



Name: _____

Business Name or DBA _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Contact Information: Phone: _____

Fax: _____

Email: _____

Alternate Name: _____ Phone: _____

Emergency

Contacts: Name: _____ Phone: _____

TYPE OF COMMERCIAL ACTIVITY | *Select all that apply*

- ☐ **Fixed Base Operator (FBO)**
- ☐ **Limited Fixed Base Operator (LFBO)**
- ☐ **Specialized Aviation Service Operation(s) (SASO)**
 - ☐ Airframe and Power Plant Maintenance
 - ☐ Aircraft Rental
 - ☐ Avionics Sales/Maintenance
 - ☐ Aircraft Storage/Hangars
 - ☐ Aircraft Sales
 - ☐ Aircraft Restoration/Refurbishing
 - ☐ Charter, Taxi, Aircraft Management
 - ☐ Flight Training
 - ☐ Specialized Flying Services
 - ☐ Skydiving Services

THE FOLLOWING ITEMS NEED TO ACCOMPANY THIS APPLICATION:

New Mexico State Business Registration – New Mexico Secretary of State

Certificate of liability insurance in the amounts identified and naming the City of Roswell and Roswell Air Center as additionally insured

PLEASE PROVIDE A STATEMENT DESCRIBING HOW YOU WILL PROVIDE THE FOLLOWING SERVICES
Select Not Applicable for Services Not Provided

Fuel Storage:

Not Applicable

Fuel Truck Storage:

Not Applicable

Aircraft Line Services:

Not Applicable

Maintenance or MRO Services:

Not Applicable

Aircraft Storage & Hangars:

Not Applicable

Optional Services:

Not Applicable

Valid Land/Building Lease on the airport

Please list the Land leases and/or Building Leases, Subleases that meet the business' Minimum Standards

DRAFT

Provide a statement describing the structure and general operations of the business:

Please include a list of all business officers and titles in the outline and number of employees working for company at ROW.

A \$300.00 (\$100 renewal) administrative fee must accompany this application. Applicants may call the administration office with credit/debit card information or make a check payable to "Roswell Air Center". An application for an operator agreement does not guarantee a future operator agreement with the airport. The right to conduct commercial activities on the airport requires the issuance of a commercial operator certificate and requires annual renewal. Commercial operators must maintain compliance with minimum standards and other airport rules and regulations.

Applicant Signature

Date

Name

Title

Office Use Only:

Application Received: DATE: _____

INT: _____

Payment Received: DATE: _____

INT: _____

- ☐ **Approved**
- ☐ **Not Approved**
- ☐ **Approved with the following provisions**

Airport Director's Signature

Date