

Regular Meeting of the Infrastructure Committee
Held in the City Hall's Large Conference Room
January 27, 2025

Notice of this meeting was given to the public in compliance with Sections 10-15-1 through 10-15-4, NMSA 1978 and Resolution 24-23.

ROLL CALL:

The meeting convened at 2:00 p.m. with Chairman Johnson and Councilor Oropesa, Councilor Arnold, Councilor Cortez being present, and Councilor Moore being absent.

FOR THE RECORD:

Councilor Moore entered the meeting at 2:07 p.m., right after roll-call was taken.

Staff Present:

Monica Barraza, Amalia Martinez, Glenda Allen, Becky Hicks, Mike Mathews, Councilor Ed Heldenbrand, James MacCornack, Louis Najar, Mac Rogers, Steve Chavez, Derek Washichek, Hess Yntema, Mayor Tim Jennings, and Bernadette Lopez
Abraham Chaparro participated via GoToMeeting

Guest(s) Present:

Susan Noyes, Mike Espiritu, and Terri Harber

Rita Kane-Doerhoefer and Melissa (no last name provided) participated via GoToMeeting

APPROVAL OF AGENDA:

Councilor Arnold moved to approve the agenda. Councilor Oropesa seconded the motion with the addition of "as presented." A voice vote of 5 -0 was unanimous, and the motion passed.

APPROVAL OF MINUTES:

1. November 18, 2024:

Councilor Arnold moved to approve the agenda. Councilor Oropesa seconded the motion with the addition of "as presented." A voice vote of 5 -0 was unanimous, and the motion passed.

REGULAR ITEMS (ACTION ITEMS):

2. Resolution 25-xx; Resolution to set fees charged at the Nancy Lopez Golf Course:

Mr. Yntema was not present to discuss. Councilor Cortez asked to see the current fee schedule.
Councilor Oropesa moved to table this item until next month. Councilor Moore was the

second. A voice vote of 4 to 1 was unanimous, and the motion passed with Councilor Arnold opposed.

3. Consider PO ratification for PO #22501743 for repair of 20" water line leak on West Bland St. to White Cloud Pipeline for \$104,554.27:

Mr. Najar discussed this item. **Councilor Moore moved to recommend approval of PO 22501743 ratification for repair of water leak on W. Bland St. to White Cloud Pipeline in the amount of \$104,554.27 including GRT, to be sent to the Finance Committee. Councilor Arnold was the second. A voice vote of 5-0 was unanimous, and the motion passed.**

4. Consider recommendation for PO approval to San Bar Construction in the amount of \$96,760.95 for re-stripping of city roads:

Mr. MacCormack discussed this item. **Councilor Arnold moved to send to the Finance Committee with recommendation of PO approval to San Bar Construction in the amount of \$96,760.95 which includes GRT. Councilor Oropesa was the second. A voice vote of 5-0 was unanimous, and the motion passed.**

5. Consider a recommendation for PO approval to NM Gas Co. in the amount of \$152,778.09:

Mr. MacCormack discussed this item. Mr. Espiritu stated this is part of the long-range plan to build out that portion of the Air Center in order to bring in new economic development. **Councilor Cortez moved to send to the Finance Committee, recommendation of PO approval to the New Mexico Gas Company in the amount of \$152,778.09 which includes GRT for extension of natural gas service to the southeast area of the Roswell Air Center. Councilor Moore was the second. A voice vote of 5-0 was unanimous, and the motion passed.**

NON-ACTION ITEMS:

6. "Lest We Forget Park" project phase 1 status update:

Mr. Rogers discussed Phase 1.

7. Purchase farmland adjacent to WWTP discussion:

Mr. Valadez could not attend the meeting, so Mr. Najar discussed this item. Mr. Najar will bring the appraisal of the property to next month's Infrastructure Committee meeting. It was the consensus of the Committee that the purchase of the property be a priority within the city.

8. CDBG (Community Block Development Grant) process:

Mr. Najar discussed the CDBG process.

9. Naming Streets & Facilities Policy discussion:

Mr. Najar stated Councilor Cavin requested this and was not available for discussion.

10. Fares vs cost of Administrative Assistant discussion:

Mrs. Hicks discussed analysis of fare fees versus the cost of an Administrative Assistant which would save the city money. Mrs. Hicks will bring this back as an action item.

11. New bus stop signs and shelters discussion:

Mrs. Hicks discussed re-designing of the bus stops signage and shelters.

12. Transit Department Report:

No discussion took place.

13. Fleet Maintenance Department Report:

Mrs. Hicks stated they lost 20 vehicles, among various departments, in the flood. The eight police department vehicles have been replaced.

It was the consensus of the Infrastructure Committee to forego the rest of the department reports for Public Participation. No discussion took place for the following department reports:

14. Solid Waste Department Report (November & December 2024):

15. Cemetery Department (November 2024) Report:

16. Cemetery Department (December 2024) Report:

17. Zoo Department (November 2024) Report:

18. Zoo Department (December 2024) Report:

19. Parks Department (November 2024) Report:

20. Parks Department (December 2024) Report:

21. Golf Department (November 2024) Report:

22. Golf Department (December 2024) Report:

23. Recreation Department (November 2024) Report:

24. Recreation Department (December 2024) Report:

25. Facility Maintenance Department Report:

26. Streets Department (November 2024) Report:

27. Streets Department (December 2024) Report:

28. Special Electronics Department (November 2024) Report:

29. Special Electronics Department (December 2024) Report:

30. Engineering Department (November 2024) Report:

31. Engineering Department (December 2024) Report:

32. Central Control Department Report (**NOT SUBMITTED**):

33. Water Maintenance & Transmission Department Report (**NOT SUBMITTED**):

34. Waste Water Treatment Plant & Sewer Department Report (**NOT SUBMITTED**):

PUBLIC PARTICIPATION:

Ms. Susan Noyes, resides at 4202 N. Washington Ave., discussed her passion for recycling. She gets the plastic bottles out of the trash cans at Planet Fitness, and the last time she was over there, the recycling bins in the parking lot were a mess. She reached out to Abraham Chaparro to see if the area can be cleaned and an easier recycling system. Ms. Noyes stated Mr. Chaparro promptly cleaned the area and put a new recycling bin. Ms. Noyes wanted to share her appreciation for Mr. Chaparro's quick response and resolution.

ADJOURN:

The meeting adjourned at 3:42 p.m.