THE
CONSERVATION
CENTER

October 2, 2025

Roswell Museum
1011 N Richardson Ave
Roswell, NM 88201

CLAIM NO. AXIS23031 / 24-10-06834
TCC SERVICE PROPOSAL NO. 51229_51290
(Collection 10 – Wooden Objects and Furniture)

The Conservation Center strives to uphold the greatest standard of care when preserving and handling your collection. When conserving a piece, our goal is to preserve the artist's original intent by using non-invasive and reversible techniques while utilizing archival-grade materials; thus, forming our treatment philosophy: less is more.

Our Conservators have had an opportunity to examine your artwork. The recommendations and service proposal are as follows:

This proposal addresses the conditions and recommended treatments determined to be directly related to the claim. Please note that any pre-loss related conditions will not be addressed with treatment unless they must be stabilized prior to proceeding with treatment related to the claim. All other pre-loss conditions will remain after treatment is complete. Variations in treatment costs are due to the degrees of complexity presented by each individual piece.

Please Note: It is the responsibility of the museum to verify/conduct due diligence on items that are subject to the Visual Artists Rights Act of 1990 (VARA) and/or the Native American Graves Protection and Repatriation Act (NAGPRA).

This Service Proposal No. 51229_51290 (Collection 10 – Wooden Objects and Furniture) is an agreement (this "***Service Proposal***") between International Art Services, Inc. d/b/a The Conservation Center, an Illinois corporation ("***TCC***"), and the client signing this Service Proposal (the "***Client***"). This Service Proposal is governed by and subject to the terms and conditions set forth in that certain client engagement letter agreement, entered into by and between TCC and the Client, dated October 23, 2024. This Service Proposal shall not be a binding offer or agreement to provide any Services hereunder until TCC countersigns this Service Proposal.

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3. Fees/Deposit.

a. Fees. The Fees for the Services are as follows:

Total Conservation Fee:	$136,225.00
Laboratory Materials Fee:	$13,625.00
Post Treatment Report Fee:	$950.00
***Total:**	**$150,800.00**

Return Delivery to be Determined Upon Conclusion of Treatment

51229_51290 (Collection 10 – Wooden Objects and Furniture)
Approved Items #: 2, 4, 6, 7, 9, 12, 20, 27, 29, 33, 34, 35, 40, 42, 45, 46, 48, 49, 58, 65, 68, 76, 77, 79, 83, 84, 85, 87, 89, 91, 93, 94, 95, 96, 101, 102, 105, & 106

**Invoicing for the above fees will be submitted directly to the city of Roswell.*

IMPORTANT NOTE: Storage fees of $4.00/cubic foot/month/piece of Property [$2,045.00/month total for the items within this proposal] will take effect forty-five (45) days after receipt of this proposal and will continue **to accrue until this Service Proposal is returned to The Conservation Center.**

No storage fees will be charged during the treatment of the Property and for forty-five (45) days after The Conservation Center notifies the Client that treatment has been completed, but will commence at a rate of $4.00/month/cubic foot of Property beginning on the 46th day after such notification if the Property remain in The Conservation Center's possession.

Storage fees of $4.00/month/cubic foot of Property will apply for items unapproved for treatment.

b. Deposit. Given the estimated Fees above, a Deposit in the amount of 50% of the total costs of Services within fifteen (15) days of the Effective Date (as defined in the signature block below) of this Service Proposal. Upon receipt of signed proposal, The Conservation Center will provide an invoice and details for methods of payment.

IN WITNESS WHEREOF, this Service Proposal No. 51229_51290 (Collection 10 – Wooden Objects and Furniture) Authorization 3 has been entered into as of the Effective Date below.

THE CLIENT:

Client Signature: _____ **"Effective Date":** _____

Print Name: _____

Accepted by TCC as of the Effective Date:

TCC Signature: _____

Print Name: _____

Title: _____