

MEMORANDUM
City of Roswell

To: CITY COUNCIL MEMBERS

From: Amalia Martinez, City Clerk

Date: 12/3/2025

Subject: Out-of-State travel for Roswell Air Center

Employee Name: Omar Gonzalez

Dates: Jan 15, 2026

Location: **429 L'Enfant Plaza, SW**
Washington, DC 20024

Purpose: This course will provide a brief overview of the NTSB, our mission and legislated mandates, interagency coordination efforts between the NTSB, various airport response agencies and local jurisdictional stakeholders, and family assistance operations.

