



ROSWELL INFRASTRUCTURE COMMITTEE AGENDA
Monday, AUGUST 18, 2025 AT 2:00 P.M.
City Hall Large Conference Room
425 N. Richardson Ave., Roswell, New Mexico 88201
Committee Chair: Darrell Johnson
Committee Vice Chair: Juan Oropesa
Committee Members: Cristina Arnold, Chris Cortez, Angela Moore
Staff Coordinator: James MacCornack

CALL TO ORDER

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF MINUTES

1. Approval of minutes from Infrastructure Committee Meeting on July 21, 2025 Pg. 3

REGULAR ITEMS

2. Consider PO requisition for FY 26 Micro-Surfacing Pavement Maintenance operations. PO of up to \$712,746.68 to IPR Inc. utilizing Eddy County Agreement A-24-52-R1 RFP 24-02 Emulsified Sealing Services. Pg. 7
3. Consider PO requisition for FY 26 Hot Recycle Pavement Maintenance operations. PO of up to \$1,200,000 to Dustrol Inc. utilizing statewide price agreement 40-80500-23-17059. Pg. 15
4. Consider PO requisition for FY 26 Nova Chip Pavement Maintenance operations. PO of up to \$266,221.82 to Brasier Asphalt Inc. utilizing statewide price agreement 30-80500-23-17019. Pg. 23
5. Consider recommendation of ratification of PO# 22600754 for the replacement of RIAC Lift Station to J&H Services for \$3,003,307.48, including GRT. Pg. 34

NON-ACTION ITEMS

6. Committee requested a discussion on the Waste Water Treatment Plant Headworks. Pg. 40
7. Open discussion on S. Sunset Traffic Study Update. Pg. 41
8. Open discussion on Fleetio. Pg. 43
9. Department Report - Transit Pg. 44
10. Department Report - Fleet Maintenance Pg. 47
11. Department Report - Solid Waste Pg. 51
12. Department Report - Facility Maintenance Pg. 61
13. Department Report - Cemetery Pg. 66
14. Department Report - Parks Pg. 69
15. Department Report - Recreation Pg. 74
16. Department Report - Zoo Pg. 78

17. Department Report - Water Maintenance & Transmission Pg. 81
18. Department Report - Central Control Pg. 83
19. Department Report - Waste Water Treatment Plant & Sewer Pg. 86
20. Department Report - Streets Pg. 93
21. Department Report - Special Electronics Pg. 97
22. Department Report - Engineering Pg. 99

PUBLIC PARTICIPATION

ADJOURN

Notice of this meeting has been given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1975 and Resolution 25-28.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Human Resources at 575-624-6700 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the City Clerk at 575-624-6700 if a summary or other type of accessible format is needed.

Printed and posted: **Friday, August 15, 2025**

TO ATTEND THE INFRASTRUCTURE COMMITTEE BY GO-TO-MEETING Infrastructure Committee

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Infrastructure Committee

Meeting Date: 08/18/2025

COMMITTEE: Infrastructure

CONTACT: James MacCornack

CHAIR: Darrell Johnson

ACTION REQUESTED:

Approval of minutes from Infrastructure Committee Meeting on July 21, 2025

Attachments

Draft Infrastructure Committee Meeting Minutes from July 21, 2025

Regular Meeting of the Infrastructure Committee
Held in the City Hall's Large Conference Room
July 21, 2025

Notice of this meeting was given to the public in compliance with Sections 10-15-1 through 10-15-4, NMSA 1978 and Resolution 25-28.

ROLL CALL:

The meeting convened at 2:00 p.m. with Chairman Johnson, Councilor Oropesa, Councilor Cortez, and Councilor Arnold being present, and Councilor Moore being absent.

Staff Present:

Amalia Martinez, James MacCornack, Abraham Chaparro, Naomi Steward, Becky Hicks, Angela Garcia, Debbie Reyer, Nathaniel Mascarenas, Monica Barraza, Councilor Will Calvin, Mayor Tim Jennings, Jim Buress, and Bernadette Lopez

Guest(s) Present:

Rita Kane-Doerhoefer

Vicki and Zach S. participated via GoToMeeting.

APPROVAL OF AGENDA:

Councilor Cortez moved to approve the agenda for July 21, 2025 as presented. Councilor Arnold was the second. A voice vote of 4-0, and the motion passed with Councilor Moore being absent.

APPROVAL OF MINUTES:

1. June 16, 2025:

Councilor Arnold moved to approve the minutes from the June 16, 2025 meeting as presented. Councilor Oropesa was the second. A voice vote of 4-0, with Councilor Moore being absent.

REGULAR ITEMS (ACTION ITEMS):

2. Consider sending Resolution 25-XX to Finance Committee for approval of financial support FY 2027:

Mrs. Hicks discussed the Resolution. ***Councilor Arnold moved to send Resolution 25-XX to the Finance Committee for approval of financial support for FY 2027, to be considered for the consent agenda. Councilor Cortez was the second. A voice vote of 4-0, with Councilor Moore being absent.***

FOR THE RECORD:

Councilor Moore attended the meeting, via GoToMeeting, at approximately 2:06 p.m.

3. Consider approval to purchase two CDL buses in City of Roswell FY 2026, Federal FY 2025 at a cost to the City of \$8,088.07 to be transferred from the budget already approved by City Council:

Mrs. Hicks discussed the insurance fund in relation to purchasing two CDL buses. ***Councilor Oropesa moved to send to the Finance Committee, recommendation of approval to purchase two CDL buses in the FY 2026, Federal FY 2025, at a cost to the City of \$8,088.07, to be transferred from the budget already approved by City Council, and to be placed on the consent agenda. Councilor Arnold was the second. A voice vote of 5-0 was unanimous, and the motion passed with Councilor Moore participating via GoToMeeting.***

4. Consider recommending approval of FY 26 Solid Waste Purchasing Authorization Request:

Ms. Reyer discussed the authorization request. ***Councilor Cortez moved to recommend approval of the Solid Waste Authorization Request to the Finance Committee, and to be placed on the consent agenda. Councilor Arnold was the second. A voice vote of 5-0 was unanimous, and the motion passed with Councilor Moore participating via GoToMeeting.***

5. Consider recommendation of Resolution 25-XX for support of application to the New Mexico Water Trust Board for the large diameter water line replacement project:

Mr. MacCornack discussed this Resolution. ***Councilor Arnold moved to recommend approval of Resolution 25-XX to full City Council on the consent agenda. Councilor Moore was the second. A voice vote of 5-0 was unanimous, and the motion passed with Councilor Moore participating via GoToMeeting.***

NON-ACTION ITEMS:

Discussion took place for the following department report(s):

6. Discussion on Main Street Portland Loo:

Councilor Arnold brought a 3D printed model of the Portland Loo to show the Committee. Mr. MacCornack discussed the quote for a double installation.

7. Discussion on S. Sunset Traffic Study:

Mr. MacCornack discussed the update on the traffic study for S. Sunset. Mr. MacCornack also discussed the other data that was collected. Councilor Johnson stated he requested tickets that were given out for this location and concluded that these tickets amounted to 1 ticket a week. Councilor Cortez asked Mr. MacCornack to bring back to Infrastructure his recommendations, from a former Traffic Engineer's expertise, how to deal with the warranted determination of this study. He would also like for the recommendations to be presented at the Public Safety Committee. Councilor Johnson stated he spoke to the RPD Chief of Police regarding the traffic issues discussed in this study and was told the police department is underpaid and officers don't have time.

8. Roswell Transit Dept. Report:

Mrs. Hicks discussed the Roswell Transit report.

9. Fleet Maintenance Dept. Report:

Mrs. Hicks discussed the program and process of data collection for Fleetio in regards to the maintenance of city vehicles. Mr. Buress discussed his process of maintenance repair for his department vehicles and how his employee is currently driving a vehicle without working air bags because he has no other choice. Councilor Cortez responded the vehicle without air bags should not be in service. Councilor Johnson stated vehicle replacement criteria should be based on data collected by Fleetio, and given fairly across the board to all departments. Mrs. Hicks suggested getting access back to the accounts for Fleetio. Councilor Cortez suggested all invoices received for repairs to be duplicated into a centralized location for better tracking purposes in Fleetio.

FOR THE RECORD:

Councilor Arnold left the meeting at 3:43 p.m.

10. Zoo Dept. Report:
11. Parks Dept. Report:
12. Recreation Dept. Report:
13. Cemetery Dept. Report:
14. Central Control Report:
15. Water Maintenance & Transmission Dept. Report:
16. Central Control Dept. Report:
17. Waste Water Treatment Plant & Sewer Dept. Report:

Councilor Cortez asked Ms. Steward to give a summary, as a non-action item, regarding the ICIP Project, Replace Flow Gates at Headworks SB1, SB, & SB3 at the next Infrastructure Committee meeting.

18. Street Dept. Report:
19. Special Electronics Dept. Report:
20. Engineering Dept. Report:
21. Facility Maintenance Dept. Report:

Mr. Mascarenas discussed lighting and HVAC rebates and past upgrades done.

PUBLIC PARTICIPATION:

Ms. Kane-Doerhoefer commended the Waste Water Treatment Plant & Sewer Department for their hospitality and information on the process of waste handling for the grade school students' field trip.

ADJOURN:

The meeting adjourned at 4:06 p.m.

Infrastructure Committee

Meeting Date: 08/18/2025

COMMITTEE: Infrastructure

CONTACT: James MacCormack

CHAIR: Darrell Johnson

ACTION REQUESTED:

Consider PO requisition for FY 26 Micro-Surfacing Pavement Maintenance operations. PO of up to \$712,746.68 to IPR Inc. utilizing Eddy County Agreement A-24-52-R1 RFP 24-02 Emulsified Sealing Services.

BACKGROUND:

Initiated by: James MacCormack

Streets budget includes \$2,300,000 for pavement maintenance activities. It is proposed to utilize up to \$712,746.68 to perform Micro Surfacing after Hot Recycle activities on various City Streets. The streets were selected based on visual review and address some areas that were damaged by flooding in October 2024.

Proposed street list is attached.

FINANCIAL CONSIDERATION:

Current available FY 26 approved budget is \$2,300,000 for pavement maintenance activities.

LEGAL REVIEW:

Not Applicable for this agenda item.

BOARD AND COMMITTEE ACTION:

Consider PO requisition for FY 26 Micro Surfacing Pavement Maintenance operations. PO of up to \$712,746.68 to IPR Inc. utilizing Eddy County Agreement A-24-52-R1 RFP 24-02 Emulsified Sealing Services to September 2025 Finance Committee.

STAFF RECOMMENDATION:

Proceed as presented.

Attachments

Quote from IPR Inc.
RFP Eddy County Agreement
IPR Micro Surfacing Street List



To: Frank Rincon

Date: 07/29/2025

City of Roswell Street dept

ATTN: Frank Rincon

300 East Walnut Street

Phone: 575-910-5042

Roswell, NM 88201

JOB LOCATION: Various

EST NO: 25-10-001

Using the Eddy County Agreement A-24-52 RFP 24-02 Emulsified Sealing Services

Resurface approximately 180,000 square yards with a single application of polymer modified micro resurfacer. Approximate rate at 25 pounds per square yard.

1. Line-item Type II micro \$270.00 per ton X 2250: \$ 607,500.00
2. Line-item Traffic Control 15 days, X \$2,500.00 = \$ 37,500.00
3. Line-item mobilization \$10.00 per mile X 7 vehicles X 190 miles = \$13,300.00

Tax 8.2708% = \$ 54,446.68

Seven hundred twelve thousand, seven hundred forty-six dollars and sixty-eight cents

\$712,746.68

Tax Included

Payment shall be due upon completion of work.

Buyers Acceptance

Contractor's acceptance

Proposal Date: 29 July 2025

Date of acceptance: _____

IPR, Ltd.

Signature: _____

By: _____

This proposal may be withdrawn if not accepted after the following 30 days:



County of Eddy
State of New Mexico

RFP 24-02 EMULSIFIED SEALING SERVICES FOR THE COUNTY OF EDDY & PARTNERING COUNTIES
A-24-52 R1

COMMISSIONERS

Sarah M. Cordova, Chairwoman
District 5

James "Bo" Bowen, Vice Chairman
District 4

Ernie B. Carlson, Member
District 1

Hayley Klein, Member
District 2

Philip Troost, Member
District 3

Contract Renewal No: ONE
Contract Term: June 1, 2025 – May 31, 2026
Awarded Vendor: IPR, LTD
3740 Hawkins St. NE Suite B
Albuquerque, NM. 87109

CONTRACT RENEWAL NO. 1

Title: RFP 24-02 EMULSIFIED SEALING SERVICES FOR THE COUNTY OF EDDY & PARTNERING COUNTIES A-24-52 R1

This Contract Renewal is to be attached to the respective Contract and become a part thereof. The existing Contract initially commenced on **June 1, 2024 thru May 31, 2025. The County reserves the right to extend this Agreement for one-additional one-year renewal term, upon the agreement of both parties hereto, which agreement be upon the same terms and conditions as are set forth herein.** Under no circumstances will the term of this contract, including any extensions thereto, exceed four (4) years. Eddy County desires **to extend this Contract for an additional one (1) year until May 31, 2026** at the same price, terms and conditions unless otherwise stated.

The provisions of the Contract shall remain in full force and effect, except as modified by this Contract Renewal.

COUNTY MANAGER

Mike Gallagher

ELECTED OFFICIALS

Rhonda Hatch
Assessor

Cara A. Cooke
Clerk

Jay L. Francis
Probate Judge

Matthew T. Hutchinson
Sheriff

Patricia H. Carrasco
Treasurer

Eddy County
Administration Complex
101 W. Greene Street
Carlsbad, NM 88220
575-887-9511(p)
575-236-1061(f)

Eddy County
Board of County Commissioners

By: *Sarah M. Cordova*

Name: Sarah M. Cordova
Title: Commission Chairwoman
Date: APRIL 22, 2025

Address for Notice:
101 W. Greene St
Carlsbad, NM 88220

IPR, LTD

By: *Frank H. Clark*

Name: Frank H. Clark

Date: May 12, 2025

Address for Notice:
3740 Hawkins St. NE Suite B
Albuquerque, NM. 87109

ATTEST:

Cara A. Cooke
Cara Cooke, County Clerk



FY 2026 Micro Surface over Hot Recycle

IPR Inc.

Direction	Street	From	To	Width	Length	Total Sy
W	12TH ST	N KANSAS AVE	N WASHINGTON AVE	27	948	2,844
						2,844
W	ALAMEDA ST	3103 W Alameda Driveway	SAUCEDO AVE	32	273	971
W	ALAMEDA ST	SAUCEDO AVE	CHAMISAL AVE	31	284	978
W	ALAMEDA ST	CHAMISAL AVE	PINON AVE	32	293	1,042
W	ALAMEDA ST	PINON AVE	BALSAM AVE	34	298	1,126
W	ALAMEDA ST	BALSAM AVE	EVERGREEN AVE	32	288	1,024
W	ALAMEDA ST	EVERGREEN AVE	BIRCH AVE	32	301	1,070
W	ALAMEDA ST	BIRCH AVE	S SYCAMORE AVE	32	316	1,124
						7,334
W	ALAMEDA ST	S SYCAMORE AVE	S SEQUOIA AVE	32	345	1,227
W	ALAMEDA ST	S SEQUOIA AVE	S HEMLOCK AVE	31	341	1,175
W	ALAMEDA ST	S HEMLOCK AVE	PINE PL	31	276	951
W	ALAMEDA ST	PINE PL	S PINE AVE	30	82	273
W	ALAMEDA ST	S PINE AVE	ASPEN PL	32	208	740
W	ALAMEDA ST	ASPEN PL	S ASPEN AVE	34	132	499
W	ALAMEDA ST	S ASPEN AVE	CEDAR CIR	33	165	605
W	ALAMEDA ST	CEDAR CIR	S CEDAR AVE	32	175	622
W	ALAMEDA ST	S CEDAR AVE	CEDAR CIR	33	180	660
W	ALAMEDA ST	CEDAR CIR	S SPRUCE AVE	32	165	587
W	ALAMEDA ST	S SPRUCE AVE	S FIR AVE	35	337	1,311
W	ALAMEDA ST	S FIR AVE	S FIR AVE	32	57	203
W	ALAMEDA ST	S FIR AVE	CYPRESS AVE	32	284	1,010
W	ALAMEDA ST	CYPRESS AVE	PARKVIEW AVE	32	350	1,244
W	ALAMEDA ST	PARKVIEW AVE	S UTAH AVE	32	359	1,276
W	ALAMEDA ST	S UTAH AVE	S WYOMING AVE	32	666	2,368
W	ALAMEDA ST	S WYOMING AVE	S LOUISIANA AVE	32	552	1,963
W	ALAMEDA ST	S LOUISIANA AVE	S SUNSET AVE	32	790	2,809
						19,521
W	BYRNE ST	UNIVERSITY BLVD	WALKER BLVD	27	276	828
W	BYRNE ST	HUNSICKER PL	UNIVERSITY BLVD	28	362	1,126
W	BYRNE ST	ALDEN PL	HUNSICKER PL	27	319	957
W	BYRNE ST	B ST	ALDEN PL	28	372	1,157
W	BYRNE ST	LUEBKE PL	B ST	27	319	957
W	BYRNE ST	FITZGERALD PL	LUEBKE PL	27	307	921

FY 2026 Micro Surface over Hot Recycle

IPR Inc.

W	BYRNE ST	LANGLEY PL	FITZGERALD PL	27	317	951
						6,898
S	HEMLOCK AVE	W SUMMIT ST	W DEMING ST	31	647	2,229
S	HEMLOCK AVE	W DEMING ST	W BLAND ST	29	660	2,127
						4,355
W	MARTIN ST	EARL CUMMINGS LOOP	UNIVERSITY BLVD	30	1,876	6,253
W	MARTIN ST	UNIVERSITY BLVD	WALKER BLVD	30	277	923
E	MARTIN ST	W MARTIN ST	GAIL HARRIS ST	30	261	870
E	MARTIN ST	GAIL HARRIS ST	E ST	35	401	1,559
E	MARTIN ST	E ST	CAPITAN PL	35	304	1,182
E	MARTIN ST	CAPITAN PL	CAPITAN PL	35	63	245
E	MARTIN ST	COLUMBIA AVE	HARRIS PL	35	425	1,653
E	MARTIN ST	HARRIS PL	G ST	35	303	1,178
E	MARTIN ST	G ST	EARL CUMMINGS LOOP	33	879	3,223
						17,087
W	MATHIS ST	EARL CUMMINGS LOOP	UNIVERSITY BLVD	33	1,580	5,793
W	MATHIS ST	UNIVERSITY BLVD	E MATHIS ST	37	300	1,233
E	MATHIS ST	COLUMBIA AVE	G ST	33	792	2,904
						9,931
N	MISSOURI AVE	W 4TH ST	W 5TH ST	33	450	1,650
N	MISSOURI AVE	W 5TH ST	W 6TH ST	32	407	1,447
N	MISSOURI AVE	W 6TH ST	W 7TH ST	32	410	1,458
						4,555
N	MISSOURI AVE	W 12TH ST	W 13TH ST	33	432	1,584
N	MISSOURI AVE	W 13TH ST	W COLLEGE BLVD	32	663	2,357
						3,941
W	SUMMIT ST	S SYCAMORE AVE	S HEMLOCK AVE	20	723	1,623
W	SUMMIT ST	S HEMLOCK AVE	S PINE AVE	20	331	743
W	SUMMIT ST	S PINE AVE	S ASPEN AVE	20	351	788
						3,154
W	SUMMIT ST	S UNION AVE	S KANSAS AVE	25	416	1,156
W	SUMMIT ST	S KANSAS AVE	S MICHIGAN AVE	25	454	1,261
W	SUMMIT ST	S MICHIGAN AVE	S WASHINGTON AVE	25	430	1,194
						3,611
W	TILDEN ST	S WYOMING AVE	S LOUISIANA AVE	33	550	2,037
W	TILDEN ST	S LOUISIANA AVE	S SUNSET AVE	33	802	2,970
						5,007

FY 2026 Micro Surface over Hot Recycle

IPR Inc.

E	WELLS ST	W WELLS ST	GAIL HARRIS ST	29	267	860
E	WELLS ST	GAIL HARRIS ST	E ST	29	405	1,305
E	WELLS ST	E ST	RUOHONEN PL	29	299	963
E	WELLS ST	RUOHONEN PL	RUOHONEN PL	28	72	224
E	WELLS ST	RUOHONEN PL	F ST	28	368	1,145
E	WELLS ST	JACKSON PL	JACKSON PL	28	74	230
E	WELLS ST	JACKSON PL	G ST	28	298	927
						5,655
				Total	SY	93,893

Direction	Street	From	To	Width	Length	Total Sy
W	ALBUQUERQUE ST	S WYOMING AVE	S MISSISSIPPI AVE	30	1,002	3,340
						3,340
S	MISSISSIPPI AVE	SOUTH END	W ALBUQUERQUE ST	28	340	1,058
S	MISSISSIPPI AVE	W ALBUQUERQUE ST	W HENDRICKS ST	28	359	1,117
						2,175
W	HENDRICKS ST	S WYOMING AVE	S LOUISIANA AVE	30	553	1,843
W	HENDRICKS ST	S LOUISIANA AVE	S MISSISSIPPI AVE	30	444	1,480
W	HENDRICKS ST	S MISSISSIPPI AVE	S SUNSET AVE	29	363	1,170
						4,493
S	LOUISIANA AVE	W HENDRICKS ST	W TILDEN ST	21	380	887
S	LOUISIANA AVE	W TILDEN ST	W ALAMEDA ST	27	386	1,158
S	LOUISIANA AVE	W ALAMEDA ST	W WALNUT ST	29	378	1,218
S	LOUISIANA AVE	W WALNUT ST	E 1ST ST	27	411	1,233
N	LOUISIANA AVE	E 1ST ST	W 2ND ST	30	381	1,270
						5,766
W	1ST ST	S WYOMING AVE	E 1ST ST	28	562	1,748
E	1ST ST	S LOUISIANA AVE	EAST END	27	224	672
						2,420
W	WALNUT ST	S WYOMING AVE	S LOUISIANA AVE	27	553	1,659
W	WALNUT ST	S FIR AVE	S WYOMING AVE	29	1,663	5,359
						7,018
	JUNIPER ST	S SYCAMORE AVE	S SEQUOIA AVE	29	340	1,096
	JUNIPER ST	S SEQUOIA AVE	OAK DR	30	172	573
	JUNIPER ST	OAK DR	S HEMLOCK AVE	29	173	557
	JUNIPER ST	S HEMLOCK AVE	S PINE AVE	29	373	1,202
	JUNIPER ST	S PINE AVE	S CEDAR AVE	30	632	2,107
	JUNIPER ST	S CEDAR AVE	S SPRUCE AVE	29	370	1,192
	JUNIPER ST	S SPRUCE AVE	S FIR AVE	29	392	1,263
	JUNIPER ST	S FIR AVE	S NEVADA AVE	29	298	960

FY 2026 Micro Surface over Hot Recycle

IPR Inc.

	JUNIPER ST	S NEVADA AVE	S UTAH AVE	30	1,025	3,417
	JUNIPER ST	S UTAH AVE	S WYOMING AVE	29	340	1,096
						13,463
N	UTAH AVE	W 1ST ST	W 2ND ST	27	321	963
S	UTAH AVE	JUNIPER ST	W 1ST ST	27	303	909
						1,872
						0
S	CEDAR AVE	CEDAR CIR	JUNIPER ST	25	293	814
S	CEDAR AVE	JUNIPER ST	W 1ST ST	28	284	884
N	CEDAR AVE	W 1ST ST	W 2ND ST	27	332	996
						2,693
	CEDAR CIR	W ALAMEDA ST	S CEDAR AVE	27	458	1,374
	CEDAR CIR	S CEDAR AVE	W ALAMEDA ST	27	522	1,566
						2,940
W	TILDEN ST	S UTAH AVE	S WYOMING AVE	28	668	2,078
						2,078
S	UTAH AVE	W HENDRICKS ST	W TILDEN ST	33	340	1,247
S	UTAH AVE	TILDEN ST	ALAMEDA ST	32	345	1,227
						2,473
	PARKVIEW AVE	W HENDRICKS ST	W ALAMEDA ST	27	685	2,055
						2,055
	CYPRESS AVE	W BLAND ST	W HENDRICKS ST	26	670	1,936
	CYPRESS AVE	W HENDRICKS ST	W ALAMEDA ST	29	691	2,227
						4,162
S	FIR AVE	W BLAND ST	W HENDRICKS ST	30	671	2,237
S	FIR AVE	W HENDRICKS ST	W ALAMEDA ST	29	690	2,223
						4,460
S	SPRUCE AVE	W BLAND ST	W HENDRICKS ST	26	671	1,938
S	SPRUCE AVE	W HENDRICKS ST	W ALAMEDA ST	26	686	1,982
						3,920
	JAFFA ST	S SUNSET AVE	S PRINCETON DR	33	356	1,305
	JAFFA ST	S PRINCETON DR	S PURDUE DR	34	297	1,122
	JAFFA ST	S PURDUE DR	RADCLIFFE DR	33	284	1,041
	JAFFA ST	RADCLIFFE DR	VASSAR DR	33	284	1,041
	JAFFA ST	VASSAR DR	S UNION AVE	33	317	1,162
	JAFFA ST	S UNION AVE	S WASHINGTON AVE	32	1,215	4,320
	JAFFA ST	S WASHINGTON AVE	S EAST FRUITLAND DR	34	435	1,643
	JAFFA ST	S EAST FRUITLAND DR	LARGO DR	34	261	986
	JAFFA ST	LARGO DR	EMERALD DR	33	268	983
	JAFFA ST	EMERALD DR	S LEA AVE	33	282	1,034
	JAFFA ST	S LEA AVE	ONYX DR	35	299	1,163

IPR Inc.

Last Updated 8/8/2025	Total	180,000	SY
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Infrastructure Committee

Meeting Date: 08/18/2025

COMMITTEE: Infrastructure

CONTACT: James MacCormack

CHAIR: Darrell Johnson

ACTION REQUESTED:

Consider PO requisition for FY 26 Hot Recycle Pavement Maintenance operations. PO of up to \$1,200,000 to Dustrol Inc. utilizing statewide price agreement 40-80500-23-17059.

BACKGROUND:

Initiated by: James MacCormack

Streets budget includes \$2,300,000 for pavement maintenance activities. It is proposed to utilize up to \$1,200,000 to perform hot recycling activities on various City Streets. The streets were selected based on visual review and address some areas that were damaged by flooding in October 2024.

Proposed street list is attached.

FINANCIAL CONSIDERATION:

Current available FY 26 approved budget is \$2,300,000 for pavement maintenance activities.

LEGAL REVIEW:

Not Applicable for this agenda item.

BOARD AND COMMITTEE ACTION:

Consider PO requisition for FY 26 Hot Recycle Pavement Maintenance operations. PO of up to \$1,200,000 to Dustrol Inc. utilizing statewide price agreement 40-80500-23-17059 to September 2025 Finance Committee.

STAFF RECOMMENDATION:

Proceed as presented.

Attachments

Quote from Dustrol Inc.
State Price Agreement
Dustrol Street List

2626 McCormick Ave
Pueblo, Co 81001

P.O. Box 11450
Pueblo, Co 81001



719-583-0905
719-253-7769 Fax

PROPOSAL

To: City of Roswell
P.O. Box 1838
Roswell, NM 88202

Bid
Date: August 4, 2025

Re: County: Chaves Control No. City Streets Hwy No: CS

Quantities and Prices:

Item #	Description	Approx Quantity				Extension
003	Hot In-Place Heater Scarify	187823.000 SY	@	\$4.35 per SY	=	\$817,030.05
008	Rejuvenating Agent	165.000 Tons	@	\$1,000.00 per Tons	=	\$165,000.00
010	Traffic Control	155.000 Hours	@	\$540.00 per Hours	=	\$83,700.00
019	Mobilization	213.000 Miles	@	\$200.00 per Miles	=	\$42,600.00
	NMGR @ 8.2708% City of Roswell	1.000 Each	@	\$91,667.76 per Each	=	\$91,667.76
TOTAL:						\$1,199,997.81

BELOW INCLUDES SERVICES PROVIDED:

Heating Compaction
Water Transport Rejuvenating Agent Tanker
(Excludes Water)

IMPORTANT NOTES:

This proposal becomes the prevailing part of the contract.
This quote shall become an attachment to any subcontract and the terms herein shall supersede any provisions in the subcontract.
The general contractor agrees to provide a project water source and the water for the HIP operation.

Upon completion of the designated section of the work, Dustrol, Inc. shall be relieved of all liability for the work, and protection of the work shall be assumed by others. Insurance and indemnification provided by Dustrol, Inc. shall be limited to this condition.

If you have any questions or require additional information, please contact myself, or Stoney Morlan.

Sincerely,

Rafe Brueckman
Western Division Manager

Company: _____
Accepted By: _____
Signature: _____
Title: _____
Date: _____



**State of New Mexico
General Services Department
Purchasing Division**

Price Agreement Amendment

Awarded Vendor:

0000018177

Dustrol, Inc.

P.O. Box 11450

Pueblo, CO 81001

Email: smorlan@dustrol.com

Telephone No.: (817) 271-3109

Number: **40-80500-23-17059**

Amendment No.: **One**

Term: **January 29, 2024 - January 28, 2026**

Ship To:

**New Mexico Department of Transportation
Various Locations**

Procurement Specialist: **James Ortega**

Telephone No.: **(505) 795-2516**

Email: **james.ortega@gsd.nm.gov**

Invoice:

**New Mexico Department of Transportation
Various Locations**

For questions regarding this contract please contact:

Morris Hurtado (505) 490-7201

Title: Hot In Place Recycling of Asphalt Pavement

This amendment is to be attached to the respective Price Agreement and become a part thereof.

In accordance with Price Agreement provisions, and by mutual agreement of all parties, this Price Agreement is extended from January 29, 2025 to January 28, 2026 at the same price, terms and conditions.

Except as modified by this amendment, the provisions of the Price Agreement shall remain in full force and effect.

Accepted for the State of New Mexico

Dorothy Mendonca

Date: **9/30/2024**

**Dorothy Mendonca
New Mexico State Purchasing Agent**

FY 2026 Hot Recycle Dustrol Inc.

Direction	Street	From	To	Width	Length	Total Sy
W	12TH ST	N KANSAS AVE	N WASHINGTON AVE	27	948	2,844
						2,844
W	ALAMEDA ST	3103 W Alameda Driveway	SAUCEDO AVE	32	273	971
W	ALAMEDA ST	SAUCEDO AVE	CHAMISAL AVE	31	284	978
W	ALAMEDA ST	CHAMISAL AVE	PINON AVE	32	293	1,042
W	ALAMEDA ST	PINON AVE	BALSAM AVE	34	298	1,126
W	ALAMEDA ST	BALSAM AVE	EVERGREEN AVE	32	288	1,024
W	ALAMEDA ST	EVERGREEN AVE	BIRCH AVE	32	301	1,070
W	ALAMEDA ST	BIRCH AVE	S SYCAMORE AVE	32	316	1,124
						7,334
W	ALAMEDA ST	S SYCAMORE AVE	S SEQUOIA AVE	32	345	1,227
W	ALAMEDA ST	S SEQUOIA AVE	S HEMLOCK AVE	31	341	1,175
W	ALAMEDA ST	S HEMLOCK AVE	PINE PL	31	276	951
W	ALAMEDA ST	PINE PL	S PINE AVE	30	82	273
W	ALAMEDA ST	S PINE AVE	ASPEN PL	32	208	740
W	ALAMEDA ST	ASPEN PL	S ASPEN AVE	34	132	499
W	ALAMEDA ST	S ASPEN AVE	CEDAR CIR	33	165	605
W	ALAMEDA ST	CEDAR CIR	S CEDAR AVE	32	175	622
W	ALAMEDA ST	S CEDAR AVE	CEDAR CIR	33	180	660
W	ALAMEDA ST	CEDAR CIR	S SPRUCE AVE	32	165	587
W	ALAMEDA ST	S SPRUCE AVE	S FIR AVE	35	337	1,311
W	ALAMEDA ST	S FIR AVE	S FIR AVE	32	57	203
W	ALAMEDA ST	S FIR AVE	CYPRESS AVE	32	284	1,010
W	ALAMEDA ST	CYPRESS AVE	PARKVIEW AVE	32	350	1,244
W	ALAMEDA ST	PARKVIEW AVE	S UTAH AVE	32	359	1,276
W	ALAMEDA ST	S UTAH AVE	S WYOMING AVE	32	666	2,368
W	ALAMEDA ST	S WYOMING AVE	S LOUISIANA AVE	32	552	1,963
W	ALAMEDA ST	S LOUISIANA AVE	S SUNSET AVE	32	790	2,809
						19,521
W	BYRNE ST	UNIVERSITY BLVD	WALKER BLVD	27	276	828
W	BYRNE ST	HUNSICKER PL	UNIVERSITY BLVD	28	362	1,126
W	BYRNE ST	ALDEN PL	HUNSICKER PL	27	319	957
W	BYRNE ST	B ST	ALDEN PL	28	372	1,157
W	BYRNE ST	LUEBKE PL	B ST	27	319	957
W	BYRNE ST	FITZGERALD PL	LUEBKE PL	27	307	921

FY 2026 Hot Recycle Dustrol Inc.

W	BYRNE ST	LANGLEY PL	FITZGERALD PL	27	317	951
						6,898
S	HEMLOCK AVE	W SUMMIT ST	W DEMING ST	31	647	2,229
S	HEMLOCK AVE	W DEMING ST	W BLAND ST	29	660	2,127
						4,355
W	MARTIN ST	EARL CUMMINGS LOOP	UNIVERSITY BLVD	30	1,876	6,253
W	MARTIN ST	UNIVERSITY BLVD	WALKER BLVD	30	277	923
E	MARTIN ST	W MARTIN ST	GAIL HARRIS ST	30	261	870
E	MARTIN ST	GAIL HARRIS ST	E ST	35	401	1,559
E	MARTIN ST	E ST	CAPTAN PL	35	304	1,182
E	MARTIN ST	CAPTAN PL	CAPTAN PL	35	63	245
E	MARTIN ST	COLUMBIA AVE	HARRIS PL	35	425	1,653
E	MARTIN ST	HARRIS PL	G ST	35	303	1,178
E	MARTIN ST	G ST	EARL CUMMINGS LOOP	33	879	3,223
						17,087
W	MATHIS ST	EARL CUMMINGS LOOP	UNIVERSITY BLVD	33	1,580	5,793
W	MATHIS ST	UNIVERSITY BLVD	E MATHIS ST	37	300	1,233
E	MATHIS ST	COLUMBIA AVE	G ST	33	792	2,904
						9,931
N	MISSOURI AVE	W 4TH ST	W 5TH ST	33	450	1,650
N	MISSOURI AVE	W 5TH ST	W 6TH ST	32	407	1,447
N	MISSOURI AVE	W 6TH ST	W 7TH ST	32	410	1,458
						4,555
N	MISSOURI AVE	W 12TH ST	W 13TH ST	33	432	1,584
N	MISSOURI AVE	W 13TH ST	W COLLEGE BLVD	32	663	2,357
						3,941
W	SUMMIT ST	S SYCAMORE AVE	S HEMLOCK AVE	20	723	1,623
W	SUMMIT ST	S HEMLOCK AVE	S PINE AVE	20	331	743
W	SUMMIT ST	S PINE AVE	S ASPEN AVE	20	351	788
						3,154
W	SUMMIT ST	S UNION AVE	S KANSAS AVE	25	416	1,156
W	SUMMIT ST	S KANSAS AVE	S MICHIGAN AVE	25	454	1,261
W	SUMMIT ST	S MICHIGAN AVE	S WASHINGTON AVE	25	430	1,194
						3,611
W	TILDEN ST	S WYOMING AVE	S LOUISIANA AVE	33	550	2,037
W	TILDEN ST	S LOUISIANA AVE	S SUNSET AVE	33	802	2,970
						5,007

FY 2026 Hot Recycle Dustrol Inc.

E	WELLS ST	W WELLS ST	GAIL HARRIS ST	29	267	860
E	WELLS ST	GAIL HARRIS ST	E ST	29	405	1,305
E	WELLS ST	E ST	RUOHONEN PL	29	299	963
E	WELLS ST	RUOHONEN PL	RUOHONEN PL	28	72	224
E	WELLS ST	RUOHONEN PL	F ST	28	368	1,145
E	WELLS ST	JACKSON PL	JACKSON PL	28	74	230
E	WELLS ST	JACKSON PL	G ST	28	298	927
						5,655
				Total	SY	93,893

Direction	Street	From	To	Width	Length	Total Sy
W	ALBUQUERQUE ST	S WYOMING AVE	S MISSISSIPPI AVE	30	1,002	3,340
						3,340
S	MISSISSIPPI AVE	SOUTH END	W ALBUQUERQUE ST	28	340	1,058
S	MISSISSIPPI AVE	W ALBUQUERQUE ST	W HENDRICKS ST	28	359	1,117
						2,175
W	HENDRICKS ST	S WYOMING AVE	S LOUISIANA AVE	30	553	1,843
W	HENDRICKS ST	S LOUISIANA AVE	S MISSISSIPPI AVE	30	444	1,480
W	HENDRICKS ST	S MISSISSIPPI AVE	S SUNSET AVE	29	363	1,170
						4,493
S	LOUISIANA AVE	W HENDRICKS ST	W TILDEN ST	21	380	887
S	LOUISIANA AVE	W TILDEN ST	W ALAMEDA ST	27	386	1,158
S	LOUISIANA AVE	W ALAMEDA ST	W WALNUT ST	29	378	1,218
S	LOUISIANA AVE	W WALNUT ST	E 1ST ST	27	411	1,233
N	LOUISIANA AVE	E 1ST ST	W 2ND ST	30	381	1,270
						5,766
W	1ST ST	S WYOMING AVE	E 1ST ST	28	562	1,748
E	1ST ST	S LOUISIANA AVE	EAST END	27	224	672
						2,420
W	WALNUT ST	S WYOMING AVE	S LOUISIANA AVE	27	553	1,659
W	WALNUT ST	S FIR AVE	S WYOMING AVE	29	1,663	5,359
						7,018
	JUNIPER ST	S SYCAMORE AVE	S SEQUOIA AVE	29	340	1,096
	JUNIPER ST	S SEQUOIA AVE	OAK DR	30	172	573
	JUNIPER ST	OAK DR	S HEMLOCK AVE	29	173	557
	JUNIPER ST	S HEMLOCK AVE	S PINE AVE	29	373	1,202
	JUNIPER ST	S PINE AVE	S CEDAR AVE	30	632	2,107
	JUNIPER ST	S CEDAR AVE	S SPRUCE AVE	29	370	1,192
	JUNIPER ST	S SPRUCE AVE	S FIR AVE	29	392	1,263
	JUNIPER ST	S FIR AVE	S NEVADA AVE	29	298	960

FY 2026 Hot Recycle Dustrol Inc.

	JUNIPER ST	S NEVADA AVE	S UTAH AVE	30	1,025	3,417
	JUNIPER ST	S UTAH AVE	S WYOMING AVE	29	340	1,096
						13,463
N	UTAH AVE	W 1ST ST	W 2ND ST	27	321	963
S	UTAH AVE	JUNIPER ST	W 1ST ST	27	303	909
						1,872
S	FIR AVE	W ALAMEDA ST	W WALNUT ST	31	325	1,119
S	FIR AVE	W WALNUT ST	JUNIPER ST	30	317	1,057
S	FIR AVE	JUNIPER ST	W 1ST ST	30	300	1,000
						3,176
S	CEDAR AVE	CEDAR CIR	JUNIPER ST	25	293	814
S	CEDAR AVE	JUNIPER ST	W 1ST ST	28	284	884
N	CEDAR AVE	W 1ST ST	W 2ND ST	27	332	996
						2,693
	CEDAR CIR	W ALAMEDA ST	S CEDAR AVE	27	458	1,374
	CEDAR CIR	S CEDAR AVE	W ALAMEDA ST	27	522	1,566
						2,940
W	TILDEN ST	S UTAH AVE	S WYOMING AVE	28	668	2,078
						2,078
S	UTAH AVE	W HENDRICKS ST	W TILDEN ST	33	340	1,247
S	UTAH AVE	TILDEN ST	ALAMEDA ST	32	345	1,227
						2,473
	PARKVIEW AVE	W HENDRICKS ST	W ALAMEDA ST	27	685	2,055
						2,055
	CYPRESS AVE	W BLAND ST	W HENDRICKS ST	26	670	1,936
	CYPRESS AVE	W HENDRICKS ST	W ALAMEDA ST	29	691	2,227
						4,162
S	FIR AVE	W BLAND ST	W HENDRICKS ST	30	671	2,237
S	FIR AVE	W HENDRICKS ST	W ALAMEDA ST	29	690	2,223
						4,460
S	SPRUCE AVE	W BLAND ST	W HENDRICKS ST	26	671	1,938
S	SPRUCE AVE	W HENDRICKS ST	W ALAMEDA ST	26	686	1,982
						3,920
	JAFFA ST	S SUNSET AVE	S PRINCETON DR	33	356	1,305
	JAFFA ST	S PRINCETON DR	S PURDUE DR	34	297	1,122
	JAFFA ST	S PURDUE DR	RADCLIFFE DR	33	284	1,041
	JAFFA ST	RADCLIFFE DR	VASSAR DR	33	284	1,041
	JAFFA ST	VASSAR DR	S UNION AVE	33	317	1,162
	JAFFA ST	S UNION AVE	S WASHINGTON AVE	32	1,215	4,320
	JAFFA ST	S WASHINGTON AVE	S EAST FRUITLAND DR	34	435	1,643
	JAFFA ST	S EAST FRUITLAND DR	LARGO DR	34	261	986

FY 2026 Hot Recycle Dustrol Inc.

[illegible]

Last Updated 8/8/2025	Total	187,823	SY
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Alternative Streets if funds are available						
Direction	Street	From	To	Width	Length	Total Sy
	GAYLE DR	S SUNSET AVE	CORNELL DR	33	303	1,111
	GAYLE DR	CORNELL DR	W BAYLOR DR	33	905	3,318
	GAYLE DR	W BAYLOR DR	S UNION AVE	33	326	1,195
	GAYLE DR	S UNION AVE	PALOMAR DR	34	330	1,247
	GAYLE DR	PALOMAR DR	PALOMAR PL	34	359	1,356
	GAYLE DR	PALOMAR PL	S WASHINGTON AVE	35	526	2,046
	GAYLE DR	S WASHINGTON AVE	TOPAZ DR	33	471	1,727
	GAYLE DR	TOPAZ DR	EMERALD DR	33	274	1,005
	GAYLE DR	EMERALD DR	S LEA AVE	33	278	1,019
	GAYLE DR	S LEA AVE	S KENTUCKY AVE	34	290	1,096
	GAYLE DR	S KENTUCKY AVE	ONYX DR	34	262	990
Total					SY	16,109

Infrastructure Committee

Meeting Date: 08/18/2025

COMMITTEE: Infrastructure

CONTACT: James MacCormack

CHAIR: Darrell Johnson

ACTION REQUESTED:

Consider PO requisition for FY 26 Nova Chip Pavement Maintenance operations. PO of up to \$266,221.82 to Brasier Asphalt Inc. utilizing statewide price agreement 30-80500-23-17019.

BACKGROUND:

Initiated by: James MacCormack

Streets budget includes \$2,300,000 for pavement maintenance activities. It is proposed to utilize up to \$266,221.82 to perform Nova Chip activity on E. Brasher St. from US 285 to S. Main St. The street was selected based on visual review and address some areas that were damaged by flooding in October 2024.

Proposed street list is attached.

FINANCIAL CONSIDERATION:

Current available FY 26 approved budget is \$2,300,000 for pavement maintenance activities.

LEGAL REVIEW:

Not Applicable for this agenda item.

BOARD AND COMMITTEE ACTION:

Consider PO requisition for FY 26 Nova Chip Pavement Maintenance operations. PO of up to \$266,221.82 to Brasier Asphalt Inc. utilizing statewide price agreement 30-80500-23-17019 to September 2025 Finance Committee.

STAFF RECOMMENDATION:

Proceed as presented.

Attachments

Quote for Brasier Asphalt Inc.
State Price Agreement

BRASIER ASPHALT INC.

Plant Mix Wearing Course Overlay Estimate

City of Roswell (E. Brasher Street to US 285 and US 285 to S. Main Street)

Date: July 28, 2025

PRICE AGREEMENT NUMBER: 30 80500 23 17019 April 28, 2023 - April 27, 2026

*Note: Change any item in the Project Specifications Section to see Effects on Total Costs

Project Specifications (Only change these Specification numbers)

Total miles to be overlaid	1	miles
Width	28	feet
	\$ -	
Hours/day of traffic control	13	hours
Minimum Lbs. per square yard	110	lbs/sq.yd
PME Shot Rate	0.15	Gal/sq.yd
Mobilization miles	210	
Gravel Haul Distance	0	

Estimated Asphalt %	5.4
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Project Totals

Total Sq.Yds Required for Project	16,427
Total Tons needed based on lbs./sq.yd	903

Striping:

Total linear feet to stripe	-
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Total tabs (temporary- 40 foot spacing)	132
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Traffic Control

Estimated tons per day- laid	800
Estimated days based on production	1
TC Hours	14.68
Arrow Board	14.68

PME (polymer modified emulsion)

Total Gallons	2,464
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SY	
Approach and Departure Milling	750.00

This Estimate will Change up or down depending on field conditions!

Purchase Order Quantities

Item Description	Bid Item No.	Unit of Measure	Cost per Unit	Quantities	Total
PMWC 1/2">1 to 3,800Tons	004	Tons	\$ 65.00	903	\$ 58,725.33
Hauling of PMWC	020	Hour	\$ 125.00	130	\$ 16,250.00
Cold Milling	024	SY-IN	\$ 1.20	-	\$ -
Nova Chip Laydown > 1 to	010	S.Y.	\$ 3.65	16,427	\$ 59,957.33
PME	017	Ton	\$ 735.00	10.3	\$ 7,533.93
Reflectorized Painted Marki	035	L. F.	\$ 0.31	0	\$ -
Urban Traffic Control	027	Hour	\$ 360.00	15	\$ 5,285.28
Temporary center	034	Each	\$ 1.20	132	\$ 158.40
Hauling of Dry Aggregate to	018	Ton-Mile	\$ 0.48	0	\$ -
PG 70-28+	014	Ton	\$ 840.00	49	\$ 40,981.25
Flagging 2	029	Hour	\$ 95.00	-	\$ -
Mobilization	026	Mile	\$ 270.00	210	\$ 56,700.00
Sequential Arrow Board	038	Hour	\$ 20.00	15	\$ 293.63
Message Board X2	039	Hour	\$ 30.00	-	\$ -
Total Project Cost					\$ 245,885.15
GRT - City of Roswell - Chaves County			0.082708		\$ 20,336.67
Total					\$ 266,221.82



**State of New Mexico
General Services Department
Purchasing Division**

Price Agreement Amendment

**Awarded Vendor:
2 Vendors awarded**

Number: 30-80500-23-17019

Amendment No.: Two

Term: April 28, 2023 – April 27, 2026

**Ship To:
New Mexico Department of Transportation
Various Locations**

Procurement Specialist: Karen Wisdom

KW

Telephone No.: (505) 900-9912

**Invoice:
New Mexico Department of Transportation
Various Locations**

Email: karen.wisdom@gsd.nm.gov

For questions regarding this contract please
contact:
Manuel Lopez (505) 690-6566

Title: Plant Mix Wearing Course Overlay

This amendment is to be attached to the respective Price Agreement and become a part thereof.

In accordance with Price Agreement provisions, and by mutual agreement of all parties, this Price Agreement is extended from April 28, 2025 to April 27, 2026 at the same price, terms and conditions.

Except as modified by this amendment, the provisions of the Price Agreement shall remain in full force and effect.

Accepted for the State of New Mexico

Dorothy Mendonca

Date: 3/26/2025

Dorothy Mendonca
New Mexico State Purchasing Agent



**State of New Mexico
General Services Department
Purchasing Division**

Price Agreement Amendment

**Awarded Vendor:
2 Vendors awarded**

Number: 30-80500-23-17019

Amendment No.: One

Term: April 28, 2023 – April 27, 2025

**Ship To:
New Mexico Department of Transportation
Various Locations**

Procurement Specialist: Susan Inman

Telephone No.: (505) 795-5551

Email: susan.inman@gsd.nm.gov

**Invoice:
New Mexico Department of Transportation
Various Locations**

**For questions regarding this contract please contact:
Angela Martinez- (505) 570-7940**

Title: Plant Mix Wearing Course Overlay

This amendment is to be attached to the respective Price Agreement and become a part thereof.

In accordance with Price Agreement provisions, and by mutual agreement of all parties, this Price Agreement is extended from April 28, 2024 to April 27, 2025 at the same price, terms and conditions.

Except as modified by this amendment, the provisions of the Price Agreement shall remain in full force and effect.

Accepted for the State of New Mexico

Natalie Martinez

Date: 12/29/2023

Dorothy Mendonca
New Mexico State Purchasing Agent

× **This Amendment was signed on behalf of the State Purchasing Agent**



State of New Mexico General Services Department

Price Agreement

Awarded Vendor:
2 Vendors (See page 6)

Price Agreement Number: **30-80500-23-17019**

Payment Terms: **Net 30**

F.O.B.: **Destination**

Delivery: **See page 6**

Procurement Specialist: **Susan Inman**

SI

Telephone No.: **(505) 795-5551**

Email: **susan.inman@gsd.nm.gov**

Ship To:
New Mexico Department of Transportation
Various Locations

Invoice:
New Mexico Department of Transportation
Various Locations

For questions regarding this agreement please contact:
Angela Martinez – (505) 570-7940

Title: Plant Mix Wearing Course Overlay

Term: April 28, 2023 through April 27, 2024

This Price Agreement is made subject to the “terms and conditions” as indicated on subsequent pages.

Accepted for the State of New Mexico

Valerie Paulk
Dorothy Mendonca
New Mexico State Purchasing Agent

Date: 4/28/2023

× **This Agreement was signed on behalf of the State Purchasing Agent**

State of New Mexico
General Services Department
Purchasing Division
Price Agreement #: 30-80500-23-17019

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Terms and Conditions
(Unless otherwise specified)

1. **General:** When the State Purchasing Agent or his/her designee issues a purchase document in response to the Vendor's bid, a binding contract is created.
2. **Variation in Quantity:** No variation in the quantity of any item called for by this order will be accepted unless such variation has been caused by conditions of loading, shipping, packing or allowances in manufacturing process and then only to the extent, if any, specified in this order.
3. **Assignment:**
 - a. Neither the order, nor any interest therein, nor any claim thereunder, shall be assigned or transferred by the Vendor, except as set forth in Subparagraph 3b or as expressly authorized in writing by the State Purchasing Agent or his/her designee. No such assignment or transfer shall relieve the Vendor from the obligations and liabilities under this order.
 - b. Vendor agrees that any and all claims for overcharge resulting from antitrust violations which are borne by the State as to goods, services, and materials purchased in connection with this bid are hereby assigned to the State.
4. **State Furnished Property:** State furnished property shall be returned to the State upon request in the same condition as received except for ordinary wear, tear and modifications ordered hereunder.
5. **Discounts:** Prompt payment discounts will not be considered in computing the low bid.
6. **Inspection:** Final inspection and acceptance will be made at the destination. Supplies rejected at the destination for nonconformance with specifications shall be removed at the Vendor's risk and expense, promptly after notice of rejection.
7. **Inspection of Plant:** The State Purchasing Agent or his/her designee may inspect, at any reasonable time, the part of the Contractor's, or any subcontractor's plant or place of business, which is related to the performance of this contract.
8. **Commercial Warranty:** The Vendor agrees that the supplies or services furnished under this order shall be covered by the most favorable commercial warranties the Vendor gives for such to any customer for such supplies or services. The rights and remedies provided herein shall extend to the State and are in addition to and do not limit any rights afforded to the State by any other clause of this order. **Vendor agrees not to disclaim warranties of fitness for a particular purpose of merchantability.**
9. **Taxes:** The unit price shall exclude all state taxes.
10. **Packing, Shipping and Invoicing:**
 - a. The State's purchasing document number and the Vendor's name, user's name and location shall be shown on each packing and delivery ticket, package, bill of lading and other correspondence in connection with the shipments. The user's count will be accepted by the Vendor as final and conclusive on all shipments not accompanied by a packing ticket.
 - b. The Vendor's invoice shall be submitted duly certified and shall contain the following information: order number, description of supplies or services, quantities, unit price and extended totals. Separate invoices shall be rendered for each and every complete shipment.
 - c. Invoices must be submitted to the using agency and NOT the State Purchasing Agent.
11. **Default:** The State reserves the right to cancel all or any part of this order without cost to the State, if the Vendor fails to meet the provisions of this order and, except as otherwise provided herein, to hold the Vendor liable for any excess cost occasioned by the State due to the Vendor's default. The Vendor shall not be liable for any excess costs if failure to perform the order arises out of causes beyond the control and without the fault or negligence of the Vendor, such causes include but are not restricted to, acts of God or the public enemy, acts of the State or Federal Government, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, unusually severe weather and defaults of

State of New Mexico
General Services Department
Purchasing Division
Price Agreement #: 30-80500-23-17019

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subcontractors due to any of the above, unless the State shall determine that the supplies or services to be furnished by the subcontractor were obtainable from other sources in sufficient time to permit the Vendor to meet the required delivery scheduled. The rights of the State provided in this paragraph shall not be exclusive and are in addition to any other rights now being provided by law or under this order.

12. Non-Collusion: In signing this bid the Vendor certifies he/she has not, either directly or indirectly, entered into action in restraint of free competitive bidding in connection with this offer submitted to the State Purchasing Agent or his/her designee.

13. Nondiscrimination: Vendor doing business with the State of New Mexico must be in compliance with the Federal Civil Rights Act of 1964 and Title VII of the Act (Rev. 1979) and the Americans with Disabilities Act of 1990 (Public Law 101-336).

14. The Procurement Code: Sections 13-1-28 through 13-1-199 NMSA 1978, imposes civil and criminal penalties for its violation. In addition the New Mexico criminal statutes impose felony penalties for bribes, gratuities and kickbacks.

15. Items: All bid items are to be NEW and of most current production, unless otherwise specified.

16. Payment for Purchases: Except as otherwise agreed to: late payment charges may be assessed against the user state agency in the amount and under the conditions set forth in Section 13-1-158 NMSA 1978.

17. Workers' Compensation: The Contractor agrees to comply with state laws and rules pertaining to Workers' Compensation benefits for its employees. If the Contractor fails to comply with Workers' Compensation Act and applicable rules when required to do so, this Agreement may be terminated by the contracting agency.

18. Submission of Bid: Bids must be submitted in a sealed envelope with the bid number and opening date clearly indicated on the bottom left hand side of the front of the envelope. Failure to label bid envelope will necessitate the premature opening of the bid in order to identify the bid number.

19. Contractor Personnel: Personnel proposed in the Contractor's written bid to the Procuring Agency are considered material to any work performed under this Price Agreement. Once a Purchase Order or contract has been executed, no changes of personnel will be made by the Contractor without prior written consent of the Procuring Agency. Replacement of any Contractor personnel, if approved, shall be with personnel of equal ability, experience, and qualifications. The Contractor will be responsible for any expenses incurred in familiarizing the replacement personnel to insure their being productive to the project immediately upon receiving assignments. Approval of replacement personnel shall not be unreasonably withheld. The Procuring Agency shall retain the right to request the removal of any of the Contractor's personnel at any time.

20. Subcontracting: The Contractor shall not subcontract any portion of the Price Agreement without the prior written approval of the Procuring Agency. No such subcontracting shall relieve the Contractor from its obligations and liabilities under this Price Agreement, nor shall any subcontracting obligate payment from the Agency.

21. Records and Audit: The Contractor shall maintain detailed time and expenditure records that indicate the date, time, nature, and cost of services rendered during this Price Agreement's term and effect, and retain them for a period of three (3) years from the date of final payment under this Price Agreement. The records shall be subject to inspection by the Agency, State Purchasing Division, Department of Finance and Administration, and for Information Technology contracts, State Chief Information Officer. The Agency shall have the right to audit billings, both before and after payment. Payment for services under this Price Agreement shall not foreclose the right of the Agency to recover excessive or illegal payments.

22. Subcontracts: The foregoing requirements for Contractor Personnel, Subcontracting, and Audit shall be inserted into all subcontracts from the prime contractor to the subcontractor.

State of New Mexico
General Services Department
Purchasing Division
Price Agreement #: 30-80500-23-17019

Page-4

New Mexico Employees Health Coverage

A. If Contractor has, or grows to, six (6) or more employees who work, or who are expected to work, an average of at least 20 hours per week over a six (6) month period during the term of the contract, Contractor certifies, by signing this agreement, to have in place, and agrees to maintain for the term of the contract, health insurance for its New Mexico Employees and offer that health insurance to its New Mexico Employees if the expected annual value in the aggregate of any and all contracts between Contractor and the State exceeds \$250,000 dollars.

B. Contractor agrees to maintain a record of the number of its New Mexico Employees who have (a) accepted health insurance; (b) declined health insurance due to other health insurance coverage already in place; or (c) declined health insurance for other reasons. These records are subject to review and audit by a representative of the state.

C. Contractor agrees to advise all of its New Mexico Employees of the availability of State publicly financed health care coverage programs by providing each of its New Mexico Employees with, as a minimum, the following web site link to additional information: <https://bewellnm.com>.

D. For purposes of this Paragraph, the following terms have the following meanings:

- (1) "New Mexico Employee" means any resident of the State of New Mexico employed by Contractor who performs the majority of the employee's work for Contractor within the State of New Mexico, regardless of the location of Contractor's office or offices; and
- (2) "offer" means to make available, without unreasonable restriction, enrollment in one or more health coverage plans and to actively seek and encourage participation in order to achieve the goals of Executive Order 2007-049. This could include State publicly financed public health coverage programs such as *Insure New Mexico!*

Department Price Agreement

Article I – Statement of Work

Under the terms and conditions of this Price Agreement, the using agency may issue orders for items and/or services described herein.

The terms and conditions of this Price Agreement shall form a part of each order issued hereunder.

The items and/or services to be ordered shall be listed under Article IX – Price Schedule. All orders issued hereunder will bear both an order number and this Price Agreement number. It is understood that no guarantee or warranty is made or implied by either the New Mexico State Purchasing Agent or the user that any order for any definite quantity will be issued under this Price Agreement. The Contractor is required to accept the order and furnish the items and/or services in accordance with the articles contained hereunder for the quantity of each order issued.

Article II –Term

The term of this Price Agreement for issuance of orders shall be as indicated in specifications.

Article III –Specifications

Items and/or services furnished hereunder shall conform to the requirements of specifications and/or drawings applicable to items listed under Article IX - Price Schedule. Orders issued against this schedule will show the applicable price agreement item(s), number(s), and price(s); however they may not describe the item(s) fully.

Article IV – Shipping and Billing Instructions

Contractor shall ship in accordance with the instructions of this form. Shipment shall be made only against specific orders which the user may place with the contractor during the term indicated in Article II – Term. The Contractor shall enclose a packing list with each shipment listing the order number, price agreement number and the commercial parts number (if any) for each item. Delivery shall be made as indicated on page 1. If vendor is unable to meet stated delivery the State Purchasing Agent must be notified.

State of New Mexico
General Services Department
Purchasing Division
Price Agreement #: 30-80500-23-17019

Page-5

Article V - Termination

The Agency may terminate this Agreement for convenience or cause. The Contractor may only terminate this Agreement based upon the Agency's uncured, material breach of this Agreement. Contractor shall give Agency written notice of termination at least thirty (30) days prior to the intended date of termination, which notice shall (i) identify all the Agency's material breaches of this Agreement upon which the termination is based and (ii) state what the Agency must do to cure such material breaches. Contractor's notice of termination shall only be effective (i) if the Agency does not cure all material breaches within the thirty (30) day notice period or (ii) in the case of material breaches that cannot be cured within thirty (30) days, the Agency does not, within the thirty (30) day notice period, notify the Contractor of its intent to cure and begin with due diligence to cure the material breach. Termination of this Contract, however, shall not affect any outstanding orders. This provision is not exclusive and shall not waive other rights and remedies afforded either party in the event of breach of contract or default. In such instances the contract may be cancelled effective immediately.

Article VI – Amendment

This Price Agreement may be amended by mutual agreement of the New Mexico State Purchasing Agent or his/her designee and the Contractor upon written notice by either party to the other. An amendment to this Price Agreement shall not affect any outstanding orders issued prior to the effective date of the amendment as mutually agreed upon, and as published by the New Mexico State Purchasing Agent or his/her designee. Amendments affecting price adjustments and/or the extension of a price agreement expiration date are not allowed unless specifically provided for in the bid and price agreement specifications.

Article VII – Issuance or Orders

Only written signed orders are valid under this Price Agreement.

Article VIII – Packing (if applicable)

Packing shall be in conformance with standard commercial practices.

Article IX – Price Schedule

Prices as listed in the price schedule hereto attached are firm.

State of New Mexico
General Services Department
Purchasing Division
Price Agreement #: 30-80500-23-17019

Page-6

Awarded Vendors:

(AA) 0000045365
Brasier Asphalt, Inc.
PO Box 19095
Albuquerque, NM 87119
(505) 873-1322
joeirm@bainc.biz

Delivery: As Requested

(AB) 0000046616
Highland Enterprises Inc.
PO Box 2409
Las Cruces, NM 88004
(575) 524-3551
hei@highlandnm.com

Delivery: 645 S. Comp0ress Road, Las Cruces NM 88005

Infrastructure Committee

Meeting Date: 08/18/2025

COMMITTEE: Infrastructure

CONTACT: James MacCornack

CHAIR: Darrell Johnson

ACTION REQUESTED:

Consider recommendation of ratification of PO# 22600754 for the replacement of RIAC Lift Station to J&H Services for \$3,003,307.48, including GRT.

BACKGROUND:

Initiated by: Andrew Valadez

Existing lift station on Hobson Road that serves Roswell Air Center experienced a near-catastrophic failure that resulted in the loss of pumping ability for a period of time. Waste Water personnel were able to temporarily get the lift station back into service utilizing backup equipment. In order to expedite replacement of the lift station, existing design plans from Freese & Nichols were used to solicit quotes from contractors. J&H Services responded with the lowest quote.

FINANCIAL CONSIDERATION:

Project to be funded with LEDA Grant received by the Air Center.

LEGAL REVIEW:

Not applicable for this agenda item.

BOARD AND COMMITTEE ACTION:

Consider recommendation of ratification of PO# 22600754 for the replacement of RIAC Lift Station to J&H Services for \$3,003,307.48, including GRT to the September Finance Committee.

STAFF RECOMMENDATION:

Proceed as presented.

Attachments

PO# 22600754

Emergency Determination



Purchase Order

Fiscal Year 2026

Page: 1 of: 1

B
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T
O

CITY OF ROSWELL
ATTN: ACCOUNTS PAYABLE
PO BOX 1838
ROSWELL NM 88202
(OR) AP@ROSWELL-NM.GOV

V
E
N
D
O
R

J & H SERVICES INC
6616 GULTON CT NE, STE 90
ALBUQUERQUE, NM 87109

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES AND SHIPPING PAPERS.

Purchase Order # **22600754**

Delivery must be made within doors of specified destination.

S
H
I
P
T
O

AIRPOR
1 JERRY SMITH CIRCLE
ROSWELL, NM 88203
Email: j.brady@roswell-nm.gov
Phone: 5753475703
Fax: 5753472595

Vendor Phone #	Vendor Email Address	Requisition Number	Requisitioner			
5058969428		12601031	Lee Rogers	l.rogers@roswell-nm.gov		
Date Ordered	Vendor Number	Date Required	Freight Method/Terms	Department/Location		
08/01/2025	11183			Air Center Capital Outlay		
Item#	Description/PartNo		QTY	UOM	Unit Price	Extended Price
	Emergency Lift Station Replacement The Above Purchase Order Number Must Appear On All Correspondence - Packing Sheets And Bills Of Lading					
1	RIAC Lift Station Replacement total Base Bid accepting Bid Alt #2 in lieu of item B.4 GL Account: 51004334 - 817504		1.0	EACH	\$3,003,307.48	\$3,003,307.48
	***** GL SUMMARY ***** 51004334 - 817504					\$3,003,307.48

By: *A. Beck* Infrastructure Committee Agenda
Purchasing Agent, C.P.O

Total Ext. Price	35 of \$3,003,307.48
PO Total	\$3,003,307.48

CITY OF ROSWELL, NEW MEXICO
CONDITIONS GOVERNING THIS PURCHASE ORDER

The CITY OF ROSWELL is not responsible for products, goods, supplies, equipment, or services delivered without authority of this written order.

DEFINITIONS:

CITY: The City of Roswell, New Mexico agency and its employees.

ITEM(S): The material(s), product(s), service(s), lease(s), equipment, components, merchandise, Instructor services, Entertainment, goods, commodity(ies) or, etc.

INVOICE: The document to request payment for this Purchase Order from the CITY and must show the following: Purchase Order Number, Date of Shipment, Date of Invoice, Invoice Number, Description & Listing of Item(s) Purchased, Quantity (if applicable), Unit Price or Cost of Each Item(s), Vendor: Name, Remittance Address, Phone Number, and Customer Account Number, if applicable,

REQUISITIONER: The employee of the CITY who is placing this order.

Shipment of Items:

Do not over ship or substitute. Ship exactly as ordered, unless otherwise approved by the CITY.

All products, supplies, equipment or service(s) received are subject to inspection and acceptance by the CITY.

If unable to fill this order exactly in accordance with description unit, price or specifications, please contact Requisitioner immediately. The CITY reserves the right to reject and return at shipper's expense any and all products or supplies delivered which do not conform to our description or specifications.

If unable to fill this order promptly or within the time specified, notify the REQUISITIONER immediately. In case of unreasonable delay in delivery or delivery of goods specified, or in case of any other default of the vendor, the CITY shall have the right to cancel this Purchase Order in whole or in part, and the CITY may procure the ITEM(S) from other sources.

Freight: All product shipped by freight, express or parcel post, MUST HAVE ALL CHARGES FULLY PREPAID TO POINT OF DELIVERY.

Packing Slip: Include itemized packing slips with all shipments. Show DEPARTMENT name for whom delivery is intended.

Invoice:

Invoice(s) must be sent on date of COMPLETE SHIPMENT of all product(s) ordered. Any Invoice pertaining to this order **must be received no later than 30 days from shipment date**, otherwise Invoice may not be processed for payment.

Any Discount Terms must be clearly stated on the Invoice, to include the dollar (\$) amount or percent (%) amount that may be taken. Define the exact date terms for the discount.

Acceptance:

All items delivered on this order are to be new and the manufacture or product of the United States or its territorial possessions, unless otherwise specified.

The workmanship, quantities or qualities of goods which are to be paid for hereunder shall be to the satisfaction of the CITY and before final acceptance by the CITY all matters of dispute must be adjusted to the mutual satisfaction of the CITY and the vendor. Determinations and decisions, in case any question shall arise, shall constitute a condition precedent to the right of the vendor to receive any money thereof, until the matter in questions is settled.

The vendor by accepting this order agrees to assume the defense of and hold the CITY, its agents and its employees, harmless from all suits, costs, expenses, claims and damages arising from the use of the described materials because of actual or alleged infringement of any copy rights, patent or patent right of any invention or any other cause, and vendor represents and warrants that the unit prices charged herein are not higher than any applicable legal maximum prices permitted under existing governmental regulations and are not in excess of those currently charged to other governmental, institutional, or commercial users for similar items, quantities and deliveries.

Sales Taxes:

New Mexico Gross Receipts Tax (NMGRT) must be applied at time of invoicing (**IF APPLICABLE**) and according to New Mexico Taxation and Revenue Rules and Regulations and at the current rate table.

Federal, State and Local Laws:

Upon the vendor's acceptance hereof, the vendor agrees to comply and follow all Federal, State and Local Laws, Rules and Regulations, the State of New Mexico Procurement Laws and shall keep itself fully informed of all municipal ordinances and regulations in any manner affecting this order and the items delivered at vendor's sole cost and expense. Vendor shall comply with laws prohibiting discrimination on account of race, creed, color, or national origin.



STATE OF NEW MEXICO EMERGENCY DETERMINATION FORM

The emergency procurement method (*NMSA 1978, Section 13-1-127*) may only be used when the service, construction or item of tangible personal property procured:

1. is needed immediately to:
 - a. control a serious threat to public health, welfare, safety or property caused by a flood, fire, epidemic, riot, act of terrorism, equipment failure or similar event; or
 - b. plan or prepare for the response to a serious threat to public health, welfare, safety or property caused by a flood, fire, epidemic, riot, act of terrorism, equipment failure or similar event; and
2. cannot be acquired through normal procurement methods.
 - a. The agency entering into an emergency procurement should employ a competitive process to the extent practicable under circumstances.

The purchase or lease of heavy road equipment is not allowed under the emergency procurement statute.

The state purchasing agent or a central purchasing office that makes an emergency procurement shall outline its determination of the basis for the procurement and its selection of the contractor in writing and include the writing in the procurement file. (That writing can be made on this form.) Promptly thereafter:

- the state purchasing agent shall post notice of the procurement on its website; or
- the central purchasing office shall post notice of the procurement on its website, if it maintains one, and shall transmit the notice to the state purchasing agent for posting on the state purchasing agent's website.

NOTE: the state purchasing agent or a central purchasing office that makes an emergency procurement to plan or prepare for the response to a serious threat to public health, welfare, safety or property caused by a flood, fire, epidemic, riot, act of terrorism, equipment failure or similar event shall account for the money spent in making the procurement and report on that accounting to the legislative finance committee and the department of finance and administration within sixty days after the end of the fiscal year in which the procurement was made.

I. Name of Agency:

City of Roswell

Agency Chief Procurement Officer:

Arely Peek

Telephone Number:

575-637-6299

II. Name of Contractor: J&H Services Inc

Address of Contractor: 6616 Gulton CT NE, STE 90
Albuquerque, NM 87109

Amount of prospective contract: 3,003,307.48

Term of prospective contract: 8 months

III. Thoroughly list the services (scope of work), construction or items of tangible personal property being procured: This emergency procurement is for the replacement of the existing lift station on East Hobson Road at the Roswell Industrial Air Center (RIAC). The project includes installation of a new electrical enclosure, lift station equipment, and replacement of damaged sewer pipes to ensure the continued and safe operation of the wastewater system serving the RIAC area.

IV. Provide an explanation for the justification of the procurement including a description of the emergency condition(s) requiring use of emergency procurement and the practicable competition utilized in compliance with *NMSA 1978, Section 13-1-127*.

The existing lift station has suffered significant failures including pump malfunction and pipe corrosion, likely worsened by recent excessive rainfall and flooding. The system has been compromised by grit and debris from inflow and infiltration, as well as corrosive H₂S gas. A sinkhole has formed under the electrical enclosure, creating immediate risk of electrical system failure. Temporary stabilization efforts have resulted in additional collapse of the sewer line. Total failure of the lift station would result in the loss of wastewater service to the entire RIAC, affecting commercial operations and hundreds of residential units. Emergency procurement is necessary to prevent further collapse and health risks.

V. Describe what measures are being taken to minimize the duration and effect of this particular emergency procurement (for example: is the emergency only in place until a competitive process can be completed, etc.)

Emergency procurement is limited to addressing the immediate infrastructure failure. Temporary relocation of electrical components is underway to reduce risk. The procurement covers only the work necessary to restore system functionality and safety. The City will resume standard procurement procedures for any future improvements.

VI. Describe what measures the Agency will take in the future to prevent/mitigate use of an emergency procurement under similar circumstances.

This was an isolated emergency resulting from unforeseen structural failure and flooding. The City will implement increased inspections and invest in long-term infrastructure planning to reduce future emergency risks.

Certified by:

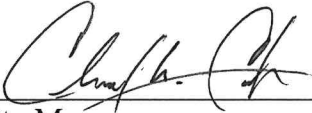
Date: 8/1/2025



Agency Chief Procurement Officer

Agency Approval by:

Date: 8/1/2025



City Manager

**ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT**

Non-Action Items 6.

Infrastructure Committee

Meeting Date: 08/18/2025

COMMITTEE: Infrastructure

CONTACT: James MacCornack

CHAIR: Ed Heldenbrand

DEPARTMENT NAME:

Committee requested a discussion on the Waste Water Treatment Plant Headworks.

Infrastructure Committee

Meeting Date: 08/18/2025

COMMITTEE: Infrastructure

CONTACT: James MacCormack

CHAIR: Darrell Johnson

ACTION REQUESTED:

Open discussion on S. Sunset Traffic Study Update.

BACKGROUND:

Initiated by: James MacCormack

The Infrastructure Committee requested an update on S. Sunset St. and Poe St. recommendations from traffic studies that have been completed.

FINANCIAL CONSIDERATION:

Not applicable for this agenda item.

LEGAL REVIEW:

Not applicable for this agenda item.

BOARD AND COMMITTEE ACTION:

Open discussion for Infrastructure Committee and attendees.

STAFF RECOMMENDATION:

None, Committee discussion.

Attachments

S. Sunset St. & Poe St. Updated Crash Records

3 Year Crash History Summary Sunset & Poe
June 2022 - June 2025

Note: Warrant Per MUTCD: 5 correctable crashes in any 12 month period

Crash Record #	Date	Cause	Injury Crash?	Time of Day	Correctable w/ All Stop?	Notes
4638	6/19/2022	Driver Inattention	No	16:57	No	Lane Change
6301	8/20/2022	Nighttime/Pedestrian in Roadway	Yes	21:44	No	Pedestrian
3374	5/17/2023	Driver Inattention	Yes	15:16	No	Rear End Crash
6643	9/11/2023	Rear End-Speeding	Yes	17:54	No	Rear End Crash
7940	10/27/2023	Failure to Yield	No	6:33	Yes	Right Angle Crash
5944	8/19/2024	Rear End-Speeding	No	20:05	No	Rear End Crash
7572	10/21/2024	Failure to Yield	No	14:15	Yes	Right Angle Crash

Infrastructure Committee

Meeting Date: 08/18/2025

COMMITTEE: Infrastructure

CONTACT: James MacCornack

CHAIR: Darrell Johnson

ACTION REQUESTED:

Open discussion on Fleetio.

BACKGROUND:

Initiated by: James MacCornack

Chairman Johnson requested a discussion item on Fleetio.

FINANCIAL CONSIDERATION:

Not applicable for this agenda item.

LEGAL REVIEW:

Not applicable for this agenda item.

BOARD AND COMMITTEE ACTION:

Open discussion for Infrastructure Committee and attendees.

STAFF RECOMMENDATION:

None, Committee discussion.

ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Non-Action Items 9.

Infrastructure Committee

Meeting Date: 08/18/2025

COMMITTEE: Infrastructure

CONTACT: James MacCormack

CHAIR: Darrell Johnson

DEPARTMENT NAME:

Department Report - Transit

Attachments

Roswell Transit Monthly Report

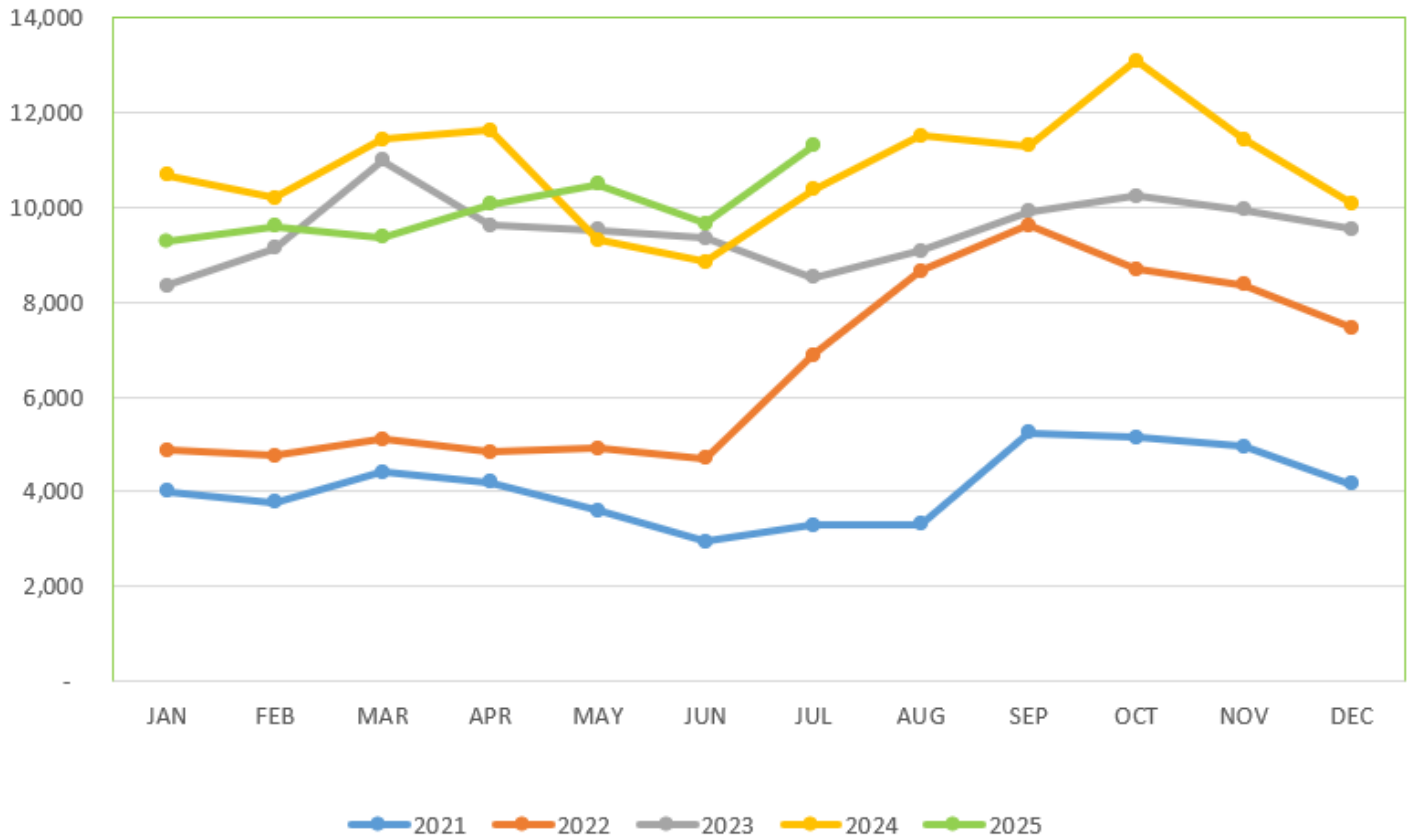
Roswell Transit Bus Inventory

BUS RIDERSHIP ----- July 2025: 11,314

YTD 2024 RIDERSHIP ---- 72,511

YTD 2025 RIDERSHIP ---- 69,813 - 3.8%

Monthly Ridership



- Transit has been in all meetings about the air races and has been able to formulate a plan to assist in the transport of customers to and from the Air Center.
- We now have the PO for BNX; they will start repairs this month on the damaged electrical in the alley.
- Bathroom repairs will require both an architectural design firm and a contractor to make repairs/remodel.
- During the UFO Festival, we had to re-route Main Street Southbound and black out a section of bus stops on Pennsylvania to accommodate traffic issues.
- Driver shortages has increased overtime for our staff and Route 12 on Main Street has been shut down most of last month. Even still, we managed to increase ridership thanks to our new fare structure! Thank you, City Council and City Administration for your support of Public Transportation.
- Now that Scott, our Administrative Assistant, has retired, all cashing duties have been moved downstairs and assigned to the dispatchers.

Respectfully submitted by Chris Moore and Ray Mendoza. Approved by Becky Hicks, Transit Director

BUS/VAN INVENTORY 08/01/2025

	BUS #	YEAR	MAKE	MODEL	VIN	GVWR	LIC PLATE	SEATS	MILEAGE	WHEN TO REPLACE
1	950	2015	CHEV	ARBOC C4500	1GB6G5BG9F1206700	14200	04872G	23	203,327	FY2026 OR 240,000 MILES
2	951	2019	CHEV	ARBOC C4500	1HA6GUBB6KN002736	14200	06100G	24	219,749	FY2027 OR 240,000 MILES
3	952	2019	CHEV	ARBOC C4500	1HA6GUBB8LN003873	14200	13167G	21	135,784	FY2028 OR 240,000 MILES
4	953	2019	CHEV	ARBOC C4500	1HA6GUBB5LN003751	14200	13166G	21	180,212	FY2028 OR 240,000 MILES
5	PT8	2010	DODGE	GRAND CARAVAN	2D4RN4DE9AR462606	6050	G95453	5	130,196	FY2020 OR 175,000 MILES
6	PT10	2015	DODGE	GRAND CARAVAN	2C7WDGBG5FR705623	6050	G97744	5	132,240	FY2025 OR 175,000 MILES
7	PT11	2018	DODGE	GRAND CARAVAN	2C4RDGBG7JR256562	6050	05617G	5	127,695	FY2026 OR 175,000 MILES
8	954	2023	FORD	TRANSIT	1FDEU6PG3PKA02173	11000	20366G	13	75,933	FY2032 OR 240,000 MILES
9	955	2023	FORD	TRANSIT	1FDEU6PG1PKA02222	11000	20365G	13	80,748	FY2032 OR 240,000 MILES
10	956	2023	FORD	TRANSIT	1FDEU6PG5PKA98355	11000	21060G	13	57,342	FY2032 OR 240,000 MILES
11	957	2023	FORD	TRANSIT	1FDEU6PG3PKB23964	11000	21054G	13	56,070	FY2032 OR 240,000 MILES
12	958	2023	FORD	TRANSIT	1FDEU6PG3PKA98371	11000	20932G	13	59,353	FY2032 OR 240,000 MILES
13	959	2023	FORD	TRANSIT	1FDEU6PG7PKB24017	11000	20931G	13	29,842	FY2032 OR 240,000 MILES
ROUTES: 3 ON MAIN, 4 ON-DEMAND, 3 PARATRANSIT (3 SPARES) = TOTAL VEHICLES 13										

ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Non-Action Items 10.

Infrastructure Committee

Meeting Date: 08/18/2025

COMMITTEE: Infrastructure

CONTACT: James MacCormack

CHAIR: Darrell Johnson

DEPARTMENT NAME:

Department Report - Fleet Maintenance

Attachments

Fleet Maint July 2025

Fleet Maint Graph

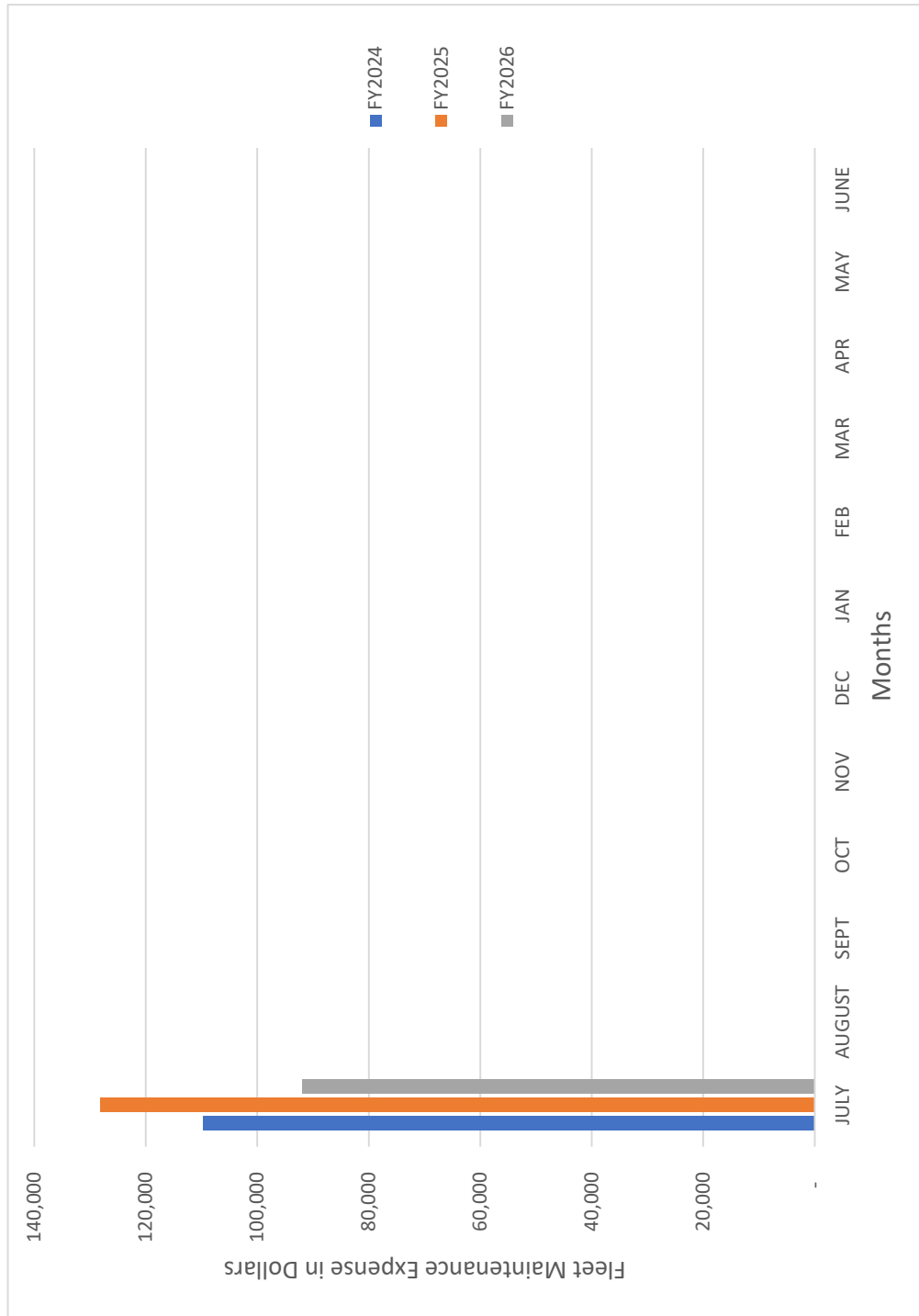
Fleet Maint Auction Results



CITY OF ROSWELL
MONTHLY FLEET MAINTENANCE COSTS BY DEPARTMENT
FOR FY2026

PERCENT OF BUDGET			8%		
DEPARTMENT	FY2026 ORIGINAL BUDGET	FY2026 REVISED BUDGET	JUL 2025	FY2026 TOTAL ACTUAL	SPENT PERCENT OF BUDGET
AIR CENTER	76,445	76,445	1,620	1,620	2%
ANIMAL CONTROL	15,000	15,000	245	245	2%
CEMETERY	15,500	15,500	19	19	0%
CENTRAL CONTROL	23,000	23,000	-	-	0%
CODE ENFORCEMENT	30,000	30,000	470	470	2%
COMMUNITY ENHANCEMENT	-	-	-	-	0%
EMERGENCY MANAGEMENT	1,500	1,500	-	-	0%
ENGINEERING	9,086	9,086	171	171	2%
FACILITIES MAINTENANCE	25,000	25,000	2,863	2,863	11%
FIRE	130,790	130,790	7,437	7,437	6%
FLEET MAINTENANCE	4,792	4,792	161	161	3%
GOLF	42,000	12,000	-	-	0%
HUMAN RESOURCES/SAFETY	1,100	6,100	-	-	0%
IT	6,905	6,905	-	-	0%
LANDFILL	80,000	80,000	1,360	1,360	2%
MUNICIPAL COURT	3,500	3,500	230	230	7%
PARKS	40,000	40,000	324	324	1%
PLANNING & ZONING	500	500	-	-	0%
POLICE	300,000	300,000	8,766	8,766	3%
RECREATION	2,000	2,000	-	-	0%
SANITATION-VEHICLE MAINT	750,000	750,000	22,578	22,578	7%
SANITATION-PAYROLL	-	-	27,816	27,816	INCL
SEWER MAINTENANCE	50,879	50,879	313	313	1%
SPECIAL ELECTRONICS	8,834	8,834	1,348	1,348	15%
STREETS	226,195	226,195	1,758	1,758	1%
TRANSIT	115,000	101,960	9,548	9,548	9%
WWTP	29,978	29,978	-	-	0%
WATER MAINT & TRANS	65,224	65,224	4,181	4,181	6%
WWTP LAB	900	900	765	765	85%
ZOO	10,000	10,000	-	-	0%
	2,064,128	2,026,088	91,973	91,973	

CITY OF ROSWELL
COMPARATIVE ANALYSIS OF FLEET MAINTENANCE EXPENSES BETWEEN FISCAL YEARS
FY2024 TO FY2026





CITY OF ROSWELL
YEAR-TO-DATE AUCTION RESULTS
FY2025 and FY2026

NO. OF UNITS SOLD	SALE DATE	AMOUNT COLLECTED	DEPARTMENT
8	3/17/2025	\$ 21,550	Police Vehicles
1	5/5/2025	12,500	WWTP Flood Salvage Equipment
1	5/6/2025	5,600	Police Vehicle
1	5/7/2025	4,000	Police Salvage Vehicle
3	5/14/2025	8,650	Police Vehicles
2	5/15/2025	9,500	Police Vehicles
1	5/22/2025	4,000	Transit Bus
3	5/30/2025	6,900	Police Vehicles
1	5/30/2025	2,125	Landfill Vehicles
1	5/30/2025	11,210	Airport Tractor
1	6/6/2025	4,600	Police Vehicle
2	6/12/2025	4,777	Police Vehicles
1	6/12/2025	2,275	Airport Pickup
1	6/13/2025	153	Fire Camper Shell
1	6/13/2025	16	Scrap Scaffolding
1	6/22/2025	4,000	Streets Paving Truck
5	6/27/2025	11,776	Police Vehicles
1	6/30/2025	3,000	Police Vehicle
1	6/30/2025	1,575	Park Vehicle
1	7/2/2025	2,100	Airport Dump Truck
3	7/3/2025	371	Sanitation Parts
2	7/4/2025	11,228	Police Vehicles
2	7/4/2025	1,146	Equipment Parts
1	7/10/2025	1,025	Sanitation Scrap Truck
1	7/28/2025	68	Sanitation Parts
1	7/28/2025	1,570	Parks Vehicle
1	8/5/2025	510	Sanitation Scrap Truck
1	8/5/2025	103	Police Scrap Vehicle
1	8/5/2025	1,525	Transit Bus
1	8/6/2025	108	Sanitation Parts

\$ 137,959

Police \$ 91,684

ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Non-Action Items 11.

Infrastructure Committee

Meeting Date: 08/18/2025

COMMITTEE: Infrastructure

CONTACT: James MacCormack

CHAIR: Darrell Johnson

DEPARTMENT NAME:

Department Report - Solid Waste

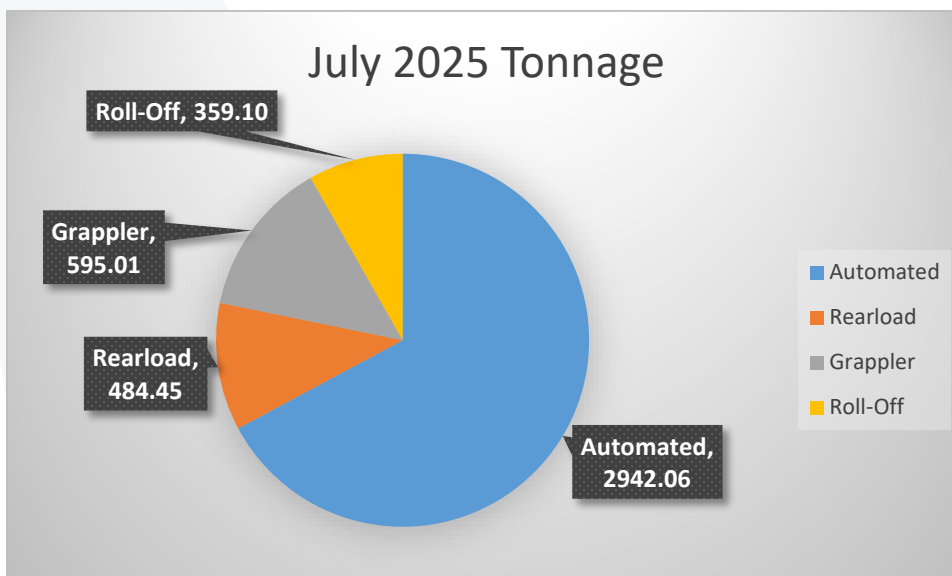
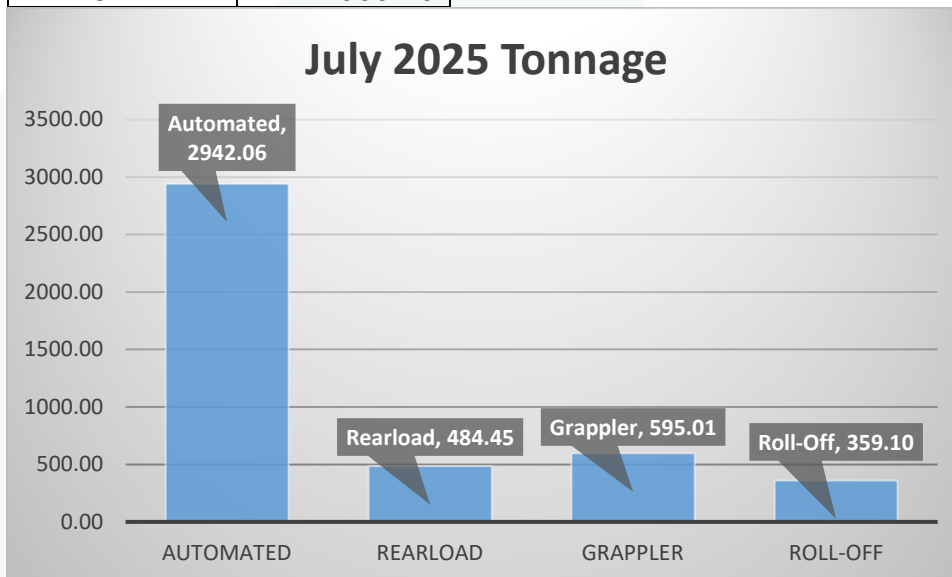
Attachments

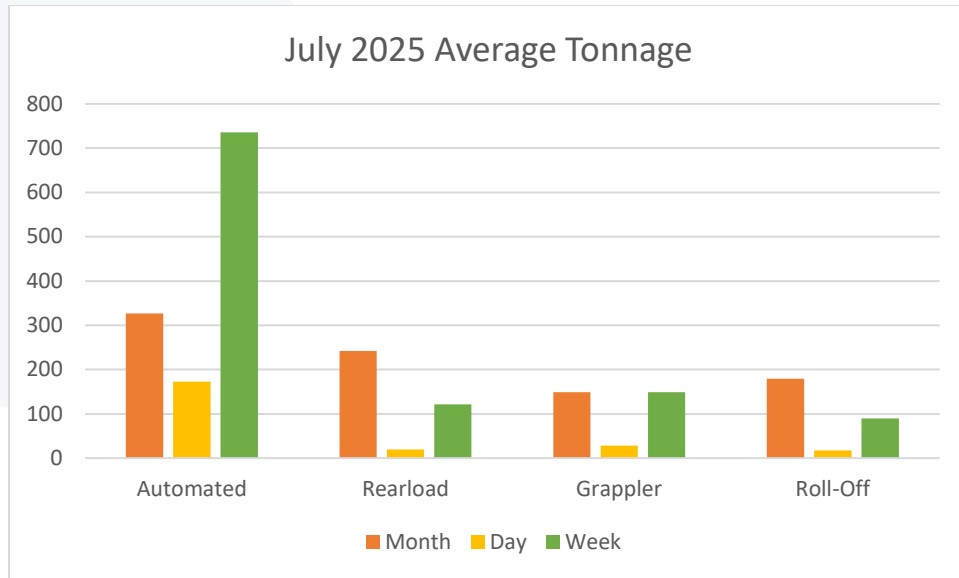
Monthly Report - July

Monthly Solid Waste Department July 2025 Tonnage Report

Roswell Municipal Landfill (RML). Report includes tonnage from June 1st to June 30th. Landfill tonnage received is a good gauge of the overall health of the Landfill Operations. Attached are the tonnages for the following Operations: Automated Collections, Bulk Trash, Commercial, and Roll Off.

Service	Tons
Automated	2942.06
Rearload	484.45
Grappler	595.01
Roll-Off	359.10





July 2025 Average Tonnage for our different divisions. They are:

Automated Average Tons:

- Daily: 173
- Weekly: 736
- Per Truck this Month: 327

Rearload Average Tons:

- Daily: 19
- Weekly: 121
- Per Truck This Month: 242

Grappler Average Tons:

- Daily: 28
- Weekly: 149
- Per Truck this Month: 149

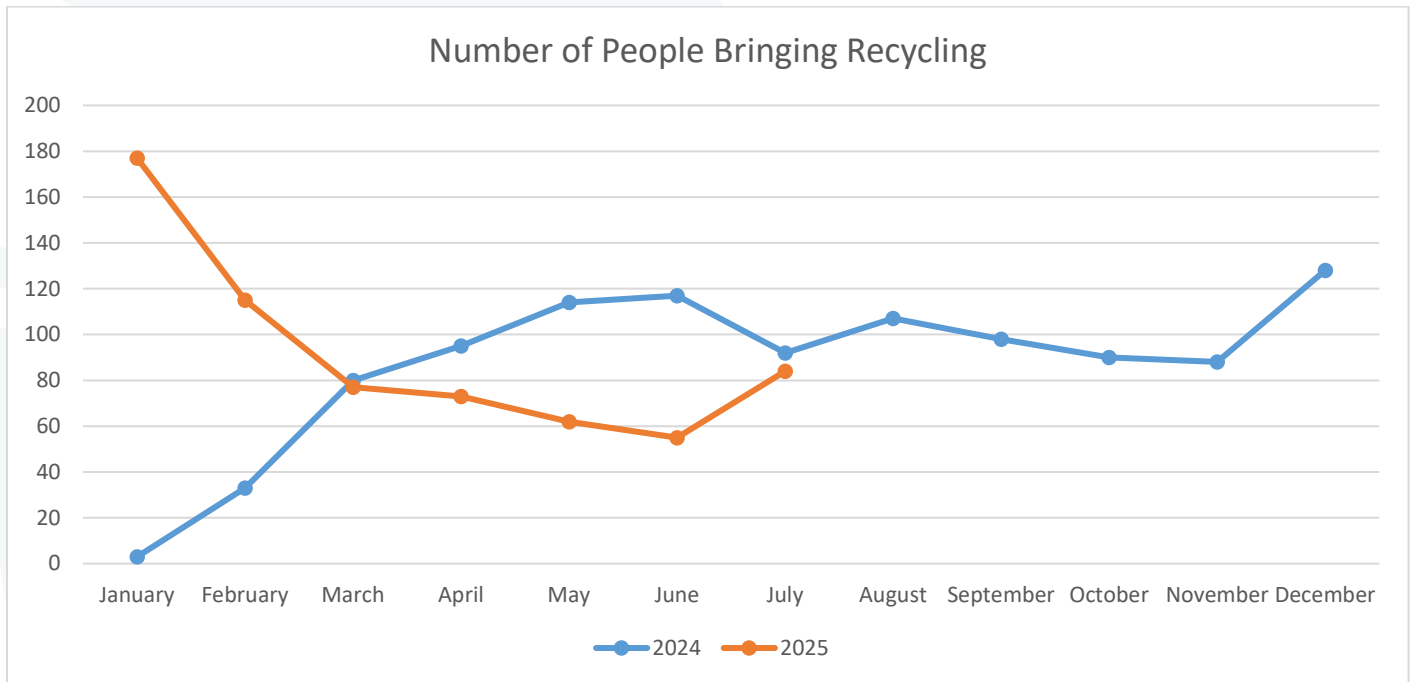
Roll-Off Average Tons:

- Daily: 17
- Weekly: 90
- Per Truck this Month: 180

Recycling

The Solid Waste Department Launched our Pilot program for Recycling. We currently take corrugated cardboard, 1&2 plastics, tin and aluminum cans. Currently we are only tracking people who come in to recycle.

	January	February	March	April	May	June	July	August	September	October	November	December	YTD
2024	3	33	80	95	114	117	92	107	98	90	88	128	1045
2025	177	115	77	73	62	55	84						643



Disposal Summary

This data is track by Drivers inputting their Net weight in as they pass over the scales to track how much tonnage they are bringing in.

Disposal by Facility		
Facility	Loads	Tons
Roswell Municipal Landfill	856	9323.75
Trash - MSW	856	9323.75
Totals	856	9323.75

Disposal by Material		
Material	Loads	Tons
Trash - MSW	856	9323.75
Totals	856	9323.75

Disposal by Vehicle Type		
Vehicle Type	Loads	Tons
Front load	106	1447.11
Trash - MSW	106	1447.11
Residential	542	7540.47
Trash - MSW	542	7540.47
Roll off	208	336.17
Trash - MSW	208	336.17
Totals	856	9323.75

Driver Productivity

This chart allows us to see a combined monthly total of all the hours a driver has been 'on route' how fast they are moving and how many miles and tons they are bringing in for the month. Please note that Sub are drivers being substituted in from other sections i.e.: grapple drivers or supervisors to help when we have a shortage of drivers.

Driver Productivity							
Driver Name	Route Count	Route Hours	Helping Hours	Homes/ Hour	Total Stops	Miles	Tons
SL-Route-Sub	21	149.4	68.41	0	4398	1201	92.95
RO-Route-1	5	173.34	0	0.6	136	2423	230.78
RL-Route-South	6	176.47	0	19.29543	3478	1142	722.59
SL-Route-6	13	199.15	11.39	58.0765	11770	1333	470.28
SL-Route-3	9	161.37	5.63	73.8738	12802	1142	2086.24
RL-Route-Sub	1	8.65	0	14.33526	124	53	25.68
SL-Route-4	15	198.45	8.93	55.5703	11881	1442	1236.74
RO-Route-2	5	190.76	0	0.4770225	133	1962	99.19
CR-Route	11	170.79	38.33	17.9918	6270	1018	881.97
SL-Route-Sub	5	29.12	0.93	39.18718	2600	184	201.9
RL-Route-North	7	137.06	1.5	14.15542	2241	867	579.63
SL-Route-5	5	148.27	0.73	48.08362	8861	924	787.91
SL-Route-7	13	190.04	6.62	52.93282	11907	1248	33.46
RL-Route-Sub	14	116.51	59.53	25.81116	1041	728	180.81
SL-Route-2	4	142.12	0	55.47555	9108	813	893.05
RO-Route-Sub	1	6.93	0	0.8653846	6	81	6.2
SL-Route-1	12	191.45	8.93	42.65495	8645	1127.06	794.37

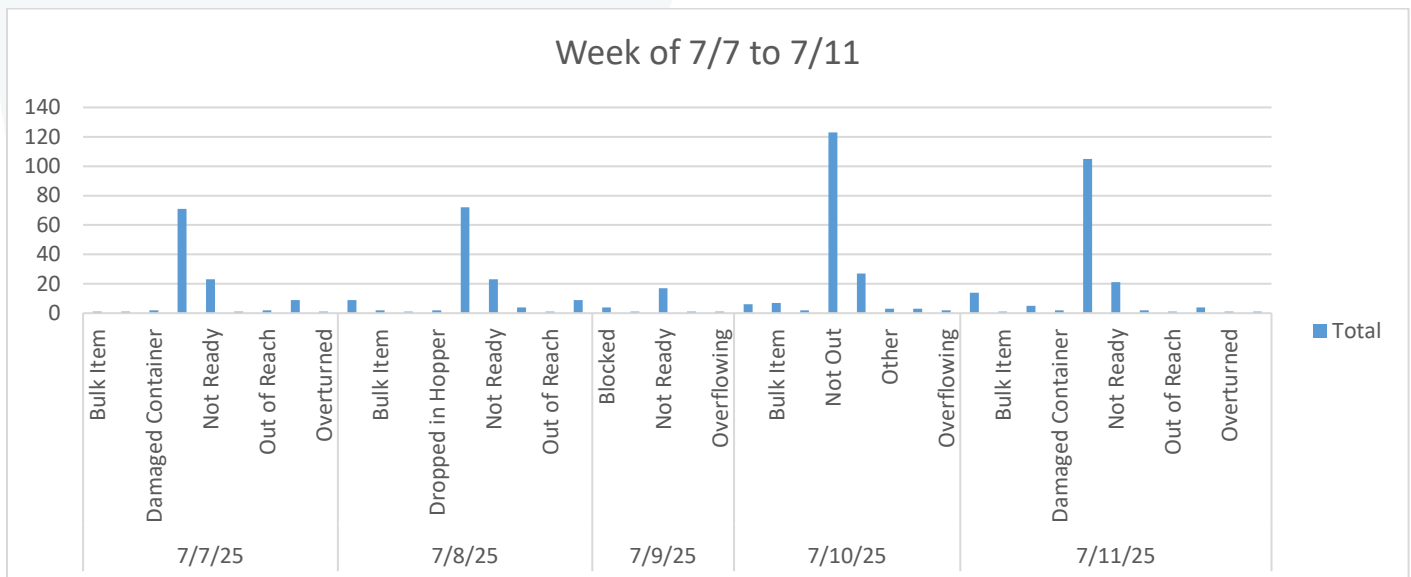
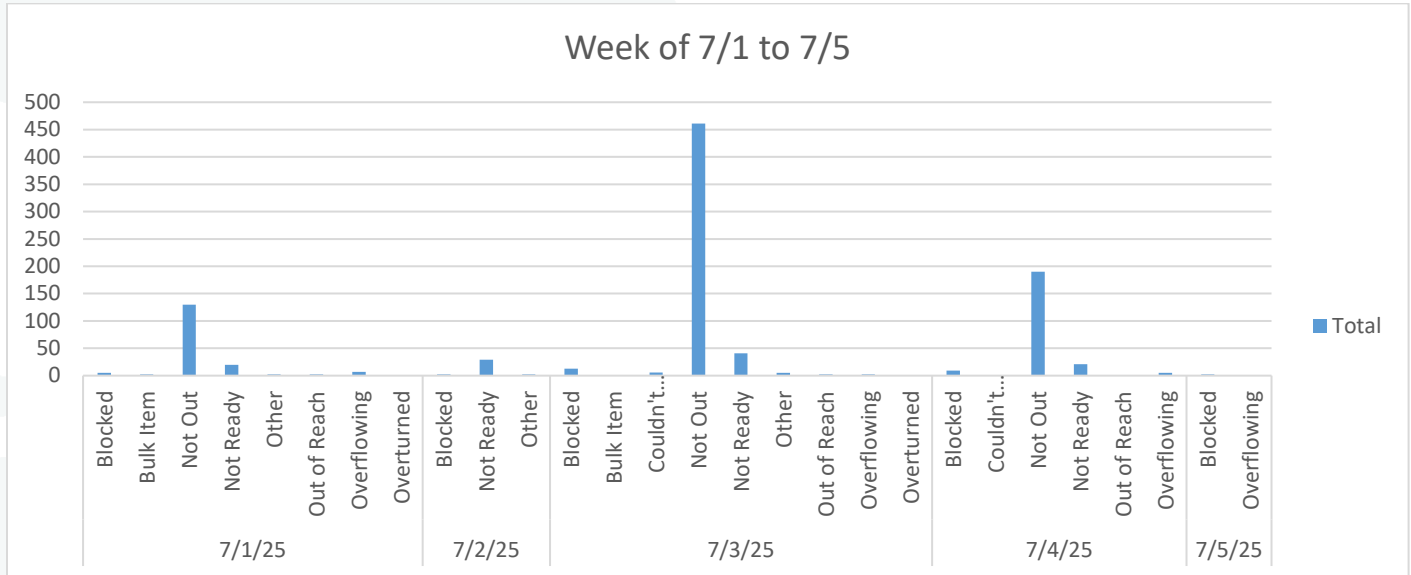
Fuel Log

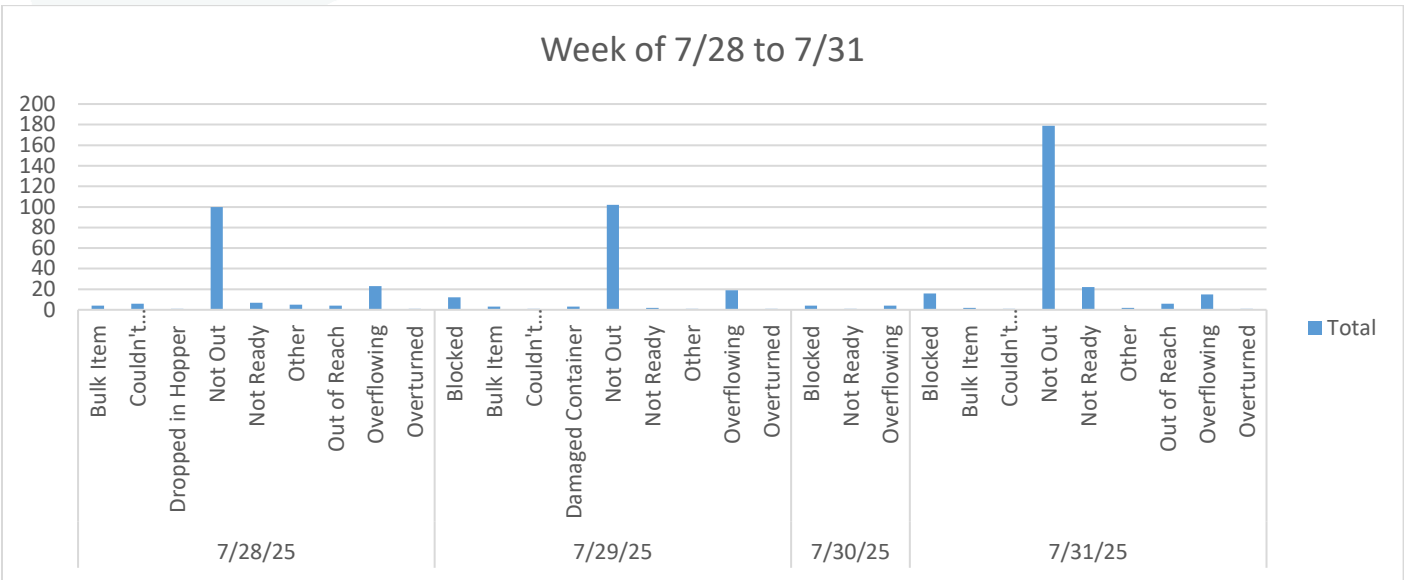
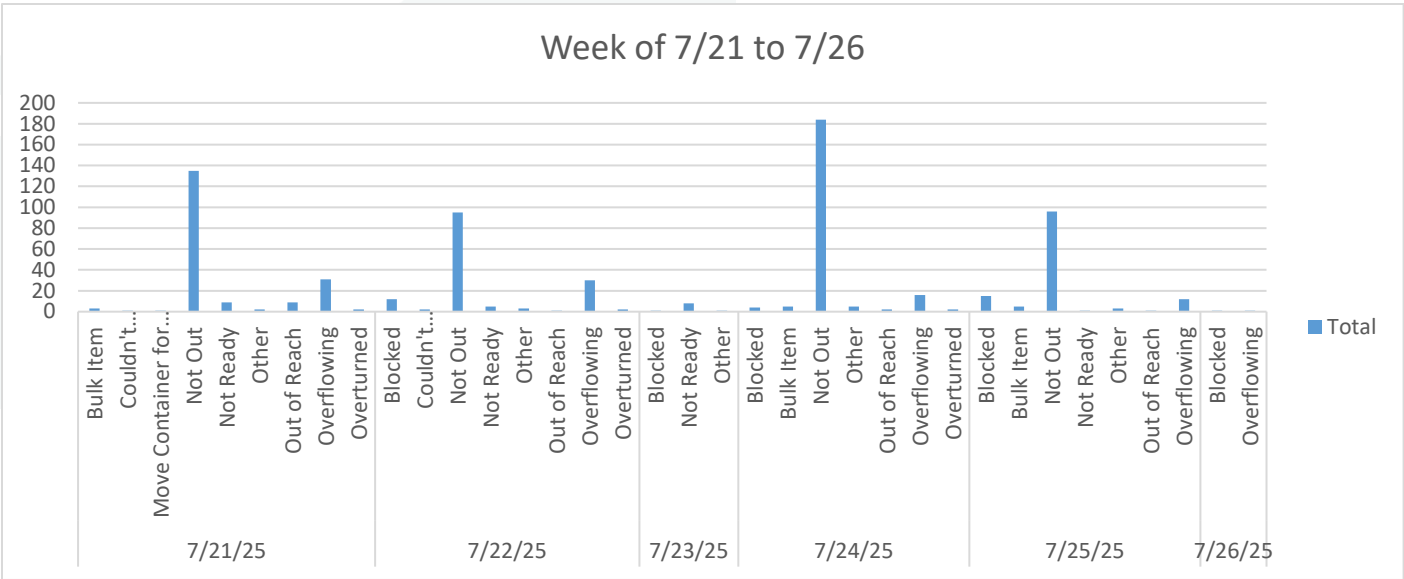
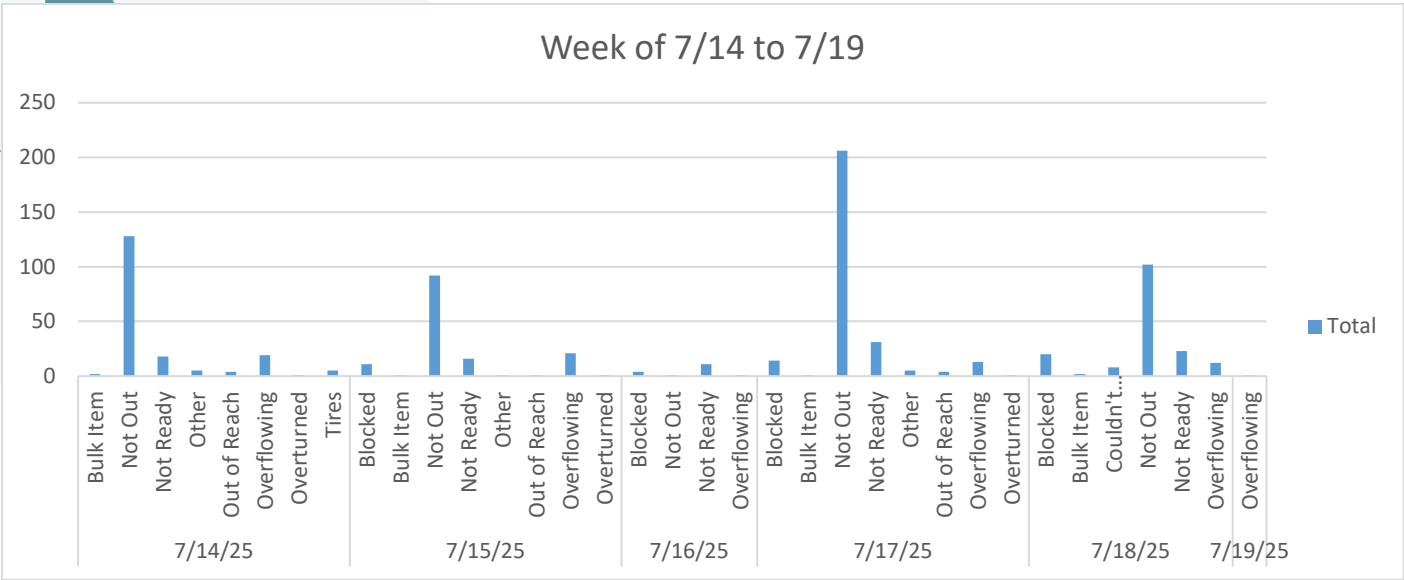
This shows how many miles are driven on our trucks along with their Fuel Efficiency.

Fuel Log					
Vehicle Name	# Fill ups	Fuel Efficiency (MPG)	Total Gallons Filled	Total Gallons Used	Total Miles Driven
SL 19-324	14	2.9	188.9	425	1232
SL 20-305	14	2.6	450.5	429.4	1141
SL 321	15	2.4	397.9	436.7	1072
262	22	2.9	683.7	619.9	1886
307	10	3.4	114.1	233.4	748
261	12	2.5	167.3	382.2	943
316	12	2.7	236.5	445.7	1178
SL 19-315	6	3	235.1	250.5	748
300	3	3.6	31.2	44.2	153

Pickup Reports

Pickup Reports are broken down by week to week. They show the number of Issues the drivers run into every day. To better view the data we split it into weeks.





Current Project Updates

1. In House Projects / Infrastructure

- a. Bring Fire Suppression System up to Code
 - i. Jockey Pump replaced more work needed
 - ii. Inspection has been completed waiting on quote to repair
- b. Ongoing Flood Repair
 - i. New cover for Cell 1,2,4 & partial on 5 slopes
 - ii. Road Maintenance within Landfill
 - iii. Repair Leachate Pond (Geomembrane & Liner)
 - iv. Re-Establish Entire Landfill stormwater drainage system
 - v. Pump out all leachate from Cell 1,2,3,4 & 5 (Over 200,000 gallons)
- c. Preparing for NCAR (Air Races)
 - i. PSA approved by Upper Management
 - 1. Will be going out to business whose pickups will need to increase
 - ii. 2nd shift being created to run afternoon rearload shift

Currently assessing multiple Landfill infrastructure systems that need to be updating and modernizing to meet current code requirements and operational needs. As these arise we will prepare quotes and bring to Infrastructure and Finance. Department will strive to perform the majority of the work in-house.

ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Non-Action Items 12.

Infrastructure Committee

Meeting Date: 08/18/2025

COMMITTEE: Infrastructure

CONTACT: James MacCornack

CHAIR: Darrell Johnson

DEPARTMENT NAME:

Department Report - Facility Maintenance

Attachments

Monthly Report



City of Roswell Projects Status
update 8-18-2025

Facilities Maintenance Department Projects

Year

2025 landfill pressure washer shed

SCOPE: Waiting on Manufacturer

ESTIMATED COST: \$ 500

FUNDING SOURCE:

CITY SHARE:
DFA/GRANT #:
OTHER:

BUDGET:

Total Budget:	\$ -
Total Payments:	
Encumbered	\$ -
Total Change Orders:	\$ -
Current Balance:	\$ -

PROJECT CODE NO.:

PURCHASE ORDER NO.

GL #:

PROJECT SCHEDULE:

EST. COMPLETION:

PROJECT STATUS:

unknown

March	
Phase	% Complete
Conceptual, Design	100%
Schematic Phase	N/A
Design Development Phase	N/A
Construction Documents Phase	0%
RFP, ITB, CES, Proposal	100%
Construction	0%
Substantial Completion	0%
Project Closeout	95%
Vendor	
Estimated Completion	1-Sep

Notes:

faulty wiring united rental has been called to come diagnose the problem..8-11-2025

Year

2025 City Hall Flooring Project

SCOPE:

ESTIMATED COST:

FUNDING SOURCE:

\$5,000

CITY SHARE:
DFA/GRANT #:
OTHER:

BUDGET:

Total Budget:	
Total Payments:	
Encumbered	\$ -
Total Change Orders:	\$ -
Current Balance:	\$ -

PROJECT CODE NO.:

PURCHASE ORDER NO.

PROJECT SCHEDULE:

EST. COMPLETION:

GL #: 0

PROJECT STATUS:

Phase	% Complete
Conceptual, Design	0%
Schematic Phase	0%
Design Development Phase	0%
RFP, ITB, CES, Proposal	0%
Construction	0%
Substantial Completion	0%
Project Closeout	0%
Vendor	Facilities and Contractor
Estimated Completion	May-25

Notes:

Flooring is pruchased. Due to location this project will be done afterhours and on weekends.

Year

2025**SCOPE:** lighting projet at fire prevention with rebate**ESTIMATED COST:****FUNDING SOURCE:**

Unknown

\$ -

CITY SHARE:**DFA/GRANT #:****OTHER:****BUDGET:**

Insurance Claim

Total Budget:

\$ -

Total Payments:

\$ -

Encumbered

Total Change Orders:

\$ -

Current Balance:**PROJECT CODE NO.:****PURCHASE ORDER NO.:****GL #:****PROJECT SCHEDULE:****EST. COMPLETION:****PROJECT STATUS:**

Phase	% Complete
Conceptual, Design	100%
Schematic Phase	100%
Design Development Phase	100%
RFP, ITB, CES, Proposal	100%
Construction	95%
Substantial Completion	0%
Project Closeout	0%
Vendor	Vendor
Estimated Completeion	Aug-25

Notes:

project total is \$9,770.05 with a \$2,100 rebate from excell

Year

2025**SCOPE:** Stiles ball field revamp the consessions stand and equipment room**ESTIMATED COST:****FUNDING SOURCE:**

\$ -

CITY SHARE:

\$0

\$ -

DFA/GRANT #:

\$ -

OTHER:**BUDGET:**

Total Budget:

\$ -

Total Payments:

\$ -

Encumbered

\$ -

Total Change Orders:

\$ -

Current Balance:

\$ -

PROJECT CODE NO.:**PURCHASE ORDER NO.:**

0

GL #:

0

PROJECT SCHEDULE:

EST. COMPLETION:
PROJECT STATUS:

Phase	% Complete
Conceptual, Design	0%
Schematic Phase	0%
Design Development Phase	0%
RFP, ITB, CES, Proposal	0%
Construction	0%
Substantial Completion	0%
Project Closeout	0%
Vendor	facilities
Estimated Completion	

Notes:

2025 city hall lighting project

SCOPE:

ESTIMATED COST:

FUNDING SOURCE:

CITY SHARE:

DFA/GRANT #:

OTHER:

BUDGET:

	\$	-
	\$	-
Total Budget:	\$	-
Total Payments:	\$	-
Encumbered		
Total Change Orders:	\$	-
Current Balance:	\$	-

PROJECT CODE NO.:

PURCHASE ORDER NO.:

PROJECT SCHEDULE:

EST. COMPLETION:

PROJECT STATUS:

GL #:

Phase	% Complete
Conceptual, Design	100%
Schematic Phase	100%
Design Development Phase	100%
RFP, ITB, CES, Proposal	100%
Construction	0%
Substantial Completion	0%
Project Closeout	0%
Vendor	FSG
Estimated Completion	

moving to new LED lights with a rebate

Year

2025 landfill HVAC and Lighting project

SCOPE:

ESTIMATED COST:

FUNDING SOURCE:

	\$	-
--	----	---

CITY SHARE:

DFA/GRANT #:

OTHER:

BUDGET:

	\$	-
Total Budget:		
Total Payments:	\$	-
Encumbered	\$	-
Total Change Orders:	\$	-
Current Balance:	\$	-

PROJECT CODE NO.:

PURCHASE ORDER NO.

0

GL #: 0

PROJECT SCHEDULE:

EST. COMPLETION:

PROJECT STATUS:

Phase	% Complete
Conceptual, Design	0%
Schematic Phase	0%
Design Development Phase	0%
RFP, ITB, CES, Proposal	0%
Construction	0%
Substantial Completion	0%
Project Closeout	0%
Vendor	FSG
Estimated Completion	

Notes:

new shop lights and HVAC plus the rebate

Year

2025

Facilities maintenance shop lights

SCOPE:

ESTIMATED COST:

FUNDING SOURCE:

\$

-

\$

-

CITY SHARE:

DFA/GRANT #:

OTHER:

BUDGET:

Total Budget:	
Total Payments:	\$ -
Encumbered	
Total Change Orders:	\$ -
Current Balance:	\$ -

PROJECT CODE NO.:

PURCHASE ORDER NO.

22300704

GL #:

PROJECT SCHEDULE:

EST. COMPLETION:

PROJECT STATUS:

Phase	% Complete
Conceptual, Design	0%
Schematic Phase	0%
Design Development Phase	0%
RFP, ITB, CES, Proposal	0%
Construction	0%
Substantial Completion	0%
Project Closeout	0%
Vendor	FSG
Estimated Completion	1-Oct

Notes

new LED shop lights with a rebate

ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Non-Action Items 13.

Infrastructure Committee

Meeting Date: 08/18/2025

COMMITTEE: Infrastructure

CONTACT: James MacCormack

CHAIR: Darrell Johnson

DEPARTMENT NAME:

Department Report - Cemetery

Attachments

Cemetery July Report

Acres Maintained: 210

Staffing: 10 FTE

Number of Services for the Month: 30

- 12 Casket Burials
- 14 Cremation Burials
- 1 Veterans Cemetery Casket Burials
- 3 Veterans Cemetery Cremation Burials

Total Revenue for the Month: \$35,300

Routine Maintenance:

- Dug, set-up, covered, and tamped for all 30 services
- Installed 3 upright stones and 3 plaques at General Douglas McBride Veterans cemetery.
- More mowing & trimming due to frequent rain fall.
- Repaired hitch hardware to canopy on service tents.
- Sprayed tree bases with herbicide for grass and weed control.
- Replaced pressure valve 8" line.
- Covered opening on storage area by the shop.
- Cut broken branches in various blocks around cemetery.

Specific Maintenance:

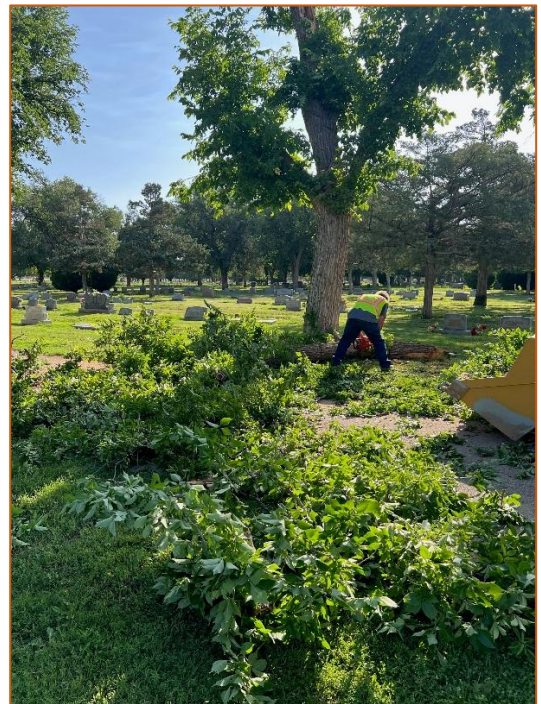
- Conducted a total of 30 services for the month of July.

Vehicle Information:

UNIT#	MILEAGE
580	127,304
581	79,475
582	19,798
586	81,874
587	60,806
606	86,566

Submitted by: Ruben Esquivel, Cemetery Superintendent
Approved by: Jim Burrell, Special Services Director

A photograph of a cemetery. In the foreground, several white, rectangular headstones are visible, some standing upright and others lying on the ground. The grass is green and somewhat uneven. In the background, a red tractor is being used by two people to maintain the grass. A white car is partially visible on the left side of the frame. The sky is blue with some clouds.



ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Non-Action Items 14.

Infrastructure Committee

Meeting Date: 08/18/2025

COMMITTEE: Infrastructure

CONTACT: James MacCornack

CHAIR: Darrell Johnson

DEPARTMENT NAME:

Department Report - Parks

Attachments

Parks July Report

Acres Maintained: 685+

Routine Maintenance:

-
- A photograph of a pond in a park-like setting. The pond is surrounded by green grass and trees. In the foreground, there is a large, dense bush with white flowers. The sky is clear and blue.

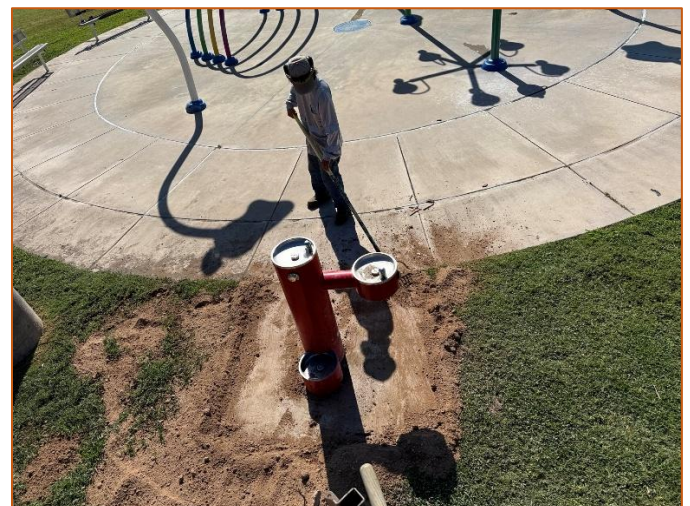
- Set up and take down for the 4th of July festival.
- Backfill dirt around splash pad at carpenter Park.
- Mow and weed around pond side of Zoo.
- Tree removal and clean up at the tree farm.
- Started to put in t-post at Air Center for Air Races.



parks department parks department parks department
 t parks department parks department parks department
 nt parks department **ROSWELL** department parks department



parks department parks department parks department
 t parks department parks department parks department
 nt parks department **ROWE** department parks department



parks department parks department parks department
 t parks department parks department parks department
 nt parks department parks department parks department



Vehicle Information:

UNIT#	LAST 5 OF VIN	MILEAGE
1115	59361	10,003
1043	30177	33,739
1110	11787	86,048
1335	31335	101,944
1171	05837	107,459
1106	32089	111,222
1134	02128	75,692
1136	51161	90,187
1112	31411	138,590
1109	55800	169,626
1118	03155	96,145
1107	05501	191,856
1120	16661	96,183
1122	06799	42,199
1007	49647	52,191
1194	27335	140,742
1177	63424	35,968
1113	13373	Flooded (Totaled)
1100	48327	73,826
Jim	31159	176,811
550	38512	130,595

Submitted by: Rudy Chavez, Parks Superintendent
 Approved by: Jim Burrress, Special Services Director

ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Non-Action Items 15.

Infrastructure Committee

Meeting Date: 08/18/2025

COMMITTEE: Infrastructure

CONTACT: James MacCormack

CHAIR: Darrell Johnson

DEPARTMENT NAME:

Department Report - Recreation

Attachments

Recreation July Report



Revenue: \$58,818



Attendance: 10,994

FISCAL YEAR FIGURES

	2025 July	YTD
Revenue	58,818	58,818
Attendance	10,994	10,994

ATTENDANCE CONTRIBUTORS

Adult Center Classes & Scans	372
Rec & Aquatic Center Classes	1125
Rec & Aquatic Center Drop-In/Admissions	5858
Rec & Aquatic Center Member Scans	3435
Special Events	204

TOP REVENUE CONTRIBUTORS

Pool Admissions	\$19,339
Recreation Concession	\$16,966

Highlights

Roswell Recreation Center

- Memberships sold: 111
- The summer program ended this month with a total of 45 kids registered every week.
- Alien Chase was a success with over 200 participants.

Roswell Aquatic Center

- Lifeguards continue their monthly in-service training, led by the Lifeguard Instructor/Aquatic Specialist, and the weekly requirement of completing 300 swim yards.
- This month's In-service went over rapid assessment scenarios.
- All summer swim lessons in July were fully booked.
- There were no incidents to report this month.
- Eight party rentals, including swim passes, and one private party were held.

Roswell Adult Center

- Adult classes continue to remain successful
- Our yoga instructor added to the summer fun by offering a surprise class every Friday, featuring activities such as yoga ball workouts, a belly dance-inspired session, and even yoga in the outdoor pool.
- Now that the summer program is over, instructors have the option to move back to the classrooms or stay in the fitness room.

Vehicle Mileage

- Unit 1004/09116 – VIN# 09116 - Mileage 13,520
- Unit 1101/00494 – VIN#00494 - Mileage 55,788
- Unit 15875 – VIN#15875 – Mileage 55,733

Upcoming:

- Youth Volleyball Practice 8/11, Games 8/26





ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Non-Action Items 16.

Infrastructure Committee

Meeting Date: 08/18/2025

COMMITTEE: Infrastructure

CONTACT: James MacCornack

CHAIR: Darrell Johnson

DEPARTMENT NAME:

Department Report - Zoo

Attachments

Zoo July Report

Highlights/Animal Care/Maintenance:

-
- A close-up photograph of a pig's head as it eats from a shallow metal bowl. The bowl contains a mixture of water, white feed, and various vegetables including red tomatoes and yellow corn. The pig is standing on a dirt ground, and a brown tarp is visible in the background.



spring river zoo spring river zoo spring river zoo spring river zoo spring river zoo
spring river zoo spring river zoo spring river zoo spring river zoo spring river zoo
spring river zoo spring river zoo spring river zoo spring river zoo spring river zoo
ROSWELL



Submitted by: Amy Munoz,
Zoo Curator
Approved by: James Burrell,
Special Services Director

ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Non-Action Items 17.

Infrastructure Committee

Meeting Date: 08/18/2025

COMMITTEE: Infrastructure

CONTACT: James MacCornack

CHAIR: Darrell Johnson

DEPARTMENT NAME:

Department Report - Water Maintenance & Transmission

Attachments

Water Maintenance & Transmission Monthly Report



Water Maintenance and Transmission

Monthly Report for July 2025

By Andrew Valadez

WORK ORDERS:

Work Orders by Category	This Month	Year to Date
<i>Main Break</i>	3	33
<i>Main Break - Unfounded</i>	0	5
<i>Replace Mainline Valve</i>	2	20
<i>Service Line City Side Leak</i>	98	628
<i>Service Line Customer Side Leak</i>	10	101
<i>Service Line Break Unfounded</i>	17	19
<i>Meter Box Repair</i>	2	36
<i>Customer No Water - Unfounded</i>	2	71
<i>Hydrant Repair</i>	0	20
<i>Meter Call Returned to Central Control</i>	0	27
<i>New Service</i>	5	27
<i>New Fire Line</i>	0	0
<i>Abandon Service</i>	0	3
<i>811 Utility Locate</i>	589	3845
<i>Other- Misc.</i>	12	124
<i>Move Outs</i>	0	2

PROJECTS:

	<u>Current</u>	<u>Future</u>
1	<i>Air Races Installation</i>	
2		
3		
4		
5		
6		
7		
8		

ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Non-Action Items 18.

Infrastructure Committee

Meeting Date: 08/18/2025

COMMITTEE: Infrastructure

CONTACT: James MacCormack

CHAIR: Darrell Johnson

DEPARTMENT NAME:

Department Report - Central Control

Attachments

Central Control Monthly Report

Central Control Monthly Report for

July 2025

Central Control Operators and Maintenance

- Operators making weekly rounds and collecting data of well pumps and motors. Making adjustments as needed to keep operation in spec.
- Operators doing monthly checks on booster pump screens and testing the chlorine leak detectors.
- Operators at end of month getting final monthly reads from all wells for total water produced.
- Operators doing daily cleaning and maintenance as needed at well sights, Reservoirs and at Central.
- On-call operator responding to alarms as needed after hours and having to come out to central on weekends to maintain levels in reservoirs.
- SCADA system still down have control at central but having to manually turn wells on/off. Maverick has the program installed for the Kerr wells and RIAC area they are running in auto. Still working on programming for the intown wells.
- RIAC well 4 has the new building done and new well set up waiting for Electrical to be installed.
- Kerr well 3 is tripping the main line link when trying to start up electrician found motor bad will have to remove and have it rewound.
- We have building exhaust fans out at some of the wells will need motors replaced and/or rebuild.

- Chesser well motor burnt up had to get it rewound and reinstalled.
-

**ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT**

Non-Action Items 19.

Infrastructure Committee

Meeting Date: 08/18/2025

COMMITTEE: Infrastructure

CONTACT: James MacCornack

CHAIR: Darrell Johnson

DEPARTMENT NAME:

Department Report - Waste Water Treatment Plant & Sewer

Attachments

Waste Water Treatment Plant Monthly Report



WWTP MONTHLY REPORT FOR JULY 2025

Sewer Crew (Collections)

PSU- STOP UPS-22 SHOT LINE TO SATISFY CUSTOMER-3

POINT REPAIR – 0

SHOT LINE DUE TO DEAD END - 0

SEWER ODOR - 1

MANHOLE LID MISSING- 2

TELEWISE LINE – 0

ASSIST WATER DEPT-1

SEWAGE SPILLAGE – 1 SSO

Raw Sewage 0

WKLY MAINTENANCE SOUTHSIDE UNIT 355

WKLY MAINTENANCE NORTHSIDE UNIT 356

Sewer Crew is assisting Frank with Streets Dept. with storm drains to help clear them from debris mud and grit and will be a continuous project total of 30, completed 10 out of 30.

Total of 6 in Department to include (2) Sr. Equipment Operators (4) Equipment Operators Positions requires CDL class B with tank and air brake endorsements

The sewer crews work tirelessly around the clock to maintain any sewer areas that might flood with rain water during flood type events in Roswell. Lift station repairs to pumps and maintenance of lift station is vital to city sewer system.

RIAC lift station is currently being serviced for electrical components. Pumps and check valves were repaired and replaced as needed in July.

Kids Care lift station was serviced after pumps alarmed and sewer crew responded to call out. Pumps repaired and replaced and possible electronic wireless upgrades are in the plans for the future.

PLANT OPERATORS

Monthly Plant flow – 98.47 Million Gallons

Plant operator makes daily rounds and verifies and collects data of pumps and motors making adjustments to our aeration basins for blowers to maintain ammonia/nitrates and keep a healthy basin and keep plant operational.

Dewatering building south screw press has reached its 120 hours and north screw press is not operational as technicians bring in replacement parts and trouble shoot screw presses are ongoing.

Huber and all subcontractors are continuing to work together to trouble shoot all issues that are current at this time.

Continuous repairs are being done to our UTV mules which are utilized to help transport equipment to and from buildings. Currently down to only 2 that is fully operational. Unit 366 and Unit 368 are needing further repairs and placed on hold. Repairs will be completed in new fiscal year.

Groundskeeping and watering of lawns for facility

Daily/Regular maintenance as needed on equipment

Wkly cleaning of irrigation screens

Drying Beds at max capacity. Solids handling is more difficult with rain to dry sludge.

Currently utilizing John Deere equipment from water plant to help move our drying solids and turn sludge piles

Plant Operators are currently seeking certifications through UOCP (New Mexico Utility Operator Certification Program)

Total Employees 7 – partially staffed to include

- (1) Sr Operator

- (4) WWTP Operators plant operations

- (1) Maintenance Worker I maintain grounds and buildings

- (1) New Hire Donald Kuehn as Maintenance Worker I

- (1) Vacant WWTP Operator

PLANT TOUR JULY

BOYS AND GIRLS CLUB

Ms. Rita Kane-Doerhoefer brought “lil darlings” ages 8-12 youngest age group that has come out to tour WWTP. Storm pond and seeing the microorganisms under microscope were the highlight and excited to see the process as it was taught in school.



LAB

Monthly Bact- T Sampling – 60 samples required for NMED compliance City of Roswell potable water. (15) Wkly sampling for total of 4 routes for month. Quality Control daily analysis for wastewater operations.

9 Drinking Water Systems we oversee analysis for DWB compliance to include Alto Lakes Water, Berrendo Water, Capitan Water System, Cumberland, Fambrough, Greenfield, Town of Dexter, Leprino Foods, Roswell Landfill

Monthly intake of microbiological samples

10-Private Pay (private wells)

Artesia Soft Water System-4

NICE ICE-4

CULLIGAN-1

ADOLFO TORRES-1

Permit Requirements - DP-281

Discharging our Effluent water to farmland NMED permit DP-281 requires 3x wkly running BOD5 (biochemical oxygen demand – measure of amount of dissolved oxygen needed by microorganisms to break down organic matter in water sample over a 5day period at 20 C), E-coli, TSS (total suspended solids -dry weight of non-dissolved particles in water sample). Daily analysis of ammonia/nitrate, MLSS (mixed liquor suspended solids-total concentration of suspended solids)

Renew Certification for Laboratory Bacteriological Analysis-Audit was conducted and passed the audit.

BIOMONITORING 3rd Quarter sampling completed 7/25/25

(20) Monitoring Wells – 3rd Quarter sampling scheduled for 2025

Total employees - 2 partially staffed (1) Lead Lab Technician (1) Asst. Lab Tech. (1) Vacant Lab tech assistant

Lab employees are actively seeking required certifications through NMED

Pretreatment

Restaurants -72 Industrial Users -2

Wkly bacti sampling assist lab due to certifications

2x Wkly sampling for Covid

1x wk collection sample for Measles

Odd months test for **503.13 Sludge Samples**

Industrial surcharge sampling inspection for month of July

Bill surcharge to restaurants monthly and deposit of checks received

Monthly billing septic haulers total **of 8 to include**

Flores Rentals, B&D Car Wash, G&A Trucking, Johnson Septic, Demaree, Shiny Boys, Fulkerson Plumbing, RV Village.

Industrial User Inspection

Vestis 7/30/25

Dean Baldwin 7/16/25

Restaurant sampling for surcharge billing - 5

Total employees - (1) Pretreatment coordinator

ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Non-Action Items 20.

Infrastructure Committee

Meeting Date: 08/18/2025

COMMITTEE: Infrastructure

CONTACT: James MacCormack

CHAIR: Darrell Johnson

DEPARTMENT NAME:

Department Report - Streets

Attachments

July Monthly Report

Projects Focus

The potholes continue to get repaired with two crews working to fix the problem areas in the streets. Mower crews are also active in keeping the weeds under control. The weed spraying crew is working the right of ways, and when the wind curtails spraying, they are picking up trash, preventing unsightly roadsides and driving hazards. The Alley crew continues to maintain the graveled alleys by leveling out the ruts and adding fresh gravel when needed. The sign crew has been keeping up with faded signs that need to be replaced and helping set up material for special events as needed.

Wildy Dr. & Buena Vista St. Before & After Grass/weeds growing in between the Street & the curb line



Projects Continued



Hot weather tailgate meeting with Shelly from safety



Quantities of Materials for the Month

The patch and street maintenance crews used 145.25 tons of cold mix, 54.58 tons being used to repair watercuts and 1.48 tons requested at the wastewater treatment plant for repair, 39 bags of Poly patch material, and 4.29 tons of hot mix.

The alley crews have used 36 loads of gravel, 4.5 loads of road base, 16 loads of millings, 3 loads of dirt to wastewater, 41 loads of sweeping waste taken to the landfill, and 59 loads of water.

The crusher crew loaded 5 loads of millings, 8 loads of road base & crushed 690 tons of gravel. They also had 10.5 loads of trees & debris from cleaning drains.

The sweeper crew had 199 loads of daily sweeping waste this month.

The herbicide crew has sprayed 3430 gallons of weed killer to control weeds on City property.

The sign shop personnel have replaced or added 15 signs, 10 sign posts, and 9 studs. He has also used 291 feet of Thermal Lay.

Projects Upcoming

Pending FY2026 Hot Recycle, Micro Surfacing, Mill & Fill, Nova Chip, Yearly Striping

Equipment Brief

Dump Truck - Approval for PO #22501094, Carry Forward PO #22600775: \$179,857 - Pending arrival in September 2025, per the last update given to Frank.

**ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT**

Non-Action Items 21.

Infrastructure Committee

Meeting Date: 08/18/2025

COMMITTEE: Infrastructure

CONTACT: James MacCornack

CHAIR: Darrell Johnson

DEPARTMENT NAME:

Department Report - Special Electronics

Attachments

Special Electronics Monthly Report

SPECIAL ELECTRONICS

MONTHLY REPORT FOR JULY 2025

LOCATES

LOCATES CLEARED: 331

LOCATES MARKED: 5

EMERGENCY LOCATES: 43

CONFERENCE ATTENDED: 1

CALL OUTS

2ND & MAIN (X2)

SUMMIT & 285

ALAMEDA & 285

BRASHER & 285

RPD VIDEO

RELIEF RT. & MAIN

MESCALERO & 285 (X2)

HOBBS & LEA

COUNTRY CLUB & 285

ALAMEDA & SUNSET

MAINTAINANCE

TOOK FLAGS DOWN 4TH OF JULY

TURNED OFF POWER FOR UFO PARADE

ANNUAL TESTING ON MMU'S ALL 39 INTERSECTIONS

REPAIRED SPLASH PADS FOR PARKS/ REPLACED GFI RECEPTICAL

PROGRAMED SCHOOL ZONES FOR NEW SCHOOL YEAR

REPAIRED CORD ON CRUSHER MOTOR FOR MSHA

ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Non-Action Items 22.

Infrastructure Committee

Meeting Date: 08/18/2025

COMMITTEE: Infrastructure

CONTACT: James MacCornack

CHAIR: Darrell Johnson

DEPARTMENT NAME:

Department Report - Engineering

Attachments

Engineering Monthly Report
Engineering Project Dashboard Report
Annual Maintenance Monthly Report

July 2025 Engineering Highlights Report

Community Development Support



Development Reviews

- 611 E Albuquerque

Sewer/Utility Cuts,

- 501 S. Lea

Property Reviews

Driveway, Sidewalk, Fence or Curb Reviews Inspections

Zoning Site Reviews:

ADA Reviews –

Traffic/Speed Reviews & Complaints

- S. Sunset Traffic Study
- W. Juniper Speed Study
- E. Deming Speed Study

Infrastructure Acceptance

Drainage Reviews

Street Light Complaints/Concerns



City of Roswell Engineering Department Projects Status

8/13/2025

Street Projects & Other

FY 25 - Hot Recycling & Micro-surfacing Pavement Maintenance

Quote Received

SCOPE: Hot Recycle & Micro-surfacing of various streets
BUDGET: \$ 1,500,000
FUNDING SOURCE: 100% City funds
EST. COMPLETION: Fall 2025
PROJECT STATUS: 0%

Streets to be selected by using Pavement Condition Survey and field review by Streets & City Engineer. Quote and streets list to be presented to August Infrastructure

FY 25 - Nova Chip Pavement Maintenance

Quote Received

SCOPE: Only Micro-surfacing of various streets
BUDGET: \$ 800,000
FUNDING SOURCE: 100% City funds
EST. COMPLETION: Fall 2025
PROJECT STATUS: 0%

Streets selected by using Pavement Condition Survey and field review by Streets & City Engineer. Quote received utilizing NMDOT statewide price agreement. Quote and streets list to be presented to August Infrastructure

Hobson Road Flood Prevention Project

Construction awarded to Constructors, Inc.

SCOPE: Design & construct flood prevention measures on Hobson Rd. from W. RAC Perimeter Rd. to SE Main
BUDGET: WTB Grant (87%) \$8,353,977
WTB Loan (13%) \$1,248,295
Other \$0
Total \$9,602,273
FUNDING SOURCE: Federal Grant & City Match
EST. COMPLETION: 5/31/2026
PROJECT STATUS: 0%

A Water Trust Board application was submitted and a letter of award received. City to submit "Readiness" package to be reviewed by DFA and then an agreement can be issued. Loan documents in progress of being executed. Loan finalized 3/22/24. RFP issued for design portion of project, recommended award to FNI. Design kickoff meeting held 7/26/2024. Design complete, bids received 5/13/2025, awarded to Constructors, Inc. Pre-Con held 8/12/2025. Tentative start date 10/6/2025.

Brasher Drainage Project

SMA award recommendation approved by Council 11.09.23

Kick off Meeting Held 12/6/2023

SCOPE: Design & construct flood prevention measures and 4-lane roadway on Brasher from S. Main east to SE Main (US 285)
BUDGET: Legislative Grant \$800,000
City \$0
Other \$0
Total \$800,000
FUNDING SOURCE: Legis. Grant
EST. COMPLETION: 12.31.24 Design Only
PROJECT STATUS: Design 65%

RFQ issued to engineering vendors, Souder Miller selected. Design in progress. Stakeholder meeting held 2/14/2024. SUE and storm drain inspection complete.

2025 CDBG 6th, 7th, 8th sidewalks Railroad to Garden

SCOPE: Design & construct sidewalk & ADA improvements 6th, 7th, & 8th Railroad to Garden
BUDGET: CDBG Grant \$1,300,000
City \$130,000
Other \$0
Total \$0
FUNDING SOURCE: CDBG Grant
EST. COMPLETION: 1.31.26 Design Only
PROJECT STATUS: Design 0%

CDBG Grant application paperwork in progress. Local COG staff supporting application preparation. Design to be completed in house pending funding award. Grant application to be submitted 8/19/2025.

2nd Street Overlay Pavement Maintenance

SCOPE: Overlay and restriping 2nd Street from Sunset to East City Limits
BUDGET: NMDOT Grant \$1,444,000
City \$76,000
Total \$1,520,000
FUNDING SOURCE: NMDOT TPF
EST. COMPLETION: Spring 2026 Estimated
PROJECT STATUS: 0%

It is anticipated that this project will be awarded through NMDOT TPF funding. Tentative official award Fall 2025

Elm St. Bridge (Rio Hondo south of 2nd St.)

NMDOT Agreement approved by September Council.

Recommended Award to Abraham's Construction

In Progress - Project started 1/21/25

SCOPE: Remove & replace existing bridge with CBC bridge
BUDGET: Survey/Hydrology City Engr. Dept.
Plans/Permits City Engr. Dept.
Right of Way \$0
Construction \$2,440,000
FUNDING SOURCE: NMDOT \$2,440,000
EST. COMPLETION: 6/30/2025
PROJECT STATUS: 73%

This existing bridge number 9199 is identified by NMDOT to be the next bridge in need of replacement. NMDOT is willing to fund construction costs if City Engineering willing to do project development, plans and construction management. NMDOT approval obtained to bid project. Recommended award to Abraham's Construction. Project started 1/21/25, in progress

Projects coordinated with Utility Departments

WWTP Screw Press & Dissolved Oxygen Improvements

SCOPE: Install screw presses at WWTP

BUDGET: Estimated \$ 8,003,106

FUNDING SOURCE: WWTP and Clean Water State Revolving Fund load CWSRF 097

EST. COMPLETION: Construction July 2024

Dissolved oxygen unit was put into operation on January 4, 2023.

Bids received Feb. 8, 2022, low bid \$8,626,664.00

\$5.5 million Loan is for design and construction

WWTP and Clean Water State Revolving Fund load CWSRF 097

PROJECT STATUS: Construction 98% \$8,626,664 Insp. \$488,225
Dewater \$412,400 DO \$102,481.25

RFP process complete and project awarded to HDR for design and future construction professional services. Design kick off meeting between NMENV, HDR and City was held on 12.16.2020. Council awarded project 3.10.22 and ok to seek additional principal \$3,915,000, subsidy of \$285,000 for total loan package of \$9,700,000 at 0.05% interest. Preconstruction conference held 4.12.22. Dissolved oxygen upgrades operational on January 4, 2023. Primary pumps replacements were started up 10.21.23. Pre-fab building was erected the week of 9/19. Contractor working on screw press start up troubleshooting. Equipment manufacturer returning 6/10 for additional troubleshooting

Rehab Country Club Reservoirs

Water Trust Board Grant/Loan

SCOPE: Repair and rehabilitate two 7.5 million gallon reservoirs located on West Country Club Rd

BUDGET: WTB Grant (45%) \$3,600,000

WTB Loan (55%) \$4,400,000

Other \$0

Total \$8,000,000

FUNDING SOURCE: Federal Grant & City Match

EST. COMPLETION: 1/31/2026

PROJECT STATUS: 26%

Awarded to TMI Coatings

Project started

A Water Trust Board application was submitted and a letter of award received. City to submit "Readiness" package to be reviewed by DFA and then an agreement can be issued. Design complete, project awarded to TMI Coatings Inc. Pre-Construction meeting scheduled for 12/4/2024. Project started, South Reservoir drained, rehab work has begun.

Replace RAC Lift Station

SCOPE: Design replacement lift station for RAC lift station located on Hobson Rd.

Design complete

BUDGET: \$251,000

FUNDING SOURCE: City Funds

EST. COMPLETION: 6/30/2025

PROJECT STATUS: Design 100%

Design project for replacement of the Roswell Air Center lift station located on Hobson Rd. RFQ will be prepared and quotes solicited from engineering on-call vendors. Estimated construction cost \$2,500,000. Recommended award to FNI. Kick off meeting held 1/14/2025. Design complete. Due to deteriorating condition of lift station, emergency procurement utilized.

RAC Water Line Phase 2

SCOPE: Water service extension to SE area of RAC.

Awarded to White Cloud Pipeline

Project started 10/14

BUDGET: \$1,471,041

FUNDING SOURCE: State appropriation

EST. COMPLETION: 9/30/2025

PROJECT STATUS: 50%

Project resumed, work in progress

Project awarded to White Cloud Pipeline, construction pending material delivery. Pre-construction meeting held 9/18/2024. Contractor pulled off for emergency water line flood repairs. Contractor has resumed work, in progress

RAC Sewer Extension

Project awarded

SCOPE: Sewer service extension to SE area of RAC.

BUDGET: \$160,784

FUNDING SOURCE: State appropriation

EST. COMPLETION: Design 3/17/2025

PROJECT STATUS: Design 100%

Project design awarded to HDR, project out to bid. Construction awarded to Enviroworks, LLC. Tentative start Fall 2025

36" Waterline Project - N. Montana

Replace existing 36" concrete pipe

Design to support funding application

SCOPE: Replace existing 36" water line from 19th to 8th on N. Montana

BUDGET: Potential Funding Application

FUNDING SOURCE:

EST. COMPLETION: Design 12/31/2025

PROJECT STATUS: Design 60%

City Engineering to survey and prepare construction plans to support WTB funding application.

Projects coordinated with Other Departments

Phase III All Inclusive Park - Grant 22-G2779 & 23-H2391

SCOPE: Design and construct All Inclusive Park and amenities
BUDGET: Grant Amount Grant = \$342,172.76
FUNDING SOURCE: DFA Grant
EST. COMPLETION: Construction in Summer/Fall 2025
PROJECT STATUS: 0%

Project awarded to Abraham's Construction

This is the 2022 Legislative Grant to help fund Inclusive Park Construction. Bid received 4/8/25, awarded to Abrahams Construction. Pre-Con meeting held 8/7/2025.

Portland Loo Design

SCOPE: Design Portland Loo Mainstreet Roswell
BUDGET:
FUNDING SOURCE: N/A
EST. COMPLETION:
PROJECT STATUS: Design 50%
Updated quote requested from Portland Loo manufacturer for double installation

Stiles Park Improvements - Grant 24-I2884

SCOPE: Design and construct restroom and scoreboard improvements Stiles Field
BUDGET: Grant Amount Grant = \$500,000
FUNDING SOURCE: DFA Grant
EST. COMPLETION: Construction in Spring/Summer 2025
PROJECT STATUS: 5%

In progress

Quotes requested from possible scoreboard vendors utilizing price agreements. PO in progress for scoreboard replacement. Facilities department compiled list of materials for bathroom rehab. Scoreboards replaced, materials delivered for bathroom rehab. PO requested for fence and roof repairs.



Infrastructure Committee Agenda