



PUBLIC SAFETY COMMITTEE MEETING
Tuesday, AUGUST 19, 2025 at 4:00 P.M.
City Hall Large Conference Room
425 N. Richardson Ave., Roswell, New Mexico 88201

Chair: Julianna Halvorson, Ward 2
Vice Chair: Carlos Marrujo Jr., Ward 5
Members: Angela Moore, Ward 5
Will Cavin, Ward 2
Cristina Arnold, Ward 1
Staff Liaison: Mike Mathews

CALL TO ORDER

ROLL CALL

APPROVAL OF AGENDA

1. Approval of the agenda for the August 19, 2025, Public Safety Committee meeting. (Halvorson)Pg. 1

APPROVAL OF MINUTES

2. Consider and approve minutes from the July 15, 2025, Public Safety Committee Meeting (Halvorson)Pg. 2

REGULAR ITEMS

3. The Resolution shall require the removal or demolition of eight (8) dilapidated structures. (Franco) Pg. 6

NON-ACTION ITEMS

4. Recognition of Terri Sykes (Herring)Pg. 19
5. Public Safety Committee open discussion on S. Sunset Traffic Study. (MacCornack)Pg. 21

MONTHLY DEPARTMENT REPORTS

6. Emergency Management (Sanders)Pg. 41
7. Consolidated Dispatch (Best)Pg. 44
8. Roswell Animal Services (Mairot)Pg. 47
9. Community Development (Vickers)Pg. 69
10. Roswell Police Department (Aldana)Pg. 74
11. Roswell Fire Department (Chavez)Pg. 105
12. AMR Monthly report (Prescott)Pg. 118

PUBLIC PARTICIPATION

ADJOURN

Notice of this meeting has been given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1975 and Resolution 25-28.

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can be provided in various accessible formats. Please contact the City Clerk at 575-624-6700 if a summary of other type of accessible format is needed.

Printed and posted: **Friday, August 15, 2025**

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**ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT**

Approval of Agenda 1.

Public Safety Committee

Meeting Date: 08/19/2025

COMMITTEE: Public Safety

CONTACT: Mike Mathews

CHAIR: Juliana Halvorson

DEPARTMENT NAME:

Approval of the agenda for the August 19, 2025, Public Safety Committee meeting. (Halvorson)

**ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT**

Approval of Minutes 2.

Public Safety Committee

Meeting Date: 08/19/2025

COMMITTEE: Public Safety

CONTACT: Mike Mathews

CHAIR: Juliana Halvorson

DEPARTMENT NAME:

Consider and approve minutes from the July 15, 2025, Public Safety Committee Meeting (Halvorson)

Attachments

Public Safety July 15, 2025 Minutes

Public Safety Committee Meeting
Held at City Hall Large Conference Room,
Tuesday, July 15, 2025 at 4:00 p.m.

Notice of this meeting was given to the public in compliance with Section 10-15-4, NMSA 1978, and Resolution 25-28

The meeting convened at 4:00 p.m. with Councilor Julianna Halvorson presiding and present, Councilor Carlos Marrujo – Absent, Councilor Cristina Arnold - Present, Councilor Angela Moore – Present by phone at 4:07pm, Councilor Will Cavin – Present.

Mr. Mathews reported to the Chair that we do have a quorum.

Staff present: Mike Mathews, Deputy City Manager; Shantel Mairot, Animal Services; Steve Chaves, Fire Chief; Amalia Martinez, City Clerk; Angela Garcia, Deputy Clerk; KP Prescott, American Medical Response; Karen Sanders, Emergency Management; Lance Bateman, Police Chief; Toby Franco, Community Enhancement, Derek Washichek, Deputy Fire Chief; ; Shantel Mairot, Animal Control; Teri Best, PVRCC; Alison Herring, PVRCC; Brittany Shannon, PVRCC; Mike Taylor, RPD; Randy Bunch, RFD; Jared Olive, RFD.

Guests: Rita Kane-Doerhoefer, Charlie Nolen, Brenda Morrow.

APPROVAL OF AGENDA

Councilor Arnold moved to approve the agenda; Councilor Cavin was the second. A voice vote was as follows: Councilor Halvorson – yes, Councilor Marrujo – Absent, Councilor Arnold – yes, Councilor Moore -Absent, Councilor Cavin-yes. The motion passed 3-0 with Councilors Marrujo and Moore being absent.

APPROVAL OF MINUTES

1. Councilor Arnold moved to approve the minutes from the June 17, 2025, Public Safety Committee Meeting. Councilor Cavin was the second. A voice vote was as follows: Councilor Halvorson-yes, Councilor Marrujo-Absent, Councilor Arnold-yes, Councilor Moore - Absent, Councilor Cavin-yes, the motion passed 3-0 with Councilors Marrujo and Moore being absent.

REGULAR ITEMS

2. Consider recommendation of approval for RFD to move forward on the implementation of the RFD ambulance service proposal. Chief bunch presented information and plans for a fire service ambulance operation. Councilor Arnold moved to approve and send to legal committee. Councilor Cavin was the second. A voice vote was as follows: Councilor Halvorson-yes, Councilor Arnold-yes, Councilor Cavin-yes, the motion passed 3-0 with Councilors Marrujo and Moore being absent.

3. Consider recommending approval to issue a purchase order in the amount of \$86,526.03 to code 3 services for the purchase and installation of radio equipment necessary for ambulance communications, using state contract: SPA # 10-00000-20-00048. Councilor Cavin moved to approve and send to Finance Committee, Councilor Arnold was the second. A voice vote was as follows: Councilor Halvorson-yes, Councilor Arnold-yes, Councilor Cavin-yes. The motion passed 3-0 with Councilors Marrujo and Moore being absent.
4. Consider recommending approval to issue a purchase order to Howe Medical in the amount of \$763,099.92 for the purchase of eight (8) gurneys and eight (8) cardiac monitors, using Sourcewell Contract # 041823. Councilor Arnold moved to approve and send to Finance Committee, Councilor Cavin was the second. A voice vote was as follows: Councilor Halvorson-yes, Councilor Arnold-yes, Councilor Cavin-yes. The motion passed 3-0 with Councilor Marrujo and Moore being absent.
5. Consider recommending approval to issue a purchase order in the amount of \$330,000 for professional services for temporary dispatchers to assist in staffing issues at consolidated dispatch using acct# 1101-4656-654801 within operating budget. The acct has a balance of \$400,000. Operating and personnel cost are reimbursed by Chaves County at 40%. Councilor Arnold moved to Approve and send to Finance Committee. Councilor Cavin was the second. A voice vote was as follows: Councilor Halvorson-yes, Councilor Arnold-yes, Councilor Cavin-yes, Councilor Moore-yes. The motion passed 4-0 with Councilor Marrujo being absent.
6. Mr Franco presented Resolution 25-XX requiring the removal or demolition of three (3) dilapidated structures. Councilor Cavin moved to approve and send to Legal Committee. A voice vote was as follows: Councilor Halvorson-yes, Councilor Arnold-yes, Councilor Cavin-yes, Councilor Moore-yes. The motion passed 4-0 with Councilor Marrujo being absent.

NON-ACTION ITEMS

MONTHLY DEPARTMENT REPORTS

Departments presented the committee with their monthly reports and answered any questions.

7. Emergency Management, Ms. Sanders presented the monthly report and answered questions.
8. Community Development, Mr. Franco presented the monthly report and answered questions.
9. Consolidated Dispatch, Ms. Best presented the monthly report and answered questions.

10. Roswell Animal Services, Ms. Mairot presented the monthly report and answered questions.
11. AMR Monthly Report, Mr. Prescott presented the monthly report and answered questions.
12. Roswell Fire Department, Chief Chaves, presented the monthly report and answered 5.
13. Roswell Police Department, Chief Bateman presented the monthly report and answered questions.

PUBLIC PARTICIPATION

Julius Smith discussed miss use of city services.

ADJOURNMENT

The meeting adjourned at 4:55p.m.

Next meeting will be August 19, 2025 @ 4:00 p.m.

Public Safety Committee

Meeting Date: 08/19/2025

COMMITTEE: Public Safety

CONTACT: N/A

CHAIR: N/A

ACTION REQUESTED:

The Resolution shall require the removal or demolition of eight (8) dilapidated structures. (Franco)

BACKGROUND:

Initiated by: Toby Franco These structures constitute a public nuisance harmful to the public health, safety and general welfare.

FINANCIAL CONSIDERATION:

Resolution and notice will be served to owners requiring action within fifteen (15) days. Demolition by the City will proceed if no action is taken and a lien will be placed on the property for cost ranging from \$3,000 to \$30,000 for each property for removal.

LEGAL REVIEW:

The City Attorney has reviewed the current resolution. Resolutions must be adopted by a majority vote of the entire City Council.

BOARD AND COMMITTEE ACTION:

This is to be reviewed by the Public Safety Committee at their meeting on August 19, 2025.

STAFF RECOMMENDATION:

Code Enforcement recommends approval of Resolution 25-XX.

Attachments

ATT 1 Resolution 25-XX Condemnations

ATT 2 Resolution 25-XX Condemnations

CITY OF ROSWELL
RESOLUTION 25-XX

A RESOLUTION REQUIRING THE REMOVAL AND/OR DEMOLITION OF CERTAIN DAMAGED AND DILAPIDATED BUILDINGS, STRUCTURES OR PREMISES; PROVIDING THAT THE CITY SHALL HAVE A LIEN FOR THE COST OF REMOVAL; PRESCRIBING THE PROCEDURE INCIDENT TO SUCH REMOVAL AND/OR DEMOLITION AND DECLARING CERTAIN PROPERTY TO BE IN SUCH STATE OF DISREPAIR, DAMAGE AND DILAPIDATION AS TO CONSTITUTE A DANGEROUS BUILDING AND A PUBLIC NUISANCE PREJUDICIAL TO THE PUBLIC HEALTH, SAFETY AND GENERAL WELFARE.

WHEREAS, it is the opinion of the City Council of the City of Roswell, New Mexico, that those certain buildings or structures upon the premises located as follows and purportedly owned of record, or occupied by the parties hereinafter named, are and have become in such state of disrepair, damage and dilapidation as to be a menace to the public health, safety and general welfare of the inhabitants of the community; and further, that it is in the public interest to require the removal thereof, according to law, by reason of the condition or conditions set forth in Exhibit "A".

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL, THE GOVERNING BODY OF THE CITY OF ROSWELL, NEW MEXICO:

1. That the buildings or structures set forth in Exhibit "A" are declared to be in such state of disrepair, damage and dilapidation as to constitute a dangerous building within the purview of Roswell Municipal code section 16-12, as well as being a public nuisance prejudicial to the public health, safety and general welfare. That such dangerous buildings or structures set forth, if any, cannot reasonably be repaired so that they will no longer exist in violation of the terms of the ordinance.

2. The owners, occupants, if any, or agent in charge of said premises be, and they hereby are ordered and required to remove such dangerous buildings, or structures within a reasonable time thereafter not to exceed fifteen (15) days from the receipt of notice by certified mail or from date of publication of this resolution as hereinafter provided, and as the case may be. In the event such removal be not commenced by such owner, occupant or agent, or written objection thereto be filed with the City Clerk within ten (10) days after service of a copy of this resolution by certified mail or by publication, requesting a hearing, then and in such event, the City Manager is hereby authorized and directed to cause such dangerous buildings or structures to be removed at the sole cost and expense of the owner, owners or other parties having an interest in said properties, and further, that the reasonable cost of such removal shall be and become a subsisting and valid lien against such property so removed and the lot or parcel or land from which such removal was made and shall be foreclosed in the manner provided by law for the foreclosure of municipal liens. Alternatively, the City Manager may act pursuant to Article 3-18-5 (G) (NMSA, 1978), and cause the dangerous buildings or structures to be removed and give title to them or their components to the removing person or persons.

3. In the event the owner or other interested party aggrieved shall file his protest within the time herein provided, requesting a hearing, on the matter, the City Council shall fix a date for hearing, at which time said Protestants shall be entitled to be heard in person, by agent or attorney, and the City Council shall consider evidence whether or not its previous action should be enforced or rescinded. If it shall be determined that the removal order should be enforced, and the owner(s) shall fail or neglect to comply with said decision of the City Council, they shall have a right of appeal to a court of competent jurisdiction by giving notice of such appeal to the City Council within the (10) days after the date of the City Council decision, together with his petition for court review duly filed with the Clerk of the Court within thirty (30) days of the date of the decision complained of.

4. Upon the adoption of this resolution, it shall be the duty of the City Building Inspector to notify the owner, occupant or agent in charge of such building or structure of the adoption of this resolution by serving a copy thereof upon him by certified mail, return receipt requested; and in the event such owner, occupant or agent cannot be found or served within said City as herein above provided, such notice may be served by posting a copy of said resolution upon the premises complained of, followed by legal publication of said resolution one time in a newspaper of general circulation within the city.

ADOPTED, SIGNED AND APPROVED 11th day of September 2025.

CITY SEAL

Timothy Z. Jennings, Mayor

ATTEST:

Amalia Martinez, City Clerk

Location	Condition	Name
901 E DEMING ST BARNETTS Block 5 Lot ALL Legal Summary MBL HOME TITLE 65226MHB SERIAL CRHTX2194 YEAR 1995 MAKE CRESTRIDGE/280 SIZE 16 X 80	Dilapidated/ Deterioration Open To Public, Inadequate Maintenance	ALICE J BASINGER 714 GEORGIA RD ROSWELL, NM 88203
510 E ALBUQUERQUE ST SOUTH ROSWELL Block 32 Lot 9	Dilapidated/ Deterioration Open To Public, Inadequate Maintenance	JOSE L CASTILLO 1608 55TH ST NW ALBUQUERQUE, NM 87105
303 E ALBUQUERQUE ST SOUTH ROSWELL Block 19 Lot 6 AND Lot 8 DOC# 202500450 REC	Dilapidated/ Deterioration Open To Public, Inadequate Maintenance	LISET SOLIS CHAVEZ; GILBERTO CHAVEZ BARRERA 2544 DON GREGORIO RD SW ALBUQUERQUE, NM 87105
409 E 4TH ST LEA Lot 14 W 93' Quarter SW S 33 T 10S R 24E	Dilapidated/ Deterioration Open To Public, Inadequate Maintenance	CAMERON, RICHARD DALE II; CAMERON, SHERRY ILENE 412 E 4TH ST ROSWELL, NM 88201
707 S MISSOURI AVE ALAMEDA HEIGHTS Block 14 Lot 2 And Lot 3	Dilapidated/ Deterioration Open To Public, Inadequate Maintenance	DI PONZIO, JOHN T 55 MAIN ST BLACKSTONE, MA 01504
1210 S LEA AVE SOUTH HIGHLANDS REDIVISION Block 19A Lot 2 AND Lot 4	Dilapidated/ Deterioration Open To Public, Inadequate Maintenance	EARLE, JOSHUA JEFFREY 2313 N MESA AVE ROSWELL, NM 88201
218 E CONNER ST KEITHS SOUTHSIDE 2 Block 5 Lot 29	Dilapidated/ Deterioration Open To Public, Inadequate Maintenance	RANGEL, BELEN 2804 SERENATA DR ROSWELL, NM 88201
603 W VAN BUREN ST MYERS REDIV Block 1 Lot 11	Dilapidated/ Deterioration Open To Public, Inadequate Maintenance	GOETZ, CECELIA 1611 S MISSOURI AVE ROSWELL, NM 88203

901 E DEMING ST



510 E ALBUQUERQUE ST



303 E ALBUQUERQUE ST



409 E 4TH ST



707 S MISSOURI AVE



1210 S LEA AVE

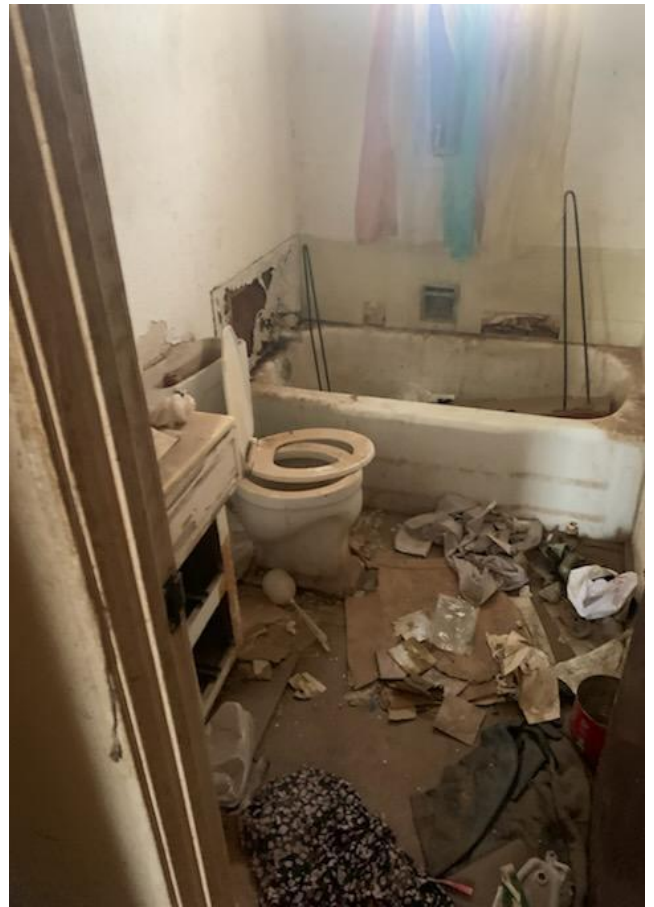


218 E CONNER ST



603 W VAN BUREN ST (Page 1 of 2)





ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Non-Action Items 4.

Public Safety Committee

Meeting Date: 08/19/2025

COMMITTEE: Public Safety

CONTACT: Mike Mathews

CHAIR: Juliana Halvorson

DEPARTMENT NAME:

Recognition of Terri Sykes (Herring)

Attachments

Recognition of Terri Sykes



Roswell Police Department

CHIEF LANCE BATEMAN



TO: Sergeant B. Bailey, Lieutenant A. Rhodes

FROM: Officer D. Morales #1268

REF: Accommodation Letter for Terri Sykes

Date: 07/30/2025

This memorandum is to formally commend Terri Sykes for her compassion and dedication towards the citizens in the City of Roswell.

On July 30, 2025, I was asked by a dispatcher if I could meet with Terri Sykes at 2705 Largo Drive to stand by as she provided groceries to a woman. When I arrived at the residence, I learned from Mrs. Sykes that officers from the Roswell Police Department had recently responded to the residence, where it was discovered that she did not have any food at the residence. When Mrs. Sykes learned about this situation, she took it up herself during her time off to personally purchase groceries for the woman and drop them off at her residence.

Ms. Sykes's actions are a clear testament to her character. I am proud that Mrs. Sykes is a part of our team and is dedicated to helping those in need.

Respectfully,

Officer D. Morales #1268
Roswell Police Department

Public Safety Committee

Meeting Date: 08/19/2025

COMMITTEE: Public Safety

CONTACT: Mike Mathews

CHAIR: Juliana Halvorson

ACTION REQUESTED:

Public Safety Committee open discussion on S. Sunset Traffic Study. (MacCornack)

BACKGROUND:

Initiated by: James MacCornack

Discussion of the traffic study that was completed on S. Sunset between McGaffey St. and Brasher St.

FINANCIAL CONSIDERATION:

Not applicable for this agenda item.

LEGAL REVIEW:

Not applicable for this agenda item.

BOARD AND COMMITTEE ACTION:

Open discussion for Public Safety Committee and attendees.

STAFF RECOMMENDATION:

Proceed as presented.

Attachments

City Speed Study Report

Lee Engineering Intersection Study Report

City of Roswell, New Mexico
Traffic Engineering
Speed Study
S. Sunset from McGaffey to Brasher

Date: <u>April 27, 2025 – May 2, 2025</u>	Major Roadway Width: <u>41 Feet</u>
Time of Day: <u>24 hour study</u>	Number of Lanes: <u>4</u>
Speed (posted or 85%): .. <u>35 MPH</u>	Minor Roadway Width: <u>Varies</u>
Traffic Controls Present: . <u>Two Way Stop Control On Side Streets</u>	Number of Lanes: <u>2</u>
Intersection Maneuver : .. <u>Left/Right Turn/Through (Straight)</u>	
Weather: <u>Clear</u>	
Horizontal Curve: <u>None</u>	
Vertical Curve: <u>None</u>	
Study Conducted by:..... <u>Clifford Boehms & James MacCornack</u>	

Conclusion: A study was conducted to examine and document vehicle speed on S. Sunset between McGaffey & Brasher. City Special Electronics department placed radar speed detection units to measure speed.

The results of this study showed that the 85th percentile speed was measured to be approximately 46 MPH, approximately 11 MPH over the posted speed limit of 35 MPH.

Traffic count data from NMDOT was also reviewed, this data showed that the Average Daily Traffic (ADT) ranges from approximately 8,755 vehicles per day on Sunset between McGaffey and Hobbs to approximately 4,579 vehicles per day between Jaffa and Brasher.

Traffic Volume Characteristics

The New Mexico Department of Transportation Traffic Count Data System (NMDOT TCDS) was reviewed to determine the approximate daily traffic volume on S. Sunset between McGaffey and Brasher. There were three data records available for this road segment.

The first data set was from a count conducted on S. Sunset near the intersection with Hobbs St. This count indicated an approximately ADT of 8,755 vehicles per day on S. Sunset in this area. This traffic was split roughly equally between northbound and southbound directions of travel (4,565 northbound and 4,190 southbound).

The second data set was from a count conducted on S. Sunset near the intersection with Poe St. This count indicated an approximately ADT of 6,635 vehicles per day on S. Sunset in this area. This traffic was split roughly equally between northbound and southbound directions of travel (3,409 northbound and 3,226 southbound).

The third data set was from a count conducted on S. Sunset near the intersection with Jaffa St. This count indicated an approximately ADT of 5,365 vehicles per day on S. Sunset in this area. This traffic was split roughly equally between northbound and southbound directions of travel (2,690 northbound and 2,675 southbound).

Speed Study Results

A study was conducted to examine and document vehicle speed on S. Sunset between McGaffey & Brasher. City Special Electronics placed radar speed detection units to measure speed from April 27th, 2025 to May 2nd, 2025. There was a total of 40,043 vehicles whose speed was detected during this study period. Of these, 79.74% were exceeding the speed limit of 35 MPH. The average speed was approximately 40 MPH and the 85th percentile speed was determined to be 46 MPH. This indicates that the normal traffic flow speed is approximately 46 MPH, or 11 MPH over the posted speed limit.

Traffic Speed Data S. Sunset

SPECIAL ELECTRONICS**Survey Summary****Survey Description**

Survey Location	NB SUNSET		
Survey GPS Coordinates	+33.37396,-104.54105		
Survey Dates	Start	Stop	
	Sunday, 4/27/2025 3:59 PM	Friday, 5/2/2025 9:22 AM	
Posted Speed Limit	35 mph		
Traffic Zone	Normal		

Survey Result

Total Vehicle Count		40043		
	Traffic Direction	Closing North	Away South	Combined
	Vehicle Count	21654	18389	40043
Posted Speed Limit		35 mph		
	Vehicles Under the Speed Limit Count	4398	3716	8114
	Vehicles Under the Speed Limit Percentage	20.31%	20.21%	20.26%
	Vehicles Over the Speed Limit Count	17256	14673	31929
	Vehicles Over the Speed Limit Percentage	79.69%	79.79%	79.74%
Excessive Speed Threshold		35 mph		
	Vehicles Over the Excessive Speed Count	18360	15648	34008
	Vehicles Over the Excessive Speed Percentage	84.79%	85.09%	84.93%
	Average Violation Speed	42.03 mph	42.15 mph	42.09 mph
Speed Profile				
	Average Speed	40.01 mph	40.01 mph	40.01 mph
	Minimum Speed	10 mph	6 mph	6 mph
	Maximum Speed	79 mph	83 mph	83 mph
	Standard Deviation	6 mph	6 mph	6 mph
	85 % Percentile Speed - Free Flow	45 mph	46 mph	46 mph
	10 mph Pace - Free Flow	35-44 mph	36-45 mph	36-45 mph
	In Pace Count - Free Flow	5722	5369	11091

SPECIAL ELECTRONICS**Survey Description**

Survey Location NB SUNSET
Survey GPS Coordinates +33.37396,-104.54105
Survey Dates **Start** Sunday, 4/27/2025 3:59 PM **Stop** Friday, 5/2/2025 9:22 AM
Posted Speed Limit 35 mph
Traffic Zone Normal

Speed - Volume Matrix

Date Range: 2025-04-27 - 2025-05-02

Direction: Both

Date Span	Total	6-10	11-15	16-20	21-25	26-30	31-35	36-40	41-45	46-50	51-55	56-60	61-65	66-70	71-75	76-80	81-85	86+
00:00 - 00:59	220				1	2	41	107	42	11	7	4	2	1		2		
01:00 - 01:59	155	4			3	2	37	58	29	17	3		1			1		
02:00 - 02:59	128				1	6	22	46	34	11	4	1	1		1	1		
03:00 - 03:59	199				1	2	38	60	58	25	5	6	3	1				
04:00 - 04:59	445	2	1	2	2	4	63	164	115	57	21	9	4			1		
05:00 - 05:59	878			2	6	15	124	361	240	92	24	11	2		1			
06:00 - 06:59	1474			1	4	29	168	506	441	235	63	20	6	1				
07:00 - 07:59	3871		8	13	54	127	472	1194	1221	560	161	48	9	2	1	1		
08:00 - 08:59	2886		2	13	45	109	435	973	815	341	94	47	9	3				
09:00 - 09:59	1785	1	6	12	28	63	329	615	464	189	63	13	2					
10:00 - 10:59	1588		5	9	38	67	257	591	377	180	48	13	3					
11:00 - 11:59	1861	3	6	15	28	79	329	605	508	216	58	12	2					
12:00 - 12:59	2060		1	6	20	54	312	722	591	253	80	17	2	2				
13:00 - 13:59	2134		3	6	22	87	377	741	581	221	75	14	4	2	1			
14:00 - 14:59	2378		3	2	21	66	376	852	648	288	85	25	8	2	1	1		
15:00 - 15:59	2747		7	7	37	100	442	1001	762	291	79	15	5		1			
16:00 - 16:59	3003		2	9	30	99	383	1025	949	363	108	24	6	2	1	1	1	
17:00 - 17:59	3332		2	3	27	68	351	1113	1124	456	139	37	7	4	1			
18:00 - 18:59	2627		4	9	24	65	301	860	854	374	92	33	5	2	3		1	
19:00 - 19:59	2180	2	1	3	26	63	370	817	575	246	55	16	4	2				
20:00 - 20:59	1733			3	18	63	441	685	382	105	26	4	3	2	1			
21:00 - 21:59	1245				6	52	280	539	268	78	14	8						
22:00 - 22:59	696		1	1	9	26	165	273	156	39	20	4	1		1			
23:00 - 23:59	418		1	3	1	18	99	158	97	29	8		1	1		1	1	



TECHNICAL MEMORANDUM

DATE: July 15, 2025

TO: James McCornack
Senior Engineer
City of Roswell

FROM: Willie E. Roman, P.E., PTOE

RE: **Sunset Ave Traffic Analysis - Roswell, NM**



INTRODUCTION

This report documents an all-way stop control warrant study, capacity analysis, and crash analysis of Sunset Ave in Roswell, New Mexico. The City requested that Lee Engineering evaluate traffic operations on the following intersections:

- Sunset Ave & Hobbs St
- Sunset Ave & Poe St
- Sunset Ave & Brasher St

Data collection includes existing roadway condition, current traffic counts, vehicle travel speeds, and pedestrian volumes. This study aims to evaluate traffic operations and pedestrian usage along the study area. This report documents project proceedings and findings.

ROADWAY CHARACTERISTICS AND EXISTING CONDITIONS

Sunset Ave is a four-lane undivided minor arterial running north to south, the study area focus is between Brasher Rd and Hobbs St with a posted speed limit of 35 MPH. Figure 1 shows the location of the project area and data collection, Figure 2 shows the existing volumes. This segment of road provides access to residential and institutional land uses.

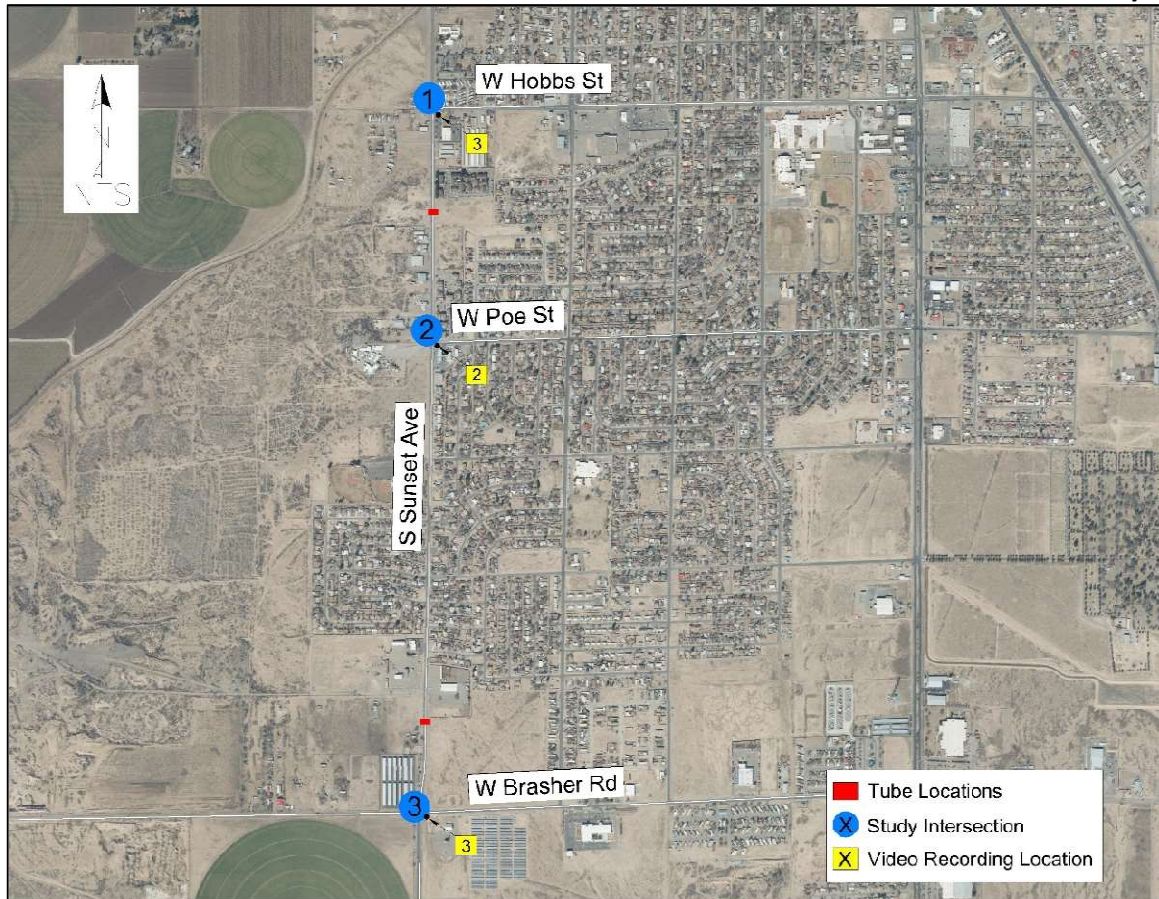


Figure 1: Study Area and Traffic Counter Locations

EXISTING 2025 TRAFFIC VOLUMES

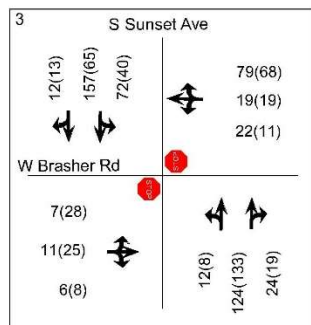
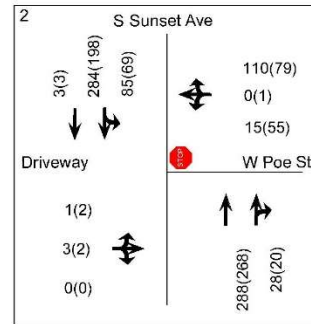
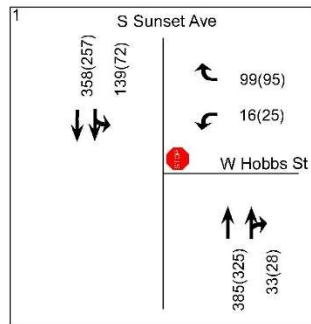
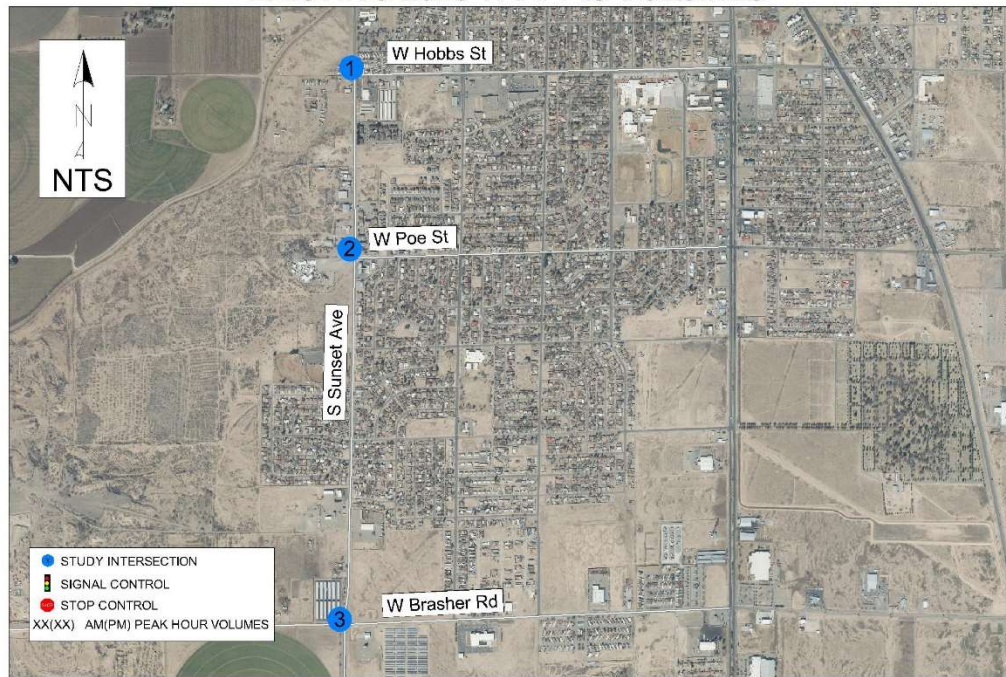


Figure 2: Existing Volumes 2025

CRASH SUMMARY

Crash data was obtained for the study area from the NMDOT database agency for the most recently available years of data. This included the years 2018 to 2022. Crashes were then summarized by year, type, severity, and cause. To compare and summarize trends, crashes were grouped by study intersection. The crash summary is shown below in Table 1.

Table 1: Crash Summary

Crash Summary		Sunset Ave & Hobbs St	Sunset Ave & Poe St	Sunset Ave & Brasher Rd
Total Crashes		13	11	10
By Year	2018	3	2	1
	2019	3	1	2
	2020	0	2	3
	2021	5	2	4
	2022	2	4	0
CONTRIBUTING FACTORS	Avoid No Contact Vehicle		1	
	Driver Inattention	4	1	1
	Excessive Speed	1	1	
	Failed To Yield Right Of Way	2	3	3
	Following Too Closely	1	1	
	Improper Overtaking	2		
	Made Improper Turn	1		1
	None	1	2	5
	Other, No Driver Error		1	
	Speed Too Fast For Conditions	1		
	Under The Influence Of Drugs or Medication		1	
SEVERITY	Visible Injury (B)	5	4	3
	Property Damage Only (O)	8	7	7
LIGHTING CONDITION	Daylight	11	7	8
	Dark-Lighted	0	3	2
	Dark-Not Lighted	2	1	0
CRASH TYPE	Fixed Object	3	2	0
	Left Blank	0	0	1
	Other Vehicle - From Same Direction/One Left Turn	1	0	0
	Other Vehicle - From Same Direction/Sideswipe Collision	1	0	0
	Other Vehicle - From Same Direction/Both Going Straight	3	2	1
	Other Vehicle - One Left Turn/Entering At Angle	1	1	1
	Other Vehicle - One Right Turn/Entering At Angle	0	1	0
	Other Vehicle - One Vehicle/Backing From Driveway Access	1	0	0
	Other Vehicle - Both Going Straight/Entering At Angle	0	3	1
	Other Vehicle - From Opposite Direction/Both Going Straight	1	0	1
	Other Vehicle - From Opposite Direction/One Left Turn	1	0	0
	Other Vehicle - From Opposite Direction/Sideswipe Collision	0	0	1
	Other Vehicle - From Opposite Direction	0	2	4
	Pedestrian	1	0	0

From the above table, the following observations were made for the study intersections:

- **Sunset Ave & Hobbs St**
 - From 2018 to 2022, 13 crashes were reported.
 - The most common contributing factor for vehicle crashes was driver inattention.
 - Most of the vehicle crashes were reported as property damage only, and there were no fatal injured (killed) crashes.
 - The most common lighting condition was daylight.
 - Based on the crash type, most of the vehicle crashes were from same direction/both going straight and fixed object.

- **Sunset Ave & Poe St**
 - From 2018 to 2022, 11 crashes were reported.
 - The most common contributing factor for vehicle crashes was failed to yield right of way.
 - Most of the vehicle crashes were reported as property damage only, and there were no fatal injured (killed) crashes.
 - The most common lighting condition was daylight.
 - Based on the crash type, most of the vehicle crashes were from both going straight/entering at angle.

- **Sunset Ave & Poe St**
 - From 2018 to 2022, 10 crashes were reported.
 - The most common contributing factor for vehicle crashes was failed to yield right of way.
 - Most of the vehicle crashes were reported as property damage only, and there were no fatal injured (killed) crashes.
 - The most common lighting condition was daylight.
 - Based on the crash type, most of the vehicle crashes were from opposite direction.

SIGHT DISTANCE

The following presents a narrative detailing the development's recommended intersection sight distance requirements. Intersection sight distance requirements were calculated using the 2018 AASHTO "Green Book" chapter 9.5. Three sight distance cases were used for this analysis:

- Case B1 – A stopped vehicle turning left from a minor street approach onto a major road
- Case B2 – A stopped vehicle turning right from a minor street approach onto a major road
- Case F – Left turns from the major road into a minor road

Intersection sight distances were calculated based on the following assumptions:

- The required intersection sight distance for Case B1 was calculated based on the design vehicle turning left across the intersection
- The required intersection sight distance for Case B2 was calculated based on the design vehicle crossing into the nearest traffic lane
- The required intersection sight distance for Case F at the intersection was calculated based on the design vehicle turning left from the major road into the minor road

A passenger vehicle was used as the design vehicle. The required sight distance values for S Sunset Ave & W Hobbs St, S Sunset Ave & W Poe St and S Sunset Ave & W Brasher Rd are provided in Table 2, Table 3, and Table 4 respectively, which are rounded up to the nearest 5-foot increment. The formulas, values, and calculations used in the sight distance analysis are in Appendix D.

Sunset Ave Traffic Analysis
TECHNICAL MEMORANDUM
July 2025

Table 2: Required and Available Sight Distance Values for S Sunset Ave/W Hobbs St

Vehicles Exiting W Hobbs St onto S Sunset Ave (Passenger Car)					
Making a Left (Case B1)			Making a Right (Case B2)		
Required Sight Distance to the Right (ft)	Approximate Available Sight Distance to the Right (ft)	Required Sight Distance to the Left (ft)	Approximate Available Sight Distance to the Left (ft)	Required Sight Distance to the Left (ft)	Approximate Available Sight Distance to the Left (ft)
415	550	415	840	335	840
Sight Distance Available > Required					
To the Right		To the Left		To the Left	
Yes		Yes		Yes	

Vehicles Entering W Hobbs St from S Sunset Ave (Passenger Car)	
Making a Left (Case F)	
Required Sight Distance to Opposing Traffic (ft)	Approximate Available Sight Distance to Opposing Traffic (ft)
310	Approximately 2900
Sight Distance Available > Required	
To Opposing Traffic	
Yes	

Table 3: Required and Available Sight Distance Values for S Sunset Ave/W Poe St

Vehicles Exiting W Poe St onto S Sunset Ave (Passenger Car)					
Making a Left (Case B1)			Making a Right (Case B2)		
Required Sight Distance to the Right (ft)	Approximate Available Sight Distance to the Right (ft)	Required Sight Distance to the Left (ft)	Approximate Available Sight Distance to the Left (ft)	Required Sight Distance to the Left (ft)	Approximate Available Sight Distance to the Left (ft)
415	1940	415	1140	335	1140
Sight Distance Available > Required					
To the Right		To the Left		To the Left	
Yes		Yes		Yes	

Vehicles Entering W Poe St from S Sunset Ave (Passenger Car)	
Making a Left (Case F)	
Required Sight Distance to Opposing Traffic (ft)	Approximate Available Sight Distance to Opposing Traffic (ft)
310	Approximately 2830
Sight Distance Available > Required	
To Opposing Traffic	
Yes	

Table 4: Required and Available Sight Distance Values for S Sunset Ave/W Brasher Rd

Vehicles Exiting W Brasher Rd onto S Sunset Ave (Passenger Car)					
Making a Left (Case B1)			Making a Right (Case B2)		
Required Sight Distance to the Right (ft)	Approximate Available Sight Distance to the Right (ft)	Required Sight Distance to the Left (ft)	Approximate Available Sight Distance to the Left (ft)	Required Sight Distance to the Left (ft)	Approximate Available Sight Distance to the Left (ft)
415	1820	415	4000	335	4000
Sight Distance Available > Required					
To the Right		To the Left		To the Left	
Yes		Yes		Yes	

Vehicles Entering W Brasher Rd from S Sunset Ave (Passenger Car)	
Making a Left (Case F)	
Required Sight Distance to Opposing Traffic (ft)	Approximate Available Sight Distance to Opposing Traffic (ft)
310	Approximately 2920
Sight Distance Available > Required	
To Opposing Traffic	
Yes	

Based on the conditions that existed in the field at the time of the site visit, the estimated available sight distance appears to exceed the required intersection sight distances at the study intersections.

ALL-WAY STOP CONTROL WARRANT

The intersections were evaluated to determine if a multi-way stop would be appropriate in lieu of a two-way stop control. The MUTCD contains four multi-way stop conditions outlining specific criteria to justify a multi-way stop at an intersection. The criteria considered to warrant a multi-way stop are:

A. *Crash Experience*

- *For a four-leg intersection, there are five or more reported crashes in a 12-month period or six or more reported crashes in a 36-month period that were of a type susceptible to correction by the installation of all-way stop control.*
- *For a three-leg intersection, there are four or more reported crashes in a 12-month period or five or more reported crashes in a 36-month period that were of a type susceptible to correction by the installation of all-way stop control.*

B. *Sight Distance*

- *All-way stop control may be installed at an intersection where an engineering study indicates that sight distance on the minor-road approaches controlled by a STOP sign is not adequate for a vehicle to turn onto or cross the major (uncontrolled) road.*

C. *Transition to Signal Control or Transition to Yield Control at a Circular Intersection*

- *All-way stop control may be installed at locations where all-way stop control is an interim measure that can be installed to control traffic while arrangements are being made for the installation of a traffic control signal at the intersection or for the installation of yield control at a circular intersection.*

D. *8-Hour Volume*

- *The combined motor vehicle, bicycle, and pedestrian volume entering the intersection from the major street approaches is at least 300 units per hour for each of any 8 hours of a typical day.*
- *The combined motor vehicle, bicycle, and pedestrian volume entering the intersection from the minor street approaches is at least 200 units per hour for each of any of the same 8 hours.*

E. *Other Factors*

- *The need to control left-turn conflicts.*
- *An intersection of two residential neighborhood collectors (through) streets of similar design and operating characteristics where all-way stop control would improve traffic operational characteristics of the intersection.*
- *Where pedestrian and/or bicyclist movements support the installation of all-way stop control.*

Each criterion is evaluated at the study intersections under current conditions of a single lane for the northbound and southbound westbound approaches, one through lane, and one left-turn lane for the east- and westbound approach.

Criterion A

Crashes subject to correction from an all-way stop installation include crashes occurring during right and left turns and right-angle crashes. Using the same crash data from Table 1 it was determined that:

Sunset Ave Traffic Analysis
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- For Sunset Ave and Hobbs St, **Criteria A is NOT SATISFIED** because the intersection did not experience four or more crashes in 12 months or five or more crashes in 36 months that may be correctable by installing an all-way stop.
- For Sunset Ave and Poe St, **Criteria A is SATISFIED** because the intersection experienced five or more crashes in 36 months that may be correctable by installing an all-way stop.
- For Sunset Ave and Brasher Rd, **Criteria A is NOT SATISFIED** because the intersection did not experience five or more crashes in 12 months or six or more crashes in 36 months that may be correctable by installing an all-way stop.

Criterion B

- For Sunset Ave and Hobbs St, **Criteria B is NOT SATISFIED** because the estimated available sight distance appears to exceed the required intersection sight distance.
- For Sunset Ave and Poe St, **Criteria B is NOT SATISFIED** because the estimated available sight distance appears to exceed the required intersection sight distance.
- For Sunset Ave and Brasher Rd, **Criteria B is NOT SATISFIED** because the estimated available sight distance appears to exceed the required intersection sight distance.

Criterion C

A Traffic Control Signal was not warranted at this intersection; thus, **Criterion C DOES NOT apply**.

Criterion D

Data Collection

13-hour intersection turning movement counts were collected on Wednesday, May 21, 2025, using portable video recording equipment between 6:00 AM and 7:00 PM. Table 5 summarizes the hourly vehicle volume at all study intersections.

Table 5: Total Volumes

Time	Intersection Volume (Veh/hr)		
	Intersections		
	S Sunset Ave & W Hobbs St	S Sunset Ave & W Poe St	S Sunset Ave & W Brasher St
6:00 AM	335	267	277
7:00 AM	867	726	473
8:00 AM	651	496	355
9:00 AM	460	352	277
10:00 AM	499	372	278
11:00 AM	542	433	317
12:00 PM	669	519	375
1:00 PM	706	550	371
2:00 PM	633	507	365
3:00 PM	744	605	435
4:00 PM	772	606	402
5:00 PM	791	698	416
6:00 PM	726	586	345

Existing Conditions

When analyzing the existing intersection configuration, 100% of the vehicular volumes were used as well as the combined vehicular, pedestrian, and bicycle volumes for the warrant analysis criteria. The relevant threshold values are 300 vehicles per hour (vph) on the major street and 200 vph on the minor street. Figure 3 through Figure 5 below summarize 13 hours of intersection approach volume data collected.

Figure 3: Sunset Ave and Hobbs St Criteria D Summary

Sunset Ave & Hobbs St

M. U. T. C. D. MULTIWAY STOP - Criterion D

Minimum Volume and Average Delay

Required Average Volume on Major Street	300	Criteria D Not Met
Required Average Volume on Minor Street	200	
Observed Average 8-hour Volume on Major Street	635	
Observed Average 8-hour Volume on Minor Street	106	

CRITERION D:

NOT SATISFIED

RANKING BY MAJOR STREET HOURLY VOLUMES

RANK	HOURLY VOLUME		
	BEGIN TIME	MAJOR STREET	MINOR STREET
1	7:00 AM	780	87
2	5:00 PM	687	104
3	4:00 PM	651	121
4	3:00 PM	641	103
5	6:00 PM	611	115
6	NOON	578	91
7	8:00 AM	571	80
8	1:00 PM	562	144
9	2:00 PM	530	103
10	11:00 AM	470	72
11	10:00 AM	406	93
12	9:00 AM	384	76
13	6:00 AM	291	44
14	1:00 AM	0	0
15	2:00 AM	0	0
16	3:00 AM	0	0
17	4:00 AM	0	0
18	5:00 AM	0	0
19	7:00 PM	0	0
20	8:00 PM	0	0
21	9:00 PM	0	0
22	10:00 PM	0	0
23	11:00 PM	0	0
24	MIDNITE	0	0

RANKED HOURS	AVERAGE OF EIGHT HOURLY VOLUMES		CRITERIA MET?
	MAJOR STREET	MINOR STREET	
1 to 8	635	106	No
2 to 9	604	108	No
3 to 10	577	104	No
4 to 11	546	100	No
5 to 12	514	97	No
6 to 13	474	88	No
7 to 14	402	77	No
8 to 15	330	67	No
9 to 16	260	49	No
10 to 17	194	36	No
11 to 18	135	27	No
12 to 19	84	15	No
13 to 20	36	6	No
14 to 21	0	0	No
15 to 22	0	0	No
16 to 23	0	0	No
17 to 24	0	0	No

1. The vehicular volume entering the intersection from the major street approaches (total of both approaches) averages at least 300 vehicles per hour for any 8 hours of an average day, and

2. The combined vehicular, pedestrian, and bicycle volume entering the intersection from the minor street approaches (total of both approaches) averages at least 200 units per hour for the same 8 hours, with an average delay to minor-street vehicular traffic of at least 30 seconds per vehicle during the highest hour, but

3. If the 85th-percentile approach speed of the major-street vehicular traffic exceeds 65 km/h or exceeds 40 mph, the minimum vehicular volume warrants are 70% of the above values.

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Figure 4: Sunset Ave and Poe St Criteria D Summary

Sunset Ave & Poe St			
M. U. T. C. D. MULTIWAY STOP - Criterion C			
Minimum Volume and Average Delay			
Required Average Volume on Major Street		300	Criteria D Not Met
Required Average Volume on Minor Street		200	
Observed Average 8-hour Volume on Major Street		492	
Observed Average 8-hour Volume on Minor Street		106	
CRITERION D:			NOT SATISFIED
RANKING BY MAJOR STREET HOURLY VOLUMES			
HOURLY VOLUME			
RANK	BEGIN TIME	MAJOR STREET	MINOR STREET
1	7:00 AM	607	119
2	5:00 PM	558	140
3	3:00 PM	502	103
4	4:00 PM	502	104
5	6:00 PM	485	101
6	1:00 PM	454	96
7	NOON	420	99
8	8:00 AM	411	85
9	2:00 PM	408	99
10	11:00 AM	367	66
11	10:00 AM	308	64
12	9:00 AM	298	54
13	6:00 AM	241	26
14	1:00 AM	0	0
15	2:00 AM	0	0
16	3:00 AM	0	0
17	4:00 AM	0	0
18	5:00 AM	0	0
19	7:00 PM	0	0
20	8:00 PM	0	0
21	9:00 PM	0	0
22	10:00 PM	0	0
23	11:00 PM	0	0
24	MIDNITE	0	0
AVERAGE OF EIGHT HOURLY VOLUMES			
RANKED HOURS	MAJOR STREET	MINOR STREET	CRITERIA MET?
1 to 8	492	106	No
2 to 9	468	103	No
3 to 10	444	94	No
4 to 11	419	89	No
5 to 12	394	83	No
6 to 13	363	74	No
7 to 14	307	62	No
8 to 15	254	49	No
9 to 16	203	39	No
10 to 17	152	26	No
11 to 18	106	18	No
12 to 19	67	10	No
13 to 20	30	3	No
14 to 21	0	0	No
15 to 22	0	0	No
16 to 23	0	0	No
17 to 24	0	0	No

- The vehicular volume entering the intersection from the major street approaches (total of both approaches) averages at least 300 vehicles per hour for any 8 hours of an average day, and
- The combined vehicular, pedestrian, and bicycle volume entering the intersection from the minor street approaches (total of both approaches) averages at least 200 units per hour for the same 8 hours, with an average delay to minor-street vehicular traffic of at least 30 seconds per vehicle during the highest hour, but
- If the 85th-percentile approach speed of the major-street vehicular traffic exceeds 65 km/h or exceeds 40 mph, the minimum vehicular volume warrants are 70% of the above values.

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Figure 5: Sunset Ave and Brasher Rd Criteria D Summary

Sunset Ave & Brasher Rd

M. U. T. C. D. MULTIWAY STOP - Criterion D

Minimum Volume and Average Delay

Required Average Volume on Major Street	300	Criteria D Not Met
Required Average Volume on Minor Street	200	
Observed Average 8-hour Volume on Major Street	284	
Observed Average 8-hour Volume on Minor Street	114	

CRITERION D:

NOT SATISFIED

RANKING BY MAJOR STREET HOURLY VOLUMES

HOURLY VOLUME			
RANK	BEGIN TIME	MAJOR STREET	MINOR STREET
1	7:00 AM	365	108
2	5:00 PM	318	98
3	3:00 PM	277	158
4	4:00 PM	274	128
5	6:00 PM	269	76
6	NOON	262	113
7	1:00 PM	256	115
8	2:00 PM	248	117
9	8:00 AM	230	125
10	6:00 AM	215	62
11	11:00 AM	214	103
12	9:00 AM	184	93
13	10:00 AM	179	99
14	1:00 AM	0	0
15	2:00 AM	0	0
16	3:00 AM	0	0
17	4:00 AM	0	0
18	5:00 AM	0	0
19	7:00 PM	0	0
20	8:00 PM	0	0
21	9:00 PM	0	0
22	10:00 PM	0	0
23	11:00 PM	0	0
24	MIDNITE	0	0

AVERAGE OF EIGHT HOURLY VOLUMES			
RANKED HOURS	MAJOR STREET	MINOR STREET	CRITERIA MET?
1 to 8	284	114	No
2 to 9	267	116	No
3 to 10	254	112	No
4 to 11	246	105	No
5 to 12	235	101	No
6 to 13	224	103	No
7 to 14	191	89	No
8 to 15	159	75	No
9 to 16	128	60	No
10 to 17	99	45	No
11 to 18	72	37	No
12 to 19	45	24	No
13 to 20	22	12	No
14 to 21	0	0	No
15 to 22	0	0	No
16 to 23	0	0	No
17 to 24	0	0	No

1. The vehicular volume entering the intersection from the major street approaches (total of both approaches) averages at least 300 vehicles per hour for any 8 hours of an average day, and

2. The combined vehicular, pedestrian, and bicycle volume entering the intersection from the minor street approaches (total of both approaches) averages at least 200 units per hour for the same 8 hours, with an average delay to minor-street vehicular traffic of at least 30 seconds per vehicle during the highest hour, but

3. If the 85th-percentile approach speed of the major-street vehicular traffic exceeds 65 km/h or exceeds 40 mph, the minimum vehicular volume warrants are 70% of the above values.

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- For Sunset Ave and Hobbs St, **Criteria D is NOT SATISFIED** for vehicle volumes entering the intersection.
- For Sunset Ave and Poe St, **Criteria D is NOT SATISFIED** for vehicle volumes entering the intersection.
- For Sunset Ave and Brasher Rd, **Criteria D is NOT SATISFIED** for vehicle volumes entering the intersection.

LOS, CAPACITY, AND QUEUEING ANALYSIS

Per the HCM, LOS is presented as a letter grade (A through F) based on the calculated average delay for an intersection or movement. Delay is calculated as a function of several variables, including signal phasing operations, cycle length, traffic volumes, and opposing traffic volumes, but it is a measurement of the average wait time a driver can expect when moving through an intersection. Factors such as total cycle time (for all movements), queueing restrictions, and vehicle volumes can affect measurements of delay, especially for lower-volume movements and side streets. Generally, these factors are only realized when delays reach or exceed LOS E thresholds. In such cases, a narrative is offered in subsequent sections specific to the individual movement in question.

Table 6 below, reproduced from the HCM, show delay thresholds and the associated Level of service assigned to delay ranges for stop-controlled intersections, respectively. Generally, a LOS of D or better is considered an acceptable level of service.

Table 6: LOS Criteria for Unsignalized Intersections

Level of service	Average Control Delay (sec/vehicle)
A	≤10
B	>10 – 15
C	>15 – 25
D	>25 – 35
E	>35 – 50
F	>50

Queueing is reported in vehicles for all intersections. Queues are reported for queue measurements falling within the 95th percentile. It should be noted that 95th percentile queues are statistically expected to occur during only 5% of the peak hour's sign cycles. It is also noted that unreported average queueing at an intersection would statistically be much shorter than 95th-percentile queueing.

The volume-to-capacity (V/C) ratio is a performance measure that shows the ratio of traffic volume to the lane group capacity. A V/C ratio greater than 1.00 indicates that demand creates a residual queue for the analysis period.

For the purposes of this analysis, acceptable levels of service (LOS) are defined to be a LOS D or better. Based on procedures outlined in the HCM, intersection delay and level of service for stop-controlled intersections are reported as the delay and level of service for the worst-case movement at each intersection. For all other control types, they are taken for the whole intersection. Detailed output sheets can be found in Appendix A.

Existing Year 2025 Conditions

Table 7 summarizes the intersection delay, level of service, and queueing under Existing Year 2025 conditions. The following conclusions are made from the Existing Conditions analysis shown in Figure 2:

Delay and LOS Results

At all intersections where LOS results are present, all movements operate at acceptable LOS during the AM and PM peak hours.

Queuing Results

At all intersections where queue length results are present, existing storage lengths are sufficient to accommodate 95th percentile queue lengths.

Table 7: HCS Results for Existing 2025 Year Conditions

Sunset Ave & Hobbs St (Unsignalized)															
AM Peak	Movement	95% Queue Length (veh)	V/C	Delay (s/veh)	LOS	Intersection Delay	Intersection LOS	PM Peak	Movement	95% Queue Length (veh)	V/C	Delay (s/veh)	LOS	Intersection Delay	Intersection LOS
	WBL	0.4	0.13	30.9	D	---	---		WBL	0.2	0.07	15.1	C	---	---
	WBR	0.6	0.18	11.0	B				WBR	0.4	0.12	9.9	A		
	SBL	0.6	0.18	9.3	A				SBL	0.2	0.06	8.2	A		
Sunset Ave & Poe St (Unsignalized)															
AM Peak	Movement	95% Queue Length (veh)	V/C	Delay (s/veh)	LOS	Intersection Delay	Intersection LOS	PM Peak	Movement	95% Queue Length (veh)	V/C	Delay (s/veh)	LOS	Intersection Delay	Intersection LOS
	WBT	1.1	0.27	12.7	B	---	---		WBT	0.8	0.22	12.4	B	---	---
	SBL	0.3	0.10	8.6	A				SBL	0.2	0.06	8.0	A		
Sunset Ave & Brasher Rd (Unsignalized)															
AM Peak	Movement	95% Queue Length (veh)	V/C	Delay (s/veh)	LOS	Intersection Delay	Intersection LOS	PM Peak	Movement	95% Queue Length (veh)	V/C	Delay (s/veh)	LOS	Intersection Delay	Intersection LOS
	EBT	0.3	0.09	15.6	C	---	---		EBT	0.4	0.12	12.1	B	---	---
	WBT	1.2	0.29	13.7	B				WBT	0.5	0.14	10.4	B		
	NBL	0.0	0.01	7.8	A				NBL	0.0	0.01	7.4	A		
	SBL	0.2	0.08	7.9	A				SBL	0.1	0.03	7.7	A		

FINDINGS AND CONCLUSIONS

Based on the analysis, the following conclusion can be made:

- Sunset Ave & Hobbs St
 - Capacity issues were not observed for this intersection under Existing 2025 Conditions, all the approaches presented were acceptable LOS D or better. Queuing issues were not observed for any movements during the AM and PM peak hours.
- Sunset Ave & Poe St
 - Capacity issues were not observed for this intersection under Existing 2025 Conditions, all the approaches presented were acceptable LOS D or better. Queuing issues were not observed for any movements during the AM and PM peak hours.
- Sunset Ave & Brasher Rd
 - Capacity issues were not observed for this intersection under Existing 2025 Conditions, all the approaches presented were acceptable LOS D or better. Queuing issues were not observed for any movements during the AM and PM peak hours.

Crash Summary

- Sunset Ave & Hobbs St

From 2018 to 2022, 13 crashes were reported. The most common contributing factor for vehicle crashes was driver inattention. Most of the vehicle crashes were reported as property damage only, and there were no fatal injured (killed) crashes. The most common lighting condition was daylight. Based on the crash type, most of the vehicle crashes were from same direction/both going straight and fixed object.

- Sunset Ave & Poe St

From 2018 to 2022, 11 crashes were reported. The most common contributing factor for vehicle crashes was failed to yield right of way. Most of the vehicle crashes were reported as property damage only, and there were no fatal injured (killed) crashes. The most common lighting condition was daylight. Based on the crash type, most of the vehicle crashes were from both going straight/entering at angle.

- Sunset Ave & Poe St

From 2018 to 2022, 10 crashes were reported. The most common contributing factor for vehicle crashes was failed to yield right of way. Most of the vehicle crashes were reported as property damage only, and there were no fatal injured (killed) crashes. The most common lighting condition was daylight. Based on the crash type, most of the vehicle crashes were from opposite direction.

All-Way Stop Control Warrant

- Sunset Ave & Hobbs St

None of the criteria required for an all-way stop control were satisfied for this intersection. Therefore, an all-way stop is **NOT WARRANTED.**

- Sunset Ave & Poe St

Criteria A (Crash Summary) was satisfied for this intersection. Therefore, an all-way stop is **WARRANTED.**

- Sunset Ave & Poe St

None of the criteria required for an all-way stop control were satisfied for this intersection. Therefore, an all-way stop is **NOT WARRANTED.**

ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Monthly Department Reports 6.

Public Safety Committee

Meeting Date: 08/19/2025

COMMITTEE: Public Safety

CONTACT: Mike Mathews

CHAIR: Juliana Halvorson

DEPARTMENT NAME:

Emergency Management (Sanders)

Attachments

EM monthly report

July 2025 Monthly Report

Past Month Activities:

- Participation in National Weather Service weekly weather briefings.
- Conducted monthly outdoor warning siren testing.
- Attended senior staff meetings, committee meetings, and daily/weekly/monthly DHSEM Chaves County flooding disaster related meetings.
- Posted updates on OEM Facebook page.

Accomplishments for the month:

- FEMA/State/City meetings continue.
As of August 4, 2025: 2163 Individual Assistance applications approved by FEMA for a total of \$21,758,502.00. Public Assistance: Consultants continue to work on project submission with FEMA.
- Monthly Task Force Meetings: Agriculture, Infrastructure, Debris, Housing, Museum, Weekly Recovery meeting.
- Continue EOP update, review of tasks and annexes.
- Continue next steps of THIRA/SPR, sent survey out to stakeholders. Draft complete.
- NCAR resources: received the 200 Triage Tag Kits to be used for NCAR, purchased by NMDOH Region 3 Coalition at a cost of \$30,000. Also received Ready to Go Bleeding Control Kits.
- POs for the Roswell Police Dept. for Real Time Crime Center on SHSGP Grant.
- State of NM procurement training.
- Completion of required 40 hour EOC class July 14th-18th.
- Quarterly Reports submitted to State of NM, and Chaves County.
- Two Rivers Dam Tabletop Exercise held July 31st.
- Meetings with USACE on Two Rivers and discussions of further mitigation solutions.
- Quarterly LEPC meeting.
- Airport SIDA badge.



Emergency Management

Plans for August 2025:

- Continued planning for NCAR event.
- EMPG grant application.
- SHSGP grant application
- State Emergency Response Commission quarterly meeting.

Fleet: 2023 Ford F150 XL STX Crew Cab 18,967 miles driven by Karen Sanders

PO Box 1838
Roswell, NM 88202-1838

TEL: 575.622.1449
FAX: 575.624.6750

seeroswell.com

ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Monthly Department Reports 7.

Public Safety Committee

Meeting Date: 08/19/2025

COMMITTEE: Public Safety

CONTACT: Mike Mathews

CHAIR: Juliana Halvorson

DEPARTMENT NAME:

Consolidated Dispatch (Best)

Attachments

Dispatch Montly Report

Consolidated Dispatch Monthly Report

Reporting Period:

- July 2025

Staffing and Training:

- Vacancies remain at 9, 6 are dispatch positions. Training space limited due to physical location and lack of experienced communicators to train. Attempting to hire more for dispatch positions without overcrowding the center. All shifts have trainees.
- Currently vetting applications for Administrative Assistant.
- Request for authorization to issue PO for renewal of contracted temporary dispatchers for term of 6 months is being presented to the Finance Committee on August 7 and will hopefully be forwarded on to full council for August 14. It was approved in the budget, just need approval for the PO issuance. Current contract expires at the end of August, the renewal will take the temps through February of 2026 which is inline with the anticipated release date for the 4 recruits currently in training at the New Mexico Law Enforcement Satellite Academy in Las Cruces. They are set to graduate state certification training on August 15 and return to PVRCC to complete their on-the-job dispatcher training to work independently.
- New Mexico Directors' Affiliate Leadership Conference is in Ruidoso in September.

Operations

- Still battling CAD issues. Requested capital allotment holdover for FY2026, checking with Toni Gomez on the status of the project approvals.

Equipment/Software

- CAD issues as listed above
- Mindshare (Dispatch Radio Consoles) still in progress.
- Prepared Live AI Assistive Call Taking Implementation should be forthcoming in the next couple of weeks. This will enable several AI (artificial intelligence) features that will assist call takers in answering emergency calls such as real time transcription similar to close captioning on televisions, two-way language translation (to include text to talk), and it can be programmed to pick up on key words to alert a supervisor such as "shots fired", etc. There is also a quality review component that allows a trainer or supervisor to review a call taker's performance in real time to provide immediate and more constructive feedback to recruits. It also has the ability to allow the call taker to "self-assess" calls against the AI algorithm allowing them to make improvements autonomously.

Facility

- Area D's generator is still scheduled to be delivered sometime in October. Alex Palomino is indicating a possible move date in November.

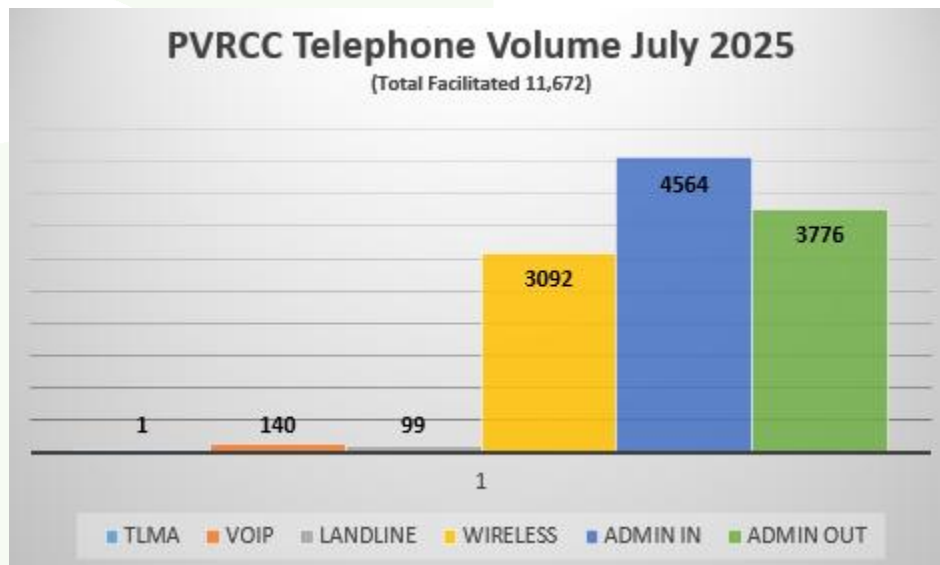
Grants

- Funds for the above AI software were awarded in a direct-pay grant from NMDFA. All billing will go directly to the state for payment.

Monthly Call Statistics

Figure 1. Is a graph of telephonic calls facilitated by the Pecos Valley Regional Communication Center for the month of July 2025. *Note- Numbers specific to the 911 center and dispatch will differ from statistics reported by the agency departments for various reasons to include multiple calls for the same incident, a call that does not produce a call for service, officer initiated calls for service, and calls that require the dispatch of multiple agencies to the same incident.

Figure 1.



Monthly Call Statistics

CALL TYPE	July	June	Change from Previous Month
AUTOMATIC TELEMATICS	1	2	Down 1
VOICE OVER IP (VoIP)	140	126	Up 14
LANDLINE 911	99	150	Down 51
WIRELESS 911	3,092	2,667	Up 425
ADMIN IN	4,564	4,990	Down 426
ADMIN OUT	3,776	3,754	Up 22
TOTAL VOLUME 911	3,332	2,945	Up 387
TOTAL INCOMING	7,896	7,935	Down 39

**ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT**

Monthly Department Reports 8.

Public Safety Committee

Meeting Date: 08/19/2025

COMMITTEE: Public Safety

CONTACT: Mike Mathews

CHAIR: Juliana Halvorson

DEPARTMENT NAME:

Roswell Animal Services (Mairot)

Attachments

MONTHLY REPORT JULY 2025

Roswell Animal Services
Monthly Report
July 2025



Submitted by
Animal Services Manager
Shantel Mairot

Roswell Animal Services
705 E. McGaffey
Roswell, NM 88203
(575)624-6722

Kennel Statistics



Roswell Animal Services

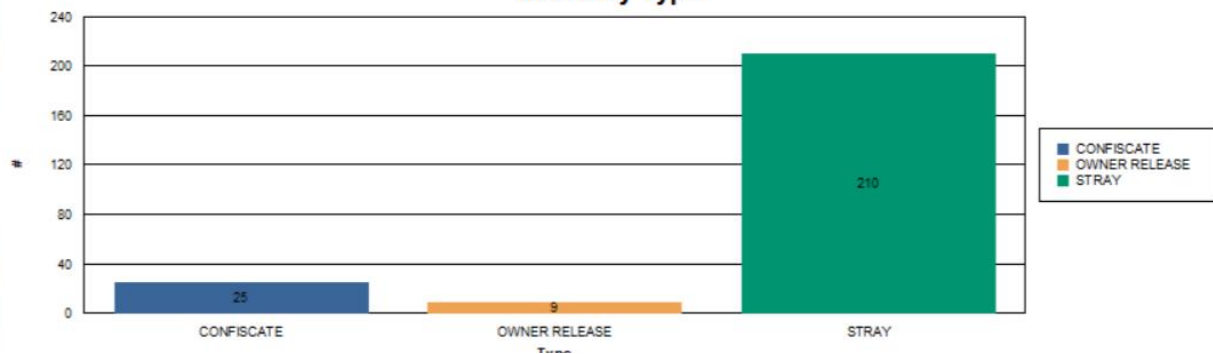
Kennel Statistics

7/1/2025 to 7/31/2025

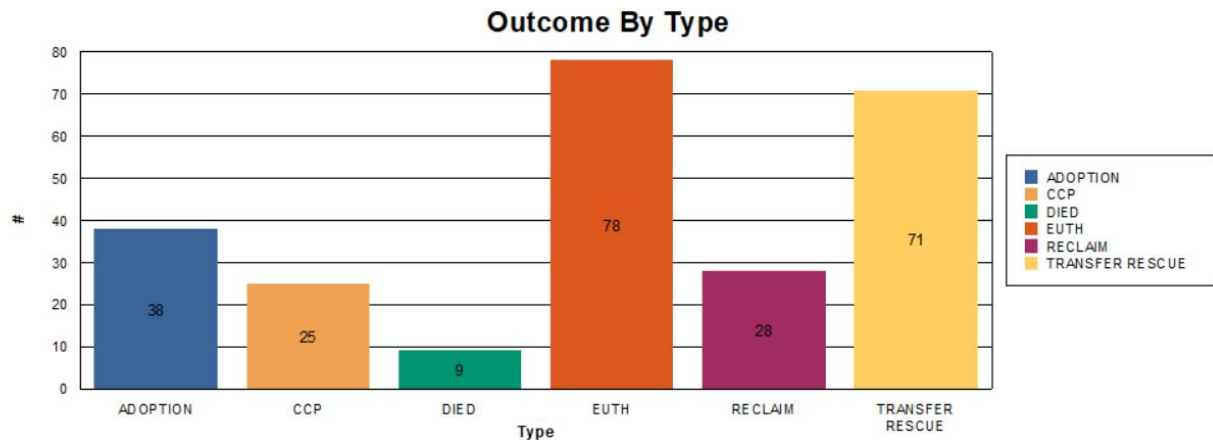
Intakes

	COUNTY				ROSWELL						TOTAL
	DOG	KITTEN	PUPPY	Total	CAT	DOG	KITTEN	OTHER	PUPPY	Total	
CONFISCATE	4	0	0	4	0	11	0	0	10	21	25
OWNER RELEASE	1	0	0	1	0	3	1	0	4	8	9
STRAY	24	2	18	44	22	71	43	2	28	166	210
GRAND TOTAL	29	2	18	49	22	85	44	2	42	195	244

Intake By Type



Outcomes	CAT	DOG	KITTEN	OTHER	PUPPY	TOTAL	Total Rescue (Humane Society and Rescue)
ADOPTION	2	10	5	1	20	38	71.00
CCP	23	0	2	0	0	25	
DIED	0	0	6	0	3	9	
EUTH	4	33	10	0	31	78	
RECLAIM	0	28	0	0	0	28	
TRANSFER RESCUE	0	46	22	1	2	71	
GRAND TOTAL	29	117	45	2	56	249	



Euthanasia Breakdown	COUNTY			ROSWELL				Total
	DOG	OTHER	Total	DOG	CAT	OTHER	Total	
BEH MANAGE	0	0	0	1	0	0	1	1
BEH SEVERE	0	0	0	4	0	0	4	4
COURT ORD	0	0	0	1	0	0	1	1
ILL SEVERE	0	1	1	4	4	27	35	36
INJ SEVERE	0	0	0	2	0	3	5	5
TIME/SPACE	7	4	11	14	0	6	20	31
Total	7	5	12	26	4	36	66	78

Citations and Criminal Complaints

Month's Activities-

The total citations issued for the month:

Jake Chavez (577) - 1

Lorenzo Gandara (576) - 1

Guadalupe Nevarez (578) - 0

Sidney Aragon-Torres (575) - Dispatch 1

Alexis Gonzales (574) - 0

Shantel Mairot (566) – 0

The total summons issued for the month:

Jake Chavez (577) – 1

Lorenzo Gandara (576) – 0

Guadalupe Nevarez (578) – 0

Sidney Aragon-Torres (575) – Dispatch 3

Alexis Gonzales (574) – 0

Shantel Mairot (566) – 0

The total notices left for the month:

Jake Chavez (577)- 11

Lorenzo Gandara (576)- 6

Guadalupe Nevarez (578)- 9

Sidney Aragon-Torres (575)- Dispatch 1

Alexis Gonzales (574)- 11

Shantel Mairot (566)- 0

The total of search warrants:

Jake Chavez (577)- 0

Lorenzo Gandara (576)- 0

Guadalupe Nevarez (578)- 0

Sidney Aragon-Torres (575)- 0

Alexis Gonzales (574)- 0

Shantel Mairot (566)- 0

What citations were issued:

Section 4-53: Dogs and Cats Running at Large

Section 4-51: Keeping of Dogs and Cats; (a(1) each animal hereunder shall be inoculated against rabies by a veterinarian by the age of 3 months old and the responsible party shall maintain evidence thereof

Section 4-51: Keeping of Dogs and Cats; (a(4)) each animal shall be microchipped

Section 4-51: Keeping of Dogs and Cats; (b) Every responsible party shall comply with the above requirements for the keeping of dogs and cats within 30 days of acquiring the animal or bring such animal into the city.

Section 4-51: Keeping of Dogs and Cats; a(1)(i) Dogs shall also be inoculated against parvovirus, distemper, and hepatitis.

Section 4-57: Breeding prohibited without a permit; (a) Except as otherwise provided for herein, it is unlawful to keep, maintain or harbor unaltered dogs or cats, or to breed such animals, within the city without a breeder's permit issued by animal services.

Section 4-52: Additional care and maintenance requirements; a(1) it shall be illegal to tether an animal to any stationary or non-stationary object, including but not limited to a dog house, tree, fence, or tire, for the purpose of containment.

Section 4-54: Vicious dogs; (a) It shall be unlawful for any person to keep, maintain or harbor a vicious dog, where the individual knows or has reason to know that the animal is vicious.

What summons were issued:

Sections 4-53: Dogs and Cats Running at Large

Sections 4-51: Keeping of Dogs and Cats

(B) Every responsible party shall comply with the above requirements for the keeping of dogs and cats within 30 days of acquiring the animal or bring such animal into the city.

Section 4-51: Keeping of Dogs and Cats; (a(4)) each animal shall be microchipped

Section 4-51: Keeping of Dogs and Cats; (a)(1) each animal hereunder shall be inoculated against rabies by a veterinarian by the age of 3 months old and the responsible party shall maintain evidence thereof

Section 4-51: Keeping of Dogs and Cats; (a)(2) each domesticated animal kept shall be altered prior to six months of age

Section 4-51: Keeping of Dogs and Cats; a(1)(i) Dogs shall also be inoculated against parvovirus, distemper, and hepatitis.

Section 4-52: Additional care and maintenance requirements; a(1) it shall be illegal to tether an animal to any stationary or non-stationary object, including but not limited to a dog house, tree, fence, or tire, for the purpose of containment.

Judgment and Sentence:

STATE OF NEW MEXICO
CITY OF ROSWELL
IN THE MUNICIPAL COURT

MUNICIPAL COURT
ROSWELL NM
JULY 1, 2025
10:21 AM
RR
CLERK

v.

Essance Sosa, Defendant

No. 2025000007-AC

JUDGMENT AND SENTENCE

This case came before the court on 1st day of July, 2025.

The defendant appeared:
☒ pro se ☐ waiver signed

The defendant entered a plea of:
☐ guilty ☒ no contest
☐ not guilty and was tried by the court.

Count# 1: 4-51 (A) (1) - Keeping of dogs and cats inoculated against rabies
Defendant Plead: No Contest
The defendant is adjudged Guilty
The Defendant is Sentenced to: Fine: 50.00 w/ \$0.00 Suspended Fees: \$0.00

Count# 2: 4-51 (b) - Keeping of dogs and cats
Defendant Plead: No Contest
The defendant is adjudged Guilty
The Defendant is Sentenced to: Fine: 0.00 w/ \$0.00 Suspended Fees: \$0.00

Count# 3: 4-8 (d) - Abandoned Animals
Defendant Plead:
The defendant is adjudged Dismissed
The Defendant is Sentenced to: Fine: 0.00 w/ \$0.00 Suspended Fees: \$0.00

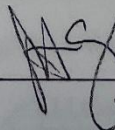
SENTENCE AND COMMITMENT: Plead No Contest: Keeping of Dogs/ Cats: Defendant sentenced to 90 days in jail, 90 days jail time suspended to complete 24 hours of Community Service. Community Service to be completed within 30 days. Rabies: Fined \$50. Abandoned Animals: Dismissed upon recommendation of the prosecution. Defendant to sign up for Community Service on 7/2/25 @ 9:00AM. Defendant to follow all directions of the compliance officer.

Total Fines Sentenced: \$0.00 Total Fees Sentenced: \$0.00
Itemized Fee:

Total amount due as of 07/01/2025: \$0.00 to be paid in full 30 days or per signed Payment Plan filed with the Court.

24 hours of Community Service

Date: July 1, 2025



Judge

You must keep the Court informed of your current phone number and address. If you are on House Arrest, Community Service, and/or Probation you must follow all the rules.

STATE OF NEW MEXICO
CITY OF ROSWELL
IN THE MUNICIPAL COURT

MUNICIPAL COURT
ROSWELL NM
JULY 2, 2025
9:12 AM
DC
CLERK

v.

Nicole Preuce, Defendant

No. 2024000062-AC

JUDGMENT AND SENTENCE

This case came before the court on 2nd day of July, 2025.

Count# 1: 4-53 - Dog & Cats Running at Large

Defendant Plead: Guilty

The defendant is adjudged Guilty

The Defendant is Sentenced to: Fine: 50.00 w/ \$0.00 Suspended Fees: \$0.00

Count# 2: 4-57 - Breeding Prohibited Without a Permit

Defendant Plead: Guilty

The defendant is adjudged Guilty

The Defendant is Sentenced to: Fine: 50.00 w/ \$0.00 Suspended Fees: \$0.00

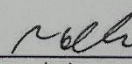
SENTENCE AND COMMITMENT: Breeding Prohibited Without a Permit-Fined \$50; Dog & Cats Running at Large-Fined \$50

Total Fines Sentenced: **\$100.00** Total Fees Sentenced: **\$0.00**

Itemized Fee:

Total amount due as of 07/02/2025: **\$100.00** to be paid in full 30 days or per signed Payment Plan filed with the Court.

Date: July 2, 2025


Judge

You must keep the Court informed of your current phone number and address. If you are on House Arrest, Community Service, and/or Probation you must follow all the rules.

YOU MAY PAY ONLINE: CitePayUSA.com

STATE OF NEW MEXICO
CITY OF ROSWELL
IN THE MUNICIPAL COURT

MUNICIPAL COURT
ROSWELL NM
JULY 8, 2025
9:41 AM
DC
CLERK

v.

Brandon Lee Allen Rule, Defendant

No. 2025000076-AC

JUDGMENT AND SENTENCE

This case came before the court on 8th day of July, 2025.

The defendant appeared:

☒ with City Attorney Christopher J Nairn-Mahan appeared on behalf of the City of Roswell.

☒ pro se ☒ waiver signed

The defendant entered a plea of:

☐ guilty ☒ no contest

☐ not guilty and was tried by the court.

Count# 1: 4-53 - Dog & Cats Running at Large

Defendant Plead: No Contest

The defendant is adjudged Guilty

The Defendant is Sentenced to: Fine: 0.00 w/ \$0.00 Suspended Fees: \$0.00

Count# 2: 4-53 - Dog & Cats Running at Large

Defendant Plead: No Contest

The defendant is adjudged Guilty

The Defendant is Sentenced to: Fine: 0.00 w/ \$0.00 Suspended Fees: \$0.00

Count# 3: 4-53 - Dog & Cats Running at Large

Defendant Plead: No Contest

The defendant is adjudged Guilty

The Defendant is Sentenced to: Fine: 0.00 w/ \$0.00 Suspended Fees: \$0.00

Count# 4: 4-53 - Dog & Cats Running at Large

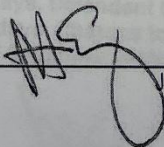
Defendant Plead: No Contest

The defendant is adjudged Guilty

The Defendant is Sentenced to: Fine: 0.00 w/ \$0.00 Suspended Fees: \$0.00

SENTENCE AND COMMITMENT: Defendant has remedied all matters; Dog & Cats Running at Large-Deferred for 180 days no further animal control violations; Dog & Cats Running at Large-Deferred for 180 days no further animal control violations; Dog & Cats Running at Large-Deferred for 180 days no further animal control violations; Dog & Cats Running at Large-Deferred for 180 days no further animal control violations

Date: July 8, 2025



Judge

You must keep the Court informed of your current phone number and address. If you are on House Arrest, Community Service, and/or Probation you must follow all the rules.

YOU MAY PAY ONLINE: CitePayUSA.com

STATE OF NEW MEXICO
CITY OF ROSWELL
IN THE MUNICIPAL COURT

MUNICIPAL COURT
ROSWELL NM
JULY 9, 2025
12:34 PM
vf
CLERK

v.

Gilbert Ralph Dutchover, Defendant

No. 2025000066-AC

JUDGMENT AND SENTENCE

This case came before the court on 9th day of July, 2025.

The defendant appeared:

☒ [X] with an Attorney Beth L. Hightower; Christopher J Naim-Mahan appeared on behalf of the City of Roswell.
☐ [] pro se ☐ [] waiver signed

The defendant entered a plea of:

☐ [] guilty ☒ [X] no contest
☐ [] not guilty and was tried by the court.

Count# 1: 4-5 (a) (1) (a) - Neglecting or abandoning a domesticated animal by the responsible party;

Defendant Plead: No Contest

The defendant is adjudged Guilty

The Defendant is Sentenced to: Fine: 0.00 w/ \$0.00 Suspended Fees: \$0.00

Count# 2: 4-5 (a) (1) (a) - Neglecting or abandoning a domesticated animal by the responsible party;

Defendant Plead: No Contest

The defendant is adjudged Guilty

The Defendant is Sentenced to: Fine: 0.00 w/ \$0.00 Suspended Fees: \$0.00

Count# 3: 4-52 (1) - Illegal to Tether

Defendant Plead: No Contest

The defendant is adjudged Guilty

The Defendant is Sentenced to: Fine: 0.00 w/ \$0.00 Suspended Fees: \$0.00

Count# 4: 4-52 (1) - Illegal to Tether

Defendant Plead: No Contest

The defendant is adjudged Guilty

The Defendant is Sentenced to: Fine: 0.00 w/ \$0.00 Suspended Fees: \$0.00

SENTENCE AND COMMITMENT: Per plea agreement with both attorneys present. Defendant changes plea to no contest. Illegal to Tether: 90 days of jail. 90 days of jail suspended with the conditions defendants completes 24 hours of community service within 30 days. Defendant to surrender animal to animal services. Defendant is not to own or posses any animals for 364 days. ;Illegal to Tether: 90 days of jail. 90 days of jail suspended with the conditions defendants completes 24 hours of community service within 30 days. Defendant to surrender animal to animal services. Defendant is not to own or posses any animals for 364 days. ;Neglecting or abandoning a domesticated animal by the responsible party: 90 days of jail. 90 days of jail suspended with the conditions defendants completes 24 hours of community service within 30 days. Defendant to surrender animal to animal services. Defendant is not to own or posses any animals for 364 days. ;Neglecting or abandoning a domesticated animal by the responsible party: 90 days of jail. 90 days of jail suspended with the conditions defendants completes 24 hours of community service within 30 days. Defendant to surrender animal to animal services. Defendant is not to own or posses any animals for 364 days. Charges to run concurrent. Defendant to sign up July 10, 2025 at 9am for community service and follow all directions of the compliance officer.

24 hours of Community Service

Date: July 9, 2025

Judge

You must keep the Court informed of your current phone number and address. If you are on House Arrest, Community Service, and/or Probation you must follow all the rules.

YOU MAY PAY ONLINE: CitePayUSA.com

STATE OF NEW MEXICO
CITY OF ROSWELL
IN THE MUNICIPAL COURT

MUNICIPAL COURT
ROSWELL NM
JULY 10, 2025
9:52 AM
RR
CLERK

v.

Brittany E Herrera, Defendant

No. 2025000049-AC

JUDGMENT AND SENTENCE

This case came before the court on 10th day of July, 2025.

The defendant appeared:
☒ pro se ☒ waiver signed

The defendant entered a plea of:
☒ guilty ☐ no contest
☐ not guilty and was tried by the court.

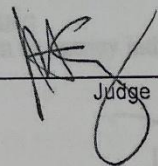
Count# 1: 4-51 (A) (1) - Keeping of dogs and cats inoculated against rabies
Defendant Plead: No Contest
The defendant is adjudged Guilty
The Defendant is Sentenced to: Fine: 0.00 w/ \$0.00 Suspended Fees: \$0.00

Count# 2: 4-51 (A) (2) - Keeping of dogs and cats (altered)
Defendant Plead: No Contest
The defendant is adjudged Guilty
The Defendant is Sentenced to: Fine: 0.00 w/ \$0.00 Suspended Fees: \$0.00

Count# 3: 4-51 (A)(4) - Animal shall be microchipped
Defendant Plead: No Contest
The defendant is adjudged Dismissed by Prosecution
The Defendant is Sentenced to: Fine: 0.00 w/ \$0.00 Suspended Fees: \$0.00

SENTENCE AND COMMITMENT: Animal shall be microchipped: Dismissed upon oral motion of the prosecution.
Rabies: Deferred 90 days, no further animal control violations. **Keeping of Dogs and Cats:** Deferred 90 days, no further animal control violations

Date: July 10, 2025



Judge

You must keep the Court informed of your current phone number and address. If you are on House Arrest, Community Service, and/or Probation you must follow all the rules.

YOU MAY PAY ONLINE: CitePayUSA.com

STATE OF NEW MEXICO
CITY OF ROSWELL
IN THE MUNICIPAL COURT

MUNICIPAL COURT
ROSWELL NM
JULY 15, 2025
9:30 AM
v
CLERK

v.

Damon Russell Bartlett, Defendant

No. 2025000068-AC

JUDGMENT AND SENTENCE

This case came before the court on 15th day of July, 2025.

The defendant appeared:

☐ with an Attorney . appeared on behalf of the City of Roswell.
☒ pro se ☒ waiver signed

The defendant entered a plea of:

☐ guilty ☒ no contest
☐ not guilty and was tried by the court.

Count# 1: 4-53 - Dog & Cats Running at Large

Defendant Plead: No Contest

The defendant is adjudged Guilty

The Defendant is Sentenced to: Fine: 10.00 w/ \$0.00 Suspended Fees: \$0.00

Count# 2: 4-53 - Dog & Cats Running at Large

Defendant Plead: No Contest

The defendant is adjudged Guilty

The Defendant is Sentenced to: Fine: 10.00 w/ \$0.00 Suspended Fees: \$0.00

Count# 3: 4-51 (A) (1) - Keeping of dogs and cats inoculated against rabies

Defendant Plead: No Contest

The defendant is adjudged Dismissed

The Defendant is Sentenced to: Fine: 0.00 w/ \$0.00 Suspended Fees: \$0.00

Count# 4: 4-51 (A)(4) - Animal shall be microchipped

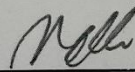
Defendant Plead: No Contest

The defendant is adjudged Dismissed

The Defendant is Sentenced to: Fine: 0.00 w/ \$0.00 Suspended Fees: \$0.00

**SENTENCE AND COMMITMENT: Dog & Cats Running at Large: \$10 fine. ;Dog & Cats Running at Large: \$10 fine.
;Keeping of dogs and cats inoculated against rabies: Dismissed ;Animal shall be microchipped: Dismissed
Total Fines Sentenced: \$20.00 Total Fees Sentenced: \$0.00**

Date: July 15, 2025



Judge

You must keep the Court informed of your current phone number and address. If you are on House Arrest, Community Service, and/or Probation you must follow all the rules.

YOU MAY PAY ONLINE: CitePayUSA.com

STATE OF NEW MEXICO
CITY OF ROSWELL
IN THE MUNICIPAL COURT

MUNICIPAL COURT
ROSWELL NM
JULY 15, 2025
9:30 AM
vf
CLERK

v.

Damon Russell Bartlett, Defendant

No. 2025000068-AC

JUDGMENT AND SENTENCE

This case came before the court on 15th day of July, 2025.

The defendant appeared:

☐ with an Attorney . appeared on behalf of the City of Roswell.
☒ pro se ☒ waiver signed

The defendant entered a plea of:

☐ guilty ☒ no contest
☐ not guilty and was tried by the court.

Count# 1: 4-53 - Dog & Cats Running at Large

Defendant Plead: No Contest

The defendant is adjudged Guilty

The Defendant is Sentenced to: Fine: 10.00 w/ \$0.00 Suspended Fees: \$0.00

Count# 2: 4-53 - Dog & Cats Running at Large

Defendant Plead: No Contest

The defendant is adjudged Guilty

The Defendant is Sentenced to: Fine: 10.00 w/ \$0.00 Suspended Fees: \$0.00

Count# 3: 4-51 (A) (1) - Keeping of dogs and cats inoculated against rabies

Defendant Plead: No Contest

The defendant is adjudged Dismissed

The Defendant is Sentenced to: Fine: 0.00 w/ \$0.00 Suspended Fees: \$0.00

Count# 4: 4-51 (A)(4) - Animal shall be microchipped

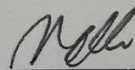
Defendant Plead: No Contest

The defendant is adjudged Dismissed

The Defendant is Sentenced to: Fine: 0.00 w/ \$0.00 Suspended Fees: \$0.00

**SENTENCE AND COMMITMENT: Dog & Cats Running at Large: \$10 fine. ;Dog & Cats Running at Large: \$10 fine.
;Keeping of dogs and cats inoculated against rabies: Dismissed ;Animal shall be microchipped: Dismissed
Total Fines Sentenced: \$20.00 Total Fees Sentenced: \$0.00**

Date: July 15, 2025



Judge

You must keep the Court informed of your current phone number and address. If you are on House Arrest, Community Service, and/or Probation you must follow all the rules.

YOU MAY PAY ONLINE: CitePayUSA.com

STATE OF NEW MEXICO
CITY OF ROSWELL
IN THE MUNICIPAL COURT

MUNICIPAL COURT
ROSWELL NM
JULY 16, 2025
9:28 AM
RR
CLERK

v.

Nicole Garcia, Defendant

No. 2025000073-AC

JUDGMENT AND SENTENCE

This case came before the court on 16th day of July, 2025.

The defendant appeared:

☒ pro se ☐ waiver signed

The defendant entered a plea of:

☐ guilty ☒ no contest

☐ not guilty and was tried by the court.

Count# 1: 4-53 - Dog & Cats Running at Large

Defendant Plead: No Contest

The defendant is adjudged Guilty

The Defendant is Sentenced to: Fine: 50.00 w/ \$0.00 Suspended Fees: \$0.00

Count# 2: 4-53 - Dog & Cats Running at Large

Defendant Plead: No Contest

The defendant is adjudged Guilty

The Defendant is Sentenced to: Fine: 50.00 w/ \$0.00 Suspended Fees: \$0.00

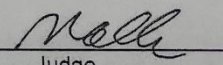
SENTENCE AND COMMITMENT: Plead No Contest: At large: Fined \$50. At large: Fined \$50

Total Fines Sentenced: **\$100.00** Total Fees Sentenced: **\$0.00**

Itemized Fee:

Total amount due as of 07/16/2025: **\$100.00** to be paid in full 30 days or per signed Payment Plan filed with the Court.

Date: July 16, 2025


Judge

You must keep the Court informed of your current phone number and address. If you are on House Arrest, Community Service, and/or Probation you must follow all the rules.

YOU MAY PAY ONLINE: CitePayUSA.com

STATE OF NEW MEXICO
CITY OF ROSWELL
IN THE MUNICIPAL COURT

MUNICIPAL COURT
ROSWELL NM
JULY 30, 2025
1:52 PM
vf
CLERK

v.

Kyra Nicole Franco, Defendant

No. 2025000074-AC

JUDGMENT AND SENTENCE

This case came before the court on 30th day of July, 2025.

The defendant appeared:

☒ pro se ☐ waiver signed

The defendant entered a plea of:

☒ guilty ☐ no contest

☐ not guilty and was tried by the court.

Count# 1: 4-53 - Dog & Cats Running at Large

Defendant Plead: Not Guilty

The defendant is adjudged Dismissed No Prosecution Present

The Defendant is Sentenced to: Fine: 0.00 w/ \$0.00 Suspended Fees: \$0.00

Count# 2: 4-51 (A) (1) - Keeping of dogs and cats inoculated against rabies

Defendant Plead: Guilty

The defendant is adjudged Guilty

The Defendant is Sentenced to: Fine: 0.00 w/ \$0.00 Suspended Fees: \$0.00

Count# 3: 4-51 (A)(4) - Animal shall be microchipped

Defendant Plead: Guilty

The defendant is adjudged Guilty

The Defendant is Sentenced to: Fine: 0.00 w/ \$0.00 Suspended Fees: \$0.00

Count# 4: 4-54 (A) - Vicious Dogs

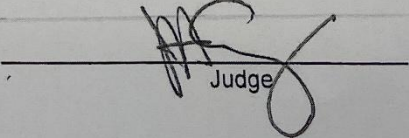
Defendant Plead: Guilty

The defendant is adjudged Guilty

The Defendant is Sentenced to: Fine: 0.00 w/ \$0.00 Suspended Fees: \$0.00

SENTENCE AND COMMITMENT: Dog & Cats Running at Large: Dismissed no prosecution present. ;Keeping of dogs and cats inoculated against rabies: Deferred for 90 days. No further animal violations. ; Animal shall be microchipped: Deferred for 90 days. No further animal violations. Vicious Dog: \$100 fine. \$100 fine suspended with the conditions receives no further animal violations for 180 days.

Date: July 30, 2025


Judge

You must keep the Court informed of your current phone number and address. If you are on House Arrest Community Service, and/or Probation you must follow all the rules.

YOU MAY PAY ONLINE: CitePayUSA.com

ACCOMPLISHMENTS

- Continuing a positive workplace culture



PLANS FOR NEXT MONTH

- AUGUST Adoption Event at the local Farmers Market

How to Adopt an Animal Under 6 Months of Age:

Step 1: Prepay for rabies vaccination, microchip and spay or neuter at the vet of your choice.

Step 2: Provide the invoice to Roswell Animal Services.

Step 3: Sign a sterilization agreement for the pet.

Step 4: Take your new pet home that day for our \$1 (cash) Adoption Fee.

Did you know? City Ordinance Sec. 4-51 Keeping of Dogs and Cats. Every animal kept in the city must be vaccinated against rabies by a licensed veterinarian. Failure to do so is a misdemeanor. Animals must be vaccinated against rabies by the time they are 6 months old or by the time they are 6 months old.

Always provide your pet with fresh food and clean drinking water.

How to Adopt an Animal Over 6 Months of Age:

Step 1: Prepay for rabies vaccination, microchip and spay or neuter at the vet of your choice.

Step 2: Provide the invoice to Roswell Animal Services.

Step 3: Pay our \$1 (cash) Adoption Fee.

Step 4: We hold your new pet until the vet appointment.

Step 5: We transport your new pet to the appointment and you will take him or her home from the veterinarian's office.

Did you know? Cats and small dogs are typically considered a senior at the age of 10 or 11, while larger dogs are considered a senior at the age of 6 or 7. When you adopt an older cat or dog, they are usually spayed/neutered and have developed their personalities. You'll know more about your new family member after spending a couple of days in a foster home.

Always provide your pet with fresh food and clean drinking water.

How to Reclaim Your Pet

Step 1: Show your proof of ownership such as pictures or veterinarian receipts.

Step 2: Prepay for rabies vaccination, microchip and spay or neuter at the vet of your choice.

Step 3: Provide the invoice to Roswell Animal Services.

Step 4: Pay our \$40 Reclaim Fee with an additional \$20 for each reclaim after.

Step 5: We hold your pet until the scheduled vet appointment.

Step 6: We transport your pet to the appointment and you will take him or her home from the veterinarian's office.

Did you know? Dogs will escape because of social isolation, separation anxiety, reproductive drive or boredom. Dogs that are left alone for long periods of time, whether inside or outside, may become destructive, anxious and exhibiting signs to mean "I'm lonely, I'm bored, I'm scared, I'm angry, I'm sad, I'm hungry, I'm thirsty".

Always provide your pet with fresh food and clean drinking water.

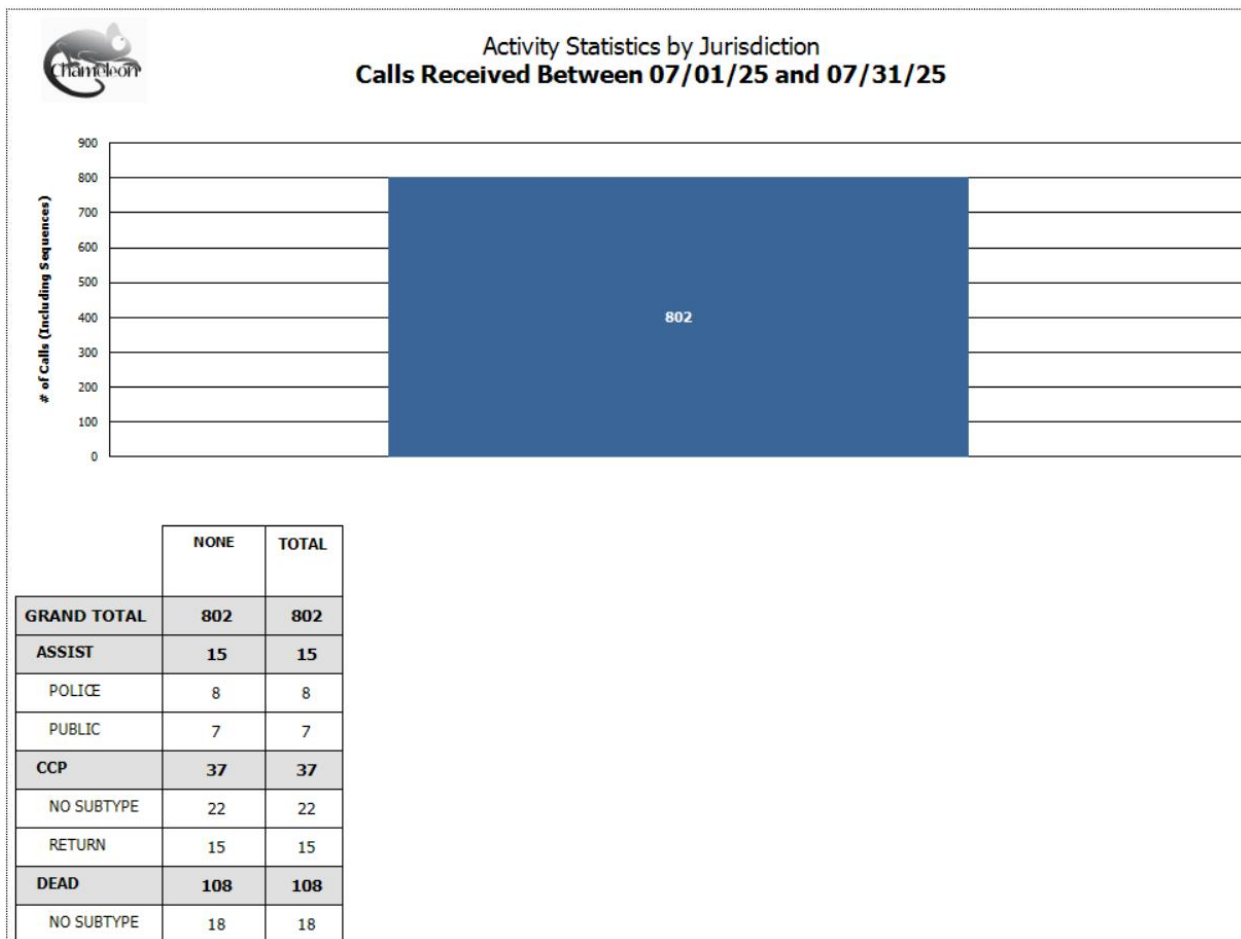
ISSUES AND CONCERNS

- We need (2) trucks for Animal Control Officers, we currently have 2 trucks not running.
- Distemper is still out in the community so everyone needs to be cautious with their animals at home. VACCINATE!!

ANIMAL CONTROL OFFICERS

Last Month Activity-

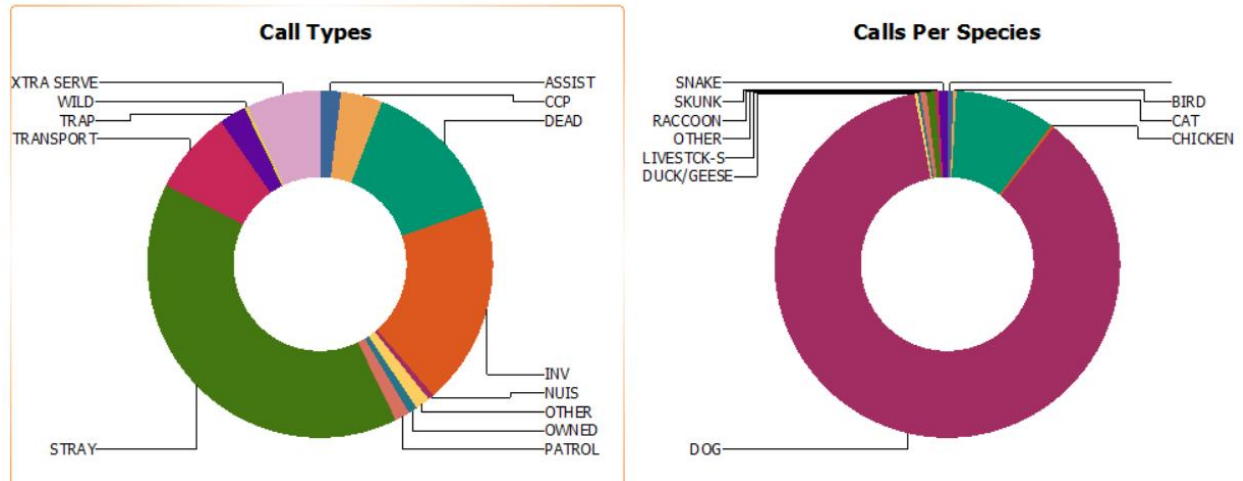
CALL LOG CATEGORY



	NONE	TOTAL
DMSTC	77	77
OWNED	8	8
WILD	5	5
INV	152	152
NO SUBTYPE	6	6
ABAN	19	19
BITE	29	29
BITEF	2	2
CRUELTY	31	31
FOLLOW UP	36	36
MUNIC	25	25
NEGLI	1	1
OTHER	3	3
NUIS	4	4
BARK	4	4
OTHER	12	12
NO SUBTYPE	12	12
OWNED	7	7
OTHER	5	5
PROP	2	2
PATROL	11	11
NO SUBTYPE	11	11
STRAY	314	314

	NONE	TOTAL
NO SUBTYPE	45	45
AGGRS	152	152
CONF	14	14
INJURED	25	25
PROP	2	2
ROAM	65	65
SICK	11	11
TRANSPORT	66	66
ANIMAL	55	55
INJURED	3	3
OTHER	2	2
SICK	3	3
SURG	3	3
TRAP	19	19
DELIVERY	7	7
OCCUPIED	11	11
PICKUP	1	1
WILD	2	2
INJURED	1	1
ROAM	1	1
XTRA SERVE	55	55
NO SUBTYPE	55	55

Total Calls Received: 788
Total Calls Including Sequences: 802



KENNEL WORKERS

Kennel workers continue to work hard and deep clean every day; we are appreciative of the work they do!



TRAINING

WE HAVE A NEW KENNEL WORKER! HIS NAME IS JONATHAN C.

WELCOME TO THE TEAM!

COMMUNITY OUTREACH/ENGAGEMENT

- Posting videos/photos on Facebook showing the adoptable animals
- Posting videos/photos on Facebook of animals that come into the facility hoping to reunite them with their owners as soon as possible.
- Posting videos/photos of dogs that are and will be at risk on Facebook to try and get them adopted, rescued or reclaimed.
- JULY ADOPTION EVENT!



COMMUNITY CAT PROGRAM

CAWL: 25 cats were either spayed/neutered, Vaccinated, and ear tipped

South Springs: 10 cats were either spayed/neutered, Vaccinated, and ear tipped

A TOTAL OF: 35 Cats fixed and released into the community in the month of July.

ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Monthly Department Reports 9.

Public Safety Committee

Meeting Date: 08/19/2025

COMMITTEE: Public Safety

CONTACT: N/A

CHAIR: N/A

DEPARTMENT NAME:

Community Development (Vickers)

Attachments

CDC Monthly July 2025

J & S July 2025

Mileage Monthly July 2025

CITY OF ROSWELL
COMMUNITY DEVELOPMENT CENTER
Month: July 2025

CODE ENFORCEMENT	This Month	This Month 2024	YTD*	2024 YTD*
Notices Mailed	833	771	833	771
Voluntary Compliance	373	409	373	409
No. of Cases Filed in Municipal Court	15	17	15	17
No. Cases Dismissed by Officer	3	2	3	2
Resolution	55	12	55	12
Weeds	672	338	672	338
Inoperable Vehicles	14	77	14	77
Litter	16	89	16	89
Unsanitary Premises	44	89	44	89
Signs	5	27	5	27
Zoning	6	0	6	0
Obstructions	8	24	8	24
Public Nuisances	68	127	68	127
Garage Sales No permit	0	0	0	0

BUSINESS LICENSES	This Month	This Month 2024	YTD*	2024 YTD*
Total Licenses Issued	166	127	166	127
Renewed Licenses	98	100	98	100
New Licenses	36	18	36	18
Temporary Permits Issued	32	9	32	9
Receipts	\$7,977.00	\$6,044.00	\$7,977.00	\$6,044.00

*Figures calculated to reflect FYTD

BUILDING INSPECTIONS	This Month	Permits Applied This Month 2024 & Fees Collected	Permits Applied YTD*	Permits Applied 2024 YTD*
Residential-New	3	2	3	2
Residential - Other	44	38	44	38
Commercial-New	1	4	1	4
Commercial - Other	11	11	11	11
Total Permits Issued	59	55	59	55
Total Fees Collected	\$44,748.00	\$38,113.02	\$44,748.00	\$38,113.02

PLUMBING/MECH INSPECTIONS	This Month	Permits Applied This Month 2024	Permits Applied YTD*	Permits Applied 2024 YTD*
Plumbing & Mechanical Permits—Residential	63	38	63	38
Plumbing & Mechanical Permits—Commercial	17	16	17	16
Total Permits Issued	80	54	80	54
Total Fees Collected	\$3,514.50	\$3,389.75	\$3,514.50	\$3,389.75

ELECTRICAL INSPECTIONS	This Month	Permits Applied This Month 2024	Permits Applied YTD*	Permits Applied 2024 YTD*
Electric Permits—Residential	30	27	30	27
Electric Permits—Commercial	12	8	12	8
Total Permits Issued	42	35	42	35
Total Fees Collected	\$4,915.00	\$4,096.80	\$4,915.00	\$4,096.80

*Figures calculated to reflect FYTD

STATE OF NEW MEXICO
CITY OF ROSWELL
IN THE MUNICIPAL COURT

June 10th 25
Date filed

MUNICIPAL COURT
ROSWELL NM
JULY 31, 2025
1:53 PM
RR
CLERK

v.

Sonia Fresquez, Defendant

No. 2025000038-CE

JUDGMENT AND SENTENCE

This case came before the court on 31st day of July, 2025.

The defendant appeared:

☒ with Code Enforcement Officer C. Romero appeared on behalf of the City of Roswell.

☒ pro se ☒ waiver signed

The defendant entered a plea of:

☐ guilty ☒ no contest

☐ not guilty and was tried by the court.

Count# 1: 16-4 (A-D) - Overgrown Property

Defendant Plead: No Contest

The defendant is adjudged Guilty

The Defendant is Sentenced to: Fine: 0.00 w/ \$0.00 Suspended Fees: \$0.00

Count# 2: 16-36 - Violation; Nuisance; Exceptions (Storage or Abandoned, Wrecked, Dismantled or Inoperative Motor Veh)

Defendant Plead: No Contest

The defendant is adjudged Guilty

The Defendant is Sentenced to: Fine: 0.00 w/ \$0.00 Suspended Fees: \$0.00

SENTENCE AND COMMITMENT: Change of plea to No Contest at time of Trial with Officer C. Romero: Overgrown Property: Defendant sentenced to 90 days of Unsupervised Probation, defendant to work with Code Enforcement to bring property into compliance by August 20, 2025. Inoperable Vehicle: Defendant sentenced to 90 days of Unsupervised Probation, defendant to work with code enforcement to bring property into compliance by August 20, 2025. Unsupervised Probation to run concurrent.

90 days of Unsupervised Probation

Date: July 31, 2025



Judge

You must keep the Court informed of your current phone number and address. If you are on House Arrest, Community Service, and/or Probation you must follow all the rules.

YOU MAY PAY ONLINE: CitePayUSA.com

Community Development Mileage

July 2025

Employee Name	Unit #	Vehicle	VIN last 5 #'s	Last Month Mileage Reading	Current Mileage Reading	Mileage Used for the Month
Miller Butts	573	2012 Dodge Ram 1500	31401	104,920	105,273	353
Mike Christensen	570	2011 Ford Ranger	10856	81,755	82,074	319
Gus Garcia	565	2004 Ford F-150	27032	138,186	138,913	727
Breck Walden		2013 Dodge Ram 1500	63019	122,519	122,904	385
Toby Franco		2009 Chevrolet Silverado 1500	27777	170,382	170,755	373
Rick Medrano	567	2008 Ford F-150	42918	122,429	122,923	494
Moe Orona	569	2005 Ford F-150	#04811	89,460	89,988	528
Carlos Romero	568	2012 Ford F-150	#04054	80,019	80,338	319
Rick Rodriguez		2013 Ford F-150	83804	33,261	33,663	402
Ray Lujan	554	2019 Chevrolet Express Van	50096	67,435	68,379	944
Esperanza DeLeon	796	2016 Ford Escape	32842	101,995	101,996	1

**ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT**

Monthly Department Reports 10.

Public Safety Committee

Meeting Date: 08/19/2025

COMMITTEE: Public Safety

CONTACT: Mike Mathews

CHAIR: Juliana Halvorson

DEPARTMENT NAME:

Roswell Police Department (Aldana)

Attachments

RPD Monthly report

July fleet mileage report

Roswell Police Department

Monthly

July 2025



Submitted by
Chief of Police
Lance Bateman

Roswell Police Department
128 West Second Street
Roswell New Mexico USA 88201
(575) 624-6770 Fax (575) 624-6780

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Technical Services Unit/Property 18-19

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Monthly Statistics 21-23

Fleet Mileage

Department summary

- We are still without air conditioning throughout most the building. An electrical engineer inspected the building and determined the building needed to be rewired before new air conditioning units could be installed.
- Five recruits remain at the police academy, with graduation in December.

Patrol/Traffic/SWAT

MONTH'S ACTIVITIES

Accidents:

The total accidents reported for the month: 76

Adam 13 Baker 18 Charlie 28 Delta 9 Echo 21 Frank 1
Unknown 0

Of the 90 accidents, 21 were with injuries and 29 persons reported injuries and we had 0 fatalities as a result for the month.

72 were reported during the day, 0700-1800 hours

18 were reported during the night, 1800-0700 hours

31 were reported as hit-and-run accidents

0 DUI arrest related to accidents

Citations related to accidents:

22 citations were issued for failure to yield/stop

5 were issued for speed

25 were issued for driver inattention

12 for improper lane change

19 for moving violations (backing, overtaking etc.)

7 were issued for other non-moving issues (weather, road conditions, hit-and-runs with no other information)

5 were issued for no driver's license

8 were issued for no insurance

0 were issued for no seat belt

Total: 86

CATEGORY	Day shift	Swing shift	Midnight shift	Total
1. Dispatched calls	1286	1024	882	3192
2. Incident reports	168	146	105	419
3. Supplement reports	129	117	129	375
4. Self-initiated	262	119	196	577
5. Warrants served	62	28	43	133
6. Probable cause arrests	31	30	35	96
7. Summonses/warrants obtain	16	11	29	56
8. Traffic stop	169	115	177	461
9. Moving/park citations	183	123	106	412
10. Accident reports	33	21	10	64
11. FI cards	2	2	0	4
12. Open doors	13	8	40	61
13. Officer assist	221	189	117	527
14. Total arrests	74	49	62	485
15. Arrest citations	8	2	5	15
16. Total activities	2657	1984	1936	6577

ACCOMPLISHMENTS

- Shift change was conducted with no issues.
- Recruiting sent 5 recruits to the academy.
- 4th of July/UFO Festival was held and completed with no issues.
- Sunset Avenue speed detail was conducted.
- All 4 SROs went to NASRO training.

PLANS FOR NEXT MONTH

- First day of school 8.4.25
- Patrol is continuing to conduct traffic details in problem areas and intersections.
- Bringing SWCT to Roswell for another first-line supervisor class along with courtroom testimonial/report-writing class for new officers.
- Send both traffic officers to EDR class.
- Adding more officers to the Traffic Unit.

ISSUES AND CONCERNS

- Patrol lost one officer to CID to replace a Detective that left RPD. Sgt. Cavin is still overseas, not returning until next year.

- Patrol lost one officer to CID to replace a Detective that left RPD. Possible future losses are unknown due to several Patrol, Traffic, SID and CID personnel going through backgrounds with other agencies. This is concerning because SID and CID will more than likely pull from patrol and cause patrol shifts to be shortened.

July 2025 Targeted Enforcement Locations

Adam:

College between Kentucky and Garden – 5 new crashes
Main between 2nd and 9th Streets – 1 new crash
2nd between Richardson and Atkinson – 2 new crashes

Baker:

McGaffey between Main and Garden – 3 new crashes
Main between Albuquerque and McGaffey – 2 new crashes
McGaffey between Main and Virginia – 1 new crash

Charlie:

College between Montana and Garden – 7 new crashes
19th between Kentucky and Garden – 2 new crashes
Main between 19th and Berrendo – 7 new crashes
Country Club between Union and Garden – 2 new crashes

Delta:

Union between 8th and Deming – 2 new crashes
2nd between Washington and Delaware -1 new crash
Poe between Lea and SE Main – 0 new crashes
McGaffey between Union and Main - 2 new crashes

Echo:

McGaffey between Union and Virginia – 3 new crashes
Hobbs between Sunset and SE Main – 2 new crashes
Main between McGaffey and Brasher – 0 new crashes

Frank:

No Identified Target Areas

The information included in this analysis was obtained from RPD RMS and was reviewed to remove duplicate events, private-property collisions and single-vehicle collisions.

The following information was self-reported by individual officers for inclusion in this report summary.

Reported Monthly Targeted Enforcement	
June 2025	
Days	0
Swings	0
Mids	3
Traffic	15
K-9	0
Special Assignment	0
Total	18

The following information is the historical data for the month.

Roswell Vehicle Crash Analysis Historical Data												
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2018	80	89	103	99	115	87	92	100	103	101	124	105
2019	98	75	85	106	106	85	103	108	98	100	113	93
2020*												
2021*												
2022	87	82	92	94	102	74	58	101	86	109	84	90
2023	89	76	83	115	93	83	86	95	93	91	88	103
2024**	72	75	87	92	86	95	91	91	76	79	94	91
2025	78	52	81	89	79	59	78					

*2020 and 2021 not tabulated due to questionable data from pandemic

**Beginning January 2024 RPD began targeted enforcement activity at historically high-crash intersections

Reported Stops In Targeted Enforcement Area												
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2024	16	6	22	8	5	8	20	15	7	34	5	14
2025	18	4	8	5	11	7	18					

SWAT

Last Month Activity-

On July 9, at approximately 0530 hours SWAT members responded to 424 E. 4th St. in reference to a SWAT Light for Patrol. Patrol had responded to shots fired near 4th/Shartelle. They located casings in the street and CCSO stopped a vehicle leaving the area at a high rate of speed. It was found that a shootout had occurred between the residence and south on Shartelle towards 3rd. Patrol conducted call-outs on the residence and contacted several convicted felons believed to be involved. There was at least one person inside the residence that refused to exit. SWAT Operators responded and executed the search warrant obtained by Patrol investigating felon in possession, shooting at/from, aggravated assault, and negligent use. Operators conducted a break and rake at the suspects window and made contact with him. He was non-compliant and verbally aggressive. Entry was made by a second team and he was taken into custody without incident. He was arrested for REO and the case is still being investigated.

On July 19, at approximately 0100 hours, a SWAT call-out was initiated for 1613 N. Kansas Ave. in reference to a high-risk search warrant/possible armed barricade. Patrol had responded to a domestic where a female stated she was battered by Gabriel Sepulveda who then stated he would kill her. The female fled and stated the male grabbed a shotgun and fired off several shots in the backyard. Patrol believed the male was still inside the home with the shotgun. SWAT responded and attempted negotiations and contact with the suspect with no results. The robot was introduced and cleared a majority of the residence without locating anyone. Operators made entry and did not locate anyone inside the residence. A warrant was obtained for Sepulveda and he was later located and arrested by Patrol. The shotgun was later located in the alley just south of the residence.

Training:

On July 10, Operators conducted training. All Operators conducted zeroing on their issued rifles including new Operators Barela and Willis. Firearms training was conducted for the remainder of the morning. In the afternoon we went to Goddard and conducted training on our issued PVS-14 night vision monocular and PEQ-15 aiming lasers. Several issues were run into due to the age and quality of the PVS-14's. Stealth to contact and dynamic tactics were trained on.

On July 24, Operators, Trailers, TEMS, conducted training. A full inventory was taken of each member's gear. Several pieces of gear were found to be broken, needing repair, or not usable. See below under issues/concerns for further. Hostage rescue training was conducted at Goddard with the new Trailers

and Operators, specifically on dynamic entry and introducing noise-flash distractionary devices inside of a structure.

Accomplishments- Officer Joel Juarez and Detective Erik Castillo completed Basic Sniper School and are now able to deploy on operations in the Sniper role.

Plans for Next Month- Training will be conducted on August 14 and August 28 next month. Operator only on August 14 and full team on August 28.

Tryouts for the open Trailer positions will tentatively be scheduled for August 14. The opening closes on August 7. A list of Trailer applicants will be posted for six months following. At this time a selection will also be made for Negotiator positions. Ofc. Delacruz, Ofc. L. Cardiel, and Sgt. Bailey all applied for the open negotiator positions. Ofc. Delacruz and Ofc. L. Cardiel both indicated that they would rather become Trailers but are both passionate about the Negotiator position.

Ofc. Willis, Ofc. Barela, RFD Lt. Kyle Wright, and RFD Lt. Kenneth Barncastle all need to attend a Basic SWAT school. They will find a training and submit training requests this month, most likely it will be a TTPOA course.

Issues and Concerns-

Several SWAT members have applied to other agencies and are likely to be hired within the next month. This will leave several vacancies and the team will lose several years of operational SWAT experience. Currently Agent Mendoza is the first on the list for the vacant Operator position but has applied for another agency. If she is not hired or does not take the job she has the opportunity to pass a PT test and qualification to make Operator. If she leaves or does not wish to fill that role, Ofc. Gamboa (a current trailer) is the next and final person on that list. He will then be afforded the same opportunity. If there are any more Operators that leave, tryouts will have to be held again.

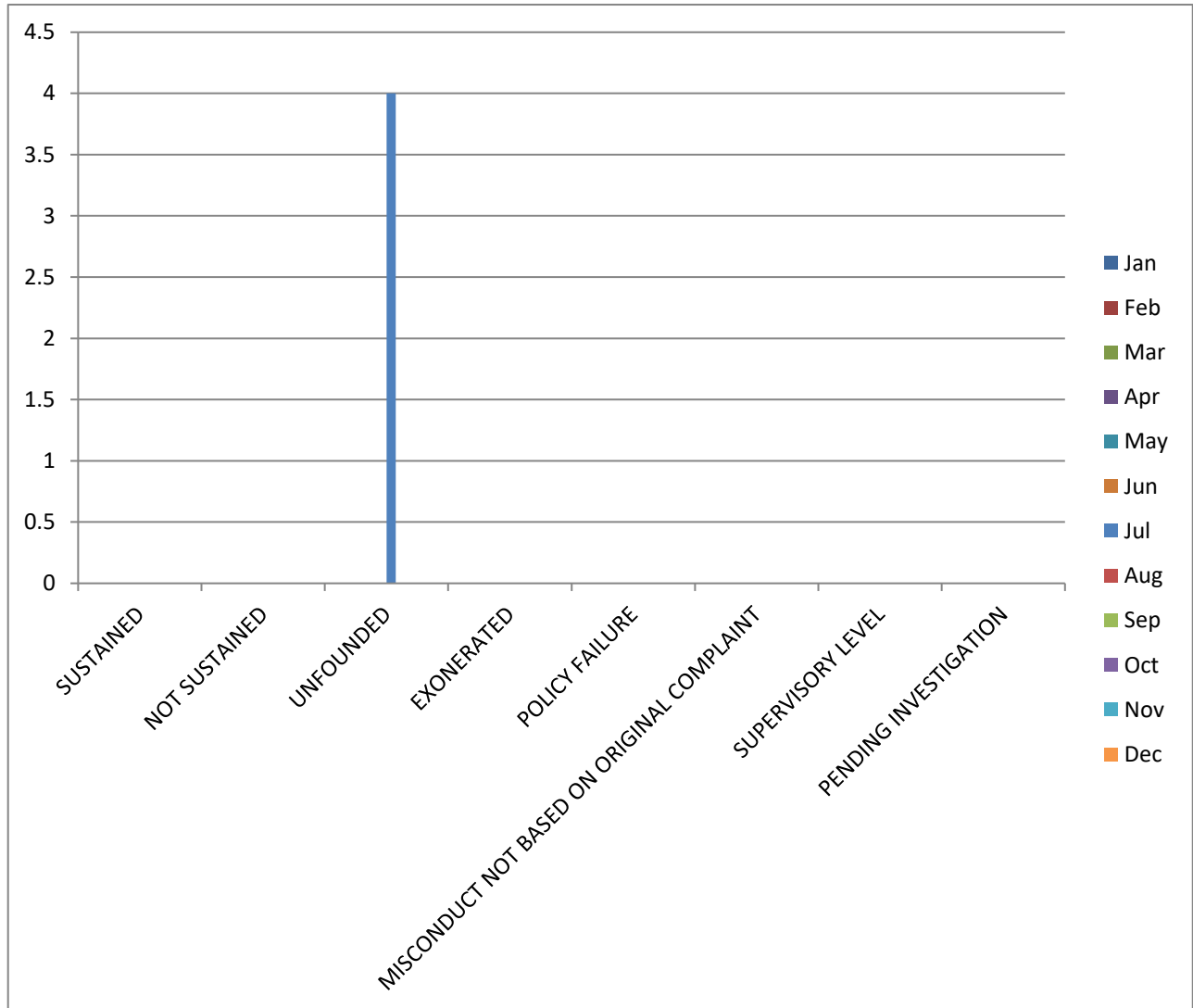
The MRAP front windshield has become delaminated and is hard to see out of. A new ballistic windshield is approximately \$10,000 without labor. The best fix would be to acquire a new Tactical Response Vehicle better suited for LE use. A new BearCat would be about 18+ months out to be built and delivered. Our MRAP was acquired over 10 years ago through the 1033 program and has constant mechanical issues. A quote was obtained to fix the windshield at approximately \$6,500.

Night vision devices are more than 15 years old and are outdated and beginning to fail. Quotes to purchase replacements are in process. Snipers need clip-on night vision devices in order to use their rifles at night. Two T&E devices were evaluated and submitted for quotes.

Several Operators call-out uniforms do not fit or are the same as others. I would like to look into purchasing new uniforms in order to have a uniform appearance on operations and appear professional at the air races in September.

Professional Standards (Internal Investigations)

Internal Investigations Monthly Report-July 2025



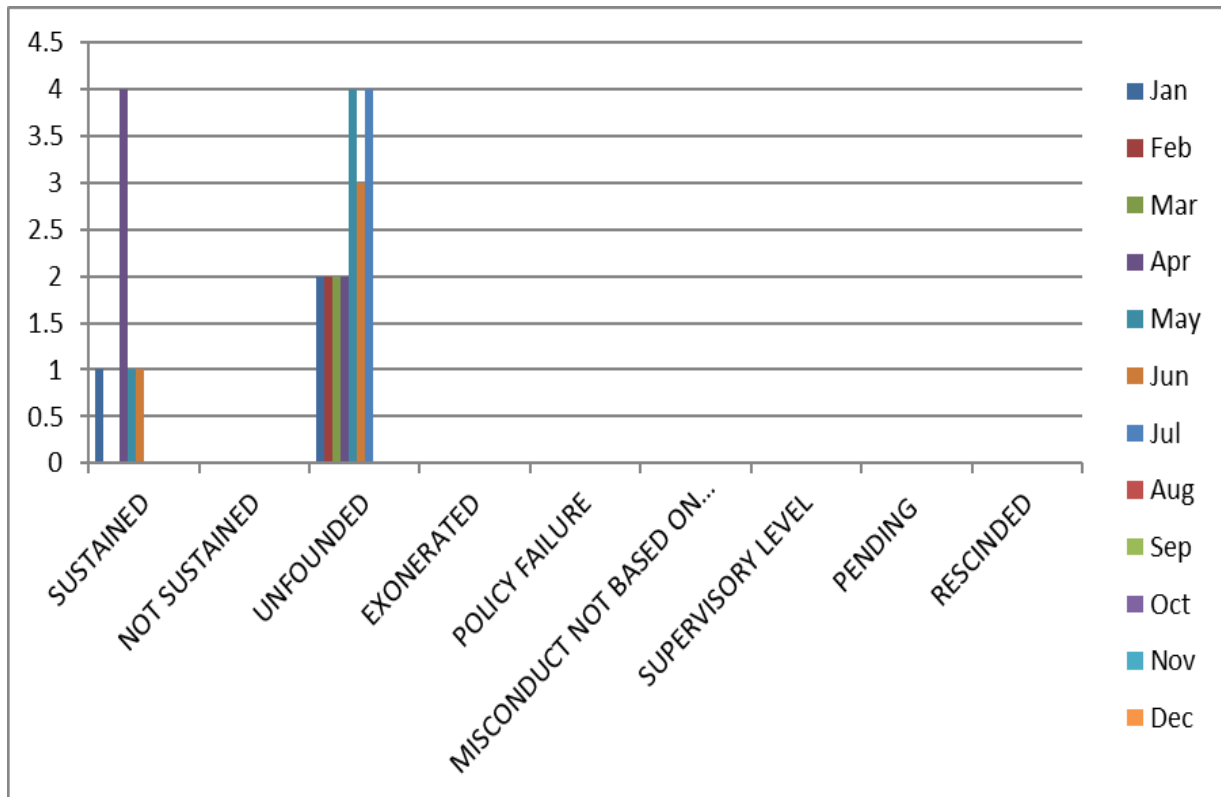
Total Complaints Received: 4

Pending Investigations: 0

Internally Generated: 0

Citizen generated: 4

INTERNAL INVESTIGATIONS MONTHLY REPORT – Year to Date 2025



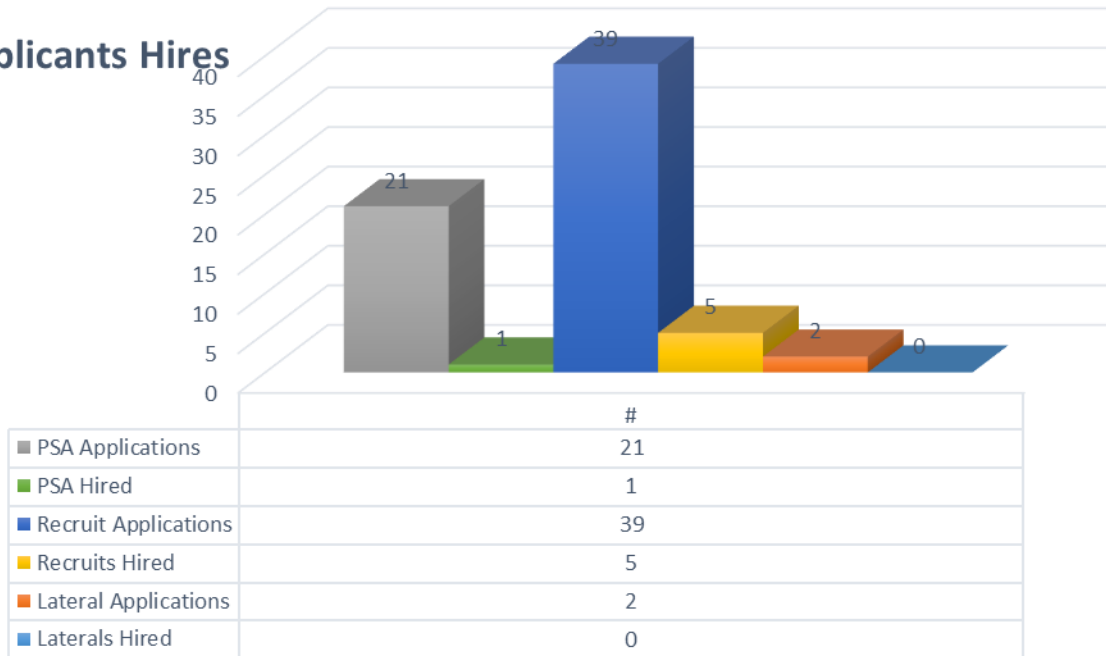
Total complaints received: 26
 Pending Investigations: 0
 Internally Generated: 5
 Externally Generated: 21

Support Services/Training and Recruiting/Neighborhood Watch

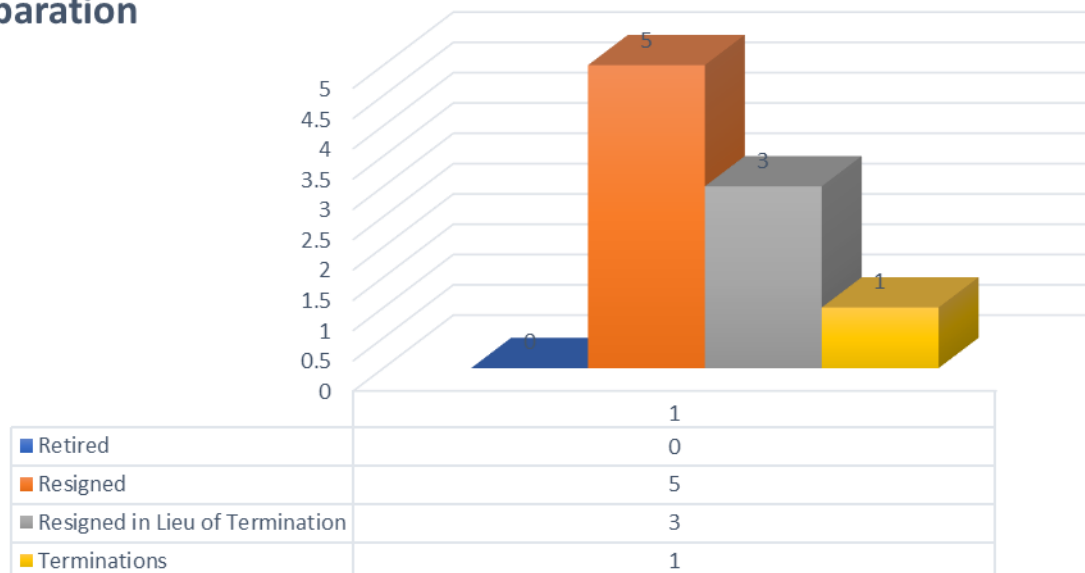
RECRUITING

Currently the department has 85 sworn personnel and 104 total allotted positions for sworn personnel. We have 15 vacant positions with 2 applicants in the hiring process for recruit officer and 1 applicant for police service aide. The recruiting division is currently holding recruit testing every first and third Thursday of the month.

Applicants Hires



Separation



RECRUIT TESTING:

Thursday, July 3: No applicants attended for testing.

Thursday, July 17: Two applicants attended the testing process. The applicant (PSA) failed to complete the physical test and the other applicant (Police Recruit) is currently in backgrounds.

JULY HIRES: (0)

NAME	STATUS
------	--------

LATERAL/RECRUIT APPLICANTS CURRENTLY IN PROCESS: (1)

NAME	STATUS
Aaron Gonzales	In Backgrounds (SWTC) & Psych Evaluation on 8/19

PSA APPLICANTS CURRENTLY IN PROCESS: (0)

NAME	STATUS
------	--------

NEW HIRES/PROJECTED HIRE DATES AND RELEASED FROM HIRING PROCESS: (2)

NAME	STATUS
Keidy Martell (Police Recruit)	Pending start date on 8/15
Antonio Morales (Police Service Aide)	Pending start date on 8/8

JULY LOSSES: (2)

Officers resigned/terminated or retired

NAME	REASON
Joseph Rullan (7/3)	Resigned in good standing
Mark Fuentes (7/3)	Resigned in good standing

Community Outreach & Neighborhood Watch:**July 2**

Officer Gonzalez met with Jenna, the Assistant Manager of Villa Park Senior Community, to discuss the process for criminally trespassing individuals from the mobile home park and the procedures for evicting certain residents. Officer Gonzalez provided her with information on both processes and advised that eviction paperwork would need to be filed through the courts.

July 3

Officer Gonzalez met with Jenna, the Assistant Manager for Villa Park, regarding an incident that occurred in the community clubhouse between two residents. During the incident, a female resident was acting disorderly and pushed another female into a table. Jenna requested that the female aggressor and her husband be issued a criminal trespass notice from the clubhouse.

July 26

Officer Fontanez, Officer Morales and TSU Madrid attended Roswell Honda's Back-to-School event. Roswell PD personnel engaged with children and provided information about careers in law enforcement.



Training:

July 17 & July 21

Sgt. Trong Nguyen hosted Firearm Biennium training at NMMI. The mandatory training is to be completed by every officer within the department to maintain officers' certifications.

July 31

A mock active-shooter training scenario was conducted at Tabernacle Church. The training was implemented to begin developing procedures for post-incident response.



REAL TIME CRIME CENTER DIVISION HIGHLIGHTS

The two civilian Nova Crime Center operators, Jane Weaver and Shelby Cunningham, started on July 14th. They began training right away. Sgt. Wrenn will be handling a majority of the training with frequent assistance from Lt. Fry. This is a brand new position so the training is evolving day to day. Both operators are doing well so far. Sgt. Wrenn believes they will be ready to get released near the end of August. They will be working Sgt. Wrenn's schedule until they are released.

Lt. Fry, Sgt. Wrenn, Shelby, and Jane visited the Albuquerque PD real time crime center. We spent about two hours speaking with a handful of supervisors and analysts. We made some good connections and took a tour of the facilities. They invited us to come spend a few days with them in the future to get a good grasp on their day-to-day operations. We will attempt to plan the trip in the coming months.

DRONE STATISTICS

FLIGHTS: 56
FLIGHT TIME: 11:58 flight hours
DISTANCE TRAVELED: 121.1 miles
REPORTS: 16
CALLS FOR SERVICE: 9
REQUESTED ASSISTANCE: 7
ARRESTS: 0
CLEARED CALLS: N/A
DIRECTED PATROL: 3

ADDITIONAL

A majority of the flights were for training purposes.

We are experiencing technical difficulties with the RTCC computer. It has been down for the better part of two weeks. IT is aware of the issue, but has yet to resolve the issue. They said they were going to work on the computer while we were in Albuquerque, but failed to do so.

Special Investigations Div./Chaves County Metro Narcotics Task Force

New Activities – 40 new activities were generated this month. Agents executed 7 search warrants, made 10 controlled buys of narcotics, seized 4 firearms, made 13 arrests and had 8 activities that were classified as “Other.”

Narcotics Seized:

Methamphetamine – 123.6 grams

Fentanyl – 2,724 pills

Cocaine – 135.7 grams

Crack Cocaine – 5.3 grams

Heroin – 4.2 grams

Criminal Investigations Division

Tuesday 7-1-2025

CID was called to 1615 S. Mulberry for a homicide. Nadia Madrid, 46, was located with at least one gunshot wound and was deceased on scene. Her boyfriend, Paul Sedillo-Reyes, was still on scene and made up a story about what happened. The evidence on scene completely contradicted his story. Mr. Sedillo-Reyes was eventually charged with 1st Degree Murder, Tampering with Evidence, and Felon in Possession.

Friday 7-4-2025

Detective Franklin responded to 1510 S. Adams in reference to a Suicide. A 26-year-old man was found hanging and deceased by his girlfriend. A subject on scene had a laceration on his nose that he stated happened when they tried to cut the male down. Investigation is ongoing.

Sunday 7-6-2025

Detective Franklin was called out to investigate a suicide. Officers had located a suspect vehicle from a hit-and-run at 2nd and Virginia. While on scene the male passenger in the vehicle armed himself with a shotgun and stuck it in his mouth and pulled the trigger. It was later learned he was the driver during the original hit-and-run.

Tuesday 7-8-2025

Detective Barrientos was assisting another agency with locating stolen chainsaws here in Roswell. We executed a search warrant at 808 Edgewood and located one chainsaw and arrested Link Kepler for receiver transferring stolen property.

Wednesday 7-9-25

Detective Franklin was called out in reference to a subjects shooting at each other near second and Shartelle. After the investigation was concluded Nathaniel Ortega (15) was charged with receiving stolen property and unlawful possession of a handgun. And Adrian Montoya (18) was charged with resisting, obstructing, evading arrest.

Wednesday 7-9-2025

Detective Duran responded to 2601 N. Kentucky in reference to a 4-year-old being sexually assaulted. Patrol was on scene investigating a domestic violence case when the mother disclosed her boyfriend Jeremy Aranda had possibly molested her daughter. Duran took over that aspect of the investigation and the case is ongoing.

Thursday 7-10-2025

Detective Ness worked a burglary from 3610 N. Main, Comfort Suites, and was able to identify the female suspect as Laura Jones. He located the female and recovered some stolen items. Charges and further search warrants are pending.

Saturday 7-12-2025

Detective Castillo responded to 610 La Paloma in reference to a child abuse. Through his investigation the step father was found to had backhanded the 4-year-old child several times. He had bruising all over his body. The child is blind and disabled. Rylan Ruiz was arrested and charged with abandonment abuse of child 2 counts.

Sunday 7-13-2025

Detective Castillo was called out in reference to a shooting. Through his investigation he learned a car with several juvenile males was shooting at a car with several juvenile females inside. The females crashed their car and the boys went and dropped the guns off at another location before going to the hospital. Raymond Lariva (16) was struck in the neck with a bullet. It appears at this point he may have been accidentally shot by one of his friends. Nehemiah Lopez (14) and Fernando Ortega (23) were charged with shooting from a motor vehicle and tampering with evidence.

Tuesday 7-15-2025

Det. Juarez obtained an arrest warrant for Albert Mondragon for Sexual Exploitation of Children. This comes after a continuing investigation of a 2024 CSP of a Minor case for which Albert Mondragon has already been charged.

Monday 7-21-2025

Det. Ness had been working on an Aggravated Burglary case at 69 Bent Tree for several weeks. He's executed several search warrants and done an extensive investigation. He was able to obtain arrest warrants for Isaiah Moore, Jordan Cloud, Amauri Purcell-Warner, and Antwon Moore for Aggravated Burglary, Larceny over \$500, Receiving Stolen Property, Conspiracy to Commit Receiving Stolen Property, Conspiracy to Commit Aggravated Burglary, and Contributing to the Delinquency of a Minor. Also during this investigation, while executing a search warrant on Jordan Cloud's cell phone, Det. Ness found evidence that Jordan had had a sexual relationship with a 15 year old girl. Ness set up a forensic interview with the girl and she disclosed that she and Jordan had had sex twice. Det. Ness charged Jordan Cloud for two counts of Criminal Sexual Penetration of a Minor.

Tuesday 7-29-2025

Det. Juarez obtained an arrest warrant for Jesus Barrera-Miranda for Sexual Exploitation of Children and Criminal Sexual Communication with a Child.

Technical Services Unit/Property

The division highlights for July:

TSU highlights

- TSU helped with the execution of **31** search warrants.
- TSU responded to **20** callouts.
- TSU processed **8** items.
- TSU constructed **0** photo arrays for CID and Patrol.
- TSU conducted **5** trainings for Patrol and themselves.
- TSU conducted **5** phone extractions.
- TSU conducted **2** video enhancements.
- TSU assisted with **26** calls for service.

Property Highlights

Property booked in the following: **502** total items, including **94** drug items, and **44** firearms.

- **131** items sent to lab.
- **1** Cash deposited totaling **\$29,809.34**
- **3** Items transferred to outside agencies (ATF/HSI/FBI).
- **35** Items returned to owner/other.
- **0** Destruction Orders obtained and executed. **0** items were destroyed based on these destruction Orders. There are **4** destruction orders in progress.
- **0** firearms destroyed per destruction order.
-

	YTD	July
Items booked in	2,956	502
Guns	183	44
Drugs	702	94
Sent to lab	364	131
Cash Deposits	2	1
Money deposited	\$50,384.88	\$29,809.34
Transferred	20	3
RTOW/RETO	260	35
D.O.'s Executed	1	0
Total Items Dest.	442	0
Firearms Dest.	0	0

Notable Events

Technician Aguirre completed a 2-week Digital Forensic Examiner training at FLETC in Glynco, Georgia. This specialized training enhances our capability to extract and analyze digital evidence from computers, making it a valuable asset to ongoing investigations.

Peer Support

The highlights for July:

Wellness Highlights

- Monthly Meeting took place virtually on July 3, 2025 for the Roswell Police Department, Roswell Fire Department, Dispatch Center, and Police Chaplains
- Roswell Police Department is hosting the Advanced Peer Support Training November 11-14, 2025 through PSPG with Dr. Rogers at New Mexico Game and Fish.

K9 Highlights

- K9's conducted **5** visits
- K9's provided Victim Support on **0** cases
- K9's responded for **0** Critical Incident Calls
- K9's participated in **0** Community Events

Police Chaplain Highlights

- Police Chaplains did **3** Ride-Alongs
- Police Chaplains responded for **0** Critical Incident Calls

Peer Support		
Member	Status	Availability
Adam Rhodes	Active	24/7
Randy Rodriguez	Active	24/7
Pat Silvas	Active	24/7
Shady Nguyen	Active	24/7
Peer Support Team Members are available on a 24/7 basis and can be reached in person or over the phone.		

K9s				
	Visits	Victim Assistance	Critical Incidents	Community Events
Beaumont	3			
Kiki	1			
Chevy	1			
K9s are available on a 24/7 basis and work a regularly scheduled shift on Wednesday's. Facility K9s Coordinator is Gina Yeager (575-626-2422).				

Police Chaplains		
Chaplain	Ride-Alongs	Critical Incidents
Donovan Fulkerson	1	
Joel Wood	2	
Police Chaplains are on an on-call rotation and one is available 24/7. They may be utilized for personnel or the public affected by Critical Incident Calls. Critical Incident calls can vary from Traffic Collisions, Shootings and Deaths to calls involving children and anything in between.		

GOALS: To have Logan Franklin, Domicio Morales, Nick Berumen, Christian Fulkerson, Danny Flott, and Mike Shannon attend Advanced Peer Support Training to be placed onto the Peer Support Team.

ROSWELL POLICE DEPARTMENT
MONTHLY REPORT – JULY 2025

	THIS MONTH	THIS MONTH LAST YEAR	YEAR TO DATE	LAST YEAR TO DATE	% Change (+/-)
CRIMES AGAINST PERSONS					
<i>Murder*</i>	1	0	4	5	-20.00%
<i>Justifiable Homicide</i>	0	0	0	0	0.00%
<i>Criminal Sexual Penetration</i>	3	3	16	10	60.00%
<i>Robbery</i>	1	5	7	13	-46.15%
<i>Aggravated Assault/Battery</i>	27	25	153	192	-20.31%
<i>Minors-Sexual Penetration</i>	4	0	11	8	37.50%
<i>Minors-Sexual Contact</i>	3	5	15	20	-25.00%
<i>Child Abuse</i>	3	5	30	31	-3.23%
Crimes Against Persons (Non-Violent)*	204	228	1340	1372	-2.33%

CRIMES AGAINST HOUSEHOLD MEMBER					
<i>Domestic Violence-Physical Contact</i>	52	72	311	323	-3.72%
<i>Domestic Violence-Verbal</i>	35	42	220	215	2.33%

PROPERTY CRIMES					
<i>Burglary</i>	21	11	108	102	5.88%
<i>Larceny</i>	52	88	505	506	-0.20%
<i>Motor Vehicle Theft</i>	9	11	54	48	12.50%
<i>Criminal Damage</i>	50	54	351	375	-6.40%
<i>Graffiti</i>	2	0	4	5	-20.00%
<i>All Other Crimes Against Property</i>	24	22	163	185	-11.89%

DWI	3	14	69	83	-16.87%
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PERSONS ARRESTED	354	397	2451	2522	-2.82%
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TRAFFIC REPORT					
<i>Fatal Accidents</i>	0	1	2	7	-71.43%
<i>Injury Accidents</i>	21	15	126	131	-3.82%
<i>Property Damage Only</i>	69	54	423	396	6.82%
<i>Traffic Citations</i>	602	740	3,802	3,418	11.23%

TOTAL ACTIVITIES					
<i>Officer Initiated</i>	1,901	2,213	13,318	13,744	-3.10%
<i>Calls for Service</i>	2,594	2,951	16,824	18,720	-10.13%

*Less Justifiable Homicide i.e.: self-defense, officer-involved shootings, etc.

PART I CRIMES	THIS MONTH	THIS MONTH LAST YEAR	YEAR TO DATE	LAST YEAR TO DATE	% Change (+/-)
CRIMINAL HOMICIDE TOTAL	1	0	4	5	-20.00%
<i>Murder/Nonnegligent Homicide</i>	1	0	3	4	-25.00%
<i>Manslaughter By Negligence</i>	0	0	1	1	0.00%
FORCIBLE RAPE TOTAL	7	3	27	18	50.00%
<i>Rape By Force</i>	7	3	27	18	50.00%
<i>Attempts to Commit Forcible Rape</i>	0	0	0	0	0.00%
ROBBERY TOTAL	1	5	7	11	-36.36%
<i>Firearm</i>	0	2	1	6	-83.33%
<i>Knife or Cutting Instrument</i>	0	0	1	0	NA
<i>Other Dangerous Weapon</i>	0	1	1	1	0.00%
<i>Strong-Arm (Hands, Fists, Feet, Etc.)</i>	1	2	4	4	0.00%
ASSAULT/BATTERY TOTAL	125	148	843	908	-7.16%
<i>Firearm</i>	11	11	72	95	-24.21%
<i>Knife or Cutting Instrument</i>	4	3	25	21	19.05%
<i>Other Dangerous Weapon</i>	6	6	32	33	-3.03%
<i>Hands, Fists, Feet, Etc.-Aggravated Injury</i>	6	5	24	43	-44.19%
<i>Other Assaults-Simple, Not Aggravated</i>	98	123	690	716	-3.63%
BURGLARY TOTAL	21	11	108	102	5.88%
<i>Forcible Entry</i>	17	7	69	77	-10.39%
<i>Unlawful Entry-No Force</i>	2	4	31	25	24.00%
<i>Attempted Forcible Entry</i>	2	0	8	0	NA
LARCENY THEFT TOTAL	52	88	505	506	-0.20%
MOTOR VEHICLE THEFT TOTAL	9	11	54	48	12.50%
<i>Autos</i>	9	10	46	40	15.00%
<i>Trucks and Busses</i>	0	0	1	3	-66.67%
<i>Other Vehicles</i>	0	1	7	5	40.00%
GRAND TOTAL	216	266	1548	1598	-3.13%
CRIMES NOT REPORTED ELSEWHERE					
<i>Arson</i>	1	2	13	13	0.00%
<i>LEOKA* (Also shown in Part I Assaults)</i>	24	31	157	180	-12.78%

*Law Enforcement Officers Killed or Assaulted

	THIS MONTH	THIS MONTH LAST YEAR	YEAR TO DATE	LAST YEAR TO DATE	% Change (+/-)
PART II CRIMES					
CRIMES AGAINST PERSONS (Non-Violent)					
<i>Weapons Violations</i>	14	17	66	79	-16.46%
<i>Voyeurism Prohibited</i>	0	0	1	1	0.00%
<i>Indecent Exposure</i>	1	2	9	9	0.00%
<i>Child Solicitation by Electronic Means</i>	0	1	5	2	150.00%
<i>Enticement of a Child</i>	0	0	2	0	NA
<i>Custodial Interference</i>	2	3	16	10	60.00%
<i>Disorderly Conduct</i>	11	14	72	85	-15.29%
<i>Disorderly House</i>	1	2	5	3	66.67%
<i>Criminal Trespass</i>	24	15	129	120	7.50%
<i>Simple Assault/Simple Battery</i>	98	123	690	716	-3.63%
<i>Harassment</i>	3	9	56	36	55.56%
<i>Stalking</i>	8	1	17	13	30.77%
<i>Kidnapping</i>	0	1	5	1	400.00%
<i>Threats</i>	12	11	62	51	21.57%
<i>Public Affray</i>	2	2	20	19	5.26%
<i>Public Nuisance</i>	8	7	48	48	0.00%
<i>Runaway</i>	11	8	61	112	-45.54%
<i>Emergency Removal</i>	3	4	31	30	3.33%
<i>Missing Person</i>	2	2	22	17	29.41%
<i>TRO Violation</i>	4	6	23	20	15.00%
TOTAL	204	228	1340	1372	-2.33%
CRIMES AGAINST PROPERTY					
<i>Forgery</i>	1	1	17	13	30.77%
<i>Fraud</i>	11	6	75	91	-17.58%
<i>Embezzlement</i>	2	4	14	16	-12.50%
<i>Shooting at Unoccupied Dwelling or Veh</i>	2	5	14	18	-22.22%
<i>Stolen Property Possession/Recovery</i>	5	1	13	4	225.00%
<i>Identity Theft</i>	3	5	30	43	-30.23%
TOTAL	24	22	163	185	-11.89%
GRAND TOTAL	228	250	1503	1557	-3.47%

	THIS MONTH	THIS MONTH LAST YEAR	YEAR TO DATE	LAST YEAR TO DATE	% Change (+/-)
IPRA Requests					
<i>IPRAs for Lapel Video</i>	156	34	579	82	606.10%
<i>IPRAs All Other</i>	82	107	665	164	305.49%
<i>Video Redaction Hours</i>	289	150	1394.95	375	271.99%
IPRA Requests Total	183	0	183	0	0.00%

Vehicles Report

City of Roswell

Report generated on 07/31/2025 4:05 PM

Filters

Vehicle Group is any of or any subgroup of: Roswell Police Department

Fleetio ID	Year	Current Meter	Current Meter Unit
1988849	2002	332307.0	mi
1948462	2003	102673.0	mi
2820560	2004	17250.0	mi
1948587	2005	21912.0	mi
1948517	2005	141675.0	mi
1977482	2008	12046.0	mi
1948471	2008	103640.0	mi
1948487	2010	108825.0	mi
1948488	2010	106913.0	mi
1988852	2010	138752.0	mi
1976288	2010	78979.0	mi
1948476	2010	67133.0	mi
1948503	2011	65574.0	mi
1948467	2011	101233.0	mi
1948468	2011	121023.0	mi
1948553	2011	83198.0	mi
1948473	2012	89923.0	mi

Fleetio ID	Year	Current Meter	Current Meter Unit
1948582	2013	83099.0	mi
1948515	2014	57889.0	mi
1948524	2014	88972.0	mi
1948469	2014	66701.0	mi
1948529	2014	93185.0	mi
1948482	2014	74854.0	mi
1948533	2014	48893.0	mi
1948483	2014	57888.0	mi
1948579	2014	72322.0	mi
1948559	2014	107598.0	mi
1948560	2014	70330.0	mi
1948580	2015	49185.0	mi
1948516	2015	109235.0	mi
1948581	2015	58035.0	mi
1948506	2016	177198.0	mi
2414606	2016	160701.0	mi
1948470	2016	62899.0	mi
1948534	2016	93771.0	mi
1948535	2016	98026.0	mi
1948557	2016	37196.0	mi
2414620	2016	179500.0	mi
1948539	2017	42591.0	mi
1948474	2017	48199.0	mi

Fleetio ID	Year	Current Meter	Current Meter Unit
1948475	2017	56961.0	mi
1977491	2017	46088.0	mi
1948563	2017	10045.0	mi
1948564	2017	180616.0	mi
2414596	2017	169764.0	mi
1948578	2017	98996.0	mi
2414613	2017	187736.0	mi
1948567	2018	60689.0	mi
1948568	2018	100078.0	mi
1948570	2018	78891.0	mi
1948573	2018	90958.0	mi
1948574	2018	71197.0	mi
1948575	2018	83666.0	mi
1948495	2019	40872.0	mi
1948519	2019	71287.0	mi
1948520	2019	60173.0	mi
3460431	2019	75259.0	mi
1948588	2020	51844.0	mi
1948590	2020	40771.0	mi
1948496	2021	41631.0	mi
1948500	2021	43440.0	mi
1948501	2021	93083.0	mi
1948156	2021	47228.0	mi

Fleetio ID	Year	Current Meter	Current Meter Unit
1948523	2021	47220.0	mi
1948525	2021	46201.0	mi
1948526	2021	12371.0	mi
1948540	2021	25022.0	mi
1948541	2021	29636.0	mi
1948542	2021	38348.0	mi
1948543	2021	40130.0	mi
1948544	2021	41155.0	mi
1948545	2021	26377.0	mi
1948546	2021	28757.0	mi
1948548	2021	70139.0	mi
1948547	2021	32173.0	mi
1948477	2021	39340.0	mi
1948554	2021	76274.0	mi
1948577	2021	46182.0	mi
2647773	2022	30050.0	mi
1948583	2022	36132.0	mi
2249164	2022	46491.0	mi
2249178	2022	43348.0	mi
2249240	2022	39026.0	mi
2249183	2022	24867.0	mi
2249188	2022	25379.0	mi
2491806	2022	79418.0	mi

Fleetio ID	Year	Current Meter	Current Meter Unit
2171562	2022	55460.0	mi
3237107	2023	7400.0	mi
2720946	2023	17500.0	mi
2883996	2023	17316.0	mi
2883998	2023	29062.0	mi
2883937	2023	20633.0	mi
2884001	2023	8165.0	mi
3343976	2023	7600.0	mi
2721277	2023	10905.0	mi
2637544	2023	30596.0	mi
2721400	2023	11998.0	mi
2933492	2023	799.0	mi
2938164	2023	770.0	mi
2725917	2023	29833.0	mi
2637546	2023	41267.0	mi
2721770	2023	14646.0	mi
2721562	2023	12380.0	mi
3114990	2023	25119.0	mi
2723192	2023	20597.0	mi
2938445	2023	10858.0	mi
2938628	2023	21458.0	mi
2938687	2023	23043.0	mi
2938456	2023	13899.0	mi

Fleetio ID	Year	Current Meter	Current Meter Unit
2938619	2023	15303.0	mi
2938626	2023	26322.0	mi
2938621	2023	18670.0	mi
2938615	2023	30401.0	mi
2938606	2023	13594.0	mi
2938554	2023	18275.0	mi
2938616	2023	8318.0	mi
2884131	2023	21651.0	mi
2723288	2023	18295.0	mi
3702732	2024	23596.0	mi
3519183	2024	5779.0	mi
3520567	2024	8356.0	mi
3520566	2024	2921.0	mi
3519187	2024	11542.0	mi
3519188	2024	7337.0	mi
3519185	2024	10170.0	mi
3520556	2024	14153.0	mi
3520486	2024	6022.0	mi
3520497	2024	7955.0	mi
3520490	2024	13066.0	mi
3520542	2024	12468.0	mi
3520545	2024	5364.0	mi
3702711	2024	9475.0	mi

Fleetio ID	Year	Current Meter	Current Meter Unit
3702731	2024	3609.0	mi
3702715	2024	752.0	mi
3702729	2024	2347.0	mi
3702717	2024	7753.0	mi
3702716	2024	8769.0	mi
3702713	2024	5204.0	mi
3702726	2024	5736.0	mi

ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Monthly Department Reports 11.

Public Safety Committee

Meeting Date: 08/19/2025

COMMITTEE: Public Safety

CONTACT: Mike Mathews

CHAIR: Juliana Halvorson

DEPARTMENT NAME:

Roswell Fire Department (Chavez)

Attachments

Fire

ROSWELL FIRE DEPARTMENT

Monthly Report

July 2025



**Roswell Fire Department
200 S. Richardson Ave
Roswell, NM 88203
Ph: (575) 624-6800**

Staffing Outlook

Fire Chief –	Steve Chavez –	701
Deputy Chief –	Daniel Fuller -	702
Deputy Chief –	Derek Washichek –	703
Training Chief –	Fernando Garcia –	711
EMS Chief –	Randy Bunch –	712
Fire Marshall-	Jared Olive -	721
Deputy Fire Marshal -	Chris Casey-	722
Deputy Fire Marshal -	Preston Washington	723
A-Shift Battalion Chief –	Jared Jennings –	Bat 1
B-Shift Battalion Chief –	Cory Mealand –	Bat 1
C-Shift Battalion Chief –	Kevin Hernandez –	Bat 1
Sr. Admin Assistant -	Lorena Borunda	
Admin Assistant -	Open	

Lieutenants –	Fully Staffed	Current	Open
	24	24	0
Engineers-	Fully Staffed	Current	Open
	30	26	4
Firefighters-	Fully Staffed	Current	Open
	27	20	7
Recruit Academy-	In Session		Open
	11		-2

Notable Incidents and Emergency Response

July presented a range of significant emergency responses, from high-acuity medical events to multiple working structure fires. Crews from all shifts demonstrated strong coordination, quick decision-making, and effective application of training. These incidents tested operational readiness and highlighted the department's ability to protect life and property under challenging conditions.

- Gunshot wound to the face – rapid response and advanced life support on scene.
- Multiple structure fires with immediate exposure risks – aggressive tactics prevented spread to adjacent homes.
- Major highway collision – four Level One trauma patients and two deceased; precise, respectful extrication.
- Multiple code blues – one resulting in Return of Spontaneous Circulation (ROSC).
- Apartment fire at 2727 N. Wilshire – quick containment prevented spread.
- Shed fire on South Missouri Street – rapid knockdown, prevented extension to structures.
- Mobile home fire at 801 W. 13th – fully involved; contained with no injuries.
- Garage fire on W. McGaffey – contained to garage, no extension to living spaces.

Training and Professional Development

The department maintained its commitment to skill development, leadership growth, and tactical readiness. Training activities spanned multi-company drills, EMS-focused courses, and specialty scenario preparation. Interagency collaboration remained a key focus, ensuring effective coordination during large-scale incidents.

- Multi Company Drill- ground ladders, and firefighter skills
- Hazmat training with Leprino
- Company Training- Search evolutions and hose deployment in difficult challenges including multistory structures and complicated/cluttered hallways
- First annual “Alpha Challenge” team workout and competition following a practical skills training. Participants were bunkered out and on air as they navigated a team challenge and were scored based on their performance
- Station 4, airport familiarization and night driving
- Driver training, continued to build on skills especially with newly promoted FAOs
- Driver Training on drafting, relay pumping and apparatus placement
- Company Officers Size Ups, and fireground communications
- Initial fireground tactics
- Leadership class Company Officers
- Leadership class with non-officers
- EMS Training:
- Labor and Delivery with Covenant Hospital
- ACLS joint training with AMR
- TECC class, classroom lectures and instruction
- TECC class practical skills and a drill

- Discussions on drug dosages and administration

Personnel Updates

Personnel changes and achievements during July reflect ongoing professional growth and recognition within the department.

- Kayleb Wright was promoted to Engineer
- Garrett Floyd was promoted to Engineer
- Retired Terry Chaves has rejoined the Roswell Fire Department as an Engineer
- FF Dominic Moore has resigned and left for law school.

Equipment, Apparatus, and Facilities

July saw continued investment in apparatus maintenance, equipment upgrades, and station improvements to ensure operational reliability and readiness. These actions support both daily operations and long-term ISO certification goals.

- Various maintenance and upkeep to current Apparatus
- E5 was driven to Lubbock for specialized maintenance
- E4 sent in for its annual PM
- Tender 4 is having its air brakes issue addressed
- New Rope Bag Kit Systems put into service on the front-line Rescue Units
- Station Conditions, and Projects
- Uniform needs addressed and majority of the needs met, following a monthly uniform inspection
- Monthly station inspections, followed by work tickets placed
- An increase in station maintenance in preparation of upcoming ISO inspections
- New printers installed

Community Engagement & Public Relations

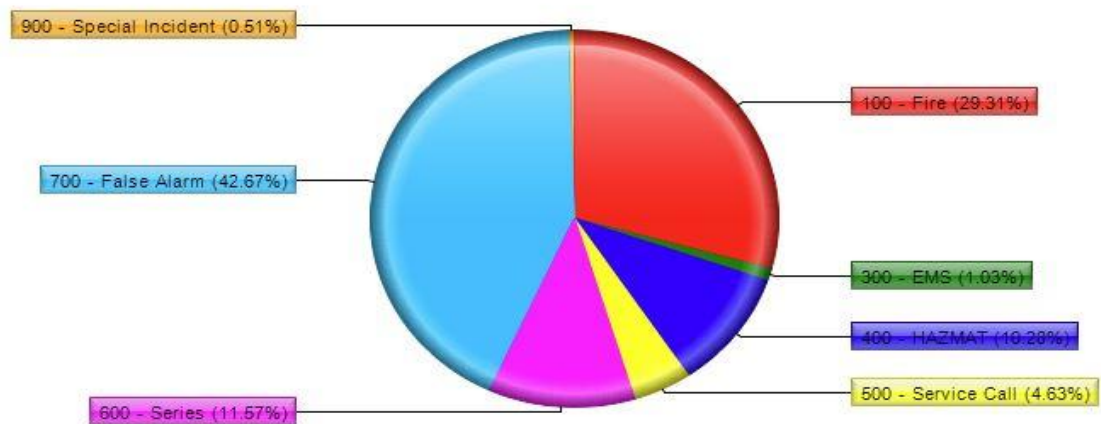
The department actively participated in community events, outreach programs, and public education efforts during July, reinforcing trust and building relationships with residents.

- Tours of the Leprino factory
- Church on the Move cookout for First Responders
- Baseball game at the Invaders event, including our Firefighters versus the Police
- Christmas in July parade with Boys and Girls Club
- Several spray downs, and public interactions
- E3 Stand-by at Goddard High School baseball field
- Station 1 had spray at Roswell High School - Jr Soccer Camp
- Station 3 gave station tour to My Kiddos Too (daycare)
- PR with COTM – thank you for the 4 gas monitors
- FAO Jeff Stroble gravesite clean-up/Memorial
- Ride along with Christina Arnold

- Overall shift performance was strong under high call volumes and during multi-faceted operational and training periods.

Fire Incident Type Breakdown

Incident Type Group	
100 - Fire	114
300 - EMS	4
400 - HAZMAT	40
500 - Service Call	18
600 - Series	45
700 - False Alarm	166
900 - Special Incident	2
	389



EMD Complaint	2025-01-01	2025-02-01	2025-05-01	2025-03-01	2025-06-01	2025-04-01	2025-07-01	
Breathing Problem	67	39	37	41	31	35	32	282
Traffic Accident	27	17	26	42	17	29	13	171
Falls	52	35	33	63	49	54	32	318
Stroke/CVA	5	6	7	6	4	9	9	46
Altered Mental Status	9	5	19	10	10	7	2	62
Unknown Problem/Person Down	10	5	8	9	5	11	5	53
No Other Appropriate Choice	40	19	36	28	29	29	23	204
Assist Invalid	21	23	18	29	21	23	8	143
Sick Person	115	89	62	106	68	74	58	572
Chest Pain (Non-Traumatic)	16	10	13	18	16	18	16	107
Unconscious/Fainting	7	5	9	12	8	6	6	53
Vomiting	1	3		2	1	2	1	10
Cardiac Arrest/Death	15	10	6	10	11	6	9	67
Psychiatric Problem/Abnormal Behavior/Suicide Attempt	4	4	6	6	7	4	3	34
Stab/Gunshot Wound/Penetrating Trauma	7	1	3	2	2	4	3	22
Allergic Reaction/Stings		1	2	2	1	1	2	9
Well Person Check	1	5	2	2	3	2	5	20
Choking	3		3	1	1	1		9
Overdose/Poisoning/Ingestion	6	4	2	3	14	7	10	46
Abdominal Pain/Problems	11	6	5	8	10	4	4	48
Traumatic Injury	1		2	6		2		11
Heart Problems/AICD	3	1		1	2		2	9
Convulsions/Seizure	19	13	9	18	16	15	21	111
Diabetic Problem	7	4	5	9	6	4	6	41
Heat/Cold Exposure					2			2
Assault	8	7	5	6	6	7	12	51
Pregnancy/Childbirth		3	1	1	1	1		7
Medical Alarm	9	8	4	5	6	5	4	41
Standby	1	1			2			4
Back Pain (Non-Traumatic)	1	2	2		5	2	1	13
Transfer/Interfacility/Palliative Care	3	1	2	2	4	1	1	14
Headache	1			1	1	1	3	7
Hemorrhage/Laceration		4		5	2	11	2	24
Healthcare Professional/Admission	1					1		2
Animal Bite	1	1	1	3	2	1		9
Carbon Monoxide/Hazmat/Inhalation/CBRN				1				1
Nausea	1					1		2
EMS Special Service	1				1			2
Automated Crash Notification				1				1
Burns/Explosion	1							1
	475	332	328	459	364	378	293	2629

ROSWELL FIRE DEPARTMENT

Fire Marshal's Monthly Report

July 2025



Submitted by
Fire Marshal Jared Olive

Roswell Fire Department
200 S. Richardson Ave

JULY TOTALS

STAFF-

- FIRE MARSHAL JARED OLIVE, 721
- DEPUTY FIRE MARSHAL CHRIS CASEY, 722
- DEPUTY FIRE MARSHAL PRESTON WASHINGTON, 723
- FIRE PREVENTION ADMIN

TRAINING-

- OSHA 30 CERTIFICATION, 40 HOURS (722)

TOTAL INSPECTOR TRAINING: 40

TOTAL FIRE TRAINING: 0

TOTAL EMS TRAINING HOURS: 0

TOTAL INVESTIGATOR TRAINING: 0

TOTAL ADMINISTRATION TRAINING: 0

STAFF TOTAL: 40hrs

INVESTIGATIONS-

STRUCTURE

- 10

VEHICLE

- 1

OTHER

- 1

TOTAL STRUCTURE: 8

TOTAL VEHICLE: 1

TOTAL OTHER: 1

TOTAL FIRE INVESTIGATIONS: 12

PLAN REVIEWS-

Information not available

Permits Issued: 6

Total Plans Reviewed: 11

Total Amount: \$

Filter statement

Filters **Days in Inspection Scheduled Date** 7/1/25 to 7/31/25

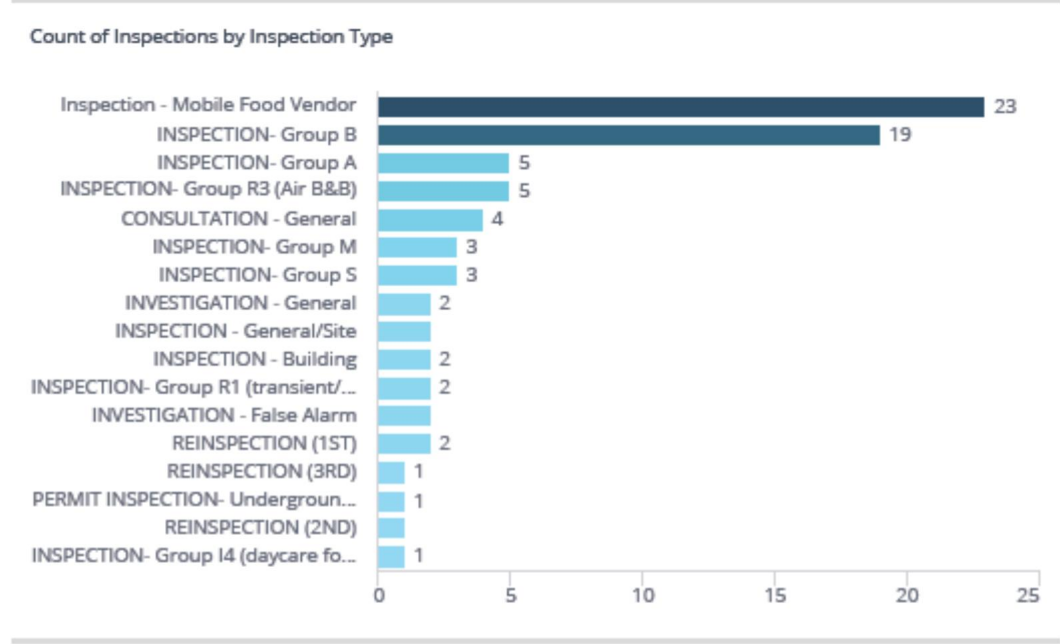
List of Inspections

Displays all inspections recorded in the system, including statuses and details.

Count of Inspections

Inspection Number: **78**

Lead Inspector Name
Christopher Casey
Jared Olive
Preston Washington



PUBLIC RELATIONS / EDUCATION

- 07/02/25 Fire Drill Boys and Girls Club 722 1hr
- 07/2/25 Food Truck Meeting with Air Race organizer 721, 722, 723 1hrs
- 07/9/25 Food Truck Vendor Meeting 723 2hr
- 07/23/25 Consultation with COTM Dream Center 722, 721 2hrs
- 07/23/25 Consultation with NMMMI 721 2hrs
- 07/22/25 Smoke Detector install 723 1hr
- 07/18/25 Live Fire Extinguisher Training (for City Staff) 721 3hrs

PR/ EDUCATION (hrs.): 7

SPECIAL EVENTS / OTHER

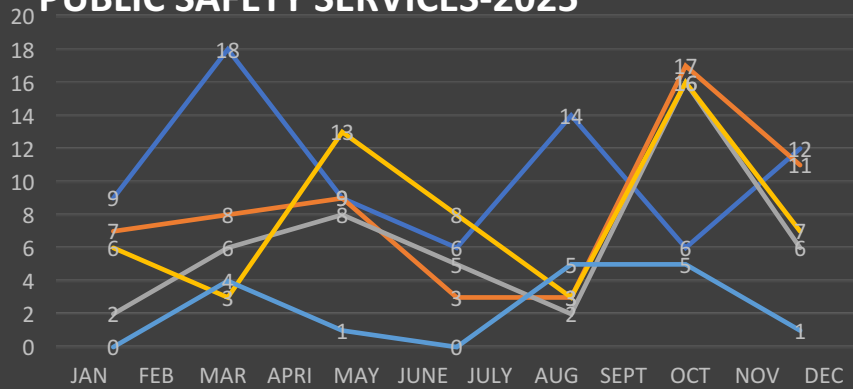
- 07/3-6/2025 UFO Festival

TOTAL SPECIAL EVENTS: 1

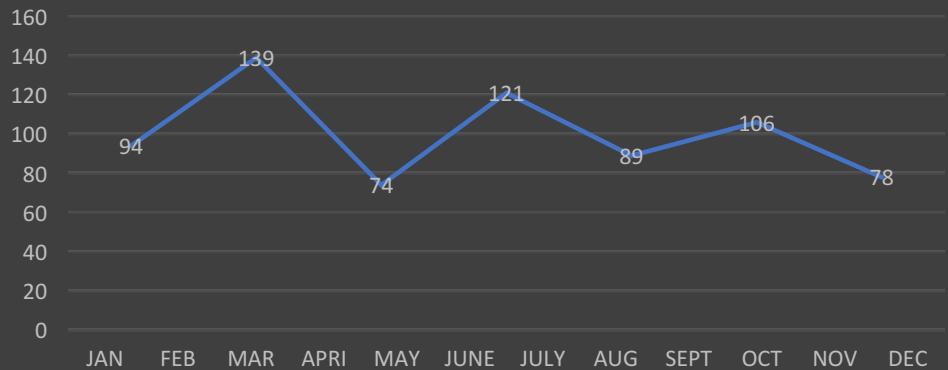
SUMMARY

July is usually one of our busiest months of the year, with lots of events like the UFO festival and of course Fireworks and permits. We also had lots of large project consultations. Unfortunately, the staff had a high number of sick days, this in conjunction with our missing admin meant we were very short handed and really affected our operation. However, we still managed to fit a substantial amount of work in with the 12 fires investigated. We also began interviews for our admin position this month which will continue through Aug.

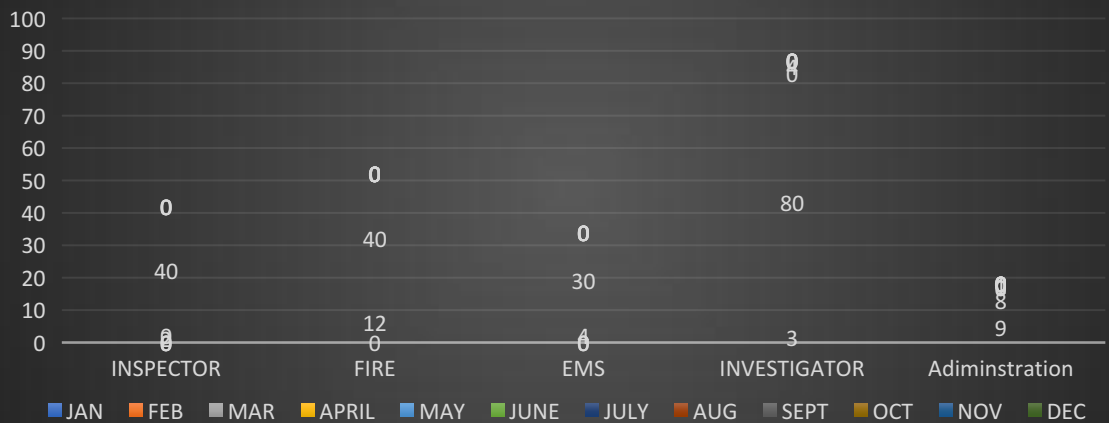
PUBLIC SAFETY SERVICES-2025



TOTAL MONTHLY INSPECTIONS-2025



FIRE PREVENTION BUREAU TRAINING-2025



Public Safety Committee

Meeting Date: 08/19/2025

COMMITTEE: Public Safety

CONTACT: Mike Mathews

CHAIR: Juliana Halvorson

ACTION REQUESTED:

AMR Monthly report (Prescott)

Attachments

Monthly Report

City of Roswell
Public Safety Committee
Monthly Report



ROSWELL

KP Prescott
Operations Manager

August 19, 2025

AMR Roswell Monthly Report

August 2025

System status report as of August 13, 2025:

- **41 Personnel**
 - 30 Full Time
 - 14 Paramedics
 - 10 EMT-Intermediate
 - 6 EMT-Basics
 - 11 Part Time
 - 5 Paramedics
 - 3 EMT-Intermediate
 - 3 EMT-Basics

Currently we have 2 RFD personnel (2 AEMT's) working part time.

Actively recruiting, we have 1 EMT basic current candidate.

- **5 Ambulances staffed daily.**
 - 4 – 24 hour ALS
 - 1 – 12 hour 0900-2100 ALS (AEMT)
 - Total of 108 Unit Hours Daily
- **1 Ambulance staffed as needed.**
 - 1 – 12 hour 0800-2000 BLS/ALS for LDT's
 - Total of 12 Unit Hours Daily

AMR continues to staff in 3 posting stations, our main Country Club station, RFD station 1, and RFD station 5 staffed and in full operations aiding in efficient response times.

EMD priority dispatching, ProQA has had a large impact on response times. We have received multiple EMS only non-emergent calls for service. **This Month we have responded to 163 EMS only calls.**

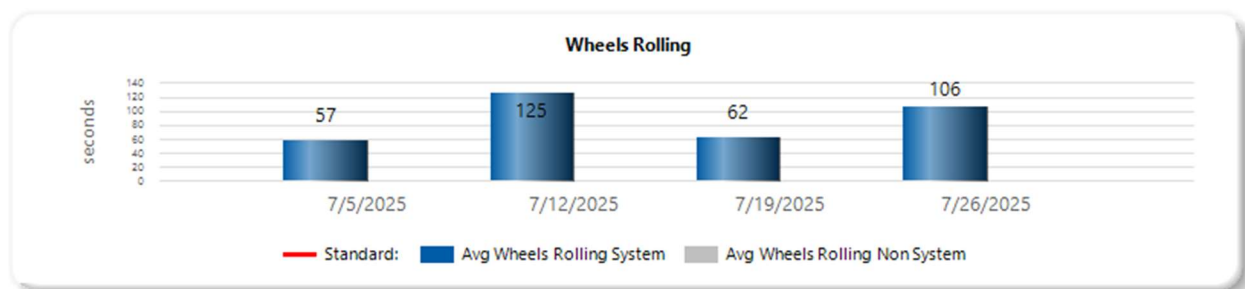
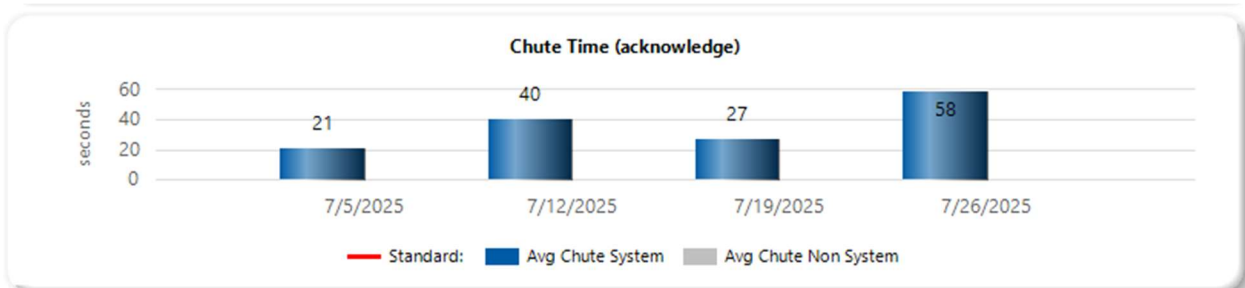
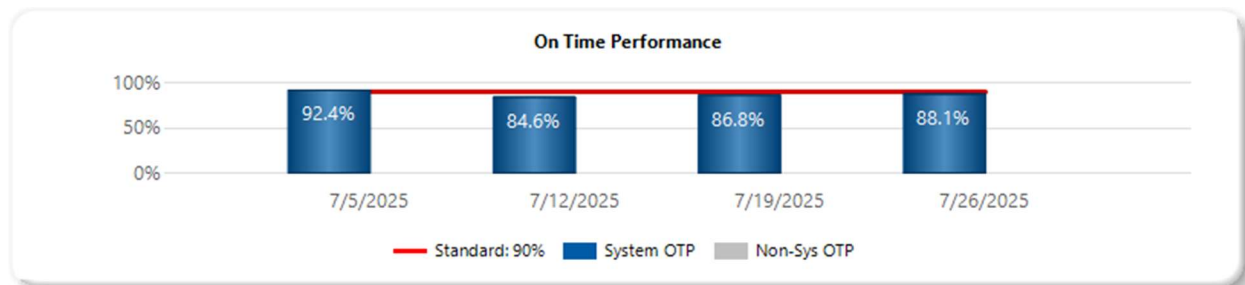
There was an increase in total call volume this month including EMS only responses. In our continued QI process, we continue to see an increase in response times and have reemphasized to our teams the importance of a timely response to all calls for service. We are seeing the response times become quicker with out of the chute times less than 20 seconds and wheels rolling in under 1 minute.

Code 3 Compliance-Roswell NM

Excludes EMS Approved Exemptions

Responses between 7/1/2025 and 7/31/2025

Response Zone	Unit Number	Total Responses	Total Transports	Total Lates	Compliance Percent
⊕ NM Roswell		508	351	76	85.04%
⊕ NM Chavez County		73	51	0	100.00%



We are continuing to train and improve on our Special Skills. All our Paramedics are certified in RSI and Finger Thoracostomy for Advanced Airway Management in critically ill patients as well as advanced level medications in addition to the regular scope of practice. AMR Advanced EMTs are certified in ACLS with Advanced Cardiac Monitoring with 12 Lead ECG Interpretation and Benzodiazepines for Seizures and Agitated patients. At the June 6th meeting our Special Skills were renewed for another year with Gold Star reviews from the state Medical Director. AMR's Special Skills continue to raise the bar and bring an advanced level of care to the

community of Roswell and Chaves County. We take great pride in our continued development and our commitment to providing high quality patient care.

We are proud of our very successful education program and continue training local employees that work and live in the Roswell community. Currently we are sponsoring 2 employees in the paramedic program and have 4 starting paramedic school and 1 attending Advanced EMT this fall. To date we have trained nearly 20 employees in successfully advancing their licensure level.

We continue to partner with our local hospitals as active members of the Chest Pain / Stroke Committee and Multidisciplinary Trauma Committee and were recognized by the American College of Cardiology as an **EMS Partner in Care** with ENMMC. We continue to host teams from RFD and Chaves County EMS with joint training to aid in the development of a better EMS System in Roswell and Chaves County.

Ongoing support with community events with the schools for career days as well as providing standby service when needed. Upcoming EMS career event at the New Mexico Youth challenge on August 22nd we invite all city councilors to come support this great group of kids. We had a great response to our booth at this year's Chaves County Health Expo.

AMR is dedicated to the community that we serve in and wants this committee to know that we are here to serve them.

City of Roswell Monthly Summary

1/1/2025 - 7/31/2025

City of Roswell	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	Jul 2025	Total
911 Responses	748	650	728	638	711	670	723	4,868
IFT Responses	154	155	169	188	172	159	160	1,157
Total Responses	902	805	897	826	883	829	883	6,025
Total Canceled	64	77	77	86	93	82	87	566
Total Dry Runs	215	184	220	211	201	169	211	1,411
Total Transports	623	544	600	529	589	578	585	4,048
Total Lates	14	12	7	17	9	10	4	73
Total to Lovelace	83	84	60	54	71	83	69	504
Total to Eastern NM Med	402	315	375	306	353	344	368	2,463