

**Regular Meeting of the Finance Committee
City Hall – Mike Mathews Conference Room
425 N. Richardson Ave.
Monday, August 10, 2026, at 1:00 PM**

Notice of this meeting was given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 26-12.

ROLL CALL

This meeting convened at 1:02 PM with Councilor Gass presiding. Councilor Heldenbrand, Councilor Johnson, Councilor Cavin were present, and Councilor Halvorson was absent.

An invocation was given by Councilor Gass.

STAFF PRESENT

Mac Rogers, Toni Gomez, Tammi Smith, Corina Salas, Caroline Brooks, Bobbi Thompson, Justin Jones, Omar Gonzalez, Paul Vigil, Angela Garcia, Amalia Martinez, Mayor Timothy Z. Jennings, James MacCornack, Debbie Reyer, Abraham Chaparro, Enid Costley, Randy Bunch, Steve Chavez, Amanda Dickerson, TJ Conyers, Deanna Garcia, Jada Schwab-Whiterock and Ron Garcia

GUESTS PRESENT

Rita Kane-Doerhoefer, Julius Smith, John Erard, Brooke Anne Marker, Seth Eifert, Leslie Robertson, Betty Sanchez, Elaine Mayfield, Warren Yehl, Magil Duran, Del Journey, Diane Taylor and Debi Lee.

GUESTS ONLINE

Scott, THV, +15759738832, A. Blackburn, HR, Jessica Parham, Lucia A., Olli Hill, Roswell infrastructure, VS, (2) unknown, and (11) guests.

APPROVAL OF AGENDA

Councilor Cavin made a motion to remove agenda item 12 from the agenda. Councilor Johnson seconded the motion. The motion passed 4-0.

Councilor Heldenbrand made a motion to approve the agenda as amended. Councilor Cavin seconded the motion. The motion passed 4-0.

NON-ACTION ITEMS

1. Visitor Center - The Committee reviewed the Visitor Center monthly report. No questions or discussion were offered, and the report was received without further comment.
2. Public Affairs - The Public Affairs monthly report was presented for review. Committee members had no questions, and the report was accepted as submitted.
3. Museum Monthly Report - The Committee reviewed the Museum monthly report and was provided an update on ongoing museum recovery efforts. No additional discussion or questions were raised. Staff introduced Jada Schwab-Whiterock, the Museum's new registrar, who recently joined the city after working at the Field Museum in Chicago.
4. Roswell Public Library – The Committee acknowledged the library monthly report, including ongoing improvements to the Children's Garden project. No additional discussion was held.
5. Lodgers Tax - Staff provided the monthly Lodgers' Tax report. No additional discussion or questions were raised.
6. Cannabis Excise Tax / Gross Receipts Tax – Staff reported that July Cannabis Excise Tax revenue totaled \$28,084, compared with a budget of approximately \$22,174. Gross Receipts Tax revenue was \$6,006,880 compared with a budget of approximately \$5.408 million.
7. Roswell-Chaves County Economic Development Corporation – The Economic Development Corporation representative was unable to attend due to other scheduled meetings, and the report stood as presented.
8. Roswell Hispano Chamber of Commerce - The Hispano Chamber reported on organizational restructuring completed during FY26, including improved recordkeeping, membership development, community partnerships, and modernization of its digital platforms. The Chamber also discussed its three-part strategy focused on business education, events and cultural identity, and tourism engagement, along with plans to expand membership and partnerships during the coming year.
9. MainStreet Roswell – MainStreet Roswell introduced its new Executive Director, Brooke Anne Marker, and discussed efforts to address previous reporting, financial-record, and organizational concerns. The new Executive Director discussed improvements being implemented, including electronic recordkeeping, timely reporting, stakeholder outreach, and plans to review and amend the organization's bylaws with assistance from New Mexico MainStreet.

Representatives discussed the importance of maintaining MainStreet accreditation and the benefits available to the community through participation in the New Mexico MainStreet program, including economic development services, design and placemaking assistance, planning, infrastructure resources, training, and access to grant opportunities. MainStreet representatives stated that continued partnership with the City was necessary for the organization to maintain its accreditation and continue operating as MainStreet Roswell.

Chairman Gass advised that a specific funding amount or funding request was not included on the Finance Committee agenda and therefore could not be considered at the meeting. He stated that several concerns previously raised by Committee members remained outstanding and offered to meet with MainStreet representatives later that week to provide them with the outstanding items and help them address the items identified by Committee members so that MainStreet could return with a funding request the following month. Chairman Gass also discussed the City's approximately \$400,000 grant for downtown signage and expressed concern that the funding could be jeopardized if MainStreet lost its accreditation.

Discussion followed regarding whether financial support for accreditation was required specifically from the City or could be provided by Chaves County. MainStreet representatives stated their understanding that the partnership must be with the City because the organization is MainStreet Roswell, while Chairman Gass indicated he had received differing information and requested that the requirement be confirmed.

Councilor Cavin asked whether there was a deadline by which the City must fund MainStreet to prevent the organization from losing its accreditation. MainStreet representatives explained that although the MOU and professional services agreement did not specify a funding deadline, New Mexico MainStreet planned to conduct organizational training in September and the accreditation process would begin in October. They stated that if funding was not in place by October, MainStreet could lose its accreditation.

Chairman Gass stated that MainStreet could return in September and that approval in September would allow sufficient time before the October accreditation deadline. He reiterated that he would meet with MainStreet representatives during the week to help them with the items Committee members wanted completed. Discussion also included MainStreet's bylaws and whether local business owners should be members of the organization; MainStreet representatives indicated that they intended to review and amend the bylaws with guidance and training from New Mexico MainStreet.

At the conclusion of the discussion, Chairman Gass and MainStreet representatives scheduled a meeting for Thursday at 9:00 a.m. at the MainStreet office to discuss the outstanding items before MainStreet returned to the Finance Committee the following month.

FLOOD DISASTER UPDATES

10. Staff reported that 70 FEMA projects totaling approximately \$67 million in damages had been obligated, with three additional projects obligated during the month. Staff also reported receipt of more than \$300,000 in State reimbursement for debris removal and discussed efforts to strategically combine and prioritize projects benefiting the Adult Center, Police Department, golf course, and Museum.

The Committee requested an update on State revolving loan funding. Staff advised that the Adult Center project had been approved and amended to include construction. The Museum had been approved for design, and applications had also been submitted for the Convention Center and Police Department.

ACTION ITEMS

11. Consider approving the determination of uncollected accounts and the removal from accounts receivable in the amount of \$51,749.37. Presented by Enid Costley.

New Mexico Statutes Chapter 3. Municipalities § 3-37-7. Determination of uncollectible account: removal from accounts receivable. If the finance officer of a municipality states;

1. The manner in which a utility account or any unsecured account has been incurred;
2. The efforts made to collect the utility account or unsecured account and to locate the debtor;
3. That the utility account or unsecured account has been uncollectible for a period of more than four years; and
4. That in his opinion, the utility account or unsecured account is uncollectible, the governing body of a municipality may, by resolution, remove the uncollectible account or unsecured account from the list of accounts receivable of the municipality.

The City of Roswell currently has bills totaling \$51,749.37 in unpaid library fines and fees charges which are January 1, 2022 and older. All collection attempts have failed, and many bill attempts have been returned as undeliverable with no forwarding address. All of these bills have been uncollectible for over four years. The City of Roswell Finance Director considers all of these bills as uncollectible.

Staff explained that the request involved Library fines and fees incurred between January 1, 2018, and January 1, 2022, prior to the City's restructuring of Library fines and fees. The Committee asked whether written-off balances would completely clear a patron's history, and staff explained that the library's policy is to "forgive but not forget," meaning the information remains within its records.

Councilor Johnson made a motion recommending approval of the determination of uncollected accounts and the removal from accounts receivable in the amount of

\$51,749.37 to the consent agenda. Councilor Cavin seconded the motion. The motion passed 4-0.

12. Consider recommending approval of a budget adjustment in the amount of \$192,930.00 and authorization of a purchase order to Otis Elevator Company for the modernization of the City Hall elevator, including Alternate #1 for a new cab interior. Presented by Amalia Martinez.

Before approving the agenda, the Committee was advised of issues involving fire-code requirements associated with the elevator project. The item was removed from the agenda and referred back to the Infrastructure Committee for further review.

13. Consider recommending Resolution 26-XX for participation in FY 2027 LGRF NMDOT funding program. Presented by James MacCornack.

The city was notified that we have been awarded FY 2027 funding under the NMDOT LGRF program. City was awarded a project for pavement maintenance on W. Country Club in the amount of \$300,445 (\$225,334 NMDOT funds, \$75,111 City Match).

The project will consist of a thin mill and overlay and is funded through a 75/25 split, with approximately \$225,334 from NMDOT and a City match of approximately \$75,111.

Councilor Cavin made a motion recommending the adoption of Resolution 26-XX for participation in FY 2027 LGRF NMDOT funding program to the consent agenda. Councilor Heldenbrand seconded the motion. The motion passed 4-0.

14. Resolution 26-XX - Consider approval of Resolution 26-XX certification of correctness of the physical inventory of assets for FY2026. Presented by Deanna Garcia.

Pursuant to Subsection A of Section 12-6-10 NMSA, it is required that, at the conclusion of each fiscal year, local government entities conduct a physical inventory of their assets. The physical inventory of assets listed as Exhibit A must be reviewed and formally approved for accuracy by the City Council.

Staff explained that certification of the City's annual physical inventory is a State Auditor requirement and that department heads had certified their respective inventories. Committee members asked about the verification process and whether any assets remained unlocated, and staff indicated there were no additional missing assets other than items previously identified.

Councilor Heldenbrand made a motion recommending the adoption of Resolution 26-XX certification of correctness of the physical inventory of assets for FY2026 to the consent agenda. Councilor Johnson seconded the motion. The motion passed 4-0.

15. Consider recommending approval of a \$78,000 budget adjustment to establish funding for the Top Flight Tavern. The requested adjustment is necessary because these expenditures were not included in the FY27 budget. Presented by Paul Vigil.

The Air Center is requesting a budget adjustment to establish funding for the Top Flight Tavern. During the preparation of the FY27 budget, funding for the Tavern's startup and operational expenses was inadvertently omitted. Approval of this budget adjustment will provide the necessary appropriations for equipment, supplies, inventory, and other operating expenses. Although projected revenue of \$78,000.00 was included in the FY27 budget, the corresponding expenditure appropriation was not.

Staff corrected the requested budget adjustment from the \$78,000 shown on the printed agenda to \$48,000. Staff explained that projected revenue had been included in the FY27 budget, but the corresponding expenditure appropriation for equipment, supplies, inventory, and other startup and operating costs had inadvertently been omitted.

Councilor Cavin made a motion recommending the approval of a \$48,000 budget adjustment to establish funding for the Top Flight Tavern. The requested adjustment is necessary because these expenditures were not included in the FY27 budget to the consent agenda. Councilor Heldenbrand seconded the motion. The motion passed 4-0.

16. Consider approval of a budget adjustment in the amount of \$241,869.40 to both revenue and expense for Fine Arts Insurance Claim proceeds and the conservation of flood-damaged museum collection items. Presented by Caroline Brooks.

Conservation of the museum's permanent collection is ongoing following damage sustained during the October 2024 flood. While most conservation costs have been covered through the museum's fine art insurance policy, certain objects have appraised values that are lower than the cost of conservation. In these cases, conservation expenses are paid through the museum budget and are eligible for partial reimbursement through insurance claim payments and FEMA. The requested budget adjustment appropriates insurance proceeds received for collection recovery and supports conservation work. The museum also continues to pursue grant funding and donations to further offset recovery costs.

Staff reported that the Museum had received insurance proceeds related to fine-art claims resulting from flood damage. The requested adjustment would recognize the proceeds as revenue and provide expenditure authority to use the funds toward conservation of flood-damaged Museum collection items.

Councilor Johnson made a motion recommending the approval of a budget adjustment in the amount of \$241,869.40 to both revenue and expense for Fine Arts Insurance Claim proceeds and the conservation of flood-damaged museum collection items to the consent agenda. Councilor Heldenbrand seconded the motion. The motion passed 4-0.

17. Consider the recommendation for a budget adjustment and approval to purchase a TANA Shark DT Waste Shredder utilizing CES Contract #2022-10-C102-ALL from Four Rivers Equipment in the amount of \$1,256,509.40. Presented by Debbi Reyer.

The Solid Waste Department would like to buy a new TANA Shark DT Waste Shredder from Four Rivers utilizing CES Contract #2022-10-C102-ALL,

This will be utilized to shred tires at the landfill, which can then be used as Alternative Daily Cover (ADC), placed in the cell to be buried, or be sold to vendors for a variety of uses. We had a Demo between TANA and Vermeer on July 28th, 2026 to be able to compare the two pieces of equipment and the TANA vastly outstripped the Vermeer, especially in regards to shredding Tires. This piece of equipment can shred up to 25 tons of tires an hour.

Currently the landfill has an excess of 30,000 tires, and the Airport has an excess of 5,000 tires. With us advertising about the shredder, not only will Chaves County bring their tires but Lincoln County has expressed their interest of shipping their tires this way.

To buy replacement parts the City of Roswell can apply for the RAID Grant for a reimbursement.

Staff clarified the proposed purchase of a waste shredder at an updated cost of \$1,248,845.90 and discussed the City's significant accumulation of tires at the landfill and airport. Staff explained that shredded tires could be used as alternative daily cover, potentially sold to a cement plant, and that metal recovered during shredding could potentially be sold to a recycler.

The Committee had extensive discussion regarding operating costs, the potential payback period, illegal dumping, landfill capacity, and how the purchase fits within the Solid Waste capital plan. Members requested a more comprehensive analysis comparing the cost of the shredder with current disposal costs and other higher-priority capital needs, including a new landfill cell and compactor; the item was ultimately directed to return through the Infrastructure Committee with additional information.

No motion was made; therefore, the item died for lack of motion.

18. Consider the recommendation for Lodgers' Tax Funding Request for the Crash and Clash Youth Wrestling Tournament for Marketing, Sanitation and Security and open negotiations with the City of Roswell for sponsorship. Presented by TJ Conyers

From their application:

This tournament was not held in Roswell in 2025 but has been held in Roswell since 2019.

Crash and Clash will be held in Roswell on December 19 & 20, 2026. The tournament is held at Roswell High School at the end of the High School Rio Hondo Tournament. All

planning and preparation is taken care of by Roswell Invasion Wrestling Club. Wrestlers come in on Saturday for official weigh-ins prior to the start of the Novice tournament on Saturday evening and the qualifier tournament on Sunday.

3 years of Historical Lodgers' Tax Funding Data:

Marketing, sanitation, and security

FY2023 — No Record of request

FY2024 — No Record of request

FY2025 — Awarded \$2,500 — Expended \$762.17

FY2026 — Requested Sponsorship only.

Sponsorship

FY2026 — Awarded \$2,500 — No Expenditures — Tournament was not held in Roswell.

Staff reviewed the organization's prior funding history and explained that the tournament was not held the previous year because Roswell was not selected as a qualifying location. Discussion focused on the event's ability to generate overnight stays and the difficulty of verifying the reported hotel impact, with staff noting that previous information showed approximately 1,362 wrestlers and more than 450 hotel rooms.

Councilor Cavin made a motion recommending approval for Lodger's funding request for the Crash and Clash Youth Wrestling Tournament for Marketing, Sanitation and Security of \$2,000, and then \$2,000 to open negotiations with the City of Roswell for sponsorship to the consent agenda. Councilor Heldenbrand seconded the motion. The motion passed 4-0.

19. Consider the recommendation for Lodgers' Tax Funding Request for National Championship Air Races of \$300,000 for sponsorship as stated in MOU for their event.
Presented by TJ Conyers.

From their application:

The National Championship Air Races will return to Roswell, New Mexico, September 15–19, 2027, continuing the successful establishment of one of aviation's most prestigious and distinctive events at the Roswell Air Center. Known worldwide as "The World's Fastest Motorsport," the National Championship Air Races combine closed-course pylon racing, military and civilian air show performances, static aircraft displays, aviation education, STEM programming, vendor areas, food concessions, premium hospitality, and family-friendly entertainment into a multi-day tourism event with significant regional impact.

The 2027 event will build on the proven success of the 2025 inaugural Roswell event and the anticipated continued growth of the 2026 event. In 2025, the National Championship Air Races welcomed an estimated 56,000 attendees over five days, generated an estimated \$29.6 million in economic impact for New Mexico, and delivered more than 1.4 billion media impressions. The event also produced strong destination-

marketing value, with New Mexico True integrated across marketing, advertising, on-site signage, digital content, earned media, and guest-facing event touchpoints.

The 2026 National Championship Air Races have not yet occurred, but RARA anticipates a strong turnout and exciting economic performance as the event continues to mature in Roswell. The 2027 event will represent the third year of the National Championship Air Races in Roswell, moving the event from successful relocation into long-term establishment as a signature tourism driver for the city and region.

The 2027 event is expected to feature the full complement of race classes, including Biplane, Formula 1, Sport, T-6, Jet, Unlimited, and STOL Drag, along with aviation performers, military participation, aircraft displays, vendor and exhibitor activations, youth education programming, and hospitality experiences. The event footprint at Roswell Air Center will again include spectator viewing areas, pit access, aircraft parking, race operations, vendor and exhibitor zones, STEM and education areas, sponsor activation spaces, hospitality areas, and guest-service infrastructure.

Key logistical components for 2027 are expected to include:

Refined event operations based on the 2025 inaugural Roswell event and the anticipated lessons learned from the 2026 event.

Continued use of Roswell Air Center as the host venue, with extensive space for spectators, aircraft, race teams, exhibitors, vendors, hospitality, operations, and public safety support.

A continued STEM and aviation education presence designed to introduce students and families to aviation, aerospace, engineering, drones, robotics, aircraft maintenance, and related career paths.

A strong volunteer program emphasizing local recruitment, training, and community engagement.

A national vendor and exhibitor program featuring aviation, technology, defense, lifestyle, local business, merchandise, and food-and-beverage participation.

Continued coordination with the City of Roswell, Roswell Air Center, tourism partners, lodging partners, law enforcement, fire, EMS, sanitation, transportation providers, volunteers, sponsors, and regional stakeholders.

An expanded tourism-marketing approach designed to drive overnight visitation from New Mexico, Texas, Arizona, Colorado, California, Nevada, and other key markets.

The 2027 National Championship Air Races represent more than a five-day event. They are part of a long-term tourism and economic development partnership between RARA and the City of Roswell. Each year strengthens Roswell's national identity as the new

home of championship air racing, increases visitor spending, supports lodging demand, creates opportunities for local businesses, and expands Roswell's visibility in aviation, tourism, STEM education, and national media.

1 year of Historical Lodgers' Tax Funding Data:

FY2026- Awarded \$300,000 in sponsorship — Expended \$300,000

Staff explained that the request was for \$300,000 in sponsorship funding, consistent with funding provided in recent years. The committee was advised that the existing MOU allows sponsorship of up to \$300,000 with governing-body approval and that the amount had already been included in the budget.

Councilor Heldenbrand made a motion recommending for approval for Lodger's Tax Funding Request for National Championship Air Races of \$300,000 for sponsorship as stated in MOU for their 2027 event to the consent agenda. Councilor Cavin seconded the motion. The motion passed 4-0.

20. Consider the recommendation for Lodgers' Tax Funding Request for The Nancy Lopez Legacy Celebration for sponsorship. Presented by TJ Conveys.

From their application:

The Nancy Lopez Legacy Celebration is a four-day community event honoring Roswell native Nancy Lopez, one of the most accomplished golfers in LPGA history and a trailblazer for women and Hispanic athletes. The celebration commemorates her remarkable career and lifelong contributions to the sport of golf while recognizing her lasting connection to the Roswell community. The event will feature the following:

Sept 2: Welcoming Reception for honored guests

Sept 3: Dedication of the Nancy Lopez Bypass, a free youth golf clinic

Sept 4: The official dedication of Nancy Lopez Elementary School, the recognition of Roswell's professional women golfers,

Sept 5: the dedication of the City Golf Course in her honor, a golf tournament and a community reception. These activities are designed to celebrate Roswell's heritage, inspire future generations, and attract visitors from across New Mexico and the Southwest. By honoring one of Roswell's most distinguished citizens, the event will generate regional interest, encourage overnight visitation, and showcase Roswell as a destination that celebrates excellence.

History: 1st time event

Staff explained that the first-time event will include a golf tournament and additional activities recognizing Nancy Lopez, including events associated with the bypass and elementary school. The committee discussed the expected participation of notable guests and the potential for significant out-of-town attendance and tourism activity.

Councilor Heldenbrand made a recommendation for the approval of Lodgers' Tax Funding Request for The Nancy Lopez Legacy Celebration for sponsorship of \$10,000 to the consent agenda. Councilor Cavin seconded the motion. The motion passed 4-0.

21. Consider the recommendation for Lodgers' Tax Funding Request for Piñata Fest Marketing, Sanitation and Security and open negotiations with the City of Roswell for sponsorship. Presented by TJ Conyers.

From their application:

Piñata Fest-Roswell will be held September 11–12, 2026, at the Chaves County Cultural Plaza in Roswell, New Mexico. The larger venue provides improved traffic flow, expanded vendor capacity, enhanced entertainment space, dedicated children's activities, and improved visitor amenities while accommodating future growth. The new date eliminates scheduling conflicts with the Roswell Air Races, allowing Piñata Fest-Roswell to establish its own identity and generate a clearer measure of its direct tourism and economic impact.

Event production and operations will be managed by Encanto Events, with professional entertainment provided by Paizon Entertainment. Barbara Gomez, RHCC's Strategic Partnerships & Visitor Economy Advisor and former Executive Director of Roswell MainStreet, will provide strategic guidance on visitor economy strategy, visitor engagement, and hospitality participation to help maximize the festival's economic impact throughout Roswell and Chaves County. The festival will feature live cultural entertainment, food vendors, artisan and commercial vendors, children's activities, community exhibits, and family programming throughout the weekend.

4 years of Historical Lodgers' Tax Funding Data:

Marketing, sanitation, and security

FY2023- Applied for funding but was denied by OTB and City Council for lack of relation to tourism

FY2024- No record of request

FY2025- No record of request

FY2026- Awarded \$5,000- Expended \$5,000

Sponsorship:

FY2026- Awarded \$5,000- Expended \$5,000

The Hispano Chamber discussed plans to substantially expand Pinata Fest into a regional tourism event, including moving it to the Chaves County Cultural Plaza, scheduling it the weekend before the National Championship Air Races, bringing in established performers, and marketing the two events as a multi-day tourism opportunity. The Chamber also discussed its redesigned website and efforts to promote Roswell hotels, restaurants, attractions, and businesses to visitors.

The Committee discussed the requested funding compared with staff and Occupancy Tax Board recommendations, the event's ability to demonstrate overnight stays, and

whether other organizations such as Chaves County had been approached for support. Staff noted that prior survey information did not provide sufficient evidence to distinguish Pinata Fest's lodging impact from the Air Races when the events occurred at the same time.

Councilor Johnson recommended the Lodgers' Tax Funding Request for Pinata Fest Marketing, Sanitation and Security in the amount of \$10,000 and open negotiations with the City of Roswell for sponsorship in the amount of \$10,000 to the consent agenda. Councilor Cavin seconded the motion. The motion passed 3-0, with Councilor Heldenbrand recusing himself.

22. Consider the recommendation for Lodgers' Tax Funding Request for Eastern New Mexico State Fair Marketing, Sanitation and Security and open negotiations with the City of Roswell for sponsorship. Presented by TJ Conyers.

The Eastern New Mexico State Fair has been an annual event in Chaves County for over 100 years. This event begins with the parade on Monday, followed by five days of agricultural events, arts and crafts displays, a ranch rodeo competition, food and goods vendors, and a carnival. The Fair operates Monday through Saturday. The mission of ENMSF is to educate as well as entertain patrons from all over the region. In addition to live music from a variety of genres, performances from local groups, and contracted variety of entertainers, ENMSF also showcases non-profit organizations and community resources. ENMSF hosts school groups for field trips, unique activities for our senior citizens, and exclusive access for individuals with special needs.

4 years of Historical Lodgers' Tax Funding Data:

Marketing, sanitation, and security (with the old policy of 50% reimbursement)

FY2023 — Awarded \$75,228.63 — Expended \$24,249.93

FY2024 — Awarded \$44,500 — Expended \$38,908.11

FY2025 — Awarded \$47,020 — Expended \$35,213.10

FY2026 — Awarded \$20,000 in marketing, sanitation and security and \$20,000 in sponsorship — Expended \$40,000

Representatives reported that the six-day State Fair attracts approximately 6,000 attendees per day and generates substantial lodging and local spending, including nearly 900 rooms associated with junior livestock families and other participants. Survey results also indicated high percentages of visitors dining, purchasing fuel, and shopping locally, and representatives emphasized that the Fair is largely self-supporting and relies on Lodgers' Tax funding as an important source of outside support.

Councilor Johnson made a recommendation for Lodgers' Tax Funding Request for Eastern New Mexico State Fair Marketing, Sanitation and Security of \$20,000, then \$20,000 to go to sponsorship negotiations to the consent agenda. Councilor Cavin seconded the motion. The motion passed 4-0.

23. Consider the recommendation for Lodgers' Tax Funding Request for Roswell Symphony Orchestra for Marketing, Sanitation and Security and open negotiations with the City of Roswell for sponsorship. Presented by TJ Conyers.

From their application:

The Roswell Symphony Orchestra concert season for 2026-2027 will take place on September 26, 2026, December 13, 2026, March 6, 2027, and April 24, 2027. The location of all four concerts will be held at New Mexico Military Institute's Pearson Auditorium and require no city facilities. All seating, restrooms, security etc. will be provided on site by NMMI.

The RSO includes local professional musicians although approximately 90% of our orchestra travel from surrounding areas such as Lubbock, Amarillo, Santa Fe, Albuquerque, Las Cruces and El Paso. Each concert season brings a significant number of patrons who attend our events as well as musicians that come to support our local hotels, restaurants, and shops. For our 2025-2026 concert season, we incurred hotel costs of more than \$18000.00 for our musicians alone.

3 years of Historical Lodgers' Tax Funding Data:

Marketing, sanitation, and security.

FY2023- Awarded \$8,725- Expended- \$3,074.33

FY2024- Awarded \$8,860- Expended- \$4,16.49

FY2025- Awarded \$20,000- Expended \$16,812.05

FY2026- Awarded \$20,000- Expended \$20,000 (Waiting on documentation)

Representatives discussed the Symphony's upcoming season and its role in supporting the arts, quality of life, and professional recruitment in Roswell. They reported that approximately 90% of the musician's travel from outside the area and require lodging, providing a measurable hotel impact, and discussed efforts to increase attendance and accessibility at upcoming concerts.

Councilor Heldenbrand made a recommendation for the approval of Lodgers' Tax Funding Request for Roswell Symphony Orchestra for Marketing, Sanitation and Security for \$10,000 then \$10,000 to go to sponsorship negotiations with the City of Roswell to the consent agenda. Councilor Johnson seconded the motion. The motion passed 4-0.

24. Consider the recommendation for Lodgers' Tax Funding Request for Rio Pecos Kennel Club Marketing, Sanitation and Security. Presented by TJ Conyers

From their application:

This will be the 73rd annual AKC All-Breed dog show held in Roswell with over 300 entries from all over New Mexico and the USA. Generally, about 35 entries are from the Roswell Area. We have held the dog show at the RIAC Park near the airport for about

27 years. Most equipment, generators, tents, tables, and chairs are owned by the club members and participants. Around 30 RVs are brought to the show and park for 2–3 nights on the grounds but are self-contained since there are no amenities there. The club hires 24-hour security and custodial services, including 2–3 porta-potties which we included in the request for funding.

4 years of Historical Lodgers' Tax Funding Data:

Marketing, sanitation, and security.

FY2023- No request for funding

FY2024- No request for funding

FY2025- Awarded \$4,578- Expended \$2,021.32

FY2026- Awarded \$3,997- Expended \$3,944.52

The Rio Pecos Kennel Club discussed its 73rd annual dog show, which attracts approximately 300 dogs and 200 participants, with a significant percentage coming from outside New Mexico and outside the Roswell area. Funding would assist with marketing, sanitation, and security associated with the event at the airport park.

Councilor Johnson made a recommendation for Lodgers' Tax Funding Request for Rio Pecos Kennel Club Marketing, Sanitation and Security for \$3,942.00 to the consent agenda. Councilor Heldenbrand seconded the motion. The motion passed 4-0.

25. Consider recommending the adoption of Resolution 26-XX approving a budget adjustment for the fiscal year ending June 30, 2027. Presented by Toni Gomez.

The Committee reviewed the proposed budget adjustment and identified several changes to the amounts presented. Discussion included a Parks chlorine expense that had not been properly included on the agenda; the Committee determined that the item should return the following month so the budget could be adjusted properly, with temporary transfers used to address immediate chlorine needs.

Staff clarified the remaining adjustments, including correcting the Top Flight Tavern expenditure from \$78,000 to \$48,000 and removing the City Hall elevator and waste shredder.

Councilor Johnson made a recommendation for the adoption of Resolution 26-XX approving a budget adjustment for the fiscal year ending June 30, 2027, as amended to the consent agenda. Councilor Heldenbrand seconded the motion. The motion passed 4-0.

26. Consider approval of the July 01, 2026, Regular Finance Committee Minutes.

The Committee reviewed the July 1, 2026, Regular Finance Committee meeting minutes. No corrections or discussion were offered prior to consideration of the minutes.

Councilor Heldenbrand made a motion for the approval of the July 01, 2026, Regular Finance Committee Minutes. Councilor Cavin seconded the motion. The motion passed 4-0.

TABLED ITEMS

27. Ordinance 26-04: Authorize to advertise for a public hearing on proposed Ordinance 26-04, An Ordinance Amending the City of Roswell's Purchasing Procedures.

The original proposed ordinance by Councilor Heldenbrand sought to clarify what procurements and contracts need to be presented to the council, when, and how the City manager may promulgate policies and procedures. Since the initial drafting of the proposed ordinance, the city hired an Internal Auditor. As part of her services, the auditor shall "[c]ommunicate with City Leadership, including the City Manager, the Mayor, the Finance and Audit Committee, any identified deficiencies and weaknesses, and make recommendations for improvements on a regular basis." At the February Governing Body meeting, at the request of the City Manager, this proposed ordinance was referred by the Governing Body to the Legal Committee for consideration in light of the Internal Auditor's suggestions. The Internal Auditor's initial report to the Audit Committee is in draft, but due to the timing and subject matter of the proposed ordinance, the City Manager placed the suggestions before the legal committee.

Councilor Heldenbrand moved to bring the item up for discussion. Councilor Cavin seconded the motion. The motion passed 4-0.

The committee considered Ordinance 26-04 regarding amendments to the City's purchasing procedures following review by the Legal Committee. The brief discussion referenced increasing the dollar amount that may be approved at the City Manager's discretion before proceeding with the recommendation to advertise the ordinance for public hearing.

Councilor Cavin made a recommendation to move Ordinance 26-04: Authorize to advertise for a public hearing on proposed Ordinance 26-04, An Ordinance Amending the City of Roswell's Purchasing Procedures to the consent agenda. Councilor Heldenbrand seconded. The motion passed 4-0.

PUBLIC PARTICIPATION

Diane Taylor provided additional information regarding the upcoming Nancy Lopez Legacy Celebration and reported that more than 100 hotel rooms had already been booked by out-of-state attendees. She discussed Nancy Lopez's accomplishments, the planned bypass dedication, activities at the elementary school, and the return of individuals associated with historic championship teams.

ADJOURN

The meeting adjourned at 3:38 PM.

DRAFT