

City of Ramsey
Agenda
City Council Work Session
Tuesday, April 14, 2026

5:30 pm
Lake Itasca Room, 7550 Sunwood Drive NW

Remote Attendance available at www.cityoframsey.com/meetings.
Those joining remotely and requesting to speak are asked to use a webcam when speaking.

1. **Call to Order**

2. **Topics for Discussion**
 1. 2026 Strategic Planning Session
 2. Discuss Council Member Compensation
 3. Required Audio Recordings of Public Meetings

3. **Topics for Future Discussion**
 1. Review Future Topics/Calendar

4. **Mayor/Council/Staff Input**
 1. Update on Outside Committees

5. **Adjournment***

***Note: the City Council may motion to recess this Work Session meeting and reconvene after the regular City Council meeting if items on the agenda are not completed.**

CC Work Session

Meeting Date: 04/14/2026

Primary Strategic Plan Initiative: Not Applicable

Information

Title:

2026 Strategic Planning Session

Purpose/Background:

Attached to the case is the draft 2026 Strategic Plan. This plan was prepared following discussion at the staff level, for final review, feedback and direction by the City Council. The plan is meant to identify attainable and measurable objectives to move Ramsey towards accomplishing or furthering the established goals within the plan. This plan also recognizes previous year's accomplishments and recognizes key items identified during a reflection activity on the city and our operations. This discussion item is meant to finalize the plan for formal adoption at the next meeting.

Recommendation:

Provide staff final edits to be incorporated into the plan prior to final adoption on the April 28th consent agenda.

Outcome/Action:

Provide staff final edits to be incorporated into the plan prior to final adoption on the April 28th consent agenda.

Attachments

2026 Strategic Plan - Redlined

Form Review

Inbox

Brian Hagen

Form Started By: Brian Hagen

Final Approval Date: 04/09/2026

Reviewed By

Brian Hagen

Date

04/09/2026 03:17 PM

Started On: 04/09/2026 01:08 PM

City of Ramsey

~~2025-2026~~ Strategic Plan

Adopted ~~June 10, 2025~~ _____

MAYOR

Ryan Heineman

COUNCILMEMBERS

Chris Riley, At-Large
Kirsten Buscher, At-Large
Michael Olson, Ward 1
Eric Peters, Ward 2
Dan Specht, Ward 3
Shanna Stewart, Ward 4

City of Ramsey

~~2025-2026~~ Strategic Plan Executive Summary

~~June 10, 2025~~

The City of Ramsey's Strategic Planning Session allowed for council and staff to review and plan for the future needs of the city. The session reflected on past accomplishments in order to establish framework on how to proceed forward. In looking to the future needs of the city; opportunities and challenges are identified for the purpose of setting goals to strive towards accomplishing. The outcome of the session guides city officials on completing projects to better the community while staying true to the mission, vision and values of the city.

Mission

To work together to responsibly grow our community and to provide quality, cost-effective and efficient government services.

Vision

Ramsey will be a secure, citizen-driven, collaborative community that respects the balance and connectivity between its unique suburban, rural and natural environments.

Values

- Ethics and Integrity
- Fiscal Responsibility
- Cooperation and Teamwork
- Open and Honest Communications
- Excellence and Quality in the Delivery of Service
- Serving People with Respect and Fairness
- Adaptability and Continuous Learning

Goals

- Citizen Focused Government
- Financial Stability
- A Balance of Rural Character and Suburban Growth
- An Active, Connected and Engaged Community
- An Effective and Efficient Organization
- High Quality Services

MISSION

To work together to responsibly grow our community and to provide quality, cost-effective and efficient government services.

VISION

Ramsey will be a secure, citizen-driven, collaborative community that respects the balance and connectivity between its unique suburban, rural and natural environments.

VALUES

- Ethics and Integrity
- Fiscal Responsibility
- Cooperation and Teamwork
- Open and Honest Communications
- Excellence and Quality in the Delivery of Service
- Serving People with Respect and Fairness
- Adaptability and Continuous Learning

GOALS

- Citizen-Focused Government
- Financial Stability
- A Balance of Rural Character and Suburban Growth
- An Active, Connected and Engaged Community
- An Effective and Efficient Organization
- High Quality Services

STRATEGIES

- Address infrastructure needs
- Identify and implement operational efficiencies, cost savings or additional funding sources
- Promote economic growth and development
- Create a positive image for residential neighborhoods, business districts and key corridors
- Improve the safety and mobility of transportation corridors
- Connect the community through Parks, Trails and Recreational Programming
- Strengthen and enhance our identity, brand and image
- Enhance City's communication through transparency and accountability
- Strive for high organizational morale and employee retention

REFLECTION ACTIVITIES

Attendees participated in four activities which allowed for time to reflect on how the organization is doing. The activities focused on what was working well, what was not working well, what the city was not doing that it should be doing and what was the city doing that it should not be doing. As identified in 2025:

What's working well?

- Decreased staff turnover
- Positive staff morale as shown through reduced turnover rates from 2022/2023
- Pavement management plan
- Social media presence
- Community events
- Recreation programming
- Playground replacement program
- Commercial/industrial growth
- ~~Ramsey Gateway Project and business outreach~~
- Fire service model
- COR shovel ready sites
- ~~Police Department Leadership Team transition~~
- ~~City Code updates~~
- Internal relationships across departments
- ~~Water Treatment Plant Project~~
- ~~Personnel Policy Updates~~
- City Council/Boards & Commissions preparedness
- Agenda preparation by staff
- City decorations (i.e. lights on trees in the COR)
- Council/staff relations
- Public Safety communication of major events
- Laserfiche Workflow implementation (Ramsey staff lead project)
- Electronic records management
- Work Session efficiency
- RALF Property Sales
- Assessment and Adjustment of Operational Needs
- Historic Town Hall Project

What's not work well?

- Large levy increases
- ~~Embracing process change~~
- ~~Unpredictable public safety equipment cost increases year to year~~
- Challenge of incorporating public safety requests into the budget in relationship to the needs of the entire city
- Future Capital Purchase funding status
- Social media strategy (amount of content for limited pages)
- ~~Public opinion of road conditions~~

- ~~Gravel roads~~
- ~~Historic preservation (Old Town Hall)~~
- Mississippi River Bridge Crossing
- ~~New software implementation~~
- ~~Expanding software utilization (i.e. internal chat options vs. general email)~~
- ~~Code Enforcement direction (inconsistency in direction/council roles & responsibility)~~
- Community volunteers and public recognition
- Long Term Road Funding Balance vs. Project Needs

What are we not doing that we should be doing?

- Gaining utility connections on commercial properties when private systems fail
- Asset management system (infrastructure, vehicles, equipment)
- GIS tools
- ~~Expanding employee wellness efforts~~
- Improving facility security monitoring
- Residential facade improvement program
- Using new technology
- Recycling & Compost Facility

What are we doing that we should not be doing?

- ~~Amending rules/regulations too quickly before we experience them in practice~~

Areas for Improvement?

- Team Building
- Promoting Employee Wellness

Attendees then looked to the future to review opportunities and impacts the city will face in the next one to five years. The purpose of this exercise was to be cognizant of what to expect as we plan for our future in order to be forward thinking.

Opportunities in the next 1-5 years

- Mississippi River Bridge planning
- Process improvements with smart technology
- COR Development of public and privately owned parcels
- RALF property (Hwy 10) redevelopment
- City identity/Hwy 10 image
- ~~TIF 14 (COR) deal timeline expires November 2026~~
- Historic Town Hall Restoration
- Youth Athletics
- New Park Improvements
- Elk River Hwy 10 Planning

Impacts in the next 1-5 years

- Finishing Waterfront Park

Formatted: Bulleted + Level: 1 + Aligned at: 0" + Indent at: 0.25"

- Cannabis laws
- Comprehensive Plan Amendment process (start in 2026)
- Staffing needs
- Management staff retirements
- Reaching 30,000 population
- Public Transportation model
- COR Development and traffic counts
- ~~Tariff uncertainty~~
- State adopted local zoning control regulations
- Federal and State funding opportunities
- ~~Daycare center tax exemption status~~
- Petitions on taxable market values
- Elk River Highway 10 project
- ~~Temporary water quality when Water Treatment Plant goes live~~
- ~~Management staff retirements~~
- Changing demographics
- Increasing public safety calls
- Aging City facilities
- City Facility Space Needs

2025-2026 KEY STRATEGIES & ACTION STEPS

Strategy 1. Address infrastructure needs

- **Objective 1:** Ensure existing infrastructure remains high quality to maximize useful life
 - *Responsible Parties:* Engineering, Public Works (Westby, Riverblood)
 - *Key Areas:* City owned facilities, parks, streets, trails, utilities
 - *Action 1.1:* Inspect all infrastructure routinely
 - *Action 1.2:* Inspect utilities during design of Pavement Management Program (PMP) projects
 - *Action 1.3:* Complete PMP improvement/maintenance projects annually
 - *Action 1.4:* Explore singular Asset Management Program for city-wide use (Q3 Q2 2025 2027)
 - *Action 1.5:* Complete well-siting study for Well #9 (Q4 Q2 2025 2026)
 - *Performance Indicator:* Maintain or improve infrastructure quality
 - *Completion Timeframe:* Ongoing, unless otherwise noted above
- **Objective 2:** Determine future city facility needs
 - *Responsible Parties:* Administration, Fire, Police, Public Works (Hagen, Kohner, Bluml, Westby)
 - *Key Areas:* City buildings where offices are and equipment is stored
 - *Action 2.1:* Assess maintenance needs of existing facilities
 - *Action 2.2:* Prioritize/budget for maintenance needs of facilities
 - *Action 2.3:* Assess current and future space needs
 - *Action 2.4:* Explore options to repurpose existing facilities to meet the cities needs or construct a new facility(ies) to meet future growth needs
 - *Performance Indicator:* Maintain or improve infrastructure quality
 - *Completion Timeframe:* Q1-Q3 2026

Strategy 2. Identify and implement operational efficiencies, cost savings or additional funding sources

- **Objective 1:** Implement software programs to reduce inefficiencies
 - *Responsible Parties:* All Departments (Department Heads)
 - *Key Areas:* Software programs to aid in operational duties
 - *Action 1.1* Identify operations where software implementation would provide efficiencies and reduce potential for error by reducing data entry processes (HR, Asset Mgmt, etc.)
 - *Action 1.2:* Identify program options available and check comparable city references on the program
 - *Action 1.3:* Establish implementation plan with Ramsey IT staff
 - *Action 1.4:* Determine available 2025 funding and budget accordingly for 2026 and beyond
 - *Performance Indicator:* Reduced redundancy in staff's tasks by eliminating manual entry/tracking in Excel spreadsheets
 - *Completion Timeframe:* Ongoing

- **Objective 2:** Utilize grant funding opportunities
 - *Responsible Parties:* All Departments
 - *Key Areas:* Projects and equipment purchases
 - *Action 2.1:* Identify new grant opportunities utilizing different measures to find the opportunities (i.e. AI)
 - *Action 2.2:* Identify projects or equipment purchases where historical grant funding opportunities have been available
 - *Action 2.3:* Recognize potential grant funding availability as potential funding source in CIP
 - *Action 2.4:* Apply for grant funds in conjunction with establishing funding sources
 - *Action 2.5:* Identify grant writing training classes for staff to complete
 - *Performance Indicator:* Increased grant funded projects/purchases
 - *Completion Timeframe:* Ongoing

- **Objective 3:** Solicit ideas from all staff on improving operational efficiencies and cost savings options.
 - *Responsible Parties:* All Departments
 - *Key Areas:* Day to day operations
 - *Action 3.1:* Organize feedback opportunities for staff to share ideas
 - *Action 3.2:* Recognize staff whose ideas are implemented into operations
 - *Performance Indicator:* Approval of operational changes
 - *Completion Timeframe:* Ongoing, recognize staff semi-annually at all staff meetings

- **Objective 4:** Increase community volunteer engagement.
 - *Responsible Parties:* Administration, Parks and Recreation
 - *Key Areas:* Events, services and community cleanup
 - *Action 4.1:* Develop comprehensive list of volunteer opportunities
 - *Action 4.2:* Create webpage and signup process to track opportunities and committed volunteer hours
 - *Action 4.3:* Conduct volunteer satisfaction survey
 - *Action 4.4:* Track volunteered hours and provide recognition to those who served the community
 - *Action 4.5:* Review 2025 improved volunteer engagement efforts in Q1 2026 and implement additional improvements
 - *Performance Indicator:* Number of volunteers, volunteer retention rate, volunteer satisfaction
 - *Completion Timeframe:* Ongoing, recognize volunteers annually

- **Objective 5:** Determine necessary Public Safety mental health response resources
 - *Responsible Parties:* Police Department
 - *Key Areas:* Mental health support during emergency response calls
 - *Action 5.1:* Review other municipality's operations as it relates to mental health resources during emergency response calls

- *Action 5.2:* Review resources available through Anoka County Sheriff's Office to aid during emergency response calls
- *Action 5.3:* Consider and establish additional resources for 2027 budget
- *Performance Indicator:* Increased mental health response resources.
- *Completion Timeframe:* Q2 2026

Strategy 3. Promote economic growth and development

- **Objective 1:** Develop and implement commercial property public utility connection program
 - *Responsible Parties:* Economic Development, Engineering (Sullivan, Hanson, Westby)
 - *Key Areas:*
 - *Action 1.1: Compile or Create utility information*
 - *Action 1.2: Produce utility information within GIS system (note that current LOGIS contract and Ramsey staffing is insufficient to complete this)*
 - *Action 1.1:* Identify commercial properties with available public utilities who are not connected
 - *Action 1.2:* Identify commercial properties with available public utilities close by who are not connected
 - *Action 1.3:* Identify TIF funded utility improvements
 - *Action 1.4:* Create an incentive program/policy with a funding source to encourage connection to public utilities
 - *Performance Indicator:* Reduce private systems on commercial properties where public utilities are available.
 - *Completion Timeframe:* Q3-Q4 2025-2026
- **Objective 2:** Conduct business retention and expansion efforts
 - *Responsible Parties:* Economic Development (Sullivan)
 - *Key Areas:* Existing businesses
 - *Action 2.1:* Conduct 30 in-person business visits
 - *Action 2.2:* Host Business Networking Event
 - *Action 2.3:* Host Business Expo Event
 - *Action 2.4:* Host Business Appreciation Golf Event
 - *Performance Indicator:* Sold out or increased attendance
 - *Completion Timeframe:* Annually
- **Objective 3:** Sell / Redevelop RALF - Turn-back Properties on Highway 10
 - *Responsible Parties:* Economic Development, Planning (Sullivan, Hanson, Larson)
 - *Key Areas:*
 - *Action 3.1: Work with Met Council, MNDot and Anoka County to Process Turn-back Process*
 - *Action 3.2: Obtain Appraisals/or valuations for RALF/Turn-back properties*
 - *Action 3.3: Evaluate contiguous development site options for development/redevelopment*

Formatted: Font: Italic

- Action 3.4: List RALF/Turn-back on MNCAR
- Performance Indicator: Turn-backs processed Sale of Parcels / Increase Tax Base / Creation of Jobs
- Completion Timeframe: Turn-backs Q3 2026, Sale of Parcels Q4 2028

Formatted: List Paragraph, Space After: 8 pt, Bulleted + Level: 1 + Aligned at: 0.25" + Indent at: 0.5"

Strategy 4. Create a positive image for residential neighborhoods, business districts and key corridors

- **Objective 1:** Improve the image of Ramsey along the Hwy 10 Corridor
 - Responsible Parties: Community Development (Hanson, Larson)
 - Key Areas: Existing commercial properties visible from Hwy 10
 - Action 1.1: Identify businesses with noncompliant code violationsFollow the Improve the Image of Ramsey Along the Highway 10 Corridor Policy
 - Action 1.2: Identify businesses in violation of approved CUP's
 - Action 1.3: Work in tandem with ED Manager on business visits to communicate violations, and collaboratively work with them on cleanup efforts
 - Action 1.4: Identify potential redevelopment properties
 - Performance Indicator: Reduce blighted properties along Hwy 10
 - Completion Timeframe: Q4 2025 Ongoing

- **Objective 2: Implement Home Improvement Incentive Program**
 - Responsible Parties: Community Development (Hanson, Sullivan, Larson)
 - Key Areas: Single-Family Residential Homes Meeting the Income Restrictions
 - Action 2.1: Adopt final policy for the program Q2 2026
 - Action 2.2: Advertise the program
 - Action 2.3: Review applications and award funding
 - Action 2.4: Periodically review program for effectiveness and improvements
 - Performance Indicator: Maintained homes providing higher quality living conditions.
 - Completion Timeframe: Ongoing, subject to the Local Affordable Housing Aid funding source

Formatted: Font: Not Bold

- **Objective 3: Rehabilitate Historic Townhall**
 - Responsible Parties: Economic Development (Sullivan, Hanson)
 - Key Areas: Historic Townhall
 - Action 3.1: Complete preliminary design of rehabilitation improvements
 - Action 3.2: Apply for large grant opportunity to complete the construction improvements
 - ~~Action 3.3: Apply for small grant opportunities if needed~~
 - Action 3.3: Identify user/renter
 - Performance Indicator: Acquire grant funds to fund remaining allowed construction costs, complete the construction improvements, identify user
 - Completion Timeframe: Q1 2026 2028

- **Objective 4: Earth Day Cleanup**
 - Responsible Parties: Parks and Recreation (Riverblood)

- Key Areas: Parks, Trails or major corridors
 - Action 4.1: Solicit staff interest to partake in a partial day cleanup effort of the City's public areas
 - Action 4.2: Conduct cleanup of public areas on Earth Day or an alternate day due to weather
- Performance Indicator: Staff participation.
- Completion Timeframe: Annually

Strategy 5. Improve the safety and mobility of transportation corridors

- **Objective 1:** Improve street lighting and pedestrian facilities
 - *Responsible Parties:* Engineering, Public Works (Westby)
 - *Key Areas:* Existing and future roadways and pedestrian facilities
 - *Action 1.1:* Evaluate and construct street lighting improvements
 - *Action 1.2:* Evaluate and construct pedestrian trail safety improvements
 - *Performance Indicator:* Reduction in reported safety concerns
 - *Completion Timeframe:* Ongoing

Strategy 6. Connect the community through parks, trails and recreational programming

- **Objective 1:** Construct Phase 1 of The Waterfront Park
 - *Responsible Parties:* Parks Division (Riverblood)
 - *Key Areas:* COR Community Park and Downtown Destination
 - *Action 1.1:* Approve schematic design work of water play area and future community building June 10, 2025
 - *Action 1.2:* Authorize preparation of plans/specs August 12, 2025
 - Review comparative case studies of comparable community buildings/parks
 - Review comprehensive proforma of The Waterfront Park (revenue/O&M costs)
 - Identify funding and community benefits
 - Approve schematic design and phasing plan
 - *Action 1.3:* Approve plans/specs and authorize bids September 2025 (3 month process)
 - *Action 1.4:* Award contract January 2026
 - *Action 1.5: Monitor construction progress to prevent delays*
 - *Performance Indicator:* Water play open July 1, 2026
- *Completion Timeframe:* Phase 1 completed Q2 2026
- **Objective 2:** Develop and commit to a final plan for The Waterfront Park
 - *Responsible Parties:* Parks Division (Riverblood)
 - *Key Areas:* COR Community Park and Downtown Destination

Formatted: Font: Italic

Commented [BH1]: What is the City Council's intent with phase 2 of the park?

- *Action 2.1:* This objective runs in conjunction with Strategy 6, Objective 1, Action items 1.1 and 1.2.
- *Action 1.2:* Establish future community building amenities
- *Action 1.3:* Establish phasing plan for completing the Waterfront Park
- *Action 1.4:* Authorize preparation of plans/specs for community building – date TBD
- *Action 1.5:* Approve plans/specs and authorize bids for awarding a construction contract – date TBD
- *Performance Indicator:* Approved schematic design for entire Waterfront Park and phasing plan.
- *Completion Timeframe:* Q3 2025

Strategy 7. Strengthen and enhance our identity, brand and image

- **Objective 1:** Secure Ramsey Zip Code
 - *Responsible Parties:* Administration (Hagen)
 - *Key Areas:*
 - *Action 1.1:* Identify key personnel at USPS to discuss obtaining a unique zip code
 - *Action 1.2:* Identify other influential parties to support Ramsey’s efforts
 - *Action 1.3:* Host critical meetings to develop the timing and formal application procedure to prevent an immature application from occurring
 - *Performance Indicator:* Known metrics are understood on what USPS uses when considering a new zip code.
 - *Completion Timeframe:* Formal request may be submitted to district manager in 2026

- **Objective 2:** Enhance City brand
 - *Responsible Parties:* Communications (Johnson)
 - *Key Areas:* Branding and communications strategy
 - *Action 2.1:* Create City Motto
 - *Action 2.2:* Create Branding Guide for staff to use with templates and logos
 - *Performance Indicator:*
 - *Completion Timeframe:* Q1 ~~2026~~2027

Strategy 8. Enhance City’s communication through transparency and accountability

- **Objective 1:** Identify and advertise a cost savings measure
 - *Responsible Parties:* Administration (Hagen)
 - *Key Areas:* All city operations
 - *Action 1.1:* Advertise through newsletter or social media an area of improvement that decreased cost through direct savings or improved efficiency.
 - *Performance Indicator:* Public engagement reaction to the advertised measure
 - *Completion Timeframe:* Minimum one item per year

- **Objective 2:** Positive, proactive and time-relevant communication

- *Responsible Parties:* Communications (Johnson)
- *Key Areas:* Public facing communication strategy
 - *Action 2.1:* Assess the effectiveness of the city’s current social media presence and the need for additional department specific pages
 - *Action 2.2:* Explore new avenues to tell the story of Ramsey and market the community to new residents and businesses
 - *Action 2.3:* Enhance how social media is utilized
 - ~~*Action 2.3: Consider additional communications personnel with focus on social media marketing*~~
- *Performance Indicator:* Public engagement through social media
- *Completion Timeframe:* Ongoing
- **Objective 3:** Develop and publish trail maintenance schedule/map
 - *Responsible Parties:* Parks Division (Riverblood)
 - *Key Areas:* Long term trail maintenance plan
 - *Action 3.1:* Develop a 10-year trail maintenance needs schedule
 - *Action 3.2:* Establish estimated funding needs to complete the plan
 - *Action 3.3:* Implement maintenance schedule into CIP document
 - *Action 3.4:* Create 10-year trail maintenance CIP map and post to city website
 - *Performance Indicator:* Creation of plan/map and incorporation into 10-year CIP
 - *Completion Timeframe:* Final ~~2026-2027~~ Budget/Levy Adoption
- **Objective 4:** Conduct Citizen Survey
 - *Responsible Parties:* Administration
 - *Key Areas:* Monitor community satisfaction on city operations and services
 - *Action 4.1:* Review past survey results
 - *Action 4.2:* Establish questions for 2026 survey
 - *Action 4.3:* Conduct third party survey and review results for guidance on future operations
 - *Performance Indicator:* Increased community satisfaction as compared to historical results.
 - *Completion Timeframe:* Q2 2026

Commented [BH2]: Do we want to budget for a community survey in 2027? The last survey was completed in 2024.

Strategy 9. Strive for high organizational morale and employee retention

- **Objective 1:** Expand employee wellness efforts
 - *Responsible Parties:* Human Resources (Lasher)
 - *Key Areas:* Employee health
 - *Action 1.1:* Expand upon Gallagher Benefit Services Wellness Programming
 - *Action 1.2:* Increase engagement in Employee Lunch & Learns
 - ~~*Action 1.3: Identify fitness options for City Hall staff similar to what’s available to PD, FD, PW*~~
 - ~~*Action 1.4: Increase wellness activities*~~
 - *Performance Indicator:* Improved group insurance renewal rating
 - *Completion Timeframe:* Ongoing

- **Objective 2:** Expand employee engagement
 - *Responsible Parties:* Human Resources (Colleen Lasher)
 - *Key Areas:* Employee engagement
 - *Action 2.1:* Implement simplified performance evaluation process to track employee goals, notify of deadlines and integrate into records management system
 - *Action 2.2:* Conduct voluntary stay interviews or dedicated roundtable discussion opportunities to receive feedback outside of routine all staff surveys
 - *Action 2.3:* Offer additional voluntary gatherings that incorporate opportunities for staff to communicate with management
 - *Performance Indicator:* *Increased positive ratings/comments shown in the employee survey*
 - *Completion Timeframe:* Ongoing

- **Objective 3:** Expand employee appreciation efforts
 - *Responsible Parties:* Human Resources (Colleen Lasher)
 - *Key Areas:* Employee appreciation and recognition
 - *Action 3.1:* Provide branded items to staff commonly used during and for work (name badge lanyards, water bottles, pens, etc)
 - *Action 3.2:* Implement additional themed days/activities throughout the year
 - *Action 3.3:* Continue existing employee engagement events (2 all staff meetings, popcorn Wednesdays, birthday treats, pot-lucks, ice cream social)
 - *Performance Indicator:* Employee attendance at events, staff survey feedback
 - *Completion Timeframe:* Ongoing

Formatted: Font: Italic

Commented [BH3]: I.e. paid lunch for staff during during a food truck Wednesday with a Q&A Session with the City Admin.

2025 KEY STRATEGIES & ACTION STEPS ACCOMPLISHED

Strategy: Address infrastructure needs

- **Objective 1:** Identify infrastructure maintenance needs
 - *Responsible Parties:* Streets, Parks, Engineering (Bruce Westby, Mark Riverblood)
 - *Key Areas:* pavement maintenance, water/sewer/storm sewer infrastructure, parks and trails
 - *Action 1.1:* Determine short term annual pavement maintenance needs
 - The city increased their annual funding in 2023 to complete various projects for temporary pavement repairs. The focus was to complete repairs on certain roadways that would see a larger maintenance project in the coming years. Various projects were completed from intersection mill & overlays, skim patching larger stretches of roadways and patching potholes throughout the city. Staff has continued to monitor these efforts to determine the success and life of these repairs. Subsequent annual budgets have received proper general funding expenditures to continue these efforts.
 - *Action 1.2:* Inspect and determine need of maintenance of underground infrastructure prior to major projects
 - As part of major street maintenance projects, inspection of unground infrastructure has occurred and been implemented into plans to prevent future scenarios requiring roads to be tore apart before their useful life has reached the end.
 - *Action 1.3:* Complete PMP improvement/maintenance projects annually

Strategy: Identify and implement operational efficiencies, cost savings or additional funding sources

- **Objective 1:** Implement software programs to reduce inefficiencies
 - *Responsible Parties:* All Departments
 - *Key Areas:* Software programs to aid in operational duties
 - *Action 1.1:* Identify software to provide efficiency and reduced potential for error
 - HR has begun a multi-year, phased implementation of HR software to aid in recruitment, onboarding and ongoing performance evaluations.
- **Objective 2:** Utilize grant funding opportunities
 - *Responsible Parties:* All Departments
 - *Key Areas:* Projects and equipment purchases
 - *Action 2.4:* Apply for grants in conjunction with establishing funding sources
 - The city received grant funding or donated items to support the Historic Town Hall Project, Waterfront Park (fishing pier and stocked fish) and the PD's Drone Program
 - *Action 2.5:* Identify grant writing training classes for staff to complete
 - Three public works and one engineering staff completed courses.

Strategy: Promote economic growth and development

- **Objective 1:** Continue Business Retention and Expansion efforts for retail and industrial
 - *Responsible Parties:* Economic Development (Sean Sullivan, EDA)
 - *Key Areas:* promoting private businesses
 - *Action 1.1:* Conduct business retention visits
 - 30 in person visits are targeted each year with many informal communications occurring as well.
 - *Action 1.2:* Improve the quality and attendance at EDA events
 - The business appreciation golf event historically sees full registration of 144 golfers plus additional meal only tickets purchased. The Business Expo continues to see an increase of Ramsey businesses attending. The Business Networking breakfast consistently experiences 120 plus attendees.
 - *Action 1.3:* Business expansions saw 17K sq. ft. of retail, 71K sq. ft. of commercial and 68K sq. ft. of industrial in 2025.

Strategy: Create a positive image for residential neighborhoods, business districts and key corridors

- **Objective 1:** Improve the image of Ramsey along the Hwy 10 Corridor
 - *Responsible Parties:* Community Development
 - *Key Areas:* Existing commercial properties visible from Hwy 10
 - A policy has been adopted outlining the goal and process of the proactive code enforcement along Hwy 10. A letter has been sent to all businesses, and code enforcement is beginning site visits to meet property owners in Spring 2026.
- **Objective 3:** Rehabilitate Historic Town Hall
 - *Responsible Parties:* Economic Development
 - *Key Areas:* Historic Town Hall
 - A small grant was received to prepare construction plans that will render the building usable, while maintaining the historic significances of the site in order for it to remain on the National Register of Historic Places.

Strategy: Connect the community through parks, trails and recreational programming

- **Objective 1:** Construct Phase 1 of The Waterfront Park
 - *Responsible Parties:* Parks Division
 - *Key Areas:* COR Community Park and Downtown Destination
 - Project is on track to be completed July 1, 2026.

Formatted: Font: Not Italic

Formatted: Indent: Left: 0.25", No bullets or numbering

Meeting Date: 04/14/2026

Information

Title:

Discuss Council Member Compensation

Purpose/Background:

Councilmembers Buscher and Riley requested this discussion.

The purpose of this discussion is to seek feedback from the City Council to see if there is an interest in making an adjustment to Council salaries.

Salaries have not been increased since 2005 and, prior to that, the last increase was in 1989. The last time this matter was discussed was February 8, 2022. At that time, a survey of similarly sized cities showed that the City of Ramsey's Council compensation is ranked 29 out of 31 cities. Minutes from that meeting are attached.

State statute requires that Council salaries are to be established prior to an election and increases do not become effective until after the election. Consequently, with an election planned for 2026, if there is an interest in increasing the Mayor and Councilmember's salaries, the time for such an action is prior to the next municipal election, and increases would be effective after the election, in January.

Charter Language: Section 2.7 Salaries. The mayor and councilmembers shall receive such compensation as is fixed by the council in accordance with state statutes. Any increases in such compensation shall not become effective until after the next municipal election. Other officers and employees of the city shall receive such salaries or wages as may be fixed by the council.

Back in February, 2022, staff found that in comparable cities, the average annual pay for Mayors is \$10,338 (Ramsey's is \$8000) and the average annual pay for Councilmembers is \$7975 (Ramsey's is \$6000). A few cities also provide paid health insurance and other employee benefits. Staff will be prepared to answer questions at the meeting. If there is an interest, by consensus, to plan for an increase as part of the 2027 budget process, staff will obtain updated salary data.

Timeframe:

10 Minutes

Funding Source:

If needed, funding will be included in the 2027 budget.

Responsible Party(ies):

Brian Hagen, City Administrator

Outcome:

Based on discussion.

Attachments

Ordinance

Form Review

Inbox

Brian Hagen

Brian Hagen

Form Started By: Colleen Lasher

Final Approval Date: 04/09/2026

Reviewed By

Brian Hagen

Brian Hagen

Date

04/09/2026 01:22 PM

04/09/2026 01:23 PM

Started On: 04/07/2026 12:29 PM

ORDINANCE NO. 04-33

**CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

AN ORDINANCE AUTHORIZING A SALARY INCREASE FOR THE MAYOR AND CITY COUNCIL

This ordinance amends Section 2.01.09 of the City Code entitled "Salaries" by increasing the salaries of the Mayor and Council Members.

SECTION 1. AUTHORITY

This ordinance is adopted pursuant to and under the authority of the Home Rule Charter of the City of Ramsey, Section 2.7 and Minnesota Statutes 415.11.

SECTION 2. PURPOSE

It is the purpose of this Ordinance to authorize a salary increase for the mayor and city council members. The last such salary increase occurred in 1989.

SECTION 3. AMENDMENT

Section 2.01.09 of the City Code is amended to provide as follows:

Subdivision 1. **Mayor.** The salary of the Mayor of the City of Ramsey shall be \$667 per month (\$8,000 per year) effective January 1, 2005.

Subd 2. **City Council.** The salary of each Council member of the City of Ramsey shall be \$500 per month (\$6,000 per year) effective January 1, 2005.

SECTION 4. EFFECTIVE DATE

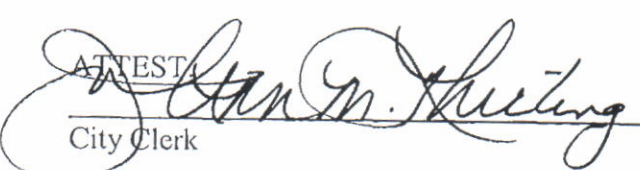
This Ordinance becomes effective upon its passage and thirty (30) days after its publication according to law.

PASSED by the City Council of the City of Ramsey, Minnesota, the 24th day of August, 2004.



Mayor

ATTEST



City Clerk

Introduction Date: August 10, 2004
Posting Dates: August 10 - 25, 2004
Adoption Date: August 24, 2004
Publication Date: September 3, 2004
Effective Date: October 4, 2004

member has concerns and doesn't seek reappointment as a result, Staff is to direct them to contact their Councilmembers.

2.05: Discuss Council Member Compensation

Administrative Services Director Lasher reviewed the Staff report highlighting that the last time Council compensation was adjusted was in 2005. She also stated that the Ramsey City Council ranks 29 out of 31 in terms of being the lowest paid. She stated that an increase is recommended.

Councilmember Woestehoff asked if math was done in the COLAs between 2005 and now and what that would equate to if Councilmembers were compensated with the same level of COLA increases as Staff.

Administrative Services Director Lasher replied she did not.

Councilmember Woestehoff stated that it would be good to keep up with the times. He stated that the Mayor was paid a certain percentage of the current governor's salary, Council was also set on a percentage. He stated then it wouldn't be a set number. He also agreed with COLA increases as well.

Councilmember Howell stated she will not support an increase. She stated that the Council has to find ways to cut little amounts here and there.

Administrative Services Director Lasher commented that Columbia Heights, Fridley and Stillwater offer their Councilmembers benefits, primarily health insurance benefits, and they offer that at the same contribution rate the employees receive. She also found that Fridley offers a waiving benefit of almost \$5,000 a year, there are three cities that are considering that instead of a monthly wage.

Councilmember Musgrove commented that she thought the consensus was not to increase the Council's salary. She asked if this is a new budget year and if that is why it is coming up. She stated that she is concerned that Staff time was spent on this because the consensus was not to increase it. She stated she will not be supporting this either. She stated that as a public representative and elected official they should not be making a lot of money from it and she was happy with the current salary even though it is low.

* City Administrator Ulrich stated that the reason it came up is because there is an election coming up, that Council has an opportunity every two years to consider an increase.

Councilmember Specht agreed, adding that even though it hasn't been adjusted since 2005, they are only \$1,000 below average. He stated he wanted to make sure the resident's money was used for the City.

Councilmember Heineman agreed that he isn't interested in an increase either.

The consensus of the Council was to not increase Councilmember wages.

CC Work Session

Meeting Date: 04/14/2026

Primary Strategic Plan Initiative: Not Applicable

Information

Title:

Required Audio Recordings of Public Meetings

Purpose/Background:

Councilmember Buscher and Stewart requested this discussion.

Following recent interviews that were conducted as part of a public meeting due to a quorum of the City Council being present, questions were raised about whether these meetings need to be recorded. Ramsey does not have a policy on this topic. However, practice has been to record all public meetings and provide online access to such meetings via interactive technology. Furthermore, State Statute does not require public meetings be recorded, but it does regulate the use of interactive technology.

Should the City Council desire to adjust our practice on when public meetings are audio recorded and have interactive technology attendance options, a policy establishing those guidelines should be adopted.

Recommendation:

N/A

Outcome/Action:

If applicable, provide staff direction on what meetings are or are not audio recorded or have interactive technology access. Staff would then prepare a policy for formal consideration.

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	04/09/2026 01:36 PM
Form Started By: Brian Hagen		Started On: 04/09/2026 01:23 PM
Final Approval Date: 04/09/2026		

CC Work Session

Meeting Date: 04/14/2026

Primary Strategic Plan Initiative: Enhance City’s communication through transparency and accountability.

Information

Title:

Review Future Topics/Calendar

Purpose/Background:

The first attachment is the current list of future topics for work session discussions. Items are drawn from Council requests at meetings, or are related to topics that have been identified in the City's strategic plan. Tentative dates have been assigned. The second attachment includes Councilmember initiatives for future work session topics. Those items are up for discussion and, with consensus, will be added to the future topics list.

Recommendation:

For Council review - no formal action necessary.

Outcome/Action:

For Council review.

Attachments

Future Topics List

Councilmember Topic Requests

Form Review

Inbox

Brian Hagen

Form Started By: Katie Schmidt

Final Approval Date: 04/09/2026

Reviewed By

Brian Hagen

Date

04/09/2026 01:17 PM

Started On: 04/07/2026 03:20 PM

	<u><i>Tentative City Council Future Work Session Topics</i></u>	
Proposed Date	Topic	Minutes (Estimate)
2026		
04/28	Quarterly Police & Fire Update	
07/28	Quarterly Police & Fire Update	
08/25	Union Negotiations	
10/27	Quarterly Police & Fire Update	
TBD	City Facilities Tour	
TBD	Holiday Market Feasibility Analysis	
TBD	Community Art Resource Guide	
TBD	Discuss Commercial Property Public Utility Connection Program	
TBD	Subdivision Code	
TBD	Prevailing Wage Policy – CM: KB, EP	
TBD	Public Safety Deep Dive – CM: KB, CR	
TBD	Waterfront Venue Ideas – CM: RH, DS	

	<u><i>Councilmember Initiatives for Future Work Session Topics</i></u>
Proposed by CM	Topic
Buscher	Wage Theft Enforcement

CC Work Session

Meeting Date: 04/14/2026

Primary Strategic Plan Initiative: Enhance City’s communication through transparency and accountability.

Information

Title:

Update on Outside Committees

Purpose/Background:

This case will be added to the second work session meeting every other month. This provides an opportunity for the full Council to receive an update on outside committees from the Councilmembers who serve on those committees.

Outside Committees:

- Anoka County Fire Protection Council (ACFPC)
- Anoka County Joint Law Enforcement Council (JLEC)
- Fire Relief Association
- Lower Rum River Watershed Management Organization (LRRWMO)
- North Metro Mayors Association
- Twin Cities Gateway Board
- Quad Cities Cable Communications Commission (QCTV)

Recommendation:

For Council Discussion - no formal action necessary.

Outcome/Action:

For Council Review.

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	04/09/2026 01:16 PM
Form Started By: Katie Schmidt		Started On: 04/01/2026 02:17 PM
Final Approval Date: 04/09/2026		