



LEGAL COMMITTEE MEETING AGENDA
Thursday, JUNE 26, 2025 AT 2:00 P.M.
City Hall Large Conference Room
425 N. Richardson Ave., Roswell, New Mexico 88201

Chair: Ed Heldenbrand, Ward 3
Vice Chair: Chris Cortez, Ward 3
Members: Juan Oropesa, Ward 1
Robert Corn, Ward 4
Carlos Marrujo Jr., Ward 5
Staff Liaison: Hessel E. Yntema IV.

CALL TO ORDER

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF MINUTES

1. Approval of Minutes for the May 22, 2025 meeting. (pg. 4)

NON-ACTION ITEMS

2. Legal Department Monthly Report- May/June 2025 (pg. 8)
3. Community Development May 2025 Monthly Reports (pg. 11)
4. Human Resource Monthly Report-May 2025 (pg. 17)
5. Safety Department Report-May 2025 (pg. 32)
6. May 2025 Monthly Report -- City Clerk's Office (pg. 38)
7. Discuss Town Plaza Apartment Updates (Hess Yntema) (pg. 39)
8. Discuss the Zoning Code. (Yntema and Community Development) (pg. 40)

REGULAR ITEMS

9. Resolution 25-XX: consider recommending adoption of Resolution 25-XX to apply for grant in the amount of \$970,000.00 for the purchase of two fully equipped Brush/Rescue units through Siddons-Martin. (Chief Chavez) (pg. 42)
10. Resolution 25-XX: Consider recommending adoption of Resolution 25-XX pursuant to the New Mexico Open Meetings Act. (Amalia Martinez) (pg. 45)
11. Resolution 25-XX: consider recommending adoption of Resolution 25-XX Opposing Amended 2021 International Energy Conservation Code Adopted as the New Mexico Residential and Commercial Energy Conservation Codes by the New Mexico Construction Industries Commission. (Hess Yntema) (pg. 49)
12. Consider recommending approval to authorize Red Mountain Arsenal LLC to enter into a 1-year lease agreement beginning June 1, 2025, and ending May 31, 2026, for Building 60 at the Roswell Air Center. (Michelle Sanchez) (pg. 53)
13. Review and ranking of the FY2027-2031 Infrastructure Capital Improvement Plan (ICIP). (Toni Gomez) (pg. 74)

CHAIR COMMENTS, REPORTS, ANNOUNCEMENTS

PUBLIC PARTICIPATION

ADJOURN

Notice of this meeting has been given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1975 and Resolution 24-23.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Human Resources at 575-624-6700 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats, please contact the City Clerk at 575-624-6700.

Printed and posted: 06/23/2025

TO ATTEND THE LEGAL COMMITTEE MEETING BY GO-TO-MEETING

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/994272373>

You can also dial in using your phone.

United States: +1 (872) 240-3412 Access Code: 994-272-373

Legal Committee

Meeting Date: 06/26/2025

COMMITTEE: Legal

CHAIR: Ed Heldenbrand

CONTACT: Hessel Yntema

Summary:

Approval of Minutes for the May 22, 2025 meeting.

Attachments

Draft Minutes 05/22/25

**Regular Meeting of the Legal Committee
Held in the Roswell City Hall
Thursday, May 22, 2025**

Notice of this meeting was given to the public in compliance with NMSA 1978 §10-15-1 through 4 and Resolution 24-23.

ROLL CALL

The meeting convened at 2:00 PM with Chair Heldenbrand presiding, Vice Chair Cortez, Councilor Oropesa and Councilor Marrujo present, and with Councilor Corn being absent.

Staff: Hess Yntema, Christopher J. Nairn-Mahan, Vicky Eaton, Shelly Bell, Jordon Isley, Ron Garcia, Casey Conlee, Todd Verciglio, Clint Caldwell, Mike Mathews, Amalia Martinez, Angela Garcia, Chad Cole.

Guest present: Rita Kane-Doerhoefer

Public present via GoToMeeting: 7 Guests

APPROVAL OF AGENDA

Councilor Oropesa moved to approve the Legal Committee meeting agenda as presented. Vice Chair Cortez was the second. A voice vote was 4-0, and the motion passed with Councilor Corn being absent.

APPROVAL OF MINUTES

Councilor Oropesa moved to approve the Legal Committee meeting minutes as presented from March 27, 2025. Councilor Marrujo was the second. A voice vote was 3-0 and the motion passed with Councilor Corn being absent.

Chair Heldenbrand recused himself since he was not present for the April 24, 2025 meeting.

Councilor Oropesa moved to approve the Legal Committee meeting minutes as presented from April 24, 2025. Councilor Marrujo was the second. A voice vote was 4-0 and the motion passed with Councilor Corn being absent.

NON-ACTION ITEMS

2. Community Development Department Report- Numbers from April 2025 were presented by Todd Verciglio, Business License issued were a total of 151, with 94 going to renewed license, 20 new license, and 37 temporary permits. 85 permits issued in the month of April. The cases filed in the Municipal court are: Victor J. Baca for 16-36 Violation; Nuisance; Exceptions—Judgement and Sentence filed on April 10, 2025; Adam E. Garcia for 16-6 (A)(B)(C)(D)(E)- Unsanitary premises and 16-36 Violation; Nuisance; Exceptions—Judgement and Sentence filed on April 9, 2025; Richard Chairez for Article 52 Sect. 4(A)(1-6) Zoning-Accessory Use and Article 52 Section 5(c) Zoning Exceptions to required yards: Judgement and Sentence filed on April 29, 2025. Predetermination Letter presented for Sale of .54 acres of land, 1616 E. Bland and 1616 ½ E. Bland Street, Roswell, NM.

3. Safety Department Monthly Report – Number for April 2025 were presented by Shelly Bell, showing a total of 18 incidents and 14 of them were due to third party. Injury/Illness reports a total of 5 and first aid only reports a total of 3. Training reports 1040 hours and 168 employees attended.
4. Human Resource Department Report- Numbers for May 2025 presented by Clint Caldwell, reported 20 new employees, 8 promotions and 12 exits including 1 retirement. Turnover rate for the month of April is 1.89 and for the year so far is 10.60%. Our vacancy rate is 23.62%. Payroll count for April 18, 2025 to May 01, 2025 was 632 total employees.

REGULAR ITEMS

5. **Resolution 25-XX: consider recommending adoption of Resolution 25-XX shall require the removal or demolition of two (2) dilapidated structures.** This item was presented by Todd Verciglio.

These structures constitute a public nuisance harmful to the public health, safety and general welfare.

Councilor Oropesa moved to consider recommending adoption of Resolution 25-XX shall require the removal or demolition of two (2) dilapidated structures for the consent agenda. Councilor Marrujo was the second. A voice vote was taken 4-0 and the motion passed with Councilor Corn being absent.

6. **Ordinance 25-XX: consider recommendation to authorize for a public hearing to consider adopting proposed Ordinance 25-XX Amending Chapter 7 Regarding Mobile Food Establishments and Itinerant Vendors.** This item was presented by Hess Yntema.

This Ordinance simplifies licensing for short-term vendors (such as Farmer's Market vendors), creates a straightforward license scheme for food trucks, and brings Chapter 7, Article 9 into legal compliance with current case law.

Vice Chair Cortez moved to amend the item with the following changes: To include "Chapter 7" on pg. 1, paragraph 4 Section 1. "May" on page 2, paragraph 1, line 5. "...and documents required under Section 7-118" page 3, paragraph 1, line 2. "A valid Federal or State ID of Applicant" page 3, paragraph 5, line 18. "\$500" page 8, paragraph 2, line 10 and line 13. Councilor Oropesa was the second. A voice vote was taken 4-0 and the motion passed.

Vice Chair Cortez moved to consider recommendation to authorize for a public hearing to consider adopting proposed Ordinance 25-XX Amending Chapter 7 Regarding Mobile Food Establishments and Itinerant Vendors as amended to City Council for full agenda. Councilor Oropesa was the second. A voice vote was taken 4-0 and the motion passed with Councilor Corn being absent.

CHAIR COMMENTS, REPORTS, ANNOUNCEMENTS

PUBLIC PARTICIPATION

Rita Kane-Doehoefer asked if the \$100 license fee for the vendors would be due every year, or every 364 days from purchase. Hess verified 364 days after purchase.

She also asked does the city have authority on the county lawn for vendors? Hess stated that the common law rule states that the county is exempt from municipal ordinances, unless there is an ordinance enabling cities to enforce on county property.

ADJOURN

3:05 PM

**ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT**

Non-Action Items 2.

Legal Committee

Meeting Date: 06/26/2025

COMMITTEE: Legal

CONTACT: Hessel Yntema

CHAIR: Ed Heldenbrand

DEPARTMENT NAME:

Legal Department Monthly Report- May/June 2025

Attachments

Legal Communications Settlements

Settled Tort Claims May/June 2025



City Attorney

COMMUNICATION

June 26, 2025

From Hess Yntema, City Attorney

To: Regular Meeting City of Roswell Council

RE: Administratively Executed Settlements- May/ June 2025
Mayor Pro Tem and members of the Council,

1. Settlements

Below please find the administrative settlements that were made under the authority granted in Roswell Code Chapter 2, Art. 4 §2-85 (f).

**ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT**

Non-Action Items 3.

Legal Committee

Meeting Date: 06/26/2025

COMMITTEE: Legal

CONTACT: Hessel Yntema

CHAIR: Ed Heldenbrand

DEPARTMENT NAME:

Community Development May 2025 Monthly Reports

Attachments

CDC Monthly May 2025

J & S May 2025

CITY OF ROSWELL
COMMUNITY DEVELOPMENT CENTER
Month: May 2025

CODE ENFORCEMENT	This Month	This Month 2024	YTD*	2024 YTD*
Notices Mailed	692	927	6,182	7,170
Voluntary Compliance	357	456	3059	3,766
No. of Cases Filed in Municipal Court	12	11	104	74
No. Cases Dismissed by Officer	1	2	19	16
Resolution	28	24	163	148
Weeds	471	497	3525	3,854
Inoperable Vehicles	30	85	491	520
Litter	49	44	613	560
Unsanitary Premises	50	88	571	713
Signs	3	109	173	223
Zoning	3	0	12	0
Obstructions	0	4	79	164
Public Nuisances	86	100	710	1,128
Garage Sales No permit	0	0	8	8

BUSINESS LICENSES	This Month	This Month 2024	YTD*	2024 YTD*
Total Licenses Issued	201	114	1,852	1,643
Renewed Licenses	136	85	1390	1265
New Licenses	16	12	269	229
Temporary Permits Issued	49	17	193	149
Receipts	\$9,381.00	\$6,364.00	\$80,932.00	\$71,107.00

*Figures calculated to reflect FYTD

BUILDING INSPECTIONS	This Month	Permits Applied This Month 2024 & Fees Collected	Permits Applied YTD*	Permits Applied 2024 YTD*
Residential-New	4	8	43	52
Residential - Other	43	50	461	397
Commercial-New	0	3	7	10
Commercial - Other	7	7	114	111
Total Permits Issued	54	68	625	570
Total Fees Collected	\$17,956.85	\$20,566.65	\$268,964.27	\$105,972.81

PLUMBING/MECH INSPECTIONS	This Month	Permits Applied This Month 2024	Permits Applied YTD*	Permits Applied 2024 YTD*
Plumbing & Mechanical Permits—Residential	37	59	509	469
Plumbing & Mechanical Permits—Commercial	8	13	164	133
Total Permits Issued	45	72	673	602
Total Fees Collected	\$2,362.00	\$2,962.90	\$32,398.00	\$15,237.05

ELECTRICAL INSPECTIONS	This Month	Permits Applied This Month 2024	Permits Applied YTD*	Permits Applied 2024 YTD*
Electric Permits—Residential	43	31	346	367
Electric Permits—Commercial	8	13	108	114
Total Permits Issued	51	44	454	481
Total Fees Collected	\$4,570.00	\$3,669.00	\$43,663.26	\$21,843.18

*Figures calculated to reflect FYTD

STATE OF NEW MEXICO
CITY OF ROSWELL
IN THE MUNICIPAL COURT

MUNICIPAL COURT
ROSWELL NM
MAY 15, 2025
9:26 AM
RR
CLERK

v.

Santana A Anaya, Defendant

No. 2025000020-CE

JUDGMENT AND SENTENCE

This case came before the court on 15th day of May, 2025.

The defendant appeared:
☒ pro se ☐ waiver signed

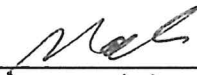
The defendant entered a plea of:
☒ guilty ☐ no contest
☐ not guilty and was tried by the court.

Count# 1: 16-4 (A-D) - Overgrown Property
Defendant Plead: Guilty
The defendant is adjudged Guilty
The Defendant is Sentenced to: Fine: 0.00 w/ \$0.00 Suspended Fees: \$0.00

Count# 2: 16-6 (A) (B) (C) (D) (E) - Unsanitary premises
Defendant Plead: Guilty
The defendant is adjudged Guilty
The Defendant is Sentenced to: Fine: 0.00 w/ \$0.00 Suspended Fees: \$0.00

SENTENCE AND COMMITMENT: Overgrown Property: Deferred 90 days, no further violations. Unsanitary Premises: Deferred 90 days, no further violations

Date: May 15, 2025



Judge

You must keep the Court informed of your current phone number and address. If you are on House Arrest, Community Service, and/or Probation you must follow all the rules.

YOU MAY PAY ONLINE: CitePayUSA.com

**STATE OF NEW MEXICO
CITY OF ROSWELL
IN THE MUNICIPAL COURT**

MUNICIPAL COURT
ROSWELL NM
MAY 29, 2025
9:43 AM
DC
CLERK

v.

Eugena M Martinez, Defendant

No. 2025000022-CE

JUDGMENT AND SENTENCE

This case came before the court on 29th day of May, 2025.

The defendant appeared:
☒ pro se ☒ waiver signed

The defendant entered a plea of:
☒ guilty ☐ no contest
☐ not guilty and was tried by the court.

Count# 1: 16-4 (A-D) - Overgrown Property
Defendant Plead: Guilty
The defendant is adjudged Guilty
The Defendant is Sentenced to: Fine: 0.00 w/ \$0.00 Suspended Fees: \$0.00

SENTENCE AND COMMITMENT: Overgrown Property-Sentencing hearing was held on 5/29/2025. Defendant is in compliance with Code Enforcement ordinances. Deferred for 180 days no further code enforcement violations

Date: May 29, 2025



Judge

You must keep the Court informed of your current phone number and address. If you are on House Arrest, Community Service, and/or Probation you must follow all the rules.

YOU MAY PAY ONLINE: CitePayUSA.com

**STATE OF NEW MEXICO
CITY OF ROSWELL
IN THE MUNICIPAL COURT**

MUNICIPAL COURT
ROSWELL NM
MAY 19, 2025
9:24 AM
vf
CLERK

v.

Nick Walter Padilla Jr., Defendant

No. 2025000021-CE

JUDGMENT AND SENTENCE

This case came before the court on 19th day of May, 2025.

The defendant appeared:

☐ with an Attorney . appeared on behalf of the City of Roswell.

☒ pro se ☒ waiver signed

The defendant entered a plea of:

☒ guilty ☐ no contest

☐ not guilty and was tried by the court.

Count# 1: 16-4 (A-D) - Overgrown Property

Defendant Plead: Guilty

The defendant is adjudged Guilty

The Defendant is Sentenced to: Fine: 0.00 w/ \$0.00 Suspended Fees: \$0.00

Count# 2: 16-6 (A) (B) (C) (D) (E) - Unsanitary premises

Defendant Plead: Guilty

The defendant is adjudged Guilty

The Defendant is Sentenced to: Fine: 0.00 w/ \$0.00 Suspended Fees: \$0.00

Count# 1: Article 24 Sect. 2 (B) (4) - Illegally Parked RV: Permanently Connected to Sewer/Water Lines

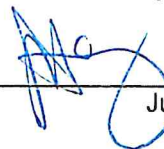
Defendant Plead: Guilty

The defendant is adjudged Guilty

The Defendant is Sentenced to: Fine: 0.00 w/ \$0.00 Suspended Fees: \$0.00

SENTENCE AND COMMITMENT: Defendant is compliant with code enforcement. Overgrown Property: Deferred for 180 days. No further violations. ;Illegally Parked RV: Permanently Connected to Sewer/Water Lines: Deferred for 180 days. No further violations. ;Unsanitary premises: Deferred for 180 days. No further violations.

Date: May 19, 2025



Judge

You must keep the Court informed of your current phone number and address. If you are on House Arrest, Community Service, and/or Probation you must follow all the rules.

YOU MAY PAY ONLINE: CitePayUSA.com

**ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT**

Non-Action Items 4.

Legal Committee

Meeting Date: 06/26/2025

COMMITTEE: Legal

CONTACT: Hessel Yntema

CHAIR: Ed Heldenbrand

DEPARTMENT NAME:

Human Resource Monthly Report-May 2025

Attachments

HR Monthly Report

Employee Turnover Report

Vacancy Report

Personnel Monthly Changes



JUNE 2025 HUMAN RESOURCES MONTHLY REPORT

For May, the City hired 23 new employees, 9 promotions and 16 exits including 1 retirement.

Our turnover rate for the month of May is 2.5% and for the year so far is 12.98%.

Our Vacancy Rate is 21.01%.

Payroll count for May 16, 2025 – May 29, 2025 was:

Total employees - 639

Employee Turnover



Period Start Date: 5/1/2025
Period End Date: 5/31/2025

Job Code	Description	Employee Count Start of Period	Employee Count End of Period	Employee Count Terminated	Turnover Rate
Location: 4011 ELECTED OFFICIALS					
1001	MAYOR	1	1	0	0.00%
1002	MAYOR PRO TEM	1	1	0	0.00%
1003	CITY COUNCILOR WARD 1	2	2	0	0.00%
1004	CITY COUNCILOR WARD 2	1	1	0	0.00%
1005	CITY COUNCILOR WARD 3	2	2	0	0.00%
1006	CITY COUNCILOR WARD 4	2	2	0	0.00%
1007	CITY COUNCILOR WARD 5	2	2	0	0.00%
Location: 4013 ADMINISTRATION					
1008	CITY MANAGER	1	1	0	0.00%
1012	DEPUTY CITY MANAGER	1	1	0	0.00%
1435	PROJECT MANAGER	1	1	0	0.00%
1467	ADMINISTRATIVE CHIEF OF STAFF	1	1	0	0.00%
Location: 4015 CITY CLERK					
1019	CITY CLERK	1	1	0	0.00%
1020	DEPUTY CITY CLERK	1	1	0	0.00%
1285	CITY CLERK OFFICE ASSISTANT	1	1	1	100.00%
Employee #	Name	Position Code	Description	Hire Date	Termination Date
3863 GUILIEZ, MERISSA					
		1326101	CITY CLERK OFFICE ASSISTANT	7/16/2021	5/8/2025
Location: 4021 MUNICIPAL COURT					
1022	DEPUTY COURT CLERK	4	4	0	0.00%
1023	MUNICIPAL JUDGE	1	1	0	0.00%
1024	BAILIFF	1	1	0	0.00%
1025	COMPLIANCE OFFICER	1	1	0	0.00%
1336	COURT ADMINISTRATOR	1	1	0	0.00%
Location: 4041 FINANCIAL ADMINISTRATION					
1028	ACCOUNTING TECHNICIAN II	1	1	0	0.00%
1030	ACCOUNTANT	2	2	0	0.00%
1033	PAYROLL ADMINISTRATOR	1	1	0	0.00%
1034	DEPARTMENT DIRECTOR FINANCE	1	1	0	0.00%
1036	PURCHASING AGENT	1	1	0	0.00%

Employee Turnover



Period Start Date: 5/1/2025
Period End Date: 5/31/2025

1037	PURCHASING TECHNICIAN	1	1	0	0.00%
1273	ACCOUNTING SUPERVISOR	1	1	0	0.00%
1275	PAYROLL ASSISTANT	1	1	0	0.00%
1296	GRANT/PROJECT COORDINATOR	1	1	0	0.00%
1312	SENIOR ACCOUNTANT	1	1	0	0.00%
1409	ACCOUNTS RECEIVABLE	1	1	0	0.00%

Location: 4051 LEGAL **4** **4** **0** **0.00%**

1013	DEPUTY CITY ATTORNEY	1	1	0	0.00%
1339	PARALEGAL	1	1	0	0.00%
1405	CITY ATTORNEY APPOINTED	1	1	0	0.00%
1455	CONTRACTS & CLAIMS ADMIN	1	1	0	0.00%

Location: 4061 HUMAN RESOURCES **9** **9** **0** **0.00%**

1038	HR ADMINISTRATIVE ASSISTANT SR	1	1	0	0.00%
1042	DEPARTMENT DIRECTOR H.R.	1	1	0	0.00%
1287	SAFETY COORDINATOR	1	1	0	0.00%
1427	HUMAN RESOURCES SUPERVISOR	1	1	0	0.00%
1443	TRAINING SPECIALIST CDL	1	1	0	0.00%
1447	EMPLOYEE/BENEFITS SUPERVISOR	1	1	0	0.00%
1451	HUMAN RESOURCES SPECIALIST	2	2	0	0.00%
1465	HR/SAFETY GENERALIST	1	1	0	0.00%

Location: 4071 FACILITIES MAINTENANCE **12** **12** **0** **0.00%**

1043	CUSTODIAN	1	1	0	0.00%
1045	FACILITIES MAINT. SPECIALIST	4	4	0	0.00%
1046	FACILITIES MAINT. SPEC SR.	1	1	0	0.00%
1259	PROJECT AND FACILITY MANAGER	1	1	0	0.00%
1319	ADMIN. ASST. SENIOR FACILITIES	1	1	0	0.00%
1379	FAC. MAINTENANCE HVAC SPEC SR.	1	1	0	0.00%
1440	FACILITIES MAINT. LABORER	2	2	0	0.00%
1445	FAC. MAINT. LOCKSMITH TECH	1	1	0	0.00%

Location: 4074 FLEET MAINTENANCE **1** **1** **0** **0.00%**

1340	VEHICLE MAINTENANCE SUPERVISOR	1	1	0	0.00%
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Location: 4111 POLICE DEPARTMENT **116** **114** **3** **2.61%**

1043	CUSTODIAN	1	1	0	0.00%
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Employee Turnover



Period Start Date: 5/1/2025
Period End Date: 5/31/2025

1049	OFFICE ASSISTANT POLICE	8	8	0	0.00%
1050	ADMIN. ASSISTANT SR. POLICE	2	2	0	0.00%
1053	POLICE SERV AIDE CAREER PATH	3	3	0	0.00%
1054	POLICE RECRUIT	7	8	0	0.00%
1055	POLICE OFFICER 1	21	19	2	10.00%

Employee #	Name	Position Code	Description	Hire Date	Termination Date
4254	TROY, THOMAS	1053106	POLICE SERVICE AIDE CAREER PATH	3/10/2023	5/7/2025
4348	BONILLA, RAELENN	1055113	POLICE OFFICER 1	7/21/2023	5/7/2025
1056	POLICE OFFICER 2	18	18	0	0.00%
1057	POLICE OFFICER 3	7	6	1	15.38%

Employee #	Name	Position Code	Description	Hire Date	Termination Date
3333	SPEIGHTS, BRANDON	1056117	POLICE OFFICER 2	8/22/2017	5/28/2025
1058	POLICE SERGEANT	13	13	0	0.00%
1059	POLICE LIEUTENANT	4	4	0	0.00%
1060	POLICE CAPTAIN	2	2	0	0.00%
1061	DETECTIVE	13	13	0	0.00%
1062	DEPUTY POLICE CHIEF	2	2	0	0.00%
1063	POLICE CHIEF	1	1	0	0.00%
1064	POLICE RECORDS SUPERVISOR	1	1	0	0.00%
1065	EVIDENCE PROPERTY CUSTODIAN	3	3	0	0.00%
1066	TSU CRIME SCENE TECHNICIAN	5	5	0	0.00%
1067	ADMIN. ASSISTANT POLICE	5	5	0	0.00%

Location: 4121 FIRE DEPARTMENT					
1068	ADMIN. ASSISTANT SR. FIRE	1	1	0	0.00%
1070	FIREFIGHTER RECRUIT	2	2	0	0.00%
1071	FIREFIGHTER 1	16	16	0	0.00%
1072	FIREFIGHTER 2	4	4	0	0.00%
1073	FIREFIGHTER 3	2	2	0	0.00%
1074	FIRE APPARATUS OPERATOR 1	12	12	0	0.00%
1075	FIRE APPARATUS OPERATOR 2	10	10	0	0.00%
1076	FIRE APPARATUS OPERATOR 3	1	1	0	0.00%
1077	FIRE LIEUTENANT 1	5	5	0	0.00%
1078	FIRE LIEUTENANT 2	9	9	0	0.00%
Location: 4121 FIRE DEPARTMENT		84	84	0	0.00%

Employee Turnover



Period Start Date: 5/1/2025
Period End Date: 5/31/2025

1079	FIRE LIEUTENANT 3	9	9	0	0.00%
1080	BATTALION CHIEF	3	3	0	0.00%
1081	DEPUTY FIRE CHIEF	2	2	0	0.00%
1082	FIRE CHIEF	1	1	0	0.00%
1083	DIVISION CHIEF	1	1	0	0.00%
1271	DEPUTY FIRE MARSHAL	2	2	0	0.00%
1281	FIREMARSHAL	1	1	0	0.00%
1308	DIVISION CHIEF - EMS	1	1	0	0.00%
1320	ARFF COORDINATOR	1	1	0	0.00%
1430	FIRE PREVENTION ADMIN. ASSIST	1	1	0	0.00%

Location: 4131 PLANNING & ZONING

1017	COMMUNITY DEVELOPMENT DIRECTOR	1	1	0	0.00%
1018	PLANNER SENIOR	1	1	0	0.00%
1260	COMMUNITY DEVELOPMENT PRP TECH	1	1	0	0.00%
1344	CUSTOMER SERVICE SPECIALIST	1	1	0	0.00%

Location: 4135 ENGINEERING

1158	CONSTRUCTION INSPECTOR	1	1	0	0.00%
1159	CONSTRUCTION INSPECTOR SR.	1	2	0	0.00%
1160	ENGINEERING TECHNICIAN	1	1	0	0.00%
1162	DIRECTOR OF ENGR. & INFRA.	1	1	0	0.00%
1192	ADMIN. ASST. SR. PUBLIC WORKS	1	1	0	0.00%
1306	ENGINEER SR	1	1	0	0.00%
1307	GEOGRAPHIC INFORMATION SYSTEM	1	1	0	0.00%
1366	ENGINEERING CONSTRUCTION SUPER	1	1	0	0.00%

Location: 4151 CODE ENFORCEMENT

1086	OFFICE ASST. CODE ENFORCEMENT	1	1	0	0.00%
1087	ADMIN ASST SR. CODE ENFORCEMEN	1	1	0	0.00%
1089	BUILDING INSPECTOR	1	1	0	0.00%
1090	ELECTRICAL INSPECTOR	1	1	0	0.00%
1091	PLUMBING INSPECTOR	1	1	0	0.00%
1092	CODE ENFORCEMENT OFFICER	4	4	0	0.00%
1093	SUPERVISOR CODE ENFORCEMENT	1	1	0	0.00%
1376	BUILDING OFFICIAL	1	1	0	0.00%

Employee Turnover



Period Start Date: 5/1/2025
Period End Date: 5/31/2025

1464	BUSINESS LICENSE CLERK	1	1	0	0.00%
Location: 4161 ANIMAL CONTROL					
1094	OFFICE ASST. ANIMAL CONTROL	1	14	0	0.00%
1095	ANIMAL CONTROL OFFICER	5	5	0	0.00%
1097	KENNEL COORDINATOR	1	1	0	0.00%
1098	KENNEL WORKER	5	6	0	0.00%
1448	ANIMAL SERVICES MANAGER	1	1	0	0.00%
Location: 4181 C.E.P.					
1099	DEPT MGR EMERGENCY MGMT	1	1	0	0.00%
Location: 4192 COMMUNITY ENHANCEMENT					
1100	COMMUNITY IMPROVEMENT TECH.	1	1	0	0.00%
Location: 4211 LIBRARY					
1101	ADMIN. ASSISTANT LIBRARY	1	1	0	0.00%
1103	LIBRARY PAGE SENIOR	3	3	0	0.00%
1104	TECHNICAL SERVICE ASSISTANT	1	1	0	0.00%
1105	LIBRARY ASSISTANT- CIRCULATION	1	1	0	0.00%
1107	REFERENCE ASSISTANT	1	1	0	0.00%
1109	LIBRARY CATALOGER	1	1	0	0.00%
1112	DEPARTMENT DIRECTOR LIBRARY	1	1	0	0.00%
1267	INTER LIBRARY L & R LIBRARIAN	1	1	0	0.00%
1277	CHILDREN AND YOUTH LIBRARIAN	1	1	0	0.00%
1354	YOUTH LIBRARIAN ASSISTANT	1	1	0	0.00%
1387	LIBRARY PAGE SENIOR PT	6	6	0	0.00%
1441	STEM INSTRUCTOR	1	1	0	0.00%
1474	HEAD OF CIRCULATION	1	1	0	0.00%
Location: 4221 MUSEUM					
1116	MUSEUM STORE SUPERVISOR	1	1	0	0.00%
1117	GUEST SERVICES ASSOCIATE	3	2	1	40.00%

Employee #	Name	Position Code	Description	Hire Date	Termination Date
4112 WHITEBEAR, ARRAYA					
1119	PLANETARIUM COORDINATOR	1	1	0	0.00%
1122	REGISTRAR MUSEUM	1	1	0	0.00%
1123	CURATOR OF COLLECTIONS AND EXH	1	1	0	0.00%

Employee Turnover



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1124	DEPARTMENT DIRECTOR MUSEUM	1	1	0	0.00%
1303	MUSEUM EDUCATOR	1	1	0	0.00%
1304	PLANETARIUM ASSISTANT	1	1	0	0.00%
1345	MUSEUM OPERATIONS MANAGER	1	1	0	0.00%
1392	MUSEUM STORE CLERK PT	1	1	0	0.00%

Location: 4231 PARKS					
		35	35	0	0.00%
1043	CUSTODIAN	1	1	0	0.00%
1126	ADMIN. ASSISTANT SR. PARKS	1	1	0	0.00%
1127	LABORER PARKS	12	12	0	0.00%
1128	GROUNDS MAINT WORKER PARKS	9	9	0	0.00%
1129	GROUNDS MAINT WORKER SR PARKS	5	5	0	0.00%
1130	SUPERINTENDENT PARKS	1	1	0	0.00%
1151	DEPARTMENT DIRECTOR RECREATION	1	1	0	0.00%
1329	PARKS SUPERVISOR	1	1	0	0.00%
1419	PARKS LABORER TEMP	4	4	0	0.00%

Location: 4232 ZOO					
		9	8	1	11.76%
1133	LABORER ZOO	1	1	0	0.00%
1134	ZOO KEEPER	4	4	0	0.00%
1135	GROUNDS MAINTENANCE WORKER ZOO	1	1	0	0.00%
1439	LEAD ZOO KEEPER	1	1	0	0.00%
1456	ZOO SUPERVISOR	1	1	0	0.00%
1468	GROUNDS MAINT ZOO LEAD	1	0	1	200.00%

Employee #	Name	Position Code	Description	Hire Date	Termination Date
3764 GONZALES, BRIAN					
		1468101	GROUNDS MAINTENANCE ZOO LEAD	11/18/2024	5/1/2025

Location: 4233 GOLF					
		15	15	0	0.00%
1139	GROUNDS MAINT. WORKER GOLF	3	3	0	0.00%
1141	SUPERVISOR GOLF	1	1	0	0.00%
1142	SUPERINTENDENT GOLF	1	1	0	0.00%
1331	GOLF COURSE MANAGER	1	1	0	0.00%
1351	GOLF SHOP SUPERVISOR	1	1	0	0.00%
1352	OUTSIDE SRVS ATTENDANT GOLF	3	3	0	0.00%
1353	GOLF SHOP SR ATTENDANT	3	3	0	0.00%
1365	BEVERAGE CART ATTENDANT	1	1	0	0.00%

Employee Turnover



Period Start Date: 5/1/2025

Period End Date: 5/31/2025

1431 GOLF SHOP LEAD SR ATTENDANT 1 14 22 0 0.00%

Location: 4241 RECREATION 14 22 11.11%

1046 FACILITIES MAINT. SPEC SR. 1 1 0 0.00%

1143 OFFICE ASSISTANT RECREATION 1 1 0 0.00%

1145 RECREATION AIDE 2 2 0 0.00%

1146 RECREATION LEADER 1 1 0 0.00%

1148 SUPERVISOR RECREATION 1 1 0 0.00%

1150 RECREATION MANAGER 1 1 0 0.00%

1253 RECREATION CENTER SUPERVISOR 1 1 0 0.00%

1412 RECREATION AIDE 1 PT 5 6 1 18.18%

Employee #	Name	Position Code	Description	Hire Date	Termination Date
4610	MARQUEZ, ASHTON	1412103	RECREATION AIDE I PART TIME	9/30/2024	5/15/2025

1444 REC AID/LIFEGUARD TEMP 1 8 1 22.22%

Employee #	Name	Position Code	Description	Hire Date	Termination Date
4537	GARCIA, ISABELLA	1444114	REC AIDE/LIFEGUARD TEMP	5/6/2024	5/8/2025

Location: 4242 RECREATION AQUATIC POOL 13 12 1 8.00%

1383 LIFE GUARD 1 PT 10 9 1 10.53%

Employee #	Name	Position Code	Description	Hire Date	Termination Date
4530	LUCERO, MICHAEL	1444109	REC AIDE/LIFEGUARD TEMP	4/28/2025	5/13/2025

1426 HEAD LIFEGUARD PT 2 2 0 0.00%

1442 AQUATICS SPECIALIST 1 1 0 0.00%

Location: 4243 ADULT CENTER 1 1 0 0.00%

1146 RECREATION LEADER 1 1 0 0.00%

Location: 4252 CONVENTION CENTER 5 5 0 0.00%

1322 GENERAL FACILITIES & OPER. MGR 1 1 0 0.00%

1347 ACCOUNTING MANAGER 1 1 0 0.00%

1403 OPERATIONS & HOSPITALITY SPEC. 1 1 0 0.00%

1432 OPERATION AND HOSP. SPEC- PT 2 2 0 0.00%

Location: 4253 VISITOR CENTER 4 4 0 0.00%

1278 GUEST SERVICES ASSOCIATE VC 2 2 0 0.00%

1280 VISITOR CENTER STORE LEAD 1 1 0 0.00%

1300 GUEST SERVICES STORE SUPV 1 1 0 0.00%

Location: 4261 PUBLIC RELATIONS 3 3 0 0.00%

Employee Turnover



Period Start Date: 5/1/2025

Period End Date: 5/31/2025

1155	PUBLIC INFORMATION OFFICER	1	1	0	0.00%
1247	GRAPHIC DESIGNER	1	1	0	0.00%
1457	SPECIAL EVENT SUPERVISOR	1	1	0	0.00%

Location: 4323 STREETS

1167	MAINTENANCE WORKER STREETS	22	22	0	0.00%
1168	MAINTENANCE WORKER SR. STREETS	9	9	0	0.00%
1170	EQUIPMENT OPERATOR STREETS	4	4	0	0.00%
1171	EQUIPMENT OPERATOR SR. STREETS	4	4	0	0.00%
1172	SUPERVISOR STREETS	2	2	0	0.00%
1173	SUPERINTENDENT STREETS	1	1	0	0.00%
1174	SUPERINTENDENT STREETS	1	1	0	0.00%
1378	ADMIN ASSISTANT SR SPEC STREET	1	1	0	0.00%

Location: 4325 SPECIAL ELECTRONICS

1165	TRAFFIC SIGNAL TECHNICIAN	2	2	0	0.00%
1166	SPECIAL ELECTRONICS SUPVR.	1	1	0	0.00%

Location: 4331 AIRPORT - ADMINISTRATION

1175	ADMIN. ASSISTANT SR. RIAC	7	7	0	0.00%
1177	AIR CENTER DEPUTY DIRECTOR	1	1	0	0.00%
1270	AIRPORT SECURITY COORDINATOR	1	1	0	0.00%
1279	AIRPORT PROPERTY/CONTRACTS COR	1	1	0	0.00%
1417	ASST. AIRPORT SECURITY COORD.	1	1	0	0.00%
1428	DIRECTOR RIAC	1	1	0	0.00%
1434	AIRPORT CREDENTIALING SPC	1	1	0	0.00%

Location: 4332 AIRPORT - OPERATIONS

1178	FACILITIES MAINT SP. SR. RIAC	7	7	0	0.00%
1179	SUPERVISOR RIAC	1	1	0	0.00%
1180	MAINTENANCE WORKER RIAC	3	3	0	0.00%
1471	MAINTENANCE WORKER RIAC TEMP	2	2	0	0.00%

Location: 4341 SANITATION

1182	ADMINISTRATIVE ASSISTANT SR	28	29	0	0.00%
1183	SUPERVISOR SOLID WASTE	1	1	0	0.00%
1184	SANITATION WORKER SR.	2	2	0	0.00%
1185	AUTOMATED COLLECTION OPERATOR	3	3	0	0.00%
1186	SOLID WASTE/FACILITY MANAGER	15	15	0	0.00%
		1	1	0	0.00%

Employee Turnover



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1373	HEAVY-DUTY TECHNICIAN	4	4	0	0.00%
1374	LUBE TECHNICIAN	1	1	0	0.00%
1375	PARTS TECHNICIAN	1	1	0	0.00%
1472	LABORER TEMP LANDFILL	0	1	0	0.00%

Location: 4342 LANDFILL

		10	11	0	0.00%
1187	ACCOUNTING TECHNICIAN II	1	1	0	0.00%
1189	EQUIPMENT OPERATOR	4	4	0	0.00%
1191	SANITATION WORKER	1	2	0	0.00%
1284	EQUIPMENT OPERATOR	1	1	0	0.00%
1330	ENVR COMPLIANCE SPECIALIST	1	1	0	0.00%
1458	SCALE HOUSE ATTENDANT	1	1	0	0.00%
1469	EQUIPMENT OPERATOR SR	1	1	0	0.00%

Location: 4352 WATER - CUSTOMER SERVICE

		10	12	0	0.00%
1193	CUSTOMER SERVICE CLERK	6	7	0	0.00%
1348	METER READER	2	3	0	0.00%
1357	UTILITIES BILLING CS LEAD	1	1	0	0.00%
1460	UTILITIES BILLING MANAGER	1	1	0	0.00%

Location: 4353 CENTRAL CONTROL

		7	7	0	0.00%
1196	WATER PRODUCTION OPERATOR	5	5	0	0.00%
1197	ADMIN. ASST. SR. CENT. CONTR.	1	1	0	0.00%
1292	WATER PRODUCTION OPERATOR SR	1	1	0	0.00%

Location: 4354 PUBLIC WORKS

		29	28	2	7.02%
1201	ADMIN. ASSISTANT SR. WATER	1	1	0	0.00%
1202	WAREHOUSE WORKER	1	1	0	0.00%
1203	WAREHOUSE WORKER SR.	1	1	0	0.00%
1204	W & S MAINTENANCE WORKER II	1	0	1	200.00%

Employee #	Name	Position Code	Description	Hire Date	Termination Date
4638	SMITH, JAMES	1231103	VEHICLE OPERATOR TRANSIT	3/10/2025	5/15/2025

1205	MAINTENANCE WORKER SR. WATER	3	3	0	0.00%
1206	EQUIPMENT OPERATOR WATER	5	5	0	0.00%
1208	SUPERINTENDENT WATER	1	1	0	0.00%
1209	SUPERVISOR WATER	1	1	0	0.00%
1266	UTILITY DIRECTOR	1	1	0	0.00%

Employee Turnover

Period Start Date: 5/1/2025
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1276	UTILITY LOCATOR TECHNICIAN	1	1	0	0.00%
1286	W & S MAINTENANCE WORKER I	9	9	1	11.11%

Employee #	Name	Position Code	Description	Hire Date	Termination Date
4703 <u>MORALES, ELIJAH</u>					
1286110 W & S MAINTENANCE WORKER 1					
1309	VALVE MAINTENANCE SPECIALIST	2	2	0	0.00%
1372	UTILITY CONSTR COORDINATOR	1	1	0	0.00%
1377	METER MAINTENANCE TECHNICIAN	0	0	0	#DIV/0!
1407	WATER CONSERVATION SPECIALIST	1	1	0	0.00%
Location: 4355 WWTP					
1211	ADMIN. ASSISTANT SR. WWTP	1	1	0	0.00%
1212	PRETREATMENT COORDINATOR WWTP	0	1	0	0.00%
1213	OPERATOR WWTP	5	5	0	0.00%
1214	OPERATOR SR. WWTP	1	1	0	0.00%
1215	SUPERVISOR WWTP	1	1	0	0.00%
1216	SUPERINTENDENT WWTP	1	1	0	0.00%
1283	WWTP ELECTRICIAN	1	1	0	0.00%
1311	MAINTENANCE WORKER WWTP	2	2	0	0.00%
Location: 4356 WWTP - SEWER MAINTENANCE					
1219	EQUIPMENT OPERATOR WWTP	2	3	0	0.00%
1454	EQUIPMENT OPERATOR SR. WWTP	2	2	0	0.00%
Location: 4358 WWTP - CITY LAB					
1221	LAB TECHNICIAN ASSISTANT WWTP	2	2	0	0.00%
1222	LABORATORY TECHNICIAN WWTP	1	1	0	0.00%
Location: 4411 CEMETERY					
1223	ADMIN. ASSISTANT CEMETERY	1	1	0	0.00%
1224	GROUNDS MAINT. WORKER CEMETERY	2	2	0	0.00%
1225	GROUNDS MAINT. WORKER SR. CEM.	4	4	0	0.00%
1226	SUPERINTENDENT CEMETERY	1	1	0	0.00%
1324	CEMETERY SUPERVISOR	1	1	0	0.00%
1470	CEMETERY LABORER TEMP	0	1	0	0.00%
Location: 4511 PECOS TRAILS TRANSIT					
1043	CUSTODIAN	1	1	0	0.00%
1229	TRANSIT OPERATIONS SUPV II	1	1	0	0.00%

Employee Turnover



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1231	VEHICLE OPERATOR TRANSIT	16	17	0	0.00%
1232	TRANSIT DIRECTOR	1	1	0	0.00%
1265	TRANSIT MANAGER	1	1	0	0.00%
1295	ADMINISTRATIVE ASSISTANT SR.	1	1	0	0.00%
Location: 4631 INFORMATION TECHNOLOGY					
1233	INFORMATION TECHNOLOGY TECH.	1	1	0	0.00%
1234	DEPARTMENT DIRECTOR IT	1	1	0	0.00%
1235	IT TECHNICIAN SR.	2	2	0	0.00%
1364	NETWORK ADMINISTRATOR ENGINEER	1	1	0	0.00%
1446	SYSTEMS & DATA INTEGRATION SPE	1	1	0	0.00%
Location: 4656 CONSOLIDATED DISPATCH					
1236	EMERGENCY COMM. DISPATCHER	8	9	0	0.00%
1237	EMERGENCY COMM. SUPERVISOR	4	4	0	0.00%
1238	DEPARTMENT MANAGER DISPATCH	1	1	0	0.00%
1257	OPERATIONS COORDINATOR	1	1	0	0.00%
1358	TERMINAL AGENCY COORDINATOR	1	1	0	0.00%
		639			

POSITION VACANCY REPORT

POSITION	TYPE	MAX	FTE	FILLED	VACANT	JOB	LOC	BGN	GRAD/ST	ANNUAL SALARY	HOURLY SALARY	SALARY
1285102 CITY CLERK OFFICE ASSISTANT		1.0000	1.0000	0.0000	1.0000	1285	CCOFFASSIS	4015ADM	1/01	19,111.56	9.19	9.19
1424101 FINANCE LIAISON		1.0000	1.0000	0.0000	1.0000	1424	FINLIA	4041ADM	10/01	22,836.58	10.98	10.98
1028104 ACCOUNTING TECHNICIAN II		1.0000	1.0000	0.0000	1.0000	1028	ACCTECHII	4041ADM	/00	0.00	0.00	0.00
1056120 POLICE OFFICER 2		1.0000	1.0000	0.0000	1.0000	1056	POFFR2	4111RPOA	654/01	54,557.88	26.23	26.23
1056122 POLICE OFFICER 2		1.0000	1.0000	0.0000	1.0000	1056	POFFR2	4111RPOA	654/01	54,557.88	26.23	26.23
1473101 REAL TIME CRIME CENTER OP		1.0000	1.0000	0.0000	1.0000	1473	CRIMECNTOP	4111ADM	36/01	38,199.72	18.37	18.37
1473102 REAL TIME CRIME CENTER OP		1.0000	1.0000	0.0000	1.0000	1473	CRIMECNTOP	4111ADM	36/01	38,199.72	18.37	18.37
1054117 POLICE RECRUIT		1.0000	1.0000	0.0000	1.0000	1054	PRECR	4111RPOA	644/01	44,770.96	21.52	21.52
1056119 POLICE OFFICER 2		1.0000	1.0000	0.0000	1.0000	1056	POFFR2	4111RPOA	654/01	54,557.88	26.23	26.23
1055126 POLICE OFFICER 1		0.0000	1.0000	0.0000	1.0000	1055	POFFR1	4111RPOA	611/01	22,159.28	10.65	10.65
1053104 POLICE SERVICE AIDE CAREE		1.0000	1.0000	0.0000	1.0000	1053	PSACP	4111ADM	1/01	19,111.56	9.19	9.19
1054101 POLICE RECRUIT		1.0000	1.0000	0.0000	1.0000	1054	PRECR	4111ADM	1/01	19,111.56	9.19	9.19
1054105 POLICE RECRUIT		1.0000	1.0000	0.0000	1.0000	1054	PRECR	4111ADM	1/01	19,111.56	9.19	9.19
1054107 POLICE RECRUIT		1.0000	1.0000	0.0000	1.0000	1054	PRECR	4111ADM	1/01	19,111.56	9.19	9.19
1054108 POLICE RECRUIT		1.0000	1.0000	0.0000	1.0000	1054	PRECR	4111ADM	1/01	19,111.56	9.19	9.19
1054111 POLICE RECRUIT		1.0000	1.0000	0.0000	1.0000	1054	PRECR	4111ADM	1/01	19,111.56	9.19	9.19
1054112 POLICE RECRUIT		1.0000	1.0000	0.0000	1.0000	1054	PRECR	4111ADM	44/01	44,770.96	21.52	21.52
1054113 POLICE RECRUIT		1.0000	1.0000	0.0000	1.0000	1054	PRECR	4111ADM	44/01	44,770.96	21.52	21.52
1055113 POLICE OFFICER 1		1.0000	1.0000	0.0000	1.0000	1055	POFFR1	4111RPOA	/00	0.00	0.00	0.00
1055114 POLICE OFFICER 1		1.0000	1.0000	0.0000	1.0000	1055	POFFR1	4111RPOA	652/01	52,452.40	25.22	25.22
1055116 POLICE OFFICER 1		1.0000	1.0000	0.0000	1.0000	1055	POFFR1	4111RPOA	/00	0.00	0.00	0.00
1055117 POLICE OFFICER 1		1.0000	1.0000	0.0000	1.0000	1055	POFFR1	4111RPOA	/00	0.00	0.00	0.00
1055118 POLICE OFFICER 1		1.0000	1.0000	0.0000	1.0000	1055	POFFR1	4111RPOA	/00	0.00	0.00	0.00
1055119 POLICE OFFICER 1		1.0000	1.0000	0.0000	1.0000	1055	POFFR1	4111RPOA	/00	0.00	0.00	0.00
1055124 POLICE OFFICER 1		1.0000	1.0000	0.0000	1.0000	1055	POFFR1	4111RPOA	/00	0.00	0.00	0.00
1055125 POLICE OFFICER 1		1.0000	1.0000	0.0000	1.0000	1055	POFFR1	4111RPOA	/00	0.00	0.00	0.00
1057101 POLICE OFFICER 3		1.0000	1.0000	0.0000	1.0000	1057	POFFR3	4111RPOA	/00	0.00	0.00	0.00
1059101 POLICE LIEUTENANT		1.0000	1.0000	0.0000	1.0000	1059	PLT	4111ADM	/00	0.00	0.00	0.00
1070101 FIREFIGHTER RECRUIT		1.0000	1.0000	0.0000	1.0000	1070	FFRECR	4121ADM	37/01	38,963.34	18.73	18.73
1070102 FIREFIGHTER RECRUIT		1.0000	1.0000	0.0000	1.0000	1070	FFRECR	4121ADM	37/01	38,963.34	18.73	18.73
1070104 FIREFIGHTER RECRUIT		1.0000	1.0000	0.0000	1.0000	1070	FFRECR	4121ADM	37/01	38,963.34	18.73	18.73
1070105 FIREFIGHTER RECRUIT		1.0000	1.0000	0.0000	1.0000	1070	FFRECR	4121ADM	37/01	38,963.34	18.73	18.73
1070107 FIREFIGHTER RECRUIT		1.0000	1.0000	0.0000	1.0000	1070	FFRECR	4121ADM	37/01	38,963.34	18.73	18.73
1070108 FIREFIGHTER RECRUIT		1.0000	1.0000	0.0000	1.0000	1070	FFRECR	4121ADM	37/01	38,963.34	18.73	18.73
1070109 FIREFIGHTER RECRUIT		1.0000	1.0000	0.0000	1.0000	1070	FFRECR	4121ADM	37/01	38,963.34	18.73	18.73
1070110 FIREFIGHTER RECRUIT		1.0000	1.0000	0.0000	1.0000	1070	FFRECR	4121ADM	37/01	38,963.34	18.73	18.73
1070111 FIREFIGHTER RECRUIT		1.0000	1.0000	0.0000	1.0000	1070	FFRECR	4121ADM	37/01	38,963.34	18.73	18.73
1070112 FIREFIGHTER RECRUIT		1.0000	1.0000	0.0000	1.0000	1070	FFRECR	4121ADM	37/01	38,963.34	18.73	18.73
1070113 FIREFIGHTER RECRUIT		1.0000	1.0000	0.0000	1.0000	1070	FFRECR	4121ADM	37/01	38,963.34	18.73	18.73
1070114 FIREFIGHTER RECRUIT		1.0000	1.0000	0.0000	1.0000	1070	FFRECR	4121ADM	37/01	38,963.34	18.73	18.73
1070115 FIREFIGHTER RECRUIT		1.0000	1.0000	0.0000	1.0000	1070	FFRECR	4121ADM	37/01	38,963.34	18.73	18.73
1070116 FIREFIGHTER RECRUIT		1.0000	1.0000	0.0000	1.0000	1070	FFRECR	4121ADM	37/01	38,963.34	18.73	18.73
1070117 FIREFIGHTER RECRUIT		1.0000	1.0000	0.0000	1.0000	1070	FFRECR	4121ADM	37/01	38,963.34	18.73	18.73
1070118 FIREFIGHTER RECRUIT		1.0000	1.0000	0.0000	1.0000	1070	FFRECR	4121ADM	37/01	38,963.34	18.73	18.73
1071102 FIREFIGHTER 1		1.0000	1.0000	0.0000	1.0000	1071	FF1	4121IAFF	FF1/01	52,561.08	18.00	18.00
1071108 FIREFIGHTER 1		1.0000	1.0000	0.0000	1.0000	1071	FF1	4121IAFF	/00	0.00	0.00	0.00
1071109 FIREFIGHTER 1		1.0000	1.0000	0.0000	1.0000	1071	FF1	4121IAFF	/00	0.00	0.00	0.00
1071110 FIREFIGHTER 1		1.0000	1.0000	0.0000	1.0000	1071	FF1	4121IAFF	/00	0.00	0.00	0.00
1071111 FIREFIGHTER 1		1.0000	1.0000	0.0000	1.0000	1071	FF1	4121IAFF	/00	0.00	0.00	0.00
1071112 FIREFIGHTER 1		1.0000	1.0000	0.0000	1.0000	1071	FF1	4121IAFF	/00	0.00	0.00	0.00
1071117 FIREFIGHTER 1		1.0000	1.0000	0.0000	1.0000	1071	FF1	4121IAFF	/00	0.00	0.00	0.00
1071118 FIREFIGHTER 1		1.0000	1.0000	0.0000	1.0000	1071	FF1	4121IAFF	/00	0.00	0.00	0.00
1071119 FIREFIGHTER 1		1.0000	1.0000	0.0000	1.0000	1071	FF1	4121IAFF	/00	0.00	0.00	0.00
1071121 FIREFIGHTER 1		1.0000	1.0000	0.0000	1.0000	1071	FF1	4121IAFF	/00	0.00	0.00	0.00
1072102 FIREFIGHTER 2		1.0000	1.0000	0.0000	1.0000	1072	FF2	4121IAFF	/00	0.00	0.00	0.00

POSITION VACANCY REPORT

POSITION	TYPE	MAX	FTE	FILLED	VACANT	JOB	LOC	BGNU	GRAD/ST	ANNUAL SALARY	HOURLY SALARY
1074101	FIRE APPARATUS OPERATOR	1	1.0000	0.0000	1.0000	1074	FAPPOPER1	4121IAFF	744/01	42,612.44	14.59
1074104	FIRE APPARATUS OPERATOR	1	1.0000	0.0000	1.0000	1074	FAPPOPER1	4121IAFF	FA01/01	61,466.34	21.05
1074110	FIRE APPARATUS OPERATOR	1	1.0000	0.0000	1.0000	1074	FAPPOPER1	4121IAFF	/00	0.00	0.00
1074111	FIRE APPARATUS OPERATOR	1	1.0000	0.0000	1.0000	1074	FAPPOPER1	4121IAFF	FA01/01	61,466.34	21.05
1074112	FIRE APPARATUS OPERATOR	1	1.0000	0.0000	1.0000	1074	FAPPOPER1	4121IAFF	FA01/01	61,466.34	21.05
1074113	FIRE APPARATUS OPERATOR	1	1.0000	0.0000	1.0000	1074	FAPPOPER1	4121IAFF	FA01/01	61,466.34	21.05
1074122	FIRE APPARATUS OPERATOR	1	1.0000	0.0000	1.0000	1074	FAPPOPER1	4121IAFF	/00	0.00	0.00
1075105	FIRE APPARATUS OPERATOR	2	1.0000	0.0000	1.0000	1075	FAPPOPER2	4121IAFF	752/01	49,941.58	17.10
1076101	FIRE APPARATUS OPERATOR	3	1.0000	0.0000	1.0000	1076	FAPPOPER3	4121IAFF	754/01	51,951.38	17.79
1077103	FIRE LIEUTENANT 1	1	1.0000	0.0000	1.0000	1077	FLT1	4121IAFF	/00	0.00	0.00
1078109	FIRE LIEUTENANT 2	1	1.0000	0.0000	1.0000	1078	FLT2	4121IAFF	/00	0.00	0.00
1079105	FIRE LIEUTENANT 3	1	1.0000	0.0000	1.0000	1079	FLT3	4121IAFF	/00	0.00	0.00
1078114	FIRE LIEUTENANT 2	1	1.0000	0.0000	1.0000	1078	FLT2	4121IAFF	/00	0.00	0.00
1452101	FIRE APPARATUS OPERATOR	L	0.0000	0.0000	1.0000	1452	FAPOPERLAT	4121IAFF	FA01/01	61,466.34	21.05
1430101	FIRE PREVENTION ADMIN ASS	1	1.0000	0.0000	1.0000	1430	FPADMINAS	4121IADM	/00	0.00	0.00
1071106	FIREFIGHTER 1	0	0.0000	0.0000	1.0000	1071	FE1	4121IAFF	/00	0.00	0.00
1070119	FIREFIGHTER RECRUIT	1	1.0000	0.0000	1.0000	1070	FFRECRC	4121IADM	37/01	38,963.34	18.73
1370101	ENGINEERING CONSTRUCTION	1	1.0000	0.0000	1.0000	1370	ENGCONSUP2	4135ADM	1/01	19,111.56	9.19
1160101	ENGINEERING TECHNICIAN	1	1.0000	0.0000	1.0000	1160	ENGRTECH	4135ADM	/00	0.00	0.00
1162101	DIRECTOR OF ENGR. & INFRA	1	1.0000	0.0000	1.0000	1162	DIRENGRINF	4135ADM	95/01	122,890.58	59.08
1098104	KENNEL WORKER	1	1.0000	0.0000	1.0000	1098	KENWKR	4161IADM	1/01	19,111.56	9.19
1105101	LIBRARY ASSISTANT-CIRCULA	1	1.0000	0.0000	1.0000	1105	LIBASST	4211IADM	/00	0.00	0.00
1387106	LIBRARY PAGE SENIOR PT	1	1.0000	0.0000	1.0000	1387	LIPGESRPT	4211IADM	1/01	19,111.56	9.19
1120101	PREPARATOR MUSEUM	1	1.0000	0.0000	1.0000	1120	MUSPREP	4221IADM	/00	0.00	0.00
1117104	GUEST SERVICES ASSOCIATE	1	1.0000	0.0000	1.0000	1117	GSTSRVASSC	4221AFLC	928/01	32,600.36	15.67
1117105	GUEST SERVICES ASSOCIATE	1	1.0000	0.0000	1.0000	1117	GSTSRVASSC	4221AFLC	928/01	32,600.36	15.67
1117106	GUEST SERVICES ASSOCIATE	1	1.0000	0.0000	1.0000	1117	GSTSRVASSC	4221AFLC	928/01	32,600.36	15.67
1134103	ZOO KEEPER	1	1.0000	0.0000	1.0000	1134	ZOOKPR	4232AFLC	915/01	25,196.60	12.11
1468101	GROUND MAINTENANCE ZOO L	1	1.0000	0.0000	1.0000	1468	GRWTZOOLD	4232ADM	1/01	19,111.56	9.19
1475102	GOLF LABORER TEMP	1	1.0000	0.0000	1.0000	1475	GOLFTEMP	4233ADM	26/01	31,351.32	15.07
1365101	BEVERAGE CART ATTENDANT	1	1.0000	0.0000	1.0000	1365	BEVATTND	4233ADM	26/01	31,351.32	15.07
1139104	GROUND MAINT. WORKER GOL	1	1.0000	0.0000	1.0000	1139	GMWRKR	4233AFLC	278/01	32,448.00	15.60
1412103	RECREATION AIDE I PART TI	1	1.0000	0.0000	1.0000	1412	RECAIDE2PT	4241ADM	927B/01	32,448.00	15.60
1444103	REC AIDE/LIFEGUARD TEMP	1	1.0000	0.0000	1.0000	1444	RA LG TEMP	4241ADM	1/01	19,111.56	9.19
1412108	RECREATION AIDE I PART TI	1	1.0000	0.0000	1.0000	1412	RECAIDE2PT	4241ADM	1/01	19,111.56	9.19
1380101	RECREATION AIDE II PT	1	1.0000	0.0000	1.0000	1380	RECAIDE2PT	4241ADM	1/01	19,111.56	9.19
1444109	REC AIDE/LIFEGUARD TEMP	1	1.0000	0.0000	1.0000	1444	RA LG TEMP	4241ADM	278/01	32,448.00	15.60
1444110	REC AIDE/LIFEGUARD TEMP	1	1.0000	0.0000	1.0000	1444	RA LG TEMP	4241ADM	278/01	32,448.00	15.60
1444111	REC AIDE/LIFEGUARD TEMP	1	1.0000	0.0000	1.0000	1444	RA LG TEMP	4241ADM	278/01	32,448.00	15.60
1444112	REC AIDE/LIFEGUARD TEMP	1	1.0000	0.0000	1.0000	1444	RA LG TEMP	4241ADM	278/01	32,448.00	15.60
1444114	REC AIDE/LIFEGUARD TEMP	1	1.0000	0.0000	1.0000	1444	RA LG TEMP	4241ADM	278/01	32,448.00	15.60
1444115	REC AIDE/LIFEGUARD TEMP	1	1.0000	0.0000	1.0000	1444	RA LG TEMP	4241ADM	278/01	32,448.00	15.60
1444116	REC AIDE/LIFEGUARD TEMP	1	1.0000	0.0000	1.0000	1444	RA LG TEMP	4241ADM	278/01	32,448.00	15.60
1438101	LIFEGUARD STUDENT PT	1	1.0000	0.0000	1.0000	1438	LIFEGRSTN	4242ADM	278/01	32,448.00	15.60
1383104	LIFE GUARD 1 PT	1	1.0000	0.0000	1.0000	1383	LIFEGRDIPT	4242ADM	1/01	19,111.56	9.19
1383106	LIFE GUARD 1 PT	1	1.0000	0.0000	1.0000	1383	LIFEGRDIPT	4242ADM	1/01	19,111.56	9.19
1383109	LIFE GUARD 1 PT	1	1.0000	0.0000	1.0000	1383	LIFEGRDIPT	4242ADM	1/01	19,111.56	9.19
1167110	MAINTENANCE WORKER STREET	1	1.0000	0.0000	1.0000	1167	MAINTWRKR	4323AFLC	/00	0.00	0.00
1170104	EQUIPMENT OPERATOR STREET	1	1.0000	0.0000	1.0000	1170	EQUIPOP	4323AFLC	931/01	34,613.28	16.64
1165102	TRAFFIC SIGNAL TECHNICIAN	1	1.0000	0.0000	1.0000	1165	TRSIGTECH	4325AFLC	955/01	55,645.46	26.75
1461101	TRAFFIC SIGNAL JOURNEYMAN	1	1.0000	0.0000	1.0000	1461	TRSIGJORNH	4325ADM	1/01	19,111.56	9.19
1180103	MAINTENANCE WORKER RIAC	2	2.0000	1.0000	1.0000	1180	MAINTWRKR	4332AFLC	927B/01	32,448.00	15.60
1185104	AUTOMATED COLLECTION OPER	1	1.0000	0.0000	1.0000	1185	AUTOPER	4341AFLC	931C/01	38,937.60	18.72
1185107	AUTOMATED COLLECTION OPER	1	1.0000	0.0000	1.0000	1185	AUTOPER	4341AFLC	931C/01	38,937.60	18.72

POSITION VACANCY REPORT

POSITION	TYPE	MAX	FTE	FILLED	VACANT	JOB	LOC	BGNU	GRAD/ST	ANNUAL	SALARY	HOURLY	SALARY
1185108 AUTOMATED COLLECTION OPER		1.0000	1.0000	0.0000	1.0000	1185	AUTOPER	4341AFLC	915/01	25,196.60	12.11		
1185114 AUTOMATED COLLECTION OPER		1.0000	1.0000	0.0000	1.0000	1185	AUTOPER	4341AFLC	931C/01	38,937.60	18.72		
1189101 EQUIPMENT OPERATOR LANDFI		1.0000	1.0000	0.0000	1.0000	1189	EQUIPOPER	4342AFLC	/00	0.00	0.00		
1191103 SANITATION WORKER		1.0000	1.0000	0.0000	1.0000	1191	SANWRKR	4342AFLC	915/01	25,196.60	12.11		
1189106 EQUIPMENT OPERATOR LANDFI		1.0000	1.0000	0.0000	1.0000	1189	EQUIPOPER	4342AFLC	931/01	34,613.28	16.64		
1348102 METER READER		1.0000	1.0000	0.0000	1.0000	1348	METERREAD	4352AFLC	915/01	25,196.60	12.11		
1348103 METER READER		1.0000	1.0000	0.0000	1.0000	1348	METERREAD	4352AFLC	915/01	25,196.60	12.11		
1193109 CUSTOMER SERVICE CLERK		1.0000	1.0000	0.0000	1.0000	1193	CUSTSRVCLK	4352ADM	1/01	19,111.56	9.19		
1193103 CUSTOMER SERVICE CLERK		2.0000	1.0000	1.0000	1.0000	1193	CUSTSRVCLK	4352ADM	/00	0.00	0.00		
1199101 SUPERINTENDENT CENTRAL CO		1.0000	1.0000	0.0000	1.0000	1199	SUPT	4353ADM	/00	0.00	0.00		
1204101 W & S MAINTENANCE WORKER		1.0000	1.0000	0.0000	1.0000	1204	MAINTWRKR2	4354AFLC	915/01	25,196.60	12.11		
1204102 W & S MAINTENANCE WORKER		1.0000	1.0000	0.0000	1.0000	1204	MAINTWRKR2	4354AFLC	915/01	25,196.60	12.11		
1206103 EQUIPMENT OPERATOR WATER		1.0000	1.0000	0.0000	1.0000	1206	EQUIPOPER	4354AFLC	/00	0.00	0.00		
1206105 EQUIPMENT OPERATOR WATER		1.0000	1.0000	0.0000	1.0000	1206	EQUIPOPER	4354AFLC	931/01	34,613.28	16.64		
1377101 METER MAINTENANCE TECHNIC		1.0000	1.0000	0.0000	1.0000	1377	MTRMAINTTEC	4354AFLC	915/01	25,196.60	12.11		
1286110 W & S MAINTENANCE WORKER 1		1.0000	1.0000	0.0000	1.0000	1286	MAINTWRKR1	4354AFLC	915/01	25,196.60	12.11		
1327101 WORKFLOW COORDINATOR/INSP		1.0000	1.0000	0.0000	1.0000	1327	WRKFLOCOOR	4354AFLC	944/01	44,770.96	21.52		
1286111 W & S MAINTENANCE WORKER		1.0000	1.0000	0.0000	1.0000	1286	MAINTWRKR1	4354AFLC	915/01	25,196.60	12.11		
1286113 W & S MAINTENANCE WORKER		1.0000	1.0000	0.0000	1.0000	1286	MAINTWRKR1	4354AFLC	915/01	25,196.60	12.11		
1206109 EQUIPMENT OPERATOR WATER		1.0000	1.0000	0.0000	1.0000	1206	EQUIPOPER	4354AFLC	931/01	34,613.28	16.64		
1215102 SUPERVISOR WWTP		2.0000	1.0000	1.0000	1.0000	1215	SUPVR	4355ADM	56/01	56,779.32	27.30		
1219102 EQUIPMENT OPERATOR WWTP		1.0000	1.0000	0.0000	1.0000	1219	EQUIPOPER	4356AFLC	/00	0.00	0.00		
1219103 EQUIPMENT OPERATOR WWTP		1.0000	1.0000	0.0000	1.0000	1219	EQUIPOPER	4356AFLC	/00	0.00	0.00		
1224102 GROUNDS MAINT. WORKER CEM		1.0000	1.0000	0.0000	1.0000	1224	GMWRKR	4411AFLC	915/01	25,196.60	12.11		
1224104 GROUNDS MAINT. WORKER CEM		1.0000	1.0000	0.0000	1.0000	1224	GMWRKR	4411AFLC	927B/01	32,448.00	15.60		
1231112 VEHICLE OPERATOR TRANSIT		1.0000	1.0000	0.0000	1.0000	1231	VEHOPER	4511AFLC	931/01	34,613.28	16.64		
1231113 VEHICLE OPERATOR TRANSIT		1.0000	1.0000	0.0000	1.0000	1231	VEHOPER	4511AFLC	/00	0.00	0.00		
1231119 VEHICLE OPERATOR TRANSIT		1.0000	1.0000	0.0000	1.0000	1231	VEHOPER	4511AFLC	931C/01	38,937.60	18.72		
1437101 EMERGENCY COMMUNICATIONS		1.0000	1.0000	0.0000	1.0000	1437	EMRADMASST	4656ADM	30/01	33,919.08	16.31		
1236108 EMERGENCY COMM. DISPATCH		1.0000	1.0000	0.0000	1.0000	1236	EMDISP	4656ADM	37/01	38,963.34	18.73		
1236110 EMERGENCY COMM. DISPATCH		1.0000	1.0000	0.0000	1.0000	1236	EMDISP	4656ADM	37/01	38,963.34	18.73		
1236111 EMERGENCY COMM. DISPATCH		1.0000	1.0000	0.0000	1.0000	1236	EMDISP	4656ADM	/00	0.00	0.00		
1236112 EMERGENCY COMM. DISPATCH		1.0000	1.0000	0.0000	1.0000	1236	EMDISP	4656ADM	/00	0.00	0.00		
1236114 EMERGENCY COMM. DISPATCH		1.0000	1.0000	0.0000	1.0000	1236	EMDISP	4656ADM	37/01	38,963.34	18.73		
1263101 EMERGENCY COMMUNICATIONS		1.0000	1.0000	0.0000	1.0000	1263	EMCOQUASCO	4656ADM	54/01	54,565.26	26.23		
TOTAL										3,726,352.62	1,721.65		

** END OF REPORT - Generated by Naomi Borunda **

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ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Non-Action Items 5.

Legal Committee

Meeting Date: 06/26/2025

COMMITTEE: Legal

CONTACT: Hessel Yntema

CHAIR: Ed Heldenbrand

DEPARTMENT NAME:

Safety Department Report-May 2025

Attachments

May 2025 Tally Report

May 2025 Safety Report

Safety

ACCIDENT / INCIDENT BY DEPARTMENTS YTD														
DEPARTMENT / MONTH	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD TOTALS	3rd Party
AIR CENTER	0	0	0	0	2	0	0	0	0	0	0	0	2	2
ANIMAL SERVICES	0	0	1	2	0	0	0	0	0	0	0	0	3	3
AQUATIC CENTER	0	0	0	1	0	0	0	0	0	0	0	0	1	1
CEMETERY	1	0	0	0	1	0	0	0	0	0	0	0	2	0
CENTRAL CONTROL	0	0	0	0	0	0	0	0	0	0	0	0	0	0
CITY CLERK	0	0	0	0	0	0	0	0	0	0	0	0	0	0
COMMUNITY DEVELOPMENT	1	1	0	0	1	0	0	0	0	0	0	0	3	2
CONVENTION CENTER	0	0	0	0	0	0	0	0	0	0	0	0	0	0
DISPATCH	0	0	0	0	0	0	0	0	0	0	0	0	0	0
ENGINEERING	0	0	0	0	0	0	0	0	0	0	0	0	0	0
FACILITIES MAINTENANCE	0	0	0	0	0	0	0	0	0	0	0	0	0	0
FIRE DEPARTMENT	1	2	0	0	1	0	0	0	0	0	0	0	4	2
GOLF	0	0	0	0	0	0	0	0	0	0	0	0	0	0
HR/SAFETY	0	0	0	0	0	0	0	0	0	0	0	0	0	0
IT	0	0	1	0	0	0	0	0	0	0	0	0	1	0
LEGAL	0	0	0	2	0	0	0	0	0	0	0	0	2	2
LIBRARY	0	1	0	0	0	0	0	0	0	0	0	0	1	1
MUSEUM	0	1	0	1	0	0	0	0	0	0	0	0	2	1
PARKS	3	0	0	0	4	0	0	0	0	0	0	0	7	0
POLICE DEPARTMENT	9	3	8	3	4	0	0	0	0	0	0	0	27	18
PUBLIC AFFAIRS	0	0	0	0	0	0	0	0	0	0	0	0	0	0
REC CENTER	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SPECIAL ELECTRONICS	0	0	1	0	0	0	0	0	0	0	0	0	1	1
SOLID WASTE	3	2	1	2	4	0	0	0	0	0	0	0	12	3
STREETS	3	1	1	3	1	0	0	0	0	0	0	0	9	6
TRANSIT/FLEET	1	0	0	1	1	0	0	0	0	0	0	0	3	2
WATER	1	0	4	2	2	0	0	0	0	0	0	0	9	5
WWTP	1	2	0	0	0	0	0	0	0	0	0	0	3	0
ZOO	0	0	0	1	0	0	0	0	0	0	0	0	1	1
TOTALS	24	13	17	18	21	0	0	0	0	0	0	0	93	50

May 2025 Safety Report

ACCIDENT OR INCIDENT / 3RD PARTY		
DEPARTMENT	1-May	3rd PARTY
AIR CENTER	2	2
ANIMAL SERVICES	0	0
AQUATIC CENTER	0	0
CEMETERY	1	0
CENTRAL CONTROL	0	0
CITY CLERK	0	0
COMMUNITY DEVELOPMENT	1	1
CONVENTION CENTER	0	0
DISPATCH	0	0
ENGINEERING	0	0
FACILITIES MAINTENANCE	0	0
FIRE DEPARTMENT	1	0
GOLF	0	0
HR/Safety	0	0
IT	0	0
LEGAL	0	0
LIBRARY	0	0
MUSEUM	0	0
PARKS	4	0
POLICE DEPARTMENT	4	3
PUBLIC AFFAIRS	0	0
REC CENTER	0	0
SPECIAL ELECTRONICS	0	0
SOLID WASTE	4	1
STREETS	1	1
TRANSIT/FLEET	1	1
WATER	2	0
WWTP	0	0
ZOO	0	0
TOTAL	21	9

INCIDENT COMPARISONS			
MONTH	2025	2024	2023
JANUARY	24	32	30
FEBRUARY	13	28	38
MARCH	17	20	36
APRIL	18	20	30
MAY	21	20	23
JUNE	0	22	21
JULY	0	15	27
AUGUST	0	18	41
SEPTEMBER	0	10	44
OCTOBER	0	17	31
NOVEMBER	0	14	21
DECEMBER	0	15	15
TOTAL	93	231	357

DEPARTMENT	PROPERTY	3rd PARTY
Air Center	2	2
Cemetery	1	0
Fire Department	1	0
Police	1	1
Solid Waste	2	0
Streets	1	1
Transit	1	1
TOTAL	9	5

DEPARTMENT	MVA	3rd PARTY
Parks	1	0
Police	2	1
Solid Waste	1	1
Water	1	0
TOTAL	5	2

May 2025 Safety Report

DEPARTMENT	INJ./ILL	First Aid Only	OSHA Recordable
Parks	3	2	1
POLICE DEPARTMENT	2	0	2
Solid Waste	1	0	1
Water	1	1	0
TOTAL	7	3	4

INJURY/DAMAGE	DESCRIPTION	3RD PARTY
L Hand fingers	laceration	N
Eyes	gas & oil exposure	N
Neck and face	Bee Stings	N
R. Ankle	Twisted / Body placement	Y
R Knee & Hip	Impact	Y
Fx. Hip	Impact	N
R & L Hands and knees	Trip and Fall	N

JANUARY 2025 - DECEMBER 2025 TRAINING		
MONTH/YEAR	Total Training HOURS	EMPLOYEE #S
JANUARY	907	268
FEBRUARY	1482.5	378
MARCH	1484	157
APRIL	1160	165
MAY	1485	280
JUNE	0	0
JULY	0	0
AUGUST	0	0
SEPTEMBER	0	0
OCTOBER	0	0
NOVEMBER	0	0
DECEMBER	0	0
YTD TOTALS	6,519	1,248

JANUARY 2025 - DECEMBER 2025	
MONTH/YEAR	TOTAL AMOUNT
Jan-2025	\$14,946.25
Feb-2025	\$771,892.15
Mar-2025	\$1,485.54
Apr-2025	\$6,368.75
May-2025	\$0.00
Jun-2025	\$0.00
Jul-2025	\$0.00
Aug-2025	\$0.00
Sep-2025	\$0.00
Oct-2025	\$0.00
Nov-2025	\$0.00
Dec-2025	\$0.00
YTD TOTAL	\$794,692.69

ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Non-Action Items 6.

Legal Committee

Meeting Date: 06/26/2025

COMMITTEE: Legal

CONTACT: Hessel Yntema

CHAIR: Ed Heldenbrand

DEPARTMENT NAME:

May 2025 Monthly Report -- City Clerk's Office

Attachments

May 2025 Monthly Report -- City Clerk's Office

May 2025 Monthly Report – City Clerk’s Office

The City Clerk’s Office continues to serve the City of Roswell and its citizens efficiently and effectively. This monthly report will highlight some of the key functions completed.

- Process incoming and outgoing mail for the city
- Schedule conference rooms in City Hall
- Request to activate/deactivate alarm codes for exit or new employees
- Field and answer all calls/questions from staff
- Attend City Council meetings and various standing committee meetings
- Review and post all committee meeting agendas. Publish approved meeting minutes. Draft minutes and various cancellations for the following committees:
 - Airport Advisory Board
 - Cemetery Commission on Aging
 - Commission of Aging
 - Drought Contingency Task Force
 - Keep Roswell Beautiful
 - Occupancy Tax Board
 - Parks and Recreation
 - Pecos Valley Regional Communication Center
 - Planning & Zoning
 - Roswell Museum BOT
 - Roswell Public Library

City Council: prepare, publish, and distribute meeting agendas, notices, workshops, and special sessions. Proofread and revise abstracts and attachments. Gather data from standing committees. Review and update PowerPoint presentations for the City Council meeting.

Regular Local Election – November 4, 2025

Liquor License Renewal

New staff – Angela Garcia, Zachary Scott, and Stacey Hayes

Special thanks to Jaeden Mascarenas

<u>Department</u> (May 19, 2025 – June 18, 2025)	<u>New</u>
City Clerk	50
Municipal Court	1
PVRCC (Chaves County Sheriff’s Office)	93
Roswell PD	184
TYD	1,264

**ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT**

Non-Action Items 7.

Legal Committee

Meeting Date: 06/26/2025

COMMITTEE: Legal

CONTACT: Hessel Yntema

CHAIR: Ed Heldenbrand

DEPARTMENT NAME:

Discuss Town Plaza Apartment Updates (Hess Yntema)

**ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT**

Non-Action Items 8.

Legal Committee

Meeting Date: 06/26/2025

COMMITTEE: Legal

CONTACT: Hessel Yntema

CHAIR: Ed Heldenbrand

DEPARTMENT NAME:

Discuss the Zoning Code. (Yntema and Community Development)

Legal Committee

Meeting Date: 06/26/2025

COMMITTEE: Legal

CONTACT: Hessel Yntema

CHAIR: Ed Heldenbrand

ACTION REQUESTED:

Resolution 25-XX: consider recommending adoption of Resolution 25-XX to apply for grant in the amount of \$970,000.00 for the purchase of two fully equipped Brush/Rescue units through Siddons-Martin. (Chief Chavez)

BACKGROUND:

Initiated by Chief Steve Chavez

A resolution to the New Mexico Board of Finance in support of emergency funding.

FINANCIAL CONSIDERATION:

Funding will be provided through the grant if awarded.

LEGAL REVIEW:

City attorney has reviewed this item. Resolutions must be adopted by a majority vote of the entire City Council.

BOARD AND COMMITTEE ACTION:

The June 26, 2025, meeting of the Legal Committee will be the first to consider this item.

STAFF RECOMMENDATION:

Staff recommends to proceed as presented.

Attachments

Resolution 25-xx Permission to apply for grant up to 970,000

New Mexico Environment Department Letter of Support

RESOLUTION 25-XX

**A RESOLUTION TO THE NEW MEXICO BOARD OF FINANCE IN SUPPORT OF
EMERGENCY FUNDING**

WHEREAS, the City of Roswell suffered catastrophic flooding in October 2024. Such flooding was declared a major disaster by the federal government in November 2024;

WHEREAS, the City suffered damages in excess of \$220 million and lacks the financial capacity to recover unaided;

WHEREAS, the SBOF Emergency Funding Policy 11-03 provides for funds that the City may utilize following such an emergency;

WHEREAS, the City of Roswell supports this application and desires to receive funding in the form and amount of: a grant in the amount of \$970,000.00 for the purchase of two fully equipped Brush/Rescue units through Siddons-Martin.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL AS THE GOVERNING BODY OF THE CITY OF ROSWELL, NEW MEXICO, that:

The City of Roswell hereby declares its support for the Application included as Exhibit A to this Resolution.

PASSED, ADOPTED, SIGNED and APPROVED _____, _____.

CITY SEAL

Timothy Z. Jennings, Mayor

ATTEST

Amalia Martinez, City Clerk



May 23, 2025

New Mexico Board of Finance
Bataan Memorial Building, Room 181
407 Galisteo Street
Santa Fe, NM 87501

RE: Support for Emergency Funding Request – City of Roswell, Roswell Fire Dept.

Dear Members of the Board,

The New Mexico Environment Department (NMED) is writing to confirm its awareness of the dire need for emergency grant funding to replace critical emergency response vehicles to serve Roswell as well as surrounding jurisdictions. The Roswell Fire Department not only protects the urban population center but also responds countywide to wildland fires and mutual aid rescue incidents.

Given the geography and the high-wind conditions prevalent during much of the year, they are now in an extremely vulnerable position. Inability to stand up an adequate response to a wildland fire directly impacts watersheds and other utility sources straining state emergency response resources needed in other areas.

The NMED strongly supports Roswell's request to the New Mexico Board of Finance for emergency funding in the amount of \$970,000 to replace their brush/rescue units.

Given the severity and urgency of the conditions, we recommend the Board of Finance give full and favorable consideration to this request.

Sincerely,

A handwritten signature in cursive script that reads "John Rhoderick".

John Rhoderick

Deputy Cabinet Secretary - Administration

Legal Committee

Meeting Date: 06/26/2025

COMMITTEE: Legal

CONTACT: Hessel Yntema

CHAIR: Ed Heldenbrand

ACTION REQUESTED:

Resolution 25-XX: Consider recommending adoption of Resolution 25-XX pursuant to the New Mexico Open Meetings Act. (Amalia Martinez)

BACKGROUND:

Initiated by: City Clerk

Section 10-15-1 of the New Mexico Open Meetings Act requires that the City determine on an annual basis in a public meeting what notice is reasonable for the City Council and its standing committees.

FINANCIAL CONSIDERATION:

There is no direct financial impact of this resolution.

LEGAL REVIEW:

The City Attorney has reviewed the proposed resolution. Resolutions require a majority of the Governing Body for adoption.

BOARD AND COMMITTEE ACTION:

The June 26, 2026, Legal Committee meeting will be the first consideration of this matter.

STAFF RECOMMENDATION:

Proceed as presented.

Attachments

Resolution 25-XX Open Meeting Act

RESOLUTION 25-XX
ADOPTING RESOLUTION 25-03 PURSUANT TO THE OPEN MEETINGS ACT

WHEREAS, Section 10-15-1 (B) of the Open Meetings Act (NMSA 1978, Sections 10-15-1 to 4) states that, except as may be otherwise provided in the Constitution or the provisions of the Open Meetings Act, all meetings of a quorum of members of any council, commission, committee, or other policy-making body of any state or local public agency held for the purpose of formulating public policy, discussing public business, or for the purpose of taking any action within the authority of or the delegated authority of such body, are declared to be public meetings open to the public at all times; and

WHEREAS, any meetings subject to the Open Meetings Act at which the discussion or adoption of any proposed resolution, rule, regulation, or formal action occurs shall be held only after reasonable notice to the public; and

WHEREAS, Section 10-15-1 (D) of the Open Meetings Act requires the City Council of the City of Roswell to determine annually what constitutes reasonable notice of its public meetings as well as meetings of any commission, committee, or other policy-making body of the City;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL AS THE GOVERNING BODY OF THE CITY OF ROSWELL, NEW MEXICO, that:

1. All meetings of the Roswell City Council shall be held at the Chaves County Administrative Center, Commission Chambers - #1 St. Mary's Place, Roswell, New Mexico, or as indicated in the meeting notice.
2. Unless otherwise specified, regular meetings shall be held each month on the second Thursday at 6:00 p.m. The agenda will be available from the City Clerk, whose office is located at City Hall in Roswell, New Mexico, at least seventy-two (72) hours prior to the meeting. In addition, for the convenience of its citizens, the City's goal is to enhance this process by also posting the agenda on its website, located at www.roswell-nm.gov. Notice of any other regular meetings of the City Council will be given ten (10) days in advance of the meeting date. The notice shall indicate how a copy of the agenda may be obtained.
3. Regular meetings of the standing committees of the City Council shall be held monthly at the same time and on the same day of the same week of the month as determined by each standing committee at the Roswell City Hall Conference Room, 425 N Richardson Street, Roswell, New Mexico, or as indicated in the meeting notice. The agenda will be available from the City Clerk, whose office is located at City Hall in Roswell, New Mexico, at least seventy-two (72) hours prior to the meeting. In addition, for the convenience of its citizens, the City's goal is to enhance this process by also posting the agenda on its website, located at www.roswell-nm.gov. Notice of any other regular meeting of a standing committee will be given ten (10) days in advance of the meeting date. The notice shall indicate how a copy of the agenda may be obtained. As of the date of this resolution, the standing committees of the City Council meet regularly as follows (unless otherwise posted):

Finance Committee:	first Thursday of each month at 2:00 p.m.
Infrastructure Committee:	third Monday of each month at 2:00 p.m.
Public Safety Committee:	first Tuesday after City Council meeting at 4:00 p.m.
Legal Committee:	fourth Thursday of each month at 2:00 p.m.

4. Special meetings may be called by the Mayor or a majority of the members of the City Council or by the Chair of a standing committee at least seventy-two (72) hours prior to any special meeting. The notice shall include an agenda for the meeting or information on how members of the public may obtain a copy of the agenda. The agenda shall be available to the public at least seventy-two (72) hours prior to any special meeting.
5. Emergency meetings will be called only under unforeseen circumstances which demand immediate action to protect the health, safety, and property of citizens or to protect the public body from substantial financial loss in accordance with all state and local laws. The City Council will avoid emergency meetings whenever possible. Emergency meetings may be called by the Mayor or by a majority of the members of the City Council upon twenty-four (24) hours' notice unless threat of personal injury or property damage requires less notice. The notice for all emergency meetings shall include an agenda for the meeting or information on how the public may obtain a copy of the agenda.
6. For the purposes of regular meetings described in paragraphs 2 and 3 of this resolution, notice requirements are met if notice of the date, time, place, and agenda is sent, i.e., emailed, to newspapers of general circulation and posted on the City Hall located at, 425 North Richardson Avenue, Roswell, New Mexico or other location determined by the City of Roswell if 425 N. Richardson Avenue is not available. The City Clerk shall also email copies of the written notice to those broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation that have made a written request for notice of public meetings. In addition, for the convenience of its citizens, the City's goal is to enhance this process by also posting the agenda on its website, located at www.roswell-nm.gov.
7. For the purposes of special meetings and emergency meetings described in paragraphs 4 and 5 of this resolution, notice requirements shall be met by posting notice of the date, time, place, and agenda on the City Hall located at, 425 North Richardson Avenue, Roswell, New Mexico. The City Clerk shall also provide email notice to those broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation that have made a written request for notice of public meetings.
8. For the purpose of telephonic conference or voting and the approval of the presiding officer, a member of the City Council may participate by telephone or other similar communications equipment when it is otherwise difficult or impossible for the Councilor to attend the meeting in person, provided that the Councilor can be identified when speaking, all participants are able to hear each other at the same time and members of the public attending the meeting are able to hear any member of the Council.
9. In addition to the information specified above, all notices shall include the following language: If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Human Resources at 575-624- 6700

if a summary or other type of accessible format is needed.

10. The Council or Committee may close a meeting to the public only if the subject matter of such discussion or action is exempted from the open meeting requirement under Section 10-15-1 (H) of the Open Meetings Act.

- a. If any meeting is closed during an open meeting, such closure shall be approved by a majority vote of a quorum of the Council or Committee taken during the open meeting. The authority for closure and the subjects to be discussed shall be stated in the motion for closure and the vote on closure of each individual member shall be recorded in the minutes. Only those subjects specified in the motion may be discussed in a closed meeting.
- b. Following completion of any closed meeting, the minutes of the open meeting that was closed, or the minutes of the next open meeting if the closed meeting was separately scheduled, shall state whether the matters discussed in the closed meeting were limited only to those specified in the motion or notice for closure.
- c. Except as provided in Section 10-15-1 (H) of the Open Meetings Act, any action taken as a result of discussions in a closed meeting shall be made by the vote of the Council or Committee in an open public meeting.

PASSED, ADOPTED, AND APPROVED this 12th day of June 2025

CITY SEAL

Timothy Z. Jennings, Mayor

ATTEST:

Amalia Martinez, City Clerk

Legal Committee

Meeting Date: 06/26/2025

COMMITTEE: Legal

CONTACT: Hessel Yntema

CHAIR: Ed Heldenbrand

ACTION REQUESTED:

Resolution 25-XX: consider recommending adoption of Resolution 25-XX Opposing Amended 2021 International Energy Conservation Code Adopted as the New Mexico Residential and Commercial Energy Conservation Codes by the New Mexico Construction Industries Commission. (Hess Yntema)

BACKGROUND:

Initiated by the City Attorney

The amended 2021 International Energy Conservation Code now mandates, through the New Mexico Commercial Energy Conservation Code, that newly constructed and other remodeled commercial facilities, including apartment complexes, retail centers, and public buildings be equipped with at least 5% electric vehicle parking spaces, which must include charging stations, or differing levels of pre-installed infrastructure for future expansion. This will come at a tremendous cost to Roswell as it recovers from the October 2024 flood. There is a case to be made that this amendment to the state code was outside the scope of CID's authority. It has presently been challenged by philanthropic interests in Artesia, NM.

FINANCIAL CONSIDERATION:

No financial impact at this time.

LEGAL REVIEW:

This Resolution was drafted by the City Attorney.

BOARD AND COMMITTEE ACTION:

Legal Committee will be the first to consider this item.

STAFF RECOMMENDATION:

Resolution 25-XX: consider recommending adoption of Resolution 25-XX Opposing Amended 2021 International Energy Conservation Code Adopted as the New Mexico Residential and Commercial Energy Conservation Codes by the New Mexico Construction Industries Commission

Attachments

EV opposition Resolution 25-XX

RESOLUTION 25-XX

A RESOLUTION OPPOSING AMENDED 2021 INTERNATIONAL ENERGY CONSERVATION CODE ADOPTED AS THE NEW MEXICO RESIDENTIAL AND COMMERCIAL ENERGY CONSERVATION CODES BY THE NEW MEXICO CONSTRUCTION INDUSTRIES COMMISSION

WHEREAS, the New Mexico Construction Industries Commission is a nine-member entity appointed by the Governor that is responsible for establishing rules, regulations and standards for the construction industry within the State; and

WHEREAS, the International Energy Conservation Code (IECC) is a model code, created by the International Code Council (ICC) that sets minimum requirements for energy efficiency in residential and commercial buildings, the New Mexico Construction Industries Commission voted on January 30, 2024, to adopt the 2021 edition of the International Energy Conservation Code (IECC) as the New Mexico Residential and Commercial Energy Conservation codes; and

WHEREAS, the New Mexico Construction Industries Division (NMCID), a division of the New Mexico Regulation and Licensing Department (NMRLD), responsible for licensing and regulating the State's construction industry began to actively enforce the residential and commercial requirements of the New Mexico Energy Conservation Codes as of July 30, 2024; and

WHEREAS, prior to adoption, the New Mexico Construction Industries Commission voted to amend the 2021 International Energy Conservation Code to make it more restrictive than the code enacted by the International Code Council by mandating electric vehicle charging stations on new, and other remodeled, residential dwellings in the New Mexico Residential Energy Conservation Code; and

WHEREAS, the amended 2021 International Energy Conservation Code now mandates through the New Mexico Commercial Energy Conservation Code, that newly constructed, and other remodeled commercial facilities, including apartment complexes, retail centers, and public buildings be equipped with at least 5% electric vehicle parking spaces which must include charging stations, or differing levels of pre-installed infrastructure for future expansion; and

WHEREAS, these unfunded electric vehicle mandates constitute an undue burden to homeowners, small businesses, residential housing projects, and prudent use of public funds which will diminish economic development and community growth in Chaves County; and

WHEREAS, the Governing Body of Roswell contends that the New Mexico Construction Industries Commission failed to provide adequate public hearings regarding these electric vehicle mandates prior to their vote on January 30, 2024; and

WHEREAS, the Governing Body of Roswell contends that the New Mexico Construction Industries Commission actions were *ultra vires* in passing the electric vehicle mandates;

WHEREAS, the Governing Body of Roswell further contends that the New Mexico Construction Industries Commission failed to reach out to local governments, and failed to effectively inform the public of the practical implications of these electric vehicle mandates prior to their vote on January 30, 2024, and once rendered fully effective on July 30, 2024; and

WHEREAS, the Governing Body of Roswell believes it is the responsibility of state government to operate as a representative branch of government, and as such, the New Mexico Construction Industries Commission had a responsibility to obtain input from local governments regarding the relevance, feasibility, and economic impacts of adopting any electric vehicle mandates prior to the adoption and implementation of such mandates; and

WHEREAS, following the historic flooding that occurred in October 2024 this electric vehicle mandate creates an undue burden and created arbitrary and capricious burdens and expenses upon victims of the flood. This includes the City of Roswell itself where this mandate will necessarily increase flood recovery costs by over a million dollars.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THIS GOVERNING BODY,

1. The Governing Body opposes the Electric Vehicle mandates as adopted by the New Mexico Construction Industries Commission, and as enforced by the New Mexico Construction Industries Division, and, by extension, the New Mexico Regulation and Licensing Department.
2. That local governments should be an active part of any decision-making process resulting in legislation that impacts their communities, and economies, and should thus be afforded input into any new mandates, particularly those involving a considerable monetary increase in costs, for homeowners, small businesses, residential housing projects, local governments, and economic development projects in their communities.
3. That any legislation involving the codification of new mandates regarding residential and commercial construction should empower both local and state governments to respond to the unique needs, demands, and priorities of their communities, and should honor the diverse needs and demands of local communities throughout the great state of New Mexico.

4. The City Attorney is instructed to peruse litigation, if necessary, to protect the City's interests and ensure that disaster recovery is not curtailed by the aforementioned mandate.

PASSED, ADOPTED, SIGNED and APPROVED the ____ day of _____, 2025.

CITY SEAL

Timothy Jennings, Mayor

ATTEST: _____

Amalia Martinez, City Clerk

Legal Committee

Meeting Date: 06/26/2025

COMMITTEE: Legal

CONTACT: Hessel Yntema

CHAIR: Ed Heldenbrand

ACTION REQUESTED:

Consider recommending approval to authorize Red Mountain Arsenal LLC to enter into a 1-year lease agreement beginning June 1, 2025, and ending May 31, 2026, for Building 60 at the Roswell Air Center. (Michelle Sanchez)

BACKGROUND:

Initiated by: Michelle Sanchez

Red Mountain Arsenal LLC requests to enter into a 1-year lease for Building 60 and consists of 8,770 square feet, more or less, and an area of land consisting of 74,000 square feet, more or less, located at the Roswell Air Center.

FINANCIAL CONSIDERATION:

Tenant agrees to pay to City as rent the sum of forty-four thousand, five hundred fifty-four and twenty cents (\$44,554.20), payable in 12 monthly installments of \$3,712.85 the first year of the Lease.

LEGAL REVIEW:

Legal has reviewed the lease.

BOARD AND COMMITTEE ACTION:

Legal committee is the first to consider this item.

STAFF RECOMMENDATION:

Proceed as presented.

Attachments

Red Mountain Lease

MUNICIPAL PROPERTY USE AND LEASE AGREEMENT

THIS PROPERTY USE AND LEASE AGREEMENT (the “Lease”), is made and entered into as of the date of the last signature below, by and between the City of Roswell, a New Mexico municipal corporation existing under the laws of the State of New Mexico (together with its successors and assigns) (“City”), and Red Mountain Arsenal LLC, a corporation organized and existing under and by virtue of the laws of the State of New Mexico (“Lessee”). The City and Lessee are collectively referred to herein as “The Parties.”

WHEREAS, City has agreed to lease to Tenant the real property described below, together with the improvements thereon, in Chaves County, New Mexico, and Tenant has agreed to lease said real property and improvements from City;

WHEREAS, the Parties desire to enter into this Lease to set out the terms and conditions for such lease and use of the Leased Premises.

NOW THEREFORE, for and in consideration of the mutual obligations, covenants and agreements hereinafter set forth, City and Lessee agree as follows, to wit:

ARTICLE 1 – GRANTING CLAUSE AND LEASED PREMISES.

For the term, at the rent and otherwise upon the terms, provisions and conditions contained herein, City hereby leases to Lessee, and Lessee does hereby accept and lease from City in its current condition, as more specifically described on Exhibit “A” attached hereto and made a part hereof (“Leased Premises”), to include the surface only to the following real property, together with and other ancillary improvements located thereon:

Building No.60 consisting of 8770 square feet, more or less, and an area of land consisting of 74,000 square feet, more or less, located at the Roswell International Air Center, identified on a plat attached hereto and made a part hereof, identified and listed as Exhibit “A” (Premises).

The address of the Leased Premises is commonly known as 520 East Challenger, Roswell, NM 88203. The Leased Premises include existing infrastructure and buildings currently used as -office and manufacturing. As further set forth in Article 5, the Leased Premises are being leased "AS IS," including the environmental condition of the land, and City has made no representations or warranties of any kind or nature with regard to the existing or ongoing condition of the Leased Premises or its fitness or suitability for any particular use.

The rights granted herein are subject to all valid and existing rights in the Leased Premises.

ARTICLE 2 – TERM

2.01 Lessee shall commence leasing of the Leased Premises effective on June 1, 2025 for one year and shall terminate on May 31, 2026 collectively known as the “Lease Period,” unless terminated or canceled earlier as herein provided. City hereby approves, and shall

not contest, relinquishment of this Lease by Lessee at any time following the Termination Date provided that Lessee is not in default of the Lease at the time of said relinquishment, and also that Lessee surrenders the Leased Premises in compliance with this Lease.

ARTICLE 3 – RENT

3.01 Lessee agrees to pay to City as rent the sum of forty-four thousand, five hundred fifty-four and twenty cents (\$44,554.20), payable in 12 monthly installments of \$3,712.85 the first year of the Lease. Time is of the essence with regard to the payment of rent.

3.02 If Lessee fails to pay all rent and other fees due for any month by the tenth calendar day of the month that said rent and fees are due, Lessee shall pay to City an additional 10% finance charge, as a penalty, until the full amount of that month's rent is paid. This penalty shall be immediately payable without limiting City in the exercise of any other right or remedy to which it may be entitled by reason of Lessee's failure to pay rent when due. All rent shall be paid to City without abatement, reduction, or setoff of any kind except as herein specifically provided. Failure to pay for sixty (60) days could result in an immediate termination of this lease.

ARTICLE 4 – SECURITY DEPOSIT OR BOND

4.01 SECURITY DEPOSIT. Lessee is required to pay at the time of signing this Lease the amount of \$5000.00 as a security deposit as security for Lessee's full and faithful performance of all terms of this Lease. This amount shall be used by City at the termination of this Lease toward a. payment for rent or penalties due City, b. reimbursement of the costs of cleaning and repairing damages (beyond normal wear and tear) to the Leased Premises and c. the cost of removal of any hazardous material not properly disposed of by Lessee. City shall be the sole and reasonable judge of all cleaning and repairs required for the Leased Premises and the amounts needed for these purposes. Upon termination or expiration of this Lease the security deposit shall first be applied to necessary cleaning and removal, repairs and the remaining balance, if any, may then be applied to rentals and penalties then owing to City. Any refund of the security deposit due Lessee will be delivered or mailed within 60 days after the termination of this Lease.

ARTICLE 5 – CONDITION OF LEASED PREMISES

Lessee has inspected the Leased Premises and accepts Leased Premises in its present condition "as is". Lessee acknowledges that any requirements for accessibility and/or public accommodation(s) are Lessee's responsibility. Lessee agrees that the Leased Premises are in good repair and condition except as noted herein. Lessee agrees that, at the expiration of the term hereof, it shall yield up and deliver the Leased Premises to City in

as good repair and condition, broom clean, as when received, except for loss resulting from ordinary use and wear.

ARTICLE 6 – PURPOSE AND USE OF THE LEASED PREMISES

6.01 PERMITTED USE. Lessee shall use the Leased Premises for the sole and exclusive purpose of: small arms ammunition and conducting other firearm industry-related business as allowed by Federal Firearms License or licenses approved by the Bureau of Alcohol. No other uses shall be permitted.

6.02 MAINTENANCE.

a. While this Lease is in effect, the Lessee agrees to maintain, at its sole cost and expense, in good condition and repair, all structural and mechanical components of any improvements maintained or constructed on the Leased Premises, including without limitation the foundation, roof, interior and exterior walls, any heating, ventilating and air conditioning systems, heating systems, any plumbing, electrical, and mechanical systems, ceilings, floors, wiring and any non-public utilities. Lessee will maintain the improvements in a condition of safe occupancy during the term of this Lease to a non-lesser standard than the current condition. City will not be under any obligation to operate or maintain the Leased Premises during the Lease Period.

b. Further, the Lessee shall maintain throughout the term of this Lease in good condition and repair, all nonstructural components of any improvements placed on the Leased Premises, including without limitation, the exterior, windows, glass, landscaping, driveways, parking areas, fences, doors, signage, and lighting, ordinary wear and tear excepted, and all personal property of the Lessee situated in or on the Leased Premises. Lessee will keep the Leased Premises and any improvements thereon clean and free from debris.

c. City shall be the sole and reasonable judge of the quality of maintenance and, upon written notice by City to Lessee, Lessee shall be required to perform whatever maintenance City deems reasonably necessary, provided, however, such maintenance shall be consistent in quality with that required of other City Lessees in comparable facilities. If said maintenance is not undertaken by Lessee within ten (10) days after the date City gives Lessee written notice of corrections needed, City shall have the right to enter upon the Leased Premises and perform the necessary maintenance, the cost of which shall be two times the cost for parts and labor and borne by Lessee.

d. Lessee shall not make any alterations to the Lease Premises or improvement placed thereon without prior written approval by City. City's approval to make alterations shall not be unreasonably withheld. City hereby pre-approves any alterations or improvements necessary to ensure the safe occupancy of any structures placed on the Leased Premises.

6.03 HAZARDOUS MATERIALS. Lessee shall conduct all of its activities: (a) in compliance with all applicable environmental laws, rules, and regulations and any other applicable laws and regulations applicable to the Lessee's use of the Leased Premises.

a. Without limiting the foregoing, if Lessee or its agents, employees, invitees, or contractors should in any manner, leak, discharge, spill or release hazardous materials, including but not limited to fuel, oil, petroleum products, cleaning solvents, degreasers, deicing chemicals, or other fluids upon the Leased Premises, Lessee and its agents, or contractors shall be strictly liable to City, jointly legally and financially responsible and will incur direct liability pursuant to all applicable environmental laws.

b. In addition to all other indemnities provided in this Lease, Lessee agrees to defend, indemnify, and hold the City free and harmless from any and all claims, causes of action, regulatory demands, liabilities, fines, penalties, losses, and expenses, including without limitation cleanup or other remedial costs (and including reasonable attorneys' fees, costs and all other reasonable litigation expenses when incurred and whether incurred in defense of actual litigation or in reasonable anticipation of litigation), arising from the generation, manufacture, processing, use, release or other spills or leaks of chemicals and products that are or may become hazardous materials, the existence or discovery of any hazardous materials in excess of the levels allowed by all applicable environmental laws or violations of applicable environmental laws on the Leased Premises, the subsurface or the migration of any hazardous material from the Leased Premises to other properties or into the surrounding environment, in each case caused by the Lessee or its operations whether: (a) made, commenced or incurred during the Lease Period; or (b) made, commenced or incurred after the expiration or termination of this Lease if arising out of events occurring during the Lease Period; provided, however, Lessee's obligation to indemnify the City pursuant to this paragraph shall not apply with respect to either: (a) any hazardous material released by the City; or (b) any hazardous material (for which Lessee is not otherwise responsible) clearly demonstrated to have existed prior to this Lease or be migrating onto the Leased Premises from some other location through no fault of Lessee.

c. If there is a violation of any environmental laws concerning the presence, use, generation, storage or other management of hazardous materials, Lessee shall at its cost promptly take such action as is necessary to mitigate and correct the violation.

d. The foregoing indemnity shall survive the expiration or earlier termination of this Lease and will not be affected in any way by the amount of or the absence in any case of coverage insurance or the failure or refusal of any insurance carrier to perform any obligation on its part under insurance policies affecting the Leased Premises. In addition, Lessee shall be responsible for any environmental costs associated with negligence or willful acts or omissions by Lessee, and notifications to appropriate regulatory agencies arising therefrom.

ARTICLE 7 – UTILITY AND OTHER CHARGES

In addition to all rent payable by the Lessee under Article 3, above, during the term hereof, Lessee shall pay all taxes, licenses, charges, fees or assessments levied or to be levied upon personal-property, fixtures or equipment placed by Lessee upon the Leased Premises, and insurance, of whatsoever kind or nature, incident to or arising out of the conduct of Lessee's business. Failure to have an appropriate current license or permit for Lessee's conduct of business shall be a breach of this Lease. Lessee will promptly pay all utilities and other charges used on the Leased Premises, including electric, gas, water, garbage, sewage, telephone, internet, all maintenance and operating costs, and other services which may be incurred in connection with Lessee's use of the Leased Premises, and save harmless City therefrom. The City is not responsible for any payments that may be associated with any demolition or construction of any improvements or infrastructure.

ARTICLE 8 – LIEN

To secure the payment of any rent amount that becomes due, and to satisfy all reasonable costs incurred by City in recovering said rent amount, City shall have a first and prior lien on any and all improvements, fixtures, and equipment placed on the Leased Premises, owned by Lessee.

ARTICLE 9 – PERSONAL PROPERTY

All personal property and fixtures of Lessee in or on the Leased Premises shall be kept at the sole risk of Lessee, and City shall not be liable for any damage thereto or to Leased Premises or to Lessee for interruption of business or otherwise. Lessee hereby waives all causes or rights of recovery against City, its agents, employees, invitees and tenants for any loss to such personal property and fixtures on the Leased Premises or to consequential loss arising therefrom caused by fire or other casualty, whether negligently caused or not.

ARTICLE 10 – IMPROVEMENTS

10.01 The Leased Premises include improvements, including but not limited to existing infrastructure and building currently used as storage Lessee may use the existing improvements or remove existing improvements subject to prior written approval by City. In addition, Lessee may, place the following improvements on the Leased Premises:

[ex., Improvements necessary to pursue the legally permissible commercial uses.]

Specific improvements to the Leased Premises are subject to City's prior written approval.

10.02 No other improvements shall be placed on or alterations made to the Leased Premises without the prior amendment of this Lease pursuant to Article 22 hereof to permit

such improvement placement. Lessee shall maintain and protect from waste and trespass all improvements placed on the Leased Premises.

10.03 Ownership Of Improvements, Improvement Removal And Reclamation. Before relinquishment or termination of this Lease without re-lease to Lessee, or upon City's cancellation of this Lease as provided herein, City may either declare title to the improvements without payment or compensation to the Lessee or City may order the removal of such improvements. City may declare title to certain improvements and may order the removal other improvements. City will inventory the improvements and provide notice to the Lessee of its intent to declare title to the improvements or its order to remove the improvements one (1) year before relinquishment or termination of the Lease. If City determines certain improvements must be removed, Lessee shall remove those improvements and shall restore the Leased Premises to their condition existing prior to the placement of said improvements; provided, however, if any rent amount is due and unpaid at the time of Lease cancellation or termination, Lessee shall remove improvements and restore the Leased Premises as herein provided only at such time, in such manner and under such conditions as City may in writing demand. So long as improvements are maintained to the standards contained in paragraph 6.02 above, City shall not order the removal of those improvements. Lessee hereby waives, and shall not assert, any right to compensation for improvements on the Leased Premises. This paragraph shall survive termination of this Lease. The foregoing rights of City shall be cumulative to City's right to cancel this Lease as herein provided.

10.04 Equipment. Except as otherwise provided herein, Lessee shall have the right to install such equipment as may be necessary to conduct of its business on the Leased Premises; and at the expiration or termination of the Lease, Lessee shall have the right to remove all of such equipment installed by Lessee that is removable without damage to the Leased Premises.

10.05 Signs And Advertising. Lessee shall not erect, maintain, or display any signs or other advertising at or on the Leased Premises without first obtaining the written approval of City, such approval not to be unreasonably withheld.

ARTICLE 11 – RELINQUISHMENT

Lessee, if not in default under this Lease, may at any time apply to relinquish the Lease to City and be relieved of further obligations under the lease, provided, however, such relinquishment shall not be valid or effective until approved in writing by City. Lessee must file an application to relinquish the Lease at least one hundred eighty (180) days prior to the date on which the Lessee requests the relinquishment to go into effect. City may condition relinquishment on any terms it deems reasonable. Upon relinquishment Lessee shall not be entitled to the refund of any rent previously paid.

ARTICLE 12 – ASSIGNMENT

Lessee shall not assign this Lease, any part thereof, or assign any improvements located on the Leased Premises without the prior written amendment of this Lease pursuant to Paragraph 22 hereof to permit such assignment. Any lease assignment without lease amendment shall be null and void. City may condition such lease amendment upon an increase in the rent amount and the modification or addition of other Lease provisions.

ARTICLE 13 – SUBLEASE

Lessee shall not sublease the rights granted hereunder, any part thereof, any portion of the Leased Premises or any improvements located on the Leased Premises without the prior written approval of City to permit such sublease. Any sublease without City's approval shall be null and void. City may condition such approval upon an increase in the rent amount and the modification or addition of other Lease provisions, however any such modification or addition to the Lease shall not be unreasonable. The City's approval of a sublease shall not be unreasonably withheld.

ARTICLE 14 – COLLATERAL ASSIGNMENT

Any attempt to collaterally assign or leasehold mortgage Lessee's interest in this Lease, or in any Improvements, is void and will not vest the purported Lender with any right, title, interest, claim or privilege with respect to this Lease or Improvements absent prior approval in writing by City.

ARTICLE 15 – WAIVER

No employee or agent of City has the power, right, or authority to orally waive any of the terms, conditions, or covenants hereof and no waiver by City of any of the terms, conditions, or covenants hereof shall be effective unless in writing and executed by City. City's waiver of Lessee's breach or default of any of the terms, conditions or covenants hereof shall not constitute or be construed as a waiver of any other or subsequent breach or default by Lessee. The failure of City to enforce at any time any of the terms, conditions or covenants hereof or to exercise any option herein provided, or to require at any time performance by Lessee of any of the terms, conditions, or covenants hereof shall not constitute or be construed to be a waiver of such terms, conditions, or covenants, nor shall it affect the validity of this Lease or any part thereof, or City's right to thereafter enforce each and every such term, condition, and covenant.

ARTICLE 16 – WAIVER, RELEASE AND PROTECTION OF THE LEASED PREMISES

Lessee is leasing the Leased Premises based on Lessee's own inspection and investigation of and judgment regarding the Leased Premises. City makes no warranties or

representations of any kind or nature with regard to the Leased Premises or with regard to this transaction.

If accidental discharge, release, spill, or fire or any other event having environmental consequence occurs, Lessee agrees to provide notice to City at the same time and in the same manner as Lessee is required to provide to the federal, state or local agency having responsibility for enforcing compliance with environmental laws, regulations and policy. Lessee agrees that, upon request by City, City shall have access to all reports, documents, test data, and all other materials provided by City to or received by Lessee from a governmental agency having responsibility for enforcing compliance with environmental or other laws.

In the event City is required to incur any cost or expense to enforce the provisions of this lease, including but not limited to consultants, engineers, soil, air or water sampling and attorneys' fees and costs, Lessee shall be liable for and reimburse City for said costs and expenses.

ARTICLE 17 – LIABILITY; INDEMNIFICATION; INSURANCE.

17.01 LIABILITY. City shall not be liable to Lessee or to Lessee's employees, customers, visitors or any other person or entity for any death or injury or damage to person or property arising from any cause whatsoever which shall occur in any manner in or about the Leased Premises in connection with or arising out of Lessee's operations and use of the Leased Premises.

17.02 INDEMNIFICATION. Lessee shall hold harmless, indemnify and defend City, and City's employees, agents, and contractors, in both their official and individual capacities, from any and all liabilities, claims, losses, damages, or expenses, including but not limited to reasonable attorneys' fees, loss of land value, third party claims, penalties or removal, remedial or restoration costs arising out of, alleged to arise out of or indirectly connected with a) the operations hereunder of Lessee or Lessee's employees, agents, contractors, or invitees, b) the activities of third parties on the Leased Premises, whether with or without Lessee's knowledge or consent. In the event that any action, suit or proceeding is brought against Lessee, Lessee shall, as soon as practicable but no later than three (3) days after it receives notice thereof, notify the legal counsel of City. This Paragraph shall survive the termination, cancellation or relinquishment of this Lease, and any cause of action of City to enforce this provision shall not be deemed to accrue until City's actual discovery of said liability, claim, loss, damage, or expense.

Lessee further agrees that its obligation to indemnify, defend and hold harmless City shall not be limited to the limits or terms of the liability insurance, required pursuant to this Lease.

17.03 INSURANCE.

a. Landlord will provide fire and extended coverage to the Premises during the term of the Lease. Tenant agrees to reimburse Landlord for the amount of insurance premium based upon pro-rated per square foot cost attributable to the Premises as determined and billed by Landlord. Tenant understands that fire and extended coverage does not cover the property of Tenant or any property of Tenant or any property on the premises that does not belong to Landlord.

b. Tenant shall maintain in full force and effect a policy or policies of general public liability insurance (Exhibit B) in which Landlord is named an additional insured to the extent of the liabilities assumed by Tenant hereunder, covering both parties against claims for injury, death or damage to persons or property occurring upon, in or about the premises, in such limits as set forth in the New Mexico Tort Claims Act or as may be amended. Tenant shall provide Landlord written evidence of this insurance within thirty (30) days of the effective date of the Lease.

ARTICLE 18- USE OF THE PREMISES. Security Responsibilities Of Tenant, Tenant Employees and Other Persons.

1. **USE OF THE PREMISES.** Security Responsibilities of Tenant, Tenant Employees and Other Persons.

a. No person may:

- i. Tamper, interfere with, compromise, modify, attempt to circumvent, or cause a person to tamper, interfere with, compromise, modify, or attempt to circumvent any security system, measure, or procedure.
- ii. Enter, or be present within, a Secured Area, AOA, SIDA, or sterile area without complying with the systems, measures, or procedures being applied to control access to, or presence or movement in, such areas.
- iii. Use, allow to be used, or cause to be used, any airport-issued or airport-approved access medium or identification medium that authorizes the access, presence, or movement of persons or Vehicles in Secured Areas, AOAs, or SIDAs in any other manner than that for which it was issued by the Airport Authority.

b. Security Badges

i. Airport ID Badge

1. Persons who work or do business on Airport property on a permanent or long-term (longer than 30 days) basis must have an Airport-issued identification in the form of an Airport ID badge. An individual holding an Airport ID badge may also be referred to as “badged personnel.”

ii. Airport ID Badge Holder and Tenant Security Responsibilities / Access Control Procedures

1. All badged personnel have an affirmative duty to maintain a secure Airport. Airport tenants are responsible for ensuring

that their employees, suppliers, contractors, subcontractors, and all other businesses and entities providing services on Airport property comply with Airport Security these Rules and Regulations.

- c. All badged personnel have an affirmative duty to maintain a secure Airport. Airport tenants are responsible for ensuring that their employees, suppliers, contractors, subcontractors, and all other businesses and entities providing services on Airport property comply with Airport Security these Rules and Regulations.
- d. All badged personnel have an affirmative duty to maintain a secure Airport. Airport tenants are responsible for ensuring that their employees, suppliers, contractors, subcontractors, and all other businesses and entities providing services on Airport property comply with Airport Security these Rules and Regulations.
- e. Tenants and tenant employees are responsible for controlling access to doors, gates and other passageways between the AOA and the landside of the airport through their lease areas.
- f. A breach in security caused by a tenant or tenant employee that results in a TSA, Airport Security Coordinator, or Airport Director finding of negligence will be cause to review, suspend, or withdraw access privileges, impose additional training requirements and/or impose other penalties as provided by these Rules and Regulations and the Airport Security Program.
- g. Tenant shall use the Leased Premises solely for the purpose of manufacturing small arms ammunition and conducting other firearm industry related business as allowed by Federal Firearms License or Licenses approved by the Bureau of Alcohol, Tobacco, firearms and Explosives, together with such other related uses as shall be reasonable incidental thereto, and for no other purposes, and it shall not use the Leased Premises for any purpose prohibited by the laws of the United States and the State of New Mexico. Tenant shall be bound by the Roswell city Code (Tenant to be provided location where current city code may be accessed by Landlord) or as may be amended from time to time and all applicable policies and procedures of the Roswell International Air Center (RIAC).
- h. Proper disposal of trash, fluids, parts, hazardous or contaminated waste or materials of whatsoever kind, type or description generated on or as a part of Tenant's occupancy of the Premises is the sole and absolute responsibility of Tenant. Tenant shall comply with all Federal, State and local regulations, laws and ordinances of the City of Roswell in disposal of any such materials. Improper disposal of trash, fluids, parts, hazardous or contaminated waste or materials of whatsoever kind, type or description, generated on or as a

part of Tenant's occupancy of the Premises shall be grounds for the immediate Lease termination with or without process of law. Tenant represents to Landlord that it will not release any hazardous materials at the leased premises or contaminated the leased premises. To the extent it is proven that hazardous materials have been released on the leased premises by Tenant, Tenant's employees or representatives during the term of Tenant's occupancy of the leased premises, Tenant hereby unconditionally agrees at its sole cost to defend, indemnify, protect and hold Landlord harmless from and against any bodily injury, death or property damage, including:

- i. Environmental claims.
 - ii. Environmental expenses, including without limitation, the handling, investigation, treatment, storage decontamination, remediation, removal, transport or disposal of such hazardous materials.
 - iii. Liabilities, losses, damages, fines, penalties, charges, orders, judgments, or liens caused by such release.
- i. Tenant shall operate its business in such a manner as to prevent the performance of any act or creation or maintenance of anything which, in the opinion of Landlord, is or may become a nuisance or otherwise noxious or objectionable condition including, but not limited to, any act or thing resulting in noise, vibration, shock, smoke, dust, odor or other forms of air pollution, or other condition, substance or element in such amount as to affect areas surrounding or adjoining the Premises. Landlord shall be the sole and reasonable judge as to whether or not any act done or thing created or maintained by Tenant on the Premises is or may become a nuisance or otherwise noxious or objectionable condition, and Tenant agrees to abide by Landlord's decision and act in accordance with its directions with respect thereto.

Landlord reserves the right to take any action it considers necessary to protect the aerial approaches to the ROW's airport against obstruction, and together with the right to prevent Tenant from erecting or permitting to be erected any building or other structure on the Premises which, in the opinion of Landlord, would limit the usefulness of the airport or constitute a hazard to aircraft or conflict with a current restriction or master plan.

ARTICLE 19 – DEFAULT AND CANCELLATION

Upon Lessee's violation of any of the terms, conditions, or covenants contained herein, including the failure to pay the rent when due, City may cancel this Lease after providing Lessee sixty (60) days' notice of the default by registered mail. The mailing of such notice as herein provided shall constitute notice of City's intention to cancel the Lease and no

proof of receipt of such notice shall be necessary in order for City to enforce the lease cancellation sixty (60) days after the mailing of the notice if Lessee has not cured the default to City's satisfaction within said sixty (60) day period. Lessee agrees that if a court of competent jurisdiction determines that Lessee has breached any of the terms, conditions or covenants of this Lease, Lessee shall pay the costs incurred by City in litigating the default, including reasonable attorney fees. In the event of a breach of the terms of this Lease by the Lessee, the City also shall have all remedies available at law or equity.

ARTICLE 20 – DAMAGE OR DESTRUCTION OF LEASED PREMISES

In the event the Leased Premises are damaged by fire or other perils, City may, in its sole and absolute discretion, repair or rebuild the same within a reasonable time after the event causing such damage. City shall in its sole discretion have the option to: (1) to repair, reconstruct or restore the Leased Premises within a reasonable time of the event causing the damage, in which case this Lease shall continue in full force and effect, but the rent shall be proportionately reduced as provided above during the period of such repair, reconstruction or restoration, or (2) to give notice to Lessee at any time within sixty (60) days after such damage occurs, terminating this Lease as of the date specified in such notice, which date shall be no more than thirty (30) days after the giving of such notice. In the event of giving to Lessee such notice of termination, this Lease shall terminate and all interests of Lessee in the Leased Premises shall cease on the date so specified in such notice and Lessee shall pay the rent, as proportionately reduced, based upon the extent, if any, to which such damage interfered with the business carried on by Lessee in the Leased Premises, up to the date of such termination. If the damage is due to the fault or neglect of Lessee or its employees, as determined by City in its sole discretion, there shall be no reduction of rent.

City shall not be required to repair any damage by fire or other casualty, or to make any repair or replacements of any leasehold improvements, fixtures, or other personal property of Lessee.

ARTICLE 21 – COMPLIANCE WITH APPLICABLE FEDERAL, STATE, OR LOCAL LAW OR REGULATION

Lessee shall fully comply with all federal and state laws, regulations, rules, ordinances and requirements, applicable to the Leased Premises or to Lessee's operations thereon, including but not limited to all applicable federal and state laws governing water, endangered or threatened species, hazardous materials, environmental protection, land

use, health and safety, cultural, historic or archeological/paleontological properties, waste, trespass, including all applicable federal, state, or local law or regulations that may be promulgated after the effective date of this Lease. Lessee agrees to protect the Leased Premises from waste or trespass. Lessee's compliance with all laws, regulations, and policy shall be at its own expense.

ARTICLE 22 – SCOPE OF AGREEMENT

This Lease incorporates all the agreements, covenants and understandings between City and Lessee concerning the subject matter hereof and all such agreements, covenants and understandings are merged into this Lease. No prior agreement or understanding between City and Lessee shall be valid or enforceable unless expressly embodied in this lease.

ARTICLE 23 – AMENDMENT

This Lease shall not be altered, changed, or amended except by an instrument executed by both City and Lessee.

ARTICLE 24 – APPLICABLE LAW

This Lease shall be governed by the laws of the State of New Mexico.

ARTICLE 25 – SUCCESSORS IN INTEREST; THIRD PARTIES

All terms, conditions and covenants of this Lease and all amendments thereto shall extend to and bind the heirs, successors and assigns of Lessee and City. There are no third-party beneficiaries of this Lease.

ARTICLE 26 – BANKRUPTCY

If Lessee should be adjudged bankrupt, either voluntarily or involuntarily, City shall have the option to pursue with the Court having jurisdiction all remedies to which City may be entitled in law or equity. In no event shall Lessee's interests in this Lease be deemed to be an asset of Lessee.

ARTICLE 27 -- HOLDOVER

If Lessee enters upon the Leased Premises after the termination or cancellation of this lease for any purpose, or leaves any equipment, buildings, materials, property or debris on the Leased Premises after the termination or cancellation of this lease, the rent due City for such entry or presence shall be prorated rent as provided in Article 3 plus 15% administrative for each day or any part of a day. Nothing contained herein shall be construed as the grant to Lessee of the right to enter the Leased Premises for any purpose after the termination or cancellation of this Lease without the prior written consent of City.

ARTICLE 28 – NOTICES

The addresses for notice are:

For Notice to City:

Air Center Manager
1 Jerry Smith Circle
Roswell, NM 88203

For Notice to Lessee:

Red Mountain Arsenal
520 E. Challenger
Roswell, NM 88203

ARTICLE 29 – RULES OF CONSTRUCTION

(a) The captions and headings in this Lease are for convenience only and in no way define, limit or describe the scope or intent of any provisions or sections of this Lease.

(b) All references in this Lease to particular articles, sections, or exhibits are references to articles or sections of or exhibits to this Lease unless some other reference is established.

ARTICLE 30 – CALCULATION OF TIME

Any time period calculated by reference to "days" means calendar days unless expressly otherwise stated; provided, however, that if the last day for a given act falls on a Saturday, Sunday, or a holiday as observed by the State of New Mexico, the day for such act shall be first day following that is not a Saturday, Sunday, or such observed holiday.

ARTICLE 31 – STATUS OF CITY

Lessee acknowledges that the City is a governmental entity that owns and manages the Leased Premises pursuant to state law.

ARTICLE 32 – ENTIRE AGREEMENT AND AMENDMENT

This Lease is intended by the Parties as a final expression of their agreement and as a complete and exclusive statement of the terms thereof, with all negotiations, considerations, and representations between the Parties having been incorporated herein. No course of prior dealings between the Parties shall be relevant or admissible to supplement, explain, or vary any of the terms of this Lease. No representations, understandings, or agreements have been made or relied upon in the making of this Lease other than those specifically set forth herein.

IN WITNESS WHEREOF, this Lease is executed the __ day of June, 2025.

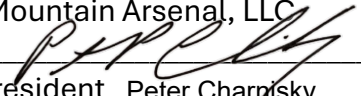
For City

By: Chad Cole, City Manager

By: Hessel Yntema, City Attorney

For Lessee:

Red Mountain Arsenal, LLC

By: 

Its: President Peter Charnisky

EXHIBIT "A"

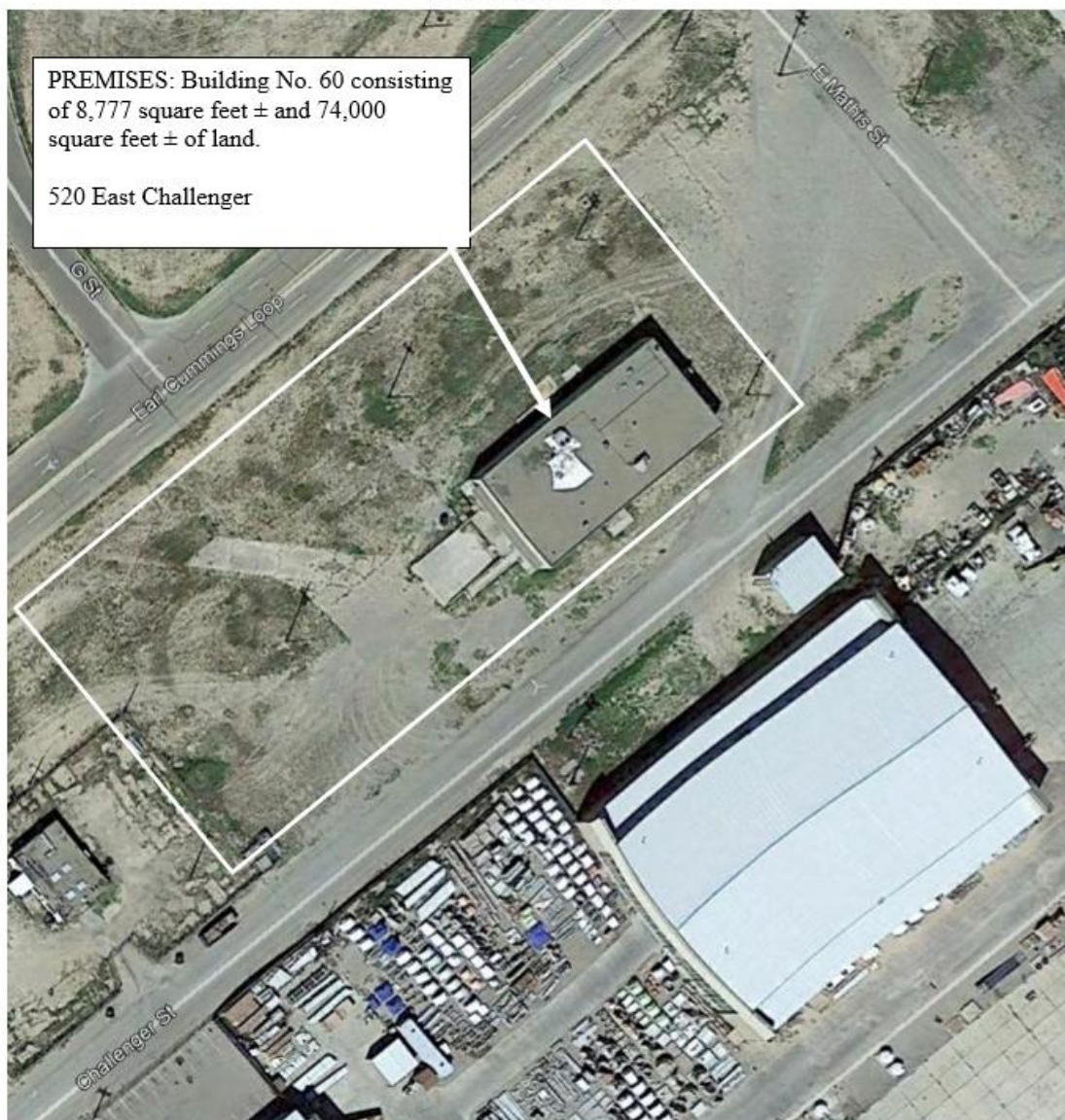


EXHIBIT "A"

EXHIBIT B: INSURANCE

1. MINIMUM SCOPE OF INSURANCE

a. Red Mountain Arsenal LLC shall procure and maintain for the duration of the contracts the following minimum insurance against claims for injuries to persons or damages to property which may arise from or in connections with the performance of the Work herein and the results of the Work by Red Mountain Arsenal LLC, representatives, employees or subcontractors (check all that apply):

☒ I. **Commercial General Liability ("CGL"):** Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than **\$2,000,000.00** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25-03 05 09 or 25 04 05 09) or the general aggregate limit shall be twice the required occurrence.

☒ II. **Automobile Liability:** ISO Form Number CA 00 01 covering any auto (Code 1), or if Red Mountain Arsenal LLC has no owned autos, covering hired (Code 8) and non-owned autos (Code 9), with limits no less than **\$1,000,000.00** per accident for bodily injury and property damage.

☒ III. **Worker's Compensation:** as required by the State of New Mexico, with Statutory Limits and Employer's Liability Insurance with limit of no less than **\$1,000,000.00** per accident for bodily injury or disease.

☒ IV. **Professional Liability (Errors and Omissions):** Insurance appropriate to Red Mountain Arsenal LLC profession, with limit no less than **\$1,000,000.00** per occurrence or claim, **\$2,000,000.00** aggregate.

☒ V. **Property Insurance:** against all risks of loss to any and all improvements, betterments and fixtures on or to real property made the subject of this Agreement, at full replacement cost with no coinsurance penalty provisions.

b. If Red Mountain Arsenal maintains broader coverage and/or higher limits than the minimum shown above, the City requires and shall be entitled to the broader coverage and/or higher limits maintained by Red Mountain Arsenal LLC

2. ADDITIONAL INSURED STATUS

Red Mountain Arsenal LLC

The City, its council members, officials, officers, employees, agents, and volunteers are to be

coverage as additional insured on the CGL policy with respect to liability arising out of the Work

performed by or on behalf of Red Mountain Arsenal LLC, including materials, parts or equipment

furnished in connection with

the Work. General Liability coverage can be provided in the form of an endorsement to insurance (at

least as broad as ISO Form 20 10 11 85 or both CG 20 10,0CG 20 26, CG 20 33, CG 20 38, CG 20 37

form is later revisions used)

3. PRIMARY COVERAGE

For any claims related to this Agreement, Red Mountain Arsenal LLC insurance shall be primary

insurance coverage at least as broad as ISO CG 20 01 04 13 as respects the City, its council members,

officials, officers, employees, agents, and volunteers. Any insurance or self-insurance maintained by the

City, its council members, officials, officers, employees, agents, and volunteers shall be excess of Red

Mountain Arsenal LLC insurance and shall not contribute to it.

4. NOTICE OF CANCELLATION

Each insurance policy required above shall provide that coverage shall not be canceled, except

with notice to the City.

5. WAIVER OF SUBROGATION

Red Mountain Arsenal LLC hereby grants to the City a waiver of any rights to subrogation which any of Red Mountain Arsenal LLC insurers may acquire against the City by virtue of the payment

of any loss under such insurance. Red Mountain Arsenal LLC agrees to obtain any endorsement that may

be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not

the city has received a waiver of subrogation endorsement from the insurer.

6. SELF INSURED RETENTIONS

Self-insured retentions must be declared to and approved by the City. The City may require Red

Mountain Arsenal LLC to purchase coverage with a lower retention or provide proof of ability to pay

losses and related investigations, claim administration, and defense expenses with the retention.

7. ACCEPTABILITY OF INSURERS

Insurance is to be placed with insurers authorized to conduct business in the State of New Mexico

with Current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to the City.

Red Mountain Arsenal LLC

8. CLAIMS MADE POLICIES

If any of the required policies provide claims-made coverage:

- i. The Retroactive Date must be shown, and must be before the Effective Date of this Agreement or the beginning of the Work hereunder.
 - ii. Insurance must be maintained and evidence of insurance must be provided for at least five years after completion of the Work.
 - iii. If coverage is canceled or not renewed, and not replaced with another claims-made policy
- form with a Retroactive Date prior to the Effective Date, Red Mountain Arsenal LLC
- iv. Must purchase "extended reporting" coverage for a minimum of five years after completion of the Work.

9. VERIFICATION OF COVERAGE

Red Mountain Arsenal LLC shall furnish the City with original certificates and amendatory endorsements or copies of the applicable policy language affecting coverage required by this Section. All

certificates and endorsements are to be received and approved by the City before the Work commences.

Failure to obtain the required documents prior to commencement of the Work, however, shall not waive

Red Mountain Arsenal LLC obligations to provide them. The City reserves the right to require complete,

certified copies of all required insurance policies, including endorsements required by these specification

at any time.

10. SPECIAL RISKS OR CIRCUMSTANCES

The City reserves the right to modify these requirements, including limits, based on the nature of

the risk, prior experience, insurer, coverage, or other special circumstances.

Red Mountain Arsenal LLC

Legal Committee

Meeting Date: 06/26/2025

COMMITTEE: Legal

CONTACT: Hessel Yntema

CHAIR: Ed Heldenbrand

ACTION REQUESTED:

Review and ranking of the FY2027-2031 Infrastructure Capital Improvement Plan (ICIP). (Toni Gomez)

BACKGROUND:

Initiated by: Toni Gomez

The intent is to allow for discussion and decision among staff and council on the ranking of projects to develop the annual FY2027-2031 Infrastructure Capital Improvement Plan (ICIP). The submission deadline is July 11, 2025. Staff will provide an overview of the projects and recommend the top two for consideration in the ICIP.

FINANCIAL CONSIDERATION:

No financial consideration at this time.

LEGAL REVIEW:

No legal review is required at this time.

BOARD AND COMMITTEE ACTION:

Legal Committee will be the first to consider this item.

STAFF RECOMMENDATION:

Review and ranking of the top capital projects from each department for submission to City Council for consideration.

Attachments

FY27-31 ICIP Summary

ID	Year	Rank	Department Rank	Project Title	Category	Funded to date	2027	2028	2029	2030	2031	Total Project Cost	Amount Not Yet Funded	Phases?
Convention Center														
41587	2026	71		Convention Center Window Tinting	Facilities - Administrative Facilities	-	30,000.00	-	-	-	-	30,000.00	-	No
37989	2026	74		Convention Center Office Renovations	Facilities - Convention Facilities	-	115,000.00	-	-	-	-	115,000.00	-	No
37990	2026	7		Convention Center Prefunction Lighting	Facilities - Convention Facilities	-	100,000.00	-	-	-	-	100,000.00	-	No
40571	2026	70		Convention Center Generators	Facilities - Convention Facilities	-	583,000.00	-	-	-	-	583,000.00	-	No
42481	2027	100		Convention Center Exterior Repairs	Facilities - Convention Facilities	-	-	300,000.00	300,000.00	-	-	600,000.00	-	Yes
Parks														
40609	2026	60		1 Athletic Field Lighting	Facilities - Other	-	400,000.00	400,000.00	400,000.00	400,000.00	400,000.00	2,000,000.00	-	No
38007	2026	12		2 Roswell Playground Equipment Replacement	Equipment - Other	-	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00	750,000.00	-	No
38006	2026	35		3 Siles Field Improvements	Facilities - Other	-	500,000.00	-	-	-	-	500,000.00	-	No
42520	2026	109		4 Boys & Girls Club Renovations	Facilities - Other	-	380,000.00	380,000.00	380,000.00	380,000.00	380,000.00	1,900,000.00	-	Yes
42346	2026	94		Roswell World Champions Park Facility	Facilities - Other	-	1,000,000.00	1,000,000.00	1,000,000.00	-	-	3,000,000.00	-	No
41687	2026	111		Roswell UFO Skate Park Complex	Economic Development	-	4,000,000.00	-	-	-	-	4,000,000.00	-	No
37028	2026	51		All-Inclusive Park at Cielo Grande Sports	Other - Other	1,461,000.00	1,000,000.00	-	-	-	-	2,461,000.00	-	No
41635	2026	76		Parks Walking Trail	Transportation - Bike/Pedestrian/Equestrian	-	250,000.00	-	-	-	-	250,000.00	-	No
41683	2028	11		Neon Optimist Denotation Pond	Transportation - Highways/Roads/Bridges	-	-	-	2,750,000.00	-	-	2,750,000.00	-	No
43370	2026	133		Bike Lane and Trails Infrastructure Improvements	Transportation - Bike/Pedestrian/Equestrian	-	5,000,000.00	-	-	-	-	5,000,000.00	-	No
Golf														
40533	2026	99		1 Golf Course Irrigation System	Facilities - Other	-	950,000.00	950,000.00	950,000.00	950,000.00	950,000.00	4,750,000.00	-	Yes
38000	2026	80		2 New Pro Shop at Nancy Lopez Golf Course	Facilities - Other	-	150,000.00	750,000.00	500,000.00	500,000.00	500,000.00	2,400,000.00	-	Yes
39484	2026	56		3 Golf Course Cart Path Rehab	Facilities - Other	-	75,000.00	100,000.00	-	-	-	170,000.00	-	Yes
40606	2026	47		Golf Course Maintenance Facilities Improvements	Facilities - Other	-	425,000.00	325,000.00	-	-	-	750,000.00	-	Yes
37999	2028	7		Replace Nancy Lopez Golf Course Fencing	Facilities - Other	-	-	-	-	300,000.00	-	300,000.00	-	No
Cemetery														
42521	2026	4		1 New Columbarium Construction at South Park Cemetery	Facilities - Other	-	432,500.00	417,500.00	-	-	-	850,000.00	-	Yes
41648	2026	62		2 South Park Cemetery Water Well Install	Water - Other	-	100,000.00	-	-	-	-	100,000.00	-	No
39251	2026	42		3 Cemetery Office Building Repair	Facilities - Other	-	750,000.00	750,000.00	-	-	-	1,500,000.00	-	Yes
38005	2026	24		Cemetery Irrigation System Replacement	Facilities - Other	-	235,000.00	-	-	-	-	235,000.00	-	No
40543	2026	98		Gold Star Family Memorial	Other - Other	-	60,000.00	-	-	-	-	60,000.00	-	No
Recreation														
42643	2026	47		1 Soccer Field Lighting	Facilities - Other	-	750,000.00	750,000.00	750,000.00	-	-	2,250,000.00	-	No
41650	2026	82		2 Gymnasium Floor Replacement	Facilities - Other	-	350,000.00	-	-	-	-	350,000.00	-	Yes
Zoo														
NEW	2026			1 Bird Enclosure	Facilities-other	44,500.00	-	-	-	-	-	650,000.00	-	Yes
39254	2026	48		New Train for Spring River Zoo	Transportation - Other	-	350,000.00	-	-	-	-	350,000.00	-	No
40520	2026	50		Enlarge and Naturalize Bear Exhibit	Facilities - Other	-	950,000.00	950,000.00	950,000.00	950,000.00	950,000.00	4,750,000.00	-	Yes
40516	2026	52		Zoo Educational Animal Facility	Facilities - Other	-	300,000.00	300,000.00	300,000.00	300,000.00	300,000.00	1,500,000.00	-	No
41578	2026	68		Spring River Zoo's 1927 Herschel Spillman Carousel	Facilities - Other	50,000.00	250,000.00	75,000.00	-	-	-	375,000.00	-	Yes
Library														
41755	2026	13		Library Outdoor Program on Richardson	Facilities - Administrative Facilities	-	280,000.00	-	-	-	-	280,000.00	-	No
41738	2026	63		Library Fire Exit	Facilities - Libraries	-	204,700.00	-	-	-	-	204,700.00	-	No
41759	2026	55		Library Emergency Back-up Lighting	Facilities - Libraries	-	45,000.00	-	-	-	-	45,000.00	-	No
41761	2026	57		Library Smoke/Carbon Monoxide Detectors	Facilities - Libraries	-	55,000.00	-	-	-	-	55,000.00	-	No
41762	2026	83		Library Exterior Building Repairs	Facilities - Libraries	-	300,000.00	-	-	-	-	300,000.00	-	No
41712	2026	115		Library outdoor Play and Learning Area	Facilities - Libraries	-	360,000.00	-	-	-	-	360,000.00	-	No
Museum														
37045	2026	18		RMAC Flooring	Facilities - Administrative Facilities	-	600,000.00	-	-	-	-	600,000.00	-	No
41534	2026	110		Museum HVAC Replacement and upgrades	Facilities - Museums	24,000.00	95,000.00	-	-	-	-	119,000.00	-	Yes
38001	2026	90		Renovate Original WPA Historic Stage RMAC	Facilities - Museums	-	-	-	200,000.00	-	-	200,000.00	-	No
33019	2026	33		RMAC Interior Modifications	Facilities - Museums	-	599,106.00	1,210,894.00	190,000.00	-	-	2,000,000.00	-	Yes
40567	2026	85		RMAC Collections Wing Addition	Facilities - Museums	-	600,000.00	1,000,000.00	800,000.00	800,000.00	800,000.00	4,000,000.00	-	Yes
40562	2026	37		RMAC Landscape and Irrigation Improvements	Facilities - Museums	-	300,000.00	-	-	-	-	300,000.00	-	No
40553	2026	38		RMAC Auditorium Audio System	Facilities - Museums	-	100,000.00	-	-	-	-	100,000.00	-	No
Administration														
33008	2026	32		Wayfinding Signage	Economic Development	-	125,000.00	210,000.00	78,000.00	-	-	413,000.00	-	Yes
41888	2026	39		Mainstreet Reswell Corridor Wayfinding Design	Economic Development	-	640,000.00	375,000.00	185,000.00	-	-	1,200,000.00	-	Yes
42369	2026	95		Roswell SE Region School Shooting Range Upgrades	Facilities - Other	50,000.00	-	-	-	-	-	50,000.00	-	No
42157	2026	92		Working Mother's Day Nursery	Facilities - Other	-	300,000.00	-	-	-	-	300,000.00	-	No
41838	2026	34		Let's We Forget Historical Statuary Garden	Other - Other	900,000.00	680,000.00	900,000.00	-	-	-	2,480,000.00	-	Yes
Engineering														
41689	2026	6		1 W. Brasher Road Street Improvements	Transportation - Highways/Roads/Bridges	-	1,350,000.00	-	-	-	-	1,350,000.00	-	No
42522	2026	112		2 Mesalero Mill/Fill Street Improvements	Transportation - Highways/Roads/Bridges	-	792,000.00	-	-	-	-	792,000.00	-	No
37032	2028	5		3 East McGuffey Road Rehab & ADA Upgrades	Transportation - Highways/Roads/Bridges	-	13,000,000.00	12,910,000.00	-	-	-	25,910,000.00	-	No
41667	2026	77		Brasher Storm Drain 4-Lane Phase 2	Transportation - Highways/Roads/Bridges	1,437,500.00	-	-	-	-	-	5,050,000.00	-	No
27590	2026	9		S. Atkinson/Bland Intersection Upgrade	Transportation - Highways/Roads/Bridges	-	625,000.00	-	-	-	-	625,000.00	-	No
25975	2026	45		CDBG Infrastructure Project	Other - Other	-	925,000.00	925,000.00	925,000.00	925,000.00	925,000.00	3,750,000.00	-	No
41690	2027	6		Country Club 4-Lane Roadway	Transportation - Highways/Roads/Bridges	256,000.00	-	-	4,500,000.00	-	-	4,756,000.00	-	No
34093	2028	2		Bridge 4088 Replacement, N. Atkinson over Spring River	Transportation - Highways/Roads/Bridges	-	-	-	-	-	-	2,300,000.00	-	No

Transit										
38002	2026	8	1 Transit Center Renovations	Transportation - Transit	-	300,000.00	300,000.00	300,000.00	1,500,000.00	Yes
21173	2026	81	2 Roswell Transit Van Replacement	Equipment - Other	-	396,386.00	-	-	396,386.00	No
21172	2027	53	3 Pecos Transit Bus	Equipment - Other	-	-	625,000.00	-	625,000.00	No
Solid Waste										
42460	2026	101	1 Paved Haul Road C&G within Landfill	Other - Solid Waste	-	450,000.00	450,000.00	450,000.00	1,800,000.00	Yes
42463	2026	103	2 Generator for Emergency Power at Landfill	Other - Landfills	-	750,000.00	-	-	750,000.00	No
42464	2026	104	3 Solar Powered Covered Parking Lot at Solid Waste	Other - Solid Waste	-	440,000.00	310,000.00	-	750,000.00	Yes
39224	2026	88	Enclosed convenience center	Other - Solid Waste	-	450,000.00	837,500.00	937,500.00	4,000,000.00	Yes
41660	2026	87	Leachate Well Redesign and Modernization	Water - Solid Waste	-	500,000.00	-	-	500,000.00	No
Wastewater										
42488	2026	119	1 WW Replace Flow Gates at Handworks SB1, SB2, & SB3	Water - Wastewater	-	800,000.00	-	-	800,000.00	No
41554	2026	5	2 WWTP Land Acquisition	Facilities - Other	-	600,000.00	600,000.00	-	1,200,000.00	Yes
40549	2026	10	3 Wastewater Vector Truck	Water - Wastewater	-	600,000.00	-	-	600,000.00	No
37987	2026	19	4 Storm Water Pond at WWTP	Water - Wastewater	-	530,000.00	-	-	530,000.00	No
42477	2026	118	WW Sludge drying bed asphalt	Water - Wastewater	-	500,000.00	-	-	500,000.00	No
42532	2026	126	Update of 2012 Wastewater Master Plan	Water - Wastewater	-	125,000.00	-	-	125,000.00	No
Water										
43369	2026	132	1 Critical Potable Water Infrastructure Study & Phas	Water - Water Supply	10,000,000.00	-	-	-	10,000,000.00	No
42531	2026	125	2 Upgrade of 2012 Master Plan Water Department	Water - Other	-	125,000.00	-	-	125,000.00	No
42529	2026	123	3 Rehab Trigg Reservoir	Water - Water Supply	-	2,000,000.00	-	-	2,000,000.00	No
37958	2026	29	Pressure Relief Valve	Water - Water Supply	-	300,000.00	-	-	300,000.00	No
37978	2026	75	Variable Frequency Drive Pumps	Water - Water Supply	-	600,000.00	600,000.00	600,000.00	3,000,000.00	No
37957	2026	91	Large Diameter Water Valves	Water - Water Supply	-	1,000,000.00	-	-	1,000,000.00	No
39230	2026	30	Rehabilitation of Water Storage Tank on 3rd St.	Water - Other	-	4,000,000.00	-	-	4,000,000.00	No
Facilities										
41662	2026	89	1 City Hall Roof Replacement	Facilities - Administrative Facilities	-	300,000.00	-	-	300,000.00	No
40546	2026	21	2 Facilities Maintenance Roll-up Doors	Facilities - Other	-	125,000.00	-	-	125,000.00	No
37047	2026	26	3 City Hall Deferred Maintenance	Facilities - Administrative Facilities	-	250,000.00	-	-	250,000.00	No
39242	2026	36	City Hall Building Improvements Phase 2	Facilities - Administrative Facilities	-	525,000.00	-	-	525,000.00	No
42402	2026	65	Facility Maintenance Service Vehicles	Vehicles - Other	-	225,000.00	-	-	225,000.00	No
Animal Control										
41644	2026	79	1 Animal Services Building Improvements	Facilities - Other	-	82,000.00	-	-	82,000.00	No
IT										
41704	2026	58	1 Workstations - IT	Equipment - Other	-	50,000.00	50,000.00	50,000.00	250,000.00	Yes
37991	2026	27	2 Work Station Replacements - IT	Equipment - Other	-	250,000.00	-	-	250,000.00	No
37055	2026	117	Security Cameras at City Hall	Equipment - Other	-	30,000.00	-	-	30,000.00	No
41720	2026	43	VoIP Dispatch Console System	Equipment - Public Safety Equipment	-	350,000.00	-	-	350,000.00	No
40573	2026	84	911 Dispatch Rotary Storage File Locking System	Equipment - Public Safety Equipment	-	63,000.00	-	-	63,000.00	No
42535	2026	127	New Servers	Equipment - Other	-	150,000.00	-	-	150,000.00	No
Emergency Management										
42407	2026	66	1 Emergency Preparedness Siren and Transmitter	Equipment - Public Safety Equipment	-	100,000.00	-	-	100,000.00	No
Fire										
New	2027		1 Station 2 Expansion to living quarters and female accommodations	Facilities - Fire Facilities	-	500,000.00	500,000.00	-	1,500,000.00	Yes
New	2027		2 Station 7 Truck Room Addition	Facilities - Fire Facilities	-	300,000.00	-	-	300,000.00	No
New	2027		3 Property Purchase for additional Parking at Station 1	Facilities - Fire Facilities	-	400,000.00	-	-	400,000.00	No
New	2027		4 HME Fire Pumper - Engine 5	Fire Apparatus	-	815,000.00	-	-	815,000.00	No
New	2027		5 2 - 1500 GPM Rescue Pumps	Fire Apparatus	-	980,000.00	-	-	980,000.00	No
37996	2026	72	Structural PPE	Equipment - Public Safety Equipment	-	400,000.00	-	-	400,000.00	No
35021	2026	15	Aircraft Rescue and Firefighting Training	Facilities - Fire Facilities	-	500,000.00	-	-	500,000.00	No
19181	2026	40	Fire Training Center improvements	Facilities - Fire Facilities	-	500,000.00	-	-	500,000.00	No
39239	2026	3	Fire Station One (1) Expansion to living quarters	Facilities - Fire Facilities	-	480,000.00	475,000.00	245,000.00	1,200,000.00	Yes
42477	2026	106	Fire Dept SCBA Refill Compressor System	Equipment - Public Safety Equipment	-	170,000.00	-	-	170,000.00	No
Police										
New	2027		1 Dash mounted camera for patrol units	Equipment - Public Safety Equipment	-	178,000.00	178,000.00	178,000.00	890,000.00	Yes
35506	2026	73	2 Police Cars	Vehicles - Public Safety Vehicle	-	750,000.00	-	-	750,000.00	No
42401	2026	64	3 Roswell Police Headquarters Architectural Design	Facilities - Public Safety Facilities	-	400,000.00	-	-	400,000.00	No
424399	2026	1	Roswell Police Real Time Crime Center	Facilities - Public Safety Facilities	140,295.00	450,000.00	425,000.00	325,000.00	1,340,295.00	Yes
43366	2026	129	RPD HVAC & Sewer line Restoration	Facilities - Public Safety Facilities	-	300,000.00	-	-	300,000.00	No
41539	2026	69	Evidence Building West 2nd	Facilities - Other	346,500.00	464,794.00	-	-	811,294.00	No
Air Center										
New	2026		1 666 Fire Truck	Transportation - Airports	-	2,000,000.00	-	-	2,000,000.00	No
New	2026		2 Roswell Air Center Parking Lot Construction	Transportation - Airports	-	700,000.00	700,000.00	700,000.00	3,500,000.00	Yes
41545	2025	59	3 Airport Passenger parking Lot Lighting	Transportation - Lighting	-	500,000.00	-	-	500,000.00	No
41546	2026	2	Airport Terminal Generator	Equipment-Other	-	500,000.00	-	-	500,000.00	No
37980	2027	13	Air Center SE Development	Transportation - Airports	-	2,400,000.00	2,400,000.00	2,400,000.00	12,000,000.00	No
37035	2026	78	RAC Terminal Expansion	Transportation - Airports	-	10,000,000.00	10,000,000.00	10,000,000.00	50,000,000.00	Yes
42317	2026	93	Roswell Air Center Infrastructure Site Improvements	Transportation - Airports	-	5,000,000.00	5,000,000.00	-	10,000,000.00	Yes
43335	2026	131	RAC Fiber Optic Infrastructure & Security Improvements	Transportation - Airports	-	5,000,000.00	-	-	5,000,000.00	No

Municipal Court													20.00				
43268	2026	128	1	Municipal Court Window Replacement	Facilities - Administrative Facilities		-	-	-	-	-	-	50,000.00	50,000.00	No		