

REIMBURSING AGENCY: Department of Finance and AdministrationBusiness Unit: 341RECIPIENT:

City of Roswell

APPROPRIATION NUMBER:

24-ZI5036-46

ALLOCATION AMOUNT:

\$ 393,750.00

REVERSION DATE:

June 30, 2025

ALLOCATION PURPOSE

Three Hundred and ninety three thousand seven hundred and fifty dollars and zero cents over three years to be utilized in accordance with the provisions of HB2 to hire full time firefighter and emergency medical technician positions. The first allocations will be disbursed at 100% within 5 business days of acceptance of this agreement to include approval of the local governing body.

ALLOCATION DISBURSEMENT

The allocated funds will be disbursed over a three-year period, contingent upon amendment to HB2 during the next legislative session. Specifically, disbursements will occur as follows 100% up to \$225,000 the first year, 50% up to \$112,500 the second year, and 25% up to \$56,250 the third year. The Allocation Recipient will submit to the Department of Finance & Administration this signed document and evidence of approval of the local governing body. Disbursements of funds will be made within 5 business days of receipt of the signed agreement and evidence of approval of the local governing body.

Funds for the first disbursement must be expended by June 30, 2025; the second 50% disbursement will be made in July 2025 to be expended by June 30th, 2026; and the last disbursement of 25% will be made in July 2026 to be expended by June 30, 2027. Any amount not expended in each of the three years will be returned to the State of New Mexico, Department of Finance and Administration in the year that it is scheduled for reversion. All expenditures must occur prior to the reversion date.

The Allocation Recipient agrees to submit quarterly reports using Exhibit A, Firefighter/EMT Recruitment Report, providing updates on the hiring of officer positions.

CERTIFICATIONI hereby certify that **City of Roswell**

1. Will only use the allocated funds to carry out and/or perform activities described in allocation language.
2. ~~Will~~ follow the procedure described in "Allocation Reporting" of allocated funds.

Matthew Miller, Fire Chief10/9/2024Local Fire Department Agency

Date

Chad Cole8/27/2024Authorized Local Governing Body Authority

Date

APPROVAL

In accordance with the authority conferred on the Department of Finance & Administration by the statute appropriating these funds, I hereby approve this certification for appropriation number 24 ZI5036-46 in the amount of \$225,000.

Jeannette Gallegos10/9/2024Jeannette Gallegos

Date

Interim Director, Local Government Division

REIMBURSING AGENCY: Department of Finance and Administration

Revised 06/25/2024

Business Unit: 341

**STATE OF NEW MEXICO
Firefighter/EMT Recruitment Fund
Report Form
Exhibit A**

<https://forms.office.com/g/4Gzf2tDgPb>

Allocation Recipient:	
Appropriation Number:	
Quarter Number:	

Name	Date of Hire	Title of Position	Salary Paid (\$) during quarter	Benefits Paid (\$) during quarter
Total Amount of Appropriation Funds Expended:			Total: \$	Total: \$

Add extra lines as applicable.

Narrative: (Provide description of next steps to fill any remaining vacant positions. Examples: hiring event or outreach using social media.)