

**Roswell City Council
Chaves County Administrative Center
Commission Chambers - #1 St. Mary's Place
Thursday, December 12, 2024 at 6:00 p.m.**

Notice of this meeting was given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 24-23.

The meeting reconvened at 6:00 p.m. with Mayor Jennings presiding:

ROLL CALL:

Councilor Halvorson	Present
Councilor Marrujo, Jr.	Present
Councilor Johnson	Present
Councilor Heldenbrand	Present
Councilor Chappell	Absent
Councilor Moore	Present
Councilor Cavin	Present
Councilor Arnold	Absent
Councilor Oropesa	Present
Councilor Corn	Present

Councilor Marrujo led in prayer and Councilor Heldenbrand led in the Pledge of Allegiance.

APPROVAL OF THE AGENDA

1. Approval of agenda - approve the agenda for the December 12, 2024, Regular City Council Meeting.

MOTION: Councilor Heldenbrand made a motion to approve the agenda for the December 12, 2024, Regular City Council Meeting with the following changes:

- Pulling off item #19 the minutes for November 12, 2024, from the consent agenda to be heard after item #21, and
- Placing item #23 on the consent agenda.

Councilor Cavin was the second.

ROLL CALL:

Councilor Halvorson	Yes
Councilor Marrujo, Jr.	Yes
Councilor Johnson	Yes
Councilor Heldenbrand	Yes
Councilor Chappell	Absent
Councilor Moore	Yes
Councilor Cavin	Yes
Councilor Arnold	Absent
Councilor Oropesa	Yes

Councilor Corn Yes

Motion passed: 8-0.

APPROVAL OF THE CONSENT AGENDA

2. Approval of consent agenda - approve the consent agenda for the December 12, 2024, Regular City Council Meeting.

MOTION: Councilor Heldenbrand made a motion to approve the consent agenda as amended on December 12, 2024. Councilor Johnson was the second.

ROLL CALL:

Councilor Halvorson	Yes
Councilor Marrujo, Jr.	Yes
Councilor Johnson	Yes
Councilor Heldenbrand	Yes
Councilor Chappell	Absent
Councilor Moore	Yes
Councilor Cavin	Yes
Councilor Arnold	Absent
Councilor Oropesa	Yes
Councilor Corn	Yes

Motion passed: 8-0.

CONSENT ITEMS *(items 3-19 will be approved at the time of the approval of the consent agenda)*

3. Approval of purchase order requested for Noon Optimist Park Lighting upgrades from J&G Electric in the amount of \$649,752.98 including GRT.

4. Approval for ratification of disaster relief PO 22501472 in the amount of \$86,748.22 to Abraham's Construction for repair of damaged bridge rail on the Kentucky St Bridge over Spring River.

5. Approval for an expenditure of \$42,016.01 to RoofCare Services for library roof repairs from Capital Improvement Funds.

6. Approval of requisition No. 12502011 to Quality Tool & Equipment DBA Best Buy Automotive Equipment for the West Lot TSU Evidence Building in the amount of \$44,990.00 for ten (10) Atlas Garage Pro Parking 4 Post Lifts for vehicle evidence storage. Transferring funds from Capital Expense - Building GL No. 1101411-817503 to Maintenance and Repairs Building 1101411-614002.

7. Approval for an expenditure in the amount of \$476,980.17 which includes GRT for; Roswell Water Master Plan Project to Freese & Nichols Inc.

8. Approval to utilize Roswell Independent School District (SRO) monies up to \$90,000 to purchase Real Time Crime Center cameras and equipment. It will be reimbursed from the State Homeland Security Grant Program (SHSGP) grant.

Resolution(s)

9. Resolution 24-53: Consider adoption of Resolution 24-53 authorizing the assignment of official representatives and signatory authorities for NMED emergency funding loan agreement.

10. Resolution 24-54: adoption of Resolution 24-54 for support of the application to the New Mexico Matching Fund to provide matching funds for possible Safe Streets and Roads for All funding application.

11. Resolution 24-55: Consider adoption of Resolution 24-55 for Travel Expenditures.

12. Resolution 24-56: Consider adoption of Resolution 24-56 approving budget adjustment for the fiscal year ending June 30, 2025.

13. Resolution 24-57: Disposal of Certain Surplus Personal Property- adoption of Resolution 24-57 authorizing the Disposal of Certain Surplus Personal Property.

14. Resolution 24-58: Consider adoption of Resolution 24-58 for receiving fire recruitment funds from the DFA.

15. Resolution 24-59: Weeds - Consider adoption of Resolution 24-59 the Resolution shall mandate the cleanup of approximately two (2) separate properties within the City.

16. Resolution 24-60: Condemnations - Consider adoption of Resolution 24-60 the resolution shall require the removal or demolition of one (1) dilapidated structure.

Bids, RFP's and Agreements

17. Approval for an expenditure of \$2,406,178.84, including GRT, for ITB-25-003, Elm St Bridge Replacement Project to Abraham's Construction.

18. Approval of Award Recommendation for RFP 25-004 City of Roswell Comprehensive Master Plan and authorize the City Manager to enter into contract negotiations with Able City of El Paso, TX.

NON-ACTION ITEMS (Information)

20. Air Center Updates (Bobbi Thompson)

21. Roswell High Football 2024 Class 5A State Football Champions (Coach Jeff Lynn)

Minutes

19. Approval of the minutes from the Regular City Council meeting on November 14, 2024.

MOTION: Councilor Corn made a motion to approve the minutes for November 14, 2024. Councilor Heldenbrand was the second.

AMENDED MOTION: Councilor Corn made a motion to amend the following changes:

- Adding the verbiage Moving \$281,016.66 to 52014342-654801 to cover the PO for Disaster Relief to CES totaling \$581,016.66
- Removing the verbiage, the request of \$134,000 from Capital Outlay
- Adding the verbiage \$60,000 from Capital Outlay – Building Improvements to replace the Fire Suppression System.
- For a grand total of \$763.858.66.

Councilor Halvorson was the second.

VOTE ON AMENDED MOTION: a voice vote was unanimous, and the motion passed 8-0, with Councilors Chappell and Arnold being absent.

VOTE ON MAIN MOTION: a voice vote was unanimous, and the motion passed 8-0, with Councilors Chappell and Arnold being absent.

PUBLIC PARTICIPATION ON AGENDA ITEMS

- Julius Smith spoke against Item #22

PUBLIC HEARING(S)

22. Ordinance 24-22: Hold a public hearing to consider adopting proposed Ordinance 24-22 An Ordinance Amending Chapter 4 of the Roswell City Code.

BACKGROUND: Initiated by: Hess Yntema

MOTION: Councilor Halvorson made a motion to hold a public hearing to consider adopting proposed Ordinance 24-22 An Ordinance Amending Chapter 4 of the Roswell City Code. Councilor Corn was the second.

Those in favor: none

Those opposed: Julius Smith

ROLL CALL:

Councilor Halvorson	Yes
Councilor Marrujo, Jr.	Yes
Councilor Johnson	Yes
Councilor Heldenbrand	Yes
Councilor Chappell	Absent

Councilor Moore	Yes
Councilor Cavin	Yes
Councilor Arnold	Absent
Councilor Oropesa	Yes
Councilor Corn	Yes

Ordinance 24-22 was enacted: 8-0

NEW BUSINESS / REGULAR ITEMS

23. Approval of Mayor Jennings' appointment recommendation to the Parks and Recreation Commission Matthew Thomas - Position 8 (1st Term December 12, 2024--March 31, 2028). ***Item was moved to the consent agenda at the approval of the agenda.***

Ordinance(s)

24. Ordinance 24-23: authorize to advertise to hold a public hearing on proposed Ordinance 24-23 for emergency loan funding from the New Mexico Environment Department for sewer repairs required after the historical flooding disaster in October 2024. James McCornack presented this item.

BACKGROUND: The New Mexico Environment Department has offered the City of Roswell an emergency loan to assist with funding sewer repairs that were required after the October 2024 flooding event. NMED has offered \$1,040,000 in funding that would be repaid when the city receives FEMA reimbursement for disaster expenses

MOTION: Councilor Corn made a motion to authorize to advertise to hold a public hearing on proposed Ordinance 24-23. Councilor Cavin was the second.

MOTION TO COUNCIL SUBSTITUTE: Councilor Corn proposed that the City Council substitute the document that was handed out to replace the document in the packet. Councilor Johnson was the second.

James McCornack explained why: The original version that was included in your packet specified that the entire uh amount of funding from the New Mexico Environment Department (NMED) would be principal loan forgiveness, however, the NMED intended that they would receive 75% of the funding reimbursed to them from our FEMA reimbursement. That's always been their intent however the document uh the original document did not specify that to be the case and when the NMED had conversations with Federal EPA and FEMA at the federal level they gave direction to the NMED that the document needed to be revised to reflect uh that actual process that they intended. So, in the revised document the amount of the funding is unchanged still \$1,040,000, it now specifies 25% is principal forgiveness 75% is a loan and the document does spell out that the intent is that that the loan would be repaid via FEMA reimbursement to the city that would then be reimbursed to the NMED. the NMED has said multiple times verbally and in writing that they don't want this to have any impact on the city budget and the revised document um does state that the New Mexico Environment Department CWSRF agrees that if funding from FEMA is not

awarded the principal amount will be amended to principal forgiveness so they're saying even if something goes haywire with our FEMA reimbursements, they're willing to write off the entire amount for us. (Substitute ordinance attached to the minutes)

COUNCIL SUBSTITUTE ROLL CALL:

Councilor Halvorson	Yes
Councilor Marrujo, Jr.	Yes
Councilor Johnson	Yes
Councilor Heldenbrand	Yes
Councilor Chappell	Absent
Councilor Moore	Yes
Councilor Cavin	Yes
Councilor Arnold	Absent
Councilor Oropesa	Yes
Councilor Corn	Yes

Motion passed: 8-0

ROLL CALL VOTE AS AMENDED:

Councilor Halvorson	Yes
Councilor Marrujo, Jr.	Yes
Councilor Johnson	Yes
Councilor Heldenbrand	Yes
Councilor Chappell	Absent
Councilor Moore	Yes
Councilor Cavin	Yes
Councilor Arnold	Absent
Councilor Oropesa	Yes
Councilor Corn	Yes

Motion passed: 8-0

CITY MANAGER REPORTS/ANNOUNCEMENTS

ADJOURNMENT

Meeting adjourned at 7:25 p.m.

Approved on this 9th day of January 2025.

[Signatures to follow on next page]

(City Seal)

Timothy Z. Jennings, Mayor

Amalia Martinez, City Clerk

DRAFT