

Special Meeting of the Roswell City Council
Held at City Hall, Large Conference Room
425 N. Richardson Ave.
Roswell, NM 88201
Thursday, October 13, 2025, at 6:00 p.m.

Notice of this meeting was given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 25-28.

The meeting convened at 6:00 pm with Mayor Jennings presiding.

ROLL CALL:	Juan Oropesa	Present
	Robert Corn	Present
	Carlos Marrujo, Jr.	Present
	Cristina Arnold	Present
	Will Cavin	Absent
	Darrell Johnson	Present
	Angela Moore	Present
	Christopher Cortez	Present
	Ed Heldenbrand	Present
	Juliana Halvorson	Present

FOR THE RECORD: Councilor Cavin joined via phone at 6:03 pm.

APPROVAL OF THE AGENDA

Councilor made a motion to approve the agenda for the October 13, 2025, Special City Council agenda. Councilor Marrujo was the second.

ROLL CALL VOTE:	Juan Oropesa	Yes
	Robert Corn	Yes
	Carlos Marrujo, Jr.	Yes
	Cristina Arnold	Yes
	Will Cavin	Yes, via phone
	Darrell Johnson	Yes
	Angela Moore	Yes
	Christopher Cortez	Yes
	Ed Heldenbrand	Yes
	Juliana Halvorson	Yes

Motion passed 10-0.

PUBLIC PARTICIPATION ON AGENDA ITEMS

None

REGULAR ITEMS

1. Approval of the Scope of Work for RFP: Air Service Development for the Roswell Air Center.
Bobbi Thompson presented this item.

BACKGROUND: The City of Roswell seeks to solicit proposals from qualified commercial airlines to provide scheduled passenger air service at the Roswell Air Center. This RFP aims to secure reliable, sustainable, and cost-effective air service that meets the needs of Roswell residents, businesses, and visitors, while also supporting regional economic development.

The Scope of Work requires the selected Air Service Provider to:

- Offer aircraft with 50 to 100 passenger seat capacity.
- Provide at least 14 round-trips per week with daily service.
- Submit proposals that include a codeshare agreement with United Airlines covering both the ROW--DEN and DEN—ROW markets. Proposals must specify whether the codeshare applies to connecting flights only, local service only, or both. If no codeshare agreement is offered, the provider must present a reasonable plan for accommodating self-connecting passengers.
- Be willing to add capacity during the National Air Races.

Funding will be provided through the previously awarded Small Community Air Service Development Program (SCASDP) federal grant to the Roswell Air Center. Additional funding is available through the State of New Mexico Rural Air Service Enhancement Grant Program (RASEGP), administered by the New Mexico Aviation Division

MOTION: Councilor Heldenbrand made a motion to approve the Scope of Work for RFP: Air Service Development for the Roswell Air Center. Councilor Moore was the second.

ROLL CALL VOTE:	Juan Oropesa	Yes
	Robert Corn	Yes
	Carlos Marrujo, Jr.	Yes
	Cristina Arnold	Yes
	Will Cavin	Yes
	Darrell Johnson	Yes, via phone
	Angela Moore	Yes
	Christopher Cortez	Yes
	Ed Heldenbrand	Yes
	Juliana Halvorson	Yes

Motion passed 10-0 with C.

2. RFP: PFAS Legal Services. Hess Yntema presented this item.

FOR THE RECORD: Councilor Cortez recused himself for a possible conflict of interest.

MOTION: Councilor made a motion Heldenbrand made a motion to approve the PFAS Service Agreement. Council Marrujo was the second.

ROLL CALL VOTE:

Juan Oropesa	Yes
Robert Corn	Yes
Carlos Marrujo, Jr.	Yes
Cristina Arnold	Yes
Will Cavin	Yes
Darrell Johnson	Yes, via phone
Angela Moore	Yes
Christopher Cortez	Abstained
Ed Heldenbrand	Yes
Juliana Halvorson	Yes

Motion passed 9-0 with Councilor Cortez abstaining.

ADJOURNMENT

Meeting adjourned at 6:18 p.m.

PASSED, ADOPTED, SIGNED, and APPROVED on this 13th day of November 2025.

(City Seal)

Timothy Z. Jennings, Mayor

Amalia Martinez, City Clerk