

Regular Meeting of the Infrastructure Committee
Held in the City Hall's Large Conference Room
November 17, 2025

Notice of this meeting was given to the public in compliance with Sections 10-15-1 through 10-15-4, NMSA 1978 and Resolution 25-28.

ROLL CALL:

The meeting convened at 2:00 p.m. with Chairman Johnson, Councilor Oropesa, Councilor Cortez, Councilor Moore, and Councilor Arnold being present.

Staff Present:

Enid Costley, Andrew Valadez, Naomi Steward, Bobbi Thompson, Councilor Ed Heldenbrand, Louis Romero, II, Nathaniel Mascarenas, Franck Rincon, Angela Garcia, Amalia Martinez, Debbie Reyer, Abraham Chaparro, C. Josh Narin-Mahan, Jim Burress, Chris Moore, James MacCornack, Toni Gomez, Mayor Tim Jennings, Mike Espiritu, Mike Mathews, Councilor Corn, Councilor Halvorson, Councilor Cavin, Clint Caldwell, Yntema Hess, and Bernadette Lopez

Guest(s) Present:

Rita Kane-Doerhoefer, Greg Holman, and Ericka Valencia

Vicki (No Last Name provided), Terri Harber, and Cody Anderson via GoToMeeting.

APPROVAL OF AGENDA:

Councilor Arnold moved to approve the agenda for November 17, 2025 as presented. Councilor Cortez was the second. A voice vote of 5-0 was unanimous, and the motion passed.

APPROVAL OF MINUTES:

1. October 20, 2025:

Councilor Arnold moved to approve the minutes from the October 20, 2025 meeting as presented. Councilor Moore was the second. A voice vote of 5-0 was unanimous, and the motion passed.

REGULAR ITEMS (ACTION ITEMS):

2. Consider approval of scope of work for the Children's Garden/Jardin de Niños and to go out for bid when funds are available:

Ms. Costley discussed the scope of work. Ms. Gomez discussed the donation funding. ***Councilor Moore moved to approve the scope of work for the Children's Garden/Jardin de Niños, to be sent to the Finance Committee with consideration for the consent agenda. A voice vote of 5-0 was unanimous, and the motion passed.***

3. Consider recommending approval of a purchase order to Simpson Norton

Corporation in the amount of \$193,082.60 for the purchase of two Toro Groundmaster 4000-D mowers and associated accessories, utilizing OMNIA Cooperative Contract #2023261:

Mr. Buress discussed the mowers for purchase. ***Councilor Arnold moved to approve the purchase order to Simpson Norton in the amount of \$193,082.60 for the purchase of two Groundmaster 4000-D mowers and associated accessories to be sent to the Finance Committee with consideration for the consent agenda. Councilor Oropesa was the second. A voice vote of 5-0 was unanimous, and the motion passed.***

4. Approval of the scope of work for RFP: Prefabricated Modular Hold Room Facility at the Roswell Air Center:

Ms. Thompson discussed the scope of work. Ms. Doerhoefer inquired about funding, whether it was coming from the Enterprise Fund. Ms. Thompson replied all their match for grants, etc. comes from the Enterprise Fund. ***Councilor Moore moved to approve the scope of work for a prefabricated modular hold room facility at the RIAC to be sent to the Legal Committee. Councilor Oropesa was the second. A voice vote of 5-0 was unanimous, and the motion passed.***

5. Recommend award of ITB-26-005, Annual Maintenance Contract to Abraham's Construction:

Mr. MacCormack discussed the Award Recommendation letter. ***Councilor Cortez moved to recommend award of ITB-26-005, Annual Maintenance Contract to Abraham's Construction to the Finance Committee with consideration for the consent agenda. Councilor Arnold was the second. A voice vote of 5-0 was unanimous, and the motion passed.***

6. Consider the 2026 Infrastructure Committee Meeting dates:

Mr. MacCormack discussed the 2026 Infrastructure Committee Meeting dates. ***Councilor Arnold moved to approve the 2026 Infrastructure Committee Meeting dates. Councilor Cortez was the second. A voice vote of 5-0 was unanimous, and the motion passed.***

NON-ACTION ITEMS:

Discussion took place for the following department report(s):

7. Roswell Transit Report:
8. Transit Fleet Maintenance Report:
9. Facility Maintenance Report:
10. Fleet Update Report:

Ms. Reyer briefly discussed the Fleetio update.

11. Solid Waste Report:

Mr. Chaparro discussed the type of cardboard that can be recycled at Solid Waste.

12. Cemetery Report:

13. Parks Report:

Ms. Steward discussed the Dewatering Facility update.

14. Recreation Report:

15. Zoo Report:

16. Streets Report:

Mr. MacCornack stated he met with Transit regarding the bus stops for the proposed S. Sunset Road Diet in which all the bus stops within this Road Diet will be moved to side streets with exception of two bus stops.

17. Waste Water Treatment Plant & Sewer:

Mr. Valadez gave an update on the RIAC Water Reservoirs in which more leaks were recently discovered in the south tank.

18. Water Maintenance & Transmission:

19. Central Control:

20. Engineering Report:

Councilor Oropesa inquired about the CDBG Grant. Mr. MacCornack stated we did not receive the grant and no explanation as to why the city was denied.

21. Special Electronics' Report:

PUBLIC PARTICIPATION:

Mrs. Vicki Buress thanked James MacCornack for putting the sidewalk at the Linda Vista Park. Ms. Doerhoefer inquired about a city ordinance for ADA. Mr. Hess will look into that.

ADJOURN:

The meeting adjourned at 3:53 p.m.