

MEMORANDUM

City of Roswell

To: Mayor Jennings, City Manager and Roswell City Council
From: Tommi Jo "TJ" Conyers
Department: Public Affairs
Date: 2/4/2025
Subject: Notification of Out of State Travel

Reason for travel: Keep America Beautiful Conference 2025
Location: Washington, DC
Conference Dates: February 10-13, 2025
Employee traveling: Tommi Jo Conyers

The annual Keep America Beautiful conference takes place in Washington, DC from February 10-13, 2025. Keep Roswell Beautiful attends this conference as an affiliate of the Keep America Beautiful program.

From the Keep America Beautiful website:

What is the Keep America Beautiful National Conference?

The Keep America Beautiful National Conference serves as a prestigious educational platform and forum, providing valuable opportunities for affiliate participants to broaden their expertise, exchange experiences related to their triumphs and hurdles, contribute insights regarding optimal approaches, and engage in meaningful networking with like-minded professionals.

Our primary objective is to organize a yearly event that delivers educational sessions, training workshops, and networking opportunities for our valued National Affiliate Network, esteemed partners, respected sponsors, related peer organizations, and individuals who share a passionate interest in attaining excellence in any of Keep America Beautiful's key realms, namely litter eradication, recycling enhancement, and community beautification initiatives.

Travel approval was previously signed by Chad Cole, City Manager on 12/6/2025.

The conference registration as well as travel costs are covered by the NMTD Clean and Beautiful Grant.

Thank you,
TJ Conyers



2/14/25