City of Ramsey
Agenda
Regular City Council
Tuesday, July 28, 2026
7:00 pm
Council Chambers, 7550 Sunwood Drive NW

Remote Attendance available at www.cityoframsey.com/meetings.
Those joining remotely and requesting to speak are asked to use a webcam when speaking.

1. Call to Order

2. Approve Agenda

3. Presentation

4. Citizen Input

Citizen input is an opportunity for the public to address the City Council concerning items not listed on the agenda. Please raise your hand to be recognized by the Mayor or member officiating the meeting. Approach the podium and state your full name and address for the record. Time may be limited.

5. Consent Agenda

All items listed under the Consent Agenda are considered to be routine or non-controversial by the City Council and will be enacted by one motion, without discussion.

1. Approve the Following Meeting Minutes:

1. City Council Work Session dated July 14, 2026
2. City Council Regular Session dated July 14, 2026

2. Approve Business License Applications

3. Approve the City Administrator's Annual Performance Evaluation

4. Adopt Resolution #26-176 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of July 9, 2026 through July 22, 2026.

5. Adopt Resolution #26-142 Authorizing Connexus Energy to Prepare Plans and Agreements for Riverdale Drive and Highway 10 Frontage Roads Street Lighting Improvements, Improvement Project #26-12

6. Adopt Resolution #26-164 Approving Final Payment to Dave Perkins Contracting, Inc. for Improvement Project #25-04, Dickensons Mississippi Estates Street Reconstruction.

7. Adopt Resolution #26-166 Awarding Construction Staking Contract for Riverside West Street Reconstructions, Improvement Project #26-06

8. Adopt Resolution #26-168 Approving Partial Payment to North Valley, Inc. for Improvement Project #26-07, Section 01 Unplatted Street Reconstruction.

9. Adopt Resolution #26-169 Approving Partial Payment to North Valley, Inc. for Improvement Project #26-04, Countryside Estates Street Reconstructions.

10. Adopt Resolution #26-170 Approving Partial Payment to Corrective Materials, LLC. for Improvement Project #26-10, 2026 Pavement Rejuvenation Improvements.

11. Adopt Resolution #26-171 Approving Partial Payment to North Valley, Inc. for Improvement Project #26-01, MSA Bunker Lake Boulevard Reconstruction.

12. Adopt Resolution #26-172 Approving Partial Payment to North Valley, Inc. for Improvement Project #26-05, Flintwood Hills 2nd & 3rd Street Reconstructions.

13. Adopt Resolution #26-173 Approving Partial Payment No. 5 to H+U Construction Improvement Project #25-58; The Waterfront Waterplay Park Improvement.

14. Adopt Resolution #26-175 Authorize Application to Conduct Off-Site Gambling - Riversbend Bar & Grill by Anoka Ramsey Athletic Association (ARAA)

6. Public Hearing

1. PUBLIC HEARING - Introduce Ordinance #26-13 Amending Schedule of Rates, Fees and Charges for Hydrant Meter Rental Program

7. Council Business

1. Adopt Resolution #26-174 Accepting Donation of a Community Art Resource

2. Adopt Ordinance #26-12 Code Amendment Pertaining to Outdoor Storage Performance Standards in the I-1 Zoning District

3. Adopt Resolution #26-165 Approving Conditional Use Permits for Outdoor Storage and Multiple Principal Structures on One Lot at 14485 Azurite St. NW - Wildlife Research.

4. Introduce Ordinance #26-15 Amending Chapter 22 - Fire Prevention and Protection

5. Adopt Resolution #26-163 Approving Plans and Agreements with Connexus Energy for COR Street Lighting Improvements, Improvement Project #25-12.

6. Adopt Ordinance #26-14 Authorizing Salary Increase for Mayor and City Council

8. Mayor/Council/Staff Input

9. Adjournment

CC Regular Session

Meeting Date: 07/28/2026

Primary Strategic Plan Initiative: Enhance City's communication through transparency and accountability.

Title
Approve the Following Meeting Minutes:

1. City Council Work Session dated July 14, 2026
2. City Council Regular Session dated July 14, 2026

Purpose/Background:
Purpose: The purpose of this case is for Council review and approval of meeting minutes.

Background: Attached are the meeting minutes referenced above.

Recommendation:
Approve the meeting minutes.

OutcomeAction:
Motion to approve the following Council meeting minutes:

1. City Council Work Session dated July 14, 2026
2. City Council Regular Session dated July 14, 2026

Attachments

7-14-2026 CCWS
7-14-2026 Meeting

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	07/23/2026 11:02 AM
Form Started By: Katie Schmidt		Started On: 07/22/2026 02:56 PM
Final Approval Date: 07/23/2026		

CITY COUNCIL WORK SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a City Council Work Session on Tuesday, July 14, 2026, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Ryan Heineman
Councilmember Kirsten Buscher
Councilmember Michael Olson
Councilmember Eric Peters
Councilmember Chris Riley
Councilmember Dan Specht
Councilmember Shanna Stewart

Also Present: City Administrator Brian Hagen
Police Chief Brad Bluml
Fire Chief Andy Winkel
Finance Director Diana Lund
Public Works Director Bruce Westby
Parks and Assistant Public Works Director Mark Riverblood
City Engineer Hafedh Hlel
Community Development Director Stephanie Hanson
City Attorney Amanda Johnson

1. CALL TO ORDER

Mayor Heineman called the City Council Work Session to order at 5:30 p.m.

Mayor Heineman announced a change to the agenda, moving the discussion of the Elevate Hope House proposal ahead of the preliminary 2027 budget presentation because the applicant was present. He also noted that the Council would discuss the insurance liability item before the regular City Council meeting since it included an action item scheduled for that evening's agenda.

2. TOPICS FOR DISCUSSION

2.02: Consider Use of LAHA Funds for Elevate Hope House (EHH) for Mixed-use Housing Project

City Administrator Hagen explained that the proposal involved the sale of a city-owned parcel east of New Horizon Academy for construction of a mixed-use building similar in concept to the previously proposed Storytellers Café project.

Ms. Melinda McDermott, founder of Elevate Hope House, thanked the Council for the opportunity to present the project. She explained that the nonprofit has spent nearly ten years

helping homeless mothers and their children achieve self-sufficiency by providing transitional housing, education, employment assistance, and long-term support while keeping families together throughout the process.

Ms. McDermott said the organization expanded into affordable housing after recognizing that many program graduates struggled to find affordable housing. She highlighted partnerships with schools, local businesses, contractors, churches, donors, and volunteers that have helped complete previous housing projects through donated labor, materials, and land. With available land now exhausted, she said the organization is proposing the Gather mixed-use development in Ramsey.

Ms. McDermott explained that Gather would combine affordable housing for program graduates with a community coffeehouse designed to serve as a neighborhood gathering space. She said the project would allow families to remain in Ramsey while staying connected to local schools and community resources. Although the project represents a significant investment, she expressed confidence that community partnerships, together with funding from the Local Affordable Housing Aid, would make the development possible.

Councilmember Olson asked Ms. McDermott to explain the difference between the organization's current two-year transitional housing program and the proposed affordable apartments.

Ms. McDermott explained that families can stay in the transitional housing program for up to two years while they work toward financial stability. Once they complete the program, the proposed apartments in Ramsey would provide long-term affordable housing where families could continue living independently while still receiving monthly support from the organization and meeting basic program expectations.

Councilmember Buscher asked how the proposed coffeehouse would benefit the community beyond providing affordable housing.

Ms. McDermott explained that Gather is intended to be much more than a coffee shop. She said the space would host tutoring programs, local artists, small businesses, nonprofit organizations, and community events. Flexible meeting rooms and gathering spaces would be available for neighborhood activities and would also provide opportunities to support local entrepreneurs.

At Councilmember Buscher's request, Ms. McDermott reviewed the conceptual floor plans.

Councilmember Stewart asked whether enough space had been allowed for access to the proposed staff area.

Ms. McDermott said the final architectural plans would likely include some hallway adjustments while maintaining the overall open layout.

Councilmember Peters asked whether the City was required to sell the property for the proposed purchase price or if the Council could reduce the price further.

Mr. Hagen explained that the Council ultimately determines the sale price because the City owns the property. However, lowering the price would affect the Tax Increment Financing financial plan. Staff believes the proposed land price, together with the Local Affordable Housing Aid funding, strikes a reasonable balance between recovering the City's investment and supporting the project.

Councilmember Buscher added that the proposed financing package resulted from extensive discussions between City staff and Elevate Hope House to reach an agreement that worked for both parties.

Councilmember Stewart asked whether using $250,000 in Local Affordable Housing Aid funds for this project would reduce funding available for Ramsey residents participating in the future Front Door home improvement program.

Mr. Hagen explained that the City currently has about $435,000 in available Local Affordable Housing Aid funding and expects to receive additional allocations each year.

Community Development Director Stephanie Hanson added that even after funding this project, the City expects to have more than $500,000 available when the Front Door program begins in early 2027. She also noted that the funds must be used within state deadlines or they could be lost.

Councilmember Buscher said she had previously opposed using Local Affordable Housing Aid funds for traditional apartment projects but viewed this proposal differently because of its nonprofit mission, affordable housing component, and community gathering space. She said the project better reflects the type of investment the Council envisioned when using these funds.

Councilmember Stewart asked how the City would protect its investment if the property were sold after construction.

Ms. McDermott said the organization has no plans to sell the property but would be willing to discuss additional safeguards if the Council wanted them.

Councilmember Peters asked how the $250,000 funding request was determined.

Mr. Hagen explained that Elevate Hope House originally requested about $300,000, but after discussions with City staff, the request was reduced to $250,000 while still allowing the project to move forward.

Ms. McDermott added that Local Affordable Housing Aid funding may be used only for eligible housing costs and not for the commercial coffeehouse portion of the development.

Councilmember Stewart also asked about the affordability requirements for the apartments.

Ms. McDermott confirmed that all three apartments would remain affordable housing units with rents based on qualifying income levels. She said the organization plans to have at least one apartment ready when the building opens and complete the remaining units within the following year. However, the goal is to have all three available sooner if possible.

As the discussion concluded, several Councilmembers voiced their support for the proposal.

Mayor Heineman said the Council had reached a consensus to move the purchase agreement and the Local Affordable Housing Aid funding request forward for formal consideration during the regular City Council meeting later that evening.

2.01: Preliminary 2027 General Fund Budget/Levy Discussion

Finance Director Lund explained that the workshop was intended to provide the Council with an early look at the 2027 budget and gather direction before the proposed budget is prepared. She said the Council's feedback on an acceptable property tax levy increase would help guide staff as they develop the budget over the coming months.

Ms. Lund explained that, before considering any new staffing or capital requests, the City was already facing an estimated 4 percent levy increase due to ongoing operating costs, debt service, and previously approved commitments. She noted that each 1 percent increase in the levy generates about $233,000 in additional revenue and reviewed several examples to help illustrate the financial impact of future budget decisions.

Ms. Lund also explained that revenues from Tax Increment Financing District No. 14 are beginning to repay earlier interfund loans, creating additional funding options for some capital projects. She said staff will continue balancing the use of levy funds, Tax Increment Financing revenues, the Capital Equipment Fund, and Core HRA resources as the budget is developed. She emphasized that all staffing and capital requests remain preliminary and are presented for discussion only.

Ms. Lund introduced the personnel requests, explaining that staff had separated them into position reclassifications and new positions. She invited each department director to explain the need for their requests.

Building Inspector II Reclassification

Community Development Director Hanson requested that an existing Building Inspector position be reclassified to Building Inspector II. She explained that the request would not add staff but would recognize an experienced employee who has taken on additional responsibilities, including commercial inspections, plan reviews, mentoring other inspectors, and serving in a leadership role when needed. She said the reclassification would improve employee retention and is consistent with similar positions in neighboring communities.

The Council agreed that retaining experienced inspectors benefits both residents and development projects.

Engineering Technician III to Civil Engineer I Reclassification

Public Works Director Westby requested reclassifying an Engineering Technician III position to Civil Engineer I after the employee receives Professional Engineer licensure. He explained that the employee has completed the required examinations and, once licensed, will be able to prepare and sign engineering plans and reports independently. The reclassification reflects expanded qualifications and responsibilities rather than additional staffing.

The Council indicated the request was consistent with the City's past practice and would help retain qualified employees.

GIS Technician II Position

Mr. Westby requested adding a full-time GIS Technician II position to manage and expand the City's Geographic Information System. He explained that GIS work is currently divided among several departments, limiting the City's ability to develop mapping resources fully. A dedicated employee would improve data accuracy, expand mapping capabilities, and allow other staff to focus on their primary responsibilities.

Ms. Hanson added that many neighboring cities provide interactive online maps showing development activity, utilities, infrastructure, and other public information. She said Ramsey's current system has room for improvement and that the proposed position would help modernize those services.

Councilmember Olson asked whether the position would develop new GIS software or manage the City's existing system.

Ms. Hanson explained that the software is already in place and that the employee would focus on maintaining and expanding mapping data.

Mr. Hagen explained that most of the City's cost for GIS services through LOGIS is for system hosting, while the annual support package includes about 100 hours of technical assistance. He said those hours are largely used maintaining the existing system, leaving limited time to develop new mapping features. A dedicated GIS Technician would allow the City to build and maintain additional mapping layers more efficiently. He highlighted the City's public development map as a recent example. He said similar tools could be created for stormwater ponds, infrastructure, inspections, and other public information, giving residents easier access to accurate, up-to-date information while expanding the City's overall GIS capabilities.

Councilmember Specht asked whether it would be more beneficial for the City to hire an in-house GIS Technician or outsource the work to a company specializing in GIS mapping services. He questioned whether an outside consultant could provide the same services or if having dedicated staff would offer greater long-term value and flexibility.

Ms. Hanson replied that staff evaluated outsourcing the work but found it would cost significantly more than hiring a full-time employee to perform the GIS work in-house.

The Council generally agreed that GIS technology will become increasingly important as the City continues to grow.

New Streets Maintenance Worker Position

Mr. Westby requested adding a Streets Maintenance Worker position, explaining that the department's workload has continued to grow as the City adds new neighborhoods, streets, and trails and addresses aging infrastructure. He said staff has managed the increased workload through overtime and shifting responsibilities, but those measures are no longer sustainable. The new employee would assist with year-round street maintenance, snow removal, drainage, signage, pavement repairs, and other routine operations while improving response times during winter storms.

Councilmember Olson asked whether changing employee work schedules had been considered before requesting additional staff.

Mr. Westby explained that scheduling is regularly reviewed, but many maintenance activities require multiple employees and emergencies cannot be addressed through scheduling changes alone.

Councilmember Peters asked whether contracting out additional maintenance work would be more cost-effective than hiring another employee.

Mr. Westby replied that while specialized projects are contracted, daily maintenance responsibilities are more efficiently handled by City employees and provide greater flexibility for emergency response.

Councilmember Stewart asked whether continued growth would require additional Street Department employees.

Mr. Westby explained staffing needs will continue to be evaluated, but the current request is intended to address existing operational demands.

Mayor Heineman commented that street maintenance and snow removal are among the most visible services the City provides, making adequate staffing important to meeting residents' expectations.

Mr. Hagen added that staff take a conservative approach when requesting new positions and bring forward requests only after evaluating workload over several years. He said this recommendation reflects current service demands rather than anticipated future growth.

The Council generally agreed the request should remain under consideration as part of the overall 2027 budget discussion, with final decisions depending on the Council's levy direction.

Building Maintenance - Seasonal

Mr. Westby explained that the primary purpose of the position is to handle grounds maintenance at City Hall, the City cemeteries, and the parking ramp. He said those responsibilities have increasingly been shifted to Parks staff, seasonal employees, and other Public Works personnel, but that approach is no longer keeping up with the workload. Adding the position would allow staff to stay focused on their primary responsibilities while ensuring routine grounds maintenance is completed promptly.

Happy Days Intern

Parks and Assistant Public Works Director Riverblood explained that the requested seasonal intern would support the City's growing recreation programs and special events, including Happy Days and the Art Fair, which require year-long planning. He said the position would run from May through September and provide a cost-effective way to assist with event planning and program coordination.

Mr. Riverblood also noted that he plans to retire as early as 2027, and the department expects to restructure rather than replace his position as Assistant Public Works Director. He said an intern would help bridge the transition by providing support as the City transfers decades of institutional knowledge and keeps pace with the continued growth in recreation programming.

Councilmember Buscher asked whether the proposed intern position would receive a higher wage than seasonal employees, given that the City expects to hire someone with a college education or professional training.

Mr. Riverblood indicated that was correct.

Councilmember Buscher asked for clarification after noticing that the Civil Engineer I salary appeared lower than the Building Inspector II salary on the comparison sheet. She questioned whether the difference was related to employee tenure or the pay scale and wanted to understand better how the positions compared.

Mr. Hagen explained that the figures shown represented only the increase associated with each reclassification, not each employee's total salary. He said both employees are currently at Step 6 of their existing pay scales, but the Civil Engineer I position has a different pay structure. Under the proposal, the employee would move to Step 3 of the higher pay scale while continuing to have opportunities for future advancement as responsibilities and experience increase.

Councilmember Buscher said she still did not feel her question had been fully answered and wanted a direct comparison between the two positions.

Ms. Lund explained that the Civil Engineer I position starts at Step 3, which is 88 percent of the top pay step. She said the pay scales would need to be compared in their entirety, rather than by the individual figures shown on the worksheet, to compare the positions accurately.

Councilmember Specht asked whether the employee was currently at the top step of the Engineering Technician III pay scale but would have additional room for salary growth after moving to the Civil Engineer I position.

Councilmember Buscher confirmed her understanding that, although the employee is currently paid less than the Building Inspector, the new Civil Engineer I pay scale provides greater long-term earning potential as the employee advances through the remaining pay steps.

Councilmember Buscher asked why the employee moving into the Civil Engineer I position would initially earn less than the Building Inspector II position. She asked whether the City limits the size of salary increases when employees are reclassified so they continue progressing through the established pay scale.

Ms. Lund explained that reclassification increases are designed to fit within the City's pay structure, allowing employees to continue advancing through future pay steps rather than immediately moving to the top of the scale.

Mr. Hagen added that the City's pay equity system assigns points to every position based on responsibilities, required expertise, and level of authority. He explained that an Engineering Technician III receives fewer points because the position cannot independently sign engineering plans, while the Building Inspector position carries additional responsibilities under the City's classification system.

Councilmember Specht commented that if the City approves the GIS Technician position, he hopes the successful candidate is interested in using artificial intelligence tools, noting that AI has the potential to improve mapping and GIS capabilities.

Ms. Lund added that the salary figures presented are based on a projected 3 percent cost-of-living adjustment. She noted that the pay ranges are still being reviewed against comparable cities and could change before the final budget is presented to the Council.

Mr. Hagen recommended moving into the capital budget discussion before returning to broader budget strategy.

Ms. Lund then reviewed the City's primary capital funding sources, explaining how the Capital Equipment Fund and the Core HRA Fund are used to finance eligible capital projects and equipment purchases. She walked through the current balances and projected cash flow for both funds, noting that future revenues remain dependent on Tax Increment Financing District No. 14 and could be affected by property valuation appeals and future development. She also pointed out that the cost of the City's aerial fire apparatus had decreased, improving future projections. However, she reminded the Council that other significant capital needs, including the replacement of the City Hall chiller, must still be considered.

Ms. Lund also reviewed the Capital Equipment Fund. She emphasized that while the fund balances appear healthy, some revenues will not be received until future TIF repayments are

made. She said the overview was intended to provide context for the City's financial position before reviewing individual capital requests. She asked the Council whether they preferred to discuss each item individually or focus on the larger requests.

Mr. Hagen explained that the list includes a combination of replacement equipment, operational needs, and new requests intended to improve efficiency, maintain service levels, or address growing demands. He said some requests could be deferred if necessary, but each had been identified by department staff as beneficial to maintaining or improving City services. He suggested focusing first on the new requests so the Council could better understand the reasoning behind them.

Mayor Heineman agreed and asked how the Council should provide direction if budget reductions become necessary. Rather than asking departments to reduce every request by a set percentage, he questioned what criteria staff should use to determine which items could be delayed or eliminated.

Councilmember Olson expressed concern about the overall size of the preliminary budget. He stated that he appreciated the staff's transparency in presenting every request, but believed the proposal was more of a "wish list" than a practical operating budget. He encouraged staff to return with a refined proposal that distinguished between essential operational needs and projects that could reasonably be postponed. He specifically questioned whether items such as the second fuel island, the hook truck, employee wellness equipment, and other lower-priority requests should remain in the recommended budget if the goal were to minimize the levy increase.

Mr. Hagen responded that this workshop intentionally presented every departmental request before administrative review so the Council could understand the full range of needs. He explained that staff would now take the Council's comments and begin prioritizing projects before returning with a recommended budget later in the process.

Councilmember Buscher stated that she appreciated seeing every request because it provided a better understanding of departmental needs. Rather than immediately removing projects, she asked staff to identify how much could reasonably be funded from existing capital reserves and how much should remain available in those reserves after the 2027 budget. She explained that she wanted to understand the City's financial capacity before deciding which projects to postpone. She also requested larger-print summary sheets for future budget discussions to make it easier to review the extensive financial information during the meeting.

Councilmember Peters asked whether the proposed increase in City Council compensation had already been incorporated into the preliminary budget. Finance staff responded that the amount was relatively small compared to the overall General Fund budget and had already been included within the preliminary projections. Staff also reminded the Council that all collective bargaining agreements would be negotiated before final adoption of the 2027 budget, meaning personnel costs could still change depending upon the outcome of those negotiations.

Councilmember Stewart reminded the Council that the City had recently guaranteed significant monthly debt obligations and emphasized the importance of maintaining adequate financial

reserves. She stated that the City should continue keeping at least six months of operating expenses available to protect against unexpected financial obligations or payment defaults. While she supported investing in needed equipment, she cautioned against reducing reserves below a prudent level.

Mayor Heineman concluded the discussion by summarizing the consensus reached during the workshop. He directed staff to refine the proposed budget by identifying essential operational needs, reviewing capital priorities, evaluating available reserve funding, and returning with a more focused proposal for future Council consideration.

2.03: Wage Theft & Project Labor Requirements

City Administrator Hagen explained that this discussion stemmed from a previous Council work session on wage theft and project labor requirements. He said staff understood there was general support for provisions that would allow the City to recover public funds if a developer or contractor was found guilty of wage theft. Based on that direction, similar language from a Brooklyn Park Tax Increment Financing agreement was included in the draft Trident development agreement. He noted that Councilmember Riley and Mayor Heineman requested additional discussion because the Council had not formally adopted a policy before the language was added.

Councilmember Riley questioned whether the development agreement needed to be approved that evening, noting that the creation of the Tax Increment Financing district and related reimbursement actions appeared to be the time-sensitive items. He suggested moving forward with those actions while postponing the development agreement until the Council had more time to discuss the policy.

Mr. Hagen explained that the required public hearing could still proceed and recommended approving the creation of the Tax Increment Financing district and the interfund loan while delaying action on the development agreement if the Council wished to continue discussing the wage theft provisions.

Councilmember Riley said he was surprised the language had been included in the agreement because the Council had not reached consensus on what such a policy should contain. He said he would like the Council to have a more detailed discussion before deciding whether to include those provisions in future development agreements.

Councilmember Buscher thanked staff for including wage-theft language in the draft agreement and said she appreciated the effort to address the Council's earlier discussion. She agreed the Council had expressed interest in pursuing the issue but believed additional discussion was needed before adopting specific contract language. She supported moving forward with the creation of the Tax Increment Financing district and related funding while postponing the development agreement so the Council could further review both the contract language and a broader policy. She also urged that the discussion be scheduled soon because the City continues approving new development projects. In addition, she raised concerns about language in the draft agreement that she said could conflict with Minnesota's Construction Worker Wage Protection Act, noting that a labor attorney had identified the issue and recommended a more thorough legal review before approval.

Mayor Heineman agreed with Councilmember Riley that the Council had not finished discussing the policy but understood why staff included the language based on the previous direction they had received. He said he was comfortable delaying action on the development agreement while allowing the remainder of the project to move forward so the Council could complete its discussion before making a final decision.

The City Council discussed an appropriate timeframe for the development agreement to return for further discussion and language modifications.

Recess
Mayor Heineman recessed the meeting at approximately 6:45 p.m., and reconvened at approximately 8:00 p.m.

2.04: Waterfront Park

City Administrator Hagen explained that Waterfront Park had officially opened on July 1 and that staff had already received considerable public feedback during the first two weeks of operation. While the overall response had been overwhelmingly positive, staff had also identified several operational and safety concerns that warranted Council discussion. He explained that staff also wanted direction regarding the large open grassy area west of the splash pad and whether temporary improvements should be considered until a long-term park master plan is completed.

Mr. Hagen presented several concepts for temporary improvements at Waterfront Park while preserving the site's long-term flexibility for future park development. He explained that because a comprehensive master plan had not yet been completed, any improvements installed in the near future should be relatively inexpensive, portable where possible, and relocatable if the City's long-term vision changes. Staff emphasized that the newly established lawn area would provide a flexible open space for community programming beginning in the spring.

Councilmember Buscher began by asking about the communication process surrounding the park's opening. She explained that several Councilmembers learned, via a Facebook announcement the evening before, that the park would open on July 1. While she was not criticizing staff, she felt it would have been helpful if Councilmembers had received earlier notice so they could better communicate with residents and answer questions.

Mr. Hagen acknowledged the concern and candidly admitted that the communication could have been handled better. He explained that he had been on vacation and that construction remained on an extremely tight schedule.

Mr. Riverblood explained that staff did not know with certainty until the day before that the contractor would successfully meet the July 1 opening target. Although earlier communication would have been preferable, he was pleased that the project opened on schedule and that residents were already making extensive use of the facility.

Police Chief Bluml summarized the comments staff had received from residents since the opening. Most residents praised the splash pad, fishing pier, and overall appearance of the waterfront. The concerns primarily involved park rules, safety around the ponds, improper uses of the facility, and questions about what additional amenities might eventually be constructed on the remaining open property. Staff wanted to determine whether operational adjustments could address those concerns before considering permanent improvements.

Fire Chief Winkel explained that some residents suggested installing fencing to prevent children from entering the water. He expressed concern that fencing could negatively affect one of the park's primary visual amenities while providing only limited additional protection. He observed that determined individuals could still climb a fence, while emergency responders might actually encounter additional obstacles during a rescue. Rather than immediately installing fencing, staff recommended a more measured approach: monitoring how the park functions before making permanent changes.

The Council generally agreed that the pond contributes significantly to the park's overall appearance and that installing fencing immediately after opening may not be the best solution.

Mr. Hagen indicated they would continue monitoring activity and evaluate additional safety measures if future concerns arise.

The Council next reviewed the wording on the new park signage.

Councilmember Buscher noted that one section addressing wheeled devices and medical equipment could be easily misunderstood due to its punctuation. As written, the sign appeared to suggest that medical equipment might not be permitted.

Mr. Riverblood explained that the wording had been carefully crafted to prohibit recreational wheeled devices, such as bicycles and skateboards, while continuing to allow wheelchairs, mobility scooters, and other medically necessary equipment.

Councilmember Buscher suggested separating the statements or revising the language to specifically reference "recreational wheeled devices," making the rules much clearer for park visitors.

Mr. Riverblood agreed that the suggestion would improve readability and indicated they would revise the sign before permanent installation.

The Council discussed activity around the newly installed fishing pier.

Mr. Riverblood reported that the fishing pier had quickly become one of the park's most popular attractions, with grandparents, parents, and children using the facility throughout the day. Although staff had heard reports that a few children had jumped from the pier, they had personally observed very appropriate behavior overall.

The Council also discussed whether additional "No Swimming" signs should be installed near both ponds.

Mr. Riverblood indicated those signs were already planned and would be installed as part of the final signage package.

Mr. Riverblood emphasized that, because the City has not yet completed a long-term master plan for the waterfront, any improvements should be temporary, relatively inexpensive, and relocatable if future development plans change. Several possibilities were discussed, including outdoor fitness equipment, grass volleyball courts, reservable picnic shelters, lawn games, movie nights using a permanent canvas projection screen attached to a shelter rather than an inflatable screen, and rentable recreation equipment such as bocce ball, croquet, and lawn games.

Mr. Riverblood explained that many communities successfully operate small equipment rental kiosks that both increase park activity and generate modest revenue. The Parks and Recreation Commission was expected to review additional programming ideas during its August meeting.

Mr. Hagen cautioned against making major capital investments such as pickleball courts or permanent playgrounds because those improvements could cost approximately $500,000 and would be difficult to relocate if future park plans change. Instead, he recommended focusing on flexible amenities that preserve the site's long-term development potential. He also reported that irrigation had recently been installed and the large lawn area had been hydroseeded. By fall, staff expected the area to be fully established and available for general recreation, with the possibility of adding temporary amenities as the City continued refining its long-term vision.

Mayor Heineman thanked staff for the presentation and indicated that the Council would continue to discuss future park improvements as additional public feedback is received and the Parks and Recreation Commission develops recommendations.

Discussion concluded with general support for allowing the park to operate for a longer period before considering significant changes.

2.05: Discussion Regarding the Annual Performance Review of the City Administrator, an Individual Who is Subject to the City Council's Authority

Mayor Heineman announced that the City Council would move into a Closed Session for the annual performance evaluation of City Administrator Brian Hagen. He noted that the evaluation involved an employee who reports directly to the City Council and therefore qualified for a closed session under Minnesota Statutes. He read the required statutory language stating that, pursuant to Minnesota Statutes Section 13D.05, Subdivision 3(a), the Closed Session was called to order.

Recess
Mayor Heineman recessed the meeting at approximately 8:59 p.m., and reconvened at approximately 9:39 p.m.

3. TOPICS FOR FUTURE DISCUSSION

3.01: Review Future Topics/ Calendar

Noted.

4. MAYOR / COUNCIL / STAFF INPUT

None.

5. ADJOURNMENT

The Work Session of the City Council was adjourned at 9:42 p.m.

Respectfully submitted,

_____
Brian S. Hagen
City Administrator

ATTEST:

_____
Katie M. Schmidt
City Clerk

Drafted by Sue Osbeck
TimeSaver Off Site Secretarial, Inc.

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CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a regular meeting on Tuesday, July 14, 2026, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Ryan Heineman
Councilmember Kirsten Buscher
Councilmember Michael Olson
Councilmember Eric Peters
Councilmember Chris Riley
Councilmember Dan Specht
Councilmember Shanna Stewart

Members Absent: None

Also Present: City Administrator Brian Hagen
Police Chief Brad Bluml
City Engineer Hafedh Hlel
Community Development Director Stephanie Hanson
City Attorney Amanda Johnson

1. CALL TO ORDER

Mayor Heineman called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Mayor Heineman.

2. APPROVE AGENDA

Motion by Councilmember Riley, seconded by Councilmember Stewart, to approve the agenda as presented.

Motion carried. Voting Yes: Mayor Heineman, Councilmembers Buscher, Olson, Peters, Riley, Specht, and Stewart. Voting No: None.

3. PRESENTATIONS

None.

4. CITIZEN INPUT

Two representatives of the League of Women Voters addressed the Council regarding election administration and election integrity following a discussion at the previous Council meeting.

Ms. Gretchen Sable of Andover explained that she and Jody Anderson attended on behalf of Ramsey resident Betsy O'Barry after learning that questions had been raised regarding elections. She briefly described the League of Women Voters' community involvement, including candidate forums and outreach activities, before introducing Ms. Anderson to discuss election procedures.

Ms. Jody Anderson, a retired teacher and election judge with more than ten years of experience, described the safeguards built into Minnesota's election process. She compared the former paper poll books with today's electronic poll pads, explaining that electronic systems significantly reduce voter check-in errors, improve efficiency, shorten wait times, verify voter addresses more accurately, and simplify end-of-day reconciliation. She noted that the electronic signature system prevents many of the mistakes that commonly occurred when voters accidentally signed the wrong line in paper poll books. She also explained that electronic poll pads quickly identify a voter's correct polling location if they arrive at the wrong precinct and print directions to the appropriate polling place.

Ms. Anderson emphasized that election judges follow extensive procedures designed to protect election integrity and encouraged anyone with concerns to participate in the process by becoming an election challenger or observer. She praised Anoka County Election Manager Tom Hunt and local election administrators for maintaining professional, secure, and transparent elections. Before concluding, she mentioned having participated in a post-election audit after the last presidential election and encouraged interested residents to observe the process firsthand.

5. CONSENT AGENDA

Motion by Councilmember Stewart, seconded by Councilmember Olson, to approve the following items on the Consent Agenda:

5.01: Receive Cash and Investments for Period Ending June 30, 2026
5.02: Receive May 2026 Financial Reports – General Fund, EDA Fund, and Enterprise Fund
5.03: Note the following Boards, Commissions, and Meeting Minutes:
- Planning Commission – May 28, 2026
- Economic Development Authority – May 14, 2026

5.04: Approve the following Meeting Minutes:
1) City Council Work Session dated June 23, 2026
2) City Council Regular Session dated June 23, 2026

5.05: Approve Business License Applications
5.06: Acknowledge Pavilion Rental Service at The Waterfront
5.07: Authorize Letter of Support for Anoka County’s Application for Highway Safety Improvement Program Funds for Safety Improvements at the CSAH 57/Sunfish Lake Boulevard and Sunwood Drive Intersection
5.08: Adopt Resolution #26-162 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of June 18, 2026, through July 8, 2026

5.09: Adopt Resolution #26-152 Approving the Final Plat of "Wildlife Research Addition"
5:10: Adopt Resolution #26-160 Approving Plans and Specifications and Authorizing Advertisement for Bids for 2026 MSA Pavement Overlay Improvements, Improvement Project #26-02
5:11: Adopt Resolution #26-160A Voice of Hope Flow Monitoring Agreement
5:12: Adopt Resolution #26-167 Appointing Election Judges for the Primary Election on August 11, 2026

Motion carried. Voting Yes: Mayor Heineman, Councilmembers Buscher, Olson, Peters, Riley, Specht, and Stewart. Voting No: None.

6. PUBLIC HEARING

6.01: PUBLIC HEARING: Adopt Resolution #26-151 Vacating Drainage and Utility Easements in "Sunfish Lake Business Park" and "Sunfish Lake Business Park Third Addition"

Presentation

Community Development Director Stephanie Hanson presented a request to vacate existing drainage and utility easements associated with Wildlife Research Center, located at 14485 Azurite Street Northwest.

Public Hearing

Mayor Heineman opened the public hearing and invited public comments.

Citizen Input

No members of the public spoke during the hearing.

Motion by Councilmember Peters, seconded by Councilmember Olson, to close the public hearing.

Motion carried. Voting Yes: Mayor Heineman, Councilmembers Buscher, Olson, Peters, Riley, Specht, and Stewart. Voting No: None.

Council Business

Mayor Heineman commented that it was encouraging to see an existing Ramsey business continue to grow and expand within the community.

Motion by Councilmember Peters, seconded by Councilmember Olson, to adopt Resolution #26-151, Vacating Drainage and Utility Easements in "Sunfish Lake Business Park" and "Sunfish Lake Business Park Third Addition"

Motion carried. Voting Yes: Mayor Heineman, Councilmembers Buscher, Olson, Peters, Riley, Specht, and Stewart. Voting No: None.

6.02: PUBLIC HEARING: Adopt Resolution #26-159 Approving the Modifications to the Development Program for Development District No. 1 and Establishing Tax Increment Financing District No. 20 (Trident) Within Development District No. 1 and Approving the Tax Increment Financing Plan Therefor; Approving a Development Agreement and Authorizing an Interfund Loan

Presentation

City Administrator Hagen presented a request to establish Tax Increment Financing (TIF) District No. 18-1 to support construction of the Trident senior housing development. He noted that Jason Aarsvold with Ehlers, along with Roger Fink from Trident Development, was in the audience to answer questions.

Public Hearing

Mayor Heineman opened the public hearing and invited public comments.

Citizen Input

No members of the public requested to speak.

Motion by Councilmember Peters, seconded by Councilmember Olson, to close the public hearing.

Motion carried. Voting Yes: Mayor Heineman, Councilmembers Buscher, Olson, Peters, Riley, Specht, and Stewart. Voting No: None.

Council Business

Mr. Roger Fink, Trident Development, addressed the City Council. He thanked the Council for considering the resolution and complimented staff on its presentation of the development plan. He had no additional comments but remained available to answer questions.

Councilmember Riley asked for procedural guidance on making a motion. He said he wanted to approve the resolutions creating the Tax Increment Financing district, establishing the district, and authorizing the interfund loan, but exclude the proposed development agreement from the motion. He asked whether simply omitting the development agreement from the motion would accomplish that.

City Attorney Johnson explained that the motion could approve Resolution 26-159 with amendments removing all references to the development agreement. She explained the amendments would strike the final "Whereas" clause referencing the development agreement, remove the reference to approving the development agreement from the resolution title, and

delete the section on page four authorizing its approval. She noted that those changes would preserve all other portions of the resolution, including creation of the Tax Increment Financing district and authorization of the interfund loan.

Motion by Councilmember Riley, seconded by Councilmember Specht, to adopt Resolution #26-159, Approving the Modifications to the Development Program for Development District No. 1 and Establishing Tax Increment Financing District No. 20 (Trident) Within Development District No. 1 and Approving the Tax Increment Financing Plan Therefor; Approving a Development Agreement and Authorizing an Interfund Loan and Removing All References to Approvement of the Development Agreement.

Motion carried. Voting Yes: Mayor Heineman, Councilmembers Buscher, Olson, Peters, Riley, Specht, and Stewart. Voting No: None.

7. COUNCIL BUSINESS

7.01: Consider Adoption of Resolution #26-158 Approving Purchase Agreement, Right-of-Re-Entry Agreement, LAHA Funds and Sale of Outlot B, COR Stone Brook Academy Elevate Hope House for Mixed-Use Project

City Administrator Hagen introduced a request regarding the Elevate Hope House development, a mixed-use project combining affordable housing with a community coffee shop and supportive services. He noted that Melinda McDermott, who works with Elevate Hope House, was in the audience.

Ms. Melinda McDermott thanked the Council for considering the proposal and expressed appreciation for the City's support throughout the planning process. She explained that Gather would expand Elevate's mission of helping young mothers transition from crisis to independent living by providing affordable housing for program graduates who have achieved self-sufficiency and are raising their families in the community.

Ms. McDermott described Elevate's existing programs, including a shared housing model that supports mothers for up to two years and an affordable housing model for graduates who have completed the program and secured stable employment. She said a third home, Carol's Place, is scheduled to open this fall and will provide housing for up to six mothers and their children.

Ms. McDermott explained that the proposed Ramsey project would include affordable apartments on the upper level for program graduates who continue to meet income qualifications. The first floor would serve as a community gathering space offering coffee, meeting areas, tutoring opportunities, space for local artisans and cottage bakers, and partnerships with community organizations. She said the goal is to create a welcoming community hub that supports both local families and small businesses.

Councilmember Buscher asked whether Lennar was the official developer or if there was a different company involved.

Ms. McDermott explained that Elevate has completed previous projects by partnering with multiple contractors and community organizations. She said two members of Lennar Construction recently joined the organization's board and have provided valuable guidance throughout the development process. While Lennar is considering serving as the general contractor for the Ramsey project, no agreement has been finalized.

Ms. McDermott noted that Lennar contributed approximately $200,000 toward the organization's most recent $500,000 housing project, helping reduce construction costs to about $248,000 through donated labor and materials. She added that Lennar has worked collaboratively with more than two dozen trade partners, including businesses from Ramsey, emphasizing a community partnership approach rather than focusing solely on its own involvement. She said that the collaborative model is one they hope to continue using in future projects.

Motion by Councilmember Peters, seconded by Councilmember Buscher, to adopt Resolution #26-158 Approving Purchase Agreement, Right-of-Re-Entry Agreement, LAHA Funds and Sale of Outlot B, COR Stone Brook Academy Elevate Hope House for Mixed-Use Project.

Councilmember Buscher thanked Ms. McDermott for bringing the project to Ramsey, calling it a valuable opportunity for the community. She said the proposed gathering space aligns with the Council's ongoing discussions about creating more places where residents can connect and build community. She also expressed appreciation for Elevate's work supporting young mothers and helping strengthen families and the community.

Councilmember Olson expressed support for the proposal, saying he was excited about the project and that he believed it would be a positive addition to the city. He said it would provide meaningful assistance to residents in need while creating another asset for the Ramsey community.

Mayor Heineman expressed his support for the proposal, saying Gather is a great organization doing important work. He welcomed the organization to Ramsey, said he looks forward to partnering with them, and expressed enthusiasm for the positive impact the project will have on the community.

Motion carried. Voting Yes: Mayor Heineman, Councilmembers Buscher, Olson, Peters, Riley, Specht, and Stewart. Voting No: None.

7.02: Adopt Resolution #26-161 Accepting Bids and Awarding Contract for Riverside West Street Reconstruction, Improvement Project #26-06

City Engineer Hafedh Hlel presented the bid results for the Riverside West Street Reconstruction Project, explaining that the project is part of the City's long-term pavement management and infrastructure replacement program.

Motion by Councilmember Riley, seconded by Councilmember Olson, to adopt Resolution #26-161 Accepting Bids and Awarding Contract for Riverside West Street Reconstruction, Improvement Project #26-06.

Motion carried. Voting Yes: Mayor Heineman, Councilmembers Buscher, Olson, Peters, Riley, Specht, and Stewart. Voting No: None.

7.03: Introduce Ordinance #26-12 Code Amendment Pertaining to Outdoor Storage Performance Standards in the I-1 Zoning District

Community Development Director Hanson presented proposed amendments to the City's outdoor storage ordinance.

Councilmembers discussed how the ordinance balanced the operational needs of businesses with neighborhood appearance and compatibility.

Councilmember Stewart asked whether the revised language would make enforcement more consistent and reduce confusion among property owners.

Ms. Hanson responded that the amendments were specifically intended to improve consistency by establishing clearer standards that would be easier for both businesses and City staff to understand.

Mayor Heineman observed that well-written ordinances benefit everyone by creating predictable expectations while reducing the likelihood of disputes over interpretation.

Councilmember Stewart stated that she would vote against the proposal because it reduces the minimum lot size requirement from five acres to one acre. She said that while she does not anticipate immediate issues, she believes the change could create future problems with outdoor storage and other land-use concerns.

Motion by Councilmember Peters, seconded by Councilmember Olson, to Introduce Ordinance #26-12 Code Amendment Pertaining to Outdoor Storage Performance Standards in the I-1 Zoning District.

A roll call vote was performed:

Councilmember Buscher	aye
Councilmember Riley	aye
Councilmember Stewart	nay
Councilmember Olson	aye
Councilmember Specht	aye
Councilmember Peters	aye
Mayor Heineman	aye

Motion carried.

7.04: Adopt Ordinance #26-09 Amending City Code Section 106-354 (Private Trees in New Development Areas)

Community Development Director Hanson presented proposed amendments to the City's tree preservation ordinance.

Motion by Councilmember Riley, seconded by Councilmember Olson, to Adopt Ordinance #26-09 Amending City Code Section 106-354 (Private Trees in New Development Areas)

A roll call vote was performed:

Councilmember Buscher	aye
Councilmember Riley	aye
Councilmember Stewart	aye
Councilmember Olson	aye
Councilmember Specht	aye
Councilmember Peters	aye
Mayor Heineman	aye

Motion carried.

7.05: Introduce Ordinance #26-14 Authorizing Salary Increase for Mayor and City Council

City Administrator Hagen presented the proposed ordinance updating compensation for the Mayor and City Council.

Motion by Councilmember Riley, seconded by Councilmember Peters, to Introduce Ordinance #26-14 Authorizing Salary Increase for Mayor and City Council.

Councilmember Buscher said the Council discussed the proposal extensively during a work session. She noted that serving on the Council requires significant time commitment and responsibility, and she believes compensation should not discourage qualified residents from serving. She said the proposed increase would bring Ramsey's compensation more in line with neighboring cities while helping ensure the position remains accessible to a broader range of community members.

Councilmember Specht said he does not believe the proposed compensation increase is unreasonable, particularly since Council pay has not been adjusted since 2005. However, given the City's current budget constraints and the need to manage spending carefully, he said he would oppose the proposal.

A roll call vote was performed:

Councilmember Buscher	aye
Councilmember Riley	aye

Councilmember Stewart	aye
Councilmember Olson	aye
Councilmember Specht	nay
Councilmember Peters	aye
Mayor Heineman	nay

Motion carried.

8. MAYOR, COUNCIL AND STAFF INPUT

City Administrator Hagen announced upcoming meetings and events.

9. ADJOURNMENT

Motion by Councilmember Peters, seconded by Councilmember Olson, to adjourn the meeting.

Motion carried. Voting Yes: Mayor Heineman, Councilmembers Buscher, Olson, Peters, Riley, Specht, and Stewart. Voting No: None.

The regular meeting of the City Council adjourned at 7:58 p.m.

Respectfully submitted,

_____
Brian S. Hagen
City Administrator

ATTEST:

_____
Katie M. Schmidt
City Clerk

Drafted by Sue Osbeck
TimeSaver Off Site Secretarial, Inc.

CC Regular Session

Meeting Date: 07/28/2026

Primary Strategic Plan Initiative: Create a positive image for residential neighborhoods, business districts and key corridors.

Title
Approve Business License Applications

Purpose/Background:
The purpose of this case is to obtain City Council approval of business license applications (not including Rental or BRC).

Background: Certain businesses or groups in the City of Ramsey are required to apply for a business license in addition to the Business Registration Certificate (BRC). Other businesses that may require a license, but are not required to have a BRC, may also be included in this approval. Those new license requests and/or renewals are attached for City Council approval.

Notification:
All current business license holders are posted on www.cityoframseymn.gov once approved.

Funding Source:
License fees are collected at time of application.

Recommendation:
Staff recommends approval of business license applications.

OutcomeAction:
Motion to approve the attached business license applications.

Attachments

Business Licenses

Form Review

Inbox	Reviewed By	Date
Sean Sullivan	Sean Sullivan	07/23/2026 01:23 PM
Brian Hagen	Brian Hagen	07/23/2026 03:31 PM
Form Started By: Wendy Schlueter		Started On: 07/20/2026 03:50 PM
Final Approval Date: 07/23/2026		

Report Name: License Report - License Types
Council Dates: 7/28/2026 to 7/28/2026
Status: Active, Inactive
License Type(s): 3.2 Beer Off-Sale, 3.2 Beer On-Sale Temporary, Amusement Center, Business License-1st Year, Business License-Renewal, Cannabis Mezzobusiness Retailer Registration, Cannabis Retailer Registration, Garbage Haulers, Hemp, Low-Potency Edible Retailer Registration, Liquor 2 A.M. Closing, Liquor Off-Sale, Liquor On-Sale, Liquor On-Sale Sunday, Mobile Food Unit–Annual, Multi-Family Rental, Pawnbroker, Rental, Rental - Multi-Family, Second Hand Goods Dealer, Special Events, Temporary Amusement/Carnival/Circus, Temporary Intoxicating, Therapeutic Massage Establishment, Therapeutic Massage Therapist, Tobacco, Transient Merchant/Peddler/Solicitor, Wine On-Sale

City of Ramsey
License Report - License Types

Company	DBA	Complex_Name	Applicant	Location	Exp. Date	Council Date	Status
Mobile Food Unit–Annual							
Minnesnowii Shave Ice LLC	Minnesnowii Shave Ice	Waterfront	Jason Giandalia		12/31/2026	7/28/2026	A
					Mobile Food Unit–Annual License Count: 1		
Transient Merchant/Peddler/Solicitor							
JWT Heavenly Springers			Tamara Marie Winkelman	8241 161st Ave NW	9/30/2026	7/28/2026	A
					Transient Merchant/Peddler/Solicitor License Count: 1		
					Total Licenses: 2		

CC Regular Session

Meeting Date: 07/28/2026

Primary Strategic Plan Initiative: Strive for high organizational morale and employee retention

Title:
Approve the City Administrator's Annual Performance Evaluation

Purpose/Background:
The purpose of this case is for the City Council to accept the City Administrator's annual performance evaluation.

As part of the City Administrator's annual performance evaluation, direct reports, members of the City Council and City Administrator Brian Hagen independently participated in the performance evaluation.

At the July 14, 2026, City Council work-session, the Council met in a closed session to conduct the annual performance evaluation of City Administrator Hagen, as required by his employment agreement. The session was closed pursuant to Minnesota Statutes § 13D.05, subdivision 3(a) which states, in part “A public body may close a meeting to evaluate the performance of an individual who is subject to its authority. At its next open meeting, the public body shall summarize its conclusions regarding the evaluation." The City Council concluded, by consensus, that Mr. Hagen's performance meets expectations and that his annual performance evaluation would be accepted and formally adopted at the July 28, 2026, City Council meeting.

Funding Source:
Not Applicable

Recommendation:
To accept City Administrator Hagen's annual performance evaluation.

Outcome/Action:
Motion to accept City Administrator Hagen's annual performance evaluation.

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	07/23/2026 11:02 AM

Form Started By: Colleen Lasher Started On: 07/07/2026 08:44 AM

Final Approval Date: 07/23/2026

CC Regular Session
Meeting Date: 07/28/2026

Primary Strategic Plan Initiative:

Title:
Adopt Resolution #26-176 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of July 9, 2026 through July 22, 2026.

Purpose/Background:
Adopt Resolution #26-176 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of July 9, 2026 through July 22, 2026.

Recommendation:
Staff Recommends to Adopt Resolution #26-176 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of July 9, 2026 through July 22, 2026.

Outcome/Action:
Motion to Adopt Resolution #26-176 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of July 9, 2026 through July 22, 2026

Attachments

Bills List 07/28/2026
Resolution 26-176

Form Review

Inbox	Reviewed By	Date
Diana Lund	Diana Lund	07/23/2026 07:12 AM
Brian Hagen	Brian Hagen	07/23/2026 11:02 AM
Form Started By: Jennifer Morrison		Started On: 07/22/2026 02:33 PM
Final Approval Date: 07/23/2026		

RAMSEY CITY COUNCIL MEETING

7.28.2026

BILLS LIST

DISBURSEMENTS TO BE APPROVED THIS MEETING:

DISBURSEMENT TYPE:		SUBMITTED FOR APPROVAL
Prepaids 7.9.26 - 7.22.26		$ 687,664.36
Accounts Payable 7.9.26 - 7.22.26		559,810.76
Payroll	7.17.26	342,349.37
Debt Service		
Pay Estimates- Projects		3,743,606.08
TOTAL SUBMITTED FOR APPROVAL THIS MEETING (Invoices Available for Reviewal)		**$ 5,333,430.57**

DISBURSEMENTS PREVIOUSLY APPROVED AND PAID:

	APPROVED PREVIOUS MTG	2026 Y.T.D.
PREPAIDS	$ 841,497.13	$ 10,008,698.15
PREPAID ADJUSTMENTS		
ACCOUNTS PAYABLE INVOICING	520,641.75	6,555,024.48
ACCT PAYABLE INVOICING ADJUSTMENTS		
NET PAYROLL TOTAL	673,046.54	4,306,253.93
CORRECTION TO PAYROLL		
DEBT SERVICE		587,604.38
CORRECTION TO DEBT SERVICE		
PAY ESTIMATE(S) - PROJECTS		4,969,297.04
TOTAL CASH DISBURSEMENTS PREVIOUSLY APPROVED	**$ 2,035,185.42**	**$ 26,426,877.98**

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7/9/2026 -- 7/22/2026

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
122870	**7/9/2026**		**100012 ACE SOLID WASTE INC**							
		40,309.44	JULY RECYCLING		139167	13397067T067 JUL 2026	9604.6489		OTHER CONTRACTED SERVICES	RECYCLING FUND
		256.34	JULY 2026 WASTE SERVICES		139174	13897074T067 JUL 2026	0311.6374		REFUSE/RECYCLING	STREET MAINTENANCE
		330.45	JULY 2026 WASTE SERVICES		139174	13897074T067 JUL 2026	0194.6374		REFUSE/RECYCLING	GENERAL GOVERNMENT BUILDINGS
		131.00	JULY 2026 WASTE SERVICES		139174	13897074T067 JUL 2026	0211.6249		MISCELLANEOUS OPERATING SUPPLY	POLICE PROTECTION
		940.79	JULY 2026 WASTE SERVICES		139174	13897074T067 JUL 2026	0452.6374		REFUSE/RECYCLING	PARK & RECREATION
		256.34	JULY 2026 WASTE SERVICES		139174	13897074T067 JUL 2026	9601.6374		REFUSE/RECYCLING	WATER FUND
		256.34	JULY 2026 WASTE SERVICES		139174	13897074T067 JUL 2026	9602.6374		REFUSE/RECYCLING	SEWER FUND
		542.76	JULY 2026 WASTE SERVICES		139174	13897074T067 JUL 2026	9604.6249		MISCELLANEOUS OPERATING SUPPLY	RECYCLING FUND
		256.33	JULY 2026 WASTE SERVICES		139174	13897074T067 JUL 2026	9605.6374		REFUSE/RECYCLING	STORM WATER UTILITY
		160.68	JULY 2026 TRASH/RECYCLE		139175	13401470T067 JUL 2026	0220.6374		REFUSE/RECYCLING	FIRE PROTECTION
		43,440.47								
122871	**7/9/2026**		**115203 ALL AMERICAN TITLE CO INC**							
		41.71	ACT 721974 14731 COBALT ST #27		139128	721974	9601.4651		WATER REVENUE	WATER FUND
		41.71								
122872	**7/9/2026**		**115203 ALL AMERICAN TITLE CO INC**							
		74.13	ACT 727621 15161 QUICKSILVER S		139129	727621	9601.4651		WATER REVENUE	WATER FUND
		74.13								
122873	**7/9/2026**		**122548 COLLIER, ROBERT**							
		595.00	7/9/26 CONCERT FINAL CYCLONES		139172	07092026 CONCERT FINAL	9270.6315		MISCELLANEOUS PROFESSIONAL SER	LAWFUL GAMBLING
		595.00								
122874	**7/9/2026**		**113795 CONCIERGE TITLE INC**							
		155.57	ACCT 729929 8645 176TH AVE		139130	729929	9601.4651		WATER REVENUE	WATER FUND
		155.57								
122875	**7/9/2026**		**100116 CONNEXUS ENERGY**							

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
122875	**7/9/2026**		**100116 CONNEXUS ENERGY**						**Continued...**	
		17,096.04	5/19-6/18/26 ELECTRIC USE		139153	759126-303107 JUN 2026	0194.6371		ELECTRIC UTILITIES	GENERAL GOVERNMENT BUILDINGS
		1,183.59	5/19-6/18/26 ELECTRIC USE		139153	759126-303107 JUN 2026	0220.6371		ELECTRIC UTILITIES	FIRE PROTECTION
		73.32	5/19-6/18/26 ELECTRIC USE		139153	759126-303107 JUN 2026	9230.6249		MISCELLANEOUS OPERATING SUPPLY	ECONOMIC DEVELOPMENT AUTHORIT
		3,367.18	5/19-6/18/26 ELECTRIC USE		139153	759126-303107 JUN 2026	9240.6371		ELECTRIC UTILITIES	PARKING RAMP MAINTENANCE
		11,858.62	5/19-6/18/26 ELECTRIC USE		139154	759126-303101 JUN 2026	9603.6371		ELECTRIC UTILITIES	STREET LIGHTING FUND
		27,278.67	JUNE 2026 ELECTRICITY		139155	759126-303102 JUN 2026	9601.6371		ELECTRIC UTILITIES	WATER FUND
		1,586.86	JUNE 2026 ELECTRICITY		139155	759126-303102 JUN 2026	9602.6371		ELECTRIC UTILITIES	SEWER FUND
		96.65	JUNE 2026 ELECTRICITY		139155	759126-303102 JUN 2026	9605.6371		ELECTRIC UTILITIES	STORM WATER UTILITY
		91.80	JUN 2026 SIRENS		139156	759126-303095 JUN 2026	0250.6371		ELECTRIC UTILITIES	CIVIL DEFENSE
		3,922.42	JUNE 2026 ELECTRIC		139164	759126-303106 JUN 2026	0452.6371		ELECTRIC UTILITIES	PARK & RECREATION
		317.22	JUNE 2026 ELECTRIC		139164	759126-303106 JUN 2026	0211.6371		ELECTRIC UTILITIES	POLICE PROTECTION
		56.88	JUNE 2026 ELECTRIC		139164	759126-303106 JUN 2026	0220.6371		ELECTRIC UTILITIES	FIRE PROTECTION
		663.34	JUNE 2026 ELECTRIC		139164	759126-303106 JUN 2026	0311.6371		ELECTRIC UTILITIES	STREET MAINTENANCE
		645.11	JUNE 2026 ELECTRIC		139164	759126-303106 JUN 2026	9601.6371		ELECTRIC UTILITIES	WATER FUND
		645.11	JUNE 2026 ELECTRIC		139164	759126-303106 JUN 2026	9602.6371		ELECTRIC UTILITIES	SEWER FUND
		645.11	JUNE 2026 ELECTRIC		139164	759126-303106 JUN 2026	9605.6371		ELECTRIC UTILITIES	STORM WATER UTILITY
		1,059.96	JUNE 2026 TRAFFIC SIGNALS		139166	759126-303100 JUN 2026	0260.6371		ELECTRIC UTILITIES	TRAFFIC ENGINEERING
		70,587.88								
122876	**7/9/2026**		**100167 CORNERSTONE FORD**							
		71.56-	EARLY PAY DISCOUNT		139171	15550925	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		715.64	FIRE #569		139171	15550925	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		644.08								

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122876	**7/9/2026**		**100167 CORNERSTONE FORD**						**Continued...**	
122877	**7/9/2026**		**122904 DEMARS, GREG**							
		29.68	ACCT 715480623 7036 160TH LN		139131	715480623	9601.4651		WATER REVENUE	WATER FUND
		29.68								
122878	**7/9/2026**		**100870 EDINA REALTY TITLE**							
		108.34	ACCT 733385 14626 SODIUM ST		139132	733385	9601.4651		WATER REVENUE	WATER FUND
		108.34								
122879	**7/9/2026**		**100870 EDINA REALTY TITLE**							
		343.06	ACCT 729880 7000 147TH AVE		139133	729880	9601.4651		WATER REVENUE	WATER FUND
		343.06								
122880	**7/9/2026**		**111356 EXECUTIVE TITLE OF MN**							
		243.50	ACT 674596101 15350 XKIMO ST		139134	674596101	9601.4651		WATER REVENUE	WATER FUND
		243.50								
122881	**7/9/2026**		**122437 GREAT NORTH TITLE**							
		99.92	ACCT 62125995 15170 UTE ST		139135	62125995	9601.4651		WATER REVENUE	WATER FUND
		99.92								
122882	**7/9/2026**		**117451 INKY ELF LLC**							
		72.50	EDA BANNER		139173	15477	9230.6249	00923002	MISCELLANEOUS OPERATING SUPPLY	ECONOMIC DEVELOPMENT AUTHORIT
		72.50								
122883	**7/9/2026**		**117358 LEGACY TITLE**							
		63.57	ACCT 724180 15423 IODINE ST		139136	724180	9601.4651		WATER REVENUE	WATER FUND
		63.57								
122884	**7/9/2026**		**121819 LEGACY TITLE**							
		345.35	ACCT 735075 5362 140TH AVE		139137	735075	9601.4651		WATER REVENUE	WATER FUND
		345.35								
122885	**7/9/2026**		**122003 M/I HOMES OF MPLS ST PAUL LLC**							
		169.83	ACCT 736819 7431 E RAMSEY PKWY		139138	736819	9601.4651		WATER REVENUE	WATER FUND
		169.83								
122886	**7/9/2026**		**107356 NETWORK TITLE INC**							
		548.81	ACCT 737664 7065 148TH LANE		139139	737664	9601.4651		WATER REVENUE	WATER FUND
		548.81								

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122886	**7/9/2026**		**107356 NETWORK TITLE INC**						**Continued...**	
122887	**7/9/2026**		**121996 NJE HOLDINGS LLC**							
		25.66	ACCT 71356146 6384 143RD LANE		139127	71356146	9601.4651		WATER REVENUE	WATER FUND
		25.66								
122888	**7/9/2026**		**122905 OLSON, KATHRYN**							
		314.89	ACT 646198407 5680 154TH AVE		139140	646198407	9601.4651		WATER REVENUE	WATER FUND
		314.89								
122889	**7/9/2026**		**122906 PHROMSAVANH, FRANCIS AND NGUYEN, TUONG-T**							
		196.18	ACT 731820 13915 IRONSTONE TER		139141	731820	9601.4651		WATER REVENUE	WATER FUND
		196.18								
122890	**7/9/2026**		**122907 POLACK, LEO**							
		5.91	ACT 634294585 17950 NOWTHEN BL		139142	634294585	9601.4651		WATER REVENUE	WATER FUND
		5.91								
122891	**7/9/2026**		**122908 RENNER, BARBARA**							
		88.36	ACCT 721355 14411 WOLFRAM ST		139143	721355	9601.4651		WATER REVENUE	WATER FUND
		88.36								
122892	**7/9/2026**		**122909 RILEY, DAVID AND ARVESON, BARBARA**							
		28.45	ACCT 723598 6266 RIVLYN AVE		139144	723598	9601.4651		WATER REVENUE	WATER FUND
		28.45								
122893	**7/9/2026**		**122910 RUMSEY, DIANE**							
		65.86	ACCT 732842 15153 QUINTANA CT		139145	732842	9601.4651		WATER REVENUE	WATER FUND
		65.86								
122894	**7/9/2026**		**118533 SACH, BRUCE**							
		138.79	ACT 646077240 6230 152ND AVE		139146	646077240	9601.4651		WATER REVENUE	WATER FUND
		138.79								
122895	**7/9/2026**		**122911 STEINKE, DENNIS**							
		134.21	ACCT 731540 14418 IODINE ST		139147	731540	9601.4651		WATER REVENUE	WATER FUND
		134.21								
122896	**7/9/2026**		**122912 STEWART TITLE COMPANY**							
		20.35	ACCT 732304 6918 139TH LN #5		139148	732304	9601.4651		WATER REVENUE	WATER FUND
		20.35								

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122896	7/9/2026		122912 STEWART TITLE COMPANY						Continued...	
122897	7/9/2026		114151 TASC (FEES)							
		231.50	HRA/REBA FEES-JUNE 2026		139162	IN3772868	0130.6315		MISCELLANEOUS PROFESSIONAL SER	ADMINISTRATION
		231.50								
122898	7/9/2026		120806 TITLE WERKS LLC							
		82.60	ACCT 720516 15364 IODINE ST		139149	720516	9601.4651		WATER REVENUE	WATER FUND
		82.60								
122899	7/9/2026		114606 TITLESMART INC							
		32.93	ACT 491428591 6845 175TH AVE		139150	491428591	9601.4651		WATER REVENUE	WATER FUND
		32.93								
122900	7/9/2026		122913 TUSZYNSKI, MICHAELA							
		152.51	ACCT 733991 15461 RADIUM ST		139151	733991	9601.4651		WATER REVENUE	WATER FUND
		152.51								
122901	7/9/2026		112615 W S AND D PERMIT SERVICE							
		100.00	PERMIT RA065934 CANCEL		139157	RA065934	9101.4205		BUILDING PERMIT	GENERAL FUND
		1.00	PERMIT RA065934 CANCEL		139157	RA065934	9101.2081		SURCHARGES-PERMITS	GENERAL FUND
		101.00								
122902	7/9/2026		122914 YOUNGQUIST, MARCIA							
		163.96	ACCT 727799 6951 170TH TRAIL		139152	727799	9601.4651		WATER REVENUE	WATER FUND
		163.96								
122931	7/16/2026		111377 ANOKA MUNICIPAL UTILITY							
		80.78	JUNE 2026 STREET LIGHTS		139325	22-990005-01 JUN 2026	9603.6371		ELECTRIC UTILITIES	STREET LIGHTING FUND
		80.21	JUNE 2026 TRAFFIC SIGNALS		139326	22-613120-01 JUN 2026	0260.6371		ELECTRIC UTILITIES	TRAFFIC ENGINEERING
		54.67	JUNE 2026 TRAFFIC SIGNALS		139327	22-612000-01 JUN 2026	0260.6371		ELECTRIC UTILITIES	TRAFFIC ENGINEERING
		38.47	JUNE 2026 STREET LIGHTS		139328	22-610280-00 JUN 2026	9603.6371		ELECTRIC UTILITIES	STREET LIGHTING FUND
		254.13								
122932	7/16/2026		122918 BLACK, CRYSTAL							
		150.00	DAMAGE DEPO REF EP 6.27.26		139319	DAMAGE DEP REF EC 6.27.26	9101.2201		DEPOSITS PAYABLE	GENERAL FUND

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122932	7/16/2026		122918 BLACK, CRYSTAL						Continued...	
		150.00								
122933	7/16/2026		111471 COMMERCIAL PARTNERS TITLE LLC							
		11,224.47	FIN GUAR REL BUNKER LK XING		139312	122159/122242	9804.6433	00122159	REFUNDS	ESCROW ACCOUNTS
		22,965.00	FIN GUAR REL CHIPOTLE		139312	122159/122242	9804.6433	00122242	REFUNDS	ESCROW ACCOUNTS
		34,189.47								
122934	7/16/2026		100167 CORNERSTONE FORD							
		7.19-	EARLY PAY DISCOUNT		139331	15552575	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		71.91	POLICE #312 TPMS SENSORS		139331	15552575	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		64.72								
122935	7/16/2026		122922 DAVIS, JENNA							
		150.00	DAMAGE DEPO REF CP 6.6.26		139324	DAMAGE DEP REF CP 6.6.26	9101.2201		DEPOSITS PAYABLE	GENERAL FUND
		150.00								
122936	7/16/2026		117178 DUNN, CORY							
		150.00	DAMAGE DEPO REF CP 6.14.26		139315	DAMAGE DEP REF CP 6.14.26	9101.2201		DEPOSITS PAYABLE	GENERAL FUND
		150.00								
122937	7/16/2026		122916 HIGBY, MELISSA							
		150.00	DAMAGE DEPO REF EP 6.26.26		139317	DAMAGE DEP REF EC 6.26.26	9101.2201		DEPOSITS PAYABLE	GENERAL FUND
		150.00								
122938	7/16/2026		122915 LINDSTROM, JILL							
		150.00	DAMAGE DEPO REF EP 6.28.26		139318	DAMAGE DEP REF EC 6.28.26	9101.2201		DEPOSITS PAYABLE	GENERAL FUND
		150.00								
122939	7/16/2026		122917 NYABICHA, AYUB							
		150.00	DAMAGE DEPO REF CP 7.5.26		139316	DAMAGE DEP REF CP 7.5.26	9101.2201		DEPOSITS PAYABLE	GENERAL FUND
		150.00								
122940	7/21/2026		113093 4 ACE PRODUCTIONS							
		325.00	SAFETY CAMP MAGIC SHOW		139373	MAGIC SHOW SC	0237.6249		MISCELLANEOUS OPERATING SUPPLY	SAFETY CAMP
		325.00								

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122940	7/21/2026		113093 4 ACE PRODUCTIONS						Continued...	
122941	7/21/2026		120149 ACAPULCO OF STILLWATER INC							
		807.65	SAFETY CAMP FOOD		139374	2992	0237.6249		MISCELLANEOUS OPERATING SUPPLY	SAFETY CAMP
		807.65								
122942	7/21/2026		122926 OELKERS, EMILY							
		250.00	SAFETY CAMP KARATE		139375	1301	0237.6249		MISCELLANEOUS OPERATING SUPPLY	SAFETY CAMP
		250.00								
1009790	7/10/2026		116845 CADY BUSINESS TECHNOLOGIES INC							
		561.25	PHONE SERVICE JULY 2026		139159	122541	0192.6321		TELEPHONE	DATA PROCESSING
		561.25								
1009791	7/10/2026		112564 GROUP HEALTH INC WORKSITE							
		203.20	EAP SERVICES JUNE 2026		139163	7164062	0130.6315		MISCELLANEOUS PROFESSIONAL SER	ADMINISTRATION
		203.20								
1009792	7/10/2026		119638 O'REILLY AUTO PARTS							
		.73-	EARLY PAY DISCOUNT		139161	6193-254003	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		36.39	POLICE #342		139161	6193-254003	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		2.19-	EARLY PAY DISCOUNT		139165	6193-254101	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		109.53	POLICE #367		139165	6193-254101	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		2.68-	EP DISCOUNT TAKEN		139168	6193-254406	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		134.15	K-MULE #663		139168	6193-254406	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		1.01-	EARLY PAY DISCOUNT		139169	6193-254435	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		50.40	POLICE #323		139169	6193-254435	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		.57-	EARLY PAY DISCOUNT		139170	6193-254292	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		28.51	POLICE #383		139170	6193-254292	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		351.80								
1009793	7/10/2026		111137 WRIGHT HENNEPIN COOPERATIVE ELECTRIC							
		57.95	C/H FIRE ALARM MONITORING		139158	150-1681-6340 JUL 2026	0194.6489		OTHER CONTRACTED SERVICES	GENERAL GOVERNMENT BUILDINGS
		52.95	FS#2 FIRE PANEL MONIT		139160	150-1681-4280 JUL 2026	0220.6489		OTHER CONTRACTED SERVICES	FIRE PROTECTION
		37.45	7550 SUNWOOD MONITORING		139160	150-1681-4280 JUL 2026	0194.6489		OTHER CONTRACTED SERVICES	GENERAL GOVERNMENT BUILDINGS
		52.95	PW FIRE PANEL MONT/TEST		139160	150-1681-4280 JUL 2026	0311.6489		OTHER CONTRACTED SERVICES	STREET MAINTENANCE
		36.90	PW MONITORING		139160	150-1681-4280	0311.6489		OTHER CONTRACTED SERVICES	STREET MAINTENANCE

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1009793	7/10/2026		111137 WRIGHT HENNEPIN COOPERATIVE ELECTRIC						Continued...	
						JUL 2026				
		13.90-	RAMP FIRE PANEL TEST/MONIT		139160	150-1681-4280 JUL 2026	9240.6315		MISCELLANEOUS PROFESSIONAL SER	PARKING RAMP MAINTENANCE
		44.90	WTP ALARM MONITORING		139160	150-1681-4280 JUL 2026	9601.6489		OTHER CONTRACTED SERVICES	WATER FUND
		57.95	WTP FIRE MONITORING		139160	150-1681-4280 JUL 2026	9601.6489		OTHER CONTRACTED SERVICES	WATER FUND
		327.15								
1009853	7/17/2026		115776 METROPOLITAN COUNCIL							
		61,898.09	L-06-09 ANCHORS AWAY		139313	RALF PARCELS RENTS	9410.6433	00041001	REFUNDS	RALF FUNDED PROJECTS
		118,231.89	L-05-05 NAU		139313	RALF PARCELS RENTS	9410.6433	00041012	REFUNDS	RALF FUNDED PROJECTS
		50,301.22	L-09-05 PRO SPORTING GOODS		139313	RALF PARCELS RENTS	9410.6433	00041014	REFUNDS	RALF FUNDED PROJECTS
		13,798.21	L-06-03 EX TRACTOR		139313	RALF PARCELS RENTS	9410.6433	00041018	REFUNDS	RALF FUNDED PROJECTS
		244,229.41								
1009854	7/17/2026		119638 O'REILLY AUTO PARTS							
		.38-	EARLY PAY DISCOUNT		139321	6193-255095	9601.6249		MISCELLANEOUS OPERATING SUPPLY	WATER FUND
		18.99	COAGULANT PUMP FOR WTP		139321	6193-255095	9601.6249		MISCELLANEOUS OPERATING SUPPLY	WATER FUND
		1.09-	EARLY PAY DISCOUNT		139329	6193-255359	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		54.49	#634 AIR FILTERS		139329	6193-255359	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		.08-	EARLY PAY DISCOUNT		139330	6193-254943	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		3.94	STAFF #303 OIL FILTER		139330	6193-254943	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		75.87								
1009855	7/17/2026		116602 TEAM LABORATORY CHEMICAL LLC							
		31.07-	EARLY PAY DISCOUNT		139320	INV0052606	9602.6249		MISCELLANEOUS OPERATING SUPPLY	SEWER FUND
		3,107.00	SEWER CLEANING SUPPLIES		139320	INV0052606	9602.6249		MISCELLANEOUS OPERATING SUPPLY	SEWER FUND
		3,075.93								
1009856	7/17/2026		100510 VERIZON WIRELESS							
		45.08	JUNE LIFT STATION 8 COMM.		139322	6147496830 JUN 2026	9602.6323		CELLULAR PHONES	SEWER FUND
		4,763.20	STAFF CELL PHONES		139323	6148189987 JUN 2026	0192.6323		CELLULAR PHONES	DATA PROCESSING
		40.04	IPADS FOR FIRE INSPECTIONS		139323	6148189987 JUN	0220.6249		MISCELLANEOUS OPERATING SUPPLY	FIRE PROTECTION

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1009856	**7/17/2026**		**100510 VERIZON WIRELESS**						**Continued...**	
						2026				
		38.41	INSPECTOR GRANT		139323	6148189987 JUN 2026	0192.6321	00260240	TELEPHONE	DATA PROCESSING
		20.02	RAMP ELEVATOR		139323	6148189987 JUN 2026	9240.6321		TELEPHONE	PARKING RAMP MAINTENANCE
		4,906.75								
1009857	**7/21/2026**		**100257 LAW ENFORCEMENT LABOR SRV INC**							
		1,090.83			139016	0630261527392	9101.2177		UNION DUES	GENERAL FUND
		1,090.83			139293	071526825362	9101.2177		UNION DUES	GENERAL FUND
		2,181.66								
1009858	**7/21/2026**		**100298 MN AFSCME COUNCIL 5**							
		632.20			139017	0630261527393	9101.2177		UNION DUES	GENERAL FUND
		632.20			139294	071526825363	9101.2177		UNION DUES	GENERAL FUND
		1,264.40								
92071726	**7/17/2026**		**100629 MN DEPT OF REV SALES TX**							
		191.23	JUN 2026 SALES/TRANSIT/USE TAX		139332	07172026	9101.4305		RENTAL FEES	GENERAL FUND
		10.40	JUN 2026 SALES/TRANSIT/USE TAX		139332	07172026	9101.4328		ACCIDENT REPORTS	GENERAL FUND
		797.78	JUN 2026 SALES/TRANSIT/USE TAX		139332	07172026	9601.2082		SALES/USE TAX PAYABLE	WATER FUND
		7.73	JUN 2026 SALES/TRANSIT/USE TAX		139332	07172026	9601.2085		ANOKA COUNTY TRANSIT TAX .25%	WATER FUND
		7.73	JUN 2026 SALES/TRANSIT/USE TAX		139332	07172026	9601.2086		METRO TAX HOUSING .25%	WATER FUND
		22.62	JUN 2026 SALES/TRANSIT/USE TAX		139332	07172026	9601.2087		METRO TAX TRANSPORTATION .75%	WATER FUND
		1.97	JUN 2026 SALES/TRANSIT/USE TAX		139332	07172026	9601.2082		SALES/USE TAX PAYABLE	WATER FUND
		.07	JUN 2026 SALES/TRANSIT/USE TAX		139332	07172026	9601.2085		ANOKA COUNTY TRANSIT TAX .25%	WATER FUND
		.07	JUN 2026 SALES/TRANSIT/USE TAX		139332	07172026	9601.2086		METRO TAX HOUSING .25%	WATER FUND
		.22	JUN 2026 SALES/TRANSIT/USE TAX		139332	07172026	9601.2087		METRO TAX TRANSPORTATION .75%	WATER FUND
		6.18	JUN 2026 SALES/TRANSIT/USE TAX		139332	07172026	9604.4609		OTHER MISCELLANEOUS REVENUES	RECYCLING FUND
		1,046.00								
95071726	**7/17/2026**		**122049 VOYA INSTITUTIONAL TRUST COMPANY**							
		7,011.64			139290	0715268253616	9101.2176		LIFE/HEALTH-EMPLOYEE	GENERAL FUND
		7,011.64								
96071726	**7/17/2026**		**122049 VOYA INSTITUTIONAL TRUST COMPANY**							
		15,281.74			139289	0715268253615	9101.2175		DEFERRED COMPENSATION	GENERAL FUND
		15,281.74								
97071726	**7/17/2026**		**118579 ND CHILD SUPPORT DIVISION**							

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									Continued...	
97071726	**7/17/2026**		**118579 ND CHILD SUPPORT DIVISION**							
		287.08			139288	0715268253614	9101.2185		GARNISHMENTS/SUPPORT	GENERAL FUND
		287.08								
98071726	**7/17/2026**		**115568 ALERUS FINANCIAL NA**							
		12,309.08			139287	0715268253613	9101.2176		LIFE/HEALTH-EMPLOYEE	GENERAL FUND
		12,309.08								
99070926	**7/9/2026**		**107885 DEPARTMENT OF LABOR AND INDUSTRY**							
		5,180.79	JUNE 2026 SURCHARGE REMITTANCE		139176	07092026	9101.2081		SURCHARGES-PERMITS	GENERAL FUND
		103.68-	JUNE 2026 SURCHARGE REMITTANCE		139176	07092026	9101.4604		SURCHARGES	GENERAL FUND
		5,077.11								
99071526	**7/15/2026**		**108768 COMDATA NETWORK INC**							
		12.66	NON-OX GASOLINE		139262	JUN 2026 UTILITIES FUEL	0311.6223		GASOLINE	STREET MAINTENANCE
		19.57	GAS G2		139263	JUN 2026 FIRE FUEL	0220.6223		GASOLINE	FIRE PROTECTION
		26.25-	UPRINTING CREDIT - STICKERS		139264	JUN 2026 CURTIS	0280.6241		COMMUNITY POLICING SUPPLIES	COMMUNITY ORIENTING POLICING
		349.26	UPRINTING - STICKERS - CRO		139264	JUN 2026 CURTIS	0280.6241		COMMUNITY POLICING SUPPLIES	COMMUNITY ORIENTING POLICING
		126.95	WALMART - HOME ALONE COURSE		139264	JUN 2026 CURTIS	0237.6249		MISCELLANEOUS OPERATING SUPPLY	SAFETY CAMP
		230.71	JIMMY JOHN - HOME ALONE COURSE		139264	JUN 2026 CURTIS	0237.6249		MISCELLANEOUS OPERATING SUPPLY	SAFETY CAMP
		9.23-	JIMMY JOHNS-EASYSAVINGS CREDIT		139264	JUN 2026 CURTIS	0237.6249		MISCELLANEOUS OPERATING SUPPLY	SAFETY CAMP
		75.00	BCA - TRAINING - FRANKFURTH		139265	JUN 2026 FRANKFURTH	0211.6335		TRAINING	POLICE PROTECTION
		75.00	BCA - TRAINING - HESSE		139265	JUN 2026 FRANKFURTH	0211.6335		TRAINING	POLICE PROTECTION
		12.62	CULVERS - EVOC TRAINING LUNCH		139265	JUN 2026 FRANKFURTH	0211.6331		TRAVEL & LODGING	POLICE PROTECTION
		100.00	TLO TRANSUNION - ONLINE INVEST		139265	JUN 2026 FRANKFURTH	0211.6315		MISCELLANEOUS PROFESSIONAL SER	POLICE PROTECTION
		50.00	MNLEEP - MEMBERSHIP - SIEDOW		139266	JUN 2026 TORSETH	0211.6451		MEMBERSHIP DUES	POLICE PROTECTION
		23.28	POTBELLY - TRAINING LUNCH		139267	JUN 2026 DAHLBERG	0211.6331		TRAVEL & LODGING	POLICE PROTECTION
		131.64	TONO - TRAINING LUNCH		139267	JUN 2026 DAHLBERG	0211.6331		TRAVEL & LODGING	POLICE PROTECTION
		137.04	MRS TACO - TRAINING LUNCH		139268	JUN 2026 DIXON	0211.6331		TRAVEL & LODGING	POLICE PROTECTION
		39.47	CHIPOTLE- SWAT TRAINING		139269	JUN 2026 HINNENKAMP	0211.6331		TRAVEL & LODGING	POLICE PROTECTION
		160.77	NON OX GAS		139270	JUN 2026 PARKS	0452.6223		GASOLINE	PARK & RECREATION

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
99071526	**7/15/2026**		**108768 COMDATA NETWORK INC**						**Continued...**	
						FUEL				
		1,445.00	RAND - CAD TRAINING J WOLTMANN		139271	JUN 2026 HLEL	0301.6335		TRAINING	ENGINEERING
		104.00	APA- MEMBERSHIP DUES S HANSON		139272	JUN 2026 HANSON	0191.6451		MEMBERSHIP DUES	PLANNING & ZONING
		590.00	GFOA-2025 CERT ACHIEVE APP		139273	JUN 2026 LUND	0153.6302		AUDITING & ACCOUNTING SERVICES	FINANCE
		300.00	MNGFOA- ANNUAL CONF-SIBELL		139273	JUN 2026 LUND	0153.6335		TRAINING	FINANCE
		415.53	MNGFOA- LODGING CONF-SIBELL		139273	JUN 2026 LUND	0153.6335		TRAINING	FINANCE
		41.00	990 ONL- FIRE RELIEF 2025 AUDI		139273	JUN 2026 LUND	0220.6302		AUDITING & ACCOUNTING SERVICES	FIRE PROTECTION
		51.09	COBORNS-EMPLOYEE APPRECIATION		139274	JUN 2026 HAGEN	0130.6249		MISCELLANEOUS OPERATING SUPPLY	ADMINISTRATION
		425.00	MRWA MEMBERSHIP		139275	JUNE 2026	9601.6451		MEMBERSHIP DUES	WATER FUND
						NELSON				
		279.99	HARBOR FREIGHT JUMP PACK		139276	JUN 2026 TURNER	0311.6281		SMALL TOOLS & MINOR EQUIPMENT	STREET MAINTENANCE
		150.00	APWA-MICHAEL B. TRAINING		139276	JUN 2026 TURNER	0311.6335		TRAINING	STREET MAINTENANCE
		175.00	PSI EXAMS - DRONE COURSE TEST		139277	JUN 2026	0211.6335		TRAINING	POLICE PROTECTION
						PIPENHAGEN				
		88.96	FRATTALONES - POOL PARTY SUPPL		139278	JUN 2026 PROULX	0452.6249		MISCELLANEOUS OPERATING SUPPLY	PARK & RECREATION
		35.97	COBORNS - PADDLE W PARK RANGER		139278	JUN 2026 PROULX	0452.6249		MISCELLANEOUS OPERATING SUPPLY	PARK & RECREATION
		729.99	VISTAPRINT TRAF BUTTONSSTICKER		139278	JUN 2026 PROULX	0452.6249		MISCELLANEOUS OPERATING SUPPLY	PARK & RECREATION
		81.43	FACEBK - REC PROGRAM ADS		139278	JUN 2026 PROULX	0452.6249		MISCELLANEOUS OPERATING SUPPLY	PARK & RECREATION
		1,084.58	ULINE - FM SUPPLIES		139278	JUN 2026 PROULX	0300.6249		MISCELLANEOUS OPERATING SUPPLY	Farmers Mkt / Amp Performances
		497.00	CUSTOMINK - FM SHIRTS		139278	JUN 2026 PROULX	0300.6249		MISCELLANEOUS OPERATING SUPPLY	Farmers Mkt / Amp Performances
		1,544.99	EXPOPRINT - FM TENT/TABLECLOTH		139278	JUN 2026 PROULX	0300.6249		MISCELLANEOUS OPERATING SUPPLY	Farmers Mkt / Amp Performances
		298.68	VISTAPRINT - FM SIGNS		139278	JUN 2026 PROULX	0300.6249		MISCELLANEOUS OPERATING SUPPLY	Farmers Mkt / Amp Performances
		87.69	FACEBK - FM ADS		139278	JUN 2026 PROULX	0300.6249		MISCELLANEOUS OPERATING SUPPLY	Farmers Mkt / Amp Performances
		44.98	FACEBK - HD ADS		139278	JUN 2026 PROULX	0296.6249		MISCELLANEOUS OPERATING SUPPLY	HAPPY DAYS
		122.50	BOA-'26 PE LIC RENEWAL		139279	JUN 2026 WESTBY	0301.6451		MEMBERSHIP DUES	ENGINEERING
		57.65	KINGS MARKET-QCTV WORKING LUNC		139280	JUN 2026 LASHER	0130.6306		PERSONNEL TESTING & RECRUITMT	ADMINISTRATION
		91.45	WALMART EMPLOYEE APPR. MEETING		139280	JUN 2026 LASHER	0130.6249		MISCELLANEOUS OPERATING SUPPLY	ADMINISTRATION
		11.48	COBORNS EMPLOYEE APPR.		139280	JUN 2026 LASHER	0130.6249		MISCELLANEOUS OPERATING SUPPLY	ADMINISTRATION
		50.00	MCFOA - K. SCHMIDT MEMBERSHIP		139280	JUN 2026 LASHER	0130.6451		MEMBERSHIP DUES	ADMINISTRATION
		390.00	FMAM-FIRE MARSHAL CONFERENCE		139281	JUN 2026 WINKEL	0220.6335		TRAINING	FIRE PROTECTION
		90.38	SWAG PRINT - KIDS TATTOOS		139281	JUN 2026 WINKEL	0220.6249		MISCELLANEOUS OPERATING SUPPLY	FIRE PROTECTION
		765.00	BREEZY POINT - TRAINING LODGIN		139281	JUN 2026 WINKEL	0220.6335		TRAINING	FIRE PROTECTION
		616.19	NFPA - BOOKS		139281	JUN 2026 WINKEL	0220.6335		TRAINING	FIRE PROTECTION
		485.30	AMAZON-TRAINING BOOKS		139281	JUN 2026 WINKEL	0220.6335		TRAINING	FIRE PROTECTION
		75.00	DPS - FF LIC RENEW		139281	JUN 2026 WINKEL	0220.6451		MEMBERSHIP DUES	FIRE PROTECTION
		250.00	AMEM- EMERGENCY MNGR CONF		139281	JUN 2026 WINKEL	0220.6335		TRAINING	FIRE PROTECTION
		12.01	AMAZON-CALANDAR		139281	JUN 2026 WINKEL	0220.6208		MISCELLANEOUS OFFICE SUPPLIES	FIRE PROTECTION
		285.87	AMAZON - BIZ APP DAY PRIZES		139282	JUN 2026	9230.6246	00923002	MARKETING & PROMOTIONS	ECONOMIC DEVELOPMENT AUTHORIT
						SULLIVAN				

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
									Continued...	
99071526	7/15/2026		108768 COMDATA NETWORK INC							
		21.04	AMAZON - BIZ APP DAY AWARDS		139282	JUN 2026 SULLIVAN	9230.6246	00923002	MARKETING & PROMOTIONS	ECONOMIC DEVELOPMENT AUTHORIT
		34.99	AMAZON - BIZ APP DAY PRIZES		139282	JUN 2026 SULLIVAN	9230.6246	00923002	MARKETING & PROMOTIONS	ECONOMIC DEVELOPMENT AUTHORIT
		51.97	AMAZON - BIZ APP DAY AWARDS		139282	JUN 2026 SULLIVAN	9230.6246	00923002	MARKETING & PROMOTIONS	ECONOMIC DEVELOPMENT AUTHORIT
		69.29	AMAZON - BIZ APP DAY PRIZES		139282	JUN 2026 SULLIVAN	9230.6246	00923002	MARKETING & PROMOTIONS	ECONOMIC DEVELOPMENT AUTHORIT
		90.17	AMAZON - BIZ APP DAY PRIZES		139282	JUN 2026 SULLIVAN	9230.6246	00923002	MARKETING & PROMOTIONS	ECONOMIC DEVELOPMENT AUTHORIT
		109.56	AMAZON - BIZ APP DAY PRIZES		139282	JUN 2026 SULLIVAN	9230.6246	00923002	MARKETING & PROMOTIONS	ECONOMIC DEVELOPMENT AUTHORIT
		117.97	AMAZON - BIZ APP DAY PRIZES		139282	JUN 2026 SULLIVAN	9230.6246	00923002	MARKETING & PROMOTIONS	ECONOMIC DEVELOPMENT AUTHORIT
		172.29	AMAZON - BIZ APP DAY AWARDS		139282	JUN 2026 SULLIVAN	9230.6246	00923002	MARKETING & PROMOTIONS	ECONOMIC DEVELOPMENT AUTHORIT
		69.97	AMAZON - BIZ APP DAY PRIZES		139282	JUN 2026 SULLIVAN	9230.6246	00923002	MARKETING & PROMOTIONS	ECONOMIC DEVELOPMENT AUTHORIT
		5.19	ECM ANOKA UNION SUBSCRIPTION		139282	JUN 2026 SULLIVAN	9230.6451		MEMBERSHIP DUES	ECONOMIC DEVELOPMENT AUTHORIT
		14,024.64								
99071726	7/17/2026		107962 TOTAL ADMINISTRATIVE SERV (DO NOT USE)							
		550.00			139286	0715268253612	9101.2176		LIFE/HEALTH-EMPLOYEE	GENERAL FUND
		550.00								
99072226	7/22/2026		113745 DEPARTMENT OF THE TREASURY							
		103.68	IRS FORM 720 PCORI FEE		139383	07222026	0130.6315		MISCELLANEOUS PROFESSIONAL SERADMINISTRATION	
		103.68								
99260254	7/17/2026		100301 MN CHILD SUPPORT PAYMENT CNTR							
		278.26			139295	071526825364	9101.2185		GARNISHMENTS/SUPPORT	GENERAL FUND
		543.14			139296	071526825365	9101.2185		GARNISHMENTS/SUPPORT	GENERAL FUND
		821.40								
99461776	7/17/2026		100601 MN DEPT OF REV WH							
		435.22			139248	0713261300041	9101.2172		STATE WITHHOLDING	GENERAL FUND
		50.00			139256	0713261626033	9101.2172		STATE WITHHOLDING	GENERAL FUND
		21,655.57			139299	071526825368	9101.2172		STATE WITHHOLDING	GENERAL FUND
		22,140.79								

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
99461776	**7/17/2026**		**100601 MN DEPT OF REV WH**						**Continued...**	
99625880	**7/17/2026**		**101306 IRS**							
		480.81			139249	0713261300042	9101.2171		FEDERAL WITHHOLDING	GENERAL FUND
		1,777.78			139250	0713261300043	9101.2173		FICA & MEDICARE-EMPLOYEE	GENERAL FUND
		1,777.78			139251	0713261300044	9101.2182		FICA & MEDICARE-EMPLOYER	GENERAL FUND
		450.00			139257	0713261626034	9101.2171		FEDERAL WITHHOLDING	GENERAL FUND
		296.58			139258	0713261626035	9101.2173		FICA & MEDICARE-EMPLOYEE	GENERAL FUND
		296.58			139259	0713261626036	9101.2182		FICA & MEDICARE-EMPLOYER	GENERAL FUND
		26,647.59			139284	0715268253610	9101.2173		FICA & MEDICARE-EMPLOYEE	GENERAL FUND
		26,647.59			139285	0715268253611	9101.2182		FICA & MEDICARE-EMPLOYER	GENERAL FUND
		43,815.05			139300	071526825369	9101.2171		FEDERAL WITHHOLDING	GENERAL FUND
		102,189.76								
99812681	**7/17/2026**		**100223 ICMA RETIREMENT TRUST 457**							
		2,075.04			139283	071526825361	9101.2175		DEFERRED COMPENSATION	GENERAL FUND
		2,075.04								
99859020	**7/17/2026**		**100398 PUBLIC EMPLOYEES RETIREMENT ASSN**							
		75.00			139254	0713261626031	9101.2174		PERA-EMPLOYEE	GENERAL FUND
		75.00			139255	0713261626032	9101.2183		PERA-EMPLOYER	GENERAL FUND
		39,334.62			139297	071526825366	9101.2174		PERA-EMPLOYEE	GENERAL FUND
		51,946.83			139298	071526825367	9101.2183		PERA-EMPLOYER	GENERAL FUND
		91,431.45								
		687,664.36	Grand Total							

Payment Instrument Totals

Checks	156,137.53
EFT Payments	274,349.41
A/P ACH Payment	257,177.42
Total Payments	687,664.36

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ACCOUNTS PAYABLE
7/9/2026 - 7/22/2026

PAYMENT INSTRUMENT	PAYEE NUMBER	PAYEE	BUSINESS UNIT	OBJECT ACCOUNT	SUBSIDIARY	AMOUNT	GL DATE	NAME - REMARK EXPLANATION
- Check Payment	102953	AMERIGAS OF ANOKA	0311	6249		7.38	7/29/2026	L.P.
- Check Payment	102953	AMERIGAS OF ANOKA	0452	6249		7.38	7/29/2026	L.P.
- Check Payment	102953	AMERIGAS OF ANOKA	9601	6249		7.38	7/29/2026	L.P.
- Check Payment	102953	AMERIGAS OF ANOKA	9602	6249		7.38	7/29/2026	L.P.
- Check Payment	102953	AMERIGAS OF ANOKA	9605	6249		7.38	7/29/2026	L.P.
		AMERIGAS OF ANOKA Total				**36.90**		
- Check Payment	121664	ANDERSON FAMILY TOOLS LLC	0311	6281		403.90	7/29/2026	HAND TOOLS
- Check Payment	121664	ANDERSON FAMILY TOOLS LLC	0311	6281		79.95	7/29/2026	HAND TOOLS
		ANDERSON FAMILY TOOLS LLC Total				**483.85**		
- Check Payment	100052	ANOKA POLICE DEPARTMENT	0270	6489		350.00	7/29/2026	JUNE 2026 - ANIMAL CONTAINMENT
		ANOKA POLICE DEPARTMENT Total				**350.00**		
- Check Payment	100063	ASPEN MILLS	0211	6231		97.90	7/29/2026	UNDERVEST SHIRT - KAVANAUGH
- Check Payment	100063	ASPEN MILLS	0211	6231		1,107.10	7/29/2026	OFFICER UNIFORMS - SPAH
- Check Payment	100063	ASPEN MILLS	0211	6231		264.80	7/29/2026	UNIFORM GEAR - SPAH
- Check Payment	100063	ASPEN MILLS	0220	6231		34.85	7/29/2026	BERTHIAUME NAME TAG
- Check Payment	100063	ASPEN MILLS	0211	6231		84.99	7/29/2026	UNIFORM PANTS - SPAH
		ASPEN MILLS Total				**1,589.64**		
- Check Payment	114430	CE CONTRACT	0194	6381		12,420.00	7/29/2026	BUILDING REPAIR / BLINDS
		CE CONTRACT Total				**12,420.00**		
- Check Payment	117280	CENTRA HOMES LLC	9252	1155	1	3,000.00	7/29/2026	LNDSC ESC REF 7873 RAMSEY PKWY
- Check Payment	117280	CENTRA HOMES LLC	9804	6433		1,500.00	7/29/2026	ERO ESC REF 7873 RAMSEY PKWY
- Check Payment	117280	CENTRA HOMES LLC	9804	6433		1,500.00	7/29/2026	ERO ESC REF 7879 RAMSEY PKWY
- Check Payment	117280	CENTRA HOMES LLC	9804	6433		1,500.00	7/29/2026	ERO ESC REF 7885 RAMSEY PKWY
- Check Payment	117280	CENTRA HOMES LLC	9804	6433		1,500.00	7/29/2026	ERO ESC REF 7891 RAMSEY PKWY
- Check Payment	117280	CENTRA HOMES LLC	9804	6433		1,500.00	7/29/2026	ERO ESC REF 7897 RAMSEY PKWY
- Check Payment	117280	CENTRA HOMES LLC	9804	6433		1,500.00	7/29/2026	ERO ESC REF 14728 ALPACA TER
		CENTRA HOMES LLC Total				**12,000.00**		
- Check Payment	121970	CENTRAL PRO SUPPLY	0452	6268		22.30	7/29/2026	PVC ELBOW-IRRIG
- Check Payment	121970	CENTRAL PRO SUPPLY	0452	6269		219.72	7/29/2026	GRASS SEED
		CENTRAL PRO SUPPLY Total				**242.02**		
- Check Payment	117919	CENTURY COLLEGE	0220	6335		580.00	7/29/2026	TRAINING- RYAN WALLACE
		CENTURY COLLEGE Total				**580.00**		
- Check Payment	119134	CINTAS	0311	6231		96.39	7/29/2026	FIRST AID SUPPLIES
- Check Payment	119134	CINTAS	0452	6231		96.39	7/29/2026	FIRST AID SUPPLIES
- Check Payment	119134	CINTAS	9601	6231		96.39	7/29/2026	FIRST AID SUPPLIES
		CINTAS Total				**289.17**		
- Check Payment	100167	CORNERSTONE FORD	0211	6550		-14.11	7/29/2026	EARLY PAY DISCOUNT
- Check Payment	100167	CORNERSTONE FORD	0211	6550		141.12	7/29/2026	MUD FLAPS FOR 363
		CORNERSTONE FORD Total				**127.01**		
- Check Payment	120919	CREATIVE HOMES	9804	6433		1,500.00	7/29/2026	ERO ESC REF 17040 URANIMITE ST
- Check Payment	120919	CREATIVE HOMES	9804	6433		1,500.00	7/29/2026	ERO ESC REF 7444 170TH LANE
- Check Payment	120919	CREATIVE HOMES	9804	6433		1,500.00	7/29/2026	ERO ESC REF 17012 TRAPROCK ST
		CREATIVE HOMES Total				**4,500.00**		
- Check Payment	106624	EHLERS	9214	6315		243.75	7/29/2026	REVIEW TAX PETITION FOR TIF 14
- Check Payment	106624	EHLERS	9214	6315		483.52	7/29/2026	CONTINUING DISC FILING IN 26
- Check Payment	106624	EHLERS	9339	6315		582.55	7/29/2026	CONTINUING DISC FILING IN 26
- Check Payment	106624	EHLERS	9351	6315		582.55	7/29/2026	CONTINUING DISC FILING IN 26
- Check Payment	106624	EHLERS	9352	6315		582.55	7/29/2026	CONTINUING DISC FILING IN 26
- Check Payment	106624	EHLERS	9353	6315		582.55	7/29/2026	CONTINUING DISC FILING IN 26
- Check Payment	106624	EHLERS	9354	6315		582.55	7/29/2026	CONTINUING DISC FILING IN 26
- Check Payment	106624	EHLERS	9355	6315		582.55	7/29/2026	CONTINUING DISC FILING IN 26
- Check Payment	106624	EHLERS	9356	6315		582.55	7/29/2026	CONTINUING DISC FILING IN 26
- Check Payment	106624	EHLERS	9357	6315		99.03	7/29/2026	CONTINUING DISC FILING IN 26
- Check Payment	106624	EHLERS	9201	6315		750.31	7/29/2026	2025 TIF REPORTING

- Check Payment	106624	EHLERS	9202	6315		750.31	7/29/2026	2025 TIF REPORTING
- Check Payment	106624	EHLERS	9214	6315		2,400.00	7/29/2026	2025 TIF REPORTING
- Check Payment	106624	EHLERS	9216	6315		2,400.00	7/29/2026	2025 TIF REPORTING
- Check Payment	106624	EHLERS	9217	6315		750.31	7/29/2026	2025 TIF REPORTING
- Check Payment	106624	EHLERS	9218	6315		750.32	7/29/2026	2025 TIF REPORTING
- Check Payment	106624	EHLERS	9804	6315		6,250.00	7/29/2026	TIF 20 CREATION TRIDENT
		EHLERS Total				**18,955.40**		
- Check Payment	104267	ELITE SANITATION	0452	6489		768.92	7/29/2026	BIFFY RENTAL/CLEANING (JUNE)
		ELITE SANITATION Total				**768.92**		
- Check Payment	119765	EMERGENCY TECHNICAL DECON	0220	6231		140.00	7/29/2026	TURNOUT GEAR CLEANING
		EMERGENCY TECHNICAL DECON Total				**140.00**		
- Check Payment	121422	ENVISION CONSTRUCTION CO LLC	9252	1155	1	2,000.00	7/29/2026	DRVWY ESC REF 7437 147TH LANE
- Check Payment	121422	ENVISION CONSTRUCTION CO LLC	9252	1155	1	3,000.00	7/29/2026	LNDSCP ESC REF 7437 147TH LANE
- Check Payment	121422	ENVISION CONSTRUCTION CO LLC	9804	6433		1,500.00	7/29/2026	ERO ESC REF 7437 147TH LANE
		ENVISION CONSTRUCTION CO LLC Total				**6,500.00**		
- Check Payment	110388	FRATTALLONE'S HARDWARE AND GARDEN	0311	6229		5.80	7/29/2026	BULK FASTENERS
		FRATTALLONE'S HARDWARE AND GARDEN Total				**5.80**		
- Check Payment	115760	HENRY SCHEIN INC	0220	6249		143.04	7/29/2026	LANCETS, O2 REGULATOR
		HENRY SCHEIN INC Total				**143.04**		
- Check Payment	122921	JUST TOOLING AROUND	0220	6281		175.00	7/29/2026	PATCHWORK-TOOL BAGS
		JUST TOOLING AROUND Total				**175.00**		
- Check Payment	122891	LANDSTYLE DESIGN AND CONSTRUCTION LLC	0452	6489		5,293.75	7/29/2026	REPLACE LANDSCAPING ELMCREST
		LANDSTYLE DESIGN AND CONSTRUCTION LLC Total				**5,293.75**		
- Check Payment	120359	LANGUAGE LINE SERVICES INC	0211	6315		33.99	7/29/2026	16 MINUTE SPANISH TRANSLATION
		LANGUAGE LINE SERVICES INC Total				**33.99**		
- Check Payment	100256	LANO EQUIPMENT INC	0311	6257		17.97	7/29/2026	WEED WHIP STOCK
		LANO EQUIPMENT INC Total				**17.97**		
- Check Payment	121779	LB CARLSON LLP	0153	6302		776.07	7/29/2026	FINAL AUDIT SERVICE BIL-YR 25
		LB CARLSON LLP Total				**776.07**		
- Check Payment	122327	LGI HOMES MINNESOTA LLC	9252	1155	1	2,000.00	7/29/2026	DRVWY ESC REF 7071 139TH PLACE
- Check Payment	122327	LGI HOMES MINNESOTA LLC	9252	1155	1	2,000.00	7/29/2026	DRVWY ESC REF 7075 139TH PLACE
- Check Payment	122327	LGI HOMES MINNESOTA LLC	9252	1155	1	2,000.00	7/29/2026	DRVWY ESC REF 7079 139TH PLACE
- Check Payment	122327	LGI HOMES MINNESOTA LLC	9252	1155	1	2,000.00	7/29/2026	DRVWY ESC REF 7083 139TH PLACE
- Check Payment	122327	LGI HOMES MINNESOTA LLC	9252	1155	1	2,000.00	7/29/2026	DRVWY ESC REF 7087 139TH PLACE
- Check Payment	122327	LGI HOMES MINNESOTA LLC	9252	1155	1	2,000.00	7/29/2026	DRVWY ESC REF 7091 139TH PLACE
- Check Payment	122327	LGI HOMES MINNESOTA LLC	9252	1155	1	3,000.00	7/29/2026	LNDSC ESC REF 7071 139TH PLACE
- Check Payment	122327	LGI HOMES MINNESOTA LLC	9804	6433		1,500.00	7/29/2026	ERO ESC REF 7071 139TH PLACE
- Check Payment	122327	LGI HOMES MINNESOTA LLC	9804	6433		1,500.00	7/29/2026	ERO ESC REF 7091 139TH PLACE
- Check Payment	122327	LGI HOMES MINNESOTA LLC	9252	1155	1	3,000.00	7/29/2026	LND ESC REF 13901 KAMACITE TER
- Check Payment	122327	LGI HOMES MINNESOTA LLC	9804	6433		1,500.00	7/29/2026	ERO ESC REF 13901 KAMACITE TER
- Check Payment	122327	LGI HOMES MINNESOTA LLC	9804	6433		1,500.00	7/29/2026	ERO ESC REF 13921 KAMACITE TER
		LGI HOMES MINNESOTA LLC Total				**24,000.00**		
- Check Payment	120766	LOGAN COMPANIES	9601	6381		6,821.00	7/29/2026	PUMPHOUSE #4 A/C REPLACEMENT
		LOGAN COMPANIES Total				**6,821.00**		
- Check Payment	100270	MACQUEEN	0211	6322		25.96	7/29/2026	SHIPPING CHRGS RPLCMNT PART
- Check Payment	100270	MACQUEEN	0211	6281		4,158.76	7/29/2026	WHELAN AMPLIFIER - SQUAD 368
- Check Payment	100270	MACQUEEN	0311	6257		283.43	7/29/2026	TRACKLESS
		MACQUEEN Total				**4,468.15**		
- Check Payment	120041	MARTIN MARIETTA	0311	6265		74.00	7/29/2026	ASPHALT
		MARTIN MARIETTA Total				**74.00**		
- Check Payment	117588	MEDART INC	0311	6257		834.54	7/29/2026	LAWN MOWER TIRES
- Check Payment	117588	MEDART INC	0311	6257		234.22	7/29/2026	EX-MARK
- Check Payment	117588	MEDART INC	0311	6227		247.01	7/29/2026	EX-MARK OIL STOCK
- Check Payment	117588	MEDART INC	0311	6257		175.08	7/29/2026	WEED WHIP STOCK
		MEDART INC Total				**1,490.85**		
- Check Payment	118388	MITCHELL 1	0311	6315		80.00	7/29/2026	JUL 2026 SNAP-ON SCAN SOFTWARE

		MITCHELL 1 Total				**80.00**		
- Check Payment	100360	NORTH STAR TOWING INC	0211	6389		140.00	7/29/2026	FORFEITURE TOW
		NORTH STAR TOWING INC Total				**140.00**		
- Check Payment	122724	PURPLE GOATS LLC	0191	6315		150.00	7/29/2026	GRASS ABATEMENT - PROF SRVCS
		PURPLE GOATS LLC Total				**150.00**		
- Check Payment	122629	ROCKET CITY CAR WASH	0220	6249		99.95	7/29/2026	JUNE CAR WASHES
- Check Payment	122629	ROCKET CITY CAR WASH	0211	6249		150.91	7/29/2026	SQUAD WASHES FOR JUNE
		ROCKET CITY CAR WASH Total				**250.86**		
- Check Payment	110794	SCHMIDT CURB COMPANY INC	9601	6489		4,500.00	7/29/2026	CONCRETE PAD AT WELL #8 SITE
- Check Payment	110794	SCHMIDT CURB COMPANY INC	0311	6315		3,469.68	7/29/2026	CURBS/WALKWAYS
		SCHMIDT CURB COMPANY INC Total				**7,969.68**		
- Check Payment	108628	SITEONE LANDSCAPE SUPPLY LLC	0452	6269		859.90	7/29/2026	NEW PLANTS @ ELMCREST
		SITEONE LANDSCAPE SUPPLY LLC Total				**859.90**		
- Check Payment	122811	SPORTSLINE PHOTOGRAPHY	9230	6315		1,000.00	7/29/2026	GOLF EVENT PHOTOGRAPHY
		SPORTSLINE PHOTOGRAPHY Total				**1,000.00**		
- Check Payment	100456	ST CROIX RECREATION FUN PLAYGROUNDS INC	0452	6381		2,928.82	7/29/2026	REPLACE CHIMES CEN PLAYGROUND
		ST CROIX RECREATION FUN PLAYGROUNDS INC Total				**2,928.82**		
- Check Payment	119869	STATE OF MN OFFICE OF ADMIN HEARINGS	0161	6304		189.00	7/29/2026	FILING FOR APPEAL
		STATE OF MN OFFICE OF ADMIN HEARINGS Total				**189.00**		
- Check Payment	110394	STEPP MANUFACTURING CO, INC.	0452	6550		40,043.48	7/29/2026	WATER TRUCK #658
- Check Payment	110394	STEPP MANUFACTURING CO, INC.	9601	1740		40,043.48	7/29/2026	WATER TRUCK #658
- Check Payment	110394	STEPP MANUFACTURING CO, INC.	9602	1740		40,043.48	7/29/2026	WATER TRUCK #658
- Check Payment	110394	STEPP MANUFACTURING CO, INC.	9605	1740		40,043.48	7/29/2026	WATER TRUCK #658
		STEPP MANUFACTURING CO, INC. Total				**160,173.92**		
- Check Payment	115935	UNITED STATES GEOLOGICAL SURVEY	9605	6451		1,913.00	7/29/2026	10-1-24 TO 9-30-25 STREAMGAGE
		UNITED STATES GEOLOGICAL SURVEY Total				**1,913.00**		
- Check Payment	119268	US HOME LLC	9804	6433		1,500.00	7/29/2026	ERO ESC REF 16763 DOLOMITE ST
- Check Payment	119268	US HOME LLC	9804	6433		1,500.00	7/29/2026	ERO ESC REF 16764 DOLOMITE ST
- Check Payment	119268	US HOME LLC	9804	6433		1,500.00	7/29/2026	ERO ESC REF 16777 COQUINA ST
		US HOME LLC Total				**4,500.00**		
- Check Payment	113539	WINSUPPLY TWIN CITIES MN CO.	0194	6259		52.32	7/29/2026	BUILDING REPAIR / PLUMBING
- Check Payment	113539	WINSUPPLY TWIN CITIES MN CO.	0194	6259		-1.05	7/29/2026	EARLY PAY DISCOUNT
- Check Payment	113539	WINSUPPLY TWIN CITIES MN CO.	0194	6381		-42.19	7/29/2026	EARLY PAY DISCOUNT
- Check Payment	113539	WINSUPPLY TWIN CITIES MN CO.	0194	6381		2,109.33	7/29/2026	FLTR WATER DISPENSER
		WINSUPPLY TWIN CITIES MN CO. Total				**2,118.41**		
		TOTAL CHECKS				**284,556.12**		
T - A/P ACH Payment	110789	4IMPRINT	0237	6249		1,112.94	7/29/2026	SPORT BOTTLES - SAFETY CAMP
T - A/P ACH Payment	110789	4IMPRINT	0280	6241		3,297.17	7/29/2026	CUPS/PENS/FIRST AID KIT - N2U
		4IMPRINT Total				**4,410.11**		
T - A/P ACH Payment	117343	AMAZON CAPITAL SERVICES INC	0192	6281		679.00	7/29/2026	REPLACEMENT LAPTOP
T - A/P ACH Payment	117343	AMAZON CAPITAL SERVICES INC	0194	6221		148.27	7/29/2026	CLEANING SUPPLIES /GLOVES
T - A/P ACH Payment	117343	AMAZON CAPITAL SERVICES INC	0194	6259		78.45	7/29/2026	MISC BLDG REPAIR SUPPLIES
T - A/P ACH Payment	117343	AMAZON CAPITAL SERVICES INC	0194	6249		54.28	7/29/2026	MISC. SUPPLIES
T - A/P ACH Payment	117343	AMAZON CAPITAL SERVICES INC	0211	6231		647.91	7/29/2026	TWO SUREFIRE X200 WEAPONLIGHTS
T - A/P ACH Payment	117343	AMAZON CAPITAL SERVICES INC	0300	6249		20.48	7/29/2026	PEAT POTS
T - A/P ACH Payment	117343	AMAZON CAPITAL SERVICES INC	0311	6281		139.00	7/29/2026	HAND TOOLS
T - A/P ACH Payment	117343	AMAZON CAPITAL SERVICES INC	0311	6257		19.48	7/29/2026	PARKS WEED WHIPS
T - A/P ACH Payment	117343	AMAZON CAPITAL SERVICES INC	0311	6257		21.28	7/29/2026	POLICE #361
T - A/P ACH Payment	117343	AMAZON CAPITAL SERVICES INC	0311	6269		146.45	7/29/2026	WEED KILLER
T - A/P ACH Payment	117343	AMAZON CAPITAL SERVICES INC	0452	6249		43.36	7/29/2026	CAUTION TAPE
		AMAZON CAPITAL SERVICES INC Total				**1,997.96**		
T - A/P ACH Payment	100026	ANDERSON IRRIGATION	0452	6372		850.91	7/29/2026	FIX IRRIGATION @ THE DRAW
T - A/P ACH Payment	100026	ANDERSON IRRIGATION	9601	6489		8,750.00	7/29/2026	REPAIR WATER SERVICE AT PARK
		ANDERSON IRRIGATION Total				**9,600.91**		
T - A/P ACH Payment	119022	BADGEANDWALLET.COM	0220	6231		775.60	7/29/2026	BADGES
		BADGEANDWALLET.COM Total				**775.60**		

T - A/P ACH Payment	106346	BAUER BUILT INCORPORATED	0220	6257		2,336.04	7/29/2026	TIRES R1
		BAUER BUILT INCORPORATED Total				**2,336.04**		
T - A/P ACH Payment	112663	CAPSTONE HOMES INC	9804	6433		1,500.00	7/29/2026	ERO ESC REF 8822 147TH AVE
		CAPSTONE HOMES INC Total				**1,500.00**		
T - A/P ACH Payment	116197	CINTAS CORPORATION	0311	6415		32.31	7/29/2026	UNIFORM CLEANING/RENTAL
T - A/P ACH Payment	116197	CINTAS CORPORATION	0311	6417		26.76	7/29/2026	UNIFORM CLEANING/RENTAL
T - A/P ACH Payment	116197	CINTAS CORPORATION	0452	6415		32.31	7/29/2026	UNIFORM CLEANING/RENTAL
T - A/P ACH Payment	116197	CINTAS CORPORATION	9601	6439		32.31	7/29/2026	UNIFORM CLEANING/RENTAL
		CINTAS CORPORATION Total				**123.69**		
T - A/P ACH Payment	117759	CORRECTIVE ASPHALT MATERIALS LLC	0311	6488		280,800.41	7/29/2026	PAY EST 1 #26-10 PVMNT REJUV
		CORRECTIVE ASPHALT MATERIALS LLC Total				**280,800.41**		
T - A/P ACH Payment	100141	DAVE PERKINS CONTRACTING INC	9435	6530		20,955.76	7/29/2026	FINAL PAYAPP 5 25-04 DICKENSON
T - A/P ACH Payment	100141	DAVE PERKINS CONTRACTING INC	9601	1730		2,480.04	7/29/2026	FINAL PAYAPP 5 25-04 DICKENSON
T - A/P ACH Payment	100141	DAVE PERKINS CONTRACTING INC	9602	1730		172.98	7/29/2026	FINAL PAYAPP 5 25-04 DICKENSON
T - A/P ACH Payment	100141	DAVE PERKINS CONTRACTING INC	9605	1730		3,364.98	7/29/2026	FINAL PAYAPP 5 25-04 DICKENSON
		DAVE PERKINS CONTRACTING INC Total				**26,973.76**		
T - A/P ACH Payment	100144	DEHN OIL COMPANY	0311	6223		3,079.70	7/29/2026	GASOLINE
T - A/P ACH Payment	100144	DEHN OIL COMPANY	0311	6225		3,716.80	7/29/2026	DIESEL FUEL
T - A/P ACH Payment	100144	DEHN OIL COMPANY	0311	6223		3,135.34	7/29/2026	GASOLINE
T - A/P ACH Payment	100144	DEHN OIL COMPANY	0311	6223		3,133.30	7/29/2026	GASOLINE
T - A/P ACH Payment	100144	DEHN OIL COMPANY	0311	6227		215.08	7/29/2026	GREASE
		DEHN OIL COMPANY Total				**13,280.22**		
T - A/P ACH Payment	116175	ECKBERG LAMMERS ATTORNEYS AT LAW	0161	6304		6,840.77	7/29/2026	JUNE PROSECUTION
T - A/P ACH Payment	116175	ECKBERG LAMMERS ATTORNEYS AT LAW	0161	6304		7,451.50	7/29/2026	JUNE LEGAL
T - A/P ACH Payment	116175	ECKBERG LAMMERS ATTORNEYS AT LAW	0311	6488		85.75	7/29/2026	JUNE LEGAL-PROJ 26-53
T - A/P ACH Payment	116175	ECKBERG LAMMERS ATTORNEYS AT LAW	9435	6530		98.00	7/29/2026	JUNE LEGAL-PROJ 26.08
T - A/P ACH Payment	116175	ECKBERG LAMMERS ATTORNEYS AT LAW	9435	6530		85.75	7/29/2026	JUNE LEGAL-PROJ 26-03
T - A/P ACH Payment	116175	ECKBERG LAMMERS ATTORNEYS AT LAW	9804	6304		840.00	7/29/2026	JUNE LEGAL-O'SHAUGNESSY
T - A/P ACH Payment	116175	ECKBERG LAMMERS ATTORNEYS AT LAW	9804	6304		630.00	7/29/2026	JUNE LEGAL-ROERS
T - A/P ACH Payment	116175	ECKBERG LAMMERS ATTORNEYS AT LAW	9804	6304		210.00	7/29/2026	JUNE LEGAL-TROTT BROOK CROSSIN
		ECKBERG LAMMERS ATTORNEYS AT LAW Total				**16,241.77**		
T - A/P ACH Payment	100158	ECM PUBLISHERS INC	0153	6352		198.00	7/29/2026	2025 FINANCIAL SUMMARY IN UNIO
T - A/P ACH Payment	100158	ECM PUBLISHERS INC	9804	6315		159.00	7/29/2026	PH NOTICE TIF 20
T - A/P ACH Payment	100158	ECM PUBLISHERS INC	0191	6352		93.50	7/29/2026	PH CHPTR 106 UPDATE
T - A/P ACH Payment	100158	ECM PUBLISHERS INC	0191	6352		88.00	7/29/2026	PH NATURAL LANDSCAPES
T - A/P ACH Payment	100158	ECM PUBLISHERS INC	9804	6352		104.50	7/29/2026	PUBLIC NOTICING
		ECM PUBLISHERS INC Total				**643.00**		
T - A/P ACH Payment	100143	FERGUSON WATERWORKS 2516	9602	6249		2,506.50	7/29/2026	LIFT STATION AERATOR
T - A/P ACH Payment	100143	FERGUSON WATERWORKS 2516	9601	6439		9,078.60	7/29/2026	WATER METER SOFTWARE SUBSCRIPT
T - A/P ACH Payment	100143	FERGUSON WATERWORKS 2516	9601	6273		12,620.00	7/29/2026	16" GATE VALVE FOR WATER BREAK
		FERGUSON WATERWORKS 2516 Total				**24,205.10**		
T - A/P ACH Payment	122612	GHD SERVICES INC	0192	6315		15,639.48	7/29/2026	WEBSITE BUILD (ADMIN)
T - A/P ACH Payment	122612	GHD SERVICES INC	0192	6405		10,030.00	7/29/2026	NEW WEBSITE SUBSCRIPTION
		GHD SERVICES INC Total				**25,669.48**		
T - A/P ACH Payment	100200	GOPHER STATE ONE CALL	9601	6249		162.90	7/29/2026	LOCATES WATER JUNE 2026
T - A/P ACH Payment	100200	GOPHER STATE ONE CALL	9602	6249		162.90	7/29/2026	LOCATES SEWER JUNE 2026
T - A/P ACH Payment	100200	GOPHER STATE ONE CALL	9605	6249		162.90	7/29/2026	LOCATES STORM WATER JUNE 2026
		GOPHER STATE ONE CALL Total				**488.70**		
T - A/P ACH Payment	100204	GRAFIX SHOPPE	0211	6281		4,090.00	7/29/2026	GRAFFIX FOR SQUADS - 341/345
T - A/P ACH Payment	100204	GRAFIX SHOPPE	0211	6281		4,770.00	7/29/2026	GRAPHICS FOR 352/362/363
		GRAFIX SHOPPE Total				**8,860.00**		
T - A/P ACH Payment	100650	GRAINGER INC	0194	6281		579.07	7/29/2026	VACUUMS, SLEEVE COUPLING INSER
		GRAINGER INC Total				**579.07**		
T - A/P ACH Payment	112564	GROUP HEALTH INC WORKSITE	0130	6315		203.20	7/29/2026	HRA/REBA FEES-JULY 2026
		GROUP HEALTH INC WORKSITE Total				**203.20**		
T - A/P ACH Payment	122388	H+U CONSTRUCTION	9805	6580		1,468,676.31	7/29/2026	PAY APP 5 #25-58 WTRFRNT PARK

		H+U CONSTRUCTION Total				**1,468,676.31**		
T - A/P ACH Payment	100211	HAWKINS INC	9601	6273		4,340.58	7/29/2026	WTP CHEMICALS
T - A/P ACH Payment	100211	HAWKINS INC	9601	6273		20.00	7/29/2026	CHLORINE TANK RENTAL
T - A/P ACH Payment	100211	HAWKINS INC	9601	6273		10.00	7/29/2026	CHLORINE TANK RENTAL
		HAWKINS INC Total				**4,370.58**		
T - A/P ACH Payment	119617	HIRSHFIELD'S	0452	6381		140.94	7/29/2026	PAINT FOR EXTERIOR RR ROOFS
		HIRSHFIELD'S Total				**140.94**		
T - A/P ACH Payment	104027	INK WIZARDS INC	0237	6249		2,183.50	7/29/2026	SHIRTS FOR SAFETY CAMP
		INK WIZARDS INC Total				**2,183.50**		
T - A/P ACH Payment	112475	INNOVATIVE OFFICE SOLUTIONS	0130	6208		9.66	7/29/2026	POST IT NOTES
T - A/P ACH Payment	112475	INNOVATIVE OFFICE SOLUTIONS	0130	6208		112.56	7/29/2026	PENS, MARKERS, HIGHLIGHTERS
T - A/P ACH Payment	112475	INNOVATIVE OFFICE SOLUTIONS	0153	6208		5.91	7/29/2026	PENS
T - A/P ACH Payment	112475	INNOVATIVE OFFICE SOLUTIONS	0130	6208		44.87	7/29/2026	BATTERIES, PENS, NOTEPADS
T - A/P ACH Payment	112475	INNOVATIVE OFFICE SOLUTIONS	0130	6208		40.34	7/29/2026	GEL PENS
		INNOVATIVE OFFICE SOLUTIONS Total				**213.34**		
T - A/P ACH Payment	116383	INTELLIGENCE NEXUS LLC	0211	6489		330.00	7/29/2026	SCHEDULING PROGRAM -EXPLORERS
		INTELLIGENCE NEXUS LLC Total				**330.00**		
T - A/P ACH Payment	100258	LEAGUE OF MN CITIES	0130	6335		15.00	7/29/2026	RESP@WORK TRAINING-RL
		LEAGUE OF MN CITIES Total				**15.00**		
T - A/P ACH Payment	121127	MASTERS TELECOM LLC	9240	6321		65.67	7/29/2026	RAMP ELEVATOR LINES
		MASTERS TELECOM LLC Total				**65.67**		
T - A/P ACH Payment	100284	MENARDS ELK RIVER	0452	6249		18.99	7/29/2026	LOCKS FOR VAULT SPLASH PAD
T - A/P ACH Payment	100284	MENARDS ELK RIVER	0452	6249		220.51	7/29/2026	MISC SUPPLIES
T - A/P ACH Payment	100284	MENARDS ELK RIVER	0452	6269		657.00	7/29/2026	PREEN SPLASH PAD
T - A/P ACH Payment	100284	MENARDS ELK RIVER	9601	6249		13.49	7/29/2026	SCREEN FOR WTP
T - A/P ACH Payment	100284	MENARDS ELK RIVER	0452	6381		119.76	7/29/2026	CAULKING/CRACK FILLER
T - A/P ACH Payment	100284	MENARDS ELK RIVER	0452	6269		129.36	7/29/2026	ROUND UP TO SPRAY BEDS
T - A/P ACH Payment	100284	MENARDS ELK RIVER	0452	6249		44.98	7/29/2026	SHELF FOR SPLASH PAD BUILDING
T - A/P ACH Payment	100284	MENARDS ELK RIVER	0452	6381		71.79	7/29/2026	PAINT SUPPLIES PARK RESTROOMS
T - A/P ACH Payment	100284	MENARDS ELK RIVER	0452	6249		79.98	7/29/2026	PAINT TO MARK SOCCER CORNERS
T - A/P ACH Payment	100284	MENARDS ELK RIVER	0452	6249		60.97	7/29/2026	HAMMOCKS FOR HAMMOCK POSTS
		MENARDS ELK RIVER Total				**1,416.83**		
T - A/P ACH Payment	100285	MET COUNCIL ENVIRONMENTAL SRV	9602	6377		116,554.78	7/29/2026	AUGUST SEWER CHARGES
		MET COUNCIL ENVIRONMENTAL SRV Total				**116,554.78**		
T - A/P ACH Payment	108208	METRO PRODUCTS LLC	0452	6249		150.00	7/29/2026	NITRILE GLOVES
T - A/P ACH Payment	108208	METRO PRODUCTS LLC	0311	6229		35.29	7/29/2026	NUTS/BOLTS
		METRO PRODUCTS LLC Total				**185.29**		
T - A/P ACH Payment	122372	METROPOLITAN LIFE INS COMPANY	0211	6122		168.34	7/29/2026	PML-FICA CONTRIBUTIONS
		METROPOLITAN LIFE INS COMPANY Total				**168.34**		
T - A/P ACH Payment	100341	MTI DISTRIBUTING INC	0311	6227		376.22	7/29/2026	PARKS GROUNDS MASTER #617
T - A/P ACH Payment	100341	MTI DISTRIBUTING INC	0311	6257		1,178.86	7/29/2026	GROUNDS MASTER #617
T - A/P ACH Payment	100341	MTI DISTRIBUTING INC	0311	6257		186.09	7/29/2026	TORO GROUNDS MASTER #617
T - A/P ACH Payment	100341	MTI DISTRIBUTING INC	0311	6257		24.44	7/29/2026	EX-MARK
T - A/P ACH Payment	100341	MTI DISTRIBUTING INC	0311	6257		616.83	7/29/2026	TORO GROUNDS MASTER #617
		MTI DISTRIBUTING INC Total				**2,382.44**		
T - A/P ACH Payment	100345	NAPA AUTO PARTS ELK RIVER	0211	6257		41.42	7/29/2026	TOW HITCH - PD USE
T - A/P ACH Payment	100345	NAPA AUTO PARTS ELK RIVER	0211	6249		29.27	7/29/2026	TOWELS/SPRAYER
T - A/P ACH Payment	100345	NAPA AUTO PARTS ELK RIVER	0211	6227		4.99	7/29/2026	WINDOW CLEANER - PD
T - A/P ACH Payment	100345	NAPA AUTO PARTS ELK RIVER	0311	6281		39.28	7/29/2026	HAND TOOLS
T - A/P ACH Payment	100345	NAPA AUTO PARTS ELK RIVER	0311	6257		132.58	7/29/2026	GRADER #603
T - A/P ACH Payment	100345	NAPA AUTO PARTS ELK RIVER	0311	6257		62.66	7/29/2026	GRADER #603
T - A/P ACH Payment	100345	NAPA AUTO PARTS ELK RIVER	9601	6257		94.63	7/29/2026	W.T. GENERATOR
		NAPA AUTO PARTS ELK RIVER Total				**404.83**		
T - A/P ACH Payment	114244	NAVAL SURFACE WARFARE CENTER CRANE DIV	0211	6415		1,200.00	7/29/2026	RENTAL OF NIGHT VISION GOGGLES
		NAVAL SURFACE WARFARE CENTER CRANE DIV Total				**1,200.00**		
T - A/P ACH Payment	101234	NORTH VALLEY INC	9218	6315		167,462.05	7/29/2026	PAYAPP 2 #26-01 BUNKER LK BLVD

T - A/P ACH Payment	101234	NORTH VALLEY INC	9402	6315		122,279.32	7/29/2026	PAYAPP 2 #26-01 BUNKER LK BLVD
T - A/P ACH Payment	101234	NORTH VALLEY INC	9601	1730		3,854.55	7/29/2026	PAYAPP 2 #26-01 BUNKER LK BLVD
T - A/P ACH Payment	101234	NORTH VALLEY INC	9605	1730		5,443.47	7/29/2026	PAYAPP 2 #26-01 BUNKER LK BLVD
T - A/P ACH Payment	101234	NORTH VALLEY INC	9435	6530		639,023.83	7/29/2026	PAY APP 2 #26-04 COUNTRYSIDE
T - A/P ACH Payment	101234	NORTH VALLEY INC	9605	1730		1,637.74	7/29/2026	PAY APP 2 #26-04 COUNTRYSIDE
T - A/P ACH Payment	101234	NORTH VALLEY INC	9201	6530		379,066.57	7/29/2026	PAY APP 2 #26-05 FLINTWOOD HIL
T - A/P ACH Payment	101234	NORTH VALLEY INC	9605	1730		19,991.86	7/29/2026	PAY APP 2 #26-05 FLINTWOOD HIL
T - A/P ACH Payment	101234	NORTH VALLEY INC	9435	6530		521,987.79	7/29/2026	PAY APP 1 #26-07 SECT 01 UNPLT
T - A/P ACH Payment	101234	NORTH VALLEY INC	9605	1730		106,408.42	7/29/2026	PAY APP 1 #26-07 SECT 01 UNPLT
		NORTH VALLEY INC Total				**1,967,155.60**		
T - A/P ACH Payment	100363	NORTHERN SANITARY SUPPLY CO	0194	6249		604.80	7/29/2026	LINERS, WIPERS, TOWELS, HANDSO
T - A/P ACH Payment	100363	NORTHERN SANITARY SUPPLY CO	0194	6249		505.05	7/29/2026	HAND SOAP, TISSUE, LINERS, TOW
		NORTHERN SANITARY SUPPLY CO Total				**1,109.85**		
T - A/P ACH Payment	110547	NORTHWEST LIGHTING SYSTEMS CO.	9240	6315		708.00	7/29/2026	RAMP LIGHTING
		NORTHWEST LIGHTING SYSTEMS CO. Total				**708.00**		
T - A/P ACH Payment	110480	OPUS 21 MANAGEMENT SOLUTIONS	9601	6489		116.94	7/29/2026	JUNE U/B SERVICES
T - A/P ACH Payment	110480	OPUS 21 MANAGEMENT SOLUTIONS	9602	6489		116.94	7/29/2026	JUNE U/B SERVICES
T - A/P ACH Payment	110480	OPUS 21 MANAGEMENT SOLUTIONS	9603	6489		116.94	7/29/2026	JUNE U/B SERVICES
T - A/P ACH Payment	110480	OPUS 21 MANAGEMENT SOLUTIONS	9604	6489		116.94	7/29/2026	JUNE U/B SERVICES
T - A/P ACH Payment	110480	OPUS 21 MANAGEMENT SOLUTIONS	9605	6489		116.95	7/29/2026	JUNE U/B SERVICES
		OPUS 21 MANAGEMENT SOLUTIONS Total				**584.71**		
T - A/P ACH Payment	112421	PERRIL	0311	6315		200.00	7/29/2026	ROW WEB
		PERRIL Total				**200.00**		
T - A/P ACH Payment	100393	PRAIRIE RESTORATIONS INC	9605	6489		1,350.00	7/29/2026	STORM POND VEG. MAINT.
T - A/P ACH Payment	100393	PRAIRIE RESTORATIONS INC	0452	6489		5,450.00	7/29/2026	CONTRACT LANDSCAPE MAINT.
T - A/P ACH Payment	100393	PRAIRIE RESTORATIONS INC	0452	6489		950.00	7/29/2026	CONTRACT LANDSCAPE MAINT.
		PRAIRIE RESTORATIONS INC Total				**7,750.00**		
T - A/P ACH Payment	112151	REINDERS	0452	6269		1,080.00	7/29/2026	GRASS SEED WATER FRONT
		REINDERS Total				**1,080.00**		
T - A/P ACH Payment	116092	ROADKILL ANIMAL CONTROL	0311	6315		645.00	7/29/2026	JUNE 2026 ROADKILL
		ROADKILL ANIMAL CONTROL Total				**645.00**		
T - A/P ACH Payment	100431	SAFETY KLEEN CORPORATION	0311	6489		110.97	7/29/2026	PARTS WASHER
		SAFETY KLEEN CORPORATION Total				**110.97**		
T - A/P ACH Payment	120063	SKYLINE GRAPHICS	0195	6352		9,585.00	7/29/2026	PRINTING JULY/AUG RR
		SKYLINE GRAPHICS Total				**9,585.00**		
T - A/P ACH Payment	119121	SLOTH INSPECTIONS INC	0240	6315		11,036.32	7/29/2026	JUNE ELECTRICAL INSPECTIONS
		SLOTH INSPECTIONS INC Total				**11,036.32**		
T - A/P ACH Payment	100485	TIMESAVER OFF SITE SECRETARIAL INC	0130	6315		178.00	7/29/2026	P&R MINUTES 7-9-26
		TIMESAVER OFF SITE SECRETARIAL INC Total				**178.00**		
T - A/P ACH Payment	108522	TOTAL CONTROL SYSTEMS, INC	9602	6489		540.00	7/29/2026	LS CRADLE POINTS 4/1-6/30/26
		TOTAL CONTROL SYSTEMS, INC Total				**540.00**		
T - A/P ACH Payment	106351	WATER LABORATORIES, INC	9601	6489		380.00	7/29/2026	WATER TESTING FOR JUNE
		WATER LABORATORIES, INC Total				**380.00**		
T - A/P ACH Payment	100541	ZARNOTH BRUSH WORKS INC	9605	6249		800.40	7/29/2026	SWEEPER DIRT SHOES
		ZARNOTH BRUSH WORKS INC Total				**800.40**		
		* **TOTAL ACH**				* **4,018,860.72**		
		Grand Total - AP				**4,303,416.84**		

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #26-176

RESOLUTION APPROVING CASH DISBURSEMENTS MADE AND AUTHORIZING PAYMENT OF ACCOUNTS PAYABLE INVOICING RECEIVED DURING THE PERIOD OF JULY 9, 2026 THROUGH JULY 22, 2026

WHEREAS, the City of Ramsey Finance Department has made cash disbursements and received accounts payable invoicing during the period of July 9, 2026 through July 22, 2026 in the amount of $5,333,430.57 and

WHEREAS, the City Council of the City of Ramsey is required to authorize payment for all disbursement transactions.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the Ramsey City Council hereby approves the cash disbursements made and authorizes payment of the accounts payable invoices as detailed in the attached Bills List for the period July 9, 2026 through July 22, 2026 in the amount of $5,333,430.57.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

Mayor Heineman
Councilmember
Councilmember
Councilmember
Councilmember
Councilmember
Councilmember

and the following voted against the same:

None

and the following abstained:

None

and the following were absent:

None

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 28th day of July, 2026.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session

Meeting Date: 07/28/2026

Primary Strategic Plan Initiative: Improve the safety and mobility of transportation corridors.

Title:
Adopt Resolution #26-142 Authorizing Connexus Energy to Prepare Plans and Agreements for Riverdale Drive and Highway 10 Frontage Roads Street Lighting Improvements, Improvement Project #26-12

Purpose/Background:

Purpose:
The purpose of this case is to adopt Resolution #26-142 authorizing Connexus Energy to design and prepare plans and agreements for Riverdale Drive and Highway 10 Frontage Roads Street Lighting Improvements, Improvement Project #26-12.

Background:
Riverdale Drive serves as the south frontage road to Highway 10. Various segments of Riverdale Drive do not include street lights, including segments with parallel trails nationally designated as part of the Mississippi River Trail. Minimal street lighting is proposed to improve safety for vehicles and pedestrians using this corridor.

Upon Council approval for Connexus to design and prepare plans and agreements for said street lighting improvements, staff will prepare concept plans identifying minimal lighting improvements along unlit segments of Riverdale Drive, primarily located at intersections, horizontal curves, and mid-block pedestrian crosswalks, to improve safety for drivers and pedestrians along Riverdale Drive.

Staff will then provide the concept plan to Connexus, who will prepare final design plans, a cost estimate, and all necessary construction and maintenance agreements. These plans and agreements will then be presented to the City Council for approval, which is currently anticipated to occur on August 25, 2026. Construction of all underground work is anticipated to be complete well before November when winter frost charges kick in. Delivery of poles and fixtures are currently anticipated to take up to 3 months upon City approval of plans and payment to Connexus.

The City of Ramsey works exclusively with Connexus Energy to design, construct and maintain public street and trail lighting improvements throughout the City.

Notification:
None required for this case.

Time Frame/Observations/Alternatives:

Alternatives:
Motion to adopt Resolution #26-142 authorizing Connexus Energy to design and prepare plans and agreements for Riverdale Drive and Highway 10 Frontage Roads Street Lighting Improvements, Improvement Project #26-12.

Funding Source:
Attached are sheets 290 and 292 from the 2026-2035 Capital Improvement Plan outlining the proposed street lighting improvement project costs for this project, which are estimated at $525,000.

Funding for these proposed street lighting improvements will be paid from the Street Lighting Fund, which had a 2026 starting balance in excess of $1,600,000. Attached is a copy of CIP sheet 315 that shows the current status of the Street Light Funds. This fund has a sufficient balance to cover all 2026 street lighting improvements, including The COR Street Lighting Improvements, which Council is being asked to approve on the regular agenda this evening. Costs for all 2026 street lighting improvement projects are estimated to cost a little over $1,000,000.

Recommendation:
Staff recommends adopting Resolution #26-142 authorizing Connexus Energy to design and prepare plans and agreements for Riverdale Drive and Highway 10 Frontage Roads Street Lighting Improvements, Improvement Project #26-12 for reasons noted in the case.

On April 21, 2026, the Public Works Committee unanimously recommended City Council authorization for Connexus Energy to design and prepare plans and agreements for Riverdale Drive and Highway 10 Frontage Roads Street Lighting Improvements, Improvement Project #26-12.

Outcome/Action:
Motion to adopt Resolution #26-142 authorizing Connexus Energy to design and prepare plans and agreements for Riverdale Drive and Highway 10 Frontage Roads Street Lighting Improvements, Improvement Project #26-12.

Attachments

Resolution 26-142 ACTION
CIP Pages 290 & 292
CIP Page 315

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	07/23/2026 03:10 PM

Form Started By: Bruce Westby Started On: 06/04/2026 07:46 AM
Final Approval Date: 07/23/2026

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #26-142

RESOLUTION AUTHORIZING CONNEXUS ENERGY TO PREPARE PLANS AND AGREEMENTS FOR RIVERDALE DRIVE AND HIGHWAY 10 FRONTAGE ROADS STREET LIGHTING IMPROVEMENTS; IMPROVEMENT PROJECT NO. 26-12

WHEREAS, the adopted 2026-2035 Capital Improvement Program includes proposed street lighting improvement projects #19-STLT-002 along unlit sections of Riverdale Drive, and #26-SLT-001 along the new Highway 10 Frontage Road segments constructed with the Ramsey Gateway Highway 10 Improvements project; and

WHEREAS, Connexus Eneregy is the sole vendor available to the City of Ramsey for providing design, construction and maintenance services for street lighting improvements, and

WHEREAS, on April 21, 2026, the Public Works Committee unanimously recommended City Council approval for Connexus Energy to prepare plans and agreements for said street lighting improvements projects.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) The City Council hereby authorizes Connexus Energy to design and prepare plans and agreements for the construction and maintenance of said street lighting improvements.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 28th day of July, 2026.

_____
Mayor

ATTEST:

_____
City Clerk

Capital Improvement Plan

Ramsey, MN

Project #	19-STLT-002
Project Name	Riverdale Drive Street Lights

Total Project Cost	$300,000	Department	Street Light Utility
Type	Improvement	Category	Street Light Utility Improvement
Priority	2-New Addition (High)	Status	Active
Useful Life	20 years		

Description

Construct minimal street lighting improvements along all unlit sections of Riverdale Drive.

Justification

Riverdale Drive serves as a frontage road to Highway 10. Street lighting improvements will increase safety for drivers and pedestrians.

Expenditures	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	Total
Improvements Other than Building Cost	300,000	0	0	0	0	0	0	0	0	0	**300,000**
Total	**300,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**300,000**

Funding Sources	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	Total
Street Light Utility Fund	300,000	0	0	0	0	0	0	0	0	0	**300,000**
Total	**300,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**300,000**

2026 thru 2035

Capital Improvement Plan

Ramsey, MN

Project #	26-SLT-001
Project Name	Hwy 10 No Frontage Rd Street Lights

Total Project Cost	$225,000	Department	Street Light Utility
Type	Improvement	Category	Street Light Utility Improvement
Priority	2-New Addition (High)	Status	Active
Useful Life	20 years		

Description

Construct street lighting improvements along new Highway 10 North Frontage Roads East of Armstrong Boulevard, as needed.

Justification

Street lighting improvements will improve safety for drivers and pedestrians using these City streets.

Expenditures	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	Total
Furnishings/Equipment	225,000	0	0	0	0	0	0	0	0	0	**225,000**
Total	**225,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**225,000**

Funding Sources	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	Total
Street Light Utility Fund	225,000	0	0	0	0	0	0	0	0	0	**225,000**
Total	**225,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**225,000**

Street Light Utility Fund #603 - Working Capital	Act Actual 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030	Projected 2031	Projected 2032	Projected 2033	Projected 2034	Projected 2035
Beginning Balance	1,426,301	1,571,895	1,600,114	664,117	522,090	532,595	531,185	517,203	489,958	448,723	392,736	323,227
Utility Revenue From Utility Billings	242,950	237,994	254,111	254,111	254,111	254,111	254,111	254,111	254,111	254,111	254,111	254,111
Contributions from Developers												
Prior Dec 2010 COR Expenses Reim	-	-	-	-	-	-	-	-	-	-	-	-
After Dec 2010 COR Expenses Reim		6,091	6,091	8,121	8,121	8,121	8,121	8,121	8,121	8,121	10,152	10,152
Int Reim TIF 14 Exp Sunwood Realignment Res #12-09-144												
Interest Earnings	69,561	7,859	8,001	3,321	2,610	2,663	2,656	2,586	2,450	2,244	1,964	1,616
Operating Expense (Personal Services, Supplies, Other Services & Charges)	(166,917)	(183,609)	(189,200)	(217,580)	(239,338)	(251,305)	(263,870)	(277,064)	(290,917)	(305,463)	(320,736)	(336,773)
CIP Projects-Street Light Utility												
Bunker Lake Blvd & Puma Lights				(175,000)								
Riverdale Drive between Ramsey Blvd & Traprock Lights			(300,000)									
Hwy 10 North Frontage Roads			(225,000)									
COR Street Lights			(475,000)									
Priority/Developer Street Lights		$ (40,117)	$ (15,000)	$ (15,000)	$ (15,000)	$ (15,000)	$ (15,000)	$ (15,000)	$ (15,000)	$ (15,000)	$ (15,000)	$ (15,000)
Remaining Working Capital Balance	**1,571,895**	**1,600,114**	**664,117**	**522,090**	**532,595**	**531,185**	**517,203**	**489,958**	**448,723**	**392,736**	**323,227**	**237,333**
Reim TIF 14 Exp Sunwood Realignment Res	(48,892)	(48,892)	(48,892)	(48,892)	(48,892)	(48,892)	(48,892)	(48,892)	(48,892)	(48,892)	(48,892)	(48,892)
Net Working Capital Balance	1,523,003	1,551,222	615,225	473,198	483,703	482,293	468,311	441,066	399,831	343,844	274,335	188,441

CC Regular Session

Meeting Date: 07/28/2026

Primary Strategic Plan Initiative: Not Applicable

Title

Adopt Resolution #26-164 Approving Final Payment to Dave Perkins Contracting, Inc. for Improvement Project #25-04, Dickensons Mississippi Estates Street Reconstruction.

Purpose/Background:

Resolution and Pay Request Attached.

Time Frame/Observations/Alternatives:

Issuing final payment will be contingent on receipt of the following items from Dave Perkins Contracting, Inc.:

1. IC-134 (Contractor's Withholding Affidavit showing compliance with the provisions of Minnesota Statute 290.92 requiring withholding state income tax).
2. Waiver of Mechanic's Lien Rights (Affidavits that all claims against Dave Perkins Contracting, Inc. by reasons of the contract have been fully paid or satisfactorily secured).
3. Consent of Surety to Final Payment (Certification from the contractor's surety).

Following receipt of these items, final payment will be issued.

Recommendation:

The Senior Engineering Technician has inspected the completed work and recommends final payment to Dave Perkins Contracting, Inc. for improvement project #25-04, Dickensons Mississippi Estates Street Reconstructions in the amount of $26,973.76.

OutcomeAction:

Motion to adopt Resolution #26-164 approving final payment to Dave Perkins Contracting, Inc. for improvement project #25-04, Dickensons Mississippi Estates Reconstruction in the amount of $26,973.76.

Attachments

Pay Resolution #26-164
Pay Request

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Stacie Damjanovich	07/20/2026 02:26 PM
Brian Hagen	Brian Hagen	07/23/2026 11:02 AM

Form Started By: Stacie Damjanovich Started On: 11/26/2025 12:02 PM

Final Approval Date: 07/23/2026

Councilmember ____ introduced the following resolution and moved for its adoption:

RESOLUTION #26-164

RESOLUTION APPROVING FINAL PAYMENT TO DAVE PERKINS CONTRACTING, INC. FOR DICKENSONS MISSISSIPPI ESTATES STREET RECONSTRUCTIONS, IMPROVEMENT PROJECT #25-04

WHEREAS, the City of Ramsey proposes to reconstruct the streets within the Dickenson's Mississippi Estates subdivision as identified within the 2025 – 2034 10-Year Capital Improvement Program; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-196 adopted July 23, 2024, the Ramsey City Council accepted a proposal from Bolton & Menk, Inc. to prepare final plans and specifications for Dickenson's Mississippi Estate Street Reconstructions, Improvement Project #25-04 for the not-to-exceed amount of $68,537.00; and

WHEREAS, upon preliminary review City Staff has determined additional watermain between the Rivlyn Avenue cul-de-sac and Riverdale Drive will require replacement; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-302, adopted October 22, 2024, the Ramsey City Council accepted the amended proposal from Bolton & Menk, Inc. for additional topographic survey and design services for said improvements for $9,296.00; and

WHEREAS, pursuant to Ramsey City Council Resolution #25-061, adopted March 25, 2025, the City Council approved final plans and specifications as prepared by Bolton & Menk, Inc. and authorized advertisement for bids for the same improvements; and

WHEREAS, proposals were received for Construction Related Services, including Construction Staking and As-built Survey of $33,940.00 from Bolton & Menk, Inc. for said improvements; and

WHEREAS, pursuant to Ramsey City Council Resolution #25-099, adopted May 13, 2025, a contract was awarded to Dave Perkins Contracting, Inc. of Nowthen, Minnesota, in the amount of $672,350.11 for said improvements; and

WHEREAS, pursuant to Ramsey City Council Resolution #25-171, adopted July 22, 2025, Change Order No. 1 was accepted to increase construction costs by $6,844.13 to add a traffic control detour for the Mississippi River Trail (MRT); and

WHEREAS, as of July 28, 2026 $663,672.73 has been paid to date; and

WHEREAS, the Senior Engineering Technician has inspected the completed work and recommends final payment to Dave Perkins Contracting, Inc. of Nowthen, Minnesota, for improvement project #25-04, Dickensons Mississippi Estates Street Reconstructions, in the amount of $26,973.76.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) The City Council hereby authorizes final payment to Dave Perkins Contracting, Inc. of Nowthen, Minnesota for improvement project #25-04, Dickensons Mississippi Estates Street Reconstructions in the amount of $26,973.76.

2) The City Council hereby accepts the project and authorizes the Mayor and City Administrator to sign the release form for this payment.

3) The total amount of this payment is not included in resolutions approving payments of bills for the day of July 28, 2026.

4) The City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 28th day of July, 2026.

_____
Mayor

ATTEST:

_____
City Clerk

26-164

Contractor's Application for Final Payment

Owner:	City of Ramsey	**Owner's Project No.:**	C.P. 25-04
Engineer:	Bolton & Menk, Inc.	**Engineer's Project No.:**	24X.135503
Contractor:	Dave Perkins Contracting, Inc.	**Agency's Project No.:**	
Project:	Dickenson's Mississippi Estates Reconstruction		
Contract:			
Application No.:	5-FINAL	**Application Date:**	7/8/2027
Application Period:	From 5/29/2026	to	6/30/2026

1. Original Contract Price	$	672,350.11
2. Net change by Change Orders	$	6,844.13
3. Current Contract Price (Line 1 + Line 2)	$	679,194.24
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	$	690,646.49
5. Retainage		
a. ____ X $ 690,646.49 Work Completed	$	-
b. ____ X $ - Stored Materials	$	-
c. Total Retainage (Line 5.a + Line 5.b)	$	-
6. Amount eligible to date (Line 4 - Line 5.c)	$	690,646.49
7. Less previous payments	$	663,672.73
8. Amount due this application - Final	**$**	**26,973.76**
9. Balance to finish, including retainage (Line 3 - Line 4)		na

Contractor's Certification for Final Payment

The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective; and
(4) The provisions of M. S. 290.92 have been complied with and that all claims against me by reason of the Contract have been paid or satisfactorily secured.

Contractor: Dave Perkins Contracting, Inc.

Signature: [signature] **Date:** 7-10-2026

Name: Rene K Perkins **Title:** President

Recommended by Bolton & Menk, Inc.		**Approved by City of Ramsey**	
By:	[signature]	**By:**	Hafed Hlel
Name:	Zach Ling P.E.	**Name:**	HaFedh Hlel
Title:	Project Manager	**Title:**	City Engineer
Date:	7/8/2027	**Date:**	7/17/2026

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Final Estimate - Unit Price Work

Contractor's Application for Final Payment

Owner:	City of Ramsey	Owner's Project No.:	C.P. 25-04
Engineer:	Bolton & Menk, Inc.	Engineer's Project No.:	24X.135503
Contractor:	Dave Perkins Contracting, Inc.	Contractor's Project No.:	
Project:	Dickenson's Mississippi Estates Reconstruction	Agency's Project No.:	
Contract:			

Application No.: 5-FINAL Application Period: From 05/29/26 to 06/30/26 Application Date: 07/08/27

A	B	C	D	E	F	F1	F2	G	H	I	J	K	L
		Contract Information				Previous Estimate		Work Completed					
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C X E) ($)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) ($)	Materials Currently Stored (not in G) ($)	Work Completed and Materials Stored to Date (H + I) ($)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) ($)
Original Contract													
1	MOBILIZATION	1.00	LUMP SUM	40,900.00	40,900.00	1.00	40,900.00	1.00	40,900.00		40,900.00	100%	
2	CLEARING	13.00	EACH	250.00	3,250.00	13.00	3,250.00	13.00	3,250.00		3,250.00	100%	
3	GRUBBING	13.00	EACH	550.00	7,150.00	13.00	7,150.00	13.00	7,150.00		7,150.00	100%	
4	SALVAGE MAIL BOX & SUPPORT	19.00	EACH	126.00	2,394.00	19.00	2,394.00	19.00	2,394.00		2,394.00	100%	
5	REMOVE CASTING	5.00	EACH	125.00	625.00	5.00	625.00	5.00	625.00		625.00	100%	
6	REMOVE WATERMAIN PIPE	1,399.00	LIN FT	2.00	2,798.00	1,402.00	2,804.00	1,402.00	2,804.00		2,804.00	100%	
7	REMOVE GATE VALVE & BOX	3.00	EACH	455.00	1,365.00	3.00	1,365.00	3.00	1,365.00		1,365.00	100%	
8	REMOVE HYDRANT WITH GATE VALVE	4.00	EACH	355.00	1,420.00	4.00	1,420.00	4.00	1,420.00		1,420.00	100%	
9	REMOVE WATER SERVICE	641.00	LIN FT	2.00	1,282.00	650.00	1,300.00	650.00	1,300.00		1,300.00	101%	
10	REMOVE STORM SEWER PIPE	124.00	LIN FT	1.00	124.00	170.00	170.00	170.00	170.00		170.00	137%	
11	REMOVE STORM SEWER STRUCTURE	3.00	EACH	1.00	3.00	3.00	3.00	3.00	3.00		3.00	100%	
12	SAWING BIT PAVEMENT (FULL DEPTH)	595.00	LIN FT	3.00	1,785.00	793.33	2,380.00	793.33	2,380.00		2,380.00	133%	
13	SAWING CONCRETE PAVEMENT (FULL DEPTH)	95.00	LIN FT	4.00	380.00	595.00	2,380.00	595.00	2,380.00		2,380.00	626%	
14	REMOVE CURB AND GUTTER	2,290.00	LIN FT	2.00	4,580.00	2,280.00	4,560.00	2,280.00	4,560.00		4,560.00	100%	
15	REMOVE BITUMINOUS PAVEMENT	5,000.00	SQ YD	5.90	29,500.00	5,000.00	29,500.00	5,000.00	29,500.00		29,500.00	100%	
16	REMOVE CONCRETE PAVEMENT	130.00	SQ YD	5.00	650.00	130.00	650.00	130.00	650.00		650.00	100%	
17	EXCAVATION - COMMON (EV)	1,552.00	CU YD	9.00	13,968.00	1,552.00	13,968.00	1,552.00	13,968.00		13,968.00	100%	
18	EXCAVATION - SUBGRADE (EV)	100.00	CU YD	0.01	1.00	100.00	1.00	100.00	1.00		1.00	100%	
19	COMMON EMBANKMENT (CV)	11.00	CU YD	0.01	0.11	11.00	0.11	11.00	0.11		0.11	100%	
20	STREET SWEEPER (WITH PICKUP BROOM)	50.00	HOUR	125.00	6,250.00	60.00	7,500.00	60.00	7,500.00		7,500.00	120%	
21	AGGREGATE BASE (CV) CLASS 5, MODIFIED	1,060.00	CU YD	25.00	26,500.00	1,354.00	33,850.00	1,354.00	33,850.00		33,850.00	128%	
22	BITUMINOUS PATCH SPECIAL (DRIVEWAY)	385.00	SQ YD	40.00	15,400.00	662.50	26,500.00	662.50	26,500.00		26,500.00	172%	
23	BITUMINOUS TACK COAT	290.00	GAL	4.00	1,160.00	200.00	800.00	200.00	800.00		800.00	69%	
24	TYPE SP 9.5 WEARING COURSE MIX (3,C)	460.00	TON	91.00	41,860.00	355.00	32,305.00	355.00	32,305.00		32,305.00	77%	
25	TYPE SP 12.5 NON WEARING COURSE MIX (3,C)	575.00	TON	84.00	48,300.00	513.00	43,092.00	513.00	43,092.00		43,092.00	89%	
26	12" RC PIPE SEWER DESIGN 3006 CLASS V	42.00	LIN FT	58.00	2,436.00	42.00	2,436.00	42.00	2,436.00		2,436.00	100%	
27	27" RC PIPE SEWER DESIGN 3006 CLASS III	124.00	LIN FT	110.00	13,640.00	124.00	13,640.00	124.00	13,640.00		13,640.00	100%	
28	STORM SEWER HYDRAULIC STRUCTURE	1.00	LUMP SUM	21,366.00	21,366.00	1.00	21,366.00	1.00	21,366.00		21,366.00	100%	
29	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPEC 1 (2'X3')	1.00	EACH	2,800.00	2,800.00	1.00	2,800.00	1.00	2,800.00		2,800.00	100%	
30	CONSTRUCT DRAINAGE STRUCTURE DES 60-4020	3.00	EACH	6,100.00	18,300.00	3.00	18,300.00	3.00	18,300.00		18,300.00	100%	
31	CLEAN & TELEVISE STORM SEWER	166.00	LIN FT	12.00	1,992.00	166.00	1,992.00	166.00	1,992.00		1,992.00	100%	
32	CLEAN & TELEVISE EXISTING SANITARY SEWER	1,060.00	LIN FT	8.00	8,480.00	1,342.50	10,740.00	1,342.50	10,740.00		10,740.00	127%	
33	4" INSULATION	40.00	SQ YD	15.00	600.00	40.00	600.00	40.00	600.00		600.00	100%	
34	CONNECT TO EXISTING WATERMAIN	2.00	EACH	1,500.00	3,000.00	3.00	4,500.00	3.00	4,500.00		4,500.00	150%	
35	6" GATE VALVE & BOX	4.00	EACH	3,600.00	14,400.00	4.00	14,400.00	4.00	14,400.00		14,400.00	100%	
36	8" GATE VALVE & BOX	3.00	EACH	5,100.00	15,300.00	5.00	25,500.00	5.00	25,500.00		25,500.00	167%	
37	HYDRANT	4.00	EACH	6,100.00	24,400.00	4.00	24,400.00	4.00	24,400.00		24,400.00	100%	
38	1" CORPORATION STOP	18.00	EACH	755.00	13,590.00	18.00	13,590.00	18.00	13,590.00		13,590.00	100%	
39	1" CURB STOP AND BOX	18.00	EACH	1,100.00	19,800.00	18.00	19,800.00	18.00	19,800.00		19,800.00	100%	
40	1" TYPE K COPPER WATER SERVICE	670.00	LIN FT	27.00	18,090.00	670.00	18,090.00	670.00	18,090.00		18,090.00	100%	
41	6" WATERMAIN DUCTILE IRON CL 53	70.00	LIN FT	110.00	7,700.00	64.00	7,040.00	64.00	7,040.00		7,040.00	91%	
42	8" C900 PVC WATERMAIN	1,340.00	LIN FT	53.00	71,020.00	1,330.00	70,490.00	1,330.00	70,490.00		70,490.00	99%	
43	WATERMAIN FITTINGS	590.00	POUND	13.00	7,670.00	1,166.00	15,158.00	1,166.00	15,158.00		15,158.00	198%	
44	TEMPORARY WATER SERVICE	1.00	LUMP SUM	13,000.00	13,000.00	1.00	13,000.00	1.00	13,000.00		13,000.00	100%	
45	ADJUST VALVE BOX	2.00	EACH	175.00	350.00	6.00	1,050.00	6.00	1,050.00		1,050.00	300%	
46	CASTING ASSEMBLY (SANITARY SEWER)	4.00	EACH	555.00	2,220.00	4.00	2,220.00	4.00	2,220.00		2,220.00	100%	
47	CASTING ASSEMBLY (STORM SEWER)	5.00	EACH	1,100.00	5,500.00	5.00	5,500.00	5.00	5,500.00		5,500.00	100%	
48	ADJUST FRAME & RING CASTING	6.00	EACH	655.00	3,930.00	6.00	3,930.00	6.00	3,930.00		3,930.00	100%	
49	CONCRETE CURB AND GUTTER DESIGN SURMOUNTABLE	2,230.00	LIN FT	20.00	44,600.00	2,240.00	44,800.00	2,240.00	44,800.00		44,800.00	100%	

René Perkins
President

EJCDC C-620 Contractor's Application for Payment
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Final Estimate - Unit Price Work

Contractor's Application for Final Payment

Owner: City of Ramsey
Engineer: Bolton & Menk, Inc.
Contractor: Dave Perkins Contracting, Inc.
Project: Dickenson's Mississippi Estates Reconstruction
Contract:

Owner's Project No.: C.P. 25-04
Engineer's Project No.: 24X.135503
Contractor's Project No.:
Agency's Project No.:

Application No.: 5-FINAL Application Period: From 05/29/26 to 06/30/26 Application Date: 07/08/27

A	B	C	D	E	F	F1	F2	G	H	I	J	K	L
		Contract Information				Previous Estimate		Work Completed					
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C X E) ($)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) ($)	Materials Currently Stored (not in G) ($)	Work Completed and Materials Stored to Date (H + I) ($)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) ($)
50	CONCRETE CURB AND GUTTER DESIGN B618	100.00	LIN FT	26.00	2,600.00	250.00	6,500.00	250.00	6,500.00		6,500.00	250%	
51	CONCRETE VALLEY GUTTER	130.00	SQ YD	66.00	8,580.00	150.00	9,900.00	150.00	9,900.00		9,900.00	115%	
52	6" CONCRETE DRIVEWAY PAVEMENT	130.00	SQ YD	30.00	3,900.00	139.00	4,170.00	139.00	4,170.00		4,170.00	107%	
53	INSTALL MAIL BOX & SUPPORT	19.00	EACH	135.00	2,565.00	-	-	19.00	2,565.00		2,565.00	100%	
54	TRAFFIC CONTROL	1.00	LUMP SUM	2,000.00	2,000.00	1.00	2,000.00	1.00	2,000.00		2,000.00	100%	
55	CONIFEROUS TREE 6' HT B&B	12.00	EACH	875.00	10,500.00	-	-	-	-		-		
56	DECIDUOUS TREE 6' HT B&B	1.00	EACH	876.00	876.00	-	-	-	-		-		
57	TEMPORARY FENCE	300.00	LIN FT	12.00	3,600.00	-	-	-	-		-		
58	STABILIZED CONSTRUCTION EXIT	1.00	LUMP SUM	1,500.00	1,500.00	1.00	1,500.00	1.00	1,500.00		1,500.00	100%	
59	STORM DRAIN INLET PROTECTION	14.00	EACH	250.00	3,500.00	7.00	1,750.00	16.00	4,000.00		4,000.00	114%	
60	SILT FENCE - MACHINE SLICED	250.00	LIN FT	2.00	500.00	125.00	250.00	125.00	250.00		250.00	50%	
61	OUTLET PROTECTION	3.00	EACH	255.00	765.00	1.50	382.50	3.00	765.00		765.00	100%	
62	FERTILIZER TYPE 3	300.00	POUND	5.00	1,500.00	175.00	875.00	175.00	875.00		875.00	58%	
63	COMMON TOPSOIL BORROW	1,210.00	CU YD	9.00	10,890.00	343.00	3,087.00	343.00	3,087.00		3,087.00	28%	
64	SEEDING	1.00	ACRE	545.00	545.00	0.75	408.75	1.25	681.25		681.25	125%	
65	SEED MIXTURE 25-151	300.00	POUND	16.00	4,800.00	205.00	3,280.00	305.00	4,880.00		4,880.00	102%	
66	HYDRAULIC BONDED FIBER MATRIX	3,500.00	POUND	3.00	10,500.00	2,140.00	6,420.00	3,540.00	10,620.00		10,620.00	101%	
67	WATER FOR DUST CONTROL	60.00	MGAL	40.00	2,400.00	70.00	2,800.00	70.00	2,800.00		2,800.00	117%	
68	WATER FOR TURF EASTABLISHMENT	210.00	MGAL	50.00	10,500.00	120.00	6,000.00	210.00	10,500.00		10,500.00	100%	
69	LANDSCAPE ALLOWANCE	4,500.00	UNITS	1.00	4,500.00		-	4,500.00	4,500.00		4,500.00	100%	
							-						
				Original Contract Totals	$ 672,350.11		$ 663,532.36		$ 683,802.36	$ -	$ 683,802.36	102%	na
Approved Change Orders													
70	KINGS ISLAND DETOUR	1.00	LS	6,844.13	6,844.13	1.00	6,844.13	1.00	6,844.13		6,844.13	100%	-
					-				-		-		-
				Change Order Total	$ 6,844.13		$ 6,844.13		$ 6,844.13	$ -	$ 6,844.13	100%	$ -
Original Contract and Change Orders													
				Project Totals	$ 679,194.24		$ 670,376.49		$ 690,646.49	$ -	$ 690,646.49	102%	na

FUNDING SOURCE	-->	WORK TO DATE	-	PREVIOUS PAYMENTS	=	AMOUNT DUE
PM	-->	$349,463.49	-	$328,507.73	=	$20,955.76
WATER UTILITY	-->	$248,004.00	-	$245,523.96	=	$2,480.04
STORM WATER UTILITY	-->	$75,880.00	-	$72,515.02	=	$3,364.98
SAN. SWR UTILITY	-->	$17,299.00	-	$17,126.02	=	$172.98
PROJECT TOTAL	-->	**$690,646.49**	-	**$663,672.73**	=	**$26,973.76**

René Perkins
President

Unit Price

EJCDC C-620 Contractor's Application for Payment
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CC Regular Session

Meeting Date: 07/28/2026

Primary Strategic Plan Initiative: Address infrastructure needs.

Title:
Adopt Resolution #26-166 Awarding Construction Staking Contract for Riverside West Street Reconstructions, Improvement Project #26-06

Purpose/Background:

Purpose:
The purpose of this case is to adopt Resolution #26-06 awarding construction staking contract for Riverside West Street Reconstructions, Improvement Project #26-06 to Bolton & Menk, Inc. for the total not-to-exceed amount of $6,802.00.

Background:
On July 14, 2026, City Council adopted Resolution #26-161, awarding a construction contract to North Valley, Inc. for Riverside West Street Reconstructions, Improvement Project #26-06.

Construction staking is essential to the construction of said improvements, and city staff does not have the capacity to perform construction staking in-house.

Bolton & Menk, Inc. submittal a proposal for construction staking of the proposed improvements for a total amount of $6,802.00.

City staff proposes to administer and inspect construction. Plans and specifications were prepared in-house as part of staff's normal duties.

Notification:
Notifications are not required as part of this case.

Time Frame/Observations/Alternatives:

Alternatives:
Motion to adopt Resolution #26-06 awarding construction staking contract for Riverside West Street Reconstructions, Improvement Project #26-06 to Bolton & Menk, Inc. for the total not-to-exceed amount of $6,802.00.

Funding Source:
On July 14, 2026, City Council adopted Resolution #26-161 awarding a construction contract to North Valley, Inc. for said Riverside West Street Reconstructions in the total bid amount of $327,246.47. Adding indirect costs in the amount of 23-percent, the total project costs are estimated to be $402,513.16. Bolton & Menk, Inc provided a construction staking proposal for a total not-to-exceed amount of $6,802.00. Construction staking is included in the 23-percent indirect project costs. These costs are proposed to be funded using a combination of Pavement Management Funds and Storm Water Utility Funds.

Recommendation:
Staff recommends adopting Resolution #26-06 awarding construction staking contract for Riverside West Street Reconstructions, Improvement Project #26-06 to Bolton & Menk, Inc. for the total not-to-exceed amount of $6,802.00.

Outcome/Action:
Motion to adopt Resolution #26-06 awarding construction staking contract for Riverside West Street Reconstructions, Improvement Project #26-06 to Bolton & Menk, Inc. for the total not-to-exceed amount of $6,802.00.

Attachments

Res 26-166
26-06 Staking Proposal

Form Review

Inbox	Reviewed By	Date

Brian Hagen	Brian Hagen	07/23/2026 11:02 AM
Form Started By: Joe Feriancek		Started On: 07/17/2026 03:41 PM
Final Approval Date: 07/23/2026		

Councilmember ____ introduced the following resolution and moved for its adoption:

RESOLUTION #26-166

RESOLUTION AWARDING A CONSTRUCTION STAKING CONTRACT FOR RIVERSIDE WEST STREET RECONSTRUCTIONS, IMPROVEMENT PROJECT #26-06

WHEREAS, the City of Ramsey proposes to reconstruct the streets within the Riverside West subdivision as identified within the 2026 – 2035 Capital Improvement Plan; and

WHEREAS, pursuant to Ramsey City Council Resolution #25-082, adopted April 22, 2025, the City Council accepted and awarded the proposal to Bolton & Menk Anderson for topographic survey of the project area in the amount of $1,366.00; and

WHEREAS, pursuant to Ramsey City Council Resolution #25-101, adopted May 13, 2025, the City Council accepted and awarded the proposal to Independent Testing Technologies, Inc. for geotechnical survey of the project area in the amount of $3,855.00; and

WHEREAS, pursuant to Ramsey City Council Resolution #25-140, adopted June 24, 2025, the City Council ordered the City Engineer to prepare plans and specifications for Riverside West Reconstructions, Improvement Project #26-06; and

WHEREAS, pursuant to Ramsey City Council Resolution #25-156, adopted July 8, 2025, the City Council accepted and awarded the proposal to Nelson Sanitation and Rental, Inc. for sewer cleaning and televising of the project area in the amount of $12,641.00; and

WHEREAS, pursuant to Ramsey City Council Resolution #26-125, adopted May 26, 2026, the City Council approved final plans and specifications as prepared by the City Engineer and authorized advertisement for bids for the same improvements; and

WHEREAS, pursuant to Ramsey City Council Resolution #26-161, adopted July 14, 2026, a contract was awarded to North Valley, Inc. of Nowthen, Minnesota, in the amount of $327,246.47 for said improvements; and

WHEREAS, proposals were received for Construction Staking in the total not-to-exceed amount of $6,802.00 from Bolton & Menk, Inc. for said improvements.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) The City Administrator is hereby authorized and directed to accept Bolton & Menk, Inc. proposal for construction staking for said improvements for and on behalf of the City of Ramsey.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 28th day of July, 2026.

Mayor

ATTEST:

City Clerk

BOLTON & MENK
Real People. Real Solutions.

7533 Sunwood Drive NW
Suite 206
Ramsey, MN 55303-5119

Ph: (763) 433-2851
Fax: (763) 427-0833
Bolton-Menk.com

July 10, 2026

Joe Feriancek, P.E.
Assistant City Engineer
7550 Sunwood Drive NW
Ramsey, MN 55303

RE: Proposal for Construction Staking Services, City of Ramsey – Riverside West Street Reconstructions (City Project No. 26-06)

Dear Mr. Feriancek:

We appreciate the opportunity to assist the City of Ramsey with construction staking for the above-referenced project.

SCOPE OF WORK

Bolton & Menk will complete the construction staking for this project, which generally includes:

- Removal Limits,
- 16 RDST of Base Course and/or Subbase blue tops,
- 200 LF of concrete curb and gutter,
- 2 pedestrian ramps,
- Miscellaneous other items.

No As-Built Survey will be required.

ASSUMPTIONS

We have made the following assumptions in preparing this proposal:

- No allowance is included for staking of right-of-way.
- Replacing damaged or removed stakes is not included in our base fee.
- No additional fees for stakes, mileage, equipment, etc. will be invoiced to the City, but are included in our hourly rates.
- Additional services, if required, will be performed at the rates presented in the Proposed Fees section of this proposal.

PROPOSED FEES

Bolton & Menk proposes to perform the staking based on a not-to-exceed amount, based on the rates presented in the following table:

Task and Personnel	Hours	Rate/Hour	Total
Task 1: Construction Staking			
Licensed Surveyor	4.0	$215.00	$ 860.00
Survey Technician	4.0	$166.00	$ 664.00
Survey Crew	26.0	$203.00	$ 5,278.00
Subtotals	34.0	-	$ 6,802.00

SCHEDULE

Due to our proximity to the site, we expect to be able to respond quickly to all construction staking requests, however 48-hour notice is requested to allow us to efficiently schedule survey crews.

If there are any questions, please call me at (651) 968-7760.

Sincerely,

BOLTON & MENK, INC.

Kevin P. Kielb, P.E.
Principal Engineer

CC Regular Session

Meeting Date: 07/28/2026

Primary Strategic Plan Initiative: Not Applicable

Title:
Adopt Resolution #26-168 Approving Partial Payment to North Valley, Inc. for Improvement Project #26-07, Section 01 Unplatted Street Reconstruction.

Purpose/Background:
Resolution and Pay Request Attached.

Recommendation:
The Senior Engineering Technician has inspected the completed work and recommends partial payment to North Valley, Inc. for improvement project #26-07, Section 01 Unplatted Reconstruction in the amount of $628,396.21.

Outcome/Action:
Motion to adopt Resolution #26-168 approving partial payment to North Valley, Inc. for improvement project #26-07, Section 01 Unplatted Reconstruction in the amount of $628,396.21.

Attachments

Pay Resolution #26-169
Pay Request

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	07/23/2026 11:02 AM
Form Started By: Stacie Damjanovich		Started On: 07/15/2026 09:52 AM
Final Approval Date: 07/23/2026		

Councilmember ____ introduced the following resolution and moved for its adoption:

RESOLUTION #26-168

RESOLUTION APPROVING PARTIAL PAYMENT No. 1 TO NORTH VALLEY, INC. FOR SECTION 01 UNPLATTED (S. CR 27) STREET RECONSTRUCTIONS, IMPROVEMENT PROJECT #26-07

WHEREAS, the City of Ramsey proposes to reconstruct the streets within the Section 01 Unplatted (S. CR 27) subdivision as identified within the 2026 – 2035 Capital Improvement Program; and

WHEREAS, pursuant to Ramsey City Council Resolution #25-082, adopted April 22, 2025, the City Council accepted and awarded the proposal to Bolton & Menk Anderson for topographic survey of the project area in the amount of $6,728.50; and

WHEREAS, pursuant to Ramsey City Council Resolution #25-101, adopted May 13, 2025, the City Council accepted and awarded the proposal to Independent Testing Technologies, Inc. for geotechnical survey of the project area in the amount of $9,895.00; and

WHEREAS, pursuant to Ramsey City Council Resolution #25-141, adopted June 24, 2025, the Ramsey City Council ordered the City Engineer to prepare plans and specifications for Section 01 Unplatted (S. CR 27) Street Reconstructions, Improvement Project #26-07; and

WHEREAS, pursuant to Ramsey City Council Resolution #26-010, adopted January 13, 2026, the City Council approved final plans and specifications as prepared by the City Engineer and authorized advertisement for bids for the same improvements; and

WHEREAS, proposals were received for Construction Staking from Bolton & Menk, Inc. for said improvements in the amount of $50,424.00; and

WHEREAS, pursuant to Ramsey City Council Resolution #26-049, adopted February 24, 2026, a contract was awarded to North Valley, Inc. of Nowthen, Minnesota, in the amount of $1,189,848.87 for said improvements; and

WHEREAS, as of July 28, 2026 $0.00 has been paid to date; and

WHEREAS, the Senior Engineering Technician has inspected the completed work and recommends partial payment No. 1 to North Valley, Inc. of Nowthen, Minnesota, for improvement project #26-07, Section 01 Unplatted Reconstruction, in the amount of $628,396.21.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) The City Council hereby authorizes partial payment No. 1 to North Valley, Inc. of Nowthen, Minnesota for Improvement Project #26-07, Section 01 Unplatted Reconstruction in the amount of $628,396.21.

2) The City Council hereby authorizes the Mayor and City Administrator to sign the release form for this payment.

3) The total amount of this payment is not included in resolutions approving payment of bills for the day of July 28, 2026.

4) The City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 28th day of July, 2026.

_____
Mayor

ATTEST:

_____
City Clerk

26-168

Pay Estimate Summary Sheet

Estimate Number:	1 Partial
Project Number:	26-07
Project Name:	Section 01 Unplatted
Period Ending	June 30, 2026
Contractor:	North Valley, Inc.
Address:	20015 Iguana Street NW, Nowthen, MN 55330

1	Original Contract Amount			$ 1,189,848.87
2	Change Order(s)	No. ____	Thru No. ____	
3	Total Funds Encumbered			$ 1,189,848.87
4	Value of Work Completed			$ 661,469.69
5	Retainage	5 %		$ (33,073.48)
	Percent Complete		56%	
6	Deductions or Charges			
7	Total Earned Less Retainage (Lines 4+5+6)			$ 628,396.21
8	Previous Payment(s)			$ -
9	**Payment Due (Lines 7-8)**			**$ 628,396.21**
10	Total Balance to Finish, Including Retainage (Lines 3-7)			$ 561,452.66

Certification of Partial Payment

I hereby certify that, to the best of my knowledge and belief, all items, quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between owner and the undersigned Contractor, and as amended by any authorized changes and the foregoing is a true and correct statement of the contract amount for the period covered by this estimate.

North Valley	Matt Echols
Contractor Name	Print Name
P.M.	
Title	Signature
	7/14/26
	Date

City of Ramsey Approval

	7/14/2026
Signature (Project Engineer)	Date
	7/14/2026
Signature (City Engineer)	Date

Section 01 Unplatted
I.P. 26-07
Estimate No. 1 **Partial**
Period Ending June 30, 2026

			CONTRACT AMOUNT				COMPLETED THIS PERIOD		COMPLETED TO DATE	
Item No.	MnDOT No.	Item Description	Unit	Estimated Quantity	Unit Price	Extended Total	Quantity	Extended Total	Quantity	Extended Total
1	2021.501	MOBILIZATION	LS	1.0	$ 28,222.60	$ 28,222.60	0.5	$ 14,111.30	0.5	$ 14,111.30
2	2101.505	CLEARING	ACRE	0.20	$ 24,666.85	$ 4,933.37	0.20	$ 4,933.37	0.20	$ 4,933.37
3	2101.505	GRUBBING	ACRE	0.20	$ 5,976.55	$ 1,195.31	0.20	$ 1,195.31	0.20	$ 1,195.31
4	2104.502	SALVAGE MAIL BOX SUPPORT	EA	46	$ 81.50	$ 3,749.00	46	$ 3,749.00	46	$ 3,749.00
5	2104.503	REMOVE STORM SEWER	LF	555	$ 13.04	$ 7,237.20	535	$ 6,976.40	535	$ 6,976.40
6	2104.503	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	LF	750	$ 2.12	$ 1,590.00	750	$ 1,590.00	750	$ 1,590.00
7	2104.503	SAWING CONCRETE PAVEMENT - FULL DEPTH	LF	230	$ 4.59	$ 1,055.70	230	$ 1,055.70	230	$ 1,055.70
8	2104.503	REMOVE BITUMINOUS CURB	LF	3150	$ 0.54	$ 1,701.00	3150	$ 1,701.00	3150	$ 1,701.00
9	2104.504	REMOVE BITUMINOUS PAVEMENT - DRIVEWAYS	SY	530	$ 5.51	$ 2,920.30	573	$ 3,157.23	573	$ 3,157.23
10	2104.504	REMOVE CONCRETE PAVEMENT - DRIVEWAYS	SY	240	$ 11.21	$ 2,690.40	273	$ 3,060.33	273	$ 3,060.33
11	2104.504	REMOVE GRAVEL SURFACE - DRIVEWAYS	SY	130	$ 2.41	$ 313.30	130	$ 313.30	130	$ 313.30
12	2104.504	REMOVE BITUMINOUS FLUME	SY	15	$ 29.34	$ 440.10	15	$ 440.10	15	$ 440.10
13	2104.507	REMOVE RIPRAP	CY	16	$ 19.56	$ 312.96	16	$ 312.96	16	$ 312.96
14	2105.507	GEOTEXTILE FABRIC TYPE 4	SY	180	$ 3.26	$ 586.80	0	$ -	0	$ -
15	2105.607	COMMON EXCAVATION (EV)	CY	1600	$ 21.54	$ 34,464.00	960	$ 20,678.40	960	$ 20,678.40
16	2105.607	SUBGRADE EXCAVATION, REMOVE UNSUITABLE MATERIALS (EV)	CY	5700	$ 21.43	$ 122,151.00	784	$ 16,801.12	784	$ 16,801.12
17	2106.507	SELECT GRANULAR BORROW (CV)	CY	4600	$ 23.23	$ 106,858.00	0	$ -	0	$ -
18	2106.607	HAUL & STOCKPILE RECLAIM MATERIAL (LV)	CY	4700	$ 13.75	$ 64,625.00	4715	$ 64,831.25	4715	$ 64,831.25
19	2112.519	SUBGRADE PREPARATION	RDST	75	$ 251.42	$ 18,856.50	75	$ 18,856.50	75	$ 18,856.50
20	2123.61	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	20	$ 201.03	$ 4,020.60	13	$ 2,613.39	13	$ 2,613.39
21	2130.523	WATER FOR DUST CONTROL	MGAL	50	$ 46.73	$ 2,336.50	11	$ 514.03	11	$ 514.03
22	2211.507	AGGREGATE BASE CLASS 5 - MODIFIED (CV)	CY	3450	$ 15.39	$ 53,095.50	3416	$ 52,572.24	3416	$ 52,572.24
23	2215.504	FULL DEPTH RECLAMATION	SY	20100	$ 1.42	$ 28,542.00	20100	$ 28,542.00	20100	$ 28,542.00
24	2232.504	MILL BITUMINOUS PAVEMENT (2.0")	SY	50	$ 7.61	$ 380.50	21	$ 159.81	21	$ 159.81
25	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	1450	$ 0.11	$ 159.50	0	$ -	0	$ -
26	2360.509	TYPE SP 12.5 NON WEARING COURSE MIXTURE (3,C) 2.0"	TON	2350	$ 83.47	$ 196,154.50	2239	$ 186,889.33	2239	$ 186,889.33
27	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) 1.5"	TON	1750	$ 87.84	$ 153,720.00	0	$ -	0	$ -
28	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) DRIVEWAYS	SY	500	$ 27.49	$ 13,745.00	0	$ -	0	$ -
29	2411.502	CONCRETE FLUME	SY	24	$ 97.80	$ 2,347.20	24	$ 2,347.20	24	$ 2,347.20
30	2501.502	15" RC PIPE APRON	EA	14	$ 814.98	$ 11,409.72	14	$ 11,409.72	14	$ 11,409.72
31	2501.502	18" RC PIPE APRON	EA	10	$ 1,032.31	$ 10,323.10	10	$ 10,323.10	10	$ 10,323.10
32	2501.502	18" CMP APRON	EA	2	$ 380.33	$ 760.66	0	$ -	0	$ -
33	2501.503	15" RC PIPE SEWER DESIGN 3006 CLASS III	LF	304	$ 81.50	$ 24,776.00	304	$ 24,776.00	304	$ 24,776.00
34	2501.503	18" RC PIPE SEWER DESIGN 3006 CLASS III	LF	220	$ 81.50	$ 17,930.00	220	$ 17,930.00	220	$ 17,930.00
35	2501.503	18" CMP PIPE CULVERT	LF	18	$ 63.03	$ 1,134.54	0	$ -	0	$ -
36	2501.602	TRASH GUARD FOR 18" PIPE APRON	EA	10	$ 565.06	$ 5,650.60	10	$ 5,650.60	10	$ 5,650.60
37	2503.503	CLEAN AND VIDEO SEWER	LF	686	$ 15.21	$ 10,434.06	0	$ -	0	$ -
38	2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	EA	4	$ 4,129.26	$ 16,517.04	4	$ 16,517.04	4	$ 16,517.04

			CONTRACT AMOUNT				COMPLETED THIS PERIOD		COMPLETED TO DATE	
Item No.	MnDOT No.	Item Description	Unit	Estimated Quantity	Unit Price	Extended Total	Quantity	Extended Total	Quantity	Extended Total
39	2506.502	CASTING ASSEMBLY (STORM)	EA	4	$ 876.86	$ 3,507.44	4	$ 3,507.44	4	$ 3,507.44
40	2511.509	RANDOM RIPRAP CLASS III	CY	45	$ 135.83	$ 6,112.35	45	$ 6,112.35	45	$ 6,112.35
41	2531.503	CONCRETE CURB & GUTTER DESIGN SURMOUNTABLE	LF	1910	$ 20.65	$ 39,441.50	1907	$ 39,379.55	1907	$ 39,379.55
42	2531.504	6" CONCRETE PAVEMENT DRIVEWAY	SY	250	$ 68.46	$ 17,115.00	88	$ 6,024.48	88	$ 6,024.48
43	2531.504	GRAVEL SURFACE	SY	120	$ 5.98	$ 717.60	0	$ -	0	$ -
44	2540.602	TEMPORARY MAIL BOX CLUSTER	EA	3	$ 1,358.31	$ 4,074.93	3	$ 4,074.93	3	$ 4,074.93
45	2540.602	INSTALL MAIL BOX SUPPORT	EA	46	$ 135.83	$ 6,248.18	0	$ -	0	$ -
46	2563.601	TRAFFIC CONTROL	LS	1	$ 74,435.23	$ 74,435.23	0.75	$ 55,826.42	0.75	$ 55,826.42
47	2573.501	STABILIZED CONSTRUCTION ENTRANCE	EA	4	$ 326.00	$ 1,304.00	4	$ 1,304.00	4	$ 1,304.00
48	2573.502	STORM DRAIN INLET PROTECTION	EA	4	$ 201.03	$ 804.12	3	$ 603.09	3	$ 603.09
49	2573.503	SEDIMENT CONTROL LOG TYPE STRAW	LF	3560	$ 2.17	$ 7,725.20	3210	$ 6,965.70	3210	$ 6,965.70
50	2573.503	SILT FENCE, TYPE MS	LF	7870	$ 2.44	$ 19,202.80	5600	$ 13,664.00	5600	$ 13,664.00
51	2574.507	TOPSOIL (LV)	CY	1950	$ 10.87	$ 21,196.50	0	$ -	0	$ -
52	2575.501	TURF ESTABLISHMENT	ACRE	2.50	$ 7,063.20	$ 17,658.00	0.00	$ -	0.00	$ -
53	2575.504	ROLLED EROSION PREVENTION CATEGORY 20	SY	820.0	$ 4.35	$ 3,567.00	0	$ -	0	$ -
54	2575.505	MOWING	ACRE	5.00	$ 211.90	$ 1,059.50	0.00	$ -	0.00	$ -
55	2575.505	WEED SPRAYING	ACRE	1.25	$ 543.33	$ 679.16	0.00	$ -	0.00	$ -
56	2575.506	WEED SPRAY MIXTURE	GAL	1	$ 108.66	$ 108.66	0	$ -	0	$ -
57	2575.523	WATER FOR RESTORATION	MGAL	20	$ 108.66	$ 2,173.20	0	$ -	0	$ -
58	2575.601	IRRIGATION REPAIRS	EA	15	$ 163.00	$ 2,445.00	0	$ -	0	$ -
59	2575.602	LANDSCAPE RESTORATION	EA	6	$ 488.99	$ 2,933.94	0	$ -	0	$ -
		GRAND TOTALS				**$ 1,189,848.87**		**$ 661,469.69**		**$ 661,469.69**

Internal City Use Only				
PAVEMENT MANAGEMENT FUNDS (0.90 MOB)		*$ 549,460.83*		*$ 549,460.83*
STORM SEWER UTILITY FUNDS (0.10 MOB)		*$ 112,008.86*		*$ 112,008.86*
Total Funds		*$ 661,469.69*		*$ 661,469.69*

CC Regular Session

Meeting Date: 07/28/2026

Primary Strategic Plan Initiative: Not Applicable

Title:
Adopt Resolution #26-169 Approving Partial Payment to North Valley, Inc. for Improvement Project #26-04, Countryside Estates Street Reconstructions.

Purpose/Background:
Resolution and Pay Request Attached.

Recommendation:
The Senior Engineering Technician has inspected the completed work and recommends partial payment to North Valley, Inc. for improvement project #26-04, Countryside Estates Street Reconstructions in the amount of $640,661.57.

Outcome/Action:
Motion to adopt Resolution #26-169 approving partial payment to North Valley, Inc. for improvement project #26-04, Countryside Estates Street Reconstructions in the amount of $640,661.57.

Attachments

Pay Resolution #26-169
Pay Request

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	07/23/2026 11:02 AM

Form Started By: Stacie Damjanovich Started On: 07/15/2026 10:58 AM
Final Approval Date: 07/23/2026

Councilmember ____ introduced the following resolution and moved for its adoption:

RESOLUTION #26-169

RESOLUTION APPROVING PARTIAL PAYMENT No. 2 TO NORTH VALLEY, INC. FOR COUNTRYSIDE ESTATES STREET RECONSTRUCTIONS, IMPROVEMENT PROJECT #26-04

WHEREAS, the City of Ramsey proposes to reconstruct the streets within the Countryside Estates subdivision as identified within the 2026 – 2035 Capital Improvement Plan; and

WHEREAS, pursuant to Ramsey City Council Resolution #25-082, adopted April 22, 2025, the City Council accepted and awarded the proposal to Bolton & Menk for topographic survey of the project area in the amount of $14,528.50; and

WHEREAS, pursuant to Ramsey City Council Resolution #25-101, adopted May 13, 2025, the City Council accepted and awarded the proposal to Independent Testing Technologies, Inc. for geotechnical survey of the project area in the amount of $15,175.00; and

WHEREAS, pursuant to Ramsey City Council Resolution #25-138, adopted June 24, 2025, the City Council ordered the City Engineer to prepare plans and specifications for Countryside Estates Street Reconstructions, Improvement Project #26-04; and

WHEREAS, pursuant to Ramsey City Council Resolution #25-207, adopted September 9, 2025, a contract was awarded to Independent Testing Technologies, Inc. for additional Geotechnical services in the amount of $4,930.00; and

WHEREAS, pursuant to Ramsey City Council Resolution #25-207, adopted September 9, 2025, a contract was awarded to Bolton & Menk, Inc. for additional topographic survey in the amount of $5,464.00; and

WHEREAS, pursuant to Ramsey City Council Resolution #26-009, adopted on January 13, 2026, the City Council approved final plans and specifications as prepared by the City Engineer and authorized advertisement for bids for the same improvements; and

WHEREAS, proposals were received for Construction Staking from Bolton & Menk, Inc. for said improvements in the amount of $64,116.00; and

WHEREAS, pursuant to Ramsey City Council Resolution #26-048, adopted February 24, 2026, a contract was awarded to North Valley, Inc. of Nowthen, Minnesota, in the amount of $1,659,058.61 for said improvements; and

WHEREAS, as of July 28, 2026 $388,140.15 has been paid to date; and

WHEREAS, the Senior Engineering Technician has inspected the completed work and recommends partial payment No. 2 to North Valley, Inc. of Nowthen, Minnesota, for improvement project #26-04, Countryside Estates Street Reconstructions, in the amount of $640,661.57.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) The City Council hereby authorizes partial payment No. 2 to North Valley, Inc. of Nowthen, Minnesota for Improvement Project #26-04, Countryside Estates Street Reconstructions in the amount of $640,661.57.

2) The City Council hereby authorizes the Mayor and City Administrator to sign the release form for this payment.

3) The total amount of this payment is not included in resolutions approving payment of bills for the day of July 28, 2026.

4) The City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 28th day of July, 2026.

_____
Mayor

ATTEST:

_____
City Clerk

26-1691

Pay Estimate Summary Sheet

Estimate Number:	2 Partial
Project Number:	26-04
Project Name:	Countryside Estates Street Reconstructions
Period Ending	June 30, 2026
Contractor:	North Valley, Inc.
Address:	20015 Iguana Street NW, Nowthen, MN 55330

1	Original Contract Amount			$ 1,659,058.61
2	Change Order(s)	No. ____	Thru No. ____	
3	Total Funds Encumbered			$ 1,659,058.61
4	Value of Work Completed			$ 1,082,949.18
5	Retainage	5 %		$ (54,147.46)
	Percent Complete		65%	
6	Deductions or Charges			
7	Total Earned Less Retainage (Lines 4+5+6)			$ 1,028,801.72
8	Previous Payment(s)			$ 388,140.15
9	**Payment Due (Lines 7-8)**			**$ 640,661.57**
10	Total Balance to Finish, Including Retainage (Lines 3-7)			$ 630,256.89

Certification of Partial Payment

I hereby certify that, to the best of my knowledge and belief, all items, quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between owner and the undersigned Contractor, and as amended by any authorized changes and the foregoing is a true and correct statement of the contract amount for the period covered by this estimate.

North Valley	Matt Echols
Contractor Name	Print Name
P.M	[signature]
Title	Signature
	7/10/26
	Date

City of Ramsey Approval

[signature]	7/10/2026
Signature (Project Engineer)	Date
[signature]	7/13/2026
Signature (City Engineer)	Date

Countryside Estates Street Reconstructions
I.P. 26-04
Estimate No. 2 **Partial**
Period Ending June 30, 2026

			CONTRACT AMOUNT				COMPLETED THIS PERIOD		COMPLETED TO DATE	
Item No.	MnDOT No.	Item Description	Unit	Estimated Quantity	Unit Price	Extended Total	Quantity	Extended Total	Quantity	Extended Total
1	2021.501	MOBILIZATION	LS	1.0	$ 137,915.30	$ 137,915.30	0.25	$ 34,478.83	0.75	$ 103,436.48
2	2101.503	REMOVE STORM SEWER	LF	602	$ 16.29	$ 9,806.58	0	$ -	602	$ 9,806.58
3	2104.502	SALVAGE MAIL BOX SUPPORT	EA	104	$ 81.43	$ 8,468.72	0	$ -	104	$ 8,468.72
4	2104.503	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	LF	2000	$ 1.95	$ 3,900.00	0	$ -	1541	$ 3,004.95
5	2104.503	SAWING CONCRETE PAVEMENT - FULL DEPTH	LF	550	$ 5.92	$ 3,256.00	0	$ -	472	$ 2,794.24
6	2104.504	REMOVE BITUMINOUS PAVEMENT - DRIVEWAYS	SY	1150	$ 5.34	$ 6,141.00	248	$ 1,324.32	1034	$ 5,521.56
7	2104.504	REMOVE CONCRETE PAVEMENT - DRIVEWAYS	SY	640	$ 8.45	$ 5,408.00	19	$ 160.55	430	$ 3,633.50
8	2104.504	REMOVE GRAVEL SURFACE - DRIVEWAYS	SY	580	$ 4.73	$ 2,743.40	580	$ 2,743.40	580	$ 2,743.40
9	2105.607	COMMON EXCAVATION (EV)	CY	3200	$ 23.13	$ 74,016.00	0	$ -	3176	$ 73,460.88
10	2105.607	SUBGRADE EXCAVATION (EV)	CY	1850	$ 0.11	$ 203.50	0	$ -	0	$ -
11	2106.607	HAUL & STOCKPILE RECLAIM MATERIAL (LV)	CY	4100	$ 14.89	$ 61,049.00	3867	$ 57,579.63	3867	$ 57,579.63
12	2112.519	SUBGRADE PREPARATION	RDST	207	$ 410.90	$ 85,056.30	207	$ 85,056.30	207	$ 85,056.30
13	2123.61	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	30	$ 48.86	$ 1,465.80	21	$ 1,026.06	24	$ 1,172.64
14	2130.523	WATER FOR DUST CONTROL	MGAL	60	$ 45.74	$ 2,744.40	66	$ 3,018.84	82	$ 3,750.68
15	2211.507	AGGREGATE BASE CLASS 5 - MODIFIED (CV)	CY	5200	$ 0.11	$ 572.00	5200.0	$ 572.00	5200.0	$ 572.00
16	2215.504	FULL DEPTH RECLAMATION	SY	55750	$ 2.61	$ 145,507.50	0	$ -	55750	$ 145,507.50
17	2232.504	MILL BITUMINOUS PAVEMENT (2.0")	SY	70	$ 13.41	$ 938.70	0	$ -	0	$ -
18	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	3150	$ 0.01	$ 31.50	45	$ 0.45	45	$ 0.45
19	2360.509	TYPE SP 12.5 NON WEARING COURSE MIXTURE (3,C) 2.0"	TON	5151	$ 78.28	$ 403,220.28	5190	$ 406,273.20	5190	$ 406,273.20
20	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) 1.5"	TON	3800	$ 84.32	$ 320,416.00	0	$ -	0	$ -
21	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) 2.5"	TON	1660	$ 84.03	$ 139,489.80	0	$ -	0	$ -
22	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) DRIVEWAYS	SY	1150	$ 27.33	$ 31,429.50	1143	$ 31,238.19	1143	$ 31,238.19
23	2501.502	15" RC PIPE APRON	EA	30	$ 743.72	$ 22,311.60	0	$ -	30	$ 22,311.60
24	2501.503	15" RC PIPE SEWER DESIGN 3006 CLASS V	LF	464	$ 70.57	$ 32,744.48	0	$ -	464	$ 32,744.48
25	2503.503	CLEAN AND VIDEO SEWER	LF	644	$ 3.26	$ 2,099.44	0	$ -	0	$ -
26	2531.504	6" CONCRETE PAVEMENT DRIVEWAY	SY	640	$ 68.40	$ 43,776.00	620	$ 42,408.00	620	$ 42,408.00
27	2531.504	GRAVEL SURFACE	SY	600	$ 5.40	$ 3,240.00	0	$ -	0	$ -
28	2531.604	7" CONCRETE VALLEY GUTTER	SY	62	$ 97.71	$ 6,058.02	77	$ 7,523.67	77	$ 7,523.67
29	2540.602	TEMPORARY MAIL BOX CLUSTER	EA	5	$ 2,714.29	$ 13,571.45	0	$ -	5	$ 13,571.45
30	2540.602	INSTALL MAIL BOX SUPPORT	EA	104	$ 135.71	$ 14,113.84	0	$ -	0	$ -
31	2563.601	TRAFFIC CONTROL	LS	1	$ 2,714.29	$ 2,714.29	0.00	$ -	0.75	$ 2,035.72
32	2573.501	STABILIZED CONSTRUCTION ENTRANCE	EA	4	$ 244.29	$ 977.16	4	$ 977.16	4	$ 977.16
33	2573.503	SEDIMENT CONTROL LOG TYPE STRAW	LF	4900	$ 3.26	$ 15,974.00	0	$ -	2880	$ 9,388.80
34	2573.503	SILT FENCE, TYPE MS	LF	4010	$ 2.71	$ 10,867.10	0	$ -	2940	$ 7,967.40
35	2574.507	TOPSOIL (LV)	CY	3400	$ 0.54	$ 1,836.00	0	$ -	0	$ -
36	2575.501	TURF ESTABLISHMENT	ACRE	5.0	$ 4,342.87	$ 21,714.35	0	$ -	0	$ -
37	2575.504	ROLLED EROSION PREVENTION CATEGORY 20	SY	620	$ 4.34	$ 2,690.80	0	$ -	0	$ -

			CONTRACT AMOUNT				COMPLETED THIS PERIOD		COMPLETED TO DATE	
Item No.	MnDOT No.	Item Description	Unit	Estimated Quantity	Unit Price	Extended Total	Quantity	Extended Total	Quantity	Extended Total
38	2575.505	MOWING	ACRE	10	$ 54.29	$ 542.90	0	$ -	0	$ -
39	2575.505	WEED SPRAYING	ACRE	3	$ 162.86	$ 407.15	0	$ -	0	$ -
40	2575.506	WEED SPRAY MIXTURE	GAL	1	$ 97.71	$ 97.71	0	$ -	0	$ -
41	2575.523	WATER FOR RESTORATION	MGAL	40	$ 162.86	$ 6,514.40	0	$ -	0	$ -
42	2575.601	IRRIGATION REPAIRS	EA	30	$ 271.43	$ 8,142.90	0	$ -	0	$ -
43	2575.602	LANDSCAPE RESTORATION	EA	18	$ 271.43	$ 4,885.74	0	$ -	0	$ -
GRAND TOTALS						**$ 1,659,058.61**		**$ 674,380.60**		**$ 1,082,949.18**

Internal City Use Only				
PAVEMENT MANAGEMENT FUNDS (0.95 MOB)		*$ 672,656.66*		*$ 1,012,914.70*
STORM SEWER UTILITY FUNDS (0.05 MOB)		*$ 1,723.94*		*$ 70,034.48*
Total Funds		*$ 674,380.60*		*$ 1,082,949.18*

CC Regular Session

Meeting Date: 07/28/2026

Primary Strategic Plan Initiative: Not Applicable

Title:
Adopt Resolution #26-170 Approving Partial Payment to Corrective Materials, LLC. for Improvement Project #26-10, 2026 Pavement Rejuvenation Improvements.

Purpose/Background:
Resolution and Pay Request Attached.

Recommendation:
The Senior Engineering Technician has inspected the completed work and recommends partial payment to Corrective Asphalt Materials, LLC. for improvement project #26-10, 2026 Pavement Rejuvenation Improvements in the amount of $280,800.41.

Outcome/Action:
Motion to adopt Resolution #26-170 approving partial payment to Corrective Asphalt Materials, LLC. for improvement project #26-10, 2026 Pavement Rejuvenation Improvements in the amount of $280,800.41.

Attachments

Pay Resolution #26-170
Pay Request

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	07/23/2026 11:02 AM

Form Started By: Stacie Damjanovich Started On: 07/15/2026 11:42 AM
Final Approval Date: 07/23/2026

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #26-170

RESOLUTION APPROVING PARTIAL PAYMENT No. 1 TO CORRECTIVE ASPHALT MATERIALS, LLC. FOR 2026 PAVEMENT REJUVENATION IMPROVEMENTS, IMPROVEMENT PROJECT #26-10

WHEREAS, the City of Ramsey can most cost-effectively maximize the life of the bituminous pavement on public streets by applying pavement rejuvenators; and

WHEREAS, the City of Ramsey adopted budget for 2026 includes $650,000.00 for street maintenance contracted services, including to apply pavement rejuvenator on numerous public street segments in support of the City's Pavement Management Program; and

WHEREAS, pursuant to Ramsey City Council Resolution #26-031, adopted January 27, 2026, the City Council approved final plans and specifications as prepared by the City Engineer and authorized advertisement for bids for the same improvements; and

WHEREAS, pursuant to Ramsey City Council Resolution #26-067, adopted March 10, 2026, a contract was awarded to Corrective Asphalt Materials, LLC. of South Roxana, Illinois, in the amount of $312,307.06 for said improvements; and

WHEREAS, as of July 28, 2026 $0.00 has been paid to date; and

WHEREAS, the Senior Engineering Technician has inspected the completed work and recommends partial payment No. 1 to Corrective Asphalt Materials, LLC. of South Roxana, Illinois, for improvement project #26-10, 2026 Pavement Rejuvenation in the amount of $280,800.41.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) The City Council hereby authorizes partial payment No. 1 to Corrective Asphalt Materials, LLC. of South Roxana, Illinois for Improvement Project #26-10, 2026 Pavement Rejuvenation in the amount of $280,800.41.

2) The City Council hereby authorizes the Mayor and City Administrator to sign the release form for this payment.

3) The total amount of this payment is not included in resolutions approving payment of bills for the date of July 28, 2026.

4) The City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 28th day of July, 2026.

_____
Mayor

ATTEST:

_____
City Clerk

26-10

Pay Estimate Summary Sheet

Estimate Number:	1 Partial
Project Number:	26-10
Project Name:	2026 Pavement Rejuvenation Improvements
Period Ending	June 30, 2026
Contractor:	Corrective Asphalt Materials, LLC
Address:	300 Daniel Boone Trail, South Roxana, IL 62087

1	Original Contract Amount			$ 312,307.06
2	Change Order(s)	No. ____	Thru No. ____	
3	Total Funds Encumbered			$ 312,307.06
4	Value of Work Completed			$ 295,579.38
5	Retainage	5 %		$ (14,778.97)
	Percent Complete		95%	
6	Deductions or Charges			$ -
7	Total Earned Less Retainage (Lines 4+5+6)			$ 280,800.41
8	Previous Payment(s)			$ -
9	**Payment Due (Lines 7-8)**			**$ 280,800.41**
10	Total Balance to Finish, Including Retainage (Lines 3-7)			$ 31,506.65

Certification of Partial Payment

I hereby certify that, to the best of my knowledge and belief, all items, quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between owner and the undersigned Contractor, and as amended by any authorized changes and the foregoing is a true and correct statement of the contract amount for the period covered by this estimate.

Corrective Asphalt Materials (CAM, LLC)	Eric J. Krystynak
Contractor Name	Print Name
Operations Manager	Eric J. Krystynak
Title	Signature
	July 10, 2026
	Date

City of Ramsey Approval

	7/10/2026
Signature (Project Engineer)	Date
Hafed Abel	7/13/2026
Signature (City Engineer)	Date

2026 Pavement Rejuvenation Improvements
I.P. 26-10
Estimate No. 1 **Partial**
Period Ending June 30, 2026

		2026 Pavement Rejuvenation Improvements				COMPLETED THIS PERIOD		COMPLETED TO DATE	
Item No.	Item Description	Unit	Estimated Quantity	Unit Price	Extended Total	Quantity	Extended Total	Quantity	Extended Total
1	Furnish & Install Reclamite	SY	264667	$ 1.18	$ 312,307.06	250491	$ 295,579.38	250491	$ 295,579.38
	GRAND TOTALS				**$ 312,307.06**		**$ 295,579.38**		**$ 295,579.38**

Internal City Use Only				
City Budgeted Funds		*$ 295,579.38*		*$ 295,579.38*
Total Funds		*$ 295,579.38*		*$ 295,579.38*

CC Regular Session

Meeting Date: 07/28/2026

Primary Strategic Plan Initiative: Not Applicable

Title:
Adopt Resolution #26-171 Approving Partial Payment to North Valley, Inc. for Improvement Project #26-01, MSA Bunker Lake Boulevard Reconstruction.

Purpose/Background:
Resolution and Pay Request Attached.

Recommendation:
The Senior Engineering Technician has inspected the completed work and recommends partial payment to North Valley, Inc. for improvement project #26-01, MSA Bunker Lake Boulevard in the amount of $299,039.39.

Outcome/Action:
Motion to adopt Resolution #26-171 approving partial payment to North Valley, Inc. for improvement project #26-01 MSA Bunker Lake Boulevard Reconstruction in the amount of $299,039.39.

Attachments

Pay Resolution #26-171
Pay Request

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	07/23/2026 11:02 AM

Form Started By: Stacie Damjanovich Started On: 07/15/2026 12:09 PM
Final Approval Date: 07/23/2026

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #26-171

RESOLUTION APPROVING PARTIAL PAYMENT No. 2 TO NORTH VALLEY, INC. FOR MSA BUNKER LAKE BOULEVARD RECONSTRUCTION, IMPROVEMENT PROJECT #26-01

WHEREAS, the City of Ramsey proposes to reconstruct Bunker Lake Boulevard between Armstrong Boulevard and 600 feet west of Jackal Street in 2026 as identified within the 2026-2035 10-Year Capital Improvement Program: and

WHEREAS, pursuant to Resolution #25-081, adopted April 22, 2025, the Ramsey City Council accepted a proposal from Bolton & Menk, Inc. to prepare final plans and specifications for MSA Bunker Lake Boulevard Reconstruction, Improvement Project #26-01 for the not-to-exceed amount of $118,347.00; and

WHEREAS, pursuant to Ramsey City Council Resolution #26-008, adopted on January 13, 2026, the City Council approved final plans and specifications as prepared by Bolton & Menk, Inc. and authorized advertisement for bids for the same improvements; and

WHEREAS, proposals were received for Construction Related Services from Bolton & Menk for said improvements in the amount of $34,091.00; and

WHEREAS, pursuant to Ramsey City Council Resolution #26-050, adopted February 24, 2026, a contract was awarded to North Valley, Inc. of Nowthen, Minnesota, in the amount of $1,066,382.87 for said improvements; and

WHEREAS, as of July 28, 2026 $704,515.53 has been paid to date; and

WHEREAS, the Senior Engineering Technician has inspected the completed work and recommends partial payment No. 2 to North Valley, Inc. of Nowthen, Minnesota, for improvement project #26-01, MSA Bunker Lake Boulevard, in the amount of $299,039.39.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) The City Council hereby authorizes partial payment No. 2 to North Valley, Inc. of Nowthen, Minnesota for Improvement Project #26-01, MSA Bunker Lake Boulevard in the amount of $299,039.39.

2) The City Council hereby authorizes the Mayor and City Administrator to sign the release form for this payment.

3) The total amount of this payment is not included in resolutions approving payment of bills for the date of July 28, 2026.

4) The City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 28th day of July, 2026.

_____
Mayor

ATTEST:

_____
City Clerk

26-171

Contractor's Application for Payment

Owner:	City of Ramsey	**Owner's Project No.:**	26-01
Engineer:	Bolton & Menk, Inc.	**Engineer's Project No.:**	25X.138779,26X.142868
Contractor:	North Valley, Inc.	**Agency's Project No.:**	SAP 199-121-003
Project:	2026 Bunker Lake Boulevard Reconstruction		
Contract:			
Application No.:	2	**Application Date:**	7/10/2026
Application Period:	From 6/1/2026	to	6/30/2026

1. Original Contract Price	$	1,066,382.87
2. Net change by Change Orders	$	-
3. Current Contract Price (Line 1 + Line 2)	$	1,066,382.87
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	$	1,013,691.84
5. Retainage		
a. 1% X $ 1,013,691.84 Work Completed	$	10,136.92
b. _____ X $ - Stored Materials	$	-
c. Total Retainage (Line 5.a + Line 5.b)	$	10,136.92
6. Amount eligible to date (Line 4 - Line 5.c)	$	1,003,554.92
7. Less previous payments	$	704,515.53
8. Amount due this application	**$**	**299,039.39**
9. Balance to finish, including retainage (Line 3 - Line 4)	$	52,691.03

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: North Valley, Inc.

Signature: _____ **Date:** 7/10/26

Name: MATT ECHOLS **Title:** P.M.

Recommended by Engineer		Approved by Owner	
By:	_____	**By:**	_____
Name:	Zach Lingl, PE	**Name:**	Hafedh Hlel
Title:	Principal	**Title:**	City Engineer
Date:	7/10/2026	**Date:**	7/13/2026

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Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	City of Ramsey	**Owner's Project No.:**	26-01
Engineer:	Bolton & Menk, Inc.	**Engineer's Project No.:**	25X.138779,26X.142868
Contractor:	North Valley, Inc.	**Contractor's Project No.:**	
Project:	2026 Bunker Lake Boulevard Reconstruction	**Agency's Project No.:**	SAP 199-121-003
Contract:			

Application No.: 2 **Application Period:** From 06/01/26 to 06/30/26 **Application Date:** 07/10/26

A	B	C	D	E	F	F1	F2	G	H	I	J	K	L
		Contract Information				Previous Estimate		Work Completed					
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C X E) ($)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) ($)	Materials Currently Stored (not in G) ($)	Work Completed and Materials Stored to Date (H + I) ($)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) ($)
	Original Contract												
1	MOBILIZATION	1.00	LUMP SUM	67,816.36	67,816.36	0.75	50,862.27	1.00	67,816.36		67,816.36	100%	-
2	CLEARING	2.00	ACRE	1,086.79	2,173.58	2.00	2,173.58	2.00	2,173.58		2,173.58	100%	-
3	GRUBBING	2.00	ACRE	1,086.79	2,173.58	2.00	2,173.58	2.00	2,173.58		2,173.58	100%	-
4	PAVEMENT MARKING REMOVAL	160.00	LIN FT	0.87	139.20	-	-	160.00	139.20		139.20	100%	-
5	PAVEMENT MARKING REMOVAL	48.00	SQ FT	3.26	156.48	-	-	48.00	156.48		156.48	100%	-
6	REMOVE PIPE APRON	11.00	EACH	163.02	1,793.22	7.00	1,141.14	7.00	1,141.14		1,141.14	64%	652.08
7	REMOVE HYDRANT	4.00	EACH	326.04	1,304.16	4.00	1,304.16	4.00	1,304.16		1,304.16	100%	-
8	REMOVE GATE VALVE & BOX	4.00	EACH	711.85	2,847.40	4.00	2,847.40	4.00	2,847.40		2,847.40	100%	-
9	SALVAGE CASTING (SANITARY)	9.00	EACH	175.20	1,576.80	9.00	1,576.80	11.00	1,927.20		1,927.20	122%	(350.40)
10	REMOVE DRAINAGE STRUCTURE	3.00	EACH	603.17	1,809.51	2.00	1,206.34	2.00	1,206.34		1,206.34	67%	603.17
11	REMOVE MARKER (UTILITY)	4.00	EACH	81.51	326.04	4.00	326.04	4.00	326.04		326.04	100%	-
12	REMOVE HANDHOLE	1.00	EACH	608.60	608.60	1.00	608.60	1.00	608.60		608.60	100%	-
13	SALVAGE PIPE APRON	1.00	EACH	271.70	271.70	1.00	271.70	1.00	271.70		271.70	100%	-
14	REMOVE SEWER PIPE (STORM)	450.00	LIN FT	13.04	5,868.00	275.00	3,586.00	275.00	3,586.00		3,586.00	61%	2,282.00
15	REMOVE WATER MAIN	125.00	LIN FT	6.52	815.00	95.00	619.40	95.00	619.40		619.40	76%	195.60
16	REMOVE CURB AND GUTTER	1,115.00	LIN FT	6.15	6,857.25	998.00	6,137.70	1,008.00	6,199.20		6,199.20	90%	658.05
17	REMOVE CONDUIT SYSTEM	240.00	LIN FT	1.09	261.60	240.00	261.60	240.00	261.60		261.60	100%	-
18	REMOVE CONCRETE WALK	330.00	SQ YD	11.64	3,841.20	278.00	3,235.92	278.00	3,235.92		3,235.92	84%	605.28
19	REMOVE BITUMINOUS PAVEMENT	100.00	SQ YD	6.54	654.00	97.00	634.38	97.00	634.38		634.38	97%	19.62
20	SALVAGE RANDOM RIPRAP	12.00	CU YD	48.91	586.92	12.00	586.92	12.00	586.92		586.92	100%	-
21	EXCAVATION - COMMON	5,455.00	CU YD	15.80	86,189.00	5,455.00	86,189.00	5,455.00	86,189.00		86,189.00	100%	-
22	COMMON EMBANKMENT	3,250.00	CU YD	14.84	48,230.00	3,250.00	48,230.00	3,250.00	48,230.00		48,230.00	100%	-
23	EXCAVATION - SUBGRADE	100.00	CU YD	48.91	4,891.00	-	-	-	-		-		4,891.00
24	STABILIZING AGGREGATE (CV)	100.00	CU YD	13.86	1,386.00	-	-	-	-		-		1,386.00
25	DEWATERING	1.00	LUMP SUM	16,301.79	16,301.79	1.00	16,301.79	1.00	16,301.79		16,301.79	100%	-
26	HAUL AND STOCKPILE BITUMINOUS MATERIAL	950.00	CU YD	10.35	9,832.50	1,314.00	13,599.90	1,538.00	15,918.30		15,918.30	162%	(6,085.80)
27	STREET SWEEPER (WITH PICKUP BROOM)	80.00	HOUR	54.34	4,347.20	9.00	489.06	18.00	978.12		978.12	23%	3,369.08
28	AGGREGATE BASE CLASS 5 MOD	100.00	TON	0.01	1.00	-	-	-	-		-		1.00
29	FULL DEPTH RECLAIMATION	13,260.00	SQ YD	2.48	32,884.80	13,267.00	32,902.16	13,267.00	32,902.16		32,902.16	100%	(17.36)
30	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C)	1,925.00	TON	84.31	162,296.75	-	-	1,933.13	162,982.19		162,982.19	100%	(685.44)
31	TYPE SP 12.5 NON WEARING COURSE MIXTURE (3,C)	2,350.00	TON	78.88	185,368.00	2,350.19	185,382.99	2,350.19	185,382.99		185,382.99	100%	(14.99)
32	INSTALL PIPE APRON (SALVAGED)	1.00	EACH	271.70	271.70	1.00	271.70	1.00	271.70		271.70	100%	-
33	15" RC PIPE APRON (W/ TRASH GUARD)	5.00	EACH	760.75	3,803.75	2.00	1,521.50	2.00	1,521.50		1,521.50	40%	2,282.25
34	28" SPAN RC PIPE-ARCH APRON	1.00	EACH	1,630.18	1,630.18	1.00	1,630.18	1.00	1,630.18		1,630.18	100%	-
35	44" SPAN RC PIPE-ARCH APRON	2.00	EACH	3,043.00	6,086.00	2.00	6,086.00	2.00	6,086.00		6,086.00	100%	-
36	12" RC PIPE SEWER CLASS V	96.00	LIN FT	65.21	6,260.16	96.00	6,260.16	96.00	6,260.16		6,260.16	100%	-
37	15" RC PIPE SEWER CLASS V	376.00	LIN FT	76.08	28,606.08	376.00	28,606.08	376.00	28,606.08		28,606.08	100%	-
38	28" SPAN RC PIPE-ARCH SEWER CL IIA	33.00	LIN FT	146.72	4,841.76	16.00	2,347.52	16.00	2,347.52		2,347.52	48%	2,494.24
39	44" SPAN RC PIPE-ARCH SEWER CL IIA	49.00	LIN FT	222.79	10,916.71	24.00	5,346.96	24.00	5,346.96		5,346.96	49%	5,569.75
40	CONNECT TO EXISTING STORM SEWER	15.00	EACH	706.41	10,596.15	15.00	10,596.15	15.00	10,596.15		10,596.15	100%	-
41	CLEAN AND TELEVISE STORM SEWER	3,200.00	LIN FT	2.83	9,056.00	520.00	1,471.60	520.00	1,471.60		1,471.60	16%	7,584.40
42	CONNECT TO EXISTING WATER MAIN	4.00	EACH	1,630.18	6,520.72	4.00	6,520.72	4.00	6,520.72		6,520.72	100%	-
43	HYDRANT	4.00	EACH	6,303.36	25,213.44	4.00	25,213.44	4.00	25,213.44		25,213.44	100%	-
44	6" GATE VALVE AND BOX	4.00	EACH	3,477.72	13,910.88	4.00	13,910.88	4.00	13,910.88		13,910.88	100%	-
45	ADJUST VALVE BOX	15.00	EACH	309.73	4,645.95	-	-	15.00	4,645.95		4,645.95	100%	-
46	6" WATERMAIN DUCTILE IRON CL 53	75.00	LIN FT	108.68	8,151.00	71.00	7,716.28	71.00	7,716.28		7,716.28	95%	434.72
47	DUCTILE IRON FITTINGS	500.00	POUND	14.13	7,065.00	-	-	-	-		-		7,065.00
48	INSTALL CASTING (SANITARY)	9.00	EACH	635.77	5,721.93	-	-	11.00	6,993.47		6,993.47	122%	(1,271.54)
49	CASTING ASSEMBLY (STORM)	19.00	EACH	787.92	14,970.48	19.00	14,970.48	19.00	14,970.48		14,970.48	100%	-

EJCDC C-620 Contractor's Application for Payment
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Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	City of Ramsey
Engineer:	Bolton & Menk, Inc.
Contractor:	North Valley, Inc.
Project:	2026 Bunker Lake Boulevard Reconstruction
Contract:	

Owner's Project No.:	26-01
Engineer's Project No.:	25X.138779,26X.142868
Contractor's Project No.:	
Agency's Project No.:	SAP 199-121-003

Application No.: 2 **Application Period:** From 06/01/26 to 06/30/26 **Application Date:** 07/10/26

A	B	C	D	E	F	F1	F2	G	H	I	J	K	L
		Contract Information				Previous Estimate		Work Completed					
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C X E) ($)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) ($)	Materials Currently Stored (not in G) ($)	Work Completed and Materials Stored to Date (H + I) ($)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) ($)
50	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL	29.00	LIN FT	820.52	23,795.08	40.92	33,575.68	40.92	33,575.68		33,575.68	141%	(9,780.60)
51	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	29.00	LIN FT	733.58	21,273.82	28.00	20,540.24	28.00	20,540.24		20,540.24	97%	733.58
52	RANDOM RIPRAP CLASS III	35.00	CU YD	135.85	4,754.75	-	-	35.00	4,754.75		4,754.75	100%	-
53	INSTALL RANDOM RIPRAP	12.00	CU YD	38.04	456.48	-	-	12.00	456.48		456.48	100%	-
54	4" CONCRETE WALK	1,650.00	SQ FT	6.68	11,022.00	-	-	1,637.00	10,935.16		10,935.16	99%	86.84
55	CONCRETE CURB RAMP WALK	600.00	SQ FT	16.85	10,110.00	-	-	600.00	10,110.00		10,110.00	100%	-
56	CONCRETE CURB AND GUTTER DESIGN B618	3,485.00	LIN FT	18.91	65,901.35	2,950.00	55,784.50	2,950.00	55,784.50		55,784.50	85%	10,116.85
57	7" CONCRETE VALLEY GUTTER	65.00	SQ YD	119.76	7,784.40	65.00	7,784.40	65.00	7,784.40		7,784.40	100%	-
58	TRUNCATED DOMES	140.00	SQ FT	54.34	7,607.60	-	-	40.00	2,173.60		2,173.60	29%	5,434.00
59	HANDHOLE TYPE PVC HD COVER	1.00	EACH	2,445.27	2,445.27	1.00	2,445.27	1.00	2,445.27		2,445.27	100%	-
60	2" NON-METALLIC CONDUIT	240.00	LIN FT	6.25	1,500.00	240.00	1,500.00	310.00	1,937.50		1,937.50	129%	(437.50)
61	TRAFFIC CONTROL	1.00	LUMP SUM	2,934.32	2,934.32	0.75	2,200.74	1.00	2,934.32		2,934.32	100%	-
62	RIGID PVC LOOP DETECTOR 6'x6'	12.00	EACH	1,222.63	14,671.56	12.00	14,671.56	12.00	14,671.56		14,671.56	100%	-
63	STABILIZED CONSTRUCTION EXIT	1.00	LUMP SUM	1,358.48	1,358.48	-	-	1.00	1,358.48		1,358.48	100%	-
64	STORM DRAIN INLET PROTECTION	49.00	EACH	146.72	7,189.28	39.00	5,722.08	49.00	7,189.28		7,189.28	100%	-
65	SILT FENCE, TYPE MS	500.00	LIN FT	2.45	1,225.00	135.00	330.75	135.00	330.75		330.75	27%	894.25
66	SEDIMENT CONTROL LOG TYPE WOOD FIBER	800.00	LIN FT	3.10	2,480.00	620.00	1,922.00	620.00	1,922.00		1,922.00	78%	558.00
67	COMMON TOPSOIL BORROW	100.00	CU YD	27.17	2,717.00	-	-	-	-		-		2,717.00
68	FERTILIZER TYPE 3	750.00	POUND	1.03	772.50	-	-	700.00	721.00		721.00	93%	51.50
69	ROLLED EROSION PREVENTION CATEGORY 20	12,100.00	SQ YD	1.74	21,054.00	-	-	11,761.20	20,464.49		20,464.49	97%	589.51
70	SEEDING	3.00	ACRE	1,086.79	3,260.37	-	-	2.43	2,640.90		2,640.90	81%	619.47
71	RAPID STABILIZATION METHOD 2	3.00	ACRE	2,608.29	7,824.87	-	-	-	-		-		7,824.87
72	WEED SPRAYING	2.00	ACRE	271.70	543.40	-	-	-	-		-		543.40
73	WEED SPRAY MIXTURE	0.30	GAL	108.67	32.60	-	-	-	-		-		32.60
74	WATER	800.00	MGAL	1.09	872.00	-	-	200.00	218.00		218.00	25%	654.00
75	SEED SOUTHERN BOULEVARD	55.00	POUND	5.43	298.65	-	-	-	-		-		298.65
76	SEED MESIC INSLOPE	220.00	POUND	8.69	1,911.80	-	-	210.00	1,824.90		1,824.90	95%	86.90
77	4" SOLID LINE MULTI- COMPONENT	11,000.00	LIN FT	0.54	5,940.00	-	-	11,000.00	5,940.00		5,940.00	100%	-
78	4" BROKEN LINE MULTI -COMPONENT	1,000.00	LIN FT	0.54	540.00	-	-	1,000.00	540.00		540.00	100%	-
79	4" DOUBLE SOLID LINE MULTI -COMPONENT	400.00	LIN FT	1.09	436.00	-	-	400.00	436.00		436.00	100%	-
80	24" SOLID LINE MULTI-COMPONENT	180.00	LIN FT	9.78	1,760.40	-	-	180.00	1,760.40		1,760.40	100%	-
81	24" SOLID LINE PREFORM THERMO GROUND IN ENHANCED	50.00	LIN FT	27.17	1,358.50	-	-	50.00	1,358.50		1,358.50	100%	-
82	CROSSWALK PREFORM THERMO GROUND IN ENHANCED SKID	300.00	SQ FT	15.22	4,566.00	-	-	300.00	4,566.00		4,566.00	100%	-
83	PAVEMENT MESSAGE MULTI-COMPONENT	378.00	SQ FT	10.87	4,108.86	-	-	378.00	4,108.86		4,108.86	100%	-
		-	-	-	-				-		-		-
				Original Contract Totals	$ 1,066,382.87		$ 741,595.30		$ 1,013,691.84	$ -	$ 1,013,691.84	95%	$ 52,691.03

FUNDING SOURCE	COMPLETE TO DATE	-	RETAINAGE (1%)	-	PREVIOUS PAYMENTS	=	AMOUNT DUE
TIF 18 (56% OF STREET)	$448,605.25	-	$4,486.05	-	$288,490.97	=	$155,628.23
MSA FUNDS	$352,475.56	-	$3,524.76	-	$226,671.48	=	$122,279.32
TIF 18 (56% OF WATER)	$44,386.50	-	$443.87	-	$39,036.84	=	$4,905.79
WATER UTILITY FUNDS	$34,875.11	-	$348.75	-	$30,671.80	=	$3,854.56
TIF 18 (56% OF STORM)	$74,675.68	-	$746.76	-	$67,000.89	=	$6,928.03
STORM WATER UTILITY	$58,673.75	-	$586.74	-	$52,643.55	=	$5,443.46
TOTAL FUNDS	**$1,013,691.84**	-	**$10,136.92**	-	**$704,515.53**	=	**$299,039.39**

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CC Regular Session

Meeting Date: 07/28/2026

Primary Strategic Plan Initiative: Not Applicable

Title:
Adopt Resolution #26-172 Approving Partial Payment to North Valley, Inc. for Improvement Project #26-05, Flintwood Hills 2nd & 3rd Street Reconstructions.

Purpose/Background:
Resolution and Pay Request Attached.

Recommendation:
The Senior Engineering Technician has inspected the completed work and recommends partial payment to North Valley, Inc. for improvement project #26-05, Flintwood Hills 2nd & 3rd Street Reconstructions in the amount of $399,058.43.

Outcome/Action:
Motion to adopt Resolution #26-172 approving partial payment to North Valley, Inc. for improvement project #26-05, Flintwood Hills 2nd & 3rd Street Reconstructions in the amount of $399,058.43.

Attachments

Pay Resolution #26-172
Pay Request

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	07/22/2026 09:23 AM
Brian Hagen	Kathy Schmitz	07/23/2026 04:18 PM
Form Started By: Stacie Damjanovich		Started On: 07/15/2026 12:34 PM
Final Approval Date: 07/23/2026		

Councilmember ____ introduced the following resolution and moved for its adoption:

RESOLUTION #26-172

RESOLUTION APPROVING PARTIAL PAYMENT No. 2 TO NORTH VALLEY, INC. FOR FLINTWOOD HILLS 2ND & 3RD STREET RECONSTRUCTIONS, IMPROVEMENT PROJECT #26-05

WHEREAS, the City of Ramsey proposes to reconstruct the streets within the Flintwood Hills 2nd & 3rd subdivisions as identified within the 2026 – 2035 Capital Improvement Program; and

WHEREAS, pursuant to Ramsey City Council Resolution #25-082, adopted April 22, 2025, the City Council accepted and awarded the proposal to Bolton & Menk Anderson for topographic survey of the project area in the amount of $3,803.50; and

WHEREAS, pursuant to Ramsey City Council Resolution #25-101, adopted May 13, 2025, the City Council accepted and awarded the proposal to Independent Testing Technologies, Inc. for geotechnical survey of the project area in the amount of $6,825.00; and

WHEREAS, pursuant to Ramsey City Council Resolution #25-139, adopted June 24, 2025, the City Council ordered the City Engineer to prepare plans and specifications for Flintwood Hills 2nd & 3rd Street Reconstructions, Improvement Project #26-05,

WHEREAS, pursuant to Ramsey City Council Resolution #26-029, adopted January 27, 2026, the City Council approved final plans and specifications as prepared by the City Engineer and authorized advertisement for bids for the same improvements; and

WHEREAS, proposals were received for Construction Staking from Bolton & Menk, Inc. for said improvements in the amount of $43,110.00; and

WHEREAS, pursuant to Ramsey City Council Resolution #26-065, adopted March 10, 2026, a contract was awarded to North Valley, Inc. of Nowthen, Minnesota in the amount of $792,282.86 for said improvements; and

WHEREAS, as of July 28, 2026 $181,262.09 had been paid to date; and

WHEREAS, the Senior Engineering Technician has inspected the completed work and recommends partial payment No. 2 to North Valley, Inc. of Nowthen, Minnesota, for improvement project #26-05, Flintwood Hills 2nd & 3rd Street Reconstructions, in the amount of $399,058.43.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) The City Council hereby authorizes partial payment No. 2 to North Valley, Inc. of Nowthen, Minnesota for Improvement Project #26-05, Flintwood Hills 2nd & 3rd Street Reconstructions in the amount of $399,058.43.

2) The City Council hereby authorizes the Mayor and City Administrator to sign the release form for this payment.

3) The total amount of this payment is not included in resolutions approving payment of bills for the day of July 28, 2026.

4) The City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 28th day of July, 2026.

_____
Mayor

ATTEST:

_____
City Clerk

26-172

Pay Estimate Summary Sheet

Estimate Number:	2 Partial
Project Number:	26-05
Project Name:	Flintwood Hills 2nd & 3rd Street Reconstructions
Period Ending	June 30, 2026
Contractor:	North Valley, Inc.
Address:	20015 Iguana St. NW Suite 100

1	Original Contract Amount		$ 792,282.86
2	Change Order(s)	No. ____ Thru No. ____	
3	Total Funds Encumbered		$ 792,282.86
4	Value of Work Completed		$ 610,863.71
5	Retainage	5 %	$ (30,543.19)
	Percent Complete	77%	
6	Deductions or Charges		
7	Total Earned Less Retainage (Lines 4+5+6)		$ 580,320.52
8	Previous Payment(s)		$ 181,262.09
9	**Payment Due (Lines 7-8)**		**$ 399,058.43**
10	Total Balance to Finish, Including Retainage (Lines 3-7)		$ 211,962.34

Certification of Partial Payment

I hereby certify that, to the best of my knowledge and belief, all items, quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between owner and the undersigned Contractor, and as amended by any authorized changes and the foregoing is a true and correct statement of the contract amount for the period covered by this estimate.

North Valley	Matt Echols
Contractor Name	Print Name
P.M.	Matt E
Title	Signature
	7/10/26
	Date

City of Ramsey Approval

	7/10/2026
Signature (Project Engineer)	Date
Hafed Hel	7/13/2026
Signature (City Engineer)	Date

Flintwood Hills 2nd & 3rd Street Reconstructions
I.P. 26-05
Estimate No. 2 **Partial**
Period Ending June 30, 2026

			CONTRACT AMOUNT				COMPLETED THIS PERIOD		COMPLETED TO DATE	
Item No.	MnDOT No.	Item Description	Unit	Estimated Quantity	Unit Price	Extended Total	Quantity	Extended Total	Quantity	Extended Total
1	2021.501	MOBILIZATION	LS	1.0	$ 85,808.53	$ 85,808.53	0.5	$ 42,904.27	1.0	$ 85,808.53
2	2104.502	REMOVE CATCH BASIN	EA	1.00	$ 616.37	$ 616.37	0.00	$ -	1.0	$ 616.37
3	2104.502	SALVAGE MAIL BOX SUPPORT	EA	98.00	$ 81.21	$ 7,958.58	2	$ 162.42	98	$ 7,958.58
4	2104.503	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	LF	1361	$ 2.00	$ 2,722.00	162	$ 324.00	1392	$ 2,784.00
5	2104.503	SAWING CONCRETE PAVEMENT - FULL DEPTH	LF	727	$ 5.25	$ 3,816.75	31	$ 162.75	609	$ 3,197.25
6	2104.503	REMOVE CURB AND GUTTER	LF	8091	$ 2.62	$ 21,198.42	0	$ -	7550	$ 19,781.00
7	2104.503	REMOVE PIPE - STORM SEWER	LF	27	$ 13.33	$ 359.91	0	$ -	27	$ 359.91
8	2104.503	REMOVE BITUMINOUS CURBING	LF	217	$ 1.08	$ 234.36	0	$ -	217	$ 234.36
9	2104.504	REMOVE BITUMINOUS PAVEMENT - TRAILS	SY	11	$ 23.82	$ 262.02	11	$ 262.02	11	$ 262.02
10	2104.504	REMOVE BITUMINOUS PAVEMENT - DRIVEWAYS	SY	1054	$ 6.17	$ 6,503.18	99	$ 610.83	878	$ 5,417.26
11	2104.504	REMOVE CONCRETE PAVEMENT - DRIVEWAYS	SY	569	$ 10.77	$ 6,128.13	0	$ -	633	$ 6,817.41
12	2104.504	REMOVE CONCRETE VALLEY GUTTER	SY	23	$ 24.90	$ 572.70	0	$ -	23	$ 572.70
13	2105.607	SUBGRADE EXCAVATION, REMOVE UNSUITABLE MATERIALS (EV)	CY	1387	$ 1.08	$ 1,497.96	503	$ 543.24	503	$ 543.24
14	2106.507	COMMON EXCAVATION (EV)	CY	654	$ 0.22	$ 143.88	248	$ 54.56	654	$ 143.88
15	2106.607	HAUL & STOCKPILE RECLAIM MATERIAL (LV)	CY	3005	$ 0.22	$ 661.10	3005	$ 661.10	3005	$ 661.10
16	2112.519	SUBGRADE PREPARATION	RDST	43	$ 250.50	$ 10,771.50	43	$ 10,771.50	43	$ 10,771.50
17	2123.61	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	20	$ 200.32	$ 4,006.40	13	$ 2,604.16	22	$ 4,407.04
18	2130.523	WATER FOR DUST CONTROL	MGAL	40	$ 45.48	$ 1,819.20	36	$ 1,637.28	58	$ 2,637.84
19	2211.507	AGGREGATE BASE CLASS 5 - MODIFIED (CV)	CY	2230	$ 0.11	$ 245.30	0	$ -	37	$ 4.07
20	2215.504	FULL DEPTH RECLAMATION	SY	13314	$ 5.71	$ 76,022.94	0	$ -	13314	$ 76,022.94
21	2232.504	MILL BITUMINOUS PAVEMENT (2.0")	SY	36	$ 12.99	$ 467.64	0	$ -	0	$ -
22	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	937	$ 3.09	$ 2,895.33	0	$ -	0	$ -
23	2360.504	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) - DRIVEWAYS	SY	1033	$ 21.34	$ 22,044.22	0	$ -	0	$ -
24	2360.509	TYPE SP 12.5 NON WEARING COURSE MIXTURE (3,C) 2.0"	TON	1512	$ 81.20	$ 122,774.40	1458	$ 118,389.60	1458	$ 118,389.60
25	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) 1.5"	TON	1134	$ 85.58	$ 97,047.72	0	$ -	0	$ -
26	2501.503	15" RC PIPE SEWER DESIGN 3006 CLASS III	LF	28	$ 111.06	$ 3,109.68	0	$ -	28	$ 3,109.68
27	2503.602	RESET CATCH BASIN CASTING	EA	12	$ 254.46	$ 3,053.52	12	$ 3,053.52	12	$ 3,053.52
28	2504.602	ADJUST VALVE BOX	EA	12	$ 477.55	$ 5,730.60	16	$ 7,640.80	16	$ 7,640.80
29	2504.602	VALVE BOX SECTION	EA	6	$ 149.93	$ 899.58	19	$ 2,848.67	19	$ 2,848.67
30	2506.502	ADJUST FRAME & RING CASTING	EA	21	$ 888.46	$ 18,657.66	21	$ 18,657.66	21	$ 18,657.66
31	2506.502	CASTING ASSEMBLY (STORM)	EA	1	$ 990.76	$ 990.76	1	$ 990.76	1	$ 990.76
32	2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN 2'X3'	EA	1	$ 3,109.60	$ 3,109.60	0	$ -	1	$ 3,109.60
33	2521.518	6" CONCRETE WALK	SY	11	$ 77.96	$ 857.56	0	$ -	0	$ -
34	2521.602	DRILL & GROUT REINFORCEMENT BAR (EPOXY COATED)	EA	7	$ 21.66	$ 151.62	0	$ -	0	$ -
35	2531.503	CONCRETE CURB & GUTTER DESIGN B618	LF	493	$ 26.53	$ 13,079.29	547	$ 14,511.91	547	$ 14,511.91
36	2531.503	CONCRETE CURB & GUTTER DESIGN SURMOUNTABLE	LF	8313	$ 17.87	$ 148,553.31	7824	$ 139,814.88	7824	$ 139,814.88
37	2531.504	6" CONCRETE PAVEMENT - DRIVEWAYS	SY	576	$ 67.13	$ 38,666.88	596	$ 40,009.48	596	$ 40,009.48
38	2531.604	7" CONCRETE VALLEY GUTTER	SY	66	$ 87.71	$ 5,788.86	20	$ 1,754.20	20	$ 1,754.20

Item No.	MnDOT No.	Item Description	CONTRACT AMOUNT				COMPLETED THIS PERIOD		COMPLETED TO DATE	
			Unit	Estimated Quantity	Unit Price	Extended Total	Quantity	Extended Total	Quantity	Extended Total
39	2531.618	TRUNCATED DOMES	SF	19	$ 70.38	$ 1,337.22	0	$ -	0	$ -
40	2540.602	INSTALL MAIL BOX SUPPORT	EA	98	$ 135.35	$ 13,264.30	0	$ -	0	$ -
41	2540.602	TEMPORARY MAIL BOX CLUSTER	EA	5	$ 2,057.33	$ 10,286.65	0	$ -	5	$ 10,286.65
42	2563.601	TRAFFIC CONTROL	LS	1	$ 4,222.94	$ 4,222.94	0.00	$ -	0.75	$ 3,167.21
43	2573.501	STABILIZED CONSTRUCTION EXIT	EA	5	$ 216.56	$ 1,082.80	6	$ 1,299.36	6	$ 1,299.36
44	2573.502	STORM DRAIN INLET PROTECTION	EA	20	$ 157.01	$ 3,140.20	0	$ -	18	$ 2,826.18
45	2574.507	TOPSOIL (LV)	CY	850	$ 1.08	$ 918.00	850	$ 918.00	850	$ 918.00
46	2575.501	TURF ESTABLISHMENT	ACRE	1	$ 21,685.36	$ 19,083.12	0.0	$ -	0.0	$ -
47	2575.505	WEED SPRAYING	ACRE	0	$ 602.36	$ 265.04	0	$ -	0	$ -
48	2575.506	WEED SPRAY MIXTURE	GAL	1	$ 240.94	$ 240.94	0	$ -	0	$ -
49	2575.523	WATER FOR RESTORATION	MGAL	10	$ 180.71	$ 1,807.10	0	$ -	0	$ -
50	2575.601	IRRIGATION REPAIRS	LS	1	$ 9,474.55	$ 9,474.55	1	$ 9,474.55	1	$ 9,474.55
51	2575.602	LANDSCAPE RESTORATION	EA	33	$ 240.38	$ 7,932.54	0	$ -	0	$ -
GRAND TOTALS						**$ 792,282.86**		**$ 420,061.52**		**$ 610,863.71**

Internal City Use Only				
TAX INCREMENT No.1 FUNDS (0.95 MOB)		*$ 413,872.03*		*$ 592,324.59*
STORM SEWER UTILITY FUNDS (0.05 MOB)		*$ 6,189.49*		*$ 15,688.63*
Total Funds		*$ 420,061.52*		*$ 608,013.22*

CC Regular Session

Meeting Date: 07/28/2026

Primary Strategic Plan Initiative: Connect the community through Parks, Trails and Recreational Programming.

Title:
Adopt Resolution #26-173 Approving Partial Payment No. 5 to H+U Construction Improvement Project #25-58; The Waterfront Waterplay Park Improvement.

Purpose/Background:
Pay Application and Resolution attached.

Funding Source:
Park Trust Fund

Recommendation:
Damon Farber Landscape Architecture has reviewed the work to date for conformity with the plans and specifications, and the city's Parks & Asst. Public Works Director affirms the work was satisfactorily completed and recommends partial payment No. 5 to H+U Construction of Minneapolis, Minnesota, for said project, in the amount of $1,468,676.31.

Outcome/Action:
Adopt Resolution #26-173 Approving Partial Payment No. 5 to H+U Construction Improvement Project #25-58; The Waterfront Waterplay Park Improvement.

Attachments

Pay App No 5
Resolution #26-173

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	07/23/2026 11:02 AM
Form Started By: Mariah Albrecht		Started On: 07/17/2026 11:28 AM
Final Approval Date: 07/23/2026		

Contractor's Application for Payment

Owner:	City of Ramsey	**Owner's Project No.:**	25-58
Engineer:	Damon Farber	**Engineer's Project No.:**	25-121
Contractor:	H+U Construction	**Contractor's Project No.:**	J25027
Project:	Waterfront Park		
Contract:	Construction Manager at Risk		
Application No.:	5	**Application Date:**	7/7/2026
Application Period:	**From** 6/1/2026	**to**	6/30/2026

1. Original Contract Price					$ 3,624,184.00
2. Net change by Change Orders					$ -
3. Current Contract Price (Line 1 + Line 2)					$ 3,624,184.00
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)					$ 3,180,393.06
5. Retainage					
a.	5%	X	$ 3,180,393.06	Work Completed	$ 159,019.65
b.	5%	X	$ -	Stored Materials	$ -
c. Total Retainage (Line 5.a + Line 5.b)					$ 159,019.65
6. Amount eligible to date (Line 4 - Line 5.c)					$ 3,021,373.41
7. Less previous payments (Line 6 from prior application)					$ 1,552,697.10
8. Amount due this application					$ 1,468,676.31
9. Balance to finish, including retainage (Line 3 - Line 4)					$ 443,790.94

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Luke Nelson

Signature: Luke D Nelson **Date:** 7/7/2026

Recommended by Engineer		**Approved by Owner**	
By:	Digitally signed by Charles O. Evens Date: 2026.07.07 08:25:00-05'00'	**By:**	
Title:		**Title:**	Parks Director
Date:		**Date:**	7 9 2026
Approved by Funding Agency			
By:		**By:**	
Title:		**Title:**	
Date:		**Date:**	

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Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner: City of Ramsey
Engineer: Damon Farber
Contractor: H+U Construction
Project: Waterfront Park
Contract: Construction Manager at Risk

Owner's Project No.: 25-58
Engineer's Project No.: 25-121
Contractor's Project No.: J25027

Application No.: 5 **Application Period:** From 06/01/26 to 06/30/26 **Application Date:** 07/07/26

A	B	C	D	E	F	G	H	I
			Work Completed					
Item No.	Description	Scheduled Value ($)	(D + E) From Previous Application ($)	This Period ($)	Materials Currently Stored (not in D or E) ($)	Work Completed and Materials Stored to Date (D + E + F) ($)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) ($)
	Original Contract							
0610	General Construction	453,639.00	294,109.00	95,877.87		389,986.87	86%	63,652.13
1315	Splash Pad Piping, Equipment, and Electrical	624,375.00	208,170.11	412,704.89		620,875.00	99%	3,500.00
2200/2300	Plumbing and HVAC	90,559.00	59,254.00	23,305.00		82,559.00	91%	8,000.00
2600	Electrical	264,252.00	111,600.00	115,600.00		227,200.00	86%	37,052.00
3100	Earthwork and Stone Placement	291,172.77	205,300.00	85,872.77		291,172.77	100%	-
3210	Concrete Paving	550,960.00	71,749.40	312,283.10		384,032.50	70%	166,927.50
3290	Landscaping and Irrigation	408,285.00	77,479.00	303,825.00		381,304.00	93%	26,981.00
3290	Landscaping and Irrigation - Alternate 2	30,739.00	5,940.00	5,940.00		11,880.00	39%	18,859.00
00	ALLOWANCES	295,183.73	217,750.53	77,433.20		295,183.73	100%	-
00	General Conditions	178,204.00	115,279.54	11,437.49		126,717.03	71%	51,486.97
00	Project Reimbursables	338,100.00	209,556.00	71,382.50		280,938.50	83%	57,161.50
00	Bonds	26,183.00	26,183.00	-		26,183.00	100%	-
00	Construction Contingency	1,468.50	-			-	0%	1,468.50
00	CM Fees	71,063.00	32,047.42	30,313.24		62,360.66	88%	8,702.34
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
	Original Contract Totals	**$ 3,624,184.00**	**$ 1,634,418.00**	**$ 1,545,975.06**	**$ -**	**$ 3,180,393.06**	**88%**	**$ 443,790.94**

EJCDC C-620 (Rev. 1) Contractor's Application for Payment
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Councilmember Peters introduced the following resolution and moved for its adoption:

RESOLUTION #26-173

RESOLUTION APPROVING PARTIAL PAYMENT NO. 5 TO H+U CONSTRUCTION IMPROVEMENT PROJECT #25-58; THE WATERFRONT WATERPLAY PARK IMPROVEMENT

WHEREAS, pursuant to Ramsey City Council Resolution #26-042, adopted February 10, 2026, the proposal from H+U Construction to perform competitive bidding, and organized the project costs and schedule as a guaranteed maximum price and contract amendment submittal of 3,624,184 for Improvement Project #25-58; The Waterfront Waterplay Park Improvement; and

WHEREAS, as of July 28, 2026 $1,552,697.10 has been paid to date; and

WHEREAS, the Damon Farber Landscape Architecture has reviewed the work to date for conformity with the plans and specifications, and the city's Parks & Asst. Public Works Director affirms the work was satisfactorily completed and recommends partial payment No. 5 to H+U Construction of Minneapolis, Minnesota, for said project, in the amount of $1,468,676.31.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) The City Council hereby authorizes partial payment No. 5 to H+U Construction of Minneapolis, Minnesota for Improvement Project #25-58, The Waterfront Waterplay Park Improvement in the amount of $1,468,676.31.

2) The City Council hereby authorizes the Mayor and City Administrator to sign the release form for this payment.

3) The total amount of this payment is not included in resolutions approving payments of bills for the date of July 28, 2026.

4) The City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Stewart, and upon vote being taken thereon, the following voted in favor thereof:

Mayor Heineman
Councilmember Peters
Councilmember Stewart
Councilmember Buscher
Councilmember Riley
Councilmember Specht

and the following voted against the same:

None

and the following abstained:

None

and the following were absent:

Councilmember Olson

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 28th day of July, 2026.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session

Meeting Date: 07/28/2026

Primary Strategic Plan Initiative:

Title:
Adopt Resolution #26-175 Authorize Application to Conduct Off-Site Gambling - Riversbend Bar & Grill by Anoka Ramsey Athletic Association (ARAA)

Purpose/Background:
Staff recently received the attached application from the Anoka Ramsey Athletic Association (ARAA) to conduct off-site gambling at the Riversbend Bar & Grill on August 8, 2026. The ARAA are asking to conduct the sale of raffle tickets at Riversbend Bar.

The Minnesota Gambling Control Board requires that the City approve such a request by resolution specifically approving or denying the application.

Notification:
If approved, the City Finance Director will sign the application and any other document required by the Minnesota Gambling Board.

Time Frame/Observations/Alternatives:
Adopt Resolution #26-175 or deny Resolution #26-175.

Recommendation:
Staff recommends Council approval of the application by the Anoka Ramsey Athletic Association to conduct off-site gambling at the Riversbend Bar & Grill.

Outcome/Action:
Motion to adopt Resolution #26-175 approving the application by the Anoka Ramsey Athletic Association to conduct off-site gambling at the Riversbend Bar & Grill.

Attachments

Reso #26-175 Anoka Ramsey Athletic Association Application Off-Site Gambling
Anoka Ramsey Athletic Association Application

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	07/23/2026 11:02 AM
Form Started By: Diana Lund		Started On: 07/21/2026 07:36 AM
Final Approval Date: 07/23/2026		

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #26-175

RESOLUTION APPROVING THE ANOKA RAMSEY ATHLETIC ASSOCIATION'S APPLICATION TO CONDUCT OFF-SITE GAMBLING AT RIVERSBEND BAR & GRILL

WHEREAS, Anoka Ramsey Athletic Association has submitted an application to conduct gambling events – raffle – at the Riversbend Bar & Grill on August 8, 2026; and

WHEREAS, the Gambling Control Board Division of the Department of Gaming requires the City of Ramsey adopt a resolution specifically approving or denying the application.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the Ramsey City Council hereby approves the application to conduct off-site gambling for Anoka Ramsey Athletic Association at Riversbend Bar & Grill 14077 St. Francis Boulevard, Ramsey.

2) That the Ramsey City Council hereby authorizes the City Administrator or Finance Director to sign the application and any other documents required by the Minnesota Gambling Board.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 28th day of July, 2026.

_____
Mayor

ATTEST:

_____
City Clerk

MINNESOTA LAWFUL GAMBLING

LG230 Application to Conduct Off-Site Gambling

No Fee

ORGANIZATION INFORMATION

Organization Name: Anoka Ramsey Athletic Assc License Number: 98049

Address: PO Box 265 City: Anoka, MN Zip: 55303

Chief Executive Officer (CEO) Name: Dustin Roeder Daytime Phone: 612-366-0125

Gambling Manager Name: Josh Jungling Daytime Phone: 612-850-5616

GAMBLING ACTIVITY

Twelve off-site events are allowed each calendar year not to exceed a total of 36 days.

From 8/8/26 to 8/8/26

Check the type of games that will be conducted:

- [X] Raffle
- [ ] Pull-Tabs
- [ ] Bingo
- [ ] Tipboards
- [ ] Paddlewheel

GAMBLING PREMISES

Name of location where gambling activity will be conducted: Riverstone Bar & Grill

Street address and City (or township): 14077 St Francis BlvdNW Zip: 55303 County: Anoka

- Do not use a post office box.
- If no street address, write in road designations (example: 3 miles east of Hwy. 63 on County Road 42).

Does your organization own the gambling premises?

- [ ] **Yes** If yes, a lease is not required.
- [X] **No** If no, the lease agreement below must be completed, and signed by the lessor.

LEASE AGREEMENT FOR OFF-SITE ACTIVITY (a lease agreement is not required for raffles)

Rent to be paid for the leased area: $0 (if none, write "0")

All obligations and agreements between the organization and the lessor are listed below or attached.

- Any attachments must be dated and signed by both the lessor and lessee.
- This lease and any attachments is the total and only agreement between the lessor and the organization conducting lawful gambling activities.
- Other terms, if any:

Lessor's Signature: _____ Date: _____

Print Lessor's Name: _____

CONTINUE TO PAGE 2

Acknowledgment by Local Unit of Government: Approval by Resolution

CITY APPROVAL for a gambling premises located within city limits	COUNTY APPROVAL for a gambling premises located in a township
City Name: _____	County Name: _____
Date Approved by City Council: _____	Date Approved by County Board: _____
Resolution Number: _____ (If none, attach meeting minutes.)	Resolution Number: _____ (If none, attach meeting minutes.)
Signature of City Personnel: _____	Signature of County Personnel: _____
Title: _____ Date Signed: _____	Title: _____ Date Signed: _____
Local unit of government must sign.	TOWNSHIP NAME: _____ **Complete below only if required by the county.** On behalf of the township, I acknowledge that the organization is applying to conduct gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.213, Subd. 2.) Print Township Name: _____ Signature of Township Officer: _____ Title: _____ Date Signed: _____

CHIEF EXECUTIVE OFFICER (CEO) ACKNOWLEDGMENT

The person signing this application must be your organization's CEO and have their name on file with the Gambling Control Board. If the CEO has changed and the current CEO has not filed a LG200B Organization Officers Affidavit with the Gambling Control Board, he or she must do so at this time.

I have read this application, and all information is true, accurate, and complete and, if applicable, agree to the lease terms as stated in this application.

Signature of CEO (must be CEO's signature; designee may not sign) _____ Date _____

Mail or fax to:

Minnesota Gambling Control Board
Suite 300 South
1711 West County Road B
Roseville, MN 55113
Fax: 651-639-4032

No attachments required.

Questions? Contact a Licensing Specialist at 651-539-1900.

This publication will be made available in alternative format (i.e. large print, braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application.

Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public.

If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public.

Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor; national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

CC Regular Session

Meeting Date: 07/28/2026

Primary Strategic Plan Initiative: Identify and implement operational efficiencies, cost savings and additional funding sources.

Title:
PUBLIC HEARING - Introduce Ordinance #26-13 Amending Schedule of Rates, Fees and Charges for Hydrant Meter Rental Program

Purpose/Background:

Purpose
The purpose of this case is to introduce Ordinance #26-13 Amending 2026 Schedule of Rates, Fees and Charges for Hydrant Meter Rental Program.

Background
Prior to construction of the Water Treatment Plant, contractors were only allowed to purchase water from the city at two water fill stations due to significant concentrations of iron and manganese in the city's water supply system. Whenever hydrants were opened, iron and manganese sediment residing in the bottom of watermain lines would be stirred up and staff would receive numerous "rusty" water complaints from residents and businesses. To minimize these impacts to municipal water users, fire hydrants were therefore not allowed to be used by anyone other than Fire Department and Utilities staff.

Now that the Water Treatment Plant is in full operation and iron and manganese are being almost completely removed from the municipal water supply system, staff support allowing contractors to obtain water for their various construction needs through fire hydrants. This is proposed to be facilitated by renting either a 5/8" or 3" water meter with backflow preventer from the city after filling out and signing the applicable hydrant meter rental agreement. Copies of the Hydrant Meter Rental Agreement for each meter size (5/8" or 3") are attached for refernce.

This is a common practice among cities and contractors working in the city have been requesting this service for decades. In fact, city staff developed the attached agreements using neighboring city's meter rental agreements as templates. Therefore, the terms and associated fees in the attached agreements will be very familiar to contractors working within the City of Ramsey.

City water fill stations will remain available for use by contractors and others as needed.

Notification:
As required by State Statute, a Public Hearing Notice was published in the Anoka Union Herald on Friday, July 17, 2026.

A Public Hearing Notice was posted in City Hall on July 22, 2026.

Time Frame/Observations/Alternatives:

Alternatives
Alternative #1 - Motion to introduce Ordinance #26-13 Amending the 2026 Schedule of Rates, Fees and Charges for Hydrant Meter Rental Program.

Alternative #2 - Motion of other.

Funding Source:
As with other city services requiring fees, city staff will review and update all fees associated with these hydrant meter rental agreements each year prior to City Council adopting the Schedule of Rates, Fees and Charges.

Recommendation:
Staff recommends alternative #1.

Outcome/Action:

Motion to introduce Ordinance #26-13 Amending the 2026 Schedule of Rates, Fees and Charges for Hydrant Meter Rental Program.

Attachments

Ordinance 26-13 INTRO
Hydt Meter Rental Agrmnt Pg1
3-inch Hydt Meter Rental Agrmnt Pg2
5/8-inch Hydt Meter Rental Agrmnt Pg2
Ord 26-13 Proposed 2026 Fees

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	07/23/2026 03:08 PM

Form Started By: Bruce Westby Started On: 06/22/2026 02:51 PM
Final Approval Date: 07/23/2026

ORDINANCE #26-13

CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

AN ORDINANCE AMENDING ORDINANCE #25-11 ESTABLISHING PERMIT FEES, SERVICE CHARGES, AND VARIOUS OTHER FEES TO BE COLLECTED BY THE CITY OF RAMSEY.

The City of Ramsey ordains:

SECTION 1. AMENDMENTS

This ordinance amends Ordinance #25-11 adopted December 9, 2025. In addition to the previously adopted, the following amendments have been made: Hydrant Meter Rental Charge has been added to the water rates section as noted on the amended schedule.

SECTION 2. AUTHORITY

This ordinance is adopted pursuant to and under the authority of the Charter of the City of Ramsey.

SECTION 3. PURPOSE

Per City Code Sec. 58-20 the purpose of this Ordinance is to amend the established Permit Fees, Service Charges, and Other Fees that will be collected by the City in year 2026. This is known as the Schedule of Rates, Fees and Charges.

SECTION 4. SCHEDULE

The attached permit fees and service charges are hereby established for the year 2026.

SECTION 5. EFFECTIVE DATE

This ordinance becomes effective upon publication, subject to City Charter Section 5.07.

PASSED by the City Council of the City of Ramsey, Minnesota the ___ day of ____, 2026.

_____
Mayor

ATTEST:

_____
City Clerk

Introduction date: 07/28/2026
Posting dates:
Adoption date:
Publication date:
Effective date:

14199 Jasper St NW • Ramsey, MN 55303
Public Works Facility 763.433.9839
www.cityoframsey.com

Hydrant Meter Rental Agreement

The City of Ramsey makes hydrant meter available for contractors performing work within the city limits as a courtesy and to protect the City's water distribution system from misuse. Contractors seeking to rent a City of Ramsey hydrant meter must accept the following terms and conditions as a condition of renting this equipment.

1. Contractors shall under no circumstances transport water out of City limits.
2. Hydrant meter rental includes the meter and hydrant wrench. An administrative fee ($100), a weekly rental fee ($35.00), and the cost of total water used per 1,000 gallons at Tier 6 rate ($5.78/1,000 gallons) will be charged.
3. Upon completion of the work described in your permit packet, the Contractor shall promptly notify and return the hydrant meter and (wrench) to the City in good working condition. Ordinary wear and tear excepted.
4. Meters may be rented only for the duration of the project or six (6) months, whichever is less. If the project for which the meter was rented takes more than six (6) months, the contractor shall return the meter to the City at the end of each six (6) month period. If the contractor has complied with all of the requirements of this agreement, a new meter may be rented.
5. Improper operation of fire hydrants can cause severe damage to the City's water system and surrounding properties. By renting and using a hydrant meter, the contractor agrees to fully compensate the City and/or other parties for all damages arising from or related to contractors use of the hydrant meter.
6. Contractors shall operate the fire hydrant and hydrant meters properly, including but not limited to the following:
   - Fire hydrants must be fully opened and closed slowly to prevent water system damage
   - Fire hydrants may be operated only with a hydrant wrench
   - The contractor shall use a back flow device at all times
7. Contractors shall disconnect hydrant meters from hydrant when not in use. At no time will the contractor leave a hydrant meter unattended or overnight while attached to the hydrant.
8. It is the responsibility of the contractor to secure the meter in a way as to prevent theft.
9. The City reserves the right to recall the meter in times that water supplies are low.
10. Contractor must not alter the meter or backflow preventer in any way. Lost or stolen meters, as well as any damage to hydrants, equipment or other property must be reported to the City immediately. The contractor will compensate the city for all costs related to repairs and or replacement of damaged equipment. If the meter is damaged, the cost of repairs or replacement will be deducted from the deposit.
11. In freezing weather, the contractor shall close the hydrant and drain the meter to prevent damage when not in use.
12. The City reserves the right to not rent a hydrant meter to any contractor or other persons who has mis-used a hydrant meter, fire hydrant, or has previously violated the terms of conditions of this agreement.

City of RAMSEY

14199 Jasper St NW • Ramsey, MN 55303
Public Works Facility 763.433.9839
www.cityoframsey.com

Hydrant Meter Rental Agreement (3" Meter)

Contractor Information

Company Name: _____
Address: _____
Email: _____
Phone: _____

Jobsite Contact

Name: _____
Project Title: _____
Mobile Phone: _____

Meter Information

Meter ID #: _____ **Meter Size:** _____

Beginning Reading: _____ **Ending Reading:** _____

Gallons Used: _____ **Hydrant Wrench** ☐

Terms and Conditions

By signing below, I, the undersigned contractor, agree to abide by the terms of the Hydrant Meter Rental Agreement and acknowledge receipt of a copy of this agreement.

A deposit of **$4,350** is required at the time of rental. The deposit will be cashed and held by the **City of Ramsey** until the meter is returned. If the meter is damaged, the cost of repairs or replacement will be deducted from the deposit. If the meter is lost or stolen, the deposit will not be refunded.

I further agree to hold harmless the City of Ramsey from any injury or damage to myself, my staff, my personal property, customers' property, and/or equipment that may occur as a result of the use of the rented equipment listed above.

Authorization

Signature: _____ **Date:** _____

Printed Name: _____

14199 Jasper St NW • Ramsey, MN 55303
Public Works Facility 763.433.9839
www.cityoframsey.com

Hydrant Meter Rental Agreement (5/8" Meter)

Contractor Information

Company Name: _____
Address: _____
Email: _____
Phone: _____

Jobsite Contact

Name: _____
Project Title: _____
Mobile Phone: _____

Meter Information

Meter ID #: _____ **Meter Size:** _____

Beginning Reading: _____ **Ending Reading:** _____

Gallons Used: _____ **Hydrant Wrench** ☐

Terms and Conditions

By signing below, I, the undersigned contractor, agree to abide by the terms of the Hydrant Meter Rental Agreement and acknowledge receipt of a copy of this agreement.

A deposit of **$800.00** is required at the time of rental. The deposit will be cashed and held by the **City of Ramsey** until the meter is returned. If the meter or hydrant is damaged, the cost of repairs or replacement will be deducted from the deposit. If the meter is lost or stolen, the deposit will not be refunded.

I further agree to hold harmless the City of Ramsey from any injury or damage to myself, my staff, my personal property, customers' property, and/or equipment that may occur as a result of the use of the rented equipment listed above.

Authorization

Signature: _____ **Date:** _____

Printed Name: _____

SERVICE OR LICENSE	SPECIAL NOTES	2026 Adopted	2026 Proposed
Water Rates			
Hydrant Meter Rental 5/8"	Water used Tier 6 rate subject to change yearly		$800.00 meter/wrench deposit + $100.00 administrative fee + $35.00 weekly rental fee + total water used at Tier 6 rate ($5.78/1,000 gallons)
Hydrant Meter Rental 3"	Water used Tier 6 rate subject to change yearly		$4,350.00 meter/wrench deposit + $100.00 administrative fee + $35.00 weekly rental fee + total water used at Tier 6 rate ($5.78/1,000 gallons)
Meter Replacement Admin Fee for Non-Compliance		150.00/qtr	
Installation of meter w/remote (Res & Commercial)		150.00	
5/8" T10 Meter - Radio Read System	Subject to change based on price increases: Will always be cost plus 5%	Cost plus 5%	
1" T10 Meter - Radio Read System	Subject to change based on price increases: Will always be cost plus 5%	Cost plus 5%	
1 1/2" T10 Meter - Radio Read System	Subject to change based on price increases: Will always be cost plus 5%	Cost plus 5%	
1 1/2" Mach 10 - Radio Read System	Subject to change based on price increases: Will always be cost plus 5%	Cost plus 5%	
2" T10 Meter - Radio Read System	Subject to change based on price increases: Will always be cost plus 5%	Cost plus 5%	
2" Mach 10 - Radio Read System	Subject to change based on price increases: Will always be cost plus 5%	Cost plus 5%	
2" Compound Domestic Meter - Radio Read System	Subject to change based on price increases: Will always be cost plus 5%	Cost plus 5%	
3" Mach 10 - Radio Read System	Subject to change based on price increases: Will always be cost plus 5%	Cost plus 5%	
3" Compound Domestic Meter - Radio Read System	Subject to change based on price increases: Will always be cost plus 5%	Cost plus 5%	
4" Mach 10 - Radio Read System	Subject to change based on price increases: Will always be cost plus 5%	Cost plus 5%	
4" Compound Domestic Meter - Radio Read System	Subject to change based on price increases: Will always be cost plus 5%	Cost plus 5%	
Other than Meters Noted Above		Cost plus 5%	
Water shut off at Curbstop	Summer period April 2 - October 31	100.00	
Water shut off at Curbstop	Winter Period of November 1 - April 1	150.00	
Townhouse Irrigation Meter Winterization		150.00	
Broken Hydrant Replacement	Summer period April 2 - October 31	750.00	
Broken Hydrant Replacement	Winter Period of November 1 - April 1	850.00	
Connection charge/res. equivalent	based on national/local construction cost index 6/25 3.96%	2151.00	
Connection charge/acre comm./ind.	based on national/local construction cost index 6/25 3.96%	7862.00	
Lateral Benefit Charges: Residential	based on national/local construction cost index 6/25 3.96%	7447.00	
Lateral Benefit Charges: Commercial	based on national/local construction cost index 6/25 3.96%	8331.00	

CC Regular Session
Meeting Date: 07/28/2026

Primary Strategic Plan Initiative: Strengthen and enhance our identity, brand and image.

Title:
Adopt Resolution #26-174 Accepting Donation of a Community Art Resource

Purpose/Background:
The purpose of adopting Resolution #26-174 is to accept the donation of a Community Art Resource (public art plan) by the Ramsey Community Foundation to the City of Ramsey. The following is an excerpt from the planning resource:

Executive Summary
Art for All Ages

Art can transform public spaces, turning everyday sites into experiences of wonder, and sparking a unique sense of connection between people and place. Creative amenities bolster a sense of pride for residents, attract visitors with a promise of new and joyful encounters, increased feelings of safety, and genuinely create a sense of place.

In addition to these many social benefits, art in public places helps communities achieve economic goals, from increased foot traffic by local businesses, to further investment in business development in areas that feature creative amenities.

Many studies conclude investments in community art return benefits such as environments more conducive to business development, increased property values, and growth in cultural tourism. Further, when local community members are engaged in decision-making about community arts plans, residents feel empowered to create a place they love, fostering deeper civic engagement. With these goals in mind, the Ramsey Community Art Resource aims to inspire a breadth of community leaders with examples of art in public places that achieve these goals. The ideas presented here are offered to motivate further planning for enduring art that engages people of all ages. The subtitle 'Art for All Ages' serves not only as an evocative alliteration that speaks to the value of art for the very young throughout the span of a life, but 'Art for All Ages' also reminds us that public art serves to connect present generations into the future in a meaningful way.

(Excerpt from Section 3, Community Art Opportunities)
What is Community Art? Community art is creativity that lives in public life. It includes murals and sculptures, but also festivals, performances, classes, and temporary projects that invite people to participate. Unlike art that is confined to galleries or private collections, community art is shaped by the people who experience it such as neighbors gathering at a concert, children decorating a kite, or families building something together. These projects create pride and connection, making everyday spaces feel more welcoming while strengthening the bonds between residents.

As summarized above, Ramsey has witnessed the favorable integration of public art with both recreation programming and park development—with the new park improvements at The Waterfront but one example of community art enhancing residents' experience within the public realm.

Notification:
Over the past few years, Parks & Recreation and the Ramsey Community Foundation have had a presence at both the Two Rivers Art Fair and at Happy Days, collecting feedback and comments from residents, finding support for both public art *and* a community art plan.

Time Frame/Observations/Alternatives:
The acceptance of the donation of a Community Art Plan was recommended by the Park & Recreation Commission on January 9th, 2025, and discussed by City Council at work session on February 11th, 2025, and June 23rd 2026—with the consensus of the Council welcoming the Community Art Resource as a valuable tool in planning for place-making and beautification in the public realm into the future.

Director of Development Christine Barrett from the Ramsey Community Foundation and Janelle Craft, Director of

Marketing, are anticipated to be present for this Council case, and speak about the Community Art Resource and the Foundation's desire to partner with the city in service to the community.

Funding Source:

There is no funding required for considering a Community Art Plan—rather, accepting the donation of the plan represents an $8,000 cash-value from the Ramsey Community Foundation. Additionally, having a Community Art Plan may best position the city in acquiring external funding for public art related projects in the future.

Recommendation:

The Park & Recreation Commission and staff recommend formally accepting the donation of a Community Art Plan from the Ramsey Community Foundation.

Outcome/Action:

Motion to Adopt Resolution #26-174 Accepting Donation of a Community Art Resource.

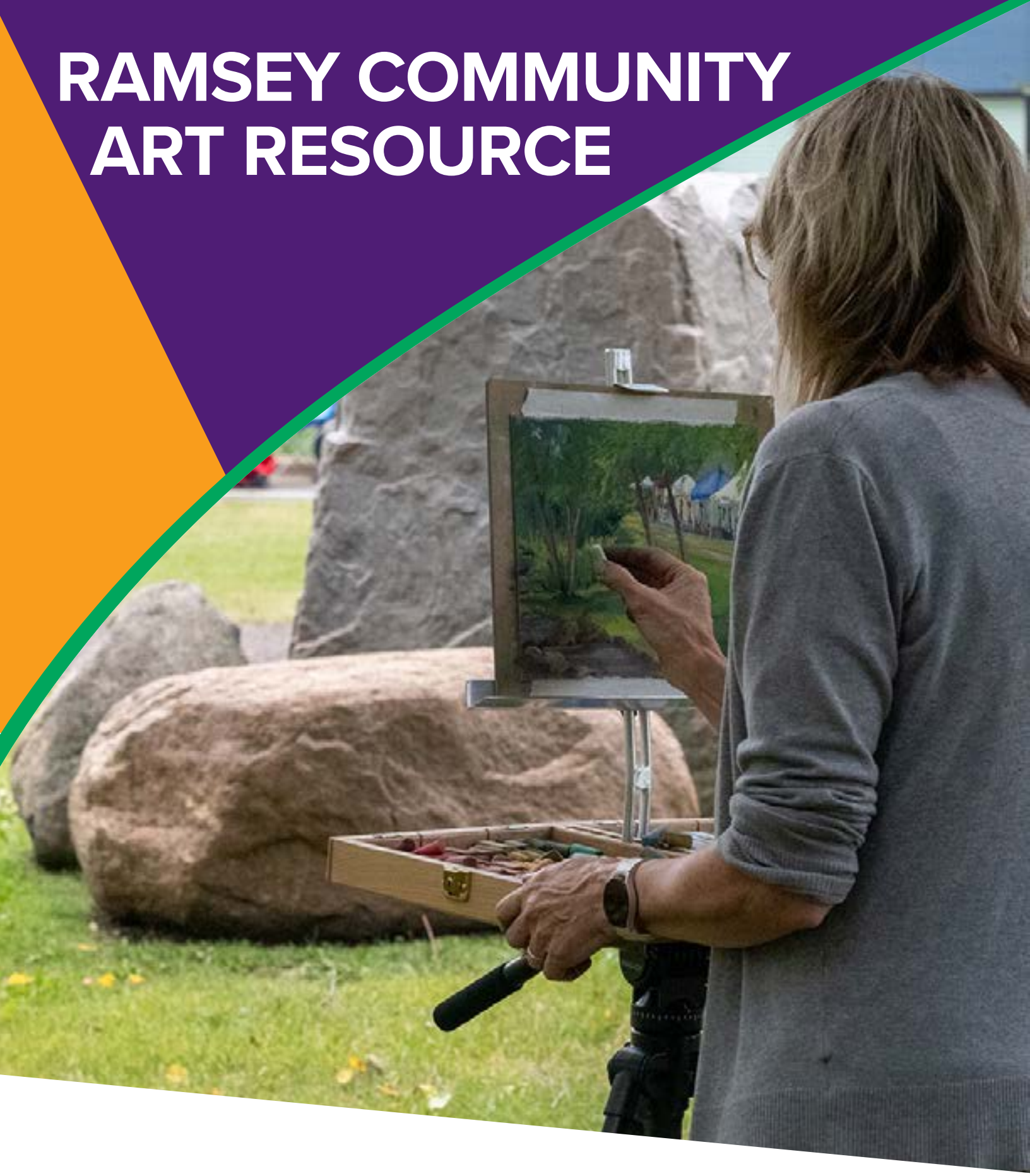
Attachments

Community Art Resource
Resolution #26-075
Foundation Vision Statement

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Mark Riverblood	02/06/2025 02:04 PM
Mark Riverblood (Originator)	Mark Riverblood	07/21/2026 09:08 AM
Mark Riverblood (Originator)	Mark Riverblood	07/22/2026 10:43 AM
Bruce Westby	Bruce Westby	07/23/2026 11:12 AM
Brian Hagen	Brian Hagen	07/23/2026 02:59 PM
Form Started By: Mark Riverblood		Started On: 01/13/2025 09:26 AM
Final Approval Date: 07/23/2026		

RAMSEY COMMUNITY ART RESOURCE



Commissioned by the Ramsey Community Foundation

Contributors: Sarah Peters, Abby Proulx, Mark Riverblood

RAMSEY COMMUNITY FOUNDATION

City of RAMSEY
PARKS & RECREATION

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Section

1

Introduction

Photo by Ron Herst, 2022 Ramsey Photo Contest Winner

Executive Summary

Art for All Ages

Art can transform public spaces, turning everyday sites into experiences of wonder, and sparking a unique sense of connection between people and place. Creative amenities bolster a sense of pride for residents, attract visitors with a promise of new and joyful encounters, increased feelings of safety, and genuinely create a sense of place.

In addition to these many social benefits, art in public places helps communities achieve economic goals, from increased foot traffic by local businesses, to further investment in business development in areas that feature creative amenities.

Many studies conclude investments in community art return benefits such as environments more conducive to business development, increased property values, and growth in cultural tourism. Further, when local community members are engaged in decision making about community arts plans, residents feel empowered to create a place they love, fostering deeper civic engagement.

With these goals in mind, the Ramsey Community Art Resource aims to inspire a breadth of community leaders with examples of art in public places that achieve these goals. The ideas presented here are offered to motivate further planning for enduring art that engages people of all ages. The subtitle 'Art for All Ages' serves not only as an evocative alliteration that speaks to the value of art for the very young throughout the span of a life, but 'Art for All Ages' also reminds us that public art serves to connect present generations into the future in a meaningful way.

It is also worth mentioning that Ramsey is already home to community arts partners, such as the Rum River Art Center – an ambitious non-profit organization that engages the public of all ages in multidisciplinary arts programming that is much beloved. Much of what is found in this resource would be buoyed by their involvement.

Children show off their finished art projects during Art in the Park with Rumriver Art Center at the Draw Concert Series in 2016.

55+ Art Club participant at Central Park in 2024.

This project began as a conversation years ago amongst members of the Ramsey Community Foundation who wished to see more art in their community. With encouragement from City staff in Parks and Recreation, the Foundation hired consultant Sarah Peters in 2025 to steer these conversations and existing data into a resource.

The suggestions in these pages reflect community voices and values. The Ramsey Community Foundation membership and staff conducted in-person outreach at several spring events and invited feedback digitally and through the mail via the Ramsey Resident. Key takeaways from these responses found that Ramsey residents hold many values in common: family, community, home, safety, and nature.

Taking these values as guides, this resource makes key recommendations for how to approach planning for community art. It suggests integrating art into beloved places in Ramsey, such as parks and trails, as well as places of growth in the City, such as the developing downtown area and future community center. Potential sites such as The Draw, and The Waterfront are already designed to support gatherings of people. These areas are prime locations for art installations –temporary or permanent– that can serve as attractions and social connectors.

The extended Opportunities section attempts to illustrate the vast practices within the expansive field of community and public art. From participatory events to murals to creative infrastructure, the myriad projects highlighted demonstrate that art can add delight anywhere.

Importance of Placemaking

A study by Toronto Metropolitan University revealed that people are 50% more likely to spend time in spaces with creative placemaking. Placemaking serves as an effective way to strengthen the physical and emotional connection between people and the places they share.

Considerations provide a template of questions necessary for the planning of community art projects of any size, while sections on Funding Types and Resources and Planning Processes provide a basic overview of how such projects may come into being.

This resource is not intended so much as a how-to guide, but as an inspirational tool that reflects the dynamic opportunities afforded to the City that integrate art into the community's shared spaces, places, and ethos. The Appendix compiles many resources for learning more.

Background

In 2023, the Ramsey Community Foundation began to explore ways to integrate public art into and for the City of Ramsey. With the success of an outdoor concert series started by the Ramsey Community Foundation in 2011 (now the Draw Summer Concert Series produced by Ramsey Parks and Recreation), the Foundation began to imagine what other arts opportunities could likewise enliven and connect the community.

Dotmocracy from 2023 Elmcrest Art Fair.

In partnership with the City of Ramsey Parks and Recreation department, the Ramsey Community Foundation sought to gather community feedback to gauge interest in public art. At the Elmcrest Art Fair in July 2023, they produced a "Dotmocracy" poll. In this activity, residents and visitors "voted" with sticky dots on what types of public art they would like to see in the community. Participants indicated great interest in a broad spectrum of arts efforts, from bold landscapes, to live events to public sculptures.

> *"I'd like to see more Public Art and landscape architecture incorporated into our parks and common areas. Raise the bar on aesthetics for walking trails and street corridors, especially along the MRT, etc."*
>
> *~ Ramsey resident in response to the 2023 Parks & Recreation Interests Survey question: "Considering our community's growth, what unique needs or preferences do you believe should be prioritized in future recreation initiatives?"*

Following this outreach, the Ramsey Community Foundation sought to create a plan with more specific information and highlighted opportunities that would help Ramsey move community art projects into reality by integrating them into City planning.

In Fall 2024, the Foundation contracted with consultant Sarah Peters to research and produce this resource in collaboration with Mark Riverblood, Parks & Assistant Public Works Director and Abby Proulx, Recreation Coordinator.

Collaborators

Ramsey Community Foundation

Ramsey Community Foundation has long helped bring ideas to life that strengthen connection and quality of life in Ramsey. Formed in 2005, it began by building international relationships through the Sister City program with Loudi, China, before expanding its focus to local initiatives that foster civic pride and belonging.

In its early years, the Foundation played a key role in launching projects that have since become part of Ramsey's identity. It supported the start of the Concerts at The Draw, helped establish the community garden and theater programs, and partnered with Heart Safe Ramsey to fund AEDs and CPR training for residents. The Foundation also organized various outreach and fundraising events like the pancake breakfast at Happy Days.

Each of these efforts helped spark something lasting. By providing early funding and organizational support, the Foundation made it possible for ideas to take hold and grow into self-sustaining programs that continue to benefit residents today.

Creativity and Connection

Ramsey Community Foundation's Mission Statement:Our Mission is to build meaningful connections and promote a thriving Ramsey by enriching the community through impactful social and cultural experiences.

Ramsey Foundation Booth at the 2025 Two Rivers Art Fair

On December 15, 2023, the organization formally became Ramsey Community Foundation, reflecting a renewed focus on creating community through connection. In 2025, the Foundation funded the creation of this Community Art Resource with the City's agreement, once again helping to plant the seeds for future opportunity.

The plan builds on Ramsey's creative momentum and establishes a framework for how art can be intentionally included in the city's future planning. Like the projects that came before it, this effort reflects the Foundation's belief in investing in ideas that unite people and shape Ramsey's story for years to come.

Ramsey Community Foundation Vision Statement: 2025–2030

In five years, the Ramsey Community Foundation envisions the successful implementation of the Ramsey Public Art Plan and Policy, featuring dynamic art installations in city parks and community spaces that celebrate the unique identity of Ramsey.

By fostering collaborative relationships with city officials, staff, and private partners, we will ensure financial stability and sustainable support for ongoing projects.

Our commitment to public engagement will empower residents to participate actively in the artistic landscape, creating a vibrant community that honors our heritage while inviting creativity and connection.

City of Ramsey staff and Park Commissioner at 2024 Happy Days Festival

City of Ramsey Parks and Recreation

Ramsey Parks and Recreation connects people to community through experiences that celebrate nature, creativity, and shared spaces. As one of the city's smaller departments, it continues to grow alongside Ramsey itself, working to serve residents, encourage time outdoors, and bring people together through programs and events.

Bordered by the Rum and Mississippi Rivers, Ramsey is rich with green space and natural resources. Parks and Recreation takes pride in caring for these places while creating opportunities for people to enjoy them, whether it is kids playing on a playground, residents walking along a trail, gathering for a concert, or renting a park shelter for a family celebration.

As a relatively smaller department, partnerships play an important role in expanding what is offered. Partnerships with local organizations, businesses, athletic associations and volunteers help the Parks

and Recreation department provide a wider variety of programs while strengthening what is already being done in the community.

Art also plays a natural role in what Parks and Recreation does. From Art in the Park programs with Rumriver Art Center to the city's annual Photo Contest, creative expression is encouraged in ways that are open to all ages and abilities. Many events include art activities, live performances, or opportunities for residents to share their own creativity.

These experiences show how art can bring people together, add beauty to everyday spaces.

Parks, recreation, and community art all contribute to the character and vitality of Ramsey. They shape how people experience the city, providing spaces to gather, be active, and feel connected. These shared experiences enhance quality of life and help attract both residents and businesses who value a community that invests in creativity, green space, and opportunities to come together.

Mother and daughter Nancy and Madonna Buselmeier were interviewed by QCTV after winning the inaugural Dash and Dine 5K. Madonna chose to run the race with her mom for her 12th birthday, finishing as the first-place female overall, with Nancy by her side in second place.

Contractors

Sarah Peters is a Twin Cities-based artist, writer and arts programmer who is interested in engagement with the arts and critical issues of our time. Recently, she was the Sunset Co-Director of Northern Lights.mn, an arts non-profit that worked with artists and places to explore expanded possibilities for civic engagement, including the Northern Spark festival. Prior to NL's closure, Sarah was its Executive Director and other roles for 13 years. Sarah is also the Founder and Artistic Director of the Floating Library, and currently serves as the Artist in Residence at Capitol Region Watershed District.

Other Contributers

Research assistance by Adrienne McNair

Graphic Design concept by Pat Johnson, City of Ramsey Communications Coordinator

Running Together

Moments like the Dash and Dine 5K is a great example of an opportunity for people to connect, be active, and celebrate community and highlights the type of programs Parks and Recreation strives to offer. By pairing a local race with food trucks and shared experiences, the event highlighted how recreation supports personal physical and mental wellness while supporting the local economy. Just as community art brings people together through creativity, this type of program demonstrates how shared spaces and experiences can inspire pride, strengthen belonging, and shape Ramsey's story.

Section

2

Process and Findings

Photo by Michelle Osterhus, 2024 Ramsey Photo Contest Winner

Process

In order to make this project successful and meaningful for the community, we prioritized outreach and direct interactions with residents. Three questions were developed by consultant Sarah Peters along with Ramsey staff, Mark Riverblood and Abby Proulx. The goal of these questions was to draw out the values, hopes, and dreams that community members had for the place they live, work, and play.

These questions (see bottom of page) appeared in the Spring 2025 edition of the Ramsey Resident that landed in all residents' mailboxes in May. A QR code encouraged readers to answer the questions Online or via mail.

To spark in-person conversations, Abby Proulx and Sarah Peters conducted a "Paper Chain Survey" at three community events:

- **EDA Business Expo** (May 3, 2025)
  Primary audience: business community, adults and older adults, and families.
- **Central Park Playground Party and Grand Re-Opening** (May 8, 2025)
  Primary audience: families
- **Dash and Dine 5K** (May 17, 2025)
  Primary audience: adults and families

This activity encouraged residents to write answers to the three questions on brightly colored strips of paper that were fashioned into paper chains of community response and hung festively around the outreach tent. See Appendix for survey data.

A Minute with the Mayor

Dear Residents of Ramsey,

Spring is here and with it comes new opportunities for growth and community engagement in our great City. As we move forward in 2025, I want to share some of the exciting progress we're making and the vision for what's ahead.

We continue working to attract more businesses—especially restaurants and retail—to create a thriving downtown. Plans for the waterfront development are progressing and I'm excited about the potential it has to bring more activity, entertainment and economic opportunities to Ramsey.

Infrastructure remains a key focus and we are prioritizing road improvements and maintenance to ensure our City stays accessible and well-connected. We're also enhancing parks, recreation and youth sports programs to support an active and engaged community.

Public safety is at the heart of our efforts and we are committed to ensuring our that police, fire and emergency responders have the tools and support they need to keep Ramsey safe.

As warmer months approach, we are planning more community events to bring residents together and celebrate all that makes Ramsey special. Whether it's seasonal festivals, family-friendly gatherings, or local business spotlights, we want to create more opportunities to connect.

I encourage you to stay involved, share your ideas and be part of shaping our City's future. Your input matters and together, we can continue making Ramsey a place we are all proud to call home.

Thank you for your continued support and I look forward to seeing you around town!

Ryan Heinemann
Mayor of Ramsey

City of Ramsey Consumer Confidence Water Report

Dream With Us—Share Your Ramsey Story!

The City of Ramsey, in collaboration with the Ramsey Community Foundation, is seeking input from residents to develop a plan for creating beautiful and engaging public spaces for everyone. The **Community Art Plan** aims to reflect residents' visions for inspiring places to gather, play and connect.

We invite you to share your thoughts on what Ramsey means to you by participating in our survey and answering three questions.

- *If had three words would you use to describe Ramsey?*
- *If had makes Ramsey home to you?*
- *If had is your wildest dream for Ramsey's future?*

There are three ways to give us your feedback:

- Online: by scanning the QR code or by visiting https://cityoframsey.com/Forms/Center/Parks-12/Community-Art-Plan-Survey-182
- By mail: on a postcard or note card that you found in your junk drawer to Ramsey Parks and Recreation, 14100 Jasper Street NW, Ramsey, MN 55303
- Visit us in person at one of the following community events:

Ramsey EDA Business Expo
Saturday, May 3, 9:00 a.m.–1:00 p.m.
Adrenaline Sports Center, 8310 147 Lane NW

Central Park Playground Grand Reopening
Thursday, May 8, 5:00–6:30 p.m.
Central Park, 7852 161st Avenue NW

Dash and Dine 5K
Saturday, May 17, 9:30 a.m.–12:00 p.m.
16303 Quicksilver Street NW

To learn more, go to www.cityoframsey.com/1046/Public-Art.

Ramsey Resident | May/June 2025 3

Page from the May/June 2025 Ramsey Resident, mailed to all residents displaying the call for input.

Describe Ramsey in Three Words

Goal: Identify the qualities that define Ramsey and reveal a shared sense of identity.

Why is Ramsey home to you?

Goal: Understand what creates a sense of belonging and connection in the community.

What is your wildest dream for Ramsey?

Goal: Encourage residents to dream freely about what they want Ramsey to be, without preconceived limitations.

Outreach events and promotions were specifically selected to reach a variety of residents through in-person, online, and mail to offer opportunities for anybody interested to participate.

After the outreach events, Sarah Peters and Abby Proulx pooled data from the Online and Paper Chain Surveys, in addition to anecdotal stories and conversations, and analyzed it for themes. These are described in

To compile the Opportunities section, Sarah Peters with assistance from Adrienne McNair, researched existing public and community art projects and arranged a selection based on the data findings.

Sarah Peters and Mark Riverblood facilitating the Paper Chain Activity at the Central Park Playground Grand Re-opening.

Findings

Throughout the outreach process, Key Words and Themes emerged directly from residents as they described Ramsey in their own voices. These expressions provide valuable insight into how people understand Ramsey's identity: what makes it feel like home, what they value most, and how they envision its future. This sense of identity is central to shaping community and public art, as it highlights the stories, places, and values that artistic projects can celebrate, amplify, and provide meaning to residents in visible, shared spaces.

Key Words

- **Beautiful**
- **Community**
- **Family**
- **Friendly**
- **Fun**
- **Growing**
- **Home**
- **Nature**
- **Parks**
- **Safe**

Community members dancing and enjoying music in the park at The Draw in 2024.

Art, Nature, and Access

"In planning new areas and in maintaining existing areas for recreation opportunities we would like to see the use of public art and consistency in beauty and function in the entire city, not just some areas. We would like to see better use of our rivers. It would be interesting to include educational tidbits about the area along walking trails, railings along difficult walking trails and beautiful benches. It would make walking easier for the older population."

~ Ramsey resident in response to the 2023 Parks & Recreation Interests Survey question:"Considering our community's growth, what unique needs or preferences do you believe should be prioritized in future recreation initiatives?"

Key Themes

Respondents expressed an overwhelming connection to **nature.** When asked to describe Ramsey in three words, approximately 56% of respondents included at least one term related to nature. They find parks, trails, and city events memorable, and cherish green spaces.

Home, safety, and **friendliness** were reflected as strong values. Residents elaborated on appreciating friendly neighbors, a family-oriented atmosphere, feeling safe, and strong social connections. Respondents frequently used terms such as home, friendly, family, safe, community, fun, peaceful, and quiet to describe Ramsey.

Many respondents expressed pride in their **deep-rooted family connections** in the area, but even those without long family histories described strong social ties and a clear sense of belonging within Ramsey. Residents

consistently valued Ramsey's semi-rural character, describing the city as currently in a period of transition and growth.

Opinions about **development** were frequently mentioned and varied significantly. Some residents were eager for new amenities and development, while others preferred slower, more measured growth. Those advocating for more amenities specifically desired vibrant gathering spaces with attractions, shopping, restaurants, and opportunities to support local businesses and artists.

The case studies in the following sections will touch on these themes and expand on opportunities.

Key Opportunities

Nature as inspiration

Natural spaces are a key feature of Ramsey's identity and tend to be admired, appreciated if not revered. Community art projects could integrate themes of nature such as plants, animals, river bends, rolling hills, and trees. Artists may draw inspiration from these elements of the area, and work them into project designs in myriad ways.

Incorporate art in places where people already go and already love

It is recommend to include art projects, both temporary or semi-permanent, in parks and trail areas. These public green spaces are beloved by community members and act as natural gathering spaces for people to connect to each other and cultivate a sense of place. Participatory projects may foster social connection, and thoughtfully integrated arts elements such as sculpture or infrastructure (seating, lighting) enhance the experience of these natural places.

Plan for community art in growth areas

As the City plans for a new development, it is worthwhile to consider integrating permanent art elements into new construction projects. Art components tend to be a small portion of a building project, making this a cost-effective way to produce larger scale projects. At the same time, smaller- and medium-scale projects can be placed in areas where growth is planned, to develop familiarity with an area and "warm up" a place for social connection.

The above word cloud was compiled using common words from the three outreach questions. It was then printed as seen and brought to the Two Rivers Art Fair an interactive piece for decorating and collecting feedback.

Photo by Leo Majewski, 2020 Ramsey Photo Contest Winner

Section

3

Community Art Opportunities

Photo by Michelle Osterhus, 2019 Ramsey Photo Contest Winner

Community Art Opportunities

The following sections include real-world examples of public and community art, including existing events that already take place in Ramsey to great success. The projects that follow the "successes" were selected to illustrate a broad range of contemporary practices that also reflect the Key Themes drawn from conversations with residents of Ramsey.

Sections 4 and 5 are organized according to two categories: Temporary Projects and Semi-Permanent or Long-Term Projects. These distinctions allow us to introduce a range of opportunities in terms of scale, and importantly, to communicate that not all public art needs to be expensive and take a long time to develop. There are many ways to engage residents in lower-barrier experiences that can begin right away.

What is Community Art?

Community art is creativity that lives in public life. It includes murals and sculptures, but also festivals, performances, classes, and temporary projects that invite people to participate. Unlike art that is confined to galleries or private collections, community art is shaped by the people who experience it such as neighbors gathering at a concert, children decorating a kite, or families building something together. These projects create pride and connection, making everyday spaces feel more welcoming while strengthening the bonds between residents.

Many of these examples could be scaled up or down. For instance, a mural project on a small wall could be completed in an afternoon with minimal supplies, or if the goal is to cover the entire facade of a parking garage, it would require significant planning and production with multiple days of painting. We hope to convey that there are many exciting ways to integrate art into community places, with a range of resources and effort.

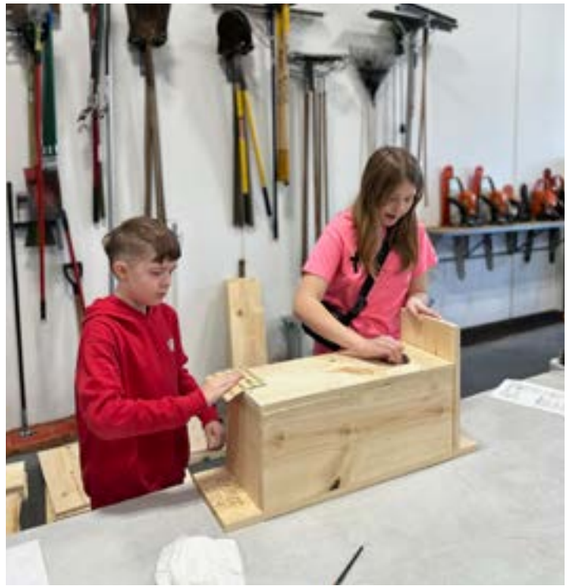
Please be inspired by these works of art! Each example includes a Source to the original webpage so readers may learn more about a particular artist, project, or organization.

Kites and Bites invites families to decorate their own kite for free or bring one from home, filling the sky with community-made art.

Successes

Ramsey has begun to build a strong foundation of creative activity throughout the community. In recent years, a variety of programs, installations, and events have provided opportunities for the community to connect to each other and place through art and culture.

Seasonal traditions such as the community tree lighting and holiday lights show how shared creative experiences foster belonging and celebration. Large-scale events like the Draw Summer Concert Series, Two Rivers Art Fair, and the Happy Days Festival bring people together across generations through music, visual arts, and participatory activities. Smaller programs such as Art in the Park and community art classes illustrate how artistic expression can be woven into everyday recreation



Families assembled wood duck houses that they engraved before being installed in a park in 2024.

Entries from the first Plein Air competition at the 2025 Two Rivers Art Fair.

Even built infrastructure carries creative elements. Central Park's playground integrates accessible musical features that invite play and sound as art. Stamped concrete at park sites incorporates design into the very surfaces residents use. Community projects like Little Free Libraries and the Duck Duck Wood Duck initiative demonstrate how residents themselves generate artful, place-based amenities with their own hands.

The annual Photo Contest invites residents to capture and share images of Ramsey's landscapes, people, and spirit, reinforcing that everyday creativity is central to community identity. Photos from the contest can be found around the community in City publications, on park kiosks, and throughout this document.

Taken together, these successes illustrate that Ramsey already has momentum. Community art here is not a single object or project, but an ongoing practice that spans events, infrastructure, and citizen-led creativity. The following pages highlight just some of these examples in more detail, demonstrating both the range of what community art can be and the value it brings.

Summer Concert Series, a long-standing tradition that brings residents together through live music.

Paint-a-Plow project in 2021 invites youth to transform city plows into moving canvases.

Musical Theatre Camp with Northern Starz, where participants built the set themselves and concluded with a public performance.

Community Tree Lighting and Holiday Lights Competition

Location: Near City Hall, various.
Materials: String lights, indoor decoration
Date: Annual
Artists: Community members
Partners: Ramsey Lion's Club, PACT Choir , Ramsey Garden Club, various rotating partners

The PACT Charter School choir performs above the rotunda, adding music to the seasonal celebration.

Each year at City Hall, residents gather for the ceremonial lighting of the Holiday Tree and street lights throughout the area. Indoors, cocoa, cookies, art activities, photos with Santa, and a choir performance layer in different artistic elements. The tree remains lit throughout the season, becoming a festive landmark and reminder that art, music, and shared experiences shape how we come together.

Community members gather as the mayor throws the switch to light the tree after the countdown.

Entry in the 2023 Ramsey Photo Contest by QW, featuring a home decorated for the Holiday Lights Competition.

The Tree Lighting also marks the start of the Holiday Light Competition. Families and businesses design and display their own light installations, while neighbors cast votes for their favorites through the season. Homes and storefronts become canvases of light, turning entire neighborhoods into shared spaces of creativity and celebration. Winners are announced just before Christmas.

Polymer clay ornaments created during the Community Tree Lighting art activity.

Inside City Hall, attendees enjoyed cookies and cocoa with the Ramsey Lions, photos with Santa, and a tree decorated by the Ramsey Garden Club.

The Draw Summer Concert Series

Location: The Draw Amphitheater
Materials: Various, art in the park supplies
Date: Annual, Thursdays in June-August
Artists: Various musical artists, various community artists
Partners: Ramsey Lion's Club, Rumriver Art Center, Trott Brook Financial, Northgate Church, various sponsors

Packed amphitheater at The Draw, where concerts can draw 1,000+ and have become a staple of summer in Ramsey.

Dancing behind the stage reflects how live music transforms the park into a space for spontaneous art and expression.

Ramsey's Summer Concert Series has been a community tradition for decades, bringing free live music to residents each week. Families, friends, and neighbors gather at The Draw amphitheater to enjoy an evening outdoors, where the music itself becomes a shared cultural experience. The consistency of the series has made it one of the city's most recognizable and enduring art programs. The series concludes with the Trott Brook Benefit Bash fundraiser.

Art in the Park activities alongside live music at the amphitheater.

Supplemental programming around the series creates additional opportunities for engagement. Art in the Park invites attendees to participate in weekly creative activities, while the annual Party in the Park creates a fund day of play with giant inflatable water slides and community partner booths for additional hands on elements. These elements create a gathering place where art, play, and community can come together.

Chalk drawings at Party in the Park show how even simple materials can spark public art and play.

Party in the Park layers playful elements like giant inflatables with concerts, making art and recreation part of one experience.

Two Rivers Art Fair

Location: Elmcrest Park (past), The Draw

Materials: Various, pop-up tents, artist booths, live music stage, interactive art activities, workshops, and food trucks

Date: Annually in July

Artists: Various local artists across mediums including painting, ceramics, photography, jewelery, fiber arts, performance, and more

Partners: Rumriver Art Center, Northern Starz, various sponsors

Artist booths at Elmcrest Park in 2017, before the event relocated and rebranded as the Two Rivers Art Fair.

More than 100 artist booths the road, creating an atmosphere to celebrate while supporting artists as small businesses and promoting local economic growth.

The 2024 Art Fair introduced a food truck and yard game area, inviting visitors to linger and experience Ramsey's growing downtown firsthand.

Free art classes and live demonstrations each year invite residents of all ages to explore creativity firsthand.

Formerly the Elmcrest Art Fair, the Two Rivers Art Fair moved to The Draw in 2024, becoming a vibrant community festival celebrating creativity and local talent. The new location expanded the event's footprint—closing Ramsey Parkway to host more than 100 artist booths, food trucks, and hands-on art activities for all ages. Visitors enjoy youth performances by Bach to Rock students and live music from local Ramsey artists, adding energy to the park.

The Draw's central location makes the fair easy to reach by foot or bike, encouraging neighbors to gather and support local art. The 2025 event sold out artist booths for the first time, with youth vendors offered discounted rates to showcase their work and join Ramsey's growing creative community.

Art Fair Bingo encouraged kids and families to engage with artists by completing creative prompts and asking questions, earning stamps toward a prize.

At the 2025 Two Rivers Art Fair, Northern Starz, a Ramsey-based nonprofit theatre group, programmed the morning of performances, concluding with a performance by the Penguin Project. Youth with special needs perform alongside peer mentors, demonstrating how the arts create opportunities for participation, inclusion, and community celebration.

Happy Days

Location: The COR

Materials: Various, including but not limited to stages, tents, extra waste disposal bins, portable restrooms, printed materials, lights, prizes, misc. equipment brought by contractors

Date: Annually, the Saturday following Labor Day weekend.

Artists: Various local musicians, performance groups, visual artists, and community participants

Partners: Various sponsors and community organizers.

Free art activities by Rumriver Art Center invite all ages to get creative and take home a handmade project.

Each September, Happy Days transforms an open field in The COR into festival grounds of creativity, connection, and community pride. The festival brings together local businesses, organizations, musicians, and makers to create spaces where residents experience art in both visible and subtle ways such as through live performances and hands-on activities. From parade floats to vendor booths, creativity is woven throughout the day, reflecting the talents and stories that shape Ramsey.

Thousands gather at Happy Days each year, showing how art, music, and community connection come together in Ramsey's public spaces. All photos by Parkplace Photography.

The evening closes with live music from local musicians and a fireworks show that lights up the sky.

Each vehicle on display reflects the artistry of restoration and design, adding a different kind of creativity to the festival.

Parade entries showcase community pride through colorful designs, costumes, and creativity from local groups and organizations.

Local businesses, nonprofits, and artists fill the Expo area, offering treats, crafts, and information that highlight Ramsey's economy.

While art already lives within Happy Days, there's room to build on that foundation. Future opportunities could include artist-designed elements, community-made installations, or youth art features that connect attendees with local creative voices. By intentionally integrating art into the event's layout and programming, Happy Days can continue to evolve, not just as a celebration, but as a living example of how public art brings people together and strengthens a city's sense of identity.

Community Art Programs and Classes

Location: Various parks, community spaces, and partner sites throughout Ramsey
Materials: Various art supplies.
Date: Year-round with seasonal programs and special events.
Artists: Various local instructors, musicians, and teaching artists
Partners: Rumriver Art Center, Northern Starz Center for the Performing Arts, North Suburban Community Band, and various community organizations.

Couples take part in a Date Night pottery class, creating and glazing mugs to be fired and picked up later.

The North Suburban Community Band performs an annual free summer concert at Central Park, filling the park with music and community spirit.

Colorful snow creations at Frost Fest show how art can bring a playful touch to winter events.

Ramsey's art programs offer creative opportunities for all ages from youth day camps and family workshops to music, theatre, and 55+ art clubs. Through partnerships with local artists and organizations, residents can explore everything from painting and pottery to performance and public art projects. Whether in a park, classroom, or community stage, these programs celebrate creativity as a shared experience and strengthen connection and inspiring pride across the city.

The Ramsey Community Choir with Northern Starz brought together intergenerational singers for a season of rehearsals and a community performance.

Families assemble and engrave wood duck houses before choosing to take them home or have park staff install them in local parks. This event was later featured in Ducks Unlimited.

Park Infrastructure

Location: Central Park, Sunfish Lake Park, and The Draw Amphitheater, various parks in Ramsey

Materials: Various, concrete, play equipment,

Date: Ongoing

Artists: Various contracted architectural designers

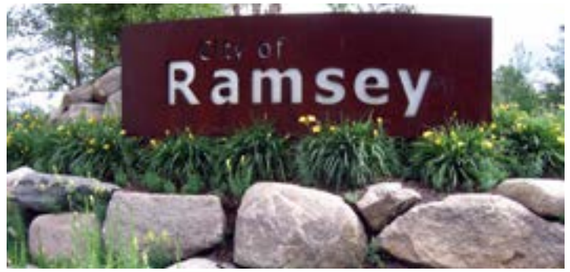
Partners: Various

A quote about nature spirals like a flower beneath the Sunfish Lake pavilion, blending poetry and design. Photo by Jami Nelson, 2017 Photo Contest Winner

The Draw Amphitheater blends artistic form and practical design, using curved stone seating and sound-conscious architecture to enhance live performances.

Recent park investments highlight how infrastructure and creativity work hand in hand. Central Park's new playground features accessible musical instruments that invite open-ended play. Stamped concrete at Sunfish Lake Park adds artistic texture to pathways, and The Draw Amphitheater continues to evolve as a flexible outdoor venue for concerts, theater, and community gatherings.

At The Draw Amphitheater, over a thousand residents gather for concerts, plays, and shared artistic experiences that bring the community together.



Central Park's metal entry sign welcomes visitors with sculptural simplicity, uniting art and landscape design as a gateway to community space.

These projects show how thoughtful design can enhance safety, accessibility, and community identity. As Ramsey continues to grow, artistic details like patterned paving, sculptural seating, and integrated sound or light features can transform everyday park spaces into places that inspire connection and creativity.

Accessible musical instruments at Central Park transform play into art. These colorful installations invite everyone, whether walking or rolling, to create sound together, turning the playground into a shared creative experience that celebrates inclusion and imagination.

Annual Photo Contest

Location: Citywide and featured in public displays and publications
Materials: Digital photography, print reproductions, city publications, display media
Date: Ongoing
Artists: Various community artists
Partners: Various

Mother and son Jenna and Cole Martin shared their love for photography and photo contest tips at Sunfish Lake Park on QCTV's Live & Local.

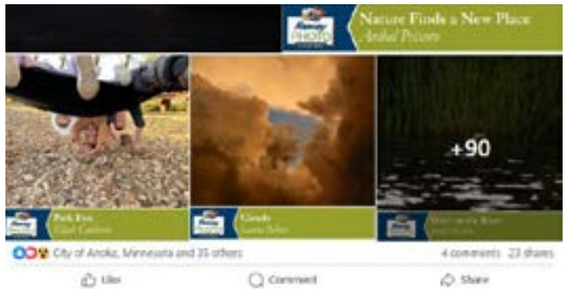
Each year, the Ramsey Photo Contest captures the city through the eyes of its residents showcasing both the talent within the community and the beauty found in right here in Ramsey. The winning photos are featured throughout city documents, park kiosks, recreation materials, and social media, including in this very publication. These images not only tell Ramsey's story but help define its sense of place for residents and visitors alike.

Fifteen teams competed in Ramsey's first Puzzle Competition using custom puzzles made from Photo Contest images.

Winners of the 2025 Spring Puzzle Competition celebrate completing a custom puzzle featuring local a collage of seasonal photos.

The 2024 Ramsey Photo Contest introduced two additions, a People's Choice Award and a Youth Category. Entries were shared on Facebook, allowing residents to view, vote, and celebrate local talent. The online gallery drew hundreds of likes, comments, and shares, encouraged artists to share their work, and created a new way for the community to connect through art.

The Alpine Park kiosk showcases Ramsey Photo Contest images of clouds alongside tips for identifying sky formations.



In 2024, the Photo Contest added a Facebook "People's Choice Award" for the first time.

The Lake Itasca kiosk highlights mushrooms found in Ramsey parks, illustrated with Photo Contest images from past years.

Considerations

Whether a one-night event or a permanent installation, planning for a public community art requires being organized! The questions here are not intended to be a how-to guide, but to illustrate the sort of queries a community must address for a range of projects.

The planning process typically begins by assembling a team – the people who will be responsible for making decisions and involving others – and then working through the many decisions that need to be made. These may include involving further community input, selecting an artist, picking a site, and working through any number of logistical details. These are not meant to overwhelm, but ground a planning team for a successful project.

Staff and volunteers clean tables after a surprise rain at the 2025 Happy Days Festival, keeping the event on track despite the weather.

The Ramsey Fire Department supported the 2025 Dash and Dine 5K with safety information and EMS coverage. Emergency preparedness is a crucial factor in event planning.

Interactive tools at the Two Rivers Art Fair like bingo boards encouraged visitors to slow down, meet artists, and discover more about their work. Intentional planning can help add to events and spark meaningful connections.

People and Partnerships

- Who is this project intended to engage?
- How might these people get involved in the project?
- Is there a way to involve them in decision making about or production of the work?
- What organization or businesses might be involved to help reach the intended audience or help with the project?

Art That Connects Us

Public art succeeds when it reflects the community it serves. Thoughtful and intentional planning in both community events and art installations allows them to become more than one-time activities, they become shared experiences that bring people together.

Former Councilmember Debra Musgrove at the 2024 Community Tree Lighting, where the Lions Club added festive lights and a photo spot for families, and the PACT Choir filled the evening with holiday music.

Costs

Costs will range widely depending on the scale of the project, but these are core costs to plan for:

- Artist fees. Artists always need to be paid!
- Fees for community participants if they are helping to make the work
- Materials for the piece or installation process
- Equipment rental (projectors, lighting, speakers, scissor lift for installation, tents, tables, chairs
- Staffing for outreach, installation, breakdown and any events
- Marketing and promotions
- Permits or space rental fees
- For longer-term, semi-permanent work: surface or space preparation and maintenance of the work

At the 2025 Two Rivers Art Fair, a live raku pottery firing drew crowds. Safety zones, fire extinguishers, and staff support ensured the demonstration was both safe and up to code.

Permitting and Permissions

- Who has legal authority over the space to be used? Have they granted permission?
- Is there a permit needed for the project? (Paint the Pavement, etc)
- Who needs to be notified that may be affected by the project, such as neighbors or building tenants? (Note: it is great to invite these folks, rather than merely notify them!)

Utilities

- Does the project or event require electricity? Water? Other utilities? Are these available in the planned space?
- Are there times when the utility is not available or not allowed to be used?
- How can utilities be accessed?
- How will the use of utilities impact the local environment? (e.g., If water is used, what type of drainage will be in place, and where will the water go?)

Maintenance, Even for Short-term Installations

- If outdoors, how will the piece be maintained in different types of weather?
- How will it be repaired in the case of damage or defacement?
- How will the piece be maintained through daily wear and tear?

Safety

- What are the ways a person could get hurt by interacting with this project? (Think creatively!)
- If an event or installation takes place at night, what additional safety measures need to be considered?
- Are there any potential health impacts that could be caused by interacting with the piece? (e.g., Will it affect pacemakers or other medical devices? If water is used, is it potable?)

For Outdoor Projections or light-based installations

- What time is the sunset on the day of the planned projection? Note that it is not truly dark outside until about 30 min after sunset.
- Is there ambient light from street lights, etc., that would affect the projection or lighting?

Large community events like Happy Days and the Two Rivers Art Fair rely on extensive behind-the-scenes work to keep everything running smoothly. From coordinating vendor and volunteer schedules to managing email communications, logistics, and on-site safety, countless details come together to create a positive experience for attendees, partners, and vendors.

Public Works staff prepare Frost Fest by creating snow piles for a snow maze, sledding, and art activities, showing how early coordination helps events come together safely and successfully.

For Events, specifically

- Do you need special permits for the event?
- What options will be available to meet people's needs for food, water, bathrooms, recycling/compost/trash receptacles?
  - *Are permits needed for these things?*
- Are all projects and areas of the site accessible? What accessibility accommodations should be put in place?
  - *Physical accessibility*
  - *Interpreters, audio descriptions, language translations*
  - *Quiet spaces*
- Are there neighbors or other community members who should be informed or included in any portion of the event planning process?
- Are volunteers needed? How will they be recruited, scheduled, trained, managed?
- What other staffing is needed? Who will be responsible for set-up? Strike? Trash pick-up afterwards?
- If the event is ticketed, how will you manage entry? Re-entry?
- Where will participants park?
  - *Staff/crew/artists/volunteers*
  - *Public*
- How will staff/crew/artists/volunteers be identifiable? e.g. lanyards, t-shirts, name tags, etc.

Ramsey Police assist with pedestrian flow at the Tree Lighting. Cross-department teamwork helps keep community celebrations safe and welcoming for all.

Event signage helps share schedules, maps, and updates. Small details build awareness and keep large community events running smoothly.

Participation
Art events create spaces where residents from different backgrounds and interests come together, fostering connection and social equity through shared experiences.

Support
Community art thrives on partnership and buy-in. Collaboration between residents, organizations, and local businesses builds shared ownership and momentum.

Impact
Community art initiatives boost local business, showcase creative talent, and leave lasting value that extends well beyond the event itself.

Section

4

Temporary Project Examples

Photo by Wendy Jacobsma, 2018 Ramsey Photo Contest Winner

Temporary Projects

Art in public space doesn't necessarily have to take years of planning and gigantic budgets. Some projects can come together within a relatively short amount of time, with a small to moderate budget. These projects take advantage of temporary situations (construction), seasonal weather (winter), artistic talent, and common spaces to create uncommon experiences.

The projects include pop-up community engagements, temporary installations and lighting, projections, as well as festivals and events. These projects invite participants to interact with each other and their own creativity.

The voices of Ramsey residents echo these possibilities. Through surveys, engagement activities, and community conversations, people described what makes Ramsey feel like home, their dreams for its future, and the role they hope art can play in shaping the city.

From the "city meets country" character to hopes for "community art in every neighborhood," residents expressed a strong desire for art to be woven into daily life. Their feedback shows pride in Ramsey's natural setting alongside a hunger for shared experiences that bring neighbors together.

In this context, community art is not limited to professional artists or permanent monuments, it is also found in moments when neighbors gather, families create together, and everyday spaces take on new meaning through creativity. These projects not only build pride and strengthen relationships, they can also serve as testing grounds for new ideas and invite broad participation before longer-term investments are made.

The temporary project examples that follow illustrate how Ramsey's values can come to life. They demonstrate that art can be simple, flexible, and participatory, while still delivering broad benefits. Even short-lived projects can leave lasting impressions on how residents experience the city together.

Community Engagement Pop-Up Projects

Sarah Peters leads a drop-in activity at the 2025 Two Rivers Art Fair, where all ages could draw, color, or add words to the word cloud with words from the “Describe Ramsey in Three Words” survey. The project invited kids and adults alike to reflect on whether the word cloud captured the spirit of their community.

Pop-up projects bring art and interaction directly to communities in flexible and relatively low-cost ways. As these projects are temporary and mobile, they often don’t require years of planning or large budgets to make an impact. Instead, they transform everyday spaces like plazas, parks, sidewalks, and even construction zones into places of connection and creativity.

These projects often invite people to take part in the making, rather than just observing. Some of the examples in this subsection include pulling a print on a century-old letterpress cart, forming paper out of invasive plants, and sewing around a shared table. Pop-ups are a great way to create opportunities for neighbors to collaborate, talk, and leave with something tangible.

Examples in this section demonstrate how artists across the region have used small-scale, mobile tools to spark curiosity and community dialogue. Their success shows how temporary art can expand beyond formal venues and reach people where they already are.

Ramsey has also seen the power of small, interactive engagement projects. For example, the direction and creation of this very resource stemmed from interactions with residents at community events. These simple, low-barrier activities created space for participation across ages and backgrounds, sparking conversations that went beyond the prompts and events themselves.

Together, these examples demonstrate how even short-lived, flexible projects can leave a lasting imprint on a community’s sense of belonging and identity.

Streetcorner Letterpress

Location: Mobile
Materials: Small press on cart with printing supplies
Date: Ongoing
Artists: Amelia Foster and Jon Drew
Partners: Various, Springboard for the Arts
Source: *ReadyGo Art*

Streetcorner Letterpress is an interactive project designed for public or private events. These 100-year-old letterpresses produce 4×6 postcard-style prints with the push of a lever, and can be operated by people of any age or ability.

Participant printing their own postcard, turning a historic craft into a personal keepsake and a shared event

The portable press draws people in, sparking curiosity and conversation while making art accessible in unexpected places. Photo Courtesy of ReadyGo Art.

Prairie seeds mixed into pulp remind participants that what they create carries a future beyond the workshop.

Set up as a mobile studio, Paper Plains turns public space into a place of learning, creativity, and community connection.

Freshly made sheets drying, each one a unique piece of handmade paper. Photos courtesy of ReadyGo Art.

Paper Plains creates paper from regionally-harvested, invasive plants. It is an interactive experience in papermaking and native prairie planting. Workshop leaders demonstrate techniques to participants and engage in a dialogue about the history of invasive plants in Minnesota. The paper that participants make is unique, embedded with native prairie seeds, and carries a little piece of the Great Plains.

Paper Plains

Location: Mobile
Materials: Mobile paper making cart using regionally-harvest invasive plants
Date: Ongoing
Artists: Anna Haglin and James Kleiner
Partners: Various, Springboard for the Arts
Source: *ReadyGo Art*

Sewing Circle creates opportunities for participants to interact with each other and their own creativity. Documentation photos by Bruce Silcox and Wing Young Huie.

Sewing Circle

Location: Mobile

Materials: A treadle-powered sewing machine integrated into a circular folding table pulled via bicycle.

Date: Fall 2016—Ongoing

Artist: Stephanie Lynn Rogers

Partners: Various, Springboard for the Arts, Northern Spark festival

Source: *Stephanie Lynn Rogers*

> "This project was partially inspired by Dominic Muren's Production Cycle, combined with my own passion for community-based projects, sustainable transit, and the magic that happens when strangers sit down to make art together. I've made small quilts and flags with community members, done a pop-up clothing mending event, and I use Sewing Circle weekly in my own studio practice."
>
> *~ Stephanie Lynn Rogers, Artist.*

Inspired by the paleta cart, La Luchadora brings mobile screenprinting into neighborhoods.

La Luchadora

Location: Mobile

Materials: Screenprinting set up on a mobile cart with umbrella

Date: Ongoing

Artist: Jessica Lopez Lyman

Partners: Various, Springboard for the Arts

Source: *ReadyGo Art*

Posters made by community members of all ages hang to dry, turning the cart into a platform for sharing stories, values, and collective dreams. Photos courtesy of ReadyGo Art.

Flags for Iowa City

Location: Black Hawk Mini Plaza, Iowa City, Iowa
Materials: Fabric, grommets
Date: 2020-2021
Artists: Peter Haakon Thompson with community residents as flag designers
Partners: Iowa City Downtown District
Source: *Peter Haakon Thompson*

Black Hawk Mini Plaza transformed into a temporary gallery. Photos courtesy of Peter Haakon Thompson.

Residents could request kits online and participate from home, widening who could take part in the project.

Flags for Iowa City was built around the simple idea to give residents tools to design something that reflects what they value about their community. Originally planned as in-person workshops, the project shifted online during the pandemic, mailing free kits directly to homes. This flexibility expanded access and demonstrated how community art can adapt. Throughout the process, it kept resident voices as a central piece to become both a creative exercise and a statement about shared ownership of public space.

Each flag represents an individual perspective, yet together they reflect a community willing to invest in art as a way of seeing itself.

The collection of twenty four finished artworks were on display for the duration of the 2025 State Fair. Murals by Jennifer Davis, Kao Lee Thao, and Joy Spika. Photo by Andres Perez.

These temporary murals are painted by numerous artists during the Fair and then removed. Forecast Public Art curates the artists and manages the installation and programming.

Joyful World Mural Park–Pop-up Mural Park

Location: Minnesota State Fair
Materials: Paint on board
Date: Annual, 2021-present
Artist: Various
Partners: Forecast Public Art, Minnesota State Fair
Source: *Forecast Public Art*

New artists are added each year. Mural by Thomasina TopBear. Photo by Andres Perez.

Light, Window, and Text Based Installations

The 2021 Monarch StoryWalk® at The Draw invited families to enjoy a book on monarch butterflies while walking the park trail. Created during COVID, it showed how art can flex and offer connection in changing times. Laminated pages on ground stakes formed an accessible, low-cost installation blending literacy, art, and environmental education.

The StoryWalk® Project was created by Anne Ferguson of Montpellier, VT and developed with the Kellogg-Hubbard Library.

Light, window, and text-based installations transform everyday places into experiences that surprise and delight. Whether glowing across a frozen lake, filling a storefront with drawings, or quietly inserting unexpected words into a city street, these projects demonstrate how art can reshape our relationship with familiar spaces.

They often use modest materials such as film, paper, vinyl, ice, or simple signage but create moments of reflection and connection that linger long after the installation is gone.

These works are accessible because they meet people where they are. A passerby may encounter a poem on a construction sign, a drawing in a shop window, or a glowing lantern in the snow. Some installations stand alone as unexpected discoveries, while others are integrated into community gatherings, festivals, or seasonal celebrations. Both approaches blur the line between daily life and artistic experience, reminding us that creativity does not need a gallery to thrive.

For Ramsey, projects like these point to opportunities for reimagining blank walls, temporary construction barriers, windows, or even our winter landscapes as creative surfaces. They offer low-barrier ways for residents to interact with art, spark dialogue, and feel a renewed sense of place. Just as pop-up projects create shared moments through participation, light, window, and text-based installations show how simple interventions can make the familiar feel new again.

Hanging ice lanterns made by freezing ice and placing in a luminary. Photos sourced from the Loppet Foundation.

Ice and Light sculptures at Luminary Loppet

Location: Lake of the Isle, Minneapolis, MN
Materials: Ice, electric lights
Date: Annual in January/February
Artists: Various community artists
Partners: Loppet Foundation
Source: *Loppet*

Volunteers build these ice forms each winter, glowing for a week before the annual Luminary Loppet. The community event features 1,200 luminaries lighting the trail around the lake, where visitors stop for cocoa, s'mores, food trucks, beer, and live entertainment, creating a festive winter tradition.

Volunteers lighting a candle and placing a frozen ice cube to create a glowing luminary.

New Ideas Need Old Buildings

Location: Skyway into Minnesota Museum of American Art, downtown St. Paul
Materials: Plastic window film
Date: 2019
Artist: Laura Brown
Partners: Minnesota Museum of American Art, Allegra/Image 360
Source: *Minnesota Museum of American Art*

The title, New Ideas Need Old Buildings, comes from Jane Jacobs's influential book on urban planning. Jacobs believed thriving communities balance history with renewal. Laura Brown's installation reflects that idea, using a construction zone to show how old structures can carry new voices and perspectives into the city's story.

Decorated window during renovations at the Minnesota Museum of American Art.

Skyway above Robert Street, between the Historic Pioneer Endicott and the 1st National Bank buildings. Photos by Laura Brown.

Drawing on Rice Street

Location: Storefronts along Rice Street, St. Paul, MN
Materials: Mixed media on paper hung in storefront windows
Date: 2018
Artists: Pwitt Siasoco, Jonathan Herrera, Nancy Julia Hicks, Mischa Keegan in response to interviews with 150 residents of the Rice Street Neighborhood.
Partners: City of Saint Paul's Planning and Economic Development Department, Capitol Area Architectural Planning Board, Move Minnesota
Source: *Witt Siasoco*

Art was created in response to 150 interviews.

Participants included Rice St. Neighborhood residents, business owners, and stakeholders.

The paintings consist of discarded items from local businesses, neighborhood newspapers, and flyers found along Rice Street. Photos sourced from Witt Siasoco.

Maybe Alone On My Bike by William Stafford.

These Poems by June Jordan.

Obligations 2 by Layli Long Soldier.

New/Already a Sunflower by LM Brimmer.
Photos sourced from Sister Black Press.

Poetry Window

Location: The artist's home, St. Paul, MN
Materials: Vinyl lettering on glass
Date: Ongoing
Artists: Monica Edwards Larson (artist/curator); various local and national poets.
Partners: Various local and national poets
Source: *Sister Black Press*

Attention, Visitors, Attention

Location: Six National Parks in the Great Lakes Region
Materials: Metal signs, signage fixtures
Date: Summer 2016
Artist: Moheb Soliman
Partners: National Parks Service, Apostle Islands National Lakeshore,
Source: *Moheb Soliman Works*

Created for the National Park Service centennial, this project blends poetry with the authority of park signage. Where visitors expect rules or directions, they instead encounter reflections on nature, culture, and belonging. The signs highlight parks as both managed spaces and shared landscapes where many voices meet. By turning official language into poetry, the project expands how people experience and connect with these places.

Installed alongside standard wayfinding, the poetic signs surprise visitors with unexpected reflections on nature and belonging. Photo by Moheb Soliman.

Posters featuring poems of resistance and resilience cover the exterior of the Soap Factory, transforming the building into a public platform for community voices. Photos sourced from Sister Black Press.

Letterpress printed cards tied to construction fencing with string, for visitors to take.

Poetry of Resistance and Change

Location: Soap Factory, Minneapolis, MN (defunct art gallery)
Materials: Printed posters pasted on exterior brick walls
Date: 2017
Artists: Sister Black Press (curator) with poets Hawona Sullivan Janzen, Junada Petrus,
Partners: Soap Factory
Source: *Sister Black Press*

Words for Winter

Location: Nicollet Mall, downtown Minneapolis

Materials: Poetry, rented highway construction signs, poetry commissioned specifically for the restrictive word count of the signage

Date: 2017

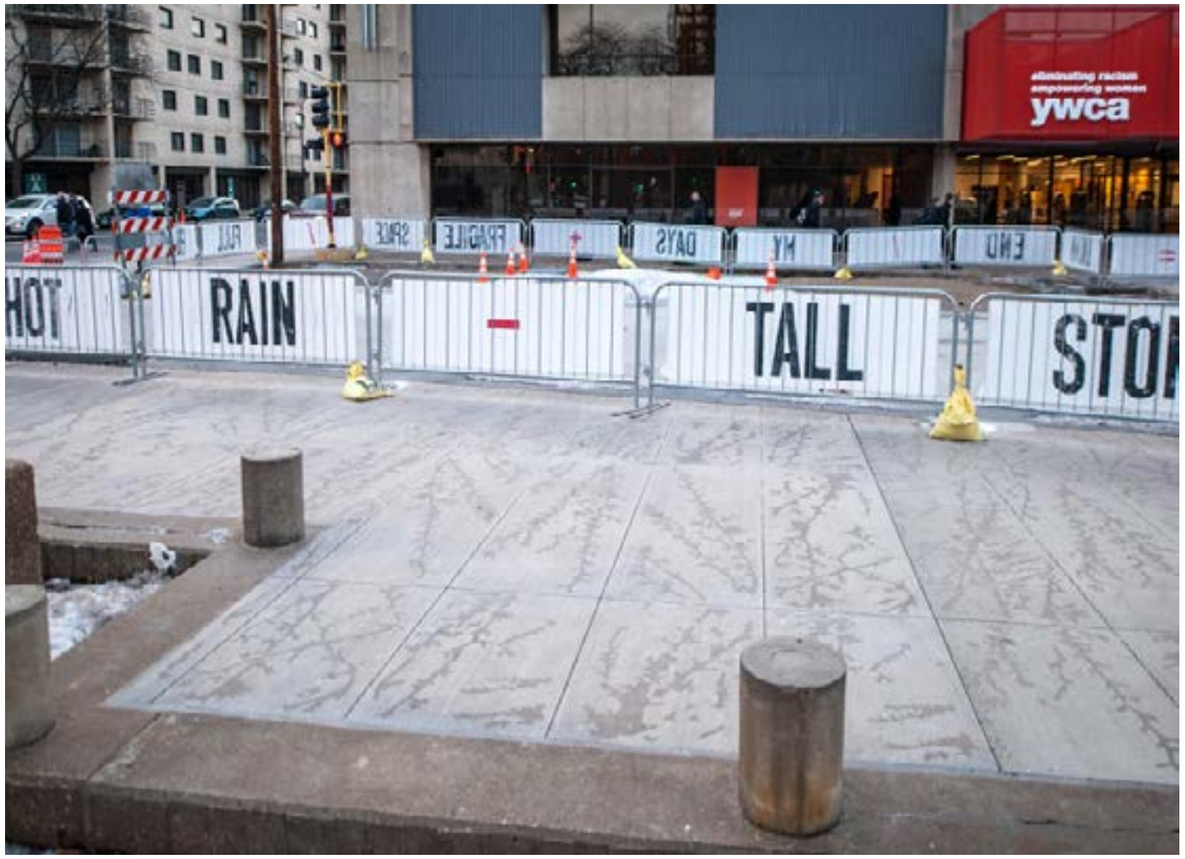
Artists: Concept: Northern Lights.mn; Poets: Brave Crow, Heid E. Erdrich, Sarah Fox, Hassan Hussein, Sarah Myers, Miss Brit, Moheb Soliman, Lara Mimosa Montes, LianiRey, Lula Saleh, Sagirah Shahid, Sun Yung Shin, Mary Austin Speaker, Elle Thoni, Joel Turnipseed, Elisabeth Workman, and Ahmed Ismail Yusuf

Partners: Northern Lights.mn, City of Minneapolis, Mpls Foundation

Source: Northern Lights.mn

Highway construction signs display short poems in downtown Minneapolis.

Poems commissioned for the project use the restrictive format of traffic signs to create brief but fun and thoughtful lines of winter imagery and emotion. Photos sourced from Northern Lights.mn.



Poetic phrases printed on construction fencing stretch across seven blocks of Nicollet Mall, transforming a disruptive site into a temporary canvas for public expression. Photo sourced from Northern Lights.mn.

Living Banners

Location: Nicollet Mall, downtown Minneapolis

Materials: Block printed text onto tyvek-like material, installed on perimeter fencing surrounding 7 blocks of road construction

Date: 2017

Artist: Piotr Syhalzki

Partners: Northern Lights.mn, City of Minneapolis, Mpls Foundation

Source: *Northern Lights.mn*

Projections

Community members walk, drive, and bike in for a 2024 Movies in the Park event. While currently focused on family-friendly films, outdoor projection spaces like this could also host creative shorts, cultural films, or community art projects before or after screenings.

Projection art transforms walls, buildings, and landscapes into temporary canvases, bringing images, stories, and movement into the public realm. From the glow of an overhead projector in a pop-up tent to large-scale digital projections across historic architecture, these works can turn familiar places into something entirely new.

Low-tech projects often use simple materials like overhead projectors, cut paper, or shadows to spark creativity and interaction. High-tech projections layer digital film, animation, or light across building facades, immersing viewers in moving images that can be playful, reflective, or deeply emotional.

What makes projection art especially powerful is its adaptability. It can be staged as part of a festival or community gathering, drawing crowds into shared experiences, or appear as smaller interventions that invite quiet discovery. Whether temporary shadows or sweeping visuals, projection-based works demonstrate how art can animate public space, build atmosphere, and spark conversation.

For Ramsey, projections point toward opportunities for activating blank walls, underused buildings, or park landscapes in new ways. These installations show how art can be flexible, low-barrier, and transformative, reminding residents that even light itself can be a medium for connection.

A large-scale wall projection makes private stories visible in public space, inviting reflection and connection. Photos by Drew Arrieta.

The Official Bureau of Lost Things

Location: Northern Spark 2022 at Springboard for the Arts

Materials: Overhead projectors, cut paper, arts materials

Date: June 2022

Artists: Felicia Cooper, Kallie Melvin & Alex Young

Partners: Northern Lights.mn, Springboard for the Arts.

Source: *Northern Spark*

"We created a large-scale interactive installation for an all-night art festival. In the interest of processing loss and poking fun at bureaucracy, we invited participants to share about a loss they held onto. The loss was then "processed" through an elaborate, ten-foot-tall chain reaction machine. The loss was then archived into the Bureau by projecting an improvised shadow puppet version of the story of loss onto a 30-foot wall with overhead projectors."

~ Felicia Cooper Puppetry.

Participants share stories of loss, later transformed through projection and performance.

Shadow puppetry and light turn individual memories into a collective experience during the festival night.

Visitors contribute written memories of Northern Spark, helping to document the festival's lasting impact.

Northern Spark Memory Station

Location: Lower Landing Park, St. Paul, MN

Materials: Pop-up tent with side walls, portable 2400 lumen projector, electricity, table and chairs

Date: June 10, 2023

Artists: Ady Olson McNair, Sarah Peters, Erin Lavelle

Partners: Northern Lights.mn.

Source: *Northern Lights.mn*

After 15 years and more than 850 projects, Northern Lights.mn made the difficult decision to sunset the Northern Spark festival. The 2023 Memory Station invited people to share stories and reflections, ensuring that the festival's legacy lives. Stories were collected online and at this event to be stored in the University of Minnesota's Performing Arts Archive.

The Memory Station projects images and reflections from past years, celebrating over a decade of art and community. Photos by Drew Arrieta.

WEave: Here

Location: Franklin Avenue, Minneapolis, MN at Northern Spark 2019
Materials: Large spotlight, wall, people
Date: June 14 and 15, 2019
Artists: Rosy Simas, Heid E. Erdrich
Partners: Northern Lights.mn, Native American Community Development Institute. Photo by Ne-dah-ness Greene.
Source: *Northern Spark*

Performers in sculptural costumes process down Franklin Avenue, inviting the crowd into a shared movement experience.

In the installation space, participants experiment with light and shadow, joining the performance through their own gestures. Photos by Ne-dah-ness Greene.

Crowds gather outside as the building becomes a canvas for large projections during Northern Spark.

Lighting and projection artist Michael Murnane attempts a rare and sometimes frightening glimpse into the living world under ice. After ice has formed on the surface of a lake or river, it becomes an eerie ghostly environment of darkness, with fleeting images of life, and of silence, broken only with an occasional thundering crack.

These images were collected through the ice and reveal his reflections and feelings from years of ice fishing with his father, as he wondered what was going on through the hole as well as in his own life.

High-tech projectors transform the historic building with haunting underwater imagery. Photos by Patrick Kelly Photography.

Under Ice

Location: Pillsbury A Mill building, Minneapolis, MN during the Northern Spark festival
Materials: Multiple large projectors, digital film
Date: June 2012
Artist: Michael Murnane
Partners: Northern Lights.mn
Source: *Northern Spark*

The IN Light IN Festival transformed Bethel A.M.E. Church with “A Place in Time,” with a high-tech projection by Tiffany Carbonneau and Susanna Crum celebrating the Indianapolis Foundation’s centennial. Photo by Vasquez Photography.

A Place in Time

Location: Bethel A.M.E. Church, Indianapolis, IN for the IN Light IN Light Festival
Materials: Multiple large projectors, digital film
Date: June 2016
Artist: Tiffany Carbonneau, Susanna Crum
Partners: Northern Lights.mn co-presented with the Central Indiana Community Foundation
Source: *IndyStar*

Festivals and Events

A pup in a handmade ice cream truck costume steals the show at the 2025 Happy Days Dog Show. Partnered with local community partner Armstrong Kennels, the event highlights how creative expression can take playful and unexpected forms. By inviting participants to design costumes and showcase their pets, the dog show demonstrates that art can be accessible, joyful, and for everyone. Photo courtesy of Parkplace Photo.

Festivals and community events bring art to a scale few other formats can match. By transforming parks, streets, and civic spaces into exciting hubs, they create opportunities for people of all ages and backgrounds to share music, performance, visual art, and interact with a variety of hands-on activities. Whether a citywide celebration or a neighborhood gathering, these events turn collective energy into a canvas for creativity.

Festivals and events layer many forms of expression such as parades, food, dance, interactive art-making, installations, or performances, they often blur the lines between categories. For example, the luminaries at the Luminary Loppet could be seen as both a light installation and a festival feature. This overlap is part of what makes events so powerful: they are natural places where art, culture, and community celebration meet.

These gatherings are also powerful entry points. Someone who might not attend an art-specific festival may still encounter chalk murals at a community street festival or join a lantern parade that draws in neighbors of all ages. By meeting people where they already gather, festivals and events can broaden access to art, highlight community voices, and strengthen civic pride. They are not just entertainment but shared experiences that shape how people feel about their community and provide places to connect with others.

For Ramsey, events like Happy Days, the Two Rivers Art Fair, and the Draw Summer Concert Series already demonstrate how festivals and events create a shared identity as they have become community staples. Looking ahead, more temporary art, participatory projects, and performances could deepen these connections while highlighting both local talent and broader cultural traditions.

Downtown Minneapolis Street Art Festival & Maple Grove Chalk Fest

Location: Downtown Minneapolis, MN; Maple Grove, MN

Materials: Chalk and pastel, sidewalks or boards

Date: Various

Artists: Various, professional chalk artists to amateurs to community members!

Partners: Various

Sources: *Downtown Minneapolis Street Art Festival*, *Maple Grove Business Association*, *W.E. Chalk Festival*

The Maple Grove Chalk Art Festival, the largest in the Midwest, made possible by community partners, sponsors, and public support.

The Downtown Minneapolis Street Art Festival fills Nicollet Mall each August with chalk, spray art, murals, performance, and more. The 2025 event also features Jackalope Arts with over 100 local indie artisans.

Lanterns and giant puppets light the way through Powderhorn Park as neighbors gather to celebrate the winter solstice. Photo by Ben Hovland/MPR News.

Winter Solstice Lantern Parade

Location: Powderhorn Park neighborhood, Minneapolis

Materials: lanterns and puppets made of wire, paper maché, paint, electric lights

Date: Winter

Artist: Various

Partners: In the Heart of the Beast Puppet Theater

Source: *MPR News*

Each December, hundreds gather with In the Heart of the Beast Puppet and Mask Theatre to welcome the winter solstice. Community members create lanterns in advance during public workshops, then join musicians, performers, and neighbors in a glowing procession through Powderhorn Park. The celebration ends back at the Avalon Theatre, where warm soup, song, and puppetry highlight the power of art to bring people together even on the coldest night of the year.

Section

5

Semi-Permanent and Permanent Projects

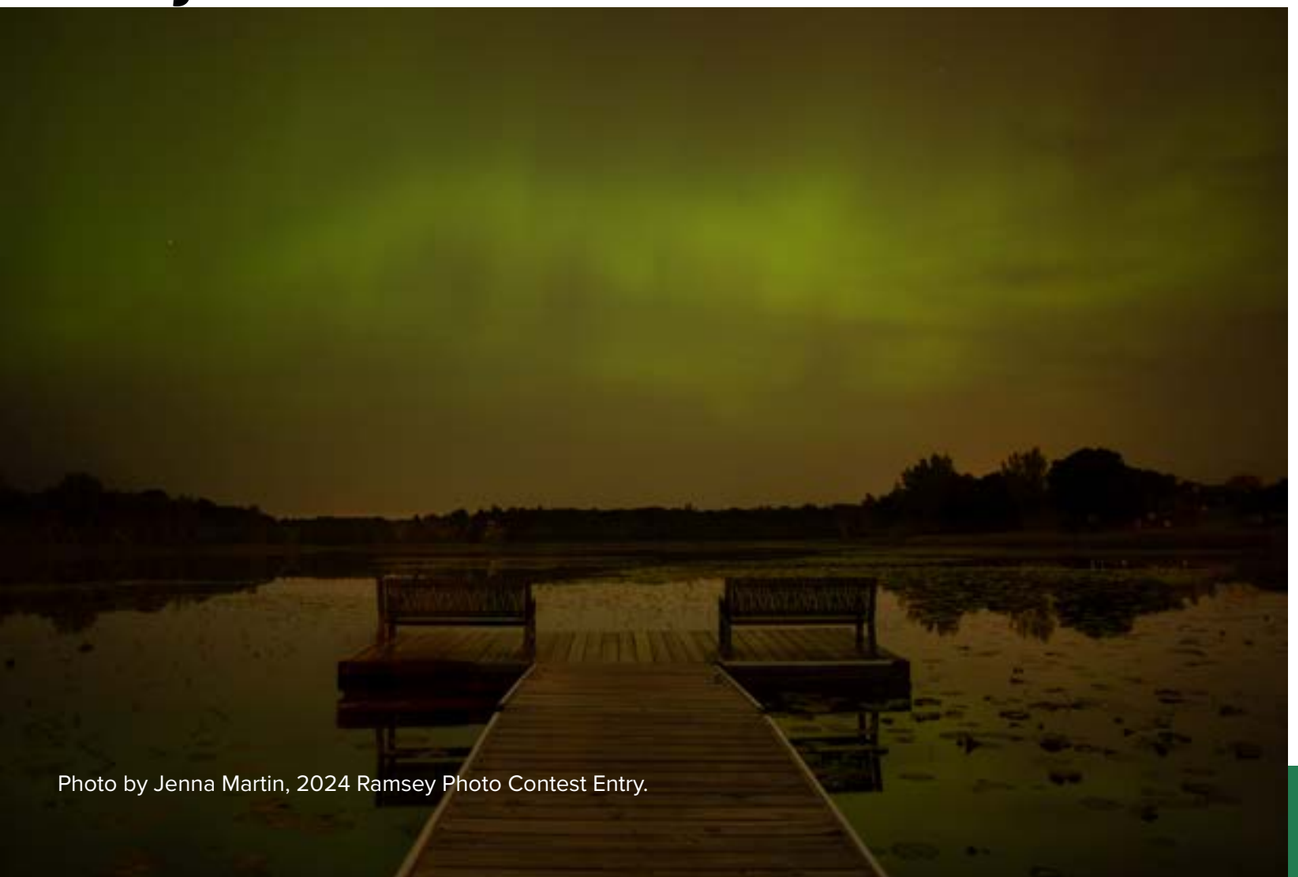


Photo by Jenna Martin, 2024 Ramsey Photo Contest Entry.

Semi-Permanent and Permanent Projects

Semi-permanent or permanent projects such as those highlighted here often require higher cost, more ongoing maintenance, and longer time frames from concept to installation, yet they can have a significant positive impact on the identity of a city. Permanent artworks often become landmarks for residents and cultural points of interest for visitors.

The values shared by Ramsey residents, pride in nature, family, and community, point to opportunities for permanent projects that reflect this identity. From trailside sculptures to artful gathering spaces, long-term artworks can celebrate Ramsey's unique character while creating lasting places for people to connect.

While temporary art allows for experimentation, permanent projects create anchors — visual landmarks and cultural touchstones that endure across generations. Together, these two approaches balance flexibility with continuity, ensuring Ramsey's creative identity evolves while remaining grounded in shared experiences.

Semi-permanent and permanent artworks can include infrastructure, such as seating, lighting, wrapped utility boxes or other fixtures; surfaces that are altered artistically via painting, stamping, etching, casting, or adhering; artistic water features; and permanent sculpture.

IS THIS PUBLIC ART?

The benches along the lake are patterned with reeds that mirror the natural vegetation surrounding them—functional pieces designed in conversation with their setting. Subtle choices like these invite us to reconsider where design ends and public art begins, and how thoughtful details can shape a community's experience of place.

Seating and Lighting

Tiered concrete seating at The Draw Amphitheater integrates green space and trees, creating both shade and comfortable places to gather. The space has become a community hub, hosting formal events like the Summer Concert Series and Two Rivers Art Fair, while also welcoming informal use as residents walk, share lunch, or relax while children play.

Seating and lighting are among the simplest but most visible ways to merge infrastructure and art. More than functional amenities, they shape how people experience and interact with public space. Sculptural benches invite people to pause and gather, while creative lighting transforms how a space feels after dark, making it safer, more welcoming, and often magical. Together, they demonstrate how ordinary infrastructure can become an invitation to connect and belong.

As both seating and lighting are universal, they provide accessible entry points for public art. Anyone from a child climbing onto a ledge to an elder resting in the shade, can engage with artistic seating. Likewise, illuminated poles, lanterns, or glowing sculptures encourage people to use public spaces comfortably at night. These everyday interactions may feel small, but over time they add up to a stronger sense of place and community identity.

These works also blur boundaries between function and art. A bench may curve in ways that bring strangers face-to-face, or glow with light to become a gathering point. A line of illuminated canopies can double as transit shelter and public landmark, while seasonal installations like Ramsey's Community Tree Lighting show how lighting can also symbolize celebration and connection.

For Ramsey, artistic seating and lighting could enhance parks, trails, and civic spaces by providing rest, safety, and gathering places while reinforcing identity. From simple design accents to sculptural landmarks, these projects can embody local culture and invite people to see familiar landscapes in new ways.

Modified Social Bench NY

Location: Brooklyn Bridge Park, Brooklyn, NY
Materials: Metal (exact material unknown)
Date: 2015
Artist: Jeppe Hein
Partners: Public Art Fund at Brooklyn Bridge Park
Source: *Public Art Fund*, *König Galerie*,303 *Gallery*, *Galleri Nicolai Wallner*

Curved forms spark playful moments, turning a simple bench into a shared experience across generations.

The benches invite interaction, reshaping how people gather and share space in a public park. Photos by James Ewing

Set against the Manhattan skyline, the benches transform ordinary seating into sculptural landmarks.

Artists for Humanity students sketch, build, and assemble the larger-than-life flowers in their Boston studio. Photos courtesy of Artists for Humanity Boston.

Bloom

Location: Boston, MA
Materials: High-density polyethylene steel, lighting
Date: 2019
Artist: Artists for Humanity
Partners: Federal Realty Investment Trust
Source: *Artists for Humanity Boston*, *Boston Magazine*

Created by Artists for Humanity's teen designers, Bloom transforms Assembly Row with four twelve-foot flower sculptures that light up at night. The project merges art, math, and engineering, giving young artists hands-on experience while adding play, beauty, and whimsy to a growing neighborhood.

Families walk among the illuminated sculptures, which transforms areas under construction into a temporary art playground with instagrammable moments. The installation will remain at Assembly Row for at least two years.

Twenty glowing fiberglass canopies line the Third Street overpass station, transforming the site into a lantern-like stage for arrival and departure. Photo by Joann Sieburg-Baker.

Light Station

Location: Charlotte, NC
Materials: Illuminated fiberglass canopies, illuminated seating and paving
Date: 2009
Artist: Jody Pinto
Partners: Charlotte Area Transit System (CATS) Art-in-Transit Program
Source: *Jody Pinto*

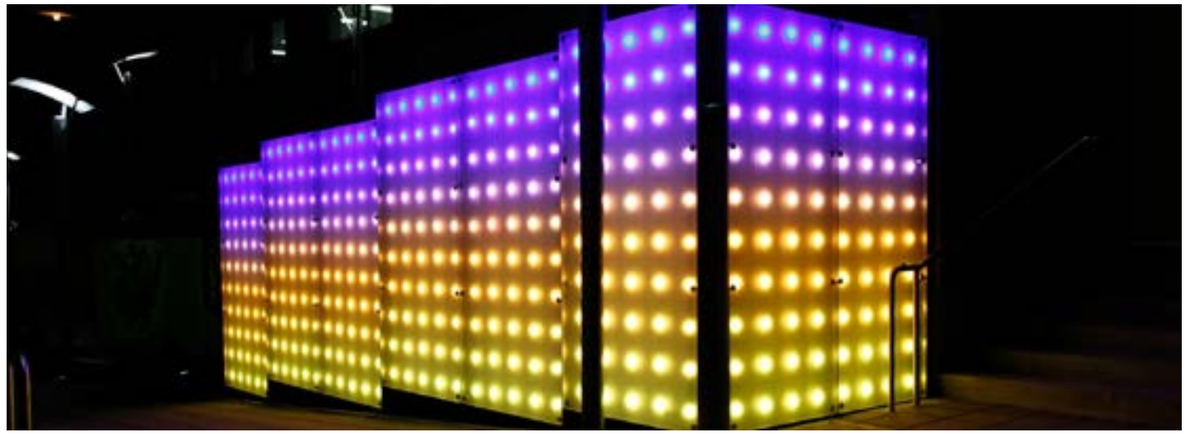
Light Station reimagines a transit stop as an environment of color and light. Twenty fiberglass canopies and illuminated seating transform the Third Street overpass into a place that shifts in character from day to night. For commuters, it creates a memorable sense of arrival and departure. For the city, it shows how artful design can elevate ordinary infrastructure, making public space both functional and inspiring.

LED panels conceal utility equipment while transforming Raleigh's City Plaza into a colorful, shifting light environment. Photos courtesy of Susan Harbage Page

Horizon Line

Location: Raleigh, NC
Materials: LEDs, aluminum (metal), plastic (organic material), metal, lighting device components, wire
Date: 2009
Artist: Susan Harbage Page and Juan Logan in collaboration with Peter Egan
Partners: Raleigh Arts, City of Raleigh
Source: *Public Art Archive*

Horizon Line demonstrates how public art can solve practical challenges while enriching daily life. By concealing electrical infrastructure with LED panels, the project not only beautifies City Plaza but also creates vibrant pedestrian spaces that shift in color and form over time. Drawing inspiration from North Carolina's horizon lines, the installation shows how investment in creativity can transform routine city infrastructure into places of imagination, connection, and civic pride.



The installation creates two imaginative pedestrian spaces, inspired by abstracted horizon lines found in North Carolina. Photo courtesy of Susan Harbage Page

Luminous Arbor

Location: Portland, ME
Materials: Altered aluminum light poles and fixtures
Date: 2018
Artist: Aaron T. Stephan
Partners: Portland Public Art Committee
Sources: *Aaron T Stephan*, *Portland Press Herald*

Luminous Arbor installed on Forest Avenue, Portland. Photo sourced from Portland Press Herald, 2018.

Funds for this project were included as part of a larger $5–8 million infrastructure investment that realigned traffic lanes, improved a railroad crossing, and widened sidewalks. Within that scope, City Council dedicated $25,000 to public art, a modest portion of the overall budget , to enhance the streetscape and create a more welcoming community space.

Curved aluminum poles topped with glowing fixtures create a sculptural canopy of light. Photo by Jeff Roberts.

The illuminated installation enhances the streetscape, transforming the intersection into a welcoming public space. Photo sourced from Public Art Portland.

A field of solar-powered lanterns glows in Scottsdale, reflecting the desert's quiet beauty.

Sun Lanterns

Location: Scottsdale, AZ
Materials: Solar-powered lights, plexiglass, steel
Date: 2018
Artist: Eli Richard
Partners: Scottsdale Public Art
Source: *Scottsdale Public Art*

This piece was installed temporarily to activate a series of public fountains that were turned off in anticipation of reconstruction. The lanterns were later moved to a different permanent location.

This installation featured 23 solar-powered lanterns, inspired by the "quiet beauty of the desert" and its dramatic colors. Photos courtesy of the artist.

O lights debuted at Light+Building 2018, the result of Artemide and ELEMENTAL's collaboration to create "light without a lamp."

O

Location: Venice, Italy
Materials: Metal and lighting (exact type unknown)
Date: 2018
Artist: Elemental
Partners: Artemide
Sources: *Elemental*, *ArchiPanic*

The O lighting design collection by ELEMENTAL balances safety with "healthy darkness" in urban green spaces. Lights activate with sensors as people pass and dim when empty, allowing nature to thrive. "The more the planet becomes urban, the more we appreciate the value of natural spaces," explains ELEMENTAL founder and Pritzker Prize laureate Alejandro Aravena. "The cities with the highest quality of life are those that were visionary enough to keep portions of untouched nature within their footprint and transform them into public spaces."

Photos courtesy of Artemide

Structures and Utilities

The 2024 ribbon cutting at The Hollow playground celebrated a space designed to bring North Woods exploration into the community's backyard. Featuring an accessible walkway that lifts visitors into the tree canopy, a zip line that lets kids "fly" through the trees, and climbing elements shaped like leaves, the playground blends play, nature, and design to spark imagination and connection for all ages.

Infrastructure goes beyond benches and lights. It includes features like bridges, play areas, manhole covers, utility boxes, and other everyday elements that keep a city running. These features are often overlooked, yet they can be reimagined as works of art that double as landmarks, tell stories, and add pride to the public realm. By layering creativity into functional structures, communities can turn the ordinary into something memorable.

Projects in this category often sit at the intersection of engineering and art. A pedestrian bridge might use color or pattern to make crossing feel like an experience rather than a routine, while a play space inspired by local landscapes can spark imagination and connection for children and families. Even something as small as a utility box or manhole cover can become a canvas, carrying images, designs, or poetry that reflect community identity.

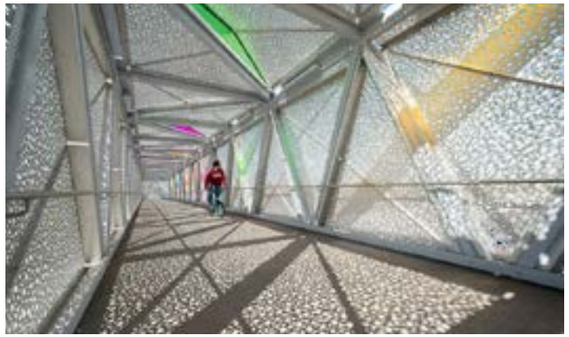
Because they are permanent and highly visible, these works help shape how people navigate and remember a place. They remind residents that art is not confined to galleries but is part of everyday civic life. Small interventions in these structures can create moments of surprise and recognition that add up to a stronger sense of pride and belonging.

For Ramsey, possibilities might include wrapping utility boxes with images from the annual photo contest, building play areas that echo local natural features like at The Hollow, or incorporating artful details into new infrastructure projects like bridges or roundabouts. From subtle enhancements to iconic structures, these types of projects show how infrastructure can reflect shared community identity while inviting people to see familiar places with new eyes.

Rio del Rey Bridge

Location: Phoenix, AZ
Materials: Steel truss bridge, polycarbonate panels
Date: 2021
Artist: Jody Pinto
Partners: City of Phoenix Office of Arts & Culture Public Art Program; Street Transportation Dept; Percent-for-Art funds; Street Transportation Capital
Source: *Jody Pinto*

The “Rio del Rey Pedestrian Bridge” spans a major freeway to connect children with their schools. Its perforated panels and tilted polycarbonate roof create shifting patterns of light and color by day, while blue filters transform the interior into a quiet, dramatic space at night.



Photos by Aaron Rothman/ARBR Photo; Craig Smith

The “Z” alignment of the steel truss bridge is formed by two ramps connecting the 425’ span, 18’ above the freeway

“The Burrow” draws inspiration from the Desert Tortoise, which digs underground to escape the desert heat, offering an interactive shaded refuge. Photos courtesy of City of Phoenix Arts and Culture.

The Burrow

Location: Phoenix, AZ
Materials: Sustainable and upcycled materials, heat reducing paint, LED Solar lighting, CNC design routing for increased airflow and cooling
Date: 2025, one-year temporary installation
Artist: Josie Davis and Jenny Boehm
Partners: City of Phoenix Arts and Culture and Office of Heat and Response and Mitigation Departments, Bloomberg Philanthropies/Public Art Challenge
Source: *¡Sombra!*

The Burrow encourages visitors to “think outside the shell” about climate adaptation.

The Oxbow, an outdoor play exhibit at the Great River Children's Museum, uses a river theme with, boulders, driftwood, and sand to create a Minnesota-inspired landscape for exploration. All photos sourced from Damon Farber.

The "river" winds through the site as a resilient play surface in shades of blue, accented with glacial boulders and natural textures to suggest flowing water.

The Oxbo Playground

Location: St. Cloud, MN
Materials: Unknown
Date: 2025, permanent outdoor play area
Artist: Unknown
Partners: Great River Children's Museum, St. Cloud, MN
Source: *Damon Farber*, *St. Cloud Live*

Features like log bridges, lily pads, and stump steppers invite kids to test balance and coordination while moving from one play zone to another.

Sedimentary walls compress layers of concrete to mimic the passage of millennia, capturing the look of rammed earth in a permanent form.

Sedimentary Walls

Location: Colorado
Materials: Lithocrete concrete
Date: Unknown
Artist: Colorado Hardscapes
Partners: Denver Premium Outlet
Source: *Colorado Hardscapes*

When infrastructure is designed artistically, it becomes more than functional. Sedimentary Walls show how a retaining wall can reflect the layers of the earth while serving a practical purpose. Integrating art into everyday structures demonstrates that even small design choices are investments in identity, offering beauty and value that the whole community can share.

Hail Minnesota

Location: Minneapolis, MN
Materials: Cast iron
Date: 1992
Artist: Kate K. Burke
Partners: City of Minneapolis
Source: *Kate K Burke*

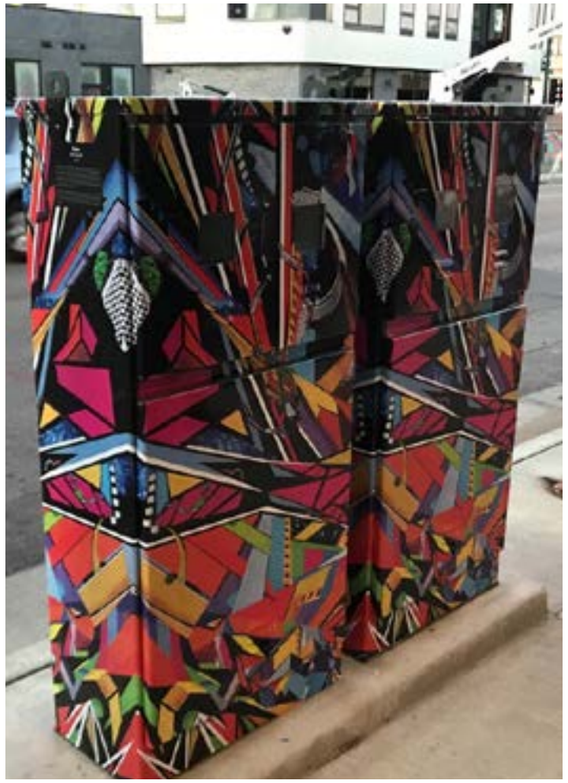
Chosen through a national competition, Burke transformed manhole covers into works of art.

Digitized sketches brought Burke's 1992 designs back when covers were reinstalled in 2017.

"Hail Minnesota" is a manhole cover art project commissioned in 1992 for the redesign of Nicollet Mall. With 11 designs and nearly 75 castings spread across 13 blocks, the covers commemorate state icons and encourage discoveries within the details that add interest over time. After renovations, the artworks were restored to the mall in 2017, reuniting the project with the streetscape.

These designs snow everyday infrastructure can be turned into art. Photos sourced from Kate K Burke.

Intricate castings celebrate Minnesota's state icons and hidden details.



Wrapped utility boxes bring bold color and pattern to city streets in Minneapolis, MN.

Utility Box Wraps

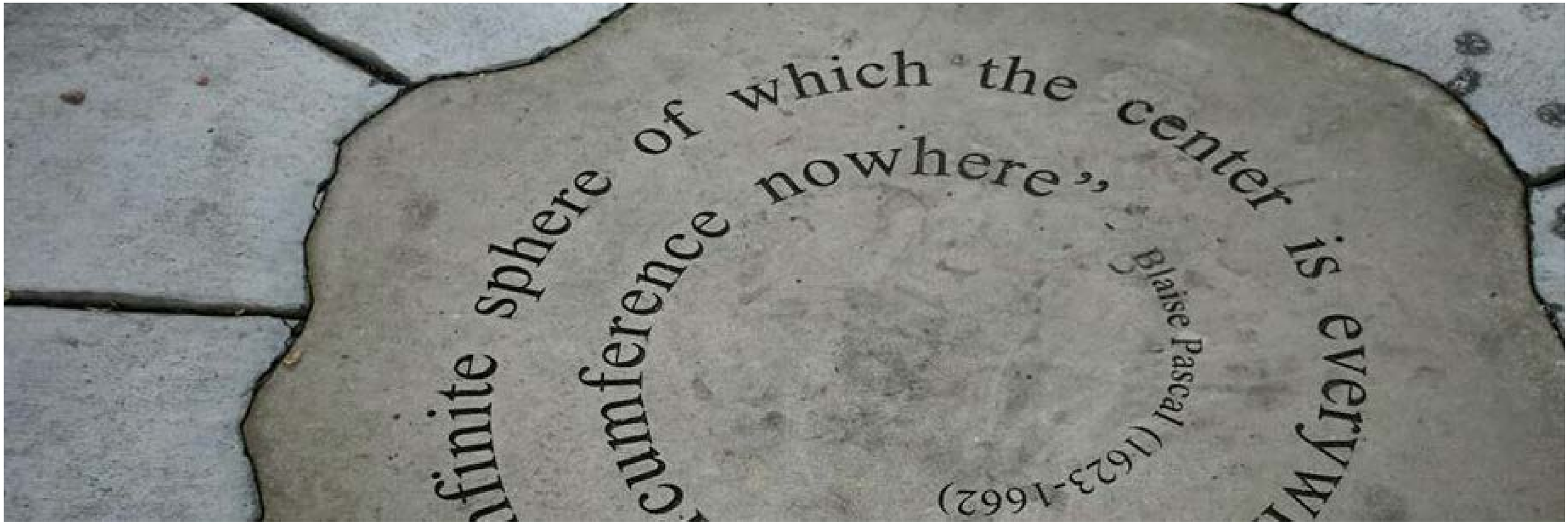
Materials: printed sticker vinyl
Date: Various
Artist: Various
Partners: Various City Departments and/or neighborhood associations, area graphics printers
Sources: *Bellevue Downtown Association*, *City of Green Acres*, *City of Minneapolis*
Note: See appendix for example Art Wraps Instructions and Guidelines.

Photography-based wraps turn everyday infrastructure into neighborhood art in Green Acres, FL

Popular in many cities across the United States, wrapped utility boxes bring color, joy, curiosity, and community engagement opportunities to otherwise drab-looking infrastructure. In Ramsey, wrapped utility boxes could be a way to extend the life of photo contest images.

Large-scale graphics transform utility boxes into striking landmarks in Bellevue, WA.

Surfaces



Stamped concrete beneath the pavilion at Sunfish Lake Park carries Blaise Pascal’s words: “Nature is an infinite sphere of which the center is everywhere and the circumference nowhere”. The piece shows how even functional surfaces can hold meaning, blending everyday infrastructure with art and philosophy in a way that enriches a shared community space. Photo by Jami Nelson, 2017 Photo Contest Winner.

Surfaces are often taken for granted, yet they literally make up the ground we walk on, the walls that frame our spaces, and the details that shape how a place feels. As canvases for public art, they can be as simple as stamped concrete or as ambitious as elaborate engineering feats that channel rainwater or reveal buried rivers. Surfaces invite us to see the ordinary fabric of the city in extraordinary ways.

These works succeed because they embed creativity into the everyday. A sidewalk poem encountered on a morning walk, a painted intersection seen from a bike, or a mosaic at the entrance of a park all bring surprise and meaning to daily routines. Surfaces are inherently accessible and offer moments of reflection and joy without requiring a special trip to a gallery.

Surfaces are essential infrastructure providing countless opportunities for artworks that can last decades and becoming part of how communities interact with and remember a place. They can also carry stories about ecological systems and cultural history or simply add beauty to an otherwise functional material.

When incorporated during new construction or major updates, art can be seamlessly built into projects rather than added as an afterthought. This not only lowers costs but ensures artworks are durable, long lasting, and fully integrated with their environment.

For Ramsey, surface projects could mean stamping poetry into new sidewalks, transforming pavement with color and pattern, or incorporating mosaic details into park facilities. Whether subtle or bold, these interventions show how even the ground beneath our feet can help build identity, spark imagination, and connect people to place.

Sidewalk Poetry

Location: Various in St. Paul, MN
Materials: Stamped concrete
Date: 2008–present
Artist: Initiator: Marcus Young, Poets: various
Partners: Public Art St. Paul, City of St. Paul Department of Public Works, St. Paul Almanac
Sources: *Public Art St. Paul*, *City of St. Paul*

Each year, new poems are stamped during sidewalk repairs, making literature a routine part of city maintenance. Photo sourced from Public Art St. Paul

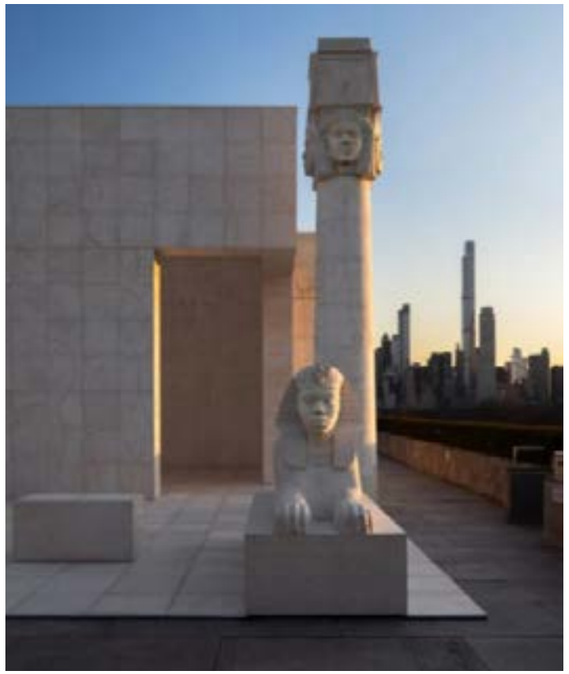
One of more than 1,200 poems stamped into St. Paul sidewalks since 2008, turning ordinary paths into pages of a community-wide book. Photo sourced from Alana Horton/Arts Midwest.

Sidewalk Poetry re-imagines Saint Paul's annual sidewalk maintenance program with Public Works, as the department repairs 10 miles of sidewalk each year. Public Art St. Paul has stamped more than 1,200 poems from a collection that now includes 73 individual pieces all written by Saint Paul residents. Today, everyone in Saint Paul now lives within a 10-minute walk of a Sidewalk Poem.

The Eastside of South Central Los Angeles Hieroglyph Prototype Architecture (I)

Location: New York, NY
Materials: Cast concrete
Date: April–October 2023
Artist: Lauren Halsey
Partners: The Metropolitan Museum of Art
Source: *Forecast Public Art*, *The Met*, *Artsy*

This temporary rooftop installation at The Met reimagined ancient Egyptian forms through the lens of Afrofuturism while rooting the work in the language, stories, and creativity of the artist's home community in South Central Los Angeles. Standing 22 feet tall and built from more than 750 concrete tiles, the structure served as both a monument and a living archive of community vitality.

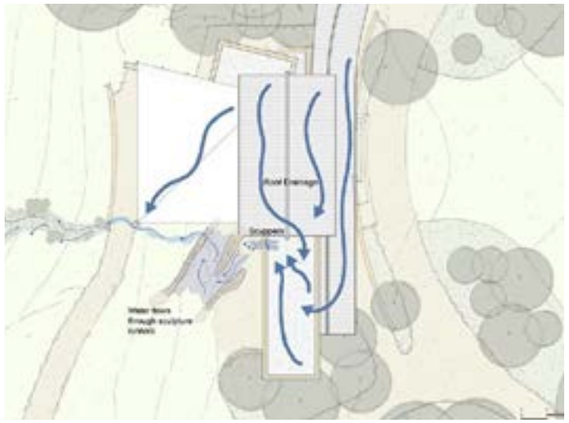


The project layers symbols of pharaonic Egypt with the everyday visual culture of LA, creating a powerful statement about civic space, memory, and imagination.

Photos by Hyla Skopitz. Courtesy of the artist; David Kordansky Gallery, Los Angeles/New York; and The Metropolitan Museum of Art. Sourced from Artsy.net

Ridge and Valley

Location: The Arboretum at Penn State University Park, Pennsylvania
Materials: Pennsylvania bluestone and rainwater
Date: 2009
Artist: Stacy Levy
Partners: H.O. Smith Botanic Gardens, The Arboretum at Penn State University Park
Source: *Stacy Levy*



Water falls from the roof, flows through carved runnels, and recreates a miniature version of the watershed.

Etched names and waterways mark the landscape, filling with rain to animate the watershed in motion.

At 42 feet wide by 22 feet long, this stone map transforms rainfall into a living lesson on geology and water systems. Photos courtesy of the artist.

This water map turns rainfall into a living lesson, as carved channels guide water across stone to reveal the hidden systems beneath our feet. With each storm, the surface comes alive, ridges appear, and streams flow, mirroring the movement of the larger watershed. By walking the piece, visitors can trace their own backyard waterways and see how geology carries every drop, turning an abstract idea into something tangible and memorable.

Ghost Rivers is a 1.5-mile permanent installation and walking tour that traces the buried stream Sumwalt Run beneath Baltimore's Remington and Charles Village neighborhoods. Through installations, markers, and writings, it uncovers hidden landscapes and histories while connecting the city's watershed to its social and environmental story.

A QR code links to photos, historic imagery, and resources for each site. Photo by Side A Photography.

Visitors may encounter single Ghost Rivers installations as standalone vignettes, but together they connect to reveal broader themes across our social and natural landscapes. Photo by Frank Hamilton.

Ghost Rivers

Location: Baltimore, MD
Materials: Powder-coated steel and aluminum signage, preformed thermoplastic
Date: 2020–2024
Artist: Public Mechanics (Bruce Willen)
Partners: Greater Remington Improvement Association (GRIA), Blue Water Baltimore, Friends of Wyman Park Dell, Baltimore National Heritage Area (BNHA), Baltimore City Department of Transportation, Baltimore City Department of Public Works, Baltimore City Office of Sustainability
Source: *Public Mechanics*

The Spiral channel in the piece draws water from the road and returns it to a local canal. Photo by Greg Smith.

Southern Avenue Streetscape

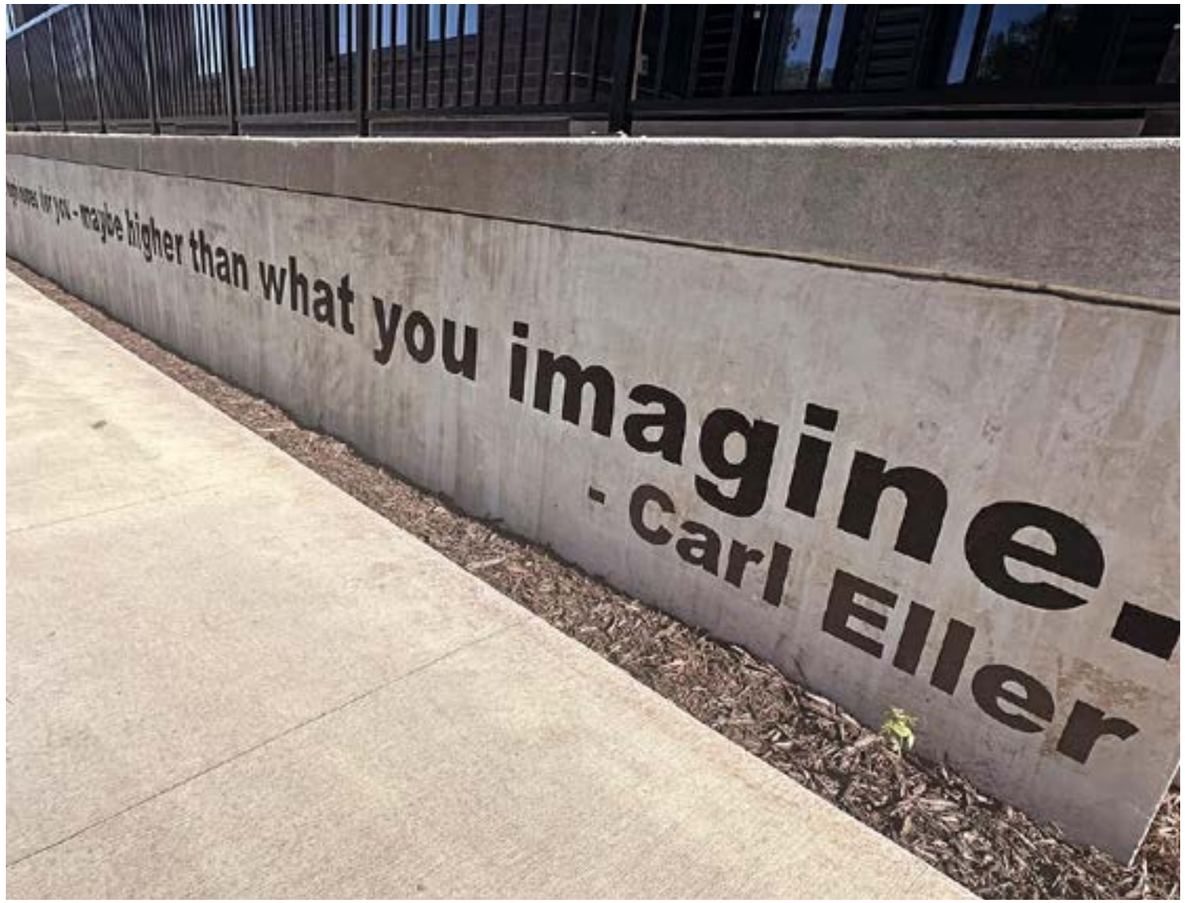
Location: Phoenix, AZ
Materials: Concrete, copper tube inlay, river stone, native plant palette
Date: 1993
Artist: Jody Pinto
Partners: City of Phoenix & Phoenix Art Commission
Source: *Jody Pinto*

The design of a two-mile streetscape is a pilot project generated by a desire of community groups, art commission and the city to preserve the unique character of South Phoenix. Within the Park Plaza a double spiral channel draws water from and returns to its source–the San Francisco Canal. This motif is a trace of the cultural and agricultural history of South Phoenix from its first canal builders, the Hohokam, to its present.–Jody Pinto

Title Unknown

Location: North Minneapolis
Materials: Concrete
Date: 2024
Artist: Seitu K. Jones
Partners: Office of Cultural Work
Source: *Office of Cultural Work*, *MPR Archive*

Hall of Fame Viking Carl Eller is remembered for his athletic legacy and his leadership off the field. As one of the first Black athletes at the University of Minnesota, he used his platform to advocate for education, opportunity, and civic participation. Placing his words in public view shows how art carries messages of resilience and belonging into daily life.



Full quote on side of the building reads, “Know that you are loved and respected. And we have high hopes for you, maybe higher than what you imagine.”

Topo Swale

Location: Cuyahoga Falls, Ohio
Materials: Excavated asphalt, soil, native plants, coir wattles
Date: 2022
Artist: Stacy Levy
Partners: City of Cuyahoga Falls, City of Cuyahoga Falls Parks and Recreation Department
Source: *Stacy Levy*

This project includes 515 feet of swales, 30" wide and 24" deep, in the southwest corner of the parking lot.

Photos by Tim Fitzwater.

Topo Swale brings rain back to the ground by opening up the asphalt of a city parking lot and planting vegetated swales that let water soak into the soil. The project shows how even small design choices can create shared spaces for nature and people in unexpected places. As artist Stacy Levy puts it, “Instead of the cars getting all the real estate, the parking lot can share its surface with other uses and other species. A parking lot can become a park for people, insects and birds—while still functioning as a place for parking cars.”

“After 25 years in the neighborhood, one resident said she had never met more people or had more fun than on Paint Day. St. Paul, MN

Paint the pavement in Clearwater, Florida represents neighborhood identity, volunteerism, and partnerships.

Paint the Pavement Projects

Location: St. Paul, MN, various
Materials: Sherwin Williams paint (donated) and EP75 Epoxy Modified Traffic Coating (donated by Pattern Paving Projects)
Date: August 2009
Artist: Designed by neighbors, painted by 100 neighborhood volunteers of all ages
Partners: St. Paul Public Works, Sherwin Williams, Pattern Paving Projects
Source: *Pattern Paving Products*, *City of Boulder*, *City of Clearwater*

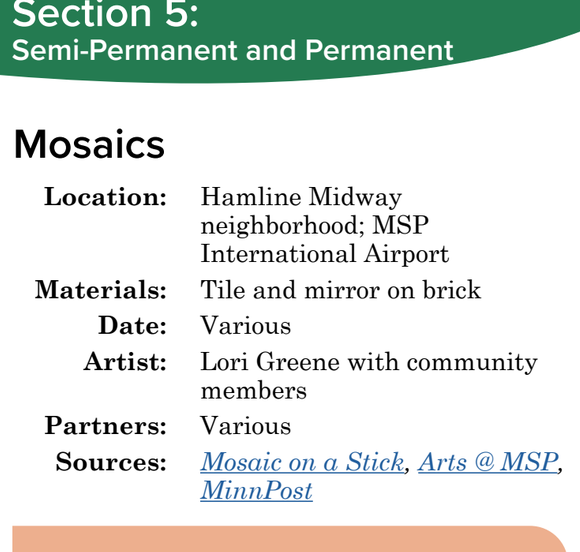
“From pavement to people—neighbors came together, made new connections, and are still building community months later.” ~ St. Paul, MN

In Boulder, CO, neighborhoods interested in participating in Paint the Pavement can work with Public Works to create their own murals.

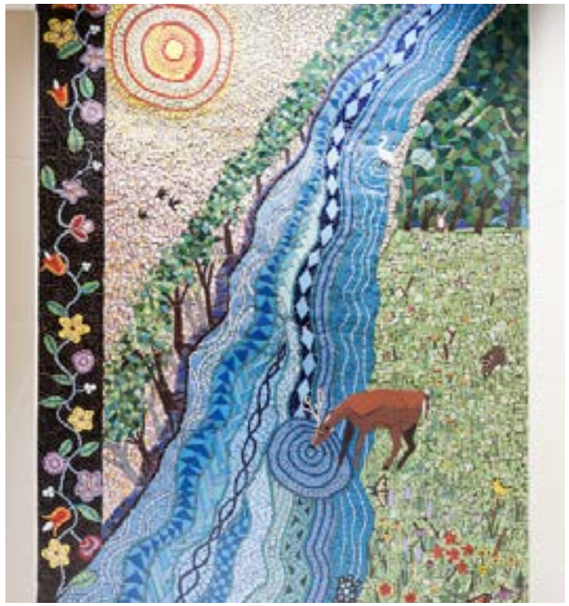
Mosaics

Location: Hamline Midway neighborhood; MSP International Airport
Materials: Tile and mirror on brick
Date: Various
Artist: Lori Greene with community members
Partners: Various
Sources: *Mosaic on a Stick*, *Arts @ MSP*, *MinnPost*

Mosaics take many forms, from small, detailed panels to large public installations. They can be created with glass, tile, stone, or found objects, and the themes range from abstract patterns to storytelling rooted in place and culture. This diversity makes mosaics a timeless art form that adapts to both intimate settings and grand civic spaces.



"Lift as We Climb" was built with incarcerated teens, reflecting change and shared possibility.



From a mosaic series at MSP International, these works highlight Minnesota's water resources.

The series focuses on how the Mississippi shapes our environment and way of life.

The mirrored cement bench invites people to sit together while listening to audio stories through bone conduction plates and QR codes, a new way of experiencing sound through touch. Photos by Dan Huseby.

TOGETHER

Location: Hodag Park, Rhinelander, WI
Materials: Cement with mirrors, audio, embedded plates for bone conduction sound
Date: 2024
Artist: Witt Siasoco and Norma Dycus Pennycuff
Partners: ArtStart Rhinelander, City of Rhinelander, Over It! Project, One Nation One Project, Upstream Exhibits, Jerome Foundation, and the Foundation for Contemporary Art.
Source: *Witt Siasoco*, *Public Art Archive*, *WXPR White Pine Community Broadcasting*

TOGETHER was created in response to the tragic losses of young people and adults in Rhinelander to suicide. By asking residents what they would say to someone they had lost connection with, the artists turned grief into a collective act of remembrance. The bench holds these voices through touch-based audio, offering a place where art, mental health, and community care meet.

Unveiled during a youth-led day of art and action as a focal point for belonging and community celebration.

Magical Unity

Location: Bentonville, AR
Materials: Spray paint and acrylic paint
Date: 2020
Artist: DabsMyla
Partners: OZ Art, Unexpected
Source: *OZ Art NWA*

Artists spray painting on a lift 50+ feet in the air.

Magical Unity transforms a former water tower into a 70 foot canvas with color and native flora, turning an industrial site in Fort Chaffee into a landmark of community pride and natural beauty. Photos sourced from OZ Art NWA.

Outside Feline Rescue, this donated mural by KADA Creative layers realism, bold graphics, and personal symbolism. Featuring chrysanthemums and King Protea, it reflects both family roots and a love of vibrant, expressive forms.

Title Unknown

Location: St. Paul, MN
Materials: Exterior paint on outdoor wall
Date: Unknown
Artist: KADA Creative
Partners: Feline Rescue
Source: *Kada Creative*

Murals bring color and meaning into familiar places. They can reflect personal stories while also creating shared landmarks that invite people to pause, notice, and connect. In Ramsey, even small-scale works could add character to gathering spaces and highlight the creativity already present in the community.

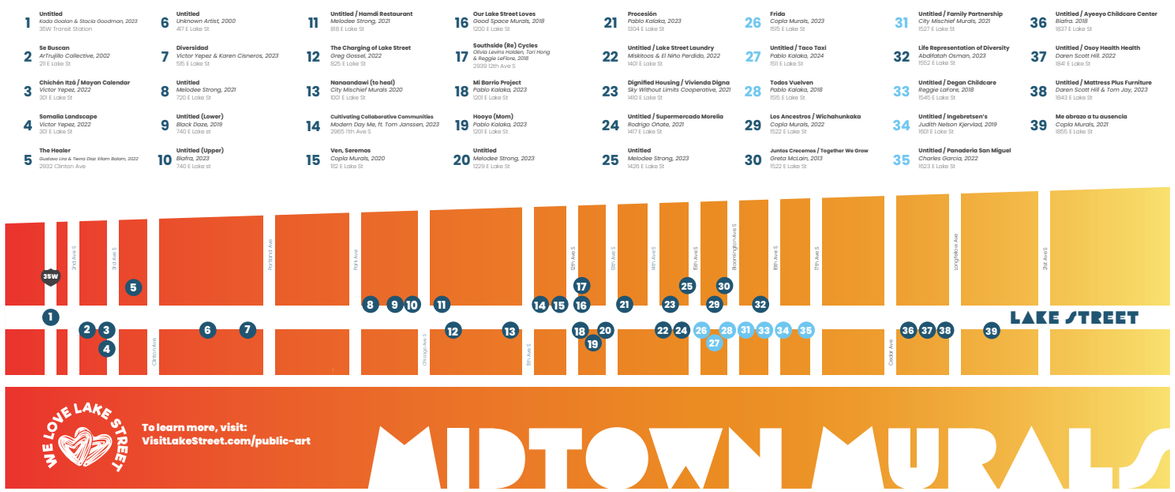
Midtown Murals

Location: On and around Lake Street, South Minneapolis
Materials: Exterior paint on outdoor wall
Date: 2020–Ongoing
Artist: Various
Partners: Lake Street Council, Lake Street Lift, State of Minnesota, City of Minneapolis
Source: *Visit Lake Street*

Lady of Guadalupe mural by artist Mauricio Ramire. Photo by Mauricio Ramirex.

Mural at 323 E Lake St. by Gulsan Osman. Photo courtesy of Lake Street Council.

Since 2020, the Lake Street Council has invested over $500,000 in murals, sculptures, and temporary installations. These projects show that art is not just decoration but an investment that builds stronger communities, attracts visitors, and supports local businesses. On Lake Street, creativity functions as both cultural expression and economic vitality.



Lake Street has become an outdoor art gallery, with more than 40 murals stretching between 35W and Hiawatha. Visitors can explore them in person or with an interactive online map that highlights each work and its artist.

"Jewel of the Hills" welcomes visitors with vivid depictions of poppies, hummingbirds, butterflies, lizards, and other local species. The mural highlights the natural landscape while creating a colorful landmark for all who enter the park.

Jewel of the Hills shows how investment in creativity can serve multiple purposes at once. A mural can celebrate local identity, strengthen community ties, and enhance a public space while also modeling how partnerships between artists, residents, and city leaders can leave lasting value for the whole community.

Over 40 residents of all ages helped paint the mural, creating community participation and pride.

Photos courtesy of Ignite Creativity ArtReach San Diego.

Jewel of the Hills

Location: Collier Park/La Mesa
Materials: Paint on cinder block
Date: June 2024
Artist: Lux Meteora
Partners: City of La Mesa, La Mesa Parks and Recreatoin Foundation, La Mesa Community Services and ArtReach
Source: *ArtReach San Diego*

Ask Why

Location: Oak Tree Arts (west side) 809 Carleton St, Saint Paul, MN 55114

Materials: Paint on wall

Date: 2019

Artist: ArtCrop (Christina Vang, Oskar Ly and Teeko Yang)

Partners: Chroma Zone Art and Mural Festival, Creative Enterprise Zone, Forecast Public Art

Source: *Chroma Zone*

What began as an idea among friends grew into Minnesota's largest mural festival. Launched in 2019 with twelve murals painted in just eight days, Chroma Zone has since added more than 50 to the Creative Enterprise Zone. The festival brings together international and local artists, hosting talks and demonstrations, and upholding an "all artists get paid" policy. By centering equity and representation, it challenges the status quo while strengthening community connection, local wealth, and a shared sense of belonging.

One of more than 50 large-scale works created through the Chroma Zone Mural and Art Festival, ArtCrop's mural transforms the industrial walls into a thoughtful and vibrant space. Photo by Alex Olson

Bold patterns and color from Mr. Kiji highlight how artists transform overlooked industrial spaces into vibrant landmarks that reflect the district's creative spirit. Photo by Ja James

Murals do not have to cover an entire wall to transform a space. On the side of a local brewery, Allora adds color and character for visitors while enhancing the overall feel of the neighborhood. Chroma Zone shows how investing in art supports more than aesthetics. Hiring artists fuels the creative economy, attracts customers to nearby businesses, and leaves lasting value in the community. By embedding art into everyday places, these murals show how cultural investment and economic vitality go hand in hand.

Allora

Location: Dual Citizen Brewing Co (high south side) 725 Raymond Ave, Saint Paul, MN 55114

Materials: Paint on wall

Date: 2019

Artist: Mr. Kiji

Partners: Chroma Zone Art and Mural Festival, Creative Enterprise Zone, Forecast Public Ar

Source: *Chroma Zone*

At Dust Collective, abstract murals transform blank walls into energy and movement, proving art doesn't need to cover an entire surface to shift a space's mood. Photos sourced from Ashley Mary

Dust Collective

Location: Des Moine, IA
Materials: Paint on a wall
Date: 2022
Artist: Ashley Mary Art
Partners: Dust Collective
Source: *Ashley Mary*

These designs blur décor and experience, setting the tone for visitors and creating a photo-worthy backdrop.

Title Unknown

Location: Various
Materials: Paint on interior wall
Date: Unknown
Artist: Moon Juice Murals/Hibaaq Ibrahim
Partners: Various
Source: *Moonjuice Murals*

Interior murals bring color and warmth into gathering spaces, enhancing the atmosphere of a lobby or waiting area while giving visitors a sense of place.

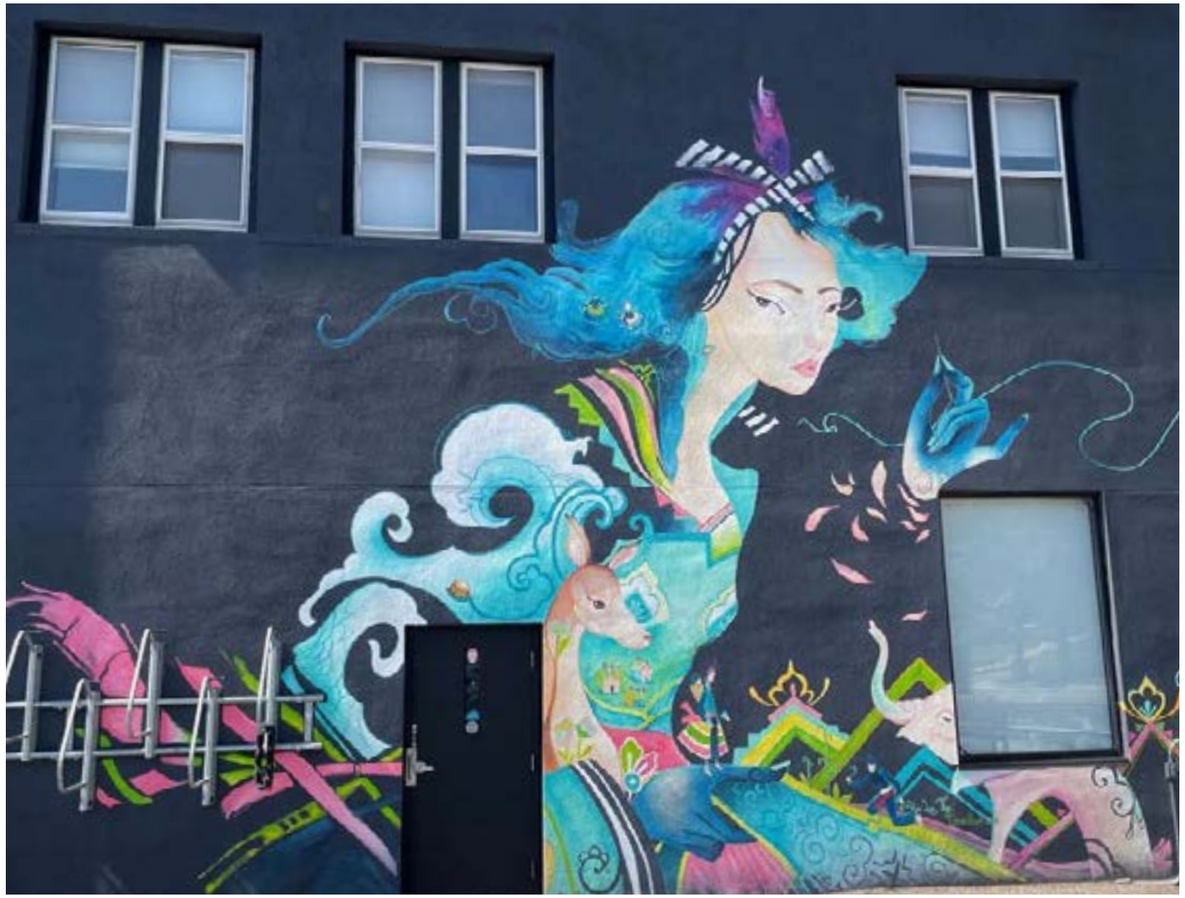
At A-Side Public in St. Paul, this mural demonstrates how art can act as architectural texture by framing the room, guiding the eye, and shaping how people experience the space. Photos sourced from Moonjuice Murals

WE (#3)

Location: Avalon School 700 Glendale St, St. Paul, MN 55114
Materials: Paint on wall
Date: 2021
Artist: Peyton Scott Russell
Partners: Chroma Zone Art and Mural Festival, Creative Enterprise Zone, Forecast Public Art
Source: *Chroma Zone*

Artist Peyton Scott Russell describes “WE” as a message developed in the aftermath of the riots, reflecting on difference, struggle, and the beauty that can emerge when communities come together. Painted in black, gray, and white to echo both his biracial identity and the complexities of race, the mural incorporates graffiti motifs that create a sense of abstraction, tension, and unity. Russell notes that these layers speak to the contradictions of our social constructs while also pointing to the common ground found in the “grey area” where we all live.

Murals that highlight faces and stories reveal both our differences and our common threads, showing how art can reflect the complexity of community identity. Photo by Jon Reynolds



Visual artist and 3D animator Kao Lee Thao brings her dream-inspired style to “Our Common Threads,” blending Hmong traditions with universal stories to spark imagination and connection. Photo by Ja James.

Our Common Threads

Location: Podiumwear 2408 W Territorial Rd, St Paul, MN 55114
Materials: Paint on wall
Date: 2021
Artist: Kao Lee Thao
Partners: Chroma Zone Art and Mural Festival, Creative Enterprise Zone, Forecast Public Art.
Source: Chroma Zone

Water Features

Rendering of Ramsey's planned waterfront park, opening summer 2025. Situated on a small manmade lake that supports both recreation and stormwater management, the site highlights the city's shared identity shaped by water, from the Rum and Mississippi Rivers to the lakes and wetlands that define the landscape, offering an inspiring setting for a future community art piece.

Water has long been a powerful medium for public art. Moving, reflecting, and shaping sound, it can turn infrastructure into an experience that engages multiple senses. From playful fountains where jets form temporary walls, to rain gardens that reveal ecological systems, water features invite both wonder and awareness.

These projects succeed because they combine utility with beauty. A rain wall may help filter stormwater while also creating a living artwork of light and sound. A fountain might serve as a gathering spot during the day, then transform into a performance of water and reflection at night. By integrating art into the way water moves through our cities, these works encourage people to pause, play, and see the environment differently.

Water features also have the advantage of being adaptable across scales. They can be as small as a trickle of water animated across stone or as large as entire plazas activated by engineered streams. In every case, they offer moments of refreshment, reflection, and connection.

For Ramsey, water-based art could align closely with the city's natural assets, from the Rum and Mississippi Rivers to stormwater ponds and park wetlands. By incorporating artistic water features into new development or park improvements, Ramsey could create experiences that both honor local ecology and provide residents with memorable places to gather, play, and connect.

Water jets constantly change, forming rooms that vanish as quickly as they appear. Visitors are encouraged to step inside, embrace the rhythm, and let themselves be surprised. Photo by James Ewing

Appearing Rooms

Location: Brooklyn Bridge Park, NY
Materials: Concrete, water
Date: 2004
Artist: Jeppe Hein
Partners: Public Art Fund at Brooklyn Bridge Park
Source: *Public Fund Art*, *König Galerie, Berlin*,*303 Gallery, New York*, *Galleri Nicolai Wallner, Copenhagen*

Appearing Rooms is a “liquid sculpture” that creates shifting walls of water, forming rooms that appear and disappear in rhythmic patterns. Visitors are invited to step inside, cross from one watery space to another, or simply pause and watch the shapes rise and fall. The work is playful and contemplative at once and transforms an ordinary fountain into an experience of wonder that welcomes all ages to laugh, explore, and see their surroundings in a new way.

The work offers moments of wonder for all ages, blurring the line between sculpture and public fountain while drawing people together. Photo sourced from Köing Galerie.

This copper drinking fountain, created by renowned architect Gyo Obata, blends art, architecture, and public utility. Installed at the Saint Louis Zoo in 1962, it greeted generations of visitors with its curving form and engraved dedication: “For Isabel, Who Loved Children.” The fountain remains an enduring symbol of design that invites both function and reflection, recalling a time when even everyday objects were crafted as works of art.

Title Unknown

Location: St. Louis, MO
Materials: Copper, water
Date: 1962
Artist: Gyo Obata
Partners: St. Louis Zoo
Source: *National Building Arts Center Instagram* , *Flickr user Jer*

Designed in 1962 by architect Gyo Obata, this sculptural copper fountain once stood outside the Discovery Corner Railroad station at the Saint Louis Zoo. Photo by Flickr user Jer

Springside Rain Wall & Garden

Location: Philadelphia, PA
Materials: PVC pipe, glass pipe, native perennials, rainwater
Date: 2008
Artist: Stacy Levy
Partners: Springside School, Philadelphia Water Department, Pennsylvania Horticultural Society
Source: *Stacy Levy*

The Rain Wall and Garden turns an eroded patch of lawn into a thriving ecosystem. Rainwater from the roof passes through bio-swales, infiltration basins, and native plantings that filter and slow the water, creating habitat for butterflies and insects. By making the hidden work of water visible, it connects students and community members to the larger watershed and shows how infrastructure can also be art.

From the runnels, water flows into native plantings tended by students, creating a living garden that shifts with the seasons.

The 32’ x 41’ installation maps rain’s journey across the building, transforming stormwater runoff into art that manages water, creates habitat, and connects science with design. Photos courtesy of Stacy Levy.

The Water Clock carries memory through flowing vessels and floating gardens, inviting visitors to enter, pause, and reflect on time and passage. Photo courtesy of Mary Mattingly.

“This Water Clock is a quiet memorial: an ecosystem of floating gardens and vessels that guide water in a continuous, cyclical flow. Water drips from elevated points into steel trays, ceramic bowls, and limestone basins, creating a meditative sound that recalls muffled drums and wind chimes.”– Mary Mattingly, artist

Water Clock

Location: East Haddam, CT
Materials: Water, steel trays, ceramic bowls, limestone basins, canoes, perennial plants
Date: 2024
Artist: Mary Mattingly
Partners: Unknown
Source: *Mary Mattingly*

Sculptures

The Minnesota Women Veterans Memorial, created by artist SSG Mary J. Horgan, USA, RET, stands at the Ramsey Municipal Center as a tribute to Minnesota women who have served in the military. Funded through the Minnesota Arts and Cultural Heritage Fund, Otsego VFW Post 5518, and community partners, the 10-foot steel sculpture honors generations of women who have served with courage and distinction across all branches of the armed forces.

Sculptures bring depth and identity to the places where people live, work, and gather. A well-placed piece can draw visitors in, highlight a city's character, and even increase the perceived value of surrounding properties by creating spaces people are proud to visit and share.

Whether it stands alone as a focal point or is designed for people to touch, move through, or interact with, sculpture has the power to make a place feel inviting and alive

In Ramsey, sculpture can serve as both a landmark and a connector. It can reflect natural features like the rivers and trails, honor community history, or celebrate shared creativity through collaborative projects. Sculptures can also take practical forms such as benches, trail markers, or shade structures that blend art with function.

Like other forms of public art, sculpture helps strengthen community identity by encouraging curiosity and connection. When thoughtfully integrated into the landscape, it transforms ordinary spaces into destinations, reminding residents that creativity can be part of everyday life.

Over time, these pieces become part of the story of a place, showing how art enriches both the physical environment and the sense of belonging within it.

Overton Plaza Bike Gate

Location: Memphis, TN
Materials: Bicycles, wheelchairs, scooters, tricycles, paint, steel
Date: 2014
Artist: Tylur French of Youngblood Studio, ANF Architects
Partners: Overton Park Conservancy, City Engineering and Bike/Pedestrian Offices, Liveable Memphis, Hampline representatives, and the Tennessee Recreational Trails Program
Source: *ANF Architects*, *Youngblood Studio*

The Bike Gate's is a true Memphis icon, celebrated not only in the park but on local merchandise.

The Overton Bike Gate welcomes cyclists, pedestrians, and wheelchair users through a sculptural arch of more than 320 colorful bikes, trikes, and scooters Photos courtesy of Youngblood Studio.

Glowing on the Gallus Embankment, the Fish sculpture transforms the riverside into a place of play, memory, and reflection. Photo courtesy of City of Ljubliana

The Fish sculpture reconnects Ljubljana's riverfront with a beloved piece of design history. First created in 1958 by architect and sculptor Vladimira Bratuž Furlan as playground equipment, the concrete Fish is both sculpture and play. Its reimagining here highlights the innovation of 1960s urban design, while new lighting draws attention to the river as the city's lifeline. It invites residents to pause, gather, and recall shared memories across generations.

Fish Sculpture on Gallus Embankment

Location: Ljubljana, Slovenia
Materials: Concrete, lights
Date: Unknown
Artist: Vladimira Bratuž Furlan
Partners: Vesna Vozlič Košir and Matej Vozlič of Atelje Vozlič Architects; City of Ljubliana
Source: *City of Ljubljana*

The soft curves on Meringue invite touch and imagination. By day its translucent surface glows with natural sunlight, while at night it becomes a chamber of layered, shifting light.

Meringue

Location: West Hollywood, Los Angeles, CA
Materials: High-density polyethylene, LED lights
Date: May 2021–September 2022
Artist: Kiduck Kim
Partners: City of West Hollywood
Source: *City of West Hollywood*

Artist Kiduck Kim at the installation of Meringue. Photos sourced from the City of West Hollywood.

Lumispheres

Location: Mill Valley, CA
Materials: 99% post-consumer recycled steel, LED lights
Date: 2025
Artist: Colin Selig
Partners: Mill Valley Arts Commission
Source: *Colin Selig*, *Mill Valley Arts Commission Instagram*

At night, programmable LEDs transform the sculpture into a glowing beacon that shifts with the seasons.

Photos courtesy of Mill Valley Recreation.

Lumispheres by eco-artist Colin Selig blends art, sustainability, and community spirit. Fabricated recycled steel, the bright orange sphere is as environmentally conscious as it is visually striking. By day, its sculptural form brings bold color and presence and by night, programmable LEDs bathe the work in changing light, marking the rhythms of the seasons. Lumispheres celebrates creativity while embodying a commitment to public art that uplifts and inspires.

Silver Lake Wetland Grass

Location: Silverwood Park
Materials: Metal, solar lights, paint
Date: 2023
Artist: Asia Ward
Partners: Three Rivers Park District
Source: *Asia Ward*, *Silverwood Park Instagram*

Inspired by Silverlake and its surrounding flora, Wetland Grass is a monument to the importance of Minnesota's wetlands and bogs. Featuring solar lights, Asia Ward's sculpture activates the environment at night—participating in the local ecosystem by attracting moths for bats to feed on.

By day, Wetland Grass rises like reeds. Metal stalks kept vibrant as park staff recently refreshed it with a new coat of paint.

At night, embedded solar lights transform the work into a living participant in the ecosystem, drawing insects that in turn provide food for bats.

First created in 2011 for an international digital art competition, Giant Sing Along has become a State Fair favorite, inviting crowds to gather, choose songs, and grow the playlist year after year. Photo Courtesy of Minnesota State Fair.

Giant Sing Along

Location: Minnesota State Fair
Materials: Metal, microphones, electronics, wood, LED screen
Date: 2011—Ongoing
Artist: Kao Lee Thao
Partners: Northern Lights.mn, Minnesota State Fair
Source: *Daily Tous Les Jours*, *Northern Lights.mn*

Giant Sing Along grows with its audience as new songs are added each year. Photo courtesy of Northern Lights

Bright colors, bold forms, and layered details make Locomotion a landmark station—where art, transit, and daily life intersect. Photos courtesy of NC State College of Design.

Chandra Cox's Locomotion transforms the Sugar Creek Station on Charlotte's LYNX Blue Line into a tribute to rail history and community identity. From an 18-foot glowing Orb to colorful spinning finials and intricate glass windscreens, every element connects to the language of trains. The station's art shows how large-scale projects can blend design, history, and daily life into a public space that millions will experience.

Locomotion

Location: Charlotte, NC
Materials: Metal (exact type unknown)
Date: 2019
Artist: Chandra Cox
Partners: Charlotte Area Transit System
Source: *NC State University College of Design*

Public art transforms Sugar Creek into more than a stop, it becomes a destination.

Section

7

Funding, Planning, and Artist Selection

Photo by Michelle Osterhus, 2019 Photo Contest Winner

Funding Types and Resources

Public art requires resources whether a project is small and temporary, or large and permanent. An exact scale of cost is difficult to generalize, as materials, site requirements, and artist fees vary widely.

The artworks presented here range from a $500 rental fee for a 3 hour engagement tool through Springboard for the Arts' Ready Go program to upwards of $500,000 for a permanent installation.

The following section will touch on the primary funding sources that make these projects possible such as grants, civic support, business support, and individual donations. These categories provide a starting point for where to look for funding, but each project is unique, and additional opportunities may emerge depending on scale, partners, and community needs.

Resources for public art can come from a variety of places, and larger projects will likely require a combination of funding sources.

The following pages highlight primary sources for funding. This is a starting place as every project is unique.

Construction of the new Central Park Playground, May 2025. While core funding supported the playground build, musical play elements were incorporated into the design, adding a subtle layer of community art that blends creativity, sound, and play.

Scalable Projects

From $500 temporary projects to $500,000 permanent works, public art is scalable to the resources available

The Economy of Art

The arts in Minnesota generate over $1 billion in economic impact annually; there are 30,000+ artists and 1,600+ arts organizations

Percent for Art

Many agencies have "percent for art" policies, where up to 1% of public building construction costs are set aside public art.

Grants

- Foundations
  - Area-specific, family and corporate foundations with arts-friendly missions may support the creation of community art projects, particularly when residents are engaged creatively in a project.
  - Framing a community art project in terms of economic development, youth engagement or neighborhood vitality can be a successful way to seek and secure foundation funding.
  - Minnesota Council of Nonprofits updates an annual list of all foundation and corporate funders in Minnesota. *https://minnesotanonprofits.org*
  - Individual artists can also apply directly for grant funding to support a community art project. Springboard for the Arts maintains a thorough list of grants for artists and organizations at *https://springboardforthearts.org/grants-funding/grant-resources*
- Government agencies
  - Regional Arts Councils, cities, counties, and states may provide grants to organizations or individuals for arts activities.
  - Minnesota State Arts Board makes grants available for 501c3 organizations and individual artists for a range of arts activities. Awards range from $5,000 to $30,000, www.arts.state.mn.us.

Planners can make deliberate connections between the arts and culture sector and other sectors, such as tourism and manufacturing, to improve economic outcomes by capitalizing on local assets– American Planning Association

No Two Projects are Alike

Every public art project is unique, and funding often comes from a mix of sources. Grants, civic support, business sponsorships, and community contributions can each play a role. Blending resources in different ways ensures projects reflect the needs and character of the community while making creative ideas possible.

Civic Support

- Government units can integrate art components into non-arts projects that benefit from capital funds. Several projects in the case studies are examples of this strategy: Utility Box Wraps (Section X) and the musical instruments built into the Central Park Playground in Ramsey (Section X).
- Percent for Art programs at the city, county or state level are a way to consistently drive public funds to public arts projects. These initiatives, or ordinances, allocate a percentage of public construction or renovation project budgets towards the acquisition, commissioning, and installation of public art. In Minnesota, the MN State Arts Board has a Percent for Art in Public
- Places Program that acquires works of art to be exhibited in and around state buildings in areas regularly accessible to the general public, *www.arts.state.mn.us/other/percent.htm*
- More information on Percent for Art policies can be found on the Americans for the Arts National Arts Administration and Policy Publications Database, *www.americansforthearts.org/by-program/reports-and-data/legislation-policy/naappd/percent-for-art-ordinances*

Happy Days Main Stage with Sponsorship Banners, photo by Parkplace Photos, September 2024.

Business Support

- Area businesses may support community art projects in a variety of ways: contributing cash or in-kind supplies, offering access to a property or permission for building to be painted for a mural, volunteers via their staffing, or other specific ways of engaging.
- To maintain a high level of artistic quality, we recommend that business contributions be recognized in some way outside of the art being created, such as a plaque near the work listing sponsors or on a website that describes the work rather than logos or names integrated into the art itself.

Powered by Partnerships

Local organizations are essential to Ramsey's annual Happy Days Festival. In recent years, approximately 60% of direct costs have been covered through sponsorships (excluding in-kind contributions). This support makes creative experiences such as the parade, live music, and the business expo possible. Additionally, the festival could be an ideal platform for a variety of community art initiatives. For example, in 2025, the Rumriver Art Center partnered to host a community quilt activity.

Donations

- Individuals in a community may be interested in supporting community arts projects through a donor advised fund, a cash contribution or a donation of stock.
- As the funding vehicles are established for community art projects in Ramsey, we recommend that the Ramsey Community Foundation and/or City establish a way for individual contributions to support these projects.

Remember – paying for public art isn't merely an expense; it is an Investment in Ramsey! These projects support small businesses, from artists to contractors to carpenters.

Community Support in Action

Donations play a valuable supporting role in community art efforts. While most projects are funded through city and foundation resources, contributions from residents, organizations, and local businesses can enhance what is possible by helping improve installations, support artist compensation, or provide special elements that make events more meaningful. These donations may be monetary or in-kind, such as materials, professional services, or volunteer time.

Rumriver Art Center staff announce People's Choice and raffle winners at the Two Rivers Art Fair with awards and prizes made possible through community donations.

Planning and Artist Selection Process

Public art is complex in that it involves a constellation of stakeholders that each bring a distinct perspective and role to the project.

In essence, these are the primary elements for a community art project:

- A site or place
- A type of art to be created (mural, sculpture, playground)
- An artist (or team of artists)
- People (neighbors, community members, organizational partners)
- Project manager or commissioner (the initiator)
- Funding

Anyone of these elements could be the fulcrum around which the project revolves.

City staff and partners share information about community art opportunities and gather feedback from residents at the annual Business Expo.

An artist demonstrates their process at the former Elmcrest Art Fair, showing how engaging local creators can inspire interest, build relationships, and inform future artist selection for community projects.

Planning with Purpose

The planning and artist selection process for community art can take many forms. Some projects begin with a site or funding source, while others start with an artist's idea or a community need. Regardless of where it begins, the process centers on collaboration: bringing together city staff, artists, partners, and residents to shape a shared vision. Clear communication, thoughtful engagement, and local involvement ensure each project is meaningful and reflective of the community it represents.

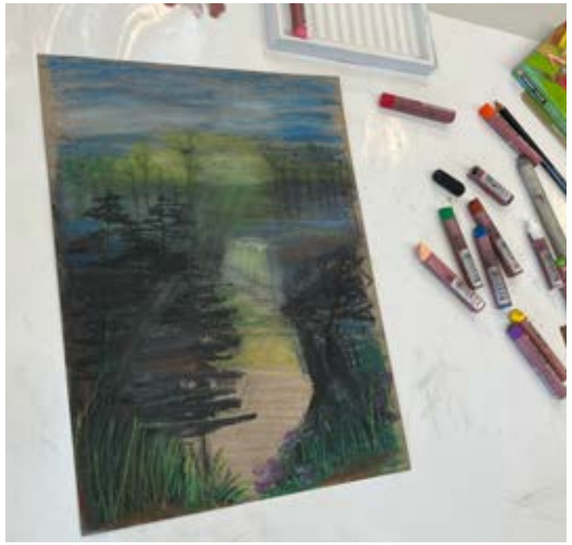
Some examples:

The City will **identify a site** for an artwork, and the project team enlists organizational partners and community members related to that place to play a role in selecting an artist.

A **funding source** determines a specific community to be engaged (elders, veterans, residents of a particular neighborhood) and those stakeholders are assembled to select a site before an artist is chosen.

An **artist** is brought onboard who works with the community to develop the artwork and determine a site.

However these elements take shape, there is typically a need to select an artist or artist team. The following pages demonstrate typical ways this occurs.



Art created by a participant in a 55+ art club shows programs can uncover local talent and strengthen connections with artists already living and creating in Ramsey.

Youth artwork created through the "Ramsey 2040" vision project asked kids to imagine the city's future. Exercises like this encourage creative thinking, help shape long-term planning, and build active engagement from all ages.

Request for Proposals (RFP)

An RFP process in public art involves an organization soliciting detailed project proposals from artists for a specific artwork. It's a structured way for organizations to evaluate artist qualifications, proposed project ideas, and often budgets, to select the best fit for the opportunity. Essentially, the RFP outlines the project's goals, parameters, and selection criteria, and artists respond with their proposed approaches.

Request for Qualifications (RFQ)

A RFQ process is similar to an RFP, although artist(s) are not required to develop specific, new ideas for the proposal. They submit examples of previous projects to showcase their skills and style. This can be a more equitable way to learn about new artists for an opportunity, as the application requires less unpaid labor for the artist.

RFQs and RFPs can be cast out to the broad public, otherwise known as an Open Call, where anyone can apply, or could be offered to a selected group of artists that is pre-vetted by the project team.

For significant public art projects such as semi- or permanent installations, it is common to see a combination of these two processes wherein a RFQ allows artists to apply with their existing work and then a group of semi-finalists is chosen to develop specific proposals. It is recommended to make a stipend available for the semi-finalists to compensate for the considerable work required for a very detailed proposal.

See the Appendix for examples of RFPs and RFQs for a range of existing projects.

Rendering of an imagined grand opening at the planned Waterfront Play Area, developed through an RFP process as an example of a large-scale project designed to serve the community and support future public events.

RFQ vs RFP: A Quick Comparison

	Request for Qualifications	Request for Proposal
Purpose	Identifies qualified artists based on experience and past work.	Solicits specific design proposals for a defined project.
When Used	Early in the process when the project concept is flexible or undefined.	Later in the process when project goals, budget, and site are established.
Artist Submission	Portfolio, resume, and brief statement of interest.	Full proposal with concept design, materials, and budget.
Artist Effort	Lower effort; focuses on qualifications and ideas.	Higher effort; requires detailed design and planning.
Equity and Access	Encourages discovery of new or local talent; lowers unpaid labor for artists.	Suited for experienced artists or teams ready to implement a project.
Selection Process	Panel reviews qualifications and shortlists finalists for concept development.	Panel reviews full proposals and selects one artist for implementation.
Outcome	Shortlist of finalists or pre-qualified artist pool.	Contracted artist for fabrication and installation.
Best For	Early-stage or exploratory projects focused on collaboration and discovery.	Defined projects ready for fabrication or installation

Curation

A curated process is where an entity such as an arts organization or a community foundation selects an artist or artist team without conducting a RFQ process.

Organizations with deep knowledge of the field of public art may have the expertise to do this, or a city or foundation can hire a consulting curator to bring their knowledge into the process.

This process can be simpler and less time consuming than a RFP or RFQ, but is only recommended when a project team is knowledgeable about the kind of art being produced.

When to Use a Curated Process:

- When the project demands a specific artistic style, medium, or conceptual approach that the curator or project team can clearly articulate.
- When the timeline or scale does not justify a full competitive process.
- When an organization or city has access to an experienced curator or panel familiar with the field of public art.

However, this process should be used only when the project team is highly knowledgeable about the kind of art being produced. If that expertise does not exist internally, a consulting curator can be hired to guide artist selection and ensure a fair, informed process.

Example:

In 2022, the City of Ramsey applied for and received an Arts and Cultural Heritage Fund Veterans Memorial Grant through the Minnesota Office of Grants Management.

The proposal, written and submitted by Parks and Assistant Public Works Director, Mark Riverblood, used an informal process to commission a new artwork honoring Minnesota's women veterans and a curation process alongside Rumriver Art Center experts to select the artist from the community.

The project combined municipal leadership, a veteran artist, local contractors and community **Partners:**

- Designed and fabricated by artists Mary J. Horgan (SSG Retired MN-ARNG), with support from the Rumriver Art Center.
- Created two powder-coated carbon-steel silhouette sculptures representing women who served in multiple military branches.
- Funded through a $5,000 state grant and a $5,000 match by the Otsego VFW, plus additional in-kind contributions.

The Women Veterans Memorial is a relevant example of how Ramsey leveraged an external RFP by responding to a state-level call for funding and working with local partners toward a shared goal.

Rather than outsourcing design or fabrication, the City collaborated with veteran artists and the Rumriver Art Center, showing a cross-sector approach that strengthened authenticity and community investment.

Caption text

This project also shows how every art project is unique. It came together at the right time, with the right people, and with funding that made it possible. It reflects the flexibility needed in public art planning, where success often depends on matching the right opportunity with the right process and partners.

Community Poll

Inviting the broader public to vote on an element of a public art project can be a highly successful way to create a sense of agency and engagement within a community. This approach is typically used once an artist or design team has been selected and a decision needs to be made about a specific element of the project, such as choosing between several mural designs, color palettes, or written phrases.

With this kind of engagement, it is essential that the project management team and core stakeholders are willing to accept whatever the public selects. Once the community has been invited to decide, the results should be honored to maintain trust and credibility. Polling can be a meaningful way to connect residents to a project, but it requires careful planning and clear communication about what is—and is not—up for a public vote.

Polls work best when they focus on aesthetic or experiential decisions rather than technical ones. They are not a substitute for professional review related to safety, maintenance, or accessibility.

In some cases, such as projects with complex design requirements, short timelines, or when working with a specific artist whose process relies on creative freedom, a community poll may not be the best tool. Sometimes, in those situations if resources and time allow, facilitated listening sessions or targeted focus groups may be a viable option to allow for deeper and more intentional dialogue.

When designed thoughtfully, community polling can create enthusiasm, transparency, and a sense of shared ownership. It reflects Ramsey's goal of creating art with the community, not just for it.

City staff connect with residents at a community event, listening to ideas and sharing ways to get involved in local programs and projects.

Finding the Right Process for the Right Project

Not every project needs the same path. Some invite public choice, others rely on curation, and many use a combination of approaches. There isn't always a single right or wrong way, what matters is choosing the process, or mix of processes, that best supports the artwork, the timeline, and the community it serves.

Choosing the Right Approach: A Quick Comparison

	RFQ/RFP	Curation	Community Input
Purpose	To competitively select an artist or team for a defined project.	To directly select an artist or team with known expertise or a specific style.	To engage the public in selecting or influencing one aspect of an artwork.
When Used	When project goals and budgets are established, or at early stages for qualifications.	When timing, scale, or vision favor direct selection rather than an open call.	After an artist has been selected and multiple design options are available.
Artist Effort	Moderate to high. Requires formal submissions and proposals.	Low. Artist is invited or commissioned directly.	Moderate. Artist prepares clear, visual options for public input.
Community Involvement	Limited. Community represented through selection panel or committee.	Minimal. Relies on curator or project team expertise.	High. Residents participate directly in final design decisions.
Timeline and Flexibility	Medium to long. Depends on review and selection process.	Shorter. Allows quick project turnaround.	Often longer. Requires additional time for public engagement and voting.
Equity and Access	Transparent and competitive, allowing discovery of new or local artists.	Relies on professional networks. May limit access for emerging artists.	Builds civic participation but only within pre-set design options.
Best For	Defined projects needing competitive proposals and accountability.	Specialized projects with clear vision, trusted expertise, or limited time.	Community-driven projects seeking visible participation and shared ownership.

Conclusion

Art for All Ages reflects more than a theme, it captures a belief that creativity belongs to everyone and that it weaves through time as much as through generations.

Community art invites all ages to take part: to create, to experience, and to leave something lasting for those who come next. It is how we build connection not only between people, but between moments in our city's story—each piece, project, and gathering adding another layer to Ramsey's evolving identity

This resource is meant to serve as both guidance and inspiration. It is a collection of ideas, examples, and approaches meant to show what's possible when creativity is welcomed into civic life.

Some projects take years to realize, while others spring to life in a single season. Some are planned and curated, others grow organically from the energy of residents. There isn't a single right way forward, only opportunities to begin.

Community art thrives when people see themselves in it. When a mosaic mirrors a neighborhood's history, when a concert draws families into the park, when a mural brightens a walk to school. Art becomes a language of belonging. Through this lens, creativity is not an accessory to development; it's a foundation for community life, a visible reminder that beauty and meaning can live in the same space as function and growth.

As you close these pages, consider what resonated with you. **Did you find it inspiring?** Can you picture where creativity might take root next—on a trail, near the water, in a familiar park, or somewhere unexpected? The next step doesn't have to be big. It begins with a conversation, an idea, or the courage to try something new.

Over time, these moments will become part of Ramsey's collective story, visible across parks, pathways, and gathering spaces. Each project, no matter its scale, connects us to one another and to the city's ongoing evolution.

Art for All Ages is a reminder that creativity is both present and enduring—something we make together now, and something that will continue to shape Ramsey for generations to come.

The 2025 Two Rivers Art Fair brought artists, performers, and residents together to celebrate creativity in all its forms. The event featured artist booths, live performances, food trucks, and yard games, creating open spaces for people to gather and connect with neighbors. Partnerships with local organizations helped make the event a true community effort, supporting both the arts and the local economy. From paintings and pottery to music and theater, the fair highlighted how art of all kinds can bring people together, strengthen community pride, and reflect the spirit of Ramsey.

Section

8

Appendix

Photo by Valerie Mboula, 2023 Photo Contest Winner

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Community Input

Community Engagement Responses

The following data comes from the community engagement conducted for this project, which sought to understand how residents describe Ramsey, what makes it feel like home, and what they imagine for its future. These questions were asked both online and in person at events throughout spring 2025, where participants shared thoughts through conversation and a hands-on "Paper Chain Survey" activity. The responses were later combined with online and mailed submissions to build a clearer picture of shared identity within the community.

While much of the most valuable feedback came from informal conversations that helped capture the tone and pulse of community sentiment, written responses provided an accessible way to identify key words, values, and recurring themes. This combination of qualitative comments and quantitative sorting helped illustrate how people connect to Ramsey and what they value most about it.

The information below represents a first step in understanding how art might reflect and strengthen community identity. It is not a final statement but a foundation to guide future efforts. As new projects develop, additional research, surveys, and outreach can be conducted to ensure each initiative is shaped by the voices of the people who live here.

Question 1: Describe Ramsey in Three Words (n = 32)

This question invited residents to describe Ramsey using just three words to capture the qualities that define the city and shape a shared sense of identity. The goal was to understand how people instinctively see their community and what themes rise to the surface when asked to describe it in simple terms. The responses were later used to create a word cloud that was brought to a follow-up outreach event, where residents were asked if the results felt accurate to them as a pulse check on the direction of the plan. Responses are shown as written, with only illegible or unrelated entries removed.

Big	Adventurous	Breathtaking
City	Meets	Country
Clean	Beautiful	Diverse
Divided	Conflicted	Fractional
Family	Friendly	Actives
Fun	Friends	House
Growing	Safe	Family
Growing	Community	Home
Growing	Nature	Passthrough
Growing	Friendly	Construction
Growth	Family	Beauty
Happy	Days	
Helicopter	Townhomes	Potholes
Home	Community	Awesome
Home	Chickens	Fun
Home	Fun	Nice
Home	Beautiful	Parks
Home	Sweet	Home
Local	Quiet	Friendly
Neighborly	Somewhat country	Ramtucky
New	Parks	Trails
Parks	Nature	Community
Peaceful	Calm	Sweet
Peaceful	Friendly	Natural
Quaint	Marshy	Safe
Quiet	Open	Green
rural	opens spaces	nature
Safe	River	Growing
Spacious	Beautiful	Safe
Spacious	River	Green Grass
Urban	Meets	Rural
Woodsy		

Question 2: What Makes Ramsey Home to You (n = 26)

This question asked residents to reflect on what makes Ramsey feel like home. It looked at how people connect to where they live and what creates that sense of belonging, whether through relationships, nature, or the rhythm of daily life. These insights help paint a clearer picture of what makes Ramsey unique and how community art can reflect the experiences and values that matter most to its residents. All responses are presented as written, with only irrelevant or unreadable entries omitted.

- Anoka Hennepin Schools
- Because I was born here and its my childhood (a child)
- Best of country and city
- Cheaper housing (in the 1980s when we moved here)
- Country Living Meets City
- Diverse neighbors and beautiful parks and sidewalks in the COR
- Elbow room -- bigger lots
- Found a villa!
- housing!!
- it's where we started our family
- Like the location
- live and work here
- Living on the Rum River, feeling a part of nature in a peaceful quiet neighborhood
- Love our lot
- Moved here two years ago to live where there is more space
- My favorite part is the view of the night sky and seeing the Northern lights. I love the pair of
- Sandhill cranes that live in my neighborhood.
- My workplace
- Nature/park filled small town near big city
- Old neighborhoods with acres
- Our amazing house, property and neighborhood
- Safety and family oriented
- The Mississippi River
- To live
- We came here because it was safe, friendly, and the sights were amazing!!!
- We've been here for decades. It's home no matter what phase of development it's currently in.
- Where rustic charm meets urban convenience.

Question 3: What is Your Wildest Dream for Ramsey (n = 43)

This question encouraged residents to think beyond the present and imagine what they would love Ramsey to become. It gave people space to dream freely about the city's future, whether those ideas were practical or visionary. Together, these responses help show what residents hope to see as the city grows and how creativity might play a role in shaping that future. Answers are included exactly as written, with only off-topic or illegible submissions removed.

- A Trader Joe's
- All ages community center
- Beautiful well planned city
- Blending modern and nature
- Cheap/free drive in movies
- City water and sewer
- Community art in every neighborhood
- Community center
- Community center
- Community center
- Community center
- Community pool
- Diversity of families with an art community center or ymca
- For parks and rec programming to be accessible and inclusive for people of all abilities :)
- Fun shopping area (mall)
- Home of new Timberwolves arena
- Inclusive
- Indoor playground
- (Investment in) many, beautiful green spaces accessible to all, including walking paths that are regularly maintained (with options for disabled individuals), clean water, lots of healthy trees, variety of native plant species, community gardens, and opportunities for populace to participate in and learn about local environmental stewardship. Maintenance of "small-town feel", through promotion of locally-owned businesses and holding out against big box stores.
- Less multi-family housing
- Local charm and convenience
- More businesses and restaurant
- More restaurants
- More restaurants that are not chains
- More senior classes
- More small town shopping

Question 3: What is Your Wildest Dream for Ramsey (n = 43) (continued)

- Mountain bike course on trash mountain
- Old guard accepting their new neighbors
- Playground at Sunfish Lake
- Pool
- Safe intersections and crosswalks on county roads
- Sculptures in roundabouts by local artists
- Splashpad
- Splashpad
- Splashpad
- Splashpad
- Swimming pool and water park
- Swimming pool
- That growth is so intentional and thoughtful that a lot of its rural flavor will remain as it becomes a more urban city.
- To become a light on the hill for what a community can be.
- To have the COR or another area become like an old fashion downtown. Cool architecture with a street of shops, restaurants and outdoor space for people to gather. Giving Ramsey a feeling of community in one location and a destination for the day
- Thriving downtown with shops and restaurants
- Train to St. Cloud
- Trampoline park

Why Public Art?

These resources together offer a strong foundation for understanding the role of public art in civic life. These resources explore different lenses such as economic, social, spatial, and procedural to show how creativity contributes to the vitality of communities. From national studies by Americans for the Arts and the American Planning Association to field scans by ArtPlace America and guides by CODAworx, these materials demonstrate that public art is not simply an aesthetic choice, but a strategic investment in people and place.

For Ramsey, these references provide both evidence and inspiration. They offer models for how cities of all sizes can integrate art into planning, strengthen partnerships, and build community through creative practice. Readers are encouraged to explore these resources in full to discover practical tools, case studies, and examples that can inform future projects and guide the city's ongoing commitment to creativity in public spaces.

Americans for the Arts

Why Public Art Matters. (2018).

www.americansforthearts.org/sites/default/files/Why%20Public%20Art%20Matters_FINAL_web.pdf

This foundational report outlines how public art supports economic growth, civic engagement, and community identity. It compiles research on the measurable benefits of art in public spaces, emphasizing how creativity enhances quality of life and attracts investment.

ArtPlace America

Building Community Wealth: The Role of Arts and Culture in Equitable Economic Development. (2020).

https://creativeplacemakingresearch.org/wp-content/uploads/2020/12/2020-12_ArtPlace-Field-Scan_Economic-Development_Sherman.pdf

This field scan explores how arts and culture contribute to equitable community development. It identifies strategies for embedding creative practice into economic policy and place-based planning to ensure shared prosperity and local ownership.

American Planning Association (APA)

How the Arts and Culture Sector Catalyzes Economic Vitality. (n.d.).

https://planning-org-uploaded-media.s3.amazonaws.com/publication/online/How-Arts-and-Culture-Catalyzes-Economic-Vitality.pdf

Produced by the APA, this resource demonstrates how integrating arts into planning and policy leads to measurable returns—revitalizing downtowns, supporting small businesses, and improving social cohesion through creative placemaking.

CODAworx

The Power of Public Art. (Publication Series).

https://codaworx.com/codareview

CODAworx publishes a range of case studies showcasing innovative collaborations between artists, architects, and communities. The publication highlights how design and art projects enhance civic identity, brand cities, and spark economic activity.

CODAworx

Guide to Commissioning Art. (2020).

https://cdn2.hubspot.net/hubfs/5964602/RFP%20Collateral/2020%20CODAworx%20Guide%20to%20Commissioning%20Art.pdf

This practical guide walks through the commissioning process from concept to installation, offering insights on proposal development, artist selection, contracts, and collaboration models for successful public art projects.

Public Art Organizations and Resources

Americans for the Arts – Public Art Network

https://www.americansforthearts.org/by-program/networks-and-councils/public-art-network

A national service organization that connects professionals working in public art. The Public Art Network (PAN) offers research, training, and policy resources for those commissioning, managing, or advocating for public art.

CODAworx

https://codaworx.com

An international online hub linking artists, architects, designers, and clients in commissioned art projects. CODAworx features project showcases, RFP listings, and tools for collaboration across the creative industries.

Forecast Public Art

https://forecastpublicart.org/

A Minnesota-based nonprofit supporting artists, communities, and governments through consulting, grants, and education. Forecast also publishes Forecast Journal, a national platform highlighting innovation and equity in public art.

McKnight Foundation

https://www.mcknight.org/

A Minnesota foundation that invests in the power of creativity, climate solutions, and community vitality. McKnight provides grants and fellowships to support artists and organizations advancing cultural and environmental resilience.

Minnesota State Arts Board

https://www.arts.state.mn.us/about/facts.htm

A state agency that promotes access to the arts across Minnesota through grants, programs, and partnerships. The board supports individual artists, schools, and local governments to expand creative opportunities statewide.

Minnesota Legacy Funds

General Information – https://www.legacy.mn.gov/

Arts & Cultural Heritage Projects – https://www.legacy.mn.gov/projects?fund%5B9%5D=9

Established by a statewide constitutional amendment, the Legacy Funds invest in Minnesota's arts, culture, and natural resources. The Arts and Cultural Heritage Fund supports creative projects that preserve and celebrate the state's shared identity through grants to artists, organizations, and communities.

Public Art Archive

https://www.publicartarchive.org/

A free, searchable database documenting public artworks across the U.S. and beyond. The archive helps communities and artists share information about artworks, collections, and best practices in the field.

Public Art Fund

https://www.publicartfund.org/

A leading nonprofit that commissions and presents major public art projects in New York City and internationally. Public Art Fund collaborates with artists to create works that engage people in the shared experience of public space.

Civic Art and Cultural Plans

The following examples highlight how other cities have integrated art and culture into long-term civic planning. While not a comprehensive list, these plans illustrate a few different approaches linking public art, placemaking, and local identity to broader goals such as economic development, community engagement, and environmental design.

Plans across municipalities and organizations may look different because each community is different. There is not necessarily a "right" way to approach civic art planning as the process and outcomes should reflect local priorities, character, and values. These examples show how other cities have shaped plans that respond to their own context, providing useful models for Ramsey as it continues to define its creative identity.

City of Red Wing, Minnesota – Arts & Culture Commission

https://www.redwingmn.gov/990/Arts-Culture-Commission

Red Wing's Arts and Culture Commission advises the City Council on policies, partnerships, and projects that integrate art into public life. Their framework emphasizes heritage, local artists, and the role of culture in community identity and economic growth.

City of Bloomington, Minnesota – Citywide Creative Placemaking Plan

https://www.bloomingtonmn.gov/sites/default/files/2025-03/Bloomington%20Citywide%20Creative%20Placemaking%20Plan.pdf

Bloomington's plan outlines a citywide vision for embedding art and creative placemaking into public spaces, redevelopment, and community programming. It provides actionable strategies for integrating artists into civic processes and strengthening neighborhood identity through collaborative projects.

City of Somerville, Massachusetts – Cultural Capacity Plan

https://somervilleartscouncil.org/policies/cultural-capacity-plan/

Somerville's Cultural Capacity Plan explores how investment in creative infrastructure can advance equity, economic opportunity, and civic pride. It serves as a model for connecting cultural planning to workforce development, housing, and public space initiatives.

Temporary Opportunity Sources

Streetcorner Letterpress

Springboard for the Arts, Ready Go Program. Retrieved from https://readygoart.com/tools/streetcorner-letterpress/

Paper Plains

Springboard for the Arts, Ready Go Program. Retrieved from https://readygoart.com/tools/paper-plains/

Sewing Circle

Stephanie Lynn Rogers, Artist portfolio. Retrieved from https://stephanielynnrogers.com/portfolio/sewing-circle

La Luchadora

Springboard for the Arts, Ready Go Program. Retrieved from https://readygoart.com/tools/luchadora/

Flags for Iowa City

Artist project (Iowa City community flag workshops). Retrieved from https://www.phtpht.com/portfolio/iowacity/

Joyful World Mural Park

Forecast Public Art. Retrieved from https://forecastpublicart.org/news/about-forecast-mn-state-fair-joyful-world-mural-park/

Luminary Loppet

The Loppet Foundation. Retrieved from https://www.loppet.org/events/luminary/

Laura Brown: New Ideas Need Old Buildings

Minnesota Museum of American Art. Retrieved from https://mmaa.org/laurabrown/

Drawing on Rice Street

Witt Siasoco. Retrieved from https://wittsiasoco.com/Drawing-on-Rice-Street

Poetry Window

Sister Black Press. Retrieved from https://www.sisterblackpress.com/installations#new-page

Attention, Visitors, Attention

Moheb Soliman, Artist site. Retrieved from https://www.mohebsoliman.info/attention-visitors-attention

Poetry of Resistance & Change

Sister Black Press. Retrieved from https://www.sisterblackpress.com/installations#poetry-of-resistance-change

Words for Winter

Northern Lights.mn. [No external source link provided]

Living Banners

Northern Lights.mn. Retrieved from https://northern.lights.mn/projects/living-banners/

The Official Bureau of Lost Things

Northern Spark Festival archive, 2022. Retrieved from https://2022.northernspark.org/projects/official-bureau-lost-things/index.html

Memory Station

Northern Lights.mn. Retrieved from https://northern.lights.mn/blog/a-night-with-the-river/

WEave: Here

Rosy Simas & Heid E. Erdrich, Northern Spark Festival 2019. Retrieved from https://2019.northernspark.org/projects/rosy-simas-heid-e-erdrich-weave/index.html

Under Ice

Northern Spark Festival archive, 2012. Retrieved from https://2012.northernspark.org/project/murnane.html

In Light In Free Festival

Indianapolis Star photo coverage, 2016. Retrieved from https://www.indystar.com/picture-gallery/entertainment/2016/08/27/in-light-in-free-festival-lights-up-the-canal/89481178/

Minneapolis Street Art Festival

Festival homepage. Retrieved from https://www.mplsstreetartfest.com/

Chalkfest Maple Grove

Maple Grove Business Association. Retrieved from https://www.maplegrovebiz.com/chalkfest-maple-grove-event

W.E. Chalk Festival

Westopolis. Retrieved from https://westopolis.org/events/w-e-chalk-festival/

Winter Solstice Lantern Parade

MPR News, 2024. Retrieved from https://www.mprnews.org/story/2024/12/20/celebrating-the-winter-solstice-with-a-puppet-procession-in-minneapolis

Semi-Permanent & Permanent Opportunity Sources

Modified Social Bench NY #10

Jeppe Hein/Public Art Fund. Retrieved from https://www.publicartfund.org/exhibitions/view/jeppe-hein-please-touch-the-art/

Bloom

Artists For Humanity Boston. Retrieved from https://www.afhboston.org/creative-services/public-art/bloom

Light Station

Jody Pinto. Retrieved from https://www.jodypinto.com/light-station

Horizon Line

Public Art Archive. Retrieved from https://www.publicartarchive.org/search/art/6f54815c

Luminous Arbor

Aaron T. Stephan. Retrieved from https://aarontstephan.com/artwork/4633776-Luminous%20Arbor.html

Sun Lanterns

Scottsdale Public Art. Retrieved from https://scottsdalepublicart.org/work/sun-lanterns/

O Lighting Collection for Artemide

ELEMENTAL. Retrieved from https://www.elementalchile.cl/works/o-for-artemide

Rio del Rey Pedestrian Bridge

Jody Pinto. Retrieved from https://www.jodypinto.com/rio-del-rey-bridge

The Burrow – Desert Tortoise Shade Structure

City of Phoenix Office of Arts and Culture/ Sombra Projects. Retrieved from https://sombraphx.org/projects/the-burrow/

Great River Children's Museum Play Area (Oxbow)

Damon Farber. Retrieved from https://www.damonfarber.com/projects/great-river-children's-museum-play-area

Sedimentary Walls

Colorado Hardscapes. Retrieved from https://www.coloradohardscapes.com/earth_tones_sedimentary_walls/

Hail Minnesota Manhole Covers

Kate Burke. Retrieved from https://katekburke.com/section/143737-Manhole-Covers.html

Utility Box Wrap Program

City of Bellevue. Retrieved from https://www.bellevuedowntown.com/post/city-of-bellevue-seeking-artists-for-utility-box-wrap-program

Utility Box Wrap Project

City of Greenacres. Retrieved from https://greenacresfl.gov/administration/page/city-completes-utility-box-wrap-project

Utility Box Cabinet Wraps

City of Minneapolis/South Uptown. Retrieved from https://southuptown.org/utility-box-cabinet-wraps

Sidewalk Poetry Project

Public Art St. Paul. Retrieved from https://publicartstpaul.org/project/poetry/#about_the_project

Ridge & Valley; Topo Swale; Springside Rain Wall & Garden. Stacy Levy

Retrieved from https://www.stacylevy.com/projects/ridge-%26-valley

Retrieved from https://www.stacylevy.com/projects/topo-swale

Retrieved from https://www.stacylevy.com/projects/springside-rain-wall-%26-garden

Ghost Rivers

Public Mechanics. Retrieved from https://publicmechanics.com/projects/ghost-rivers/

Southern Avenue Streetscape

Jody Pinto. Retrieved from https://www.jodypinto.com/southern-avenue-streetscape

Paint the Pavement. Pattern Paving

Retrieved from https://www.patternpaving.com/paintthepavement.html

Mosaic Works

Lori Greene. Retrieved from https://www.mosaiconastick.com/public-art

Retrieved from https://www.artworkarchive.com/profile/arts-at-msp/artwork/confluence-sam-fuentes?artist=lori-greene

Retrieved from https://www.minnpost.com/community-sketchbook/2015/07/everybody-has-something-contribute-artist-partners-boys-totem-town-mura/

TOGETHER

Witt Siasoco. Retrieved from https://wittsiasoco.com/TOGETHER

Magical Unity Mural

Oz Art NWA. Retrieved from https://www.ozartnwa.com/the-collection/

Murals Portfolio

KADA Creative. Retrieved from https://kada-creative.com/murals

Lake Street Public Art

Visit Lake Street. Retrieved from https://www.visitlakestreet.com/public-art

Jewel of the Hills Mural

ArtReach San Diego. Retrieved from https://www.artreachsandiego.org/mural-program/murals/collierpark/

Ask Why, Allora, WE (#3), Our Common Threads. Chroma Zone Mural & Art Festival

Retrieved from https://www.chromazone.net/

The Dust Collective

Ashley Mary. Retrieved from https://ashleymary.com/murals#/the-dust-collective/

Commercial Murals Portfolio

Moon Juice Murals. Retrieved from https://www.moonjuicemurals.com/commercialmurals

Semi-Permanent & Permanent Opportunity Sources (continued)

St. Louis Zoo Fountain

Gyo Obata. Flickr user photo documentation. Retrieved from https://www.flickr.com/photos/48600106465@N01/25081962/sizes/z/

Rain Ravine

Stacy Levy. Retrieved from https://www.stacylevy.com/projects/rain-ravine

Water Clock

Mary Mattingly. Retrieved from https://marymattingly.com/blogs/portfolio/water-body-water-time

Overton Park Bike Gate Plaza

ANFA. Retrieved from https://www.anfa.com/projects/project/overton-park-bike-gate-plaza

Fish Sculpture on Gallus Embankment

City of Ljubljana. Retrieved from https://www.ljubljana.si/en/news/fish-sculpture-on-gallus-embankment/

Meringue

Kiduck Kim/City of West Hollywood Art on the Outside Program. Retrieved from https://www.weho.org/community/arts-and-culture/visual-arts/art-on-the-outside/meringue-kiduck-kim

Lumispheres

Colin Selig. Retrieved from https://www.colinselig.com/index.html

Silver Lake Wetland Grass

Asia Ward. Retrieved from https://asiaward.com/metal

Giant Sing Along

Daily Tous Les Jours Retrieved from https://www.dailytouslesjours.com/en/work/giant-sing-along

Locomotion

NC State University College of Design. Blog article, 2019. Retrieved from https://design.ncsu.edu/blog/2019/03/07/the-nature-of-public-art-talent-teamwork/

Additional Examples and Resources

The following examples show how ideas have come to life in different communities using a variety of approaches. They include artist calls, grant applications, and city-led projects that have each taken shape in their own way. These materials can be used as a starting point for future work in Ramsey, offering guidance on structure and process while leaving room for local creativity.

This is only a small sampling of what is possible. Every city is unique, and the most successful public art efforts reflect the people and places they come from. It is encouraged to explore these examples as inspiration and to look more broadly at the wide range of ways communities have brought art into public spaces.

Public Art Program Puts Coldwater on the Map

Municipal Management feature on Coldwater, Michigan.

A look at how a small Midwestern city built a public art program from the ground up. Clear policies, early investment, and consistent outreach helped establish a sense of civic identity while strengthening the local economy through art in public spaces.

FY22 Women Veterans Memorial Grant Application

City of Ramsey, Minnesota Arts & Cultural Heritage Fund

A successful grant application to Minnesota's Legacy Fund that supported the creation of a mobile memorial honoring women veterans. The project brought art and veterans together blending commemoration with community collaboration.

St. Paul Parks Utility Box: Open Call

Forecast Public Art & City of St. Paul, 2024

An artist call for digital designs used to wrap utility boxes in city parks. The program demonstrates how small, repeatable projects can add color and creativity to everyday spaces while giving local artists a way to engage with their community.

City of Minneapolis Art Wraps Program: Instructions and Guidelines

City of Minneapolis, 2024

A detailed operations guide outlining how Minneapolis manages its utility box art program. The document covers production, installation, and maintenance, showing how cities can support long-term success by pairing creative work with clear technical direction.

Ice Garden Vestibule Mural RFQ (with Sample Agreement)

City of Bloomington, 2025

A Request for Qualifications for a mural in the renovated Bloomington Ice Garden. It shows how cities can invite artists into capital improvement projects, using open calls and transparent agreements to encourage community participation and professional collaboration.

Constitution Health Plaza: Call for Artists

City of Philadelphia, 2025 with a Percent for Art Program

A comprehensive Percent for Art call for a $90,000 interior mural commission within the city's Public Health Lab. It outlines the full process from artist selection to community engagement, offering a model for large-scale civic art that connects creative work with public purpose.

City of Minneapolis Creative City Challenge: Open Call for Artists

City of Minneapolis & Northern Lights.mn, 2018

An open call inviting Minnesota artists to create large-scale temporary installations at The Commons in downtown Minneapolis. Centered on the theme Commonality, it shows how cities can use temporary public art to activate spaces and spark conversation.

Northern Spark 2022: Open Call for Festival Closing Event

Northern Lights.mn, 2022

A call for participatory art projects presented during the Northern Spark overnight festival in Saint Paul. The event invited artists to create interactive works tied to place and theme, highlighting how temporary installations can bring people together through shared experiences.

M Municipal Management

Public art program puts Coldwater on the map

By **LAUREN CAGGIANO** | The Municipal

A city of just over 14,000 residents has proven that even small towns can make an outsized impact through public art.

Coldwater, Mich.'s, Economic Development Coordinator, Erin Veysey

Coldwater, Mich.'s, Economic Development Coordinator Erin Veysey attributed the success of a recent initiative to a winning combination of community engagement, strategic planning and a commitment to creativity.

"Our public art program is deeply connected to the success of our downtown revitalization efforts," said Veysey. "It increases foot traffic, enhances the downtown's appeal for residents and visitors and attracts new businesses and entrepreneurs. It's all about creating vibrant spaces and facilitating creative environments."

The program began with a simple yet powerful concept: involve local students in creating public art. Veysey recalled how the initiative started with a sticky note from the mayor asking her to engage students from the local trade school. The result was a stunning 16-foot metal tree sculpture designed and built by high school welding students.

"The pride on their faces when they saw their work displayed in the heart of downtown was incredible," said Veysey. "That was it for me. This project became my pride and joy."

ABOVE: *A tribute to the artist's mother, "The Best One Ever" captures scenes from Michigan's natural world. (Photo provided by Coldwater, Mich.)*

Veysey prefers to place murals in high-traffic areas to capture attention. (Photo provided by Coldwater, Mich.)

The sculpture, which stands in Four Corners Park, was just the beginning. The program has since expanded to include rotating sculptures, murals and commissioned pieces. Each year, new student-created sculptures are added to the downtown area, ensuring that the program remains dynamic and fresh. It's a way to keep the community engaged and to give students a sense of ownership and pride in their work.

In addition to supporting student-led projects, the program has courted professional artists to create commissioned pieces. One standout mural, "The Best One Ever," was painted by Courtney Clark and inspired by her late mother's love of Coldwater's lakes scene. The work, which features a serene lake scene with a blue heron, turtles and native vegetation, has become a beloved fixture in the community. In fact, Veysey herself has been drawn to it.

"It's a piece that hits you in the feels," she said. "It's very sentimental and lifelike, and it resonates with so many people."

Another mural, currently in progress, is being painted on the side of the Children's Museum of Branch County by Grand Rapids-based artist Rhiannan Sibbald. The piece features native plants and animals, including ladybugs, hummingbirds and sunflowers, and is designed to brighten up the historic building.

"Rhiannon uses a fascinating method to lay out her murals," said Veysey. "She starts with what looks like graffiti — shapes, letters and symbols — and then transforms it into a stunning mural. Watching the progress has been incredible."

Veysey contended that the program's success is not just about the art itself but also about its strategic placement and alignment with the city's economic development goals.

"We were very intentional with how we displayed the art. For example, placing a wooden turtle sculpture outside the library where kids can climb on it, or situating murals in high-traffic areas to draw people in. It's all about creating a sense of place and making downtown a destination."

The community's response has been overwhelmingly positive. Events like Art After Hours, which features live artists, chalk art and gallery shows, have drawn crowds and created a buzz around the program. A point of pride for Veysey is that she has been asked by the public to host more events like this because people enjoyed the experience so much.

Welding students from the Branch Area Career Center created a 19-foot sculpture of a tree, titled "Branching Out." (Photo provided by Coldwater, Mich.)

She also highlighted the importance of partnerships in making the program a reality.

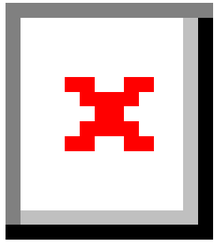
"There's no way we could have done this without our sponsors and community partners," she said. "From the tourism bureau to local businesses, everyone has played a role in bringing this vision to life. Building strong relationships with stakeholders is key to the program's success."

Looking ahead, Veysey has ambitious plans. She hopes to expand the number of sculptures and murals each year, depending on funding and grants. She also dreams of painting an entire street in front of the city's old opera house, a project she has affectionately dubbed her "lofty goal."

Veysey said public art programs like Coldwater's don't have to be complicated. In her words, "Start small, but think big. Align art with your economic development goals, engage the community, build strong partnerships and treat public art as a long-term placemaking and branding strategy. And most importantly, celebrate and promote your successes."

Application Form

FY22 Veterans Memorial Grant Instructions



Application Information

- The application saves automatically. Grantees may log out and log back in at any time without data loss.
- Collaborate with others on this request by clicking the blue “Collaborate’” button in the upper-right corner of this page. Type in their email addresses, add a personalized message, and choose level of permissions. "Can Edit” will allow them to answer questions without submitting the final version of the application. “Can Submit” will allow them to answer questions AND submit the application. Click here to learn more about Collaborating.
- Download and print a PDF of the questions by clicking the "Question List" button in the upper-right corner of this page.
- Click the blue **Submit** button at the bottom when you are finished. Once you submit, you may only make additional changes if you contact OGM.
- Grantees that are non-government organizations are required to upload financial statements, a board of directors roster and most recent board meeting minutes.

FY22/23 Arts and Cultural Heritage Fund Grant Information

Per Minnesota Session Laws-2021, 1st Special Session, Chapter 1, Article 4, Section 2, Subdivision 6 money has been appropriated to the commissioner of administration for grants to the named organizations for the purposes specified in the subdivision. The determined amount for grant administration that OGM will use is 3% in FY2022 and 3% in FY2023.

Legacy Website

Per M.S. 3.303, Subd. 10, the project description and other information collected in this application will be posted on the public-oriented Legacy website that informs, educates and demonstrates to the public how the constitutionally dedicated funds in the arts and cultural heritage fund, outdoor heritage fund, clean water fund, parks and trails fund, and environment and natural resources trust fund are being expended to meet the requirements established for each fund in the state constitution.

Publicity

All projects funded by the ACHF must publicly credit the fund, including on the Grantee’s website when practicable. Minnesota’s Legacy Website details the publicity and logo guidelines

See 129D.17 Subd. 2 (g) for additional information and direction regarding publicity.

Required Resources and Information for ACHF Grantees
https://mn.gov/admin/assets/LCC%20Guidance%20%28FTE%27s%2C%20Admin%20Costs%20and%20Direct%20Expenses%29_tcm36-253255.pdf

- LCC guidance regarding FTE's, Administration costs and direct expenses
- FY22/23 Grant Guidelines
- MMB Guidance to Agencies on Legacy Fund Expenditure
- Legislative Guide-Principles for Use and Expected Outcomes of Funds from Dedicated Sales Taxes, adopted March 24, 2010
  - Legal compliance principles, accountability and administration principles, priorities and substantive principles and future cost principles for all Legacy funds are described on pages 3-5.
  - Principles and desired outcomes for use of the ACHF funds are on pages 10-11.
- ACHF Evaluation and Outcome Guide
- Broader statute: Sec. 129D.17 MN Statutes

Grant Applicant Information

Project Name*

Please enter the grant title using the following format:

[Grantee Name**] FY 22 Veterans Memorial Grant

.

City of Ramsey FY 22 Women Veteran Ramsey Memorial Grant

Community and Geographic Service Area*

Describe the geographic service area to be served by this grant.

The memorial comprised of steel silhouettes of women Veterans will be based in the city of Ramsey's downtown, in Anoka County. The life-sized figures will be created to be deliberately mobile, so that the installation may 'travel' around the North Metro and adjoining counties so as to engage diverse audiences in the first 2-years--with the express goal of developing a befitting final site in association with the North Metro VA Clinic in Ramsey, Anoka County. The VA Clinic is visited by hundreds of Veterans each day who call Minnesota home. In terms of general population in proximity; Ramsey County has a population of 558,248, which is the 2nd largest population after Hennepin County in the Metro-- with Anoka County having a population of 356,921. The clinic is centralized in Ramsey's pedestrian orientated downtown, which is also

served by the Northstar Light Rail, a short walk from the NW Metro VA Clinic. Thousands of Minnesotans will appreciate this commemorative art each year.

FY22 Legacy Grantee Authorized Representative*

Please state the name of the individual authorized to enter into contracts on behalf of the applying organization.

Mark Riverblood

Project Information/Work Plan

Project Overview/Description*

Please describe the project. How will the grant funds provided by the Arts and Cultural Heritage Fund assist in the process of building/installing a memorial for Minnesota Veterans?

Please provide detailed information about the veterans memorial to help reviewers understand the scope of the project. Examples include, but are not limited to, information regarding plaques, benches, flowers, a memorial wall, location, engravings, sculptures, walkways and landscaping.

This solid steel memorial with attached didactic plaques will celebrate Minnesota's women veterans and their prominence in the military from 1948 to present, representing nearly 75 years of Minnesota women's service to the Nation. The outcome of the work will be an inviting and reflective space where representative female veterans can be honored and recognized by the community. It will be created by collaboration between real Minnesota veterans and our artist community. Artists from both groups will be the driving force of this memorial creation and will be duly recognized.

The memorial would be a carbon steel metal silhouette sculpture of 2 women figures. These silhouette figures reflecting military branches that our Minnesota Women Veterans have served. Each veteran will direct the design herself with the help of another artist as needed. We are fortunate to have a strong art community in Minnesota, including membership of the Rumriver Art Center in Anoka County who will be influential in the completion of the silhouette figure sculpture project and all steps to successfully completing the memorial.

The silhouette sculptures will be made out of powder coated carbon steel and will be able to be moved periodically for maximum effect and exposure. The silhouettes will be hinged together and then bolted to the base. The size of the sculpture is 10 feet high and 4 feet wide. The original location will at the Veterans Administration Building in Ramsey. A sampling of mobile locations include; the Rumriver Art Center in Anoka, Ramsey City Hall, at The Draw Summer Concert Series, the annual Elmcrest Art Fair in Ramsey Et. al. Other public venues and jurisdictions will also be invited to host the exhibit at opportune times.

The Grant Funds provided by the Arts and Cultural Heritage Fund will be used to design, create and construct the silhouette figure sculpture memorial (including the attendant plaques) - as well as the initial installation.

Minnesota Culture and Heritage*

The appropriation states that grant funds are for veterans memorials to preserve the culture and heritage of Minnesota.

Please describe how the grant will be used to preserve the culture and heritage of Minnesota.

This project will help to preserve the culture and heritage of the Minnesota Female Veterans throughout Minnesota. Women who served have been overlooked historically, and can often feel invisible as veterans. The art works plaques will use symbalogy, images and paint to reflect the Women Veteran varied military experiences and accomplishments. The Veterans directly involved in this project will experience pride in 'giving back to the community once again. Community members who are participants in this project (those that create the pieces, as well as those that encounter it) will discover a new appreciation for women veterans' legacy in our State.

Minnesota Artists*

How will the work of Minnesota artists, including veterans who are artists, be incorporated into the memorial? Please provide details on the artist(s), examples of their work, and describe how their work will be incorporated in the memorial.

Please state **N/A** if the work of Minnesota artists will not be incorporated into the memorial.

Minnesota artists, (both veteran and non-veteran), will have a direct hand in all of the processes needed to complete this project. They will collaborate to decide the silhouette figures style and material. The woman veteran artists will develop designs and imagery for the silhouette figures either solo or with assistance from a fellow artist veterans or community member artists. Both groups will have a hands on opportunity to transfer these woman veteran designs/ images to the silhouette figure sculpture. The community artists will design, transfer and paint onto their special silhouette figures.

Also, with a veteran artists guidance and approval, either group will create or select images to be used as plagues on the base of the silhouette figure sculpture. The sculpture will be designed by and created by Mary J Horgan, SSG Retired MN-ARNG and Iraq Veteran. Along with Mary Horgan, Kimber Fiebiger, Larry Weinberg, Veteran and artist and Angie Renee, Artist - Art Director of the community based Rum River Art Center will oversee all steps and have hands on at all levels needed.

Artist Kimber Fiebiger creates bronze sculptures that range from fun and whimsical, to classical and contemporary. She lives in Minneapolis yet her sculptures have been sold over the entire country where she has won numerous awards. Besides being a fabulous sculptor, Kimber has created an amazing home/gallery/studio - kimber@artbykimber

Mary J. Horgan has been a practicing artist since childhood. She has taken many art classes including: MN State University, the U of M, Minneapolis Institute of Art (M.I.A.), Veterans in the Arts, Northern Clay, and now at the Rum River Art Center (RRAC). She also worked at the Joan of Art Gallery/Studio with Kimber as an artist assistant working on Kimber's sculptures and performed administrative tasks. Mary's favorite mediums includes: ceramics, acrylic painting, wire sculpture, pencil drawing and mixed medium. In addition, in 2006, after 21 years, she retired from the MN National Guard as a SSG (Staff Sergeant) serving on Active Duty and as a Guardsman. She is an Iraq War Veteran.

Larry Weinberg, co-founder and Executive Director of the Rumriver Art Center, was born into an artistic family in St. Paul, Minnesota. Weinberg graduated from the University of Minnesota with a BFA. While at the University of Minnesota, Weinberg studied under artists George Morrison and David Feinberg. Larry has had several solo shows and group shows including MIA's 2020 "Foot in the Door" show. He continues to work on two-dimensional media at the Rumriver Art Center. Weinberg develops community art programs, vitality arts classes, and kids programming. Rumriverart.com

Community Input and Involvement*

How will local community members be involved in any part of the memorial process? Please describe how local community members will be involved.

Please state **N/A** if local community members will not be involved in the memorial process.

The community will provide input on site selection and design. Mary and Kimber will host community events at the Rumriver Art Center to get input. They will set up a series of meetings for the design and monument to reviewed and discussed. The meetings will be posted on several social media sites including the City of Ramsey and Rumriver Art Center. They will be invited to assist with many steps involved in the construction of the silhouette figure sculpture. This includes: aid in delivering the silhouette figure sculpture and set-up. Community support is essential for the completion of this monument--and, as they are grateful for the veterans service, the veterans will be ever grateful for the communities service toward them in this project.

Veteran Input and Involvement*

How will local veterans be involved in any part of the memorial process? Please describe how they will be involved.

Please state **N/A** if local veterans will not be involved in the memorial process.

Veterans of Minnesota will be involved in every step of the process from the design to the installation. They will be invited to assist with many steps involved in the construction of this monument. Veterans Mary Horgan and Kimber Fiebiger will be reaching out to the large Minnesota veteran community for input and help. This veteran group is known to step-up and help other veterans, having helped the community and nation. The Veterans will be involved in the community meetings helping get the word out about the project as well.

Measurable Outcomes*

What are the proposed, measurable outcomes for this project?

- A project or program must include **measurable outcomes,** and a plan for measuring and evaluating the results
    - Broader statute: Sec. 129D.17 MN Statutes Subd. 2

Outcomes describe the <u>change</u> that happens as a result of a program.

- Data about outcomes will be one of two types, quantitative and qualitative. An ideal project may include both types of outcomes
- Quantitative data is typically numerical
    - Example: Program reach will increase by 500 visitors
- Qualitative data often cannot be expressed as a number
    - Example: Visitors will report feeling more engaged and invested in the area's artistic community

<u>Required Resources</u>

Evaluation and Outcome Guide
Legislative Guide-Principles for Use and Expected Outcomes of Funds from Dedicated Sales Taxes, adopted March 24, 2010

- Principles and desired outcomes for use of the ACHF fund are on pages 10-11

Quantitative. Reflected in the number of visitors to the monument. Including Veterans from the NW Metro VA Clinic. People using the site for their lunch break from neighboring businesses and housing. Number of attendees at veteran celebration on site. Number of visitors using to Train to come and visit the site.

Qualitative: The viewer of the memorial will find reflections of our Minnesota Female Veterans, their personal stories and their military experiences and branch affiliates. They will gain a better understanding of the history and strength of the women veterans of Minnesota. They will recognize the accomplishments of these woman veterans and feel a pride for them. They may finally recognize that, yes, we are here. They may feel contemplative and enveloped in the experience.

Evaluation/Assessment Methods*

How will the measurable outcomes stated in this application be measured and evaluated?

- A project or program must include measurable outcomes, and a **<u>plan for measuring and evaluating the results</u>**
    - Broader statute: Sec. 129D.17 MN Statutes Subd. 2
- There are a variety of data collection methods. It is important that the evaluation and assessment methods listed are directly related to the outcomes listed.
- When selecting assessment methods, it is best to use both quantitative and qualitative data collection methods.
- Examples of data collection methods include surveys, interviews participation counts, feedback forms, and attendance.

<u>Required Resource</u>

- Please see the Evaluation and Outcome Guide for guidance on how to evaluate/assess outcomes and for additional resources.

We plan to evaluate/assess the outcomes of the project using the following methods: (1) surveys/feedback forms; (2) interviews of project participants and visitors to the monument; and (3) participation counts/attendance #'s. The surveys and interviews will be used to gather feedback on the impact the monument has on visiting individuals as well as determine if there was an increase in the understanding of the history and strength of the women veterans of Minnesota. The participation counts/attendance #'s data will be collected and evaluated to determine the extent of the project's reach and success.

Counties Affected*

Please indicate the MN Counties affected by this project. More than one county may be selected. This information allows the public to accurately search for Legacy project by county on the Legacy website.

Please check "All 87 Counties are Affected" if the project affects all 87 MN counties.

Anoka County
Hennepin County
Ramsey County

Sherburne County

Tribal Nations Affected*

Please indicate the Tribal Nations affected by the project. More than one Tribal Nation may be selected.

None

Subject*

Please check the subject that best describes the project, more than one box may be checked. This allows the public to search for ACHF grants via the subject type within the Legacy website.

Arts

Budget and Financial Information

Required Information for Grant Recipients

- LCC guidance regarding FTE's, Administration costs and direct expenses
- FY22/23 Grant Guidelines
- MMB Guidance to Agencies on Legacy Fund Expenditure
- Legislative Guide-Principles for Use and Expected Outcomes of Funds from Dedicated Sales Taxes, adopted March 24, 2010
  - Legal compliance principles, accountability and administration principles, priorities and substantive principles and future cost principles for all Legacy funds are described on pages 3-5.
  - Principles and desired outcomes for use of the ACHF funds are on pages 10-11.
- ACHF Evaluation and Outcome Guide
- Broader statute: Sec. 129D.17 MN Statutes

Additional Resources

- Tracking Time and Effort -ACHF Grantees
- Internal Controls Webinar -ACHF Grantees

FY22/23 Legacy Grant Budget Requirements per Minnesota Session Laws-2021

ACHF grants may be spent only for **arts, arts education, arts access and to preserve MN's history and cultural heritage.**

- All money from the ACHF fund must be for projects in Minnesota.

- Grant funds must not be spent on activities unless they are directly related to and necessary for a grantee's specific appropriation listed here: Minnesota Session Laws-2021, 1st Special Session, Chapter 1, Article 4, Section 2, Subdivision 6
- ACHF grants must not be spent on indirect costs or other institutional overhead charges that are not directly related to and necessary for a specific appropriation.
- Money appropriated must be spent in accordance to the Minnesota Management and Budget Guidance to Agencies on Legacy Fund Expenditure.
- Refer to the Legislative Guide-Principles for Use and Expected Outcomes of Funds from Dedicated Sales Taxes, adopted March 24, 2010 specifically pages 3-5 and pages 10-11.

Amount Requested*

Please indicate the amount you are requesting for the FY22 Legacy grant for a veterans memorial to preserve the culture and heritage of Minnesota.

$5,000.00

Match amount*

The appropriation states that the local unit of government must provide a nonstate cash match equal to the amount of the grant received. Please state the amount of the nonstate cash match provided for this grant.

$5,000.00

Nonstate Cash Match*

Please describe below and upload documentation of a nonstate cash match equal to the amount of the grant request.

FY22_Budget Worksheet_Veterans Ramsey Memorials.xlsx Nonstate match will be made by the City of Ramsey in the amount of $5,000 cash, with additional in-kind activity exceeding this about. Documentation of this $5,000 nonstate match is unavailable, as the city, Rumriver Arts and the associated Veteran artists only learned of this unique opportunity to contribute to our State's heritage and culture less than three weeks ago. The next Ramsey City Council meeting is January 11th 2022, and a letter of support or Resolution can be approved at that time, and avalibl

Budget Worksheet and Salary Detail*

Click HERE to download the FY22 budget worksheet to complete and upload below.

Budget-Exhibit B.1

- Grant funds must only be spent on activities considered direct and necessary for a specific appropriation
- Expenses submitted for reimbursement must follow the approved budget and project work plan
- Miscellaneous or other is not an allowable budget line item.

Salary Detail-Exhibit B.2

- Grant budgets that include salaries and benefits are required to include **accurate and up-to-date** salary detail, for the positions grantees choose to charge to the grant, throughout the grant period.
- The budget worksheet includes a tab specifically for salary detail.
- Positions charged to the grant should reflect the salary detail the grantee submitted as part of its budget.
- The following is required for all positions funded by the grant
  - Job title
  - FTEs
  - Rate of pay
  - Benefits/fringe
  - Other staff costs included
- See Section 4.C of the FY22/23 Grant Guidelines for additional requirements

FY22_Budget Worksheet_Veterans Ramsey Memorials.xlsx

Budget Narrative*

Grant funds must not be spent on activities unless they are directly related to and necessary for a grantee's specific appropriation.

Describe how the costs associated with each line item are directly related to and necessary for the grantee's FY22/23 ACHF grant appropriation and implementation.

Example: If the budget worksheet includes three line items separately describe the costs associated with **each** line item and how the costs for each line item are directly related to and necessary for the FY22/23 ACHF grant and grant implementation.

- If directly related indirect/administrative costs is a budget line item, describe how this is directly related to the appropriation
  - If your organization does not have a federally negotiated rate, describe the process and procedure for calculating the rate

The Veterans Figure Silhouette Memorial - will be designed by Kimber Fiebiger and Mary Horgan. Design/installation hours are 63 hours for Kimber Fiebiger and 51 hours for Mary Horgan.

The memorial will made by Fedtech Inc. Mounds View MN. - Fedtech Inc. will use 1/8" thick carbon steel with a powder coat finish for the 10 feet high by 4 feet wide memorial
The cost of each Silhouette is $2,000
Base/plague cost is $1,100
Assembly is $600 - Hinged together and bolted to the base so they can be moveable.
Delivery is $300

Supplement vs. Substitute

Grant agreements entered into by the commissioner and recipients of appropriations under must ensure that money appropriated in Minnesota Session Laws-2021, 1st Special Session, Chapter 1, Article 4, Section 2, Subdivision 6 is used to supplement and not substitute for traditional sources of funding.

Please describe how the ACHF grant will be used to supplement and not substitute for traditional sources of funding.

The grant will be used to supplement the funding from the VFW, Lions and Rotary.

Directly Related Indirect Expenses

ACHF grants **must not** be spent on indirect costs or other institutional overhead charges that are not directly related to and necessary for a specific appropriation.

If Directly Related Indirect Expenses is a budget line item and your organization has a federally negotiated indirect rate please upload the Indirect Cost Rate Negotiation Agreement.

If your organization does not have a federally negotiated indirect rate and is proposing directly related indirect/administrative costs please describe the process and procedure for calculating the rate in the budget narrative section.

Mark Riverblood City or Ramsey

File Attachment Summary

Applicant File Uploads

- FY22_Budget Worksheet_Veterans Ramsey Memorials.xlsx
- FY22_Budget Worksheet_Veterans Ramsey Memorials.xlsx

Budget: Veterans Memorial ACHF Gran
State Fiscal Year 2022

DEPARTMENT OF ADMINISTRATION
GRANTS MANAGEMENT

Exhibit B.1

Organization: **City of Ramsey**

Category	Fiscal Year 2022	Total
Design of Silhouette Sculptures		$ 4,000.00
Materials & Construction of Sculptures		$ 5,100.00
Assembly to Base		$ 600.00
Delivery		$ 300.00
Category (specify)		$ -
Category (specify)		$ -
Category (specify)		$ -
Total:	$ -	$ 10,000.00

The required budget narrative for each category line item is located within the online grant application. Other and/or Miscellaneous are not allowable budget categories.

Salary Detail: Vetrans Memorial ACHF Grant
State Fiscal Year 2022

DEPARTMENT OF ADMINISTRATION GRANTS MANAGEMENT

Exhibit B.2

Organization: City of Ramsey

Position Title	#FTEs	Pay Rate	Benefits/Fringe	Other Costs*	Total Positon Costs:
Mary Horgan Veteran artist - Contract Labor	51 hours	$35 per hour			$ 1,785.00
Kimber Fiebiger Veteran artist - Contract Labor	63 hours	$35 per hour			$ 2,215.00

*Please include a description, if including other salary related costs

Glossary: ACHF Grant
State Fiscal Years 2018 - 2019

DEPARTMENT OF ADMINISTRATION GRANTS MANAGEMENT

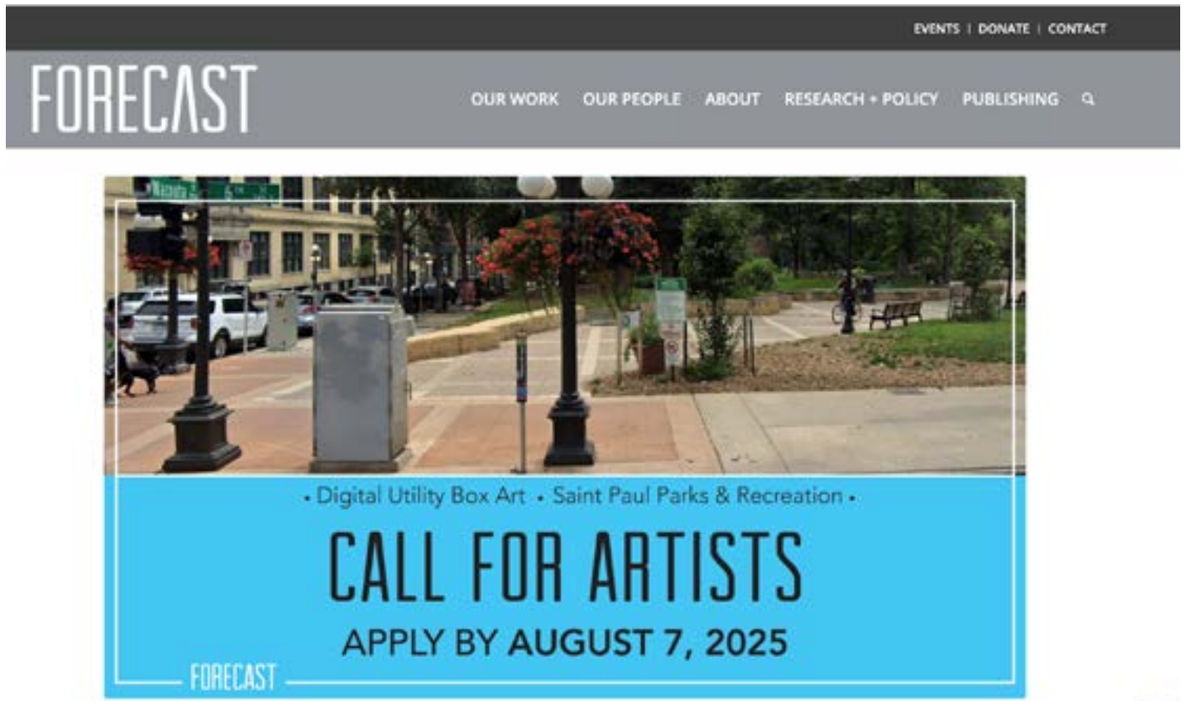
Arts and Cultural Heritage Fund grants "must not be spent on activities unless they are directly related to and necessary for a specific appropriation" and "must not be spent on indirect costs or other institutional overhead charges that are not directly related to and necessary for a specific appropriation" per Minnesota Session Laws-2021, 1st Special Session, Chapter 1, Article 4, Section 2, Subdivision 6

For definitions of Evaluation & Assessment Method, Outputs and Outcomes please see the Evaluation and Outcomes Guidance for Grantees provided by the Department of Administration.

MMB Guidance to Agencies on Legacy Fund Expenditure: Issued in SFY13, this document was produced to address guidance and best practices to assist state agencies and grantees in uniformly accounting for their MMB Guidance to Agencies on Legacy Fund Expenditure

Principles for Guiding Allowable Costs: Per MMB Guidance to Agencies on Legacy Fund Expenditures: Please refer to these four guiding principles: a) Need and Reasonableness b) Consistency c) Adequately Documented

Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards: OMB A-87 has consolidated under the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards: Title 2, Subtitle A, Chpater II, Part 200



EVENTS | DONATE | CONTACT

FORECAST

OUR WORK OUR PEOPLE ABOUT RESEARCH + POLICY PUBLISHING

Public Art Opportunity—Digital Utility Box Art, Saint Paul Parks + Recreation

Request for qualifications due August 7 at 11:59 PM CDT, 2025

INVITATIONAL CALL FOR ARTISTS/DESIGN TEAMS

Call Open : July 10 – August 7 at 11:59 PM CDT, 2025
Art Commission: $4,000 stipend per artist (includes all artist time, design development, print-ready file preparation, and production team coordination)
Commissions Available: 4 (open to artist teams)

Application is available through Submittable.

OVERVIEW

Forecast Public Art invites Minnesota-based artists of all experience levels to submit qualifications for the **digital design of utility boxes** to be installed near and adjacent to two of Downtown Saint Paul's signature parks: **Mears Park and Kellogg Mall Park.** Selected designs will be professionally wrapped onto utility boxes, transforming everyday infrastructure into captivating public art that reflects the identity and vitality of Saint Paul. This opportunity seeks artists who are excited to explore **themes of the Mississippi River, Minnesota land, Saint Paul's rich park systems, local history, culture, and the diverse residents who shape the city.**

ELIGIBILITY

Selected artists should:

1. Reside in Minnesota.
2. Demonstrate the ability to complete a digital design for a medium scale application.
3. Have an interest in public art and love Saint Paul!
4. Be comfortable using technology including, but not limited to
    1. Communicating in a timely manager via email or telephone
    2. Online research tools
    3. Google Drive, Docs, Sheets, and Slides

Priority will be given to artists who live or work in Saint Paul. No prior public art experience is required.

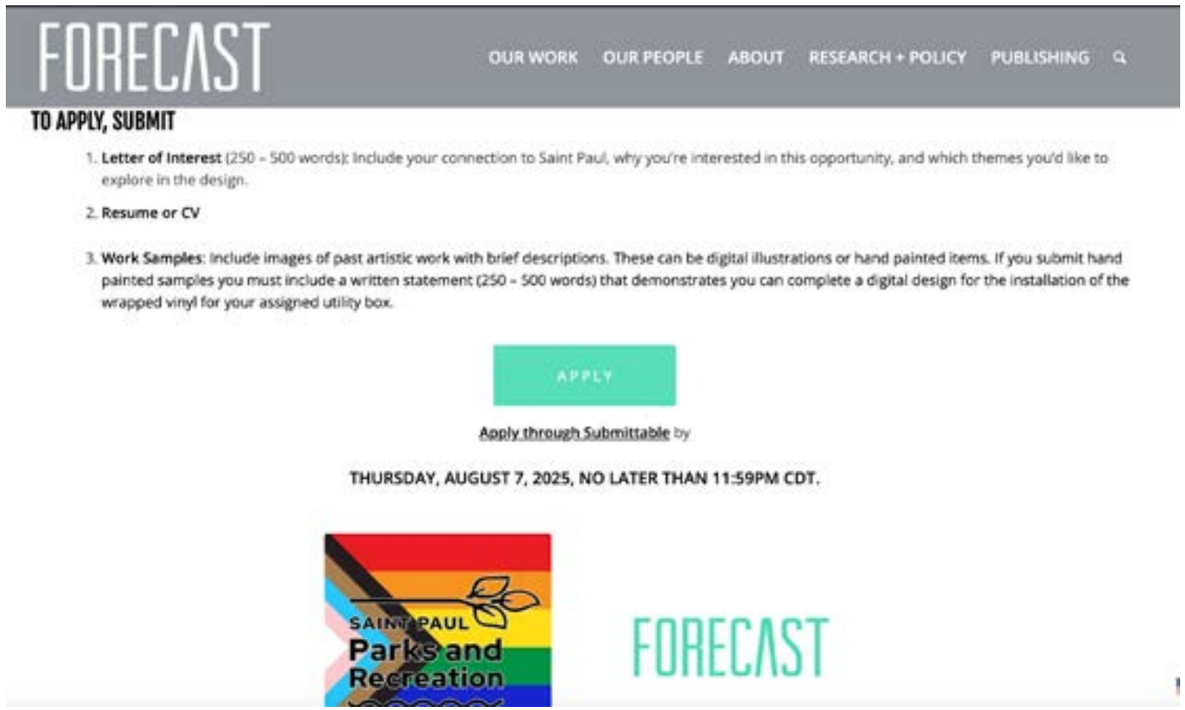
LOCATIONS

The utility box locations will be in Downtown Saint Paul, near and adjacent to Mears Park and Kellogg Mall Park.

Each selected artist will be assigned no more than 4 utility boxes. Designs must be digitally rendered and suitable for vinyl wrap production.

BUDGET

Each selected artist will receive a **$4,000 artist stipend**. This fee includes all artist time, design development, preparation of print-ready files, and coordination with the production team. The City and Forecast will manage installation.



FORECAST

OUR WORK OUR PEOPLE ABOUT RESEARCH + POLICY PUBLISHING

TO APPLY, SUBMIT

1. **Letter of Interest** (250 – 500 words): Include your connection to Saint Paul, why you're interested in this opportunity, and which themes you'd like to explore in the design.
2. **Resume or CV**
3. **Work Samples**: Include images of past artistic work with brief descriptions. These can be digital illustrations or hand painted items. If you submit hand painted samples you must include a written statement (250 – 500 words) that demonstrates you can complete a digital design for the installation of the wrapped vinyl for your assigned utility box.

APPLY

Apply through Submittable by

THURSDAY, AUGUST 7, 2025, NO LATER THAN 11:59PM CDT.

SAINT PAUL Parks and Recreation

FORECAST

City of Minneapolis

MINNEAPOLIS ART WRAPS

PRE-APPROVED UTILITY BOX DESIGNS

INSTRUCTIONS & GUIDELINES

Applications Accepted All Year

Minneapolis
City of Lakes

For reasonable accommodations or alternative formats please contact Talia Moorman (info next page). People who are deaf or hard of hearing can use a relay service to call 311 at 612-673-3000. TTY users call 612-673-2157 or 612-673-2626. Para asistencia 612-673-2700 - Rau kev pab 612-673-2800 - Hadii aad Caawimaad u baahantahay 612-673-3500.

MINNEAPOLIS ART WRAPS

This document includes the guidelines, steps, and criteria for installing pre-approved artist-designed utility box wraps on City-owned utility boxes. Read the instructions thoroughly prior to applying. The City offers another program proving the opportunity to create custom designs by an artist(s). For more information about this utility box option, please visit the City's website: https://www2.minneapolismn.gov/business-services/planning-zoning/city-plans/public-art-long-range-planning/resources-permits/permits-for-art/

We are here to Help! Contact:
Talia Moorman
Community Planning and Economic Development
612.673.2149
Talia.Moorman@MinneapolisMN.gov

TIP
Consider using the suite designs when wrapping clusters of two or three boxes

Cover page artist: Erik Farseth
Adjacent page artist: Kristin Deing
Below – featured designs from available suites: top left – Kao Lee Thao, top right– Luis Fitch, bottom left – Sarah Holden, bottom right – Mary Bacon

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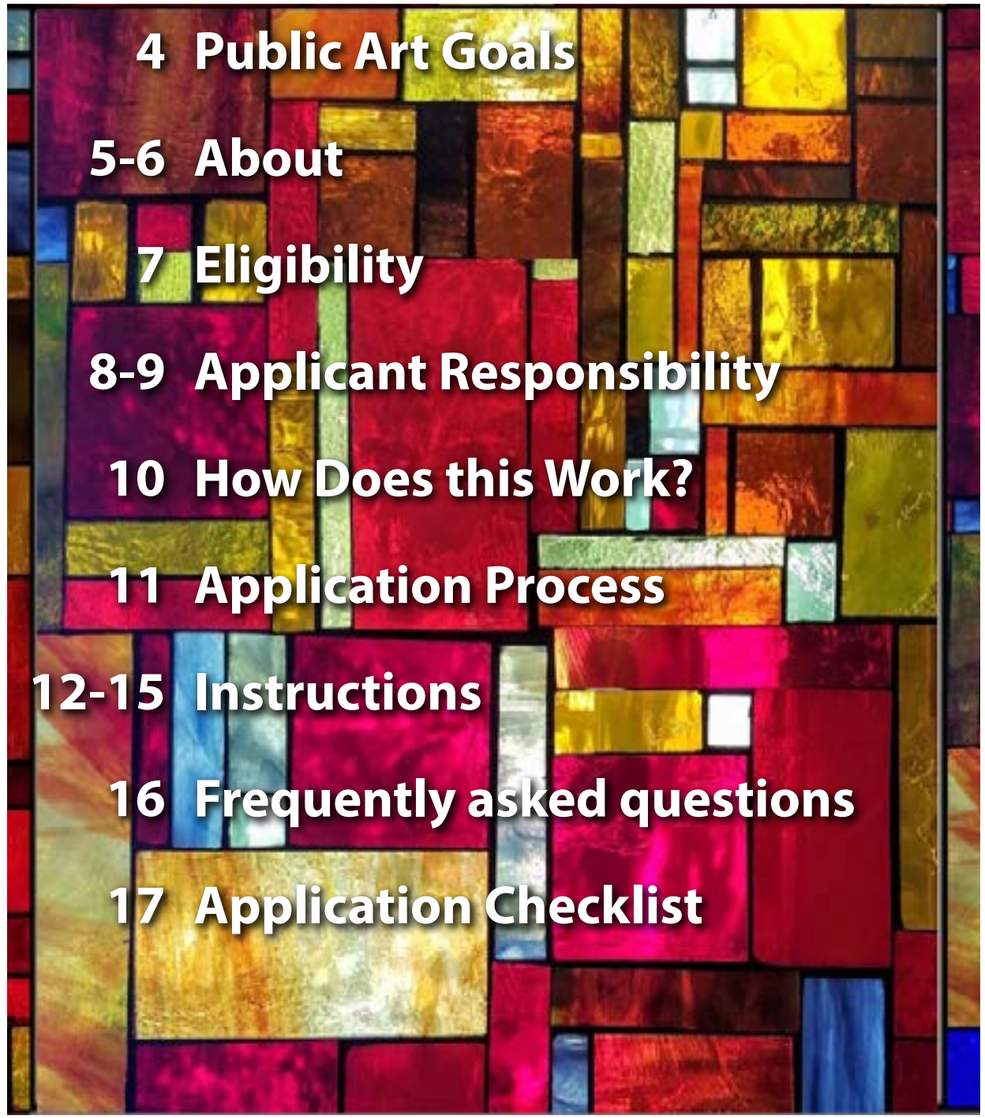

4 Public Art Goals

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7 Eligibility

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10 How Does this Work?

11 Application Process

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16 Frequently asked questions

17 Application Checklist

PUBLIC ART GOALS

City of Minneapolis Public Art Goals

Stimulate Excellence in Urban Design and Public Arts

- Enhance the aesthetic environment of public places within the City through engaging, unique and high quality public artworks.
- Engage qualified and experienced artists.

Enhance Community Identity and Place

- Build awareness of community history, identity, cultures and geography.
- Develop artworks that are integrated into City building projects and are compatible with their settings.

Contribute to Community Vitality

- Promote Minneapolis as a nationally and internationally recognized arts city and tourist destination.
- Build the capacity of and cooperation between the private and public sectors, artists, arts and community members.
- Encourage civic dialogue about important City issues.
- Develop and maintain safe artworks.

Involve a Broad Range of People and Communities

- Enhance opportunities for all citizens, neighborhoods and organizations to participate in the planning and creation of artworks.
- Celebrate the City's cultural communities.
- Provide opportunities for the community to come together.

Value Artists and Artistic Processes

- Provide a range of creative opportunities for artists with a range of levels of experience.
- Ensure the ongoing integrity of artworks and respect the creative rights of artists.
- Always involve artists directly in the concept, design and creation of artworks.
- Ensure budgets adequately support artists and the creative process.

Use Resources Wisely

- Develop and sustain projects in a cost-effective manner.
- Use City funds to leverage private investment in public art and use public art to leverage private investments in other city ventures.

ABOUT

Overview

Through a call for artists, the City commissioned local artists to develop utility box designs for the Minneapolis Art Wraps program. This current collection is the second generation of designs commissioned and is available from 2019-2025.

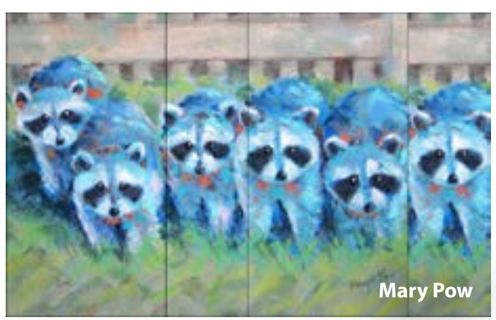
Special Service Districts, neighborhood and community organizations can apply to wrap utility boxes using the ten designs for single boxes or four suites when wrapping multiple boxes. These applications are accepted at any time. Installation is limited to temperatures above 55 degrees Fahrenheit.

Purpose

The Minneapolis Art Wraps program was created to increase connections between artists, neighborhoods, community organizations, and residents through placemaking.

Objectives

- Encourage projects that contribute to the quality of the public realm.
- Support public art initiatives to enhance the community, that come from the community and that have strong community support.
- Build the capacity of groups to develop public art projects that support the City's public art values.
- Involve, support, respect and encourage artists.
- Assist applicants in developing projects within realistic timelines.
- Ensure applicants have the capacity for maintenance and removal.
- Comply with all city and state codes and statutes.
- Ensure public safety.



Mary Pow

Sample Wrapped Box
Matthew Kunes
Design no longer available

ABOUT

ELIGIBILITY

Eligible Applicants

- City-recognized neighborhood associations, special service districts, or business associations.
- Non-profit organizations (501C3).
- Government organizations.
- Organizations with similar legal status as those listed above, who can obtain general liability insurance, and provide long-term maintenance.
- Individual artist(s), community members, and/or business owners may act as the primary contact for an application but the permit must be sponsored by an eligible organization listed above.
- Applicants must also be compliant with their existing permits for art, including submitting the final photo documentation for those projects.

CITY-OWNED BOXES MAY BE REPLACED OR RELOCATED BY THE CITY AS NECESSARY WITHOUT NOTIFYING THE PERMIT HOLDER

Eligible Boxes

- City-owned utility boxes. Most City boxes operate traffic signals. Visit the website for a map of signalized intersections.
- Utility boxes not scheduled to be replaced or relocated in the near future, not under permit by another party, and not in areas scheduled to be reconstructed or upgraded within the permit timeline. For more information on the City's capital improvement plans in your neighborhood, visit the City's website.
- For utility boxes owned by Century Link and COMCAST, contact those companies directly; Xcel has not allowed utility box wraps.

Eligible Designs

- Choose from the pre-approved designs in the **Look Book** on the website.
- Art Wraps projects are not intended to support advertising or community signage, and no other text may be inserted into the design by the vendor or the applicant.
- Use of each artist's designs are limited to 30 wraps throughout the city. Thus, some designs may have limited availability.

Atzín Rayas Fernández

APPLICANT RESPONSIBILITY

Overall

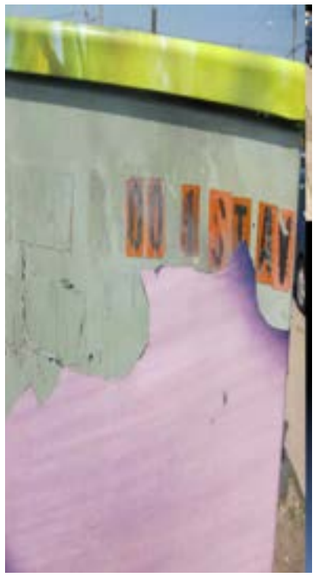
- Developing projects within your capacity, including working within a realistic timeline and scale.
- Covering costs to install wraps by an experienced vendor, and any additional costs that may arise as part of the permit, including special signage, insurance, mailings, etc.
- Providing quality images of the final installation to the City upon completion.

Maintenance

- Assuming responsibility for ongoing maintenance of the wrap, including touch-ups, and graffiti removal, throughout the life of the permit.
- Completely removing the wrap when the permit expires, or if required by the City for any reason. This includes removing the wrap at the end of the permit period or after significant wear or deterioration, as well as thoroughly cleaning the box, and repainting in a color approved by the City.
- Failing to maintain your the wrapped box, will result in the termination of your permit and ineligibility for other art permits in the future.

ART WRAPS REDUCE GRAFFITI CONSIDERABLY HOWEVER, THEY ARE NOT MAINTENANCE-FREE

WRAPS CAN BEGIN PEELING AFTER A FEW YEARS, AND ARE SOMETIMES TAGGED AND STICKERED



APPLICANT RESPONSIBILITY

Artists and Copyright

- Minneapolis Art Wraps' artists own the copyrights to their images.
- Applicants may only use these images for these informational purposes: Posting on the internet, brochures, media, publicity or other similar non-for-profit publications.

Public Safety

- Obtaining all permits needed to work on the sidewalk and in the parking or traffic lane adjacent to the box during preparation, applying vinyl, and cleaning-up.
- Working on site during periods of low traffic activity, such as weekdays, 9 am to 3 pm, weekends and holidays.

Community Involvement

- Notifying the community through community meetings and postings in the neighborhood newsletter.
- Obtaining approval from adjacent property owners through visits to nearby homes and businesses.
- Using the plaque-like credit at the bottom of one of the narrow sides of the boxes. (See page 15)

Materials and Clean-up

- Selecting a vendor. A list of vendors used locally by groups in the past are listed in the "Frequently Asked Questions" section. (See page 16)
- Thoroughly cleaning, priming, and prepping the box prior to applying the wrap.
- Complying with all State and Federal regulations and according to manufacturers specifications.
- Not covering-up and maintaining access to any identifying information, windows, meters, vents, key holes, or any aspects of the box needed for ongoing operation of the utility.
- Notifying vendors that they **may not under any circumstances use heat guns** when applying the wrap. (Boxes could catch fire.)
- Removing all materials and equipment at the site after installation is complete.

General Liability Insurance

- A certificate of general liability insurance is required during installations for a minimum of $500,000 per occurrence, naming the City of Minneapolis as additional insured to acts committed by the applicant or vendor for which the City could be held responsible. (see sample insurance certificate.)

Tip:
Boxes are less likely to be tagged and easier to clean off if you address graffiti quickly! Spray Paint comes off vinyl wraps easily using a soft rag and anti-graffiti solution

HOW DOES THIS WORK?

The application process includes three phases. Below is a short summary of the process and the reason for each phase. Detailed information on how to apply and requirements for each phase is on pages 12-15. On average it takes eight weeks to get through the entire application approval process.

Three Phases of the Application Process

1
Eligibility Request: Determining the utility box(es) you are proposing are eligible for public art.

2
Art Wraps Application: Selecting the designs you wish to use, and to making sure all application requirements are met

3
Encroachment Permit: Submitting insurance, consent forms, other necessary forms, and paying the permit fees.

Why Three Phases

The **Eligibility Request** (page 14) confirms the proposed location or utility box is not scheduled for reconstruction, upgrades, replacement, or demolition and is City Property or Right of Way. This prevents you from having to do the full application before learning the site is not eligible.

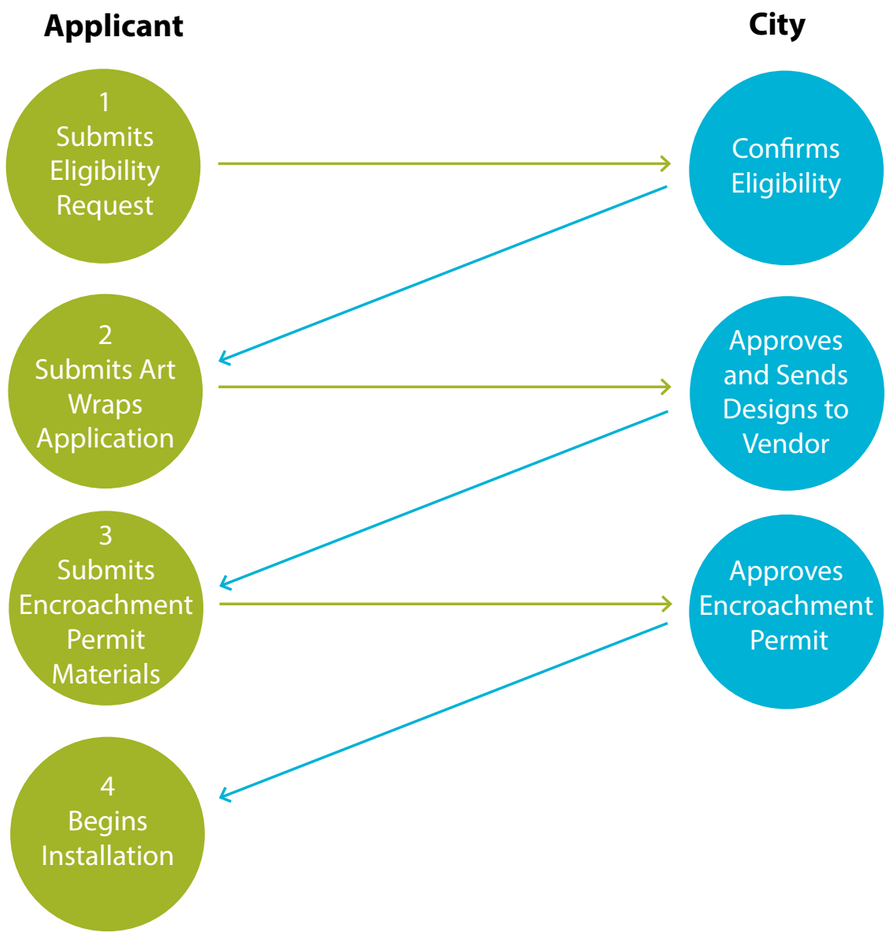
The **Minneapolis Art Wraps Application** (page 15) provides detailed information about your project and demonstrates how it meets the public art goals and other requirements.

The **Encroachment Permit** (page 16) is the official permit from the City, and the process includes submitting consent forms and paying fees. Applications are reviewed on a on a first-come, first-served basis. After you receive the permit, you may begin the installation.

Bill Cottman

Ben DiNino

APPLICATION PROCESS



When should I submit my application?

All Art Wraps designs have been pre-approved by the Minneapolis Arts Commission. Applications are accepted year-round, and may be submitted whenever is most convenient.

Wraps may only be installed when temperature are above 55° F, which means the ideal months to apply are in the spring and summer.

APPLICATION INSTRUCTIONS

Phase One: Eligibility Request

An Eligibility Request determines if the utility box you are proposing is eligible for public art. This request ensures that the proposed box will not be near construction, replaced, or upgraded in the near future; is a City owned box; and is available.

Submit:

1. **Completed** **Eligibility Request online form.** Also upload items 2-4 below.
2. **Map** of the location(s).
3. **Utility Box Information Table** indicating the location, dimensions, and associated images.
4. **Two photographs (A and B) of each box** from two different views showing all four sides of the box and the surrounding area including bus stops, stores, signs, buildings, lights, nearby artworks, etc. (Note: The City uses these photos for identification, so, ***do NOT use screenshots from Google***, which can be out-of-date and may not show the current box or surroundings.) Label each photo (A and B) with the number that corresponds to the box as listed in the table.

Timeline and Notification:

The review and notification process for the eligibility request generally takes about two weeks. After confirmation is received you will receive an email with a link to a submission folder required for Phase Two: Art Wraps Application.

Sample Wrapped Box
Mark LaCroix
Design no longer available

TIP:
Check the eligibility of more utility boxes than you plan to wrap. Not every box is owned by the city or eligible. This will give you options if some are unavailable.

APPLICATION INSTRUCTIONS

Phase Two: Art Wraps Application

In this application you indicate the designs you would like to use, and provide other project information, such as who will be performing ongoing maintenance, your vendor, timeline, budget, etc.

Complete and upload the following items into your submission folder:

You will receive a folder link for uploading your documents. If you cannot access it, contact Talia Moorman.

1. **Completed Art Wraps Application Form**
2. **Art Wraps Design Selection Table:** Select the Wraps designs you wish to use. The table must indicate which design you would like to assign to each box.
3. **Letter of support** from the neighborhood organization or special service district in the area where the project is occurring, if they are not the applicant. See the an example letter on the website.
4. **Images of previous permits for art:** If you have had previous permits for art, submit electronic photos of each artwork, date-stamped, documenting the condition of all sides of the work. (These are used to determine whether the applicant is meeting the requirements of existing permits).

Timeline and Notification: Within a week, staff will review the application, send the designs to the vendor, and notify staff in the Right Of Way Division that the project has been approved. The applicant may move onto Phase Three.

TIP:
A list of vendors used by previous applicants to date can be found in the "Frequently Asked Questions" section of this document. (Page 16)

APPLICATION INSTRUCTIONS

Phase Three: Encroachment Permit Application

An Encroachment Permit is required for any existing, or proposed structure, or portion thereof, that projects onto, under or over any municipal right of way, under the authority outlined in Title 5, Chapter 95, of the City of Minneapolis Code of Ordinances.

The Encroachment Permit gives the permit-holder permission to install art at a specific location until such a time that space is needed by the City of Minneapolis for public purposes. The length of a permit is at the full discretion of the City. **Encroachment Permits are revocable at any time in the interest of public safety, lack of maintenance, scheduled infrastructure upgrades or construction.**

Complete and send the following to PWRightofWay@minneapolismn.gov.

1. **A completed encroachment permit application.** Follow the directions for paying the permit fee.
2. **A certificate of insurance as proof of general liability coverage** (see the example on the website) for $500,000 per occurrence, naming the City of Minneapolis as additional insured to acts committed by the applicant for which the City could be held responsible.
3. **Art Consent Forms** signed by all of the abutting property owners.
4. **A letter of credit** *if requested* (see the sample on the website. This letter is occasionally required for permits, based on circumstances and scale .(For example, for a large-scale project the applicant may unable to remove and removal would be costly for the City.) If the City determines a letter of credit is necessary, the letter should name the City as payee, for a dollar amount determined by the City based on the project's circumstances. The City will present this letter to the issuing bank or other financial institution for payment if the maintenance or removal is not completed by the applicant or if it is unsatisfactorily completed.
5. **Obstruction Permits:** Applicants or their vendors must obtain obstruction permits, which are free, to block sidewalks, roads, or close lanes. Visit the City's website to request an obstruction permit.

Timeline and Notification: Generally it takes about two weeks to recieve approval. You must have the permit in hand before you can begin installing.

Questions about the Encroachment Permit? Contact:
Minneapolis Dept. of Public Works; Right of Way Section
505 4th Ave. S., #410A, Minneapolis MN 55401-2268
Telephone: (612)-673-2403, Fax: (612)-673-2048
PWRightofWay@minneapolismn.gov

UTILITY BOX WRAPS MUST BE APPLIED ABOVE 55° F

PRE-APPROVED DESIGNS

Important Information about Credits and Copyrights

- Minneapolis Art Wraps **artists own the copyrights to their images**. Applicants may only use these images for the following informational purposes: Utility boxes, posts on the internet, brochures, media, publicity, or other similar not-for--profit publications.
- **No other text may be inserted into the design by the vendor or the applicant.**
- The City will provide vendors with the electronic files needed to wrap each box. These files will include a plaque-like credit which will appear at the bottom of one of the narrow sides of the boxes. (See example below)

FREQUENTLY ASKED QUESTIONS

1. **Can you recommend a wrap vendor?**

   The City cannot recommend vendors. Vendors that previous applicants have used include: Archetype Design, Big Image Systems, Bolger Print, Clean Slate Group, Image360, Pixelwerx, Signature Graphics, SignMinds, Speedpro, Unleashed Displays, Vomela.

2. **How do we wrap boxes that are not owned by the City?**

   You need to contact the owner of those boxes, which may include Xcel, Century Link, COMCAST, Metro Transit or another private company.

3. **Can we use Minneapolis Art Wraps designs if the boxes are not owned by the City.**

   Yes. Please contact Talia Moorman for more information.

4. **For utility boxes, is liability insurance needed on an ongoing basis?**

   No, only for the duration of the installation.

5. **What is the cost of an encroachment permit?**

   $50 for residential areas, $75 for commercial areas.

6. **Do I need an encroachment permit for every location?**

   Yes.

7. **What is the cost for wrapping a utility box?**

   It varies. On average the vendor's cost is approximately $15 per square foot for the wrap. This does not include outside graphic artist design fees that may be required.

8. **Is there a list or map of City-owned utility boxes?**

   No, but there is a map of signalized intersections and many of the City-owned boxes are located at these intersections.

9. **How do other neighborhoods clean graffiti off of utility boxes?**

   Boxes are less likely to be tagged and easier to clean off if you get to them quickly. Spray paint comes off easily with a soft rag and recommended solution. Some have used dish soap successfully. Vendors often have recommended methods, so be sure to ask them.

10. **Our utility box is missing. Where did it go?**

    Boxes are regularly upgraded or swapped out with a different or new box as they are damaged or as technology evolves. Please be aware when wrapping boxes that there is the possibility of it being replaced. The City is not obligated to replace the wrap or inform you this is occuring.

APPLICATION CHECKLIST

Eligibility Request (see page 12)

_____ On-line form for Utility Boxes
_____ Utility Box Information Table
_____ Two photos of each box (A and B)
_____ Map of box locations

Art Wraps Application (see page 13)

_____ Art Wraps Application
_____ Art Wraps Design Selection Table
_____ Letter of support from the neighborhood organization or special service district.
_____ For applicants with previous permits: Photos documenting current condition of the artwork(s)

Encroachment Permit Application (see page 14)

_____ Completed Encroachment Permit
_____ Permit Fee Payment
_____ Certificate of General Liability Insurance
_____ Art Consent forms from each abutting property owners, signed
_____ Obstruction Permit (if needed)

Sample Wrap
Kirsten Walstead
No Longer Available

Application Forms, Examples, and Helpful Tools can be found on the website.

https://www2.minneapolismn.gov/business-services/planning-zoning/city-plans/public-art-long-range-planning/resources-permits/permits-for-art/

Sample Wrap
Kristine Heykants
No Longer Available

Bloomington Ice Garden Vestibule Mural

Request for Qualifications

RFQ - The City of Bloomington invites experienced public artists/teams to submit qualifications for the design of a unique mural for the Bloomington Ice Garden (BIG). The mural design will be printed and installed on the wall by another vendor. The renovation of BIG presents an opportunity to enhance the space through the creation of a mural in the vestibule. This mural will serve as a vibrant focal point, celebrating the rich history and strong sense of community associated with BIG and its users.

Eligibility:

This Request for Qualifications (RFQ) is open to experienced Minnesota-based public artists/teams that have completed at least one commissioned art design or public art piece in the past ten years. Priority will be given to artists/teams that have mural design and community engagement experience. Applicants are welcome from the state of Minnesota. Finalists must have the ability to attend an in-person interview and presentation of a concept design and engagement plan.

Final Project Budget - $8,000

The total budget for this project is $8,000 for the purposes of providing a digital artistic design that can be used by a City-selected vendor to wrap the vestibule wall. This not-to-exceed total must cover all design modifications, site visits, community engagement efforts, submission of high-resolution image to the installer, insurance, and other related expenses. More information about the site and requirements will be made available to the finalists.

Deadline: RFQ deadline: Friday, March 14, 2025, 11:00 PM CST

WHERE AND WHY?

Bloomington is a great place to live, work, and have fun. As the community grows, investments are being made in amenities that bring people together and improve quality of life.

Two years of resident input helped the City develop the long-term Bloomington Forward investment plan to support three major community projects for better health, wellness, athletics and recreation. In November 2023, Bloomington voters approved a half-percent local sales tax to finance $155 million in bonds to pay for modernization of Bloomington Ice Garden, a new Community Health and Wellness Center to replace Creekside Community Center and the Bloomington Public Health building, and restoration and improvements in the Nine Mile Creek corridor and Central/Moir Park.

The Bloomington Ice Garden Modernization plan includes major mechanical and roof upgrades, Rink 3 converted to NHL size, indoor training area, upgrades to ticketing, security, office, ADA accessibility and concessions, renovated locker rooms and restrooms.

BIG is a regionally and nationally significant skating facility that opened with one sheet of ice in 1970. A second rink was added in 1974, and a third in 1993. Over the years, BIG has played host to skating luminaries including Olympic and World Champion figure skater Dorothy Hamill, NHL scoring king and hall of famer Wayne Gretzky, U.S. Figure Skating Championships, and the 1980 “Miracle on Ice” U.S. Olympic men’s hockey team.

The final design of the mural will be rooted in research and engagement with community members, ensuring that it reflects the values, stories, and memories that define the ice arena's legacy. This engagement will be led by the artist and foster a sense of ownership and pride among the community, allowing their voices to be heard and represented.

ABOUT THE VINYL WRAP PROCESS

The selected design will be printed on a vinyl wrap which is adhered to the wall. The City will contract with an appropriate vendor to ensure that the vinyl wrap is digitally applied to a high-quality product. Applicants should note that certain areas of wall cannot be covered by the vinyl wrap including outlets and vents, and as such the design may be affected by the need to keep these elements clear.

HOW TO APPLY?

Selection Process

Step 1: RFQ – Submit by March 14, 2025, 11:00 PM Central Standard Time

Please apply online through CaFE™ at the following link:
https://artist.callforentry.org/festivals_unique_info.php?ID=14848
In addition to your contact information, you will be asked to provide the following:

- One-page letter describing interest in the project, approach to design and engagement, as well as a statement addressing eligibility criteria.
- One-page listing 1-3 references of recently completed projects including at least one commissioned piece that reflects mural design in the past ten years. Please include contact information with each reference.
- One-page biographical information or resume. If you have multiple team members, please provide brief biographical information on each essential member but do not exceed one page.
- Work Samples: up to 5 images of your recent projects (one of which should be for a commissioned piece which was completed in the past ten years). Please provide a brief description for each. Follow CaFE™ image requirements: JPEG format only, 1200 pixels on the longest side, less than 5 MB in size. Visit the CaFE Help Page , for more information on image requirements or for help resizing images.
- *Do not submit a project proposal or design at this time.*

Step 2:

Selection of Finalists – Notification by April 11, 2025

Three finalists will be selected by a panel, based on the following equally weighted criteria:

1. Quality of letter of interest and an understanding of the project description and goals
2. Quality and relevance of work samples
3. Community engagement experience and approach

All applicants will receive notification of the panel's decision by April 11, 2025.

Step 3:

Selection of Artist/Team

In April-May 2025, the three selected finalists will be scheduled to present their design concept proposal in person to a review panel. The panel will consist of Creative Placemaking and Parks and Recreation Commissioners, a public art expert, and four community members/local stakeholders. Each finalist/team will receive a **$750 design fee payment** inclusive of any travel expenses. The presentation of designs should include visuals in the form of drawings, projected digital images, or a combination of formats. The presentation should also include a detailed written description of ideas to engage and involve the community, how the design meets the needs of the project, as well as a budget outlining how the proposed mural will fit within budget parameters. Specific information on the project goals, guidelines, and design presentation requirements, as well as a site visit date will be provided to the three finalists. The panel will consider the following equally weighted criteria when selecting the artist/team:

1. Understanding and embodiment of the project description and goals, and understanding of the City of Bloomington, the Bloomington Ice Garden and its diverse community and stakeholders;
2. Ability to communicate design concepts clearly and work within design parameters;
3. Engagement plan for how they would involve the community in this project;
4. Spirit of collaboration and amenable work ethic.

Notification of selected artist/team in May 2025. Following the design presentations, one artist/team will be selected and commissioned to complete the sculpture project with an all-inclusive budget of $8,000.

The anticipated installation date of the BIG Vestibule Mural is September of 2025.

Timeline:

RFQ – Qualification Proposals Due: Friday, March 14, 2025, 11:00 PM Central Standard Time
Do not submit a project proposal or design at this time.
Three Finalists Selected: by April 11, 2025
In-person Design Presentations by the Three Finalists: April-May 2025
Selection of Artist/Team: by May 30, 2025
Installation of BIG Mural: September 2025 in coordination with the reopening of the facility.

LOCATION DETAILS

The mural will be located in the vestibule of the Bloomington Ice Garden, located at 3600 W 98th St, Bloomington, MN 55431. The mural will be on the west facing wall, which will be extended to replace the glass windows of the current office windows. The wall will be approximately 70' long x 10' tall. Since this location is closed for construction starting March 15, 2025, we will arrange a site visit for selected finalists.

STILL HAVE QUESTIONS?

We encourage interested applicants to learn more about Bloomington Ice Garden and this modernization project by visiting: blm.mn/BIG, and the Creative Placemaking Plan by visiting blm.mn/placemaking.

All inquiries, questions, or clarifications specific to this RFQ must be submitted by email no later than Friday, March 7, 2025 at 5:00 p.m. Please direct questions to: Kathryn Murray, Creative Placemaking Specialist: placemaking@bloomingtonmn.gov. Please include "BIG Mural" in the subject line. A Question and Answer (Q&A) addendum related to this RFQ will be updated as questions come in and can be found at **blm.mn/BIGmural**

The City of Bloomington does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its services, programs, or activities. Upon request, accommodation will be provided to allow individuals with disabilities to participate in all City of Bloomington services, programs, and activities. Upon request, this information can be available in Braille, large print, audio tape and/or electronic format.

ADDITIONAL INFORMATION

DISPOSITION OF RESPONSES

(1) All materials submitted in response to this RFQ will become the property of the City and will become public record after the evaluation process is completed and an award decision made. If the Artist submits information in response to this RFQ that it believes to be trade secret materials, as defined by the Minnesota Government Data Practices Act, Minnesota Statutes 13.37, the Artist must: Clearly mark all trade secret materials in its response at the time the response is submitted by indicating in writing the specific page number(s) and paragraph(s) classified as trade secret and therefore nonpublic; and

(2) Include a statement with its response justifying the trade secret designation for each item and defend any action seeking release of the materials it believes to be trade secret, and indemnify and hold harmless the City, its agents and employees, from any judgments or damages awarded against the City in favor of the party requesting the materials, and any and all costs connected with that defense. This indemnification survives the City's award of a contract. In submitting a response to this RFQ, the Artist agrees that this indemnification survives as long as the trade secret materials are in possession of the City. The City is required to keep all the basic documents related to its contracts, including responses to the RFQ for a minimum of seven (7) years. The City will not consider the prices submitted by the Artist to be proprietary or trade secret materials.

Responses to this RFQ will not be open for public review until the City decides to pursue a contract and that contract is executed.

CONTRACT TERMS

The attached form of agreement sample (attachment A) is for the consideration of any interested applicant. This information is provided so that all applicants have a better understanding of their responsibilities and requirements should they be selected and contracted by the City of Bloomington for this project. Agreement is subject to change. The clauses included in Attachment A will be included in the contract between the City and the Artist that has been chosen to provide the Services described herein

and in the selected Artist's proposal. Any exceptions to the contract terms and conditions included in the RFQ must be identified in the submitted Proposal.

Artist shall maintain insurance coverage, naming City as additional insured, as described in Attachment A. The Artist shall not commence work until all insurance has been obtained and copies have been filed and accepted by the City. The Artist shall be responsible for maintaining a valid certificate of insurance throughout the term of the Contract, as required in the sample agreement.

SAMPLE AGREEMENT

[INSERT FULL NAME OF ARTIST]

THIS AGREEMENT is made this ___ day of _____, 201__ ("Effective Date") by and between **[INSERT FULL NAME - ALL CAPS/BOLD],** a [(choose one of the following) a Minnesota Corporation / a Limited Liability Company / a Partnership] located at [full address of Artist] ("Artist"), and the **CITY OF BLOOMINGTON, MINNESOTA**, a Minnesota municipal corporation located at 1800 West Old Shakopee Road Bloomington, Minnesota 55431-3027 ("City"):

RECITALS

A. Artist is engaged in the business of providing [fill in type of service the Artist will be provided] services.

B. The City desires to secure a contract to provide [fill in specific services the City wants the Artist to provide].

C. Artist represents that it has the expertise and capabilities to provide the City with the requested services.

D. City desires to engage Artist to provide the services described in this Agreement and Artist is willing to provide such services on the terms and conditions set forth herein.

NOW, THEREFORE, in consideration of the terms and conditions expressed herein, the City and Artist agree as follows:

AGREEMENT

1. **Services to be Provided.** Artist agrees to provide the City with [fill in type of services provided same as A. above] services as set forth in Artist's Scope of Services attached hereto as Exhibit A or any supplemental letter agreements, or both, entered into between the City and Artist (the "Services"). The Services referenced in the attached Exhibit A or any supplemental letter agreements shall be incorporated into this Agreement by reference. All Services shall be provided in a manner consistent with the level of care and skill ordinarily exercised by contractors currently providing similar services.

2. **Time for Completion.** This Agreement shall remain in force and effect commencing from Effective Date and continuing until the earlier of [completion date of contract]or completion of the project unless terminated by the City or amended pursuant to the Agreement.

3. **Consideration.** The consideration, which City shall pay to Artist and shall not exceed $[fill in $ amount of contract], for both the Services performed by Artist and the expenses incurred by Artist in performing the Services, shall be as set forth in Exhibit A and incorporated herein to this Agreement. City shall make progress payments, based on satisfactory completion of each phase of the Services, which shall be determined by the City's Authorized Agent.

4. **Expense Reimbursement**. Artist will not be compensated separately for necessary incidental expenses. All expenses of Artist shall be built into Artist's fixed compensation rates, unless reimbursement is provided for an expense that received the prior written approval of City, which approval may be provided via electronic mail.

5. **Approvals**. Artist will secure City's written approval before making any expenditures, purchases, or commitments on City's behalf beyond those listed in the Services. City's approval may be provided via electronic mail.

6. **Termination.** Notwithstanding any other provision hereof to the contrary, this Agreement may be terminated as follows:
   a. The parties, by mutual written agreement, may terminate this Agreement at any time;
   b. Artist may terminate this Agreement in the event of a breach of the Agreement by City upon providing thirty (30) days' written notice to City;
   c. City may terminate this Agreement at any time at its option, for any reason or no reason at all; or
   d. City may terminate this Agreement immediately upon Artist's failure to have in force any insurance required by this Agreement.

   In the event of a termination, City shall pay Artist for Services performed to the date of termination and for all costs or other expenses incurred prior to the date of termination. As set forth in this Agreement, the parties agree that certain paragraphs in this Agreement survive termination of this Agreement.

7. **Amendments**. Except as expressly permitted by this Agreement, no amendments may be made to this Agreement except in writing signed by both parties.

8. **Remedies.** In the event of a termination of this Agreement by City because of a breach by Artist, City may complete the Services either by itself or by contract with other persons or entities, or any combination thereof. The foregoing remedies provided to City for breach of this Agreement by Artist shall not be exclusive. City shall be entitled to exercise any one or more other legal or equitable remedies available because of Artist's breach.

9. **Records/Inspection.** Pursuant to Minnesota Statutes § 16C.05, Subd. 5, Artist agrees that the books, records, documents, and accounting procedures and practices of Artist, that are relevant to the contract or transaction, are subject to examination by City and the state auditor or legislative auditor for a minimum of six years. Artist shall maintain such records for a minimum of six years after final payment. These obligations survive termination of this Agreement.

10. **Indemnification.** To the fullest extent permitted by law, Artist, and Artist's successors or assigns, agree to protect, defend, indemnify, save, and hold harmless the City, its officers, officials, agents, volunteers, and employees from any and all claims; lawsuits; causes of actions of any kind, nature, or character; damages; losses; or the costs, disbursements, and expenses of defending the same, including but not limited to attorneys' fees, professional

services, and other technical, administrative or professional assistance resulting from or arising out of Artist's (or its subcontractors, agents, volunteers, members, invitees, representatives, or employees) performance of the duties required by or arising from this Agreement, or caused in whole or in part by any negligent act or omission or willful misconduct, or arising out of the failure to obtain or maintain the insurance required by this Agreement. Nothing in this Agreement shall constitute a waiver or limitation of any immunity or limitation on liability to which City is entitled. The parties agree that these indemnification obligations will survive the completion or termination of this Agreement.

11. **Insurance.** Artist shall maintain reasonable insurance coverage throughout this Agreement. Artist agrees that before any work related to the approved Project can be performed, Artist shall maintain at a minimum:

    a. Worker's Compensation Insurance as required by Minnesota Statutes, Section 176.181;
    b. Commercial General Liability in an amount of not less than $1,000,000.00 per occurrence for bodily injury or death arising out of each occurrence, and $1,000,000.00 per occurrence for property damage;
    c. Auto Liability in an amount not less than $1,000,000.00 per occurrence.

    To meet the minimum Commercial General Liability and Auto Liability requirements, Artist may use a combination of Excess and Umbrella coverage.

    Artist shall also name City as an additional insured on its Commercial General Liability, Auto Liability, and Umbrella or Excess policies, and will provide City with a current certificate of insurance that includes the following language: "**The City of Bloomington is named as an additional insured with respect to the commercial general liability, automobile liability, and umbrella or excess liability, as required by the contract. The umbrella or excess liability policy follows form on all underlying coverages.**" The certificate of liability insurance must also contain a statement that Artist or its insurance provider shall not cancel or amend the policies included on the certificate unless thirty (30) days' written notice is provided to City, or ten (10) days' written notice in the case of non-payment. These obligations survive termination of this Agreement.

12. **Waiver of Subrogation.** To the fullest extent permitted by law, Artist waives all rights against City, its agents, officers, directors, and employees for recovery of damages to the extent these damages are covered by the workers' compensation and employers' liability, commercial general liability, or umbrella or excess liability insurance obtained by Artist pursuant to Paragraph 11 of this Agreement. Artist shall require its insurers to execute any waiver of subrogation endorsements which may be necessary to effect such waiver.

13. **Assignment and Subcontracting.** Neither City nor Artist shall assign, subcontract, or transfer any rights under or interest (including, but without limitation, moneys that may become due or moneys that are due) in this Agreement, in whole or in part, without the written consent of the other except to the extent that the effect of this limitation may be restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement. Nothing contained in this paragraph shall prevent Contractor from employing such independent consultants, associates, and subcontractors, as it may deem appropriate to assist it in the performance of Services required by this Agreement. Any instrument in violation of this paragraph is null and void.

14. **Independent Contractor.** Artist shall be deemed an independent contractor. Artist's duties will be performed with the understanding that Artist has special expertise as to the services which Artist is to perform and is customarily engaged in the independent performance of the same or similar services for others. All required equipment and personnel shall be provided or contracted for by Artist. The manner in which the services are performed shall be controlled by Artist; however, the nature of the services and the results to be achieved shall be specified by City. The parties agree that this is not a joint venture and the parties are not co-partners. Artist is not to be deemed an employee or agent of City and has no authority to make any binding commitments or obligations on behalf of City except to the extent expressly provided herein. All services provided by the Artist pursuant to this Agreement shall be provided by the Artist as an independent contractor and not as an employee of the City for any purpose, including but not limited to: income tax withholding, workers' compensation, unemployment compensation, FICA taxes, liability for torts and eligibility for employee benefits.

15. **Compliance with Laws.** Artist shall exercise due care to comply with applicable federal, state and local laws, rules, ordinances and regulations in effect as of the date Artist agrees to provide the applicable services detailed in Exhibit A or any supplemental letter agreement. Artist's guests, invitees, members, officers, officials, agents, employees, volunteers, representatives, and subcontractors shall abide by the City's policies prohibiting sexual harassment, firearms, and smoking, as well as all other reasonable work rules, safety rules, or policies regulating the conduct of persons on City property, at all times while performing duties pursuant to this Agreement. Artist agrees and understands that a violation of any of these policies or rules constitutes a breach of the Agreement and sufficient grounds for immediate termination of the Agreement by the City. These obligations survive termination of this Agreement.

16. **Entire Agreement.** This Agreement, any attached exhibits and any addenda or amendments signed by the parties shall constitute the entire agreement between City and Artist, and supersedes any other written or oral agreements between City and Artist. This Agreement can only be modified in writing signed by City and Artist. If there is any conflict between the terms of this Agreement and referenced or attached items, the terms of this Agreement shall prevail.

17. **Third Party Rights.** The parties to this Agreement do not intend to confer on any third party any rights under this Agreement.

18. **Choice of Law and Venue.** This Agreement shall be governed by and construed in accordance with the laws of the state of Minnesota. Any disputes, controversies, or claims arising out of this Agreement shall be heard in the state or federal courts of Hennepin

County, Minnesota, and all parties to this Agreement waive any objection to the jurisdiction of these courts, whether based on convenience or otherwise.

19. **Conflict of Interest.** Artist shall use reasonable care to avoid conflicts of interest and appearances of impropriety in representation of City. In the event of a conflict of interest, Artist shall advise City and either secure a waiver of the conflict or advise City that it will be unable to provide the requested services.

20. **Work Products and Ownership of Documents.** All records, information, materials and other work products, including, but not limited to the completed reports, drawings, plans, and specifications prepared and developed in connection with the provision of Services pursuant to this Agreement shall become the property of City, but reproductions of such records, information, materials and other work products in whole or in part may be retained by Artist. Regardless of when such information was provided, Artist agrees that it will not disclose for any purpose any information Artist has obtained arising out of or related to this Agreement, except as authorized by City or as required by law.

    The Artist is the author and creator of the material submitted to the City and said material does not, and will not, infringe upon the proprietary or any intellectual property rights of any other persons or entities. These obligations survive termination of this Agreement.

21. **Agreement Not Exclusive.** The City retains the right to hire other [list type of services from Paragraph A above] service providers for other matters, in the City's sole discretion.

22. **Data Practices Act Compliance.** Any and all data provided to the Artist, received from the Artist, created, collected, received, stored, used, maintained, or disseminated by the Artist pursuant to this Agreement shall be administered in accordance with, and is subject to the requirements of the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13. Artist agrees to notify the City within three (3) business days if it receives a data request from a third party. This paragraph does not create a duty on the part of the Artist to provide access to public data to the public if the public data are available from the City, except as required by the terms of this Agreement. These obligations survive the termination of this Agreement.

23. **No Discrimination**. Artist agrees not to discriminate in providing products and services under this Agreement on the basis of race, color, sex, creed, national origin, disability, age, sexual orientation, status with regard to public assistance, or religion. Violation of any part of this provision may lead to immediate termination of this Agreement. Contractor agrees to comply with Americans with Disabilities Act, as amended ("ADA"), Section 504 of the Rehabilitation Act of 1973, and the Minnesota Human Rights Act, Minnesota Statutes, Chapter 363A. Artist agrees to hold harmless and indemnify City from costs, including but not limited to damages, attorney's fees and staff time, in any action or proceeding brought alleging a violation of these laws by Artist or its guests, invitees, members, officers, officials, agents, employees, volunteers, representatives and subcontractors. Upon request, Artist shall provide accommodation to allow individuals with disabilities to participate in all Services under this Agreement. Artist agrees to utilize its own auxiliary aid or service in order to comply with ADA requirements for effective communication with people with disabilities.

24. **Authorized Agents**. The City's authorized agent for purposes of administration of this contract is [City's department contact for this contract], the [Title of City contact] of the City, or her designee. The Artist's authorized agent for purposes of administration of this contract is [Artist's contact name], and all Services shall be performed by or under his supervision.

25. **Notices.** Any notices permitted or required by this Agreement shall be deemed given when personally delivered or upon deposit in the United States mail, postage fully prepaid, certified, return receipt requested, addressed to:

    Artist: [Artist's address, contact person information];

    City: City of Bloomington, 1800 West Old Shakopee Road, Bloomington, MN 55431, Attn: [City's contact person]; _____@bloomingtonmn.gov; 952-563-_____;

    or such other contact information as either party may provide to the other by notice given in accordance with this provision.

26. **Waiver**. No waiver of any provision or of any breach of this Agreement shall constitute a waiver of any other provisions or any other or further breach, and no such waiver shall be effective unless made in writing and signed by an authorized representative of the party to be charged with such a waiver.

27. **Headings**. The headings contained in this Agreement have been inserted for convenience of reference only and shall in no way define, limit or affect the scope and intent of this Agreement.

28. **Mediation.** Both parties agree to submit all claims, disputes and other matters in question between the parties arising out of or relating to this Agreement to mediation at the Conflict Resolution Center, 2101 Hennepin Avenue, Suite 100, Minneapolis, Minnesota 55405. In the event mediation is unsuccessful, either party may exercise its legal or equitable rights.

29. **Payment of Subcontractors.** Artist agrees that it must pay any subcontractor within ten (10) days of the prime contractor's receipt of payment from the municipality for undisputed services provided by the subcontractor. Artist agrees that it must pay interest of 1-1/2 percent per month or any part of a month to the subcontractor on any undisputed amount not paid on time to the subcontractor. The minimum monthly interest penalty payment for an unpaid balance of $100 or more is $10. For an unpaid balance of less than $100, the prime contractor shall pay the actual penalty due to the subcontractor. A subcontractor who prevails in a civil action to collect interest penalties from a prime contractor must be awarded its costs and disbursements, including attorney's fees, incurred in bringing the action.

30. **Publicity**. City and Artist shall develop language to use when discussing the Services. Artist agrees that any publicity regarding the Services or the subject matter of this Agreement must not be released unless it complies with the approved language. Artist must not use the City's logo or state that the City endorses its services without the City's advanced written approval. City and Artist agree to credit the work as "_____ by _____, commissioned by City of Bloomington."

31. **Severability**. In the event that any provision of this Agreement shall be illegal or otherwise unenforceable, such provision shall be severed, and the balance of the Agreement shall continue in full force and effect.

32. **Signatory.** Each person executing this Agreement ("Signatory") represents and warrants that he/she/they is duly authorized. In the event Artist did not authorize the Signatory to sign on its behalf, the Signatory agrees to assume responsibility for the duties and liability of Artist, as described in this Agreement, personally.

33. **Counterparts and Electronic Communication.** This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which taken together shall constitute one and the same instrument. This Agreement may be transmitted by electronic mail in portable document format ("pdf") and signatures appearing on electronic mail instruments shall be treated as original signatures.

[The balance of this page left blank intentionally.]

IN WITNESS WHEREOF, the City and the Artist have caused this Services Agreement to be executed by their duly authorized representatives in duplicate on the respective dates indicated below.

CITY OF BLOOMINGTON, MINNESOTA

DATED:_____ BY:_____

Its: Mayor

DATED:_____ BY:_____

Elizabeth Tolzman
Its: Interim City Manager

Reviewed and approved by the City Attorney.

_____

ARTIST

[ARTIST'S FULL NAME - ALL CAPS/BOLD]

DATED:_____ BY:_____

Its:_____

EXHIBIT A TO AGREEMENT BETWEEN
THE CITY OF BLOOMINGTON, MINNESOTA AND [INSERT FULL NAME OF ARTIST]

SCOPE OF SERVICES

Included here, for example:

- *Project proposal, renderings*
- *Timeline*
- *Payment plan based on deliverables*

CALL FOR ARTISTS
Percent for Art Program
Constitution Health Plaza: Public Health Lab

Project Budget: $90,000
Deadline for Submissions: Wednesday, August 20, 2025

CITY OF PHILADELPHIA
Cherelle Parker, Mayor

CREATIVE PHILADELPHIA
Val Gay, Chief Cultural Officer
Marguerite Anglin, Public Art Director

Project Overview:

The City of Philadelphia's office of arts and culture, Creative Philadelphia (Creative PHL) announces an open call to commission site-specific, permanent, public artworks to be installed at Constitution Health Plaza at 1930 S. Broad Street in the Newbold neighborhood of South Philadelphia. This public art commission is possible through the City's Percent for Art program and is part of a recently completed construction project at Constitution Health Plaza that includes a new Department of Public Health laboratory space and significant interior improvements.

The Constitution Health Plaza: Public Health Lab Percent for Art commission will provide an opportunity for one (1) artist or one (1) artist team to create **multiple indoor murals to be located in the Shared Lobby and Public Health Lab areas on the second floor in the main building. See pages 4-6 for more details about the artwork requested for the site.**

All interested artists are invited to apply for this public art commission. **Artists who may not possess the full range of skills or experience required to fulfill every aspect of the project are strongly encouraged to form teams with other experienced artists.** These teams should consist of two or more artists with diverse, combined capabilities to create and install complete murals. All principal team members must be listed as part of the application, and teams cannot be formed after submission of the application for this opportunity.

Priority will be given to artists or artist teams who reflect the diversity of Philadelphia, and BIPOC (Black, Indigenous, People of Color) and women artists or artist teams are strongly encouraged to apply. Qualified local artists or artist teams who live or work in the community around Constitution Health Plaza will also be prioritized for this opportunity, but any artist may apply.

All artists or artist teams who are interested in this opportunity are invited to respond to the Call for Artists by submitting an application detailing their **qualifications ONLY**. Applicants will be narrowed into a smaller group of the three (3) best qualified Finalists who will be invited to participate in an interview to discuss their prior artwork, proposed community engagement, and project timeline. **No concept designs will be required at this time. The winning artist/artist team is selected by the Committee based on their application and interview.**

Engaging the community and incorporating their input will be crucial to ensuring their perspectives are represented in the artwork's creation. Opportunities for community engagement will enable the Winning Artist/Artist Team to hear directly from members about their ideas and aspirations for the project. The Winning Artist/Artist Team will be encouraged to align their proposals with the feedback provided during these artist-led community engagement sessions.

A total budget of $90,000 has been allocated for this Percent for Art commission. This sum is inclusive of all artist(s) fees, insurance, drawings, renderings, models, materials, fabrication, installation, lighting, equipment, travel, artist-led community engagement, and all other project related expenses to support the creation and installation of the artwork.

Project Background:
The Public Health Lab on the 2nd floor of Constitution Health Plaza (CHP), located in the Newbold neighborhood of South Philadelphia, has been the keystone of Philadelphia's Public Health infrastructure. Established to support multiple divisions within the City's Department of Health, the Public Health Lab (the Lab) has played a crucial role in ensuring the well-being of the city at large. All city-owned health clinics utilize the Lab for testing services, making it an essential hub for health-related activities.

The Plaza is a bustling center that oversees testing for ambulatory health systems across eight outpatient sites. It provides an array of critical services, including testing at prisons, Tuberculosis work, STI testing, food and water testing, and ensuring the safety of recreational centers' pools. Additionally, The Labis responsible for food testing for lunches provided to children at recreational centers, as well as a variety of chemistry tests which benefit public health.

During the beginning of the COVID-19 pandemic, the Public Health Department's sequencing lab stood out for its specialization in COVID-19 swab testing and sequencing. This lab has been instrumental in the city's efforts to control the pandemic. Beyond this, the facility also conducts various other tests, such as wastewater analysis, Abbott Afinion, RSV, glucose, strep, and rabies testing, and general disease control.

The CHP complex is comprised of four connected buildings: Main, North, Marion, and Broad Street. This multi-building setup allows for extensive and diverse operations. With an array of essential operations and dedicated staff, CHP continues to expand its capabilities and improve its services.

The Public Health Lab stands as a testament to Philadelphia's commitment to Public Health and innovation. By integrating art into this vital space, this project will not only enhance the aesthetic appeal of the Lab and adjacent spaces but also foster a sense of community and well-being among all who visit and work there.

The Lab is located on a shared, publicly accessible floor with Malvern Behavioral Health, which is a nonprofit behavioral health treatment center providing trauma informed care. As such it is important for the artwork to resonate with not only the Lab staff, but also Malvern staff, patients. families, and visitors who will be interacting with the artwork.

Goals of the Constitution Health Plaza Percent for Art Project:

1. To provide artwork that tells stories about what the Public Health Lab does to keep Philadelphia safe and healthy.

2. To provide artwork that helps people feel calm, cared for, and supported when they enter the space.

3. To provide artwork that reflects the values of public health, like trust, fairness, and care for everyone.

4. To provide artwork that includes ideas from nature and science to show the connection between health and the world around us.

5. To provide artwork that celebrates the staff, "hidden heroes" who work behind the scenes by shining a light on the impact of their work.

6. To provide opportunities for community members–especially those who have received care –to contribute to the artwork or the creative process.

Percent for Art Call for Artists
Constitution Health Plaza
Deadline: August 20, 2025, at 11:59 p.m. ET

Description of Artwork Locations:
Recognizing the importance of integrating art within the health environment, the Constitution Health Plaza: Public Health Lab Percent for Art project offers a unique opportunity. This project will feature **four complementary, site-responsive interior murals rendered on Polytab**. Polytab, also known as mural cloth, is a durable and permanent material that is the industry standard for murals. This process will allow the artist to paint the murals offsite and reduce the amount of installation time needed onsite.

Each mural—two located in the 2nd Floor Elevator Lobby (which is shared between the Public Health Lab and Malvern) and another two located inside the Public Health Lab suite— **must be thoughtfully designed and installed to minimize seam visibility, either through the creation of a series of panelized works or by employing alternative techniques that maintain a clean, cohesive surface.** The artwork's design will be informed by community input, ensuring that it reflects the diverse voices and identities of the community.

This collaborative process underscores the City's commitment to creating public art that is not only aesthetically enriching but also deeply connected to the community it serves.

Location of Mural 1 and 2: 2nd Floor Shared Elevator Lobby
This area is situated on the second floor of the Main Building and shared with Malvern Behavioral Health, which provides trauma informed behavioral health in-patient services to young adults ages 18-28.

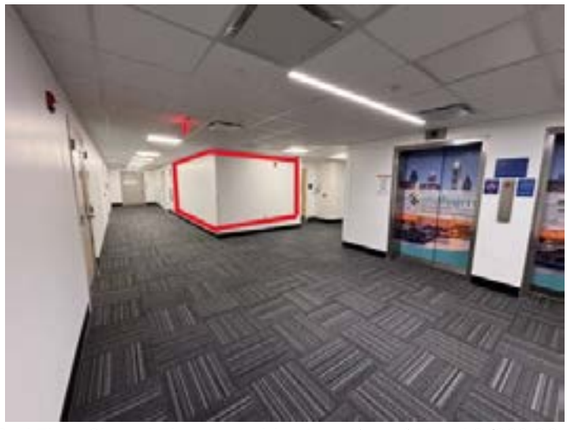
The **2nd Floor Shared Elevator Lobby** provides access to both the Public Health Lab and Malvern Behavioral Health Services and is frequented by students, staff, and patients. It offers multiple walls for artists to create site-specific, health-focused artworks that will engage and inspire. The murals will be prominently located and visible to all who come off the elevator onto the 2nd floor. **Patients, visitors, and staff have expressed a desire for a less institutionalized color scheme, preferring a more welcoming and calming environment.** It's important to note that visitors use a separate elevator, accessible only with a key fob, which influences the flow of traffic in the area.

Location of Mural 3 and 4: Public Health Lab Interior
Located adjacent to the Shared Elevator Lobby, the **Public Health Lab Interior** is another promising location for art. By locating two murals here, the intent is to directly engage the City staff involved in the lab's operations and renovations. Note, the lower half of the mural wall is protected with rigid vinyl paneling and cannot be painted, so the mural will be limited to the upper half of the wall only in this location.

Percent for Art Call for Artists
Constitution Health Plaza
Deadline: August 20, 2025, at 11:59 p.m. ET

See the floor plans, renderings, and details below for the specifics of each location

2nd Floor Shared Elevator Lobby, Location of Mural 1 - (118 SQ.FT.)



2nd Floor Shared Elevator Lobby, Location of Mural 2 (202 SQ.FT.)

Percent for Art Call for Artists
Constitution Health Plaza
Deadline: August 20, 2025, at 11:59 p.m. ET

See the floor plans, renderings, and details below for the specifics of each location

Public Health Lab Interior, Location of Mural 3 (56 SQ. FT.)

Public Health Lab Interior, Location of Mural 4- (107 SQ.FT.)

Percent for Art Process:

The commissioning process for this project consists of **Submission of Qualifications** and **Finalist Interviews and Selection of Winning Artist.** All artists or artist teams who are interested in the Constitution Health Plaza: Public Health Lab Percent for Art commission are invited to respond to this Call for Artists by submitting an application detailing their **qualifications ONLY**. **No concept designs are required at this time**. The Call for Artists will be open for six (6) weeks and the artists or artist teams will submit their application and materials through CREATIVE PHL's free online application system called Submittable. **A total budget of $90,000 has been allocated for this public art commission.** This sum is inclusive of all artist(s) fees, renderings, research, insurance, materials, labor, fabrication, installation, site construction, travel, and all other project related expenses.

SUBMISSION OF QUALIFICATIONS

Interested artists or artist teams are required to submit an application detailing their **qualifications only**. Applicants will be narrowed down into a smaller group of three (3) Finalists who will be invited to an interview with the Committee.

Artist Informational Meeting

On Wednesday, July 23, Creative Philadelphia hosted an optional Artist Informational Meeting for artists or artist teams interested in applying for the Constitution Health Plaza Percent for Art commission. During the meeting, artists or artist teams asked questions about the project, the application, and/or the process. All questions that were asked have been answered in writing and posted on Creative Philadelphia's website to provide all interested artists or artist teams with the information.

Click here to view a recording of the Artist Informational Meeting

Click here to view the Q&A Sheet from the Artist Information Meeting

Selection of Finalists

At the end of the Call for Artists application period, all applications received will be reviewed by Creative Philadelphia and the Percent for Art Committee, comprised of community members, residents, local arts and culture professionals, Public Health Lab staff, Malvern Behavioral Health Lab staff, and representatives of Creative Philadelphia and the City of Philadelphia.

The Percent for Art Committee will select the 3 best applications to move on as Finalists. Artists or artist teams competing for this commission must demonstrate past ability to create original, durable works of art that are engaging, evoke an emotional response, and convey a positive visual experience that resonates with the viewer. Examples of past artwork should be indicative of the artist's or artist team's aesthetic, craftsmanship, and ability to create work that is relevant to this specific art opportunity.

Percent for Art Call for Artists
Constitution Health Plaza
Deadline: August 20, 2025, at 11:59 p.m. ET

The three (3) best artist's/artist team's applications will be selected as the Constitution Health Plaza Percent for Art Finalists. The applications will be evaluated based on the following criteria:

- Capacity & Relevant Expertise
- Emotional Quality of Prior Work
- Connection to Community
- Background & Diversity
- Uniqueness
- Project Understanding
- Approach to Community Engagement

FINALIST INTERVIEWS AND SELECTION OF WINNING ARTIST

The three (3) Artist Finalists will be invited to participate in interviews with the Percent for Art Sub-Committee to determine the Winning Artist.

Pre-Interview Submission

Prior to their interviews, Finalists will be asked to submit:

- A Community Engagement Plan *(detailing how they would specifically propose to work with the community to inform and create community engaged designs)*
- A Budget
- A Project Timeline

Each Finalist will receive a $300 honorarium for the preparation and submission of these materials. No concept designs will be required at this time.

Interview Process

Interviews will be conducted by the Percent for Art Sub-Committee, consisting of:

- Two Creative Philadelphia representatives
- Two community representatives from the Committee
- Two artist representatives from the Committee

Notification of Results

All applicants will be notified of their status via email. Finalists must confirm their continued interest via email to proceed with interviews. After interviews, one artist or artist team will be selected by the Committee as the Winning Artist.

Community Engagement:
Once selected, the Winning Artist will receive a $3,000 stipend to create concept designs for the artwork through an artist-led community engagement process This phase includes:

Site Visit:
Shortly after the Winning artist is selected and contracting begins, a mandatory Site Visit will be held to give the winning artist more detailed information on the project, the site location, and the requirements for submitting concept designs for the artwork. The artist or artist teams will receive an outline of information that should be included in their concept designs, including proposal evaluation criteria.

Visioning Meeting with the CHP Percent for Art Committee:
The Winning Artist/Artist Team will join a Visioning Meeting with the CHP Percent for Art Committee to explore the site's context and community values. This meeting helps shape concept designs and clarifies proposal requirements and evaluation criteria.

Meet and Greet with the Community:
Creative Philadelphia will host a meeting to allow the community to meet the Winning Artist to provide input on what would be inspirational to them prior to the artist or artist team creating their concept designs.

Artist-Led Community Touch Points:
To further inform the concept designs, the Winning Artist will lead 2–3 engagement events or workshops with community members. These touch points foster dialogue and creative exchange, helping to ensure that the final artwork reflects community voice and vision.

Artist Show and Tell
Creative Philadelphia will host a meeting where the Winning Artist will present their concept design renderings, drawings and/or models to the community, who will have an opportunity to ask questions and hear directly from the Winning Artist or Artist Team about their designs. The Community will provide feedback to help inform the artwork's design. The concept sketches should reflect the voice of the community based on prior community engagement.

Design Development (After Contracting)
Following the Community Engagement phase, the Winning Artist will enter the Design Development phase, supported by the Winning Artist Contract. During this period, the artist will refine concept designs based on community input and prepare materials for Committee review. Key milestones include incorporating feedback, aligning designs with site-specific requirements, and outlining maintenance and budget plans. This phase ensures that the proposed artwork evolves with both community vision and project feasibility in mind.

Incorporating Community Feedback:
The Winning Artist will have approximately eight (8) weeks to refine their concept designs based on community feedback. During this phase, the artist will also prepare draft materials for a Committee presentation, including proposed designs, budget, timeline, maintenance, and a project narrative.

Percent for Art Call for Artists
Constitution Health Plaza
Deadline: August 20, 2025, at 11:59 p.m. ET

Draft Design Presentation to Committee:
The Winning Artist will present their refined design to the CHP Percent for Art Committee for feedback. Feedback will be discussion-based and focused on key priorities and feasibility. The Committee may request one round of revisions. Input will be synthesized and used to guide final design adjustments. During this design development stage, the Winning Artist may be required to make aesthetic and technical revisions and adjustments to their design to conform the art concept to the site.

The winning artist will submit original concept designs for the Constitution Health Plaza art project including visual renderings and drawings of the artist's proposed designs and a written narrative describing the artist's original concept, proposed materials, design approach, schedule, budget, and maintenance information.

Incorporating Final Revision:
Following Committee feedback, the artist will have up to two (2) months to incorporate final revisions and prepare presentation materials for submission to the Philadelphia Art Commission

Philadelphia Art Commission Review
Once the design has been approved by Creative PHL, the Winning Artist/Artist Team will prepare a presentation to the Philadelphia Art Commission for final approval, which is the regulatory body that reviews and approves all public art to be placed on public property in Philadelphia. The Winning Artist/Artist Team will present the finalized design to the Philadelphia Art Commission for approval. This marks the concluding step in the design phase before moving toward fabrication and installation.

Contract Award
The Winning artist will be required to enter into a contract with the City of Philadelphia prior to commencing with fabrication and installation of the proposed artwork. No selection shall be deemed final until the proposal has been fully approved and an agreement is properly executed by the selected applicant and the City. Changes to the proposal may be required and/or requested by the City at any stage of the process. If a proposal is not selected from the group of Finalists, the City reserves the right to return to the original group of teams who responded to this Call for Artists or otherwise solicit new proposals. The City of Philadelphia reserves the right to change, modify, or revise the Call for Artists in part or whole, at any time without prior notice. The City of Philadelphia reserves the right to make no selection for this Call for Artists. An example contract is attached and is expected to be reviewed by all applicants. The selected artist must meet the Insurance and other requirements listed in the contract. If candidates have any questions or requests for changes to the contract, these should be raised prior to submitting their art proposals.

Application Requirements:
CREATIVE PHL collects applications and materials through the Submittable platform, which requires all first-time users to create a free account.

Click this link to apply via Submittable

1. Artist(s) Info: Name, Address, Phone, Email, Website, Demographic information
2. Resumé/CV
3. Artist Statement/Bio
4. Response to 6 questions:

    I. *Why does this Percent for Art opportunity at Constitution Health Plaza interest you?*

    II. *Can you provide an example of how your public artwork has positively contributed to the mental, emotional, and/or educational well being of diverse communities?*

    III. *In what ways can you engage this community in the creation of your artwork?*

    IV. *As an artist, do you have a personal practice or creative connection that explores themes of public health? How could this connection inform a compelling public artwork that resonates with this community of lab staff, health professionals, patients, and visitors?*

    V. *How does your past experience show your capacity to create similar artwork of scale, size, and medium as required for this opportunity?*

    VI. *Why do you feel you are the best artist/artist team to be selected for this project?*

5. Five to ten (5-10) visual, relevant work samples such as jpgs, pngs, or another acceptable file of your previous artwork that meets the Finalist selection criteria listed on page 7-8. **Please select samples that reflect the artwork type and medium that you intend to propose (if selected as a Finalist) for this opportunity.**
6. Image Identification List that includes artwork Title, Year, Materials, Dimensions, Location, Project Budget.

To learn more about Percent for Art Projects, visit:
www.CreativePHL.org/public-art/percent-for-art/

If you need application assistance, please contact Marie Manski at marie.manski@phila.gov at least 7 days prior to the deadline.

Attachments:
- **Sample Contract between Winning Artist and City of Philadelphia**
- **Sample Artist Finalist Agreement/Acknowledgement Form**

Percent for Art Call for Artists
Constitution Health Plaza
Deadline: August 20, 2025, at 11:59 p.m. ET

Project Phase	Schedule
PART 1 SUBMISSION OF QUALIFICATIONS	
Call for Artists application opens	Wednesday, July 9, 2025
Artist Informational Meeting (Optional)	Wednesday, July 23, 2025
Questions to Creative PHL are due by	Wednesday, July 30, 2025
Questions and Responses are posted online by	Wednesday, August 6, 2025
Call for Artists Submission Deadline	Wednesday, August 20, 2025
PART 2 FINALIST INTERVIEWS AND SELECTION OF WINNING ARTIST	
Selection of Finalists by Advisory Committee	September 2025
Finalist Artists Interviews	October 2025
Winning Artist is Notified	October 2025
Contracting Begins (Artist Receives Stipend for Community Engagement Phase)	October 2025
Winning Artist Attends Visioning Meeting with Committee and Site Visit	November 2025
Winning Artist Meet and Greet (Community Meeting #1)	November 2025
Winning Artist leads 2-3 Community Workshops to inspire the artwork design	November 2025 - February 2025
Winning Artist Show & Tell (Artist presents concept ideas to community)	February 2025
Contracting Ends/ Design Development Phase Begins	February 2025
8 weeks to refine concept design	February 2025- April 2025
Winning Artist presents refined Concept Design to Committee	April 2025
Presentation to Philadelphia Art Commission	Spring 2025
Site work/fabrication starts	Spring 2025
Project Wrap Up	Fall 2025

Schedule is subject to change.

Constitution Health Plaza: Call for Artists

Percent for Art Call for Artists
Constitution Health Plaza
Deadline: August 20, 2025, at 11:59 p.m. ET

About:

Creative Philadelphia
Creative Philadelphia provides creative and economic opportunities for all Philadelphians to thrive through the arts. We advance public access to arts and culture, collaborate with local creative communities, and celebrate the city's cultural assets, contributing to a safer, cleaner, and greener city.

The Percent for Art Program was started in Philadelphia 60 years ago and requires that one percent of the budget of a City-funded construction project is designated for site-specific public art. Philadelphia's Percent for Art Program is a model that has been replicated in cities across the country, reflecting the importance of having art in our public spaces and in our daily lives.

Percent for Art commissions beautiful and enduring artworks, which reflect the diversity of Philadelphia's residents and visitors, its rich cultural landscape, its many histories, and the variety of public spaces in Philadelphia's communities.

Department of Public Health
The mission of the Department of Public Health is to protect and promote the health of all Philadelphians and to provide a safety net for people who are disproportionately impacted by societal factors that limit their access to healthcare and other resources necessary for optimal health.

Department of Public Property
The Department of Public Property (DPP) manages the buildings and structures where City employees work and where City equipment is kept. Our department buys, sells, leases, designs, constructs, renovates, and maintains City properties. DPP makes sure that facilities operated by the City are in safe condition, are accessible, and that they function well.

CREATIVE CITY CHALLENGE SEEKS CREATIVE PROPOSALS FOR 2018 AT THE COMMONS FOR SECOND YEAR

Sixth annual competition for Minnesota artists, architects and designers open until November 17, 2017

The annual City of Minneapolis Creative City Challenge competition will be sited at The Commons, the new 4.2 acre public green space and an anchor in the Downtown East area transformation for the second year. The Arts, Culture and the Creative Economy Program of the City of Minneapolis in collaboration with The Commons and Northern Lights.mn and the Northern Spark festival, announce the sixth annual Creative City Challenge based on the theme of commonality.

Entries are being accepted now through November 17, 2017

The Creative City Challenge is conceived as a showcase for local creative talent: Minnesota-resident architects, landscape architects, urban designers, planners, engineers, scientists, artists, students and individuals of all backgrounds to create and install a temporary, destination artwork, which acts as a sociable and participatory platform for 4 months. Three finalists will receive $2,500 to create full proposals. The winning Creative City Challenge proposal will receive a $50,000 commission to execute the project.

THEME: *Commonality*

In 2018, the Creative City Challenge takes its cue from the site of installation: The Commons. What is a 21st century commons? What do we share when we gather together in outdoor, physical space? Is it possible to share common ideals and goals while acknowledging significant differences in heritage, lifestyle, income and interest? What do we have in common in a city with significant racial disparities in employment, education and other markers of well-being? Is "common humanity" a hollow phrase or something worth fighting for? Is commonality uncommon? Can there ever be common ground on land that was colonized? What does Downtown Minneapolis have in common with other parts of the city? The suburbs? Saint Paul? Greater Minnesota? What are dreams for the future that we can have in common?

We invite you, the creative sector, to explore through installation and programming how creative placemaking can help invigorate The Commons as a site of commonality. We are particularly interested in proposals that use the space of The Commons to encourage engagement, both individually and as a community.

ELIGIBILITY

The Creative City Challenge is open to any artist living in Minnesota. For teams, the lead artist and at least 50% of the team must live in Minnesota.

SUBMISSIONS

Entries are accepted until 11:59 p.m. CST, Friday, November 17, 2017 (see entrant information below). A committee of stakeholders will select three finalists by November 21. Each finalist will receive a fee of $2,500 to prepare a final proposal. A separate jury will select the winner based on in-person presentations by the finalists on or around February 6. The commission fee for the selected project is $50,000.

Click here to submit your proposal.

The winning Creative City Challenge project will be unveiled and featured at the opening of Northern Spark, an annual dusk-to-dawn festival with tens of thousands of participants, taking place in Minneapolis on June 16, 2018, and will remain in The Commons through October 15.

INFO SESSION

An optional informational session will be conducted on Tuesday, October 17, at 6:00pm at 147 Holden St N, Minneapolis, MN 55405. Enter through the back door. If you would like to get one-on-one feedback about your proposal, please email creativecitychallenge@northern.lights.mn to schedule a 15-minute session between 4pm and 6pm or after the info session on October 17, or 5pm-7pm on November 8.

If you were unable to attend the info session, you may access a PDF version of the presentation here: CCC_2018_Info_Session_Slides

KEY CRITERIA

The Creative City Challenge challenges applicants to create an installation that explores the idea of commonality for Minneapolis, its residents and visitors.

The Commons is actively used by the general public as a place for respite and activity, as well as a location for large special events, such as Northern Spark on June 16, when the Creative City Challenge will be launched, and the X Games July 19-22. The Commons also hosts a range of other events including community gatherings, company picnics, weddings, and events related to U.S. Bank Stadium.

- **Commonality.** How does your project relate to ideas of commonality?
- **Sustainability.** What materials will you use to create your project? Are they recyclable and or non-toxic? Do you use renewable energy sources? We encourage artists to consider their carbon footprint and potential waste while conceiving of, creating and implementing their project.
- **Artistic quality.** The proposed work must be an original piece by the artist in any medium or multidisciplinary. It can be serious or funny, spectacular or intimate, or any combination thereof. Works that are commercialized or are intended to sell a product will be not be considered.
- **Participatory**. How will people interact with your project? Participation can be passive such as following dancers moving through space or participatory data visualization.
- **Nighttime.** How will your project operate at night? How will people see your work?
- **Safety**. This piece will remain in place for 7 weeks, during the opening festival and other large events. Please consider the safety of yourself, your audience and the artwork.
- **Crowded.** Thousands of people attend Northern Spark in 8+ hours, and X Games and U.S. Bank Stadium events draw huge crowds as well. Depending on the location of your project, there will likely be very large crowds to appreciate it. How does your proposal account for this?
- **Accessible.** Is this project ADA compliant? As a work of public art, there will be a broad audience experiencing your project who have a range of arts knowledge from novice to seasoned practitioner. At Northern Spark the audience moves from project to project frequently. How will your project be understood by the casual observer?
- **Feasibility.** Your project must be feasible to run over the course of 4 months, and installation and de-installation on The Commons must be efficient. Describe how your project is feasible to set up and take down within a reasonable timeframe.
- **Sound**. City ordinances prohibit most amplified sound in outdoor spaces after 10 pm.
- **Legal**. Projects must meet all necessary city laws, ordinances, and codes. Extensive research about city codes is not necessary for the application. Staff will help with these questions after projects are selected.
- **Durability**. The piece must be durable, able to withstand wind, rain, sun, and active animal and human engagement. The Project must be easily maintained and able to endure the whole 2 month term. You must include a thorough maintenance plan and adequate maintenance budget, for stakeholder approval.

We will assist and facilitate permitting, electricity, permissions, and other aspects of the project, but artists are responsible for the creation, production, execution and maintenance of their project, including all necessary permitting, and restoration of the site afterward.

THE SITE

The Commons is Minneapolis' newest 4.2 acre public green space. Proposals for the Creative City Challenge should be sited in the western block, outlined in blue above.

- Site 1 – Part of granite "mitten", Area 1 on attached map. Available site size approx. 40' x 40'. **We strongly encourage that at least the majority of the installation should be sited in this area.**
- Site 2 – Ellipse lawn, close to the corner of 4th Street and Portland Avenue. Area 2 on attached map. Lawn size 92' x 60', 4,192 sf. Available site size approx. 75' x 45'. Note: All site conditions, including the lawn must returned to the original state, and the grass is a special variety, which is expensive to replace.

Other requirements of the site:

- No footings allowed
- No penetrations of granite gravel and/or porous paved surfaces; any penetration of the lawn must be minimal and completely repaired
- Able to withstand any weather
- Fully engineered for climbing, wind loads, etc.
- Able to be cleaned with hose
- No obstruction to any pedestrian passage
- Awareness of nearby residents and their sightlines, park use and noise restrictions
- No directional or overly bright illumination
- Sound – must be at ambient levels, silent from 10 pm to 7 am, and able to be "turned off" for special events
- Able to withstand daily water spray from irrigation system.
- Available power – Dedicated 20 amp circuit power outlet located +/- 30' away. Line to be cable ramped for installation term.

Budget

The commission for the Creative City Challenge is $50,000. A design fee of $2,500 will be provided to the finalists. Budgets should include everything necessary to present the project from construction to permits to installation/deinstallation to artist fees.

Past Creative City Challenge Winners

Information about 2017's winning project ***ORBACLES*** can be found here and 2016's winning project ***Wolf and Moose*** here. The Creative City Challenge was developed as a project of the Minneapolis Convention Center in 2013, its inaugural year, the Creative City Challenge selected the ***Minneapolis Interactive Macro Mood Installation*** (MIMMI) as the winner, ***Balancing Ground*** in 2014 and ***mini_polis*** in 2015.

APPLICATION MATERIALS

Proposals are due by 11:59 p.m. Central time on Friday, November 17, 2017. Click <here> to submit your proposal.

If materials are needed in an alternative format, call at (612) 673-2488 or email Gulgun.Kayim@Minneapolismn.gov. Deaf and hard of hearing persons may use a relay service to call Minneapolis 311 agents at (612) 673-3000. TTY users may call (612) 673-2157 or (612) 673-2626.

The application process is entirely online. Applicants are required to submit:

- **Primary contact information**
- **A brief bio and relevant experience** (max 1 page for each primary artist)
- **Project concept** (no more than 2 pages), including how the project relates to the theme of commonality and where it may be sited and consideration for the surrounding neighborhood
- **Supporting materials** that help us understand better your proposal and that it is feasible. This can range from a sketch on a napkin to CAD drawings, from a photo with a drawing superimposed to a video flythrough. If there is a technical component to the project, make sure to explain it. To the extent possible, give us a sense of the size and footprint of the project. If you have a specific site in mind, state it. Otherwise, what are the characteristics you are looking for, which are important to the project?
- **Samples of past work (Images, video or audio files)**. We ask for up to 10 images and 2 videos or audio of past, preferably related work.
- **A budget** for the total amount you're requesting for your project. (max 1 page) Note: We will not be evaluating whether you have the best price for the right amount of materials; we want to see that the major budget needs are reasonable.

SAMPLE PROPOSAL

Balancing Ground by Amanda Lovelee, Christopher Field, Kyle Waites, and Sarah West <link removed in example>

Please note: This sample proposal responds to different project requirements (theme, location, etc.) and is provided to give you a general sense of a winning proposal. You should create your proposal based on the guidelines outlined above.

TIMELINE

Friday, November 17, 9pm CT – Proposals due
Wednesday, November 29 – Finalists notified
Monday, January 22 – Finalists' proposals due
Tuesday, February 6 – Finalists' presentations to jury
Thursday, February 8 – Winner announced
Saturday, June 16 – Project launches at Northern Spark

Email creativecitychallenge@northern.lights.mn with additional questions.

ABOUT THE ARTS, CULTURE AND THE CREATIVE ECONOMY PROGRAM, CITY OF MINNEAPOLIS

The Arts, Culture and the Creative Economy program is an initiative of the City Coordinator's office to leverage the creative sector towards strengthening social and economic growth in the City of Minneapolis. The goals of the program are to provide arts and culture services to City Departments, promote local arts and culture, develop frameworks for 21st century arts economies and collaborate on arts based community development initiatives such as 'creative placemaking'.

ABOUT THE COMMONS

The Commons is a new 4.2 acre public green space in the heart of downtown Minneapolis. Spanning two city blocks, the beautifully landscaped and actively programmed park offers experiences to welcome and engage the community at large. The Commons is located at 425 Portland Avenue S in Minneapolis, across from U.S. Bank Stadium and steps from the Light Rail Train station.

ABOUT NORTHERN LIGHTS.MN/NORTHERN SPARK

Northern Spark is a one-night, all-night participatory arts festival taking place on Saturday, June 16th, 2018 from 8:59 pm – 5:26 am. During Northern Spark, tens

of thousands of people gather throughout the city to explore giant video projections, play in temporary installations in the streets, and enjoy experimental performances in green spaces and under bridges. From dusk to dawn, the city surprises you: friendly crowds, glowing groups of cyclists, an unexpected path through the urban landscape, the magic of sunrise after a night of amazing art and experiences.

Northern Lights.mn is a non-profit arts organization dedicated to artists working innovatively in the public sphere, exploring expanded possibilities for civic engagement. Northern Lights.mn produces Northern Spark.

Northern Spark 2022 Open Call for Festival Closing Event

Application Deadline Extended: Sunday, January 9, 2022, at 11:59 pm CT.

Census by Pramila Vasudevan and collaborators, Northern Spark 2016. Photo: Max Haynes. Image Description: a person wearing a grey hoodie sits with their back to a single lamp pole with a glowing light bulb. In front of them is a skyline at dawn with vivid orange, pink, purple and blue sunrise.

WHAT IS NORTHERN SPARK?

In past years during Northern Spark, tens of thousands of people have gathered throughout the Twin Cities from dusk to 2am. In 2022 this structure returns, and festival curators lean into our uncertain times to invite artist projects that connect and inspire festival goers in experimental, surprising ways. For the first time since 2017, this year's event includes a project that will take place from 2 am until dawn, bringing back the beloved Northern Spark experience of greeting the dawn together, outdoors, after a night of magical art happenings.

More information about previous years of Northern Spark:

- 2021.northernspark.org
- 2019.northernspark.org
- 2018.northernspark.org
- 2017.northernspark.org
- 2016.northernspark.org
- 2015.northernspark.org
- 2014.northernspark.org
- 2013.northernspark.org
- 2012.northernspark.org
- 2011.northernspark.org

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SUMMARY

Northern Spark 2022 is taking place in-person along University Ave in St. Paul, MN on Saturday June 11, 2022, from 9 pm to 2 am. A Closing Event will follow from 2 - 5:30 am on Raspberry Island in downtown St. Paul.

This is an Open Call for proposals for the festival Closing Event, focused on water. Projects can span any artistic genre, i.e. visual, literary, performance, behavioral, etc. Ideal projects will offer engagement opportunities for festival goers.

Project proposals will be selected by a jury consisting of the Northern Spark Artist Council.

Proposals must also respond to this year's theme: What the World Needs Now

Keep reading for information on how to apply, who is eligible and the full timeline of required dates and meetings.

For information on future calls and other Northern Spark 2022 project opportunities, sign up for our e-newsletter here.

WHY WATER

Mnísota Makhóčhe, the Dakota name for Minnesota, translates to “land where the waters reflect the sky.” Our state is home to more than 10,000 lakes. Their waters run through our cities as the Wakpa Tanka / Misi-Ziibi / Mississippi River, and it runs through our bodies as our drinking water. This river also bridges us to peoples, places, lands, flora, and fauna along a 2,340 miles course to meet the Gulf of Mexico and the Atlantic Ocean.

In Dakota tradition, water is our first medicine. When in utero and the water breaks, life as an individual begins. It is a key part of our physical makeup and it's required for all living things. Water is life and with that gift comes a responsibility for us to protect it. Our waterways have been the focus of activism locally in the fight against Line 3 and other efforts to protect fragile ecosystems as well as Indigenous treaty rights. Water is a vital part of our world and worthy of our attention today, and every day.

For the first time since 2017 Northern Spark, this project will invite participants to greet dawn together outdoors as an ending to the festival. We are looking for participatory projects that propose a festival closing gesture which:

- Creates a connection between the festival’s overall theme and the Wakpá Tháŋka / Misi-Ziibi / Mississippi River specifically or bodies of water generally
- Considers the night-into-day nature of the event’s timing
- Is participatory – allowing and encouraging interaction between attendees, the river, each other and the art experience; and
- Acts as a denouement, a culmination, a bringing together of people; a “sending.”

PLACE AND SITE INFORMATION

Raspberry Island

Raspberry Island - named for the wild raspberries that once grew there - sits in the middle of the Wakpá Tháŋka / Misi-Ziibi / Mississippi river with views of downtown Saint Paul to the north and Harriet Island to the south. The Wabasha Street Bridge crosses directly over it. The park features a bandshell, a large grassy plaza, trees, native grasses, and walking paths around the perimeter. There is existing lighting at the bandshell and around the perimeter; the grassy plaza is unlit. There is access to one 20-amp circuit at the bandshell. The island is accessible by foot, bike or car across a bridge starting on the Harriet Island / south side of the river. There are also staircases coming down from the middle of the Wabasha Street Bridge (100 steps with viewing platforms partway down). It is part of the Harriet Island Regional Park run by the CIty of Saint Paul.

Please note: the west end of the island, including the boat house, is private and cannot be used for the festival.

Further context:
Dakota people have generational knowledge of the relationships and connections between people, plants, animals, and land through the waterways. In the Twin Cities, there are many places that tell the stories of these connections such as Bdote, translated from Dakota meaning

"where two waters come together". Bdote represents the spiritual and physical place of creation for the Dakota people and is located at the confluence of the Wakpá Tháŋka (Large River) Mississippi River and Mnísota Wakpá (Clear Waters Reflecting the Blue Skies River) Minnesota River, on the eastern edge of the Minneapolis–St. Paul airport, and south of the Twin Cities.

Read more about Raspberry Island:

https://lisastories.com/2018/09/15/raspberry-island-the-little-island-that-could/

https://www.stpaul.gov/departments/parks-and-recreation/harriet-island-regional-park/raspberry-island

Accessibility
We acknowledge that no festival location can be 100% accessible to everyone. Here are the accessibility features and limitations of this site.

- Gendered indoor bathrooms; gender neutral porta-potties; both with ADA stalls
- Bike racks, accessible parking spaces
- Paved walkways around the perimeter
- The bandshell platform has stairs (and no ramp)

FESTIVAL THEME

Northern Spark 2022: What the World Needs Now

Artists are truth tellers.; dreamers, seekers of imagination. Between the ever-present uncertainty of our times and the impossible tangibility of the future, we wonder: what does the world need now?

Some may already be singing “what the world needs now is love, sweet love.” These lyrics ring true as an anthem for our times. We all need love, but perhaps your answer to this statement is, poetry projected on every building, clean water for all who inhabit this earth, a sing-a-long in a local park, or endless bubbles shining iridescent in the sun. One thing is for certain: we know we will always need art to fuel our souls.

The 2022 Northern Spark Artist Council curatorial team arrived at this festival theme after many conversations in which the concepts of exhaustion, uncertainty, and hope repeatedly emerged as critical touchpoints for seeking continued healing in our communities. This theme does not aim to find consensus, but rather to be a portal through which the needs and desires of our world may be radically illuminated throughout the nights of Northern Spark 2022.

The theme was created by the 2022 Artist Council with Northern Lights.mn.

ELIGIBILITY

This call is for **individual artists, artist collectives, culture bearers and creative community organizers.**. Non-profit organizations or companies are not eligible to apply.

Who is an Individual Artist?

Anyone who is a maker of things or experiences in the realm of art; can be self-taught, or academically trained, emerging or seasoned as an artist.

What is an Artist Collective?
Groups of artists who work together toward shared artistic goals or projects. These groups may be ongoing or temporary for Northern Spark. Artist groups that have 501c3 status are not eligible.

Who is a Culture Bearer?
These are individuals or groups who may not use the term “artist” to describe their work in maintaining, sharing, or practicing cultural lifeways and creative practices.

Who is a Creative Community Organizer?
A creative community organizer is a community member who has been involved with uplifting and organizing communities. This person has a deep understanding of community politics, privilege, and power and uses their voice to challenge the system to create social change.

KEY CONSIDERATIONS FOR PROJECT SELECTION

Projects will be evaluated according to these primary considerations:

- **Theme.** How is your project inspired by the theme: “What the World Needs Now”?
- **Artistic vision.** What is your project? What materials and/or processes will you use? We are looking for clear project descriptions that showcase a commitment to creativity.
- **Creative Team.** Who is making your project? What roles will each person play?
- **Participatory.** How will people interact, engage or exchange with your project?
- **Duration.** How does your project fully utilize the unique timing of this event, including darkness and sunrise? This project must run fully from 2 am - 5:30 am.
- **Accessibility**. Consider how your project will be experienced by people with differing abilities of vision, hearing, touch, cognition, etc.
- **Relationship to Place.** How does your project consider the unique location of this event and its proximity to the Mississippi River, both thematically and physically?
- **Known Unknowns**. If there are parts of your project that are unknown, that’s okay! Tell us what they are and what process you might use to figure them out.

In addition, while none of the following are strict requirements, they are factors in making our decisions:

Other considerations

- **Sound**. Due to the timing of this event, it needs to be quiet. We welcome projects that have a localized sound experience (whether amplified or unamplified) as long as it does not reach beyond the project footprint.
- **Safety**. Please consider the safety of the audience, the artistic team, and the natural environment of the site, including the river. Northern Lights.mn will have COVID safety protocols in place (TBD) that all projects must follow.
- **Sustainability.** We encourage artists to consider their carbon footprint and potential waste while creating and implementing their project.
- **Feasibility.** We are looking for projects that can be created between notification of acceptance and the start of Northern Spark, as well as set up and taken down on the night of this event. Northern Lights.mn will assist with general production, but you are responsible for the creation, production and implementation of your project.
- **Inclusivity.** Your project should be inclusive towards a wide public audience, people of differing perspectives and abilities.
- **Free**. Participation in Northern Spark experiences must be free of charge. Projects that intend to sell art or products are not eligible.

BUDGET

If your project is selected, you will receive a budget of $5,000. We suggest you plan for an artist(s) stipend of $2,000 within this budget.

You will submit a budget with your application that outlines the primary costs of your project: materials, equipment, tools, services or staffing to help prepare or run your project, etc. The budget should reflect everything you need to complete your project. Your project should be scaled to fit within this stipend and materials budget. **Projects that are contingent on further fundraising will not be considered.**

View sample budgets here.

If you have questions, email submissions@northern.lights.mn or come to an online Info Session.

APPLICATION MATERIALS

The application process is entirely online. Applicants are required to submit:

- **Name of Artist**, **Artist Collective, or Creative Community Organizer** (if collective, name Lead Artist)
- **Primary Contact** (name, pronouns, phone, email) This person will receive the project acceptance or rejection and any questions we might have during the decision making process.
- **Answers to the Key Considerations**
- **Project Supporting Materials (optional)** Please attach any files that help to illustrate your concept and vision (ex. visual renderings, audio files, video files, etc). This is different from a sample of past work.
- **Work samples** of past work that communicates your ability to manifest the project you are proposing. Work samples do not need to be of the same material or media as your project idea, but give the jury a sense that you can complete a project on the scale you

are proposing. Please include identifying information and/or brief descriptions. If you are applying as a collaborative group, please note who on the team the work samples belong to.
- **A budget (1 page)** that fits within the parameters of the open call and outlines the major cost categories of your project.

The submission form is on Submittable, and will be available soon.
Download a Word doc of the Submittable form here.

If you are unable to apply online or access the application, please contact us!
submissions@northern.lights.mn.

SELECTION PROCESS AND TIMELINE

Projects will be selected by Northern Lights.mn and the Artist Council, who reserve the right to request additional material and information after the proposal deadline, and to reject any and all proposals received.

Application Timeline:
- Deadline for applications extended: **January 9, 2022, 11:59 pm, CST**
- Artists notified no later than: **February 4, 2021**

Being a Northern Spark artist means being part of a community of makers. Festival artists take part in monthly meetings at which you receive and give feedback and problem solving for your and others' projects, receive production and curatorial support and other networking benefits. Northern Spark is a professional development experience!

Before applying with a project, please make sure you will be available for the following dates and interested in a learning process. We want to help you succeed with your project.

Festival Artist Timeline:
Please save these dates! If you are selected, you will be required to attend.
- Festival Artists Introductory Meeting: **February 9, 2022, 6-8 pm on Zoom.**
- Monthly Festival Artist Meetings, 6-8 pm on Zoom: March 9, April 13, May 11
- Project Testings: TBD the week of May 23 - 26
- Project hours at festival: **Sunday, June 12, 2022 from 2am - 5:30am** (with additional time for set-up and strike directly before and after the project hours)

INFO SESSIONS

Please join us for an **Info Session** about all the Open Calls for Northern Spark 2022.
Dates:
Virtual Info Session:
Tuesday, November 30, 2021 from 6-7 pm

Zoom: AE TO ADD
Facebook Event: AD TO ADD
(this event will be recorded and posted if you are unable to attend)

Walking Tour of site
Saturday, December 11, **2021** from 4:30 - 5:30 pm.
Meet at: insert location once confirmed

SUBMISSION FORM

The submission form will be available on Submittable soon. Find it here, as well as on the Northern Lights.mn Opportunities page.

If you are planning on submitting a proposal and would like to receive relevant open call updates, sign up for our newsletter.

If you have specific questions about the submission process or need help, e-mail submissions@northern.lights.mn

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FREQUENTLY ASKED QUESTIONS

How much detail about my production process do you want to see in my proposal?
We want to see descriptions of materials and equipment you'll use, dimensions of sets or objects, placement diagrams, any special structures or features that would be needed, etc. Basically, anything that will help us get a sense of how your project would physically fit into the landscape of the festival, and what the major physical components are.

I don't need funding for my project / I can provide all the funding for my project, and I would like to present it at Northern Spark. What is the process I should follow?
All proposals for Northern Spark projects must go through the Open Call process. This is an equity practice, so all artists have a chance to be presented by the festival regardless of their access to resources.

Is there a set number of projects that will be accepted?
We will select one (1) project for the Closing Ceremony.

I'm not interested in presenting a project, but I really want to be a part of this festival. How can I get involved?
You can volunteer! We love our volunteers. Email volunteers@northern.lights.mn for more information.

What should I do if I don't see my question listed in these FAQ's?
E-mail submissions@northern.lights.mn with any additional questions.

***
SUBMITTABLE FIELDS:

Name of Artist, **Artist Collective, or Creative Community Organizer** (if collective, name Lead Artist)

Primary Contact: This person will receive the project acceptance or rejection and any questions we might have during the decision making process.
Name:
Pronouns:
Phone:
Email:

Key Considerations:

- **Theme.** How is your project inspired by the theme: "What the World Needs Now"?
- **Artistic vision.** What is your project? What materials and/or processes will you use? We are looking for clear project descriptions that showcase a commitment to creativity.
- **Artist Team:** Who is making your project? What roles will each person play?
- **Participatory.** How will people interact, engage or exchange with your project?
- **Duration:** How does your project fully utilize the unique timing of this event, including sunrise? This project must run fully from 2 am - 5:30 am.
- **Accessibility**. Consider how your project will be experienced by people with differing abilities of vision, hearing, touch, cognition, etc.
- **Relationship to Place.** How does your project consider the unique location of this event and its proximity to the Mississippi River, both thematically and physically?
- **Known Unknowns**. If there are parts of your project that are unknown, that's okay, tell us what they are and what process you might use to figure them out.
- **Other considerations:** if you would like to respond to any of the other considerations (sound, safety, sustainability, feasibility, inclusivity, free) please do so here.

Project Supporting Materials (optional) *Please attach any files that help to illustrate your concept and vision (ex. visual renderings, audio files, video files, etc). This is different from a sample of past work.*

Work samples of past work that communicates your ability to manifest the project you are proposing. Work samples do not need to be of the same material or media as your project idea, but give the jury a sense that you can complete a project on the scale you are proposing. Please include identifying information and/or brief descriptions. If you are applying as a collaborative group, please note who on the team the work samples belong to.

A budget (1 page) that fits within the parameters of the open call and outlines the major cost categories of your project.

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #26-174

RESOLUTION ACCEPTING DONATION OF COMMUNITY ART RESOURCE

WHEREAS, Ramsey City Council and the Park & Recreation Commission recognize the importance of parks, trails, and public places, together with beautiful, meaningful, engaging built environments as essential to the quality of life for Ramsey residents; and

WHEREAS, the City's strategic plan calls for to 'Strengthen and enhance our identity, brand and image'; and

WHEREAS, Community Art, accessible within the public realm brings forth these favorable qualities, enhances our sense of place and facilitates community engagement; and

WHEREAS, the Ramsey Community Foundation's vision and mission statements mirror the City's goals as it relates to civic engagement, aspirations for an attractive community and social wellbeing and belonging—made possible through accessible public art where people live; and.

WHEREAS, MN State Statute 465.03 requires that a city pass a resolution that accepts any donations including the generous contribution of the Community Art Resource, fully funded by the Ramsey Community Foundation.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

That, the Council hereby accepts the donation of a Community Art Resource valued in excess of $8,000 from the Ramsey Community Foundation, and as recommended by the Park & Recreation Commission on January 9th, 2025; and

That, the Community Art Plan may be consulted regularly following adoption of this Resolution by both city leadership and residents, inspire on-going community engagement in place-making and beautification, establish worthy public art goals, and identify potential community-oriented art projects in the City; and

That, nothing in the Community Art Plan would point to the requirement that art in the public realm would necessarily be solely publicly funded—and the art plan does list funding opportunities from non-municipal sources, including potential fund-raising by the Foundation.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

none

and the following abstained:

none

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 28th day of July, 2026.

_____
Mayor

ATTEST:

_____
City Clerk

Member Approval 11/21/2024

RAMSEY COMMUNITY FOUNDATION

Vision Statement: 2025 - 2030

In five years, the Ramsey Community Foundation envisions the successful implementation of the Ramsey Public Art Plan and Policy, featuring dynamic art installations in city parks and community spaces that celebrate the unique identity of Ramsey.

By fostering collaborative relationships with city officials, staff, and private partners, we will ensure financial stability and sustainable support for ongoing projects.

Our commitment to public engagement will empower residents to participate actively in the artistic landscape, creating a vibrant community that honors our heritage while inviting creativity and connection.

CC Regular Session

Meeting Date: 07/28/2026

Primary Strategic Plan Initiative: Promote economic growth and development.

Title:
Adopt Ordinance #26-12 Code Amendment Pertaining to Outdoor Storage Performance Standards in the I-1 Zoning District

Purpose/Background:
The City Council introduced this ordinance on July 14, 2026.

In some of the business districts (B-3, I-1, and I-2), outdoor storage is allowed under certain circumstances. Section 106-525(14) includes a table with various performance standards for amount, placement, and site requirements for a business to have outdoor storage accessory to the principal use. The intent of these requirements is to keep business properties looking good and enhancing tax base while being reasonably accommodating to business' operational needs.

Staff has been working with Wildlife Research, a manufacturing business at 14485 Azurite St. NW on an expansion project (the Planning Commission will review this project in greater detail at the July meeting). Their site has a small area of outdoor storage that pre-dates the current regulations (as well as the previous regulations). This area is considered legal non-conforming and has certain rights, as long as the use is maintained. The City Attorney has advised that the area can move, but not expand, with the proposed expansion project. Representatives of the business have indicated that they would like to have a little more area, but the lot area is too small to qualify for any outdoor storage under the current rules. After the acquisition of a City-owned piece of property, their site will be 4.74 acres in area--0.26 acres shy of the current allowance.

When the Zoning Code was re-written in 2023, an intentional decision was made to include a 5-acre minimum lot area for properties in the I-1 Light Industrial district to have limited outdoor storage. This was based on the use of a key property in a different area of town that has since been cleaned up and sold. With that perceived problem gone, staff is comfortable lowering the acreage to allow I-1 properties to have screened outdoor storage, still proportional to the building footprint.

Notification:
Since this proposed Code Amendment affects properties city-wide, a public hearing notice was only placed in the June 12 Anoka Union Herald Newspaper.

Time Frame/Observations/Alternatives:
Alternatives to Consider:
1. Adopt the Code Amendment as recommended by the Planning Commission;
2. Adopt the Code Amendment with some other minimum acreage; or
3. Deny the Code Amendment based on certain findings keeping the existing regulations in place.

Funding Source:
Costs associated with the expansion project are paid for by the applicant.

Recommendation:
Staff recommended a Code Amendment bringing the required acreage down from five acres to four acres as the minimum change necessary to accommodate Wildlife Research's needs. At its meeting on June 25, the Planning Commission recommended reducing the acreage further to one acre to open the opportunity up for more businesses. The Ordinance is written with the Planning Commission's recommendation.

Outcome/Action:
Motion to adopt Ordinance #26-12 Amending Chapter 106 Pertaining to Outdoor Storage.

Roll Call Vote

Attachments

Ordinance #26-12

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	07/17/2026 09:09 AM

Form Started By: Todd Larson Started On: 07/15/2026 08:24 AM

Final Approval Date: 07/17/2026

ORDINANCE #26-12
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

AN ORDINANCE AMENDING CHAPTER 106
PERTAINING TO OUTDOOR STORAGE

The City Council of Ramsey ordains:

SECTION 1. AUTHORITY
This ordinance is adopted pursuant to and under the authority of the City Charter of the City of Ramsey.

SECTION 2. AMENDMENT TO SECTION 106-525 PERTAINING TO OUTDOOR STORAGE.

~~Strikethrough text indicates deleted text~~
Underlined text indicates inserted text

The table in **Section 106-525(14)a** *Outdoor storage, sales, and display; seasonal outdoor storage and sales,* is hereby amended as follows:

	B-1	B-2	B-3	I-1	I-2
Allows outdoor display	Yes	Yes	Yes	No	Yes
Allows outdoor sales	Yes	Yes	Yes	No	No
Allows outdoor storage	No	No	Yes	Yes	Yes
Minimum lot area to allow outdoor storage	N/A	N/A	1 acre	~~5 acres~~ 1 acre	No minimum
Area limit (total of sales, display, and storage)	5% building footprint	10% building footprint	30% building footprint	30% of building footprint	50% of parcel
Location restriction	Front or side of building; within 6 feet of the building	Front or side of building	Front, side, or rear of building	Side and rear of building	No Restriction
Setback from rights-of-way	10 feet	10 feet	20 feet	20 feet	20 feet
Setback from side or rear property line (internal)	5 feet	5 feet	5 feet	5 feet	5 feet
Setback from residential use	35 feet	35 feet	35 feet	50 feet	50 feet
Surface material	Pavement	Pavement	Pavement	Pavement	Pavement or dustless
Outdoor storage screening required	N/A	N/A	Yes	Yes	Yes

SECTION 3. SUMMARY

The following official summary of Ordinance #26-12 has been approved by the City Council of the City of Ramsey as clearly informing the public of the intent and effect of the Ordinance:

"Ordinance #26-12 reduces the lot area necessary to have outdoor storage as a business accessory use in the I-1 Light Industrial Zoning District from five acres to one acre."

SECTION 4. EFFECTIVE DATE

This ordinance becomes effective upon publication, subject to City Charter Section 5.07.

PASSED by the City Council of the City of Ramsey, Minnesota the 28th day of July, 2026.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session
Meeting Date: 07/28/2026

Primary Strategic Plan Initiative: Promote economic growth and development.

Title:
Adopt Resolution #26-165 Approving Conditional Use Permits for Outdoor Storage and Multiple Principal Structures on One Lot at 14485 Azurite St. NW - Wildlife Research.

Purpose/Background:
Wildlife Research has been located at 14485 Azurite St. NW for several years. The manufacturing company has been growing and is currently out of space. They would like to expand at their location--both with an expansion of the existing building and with the construction of a detached warehouse building. The company's proposed plan includes two components that are considered conditional uses and therefore require a Conditional Use Permit (CUP) for both multiple principal structures on a parcel and outdoor storage. The building expansion, itself, is a permitted use and will be reviewed administratively (grading and drainage, landscaping, lighting, utilities, etc.).

Wildlife Research is purchasing a 1.93-acre piece of City-owned property to the east. This property will be combined with their existing property via a minor plat that was approved on July 14.

Overview
The existing 40,000 square foot building is proposed to nearly double by adding 36,000 square feet, mostly for warehouse and shipping. The existing 40-space parking lot on the west side of the site is oversized for their current needs and can accommodate any additional employees that may result from this expansion, though none are anticipated in the near-term. Stormwater is held in a regional basin across Azurite Street to the west and will be expanded by the applicant to accommodate this project. The proposed landscape plan will be reviewed by the Environmental Policy Board (EPB) on July 20.

Outdoor Storage
As noted in a previous related case, the property has a small area of outdoor storage that pre-dates the current outdoor storage regulations. Wildlife Research would like to shift and slightly expand the storage area, mainly used for material bins and containers. The current regulations require a 5-acre minimum lot area to qualify for screened accessory outdoor storage, but that exceeds what the proposed lot area would have after the replat. The Planning Commission recommended a Code Amendment to lower the threshold to one acre at its meeting on June 25. The City Council will consider the ordinance at its meetings on July 14 and 28. Should the Code Amendment be approved on July 28, then the proposed shift and expansion could be allowed. For purposes of this public hearing, please assume the amendment will be approved by Council. If the amendment does not get approved, Wildlife Research will keep the same area as they have currently, but shift to the proposed location as authorized by the City Attorney for legal non-conforming accessory uses.

The outdoor storage area will be enclosed by a chain-link fence and screened with several trees. As proposed, the outdoor storage area appears to meet the requirements set forth in the performance standards of Section 106-525.

Multiple Principal Structures on One Lot
Wildlife Research would like to construct a separate 13,500 square foot warehouse building on the east side of the property. City Code allows for *accessory* structures to accompany business structures, but the proposed warehouse building exceeds the threshold to be considered accessory by zoning (10 percent of the main building). Being large enough to be operational on its own and exceeding the accessory limit, this warehouse building will be considered another principal structure. City Code Section 106-301 states that only one principal building shall be constructed per lot, with an exception that is considered a conditional use by Section 106-521.

The rationale behind a CUP for two or more principal buildings on a single parcel is that the review should contemplate how the buildings work together (or separately) without conflict, parking and traffic issues, and overall design. The proposed warehouse building, the addition, and the existing building all have the same pre-cast concrete panels for a coordinated architectural design. The warehouse building is accessed through the main building's southern drive lane and will share a truck court. The warehouse is not expected to provide additional dedicated employees, though six spaces will be striped near the warehouse. Additional spaces could be striped at the north end of the truck court should the warehouse ever be leased out to a different company.

The warehouse building will have direct municipal water access from a waterman along Sunfish Lake Boulevard. The sanitary sewer service, however, will be linked through the main building. Because the warehouse will not have a direct connection, it will not be able to be split off in the future without first creating a direct sanitary sewer connection to a main.

Fire Department access around the warehouse building must be kept clear. The southern access drive encroaches onto the neighboring property due to a jog in the property line. In business settings, driveways and parking lots may cross property lines, provided that written documentation is recorded against the properties outlining rights and maintenance responsibilities.

Notification:
Mailed notices were sent to property owners within 350 feet of the site. A legal notice was placed in the July 10 Anoka Union Herald Newspaper. Two "proposed development" signs were placed on the property, one fronting each street.

Time Frame/Observations/Alternatives:
Alternatives to Consider:
1. Recommend approval of the CUP as requested by the applicant and recommended by staff.
2. Recommend approval of the CUP with modifications.
3. Recommend denial of the CUP with specific findings.

Funding Source:
Costs associated with this project are the responsibility of the Applicant.

Recommendation:
At its meeting on July 23, the Planning Commission recommended approval.

Outcome/Action:
Motion to adopt Resolution #26-165 Approving a Conditional Use Permit for Oudoor Storage and Multiple Principal Structures on a Lot at 14485 Azurite St. NW.

Please Note: this case will be updated on Friday, July 24, 2026.

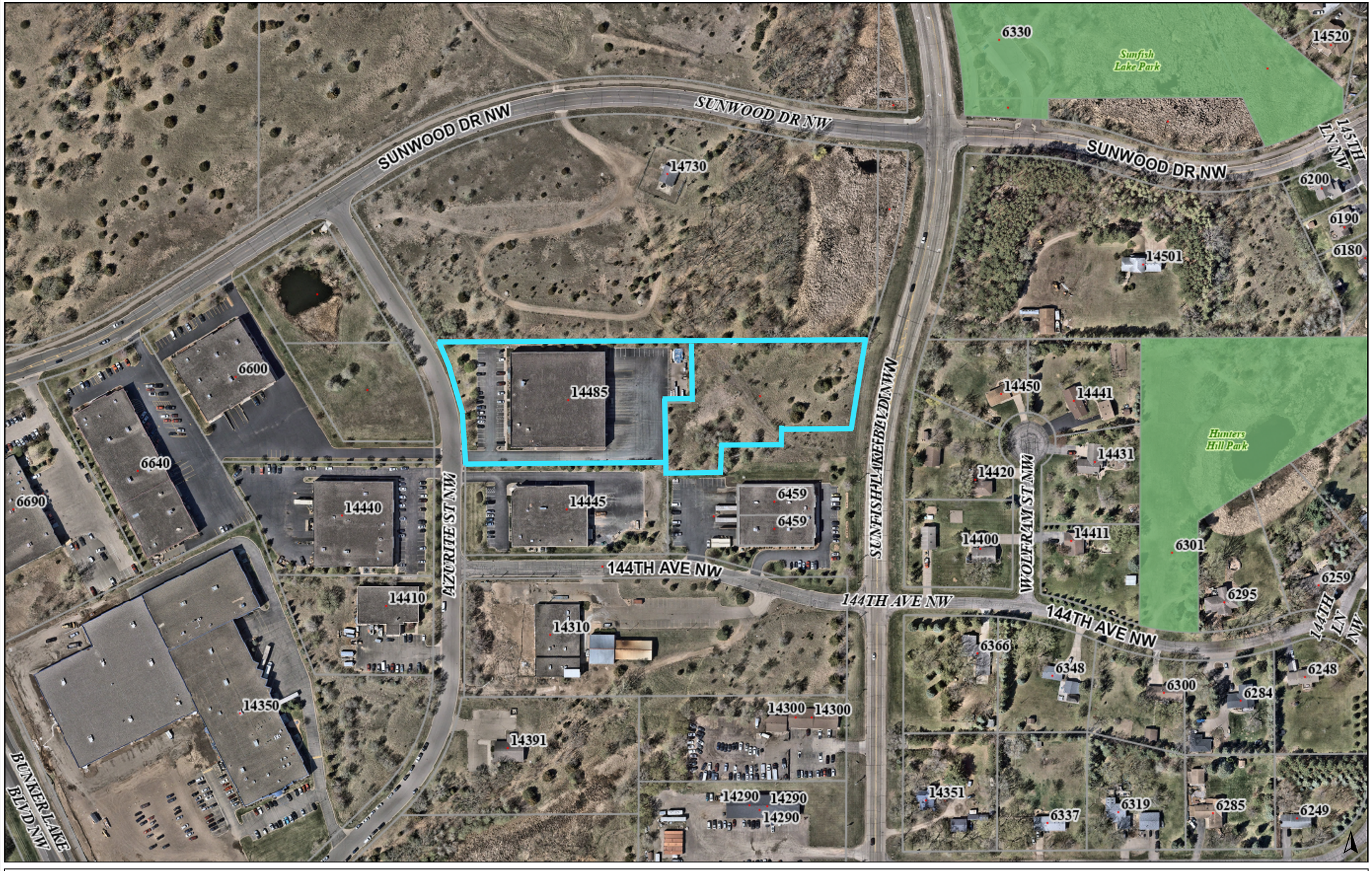
Attachments

Site Location Map
Resolution #26-165 CUP
Civil Plans
Architectural Plans
Landscape Plans

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	07/23/2026 03:08 PM
Form Started By: Todd Larson		Started On: 07/17/2026 01:12 PM
Final Approval Date: 07/23/2026		

Wildlife Research



Address:
14485 Azurite St NW,
Ramsey MN 55303

PID#
27-32-25-41-0017

&

Unaddressed Vacant Parcel

PID#
27-32-25-41-0025

0 500 1000 ft

Created on: 06/08/2026

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #26-165

RESOLUTION APPROVING A CONDITIONAL USE PERMIT FOR OUTDOOR STORAGE AND MULTIPLE PRINCIPAL STRUCTURES ON A LOT AT 14485 AZURITE STREET NW

WHEREAS, Mr. John Grotkin of RJ Ryan Inc., on behalf of his client, LH Road LLC (Wildlife Research), has submitted an application for a Conditional Use Permit on property legally described as:

Lot 1, Block 1, Wildlife Research Addition, Anoka County, Minnesota

(the "Subject Property")

WHEREAS, The Subject Property is guided for Business Park uses in the adopted 2040 Comprehensive Plan and zoned I-1 Light Industrial District; and

WHEREAS, The existing and proposed uses of office, manufacturing, and warehousing are permitted uses within the I-1 Zoning District; and

WHEREAS, The proposed uses of outdoor storage and a second principal structure on a parcel are considered conditional uses within the I-1 Zoning District per Sections 106-520 through 106-525; and

WHEREAS; The proposed uses are not anticipated to be detrimental to the site and to neighboring properties or adjacent roadways; and

WHEREAS; The Planning Commission reviewed the proposed uses at its meeting on July 23, 2026, and recommended _____; and

WHEREAS; The City Council reviewed the Planning Commission's recommendation on August 11, 2026.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, MINNESOTA: that a Conditional Use Permit for outdoor storage and multiple principal structures on a lot is hereby approved with the following conditions:

A. Outdoor Storage.
    1. Outdoor storage is limited to a 50-by-82-foot paved area along the north side of the warehouse building.
    2. The outdoor storage area must be enclosed by a minimum six-foot tall fence and screened from views from Sunfish Lake Boulevard by trees or a privacy fence.
    3. The outdoor storage area must not be used for the accumulation of junk, trash, and debris.
    4. Items stored within the outdoor storage area must not exceed the height of the fence.

B. Multiple Principal Structures on a Lot.
    1. Two principal structures for manufacturing, warehousing, and office uses are approved to be constructed on the Subject Property totaling 89,500 square feet.

2. Due to sanitary sewer access of the eastern building going through the western building, the property may not be subdivided unless the eastern building is directly connected to a municipal sanitary sewer main. The two structures may be leased separately.
3. The exterior building materials and colors must generally match for a coordinated appearance.

C. A development agreement outlining site sureties and construction standards must be signed prior to obtaining building permits.

D. A cross-access and maintenance agreement for the parking lot and drive aisles that cross the southern property line must be signed and recorded against the properties.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 28th day of July, 2026.

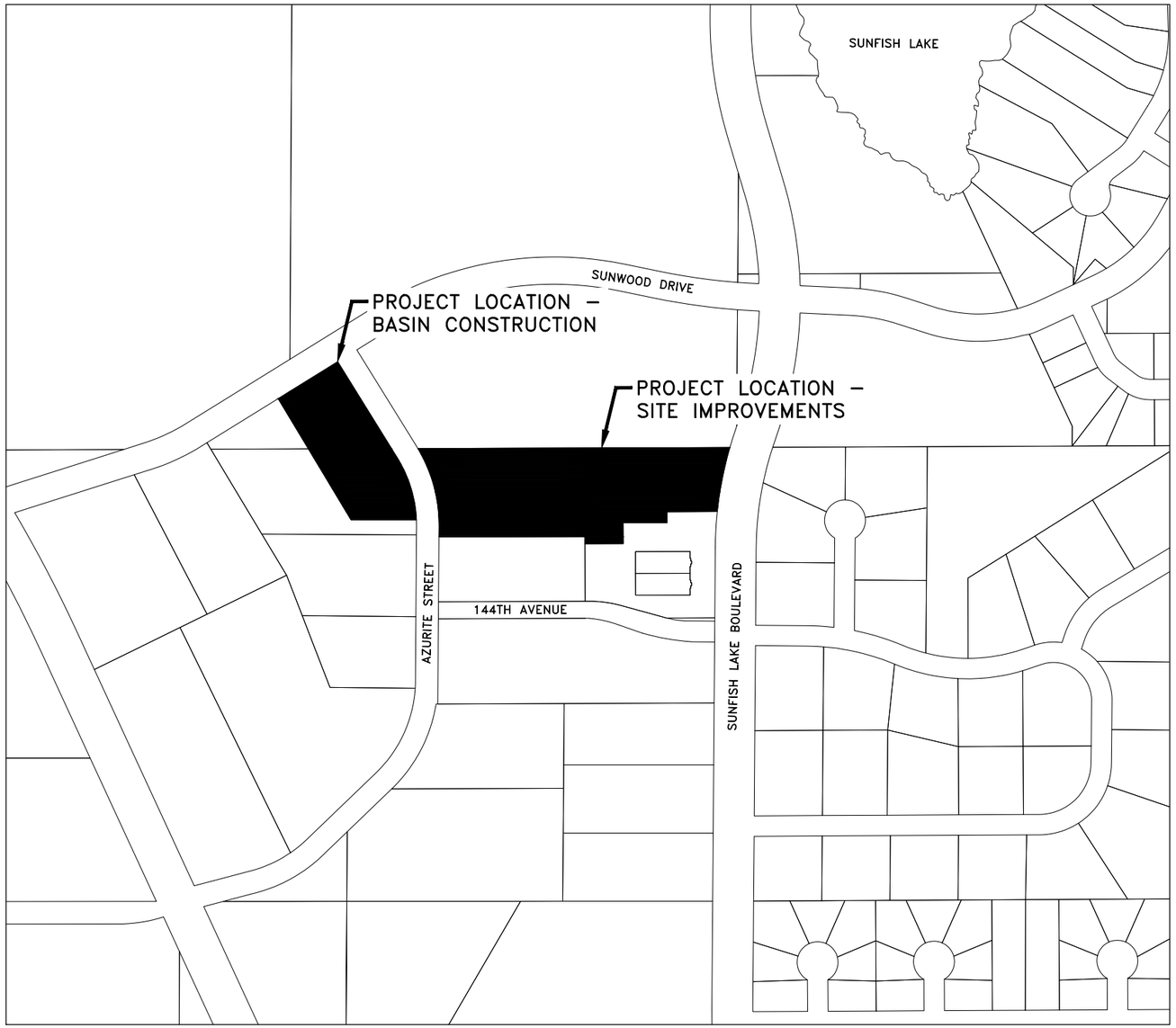
_____
Mayor

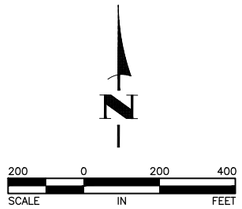
ATTEST:

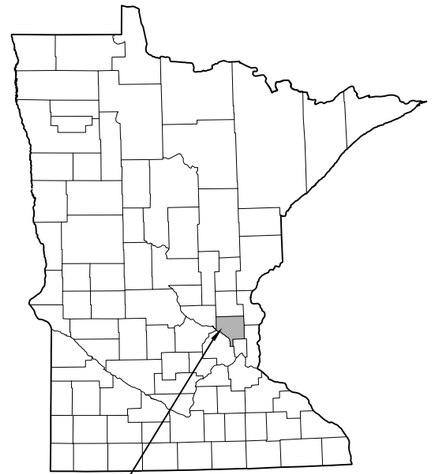
_____
City Clerk

WILDLIFE RESEARCH ADDITION

SITE AND STORMWATER IMPROVEMENTS
CITY OF RAMSEY, MINNESOTA







CITY OF RAMSEY,
ANOKA COUNTY,
MINNESOTA

GOVERNING SPECIFICATIONS

THE 2025 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" SHALL APPLY.

THE 2023 EDITION OF THE CITY ENGINEERS ASSOCIATION OF MINNESOTA (CEAM) STANDARD SPECIFICATIONS SHALL APPLY.

ALL FEDERAL, STATE AND LOCAL LAWS, REGULATIONS, AND ORDINANCES SHALL BE COMPLIED WITH IN THE CONSTRUCTION OF THIS PROJECT.

ALL TRAFFIC CONTROL DEVICES AND SIGNING SHALL CONFORM TO THE LATEST EDITION OF THE MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, INCLUDING THE LATEST FIELD MANUAL FOR TEMPORARY TRAFFIC CONTROL ZONE LAYOUTS.

ENGINEERING DESIGN STANDARDS FOR THE CITY OF RAMSEY DATED 2/5/2024.

SHEET INDEX

THIS PLAN CONTAINS 16 SHEETS

SHEET NO.	DESCRIPTION
1	TITLE SHEET
2	NOTES, DETAILS AND PROJECT LEGEND
3–5	DETAILS
	FOR SITE IMPROVEMENTS
6	EXISTING CONDITIONS AND REMOVALS PLAN
7	GRADING AND EROSION CONTROL PLAN
8	UTILITY PLAN
9	PAVING PLAN
	FOR BASIN CONSTRUCTION
10	EXISTING CONDITIONS AND REMOVALS PLAN
11	GRADING AND EROSION CONTROL PLAN
12	UTILITY PLAN
13–14	STORM SEWER PLAN AND PROFILE
15–16	SWPPP

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

CRAIG J. JOCHUM, P.E.
HAKANSON ANDERSON
DESIGN ENGINEER

23461
LIC. NO.

DATE 5-18-26

DATE	REVISION
6/11/26	CITY REVIEW NO.1

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D. THIS QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF ASCE 38–22, ENTITLED "STANDARD GUIDELINES FOR INVESTIGATION AND DOCUMENTING EXISTING UTILITIES."

Hakanson Anderson
Civil Engineers and Land Surveyors
3601 Thurston Ave., Anoka, Minnesota 55303
763–427–5860 FAX 763–427–0520

Jun 11, 2026 – 4:42pm
K:\PRIVATE\2100\2165.12\ENGINEERING\PLAN DWG\216512_TITLE.dwg

GENERAL CONSTRUCTION AND SOILS NOTES:

1. STRIP ALL INPLACE TOPSOIL IN AREAS TO BE DISTURBED BY CONSTRUCTION AND REUSE AS SLOPE DRESSING. IN AREAS OF PARKING LOT AND BUILDING CONSTRUCTION, THE EXPOSED SAND SHALL BE SURFACE COMPACTED TO AT LEAST 100% OF THE STANDARD PROCTOR MAXIMUM DRY DENSITY, ASTM D698, IN AT LEAST THE UPPER 3 FEET.
2. UNLESS OTHERWISE RECOMMENDED IN THESE PLANS, THE GRADING SUBGRADE SHALL BE CONSTRUCTED OF SUITABLE GRADING MATERIAL. THE FILL SHALL BE PLACED IN 8" TO 10" LOOSE LIFTS, AND COMPACTED TO 100% OF THE STANDARD PROCTOR MAXIMUM DRY DENSITY.
3. SUITABLE GRADING MATERIAL FOR THIS PROJECT SHALL CONSIST OF ALL SOILS ENCOUNTERED WITH THE EXCEPTION OF TOPSOIL, SILT, DEBRIS, ORGANIC MATERIAL AND OTHER UNSTABLE MATERIAL.
4. CONTRACTOR SHALL REVIEW THE REPORT OF GEOTECHNICAL EXPLORATION, PREPARED BY AMERICAN ENGINEERING TESTING AND DATED FEBRUARY 23, 2026 FOR ADDITIONAL SITE PREPARATION REQUIREMENTS.
5. PROVIDE A SAW CUT WHEN PLACING NEW PAVEMENT ADJACENT TO INPLACE PAVEMENT AND AT TERMINI OF CONSTRUCTION TO ENSURE A UNIFORM JOINT.
6. BITUMINOUS AND CONCRETE ITEMS DISTURBED BY CONSTRUCTION SHALL BECOME THE PROPERTY OF THE CONTRACTOR AND SHALL BE DISPOSED OF IN ACCORDANCE WITH MN/DOT SPEC. 2104.
7. USE TACK COAT BETWEEN ALL BITUMINOUS MIXTURES. THE BITUMINOUS TACK COAT MATERIAL SHALL BE APPLIED AT A UNIFORM RATE OF 0.04 GAL/SY TO 0.06 GAL/SY BETWEEN BITUMINOUS LAYERS. THE APPLICATION RATES ARE FOR UNDILUTED EMULSIONS.
8. THE BITUMINOUS MIXTURES SHALL MEET THE REQUIREMENTS OF SPECIFICATIONS 2360 AND 3139.

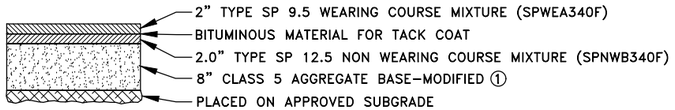
GENERAL EROSION CONTROL NOTES:

1. EROSION CONTROL SHALL CONFORM TO THE MN/DOT EROSION CONTROL HANDBOOK.
2. PRIOR TO ANY CONSTRUCTION ACTIVITIES, THE CONTRACTOR SHALL ACQUIRE THE MPCA NPDES CONSTRUCTION STORMWATER GENERAL PERMIT. A COPY OF THE PERMIT SHALL BE SUBMITTED TO THE CITY PRIOR TO THE PRECONSTRUCTION MEETING.
3. THE CONTRACTOR SHALL INSTALL EROSION AND SEDIMENT CONTROL FACILITIES (BMP'S) PRIOR TO GRADING AND REMOVAL ACTIVITIES. BMP'S SHALL BE MAINTAINED FOR THE DURATION OF CONSTRUCTION ACTIVITIES AND POTENTIAL FOR EROSION HAS PASSED.
4. THE CONTRACTOR SHALL SCHEDULE HIS OPERATION TO MINIMIZE THE AMOUNT OF DISTURBED AREA AT ANY GIVEN TIME.
5. BMP'S SHALL BE INSPECTED DAILY BY THE CONTRACTOR. OBSERVATIONS SHALL BE RECORDED IN AN INSPECTION LOG. WEEKLY INSPECTION LOGS AND INSPECTION LOGS AFTER EVERY 1/2" RAIN EVENT SHALL BE SUBMITTED TO THE CITY INSPECTOR.
6. ALL EROSION AND SEDIMENT CONTROL MEASURES SHALL BE PROPERLY DISPOSED OF WITHIN THIRTY (30) DAYS AFTER FINAL SITE STABILIZATION.
7. THE CONTRACTOR SHALL FILE A NOTICE OF TERMINATION WITH THE MPCA AFTER FINAL STABILIZATION HAS BEEN APPROVED. THE CITY SHALL REVIEW AND APPROVE THE NOTICE OF TERMINATION PRIOR TO SUBMITTAL TO THE MPCA.

REFERENCE NOTES:

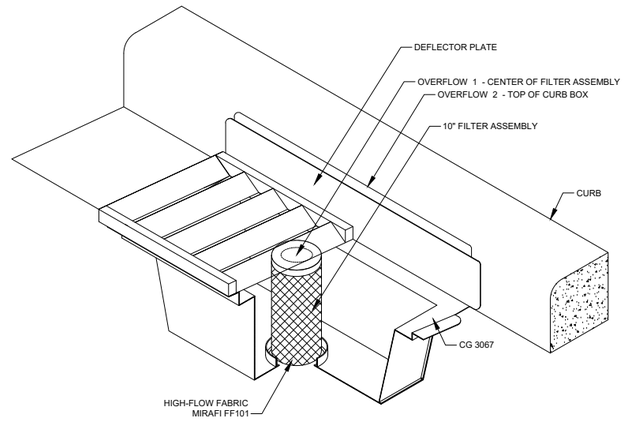
① SEE CITY PLATE NO. STR-26 FOR MODIFIED CLASS 5 AGGREGATE BASE SPECIFICATIONS.

② INLET PROTECTION SHALL BE INSTALLED ON ALL CASTINGS RECEIVING RUNOFF FROM THE PROJECT AREA. INLET PROTECTION SHALL BE INSTALLED ON EXISTING, OFF SITE CASTINGS PRIOR TO THE START OF CONSTRUCTION. WIMCO MODELS CG 3067 AND RD 27 ARE SHOWN. FIELD VERIFY ALL CASTING TYPES. OTHER INLET PROTECTION DESIGNS MAY BE REQUIRED.

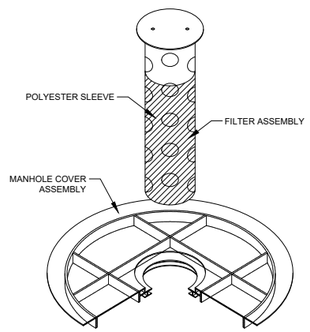


1/2 HEAVY DUTY BITUMINOUS PAVEMENT SECTION

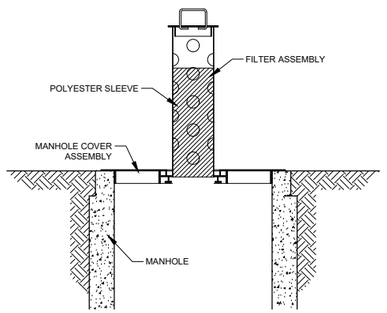
NO SCALE



2/2 STORM DRAIN INLET PROTECTION ②



ISOMETRIC VIEW



IN-PLACE ELEVATION VIEW

3/2 STORM DRAIN INLET PROTECTION ②

PROJECT LEGEND

- 900 EXISTING CONTOUR
- 900 PROPOSED CONTOUR
- PROPERTY LINE
- RIGHT OF WAY LINE
- EASEMENT LINE
- FO-BUR BURIED FIBER OPTIC CABLE
- T-BUR BURIED TELEPHONE CABLE
- G GAS MAIN
- P-BUR BURIED ELECTRIC CABLE
- P-OH OVERHEAD ELECTRIC CABLE
- UTILITY PEDESTAL
- POWER POLE
- GUY WIRE
- LIGHT POLE
- SIGNAL POLE
- >> STORM SEWER
- STORM SEWER MANHOLE
- CATCH BASIN
- FES
- I WATERMAIN
- WATERMAIN MANHOLE
- HYDRANT
- GATE/BUTTERFLY VALVE
- WATER SERVICE
- > SANITARY SEWER
- SANITARY SEWER MANHOLE
- SANITARY CLEANOUT
- SEWER SERVICE
- TRUNCATED DOMES
- CONCRETE CURB & GUTTER
- SIGN
- M MAILBOX
- 2/3 DETAIL NUMBER / SHEET NUMBER
- SAWCUT BITUMINOUS OR CONCRETE
- W DELINEATED WETLAND
- EXISTING TREELINE
- SB1 SOIL BORING
- CONIFEROUS TREE
- DECIDUOUS TREE
- CSP CITY STANDARD PLATE

DATE	REVISION
6/11/26	CITY REVIEW NO.1
7/3/26	CITY REVIEW COMMENTS

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

CRAIG J. JOCHUM, P.E.
Date 5-18-26 Lic. No. 23461

DESIGNED BY: CJJ
DRAWN BY: IDM
CHECKED BY: TAE

Hakanson Anderson
Civil Engineers and Land Surveyors
3601 Thurston Ave., Anoka, Minnesota 55303
763-427-5860 FAX 763-427-0520
www.hakanson-anderson.com

WILDLIFE RESEARCH ADDITION

NOTES, DETAILS, AND PROJECT LEGEND

CITY OF RAMSEY, MINNESOTA

SHEET 2 OF 16 SHEETS

2165.12

Jul 06, 2026 - 1:08pm
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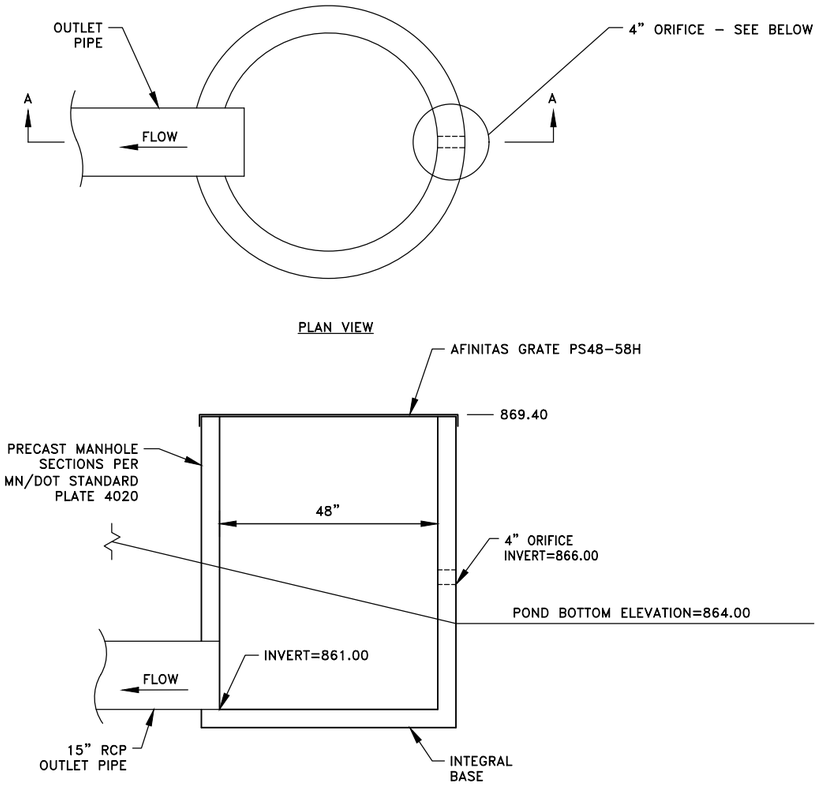
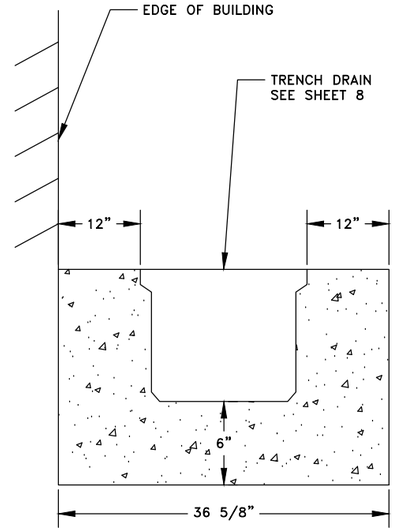


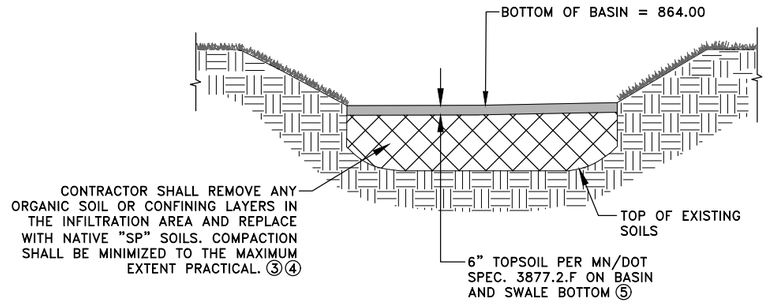
1/3 INFILTRATION BASIN OUTLET CONTROL STRUCTURE

NO SCALE



2/3 TRENCH DRAIN CONCRETE DETAIL

NO SCALE



3/3 INFILTRATION BASIN ①②

NO SCALE

REFERENCE NOTES:

① CONTRACTOR SHALL PROTECT THE INFILTRATION AREAS PRIOR TO THE START OF CONSTRUCTION. CONSTRUCTION EQUIPMENT SHALL BE MINIMIZED OVER THE FOOTPRINT OF THE BASIN. ONLY LOW PRESSURE, WIDE TRACKED EQUIPMENT SHALL BE USED FOR CONSTRUCTION.

② INFILTRATION AREAS SHALL NOT BE GRADED TO WITHIN THREE FEET OF THE FINAL GRADE UNTIL THE CONTRIBUTING DRAINAGE AREA HAS BEEN CONSTRUCTED AND FULLY STABILIZED OR RIGOROUS EROSION PREVENTION AND SEDIMENT CONTROLS TO KEEP SEDIMENT AND RUNOFF COMPLETELY AWAY FROM THE INFILTRATION AREAS HAVE BEEN PROVIDED.

③ POST CONSTRUCTION TESTING OF THE INFILTRATION RATE AND DRAWDOWN PERIOD IS REQUIRED. TESTING SHALL BE COORDINATED WITH THE CITY ENGINEER. THE INFILTRATION RATE FOR THE SOILS IN THE BOTTOM OF THE INFILTRATION BASIN SHALL BE BETWEEN 0.80 AND 8.3 INCHES PER HOUR. THE CONTRACTOR MAY HAVE TO AMEND THE SOILS TO MEET THIS REQUIREMENT.

④ COMPACTED SOIL WITHIN THE INFILTRATION BASIN SHALL BE SCARIFIED TO A DEPTH OF 12" PRIOR TO RESTORATION.

⑤ CONTRACTOR MAY USE ONSITE TOPSOIL IF INFILTRATION RATES IN NOTE 3 ABOVE CAN BE MET.

DATE	REVISION
6/11/26	CITY REVIEW NO.1

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

CRAIG J. JOCHUM, P.E.
Date 5-18-26 Lic. No. 23461

DESIGNED BY: CJJ
DRAWN BY: IDM
CHECKED BY: TAE

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WILDLIFE RESEARCH ADDITION

DETAILS

CITY OF RAMSEY, MINNESOTA

SHEET 3 OF 16 SHEETS

2165.12

Jun 11, 2026 – 4:42pm
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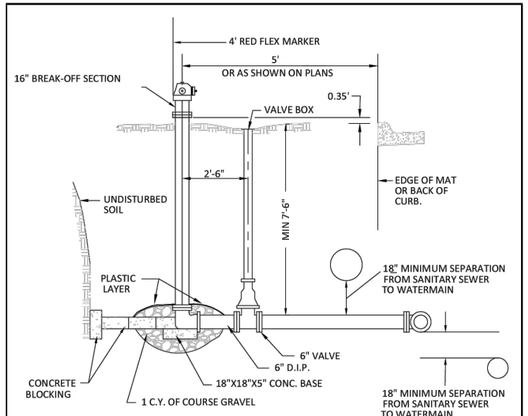
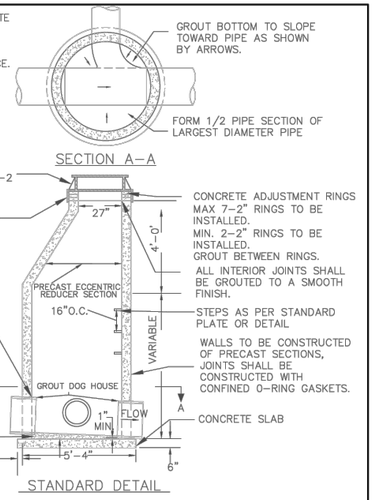


NOTES:
1. HYDRANT SHALL BE 5-1/4" WB67 WATEROUS PACER OR APPROVED EQUAL.
2. HYDRANTS TO BE ORDERED FOR 8'-0" BURY. IN AREAS OF EXTRA DEPTH ON THE WATERMAIN, HYDRANTS EXTENSIONS MAY BE REQUIRED.
3. HYDRANTS SHALL BE BLOCKED OR TIED TO THE TEE AT MAIN WITH 2-3/4" DIAMETER TIE RODS. ALL TIE RODS TO BE COAL TAR COATED AFTER INSTALLATION. RESTRAINED JOINT PIPE AND RETAINING GLANDS MAY BE USED.
4. TOP NUT OF HYDRANT 2.5' ABOVE TOP BACK OF CURB OR BITUMINOUS SURFACE.
5. HYDRANTS BURIED BELOW WATER TABLE, DRAIN HOLES NEED TO BE PLUGGED AND HYDRANT MARKED BY PAINTING 5" CAP YELLOW.
6. BRUSH PAINT ALL HYDRANTS AFTER INSTALLATION IS COMPLETE.
7. PUMPER NOZZLE .5.75" O.D. X 4 T.P.I, HOSE NOZZLE 3.06" O.D. X 7 T.P.I.

APPROVED:		STANDARD DETAILS:
6 – 2017	City of RAMSEY	HYDRANT
		CITY PLATE No. WAT–1

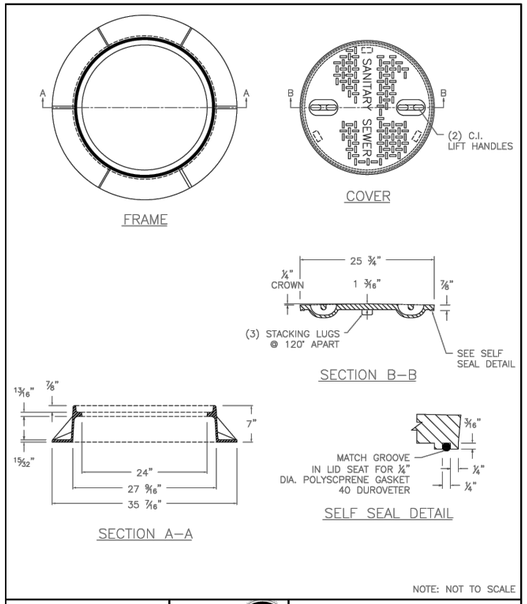
A 5 FT. GREEN CARSONITE MARKER SHALL BE INSTALLED NEXT TO ALL STRUCTURES NOT IN A PAVED OR HARD SURFACE.



STANDARD DETAIL

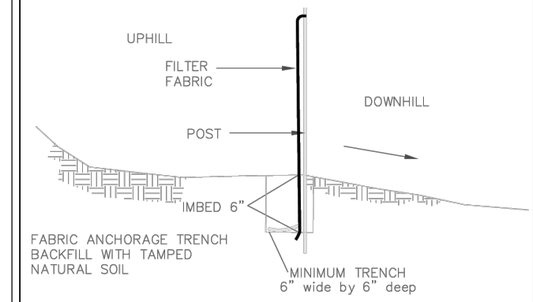
NOTES:
1. A 10 GAGE SOLID COPPER TRACER WIRE IS REQUIRED WITH ALL SEWER LINES.
2. CONDUCTIVITY IS REQUIRED ON ALL TRACER WIRE.
3. TRACER WIRES ARE TO END IN STRUCTURES, AT FINISHED GRADE ON ALL SERVICES AND STUBS.
4. 6" BASE FOR ALL MANHOLES LESS THAN 14 FT. OF DEPTH, INCREASE BASE THICKNESS 2" PER 6 FT. OF DEPTH BEYOND 14 FT.
5. 5" PRECAST BASE MAY BE USED FOR MANHOLES LESS THAN 14 FT. DEEP.
6. ALL INVERTS TO BE 0.10' ABOVE OUTLET,

APPROVED:		STANDARD DETAILS:
1 – 2016	City of RAMSEY	SANITARY MANHOLE
		CITY PLATE No. SEW–1



NOTE: NOT TO SCALE

APPROVED:		STANDARD DETAILS:
11 – 2015	City of RAMSEY	WATER TIGHT CASTING
		CITY PLATE No. SEW–2

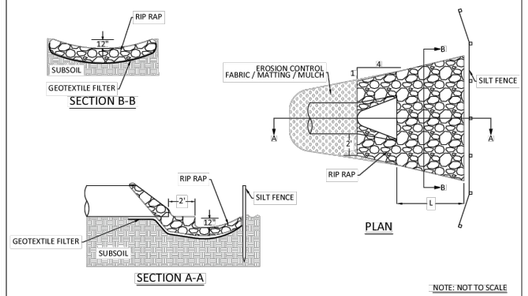


INSTALL AS PER FILTER FABRIC MANUFACTURER'S RECOMMENDATIONS

SILT FENCE DETAIL

NO SCALE

APPROVED:		STANDARD DETAILS:
1 – 2016	City of RAMSEY	SILT FENCE
		CITY PLATE No. ERO–1



NOTE: NOT TO SCALE

NOTES:

1. ON SLOPES 4:1 OR GREATER, ANCHOR OR STRAIGHT DISKED STRAW MULCH, SEEDED NETTING, GABRIC, OR MATTING SUCH AS EXCELSIOR SHALL BE USED TO STABILIZE DISTURBED SOILS. THESE EXPOSED SOILS MUST BE STABILIZED IMMEDIATELY AFTER GRADING OF SOIL IS COMPLETE.
2. A SKIRTING OF EROSION CONTROL FABRIC OR MULCH MUST BE USED TO PROTECT OUTLETS AS ILLUSTRATED REGARDLESS OF SLOPE.
3. RIP RAP IS CLASS III PLACED 18" THICK.
4. FOR PIPE GREATER THAN 48" DIAMETER OR 58" SPAN, QUANTITY OF GEOTEXTILE FABRIC AND RIP RAP WILL BE HANDLED IN A CASE BY CASE MANNER.
5. GEOTEXTILE FABRIC SHALL COVER THE BOTTOM AND SIDES OF THE AREA EXCAVATED FOR THE RIP RAP MATERIAL.

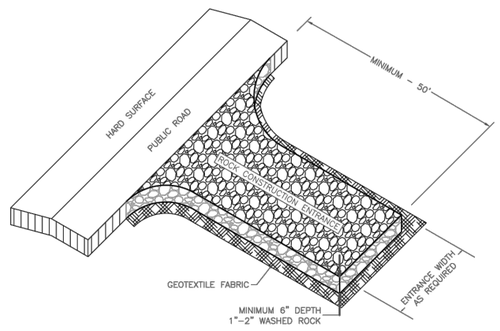
RIP RAP AT RCP OUTLETS

DIA. OF PIPE (IN.)	L (FT.)	GEOTEXTILE FABRIC (SY)	18" DEPTH RIP RAP (CU. YD)
12	8	19.6	4.4
15	8	20.8	4.8
18	10	25.6	6.4
21	10	27.4	7.1
24	12	33.4	9.2
27	12	35.2	9.9
30	14	41.6	12.3
36	16	50.5	15.8
42	18	57.8	18.7
48	20	66.5	22.2

RIP RAP AT RCP-A OUTLETS

SPAN OF PIPE (IN.)	L (FT.)	GEOTEXTILE FABRIC (SY)	18" DEPTH RIP RAP (CU. YD)
22	10	25.6	6.1
28	12	33.2	8.5
36	14	41.5	11.2
43	16	50.5	14.3
51	18	57.5	16.9
58	20	65.2	19.8

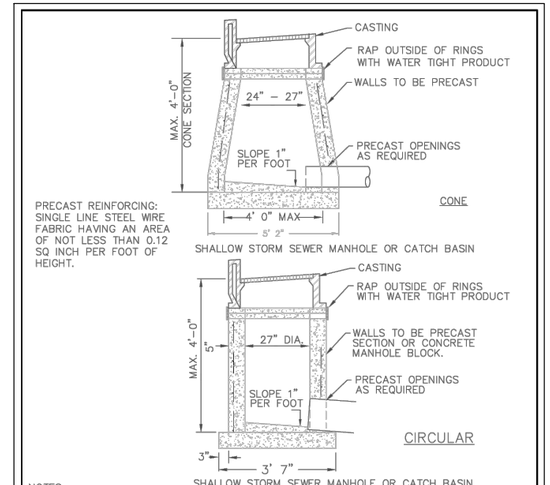
APPROVED:		STANDARD DETAILS:
9 – 2016	City of RAMSEY	RIP–RAP
		CITY PLATE No. ERO–3



NOTE:
1. MINIMUM CONSTRUCTION ENTRANCE WIDTH EQUAL TO PROPOSED ROADWAY WIDTH.
2. WIDTH OF RADIUS AS REQUIRED TO ENSURE VEHICLES DO NOT TRACK ONTO PUBLIC ROAD.
3. MAINTAINENCE AS REQUIRED TO PREVENT TRACKING ONTO PUBLIC ROADS. THIS MAY REQUIRE TOP DRESSING WITH ADDITIONAL ROCK OR REMOVAL AND REINSTALLATION OF THE ENTRANCE AS NEEDED.

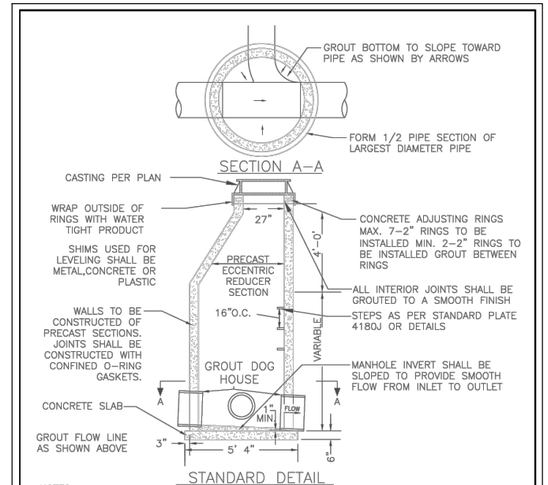
NOT TO SCALE

APPROVED:		STANDARD DETAILS:
1 – 2016	City of RAMSEY	ROCK CONSTRUCTION ENTRANCE
		CITY PLATE No. ERO–5



NOTES:
1. MANHOLE INVERT SHALL BE SLOPED TO PROVIDE A SMOOTH FLOW FROM INLET TO OUTLET.
2. CONCRETE BASE SHALL BE 6" POURED IN PLACE OR 5" PRECAST SLAB.
3. CONCRETE ADJUSTING RINGS TO BE INSTALLED MAX 7–2" RINGS, MIN 2–2" RINGS.
4. GROUT BETWEEN RINGS
5. SHIMS USED FOR LEVELING SHALL BE METAL OR CONCRETE.
6. A 10 GAGE SOLID COPPER TRACER WIRE IS REQUIRED WITH ALL SEWER LINES.
7. CONDUCTIVITY IS REQUIRED ON ALL TRACER WIRE
8. TRACER WIRED ARE TO END IN STRUCTURES, AT FINIHED GRADE ON ALL SERVICES AND STUBS.

APPROVED:		STANDARD DETAILS:
6 – 2008	City of RAMSEY	STORM AREA INLET
		CITY PLATE No. STO–2



STANDARD DETAIL

NOTES:
1. MANHOLE INVERT SHALL SLOPED TO PROVIDE A SMOOTH FLOW FROM INLET TO OUTLET
2. INSPECTION OF MANHOLE REQUIRED BEFORE BACKFILLING
3. ALL INLET INVERTS TO BE 0.10 ABOVE OUTLET INVERTS UNLESS OTHERWISE NOTED
4. A 10 GAUGE SOLID COPPER TRACER WIRE IS REQUIRED WITH ALL STORM LINES.
5. CONDUCTIVITY IS REQUIRED ON ALL TRACER WIRE
6. STEPS ARE REQUIRED IF STRUCTURE FROM THE CASTING TO THE INVERT IS GREATER THAN 4 FEET
7. TRACER WIRES ARE TO END IN STRUCTURES, AT FINISHED GRADE ON ALL SERVICES AND STUBS

APPROVED:		STANDARD DETAILS:
1 – 2016	City of RAMSEY	STORM MANHOLE
		CITY PLATE No. STO–3

DATE	REVISION
6/11/26	CITY REVIEW NO.1

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

CRAIG J. JOCHUM, P.E.
Date 5-18-26 Lic. No. 23461

DESIGNED BY: CJJ
DRAWN BY: IDM
CHECKED BY: TAE

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WILDLIFE RESEARCH ADDITION

DETAILS

CITY OF RAMSEY, MINNESOTA

SHEET 4 OF 16 SHEETS

2165.12

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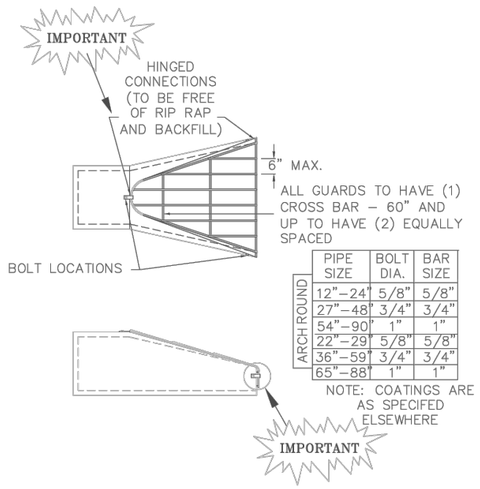
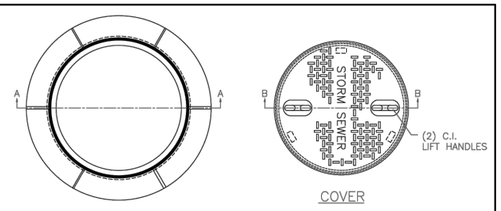
NOTE:
GUARDS MUST BE INCORPORATED ON ALL INSTALLATIONS EXCEPT WHERE SPECIFICALLY ALLOWED OTHERWISE BY THE CITY ENGINEER.

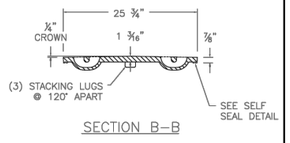


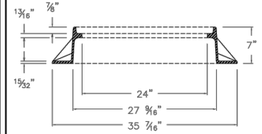
ARCH ROUND PIPE SIZE	BOLT DIA.	BAR SIZE
12"–24"	5/8"	5/8"
27"–48"	3/4"	3/4"
54"–90"	1"	1"
22"–29"	5/8"	5/8"
36"–59"	3/4"	3/4"
65"–88"	1"	1"

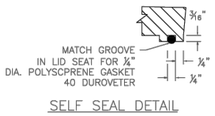
NOTE: COATINGS ARE AS SPECIFED ELSEWHERE

APPROVED:		STANDARD DETAILS:
2 – 2006	City of RAMSEY	TRASH GUARD
	CITY PLATE No.	STO–8



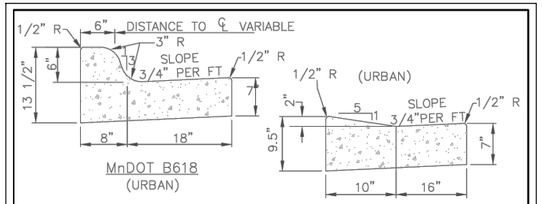


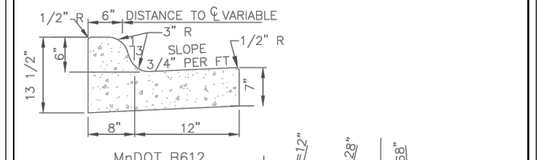


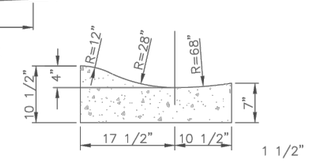


NOTE: NOT TO SCALE

APPROVED:		STANDARD DETAILS:
2 – 2019	City of RAMSEY	WATER TIGHT CASTING
	CITY PLATE No.	STO–14







NOTES:
1. ON WEAR COURSE MILL THE EXISTING BITUMINOUS 1.5" BY 24" IN FRONT OF THE REPLACEMENT CURB.
2. ON BASE COURSE SAW CUT AND REMOVE EXISTING BITUMINOUS 18" IN FRONT OF THE REPLACEMENT CURB.

APPROVED:		STANDARD DETAILS:
1 – 2016	City of RAMSEY	CURB AND GUTTER
	CITY PLATE No.	STR–1

TABLE A
MODIFIED CLASS 5 SPECIFICATIONS

% PASSING

1"	100
3/4"	90 – 100
3/8"	50 – 80
No.4	35 – 70
No.10	20 – 60
No.40	10 – 35
No.200	5 – 10

NOTES:
1. THE AGGREGATE BASE CONSTRUCTION WILL BE ACCEPTED FOR PAYMENT IN ACCORDANCE WITH THE PROVISIONS IN TABLE A.
2. IF THE AGGREGATE BASE FAILS TO MEET THE REQUIREMENTS OF TABLE A THE MATERIAL CAN BE CORRECTED IN PLACE OR REMOVED AND REPLACED WITH MATERIAL THAT MEET THE REQUIREMENTS OF TABLE A.
3. IN THE EVENT THAT RECYCLED MATERIAL IS USE IT MUST MEET MNDOT REQUIREMENTS FOR RECYCLED BASE.

APPROVED:		STANDARD DETAILS:
2 – 2003	City of RAMSEY	MODIFIED CLASS 5 SPECIFICATIONS
	CITY PLATE No.	STR–26

DATE	REVISION
6/11/26	CITY REVIEW NO.1

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WILDLIFE RESEARCH ADDITION

DETAILS

CITY OF RAMSEY, MINNESOTA

SHEET 5 OF 16 SHEETS

2165.12

Jun 11, 2026 – 4:42pm
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STATE OF MINNESOTA
14730 SUNFISH LAKE BOULEVARD

REMOVE 146 LF PVC SANITARY SEWER

ADJUST EXISTING MANHOLE
SEE SHEET 8 – UTILITY PLAN

PROTECT EXISTING RECOVERY WELL AND ADJACENT EQUIPMENT

REMOVE 198 LF OF RCP STORM SEWER
REMOVE TWO MANHOLES
REMOVE TWO FLARED END SECTIONS

PROTECT EXISTING RECOVERY WELL AND ADJACENT EQUIPMENT

PROTECT MONITORING WELLS AND ADJACENT EQUIPMENT

REMOVE FENCE (TYP OF 3 SHOWN)

REMOVE STORM MANHOLE

REMOVE STORM MANHOLE

REMOVE 170 LF RCP STORM SEWER

REMOVE SIGN

SAWCUT BITUMINOUS PAVEMENT

PROTECT EXISTING CURB AND CATCH BASIN

PROTECT STORM MANHOLE AND INCOMING PIPES

PROTECT STORM MANHOLE

REMOVE 95 LF OF RCP STORM SEWER AND FLARED END SECTION

REMOVE 160 LF OF RCP STORM SEWER AND FLARED END SECTION

REMOVE EXISTING GRAVEL

PROTECT EXISTING TREES

REMOVE CATCH BASIN
PROTECT SE PIPE

SUNFISH LAKE BOULEVARD

LEASER PROPERTIES, LLC.
14445 AZURITE STREET

ZOUBEK INVESTMENTS, LLC.
6459 144TH AVENUE

LEGEND

- EXISTING MAJOR CONTOUR
- EXISTING MINOR CONTOUR
- EXISTING BITUMINOUS PAVEMENT
- REMOVE BITUMINOUS PAVEMENT
- REMOVE CONCRETE PAVEMENT
- REMOVE GRAVEL
- CLEAR AND GRUB AREA ①
- SAWCUT BITUMINOUS PAVEMENT
- EXISTING CONCRETE CURB
- REMOVE CONCRETE CURB
- REMOVE FENCE
- REMOVE STORM SEWER
- REMOVE SANITARY SEWER

GENERAL NOTES

1. REMOVAL ITEMS SHALL BE DISPOSED OF BY THE CONTRACTOR
2. SILT FENCE SHALL BE IN PLACE PRIOR TO THE START OF ANY REMOVAL ACTIVITIES. SEE SHEET 7 – GRADING AND EROSION CONTROL PLAN FOR SILT FENCE LOCATIONS.
3. CLEAR AND GRUB BRUSH, SHRUBS AND SMALL TREES WITHIN THE CONSTRUCTION LIMITS DEFINED ON THIS PLAN.

REFERENCE NOTES

① CLEAR AND GRUB BRUSH, SHRUBS AND TREES.
② CONTRACTOR SHALL BULKHEAD LOWER PIPE OPENING AFTER PIPE REMOVAL AND FILL STRUCTURE WITH CONCRETE TO NEW INVERT ELEVATION OF 874.00. SEE SHEET 8.

N

30 0 30 60
SCALE IN FEET

DATE	REVISION
6/11/26	CITY REVIEW NO.1

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WILDLIFE RESEARCH ADDITION

EXISTING CONDITIONS AND REMOVALS PLAN FOR SITE IMPROVEMENTS

CITY OF RAMSEY, MINNESOTA

SHEET 6 OF 16 SHEETS

2165.12

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STATE OF MINNESOTA
14730 SUNFISH LAKE BOULEVARD

CONTRACTOR TO VERIFY LOCATION AND ELEVATION OF UNDERGROUND ELECTRIC PRIOR TO GRADING OPERATIONS

GL=882.77 MODULAR BLOCK RETAINING WALL ①
TW=879.0
BW=878.2

GL=883.50

TW=876.9
BW=871.0

TW=876.0
BW=863.0

EOF=875.90

TW=874.0
BW=865.0

GL=876.10

TW=873.9
BW=863.0

TW=874.0
BW=871.0

489 SF WETLAND FILL

GL=876.30

EXISTING BUILDING
FFE=883.50

PROPOSED BUILDING
FFE=883.50

PROPOSED BUILDING
FFE=880.00

EOF=880.25

ROOF DRAIN
IE=874.50

GL=881.50

GL=880.50

GL=879.60

GL=882.29

GL=882.46

SUNFISH LAKE BOULEVARD

LEASER PROPERTIES, LLC.
14445 AZURITE STREET

ZOUBEK INVESTMENTS, LLC.
6459 144TH AVENUE

LEGEND

- EXISTING MAJOR CONTOUR
- EXISTING MINOR CONTOUR
- PROPOSED MAJOR CONTOUR
- PROPOSED MINOR CONTOUR
- PROPOSED BUILDING
- PROPOSED WALL ①
- SILT FENCE ②
- TW — TOP OF WALL ELEVATION
- BW — FINISHED GROUND ELEVATION AT BOTTOM OF WALL
- INLET PROTECTION SEE SHEET 2
- EXISTING BITUMINOUS PAVEMENT

GENERAL NOTES

1. PRIOR TO IMPORTING OR EXPORTING MATERIAL FROM THE SITE, CONTRACTOR SHALL CONSTRUCT A ROCK CONSTRUCTION ENTRANCE PER CITY PLATE NO. ERO-5
2. PLACE A MINIMUM OF 4" OF SALVAGED TOPSOIL OVER ALL DISTURBED AREAS OUTSIDE THE PROPOSED PARKING LOT AND BUILDING AREA. TOPSOIL SHALL NOT CONTAIN MORE THAN 35% SAND.
3. VERIFY BUILDING DIMENSIONS WITH ARCHITECTURAL PLANS.
4. SEE SHEET 8 FOR UTILITY PLAN.
5. CONTRACTOR SHALL IMMEDIATELY INITIATE STABILIZATION OF EXPOSED SOIL AREAS AND COMPLETE STABILIZATION WITHIN SEVEN CALENDAR DAYS AFTER THE CONSTRUCTION ACTIVITY IN THAT PORTION OF THE SITE TEMPORARILY OR PERMANENTLY CEASES.
6. CONTRACTOR SHALL DETERMINE A LOCATION FOR CONCRETE AND OTHER WASHOUT WASTE. A SIGN SHALL BE INSTALLED ADJACENT TO EACH WASHOUT FACILITY THAT REQUIRES SITE PERSONNEL TO UTILIZE THE PROPER FACILITIES FOR DISPOSAL OF CONCRETE AND OTHER WASTES.
7. STREET SWEEPING MUST BE PERFORMED DAILY IF SEDIMENT IS TRACKED OUTSIDE THE CONSTRUCTION LIMITS OR ONTO ANY CITY STREETS.
8. SEE THE REPORT OF GEOTECHINCAL EXPLORATION PREPARED BY AMERICAN ENGINEERING TESTING FOR SOILS AND GEOTECHINCAL INFORMATION.
9. MAXIMUM FINISHED GRADE SLOPE SHALL BE 4:1.
10. ALL RETAINING WALLS SHALL BE DESIGNED BY THE MANUFACTURERS REPRESENTATIVE. THE DESIGN SHALL BE SUBMITTED TO THE PROJECT ENGINEER FOR REVIEW AND APPROVAL.
11. SEE NOTE ON SHEET 16 FOR PERMANENT COVERAGE OF EXPOSED SOILS.

REFERENCE NOTES

① THE RETAINING WALL WILL REQUIRE A SEPARATE BUILDING PERMIT. CONTRACTOR SHALL PROVIDE WALL DESIGN CERTIFIED BY A MINNESOTA LICENSED PROFESSIONAL ENGINEER. WALL DESIGN SHALL INCLUDE CONSIDERATION FOR THE PARKING LOT SURCHARGE AND OVER TURNING FORCES OF THE FENCE.

② SILT FENCE PER CITY PLATE ERO-1.

N

30 0 30 60
SCALE IN FEET

DATE	REVISION
6/11/26	CITY REVIEW NO.1
7/3/26	CITY REVIEW COMMENTS

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CRAIG J. JOCHUM, P.E.
Date 5-18-26 Lic. No. 23461

DESIGNED BY: CJJ
DRAWN BY: IDM
CHECKED BY: TAE

Hakanson Anderson
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WILDLIFE RESEARCH ADDITION

GRADING AND EROSION CONTROL PLAN

CITY OF RAMSEY, MINNESOTA

SHEET 7 OF 16 SHEETS

2165.12

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STATE OF MINNESOTA
14730 SUNFISH LAKE BOULEVARD

SEE SHEET 14 FOR STORM SEWER PLAN AND PROFILE

MH 4
72" DIA ⑥
CASTING NEENAH R-1733 ①
RIM=882.75
INV (S)=871.46
INV (E)=871.00
INV (W)=871.00

87LF 8" SCH 40 PVC @ 0.40%

SAN MH2 ③
RIM=884.08
INV (E)=872.42 (PR) CONNECT TO EXISTING SEWER
INV (NW)=872.42 (EX)

SAN MH1 ③
RIM=880.00
INV (S)=872.76
INV (W)=872.76

100LF 8" SCH 40 PVC @ 0.40%

EX SAN MH 3
ADJUST EXISTING STRUCTURE
INSTALL SALVAGED CASTING
EXISTING CASTING ELEVATION=882.26
PROPOSED RIM=880.02
INV (E)=873.23 (EX)
INV (NE)=873.16 (EX)
INV (N)=873.16 (PR) CONNECT TO EXISTING MANHOLE

158LF 18" RCP (CL V) @ 0.50%

CBMH 2
48" DIA ⑥
CASTING NEENAH R-2573
RIM=875.00
INV (SE)=871.79
INV (W)=871.79

INV=872.14 ⑨

35LF 12" PVC SCH 40 @ 1.01%

18LF 12" RCP (CL V) @ 2.00%

28' LONG TRENCH DRAIN
(NEENAH R-4996-C W/TYPE C GRATE AND 8" END OUTLET) ⑤

CBMH 1
27" DIA ④
CASTING NEENAH R-2573
RIM=879.50
INV (E)=876.50

84LF 24" RCP (CL III) @ 1.00%

MH 3
48" DIA ⑥
CASTING NEENAH R-1733 ①
RIM=879.90
INV (W)=876.13
INV (S)=872.30
INV (N)=872.30

185 LF 2" PVC SCH 40 FORCE MAIN

(2) 6" DIP 45° BEND

CONNECT TO EXISTING 6" DIP WATERMAIN WITH 6" GATE VALVE AND BOX

10LF 6" C900 PVC

FFE=880.00

259LF 6" C900 PVC (TOTAL)

6" DIP TEE

6" GATE VALVE

(2) 6" DIP 45° BEND

SUNFISH LAKE BOULEVARD

Existing Building

FFE=883.50

28' LONG TRENCH DRAIN
(NEENAH R-4996-C W/TYPE C GRATE AND 8" END OUTLET) ⑤

120LF 24" RCP (CL III) @ 1.00%

INV=874.42 ⑨

B-1 B-2 B-3 B-4 B-5 B-6

85LF 24" RCP (CL III) @ 0.59%

232LF 12" SCH 40 PVC @ 0.86%

HYDRANT ⑧

CBMH 3
CASTING NEENAH R-4341-A ②
RIM=879.00
INV (SE)=877.07 (EX)
INV (W)=876.00 (PR)

33LF 18" PVC SCH 40 @ 1.00%

EX MH 1 ⑦
CONNECT TO EXISTING MANHOLE
RIM=882.38
INV (SE)=878.08 (EX)
INV (W)=874.08 (EX)
INV (NE)=874.00

MH 2
60" DIA ⑥
CASTING NEENAH R-1733 ①
RIM=882.70
INV (SW)=873.68
INV (E)=874.00
INV (N)=873.50

LEASER PROPERTIES, LLC.
14445 AZURITE STREET

ZOUBEK INVESTMENTS, LLC.
6459 144TH AVENUE

LEGEND

- EXISTING STORM SEWER
- PROPOSED STORM SEWER
- EXISTING SANITARY SEWER
- PROPOSED SANITARY SEWER
- PROPOSED FORCE MAIN
- EXISTING WATERMAIN
- PROPOSED WATER MAIN
- PROPOSED BUILDING
- PROPOSED WALL
- STORM SEWER MANHOLE
- CATCH BASIN
- SANITARY SEWER MANHOLE
- GATE VALVE
- HYDRANT

REFERENCE NOTES

① SEE CITY PLATE NO. STO-14.
② SEE CITY PLATE NO. STO-2 AND MNDOT STANDARD PLATE 4006L DESIGN G.
③ SEE CITY PLATE NO. SEW-1 AND SEW-2.
④ SEE CITY PLATE NO. STO-2.
⑤ SEE DETAIL 2 ON SHEET 3 FOR TRENCH DRAIN CONCRETE. CONNECT TRENCH TRAIN TO CATCH BASIN WITH 8" DIP.
⑥ CONSTRUCT STRUCTURE PER CITY PLATE NO. STO-3.
⑦ SEE SHEET 6 FOR ADDITIONAL INFORMATION REGARDING CONSTRUCTING A NEW INVERT.
⑧ SEE CITY PLATE NO. WAT-1.
⑨ SEE MECHANICAL AND PLUMBING PLANS.

N

30 0 30 60
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WILDLIFE RESEARCH ADDITION

UTILITY PLAN
FOR SITE IMPROVEMENTS

CITY OF RAMSEY, MINNESOTA

SHEET 8 OF 16 SHEETS

2165.12

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STATE OF MINNESOTA
14730 SUNFISH LAKE BOULEVARD

PROPOSED WALL

6' TALL CHAINLINK FENCE

TOP OF SLAB=884.7

Recovery Well 6
Recovery Well 6 Voltage Switch

Monitoring Well
Monitoring Well
Monitoring Well
Monitoring Well
GP

B-1
B-2
B-3
B-4
B-5
B-6

Recovery Well 5 Voltage Switch

Barbwire Fence (down)

50 FEET
82 FEET

Recovery Well 4
Recovery Well 4 Voltage Switch
TOP OF SLAB=874.7

SLOPE PAVEMENT
SLOPE PAVEMENT

Existing Building

Landscaped Area
Landscaped Area

B612 CONCRETE CURB AND GUTTER PER CITY PLATE NO. STR-1 (TYP)

P-OH

SUNFISH LAKE BOULEVARD

LEASER PROPERTIES, LLC.
14445 AZURITE STREET

ZOUBEK INVESTMENTS, LLC.
6459 144TH AVENUE

LEGEND

- EXISTING BITUMINOUS PAVEMENT
- PROPOSED HEAVY DUTY BITUMINOUS PAVEMENT SEE 1/2
- PROPOSED CONCRETE PAVEMENT
- PROPOSED BUILDING
- PROPOSED WALL
- PROPOSED STRIPING
- PROPOSED CONCRETE CURB
- PROPOSED FENCE ①

REFERENCE NOTES

① THE PROPOSED FENCE SHALL BE A PRIVACY FENCE TO SCREEN THE STORAGE AREA.

N

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WILDLIFE RESEARCH ADDITION

PAVING PLAN
FOR SITE IMPROVEMENTS

CITY OF RAMSEY, MINNESOTA

SHEET 9 OF 16 SHEETS

2165.12

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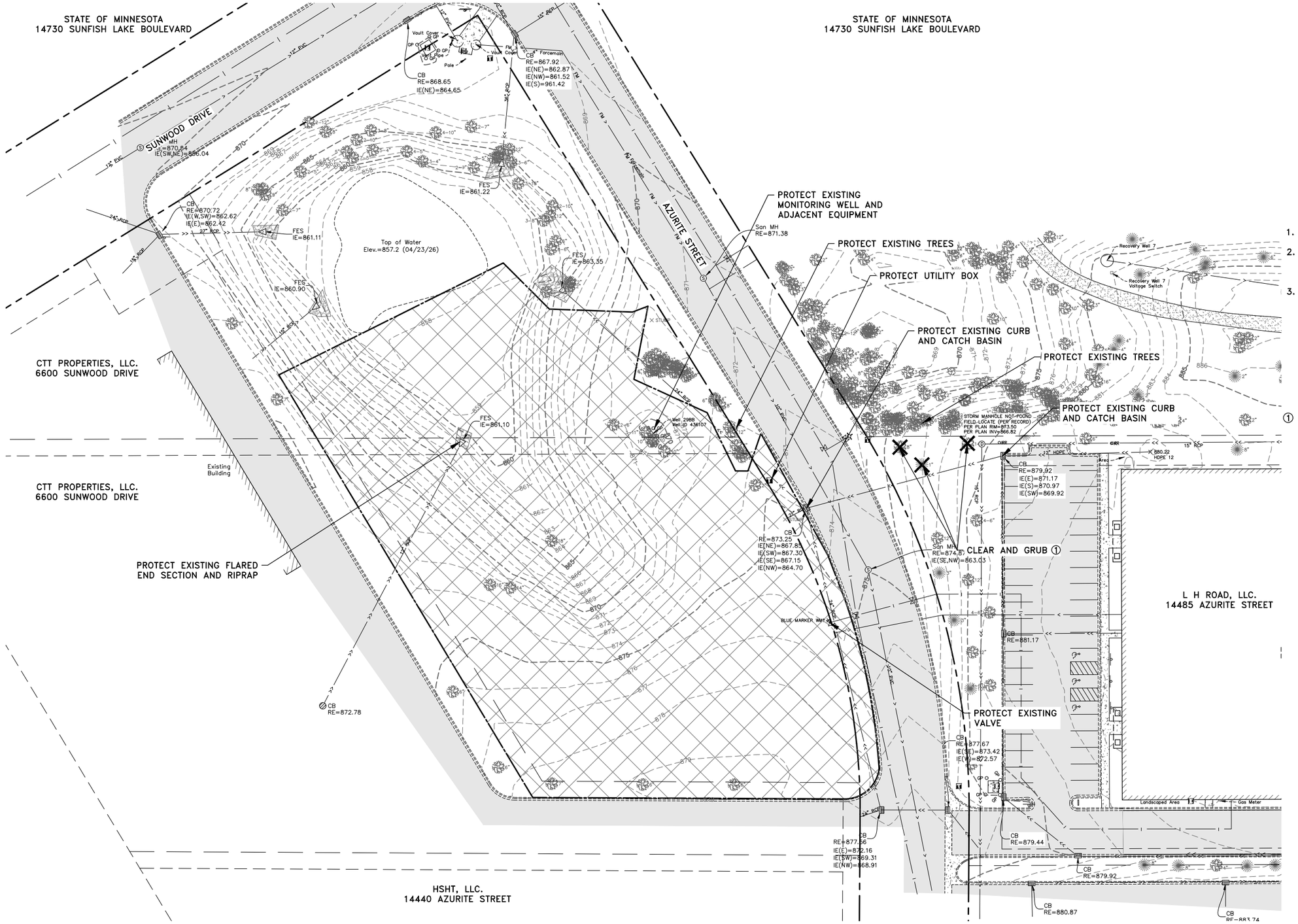

LEGEND

- ----900---- EXISTING MAJOR CONTOUR
- ------899------ EXISTING MINOR CONTOUR
- CLEAR AND GRUB AREA ①
- EXISTING CONCRETE CURB

GENERAL NOTES

1. REMOVAL ITEMS SHALL BE DISPOSED OF BY THE CONTRACTOR
2. SILT FENCE SHALL BE IN PLACE PRIOR TO THE START OF ANY REMOVAL ACTIVITIES. SEE SHEET 11 – GRADING AND EROSION CONTROL PLAN FOR SILT FENCE LOCATIONS.
3. CLEAR AND GRUB BRUSH, SHRUBS AND SMALL TREES WITHIN THE CONSTRUCTION LIMITS DEFINED ON THIS PLAN.

REFERENCE NOTES

① CLEAR AND GRUB BRUSH, SHRUBS AND TREES.

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WILDLIFE RESEARCH ADDITION

EXISTING CONDITIONS AND REMOVALS PLAN FOR BASIN CONSTRUCTION

CITY OF RAMSEY, MINNESOTA

SHEET 10 OF 16 SHEETS

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STATE OF MINNESOTA
14730 SUNFISH LAKE BOULEVARD

STATE OF MINNESOTA
14730 SUNFISH LAKE BOULEVARD

SUNWOOD DRIVE

AZURITE STREET

REGIONAL POND
HWL=867.20

Top of Water
Elev.=857.2 (04/23/26)

5 CY OF RIPRAP SEE
CITY PLATE NO ERO-3

EXTEND RIPRAP TO
POND BOTTOM

INV=858.00

20 CY OF RIPRAP SEE
CITY PLATE NO ERO-3
EXTEND RIPRAP TO
POND BOTTOM

INV=868.00

INFILTRATION BASIN SEE (3/3)
POND BOTTOM=864.00
OUTLET ELEVATION=866.00
HWL=869.60

CTT PROPERTIES, LLC.
6600 SUNWOOD DRIVE

CTT PROPERTIES, LLC.
6600 SUNWOOD DRIVE

Existing Building

HSHT, LLC.
14440 AZURITE STREET

L H ROAD, LLC.
14485 AZURITE STREET

Recovery Well 7

Recovery Well 7
Voltage Switch

Landscaped Area

Gas Meter

LEGEND

- EXISTING MAJOR CONTOUR
- EXISTING MINOR CONTOUR
- PROPOSED MAJOR CONTOUR
- PROPOSED MINOR CONTOUR
- SILT FENCE ①
- INLET PROTECTION SEE SHEET 2
- EXISTING BITUMINOUS PAVEMENT

GENERAL NOTES

1. PRIOR TO IMPORTING OR EXPORTING MATERIAL FROM THE SITE, CONTRACTOR SHALL CONSTRUCT A ROCK CONSTRUCTION ENTRANCE PER CITY PLATE NO. ERO-5
2. PLACE A MINIMUM OF 4" OF SALVAGED TOPSOIL OVER ALL DISTURBED AREAS. TOPSOIL SHALL NOT CONTAIN MORE THAN 35% SAND.
3. VERIFY BUILDING DIMENSIONS WITH ARCHITECTURAL PLANS.
4. SEE SHEET 12 FOR UTILITY PLAN.
5. CONTRACTOR SHALL IMMEDIATELY INITIATE STABILIZATION OF EXPOSED SOIL AREAS AND COMPLETE STABILIZATION WITHIN SEVEN CALENDAR DAYS AFTER THE CONSTRUCTION ACTIVITY IN THAT PORTION OF THE SITE TEMPORARILY OR PERMANENTLY CEASES.
6. CONTRACTOR SHALL DETERMINE A LOCATION FOR CONCRETE AND OTHER WASHOUT WASTE. A SIGN SHALL BE INSTALLED ADJACENT TO EACH WASHOUT FACILITY THAT REQUIRES SITE PERSONNEL TO UTILIZE THE PROPER FACILITIES FOR DISPOSAL OF CONCRETE AND OTHER WASTES.
7. STREET SWEEPING MUST BE PERFORMED DAILY IF SEDIMENT IS TRACKED OUTSIDE THE CONSTRUCTION LIMITS OR ONTO ANY CITY STREETS.
8. SEE THE REPORT OF GEOTECHINCAL EXPLORATION PREPARED BY AMERICAN ENGINEERING TESTING FOR SOILS AND GEOTECHINCAL INFORMATION.
9. MAXIMUM FINISHED GRADE SLOPE SHALL BE 3:1.
10. SEE NOTE ON SHEET 16 FOR PERMANENT COVERAGE OF EXPOSED SOILS. THE ONLY EXCEPTION TO THE NOTE IS WET DITCH SEED MIX AT A RATE OF 40 LBS/ACRE SHALL BE USED IN THE INFILTRATION BASIN BELOW ELEVATION 866.0.

REFERENCE NOTES

① SILT FENCE PER CITY PLATE ERO-1.

N

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WILDLIFE RESEARCH ADDITION

GRADING AND EROSION CONTROL PLAN
FOR BASIN CONSTRUCTION

CITY OF RAMSEY, MINNESOTA

SHEET 11 OF 16 SHEETS

2165.12

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STATE OF MINNESOTA
14730 SUNFISH LAKE BOULEVARD

STATE OF MINNESOTA
14730 SUNFISH LAKE BOULEVARD

SUNWOOD DRIVE

AZURITE STREET

Top of Water
Elev.=857.2 (04/23/26)

CTT PROPERTIES, LLC.
6600 SUNWOOD DRIVE

Existing Building

FES 2
INV=858.00

FES 1
INV=868.00

77LF 15" RCP (CL V)
INCLUDING APRON @ 3.90%

OUTLET STRUCTURE
SEE 1/3

L H ROAD, LLC.
14485 AZURITE STREET

HSHT, LLC.
14440 AZURITE STREET

Recovery Well 7

Recovery Well 7
Voltage Switch

Landscaped Area

Gas Meter

LEGEND

- EXISTING STORM SEWER
- PROPOSED STORM SEWER
- EXISTING SANITARY SEWER
- STORM SEWER MANHOLE
- FLARED END SECTION

GENERAL NOTES

1. SEE SHEET 13 FOR STORM SEWER PLAN AND PROFILE.

N

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WILDLIFE RESEARCH ADDITION

UTILITY PLAN
FOR BASIN CONSTRUCTION

CITY OF RAMSEY, MINNESOTA

SHEET 12 OF 16 SHEETS

2165.12

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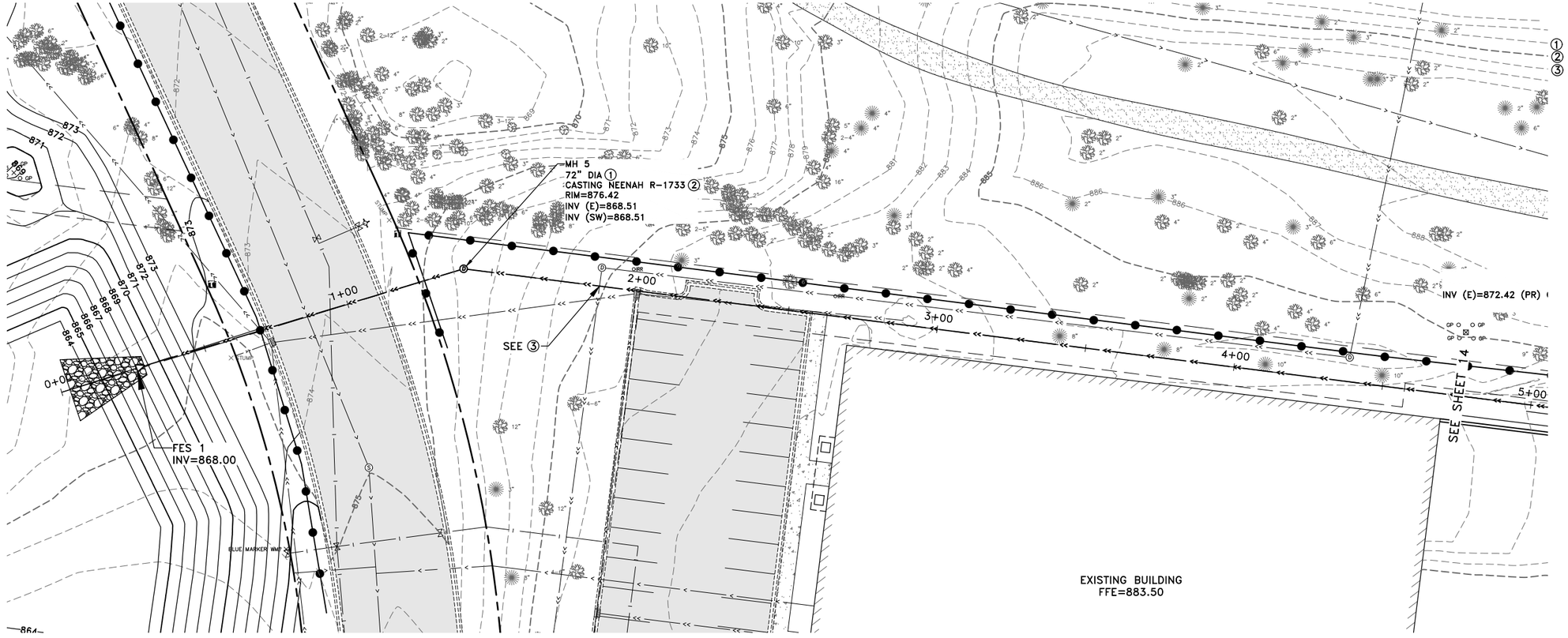
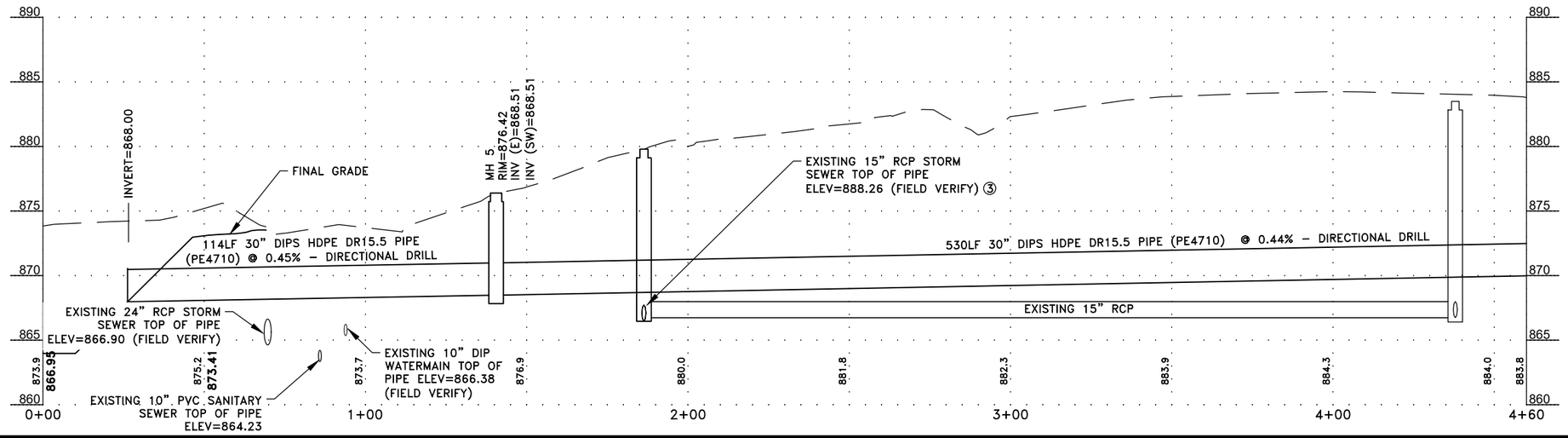
REFERENCE NOTES

① CONSTRUCT STRUCTURE PER CITY PLATE NO. STO-3.
② SEE CITY PLATE NO. STO-14.
③ FIELD VERIFY TOP OF EXISTING 15" RCP PRIOR TO INSTALLING THE 30" HDPE STORM SEWER.





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WILDLIFE RESEARCH ADDITION

STORM SEWER PLAN AND PROFILE

CITY OF RAMSEY, MINNESOTA

SHEET 13 OF 16 SHEETS

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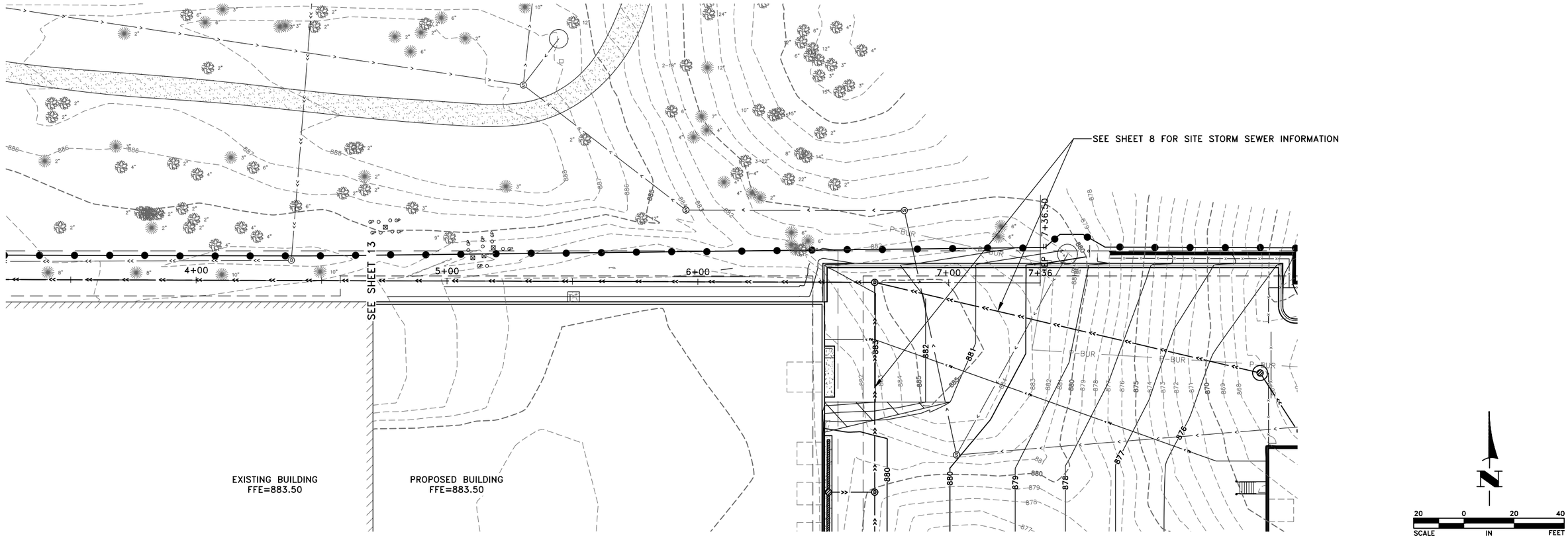

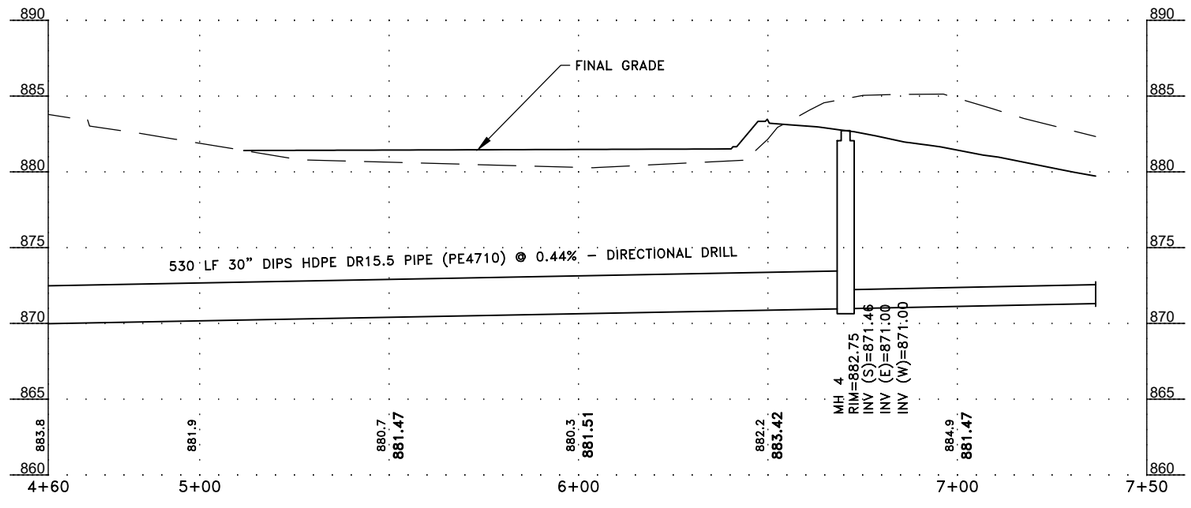

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WILDLIFE RESEARCH ADDITION

STORM SEWER PLAN AND PROFILE

CITY OF RAMSEY, MINNESOTA

SHEET 14 OF 16 SHEETS

2165.12

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SWPPP NARRATIVE:

1. THE CONTRACTOR AND OWNER MUST APPLY FOR PERMIT COVERAGE UNDER THE GENERAL STORMWATER PERMIT FOR CONSTRUCTION ACTIVITY AS REQUIRED BY THE NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) PHASE II PROGRAM ISSUED AUGUST 1, 2023. COVERAGE WILL BEGIN 7 DAYS AFTER ONLINE SUBMISSION OF THE PERMIT APPLICATION.
2. THIS SWPPP INCLUDES BOTH PERMANENT AND TEMPORARY BEST MANAGEMENT PRACTICES (BMPs). THE LOCATION AND TYPE OF BMPs ARE DEPICTED ON THE GRADING, DRAINAGE AND EROSION CONTROL PLAN. CONSTRUCT ALL BMPs IN ACCORDANCE WITH THE APPLICABLE DETAILS IN THESE PLANS.
3. DISCHARGE OF ANY MATERIAL OTHER THAN STORMWATER OR DISCHARGES ASSOCIATED WITH DEWATERING FROM THE SITE ARE PROHIBITED.
4. THIS SWPPP IS NOT DESIGNED FOR DISCHARGES ASSOCIATED WITH INDUSTRIAL ACTIVITY. PERMITTEES MUST OBTAIN COVERAGE FOR DISCHARGES ASSOCIATED WITH INDUSTRIAL ACTIVITIES UNDER A SEPARATE NPDES PERMIT AFTER DAY TO DAY OPERATION ACTIVITIES COMMENCE EVEN IF CONSTRUCTION IS ONGOING.
5. PERMITTEES MUST SUBMIT A NOTIFICATION OF TERMINATION WITHIN 30 DAYS OF TERMINATION OF PROJECT. THE CITY OF BECKER MUST APPROVE THE NOTICE OF TERMINATION BEFORE IT IS SUBMITTED TO THE MPCA.

PROJECT CONTACTS:

DESCRIPTION	COMPANY	CONTACT PERSON	PHONE
OWNER	WILDLIFE RESEARCH CENTER, INC.	SAM BURGESON	763-427-3350
CONTRACTOR	RJ RYAN	JOHN GROTKIN	651-443-2000
SWPPP DESIGNER	HAKANSON ANDERSON	SAM JOCHUM	763-427-5860

ANTICIPATED CONSTRUCTION SEQUENCE:

1. PERIMETER SEDIMENT CONTROL SHALL BE INSTALLED PRIOR TO ANY EARTH DISTURBING ACTIVITIES.
2. CONSTRUCT STABILIZED CONSTRUCTION ENTRANCE.
3. CLEARING AND GRUBBING, REMOVAL OF IMPERVIOUS SURFACES, AND REMOVALS OF EXISTING UTILITIES.
4. CONSTRUCT GRADING, UTILITIES, BUILDING AND PARKING AREA.
5. STABILIZE ALL UPGRADIENT AREAS.

PROJECT INFORMATION:

DISTURBED AREA (ACRES)	4.7100
EXISTING IMPERVIOUS SURFACE (ACRES)	0.8100
PROPOSED IMPERVIOUS SURFACE (ACRES)	1.5040
PLANNED CONSTRUCTION START DATE	9/1/2026
ESTIMATED CONSTRUCTION COMPLETION DATE	12/1/2027
COUNTY	ANOKA
LATTITUE	45.2336
LONGITUDE	-93.4302

TEMPORARY SEDIMENT BASINS:

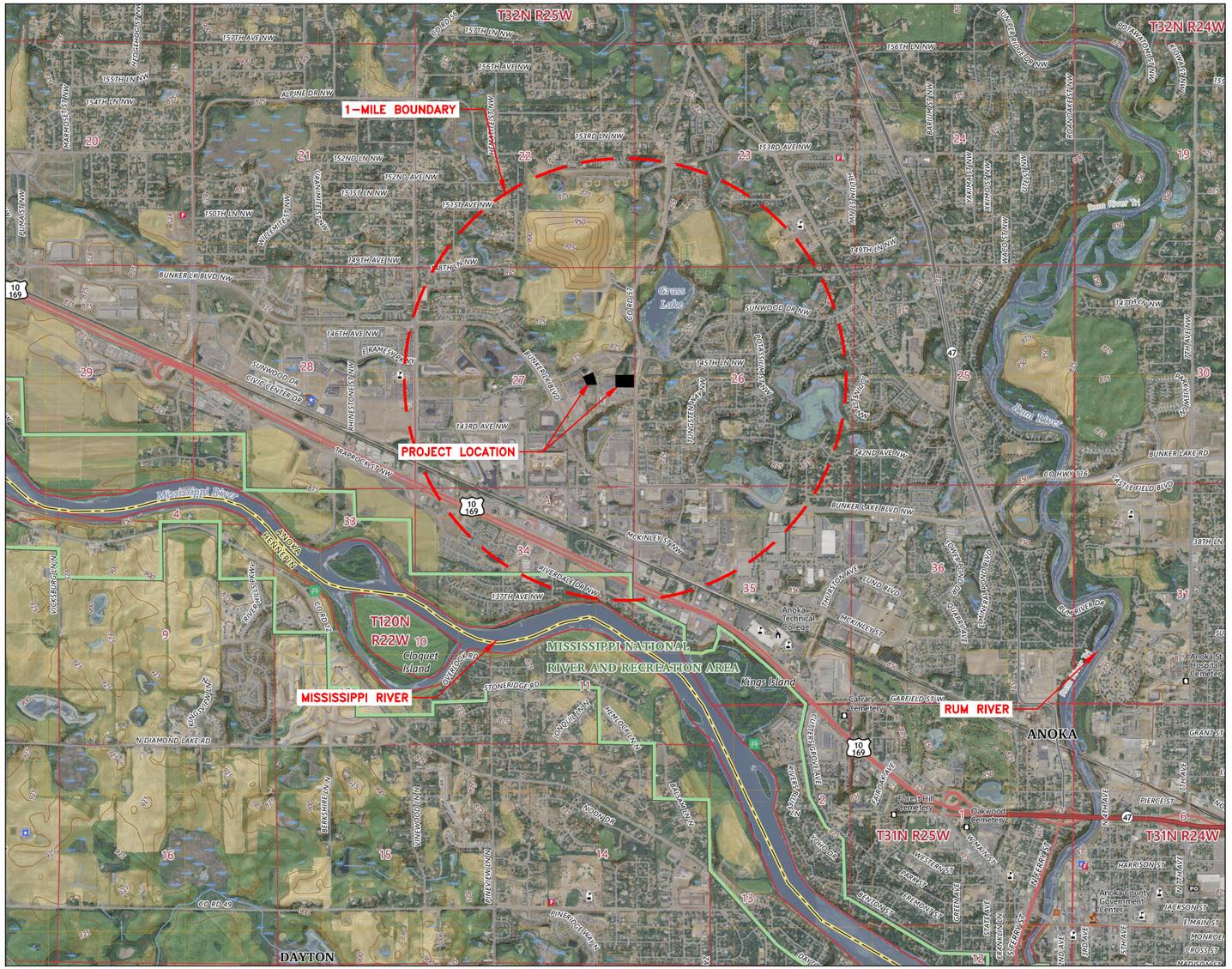
1. TEMPORARY SEDIMENT BASINS ARE REQUIRED WHERE 10 OR MORE ACRES DRAIN TO A COMMON LOCATION. TEMPORARY SEDIMENT BASINS MUST HAVE A LIVE STORAGE FOR A 2 YEAR, 24 HOUR STORM EVENT OR 1800 CUBIC FEET PER ACRE DRAINED.

MORE THAN 10 ACRES OF DISTURBED AREA DRAINING TO COMMON LOCATION	NO
TEMPORARY SEDIMENT BASIN REQUIRED	NO
VOLUME REQ'D BASED ON 2-YEAR STORM OR 1800 CF / ACRE	NOT APPLICABLE

TIMING OF EROSION CONTROL:

1. RIPRAP AND GEOTEXTILE FILTER SHALL BE INSTALLED WITHIN 24 HOURS OF THE OUTLET PLACEMENT
2. THE CONTRACTOR MUST STABILIZE ALL EXPOSED SOIL IMMEDIATELY TO LIMIT SOIL EROSION WHEN CONSTRUCTION ACTIVITY HAS PERMANENTLY OR TEMPORARILY CEASED AND WILL NOT RESUME FOR A PERIOD EXCEEDING SEVEN CALENDAR DAYS.
3. ADJACENT TO SURFACE WATERS, STABILIZE THE NORMAL WETTED PERIMETER OF THE LAST 200 LINEAL FEET OF PERMANENT OR TEMPORARY DRAINAGE DITCHES OR SWALES WITHIN 24 HOURS.
4. DURING FISH SPAWNING TIME FRAMES, STABILIZE ALL EXPOSED AREAS WITHIN 200 FEET OF THE WATERS EDGE WITHIN 24 HOURS IF WITHIN THE RESTRICTION PERIOD.

SURFACE WATERS MAP



ESTIMATED QUANTITIES:

PERIMETER SEDIMENT CONTROL: SILT FENCE, SEDIMENT CONTROL LOGS	2650	LIN FEET
STORM DRAIN INLET PROTECTION	9	EACH
STABILIZED CONSTRUCTION EXIT	2	EACH

PERMANENT COVERAGE OF EXPOSED SOIL AREAS:

EXPOSED SOIL THAT WILL REMAIN A PERVIOUS SURFACE SHALL BE RESTORED WITH 4" OF TOPSOIL, MN/DOT SEED SOUTHERN BOULEVARD (160 LBS/ACRE), TYPE 1 FERTILIZER (300 LBS/ACRE), AND HYDRAULIC BONDED FIBER MATRIX (3500 LBS/ACRE) OR TYPE 1 DISK ANCHORED MULCH (2 TONS/ACRE). TOPSOIL SHALL NOT CONTAIN MORE THAN 35% SAND. IT WILL BE THE RESPONSIBILITY OF THE CONTRACTOR TO ENSURE THE MATERIAL LISTED ABOVE IS CONSTRUCTED PER THE MnDOT SEEDING MANUAL 2024 EDITION.

TEMPORARY EROSION PREVENTION AND BMP DESIGN CONSIDERATIONS:

THE FOLLOWING FACTORS WERE ACCOUNTED FOR IN DESIGNING EROSION CONTROL PREVENTION AND BMPS FOR THIS SITE:

1. THE EXPECTED AMOUNT, FREQUENCY, INTENSITY, AND DURATION OF PRECIPITATION.
2. THE NATURE OF STORMWATER RUNOFF AND RUN-ON AT THE SITE, INCLUDING FACTORS SUCH AS EXPECTED FLOW FROM IMPERVIOUS SURFACES SLOPES, AND SITE DRAINAGE FEATURES.
3. THE STORMWATER VOLUME, VELOCITY, AND PEAK FLOWRATES TO MINIMIZE DISCHARGE OF POLLUTANTS IN STORMWATER AND TO MINIMIZE CHANNEL AND STREAMBANK EROSION AND SCOUR IN THE IMMEDIATE VICINITY OF DISCHARGE POINTS.
4. THE RANGE OF SOIL PARTICLE SIZES EXPECTED TO BE PRESENT.

INSPECTIONS AND MAINTENANCE:

1. PERMITTEE MUST PROVIDE A TRAINED PERSON TO INSPECT THE SITE ONCE EVERY 7 DAYS AND WITHIN 24 HOURS AFTER A RAINFALL EVENT GREATER THAT 1/2 INCH IN 24 HOURS.
2. DURING EACH INSPECTION, INSPECT CONSTRUCTION SITE EXIT LOCATIONS AND REMOVE ACCUMULATED SEDIMENT WITHIN ONE CALENDAR DAY OF DISCOVERY.
3. DURING EACH INSPECTION, INSPECT SILT FENCE AND SEDIMENT CONTROL LOGS AND PERFORM MAINTENANCE IF THEY ARE NON-FUNCTIONAL OR WHEN SEDIMENT REACHES 1/2 THE HEIGHT OF THE DEVICE.
4. DRAIN AND REMOVE SEDIMENT FROM SEDIMENT BASINS WHEN SEDIMENT COLLECTED REACHES 1/2 THE STORAGE VOLUME.
5. INSPECT SURFACE WATERS, INCLUDING DRAINAGE DITCHES, FOR SEDIMENT DEPOSITION. IF NECESSARY, OBTAIN APPROVALS FOR REMOVING DELTAS FROM SURFACE WATERS AND REMOVE SEDIMENT AND STABILIZE WITHIN SEVEN CALENDAR DAYS OF DISCOVERY.
6. SEND INSPECTION LOG TO CITY INSPECTOR AFTER EVERY 1/2 INCH RAIN EVENT AND WEEKLY. COMPLETE HISTORY OF ALL INSPECTION LOGS MUST BE SENT TO THE CITY AFTER PROJECT COMPLETION.

CONSTRUCTION DEBRIS CONTAINMENT:

1. ALL WASTE MATERIAL MUST BE CONTAINED IN A COVERED DUMP BOX AND SHALL NOT BE ALLOWED TO SCATTER ON OR OFF SITE.

SPECIAL + IMPAIRED WATERS:

1. A SUMMARY OF ALL SPECIAL AND IMPAIRED WATERS THAT ARE WITHIN MILE OF THE PROJECT BOUNDARY ARE AS FOLLOWS:

NAME OF WATERBODY	TYPE	SPECIAL WATER WITHIN 1 MILE	IMPAIRED WATER WITHIN 1 MILE	TYPE OF IMPAIRMENT
MISSISSIPPI RIVER	RIVER	NO	YES	FECAL COLIFORM, MERCURY IN FISH TISSUE, NUTRIENTS, PCBS IN FISH TISSUE

THIS SITE IS WITHIN ONE MILE OF THE MISSISSIPPI RIVER, WHICH IS AN IMPAIRED WATER PER THE MPCA. ALL REQUIREMENTS OF ITEMS 23.9 AND 23.10 OF THE NPDES CONSTRUCTION STORMWATER GENERAL PERMIT APPLY TO THIS SITE.

ITEM 23.9 STATES THAT "PERMITTEES MUST IMMEDIATELY INITIATE STABILIZATION OF EXPOSED SOIL AREAS, AS DESCRIBED IN ITEM 8.4, AND COMPLETE THE STABILIZATION WITHIN SEVEN (7) CALENDAR DAYS AFTER THE CONSTRUCTION ACTIVITY IN THAT PORTION OF THE SITE TEMPORARILY OR PERMANENTLY CEASES".

ITEM 23.10 STATES THAT "PERMITTEES MUST PROVIDE A TEMPORARY SEDIMENT BASIN AS DESCRIBED IN SECTION 14 FOR COMMON DRAINAGE LOCATIONS THAT SERVE AN AREA WITH FIVE (5) OR MORE ACRES DISTURBED AT ONE TIME".

DOCUMENT RETENTION:

1. THIS SWPPP SHALL REMAIN ON THE PROJECT SITE AT ALL TIMES.
2. MAINTAIN RECORDS OF INSPECTIONS, INCLUDING TIME AND DATE.
3. NAME OF PERSONS CONDUCTION INSPECTIONS.
4. ACCURATE FINDINGS OF INSPECTIONS.
5. CORRECTIVE ACTIONS TAKEN.
6. DATE OF ALL RAINFALLS GREATER THAN 1/2 INCH IN 24 HOURS, INCLUDING AMOUNT OF RAINFALL IN EACH EVENT.
7. DESCRIPTION OF ANY DISCHARGE DISCOVERED DURING INSPECTIONS.
8. ANY AMENDMENTS NECESSARY TO THE SWPPP.

SWPPP PREPARER INFORMATION:
SAM JOCHUM
SWPPP TRAINING: DESIGN OF CONSTRUCTION SWPPP

CONTRACTORS SWPPP MANAGER(S) INFORMATION:
NAME:
EMERGENCY PHONE NUMBER:
SWPPP TRAINING:
EXPIRATION:

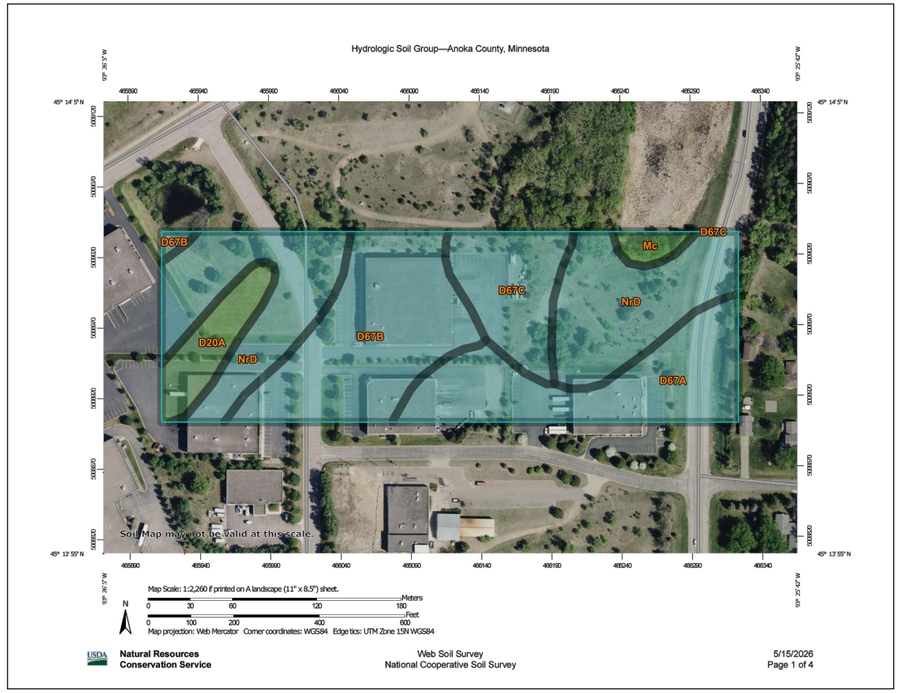
PERMANENT STORMWATER MANAGEMENT:

1. THE PROPOSED IMPERVIOUS AREA WILL BE MORE THAN THE EXISTING IMPERVIOUS AREA. THEREFORE, PERMANENT STORMWATER TREATMENT WILL BE NEEDED ON SITE.

INFILTRATION BASIN	X
FILTRATION BASIN	
WET SEDIMENTATION BASIN	
REGIONAL BASIN	X
NOT REQUIRED	

ENVIRONMENTAL CONSIDERATIONS:	
WAS ENVIRONMENTAL REVIEW REQUIRED FOR THIS PROJECT?	NO
ARE STORMWATER MITIGATION MEASURES REQUIRED FOR THIS PROJECT DUE TO ENDANGERED SPECIES REVIEW, ARCHEOLOGICAL OR OTHER REVIEW REQUIREMENT?	NO
IS COMPLIANCE WITH TEMPORARY SEDIMENT BASIN INFEASIBLE FOR THIS PROJECT?	NO
CHEMICAL AND/OR CHEMICAL TREATMENT PROCESS PROPOSED FOR ENHANCING SEDIMENTATION PROCESS?	NO

SITE SOIL TYPES



Hydrologic Soil Group

Map unit symbol	Map unit name	Rating	Acres in AOI	Percent of AOI
D20A	Isan-Isan, frequently ponded, complex, 0 to 2 percent slopes	A/D	0.9	6.6%
D67A	Hubbard loamy sand, 0 to 2 percent slopes	A	2.8	20.4%
D67B	Hubbard loamy sand, 1 to 6 percent slopes	A	3.5	25.3%
D67C	Hubbard loamy sand, 2 to 12 percent slopes	A	1.6	11.4%
Mc	Marsh	A/D	0.3	1.8%
NrD	Nymore loamy coarse sand, 12 to 25 percent slopes	A	4.7	34.5%
Totals for Area of Interest			**13.8**	**100.0%**

DATE	REVISION
6/11/26	CITY REVIEW NO.1
7/3/26	CITY REVIEW COMMENTS

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

SAMUEL G. JOCHUM, P.E.
Date 5-18-26 Lic. No. 61933

DESIGNED BY: SGJ
DRAWN BY: IDM
CHECKED BY: CJJ

Hakanson Anderson
Civil Engineers and Land Surveyors
3601 Thurston Ave., Anoka, Minnesota 55303
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www.hakanson-anderson.com

WILDLIFE RESEARCH ADDITION

SWPPP

CITY OF RAMSEY, MINNESOTA

SHEET 16 OF 16 SHEETS

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ADDITION FOR WILDLIFE RESEARCH

COMMERCIAL CODE COMPLIANCE

GENERAL INFORMATION

A. PROJECT NAME: Addition For Wildlife Research
B. PROJECT LOCATION: Lot 1 & 3, Block 1, Sunfish Lake Business Park Third Addition, Ramsey, MN
C. ZONING AND LAND USE: L1 Light Industrial
D. LOT SIZE: 4.74 Acres 206,299 s.f.
E. GREEN SPACE COVERAGE: 43,600 s.f./206,299 s.f. = 21.1% > 20%
F. BUILDING COVERAGE: 88,150 s.f./206,299 s.f. = 42.7% < 50%
CUP REQUIRED FOR TWO PRIMARY BUILDINGS ON ONE LOT

APPLICABLE CODES:

A. RAMSEY ZONING ORDINANCE	Current Edition
B. MINNESOTA STATE BUILDING CODE (MSBC) – INCLUDING –	
C. CHAPTER 1305 – INT'L BUILDING CODE	2020 Edition
D. CHAPTER 1311 – INT'L EXISTING BUILDING CODE	2020 Edition
E. CHAPTER 1315 – NATIONAL ELECTRIC CODE	2023 Edition
F. CHAPTER 1322/23 – INT'L ENERGY CONSERVATION CODE	2024 Edition
G. CHAPTER 1341 – MN ACCESSIBILITY CODE	2020 Edition
H. CHAPTER 1346 – INT'L MECHANICAL CODE	2020 Edition
I. CHAPTER 4714 – MN PLUMBING CODE	2020 Edition

BUILDING CLASSIFICATION

A. OCCUPANCY GROUPS/ TYPE OF CONST (IBC Chpt 3 & IBC Chpt 6)

1. Office – Group B
   Existing – Type of Construction – II-B
   Building – Area – 4,125 s.f.
   – Proposed Height – 31'-6", 1.5 Stories
2. Warehouse – Group S-1
   Existing – Type of Construction – II-B
   Building – Existing Area – 35,875 s.f.
   – Addition Area – 36,000 s.f.
   – Proposed Height – 31'-6", 1.5 Stories
3. Warehouse – Group S-1
   Accessory – Type of Construction – II-B
   Building – Area – 13,500 s.f.
   – Proposed Height – 28'-8", 1 Story
4. Mixed Occupancy (IBC 508)
   – Group B is a Non-Separated Use From Group S-1
5. Incidental Uses (IBC 509)
   – None

B. FIRE-RESISTANCE-RATED CONSTRUCTION

1. Building Elements (IBC Tables 601 & 602)

Element	Rating
Structural Frame	0 Hours
Exterior Bearing Walls	0 Hours
Interior Bearing Walls	0 Hours
Exterior Non-Bearing Walls	0 Hours
Interior Non-Bearing Walls	0 Hours
Floor Construction	0 Hours
Roof Construction	0 Hours

2. Exterior Wall Openings (IBC Table 705.8)
   – Separation Distance 20-25 Feet at North wall

Classification	Area of Opening
Unprotected	No Limit
Protected	No Limit

3. Fire Walls (IBC 706)
   – Not Required –
4. Fire Barriers (IBC 707)

Fire Barrier	Rating	Opening
Mechanical Room 105	1 Hour	45 Minute

C. ROOF AND INTERIOR FINISH REQUIREMENTS

1. Minimum Wall And Ceiling Finish Requirement (IBC Table 803.13)

Building Component	Finish Class
Vertical Exits/ Exit Passageways	Class B – Group B Class C – Group S-1
Exit Access Corridors/ Other Exit ways	Class C
Rooms and Enclosed Spaces	Class C

2. Minimum Roof Covering Classification (IBC Table 1505.1) = Class C
   – (Contractor To Provide Class A Roof Assembly)

AUTOMATIC SPRINKLER REQUIREMENTS

A. AN NFPA 13 AUTOMATIC SPRINKLER SYSTEM IS PROVIDED THROUGHOUT THE BUILDING (IBC 903.3.1.1)
1. Required Location(s) (IBC 903.2)
   – Throughout The Building When the Fire Area Containing Group S-1 Exceeds 12,000 s.f., Or Exceeds 3 Stories, Or The Combined Fire Areas Of Group S-1 Exceeds 24,000 s.f.

ALLOWABLE HEIGHT, ALLOWABLE AREA

Primary Building
(Non-Separated Use – Group S-1 Is More Restrictive Than Group B)
A. ALLOWABLE HEIGHT (IBC Table 504.3/504.4)
1. Group S-1, Type II-B
   – Sprinklered 75'-0", 3 Stories
2. Height Check
   – Actual # Stories < 1 Stories
   – Actual Bldg Hght < 31'-6"

B. ALLOWABLE AREA (IBC Table 506.2)
(Non-Separated Use – Group S-1 Is More Restrictive Than Group B)
1. Group S-1, Type II-B
   – Tabular Area = 70,000 s.f.
   – Frontage Increase (IBC 506.3)

$$17{,}500 \times \left(\frac{(780' > 20') - (1160')}{} - .25\right) \times \frac{(30 > 20')}{30'} = 7{,}392 \text{ s.f.}$$

Per Floor = 77,392 s.f.

2. Area Check
   – Whole Building Area Check
   76,000/77,392 = 98.2% < 100%

ALLOWABLE HEIGHT, ALLOWABLE AREA

Accessory Building
(Non-Separated Use – Group S-1 Is More Restrictive Than Group B)
A. ALLOWABLE HEIGHT (IBC Table 504.3/504.4)
1. Group S-1, Type II-B
   – Sprinklered 75'-0", 3 Stories
2. Height Check
   – Actual # Stories < 1 Stories
   – Actual Bldg Hght < 28'-8"

B. ALLOWABLE AREA (IBC Table 506.2)
(Non-Separated Use – Group S-1 Is More Restrictive Than Group B)
1. Group S-1, Type II-B
   – Tabular Area = 70,000 s.f.
   – Frontage Increase (IBC 506.3)

$$17{,}500 \times \left(\frac{(330' > 20') - (480')}{} - .25\right) \times \frac{(30 > 20')}{30'} = 7{,}656 \text{ s.f.}$$

Per Floor = 77,656 s.f.

2. Area Check
   – Whole Building Area Check
   13,500/77,656 = 17.4% < 100%

MEANS OF EGRESS

A. DESIGN OCCUPANT LOAD (IBC Chpt 1004)
1. Office – 4,125 s.f. @ 1/150 s.f. = 28 Occupants
2. Warehouse – 71,875 s.f. @ 1/500 s.f. = 144 Occupants
3. Accessory Warehouse – 13,500 s.f. @ 1/500 s.f. = 27 Occupants

B. EXIT/ EXIT ACCESS
1. Number Required (IBC Table 1006.2.1, 1006.3.2) = 2
2. Number of Accessible Required (IBC 1009) = 2
3. Arrangement (IBC 1007)
   – Not Less Than 1/3 Overall Diagonal (Sprinklered Building)
4. Travel Distance Maximums
   – Exit Access (IBC 1017) B = 300'
   – Exit Access (IBC 1017) S-1 = 400'
   – Common Path of Egress (IBC 1006.2.1) = 100'
   – Dead Ends (IBC 1020.4) = 50'
5. Sizing (The Greater of Two Conflicting Widths Shall Be Used)
   – Design Egress Sizing (IBC 1005.3)
   Stairways (Occ Load x .3) = N/A
   Other Components (Occ Load x .2) = 34.4" / 5.4"
   – Stairways (IBC 1011.2) = 44"
   – Corridors (IBC 1020.2) = 44"
   – Exit Passageways (IBC 1024.2) = 44"
   – Exit Doors (IBC 1010.1.1) = 32" Min Clear 48" Max Nom
6. Doors
   – Swing (IBC 1010.1.2.1)
   Side Hinged Swinging Out At Occupant Load Of 50 Or More
   – Landings (IBC 1010.1.6)
   Width Not Less Than Width of Door Or Stairway
   Length in Direction of Travel Not Less Than 44"
   – Thresholds (IBC 1010.1.7)
   Max Height = 1/2" – 1:2 Beveled Edge If 1/4"-1/2"
   – Door Arrangement (IBC 1010.1.8) 48" + Door Width Apart
   – Lock or Latch (IBC 1010.1.9)
   Operable From Egress Side Without Use of Knowledge or Keys.
   Manually Operated Flush Bolts Permitted on Inactive leaf.
   – Panic/ Fire Exit Hardware (IBC 1010.1.10)
   Not Required At Exit/Exit Access Doors

PLUMBING FIXTURES (PRIMARY BUILDING)

A. NUMBER FIXTURES REQUIRED (IBC 2902.1)
1. Group B
   – 28 Occupants
   – 14 Female Occupants, 14 Male Occupants

Fixture	Required	
	Men	Women
Water Closets	14 At 1/25 = 0.56	14 At 1/25 = 0.56
Urinals	–	–
Lavatories	14 At 1/40 = 0.35	14 At 1/40 = 0.35
Bathtubs/ Showers	–	–
Drinking Fountains	28 At 1/100 = 0.28	
Service Sink	1	

2. Group S-1 (Warehouse)
   – 144 Occupants
   – 72 Female Occupants, 72 Male Occupants

Fixture	Required	
	Men	Women
Water Closets	72 At 1/100=0.72	72 At 1/100=0.72
Urinals	–	–
Lavatories	72 At 1/100=0.72	72 At 1/100=0.72
Bathtubs/ Showers	–	–
Drinking Fountains	144 At 1/1000 = 0.14	
Service Sink	–	

3. Total Number of Plumbing Fixtures Required

Fixture	Required		Provided		
	Men	Women	Men	Women	Unisex
Water Closets	1.28	1.28	3	2	1
Urinals	–	–	2	–	–
Lavatories	1.07	1.07	1	1	1
Bathtubs/ Showers	–	–	–	–	–
Drinking Fountains	0.42		2		
Service Sink	1		1		

B. LOCATION OF FIXTURES (IBC 2902.3.3)
– Not More Than 1 Story Above Or Below Regular Working Area
– Travel Distance Less Than 500 ft

C. SIGNAGE (IBC 2902.4)
– A Legible Sign For Each Sex Shall Be Provided Near The Entrance To The Toilet Facility

PLUMBING FIXTURES (ACCESSORY BUILDING)

A. NUMBER FIXTURES REQUIRED (IBC 2902.1)
1. Not normally occupied.

Fixture	Required		Provided		
	Men	Women	Men	Women	Unisex
Water Closets	–	–	–	–	1
Urinals	–	–	–	–	–
Lavatories	–	–	–	–	1
Bathtubs/ Showers	–	–	–	–	–
Drinking Fountains	–			–	
Service Sink	–			1	

B. LOCATION OF FIXTURES (IBC 2902.3.3)
– Not More Than 1 Story Above Or Below Regular Working Area
– Travel Distance Less Than 500 ft

C. SIGNAGE (IBC 2902.4)
– A Legible Sign For Each Sex Shall Be Provided Near The Entrance To The Toilet Facility

OTHER

A. ACCESSIBILITY
1. Building is Accessible
B. GUARDS (IBC 1015)
1. 42" High Minimum Guards Shall Be Installed Where A Change In Levels Drops 30" Or More.
C. ROOF ACCESS (IMC 306.5)
1. 60" Ships Ladder To 8 s.f. Roof Hatch (Min Dim 1'-8") Provided
D. CONCEALED SPACES
1. Floors (IBC 718.3)
   – Draftstops Not Required in Sprinklered Building
2. Attics (IBC 718.4)
   – Draftstops Not Required in Sprinklered Building
E. VENTILATION
1. Attics (IBC 1202.2)
   – Not Required
2. Under-Floors (IBC 1202.4)
   – Not Required
F. ATTIC ACCESS (IBC 1208.2)
1. Not Required
G. SAFETY GLAZING (IBC 2406)
1. Safety Glazing Shall Be Installed In Hazardous Locations As Specified In IBC 2406.4
H. RECYCLING SPACE (MSBC 1303.1500)
1. .0025 x 89,500 s.f. = 224 s.f. Required
J. FIRE ALARM AND DETECTION SYSTEMS
1. Fire Alarm And Detection System Not Required (IBC 907.2)
2. If Required Provide Audible And Visible Alarm Notification Devices (IBC 907.5, NFPA 72)
K. SMOKE AND HEAT VENTS (IBC 910)
1. Required For Group F-1 or S-1 Occupancies With 50,000 s.f. of Undivided Area Unless an ESFR Sprinkler System Is Provided
L. PARKING AND MANEUVERING (Ramsey Zoning Ordinance)
1. Parking Stall Calculation (Practical Calculation)

CURRENT EMPLOYEES	20 Stalls
FUTURE EMPLOYEES	5 Stalls
VISITORS	5 Stalls
Total Stalls Required	30 Stalls
Total Stalls Provided	46 Stalls
Accessible Requirement Per 50 Stalls (IBC Table 1106.1)	2 Stalls

2. Stall Size – 9'-0" x 18'-0"
3. Aisle Size – 24'-0"
4. Striping – 4" White Stripes
5. Pavement Design
   – All Drive Aisles And Truck Maneuvering Areas
   2" Bituminous Wear Course
   2" Bituminous Binder Course
   8" Compacted Class 5 Base
   – All Parking Areas
   1 1/2" Bituminous Wear Course
   1 1/2" Bituminous Binder Course
   6" Compacted Class 5 Base
   – Verify With Existing Soil Conditions And Adjust Accordingly

M. FIRE PROTECTION FOR HIGH-PILED COMB. STORAGE (IFC Chpt 32)
1. Material Storage Height +22'-0" Per Client
2. Commodity Class I through IV
3. Total High-Piled Area – 71,875 s.f. (Primary Building)
   13,500 s.f. (Accessory Building)
4. General Fire Protection and Life Safety Requirements

Building Component	Requirement
Auto Fire Ext. System REQUIRED	According To IFC 3206.4
Fire Detection System	NOT REQUIRED
Building Access REQUIRED	Roads Within 150'/ Doors Every 125' IFC 3206.6, 3206.7
Smoke/ Heat Removal REQUIRED	According To IFC 3206.8 Or Provide ESFR Fire Sprinkler System

Solid Piled Storage, Shelf Storage and Palletized Storage	
Maximum Pile Dimension	120 Lineal Horizontal feet
Maximum Storage Height	40 Lineal Vertical feet
Maximum Pile Volume	400,000 cubic feet

ANSI/ASHRAE STANDARD 90.1-2019

Note: Compliance Is For Building Envelope Only. The Design-Build HVAC and Electrical Designers Must Submit Documentation Proving Compliance With HVAC, Lighting, And Water Heating

GENERAL

A. Space Conditioning Category (5.1.2)
1. Nonresidential Conditioned Space
B. Climate (5.1.4)
1. Zone 6 – Southern Minnesota

COMPLIANCE PATH

A. Prescriptive Building Envelope Option (5.2)

MANDATORY PROVISIONS

A. Components Of The Building Envelope Shall Comply With Section 5.4
1. Insulation (5.4.1) Shall Comply With Section 5.8.1
2. Fenestration/ Door Performance (5.4.2) Shall Comply With Section 5.8.2
3. Air Leakage (5.4.3)
   The Building Envelope Shall Contain An Air Barrier And Be Sealed At The Following Areas:
   – Joints Around Fenestration And Door Frames
   – Junctions Between Walls and Floors, Walls At Building Corners, Walls and Roofs or Ceilings
   – Penetrations Of Utility Services At Walls, Floors, and Roofs
   – Building Assemblies Used As Ducts Or Plenums
   – Joints, Seams, Conn. Between Planes Or Changes In Air Barrier Materials
   Fenestration and Doors – According To 5.4.2
   Loading Dock Weatherseals – Required According To 5.4.3.2
   Vestibules – Required at Building Entrances According To 5.4.3.3

PRESCRIPTIVE REQUIREMENTS

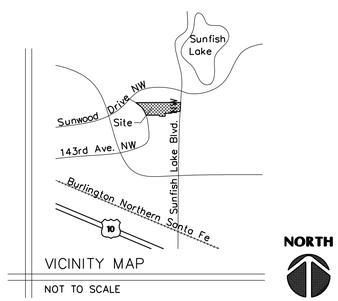
Table 5.5-6 Building Component	Maximum Assembly	Minimum Insulation	Proposed
ROOF: Entirely Above Deck	U-0.032	R-30 (ci)	R-30 (ci)
WALLS: Mass	U-0.080	R-13.3 (ci)	R-23 (ci)
S. O. G. FLOORS: Unheated	F-0.510	R-10.0 (3ft)	R-23
OPAQUE DOORS: Swinging	U-0.370		U-0.20
OPAQUE DOORS: Non-Swinging	U-0.310		U-0.147
FENESTRATION: 0-40% Glazing	U-0.340 (0.38 SHGC)		U-0.340

SUBMITTALS

A. Contractor To Provide Product Submittals If Requested By The Building Official

PRODUCT INFORMATION AND INSTALL. REQ.

A. Building Components Must Identify R-Values Or U-Values Clearly Labeled On The Product In Accordance With Section 5.8



SHEET SCHEDULE

Sheet	Description
T1	Title Sheet
A1	Site Plan
L1	Landscape Plan
A2	Floor Plan
A3	Roof Plan
A4	Building Elevations
A5	Restroom Details & Schedules
A6	Wall Sections
A7	Wall Sections
S1	Footing & Foundation Plan
S2	Roof Framing Plan
S3	Structural Details

DEVELOPMENT TEAM

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Contact: Sam Burgeson

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ADDITION FOR WILDLIFE RESEARCH
14485 Azurite St NW, Ramsey, Minnesota

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Project Designer: JAMES B
Drawn By: JRB
Checked By: LL
Revisions

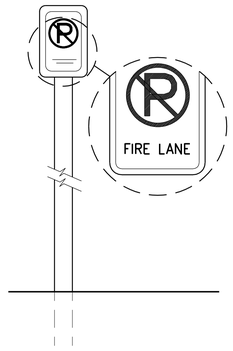
7/2/26	ISSUE FOR PERMIT

TITLE SHEET

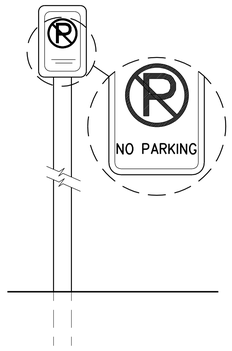
Sheet Number
T1

Project No. 251003-4

Filename: WILDLIFE RESEARCH\ADDITION\WILDLIFE RESEARCH ADDITION-T1



6 A1 FIRE LANE SIGN
SCALE: 1" = 1'-0"



5 A1 NO PARKING SIGN
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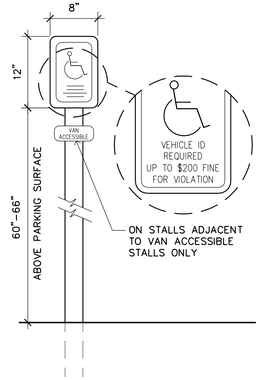
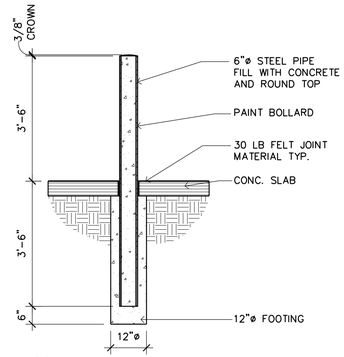


4 A1 ACCESSIBLE PARKING SIGNAGE
1" = 1'-0"



3 A1 CONCRETE BOLLARD
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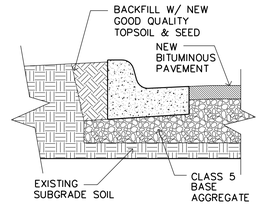
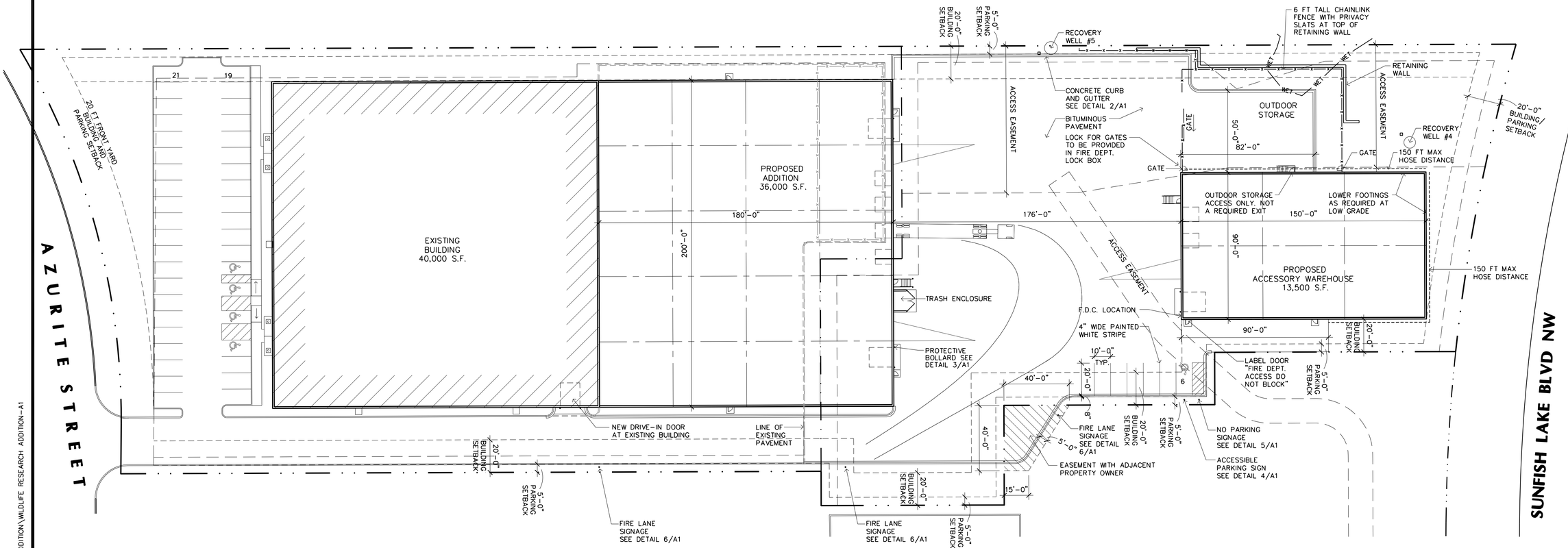


2 A1 B6-12 CONCRETE CURB
SCALE: 1/2" = 1'-0"



1 A1 SITE PLAN
SCALE: 1" = 30'-0"

NORTH

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7/2/26	ISSUE FOR PERMIT

SITE PLAN

Sheet Number

A1

Project No. 251003-4

OPEN GRATE GALV. STEEL STAIR WITH 5'x5' LANDING 11" MIN TREAD 7" MAX RISER

MECH ROOM 105

RISER

UP

UNISEX 104

SHIPS LADDER ROOF ACCESS SEE DETAIL 3/A3

MECH LEVELER AND LEVELER PIT DOCK SEAL AND BUMPERS TYPICAL AT ALL DOCK DOORS (2 THUS)

WAREHOUSE 103

(NOT NORMALLY OCCUPIED) FULLY FIRE SPRINKLERED

OPEN GRATE GALV. STEEL STAIR WITH 5'x4' LANDING 11" MIN TREAD 7" MAX RISER

CONCRETE APRON

PROTECTIVE BOLLARD EACH SIDE SEE DETAIL 3/A1

12"x8'-0" TRENCH DRAIN

F.E.

SIM.

NORTH

2 A2 FLOOR PLAN
SCALE: 1/16"=1'-0"

PLAN NOTES:

1. = EXIT SIGNAGE. PROVIDE EMERGENCY BACK-UP POWER
2. = EMERGENCY LIGHTING. PROVIDE EMERGENCY BACK-UP POWER
3. F.E. = FIRE EXTINGUISHER. VERIFY SIZE AND SPACING WITH BUILDING OFFICIAL.
4. CONTRACTOR TO VERIFY ALL EXISTING CONDITIONS PRIOR TO CONSTRUCTION

= PROPOSED WALL
= EXISTING WALL
= DEMOLISHED WALL

REMOVE STOOP

REMOVE STAIR

REMOVE TRASH ENCLOSURE

REMOVE STOOP

NEW 12'X14' INSULATED OVERHEAD DOOR IN EXISTING EXT. WALL OPENING DESIGN BY OTHERS

WAREHOUSE 101

MECH LEVELER AND LEVELER PIT DOCK SEAL AND BUMPERS TYPICAL AT ALL DOCK DOORS (4 THUS)

OPEN GRATE GALV. STEEL STAIR WITH 5'x5' LANDING 11" MIN TREAD 7" MAX RISER

PROTECTIVE BOLLARD EACH SIDE SEE DETAIL 3/A1

12"x8'-0" TRENCH DRAIN

CONCRETE APRON

UNISEX 102

TYP.

1 A2 FLOOR PLAN
SCALE: 1/16"=1'-0"

NORTH

Filename: WILDLIFE RESEARCH\ADDITION\WILDLIFE RESEARCH ADDITION-A2

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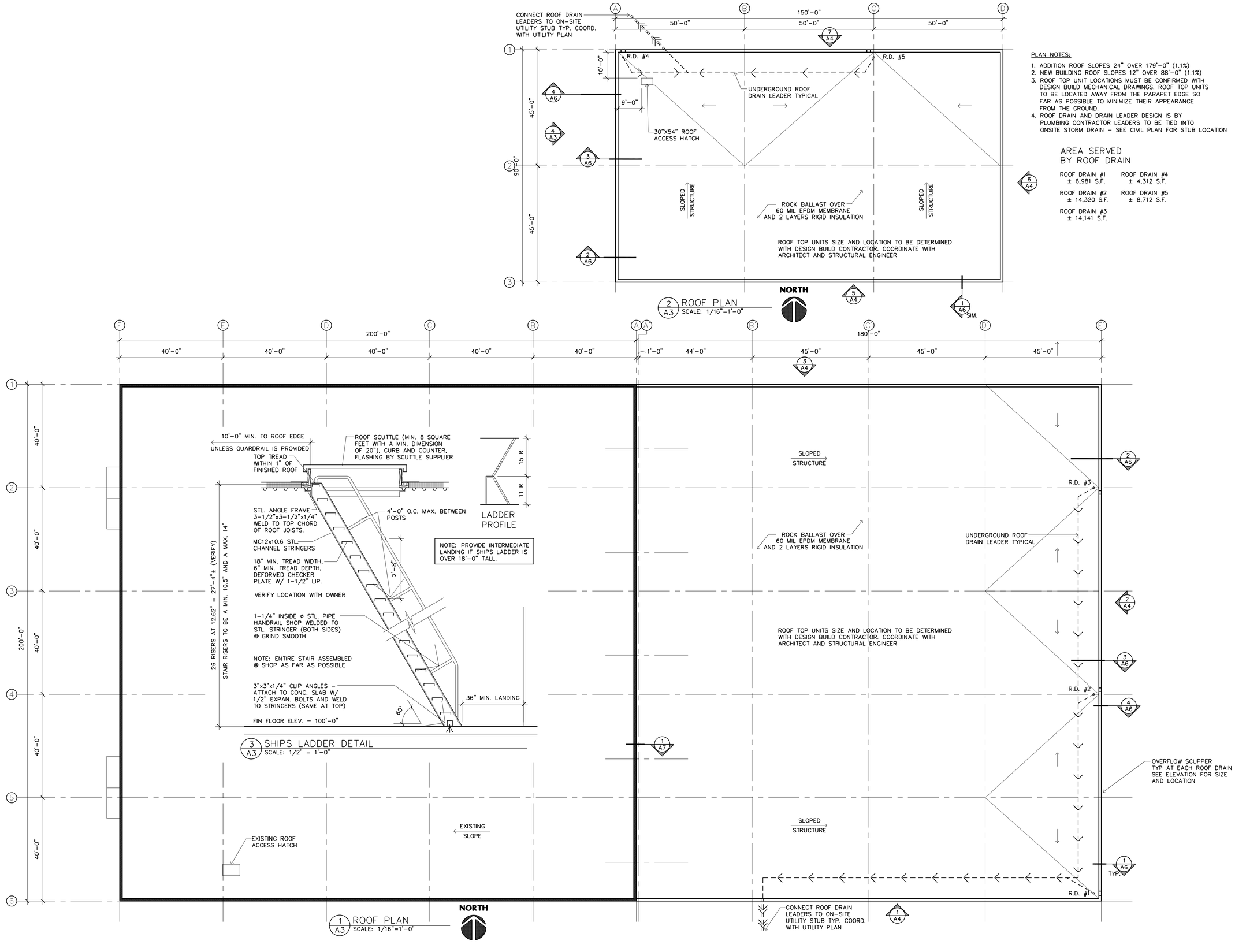
FLOOR PLAN

Sheet Number

A2

Project No. 251003-4



Filename: WILDLIFE RESEARCH\ADDITION\WILDLIFE RESEARCH ADDITION-A3

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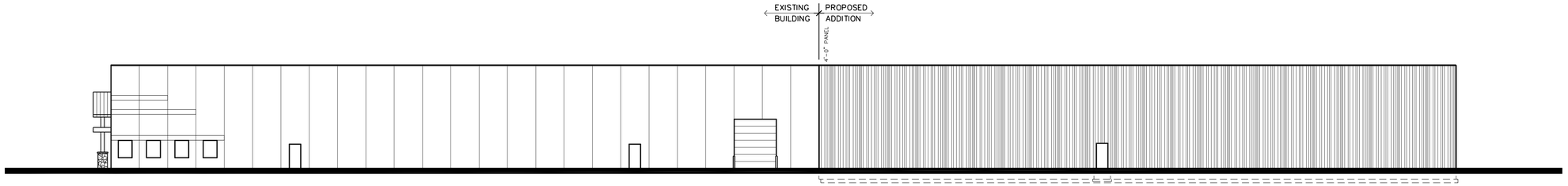
ROOF PLAN

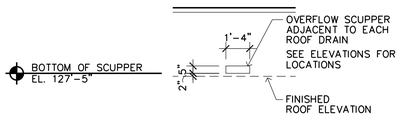
Sheet Number

A3

Project No. 251003-4

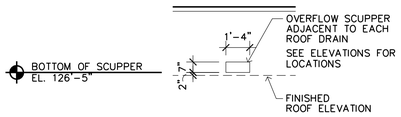


1 / A4 SOUTH ELEVATION
SCALE: 1/16"=1'-0"



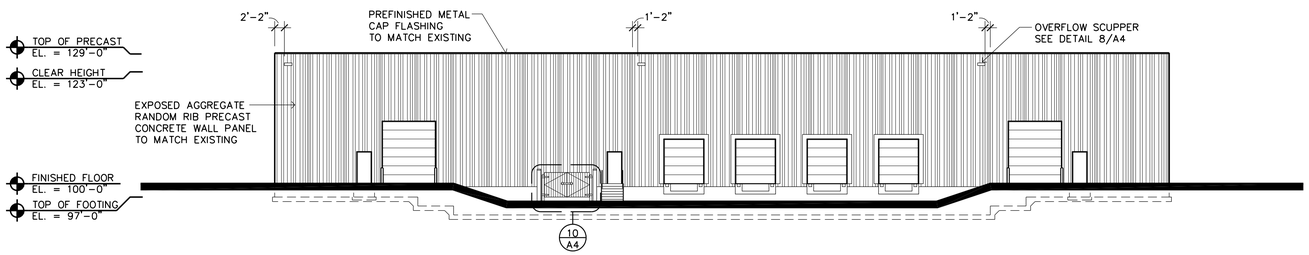
NOTE: OVERFLOW SCUPPER IS SIZED ACCORDING TO IBC 1502.2.3
VERIFY WITH THE PLUMBING DESIGNER AND INT'L PLUMBING CODE

9 / A4 OVERFLOW SCUPPER DETAIL
SCALE: 1/4" = 1'-0"

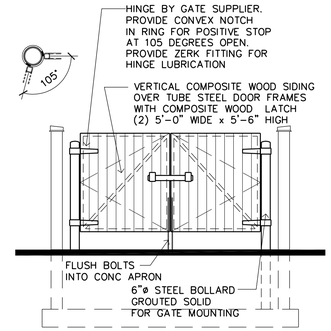


NOTE: OVERFLOW SCUPPER IS SIZED ACCORDING TO IBC 1502.2.3
VERIFY WITH THE PLUMBING DESIGNER AND INT'L PLUMBING CODE

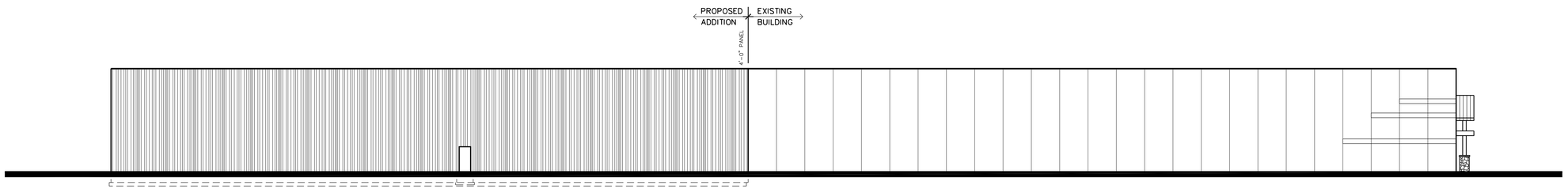
8 / A4 OVERFLOW SCUPPER DETAIL
SCALE: 1/4" = 1'-0"



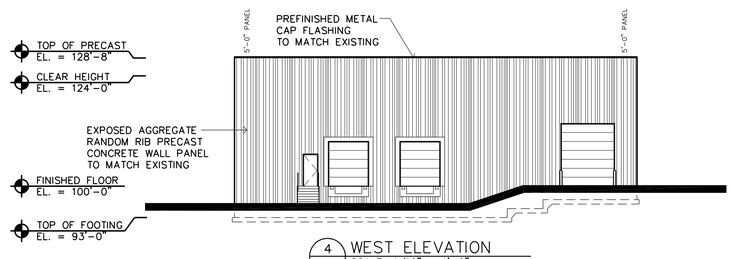
2 / A4 EAST ELEVATION
SCALE: 1/16" = 1'-0"



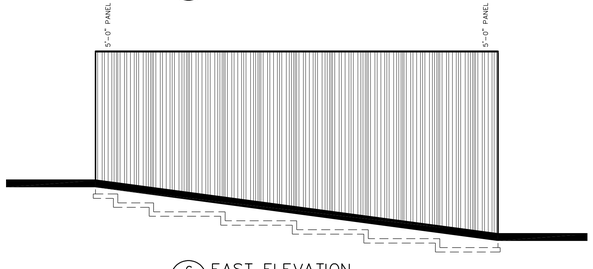
10 / A4 TRASH ENCLOSURE
SCALE: 1/4" = 1'-0"



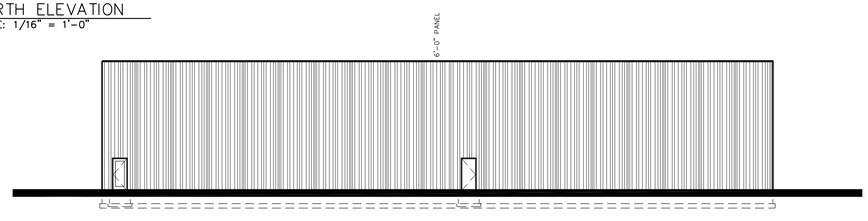
3 / A4 NORTH ELEVATION
SCALE: 1/16" = 1'-0"



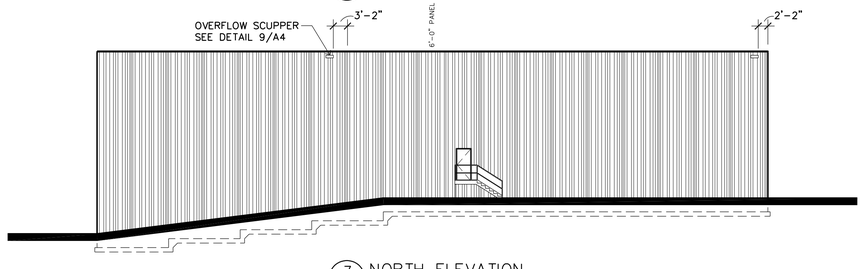
4 / A4 WEST ELEVATION
SCALE: 1/16" = 1'-0"



6 / A4 EAST ELEVATION
SCALE: 1/16" = 1'-0"



5 / A4 SOUTH ELEVATION
SCALE: 1/16" = 1'-0"



7 / A4 NORTH ELEVATION
SCALE: 1/16" = 1'-0"

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BUILDING ELEVATIONS

Sheet Number

A4

Project No. 251003-4

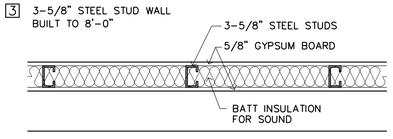
ROOM FINISH SCHEDULE										
RM#	DESCRIPTION	FLOOR	BASE	N.WALL	E.WALL	S.WALL	W.WALL	CLG.	HGHT	REMARKS
101	WAREHOUSE	CONC	NONE	PRECAST	PRECAST	PRECAST	PRECAST	OPEN	VARIES	–
102	UNISEX	CONC	VINYL	4" FRP – SEE PLAN FOR LOCATIONS				PT/GYP	8'–0"	–
103	WAREHOUSE	CONC	NONE	PRECAST	PRECAST	PRECAST	PRECAST	OPEN	VARIES	FRP AT MOP SINK
104	UNISEX	CONC	VINYL	4" FRP – SEE PLAN FOR LOCATIONS				PT/GYP	8'–0"	–
105	MECHANICAL ROOM	CONC	VINYL	PRECAST	PT/GYP	PT/GYP	PRECAST	OPEN	VARIES	–

ABBREVIATIONS:
PT/GYP = PAINTED GYPSUM BOARD
GYP BD = GYPSUM BOARD TAPED AND SANDED
CONC = SEALED CONCRETE
FRP = FIBER REINFORCED PLASTIC PANELING

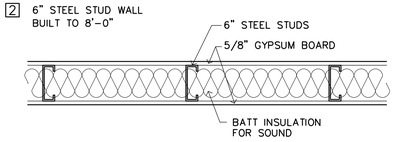
DOOR & FRAME SCHEDULE					
DR #	DOOR SIZE	THICK	DOOR	FRAME	REMARKS
101A	3'–0"x7'–0"	1–3/4"	D1	F1	INSULATED
101B	3'–0"x7'–0"	1–3/4"	D1	F1	INSULATED
101C	12'–0"x14'–0"	2"	D3	---	INSULATED
101D	9'–0"x10'–0"	2"	D3	---	INSULATED
101E	9'–0"x10'–0"	2"	D3	---	INSULATED
101F	9'–0"x10'–0"	2"	D3	---	INSULATED
101G	9'–0"x10'–0"	2"	D3	---	INSULATED
101H	3'–0"x7'–0"	1–3/4"	D1	F1	INSULATED
101I	12'–0"x14'–0"	2"	D3	---	INSULATED
101J	3'–0"x7'–0"	1–3/4"	D1	F1	INSULATED
101K	3'–0"x7'–0"	1–3/4"	D1	F1	INSULATED
101L	12'–0"x14'–0"	2"	D3	---	INSULATED
102	3'–0"x7'–0"	1–3/4"	D1	F1	
103A	3'–0"x7'–0"	1–3/4"	D1	F1	INSULATED
103B	3'–0"x7'–0"	1–3/4"	D1	F1	INSULATED
103C	3'–0"x7'–0"	1–3/4"	D2	F2	INSULATING GLASS
103D	12'–0"x14'–0"	2"	D3	---	INSULATED
103E	9'–0"x10'–0"	2"	D3	---	INSULATED
103F	9'–0"x10'–0"	2"	D3	---	INSULATED
103G	3'–0"x7'–0"	1–3/4"	D1	F1	INSULATED
104	3'–0"x7'–0"	1–3/4"	D1	F1	
105	3'–0"x7'–0"	1–3/4"	D1	F1	45 MINUTE RATED

NOTES:
1. ALL DOOR HARDWARE TO BE SPECIFIED & PROVIDED BY CONTRACTOR
2. ALL EXIT HARDWARE SHALL NOT REQUIRE TIGHT GRASPING, PINCHING, OR TWISTING OF THE WRIST. MOUNT HARDWARE BETWEEN 34"–48" (ANSI A117.1–404.2.6)
3. PROVIDE A KNOX BRAND FIRE DEPARTMENT KEY BOX AS SPECIFIED BY THE FIRE MARSHAL
4. THE MAIN EXIT IS ALLOWED TO HAVE A KEYED LOCK PROVIDED THAT THE LOCKING DEVICE IS READILY DISTINGUISHABLE AS LOCKED AND A SIGN WITH 1" CONTRASTING LETTERS IS POSTED ON THE EGRESS SIDE STATING: 'THIS DOOR TO REMAIN UNLOCKED WHEN BUILDING IS OCCUPIED'. (IBC 1010.1.9.4)

3 3–5/8" STEEL STUD WALL
BUILT TO 8'–0"



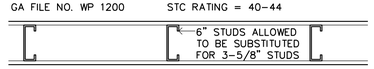
2 6" STEEL STUD WALL
BUILT TO 8'–0"



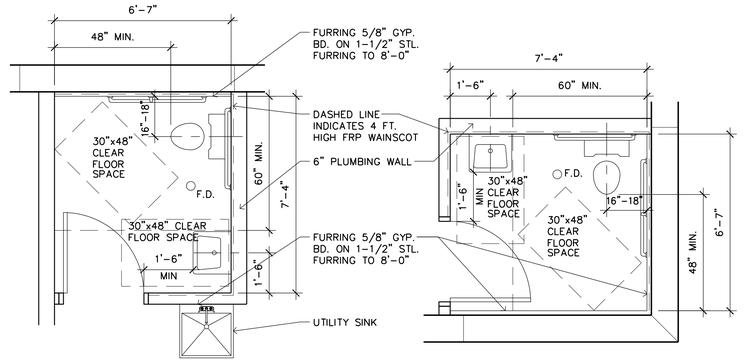
1 1 HOUR 6" METAL STUD WALL

One Layer 5/8" Type 'X' Gypsum Wallboard Or Gypsum Veneer Base Applied At Right Angles Or Parallel To Each Side Of 6" Steel Studs 24" o.c. With 1" Type S Drywall Screws 8" o.c. To Vertical Joints And 12" o.c. At Floor And Ceiling Runners And Intermediate Studs. Stagger Joints Staggered 24" On Opposite Sides.

GA FILE NO. WP 1200 STC RATING = 40–44



6 A5 WALL TYPES
SCALE: 1" = 1'–0"



2 A5 ENLARGED RESTROOM PLAN
SCALE: 3/8" = 1'–0"

1 A5 ENLARGED RESTROOM PLAN
SCALE: 3/8" = 1'–0"

GRAB BARS

GRAB BARS SHALL BE 1 1/4"–2" IN DIAMETER. THE SPACE BETWEEN THE GRAB BAR AND THE WALL SHALL BE 1 1/2". A 1 1/2" MINIMUM CLEARANCE SHALL BE PROVIDED BELOW AND AT END OF THE GRAB BAR. A 12" MINIMUM CLEARANCE SHALL BE PROVIDED ABOVE THE GRAB BAR EXCEPT AT SHOWER CONTROLS. GRAB BARS SHALL NOT ROTATE IN THEIR FITTING AND SHALL SUPPORT 250 POUNDS MINIMUM.

FLUSH CONTROLS

FLUSH CONTROLS SHALL BE HAND OPERATED OR AUTOMATIC. HAND OPERATED CONTROLS SHALL COMPLY WITH REQUIREMENTS FOR ACCESSIBLE OPERABLE PARTS. FLUSH CONTROLS SHALL BE LOCATED ON THE OPEN SIDE OF THE WATER CLOSET, EXCEPT IN AMBULATORY ACCESSIBLE COMPARTMENTS WHERE CONTROLS ARE PERMITTED ON EITHER SIDE OF THE WATER CLOSET.

ACCESSORIES

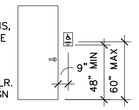
ALL WALL–MOUNTED DISPENSERS, WASTE DISPOSAL CONTAINERS, OR SIMILAR TOILET ACCESSORIES SHALL BE MOUNTED SO THAT THE OPERABLE PORTIONS OF SUCH ACCESSORIES COMPLIES WITH AN UNOBSTRUCTED FRONT OR SIDE REACH. THE MAXIMUM UNOBSTRUCTED REACH RANGE IS BETWEEN 15" AND 48" ABOVE THE FINISHED FLOOR. OBSTRUCTIONS PROTRUDING 20–25 FROM A WALL SHALL LIMIT THE HIGH REACH TO 44" MAXIMUM ABOVE THE FINISHED FLOOR.

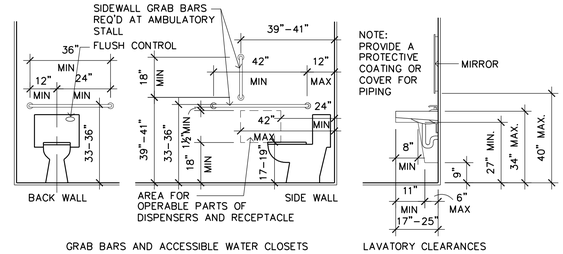
INTERIOR FINISHES

FLOORS IN TOILET, SHOWER, AND BATHING ROOMS ACCESSIBLE TO THE PUBLIC SHALL HAVE A SMOOTH, HARD NON–ABSORBENT SURFACE SUCH AS CERAMIC TILE AND SHALL EXTEND UP THE WALLS AT LEAST 4". (IBC 1209.2.1) WALLS WITHIN 2 FEET OF URINALS AND WATER CLOSETS SHALL HAVE A SMOOTH, HARD NON–ABSORBENT SURFACE, TO 4 FEET A.F.F. (IBC 1209.2.2) SHOWER COMPARTMENT AND BATHTUB WALLS WITH SHOWER HEADS SHALL HAVE A SMOOTH, HARD NON–ABSORBENT SURFACE SUCH AS CERAMIC TILE TO 72" ABOVE THE DRAIN. (IBC 1209.2.3)

SIGNAGE

IDENTIFICATION SIGNAGE SHALL BE PROVIDED AT TOILET ROOMS, THE SIGNAGE SHALL INCLUDE TACTILE LETTERS INDICATING THE NAME OF THE SPACE, THE INT'L SYMBOL OF ACCESSIBILITY, AND BRAILLE CHARACTERS ACCORDING TO CHAPTER 703. MOUNT THE SIGN CENTERED AT 9" FROM THE LATCH SIDE OF THE DOOR AND MOUNT THE SIGN 48"–60" ABOVE THE FIN. FLR. WITH AN 18"X18" CLEAR FLOOR SPACE CENTERED ON THE SIGN

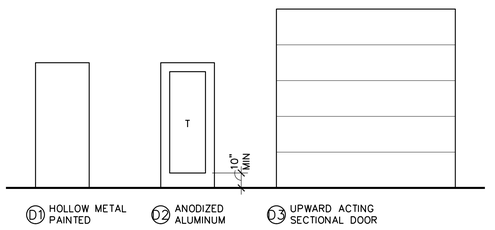




GRAB BARS AND ACCESSIBLE WATER CLOSETS

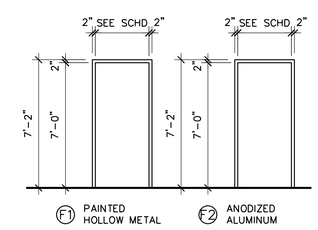
LAVATORY CLEARANCES

3 A5 RESTROOM DETAILS AND NOTES
SCALE: 3/8" = 1'–0"



D1 HOLLOW METAL PAINTED
D2 ANODIZED ALUMINUM
D3 UPWARD ACTING SECTIONAL DOOR

4 A5 DOOR TYPES
SCALE: 1/4" = 1'–0"
T = TEMPERED GLASS



F1 PAINTED HOLLOW METAL
F2 ANODIZED ALUMINUM

5 A5 DOOR FRAME TYPES
SCALE: 1/4" = 1'–0"

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Drawn By: JRB
Checked By: LL
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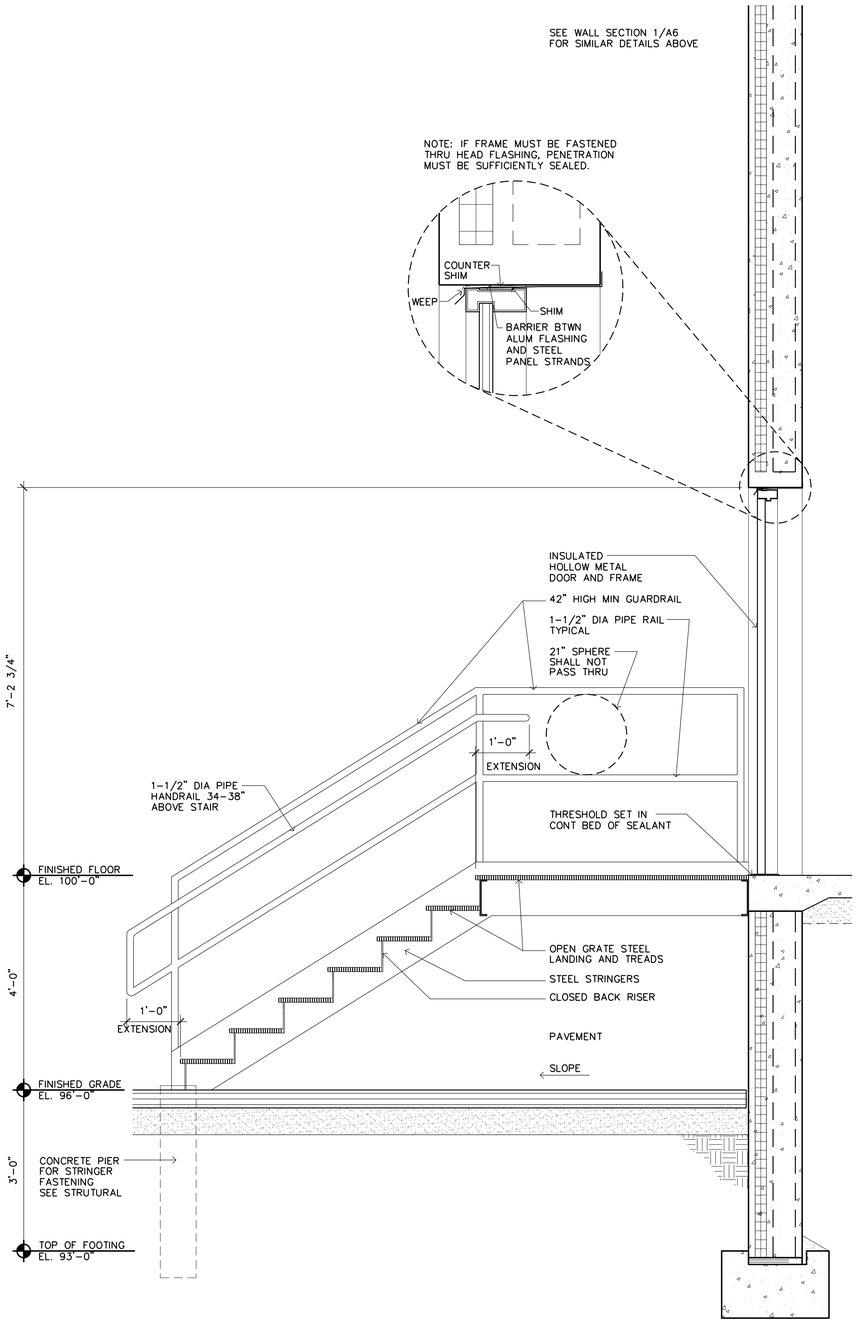
RESTROOM DETAILS & SCHEDULES

Sheet Number

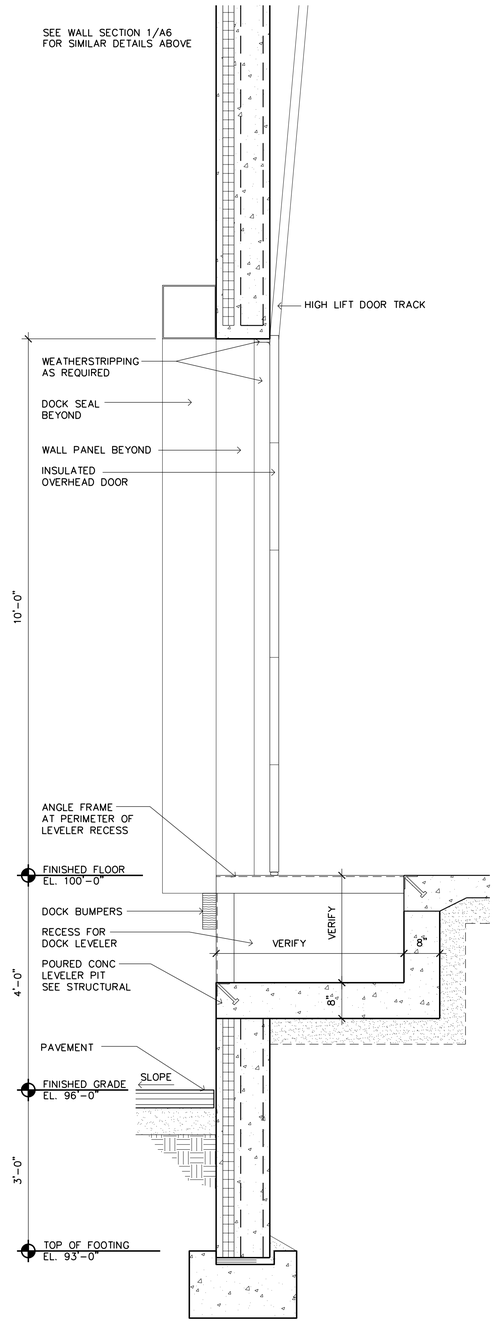
A5

Project No. 251003–4

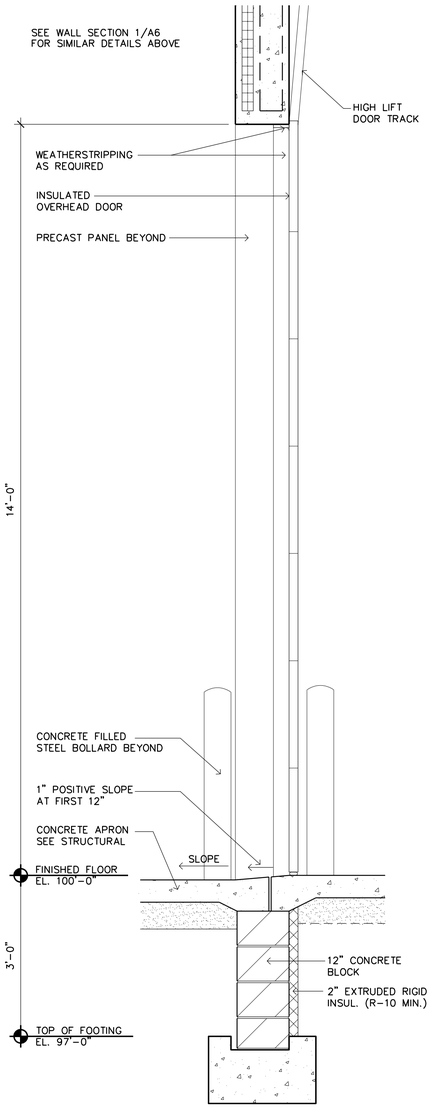
Filename: WILDLIFE RESEARCH\ADDITION\WILDLIFE RESEARCH ADDITION–A5



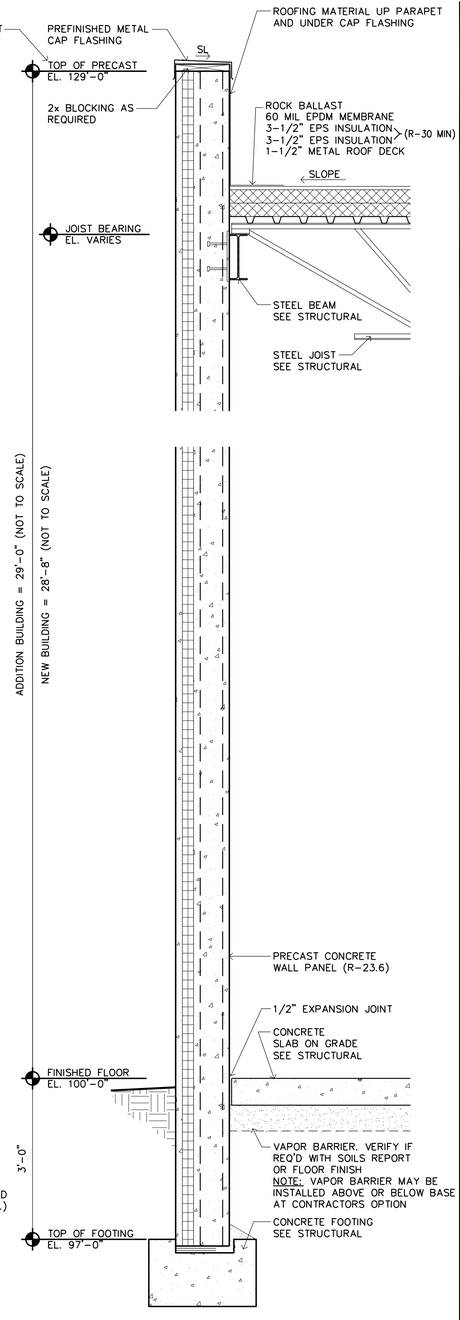
4 / A6 WALL SECTION AT SERVICE DOOR
SCALE: 3/4" = 1'-0"



3 / A6 WALL SECTION AT DOCK DOOR
SCALE: 3/4" = 1'-0"



2 / A6 WALL SECTION AT DRIVE-IN DOOR
SCALE: 3/4" = 1'-0"



1 / A6 TYPICAL WALL SECTION
SCALE: 3/4" = 1'-0"

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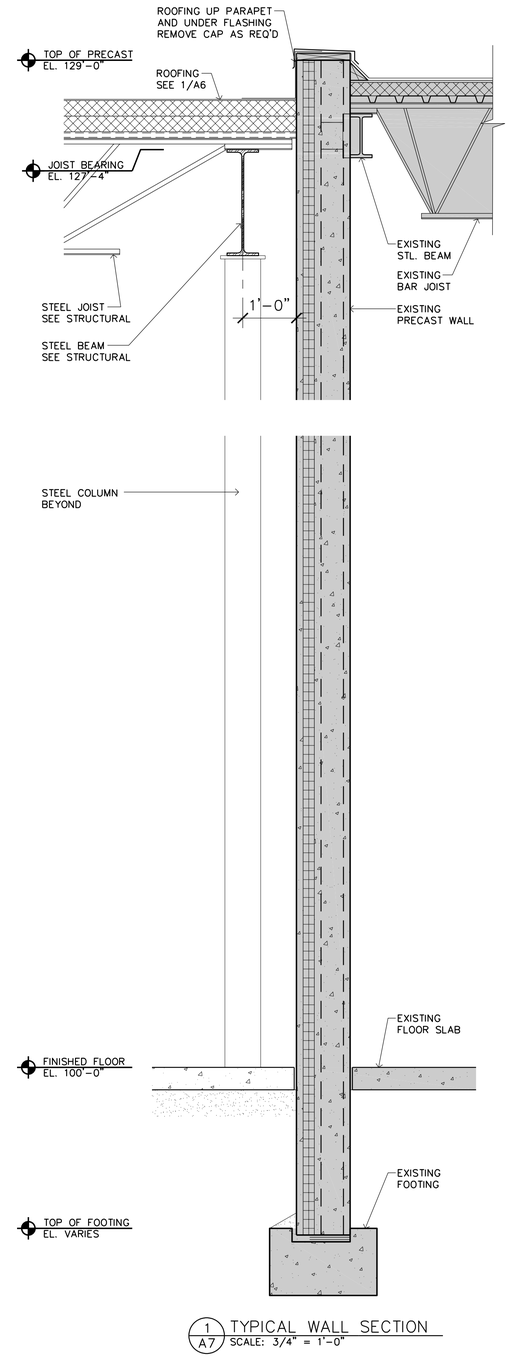
WALL SECTIONS

Sheet Number

A6

Project No. 251003-4



1/A7 TYPICAL WALL SECTION
SCALE: 3/4" = 1'-0"

Filename: WILDLIFE RESEARCH\ADDITION\WILDLIFE RESEARCH ADDITION-A7

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WALL SECTIONS

Sheet Number

A7

Project No. 251003-4

STEEL COLUMN SCHEDULE			
MARK	SIZE	BASE PLATE	ANCHOR BOLT
C1	HSS 8X8X5/16	3/4"X16"X1'-4"	(4) 3/4" DIA BENT ANCHOR BOLTS
C2	HSS 10X10X1/4	3/4"X18"X1'-6"	(4) 3/4" DIA BENT ANCHOR BOLTS
C3	W14X68	1"X20"X1'-4"	(4) 3/4" DIA BENT ANCHOR BOLTS

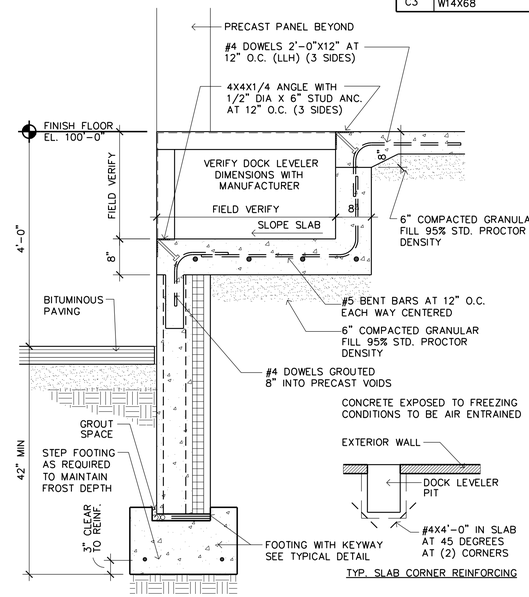
CONCRETE PIER SCHEDULE			
MARK	SIZE	REINFORCING	TIES
P1	24"X24"	(12) #5 VERT	#4 TIES AT 12" O.C.

NOTE: ALL VERTICAL BARS SHALL BE HOOKED INTO FOOTING OR DRILLED WITH EPOXY 8" INTO EXISTING FTG.

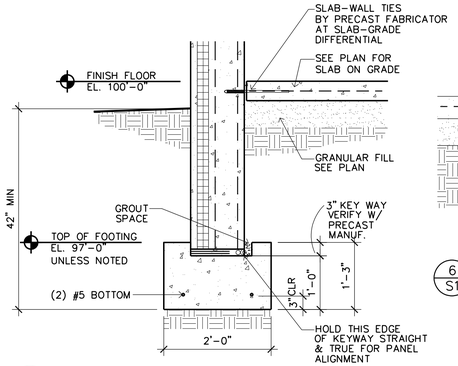
SPREAD FOOTING SCHEDULE		
MARK	SIZE	REINFORCING EACH WAY
F1	5'-0"X5'-0"X12"	(6) #5 EACH WAY BOTTOM
F2	6'-0"X6'-0"X14"	(7) #5 EACH WAY BOTTOM
F3	7'-0"X7'-0"X16"	(7) #6 EACH WAY BOTTOM
F4	8'-0"X8'-0"X18"	(8) #6 EACH WAY BOTTOM
F5	4'-0"X5'-0"X12"	(5) #5 *TRANSVERSE BOTTOM (4) #5 LONGIT. BOTTOM
F6	8'-0"X4'-0"X16"	(8) #5 *TRANSVERSE BOTTOM (4) #5 LONGIT. BOTTOM

NOTES:
FOOTINGS DESIGNED FOR MAXIMUM SOIL BEARING PRESSURE OF 2500 PSF. GEOTECHNICAL ENGINEER SHALL VERIFY SOIL BEARING PRESSURE.

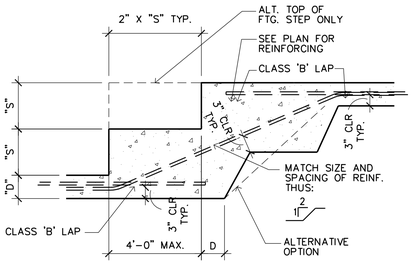
*NOTE: ALL TRANSVERSE BOTTOM BARS ARE DRILLED WITH EPOXY 8" INTO EXISTING FOOTING. SEE TYP. SECTION.



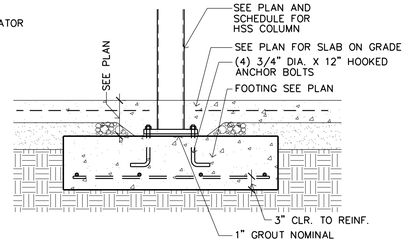
7 S1 TYPICAL LOADING DOCK LEVELER SECTION
SCALE: 3/4" = 1'-0"



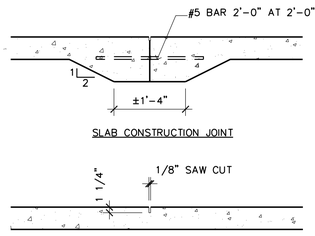
5 S1 TYP. DETAIL AT PRECAST WALL FOOTING
SCALE: 3/4" = 1'-0"



4 S1 STEP FOOTING DETAIL
SCALE: 3/4" = 1'-0"

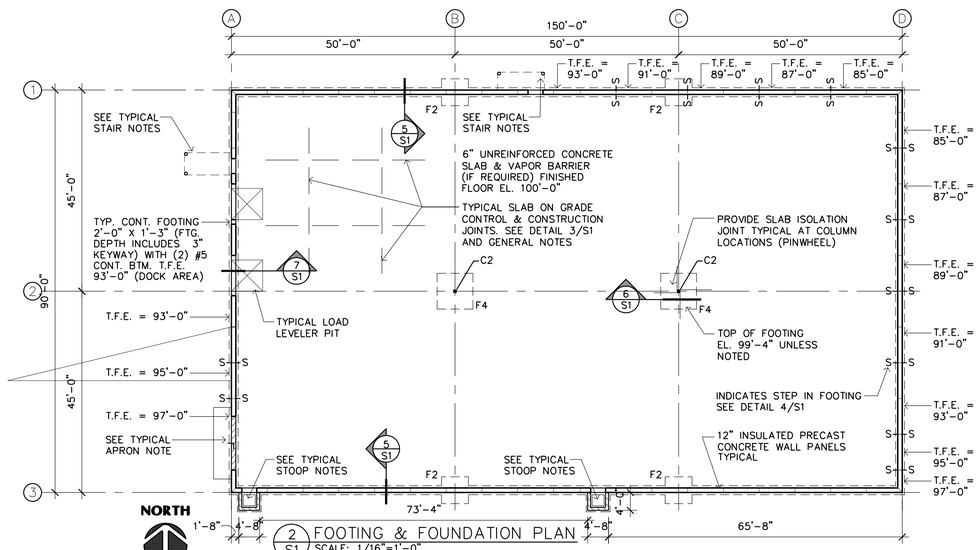


6 S1 TYPICAL STEEL COLUMN FOOTING DETAIL
SCALE: 3/4" = 1'-0"



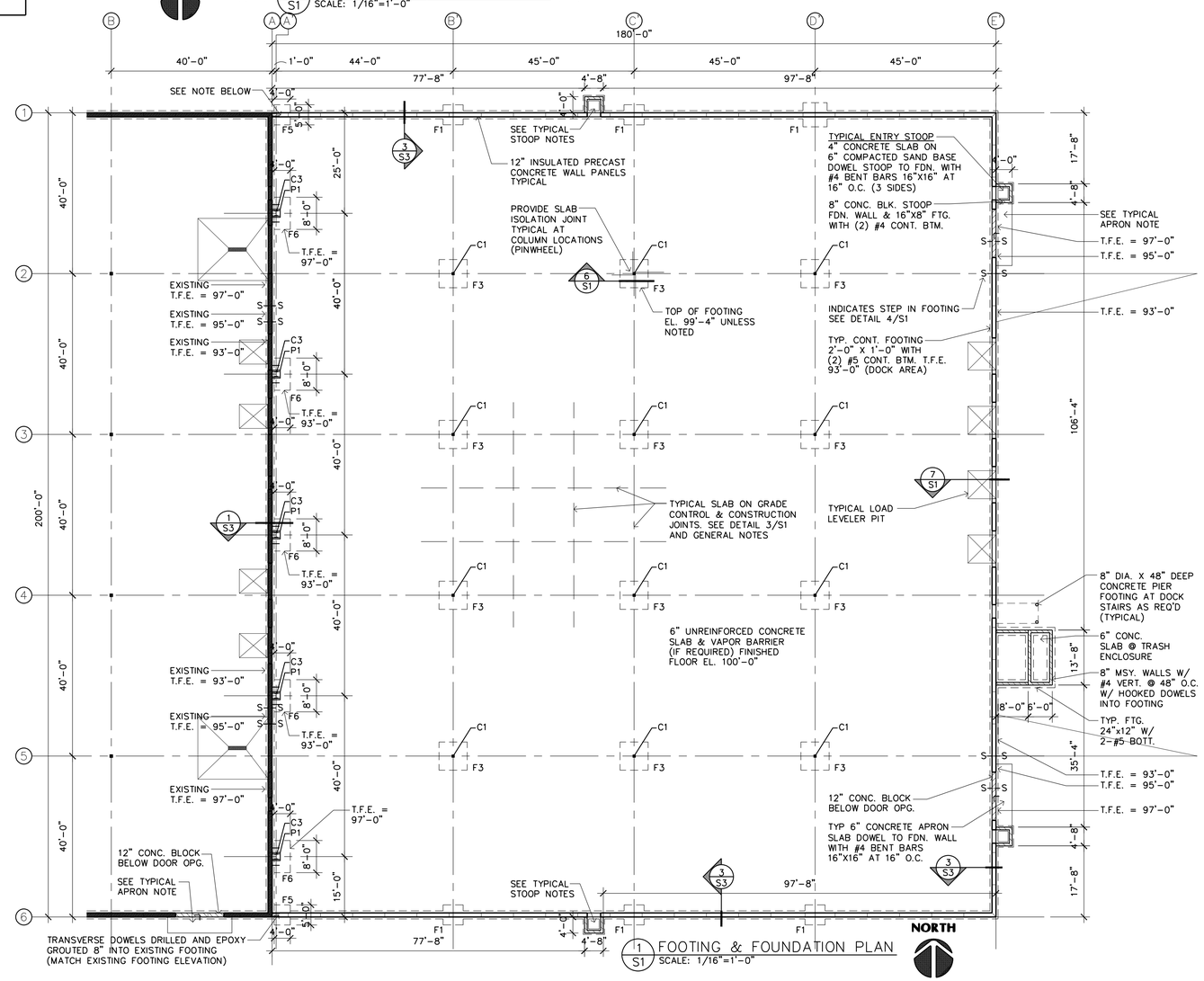
NOTES:
1. 1-1/4" DEEP SAW CUT WITH WET BLADE IMMEDIATELY AFTER FINISHING FOR 4" OR 5" SLABS. 1-1/2" DEEP FOR 6" SLABS.
2. ALL CONTROL/CONSTRUCTION JOINTS MUST BE CONTINUOUS AND NOT STAGGERED.
3. USE EXPANSION JOINT MATERIAL OR BOND BREAKER AT ALL WALLS AND TRENCH DRAINS.

3 S1 TYP. SLAB CONSTRUCTION/CONTROL JOINT DETAILS
SCALE: 3/4" = 1'-0"



NORTH

2 S1 FOOTING & FOUNDATION PLAN
SCALE: 1/16"=1'-0"



NORTH

1 S1 FOOTING & FOUNDATION PLAN
SCALE: 1/16"=1'-0"

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Drawn By: JRB
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FOOTING AND FOUNDAION PLAN

Sheet Number

S1

Project No. 251003-4

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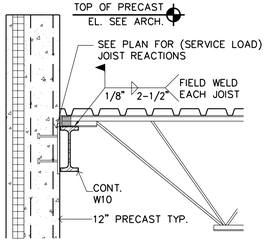
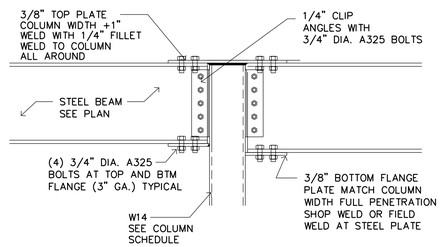
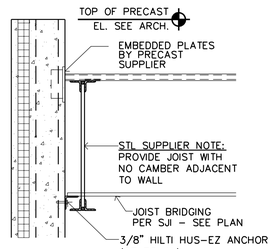
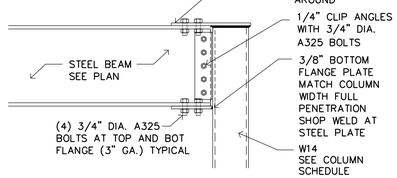


8 S2 TYPICAL SECTION
SCALE: 3/4" = 1'-0"



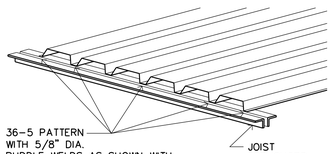
9 S2 TYP. DETAIL AT WIND MOMENT CONNECTION
SCALE: 3/4" = 1'-0"





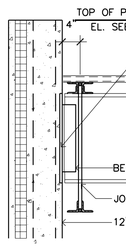
10 S2 TYPICAL DETAIL AT WIND MOMENT CONNECTION
SCALE: 3/4" = 1'-0"

6 S2 TYPICAL SECTION
SCALE: 3/4" = 1'-0"

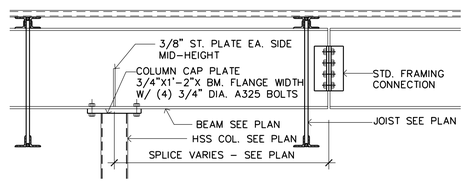


NOTE: MECHANICAL FASTENERS ARE ACCEPTABLE
ALTERNATIVE TO DECK WELDING PER ENGINEERS' APPROVAL.

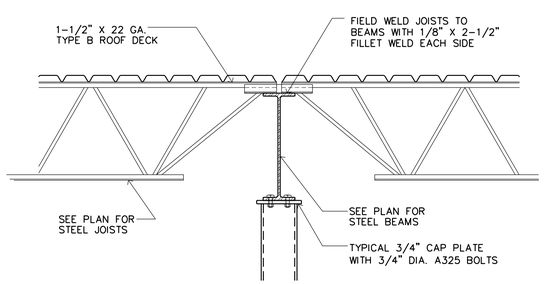
5 S2 TYPICAL DECK FASTENING DETAIL
SCALE: NOT TO SCALE



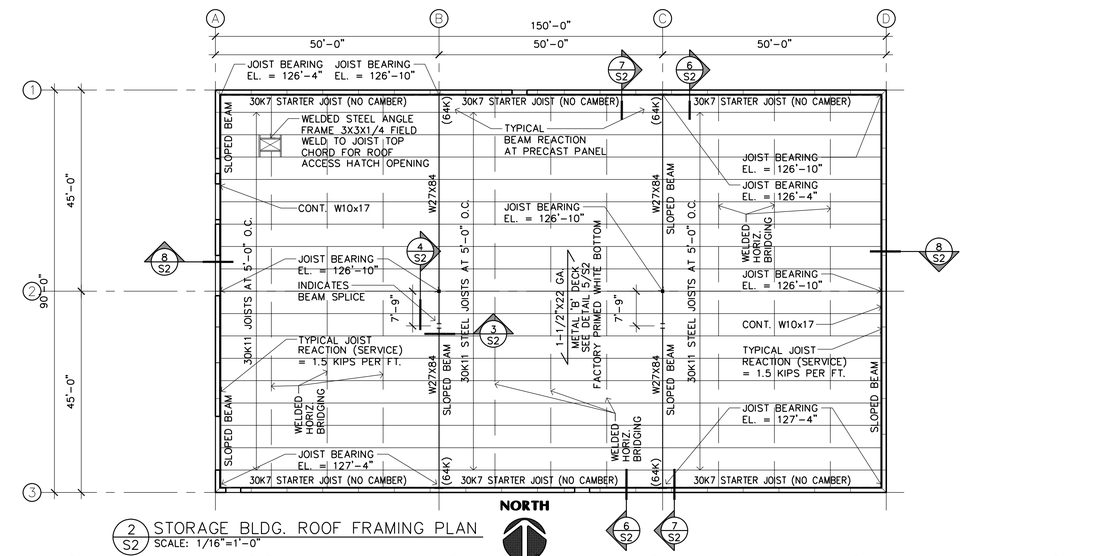
7 S2 TYPICAL DETAIL
SCALE: 3/4" = 1'-0"



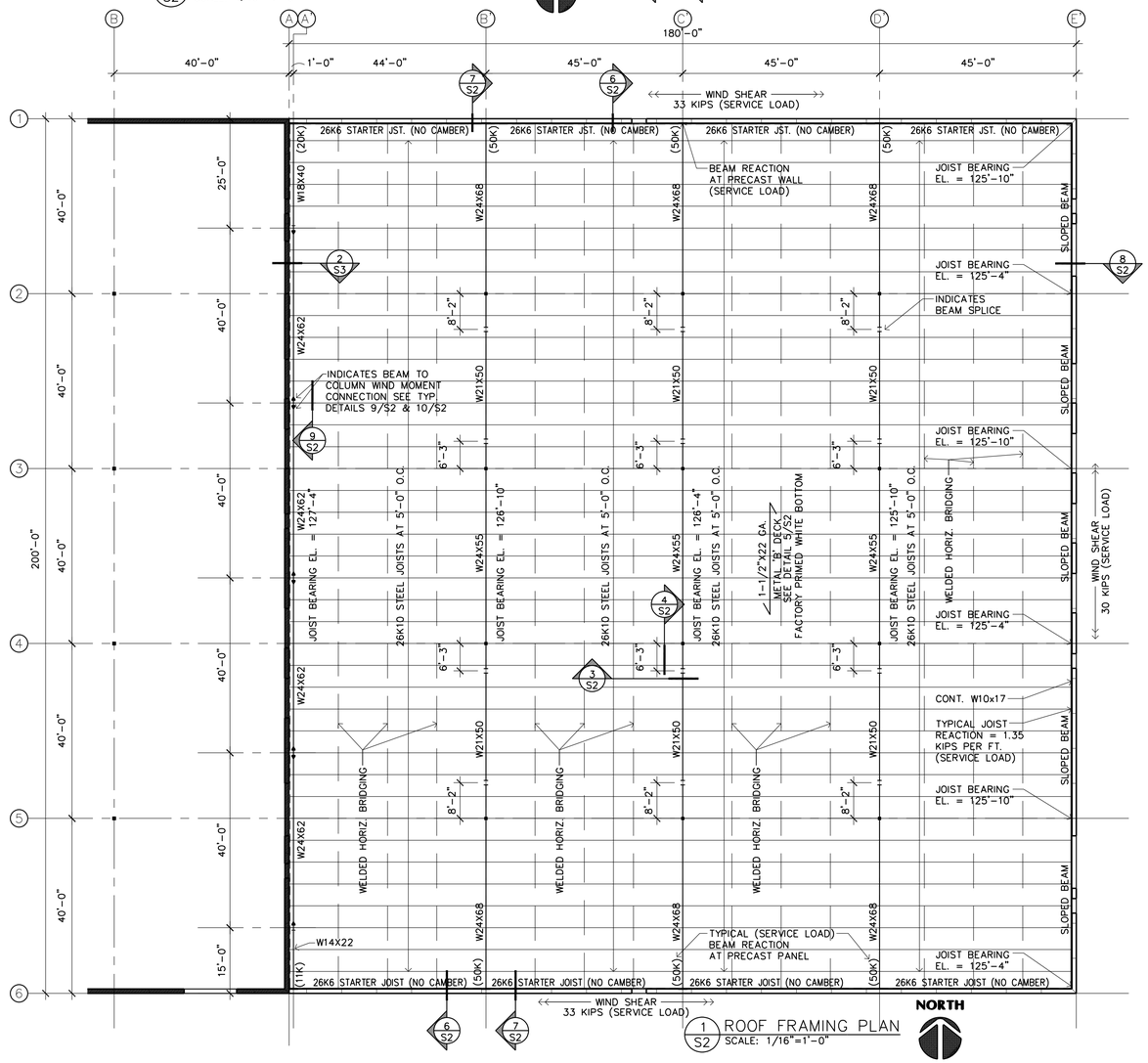
4 S2 TYPICAL DETAIL AT BEAM SPLICE
SCALE: 3/4" = 1'-0"



3 S2 TYPICAL DETAIL AT ROOF JOIST BEARING
SCALE: 3/4" = 1'-0"



2 S2 STORAGE BLDG. ROOF FRAMING PLAN
SCALE: 1/16"=1'-0"



1 S2 ROOF FRAMING PLAN
SCALE: 1/16"=1'-0"

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ROOF FRAMING PLAN

Sheet Number

S2

Project No. 251003-4

GENERAL STRUCTURAL NOTES:

1. BUILDING CODE:

   STRUCTURAL DESIGN CONFORMS TO THE REQUIREMENTS OF THE 2018 INTERNATIONAL BUILDING CODE (IBC) & MINNESOTA STATE BLDG. CODE (MSBC 2020)

2. DESIGN LOADS:

   WIND LOAD
   BASIC WIND SPEED (3 SECOND GUST)..... 115 MPH (Vu Ultimate) (90 MPH SERVICE)
   RISK CATEGORY II
   EXPOSURE..... B
   INTERNAL PRESSURE COEFFICIENTS, GC ..... ±0.18 pi

   ROOF LOAD
   LIVE LOAD (L.L.)..... 35 PSF **
   DEAD LOAD (DESIGN D.L.)..... 20 PSF

3. ROOF SNOW LOAD:

   GROUND SNOW LOAD, Pg..... 50 PSF
   FLAT ROOF SNOW LOAD, Pf ..... 35 PSF
   SNOW EXPOSURE FACTOR, Ce..... 1.0
   SNOW LOAD IMPORTANCE FACTOR, I 1.0
   THERMAL FACTOR, Ct..... 1.0

   ** PLUS SNOW ACCUMULATION AS REQUIRED BY IBC, CHAPTER 16, SECTION 1608.

COORDINATION:

1. STRUCTURAL MEMBERS INCLUDING SLABS, BEAMS, JOISTS, COLUMNS AND WALLS ARE DESIGNED FOR "IN PLACE LOADS" CONTRACTOR SHALL BE RESPONSIBLE FOR BRACING, WITHOUT OVERSTRESSING, ALL STRUCTURAL ELEMENTS (AS REQUIRED AT ANY STAGE OF CONSTRUCTION) UNTIL COMPLETION OF THIS PROJECT.

FOUNDATIONS:

1. FOOTINGS WERE DESIGNED FOR A MAXIMUM SOIL BEARING PRESSURE OF 2500 PSF. SOIL BEARING PRESSURE SHALL BE VERIFIED PRIOR TO THE CONSTRUCTION OF THE FOOTINGS AND REPORT ANY DISCREPANCIES TO THE ENGINEER. LOWER THE FOOTING ELEVATIONS SHOWN IF NECESSARY TO OBTAIN THE REQUIRED BEARING PRESSURE.

CONCRETE:

1. ALL CONCRETE SHALL BE NORMAL WEIGHT (150 PCF.) MINIMUM 28 DAY COMPRESSIVE STRENGTH, AS SPECIFIED BELOW:
   FOOTINGS AND FOUNDATION WALLS.....3000 PSI
   SLAB ON GRADE.....4000 PSI (MINIMUM)
2. PROVIDE 3" CLEAR COVER ON BOTTOM AND SIDES FOR FOOTING REINFORCING.
3. MAX. DISTANCE BETWEEN SLAB CONTROL OR CONSTRUCTION JOINTS SHALL NOT EXCEED 15'-0"
4. EXCEPT WHERE OTHERWISE SHOWN, SLABS ON GRADE SHALL BE REINFORCED WITH 6X6-10/10 WELDED WIRE MESH OR FIBERMESH.
5. EXCEPT WHERE OTHERWISE SHOWN, SLABS ON GRADE SHALL BE 6" THICK CONCRETE.
6. CONTRACTOR SHALL SUBMIT CONCRETE MIX DESIGNS. ALL SLAB CONCRETE SHALL BE 4000 PSI. W/ WATER CONTENT RATIO LESS THAN .50 AND PLASTERCIZER ADDED AT JOB SITE.

STRUCTURAL PRECAST CONCRETE:

1. STRUCTURAL PRECAST CONCRETE MEMBERS AND THEIR CONNECTIONS SHALL BE DESIGNED IN ACCORDANCE WITH THE RECOMMENDATIONS OF THE PCI HANDBOOK FOR PRECAST PRESTRESSED CONCRETE. PRESTRESSED UNITS SHALL BE DESIGNED TO SUPPORT THE DESIGN LOADS AS INDICATED
2. PRECAST CONCRETE FABRICATOR SHALL FURNISH ALL LOOSE CLIP ANGLES, INSERTS AND WELD PLATES IN PRECAST AS NECESSARY FOR THE PROPER INSTALLATION OF THE PRECAST MEMBERS.
3. ALL HEADERS AT OPENINGS IN PRECAST TO BE DESIGNED AND FURNISHED BY PRECAST SUPPLIER.

REINFORCING STEEL:

1. REINFORCING STEEL SHALL CONFORM TO ASTM (GRADE 60).
2. WELDED WIRE FABRIC SHALL BE NEW BILLET STEEL, COLD DRAWN AND CONFORMING TO ASTM A185 AND A82.
3. BAR SUPPORTS, DESIGN, DETAILING, FABRICATION AND PLACING OF REINFORCING BARS AND MESH SHALL BE IN ACCORDANCE WITH THE ACI CODE AND DETAILING MANUAL.
4. UNLESS NOTED OTHERWISE, ALL REINFORCING LAP SPLICES SHALL BE 40 BAR DIAMETERS OR 12", WHICHEVER IS GREATER.

STEEL JOISTS:

1. ALL JOISTS SHALL COMPLY WITH THE STEEL JOIST INSTITUTE RECOMMENDED "CODE OF STANDARD PRACTICE FOR STEEL JOISTS FOR FABRICATION AND ERECTION."
2. ALL K SERIES JOISTS SHALL HAVE HORIZONTAL WELDED BRIDGING AS SHOWN ON PLANS OR PER SJI RECOMMENDATIONS.
3. FOR DRAINAGE, STEEL JOISTS HAVE BEEN SIZED FOR PONDING CONSIDERATION PER IBC SEC. 1611

STEEL DECK:

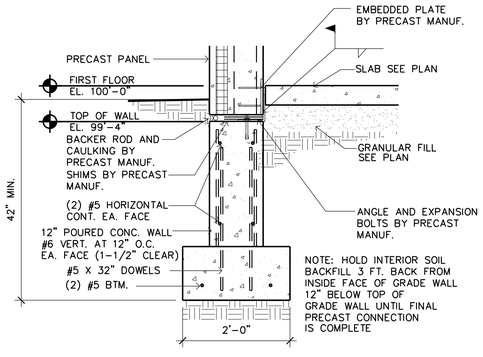
1. STEEL ROOF DECK SHALL BE 1-1/2" X 22 GA. "TYPE B-WIDE RIB DECK" MANUFACTURED AND ERECTED IN ACCORDANCE WITH THE STEEL DECK INSTITUTE.
2. STEEL DECK SHALL BE WELDED TO SUPPORTING MEMBERS WITH 5/8" DIA. PUDDLE WELDS AT 12" O.C. SIDELAP CONNECTIONS SHALL BE WELDED OR FASTENED WITH #12 TEKS SELF-DRILLING, SELF-TAPPING SCREWS (2 FASTENERS MINIMUM EQUALLY SPACED PER SIDELAP BETWEEN JOISTS).

MASONRY:

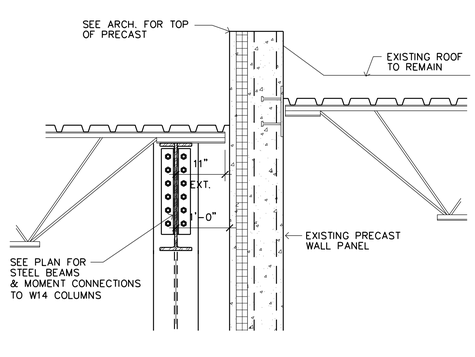
1. CONCRETE MASONRY UNITS SHALL CONFORM TO THE REQUIREMENTS OF ASTM C90.
2. MINIMUM COMPRESSIVE STRENGTH OF MSY. UNITS F'm 1500 PSI.
3. GROUT FOR HOLLOW MASONRY UNITS SHALL HAVE A 28 DAY COMPRESSIVE STRENGTH OF 3000 PSI. AND SHALL BE NORMAL WEIGHT PEA GRAVEL CONCRETE.
4. ALL MASONRY WALLS SHALL HAVE HORIZONTAL REINFORCING FABRICATED WITH 9 GAUGE SIDE RODS. THIS REINFORCING SHALL BE LOCATED AT EVERY OTHER COURSE.
5. ALL VERTICAL REINFORCING SHALL BE CONTINUOUS WITH 40 BAR DIAMETER LAPS AT SPLICES UNLESS NOTED.

STRUCTURAL STEEL:

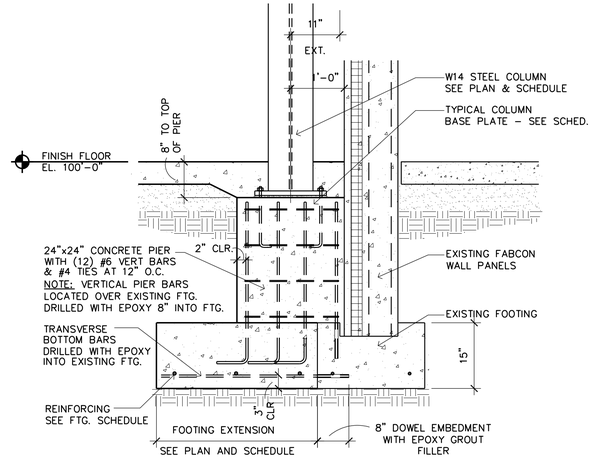
1. DESIGN, DETAILING, FABRICATION AND ERECTION OF STRUCTURAL STEEL SHALL BE IN ACCORDANCE WITH THE AISC "MANUAL OF STEEL CONSTRUCTION"
2. ALL STRUCTURAL STEEL SHALL CONFORM TO ASTM A572 OR A992. STEEL PIPE SHALL CONFORM TO ASTM A501 OR ASTM A53. STEEL TUBES SHALL CONFORM TO ASTM A500 - GRADE B.
3. ALL WELDING SHALL BE DONE BY CERTIFIED WELDERS USING E70XX ELECTRODES AND SHALL CONFORM TO AWS STANDARDS.
4. ALL BOLTS SHALL BE 3/4" DIAMETER, ASTM A325.



3 / S3 TYPICAL CONSTRUCTION DETAIL
SCALE: 3/4" = 1'-0"



2 / S3 TYPICAL SECTION
SCALE: 3/4" = 1'-0"



1 / S3 DETAIL AT FOOTINGS ADJACENT TO EXISTING BLDG.
SCALE: 3/4" = 1'-0"

Filename: WILDLIFE RESEARCH\ADDITION\WILDLIFE RESEARCH ADDITION-S3

Stroh ENGINEERING
PO Box 1058
Jerome, AZ 86331
PH/FAX: 808-463-2256

ENGINEER CERTIFICATION:
I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

SIGNATURE
BERNIE STROH
PRINT NAME
14269
LICENSE NO.
07.02.26
DATE

RJRyan Construction, Inc.
Commercial Design and Construction
1100 Mendota Heights Road, Mendota Heights, MN 55120
Ph: 651-681-0200
Fax: 651-681-0235

ADDITION FOR WILDLIFE RESEARCH

14485 Azurite St NW, Ramsey, Minnesota

Copyright 2026
Stroh Engineering, P.E.

Structural Engineer: B STROH
Drawn By: JRB
Checked By: LL
Revisions

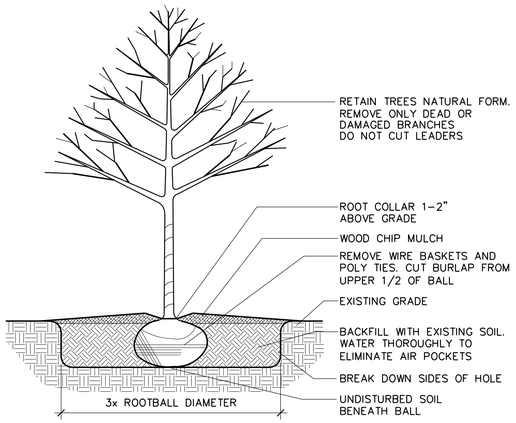
7/2/26	ISSUE FOR PERMIT

STRUCTURAL DETAILS

Sheet Number

S3

Project No. 251003-4



2 L1 TREE PLANTING DETAIL
SCALE: NOT TO SCALE

LANDSCAPE NOTES:

1. SEED/SOD AREAS AS SHOWN ON THE PLAN.
2. SEE PLAN FOR PLANTINGS LOCATED IN ROCK MULCH BED. ROCK MULCH BEDS SEPARATED FROM SOD BY BLACK VINYL EDGER. OTHER PLANTINGS TO HAVE WOOD MULCH RING TO PREVENT WEED GROWTH AND CONSERVE WATER.
3. UNDERGROUND IRRIGATION SYSTEM TO BE PROVIDED FOR ALL FOUNDATION PLANTINGS AND TURF AREAS. PROVIDE MOISTURE SENSOR. PROVIDE ONE OR MORE ADDITIONAL WATER EFFICIENT TECHNOLOGIES, SUCH AS WATERSENSE LABELED WEATHER-BASED IRRIGATION CONTROLLERS, SOIL MOISTURE SENSORS, AND/OR EVAPORATION (ET) SENSORS.
4. ANY DEVIATION FROM THE APPROVED LANDSCAPE PLAN SHALL REQUIRE APPROVAL BY THE CITY PRIOR TO INSTALLATION.
5. ALL TURF AREAS AND NEW PLANTINGS TO RECEIVE MIN. 4" TOPSOIL WITH MAX. 35% SAND CONTENT.

LANDSCAPE CALCULATION:

IMPERVIOUS AREA – 162,698 S.F.
PERVIOUS AREA – 43,601 S.F.
TOTAL LOT AREA – 206,299 S.F.

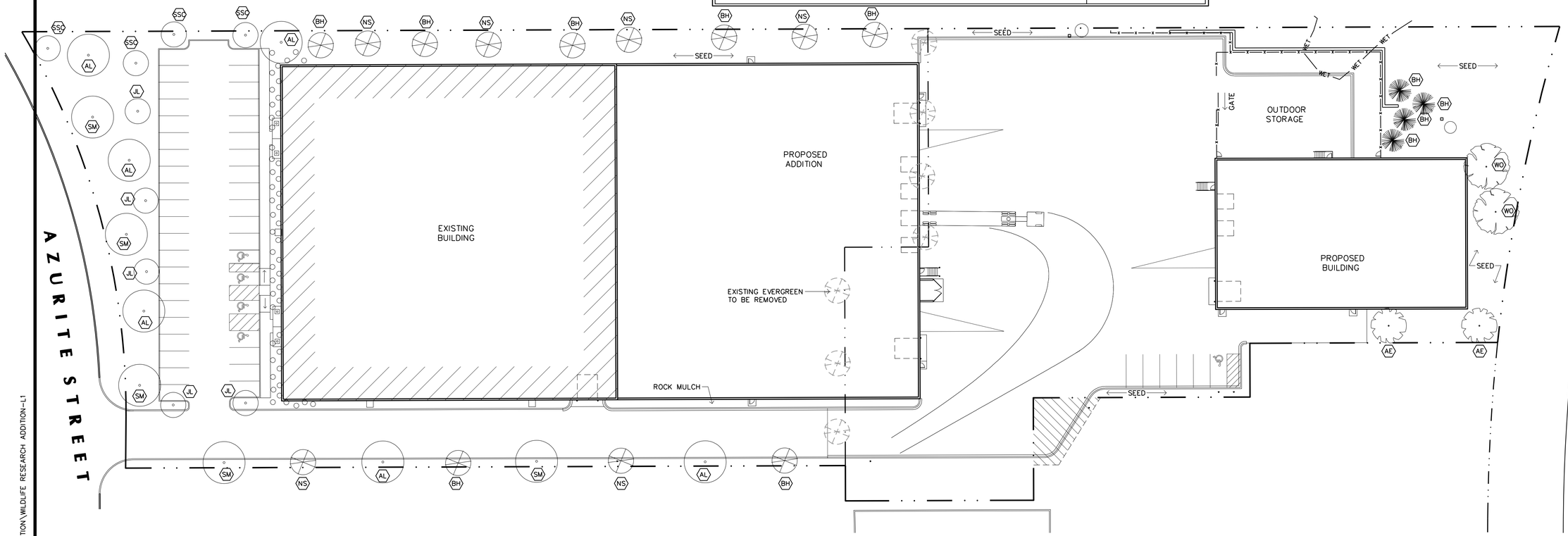
CANOPY COVER REQUIRED

(IMPERVIOUS/ LOT AREA) X PERVIOUS
162,698/ 206,299 = 0.788 X 43,601 S.F. = 34,386 S.F.
TOTAL CANOPY COVER PROVIDED = 38,243 S.F.

CANOPY COVER CALCULATION (MIN SPREAD + MAX SPREAD / 4)^2 X 3.14 X .65 (PREFERRED)
X 3.14 X .50 (ACCEPTABLE)

PLANTING SCHEDULE

	QTY.	KEY	COMMON NAME	BOTANICAL NAME	SIZE	MTHD	CANOPY COVER
	PROPOSED PLANTINGS						
PREFERRED	2	AE	AMERICAN ELM	ULMUS AMERICANA	2.5" CAL.	BB	3,907 S.F. X 2 = 7,814 S.F.
PREFERRED	2	WO	WHITE OAK	QUERCUS ALBA	2.5" CAL.	BB	3,907 S.F. X 2 = 7,814 S.F.
PREFERRED	4	BH	BLACK HILLS SPRUCE	PICEA GLAUCA DENSATA	6' TALL	BB	386 S.F. X 4 = 1,544 S.F.
							17,172 S.F.
	EXISTING PLANTINGS						
ACCEPTABLE	5	SM	SUGAR MAPLE	ACER SACCHARUM			981 S.F. X 5 = 4,905 S.F.
ACCEPTABLE	7	AL	AMERICAN LINDEN	FRAXINUS PENNSYLVANICA			1,298 S.F. X 7 = 9,086 S.F.
PREFERRED	7	BH	BLACK HILLS SPRUCE	PICEA GLAUCA DENSATA			386 S.F. X 7 = 2,702 S.F.
PREFERRED	6	NS	NORWAY SPRUCE	PICEA ABIES			625 S.F. X 6 = 3,750 S.F.
ACCEPTABLE	4	SSC	SPRING SNOW CRAB	MALUS SPRING SNOW			157 S.F. X 4 = 628 S.F.
							21,071 S.F.



1 L1 LANDSCAPE PLAN
SCALE: 1" = 30'-0"

NORTH

EXISTING PLANTINGS | PROPOSED PLANTINGS

Filename: WILDLIFE RESEARCH\ADDITION\WILDLIFE RESEARCH ADDITION-L1

LAMPERT ARCHITECTS
550 Vandalia St, Ste 120
St. Paul, MN 55114
Phone:763.755.1211
lampert@lampert-arch.com

RJRyan Construction, Inc.
Commercial Design and Construction
1100 Mendota Heights Road
Mendota Heights, MN 55120
Ph: 651-681-0200
Fax: 651-681-0235

ADDITION FOR WILDLIFE RESEARCH

14485 Azurite St NW, Ramsey, Minnesota

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Leonard Lampert Architects Inc.

Project Designer: JAMES B
Drawn By: JRB
Checked By: LL
Revisions

6/5/26	PRELIMINARY
6/12/26	CITY SUBMITTAL
7/2/26	ISSUE FOR PERMIT

LANDSCAPE PLAN

Sheet Number

L1

Project No. 251003-4

CC Regular Session

Meeting Date: 07/28/2026

Primary Strategic Plan Initiative: Enhance City’s communication through transparency and accountability.

Title:
Introduce Ordinance #26-15 Amending Chapter 22 - Fire Prevention and Protection

Purpose/Background:
This ordinance amends Chapter 22, Fire Prevention and Protection, of the Ramsey City Code to adopt the current Minnesota State Fire Code as adopted by the State of Minnesota. The City's existing ordinance currently references the 2007 Minnesota State Fire Code, which is outdated and two code editions behind the current state-adopted code. Updating the ordinance ensures the City Code remains consistent with current Minnesota law and the standards enforced by the Minnesota State Fire Marshal.

Notification:
This ordinance amendment has been processed through the City's standard ordinance review process. The item has been included on the published City Council agenda, and the ordinance summary will be published following adoption in accordance with applicable Minnesota law.

Time Frame/Observations/Alternatives:
The ordinance will take effect following adoption by the City Council and publication in accordance with Minnesota law.

Funding Source:
There is no direct fiscal impact associated with this ordinance amendment. The proposed update is administrative in nature and will be implemented using existing departmental resources.

Recommendation:
Staff recommends that the City Council approve the ordinance amending Chapter 22, Fire Prevention and Protection, of the Ramsey City Code. The proposed amendment updates the City's adoption of the Minnesota State Fire Code to align with the current code adopted by the State of Minnesota, ensuring the City Code remains current, consistent with state law, and supports the continued protection of life and property through the enforcement of modern fire safety standards.

Outcome/Action:
Motion to introduce Ordinance #26-15, amending Chapter 22, Fire Prevention and Protection, of the Ramsey City Code to adopt the current Minnesota State Fire Code as adopted by the State of Minnesota.

Roll call vote.

Attachments

Ordinance #26-15

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	07/23/2026 11:01 AM

Form Started By: Andrew Winkel Started On: 06/30/2026 09:23 AM

Final Approval Date: 07/23/2026

ORDINANCE #26-15
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

AN ORDINANCE AMENDING CHAPTER 22 (FIRE PREVENTION AND PROTECTION)

The City of Ramsey Ordains:
Underlined text is inserted into City Code.
~~Strikethrough~~ text is deleted from City Code.

SECTION 1. AUTHORITY
This ordinance is adopted pursuant to and under the authority of the Charter of the City of Ramsey, Minnestoa Statute 299F.011, and Minnesota Rules chapter 7511.

SECTION 2. AMENDMENT TO CHAPTER 22 (FIRE PREVENTION AND PROTECTION)

The following portion of Chapter 22, (Fire Prevention and Protection), is amended as follows:

Sec. 22-1. - Fire department.

(a) *Creation.* There is established in the city a fire department consisting of paid on-call staff and full-time staff.

(b) *Purpose.* The fire department shall be established for the purpose of the protection of lives and property within the city from fire and other property or life threatening emergencies. The fire department shall provide fire prevention services in accordance with those general policies established by the council.

(Code 1978, § 3.15)

Sec. 22-2. - Minnesota State Fire Code adopted by reference.

~~Subject to any amendments made by the city, the 2007 Minnesota State Fire Code (MSFC) including Appendixes A, B, C, D, E, F, G, H and J is adopted by reference as the city fire code. Such code adopts by reference the International Fire Code (IFC) promulgated by the International Conference of Building Officials and the Western Fire Chiefs Association. One copy of the MSFC and the IFC will be retained on file in the city administrator's office.~~

~~State Law reference— Minnesota State Fire Code, Minn. Stats. § 299F.011; adoption by reference, Minn. Stats. § 471.62.~~

Sec. 105-23. – Adopted by reference.

The Minnesota State Fire Code, as adopted by the State Fire Marshal pursuant to Minnesota Statutes, Section 299F.011, and Minnesota Rules, Chapter 7511, including all amendments, rules, and regulations established, adopted, and published from time to time by the State Fire Marshal, is hereby adopted by reference as the Fire Code of the City of Ramsey.

The Minnesota State Fire Code, including all adopted appendices as amended by the State of Minnesota, is incorporated into this article as if fully set out herein, subject to any local amendments, deletions, or modifications adopted by the City of Ramsey.

The Fire Chief or designee shall have the authority to conduct inspections, issue permits where authorized, issue notices of violation, issue orders to correct hazardous conditions, and pursue any enforcement action authorized by law.

A copy of the Minnesota State Fire Code shall be maintained by the Ramsey Fire Department and made available for public inspection as required by law.

Sec.22-3– Inspection and Service Fees.

The Fire Department is authorized to impose fees for certain inspections and services provided for individuals and entities in the City. The fees will be established from time to time by resolution of the City Council.

SECTION 3. SUMMARY

The following official summary of Ordinance #26-15 has been approved by the City Council of the City of Ramsey as clearly informing the public of the intent and effect of the Ordinance.

"The purpose of Ordinance No. 26-15 is to amend Chapter 22 of the Ramsey City Code by updating the City's fire code provisions to adopt the 2020 Minnesota State Fire Code, incorporate applicable state law, and revise related administrative and enforcement provisions."

SECTION 4. EFFECTIVE DATE

This ordinance becomes effective upon publication, subject to City Charter Section 5.07.

PASSED by the City Council of the City of Ramsey, Minnesota the

_____
Mayor

ATTEST:

_____
City Clerk

Introduction date:
Posting dates:
Adoption date:
Publication date:
Effective date:

CC Regular Session

Meeting Date: 07/28/2026

Primary Strategic Plan Initiative: Improve the safety and mobility of transportation corridors.

Title:
Adopt Resolution #26-163 Approving Plans and Agreements with Connexus Energy for COR Street Lighting Improvements, Improvement Project #25-12.

Purpose/Background:
Purpose:
The purpose of this case is to adopt Resolution #26-163 approving Plans and Agreements with Connexus Energy for COR Street Lighting Improvements, Improvement Project #25-12.

Background:
The plans provided by Connexus Energy include a total of 47 street lights that are 25-feet tall, and 16 pedestrian facility lights that are 14-feet tall. The proposed design primarily provides street lights at intersections to improve safety for motorists and pedestrians navigating intersections, as well as at mid-block pedestrian crosswalks. A more robust lighting plan is proposed along Ramsey Parkway due to the presence of on-street parking, pedestrian facilities along both sides of the parkway, and recreational opportunities, including the new Waterfront Waterplay Park.

Attached is a copy of the final plans showing all proposed lighting for The COR. Copies of the required construction and maintenance agreements requiring execution by the city are also attached.

If approved, Connexus Energy's contractor will install underground lighting improvements in 2026. The above ground work (poles and fixtures) will follow as soon as these materials are delivered, which is anticipated to take 6 months or more. However, Connexus is checking to see if they can receive some poles and fixtures this Fall to allow lighting to be installed at some of the more critical intersections in 2026 including Zeolite Street and Ramsey parkway, as well as intersections along Bunker Lake Boulevard.

The City of Ramsey works exclusively with Connexus Energy to design, construct and maintain street and trail lighting improvements throughout the City.

Notification:
None are required for this case.

Time Frame/Observations/Alternatives:
Observations:
Attached is a copy of the April 15, 2025, Public Works Committee meeting agenda case with attachments that includes additional background information on the design of The COR Street Lighting Improvements project.

Alternatives:
Alternative #1 – Motion to adopt Resolution #26-163 approving Plans and Agreements with Connexus Energy for The COR Street Lighting Improvements, Improvement Project #25-12.

Alternative #2 – Motion of other.

Funding Source:
Attached is page 291 from the 2026-2035 Capital Improvement Plan showing the original estimated cost for The COR Street Lighting Improvements at $475,000. The attached construction agreement from Connexus estimates final construction costs for the proposed COR Street Lighting Improvements at $493,976.50.

Funding for these street lighting improvements is proposed to be paid from the Street Lighting Fund, which has a current balance in excess of $1.6 million. Adequate funds are therefore available to construct this project, as well as the other proposed 2026 street lighting improvements estimated to cost $525,000, though the plans for this project are not yet under development so a final estimated cost is not yet known.

During the July 21st Public Works Committee meeting staff was asked to provide more information regarding the revenue source of the Street Light Fund. Attached is a pdf with three pages showing various revenue and expenditure information for this fund. The first page is the year-to-date budget summary for the street light fund (through 5/31/26) presented in the July 14th City Council agenda, which shows the revenues for subdivision and priority street lights. The second page is the 2026 adopted budget sheet for the street lighting fund showing subdivision and priority street light collections for years 2022 through 2025, as well as expenditures for Connexus Energy charges. The third page is the street light cash flow reflecting street light project costs from the 2026-2035 CIP. Note that no street light projects are proposed after 2027. However, due to increasing utility costs, staff plans to increase rates for 2027 as subdivision street light fees have not increased for several years.

Recommendation:
Staff recommends Alternative #1.

On July 21, 2026, the Public Works Committee unanimously recommended City Council approval of Plans and Agreements with Connexus Energy for COR Street Lighting Improvements, Improvement Project #25-12.

Outcome/Action:
Motion to adopt Resolution #26-163 approving Plans and Agreements with Connexus Energy for The COR Street Lighting Improvements, Improvement Project #25-12.

Attachments

Resolution 26-163 ACTION
Final Plans
Connexus Agreements
041525 PWC Case wAtts
CIP Pg 291
Street Light Fund Information

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	07/23/2026 03:07 PM

Form Started By: Bruce Westby Started On: 01/05/2026 03:54 PM
Final Approval Date: 07/23/2026

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #26-163

RESOLUTION APPROVING PLANS AND AGREEMENTS WITH CONNEXUS ENERGY FOR THE COR STREET LIGHTING IMPROVEMENTS, IMPROVEMENT PROJECT NO. 25-12

WHEREAS, the adopted 2026-2035 Capital Improvement Program includes proposed street lighting improvement project #25-SLT-001 along new street segments constructed in 2024 with the COR Infrastructure Improvements including Center Street, Ramsey Parkway, Zeolite Street, and other streets as needed to fill in gaps in lighting throughout The COR; and

WHEREAS, Connexus Eneregy is the sole vendor available to the City of Ramsey for providing design, construction and maintenance services for street lighting improvements; and

WHEREAS, on July 21, 2026, the Public Works Cmmittee unanimously recommended City Council approval of plans and agreements for Improvement Project 25-12; and

WHEREAS, Connexus Eenergy submitted final construction plans and the associated construction and maintenance agreements for Improvement Project #25-12 on July 23, 2026.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) The City Administrator is hereby authorized and directed to execute said agreements with Connexus Energy for the construction and maintenance of The COR Street Lighting Improvements for and on behalf of the City of Ramsey.

2) The City shall submit payment to Connexus Energy for all costs associated with the construction and ongoing maintenance of said street lighting improvements as outlined within the agreements at such time that the agreements are executed.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 28th day of July, 2026.

_____
Mayor

ATTEST:

_____
City Clerk

LIGHTING EXHIBIT

.

(1) TPD1-03- 15kva PADMOUNT XFMR
(63) UM2-11.1- GROUND
(63) UM26.276-2-LED EVOLVE LIGHT
(63) UM26.AB1-1-SCREW IN ANCHOR BASE
(47) UM26.2007-25- 25' POLE
(16) UM26.2007-14-14' POLE
(1) UM26.7- LIGHTING CONTROL CABINET
(26) I.10960-PHOTO CONTROL
(37) I.10191- SHORTING CAPS

Bunker Lake Blvd NW
Armstrong Blvd NW / County RD 83
Ferret St NW
147th Ave NW
Sunwood Dr NW
Ramsey Pkwy NW
147th Place NW
Bison Terr NW
Zeolite St NW
QS2929NE
QS2928NW
WL1 WL2 WL3 WL4 WL7.5 WL8 WL19 WL20 WL21 WL22 WL23 WL24 WL25 WL26 WL27 WL28 WL29 WL35 WL36 WL37
14' 25'
15 kva
25 kva
50 kva
10 kva
37.5 kva
RAM62051 RAM62052 RAM62053 RAM62054 RAM62055 RAM62056 RAM62057 RAM62058 RAM62059 RAM62060 RAM62061 RAM62062 RAM62063 RAM62064 RAM62065 RAM62066 RAM62067 RAM62068

CONNEXUS® ENERGY
14601 Ramsey Blvd.
Ramsey, MN 55303

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Project Name: CITY OF RAMSEY WEST-HALF COR 64 NEW STREET LIGHT PROJECT

Addr: 7550 SUNWOOD DR

City: RAMSEY

T/R/S:

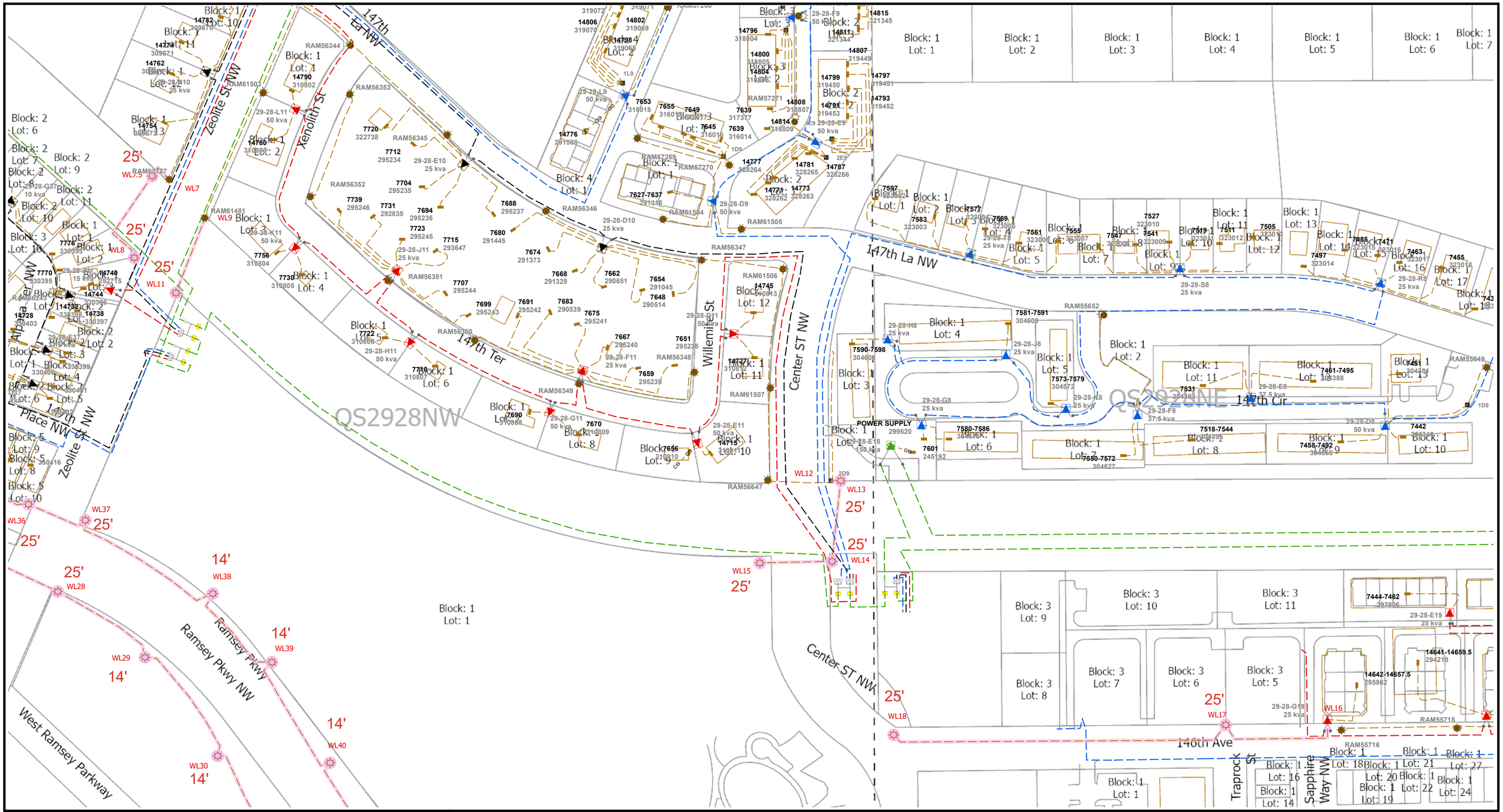
Crew Signoff :_____ **Date:**_____

WO #: W2502398

Date: 10/07/2025

Designer: Jennie Weiss

Contact Info: 763-286-1322



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Project Name: CITY OF RAMSEY WEST-HALF COR 64 NEW STREET LIGHT PROJECT

Addr: 7550 SUNWOOD DR

City: RAMSEY

T/R/S:

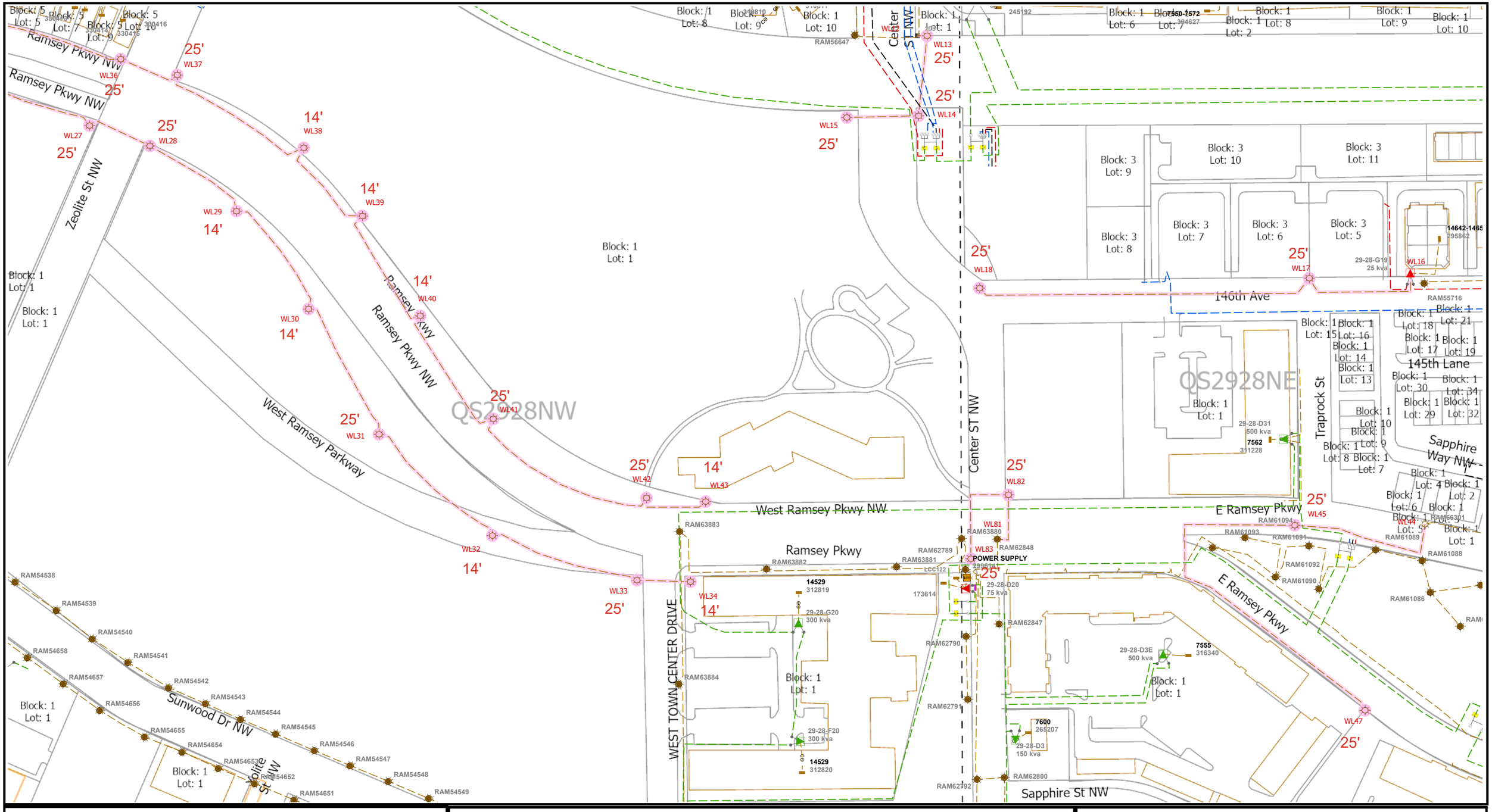
Crew Signoff :_____ **Date:**_____

WO #: W2502398

Date:10/07/2025

Designer: Jennie Weiss

Contact Info: 763-286-1322



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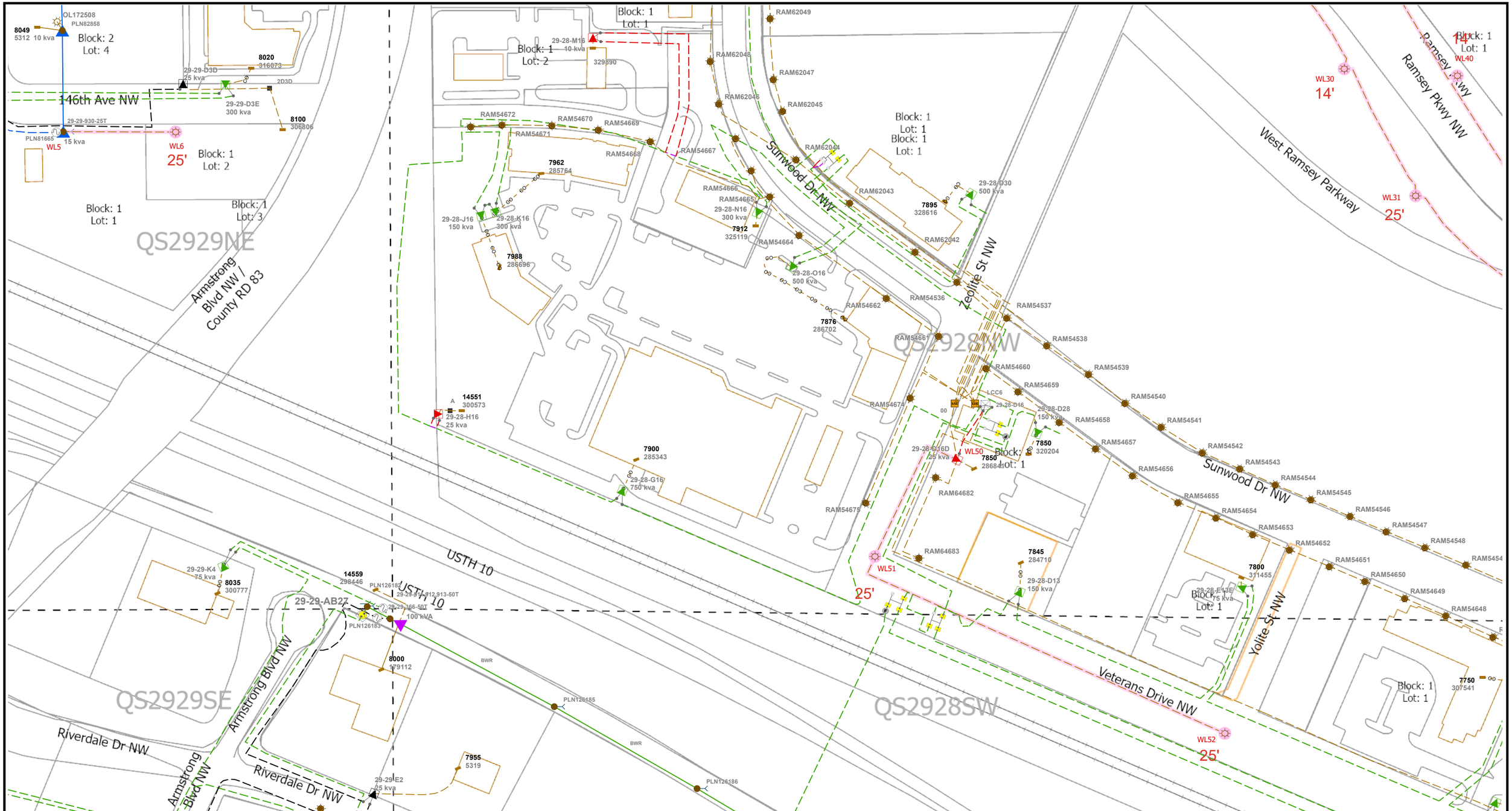

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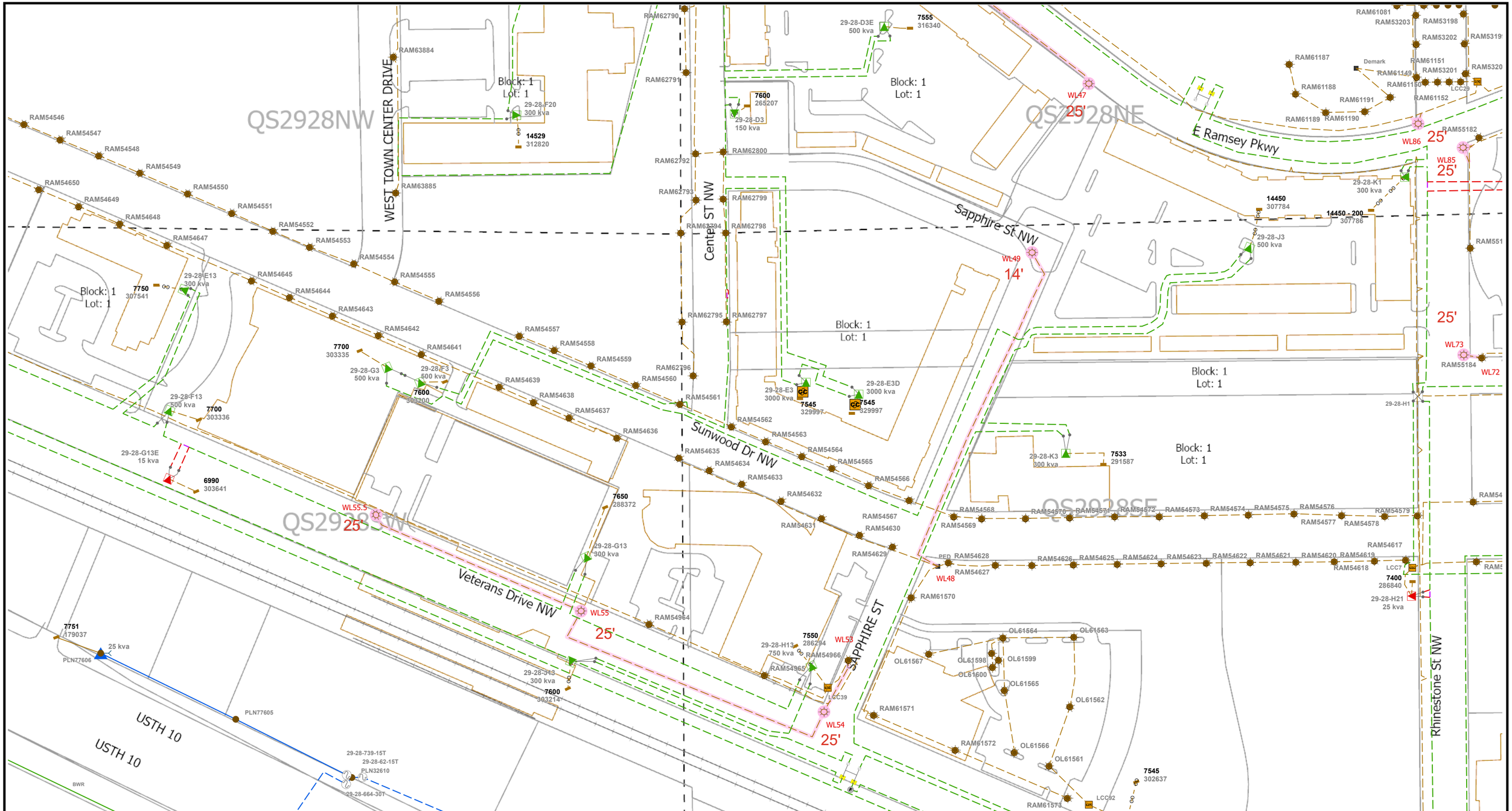

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Ramsey, MN 55303

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Project Name: CITY OF RAMSEY WEST-HALF COR 64 NEW STREET LIGHT PROJECT

Addr: 7550 SUNWOOD DR

City: RAMSEY

T/R/S:

Crew Signoff :_____ **Date:**_____

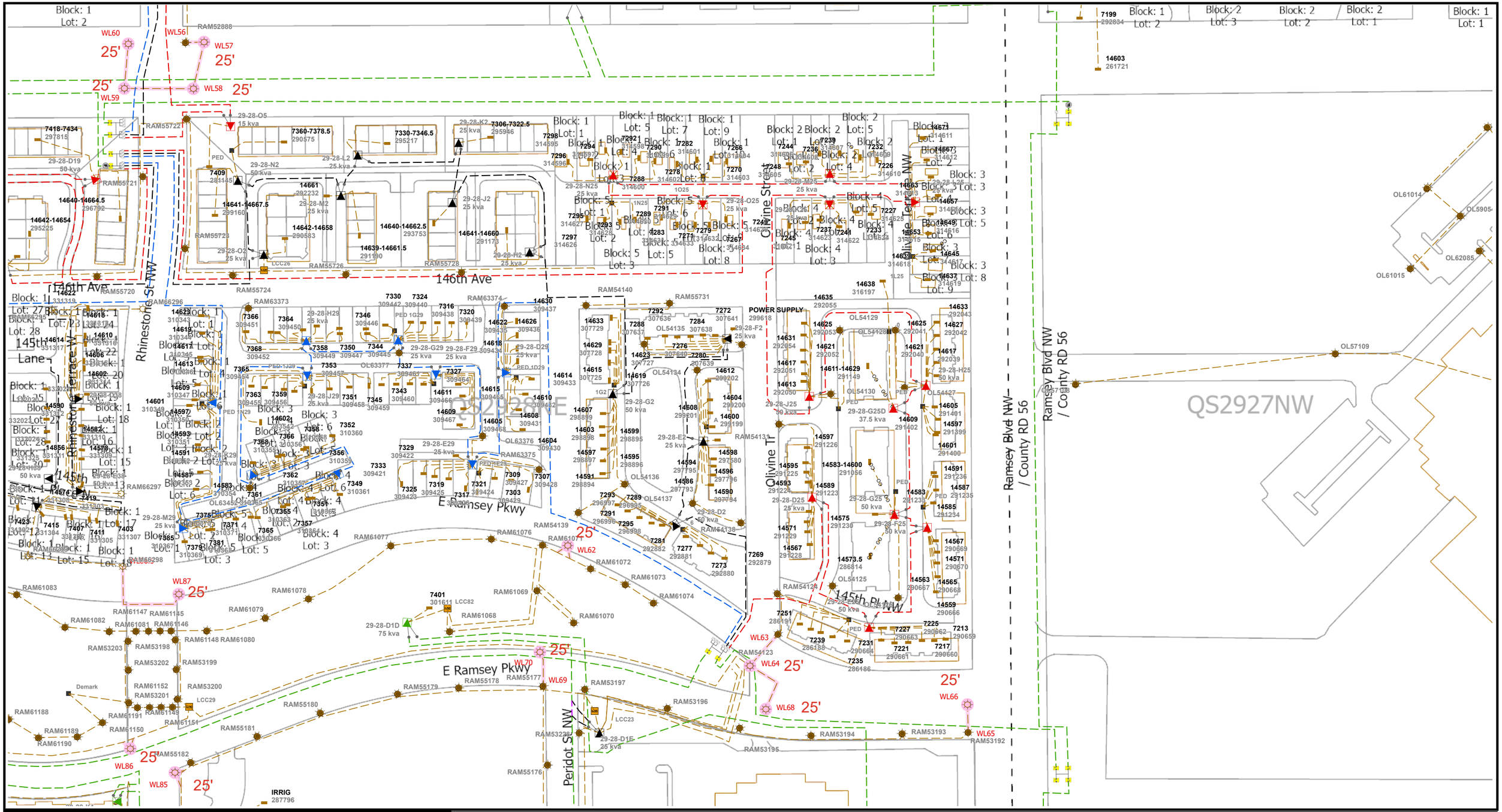
N

WO #: W2502398

Date:10/07/2025

Designer: Jennie Weiss

Contact Info: 763-286-1322



CONNEXUS® ENERGY

14601 Ramsey Blvd.
Ramsey, MN 55303

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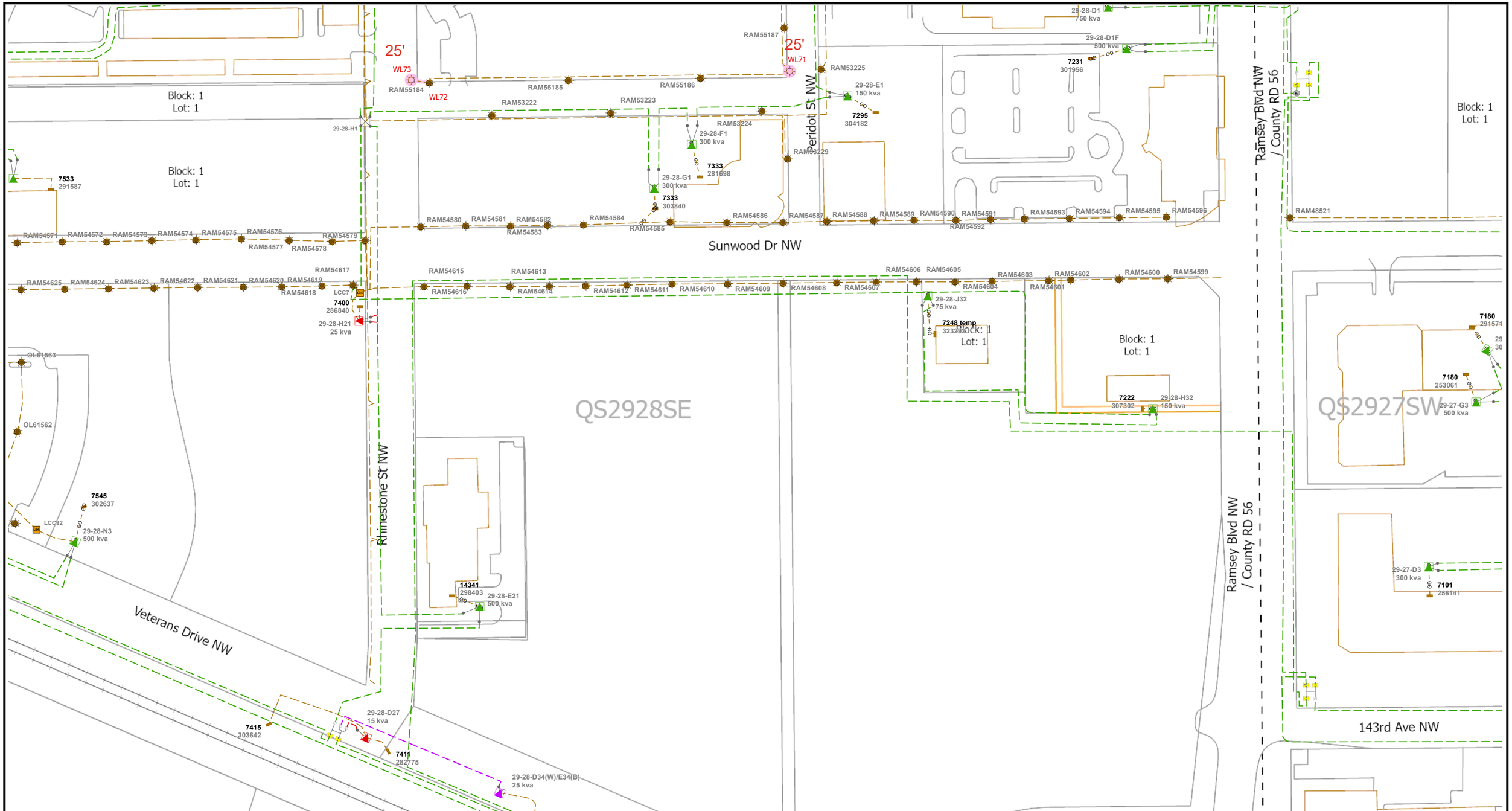

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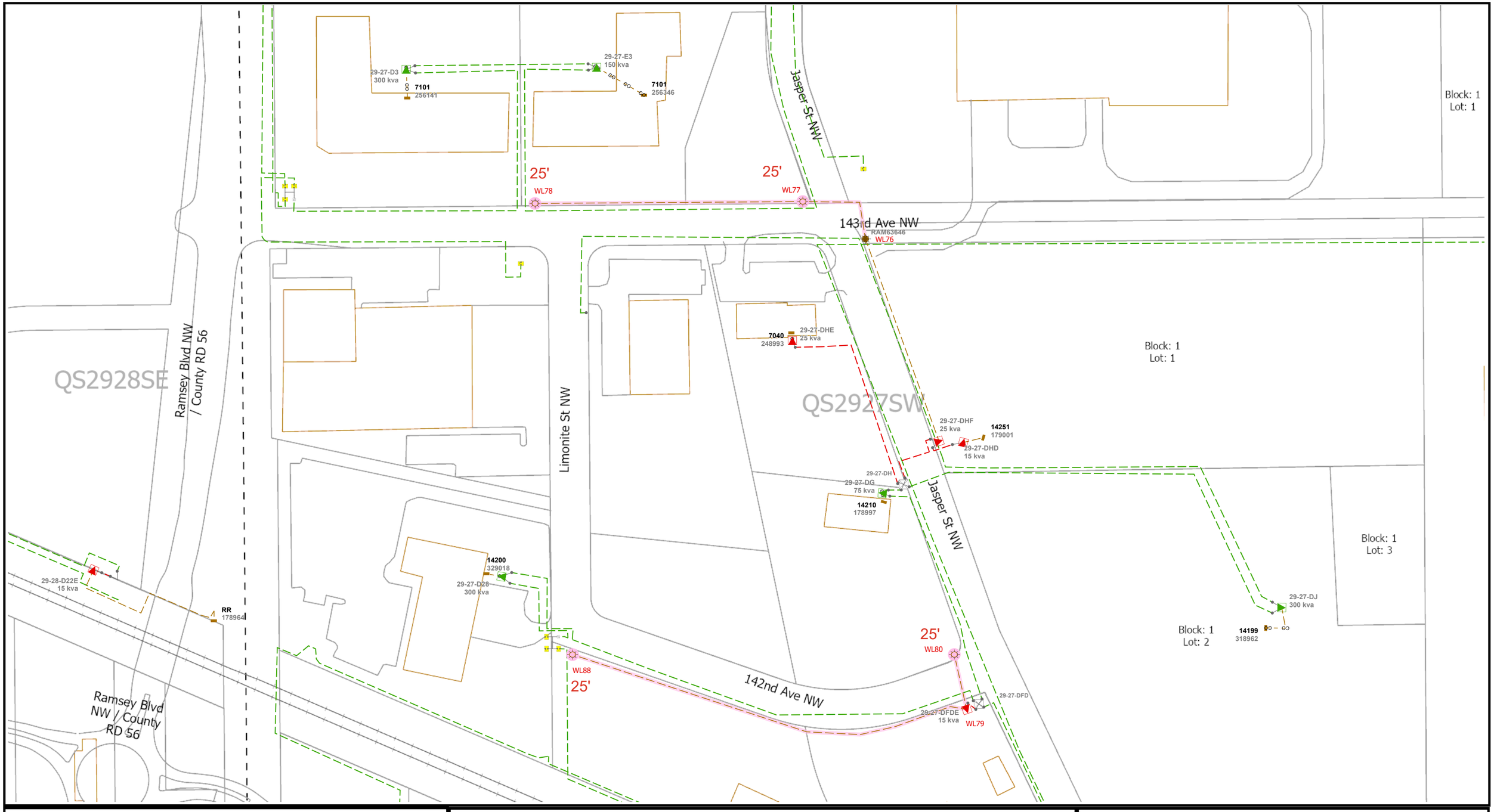

CONNEXUS® ENERGY

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Ramsey, MN 55303

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Project Name: CITY OF RAMSEY WEST-HALF COR 64 NEW STREET LIGHT PROJECT

Addr: 7550 SUNWOOD DR

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Crew Signoff :_____ **Date:**_____

N

WO #: W2502398

Date: 10/07/2025

Designer: Jennie Weiss

Contact Info: 763-286-1322

CONNEXUS® ENERGY
Your Community Energy Partner

14601 Ramsey Boulevard
Ramsey, Minnesota 55303
763.323.2600
Fax: 763.323.2603
www.connexusenergy.com
info@connexusenergy.com

your most powerful membership®

OUTDOOR LIGHTING SYSTEM CONDITIONS OF SERVICE

CITY OF RAMSEY SORD000W2502398
7550 SUNWOOD DRIVE
RAMSEY MN 55303
ATTN: FINANCE DEPT

RE: OUTDOOR LIGHTING SYSTEM AT: 2026 COR STREET LIGHTING

The enclosed outdoor lighting quote is valid for 120 days. If you accept the quote and elect to move forward with the project, full payment is required prior to the installation. There could be additional winter construction charges if your outdoor lighting system is installed between November 1st and April 1st. Connexus Energy reserves the right to revise charges due to circumstances beyond our control.

Your outdoor lighting system will be connected before your electric meter and qualifies for Connexus Energy's Outdoor Lighting Energy & Maintenance rate. This rate adheres to Connexus Energy's published rate schedule, and is subject to change without notice.

Connexus Energy will provide full maintenance on your outdoor lighting system for a period of 25 years, (subject to the terms and conditions of Connexus Energy's outdoor lighting policies.

Connexus Energy is not responsible for restoring, to its original condition, the lawn, yard, land, etc., which might be disturbed during installation. We will, however, make all reasonable attempts to minimize site damage during installation.

Consumer is responsible for marking all privately owned utilities (i.e. well, septic system, invisible fencing, etc.)

Enclosed is a copy of the outdoor lighting design for your review. Please indicate your acceptance of this quote and design by signing on the line below and returning this document, along with your payment and payment voucher, in the envelope provided.

Due to the long lead time required to obtain materials, please return this document at your earliest convenience.

Sincerely,
Candi Swenson
Engineering Services Specialist

_____ _____
SIGNATURE DATE

_____
PRINT NAME HERE

CONNEXUS® ENERGY
Your Community Energy Partner

14601 Ramsey Boulevard
Ramsey, Minnesota 55303
763.323.2600
Fax: 763.323.2603
www.connexusenergy.com
info@connexusenergy.com

your most powerful membership®

Outdoor Lighting

Energy and Maintenance Agreement

CITY OF RAMSEY
1550 SUNWOOD DRIVE
RAMSEY MN 55303
ATTN: FINANCE DEPARTMENT

Account #444931-173704

Location: 2026 COR STREET LIGHTING (Service order: SORD000W2502398)

Connexus Energy shall provide the energy and maintenance for the outdoor lighting system as detailed below:

- (63) LED Outdoor EVOLVE Light fixture installed on a smooth aluminum pole.

The current energy and maintenance rate for these fixtures is $8.60 per month per fixture. This rate adheres to Connexus Energy's published rate schedule and is subject to change.

Maintenance of the fixtures, including lamp replacement, will be provided by Connexus Energy for a period of 25 years (According to Connexus Energy's Outdoor Lighting Guidelines). If, in Connexus Energy's opinion, after 25 years, the condition of the outdoor lighting system is such that replacement or significant renovation is necessary (due to deterioration from age), the customer will be responsible for the replacement cost.

Please indicate your acceptance of this monthly Energy and Maintenance Agreement by signing the line below and returning it in the envelope provided.

Sincerely,

Candi Swenson
Engineering Services Specialist

July 23, 2026

_____ _____
(Accepted By) (Date)

_____ _____
(Print Name) (Title)

Connexus® Energy
14601 Ramsey Boulevard
Ramsey, MN 55303

763.323.2740
Fax: 763.712.3878
www.connexusenergy.com
engineering.services@connexusenergy.com

Outdoor Lighting New Construction

Quote Number	LGT0001270
Date	6/16/2026
Customer ID	444931
Service Order	SORD000W2502398
Representative	jennweis
Page	1

Bill To: RAMSEY CITY OF *
7550 SUNWOOD DR

RAMSEY MN 55303

Re: Outdoor Lighting System at: STREET LIGHTS

Thank you for your Outdoor Lighting request. Listed below are the estimated charges that includes the cost of all materials and labor. Payment is required upfront before construction will be scheduled. Installation of your outdoor lighting system is subject to the enclosed Conditions of Service. Please review the documents and include a signed copy along with your payment.

Installations scheduled between November 1 and April 15 are subject to winter construction charges in accordance with Connexus Energy's Schedule of Charges.

Do not combine payment for this invoice with electric service payments or application may be delayed.

Quantity	U of M	Unit Price	Description	Ext. Price
63	EA	$950.00	LIGHT POLE SETUP FEE	$59,850.00
11,875	FT	$12.75	BORING CHARGE	$151,406.25
1	EA	$3,455.00	TRANSFORMER	$3,455.00
1	EA	$2,755.00	LIGHT CONTROL CABINET	$2,755.00
2	EA	$45.00	PERMIT ADMINISTRATION FEE	$90.00
1	EA	$250.00	PERMIT	$250.00
11,925	FT	$10.65	FOOTAGE UG	$127,001.25
16	EA	$2,135.00	COMPLETE LIGHT FIXTURE(S)	$34,160.00
47	EA	$2,447.00	COMPLETE LIGHT FIXTURE(S)	$115,009.00

WEST HALF COR LIGHTING

Subtotal:	$493,976.50
Tax:	$0.00
Total:	$493,976.50

---------- Detach Along Line----------

Please Remit with Payment!

Customer Number: 444931
Amount Due: $493,976.50

Quote: LGT0001270
Service Order: SORD000W2502398
Due Date: Upon Receipt

RAMSEY CITY OF *
7550 SUNWOOD DR

RAMSEY MN 55303

Remit To: Connexus Energy
Attn: AR Accounting
14601 Ramsey Blvd
Ramsey, MN 55303

Public Works Committee

Meeting Date: 04/15/2025

Primary Strategic Plan Initiative: Address infrastructure needs.

Title:

Review Preliminary Street Lighting Plans for The COR

Purpose/Background:

Purpose:

The purpose of this case is to review preliminary street lighting plans for The COR and provide feedback to staff on desired lighting levels and locations related to various infrastructure and features.

Background:

In 2023, The COR Improvements were completed. Attached is the title sheet from the construction plans. As shown on this sheet, the project included the reconstruction of Zeolite Street between Sunwood Drive and Bunker Lake Boulevard and Center Street between Ramsey Parkway and Bunker Lake Boulevard, as well as the widening of Center Street between 145th Avenue and Ramsey Parkway. The project also included the construction of Ramsey Parkway between Willemite Street and the Sunwood Drive roundabout, including substantial on-street angled parking and sidewalk and trail improvements.

Per sheet 285 of the 2025-2034 CIP, a copy of which is attached for reference, staff proposes to work with Connexus Energy, who provides design, construction and maintenance services for almost all street lights in Ramsey, to provide lighting improvements along the streets, sidewalks and trails constructed as part of The COR Improvements.

Also attached is a preliminary street lighting layout showing all streets that currently have no or only minimal street lighting highlighted in green.
Staff is requesting direction from the Public Works Committee on desired lighting levels and light locations along the green highlighted streets and unlit off-road sidewalk and trail segments.

Streets most commonly have lights at intersections and mid-block pedestrian crosswalks. Lights are also commonly provided along off-road sidewalks and trails at varying intervals.

Staff will present existing street and trail light spacing examples throughout The COR during the meeting.

Notification:

N/A

Time Frame/Observations/Alternatives:

Staff estimate this case will take up to 20 minutes to present and discuss.

Funding Source:

Funding for the lighting improvements will be paid from the Street Light Utility Fund.

Recommendation:

At a minimum, staff recommends providing street lights at all intersections and mid-block pedestrian crossings, as well as along all off-road sidewalk and trails.

Outcome/Action:

Provide direction to staff on desired lighting levels and light locations along the unlit streets and unlit off-road sidewalk and trail segments.

Attachments

IP23-19 Title Sheet

CIP Sheet 285

Prelim COR Street Lighting Layout

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	04/10/2025 02:54 PM
Form Started By: Bruce Westby		Started On: 02/28/2025 02:07 PM
Final Approval Date: 04/10/2025		

CITY OF RAMSEY

CONSTRUCTION PLANS FOR

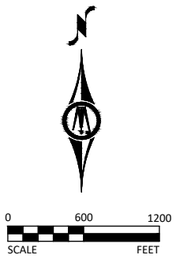
THE COR INFRASTRUCTURE IMPROVEMENTS

CITY PROJECT NUMBER 23-19

SANITARY SEWER, WATER MAIN, STORM SEWER, STREET GRADING, CONCRETE CURB & GUTTER, BITUMINOUS PAVING, ADA IMPROVEMENTS, AND TURF ESTABLISHMENT

FEBRUARY, 2024

MAP OF THE
CITY OF RAMSEY
ANOKA COUNTY, MN



MAP LEGEND

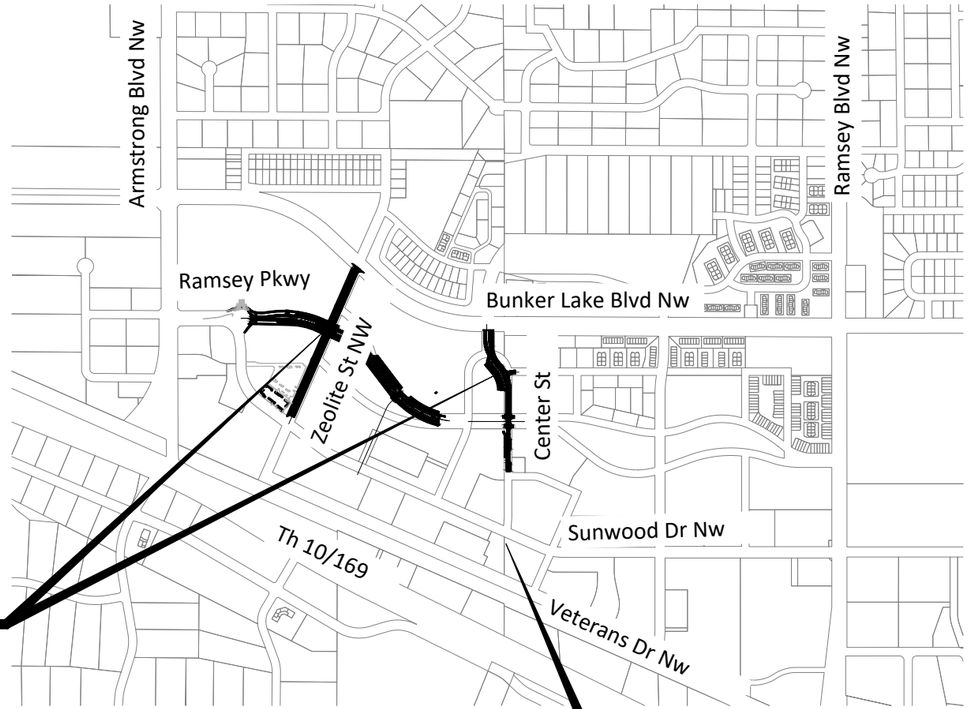
PROJECT LIMITS

NOTE: EXISTING UTILITY INFORMATION SHOWN ON THIS PLAN HAS BEEN PROVIDED BY THE UTILITY OWNER. THE CONTRACTOR SHALL FIELD VERIFY EXACT LOCATIONS PRIOR TO COMMENCING CONSTRUCTION AS REQUIRED BY STATE LAW. NOTIFY GOPHER STATE ONE CALL, 1-800-252-1166 OR 651-454-0002.

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D UNLESS OTHERWISE NOTED. THIS UTILITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-22, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."

--- GOVERNING SPECIFICATIONS ---
THE 2020 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATION FOR CONSTRUCTION" AND THE 2023 EDITION OF THE CITY ENGINEERS ASSOCIATION OF MINNESOTA (CEAM) "STANDARD SPECIFICATIONS" FOR MUNICIPAL UTILITIES SHALL GOVERN.

ALL TRAFFIC CONTROL DEVICES AND SIGNING SHALL CONFORM AND BE INSTALLED IN ACCORDANCE WITH THE LATEST "MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES" (MN MUTCD) AND PART VI, THE LATEST "FIELD MANUAL" FOR TEMPORARY TRAFFIC CONTROL DEVICES.



SHEET NUMBER	SHEET TITLE
GENERAL	
1	TITLE SHEET
2	LEGEND
3	STATEMENT OF ESTIMATED QUANTITIES
CIVIL	
4 - 5	TYPICAL SECTIONS
6 -10	CITY STANDARD DETAILS
11 - 16	MnDOT PEDESTRIAN CURB RAMP DETAILS
17 - 18	EXISTING CONDITIONS & REMOVALS
19 - 22	EROSION CONTROL PLAN
23 - 25	STORM WATER POLLUTION PREVENTION PLAN
26 - 29	WATERMAIN & SANITARY SEWER - PLAN & PROFILE
30 - 36	STORM SEWER & STREET - PLAN & PROFILE
37 - 38	STORM LEADS
39 - 44	INTERSECTION DETAILS
45 - 49	TRAFFIC SIGNING & STRIPING
50 - 60	CROSS SECTIONS
THIS PLAN SET CONTAINS 60 SHEETS.	

Approved: Anoka County Engineer _____ Date _____

Approved: City Engineer / Director of Public Works _____ Date _____

BM=870.29
TNH
STATION 702+96 - 872' LT
FERRET STREET & BUNKER LAKE BLVD, SE DITCH

PROJECT DATUM:
HORIZONTAL: ANOKA COUNTY COORDINATES (1996 ADJUSTMENT)
VERTICAL: NAVD 88

RECORD DRAWING INFORMATION
OBSERVER:
CONTRACTOR:
DATE:

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I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

KEVIN P. KIELB, P.E.
LIC. NO. 23211 DATE 02/13/2024

BOLTON & MENK
7533 SUNWOOD DR NW, SUITE 206
RAMSEY, MINNESOTA 55303
Phone: (763) 433-2851
Email: Ramsey@bolton-menk.com
www.bolton-menk.com

City of RAMSEY

DESIGNED	JDG/ZFL
DRAWN	JDG
CHECKED	KPK
CLIENT PROJ. NO.	23-19

NO.	ISSUED FOR	DATE
0	BID	02-13-2024
1	ADD 1	03-07-2024

CITY OF RAMSEY, MINNESOTA
THE COR INFRASTRUCTURE IMPROVEMENTS
TITLE SHEET

SHEET 1 OF 60

Capital Improvement Plan

Ramsey, MN

Project #	25-SLT-001
Project Name	COR Street Lights

Total Project Cost	$300,000	Department	Street Light Utility
Type	Improvement	Category	Street Light Utility Improvement
Priority	2-New Addition (High)	Status	Active
Useful Life	20 years		

Description

Install street lights along new street segments constructed in 2024 with the COR Infrastructure Improvements (Center Street, Ramsey Parkway, Zeolite Street) and other streets as needed to fill in gaps in lighting.

Justification

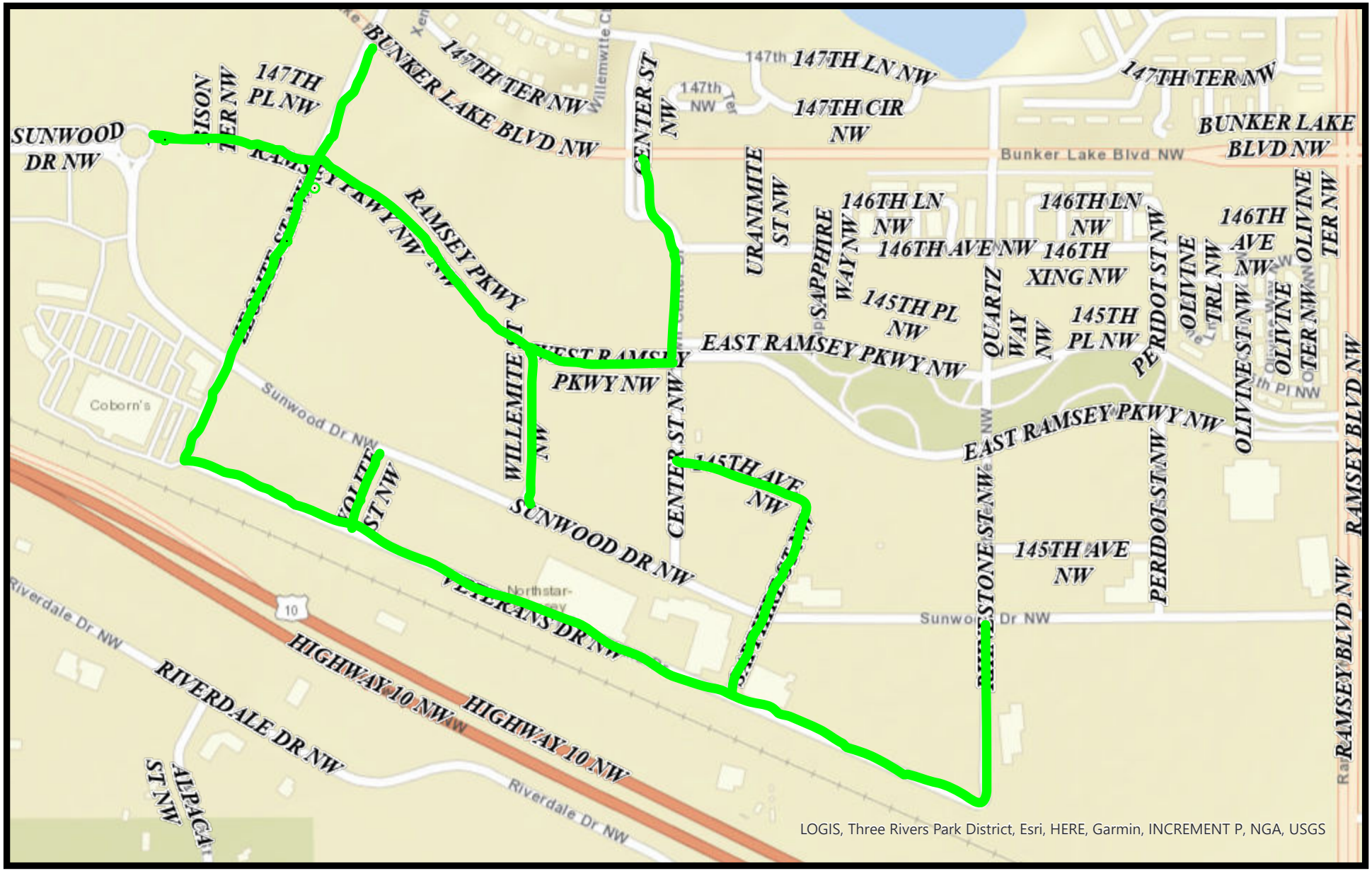
Improve safety for drivers and pedestrians within The COR, including Park patrons during evening hours.

Expenditures	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Improvements Other than Building Cost	300,000	0	0	0	0	0	0	0	0	0	**300,000**
Total	**300,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**300,000**

Funding Sources	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Street Light Utility Fund	300,000	0	0	0	0	0	0	0	0	0	**300,000**
Total	**300,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**300,000**

The COR Preliminary Street Lighting Layout

April 2025



Print Date: April 10, 2025

0 0.040.07 0.15 0.22 0.3 mi

2026 thru 2035

Capital Improvement Plan

Ramsey, MN

Project #	25-SLT-001
Project Name	COR Street Lights

Total Project Cost	$475,000	Department	Street Light Utility
Type	Improvement	Category	Street Light Utility Improvement
Priority	2-New Addition (High)	Status	Active
Useful Life	20 years		

Description

Install street lights along new street segments constructed in 2024 with the COR Infrastructure Improvements (Center Street, Ramsey Parkway, Zeolite Street) and other streets as needed to fill in gaps in lighting.

Justification

Improve safety for drivers and pedestrians within The COR, including Park patrons during evening hours.

Expenditures		2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	Total
Improvements Other than Building Cost		475,000	0	0	0	0	0	0	0	0	0	**475,000**
	Total	**475,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**475,000**

Funding Sources		2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	Total
Street Light Utility Fund		475,000	0	0	0	0	0	0	0	0	0	**475,000**
	Total	**475,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**475,000**

CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2026 THROUGH PERIOD ENDING: May 31, 2026

REVENUES				
BUSINESS UNIT	**9603**		**STREET LIGHT UTILITY**	
GENERAL LEDGER ACCOUNT		**2026 BUDGET**	**2026 YTD GENERAL LEDGER**	**-% of Budget-**
4140	CREDIT CARD PROCESSING FEES	(6,000.00)	(1,617.02)	26.95%
4681	CHARGES FOR STREET LIGHTS subdivision	190,000.00	50,165.81	26.40%
4683	STREET LIGHTING PENALTIES	5,111.00	2,767.24	54.14%
4684	PRIORITY STREET LIGHT	60,000.00	15,765.61	26.28%
4701	INTEREST ON INVESTMENTS	5,000.00	-	0.00%
Grand Total		**254,111.00**	**67,081.64**	

EXPENSES				
BUSINESS UNIT	**9603**		**STREET LIGHT UTILITY**	
GENERAL LEDGER ACCOUNT		**2026 BUDGET**	**2026 YTD GENERAL LEDGER**	**-% of Budget-**
6371	ELECTRIC UTILITIES	136,200.00	46,960.01	34.48%
6489	OTHER CONTRACTED SERVICES	15,000.00	6,397.90	42.65%
6722	DEPRECIATION	45,000.00	-	0.00%
6820	OPERATING TRANSFERS TO OTHER F	34,000.00	-	0.00%
Grand Total		**230,200.00**	**53,357.91**	

Note: The Finance Department has highlighted line items that may be trending towards exceeding budget OR not may not have been included in the adopted budget.

In cc council packet 7/14/26

FUND STREET LIGHTING (9603)

BUDGET SUMMARY:

Business Unit	Object Account	Description	2022 Actual	2023 Actual	2024 Actual	2025 Actual	2026 Adopted Budget
9603	4140	CREDIT CARD PROCESSING FEES	(3,931)	(4,943)	(4,527)	(4,855)	(6,000)
9603	4609	MISCELLANEOUS REVENUES					
9603	4681	CHARGES FOR STREET LIGHTS	173,230	177,476	184,206	194,965	190,000
9603	4682	ST LIGHT O/M CHARGE	-				
9603	4683	STREET LIGHTING PENALTIES	4,555	4,896	5,011	5,495	5,111
9603	4684	PRIORITY STREET LIGHT	56,537	57,179	58,261	62,107	60,000
9603	4705	CAPITAL CONTRIBUTIONS					
9603	4701	INTEREST ON INVESTMENTS	(11,160)	64,707	69,561	67,188	5,000
9603	4901	TRANSFER IN FROM OTHER FUNDS			48,892	6,437	
Total Revenue			**219,232**	**299,314**	**361,402**	**331,337**	**254,111**

Business Unit	Object Account	Description	2022 Actual	2023 Actual	2024 Actual	2025 Actual	2026 Adopted Budget
9603	6315	MISCELLANEOUS PROFESSIONAL SER	-	-	-	40,117	-
9603	6371	ELECTRIC UTILITIES	124,820	124,310	124,735	130,856	136,200
9603	6489	OTHER CONTRACTED SERVICES	15,060	17,989	11,652	14,502	15,000
9603	6722	DEPRECIATION	32,885	31,625	30,735	30,651	45,000
9603	6820	OPERATING TRANSFERS TO OTHER F	25,000	27,000	29,000	31,000	34,000
Total Expenditure			**197,765**	**200,925**	**196,122**	**247,125**	**230,200**

DESCRIPTION OF SERVICES:

The Street Lighting Fund is a self-sustaining Enterprise fund that provides for the administration, operation and maintenance of street lights located throughout the city. The current fee structure is based upon zoning classification and billed quarterly through the city's utility billing process.

GOALS OF CURRENT YEAR BUDGET:

- Provide for the safety of residents with well-lit intersections
- Determine energy consumption of current street lights and

Street Light Utility Fund #603 - Working Capital												
	Actual 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030	Projected 2031	Projected 2032	Projected 2033	Projected 2034	Projected 2035	Projected 2036
Beginning Balance	1,571,895	1,680,160	744,908	603,745	619,239	604,204	579,054	539,984	488,504	422,449	340,096	240,567
Utility Revenue From Utility Billings	257,712	254,111	254,111	254,111	254,111	254,111	254,111	254,111	254,111	254,111	254,111	254,111
Contributions from Developers												
COR Expenses Reim -Prn	1,957	2,035	4,261	4,432	4,609	4,793	4,985	7,452	8,640	8,986	9,345	9,719
COR Expenses Reim -Int	4,480	4,402	4,320		3,973	3,788	3,597	3,397	3,099	2,753	2,394	2,020
Int Reim TIF 14 Exp Sunwood Realignment Res #12-09-144				4,150								
Interest Earnings	67,188	8,401	3,725	3,019	-	3,021	2,895	2,700	2,443	2,112	1,700	1,203
Operating Expense (Personal Services, Supplies, Other Services & Charges)	(182,956)	(189,200)	(217,580)	(250,217)	(262,728)	(275,864)	(289,657)	(304,140)	(319,347)	(335,315)	(352,080)	(369,684)
CIP Projects-Street Light Utility												
Bunker Lake Blvd & Puma Lights			(175,000)									
Riverdale Drive between Ramsey Blvd & Traprock Lights		(300,000)										
Hwy 10 North Frontage Roads		(225,000)										
COR Street Lights		(475,000)										
Priority/Developer Street Lights	$ (40,117)	$ (15,000)	$ (15,000)		$ (15,000)	$ (15,000)	$ (15,000)	$ (15,000)	$ (15,000)	$ (15,000)	$ (15,000)	$ (15,000)
Remaining Working Capital Balance	**1,680,159.50**	**744,908**	**603,745**	**619,239**	**604,204**	**579,054**	**539,984**	**488,504**	**422,449**	**340,096**	**240,567**	**122,935**
Reim TIF 14 Exp Sunwood Realignment Re:	(48,892)	(48,892)	(48,892)	(48,892)	(48,892)	(48,892)	(48,892)	(48,892)	(48,892)	(48,892)	(48,892)	(48,892)
Net Working Capital Balance	1,631,268	696,016	554,853	570,347	555,312	530,162	491,092	439,612	373,557	291,204	191,675	74,043
			Increase Fees									

CC Regular Session
Meeting Date: 07/28/2026

Primary Strategic Plan Initiative:

Title:
Adopt Ordinance #26-14 Authorizing Salary Increase for Mayor and City Council

Purpose/Background:
The purpose of this case is to introduce an ordinance increasing the salaries of the Mayor & City Council. The last increase occurred in 2005. Staff compiled data from 34 cities with populations ranging from approximately 15,000 - 50,000 people. The median pay for City Council members is $8,700, the average is $9,035 with Ramsey currently at $6,000. For the Mayor the median was $12,000, average is $11,732 with Ramsey currently at $8,000. The proposed ordinance would increase the City Council salary to $10,000 and Mayor to $12,000.

Time Frame/Observations/Alternatives:
If adopted, state law requires any increase to City Council pay to take effect following the next election. This ordinance would take effect January 1, 2027.

Recommendation:
Council consensus at the June 23, 2026 Work Session was to bring an ordinance forward for formal consideration.

Outcome/Action:
Motion to Adopt Ordinance #26-14 Authorizing Salary Increase for Mayor and City Council

Roll call vote.

Attachments

Ordinance #26-14

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	07/09/2026 03:37 PM

Form Started By: Brian Hagen
Started On: 07/09/2026 03:09 PM
Final Approval Date: 07/28/2026

ORDINANCE #26-14
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

AN ORDINANCE AUTHORIZING A SALARY INCREASE FOR THE MAYOR AND CITY COUNCIL

The City of Ramsey ordains:

SECTION 1. AUTHORITY

This ordinance is adopted pursuant to and under the authority of the Charter of the City of Ramsey, Section 2.7 and Minnesota Statute 415.11

SECTION 2. PURPOSE

It is the purpose of this Ordinance to authorize a salary increase for the mayor and city council members. The last such salary increase occurred in 2005.

SECTION 3. AMENDMENT

Mayor. The salary of the Mayor of the City of Ramsey shall be $1,000.00 per month ($12,000 per year) effective January 1, 2027.

City Council. The salary of each Council member of the City of Ramsey shall be $833.33 per month ($10,000 per year) effective January 1, 2027.

SECTION 4. EFFECTIVE DATE

This Ordinance becomes effective on January 1, 2027, subject to City Charter Section 5.07.

PASSED by the City Council of the City of Ramsey, Minnesota the 9th day of December 2025.

_____
Mayor

ATTEST:

_____
City Clerk

Introduction date:

Posting dates:
Adoption date:
Publication date:
Effective date: January 1, 2027