



ROSWELL INFRASTRUCTURE COMMITTEE AGENDA

Monday, MAY 19, 2025 AT 2:00 P.M.

City Hall Large Conference Room

425 N. Richardson Ave., Roswell, New Mexico 88201

Committee Chair: Darrell Johnson

Committee Vice Chair: Juan Oropesa

Committee Members: Cristina Arnold, Chris Cortez, Angela Moore

Staff Coordinator: Louis Najjar

CALL TO ORDER

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF MINUTES

1. Approval of minutes from Infrastructure Committee Meeting on April 21, 2025

REGULAR ITEMS

2. Consider recommending a new Fares Structure to Finance Committee.
3. Consider recommendation of Resolution 25-XX for support of application to the U.S. Department of Transportation for possible Safe Streets and Roads for All funding application.
4. Recommend award of ITB 25-006 RAC Wastewater Extension Project to White Cloud Pipeline in the amount of \$2,196,294.83 which includes GRT.
5. Recommend award of Hobson Flood Mitigation Project to Constructors Inc. in the amount of \$7,513,529.03 which includes GRT to Finance Committee.

NON-ACTION ITEMS

6. 2025 CDBG discussion
7. Holly Loop drainage discussion item
8. Discussion of Golf Course fees.
9. Department Report - Zoo
10. Department Report - Parks
11. Department Report - Recreation
12. Department Report - Cemetery
13. Department Report - Fleet Maintenance
14. Department Report - Roswell Transit
15. Department Report - Streets Department
16. Department Report - Solid Waste

17. Department Report - Facility Maintenance
18. Department Report - Central Control
19. Department Report - Waste Water Treatment Plant & Sewer
20. Department Report - Water Maintenance & Transmission
21. Department Report - Special Electronics
22. Department Report - Engineering

PUBLIC PARTICIPATION

ADJOURN

Notice of this meeting has been given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1975 and Resolution 24-23.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Human Resources at 575-624-6700 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the City Clerk at 575-624-6700 if a summary or other type of accessible format is needed.

Printed and posted: **Friday May 16, 2025**

TO ATTEND THE INFRASTRUCTURE COMMITTEE BY GO-TO-MEETING Infrastructure Committee

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<http://global.gotomeeting.com/join/929161493>

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Infrastructure Committee

Meeting Date: 05/19/2025

COMMITTEE: Infrastructure

CONTACT: Louis Najar

CHAIR: Darrell Johnson

ACTION REQUESTED:

Approval of minutes from Infrastructure Committee Meeting on April 21, 2025

Attachments

ATT 1 - Draft Infrastructure Committee Meeting Minutes from April 21, 2025

Regular Meeting of the Infrastructure Committee
Held in the City Hall's Large Conference Room
April 21, 2025

Notice of this meeting was given to the public in compliance with Sections 10-15-1 through 10-15-4, NMSA 1978 and Resolution 24-23.

ROLL CALL:

The meeting convened at 2:00 p.m. with Chairman Johnson and Councilor Oropesa, Councilor Cortez, Councilor Moore being present, and Councilor Arnold being absent.

Staff Present:

Amalia Martinez, Glenda Allen, Mike Mathews, James MacCornack, Louis Najar, Hess Yntema, George Peterson, Chad Cole, Becky Hicks, Jim Buress, Casey Conlee, Chris Moore, Monica Barraza, Jason Flores, Josh Narin-Mahan, and Bernadette Lopez

Guest(s) Present:

Dan Sanchez, James Edward, and Jeneva Martinez

Nathaniel Mascarenas, Jeff Stuart, and Vicki (no last name provided) participated via GoToMeeting.

APPROVAL OF AGENDA:

Councilor Oropesa moved to approve the agenda as presented. Councilor Cortez was the second. A voice vote of 4-0 was unanimous, and the motion passed with Councilor Arnold being absent.

APPROVAL OF MINUTES:

1. March 17, 2025:

Councilor Oropesa moved to approve the minutes as presented. Councilor Cortez was the second. A voice vote of 4-0 was unanimous, and the motion passed with Councilor Arnold being absent.

REGULAR ITEMS (ACTION ITEMS):

2. Recommend award of electrical service work for Cielo Grande Soccer Field lighting to J&G Electric, Inc. in the amount of \$145,135.60, including GRT:

Mr. Buress discussed this award. ***Councilor Moore moved to recommend award of electrical service work for Cielo Grande Soccer Field lighting to J&G Electric in the amount of \$145,135.60, to be sent to the Finance Committee with recommendation for the consent agenda. Councilor Cortez was the second. A voice vote of 4-0 was unanimous, and the motion passed with Councilor Arnold being absent.***

3. Consider approval of award for RFP24-011 (2nd Posting) South Park Cemetery

Columbarium Plaza to Waide Construction, Inc. in the amount of \$970,104.09, including GRT:

Mr. Buress discussed this award. ***Councilor Cortez moved to recommend award of RFP24-011, South Park Cemetery Columbarium Plaza to Waide Construction, Inc. in the amount of \$970,104.09, including GRT, using the two funding sources listed, to be sent to the Finance Committee. Councilor Oropesa was the second. A voice vote of 4-0 was unanimous, and the motion passed with Councilor Arnold being absent.***

4. Recommend award of Inclusive Park Phase 3 Project to Abraham's Construction, Inc. in the amount of \$342,172.76, including GRT:

Mr. Najar discussed this award. ***Councilor Moore moved to award Inclusive Park Phase 3 to Abraham's Construction, Inc. in the amount of \$342,172.76, including GRT to send to the Finance Committee. Councilor Cortez was the second. A voice vote of 4-0 was unanimous, and the motion passed with Councilor Arnold being absent.***

NON-ACTION ITEMS:

Discussion took place for the following department reports:

5. Country Club Reservoirs Project:

Mr. Najar discussed this project.

6. Roswell Transit Fares:

Mrs. Hicks discussed the fares.

7. Roswell Transit:

Mrs. Hicks discussed shelters for bus stops.

8. Fleet Maintenance Report:

9. Solid Waste Report:

Mr. Flores discussed the retirement of an employee.

10. Facilities Maintenance Report:

Mr. Mascarenas discussed the report.

11. Waste Water Treatment Plant & Sewer Report:

Mr. Peterson discussed some projects.

12. Water Maintenance & Transmission Report:

13. Central Control Department Report:

Mr. Peterson stated they are still in need of a Superintendent position.

14. Zoo Department Report:

15. Parks Department Report:

Mr. Buress discussed the report.

16. Recreation Department Report:

Mr. Buress discussed the report.

17. Cemetery Department Report:

Mr. Buress discussed the report.

18. Street Department Report:

Mr. Najar discussed the report.

19. Special Electronics Department Report:

20. Engineering Department Report:

Mr. Najar discussed the upcoming projects.

PUBLIC PARTICIPATION:

Mr. James Edwards inquired about, 8th & Sycamore, where chevrons were placed on the trail for a citizen that attended the Parks and Rec. Commission meeting and was concerned about the thru traffic and the chevrons that were placed on the trail. Mr. Najar responded; Engineering will look into it.

ADJOURN:

The meeting adjourned at 3:47 p.m.

Infrastructure Committee

Meeting Date: 05/19/2025

COMMITTEE: Infrastructure

CONTACT: Louis Najar

CHAIR: Darrell Johnson

ACTION REQUESTED:

Consider recommending a new Fares Structure to Finance Committee.

BACKGROUND:

For several Infrastructure Committee meetings, we have discussed the idea of going Fare Free. However, it has come to our attention that the Federal Government intends to deny funding to Transit Authorities that are Fare Free. Therefore, it was suggested that we consider reducing fares instead.

FINANCIAL CONSIDERATION:

Based on the enclosed spreadsheet dollar figures, this will cost the City revenues of approximately \$8,500 to \$15,000 based on ridership. This proposal will need to go to Finance Committee for their consideration also.

LEGAL REVIEW:

No legal review is required.

BOARD AND COMMITTEE ACTION:

Consider sending the Fare Reduction Proposal for Roswell Transit to Finance Committee, June 5, 2025.

STAFF RECOMMENDATION:

Staff recommends consideration of approval and moving forward to Finance Committee Proposed Fare Structure #1.

Attachments

Roswell Transit Fare Proposal

CITY OF ROSWELL
ROSWELL TRANSIT
PROPOSAL TO LOWER FARES

CURRENT FARE STRUCTURE

	CHILDREN	STUDENT	SENIOR	DISABLED	ADULT	VETERANS
PER RIDE (CASH)	FREE	\$ 0.50	\$ 0.35	\$ 0.35	\$ 0.75	FREE
BAG OF TOKENS	FREE	\$ 4.50	\$ 3.00	\$ 3.00	\$ 6.75	FREE
MONTHLY PASS	FREE	\$ 18.00	\$ 10.00	\$ 10.00	\$ 27.00	FREE
ANNUAL PASS	FREE	\$ 200.00	\$ 100.00	\$ 100.00	\$ 300.00	FREE

PROPOSED FARE STRUCTURE #1

	CHILDREN	STUDENT	SENIOR	DISABLED	ADULT	VETERANS
PER RIDE (CASH)	FREE	\$ 0.25	\$ 0.25	\$ 0.25	\$ 0.25	FREE
BAG OF TOKENS	FREE	\$ 2.25	\$ 2.25	\$ 2.25	\$ 2.25	FREE
MONTHLY PASS	FREE	\$ 9.00	\$ 9.00	\$ 9.00	\$ 9.00	FREE
ANNUAL PASS	FREE	\$ 90.00	\$ 90.00	\$ 90.00	\$ 90.00	FREE

PROPOSED FARE STRUCTURE #2

	CHILDREN	STUDENT	SENIOR	DISABLED	ADULT	VETERANS
PER RIDE (CASH)	FREE	\$ 0.35	\$ 0.35	\$ 0.35	\$ 0.35	FREE
BAG OF TOKENS	FREE	\$ 3.15	\$ 3.15	\$ 3.15	\$ 3.15	FREE
MONTHLY PASS	FREE	\$ 12.60	\$ 12.60	\$ 12.60	\$ 12.60	FREE
ANNUAL PASS	FREE	\$ 126.00	\$ 126.00	\$ 126.00	\$ 126.00	FREE

PROPOSED FARE STRUCTURE #3

	CHILDREN	STUDENT	SENIOR	DISABLED	ADULT	VETERANS
PER RIDE (CASH)	FREE	\$ 0.35	\$ 0.25	\$ 0.25	\$ 0.50	FREE
BAG OF TOKENS	FREE	\$ 3.15	\$ 2.25	\$ 2.25	\$ 4.50	FREE
MONTHLY PASS	FREE	\$ 12.60	\$ 9.00	\$ 9.00	\$ 18.00	FREE
ANNUAL PASS	FREE	\$ 126.00	\$ 90.00	\$ 90.00	\$ 180.00	FREE

ANNUAL REVENUE BASED ON 125,072 RIDES (AVERAGED RATE)

AVG RATE	ANNUAL REVENUE
0.49	\$ 60,972.60
CITY PORTION OF REVENUE	\$ 30,486.30
CITY COST FOR ADMIN ASSISTANT	\$ 13,365.00

AVG RATE	ANNUAL REVENUE
0.25	\$ 31,268.00
CITY PORTION OF REVENUE	\$ 15,634.00
IMPACT ON CITY @ 50%	\$ (14,852.30)

AVG RATE	ANNUAL REVENUE
0.35	\$ 43,775.20
CITY PORTION OF REVENUE	\$ 21,887.60
IMPACT ON CITY @ 50%	\$ (8,598.70)

AVG RATE	ANNUAL REVENUE
0.34	\$ 42,211.80
CITY PORTION OF REVENUE	\$ 21,105.90
IMPACT ON CITY @ 50%	\$ (9,380.40)

Infrastructure Committee

Meeting Date: 05/19/2025

COMMITTEE: Infrastructure

CONTACT: Louis Najar

CHAIR: Darrell Johnson

ACTION REQUESTED:

Consider recommendation of Resolution 25-XX for support of application to the U.S. Department of Transportation for possible Safe Streets and Roads for All funding application.

BACKGROUND:

Initiated by: James MacCornack

City of Roswell has an US DOT accepted Safe Streets and Roads for all Comprehensive Safety Action Plan. Plan has identified systematic safety treatments that are recommended to be applied at various locations through the City. These treatments are individually low-cost and include improved roadway striping and pavement markings, and visibility enhancements at signalized intersections. US DOT funding is 80/20 with 20% of the project cost required to come from non-federal sources. It is proposed to utilize New Mexico Matching Fund funding to fund the 20% required match to support application to US DOT for funding in Spring 2025. Application to US DOT will not be made until State Matching Funds are awarded. State Matching Fund award is pending.

FINANCIAL CONSIDERATION:

This is for project application support. Application to US DOT for project funding would be pending New Mexico Matching Fund award.

LEGAL REVIEW:

Resolution has been submitted to City Attorney for review.

BOARD AND COMMITTEE ACTION:

Consider recommendation of Resolution 25-XX for support of application to the U.S. Department of Transportation for possible Safe Streets and Roads for All funding application to June Finance Committee.

Attachments

ATT 1 - Draft Resolution 25-XX

ATT 2 - US DOT Notice of Funding Excerpt

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RESOLUTION 25-XX

**A RESOLUTION FOR THE SUBMITTAL OF AN IMPLEMENTATION GRANT
APPLICATION TO THE SAFE STREETS AND ROADS FOR ALL PROGRAM**

WHEREAS, the City of Roswell intends to pursue funding under the U.S. Department of Transportation Safe Streets and Roads for All (US DOT SS4A) program for implementation of safety improvements on streets within the city of Roswell; and

WHEREAS, the City of Roswell has completed a Safe Streets for All Comprehensive Safety Action Plan (CSAP) that identified traffic safety improvements that could be implemented to reduce crashes throughout the City and has a pre-approved CSAP eligible for submittal of an Implementation grant application under the US DOT SS4A program; and

WHEREAS, the City of Roswell intends to apply for up to \$3,500,000 in funding under the US DOT SS4A program in the Implementation category with possible Demonstration elements; and

WHEREAS, the City of Roswell has secured funding for the required 20% non-federal match utilizing the State of New Mexico Matching Fund; and

WHEREAS, the City of Roswell supports this project and desires to receive federal funding under the US DOT SS4A program; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL AS THE GOVERNING BODY OF THE CITY OF ROSWELL, NEW MEXICO, that:

1. The City of Roswell, New Mexico desires to submit an Implementation grant application under the US DOT SS4A program for projects totaling a cost of up to \$3,500,000, which would result in a request for an amount up to \$2,800,000 in funding from the U.S. Department of Transportation Safe Streets and Roads for All program and a 20% matching grant from the State of New Mexico Matching Fund in the amount of up to \$700,000.

PASSED, ADOPTED, SIGNED and APPROVED _____, _____.

CITY SEAL

Timothy Z. Jennings, Mayor

ATTEST

Amalia Martinez, City Clerk

DEPARTMENT OF TRANSPORTATION

Office of the Secretary of Transportation

Docket Number: DOT-OST-2025-0050

USDOT FY25 Safe Streets and Roads for All Funding

ISSUED: March 28, 2025

AGENCY: Office of the Secretary of Transportation, U.S. Department of Transportation (DOT or the Department)

ACTION: Notice of Funding Opportunity (NOFO), Assistance Listing # 20.939

Each section of this Notice of Funding Opportunity contains information and instructions relevant to the application process for SS4A grants, and all applicants should read this notice in its entirety to have the information they need to submit eligible and competitive applications.

Section	Content
A	Basic Information
B	Definitions
C	Eligibility Information
D	Program Description
E	Federal Award Information
F	Submission Requirements and Deadlines
G	Application Review Information
H	Federal Award Notices
I	Post-Award Requirements and Administration
J	Other Information

A. Basic Information

Basic Information: Safe Streets and Roads for All (SS4A)	
Federal Agency Name	Office of the Secretary of Transportation, U.S. Department of Transportation
Funding Opportunity Number	DOT-SS4A-FY25-01 (Grants.gov)
Assistance Listing Number	20.939
Executive Summary	Funds for the fiscal year (FY) 2025 SS4A grant program are to be awarded on a competitive basis to support planning, infrastructure, and behavioral and operational initiatives to prevent fatalities and serious injuries on roads and streets involving all roadway users, including pedestrians, bicyclists, public transportation, motorists, and commercial vehicle operators.
Objective	The purpose of this notice is to solicit applications for Safe Streets and Roads for All (SS4A) grants.
Eligible Applicants	• Metropolitan planning organizations; • Political subdivisions of a State or territory (e.g., cities, towns, counties); • Federally recognized Tribal governments; and • A multijurisdictional group of entities described in any of the aforementioned three types of entities.
Eligible Project Types	• Develop a comprehensive safety action plan (Action Plan). • Conduct supplemental safety planning to enhance an Action Plan. • Carry out demonstration activities to inform the development of, or an update to, an Action Plan. • Perform planning, design, and development activities for projects and strategies identified in an Action Plan. • Implement projects and strategies identified in an Action Plan that address roadway safety problems.

Basic Information: Safe Streets and Roads for All (SS4A)	
Funding Details	This Notice makes available up to \$982,260,494 for FY 2025 grants: • <u>\$580,000,000</u> is available for Implementation Grants ○ Expected number of awards: 40 to 70 ○ Expected funding range: \$2,500,000 to \$25,000,000 • <u>\$402,260,494</u> is available for Planning and Demonstration Grants ○ Expected number of awards: 400 to 700 ○ Expected funding range: \$100,000 to \$5,000,000 The Department reserves the right to make more, or fewer, awards. USDOT reserves the discretion to alter minimum and maximum award sizes upon receiving the full pool of applications and assessing the needs of the program in relation to the SS4A grant priorities in Section D.3. DOT may increase the overall amount of funding if additional funds become available.
Funding Restrictions	• Not more than 15 percent of the \$1 billion in FY 2025 funds made available to carry out the SS4A program may be awarded to eligible applicants in a single State.¹ • A minimum of 40 percent of the total funds made available in FY 2025 must be awarded for developing an Action Plan, including supplemental planning to update an existing Action Plan, or demonstration activities to inform the development or update of an Action Plan. The 40 percent set-aside for FY 2025 funding may change if Congress enacts applicable legislation before awards are announced.
Key Dates	Planning and Demonstration Grant and Implementation Grant applications must be submitted by 5:00 PM (EDT) on June 26, 2025. Technical questions must be submitted by 5:00 PM (EDT) on May 29, 2025. Pre-application eligibility review requests must be submitted for Implementation Grants by 5:00 PM (EDT) on May 9, 2025.
Application Links	Applications must be submitted via Valid Eval, an online submission proposal system used by USDOT • Implementation Grant Application: https://usg.valideval.com/teams/usdot_ss4a_2025_implementation/signup • Planning and Demonstration Grant Application: https://usg.valideval.com/teams/usdot_ss4a_2025_planning_demo/signup Customer support for Valid Eval can be reached at support@valideval.com.
Agency Contact Information	Email: SS4A@dot.gov Website: https://www.transportation.gov/grants/SS4A DOT will regularly post answers to common questions and requests for clarification, as well as schedule information regarding webinars providing additional guidance.

¹ Funding for Tribal lands will be treated as their own State and will not count toward a State's 15% limit.

Infrastructure Committee

Meeting Date: 05/19/2025

COMMITTEE: Infrastructure

CONTACT: Louis Najar

CHAIR: Darrell Johnson

ACTION REQUESTED:

Recommend award of ITB 25-006 RAC Wastewater Extension Project to White Cloud Pipeline in the amount of \$2,196,294.83 which includes GRT.

BACKGROUND:

Initiated by: James MacCornack

Bids received on May 13, 2025 for the subject project have been reviewed. A Bid Tabulation is attached. Six bids were received as follows: (Amounts include Tax of 8.2708%).

1. J29 Enterprises	\$3,729,550.65
2. J&H Services	\$3,616,255.55
3. KE&G	\$3,563,908.78
4. Enviroworks	\$3,274,145.18
5. Constructors	\$5,175,284.69
6. White Cloud Pipeline	\$2,196,294.83

Upon completion of review, White Cloud Pipeline is the qualified low bid. I hereby recommend award of this project to White Cloud Pipeline in the amount of \$2,196,294.83.

FINANCIAL CONSIDERATION:

Funding is per LEDA Funding received by Roswell Air Center. Excerpt is attached. \$6,500,000 was awarded, \$6,305,269.85 remains available after funding design of this project.

LEGAL REVIEW:

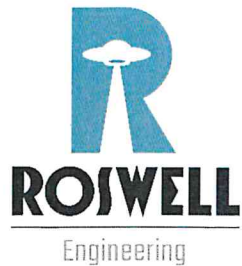
Not Applicable for this agenda item.

BOARD AND COMMITTEE ACTION:

Recommend award of ITB 25-006 RAC Wastewater Extension Project to White Cloud Pipeline in the amount of \$2,196,294.83 which includes GRT to June 2025 Finance Committee.

Attachments

ATT 1 - Recommendation of award
ATT 2 - Bid Tabulation ITB 25-006
ATT 3 - LEDA Grant Excerpt



To: Arely Peek
Purchasing

May 13, 2025

Re: Recommendation of Award
RAC Wastewater Extension
Bid No. ITB-25-006

Bids received on May 13, 2025 for the subject project have been reviewed. A Bid Tabulation is attached. Six bids were received as follows: (Amounts include Tax of 8.2708%).

1. J29 Enterprises	\$3,729,550.65
2. J&H Services	\$3,616,255.55
3. KE&G	\$3,563,908.78
4. Enviroworks	\$3,274,145.18
5. Constructors	\$5,175,284.69
6. White Cloud Pipeline	\$2,196,294.83

Upon completion of review, the low bidder White Cloud Pipeline is the qualified low bid. I hereby recommend award of this project to White Cloud Pipeline, in the amount of \$2,196,294.83.

If you have any questions please contact me.

Sincerely,

James MacCornack, P.E.
Senior Engineer
575-637-6288

xc: Project Files

BID TABS

Project:	KAC Wastewater Extension
City/County:	City of Roswell, NM
Type:	Utility - Wastewater
Prepared by:	James MacCormack

DATE: 5/13/2025
Created by JAM
Checked by

NO.	ITEM	UNIT	HDR ENGINEER ESTIMATE			J29 Enterprises UNIT PRICE	J29 Enterprises AMOUNT	J&H Services UNIT PRICE	J&H Services AMOUNT	KE&G UNIT PRICE	KE&G AMOUNT
			QUANTITY	PRICE	AMOUNT						
1	Mobilization	L.S.	1	\$ 180,000.00	\$ 180,000.00	\$ 302,520.00	\$ 302,520.00	\$ 250,000.00	\$ 250,000.00	\$ 285,000.00	\$ 285,000.00
2	Demobilization	L.S.	1	\$ 30,000.00	\$ 30,000.00	\$ 27,440.00	\$ 27,440.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
3	Construction Surveying and Staking	L.S.	1	\$ 30,000.00	\$ 30,000.00	\$ 65,860.00	\$ 65,860.00	\$ 45,000.00	\$ 45,000.00	\$ 9,500.00	\$ 9,500.00
4	NPDES Permitting and SWPP Controls	L.S.	1	\$ 30,000.00	\$ 30,000.00	\$ 4,225.00	\$ 4,225.00	\$ 35,000.00	\$ 35,000.00	\$ 25,000.00	\$ 25,000.00
5	Construction Traffic Control & Barricading	L.S.	1	\$ 20,000.00	\$ 20,000.00	\$ 137,210.00	\$ 137,210.00	\$ 45,000.00	\$ 45,000.00	\$ 10,450.00	\$ 10,450.00
6	4" HDPE Sanitary Sewer Force Main	L.F.	17,120	\$ 75.00	\$ 1,284,000.00	\$ 47.70	\$ 816,624.00	\$ 62.00	\$ 1,061,440.00	\$ 56.00	\$ 992,960.00
7	4" Sanitary Sewer Force Main Isolation Valve with Valve Box	EACH	10	\$ 3,500.00	\$ 35,000.00	\$ 4,143.00	\$ 41,430.00	\$ 4,700.00	\$ 47,000.00	\$ 3,375.00	\$ 33,750.00
8	Sanitary Sewer Force Main Air Release Valve and Vault	EACH	4	\$ 25,000.00	\$ 100,000.00	\$ 27,275.00	\$ 109,100.00	\$ 26,000.00	\$ 104,000.00	\$ 28,189.00	\$ 112,756.00
9	12" Steel Casing	L.F.	120	\$ 750.00	\$ 90,000.00	\$ 245.50	\$ 29,460.00	\$ 390.00	\$ 46,800.00	\$ 515.00	\$ 61,800.00
10	8" PVC Gravity Sewer	L.F.	213	\$ 200.00	\$ 42,600.00	\$ 95.50	\$ 20,341.50	\$ 110.00	\$ 23,430.00	\$ 128.00	\$ 27,264.00
11	Remove Existing MH and Install 6' Diameter Fiberglass Sanitary Sewer Manhole, Including Bypass Pumping	EACH	1	\$ 125,000.00	\$ 125,000.00	\$ 56,775.00	\$ 56,775.00	\$ 43,000.00	\$ 43,000.00	\$ 45,423.00	\$ 45,423.00
12	4' Diameter Fiberglass Sanitary Sewer Manhole	EACH	1	\$ 25,000.00	\$ 25,000.00	\$ 17,825.00	\$ 17,825.00	\$ 30,000.00	\$ 30,000.00	\$ 35,250.00	\$ 35,250.00
13	6" PVC Waterline Including Fittings	L.F.	160	\$ 100.00	\$ 16,000.00	\$ 80.40	\$ 12,864.00	\$ 82.00	\$ 13,120.00	\$ 110.00	\$ 17,600.00
14	6" PVC Flushline Including Fittings	L.F.	160	\$ 100.00	\$ 16,000.00	\$ 67.40	\$ 10,784.00	\$ 82.00	\$ 13,120.00	\$ 93.00	\$ 14,880.00
15	6" Waterline Gate Valve	EACH	1	\$ 4,000.00	\$ 4,000.00	\$ 3,982.00	\$ 3,982.00	\$ 3,400.00	\$ 3,400.00	\$ 6,544.00	\$ 6,544.00
16	Connect to Existing Waterline	EACH	1	\$ 15,000.00	\$ 15,000.00	\$ 7,660.00	\$ 7,660.00	\$ 16,000.00	\$ 16,000.00	\$ 8,185.00	\$ 8,185.00
17	Fire Hydrant Assembly	EACH	1	\$ 15,000.00	\$ 15,000.00	\$ 10,960.00	\$ 10,960.00	\$ 13,700.00	\$ 13,700.00	\$ 15,500.00	\$ 15,500.00
18	Sanitary Sewer Lift Station	L.S.	1	\$ 1,279,500.00	\$ 1,279,500.00	\$ 1,719,590.00	\$ 1,719,590.00	\$ 1,450,000.00	\$ 1,450,000.00	\$ 1,489,800.00	\$ 1,489,800.00
19	Utility Relocation Allowance	L.S.	1	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
				Subtotal	\$ 3,387,100.00		Subtotal	\$ 3,444,650.50	Subtotal		\$ 3,291,662.00
	PROJECT ESTIMATED TOTAL (w/o tax)			\$ 3,387,100.00			\$ 3,444,650.50		\$ 3,340,010.00		\$ 3,291,662.00
				TAX @ 8.2708%	\$ 280,140.27		\$ 284,900.15		\$ 276,245.55		\$ 272,246.78
	PROJECT ESTIMATED TOTAL (with tax)			\$ 3,667,240.27			\$ 3,729,550.65		\$ 3,616,255.55		\$ 3,563,908.78

RAC Wastewater Extension
City of Roswell, New Mexico

DATE: 5/13/2025

Created by JAM

Checked by

Prepared by: James MacCormack

Project: RAC Wastewater Extension

City/County: City of Roswell, NM

Type: Utility - Wastewater

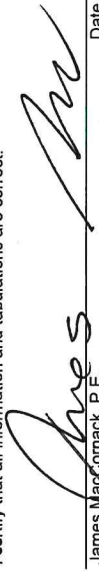
Prepared by: James MacCormack

BID TABS

NO.	ITEM	UNIT	HDR ENGINEER ESTIMATE				Enviroworks UNIT PRICE	Enviroworks AMOUNT	Constructors UNIT PRICE	Constructors AMOUNT	White Cloud UNIT PRICE	White Cloud AMOUNT
			QUANTITY	PRICE	AMOUNT							
1	Mobilization	L.S.	1	\$ 180,000.00	\$ 180,000.00		\$ 184,594.09	\$ 184,594.09	\$ 225,000.00	\$ 225,000.00	\$ 150,000.00	\$ 150,000.00
2	Demobilization	L.S.	1	\$ 30,000.00	\$ 30,000.00		\$ 40,592.50	\$ 40,592.50	\$ 45,000.00	\$ 45,000.00	\$ 10,000.00	\$ 10,000.00
3	Construction Surveying and Staking	L.S.	1	\$ 30,000.00	\$ 30,000.00		\$ 39,000.00	\$ 39,000.00	\$ 55,000.00	\$ 55,000.00	\$ 20,000.00	\$ 20,000.00
4	NPDES Permitting and SWPP Controls	L.S.	1	\$ 30,000.00	\$ 30,000.00		\$ 20,333.63	\$ 20,333.63	\$ 28,000.00	\$ 28,000.00	\$ 5,000.00	\$ 5,000.00
5	Construction Traffic Control & Barricading	L.S.	1	\$ 20,000.00	\$ 20,000.00		\$ 9,226.65	\$ 9,226.65	\$ 50,000.00	\$ 50,000.00	\$ 2,500.00	\$ 2,500.00
6	4" HDPE Sanitary Sewer Force Main	L.F.	17,120	\$ 75.00	\$ 1,284,000.00		\$ 39.32	\$ 673,171.81	\$ 100.00	\$ 1,712,000.00	\$ 18.00	\$ 308,160.00
7	4" Sanitary Sewer Force Main Isolation Valve with Valve Box	EACH	10	\$ 3,500.00	\$ 35,000.00		\$ 1,486.90	\$ 14,869.01	\$ 5,000.00	\$ 50,000.00	\$ 3,200.00	\$ 32,000.00
8	Sanitary Sewer Force Main Air Release Valve and Vault	EACH	4	\$ 25,000.00	\$ 100,000.00		\$ 13,113.51	\$ 52,454.43	\$ 27,500.00	\$ 110,000.00	\$ 35,000.00	\$ 140,000.00
9	12" Steel Casing	L.F.	120	\$ 750.00	\$ 90,000.00		\$ 134.40	\$ 16,127.90	\$ 400.00	\$ 48,000.00	\$ 400.00	\$ 48,000.00
10	8" PVC Gravity Sewer	L.F.	213	\$ 200.00	\$ 42,600.00		\$ 12.54	\$ 2,670.51	\$ 115.00	\$ 24,495.00	\$ 120.00	\$ 25,560.00
11	Remove Existing MH and Install 6' Diameter Fiberglass Sanitary Sewer Manhole, Including Bypass Pumping	EACH	1	\$ 125,000.00	\$ 125,000.00		\$ 138,034.31	\$ 138,034.31	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00
12	4' Diameter Fiberglass Sanitary Sewer Manhole	EACH	1	\$ 25,000.00	\$ 25,000.00		\$ 5,055.02	\$ 5,055.02	\$ 25,000.00	\$ 25,000.00	\$ 30,000.00	\$ 30,000.00
13	6" PVC Waterline Including Fittings	L.F.	160	\$ 100.00	\$ 16,000.00		\$ 173.09	\$ 27,694.65	\$ 110.00	\$ 17,600.00	\$ 80.00	\$ 12,800.00
14	6" PVC Flushline Including Fittings	L.F.	160	\$ 100.00	\$ 16,000.00		\$ 8.94	\$ 1,414.48	\$ 110.00	\$ 17,600.00	\$ 100.00	\$ 16,000.00
15	6" Waterline Gate Valve	EACH	1	\$ 4,000.00	\$ 4,000.00		\$ 1,613.33	\$ 1,613.33	\$ 8,500.00	\$ 8,500.00	\$ 3,500.00	\$ 3,500.00
16	Connect to Existing Waterline	EACH	1	\$ 15,000.00	\$ 15,000.00		\$ 3,659.21	\$ 3,659.21	\$ 12,250.00	\$ 12,250.00	\$ 15,000.00	\$ 15,000.00
17	Fire Hydrant Assembly	EACH	1	\$ 15,000.00	\$ 15,000.00		\$ 6,788.03	\$ 6,788.03	\$ 21,500.00	\$ 21,500.00	\$ 20,000.00	\$ 20,000.00
18	Sanitary Sewer Lift Station	L.S.	1	\$ 1,279,500.00	\$ 1,279,500.00		\$ 1,740,733.87	\$ 1,740,733.87	\$ 2,220,000.00	\$ 2,220,000.00	\$ 1,080,000.00	\$ 1,080,000.00
19	Utility Relocation Allowance	L.S.	1	\$ 50,000.00	\$ 50,000.00		\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
				Subtotal	\$ 3,387,100.00		Subtotal	\$ 3,024,033.43	Subtotal	\$ 4,779,945.00	Subtotal	\$ 2,028,520.00
				PROJECT ESTIMATED TOTAL (w/o tax)	\$3,387,100.00			\$3,024,033.43		\$4,779,945.00		\$2,028,520.00
				TAX @ 8.2708%	\$ 280,140.27			\$ 250,111.76		\$ 395,339.69		\$ 167,774.83
				PROJECT ESTIMATED TOTAL (with tax)	\$3,667,240.27			\$3,274,145.18		\$5,175,284.69		\$2,196,294.83

I certify that all information and tabulations are correct.

White Cloud Pipeline is the calculated low monetary bid


James MacCormack, P.E.

Date

1. Transfer to the City an amount not to exceed six million five hundred thousand dollars (\$6,500,000) to be used for the Project in accordance with the above-referenced Appropriation. Such transfer shall be affected within thirty (30) days after receipt of an invoice from the City after this Agreement has been fully executed. The Grant funds shall be used only for the purpose stated in this Agreement.
- n. At its discretion, review and audit the Project if it is deemed to be necessary or desirable.

SECTION 7. TERM OF AGREEMENT:

This Agreement shall become effective on the date it is fully executed and shall terminate within and no later than twenty-four (24) months after the date the City receives the Grant. EDD reserves the right to negotiate amendments to this timeline if compelling and unanticipated reasons exist why this Project's completion is delayed.

SECTION 8. LIABILITY:

No party shall be responsible for liability incurred as a result of the other party's acts or omissions. Any liability incurred in connection with this Agreement is subject to the immunities and limitations of the New Mexico Tort Claims Act, NMSA 1978, §§ 41-4-1, et seq. The City and EDD may agree to reimburse one another under these liability provisions, subject to sufficient appropriation by the New Mexico Legislature or sufficient funds being available to the party, as determined by the party responsible for payment.

SECTION 9. RECORDS; RETURN OF SURPLUS FUNDS:

- A. The City shall keep such records as will fully disclose the amount and disposition of the total funds from all City and State sources budgeted for the Project, the purposes for which such funds were used and such other records as EDD may require.
- B. If, upon the expiration of the Project or the termination date of this Agreement, any surplus funds received from the State are possessed by City, City shall return said funds to EDD for disposition in accordance with law.

Infrastructure Committee

Meeting Date: 05/19/2025

COMMITTEE: Infrastructure

CONTACT: Louis Najar

CHAIR: Darrell Johnson

ACTION REQUESTED:

Recommend award of Hobson Flood Mitigation Project to Constructors Inc. in the amount of \$7,513,529.03 which includes GRT to Finance Committee.

BACKGROUND:

Initiated by: Louis Najar

Bids received on May 13, 2025 for the subject project have been reviewed. A Bid Tabulation is attached. Three bids were received as follows: (Amounts include Tax of 8.2708%).

- | | |
|---|----------------|
| 1. Constructors Inc., Carlsbad, NM | \$7,513,529.03 |
| 2. J&H Services Inc., Albuquerque, NM | \$9,122,924.41 |
| 3. KE&G Construction Inc., Alamogordo, NM | \$9,968,267.35 |

Upon completion of review, Constructors Inc. is the qualified low bid. It is recommended to award this project to Constructors Inc. in the amount of \$7,513,529.03 which includes GRT.

FINANCIAL CONSIDERATION:

Funding is per Water Trust Board Grant WPF-5949. Balance available is \$8,551,262.

LEGAL REVIEW:

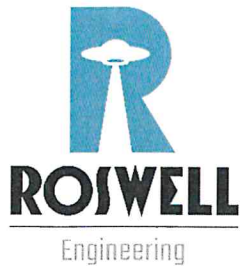
Not Applicable for this agenda item.

BOARD AND COMMITTEE ACTION:

Recommend award of Hobson Flood Mitigation Project to Constructors Inc. in the amount of \$7,513,529.03 which includes GRT to June 2025 Finance Committee.

Attachments

ATT 1 - Recommendation of award and bid tabulation



To: Arely Peek
Purchasing

May 14, 2025

Re: Recommendation of Award
Hobson Road Improvements
Bid No. ITB-25-007, WPF 5949

Bids received on May 13, 2025 for the subject project have been reviewed. A Bid Tabulation is attached. Three bids were received as follows: (Amounts include Tax of 8.2708% as project payouts will not be until after July 1, 2025). The following amounts are for full project scope of work with NO ALTERNATE DEDUCT.

1. Constructors Inc., Carlsbad, NM	\$7,513,529.03
2. J&H Services Inc., Albuquerque, NM	\$9,122,924.41
3. KE&G Construction Inc., Alamogordo, NM	\$9,968,267.35

Upon completion of review, I hereby recommend award of this project to Constructors' Inc. in the amount of \$7,513,529.03. This project is recommended as full scope of work, Base Bid. This bid included an alternate deduct, in case full scope of work would be over the budget amount available. The current budget amount available from loan/grant WPF-5949 is \$8,551,262. Funding is sufficient for full scope of work.

Sincerely,



Louis Najar, P.E.
City Engineer

xc: Finance
Project Files

CITY OF ROSWELL
NEW MEXICO

Engineer's Bid Tabulation
ITB-25-007, VWP-5949
Hobson Road Improvements

Bid Opening of May 13, 2025

Page 1 of 1

ITEM NO.	BID ITEM DESCRIPTION	CONTRACT QUANTITY	CONTRACT UNIT	ENGINEER'S EST. COST	ENGINEER'S EST. AMOUNT	CONSTRUCTORS UNIT COST	CONSTRUCTORS AMOUNT	J&H SERVICES UNIT COST	J&H SERVICES AMOUNT	KE&G UNIT COST	KE&G AMOUNT
BASE BID											
203000	UNCLASSIFIED EXCAVATION	11085	CY	\$ 15.00	\$166,275.00	\$ 22.00	\$243,870.00	\$ 25.00	\$277,125.00	\$ 60.00	\$665,100.00
207000	SUBGRADE PREPARATION	12129	SY	\$ 3.00	\$36,387.00	\$ 3.25	\$39,419.25	\$ 2.80	\$33,961.20	\$ 25.00	\$303,225.00
213000	OBLITERATING OLD ROAD	0.04	MILE	\$ 200,000.00	\$8,000.00	\$ 85,000.00	\$3,400.00	\$ 120,000.00	\$4,600.00	\$ 322,600.00	\$12,904.00
301000	FULL DEPTH RECLAMATION	25112	SY	\$ 11.00	\$276,232.00	\$ 4.70	\$118,026.40	\$ 7.00	\$175,784.00	\$ 11.00	\$276,232.00
301005	BITUMINOUS RECYCLING AGENT	236	TON	\$ 1,300.00	\$306,800.00	\$ 1,400.00	\$330,400.00	\$ 850.00	\$200,600.00	\$ 1,800.00	\$424,800.00
301015	MINERAL FILLER (CEMENT)	204	TON	\$ 450.00	\$91,800.00	\$ 300.00	\$61,200.00	\$ 600.00	\$122,400.00	\$ 167.00	\$34,068.00
303000	GRAVEL BASE COURSE	3058	TON	\$ 45.00	\$137,610.00	\$ 30.00	\$91,740.00	\$ 36.00	\$110,088.00	\$ 94.00	\$287,452.00
407000	ASPHALT MATERIAL FOR TACK COAT	5	TON	\$ 1,500.00	\$7,500.00	\$ 700.00	\$3,500.00	\$ 850.00	\$4,250.00	\$ 2,923.00	\$14,615.00
408100	PRIME COAT MATERIAL	65	TON	\$ 1,500.00	\$97,500.00	\$ 650.00	\$42,250.00	\$ 850.00	\$55,250.00	\$ 1,240.00	\$80,600.00
414130	COLD MILLING (ASPHALT) 3"	25112	SY	\$ 5.00	\$125,560.00	\$ 2.10	\$52,735.20	\$ 6.00	\$150,672.00	\$ 3.70	\$92,914.40
414xxx	COLD MILLING (ASPHALT) 2"	4441	SY	\$ 4.00	\$17,764.00	\$ 1.85	\$8,215.85	\$ 4.50	\$19,984.50	\$ 4.75	\$21,094.75
414xxx	COLD MILLING (ASPHALT) 0-4"	140	SY	\$ 2.00	\$280.00	\$ 10.00	\$1,400.00	\$ 7.00	\$980.00	\$ 85.00	\$11,900.00
418114	MINOR PAVEMENT SP-IV	7753	TON	\$ 125.00	\$969,125.00	\$ 100.00	\$775,300.00	\$ 115.00	\$891,595.00	\$ 184.00	\$1,426,552.00
502036	DRILLED SHAFT FOUNDATION 36" DIAMETER	32	LF	\$ 815.00	\$26,080.00	\$ 400.00	\$12,800.00	\$ 380.00	\$12,480.00	\$ 492.00	\$15,744.00
502042	DRILLED SHAFT FOUNDATION 42" DIAMETER	32	LF	\$ 1,100.00	\$35,200.00	\$ 440.00	\$14,080.00	\$ 450.00	\$14,400.00	\$ 571.00	\$18,272.00
510000	STRUCTURAL CONCRETE CLASS A	2338	CY	\$ 1,000.00	\$2,338,000.00	\$ 945.00	\$2,209,410.00	\$ 925.00	\$2,162,650.00	\$ 334.00	\$780,892.00
511980	PRECAST CONCRETE BOX CULVERT, 4' X 3'	1074	LF	\$ 725.00	\$778,650.00	\$ 700.00	\$751,800.00	\$ 1,030.00	\$1,106,220.00	\$ 1,286.00	\$1,381,164.00
540060	REINFORCING BARS GRADE 60	110784	LB	\$ 2.90	\$321,273.60	\$ 1.50	\$166,176.00	\$ 1.50	\$166,176.00	\$ 2.50	\$276,960.00
570024	24" CULVERT PIPE	456	LF	\$ 225.00	\$102,600.00	\$ 200.00	\$91,200.00	\$ 175.00	\$79,800.00	\$ 310.00	\$141,360.00
601000	REMOVAL OF STRUCTURES AND OBSTRUCTIONS	1	LS	\$ 75,000.00	\$75,000.00	\$ 40,000.00	\$40,000.00	\$ 150,000.00	\$150,000.00	\$ 65,000.00	\$65,000.00
602281	SWPPP PLAN PREPARATION AND MAINTENANCE	1	LS	\$ 35,000.00	\$35,000.00	\$ 5,000.00	\$5,000.00	\$ 21,000.00	\$21,000.00	\$ 29,511.00	\$29,511.00
608004	CONCRETE SIDEWALK 4"	158	SY	\$ 110.00	\$17,380.00	\$ 110.00	\$17,380.00	\$ 110.00	\$17,380.00	\$ 241.00	\$38,078.00
609324	CONCRETE SLOPED CURB AND GUTTER 6" X 24"	5961	LF	\$ 40.00	\$238,440.00	\$ 41.00	\$244,401.00	\$ 40.00	\$238,440.00	\$ 61.00	\$383,621.00
613000	CLEANING CULVERTS AND DRAINAGE STRUCTURES	1	LS	\$ 35,000.00	\$35,000.00	\$ 30,000.00	\$30,000.00	\$ 28,000.00	\$28,000.00	\$ 76,143.00	\$76,143.00
623600	MOBILIZATION	1	EA	\$ 740,000.00	\$740,000.00	\$ 600,000.00	\$600,000.00	\$ 800,000.00	\$800,000.00	\$ 697,277.25	\$697,277.25
701000	JUNCTION BOX	1	EA	\$ 15,000.00	\$15,000.00	\$ 12,000.00	\$12,000.00	\$ 21,000.00	\$21,000.00	\$ 16,000.00	\$16,000.00
701030	PANEL SIGNS	198	SF	\$ 31.00	\$6,138.00	\$ 24.00	\$4,752.00	\$ 38.00	\$7,524.00	\$ 31.25	\$6,187.50
701030	REMOVE AND RESET PANEL SIGNS	15	EA	\$ 612.00	\$9,180.00	\$ 300.00	\$4,500.00	\$ 530.00	\$7,950.00	\$ 274.00	\$4,110.00
702038	STEEL POST AND BASE FOR ALUMINUM PANEL SIGNS	422	LF	\$ 21.00	\$8,862.00	\$ 15.00	\$6,330.00	\$ 30.00	\$12,660.00	\$ 25.00	\$10,550.00
702338	BARRICADE, TYPE III-8"	4	EA	\$ 340.00	\$1,360.00	\$ 1,000.00	\$4,000.00	\$ 2,300.00	\$9,200.00	\$ 2,700.00	\$10,800.00
70280X	TRAFFIC CONTROL PLAN	1	LS	\$ 80,000.00	\$80,000.00	\$ 130,000.00	\$130,000.00	\$ 350,000.00	\$350,000.00	\$ 246,063.00	\$246,063.00
704003	RETROREFLECTORIZED PAINTED MARKING 4"	24164	LF	\$ 0.29	\$7,007.56	\$ 0.25	\$6,041.00	\$ 0.95	\$22,955.80	\$ 0.80	\$19,331.20
704005	RETROREFLECTORIZED PAINTED MARKING 8"	2795	LF	\$ 1.51	\$4,220.45	\$ 1.70	\$4,751.50	\$ 2.35	\$6,568.25	\$ 2.20	\$5,149.00
704009	RETROREFLECTORIZED PAINTED MARKING 24"	879	LF	\$ 6.00	\$5,274.00	\$ 5.00	\$4,395.00	\$ 16.00	\$14,064.00	\$ 14.70	\$12,921.30
704010	RETROREFLECTORIZED PAINTED MARKING RIGHT ARROW	2	EA	\$ 250.00	\$500.00	\$ 190.00	\$380.00	\$ 301.00	\$602.00	\$ 280.50	\$561.00
704010	RETROREFLECTORIZED PAINTED MARKING LEFT ARROW	9	EA	\$ 250.00	\$2,250.00	\$ 190.00	\$1,710.00	\$ 301.00	\$2,709.00	\$ 280.50	\$2,524.50
704035	RETROREFLECTORIZED PAINTED MARKING RAILROAD CROSSING	3	EA	\$ 520.00	\$1,560.00	\$ 350.00	\$1,050.00	\$ 804.00	\$2,412.00	\$ 735.00	\$2,205.00
704728	HOT THERMOPLASTIC PAVEMENT MARKING YIELD LINE	36	LF	\$ 25.60	\$921.60	\$ 30.00	\$1,080.00	\$ 54.00	\$1,944.00	\$ 48.00	\$1,728.00
705000	SIGNAL/PLASTIC SYSTEM START-UP COSTS	1	ALLOW	\$ 15,000.00	\$15,000.00	\$ 15,000.00	\$15,000.00	\$ 15,000.00	\$15,000.00	\$ 15,000.00	\$15,000.00
705010	SERVICE POLE (COMBINATION WITH UPS)	1	EA	\$ 11,500.00	\$11,500.00	\$ 28,000.00	\$28,000.00	\$ 35,000.00	\$35,000.00	\$ 35,500.00	\$35,500.00
707340	TYPE III STANDARD 40' ARM	3	EA	\$ 41,670.00	\$125,010.00	\$ 45,000.00	\$135,000.00	\$ 51,000.00	\$153,000.00	\$ 60,897.00	\$182,691.00
707360	TYPE III STANDARD 60' ARM	3	EA	\$ 51,500.00	\$154,500.00	\$ 56,000.00	\$168,000.00	\$ 66,000.00	\$198,000.00	\$ 80,202.00	\$240,606.00
708020	RIGID ELECTRICAL CONDUIT (2" DIA)	23	LF	\$ 22.00	\$506.00	\$ 29.00	\$667.00	\$ 31.00	\$713.00	\$ 27.00	\$621.00
709030	RIGID ELECTRICAL CONDUIT (3" DIA) (TRENCH)	172	LF	\$ 26.00	\$4,472.00	\$ 35.00	\$6,020.00	\$ 33.00	\$5,676.00	\$ 29.00	\$4,988.00
709030	RIGID ELECTRICAL CONDUIT (3" DIA) (BORE)	840	LF	\$ 26.00	\$21,840.00	\$ 65.00	\$54,600.00	\$ 100.00	\$84,000.00	\$ 67.00	\$73,080.00

710000	ELECTRICAL PULL BOX STANDARD	3	EA	\$ 1,500.00	\$4,500.00	\$ 1,400.00	\$4,200.00	\$ 4,700.00	\$14,100.00	\$ 4,087.00	\$12,281.00
710010	ELECTRICAL PULL BOX LARGE	1	EA	\$ 1,500.00	\$1,500.00	\$ 1,700.00	\$1,700.00	\$ 2,500.00	\$2,500.00	\$ 2,255.00	\$2,255.00
711002	MULTI CONDUCTOR CABLE 2	1058	LF	\$ 2.66	\$2,814.28	\$ 3.00	\$3,174.00	\$ 3.00	\$3,174.00	\$ 3.00	\$3,174.00
711005	MULTI CONDUCTOR CABLE 5	253	LF	\$ 2.66	\$672.98	\$ 3.00	\$1,012.00	\$ 8.00	\$2,024.00	\$ 7.60	\$1,922.80
711007	MULTI CONDUCTOR CABLE 7	275	LF	\$ 3.42	\$940.50	\$ 5.00	\$1,375.00	\$ 12.00	\$3,300.00	\$ 10.30	\$2,832.50
711020	MULTI CONDUCTOR CABLE 20	589	LF	\$ 6.10	\$3,592.90	\$ 7.00	\$4,123.00	\$ 18.00	\$10,602.00	\$ 15.80	\$9,306.20
711104	SINGLE CONDUCTOR 4	577	LF	\$ 3.00	\$1,731.00	\$ 4.00	\$2,308.00	\$ 4.00	\$2,308.00	\$ 3.80	\$2,192.60
711210	SINGLE CONDUCTOR 1/0	450	LF	\$ 6.10	\$2,745.00	\$ 6.00	\$2,700.00	\$ 8.00	\$3,600.00	\$ 7.00	\$3,150.00
711220	SINGLE CONDUCTOR 2/0	26	LF	\$ 2.30	\$59.80	\$ 2.00	\$182.00	\$ 15.00	\$390.00	\$ 19.50	\$507.00
712031	3 SECTION TRAFFIC SIGNAL ASSEMBLY	11	EA	\$ 1,000.00	\$11,000.00	\$ 900.00	\$9,900.00	\$ 1,300.00	\$14,300.00	\$ 1,500.00	\$16,500.00
712041	4 SECTION TRAFFIC SIGNAL ASSEMBLY	3	EA	\$ 1,073.00	\$3,219.00	\$ 1,100.00	\$3,300.00	\$ 1,600.00	\$4,800.00	\$ 1,420.00	\$4,280.00
712051	5 SECTION TRAFFIC SIGNAL ASSEMBLY	5	EA	\$ 1,400.00	\$7,000.00	\$ 1,400.00	\$7,000.00	\$ 1,900.00	\$9,500.00	\$ 1,694.00	\$8,470.00
712202	PEDESTRIAN COUNTDOWN	8	EA	\$ 1,000.00	\$8,000.00	\$ 1,000.00	\$8,000.00	\$ 1,300.00	\$10,400.00	\$ 1,124.00	\$8,982.00
712300	3 SECTION BACKPLATE	11	EA	\$ 250.00	\$2,750.00	\$ 180.00	\$1,980.00	\$ 200.00	\$2,200.00	\$ 180.00	\$1,980.00
712340	4 SECTION BACKPLATE	3	EA	\$ 198.00	\$597.00	\$ 200.00	\$600.00	\$ 295.00	\$895.00	\$ 237.00	\$771.00
712350	5 SECTION BACKPLATE	5	EA	\$ 400.00	\$2,000.00	\$ 350.00	\$1,250.00	\$ 350.00	\$1,250.00	\$ 304.00	\$1,020.00
713025	ACCESSIBLE PEDESTRIAN SIGNAL PUSH BUTTON	8	EA	\$ 2,500.00	\$20,000.00	\$ 1,300.00	\$10,400.00	\$ 2,400.00	\$19,200.00	\$ 2,130.00	\$17,040.00
713420	PHASE SELECTOR RACK 2 CHANNEL	8	EA	\$ 4,500.00	\$36,000.00	\$ 4,200.00	\$33,600.00	\$ 5,700.00	\$45,600.00	\$ 5,005.00	\$40,040.00
713511	OPTICAL DETECTOR, 1 DIRECTION, 1 CHANNEL	4	EA	\$ 2,850.00	\$11,400.00	\$ 1,200.00	\$9,600.00	\$ 1,300.00	\$5,200.00	\$ 1,130.00	\$4,520.00
713500	OPTICAL DETECTOR CABLE	768	LF	\$ 2.30	\$1,766.40	\$ 3.10	\$2,380.80	\$ 3.00	\$2,304.00	\$ 3.00	\$2,304.00
713828	RADAR PRESENCE DETECTOR	509	EA	\$ 10,000.00	\$50,000.00	\$ 9,500.00	\$47,500.00	\$ 12,500.00	\$82,500.00	\$ 11,045.00	\$55,225.00
713843	RADAR DETECTION CABLE	2	EA	\$ 4.25	\$2,125.00	\$ 4.00	\$2,036.00	\$ 8.00	\$4,072.00	\$ 8.00	\$4,072.00
713843	RADAR DETECTION CABINET INTERFACE	2	EA	\$ 10,000.00	\$20,000.00	\$ 10,000.00	\$20,000.00	\$ 9,500.00	\$19,000.00	\$ 8,300.00	\$16,600.00
713xxx	ANTENNA CABLE	54	LF	\$ 4.25	\$229.50	\$ 5.00	\$270.00	\$ 13.00	\$702.00	\$ 12.00	\$648.00
714000	TRAFFIC ACTUATED CONTROLLER	1	EA	\$ 12,500.00	\$12,500.00	\$ 9,000.00	\$9,000.00	\$ 9,400.00	\$9,400.00	\$ 8,185.00	\$8,185.00
714280	8-PHASE DOUBLE-RING CONTROLLER CABINET	2	EA	\$ 32,430.33	\$64,860.66	\$ 30,000.00	\$60,000.00	\$ 46,000.00	\$92,000.00	\$ 40,212.00	\$60,424.00
716701	LED ROADWAY LUMINAIRE	4	EA	\$ 914.24	\$3,656.96	\$ 1,200.00	\$4,800.00	\$ 1,300.00	\$5,200.00	\$ 1,184.00	\$4,656.00
801000	CONSTRUCTION STAKING BY THE CONTRACTOR	1	LS	\$ 80,000.00	\$80,000.00	\$ 50,000.00	\$50,000.00	\$ 170,000.00	\$170,000.00	\$ 202,735.00	\$202,735.00
999990	RAILROAD WORK	1	LS	\$ 75,000.00	\$75,000.00	\$ 100,000.00	\$100,000.00	\$ 110,000.00	\$110,000.00	\$ 263,153.00	\$263,153.00
BASE BID SUBTOTAL					\$7,889,257.44		\$6,939,571.00		\$8,426,024.75		\$9,206,762.00
TAX				0.082708	\$652,504.70		\$573,558.03	0.082708	\$696,899.66	0.082708	\$761,475.35
TOTAL BID					\$8,541,762.14		\$7,513,529.03		\$9,122,924.41		\$9,968,267.35

ALTERNATE DEDUCT 1											
203000	UNCLASSIFIED EXCAVATION (DEDUCT)	(1871)	CY	\$ 15.00	(\$25,065.00)	\$ 22.00	-\$36,762.00	\$ 25.00	-\$41,775.00	\$ 33.00	-\$55,143.00
207000	SUBGRADE PREPARATION (DEDUCT)	(3606)	SY	\$ 3.00	(\$10,818.00)	\$ 3.25	-\$11,719.50	\$ 2.80	-\$10,096.80	\$ 17.00	-\$61,302.00
303000	GRAVEL BASE COURSE (DEDUCT)	(952)	TON	\$ 45.00	(\$42,840.00)	\$ 30.00	-\$28,560.00	\$ 36.00	-\$34,272.00	\$ 54.50	-\$51,884.00
407000	ASPHALT MATERIAL FOR TACK COAT (DEDUCT)	(2)	TON	\$ 1,500.00	(\$3,000.00)	\$ 700.00	-\$1,400.00	\$ 850.00	-\$1,700.00	\$ 1,709.00	-\$3,418.00
408100	PRIME COAT MATERIAL (DEDUCT)	(7)	TON	\$ 1,500.00	(\$10,500.00)	\$ 650.00	-\$4,550.00	\$ 850.00	-\$5,950.00	\$ 794.00	-\$5,558.00
416114	MINOR PAVEMENT (DEDUCT)	(1203)	TON	\$ 125.00	(\$150,375.00)	\$ 100.00	-\$120,300.00	\$ 115.00	-\$138,345.00	\$ 122.00	-\$146,766.00
601000	CONCRETE SLOPED CURB AND GUTTER 6" X 24" (DEDUCT)	(2868)	LS	\$ 55.00	(\$157,740.00)	\$ 41.00	-\$117,588.00	\$ 40.00	-\$114,720.00	\$ 30.00	-\$86,040.00
701100	RETROREFLECTORIZED PAINTED MARKING 4"	412	LF	\$ 0.29	\$119.48	\$ 0.25	\$103.00	\$ 0.95	\$391.40	\$ 0.81	\$333.72
702238	RETROREFLECTORIZED PAINTED MARKING 8"	(102)	EA	\$ 1.51	\$154.02	\$ 1.70	\$289.00	\$ 2.35	\$549.70	\$ 2.20	\$440.00
702818	RETROREFLECTORIZED PAINTED MARKING 24"	(12)	LS	\$ 10.31	\$123.72	\$ 5.00	-\$80.00	\$ 16.00	-\$192.00	\$ 14.50	-\$174.00
704003	RETROREFLECTORIZED PAINTED MARKING LEFT ARROW (DEDUCT)	(1)	LF	\$ 250.00	(\$250.00)	\$ 190.00	-\$190.00	\$ 301.00	-\$301.00	\$ 1.00	-\$1.00
821000	MOBILIZATION (BASE BID) (DEDUCT)	(1)	LS	\$ 1,000.00	(\$1,000.00)	\$0.00	\$0.00	\$ 30,000.00	(\$30,000.00)	\$ 1.00	-\$1.00
TOTAL					(\$401,746.26)		(\$321,199.90)		(\$377,200.10)		(\$410,177.58)
BASE BID+ADDITIVE ALTERNATE DEDUCT 1 SUBTOTAL					\$7,085,784.92		\$6,618,371.10		\$8,048,824.65		\$8,796,614.32
TAX				0.082708	\$586,049.45		\$547,392.24		\$665,702.19		\$727,550.38
SUBTOTAL					\$7,671,814.37		\$7,165,763.34		\$8,714,526.84		\$9,524,164.70

I Certify that all Information and Tabulations are Correct.

Louis Najjar
Louis Najjar, P.E.
5/14/2025
Date

Infrastructure Committee

Meeting Date: 05/19/2025

COMMITTEE: Infrastructure

CONTACT: Louis Najar

CHAIR: Darrell Johnson

ACTION REQUESTED:

2025 CDBG discussion

BACKGROUND:

Initiated by: Louis Najar

CDBG Hearings are to be held May 28, 2025 & June 6, 2025 as part of a regular CDBG solicitation of ideas from the public. Southeastern New Mexico Economic District is presenting CDBG guideline at these hearings.

After the hearings any projects requested would then come back to Infrastructure Committee, Finance Committee and City Council for final resolution support. City Council has final authority to recommend or not recommend any CDBG application process.

FINANCIAL CONSIDERATION:

Typical project is \$750k with a 10% match from local entity. If requests are for sidewalks, then match would be taken from yearly Sidewalk Line Item to leverage for more sidewalk money.

LEGAL REVIEW:

Not Applicable for this agenda item.

BOARD AND COMMITTEE ACTION:

Discussion Item

Attachments

ATT 1 - CDBG Hearing Notices

EXHIBIT 1-Q
CDBG PUBLIC HEARING NOTICE WITH REQUIRED ELEMENTS

NOTICE OF PUBLIC HEARING

The _____ City _____ of _____ Roswell _____, New Mexico, wishes to inform all interested parties that public hearing(s) will be held:

Date	Time	Location	Address
<u>May 28, 2025</u>	<u>6:00 PM</u>	<u>Roswell Boys and Girls Club</u>	<u>201 5. Garden, Roswell NM</u>
<u>June 6, 2025</u>	<u>4:30 PM</u>	<u>Roswell Public Library</u>	<u>301 N. Pennsylvania, Roswell NM</u>
_____	_____	_____	_____
_____	_____	_____	_____

The purpose of this public hearing will be to report on past CDBG program activities and to receive public input on community development needs and suggestions for future CDBG projects.

The Community Development Block Grant (CDBG) Program was established under Title I of the Housing and Community Development Act of 1974, as amended, in order to assist communities in providing essential community facilities, providing decent housing for residents, promoting economic development and maintaining a suitable living environment. The State of New Mexico approximates an annual appropriation of \$11,000,000 to be distributed statewide on a competitive basis.

State and national objectives of the New Mexico CDBG Program requires that assistance be made available for activities that principally benefit persons of low and moderate income.

Applications are limited to a maximum of \$500,000 without certified cost estimates and \$750,000 with certified cost estimates by a licensed professional. Planning applications are limited to \$50,000.

Eligible activities and categories will be described. All interested parties are invited to attend, to submit project ideas, to provide supporting data and testimony, and other pertinent information.

With sufficient notice, a translator will be provided for non-English speaking residents.

Those unable to attend the public hearing may send written comments to:

CDBG Grant Program Requests

Louis Najar, City Engineer

PO Box 1838

Roswell, NM 88202-1838

EXHIBIT 1-Q
JUNTA PUBLICA CON ELEMENTOS REQUERIDOS DE CDBG

NOTICIA AL PUBLICO

_____ City _____ de _____ Roswell _____, Nuevo Mexico, desea anunciar sobre las juntas publicas para informar a los interesados en le proceso de solicitud del program de CDBG. Las juntas seran los siguientes dias:

Fecha	Tiempo	Localizaci6n	Direcci6n
<u>May 28,2025</u>	<u>6:00 PM</u>	<u>Roswell Boys and Girls Club</u>	<u>201 S. Garden, Roswell NM</u>
<u>June 6, 2025</u>	<u>4:30 PM</u>	<u>Roswell Public Library</u>	<u>301 N. Pennsylvania, Roswell NM</u>
_____	_____	_____	_____
_____	_____	_____	_____

Estas juntas consideraran propuestas de proyectos para aplicaci6n de fondos del Community Development Block grant (CDBG). Anualmente el estado de Nuevo Mexico deberfa recibir fondos en la cantidad de \$11,000,000 (compruebe con el encargado de proyecto para saber si hay la figura actualizada).

El programma de Community Development Block Grant fue establecido en 1974 bajo el Title I/ Housing & Community Development Act para asistir personas de bajos ingresos principalmente.

El programa esta administrado por el estado de Nuevo Mexico, Department of Finance and Administration, Local Government Division. El publico esta invitado a hacer presentaci6nes, petici6nes y recomendaci6nes al consejo acerca de los proyectors que se quieran aplicar para el proximo ciclo de CDBG fondos. El maxima total por cada aplicacion es \$500,000 sin costos certificados o \$750,000 con costos certificados por un profesional licenciado. Los aplicaci6nes en la categoris de un plan de proyecto que tienen limite fijo de \$50,000.

Si usted o su organizacion tienen un proyecto que pueda ser elegible para coinsideraci6n, usted esta invitado a hacer su presentacion y peticion en esta reunion publica. Para los residentes que no hablan ingles, y requierer un interprete, contacten a la oficina de administraci6n, una semana antes de la reunion.

Para la gente que no puede atender la reunion publica, sus comentarios se recibiran el la siguiente direccion:

CDBG Grant Program Requests

Louis Najar, City Engineer

PO Box 1838

Roswell, NM 88202-1838

Infrastructure Committee

Meeting Date: 05/19/2025

COMMITTEE: Infrastructure

CONTACT: Louis Najar

CHAIR: Darrell Johnson

ACTION REQUESTED:

Holly Loop drainage discussion item

BACKGROUND:

Initiated by: Louis Najar

Engineering is obtaining a drainage easement to construct another drop inlet in the Holly Loop street. An easement will be obtained through 18 Holly Loop. Engineering will then perform survey, and prepare plans. A construction estimate will also be used for FY 27 funding request.

FINANCIAL CONSIDERATION:

Funding would be requested in FY 27.

LEGAL REVIEW:

Not Applicable for this agenda item.

BOARD AND COMMITTEE ACTION:

Discussion Item

Attachments

ATT 1 - Parcel Map Excerpt



E Country Club Rd

N Atkinson Ave

Holly Loop

Holly Loop

5

32

33

7

30

31

9

28

29

11

26

27

25

16

18

20

22

24

Infrastructure Committee

Meeting Date: 05/19/2025

COMMITTEE: Infrastructure

CONTACT: Louis Najar

CHAIR: Darrell Johnson

ACTION REQUESTED:

Discussion of Golf Course fees.

BACKGROUND:

Initiated by: Tim Vandembout

Discussion of change in golf course fees

FINANCIAL CONSIDERATION:

Discussion only, not Applicable for this agenda item.

LEGAL REVIEW:

Discussion only, not Applicable for this agenda item.

BOARD AND COMMITTEE ACTION:

Discussion Item

ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Non-Action Items 9.

Infrastructure Committee

Meeting Date: 05/19/2025

COMMITTEE: Infrastructure

CONTACT: Louis Najar

CHAIR: Darrell Johnson

DEPARTMENT NAME:

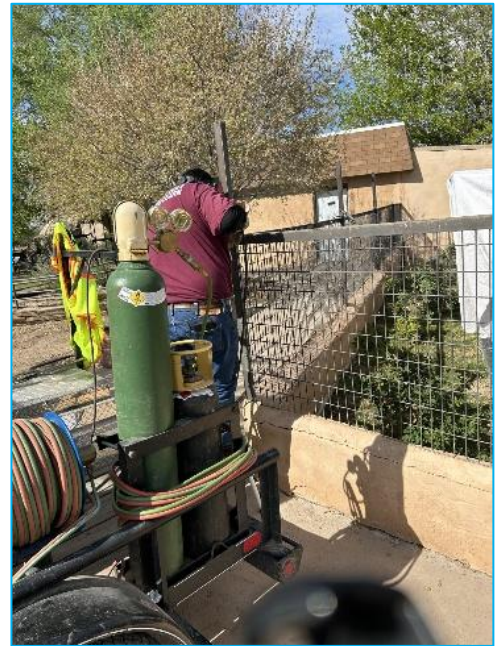
Department Report - Zoo

Attachments

Zoo April

Highlights/Animal Care/Maintenance:

-



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Submitted by: Amy Munoz, Zoo Curator
Approved by: Jim Burress, Special Services
Director

ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Non-Action Items 10.

Infrastructure Committee

Meeting Date: 05/19/2025

COMMITTEE: Infrastructure

CONTACT: Louis Najar

CHAIR: Darrell Johnson

DEPARTMENT NAME:

Department Report - Parks

Attachments

April Parks

Acres Maintained: 685+

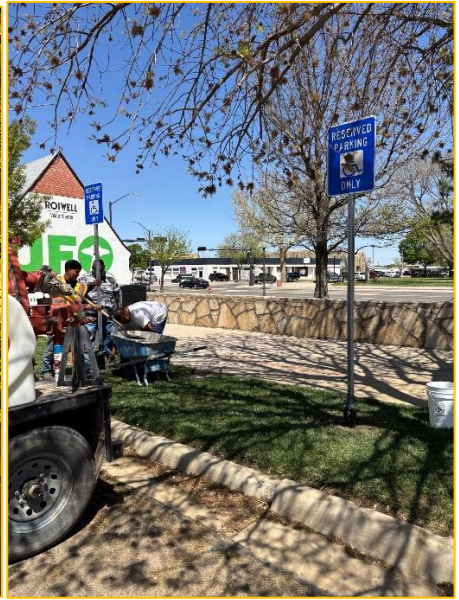
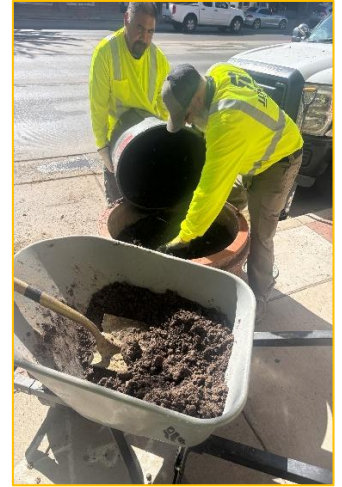
Routine Maintenance:

- ### Specific Maintenance:

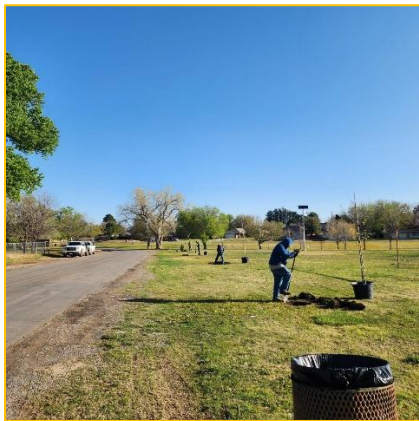
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Vehicle Information:

UNIT#	LAST 5 OF VIN	MILEAGE
1115	59361	9,890
1043	30177	32,512
1110	11787	87,973
1335	31335	100,900
1171	05837	107,242
1106	32089	109,141
1134	02128	77,130
1136	51161	87,732
1112	31411	137,040
1109	55800	168,594
1118	03155	94,223
1107	05501	190,493
1120	16661	94,009
1122	06799	41,323
1007	49647	50,873
1194	27335	140,345
1177	63424	34587
1113	13373	Flooded (Totaled)
1100	48327	71,421
(N/A)	31159	
550	38512	128,994
503	87408	76,654

Submitted by: Rudy Chavez, Parks Superintendent
Approved by: Jim Burress, Special Services Director

ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Non-Action Items 11.

Infrastructure Committee

Meeting Date: 05/19/2025

COMMITTEE: Infrastructure

CONTACT: Louis Najar

CHAIR: Darrell Johnson

DEPARTMENT NAME:

Department Report - Recreation

Attachments

April Rec



Revenue: \$17,528



Attendance: 6,329

FISCAL YEAR FIGURES

	2025 April	YTD
Revenue	\$17,528	\$291,267
Attendance	6,329	84,687

ATTENDANCE CONTRIBUTORS

Adult Center Classes & Scans	463
Rec & Aquatic Center Classes	823
Rec & Aquatic Center Drop-In/Admissions	2137
Rec & Aquatic Center Member Scans	2606
Special Events	300

TOP REVENUE CONTRIBUTORS

Recreation Memberships	\$8,396
Recreation Admission	\$3,063

Highlights

Roswell Recreation Center

- Memberships sold: 92
- The Easter Egg Hunt had a super turnout with approximately 350 in attendance.
- Adult Volleyball games started on the 22nd.
- Staff is preparing for Summer Camps.

Roswell Aquatic Center

- Lifeguards continue with their monthly in-service under the direction of Lifeguard Instructor/Aquatic Specialist, and the required 300 swim yards every week.
- LTS classes did great this month, lifeguards held group lessons with LGI Supervising.
- There was one incident to report this month.
- Three party rentals, including swim passes, were held.
- Swim assessments and certification classes began this month in preparation for the Summer Season

Roswell Adult Center

- Adult classes continue to remain successful.

Vehicle Mileage

- Unit 1004/09116 – VIN# 09116 - Mileage 13,485
- Unit 1101/00494 – VIN#00494 - Mileage 55,588
- Unit 15875 – VIN#15875 – Mileage 54,868

Upcoming:

- Homeschool PE 5/6

Recreation
Easter Egg Hunt
2025



Submitted by April Hunter

PO Box 1838
Roswell, NM 88202-1838

TEL: 575.624.6720
FAX: 575.624.6889

roswell-nm.gov

ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Non-Action Items 12.

Infrastructure Committee

Meeting Date: 05/19/2025

COMMITTEE: Infrastructure

CONTACT: Louis Najar

CHAIR: Darrell Johnson

DEPARTMENT NAME:

Department Report - Cemetery

Attachments

April Cemetery

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CEMETERY – April, 2025

Acres Maintained: 210

Staffing: 9 FTE

Number of Services for the Month: 26

- 12 Casket Burials
- 10 Cremation Burials
- 0 Veterans Cemetery Casket Burials
- 4 Veterans Cemetery Cremation Burials

Total Revenue for the Month: \$24,320.00

Routine Maintenance:

- Dug, set-up, covered, and tamped for all 26 services
- 2 upright headstones and 4 plaques installed at General Douglas McBride Veterans Cemetery.
- Waterline repair in block 51A.
- Re-forest South Park (18 Lace Bark Elms planted throughout cemetery)
- 21 Juniper trees raised in the new area (west side cemetery).
- Re-route water lines at General Douglas McBride Veterans Cemetery.
- Started mowing and trimming schedule.

Specific Maintenance:

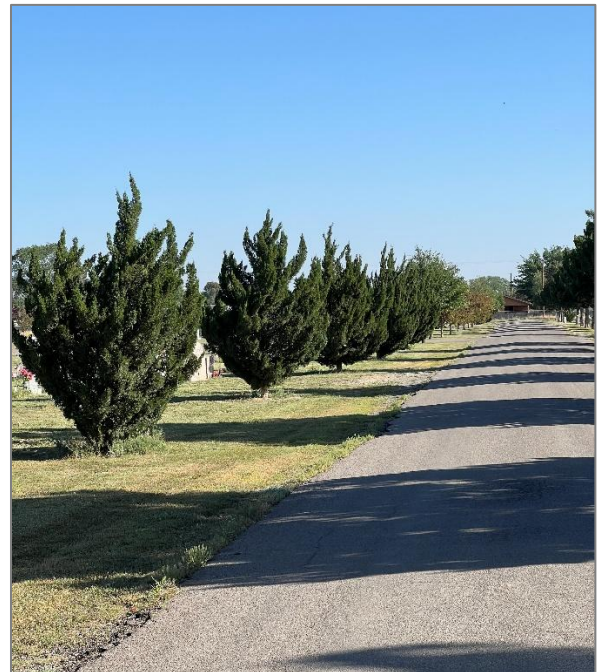
- Conducted a total of 26 services for the month of April.
- Held mock funeral for Every 15 Minutes program.
- Held Arbor Day celebration.

Vehicle Information:

UNIT#	MILEAGE
580	124,998
581	78,718
582	19,646
586	23,895
587	81,413
588	59,294
606	86,212

Submitted by: Ruben Esquivel, Cemetery Superintendent
Approved by: Jim Burrell, Special Services Director

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ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Non-Action Items 13.

Infrastructure Committee

Meeting Date: 05/19/2025

COMMITTEE: Infrastructure

CONTACT: Louis Najar

CHAIR: Darrell Johnson

DEPARTMENT NAME:

Department Report - Fleet Maintenance

Attachments

Fleet Maint Apr 2025

Fleet Maint Graph

YTD Auction Results

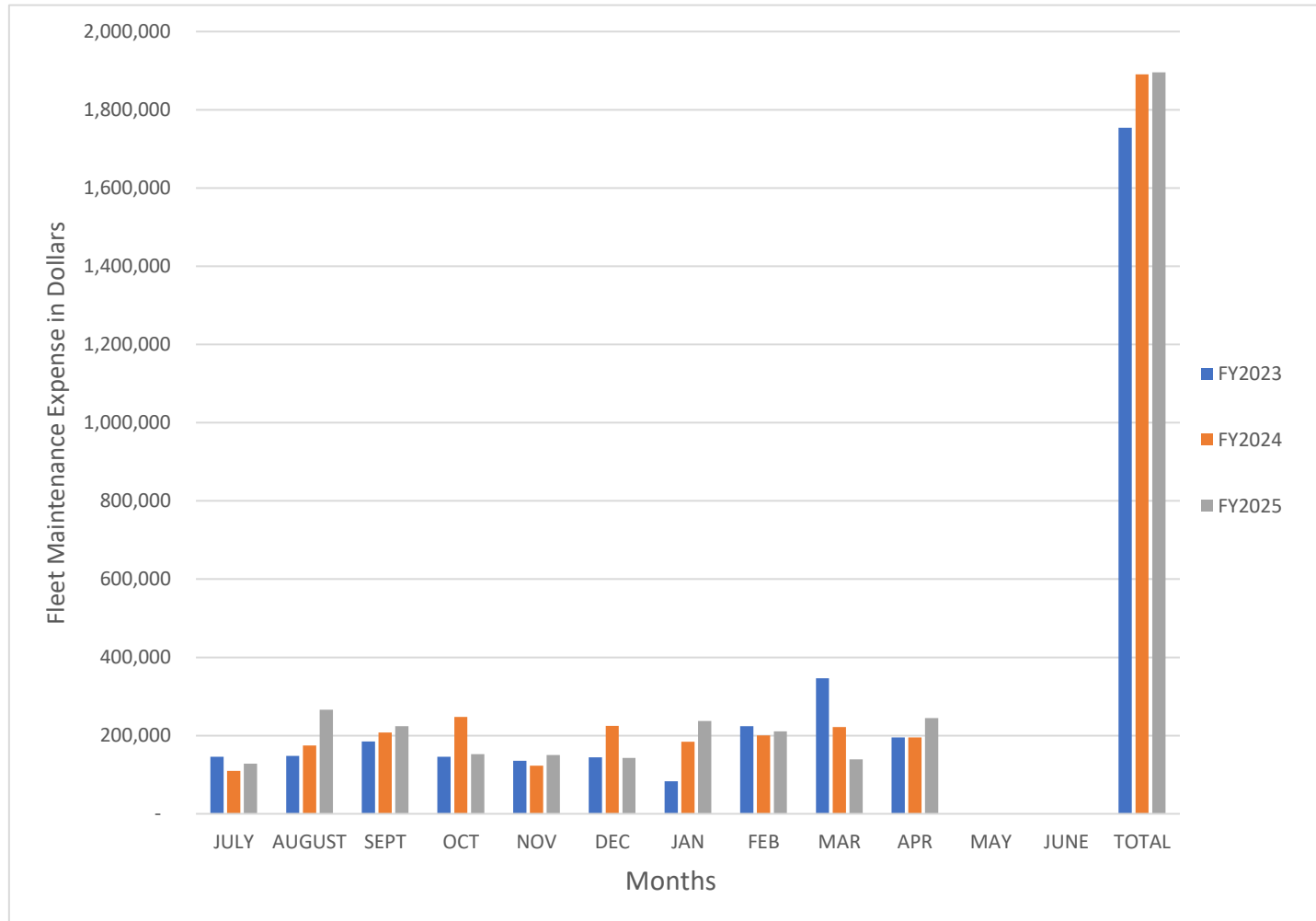


CITY OF ROSWELL
MONTHLY FLEET MAINTENANCE COSTS BY DEPARTMENT
FOR FY2025

PERCENT OF BUDGET			8%	17%	25%	33%	42%	50%	58%	67%	75%	83%		
	FY2025 ORIGINAL	FY2025 REVISED												SPENT PERCENT
DEPARTMENT	BUDGET	BUDGET	JUL 2024	AUG 2024	SEP 2024	OCT 2024	NOV 2024	DEC 2024	JAN 2025	FEB 2025	MAR 2025	APR 2025	FY2025 TOTAL ACTUAL	OF BUDGET
AIR CENTER	81,446	70,043	60	10,493	7,700	1,461	-	1,250	1,603	7,598	3,305	13,354	46,822	67%
ANIMAL CONTROL	13,926	15,499	299	7,799	448	273	707	-	588	543	91	2,623	13,372	86%
CEMETERY	15,494	12,694	3,073	241	1,415	440	140	351	188	3,981	652	209	10,690	84%
CENTRAL CONTROL	12,537	16,537	732	1,683	1,194	2,807	1,590	1,189	1,402	2,105	1,118	891	14,710	89%
CODE ENFORCEMENT	5,590	29,590	-	2,665	653	1,942	4,551	151	347	-	36	1,838	12,182	41%
COMMUNITY ENHANCEMENT	-	-	-	-	-	-	-	-	-	-	-	-	-	0%
CONSOLIDATED DISPATCH	1,446	1,446	-	-	-	-	-	-	-	-	-	-	-	0%
CONVENTION CENTER	100	100	-	-	-	-	-	-	-	-	-	-	-	0%
EMERGENCY MANAGEMENT	1,000	1,000	-	-	-	-	-	-	-	-	244	-	244	24%
ENGINEERING	9,086	9,086	-	9	2,437	1,611	2,973	-	151	57	-	-	7,239	80%
FACILITIES MAINTENANCE	12,734	26,044	291	1,861	3,409	1,253	2,640	2,321	1,076	4,707	160	2,010	19,729	76%
FINANCE	165	-	-	-	-	-	-	-	-	-	-	-	-	-
FIRE	5,775	308,244	2,779	46,888	59,686	859	8,448	4,489	62,508	9,942	827	32,133	228,560	74%
FLEET MAINTENANCE	3,307	4,792	-	35	-	3,653	74	484	686	(318)	53	-	4,666	97%
GOLF	40,537	52,537	4,975	6,417	2,492	2,032	645	275	1,143	10,288	4,870	2,347	35,485	68%
HUMAN RESOURCES/SAFETY	-	1,832	-	-	-	-	20	-	-	-	-	-	20	1%
IT	1,706	6,906	-	-	-	-	248	-	-	-	-	990	1,239	18%
LANDFILL	120,845	67,402	-	-	5,441	7,661	14,032	10,461	6,690	4,355	-	-	48,640	72%
MUNICIPAL COURT	-	4,232	-	432	102	-	-	-	-	-	-	-	534	13%
PARKS	54,091	40,841	193	2,771	2,005	399	1,063	1,610	3,429	5,758	1,084	4,465	22,776	56%
PLANNING & ZONING	101	101	-	-	-	-	-	-	-	-	-	-	-	0%
POLICE	228,407	257,907	27,544	9,536	26,914	17,331	9,910	27,922	19,752	44,752	12,461	11,725	207,845	81%
RECREATION	2,000	2,000	-	-	-	362	74	-	172	-	-	802	1,410	70%
RECYCLING	-	-	-	-	-	-	-	-	-	-	-	-	-	0%
SANITATION-VEHICLE MAINT	550,330	778,030	44,776	71,960	45,422	38,839	40,515	39,472	54,119	43,559	30,254	67,568	476,483	106%
SANITATION-PAYROLL	INCL	INCL	26,332	47,397	32,267	32,320	32,913	32,119	47,189	32,154	32,052	32,695	347,439	INCL
SEWER MAINTENANCE	56,879	39,779	1,015	2,146	7,212	135	2,450	354	149	2,194	9,347	2,712	27,714	70%
SPECIAL ELECTRONICS	4,564	10,334	84	169	-	5,675	169	593	84	217	-	1,773	8,765	85%
STREETS	197,396	227,396	4,772	33,092	9,285	18,479	18,616	11,818	17,864	27,609	4,806	49,080	195,420	86%
TRANSIT	115,072	113,927	6,764	8,639	9,753	11,618	5,257	5,263	15,739	6,519	3,217	11,561	84,330	74%
WWTP	29,978	21,978	524	5,183	1,932	108	504	1,897	1,270	1,513	377	347	13,654	62%
WATER MAINT & TRANS	65,177	93,687	4,011	6,311	4,533	2,400	752	735	1,210	3,382	32,395	4,507	60,236	64%
WWTP LAB	545	1,045	-	63	55	22	-	-	-	-	-	-	140	13%
ZOO	10,000	10,000	53	85	-	530	2,015	94	72	219	1,941	734	5,742	57%
	1,640,234	2,225,008	128,276	265,875	224,355	152,209	150,307	142,846	237,431	211,133	139,289	244,364	1,896,085	



CITY OF ROSWELL
COMPARATIVE ANALYSIS OF FLEET MAINTENANCE EXPENSES BETWEEN FISCAL YEARS
FY2023 TO FY2025





CITY OF ROSWELL
YEAR-TO-DATE AUCTION RESULTS
FY2025

NO. OF UNITS SOLD	SALE DATE	AMOUNT COLLECTED	
8	3/17/2025	\$ 21,550	Police Vehicles
1	5/5/2025	12,500	WWTP Flood Salvage Equipment
1	5/6/2025	5,600	Police Vehicle
1	5/7/2025	4,000	Police Salvage Vehicle
		\$ 43,650	

ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Non-Action Items 14.

Infrastructure Committee

Meeting Date: 05/19/2025

COMMITTEE: Infrastructure

CONTACT: Louis Najar

CHAIR: Darrell Johnson

DEPARTMENT NAME:

Department Report - Roswell Transit

Attachments

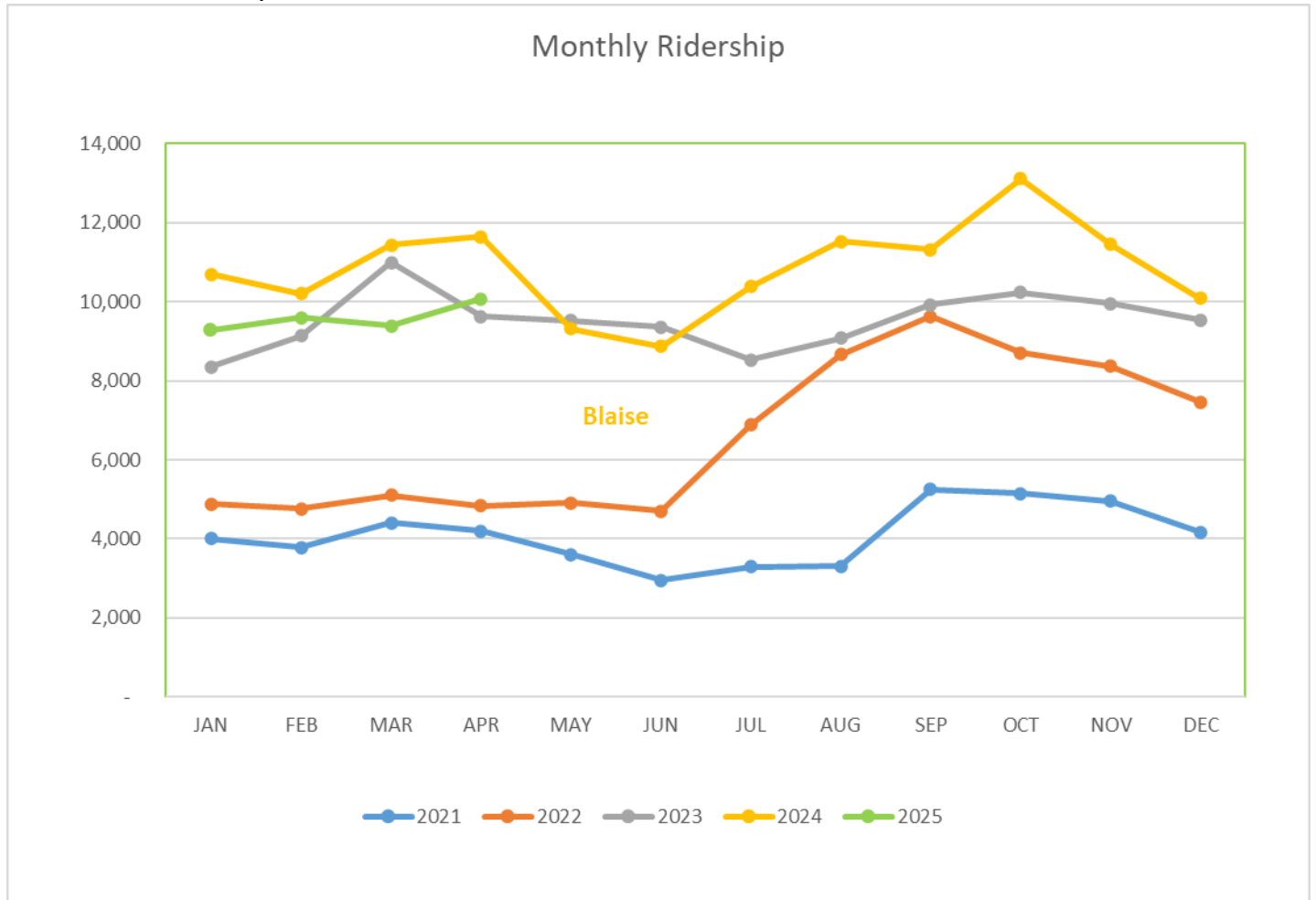
Transit April 2025

Transit Bus Inventory May 2025

BUS RIDERSHIP—April 2025: 10,069

YTD 2024 Ridership ---- 43,966

YTD 2025 Ridership ---- 38,335 **-12.8%**



- We are currently fully staffed.
- Main Street will be back to full service, 3 routes, as of May 12.
- The shortage of routes and services has affected ridership for the month/year.
- On the evening of April 29th, a drunk driver ran over our fiber cable and also hit and destroyed our electric meter on the back of the building before swerving into the bank's wooden fence and ultimately ramming into the bank building itself. Thanks to the efforts of Jeff Bechtel and Plateau, our phone system was back up and running before noon the next day. Also, a shout out to Xcel Energy/SPS. Instead of killing service to the building, their emergency personnel were able to remove the meter but leave the power on. Hooray!

BUS/VAN INVENTORY 05/01/2025										
	BUS #	YEAR	MAKE	MODEL	VIN	GVWR	LIC PLATE	SEATS	MILEAGE	WHEN TO REPLACE
1	950	2015	CHEV	ARBOC C4500	1GB6G5BG9F1206700	14200	04872G	23	197,285	FY2026 OR 240,000 MILES
2	951	2019	CHEV	ARBOC C4500	1HA6GUBB6KN002736	14200	06100G	24	212,502	FY2027 OR 240,000 MILES
3	952	2019	CHEV	ARBOC C4500	1HA6GUBB8LN003873	14200	13167G	21	128,170	FY2028 OR 240,000 MILES
4	953	2019	CHEV	ARBOC C4500	1HA6GUBB5LN003751	14200	13166G	21	170,604	FY2028 OR 240,000 MILES
5	PT8	2010	DODGE	GRAND CARAVAN	2D4RN4DE9AR462606	6050	G95453	5	126,128	FY2020 OR 175,000 MILES
6	PT10	2015	DODGE	GRAND CARAVAN	2C7WDGBG5FR705623	6050	G97744	5	129,456	FY2025 OR 175,000 MILES
7	PT11	2018	DODGE	GRAND CARAVAN	2C4RDGBG7JR256562	6050	05617G	5	122,090	FY2026 OR 175,000 MILES
8	954	2023	FORD	TRANSIT	1FDEU6PG3PKA02173	11000	20366G	13	64,641	FY2032 OR 240,000 MILES
9	955	2023	FORD	TRANSIT	1FDEU6PG1PKA02222	11000	20365G	13	69,231	FY2032 OR 240,000 MILES
10	956	2023	FORD	TRANSIT	1FDEU6PG5PKA98355	11000	21060G	13	51,903	FY2032 OR 240,000 MILES
11	957	2023	FORD	TRANSIT	1FDEU6PG3PKB23964	11000	21054G	13	49,679	FY2032 OR 240,000 MILES
12	958	2023	FORD	TRANSIT	1FDEU6PG3PKA98371	11000	20932G	13	49,146	FY2032 OR 240,000 MILES
13	959	2023	FORD	TRANSIT	1FDEU6PG7PKB24017	11000	20931G	13	25,920	FY2032 OR 240,000 MILES
ROUTES: 3 ON MAIN, 4 ON-DEMAND, 3 PARATRANSIT (3 SPARES) = TOTAL VEHICLES 13										

ROUTES: 3 ON MAIN, 4 ON-DEMAND, 3 PARATRANSIT (3 SPARES) = TOTAL VEHICLES 13

ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Non-Action Items 15.

Infrastructure Committee

Meeting Date: 05/19/2025

COMMITTEE: Infrastructure

CONTACT: Louis Najar

CHAIR: Darrell Johnson

DEPARTMENT NAME:

Department Report - Streets Department

Attachments

2025-April Monthly Report

Projects Focus

Every month, all of the street crews are out making street repairs, sweeping streets, picking up hazards on the streets, as well as spraying weeds.

Below, you will see that we are preparing the streets to be striped to make them safe. This is an annual maintenance project.

(Garden St-Mescalero Rd to Berrendo Rd)



(5th St- Union Ave to Washington Ave)



Projects Continued

Below you will see some drains that have gotten clogged with the storm and the current rain that we have received. Crews are out cleaning and digging dirt, gravel, and other debris out of drains.



Some of these storm drains could not be cleared with just a shovel. So we requested assistance from WWTP to help us clear them out. We used a loader to lift the grates, and wastewater personnel used a vactor truck to remove the debris.



Crews had to clean up some graffiti on concrete box culverts on W College Blvd & close to Moore Ave. Both sides



Crews have also crack-sealed the RFD Training Center Parking lot



Street Crews are constructing VIP Parking for the Air Races



Quantities of Materials for the Month

The patch and street maintenance crews used 32 tons of cold, 235 bags of Poly patch material, and 44 units of crack sealant.

The alley crews have used 10 loads of gravel, 19 loads of road base, 51 loads of millings & 21 loads of sweeping waste taken to the landfill, and 88 loads of water.

The crusher crew loaded 53 loads of millings, 9 loads of gravel & 172.2 tons of road base. Crushed 240 tons of gravel.

The sweeper crew had 252 loads of daily sweeping waste this month.

The herbicide crew has sprayed 2250 gallons of weed killer to control weeds on City property.

The sign shop personnel have replaced or added 29 signs, 16 sign posts, 16 studs, and 45 feet of Thermo lay for crosswalks, 10 gallons of paint.

Projects Upcoming

San Bar City Wide Striping begins at the end of April & will continue until complete.

Equipment Brief

1-Dump Truck- Approval for PO #22501094- Pending Arrival Sept 2025 per last update given to Frank.

ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Non-Action Items 16.

Infrastructure Committee

Meeting Date: 05/19/2025

COMMITTEE: Infrastructure

CONTACT: Louis Najar

CHAIR: Darrell Johnson

DEPARTMENT NAME:

Department Report - Solid Waste

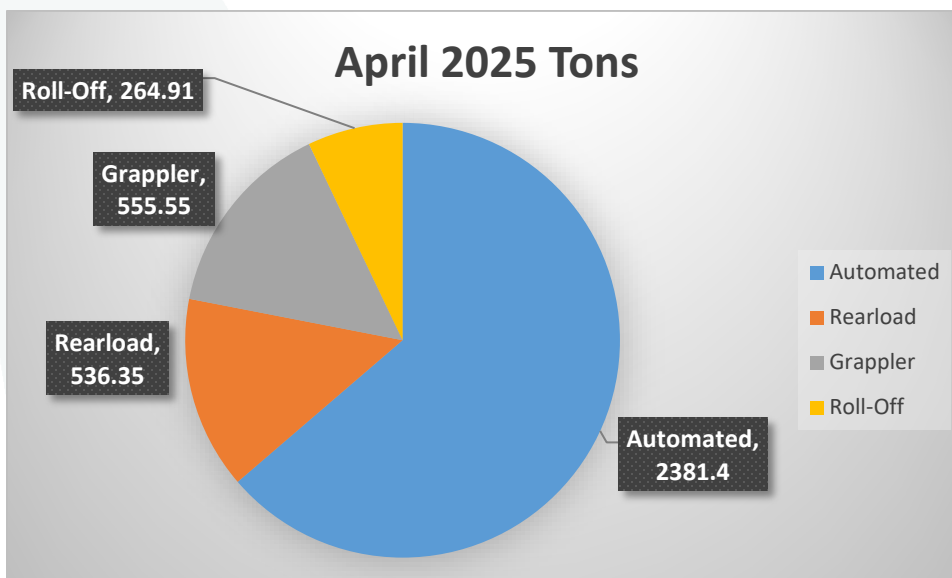
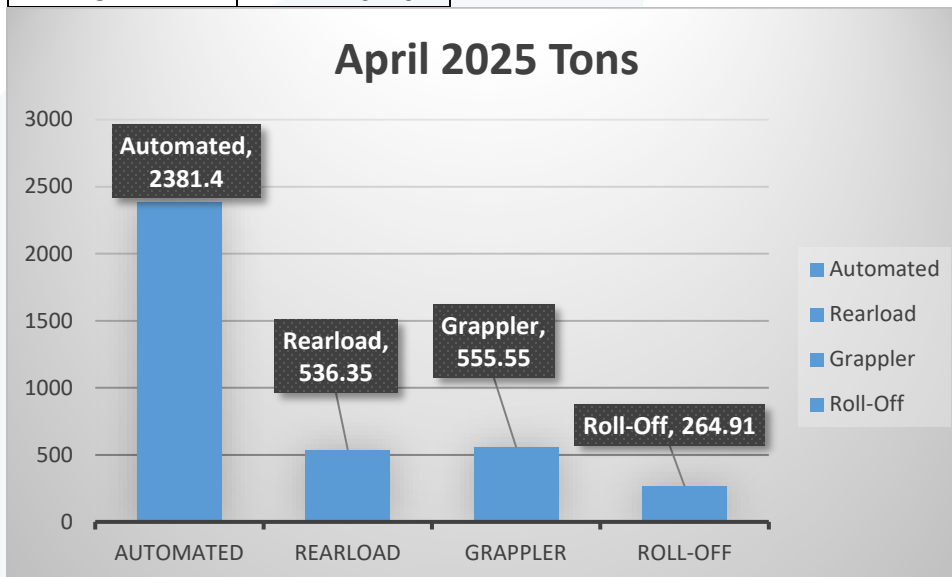
Attachments

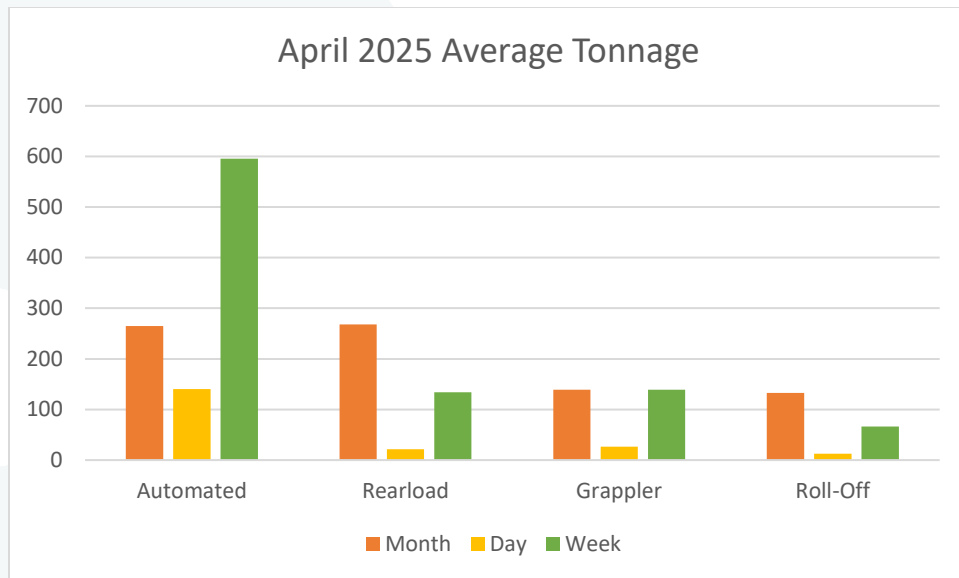
Monthly Report - April

Monthly Solid Waste Department April 2025 Tonnage Report

Roswell Municipal Landfill (RML). Report includes tonnage from April 1st to April 30th. Landfill tonnage received is a good gauge of the overall health of the Landfill Operations. Attached are the tonnages for the following Operations: Automated Collections, Bulk Trash, Commercial, and Roll Off.

Service	Tons
Automated	2381.4
Rearload	536.35
Grappler	555.55
Roll-Off	264.91





April 2025 Average Tonnage for our different divisions. They are:

Automated Average Tons:

- Daily: 140
- Weekly: 595
- Per Truck this Month: 265

Rearload Average Tons:

- Daily: 26
- Weekly: 134
- Per Truck This Month: 268

Grappler Average Tons:

- Daily: 26
- Weekly: 139
- Per Truck this Month: 139

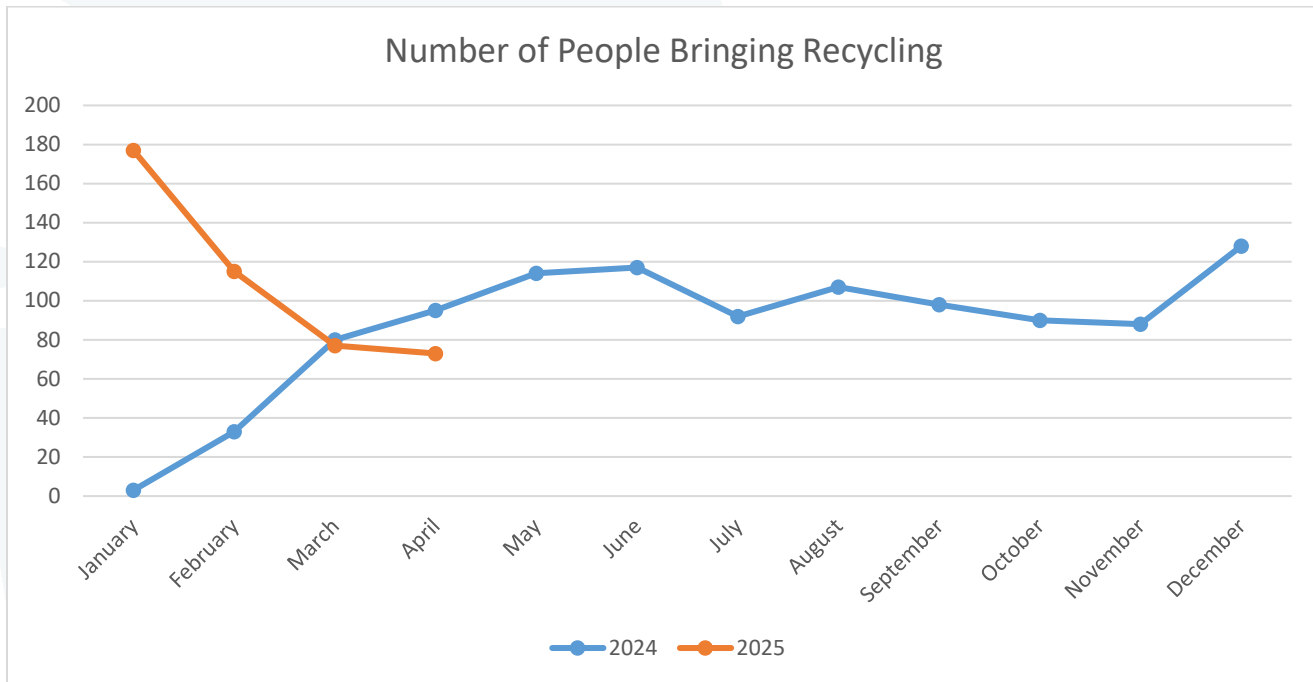
Roll-Off Average Tons:

- Daily: 13
- Weekly: 66
- Per Truck this Month: 132

Recycling

The Solid Waste Department Launched our Pilot program for Recycling. We currently take corrugated cardboard, 1&2 plastics, tin and aluminum cans. Currently we are only tracking people who come in to recycle.

	January	February	March	April	May	June	July	August	September	October	November	December	YTD
2024	3	33	80	95	114	117	92	107	98	90	88	128	1045
2025	177	115	77	73									442



Disposal Summary

This data is track by Drivers inputting their Net weight in as they pass over the scales to track how much tonnage they are bringing in.

Disposal by Facility		
Facility	Loads	Tons
Roswell Municipal Landfill	879	7554.90
Trash - MSW	789	7554.90
Unknown	90	0.00
Totals	879	7554.90

Disposal by Material		
Material	Loads	Tons
Trash - MSW	789	7554.90
Unknown	90	0.00
Totals	879	7554.90

Disposal by Vehicle Type		
Vehicle Type	Loads	Tons
Front load	80	1044.28
Trash - MSW	80	1044.28
Residential	590	6266.47
Trash - MSW	504	6266.47
Unknown	86	0.00
Roll off	209	244.15
Trash - MSW	205	244.15
Unknown	4	0.00
Totals	879	7554.90

Driver Productivity

This chart allows us to see a combined monthly total of all the hours a driver has been 'on route' how fast they are moving and how many miles and tons they are bringing in for the month. Please note that Sub are drivers being substituted in from other sections i.e.: grappler drivers or supervisors to help when we have a shortage of drivers.

Driver Productivity							
Driver Name	Route Count	Route Hours	Helping Hours	Homes/Hour	Total Stops	Miles	Tons
SL-Route-Sub	18	133.19	55.46	48.61577	5850	1144	161.62
RO-Route-1	5	161.98	0	0.5556127	120	2299	152.78
RL-Route-South	5	140.89	0	12.99657	2650	851	253.14
SL-Route-6	6	165.99	0.6	54.75851	10298	1190	335.03
RL-Route-South	1	5.38	0	10.77399	119	26	
SL-Route-3	12	142.77	8.98	77.36603	11266	1108	1772.31
SL-Route-5	5	173.64	18.64	41.67579	9365	1061	815.95
SL-Route-4	12	175.79	6.42	59.26621	11041	1320	1153.67
RO-Route-2	5	180.69	0	0.5921417	130	1932	66.04
RL-Route-Sub	2	31.43	0	0	10	203	
RL-Route-North	6	178.5	0	13.79272	2837	1183	791.14
CR-Route	10	153.17	18.48	35.3667	5922	977	715.77
SL-Route-7	9	171.06	4.71	51.45279	10574	1165	3.29
RO-Route-Sub	7	77.63	21.09	23.58523	2155	679	240.45
SL-Route-2	8	146.9	14.41	51.18448	8058	1067	885.74
SL-Route-1	11	149.63	5.16	51.71976	7956	1045.3	268.75

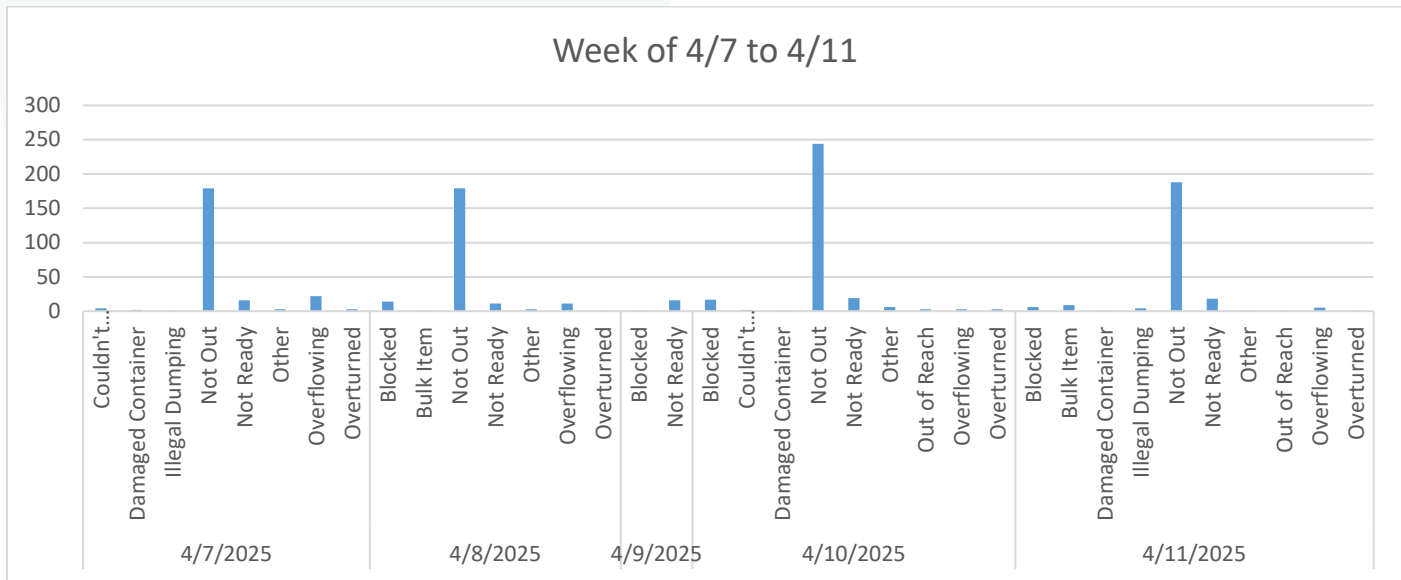
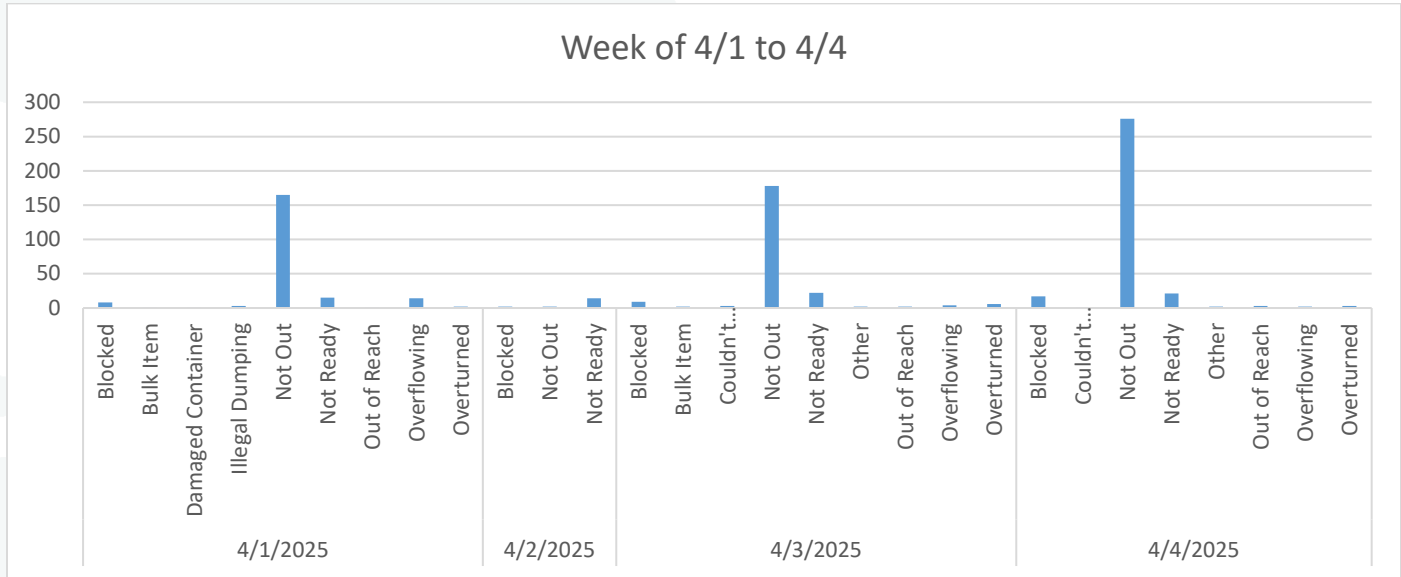
Fuel Log

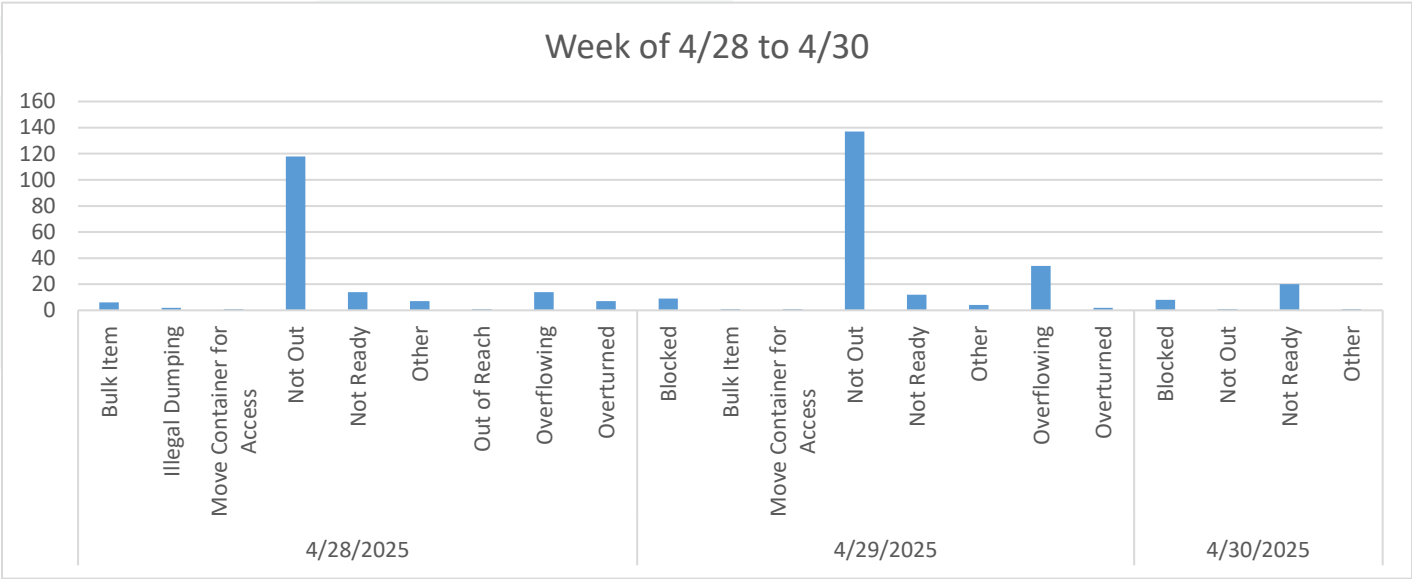
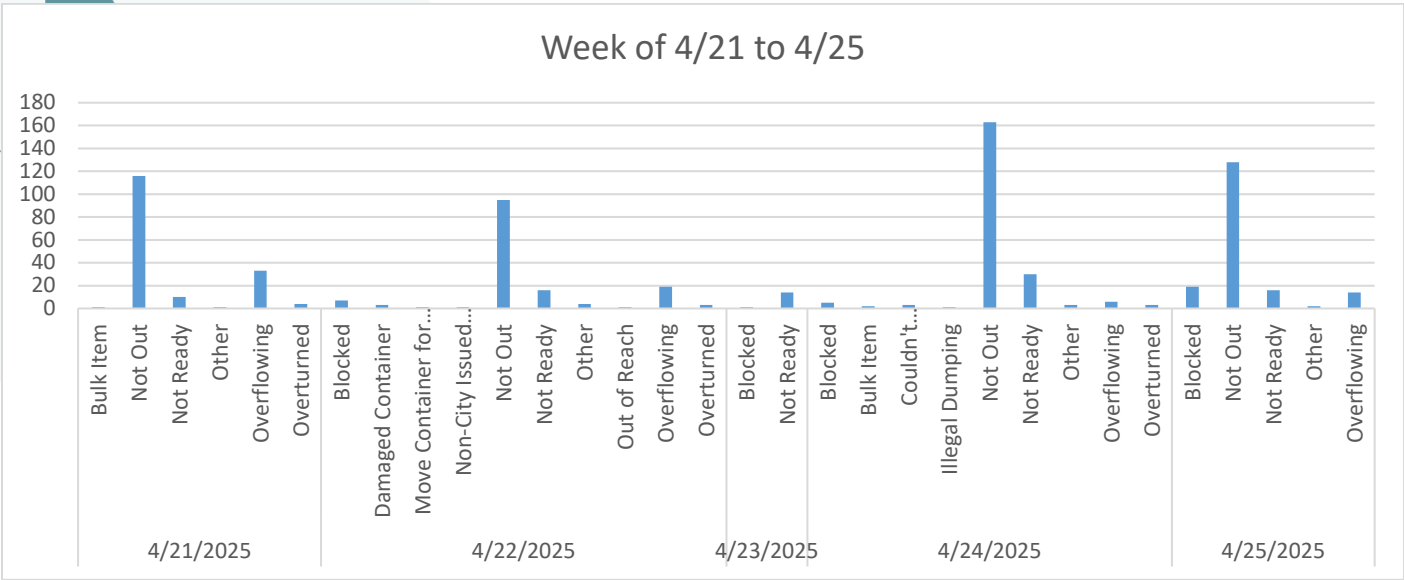
This shows how many miles are driven on our trucks along with their Fuel Efficiency.

Fuel Log					
Vehicle Name	# Fill ups	Fuel Efficiency (MPG)	Total Gallons Filled	Total Gallons Used	Total Miles Driven
SL 20-305	12	2.7	364.3	402.8	1071
SL 19-315	2	2.7	79.4	79.1	211
303	6	3	166.1	397	1179
316	13	2.7	217.7	404.5	1078
262	20	3.1	675.3	619	1878
SL 321	12	2.5	215.6	381.1	948
261	3	2.5	78.8	110.7	266
300	12	1.1	132.2	166.1	201
SL 19-324	10	2.9	253.8	373.3	1093
309	1	2.8	9.6	17.7	49

Pickup Reports

Pickup Reports are broken down by week to week. They show the number of Issues the drivers run into every day. To better view the data we split it into weeks.





1. In House Projects / Infrastructure

- a. Bring Fire Suppression System up to Code
 - i. Jockey Pump replaced more work needed
- b. Ongoing Flood Repair
 - i. New cover for Cell 1,2,4 & partial on 5 slopes
 - ii. Road Maintenance within Landfill
 - iii. Repair Leachate Pond (Geomembrane & Liner)
 - iv. Re-Establish Entire Landfill stormwater drainage system
 - v. Pump out all leachate from Cell 1,2,3,4 & 5 (Over 200,000 gallons)
- c. Rotochopper working on wood pile

ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Non-Action Items 17.

Infrastructure Committee

Meeting Date: 05/19/2025

COMMITTEE: Infrastructure

CONTACT: Louis Najar

CHAIR:

DEPARTMENT NAME:

Department Report - Facility Maintenance

Attachments

Monthly Report



City of Roswell Projects Status
update 5-14-2025

Facilities Maintenance Department Projects

Year

2025 landfill pressure washer shed

SCOPE: Waiting on new electrical motor block and the pond lining

ESTIMATED COST: \$ 9,000

FUNDING SOURCE:

CITY SHARE:
DFA/GRANT #:
OTHER:

BUDGET:

Total Budget:	\$ -
Total Payments:	\$ -
Encumbered	\$ -
Total Change Orders:	\$ -
Current Balance:	\$ -

PROJECT CODE NO.:

PURCHASE ORDER NO.:

GL #:

PROJECT SCHEDULE:

EST. COMPLETION:

PROJECT STATUS:

unknown

March

Phase	% Complete
Conceptual, Design	100%
Schematic Phase	N/A
Design Development Phase	N/A
Construction Documents Phase	0%
RFP, ITB, CES, Proposal	100%
Construction	0%
Substantial Completion	0%
Project Closeout	95%
Vendor	
Estimated Completion	15-May

Notes:

faulty wire is causing an issue in the 24v system. Electrical block has not been shipped yet

Year

2025 City Hall Flooring Project

SCOPE:

ESTIMATED COST:

FUNDING SOURCE:

\$5,000

CITY SHARE:
DFA/GRANT #:
OTHER:

BUDGET:

Total Budget:	\$ -
Total Payments:	\$ -
Encumbered	\$ -
Total Change Orders:	\$ -
Current Balance:	\$ -

PROJECT CODE NO.:

PURCHASE ORDER NO.:

PROJECT SCHEDULE:

EST. COMPLETION:

GL #: 0

PROJECT STATUS:

Phase	% Complete
Conceptual, Design	0%
Schematic Phase	0%
Design Development Phase	0%
RFP, ITB, CES, Proposal	0%
Construction	0%
Substantial Completion	0%
Project Closeout	0%
Vendor	Facilities and Contractor
Estimated Completion	May-25

Notes:

Flooring is pruchased. Due to location this project will be done afterhours and on weekends.

Year**2025** gayle Firehouse Roof**SCOPE:****ESTIMATED COST:****FUNDING SOURCE:**

	\$17,000	
Unknown	\$ -	CITY SHARE:
Insurance Claim		DFA/GRANT #:
Total Budget:	\$ -	OTHER:
Total Payments:	\$ -	
Encumbered	\$ 14,264.03	
Total Change Orders:	\$ -	
Current Balance:		

PROJECT CODE NO.:**PURCHASE ORDER NO.:****PROJECT SCHEDULE:****EST. COMPLETION:****PROJECT STATUS:****GL #:** _____

Phase	% Complete
Conceptual, Design	100%
Schematic Phase	100%
Design Development Phase	100%
RFP, ITB, CES, Proposal	100%
Construction	95%
Substantial Completion	0%
Project Closeout	0%
Vendor	Vendor
Estimated Completeion	May-25

Notes:

project is 60% complete and will be wrapped up by 6-3-2025

Year**2025****SCOPE:** Fire Station #1 new 3 ton unit**ESTIMATED COST:****FUNDING SOURCE:**

	\$ -	CITY SHARE:	\$0
	\$ -	DFA/GRANT #:	
	\$ -	OTHER:	
Total Budget:	\$ 13,685		
Total Payments:	\$ -		
Encumbered	\$ -		
Total Change Orders:	\$ -		
Current Balance:	\$ 13,685.00		

PROJECT CODE NO.:**PURCHASE ORDER NO.:****PROJECT SCHEDULE:**

0

GL #: 0

EST. COMPLETION:
PROJECT STATUS:

Phase	% Complete
Conceptual, Design	0%
Schematic Phase	0%
Design Development Phase	0%
RFP, ITB, CES, Proposal	0%
Construction	0%
Substantial Completion	0%
Project Closeout	0%
Vendor	Rhoads
Estimated Completion	25-Apr

Notes:

complete the week of 5-13-2025

2025

SCOPE: Fire Station #2 New 4 ton Unit

ESTIMATED COST:

FUNDING SOURCE:

CITY SHARE:

DFA/GRANT #:

OTHER:

BUDGET:

	\$	-
	\$	-
Total Budget:	\$	9,800
Total Payments:	\$	-
Encumbered		
Total Change Orders:	\$	-
Current Balance:	\$	9,800.00

PROJECT CODE NO.:

PURCHASE ORDER NO.

GL #:

PROJECT SCHEDULE:

EST. COMPLETION:

PROJECT STATUS:

Phase	% Complete
Conceptual, Design	100%
Schematic Phase	100%
Design Development Phase	100%
RFP, ITB, CES, Proposal	100%
Construction	0%
Substantial Completion	0%
Project Closeout	0%
Vendor	Amador Services
Estimated Completion	25-Apr

Notes:

Year

2025

SCOPE:

ESTIMATED COST:

FUNDING SOURCE:

CITY SHARE:

DFA/GRANT #:

OTHER:

BUDGET:

	\$	-
	\$	-
Total Budget:		
Total Payments:	\$	-
Encumbered	\$	-
Total Change Orders:	\$	-
Current Balance:	\$	-

PROJECT CODE NO.:
PURCHASE ORDER NO.
PROJECT SCHEDULE:
EST. COMPLETION:
PROJECT STATUS:

0

GL #: 0

Phase	% Complete
Conceptual, Design	0%
Schematic Phase	0%
Design Development Phase	0%
RFP, ITB, CES, Proposal	0%
Construction	0%
Substantial Completion	0%
Project Closeout	0%
Vendor	Facilities
Estimated Completion	

[Notes:](#)

Year

2025

SCOPE:

ESTIMATED COST:

FUNDING SOURCE:

CITY SHARE:

\$ -

DFA/GRANT #:

\$ -

OTHER:

BUDGET:

Total Budget:	
Total Payments:	\$ -
Encumbered	
Total Change Orders:	\$ -
Current Balance:	\$ -

PROJECT CODE NO.:
PURCHASE ORDER NO.
PROJECT SCHEDULE:
EST. COMPLETION:
PROJECT STATUS:

22300704

GL #:

Phase	% Complete
Conceptual, Design	0%
Schematic Phase	0%
Design Development Phase	0%
RFP, ITB, CES, Proposal	0%
Construction	0%
Substantial Completion	0%
Project Closeout	0%
Vendor	Facilities
Estimated Completion	25-Apr

[Notes](#)

ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Non-Action Items 18.

Infrastructure Committee

Meeting Date: 05/19/2025

COMMITTEE: Infrastructure

CONTACT: Louis Najar

CHAIR: Darrell Johnson

DEPARTMENT NAME:

Department Report - Central Control

Attachments

ATT 1 - Central Control Monthly Report

Central Control Monthly Report for

March 2025

Central Control Operators and Maintenance

- Operators making weekly rounds and collecting data of well pumps and motors. Making adjustments as needed to keep operation in spec.
- Operators doing monthly checks on booster pump screens and testing the chlorine leak detectors.
- Operators at end of month getting final monthly reads from all wells for total water produced.
- Operators doing daily cleaning and maintenance as needed at well sights, Reservoirs and at Central.
- On-call operator responding to alarms as needed after hours and having to come out to central on weekends to maintain levels in reservoirs.
- SCADA system still down have control at central but having to manually turn wells on/off. Had Electrician pull new wire(C6) from Kerr Booster station to central control to be able to see the Kerr Reservoir level.
- RIAC well 4 still in the process of getting new building done and new well set up for operation.
- Kerr well 3 is tripping the main line link when trying to start up will have electrician check for issue.
- RIAC well 1 Booster pump burnt up waiting for arrival to replace.

- We have building exhaust fans out at some of the wells will need motors replaced and/or rebuilt.

ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Non-Action Items 19.

Infrastructure Committee

Meeting Date: 05/19/2025

COMMITTEE: Infrastructure

CONTACT: Louis Najar

CHAIR: Darrell Johnson

DEPARTMENT NAME:

Department Report - Waste Water Treatment Plant & Sewer

Attachments

ATT 1 - Sewer and Waste Water Treatment Plant Monthly Report



WWTP MONTHLY REPORT FOR MAY 2025

Sewer Crew (Collections)

PSU- 26 STOP UPS-1 SHOT LINE TO SATISFY CUSTOMER-8

POINT REPAIR – 0

SHOT LINE DUE TO DEAD END - 1

SEWER ODOR - 0

MANHOLE LID MISSING- 1 located @ 2755 N Main in parking lot (not City)

TELEWISE LINE – 0

ASSIST WATER DEPT-0

SEWAGE SPILLAGE – 1 SSO Tierra Berrenda MH 182 map 11-12 (this will be on a
wkly schedule for maintenance of this line)

Raw Sewage @ 1102 Avenida Del Sumbre – from clean out city line clear notified
Code Enforcement

WKLY MAINTENANCE SOUTHSIDE UNIT 355

WKLY MAINTENANCE NORTHSIDE UNIT 356

Sewer Crew is assisting Frank with Streets Dept. with storm drains to help clear them from debris mud and grit and will be a continuous project total of 30

Total of 6 in Department to include (2) Sr. Equipment Operators (2) VACANT
Equipment Operators Positions requires CDL class B with tank and air brake endorsements

(1) New Hire on 4/21/25 Ray Perez

Excavated sewer line to replace old pipe and install connection for the RV grey water dump station for the Air Races and completed with the additional work that was pending to place a 45degree saddle tap. Sewer line for RV discharge station in complete. Requesting for streets department to help make signage for the grey water dump station for **ENTER ONLY AND EXIT ONLY** to have one way entry and capable of 2 RV to discharge.

PLANT OPERATORS

Monthly Plant flow – 88.29 Million Gallons

Plant operator makes daily rounds and verifies and collects data of pumps and motors making adjustments to our aeration basins for blowers to maintain ammonia/nitrates and keep a healthy basin and keep plant operational

Dewatering building south screw press has reached its 120 hours and north screw press is not operational due to communication issues with PLC/VFD and contractors are in the process of further troubleshooting and have not had any further updates since April 29 of the PLC being 2wks out pending status. Air handler not operational due to some electrical issues and electricians are needing to do additional work and have ordered a new electrical bucket and has lead time of 4wks ship date of 5/27. Rhoads did come out on site to replace a VFD for the AHU. (Air Handler Unit)

Continuous repairs are being done to our UTV mules which are utilized to help transport equipment to and from buildings. Currently down to only 2 that is fully operational. Unit 366 and Unit 368 are needing further repairs and placed on hold.

Daily/Regular maintenance as needed on equipment

Wkly cleaning of irrigation screens

Drying Beds at max capacity.

Currently utilizing John Deere equipment from water plant to help move our drying solids and turn sludge piles

Case Loader for our facility information was given to safety and fleet mngr Becky Hicks on 2/12/25 has been submitted to remove from Asset Inventory.

Plant Operators are currently seeking certifications through UOCP(New Mexico Utility Operator Certification Program)

Total Employees 8 - fully staffed to include

(1) Sr Operator

(5) WWTP Operators plant operations

(2) Maintenance Worker I maintain grounds and buildings

LAB

Monthly Bact Sampling – 60 samples required for NMED compliance City of Roswell potable water. (15) Wkly sampling for total of 4 routes for month. Quality Control daily analysis for wastewater operations.

9 Drinking Water Systems we oversee analysis for DWB compliance to include Alto Lakes Water, Berrendo Water, Capitan Water System, Cumberland, Fambrough, Greenfield, Town of Dexter, Leprino Foods, Roswell Landfill

Monthly intake of microbiological samples

5-Private Pay (private wells)

Artesia Soft Water System-5

NICE ICE-4

Rob Jagger-1

Permit Requirements - DP-281

Discharging our Effluent water to farmland NMED permit DP-281 requires 3x wkly running BOD5 (biochemical oxygen demand – measure of amount of dissolved oxygen needed by microorganisms to break down organic matter in water sample over a 5day period at 20 C), E-coli, TSS (total suspended solids -dry weight of non-dissolved particles in water sample). Daily analysis of ammonia/nitrate, MLSS (mixed liquor suspended solids-total concentration of suspended solids)

Renew Certification for Laboratory Bacteriological Analysis-Audit was conducted on 4-10-25 and pending results of the audit.

BIOMONITORING 2nd Quarter sampling completed 4/14-18/25

(20) Monitoring Wells – 2nd Quarter sampling completed on 4/7-8/25

Total employees - 3 fully staffed (1) Lead Lab Technician (2) Asst. Lab Techs

Lab employees are actively seeking required certifications through NMED

Pretreatment

Restaurants -72 Industrial Users -2

Wkly bacti sampling assist lab due to certifications

2x Wkly sampling for Covid

1x wk collection sample for Measles

Industrial surcharge sampling inspection for month of April

Bill surcharge to restaurants monthly and deposit of checks received

Monthly billing septic haulers

1 new septic hauler (Flores rentals) with a **total of 7 to include**

B&D Car Wash, G&A Trucking, Johnson Septic, Demaree, Shiny Boys, RV Village.

Industrial User Inspection

Vestis (Ameripride) 4/11/25

Dean Baldwin 4/11/25

Restaurant sampling for surcharge billing - 0

Total employees - (1) Vacant for month of April

ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Non-Action Items 20.

Infrastructure Committee

Meeting Date: 05/19/2025

COMMITTEE: Infrastructure

CONTACT: Louis Najar

CHAIR: Darrell Johnson

DEPARTMENT NAME:

Department Report - Water Maintenance & Transmission

Attachments

ATT 1 - Water Maintenance & Transmission Monthly Report



Water Maintenance and Transmission

Monthly Report for April 2025

By Andrew Valadez & George Peterson

WORK ORDERS:

Work Orders by Category	This Month	Year to Date
<i>Main Break</i>	4	15
<i>Main Break - Unfounded</i>	2	2
<i>Replace Mainline Valve</i>	5	11
<i>Service Line City Side Leak</i>	89	297
<i>Service Line Customer Side Leak</i>	27	51
<i>Service Line Break Unfounded</i>	0	2
<i>Meter Box Repair</i>	10	15
<i>Customer No Water - Unfounded</i>	6	48
<i>Hydrant Repair</i>	2	20
<i>Meter Call Returned to Central Control</i>	27	27
<i>New Service</i>	7	17
<i>New Fire Line</i>	0	0
<i>Abandon Service</i>	1	1
<i>811 Utility Locate</i>	561	2321
<i>Other- Misc.</i>	18	76
<i>Move Outs</i>	1	2

PROJECTS:

	<u>Current</u>	<u>Future</u>
1	4" Install AirRace Mobile Park	No New Updates
2		
3		
4		
5		
6		
7		
8		

**ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT**

Non-Action Items 21.

Infrastructure Committee

Meeting Date: 05/19/2025

COMMITTEE: Infrastructure

CONTACT: Louis Najar

CHAIR: Darrell Johnson

DEPARTMENT NAME:

Department Report - Special Electronics

Attachments

ATT 1 - Special Electronics Monthly Report

SPECIAL ELECTRONICS

MONTHLY REPORT FOR APRIL 2025

LOCATES

LOCATES CLEARED: 335

LOCATES MARKED: 9

EMERGENCY LOCATES: 31

CONFERENCE ATTENDED: 1

CALL OUTS

2ND & WASHINGTON TURNED HEAD/PED KNOCKED OFF

COLLEGE & MAIN NOT WORKING (X2)

BERRENDO & MAIN FLASH

RELIEF RT & MAIN FLASH (X2)

2ND & SUNSET/MONTANA

RPD VIDEO

BERRENDO & 285

HOBBS & LEA

SUMMIT & 285

BRASHER & 285

MCGAFFEY & SUNSET

ALAMEDA & UNION

MCGAFFEY 7 UNION

WILSHIRE & 285

MAINTAINANCE

CUT ASPHALT AND VACTORED HOLE FOR ANNEX OVERFLOW PARKING LIGHT

REPLACED MIRROR AT 4TH STREET ALLEY BY COURT HOUSE

CLEANED COLLEGE AND MAIN DETECTION CAMERA

CLEANED DECALS/STICKERS OF EAST 2ND WELCOME SIGN

REPLACED RED BALL CC. AND GARDEN

CLEANED CABINETS AND BBS UNITS

REPLACED ZOO POND AIRRATOR FOR PARKS

PULLED CAT-6 FOR SCADA AT CENTRAL CONTROL

INSTALLED NEW TYPE 1 AT MCGAFFEY AND UNION

REMOVED MOTOR FROM CONVEYOR AT CRUSHER PLANT

INSTALLED NEW SOLAR LIGHT AT ANNEX OVERFLOW PARKING LOT

REPAIRED PED LIGHTS ON MAIN ST

**ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT**

Non-Action Items 22.

Infrastructure Committee

Meeting Date: 05/19/2025

COMMITTEE: Infrastructure

CONTACT: Louis Najar

CHAIR: Darrell Johnson

DEPARTMENT NAME:

Department Report - Engineering

Attachments

ATT 1 - Engineering Support Monthly Report

ATT 2 - Annual Maintenance Monthly Report

ATT 3 - Engineering Project Dashboard Report

April 2025 Engineering Highlights Report

Community Development Support



Development Reviews
Amazon Warehouse

Sewer/Utility Cuts,
506 W 12th, 207 Robins Dr., 701 Adams Dr., 610 W 2nd, 3402 Bandolina Ave.

Property Reviews
301 & 303 N Main

Driveway, Sidewalk, Fence or Curb Reviews Inspections
4 Piazza Ct, 1700 N Delaware, 1616 N Michigan

Zoning Site Reviews:

ADA Reviews –
900 N. Orchard

Traffic/Speed Reviews & Complaints
Tilden – Sunset to Wyoming
Twin Diamond – Main to Garden
Lions Hondo parents blocking Alley to watch baseball games.
Traffic/Speed Counters:
S. Sunset/Brasher

Infrastructure Acceptance

Drainage Reviews

Street Light Complaints/Concerns
Sunset/McGaffey



April 2025

ANNUAL MAINTENANCE MONTHLY REPORT

ITB-24-005

Location	Work Performed	Sidewalk		Curb & Gutter (Linear feet)	ADA Detector Plate (per job)	ADA Ramps (per job)	Drive Pad/Fillet (per job)	Water Valve Adj. (each)	Manhole Adj. (each)	Manhole Replacement (each)	Structural Concrete (yd³)	PMBP (tons)	Work order cost
		(yd²)	(L.F.)										
S ATKINSON AVE @ CAHOON ST DETENTION POND	PMB AND C&G			50.2								37.3	\$24,835.46
307 W 8TH ST	SWK		4.7										\$1,407.82
SPRING RIVER @ KENTUCKY AVE BRIDGE	SWK AND C&G		8.4	12.9									\$2,878.88
		0	13.1	63.1	0.0	0	0	0	0	0	0	37.3	\$ 29,122.16

Sidewalk	SWK
Curb & Gutter	C&G
Valley Gutter	VG
ADA Detector Plate	ADA-P



City of Roswell Engineering Department Projects Status

5/14/2025

Street Projects & Other

FY 25 - Hot Recycling & Micro-surfacing Pavement Maintenance

**\$1.5 million approved for budget FY 25
Project Complete!**

SCOPE: Hot Recycle & Micro-surfacing of various streets
BUDGET: \$ 1,500,000
FUNDING SOURCE: 100% City funds
EST. COMPLETION: Spring 2025
PROJECT STATUS: 100%

Streets to be selected by using Pavement Condition Survey and field review by Streets & City Engineer. PO requests submitted to August Infrastructure Committee. Hot recycle complete, micro surface complete. Project complete!

FY 25 - Nova Chip Pavement Maintenance

**\$800,000 approved for budget FY 25
Project Canceled to Fund Flood Repairs**

SCOPE: Only Micro-surfacing of various streets
BUDGET: \$ 800,000
FUNDING SOURCE: General Fund
EST. COMPLETION: Spring 2025
PROJECT STATUS: Cancelled

Streets selected by using Pavement Condition Survey and field review by Streets & City Engineer. PO request submitted to August Infrastructure Committee. Requested budget adjustment to \$480,000 total budget to provide additional funding to FY 25 Mill/Fill project. Project canceled to fund flood roadway repairs

Spring River/Cielo Grande Trail Connections

**Design complete
Project awarded to Constructors, Inc.
Project Complete!**

SCOPE: Construct a trail connection between the two trails.
BUDGET: \$325,000
FUNDING SOURCE: NMDOT \$192,240, City \$132,760
EST. COMPLETION: 2/28/2025
PROJECT STATUS: 100%

City submitted an application to NMDOT for Recreation Trails Program (RTP) funding in 2021. On April 28, 2022, the NMDOT selected this project as one of the statewide selected projects. This will be part of FY 24 budget. City Engineering will advertise, bid and perform construction management of project. City performed 30% plan review with NMDOT on July 12, 2023. NMDOT has required City to do Cultural and Biological review of the proposed trail even though on existing right of way and trail also on the Old Municipal Airport property and to use one of the existing runways. Environmental clearance received 12/27/2023. Project out to bid, bids due back 10/8/2024. Recommend award to Constructors, Inc. Project started 1/22/25, complete!

Hobbs St Mill/Fill

**NMDOT Highway Commission should announce selections
At it's August 24 2023 meeting
Awarded to Constructors Inc.
Project Complete!**

SCOPE: Mill/Fill and ADA Improvements Hobbs St from SE Main to Sunset.
BUDGET: \$2,410,000
FUNDING SOURCE: NMDOT 95%; City 5%
EST. COMPLETION: 11/22/2024
PROJECT STATUS: 100%

City has submitted three project applications: Hobbs Mill/Fill, Sidewalk - Sunset to SE Main \$2,410,000; 2nd St. Pavement Maintenance - Sunset to East City Limits \$1,520,000; S. Atkinson Pavement Maintenance - Brasher to McGaffey \$845,000. Hobbs project is currently out to bid. Recommend award to Constructors Inc. for \$2,346,349.54. Project start date 7/15/2024. Project Complete!

Safe Streets For All Action Plan - Federal Safety Grant Planning Money

**RFP was advertised 8.20.2023 received Proposals 10.10.2023
Awarded to Freese & Nichols, Inc.**

SCOPE: A city wide Safety Action Plan to reduce roadway death and injuries. From an approved plan, City can apply for construction funds
BUDGET: Federal Grant \$520,000
City Match \$130,000
Other \$0
Total \$650,000
FUNDING SOURCE: Federal Grant & City Match
EST. COMPLETION: 2/28/2025
PROJECT STATUS: 100%

A city wide Safety Action Plan to reduce roadway death and injuries. From an approved plan, City can apply for construction funds. Federal funding requires an RFP be solicited utilizing Federal procurement standards. Received proposals 10/10/23, awarded to FNI for \$500,000 plus GRT. Steering Committee established. Public input survey is open. Draft Interim Report approved by FHWA. Project complete, working on implementation application and City website updates

Hobson Road Flood Prevention Project

Design awarded to Freese & Nichols, Inc.

SCOPE: Design & construct flood prevention measures on Hobson Rd. from W. RAC Perimeter Rd. to SE Main
BUDGET: WTB Grant (87%) \$8,353,977
WTB Loan (13%) \$1,248,295
Other \$0
Total \$9,602,273
FUNDING SOURCE: Federal Grant & City Match
EST. COMPLETION: 5/31/2026
PROJECT STATUS: Design 100%

A Water Trust Board application was submitted and a letter of award received. City to submit "Readiness" package to be reviewed by DFA and then an agreement can be issued. Loan documents in progress of being executed. Loan finalized 3/22/24. RFP issued for design portion of project, recommended award to FNI. Design kickoff meeting held 7/26/2024. Design complete, bids received 5/13/2025, recommended award to Constructors, Inc.

Brasher Drainage Project

SCOPE: Design & construct flood prevention measures and 4-lane roadway on Brasher from S. Main east to SE Main (US 285)
BUDGET: Legislative Grant \$800,000
City \$0
Other \$0
Total \$800,000
FUNDING SOURCE: Legis. Grant
EST. COMPLETION: 12.31.24 Design Only
PROJECT STATUS: Design 38%

RFQ issued to engineering vendors, Souder Miller selected. Design in progress. Stakeholder meeting held 2/14/2024. SUE and storm drain inspection complete.

SMA award recommendation approved by Council 11.09.23

Kick off Meeting Held 12/6/2023

FY 25 - Mill/Fill Pavement Maintenance Residential Streets

SCOPE: Mill/Fill Various Residential Streets
BUDGET: \$ 1,500,000
FUNDING SOURCE: 100% City funds
EST. COMPLETION: Fall 2024
PROJECT STATUS: 100%

Streets selected by using Pavement Condition Survey and field review by Streets & City Engineer. Recommended award to Constructors, Inc. Requested budget adjustment to \$1,661,607.66 total budget for FY 25 Mill/Fill. Project started 10/10. Complete!

\$1.5 million approved for budget FY 25
Advertised 7/7/2024 open bids 8/13/2024.
Project Complete!

Elm St. Bridge (Rio Hondo south of 2nd St.)

SCOPE: Remove & replace existing bridge with CBC bridge
BUDGET: Survey/Hydrology City Engr. Dept.
Plans/Permits City Engr. Dept.
Right of Way \$0
Construction \$2,440,000
FUNDING SOURCE: NMDOT \$2,440,000
EST. COMPLETION: 6/30/2025
PROJECT STATUS: 37%

This existing bridge number 9199 is identified by NMDOT to be the next bridge in need of replacement. NMDOT is willing to fund construction costs if City Engineering willing to do project development, plans and construction management. NMDOT approval obtained to bid project. Recommended award to Abraham's Construction. Project started 1/21/25, in progress

NMDOT Agreement approved by September Council.
Recommended Award to Abraham's Construction
In Progress - Project started 1/21/25

Projects coordinated with Utility Departments

WWTP Screw Press & Dissolved Oxygen Improvements

SCOPE: Install screw presses at WWTP

BUDGET: Estimated \$ 8,003,106

FUNDING SOURCE: WWTP and Clean Water State Revolving Fund load CWSRF 097

EST. COMPLETION: Construction July 2024

Dissolved oxygen unit was put into operation on January 4, 2023.

Bids received Feb. 8, 2022, low bid \$8,626,664.00

\$5.5 million Loan is for design and construction

WWTP and Clean Water State Revolving Fund load CWSRF 097

\$8,626,664 Insp. \$488,225

PROJECT STATUS: Construction 98% Dewater \$412,400 DO \$102,481.25

RFP process complete and project awarded to HDR for design and future construction professional services. Design kick off meeting between NMENV, HDR and City was held on 12.16.2020. Council awarded project 3.10.22 and ok to seek additional principal \$3,915,000, subsidy of \$285,000 for total loan package of \$9,700,000 at 0.05% interest.

Preconstruction conference held 4.12.22. Dissolved oxygen upgrades operational on January 4, 2023. Primary pumps replacements were started up 10.21.23. Pre-fab building was erected the week of 9/19. Contractor working on screw press start up troubleshooting. Equipment manufacturer returning 5/22 for additional troubleshooting

Rehab Country Club Reservoirs

Water Trust Board Grant/Loan

SCOPE: Design & construct flood prevention measures on Hobson Rd. from W. RAC Perimeter Rd. to SE Main

BUDGET: WTB Grant (45%) \$3,600,000

WTB Loan (55%) \$4,400,000

Other \$0

Total \$8,000,000

FUNDING SOURCE: Federal Grant & City Match

EST. COMPLETION: 1/31/2026

PROJECT STATUS: 16%

Awarded to TMI Coatings

Project started

A Water Trust Board application was submitted and a letter of award received. City to submit "Readiness" package to be reviewed by DFA and then an agreement can be issued. Design complete, project awarded to TMI Coatings Inc. Pre-Construction meeting scheduled for 12/4/2024. Project started, South Reservoir drained, rehab work has begun.

Replace RAC Lift Station

RFQ in progress

Design Awarded to Freese & Nichols, Inc.

SCOPE: Design replacement lift station for RAC lift station located on Hobson Rd.

BUDGET: \$251,000

FUNDING SOURCE: City Funds

EST. COMPLETION: 6/30/2025

PROJECT STATUS: Design 60%

Design project for replacement of the Roswell Air Center lift station located on Hobson Rd. RFQ will be prepared and quotes solicited from engineering on-call vendors. Estimated construction cost \$2,5000,000. Recommended award to FNI. Kick off meeting held 1/14/2025. Design in progress

RAC Water Line Phase 2

Awarded to White Cloud Pipeline

Project started 10/14

SCOPE: Water service extension to SE area of RAC.

BUDGET: \$1,471,041

FUNDING SOURCE: State appropriation

EST. COMPLETION: 9/30/2025

PROJECT STATUS: 0%

Project on hold due to flooding repairs and other work

Project awarded to White Cloud Pipeline, construction pending material delivery. Pre-construction meeting held 9/18/2024. Contractor pulled off for emergency water line flood repairs

RAC Sewer Extension

Project out to Bid

SCOPE: Sewer service extension to SE area of RAC.

BUDGET: \$160,784

FUNDING SOURCE: State appropriation

EST. COMPLETION: Design 3/17/2025

PROJECT STATUS: Design 100%

Project design awarded to HDR, project out to bid. Recommended award to White Cloud Pipeline.

Projects coordinated with Other Departments

Phase III All Inclusive Park - Grant 22-G2779 & 23-H2391

SCOPE: Design and construct All Inclusive Park and amenities **Project awarded to Abraham's Construction**
BUDGET: Grant Amount Grant = \$342,172.76
FUNDING SOURCE: DFA Grant
EST. COMPLETION: Construction in Summer/Fall 2025
PROJECT STATUS: 0%
This is the 2022 Legislative Grant to help fund Inclusive Park Construction. Bid received 4/8/25, awarded to Abrahams Construction.

Noon Op Park Lighting - Grant 24-I2881

SCOPE: Design and construct lighting improvements Noon Op Park **Quotes requested**
BUDGET: Grant Amount Grant = \$640,000 **Awarded to J&G Electric**
FUNDING SOURCE: DFA Grant
EST. COMPLETION: Construction in Spring/Summer 2025
PROJECT STATUS: 50%
Quotes requested from possible lighting vendors utilizing price agreements. Awarded to J&G Electric, materials have been delivered, contruction in progress

Stiles Park Improvements - Grant 24-I2884

SCOPE: Design and construct restroom and scoreboard improvements Stiles Field **In progress**
BUDGET: Grant Amount Grant = \$500,000
FUNDING SOURCE: DFA Grant
EST. COMPLETION: Construction in Spring/Summer 2025
PROJECT STATUS: 5%
Quotes requested from possible scoreboard vendors utilizing price agreements. PO in progress for scoreboard replacement. Facilities department compiled list of materials for bathroom rehab. Scoreboards replaced, materials delivered for bathroom rehab. Quote requested for sewer manhole.