



PUBLIC SAFETY COMMITTEE MEETING
Tuesday, SEPTEMBER 16, 2025 at 4:00 P.M.
City Hall Large Conference Room
425 N. Richardson Ave., Roswell, New Mexico 88201

Chair: Julianna Halvorson, Ward 2
Vice Chair: Carlos Marrujo Jr., Ward 5
Members: Angela Moore, Ward 5
Will Cavin, Ward 2
Cristina Arnold, Ward 1
Staff Liaison: Mike Mathews

CALL TO ORDER

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF MINUTES

1. Consider approval of the minutes from the August 19, 2025, Public Safety Committee meeting. Pg. 5

REGULAR ITEMS

2. The Resolution shall require the removal or demolition of one (1) dilapidated structure. Pg. 8
3. Consider recommending authorization for budget adjustment in the amount of \$58,956 to issue PO to Prepared911 for Artificial Intelligence Modules to supplement NMDFA Grant funded modules for 911 Services.(Herring) Pg. 14
4. Ordinance 25-xx: Consider proposed Ordinance 25-XX: Amending Chapter 13 FIRE PREVENTION AND PROTECTION (Olive) Pg. 24

NON-ACTION ITEMS

MONTHLY DEPARTMENT REPORTS

5. Consolidated Dispatch Pg. 80
6. Emergency Management Pg. 83
7. Roswell Animal Services Pg. 86
8. Community Development Pg. 105
9. Roswell PD Monthly Report Pg. 109

PUBLIC PARTICIPATION

ADJOURN

Notice of this meeting has been given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1975 and Resolution 25-28.

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Saturday, September 13, 2025

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Public Safety Committee

Meeting Date: 09/16/2025

COMMITTEE: Public Safety

CONTACT: Mike Mathews

CHAIR: Juliana Halvorson

ACTION REQUESTED:

Consider approval of the minutes from the August 19, 2025, Public Safety Committee meeting.

Attachments

Minutes

Public Safety Committee Meeting
Held at City Hall Large Conference Room,
Tuesday, August 19, 2025 at 4:00 p.m.

Notice of this meeting was given to the public in compliance with Section 10-15-4, NMSA 1978, and Resolution 25-28

The meeting convened at 4:00 p.m. with Councilor Carlos Marrujo presiding and present, Councilor Juliana Halvorson – Absent, Councilor Cristina Arnold - Present, Councilor Angela Moore – Present, Councilor Will Cavin – Present.

Mr. Mathews reported to the Chair that we do have a quorum.

Staff present: Mike Mathews, Deputy City Manager; Steve Chaves, Fire Chief; Amalia Martinez, City Clerk; Angela Garcia, Deputy Clerk; KP Prescott, American Medical Response; Karen Sanders, Emergency Management; Lance Bateman, Police Chief; Toby Franco, Community Enhancement, Derek Washichek, Deputy Fire Chief; ; Shantel Mairot, Animal Control; Teri Best, PVRCC; Alison Herring, PVRCC; Brittany Shannon, PVRCC; Randy Bunch, RFD; Jared Olive, RFD, PVRCC Staff- Kelly McKenna, Terri Sykes, Robby Romero.

Guests: Cody Anderson, Charlie Nolen, Abby Hess, Julius Smith

APPROVAL OF AGENDA

1. Councilor Cavin moved to approve the agenda; Councilor Arnold was the second. A voice vote was as follows: Councilor Halvorson – Absent, Councilor Marrujo – yes, Councilor Arnold – yes, Councilor Moore -yes, Councilor Cavin-yes. The motion passed 4-0 with Councilor Halvorson being absent.

APPROVAL OF MINUTES

2. Councilor Cavin moved to approve the minutes from the July 15, 2025, Public Safety Committee Meeting. Councilor Arnold was the second. A voice vote was as follows: Councilor Halvorson-absent, Councilor Marrujo-yes, Councilor Arnold-yes, Councilor Moore – not voting, Councilor Cavin-yes, the motion passed 3-0 with Councilors Halvorson being absent.

REGULAR ITEMS

3. Mr. Franco presented Resolution 25-XX requiring the removal or demolition of eight (8) dilapidated structures. Councilor Moore moved to approve and send to Legal Committee. Councilor Arnold was the second. A voice vote was as follows: Councilor Halvorson-absent, Councilor Marrujo-yes, Councilor Arnold-yes, Councilor Cavin-yes, Councilor Moore-yes. The motion passed 4-0 with Councilor Halvorson being absent.

NON-ACTION ITEMS

4. Recognition of Terri Sykes- Allison Herring presented Terri Sykes of PVRCC with an award for going above and beyond to help a local citizen in a time of need.
5. Open discussion on S. Sunset traffic Study - James MacCornack presented traffic studies that were conducted on south Sunset. Discussed options to control traffic and speed on Sunset. Chief Bateman also presented stats on traffic enforcement in this area.

MONTHLY DEPARTMENT REPORTS

Departments presented the committee with their monthly reports and answered any questions.

6. Emergency Management, Ms. Sanders presented the monthly report and answered questions.
7. Consolidated Dispatch, Ms. Best presented the monthly report and answered questions.
8. Roswell Animal Services, Ms. Mairot presented the monthly report and answered questions.
9. Community Development, Mr. Franco presented the monthly report and answered questions.
10. Roswell Police Department, Chief Bateman presented the monthly report and answered questions.
11. . Roswell Fire Department, Chief Chaves, presented the monthly report and answered
12. AMR Monthly Report, Mr. Prescott presented the monthly report and answered questions.

PUBLIC PARTICIPATION

Julius Smith discussed his experience with grants.

ADJOURNMENT

The meeting adjourned at 5:13p.m.

Next meeting will be September 16, 2025 @ 4:00 p.m.

Public Safety Committee

Meeting Date: 09/16/2025

COMMITTEE: Public Safety

CONTACT: N/A

CHAIR: N/A

ACTION REQUESTED:

The Resolution shall require the removal or demolition of one (1) dilapidated structure.

BACKGROUND:

Initiated by: Toby Franco These structures constitute a public nuisance harmful to the public health, safety and general welfare.

FINANCIAL CONSIDERATION:

Resolution and notice will be served to owners requiring action within fifteen (15) days. Demolition by the City will proceed if no action is taken and a lien will be placed on the property for cost ranging from \$3,000 to \$30,000 for each property for removal.

LEGAL REVIEW:

The City Attorney has reviewed the current resolution. Resolutions must be adopted by a majority vote of the entire City Council.

BOARD AND COMMITTEE ACTION:

This is to be reviewed by the Public Safety Committee at their meeting on September 16, 2025.

STAFF RECOMMENDATION:

Code Enforcement recommends approval of Resolution 25-XX.

Attachments

ATT 1 Resolution 25-XX Condemnations

ATT 2 Resolution 25-XX Condemnations

CITY OF ROSWELL
RESOLUTION 25-XX

A RESOLUTION REQUIRING THE REMOVAL AND/OR DEMOLITION OF CERTAIN DAMAGED AND DILAPIDATED BUILDINGS, STRUCTURES OR PREMISES; PROVIDING THAT THE CITY SHALL HAVE A LIEN FOR THE COST OF REMOVAL; PRESCRIBING THE PROCEDURE INCIDENT TO SUCH REMOVAL AND/OR DEMOLITION AND DECLARING CERTAIN PROPERTY TO BE IN SUCH STATE OF DISREPAIR, DAMAGE AND DILAPIDATION AS TO CONSTITUTE A DANGEROUS BUILDING AND A PUBLIC NUISANCE PREJUDICIAL TO THE PUBLIC HEALTH, SAFETY AND GENERAL WELFARE.

WHEREAS, it is the opinion of the City Council of the City of Roswell, New Mexico, that those certain buildings or structures upon the premises located as follows and purportedly owned of record, or occupied by the parties hereinafter named, are and have become in such state of disrepair, damage and dilapidation as to be a menace to the public health, safety and general welfare of the inhabitants of the community; and further, that it is in the public interest to require the removal thereof, according to law, by reason of the condition or conditions set forth in Exhibit "A".

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL, THE GOVERNING BODY OF THE CITY OF ROSWELL, NEW MEXICO:

1. That the buildings or structures set forth in Exhibit "A" are declared to be in such state of disrepair, damage and dilapidation as to constitute a dangerous building within the purview of Roswell Municipal code section 16-12, as well as being a public nuisance prejudicial to the public health, safety and general welfare. That such dangerous buildings or structures set forth, if any, cannot reasonably be repaired so that they will no longer exist in violation of the terms of the ordinance.

2. The owners, occupants, if any, or agent in charge of said premises be, and they hereby are ordered and required to remove such dangerous buildings, or structures within a reasonable time thereafter not to exceed fifteen (15) days from the receipt of notice by certified mail or from date of publication of this resolution as hereinafter provided, and as the case may be. In the event such removal be not commenced by such owner, occupant or agent, or written objection thereto be filed with the City Clerk within ten (10) days after service of a copy of this resolution by certified mail or by publication, requesting a hearing, then and in such event, the City Manager is hereby authorized and directed to cause such dangerous buildings or structures to be removed at the sole cost and expense of the owner, owners or other parties having an interest in said properties, and further, that the reasonable cost of such removal shall be and become a subsisting and valid lien against such property so removed and the lot or parcel or land from which such removal was made and shall be foreclosed in the manner provided by law for the foreclosure of municipal liens. Alternatively, the City Manager may act pursuant to Article 3-18-5 (G) (NMSA, 1978), and cause the dangerous buildings or structures to be removed and give title to them or their components to the removing person or persons.

3. In the event the owner or other interested party aggrieved shall file his protest within the time herein provided, requesting a hearing, on the matter, the City Council shall fix a date for hearing, at which time said Protestants shall be entitled to be heard in person, by agent or attorney, and the City Council shall consider evidence whether or not its previous action should be enforced or rescinded. If it shall be determined that the removal order should be enforced, and the owner(s) shall fail or neglect to comply with said decision of the City Council, they shall have a right of appeal to a court of competent jurisdiction by giving notice of such appeal to the City Council within the (10) days after the date of the City Council decision, together with his petition for court review duly filed with the Clerk of the Court within thirty (30) days of the date of the decision complained of.

4. Upon the adoption of this resolution, it shall be the duty of the City Building Inspector to notify the owner, occupant or agent in charge of such building or structure of the adoption of this resolution by serving a copy thereof upon him by certified mail, return receipt requested; and in the event such owner, occupant or agent cannot be found or served within said City as herein above provided, such notice may be served by posting a copy of said resolution upon the premises complained of, followed by legal publication of said resolution one time in a newspaper of general circulation within the city.

ADOPTED, SIGNED AND APPROVED 9th day of October 2025.

CITY SEAL

Timothy Z. Jennings, Mayor

ATTEST:

Amalia Martinez, City Clerk

Location	Condition	Name
1601 S WASHINGTON AVE SOUTH HIGHLANDS EXT C Block 5 Lot 15	Dilapidated/ Deterioration Open To Public, Inadequate Maintenance	CASTILLO, PAUL PO BOX 4637 ROSWELL, NM 88202

1601 S WASHINGTON AVE





Public Safety Committee

Meeting Date: 09/16/2025

COMMITTEE: Public Safety

CONTACT: Mike Mathews

CHAIR: Juliana Halvorson

ACTION REQUESTED:

Consider recommending authorization for budget adjustment in the amount of \$58,956 to issue PO to Prepared911 for Artificial Intelligence Modules to supplement NMDFA Grant funded modules for 911 Services.(Herring)

BACKGROUND:

Initiated by: Alison Herring

NM State Department of Finance Administration provided a direct-pay grant for Artificial Intelligence (AI) modules to assist dispatch centers on the 911 side of their services. There are two additional modules offered that would assist Dispatch with their administrative duties as the majority of call volume and task load for the center is in radio dispatching and non-emergent administrative call handling.

FINANCIAL CONSIDERATION:

Would require a budget adjustment in the amount of \$58,956 for FY26.

LEGAL REVIEW:

No legal review needed at this time.

BOARD AND COMMITTEE ACTION:

This is the first committee to review this item.

STAFF RECOMMENDATION:

Staff recommends approval.

Fiscal Impact

BUDGETED? Yes/No: No

FISCAL YEAR: 2026

FUNDING/BUDGET SOURCE: Budget Adjustment

FINANCIAL CONSIDERATION:

Request for budget adjustment in the amount of \$58,956 to issue a PO to Prepared 911 for Artificial Intelligence software for administrative call processing.

Attachments

Prepared Non-emergent AI



Hi DPS Team,

I'm Neal Soni — technical Co-Founder at [Prepared 911](#).

Thank you again for allowing me to spend time with your staff in CENCOM. Sitting in with your team gave me a firsthand view of the important and demanding work your team handles every day.

This document and [Video Walkthrough](#) outline where I believe Prepared is *uniquely* suited to meaningfully support your team today — with Assistive Calltaking, Assistive QA, Assistive Dispatch — and where we can partner together in the future to remove data silos and unify public safety data across New Mexico. The thoughts are the initial impressions from sitting with your team, and as we partner more deeply with your agency, I'm certain the thinking and approaches will evolve.

I believe DPS has one of the most powerful use cases for Prepared in the entire state.

1. Training & Retention of New Calltakers

Your team mentioned that it takes a long time and is incredibly labor-intensive to train a new dispatcher. They mentioned that the supervisors and trainers are often covering calls themselves and don't always have time to debrief trainees in real time.

I think one of the best examples of how Prepared helps with recruiting, training, and retention comes from Anoka County, MN. They process around 400,000 calls a year. After going through staffing challenges, Anoka instituted Prepared as a recruitment edge, a support system to help reduce burnout, and a tool to level up training across the board.

Prepared helped in two major ways:

- **Self Evaluation** — Trainees can immediately review what they said, what the caller said, and what could have been done better. This concept, which we developed with Baltimore, helps new hires learn faster without needing constant supervisor feedback.
- **Protocol Coaching** — Supervisors can quickly spot gaps in trainee behavior by reviewing real-time transcripts or summaries instead of having to listen to every word. This is incredibly useful with multitasking calltakers like we saw in CENCOM

This kind of instant feedback is something DPS trainers were excited about. It shortens the training cycle, builds confidence in new staff, and helps reduce churn, especially during mandatory 16-hour shifts, where it's easy to feel overwhelmed.



2. Quality Assurance of Existing Staff

Today, DPS aims to QA one incident per employee per week — but because of staffing, the actual rate is closer to once every 2–3 weeks. The QA process is time-consuming. Calls have to be located manually in the recorder, and audio often has to be reconstructed from multiple sources. The two QA staff who are shared across the agencies are overburdened with incidents to quality assure; they want to quality assure more calls, but are constantly fighting their tools to actually perform this QA.

This is not a unique problem; we see this in nearly every agency Prepared works with. We've built out what we call **real-time quality assurance** to give your quality assurance staff superpowers to QA every single call. This is not new, we built it with some of the largest cities — Baltimore, Nashville, El Paso, Anoka, & Las Vegas. Prepared's AI automatically runs your center's protocols on every incoming call, checking whether the right questions were asked and whether the protocol was followed.

That shift changes behavior. Calltakers start checking themselves — we call this **self-evaluation**. Supervisors start QA'ing almost every call because they're already reviewing them live on the platform. After the call ends, the supervisor uses Prepared in-app feedback and review process to score the call in seconds.

And we're taking it further. Currently, we're working on incorporating protocol checks into the call *as it occurs*. This next step — what we call **real-time protocols** — nudges the calltaker while they're still on the call if the AI detects something missing. Think of it like a second set of eyes helping guide each call in the moment.

As DPS rolls out EMD protocols and training to the staff, Prepared will help automatically surface and validate that as those calls are up to standard, all without human intervention. The real-time protocols will automatically surface to the calltaker when and if they mis or skip steps throughout EMD.

DPS spends a great deal of time on Radio Dispatching QA as well. Prepared is the only provider that offers Radio transcription product (Assistive Dispatch) in a single platform. We are actively building full incident views that correlate call audio, CAD events, and radio traffic across all channels. The goal for us is to eventually let your QA team review and score a full incident from one place, without having to piece different data silos together manually. Full transparency, we are not there yet on automatic radio QA, but this is where we're moving rapidly — and we'd love to build this with your team.



3. Challenges with Radio Dispatching

Out of everything I observed, this is where I believe Prepared will have the **biggest immediate impact**.

Right now, your dispatchers are juggling between select talkgroups and IRR to replay radio traffic — which often only includes a single channel. In multiple cases, I saw dispatchers:

- Spend minutes scrubbing IRR to find the section they needed.
- Miss critical info when switching channels.
- Rely entirely on memory or intuition to ID units based on metadata.
- Ask officers to repeat traffic, delaying the response.

From my perspective, this was not due to their lack of ability, but due to the technology they are using to interface with the radio.

Prepared changes this:

- We transcribe **all talkgroups** in real time — nothing gets dropped when switching channels.
- You can replay and search radio instantly — with transcription tied to unit IDs, timestamps, and incident numbers.
- Dispatchers can see what's been said across multiple channels, without switching systems or fumbling with the IRR.
- Supervisors can review radio traffic for QA in the same way they do for calls.

We're already building Assistive Dispatch in several large agencies and would love to bring DPS into this process. Currently, the state does not cover the cost of Assistive Dispatch. However, if DPS wishes to purchase an assistive dispatch toolset to alleviate the burden on Dispatchers, Prepared is the only vendor offering this functionality in a single platform.

4. Challenge With Language Translation

A few people on the DPS team brought up translation worries —

1. Language Line takes forever to join calls
2. Language Line quality is inconsistent
3. The quality of non-English calls

Prepared helps remove these language barriers — not in theory, but right now.

1. We support inbound and outbound SMS translation in 249 languages.
2. For voice calls, Prepared AI can auto-detect, transcribe, and translate audio in 34 languages into English for the calltaker to read.
3. And for two-way communication, our text-to-voice feature works in 24 of the most commonly spoken languages — enabling direct, back-and-forth conversation without needing a third-party interpreter on the line.

This functionality directly replaces legacy, often slow or unreliable, translation services.

Prepared is the only provider doing this today at scale.

Delaware County, PA was our first beta customer for this feature. They trained on it in the morning. That night — less than 12 hours later — a Spanish-speaking caller reported an armed robbery in progress at 2 a.m. The operator, still new to Prepared, used both Prepared and Language Line at the same time. Even with both running, Prepared translated the call, got the info out, and helped dispatch the correct units — *before* Language Line even joined the call.

Since then, Delaware fully replaced their third-party provider for Spanish calls. That dropped their average response time from 15 to 5 minutes — and saved them around \$3,000 a month.

In Baltimore, the translator is so trusted that Spanish-speaking callers literally started asking for “the Prepared translator” instead of Language Line. They’ve seen faster calls and similar cost savings.

5. Future-Looking: ‘The Prepared Network’ for Statewide Collaboration

Prepared is in a unique position to help DPS and the entirety of New Mexico. Right now, 85% of PSAPs in New Mexico have chosen Prepared for Assistive Calltaking and Assistive Quality Assurance.

With all these agencies on a single platform, it unlocks the ability for Prepared to build a statewide data sharing network across PSAPs — we are hoping to break down the data silos across the state and make it easier than ever to collaborate and mutually respond to emergencies with other agencies. We are working through this concept with a bunch of other agencies in the state — DPS I believe will be one of the biggest beneficiaries of this network.

We are early in the ideation and scoping stages, but here is what this network may enable:

- **Caller Histories Across PSAPs**

Since Prepared is transcribing calls for every PSAP and creating summaries for each call, we can surface if someone has called 911 in Albuquerque, then called again in Gallup, and now they're calling DPS — with full transcripts, summaries, flags, and frequent-flyer markers all in one place. We would use AI to summarize the caller histories *across the whole state* (we do this today for a single PSAP).

- **Incident Handoff Without the Phone Call**

Instead of relaying a full call context over the phone, the originating PSAP can send the full call transcript and summary *within Prepared to Prepared transfer and say: "Check Prepared for caller 505-216-5545 — context already sent."* This would work both ways — for incidents DPS is handing off and incidents being tossed to DPS. From what I gathered, this is a large time drain for your staff today. Much of this functionality already exists today with Prepared's 'call transfer' functionality.

- **Failover Call Context Automatic Routing**

DPS is a rollover for some agencies in NM. When those agencies lines are all busy, say Las Vegas, the new calls get routed to a DPS agency (in the case of Las Vegas, this is CENCOM). This is a common pattern in NM. With Prepared, we have the full context of that call (transcript + summary + location). We are able to route that context to the agency that the call was answered on behalf of, so your agency does not need to have to manually relay that context to the agency.

This is something RapidSOS cannot offer. It's only possible if enough agencies opt in. And with 85% of the state already with Prepared, DPS would benefit immensely from opting into the Prepared network.

Final Thoughts

DPS has one of the hardest jobs in New Mexico — covering the areas with no primary agency, serving as backup for overburdened counties, and keeping the state's highways safe. You also have one of the best use cases for Prepared in the state.

Our assistive tools are built to reduce stress on your current team, help new staff succeed faster, and create a modern, efficient workflow across calls, CAD, and radio. But more than that — they set you up for what comes next: a fully connected statewide public safety network that DPS can help lead.

I'd love to partner with you on that future.



Assistive Non-Emergency Triage (ANET)

Empower Call-Takers to Answer Emergencies Faster

Relieve the burden of answering routine administrative calls.

Quickly connect non-emergency callers to the right resources with an AI-powered assistant for your 10-digit phone lines. Unlike a phone tree or IVR, Prepared's AI assistant dynamically converses with callers to quickly identify and act on their needs while transcribing and recording every call to keep you in the loop.

Consolidate Screens

Action items and follow-ups determined by the bot to need manual intervention required call-takers to view the non-emergency triage list. With Prepared's ANET, that experience is completely embedded within the existing Prepared experience, minimizing logins and screens for call-takers—reducing mental burden on an already stressed call-taker and dispatcher.

Automated

Consolidation Opportunity

Filter

Incident	Tags	Actions	Status
(406) 555-0120	Stolen vehicle	Sent SMS Vehicle Form	Complete
(406) 555-0120	Animal	Transferred Animal Control	Needs Action
(406) 555-0120	None	None	Needs Action
(406) 555-0120	Parking Ticket	Transferred City Services	Complete
(406) 555-0120	Parking Ticket	Transferred City Services	In Progress
(406) 555-0120	Assault	Transferred Admin	Complete
(406) 555-0120	None	None	Needs Action

Key Benefits

01

Save Time

Reduce total call volume and give call-takers immediate access to key information and the call transcript if they need to jump in.

03

Immediate Visibility

Have a deeper understanding of what types of 10-digit calls your center receives and how the AI Assistant responds. This is a familiar experience for your staff as it is the same experience as Assistive Call-Taking.

05

Dynamic Conversations in English and Spanish

The natural-sounding voice assistant provides quick, reassuring support for callers by offering the right resources or transferring calls as needed.

02

Better Caller Experience

Assist callers with a dynamic, natural-sounding AI that can carry a conversation in English or Spanish and adapt on the fly.

04

A Human is Always in the Loop

Real-time transcripts and summaries of every 10-digit call gives call-takers context if they need to barge in or if the bot identifies an emergency that needs a call-taker's attention.



Assistive Dispatch (AD)

Manage Every Talkgroup,
Never Miss a Detail

See what was said, when, by whom, and
in which talkgroup.

Manage radio communications with ease, reduce mistakes, and lighten the cognitive load of dispatching with Assistive Dispatch. Our real-time radio transcription helps dispatchers stay focused on what matters most: quickly and accurately coordinating emergency responses and keeping field responders safe.

With clear, accurate transcriptions filtered by talkgroup and timestamped for easy reference, dispatchers can effectively manage their radios and never miss critical information.

The screenshot displays a software interface for managing radio communications. It features a 'Pinned' section with a list of messages. Each message entry includes a talkgroup name (e.g., 'Fire District #1', 'Police District #2'), a timestamp (e.g., 'M-23493 | 12:41:35 PM'), and the message content (e.g., 'M-23493. Shots fired! Repeat, shots fired! Suspect is eastbound on 125th Street. Requesting immediate back...'). The interface is designed to be clear and easy to read, with a dark background and white text.

Key Benefits

01

A Second Set of Ears

Complement seasoned dispatchers' "radio ears" and help newer dispatchers develop theirs.

02

Reduced Cognitive Load

Alleviate the burden of multi-tasking. Dispatchers can read radio transcriptions, identify key points of interest, and replay audio on the fly.

03

Improved Accuracy

Reduce the chance of communication errors and be alerted to important events based on keyword flags.

04

Summaries & Alerts

Summarize radio transmissions for each incident and alert supervisors to critical keywords or events.

05

Multichannel Support

Captures audio across multiple talkgroups, keeping each conversation organized and accessible.

"Assistive Dispatch gives our dispatchers confidence that no transmission will go unheard, reducing the need for repetitive transmission, and **ensuring that a request never goes unanswered.**"

— Anthony Mignogna, Chief of Com., Delaware County



SECTION V

Pricing Proposal

Prepared for Pecos Valley RCC

Pricing Proposal

All pricing includes unlimited users, based on call volume of 96,341 total inbound calls to the Center annually: 40,382 emergency, and 55,959 non-emergency calls.

Product	Length*	Annual Price
Assistive Call-Taking (ACT)	24 months	\$0 (State-funded)
Assistive Quality Assurance (AQA)	24 months	\$0 (State-funded)
Assistive Non-Emergency Triage (ANET)	24 months	\$30,000
ANET One-time Implementation Fee \$1,000	-	-
Assistive Dispatch (AD)	24 months	\$27,956
Annual Subscription Fee		\$57,956

* Contract duration can be adapted depending on PVRCC's desire

Public Safety Committee

Meeting Date: 09/16/2025

COMMITTEE: Public Safety

CONTACT: Mike Mathews

CHAIR: Juliana Halvorson

ACTION REQUESTED:

Ordinance 25-xx: Consider proposed Ordinance 25-XX: Amending Chapter 13 FIRE PREVENTION AND PROTECTION (Olive)

BACKGROUND:

The current City fire code incorporates by reference the 2015 edition of the International Fire Code (IFC). The proposed amended ordinance would update the City of Rowell fire code by adopting the 2024 edition of the International Fire Code by reference, which is the most current edition available. The State of New Mexico is also preparing to move to the 2024 edition of the IFC. These proposed amendments clean up the format of the old ordinance by reformatting the order and deleting outdated amendments. Lastly, these proposed amendments seek to permit City-issued Certificates of Fitness as well as an updated fee schedule.

FINANCIAL CONSIDERATION:

Minimal change with positive revenue.

LEGAL REVIEW:

The Deputy City Attorney has reviewed the proposed changes.

BOARD AND COMMITTEE ACTION:

This will be the first consideration of this item.

STAFF RECOMMENDATION:

Recommend sending the proposed amended ordinance to the legal committee.

Attachments

PROPOSED ORDINANCE 25-XX Fire Code Ch 13

Proposed Chapter_13___FIRE_PREVENTION_AND_PROTECTION Revised 9-12-25 JRO Draft

Redline Chapter 13

Current Chapter_13___FIRE_PREVENTION_AND_PROTECTION (1)

ORDINANCE 25-XX

AN ORDINANCE AMENDING CHAPTER 13 FIRE PREVENTION AND PROTECTION

WHEREAS, the City of Roswell (the “City”) desires to adopt the potential amendments to Chapter 13 of the City Ordinance with the addition of the of the 2024 International Fire Code and its amendments, as well as the updated NFPA codes and standards.

WHEREAS, the new regulations on the installation, conduct, or operation of fire protection features in the form of a certificate of fitness.

WHEREAS, an amendment setting inspection fees to assist the enforcement of the provisions of the International Fire Code by the City, as well as a correction for the amount of a permit fee.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL AS THE GOVERNING BODY OF THE CITY OF ROSWELL, NEW MEXICO, that:

SECTION Chapter 13 of the Roswell Code is amended as follows:

Chapter 13 Fire Prevention and Protection ***ARTICLE I. IN GENERAL***

Sec. 13-1. Provisions.

The governing body of the City of Roswell does ordain as follows: the City of Roswell Fire Department, in the State of New Mexico as the authority Having jurisdiction in regulating and governing the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises as herein provided ; providing for the issuance of permits and collection of fees therefor; and each and all regulations, provisions, penalties, conditions and terms of said Fire Code on file are hereby referred to, adopted, and made a part hereof, as if fully set out in this legislation, with the additions, insertions, deletions and changes, if any, prescribed in this ordinance.

Sec. 13-2. Fire Marshal.

The chief of the fire department shall appoint a fire marshal as the fire code official to implement, administer, and enforce the provisions of the regulations listed in chapter 13 of the Roswell City Code. Deputy fire marshals and other officials may be appointed to serve under the direction of the fire marshal and shall be considered part of the Fire Prevention Bureau.

(Code 1984 12-2; Ord. No. 1320, 4-1999; Ord. No. 1322, 4-1999; Ord. No. 05-07, 10-2005)

State law reference(s)—Authority to issue permit, NMSA 1978, § 60-2C-4.

Secs. 13-3 Limits.

(a) Application of the adopted codes shall be limited to within the City of Roswell's jurisdictional boundaries and any other areas where an MOU with the State Fire Marshal has been established. The specific geographic limits referred to in certain sections of the 2024 International Fire Code are hereby established in accordance with the City of Roswell Zoning Ordinance:

1. The limits referred to in Section 5704.2.9.6.1 in which storage of Class I and Class II liquids in above-ground tanks outside of buildings is prohibited are: all residential districts.
2. The limits referred to in Section 5706.2.4.4 in which storage of Class I and Class II liquids in above-ground tanks is prohibited are: all residential districts.
3. The limits referred to in Sections 5806.2 in which the storage of flammable cryogenic fluids in stationary containers outside buildings are: all residential districts and all commercial districts.
4. The limits referred to in Section 6104.2 in which the storage of liquefied petroleum gas is restricted for the protection of heavily populated or congested areas are: all districts except C-2 community commercial district, I-1 light industrial district and I-2 heavy industrial districts.

(Code 1984 § 13-26; Ord. No. 1322, 4-1999; Ord. No. 05-07, 10-2005; Ord. No. 10-09, 11-2010; Ord. No. 15-14, § 3, 11-12-2015)

State law reference(s)—Adoption by reference, NMSA 1978, § 3-17-6.

Secs 13-4—13-5. Reserved.

ARTICLE II. TECHNICAL STANDARDS

DIVISION 1. INTERNATIONAL FIRE CODE

Sec. 13-6. International Fire Code adopted by reference.

(a) There is hereby adopted by reference the 2024 Edition of the International Fire Code, as published by the International Code Council, and as amended herein by Chapter 13 of the Roswell City Code.

(b) A copy of the 2024 International Fire Code shall be kept in the office of the fire marshal and shall be available for inspection during the normal and regular business hours of the fire marshal.

(c) No person shall violate any of the provisions of the 2024 International Fire Code as adopted by reference in subsection (a) above, or any of the National Fire Prevention Association (NFPA) codes or standards as adopted by reference in division 2 section 13-9 of this Code. A violation of the provisions of any of the

foregoing codes and standards shall be subject to the penalties set forth in Section 15-12 of the Roswell City Code.

(Ord. No. 15-14, § 2, 11-12-2015)

Ord. No. 15-14, § 2, adopted Nov. 12, 2015, changed the title of § 13-11 from "Adopted" to read as herein set out.

Sec. 13-7. Amendments to 2024 edition of International Fire Code.

(a) The following are changes to certain provisions of the 2024 International Fire Code as adopted that are specific to the City of Roswell. The corresponding sections of the 2024 International Fire Code, hereinafter in this section referred to as the IFC, are hereby amended to read as follows:

(1) Section 101.1 of the IFC is amended to read as follows:

101.1 Title. These regulations shall be known as the Fire Code of the City of Roswell, New Mexico, herein after referred to as "this code."

(2) Section 102.7 of the IFC is amended to read as follows:

102.7 Referenced Codes and Standards. The codes and standards referenced in this code shall be those that are listed in Chapter 80, except as noted below:

1. Any reference to the "ICC Electrical Code" shall be deemed to mean the New Mexico Electrical code.

2. Any reference to the "International Building code" shall be deemed to mean the New Mexico Commercial Code.

3. Any reference to the "International Existing Building Code" shall be deemed to mean the New Mexico Existing Building Code.

4. Any reference to the "International Mechanical Code" shall be deemed to mean the New Mexico Mechanical Code.

5. Any reference to the "International Fuel Gas Code" shall be deemed to mean the New Mexico Mechanical Code or the New Mexico LPG Standards, as appropriate.

6. Any reference to the "International Plumbing Code" shall be deemed to mean the New Mexico Plumbing Code.

7. Any reference to the "International Residential Code" shall be deemed to mean the New Mexico Residential Building Code.

(3) Section 105.3.7 of the IFC is amended to read as follows:

105.3.7 Information on the Permit. The fire code official may require and issue any permits listed by this code, on an approved form furnished for that purpose. The permit shall contain a general description of the operation or occupancy and its location and any other information required by the fire code official. Issued permits shall bear the signature of the fire code official or other approved legal authorization.

(4) Section 105.5.34 of the IFC is amended to read as follows:

105.5.34 Mobile food preparation vehicles. An operational permit is required for mobile food preparation vehicles.

(5) Section 112 of the IFC is amended to read as follows:

112.1. Means of appeals. In order to hear and decide appeals of orders, decisions or determinations made by the fire code official relative to the application and interpretation of this code, there shall be and is hereby created a board of appeals. The board of appeals shall be appointed by the applicable governing authority and shall hold office at its pleasure. The fire code official shall be an ex officio member of said board but shall not have a vote on any matter before the board. The board shall adopt rules of procedure for conducting its business and shall render all decisions and findings in writing to the appellant with a duplicate copy to the fire code official.

112.2 Limitations on authority.

An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of this code do not fully apply or an equivalent or better form of construction is proposed. The board shall not have authority to waive requirements of this code or interpret the administration of this code.

111.3 Qualifications.

The board of appeals shall consist of members who are qualified by experience and training to pass on matters pertaining to hazards of fire, explosions, hazardous conditions or fire protection systems, and are not employees of the jurisdiction.

(6) Section 202 of the IFC is amended to include the following definition:

APARTMENT HOUSE. Any building or portion thereof that contains three or more dwelling units. For the purposes of this code, privately owned condominiums are not apartment houses.

(7) Section 307.2 of the IFC is amended to read as follows:

307.2 Permit Required. A permit shall be obtained from the fire department prior to conducting any open burning or any kindling of a recreational fire or a bonfire.

(8) Section 506.1 of the IFC is amended to read as follows:

506.1 Where required. Properties, other than one- or two-family dwellings, that are protected by a fire alarm system or an automatic fire sprinkler system shall have a key box installed in an approved location. Where access to or within a structure or an area is restricted because of secured openings or where immediate access is necessary for life-saving or fire-fighting purposes, the fire code official is authorized to require a key box to be installed in an approved location. The key box shall be of an approved type and shall contain keys to gain necessary access as required by the fire code official.

(9) Section 506.2 of the IFC is amended to read as follows:

506.2 Key box maintenance. Updated equipment shall be provided for every facility, building or portion of a building hereafter constructed or moved into required to have an approved key box by section 506.1. The operator of the building shall immediately notify the fire code official and provide the new key where a lock is changed or rekeyed. The key to such lock shall be secured in the key box.

(10) The definition of Standpipe Systems, Classes of, in Section 902.1 of the IFC, is amended to read as follows:

Standpipe Systems, Classes of. Standpipe classes are as follows:

Class I System. A system providing 2.5-inch (64mm) hose connections to supply water for use by fire departments and those trained in handling heavy fire streams. Class II and Class III standpipe systems are not permitted in the City of Roswell.

(11) Section 903.2 is amended by the deletion of the exception.

(12) Section 903.2.11.5 of the IFC is deleted in its entirety.

(13) Section 905.3.1 of the IFC is amended to read as follows, with the exceptions as published remaining unchanged:

905.3.1 Building Height. Class I standpipe systems shall be installed throughout buildings where the floor level of the highest story is located more than 30 feet (9144 mm) above the lowest level of the fire department vehicle access, or where the floor level of the lowest story is located more than 30 feet (9144 mm) below the highest level of fire department vehicle access.

(14) Section 905.4 shall be amended to include a new subsection 7, to read as follows:

7. In Group A-1 and A-2 occupancies with occupant loads of more than 1,000, hose connections shall be located on each side of any stage, on each side of the rear of the auditorium, on each side of the balcony, and on each tier of dressing rooms.

(15) Sections 905.5 through 905.7 of the IFC, inclusive, are deleted in their respective entireties.

(16) Section 912.3 of the IFC is amended to read as follows:

912.3 Thread Size. Fire Department connections shall have fittings with the thread size 3.090 inches by 8 threads per inch.

(17) Table 1004.1.2 of the IFC is amended to read as follows:

The floor area for assembly occupancies with fixed seats shall be determined based on Section 1004.4.

(18) Section 1010.1.4.8 of the IFC is amended to read as follows:

1010.1.4.8 Access-controlled egress doors. When approved by the fire code official, the entrance doors in a means of egress in buildings with an occupancy in Group A, B, E, I-2, M, R-1, or R-2

and entrance doors to tenant spaces in occupancies in Groups a, B, E, I-2, M, R-1 and R-2 are permitted to be equipped with an approved entrance and egress access control system which shall be installed in accordance with all of the following criteria: (Listed criteria 1 through 6 remain as published)

(19) Section 1010.1.9.7 is amended to read as follows:

1010.1.9.7 Delayed egress locks. When approved by the fire code official, approved, listed, delayed egress locks may be permitted to be installed on doors serving any occupancy except Group A, E and H occupancies in buildings that are equipped throughout with an automatic sprinkler system in accordance with Section 903.3.1.1 or an approved automatic smoke or heat detection system installed in accordance with Section 907, provided that the doors unlock in accordance with items 1 through 6 below. A building occupant shall not be required to pass through more than one door equipped with a delayed egress lock before entering an exit. (Listed items 1 through 6 remain as published.)

(20) Section 1010.3 is amended to read as follows:

1010.3 Turnstiles. When turnstiles or similar devices that restrict travel to one direction are allowed by the fire code official, they shall not be placed so as to obstruct any required means of egress. (Exception remain as published.)

(21) 1103.5.3 is amended to insert the date by which a sprinkler system must be installed

Within two years of written notice.

(22) Section 3310 of the IFC, as previously added to the 2009 International Fire Code by Ordinance 10-09, is repealed in its entirety.

(23) Section 5706.2.5 is amended to read as follows:

5706.2.5 Type of Tank. Tanks shall be provided with top openings only. Gravity discharge tanks shall not be permitted.

(Ord. No. 10-09, 11-2010; Ord. No. 15-14, § 4, 11-12-2015)

Ord. No. 15-14, § 4, adopted Nov. 12, 2015, changed the title of § 13-13 from "Amendments" to read as herein set out.

Sec. 13-8. International Fire Code Appendices.

(a) The following appendices to the 2024 International Fire Code are hereby adopted, by reference, with the listed amendments:

(1) Appendix B—Fire-Flow Requirements for Buildings.

(2) Appendix C—Fire Hydrant Locations and Distribution.

(3) Appendix D—Fire Apparatus Access Roads.

(4) Appendix N—Indoor Trade Shows and Exhibitions

(b) Appendix D to the 2024 International Fire Code, as adopted by reference, is hereby amended and changed in the following respects:

(1) Section D104.1 is amended to read as follows:

D104.1 Buildings exceeding three stories or 30 feet in height. Buildings or facilities exceeding 30 feet (9144 mm) or three stories in height shall have at least two means of fire apparatus access for each structure.

(2) The exception to Section D104.2 is amended to read as follows:

Exception: When approved by the fire code official, projects having a gross building area of up to 124,000 square feet (11,520 m²) that have a single approved fire apparatus access road when all buildings are equipped throughout with approved automatic fire sprinkler systems.

(3) Section D105.1 is amended to read as follows:

D105.1 Where required. Where required by the fire code official, buildings or portions of buildings or facilities exceeding 30 feet (9144 mm) in height above the lowest level of fire department vehicle access shall be provided with approved fire department access roads capable of accommodating fire department aerial apparatus. Overhead utility and power lines shall not be located within the aerial apparatus access roadway.

(Ord. No. 10-09, 11-2010; Ord. No. 15-14, § 5, 11-12-2015)

DIVISION 2. NATIONAL FIRE PROTECTION ASSOCIATION

Secs. 13-9 NFPA codes adopted by reference.

(a) There is hereby adopted by reference the most recently published edition of the following codes or standards, as published by the National Fire Protection Association:

1. NFPA 101—Life Safety Code
2. NFPA 10—Standard for portable fire extinguishers.
3. NFPA 13—Standard for the Installation of Sprinkler Systems.
4. NFPA 13R—Standard for the Installation of Sprinkler Systems in Residential Occupancies up to and Including Four Stories in Height.
5. NFPA 13D—Installation of Sprinkler Systems in One- and Two-Family Dwellings and Manufactured Homes.
6. NFPA 17A—Standard for Wet Chemical Extinguishing Systems
7. NFPA 30—Flammable and Combustible Liquids Code

8. NFPA 20—Installation of Stationary Pumps.
9. NFPA 24—Private Fire Service Mains.
10. NFPA 25—Standard for the Inspection, Testing, and Maintenance of Water-Based Fire Protection Systems.
11. NFPA 58—Liquefied Petroleum Gas Code
12. NFPA 72—National Fire Alarm Code.
13. NFPA 96—Standard for Ventilation Control and Fire Protection of Commercial Cooking Operations
14. NFPA 110—Standard for Emergency and Standby Power Systems
15. NFPA 111—Standard on Stored Electrical Energy Emergency and Standby Power Systems
16. NFPA 241—Standard for Safeguarding Construction, Alteration, and Demolition Operations
17. NFPA 407—Standard for Aircraft Fuel Servicing
18. NFPA 409—Standard on Aircraft Hangars.
19. NFPA 855—Standard for the Installation of Stationary Energy Storage Systems
20. NFPA 1123—Code for Fireworks Display.
21. NFPA 1124—Code for the Manufacture, Transportation, and Storage of Fireworks and Pyrotechnic Articles.
22. NFPA 1126—Standard for the Use of Pyrotechnics Before a Proximate Audience.

(b) The 2024 International Fire Code, as adopted in Section 13-6 above, makes reference to specific sections of certain NFPA codes and standards that may be earlier editions of those adopted by subsection (2) above. When there is found to be any conflicting requirement between such editions of NFPA standards or codes, the requirement of the section listed in the 2024 International Fire code, or whichever is deemed more appropriate by the fire code official shall apply.

(c) A copy of such adopted NFPA standards or codes shall be kept in the office of the fire marshal, and shall be available for inspection during the normal and regular business hours of the fire marshal.

(Ord. No. 1322, 4-1999, Ord. No. 05-07, 10-2005; Ord. No. 10-09, 11-2010; Ord. No. 15-14, § 1, 11-12-2015)

Ord. No. 15-14, § 1, adopted Nov. 12, 2015, changed the title of § 13-10 from "NFPA codes" to read as herein set out.

Secs. 13-10—13-17. Reserved.

ARTICLE III. INTERFERENCE WITH FIRE CONTROLS AND FIRE LANES

Sec. 13-18. Interference with fire controls.

It shall be unlawful for any person to commit interfering with fire controls, consisting of:

- (1) Interfering with the proper functioning of a fire alarm system or a fire suppression system; or
- (2) Giving a false alarm, which is the willful and knowing initiation or transmission of a signal, message, or other notification of a fire, medical emergency, or other emergency when no such danger exists.

(Code 1984 § 12-12; Ord. No. 00-7, § 3, 9-2000; Ord. No. 05-07, 10-2005)

State law reference(s)—False fire alarms, NMSA 1978, § 30-7-21.

Sec. 13-19. Fire lanes.

(a) Fire lanes, or fire apparatus access roads, referred to in Section 503 of the International Fire Code, shall be established on private property devoted to public use where the parking of motor vehicles or other obstructions can interfere with the ingress and egress of the fire department vehicles for protection of persons and property. The fire code official shall establish the location, size and marking of the fire lanes with due regard for all attendant factors, including risk, location and access to structures. Fire lanes will be designated by red curb with white letters stating "no parking - fire lane," or by a sign at least 12 inches by 18 inches with white reflective background and red letters stating "no parking -fire lane," which must be approved by the fire code official.

(b) Fire lanes established under this section shall be indicated on documents maintained by the fire department and shall be clearly indicated at the site of each fire lane. The fire department shall be responsible for enforcing compliance with the requirements for painting, signing, or otherwise marking fire lanes.

(c) Parking of motor vehicles or otherwise obstructing fire lanes designated under authority of this section shall be prohibited at all times and such prohibitions may be enforced by issuance of citations by the police or fire departments and by removal of the obstructing vehicles or materials. In the event that vehicles or material are removed pursuant to this section, a citation shall also be issued to the operators of the vehicles or owners of the materials. Citations issued hereunder shall be answerable in the municipal court.

(Ord. No. 15-14, § 6, 11-12-2015)

ARTICLE IV. CONSUMER FIREWORKS

Sec. 13-20. General.

The retail sale, possession and use of UN 1.4G fireworks, also known as consumer fireworks or common fireworks, shall comply with this section.

(Ord. No. 15-14, § 8, 11-12-2015)

Sec. 13-21. Permit application.

Prior to issuance of a permit for retail sales of consumer fireworks, the sales location and the stock of fireworks shall be approved.

(Ord. No. 15-14, § 8, 11-12-2015)

Sec. 13-22. Fireworks to be sold.

The applicant for a permit shall furnish to the fire code official a list of all articles of fireworks to be sold for approval before the fireworks are offered for retail sale. The list shall indicate the description of each article as prescribed in NMSA 1978, § 60-2C-2.

(Ord. No. 15-14, § 8, 11-12-2015)

Sec. 13-23. Questionable fireworks.

When it appears to the fire code official that an article of fireworks on an applicant's list or in a permit holder's inventory is not in accordance with NMSA 1978, § 60-2C-2 and Section 13-24 of this Code, the applicant or permit holder may request that the fire code official submit samples of the questionable article to an independent laboratory acceptable to the code official for a determination of the description or content of the article. Any expense occurred by such examination shall be the responsibility of the applicant or permit holder.

(Ord. No. 15-14, § 8, 11-12-2015)

Sec. 13-24. Permitted fireworks.

Permissible fireworks are set out in NMSA 1978, § 60-2C-7 with the exception of ground audible devices and the following aerial devices: aerial spinners, helicopters, missile-type rockets and stick-type rockets as defined in NMSA 1978, § 60-2C-2. It shall be unlawful for anyone to use, possess, or sell at retail any fireworks except permissible fireworks.

Exceptions:

- (1) Display fireworks handled or used in compliance with this chapter and NFPA 1123.
- (2) Pyrotechnic materials handled or used in compliance with this chapter and NFPA 1126.
- (3) Fireworks manufactured, transported, or stored in compliance with this chapter and NFPA 1124.

(Ord. No. 15-14, § 8, 11-12-2015)

Sec. 13-25. Regulated activities.

The use and sale of permissible fireworks shall be subject to the provisions of NMSA 1978, § 60-2C-8.

(Ord. No. 15-14, § 8, 11-12-2015)

ARTICLE V. CERTIFICATE OF FITNESS

Sec. 13-26. General.

Where required by the fire code official, no person shall conduct a regulated operation, install, inspect, maintain, service, tag or repair fire protection equipment or systems unless he or she has first obtained a certificate of fitness from the City of Roswell Fire Prevention Bureau in compliance with these rules. Any person holding a certificate of fitness shall have a copy of it available in all service vehicles and offices for review if requested during inspection by the fire code official. Certificates of fitness are not transferable to other parties, are not effective in any other jurisdiction, and do not waive the requirements of the State of New Mexico issued certificate of fitness program or be used in lieu of.

a) The purpose of this action is to assure a minimum level of qualification prior to any installation, inspection, maintenance, and repair of fire protection equipment; promote fire prevention and awareness; and to not discourage business owners from implementing fire protection equipment due to poor experiences with equipment services or installations.

b) Types of certificates. The fire marshal may issue certificates of fitness for installation, inspection, maintenance, repair, recharging or tagging, or involvement in the following disciplines:

1. Automatic fire suppression systems and fire pumps
2. Automatic chemical extinguishing systems
3. Fire detection and alarms
4. Fire extinguishers
5. Fire and smoke dampers
6. Underground fire lines
7. Commercial kitchen hood cleaning and inspection
8. Fire watch or site safety coordinator

Sec. 13-27. Application and fees.

(a) Applications must be completed and submitted to the Fire Prevention Bureau as instructed on the fire marshal's developed procedures.

(b) There shall be a fee of \$50.00 paid to the city for any certificate of fitness application required by the fire code official.

(c) Renewals made necessary due to change of applicant or status will be done at one half the original amount.

(d) Renewals due to revocation will be charged the same as the original fee but may incur additional requirements of training.

Sec. 13-28. Expiration and revocation of certificate.

(a) Expiration. A certificate of fitness automatically expires at the conclusion of the time period for which it was issued.

(b) Revocation. The fire marshal or his designee may revoke a certificate if:

(1) any of the required licenses or qualifications of the applicant expire, are canceled or are revoked;

(2) during an inspection, the fire marshal or AHJ finds a substantial violation of these rules or applicable codes for a discipline for which the certificate has been issued;

(3) the applicant made false statements or misrepresentations of material fact in the application or documentation submitted with the application; or

(4) the certificate was issued in error or in violation of an applicable statute or these rules

(5) the applicant or his designee failed to conduct themselves in a professional manor during an inspection.

(6) Three or more counts of failed inspections

ARTICLE VI. PERMIT/INSPECTION FEES

Sec. 13-27. Permit/Inspection fees.

(a) There shall be a fee of \$100.00 paid to the city for any operational or construction permit required by the fire code official in accordance with the International Fire Code. Additional fees will be applied to certain construction permits as outlined in Table 13-19(a). Any work commenced prior to issuance of a required permit as described in Section 107.4 will be subject to double the original amount.

Exceptions:

(1) There shall be no fee charged for open burning.

(2) The fee for a permit to sell consumer fireworks at retail shall be \$50.00. This fee shall be paid to the city only once per calendar year per applicant for a given sales location.

(b) There shall be no fees required for annual inspections, permit inspections or new business inspections of any business within the first or second visit. Where it is found that any or all violations have not been corrected on the second visit, there shall be a fee of \$100.00 paid to the city for a third visit as a reinspection fee. Any inspections resulting from a complaint, or investigation may be subject to the reinspection fee as required by the fire code official. Additional fees will be applied to subsequent inspections and/or court citations issued.

Table 13-19(a)

Type of System	Permit Fee	IFC Section
Automatic fire sprinkler, 15 or fewer sprinklers	\$100.00	105.7.1
Automatic fire sprinkler, 16 to 50 sprinklers	175.00	105.7.1
Automatic fire sprinkler, more than 51 to 100 sprinklers	225.00	105.7.1
Automatic fire sprinkler, more than 100 sprinklers	300.00	105.7.1
Automatic chemical extinguishing system, per unit	100.00	105.7.1
Fire alarm, 10 or fewer devices*	100.00	105.7.5
Fire alarm, 11 to 30 devices*	150.00	105.7.5
Fire alarm, more than 30 devices*	200.00	105.7.5
Fire pump, per unit	100.00	105.7.6
Standpipe, per unit	100.00	105.7.13
Underground piping, per tie in of city main	100.00	105.7.1

* Fire alarm devices include alarm panel, transmitting device, initiating device, and notification device.

(Ord. No. 10-09, 11-2010; Ord. No. 15-14, § 7, 11-12-2015)

SECTION All ordinances or parts of ordinances in conflict or inconsistent herewith are hereby repealed to the extent of such inconsistency. This repealer shall not be construed to revive any ordinance or part of any ordinance heretofore repealed.

SECTION If any section, paragraph, clause or provisions of this ordinance for any reason shall

be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any other part of this ordinance.

SECTION This ordinance shall be effective after five (5) days following its publication as required by law.

PASSED, ADOPTED, SIGNED and APPROVED _____, _____.

CITY SEAL

Timothy Z. Jennings, Mayor

ATTEST

Amalia Martinez, City Clerk

Underscoring indicates addition to existing Code section.
~~Strike through~~ indicates delete of an existing Code section.

Chapter 13 FIRE PREVENTION AND PROTECTION

ARTICLE I. IN GENERAL

Sec. 13-1. Provisions.

The governing body of the City of Roswell does ordain as follows: The City of Roswell Fire Department, in the State of New Mexico is the authority having jurisdiction in regulating and governing the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises as herein provided; and providing for the issuance of permits and collection of fees therefor; and each and all of the regulations, provisions, penalties, conditions and terms of said Fire Code on file are hereby referred to, adopted, and made a part hereof, as if fully set out in this legislation, with the additions, insertions, deletions and changes, if any, prescribed in this ordinance.

Sec. 13-2. Fire Marshal.

The chief of the fire department shall appoint a fire marshal as the fire code official to implement, administer, and enforce the provisions of the regulations listed in chapter 13 of the Roswell City Code. Deputy fire marshals and other officials may be appointed to serve under the direction of the fire marshal and shall be considered part of the Fire Prevention Bureau.

(Code 1984 12-2; Ord. No. 1320, 4-1999; Ord. No. 1322, 4-1999; Ord. No. 05-07, 10-2005)

State law reference(s)—Authority to issue permit, NMSA 1978, § 60-2C-4.

Secs. 13-3 Limits.

(a) Application of the adopted codes shall be limited to within the City of Roswell's jurisdictional boundaries and any other areas where an MOU with the State Fire Marshal has been established. The specific geographic limits referred to in certain sections of the 2024 International Fire Code are hereby established in accordance with the City of Roswell Zoning Ordinance:

1. The limits referred to in Section 5704.2.9.6.1 in which storage of Class I and Class II liquids in above-ground tanks outside of buildings is prohibited are: all residential districts.
2. The limits referred to in Section 5706.2.4.4 in which storage of Class I and Class II liquids in above-ground tanks is prohibited are: all residential districts.
3. The limits referred to in Sections 5806.2 in which the storage of flammable cryogenic fluids in stationary containers outside buildings are: all residential districts and all commercial districts.
4. The limits referred to in Section 6104.2 in which the storage of liquefied petroleum gas is restricted for the protection of heavily populated or congested areas are: all districts except C-2 community commercial district, I-1 light industrial district and I-2 heavy industrial districts.

(Code 1984 § 13-26; Ord. No. 1322, 4-1999; Ord. No. 05-07, 10-2005; Ord. No. 10-09, 11-2010; Ord. No. 15-14, § 3, 11-12-2015)

State law reference(s)—Adoption by reference, NMSA 1978, § 3-17-6.

Secs 13-4—13-5. Reserved.

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- (b) A copy of the 2024 International Fire Code shall be kept in the office of the fire marshal and shall be available for inspection during the normal and regular business hours of the fire marshal.
- (c) No person shall violate any of the provisions of the 2024 International Fire Code as adopted by reference in subsection (a) above, or any of the National Fire Prevention Association (NFPA) codes or standards as adopted by reference in division 2 section 13-9 of this Code. A violation of the provisions of any of the foregoing codes and standards shall be subject to the penalties set forth in Section 15-12 of the Roswell City Code.

(Ord. No. 15-14, § 2, 11-12-2015)

Ord. No. 15-14, § 2, adopted Nov. 12, 2015, changed the title of § 13-11 from "Adopted" to read as herein set out.

Sec. 13-7. Amendments to 2024 edition of International Fire Code.

- (a) The following are changes to certain provisions of the 2024 International Fire Code as adopted that are specific to the City of Roswell. The corresponding sections of the 2024 International Fire Code, hereinafter in this section referred to as the IFC, are hereby amended to read as follows:
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101.1 Title. These regulations shall be known as the Fire Code of the City of Roswell, New Mexico, herein after referred to as "this code."
 - (2) Section 102.7 of the IFC is amended to read as follows:

102.7 Referenced Codes and Standards. The codes and standards referenced in this code shall be those that are listed in Chapter 80, except as noted below:

 - 1. Any reference to the "ICC Electrical Code" shall be deemed to mean the New Mexico Electrical code.
 - 2. Any reference to the "International Building code" shall be deemed to mean the New Mexico Commercial Code.
 - 3. Any reference to the "International Existing Building Code" shall be deemed to mean the New Mexico Existing Building Code.
 - 4. Any reference to the "International Mechanical Code" shall be deemed to mean the New Mexico Mechanical Code.

5. Any reference to the "International Fuel Gas Code" shall be deemed to mean the New Mexico Mechanical Code or the New Mexico LPG Standards, as appropriate.
 6. Any reference to the "International Plumbing Code" shall be deemed to mean the New Mexico Plumbing Code.
 7. Any reference to the "International Residential Code" shall be deemed to mean the New Mexico Residential Building Code.
- (3) Section 105.3.7 of the IFC is amended to read as follows:
- 105.3.7 Information on the Permit.** The fire code official may require and issue any permits listed by this code, on an approved form furnished for that purpose. The permit shall contain a general description of the operation or occupancy and its location and any other information required by the fire code official. Issued permits shall bear the signature of the fire code official or other approved legal authorization.
- (4) Section 105.5.34 of the IFC is amended to read as follows:
- 105.5.34 Mobile food preparation vehicles.** An operational permit is required for mobile food preparation vehicles.
- (5) Section 112 of the IFC is amended to read as follows:
- 112.1. Means of appeals.** In order to hear and decide appeals of orders, decisions or determinations made by the *fire code official* relative to the application and interpretation of this code, there shall be and is hereby created a board of appeals. The board of appeals shall be appointed by the applicable governing authority and shall hold office at its pleasure. The fire code official shall be an ex officio member of said board but shall not have a vote on any matter before the board. The board shall adopt rules of procedure for conducting its business and shall render all decisions and findings in writing to the appellant with a duplicate copy to the *fire code official*.
- 112.2 Limitations on authority.**
- An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of this code do not fully apply or an equivalent or better form of construction is proposed. The board shall not have authority to waive requirements of this code or interpret the administration of this code.
- 111.3 Qualifications.**
- The board of appeals shall consist of members who are qualified by experience and training to pass on matters pertaining to hazards of fire, explosions, hazardous conditions or *fire protection systems*, and are not employees of the jurisdiction.
- (6) Section 202 of the IFC is amended to include the following definition:
- APARTMENT HOUSE.** Any building or portion thereof that contains three or more dwelling units. For the purposes of this code, privately owned condominiums are not apartment houses.
- (7) Section 307.2 of the IFC is amended to read as follows:
- 307.2 Permit Required.** A permit shall be obtained from the fire department prior to conducting any open burning or any kindling of a recreational fire or a bonfire.
- (8) Section 506.1 of the IFC is amended to read as follows:
- 506.1 Where required.** Properties, other than one- or two-family dwellings, that are protected by a fire alarm system or an automatic fire sprinkler system shall have a key box installed in an approved location. Where access to or within a structure or an area is restricted because of secured openings or

where immediate access is necessary for life-saving or fire-fighting purposes, the fire code official is authorized to require a key box to be installed in an approved location. The key box shall be of an approved type and shall contain keys to gain necessary access as required by the fire code official.

- (9) Section 506.2 of the IFC is amended to read as follows:

506.2 Key box maintenance. Updated equipment shall be provided for every facility, building or portion of a building hereafter constructed or moved into required to have an approved key box by section 506.1. The operator of the building shall immediately notify the *fire code official* and provide the new key where a lock is changed or rekeyed. The key to such lock shall be secured in the key box.

- (10) The definition of Standpipe Systems, Classes of, in Section 902.1 of the IFC, is amended to read as follows:

Standpipe Systems, Classes of. Standpipe classes are as follows:

Class I System. A system providing 2.5-inch (64mm) hose connections to supply water for use by fire departments and those trained in handling heavy fire streams. Class II and Class III standpipe systems are not permitted in the City of Roswell.

- (11) Section 903.2 is amended by the deletion of the exception.

- (12) Section 903.2.11.5 of the IFC is deleted in its entirety.

- (13) Section 905.3.1 of the IFC is amended to read as follows, with the exceptions as published remaining unchanged:

905.3.1 Building Height. Class I standpipe systems shall be installed throughout buildings where the floor level of the highest story is located more than 30 feet (9144 mm) above the lowest level of the fire department vehicle access, or where the floor level of the lowest story is located more than 30 feet (9144 mm) below the highest level of fire department vehicle access.

- (14) Section 905.4 shall be amended to include a new subsection 7, to read as follows:

7. In Group A-1 and A-2 occupancies with occupant loads of more than 1,000, hose connections shall be located on each side of any stage, on each side of the rear of the auditorium, on each side of the balcony, and on each tier of dressing rooms.

- (15) Sections 905.5 through 905.7 of the IFC, inclusive, are deleted in their respective entireties.

- (16) Section 912.3 of the IFC is amended to read as follows:

912.3 Thread Size. Fire Department connections shall have fittings with the thread size 3.090 inches by 8 threads per inch.

- (17) Table 1004.1.2 of the IFC is amended to read as follows:

The floor area for assembly occupancies with fixed seats shall be determined based on Section 1004.4.

- (18) Section 1010.1.4.8 of the IFC is amended to read as follows:

1010.1.4.8 Access-controlled egress doors. When approved by the fire code official, the entrance doors in a means of egress in buildings with an occupancy in Group A, B, E, I-2, M, R-1, or R-2 and entrance doors to tenant spaces in occupancies in Groups a, B, E, I-2, M, R-1 and R-2 are permitted to be equipped with an approved entrance and egress access control system which shall be installed in accordance with all of the following criteria: (Listed criteria 1 through 6 remain as published)

- (19) Section 1010.1.9.7 is amended to read as follows:

1010.1.9.7 Delayed egress locks. When approved by the fire code official, approved, listed, delayed egress locks may be permitted to be installed on doors serving any occupancy except Group A, E and H

occupancies in buildings that are equipped throughout with an automatic sprinkler system in accordance with Section 903.3.1.1 or an approved automatic smoke or heat detection system installed in accordance with Section 907, provided that the doors unlock in accordance with items 1 through 6 below. A building occupant shall not be required to pass through more than one door equipped with a delayed egress lock before entering an exit. (Listed items 1 through 6 remain as published.)

- (20) Section 1010.3 is amended to read as follows:

1010.3 Turnstiles. When turnstiles or similar devices that restrict travel to one direction are allowed by the fire code official, they shall not be placed so as to obstruct any required means of egress. (Exception remain as published.)

- (21) 1103.5.3 is amended to insert the date by which a sprinkler system must be installed

Within two years of written notice.

- (22) Section 3310 of the IFC, as previously added to the 2009 International Fire Code by Ordinance 10-09, is repealed in its entirety.

- (23) Section 5706.2.5 is amended to read as follows:

5706.2.5 Type of Tank. Tanks shall be provided with top openings only. Gravity discharge tanks shall not be permitted.

(Ord. No. 10-09, 11-2010; Ord. No. 15-14, § 4, 11-12-2015)

Ord. No. 15-14, § 4, adopted Nov. 12, 2015, changed the title of § 13-13 from "Amendments" to read as herein set out.

Sec. 13-8. International Fire Code Appendices.

- (a) The following appendices to the 2024 International Fire Code are hereby adopted, by reference, with the listed amendments:

- (1) Appendix B—Fire-Flow Requirements for Buildings.
- (2) Appendix C—Fire Hydrant Locations and Distribution.
- (3) Appendix D—Fire Apparatus Access Roads.
- (4) Appendix N—Indoor Trade Shows and Exhibitions

- (b) Appendix D to the 2024 International Fire Code, as adopted by reference, is hereby amended and changed in the following respects:

- (1) Section D104.1 is amended to read as follows:

D104.1 Buildings exceeding three stories or 30 feet in height. Buildings or facilities exceeding 30 feet (9144 mm) or three stories in height shall have at least two means of fire apparatus access for each structure.

- (2) The exception to Section D104.2 is amended to read as follows:

Exception: When approved by the fire code official, projects having a gross building area of up to 124,000 square feet (11,520 m²) that have a single approved fire apparatus access road when all buildings are equipped throughout with approved automatic fire sprinkler systems.

- (3) Section D105.1 is amended to read as follows:

D105.1 Where required. Where required by the fire code official, buildings or portions of buildings or facilities exceeding 30 feet (9144 mm) in height above the lowest level of fire department vehicle access shall be provided with approved fire department access roads capable of accommodating fire department aerial apparatus. Overhead utility and power lines shall not be located within the aerial apparatus access roadway.

(Ord. No. 10-09, 11-2010; Ord. No. 15-14, § 5, 11-12-2015)

DIVISION 2. NATIONAL FIRE PROTECTION ASSOCIATION

Secs. 13-9 NFPA codes adopted by reference.

- (a) There is hereby adopted by reference the most recently published edition of the following codes or standards, as published by the National Fire Protection Association:
1. NFPA 101—Life Safety Code
 2. NFPA 10—Standard for portable fire extinguishers.
 3. NFPA 13—Standard for the Installation of Sprinkler Systems.
 4. NFPA 13R—Standard for the Installation of Sprinkler Systems in Residential Occupancies up to and Including Four Stories in Height.
 5. NFPA 13D—Installation of Sprinkler Systems in One- and Two-Family Dwellings and Manufactured Homes.
 6. NFPA 17A—Standard for Wet Chemical Extinguishing Systems
 7. NFPA 30—Flammable and Combustible Liquids Code
 8. NFPA 20—Installation of Stationary Pumps.
 9. NFPA 24—Private Fire Service Mains.
 10. NFPA 25—Standard for the Inspection, Testing, and Maintenance of Water-Based Fire Protection Systems.
 11. NFPA 58—Liquefied Petroleum Gas Code
 12. NFPA 72—National Fire Alarm Code.
 13. NFPA 96—Standard for Ventilation Control and Fire Protection of Commercial Cooking Operations
 14. NFPA 110—Standard for Emergency and Standby Power Systems
 15. NFPA 111—Standard on Stored Electrical Energy Emergency and Standby Power Systems
 16. NFPA 241—Standard for Safeguarding Construction, Alteration, and Demolition Operations
 17. NFPA 407—Standard for Aircraft Fuel Servicing
 18. NFPA 409—Standard on Aircraft Hangars.
 19. NFPA 855—Standard for the Installation of Stationary Energy Storage Systems
 20. NFPA 1123—Code for Fireworks Display.
 21. NFPA 1124—Code for the Manufacture, Transportation, and Storage of Fireworks and Pyrotechnic Articles.

22. NFPA 1126—Standard for the Use of Pyrotechnics Before a Proximate Audience.

- (b) The 2024 International Fire Code, as adopted in Section 13-6 above, makes reference to specific sections of certain NFPA codes and standards that may be earlier editions of those adopted by subsection (2) above. When there is found to be any conflicting requirement between such editions of NFPA standards or codes, the requirement of the section listed in the 2024 International Fire code, or whichever is deemed more appropriate by the fire code official shall apply.
- (c) A copy of such adopted NFPA standards or codes shall be kept in the office of the fire marshal, and shall be available for inspection during the normal and regular business hours of the fire marshal.

(Ord. No. 1322, 4-1999, Ord. No. 05-07, 10-2005; Ord. No. 10-09, 11-2010; Ord. No. 15-14, § 1, 11-12-2015)

Ord. No. 15-14, § 1, adopted Nov. 12, 2015, changed the title of § 13-10 from "NFPA codes" to read as herein set out.

Secs. 13-10—13-17. Reserved.

ARTICLE III. INTERFERENCE WITH FIRE CONTROLS AND FIRE LANES

Sec. 13-18. Interference with fire controls.

It shall be unlawful for any person to commit interfering with fire controls, consisting of:

- (1) Interfering with the proper functioning of a fire alarm system or a fire suppression system; or
- (2) Giving a false alarm, which is the willful and knowing initiation or transmission of a signal, message, or other notification of a fire, medical emergency, or other emergency when no such danger exists.

(Code 1984 § 12-12; Ord. No. 00-7, § 3, 9-2000; Ord. No. 05-07, 10-2005)

State law reference(s)—False fire alarms, NMSA 1978, § 30-7-21.

Sec. 13-19. Fire lanes.

- (a) Fire lanes, or fire apparatus access roads, referred to in Section 503 of the International Fire Code, shall be established on private property devoted to public use where the parking of motor vehicles or other obstructions can interfere with the ingress and egress of the fire department vehicles for protection of persons and property. The fire code official shall establish the location, size and marking of the fire lanes with due regard for all attendant factors, including risk, location and access to structures. Fire lanes will be designated by red curb with white letters stating "no parking - fire lane," or by a sign at least 12 inches by 18 inches with white reflective background and red letters stating "no parking -fire lane," which must be approved by the fire code official.
- (b) Fire lanes established under this section shall be indicated on documents maintained by the fire department and shall be clearly indicated at the site of each fire lane. The fire department shall be responsible for enforcing compliance with the requirements for painting, signing, or otherwise marking fire lanes.
- (c) Parking of motor vehicles or otherwise obstructing fire lanes designated under authority of this section shall be prohibited at all times and such prohibitions may be enforced by issuance of citations by the police or fire departments and by removal of the obstructing vehicles or materials. In the event that vehicles or material

are removed pursuant to this section, a citation shall also be issued to the operators of the vehicles or owners of the materials. Citations issued hereunder shall be answerable in the municipal court.

(Ord. No. 15-14, § 6, 11-12-2015)

ARTICLE IV. CONSUMER FIREWORKS

Sec. 13-20. General.

The retail sale, possession and use of UN 1.4G fireworks, also known as consumer fireworks or common fireworks, shall comply with this section.

(Ord. No. 15-14, § 8, 11-12-2015)

Sec. 13-21. Permit application.

Prior to issuance of a permit for retail sales of consumer fireworks, the sales location and the stock of fireworks shall be approved.

(Ord. No. 15-14, § 8, 11-12-2015)

Sec. 13-22. Fireworks to be sold.

The applicant for a permit shall furnish to the fire code official a list of all articles of fireworks to be sold for approval before the fireworks are offered for retail sale. The list shall indicate the description of each article as prescribed in NMSA 1978, § 60-2C-2.

(Ord. No. 15-14, § 8, 11-12-2015)

Sec. 13-23. Questionable fireworks.

When it appears to the fire code official that an article of fireworks on an applicant's list or in a permit holder's inventory is not in accordance with NMSA 1978, § 60-2C-2 and Section 13-24 of this Code, the applicant or permit holder may request that the fire code official submit samples of the questionable article to an independent laboratory acceptable to the code official for a determination of the description or content of the article. Any expense occurred by such examination shall be the responsibility of the applicant or permit holder.

(Ord. No. 15-14, § 8, 11-12-2015)

Sec. 13-24. Permitted fireworks.

Permissible fireworks are set out in NMSA 1978, § 60-2C-7 with the exception of ground audible devices and the following aerial devices: aerial spinners, helicopters, missile-type rockets and stick-type rockets as defined in NMSA 1978, § 60-2C-2. It shall be unlawful for anyone to use, possess, or sell at retail any fireworks except permissible fireworks.

Exceptions:

- (1) Display fireworks handled or used in compliance with this chapter and NFPA 1123.
- (2) Pyrotechnic materials handled or used in compliance with this chapter and NFPA 1126.
- (3) Fireworks manufactured, transported, or stored in compliance with this chapter and NFPA 1124.

(Ord. No. 15-14, § 8, 11-12-2015)

Sec. 13-25. Regulated activities.

The use and sale of permissible fireworks shall be subject to the provisions of NMSA 1978, § 60-2C-8.

(Ord. No. 15-14, § 8, 11-12-2015)

ARTICLE V. CERTIFICATE OF FITNESS

Sec. 13-26. General.

Where required by the fire code official, no person shall conduct a regulated operation, install, inspect, maintain, service, tag or repair fire protection equipment or systems unless he or she has first obtained a certificate of fitness from the City of Roswell Fire Prevention Bureau in compliance with these rules. Any person holding a certificate of fitness shall have a copy of it available in all service vehicles and offices for review if requested during inspection by the fire code official. Certificates of fitness are not transferable to other parties, are not effective in any other jurisdiction, and do not waive the requirements of the State of New Mexico issued certificate of fitness program or be used in lieu of.

- a) The purpose of this action is to assure a minimum level of qualification prior to any installation, inspection, maintenance, and repair of fire protection equipment; promote fire prevention and awareness; and to not discourage business owners from implementing fire protection equipment due to poor experiences with equipment services or installations.
- b) Types of certificates. The fire marshal may issue certificates of fitness for installation, inspection, maintenance, repair, recharging or tagging, or involvement in the following disciplines:
 1. Automatic fire suppression systems and fire pumps
 2. Automatic chemical extinguishing systems
 3. Fire detection and alarms
 4. Fire extinguishers
 5. Fire and smoke dampers
 6. Underground fire lines
 7. Commercial kitchen hood cleaning and inspection
 8. Fire watch or site safety coordinator

Sec. 13-27. Application and fees.

- (a) Applications must be completed and submitted to the Fire Prevention Bureau as instructed on the fire marshal's developed procedures.

- (b) There shall be a fee of \$50.00 paid to the city for any certificate of fitness application required by the fire code official.
- (c) Renewals made necessary due to change of applicant or status will be done at one half the original amount.
- (d) Renewals due to revocation will be charged the same as the original fee but may incur additional requirements of training.

Sec. 13-28. Expiration and revocation of certificate.

- (a) Expiration. A certificate of fitness automatically expires at the conclusion of the time period for which it was issued.
- (b) Revocation. The fire marshal or his designee may revoke a certificate if:
 - (1) any of the required licenses or qualifications of the applicant expire, are canceled or are revoked;
 - (2) during an inspection, the fire marshal or AHJ finds a substantial violation of these rules or applicable codes for a discipline for which the certificate has been issued;
 - (3) the applicant made false statements or misrepresentations of material fact in the application or documentation submitted with the application; or
 - (4) the certificate was issued in error or in violation of an applicable statute or these rules
 - (5) the applicant or his designee failed to conduct themselves in a professional manor during an inspection.
 - (6) Three or more counts of failed inspections

ARTICLE VI. PERMIT/INSPECTION FEES

Sec. 13-27. Permit/Inspection fees.

- (a) There shall be a fee of \$100.00 paid to the city for any operational or construction permit required by the fire code official in accordance with the International Fire Code. Additional fees will be applied to certain construction permits as outlined in Table 13-19(a). Any work commenced prior to issuance of a required permit as described in Section 107.4 will be subject to double the original amount.

Exceptions:

 - (1) There shall be no fee charged for open burning.
 - (2) The fee for a permit to sell consumer fireworks at retail shall be \$50.00. This fee shall be paid to the city only once per calendar year per applicant for a given sales location.
- (b) There shall be no fees required for annual inspections, permit inspections or new business inspections of any business within the first or second visit. Where it is found that any or all violations have not been corrected on the second visit, there shall be a fee of \$100.00 paid to the city for a third visit as a reinspection fee. Any inspections resulting from a complaint, or investigation may be subject to the reinspection fee as required by the fire code official. Additional fees will be applied to subsequent inspections and/or court citations issued.

Table 13-19(a)

Type of System	Permit Fee	IFC Section
Automatic fire sprinkler, 15 or fewer sprinklers	\$100.00	105.7.1
Automatic fire sprinkler, 16 to 50 sprinklers	175.00	105.7.1
Automatic fire sprinkler, more than 51 to 100 sprinklers	225.00	105.7.1
Automatic fire sprinkler, more than 100 sprinklers	300.00	105.7.1
Automatic chemical extinguishing system, per unit	100.00	105.7.1
Fire alarm, 10 or fewer devices*	100.00	105.7.5
Fire alarm, 11 to 30 devices*	150.00	105.7.5
Fire alarm, more than 30 devices*	200.00	105.7.5
Fire pump, per unit	100.00	105.7.6
Standpipe, per unit	100.00	105.7.13
Underground piping, per tie in of city main	100.00	105.7.1

* Fire alarm devices include alarm panel, transmitting device, initiating device, and notification device.

(Ord. No. 10-09, 11-2010; Ord. No. 15-14, § 7, 11-12-2015)

Chapter 13 FIRE PREVENTION AND PROTECTION

ARTICLE I. IN GENERAL

~~Sec. 13-1. Interference with fire controls.~~

~~It shall be unlawful for any person to commit interfering with fire controls, consisting of:~~

- ~~(1) Interfering with the proper functioning of a fire alarm system or a fire suppression system; or~~
- ~~(2) Giving a false alarm, which is the willful and knowing initiation or transmission of a signal, message, or other notification of a fire, medical emergency, or other emergency when no such danger exists.~~

~~(Code 1984 § 12-12; Ord. No. 00-7, § 3, 9-2000; Ord. No. 05-07, 10-2005)~~

~~State law reference(s) — False fire alarms, NMSA 1978, § 30-7-21.~~

Sec. 13-1. Provisions.

The governing body of the City of Roswell does ordain as follows: The City of Roswell Fire Department, in the State of New Mexico is the authority having jurisdiction in regulating and governing the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises as herein provided; and providing for the issuance of permits and collection of fees therefor; and each and all of the regulations, provisions, penalties, conditions and terms of said Fire Code on file are hereby referred to, adopted, and made a part hereof, as if fully set out in this legislation, with the additions, insertions, deletions and changes, if any, prescribed in this ordinance.

Sec. 13-22. Fire Marshal.

The chief of the fire department shall appoint a fire marshal as the fire code official to implement, administer, and enforce the provisions of the regulations listed in chapter 13 of the Roswell City Code. Deputy fire marshals and other officials may be appointed to serve under the direction of the fire marshal and shall be considered part of the Fire Prevention Bureau.

(Code 1984 12-2; Ord. No. 1320, 4-1999; Ord. No. 1322, 4-1999; Ord. No. 05-07, 10-2005)

State law reference(s)—Authority to issue permit, NMSA 1978, § 60-2C-4.

Secs. 13-33 Limits.

(a) Application of the adopted codes shall be limited to within the City of Roswell's jurisdictional boundaries and any other areas where an MOU with the State Fire Marshal has been established. The specific geographic limits referred to in certain sections of the 2024 International Fire Code are hereby established in accordance with the City of Roswell Zoning Ordinance:

1. The limits referred to in Section 5704.2.9.6.1 in which storage of Class I and Class II liquids in above-ground tanks outside of buildings is prohibited are: all residential districts.

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2. The limits referred to in Section 5706.2.4.4 in which storage of Class I and Class II liquids in above-ground tanks is prohibited are: all residential districts.
 3. The limits referred to in Sections 5806.2 in which the storage of flammable cryogenic fluids in stationary containers outside buildings are: all residential districts and all commercial districts.
 4. The limits referred to in Section 6104.2 in which the storage of liquefied petroleum gas is restricted for the protection of heavily populated or congested areas are: all districts except C-2 community commercial district, I-1 light industrial district and I-2 heavy industrial districts.

(Code 1984 § 13-26; Ord. No. 1322, 4-1999; Ord. No. 05-07, 10-2005; Ord. No. 10-09, 11-2010; Ord. No. 15-14, § 3, 11-12-2015)

State law reference(s)—Adoption by reference, NMSA 1978, § 3-17-6.

Secs 13-4—13-5. Reserved.

ARTICLE II. TECHNICAL STANDARDS

DIVISION 1. ~~GENERALLY~~ INTERNATIONAL FIRE CODE

Sec. 13-6. ~~NFPA codes adopted by reference.~~

~~(a) There is hereby adopted by reference the most recently published edition of the following codes or standards, as published by the National Fire Protection Association:~~

~~(1) NFPA 10—Standard for portable fire extinguishers.~~

~~(2) NFPA 13—Standard for the Installation of Sprinkler Systems.~~

~~(3) NFPA 13R—Standard for the Installation of Sprinkler Systems in Residential Occupancies up to and Including Four Stories in Height.~~

~~(4) NFPA 13D—Installation of Sprinkler Systems in One and Two Family Dwellings and Manufactured Homes.~~

~~(5) NFPA 20—Installation of Stationary Pumps.~~

~~(6) NFPA 24—Private Fire Service Mains.~~

~~(7) NFPA 25—Standard for the Inspection, Testing, and Maintenance of Water-Based Fire Protection Systems.~~

~~(8) NFPA 72—National Fire Alarm Code.~~

~~(9) NFPA 409—Standard on Aircraft Hangars.~~

~~(10) NFPA 1123—Code for Fireworks Display.~~

~~(11) NFPA 1124—Code for the Manufacture, Transportation, and Storage of Fireworks and Pyrotechnic Articles.~~

~~(12) NFPA 1126—Standard for the Use of Pyrotechnics Before a Proximate Audience.~~

~~(b) The 2015 International Fire Code, as adopted in section 13-11 below, makes reference to specific sections of certain NFPA codes and standards that may be earlier editions of those adopted by subsection (2) above. When there is found to be any conflicting requirement between such editions of NFPA standards or codes, the requirement of the section listed in the 2015 International Fire code shall apply.~~

~~(c) A copy of such adopted NFPA standards or codes shall be kept in the office of the fire marshal, and shall be available for inspection during the normal and regular business hours of the fire marshal.~~

~~{Ord. No. 1322, 4-1999, Ord. No. 05-07, 10-2005; Ord. No. 10-09, 11-2010; Ord. No. 15-14, § 1, 11-12-2015}~~

~~Ord. No. 15-14, § 1, adopted Nov. 12, 2015, changed the title of § 13-10 from "NFPA codes" to read as herein set out.~~

International Fire Code adopted by reference.

- (a) There is hereby adopted by reference the 2024 Edition of the International Fire Code, as published by the International Code Council, and as amended herein by Chapter 13 of the Roswell City Code.
- (b) A copy of the 2024 International Fire Code shall be kept in the office of the fire marshal and shall be available for inspection during the normal and regular business hours of the fire marshal.
- (c) No person shall violate any of the provisions of the 2024 International Fire Code as adopted by reference in subsection (a) above, or any of the National Fire Prevention Association (NFPA) codes or standards as adopted by reference in division 2 section 13-9 of this Code. A violation of the provisions of any of the foregoing codes and standards shall be subject to the penalties set forth in Section 15-12 of the Roswell City Code.

(Ord. No. 15-14, § 2, 11-12-2015)

Ord. No. 15-14, § 2, adopted Nov. 12, 2015, changed the title of § 13-11 from "Adopted" to read as herein set out.

Sec. 13-7. Amendments to 2024 edition of International Fire Code.

- (a) The following are changes to certain provisions of the 2024 International Fire Code as adopted that are specific to the City of Roswell. The corresponding sections of the 2024 International Fire Code, hereinafter in this section referred to as the IFC, are hereby amended to read as follows:
 - (1) Section 101.1 of the IFC is amended to read as follows:

101.1 Title. These regulations shall be known as the Fire Code of the City of Roswell, New Mexico, herein after referred to as "this code."
 - (2) Section 102.7 of the IFC is amended to read as follows:

102.7 Referenced Codes and Standards. The codes and standards referenced in this code shall be those that are listed in Chapter 80, except as noted below:

 - 1. Any reference to the "ICC Electrical Code" shall be deemed to mean the New Mexico Electrical code.
 - 2. Any reference to the "International Building code" shall be deemed to mean the New Mexico Commercial Code.
 - 3. Any reference to the "International Existing Building Code" shall be deemed to mean the New Mexico Existing Building Code.
 - 4. Any reference to the "International Mechanical Code" shall be deemed to mean the New Mexico Mechanical Code.
 - 5. Any reference to the "International Fuel Gas Code" shall be deemed to mean the New Mexico Mechanical Code or the New Mexico LPG Standards, as appropriate.

6. Any reference to the "International Plumbing Code" shall be deemed to mean the New Mexico Plumbing Code.

7. Any reference to the "International Residential Code" shall be deemed to mean the New Mexico Residential Building Code.

(3) Section 105.3.7 of the IFC is amended to read as follows:

105.3.7 Information on the Permit. The fire code official may require and issue any permits listed by this code, on an approved form furnished for that purpose. The permit shall contain a general description of the operation or occupancy and its location and any other information required by the fire code official. Issued permits shall bear the signature of the fire code official or other approved legal authorization.

(4) Section 105.5.34 of the IFC is amended to read as follows:

105.5.34 Mobile food preparation vehicles. An operational permit is required for mobile food preparation vehicles.

(5) Section 112 of the IFC is amended to read as follows:

112.1. Means of appeals. In order to hear and decide appeals of orders, decisions or determinations made by the *fire code official* relative to the application and interpretation of this code, there shall be and is hereby created a board of appeals. The board of appeals shall be appointed by the applicable governing authority and shall hold office at its pleasure. The fire code official shall be an ex officio member of said board but shall not have a vote on any matter before the board. The board shall adopt rules of procedure for conducting its business and shall render all decisions and findings in writing to the appellant with a duplicate copy to the *fire code official*.

112.2 Limitations on authority.

An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of this code do not fully apply or an equivalent or better form of construction is proposed. The board shall not have authority to waive requirements of this code or interpret the administration of this code.

111.3 Qualifications.

The board of appeals shall consist of members who are qualified by experience and training to pass on matters pertaining to hazards of fire, explosions, hazardous conditions or *fire protection systems*, and are not employees of the jurisdiction.

(6) Section 202 of the IFC is amended to include the following definition:

APARTMENT HOUSE. Any building or portion thereof that contains three or more dwelling units. For the purposes of this code, privately owned condominiums are not apartment houses.

(7) Section 307.2 of the IFC is amended to read as follows:

307.2 Permit Required. A permit shall be obtained from the fire department prior to conducting any open burning or any kindling of a recreational fire or a bonfire.

(8) Section 506.1 of the IFC is amended to read as follows:

506.1 Where required. Properties, other than one- or two-family dwellings, that are protected by a fire alarm system or an automatic fire sprinkler system shall have a key box installed in an approved location. Where access to or within a structure or an area is restricted because of secured openings or where immediate access is necessary for life-saving or fire-fighting purposes, the fire code official is

authorized to require a key box to be installed in an approved location. The key box shall be of an approved type and shall contain keys to gain necessary access as required by the fire code official.

(9) Section 506.2 of the IFC is amended to read as follows:

506.2 Key box maintenance. Updated equipment shall be provided for every facility, building or portion of a building hereafter constructed or moved into required to have an approved key box by section 506.1. The operator of the building shall immediately notify the *fire code official* and provide the new key where a lock is changed or rekeyed. The key to such lock shall be secured in the key box.

(10) The definition of Standpipe Systems, Classes of, in Section 902.1 of the IFC, is amended to read as follows:

Standpipe Systems, Classes of. Standpipe classes are as follows:

Class I System. A system providing 2.5-inch (64mm) hose connections to supply water for use by fire departments and those trained in handling heavy fire streams. Class II and Class III standpipe systems are not permitted in the City of Roswell.

(11) Section 903.2 is amended by the deletion of the exception.

(12) Section 903.2.11.5 of the IFC is deleted in its entirety.

(13) Section 905.3.1 of the IFC is amended to read as follows, with the exceptions as published remaining unchanged:

905.3.1 Building Height. Class I standpipe systems shall be installed throughout buildings where the floor level of the highest story is located more than 30 feet (9144 mm) above the lowest level of the fire department vehicle access, or where the floor level of the lowest story is located more than 30 feet (9144 mm) below the highest level of fire department vehicle access.

(14) Section 905.4 shall be amended to include a new subsection 7, to read as follows:

7. In Group A-1 and A-2 occupancies with occupant loads of more than 1,000, hose connections shall be located on each side of any stage, on each side of the rear of the auditorium, on each side of the balcony, and on each tier of dressing rooms.

(15) Sections 905.5 through 905.7 of the IFC, inclusive, are deleted in their respective entireties.

(16) Section 912.3 of the IFC is amended to read as follows:

912.3 Thread Size. Fire Department connections shall have fittings with the thread size 3.090 inches by 8 threads per inch.

(17) Table 1004.1.2 of the IFC is amended to read as follows:

The floor area for assembly occupancies with fixed seats shall be determined based on Section 1004.4.

(18) Section 1010.1.4.8 of the IFC is amended to read as follows:

1010.1.4.8 Access-controlled egress doors. When approved by the fire code official, the entrance doors in a means of egress in buildings with an occupancy in Group A, B, E, I-2, M, R-1, or R-2 and entrance doors to tenant spaces in occupancies in Groups a, B, E, I-2, M, R-1 and R-2 are permitted to be equipped with an approved entrance and egress access control system which shall be installed in accordance with all of the following criteria: (Listed criteria 1 through 6 remain as published)

(19) Section 1010.1.9.7 is amended to read as follows:

1010.1.9.7 Delayed egress locks. When approved by the fire code official, approved, listed, delayed egress locks may be permitted to be installed on doors serving any occupancy except Group A, E and H occupancies in buildings that are equipped throughout with an automatic sprinkler system in

accordance with Section 903.3.1.1 or an approved automatic smoke or heat detection system installed in accordance with Section 907, provided that the doors unlock in accordance with items 1 through 6 below. A building occupant shall not be required to pass through more than one door equipped with a delayed egress lock before entering an exit. (Listed items 1 through 6 remain as published.)

(20) Section 1010.3 is amended to read as follows:

1010.3 Turnstiles. When turnstiles or similar devices that restrict travel to one direction are allowed by the fire code official, they shall not be placed so as to obstruct any required means of egress. (Exception remain as published.)

(21) 1103.5.3 is amended to insert the date by which a sprinkler system must be installed

Within two years of written notice.

(22) Section 3310 of the IFC, as previously added to the 2009 International Fire Code by Ordinance 10-09, is repealed in its entirety.

(23) Section 5706.2.5 is amended to read as follows:

5706.2.5 Type of Tank. Tanks shall be provided with top openings only. Gravity discharge tanks shall not be permitted.

(Ord. No. 10-09, 11-2010; Ord. No. 15-14, § 4, 11-12-2015)

Ord. No. 15-14, § 4, adopted Nov. 12, 2015, changed the title of § 13-13 from "Amendments" to read as herein set out.

Sec. 13-8. International Fire Code Appendices.

(a) The following appendices to the 2024 International Fire Code are hereby adopted, by reference, with the listed amendments:

(1) Appendix B—Fire-Flow Requirements for Buildings.

(2) Appendix C—Fire Hydrant Locations and Distribution.

(3) Appendix D—Fire Apparatus Access Roads.

(4) Appendix N—Indoor Trade Shows and Exhibitions

(b) Appendix D to the 2024 International Fire Code, as adopted by reference, is hereby amended and changed in the following respects:

(1) Section D104.1 is amended to read as follows:

D104.1 Buildings exceeding three stories or 30 feet in height. Buildings or facilities exceeding 30 feet (9144 mm) or three stories in height shall have at least two means of fire apparatus access for each structure.

(2) The exception to Section D104.2 is amended to read as follows:

Exception: When approved by the fire code official, projects having a gross building area of up to 124,000 square feet (11,520 m²) that have a single approved fire apparatus access road when all buildings are equipped throughout with approved automatic fire sprinkler systems.

(3) Section D105.1 is amended to read as follows:

D105.1 Where required. Where required by the fire code official, buildings or portions of buildings or facilities exceeding 30 feet (9144 mm) in height above the lowest level of fire department vehicle

access shall be provided with approved fire department access roads capable of accommodating fire department aerial apparatus. Overhead utility and power lines shall not be located within the aerial apparatus access roadway.

(Ord. No. 10-09, 11-2010; Ord. No. 15-14, § 5, 11-12-2015)

DIVISION 2. NATIONAL FIRE PROTECTION ASSOCIATION

Secs. 13-~~97~~ NFPA codes adopted by reference.

(a) There is hereby adopted by reference the most recently published edition of the following codes or standards, as published by the National Fire Protection Association:

1. NFPA 101—Life Safety Code
2. NFPA 10—Standard for portable fire extinguishers.
3. NFPA 13—Standard for the Installation of Sprinkler Systems.
4. NFPA 13R—Standard for the Installation of Sprinkler Systems in Residential Occupancies up to and Including Four Stories in Height.
5. NFPA 13D—Installation of Sprinkler Systems in One- and Two-Family Dwellings and Manufactured Homes.
6. NFPA 17A—Standard for Wet Chemical Extinguishing Systems
7. NFPA 30—Flammable and Combustible Liquids Code
8. NFPA 20—Installation of Stationary Pumps.
9. NFPA 24—Private Fire Service Mains.
10. NFPA 25—Standard for the Inspection, Testing, and Maintenance of Water-Based Fire Protection Systems.
11. NFPA 58—Liquefied Petroleum Gas Code
12. NFPA 72—National Fire Alarm Code.
13. NFPA 96—Standard for Ventilation Control and Fire Protection of Commercial Cooking Operations
14. NFPA 110—Standard for Emergency and Standby Power Systems
15. NFPA 111—Standard on Stored Electrical Energy Emergency and Standby Power Systems
16. NFPA 241—Standard for Safeguarding Construction, Alteration, and Demolition Operations
17. NFPA 407—Standard for Aircraft Fuel Servicing
18. NFPA 409—Standard on Aircraft Hangars.
19. NFPA 855—Standard for the Installation of Stationary Energy Storage Systems
20. NFPA 1123—Code for Fireworks Display.
21. NFPA 1124—Code for the Manufacture, Transportation, and Storage of Fireworks and Pyrotechnic Articles.
22. NFPA 1126—Standard for the Use of Pyrotechnics Before a Proximate Audience.

(b) The 2024 International Fire Code, as adopted in Section 13-6 above, makes reference to specific sections of certain NFPA codes and standards that may be earlier editions of those adopted by subsection (2) above. When there is found to be any conflicting requirement between such editions of NFPA standards or codes, the requirement of the section listed in the 2024 International Fire code, or whichever is deemed more appropriate by the fire code official shall apply.

(c) A copy of such adopted NFPA standards or codes shall be kept in the office of the fire marshal, and shall be available for inspection during the normal and regular business hours of the fire marshal.

(Ord. No. 1322, 4-1999, Ord. No. 05-07, 10-2005; Ord. No. 10-09, 11-2010; Ord. No. 15-14, § 1, 11-12-2015)

Ord. No. 15-14, § 1, adopted Nov. 12, 2015, changed the title of § 13-10 from "NFPA codes" to read as herein set out.

~~—13-10. Reserved.~~

~~*DIVISION 2. INTERNATIONAL FIRE CODE*~~

~~Sec. 13-11. International Fire Code adopted by reference.~~

~~(a) — There is hereby adopted by reference the 2015 Edition of the International Fire Code, as published by the International Code Council, and as amended herein by chapter 13 of the Roswell City Code.~~

~~(b) — A copy of the 2015 International Fire Code shall be kept in the office of the fire marshal and shall be available for inspection during the normal and regular business hours of the fire marshal.~~

~~(c) — No person shall violate any of the provisions of the 2015 International Fire Code as adopted by reference in subsection (a) above, or any of the National Fire Prevention Association (NFPA) codes or standards as adopted by reference in subsection (a) of section 13-6 of this Code. A violation of the provisions of any of the foregoing codes and standards shall be subject to the penalties set forth in section 15-12 of the Roswell City Code.~~

~~(Ord. No. 15-14, § 2, 11-12-2015)~~

~~Ord. No. 15-14, § 2, adopted Nov. 12, 2015, changed the title of § 13-11 from "Adopted" to read as herein set out.~~

~~Sec. 13-12. Limits.~~

~~{a} — The geographic limits referred to in certain sections of the 2015 International Fire Code are hereby established in accordance with the City of Roswell Zoning Ordinance:~~

~~{1} — The limits referred to in Sections 5504.3.1.1 in which the storage of flammable cryogenic fluids in stationary containers outside buildings are: all residential districts and all commercial districts.~~

~~{2} — The limits referred to in Section 5704.2.9.6.1 in which storage of Class I and Class II liquids in above-ground tanks is prohibited are: all residential districts.~~

~~{3} — The limits referred to in Section 5704.2.9.6.1 in which storage of Class I and Class II liquids in above-ground tanks is prohibited are: all residential districts.~~

~~{4} — The limits referred to in Section 6104.2 in which the storage of liquefied petroleum gas is restricted for the protection of heavily populated or congested areas are: all districts except C-2 community commercial district, I-1 light industrial district and I-2 heavy industrial districts.~~

~~{Code 1984 § 13-26; Ord. No. 1322, 4-1999; Ord. No. 05-07, 10-2005; Ord. No. 10-09, 11-2010; Ord. No. 15-14, § 3, 11-12-2015}~~

~~State law reference(s) — Adoption by reference, NMSA 1978, § 3-17-6.~~

~~Sec. 13-13. Amendments to current edition of International Fire Code.~~

~~(a) The following are changes to certain provisions of the 2015 International Fire Code as adopted that are specific to the City of Roswell. The corresponding sections of the 2015 International Fire Code, hereinafter in this section referred to as the IFC, are hereby amended to read as follows:~~

~~(1) Section 101.1 of the IFC is amended to read as follows:~~

~~101.1 Title. These regulations shall be known as the Fire Code of the City of Roswell, New Mexico, herein after referred to as "this code."~~

~~(2) Section 102.7 of the IFC is amended to read as follows:~~

~~102.7 Referenced Codes and Standards. The codes and standards referenced in this code shall be those that are listed in Chapter 80, except as noted below:~~

~~1. Any reference to the "ICC Electrical Code" shall be deemed to mean the New Mexico Electrical code.~~

~~2. Any reference to the "International Building code" shall be deemed to mean the New Mexico Commercial Code.~~

~~3. Any reference to the "International Existing Building Code" shall be deemed to mean the New Mexico Existing Building Code.~~

~~4. Any reference to the "International Mechanical Code" shall be deemed to mean the New Mexico Mechanical Code.~~

~~5. Any reference to the "International Fuel Gas Code" shall be deemed to mean the New Mexico Mechanical Code or the New Mexico LPG Standards, as appropriate.~~

~~6. Any reference to the "International Plumbing Code" shall be deemed to mean the New Mexico Plumbing Code.~~

~~7. Any reference to the "International Residential Code" shall be deemed to mean the New Mexico Residential Building Code.~~

~~(3) Section 105.3.7 of the IFC is amended to read as follows:~~

~~105.3.7 Information on the Permit. The fire code official may require and issue any permits listed by this code, on an approved form furnished for that purpose. The permit shall contain a general description of the operation or occupancy and its location and any other information required by the fire code official. Issued permits shall bear the signature of the fire code official or other approved legal authorization.~~

~~(4) Section 105.6.15 of the IFC is deleted in its entirety.~~

~~(5) Section 108.1 of the IFC is amended to read as follows:~~

~~108.1. Appeal of department decisions. When the fire department disapproves an application or refuses to grant a permit applied for as required by this code or when it is claimed that the provisions of this code do not apply or that true intent and meaning of this code has been misconstrued or wrongly interpreted, the applicant may appeal the decision to the City Manager within thirty (30) days of the decision. The applicant may appeal the decision of the City Manager to the governing body within ten (10) days of the City Manager's decision.~~

~~(6) Section 202 of the IFC is amended to include the following definition:~~

~~APARTMENT HOUSE. Any building or portion thereof that contains three or more dwelling units. For the purposes of this code, privately owned condominiums are not apartment houses.~~

~~(7) Section 307.2 of the IFC is amended to read as follows:~~

~~307.2 Permit Required. A permit shall be obtained from the fire department prior to conducting any open burning or any kindling of a recreational fire or a bonfire.~~

~~(8) Section 506.1 of the IFC is amended to read as follows:~~

~~506.1 Where required. Properties, other than one or two family dwellings, that are protected by a fire alarm system or an automatic fire sprinkler system shall have a key box installed in an approved location. Where access to or within a structure or an area is restricted because of secured openings or where immediate access is necessary for life-saving or fire-fighting purposes, the fire code official is authorized to require a key box to be installed in an approved location. The key box shall be of an approved type and shall contain keys to gain necessary access as required by the fire code official.~~

~~(9) The definition of Standpipe Systems, Classes of, in Section 902.1 of the IFC, is amended to read as follows:~~

~~Standpipe Systems, Classes of. Standpipe classes are as follows:~~

~~Class I System. A system providing 2.5-inch (64mm) hose connections to supply water for use by fire departments and those trained in handling heavy fire streams. Class II and Class III standpipe systems are not permitted in the City of Roswell.~~

~~(10) Section 903.2 is amended by the deletion of the exception.~~

~~(11) Section 903.2.11.5 of the IFC is deleted in its entirety.~~

~~(12) Section 904.12 of the IFC is amended to read as follows:~~

~~904.12 Commercial cooking systems. Commercial cooking systems, including those that use domestic cooking appliances, that produce grease vapors and are required to have a Type I hood, shall be provided with an approved chemical fire extinguishing system. Pre-engineered automatic wet or dry chemical extinguishment systems shall be tested in accordance with the UL 300 standard and listed and labeled for the intended application. Dry chemical systems shall be installed in accordance with NFPA 17 and wet chemical systems shall be installed in accordance with NFPA 17A.~~

~~(13) Section 904.12.3 of the IFC shall be amended by adding the following at the end thereof to read as follows:~~

~~904.12.3 Extent of system coverage. The automatic chemical fire extinguishing systems for commercial cooking systems shall be installed to include cooking surfaces, deep fryers, griddles, char broilers, range tops, and grills. Protection shall also be provided for the enclosed plenum space within the hood above filters and exhaust ducts serving the hood.~~

~~(14) Section 905.3.1 of the IFC is amended to read as follows, with the exceptions as published remaining unchanged:~~

~~905.3.1 Building Height. Class I standpipe systems shall be installed throughout buildings where the floor level of the highest story is located more than 30 feet (9144 mm) above the lowest level of the fire department vehicle access, or where the floor level of the lowest story is located more than 30 feet (9144 mm) below the highest level of fire department vehicle access.~~

~~(15) Section 905.3.4 shall be amended to read as follows:~~

~~905.3.4 Stages. Stages greater than 1,000 square feet in area (93m²) shall be equipped with a Class I wet standpipe system with 2.5-inch (64mm) hose connections on each side of the stage. (The exception is deleted.)~~

~~(16) Section 905.3.4.1 of the IFC is deleted in its entirety.~~

~~(17) Section 905.4 shall be amended to include a new subsection 7, to read as follows:~~

~~7. In Group A-1 and A-2 occupancies with occupant loads of more than 1,000, hose connections shall be located on each side of any stage, on each side of the rear of the auditorium, on each side of the balcony, and on each tier of dressing rooms.~~

~~(18) Sections 905.5 through 905.6.2 of the IFC, inclusive, are deleted in their respective entireties.~~

~~(19) The exception to Section 907.2.11.5 is amended to read as follows:~~

~~907.2.11.5 Responsibility for installation and maintenance. Installation and maintenance of single and multiple station smoke alarms in Group R occupancies shall be the responsibility of the property owner. At least once per year, or each time a dwelling is leased or rented, the owner shall ensure that smoke alarms are correctly installed, working and have fresh batteries.~~

~~Exceptions:~~

~~1. When that responsibility is delegated by contract to a property manager, it shall be the property manager's responsibility.~~

~~2. The occupant of a rental or leased dwelling shall be responsible for monthly testing of smoke alarms.~~

~~(20) Section 912.3 of the IFC is amended to read as follows:~~

~~912.3 Thread Size. Fire Department connections shall have fittings with the thread size 3.090 inches by 8 threads per inch.~~

~~(21) Table 1004.1.2 of the IFC is amended to read as follows:~~

~~The floor area for assembly occupancies with fixed seats shall be determined based on Section 1004.4.~~

~~(22) Section 1010.1.4.8 of the IFC is amended to read as follows:~~

~~1010.1.4.8 Access-controlled egress doors. When approved by the fire code official, the entrance doors in a means of egress in buildings with an occupancy in Group A, B, E, I-2, M, R-1, or R-2 and entrance doors to tenant spaces in occupancies in Groups a, B, E, I-2, M, R-1 and R-2 are permitted to be equipped with an approved entrance and egress access control system which shall be installed in accordance with all of the following criteria: (Listed criteria 1 through 6 remain as published)~~

~~(23) — Section 1010.1.9.7 is amended to read as follows:~~

~~1010.1.9.7 Delayed egress locks. When approved by the fire code official, approved, listed, delayed egress locks may be permitted to be installed on doors serving any occupancy except Group A, E and H occupancies in buildings that are equipped throughout with an automatic sprinkler system in accordance with Section 903.3.1.1 or an approved automatic smoke or heat detection system installed in accordance with Section 907, provided that the doors unlock in accordance with items 1 through 6 below. A building occupant shall not be required to pass through more than one door equipped with a delayed egress lock before entering an exit. (Listed items 1 through 6 remain as published.)~~

~~(24) — Section 1010.3 is amended to read as follows:~~

~~1010.3 Turnstiles. When turnstiles or similar devices that restrict travel to one direction are allowed by the fire code official, they shall not be placed so as to obstruct any required means of egress. (Exception remain as published.)~~

~~(25) — Section 3310 of the IFC, as previously added to the 2009 International Fire Code by Ordinance 10-09, is repealed in its entirety.~~

~~(26) — Section 5706.2.5 is amended to read as follows:~~

~~5706.2.5 Type of Tank. Tanks shall be provided with top openings only. Gravity discharge tanks shall not be permitted.~~

~~(Ord. No. 10-09, 11-2010; Ord. No. 15-14, § 4, 11-12-2015)~~

~~Ord. No. 15-14, § 4, adopted Nov. 12, 2015, changed the title of § 13-13 from "Amendments" to read as herein set out.~~

~~Sec. 13-14. International Fire Code Appendices.~~

~~(a) The following appendices to the 2015 International Fire Code are hereby adopted, by reference, with the listed amendments:~~

~~(1) Appendix B—Fire Flow Requirements for Buildings.~~

~~(2) Appendix C—Fire Hydrant Locations and Distribution.~~

~~(3) Appendix D—Fire Apparatus Access Roads.~~

~~(b) Appendix D to the 2015 International Fire Code, as adopted by reference, is hereby amended and changed in the following respects:~~

~~(1) Section D104.1 is amended to read as follows:~~

~~D104.1 Buildings exceeding three stories or 30 feet in height. Buildings or facilities exceeding 30 feet (9144 mm) or three stories in height shall have at least two means of fire apparatus access for each structure.~~

~~(2) The exception to Section D104.2 is amended to read as follows:~~

~~Exception: When approved by the fire code official, projects having a gross building area of up to 124,000 square feet (11,520 m²) that have a single approved fire apparatus access road when all buildings are equipped throughout with approved automatic fire sprinkler systems.~~

~~(3) Section D105.1 is amended to read as follows:~~

~~D105.1 Where required. Where required by the fire code official, buildings or portions of buildings or facilities exceeding 30 feet (9144 mm) in height above the lowest level of fire department vehicle access shall be provided with approved fire department access roads capable of accommodating fire department aerial apparatus. Overhead utility and power lines shall not be located within the aerial apparatus access roadway.~~

~~(Ord. No. 10-09, 11-2010; Ord. No. 15-14, § 5, 11-12-2015)~~

Secs. 13-1~~05~~—13-17. Reserved.

ARTICLE III. INTERFERENCE WITH FIRE CONTROLS AND FIRE LANES ~~AND PERMIT FEES~~

Sec. 13-18. Interference with fire controls.

It shall be unlawful for any person to commit interfering with fire controls, consisting of:

- (1) Interfering with the proper functioning of a fire alarm system or a fire suppression system; or
- (2) Giving a false alarm, which is the willful and knowing initiation or transmission of a signal, message, or other notification of a fire, medical emergency, or other emergency when no such danger exists.

(Code 1984 § 12-12; Ord. No. 00-7, § 3, 9-2000; Ord. No. 05-07, 10-2005)

State law reference(s)—False fire alarms, NMSA 1978, § 30-7-21.

Sec. 13-198. Fire lanes.

- (a) Fire lanes, or fire apparatus access roads, referred to in Section 503 of the International Fire Code, shall be established on private property devoted to public use where the parking of motor vehicles or other obstructions can interfere with the ingress and egress of the fire department vehicles for protection of persons and property. The fire code official shall establish the location, size and marking of the fire lanes with due regard for all attendant factors, including risk, location and access to structures. Fire lanes will be designated by red curb with white letters stating "no parking - fire lane," or by a sign at least 12 inches by 18 inches with white reflective background and red letters stating "no parking -fire lane," which must be approved by the fire code official.
- (b) Fire lanes established under this section shall be indicated on documents maintained by the fire department and shall be clearly indicated at the site of each fire lane. The fire department shall be responsible for enforcing compliance with the requirements for painting, signing, or otherwise marking fire lanes.
- (c) Parking of motor vehicles or otherwise obstructing fire lanes designated under authority of this section shall be prohibited at all times and such prohibitions may be enforced by issuance of citations by the police or fire departments and by removal of the obstructing vehicles or materials. In the event that vehicles or material are removed pursuant to this section, a citation shall also be issued to the operators of the vehicles or owners of the materials. Citations issued hereunder shall be answerable in the municipal court.

(Ord. No. 15-14, § 6, 11-12-2015)

Sec. 13-19. Permit fees.

- ~~(a) There shall be a fee of \$50.00 paid to the city for any operational permit required by the fire code official in accordance with the International Fire Code, Sections 105.6.1 through 105.6.46.~~

~~Exceptions:~~

- ~~(1) There shall be no fee charged for open burning.~~
- ~~(2) The fee for a permit to sell consumer fireworks at retail shall be \$50.00. This fee shall be paid to the city only once per calendar year per applicant for a given sales location.~~

Table 13-15(b)

Type of System	Permit Fee	IFC Section
Automatic fire sprinkler, 15 or fewer sprinklers	\$100.00	105.7.1
Automatic fire sprinkler, 16 to 50 sprinklers	175.00	105.7.1
Automatic fire sprinkler, more than 51 to 100 sprinklers	225.00	105.7.1

Automatic fire sprinkler, more than 100 sprinklers	300.00	105.7.1
~~Automatic chemical extinguishing system~~	~~100.00~~	~~105.7.1~~
~~Fire alarm, 10 or fewer devices*~~	~~100.00~~	~~105.7.5~~
Fire alarm, 11 to 30 devices*	150.00	105.7.5
Fire alarm, more than 30 devices*	200.00	105.7.5
~~Fire pump~~	~~100.00~~	~~105.7.6~~
~~Standpipe~~	~~100.00~~	~~105.7.13~~
Underground piping	100.00	105.7.1

* Fire alarm devices include alarm panel, transmitting device, initiating device, and notification device.

{Ord. No. 10-09, 11-2010; Ord. No. 15-14, § 7, 11-12-2015}

ARTICLE IV. CONSUMER FIREWORKS

Sec. 13-20. General.

The retail sale, possession and use of UN 1.4G fireworks, also known as consumer fireworks or common fireworks, shall comply with this section.

(Ord. No. 15-14, § 8, 11-12-2015)

Sec. 13-21. Permit application.

Prior to issuance of a permit for retail sales of consumer fireworks, the sales location and the stock of fireworks shall be approved.

(Ord. No. 15-14, § 8, 11-12-2015)

Sec. 13-22. Fireworks to be sold.

The applicant for a permit shall furnish to the fire code official a list of all articles of fireworks to be sold for approval before the fireworks are offered for retail sale. The list shall indicate the description of each article as prescribed in NMSA 1978, § 60-2C-2.

(Ord. No. 15-14, § 8, 11-12-2015)

Sec. 13-23. Questionable fireworks.

When it appears to the fire code official that an article of fireworks on an applicant's list or in a permit holder's inventory is not in accordance with NMSA 1978, § 60-2C-2 and [Section 13-24](#) of this Code, the applicant or permit holder may request that the fire code official submit samples of the questionable article to an independent laboratory acceptable to the code official for a determination of the description or content of the article. Any expense occurred by such examination shall be the responsibility of the applicant or permit holder.

(Ord. No. 15-14, § 8, 11-12-2015)

Sec. 13-24. Permitted fireworks.

Permissible fireworks are set out in NMSA 1978, § 60-2C-7 with the exception of ground audible devices and the following aerial devices: aerial spinners, helicopters, missile-type rockets and stick-type rockets as defined in NMSA 1978, § 60-2C-2. It shall be unlawful for anyone to use, possess, or sell at retail any fireworks except permissible fireworks.

Exceptions:

- (1) Display fireworks handled or used in compliance with this chapter and NFPA 1123.
- (2) Pyrotechnic materials handled or used in compliance with this chapter and NFPA 1126.
- (3) Fireworks manufactured, transported, or stored in compliance with this chapter and NFPA 1124.

(Ord. No. 15-14, § 8, 11-12-2015)

Sec. 13-25. Regulated activities.

The use and sale of permissible fireworks shall be subject to the provisions of NMSA 1978, § 60-2C-8.

(Ord. No. 15-14, § 8, 11-12-2015)

ARTICLE V. CERTIFICATE OF FITNESS

Sec. 13-26. General.

Where required by the fire code official, no person shall conduct a regulated operation, install, inspect, maintain, service, tag or repair fire protection equipment or systems unless he or she has first obtained a certificate of fitness from the City of Roswell Fire Prevention Bureau in compliance with these rules. Any person holding a certificate of fitness shall have a copy of it available in all service vehicles and offices for review if requested during inspection by the fire code official. Certificates of fitness are not transferable to other parties, are not effective in any other jurisdiction, and do not waive the requirements of the State of New Mexico issued certificate of fitness program or be used in lieu of.

- a) The purpose of this action is to assure a minimum level of qualification prior to any installation, inspection, maintenance, and repair of fire protection equipment; promote fire prevention and awareness; and to not discourage business owners from implementing fire protection equipment due to poor experiences with equipment services or installations.
- b) Types of certificates. The fire marshal may issue certificates of fitness for installation, inspection, maintenance, repair, recharging or tagging, or involvement in the following disciplines:
 1. Automatic fire suppression systems and fire pumps
 2. Automatic chemical extinguishing systems
 3. Fire detection and alarms
 4. Fire extinguishers

-
5. Fire and smoke dampers
 6. Underground fire lines
 7. Commercial kitchen hood cleaning and inspection
 8. Fire watch or site safety coordinator

Sec. 13-27. Application and fees.

- (a) Applications must be completed and submitted to the Fire Prevention Bureau as instructed on the fire marshal's developed procedures.
- (b) There shall be a fee of \$50.00 paid to the city for any certificate of fitness application required by the fire code official.
- (c) Renewals made necessary due to change of applicant or status will be done at one half the original amount.
- (d) Renewals due to revocation will be charged the same as the original fee but may incur additional requirements of training.

Sec. 13-28. Expiration and revocation of certificate.

- (a) Expiration. A certificate of fitness automatically expires at the conclusion of the time period for which it was issued.
- (b) Revocation. The fire marshal or his designee may revoke a certificate if:
 - (1) any of the required licenses or qualifications of the applicant expire, are canceled or are revoked;
 - (2) during an inspection, the fire marshal or AHJ finds a substantial violation of these rules or applicable codes for a discipline for which the certificate has been issued;
 - (3) the applicant made false statements or misrepresentations of material fact in the application or documentation submitted with the application; or
 - (4) the certificate was issued in error or in violation of an applicable statute or these rules
 - (5) the applicant or his designee failed to conduct themselves in a professional manor during an inspection.
 - (6) Three or more counts of failed inspections

ARTICLE VI. PERMIT/INSPECTION FEES

Sec. 13-27. Permit/Inspection fees.

- (a) There shall be a fee of \$100.00 paid to the city for any operational or construction permit required by the fire code official in accordance with the International Fire Code. Additional fees will be applied to certain construction permits as outlined in Table 13-19(a). Any work commenced prior to issuance of a required permit as described in Section §107.4 will be subject to double the original amount.

Exceptions:

- (1) There shall be no fee charged for open burning.
- (2) The fee for a permit to sell consumer fireworks at retail shall be \$50.00. This fee shall be paid to the city only once per calendar year per applicant for a given sales location.
- (b) There shall be no fees required for annual inspections, permit inspections or new business inspections of any business within the first or second visit. Where it is found that any or all violations have not been corrected on the second visit, there shall be a fee of \$100.00 paid to the city for a third visit as a reinspection fee. Any inspections resulting from a complaint, or investigation may be subject to the reinspection fee as required by the fire code official. Additional fees will be applied to subsequent inspections and/or court citations issued.

Table 13-19(a)

<u>Type of System</u>	<u>Permit Fee</u>	<u>IFC Section</u>
<u>Automatic fire sprinkler, 15 or fewer sprinklers</u>	<u>\$100.00</u>	<u>105.7.1</u>
<u>Automatic fire sprinkler, 16 to 50 sprinklers</u>	<u>175.00</u>	<u>105.7.1</u>
<u>Automatic fire sprinkler, more than 51 to 100 sprinklers</u>	<u>225.00</u>	<u>105.7.1</u>
<u>Automatic fire sprinkler, more than 100 sprinklers</u>	<u>300.00</u>	<u>105.7.1</u>
<u>Automatic chemical extinguishing system, per unit</u>	<u>100.00</u>	<u>105.7.1</u>
<u>Fire alarm, 10 or fewer devices*</u>	<u>100.00</u>	<u>105.7.5</u>
<u>Fire alarm, 11 to 30 devices*</u>	<u>150.00</u>	<u>105.7.5</u>
<u>Fire alarm, more than 30 devices*</u>	<u>200.00</u>	<u>105.7.5</u>
<u>Fire pump, per unit</u>	<u>100.00</u>	<u>105.7.6</u>
<u>Standpipe, per unit</u>	<u>100.00</u>	<u>105.7.13</u>
<u>Underground piping, per tie in of city main</u>	<u>100.00</u>	<u>105.7.1</u>

* Fire alarm devices include alarm panel, transmitting device, initiating device, and notification device.

(Ord. No. 10-09, 11-2010; Ord. No. 15-14, § 7, 11-12-2015)

Chapter 13 FIRE PREVENTION AND PROTECTION

ARTICLE I. IN GENERAL

Sec. 13-1. Interference with fire controls.

It shall be unlawful for any person to commit interfering with fire controls, consisting of:

- (1) Interfering with the proper functioning of a fire alarm system or a fire suppression system; or
- (2) Giving a false alarm, which is the willful and knowing initiation or transmission of a signal, message, or other notification of a fire, medical emergency, or other emergency when no such danger exists.

(Code 1984 § 12-12; Ord. No. 00-7, § 3, 9-2000; Ord. No. 05-07, 10-2005)

State law reference(s)—False fire alarms, NMSA 1978, § 30-7-21.

Sec. 13-2. Fire marshal.

The chief of the fire department shall appoint a fire marshal as the fire code official to implement, administer, and enforce the provisions of the regulations listed in chapter 13 of the Roswell City Code. Assistant fire marshals may be appointed to serve under the direction of the fire marshal.

(Code 1984 12-2; Ord. No. 1320, 4-1999; Ord. No. 1322, 4-1999; Ord. No. 05-07, 10-2005)

State law reference(s)—Authority to issue permit, NMSA 1978, § 60-2C-4.

Secs. 13-3—13-5. Reserved.

ARTICLE II. TECHNICAL STANDARDS

DIVISION 1. GENERALLY

Sec. 13-6. NFPA codes adopted by reference.

- (a) There is hereby adopted by reference the most recently published edition of the following codes or standards, as published by the National Fire Protection Association:
 - (1) NFPA 10—Standard for portable fire extinguishers.
 - (2) NFPA 13—Standard for the Installation of Sprinkler Systems.
 - (3) NFPA 13R—Standard for the Installation of Sprinkler Systems in Residential Occupancies up to and Including Four Stories in Height.
 - (4) NFPA 13D—Installation of Sprinkler Systems in One- and Two-Family Dwellings and Manufactured Homes.

-
- (5) NFPA 20—Installation of Stationary Pumps.
 - (6) NFPA 24—Private Fire Service Mains.
 - (7) NFPA 25—Standard for the Inspection, Testing, and Maintenance of Water-Based Fire Protection Systems.
 - (8) NFPA 72—National Fire Alarm Code.
 - (9) NFPA 409—Standard on Aircraft Hangars.
 - (10) NFPA 1123—Code for Fireworks Display.
 - (11) NFPA 1124—Code for the Manufacture, Transportation, and Storage of Fireworks and Pyrotechnic Articles.
 - (12) NFPA 1126—Standard for the Use of Pyrotechnics Before a Proximate Audience.
- (b) The 2015 International Fire Code, as adopted in section 13-11 below, makes reference to specific sections of certain NFPA codes and standards that may be earlier editions of those adopted by subsection (2) above. When there is found to be any conflicting requirement between such editions of NFPA standards or codes, the requirement of the section listed in the 2015 International Fire code shall apply.
- (c) A copy of such adopted NFPA standards or codes shall be kept in the office of the fire marshal, and shall be available for inspection during the normal and regular business hours of the fire marshal.
- (Ord. No. 1322, 4-1999, Ord. No. 05-07, 10-2005; Ord. No. 10-09, 11-2010; Ord. No. 15-14, § 1, 11-12-2015)
- Ord. No. 15-14, § 1, adopted Nov. 12, 2015, changed the title of § 13-10 from "NFPA codes" to read as herein set out.

Secs. 13-7—13-10. Reserved.

DIVISION 2. INTERNATIONAL FIRE CODE

Sec. 13-11. International Fire Code adopted by reference.

- (a) There is hereby adopted by reference the 2015 Edition of the International Fire Code, as published by the International Code Council, and as amended herein by chapter 13 of the Roswell City Code.
- (b) A copy of the 2015 International Fire Code shall be kept in the office of the fire marshal and shall be available for inspection during the normal and regular business hours of the fire marshal.
- (c) No person shall violate any of the provisions of the 2015 International Fire Code as adopted by reference in subsection (a) above, or any of the National Fire Prevention Association (NFPA) codes or standards as adopted by reference in subsection (a) of section 13-6 of this Code. A violation of the provisions of any of the foregoing codes and standards shall be subject to the penalties set forth in section 15-12 of the Roswell City Code.

(Ord. No. 15-14, § 2, 11-12-2015)

Ord. No. 15-14, § 2, adopted Nov. 12, 2015, changed the title of § 13-11 from "Adopted" to read as herein set out.

Sec. 13-12. Limits.

- (a) The geographic limits referred to in certain sections of the 2015 International Fire Code are hereby established in accordance with the City of Roswell Zoning Ordinance:
- (1) The limits referred to in Sections 5504.3.1.1 in which the storage of flammable cryogenic fluids in stationary containers outside buildings are: all residential districts and all commercial districts.
 - (2) The limits referred to in Section 5704.2.9.6.1 in which storage of Class I and Class II liquids in above-ground tanks is prohibited are: all residential districts.
 - (3) The limits referred to in Section 5704.2.9.6.1 in which storage of Class I and Class II liquids in above-ground tanks is prohibited are: all residential districts.
 - (4) The limits referred to in Section 6104.2 in which the storage of liquefied petroleum gas is restricted for the protection of heavily populated or congested areas are: all districts except C-2 community commercial district, I-1 light industrial district and I-2 heavy industrial districts.

(Code 1984 § 13-26; Ord. No. 1322, 4-1999; Ord. No. 05-07, 10-2005; Ord. No. 10-09, 11-2010; Ord. No. 15-14, § 3, 11-12-2015)

State law reference(s)—Adoption by reference, NMSA 1978, § 3-17-6.

Sec. 13-13. Amendments to current edition of International Fire Code.

- (a) The following are changes to certain provisions of the 2015 International Fire Code as adopted that are specific to the City of Roswell. The corresponding sections of the 2015 International Fire Code, hereinafter in this section referred to as the IFC, are hereby amended to read as follows:
- (1) Section 101.1 of the IFC is amended to read as follows:

101.1 Title. These regulations shall be known as the Fire Code of the City of Roswell, New Mexico, herein after referred to as "this code."
 - (2) Section 102.7 of the IFC is amended to read as follows:

102.7 Referenced Codes and Standards. The codes and standards referenced in this code shall be those that are listed in Chapter 80, except as noted below:

 1. Any reference to the "ICC Electrical Code" shall be deemed to mean the New Mexico Electrical code.
 2. Any reference to the "International Building code" shall be deemed to mean the New Mexico Commercial Code.
 3. Any reference to the "International Existing Building Code" shall be deemed to mean the New Mexico Existing Building Code.
 4. Any reference to the "International Mechanical Code" shall be deemed to mean the New Mexico Mechanical Code.
 5. Any reference to the "International Fuel Gas Code" shall be deemed to mean the New Mexico Mechanical Code or the New Mexico LPG Standards, as appropriate.
 6. Any reference to the "International Plumbing Code" shall be deemed to mean the New Mexico Plumbing Code.
 7. Any reference to the "International Residential Code" shall be deemed to mean the New Mexico Residential Building Code.

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- (3) Section 105.3.7 of the IFC is amended to read as follows:

105.3.7 Information on the Permit. The fire code official may require and issue any permits listed by this code, on an approved form furnished for that purpose. The permit shall contain a general description of the operation or occupancy and its location and any other information required by the fire code official. Issued permits shall bear the signature of the fire code official or other approved legal authorization.

- (4) Section 105.6.15 of the IFC is deleted in its entirety.

- (5) Section 108.1 of the IFC is amended to read as follows:

108.1. Appeal of department decisions. When the fire department disapproves an application or refuses to grant a permit applied for as required by this code or when it is claimed that the provisions of this code do not apply or that true intent and meaning of this code has been misconstrued or wrongly interpreted, the applicant may appeal the decision to the City Manager within thirty (30) days of the decision. The applicant may appeal the decision of the City Manager to the governing body within ten (10) days of the City Manager's decision.

- (6) Section 202 of the IFC is amended to include the following definition:

APARTMENT HOUSE. Any building or portion thereof that contains three or more dwelling units. For the purposes of this code, privately owned condominiums are not apartment houses.

- (7) Section 307.2 of the IFC is amended to read as follows:

307.2 Permit Required. A permit shall be obtained from the fire department prior to conducting any open burning or any kindling of a recreational fire or a bonfire.

- (8) Section 506.1 of the IFC is amended to read as follows:

506.1 Where required. Properties, other than one- or two-family dwellings, that are protected by a fire alarm system or an automatic fire sprinkler system shall have a key box installed in an approved location. Where access to or within a structure or an area is restricted because of secured openings or where immediate access is necessary for life-saving or fire-fighting purposes, the fire code official is authorized to require a key box to be installed in an approved location. The key box shall be of an approved type and shall contain keys to gain necessary access as required by the fire code official.

- (9) The definition of Standpipe Systems, Classes of, in Section 902.1 of the IFC, is amended to read as follows:

Standpipe Systems, Classes of. Standpipe classes are as follows:

Class I System. A system providing 2.5-inch (64mm) hose connections to supply water for use by fire departments and those trained in handling heavy fire streams. Class II and Class III standpipe systems are not permitted in the City of Roswell.

- (10) Section 903.2 is amended by the deletion of the exception.

- (11) Section 903.2.11.5 of the IFC is deleted in its entirety.

- (12) Section 904.12 of the IFC is amended to read as follows:

904.12 Commercial cooking systems. Commercial cooking systems, including those that use domestic cooking appliances, that produce grease vapors and are required to have a Type I hood, shall be provided with an approved chemical fire extinguishing system. Pre-engineered automatic wet- or dry-chemical extinguishment systems shall be tested in accordance with the UL 300 standard and listed and labeled for the intended application. Dry-chemical systems shall be installed in accordance with NFPA 17 and wet chemical systems shall be installed in accordance with NFPA 17A.

-
- (13) Section 904.12.3 of the IFC shall be amended by adding the following at the end thereof to read as follows:

904.12.3 Extent of system coverage. The automatic chemical fire extinguishing systems for commercial cooking systems shall be installed to include cooking surfaces, deep fryers, griddles, char broilers, range tops, and grills. Protection shall also be provided for the enclosed plenum space within the hood above filters and exhaust ducts serving the hood.

- (14) Section 905.3.1 of the IFC is amended to read as follows, with the exceptions as published remaining unchanged:

905.3.1 Building Height. Class I standpipe systems shall be installed throughout buildings where the floor level of the highest story is located more than 30 feet (9144 mm) above the lowest level of the fire department vehicle access, or where the floor level of the lowest story is located more than 30 feet (9144 mm) below the highest level of fire department vehicle access.

- (15) Section 905.3.4 shall be amended to read as follows:

905.3.4 Stages. Stages greater than 1,000 square feet in area (93m²) shall be equipped with a Class I wet standpipe system with 2.5-inch (64mm) hose connections on each side of the stage. (The exception is deleted.)

- (16) Section 905.3.4.1 of the IFC is deleted in its entirety.

- (17) Section 905.4 shall be amended to include a new subsection 7, to read as follows:

7. In Group A-1 and A-2 occupancies with occupant loads of more than 1,000, hose connections shall be located on each side of any stage, on each side of the rear of the auditorium, on each side of the balcony, and on each tier of dressing rooms.

- (18) Sections 905.5 through 905.6.2 of the IFC, inclusive, are deleted in their respective entireties.

- (19) The exception to Section 907.2.11.5 is amended to read as follows:

907.2.11.5 Responsibility for installation and maintenance. Installation and maintenance of single- and multiple-station smoke alarms in Group R occupancies shall be the responsibility of the property owner. At least once per year, or each time a dwelling is leased or rented, the owner shall ensure that smoke alarms are correctly installed, working and have fresh batteries.

Exceptions:

1. When that responsibility is delegated by contract to a property manager, it shall be the property manager's responsibility.
2. The occupant of a rental or leased dwelling shall be responsible for monthly testing of smoke alarms.

- (20) Section 912.3 of the IFC is amended to read as follows:

912.3 Thread Size. Fire Department connections shall have fittings with the thread size 3.090 inches by 8 threads per inch.

- (21) Table 1004.1.2 of the IFC is amended to read as follows:

The floor area for assembly occupancies with fixed seats shall be determined based on Section 1004.4.

- (22) Section 1010.1.4.8 of the IFC is amended to read as follows:

1010.1.4.8 Access-controlled egress doors. When approved by the fire code official, the entrance doors in a means of egress in buildings with an occupancy in Group A, B, E, I-2, M, R-1, or R-2 and entrance doors to tenant spaces in occupancies in Groups a, B, E, I-2, M, R-1 and R-2 are permitted to

be equipped with an approved entrance and egress access control system which shall be installed in accordance with all of the following criteria: (Listed criteria 1 through 6 remain as published)

- (23) Section 1010.1.9.7 is amended to read as follows:

1010.1.9.7 Delayed egress locks. When approved by the fire code official, approved, listed, delayed egress locks may be permitted to be installed on doors serving any occupancy except Group A, E and H occupancies in buildings that are equipped throughout with an automatic sprinkler system in accordance with Section 903.3.1.1 or an approved automatic smoke or heat detection system installed in accordance with Section 907, provided that the doors unlock in accordance with items 1 through 6 below. A building occupant shall not be required to pass through more than one door equipped with a delayed egress lock before entering an exit. (Listed items 1 through 6 remain as published.)

- (24) Section 1010.3 is amended to read as follows:

1010.3 Turnstiles. When turnstiles or similar devices that restrict travel to one direction are allowed by the fire code official, they shall not be placed so as to obstruct any required means of egress. (Exception remain as published.)

- (25) Section 3310 of the IFC, as previously added to the 2009 International Fire Code by Ordinance 10-09, is repealed in its entirety.

- (26) Section 5706.2.5 is amended to read as follows:

5706.2.5 Type of Tank. Tanks shall be provided with top openings only. Gravity discharge tanks shall not be permitted.

(Ord. No. 10-09, 11-2010; Ord. No. 15-14, § 4, 11-12-2015)

Ord. No. 15-14, § 4, adopted Nov. 12, 2015, changed the title of § 13-13 from "Amendments" to read as herein set out.

Sec. 13-14. International Fire Code Appendices.

- (a) The following appendices to the 2015 International Fire Code are hereby adopted, by reference, with the listed amendments:

- (1) Appendix B—Fire-Flow Requirements for Buildings.
- (2) Appendix C—Fire Hydrant Locations and Distribution.
- (3) Appendix D—Fire Apparatus Access Roads.

- (b) Appendix D to the 2015 International Fire Code, as adopted by reference, is hereby amended and changed in the following respects:

- (1) Section D104.1 is amended to read as follows:

D104.1 Buildings exceeding three stories or 30 feet in height. Buildings or facilities exceeding 30 feet (9144 mm) or three stories in height shall have at least two means of fire apparatus access for each structure.

- (2) The exception to Section D104.2 is amended to read as follows:

Exception: When approved by the fire code official, projects having a gross building area of up to 124,000 square feet (11,520 m²) that have a single approved fire apparatus access road when all buildings are equipped throughout with approved automatic fire sprinkler systems.

- (3) Section D105.1 is amended to read as follows:

D105.1 Where required. Where required by the fire code official, buildings or portions of buildings or facilities exceeding 30 feet (9144 mm) in height above the lowest level of fire department vehicle access shall be provided with approved fire department access roads capable of accommodating fire department aerial apparatus. Overhead utility and power lines shall not be located within the aerial apparatus access roadway.

(Ord. No. 10-09, 11-2010; Ord. No. 15-14, § 5, 11-12-2015)

Secs. 13-15—13-17. Reserved.

ARTICLE III. FIRE LANES AND PERMIT FEES

Sec. 13-18. Fire lanes.

- (a) Fire lanes, or fire apparatus access roads, referred to in Section 503 of the International Fire Code, shall be established on private property devoted to public use where the parking of motor vehicles or other obstructions can interfere with the ingress and egress of the fire department vehicles for protection of persons and property. The fire code official shall establish the location, size and marking of the fire lanes with due regard for all attendant factors, including risk, location and access to structures. Fire lanes will be designated by red curb with white letters stating "no parking - fire lane," or by a sign at least 12 inches by 18 inches with white reflective background and red letters stating "no parking -fire lane," which must be approved by the fire code official.
- (b) Fire lanes established under this section shall be indicated on documents maintained by the fire department and shall be clearly indicated at the site of each fire lane. The fire department shall be responsible for enforcing compliance with the requirements for painting, signing, or otherwise marking fire lanes.
- (c) Parking of motor vehicles or otherwise obstructing fire lanes designated under authority of this section shall be prohibited at all times and such prohibitions may be enforced by issuance of citations by the police or fire departments and by removal of the obstructing vehicles or materials. In the event that vehicles or material are removed pursuant to this section, a citation shall also be issued to the operators of the vehicles or owners of the materials. Citations issued hereunder shall be answerable in the municipal court.

(Ord. No. 15-14, § 6, 11-12-2015)

Sec. 13-19. Permit fees.

- (a) There shall be a fee of \$50.00 paid to the city for any operational permit required by the fire code official in accordance with the International Fire Code, Sections 105.6.1 through 105.6.46.

Exceptions:

- (1) There shall be no fee charged for open burning.
- (2) The fee for a permit to sell consumer fireworks at retail shall be \$50.00. This fee shall be paid to the city only once per calendar year per applicant for a given sales location.

Table 13-15(b)

Type of System	Permit Fee	IFC Section
Automatic fire sprinkler, 15 or fewer sprinklers	\$100.00	105.7.1

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(Supp. No. 16)

Automatic fire sprinkler, 16 to 50 sprinklers	175.00	105.7.1
Automatic fire sprinkler, more than 51 to 100 sprinklers	225.00	105.7.1
Automatic fire sprinkler, more than 100 sprinklers	300.00	105.7.1
Automatic chemical extinguishing system	100.00	105.7.1
Fire alarm, 10 or fewer devices*	100.00	105.7.5
Fire alarm, 11 to 30 devices*	150.00	105.7.5
Fire alarm, more than 30 devices*	200.00	105.7.5
Fire pump	100.00	105.7.6
Standpipe	100.00	105.7.13
Underground piping	100.00	105.7.1

* Fire alarm devices include alarm panel, transmitting device, initiating device, and notification device.

(Ord. No. 10-09, 11-2010; Ord. No. 15-14, § 7, 11-12-2015)

ARTICLE IV. CONSUMER FIREWORKS

Sec. 13-20. General.

The retail sale, possession and use of UN 1.4G fireworks, also known as consumer fireworks or common fireworks, shall comply with this section.

(Ord. No. 15-14, § 8, 11-12-2015)

Sec. 13-21. Permit application.

Prior to issuance of a permit for retail sales of consumer fireworks, the sales location and the stock of fireworks shall be approved.

(Ord. No. 15-14, § 8, 11-12-2015)

Sec. 13-22. Fireworks to be sold.

The applicant for a permit shall furnish to the fire code official a list of all articles of fireworks to be sold for approval before the fireworks are offered for retail sale. The list shall indicate the description of each article as prescribed in NMSA 1978, § 60-2C-2.

(Ord. No. 15-14, § 8, 11-12-2015)

Sec. 13-23. Questionable fireworks.

When it appears to the fire code official that an article of fireworks on an applicant's list or in a permit holder's inventory is not in accordance with NMSA 1978, § 60-2C-2 and section 13-24 of this Code, the applicant or

permit holder may request that the fire code official submit samples of the questionable article to an independent laboratory acceptable to the code official for a determination of the description or content of the article. Any expense occurred by such examination shall be the responsibility of the applicant or permit holder.

(Ord. No. 15-14, § 8, 11-12-2015)

Sec. 13-24. Permitted fireworks.

Permissible fireworks are set out in NMSA 1978, § 60-2C-7 with the exception of ground audible devices and the following aerial devices: aerial spinners, helicopters, missile-type rockets and stick-type rockets as defined in NMSA 1978, § 60-2C-2. It shall be unlawful for anyone to use, possess, or sell at retail any fireworks except permissible fireworks.

Exceptions:

- (1) Display fireworks handled or used in compliance with this chapter and NFPA 1123.
- (2) Pyrotechnic materials handled or used in compliance with this chapter and NFPA 1126.
- (3) Fireworks manufactured, transported, or stored in compliance with this chapter and NFPA 1124.

(Ord. No. 15-14, § 8, 11-12-2015)

Sec. 13-25. Regulated activities.

The use and sale of permissible fireworks shall be subject to the provisions of NMSA 1978, § 60-2C-8.

(Ord. No. 15-14, § 8, 11-12-2015)

ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Monthly Department Reports 5.

Public Safety Committee

Meeting Date: 09/16/2025

COMMITTEE: Public Safety

CONTACT: Mike Mathews

CHAIR: Juliana Halvorson

DEPARTMENT NAME:

Consolidated Dispatch

Attachments

Dispatch Montly Report

Consolidated Dispatch Monthly Report

Reporting Period:

- August 2025

Staffing and Training:

- Vacancies remain at 9, 6 are dispatch positions. All shifts have trainees who have graduated the State Law Enforcement Academy and been sworn in as NM Public Safety Telecommunicators. They are continuing on-the-job training and anticipated to be released to independent duty after the first of the year.
- Currently interviewing applicants for one of the two Administrative Assistant positions.
- Four of the five contracted support dispatchers are on site with a fifth identified and scheduled to start soon. This contract should take dispatch through to the release of the four in training.
- Tests were sent to hire 4 more dispatch trainees as the four in the pipeline move forward.
- New Mexico Directors' Affiliate Leadership Conference is in Ruidoso in September, Alison Herring will be attending.
- The Director will be out on FMLA for approximately two months. Alison Herring will be Acting Director in her absence and Brittany Shannon will be acting in Alison's capacity as Operations Coordinator.

Operations

- Still trying to determine capital allotments for 2026 to continue the CAD upgrade project.

Equipment/Software

- CAD issues as listed above
- Mindshare (Dispatch Radio Consoles) still in progress, on hold until after the Air Races, possibly to be stood up when the new center is brought online.
- Prepared AI modules funded by the State are being implemented. Two additional modules are being presented as a budget adjustment request to supplement what the state granted to further support the task load and decrease stress on the communicators to improve training and retention.

Facility

- New facility in Area D still forecast for the end of this calendar year into the beginning of 2026.

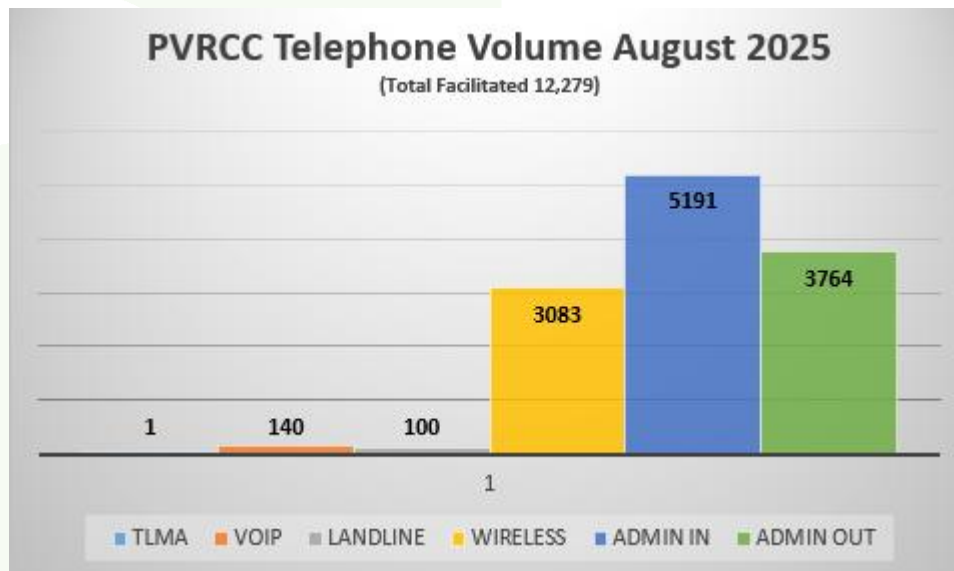
Grants

- As listed above in software.

Monthly Call Statistics

Figure 1. Is a graph of telephonic calls facilitated by the Pecos Valley Regional Communication Center for the month of August 2025. *Note- Numbers specific to the 911 center and dispatch will differ from statistics reported by the agency departments for various reasons to include multiple calls for the same incident, a call that does not produce a call for service, officer initiated calls for service, and calls that require the dispatch of multiple agencies to the same incident.

Figure 1.



Monthly Call Statistics

CALL TYPE	August	July	Change from Previous Month
AUTOMATIC TELEMATICS	1	1	No change
VOICE OVER IP (VoIP)	140	140	No change
LANDLINE 911	100	99	Up 1
WIRELESS 911	3,083	3,092	Down 9
ADMIN IN	5,191	4,564	Up 627
ADMIN OUT	3,764	3,776	Down 12
TOTAL VOLUME 911	3,234	3,332	Down 98
TOTAL INCOMING	8,515	7,896	Up 619

ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Monthly Department Reports 6.

Public Safety Committee

Meeting Date: 09/16/2025

COMMITTEE: Public Safety

CONTACT: Mike Mathews

CHAIR: Juliana Halvorson

DEPARTMENT NAME:

Emergency Management

Attachments

EM monthly report

August 2025 Monthly Report

Past Month Activities:

- Participation in National Weather Service weekly weather briefings.
- Conducted monthly outdoor warning siren testing.
- Attended senior staff meetings, committee meetings, and daily/weekly/monthly DHSEM Chaves County flooding disaster related meetings.
- Posted updates on OEM Facebook page.

Accomplishments for the month:

- FEMA/State/City meetings continue.
As of Sept. 2, 2025: 2167 Individual Assistance applications approved by FEMA for a total of \$22,099,250.26. Public Assistance: Total Public Assistance Grants Dollars Obligated: \$10,647,906.28 and the Consultants continue to work on project submission with FEMA.
- Monthly Task Force Meetings: Agriculture, Infrastructure, Debris, Housing, Museum, Weekly Recovery meeting.
- Continue EOP update, review of tasks and annexes.
- Continue next steps of THIRA/SPR, finalization of THIRA, redesign SPR survey.
- Continued prep for NCAR. Met with First Responding agencies, Healthcare Coalition, Verizon. Borrowed Communications Equipment from DHSEM.
- Submission of EMPG grant.
- Submission of SHSGP grant.
- Attended NWS Workshop.
- Attended State Emergency Response Commission quarterly meeting.
- Airport SIDA badge.
- Meeting with DHSEM Local Preparedness Coordinator.



Emergency Management

Plans for September 2025:

- NCAR event.
- ENM State Fair starts Sept. 29th.

Fleet: 2023 Ford F150 XL STX Crew Cab

19,702 miles

driven by Karen Sanders

PO Box 1838
Roswell, NM 88202-1838

TEL: 575.622.1449
FAX: 575.624.6750

seeroswell.com

ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Monthly Department Reports 7.

Public Safety Committee

Meeting Date: 09/16/2025

COMMITTEE: Public Safety

CONTACT: Mike Mathews

CHAIR: Juliana Halvorson

DEPARTMENT NAME:

Roswell Animal Services

Attachments

Monthly Report August 2025

Roswell Animal Services

Monthly Report

AUGUST 2025



Submitted by:

Animal Services Manager

Shantel Mairot

Roswell Animal Services

705 E. McGaffey

Roswell, NM 88203

(575) 624-6722

Kennel Statistics

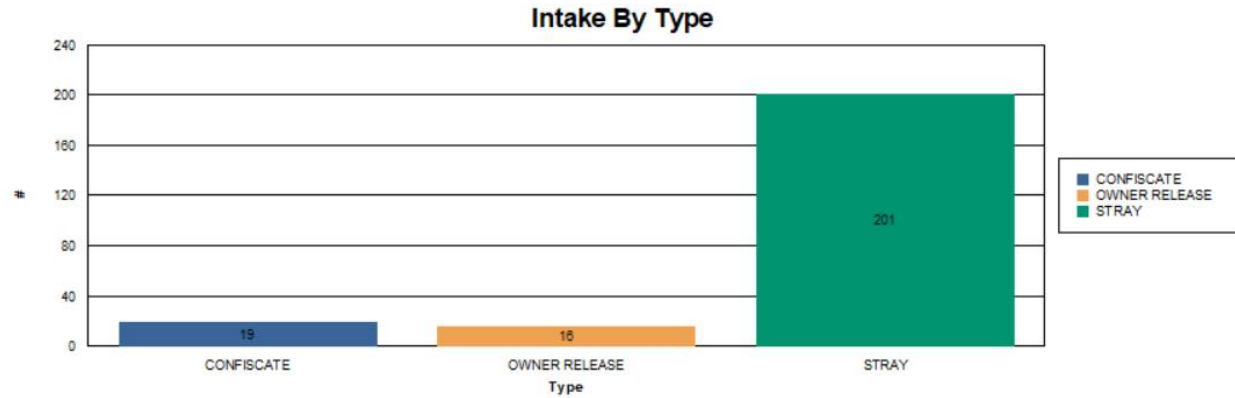


Roswell Animal Services

Kennel Statistics

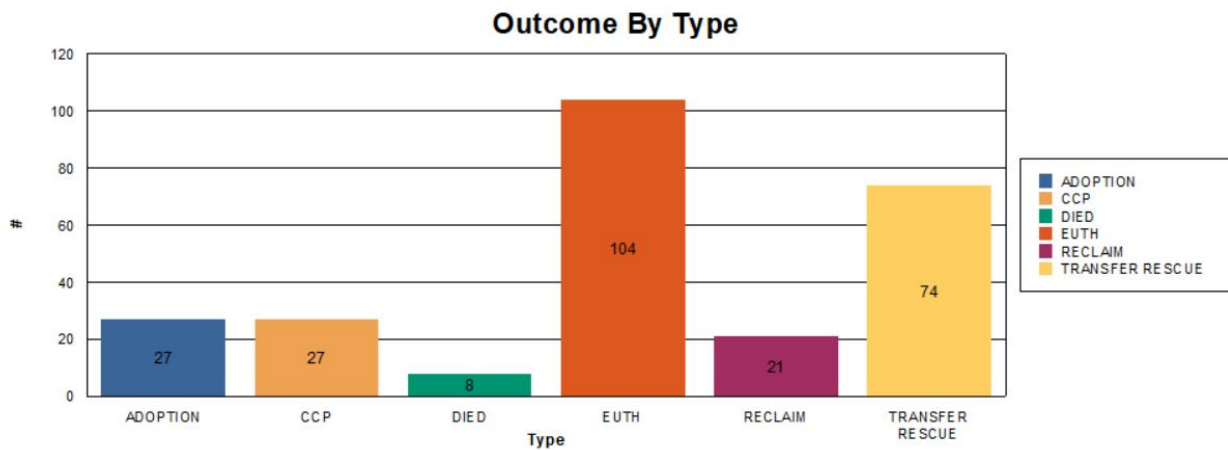
8/1/2025 to 8/31/2025

Intakes	COUNTY					ROSWELL					TOTAL
	CAT	DOG	KITTEN	PUPPY	Total	CAT	DOG	KITTEN	PUPPY	Total	
CONFISCATE	0	0	0	0	0	0	10	1	8	19	19
OWNER RELEASE	0	0	0	0	0	0	11	0	5	16	16
STRAY	5	13	12	3	33	24	78	32	34	168	201
GRAND TOTAL	5	13	12	3	33	24	99	33	47	203	236



Outcomes	CAT	DOG	KITTEN	PUPPY	TOTAL
ADOPTION	1	14	3	9	27
CCP	25	0	2	0	27
DIED	0	0	4	4	8
EUTH	3	59	12	30	104
RECLAIM	2	19	0	0	21
TRANSFER RESCUE	4	26	36	8	74
GRAND TOTAL	35	118	57	51	261

Total Rescue
(Humane Society and Rescue)
74.00



Euthanasia Breakdown	COUNTY				ROSWELL			
	DOG	CAT	OTHER	Total	DOG	CAT	OTHER	Total
BEH MANAGE	2	0	0	2	3	0	0	3
BEH SEVERE	0	0	0	0	2	0	0	2
COURT ORD	0	0	0	0	2	0	0	2
ILL SEVERE	4	1	12	17	33	0	29	62
INJ SEVERE	0	0	0	0	1	2	0	3
TIME/SPACE	3	0	0	3	9	0	1	10
Total	9	1	12	22	50	2	30	82

Citations and Criminal Complaints

Month's Activities-

The total citations issued for the month:

Jake Chavez (577) - 0

Lorenzo Gandara (576) - 0

Guadalupe Nevarez (578) - 2

Sidney Aragon-Torres (575) - Dispatch

Alexis Gonzales (574) - 1

Shantel Mairot (566) – 0

The total summons issued for the month:

Jake Chavez (577) – 0

Lorenzo Gandara (576) – 0

Guadalupe Nevarez (578) – 0

Sidney Aragon-Torres (575) – Dispatch

Alexis Gonzales (574) – 0

Shantel Mairot (566) – 7

The total notices left for the month:

Jake Chavez (577)- 7

Lorenzo Gandara (576)- 6

Guadalupe Nevarez (578)- 10

Sidney Aragon-Torres (575)- Dispatch

Alexis Gonzales (574)- 5

Shantel Mairot (566)- 0

The total of search warrants:

Jake Chavez (577)- 0

Lorenzo Gandara (576)- 0

Guadalupe Nevarez (578)- 1

Sidney Aragon-Torres (575)- 0

Alexis Gonzales (574)- 0

Shantel Mairot (566)- 0

What citations were issued:

Section 4-53: Dogs and Cats Running at Large

Section 4-51: Keeping of Dogs and Cats; (a(1) each animal hereunder shall be inoculated against rabies b a veterinarian by the age of 3 months old and the responsible party shall maintain evidence thereof

Section 4-51: Keeping of Dogs and Cats; (a(4)) each animal shall be microchipped

Section 4-51: Keeping of Dogs and Cats; (b) Every responsible party shall comply with the above requirements for the keeping of dogs and cats within 30 days of acquiring the animal or bring such animal into the city.

Section 4-51: Keeping of Dogs and Cats; a(1)(i) Dogs shall also be inoculated against parvovirus, distemper, and hepatitis.

Section 4-57: Breeding prohibited without a permit; (a) Except as otherwise provided for herein, it is unlawful to keep, maintain or harbor unaltered dogs or cats, or to breed such animals, within the city without a breeder's permit issued by animal services.

Section 4-52: Additional care and maintenance requirements; a(1) it shall be illegal to tether an animal to any stationary or non-stationary object, including but not limited to a dog house, tree, fence, or tire, for the purpose of containment.

Section 4-54: Vicious dogs; (a) It shall be unlawful for any person to keep, maintain or harbor a vicious dog, where the individual knows or has reason to know that the animal is vicious.

What summons were issued:

Sections 4-53: Dogs and Cats Running at Large

Sections 4-51: Keeping of Dogs and Cats

(B) Every responsible party shall comply with the above requirements for the keeping of dogs and cats within 30 days of acquiring the animal or bring such animal into the city.

Section 4-51: Keeping of Dogs and Cats; (a(4)) each animal shall be microchipped

Section 4-51: Keeping of Dogs and Cats; (a(1) each animal hereunder shall be inoculated against rabies b a veterinarian by the age of 3 months old and the responsible party shall maintain evidence thereof

Section 4-51: Keeping of Dogs and Cats; (a(2) each domesticated animal kept shall be altered prior to six months of age

Section 4-51: Keeping of Dogs and Cats; a(1)(i) Dogs shall also be inoculated against parvovirus, distemper, and hepatitis.

Section 4-52: Additional care and maintenance requirements; a(1) it shall be illegal to tether an animal to any stationary or non-stationary object, including but not limited to a dog house, tree, fence, or tire, for the purpose of containment.

Judgment and Sentence:

STATE OF NEW MEXICO
CITY OF ROSWELL
IN THE MUNICIPAL COURT

MUNICIPAL COURT
ROSWELL, NM
AUGUST 5, 2025
9:46 AM
vf
CLERK

v.

Edgar Fernandez Tena, Defendant

No. 2025000078-AC

JUDGMENT AND SENTENCE

This case came before the court on 5th day of August, 2025.

The defendant appeared:
☒ pro se ☐ waiver signed

The defendant entered a plea of:
☐ guilty ☒ no contest
☐ not guilty and was tried by the court.

Count# 1: 4-53 - Dog & Cats Running at Large
Defendant Plead: No Contest
The defendant is adjudged Guilty
The Defendant is Sentenced to: Fine: 50.00 w/ \$0.00 Suspended Fees: \$0.00

SENTENCE AND COMMITMENT: Fined \$50.

Total Fines Sentenced: **\$50.00** Total Fees Sentenced: **\$0.00**
Itemized Fee:

Total amount due as of 08/05/2025: **\$50.00** to be paid in full 30 days or per signed Payment Plan filed with the Court.

Date: August 5, 2025



Judge

You must keep the Court informed of your current phone number and address. If you are on House Arrest, Community Service, and/or Probation you must follow all the rules.

YOU MAY PAY ONLINE: CitePayUSA.com

STATE OF NEW MEXICO
CITY OF ROSWELL
IN THE MUNICIPAL COURT

MUNICIPAL COURT
ROSWELL NM
AUGUST 12, 2025
9:32 AM
RR
CLERK

v.

Frank Ponce, Defendant

No. 2025000077-AC

JUDGMENT AND SENTENCE

This case came before the court on 12th day of August, 2025.

The defendant appeared:

☒ pro se ☐ waiver signed

The defendant entered a plea of:

☐ guilty ☒ no contest

☐ not guilty and was tried by the court.

Count# 1: 4-54 - Vicious Dogs

Defendant Plead: No Contest

The defendant is adjudged Guilty

The Defendant is Sentenced to: Fine: 50.00 w/ \$50.00 Suspended Fees: \$0.00

SENTENCE AND COMMITMENT: Plead No Contest: Vicious: Defendant fined \$50. \$50 fine suspended. The animal to be humanly euthanized by Animal Control in 5 days.

Date: August 12, 2025



Judge

You must keep the Court informed of your current phone number and address. If you are on House Arrest, Community Service, and/or Probation you must follow all the rules.

YOU MAY PAY ONLINE: CitePayUSA.com

STATE OF NEW MEXICO
CITY OF ROSWELL
IN THE MUNICIPAL COURT

MUNICIPAL COURT
ROSWELL NM
AUGUST 12, 2025
9:27 AM
RR
CLERK

v.

Autumn Van Horn, Defendant

No. 2025000081-AC

JUDGMENT AND SENTENCE

This case came before the court on 12th day of August, 2025.

The defendant appeared:

☒ pro se ☐ waiver signed

The defendant entered a plea of:

☐ guilty ☒ no contest

☐ not guilty and was tried by the court.

Count# 1: 4-53 - Dog & Cats Running at Large

Defendant Plead: No Contest

The defendant is adjudged Guilty

The Defendant is Sentenced to: Fine: 50.00 w/ \$0.00 Suspended Fees: \$0.00

SENTENCE AND COMMITMENT: Plead No Contest: At Large: Fined \$50

Total Fines Sentenced: **\$50.00** Total Fees Sentenced: **\$0.00**

Itemized Fee:

Total amount due as of 08/12/2025: **\$50.00** to be paid in full 30 days or per signed Payment Plan filed with the Court.

Date: August 12, 2025



Judge

You must keep the Court informed of your current phone number and address. If you are on House Arrest, Community Service, and/or Probation you must follow all the rules.

YOU MAY PAY ONLINE: CitePayUSA.com

STATE OF NEW MEXICO
CITY OF ROSWELL
IN THE MUNICIPAL COURT

MUNICIPAL COURT
ROSWELL NM
AUGUST 18, 2025
9:46 AM
RR
CLERK

v.

Jesus Mendoza, Defendant

No. 2025000082-AC

JUDGMENT AND SENTENCE

This case came before the court on 18th day of August, 2025.

The defendant appeared:
☒ pro se ☐ waiver signed

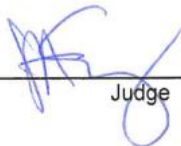
The defendant entered a plea of:
☐ guilty ☒ no contest
☐ not guilty and was tried by the court.

Count# 1: 4-53 - Dog & Cats Running at Large
Defendant Plead: No Contest
The defendant is adjudged Guilty
The Defendant is Sentenced to: Fine: 50.00 w/ \$50.00 Suspended Fees: \$0.00

Count# 1: 4-53 - Dog & Cats Running at Large
Defendant Plead: No Contest
The defendant is adjudged Guilty
The Defendant is Sentenced to: Fine: 50.00 w/ \$50.00 Suspended Fees: \$0.00

SENTENCE AND COMMITMENT: Plead No Contest: At Large: Fined \$25. At Large: Fined \$25. Fines suspended for 180 days with the condition not to have any further Animal Control Violations

Date: August 18, 2025



Judge

You must keep the Court informed of your current phone number and address. If you are on House Arrest, Community Service, and/or Probation you must follow all the rules.

YOU MAY PAY ONLINE: CitePayUSA.com

**STATE OF NEW MEXICO
CITY OF ROSWELL
IN THE MUNICIPAL COURT**

MUNICIPAL COURT
ROSWELL NM
AUGUST 27, 2025
11:24 AM
RR
CLERK

v.

Debra Ann Bustamante, Defendant

No. **2025000070-AC**

JUDGMENT AND SENTENCE

This case came before the court on 27th day of August, 2025.

The defendant appeared:

☒ with an Attorney Beth L. Hightower. Christopher J Nairn-Mahan appeared on behalf of the City of Roswell.

☐ pro se ☐ waiver signed

The defendant entered a plea of:

☐ guilty ☒ no contest

☐ not guilty and was tried by the court.

Count# 1: 4-52 (1) - Illegal to Tether

Defendant Plead: Not Guilty

The defendant is adjudged Guilty

The Defendant is Sentenced to: Fine: 0.00 w/ \$0.00 Suspended Fees: \$0.00

Count# 2: 4-52 (1) - Illegal to Tether

Defendant Plead: Not Guilty

The defendant is adjudged Guilty

The Defendant is Sentenced to: Fine: 0.00 w/ \$0.00 Suspended Fees: \$0.00

Count# 3: 4-52 (1) - Illegal to Tether

Defendant Plead: Not Guilty

The defendant is adjudged Guilty

The Defendant is Sentenced to: Fine: 0.00 w/ \$0.00 Suspended Fees: \$0.00

Count# 4: 4-5 (a) (1) (a) - Neglecting or abandoning a domesticated animal by the responsible party;

Defendant Plead: Not Guilty

The defendant is adjudged Guilty

The Defendant is Sentenced to: Fine: 0.00 w/ \$0.00 Suspended Fees: \$0.00

Count# 5: 4-5 (a) (1) (a) - Neglecting or abandoning a domesticated animal by the responsible party;

Defendant Plead: Not Guilty

The defendant is adjudged Guilty

The Defendant is Sentenced to: Fine: 0.00 w/ \$0.00 Suspended Fees: \$0.00

Count# 6: 4-5 (a) (1) (a) - Neglecting or abandoning a domesticated animal by the responsible party;

Defendant Plead: Not Guilty

The defendant is adjudged Guilty

The Defendant is Sentenced to: Fine: 0.00 w/ \$0.00 Suspended Fees: \$0.00

Count# 7: 4-5 (a) (1) (a) - Neglecting or abandoning a domesticated animal by the responsible party;

Defendant Plead: Not Guilty

The defendant is adjudged Guilty

The Defendant is Sentenced to: Fine: 0.00 w/ \$0.00 Suspended Fees: \$0.00

Count# 8: 4-5 (a) (1) (a) - Neglecting or abandoning a domesticated animal by the responsible party;

Defendant Plead: Not Guilty

The defendant is adjudged Guilty

The Defendant is Sentenced to: Fine: 0.00 w/ \$0.00 Suspended Fees: \$0.00

Count# 9: 4-5 (a) (1) (a) - Neglecting or abandoning a domesticated animal by the responsible party;

Defendant Plead: Not Guilty
The defendant is adjudged Guilty
The Defendant is Sentenced to: Fine: 0.00 w/ \$0.00 Suspended Fees: \$0.00

Count# 10: 4-5 (a) (1) (a) - Neglecting or abandoning a domesticated animal by the responsible party;
Defendant Plead: Not Guilty
The defendant is adjudged Guilty
The Defendant is Sentenced to: Fine: 0.00 w/ \$0.00 Suspended Fees: \$0.00

SENTENCE AND COMMITMENT: Change of plea to No Contest at time of Hearing with Attorneys present:
Tethering: Defendant sentenced to 26 days in jail. Tethering: Defendant Sentenced to 17 days in jail. Tethering:
Defendant sentenced to 17 days in jail. Neglecting or Abandoning Animal: Defendant sentenced to 17 days in jail.
Neglecting or Abandoning Animal: Defendant sentenced to 17 days in jail. Neglecting or Abandoning Animal:
Defendant sentenced to 17 days in jail. Neglecting or Abandoning Animal: Defendant sentenced to 17 days in jail.
Neglecting or Abandoning Animal: Defendant sentenced to 17 days in jail. Neglecting or Abandoning Animal:
Defendant sentenced to 17 days in jail. Neglecting or Abandoning Animal: Defendant sentenced to 17 days in jail.
179 days of jail time suspended with condition defendant to be on 364 days of Unsupervised Probation.
Defendant not to possess any animals. Defendant not to have any further animal control violations. Animals were
surrendered to Animal Services.

364 days of Unsupervised Probation

Date: **August 27, 2025**



Judge

You must keep the Court informed of your current phone number and address. If you are on House Arrest,
Community Service, and/or Probation you must follow all the rules.

YOU MAY PAY ONLINE: CitePayUSA.com

ACCOMPLISHMENTS

- Continuing a positive workplace culture
- 52 vouchers have been approved and 28 have been completed

PLANS FOR NEXT MONTH

- SEPTEMBER Adoption Event at the local Farmers Market



How to Adopt an Animal Under 6 Months of Age:	How to Adopt an Animal Over 6 Months of Age:	How to Reclaim Your Pet
Step 1: Prepay for rabies vaccination, microchip and spay or neuter at the vet of your choice. Step 2: Provide the invoice to Roswell Animal Services. Step 3: Sign a sterilization agreement for the pet. Step 4: Take your new pet home that day for our \$1 (cash) Adoption Fee. 	Step 1: Prepay for rabies vaccination, microchip and spay or neuter at the vet of your choice. Step 2: Provide the invoice to Roswell Animal Services. Step 3: Pay our \$1 (cash) Adoption Fee. Step 4: We hold your new pet until the vet appointment. Step 5: We transport your new pet to the appointment and you will take him or her home from the veterinarian's office. 	Step 1: Show your proof of ownership such as pictures or veterinarian receipts. Step 2: Prepay for rabies vaccination, microchip and spay or neuter at the vet of your choice. Step 3: Provide the invoice to Roswell Animal Services. Step 4: Pay our \$40 Reclaim Fee with an additional \$20 for each reclaim after. Step 5: We hold your pet until the scheduled vet appointment. Step 6: We transport your pet to the appointment and you will take him or her home from the veterinarian's office. 
Did you know? City Ordinance Sec. 4-23 Keeping of Dogs and Cats Each animal kept for more than 24 hours must be licensed by a veterinarian. Failure to do so is a misdemeanor. Animal Control Officers will enforce this ordinance. If you are unsure if your pet is licensed, please call the Animal Control Office at 705 E McGaffey St.  Always provide your pet with fresh food and clean drinking water.	Did you know? Cats and small dogs are typically considered a senior at the age of 10 or 11, while larger dogs are considered a senior at the age of 6 or 7. When you adopt an older cat or dog, they are usually past their peak and may develop health problems. It's a good idea to have your pet's health checked by a veterinarian right away to determine if a disease is likely.  Always provide your pet with fresh food and clean drinking water.	Did you know? Dogs will escape because of social isolation, separation anxiety, reproductive drive or boredom. Dogs that are left alone for an extended period of time, whether inside or outside their homes, may develop separation anxiety. This can lead to destructive behavior and even aggression. To prevent this, it's important to provide your dog with plenty of social interaction and mental stimulation throughout the day and provide them with a safe space to retreat to when you're not home.  Always provide your pet with fresh food and clean drinking water.

ISSUES AND CONCERNS

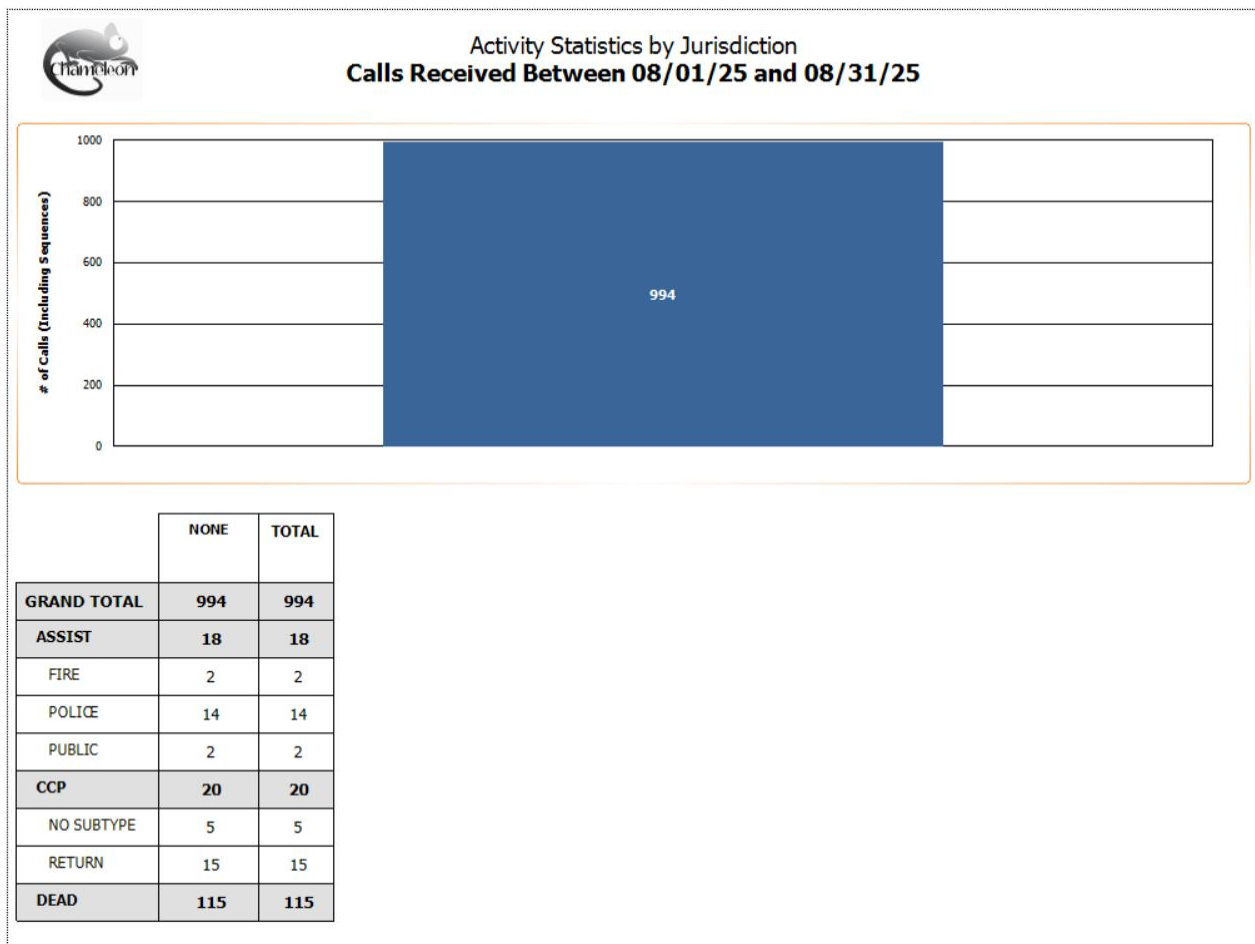
- We need (2) trucks for Animal Control Officers.
- Distemper is still out in the community so everyone needs to be cautious with their animals at home. VACCINATE!!
- Funding running low for Community Cat Program

ANIMAL CONTROL OFFICERS

- Animal Control Officers are patrolling all schools and parks in the mornings.
- Animal Control Officers will patrol the base once a month

Last Month Activity-

CALL LOG CATEGORY



KENNEL WORKERS

Kennel workers continue to work hard and deep clean every day; we are appreciative of the work they do!

WE HAVE 2 NEW KENNEL WORKER!

THOMAS SALAS AND PHILLIP ANAYA

WELCOME TO THE TEAM!



TRAINING

Kennel Workers had a training (for some a refresh) on intaking, vaccinations, radio, leash/catch pole training, and steps to cleaning each area

September everyone will take “Infection Prevention” training on www.vetmedteam.com that was given by a local vet.

COMMUNITY OUTREACH/ENGAGEMENT

- Posting videos/photos on Facebook showing the adoptable animals
- Posting videos/photos on Facebook of animals that come into the facility hoping to reunite them with their owners as soon as possible.
- Posting videos/photos of dogs that are and will be at risk on Facebook to try and get them adopted, rescued or reclaimed.
- AUGUST ADOPTION EVENT AT THE LOCAL FARMERS MARKET !



- Youth Challenge First Responders Day!



COMMUNITY CAT PROGRAM

CAWL: 13 cats were either spayed or neutered, Vaccinated, and ear tipped

South Springs: 20 cats were either spayed or neutered, Vaccinated, and ear tipped

A TOTAL OF: 33 Cats fixed and released into the community in the month of August.



ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Monthly Department Reports 8.

Public Safety Committee

Meeting Date: 09/16/2025

COMMITTEE: Public Safety

CONTACT: N/A

CHAIR: N/A

DEPARTMENT NAME:

Community Development

Attachments

CDC Monthly August 2025

Mileage Monthly August 2025

CITY OF ROSWELL
COMMUNITY DEVELOPMENT CENTER
Month: August 2025

CODE ENFORCEMENT	This Month	This Month 2024	YTD*	2024 YTD*
Notices Mailed	937	935	1,770	1,706
Voluntary Compliance	481	477	854	886
No. of Cases Filed in Municipal Court	27	14	42	31
No. Cases Dismissed by Officer	10	4	13	6
Resolution	53	11	108	23
Weeds	758	583	1430	921
Inoperable Vehicles	10	90	24	167
Litter	36	71	52	160
Unsanitary Premises	36	96	80	185
Signs	49	15	54	42
Zoning	1	0	7	0
Obstructions	20	15	28	39
Public Nuisances	27	65	95	192
Garage Sales No permit	0	0	0	0

BUSINESS LICENSES	This Month	This Month 2024	YTD*	2024 YTD*
Total Licenses Issued	130	180	166	307
Renewed Licenses	66	130	98	230
New Licenses	44	44	36	62
Temporary Permits Issued	16	6	32	15
Receipts	\$6,611.00	\$7,386.00	\$7,977.00	\$13,430.00

*Figures calculated to reflect FYTD

BUILDING INSPECTIONS	This Month	Permits Applied This Month 2024 & Fees Collected	Permits Applied YTD*	Permits Applied 2024 YTD*
Residential-New	0	46	3	48
Residential - Other	33	285	77	323
Commercial-New	1	10	2	14
Commercial - Other	21	72	32	83
Total Permits Issued	55	413	114	468
Total Fees Collected	\$70,802.00	\$149,347.01	\$115,550.00	\$187,460.03

PLUMBING/MECH INSPECTIONS	This Month	Permits Applied This Month 2024	Permits Applied YTD*	Permits Applied 2024 YTD*
Plumbing & Mechanical Permits—Residential	46	375	109	413
Plumbing & Mechanical Permits—Commercial	11	97	28	113
Total Permits Issued	57	472	137	526
Total Fees Collected	\$2,906.50	\$15,696.05	\$6,421.00	\$19,085.80

ELECTRICAL INSPECTIONS	This Month	Permits Applied This Month 2024	Permits Applied YTD*	Permits Applied 2024 YTD*
Electric Permits—Residential	31	223	61	250
Electric Permits—Commercial	11	89	23	97
Total Permits Issued	42	312	84	347
Total Fees Collected	\$4,365.00	\$23,158.04	\$9,280.00	\$27,254.84

*Figures calculated to reflect FYTD

Community Development Mileage

August 2025

Employee Name	Unit #	Vehicle	VIN last 5 #'s	Last Month Mileage Reading	Current Mileage Reading	Mileage Used for the Month
Miller Butts	573	2012 Dodge Ram 1500	31401	105,273	105,492	219
Mike Christensen	570	2011 Ford Ranger	10856	82,074	82,246	172
Gus Garcia	565	2004 Ford F-150	27032	138,913	139,381	468
Breck Walden		2013 Dodge Ram 1500	63019	122,904	123,218	314
Toby Franco		2009 Chevrolet Silverado 1500	27777	170,755	171,869	1,114
Rick Medrano	567	2008 Ford F-150	42918	122,923	123,396	473
Moe Orona	569	2005 Ford F-150	#04811	89,988	90,311	323
Carlos Romero	568	2012 Ford F-150	#04054	80,338	80,727	389
Rick Rodriguez		2013 Ford F-150	83804	33,663	34,196	533
Ray Lujan	554	2019 Chevrolet Express Van	50096	68,379	N/A	In Shop/not in service
Esperanza DeLeon	796	2016 Ford Escape	32842	101,996	102,223	227

Do to multiple vehicles in the shop for repairs, some vehicles are used by others when needed and show different mileage then what they normally would.

**ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT**

Non-Action Items 9.

Public Safety Committee

Meeting Date: 09/16/2025

COMMITTEE: Public Safety

CONTACT: Mike Mathews

CHAIR: Juliana Halvorson

DEPARTMENT NAME:

Roswell PD Monthly Report

Attachments

RPD Monthly report

Roswell Police Department

Monthly

August 2025



Submitted by
Chief of Police
Lance Bateman

Roswell Police Department
128 West Second Street
Roswell New Mexico USA 88201
(575) 624-6770 Fax (575) 624-6780

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Support Services/Training and Recruiting/Neighborhood Watch/RTCC 12-16

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Technical Services Unit/Property 20

Peer Support 21-22

Monthly Statistics 23-25

Department summary

- Engineers and HVAC professionals have determined that the PD will need a new AC system that will need to be installed in phases. The building will need new electrical throughout to sustain the new system. This project is expected to take 16-24 months total. All command staff, IA, RTCC and IPRA personnel will have to find a new building to work out of during this time. Possible location to move to is ILEA building at the base.
- Five recruits remain at the police academy, with graduation in December.
- On August 28, 2025, RPD officers responded to a domestic disturbance on East 6th Street. Officers were met with automatic gunfire from the suspect. During the almost hour-long situation, officers were pinned down by gunfire that led two police officers sustaining gunshot injuries. Initial investigation revealed over 200 rounds of gunfire were exchanged. Two patrol vehicles sustained damage from gunfire, along with numerous houses in the area. Currently 7 RPD officers are on administrative leave pending State Police interviews. This incident highlights the need for a bearcat armored vehicle for our Swat Team. We requested Eddy County Sheriff's Office Bearcat at the start of the incident, which was approved by Eddy County. This vehicle was enroute to Roswell when the incident was resolved. Luckily no civilians were injured during this incident and both police officers will recover from their wounds.

Patrol/Traffic/SWAT

MONTH'S ACTIVITIES

Accidents:

The total accidents reported for the month: 64

Adam 11 Baker 8 Charlie 27 Delta 4 Echo 14 Frank 0
Unknown 0

Of the 64 accidents, 12 were with injuries and 15 persons reported injuries and we had 0 fatalities/deaths as a result for the month.

45 were reported during the day, 0700-1800 hours.

19 were reported during the night, 1800-0700 hours.

18 were reported as hit-and-run accidents.

6 DUI arrests related to accidents.

Citations related to accidents:

15 citations were issued for failure to yield/stop

3 were issued for speed

28 were issued for driver inattention

6 for improper lane change

8 for moving violations (backing, overtaking etc.)

5 were issued for other non-moving issues (weather, road conditions, hit-and-runs with no other information)

3 were issued for no driver's license.

2 were issued for no insurance

0 were issued for no seat belt

CATEGORY	Day shift	Swing shift	Midnight shift	Total
1. Dispatched calls	1434	1138	740	3312
2. Incident reports	210	167	97	474
3. Supplement reports	120	149	107	376
4. Self-initiated	312	156	165	633
5. Warrants served	44	32	38	114
6. Probable Cause arrests	29	38	28	95
7. Summonses/warrants obtain	7	11	18	36
8. Traffic stop	187	212	227	626
9. Moving/park citations	226	195	174	595
10. Accident reports	32	26	11	69
11. FI cards	3	5	0	8
12. Open doors	28	19	32	79
13. Officer assist calls	254	270	213	737
14. Total arrests	67	59	57	183
15. Arrest citations	6	4	3	13
16. Total activities	2959	2481	1910	7350

ACCOMPLISHMENTS

- Sgt. B. Bailey attended FBI LEEDA class.
- Gun quals/biennium completed.
- DWI/SFSTs biennium was completed.
- National Night Out was a success.
- School started.

PLANS FOR NEXT MONTH

- Air races
- SENMSF Fair/Parade

ISSUES AND CONCERNS

- Patrol Officers are not signing up for overtime details other than Airport detail/chief's overtime. I have to make assignments to air races, parade and fair OT.
- Future losses at this time are 1 Patrol Officer, Officer J. Juarez has put in his 2-weeks to HSI. His last date is 9/5/2025. We have 5 in the academy but all will be on FTO for the rest of year, not on their own.
- With the last OIS we still have several officers out on admin with one Patrol Sergeant out, with officers and sergeants working a lot of overtime.

August 2025 Targeted Enforcement Locations

Adam:

College between Pennsylvania and Atkinson – 3 new crashes (shared with Charlie)

Main between 2nd and 9th – 6 new crashes

Atkinson and 2nd – 0 new crashes

Baker:

Main between 2nd and Alameda – 4 new crashes

Main between Bland and McGaffey – 2 new crashes

Virginia between Albuquerque and Summit – 0 new crashes

Charlie:

College between Pennsylvania and Atkinson – 3 new crashes (shared with Adam)

Main between Mescalero and Berrendo – 2 new crashes

Berrendo between Washington and Mission Arch – 1 new crash

Delta:

2nd between Lea and Wyoming – 3 new crashes

McGaffey between Union and Main – 5 new crashes

Echo:

Main between McGaffey and Poe – 3 new crashes

Poe between Sunset and SE Main – 2 new crashes

Frank:

No Identified Target Areas

The information included in this analysis was obtained from RPD RMS and was reviewed to remove duplicate events, private property collisions and single-vehicle collisions.

The following information was self-reported by individual officers for inclusion in this report summary.

Reported Monthly Targeted Enforcement – Aug 2025	
Days	0
Swings	17
Mids	4
Traffic	5
K-9	0
Special Assignment	0
Total	26

The following information is the historical data for the month.

Roswell Vehicle Crash Analysis Historical Data												
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2018	80	89	103	99	115	87	92	100	103	101	124	105
2019	98	75	85	106	106	85	103	108	98	100	113	93
2020*												
2021*												
2022	87	82	92	94	102	74	58	101	86	109	84	90
2023	89	76	83	115	93	83	86	95	93	91	88	103
2024**	72	75	87	92	86	95	91	91	76	79	94	91
2025	78	52	81	89	79	59	78	68				

*2020 and 2021 not tabulated due to questionable data from pandemic

**Beginning January 2024 RPD began targeted enforcement activity at historically high crash intersections

Reported Stops In Targeted Enforcement Area												
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2024	16	6	22	8	5	8	20	15	7	34	5	14
2025	18	4	8	5	11	7	18	26				

SWAT

Last Month Activity-

On Thursday, August 14, SWAT conducted training with Operators and Snipers. Trailer Tryouts were conducted first thing in the morning with the PT Test and then a firearms qualification. Det. Ness, Det. Barrientos, Det. Duran, Ofc. Delacruz, Ofc. J. Dollar, and Ofc. L. Cardiel all tried out. Det. Barrientos and Det. Ness were selected as trailers and moved to the trailer team upon completion. A list was made that will be active for the next six months. The results are: 1. Det. Duran 2. Ofc. J. Dollar 3. Ofc. Delacruz 4. Ofc. L. Cardiel. After the trailer tryouts, negotiator selections were made. Sgt. Brad Bailey was moved to the Negotiations Team as a permanent member. Ofc. L. Cardiel was moved into a temporary position on the Negotiations Team while he works towards joining the tactical side.

Operators then conducted training at a vacant building in the vicinity of the airport on entries for the afternoon.

On Thursday, August 28, SWAT was scheduled to assist in the warrant round-up with SID. This was cancelled after the call-out the morning of the 28th.

Call-Outs:

On Thursday, August 28th, at approximately 0047 hours, the SWAT team was activated in reference to active gunfire and officers pinned down in the 600 block of E. 6th St. Patrol Officers had initially responded to a call of a suicide/domestic disturbance where a male said he was going to kill himself and was armed with rifles and pistols. The female in the residence had tried to fight the male for the firearms upon patrol's arrival. Immediately upon patrol making contact with the male inside the residence he fired upon them with a rifle at a rate consistent with automatic gunfire. Patrol officers returned fire and retreated to positions of cover. The suspect continued to fire at patrol officers that arrived on scene and was observed wearing body armor. One RPD Officer and one CCSO Deputy were both struck by gunfire and later treated for non-life-threatening issues. The suspect continued firing for over half an hour, during which time 7 RPD Officers, 2 NMSP, and 1 CCSO Deputy returned fire. The suspect was shooting at light and sound outside. Two SWAT Snipers, Sgt. Atencio and Ofc. Juarez, both engaged the suspect with fire during this time.

Team members responded extremely quickly to the scene and took over perimeter areas and established sniper support. Officers also conducted evacuations throughout the block due to the gunfire. Mutual aid was called for from Eddy County Regional SWAT for Sniper and Armor support. Eddy County did respond with their Bearcat at our request.

SWAT Negotiators Sgt. Reese and Ofc. Romero were able to communicate with the suspect via telephone after he called 911 at 0117. During this time the suspect stated that he had several more firearms, 10 lbs of Tannerite, and a flashbang. The suspect also threatened to turn the gas on in his residence in a suicide attempt. The suspect did deploy the flashbang out the front door after saying he did not want to hold it anymore. The suspect also stated that he had been struck by gunfire and wanted to surrender.

Negotiations continued until approximately 0152 hours when the suspect surrendered himself to SWAT Officers in the front of the residence. At approximately 0155 hours SWAT entered and cleared the

residence. There was no sign of gas in the residence and the Tannerite was observed unmixed and safe. At approximately 0202 hours the residence was secured and held for the investigation.

All SWAT officers had to complete interviews with NMSP before being released. This took until approximately 1030 hours.

Accomplishments- SWAT's response to the above callout proved the capability, professionalism and sense of duty of the team. I am extremely proud of the team and their actions that night. Members were able to go from receiving gunfire to negotiating a peaceful surrender. Their actions reflect positively on the Roswell Police Department.

Plans for Next Month- SWAT will be conducting Public Venue Protection and response during the air races scheduled September 10-14. Six members are being assigned daily, including two active threat response teams, a sniper-overwatch team, and a Commander and Team Leader. This will be in lieu of the first training of the month. The second training will be scheduled for September 25 and will be a full-team training, in an effort to have some sense of uniformity. Night-vision bridges have come in for Sgt. Atencio and Ofc. Berumen's rifles. The estimate for two clip-on night-vision systems and five sets of binoculars have been sent to administration for approval and ordering.

Equipment Update- New call-out uniforms have been ordered for the Operators. Operators will turn over their current call-out uniforms to Snipers, Trailers, and TEMS

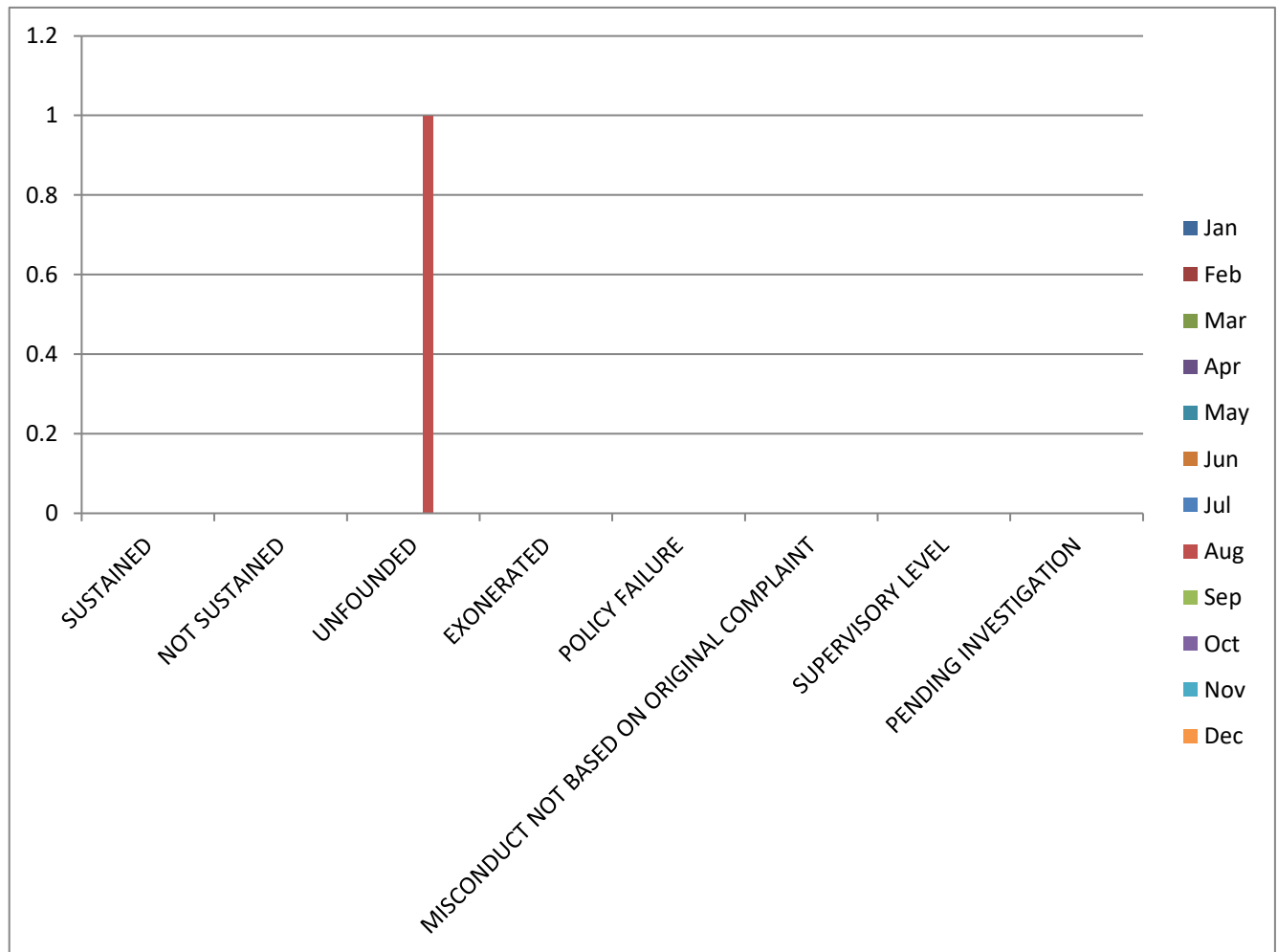
Several SWAT members have applied to other agencies and are likely to be hired within the next month. Officer Juarez has accepted a position with HSI and has turned in his two-week notice. At least another two Operators and one Trailer are still in the process with other agencies and are likely to be hired soon. Agent Mendoza and Ofc. Gamboa will both be given the opportunity to complete the PT Test and Qualification on September 8 for the current vacancy and Officer Juarez's opening. An Operator testing will have to be completed after this to establish a list for the likely vacancies. If the current staff do decide to leave and are replaced, it would be beneficial to implement an on-boarding process and dedicated training to the new Operators to increase effectiveness.

The callout above shows a need for a Bearcat. The MRAP is too tall to provide effective cover for officers in this scenario. While the MRAP can be used for officer rescue scenarios, it is not ideal due to its height and loading difficulty.

The callout above shows the need for new night-vision equipment and training. This would have been an ideal scenario to employ clip-on night vision for the snipers.

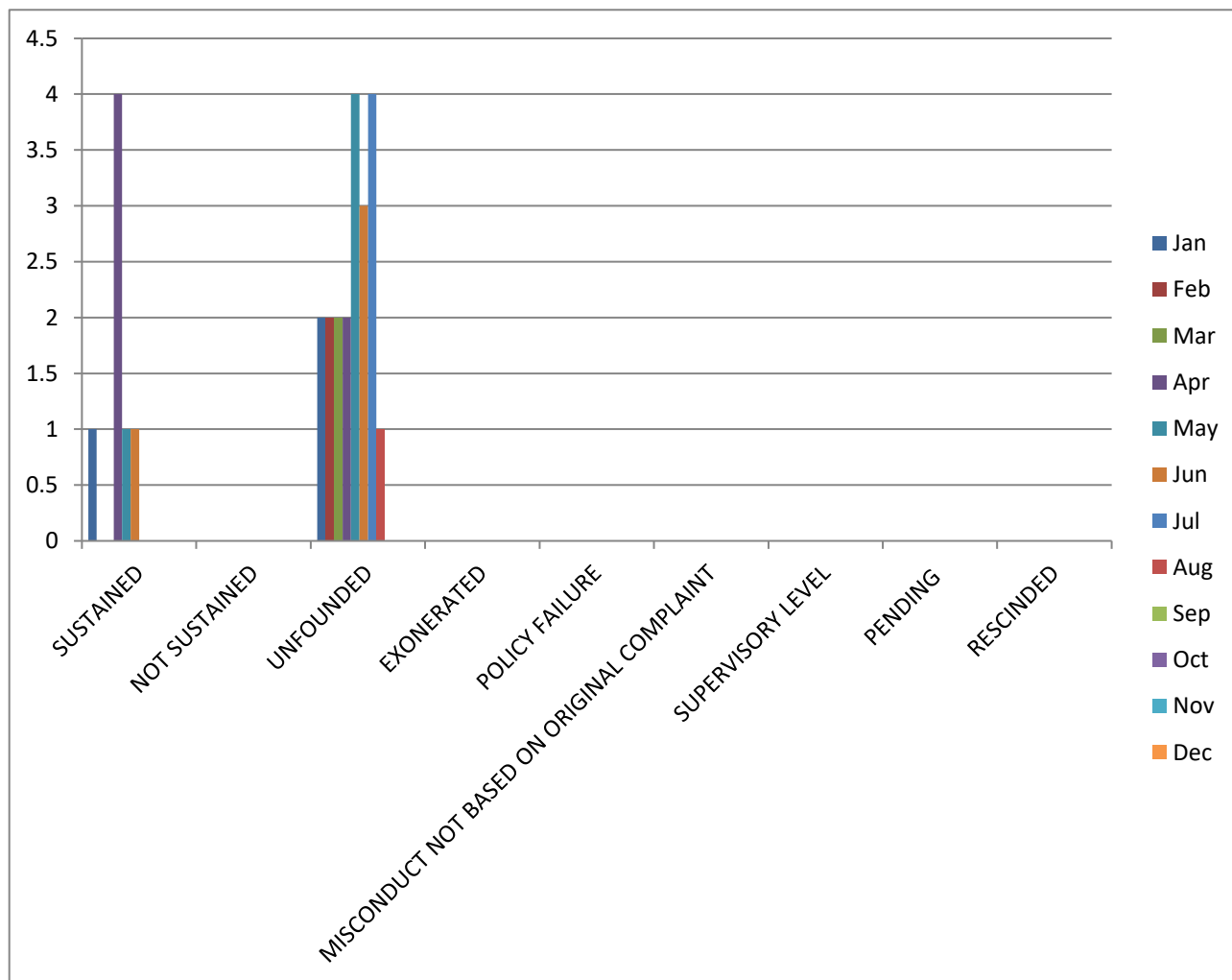
Professional Standards (Internal Investigations)

Internal Investigations Monthly Report-August 2025



Total Complaints Received: 1
Pending Investigations: 0
Internally Generated: 0
Citizen generated: 1

INTERNAL INVESTIGATIONS MONTHLY REPORT – Year to Date 2025



Total complaints received: 27

Pending Investigations: 0

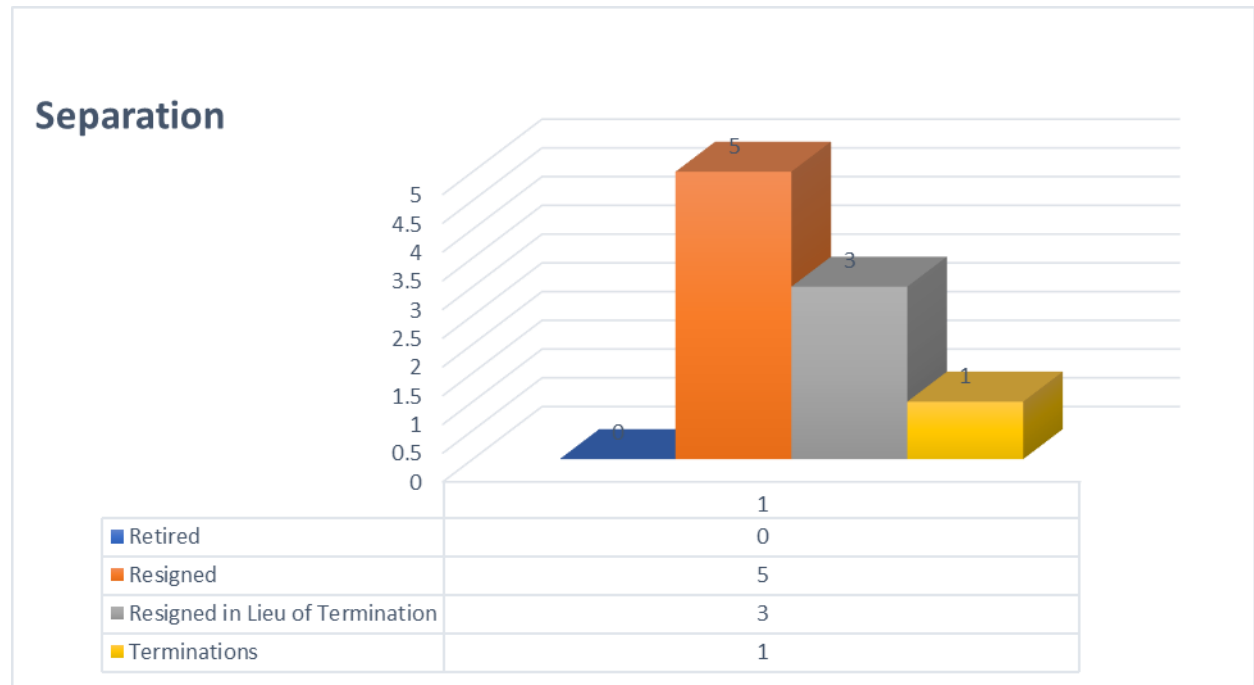
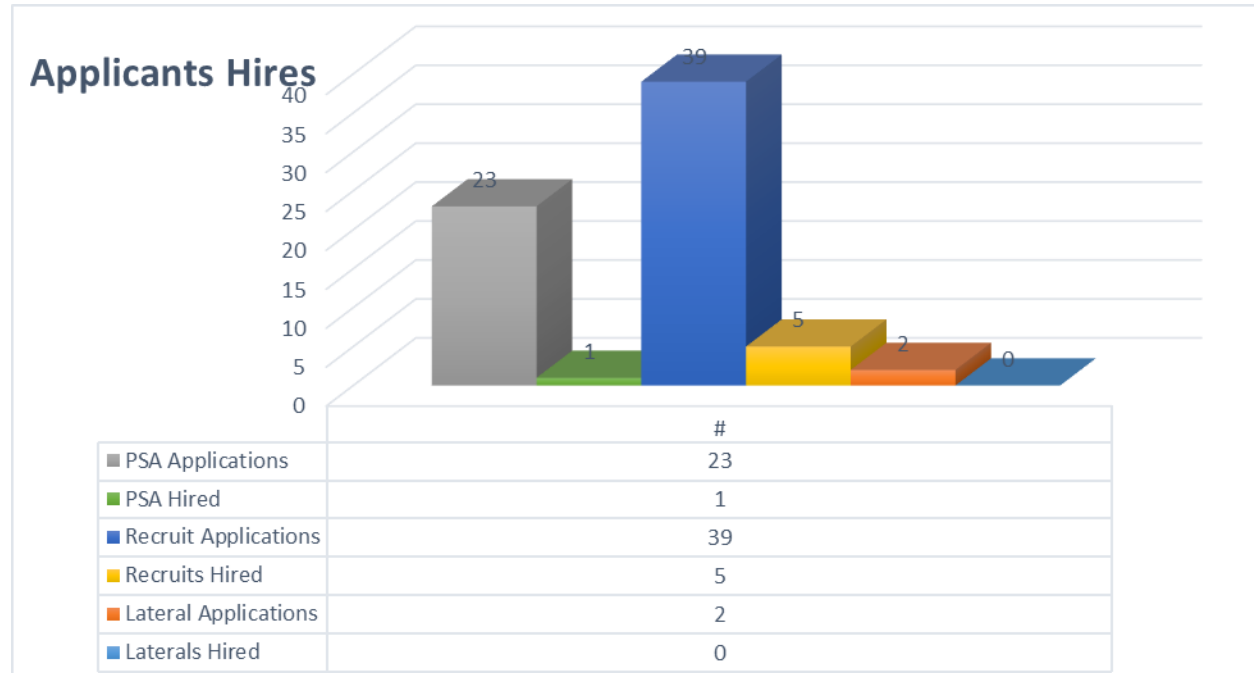
Internally Generated: 5

Externally Generated: 22

Support Services/Training and Recruiting/Neighborhood Watch

RECRUITING

Currently the department has 87 sworn personnel and 104 total allotted positions for sworn personnel. We have 17 vacant positions with 1 applicant in the hiring process for recruit officer and 3 applicants for police service aide. The recruiting division is currently holding recruit testing every first and third Thursday of the month.



RECRUIT TESTING:

Thursday, August 14: One applicant attending testing. The PSA applicant was unable to finish the test and will not proceed into the hiring process.

Thursday, August 28: Six applicants attending testing. Three Police Service Aide applicants are currently in the hiring process.

AUGUST HIRES: (2)

NAME	STATUS
Antonio Morales	Hired on August 8
Keidy Martell	Hired on August 15

LATERAL/RECRUIT APPLICANTS CURRENTLY IN PROCESS: (1)

NAME	STATUS
Aaron Gonzales	Pending Medical / Chief's interview to be scheduled early in September

PSA APPLICANTS CURRENTLY IN PROCESS: (3)

NAME	STATUS
Greg De Los Santos	Pending Background
Michael Payne	Pending Background
Ruby Gallegos	Pending Initial Interview

NEW HIRES/PROJECTED HIRE DATES AND RELEASED FROM HIRING PROCESS: (0)

NAME	STATUS
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AUGUST LOSSES: (0)

Officers resigned/terminated or retired

NAME	REASON
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Community Outreach & Neighborhood Watch:**August 2 – Chaves County Medical Expo**

Deputy Chief Taylor, Sgt. Trong Nguyen and Officer Gonzalez attended the Chaves County Medical Expo at the Roswell Mall. During the event, officers engaged with community members about career opportunities in law enforcement and provided valuable information about the Neighborhood Watch Program, highlighting the department's commitment to community partnership and public safety.

August 5 – National Night Out

Chief Bateman and members of the Police Department proudly attended the Annual National Night Out, joining community members in an evening dedicated to strengthening police-community partnerships, promoting neighborhood safety, and fostering positive relationships. Residents had the opportunity to meet not only with local officers but also with other first responders, including fire and emergency personnel, in a friendly and welcoming setting. The event provided valuable opportunities for community members to connect with those who serve and protect them every day, while enjoying an evening focused on unity and safety.



August 6

Officer Gonzales met with Steven Smith, Neighborhood Watch Captain for the 300 block of Diamond A Drive. Distributed new Neighborhood Watch signs.

August 9 – NM Desert Dogs Kids Fishing with a Cop

Members of the Roswell Police Department attended a community event at Lake Van, where officers from surrounding areas came together to engage with children and families. The event provided a fun and welcoming environment for youth to interact with law enforcement in a positive way, helping to strengthen community relationships.

August 12

Officer Gonzales met with Michael Cunz, Neighborhood Watch Captain for the 1700 block of North Delaware. Distributed new Neighborhood Watch signs.

August 13

Officer Gonzales, along with Officer Fontanez and Officer D. Morales, attended a Senior Circle event. The team conducted a presentation and provided important senior safety tips to attendees.

August 15

Officer Gonzales met with Ray Keyser regarding the initiation of a Neighborhood Watch program in his neighborhood. He was provided with a Neighborhood Watch handbook and information on starting the program.



August 19

Officer Gonzales met with Nina Lopez, manager at Target, to discuss RPD's participation in two upcoming events:

- **October 27:** Officers to hand out candy to customers as they enter the store.
- **December (Date TBD):** Participation in the "Shop with a Cop" event.

August 21 – Job Corps Luncheon

Sergeant Nguyen, Officer Gonzalez, Officer Morales and Officer Fontanez attended a Job Corps luncheon along with other local agencies that provide resources and support for young adults in our community.

August 22 – Youth Challenge First Responder Career Day

Officer Gonzalez, Officer Fontanez and TSU Techs Shady and Analee attended the event, where they engaged with cadets about career opportunities in law enforcement and the many ways to serve their community.



August 26 – Texas Roadhouse Tip-a-Cop

Chief Bateman, along with several officers from the Roswell Police Department, attended the Tip-a-Cop event, where they connected with community members in a friendly and welcoming setting. The event not only raised funds to support Special Olympics, but also gave officers the opportunity to build positive relationships with residents while supporting a meaningful cause that celebrates inclusion, teamwork and achievement.



August 28

Officer Gonzales met with Reyes Garcia regarding the formation of a Neighborhood Watch program in his neighborhood. Provided a Neighborhood Watch handbook and startup information.

Real-Time Crime Center

On August 8, the drone responded to a burglary in progress at 613 S. Atkinson. As it arrived, we captured an officer chasing the suspect from the house. The officer tackled the suspect and began to struggle with him on the ground. Sgt. Wrenn was able to relay the information to responding units on behalf of the officer who was fighting.

On August 19, the drone responded to an agency assist at 114 S. Mulberry. NMSP had a subject flee on foot during a warrant service. The drone was able to identify an area where the subject may have been hiding based on dogs nearby that were barking in that direction. The female suspect was observed emerging from the area. Sgt. Wrenn and Lt. Fry were able to relay the information to units on the ground who located the female hiding near a shed in the 600 block of E. Alameda.

On August 27, the drone assisted SID on surveillance for a residence they were about to conduct a search warrant on. Nova units were able to observe a lot of activity in the backyard of the residence, which assisted SID in deciding when and where to approach the residence.

DRONE STATISTICS

FLIGHTS: 46
FLIGHT TIME: 11:59 flight hours
DISTANCE TRAVELED: 102 miles
REPORTS: 13
CALLS FOR SERVICE: 9
REQUESTED ASSISTANCE: 4
ARRESTS: 2
CLEARED CALLS: 2
DIRECTED PATROL: 3

ADDITIONAL

The RTCC computer was down for a majority of the month. IT was able to resolve the issue, but we are having continued issues with lagging when the Synology windows are open and the Xbox controller will not connect, making it very difficult to fly the drone. We had been using Sgt. Wrenn's computer but the controller stopped connecting to his PC as well.

Special Investigations Div./Chaves County Metro Narcotics Task Force

New Activities – 35 new activities were generated this month. Agents executed 2 search warrants, made 4 controlled buys of narcotics, seized 2 firearms, made 24 arrests and had 5 activities that were classified as “Other.”

Monthly Highlights

08/02/25 – Agents seized 24 pounds of cocaine and \$7,200 of U.S. currency

08/09/25 – Agents seized 453.6 grams (1 pound) of Methamphetamine

08/27/25 – Agents seized 6,937 Fentanyl pills, 1 firearm and \$1,355 of U.S. currency

Criminal Investigations Division

Wednesday 8-6-2025

Det. Ness obtained an arrest warrant for Vincent Romero for two counts of Burglary, Larceny over \$2,500, two counts of Larceny over \$500, two counts of Vehicle Burglary, Unlawful Taking of a Motor Vehicle, and Criminal Damage over \$1,000. Det. Barrientos obtained a DNA search warrant for Mr. Romero as well.

Det. Franklin obtained a search warrant for an online banking service.

Det. Juarez obtained a search warrant for a cell phone.

Saturday 8-16-2025

Det. Barrientos was called out to 1901 S. Sunset #806 for a fight. Several subjects had forced their way into the apartment and started fighting with the calling party. Det. Barrientos obtained the following arrest warrants:

Ben Brennan – Aggravated Burglary, Conspiracy to Commit Aggravated Burglary

Ashley Williams – Conspiracy to Commit Aggravated Burglary

Ethan Johnson – Conspiracy to Commit Aggravated Burglary

Jacob Storie – Conspiracy to Commit Aggravated Burglary

Kaeden Burns – Conspiracy to Commit Aggravated Burglary

Kassandra Frausto – Conspiracy to Commit Aggravated Burglary

Monday 8-18-2025

Det. Duran had intercepted several jail calls which revealed a plan for the smuggling of narcotics into the Chaves County Detention Center. Through his investigation, he learned of a plan involving Jeremiah and Justino Martinez smuggling suboxone into CCDC. He obtained arrest warrants for both of them for Conspiracy to Commit Bringing Contraband into places of Imprisonment, Attempt to Commit Bringing Contraband into places of Imprisonment, Distribution of a Controlled Substance, and Conspiracy to Commit Distribution of a Controlled Substance.

Tuesday 8-19-2025

Det. Barrientos obtained a search warrant for bank records as part of a criminal damage investigation.

Wednesday 8-20-25

Det. Duran obtained two search warrants as part of his previously mentioned smuggling investigation.

Thursday 8-21-2025

Det. Ness obtained a search warrant for bank records as part of a fraud investigation.

Monday 8-25-2025

CID responded to 2311 N. Sherman for a homicide. Darrin Johnson was located with at least one gunshot wound to his torso. On surveillance video, a female can be heard yelling "Steven no!" just before the gunshots are heard. Through the investigation, "Steven" was identified to be Steven Boykin. Det. Basile obtained an arrest warrant for Mr. Boykin for 2nd Degree Murder. Mr. Boykin was arrested a few days later without incident at 88 E. Wells.

Tuesday 8-26-2025

Det. Franklin obtained an arrest warrant for Andrew Page for Forgery and Fraud.

Det. Barrientos obtained a search warrant for 2403 N. Mesa as part of a shoplifting investigation.

Thursday 8-28-2025

Patrol responded to 614 E. 6th for a suicidal subject. Upon arrival, a male subject, later identified as Dakota Perkins, opened fire on officers with an automatic weapon. Officer Watkins was grazed on the neck and CCSO deputy was shot in the arm. Mr. Perkins was shot in the hand and eventually surrendered. NMSP has investigated this incident in its entirety.

Det. Ness obtained a search warrant for a backpack as part of an aggravated burglary/aggravated assault case.

Friday 8-29-2025

Det. Ness obtained a DNA search warrant for Tyrone Williams as part of an aggravated burglary/aggravated assault case. This investigation is ongoing.

Sunday 8-31-2025

CID responded to 418 E. 16th for a homicide. Ramon Chavez was located with a gunshot wound to the chest. He was transported to ENMMC but died shortly after arriving. Mr. Chavez was shot by a neighbor, Willie Fuentes. Mr. Chavez had allegedly knocked over Mr. Fuentes' bicycle, which caused Mr. Fuentes to shoot at Mr. Chavez one time. Eventually a physical altercation occurred with both subjects brandishing firearms and shooting. Mr. Fuentes was not injured during the confrontation. Det. Basile charged Mr. Fuentes with 2nd-Degree Murder.

Technical Services Unit/Property

The division highlights for August:

TSU highlights

- TSU helped with the execution of **22** search warrants.
- TSU responded to **16** callouts.
- TSU processed **9** items.
- TSU constructed **0** photo arrays for CID and Patrol.
- TSU conducted **0** trainings for Patrol and itself.
- TSU conducted **3** phone extractions.
- TSU conducted **2** video enhancements.
- TSU assisted with **28** calls for service

Property Highlights

- Property booked in the following: total items, including **106** drug items, and **22** firearms.
- **xx** items sent to lab.
- **0** Cash deposited totaling \$0
- **xx** Items transferred to outside agencies (ATF/HSI/FBI).
- **25** Items returned to owner/other.
- **0** Destruction Orders obtained and executed. **0** items were destroyed based on these destruction Orders. There are **8** destruction orders in progress.
- **0** firearms destroyed per destruction order.

	YTD	August
Items booked in	3315	359
Guns	205	22
Drugs	808	106
Sent to lab	428	64
Cash Deposits	2	0
Money deposited	\$50,384.88	0
Transferred	20	0
RTOW/RETO	285	25
D.O.'s Executed	1	0
Total Items Dest.	442	0
Firearms Dest.	0	0

Notable Events

The NIBIN system has arrived and will be operational in the near future, enhancing our investigative capabilities.

Peer Support

The highlights for the month of August:

Wellness Highlights

- Monthly Meeting took place in person on August 6 for the Roswell Police Department
- Roswell Police Department is hosting the Advanced Peer Support Training November 11-14 through PSPG with Dr. Rogers at New Mexico Game and Fish.

K9 Highlights

- K9s conducted **6** visits
- K9s provided Victim Support on **1** case
- K9s responded for **2** Critical Incident Calls
- K9s participated in **0** Community Events

Police Chaplain Highlights

- Police Chaplains did **4** Ride-Alongs
- Police Chaplains responded for **2** Critical Incident Calls

Peer Support		
Member	Status	Availability
Adam Rhodes	Active	24/7
Randy Rodriquez	Active	24/7
Pat Silvas	Active	24/7
Shady Nguyen	Active	24/7
Peer Support Team Members are available on a 24/7 basis and can be reached in person or over the phone.		

K9s				
	Visits	Victim Assistance	Critical Incidents	Community Events
Beaumont	3			
Kiki	1			
Chevy	1			
K9s are available on a 24/7 basis and work a regularly scheduled shift on Wednesdays.				
Facility K9s Coordinator is Gina Yeager (575-626-2422).				

Police Chaplains		
Chaplain	Ride-Alongs	Critical Incidents
Donovan Fulkerson		2
Joel Wood	4	3
Sean Reeves		1
Jett Davis		1

GOALS:

To have Logan Franklin, Domicio Morales, Nick Berumen, Christian Fulkerson, Danny Flott and Mike Shannon attend Advanced Peer Support Training to be placed onto the Peer Support Team.

ROSWELL POLICE DEPARTMENT
MONTHLY REPORT – AUGUST 2025

	THIS MONTH	THIS MONTH LAST YEAR	YEAR TO DATE	LAST YEAR TO DATE	% Change (+/-)
CRIMES AGAINST PERSONS					
<i>Murder*</i>	2	1	6	6	0.00%
<i>Justifiable Homicide</i>	0	0	0	0	0.00%
<i>Criminal Sexual Penetration</i>	1	3	17	13	30.77%
<i>Robbery</i>	2	6	9	19	-52.63%
<i>Aggravated Assault/Battery</i>	24	58	177	250	-29.20%
<i>Minors-Sexual Penetration</i>	2	1	13	9	44.44%
<i>Minors-Sexual Contact</i>	1	2	16	22	-27.27%
<i>Child Abuse</i>	2	6	32	37	-13.51%
Crimes Against Persons (Non-Violent)*	189	236	1529	1608	-4.91%

CRIMES AGAINST HOUSEHOLD MEMBER					
<i>Domestic Violence-Physical Contact</i>	44	53	355	376	-5.59%
<i>Domestic Violence-Verbal</i>	27	34	247	249	-0.80%

PROPERTY CRIMES					
<i>Burglary</i>	17	18	125	120	4.17%
<i>Larceny</i>	88	67	593	573	3.49%
<i>Motor Vehicle Theft</i>	9	11	63	59	6.78%
<i>Criminal Damage</i>	63	58	414	433	-4.39%
<i>Graffiti</i>	0	1	4	6	-33.33%
<i>All Other Crimes Against Property</i>	15	19	178	204	-12.75%

DWI	18	13	87	96	-9.38%
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PERSONS ARRESTED	349	434	2800	2956	-5.28%
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TRAFFIC REPORT					
<i>Fatal Accidents</i>	0	0	2	7	-71.43%
<i>Injury Accidents</i>	12	15	138	146	-5.48%
<i>Property Damage Only</i>	53	58	476	454	4.85%
<i>Traffic Citations</i>	587	717	4,389	4,135	6.14%

TOTAL ACTIVITIES					
<i>Officer Initiated</i>	2,085	2,274	15,403	16,018	-3.84%
<i>Calls for Service</i>	2,580	2,921	19,404	21,641	-10.34%

*Less Justifiable Homicide i.e.: self-defense, officer-involved shootings, etc.

	THIS MONTH	THIS MONTH LAST YEAR	YEAR TO DATE	LAST YEAR TO DATE	% Change (+/-)
PART I CRIMES					
CRIMINAL HOMICIDE TOTAL	2	1	6	6	0.00%
<i>Murder/Nonnegligent Homicide</i>	1	1	4	5	-20.00%
<i>Manslaughter By Negligence</i>	1	0	2	1	100.00%
FORCIBLE RAPE TOTAL	3	4	30	22	36.36%
<i>Rape By Force</i>	2	4	29	22	31.82%
<i>Attempts to Commit Forcible Rape</i>	1	0	1	0	NA
ROBBERY TOTAL	2	6	9	17	-47.06%
<i>Firearm</i>	0	1	1	7	-85.71%
<i>Knife or Cutting Instrument</i>	1	1	2	1	100.00%
<i>Other Dangerous Weapon</i>	0	3	1	4	-75.00%
<i>Strong-Arm (Hands, Fists, Feet, Etc.)</i>	1	1	5	5	0.00%
ASSAULT/BATTERY TOTAL	126	192	969	1100	-11.91%
<i>Firearm</i>	11	22	83	117	-29.06%
<i>Knife or Cutting Instrument</i>	3	13	28	34	-17.65%
<i>Other Dangerous Weapon</i>	3	16	35	49	-28.57%
<i>Hands, Fists, Feet, Etc.-Aggravated Injury</i>	7	7	31	50	-38.00%
<i>Other Assaults-Simple, Not Aggravated</i>	102	134	792	850	-6.82%
BURGLARY TOTAL	17	18	125	120	4.17%
<i>Forcible Entry</i>	7	10	76	87	-12.64%
<i>Unlawful Entry-No Force</i>	8	6	39	31	25.81%
<i>Attempted Forcible Entry</i>	2	2	10	2	400.00%
LARCENY THEFT TOTAL	88	67	593	573	3.49%
MOTOR VEHICLE THEFT TOTAL	9	11	63	59	6.78%
<i>Autos</i>	8	11	54	51	5.88%
<i>Trucks and Busses</i>	0	0	1	3	-66.67%
<i>Other Vehicles</i>	1	0	8	5	60.00%
GRAND TOTAL	247	299	1795	1897	-5.38%
CRIMES NOT REPORTED ELSEWHERE					
<i>Arson</i>	0	2	13	15	-13.33%
<i>LEOKA* (Also shown in Part I Assaults)</i>	15	33	172	213	-19.25%

*Law Enforcement Officers Killed or Assaulted

PART II CRIMES	THIS MONTH	THIS MONTH LAST YEAR	YEAR TO DATE	LAST YEAR TO DATE	% Change (+/-)
CRIMES AGAINST PERSONS (Non-Violent)					
<i>Weapons Violations</i>	10	13	76	92	-17.39%
<i>Voyeurism Prohibited</i>	0	1	1	2	-50.00%
<i>Indecent Exposure</i>	1	2	10	11	-9.09%
<i>Child Solicitation by Electronic Means</i>	0	0	5	2	150.00%
<i>Enticement of a Child</i>	0	0	2	0	NA
<i>Custodial Interference</i>	1	3	17	13	30.77%
<i>Disorderly Conduct</i>	5	10	77	95	-18.95%
<i>Disorderly House</i>	1	0	6	3	100.00%
<i>Criminal Trespass</i>	16	25	145	145	0.00%
<i>Simple Assault/Simple Battery</i>	102	134	792	850	-6.82%
<i>Harassment</i>	5	7	61	43	41.86%
<i>Stalking</i>	1	1	18	14	28.57%
<i>Kidnapping</i>	0	2	5	3	66.67%
<i>Threats</i>	8	8	70	59	18.64%
<i>Public Affray</i>	3	6	23	25	-8.00%
<i>Public Nuisance</i>	10	7	58	55	5.45%
<i>Runaway</i>	9	13	70	125	-44.00%
<i>Emergency Removal</i>	10	0	41	30	36.67%
<i>Missing Person</i>	5	0	27	17	58.82%
<i>TRO Violation</i>	2	4	25	24	4.17%
TOTAL	189	236	1529	1608	-4.91%
CRIMES AGAINST PROPERTY					
<i>Forgery</i>	0	1	17	14	21.43%
<i>Fraud</i>	9	11	84	102	-17.65%
<i>Embezzlement</i>	1	1	15	17	-11.76%
<i>Shooting at Unoccupied Dwelling or Veh</i>	2	2	16	20	-20.00%
<i>Stolen Property Possession/Recovery</i>	2	3	15	7	114.29%
<i>Identity Theft</i>	1	1	31	44	-29.55%
TOTAL	15	19	178	204	-12.75%
GRAND TOTAL	204	255	1707	1812	-5.79%

	THIS MONTH	THIS MONTH LAST YEAR	YEAR TO DATE	LAST YEAR TO DATE	% Change (+/-)
IPRA Requests					
<i>IPRAs for Lapel Video</i>	122	26	701	108	549.07%
<i>IPRAs All Other</i>	92	30	757	194	290.21%
<i>Video Redaction Hours</i>	293.95	146	1688.9	521	224.17%
IPRA Requests Total	214	56	1458	302	382.78%