



ROSWELL INFRASTRUCTURE COMMITTEE AGENDA

Monday, SEPTEMBER 15, 2025 AT 2:00 P.M.

City Hall Large Conference Room

425 N. Richardson Ave., Roswell, New Mexico 88201

Committee Chair: Darrell Johnson

Committee Vice Chair: Juan Oropesa

Committee Members: Cristina Arnold, Chris Cortez, Angela Moore

Staff Coordinator: James MacCornack

CALL TO ORDER

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF MINUTES

1. Approval of minutes from the Infrastructure Committee Meeting on August 18, 2025.

REGULAR ITEMS

2. Consider the recommendation of Resolution 25-XX for participation in the Transportation Project Fund Program administered by the New Mexico Department of Transportation for pavement maintenance and re-striping of Second Street from Sunset Rd. to the east City limits.
3. Consider award recommendation of ITB-25-012 Golf Merchandise to Acushnet Company.

NON-ACTION ITEMS

4. Infrastructure Committee discussion on BNSF Railroad Crossings Review Study.
5. Infrastructure Committee discussion on a possible South Sunset Road Diet.
6. Infrastructure Committee discussion update on Fleetio.
7. Department Report - Solid Waste
8. Department Report - Cemetery
9. Department Report - Parks
10. Department Report - Recreation
11. Department Report - Zoo
12. Department Report - Roswell Transit
13. Department Report - Facility Maintenance
14. Department Report - Streets
15. Department Report - Water Maintenance & Transmission
16. Department Report - Central Control
17. Department Report - Waste Water Treatment Plant & Sewer

18. Department Report - Engineering

19. Department Report - Special Electronics

PUBLIC PARTICIPATION

ADJOURN

Notice of this meeting has been given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1975 and Resolution 25-28.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Human Resources at 575-624-6700 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the City Clerk at 575-624-6700 if a summary or other type of accessible format is needed.

Printed and posted: Friday, September 12, 2025

TO ATTEND THE INFRASTRUCTURE COMMITTEE BY GO-TO-MEETING

Infrastructure Committee

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Infrastructure Committee

Meeting Date: 09/15/2025

COMMITTEE: Infrastructure

CONTACT: James MacCornack

CHAIR: Darrell Johnson

ACTION REQUESTED:

Approval of minutes from the Infrastructure Committee Meeting on August 18, 2025.

Attachments

Draft August 18, 2025 Infrastructure Comm. Mtg. Minutes

Regular Meeting of the Infrastructure Committee
Held in the City Hall's Large Conference Room
August 18, 2025

Notice of this meeting was given to the public in compliance with Sections 10-15-1 through 10-15-4, NMSA 1978, and Resolution 25-28.

ROLL CALL:

The meeting convened at 2:00 p.m. with Chairman Johnson, Councilor Oropesa, Councilor Cortez, Councilor Arnold, and Councilor Moore all present.

Staff Present:

Amalia Martinez, James MacCornack, Abraham Chaparro, Naomi Steward, Becky Hicks, Angela Garcia, Debbie Reyer, Nathaniel Mascarenas, Louis Romero II, Monica Barraza, Nathan Saverance, Frank Rincon, Chris Moore, Andrew Valadez, Councilor Ed Heldenbrand, Mayor Tim Jennings, Jim Burress, Hess Yntema, Mike Mathews, and Chad Cole.

Guest(s) Present:

Emily Valencia, Cody Anderson, Mike Espiritu, and Julius Smith

Rita Kane-Doerhoefer, Vicki, and Zach S. participated via GoToMeeting.

APPROVAL OF AGENDA:

Councilor Oropesa moved to approve the agenda for August 18, 2025, as presented. Councilor Moore was the second. A voice vote of 5-0, was unanimous, and the motion passed.

APPROVAL OF MINUTES:

1. July 21, 2025:

Councilor Oropesa moved to approve the minutes from the July 21, 2025 meeting as presented. Councilor Arnold was the second. A voice vote of 5-0, was unanimous, and the motion passed.

REGULAR ITEMS (ACTION ITEMS):

2. Consider PO requisition for FY 26 Micro-Surfacing Pavement Maintenance operations. PO of up to \$712,746.68 to IPR Inc. utilizing Eddy County Agreement A-24-52-R1 RFP 24-02 Emulsified Sealing Services:

Mr. MacCornack discussed the requisition. ***Councilor Cortez moved to send the PO***

requisition for FY 26 Micro-Surfacing Pavement Maintenance to the Finance Committee with a recommendation to place it on the consent agenda. Councilor Arnold was the second. A voice vote of 5-0, was unanimous, and the motion passed.

3. Consider PO requisition for FY 26 Hot Recycle Pavement Maintenance operations. PO of up to \$1,200,000 to Dustrol Inc., utilizing statewide price agreement 40-80500-23-17059:

Mr. MacCornack discussed the requisition. ***Councilor Moore moved to send the PO requisition for FY 26 Hot Recycle Pavement Maintenance to the Finance Committee with a recommendation to place it on the consent agenda. Councilor Arnold was the second. A voice vote of 5-0, was unanimous, and the motion passed.***

4. Consider PO requisition for FT 26 Nova Chip Pavement Maintenance operations. PO of up to \$266,221.82 to Brasier Asphalt Inc., utilizing statewide price agreement 30-80500-23-17019:

Mr. MacCornack discussed the requisition. ***Councilor Oropesa moved to send the PO requisition for FY 26 Nova Chip Pavement Maintenance to the Finance Committee with a recommendation to place it on the consent agenda. Councilor Arnold was the second. A voice vote of 5-0, was unanimous, and the motion passed.***

5. Consider recommendation of ratification of PO #22600754 for the replacement of RIAC Lift Station to J&H Services for \$3,003,307.48, including GRT:

Mr. Valadez discussed the urgency of ratifying PO #22600754 for the replacement of the RIAC Lift Station. ***Councilor Arnold moved to recommend a Special Council in lieu of the Finance Committee. Councilor Moore was the second. A voice vote of 5-0, was unanimous, and the motion passed.***

NON-ACTION ITEMS:

6. Infrastructure Committee open discussion on Waste Water Treatment Plant Headwork:

Ms. Steward discussed upgrading the isolation gate that needs repair due to age and corrosion that has appeared, and poses safety concerns. Councilor Oropesa discussed how important it is to replace it before it is a total loss if funds are available. Councilor Heldenbrand also commented on the process of getting started on the project, including obtaining an RFP, noting how lengthy the process is. Councilor Cortez asked whether we already had an RFP for the design. Mr. MacCornack explained that a design would need to be completed.

7. Open discussion on S. Sunset Traffic Study Update:

Mr. MacCornack discussed the update on the traffic study for S. Sunset. Mr. MacCornack also discussed the other data that was collected, and that study did not support an all-way stop. Mr. MacCornack recommended a "Road Diet," which consists of 3 lanes. One lane in each direction and one turn lane. This would leave room for a shoulder and a possible bike lane. Mr. MacCornack said that they may need to design new signage also they need more data. They will bring an updated report back to Infrastructure in 60-90 days. Councilor Johnson recommended moving forward with the plan.

8. Open discussion of Fleetio:

Councilor Johnson & Councilor Cortez discussed the importance of entering into Fleetio for record keeping and maintenance of vehicles and equipment. City Manager Chad Cole also discussed involving the fire department and the police department in using Fleetio for maintenance and repair. Councilor Arnold would like to see a report card from Department Managers regarding Fleetio monthly.

9. Transit Dept Report:

Councilor Moore asked about the transit, bus stop designs that had been discussed in the previous meeting. Mrs. Hicks stated that the project has been suspended.

10. Fleet Maintenance Dept. Report:

Report submitted as it stands, no questions.

11. Solid Waste Dept. Report:

Mr. Chaparro discussed his report and the city ordinance. Councilor Arnold would like to reevaluate the ordinance on how many times trash should be picked up.

12. Facility Maintenance Dept. Report:

Mr. Mascarenas discussed the report and provided a handout on projects that have been completed by his department. Mr. Cole commended Mr. Mascarenas for his preventive maintenance program on maintaining roofs & HVAC, and would like the airport to do a simpler maintenance program.

13. Cemetery Dept. Report:

Report submitted as it stands, no questions.

14. Parks Dept. Report:

Report submitted as it stands, no questions.

15. Recreation Dept. Report:

Councilor Oropesa had a question about why customers are asked to make a choice between an indoor or outdoor pool. Mr. Burress discussed that the safety and capacity of pools are the reasons staff ask which pool they would like to choose from.

16. Zoo Dept. Report:

Mr. Burress discussed his report.

17. Water Maintenance & Transmission Dept. Report:

Report submitted as it stands, no questions.

18. Central Control Dept. Report:

Report submitted as it stands, no questions.

19. Waste Water Treatment Plant & Sewer Dept. Report:

Report submitted as it stands, no questions.

20. Streets Dept. Report:

Report submitted as it stands, no questions.

21. Special Electronics Dept. Report:

Report submitted as it stands, no questions.

22. Engineering Dept. Report:

Report submitted as it stands, no questions.

PUBLIC PARTICIPATION:

Ms. Kane-Doerhoefer had a question via GoToMeeting: "Are the management mechanics certified at the landfill?" "How many times are the same repairs made on the same vehicle? Will this program send alerts?" How much will the add-on being discussed cost? She also had a question about the bathrooms at the airport.

Mr. Julius Smith had a question about the swimming pool, water leaks & pay rate.

ADJOURN:

The meeting adjourned at 4:13 p.m.

Savings performed by Facilities Maintenance fy 25-26

Project	Department	contractor estimate	cost	savings
well roof 15	Utilities	\$8,200	\$1,500	\$6,700
well roof 3	Utilities	\$8,200	\$800	\$7,400
Golfcourse Roof	Golf Course	\$100,000	\$15,000	\$85,000
Fire Prevention Roof	Fire Department	\$130,000	\$33,000	\$97,000
Fire #2 remodel	Fire Department	\$50,000	\$10,000	\$40,000
Chipper belt	Landfill	\$8,000	\$400	\$7,600
Lighting and electrical	Landfill	\$14,000	\$2,400	\$11,600
Visitor Center	Visitor Center	\$50,000	\$13,000	\$37,000

Infrastructure Committee

Meeting Date: 09/15/2025

COMMITTEE: Infrastructure

CONTACT: James MacCormack

CHAIR: Darrell Johnson

ACTION REQUESTED:

Consider the recommendation of Resolution 25-XX for participation in the Transportation Project Fund Program administered by the New Mexico Department of Transportation for pavement maintenance and re-striping of Second Street from Sunset Rd. to the east City limits.

BACKGROUND:

Initiated by: James MacCormack

The City of Roswell has been awarded a project under the Transportation Project Fund through the New Mexico Department of Transportation. The awarded project is pavement maintenance and re-striping of Second Street from Sunset Rd. to the east city limits. The agreement is for a project budget of \$1,520,000 with 95% NMDOT funding, and a 5% match from the city. The City's match for the project is \$76,000. It is anticipated that the project can be completed in Spring 2026.

FINANCIAL CONSIDERATION:

The agreement is for a project budget of \$1,520,000 with 95% NMDOT funding, and a 5% match. The city's match for the project is \$76,000. The project budget was approved by the Finance Committee on September 4, 2025.

LEGAL REVIEW:

The Resolution has been submitted to the City Attorney for review.

BOARD AND COMMITTEE ACTION:

This will be the first consideration of this item.

STAFF RECOMMENDATION:

Proceed as presented.

Attachments

Draft Resolution 25-XX
Project Award Letter
Project Funding Agreement

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RESOLUTION 25-XX

**PARTICIPATION IN TRANSPORTATION PROJECT FUND PROGRAM
ADMINISTERED BY NEW MEXICO DEPARTMENT OF TRANSPORTATION**

WHEREAS, the City of Roswell and the New Mexico Department of Transportation have entered into a grant agreement under the Transportation Fund Program for a local road project; and

WHEREAS, the total cost of the project will be \$1,520,000 to be funded in proportional share by the parties hereto as follows:

- a. New Mexico Department of Transportation's share shall be 95% or \$1,444,000.00, and
- b. City of Roswell's proportional matching share shall be 5% or \$76,000.00

TOTAL PROJECT COST IS \$1,520,000.00 The City of Roswell shall pay all costs, which exceed the total amount of \$1,520,000.00

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL AS THE GOVERNING BODY OF THE CITY OF ROSWELL, NEW MEXICO, that:

- 1. That the project for this Cooperative agreement is adopted and has a priority standing.
- 2. The agreement terminates on June 30, 2028 and the City of Roswell incorporates all the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreements and understandings have been merged into the written agreement.
- 3. to enter into Cooperative Agreement for Project Control Number LP20066 with the New Mexico Department of Transportation for the TPF Program for year 2026 for 2nd ST. (US 380)- Pavement Maintenance & Restriping-Pavement maintenance and re-striping of 2nd Street (US 380) from Sunset Rd heading East to City Limits. Total length 2.44 Miles.- within the control of the City of Roswell in New Mexico.

PASSED, ADOPTED, SIGNED and APPROVED _____, _____.

CITY SEAL

Timothy Z. Jennings, Mayor

ATTEST

Amalia Martinez, City

Clerk



New Mexico DEPARTMENT OF
TRANSPORTATION
MOBILITY FOR EVERYONE

September 2, 2025

Tim Jennings, Mayor
City of Roswell
P.O. Box 1838
Roswell, New Mexico 88202

Dear Tim Jennings:

We are pleased to inform you that your application for the Transportation Project Fund (TPF) for the project: **2nd ST. (US 380)-Pavement Maintenance & Restriping Pavement maintenance and re-striping of 2nd Street (US 380) from Sunset Rd heading East to City Limits. Total length 2.44 Miles.** was approved by the State Transportation Commission on August 27, 2025 and will be included in the New Mexico Department of Transportation's FY26 TPF Program.

The total estimated cost for your project is \$1,520,000.00 the Department has allocated \$1,444,000.00 in TPF funds, with a local match requirement of \$76,000.00.

The Project Oversight Division will develop a project agreement and forward to you for signature.

If your application indicated that you would be interested in applying for Match Waiver funds, please submit a cover letter and resolution to your District Coordinator no later than 5:00 pm on September 30, 2025.

If you have any questions or comments, please contact me at (505) 699-9946 or Clarissa.Martinez@dot.nm.gov.

Sincerely,

Clarissa Martinez
Project Oversight Division, State Grants Manager

C: Libby Coslin, District Coordinator
Francisco Sanchez, P.E., District Engineer

**Michelle Lujan
Grisham**
Governor

Ricky Serna
Cabinet Secretary

Commissioners

John McElroy
Commissioner
District 1

Gary Tonjes
Commissioner
District 2

Hilma E. Chynoweth
Commissioner, Vice Chairman
District 3

Walter G. Adams
Commissioner, Chairman
District 4

Thomas C. Taylor
Commissioner
District 5

Charles Lundstrom
Commissioner, Secretary
District 6

Contract No. _____
Vendor No. 0000054357
Control No. HW2LP20066

TRANSPORTATION PROJECT FUND GRANT AGREEMENT

This Agreement is between the **New Mexico Department of Transportation** (Department) and **City of Roswell** (Public Entity). This Agreement is effective as of the date of the last party to sign it on the signature page below.

Pursuant to NMSA 1978, Sections 67-3-28 and 67-3-78 and 18.27.6 NMAC, the parties agree as follows:

1. Purpose.

The purpose of this Agreement is to provide Transportation Project Funds (TPF) to the Public Entity for the following project scope **2nd ST. (US 380)-Pavement Maintenance & Restriping-Pavement maintenance and re-striping of 2nd Street (US 380) from Sunset Rd heading East to City Limits. Total length 2.44 Miles.** (Project or CN LP20066). This Agreement specifies and delineates the rights and duties of the parties.

2. Project Funding.

- a. The estimated total cost for the Project is One Million Five Hundred Twenty Thousand Dollars and No Cents **(\$1,520,000.00)** to be funded in proportional share by the parties as follows:

Project Funding	Department Share	Public Entity Share	Total Cost
Funding Source 1	95%	5%	
<u>FY 2026 Transportation Project Fund</u> For the purpose stated above in Section 1.	\$1,444,000.00	\$76,000.00	\$1,520,000.00
Total Transportation Project Funds			\$1,520,000.00

- b. The Public Entity is responsible for all costs that exceed Project funding.
c. All allocated funds must be spent by **June 30, 2028**.
d. The Public Entity represents that no federal funds will be used to finance the Project.
e. The Public Entity must repay Project funding to the Department if:
 1. The Project is cancelled or partially performed.
 2. A final audit conducted by the Department at Project completion determines the following: an overpayment, unexpended monies or ineligible expenses.

3. The Department:

- a. Shall distribute the funds, identified in Section 2a1, in a lump sum to the Public Entity after:
 1. The Department has received this Agreement fully executed with a Resolution of Sponsorship attached as Exhibit B.
 2. Receipt of a letter requesting funds, which includes the following Project documents: Notice of Award/Work Order and Notice to Proceed for the Project.
 3. If a Department's or another entity's right-of-way is involved, a permit or letter of approval/authorization, from the entity with jurisdiction over the Project right-of-way.
- b. Will not:
 1. Perform any detailed technical reviews of Project scope, cost, budget, schedule, design or other related documents;
 2. Have any involvement in the construction phase;
 3. Be involved in permit preparation or the review or coordination with regulatory agencies.
 4. Conduct periodic assurance inspections or comparison material testing.
 5. Participate in resolving bidding and contract disputes between the Public Entity and contractors.
- c. May perform Project monitoring that might consist of the following:
 1. Review of Project status to ensure that project goals, objectives, performance requirements, timelines, milestone completion budgets and other guidelines are being met.
 2. Request written Project status reports.
 3. Conduct a review of the Local Entity's performance and administration of the Project funds identified in Section 2a.
- d. Reserves the right, upon receipt of the Public Entity's Certification of Completion, Exhibit A, to request additional documents that demonstrate Project completion.
- e. If required, the District Engineer or designee, will conduct a Project review to determine if permit is required from the Department. If there is a determination that a permit is not required, a letter of approval and authorization will be forwarded to the Public Entity.

4. The Public Entity Shall:

- a. Act in the capacity of lead agency for the purpose as described in Section 1.
- b. Procure and award any contract in accordance with applicable procurement law, rules, regulations and ordinances.
- c. Be responsible for all design activities necessary to advance the Project to construction and coordinate construction.
- d. Unless otherwise specified in a letter of authorization or permit, design and construct the Project in accordance with the Public Entity's established design standards.
- e. Have sole responsibility and control of all project phases and resulting quality of the completed work.
- f. If the Project is in full or on a portion of a state highway, on a Department right of way or a National Highway System route:
 1. Obtain from the Department a permit in accordance with 18.31.6.14 NMAC, State Highway Access Management Requirements or a letter of authorization; and

2. Design and construct the Project in accordance with standards established by the Department.
- g. Adopt a written resolution of Project support that includes a commitment to funding, ownership, liability and maintenance. The resolution is attached to this Agreement as Exhibit B.
- h. Consider placing pedestrian, bicycle and equestrian facilities in the Project design in accordance with NMSA 1978, Section 67-3-62.
- i. Comply with any and all state, local and federal regulations including the Americans with Disabilities Act (ADA) and laws regarding noise ordinances, air quality, surface water quality, ground water quality, threatened and endangered species, hazardous materials, historic and cultural properties, and cultural resources.
- j. Be responsible for all permit preparation, review and coordination with regulatory agencies.
- k. Cause all designs, plans, specifications and estimates to be performed under the direct supervision of a Registered New Mexico Professional Engineer, in accordance with NMSA 1978 Section 61-23-26.
- l. Allow the Department to perform a final inspection of the Project and all related documentation to determine if the Project was constructed in accordance with the provisions of this Agreement. At the Department's request, provide additional documentation to demonstrate completion of the required terms and conditions.
- m. Meet with the Department, as needed, or provide Project status reports within thirty (30) days of request.
- n. Within 60 days after Project completion, provide the Certification of Completion, which is attached as Exhibit A, that it has complied with the requirements of 18.27.6 NMAC and this Agreement.
- o. Upon completion, maintain all the Public Entity's facilities constructed or reconstructed under this Agreement.

5. Both Parties Agree:

- a. Upon termination of this Agreement any remaining property, materials, or equipment belonging to the Department will be accounted for and disposed of by the Public Entity as directed by the Department.
- b. Unless otherwise indicated in a letter of authorization, the Project will not be incorporated into the State Highway System and the Department is not assuming maintenance responsibility or liability.
- c. Pursuant to NMSA 1978, Section 67-3-78, Transportation Project Funds granted under this provision cannot be used by the Public Entity to meet a required match under any other program.
- d. The requirements of 18.27.6 NMAC are incorporated by reference.
- e. The inability to properly complete and administer the Project may result in the Public Entity being denied future grant funding.

6. Term.

This Agreement becomes effective upon signature of all parties. The effective date is the date when the last party signed the Agreement on the signature page below. This Agreement terminates on the earliest of the following dates: (a) Department receipt of the Certification of

Completion or (b) **June 30, 2028**. In the event an extension to the term is needed, the Public Entity shall provide written notice along with detailed justification to the Department sixty (60) days prior to the expiration date to ensure timely processing of an Amendment. Neither party shall have any obligation after said date except as stated in Sections 2e, 4l, 4n and 7.

7. Termination.

If the Public Entity fails to comply with any provision of this Agreement, the Department may terminate this Agreement by providing thirty (30) days written notice. This Agreement may also be terminated pursuant to Section 15. Neither party has any obligation after termination, except as stated in Sections 2e, 4l, 4n and 7.

8. Third Party Beneficiary.

It is not intended by any of the provisions of any part of this Agreement to create in the public or any member of the public a third party beneficiary or to authorize anyone not a party to the Agreement to maintain a suit(s) for wrongful death(s), bodily and/or personal injury(ies) to person(s), damage(s) to property(ies), and/or any other claim(s) whatsoever pursuant to the provisions of this Agreement.

9. New Mexico Tort Claims Act.

As between the Department and Public Entity, neither party shall be responsible for liability incurred as a result of the other party's acts or omissions in connection with this Agreement. Any liability incurred in connection with this Agreement is subject to the immunities and limitations of the New Mexico Tort Claims Act, NMSA 1978, Section 41-4-1, *et seq.*

10. Contractors Insurance Requirements.

The Public Entity shall require contractors and subcontractors hired for the Project to have a general liability insurance policy, with limits of liability of at least \$1,000,000 per occurrence. The Department is to be named as an additional insured on the contractors and subcontractor's policy and a certificate of insurance must be provided to the Department and it must state that coverage provided under the policy is primary over any other valid insurance.

To the fullest extent permitted by law, the Public Entity shall require the contractor and subcontractors to defend, indemnify and hold harmless the Department from and against any liability, claims, damages, losses or expenses (including but not limited to attorney's fees, court costs, and the cost of appellate proceedings) arising out of or resulting from the negligence, act, error, or omission of the contractor and subcontractor in the performance of the Project, or anyone directly or indirectly employed by the contractor or anyone for whose acts they are liable in the performance of the Project.

11. Scope of Agreement.

This Agreement incorporates all the agreements, covenants, and understandings between the parties concerning the subject matter. All such covenants, agreements, and understandings have been merged into this written Agreement. No prior Agreement or understandings, verbal or otherwise, of the parties or their agents will be valid or enforceable unless embodied in this Agreement.

12. Terms of this Agreement.

The terms of this Agreement are lawful; performance of all duties and obligations must conform with and not contravene any state, local, or federal statutes, regulations, rules, or ordinances.

13. Legal Compliance.

The Public Entity shall comply with all applicable federal, state, local, and Department laws, regulations and policies in the performance of this Agreement, including, but not limited to laws governing civil right, equal opportunity compliance, environmental issue, workplace safety, employer-employee relations and all other laws governing operations of the workplace. The Public Entity shall include the requirements of this Section 13 in each contract and subcontract at all tiers.

14. Equal Opportunity Compliance.

The parties agree to abide by all federal and state laws and rules and regulations, and executive orders of the Governor of the State of New Mexico, pertaining to equal employment opportunity. In accordance with all such laws and rules and regulations, and executive orders of the Governor of the State of New Mexico, the parties agree to assure that no person in the United States will, on the grounds of race, color, national origin, ancestry, sex, sexual preference, age or handicap, be excluded from employment with, or participation in, any program or activity performed under this Agreement. If the parties are found to not be in compliance with these requirements during the term of this Agreement, the parties agree to take appropriate steps to correct these deficiencies.

15. Appropriations and Authorizations.

The terms of this Agreement are contingent upon sufficient appropriations and authorizations being made by the governing board of the Public Entity, the Legislature of New Mexico for performance of the Agreement. If sufficient appropriations and authorizations are not made by the Public Entity and the Legislature this Agreement will terminate upon written notice being given by one party to the other. The Department and Public Entity are expressly not committed to expenditure of any funds until such time as they are programmed, budgeted, encumbered, and approved for expenditure.

16. Accountability of Receipts and Disbursements.

There shall be strict accountability for all receipts and disbursements relating to this Agreement. The Public Entity shall maintain all records and documents relative to the Project for a minimum of five (5) years after completion of the Project. The Public Entity shall furnish the Department and State Auditor, upon demand, any and all such records relevant to this Agreement. If an audit finding determines that specific funding was inappropriate or not related to the Project, the Public Entity shall reimburse that portion to the Department within thirty (30) days of written notification. If documentation is insufficient to support an audit by customarily accepted accounting practices, the expense supported by such insufficient documentation must be reimbursed to the Department within thirty (30) days.

17. Severability.

In the event that any portion of this Agreement is determined to be void, unconstitutional or otherwise unenforceable, the remainder of this Agreement will remain in full force and effect.

18. Applicable Law.

The laws of the State of New Mexico shall govern this Agreement, without giving effect to its choice of law provisions. Venue is proper in a New Mexico Court of competent jurisdiction in accordance with NMSA 1978, Section 38-3-1(G).

19. Amendment.

This Agreement may be amended by an instrument in writing executed by the parties.

The remainder of this page is intentionally left blank.

In witness whereof, each party is signing this Agreement on the date stated opposite that party's signature.

NEW MEXICO DEPARTMENT OF TRANSPORTATION

By: _____
Cabinet Secretary or Designee

Date: _____

Approved as to form and legal sufficiency by the New Mexico Department of Transportation's Office of General Counsel

By: _____
Assistant General Counsel

Date: _____

City of Roswell

By: _____

Date: _____

Title: _____

Attest: _____

Title: _____

EXHIBIT A

CERTIFICATION OF PROJECT COMPLETION

Public Entity:

Control No. LP20066

I, _____, in my capacity as _____ of _____ certify in regard to Control No. **LP20066**:

1. That the Public Entity has complied with the terms and conditions of the requirements under this Agreement and 18.27.6 NMAC.
2. That all work in was performed in accordance with the Agreement.
3. That the total Project cost of _____, with New Mexico Department of Transportation 95% share of _____ and the Public Entity share of _____ is accurate, legitimate, and appropriate for the Project.
4. That the Project was completed on _____ of _____, 20_____

In Witness Whereof, _____ in his/her capacity as _____ of _____ certify that the matters stated above are true to his/her knowledge and belief.

City of Roswell

By: _____ Date: _____

Title: _____ Date: _____

ATTEST:

By: _____ Date: _____

Public Entity Clerk

When completed, send Certification of Project Completion to the District Coordinator, New Mexico Department of Transportation.

EXHIBIT B
RESOLUTION
City of Roswell

PARTICIPATION IN TRANSPORTATION PROJECT FUND PROGRAM ADMINISTERED BY
NEW MEXICO DEPARTMENT OF TRANSPORTATION

WHEREAS, the **City of Roswell** and the New Mexico Department of Transportation have entered into a grant agreement under the Transportation Fund Program for a local road project.

WHEREAS, the total cost of the project will be \$1,520,000 to be funded in proportional share by the parties hereto as follows:

- a. New Mexico Department of Transportation's share shall be 95% or \$1,444,000.00

and

- b. **City of Roswell**'s proportional matching share shall be 5% or \$76,000.00

TOTAL PROJECT COST IS \$1,520,000.00

The **City of Roswell** shall pay all costs, which exceed the total amount of \$1,520,000.00.

Now therefore, be it resolved in official session that **City of Roswell** determines, resolves, and orders as follows:

That the project for this Cooperative agreement is adopted and has a priority standing.

The agreement terminates on June 30, 2028 and the **City of Roswell** incorporates all the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreements and understandings have been merged into the written agreement.

Now therefore, be it resolved by the **City of Roswell** to enter into Cooperative Agreement for Project Control Number **LP20066** with the New Mexico Department of Transportation for the TPF Program for year 2026 for 2nd ST. (US 380)-Pavement Maintenance & Restriping-Pavement maintenance and re-striping of 2nd Street (US 380) from Sunset Rd heading East to City Limits. Total length 2.44 Miles.- within the control of the **City of Roswell** in New Mexico.

(Appropriate Signatures below (Council, Commission, School Board, Tribe, Pueblo, Nation, etc.)

(PRINTED NAME, POSITION)

DATE

(PRINTED NAME, POSITION)

DATE

Infrastructure Committee

Meeting Date: 09/15/2025

COMMITTEE: Infrastructure

CONTACT: James MacCornack

CHAIR: Darrell Johnson

ACTION REQUESTED:

Consider award recommendation of ITB-25-012 Golf Merchandise to Acushnet Company.

BACKGROUND:

Initiated by: James Burress

The City issued ITB-25-012 for the supply of golf merchandise for resale at the Nancy Lopez Golf Course at Spring River Pro Shop. Bids were opened on August 12, 2025. Two bids were received:

- BSN Sports, LLC offered a flat 10% discount off MSRP for golf balls, clubs, bags, gloves, and other merchandise.
- Acushnet Company submitted wholesale pricing sheets across all categories including golf balls, clubs, bags, gloves, apparel, footwear, and accessories (Titleist, FootJoy, and Scotty Cameron brands). Discounts ranged from approximately 25% to 50% below MSRP, significantly exceeding BSN's offer.

After bids were reviewed, staff determined that Acushnet's pricing and category coverage provide the most advantageous option for the City.

FINANCIAL CONSIDERATION:

Purchases will be made on an as-needed basis and funded through the Golf Course operational budget.

LEGAL REVIEW:

Contracts to be reviewed by the Legal Department upon award.

BOARD AND COMMITTEE ACTION:

The Monday, September 2025, meeting of the Infrastructure Committee will be the first consideration of this award recommendation.

STAFF RECOMMENDATION:

Attachments

Recommendation of award ITB 25-012
Bid Tabulation ITB-25-012

Award Recommendation

Award Recommendation for: ITB-25-012 Golf Merchandise

The City of Roswell issued Invitation to Bid (ITB) 25-012 seeking sealed bids to establish a price agreement for golf clubs, balls, bags, gloves, footwear, apparel, accessories, and other pro shop merchandise for the Nancy Lopez Golf Course at Spring River. Vendors were asked to provide pricing in the form of a fixed percentage discount off MSRP, distributor, or catalog pricing to ensure competitive pricing and quality merchandise.

Bids were opened on August 12, 2025.

Two bids were received and reviewed:

1. BSN Sports, LLC

- Offered a flat 10% discount off MSRP for golf balls, clubs, bags, gloves, and other retail merchandise.
- Proposal was limited to catalog-based items with exceptions noted.

2. Acushnet Company

- Submitted comprehensive wholesale price lists across all categories, including golf balls, bags, gloves, apparel, footwear, accessories, and clubs (Titleist, FootJoy, and Scotty Cameron brands).
- Discounts ranged from approximately 25% to 50% below MSRP, significantly exceeding BSN's flat 10%.
- Provided full category coverage with premium golf brands.

Acushnet Company's wholesale pricing consistently offered greater discounts than BSN Sports. Acushnet also provides coverage across all merchandise categories, ensuring a complete and reliable supply for the Golf Course Pro Shop. Based on cost savings and breadth of product offering, Acushnet's proposal represents the best value to the City.

Staff recommends award of ITB-25-012 Golf Merchandise to:

Acushnet Company – for Golf Balls, Bags, Gloves, Apparel, Footwear, Clubs, Accessories, and Other Retail Merchandise.

The agreement will be for one (1) year, with the option to renew for up to three (3) additional one-year terms, subject to mutual written agreement.

Sincerely,



Arely Peek,
Purchasing Agent

CITY OF ROSWELL
BID TABULATION
Bid No. ITB-25-012 • Golf Merchandise
Opening Date: August 12, 2025

Bidder	Golf Balls	Golf Clubs	Golf Bags	Golf Gloves	Apparel	Footwear	Accessories
BSN Sports, LLC	10% off MSRP	10% off MSRP	10% off MSRP	10% off MSRP	Not Offered	Not Offered	10% off MSRP (limited)
Acushnet Company	25% off MSRP	30-35% off MSRP	40% off MSRP	50% off MSRP	30-40% off MSRP	30% off MSRP	25-40% off MSRP

Purchasing:  Date: 8-18-25

Infrastructure Committee

Meeting Date: 09/15/2025

COMMITTEE: Infrastructure

CONTACT: James MacCormack

CHAIR: Darrell Johnson

ACTION REQUESTED:

Infrastructure Committee discussion on BNSF Railroad Crossings Review Study.

BACKGROUND:

Initiated by: James MacCormack

BNSF completed a study on all railroad crossings within the City of Roswell city limits, and has made an initial proposal for modifications to some of the crossings.

FINANCIAL CONSIDERATION:

Not applicable for this agenda item.

LEGAL REVIEW:

Not applicable for this agenda item.

BOARD AND COMMITTEE ACTION:

Discussion for Infrastructure Committee and attendees.

STAFF RECOMMENDATION:

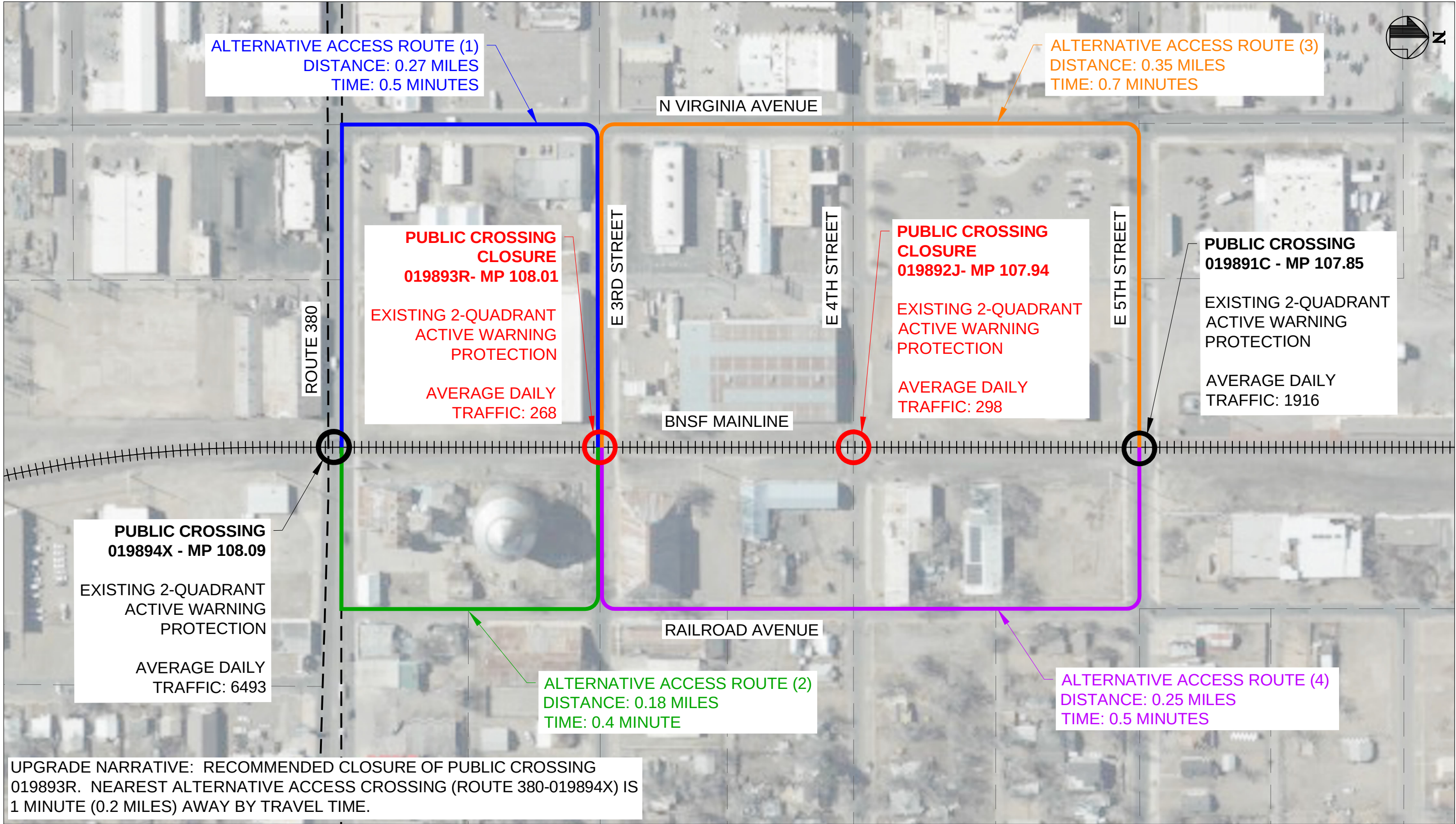
None, Committee discussion.

Attachments

BNSF Crossing Summary
BNSF Exhibit - 3rd Street
BNSF Exhibit - 4th Street
BNSF Exhibit - Alameda Street

No.	DOT	Roadway Name	AADT (Daily)	FRA Old APS	FRA New APS	Type of Warning Devices	Roadway Authority	Road Conditions	Type of Recommendation	Recommendation
1	019885Y	E COUNTRY CLUB RD	1269	0.01276	0.00209	Active (Lights Only)	City of Roswell	recent repaving project on east side of CC rd. city hasn't received any complaints on crossing profile.	reprofile roadway approach	Agree reprofile roadway also replace incandescent bulbs with LED
2	019886F	N ATKINSON AVE	7610	0.02008	0.00344	Active (Lights and Gates)	City of Roswell	pretty good road/crossing surface. No roadwork planned in the near future	other	Replace flashers with LED, restripe crossing, reflective markers
3	019889B	N GARDEN AVE	6911	0.01962	0.00483	Active (Lights and Gates)	City of Roswell	asphalt patches to transition the roadway elevation and concrete crossing surface. Explore culvert / drainage concerns	other	Recommend replace deficient concrete panel surface and replace flashers with LED, restripe crossing, reflective markers.
4	019891C	E 5th ST	1916	0.01620	0.00299	Active (Lights and Gates)	City of Roswell	no concerns/complaints from the city	none	none recommended
5	019892J	E 4th STREET	298	0.00995	0.00179	Active (Lights and Gates)	City of Roswell	no concerns/complaints from the city	closure	potential closure, BNSF closure incentive 100k, and potential DOT match
6	019895E	E WALNUT ST	702	0.01091	0.00259	Active (Lights and Gates)	City of Roswell	no concerns/complaints from the city. Street sweepers have to use this crossing	reprofile roadway approach	reprofile roadway for smoother transition
7	019900Y	S GARDEN AVE	4876	0.01800	0.00440	Active (Lights and Gates)	City of Roswell	crossing surface condition is rough	other	Recommend replace remaining incandescent bulbs with LED.
8	019901F	E BLAND STREET	1670	0.01370	0.00329	Active (Lights and Gates)	City of Roswell	no concerns/complaints from the city	none	none recommended
9	019887M	E 19th ST	2708	0.01729	0.00650	Active (Lights Only)	City of Roswell	no concerns/complaints from the city	add gates	modify with flashing light and gate assemblies
10	019890V	E COLLEGE BLVD	6767	0.01951	0.00371	Active (Lights and Gates)	City of Roswell	new dollar store development just west of crossing	other	Recommend adding median through center lane and extending sidewalk on south side of the crossing. Replace deficient concrete panel surface and replace flashers with LED, restripe crossing, reflective markers.
11	019893R	E 3rd STREET	268	0.00967	0.00174	Active (Lights and Gates)	City of Roswell	no concerns/complaints from the city	closure	potential closure, BNSF closure incentive 100k, and potential DOT match
12	019898A	E ALAMEDA ST	91	0.00499	0.00199	Active (Lights Only)	City of Roswell	no concerns/complaints from the city	closure	closure - look at relocating the path to the south under the RR bridge. Similar closure incentive 100k since it has active warning devices
13	019902M	E MCGAFFEY STREET	4887	0.01801	0.00440	Active (Lights and Gates)	City of Roswell	City - trying to get funding to repave S Atkinson street headed south	other	Realign and remove minor arterial roadways. High potential due to AADT for queueing over tracks. Further investigation needed to confirm if adjacent intersection meets MUTCD warrants or if a warranty study has already been completed. Additionally treatments can include W10-11a signage, replace crossing panels, replace remaining incandescent bulbs with LED, striping to prevent queueing over crossing.

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UPGRADE NARRATIVE: RECOMMENDED CLOSURE OF PUBLIC CROSSING 019893R. NEAREST ALTERNATIVE ACCESS CROSSING (ROUTE 380-019894X) IS 1 MINUTE (0.2 MILES) AWAY BY TRAVEL TIME.

PROJECT NUMBER	COST ELEMENT	LINE ITEM	CONTRACT DESIGNATOR	FISCAL ENTITY	WORK ELEMENT
REV	DATE	DESCRIPTION	BY	SUB	APP

Information is confidential on all plans, drawings, specifications, and/or information furnished here in shall remain the property of the Burlington Northern Santa Fe Railway and shall be held confidential and shall not be used for any purpose not provided for in agreements with the Burlington Northern Santa Fe Railway

DESIGNED BY	JL
DRAWN BY	JL
CHECKED BY	AR
APPROVED BY	AR
DATE	05/01/2025



BNSF RAILWAY
CARLSBAD CORRIDOR STUDY
CLOVIS, NM - LAKE ARTHUR, NM
019893R - EXHIBIT

CONTRACT NO.	60730854
DRAWING NO.	AERIAL EXHIBIT
REVISION	0
SHEET NO.	019893R
SCALE	1" = 150'

Infrastructure Committee

Meeting Date: 09/15/2025

COMMITTEE: Infrastructure

CONTACT: James MacCormack

CHAIR: Darrell Johnson

ACTION REQUESTED:

Infrastructure Committee discussion on a possible South Sunset Road Diet.

BACKGROUND:

Initiated by: James MacCormack

Chairman Johnson requested an update on the possible South Sunset Road diet.

FINANCIAL CONSIDERATION:

Not applicable for this agenda item.

LEGAL REVIEW:

Not applicable for this agenda item.

BOARD AND COMMITTEE ACTION:

Discussion for Infrastructure Committee and attendees.

STAFF RECOMMENDATION:

None, Committee discussion.

Attachments

HSIS Summary Report - Road Diet

The Highway Safety Information System (HSIS) is a multi-State safety database that contains crash, roadway inventory, and traffic volume data for a select group of States. The participating States—California, Illinois, Maine, Michigan, Minnesota, North Carolina, Ohio, Utah, and Washington—were selected based on the quality of their data, the range of data available, and their ability to merge the data from the various files. The HSIS is used by FHWA staff, contractors, university researchers, and others to study current highway safety issues, direct research efforts, and evaluate the effectiveness of accident countermeasures.



U.S. Department of Transportation
Federal Highway Administration

Research, Development, and Technology
Turner-Fairbank Highway Research Center
6300 Georgetown Pike • McLean, VA 22101-2296

SUMMARY REPORT

Evaluation of Lane Reduction “Road Diet” Measures on Crashes

This Highway Safety Information System (HSIS) summary replaces an earlier one, Evaluation of Lane Reduction “Road Diet” Measures and Their Effects on Crashes and Injuries (FHWA-HRT-04-082), describing an evaluation of “road diet” treatments in Washington and California cities. This summary reexamines those data using more advanced study techniques and adds an analysis of road diet sites in smaller urban communities in Iowa.

A road diet involves narrowing or eliminating travel lanes on a roadway to make more room for pedestrians and bicyclists.⁽¹⁾ While there can be more than four travel lanes before treatment, road diets are often conversions of four-lane, undivided roads into three lanes—two through lanes plus a center turn lane (see figure 1 and figure 2). The fourth lane may be converted to a bicycle lane, sidewalk, and/or on-street parking. In other words, the existing cross section is reallocated. This was the case with the two sets of treatments in the current study. Both involved conversions of four lanes to three at almost all sites.

Road diets can offer benefits to both drivers and pedestrians. On a four-lane street, speeds can vary between lanes, and drivers must slow or change lanes due to slower vehicles (e.g., vehicles stopped in the left lane waiting to make a left turn). In contrast, on streets with two through lanes plus a center turn lane, drivers’ speeds are limited by the speed of the lead vehicle in the through lanes, and through vehicles are separated from left-turning vehicles. Thus, road diets may reduce vehicle speeds and vehicle interactions, which could potentially reduce the number and severity of vehicle-to-vehicle crashes. Road diets can also help pedestrians by creating fewer lanes of traffic to cross and by reducing vehicle speeds. A 2001 study found a reduction in pedestrian crash risk when crossing two- and three-lane roads compared to roads with four or more lanes.⁽²⁾

Under most annual average daily traffic (AADT) conditions tested, road diets appeared to have minimal effects on vehicle capacity because left-turning vehicles were moved into a common two-way left-turn lane (TWLTL).^(3,4) However, for road diets with AADTs above approximately 20,000 vehicles, there is an increased likelihood that traffic congestion will increase to the point of diverting traffic to alternative routes.

While potential crash-related benefits are cited by road diet advocates, there has been limited research concerning such benefits. Two prior studies were conducted using data from different urbanized areas. The first, conducted by HSIS researchers, used data from treatment sites in eight cities in California and Washington.⁽⁵⁾ The second study analyzed data from treatment sites in relatively small towns in Iowa.⁽⁶⁾ While the nature of the treatment was the same in both studies (four lanes reduced to three), the settings, analysis methodologies, and results of the studies differed. Using a comparison of treated and matched comparison sites before and after treatment and the development of negative binomial regression models, the earlier HSIS study found a 6 percent reduction in crash frequency per mile and no significant change in crash rates at the California and Washington sites. Using a long-term (23-year) crash history for treated and reference sites and the development of a hierarchical Poisson model in a Bayesian approach, the later Iowa study

Figure 1. Photo. Four-lane configuration before road diet.



Source: Pedestrian Bike Information Center, "Road Diets" training module, 2009.

Figure 2. Photo. Three-lane configuration after road diet.



Source: Pedestrian Bike Information Center, "Road Diets" training module, 2009.

found a 25.2 percent reduction in crash frequency per mile and an 18.8 percent reduction in crash rate. Because of these differences, researchers from the National Cooperative Highway Research Program (NCHRP) 17-25 project team obtained and reanalyzed both data sets using a common methodology.⁽⁷⁾ This summary documents the results of that reanalysis.

Methodology

Research Design

The basic objective of this reanalysis effort was to estimate the change in total crashes resulting from the conversions in each of the two databases and to combine these estimates into a crash modification factor (CMF). To do this, the empirical Bayes (EB) methodology described by Hauer was used.⁽⁸⁾ A prediction of what would have happened at the treatment sites in the after period without treatment is based on a weighted combination of the following two factors: (1) the frequency of crashes on the treated sites in the before period and (2) the crash-frequency predictions from regression models developed with data from similar untreated reference sites. The prediction of what would have happened without treatment is then compared to what actually happened with treatment to estimate the safety effect of the treatment. The methodology corrects for the regression bias, changes in traffic volume at the treatment sites, and other possible confounding factors as well as provides a method for combining results from different jurisdictions by accounting for differences in crash experience and reporting practice. Details of the methodology are in appendix C of *NCHRP Report 617*.⁽⁷⁾

Databases Used

The two databases used were obtained from the original study authors. Both databases provided data on site characteristics for treatment and comparison or reference sites and on crashes and AADT for both the before and after periods.

The HSIS study database contained data on treatment and comparison sites obtained from local traffic engineers in six

cities in California—Mountain View, Oakland, Sacramento, San Francisco, San Leandro, and Sunnyvale—and two cities in Washington—Bellevue and Seattle.⁽⁵⁾ The data included 30 treatment sites and 51 reference sites. The reference sites were matched by the local traffic engineer to be similar to the treatment sites in terms of functional class, type of development, speed limit, intersection spacing, and access control.

The Iowa database included data from the original study for 15 treatment and 15 reference sites from U.S. and State routes in small urban towns with an average population of 17,000.⁽⁶⁾ These data were supplemented with additional information provided by the Iowa Department of Transportation for 281 similar reference sites.

As noted earlier, the road diet treatment was very similar at the sites in both databases. All 15 of the Iowa treatment sites involved conversion from four lanes to three lanes, with the third lane being a TWLTL. Bike lanes were installed in only one case, and parallel parking was retained for a section within one other site. In the HSIS database, most treatment sites involved the same conversion from four lanes to three lanes as at the Iowa sites. At one site, the after condition included a raised median and left-turn pockets at intersections rather than a TWLTL.

Table 1 provides descriptive characteristics for the treatment and control sites from each database. Crash statistics are also provided. In both data sets, the treatment and reference segments were divided into "homogeneous sites" for analysis purposes, and the average length was approximately 1 mi in all cases. In the Iowa data, the mean AADT for the reference sites was approximately the same as for the treatment sites, and the resulting crashes per mile-year for the reference sites and the before-period treatment sites were very similar. In the HSIS data, the mean AADT and the crashes per mile-year for the reference sites were somewhat higher than for the treatment sites. However, the AADT range in the reference site data included the AADT range in the treatment data, making it suitable for the predictive models produced.

Table 1. Descriptive statistics of evaluation sites

DATABASE/SITE TYPE	CHARACTERISTIC	MEAN	MINIMUM	MAXIMUM
Iowa Treatment (15 sites)	Years before	17.53	11.00	21.00
	Years after	4.47	1.00	11.00
	Crashes/mile-year before	23.74	4.91	56.15
	Crashes/mile-year after	12.19	2.27	30.48
	AADT before	7,987	4,854	11,846
	AADT after	9,212	3,718	13,908
	Average length (mi)	1.02	0.24	1.72
Iowa Reference (296 sites)	Years	21.8	5	23
	Crashes/mile-year	26.8	0.2	173.7
	AADT	8,621	296	27,530
	Average length (mi)	0.99	0.27	3.38
HSIS Treatment (30 sites)	Years before	4.7	1.8	8.5
	Years after	3.5	0.6	8.8
	Crashes/mile-year before	28.57	0.00	111.10
	Crashes/mile-year after	24.07	0.00	107.62
	AADT before	11,928	5,500	24,000
	AADT after	12,790	6,194	26,376
	Average length (mi)	0.84	0.08	2.54
HSIS Reference (51 sites)	Years	7.82	4.50	12.17
	Crashes/mile-year	42.19	5.96	169.73
	AADT	15,208	1,933	26,100
	Average length (mi)	0.95	0.10	3.31

Analysis

As previously noted, one component of the prediction of after-period accident frequencies at the treatment sites without treatment is a regression model developed using data from the untreated reference sites. This model is referred to as a safety performance function (SPF). In this study, generalized linear modeling was used to estimate the SPF coefficients using the software package SAS® and assuming a negative binomial error distribution, all consistent with the state of research in developing these models. Examination of several model forms indicated that the most appropriate and useful models for both databases included AADT and segment length. The final model form and coefficients differed for the two databases. The final model for the Iowa data is shown in equation 1, where a_y is a series of yearly calibration factors developed to account for the safety effect of changes other than AADT (e.g., accident reporting practices, demography, weather).

The final model for the HSIS data is shown in equation 2. The HSIS data did not allow the development of yearly calibration factors.

$$\text{Expected number of accidents per year} = a_y(\text{length})\exp(-8.4439)(\text{AADT})^{1.2917} \quad (1)$$

$$\text{Expected number of accidents per year} = \exp(-3.6323)(\text{length})^{0.7182}(\text{AADT})^{0.5722} \quad (2)$$

Results

The EB evaluation of total crash frequency indicated a statistically significant effect of the road diet treatment in both data sets and when the results are combined. Table 2 shows the results from each of the two studies and the combined results—the CMFs and their standard deviations.

Table 2. Results of the EB analysis for the Iowa and HSIS data concerning 4-lane to 3-lane road diets.^(5,6,7)

CRASH TYPE STUDIED AND ESTIMATED EFFECTS			
STATE/ SITE CHARACTERISTICS	ACCIDENT TYPE	NUMBER OF TREATED SITES	CMF (STANDARD DEVIATION)
Iowa: Predominately U.S. and State routes within small urban areas (average population of 17,000)	Total crashes	15 (15 mi)	0.53 (0.02)
California/Washington: Predominately corridors within suburban areas surrounding larger cities (average population of 269,000)	Total crashes	30 (25 mi)	0.81 (0.03)
All sites	Total crashes	45 (40 mi)	0.71 (0.02)

REFERENCES

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FOR MORE INFORMATION

The research combining both databases was conducted by Bhagwant Persaud and Craig Lyon of Ryerson University, Toronto, Canada, as part of *NCHRP Report 617*.⁽⁷⁾ The full study and appendix C can be downloaded from the Web address shown in the reference list. References to the initial studies that generated the two databases are also included in that list.^(5,6) For more information about HSIS, contact Carol Tan, HSIS Program Manager, HRDS, (202) 493-3315, carol.tan@dot.gov.

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The Iowa data indicate a 47 percent reduction in total crashes while the HSIS (California and Washington) data indicate a 19 percent decrease—a substantial difference. These reanalysis results also differ from the original Iowa study results (a 25 percent reduction) and from the original HSIS results (a 6 percent reduction). Combining both data sets results in a 29 percent reduction in total crashes.

Discussion and Recommendations

The authors identified two likely reasons the reanalysis differed from the original Iowa results. First, the reanalysis involved a much larger reference group than was available in the original study. Second, while the results of the original study weighted all treatment sites equally regardless of length, the reanalysis results provided more weight to longer sites. While not stated in the reanalysis report, the difference in the two analyses of the HSIS data could have resulted from the use of improved methodology (the EB method) in the reanalysis effort. This methodology made it possible to use all 30 treatment sites and 51 reference sites. In the original study, data from only 11 treatment sites and 24 reference sites were used, with the remaining sites being omitted due to small sample sizes of crashes because of short segment lengths, short data periods, or low average daily traffic.

Of more importance than the differences between the original and current study efforts are the differences between the Iowa and HSIS treatment effects estimated in the reanalysis effort. These differences may be a function of traffic volumes and characteristics of the urban environments where the road diets were implemented. The sites in Iowa ranged in AADT from 3,718 to 13,908 and were predominately on U.S. or State routes passing through small urban towns with an average population of 17,000. The sites in Washington and California ranged in AADT from 6,194 to 26,376 and were predominately on corridors in suburban environments that surrounded larger cities with an average population of 269,000. In addition, based on a separate study of one site in Iowa, there appeared to be a traffic calming effect that resulted in a 4–5 mi/h reduction in 85th percentile free-flow speed and a 30 percent reduction in the percentage of vehicles traveling more than 5 mi/h over the speed limit (i.e., vehicles traveling 35 mi/h or higher).⁽⁹⁾ The reanalysis authors speculated that while there could have been significant differences in speeds between the rural U.S. or State highway approaching a small town and the road diet section, this calming effect would be less likely in the larger cities in the HSIS study, where the approaching speed limits (and traffic speeds) might have been lower before treatment.

Given these differences, it is recommended that the choice of which CMF to use should be based on the characteristics of the site being considered. If the proposed treatment site is more like the Iowa sites (i.e., U.S. or State routes with moderate AADTs in small urban areas), then the 47 percent reduction found in Iowa should be used. If the treatment site is part of a corridor in a suburban area of a larger city, then the 19 percent reduction should be used. If the proposed site matches neither of these site types, then the combined 29 percent reduction is most appropriate.

Infrastructure Committee

Meeting Date: 09/15/2025

COMMITTEE: Infrastructure

CONTACT: James MacCornack

CHAIR: Darrell Johnson

ACTION REQUESTED:

Infrastructure Committee discussion update on Fleetio.

BACKGROUND:

Initiated by: James MacCornack

Chairman Johnson requested a discussion update on Fleetio.

FINANCIAL CONSIDERATION:

Not applicable for this agenda item.

LEGAL REVIEW:

Not applicable for this agenda item.

BOARD AND COMMITTEE ACTION:

Discussion for Infrastructure Committee and attendees.

STAFF RECOMMENDATION:

None, Committee discussion.

ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Non-Action Items 7.

Infrastructure Committee

Meeting Date: 09/15/2025

COMMITTEE: Infrastructure

CONTACT: James MacCornack

CHAIR: Darrell Johnson

DEPARTMENT NAME:

Department Report - Solid Waste

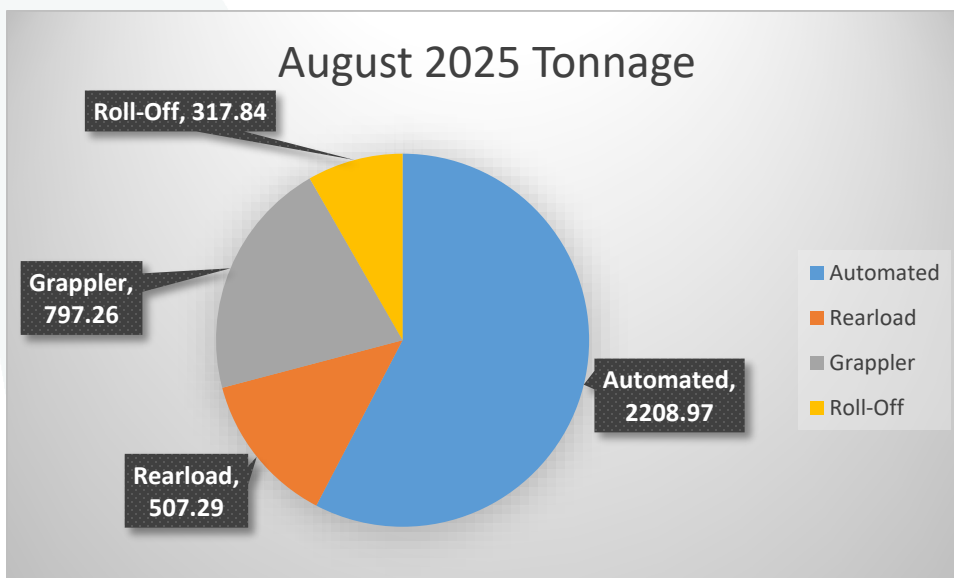
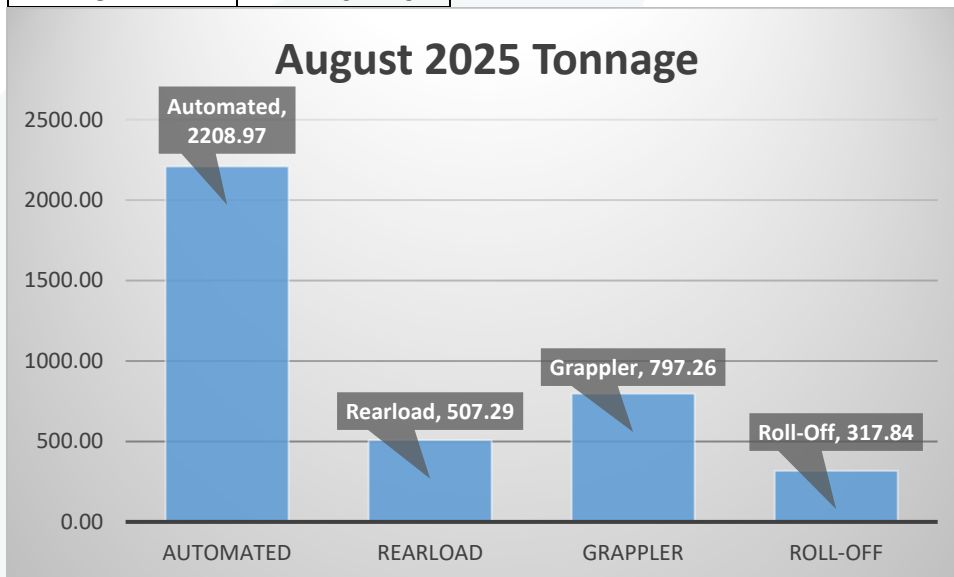
Attachments

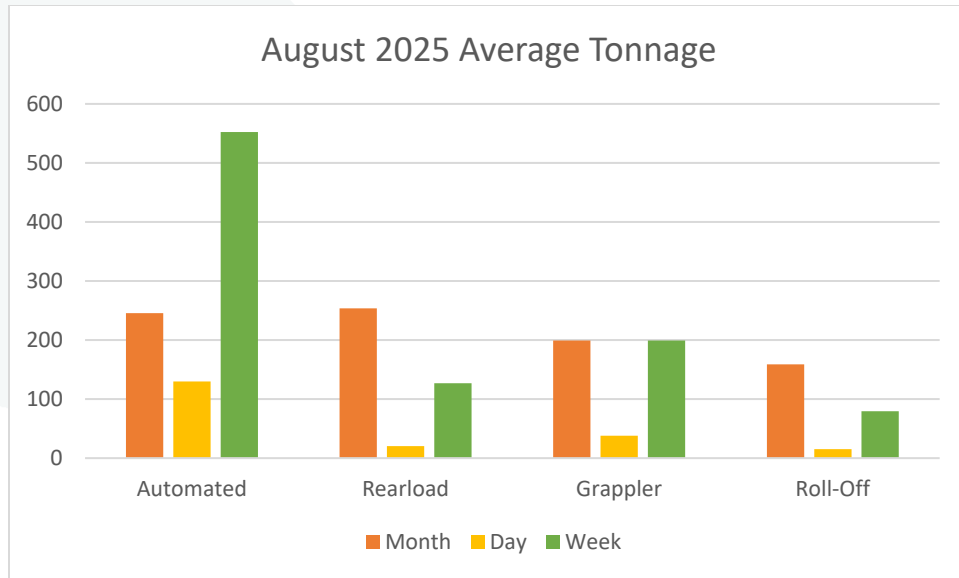
Monthly Report - August

Monthly Solid Waste Department August 2025 Tonnage Report

Roswell Municipal Landfill (RML). Report includes tonnage from August 1st to August 31st. Landfill tonnage received is a good gauge of the overall health of the Landfill Operations. Attached are the tonnages for the following Operations: Automated Collections, Bulk Trash, Commercial, and Roll Off.

Service	Tons
Automated	2208.97
Rearload	507.29
Grappler	797.26
Roll-Off	317.84





August 2025 Average Tonnage for our different divisions. They are:

Automated Average Tons:

- Daily: 130
- Weekly: 552
- Per Truck this Month: 245

Rearload Average Tons:

- Daily: 20
- Weekly: 127
- Per Truck This Month: 254

Grappler Average Tons:

- Daily: 38
- Weekly: 19
- Per Truck this Month: 199

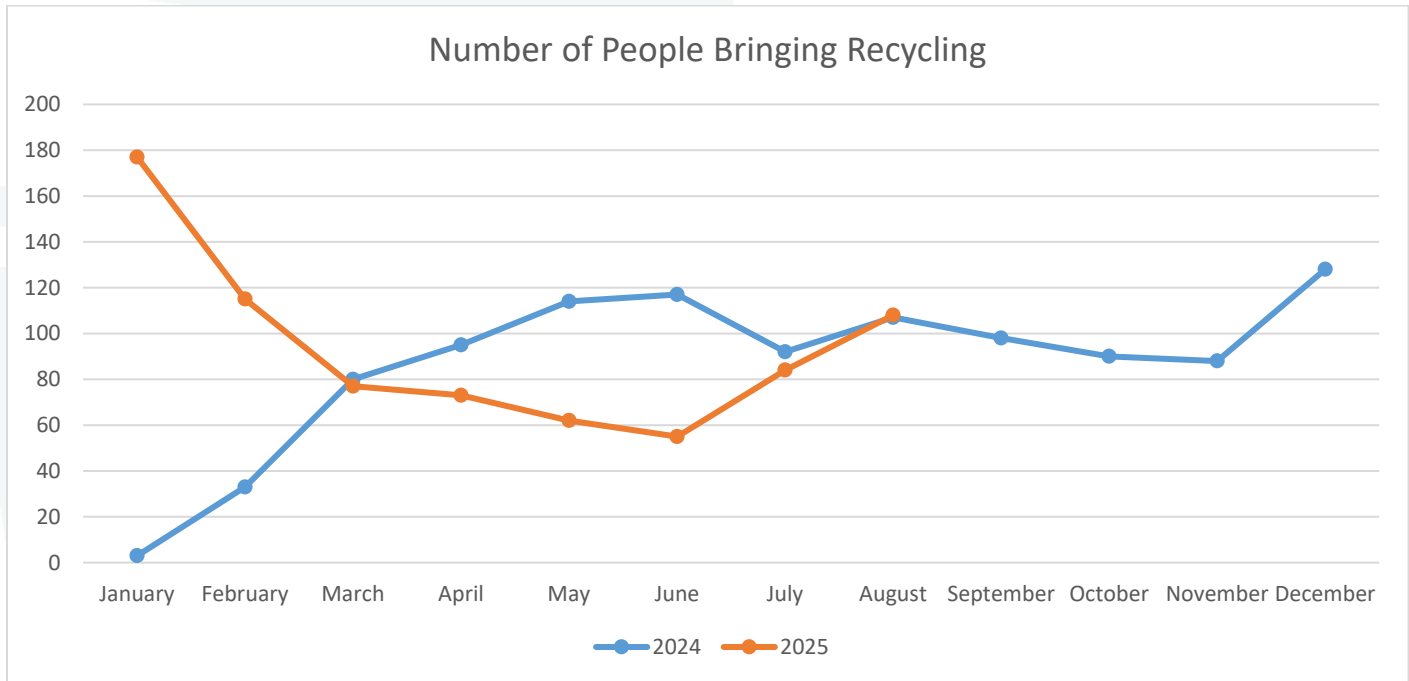
Roll-Off Average Tons:

- Daily: 15
- Weekly: 79
- Per Truck this Month: 159

Recycling

The Solid Waste Department Launched our Pilot program for Recycling. We currently take corrugated cardboard, 1&2 plastics, tin and aluminum cans. Currently we are only tracking people who come in to recycle.

	January	February	March	April	May	June	July	August	September	October	November	December	YTD
2024	3	33	80	95	114	117	92	107	98	90	88	128	1045
2025	177	115	77	73	62	55	84	108					751



Disposal Summary

This data is track by Drivers inputting their Net weight in as they pass over the scales to track how much tonnage they are bringing in.

Disposal by Facility		
Facility	Loads	Tons
Roswell Municipal Landfill	829	8438.77
Food Waste	1	32.24
Trash - MSW	828	8406.53
Totals	829	8438.77

Disposal by Material		
Material	Loads	Tons
Food Waste	1	32.24
Trash - MSW	828	8406.53
Totals	829	8438.77

Disposal by Vehicle Type		
Vehicle Type	Loads	Tons
Front load	99	1301.67
Food Waste	1	32.24
Trash - MSW	98	1269.43
Residential	509	6827.28
Trash - MSW	509	6827.28
Roll off	221	309.82
Trash - MSW	221	309.82
Totals	829	8438.77

Driver Productivity

This chart allows us to see a combined monthly total of all the hours a driver has been 'on route' how fast they are moving and how many miles and tons they are bringing in for the month. Please note that Sub are drivers being substituted in from other sections i.e.: grappler drivers or supervisors to help when we have a shortage of drivers.

Driver Productivity							
Driver Name	Route Count	Route Hours	Helping Hours	Homes/ Hour	Total Stops	Miles	Tons
SL-Route-Sub	15	202.82	84.59	35.75842	6914	1161	101.42
RO-Route-1	5	188.84	0	0.5136352	121	2247	208.68
SL-Route-Sub	5	43.5	0.17	40.66667	3044	238	406.05
RL-Route-South	6	168.5	0	15.65424	2684	1148	617.55
SL-Route-6	11	191.31	5.27	55.38462	11184	1214	297.57
SL-Route-3	15	154.99	10.63	70.69147	11459	1207	1841.16
SL-Route-4	16	187.99	15.6	58.51064	11123	1354	1116.23
RO-Route-2	5	171.46	0	0.6065909	118	2143	88.09
CR-Route	5	155.73	12.67	20.84332	5916	924	939.29
SL-Route-Sub	1	10.25	10.25	0.9756098	0	17	
RL-Route-North	6	163.2	0	15.06894	2709	1110	609.79
SL-Route-5	6	128.89	2.91	49.78922	8154	832	670.29
SL-Route-7	9	190.5	5.48	48.92389	10915	1240	
RO-Route-Sub	7	59.9	31.95	33.17196	1702	402	152.08
SL-Route-2	9	110.49	9.07	45.63584	5430	580	466.34
RL-Route-Sub	2	14.4	0	0.5555556	10	179	13.05
SL-Route-1	14	182.13	27.37	48.29536	9571	1271.41	911.18

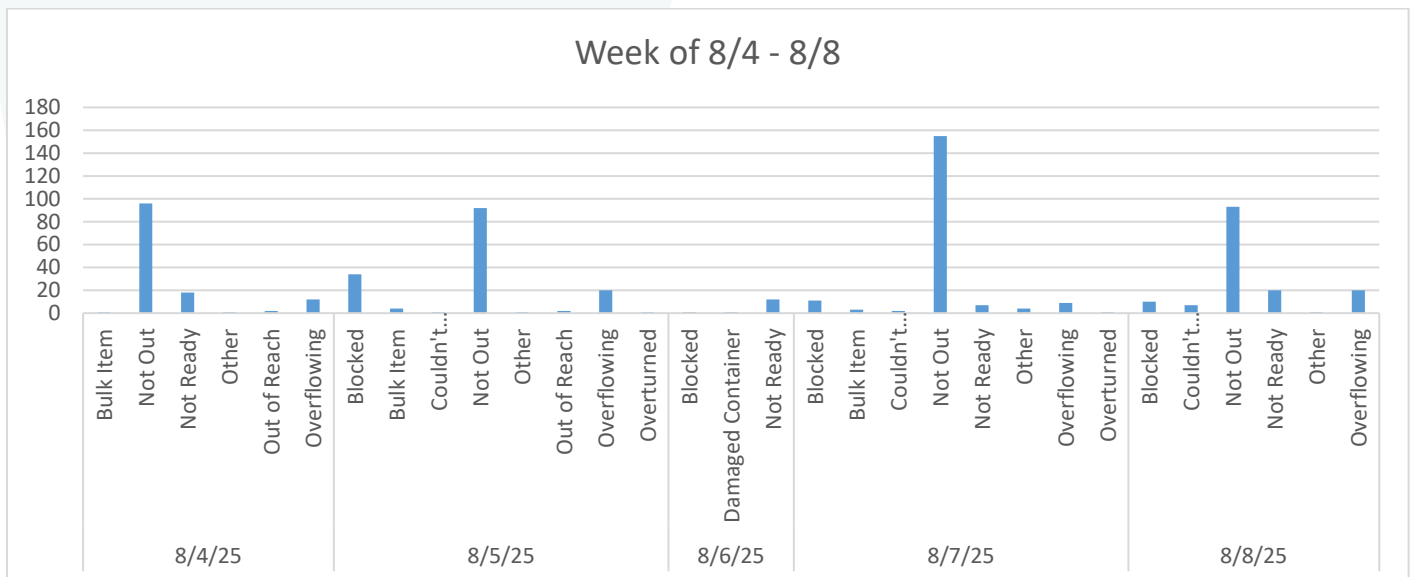
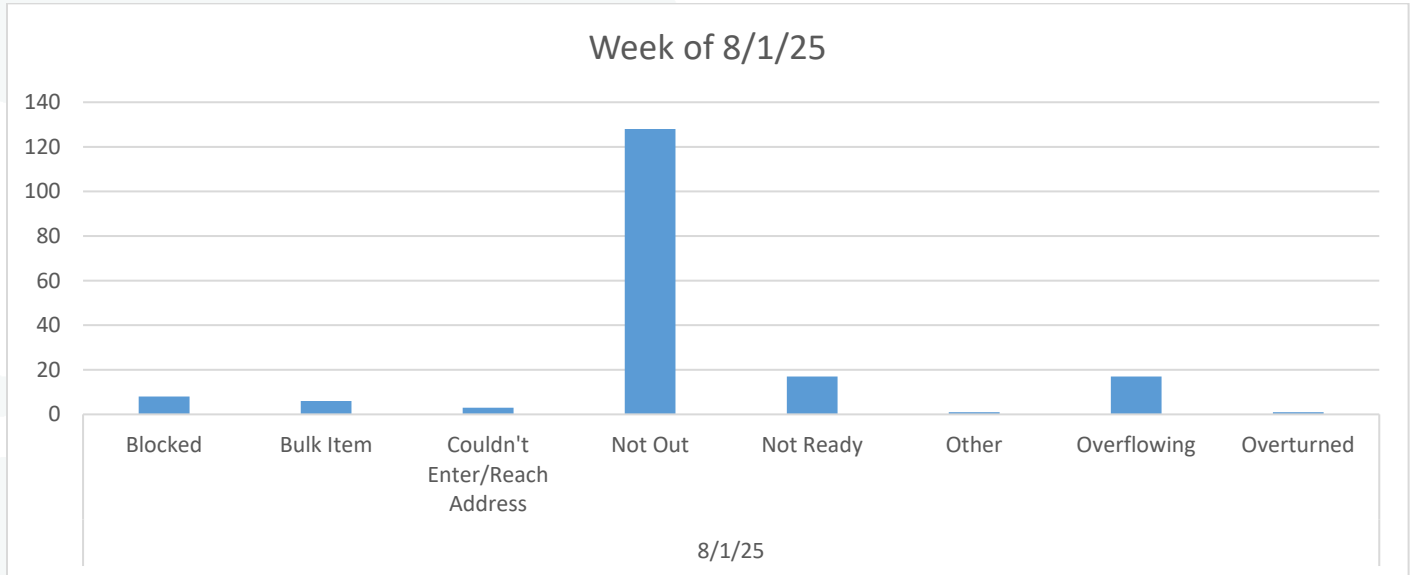
Fuel Log

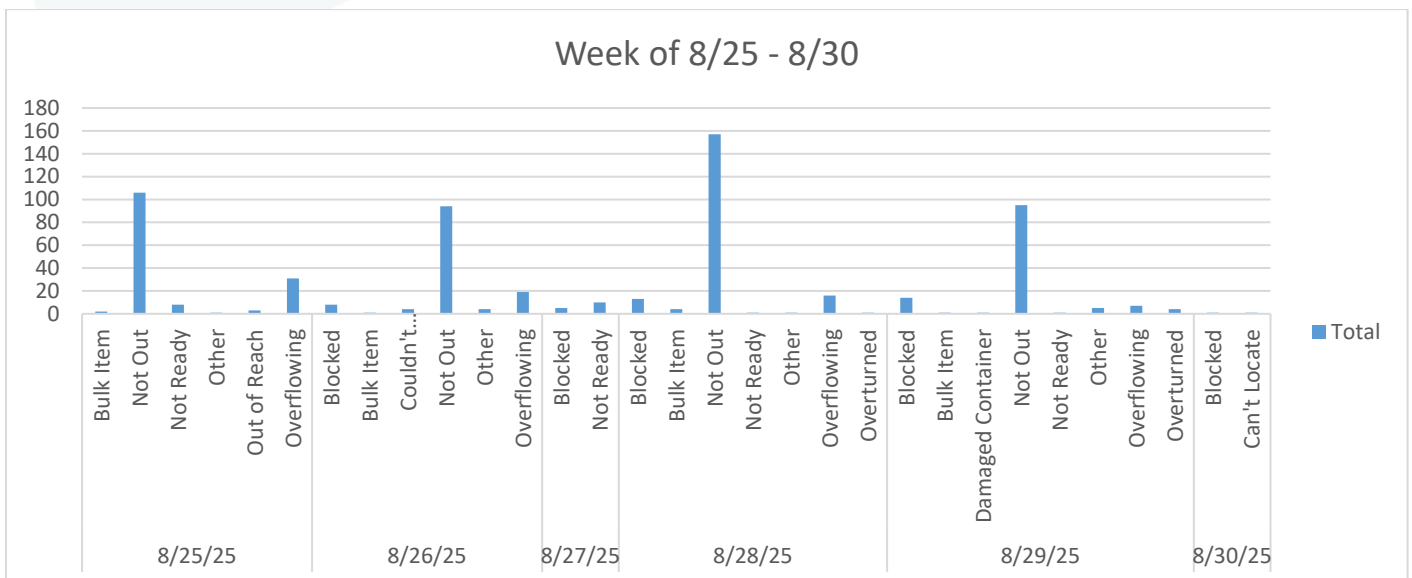
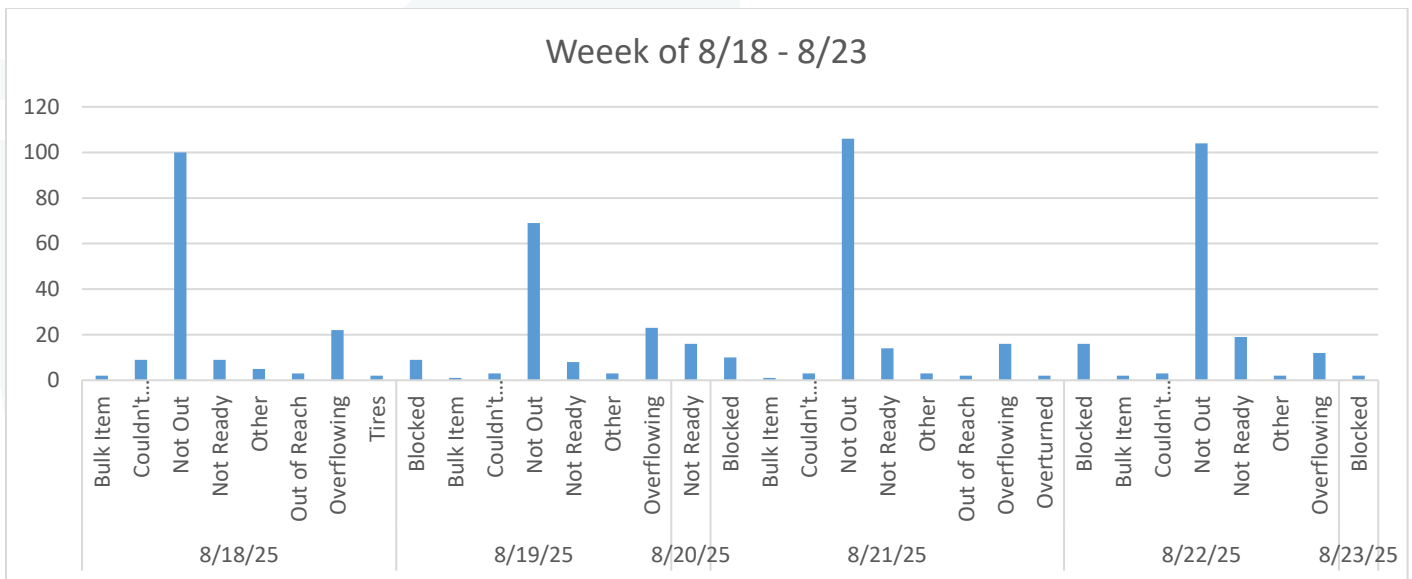
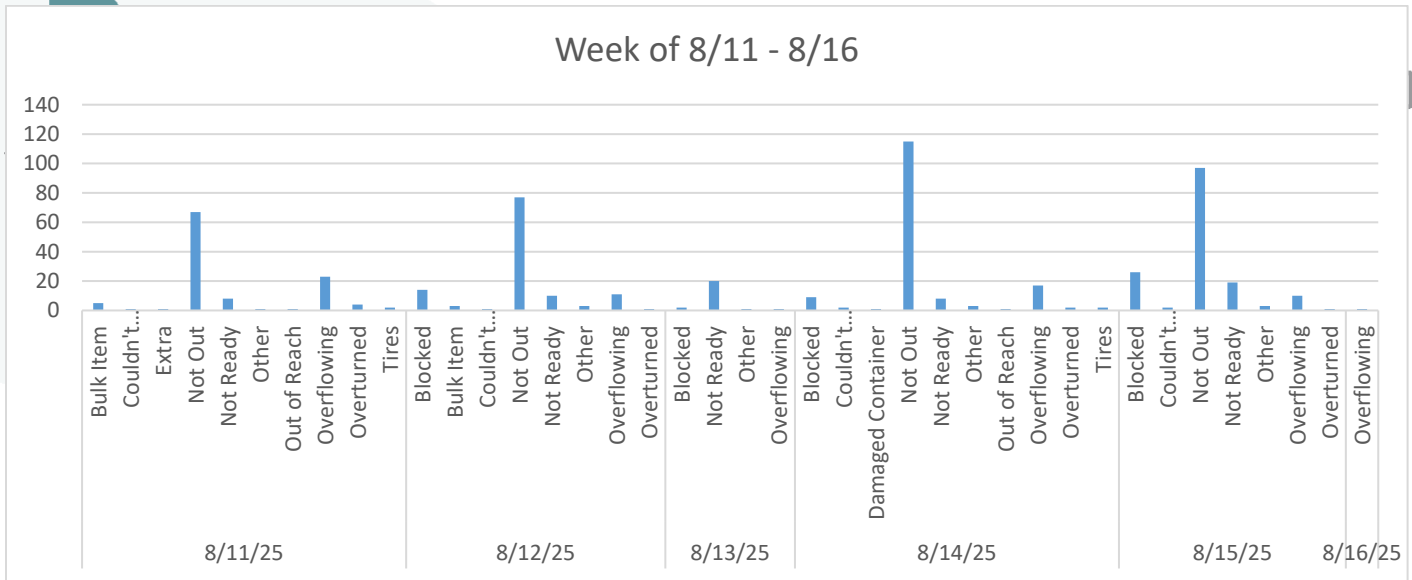
This shows how many miles are driven on our trucks along with their Fuel Efficiency.

Fuel Log					
Vehicle Name	# Fill ups	Fuel Efficiency (MPG)	Total Gallons Filled	Total Gallons Used	Total Miles Driven
SL 19-324	9	2.9	230.4	254.2	745
SL 20-305	14	2.9	247.8	447.9	1320
SL 321	12	2.4	292.8	358.7	873
261	9	2.4	109	320.4	766
262	21	3.1	719.4	734.2	2258
307	5	3	71.9	134.3	389
SL 19-315	4	2.8	78.9	216.9	616
303	3	2.2	84.2	96	221
316	4	2.6	141.4	156.9	415
309	2	1.8	24.2	32.2	66

Pickup Reports

Pickup Reports are broken down by week to week. They show the number of Issues the drivers run into every day. To better view the data we split it into weeks.





Current Project Updates

1. In House Projects / Infrastructure

- a. Bring Fire Suppression System up to Code
 - i. Jockey Pump replaced more work needed
 - ii. Inspection has been completed waiting on quote to repair
- b. Outbound Scale Cleaned up
 - i. Outbound Scale has 2-3 Feet of Mud caked around Scale Load Cells
 - ii. Getting quotes for a rental above ground scale (If needed)
 - iii. Working with Engineering to best find a way to get it repaired
- c. HVAC
 - i. Waiting on budget approval
- d. Shop
 - i. Exhaust Fans
 - ii. Swamp Coolers
 - iii. Door openers
 - iv. Lighting
 - v. Flooring
- e. Ongoing Flood Repair
 - i. New cover for Cell 1,2,4 & partial on 5 slopes
 - ii. Road Maintenance within Landfill
 - iii. Repair Leachate Pond (Geomembrane & Liner)
 - iv. Re-Establish Entire Landfill stormwater drainage system
 - v. Pump out all leachate from Cell 1,2,3,4 & 5 (Over 200,000 gallons)
- f. Preparing for NCAR (Air Races)
 - i. PSA approved by Upper Management
 - 1. Will be going out to business whose pickups will need to increase
 - ii. 2nd shift being created to run afternoon rearload shift

Currently assessing multiple Landfill infrastructure systems that need to be updating and modernizing to meet current code requirements and operational needs. As these arise we will prepare quotes and bring to Infrastructure and Finance. Department will strive to perform the majority of the work in-house.

ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Non-Action Items 8.

Infrastructure Committee

Meeting Date: 09/15/2025

COMMITTEE: Infrastructure

CONTACT: James MacCornack

CHAIR: Darrell Johnson

DEPARTMENT NAME:

Department Report - Cemetery

Attachments

Cemetery August report



CEMETERY – August, 2025

Acres Maintained: 210

Staffing: 10 FTE

Number of Services for the Month: 27

- 13 Casket Burials
- 8 Cremation Burials
- 3 Veterans Cemetery Casket Burials
- 3 Veterans Cemetery Cremation Burials

Total Revenue for the Month: \$29,340.00

Routine Maintenance:

- Dug, set-up, covered, and tamped for all 27 services.
- Used herbicide throughout cemetery.
- Branch removal throughout cemetery.
- Equipment serviced.
- Replaced old full circle sprinklers in older part of cemetery (south masonic circle, and blocks 2, 3, 7).
- Leveled a family lot in block 25.

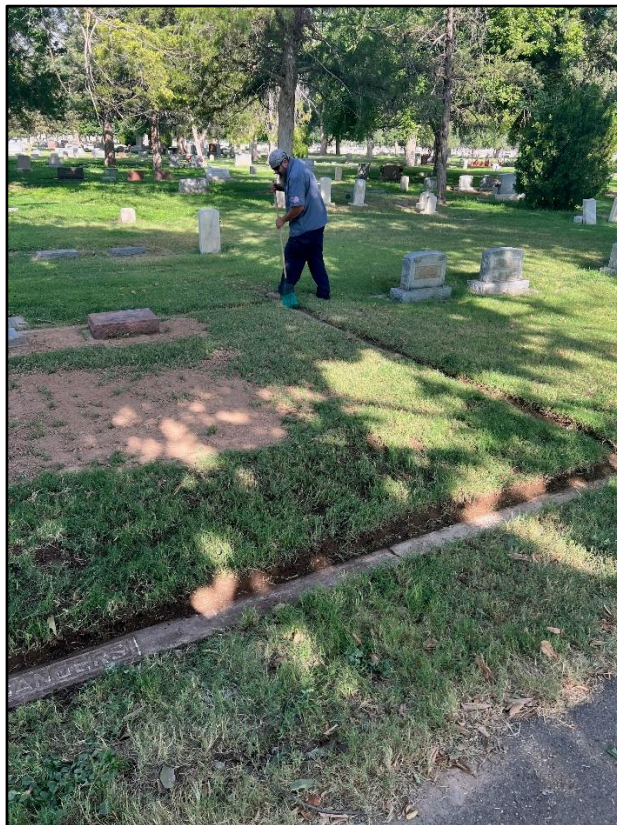
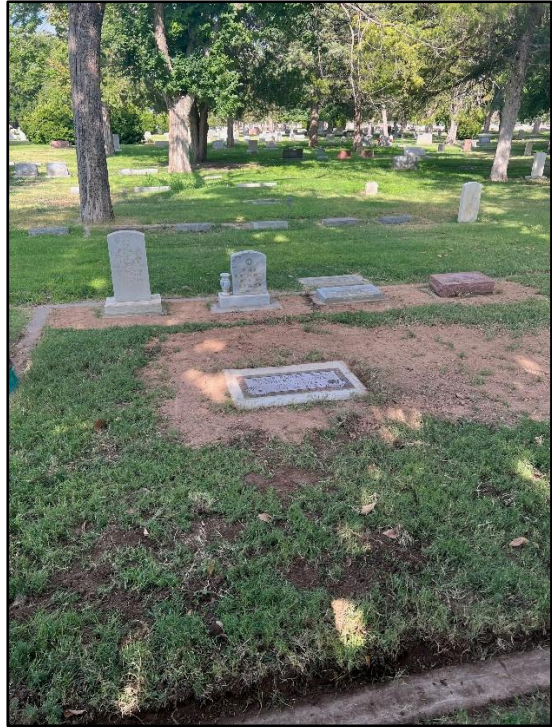
Specific Maintenance:

- Conducted a total of 27 services for the month of August.

Vehicle Information:

UNIT#	MILEAGE
580	128,227
583	27,172
587	60,999
606	86,768

Submitted by: Ruben Esquivel, Cemetery Superintendent
Approved by: Jim Burress, Special Services Director



ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Non-Action Items 9.

Infrastructure Committee

Meeting Date: 09/15/2025

COMMITTEE: Infrastructure

CONTACT: James MacCornack

CHAIR: Darrell Johnson

DEPARTMENT NAME:

Department Report - Parks

Attachments

Parks August report

PARKS – August, 2025

Acres Maintained: 685+

Staffing: 27 FTE

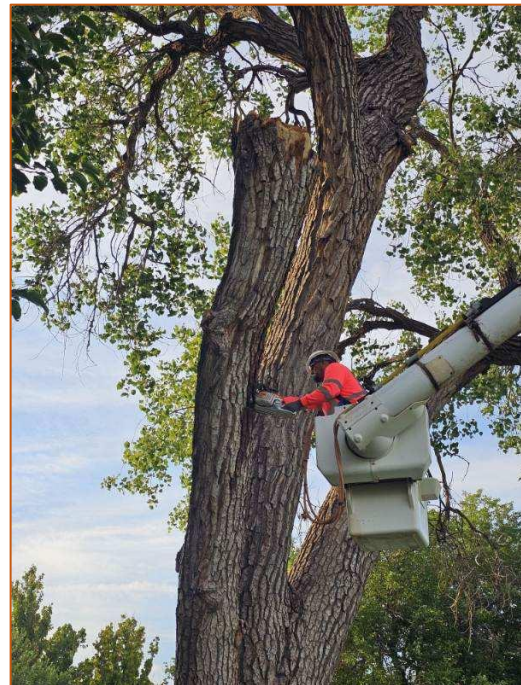
Routine Maintenance:

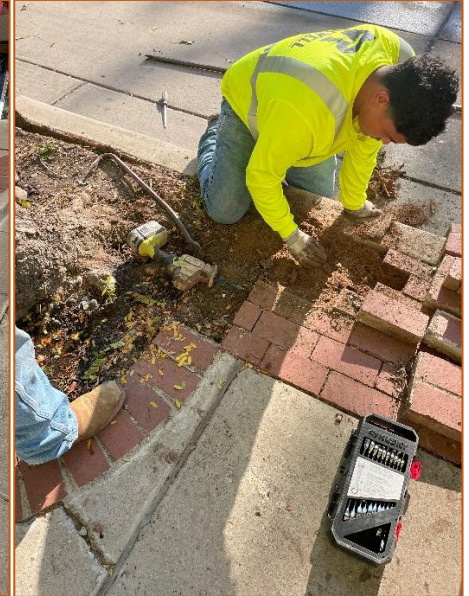
- Mowing weekly as needed
- Watering parks 3x a week
- Spraying weeds weekly
- Repairing fencing & baseball backstops in all parks
- Trash pick-up
- Installing new tables, trash cans and BBQ grills throughout parks

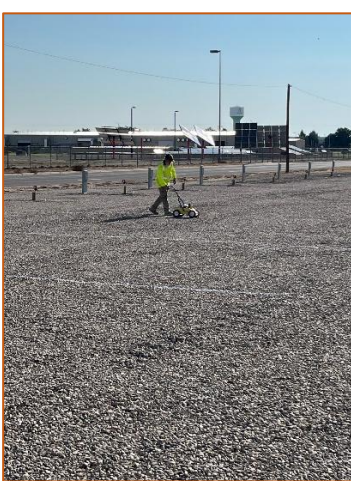


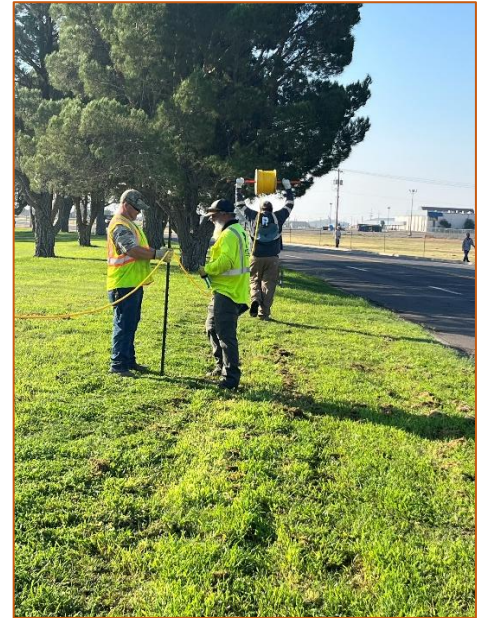
Specific Maintenance:

- Driving t-post at the base for air racing parking.
- Removed large broken branch from a Cottonwood tree at Loveless Park.
- Repaired flower pot and brick work on Main St.
- Painted RV parking spots for air races.
- Tied rope to the t-post for spacing at the base for air races.









Vehicle Information:

UNIT#	LAST 5 OF VIN	MILEAGE
1115	59361	10,014
1043	30177	34,159
1110	11787	86,048
1335	31335	102,031
1171	05837	107,557
1106	32089	111,875
1134	02128	76,040
1136	51161	90,815
1112	31411	138,945
1109	55800	169,780
1118	03155	96,556
1107	05501	192,281
1120	16661	96,511
1122	06799	42,257
1007	49647	52,349
1194	27335	140,767
1177	63424	35,968
1113	13373	Totaled (flood)
1100	48327	72,269
(N/A)	31159	
550	38512	131,049
503	87408	77,777

Submitted by: Rudy Chavez, Parks Superintendent
Approved by: Jim Burress, Special Services Director

ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Non-Action Items 10.

Infrastructure Committee

Meeting Date: 09/15/2025

COMMITTEE: Infrastructure

CONTACT: James MacCornack

CHAIR: Darrell Johnson

DEPARTMENT NAME:

Department Report - Recreation

Attachments

Recreation August report



Revenue: \$32,803



Attendance: 7,215

FISCAL YEAR FIGURES

	2025 August	YTD
Revenue	32,803	91,621
Attendance	7,215	18,209

ATTENDANCE CONTRIBUTORS

Adult Center Classes & Scans	386
Rec & Aquatic Center Classes	855
Rec & Aquatic Center Drop-In/Admissions	2813
Rec & Aquatic Center Member Scans	3161

TOP REVENUE CONTRIBUTORS

Recreation Memberships	\$9,369
Pool Admissions	\$8,330

Highlights

Roswell Recreation Center

- Memberships and spectator passes sold: 263
- Union and Fire Department memberships given: 14
- Youth Volleyball practices and games begin this month.
- Work on repairing the Cielo Grande concession got underway this month also.

Roswell Aquatic Center

- Lifeguards continue their monthly in-service training, led by the Lifeguard Instructor/Aquatic Specialist, and the weekly requirement of completing 300 swim yards.
- Purchased new lifejackets.
- There were no incidents to report this month.
- Six party rentals, including swim passes

Roswell Adult Center

- Adult classes continue to remain successful
- New equipment was purchased for adult classes.

Vehicle Mileage

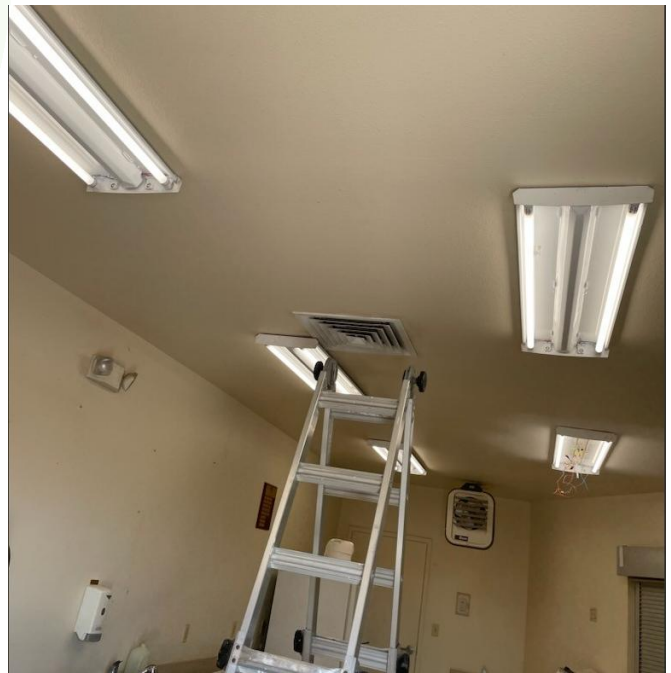
- Unit 1004/09116 – VIN# 09116 - Mileage 13,535
- Unit 1101/00494 – VIN#00494 - Mileage 55,839
- Unit 15875 – VIN#15875 – Mileage 55,925

Upcoming:

- Basketball registration for 5-8 year olds begins 9/1



New Equipment for Adult Classes



Submitted by April Hunter

PO Box 1838
Roswell, NM 88202-1838

TEL: 575.624.6720
FAX: 575.624.6889

roswell-nm.gov

ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Non-Action Items 11.

Infrastructure Committee

Meeting Date: 09/15/2025

COMMITTEE: Infrastructure

CONTACT: James MacCornack

CHAIR: Darrell Johnson

DEPARTMENT NAME:

Department Report - Zoo

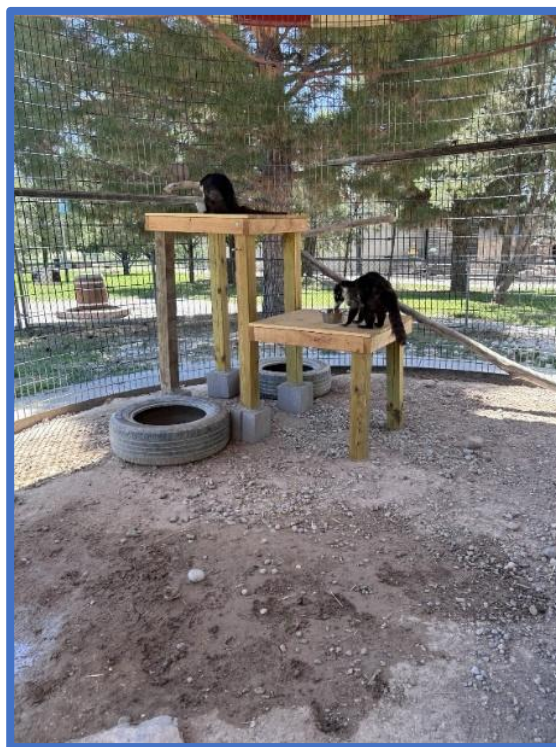
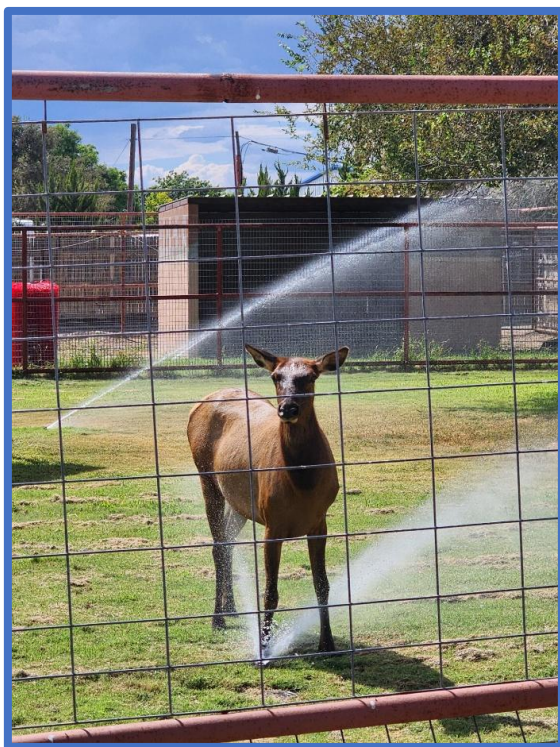
Attachments

Zoo August Report

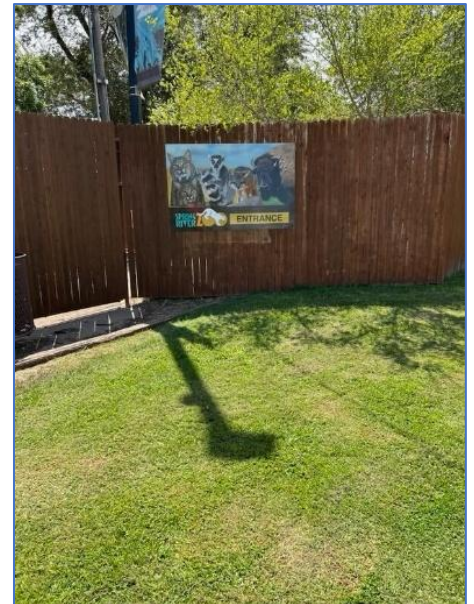
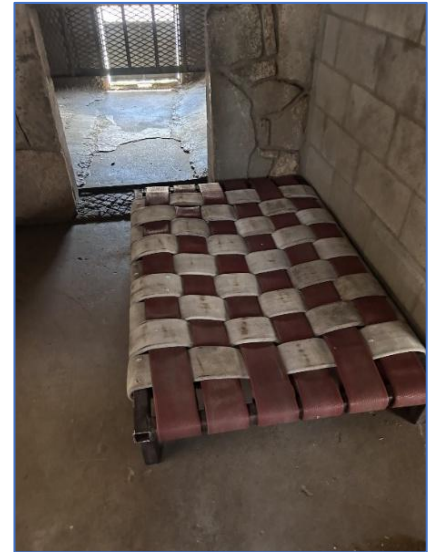
ZOO – August, 2025

Highlights/Animal Care/Maintenance:

- ❖ Routine upkeep done on all the animal enclosures, the park, and non-animal areas.
- ❖ Routine animal care, including feeding, cleaning, medical care, and enrichment.
- ❖ Interviews have continued to be conducted for vacant zookeeper positions.
- ❖ The miniature horses, Malibu and Nevada, received their annual teeth flotations.
- ❖ New enrichment was made and put in exhibits, including a platform for the coatimundi made by lead zookeeper Ayrin, and a sturdy bed made of firehose for the bears (special thanks to Robert at parks for welding a frame for it).
- ❖ A memorial sign was placed on the mountain lion exhibit.
- ❖ Grounds team, along with the parks department when needed, have addressed several irrigation issues in animal enclosures. Pictured: our elk, Alexis, enjoying the sprinklers in the heat of the afternoon.
- ❖ USDA came for a routine inspection. We had no non-compliant items.
- ❖ Our eldest bison, Cindy, 23 years old, passed peacefully from age-related issues.
- ❖ New signs were hung throughout the zoo.



ROIWELL



**Submitted by: Amy Munoz,
Zoo Curator**
**Approved by: James Burrell,
Special Services Director**

ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Non-Action Items 12.

Infrastructure Committee

Meeting Date: 09/15/2025

COMMITTEE: Infrastructure

CONTACT: James MacCornack

CHAIR: Darrell Johnson

DEPARTMENT NAME:

Department Report - Roswell Transit

Attachments

Roswell Transit Monthly Report

Roswell Transit Bus Inventory



We believe

*in safe, affordable, and convenient
Public Transportation.*

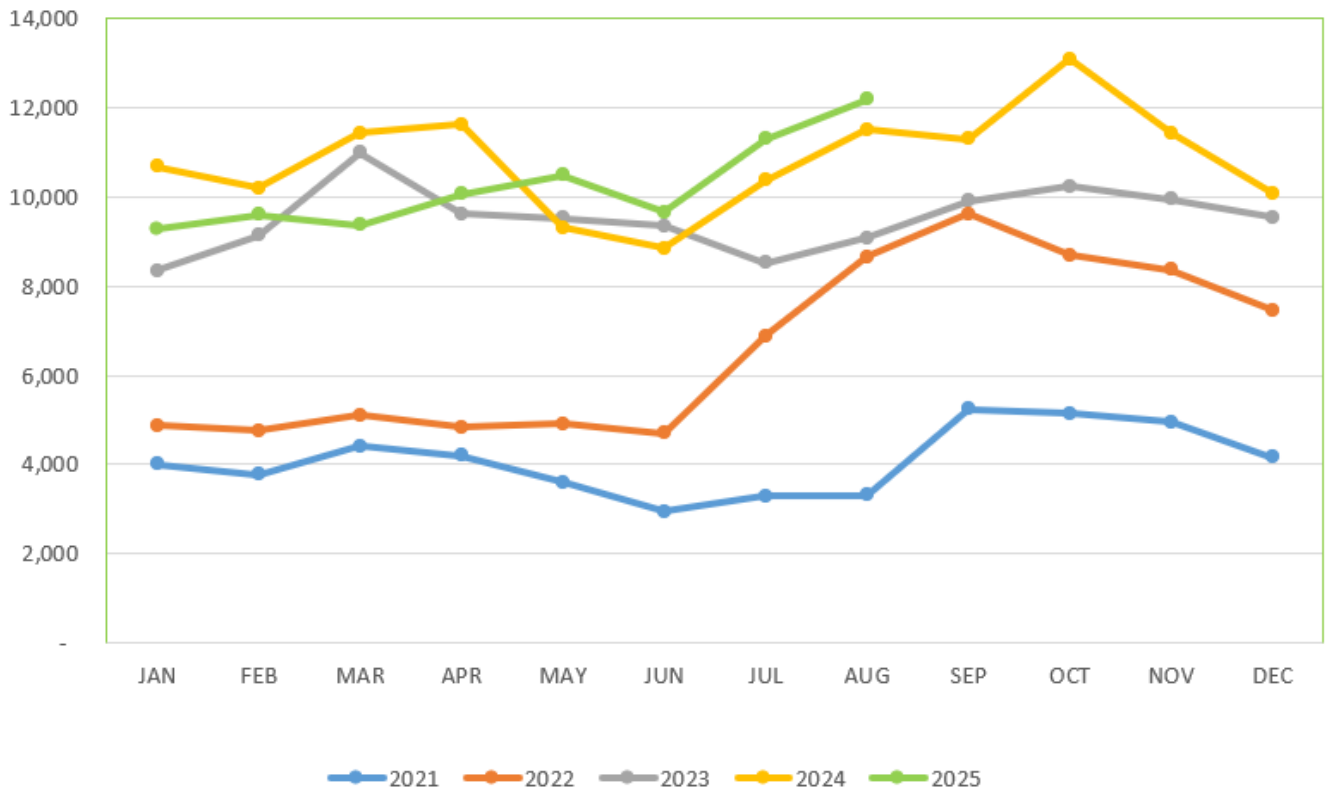
Connecting People to Places

BUS RIDERSHIP ----- August 2025: 12,194

YTD 2024 RIDERSHIP ---- 84,027

YTD 2025 RIDERSHIP ---- 82,007 - 2.4%

Monthly Ridership



- BNX and Xcel Energy repaired the damage in the alleyway this past month. They graciously did the connection component of the work after the terminal was closed to limit interruption of our services.
- On Labor Day, we developed a fresh water leak under the building. We now have no sewer or water to the building.
- An ITB scope of work will be presented to City Council in September or October for the sewer and water line repairs as well as the downstairs bathrooms remodel.
- We are five drivers short in our department which has driven overtime to an all-time high to try to service our customers consistently.
- Even with Route 12 on Main Street temporarily suspended due to the Vehicle Operator shortage, ridership increased for the second month in a row.
- Thank you, City Council and City Administration for your support of Public Transportation. The new fare structure implemented as of July 1, 2025 has been a big hit with the customers!

Respectfully submitted by Chris Moore and Ray Mendoza. Approved by Becky Hicks, Transit Director

BUS/VAN INVENTORY 09/01/2025										
	BUS #	YEAR	MAKE	MODEL	VIN	GVWR	LIC PLATE	SEATS	MILEAGE	WHEN TO REPLACE
1	950	2015	CHEV	ARBOC C4500	1GB6G5BG9F1206700	14200	04872G	23	206,668	FY2026 OR 240,000 MILES
2	951	2019	CHEV	ARBOC C4500	1HA6GUBB6KN002736	14200	06100G	24	221,615	FY2027 OR 240,000 MILES
3	952	2019	CHEV	ARBOC C4500	1HA6GUBB8LN003873	14200	13167G	21	138,509	FY2028 OR 240,000 MILES
4	953	2019	CHEV	ARBOC C4500	1HA6GUBB5LN003751	14200	13166G	21	182,871	FY2028 OR 240,000 MILES
5	PT8	2010	DODGE	GRAND CARAVAN	2D4RN4DE9AR462606	6050	G95453	5	130,196	FY2020 OR 175,000 MILES
6	PT10	2015	DODGE	GRAND CARAVAN	2C7WDGBG5FR705623	6050	G97744	5	133,471	FY2025 OR 175,000 MILES
7	PT11	2018	DODGE	GRAND CARAVAN	2C4RDGBG7JR256562	6050	05617G	5	129,851	FY2026 OR 175,000 MILES
8	954	2023	FORD	TRANSIT	1FDEU6PG3PKA02173	11000	20366G	13	80,494	FY2032 OR 240,000 MILES
9	955	2023	FORD	TRANSIT	1FDEU6PG1PKA02222	11000	20365G	13	83,482	FY2032 OR 240,000 MILES
10	956	2023	FORD	TRANSIT	1FDEU6PG5PKA98355	11000	21060G	13	58,812	FY2032 OR 240,000 MILES
11	957	2023	FORD	TRANSIT	1FDEU6PG3PKB23964	11000	21054G	13	57,847	FY2032 OR 240,000 MILES
12	958	2023	FORD	TRANSIT	1FDEU6PG3PKA98371	11000	20932G	13	59,451	FY2032 OR 240,000 MILES
13	959	2023	FORD	TRANSIT	1FDEU6PG7PKB24017	11000	20931G	13	34,934	FY2032 OR 240,000 MILES
ROUTES: 3 ON MAIN, 4 ON-DEMAND, 3 PARATRANSIT (3 SPARES) = TOTAL VEHICLES 13										

ROUTES: 3 ON MAIN, 4 ON-DEMAND, 3 PARATRANSIT (3 SPARES) = TOTAL VEHICLES 13

ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Non-Action Items 13.

Infrastructure Committee

Meeting Date: 09/15/2025

COMMITTEE: Infrastructure

CONTACT: James MacCornack

CHAIR:

DEPARTMENT NAME:

Department Report - Facility Maintenance

Attachments

Monthly Report



City of Roswell Projects Status
update 9-10-2025

Facilities Maintenance Department Projects

Year

2025 landfill pressure washer shed

SCOPE: Waiting on Manufacturer

ESTIMATED COST: \$ 500

FUNDING SOURCE:

CITY SHARE:
DFA/GRANT #:
OTHER:

BUDGET:

Total Budget:	\$ -
Total Payments:	\$ -
Encumbered	\$ -
Total Change Orders:	\$ -
Current Balance:	\$ -

PROJECT CODE NO.:

PURCHASE ORDER NO.

GL #:

PROJECT SCHEDULE:

EST. COMPLETION:

PROJECT STATUS:

unknown

March

Phase	% Complete
Conceptual, Design	100%
Schematic Phase	N/A
Design Development Phase	N/A
Construction Documents Phase	0%
RFP, ITB, CES, Proposal	100%
Construction	0%
Substantial Completion	0%
Project Closeout	95%
Vendor	
Estimated Completion	1-Sep

Notes:

faulty wiring united rental has been called to come diagnose the problem..8-11-2025

Year

2025 City Hall Flooring Project

SCOPE:

ESTIMATED COST:

\$5,000

FUNDING SOURCE:

CITY SHARE:
DFA/GRANT #:
OTHER:

BUDGET:

Total Budget:	\$ -
Total Payments:	\$ -
Encumbered	\$ -
Total Change Orders:	\$ -
Current Balance:	\$ -

PROJECT CODE NO.:

PURCHASE ORDER NO.

PROJECT SCHEDULE:

EST. COMPLETION:

GL #: 0

PROJECT STATUS:

Phase	% Complete
Conceptual, Design	0%
Schematic Phase	0%
Design Development Phase	0%
RFP, ITB, CES, Proposal	0%
Construction	0%
Substantial Completion	0%
Project Closeout	0%
Vendor	Facilities and Contractor
Estimated Completion	May-25

Notes:

Flooring is pruchased. Due to location this project will be done afterhours and on weekends.

Year

2025**SCOPE:** lighting projet at fire prevention with rebate**ESTIMATED COST:****FUNDING SOURCE:**

Unknown

\$ -

CITY SHARE:**DFA/GRANT #:****OTHER:****BUDGET:**

Insurance Claim

Total Budget:

\$ -

Total Payments:

\$ -

Encumbered

Total Change Orders:

\$ -

Current Balance:**PROJECT CODE NO.:****PURCHASE ORDER NO.:****PROJECT SCHEDULE:****EST. COMPLETION:****PROJECT STATUS:****GL #:**

Phase	% Complete
Conceptual, Design	100%
Schematic Phase	100%
Design Development Phase	100%
RFP, ITB, CES, Proposal	100%
Construction	95%
Substantial Completion	0%
Project Closeout	0%
Vendor	Vendor
Estimated Completeion	Aug-25

Notes:

project total is \$9,770.05 with a \$2,100 rebate from excell

Year

2025**SCOPE:** Stiles ball field revamp the consessions stand and equipment room**ESTIMATED COST:****FUNDING SOURCE:**

\$ -

CITY SHARE:

\$0

\$ -

DFA/GRANT #:

\$ -

OTHER:**BUDGET:**

Total Budget:

\$ -

Total Payments:

\$ -

Encumbered

\$ -

Total Change Orders:

\$ -

Current Balance:

\$ -

PROJECT CODE NO.:**PURCHASE ORDER NO.:****PROJECT SCHEDULE:**

0

GL #:

0

EST. COMPLETION:
PROJECT STATUS:

Phase	% Complete
Conceptual, Design	0%
Schematic Phase	0%
Design Development Phase	0%
RFP, ITB, CES, Proposal	0%
Construction	0%
Substantial Completion	0%
Project Closeout	0%
Vendor	facilities
Estimated Completion	

Notes:
waiting on two NOOs

2025 city hall lighting project

SCOPE:

ESTIMATED COST:

FUNDING SOURCE:

CITY SHARE:

DFA/GRANT #:

OTHER:

BUDGET:

	\$	-
	\$	-
Total Budget:	\$	-
Total Payments:	\$	-
Encumbered		
Total Change Orders:	\$	-
Current Balance:	\$	-

PROJECT CODE NO.:

PURCHASE ORDER NO.

GL #:

PROJECT SCHEDULE:

EST. COMPLETION:

PROJECT STATUS:

Phase	% Complete
Conceptual, Design	100%
Schematic Phase	100%
Design Development Phase	100%
RFP, ITB, CES, Proposal	100%
Construction	0%
Substantial Completion	0%
Project Closeout	0%
Vendor	FSG
Estimated Completion	

moving to new LED lights with a rebate

Year

2025 landfill HVAC and Lighiting project

SCOPE:

ESTIMATED COST:

FUNDING SOURCE:

CITY SHARE:

DFA/GRANT #:

OTHER:

BUDGET:

	\$	-
Total Budget:		
Total Payments:	\$	-
Encumbered	\$	-
Total Change Orders:	\$	-
Current Balance:	\$	-

PROJECT CODE NO.:
PURCHASE ORDER NO.
PROJECT SCHEDULE:
EST. COMPLETION:
PROJECT STATUS:

0

GL #: 0

Phase	% Complete
Conceptual, Design	0%
Schematic Phase	0%
Design Development Phase	0%
RFP, ITB, CES, Proposal	0%
Construction	0%
Substantial Completion	0%
Project Closeout	0%
Vendor	FSG
Estimated Completion	

Notes:

new shop lights and HVAC plus the rebate

Year

2025

Facilities maintenance shop lights

SCOPE:

ESTIMATED COST:

FUNDING SOURCE:

\$ -
\$ -

CITY SHARE:

DFA/GRANT #:

OTHER:

BUDGET:

Total Budget:	
Total Payments:	\$ -
Encumbered	
Total Change Orders:	\$ -
Current Balance:	\$ -

PROJECT CODE NO.:
PURCHASE ORDER NO.
PROJECT SCHEDULE:
EST. COMPLETION:
PROJECT STATUS:

22300704

GL #:

Phase	% Complete
Conceptual, Design	0%
Schematic Phase	0%
Design Development Phase	0%
RFP, ITB, CES, Proposal	0%
Construction	0%
Substantial Completion	0%
Project Closeout	0%
Vendor	FSG
Estimated Completion	1-Oct

Notes

new LED shop lights with a rebate

ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Non-Action Items 14.

Infrastructure Committee

Meeting Date: 09/15/2025

COMMITTEE: Infrastructure

CONTACT: James MacCornack

CHAIR: Darrell Johnson

DEPARTMENT NAME:

Department Report - Streets

Attachments

August Monthly Report

Projects Focus

The potholes continue to get repaired with two crews working to fix the problem areas in the streets. Mower crews are also active in keeping the weeds under control. The weed spraying crew is working the right of ways, and when the wind curtails spraying, they are picking up trash, preventing unsightly roadsides and driving hazards. The Alley crew continues to maintain the graveled alleys by leveling out the ruts and adding fresh gravel when needed. The sign crew has been keeping up with faded signs that need to be replaced and helping set up material for special events as needed.

Crews are mowing lots at the base for air race parking



Projects Continued

Spread Dumping millings for the entrance to the air races



Prepping lots for RV parking for air races



Graveling the RV parking lot for NCAR



Rolling in gravel for RV parking



Quantities of Materials for the Month

The patch and street maintenance crews used 77.5 tons of cold mix, 33.11 tons being used to repair watercuts, and 82 bags of Poly patch material.

The alley crews have used 112 loads of gravel, 51 loads of road base, 282 loads of millings, 10 loads of sweeping waste taken to the landfill, and 91 loads of water.

The crusher crew loaded 558 loads of millings, 101 loads of gravel, 250 tons of road base & crushed 500 tons of gravel. They also had 45 loads of trees, debris, and trash.

The sweeper crew had 231.5 loads of daily sweeping waste this month.

The herbicide crew has sprayed 2250 gallons of weed killer to control weeds on City property.

The sign shop personnel have replaced or added 27 signs, 17 signposts, and 17 studs.

(Quantity of material used for Air Races, RV Parking lot, VIP Parking Lot, Horse Shoe)
Amounts included in the above amounts.

110 loads of Gravel, 42 loads of Water, 280 Loads of Millings, 49 loads of Road Base

Projects Upcoming

Pending FY2026 Hot Recycle, Micro Surfacing, Mill & Fill, Nova Chip, Yearly Striping

Equipment Brief

Dump Truck - Approval for PO #22501094, Carry Forward PO #22600775: \$179,857 - Pending arrival in September 2025, per the last update given to Frank.

ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Non-Action Items 15.

Infrastructure Committee

Meeting Date: 09/15/2025

COMMITTEE: Infrastructure

CONTACT: James MacCornack

CHAIR: Darrell Johnson

DEPARTMENT NAME:

Department Report - Water Maintenance & Transmission

Attachments

Water Maintenance & Transmission Monthly Report



Water Maintenance and Transmission

Monthly Report for August 2025

By Andrew Valadez & Danny De La Cerda

WORK ORDERS:

Work Orders by Category	This Month	Year to Date
<i>Main Break</i>	5	38
<i>Main Break - Unfounded</i>	1	6
<i>Replace Mainline Valve</i>	7	27
<i>Service Line City Side Leak</i>	109	737
<i>Service Line Customer Side Leak</i>	3	104
<i>Service Line Break Unfounded</i>	0	19
<i>Meter Box Repair</i>	7	43
<i>Customer No Water - Unfounded</i>	0	71
<i>Hydrant Repair</i>	5	25
<i>Meter Call Returned to Central Control</i>	0	27
<i>New Service</i>	4	31
<i>New Fire Line</i>	0	0
<i>Abandon Service</i>	0	2
<i>811 Utility Locate</i>	649	4494
<i>Other- Misc.</i>	16	140
<i>Move Outs</i>	1	3

PROJECTS:

	<u>Current</u>	<u>Future</u>
1	<i>Air Races Installation</i>	
2		
3		
4		
5		
6		
7		
8		

ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Non-Action Items 16.

Infrastructure Committee

Meeting Date: 09/15/2025

COMMITTEE: Infrastructure

CONTACT: James MacCornack

CHAIR: Darrell Johnson

DEPARTMENT NAME:

Department Report - Central Control

Attachments

Central Control Monthly Report

Central Control Monthly Report for August 2025

Central Control Operators and Maintenance

- Operators making weekly rounds and collecting data of well pumps and motors. Making adjustments as needed to keep operation in spec.
- Operators doing monthly checks on booster pump screens and testing the chlorine leak detectors.
- Operators at end of month getting final monthly reads from all wells for total water produced.
- Operators doing daily cleaning and maintenance as needed at well sights, Reservoirs and at Central.
- On-call operator responding to alarms as needed after hours and having to come out to central on weekends to maintain levels in reservoirs.
- SCADA system still down have control at central but having to manually turn wells on/off. Maverick has the program installed for the Kerr wells and RIAC area they are running in auto. Still working on programming for the intown wells.
- Did public notice for Country Club Res. To the state.
- Teams meeting with Country Club contractor and city, progress report.
- Had contractor give some estimates for leak at well 15.
- Had contractor look at 3 wells, fix 2 V.F.Ds, repair well motor.
- Worked on Monthly and quarterly report, for State engineers.

George Peterson
Superintendent Central Control
Water Production

**ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT**

Non-Action Items 17.

Infrastructure Committee

Meeting Date: 09/15/2025

COMMITTEE: Infrastructure

CONTACT: James MacCornack

CHAIR: Darrell Johnson

DEPARTMENT NAME:

Department Report - Waste Water Treatment Plant & Sewer

Attachments

Waste Water Treatment Plant Monthly Report



WWTP MONTHLY REPORT FOR AUGUST 2025

Sewer Crew (Collections)

PSU- STOP UPS-29

POINT REPAIR – 1

SHOT LINE DUE TO DEAD END - 0

SEWER ODOR - 3

MANHOLE LID MISSING- 0

TELEWISE LINE – 0

ASSIST WATER DEPT-4

SEWAGE SPILLAGE – 0 SSO

Raw Sewage 0

WKLY MAINTENANCE SOUTHSIDE UNIT 355

WKLY MAINTENANCE NORTHSIDE UNIT 356

Sewer Crew is stripping RIAC sewer manholes in preparation for Air Races. Sewer Crew is maintaining RIAC lift station in preparation for Air Races.

Total of 6 in Department to include (2) Sr. Equipment Operators (4) Equipment Operators Positions requires CDL class B with tank and air brake endorsements

The sewer crews work tirelessly around the clock to maintain sewers. Lift station repairs to pumps and maintenance of lift station is vital to city sewer system.

RIAC lift station is currently being serviced for electrical components. Pumps and check valves were repaired and replaced as needed in August.

Kids Care lift station was serviced and maintained on weekly basis to insure proper functionality.

PLANT OPERATORS

Monthly Plant flow – 101.37 Million Gallons

Plant operator makes daily rounds and verifies and collects data of pumps and motors making adjustments to our aeration basins for blowers to maintain ammonia/nitrates and keep a healthy basin and keep plant operational. WWTP operators are prepping for Air Races operationally to be proactive for increases in sanitary sewer flows.

Dewatering building south screw press has reached its 120 hours and north screw press is not operational as technicians bring in replacement parts and trouble shoot screw presses are ongoing.

Huber and all subcontractors are continuing to work together to trouble shoot all issues that are current at this time.

Repairs are done to our UTV mules which are utilized to help transport equipment to and from buildings.

Groundskeeping and watering of lawns for facility and sprinkler head replacement for all sprinkler systems for 23 acres.

Daily/Regular maintenance as needed on equipment

Weekly cleaning of irrigation screens

Drying Beds at max capacity. Solids handling is more difficult with rain to dry sludge. Solids handling is a priority for Class A sludge.

Currently utilizing John Deere equipment from water plant to help move our drying solids and turn sludge piles

Plant Operators are currently seeking certifications through UOCP (New Mexico Utility Operator Certification Program)

Total Employees 7 – fully staffed to include

(1) Sr Operator

(4) WWTP Operators plant operations

(2) Maintenance Worker I maintain grounds and buildings

(1) New Hire Delos Pittman -Mc Callister JR. as Plant Operator

LAB

Monthly Bact- T Sampling – 60 samples required for NMED compliance City of Roswell potable water. (15) Wkly sampling for total of 4 routes for month. Quality Control daily analysis for wastewater operations.

9 Drinking Water Systems we oversee analysis for DWB compliance to include Alto Lakes Water, Berrendo Water, Capitan Water System, Cumberland, Fambrough, Greenfield, Town of Dexter, Leprino Foods, Roswell Landfill

Monthly intake of microbiological samples

14-Private Pay (private wells)

Artesia Soft Water System-6

NICE ICE-4

CULLIGAN-1

JASOM MALEY-1

KEYS DRILLING-1

ROB JAGGER-1

Permit Requirements - DP-281

Discharging our Effluent water to farmland NMED permit DP-281 requires 3x wkly running BOD5 (biochemical oxygen demand – measure of amount of dissolved oxygen needed by microorganisms to break down organic matter in water sample over a 5day period at 20 C), E-coli, TSS (total suspended solids -dry weight of non-dissolved particles in water sample). Daily analysis of ammonia/nitrate, MLSS (mixed liquor suspended solids-total concentration of suspended solids)

Renew Certification for Laboratory Bacteriological Analysis-Audit was conducted and passed the audit.

BIOMONITORING 3rd Quarter sampling completed 7/25/25

(20) Monitoring Wells – 3rd Quarter sampling scheduled for 2025

Total employees - 2 partially staffed (1) Lead Lab Technician (1) Asst. Lab Tech. (1) Vacant Lab tech assistant

Lab employees are actively seeking required certifications through NMED

Pretreatment

Restaurants -72 Industrial Users -2

Wkly bacti sampling assist lab due to certifications

2x Wkly sampling for Covid

1x wk collection sample for Measles

Odd months test for **503.13 Sludge Samples**

Industrial surcharge sampling and inspections for month of August; sampled 5 pumpers and 2 restaurants.

Bill surcharge to restaurants and Septic pumpers monthly and deposit of checks received

Monthly billing septic haulers total **of 8 to include**

Flores Rentals, B&D Car Wash, G&A Trucking, Johnson Septic, Demaree, Shiny Boys, Fulkerson Plumbing, RV Village.

Industrial User Inspection

Vestis 8/15/25

Dean Baldwin 7/16/25

Restaurant sampling for surcharge billing - 2

Total employees - (1) Pretreatment coordinator

ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Non-Action Items 18.

Infrastructure Committee

Meeting Date: 09/15/2025

COMMITTEE: Infrastructure

CONTACT: James MacCornack

CHAIR: Darrell Johnson

DEPARTMENT NAME:

Department Report - Engineering

Attachments

Engineering's Monthly Report



City of Roswell Engineering Department Projects Status

9/9/2025

Street Projects & Other

FY 25 - Hot Recycling & Micro-surfacing Pavement Maintenance

Quote Received

SCOPE: Hot Recycle & Micro-surfacing of various streets
BUDGET: \$ 1,912,747
FUNDING SOURCE: 100% City funds
EST. COMPLETION: Fall 2025
PROJECT STATUS: 0%

Streets to be selected by using Pavement Condition Survey and field review by Streets & City Engineer. Quote and streets list to be approved at September City Council.

FY 25 - Nova Chip Pavement Maintenance

Quote Received

SCOPE: Only Micro-surfacing of various streets
BUDGET: \$ 266,222
FUNDING SOURCE: 100% City funds
EST. COMPLETION: Fall 2025
PROJECT STATUS: 0%

Streets selected by using Pavement Condition Survey and field review by Streets & City Engineer. Quote received utilizing NMDOT statewide price agreement. Quote and streets list to be approved at September City Council

Hobson Road Flood Prevention Project

Construction awarded to Constructors, Inc.

SCOPE: Design & construct flood prevention measures on Hobson Rd. from W. RAC Perimeter Rd. to SE Main
BUDGET: WTB Grant (87%) \$8,353,977
WTB Loan (13%) \$1,248,295
Other \$0
Total \$9,602,273
FUNDING SOURCE: Water Trust Board Loan/Grant
EST. COMPLETION: 5/31/2026
PROJECT STATUS: 0%

A Water Trust Board application was submitted and a letter of award received. City to submit "Readiness" package to be reviewed by DFA and then an agreement can be issued. Loan documents in progress of being executed. Loan finalized 3/22/24. RFP issued for design portion of project, recommended award to FNI. Design kickoff meeting held 7/26/2024. Design complete, bids received 5/13/2025, awarded to Constructors, Inc. Pre-Con held 8/12/2025. Tentative start date 10/6/2025.

Brasher Drainage Project

SMA award recommendation approved by Council 11.09.23

SCOPE: Design & construct flood prevention measures and 4-lane roadway on Brasher from S. Main east to SE Main (US 285)
BUDGET: Legislative Grant \$800,000
City \$0
Other \$0
Total \$800,000
FUNDING SOURCE: Legis. Grant
EST. COMPLETION: 12.31.24 Design Only
PROJECT STATUS: Design 65%

Kick off Meeting Held 12/6/2023

RFQ issued to engineering vendors, Souder Miller selected. Design in progress. Stakeholder meeting held 2/14/2024. SUE and storm drain inspection complete.

2025 CDBG 6th, 7th, 8th sidewalks Railroad to Garden

SCOPE: Design & construct sidewalk & ADA improvements 6th, 7th, & 8th Railroad to Garden
BUDGET: CDBG Grant \$1,300,000
City \$130,000
Other \$0
Total \$0
FUNDING SOURCE: CDBG Grant
EST. COMPLETION: 1.31.26 Design Only
PROJECT STATUS: Design 0%

CDBG Grant application paperwork in progress. Local COG staff supporting application preparation. Design to be completed in house pending funding award. Grant application submitted 8/19/2025.

2nd Street Overlay Pavement Maintenance

SCOPE: Overlay and restriping 2nd Street from Sunset to East City Limits
BUDGET: NMDOT Grant \$1,444,000
City \$76,000
Total \$1,520,000
FUNDING SOURCE: NMDOT TPF
EST. COMPLETION: Spring 2026 Estimated
PROJECT STATUS: 0%

This project will be awarded through NMDOT TPF funding. Funding agreement received.

Elm St. Bridge (Rio Hondo south of 2nd St.)

**NMDOT Agreement approved by September Council.
Recommended Award to Abraham's Construction
In Progress - Project started 1/21/25**

SCOPE: Remove & replace existing bridge with CBC bridge
BUDGET: Survey/Hydrology City Engr. Dept.
Plans/Permits City Engr. Dept.
Right of Way \$0
Construction \$2,440,000
FUNDING SOURCE: NMDOT \$2,440,000
EST. COMPLETION: 6/30/2025
PROJECT STATUS: 84%

This existing bridge number 9199 is identified by NMDOT to be the next bridge in need of replacement. NMDOT is willing to fund construction costs if City Engineering willing to do project development, plans and construction management. NMDOT approval obtained to bid project. Recommended award to Abraham's Construction. Project started 1/21/25, in progress

Projects coordinated with Utility Departments

WWTP Screw Press & Dissolved Oxygen Improvements

SCOPE: Install screw presses at WWTP
BUDGET: Estimated \$ 8,003,106
FUNDING SOURCE: WWTP and Clean Water State Revolving Fund load CWSRF 097
EST. COMPLETION: Construction July 2024
\$8,626,664 Insp. \$488,225
PROJECT STATUS: Construction 98% Dewater \$412,400 DO \$102,481.25
RFP process complete and project awarded to HDR for design and future construction professional services. Design kick off meeting between NMENV, HDR and City was held on 12.16.2020. Council awarded project 3.10.22 and ok to seek additional principal \$3,915,000, subsidy of \$285,000 for total loan package of \$9,700,000 at 0.05% interest. Preconstruction conference held 4.12.22. Dissolved oxygen upgrades operational on January 4, 2023. Primary pumps replacements were started up 10.21.23. Pre-fab building was erected the week of 9/19. Contractor working on screw press start up troubleshooting. Equipment manufacturer returning 9/9 for additional troubleshooting

Dissolved oxygen unit was put into operation on January 4, 2023.

Bids received Feb. 8, 2022, low bid \$8,626,664.00

\$5.5 million Loan is for design and construction
WWTP and Clean Water State Revolving Fund load CWSRF 097

Rehab Country Club Reservoirs

SCOPE: Repair and rehabilitate two 7.5 million gallon reservoirs located on West Country Club Rd
BUDGET: WTB Grant (45%) \$3,600,000
WTB Loan (55%) \$4,400,000
Other \$0
Total \$8,000,000
FUNDING SOURCE: Federal Grant & City Match
EST. COMPLETION: 1/31/2026
PROJECT STATUS: 37%
A Water Trust Board application was submitted and a letter of award received. City to submit "Readiness" package to be reviewed by DFA and then an agreement can be issued. Design complete, project awarded to TMI Coatings Inc. Pre-Construction meeting scheduled for 12/4/2024. Project started, South Reservoir drained, rehab work has begun.

Water Trust Board Grant/Loan

Awarded to TMI Coatings
Project started

Replace RAC Lift Station

SCOPE: Design replacement lift station for RAC lift station located on Hobson Rd.
BUDGET: \$3,003,307 Construction
FUNDING SOURCE: LEDA Grant
EST. COMPLETION: 9/1/2026
PROJECT STATUS: 0% Construction
Design project for replacement of the Roswell Air Center lift station located on Hobson Rd. RFQ will be prepared and quotes solicited from engineering on-call vendors. Estimated construction cost \$2,500,000. Recommended award to FNI. Kick off meeting held 1/14/2025. Design complete. Due to deteriorating condition of lift station, emergency procurement utilized.

Project awarded

RAC Water Line Phase 2

SCOPE: Water service extension to SE area of RAC.
BUDGET: \$1,471,041
FUNDING SOURCE: State appropriation
EST. COMPLETION: 12/30/2025
PROJECT STATUS: 60%
Project awarded to White Cloud Pipeline, construction pending material delivery. Pre-construction meeting held 9/18/2024. Contractor pulled off for emergency water line flood repairs. Contractor has resumed work, in progress

Awarded to White Cloud Pipeline
Project started 10/14

Project resumed, work in progress

RAC Sewer Extension

SCOPE: Sewer service extension to SE area of RAC.
BUDGET: \$3,274,145 Construction
FUNDING SOURCE: LEDA Grant
EST. COMPLETION: 9/1/2026
PROJECT STATUS: 0% Construction
Project design awarded to HDR, project out to bid. Construction awarded to Enviroworks, LLC. Pre-construction meeting held 9/10/2025

Project awarded

36" Waterline Project - N. Montana

SCOPE: Replace existing 36" water line from 19th to 8th on N. Montana
BUDGET: Potential Funding Application
FUNDING SOURCE:
EST. COMPLETION: Design 12/31/2025
PROJECT STATUS: Design 60%
City Engineering to survey and prepare construction plans to support WTB funding application.

Replace existing 36" concrete pipe
Design to support funding application

Projects coordinated with Other Departments

Phase III All Inclusive Park - Grant 22-G2779 & 23-H2391

SCOPE: Design and construct All Inclusive Park and amenities
BUDGET: Grant Amount Grant = \$342,172.76
FUNDING SOURCE: DFA Grant
EST. COMPLETION: Construction in Summer/Fall 2025
PROJECT STATUS: 0%

Project awarded to Abraham's Construction

This is the 2022 Legislative Grant to help fund Inclusive Park Construction. Bid received 4/8/25, awarded to Abrahams Construction. Pre-Con meeting held 8/7/2025. Work in progress.

Portland Loo Design

SCOPE: Design Portland Loo Mainstreet Roswell
BUDGET:
FUNDING SOURCE: N/A
EST. COMPLETION:
PROJECT STATUS: Design 50%
Updated quote requested from Portland Loo manufacturer for double installation

Stiles Park Improvements - Grant 24-I2884

SCOPE: Design and construct restroom and scoreboard improvements Stiles Field
BUDGET: Grant Amount Grant = \$500,000
FUNDING SOURCE: DFA Grant
EST. COMPLETION: Construction in Spring/Summer 2025
PROJECT STATUS: 5%

In progress

Quotes requested from possible scoreboard vendors utilizing price agreements. PO in progress for scoreboard replacement. Facilities department compiled list of materials for bathroom rehab. Scoreboards replaced, materials delivered for bathroom rehab. PO requested for fence and roof repairs.

ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Non-Action Items 19.

Infrastructure Committee

Meeting Date: 09/15/2025

COMMITTEE: Infrastructure

CONTACT: James MacCornack

CHAIR: Darrell Johnson

DEPARTMENT NAME:

Department Report - Special Electronics

Attachments

Special Electronics' Monthly Report

SPECIAL ELECTRONICS

MONTHLY REPORT FOR AUGUS 2025

LOCATES

LOCATES CLEARED: 324

LOCATES MARKED: 7

EMERGENCY LOCATES: 44

CONFERENCE ATTENDED: 2

CALL OUTS

PINE LODGE & 285 FLASHX2

2ND & RICHARDSON FLASH

UNION & ALAMEDA FLASH

SUNSET & MCGAFFEY POWER OUT

MALL & 285 RED BALLX2

PINE LODGE & 285 YELLOW BALL

MESCALERO & 285 RED BALL

RELIEF & MAIN METER PED KD

RPD VIDEO

MCGAFFEY & 285

MESCALERO & 285 X2

HOBBS & LEA X2

COUNTRY CLUB & 285

2ND & SUNSET X2

2ND & PENN.

2ND & LEA

MAINTAINANCE

REPAIRED CORD & REPLACED OUTLET STREET BARN

REPLACED INVERTER AND RELAY BLAND & ATKINSON

REPLACED BBS KD RELIEF & MAIN

REMOVED MOTOR ON STREET BARN COMPRESSOR

TROUBLE SHOOT OUTLETS NOT WORKING AT PD

TRAINING ON CABINETS/ CONTROLLERS

CHECKED STREET LIGHT FIXIT REQUEST

ADJUSTED MIRROR AT 4TH STREET ALLEY

INSTALLED RADAR ON UNION