



December 11, 2024

To: Stantec Consulting Services
3831 E. Lohman Ave. Suite 200
Las Cruces, NM 88011-8447

Re: Notice of Award & Notice to Proceed
Substantial Damage Inspection Professional Services due to October 18, Flood Event
RFP-25-002 – Engineering Architectural Services

This letter will serve as Notice of Award & Notice To Proceed to Stantec Consulting Services. In order to comply with FEMA and NFIP post flood event requirements, substantial damage inspections and determinations are required. The City solicited proposals which included cost and time to complete project. Engineering recommended Stantec Consulting Services to perform these services based on proposal tasks identified, qualification of team members, costs and time frame ability to mobilize.

Please submit agreement/contract for review and signature by the City. Your point of contact for this work will Louis Najar, City Engineer office 575-637-6281, cell 575-910-6477. Upon execution of agreement, a purchase order will be procured.

Additionally, please provide copy of current certificate of insurance.

If you have any comments or questions, please contact me.

Sincerely,

A handwritten signature in black ink, appearing to read 'Louis Najar', is written over a horizontal line.

Louis Najar, P.E.
City Engineer

Xc: James MaCornack, Asst. City Engineer

Purchasing