



Award Recommendation Report

Award Recommendation for RFP-26-005 Ground EMS Billing Services

The City of Roswell issued RFP No. 26-005 seeking proposals from qualified vendors to provide comprehensive Ground Emergency Medical Services (EMS) billing and revenue cycle management services for the Roswell Fire Department. The selected vendor will provide full-service billing support, including claim preparation, submission, denial management, payment posting, customer service, compliance reporting, and collections as outlined in the RFP.

Summary of Proposals Received:

Two (2) proposals were received from the following firms:

- EMS Management & Consultants, Inc.
- Digitech Computer

Evaluation Summary:

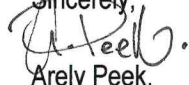
Proposals were evaluated and scored by the Evaluation Committee in accordance with the criteria established in the RFP, including experience, past performance, regulatory compliance, staffing, and cost.

Final scores:

- EMS Management & Consultants, Inc. – 88.33
- Digitech Computer – 78.67

After review and evaluation, the Evaluation Committee determined that **EMS Management & Consultants, Inc.** submitted the proposal most advantageous to the City. The firm demonstrated strong qualifications, including relevant experience providing EMS billing services for government agencies, a comprehensive approach to the EMS billing lifecycle with a focus on regulatory compliance, effective operational processes and staffing structure, and a competitive and transparent cost proposal.

Based on the evaluation criteria set forth in the RFP and the final scoring, the Evaluation Committee recommends award of the contract to EMS Management & Consultants, Inc.

Sincerely,

Arely Peek,
Procurement Officer