RESOLUTION 25-XX

A RESOLUTION ADOPTING NEW RATES AND FEES FOR THE ROSWELL AIR CENTER

WHEREAS, the City of Roswell may provide a fee structure for aircraft use of facilities and services furnished at the Roswell Air Center (ROW).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL AS THE GOVERNING BODY OF THE CITY OF ROSWELL, NEW MEXICO, that:

1. There is a landing charge to be levied which is based on Maximum Certified Landing Weight (MLW) of any category, class or type of aircraft while actively engaged in use of runways, taxiways or any other facilities of the ROW airport. A charge per landing for Airport Rescue and Fire Fighting (ARFF) shall be levied for each aircraft operating under 14 CFR Part 139 or otherwise requiring ARFF services.
2. The landing charges apply only to commercial aircraft using the ROW airport facilities. Commercial aircraft as defined herein are those that derive revenue through the direct use of and aircraft to engage in, but not limited to, storage, flight testing, charters, firefighting, freight, passengers, and mail.
3. There is established parking charge to be levied which is based on Airplane Design Group (ADG) as established by the Federal Aviation Administration. Parking charges do not apply to aircraft parked in a hangar.
4. That the landing and parking charges for each commercial aircraft will be administered and collected by the office of the Air Center Director.
5. The Rates and Fees set forth in Exhibit A attached hereto are hereby adopted and shall become effective January 1, 2026, and all prior rates, fees and charges for the Roswell Air Center are hereby repealed as of that date.

PASSED, ADOPTED, SIGNED and APPROVED _____, _____

CITY SEAL

_____

ATTEST: Timothy Z. Jennings, Mayor

_____

Amalia Martinez, City Clerk

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EXHIBIT A

ROSWELL AIR CENTER RATES AND FEES

LANDING CHARGES

Aircraft will be charged $0.85 per 1000 lbs. MLW. Aircraft operating under 14 CFR Part 139 or otherwise requiring ARFF services will be charged an additional $1.00 per 1000 lbs. MLW. Landing charges may be negotiated by the office of the Air Center Director. Negotiations may take into consideration the number of landings made by an aircraft, fuel purchases and the impact of the aircraft operation on other ROW revenues.

PARKING FEES

Parking Charges by Airplane Design Groups (ADG)

Group #	Wingspan (ft)	Rate/Day
I	<49	$10.00
II	49 - <79	$11.00
III	79 - <118	$12.00
IV	118 - <171	$17.00
V	171 - <214	$18.00
VI	214 - <262	$19.00

FUEL FEES

Signatory Jet A will be $0.04 per gallon.
Non-Signatory Jet A will be $0.08 per gallon.
Avgas will be $0.08 per gallon.
Fuel fees will be collected by the FBO and paid to the Air Center by the 15th calendar day of the month following the month in which the fees were collected.. The FBO shall provide a detailed record of fuel sales with payment.

FINANCE CHARGES

Parking and Landing Fees: These fees are due by the 25

Monthly Rent: Rent is due on the 1.

SECURITY

AOA/SIDA/Sterile Area Initial Issue $75

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AOA/SIDA/Sterile Area Renewal $50
Badge Change Fee $30
Missed Appointment $20
Vehicle permits$50
Contractors deposit $1000
Unreturned Badge Penalty $250– fine to employer/authorized signatory, fee is doubled for all contractors
Unreturned vehicle permit
Lost badge Penalty $100 – First occurrence within 24-month period, this includes City employees, fee is doubled for all contractors
$200 – Second and additional occurrences within 24 -month period with possible suspension or revocation of airport-issued access media for second and additional occurrences.
Roswell Air Center reserves the right to levy monetary fines up to five-hundred ($500) in accordance with the City of Roswell Municipal Code Section 5-4 for each violation of the Airport Security Program and/or Airport Security Rules and Regulations.

EQUIPMENT RENTALS

Utility trailer $50/day
Forklift, 22K $65/hr. or $255/day
Forklift, 6K $45/hr. or $205/day
Large Tractor $90/hr.
Broce Broom $55/hr.
Tymco Sweeper $105/hr.
Operator $55/hr.
Delivery Fee $30to drop off and pick up

ROOM RENTALS

Large Conference Room $50/hr.
Small Conference Room

MISCELLANEOUS FEES

Escort Fees $50/hr.
Airport Damage Fees Actual current repair and/or replacement costs charged to the responsible party, plus a 15% administration fee

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