



July 10, 2025

Client: **Caroline Brooks** | Museum Director
Roswell Museum
PO Box 1838, Roswell, NM 88202
575-500-0357

Prepared by: Alison Leard, Director
Lucinda Linderman, Sr. Conservator
Joy Carlsen, Objects Conservator

Pacific Coast Conservation is pleased to submit this proposal for a trip to the Roswell Museum to assess various sculptures and historic artifacts for conservation following the museum's flood damage in October 2024. Assessments will be carried out at 1011 N Richardson Ave, Roswell, NM 88201 and other off-site storage spaces where the collection has been moved temporarily for safety and security while the museum is being renovated.

Goal:

The purpose of the visit is to conduct a general assessment of pieces in the collection that require conservation, and to develop plans for the treatment and transportation of the collection to the PCC studio. When developing a plan, if keeping artifacts local in Roswell is the most efficient and cost-effective option, that will be implemented. All options will be evaluated to achieve the best outcome for the collection while respecting budget constraints.

Estimate

Director	16 hrs. @ \$175 per hr.	\$2,800.00
Conservator	16 hrs. @ \$165 per hr.	\$2,640.00
Travel Time (Los Alamos /Roswell)	16 hrs @ \$115 per hr	\$1,840.00
Mileage	452 miles @ \$.70 per mile	\$316.40
Hotel (2ppl x 2 nights)	4 nights @ \$110 per night	\$440.00
Per Diem (2ppl x 2 days)	4 days @ \$68 per day	\$272.00

Total Estimate: \$8,308.40

Thank you for your consideration of this proposal. Please do not hesitate to contact us with any questions regarding our protocol, experience, or costs.



Proposed by:

A handwritten signature in cursive script that reads "Alison Leard".

Alison Leard, Director
July 10, 2025

Accepted by:

Caroline Brooks, Director, Roswell Museum
Date:

Note: PCC will provide all labor, materials, and standard liability insurance for this work. PCC carries liability insurance in the amount of \$2,000,000.00 total, \$1,000,000.00 per incident. The client will provide access to water, electricity, parking for one car adjacent to the site, and sanitary facilities. If not provided, additional equipment costs may be necessary. No special insurance, permits, fingerprinting, background checks, or other bonds and licenses are included in these cost estimates. Estimates assume that work will be carried out in continuous sessions during daytime working hours between the hours of 8 AM and 6 PM.