

**Roswell City Council
Chaves County Administrative Center
Commission Chambers - #1 St. Mary's Place
Thursday, July 10, 2025, at 6:00 p.m.**

Notice of this meeting was given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 24-23.

The meeting reconvened at 6:01 p.m. with Mayor Jennings presiding:

ROLL CALL:

Robert Corn	Present
Darrell Johnson	Present
Carlos Marrujo, Jr.	Absent
Christopher Cortez	Present
Juliana Halvorson	Present
Cristina Arnold	Present
Juan Oropesa	Present
Ed Heldenbrand	Present
Angela Moore	Present
Will Cavin	Present

Councilor Moore led in prayer, and Councilor Johnson led in the Pledge of Allegiance.

APPROVAL OF THE AGENDA

1. Approval of agenda - approve the agenda for the July 10, 2025, Regular City Council Meeting.

Councilor Halvorson made a motion to approve the agenda for the July 10, 2025, Regular City Council Meeting with the following changes:

- Move Item #32 to the consent agenda:
 - The appointment of Joel Smith to the Planning & Zoning committee.
- Remove Item # 25 from the agenda, Recognition of Adrienne Vigil.
- Move Item #34, the Closed Session, to be placed before Item #30.

Councilor Cortez noted that Items #20 and #21 did not have the minutes attached.

Councilor Halvorson amended her motion to include:

- Pull Item #20 and #21 from the agenda.

Councilor Arnold was the second to approve the agenda as amended.

ROLL CALL:

Robert Corn	Yes
Darrell Johnson	Yes
Christopher Cortez	Yes

Juliana Halvorson	Yes
Cristina Arnold	Yes
Juan Oropesa	Yes
Ed Heldenbrand	Yes
Angela Moore	Yes
Will Cavin	Yes

Motion passed 9-1 with Councilor Marrujo being absent.

2. Approval of consent agenda - approve the consent agenda for the July 10, 2025, Regular City Council Meeting.

Councilor Halvorson made a motion to approve the agenda as amended for the July 10, 2025, City Council meeting. Councilor Johnson was the second. No objection to the approval of the consent agenda. The motion passed 9-0 with Councilor Marrujo being absent.

PUBLIC PARTICIPATION ON AGENDA ITEMS AND NON-AGENDA ITEMS

In order to speak you must sign up prior to the Council Meeting.

- Molly Jennings – Skate Park and
- James Edwards Yellow Ribbon Send Off Ceremony Saturday, August 9, 2025, at 1:30 P.M

CONSENT ITEMS (items 3-22 will be approved at the time of the approval of the consent agenda)

3. Approval of award of ITB 25-006 RAC Wastewater Extension Project to Enviroworks, LLC in the amount of \$3,274,145.18, which includes GRT.

- 4. Approval for ratification of Purchase Order 22502550 to Desert West Enterprises Inc in the amount of \$193,873.65 (including GRT) for Micro Surfacing with CQS Emulsion and Aggregate at the Air Center.

- 5. Approval for ratification of Purchase Order 22502549 to J&H Services Inc in the amount of \$531,154.84 (including GRT) for site grading and subgrade prep at the Air Center.

- 6. Approval to award ITB 25-011 for Temporary Bleachers for the National Champion Air Races in the amount of \$213,802.46. (including GRT) to Special Event Seating.

- 7. Approval for ratification of Purchase Order 22502548 to J&H Services Inc in the amount of \$194,772.32 (including GRT) for site grading and subgrade prep at the Air Center.

- 8. Requesting ratification of Purchase Order 22502551 to Desert West Enterprises Inc in the amount of \$114,617.15 (including GRT) for Micro Surfacing with CQS Emulsion and Aggregate at the Air Center.

- 9. Approval of increases to Roswell Municipal Landfill fees as proposed.

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10. Approval of a budget adjustment for FY26 museum operational budget in the amount of \$57,520.

11. Approval of the purchase and contract with Oracle NetSuite as the City's new Enterprise Resource Planning (ERP) system for the implementation of the NetSuite ERP system through the NASPO cooperative contract.

Resolution(s)

12. Resolution 25-28: Adoption of Resolution 25-28 pursuant to the New Mexico Open Meetings Act.

13. Resolution 25-29: Weeds - The Resolution shall mandate the cleanup of approximately thirty-three (33) separate properties within the City.

14. Resolution 25-30: Consider adoption of Resolution 25-30 for support of application to the New Mexico Department of Finance for possible Community Development Block Grant (CDBG) funding application.

15. Resolution 25-31: Consider recommending adoption of Resolution 25-31 Opposing Amended 2021 International Energy Conservation Code Adopted as the New Mexico Residential and Commercial Energy Conservation Codes by the New Mexico Construction Industries Commission.

16. Resolution 25-32: Consider adoption of Resolution 25-32 to apply for a grant in the amount of \$970,000.00 for the purchase of two fully equipped Brush/Rescue units through Siddons-Martin.

ROW Leases

17. Approval to authorize Red Mountain Arsenal LLC to enter into a 1-year lease agreement beginning June 1, 2025, and ending May 31, 2026, for Building 60 at the Roswell Air Center. (Heldenbrand/Sanchez)

Minutes

18. Approval of the minutes from the Regular City Council meeting on May 8, 2025.

19. Approval of the minutes from the Special City Council meeting on May 13, 2025.

20. Approval of the minutes from the Special City Council meeting on May 28, 2025. *The item was pulled at the approval of the Agenda-no attachment.*

21. Approval of the minutes from the Special City Council meeting on May 30, 2025, continued from May 28, 2025. *The item was pulled at the approval of the Agenda-no attachment*

22. Approval of the minutes from the Regular City Council meeting on June 12, 2025.

NON-ACTION ITEMS (Information Items)

23. Airport Updates (Bobbi Thompson)

24. Airport Advisory Commission Updates (Bud Kunkel)

25. Recognition of Adrienne Vigil (Girl Scout Troop 18044) Proper Disposal of the New Mexico State Flag - NM House Bill 468 (Diane Taylor) *Removed at the approval of the Agenda.*

26. Roswell-Chaves County EDC 4th Qtr. Report

27. Roswell Hispano Chamber of Commerce Annual Report FY2025

28. Employee Out-of-state Travel

29. Roswell Fire Department - Proposal for Ambulance Service

NEW BUSINESS / REGULAR ITEMS

Closed Session

34. Hold a closed session pursuant to NMSA 1978, § 10-15-1(H)(5), to discuss attorney-client privileged communication relating to Collective Bargaining in which the City of Roswell is or may become a participant. pursuant to NMSA 1978, § 10-15-1(H)(7), to discuss attorney-client privilege pertaining to threatened or pending litigation in which the City of Roswell is or may become a participant.

MOTION: Councilor Halvorson made a motion that the Council go into closed session, pursuant to NMSA 1978, § 10-15-1(H)(5), to discuss attorney-client privileged communication relating to Collective Bargaining in which the City of Roswell is or may become a participant. Also, pursuant to NMSA 1978, § 10-15-1(H)(7), to discuss attorney-client privilege pertaining to threatened or pending litigation in which the City of Roswell is or may become a participant. Councilor Corn was the second.

ROLL CALL:	Robert Corn	Yes
	Darrell Johnson	Yes
	Christopher Cortez	Yes
	Juliana Halvorson	Yes
	Cristina Arnold	Yes
	Juan Oropesa	Yes
	Ed Heldenbrand	Yes
	Angela Moore	Yes
	Will Cavin	Yes

FOR THE RECORD: Council went into closed session at 7:55 pm

For the record, the Council is back in open session at 8:42 pm; we had a closed session pursuant to Section 10-15-l(H) (5) and 10-15-l(H)(7) NMSA 1978; no action was taken and no votes made.

VOTE: Voice vote was unanimous.

30. Approval of Union Collective Bargaining Agreements.

BACKGROUND: Hess Yntema stated that it would include the equivalent of a 3% pay raise in real dollars and a 4% increase for those affected, with a step increase in their actual salaries. It also includes golf passes—one single pass and four memberships. This updates the step and grade scheme that applies to the fire department, as explained earlier.

MOTION: Councilor Halvorson made a motion to approve the Union Collective Bargaining Agreements for the Fire Department. Councilor Corn was the second.

ROLL CALL:	Robert Corn	Yes
	Darrell Johnson	Yes
	Christopher Cortez	Yes
	Juliana Halvorson	Yes
	Cristina Arnold	Yes
	Juan Oropesa	Yes
	Ed Heldenbrand	Yes
	Angela Moore	Yes
	Will Cavin	Yes

Motion passed 9-0 with Councilor Marrujo being absent.

31. Approval for the Roswell Air Center to purchase a new ARFF truck.

BACKGROUND: Replacement fire truck for an 18-year-old unit that is in disrepair and difficult to get worked on for extended periods. Necessary for public safety and to maintain our Part 139 Certification for air carriers. Bobbi Thompson presented the item.

MOTION: Councilor Corn made a motion to approve the purchase of a new ARFF truck for the Roswell Air Center. Councilor Johnson was the second.

ROLL CALL:	Robert Corn	Yes
	Darrell Johnson	Yes
	Christopher Cortez	Yes
	Juliana Halvorson	Yes
	Cristina Arnold	Yes
	Juan Oropesa	Yes
	Ed Heldenbrand	Yes
	Angela Moore	Yes
	Will Cavin	Yes

Motion passed 9-0 with Councilor Marrujo being absent.

32. Consider approval of Mayor Jennings' recommendations of the following appointment to the Planning and Zoning Commission. Position 5: Joel Smith (1st term July 11, 2025 – March 31, 2028) *Moved to the Consent Agenda at the approval of the Agenda.*

Resolution(s)

33. Resolution 25-33: Consider adoption of Resolution 25-33 authorizing the submittal of the 2027-2031 Infrastructure Capital Improvements Plan (ICIP). Hess Yntema presented this item.

BACKGROUND: In keeping with the concept of funding critical projects, Hessel Yntema, City Attorney, presented the Master Capital List for each department. After City Council review and selection of projects(s) for ICIP ranking, Attachment A represents those projects selected for inclusion in the Infrastructure Capital Improvement Plan (ICIP) and priority funding.

Recess

MOTION: Councilor Halvorson made a motion to approve Resolution 25-33 authorizing the submittal of the 2027-2031 Infrastructure Capital Improvements Plan (ICIP) as follows:

I move for a special rule as follows:

The Governing Body shall adopt the ICIP Resolution as follows:

1. Each member of the Council shall have up to five votes.
2. A councilor may cast no more than one vote per possible project.
3. Votes shall be cast using color-coded stickers provided by the Clerk.
4. To ensure an efficient voting process, council members will cast their votes in groups of three, with each group allocated three minutes to do so. All voting shall stop at the clerk's order.
5. The clerk shall then tally the results.
6. If there are no ties, the top five projects by vote count shall be included in the Resolution, and it will be deemed adopted.
7. In the event of a tie, a vote will be held between the tied projects. The loser(s) of the vote shall fill in the next respective spot(s). For example, if there is a tie for second place, a roll call vote will be held where each councilor chooses their top choice. The project with the most votes will be ranked second, the next third, and so on. This process may be repeated if there is a tie between more than two projects. Once five projects are selected in this manner, the Resolution will be considered adopted. This special rule requires 6 votes to pass.

Councilor Cavin was the second.

ROLL CALL:	Robert Corn	Yes
	Darrell Johnson	Yes

Christopher Cortez	Yes
Juliana Halvorson	Yes
Cristina Arnold	Yes
Juan Oropesa	Yes
Ed Heldenbrand	Yes
Angela Moore	Yes
Will Cavin	Yes

Motion passed 9-0 with Councilor Marrujo being absent.

FOR THE RECORD: Councilors were given 3 minutes to place the stickers on the project they were voting for.

Resolution 25-33 authorizing the submittal of the 2027-2031 Infrastructure Capital Improvement Plan (ICIP).

To include the following top (s):

- | | |
|--------------------------------|-----------------|
| 1. Flood Damage Repairs | \$50,000,000.00 |
| 2. Country Club 4-Lane Roadway | \$4,275,000.00 |
| 3. City Wide Drainage Study | \$900,000.00 |
| 4. Fire Station 2 Expansion | \$1,500,000.00 |
| 5. Transit Center Renovations | \$1,500,000.00 |

ADJOURNMENT

Meeting adjourned at 9:28 p.m.

Approved on this 9th day of August 14, 2025.

(City Seal)

Timothy Z. Jennings, Mayor

Amalia Martinez, City Clerk