

**ENVIRONMENTAL POLICY BOARD
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

On Monday, January 12, 2026, the Environmental Policy Board (EPB) met in the Council Chambers at the Ramsey Municipal Center, 7550 Sunwood Drive N.W., Ramsey, Minnesota.

Members Present: Acting Chairperson Laura Moore
 Board Member Reid Bernard
 Board Member Nick Burgess
 Board Member Thomas Hagerty

Members Absent: Chairperson Melissa Fetterley
 Board Member Paula Houts
 Board Member Hassan Salami

Also Present: Senior Planner Chris Anderson
 City Council Liaison Eric Peters

1. CALL TO ORDER

Acting Chairperson Moore called the meeting to order at 6:30 p.m.

2. CITIZEN INPUT

None.

3. APPROVE AGENDA

Motion by Board Member Hagerty and seconded by Board Member Bernard to approve the agenda as submitted.

Motion carried. Voting Yes: Acting Chairperson Moore, Board Member Hagerty, Bernard, and Burgess. Voting No: None. Absent: Chairperson Fetterley, Board Member Houts, and Salami.

4. APPROVE MINUTES

4.01: Approve Meeting Minutes Dated November 17, 2025

Motion by Board Member Hagerty and seconded by Board Member Bernard to approve the regular meeting minutes dated November 17, 2025.

Motion carried. Voting Yes: Acting Chairperson Moore, Board Member Hagerty, Bernard, and Burgess. Voting No: None. Absent: Chairperson Fetterley, Board Member Houts, and Salami.

5. POLICY BOARD BUSINESS

5.01: Consider the Natural Resources Aspects and a Variance Request Associated with a Proposed Four (4) Lot Subdivision at 17201 St. Francis Boulevard NW and Outlot A O'Shaughnessy Addition (Project #25-116); Case of Tim O'Shaughnessy

Senior Planner Anderson presented the staff report. He stated that the City has received a Land Use Application from Tim and Corrin O'Shaughnessy for a proposed four-lot subdivision of two parcels, 17201 St. Francis Boulevard NW and Outlot A O'Shaughnessy Addition. The eastern edge of the subject property falls within the Scenic River Protection Overlay District, which has prompted the need for a variance to lot width as well.

Acting Chairperson Moore asked where the driveway would be for lot four.

Senior Planner Anderson identified the proposed path of the driveway for that lot.

Acting Chairperson Moore asked and received confirmation that the only trees planned for removal are within the building pads for the homes and septic sites.

Senior Planner Anderson agreed and noted that some additional trees will likely need to be removed for each of the driveways.

Board Member Burgess asked if the trees removed would be replaced.

Senior Planner Anderson commented that because of the large number of trees that exist onsite, the trees proposed for removal do not trigger the need for replacement.

Councilmember Peters asked if the existing building near the road would remain.

Senior Planner Anderson replied that it is his understanding that there are no proposed improvements or removal of structures on what will become lot two; therefore, that building would remain.

Motion by Board Member Bernard and seconded by Board Member Hagerty to recommend City Council approval of the variance to lot width and of the natural resources aspects of the subdivision.

Motion carried. Voting Yes: Acting Chairperson Moore, Board Member Bernard, Hagerty, and Burgess. Voting No: None. Absent: Chairperson Fetterley, Board Member Houts, and Salami.

5.02: Consider the Draft Managed Natural Landscapes Ordinance Amendment

Senior Planner Anderson presented the staff report. He provided an overview of the work staff and the EPB have done on the proposed ordinance amendment pertaining to natural landscapes. He stated that following the input from the EPB at its November meeting, staff have made revisions and sent the draft ordinance to the Anoka Conservation District's Restoration Ecologist for review and comment, which also resulted in some minor tweaks to existing language. Staff believes the draft ordinance is now ready for consideration.

Motion by Board Member Hagerty and seconded by Board Member Burgess to recommend approval of the ordinance.

Motion carried. Voting Yes: Acting Chairperson Moore, Board Member Hagerty, Burgess, and Bernard. Voting No: None. Absent: Chairperson Fetterley, Board Member Houts, and Salami.

5.03: Consider Participation at New Ramsey Farmers Market

Senior Planner Anderson presented the staff report. He stated that the Ramsey Parks and Recreation Department has identified a need for, and received unanimous support from the City Council, to create a municipal Farmers Market for the 2026 season. He provided a high-level overview of the market and proposed participation from the EPB.

Acting Chairperson Moore commented that she would be willing to staff the table and noted that perhaps additional members would be interested as well, noting that some members are not present tonight. She asked if the table would be EPB-focused or whether there would be a tie-in to food.

Senior Planner Anderson replied that would be a decision of the Board, but it does not need to tie in to food.

Board Member Burgess stated that he would be interested as well.

Board Member Hagerty stated that perhaps they could have some props as well to attract people to the table, using the example of recycling bins or rain barrels.

Senior Planner Anderson confirmed that staff would provide resources and materials for the booth.

Acting Chairperson Moore confirmed that there is interest from some Board Members in participating and noted that they can follow up with staff to continue to refine the details.

6. BOARD / STAFF INPUT

- **May Meeting Date**

Senior Planner Anderson commented that he has a conflict with the May 18, 2026, meeting date and asked for permission to change that meeting to May 11, 2026.

Acting Chairperson Moore confirmed the consensus of the Board with that date change.

7. ADJOURNMENT

Motion by Board Member Hagerty and seconded by Board Member Burgess to adjourn the meeting.

The meeting adjourned at 7:05 p.m.

Respectfully submitted,

Chris Anderson
Senior Planner

ATTEST:

Kalia Lor
Planning Administrative Assistant

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.