public street segments within 7 residential areas that would benefit greatly from pavement skim patching due to existing poor pavement conditions and the fact that the majority of these streets are not programmed in the Capital Improvement Plan (CIP) for reconstruction until 2032 or later, with 2 of the street segments not programmed for reconstruction in the CIP at all. All identified street segments total 3.36 miles in length. Attached is a figure showing the street segments located within the 7 areas.

Many streets identified for skim patching in 2026 have deep potholes (deeper than 2-inches) that will require hand patching before skim patching operations commence. Below is a summary of the proposed skim patching process, which is generally the same process followed since 2023.

- City staff will patch deep potholes and sweep streets first
- Contractor will blow debris and water from all potholes and street surfaces using compressed air.
- Contractor will apply bituminous tack coat to existing pavement surfaces.
- Contractor will skim patch both sides of streets (3/4-inch overlay).
- Contractor will compact skim patching with rubber-tired rollers.
- City will sweep patched streets full width.

City staff will patch all other public paved street segments in-house as needed and as time allows.

Preliminary Schedule Remaining

- | | |
|-----------------|---|
| • June 23, 2026 | City Council awards contract to the lowest responsible bidder |
| • July 1, 2026 | Contractor may begin improvements |
| • July 31, 2026 | Contractor completes improvements |

Notification:

Advertisements for bids appeared in the Anoka Union Herald on May 15th and 22nd. Bids were opened publicly on June 15th.

Bids were opened publicly on June 15th.

Time Frame/Observations/Alternatives:

Observations:

Based on staff's observation of all contracted skim patching to date, skim patching is anticipated to have a useful life of at least 4 years, and likely much more. To date, this product is holding up very well to plowing, traffic and weather.

Alternatives:

Motion to adopt Resolution #26-145 accepting bids and awarding a contract to North Valley, Inc. for the total amount of \$243,173.74 for 2026 Pavement Skim Patching, Maintenance Project #26-53.

Funding Source:

Payment for this work is proposed to come from a combination of the \$650,000 budgeted for 2026 crack sealing, pavement rejuvenator, and pavement markings, and from the Public Improvement Revolving (PIR) Fund.

On June 15, 2026, a total of five (5) bids were received, opened, and tabulated, and the following bids were found to comply with the advertisement for bids.

Contractor	Total Bid
North Valley, Inc.	\$243,173.74
Hanson Paving	\$282,149.54
Diversified Paving	\$306,310.03
Asphalt Surface Technologies Corp.	\$353,447.82
GMH Asphalt Corporation	\$358,409.65
<i>Engineer's Estimate</i>	<i>\$252,000</i>

The bid of North Valley, Inc. of Nowthen, Minnesota, in the amount of \$243,173.74 for the total bid of said improvements in accordance with the approved plans and specifications and advertisement for bids, is the lowest responsible bidder. Adding indirect costs in the amount of 5-percent brings the total project costs to \$255,332.43.

The city budgeted \$650,000 in 2026 for contracted street maintenance services including; crack sealing, pavement rejuvenation, and refreshing pavement markings.

The project bid costs for pavement maintenance improvements are:

- | | |
|---|---------------------|
| • IP 26-09 Crack Seal | \$159,951.90 |
| • IP 26-10 Pavement Rejuvenation | \$327,922.41 |
| • IP 26-11 MSA Pavement Markings | \$24,273.10 |
| • <i>Total Pavement Maintenance Costs</i> | <i>\$512,147.41</i> |

• MP #26-53 Total Project Costs	\$255,332.43
• Remaining 2026 Budgeted Funds	\$137,852.59
• PIR Funds	\$117,479.84

City Staff proposes to administer and inspect construction in-house, as part of their normal duties.

Recommendation:

Staff recommends adopting Resolution #26-145 accepting bids and awarding a contract to North Valley, Inc. for the total amount of \$243,173.74 for 2026 Pavement Skim Patching, Maintenance Project #26-53.

The Public Works Committee recommended approving plans and authorizing advertisement for bids 2026 Pavement Skim Patching, Maintenance Project #26-53 during their regular meeting on April 21st. The Public Works Committee also recommended increasing the annual budget amount for pavement maintenance work from \$650,000 to \$700,000, which is proposed to be accommodated by transferring \$50,000 in funds from the PIR fund to the pavement maintenance budget.

Outcome/Action:

Motion to adopt Resolution #26-145 accepting bids and awarding a contract to North Valley, Inc. for the total amount of \$243,173.74 for 2026 Pavement Skim Patching, Maintenance Project #26-53.

Attachments

Res 26-145
26-53 Final Plans
26-53 Street Summary

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	06/18/2026 09:19 AM
Form Started By: Joe Feriancek		Started On: 06/04/2026 09:47 AM
Final Approval Date: 06/18/2026		

Councilmember ____ introduced the following resolution and moved for its adoption:

RESOLUTION #26-145

**RESOLUTION ACCEPTING BIDS AND AWARDING CONTRACT FOR 2026
PAVEMENT SKIM PATCHING, MAINTENANCE PROJECT #26-53**

WHEREAS, numerous public streets in the City of Ramsey require pavement patching;
and

WHEREAS, a total of 3.36 miles of public streets are recommended for skim patching in
2026; and

WHEREAS, the City of Ramsey adopted a budget for 2026 including \$650,000 to
maintain bituminous pavement on numerous public street segments in support of the City's
Pavement Management Program; and

WHEREAS, pursuant to Ramsey City Council Resolution #26-101 adopted May 12, 2026,
the City Council approved plans and specifications and authorized advertisements for bids for
Maintenance Project #26-53, 2026 Pavement Skim Patching; and

WHEREAS, bids were advertised in the Anoka County Union Herald on Friday May 15,
and Friday May 22, 2026; and

WHEREAS, five (5) bids were received, opened and tabulated on June 15, 2026, and the
following bids were found to comply with the approved plans and specifications and advertisement
for bids; and

Contractor	Bid
North Valley, Inc	\$243,173.74
Hanson Paving	\$282,149.54
Diversified Paving	\$306,310.03
Asphalt Surface Technology Corp.	\$353,447.82
GMH Asphalt Corporation	\$358,409.65

WHEREAS, the bid of North Valley, Inc. in the amount of \$243,173.74 for the total bid
for construction of the improvements in accordance with the approved plans and specifications
and advertisement for bids, is the lowest responsible bidder and their bid shall be and hereby is
accepted.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

- 1) The Mayor and City Administrator are hereby authorized and directed to enter into a

contract with North Valley, Inc. in the amount of \$243,173.74 for the construction of said improvements for and on behalf of the City of Ramsey.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

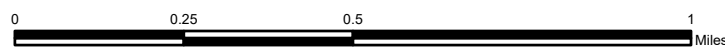
and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 23rd day of June, 2026.

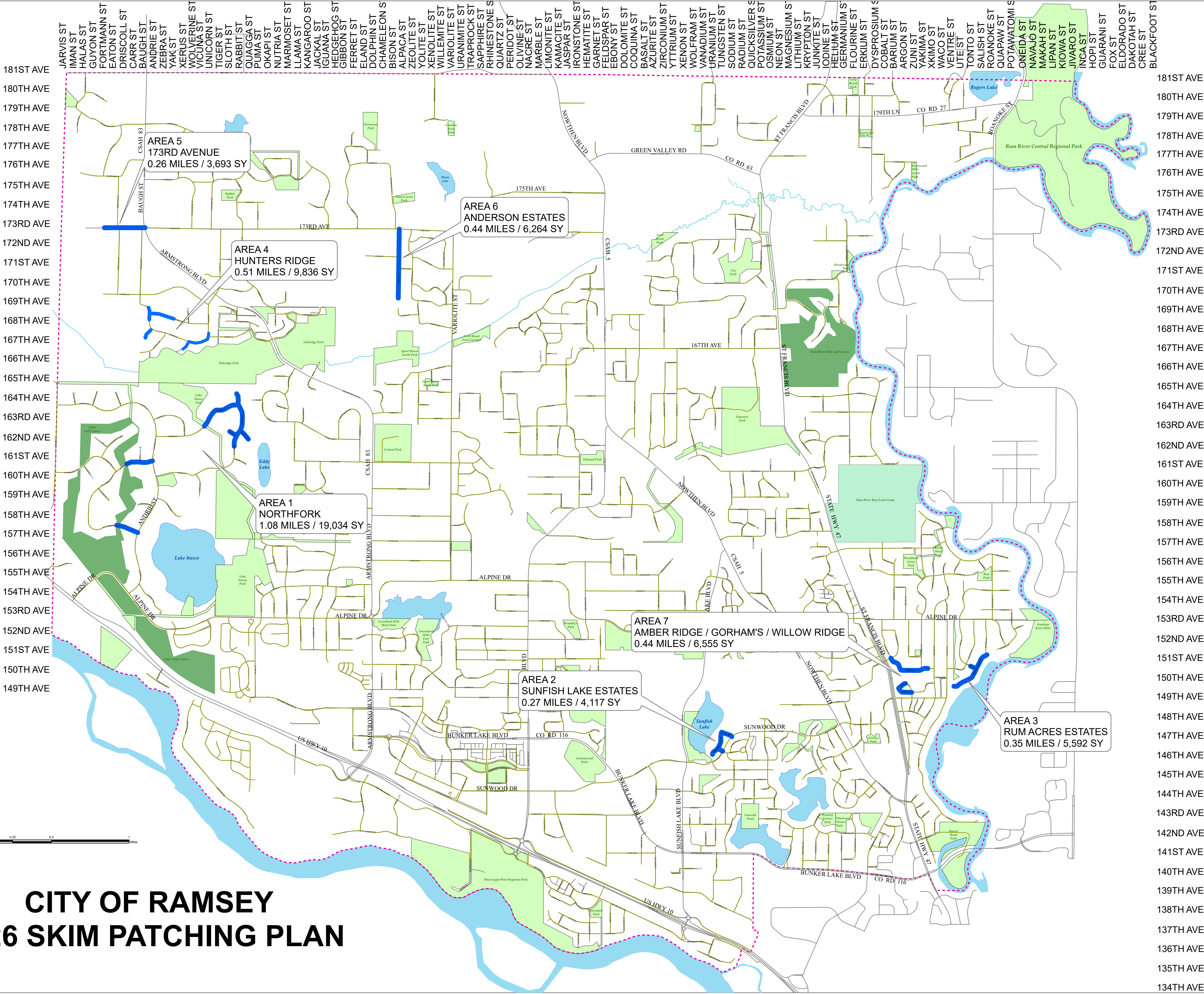
Mayor

ATTEST:

City Clerk



CITY OF RAMSEY 2026 SKIM PATCHING PLAN



Legend

- 2026 SKIM PATCH
- Streets2016
- Streets
- MuniBndry
- ScoutCamp
- Golf_Courses
- Parks
- Rivers
- Lakes_Ponds
- Creeks

2026 PAVEMENT SKIM PATCHING STREET SUMMARY										
AREA	PROGRAM	SUBDIVISION	STREET	SEGMENT DESCRIPTION	CONC. C&G (YES/NO)	LENGTH (MILES)	LENGTH (FEET)	WIDTH (FEET)	AREA (SF)	AREA (SY)
1	SKIM PATCH	NORTHFORK OAKS 2ND / 3RD	ROYAL CIRCLE	ROYAL RD / CDS	NO	0.08	400.97	30	12029.10	1336.57
			ROYAL COURT	ROYAL RD / CDS	NO	0.05	272.09	30	8162.70	906.97
			ROYAL ROAD	ROYAL CIR / N EOP	NO	0.03	149.77	30	4493.10	499.23
			ROYAL ROAD	ROYAL CRT / ROYAL CIR	NO	0.04	216.48	30	6494.40	721.60
			ROYAL ROAD	S EOP / CL ROYAL CRT	NO	0.07	373.4	30	11202.00	1244.67
			162ND LANE	N EOP / ROYAL RD	NO	0.28	1485.07	30	44552.10	4950.23
			ROYAL ROAD	162ND LN / CDS	NO	0.07	389.09	30	11672.70	1296.97
			ROYAL ROAD	S EOP / 162ND LN	NO	0.15	771.78	30	23153.40	2572.60
AREA TOTAL						0.77	4058.65		121759.5	13528.83
1	SKIM PATCH	NORTHFORK LAKE	INVERNESS LANE	ANDRIE ST / INVERNESS CIR	NO	0.08	430.72	30	12921.60	1435.73
			INVERNESS LANE	INVERNESS CIR / W EOP	NO	0.09	464.17	30	13925.10	1547.23
			AREA TOTAL			0.17	894.89		26846.7	2982.967
1	SKIM PATCH	NORTHFORK LINKS 2ND	ST. ANDREWS LANE	ANDRIE ST / W EOP	NO	0.14	756.73	30	22701.90	2522.43
			AREA TOTAL			0.14	756.73		22701.9	2522.433
AREA 1 'NORTHFORK' TOTAL						1.08				19034.23
2	SKIM PATCH	SUNFISH LAKE ESTATES	146TH LANE	SUNFISH LAKE DR / SUNWOOD DR	YES	0.04	198.16	30	5086.11	565.12
			147TH AVENUE	SUNFISH LAKE DR / SUNWOOD DR	YES	0.07	383.48	30	9842.65	1093.63
			SUNFISH LAKE DRIVE	146TH LN / 147TH LN	YES	0.11	580.64	30	14903.09	1655.90
			SUNFISH LAKE DRIVE	146TH LN / CDS	YES	0.05	281.18	30	7216.95	801.88
			AREA 2 TOTAL			0.27	1443.46		37048.81	4116.534
3	SKIM PATCH	RUM ACRES ESTATES	151ST AVENUE	W EOP / JUNIPER RIDGE DRIVE	NO	0.04	208	27	5616.00	624.00
			JUNIPER RIDGE DRIVE	E EOP / CDS	NO	0.31	1656	27	44712.00	4968.00
			AREA 3 TOTAL			0.35	1864		50328	5592
4	SKIM PATCH	HUNTERS RIDGE	167TH LANE	WOLVERINE CIR TO 170' N. OF 167TH LN	NO	0.18	971	31	29141.00	3237.89
			168TH AVENUE	Andrie St to 800' E. of Andrie St.	NO	0.15	798	31	24119.00	2679.89
			ANDRIE CIRCLE	167TH LANE TO CDS	NO	0.06	321	31	13528.00	1503.11
			ANDRIE STREET	130 N. to 215 S. of 168th Ave	NO	0.07	346	31	10385.00	1153.89
			WOVERINE CIRCLE	167TH LANE TO CDS	NO	0.05	251	31	11349.00	1261.00
			AREA 4 TOTAL			0.51	2687		88522	9835.778
5	SKIM PATCH	173RD AVENUE	173RD AVENUE	BAUGH ST / DRISCOLL ST	NO	0.18	948	24	22752.00	2528.00
			173RD AVENUE	DRISCOLL ST / TERMINI	NO	0.08	437	24	10488.00	1165.33
			AREA 5 TOTAL			0.26	1385		33240	3693.333
6	SKIM PATCH	ANDERSON ESTATES	BISON STREET	CR 63 / 171ST AVENUE	NO	0.26	1347	24	32328.00	3592.00
			BISON STREET	171ST AVENUE / S EOP	NO	0.19	1002	24	24048.00	2672.00
			AREA 6 TOTAL			0.44	2349		56376	6264
7	SKIM PATCH	AMBER RIDGE / GORHAM'S SANDY ACRES ESTATES / WILLOW RIDGE	149TH LANE	ZUNI ST / ARGON ST	YES	0.10	516	31	13760.00	1528.89
			ARGON STREET	149TH LN / ZUNI ST	YES	0.06	296	31	7893.33	877.04
			150TH LANE	W EOP / E EOP	NO	0.17	886	24	21264.00	2362.67
			COBALT STREET	BARIUM ST / N EOP	YES	0.11	603	31	16080.00	1786.67
			AREA 7 TOTAL			0.44	2301		58997.33	6555.259
PROJECT TOTAL						3.36	17739.73		495820.2	55091

CC Regular Session**Meeting Date:** 06/23/2026**Primary Strategic Plan Initiative:** Address infrastructure needs.**Title:**

Adopt Resolution #26-146 Accepting Sewer Cleaning and Televising Proposals for 2027 Pavement Management Program Projects

Purpose/Background:**Purpose:**

The purpose of this case is to adopt Resolution #26-146 accepting proposals and awarding contracts for sewer cleaning and televising for 2027 Pavement Management Program projects.

Background:

Testing of existing utilities, which includes sanitary sewer, storm sewer, and watermain is standard practice when designing street reconstruction projects. Newly paved streets in Ramsey are anticipated to have a 60-year life span, assuming proactive maintenance. Identifying damaged or failing municipal utilities under streets before they are reconstructed allows the required repair or replacement work to be completed as part of the street reconstruction project before the new pavement is placed, preventing costly pavement repairs after the fact.

Sewer testing consists of first cleaning the pipe with a water jetter, then using a camera to televise the inside of the sewer pipes (sanitary and storm). Staff does not have the equipment needed to complete the televising work in-house, and staff generally does not have sufficient time to clean the sewer pipes in advance of being televised.

Televising sewer pipes informs staff of the condition of the pipes, and locates existing damage, if present. This allows staff to include the required repair or replacement work for any damaged pipes into the street reconstruction plans, which is typically more cost-effective than doing repairs as standalone projects, or as change orders during the reconstruction project.

Staff requested proposals for each reconstruction project from five (5) contractors known to perform this work. Proposals for each project were received from ___ () of the contractors, which are tabulated below.

Contractor	IP 25-08	IP 27-01	IP 27-06
American Environmental LLC	\$31,165.76	\$12,725.00	\$29,270.50
Hydro-Klean, LLC	\$44,573.29	\$24,322.03	\$68,039.90
Nelson Sanitation & Rental Inc.	\$34,406.10	\$11,590.10	\$23,148.70

American Environmental LLC submitted the lowest responsible proposal for IP 25-08. Nelson Sanitation & Rental, Inc. submitted the lowest responsible proposals for IP 27-01 and IP 27-06. Per the RFP, staff recommends awarding the contracts to the lowest responsible bidder for each subsequent project, rather than the lowest combined for all three projects.

The Contractors are required to complete their work within 30 working days of the notice to proceed issued by the city.

Notification:

Notification is not required for this case.

Time Frame/Observations/Alternatives:

Alternatives:

Motion to adopt Resolution #26-146 accepting proposals and awarding contracts for sewer cleaning and televising for 2027 Pavement Management Program projects.

Funding Source:

Funding for this work is proposed to come from the respective utility enterprise (Sewer and Storm Water Utility) Funds. If any utility repair or replacement work is required as a result of the testing, said work would be completed as part of the respective street reconstruction project and would be funded through the respective utility funds.

Recommendation:

Staff recommends adopting Resolution #26-146 accepting proposals and awarding contracts for sewer cleaning and televising for 2027 Pavement Management Program projects.

Outcome/Action:

Adopt Resolution #26-146 accepting proposals and awarding contracts for sewer cleaning and televising for 2027 Pavement Management Program projects.

Attachments

Res 26-146
Televising RFP

Form Review

Inbox

Brian Hagen

Form Started By: Joe Feriancek

Final Approval Date: 06/18/2026

Reviewed By

Brian Hagen

Date

06/18/2026 09:19 AM

Started On: 06/04/2026 09:48 AM

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #26-146

RESOLUTION ACCEPTING CLEAN & TELEVISIONING SANITARY & STORM SEWER PROPOSALS FOR 2027 PAVEMENT MANAGEMENT PROGRAM PROJECTS

WHEREAS, the streets within the Windemere Woods 1st & 2nd subdivision, and 142nd Avenue between Saint Francis Boulevard (TH 47) and Xkimo Street, and Juniper Ridge Drive between Roanoke Street and 156th Lane are proposed to be reconstructed in 2027 as identified within the 2026 – 2035 Capital Improvement Plan; and

WHEREAS, Sunwood Drive between Zeolite Street and Rhinestone Street, and Rhinestone Street between Sunwood Drive and Ramsey Parkway are proposed to receive concrete repairs in 2027; and

WHEREAS, request for proposals were submitted to five (5) firms for the purpose of obtaining quotes for completed the proposed cleaning and televising services; and

WHEREAS, the three (3) cleaning and televising proposals received are tabulated below: and

Contractor	IP 25-08	IP 27-01	IP 27-06
American Environmental LLC	\$31,165.76	\$12,725.00	\$29,270.50
Hydro-Klean, LLC	\$44,573.29	\$24,322.03	\$68,039.90
Nelson Sanitation & Rental, Inc.	\$34,406.10	\$11,590.10	\$23,148.70

WHEREAS, the proposal of American Environmental LLC in the total amount of \$31,165.76 for sewer cleaning and televising services in accordance with the prepared proposals is the lowest responsible proposal for Improvement Project 25-08 and their proposal shall be and hereby is accepted; and

WHEREAS, the proposal of Nelson Sanitation & Rental, Inc. in the total amount of \$34,738.80 for sewer cleaning and televising services in accordance with the prepared proposals is the lowest responsible proposal for Improvement Projects 27-01 and 27-06, and their proposals shall be and hereby are accepted.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

- 1) The City Administrator is hereby authorized and directed to enter into a contract with American Environmental LLC for said services for Improvement Project 25-08 for and on behalf of the City of Ramsey.
- 2) The City Administrator is hereby authorized and directed to enter into a contract with Nelson Sanitation & Rental, Inc. for said services for Improvement Projects 27-01 and 27-06 for and on behalf of the City of Ramsey.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

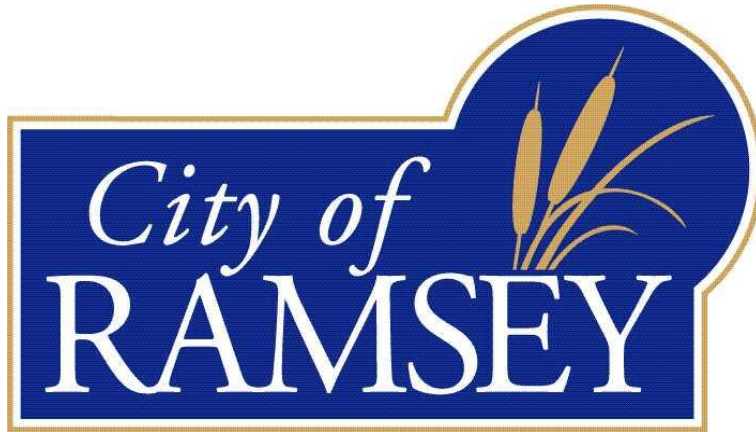
and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 23rd day of June, 2026.

Mayor

ATTEST:

City Clerk



**REQUEST FOR PROPOSAL
PAVEMENT MANAGEMENT PROGRAM
2027 PROJECTS
Clean & Televising Sanitary & Storm Sewer
City of Ramsey**

ISSUE DATE
May 20, 2026

PROPOSAL MUST BE RECEIVED BY:
4:30 pm on Monday, June 15, 2026

DELIVER PROPOSAL TO:
City of Ramsey Municipal Center
7550 Sunwood Drive NW
Ramsey, MN 55303
Attn: Stacie Damjanovich
sdamjanovich@cityoframseymn.gov
763-433-9835

INTRODUCTION: The City of Ramsey (City) is requesting proposals for the cleaning and televising and delivery of televising reports for three (3) 2027 projects including;

1. IP 25-08 Sunwood Drive & Rhinestone Street Concrete Repairs
 - a. Sunwood Drive between Zeolite Street & Rhinestone Street
 - b. Rhinestone Street between Sunwood Drive & Ramsey Parkway
 - c. Scope of work includes:
 - i. Clean & Televis 5,958 lineal feet of storm sewer per attached exhibit
 - ii. Clean & Televis 7,084 lineal feet of sanitary sewer per attached exhibit
 - iii. Properly dispose of any materials
 - iv. Provide the City with a video of the televised lines
 - v. Provide the City with a report of the televised lines, including descriptions of the pipe and any defects
2. IP 27-01 MSA 142nd Avenue & Juniper Ridge Drive Street Reconstructions
 - a. 142nd Avenue between TH 47 & Waco Street
 - b. Juniper Ridge Drive between 156th Lane & Roanoke Street
 - c. Scope of work includes:
 - i. Clean & Televis 1,126 lineal feet of storm sewer per attached exhibit
 - ii. Clean & Televis 1,934 lineal feet of sanitary sewer per attached exhibit
 - iii. Clean & Televis 480 lineal feet of sanitary sewer service laterals per attached exhibit
 1. 16, 4-inch services from the trunk up to the right of way
 - iv. Properly dispose of any materials
 - v. Provide the City with a video of the televised lines
 - vi. Provide the City with a report of the televised lines, including descriptions of the pipe and any defects
3. IP 27-06 Windemere Woods 1st & 2nd Street Reconstructions
 - a. Subdivision generally located off of Magnesium Street north of CSAH 116
 - b. Scope of work includes:
 - i. Clean & Televis 538 lineal feet of storm sewer per attached exhibit
 - ii. Clean & Televis 3,298 lineal feet of sanitary sewer per attached exhibit
 - iii. Clean & Televis 2,330 lineal feet of sanitary sewer service laterals per attached exhibit
 1. 69, 4-inch services from the trunk up to the right of way
 - iv. Properly dispose of any materials
 - v. Provide the City with a video of the televised lines
 - vi. Provide the City with a report of the televised lines, including descriptions of the pipe and any defects

Note: Sanitary sewer and storm sewer pipe sizes are shown on attached exhibits, some pipe sizes and lengths may vary.

SCHEDULE: A written schedule of the work shall be submitted identifying all work components and showing work start and completion dates required to comply with the schedule. The cleaning and televising of the sewer lines will be completed within 30 working days of the notice to proceed issued by the City. A notice to proceed for the work is anticipated to be issued by the City on or around June 24, 2026. If work is not initiated within 7 calendar days of this notice, the City reserves the right to cancel the quotation and award to the second lowest responsible quote.

PROPOSAL SUBMITTAL: An itemized quote shall be submitted for the proposed work using the form at the end of this Request for Proposal (RFP)

COMMUNICATION WITH THE CITY: If any requirements of this RFP are not clearly understood, the Contractor is responsible for contacting the City for further clarifications in a prompt manner. Responses to inquiries, if they change or clarify the RFP in a substantial manner, will be forwarded by addenda to the RFP.

SUBMISSION: A signed copy of the attached proposal form is requested by **4:30 p.m. Monday, June 15, 2026**. Deliver to the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey MN 55303 to the attention of Stacie Damjanovich, Engineering Administrative Assistant. E-mail proposals will be accepted and may be sent to sdamjanovich@cityoframsey.com.

REVIEW PROCESS: Proposals received by the RFP deadline will be reviewed by Engineering Staff. The City will award each individual project to the lowest proposal, rather than the lowest combined total of all three (3) proposals.

The City reserves the right to reject any or all proposals and to waive minor irregularities. The winning proposal(s) must be presented by the City Engineer and approved by the Ramsey City Council (Council meetings are on the 2nd and 4th Tuesdays of the month); once approved, an email will be sent out awarding the proposal to the qualified vendor, at which time a Certificate of Insurance will be required prior to scheduling work.

PROPOSAL UNDERSTANDING: By submitting a proposal, the Contractor agrees to be bound to the terms and conditions herein.

COST OF PREPARATION: Under no condition will any costs of preparation of the proposal be reimbursed by the City.

LICENSE AND INSURANCE: By submitting a proposal, the Contractor affirms they shall maintain the following minimum insurance coverage while completing their work as related to this RFP in the following amounts: Commercial General Liability \$2,000,000 per occurrence (written on an occurrence-based form bodily injury and property damage); automobile liability \$2,000,000 per occurrence (including hired & non-owned bodily injury and property damage). The City of Ramsey shall be named as an additional insured on the Commercial General Liability insurance. Certificated of Insurance for all of the above insurance shall be filed with the City prior to the work. The Contractor also affirms they shall be licensed to perform the work in the State of Minnesota, and the work shall comply with all state and local laws.

WORKING HOURS: The work shall be carried out during normal working hours so as not to cause any unreasonable nuisance to affected residents and businesses. Under emergency conditions, this limitation may be waived in writing by the Engineer in conjunction with qualified local authority. Normal working hours for this work are considered to be from 7:00 a.m. to 8:00 p.m., Monday through Friday.

WORK AND STAGGING AREAS: The Contractor shall confine their work activities within City-owned properties and right of way / easement. No equipment shall be left on City streets outside normal working hours.

SPECIFICATIONS: Work shall be conducted in conformance with the specifications set forth herein and in accordance with the latest edition of the Minnesota Department of Transportation Standard Specifications for Construction which is incorporated by reference to these specifications.

PIPE CLEANING: The Contractor shall clean the pipe to a minimum of 95% capacity. Each run of pipe between structures, a minimum of 80% of the pipe invert must be visible.

TRAFFIC CONTROL: All traffic control devices and layouts shall conform and be installed in accordance to the latest addition of the Minnesota Temporary Traffic Control Field Manual.

PERMITS: The Contractor shall obtain all necessary construction permits.

PAYMENT: Invoices must be submitted to the City on a net 30-day basis, made out to the City of Ramsey Engineering Department including the project description, and must be submitted via email to accountspayable@cityoframsey.com. Payments may be made by EFT upon request, please submit EFT requests to accountspayable@cityoframsey.com. An IC 134 form will be required for final payment.

BASIS OF PAYMENT:

Mobilization – Payment shall be made on a lump sum basis for the mobilization of equipment.

Traffic Control – Payment shall be made on a lump sum basis as compensation for all equipment, material, and labor costs required for the installation and maintenance of traffic control measures (signage, barricades, flashers, flaggers, etc.), as directed by the Engineer, for any local traffic disruptions or temporary closures.

Clean and Televiser Sewer – Payment shall be made on a per lineal foot basis as compensation for all equipment, material, and labor costs required for cleaning, removal and disposal of material, description and video of the sewer lines based on sewer type.

Other Items – The cost of any additional equipment, labor, materials, tools and supplies which have not been specifically identified in this section for payment, but are required to complete the project per the plans and specifications shall be considered incidental to the project.

PROPOSAL: I/We agree to furnish all materials and labor for the project(s) described above:

IP 25-08 SUNWOOD DRIVE & RHINESTONE STREET CONCRETE REPAIRS

Item No.	Item Description	Unit	Quantity	Price	Extension
1.	Mobilization	LS	1	_____	_____
2.	Traffic Control	LS	1	_____	_____
3.	Clean and Televise Sanitary Sewer Lines	LF	7,084	_____	_____
4.	Clean and Televise Storm Sewer Lines	LF	5,958	_____	_____
IP 25-08 Sewer Televising Total (Items 1-4)					_____

IP 27-01 MSA 142ND AVENUE & JUNIPER RIDGE DRIVE RECONSTRUCTIONS

Item No.	Item Description	Unit	Quantity	Price	Extension
1.	Mobilization	LS	1	_____	_____
2.	Traffic Control	LS	1	_____	_____
3.	Clean and Televise Sanitary Sewer Lines	LF	1,934	_____	_____
4.	Clean and Televise Sanitary Lateral Service Lines	LF	480	_____	_____
5.	Clean and Televise Storm Sewer Lines	LF	1,126	_____	_____
IP 27-01 Sewer Televising Total (Items 1-5)					_____

IP 27-06 WINDEMERE WOODS 1ST & 2ND STREET RECONSTRUCTIONS

Item No.	Item Description	Unit	Quantity	Price	Extension
1.	Mobilization	LS	1	_____	_____
2.	Traffic Control	LS	1	_____	_____
3.	Clean and Televise Sanitary Sewer Lines	LF	3,298	_____	_____
4.	Clean and Televise Sanitary Lateral Service Lines	LF	2,330	_____	_____
5.	Clean and Televise Storm Sewer Lines	LF	538	_____	_____
IP 27-06 Sewer Televising Total (Items 1-5)					_____

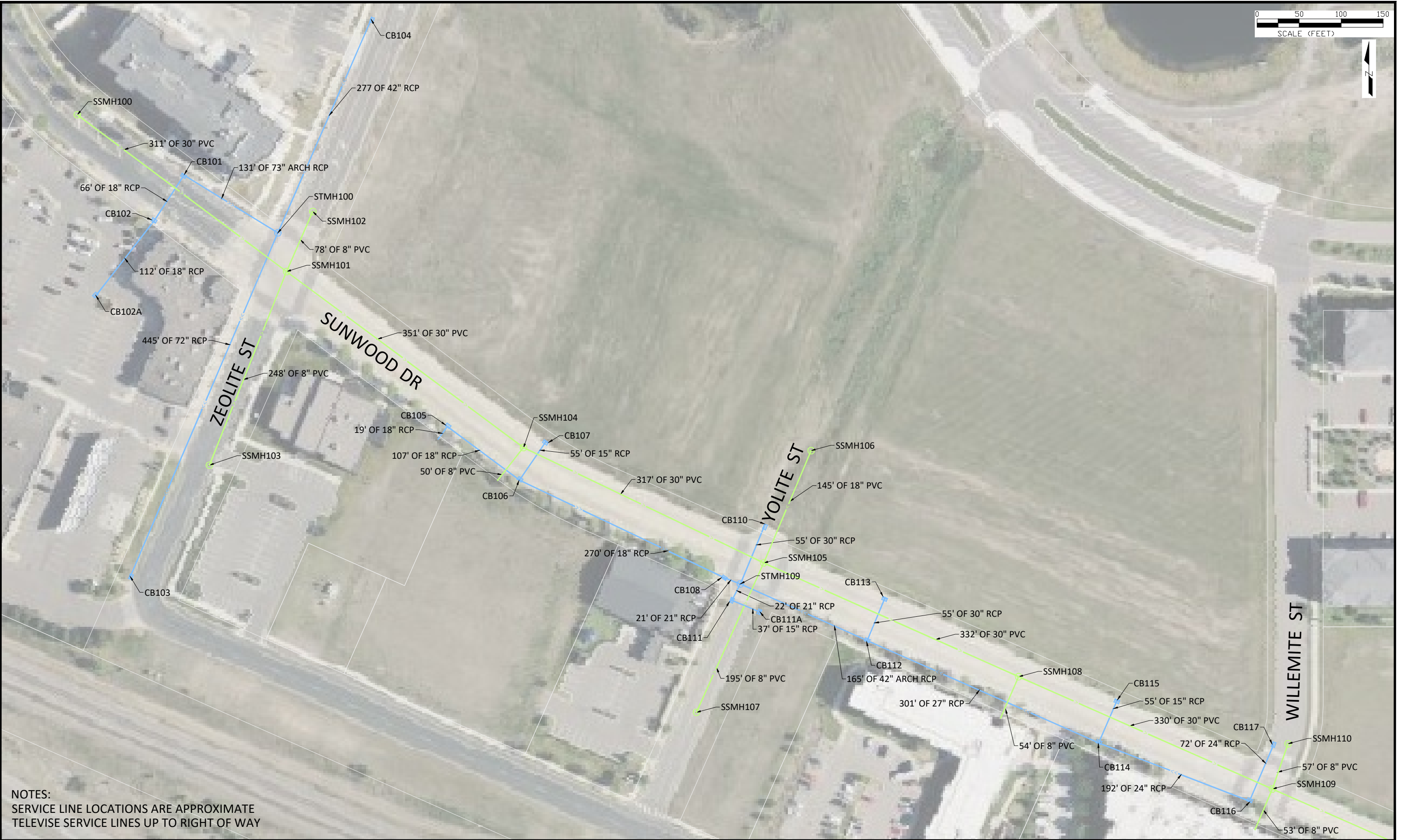
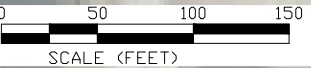
Contractor Name _____

Owner or representative _____

Phone(s) _____

E-mail _____

Signature _____ Date _____



NOTES:
SERVICE LINE LOCATIONS ARE APPROXIMATE
TELEWISE SERVICE LINES UP TO RIGHT OF WAY

DATE	REVISION

DRAWN BY:	JDW	DATE	04/24/26



CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

SEWER TELEVISIONING - SUNWOOD DR

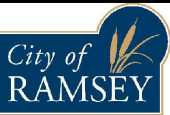
2027 SEWER TELEVISIONING
CITY PROJECT NO. 25-08
CITY OF RAMSEY, MINNESOTA



NOTES:
SERVICE LINE LOCATIONS ARE APPROXIMATE
TELEWISE SERVICE LINES UP TO RIGHT OF WAY

DATE	REVISION

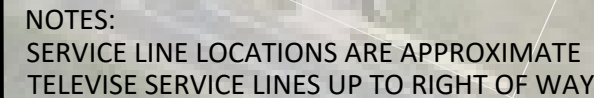
DRAWN BY:	JDW	DATE	04/24/26



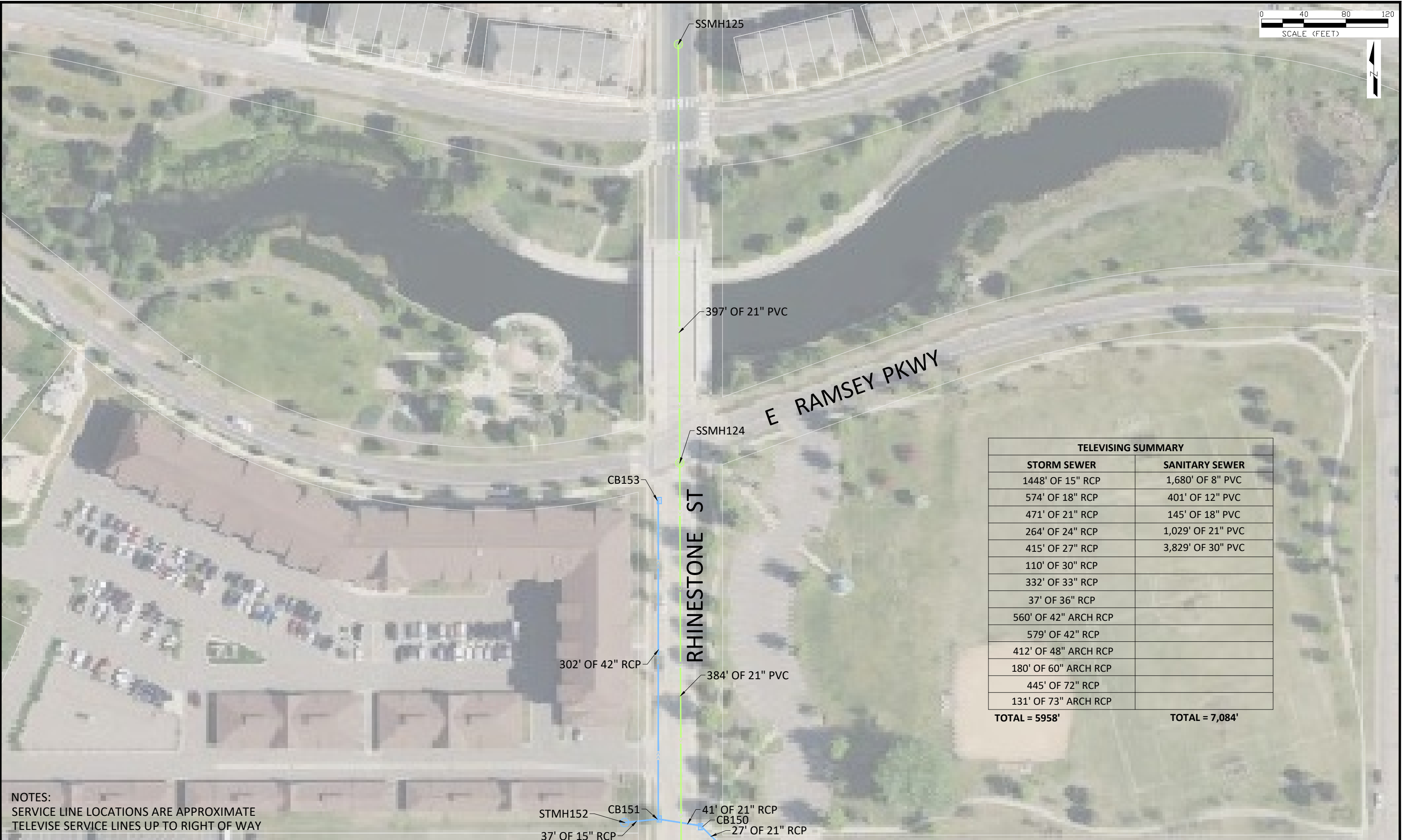
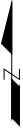
CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

SEWER TELEVISIONING - SUNWOOD DR

2027 SEWER TELEVISIONING
CITY PROJECT NO. 25-08
CITY OF RAMSEY, MINNESOTA



DATE	REVISION	DRAWN BY: JDW	DATE: 04/24/26	 CITY OF RAMSEY 7550 SUNWOOD DRIVE RAMSEY, MN 55303 (763) 427-1410 FAX (763) 433-9898	SEWER TELEVISION - SUNWOOD DR	2027 SEWER TELEVISION CITY PROJECT NO. 25-08 CITY OF RAMSEY, MINNESOTA	SHEET 03 OF 04 SHEETS
May 20, 2026 - 9:01am G:\Engineering\AutoCAD Drawings\Projects\N-25\General Dr Crosswalk Repairs\25-08\Support Drawings\25-08 Sheet03.dwg							



TELEVISIONING SUMMARY	
STORM SEWER	SANITARY SEWER
1448' OF 15" RCP	1,680' OF 8" PVC
574' OF 18" RCP	401' OF 12" PVC
471' OF 21" RCP	145' OF 18" PVC
264' OF 24" RCP	1,029' OF 21" PVC
415' OF 27" RCP	3,829' OF 30" PVC
110' OF 30" RCP	
332' OF 33" RCP	
37' OF 36" RCP	
560' OF 42" ARCH RCP	
579' OF 42" RCP	
412' OF 48" ARCH RCP	
180' OF 60" ARCH RCP	
445' OF 72" RCP	
131' OF 73" ARCH RCP	

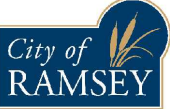
TOTAL = 5958'

TOTAL = 7,084'

NOTES:
SERVICE LINE LOCATIONS ARE APPROXIMATE
TELEVISION SERVICE LINES UP TO RIGHT OF WAY

DATE	REVISION

DRAWN BY:	JDW	DATE	04/24/26



CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

SEWER TELEVISIONING - SUNWOOD DR
& RHINESTONE ST

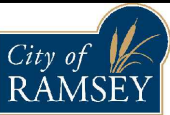
2027 SEWER TELEVISIONING
CITY PROJECT NO. 25-08
CITY OF RAMSEY, MINNESOTA



NOTES:
SERVICE LINE LOCATIONS ARE APPROXIMATE
TELEWISE SERVICE LINES UP TO RIGHT OF WAY

DATE	REVISION

DRAWN BY:	JDW	DATE	04/24/26



CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

SEWER TELEVISION - JUNIPER RIDGE DR

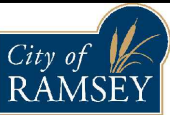
2027 SEWER TELEVISION
CITY PROJECT NO. 27-01
CITY OF RAMSEY, MINNESOTA



NOTES:
SERVICE LINE LOCATIONS ARE APPROXIMATE
TELEWISE SERVICE LINES UP TO RIGHT OF WAY

DATE	REVISION

DRAWN BY:	JDW	DATE	04/24/26



CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

SEWER TELEVISIONING - 142ND AVENUE

2027 SEWER TELEVISIONING
CITY PROJECT NO. 27-01
CITY OF RAMSEY, MINNESOTA

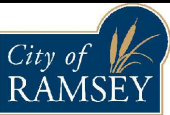


NOTES:
SERVICE LINE LOCATIONS ARE APPROXIMATE
TELEVISION SERVICE LINES UP TO RIGHT OF WAY

TELEVISION SUMMARY	
STORM SEWER	SANITARY SEWER
308' OF 12" RCP	1,130' OF 8" PVC
76' OF 18" RCP	804' OF 12" PVC
336' OF 36" RCP	480' OF 4" SERVICE
266' OF 42" RCP	
140' OF 48" RCP	
TOTAL = 1,126'	TOTAL = 2,414'

DATE	REVISION

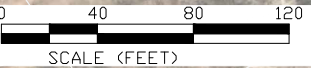
DRAWN BY:	JDW	DATE	04/24/26



CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

SEWER TELEVISION - 142ND AVENUE

2027 SEWER TELEVISION
CITY PROJECT NO. 27-01
CITY OF RAMSEY, MINNESOTA



EMERALD
POND PARK

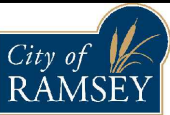
142ND AVENUE

NEON STREET

NOTES:
SERVICE LINE LOCATIONS ARE APPROXIMATE
TELEVIEW SERVICE LINES UP TO RIGHT OF WAY

DATE	REVISION

DRAWN BY:	JDW	DATE	04/28/26

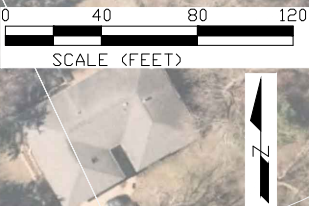


CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

SEWER TELEVISIONING - WINDEMERE WOODS

2027 SEWER TELEVISIONING
CITY PROJECT NO. 27-06
CITY OF RAMSEY, MINNESOTA

SHEET
01
OF
02
SHEETS



TELEVISION SUMMARY	
STORM SEWER	SANITARY SEWER
163' OF 12" RCP	2,226' OF 8" PVC
375' OF 15" RCP	1,072' OF 10" PVC
	2,330' OF SERVICE LINES
TOTAL = 538'	TOTAL = 5,628'

NOTES:
SERVICE LINE LOCATIONS ARE APPROXIMATE
TELEVISION SERVICE LINES UP TO RIGHT OF WAY

CC Regular Session**Meeting Date:** 06/23/2026**Primary Strategic Plan Initiative:** Not Applicable**Title:**

Adopt Resolution #26-147 Adopting the 2025 Anoka County Hazard Mitigation Plan

Purpose/Background:

The City participated in the development of the Anoka County 2025 Hazard Mitigation Plan, which has been reviewed by FEMA Region 5 and determined to meet applicable FEMA local mitigation planning requirements except for formal adoption by participating jurisdictions. FEMA has granted the plan Approvable Pending Adoption (APA) status. To obtain full FEMA approval and maintain eligibility for FEMA hazard mitigation grant programs, each participating jurisdiction must formally adopt the plan by resolution. Adoption does not approve future mitigation projects or expenditures. Rather, it acknowledges the City's participation in the countywide plan and satisfies the FEMA requirement for local plan adoption.

Notification:

FEMA Region 5 notified Anoka County and participating jurisdictions that the plan is eligible for full approval upon local adoption. City staff coordinated with county emergency management staff regarding the adoption requirement and submission of the executed resolution to FEMA/State HSEM after Council action.

Time Frame/Observations/Alternatives:**Time frame**

- FEMA has issued APA status and is awaiting adoption resolutions from participating jurisdictions.
- Jurisdictions adopting more than one year after APA issuance must validate that risk assessment and mitigation strategy information remains current or update the plan before adoption.
- Staff recommends adoption at the earliest practical Council meeting and prompt transmittal of the signed resolution.

Observation

- FEMA found the plan technically acceptable; adoption is the remaining step for full approval.
- An approved local mitigation plan is a prerequisite for applying for and/or receiving several FEMA mitigation grants, including HMGP, HMGP Post-Fire, BRIC, FMA, and the Safeguarding Tomorrow Revolving Loan Fund.
- Failure to adopt could affect the City's eligibility for future FEMA mitigation funding opportunities.

Funding Source:

Adoption of the plan itself has no direct project appropriation or grant match associated with this agenda item. Staff time for coordination and processing is covered within existing operating budgets. Future mitigation projects, if pursued, would be brought forward separately with identified funding sources and any required local match.

Recommendation:

Approve the resolution adopting the Anoka County 2025 Hazard Mitigation Plan and authorize staff to transmit the executed adoption resolution to Anoka County and the appropriate State/FEMA contacts to obtain final FEMA approval.

Outcome/Action:

Motion: Move to adopt resolution #26-147 approving the City's participation in and adoption of the Anoka County 2025 Hazard Mitigation Plan and direct staff to submit the executed adoption resolution to the County and FEMA/State HSEM.

Expected Outcome: Upon adoption and submission of the resolution, FEMA can convert the plan from Approvable Pending Adoption (APA) to fully approved status for participating jurisdictions that have adopted the plan, preserving eligibility for applicable FEMA mitigation grant programs.

Attachments

Resolution #26-147

Form Review**Inbox**

Brian Hagen

Form Started By: Andrew Winkel

Final Approval Date: 06/18/2026

Reviewed By

Brian Hagen

Date

06/18/2026 09:38 AM

Started On: 06/09/2026 01:53 PM

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #26-147

RESOLUTION TO ADOPT THE 2025 ANOKA COUNTY HAZARD MITIGATION PLAN

WHEREAS, the City of Ramsey recognizes the threat of natural hazards to people and property within the City of Ramsey; and

WHEREAS, the City of Ramsey has participated in the development of the 2025 Anoka County Hazard Mitigation Plan in accordance with Federal laws, including the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended; the National Flood Insurance act of 1968, as amended; and the National Dam Safety Program Act, as amended; and

WHEREAS, the 2025 Anoka County Hazard Mitigation Plan identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property within the City of Ramsey impacts of future hazards and disasters; and

WHEREAS, by adoption by the City of Ramsey demonstrates its commitment to hazard mitigation and achieving the goals outlined in the 2025 Anoka County Hazard Mitigation Plan,

WHEREAS, approval of the 2025 Anoka County Hazard Mitigation Plan by the Federal Emergency Management Agency (FEMA) will make Anoka County and participating jurisdictions eligible to apply for FEMA Hazard Mitigation Assistance grants; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the City of Ramsey supports the hazard mitigation planning effort and wishes to adopt the 2025 Anoka County Hazard Mitigation Plan.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 23rd day of June, 2026.

Mayor

ATTEST:

City Clerk

CC Regular Session**Meeting Date:** 06/23/2026**Primary Strategic Plan Initiative:** Not Applicable

Title:

Adopt Resolution #26-148 Approving Partial Payment to North Valley, Inc. for Improvement Project #26-04, Countryside Estates Reconstructions.

Purpose/Background:

Resolution and Pay Request Attached.

Recommendation:

The Senior Engineering Technician has inspected the completed work and recommends partial payment to North Valley, Inc. for improvement project #26-04, Countryside Estates Reconstructions in the amount of \$388,140.15.

Outcome/Action:

Motion to adopt resolution #26-148 approving partial payment to North Valley, Inc. for improvement project #26-04, Countryside Estates Reconstructions in the amount of \$388,140.15.

Attachments

Pay Resolution #26-148

Pay Request

Form Review**Inbox**

Brian Hagen

Form Started By: Stacie Damjanovich

Final Approval Date: 06/18/2026

Reviewed By

Brian Hagen

Date

06/18/2026 09:19 AM

Started On: 06/10/2026 08:48 AM

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #26-148

RESOLUTION APPROVING PARTIAL PAYMENT No. 1 TO NORTH VALLEY, INC. FOR COUNTRYSIDE ESTATES STREET RECONSTRUCTIONS, IMPROVEMENT PROJECT #26-04

WHEREAS, the City of Ramsey proposes to reconstruct the streets within the Countryside Estates subdivision as identified within the 2026 – 2035 Capital Improvement Plan; and

WHEREAS, pursuant to Ramsey City Council Resolution #25-082, adopted April 22, 2025, the City Council accepted and awarded the proposal to Bolton & Menk for topographic survey of the project area in the amount of \$14,528.50; and

WHEREAS, pursuant to Ramsey City Council Resolution #25-101, adopted May 13, 2025, the City Council accepted and awarded the proposal to Independent Testing Technologies, Inc. for geotechnical survey of the project area in the amount of \$15,175.00; and

WHEREAS, pursuant to Ramsey City Council Resolution #25-138, adopted June 24, 2025, the City Council ordered the City Engineer to prepare plans and specifications for Countryside Estates Street Reconstructions, Improvement Project #26-04; and

WHEREAS, pursuant to Ramsey City Council Resolution #25-207, adopted September 9, 2025, a contract was awarded to Independent Testing Technologies, Inc. for additional Geotechnical services in the amount of \$4,930.00; and

WHEREAS, pursuant to Ramsey City Council Resolution #25-207, adopted September 9, 2025, a contract was awarded to Bolton & Menk, Inc. for additional topographic survey in the amount of \$5,464.00; and

WHEREAS, pursuant to Ramsey City Council Resolution #26-009, adopted on January 13, 2026, the City Council approved final plans and specifications as prepared by the City Engineer and authorized advertisement for bids for the same improvements; and

WHEREAS, proposals were received for Construction Staking from Bolton & Menk, Inc. for said improvements in the amount of \$64,116.00; and

WHEREAS, pursuant to Ramsey City Council Resolution #26-048, adopted February 24, 2026, a contract was awarded to North Valley, Inc. of Nowthen, Minnesota, in the amount of \$1,659,058.61 for said improvements; and

WHEREAS, as of June 23, 2026 \$0.00 has been paid to date; and

WHEREAS, the Senior Engineering Technician has inspected the completed work and recommends partial payment No. 1 to North Valley, Inc. of Nowthen, Minnesota, for improvement project #26-04, Countryside Estates Street Reconstructions, in the amount of \$388,140.15.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

- 1) The City Council hereby authorizes partial payment No. 1 to North Valley, Inc. of Nowthen, Minnesota for Improvement Project #26-04, Countryside Estates Street Reconstructions in the amount of \$388,140.15.
- 2) The City Council hereby authorizes the Mayor and City Administrator to sign the release form for this payment.
- 3) The total amount of this payment is not included in resolutions approving payment of bills for the day of June 23, 2026.
- 4) The City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 23rd day of June, 2026.

Mayor

ATTEST:

City Clerk

#26-148

Pay Estimate Summary Sheet

Estimate Number: 1 Partial
Project Number: 26-04
Project Name: Countryside Estates Street Reconstructions
Period Ending: May 31, 2026
Contractor: North Valley, Inc.
Address: 20015 Iguana Street NW, Nowthen, MN 55330

1	Original Contract Amount		\$	1,659,058.61
2	Change Order(s)	No. <u> </u> Thru No. <u> </u>		
3	Total Funds Encumbered		\$	1,659,058.61
4	Value of Work Completed		\$	408,568.58
5	Retainage <u>5</u> %		\$	(20,428.43)
	Percent Complete	<u>25%</u>		
6	Deductions or Charges			
7	Total Earned Less Retainage (Lines 4+5+6)		\$	388,140.15
8	Previous Payment(s)		\$	-
9	Payment Due (Lines 7-8)		\$	388,140.15
10	Total Balance to Finish, Including Retainage (Lines 3-7)		\$	1,270,918.46

Certification of Partial Payment	
I hereby certify that, to the best of my knowledge and belief, all items, quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between owner and the undersigned Contractor, and as amended by any authorized changes and the foregoing is a true and correct statement of the contract amount for the period covered by this estimate.	
<u>NORTH VALLEY</u>	<u>MATT ECHOLS</u>
Contractor Name	Print Name
<u>P.M.</u>	<u>[Signature]</u>
Title	Signature
	<u>6/5/2026</u>
	Date

City of Ramsey Approval	
<u>[Signature]</u>	<u>6/5/2026</u>
Signature (Project Engineer)	Date
<u>[Signature]</u>	<u>6/9/2026</u>
Signature (City Engineer)	Date

Countryside Estates Street Reconstructions

I.P. 26-04

Estimate No. 1 Partial

Period Ending May 31, 2026

Item No.	MnDOT No.	Item Description	Unit	CONTRACT AMOUNT			COMPLETED THIS PERIOD		COMPLETED TO DATE	
				Estimated Quantity	Unit Price	Extended Total	Quantity	Extended Total	Quantity	Extended Total
1	2021.501	MOBILIZATION	LS	1.0	\$ 137,915.30	\$ 137,915.30	0.5	\$ 68,957.65	0.5	\$ 68,957.65
2	2101.503	REMOVE STORM SEWER	LF	602	\$ 16.29	\$ 9,806.58	602	\$ 9,806.58	602	\$ 9,806.58
3	2104.502	SALVAGE MAIL BOX SUPPORT	EA	104	\$ 81.43	\$ 8,468.72	104	\$ 8,468.72	104	\$ 8,468.72
4	2104.503	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	LF	2000	\$ 1.95	\$ 3,900.00	1541	\$ 3,004.95	1541	\$ 3,004.95
5	2104.503	SAWING CONCRETE PAVEMENT - FULL DEPTH	LF	550	\$ 5.92	\$ 3,256.00	472	\$ 2,794.24	472	\$ 2,794.24
6	2104.504	REMOVE BITUMINOUS PAVEMENT - DRIVEWAYS	SY	1150	\$ 5.34	\$ 6,141.00	786	\$ 4,197.24	786	\$ 4,197.24
7	2104.504	REMOVE CONCRETE PAVEMENT - DRIVEWAYS	SY	640	\$ 8.45	\$ 5,408.00	411	\$ 3,472.95	411	\$ 3,472.95
8	2104.504	REMOVE GRAVEL SURFACE - DRIVEWAYS	SY	580	\$ 4.73	\$ 2,743.40	0	\$ -	0	\$ -
9	2105.607	COMMON EXCAVATION (EV)	CY	3200	\$ 23.13	\$ 74,016.00	3176	\$ 73,460.88	3176	\$ 73,460.88
10	2105.607	SUBGRADE EXCAVATION (EV)	CY	1850	\$ 0.11	\$ 203.50	0	\$ -	0	\$ -
11	2106.607	HAUL & STOCKPILE RECLAIM MATERIAL (LV)	CY	4100	\$ 14.89	\$ 61,049.00	0	\$ -	0	\$ -
12	2112.519	SUBGRADE PREPARATION	RDST	207	\$ 410.90	\$ 85,056.30	0	\$ -	0	\$ -
13	2123.61	STREET SWEEPER (WITH PICKUP BROOM)	HOURL	30	\$ 48.86	\$ 1,465.80	3	\$ 146.58	3	\$ 146.58
14	2130.523	WATER FOR DUST CONTROL	MGAL	60	\$ 45.74	\$ 2,744.40	16	\$ 731.84	16	\$ 731.84
15	2211.507	AGGREGATE BASE CLASS 5 - MODIFIED (CV)	CY	5200	\$ 0.11	\$ 572.00	0.0	\$ -	0.0	\$ -
16	2215.504	FULL DEPTH RECLAMATION	SY	55750	\$ 2.61	\$ 145,507.50	55750	\$ 145,507.50	55750	\$ 145,507.50
17	2232.504	MILL BITUMINOUS PAVEMENT (2.0")	SY	70	\$ 13.41	\$ 938.70	0	\$ -	0	\$ -
18	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	3150	\$ 0.01	\$ 31.50	0	\$ -	0	\$ -
19	2360.509	TYPE SP 12.5 NON WEARING COURSE MIXTURE (3,C) 2.0"	TON	5151	\$ 78.28	\$ 403,220.28	0	\$ -	0	\$ -
20	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) 1.5"	TON	3800	\$ 84.32	\$ 320,416.00	0	\$ -	0	\$ -
21	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) 2.5"	TON	1660	\$ 84.03	\$ 139,489.80	0	\$ -	0	\$ -
22	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) DRIVEWAYS	SY	1150	\$ 27.33	\$ 31,429.50	0	\$ -	0	\$ -
23	2501.502	15" RC PIPE APRON	EA	30	\$ 743.72	\$ 22,311.60	30	\$ 22,311.60	30	\$ 22,311.60
24	2501.503	15" RC PIPE SEWER DESIGN 3006 CLASS V	LF	464	\$ 70.57	\$ 32,744.48	464	\$ 32,744.48	464	\$ 32,744.48
25	2503.503	CLEAN AND VIDEO SEWER	LF	644	\$ 3.26	\$ 2,099.44	0	\$ -	0	\$ -
26	2531.504	6" CONCRETE PAVEMENT DRIVEWAY	SY	640	\$ 68.40	\$ 43,776.00	0	\$ -	0	\$ -
27	2531.504	GRAVEL SURFACE	SY	600	\$ 5.40	\$ 3,240.00	0	\$ -	0	\$ -
28	2531.604	7" CONCRETE VALLEY GUTTER	SY	62	\$ 97.71	\$ 6,058.02	0	\$ -	0	\$ -
29	2540.602	TEMPORARY MAIL BOX CLUSTER	EA	5	\$ 2,714.29	\$ 13,571.45	5	\$ 13,571.45	5	\$ 13,571.45
30	2540.602	INSTALL MAIL BOX SUPPORT	EA	104	\$ 135.71	\$ 14,113.84	0	\$ -	0	\$ -
31	2563.601	TRAFFIC CONTROL	LS	1	\$ 2,714.29	\$ 2,714.29	0.75	\$ 2,035.72	0.75	\$ 2,035.72
32	2573.501	STABILIZED CONSTRUCTION ENTRANCE	EA	4	\$ 244.29	\$ 977.16	0	\$ -	0	\$ -
33	2573.503	SEDIMENT CONTROL LOG TYPE STRAW	LF	4900	\$ 3.26	\$ 15,974.00	2880	\$ 9,388.80	2880	\$ 9,388.80
34	2573.503	SILT FENCE, TYPE MS	LF	4010	\$ 2.71	\$ 10,867.10	2940	\$ 7,967.40	2940	\$ 7,967.40
35	2574.507	TOPSOIL (LV)	CY	3400	\$ 0.54	\$ 1,836.00	0	\$ -	0	\$ -
36	2575.501	TURF ESTABLISHMENT	ACRE	5.0	\$ 4,342.87	\$ 21,714.35	0	\$ -	0	\$ -
37	2575.504	ROLLED EROSION PREVENTION CATEGORY 20	SY	620	\$ 4.34	\$ 2,690.80	0	\$ -	0	\$ -

Item No.	MnDOT No.	Item Description	CONTRACT AMOUNT				COMPLETED THIS PERIOD		COMPLETED TO DATE	
			Unit	Estimated Quantity	Unit Price	Extended Total	Quantity	Extended Total	Quantity	Extended Total
38	2575.505	MOWING	ACRE	10	\$ 54.29	\$ 542.90	0	\$ -	0	\$ -
39	2575.505	WEED SPRAYING	ACRE	3	\$ 162.86	\$ 407.15	0	\$ -	0	\$ -
40	2575.506	WEED SPRAY MIXTURE	GAL	1	\$ 97.71	\$ 97.71	0	\$ -	0	\$ -
41	2575.523	WATER FOR RESTORATION	MGAL	40	\$ 162.86	\$ 6,514.40	0	\$ -	0	\$ -
42	2575.601	IRRIGATION REPAIRS	EA	30	\$ 271.43	\$ 8,142.90	0	\$ -	0	\$ -
43	2575.602	LANDSCAPE RESTORATION	EA	18	\$ 271.43	\$ 4,885.74	0	\$ -	0	\$ -
GRAND TOTALS						\$ 1,659,058.61		\$ 408,568.58		\$ 408,568.58

Internal City Use Only				
PAVEMENT MANAGEMENT FUNDS (0.95 MOB)			\$ 340,258.04	\$ 340,258.04
STORM SEWER UTILITY FUNDS (0.05 MOB)			\$ 68,310.54	\$ 68,310.54
Total Funds			\$ 408,568.58	\$ 408,568.58

CC Regular Session**Meeting Date:** 06/23/2026**Primary Strategic Plan Initiative:** Connect the community through Parks, Trails and Recreational Programming.

Title:

Adopt Resolution #26-149 Approving Partial Payment No. 4 to H+U Construction Improvement Project #25-58; The Waterfront Waterplay Park Improvement.

Purpose/Background:

Pay Application and Resolution attached.

Funding Source:

Park Trust Fund

Recommendation:

Damon Farber Landscape Architecture has reviewed the work to date for conformity with the plans and specifications, and the city's Parks & Asst. Public Works Director affirms the work was satisfactorily completed and recommends partial payment No. 4 to H+U Construction of Minneapolis, Minnesota, for said project, in the amount of \$646,510.36.

Outcome/Action:

Adopt Resolution #26-130 Approving Partial Payment No. 4 to H+U Construction Improvement Project #25-58; The Waterfront Waterplay Park Improvement.

Attachments

Pay App No. 4
Resolution #26-149

Form Review**Inbox**

Brian Hagen

Form Started By: Mariah Albrecht

Final Approval Date: 06/18/2026

Reviewed By

Brian Hagen

Date

06/18/2026 10:40 AM

Started On: 06/11/2026 12:02 PM

Contractor's Application for Payment

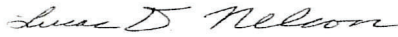
Owner:	City of Ramsey	Owner's Project No.:	25-58
Engineer:	Damon Farber	Engineer's Project No.:	25-121
Contractor:	H+U Construction	Contractor's Project No.:	J25027
Project:	Waterfront Park		
Contract:	Construction Manager at Risk		
Application No.:	4	Application Date:	6/1/2026
Application Period:	From 5/1/2026	to 5/31/2026	

1. Original Contract Price	\$	3,624,184.00
2. Net change by Change Orders	\$	-
3. Current Contract Price (Line 1 + Line 2)	\$	3,624,184.00
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$	1,634,418.00
5. Retainage		
a. 5% X \$ 1,634,418.00 Work Completed	\$	81,720.90
b. 5% X \$ - Stored Materials	\$	-
c. Total Retainage (Line 5.a + Line 5.b)	\$	81,720.90
6. Amount eligible to date (Line 4 - Line 5.c)	\$	1,552,697.10
7. Less previous payments (Line 6 from prior application)	\$	906,186.74
8. Amount due this application	\$	646,510.36
9. Balance to finish, including retainage (Line 3 - Line 4)	\$	1,989,766.00

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Luke Nelson**Signature:****Date:** 6/2/2026**Recommended by Engineer****By:****Title:****Date:**

Digitally signed by

Charles O. Evens

Date: 2026.06.02

10:40:31-05'00'

Approved by Owner**By:****Title:****Date:****Approved by Funding Agency****By:****Title:****Date:****By:****Title:****Date:**

Contractor's Application for Payment

Owner's Project No.:	25-58
Engineer's Project No.:	25-121
Contractor's Project No.:	J25027

Application Date: 06/01/26

Councilmember Peters introduced the following resolution and moved for its adoption:

RESOLUTION #26-149

RESOLUTION APPROVING PARTIAL PAYMENT NO. 4 TO H+U CONSTRUCTION IMPROVEMENT PROJECT #25-58; THE WATERFRONT WATERPLAY PARK IMPROVEMENT

WHEREAS, pursuant to Ramsey City Council Resolution #26-042, adopted February 10, 2026, the proposal from H+U Construction to perform competitive bidding, and organized the project costs and schedule as a guaranteed maximum price and contract amendment submittal of 3,624,184 for Improvement Project #25-58; The Waterfront Waterplay Park Improvement; and

WHEREAS, as of June 23, 2026 \$906,186.74 has been paid to date; and

WHEREAS, the Damon Farber Landscape Architecture has reviewed the work to date for conformity with the plans and specifications, and the city's Parks & Asst. Public Works Director affirms the work was satisfactorily completed and recommends partial payment No. 4 to H+U Construction of Minneapolis, Minnesota, for said project, in the amount of \$646,510.36.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) The City Council hereby authorizes partial payment No. 4 to H+U Construction of Minneapolis, Minnesota for Improvement Project #25-58, The Waterfront Waterplay Park Improvement in the amount of \$646,510.36.
- 2) The City Council hereby authorizes the Mayor and City Administrator to sign the release form for this payment.
- 3) The total amount of this payment is not included in resolutions approving payments of bills for the date of June 23, 2026.
- 4) The City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Olson, and upon vote being taken thereon, the following voted in favor thereof:

Mayor Heineman
Councilmember Peters
Councilmember Olson
Councilmember Buscher
Councilmember Riley
Councilmember Specht
Councilmember Stewart

and the following voted against the same:

None

and the following abstained:

None

and the following were absent:

None

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 23rd day of June, 2026.

Mayor

ATTEST:

City Clerk

CC Regular Session**Meeting Date:** 06/23/2026**Primary Strategic Plan Initiative:** Not Applicable

Title:

Adopt Resolution #26-150 Approving Partial Payment to North Valley, Inc. for Improvement Project #26-05, Flintwood Hills 2nd & 3rd Street Reconstructions.

Purpose/Background:

Resolution and Pay Request Attached.

Recommendation:

The Senior Engineering Technician has inspected the completed work and recommends partial payment to North Valley, Inc. for improvement project #26-05, Flintwood Hills 2nd & 3rd Street Reconstructions in the amount of \$181,262.09.

Outcome/Action:

Motion to adopt Resolution #26-150 approving partial payment to North Valley, Inc. for improvement project #26-05, Flintwood Hills 2nd & 3rd Street Reconstructions in the amount of \$181,262.09.

Attachments

Pay Resolution #26-150

Pay Request

Form Review**Inbox**

Brian Hagen

Form Started By: Stacie Damjanovich

Final Approval Date: 06/18/2026

Reviewed By

Brian Hagen

Date

06/18/2026 09:19 AM

Started On: 06/10/2026 10:50 AM

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #26-150

RESOLUTION APPROVING PARTIAL PAYMENT No. 1 TO NORTH VALLEY, INC. FOR FLINTWOOD HILLS 2ND & 3RD STREET RECONSTRUCTIONS, IMPROVEMENT PROJECT #26-05

WHEREAS, the City of Ramsey proposes to reconstruct the streets within the Flintwood Hills 2nd & 3rd subdivisions as identified within the 2026 – 2035 Capital Improvement Program; and

WHEREAS, pursuant to Ramsey City Council Resolution #25-082, adopted April 22, 2025, the City Council accepted and awarded the proposal to Bolton & Menk Anderson for topographic survey of the project area in the amount of \$3,803.50; and

WHEREAS, pursuant to Ramsey City Council Resolution #25-101, adopted May 13, 2025, the City Council accepted and awarded the proposal to Independent Testing Technologies, Inc. for geotechnical survey of the project area in the amount of \$6,825.00; and

WHEREAS, pursuant to Ramsey City Council Resolution #25-139, adopted June 24, 2025, the City Council ordered the City Engineer to prepare plans and specifications for Flintwood Hills 2nd & 3rd Street Reconstructions, Improvement Project #26-05,

WHEREAS, pursuant to Ramsey City Council Resolution #26-029, adopted January 27, 2026, the City Council approved final plans and specifications as prepared by the City Engineer and authorized advertisement for bids for the same improvements; and

WHEREAS, proposals were received for Construction Staking from Bolton & Menk, Inc. for said improvements in the amount of \$43,110.00; and

WHEREAS, pursuant to Ramsey City Council Resolution #26-065, adopted March 10, 2026, a contract was awarded to North Valley, Inc. of Nowthen, Minnesota in the amount of \$792,282.86 for said improvements; and

WHEREAS, as of June 23, 2026 \$0.00 had been paid to date; and

WHEREAS, the Senior Engineering Technician has inspected the completed work and recommends partial payment No. 1 to North Valley, Inc. of Nowthen, Minnesota, for improvement project #26-05, Flintwood Hills 2nd & 3rd Street Reconstructions, in the amount of \$181,262.09.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

- 1) The City Council hereby authorizes partial payment No. 1 to North Valley, Inc. of Nowthen, Minnesota for Improvement Project #26-05, Flintwood Hills 2nd & 3rd Street Reconstructions in the amount of \$181,262.09.
- 2) The City Council hereby authorizes the Mayor and City Administrator to sign the release form for this payment.
- 3) The total amount of this payment is not included in resolutions approving payment of bills for the day of June 23, 2026.

4) The City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 23rd day of June, 2026.

Mayor

ATTEST:

City Clerk

Pay Estimate Summary Sheet

Estimate Number: 1 Partial
 Project Number: 26-05
 Project Name: Flintwood Hills 2nd & 3rd Street Reconstructions
 Period Ending: May 31, 2026
 Contractor: North Valley, Inc.
 Address: 20015 Iguana St. NW Suite 100

1	Original Contract Amount		\$	792,282.86
2	Change Order(s)	No. <u> </u> Thru No. <u> </u>		
3	Total Funds Encumbered		\$	792,282.86
4	Value of Work Completed		\$	190,802.20
5	Retainage <u>5</u> %		\$	(9,540.11)
	Percent Complete	<u>24%</u>		
6	Deductions or Charges			
7	Total Earned Less Retainage (Lines 4+5+6)		\$	181,262.09
8	Previous Payment(s)		\$	-
9	Payment Due (Lines 7-8)		\$	181,262.09
10	Total Balance to Finish, Including Retainage (Lines 3-7)		\$	611,020.77

Certification of Partial Payment

I hereby certify that, to the best of my knowledge and belief, all items, quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between owner and the undersigned Contractor, and as amended by any authorized changes and the foregoing is a true and correct statement of the contract amount for the period covered by this estimate.

<u>NORTH VALLEY INC</u>	<u>MATT ECHOLS</u>
Contractor Name	Print Name
<u>P.M.</u>	<u>[Signature]</u>
Title	Signature
	<u>6/5/26</u>
	Date

City of Ramsey Approval	
<u>[Signature]</u>	<u>6/5/2026</u>
Signature (Project Engineer)	Date
<u>[Signature]</u>	<u>6/9/2026</u>
Signature (City Engineer)	Date

Flintwood Hills 2nd & 3rd Street Reconstructions

I.P. 26-05

Estimate No. 1

Partial

Period Ending

May 31, 2026

Item No.	MnDOT No.	Item Description	Unit	CONTRACT AMOUNT			COMPLETED THIS PERIOD		COMPLETED TO DATE	
				Estimated Quantity	Unit Price	Extended Total	Quantity	Extended Total	Quantity	Extended Total
1	2021.501	MOBILIZATION	LS	1.0	\$ 85,808.53	\$ 85,808.53	0.5	\$ 42,904.27	0.5	\$ 42,904.27
2	2104.502	REMOVE CATCH BASIN	EA	1.00	\$ 616.37	\$ 616.37	1.00	\$ 616.37	1.00	\$ 616.37
3	2104.502	SALVAGE MAIL BOX SUPPORT	EA	98.00	\$ 81.21	\$ 7,958.58	96.00	\$ 7,796.16	96.00	\$ 7,796.16
4	2104.503	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	LF	1361	\$ 2.00	\$ 2,722.00	1230	\$ 2,460.00	1230	\$ 2,460.00
5	2104.503	SAWING CONCRETE PAVEMENT - FULL DEPTH	LF	727	\$ 5.25	\$ 3,816.75	578	\$ 3,034.50	578	\$ 3,034.50
6	2104.503	REMOVE CURB AND GUTTER	LF	8091	\$ 2.62	\$ 21,198.42	7550	\$ 19,781.00	7550	\$ 19,781.00
7	2104.503	REMOVE PIPE - STORM SEWER	LF	27	\$ 13.33	\$ 359.91	27	\$ 359.91	27	\$ 359.91
8	2104.503	REMOVE BITUMINOUS CURBING	LF	217	\$ 1.08	\$ 234.36	217	\$ 234.36	217	\$ 234.36
9	2104.504	REMOVE BITUMINOUS PAVEMENT - TRAILS	SY	11	\$ 23.82	\$ 262.02	0	\$ -	0	\$ -
10	2104.504	REMOVE BITUMINOUS PAVEMENT - DRIVEWAYS	SY	1054	\$ 6.17	\$ 6,503.18	779	\$ 4,806.43	779	\$ 4,806.43
11	2104.504	REMOVE CONCRETE PAVEMENT - DRIVEWAYS	SY	569	\$ 10.77	\$ 6,128.13	633	\$ 6,817.41	633	\$ 6,817.41
12	2104.504	REMOVE CONCRETE VALLEY GUTTER	SY	23	\$ 24.90	\$ 572.70	23	\$ 572.70	23	\$ 572.70
13	2105.607	SUBGRADE EXCAVATION, REMOVE UNSUITABLE MATERIALS (EV)	CY	1387	\$ 1.08	\$ 1,497.96	0	\$ -	0	\$ -
14	2106.507	COMMON EXCAVATION (EV)	CY	654	\$ 0.22	\$ 143.88	406	\$ 89.32	406	\$ 89.32
15	2106.607	HAUL & STOCKPILE RECLAIM MATERIAL (LV)	CY	3005	\$ 0.22	\$ 661.10	0	\$ -	0	\$ -
16	2112.519	SUBGRADE PREPARATION	RDST	43	\$ 250.50	\$ 10,771.50	0	\$ -	0	\$ -
17	2123.61	STREET SWEEPER (WITH PICKUP BROOM)	HOURL	20	\$ 200.32	\$ 4,006.40	9	\$ 1,802.88	9	\$ 1,802.88
18	2130.523	WATER FOR DUST CONTROL	MGAL	40	\$ 45.48	\$ 1,819.20	22	\$ 1,000.56	22	\$ 1,000.56
19	2211.507	AGGREGATE BASE CLASS 5 - MODIFIED (CV)	CY	2230	\$ 0.11	\$ 245.30	37	\$ 4.07	37	\$ 4.07
20	2215.504	FULL DEPTH RECLAMATION	SY	13314	\$ 5.71	\$ 76,022.94	13314	\$ 76,022.94	13314	\$ 76,022.94
21	2232.504	MILL BITUMINOUS PAVEMENT (2.0")	SY	36	\$ 12.99	\$ 467.64	0	\$ -	0	\$ -
22	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	937	\$ 3.09	\$ 2,895.33	0	\$ -	0	\$ -
23	2360.504	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) - DRIVEWAYS	SY	1033	\$ 21.34	\$ 22,044.22	0	\$ -	0	\$ -
24	2360.509	TYPE SP 12.5 NON WEARING COURSE MIXTURE (3,C) 2.0"	TON	1512	\$ 81.20	\$ 122,774.40	0	\$ -	0	\$ -
25	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) 1.5"	TON	1134	\$ 85.58	\$ 97,047.72	0	\$ -	0	\$ -
26	2501.503	15" RC PIPE SEWER DESIGN 3006 CLASS III	LF	28	\$ 111.06	\$ 3,109.68	28	\$ 3,109.68	28	\$ 3,109.68
27	2503.602	RESET CATCH BASIN CASTING	EA	12	\$ 254.46	\$ 3,053.52	0	\$ -	0	\$ -
28	2504.602	ADJUST VALVE BOX	EA	12	\$ 477.55	\$ 5,730.60	0	\$ -	0	\$ -
29	2504.602	VALVE BOX SECTION	EA	6	\$ 149.93	\$ 899.58	0	\$ -	0	\$ -
30	2506.502	ADJUST FRAME & RING CASTING	EA	21	\$ 888.46	\$ 18,657.66	0	\$ -	0	\$ -
31	2506.502	CASTING ASSEMBLY (STORM)	EA	1	\$ 990.76	\$ 990.76	0	\$ -	0	\$ -
32	2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN 2'X3'	EA	1	\$ 3,109.60	\$ 3,109.60	1	\$ 3,109.60	1	\$ 3,109.60
33	2521.518	6" CONCRETE WALK	SY	11	\$ 77.96	\$ 857.56	0	\$ -	0	\$ -
34	2521.602	DRILL & GROUT REINFORCEMENT BAR (EPOXY COATED)	EA	7	\$ 21.66	\$ 151.62	0	\$ -	0	\$ -
35	2531.503	CONCRETE CURB & GUTTER DESIGN B618	LF	493	\$ 26.53	\$ 13,079.29	0	\$ -	0	\$ -
36	2531.503	CONCRETE CURB & GUTTER DESIGN SURMOUNTABLE	LF	8313	\$ 17.87	\$ 148,553.31	0	\$ -	0	\$ -
37	2531.504	6" CONCRETE PAVEMENT - DRIVEWAYS	SY	576	\$ 67.13	\$ 38,666.88	0	\$ -	0	\$ -
38	2531.604	7" CONCRETE VALLEY GUTTER	SY	66	\$ 87.71	\$ 5,788.86	0	\$ -	0	\$ -

Item No.	MnDOT No.	Item Description	CONTRACT AMOUNT				COMPLETED THIS PERIOD		COMPLETED TO DATE	
			Unit	Estimated Quantity	Unit Price	Extended Total	Quantity	Extended Total	Quantity	Extended Total
39	2531.618	TRUNCATED DOMES	SF	19	\$ 70.38	\$ 1,337.22	0	\$ -	0	\$ -
40	2540.602	INSTALL MAIL BOX SUPPORT	EA	98	\$ 135.35	\$ 13,264.30	0	\$ -	0	\$ -
41	2540.602	TEMPORARY MAIL BOX CLUSTER	EA	5	\$ 2,057.33	\$ 10,286.65	5	\$ 10,286.65	5	\$ 10,286.65
42	2563.601	TRAFFIC CONTROL	LS	1	\$ 4,222.94	\$ 4,222.94	0.75	\$ 3,167.21	1	\$ 3,167.21
43	2573.501	STABILIZED CONSTRUCTION EXIT	EA	5	\$ 216.56	\$ 1,082.80	0	\$ -	0	\$ -
44	2573.502	STORM DRAIN INLET PROTECTION	EA	20	\$ 157.01	\$ 3,140.20	18	\$ 2,826.18	18	\$ 2,826.18
45	2574.507	TOPSOIL (LV)	CY	850	\$ 1.08	\$ 918.00	0	\$ -	0	\$ -
46	2575.501	TURF ESTABLISHMENT	ACRE	1	\$ 21,685.36	\$ 19,083.12	0.0	\$ -	0.0	\$ -
47	2575.505	WEED SPRAYING	ACRE	0	\$ 602.36	\$ 265.04	0	\$ -	0	\$ -
48	2575.506	WEED SPRAY MIXTURE	GAL	1	\$ 240.94	\$ 240.94	0	\$ -	0	\$ -
49	2575.523	WATER FOR RESTORATION	MGAL	10	\$ 180.71	\$ 1,807.10	0	\$ -	0	\$ -
50	2575.601	IRRIGATION REPAIRS	LS	1	\$ 9,474.55	\$ 9,474.55	0	\$ -	0	\$ -
51	2575.602	LANDSCAPE RESTORATION	EA	33	\$ 240.38	\$ 7,932.54	0	\$ -	0	\$ -
GRAND TOTALS						\$ 792,282.86		\$ 190,802.20		\$ 190,802.20

Internal City Use Only				
		TAX INCREMENT No.1 FUNDS (0.95 MOB)	\$ 181,303.07	\$ 178,452.58
		STORM SEWER UTILITY FUNDS (0.05 MOB)	\$ 9,499.13	\$ 9,499.13
		Total Funds	\$ 190,802.20	\$ 187,951.71

CC Regular Session**Meeting Date:** 06/23/2026**Primary Strategic Plan Initiative:** Identify and implement operational efficiencies, cost savings and additional funding sources.**Title:**

Adopt Resolution #26-153 Identifying Funding Need for 2050 Comp Plan Update

Purpose/Background:

The Metropolitan Council adopted a need-based eligibility criteria for awarding available local planning assistance grant funds and established maximum grant amounts, including bonus incentives grants, for eligible grantees to help grantees review and update their comprehensive plans as required by the "decennial" review provisions of Minnesota Statutes section 473.864, subdivision 2. The City of Ramsey is eligible for a grant amount of \$40,000 to assist with the consulting service fees associated with the 2025 Comprehensive Plan Update.

Notification:

Not applicable

Time Frame/Observations/Alternatives:

Grant application due date

Funding Source:

Grant in the amount of \$40,000 from the Metropolitan Council

Recommendation:

Staff recommends adoption of Resolution #26-153 authorizing the Community Development Director to submit, on behalf of the City, an application for Local Planning Assistance grant funds for the decennial review and update of the City Comprehensive Plan.

Outcome/Action:

Adopt Resolution #26-153 Identifying the need for funding to complete its 2050 Comprehensive Plan update and authorizing an application for Planning Assistance Grant funds.

Attachments

Resolution #26-153 Planning Assistance Grant

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Stephanie Hanson	06/16/2026 02:47 PM
Brian Hagen	Brian Hagen	06/18/2026 09:38 AM
Form Started By: Stephanie Hanson		Started On: 06/11/2026 03:27 PM
Final Approval Date: 06/18/2026		

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #26-153

**RESOLUTION IDENTIFYING THE NEED FOR
FUNDING TO COMPLETE ITS 2050 COMPREHENSIVE PLAN UPDATE AND
AUTHORIZING AN APPLICATION FOR
PLANNING ASSISTANCE GRANT FUNDS**

WHEREAS the City of Ramsey must review and update its comprehensive plan as required by the “decennial” review provision of Minnesota Statutes section 473.864 , subdivision 2; and

WHEREAS, on **December 17 2025**, the Metropolitan Council adopted need-based eligibility criteria for awarding available local planning assistance grant funds and established maximum grant amounts, including bonus incentive grants, for eligible grantees to help grantees review and update their comprehensive plans as required by the “decennial” review provisions of Minnesota Statutes section 473.864, subdivision 2; and

WHEREAS, the City is an eligible city, county, or town in the metropolitan area as defined in Minnesota Statutes section 473.121; AND

WHEREAS, planning assistance grant funds will be made available to eligible applicants subject to terms and conditions contained in Metropolitan Council grant agreements.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

Authorizes its Community Development Director to:

- 1) submit on behalf of the City an application to the Metropolitan Council for Local Planning Assistance grant funds for the decennial review and update of the City’s local comprehensive plan required under Minnesota Statutes section 473.864; and
- 2) execute on behalf of the City a grant agreement with the Metropolitan Council for planning assistance grant funds.

The motion for adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 23rd day of June, 2026.

Mayor

ATTEST:

Clerk

CC Regular Session**Meeting Date:** 06/23/2026**Primary Strategic Plan Initiative:** Not Applicable

Title:

Adopt Resolution #26-154 Approving MCES Water Efficiency Grant, Accepting Funds and Entering Agreement

Purpose/Background:

On March 26, 2026, the City Council authorized staff to apply for water efficiency grant funding through the Metropolitan Council. On May 19, 2026, staff received notice that the City of Ramsey was awarded \$11,000 in grant funds for the 2026–2028 Water Efficiency Grant Program (the “Program”). On June 4, 2026, staff received the letter to accept the funds. As the name implies, the purpose of the Program is to encourage residents to replace older, less efficient water-using devices with more efficient technologies to reduce demand on the municipal water supply. The Program would run from July 1, 2026, through June 30, 2028.

There are two primary financial requirements of the Program. First, the municipality must contribute twenty percent (20%) of the grant award, which equates to \$2,750. Second, rebate recipients must also provide a financial contribution; in other words, the grant funds and the City contribution cannot entirely cover the cost of the purchase. This requirement is met by having the recipient pay the sales tax. Other important eligibility requirements include: the rebate recipient must be a Ramsey municipal water customer (those on private wells are not eligible); the rebate applies only to replacement devices (new construction is not eligible); and the rebate applies only to the cost of the device and its installation, excluding any owner labor costs.

Similar to the past three cycles (2020–2022, 2022–2024, and 2024–2026) of the Water Efficiency Grant Program, the City must enter into a Clean Water Fund Grant Agreement with the Metropolitan Council to accept the grant award for the 2026–2028 cycle. The agreement is attached to this case.

Notification:

Notification is not required.

Time Frame/Observations/Alternatives:

The rebate program will be designed very similarly to the current rebate program. Rebates will be available for the purchase and installation of any eligible device (per the grant guidelines), which includes U.S. Environmental Protection Agency (EPA) WaterSense® labeled toilets, irrigation controllers, water faucets and shower heads, as well as Energy Star® labeled dishwashers and washing machines.

Administration of the rebate program will be coordinated by the Engineering Department. Finance Staff will also be involved with the issuance of the rebates. Per the required Grant Agreement, the City will have to provide quarterly reporting to the Metropolitan Council. Reporting forms will be provided by Metropolitan Council staff and are assumed to include: property address, property type (residential/commercial), device replaced, number of devices, grant amount per device, estimated annual water savings, municipal contribution, and eligible grant amount (rebate amount per device minus municipal contribution).

Funding Source:

Funding for this program would consist of three sources: \$11,000 from the Water Efficiency Grant from the Metropolitan Council, \$2,750 from the City's Water Fund (this is equivalent to the required 20% municipal contribution), and any rebate participant would cover the sales tax on the purchase of the device (thus satisfying the requirement for the rebate participant to have a financial contribution in the program).

Recommendation:

Staff recommends adopting Resolution #26-154 authorizing the execution of the Clean Water Fund Agreement with the Metropolitan Council to accept the \$11,000 grant for implementation (and continuation) of a water efficiency rebate program.

Outcome/Action:

Motion to adopt Resolution #26-154 to enter into the Clean Water Fund Grant Agreement with the Metropolitan Council and to accept the \$11,000 grant to implement a water efficiency rebate program.

Attachments

City of Ramsey- Water Efficiency Grant Acceptance Letter

City of Ramsey - Grant Agreement - 2026-2028 Water Efficiency Grant Program

Resolution #26-154 Approving MCES Water Efficiency Grant, Accepting Funds and Entering Agreement

Form Review**Inbox**

Brian Hagen

Form Started By: Nathan Gillett

Final Approval Date: 06/18/2026

Reviewed By

Brian Hagen

Date

06/18/2026 09:43 AM

Started On: 06/15/2026 03:12 PM



Nathan Gillett
Water Resources Technician
7550 Sunwood Dr NW
Ramsey, MN 55303

May 19, 2026

The Metropolitan Council is pleased to award the City of Ramsey the amount of \$11,000 as part of our 2026-2028 Water Efficiency Grant Program. The amount of matching funds required from your city, based on the grant award above, is \$2,750 (this amount will deviate from the 20% of the total program cost in cases where the community is including a low-income cost assistance option). The City of Ramsey is one of 43 in the Twin Cities metro area accepted into this grant program. We are pleased to report that all available grant funds have been awarded and that all applicants will receive an award.

The amount of funds requested totaled \$1,683,575, while the amount of funds available is \$1,400,000. Because funds requested exceed funds available, a set of ranking factors and an objective scoring system were used to distribute the available funds.

Below are some critical points to remember:

- New construction and new developments are not eligible
- A portion of each eligible grant activity's cost must be paid by the property owner (unless participating in the low-income cost assistance option)
- Funds are for rebates or grants only; consulting and city staff time are ineligible
- Grant recipients must display the Clean Water, Land and Legacy Amendment logo and the Metropolitan Council logo on program-related web pages and paper communications
- Funds must be spent down by June 30, 2028 (municipalities and Met Council will work together to monitor spending and adjust/reallocate funds as needed)
- Grant activities on municipal properties must supplement and not supplant dedicated municipal funding sources

The Clean Water, Land and Legacy Amendment is available here: <https://www.legacy.mn.gov/download-legacy-logo>

To obtain electronic and print versions of the Metropolitan Council logo, please contact me at henry.mccarthy@metc.state.mn.us.

As you prepare your municipality's program, please be aware that the following information must be reported on a quarterly basis, on forms to be provided by the Metropolitan Council:

- Property address and property type (residential, commercial, municipal)
- Low-income assistance (Y/N) (if applicable)
- Grant activity (device replacement, audit, or municipal turfgrass conversion)
- Brand/model info of new device
- Purchase date (must be on or after effective date of grant agreement)
- Cost per device/approved grant activity
- Number of devices/activities
- Rebate or grant per device
- Estimated annual gallons of water saved per device installation/approved grant activity
- Municipality matching funds disbursed
- Number of unmet funding requests from property owners, if any

Quarterly reporting instructions will be sent to participating communities in summer 2026. Quarterly reporting periods and reporting form due dates are shown below.

Quarterly Period	Reporting Form Due Date
July 1, 2026 – September 30, 2026	October 31, 2026
October 1, 2026 – December 31, 2026	January 31, 2027
January 1, 2027 – March 31, 2027	April 30, 2027
April 1, 2027 – June 30, 2027	July 31, 2027
July 1, 2027 – September 30, 2027	October 31, 2027
October 1, 2027 – December 31, 2027	January 31, 2028
January 1, 2028 – March 31, 2028	April 30, 2028
April 1, 2028 – June 30, 2028	July 31, 2028

A Grant Legal Agreement will be sent to your city for signature in approximately two weeks. Completion instructions will be provided in that correspondence.

Congratulations on your grant award! We look forward to working with you to increase the water efficiency of our region.

Sincerely,



Henry McCarthy
Senior Environmental Scientist | Water Resources | Policy and Planning
Phone: 651-602-1946
henry.mccarthy@metc.state.mn.us

Jen Kostrzewski
Assistant Manager | Water Resources | Policy and Planning
Phone: 651-602-1078
jennifer.kostrzewski@metc.state.mn.us

Judy Sventek
Manager | Water Resources
Phone: 651-602-1156
judy.sventek@metc.state.mn.us



METROPOLITAN COUNCIL CLEAN WATER FUND GRANT AGREEMENT

Recipient: City of Ramsey

Grant No: SG-26E-03-26

Met Council Action: 2026-95 SW

Maximum Grant Amount: \$ 11000

Recipient Match (20% of total program excluding low-income option): \$ 2750

Recipient's Authorized Representative:

Name: Nathan Gillett

Mailing Address: 7550 Sunwood Drive NW, Ramsey, MN, 55303

Phone: 763-433-9834

Email Address: ngillett@cityoframsey.com

This Clean Water Fund Grant Agreement ("Grant Agreement") is entered into between the Metropolitan Council, a public corporation and political subdivision of the State of Minnesota ("Met Council") and the Recipient named above.

RECITALS

1. Minnesota Session Laws 2025, Chapter 36, Article 2, Section 8(b), appropriated to the Met Council \$1,400,000 in funds from the Legacy Amendment's Clean Water Fund ("Clean Water Fund") for State fiscal years 2026 and 2027, for water demand reduction grants to assist municipalities in the metropolitan area with implementing water demand reduction measures to ensure the reliability and protection of drinking water supplies.
2. The Met Council is authorized by Minnesota Statutes sections 473.129, subdivision 4 to apply for and use grants from the State for any Metropolitan Council purpose and may dispose of the money in accordance with the terms of the appropriation.
3. The Recipient is authorized to receive grants from the Clean Water Fund for a water demand reduction program to implement measures to reduce water demand to ensure the reliability and protection of drinking water supplies.
4. On May 13, 2026, the Met Council authorized the granting \$1,399,000 of the appropriation to the Recipients participating in the grant program.
5. The Recipient represents that it is duly qualified and agrees to perform all services described in this Grant Agreement to the reasonable satisfaction of the Met Council.

GRANT AGREEMENT

1. Term of Grant Agreement.

1.1. **Effective Date.** The Effective Date of this Grant Agreement is the date this agreement is fully executed, provided the Grant Agreement is fully executed on or after July 1, 2026. If the Grant Agreement is fully executed prior to July 1, 2026, the effective date shall be July 1, 2026.

1.2. **Grant Activity Period.** The Grant Activity Period runs from the Effective Date through the Expiration Date.

1.3. **Expiration Date.** The Expiration Date is the earlier of Recipient's satisfactory fulfillment of obligations or June 30, 2028.

1.4. **Survival of Terms.** The following clauses survive the expiration, termination or cancellation of this Grant Agreement:

- 9. Liability and Insurance;
- 10. Audits;
- 11. Government Data Practices;
- 13. Data Availability;
- 14. Governing Law, Jurisdiction, and Venue;
- 16. Data Disclosure; and
- 18.7 Future Eligibility.

2. Duties, Representations and Warranties of Recipient and Use of Grant Funds.

2.1. The Recipient will conduct, administer and complete in a satisfactory manner and in accordance with the terms of this Grant Agreement the program ("Recipient Program") which is described in Recipient's application to the Met Council for assistance under the Met Council's Clean Water Fund grant program. The Recipient's application is incorporated into this Grant Agreement as Exhibit A. Recipient will perform the Recipient Program in accordance with the timeline in Exhibit B of this Grant Agreement and to undertake the financial responsibilities described in Exhibit B which is incorporated into this Grant Agreement. The Recipient must complete the Recipient Program as described in Exhibits A and B. The Met Council makes no representation or warranties with respect to the success and effectiveness of the Recipient Program. The Met Council acknowledges that Recipient Program work may be limited to soliciting participation by its residents and businesses in the Recipient Program and requires additional work by the Recipient only to the extent that residents and businesses choose to participate in the Recipient Program, as described in Exhibit B.

The Grant Funds must be entirely passed through and can only be used for authorized rebates or grants for qualifying activities.

2.2. **Recipient Representations and Warranties.** The Recipient represents and warrants to Met Council, as follows:

A. It has the legal authority to enter into this Grant Agreement and to conduct and administer the Recipient Program and use the Grant Funds for the purpose or purposes described in this Agreement.

B. It has taken all actions necessary for its execution of the Agreement and has provided to Met Council a copy of the resolution by its governing body authorizing Recipient to enter into this Agreement, if required. If a resolution is not required by the Recipient, Recipient shall provide the Met

Council documents acceptable to the Council indicating that the appropriate person(s) has authority to enter into this agreement on behalf of the Recipient, such as a city policy or city ordinance.

C. It has the legal authority to undertake the Recipient Program, including the Recipient's financial responsibilities in Exhibit B.

D. Only its Authorized Representative may provide certifications required in this Grant Agreement and submit pay claims for reimbursement of Recipient Program costs.

E. It will comply with all the terms of this Grant Agreement.

F. It will comply with all requirements of Clean Water Funding legislation and appropriations, except for requirements that this Grant Agreement explicitly states will be handled by the Met Council.

G. It has made no material false statement or misstatement of fact in connection with the Grant Funds, and all of the information it has submitted or will submit to the Met Council relating to the Grant Funds or the disbursement of any of the Grant Funds is and will be true and correct. It agrees that all representations contained in its application for the Clean Water Fund Grant are material representations of fact upon which the Met Council relied in awarding this Grant and are incorporated into this Agreement by reference.

H. It is not in violation of any provisions of its charter or of the laws of the State of Minnesota, and there are no material actions, suits, or proceedings pending, or to its knowledge threatened, before any judicial body or governmental authority against or affecting it and is not in default with respect to any order, writ, injunction, decree, or demand of any court or any governmental authority which would impair its ability to enter into this Grant Agreement, or to perform any of the acts required of it in the Agreement.

I. Compliance with the requirements of this Grant Agreement is not prevented by, is a breach of, or will result in a breach of, any term, condition, or provision of any agreement to which it is bound.

J. The Recipient Program will not violate any applicable zoning or use statute, ordinance, building code, rule or regulation, or any covenant or agreement of record relating thereto.

K. The Recipient Program will be conducted in full compliance with all applicable laws, statutes, rules, ordinances, and regulations issued by any federal, state, or political subdivisions having jurisdiction over the Recipient Program.

L. It will comply with the financial responsibility requirements contained in Exhibit B.

M. It will furnish satisfactory evidence regarding these representations if requested by the Met Council.

3. Time.

Recipient must comply with all time requirements described in this Grant Agreement. In the performance of this Grant Agreement, time is of the essence.

4. Eligible Costs.

Eligible costs are those costs incurred by parties within the jurisdiction of the Recipient for 80% of rebate or grant payments as defined in Exhibit B (and not including low-income cost assistance grant

activities). The Met Council will not reimburse Recipient for non-eligible costs. Any cost not defined as an eligible cost or not included in the Recipient Program or approved in writing by the Met Council is a non-eligible cost.

5. Consideration and Payment.

5.1 **Consideration.** The Met Council will reimburse the Recipient for eligible costs performed by the Recipient during the Grant Activity Period up to the Maximum Grant Amount as specified in this agreement. The Met Council bears no responsibility for any cost overruns that may be incurred by the Recipient or any sub-recipients. The Recipient may be eligible to receive additional grant amounts or an adjustment of the Maximum Grant Amount in accordance with the procedure in the Grant Amendment Form attached and incorporated as Exhibit C. A fully executed Exhibit C will amend this Grant by the amount in Exhibit C.

5.2. **Advance.** The Met Council will make no advance of the Grant Amount to Recipient.

5.3. **Payment.** To receive payment, the Recipient must submit a Reimbursement Request on forms provided by the Met Council, including electronically scanned receipts to verify the cost of eligible devices reported for each reporting period. Reimbursement Request must be submitted quarterly, even if there are no eligible costs to report. The Recipient must describe its compliance with its the financial requirements, work completed including specific addresses where work was done, and provide sufficient documentation of grant eligible expenditures and any other information the Met Council reasonably requests. The Met Council will promptly pay the Recipient after the Recipient presents to the Met Council a Reimbursement Request and scanned copies of all receipts verifying the cost for all eligible devices reported and the Met Council's Authorized Representative accepts the invoiced services.

6. Conditions of Payment.

6.1. For each approved grant activity for which Recipient requests payment, Recipient must certify the following to the Met Council:

- (1) the device or other grant activity has been purchased or paid for during the Grant Activity Period;
- (2) Recipient has determined the device, grant activity, or resident (in cases of the low-income cost assistance option), is eligible;
- (3) Recipient received receipts for the device, installation cost, or other grant activity; and
- (4) the purchase was not performed in violation of federal, state, or local law, or regulation.

6.2. **Conditions Precedent to Any Reimbursement Request.** The obligation of the Met Council to make reimbursement payments is subject to the following conditions precedent:

A. The Met Council's receipt of a Reimbursement Request/Progress Report for the funds requested, and electronic copies of receipts verifying the cost for all eligible devices for that reporting period;

B. If requested by the Met Council (in form and substance acceptable to the Met Council), evidence that (i) the Recipient has legal authority to and has taken all actions necessary to enter into this Agreement and (ii) this Agreement is binding and enforceable against the Recipient;

C. There is no Event of Default under this Grant Agreement or event which would constitute an Event of Default but for the requirement that notice be given or that a period of grace or time elapse; and

D. The Recipient has supplied to the Met Council all other items that the Met Council may reasonably require to assure good fiscal oversight of state's funding through the Clean Water Fund.

7. Authorized Representative.

The Met Council's Authorized Representative is:

Name: Henry McCarthy or successor
Title: Senior Environmental Scientist
Mailing Address: 390 North Robert Street
St. Paul, MN 55101
Phone: (651) 602-1946
E-Mail Address: henry.mccarthy@metc.state.mn.us

The Met Council's Authorized Representative has the responsibility to monitor the Recipient's performance and the authority to accept the services provided under this Grant Agreement. If the services are satisfactory, the Met Council's Authorized Representative will certify acceptance on each invoice submitted for payment.

The Recipient's Authorized Representative is noted on the first page of this Grant Agreement. If the Recipient's Authorized Representative changes at any time during this Grant Agreement, the Recipient must immediately notify the Met Council and within 30 days provide a new City resolution (if such resolution is necessary) specifying the new Representative. If a resolution is not required by the City, the City's notification to the Met Council must be in writing.

8. Assignment, Amendments, Waiver, Grant Agreement Complete, and Order of Precedence.

8.1 Assignment. The Recipient may neither assign nor transfer any rights or obligations under this Grant Agreement without the prior written consent of the Met Council and a fully executed Assignment Agreement.

8.2 Amendments. Except as provided in this Section 8.2, any amendment to this Grant Agreement must be in writing and will not be effective until it has been executed and approved by the appropriate parties. If requested by the Recipient in writing, the Met Council may, at its sole discretion, authorize in writing a minor change (administrative, compliance, or operational adjustments that do not alter the core scope, objectives, or funding level of the award) to the Recipient Program in Exhibit A, without a formal executed amendment to this Grant Agreement. Met Council further reserves the right to amend grant agreements, in collaboration with grantee municipality, if quarterly reporting indicates rebate or grant programs will not fully utilize grant awards within the grant period or for other documented purposes that will advance the legislative objectives of the pilot program.

8.3 Waiver. If the Met Council fails to enforce any provision of this Grant Agreement, that failure does not waive the provision or its right to enforce it.

8.4 Grant Agreement Complete. This Grant Agreement contains all negotiations and agreements between the Met Council and the Recipient. No other understanding regarding this Grant Agreement, whether written or oral, may be used to bind either party.

8.5 Order of Precedence. This Grant Agreement will be interpreted in the following order of precedence:

(1) Grant Agreement excluding exhibits;

(2) Exhibit B; and

(3) Exhibit A.

9. Liability and Insurance.

9.1 Liability. The Recipient and the Met Council are each responsible for their own acts and the acts of their employees and the results thereof. To the extent authorized by law, a party is not responsible for the acts of the other party and the results thereof. The liability of the Parties is governed by Minnesota Statutes Chapter 466 and other applicable laws. Neither Party waives any applicable limits on liability or immunities.

9.2 Relationship of the Parties. Nothing contained in this Grant Agreement is intended or should be construed in any manner as creating or establishing the relationship of co-partners or a joint venture between the Recipient and the Met Council, nor will the Recipient be considered or deemed to be an agent, representative, or employee of the Met Council in the performance of this Grant Agreement, or the Recipient Program.

The Recipient represents that it has already or will secure or cause to be secured all personnel required for the performance of this Grant Agreement and the Recipient Program. All personnel of the Recipient or other persons while engaging in the performance of this Grant Agreement or the Recipient Program will not have any contractual relationship with the Met Council related to the work of the Recipient Program and will not be considered employees of the Met Council. In addition, all claims that may arise on behalf of said personnel or other persons out of employment or alleged employment including, but not limited to, claims under the Workers' Compensation Act of the State of Minnesota, claims of discrimination against the Recipient, its officers, agents, contractors, or employees will in no way be the responsibility of the Met Council. Such personnel or other persons may not require nor be entitled to any compensation, rights or benefits of any kind whatsoever from the Met Council, including but not limited to, tenure rights, medical and hospital care, sick and vacation leave, disability benefits, severance pay and retirement benefits.

10. Audits.

Under Minn. Stat. § 16C.05, subd. 5, the Recipient's books, records, documents, and accounting procedures and practices relevant to this Grant Agreement are subject to examination by the Met Council and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the termination date of this Grant Agreement.

11. Government Data Practices.

The Recipient and Met Council must comply with the Minnesota Government Data Practices Act, Minn. Stat. Chapter 13, as it applies to all data provided by the Met Council under this grant contract, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Recipient under this Grant Agreement. The civil remedies of Minn. Stat. § 13.08 apply to the release of the data referred to in this clause by either the Recipient or the Met Council. If the Recipient receives a request to release the data referred to in this Clause, the Recipient must immediately notify the Met Council.

12. Workers' Compensation.

The Recipient certifies that it is in compliance with Minn. Stat. § 176.181, subd. 2, pertaining to workers' compensation insurance coverage. The Recipient's employees and agents will not be

considered Met Council employees. Any claims that may arise under the Minnesota Workers Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the Met Council's obligation or responsibility.

13. Data Availability.

To the extent and as requested by the Met Council, Recipient agrees to comply with Minn. Stat. § 114D.50, subd. 5 requirements for data collected by the Recipient Programs funded with money from the Clean Water Fund that have value for planning and management of natural resources, emergency preparedness and infrastructure investments, including but not limited to the requirement that to the extent practicable, summary data and results of Recipient Programs funded with money from the Clean Water Fund should be readily accessible on the internet and identified as a Clean Water Fund Recipient Program. The Met Council will put overall summary information on the internet and will encourage the Recipient put its municipality information on the web. Recipient understands and agrees that Met Council may list its name and summary information on the internet or in any other Grantor reporting.

Data collected by the Recipient Program, if any, funded with money from the Clean Water Fund that have value for planning and management of natural resources, emergency preparedness, and infrastructure investments must conform to the enterprise information architecture developed by the Department of Information Technology Services. Spatial data must conform to geographic information system guidelines and standards outlined in that architecture and adopted by the Minnesota Geographic Data Clearinghouse at the Minnesota Geospatial Information Office. A description of these data that adheres to the Department of Information Technology Services geographic metadata standards must be submitted to the Minnesota Geospatial Information Office to be made available online through the clearinghouse and the data must be accessible and free to the public unless made private under chapter 13. To the extent practicable, summary data and results of projects funded with money from the clean water fund should be readily accessible on the Internet and identified as a clean water fund project.

14. Governing Law, Jurisdiction, and Venue.

This Grant Agreement will be construed and enforced under the laws of the State of Minnesota without regard to its conflict of law provisions. The venue for any legal proceedings arising out of this Grant Agreement will be the appropriate state or federal court in Ramsey County, Minnesota.

15. Termination.

The Met Council may cancel this Grant Agreement at any time, with or without cause, upon 30 days' written notice to the Recipient. Upon termination, the Recipient will be entitled to payment for services prequalified and satisfactorily performed before the termination notice.

16. Data Disclosure.

Under Minn. Stat. § 270C.65, subd. 3, and other applicable law, the Recipient consents to disclosure of its federal employer tax identification number, and/or Minnesota tax identification number, already provided to the Met Council, to federal and state tax agencies and Met Council personnel involved in the payment of Met Council obligations. Recipient will require compliance with this Section 16 by Recipient's subrecipient of Grant funds and shall submit evidence of such compliance to Met Council as requested.

17. Notices.

In addition to any notice required under applicable law to be given in another manner, any notices required hereunder must be in writing and must be personally served or sent by email or United States mail, to the Authorized Representative of the party to whom it is directed.

18. Miscellaneous.

18.1 Report to Legislature. As provided in Minn. Stat. § 3.195, the Met Council must submit a report on the expenditure and use of money appropriated under the Clean Water Fund to the legislature by January 15 of each year. The report must detail the outcomes in terms of additional use of Clean Water Fund resources, user satisfaction surveys, and other appropriate outcomes. The Recipient agrees to provide to the Met Council by January 1 of each year a report on any user satisfaction surveys it has related to this Recipient Program, and other appropriate outcomes of the Recipient Program as prescribed in Section 18.3 of this Agreement.

18.2 Supplement. The funds granted under this agreement are to supplement and shall not substitute for traditional sources of funding. Recipient certifies to the Met Council that there was and is no traditional Recipient sources of funding for the grant work, as described in Exhibit A.

18.3 Measurable Outcomes. A Recipient Program or program receiving funding from the Clean Water Fund must meet or exceed the constitutional requirement to protect, enhance, and restore water quality in lakes, rivers and streams and to protect groundwater and drinking water from degradation. A Recipient Program or program receiving funding from the Clean Water Fund must include measurable outcomes, as defined in Minn. Stat. § 3.303, subdivision 10, and a plan for measuring and evaluating the results. A Recipient Program or program must be consistent with current science and incorporate state-of-the-art technology. All information for funded Recipient Program work, including the proposed measurable outcomes, must be made available for publication on the web site required under Minn. Stat. § 3.303, subdivision 10, as soon as practicable and forwarded to the Met Council and the Legislative Coordinating Commission under the provisions of Minn. Stat. § 3.303, subd. 10. The Recipient must compile and submit all information for funded Recipient Programs or programs, including the proposed measurable outcomes and all other items required under Minn. Stat. § 3.303, subdivision 10, to the Met Council and, if requested by the Met Council, the Legislative Coordinating Commission as soon as practicable or by January 15 of the applicable fiscal year, whichever comes first.

18.4 Minn. Stat. § 16B.98. Grants funded by the Clean Water Fund must be implemented according to section 16B.98 and must account for all expenditures.

18.5 Benefit to Minnesota Waters. Money from the Clean Water Fund may only be spent on Recipient Programs that benefit Minnesota waters.

18.6 Website. If the Recipient has information on its website about the water efficiency grant program under Minn. Stat. § 114D.50, the Recipient will when practicable in accordance with Minn. Stat. § 114D.50, subd. 4(f) prominently display on the Recipient's website home page the Legacy logo accompanied by the phrase "Click here for more information." When a person clicks on the Legacy logo image, the website must direct the person to a web page that includes both the contact information that a person may use to obtain additional information, as well as a link to the Met Council's and Legislative Coordinating Commission Website required under section 3.303, subdivision 10.

18.7 Future Eligibility. Future eligibility for money from the Clean Water Fund is contingent upon the Recipient satisfying all application requirements related to Met Council's fulfillment of Minn. Stat. § 114D.50 as well as any additional requirements contained in Minnesota Session Laws 2025, Chapter 36, Article 2, Section 8(b).

18.8 Prevailing Wages. The Recipient agrees to comply with all of the applicable provisions contained in chapter 177 of the Minnesota Statutes, and specifically those provisions contained in Minn. Stat. §§ 177.41 through 177.50, as they may be amended, modified or replaced from time to time with respect to the Recipient Program. By agreeing to this provision, the Recipient is not acknowledging or agreeing that the cited provisions apply to the Recipient Program.

18.9 Disability Access. Where appropriate, Recipient of clean water funds, in consultation with the Council on Disability and other appropriate governor-appointed disability councils, boards, committees, and commissions, should make progress toward providing greater access to programs, print publications, and digital media for people with disabilities related to the programs the recipient funds using appropriations made in this agreement.

18.10. General Provisions.

(i) Lawsuit. This Grant shall be canceled if a court determines that the appropriation illegally substitutes for a traditional source of funding.

(ii) Termination Due to Lack of Funds. Recipient recognizes that Met Council's obligation to reimburse Recipient for eligible Recipient Program costs is dependent upon Met Council's receipt of funds from the State of Minnesota appropriated to Met Council under 2025 Session Law, Chapter 36, Article 2, Section 8(b). Should the State of Minnesota terminate such appropriation or should such funds become unavailable to Met Council for any reason, Met Council shall, upon written notice to Recipient of termination or unavailability of such funds, have no further obligations for reimbursement or otherwise under this Grant Agreement. In the event of such written notice, Recipient has no further obligation to complete the Recipient Program as required by this Grant Agreement.

18.11. Counterparts and Electronic Signatures. This Grant Agreement may be executed in any number of counterparts, each of which when executed will be deemed to be an original and the counterparts will together constitute one agreement. A copy of this Grant Agreement, including its signature pages, will be binding and deemed to be an original. Electronic signatures using Adobe Sign or a similar program will be deemed an original signature.

19. Default and Remedies.

19.1 Defaults. The Recipient's failure to fully comply with any of the provisions contained in this Grant Agreement constitute an event of default ("Event of Default").

19.2. Remedies. Upon an event of default, the Met Council may exercise any one or more of the following remedies:

- a. Refrain from disbursing the Grant;
- b. Demand that all or any portion of the Grant already disbursed be repaid to it, and upon such demand the Recipient shall repay such amount to the Met Council; and
- c. Enforce any additional remedies the Met Council may have at law or in equity.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed by their duly authorized representatives.

METROPOLITAN COUNCIL

By: _____

Regional Administrator, successor, or delegate

Date: _____

RECIPIENT:

The Recipient certifies that the appropriate person(s) have executed this agreement on behalf of the Recipient as required by applicable articles, bylaws, resolutions, or ordinances.

By: _____

Printed Name and Title

Date: _____

EXHIBIT A: Application from community



2026 – 2028 METROPOLITAN COUNCIL WATER EFFICIENCY GRANT PROGRAM APPLICATION FORM

updated 02 / 25 / 2026

1. Applicant information:

MUNICIPALITY:	City of Ramsey
MUNICIPAL UTILITY:	City of Ramsey Water Utility
MAILING ADDRESS:	7550 Sunwood Drive NW, Ramsey, MN, 55303

2. Primary contact information:

Municipality primary authorized representative (all correspondence regarding the Water Efficiency Grant Program should be addressed to individual named below):

Name:	Nathan Gillett
Title:	Water Resources Technician
Phone:	763-433-9834
Email:	ngillett@cityoframsey.com
Mailing Address:	7550 Sunwood Drive NW, Ramsey, MN, 55303

3. Secondary contact information:

Municipality secondary authorized representative:

Name:	Marsha Weidner
Title:	Public Works Administrative Assistant
Phone:	763-433-9839
Email:	<u>mweidner@ci.ramsey.mn.us</u>
Mailing Address:	14199 Jasper Street NW, Ramsey, MN 55303

4. Water use information:

Municipal Total Per Capita Water Use, in gallons per person-day (2025):	131.26
Municipal Residential Per Capita Water Use, in gallons per person-day (2025):	76.21 gallons per person per day
Municipal Ratio of Peak Month to Winter Month Water Use (2025):	3.41

Program design

The following questions help describe the type of program your municipality is proposing, including planned grant activities and optional program elements. For more information about the low-income cost assistance option and grant activities on municipal properties, see the Guidelines document.

5. Will your proposed program be a rebate or grant program?

Rebate

6. Will your proposed program include a low-income cost assistance option?

No

7. Will your proposed program include approved grant activities on municipal properties (for example, device replacements or turfgrass conversion)?

No

8. If your proposed program includes approved grant activities on municipal properties, does the funding supplement and not supplant? (Additional documentation may be requested.)

No

9. Approximately what portion of your requested grant amount will be used for approved grant activities on municipal properties?

None

10. Planned grant activities

Which eligible grant activities will your program include? Please provide an estimated number of device replacements/other grant activities for each category you plan to include in your program.

	Grant activity	Property type		
		Residential	Commercial	Municipal
Indoor water use	Toilet replacement	15	2	
	Clothes washer replacement	15		
	Dishwasher replacement	15		
	Showerhead replacement	10		
	Faucet replacement or faucet accessory			
Outdoor water use	Irrigation system audit*		1	
	Irrigation controller replacement*	10	1	
	Irrigation spray sprinkler body replacement*			
	Turfgrass conversion/replacement			

* Please note, the Met Council strongly encourages an irrigation system audit be conducted before the replacement of an irrigation controller or spray sprinkler bodies. An initial audit ensures the user has information for proper set-up and operation of their irrigation system.

- 11.** Estimated water savings per device from WaterSense and Energy Star (if available) will auto-populate in quarterly reporting forms to establish baseline consistency in estimates. Some municipalities may have developed (or plan to develop) specific water savings calculations based on household size, age of device being replaced, and other factors. Municipalities are welcome to submit water savings estimates other than those provided by the WaterSense and Energy Star programs. **If your municipality has plans to calculate estimated water savings in-house or using an external resource, please describe below.**

- 12. If your proposed program includes grant activities at municipal properties, please walk through your plans for device replacements and/or turfgrass conversion. In the case of turfgrass conversion, please describe where the work will occur, area removed, species removed, area replaced, species replaced, watering and maintenance needs, and estimated annual gallons of water saved (with explanation of estimate).**

Program budget and administration

13. Please outline the amount of funding your municipality is requesting, including – if applicable – an estimate of funds that will be used for low-income cost assistance (no municipality match required).

Grants will be made available in amounts with a minimum of \$5,000 and a maximum of \$75,000. In the event that there are unused or returned funds, municipalities may apply for a grant amendment to increase their award beyond \$75,000 (at the discretion of Met Council). Additionally, if a municipality offers low-income cost assistance, it can apply for an additional \$10,000 (max grant of \$85,000).

A	Requested grant amount (must be 80% of row C):	14000
B	Required municipality matching amount (must be 20% of row C):	2800
C	Traditional grant program subtotal (row A + row B):	16800
D	(OPTIONAL) Low-income cost assistance requested amount (100% covered by Met Council funds):	
E	Total program budget (row C + row D):	16800

Example calculation:

A	Requested grant amount (must be 80% of row C):	\$14,000
B	Required municipality matching amount (must be 20% of row C):	\$3500
C	Traditional grant program subtotal (row A + row B):	\$17500
D	(OPTIONAL) Low-income cost assistance requested amount (100% covered by Met Council funds):	
E	Total program budget (row C + row D):	\$17500

14. Please outline what cost coverage your municipality plans to offer for each of the selected grant activities.

For example: **70%** of the cost of a **toilet**, up to a maximum of **\$200**. Limited to **2** per household.

The city of Ramsey intends on providing 25% of the cost of all items applicable to the grant with a maximum of 200 per unit up to of a total of 500 dollars per residential property and 1,400 for commercial properties. Additionally, 200 maximum dollars per irrigation controller for single family properties and 700 dollars for commercial and HOA properties.

15. Please indicate ways in which you will advertise your program and water conservation.
(Examples to be provided in program work plan.)

Newsletter	x
Flyer in water bill	
Email	
Tabling at events	
Municipality website	x
Billboard / physical display	x

Radio	
Television	
Newspaper	
TikTok	
Instagram	
Facebook	x
Nextdoor	

Other	
-------	--

16. Work plan

In your application submission, please attach a work plan that details the municipality's schedule, strategy for promoting the program and communications with potential participants – including example communications, program administration, and spending down the requested grant amount by 6/30/28.

Example work plan structure:

Task description	Responsible person	Start date	Completion date
Obtain City Council authorization to seek Water Efficiency grant funds (Council adopted Resolution #24-092 authorizing application) Obtain City Council authorization to seek Water Efficiency grant funds (Council adopted Resolution #24-092 authorizing application)	Water resources technician	7/1/26	6/30/28

Tweak existing rebate program to include additional eligible devices (showerheads	Water resources technician	7/1/26	6/30/28
Continue to make small tweaks to the marketing campaign to capture attention of our water customers. Will utilize our website, Facebook page (possibly other social media), Ramsey Resident newsletter, dynamic display sign on Highway 10, potentially a utility bill insert, and possibly spots on QCTV	Water resources technician and communication coordinator	7/1/26	6/30/28
Program administration, including intake, review, and processing of customer invoices/receipts, coordinating rebates (cutting checks), ongoing promotion of grant program.	Water resources technician and Public Works Administrative Assistant	7/1/26	6/30/28
Quarterly Reporting	Water resources technician and Public Works Administrative Assistant	7/1/26	6/30/28

Evaluating applications

Program proposals will be evaluated based on the answers provided in the application form as well as the attached work plan. Strong applications will include clear answers to the questions in the application form and a thoughtful work plan that outlines strategies for structuring, administering, and promoting (if applicable) the program. For municipalities intending to conduct grant activities on municipal property, applications should include intended plans for device/landscape installation and estimated hours/cost of labor (whether being done by the municipality or a contractor).

In the event that funds requested exceed funds available, the following criteria will be used to determine the amount granted to a given municipality.

- Municipal residential per capita water use
- Municipal ratio of peak month to winter month water use
- Estimated water savings from proposed program

Additionally, municipalities may be asked to provide additional information and/or be awarded less than their requested grant amount if their application is lacking detail, a clear work plan, etc. In future grant cycles, a past participant's record of spending down their award may be used to inform award amounts.

Applications are due by April 13, 2026

Water Efficiency Rebate Program Extended!

Replace an existing irrigation controller or toilet with a WaterSense labeled device, or replace an existing washing machine or dishwasher with an Energy Star device, and receive a rebate for the cost of the device or \$200, whichever is less.

You could qualify for a rebate up to

\$200



- Must be a City of Ramsey water customer
 - Must be replacing existing device
- New device must be either U.S. EPA WaterSense labeled or U.S. DOE Energy Star labeled

Learn more at: www.cityoframsey.com/750/Rebate or call 763-433-9817.



City of Ramsey

June 26, 2021 • 🌐

Friends, just wanted to remind you that we have grants available for homeowners that are looking to replace old irrigation system controls or toilets with water-conserving WaterSense devices? Learn more:

City offers smart irrigation rebates!

Replace an existing, inefficient irrigation controller or toilet with a WaterSense labeled device and receive a rebate for the cost of the device or \$200, whichever is less.



You could qualify for
\$200

Learn more at: planning@cityoframsey.com or call 763-433-9817.

Vintage dishwasher need replacing?

You could
qualify for
up to a

\$200*
REBATE

when you
replace it!

Find more info about the \$200
www.cityoframsey.com/wrebate
or call 763-433-9817



Tired of cleaning up after your washer?

You could
qualify for
up to a

\$200*
REBATE

when you
replace it!



Find more info about the \$200
www.cityoframsey.com/wrebate
or call 763-433-9817



Upgrade to a water efficient irrigation controller

offer
expires in
June!



You could
qualify for
up to a

\$200^{*} REBATE

Looking to switch to water efficient appliances?

You could qualify for up to a

\$200*
REBATE

when you replace it!



Find more info about the \$200
www.cityoframsey.com/wrebate
or call 763-433-9817



EXHIBIT B: Grant program guidelines



2026 – 2028 METROPOLITAN COUNCIL WATER EFFICIENCY GRANT PROGRAM GUIDELINES

updated 02 / 26 / 2026

1. Overview

The Metropolitan Council (Met Council) will implement a Water Efficiency Grant Program (WEGP) effective July 1, 2026 to June 30, 2028. Grants will be awarded on a competitive basis to municipalities that operate or are served by a municipal public water supply system.

In this program, municipalities design and operate their own rebate or grant programs, which are funded by the Met Council with pass-through funds from the Clean Water Land & Legacy Amendment. The Met Council will provide 80% of the program cost; the municipality must provide the remaining 20% of the program cost.

The WEGP focuses on grant activities that reduce existing water use at residential, commercial, and municipal properties. Met Council-approved grant activities include the replacement of specific water-using devices with more efficient alternatives, irrigation system audits, and the conversion of turfgrass to low-input, drought-tolerant landscapes at municipal properties. Residents and businesses participating in a municipality's program must be connected to municipal water.

Grants will be made available in amounts with a minimum of \$5,000 and a maximum of \$75,000. In the event that there are unused or returned funds, municipalities may apply for a grant amendment to increase their award beyond \$75,000 (at the discretion of Met Council). Grantees will be required to submit quarterly reimbursement requests and provide actual or estimated water savings achieved through this program for Clean Water, Land & Legacy Amendment reporting purposes.

Grant program goal

The goal of the Water Efficiency Grant Program is to support technical and behavioral changes that improve municipal water use efficiency in the seven-county metropolitan area.

Changes for 2026-2028

Several changes to the WEGP have been made from past grant cycles. These changes are outlined in the bulleted list below.

- Maximum grant amount: \$50,000 → \$75,000
- Clearer guidelines for grant activity/device eligibility and property type
 - Faucets and faucet accessories added
 - Flushing urinals and flushometer-valve toilets added
 - Commercial clothes washers and commercial dishwashers added
- Met Council strongly encourages (*not a requirement*) that an irrigation system audit be conducted before the replacement of an irrigation controller or spray sprinkler bodies. An irrigation system audit from an Irrigation Professional certified by a US EPA WaterSense

program ensures the user has information for proper set-up and operation of their irrigation system.

- Municipal facility grant activity option added
 - Replacement of water using devices in municipal properties
 - Property turfgrass conversion/replacement
- Low-income cost assistance option added (additional \$10,000 available to expand maximum grant amount to \$85,000)
 - Full cost coverage for eligible residents on indoor water use devices
- Updated reporting form
- Standardized estimated water savings built into reporting for most grant activities (with option for municipalities to provide more specific water savings estimates)

Additional detail about the low-income cost assistance option, newly eligible devices/grant activities, and new eligibility requirements is provided in the following pages.

Critical points to remember

- The applying municipality must be served by a municipal public water supply system
- New construction and new developments are not eligible
- A portion of each eligible grant activity's cost must be paid by the property owner
- Funds are for rebates or grants only; consulting and city staff time are ineligible
- Grant recipients must display the Clean Water, Land and Legacy Amendment logo and the Metropolitan Council logo on program-related web pages and paper communications
- Applications are due April 13, 2026
- Funds must be spent down by June 30, 2028 (municipalities and Met Council will work together to monitor spending and adjust/reallocate funds as needed)
- Grant activities on municipal properties must supplement and not supplant dedicated municipal funding sources

2. Grant program structure

Administration and funding source

The 2026-2028 WEGP will be administered by the Met Council and will be funded with \$1,400,000 appropriated by the 2025 Minnesota Legislature. Grant applications will be reviewed and scored by Metropolitan Council Water Resources staff.

Legislative Directive:
Minnesota 2025 Session Law

\$650,000 the first year and \$750,000 the second year are for grants that implement water demand reduction measures. The grants are to assist municipalities in the metropolitan area with implementing water demand reduction measures to ensure the reliability and protection of drinking water supplies.

Grants will be awarded to municipalities in amounts ranging from \$5,000 to \$75,000 for providing rebates or grants to property owners and their renters. (An additional \$10,000 will be available for Low Income Cost Assistance, as discussed below). Municipalities will be responsible for the design and operation of their rebate or grant program and its details. Grant payments to the municipality will be for 80% of approved program amounts. The municipality must provide the remaining 20% of the granted/rebated amount to the property owner. Municipality rebates or grants are eligible for reimbursement on device replacements and other approved grant activities conducted July 1, 2026

through June 30, 2028 (purchases of eligible devices or grant activities must be made on or after the day the grant agreement is fully executed).

Grant program components

Each municipality is expected to design their own program to whatever meets their community needs. Three potential components are residential/commercial grant activities, municipal grant activities, and low-income cost assistance for residential properties.

Municipalities may include any combination of property type and grant activity offering in their program design. Program design has varied by municipality among past participants, with some focusing on a single type of device replacement such as toilets, and others offering a range of options. In the application form and work plan, municipalities will be asked to lay out the grant activities and property types that would be included in the proposed program. While past grant cycles have occasionally included participants pursuing commercial- and municipal-focused grant activities, the 2026-2028 WEGP guidelines more clearly define, and expand, the options available to municipalities that are interested in designing commercial- or internal-facing programs.

Residential and/or commercial grant activities

Municipalities may choose to design their programs to include grant activities at residential and commercial properties. This is the most common approach among participating communities. The participating community selects which devices or other approved grant activities (irrigation audits) to offer to residents or businesses within the municipality. The participating community also determines how much of an eligible grant activity's cost is covered by the program. Property owners must pay a portion of the eligible grant activity's cost.

Eligible grant activities for residential and commercial properties are listed in the table in the Eligible Grant Activities section.

Municipal grant activities

Municipalities may also choose to design their programs to include grant activities occurring on municipal properties. Grant activities eligible for municipal properties are device replacements, irrigation system audits, and the conversion of existing turfgrass to low-input landscaping/drought-tolerant alternative turf. Municipalities that choose to conduct grant activities on municipal properties shall provide measured water savings (ideally) or calculated water savings estimates. These municipalities will also be required to display signage near the grant activity areas that includes the Metropolitan Council and Clean Water Fund logos as well as an explanation of the work done. Participating municipalities must cover the 20% "municipal match" as normal.

This funding is intended to promote and supplement funding for device replacement or turf grass conversion efforts. It is not intended to supplant dedicated municipal funding sources for projects.

Eligible grant activities for municipal properties are listed in the table in the Eligible Grant Activities section.

Low-income cost assistance grant activities

Municipalities operating a residential-facing rebate or grant program may elect to include a low-income cost assistance option in their program. Residents or households who meet a certain income threshold are eligible to receive full cost coverage* for the replacement of one indoor water-using device (toilet, clothes washer, dishwasher, showerhead, or faucet/faucet accessory) with a WaterSense or Energy Star alternative. If a municipality decides to offer the low-income cost assistance option, they can apply for an additional \$10,000 (max grant amount of \$85,000).

Municipalities that choose to include this option in their residential rebate or grant programs will be required to verify resident eligibility. No municipal match will be required. Residents are eligible for this cost assistance element if:

- The resident is enrolled in a county assistance program
 - [Hennepin County Water Assistance Program](#)
 - [Ramsey and Washington Counties Water Bill Assistance](#)
 - [Scott, Carver, Dakota Counties Energy Assistance Program](#)
 - [Scott County Financial Assistance](#)
 - [Carver County Emergency Programs](#)
 - [Dakota County Emergency Assistance](#)
 - [Anoka County Energy Assistance](#)
- The resident is enrolled in SNAP benefits

Eligibility for low-income cost assistance can be verified with appropriate paperwork showing participation in one of the above programs.

*Cost of device and installation is fully covered by Met Council up to:

- \$550 for toilets
- \$1200 for clothes washers
- \$1200 for dishwashers
- \$100 for showerheads
- \$100 for faucets and faucet accessories

Application funding request

The application form will include a table like the one below, where applying municipalities will lay out their funding request. Row A is the requested grant amount, which covers grant activities at any combination of property types and makes up 80% of the traditional grant program subtotal. Row B is the required municipality match of 20% of the traditional grant program subtotal. Row C is the traditional grant program subtotal. In Row D, applying municipalities may enter the low-income cost assistance amount they expect to spend. The funds in Row D do not require a municipality match. Row E is the sum of Rows C and D.

A	Requested grant amount for residential, commercial, or municipal grant activities (funding from Met Council) (80% of traditional grant program subtotal):	\$16,000
B	Required municipality matching amount (20% of traditional grant program subtotal):	\$4,000
C	Traditional grant program subtotal (sum of Met Council grant amount and required municipality match):	\$20,000
D	<i>(OPTIONAL)</i> Low-income cost assistance requested amount (funding from Met Council) (100% covered by Met Council funds):	\$5,000
E	Total program budget (sum of traditional grant program subtotal and low-income cost assistance funds):	\$25,000

**in cases where municipalities have opted in to the low-income cost assistance element, the percent covered by Met Council may exceed 80%*

Eligibility

Requirements for applying municipalities

This grant program is limited to municipalities in the seven-county metropolitan area that operate or are served by a municipal public water supply system.

Grants are only for water efficiency programs offering rebates or grants to property owners and their renters who are customers of the municipal water supply system and who replace specified water-using devices with approved devices that use substantially less water (or conduct other grant activities such as irrigation audits or, for municipalities, turfgrass conversion). In municipalities where only some neighborhoods or areas are served by a municipal public water supply system, only those served by the municipal public water supply system are eligible.

Municipalities eligible per above must apply to participate and, if approved, sign a Met Council Grant Agreement, before any eligible rebates or grants can be submitted for reimbursement. Agreements shall require that municipalities:

- Entirely pass through grants received (as is being done by Met Council)
- Verify purchase of devices or other grant activities to receive grants
- Retain records and cooperate with any audits
- Conduct all communications with property owners and ensure all written communications to property owners include both the Clean Water, Land and Legacy Amendment and the Metropolitan Council's logo
- Provide quantitative information for state reporting purposes

Eligible grant activities

The table below walks through the approved grant activities in the WEGP. Included in the table is information related to the property type (residential, commercial, municipal) where grant activities occur as well as information about estimated water savings. Expenses eligible for reimbursement are the out-of-pocket cost of the device and its installation only, not to include any owner labor costs. In addition, new construction and new developments are ineligible as this program is intended as a current infrastructure replacement program.

	Eligible grant activity (with hyperlink to product lookup tool)		Estimated water savings
Indoor water use	Toilets	Residential toilet replacement with a WaterSense labeled residential toilet	13,000 gallons per year (source)
		Commercial / Municipal toilet replacement with a WaterSense labeled commercial toilet	790 gallons when replacing a 1.6gpf model and 5,500 when replacing a 3.5gpf model
		Commercial / Municipal urinal replacement with a WaterSense labeled urinal	4,600 gallons per year (source)
	Clothes washing machines	Residential clothes washing machine replacement with an Energy Star labeled residential clothes washer	2,700 gallons per year (based on WRF average clothes washer use and Energy Star estimated percent savings)
		Commercial clothes washing machine replacement with an Energy Star labeled commercial clothes washer	45% less water than standard models (source)
	Dishwashers	Residential dishwasher replacement with an Energy Star labeled residential dishwasher	8,400 gallons per year (source)
		Commercial dishwasher replacement with an Energy Star labeled commercial clothes washer	5,600 gallons per year (source)
	Showerhead replacement with a WaterSense labeled showerhead		2,700 gallons per year (source)
	Faucet replacement or faucet accessory with a WaterSense labeled faucet or faucet accessory		700 gallons per year (source)

Outdoor water use	Irrigation system audit by an Irrigation Professional certified by a US EPA WaterSense program		See report from Irrigation Professional who conducted audit
	Irrigation controllers <i>(Met Council strongly encourages an irrigation system audit before the installation of a new smart controller)</i>	Irrigation controller replacement with a WaterSense labeled weather-based controller (this type of controller is most common)	7,600 gallons per year (source)
		Irrigation controller replacement with a WaterSense labeled soil moisture-based controller	15,000 gallons per year (source)
	Irrigation spray sprinkler body replacement with a WaterSense labeled spray sprinkler body <i>(Met Council strongly encourages an irrigation system audit before the installation of new spray sprinkler bodies)</i>		5,600 per year (for an average household using 50,500 gallons outdoors, operating at or above 60 pounds per square inch) (source)
	Turfgrass conversion/replacement to a low-input, drought-tolerant landscape at municipal properties <i>(Municipal properties only)</i>		Refer to municipality's pre- and post-replacement water use to calculate water savings. If unable to measure specific water use, municipality will provide estimated annual water savings with explanation of calculation.

Please note, the Met Council strongly encourages an irrigation system audit be conducted before the replacement of an irrigation controller or spray sprinkler bodies. An initial audit ensures the user has information for proper set-up and operation of their irrigation system.

Quarterly reporting

Reporting requirements and payment process

Utilizing a reporting form provided by Met Council, the following information about each grant activity must be reported on a quarterly basis:

- Property address and property type (residential, commercial, municipal)
- Low-income assistance (Y/N) (if applicable)
- Grant activity (device replacement, audit, or municipal turfgrass conversion)
- Brand/model info of new device
- Purchase date (must be on or after effective date of grant agreement)
- Cost per device/approved grant activity
- Number of devices/activities
- Rebate or grant per device
- Estimated annual gallons of water saved per device installation/approved grant activity
- Optional notes column for explaining water use calculations if different from those provided
- Municipality matching funds disbursed
- Number of unmet funding requests from property owners, if any

Municipalities are required to submit a signed and dated quarterly reporting form as well as a PDF(s) of receipts corresponding to each entry in the quarterly reporting form.

Upon review and confirmation of the above information, Met Council will process a grant payment in the amount of 80% of approved total rebates or grants for the reporting period (in cases where municipalities have opted in to the low-income cost assistance element, the percent covered by Met Council may exceed 80%).

Met Council will provide confirmation of grant balances available upon request and reserves the right to amend grant agreements, in collaboration with grantee municipality, if quarterly reporting indicates rebate or grant programs will not fully utilize grant awards within the grant period.

Determining estimated water savings

Annual water savings estimates may come from a variety of sources. Manufacturers may include water savings estimates in their device descriptions or specifications, irrigation professionals report estimated savings after performing an irrigation system audit, and some past participants of the WEGP have calculated specific water savings estimates based on factors such as household size.

Unless a city has specifically calculated estimated water savings or is referring to manufacturer or audit estimates, the recommended sources for estimated water savings are WaterSense and Energy Star. Water savings estimates from WaterSense and Energy Star are included in the table of eligible grant activities.

In quarterly reports, municipalities will be asked to note the source of their estimates if they differ from the estimates provided above. In the case of irrigation system audits and turfgrass conversion on municipal properties, estimates have not been provided by Met Council as these metrics will be calculated by an Irrigation Professional or the municipality, respectively. In any situation where it is possible to report actual water savings, this is preferred.

3. Application process

Application requirements

The application window for the 2026-2028 Water Efficiency Grant Program will open on Friday, March 13, 2026. Applications are due by Monday, April 13, 2026. The application form will be available on the Met Council website.

Required information in the application form includes:

- the municipality's rebate or grant program design and work plan
 - proposed examples of communications to property owners
 - requested total grant amount
 - estimated annual amount of water saved by the applying municipality
- Application form is available at: <https://metro council.org/Wastewater-Water/Funding-Finance/Available-Funding-Grants.aspx>
- Submit completed application to: henry.mccarthy@metc.state.mn.us
- Metropolitan Council will notify municipalities of grant awards in approximately May 2026

Evaluating applications

Program proposals will be evaluated based on the answers provided in the application form as well as the attached work plan. Strong applications will include clear answers to the questions in the application form and a thoughtful work plan that outlines strategies for structuring, administering, and promoting (if applicable) the program. For municipalities intending to conduct grant activities on municipal property, applications should include intended plans for device/landscape installation and estimated hours/cost of labor (whether being done by the municipality or a contractor).

In the event that funds requested exceed funds available, the following criteria will be used to determine the amount granted to a given municipality:

- Municipal residential per capita water use
- Municipal ratio of peak month to winter month water use
- Estimated water savings from proposed program

Additionally, municipalities may be asked to provide additional information and/or be awarded less than their requested grant amount if their application is lacking detail, a clear work plan, etc. In future grant cycles, a past participant's record of spending down their award may be used to inform award amounts.

EXHIBIT C: Grant amendment form

Revision #

METROPOLITAN COUNCIL ENVIRONMENTAL SERVICES
2026-2028 CLEAN WATER FUND WATER EFFICIENCY GRANT PROGRAM
GRANT AMENDMENT FORM

NOTICE TO RECIPIENT: Submission of this form is required to modify the Maximum Grant Amount in your Grant Agreement with Metropolitan Council 2026-2028 Clean Water Fund Water Efficiency Grant Program (Grant Program).

After determination of your municipality's Maximum Grant Amount, completion and submission of this form is necessary when 1) you are requesting additional grant funds to meet unexpected rebate or grant demand, or 2) when your municipality has determined that the previously approved program's rebate or grant demand will not be met, requiring less grant funds than anticipated when the agreement was signed, or 3) when your municipality wishes to substantially change the structure of its program from what was described in the application form and the work plan supplied in the application form.

The process for modifying your Grant Agreement is as follows:

1. Your municipality's authorized representative submits one signed copy of Exhibit C to the Met Council, with any additional information requested by Met Council.
2. Upon receipt and any Met Council approval of signed Exhibit C, the Met Council's authorized representative will obtain Met Council authorized signatures returns a fully executed copy of Exhibit C indicating the new Maximum Grant Amount to Municipality's designated authorized representative.

Instructions: Indicate the date of your change request in #1 box. Indicate the number of this particular change request in #2 box (and in box at top of page – must match). Enter the current grant agreement amount (as Met Council approved) in #3 box. If you wish to increase your municipality's grant amount, enter the amount you are requesting in #4 box. If you wish to decrease your grant amount due to less demand than anticipated, enter the amount in #5 box. Enter in #6 box the amount derived from adding #3 to #4 or derived from

subtracting #5 from #3. If you do not wish to modify your municipality's Maximum Grant Amount, leave boxes #4, #5, and #6 blank or enter "N/A." If you wish to secure approval for changes to the scope of the approved project in the Water Efficiency Grant Program application form, please document the reasons for the amendment in box #7. Please specify what changes are desired in box #8. Please note that all other requirements as found in the Grant Agreement continue to apply.

Grant Agreement #

1. Date of change request:

2. Change request number:

3. Current Grant Agreement Amount (as Met Council approved):

4. Increase due to request for additional funding:

5. Decrease due to less demand:

6. Amended Maximum Grant Agreement Amount requested:

7. Reasons for modifying program structure:

8. Proposed changes to program structure:

MUNICIPALITY NAME: _____

MUNICIPALITY AUTHORIZED REPRESENTATIVE (signature and date):

METROPOLITAN COUNCIL PROGRAM ADMINISTRATOR APPROVAL (signature and date):

METROPOLITAN COUNCIL AUTHORIZED SIGNATURE AND DATE

Questions may be directed to the Met Council Authorized Representative:

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #26-154

**RESOLUTION TO ENTER INTO A CLEAN WATER FUND GRANT AGREEMENT
WITH THE METROPOLITAN COUNCIL TO RECEIVE A WATER EFFICIENCY
GRANT**

WHEREAS, the City of Ramsey owns and maintains a municipal water supply system which is essential to the quality of life, health and welfare of City residents and businesses; and

WHEREAS, the City of Ramsey currently relies on groundwater as the sole source of its municipal water supply system; and

WHEREAS, the City of Ramsey is planning to construct two new municipal water supply system groundwater wells to accommodate planned growth in the next ten years; and

WHEREAS, Minnesota Statutes 473.1565 directs the Metropolitan Council to undertake planning activities that emphasize conservation, inter-jurisdictional cooperation, and long-term sustainability; and

WHEREAS, the Metropolitan Council received an allocation of \$1,400,000 from the Clean Water Funds to assist local units of government by helping property owners pay for water saving audits and/or more water efficient appliances to conserve water; and

WHEREAS, the primary objective of the Water Efficiency Grant Program is to assist local units of government to conserve water to ensure long-term groundwater sustainability; and

WHEREAS, this grant program is consistent with the goals and objectives of the City's Strategic Action Plan; and

WHEREAS, the City has the capability to adequately fund its local cost share for this grant program through the water enterprise fund; and

WHEREAS, the City of Ramsey submitted an application for grant funds to offer rebates for WaterSense® certified smart irrigation controllers, toilets, and faucets as well as for Energy Star® certified clothes washing machines and dishwashers for City of Ramsey water supply customers; and

WHEREAS, the Metropolitan Council received grant applications totaling \$1,683,575; and

WHEREAS, the City of Ramsey was one of forty-three (43) communities accepted into the grant program with a grant allocation of \$11,000; and

WHEREAS, the City must contribute twenty percent of the grant award which equates to \$2,750; and

WHEREAS, to accept the grant funds, the City of Ramsey must enter into a Clean Water Fund Grant Agreement with the Metropolitan Council.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1. That the Ramsey City Council hereby authorizes the execution of the Clean Water Fund Grant Agreement with the Metropolitan Council and to accept the \$11,000 grant allocation for a water efficiency rebate program.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 23th day of June, 2026.

Mayor

ATTEST:

City Clerk

CC Regular Session**Meeting Date:** 06/23/2026**Primary Strategic Plan Initiative:** Enhance City's communication through transparency and accountability.**Title:**

PUBLIC HEARING: Approve 3.2 Malt Liquor Off-Sale Liquor License for Kwik Trip, Inc, located at 8040 Bunker Lake Blvd NW, Ramsey, MN 55303

Purpose/Background:

Purpose: To approve a 3.2 Malt Liquor Off-Sale Liquor License for Kwik Trip, Inc

Background: Kwik Trip, Inc, located at 8040 Bunker Lake Blvd NW, Ramsey, MN 55303 has properly applied for a 3.2 Malt Liquor Off-Sale Liquor License. All application fees have been paid.

Notification:

Notice of the public hearing was published in the Anoka County Union Herald on June 12, 2026.

Time Frame/Observations/Alternatives:

A background investigation has been completed and approved by the Police Chief. Once approved by City Council, the application will be submitted to the Department of Public Safety - Alcohol, Gambling Enforcement Division for issuance of the license.

Funding Source:

This case is being handled as part of normal staff duties.

Recommendation:

City staff is recommending approval of a 3.2 Malt Liquor Off-Sale Liquor License for Kwik Trip, Inc

Outcome/Action:

Motion to approve a 3.2 Malt Liquor Off-Sale Liquor License for Kwik Trip, Inc.

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
Sean Sullivan	Sean Sullivan	06/17/2026 12:15 PM
Brian Hagen	Brian Hagen	06/18/2026 09:19 AM
Form Started By: Wendy Schlueter		Started On: 06/03/2026 11:23 AM
Final Approval Date: 06/18/2026		

CC Regular Session**Meeting Date:** 06/23/2026**Primary Strategic Plan Initiative:** Promote economic growth and development.**Title:**

Public Hearing: Adopt Resolution #26-156 Approving Redevelopment Project Area and Plan

Purpose/Background:

The purpose of this case is to approve the Redevelopment Project Area and Plan for the Anoka Ramsey Athletic Association (ARAA) youth athletic facility and future development and redevelopment in a defined area. The ARAA Project consists of acquisition of a 10 acre parcel and construction of a 100,000 square foot indoor athletic facility. Project costs are anticipated to come in around 13.4 Million dollars. The athletic facility structure will be a permanent building, not a seasonal dome. The facility is anticipated to include turf, basketball courts, volleyball courts and has the capacity to house other youth and adult sports as well. It is anticipated that the land to the north of this project will also develop quickly with restaurants, athletic-recreation based retailers and service industries and other stores. ARAA also has room on the 10 site to add an additional 100,000 square foot building if the market dictates a need. The Redevelopment Plan budget for this project is 2.3 Million and contemplates a loan from the City of Ramsey HRA funds to ARAA for eligible project costs.

The geographical area of this Redevelopment Project Area Map is attached to this case. The Redevelopment Area is centered on the Hwy 10 and Hwy 47 Traffic Corridors and includes many highly visible parcels that are available for development and redevelopment. It also included areas where City Infrastructure can be extended to facilitate redevelopment and development activities. Proceeds from the HRA loan payments received by the City can be reallocated to support development and redevelopment efforts in this defined geographical Redevelopment Area.

Notification:

A Public Hearing Notice was published in the Anoka Union Herald on June 12, 2026 which meets the posting requirements for the proposed action in this case. A copy of the notice proof is attached to this case

Time Frame/Observations/Alternatives:

The EDA, City Council and Planning Commission have reviewed various aspects of the proposed project with ARAA to build an Athletic Facility in the City of Ramsey. The EDA and Planning Commission have adopted Resolutions supporting and ensuring project compliance with the Comprehensive Plan. The City Council is now considering adoption of Resolution #26-156 that will approve the Redevelopment Plan and Project Area as required by law to utilize Ramsey HRA funds to fund a portion of the project. Bond Counsel has reviewed the Redevelopment Area Map and has drafted the Redevelopment Plan seeking approval by the City Council at this meeting and the EDA at a later date. A public hearing is required to approve said Plan and Redevelopment Area.

Alternatives include:

- 1) Adopt Resolution #26-156 Approving Redevelopment Project Area and Plan (as presented)
- 2) Adopt Resolution #26-156 Approving Redevelopment Project Area and Plan (with changes)
- 3) Something Else

Funding Source:

2.3M in City of Ramsey HRA Funds held by Anoka County
10K in Escrow received from ARAA

Recommendation:

Staff recommends Adoption of Resolution #26-156 Approving Redevelopment Project Area and Plan (as presented)

Outcome/Action:

Motion to Adopt Resolution #26-156 Approving Redevelopment Project Area and Plan (as presented)

Attachments

Site Location Map of ARAA Project and Surrounding Development

ACTION - Resolution #26-156

ACTION- Redevelopment Project Area Map

ACTION - Redevelopment Plan

Reference- Public Hearing Notice Proof

Form Review

Inbox

Brian Hagen

Form Started By: Sean Sullivan

Final Approval Date: 06/18/2026

Reviewed By

Brian Hagen

Date

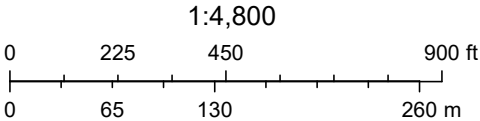
06/18/2026 09:43 AM

Started On: 06/15/2026 09:02 AM

Site Location Map - ARAA and Development



3/9/2026, 10:28:46 AM



Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #26-156

RESOLUTION APPROVING REDEVELOPMENT PROJECT AREA AND PLAN

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

Section 1. Recitals.

(a) It has been proposed by the Ramsey Economic Development Authority (the "Authority"), that the Authority establish a Redevelopment Project Area as described herein (the "Redevelopment Project Area"), in connection with the development of an approximately 100,000 square-foot youth athletic facility located on 10 acres in the City, and adopting the Redevelopment Plan for the Redevelopment Project Area (the "Plan"); all pursuant to and in conformity with applicable law, including Minnesota Statutes, Sections 469.101, 469.001 through 469.047, and 469.090 through 469.1082; all as reflected in that certain document entitled in part "Redevelopment Plan for Anoka Ramsey Athletic Association Facility" dated June 23, 2026, and presented for the Council's consideration.

(b) The Council has investigated the facts relating to the Plan.

(c) The City has performed all actions required by law to be performed prior to the adoption and approval of the Plan, including, but not limited to, a review of and written comment on the Plan by the City Planning Commission, and the holding of a public hearing thereon following at least 10 but not more than 30 days' prior published notice thereof, as required by law.

Section 2. Findings for the Adoption and Approval of the Plan.

(a) The Council hereby finds that the Plan conforms to the general plan for the development or redevelopment of the City as a whole because the Redevelopment Project Area is properly zoned for the intended uses, and the anticipated development is in furtherance of long range plans of the City for that area; that the Plan will afford maximum opportunity consistent with the sound needs of the City as a whole, for the development of the Redevelopment Project Area and adjacent areas by private enterprise because they will enable the Authority to provide and finance necessary public facilities; and the land in the Redevelopment Project Area would not be made available for redevelopment without the financial aid to be sought.

(b) The Council further finds that the Plan is intended and, in the judgment of this Council, its effect will be, to promote the public purposes and accomplish the objectives specified in the Redevelopment Plan for Redevelopment Project Area.

Section 3. Approval and Adoption of the Plan. The Plan, as presented to the Council on this date, including without limitation the findings and statements of objectives contained therein, are hereby approved, ratified, established, and adopted and shall be placed on file in the office of the Clerk.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

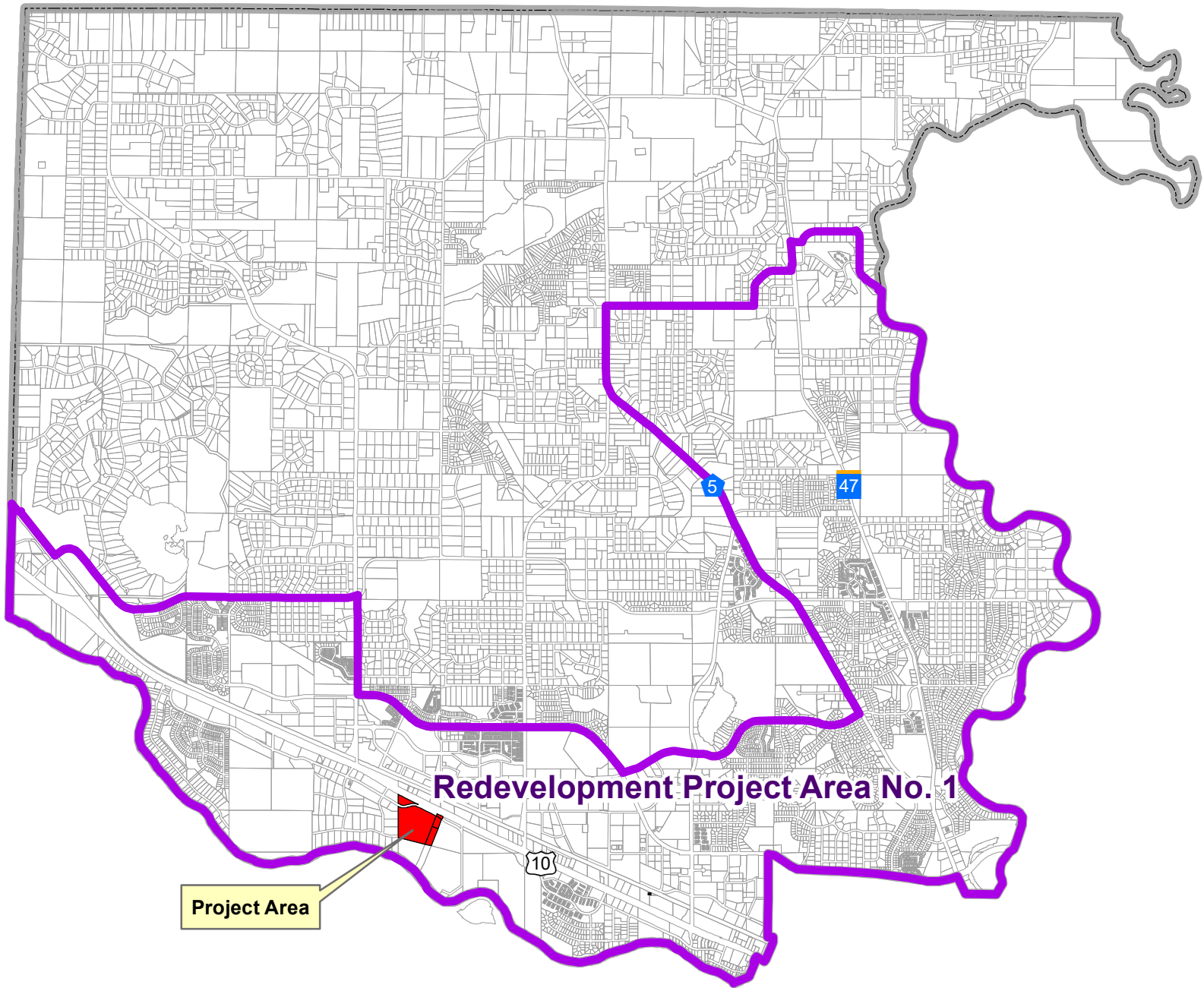
and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 23rd day of June, 2026.

Mayor

ATTEST:

City Clerk



Redevelopment Project Area No. 1

March 2026 Map Date



REDEVELOPMENT PLAN

FOR

ANOKA RAMSEY ATHLETIC ASSOCIATION FACILITY

DATED JUNE 23, 2026

RAMSEY ECONOMIC DEVELOPMENT AUTHORITY

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Exhibit A - Redevelopment Area Boundary Map

Exhibit B - Budget

I. INTRODUCTION AND LEGAL BASIS

A. Intent

The Ramsey Economic Development Authority (the "EDA"), proposes to establish a Redevelopment Project Area as described herein (the "Redevelopment Project Area"), in connection with the development of an approximately 100,000 square-foot youth athletic facility (the "Project") located on 10 acres in the City of Ramsey, Minnesota (the "City"). The City will loan funds in an amount estimated not to exceed \$2,300,000 to the Anoka Ramsey Athletic Association to finance a portion of the construction of the Project.

In the remainder of the Redevelopment Area the EDA proposes to facilitate, as appropriate, private development by acquiring land and preparing it for private development and by constructing public infrastructure improvements.

B. Statement

The City and EDA have determined that conditions exist within the Redevelopment Area which have prevented further development of land by private enterprise. It has been found that the Redevelopment Area is potentially more useful and valuable for contributing to the public health, safety and welfare than has been realized under existing development.

The development of these parcels is not attainable in the foreseeable future without the intervention of the EDA in the private development process. The EDA has prepared the Redevelopment Plan, which provides for the elimination of these conditions, thereby making the land useful and valuable for contributing to the public health, safety and welfare.

C. Redevelopment Area Boundaries

The boundaries of the Redevelopment Area are outlined on the Redevelopment Area Boundary Map, Exhibit A.

All land included in the Project Area is within the legal boundaries of the City.

D. Statement of Authority

Minnesota Statutes, Sections 469.001-469.047 and Section 469.101 grants municipalities the authority to designate redevelopment areas within the boundaries of the municipalities. Within these areas, the municipality may adopt a redevelopment plan and establish a project consistent with the municipality's public purpose. The project as contemplated by this plan consists of a redevelopment project as defined in Section 469.002, Subdivision 14. The loan is authorized under Minnesota Statutes, Sections 469.041, Subdivision 9 and 469.192.

E. Findings and Declaration

The City and the EDA make the following findings:

1. The certain parcels of land in the project area would not be made available for redevelopment without some public financial aid.
2. The redevelopment plans for the Redevelopment Area in the City will afford maximum opportunity consistent with the needs of the locality as a whole, for the redevelopment of the area by private enterprise.
3. The Redevelopment Plan conforms to the general plan for development of the locality as a whole.

II. REDEVELOPMENT PROGRAM

A. Redevelopment Plan Objectives

The EDA, through implementation of this plan, seeks to achieve the following objectives:

1. To promote and seek the orderly and harmonious development of the Redevelopment Area.
2. To provide logical and organized land use for the entire Redevelopment Area consistent with the Comprehensive Land Use Plan and the Zoning Ordinance of the City.
3. To promote the prompt development of property in the Redevelopment Area with a minimal adverse impact on the environment.
4. To provide general design guidance in conjunction with a suitable development contract in order to enhance the physical environment of the area.
5. To provide adequate utilities and other public improvements and facilities, to enhance the Redevelopment Area and the City for new and existing development.
6. To assist the financial feasibility of private projects to the extent necessary and where there is a corresponding level of public benefit.
7. To enhance the overall economy of the City and surrounding area by retaining current, and providing additional employment opportunities for the residents of the City and surrounding community.
8. To increase the City's tax base by providing critical public infrastructure improvements for the City.

9. To stimulate development and investment within the Redevelopment Area by private interests.

B. Land Use

The proposed land use for the Redevelopment Area is commercial and industrial land uses. Publicly and privately owned and operated facilities necessary for the public health, safety and welfare are permitted uses in the Redevelopment Area.

C. Redevelopment Activities

1. Acquisition

The Anoka Ramsey Athletic Association will acquire the property in the Redevelopment Area on which the Project will be located. Other than that property, other property in the Redevelopment Area may be acquired by the EDA if and when required to facilitate development or redevelopment within the Redevelopment Area.

2. Relocation

It is not expected that any persons will be displaced as a result of this Redevelopment Plan.

3. Anoka Ramsey Athletic Association Facility and Other Public Improvements.

The EDA proposes to cause the Anoka Ramsey Athletic Association Facility to be constructed and, as appropriate, other public improvements within the Redevelopment Area.

D. Financing Plan

1. Project Budget

Attached hereto as Exhibit B is a budget which details estimated development costs associated with constructing and equipping the Anoka Ramsey Athletic Association Facility as currently contemplated. The items of cost and the costs thereof shown in the budget are estimated to be necessary based upon information now available. It is anticipated that the items of cost and the costs thereof shown in each category in the budget may decrease or increase, but that the total project cost will not exceed the amount shown above.

2. Source of Funds and Security

The City or the EDA anticipate receiving funding for the Project from the Anoka County Housing and Redevelopment Authority. Sources of funds for any other

public improvements include rates and charges, assessments and other available funds of the EDA or City.

3. Bond Issue Details

No bond issuance is anticipated in connection with the Project.

E. Development Standards

The EDA will consider, among other things, the following factors when evaluating development proposals for projects within the Redevelopment Area seeking public assistance and support:

1. Degree to which redevelopment objectives are provided for or enhanced.
2. Consistency with this plan and the Ramsey Comprehensive Plan.

F. Environmental Controls

It is presently anticipated that the proposed development in the Redevelopment Area will not present major environmental problems. All municipal actions and public improvements will be carried out in a manner that will comply with applicable environmental standards. The environmental controls to be applied within the area are contained within the codes and ordinances of the City.

G. Administration of Project

The City Council has authorized the EDA to be responsible for seeing that the contents of this Plan are promoted, implemented and enforced.

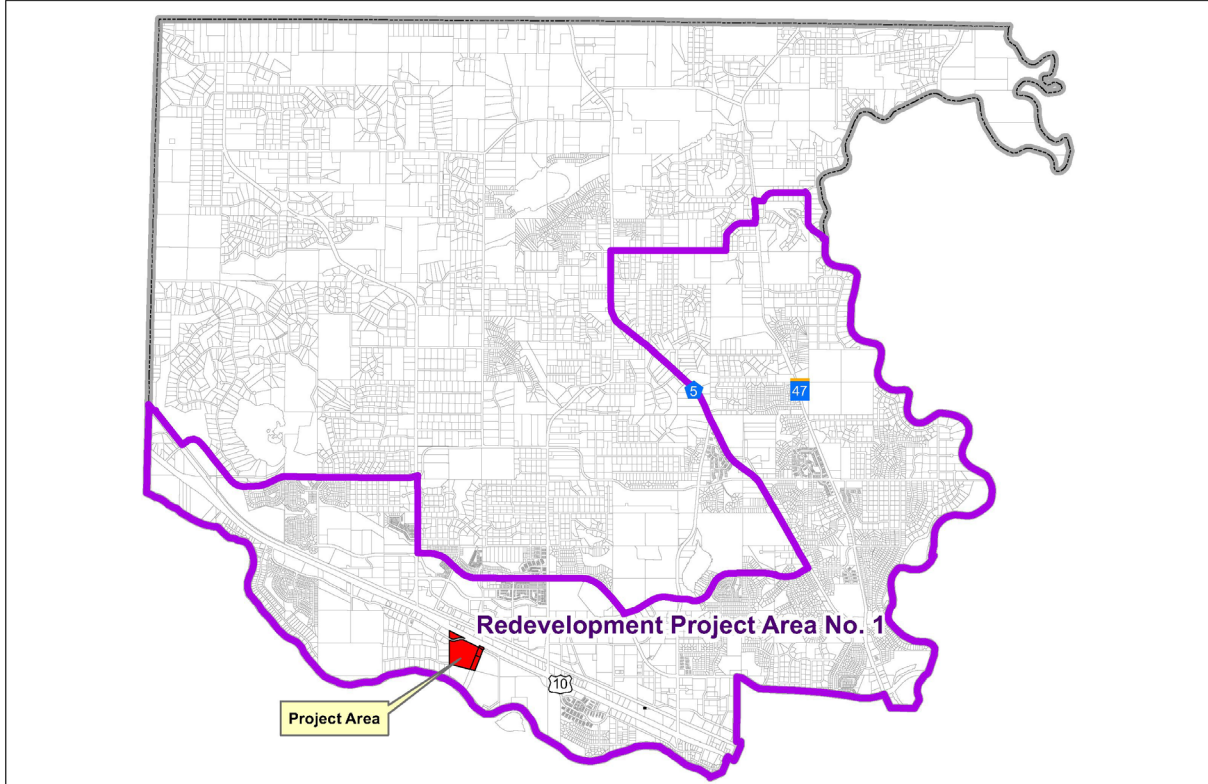
H. Modification of Plan

A Redevelopment Plan may be modified at any time. The modification must be adopted by the EDA and the City, upon notice and after the public hearing required for the original adoption of the Redevelopment Plan.

Changes that do not alter or affect the exterior boundaries and do not substantially alter or affect the general land use established in the plan, shall not constitute a modification of the Redevelopment Plan, nor require approval by the City.

EXHIBIT A

Description of the Redevelopment Area and Boundary Map



Redevelopment Project Area No. 1

March 2026 Map Date



EXHIBIT B

Estimated Budget

Sources	
Construction Loan	\$ 9,397,926
Developer Land Equity	1,370,000
Land Payment	20,000
City of Ramsey Loan	1,877,683
Cash and Loans from Others	750,000
Total	\$ 13,425,609
Uses	
Construction, Soft Costs & Fees	\$ 12,849,609
Payoff of Existing Land Loan	576,000
Total	\$ 13,425,609



EAST CENTRAL MINNESOTA

Ad Proof

Not Actual Size

**CITY OF RAMSEY
ANOKA COUNTY STATE
OF MINNESOTA**

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the City Council (the "Council") of the City of Ramsey, Minnesota (the "City"), will hold a public hearing on June 23, 2026, at a meeting of the Council beginning at approximately 7:00 p.m., at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota, relating to the proposal of the Ramsey Economic Development Authority to establish a Redevelopment Project Area in connection with the development of an approximately 100,000 square-foot youth athletic facility located on 10 acres in the City, and adopting the Redevelopment Plan for the Redevelopment Project Area; all pursuant to and in conformity with applicable law, including Minnesota Statutes, Sections 469.101, 469.001 through 469.047, and 469.090 through 469.1082. A copy of the relative documentation proposed to be considered at the hearing will be on file and available for public inspection at the office of the City Clerk/Community Development at the Ramsey Municipal Center at least 10 days prior to the public hearing.

All interested persons may appear at the June 23, 2026, public hearing and present their views orally or in writing. If attending remotely, please identify yourself with your first and last name before admittance into the meeting. To join remotely, please visit www.cityoframsey.com/meetings.

Published in the
Anoka County UnionHerald
June 12, 2026
154

-Public Notice Ad Proof-

This is the proof of your ad scheduled to run on the dates indicated below. Please proof read carefully. If changes are needed, please contact us prior to deadline at
Cambridge (763) 691-6000 or email at publicnotice@apgecm.com

Date: 06/10/26

Account #: 370702

Customer: CITY RAMSEY ~

Address: 7550 SUNWOOD DRIVE NW
RAMSEY

Telephone: (763) 427-1410
Fax: (763) 433-9808

Publications:

Anoka County Union Herald

Ad ID: 1541907
Copy Line: June 23 PH Redev Plan

PO Number: Sean Sullivan

Start: 06/12/26

Stop: 06/12/2026

Total Cost: \$66.00

of Lines: 53

Total Depth: 5.889

of Inserts: 1

Ad Class: 150

Phone # (763) 691-6000

Email: publicnotice@apgecm.com

Rep No: CA700

Contract-Gross

CC Regular Session**Meeting Date:** 06/23/2026**Primary Strategic Plan Initiative:** Promote economic growth and development.**Title:**

Adopt Resolution #26-155 Approving Purchase Agreement, Right of Re-Entry Agreement and Sale of Part of Outlot A, Java Auto Parts to Harlow Beckett Enterprises LLC (Scooters Coffee)(portions may be closed to the public)

Purpose/Background:

The City Council may choose to go into closed session pursuant to Minnesota Statutes section 13D.05, subdivision 3(c)(3) to consider offers or counteroffers for the purchase or sale of real or personal property. If the Council chooses to enter into to closed session, the statute and reason above needs to be referenced along with legal description (Part of Outlot A, Java Auto Parts) and the Anoka County Tax ID number 28-32-25-41-0024. This parcel is also known as Parcel 50c.

The purpose of this case is to consider the sale of Part of Outlot A, Java Auto Parts to Harlow Beckett Enterprises LLC (Scooters Coffee) to build a 664 sf coffee shop. The City of Ramsey, CBRE and representatives from the Developer have negotiated the attached Term Sheet, PA and Right of Re-Entry for City Council review and approval. The site is properly zoned for the proposed use. This project will need a drive-thru which will require a conditional use permit.

Notification:

None required

Time Frame/Observations/Alternatives:

Attached to this case is a preliminary layout of the Scooters Coffee site.

The City and Buyer have negotiated the following items on the Term sheet listed below:

Real Estate	Tax ID Number: Portion of 28-32-25-41-0024. Part of Outlot A, Java Auto Parts (Part of Parcel 50C)
Buyer	Harlow Becket Enterprises LLC, a Minnesota limited liability company
Acreage	Approximately + / - 0.76 acres Subject to Final Plat
Asking Price	\$265,000 (\$8.00 / SF) (SF Subject to change based on approved Plat)
Offer Price	\$265,000 (\$8.00 / SF) (SF Subject to change based on approved Plat)
Earnest Money	\$10,000. Non-refundable upon Notice to Proceed being executed.
Inspection Period	180 days from the later of Effective Date (Date City Council approves) or a fully executed PA is delivered to Buyer (city requires plat / site plan approval before sale) Closing Within 30 days of Notice to Proceed.
Commission	Per the terms of the City listing agreement with CBRE, the City will pay 4% of gross sales price to CBRE and 3% to Turpin Realty, INC.
Extensions to Close	Buyer will deposit \$5,000.00 in escrow for each 60-day extension (2 extensions allowed) Once extensions are made the money becomes non-refundable.
City take care of	Provide existing ALTA Survey for parent site and updated Title Work. The Buyer will contract to plat the property as part of the Land Use application process
Performance	City to require construction of commercial/retail buildings compliant with COR Zoning

requirements and obtain a Certificate of Occupancy 12 months after Closing. The Buyer will enter into a Right of Re-Entry Agreement with minimum building square footage requirements of a 664 SF Scooter's Coffee Shop. The Buyer will also construct all internal roadways onsite for access to Sunwood Drive NW at the cost of the Buyer. The City may exercise the Right of Re-Entry if performance requirement is not met.

Assignment Requires city approval if not same owners / company.

Contingencies None. Site sold "as-is"

Review EDA (Sean): Land Transaction/ Purchase Agreement/ Right of Re-Entry approvals/recommendations.

Planning Commission (Staff To Be Determined): Land Use, Development Agreement, Site Plan, Plat approvals.

City Council: Final Approval on all items.

Alternatives include:

- 1) Adopt Resolution #26-155 Approving Purchase Agreement, Right of Re-Entry Agreement and Sale of Part of Outlot A, Java Auto Parts to Harlow Beckett Enterprises LLC (Scooters Coffee) (as presented) Subject to City Attorney Review
- 2) Adopt Resolution #26-155 Approving Purchase Agreement, Right of Re-Entry Agreement and Sale of Part of Outlot A, Java Auto Parts to Harlow Beckett Enterprises LLC (Scooters Coffee) (with changes) Subject to City Attorney Review
- 3) Something else

Funding Source:

N/A

Recommendation:

The EDA met on June 11, 2026 and adopted a unanimous recommendation to the City Council to approve Purchase Agreement, Right of Re-Entry Agreement and Sale of Part of Outlot A, Java Auto Parts to Harlow Beckett Enterprises LLC (Scooters Coffee) (as presented) Subject to City Attorney Review

A copy of the draft EDA minutes and discussion is attached to this case,

Outcome/Action:

Motion to Adopt Resolution #26-155 Approving Purchase Agreement, Right of Re-Entry Agreement and Sale of Part of Outlot A, Java Auto Parts to Harlow Beckett Enterprises LLC (Scooters Coffee) (as presented) Subject to City Attorney Review

Attachments

Site Location Map - Scooters
ACTION - Resolution #26-155
ACTION - Purchase Agreement
ACTION - Right of Re-Entry Agreement
ACTION - Term Sheet
DRAFT EDA Minutes 6-11-26 - Excerpt

Form Review

Inbox

Brian Hagen

Form Started By: Sean Sullivan

Final Approval Date: 06/18/2026

Reviewed By

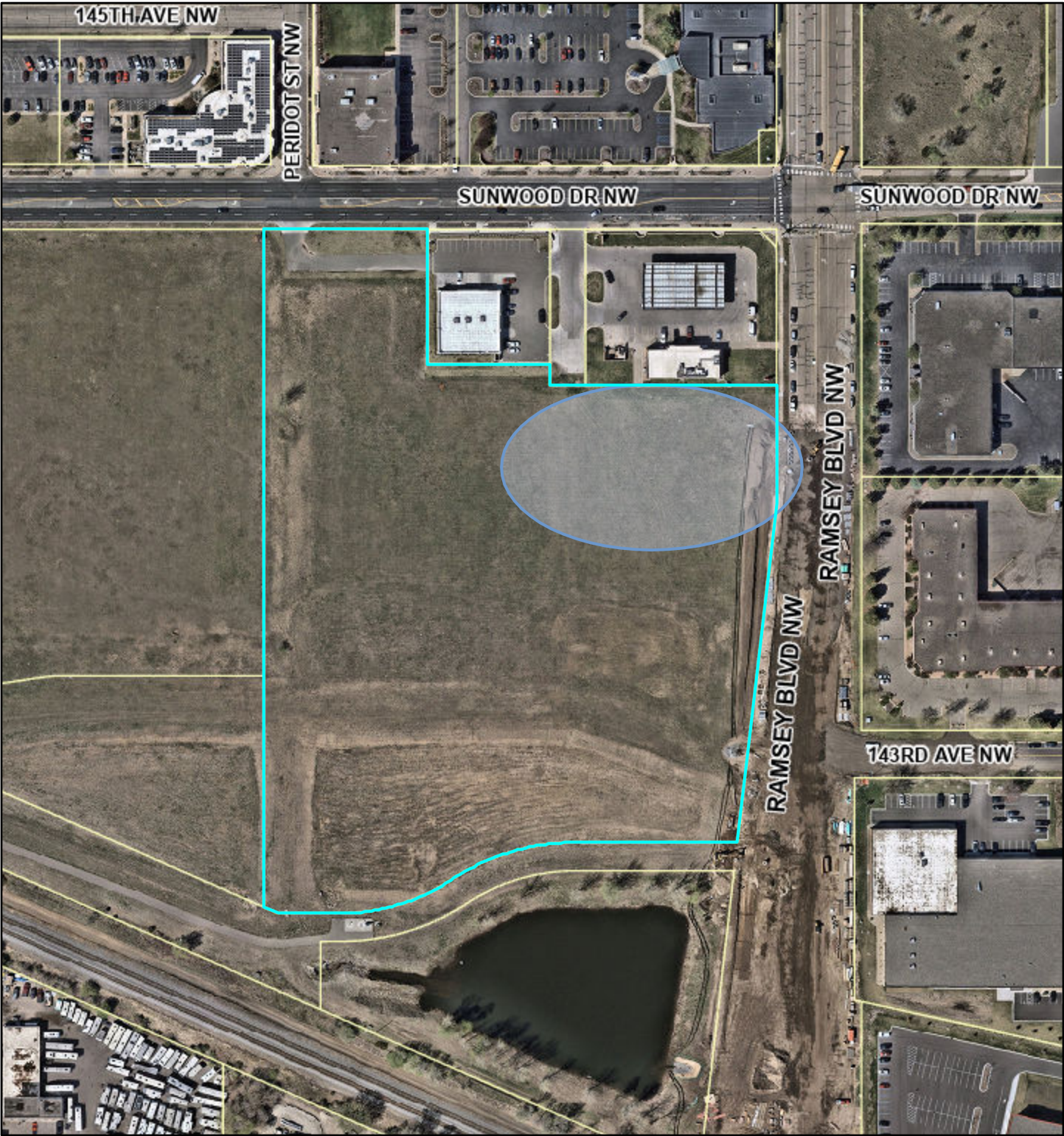
Brian Hagen

Date

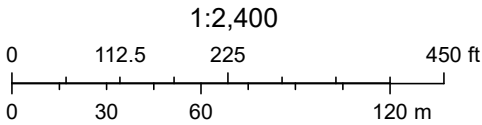
06/18/2026 09:40 AM

Started On: 06/15/2026 08:52 AM

Site Location Map - Scooters



6/4/2026, 10:48:58 AM



Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #26-155

RESOLUTION APPROVING PURCHASE AGREEMENT, RIGHT OF RE-ENTRY AGREEMENT AND SALE OF PART OF OUTLOT A, JAVA AUTO PARTS TO HARLOW BECKETT ENTERPRISES LLC (SCOOTERS COFFEE)

WHEREAS, the City of Ramsey, herein referred to as the “City,” owns various parcels throughout the City of Ramsey; and

WHEREAS, the City negotiated the terms of Purchase Agreement for the sale of the parcel legally described on **Exhibit A** (“the Property”), with Harlow Beckett Enterprises LLC, a Minnesota Limited Liability Company (the “Buyer”); and

WHEREAS, the City and Buyer have negotiated a Purchase Price of \$265,000 (\$8.00 per square foot) on +/- 0.76 acres (33,106 square feet) for the Property referenced in the Purchase Agreement; and

WHEREAS, the City hereby declares the Property to be surplus City-owned land and is no longer needed for current or future City functions, and authorizes the property to be sold as referenced in Sales Ordinance 15-05; and

WHEREAS, the formal Purchase Agreement requires a Right-of-Re-Entry Agreement be recorded at the closing of this land transaction to ensure development of the 664 square foot Scooter’s Coffee Shop; and

WHEREAS, the Ramsey EDA met on June 11, 2026 and recommended the sale and development of the Property to Harlow Beckett Enterprises LLC, a Minnesota Limited Liability Company; and

WHEREAS, Harlow Beckett Enterprises LLC, a Minnesota Limited Liability Company is in Good Standing with the Secretary of State of Minnesota as of June 16, 2026.

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the City hereby declares the Property to be surplus City-owned land, and authorizes the property to be sold.
- 2) That the City hereby authorizes the sale of the Property to Harlow Beckett Enterprises LLC, a Minnesota Limited Liability Company for \$265,000 (\$8.00 per square foot for +/- 0.76 acres (33,106 square feet) for the construction of a development of a minimum 664 square foot Scooter’s Coffee Shop.

- 3) That the City authorizes execution of the Purchase Agreement and Right-of-Re-Entry Agreement to be recorded at the closing of this land transaction.
- 4) That the City hereby authorizes the City Administrator and Mayor to sign any and all documents necessary to close on the sale of the Property, consistent with Charter and State law requirements.

The motion for adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

None

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 23rd day of June, 2026.

Mayor

ATTEST:

City Clerk

EXHIBIT A
DEVELOPMENT PROPERTY

Part of Outlot A, Java Auto Parts, Anoka County, Minnesota

PID Number: Part of 28-32-25-41-0024

To be platted as T.B.D.

(the “Property”)

PURCHASE AGREEMENT

This Agreement is entered into by and between the **City of Ramsey**, a Minnesota municipal corporation (“Seller”), and **HARLOW BECKETT ENTERPRISES LLC, A MINNESOTA LIMITED LIABILITY COMPANY** (“Buyer”).

In consideration of the Earnest Money, the mutual covenants set forth below, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Seller and Buyer agree as follows:

1. **EFFECTIVE DATE.** The effective date of this Agreement is _____ (the “Effective Date”).
2. **SALE OF PROPERTY.** Seller agrees to sell to Buyer, and Buyer agrees to buy from Seller approximately 0.76 acre of vacant land, legally described as follows:

Part of Outlot A, Java Auto Parts, to be platted as:

T.B.D. Anoka County, Minnesota

PID Number: Portion of 28-32-25-41-0024 (“Property”)

3. **PURCHASE PRICE.** The purchase price for the Property is \$8.00 / Square foot or \$265,000 as depicted on attached Exhibit and subject to square footage of plat (the “Purchase Price”).
4. **EARNEST MONEY AND ADDITIONAL EARNEST MONEY.** Within five business days after the Effective Date, Buyer must deposit the sum of \$10,000.00 (the “Earnest Money”) with Land Title, Inc. or other title company that is mutually agreed upon (“Escrow Agent”), via wire transfer or delivery of a certified check payable to Escrow Agent.
 - a. If Buyer does not deposit the Earnest Money as required above, then Seller may terminate this Agreement by written notice to Buyer; provided, however, if Buyer deposits the Earnest Money with Escrow Agent before Seller exercises Seller’s right to terminate, Seller’s right to terminate is extinguished.
 - b. Upon Seller’s receipt of a Notice to Proceed from Buyer in accordance with Section 9(b), all of the Earnest Money becomes non-refundable (except in accordance with Section 22 as a result of a default by Seller).
 - c. If Buyer does not provide a Notice to Proceed to Seller in accordance with Section 9(b), this Agreement automatically terminates, and Escrow Agent must disburse all Earnest Money Escrow Agent holds to Buyer.
 - d. At Closing, Escrow Agent shall disburse to Seller any Earnest Money not previously disbursed to Seller, and Buyer shall receive a credit against the Purchase Price owing at Closing in an amount equal to the amount of the Earnest Money.

5. **SURVEY.** Seller to provide the Buyer an ALTA/NSPS 2016 survey (Table A, items 1, 2, 3, 4, 5, 7A, 8, 11 and 14) for Part of Outlot GG, Ramsey Town Center Addition (the "Survey") from a duly licensed surveyor dated August 11, 2016. Buyer may arrange with the surveyor to include additional information on the Survey at Buyer's expense. Seller to provide copy of Java Auto Parts plat.

6. **TITLE COMMITMENT.**

- a. Seller makes no representations or warranties with respect to the status of title to the Property. Within thirty (30) business days after the Effective Date, Seller shall, at Seller's expense, obtain a commitment from Escrow Agent to issue an owner's policy of title insurance insuring Buyer's title to the Property (the "Title Commitment") and deliver the Title Commitment and copies of or internet access to copies of all recorded documents referenced in the Title Commitment to Buyer.
- b. Buyer shall have until the date thirty (30) days after the receipt of the Title Commitment and the Survey (collectively, "**Title/Survey**") to review Title/Survey and to give Seller written notice of (i) any defects in the marketability of Seller title to the Property or any encumbrances on Seller's title to the Property that are objectionable to Buyer, and (ii) the specific actions Buyer requests that Seller take with respect to each such defect or encumbrance (a "**Title Objection Notice**"). Any defects in or encumbrances on Seller's title that Buyer does not identify in a timely Title Objection Notice are each a "**Permitted Exception**." Within three (3) business days after Seller's receipt of a Title Objection Notice from Buyer, Seller will notify Buyer, in writing, of the actions, if any, that Seller is willing to take with respect to each of the matters identified in the Title Objection Notice and the time frame in which Seller will take those actions ("**Seller's Title Notice**"). If Seller's Title Notice indicates that Seller unconditionally agrees to make Seller's title to the Property marketable on or before the closing date established pursuant to Section 10, the parties shall proceed to closing pursuant to the terms of this Agreement. If Seller's Title Notice indicates that Seller does not unconditionally agree to make Seller's Title to the Property marketable on or before the closing date established in Section 10, Buyer may, at any time with three (3) business days after Buyer's receipt of Seller's Title Notice, terminate this Agreement by written notice to Buyer in which case this Agreement is terminated and Escrow Agent must disburse any Earnest Money to Buyer ("**Buyer's Title Termination Notice**"). If Buyer does not deliver a Buyer's Title Termination Notice to Seller within the three (3) business days after Buyer's receipt of Seller's Title Notice, than Seller must perform in accordance with Seller's Title Notice, Buyer shall be deemed to have waived Buyer's objections to the extent Seller has not agreed to address them in Seller's Title Notice, the matters to which Buyer objected and Seller did not agree to resolve are deemed Permitted Exceptions, and the parties shall proceed to Closing in accordance with the terms of this Agreement and the terms of Seller's Title Notice.

7. **RIGHT OF ENTRY.** At all times after Buyer has deposited the Earnest Money with Seller and before the Closing, Buyer (and its employees, agents, and contractors) may enter the Property for the purpose of conducting soil tests, environmental tests and additional survey work, subject to the following conditions:

- a. Within one week after the termination of this Agreement, if either Seller or Buyer terminate this Agreement in accordance with the provisions hereof prior to Closing, Buyer must repair and or restore any damage Buyer or its employees, agents or contractors cause to the Property and

remove any personal property, refuse or debris Buyer or its employees, agents or contractors brought onto or authorized third parties to bring onto the Property.

- b. Buyer must defend and indemnify Seller from and against and hold Seller harmless Seller from all "Claims," as defined in Section 10, arising out of, resulting from or relating to any loss of or damage to any property or business or out of any injury to or death of any person, if the loss, damage, injury, or death arises or is alleged to arise either directly or indirectly and either wholly or in part from: (a) any action or omission of Buyer or its employees, agents, or contractors, while on the Property pursuant to this Section; or (b) actions or omissions of Buyer or Buyer's employees, agents, or contractors that cause or result in the release of any Hazardous Substance onto the Property or onto other property.
- c. Buyer must comply with and shall cause it employees, agents, and contractors to comply with all applicable laws, while on the Property.
- d. Other than a standard Phase 1 environmental assessment, Buyer may not commence any environmental testing on the Property until Buyer submits a work plan for such testing to Seller and Seller approves the work plan, in writing. Seller may not unreasonably withhold, condition or delay Seller's approval of a work plan.
- e. Buyer must, promptly and without demand from Seller, provide Seller with true and complete copies of all draft and final reports relating to Buyer's geotechnical and environmental investigations and testing of the Property including, without limitation, any reports relating to any Phase I Environmental Site Assessment of the Property.
- f. The cost of any test or additional survey work will be borne solely by Buyer.
- g. The payment and indemnification provisions of this Section 7 shall survive any termination or cancellation of this Agreement and are referred to herein as the "Surviving Obligations."

8. PROPERTY SOLD AS IS. Subject to Buyer's right to terminate this Agreement pursuant to Section 9, Buyer agrees to accept the Property in its current condition, including, without limitation, its current environmental and geological condition, and in an "AS-IS" and with "ALL FAULTS" condition. Buyer's payment of the Purchase Price at Closing constitutes Buyer's acknowledgment and agreement that:

- a. Seller has not made any written or oral representations or warranties of any kind with respect to the Property (including without limitation express or implied warranties of title, merchantability, or fitness for a particular purpose);
- b. Buyer has not relied on any written or oral representation or warranty made by Seller, its agents or employees with respect to the condition or value of the Property;
- c. Buyer has had an adequate opportunity to inspect the condition of the Property, including without limitation any environmental testing, and to inspect documents applicable thereto, and Buyer is relying solely on such inspection and testing; and
- d. The condition of the Property is fit for Buyer's intended use.

- e. Buyer accepts all risk of Claims (including without limitation all Claims under any Environmental Law and all Claims arising at common law, in equity or under a federal, state or local statute, rule or regulation) whether past, present or future, existing or contingent, known or unknown, arising out of, resulting from or relating to the condition of the Property, known or unknown, contemplated or un contemplated, suspected or unsuspected, including without limitation the presence of any Hazardous Substance on the Property, whether such Hazardous Substance is located on or under the Property, or has migrated from or to the Property.

9. INSPECTION PERIOD.

- a. Except as otherwise provided in Section 6, Buyer shall have from the date that Buyer deposits the Earnest Money with Escrow Agent to **INSERT DATE 180 Days from Effective Date** (the “**Inspection Period**”) to investigate the Property and determine, in Buyer’s sole judgment, whether (i) the condition of the Property is suitable to Buyer’s intended use; and (ii) Buyer will be able to obtain all governmental approvals (including, but not limited to, approvals necessary to subdivide and re-plat the Property) and utilities necessary for Buyer’s intended use of the Property. Buyer acknowledges and agrees that Seller has not made any covenants, representations or warranties regarding Buyer’s ability to obtain governmental approvals from the City of Ramsey or any other governmental entity. The City of Ramsey will review, consider and act on any applications Buyer submits to the City for governmental approvals in accordance with City Code.
- b. Buyer may, at any time on or before 5:00 p.m. on the last day of the Inspection Period, terminate the Agreement by written notice to Seller based on Buyer’s determination, in Buyer’s sole and absolute discretion, that the condition of the Property is not suitable for Buyer’s intended use or that Buyer may not be able to obtain all governmental approvals and utilities necessary for Buyer’s intended use of the Property. In addition, this Agreement automatically terminates at 5:00 p.m. on the last day of the Inspection Period unless, prior to that time Buyer delivers a written notice of Buyer’s intention to proceed (a “**Notice to Proceed**”) to Seller.
- c. If, pursuant to Section 9(b) either Buyer terminates this Agreement or this Agreement is automatically terminated, the Escrow Agent must disburse to Buyer any Earnest Money Escrow Agent holds.

10. DEFINITIONS. As used in this Agreement:

“**Claim**” or “**Claims**” means any and all liabilities, suits, claims, counterclaims, causes of action, demands, penalties, debts, obligations, promises, acts, fines, judgments, damages, consequential damages, losses, costs, and expenses of every kind (including without limitation any attorney’s fees, consultant’s fees, costs, remedial action costs, cleanup costs and expenses which may be related to any claims).

“**Environmental Law**” means the Comprehensive Environmental Response, Compensation and Liability Act (“CERCLA”), 42 U.S.C. § 9601 et seq., the Resource Conservation and Recovery Act, 42 U.S.C. § 6901 et seq., the Federal Water Pollution Control Act (the Clean Water Act), 33 U.S.C. § 1251 et seq. the Clean Air Act, 42 U.S.C. § 7401 et seq., and the Toxic Substances Control Act, 15 U.S.C. § 2601 et seq., all as amended from time to time, and any other federal, state, local or other governmental statute, regulation, rule, law or ordinance dealing with the protection of human health, safety, natural resources or the environment now existing or hereafter enacted.

“Hazardous Substance” or “Hazardous Substances” means any pollutant, contaminant, hazardous substance or waste, solid waste, petroleum product, distillate, or fraction, radioactive material, chemical known to cause cancer or reproductive toxicity, polychlorinated biphenyl or any other chemical, substance or material listed or identified in or regulated by any Environmental Law.

11. RELEASE. By accepting the deed to the Property, Buyer, for itself, its directors, officers, stockholders, divisions, agents, affiliates, subsidiaries, predecessors, successors, and assigns and anyone acting on its behalf or their behalf hereby fully releases and forever discharges Seller from any and all Claims (including without limitation all Claims arising under any Environmental Law and all Claims arising at common law, in equity or under a federal, state or local statute, rule or regulation), past, present and future, known and unknown, existing and contingent, arising out of, resulting from, or relating to the condition of the Property, and Buyer hereby waives any and all causes of action (including without limitation any right of contribution) Buyer had, has or may have against Seller and anyone acting on its behalf with respect to the condition of the Property, whether arising at common law, in equity or under a federal, state or local statute, rule or regulation. The foregoing shall apply to any condition of the Property, known or unknown, contemplated or un contemplated, suspected or unsuspected, including without limitation the presence of any Hazardous Substance on the Property, whether such Hazardous Substance is located on or under the Property, or has migrated from or to the Property.

12. NOTICES. Notices permitted or required by this Agreement must be in writing and shall be deemed given when delivered in legible form to the party to whom addressed. Notices may be sent by certified mail or e-mail. Notices are effective two business days after they are mailed via certified mail, return receipt requested or, if sent by email, upon email transmission (provided that any email transmission that occurs after 5:00 pm Pacific Time will be deemed provided on the following day). If delivered at the Closing, a notice shall be deemed given when hand-delivered to the party's representative at the Closing. The business addresses of the parties are as follows:

Seller: City Administrator
City of Ramsey
7550 Sunwood Drive N.W.
Ramsey, MN 55303
Email: bhagen@cityoframsey.com

Buyer: Harlow Beckett Enterprises LLC, a Minnesota limited liability company
Daniel Dewey or Natalie C Dewey, What is title?
2680 243rd Avenue NW
St Francis, MN 55070-8755
Email: [REDACTED]

Notices not given in the manner or within the time limits set forth in this Agreement are of no effect and may be disregarded by the party to whom they are directed.

13. CLOSING. This transaction for each lot shall close within 30 days after Buyer delivers a Notice to Proceed to Seller or on such earlier date as Seller and Buyer may establish by mutual, written agreement; provided, however, Buyer may extend the Closing a total of two (2) times, each time for a period of Sixty (60) days, by depositing an additional Five Thousand and 00/100 Dollars (\$5,000.00) earnest money with Escrow Agent for each extension. Each \$5,000.00 extension payment shall be non-refundable, but applicable to the Purchase Price. The Closing shall take place at the offices of the Escrow Agent, or at some other place as the parties may mutually agree prior to such date. At the option

of either Party, the executed closing documents, Purchase Price and closing costs may be deposited with the Escrow Agent and disbursed by the Escrow Agent pursuant to avoid the necessity for a Closing at which the Parties are present.

- a. **Seller's Obligations at Closing.** At Closing, Seller must deliver to Escrow Agent, for delivery to Buyer:
 - i. A limited warranty deed, duly executed and acknowledged on behalf of the City and with the City's seal affixed, conveying title to the Property, subject to (A) the lien of real estate taxes, if any, not yet due and payable and any installments of special assessments certified for payment therewith; (B) Building, Subdivision and Zoning Ordinances; (C) Matters that would be disclosed by an accurate survey of the Property; and (D) matters that constitute Permitted Exceptions pursuant to Section 6;
 - ii. A certified copy of a duly adopted City Ordinance and Resolution authorizing Seller's sale of the Property to Buyer;
 - iii. The Right of Re-Entry Agreement provided for in Section 28 below; and
 - iv. Seller's affidavits, well disclosure certificate (if required), settlement statement approved by Seller and Buyer, and any other documents required by the Escrow Agent.
- b. **Buyer's Obligations at Closing.** At Closing, Buyer must:
 - i. Wire Transfer (or deliver a certified check in) an amount equal to the amount of the Purchase Price adjusted for to reflect Buyer's prior payment of the Earnest Money and to reflect amounts Buyer must pay or will receive pursuant to Section 14(c), to Escrow Agent for disbursement to Seller and others pursuant to this Agreement and the Settlement Statement;
 - ii. Execute and deliver the Right of Re-Entry Agreement provided for in Section 28 below; and
 - iii. File or cause Escrow Agent to file an Electronic Certificate of Real Estate Value, if required and necessary.
- c. **Closing Costs.**
 - i. At Closing, the following Seller closing costs and expenses must be paid from the Purchaser Price or, if the Purchase Price is not sufficient, paid by Seller:
 1. Seller shall pay all outstanding property taxes, including but not limited to, Payable 2026 for the Property.
 2. Seller shall pay all special assessments levied or pending against the Property as of the Closing Date.
 3. Seller's own attorney's fees.
 4. One-half the cost of any closing fees.
 5. The cost of real estate broker commission fees as prescribed in Section 14.
 6. State Deed Tax

ii. At Closing Buyer must pay the Purchase Price to Seller and the following costs and expenses:

1. Buyer's portion of prorated property taxes.
2. Buyer's own attorney's fees.
3. One-half the cost of any closing fees.
4. Documentary and recording fees for the deed(s).
5. The cost of the owner's title insurance policy, if Buyer elects to purchase an Owner's title insurance policy.

d. **Possession**. Seller must deliver possession of the Property to Buyer at Closing.

14. REAL ESTATE BROKERS. Seller and Buyer represent and warrant to each other that they have dealt with no brokers, real estate agents, finders or the like in connection with this transaction, other than CBRE, Inc. ("Seller's Broker") Seller shall pay Seller's Broker as required by their agreement 4% of final gross sale price and Turpen Realty, INC ("Buyers Broker") 3% of the final gross sales price. Seller and Buyer agree to indemnify each other and to hold each other harmless against all claims, damages, costs or expenses of or for any broker's fees or commissions resulting for their actions or agreements regarding the execution or performance of this Agreement, other than the fees payable to Seller's Broker, and will pay all costs of defending any action or lawsuit brought to recover any such fees or commissions incurred by the other party, including reasonable attorney's fees.

15. ASSIGNMENT. This Agreement may not be assigned without the written consent of the non-assigning Party. The Seller recognizes the Buyer intends to assign this Agreement to an affiliated special purpose entity that will be registered officially with the State of Minnesota.

16. THIRD PARTY BENEFICIARY. There are no third-party beneficiaries of this Agreement, intended or otherwise.

17. JOINT VENTURE. Seller and Buyer, by entering into this Agreement and completing the transactions described herein, shall not be considered joint ventures or partners.

18. CAPTIONS. The paragraph headings or captions appearing in this Agreement are for convenience only, are not a part of this Agreement, and are not to be considered in interpreting this Agreement.

19. ENTIRE AGREEMENT / MODIFICATION. This written Agreement constitutes the complete agreement between the parties and supersedes any prior oral or written agreements between the parties regarding the Property. There are no verbal agreements that change this Agreement and no waiver or modification of any of its terms will be effective unless in writing executed by the parties.

20. BINDING EFFECT. This Agreement binds and benefits the Parties and their successors and assigns.

21. CONTROLLING LAW. This Agreement is made under the laws of the State of Minnesota and such laws will control its interpretation.

22. REMEDIES.

- a. If Buyer fails to perform any of the terms or conditions of this Agreement within the specified time limits, Seller may declare this Agreement terminated pursuant to Minnesota Statutes section 559.21. Seller's sole remedy in the event of Buyer's default is retention of the Earnest Money, unless Buyer defaults under Section 7 or 11 of this Agreement, in which case Seller may retain the Earnest money or suspend the performance of its obligations under this Agreement and commence an action in Anoka County District Court to recover its actual damages arising from the default.
- b. If Seller fails to perform any of the terms or conditions of this Agreement within the specified time limits, Buyer may, as its sole remedy, declare this Agreement terminated in which case Escrow Agent and, if applicable, Seller, shall refund the Earnest Money (both the Initial Disbursement and the Remaining Earnest Money) to Buyer, or, in the alternative, Buyer may have this Agreement specifically enforced and recover any incidental damages. Buyer waives all claims for consequential damages against Seller based on Seller's breach or alleged default hereunder.

23. WAIVER. Failure of Seller or Buyer to insist upon the performance of any of the covenants, agreements and/or conditions of this Agreement or to exercise any right or privilege herein shall not be deemed a waiver of any such covenant, condition or right.

24. SURVIVAL OF TERMS AND CONDITIONS. The terms and conditions of this Agreement shall survive and be in full force and effect after the delivery of the deed, and shall not be deemed to have merged therein.

25. SEVERABILITY. Each provision of this Agreement shall apply to the extent permitted by applicable law and is intended to be severable. If any provision is illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the legality or validity of the remainder of the Agreement.

26. CONSTRUCTION. The Parties acknowledge that this Agreement was initially prepared by Seller solely as a convenience and that all Parties and their counsel hereto have read and full negotiated all the language used in this Agreement. The Parties acknowledge that because all Parties and their counsel participated in negotiating and drafting this Agreement, no rule of construction shall apply to this Agreement to construe ambiguous or unclear language in favor of or against any Party.

27. COUNTERPARTS; DIGITAL COPIES. This Agreement may be executed in any number of counterparts and the signature pages of the separate counterparts combined into a single copy of this Agreement which will then constitute a fully executed version of this Agreement. A facsimile, .pdf file or digital copy of a signed counterpart or of an assemblage of counterparts of this Agreement shall be deemed to be an original thereof.

28. CONSTRUCTION DEADLINE. Within 12 months from the Closing Date Buyer shall construct and obtain a certificate of occupancy from the City of Ramsey for a 664 SF Scooter's Coffee Shop compliant with COR Zoning requirements to be further defined by an approved Site Plan. The Buyer will also construct all internal roadways onsite for the drive-thru and north access to Sunwood Drive NW at the cost of the Buyer. At Closing, a "Right of Re-Entry Agreement" shall be executed and recorded against the Property providing that, in the event the above deadline is not met, Seller has the

right to reclaim title to the parcel(s) for which a certificate of occupancy was not obtained.

29. TIME PERIODS. The time for performance of any obligation or taking any action under this Agreement shall be deemed to expire at 5:00 p.m. Central Time on the last day of the applicable time period provided for in this Agreement. If the time for the performance of any obligation or taking any action under this Agreement expires on a Saturday, Sunday or legal holiday, the time for performance or taking such action shall be extended to the next succeeding day which is not a Saturday, Sunday or legal holiday.

30. PLATTING & DEVELOPMENT AGREEMENT. Buyer must be in the process of obtaining an approved final plat, development agreement, and building exterior visual renderings with the City of Ramsey for its intended project before Closing. The Development Agreement and Site Plan must comply with all local zoning ordinances and design standards, including The COR Design Standards.

SELLER: The City of Ramsey, a Minnesota municipal corporation

By: _____
Ryan Heineman, Mayor

Dated: _____, 2026

By: _____
Brian Hagen, City Administrator

Dated: _____, 2026

BUYER: Harlow Beckett Enterprises LLC, a Minnesota limited liability company

By: _____
Natalie C. Dewey, President

Dated: _____, 2026

Exhibit A

Legal Description

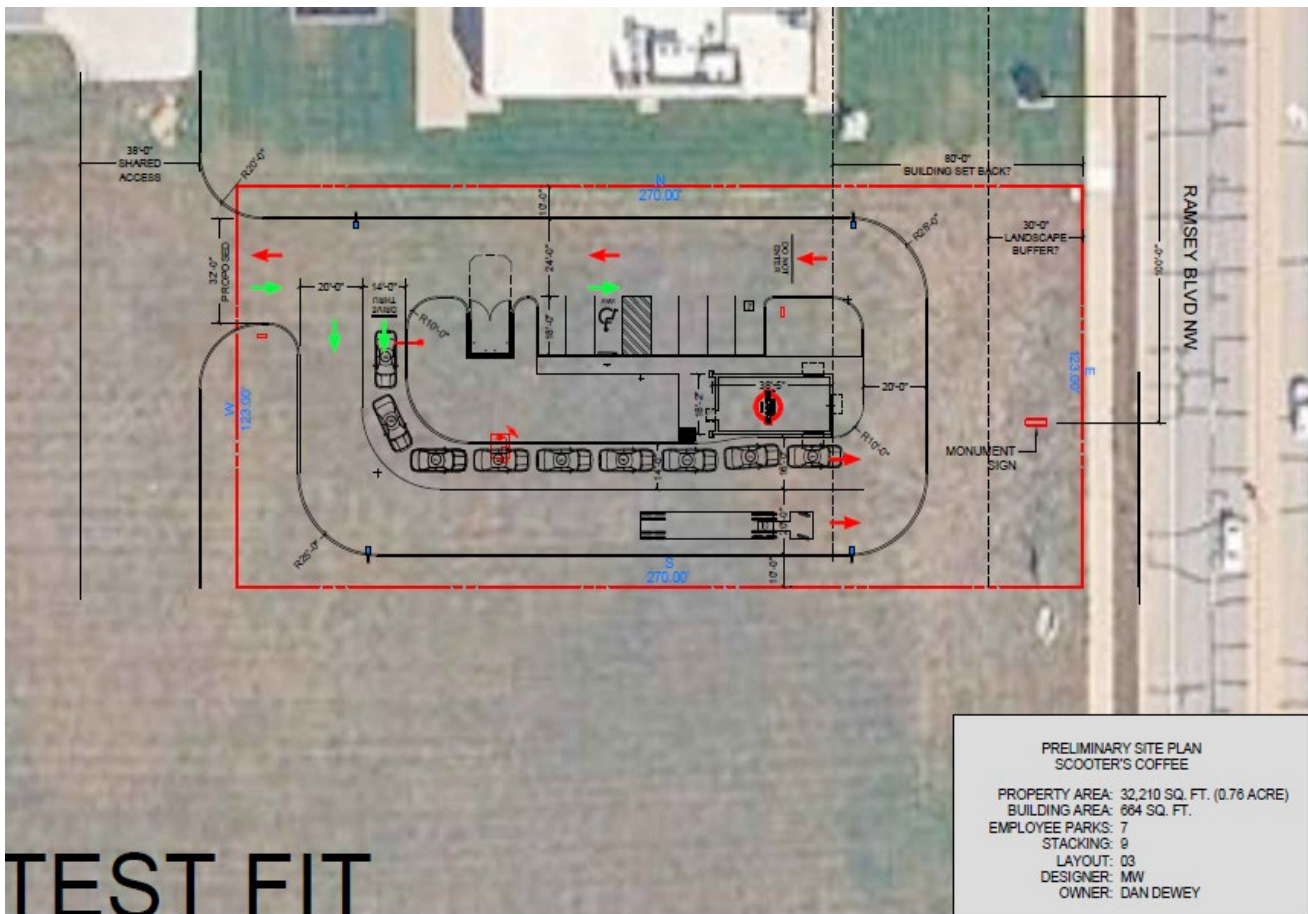
Part of Outlot A, Java Auto Parts, approximately .76 acres, to be platted as:

T.B.D. Anoka County, Minnesota

PID Number: Portion of 28-32-25-41-0024 (“Property”)

Exhibit B

Proposed Site Plan

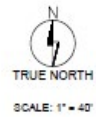


SCOOTER'S COFFEE
11808 Miracle Hills Dr.
Omaha, NE 68154



REVISION:
3

DATE:
5/7/2026



New Scooter's Location
SWC Sunwood Dr and
NW Ramsey Blvd
Ramsey, MN

[Reserved for Recording Data]

RIGHT OF RE-ENTRY AGREEMENT

This Right of Re-entry Agreement is entered into on _____, 2026, by and between the **City of Ramsey**, a Minnesota municipal corporation (“Seller”), and **HARLOW BECKETT ENTERPRISES LLC, A MINNESOTA LIMITED LIABILITY COMPANY** (“Buyer”).

Recitals

- A. On _____, 2026, Seller conveyed title of the following Property to Buyer:

Part of Outlot A, Java Auto Parts, to be platted as:

T.B.D. Anoka County, Minnesota

PID Number: Portion of 28-32-25-41-0024 (“Property”)

- B. Title to the Property was conveyed subject to Buyer fulfilling certain Conditions as set forth below.
- C. As indicated in the Purchase Agreement between the City of Ramsey and **Harlow Beckett Enterprises LLC, a Minnesota limited liability company**, with an Effective Date of INSERT EFFECTIVE DATE, Section 28, it is the intent of the parties to create and set forth a right to impose a penalty or a right of re-entry in favor of Seller in the event Buyer fails to satisfy the Conditions.

Agreement

1. The recitals are incorporated herein as if fully set forth.

2. Seller shall have the right, but not the obligation, to either impose a penalty against the Property pursuant to Paragraph 3, or to re-enter and take possession of the Property pursuant to Paragraph 4, in the event that any of the following Conditions are not satisfied by Buyer:

- a. Buyer must obtain a certificate of occupancy from the City of Ramsey, for the project described below by Insert Date 12 months from Closing date.

Project Description:

- i. Harlow Beckett Enterprises LLC, a Minnesota limited liability company Site Plan, approved by the City of Ramsey on _____ by Resolution # _____.
 - ii. Development Agreement for Harlow Beckett Enterprises LLC, a Minnesota limited liability company, approved by the City of Ramsey on _____ by Resolution # _____.
3. Seller may impose a penalty of \$50,000.00 against the Property if the certificate of occupancy is not obtained, for the construction of a minimum 664 SF Scooter's Coffee Shop compliant with COR Zoning requirements, pursuant to the deadline set forth above. The penalty is due upon written notice to Buyer from Seller of the failure to satisfy a contingency. In the event the penalty is not paid within 30 days of receipt of the notice, Seller may, but is not required to, certify the penalty to Anoka County as an assessment against the Property. Buyer waives any and all rights under Minnesota Statutes, chapter 429, and any other applicable law, including any right to notice of hearing and hearing, the right to object, and the right to appeal the assessment. Buyer further waives any requirements of the City Charter that may apply to said assessment.
4. As an alternative to imposition of a financial penalty and not in addition thereto, Seller may re-enter and take physical possession of the Property. Title to the Property shall be restored in Seller, and Buyer shall execute whatever documents and undertake whatever steps are necessary to establish and confirm Seller's fee simple interest in the Property free of any claims or encumbrances, including mechanic's liens.
5. This document constitutes the entire Right of Re-entry Agreement between the parties. Any modifications or amendments to this Agreement must be in writing and signed by both parties.

CITY OF RAMSEY

By: _____
Ryan Heineman, Mayor

By: _____
Brian Hagen, City Administrator

This instrument was acknowledged before me on _____, 2026,
by Ryan Heineman and Brian Hagen as Mayor and City Administrator, respectively, of the City
of Ramsey, Minnesota on behalf of the Minnesota Municipal Corporation.

Notary Public

Harlow Beckett Enterprises LLC, a Minnesota limited liability company

By: _____
Natalie C. Dewey, President

This instrument was acknowledged before me on _____, 2026, by Natalie C. Dewey, President of Harlow Beckett Enterprises LLC, a Minnesota limited liability company, on behalf of the Minnesota limited liability company.

Notary Public

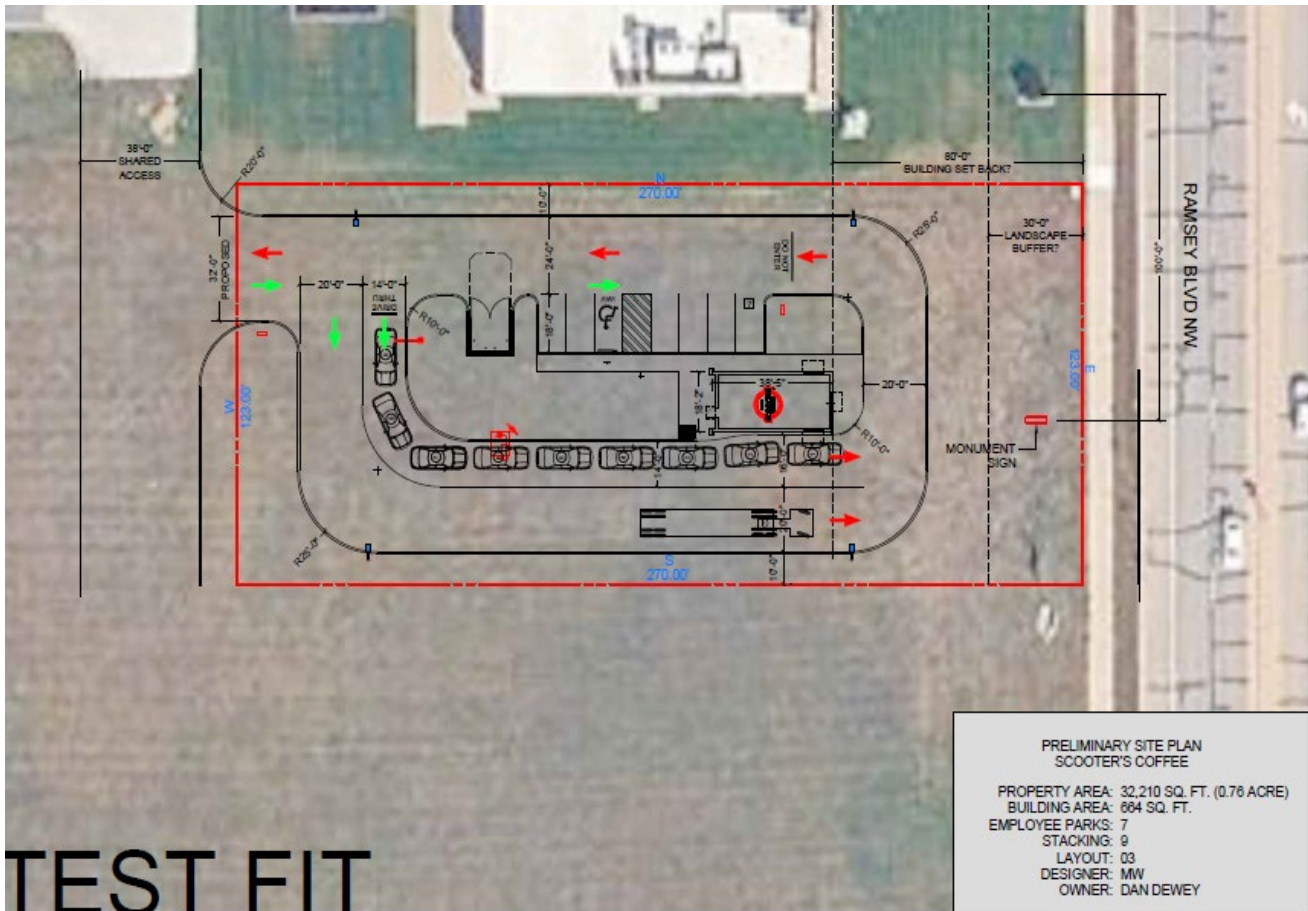
This instrument drafted by:
City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303
763-433-9868

TERM SHEET FOR HARLOW BECKETT ENTERPRISES LLC (Scooter's Coffee) – Part of Parcel 50c – 5-26-26

Real Estate	Tax ID Number: Portion of 28-32-25-41-0024. Part of Outlot A, Java Auto Parts (Part of Parcel 50C)
Buyer	Harlow Becket Enterprises LLC, a Minnesota limited liability company
Acreage	Approximately + / - 0.76 acres Subject to Final Plat
Asking Price	\$265,000 (\$8.00 / SF) (SF Subject to change based on approved Plat)
Offer Price	\$265,000 (\$8.00 / SF) (SF Subject to change based on approved Plat)
Earnest Money	\$10,000. Non-refundable upon Notice to Proceed being executed.
Inspection Period	180 days from the later of Effective Date (Date City Council approves) or a fully executed PA is delivered to Buyer (city requires plat / site plan approval before sale)
Closing	Within 30 days of Notice to Proceed.
Commission	Per the terms of the City listing agreement with CBRE, the City will pay 4% of gross sales price to CBRE and 3% to Turpin Realty, INC.
Extensions to Close	Buyer will deposit \$5,000.00 in escrow for each 60-day extension (2 extensions allowed) Once extensions are made the money becomes non-refundable.
City take care of	Provide existing ALTA Survey for parent site and updated Title Work. The Buyer will contract to plat the property as part of the Land Use application process.
Performance	City to require construction of commercial/retail buildings compliant with COR Zoning requirements and obtain a Certificate of Occupancy 12 months after Closing. The Buyer will enter into a Right of Re-Entry Agreement with minimum building square footage requirements of a 664 SF Scooter's Coffee Shop. The Buyer will also construct all internal roadways onsite for access to Sunwood Drive NW at the cost of the Buyer. The City may exercise the Right of Re-Entry if performance requirement is not met.
Assignment	Requires city approval if not same owners / company.
Contingencies	None. Site sold "as-is"
Review	EDA (Sean): Land Transaction/ Purchase Agreement/ Right of Re-Entry approvals. Planning Commission (Staff To Be Determined): Land Use, Development Agreement, Site Plan, Plat approvals. City Council: Final Approval on all items.

Exhibit A

Proposed Site Plan (subject to change)

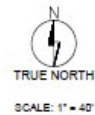


SCOOTER'S COFFEE
11808 Miracle Hills Dr.
Omaha, NE 68154



REVISION:
3

DATE:
5/7/2026



New Scooter's Location
SWC Sunwood Dr and
NW Ramsey Blvd
Ramsey, MN

**ECONOMIC DEVELOPMENT AUTHORITY
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The City of Ramsey Economic Development Authority (EDA) conducted a regular meeting on Thursday, June 11, 2026, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Chairperson Scott Wiyninger
 Member Cheryal Hills (virtual)
 Member Rachal Johnson (virtual)
 Member Brittany Lindahl
 Member Chris Riley
 Member Shanna Stewart

Members Absent: Member Nicole Bauer

Also Present: Sean Sullivan, Economic Development Manager

4. EDA BUSINESS

4.01: Consider Purchase Agreement and Sale of Part of Outlot A, Java Auto Parts to Harlow Beckett Enterprises LLC (Scooters Coffee) (Portions may be closed to the public)

Economic Development Manager Sullivan presented the staff report.

Chairperson Wiyninger invited the applicant to provide more information about the project.

Natalie and Dan Dewey, applicants, introduced themselves, noting that they both graduated from Anoka High School and are rooted in the Ramsey community. He stated that this will be their first Scooters Coffee location and explained that they found this location attractive because of the growing population and quality of development.

Chairperson Wiyninger asked if the applicants would be running the facility.

Mr. Dewey explained that they will be required to hire a full-time manager, but they also plan to be at the business daily to ensure it gets up and running. He commented that they do plan to open other locations in the future once this location is established.

Motion by Member Lindahl, seconded by Member Johnson, to recommend to City Council to approve Purchase Agreement, Right of Re-Entry Agreement, and Sale of Part of Outlot A, Java

Auto Parts to Harlow Beckett Enterprises LLC (Scooters Coffee) as presented, subject to City Attorney review.

A roll call vote was performed:

Member Hills	aye
Member Johnson	aye
Member Lindahl	aye
Member Riley	aye
Member Stewart	aye
Chairperson Wyingner	aye

Motion carried.

6. ADJOURNMENT

Motion by Member Lindahl, seconded by Member Riley, to adjourn the meeting.

A roll call vote was performed:

Member Hills	aye
Member Johnson	absent
Member Lindahl	aye
Member Riley	aye
Member Stewart	aye
Chairperson Wyingner	aye

Motion carried.

The regular meeting of the Economic Development Authority adjourned at 9:06 a.m.

Respectfully submitted,

Sean Sullivan
Economic Development Manager

ATTEST:

Wendy Schlueter
Economic Development Administrative Assistant

Draft by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

DRAFT

CC Regular Session**Meeting Date:** 06/23/2026**Primary Strategic Plan Initiative:** Address infrastructure needs.**Title:**

Adopt Resolution #26-143 Accepting Bids and Awarding Contract for Carol-Rose Acres & Sports Haven Street Reconstructions, Improvement Project #26-03

Purpose/Background:**Purpose:**

The purpose of this case is to adopt Resolution #26- accepting bids and awarding a contract to North Valley, Inc. for the total amount of \$763,724.51 for Carol-Rose Acres & Sports Haven Street Reconstructions, Improvement Project #26-03.

Background:

The 2026 – 2035 Capital Improvement Plan (CIP) identifies the streets within the Carol-Rose Acres & Sports Haven subdivisions for street reconstruction in 2026. A street segment summary for the project is attached to this case.

Project History

- On April 22, 2025, the Ramsey City Council adopted Resolution #25-082, accepting and awarding a proposal to Bolton & Menk for topographic survey of the project area.
- May 13, 2025, the Ramsey City Council adopted Resolution #25-101, accepting and awarding a proposal to Independent Testing Technologies for a geotechnical report of the project area.
- June 17, 2025, the Ramsey Public Works Committee recommended City Council order plans and specifications for said improvements.
- June 24, 2025, the Ramsey City Council adopted Resolution #25-137 ordering plans and specifications for said improvements.
- November 13, 2025, staff held an open house for said improvements, no residents attended.
- April 21, 2026, the Ramsey Public Works Committee recommended City Council approve plans and specifications and authorize advertisement for bids for said improvements.
- May 12, 2026, the Ramsey City Council adopted Resolution #26-105, approving final plans and specifications and authorizing advertisement for bids for said improvements.
- June 15, 2026, Ramsey staff publicly opened bids for said improvements.

Existing Conditions

This project proposes to reconstruct the streets within the Carol-Rose Acres and Sports Haven subdivisions, generally located west of Variolite Street between 163rd Lane and 166th Avenue. The streets are 24-foot-wide rural section, totaling 1.20 miles in length. Traffic counts have not been taken within the project area, however, there are no known destinations within the subdivision which would increase traffic above normal. Drainage is handled through street crossing culverts and drainage swales which generally carry storm water to an existing wetland located south of 164th Lane, west of Variolite Street.

The streets within Carol-Rose Acres were constructed in 1980 and received an overlay in 1995. Ground Penetrating Radar (GPR) data shows an average pavement section of 7.6-inches, including 3.6-inches of bituminous and 4.0-inches of aggregate base. The streets within Sports Haven were constructed in 1980 and received an overlay in 1995. GPR data shows an average pavement section of 6.6-inches, including 4.1-inches of

bituminous and 2.5-inches of aggregate base.

No stormwater improvements, other than replacing existing street crossing culverts, are proposed with this project. As part of the PACT Charter High School development, residents on 163rd Lane had concerns about runoff from the High School overflowing the wetland in their rear yard, adjacent to the High School. The High School development has not been found to have a negative impact to this wetland, which during heavy rainfall events causes water to temporarily sit in the southern ditch of 163rd Lane. The water does not appear to stay in the ditch more than 48 hours and is maintainable in its current condition.

Project Scope

The reconstruction is proposed to be a Full-depth Reclamation (FDR). This generally includes reclamation of the existing bituminous pavement and underlying aggregate base; flipping the reclaim, hauling out excess sand subbase material and scarifying the subbase; hauling off excess reclamation material (minimal due to hauling out subbase material); shaping and compacting the remaining reclamation material to be used as the new aggregate base; placing new bituminous pavement in two lifts. The road profile and alignment generally stay in the same location, with some minor corrections to curves occurring, but does typically impact 6 to 8 feet of adjacent boulevard and driveways.

Three (3) of the eighteen (18) soil borings found silty sand. Though it's generally understood proper conditions can make use of this material as road subbase, previous projects with similar material have required removal and replacement after the material failed; after removal of the bituminous under the load of construction equipment. Because of this, and the marginal soil borings not being all grouped together, the plans include a contingency quantity for soil corrections, but no specific removals are called out in the plans.

Staff explored performing a reclamation rehabilitation, however, the subbase material is not high enough quality for this to be effective. The new pavement section will include 6-inches of recycled reclamation material under 3.5-inches of new bituminous.

Municipal utilities do not exist within the project area, extension of municipal utilities to this subdivision are not proposed as it is outside of the 2040 MUSA.

Preliminary Schedule Remaining

- Council Awards Contract to the Lowest Responsible Bidder
 - June 23, 2026
- Contractor Begins Construction
 - After July 1, 2026
- Contractor Substantially Completes Construction
 - New bituminous pavement in-place, topsoil and seed in-place
 - September 4, 2026
- Contractor Final Completion
 - Verify final restoration; punch list created
 - October 2, 2026

The full plan set was not attached to this case due to file size constraints, however, plans are available for review upon request from the City Engineer.

Notification:

If City Council awards a contract for construction, letters will be mailed to property owners with updates on the project status. Engineering staff maintains City Improvement webpages with the most current project information. This can be found on the city website, Engineering Department page.

Time Frame/Observations/Alternatives:

Timeframe:

Staff estimates up to 10 minutes will be required to present this case and answer questions.

Observations:

The public open house was held on November 13, 2025 in the Lake Itasca Room, at the Municipal Center. No residents attended the meeting.

Alternatives:

Alternative #1 – Motion to adopt Resolution #26-143 accepting bids and awarding a contract to North Valley, Inc. for the total amount of \$763,724.51 for Carol-Rose Acres & Sports Haven Street Reconstructions, Improvement Project #26-03.

Alternative #2 – Motion of other.

Funding Source:

Funding for this improvement is proposed to come from Pavement Management Funds and Storm Water Utility Funds.

On June 15, 2026, a total of two (2) bids were received, opened, and tabulated, and the following bids were found to comply with the advertisement for bids.

Contractor	Total Bid
North Valley, Inc.	\$763,724.51
Park Construction Company	\$844,247.60
<i>Engineer's Estimate</i>	<i>\$823,027.00</i>

The bid of North Valley, Inc. of Nowthen, Minnesota, in the amount of \$763,724.51 for the total bid of said improvements in accordance with the approved plans and specifications and advertisement for bids, is the lowest responsible bidder. Adding indirect costs in the amount of 23-percent brings the total project costs to \$939,381.15.

The bid is 7-percent lower than the engineer's estimate, primarily due to lower than anticipated excavation costs.

Funding Source Breakdown:

Funding Source	Construction Costs	Indirect Costs	Total Cost
Pavement Management	\$715,387.30	\$164,539.08	\$879,926.38
Storm Sewer Utility	\$48,337.21	\$11,117.56	\$59,454.77
<i>Project Total</i>	<i>\$763,724.51</i>	<i>\$175,656.64</i>	<i>\$939,381.15</i>

Bolton & Menk has submitted a proposal for construction staking and as-built survey of said improvements for the total not-to-exceed amount of \$36,394.00. Construction staking is included in the indirect costs.

The CIP level estimate had a total estimated project cost of \$991,491 (\$950,526 Pavement Management / \$40,965 Storm Sewer Utility). The final project costs may change depending upon bid prices and actual construction quantities.

City staff proposes to administer and inspect construction. Plans and specifications were prepared in-house as part of staff's normal duties.

Recommendation:

Staff recommends Alternative #1.

Outcome/Action:

Motion to adopt Resolution #26-143 accepting bids and awarding a contract to North Valley, Inc. for the total amount of \$763,724.51 for Carol-Rose Acres & Sports Haven Street Reconstructions, Improvement Project #26-03.

Attachments

Res 26-143
26-03 BMI Staking Proposal
26-03 Street Summary
26-03 Title Sheet
26-03 Typical Section

Form Review**Inbox**

Brian Hagen

Form Started By: Joe Feriancek

Final Approval Date: 06/18/2026

Reviewed By

Brian Hagen

Date

06/18/2026 09:19 AM

Started On: 06/04/2026 09:45 AM

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #26-143

RESOLUTION ACCEPTING BIDS AND AWARDING CONTRACT FOR CAROL-ROSE ACRES & SPORTS HAVEN STREET RECONSTRUCTIONS, IMPROVEMENT PROJECT #26-03

WHEREAS, the City of Ramsey proposes to reconstruct the streets within the Carol-Rose Acres & Sports Haven subdivisions as identified within the 2026 – 2035 Capital Improvement Plan; and

WHEREAS, pursuant to Ramsey City Council Resolution #25-082, adopted April 22, 2025, the City Council accepted and awarded the proposal to Bolton & Menk for topographic survey of the project area in the amount of \$5,461.00; and

WHEREAS, pursuant to Ramsey City Council Resolution #25-101, adopted May 13, 2025, the City Council accepted and awarded the proposal to Independent Testing Technologies, Inc. for geotechnical survey of the project area in the amount of \$7,715.00; and

WHEREAS, pursuant to Ramsey City Council Resolution #25-137, adopted June 24, 2025, the City Council ordered the City Engineer to prepare plans and specifications for Carol-Rose Acres & Sports Haven Street Reconstructions, Improvement Project #26-03; and

WHEREAS, pursuant to Ramsey City Council Resolution #26-105, adopted May 12, 2026, the City Council approved final plans and specifications as prepared by the City Engineer and authorized advertisement for bids for the same improvements; and

WHEREAS, proposals were received for Construction Staking from Bolton & Menk, Inc. for said improvements in the amount of \$36,394.00; and

WHEREAS, bids were advertised in the Anoka Union Herald on Friday May 15, and Friday May 22, 2026; and

WHEREAS, two (2) bids were received, opened and tabulated on June 15, 2026, and the following bids were found to comply with the approved plans and specifications and advertisement for bids; and

Contractor	Total Bid
North Valley, Inc.	\$763,724.51
Park Construction Company	\$844,247.60

WHEREAS, the bid of North Valley, Inc. in the amount of \$763,724.51 for the total bid for construction of the improvements in accordance with the approved plans and specifications and advertisement for bids, is the lowest responsible bidder and their bid shall be and hereby is accepted.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

- 1) The Mayor and City Administrator are hereby authorized and directed to enter into a contract with said bidder for the construction of said improvements for and on behalf of the City of Ramsey.
- 2) The City Administrator is hereby authorized and directed to accept Bolton & Menk, Inc. proposal for Construction Staking for said improvements for and on behalf of the City of Ramsey.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 23rd day of June, 2026.

Mayor

ATTEST:

City Clerk



Real People. Real Solutions.

7533 Sunwood Drive NW
Suite 206
Ramsey, MN 55303-5119

Ph: (763) 433-2851
Fax: (763) 427-0833
Bolton-Menk.com

June 2, 2026

Joe Feriancek, P.E.
Assistant City Engineer
7550 Sunwood Drive NW
Ramsey, MN 55303

RE: Proposal for Construction Staking Services, City of Ramsey – Carol-Rose Acres & Sports Haven
Street Reconstruction Projects (City Project No. 26-03)

Dear Mr. Feriancek:

We appreciate the opportunity to assist the City of Ramsey with construction staking for the above-referenced projects.

SCOPE OF WORK

Bolton & Menk will complete the construction staking and as-built survey for this project, which generally includes:

- 1.2 miles of rural section street reconstructions,
- 64 RDST of Subgrade Bluetops,
- 64 RDST of Base Course Blue Tops,
- Removal limits,
- 10 Flared End Sections,
- 47 Driveway Tie-ins,
- 2,160 LF of Sediment Control Logs,
- 2,415 LF of Silt Fence,
- Salvaging 38 Mail Box Supports, and
- Miscellaneous other items.

We will also complete the As-Built Survey for Record Drawing creation.

ASSUMPTIONS

We have made the following assumptions in preparing this proposal:

- No allowance is included for staking of right-of-way.
- Replacing damaged or removed stakes is not included in our base fee.
- No additional fees for stakes, mileage, equipment, etc. will be invoiced to the City, but are included in our hourly rates.
- Additional services, if required, will be performed at the rates presented in the Proposed Fees section of this proposal.

PROPOSED FEES

Bolton & Menk proposes to perform the staking based on a not-to-exceed amount, based on the rates presented in the following table:

Task and Personnel	Hours	Rate/Hour	Total
Task 1: Construction Staking			
Licensed Surveyor	9.0	\$215.00	\$ 1,935.00
Survey Technician	13.0	\$166.00	\$ 2,158.00
Survey Crew	145.0	\$203.00	\$ 29,435.00
Subtotals	167.0	-	\$ 33,528.00
Task 2: Asbuilt Survey			
Licensed Surveyor	2.0	\$215.00	\$ 430.00
Survey Technician	0.0	\$166.00	\$ 0.00
Survey Crew	12.0	\$203.00	\$ 2,436.00
Subtotals	14.0	-	\$ 2,866.00
Grand Totals	181.0	-	\$ 36,394.00

SCHEDULE

Due to our proximity to the site, we expect to be able to respond quickly to all construction staking requests however 48-hour notice is required to allow us to efficiently schedule survey crews.

If there are any questions, please call me at (651) 968-7760.

Sincerely,

BOLTON & MENK, INC.



Kevin P. Kielb, P.E.

Principal Engineer

IP 26-03
Carol-Rose Acres Sports Haven Street Reconstructions
Street Segment Summary

Subdivision	Street	Segment Description	Length (feet)	Section (Urban / Rural)	Curb (Bit / Conc.)	2024 PASER	Year Built	Maint. 1	Maint. 2	Maint. 3	Maint. 4	Maint. 5	Avg HMA (inches)	Avg Agg. Base (inches)	Avg Section (inches)
Carol-Rose Acres	163rd Lane	Yolite Street / Variolite Street	1120	Rural	n/a	2	1980	OL 1995	SC 2001	SC 2012			3.8	6.4	10.2
	164th Avenue	Yolite Street / CDS	315	Rural	n/a	3	1980	OL 1995	SC 2001	SC 2012			3.7	3.1	6.8
	164th Lane	Yolite Street / Variolite Street	1113	Rural	n/a	2	1980	OL 1995	SC 2001	SC 2012			3.4	3.2	6.6
	Yolite Street	163rd Lane / 164th Avenue	467	Rural	n/a	3	1980	OL 1995	SC 2001	SC 2012			3.6	3.0	6.6
	Yolite Street	164th Avenue / 164th Lane	473	Rural	n/a	2	1980	OL 1995	SC 2001	SC 2012			3.6	3.0	6.6
	Yolite Street	164th Lane / N EOP	169	Rural	n/a	3	1980	OL 1995	SC 2001	SC 2012			3.6	3.0	6.6
	Yolite Street	S EOP / 163rd Lane	208	Rural	n/a	3	1980	OL 1995	SC 2001	SC 2012			3.6	3.0	6.6
Carol-Rose Acres Total			3865	0.73 mi.											
Sports Haven	165th Lane	Variolite Street / CDS	305	Rural	n/a	3	1980	SC 1986	OL 1995	SC 2001			4.0	4.2	8.2
	166th Avenue	W EOP / Variolite Street	1359	Rural	n/a	3	1980	SC 1986	OL 1995	SC 2001			4.4	2.0	6.4
	Xenolith Street	166th Avenue / CDS	348	Rural	n/a	2	1980	SC 1986	OL 1995	SC 2001			3.8	0**	**
	Yolite Street	S EOP / 166th Avenue	446	Rural	n/a	3	1980	SC 1986	OL 1995	SC 2001			3.6	2.8	6.4
Sports Haven Total			2458	0.47 mi.											
Carol-Rose Acres & Sports Haven Totals			6323	1.2 mi.											
* Per As-Built, GPR not available ** No Base Visible, GPR Data not available *** No Wear Course Pavement; Rehabilitation Project															

CITY OF RAMSEY
CAROL-ROSE ACRES & SPORTS HAVEN STREET RECONSTRUCTIONS
CITY IMPROVEMENT PROJECT NO. 26-03



GOVERNING SPECIFICATIONS

THE 2025 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" SHALL GOVERN.

THE 2025 EDITION OF THE CITY ENGINEERS ASSOCIATION OF MINNESOTA "STANDARD SPECIFICATIONS" SHALL GOVERN FOR UTILITY INSTALLATIONS.

ALL FEDERAL, STATE AND LOCAL LAWS, REGULATIONS AND ORDINANCES SHALL BE COMPLIED WITH IN THE CONSTRUCTION OF THIS PROJECT.

ALL TRAFFIC CONTROL DEVICES AND SIGNING SHALL CONFORM TO THE MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, INCLUDING THE FIELD MANUAL FOR TEMPORARY TRAFFIC CONTROL ZONE LAYOUTS.

SHEET INDEX

THIS PLAN CONTAINS 48 SHEETS

SHEET No. DESCRIPTION

01	TITLE SHEET
02	STATEMENT OF ESTIMATED QUANTITIES
03	ALIGNMENT LAYOUT
04	TABULATIONS
05	TYPICAL SECTION
06-07	CITY DETAILS
08-09	SWPPP
10-16	EROSION CONTROL
17-23	REMOVALS
24-36	STREET CONSTRUCTION
37-48	CROSS SECTIONS

LEGEND

	SANITARY MANHOLE		EASEMENT - DRAINAGE & UTILITY
	STORM SEWER MANHOLE		SECTION LINE
	CATCH BASIN MANHOLE		LOT LINE
	CATCH BASIN		ELECTRIC LINE
	CULVERT END SECTION		ELECTRIC LINE - BURIED
	HYDRANT		ELECTRIC LINE - OVERHEAD
	VALVE		GAS LINE
	TREE - CONIFEROUS		TELECOMMUNICATION LINE
	TREE - DECIDUOUS		TELECOMM - OVERHEAD
	SHRUB		FIBER OPTIC LINE
	LIGHT POLE		TREE LINE
	SIGN		LANDSCAPE
	MAILBOX		RETAINING WALL
	PEDESTAL - TELECOM		TREE SAVE FENCE
	PEDESTAL - ELECTRIC		SILT FENCE
	HAND HOLE		WATERMAIN
	BITUMINOUS PAVEMENT		SANITARY SEWER
	DRIVE - BITUMINOUS		STORM SEWER
	DRIVE - CONCRETE		DRAIN TILE
	DRIVE - GRAVEL		LANDSCAPE - ROCK
	CONCRETE WALK		LANDSCAPE - MULCH
	VALLEY GUTTER		LANDSCAPE - RIP RAP
	SEEDING AREA		
	MILL BITUMINOUS PAVEMENT		
	CURB & GUTTER		
	SAWCUT FULL DEPTH		
	FULL-DEPTH RECLAMATION		
	REMOVE PAVEMENT BITUMINOUS		
	REMOVE PAVEMENT CONCRETE		
	REMOVE GRAVEL		
	REMOVE CONCRETE CURB & GUTTER		
	REMOVE BITUMINOUS CURB & GUTTER		

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

JOE FERIANCEK, P.E.
ASSISTANT CITY ENGINEER

57095 DATE 05/05/26
LIC. NO.

DATE	REVISION

SHEET 01 OF 48 SHEETS

0 150 300 450
SCALE (FEET)



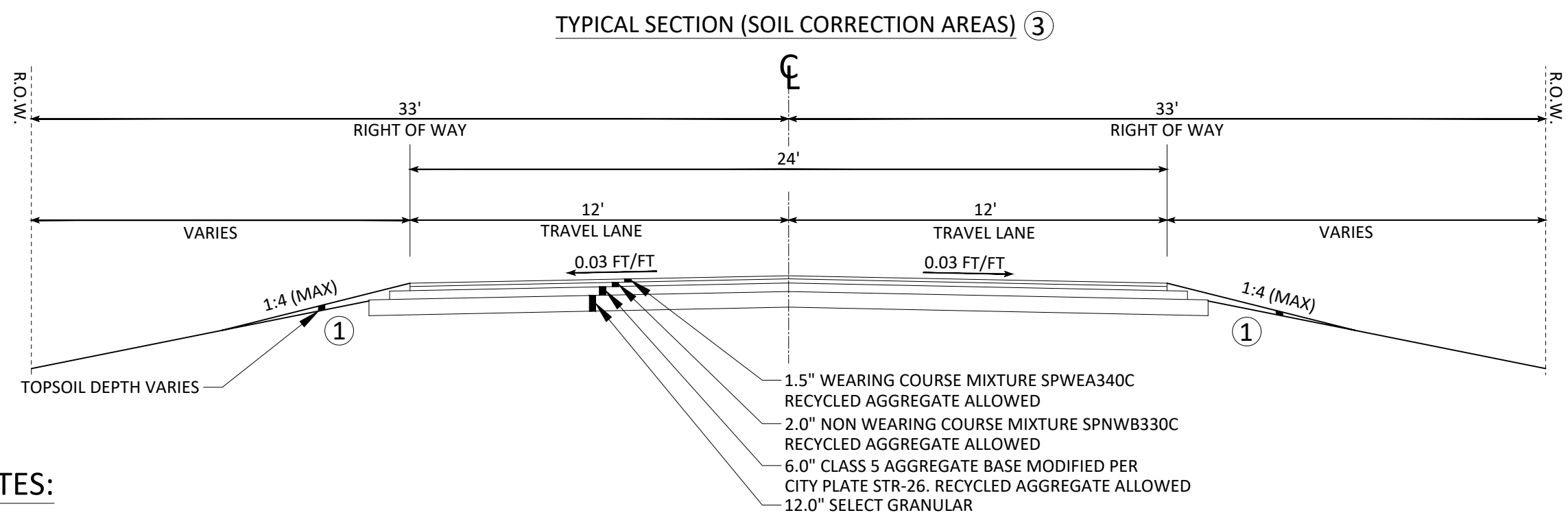
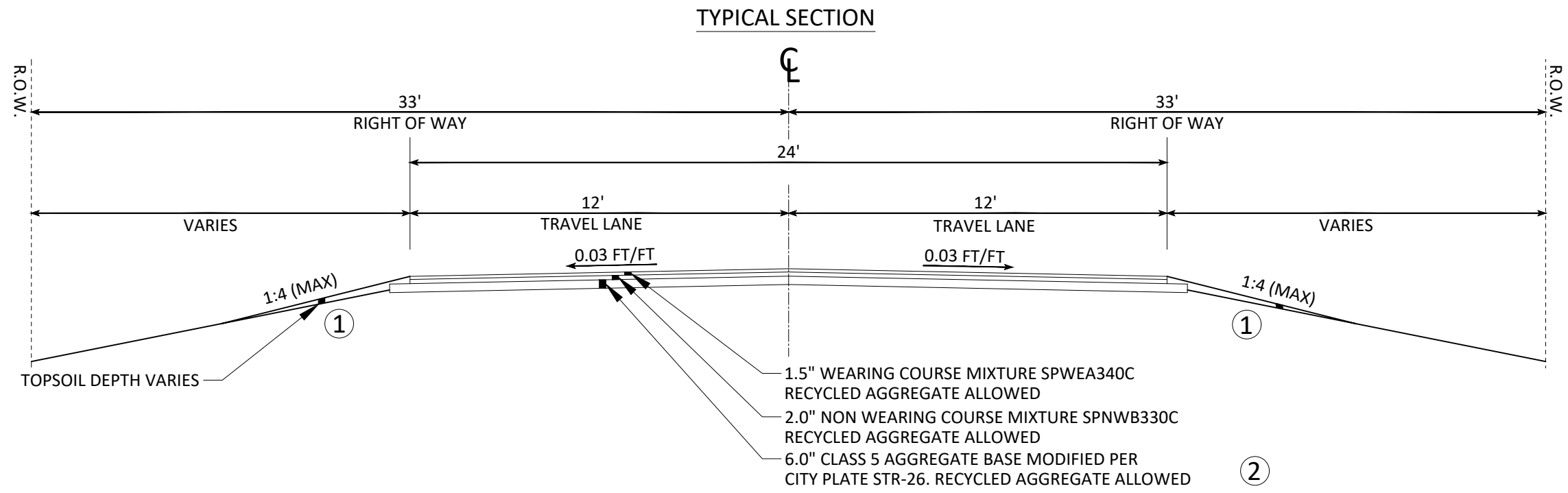
CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D. THIS QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."

NOTE: EXISTING UTILITY INFORMATION SHOWN ON THIS PLAN HAS BEEN PROVIDED BY THE UTILITY OWNER. THE CONTRACTOR SHALL FIELD VERIFY EXACT LOCATIONS PRIOR TO COMMENCING CONSTRUCTION AS REQUIRED BY STATE LAW. NOTIFY GOPHER STATE ONE CALL 1-800-252-1166 OR 651-454-0002



Call before you dig
811
651 454-0002 Metro
800 252-1166 Outstate
www.gopherstateonecall.org



REFERENCE NOTES:

- ① GRADE TO MATCH EXISTING GROUND. ESTABLISH TURF USING MINIMUM 4" TOPSOIL AND HYDROSEED WITH MNDOT RESIDENTIAL TURFGRASS MIXTURE.
- ② SCARIFY 12" OF SUBSOIL. RECLAMATION MATERIAL IS ACCEPTABLE FOR AGGREGATE BASE IF IT MEETS MODIFIED CLASS 5 SPEC PER DETAIL STR-26.
- ③ SOIL CORRECTION EXTENTS TO BE DETERMINED IN THE FIELD BY ENGINEER.

CC Regular Session**Meeting Date:** 06/23/2026**Primary Strategic Plan Initiative:** Identify and implement operational efficiencies, cost savings and additional funding sources.

Title:

Introduce Ordinance #26-09 Amending City Code Section 106-354 (Private Trees in New Development Areas)

Purpose/Background:

Recently, the City Council approved a variance for a development project authorizing the use of a different methodology to complete the required tree inventory. When the City Council approved this variance, they also directed Staff to prepare an ordinance to amend City Code to allow Staff to review and approve alternative methodologies rather than requiring a project to seek a variance. The purpose of this case is to consider a draft Ordinance amending the tree preservation standards.

Notification:

A public hearing notice was placed in the Legal section of the Anoka Union Herald newspaper.

Time Frame/Observations/Alternatives:

Language has been added specifying that alternative methods for collecting significant tree data can be approved by the Zoning Administrator (defined in City Code as the Community Development Department) with sufficient documentation/information that supports and justifies such a request. Additionally, clarification was added regarding what trees may be exempted from the removal threshold calculation (exempting trees infested with Emerald Ash Borer [EAB] or infected with Oak Wilt or Dutch Elm Disease).

The Environmental Policy Board (EPB) reviewed the draft Ordinance Amendment at their May 11, 2026, meeting. There was brief discussion regarding whether any diseased tree should be exempted from the removal calculation or limit it to only those maladies that are generally considered to be lethal without treatment. Ultimately, the EPB unanimously supported and recommended approval of the draft Ordinance Amendment as written. The City Attorney has also reviewed the draft Ordinance Amendment and had no concerns with it.

The Planning Commission conducted a public hearing regarding Ordinance #26-09 at their May 28, 2026, meeting. There were no written or verbal comments received regarding the proposed Ordinance amendment and the Planning Commission unanimously supported the Ordinance amendment.

Funding Source:

This case is being handled as part of Staff's regular duties.

Recommendation:

The Environmental Policy Board and Planning Commission both recommend adopting Ordinance #26-09, amending the tree preservation standards to authorize Staff to approve alternative methodologies used for collecting tree data (rather than requiring a project to apply for a variance) and clarifying that certain diseased or insect-infested trees are exempt from the removal threshold calculation.

Outcome/Action:

Motion to introduce Ordinance #26-09 amending Chapter 106 (Zoning Code).

Attachments

Ordinance #26-09

Draft Environmental Policy Board Meeting Minutes Dated May 11, 2026

Draft Planning Commission Meeting Minutes Dated May 28, 2026

Form Review

Inbox

Chris Anderson (Originator)

Brian Hagen

Form Started By: Chris Anderson

Final Approval Date: 06/03/2026

Reviewed By

Chris Anderson

Brian Hagen

Date

06/01/2026 02:41 PM

06/03/2026 12:22 PM

Started On: 05/29/2026 11:20 AM

ORDINANCE #26-09

**CITY OF RAMSEY
ANOKA COUNTY
STATE OF
MINNESOTA**

AN ORDINANCE AMENDING CHAPTER 106 (ZONING CODE)

The City of Ramsey Ordains:

Underlined text is inserted into City Code.

~~Strikethrough~~ text is deleted from City Code.

SECTION 1. AUTHORITY

This ordinance is adopted pursuant to and under the authority of the City Charter of the City of Ramsey.

SECTION 2. AMENDMENT TO CHAPTER 106 (ZONING CODE).

The following portion of Chapter 106, Article III (General Performance Standards), is amended as follows:

Sec. 106-354. – Private trees in new development areas

- (a) *Requirements for a tree preservation plan.* Prior to any development, as described in subsection (b) of this section, a tree preservation plan shall be submitted to and approved by the city.
- (b) *Tree preservation plan.* A tree preservation plan shall be submitted with preliminary plats and/or site plans, drawn to the same scale as the other preliminary plat or site plan submittals.
 - (1) Residential and commercial development plans shall be designed to preserve native vegetation areas as much as possible. Streets, parcels, structures and parking areas shall be laid out to minimize the destruction of wooded areas or outstanding tree specimens.
 - (2) The city may require either the clustering of dwellings or alternate locations of dwellings to preserve significant trees during the plat approval process.
 - (3) There shall be no movement, clearing, or storage of equipment within a designated tree protection zone nor shall any construction materials, debris, or soil/fill be stored or deposited within a designated tree protection zone.
- (c) *Plan specifications content.* The content of all tree preservation plans submitted shall be prepared and signed by a licensed surveyor or forester not more than two years prior to submission to the city and shall include the following:

- (1) The name(s), contact information (telephone number and email), and address(es) of applicant(s), property owner(s), developer(s), and/or builder(s);
 - (2) Delineation of all buildings, structures, and impervious surfaces situated thereon or proposed to be built thereon;
 - (3) Delineation of all areas located within a 100-year floodplain;
 - (4) Location, diameter, species, and condition of all significant trees on site in both graphic and tabular form. For the purposes of this division, significant trees shall include:
 - a. All species of oak that have a DBH of four inches or greater;
 - b. All coniferous species that have a DBH of four inches or greater; and
 - c. All other trees that have a DBH of eight inches or more;
 - (5) Identification of which significant trees are to be (1) preserved, (2) removed; and (3) exempt from the removal calculation per subsection (e) (3) of this section. This shall be in both graphic and tabular form;
 - (6) Tabulation of total significant tree inches on site;
 - (7) Calculation of total inches being removed on site excluding exempt significant tree inches;
 - (8) Calculation of total exempt significant tree inches and indication of why each significant tree is exempt;
 - (9) Calculation of removed significant tree inches (excluding exempt tree inches) divided by the total significant tree inches on site (excluding exempt tree inches);
 - (10) Proposed locations and details of tree protection fencing to be installed around trees being preserved;
 - (11) [Alternative methods for collecting data on existing, significant trees may be approved by the Zoning Administrator upon receipt of sufficient documentation/information that supports and justifies the use of an alternative method.](#)
- (d) *Tree protection measures.*
- (1) Before any construction or grading takes place, snow fencing (polyethylene laminate safety netting) or erosion control fencing shall be placed at the dripline of significant trees to be preserved.
 - (2) No construction shall begin until this work has been completed, inspected, and accepted by the city. The tree protection measures shall not be removed until the land disturbance and construction activities are complete.
 - (3) Silt barriers or similarly effective erosion control barriers shall be required in any area where erosion or siltation may cause damage to protected trees.
 - (4) Wherein authorized excavations it becomes necessary to expose or cut roots more than one inch in diameter, it shall be the duty of the contractor to protect such root under advice from the city.

- (5) All open trenching is prohibited. Utility installation within the dripline of protected trees, during construction or thereafter, can only occur using trenchless methods.
 - (6) The mowing, clearing, and grubbing of brush located within or under the dripline of protected trees may be allowed, provided such mowing, clearing, or grubbing is accomplished by hand or by mowers. The use of heavy equipment for this purpose shall not be allowed.
- (e) *Removal threshold.*
- (1) Within residential developments, no more than 60 percent of the inches of existing significant tree DBH shall be removed.
 - (2) Within business and employment developments, no more than 70 percent of the inches of existing significant tree DBH shall be removed.
 - (3) Significant trees removed for water quality treatment ponds, public trails and sidewalks, ~~and~~ arterial and collector streets as defined herein, or [significant trees](#) that are considered invasive species, [are infested with Emerald Ash Borer, or infected with Oak Wilt or Dutch Elm Disease](#), are considered exempt from the removal threshold calculation.
- (f) *Reforestation/restitution requirement.* If a development exceeds the removal threshold specified in subsection (e) above, the developer shall either reforest areas within the site, pay restitution, or some combination thereof. For every one significant tree inch that is removed in excess of the removal threshold, the developer shall replant 1.25 inches (caliper) of new trees or provide the city with \$125.00 in restitution.
- (g) *Reforestation/restitution plan.*
- (1) If the total number of significant tree inches to be removed exceeds the removal threshold, the developer shall provide a reforestation plan, or a calculation of restitution, or a combination thereof.
 - (2) A reforestation plan shall be prepared by a registered landscape architect or forester and shall comply with the following criteria:
 - a. The plan shall indicate the location and diameter (or height if coniferous; for each three feet in height is equivalent to one caliper inch) of all reforestation trees to be planted. This can be included on the landscape plan, but the reforestation calculation, trees, and inches, must be specified.
 - b. Size at the time of planting shall comply with the planting standards outlined in the applicable landscape standards for the respective zoning district.
 - c. No more than 25 percent of the reforestation trees shall be from any one species.
 - d. Replacement trees in the reforestation plan may count toward the trees required by the city's landscaping regulations.
 - e. Restitution, if applicable, shall be paid in cash to the city prior to the release of the final plat mylars for recording, or, if a plat was not required, prior to the issuance of a building permit subject to site plan review. Any restitution paid shall be

deposited in the community reforestation fund and be used for reforestation efforts within the city.

- (h) *Protection from disease and pestilence.* All clearing in oak stands shall be performed prior to April 15 or after July 15 of each season. Any development involving oak trees on or adjacent to the development area must submit a plan in conjunction with the preliminary plat that identifies what precautionary steps will be taken to protect the trees from oak wilt.
- (i) *Encroachment.* If encroachment into a tree preservation area occurs that causes irreparable damage to a tree(s), the tree preservation plan shall be revised to compensate for the loss. Under no circumstance shall the developer be relieved of responsibility for compliance with the provisions of this division, nor shall planned revision activities prevent the city from instituting action for violation of this division.

SECTION 3. SUMMARY

The following official summary of Ordinance #26-09 has been approved by the City Council of the City of Ramsey as clearly informing the public of the intent and effect of the Ordinance.

“Chapter 106 – Zoning Code has been amended to establish more flexibility in conducting tree inventories associated with subdivisions and site plans.”

SECTION 4. EFFECTIVE DATE

This ordinance becomes effective upon publication, subject to City Charter Section 5.07.

PASSED by the City Council of the City of Ramsey, Minnesota the ____ day of ____, 2026.

Mayor

ATTEST:

City Clerk

Introduction date:

Posting dates:

Adoption date:

Publication date:

Effective date:

5.01: Consider an Ordinance Amendment to City Code Section 106-354 (Private Trees in New Development Areas)

Senior Planner Anderson presented the staff report. He stated that the EPB recently contemplated a request for a variance to utilize an alternative methodology to complete a required tree inventory associated with a Minor Plat. Not only did the City Council approve the requested variance, but they also directed staff to prepare an ordinance amendment granting staff the authority to approve alternative methodologies, rather than going through the variance process. The purpose of this case is to consider the draft ordinance amendment to the tree preservation standards.

Board Member Hagerty stated that he supports the language as drafted to be more specific related to diseased trees.

Councilmember Peters asked if this would deal with trees that are already dead.

Senior Planner Anderson stated that there used to be a requirement to inventory dead trees as well, but when they rewrote the Code language, they eliminated the need to inventory dead trees.

Chairperson Fetterley stated that she agrees with Board Member Hagerty that the language should be more specific, as she did not want to provide an ability for someone to find a workaround. She noted that if additional changes are needed in the future, they could be done through additional amendments.

Board Member Payne stated that diseased trees would be dying or dead within the near future, so it makes sense not to inventory those. He also agreed with the more specific language.

Motion by Board Member Salami and seconded by Board Member Hagerty to recommend City Council adoption of Ordinance #26-09 amending City Code Section 106-354, granting staff the ability to approve alternative methodologies for collecting tree data.

Motion carried. Voting Yes: Chairperson Fetterley, Board Member Salami, Hagerty, Bernard, Houts, and Payne. Voting No: None. Absent: Board Member Burgess.

6.01: Public Hearing: Consider an Ordinance Amendment to City Code Section 106-354 (Private Trees in New Development Areas)

Public Hearing

Acting Chairperson Bauer called the public hearing to order at 7:01 p.m.

Presentation

Senior Planner Anderson presented the staff report stating that the Environmental Policy Board (EPB) recommends adoption of Ordinance #26-09, amending the tree preservation standards to authorize staff to approve alternative methodologies used for collecting tree data and clarifying that certain diseased or insect-infected trees are exempt from the removal threshold calculation.

Councilmember Musgrove commented that this is a great idea and great governance, removing the burden from applicants to request a variance. She asked if other cities follow a similar process.

Senior Planner Anderson replied that some cities have allowed different methodologies, but was unsure how those codes were written. He stated that some cities do not have any tree ordinance or tree preservation standards. He noted that this is an attempt to protect natural resources during development, but also to recognize that there are different ways to collect that data.

Citizen Input

No comments.

Motion by Commissioner Lubarski, seconded by Commissioner Allshouse, to close the public hearing.

Motion Carried. Voting Yes: Acting Chairperson Bauer, Commissioners Lubarski, Allshouse, Cochrane, Musgrove, and Sanoe. Voting No: None. Absent: Chairperson Gengler.

Acting Chairperson Bauer closed the public hearing at 7:08 p.m.

Commission Business

Motion by Commissioner Musgrove, seconded by Commissioner Lubarski, to recommend that City Council adopt Ordinance #26-09 Amending City Code Section 106-354 Granting Staff the Ability to Approve Alternative Methodologies for Collecting Tree Data and Clarifying that Certain Diseased or Insect-Infected Trees are Exempt from the Removal Threshold Calculation.

Motion Carried. Voting Yes: Acting Chairperson Bauer, Commissioners Musgrove, Lubarski, Allshouse, Cochrane, and Sanoe. Voting No: None. Absent: Chairperson Gengler.