ROSWELL INFRASTRUCTURE COMMITTEE AGENDA

Monday, MARCH 16, 2026 AT 2:00 P.M.
City Hall Large Conference Room
425 N. Richardson Ave., Roswell, New Mexico 88201
Committee Chair: Darrell Johnson
Committee Vice Chair: Juan Oropesa
Committee Members: Bob Corn, Kurt Gass, and Carlos Marrujo, Jr.
Staff Coordinator: James MacCornack

CALL TO ORDER

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF MINUTES

1. Approval of the Minutes for February 9, 2026, Infrastructure Committee Meeting

REGULAR ITEMS

2. Consider the recommendation for approval of PO request for Brasier Asphalt for $1,114,910.16 for pavement milling and overlay on Second Street from Sunset to East City Limit.

3. Consider recommendation for approval of PO request for San Bar for $79,266.13 for replacing pavement striping and markings on Second Street from Sunset to East City Limit.

4. Consider a recommendation for PO approval to San Bar Construction Corporation in the amount of $99,999.95 which includes GRT for re-striping of City roads.

5. Make recommendations to the Finance Committee regarding the FY27 Budget.

NON-ACTION ITEMS

6. Discussion of purchase of farmland adjacent to WWTP.

7. Department Report - Streets

8. Department Report - Special Electronics

9. Department Report - Facilities Maintenance

10. Department Report - Fleet

11. Department Report - Solid Waste

12. Department Report - Cemetery

13. Department Report - Parks

14. Department Report - Recreation

15. Department Report - Zoo

16. Department Report -- Utilities

17. Department Report - Engineering

PUBLIC PARTICIPATION

ADJOURN

Notice of this meeting has been given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1975 and Resolution 26-12.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Human Resources at 575-624-6700 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the City Clerk at 575-624-6700 if a summary or other type of accessible format is needed.

Printed and posted: March 13, 2026

TO ATTEND THE INFRASTRUCTURE COMMITTEE BY GO-TO-MEETING
Infrastructure Committee
Please join my meeting from your computer, tablet or smartphone.
http://global.gotomeeting.com/join/929161493

You can also dial in using your phone.
United States: +1 (571) 317-3122 Access Code: 929-161-493

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Approval of Minutes 1.

Infrastructure Committee

Meeting Date: 03/16/2026

COMMITTEE: Infrastructure

CONTACT: James MacCornack **CHAIR:** Darrell Johnson

ACTION REQUESTED:

Approval of the Minutes for February 9, 2026, Infrastructure Committee Meeting

Attachments

Draft Minutes for February 9, 2026 Infrastructure Comm. Meeting

Regular Meeting of the Infrastructure Committee
Held in the City Hall's Large Conference Room
February 9, 2026

Notice of this meeting was given to the public in compliance with Sections 10-15-1 through 10-15-4, NMSA 1978 and Resolution 25-28.

ROLL CALL:

The meeting convened at 2:01 p.m. with Chairman Johnson, Councilor Gass, Councilor Oropesa being present, and Councilor Marrujo and Councilor Corn being absent.

Staff Present:

James MacCornack, Debbie Reyer, Abraham Chaparro, Andrew Valadez, Angela Garcia, Amalia Martinez, Frank Rincon, Jim Buress, Chris Moore, Becky Hicks, Councilor Will Cavin, Mike Mathews, Mac Rogers, Stacey McGuigan, Nathan Saverance, Nick Rubio, and Bernadette Lopez

Councilor Arnold attended the meeting via GoToMeeting.

Guest(s) Present:

Rita Kane-Doerhoefer, Terri Harber, Stephen Rogers, Megan Sanders, Jonny Palermo

Vicki (No Last Name provided) and Caoimhe Gilchrest via GoToMeeting

APPROVAL OF AGENDA:

Councilor Gass moved to approve the agenda for February 9, 2026 as presented. Councilor Oropesa was the second. A voice vote of 3-0 was unanimous, and the motion passed with Councilor Marrujo and Councilor Corn being absent.

APPROVAL OF MINUTES:

1. January 12, 2026:

Councilor Oropesa moved to approve the minutes from the January 12, 2026 meeting as presented. Councilor Gass was the second. A voice vote of 3-0 was unanimous, and the motion passed with Councilor Marrujo and Councilor Corn being absent.

REGULAR ITEMS (ACTION ITEMS):

2. Consider recommending Resolution 26-XX adoption of the City of Roswell Asset Management Plan:

Mr. Russ Doss with Souder, Miller & Associates discussed the city's Asset Management Plan.
Councilor Gass moved to recommend Resolution 26-XX for adoption of the City of Roswell's Asset Management Plan, for the consent agenda. A voice vote of 3-0 was unanimous, and the motion passed with Councilor Marrujo and Councilor Corn being absent.

DRAFT

3. Consider recommendation of approval of change order in the amount of $151,712.83 to increase PO# 22600812 for ITB-25-002, West Country Club Twin Reservoirs Repair Project to a new amount of $2,737,864.04:

Mr. MacCornack discussed the change order. ***Councilor Oropesa moved to send to the Finance Committee with a recommendation of approval for a change order in the amount of $151,712.83 to increase PO# 22600812 for ITB-25-002, West Country Club Twin Reservoirs Repair Project from current amount of $2,586,151.21 to a new amount of $2,737,864.04. Councilor Gass was the second. A voice vote of 3-0 was unanimous, and the motion passed with Councilor Marrujo and Councilor Corn being absent.***

4. Recommend award of the Roswell Waste Water Treatment Plant Gate Replacement Design Project to Molzen Corbin in the amount of $396,357.74:

Mr. MacCornack discussed this award. ***Councilor Gass moved to recommend award of the Roswell Waste Water Treatment Plant Gate Replacement Design Project to Molzen Corbin in the amount of $396,357.74, which includes GRT to the Finance Committee. Councilor Oropesa was the second. A voice vote of 3-0 was unanimous and the motion passed with Councilor Marrujo and Councilor Corn being absent.***

5. Consider recommending Resolution 26-XX for support of projects in response to the NMDOT's January 2026 TPF Funding, Call for Projects:

Mr. MacCornack discussed this resolution. Chairman Johnson wanted to make note, for the record, that as an employee of the NMDOT, who manages the budget and operations for the betterment of District II, he has no connection to the Transportation Fund, nor does he have any say in it, or he would excuse himself. It is all done out of Santa Fe. ***Councilor Gass moved to recommend Resolution 26-XX for support of projects in response to the NMDOT's January 2026 TPF Funding, Call for Projects to go to the Finance Committee. Councilor Oropesa was the second. A voice vote of 3-0 was unanimous, and the motion passed with Councilor Marrujo and Councilor Corn being absent.***

Discussion took place for the following department report(s):

NON-ACTION ITEMS:

6. Fleet/Shop Report:

7. Fleetio Presentation:

Fleetio representatives, Megan Sanders and Jonny Palermo gave a presentation on the Fleetio software.

8. Solid Waste Report:

9. Facilities Maintenance Report:

10. Cemetery Report:

11. Parks Report:

12. Zoo Report:

DRAFT

13.Central Control Report:

14.Waste Water Treatment Plant & Sewer Report:

15.Water Maintenance and Transmission Report:

16.Streets Report:

Mr. MacCornack stated during the winter storm, Streets worked 24/7 shifts, from Friday night through Monday morning and they used around 800 tons of salt.

17.Engineering Report:

Councilor Gass inquired about the Brasher Drainage Project's design. Mr. MacCornack responded he was hoping to get their final submission in the next three months and hoping to close out this fiscal year. He further stated, we are well within the grant timelines.

18.Special Electronics Report:

Informal Discussion:

Chairman Johnson inquired about the purchase of the land adjacent to the WWTP. Chairman Johnson would like it on the next Infrastructure Committee meeting, to be sent to the Finance Committee, and have Legal be present to answer questions.

Mac Rogers discussed the site inspection at the Convention Center done in April by FEMA. He said they discovered 1,400 items damaged. He further stated, it's pending obligation and available funds.

PUBLIC PARTICIPATION:

Ms. Kane-Doerhoefer asked Mr. Buress a question in regards to an event at the Zoo.

ADJOURN:

The meeting adjourned at 4:27 p.m.

DRAFT

Infrastructure Committee

Meeting Date: 03/16/2026

COMMITTEE: Infrastructure

CONTACT: James MacCornack **CHAIR:** Darrell Johnson

ACTION REQUESTED:

Consider the recommendation for approval of PO request for Brasier Asphalt for $1,114,910.16 for pavement milling and overlay on Second Street from Sunset to East City Limit.

BACKGROUND:

Initiated by: James MacCornack

City of Roswell was awarded a project under the NMDOT Transportation Project Fund for pavement maintenance on Second Street from Sunset to East City Limits. Quote was obtained for the pavement milling and overlay from Brasier Asphalt utilizing statewide price agreement 30-80500-23-17019. Brasier Asphalt is the low-quote vendor on this price agreement.

FINANCIAL CONSIDERATION:

This project is funded through NMDOT Transportation Project Fund agreement number LP 20066.
Total funding agreement is for $1,520,000

LEGAL REVIEW:

Not Applicable for this agenda item.

BOARD AND COMMITTEE ACTION:

This project has been previously discussed at multiple committee meetings:

Resolution 25-11 for Project Application:
- Infrastructure Committee on 2/24/2025 voted to approve by a vote of 4-0
- Finance Committee on 3/6/2025 voted to approve by a vote of 5-0
- Approved at City Council (consent agenda) on 3/13/2025

Resolution 25-51 for Acceptance of Project Award
- Infrastructure Committee on 9/15/2026 voted to approve by a vote of 5-0
- Approved at City Council (consent agenda) on 10/9/2025

STAFF RECOMMENDATION:

Consider the recommendation for approval of PO request for Brasier Asphalt for $1,114,910.16 for pavement milling and overlay on Second Street from Sunset to East City Limit to April Finance Committee.

Attachments

Brasier Asphalt Quote
Funding Agreement Excerpt
Price Agreement Excerpt

Plant Mix Wearing Course Overlay Estimate

City of Roswell, NM **Second Street (US 380)**

Date: 1/15/26

PRICE AGREEMENT NUMBER: 30-80500-23-17019 April 28, 2025 to April 27, 2026

*Note: Change any item in the Project Specifications Section to see Effects on Total Costs

Project Specifications

(Only change these Specification numbers)

Total miles to be overlaid	**2.44**	miles
Width	**54**	feet
	$ -	
Hours/day of traffic control	**15**	hours
Minimum Lbs. per square yard	**110**	lbs/sq.yd
PME Shot Rate	**0.15**	Gal/sq.yd
Mobilization miles	**215**	
Gravel Haul Distance	**0**	

Estimated Asphalt %	**5.4**

Project Totals

Total Sq.Yds Required for Project			**77,299**	
Total Tons needed based on lbs./sq.yd			**4,251**	
Striping:				
Total linear feet to stripe for four lane			**57,974**	
Total linear feet to stripe for two lane			**28,987**	4
Total tabs (temporary- 40 foot spacing)			**859**	
Traffic Control				
Estimated tons per day- laid		700		
Estimated days based on production		6.07		
TC Hours		91.10		
Arrow Board	2	91.10	5 lanes	
PME (polymer modified emulsion)				
Total Gallons			**11,595**	269

	SY
Approach and Departure Milling	**100.00**

This Estimate will Change up or down depending on field conditions!

Purchase Order Quantities

Item Description		Bid Item No.	Unit of Measure	Cost per Unit	Quantites	Total
PMWC 1/2" > 3800 to 7600 Tons		05	Tons	$ 60.00	4251.46	$ 255,087.36
Hauling of PMWC		20	Hour	$ 125.00	600.00	$ 75,000.00
Cold Milling		24	SY/Inch	$ 1.20	72864.00	$ 87,436.80
Nova Chip Laydown > 80,000 SY		10	Sq.Yards	$ 3.65	77299.20	$ 282,142.08
PME		17	Tons	$ 735.00	48.23	$ 35,452.51
Traffic Control - Urban		27	Hour	$ 360.00	91.10	$ 32,796.95
				$ -	0.00	$ -
Temporary centerline tabs		34	Each	$ 1.20	6072.00	$ 7,286
PG 70-28+		14	Tons	$ 840.00	229.58	$ 192,846.04
Arrow Board	2	38	Hour	$ 20.00	182.21	$ 3,644.11
				$ -	0.00	$ -
Mobilization		26	Hour	$ 270.00	215.00	$ 58,050.00
Total Project Cost						$ 1,029,742.24
GRT		City	Roswell	0.082708		$ 85,167.92
Total						$ 1,114,910.16

Docusign Envelope ID: 806EBFAF-DACF-4952-BF3D-A1E49D2F7D35

Contract No. D20879
Vendor No. 0000054357
Control No. HW2LP20066

TRANSPORTATION PROJECT FUND GRANT AGREEMENT

This Agreement is between the **New Mexico Department of Transportation** (Department) and **City of Roswell** (Public Entity). This Agreement is effective as of the date of the last party to sign it on the signature page below.

Pursuant to NMSA 1978, Sections 67-3-28 and 67-3-78 and 18.27.6 NMAC, the parties agree as follows:

1. Purpose.
The purpose of this Agreement is to provide Transportation Project Funds (TPF) to the Public Entity for the following project scope **2nd ST. (US 380)-Pavement Maintenance & Restriping-Pavement maintenance and re-striping of 2nd Street (US 380) from Sunset Rd heading East to City Limits. Total length 2.44 Miles.** (Project or CN LP20066). This Agreement specifies and delineates the rights and duties of the parties.

2. Project Funding.

a. The estimated total cost for the Project is One Million Five Hundred Twenty Thousand Dollars and No Cents **($1,520,000.00)** to be funded in proportional share by the parties as follows:

Project Funding	Department Share	Public Entity Share	Total Cost
Funding Source 1	**95%**	**5%**	
FY 2026 Transportation Project Fund **For the purpose stated above in Section 1.**	**$1,444,000.00**	**$76,000.00**	**$1,520,000.00**
Total Transportation Project Funds			**$1,520,000.00**

b. The Public Entity is responsible for all costs that exceed Project funding.
c. All allocated funds must be spent by **June 30, 2028**.
d. The Public Entity represents that no federal funds will be used to finance the Project.
e. The Public Entity must repay Project funding to the Department if:
   1. The Project is cancelled or partially performed.
   2. A final audit conducted by the Department at Project completion determines the following: an overpayment, unexpended monies or ineligible expenses.

Docusign Envelope ID: 0917580E-D0BA-4EF1-BAB1-2855AE521D22

State of New Mexico
General Services Department
Purchasing Division

Price Agreement Amendment

Awarded Vendor: **2 Vendors Awarded**

Number**: 30-80500-23-17019**

Amendment No.**: Three**

Term**: April 28, 2023 - April 27, 2027**

Ship To: **New Mexico Department of Transportation Various Locations**
Invoice: **As Requested to New Mexico Department of Transportation Various Locations**
For questions regarding this contract please contact: **Manuel Lopez (505) 690-6566**

Procurement Specialist: **Karen Wisdom** KW

Telephone No.: **(505) 500-9912**

Email: **karen.wisdom@gsd.nm.gov**

Title: **Plant Mix Wearing Course Overlay**

This amendment is to be attached to the respective Price Agreement and become a part thereof.

In accordance with Price Agreement provisions, and by mutual agreement of all parties, this Price Agreement is extended from April 28, 2026 to April 27, 2027 at the same price, terms and conditions.

Except as modified by this amendment, the provisions of the Price Agreement shall remain in full force and effect.

Accepted for the State of New Mexico

Dorothy Mendonca

Date: 1/6/2026

Dorothy Mendonca
New Mexico State Purchasing Agent

DD

DocuSign Envelope ID: BEFB8AE5-2FDF-449C-B65D-9EBDF10650EA

Awarded Vendors:

(AA) 0000045365
Brasier Asphalt, Inc.
PO Box 19095
Albuquerque, NM 87119
(505) 873-1322
joejrm@bainc.biz

Delivery: As Requested

(AB) 0000046616
Highland Enterprises Inc.
PO Box 2409
Las Cruces, NM 88004
(575) 524-3551
hei@highlandnm.com

Delivery: 645 S. Comp0ress Road, Las Cruces NM 88005

Infrastructure Committee

Meeting Date: 03/16/2026

COMMITTEE: Infrastructure

CONTACT: James MacCornack **CHAIR:** Darrell Johnson

ACTION REQUESTED:

Consider recommendation for approval of PO request for San Bar for $79,266.13 for replacing pavement striping and markings on Second Street from Sunset to East City Limit.

BACKGROUND:

Initiated by: James MacCornack

City of Roswell was awarded a project under the NMDOT Transportation Project Fund for pavement maintenance on Second Street from Sunset to East City Limits. Quote was obtained for replacing pavement striping and markings from San Bar utilizing statewide price agreement 30-80500-22-16995. San Bar is the low-quote vendor on this price agreement.

FINANCIAL CONSIDERATION:

This project is funded through NMDOT Transportation Project Fund agreement number LP 20066. Total funding agreement is for $1,520,000

LEGAL REVIEW:

Not Applicable for this agenda item.

BOARD AND COMMITTEE ACTION:

This project has been previously discussed at multiple committee meetings:

Resolution 25-11 for Project Application:
- Infrastructure Committee on 2/24/2025 voted to approve by a vote of 4-0
- Finance Committee on 3/6/2025 voted to approve by a vote of 5-0
- Approved at City Council (consent agenda) on 3/13/2025

Resolution 25-51 for Acceptance of Project Award
- Infrastructure Committee on 9/15/2026 voted to approve by a vote of 5-0
- Approved at City Council (consent agenda) on 10/9/2025

STAFF RECOMMENDATION:

Consider recommendation for approval of PO request for San Bar for $79,266.13 for replacing pavement striping and markings on Second Street from Sunset to East City Limit to April Finance Committee.

Attachments

Quote Brasier
Funding Agreement Excerpt
Price Agreement

San Bar Construction Corporation
9101 Broadway SE
Albuquerque, NM 87105
www.sanbarcc.com

Phone: 505-452-8000
Fax: 505-452-8800

Proposal

Proposal: 25C0209A
Date: 2/9/2026

To:	Project:
Estimator Attn: Estimator	Roswell Thermo Striping RFQ Various Locations Roswell Chaves County, NM

Estimator		
Chris Cartwright		

Reference	Description	Quantity	UOM	Unit Price	Extended Price
PM Pavement Markings					
PM618000	PM Pavement Marking Traffic Control	80.00	HR	$60.0000	$4,800.00
PM621000	Hot Thermo Mobilization	210.00	MI	$6.0000	$1,260.00
PM704700	Hot Thermoplastic Pavement Markings 4"	45,000.00	LF	$0.5400	$24,300.00
PM704743	Thermoplastic Preformed Pavement Marking 24" (Crosswalks and Stop Bars)	1,669.00	LF	$11.0000	$18,359.00
PM704744	Thermoplastic Preformed Pavement Marking (Legends and Symbols)	2,041.00	SF	$12.0000	$24,492.00
PM999999	Tax 8.2708%	1.00	LS	$6,055.130	$6,055.13
Total PM Pavement Markings					**$79,266.13**

San Bar Construction Corporation
9101 Broadway SE
Albuquerque, NM 87105
www.sanbarcc.com

Phone: 505-452-8000
Fax: 505-452-8800

Proposal

Proposal: 25C0209A
Date: 2/9/2026

To:	Project:
Estimator Attn: Estimator	Roswell Thermo Striping RFQ Various Locations Roswell Chaves County, NM

Estimator		
Chris Cartwright		

Proposal Total: $79,266.13

Notes

Proposal excludes layout, blue staking, concrete coring, removal of curing compound and sweeping. Quote does not include any special training, access fees, base badging/clearance or certifications, or railroad insurance to complete work on site.

Permanent Markings Excludes curb nose painting, if required a charge of $3.00/SF will be added to invoice. Quote does not include portable Reflectometer or Retro-Reflectance testing. Concrete striping requires surface to be free of sealants, substrates or any other coatings that may prevent paint from adhering properly.
Layout points must be provided by general contractor at 30' to 40' intervals maximum. Does not include contrast striping unless otherwise noted

Quote is based on NM State Price Agreement : 30-80500-22-16995

Proposal valid for 30 days.

Excludes permits, project specific certifications (such as railroad flagger), and bonds.

Please contact Kyle Moritomo, or Eli Richardson in our scheduling department regarding any pre or post bid scheduling concerns. San Bar Requires that at least 2-3 weeks notice are given for scheduling. San Bar will not be responsible for any liquidated damages due to insufficient notice. They can be reached at the above phone number, Kyle@sanbarcc.com (505-907-8876 Cell) or Elishia@sanbarcc.com (505-639-1505). Quote does not include night work, unless otherwise noted. Down-time to be invoiced $400.00/HR for wait times beyond San Bar's control (excluding inclement weather). Based on estimated quantities, actual amounts to be billed.

General Information
NMDOT DBE 99-10-13
NM Contractors License 30106 GA98, GF01
Federal ID Number 85-0378983
Public Works Registration Number 0191082011623
Bond Rate $5.40/1,000 (Minimum $100.00) Credit Card Payments Add 3%

Acceptance

Accepted by: _____

Title: _____

Date: _____

Docusign Envelope ID: 806EBFAF-DACF-4952-BF3D-A1E49D2F7D35

Contract No. D20879
Vendor No. 0000054357
Control No. HW2LP20066

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a. The estimated total cost for the Project is One Million Five Hundred Twenty Thousand Dollars and No Cents **($1,520,000.00)** to be funded in proportional share by the parties as follows:

Project Funding	Department Share	Public Entity Share	Total Cost
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FY 2026 Transportation Project Fund **For the purpose stated above in Section 1.**	**$1,444,000.00**	**$76,000.00**	**$1,520,000.00**
Total Transportation Project Funds			**$1,520,000.00**

b. The Public Entity is responsible for all costs that exceed Project funding.
c. All allocated funds must be spent by **June 30, 2028**.
d. The Public Entity represents that no federal funds will be used to finance the Project.
e. The Public Entity must repay Project funding to the Department if:
   1. The Project is cancelled or partially performed.
   2. A final audit conducted by the Department at Project completion determines the following: an overpayment, unexpended monies or ineligible expenses.

Docusign Envelope ID: 0BC92354-F86C-424D-A3F2-C52E2C8D2874

State of New Mexico
General Services Department
Purchasing Division

Price Agreement Amendment

Awarded Vendor: **3 Vendors**	Number**: 30-80500-22-16995** Amendment No**.: Three** Term**: March 8, 2023 – March 7, 2027**
Ship To: **New Mexico Department of Transportation** **Various Locations**	Procurement Specialist: **Arrianna Romero** AP Telephone No.: **(505) 629-9756** Email: **Arrianna.Romer1@gsd.nm.gov**
Invoice: **New Mexico Department of Transportation** **Various Locations**	
For questions regarding this contract please contact: **Angela Martinez – (505) 570-7940**	

Title: **Reflectorized Pavement Marking**

This amendment is to be attached to the respective Price Agreement and become a part thereof.

In accordance with Price Agreement provisions, and by mutual agreement of all parties, this Price Agreement is extended from March 8, 2026 to March 7, 2027 at the same price, terms and conditions.

Except as modified by this amendment, the provisions of the Price Agreement shall remain in full force and effect.

Accepted for the State of New Mexico

Dorothy Mendonca
Dorothy Mendonca
New Mexico State Purchasing Agent

Date: 12/16/2025

VL

DocuSign Envelope ID: 4F72D2CA-9F8D-4015-A955-EF8BCA862BAF

Awarded Vendors:

(AA) 0000011297
Highway Supply, LLC
6221 Chappell Rd NE
Albuquerque, NM 87113
Steve Clark
(505) 345-8295 ext 104
sclark@highwaysupply.net

Payment Term: Net 30

Delivery: As Per Bid Requirements

(AB) 0000148381
Prestigious Paving LLC
2706 Chamisal Ave
Gallup, NM 87301
Landon Munoz
(505) 879-4340
landon@prestigious-paving.com

Payment Term: Net 30

Delivery: Per Bid Request

(AC) 0000049822
San Bar Construction Corp.
9101 Broadway Blvd
Albuquerque, NM 87105
Chris Cartwright
(505) 452-8000
chris@sanbarcc.com

Payment Term: Net 30

Delivery: 9101 Broadway Blvd
Albuquerque, NM 87105

Infrastructure Committee

Meeting Date: 03/16/2026

COMMITTEE: Infrastructure

CONTACT: James MacCornack **CHAIR:** Darrell Johnson

ACTION REQUESTED:

Consider a recommendation for PO approval to San Bar Construction Corporation in the amount of $99,999.95 which includes GRT for re-striping of City roads.

BACKGROUND:

Initiated by: James MacCornack

Road Department maintenance budget includes $150,000 for city-wide re-striping of streets. Quote was obtained using NMDOT State Wide Price Agreement 60-80500-25-17177. San Bar is currently the lowest bidder on the Price Agreement.

This striping work is being scheduled for Spring 2026.

FINANCIAL CONSIDERATION:

Current FY 26 Road Fund has $150,000 identified for road striping maintenance.

LEGAL REVIEW:

Not Applicable for this agenda item.

BOARD AND COMMITTEE ACTION:

This is the first committee to hear this item.

STAFF RECOMMENDATION:

Consider a recommendation for PO approval to San Bar Construction Corporation in the amount of $99,999.95 which includes GRT for re-striping of city roads to the April Finance Committee.

Attachments

San Bar Proposal
Price Agreement Excerpt

San Bar Construction Corporation
9101 Broadway SE
Albuquerque, NM 87105
www.sanbarcc.com

Phone: 505-452-8000
Fax: 505-452-8800

Proposal

Proposal: 25C1223B
Date: 1/6/2026

To:	Project:
Estimator Attn: Estimator	City of Roswell Striping RFQ Various Locations Roswell Chaves County, NM

Estimator		
Chris Cartwright		

Reference	Description	Quantity	UOM	Unit Price	Extended Price
PM Pavement Markings					
PM704000	Reflectorized Painted Markings 4" (Single Application, Long Line Striping)	782,720.00	LF	$0.1180	$92,360.96
PM999999	Tax 8.2708%	1.00	LS	$7,638.990	$7,638.99
Total PM Pavement Markings					**$99,999.95**

San Bar Construction Corporation
9101 Broadway SE
Albuquerque, NM 87105
www.sanbarcc.com

Phone: 505-452-8000
Fax: 505-452-8800

Proposal

Proposal: 25C1223B
Date: 1/6/2026

To:	Project:
Estimator Attn: Estimator	City of Roswell Striping RFQ Various Locations Roswell Chaves County, NM

Estimator		
Chris Cartwright		

Proposal Total:	$99,999.95

Notes

Proposal excludes layout, blue staking, concrete coring, removal of curing compound and sweeping. Quote does not include any special training, access fees, base badging/clearance or certifications, or railroad insurance to complete work on site.

Permanent Markings **Include mobilizations**. Excludes curb nose painting, if required a charge of $3.00/SF will be added to invoice. Quote does not include portable Reflectometer or Retro-Reflectance testing. Concrete striping requires surface to be free of sealants, substrates or any other coatings that may prevent paint from adhering properly.
Layout points must be provided by general contractor at 30' to 40' intervals maximum. Does not include contrast striping unless otherwise noted

Quote is based on NM State Price Agreement : 60-80500-25-17177

Proposal valid for 30 days.

Excludes permits, project specific certifications (such as railroad flagger), and bonds.

Please contact Kyle Moritomo, or Eli Richardson in our scheduling department regarding any pre or post bid scheduling concerns. San Bar Requires that at least 2-3 weeks notice are given for scheduling. San Bar will not be responsible for any liquidated damages due to insufficient notice. They can be reached at the above phone number, Kyle@sanbarcc.com (505-907-8876 Cell) or Elishia@sanbarcc.com (505-639-1505). Quote does not include night work, unless otherwise noted. Down-time to be invoiced $400.00/HR for wait times beyond San Bar's control (excluding inclement weather). Based on estimated quantities, actual amounts to be billed.

General Information
NMDOT DBE 99-10-13
NM Contractors License 30106 GA98, GF01
Federal ID Number 85-0378983
Public Works Registration Number 0191082011623
Bond Rate $5.40/1,000 (Minimum $100.00) Credit Card Payments Add 3%

Acceptance

Accepted by: _____

Title: _____

Date: _____

Docusign Envelope ID: CCECEA03-B5E8-4535-B70A-9FAB5A9616EB

State of New Mexico
General Services Department

Price Agreement

Awarded Vendor:
3 Awarded Vendors- See Page 6

Ship To:
New Mexico Department of Transportation
Refer to Page 21

Invoice:
As Requested, Refer to Page 20

Price Agreement Number**:** **60-80500-25-17177**

Payment Terms**:** **Net 30**

F.O.B.**:** **Destination**

Delivery**:** **As Requested**

Procurement Specialist**:** **Amber Sanchez** AS

Telephone No.**:** **(505) 670-1561**

Email: **Amber.Sanchez2@gsd.nm.gov**

Title**:** **Statewide Striping**

Term**:** **October 3, 2025 - October 2, 2026**

This Price Agreement is made subject to the "terms and conditions" as indicated on subsequent pages.

Accepted for the State of New Mexico

Dorothy Mendonca
Dorothy Mendonca
New Mexico State Purchasing Agent

Date: 10/1/2025

MS

Docusign Envelope ID: CCECEA03-B5E8-4535-B70A-9FAB5A9616EB

Awarded Vendors:

0000148381
(AA) Prestigious Paving LLC
2706 Chamisal Ave.
Gallup, NM 7301
Contact Name: Landon Munoz
Phone: (505) 879-4340
Email: prestigious.striping@gmail.com

0000129066
(AB) RoadSafe Traffic Systems, Inc.
6221 Chappell Dr. NE
Albuquerque, NM 87113
Contact Name: Jason Ogden
Phone: (505) 345-8295
Email: JOgden@roadsafetraffic.com

0000049822
(AC) San Bar Construction Corp.
9101 Broadway Blvd. SE
Albuquerque, NM 87105
Contact Name: Chris Carwright
Phone: (505) 452-8000
Email: Chris@sanbarcc.com

Infrastructure Committee

Meeting Date: 03/16/2026

COMMITTEE: Infrastructure

CONTACT: James MacCornack **CHAIR:** Darrell Johnson

ACTION REQUESTED:

Make recommendations to the Finance Committee regarding the FY27 Budget.

BACKGROUND:

Initiated by: James MacCornack

Infrastructure Committee review of the FY27 Budget and proposed recommendations to the Finance Committee.

FINANCIAL CONSIDERATION:

Review of the FY27 proposed budget.

LEGAL REVIEW:

Not applicable for this agenda item.

BOARD AND COMMITTEE ACTION:

Not applicable, this is the first committee to hear this item.

STAFF RECOMMENDATION:

Make recommendations to the Finance Committee regarding the FY27 Budget.

ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Non-Action Items 6.

Infrastructure Committee

Meeting Date: 03/16/2026

COMMITTEE: Infrastructure

CONTACT: James MacCornack **CHAIR:** Darrell Johnson

DEPARTMENT NAME:

Discussion of purchase of farmland adjacent to WWTP.

ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Non-Action Items 7.

Infrastructure Committee

Meeting Date: 03/16/2026

COMMITTEE: Infrastructure

CONTACT: James MacCornack **CHAIR:** Darrell Johnson

DEPARTMENT NAME:

Department Report - Streets

Attachments

2026- Februrary Monthly Report

Monthly Report for February 2026

Streets

Projects Focus

The Sign crew has been keeping up with damaged signs and blocking off areas with Barricades when needed. Patch crews continue repairing potholes in problem areas throughout the city. The Spray crew continues spraying medians and right-of-ways, weather permitting, and picking up trash and debris on roadways. The mower crew continues to mow city properties for the winter season. In addition, members of the Streets Department have attended multiple trainings courses including OSHA 10, CPR Training, and Defensive Driving.

Projects Continued

San Bar Continues Bike Path Striping and Marking

PO Box 1838
Roswell, NM 88202-1838

TEL: 575.624.6730
FAX: 575.624.6709

seeroswell.com

Monthly Report for February 2026

Streets

Crews working to build up the RV parking lot located at Earl Cummings and Hobson to ensure proper drainage for the upcoming Reno Air Races.

Equipment demonstration of the Asphalt Reclaimer that will enable the Streets Department to re-use road millings for pothole repairs. If approved for purchase for Fiscal Year 2027.

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Monthly Report for February 2026

Streets

Streets Crew Members Complete Bi Annual CPR Training

Streets Crew lending a hand to demonstrate operation of the new patch truck for Chaves County Road Crew

Monthly Report for February 2026

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FAX: 575.624.6709

seeroswell.com

Emoloyee Spotlight February 27, 2026: Heath Mahan and Gerardo Amezola

This month we proudly recognize Heath Mahan and Gerardo Amezola for their dedication and commitment to our community.

With 31 years of service Heath brings unmatched experiance and reliability to our team. Gerardo, with 9 years of service, continues to demonstrate strong work ethic and pride in his role.

Together, they are responsible for weed control throughout the city and serve as our dedicated crew for debris removal and tree trimming. Their commiment helps keep our city clean, save and beautiful. They are truly an essential part of our department, and we greately appreciate their continued service.

Monthly Report for February 2026

PO Box 1838
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FAX: 575.624.6709
seeroswell.com

Quantities of materials for the month

The Patch and Street Maintenance crews have used 71 tons of Cold mix and 14 bags of Poly patch material.

The Alley crew has used 7 loads of gravel,1 load of road base, and taken 19 loads of sweepings waste to landfill.

The Crusher crew has 291 loads of Gravel, Millings, and Dirt for the Alley Crew and for the RV lot for the Air Races.

The Spray crew sprayed a total of 745 gal of Roundup on city right-of-ways, medians, and city properties.

The Sweeper crew had a total of 149 loads of daily sweeping waste.

Projects Upcoming

FY2026 Sunset Road Diet

ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Non-Action Items 8.

Infrastructure Committee

Meeting Date: 03/16/2026

COMMITTEE: Infrastructure

CONTACT: James MacCornack **CHAIR:** Darrell Johnson

DEPARTMENT NAME:

Department Report - Special Electronics

Attachments

2026- February Monthly Report Special Electronics

MONTHLY REPORT FOR FEBRUARY 2026

Locates

Locates: 272
Locates Marked: 1
Emergency Locates: 27
Conference Attended: 1

Call Outs

2nd & Atkinson / Head Hit

Crosswalk at Cahoon Park

2nd & Sycamore / Cabinet KD

RPD Video

2nd & Richardson
Alameda & 285
McGaffey & 285 X2
2nd & Pennsylvania
Country Club & 285
Berrendo & 285
2nd & Virginia
College & 285
2nd & Sycamore
Summit & 285
Mall & 285
Brasher & S. Main

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roswell-nm.gov

Maintenance

Checked contactor on street lights south of Brasher and S. Main

Checked contactor on street lights at 7th and Main, bad contactor, notified XCEL

Replaced break away base on KD street light in front of Zips Car Wash/ N. Main

Replaced damaged pull box on west 2nd Street in front of Roadway Inn

Replaced bad GFI on ped. Light N. Main

Turned school zone flasher head, Missouri Elementary

Outlets not working at PD IA Office, replaced outlets and wired new circuit

2nd & Atkinson head hit, turned and replaced visors

Hooked up generator at 19th and main while XCEL had power down

Replaced bad green ball at relief and S. Main

Installed bird spikes at bus station

Installed EVO Controller at Alameda & Sunset - waiting on cable to complete install

Put up banners on Main St. 250-year anniversary

Replaced break away base on KD street light West 2nd St.

Replaced fuse blown in contactor when street light KD

Replaced pedestrian insert at 2nd & Atkinson

Trouble shoot detection at Wilshire and main, replaced detector, installed new interface hub

Put up flags for Presidents' Day and removed

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MAINTAINANCE

Turned head at McGaffey and Main

Replace visor Street lights out on S. Main, Albuquerque to Summit, wire out OC contactor, put wire back and tightened lug

Main and Relief Route, type 1 turned, turned back facing traffic and tightened screws

Replaced yellow ball, school zone Nancy Lopez

School zone sign loose Nancy Lopez, tightened

Put up stealth radar for traffic survey adjusted ped heads on Main St.

Removed stickers on welcome signs, north of town, east of town

Pulled and tested MMUs at Pine Lodge to College, Alameda & Union, and Alameda & Sunset

Located score board power for Parks at Cielo Grande

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ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Non-Action Items 9.

Infrastructure Committee

Meeting Date: 03/16/2026

COMMITTEE: Infrastructure

CONTACT: James MacCornack **CHAIR:** Darrell Johnson

DEPARTMENT NAME:

Department Report - Facilities Maintenance

Attachments

Facilities Maintenance Project Status
COR Project Savings

City of Roswell Projects Status

updated 3-3-2026

Facilities Maintenance Department Projects

Year

#

SCOPE: remove and store HVAC units on Adult center and museum

ESTIMATED COST: $ 27,653

FUNDING SOURCE:

CITY SHARE:

DFA/GRANT #:

OTHER: $ -

BUDGET:

Total Budget:	**$**	**-**
Total Payments:		
Encumbered	$	-
Total Change Orders:	$	-
Current Balance:	**$**	**-**

PROJECT CODE NO.:

PURCHASE ORDER NO. unknown

GL #:

PROJECT SCHEDULE:

EST. COMPLETION: March

PROJECT STATUS:

Phase	% Complete
Conceptual, Design	100%
Schematic Phase	N/A
Design Development Phase	N/A
Construction Documents Phase	0%
RFP, ITB, CES, Proposal	100%
Construction	0%
Substantial Completion	0%
Project Closeout	95%
Vendor	
Estimated Completion	0-Jan

Notes:

waiting on finance to figure out if they have the funds

Year

City Hall Flooring Project

SCOPE:

ESTIMATED COST: $10,000

FUNDING SOURCE:

CITY SHARE: $ -

DFA/GRANT #:

OTHER: $ -

BUDGET:

Total Budget:		
Total Payments:		
Encumbered	$	-
Total Change Orders:	$	-
Current Balance:	**$**	**-**

PROJECT CODE NO.:

PURCHASE ORDER NO.

GL #: 0

PROJECT SCHEDULE:
EST. COMPLETION:
PROJECT STATUS:

Phase	% Complete
Conceptual, Design	0%
Schematic Phase	0%
Design Development Phase	0%
RFP, ITB, CES, Proposal	0%
Construction	0%
Substantial Completion	0%
Project Closeout	0%
Vendor	Facilities and Contractor
Estimated Completion	Jan-00

Notes:
Flooring is pruchased. Estimates received now waiting to see if abatement is wanted and where the money will come from

building 1081 for museum

Year #

SCOPE:
ESTIMATED COST:
FUNDING SOURCE: Unknown

		CITY SHARE:
	$ -	**DFA/GRANT #:**
Insurance Claim		**OTHER:**
Total Budget:	**$ -**	
Total Payments:	$ -	
Encumbered		
Total Change Orders:	$ -	
Current Balance:		

BUDGET:

PROJECT CODE NO.:
PURCHASE ORDER NO. _____ **GL #:** _____
PROJECT SCHEDULE:
EST. COMPLETION:
PROJECT STATUS:

Phase	% Complete
Conceptual, Design	100%
Schematic Phase	100%
Design Development Phase	100%
RFP, ITB, CES, Proposal	100%
Construction	95%
Substantial Completion	0%
Project Closeout	0%
Vendor	Vendor
Estimated Completeion	Jan-26

Notes:
lighting and drywall small drywall patch and about 40 lights left to change

Year #

SCOPE: Stiles ball field revamp the consessions stand and equipment room
ESTIMATED COST:
FUNDING SOURCE:

	$ -	**CITY SHARE:** $0
	$ -	**DFA/GRANT #:**
	$ -	**OTHER:**
Total Budget:	**$ -**	
Total Payments:	$ -	
Encumbered	$ -	
Total Change Orders:	$ -	

BUDGET:

Current Balance:	**$ -**

PROJECT CODE NO.:
PURCHASE ORDER NO. 0 **GL #:** 0
PROJECT SCHEDULE:
EST. COMPLETION:
PROJECT STATUS:

Phase	% Complete
Conceptual, Design	0%
Schematic Phase	0%
Design Development Phase	0%
RFP, ITB, CES, Proposal	0%
Construction	0%
Substantial Completion	0%
Project Closeout	0%
Vendor	facilities
Estimated Completion	

Notes:
epoxy the floors and install new minisplit head nw consession windows

#
SCOPE:
ESTIMATED COST:
FUNDING SOURCE:

CITY SHARE:
$ - **DFA/GRANT #:**
$ - **OTHER:**

BUDGET:

Total Budget:	**$ -**
Total Payments:	$ -
Encumbered	
Total Change Orders:	$ -
Current Balance:	**$ -**

PROJECT CODE NO.:
PURCHASE ORDER NO. **GL #:**
PROJECT SCHEDULE:
EST. COMPLETION:
PROJECT STATUS:

Phase	% Complete
Conceptual, Design	100%
Schematic Phase	100%
Design Development Phase	100%
RFP, ITB, CES, Proposal	100%
Construction	0%
Substantial Completion	0%
Project Closeout	0%
Vendor	FSG
Estimated Completion	

Year
#
SCOPE:
ESTIMATED COST: $ - $ -
FUNDING SOURCE:

CITY SHARE:
DFA/GRANT #:

		$ -	**OTHER:**
BUDGET:	Total Budget:		
	Total Payments:	$ -	
	Encumbered	$ -	
	Total Change Orders:	$ -	
	Current Balance:	**$ -**	

PROJECT CODE NO.:
PURCHASE ORDER NO. 0 **GL #:** 0
PROJECT SCHEDULE:
EST. COMPLETION:
PROJECT STATUS:

Phase	% Complete
Conceptual, Design	0%
Schematic Phase	0%
Design Development Phase	0%
RFP, ITB, CES, Proposal	0%
Construction	0%
Substantial Completion	0%
Project Closeout	0%
Vendor	FSG
Estimated Completion	

Notes:

Year #

SCOPE:
ESTIMATED COST:
FUNDING SOURCE:

			CITY SHARE:
		$ -	**DFA/GRANT #:**
		$ -	**OTHER:**
BUDGET:	Total Budget:		
	Total Payments:	$ -	
	Encumbered		
	Total Change Orders:	$ -	
	Current Balance:	**$ -**	

PROJECT CODE NO.:
PURCHASE ORDER NO. 22300704 **GL #:**
PROJECT SCHEDULE:
EST. COMPLETION:
PROJECT STATUS:

Phase	% Complete
Conceptual, Design	0%
Schematic Phase	0%
Design Development Phase	0%
RFP, ITB, CES, Proposal	0%
Construction	0%
Substantial Completion	0%
Project Closeout	0%
Vendor	FSG
Estimated Completion	1-Oct

Notes

FY25-26 Facilities Maintenance Self-Performed Project Savings

3/3/2026

Department	Project	Contractor Estimate	Actual Cost	Savings
FIRE DEPT.	Fire Prevention roof	$ 130,000.00	$ 33,000.00	$ 97,000.00
FIRE DEPT.	Fire#2 remodel	$ 50,000.00	$ 10,000.00	$ 40,000.00
GOLF COURSE	Golf course roof	$ 100,000.00	$ 15,000.00	$ 85,000.00
LANDFILL	Chipper belt	$ 8,000.00	$ 400.00	$ 7,600.00
LANDFILL	Lighting/Electrical	$ 14,000.00	$ 2,400.00	$ 11,600.00
LANDFILL	Roof Coating	$ 46,000.00	$ 3,200.00	$ 42,800.00
Recreation	Stiles Field	$ 70,000.00	$ 10,000.00	$ 60,000.00
UTILITIES	Well Roof 15	$ 8,200.00	$ 1,500.00	$ 6,700.00
UTILITIES	Well Roof 3	$ 8,200.00	$ 800.00	$ 7,400.00
waste water lab	cabinets	$ 6,000.00	$ 600.00	$ 5,400.00
VISITOR CENTER	Visitor Center flooring	$ 50,000.00	$ 13,000.00	$ 37,000.00
ROW 1081	door sweeps	$ 10,000.00	$ 200.00	$ 9,800.00
		$ 500,400.00	$ 90,100.00	$ 410,300.00

ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Non-Action Items 10.

Infrastructure Committee

Meeting Date: 03/16/2026

COMMITTEE: Infrastructure

CONTACT: James MacCornack **CHAIR:** Darrell Johnson

DEPARTMENT NAME:

Department Report - Fleet

Attachments

Monthly Report- January
Monthly Report - February

ROSWELL
New Mexico

Fleet Monthly Report

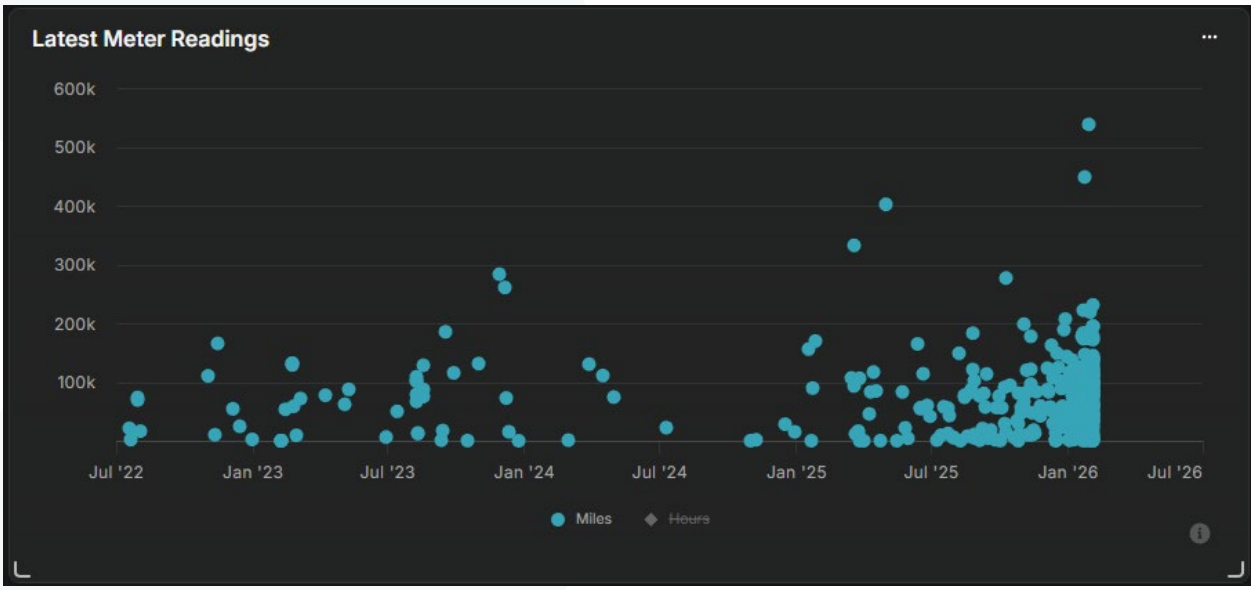
Sanitation

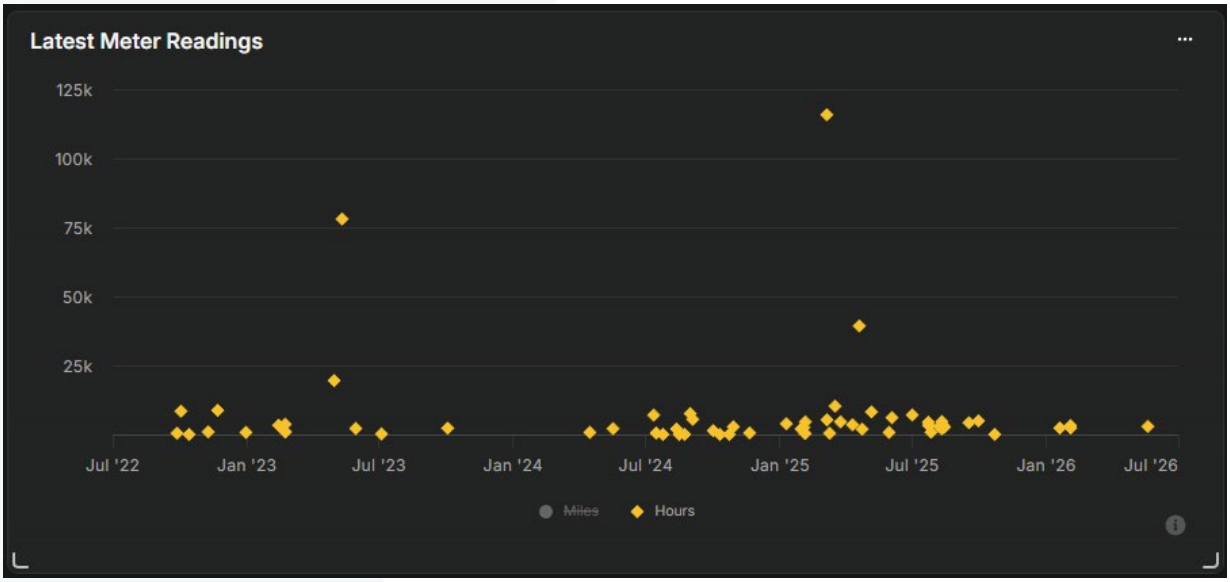
The City of Roswell has 632 vehicles, and equipment registered in Fleetio. Of those vehicles approximately 300 are over 15 years old. We are recommending replacement of 20 vehicles ASAP. These vehicles are not only old but have excessive miles on them. They have high maintenance costs citywide. ***All Data from Fleetio is without the full city utilizing it Data will drastically change as more departments utilize it***

Highest Meter Reading (Hours)					
Name	**Group**	**Year**	**Make**	**Type**	**Meter (Hours)**
361-252	Solid Waste	2007	Caterpillar	Scraper	115,753
1341	Streets		John Deere	Tractor	78,004
536-254	Solid Waste	2019	Caterpillar	Loader	39,310
9630-1164	Zoo	2017	Kawasaki	UTV	19,533
14667-845	Air Center		Kubota	Tractor	10,266
61971-389	WWTP		John Deere	Loader	8,716
1281	WWTP		Redmax	Mower	8,416
11922-256	Solid Waste	2007	John Deere	Motor Grader	8,261
298-250	Solid Waste	2020	Caterpillar	Compactor	8,202
33960-1304	Streets		John Deere	Loader	7,081
433-251	Solid Waste	1998	Caterpillar	Compactor	7,022.50
27402-1410	WWTP	2007	Case	Backhoe	6,093
160-594	Cemetery		John Deere	Backhoe	5,514
15288-1305	Streets	2013	Case	Loader	5,300
75746-1431	Water	2015	John Deere	Backhoe	4,906
D5758-599	Cemetery	2012	Kubota	UTV	4,659.80
11716-259	Solid Waste	2006	Bobcat	Skid Steer	4,580
2340B	Water	2003	Yale	Forklift	4,578
E8614-1233	Streets		Champion	Motor Grader	4,554
43870-1339	Streets		Kubota	Tractor	4,426

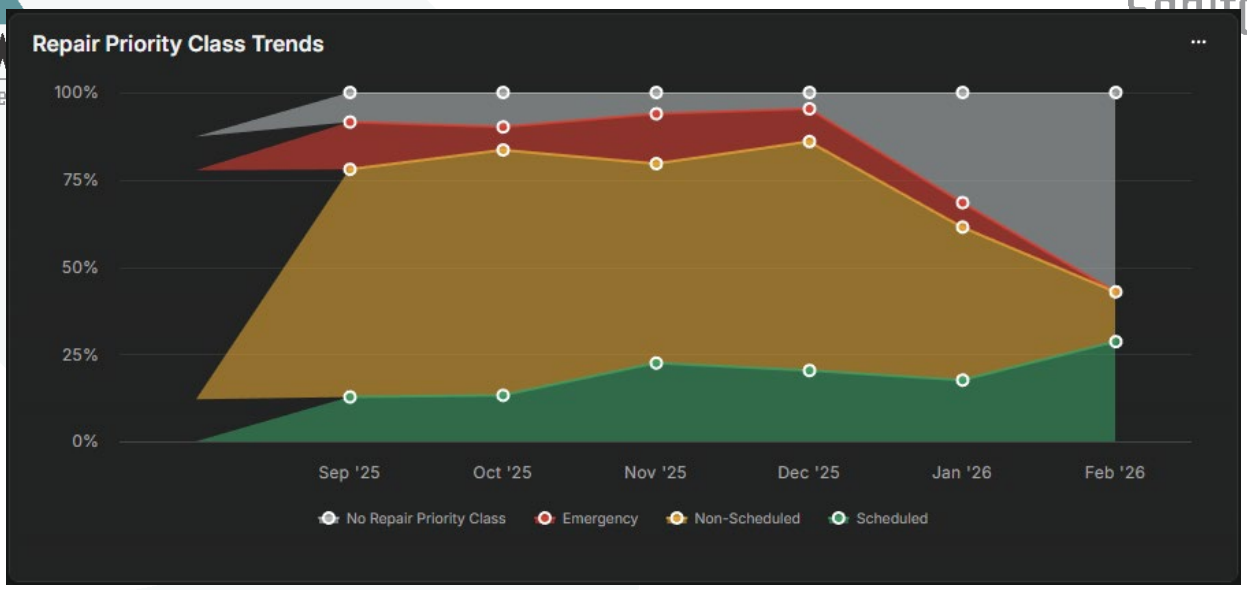
Highest Meter Reading (Miles)					
Name	**Group**	**Year**	**Make**	**Type**	**Meter (Miles)**
86000-E66	Streets	2003	Ford	Medium Duty Truck	449,269
3715-723	Fire	2018	Ram	Fire Pickup Truck	402,007
4C	Police	2002	GMC	Other	332,307
54809-1234	Streets	2009	International	Medium Duty Truck	283,292
50417-1201	Engineering	2008	Ford	Pickup Truck	276,813
84201 - 949	Air Center	2017	Chevrolet	Bus	260,692
2736 - 951	Transit	2019	Chevrolet	Bus	231,744
50077	SWAT	2008	Caimen	Other	222,000
6700 - 950	Transit	2015	Chevrolet	Bus	220,137
77891	Animal Control	2015	Chevrolet	SUV	207,210
96906	Patrol	2017	Chevrolet	Police SUV	198,347
40961-262	Solid Waste	2019	International	Rolloff Truck	196,730
5501-1107	Parks	2011	Ford	Pickup Truck	194,859
3751 - 953	Transit	2020	Chevrolet	Bus	194,784
93254	Police	2018	Ford	Police SUV	188,811
83701-976	Facilities	2008	Ford	Pickup Truck	185,726
36613	Air Center	2016	Ford	Police SUV	185,301
93360	Police	2016	Dodge	Police Car	184,102
93731	Streets	2016	Ram	Pickup Truck	182,893
28423	Police	2016	Ford	Police SUV	178,268

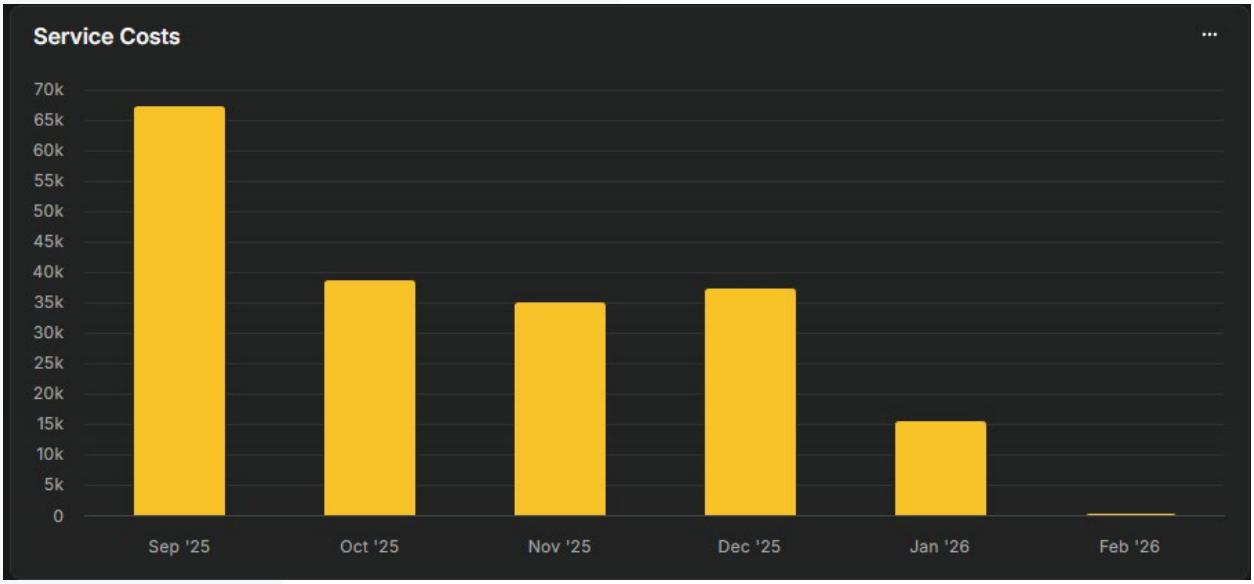
Fleetio pulls meter readings from the WEX gas cards, Geotab, Inspections, Service & Work Orders.



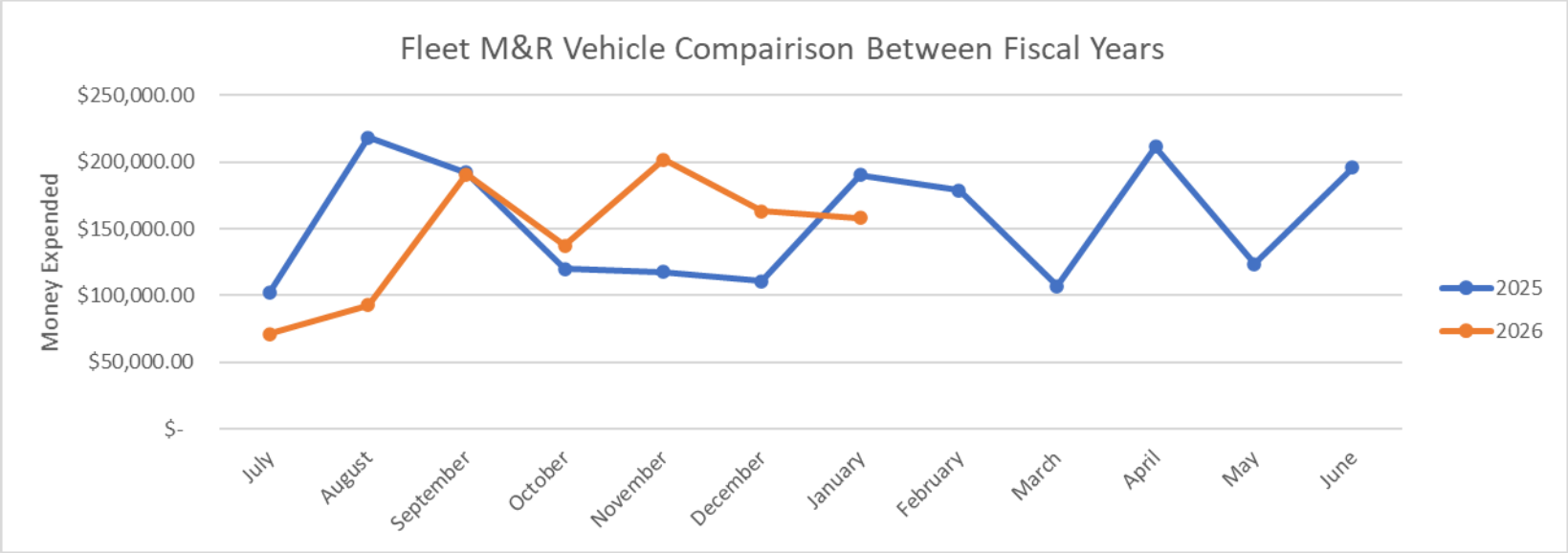


With the excessive mileage and hours on our vehicles and equipment we are seeing more repair work having to be done as parts wear out and break. This information is pulled from entered Service & Work Orders.


Repair Priority Class Trends
100%
75%
50%
25%
0%
Sep '25
Oct '25
Nov '25
Dec '25
Jan '26
Feb '26
No Repair Priority Class
Emergency
Non-Scheduled
Scheduled


Service Costs
70k
65k
60k
55k
50k
45k
40k
35k
30k
25k
20k
15k
10k
5k
0
Sep '25
Oct '25
Nov '25
Dec '25
Jan '26
Feb '26

Sanitation



Year	July	August	September	October	November	December	January	February	March	April	May	June	Total
2025	$ 101,944.00	$ 218,478.00	$ 192,088.00	$ 119,889.00	$ 117,394.00	$ 110,727.00	$ 190,242.00	$ 178,979.00	$ 107,237.00	$ 211,670.00	$ 123,439.00	$ 195,873.00	$ 1,867,960.00
2026	$ 71,071.30	$ 92,862.41	$ 190,669.28	$ 137,513.54	$ 201,660.76	$ 163,092.83	$ 157,989.89						$ 1,014,860.01

ROSWELL
New Mexico
roswell-nm.gov
TEL: 575.624.6746
PO Box 1838
Roswell, NM 88202-1838

	Monthly M&R Vehicle Costs by Department													
Account Number	Department	FY26 Original Budget	Transfers	Revised Budget	July	August	September	October	November	December	January	YTD Expended	% of Budget	Remaining
11014021	Municipal Court	$ 3,500.00	$ -	$ 3,500.00	$ 230.06	$ -	$ -	$ 278.34	$ -	$ -	$ -	$ 508.40	15%	$ 2,991.60
11014061	Human Resources	$ 1,100.00	$ 7,200.00	$ 8,300.00	$ -	$ -	$ 2,068.50	$ -	$ 4,876.84	$ 155.98	$ 135.17	$ 7,236.49	658%	$ 1,063.51
11014071	Facilities	$ 25,000.00	$ 7,500.00	$ 32,500.00	$ 2,862.82	$ 2,364.36	$ 744.95	$ 232.94	$ 4,830.05	$ 763.94	$ 1,102.20	$ 12,901.26	52%	$ 19,598.74
11014074	Fleet Maintenance	$ 4,792.00	$ -	$ 4,792.00	$ 161.25	$ -	$ 96.31	$ 133.24	$ 34.70	$ -	$ -	$ 425.50	9%	$ 4,366.50
11014111	Police	$ 300,000.00	$ -	$ 300,000.00	$ 8,765.76	$ 16,438.00	$ 15,508.99	$ 13,040.23	$ 7,901.82	$ 21,965.03	$ 6,962.99	$ 90,582.82	30%	$ 209,417.18
11014121	Fire	$ 130,790.00	$ 5,454.06	$ 136,244.06	$ 7,436.95	$ 16,249.43	$ 35,148.17	$ 2,397.30	$ 50,337.03	$ 5,401.55	$ 215.66	$ 117,186.09	90%	$ 19,057.97
11014131	Planning	$ 500.00	$ -	$ 500.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	0%	$ 500.00
11014135	Engineering	$ 9,086.00	$ -	$ 9,086.00	$ 171.21	$ 152.51	$ 3,119.93	$ 2,482.31	$ 280.02	$ 21.65	$ 175.38	$ 6,403.01	70%	$ 2,682.99
11014151	Code Enforcement	$ 30,000.00	$ -	$ 30,000.00	$ 7,436.95	$ 969.31	$ 8,326.64	$ 21.65	$ 56.76	$ -	$ 421.57	$ 17,232.88	57%	$ 12,767.12
11014161	Animal Control	$ 15,000.00	$ -	$ 15,000.00	$ 245.00	$ 1,239.26	$ 952.94	$ 552.63	$ 36.75	$ 1,758.27	$ 2,558.59	$ 7,343.44	49%	$ 7,656.56
11014181	Emergency Management	$ 1,500.00	$ -	$ 1,500.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	0%	$ 1,500.00
11014231	Parks	$ 40,000.00	$ (3,082.60)	$ 36,917.40	$ 323.64	$ 1,052.72	$ 1,168.82	$ 1,351.77	$ 808.60	$ 2,316.44	$ 40.47	$ 7,062.46	18%	$ 29,854.94
11014631	IT	$ 6,905.00	$ -	$ 6,905.00	$ -	$ 32.48	$ -	$ -	$ 275.53	$ -	$ -	$ 308.01	4%	$ 6,596.99
22654123	Fire Protection Grant	$ -	$ 100,000.00	$ 100,000.00	$ -	$ -	$ -	$ -	$ -	$ 1,650.24	$ 28,792.34	$ 30,442.58	#DIV/0!	$ 69,557.42
26024411	Cemetery	$ 15,500.00	$ -	$ 15,500.00	$ 18.69	$ 645.52	$ 1,314.38	$ -	$ 985.25	$ 266.75	$ 52.52	$ 3,283.11	21%	$ 12,216.89
26104511	Transit	$ 115,000.00	$ (14,885.00)	$ 100,115.00	$ 9,548.36	$ 12,784.68	$ 12,715.73	$ 3,882.73	$ 7,359.21	$ 6,464.64	$ 7,575.29	$ 60,330.64	52%	$ 39,784.36
26124232	Zoo	$ 10,000.00	$ -	$ 10,000.00	$ -	$ -	$ -	$ 311.98	$ 286.56	$ -	$ -	$ 598.54	6%	$ 9,401.46
26134233	Golf Course	$ 42,000.00	$ (30,000.00)	$ 12,000.00	$ -	$ 290.90	$ 226.59	$ 404.48	$ 11.51	$ -	$ (12.79)	$ 920.69	2%	$ 11,079.31
26154241	Recreation	$ 2,000.00	$ -	$ 2,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	0%	$ 2,000.00
26234323	Streets	$ 226,195.00	$ -	$ 226,195.00	$ 1,857.97	$ 5,044.55	$ 20,922.40	$ 1,679.17	$ 8,040.07	$ 1,494.50	$ 431.27	$ 39,469.93	17%	$ 186,725.07
26234325	Special Electronics	$ 8,834.00	$ -	$ 8,834.00	$ 1,348.43	$ -	$ 170.32	$ 3,361.15	$ -	$ 178.72	$ -	$ 5,058.62	57%	$ 3,775.38
51004332	Air Center	$ 76,445.00	$ 42,000.00	$ 118,445.00	$ 1,712.97	$ 616.53	$ 2,178.15	$ 7,612.41	$ 34,185.33	$ 23,087.99	$ 6,210.99	$ 75,604.37	99%	$ 42,840.63
52004341	Collections	$ 750,000.00	$ (95,117.42)	$ 654,882.58	$ 19,751.59	$ 30,071.51	$ 58,059.21	$ 84,053.85	$ 65,512.91	$ 79,612.16	$ 78,563.95	$ 415,625.18	55%	$ 239,257.40
52014342	Landfill	$ 80,000.00	$ 2,860.00	$ 82,860.00	$ 1,360.44	$ -	$ 2,829.01	$ 4,222.31	$ 8,461.46	$ 1,920.28	$ 3,271.07	$ 22,064.57	28%	$ 60,795.43
53004352	Water Customer Service	$ -	$ 11,000.00	$ 11,000.00	$ -	$ -	$ 1,614.83	$ 4,072.41	$ 169.98	$ 973.72	$ -	$ 6,830.94	#DIV/0!	$ 4,169.06
53004353	Water Source of Supply	$ 23,000.00	$ -	$ 23,000.00	$ -	$ 89.99	$ 1,113.82	$ 1,014.41	$ 620.87	$ 1,273.90	$ 1,966.11	$ 6,079.10	26%	$ 16,920.90
53004354	Water Maint & Transmission	$ 65,224.00	$ 10,000.00	$ 75,224.00	$ 5,038.09	$ 2,643.84	$ 15,569.20	$ 4,120.23	$ 2,422.25	$ 1,673.93	$ 8,957.37	$ 40,424.91	62%	$ 34,799.09
53014355	WWTP	$ 29,978.00	$ (1,553.00)	$ 28,425.00	$ 2,036.24	$ 350.63	$ 942.19	$ 149.52	$ 296.14	$ 4,196.97	$ 7,828.02	$ 15,799.71	53%	$ 12,625.29
53014356	WW Sewer Maintenance	$ 50,879.00	$ (373.00)	$ 50,506.00	$ 764.88	$ 1,755.84	$ 5,878.20	$ 2,138.48	$ 3,871.12	$ 7,916.17	$ 2,741.72	$ 25,066.41	49%	$ 25,439.59
53014358	WW Lab	$ 900.00	$ -	$ 900.00	$ -	$ 70.35	$ -	$ -	$ -	$ -	$ -	$ 70.35	8%	$ 829.65
55004125	Public Safety*	$ 55,000.00	$ -	$ 55,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	0%	$ 55,000.00
	Totals:	$ 2,119,128.00	$ 41,003.04	$ 2,105,131.04	$ 71,071.30	$ 92,862.41	$ 190,669.28	$ 137,513.54	$ 201,660.76	$ 163,092.83	$ 157,989.89	$ 1,014,860.01	48%	$ 1,090,271.03

*Council Voted in December 2025 to allocate the funding

ROSWELL
New Mexico

Fleet Monthly Report

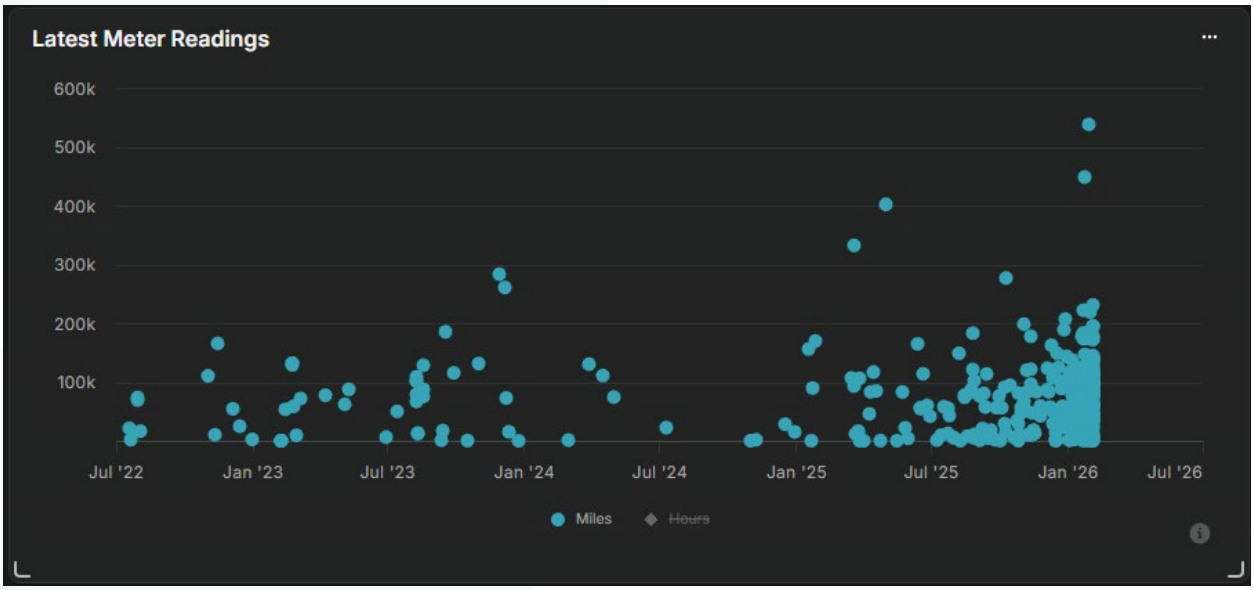
Sanitation

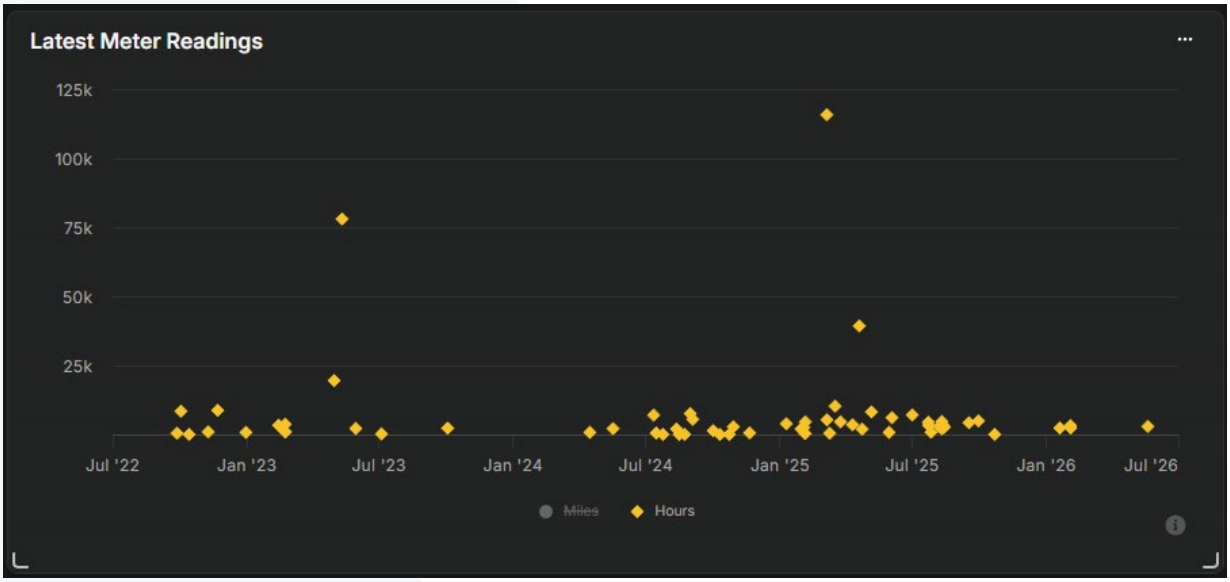
The City of Roswell has 633 vehicles, and equipment registered in Fleetio. Of those vehicles approximately 300 are over 15 years old. We are recommending replacement of 20 vehicles ASAP. These vehicles are not only old but have excessive miles on them. They have high maintenance costs citywide. ***Department Champion Fleetio Training was completed on February 11th 2026. Data will be evolving as Departments utilize the platform.*

Highest Meter Reading (Hours)					
Name	**Group**	**Year**	**Make**	**Type**	**Meter (Hours)**
361-252	Solid Waste	2007	Caterpillar	Scraper	115753.0
1341	Streets		John Deere	Tractor	78004.0
536-254	Solid Waste	2019	Caterpillar	Loader	39310.0
9630-1164	Zoo	2017	Kawasaki	UTV	19533.0
14667-845	Air Center		Kubota	Tractor	10266.0
61971-389	WWTP		John Deere	Loader	8716.0
1281	WWTP		Redmax	Mower	8416.0
11922-256	Solid Waste	2007	John Deere	Motor Grader	8261.0
298-250	Solid Waste	2020	Caterpillar	Compactor	8202.0
33960-1304	Streets		John Deere	Loader	7081.0
433-251	Solid Waste	1998	Caterpillar	Compactor	7022.5
27402-1410	WWTP	2007	Case	Backhoe	6093.0
160-594	Cemetery		John Deere	Backhoe	5514.0
15288-1305	Streets	2013	Case	Loader	5300.0
75746-1431	Water	2015	John Deere	Backhoe	4906.0
D5758-599	Cemetery	2012	Kubota	UTV	4659.8
11716-259	Solid Waste	2006	Bobcat	Skid Steer	4580.0
2340B	Water	2003	Yale	Forklift	4578.0
E8614-1233	Streets		Champion	Motor Grader	4554.0
43870-1339	Streets		Kubota	Tractor	4426.0

Highest Meter Reading (Miles)					
Name	**Group**	**Year**	**Make**	**Type**	**Meter (Miles)**
86000-E66	Streets	2003	Ford	Medium Duty Truck	449599
3715-723	Fire	2018	Ram	Fire Pickup Truck	402007
4C	SWAT	2002	GMC	Other	332307
54809-1234	Streets	2009	International	Medium Duty Truck	283292
50417-1201	Engineering	2008	Ford	Pickup Truck	276813
84201 - 949	Air Center	2017	Chevrolet	Bus	260692
2736 - 951	Transit	2019	Chevrolet	Bus	232105
50077	SWAT	2008	Caimen	Other	222000
6700 - 950	Transit	2015	Chevrolet	Bus	220645
77891	Animal Control	2015	Chevrolet	SUV	207210
96906	Police	2017	Chevrolet	Police SUV	198347
40961-262	Solid Waste	2019	International	Rolloff Truck	197597
3751 - 953	Transit	2020	Chevrolet	Bus	195708
5501-1107	Parks	2011	Ford	Pickup Truck	195040
93254	Police	2018	Ford	Police SUV	188811
83701-976	Facilities	2008	Ford	Pickup Truck	185973
36613	Air Center	2016	Ford	Police SUV	185301
93360	Police	2016	Dodge	Police Car	184298
93731	Streets	2016	Ram	Pickup Truck	182893
28423	Police	2016	Ford	Police SUV	178268

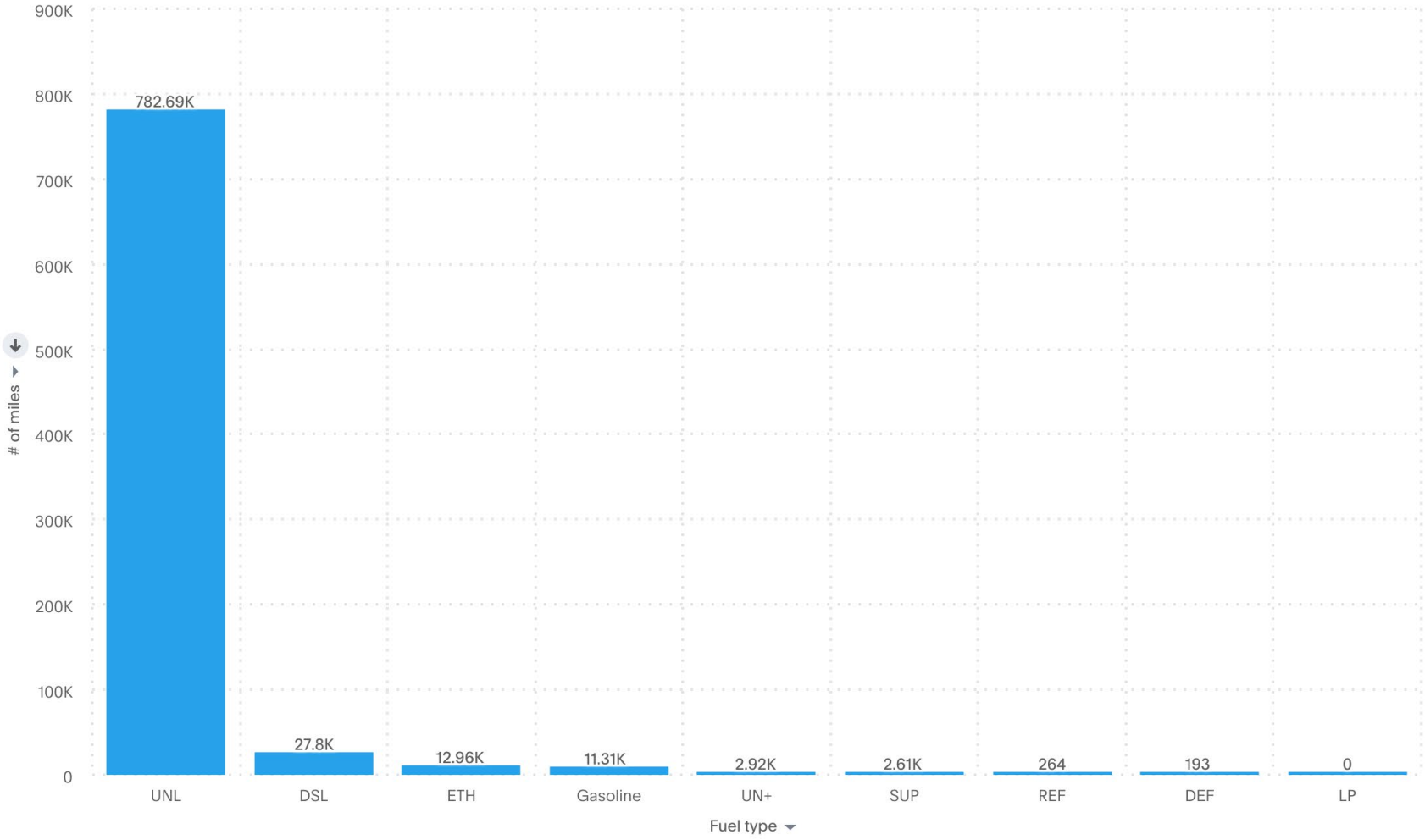
Fleetio pulls meter readings from the WEX gas cards, Geotab, Inspections, Service & Work Orders.





Sanitation

Fuel usage by fuel type



Showing 9 of 9 data points

ROSW
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TEL: 575.624.6746

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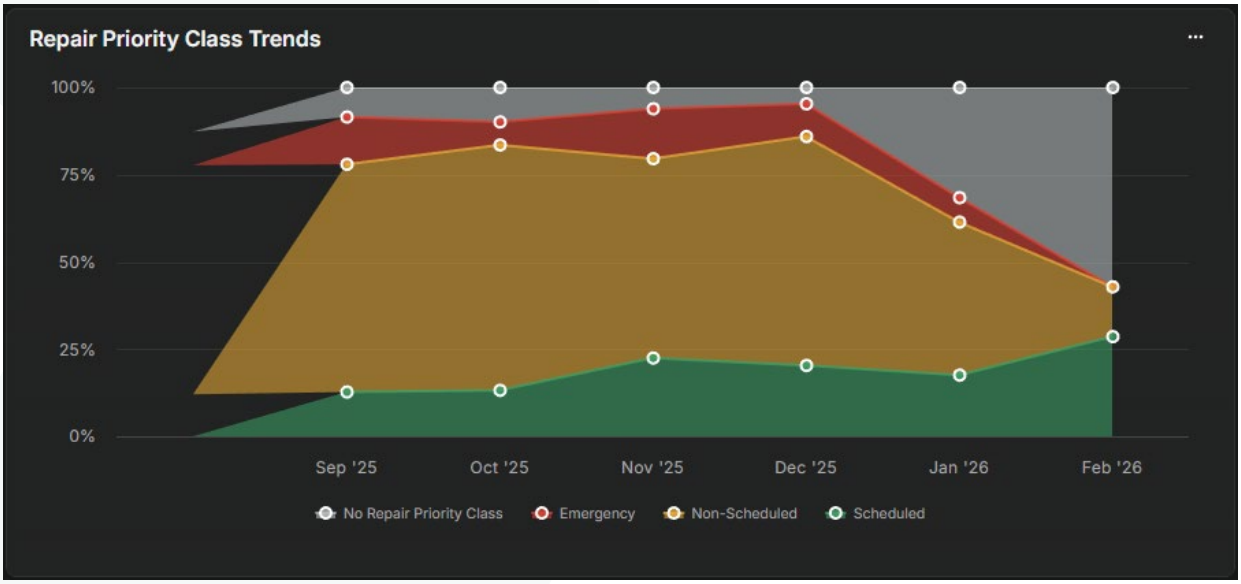
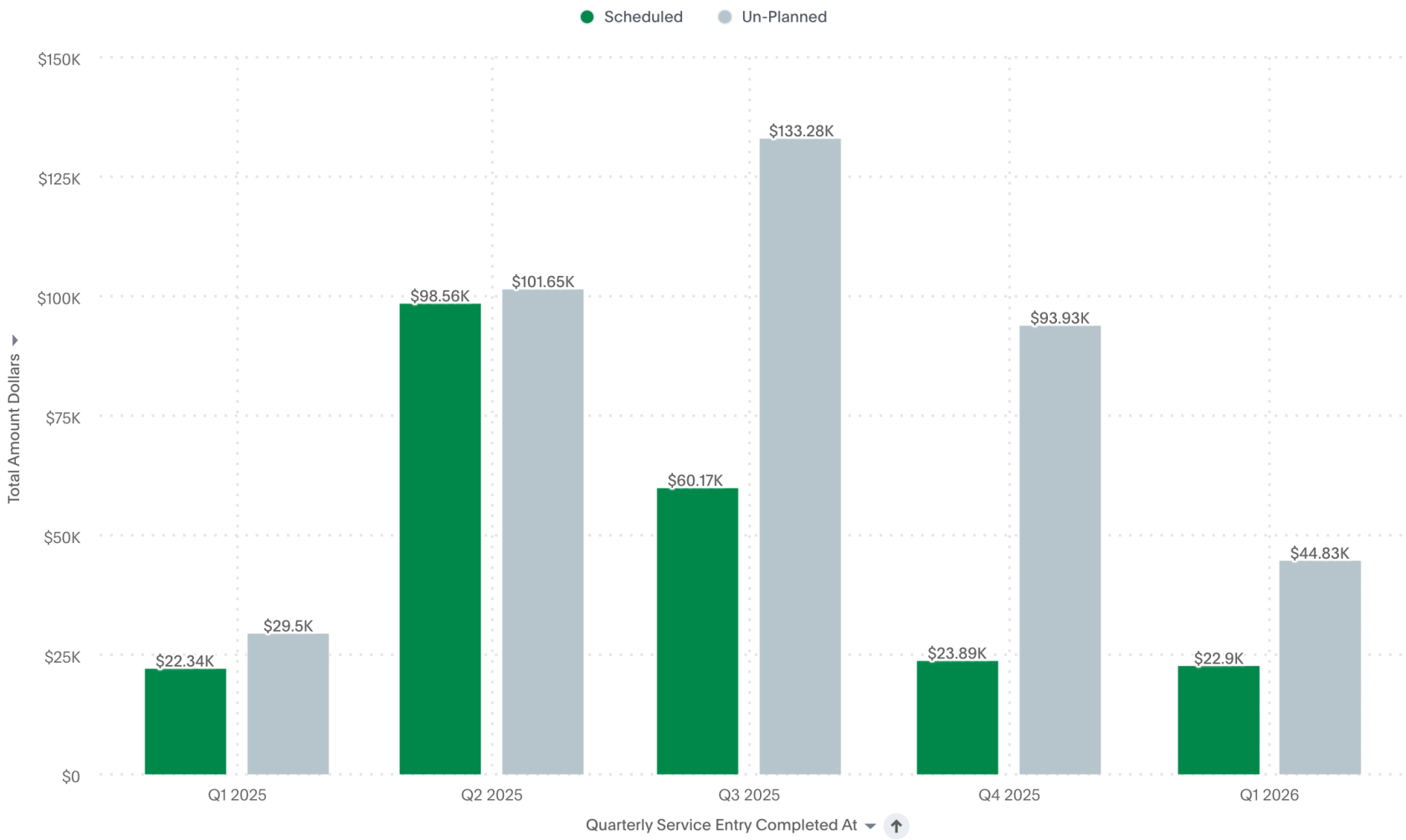
With the excessive mileage and hours on our vehicles and equipment we are seeing more repair work having to be done as parts wear out and break. This information is pulled from entered Service & Work Orders.



Shop Work Hours and Money saved in labor costs.

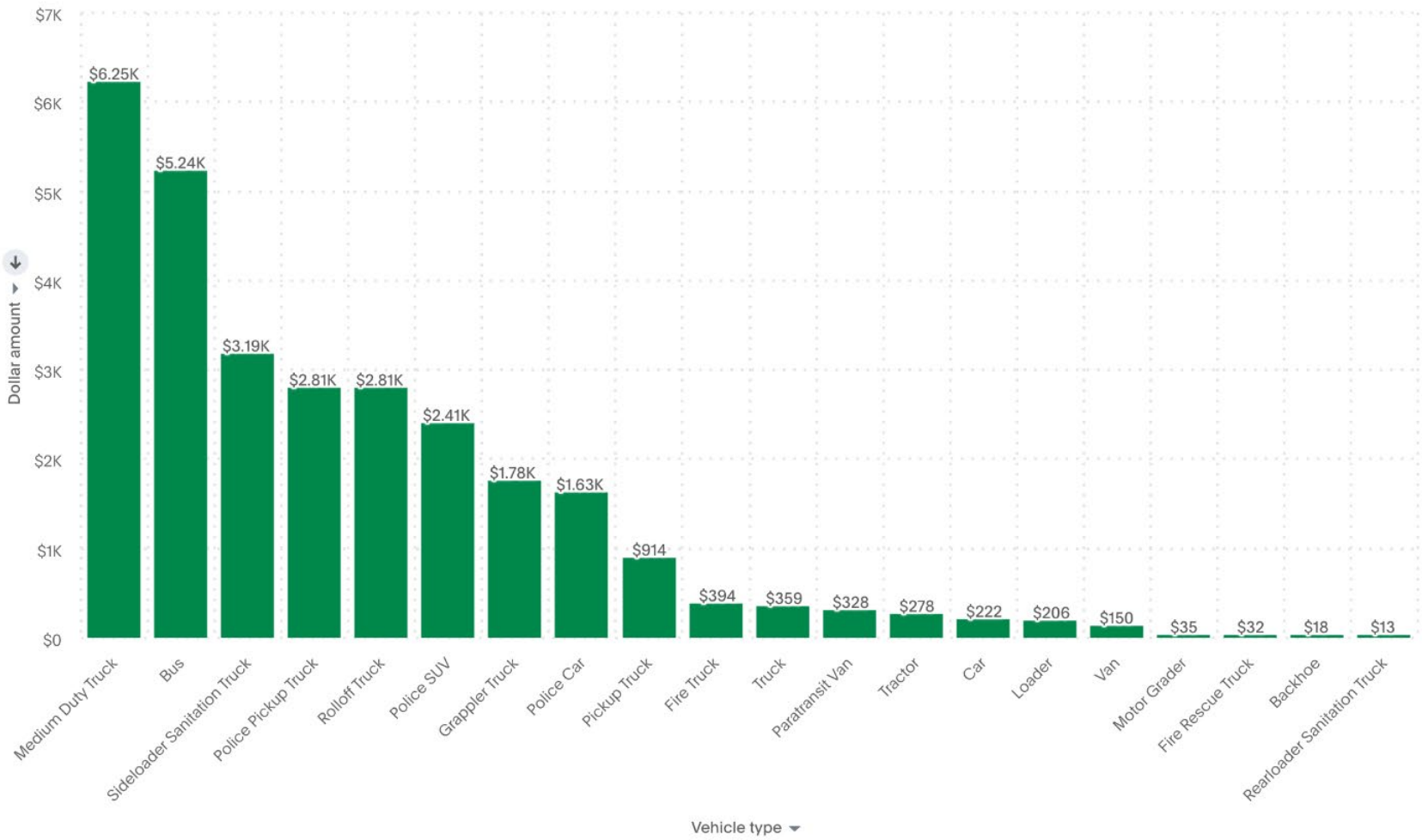
Job Title	Hourly Rate	Work Orders	Total Hours	Total Labor Cost
Heavy Duty Mechanic	$35.00	34	92.64	$3,242.40
Fleet Maintenance Supervisor	$35.00	1	1	$35.00
Emergency Vehicle Technician	$200.00	2	5.2	$1,040.00
Heavy Duty Mechanic	$35.00	17	113.41	$3,969.35
Heavy Duty Mechanic	$35.00	12	61.67	$2,158.45
Lube Technician	$18.54	5	6.75	$125.15
EVT Apprentice	$200.00	12	45.06	$9,012.00

Planned vs. Unplanned costs



Showing 10 of 10 data points

Maintenance cost by vehicle type



Showing 20 of 20 data points

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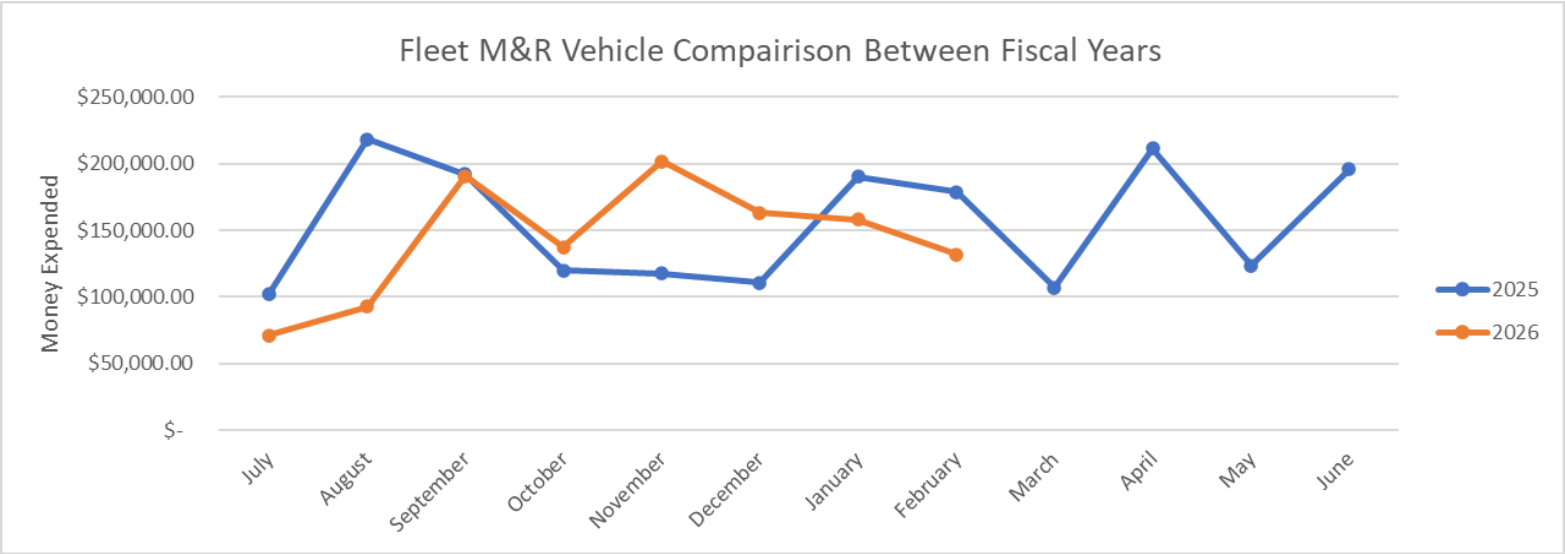
Sanitation



Year	July	August	September	October	November	December	January	February	March	April	May	June	Total
2025	$ 101,944.00	$ 218,478.00	$ 192,088.00	$ 119,889.00	$ 117,394.00	$ 110,727.00	$ 190,242.00	$ 178,979.00	$ 107,237.00	$ 211,670.00	$ 123,439.00	$ 195,873.00	$ 1,867,960.00
2026	$ 71,071.30	$ 92,862.41	$ 190,669.28	$ 137,513.54	$ 201,660.76	$ 163,092.83	$ 157,989.89	$ 131,822.28					$ 1,146,682.29

ROSWELL New Mexico
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Monthly M&R Vehicle (						
Department	**FY26 Original Budget**	**Transfers**	**Revised Budget**	**July**	**August**	**September**
Municipal Court	$ 3,500.00	$ -	$ 3,500.00	$ 230.06	$ -	$ -
Human Resources	$ 1,100.00	$ 7,200.00	$ 8,300.00	$ -	$ -	$ 2,068.50
Facilities	$ 25,000.00	$ 7,500.00	$ 32,500.00	$ 2,862.82	$ 2,364.36	$ 744.95
Fleet Maintenance	$ 4,792.00	$ -	$ 4,792.00	$ 161.25	$ -	$ 96.31
Police	$ 300,000.00	$ -	$ 300,000.00	$ 8,765.76	$ 16,438.00	$ 15,508.99
Fire	$ 130,790.00	$ 1,769.39	$ 132,559.39	$ 7,436.95	$ 16,249.43	$ 35,148.17
Planning	$ 500.00	$ (200.00)	$ 300.00	$ -	$ -	$ -
Engineering	$ 9,086.00	$ 3,000.00	$ 12,086.00	$ 171.21	$ 152.51	$ 3,119.93
Code Enforcement	$ 30,000.00	$ -	$ 30,000.00	$ 7,436.95	$ 969.31	$ 8,326.64
Animal Control	$ 15,000.00	$ -	$ 15,000.00	$ 245.00	$ 1,239.26	$ 952.94
Emergency Management	$ 1,500.00	$ -	$ 1,500.00	$ -	$ -	$ -
Parks	$ 40,000.00	$ (5,582.60)	$ 34,417.40	$ 323.64	$ 1,052.72	$ 1,168.82
IT	$ 6,905.00	$ -	$ 6,905.00	$ -	$ 32.48	$ -
Fire Protection Grant	$ -	$ 100,000.00	$ 100,000.00	$ -	$ -	$ -
Cemetery	$ 15,500.00	$ -	$ 15,500.00	$ 18.69	$ 645.52	$ 1,314.38
Transit	$ 115,000.00	$ (14,885.00)	$ 100,115.00	$ 9,548.36	$ 12,784.68	$ 12,715.73
Zoo	$ 10,000.00	$ -	$ 10,000.00	$ -	$ -	$ -
Golf Course	$ 42,000.00	$ (30,000.00)	$ 12,000.00	$ -	$ 290.90	$ 226.59
Recreation	$ 2,000.00	$ -	$ 2,000.00	$ -	$ -	$ -
Streets	$ 226,195.00	$ -	$ 226,195.00	$ 1,857.97	$ 5,044.55	$ 20,922.40
Special Electronics	$ 8,834.00	$ -	$ 8,834.00	$ 1,348.43	$ -	$ 170.32
Air Center	$ 76,445.00	$ 52,000.00	$ 128,445.00	$ 1,712.97	$ 616.53	$ 2,178.15
Collections	$ 750,000.00	$ 4,882.58	$ 754,882.58	$ 19,751.59	$ 30,071.51	$ 58,059.21
Landfill	$ 80,000.00	$ 2,860.00	$ 82,860.00	$ 1,360.44	$ -	$ 2,829.01
Water Customer Service	$ -	$ 11,000.00	$ 11,000.00	$ -	$ -	$ 1,614.83
Water Source of Supply	$ 23,000.00	$ -	$ 23,000.00	$ -	$ 89.99	$ 1,113.82
Water Maint & Transmission	$ 65,224.00	$ 10,000.00	$ 75,224.00	$ 5,038.09	$ 2,643.84	$ 15,569.20
WWTP	$ 29,978.00	$ (1,553.00)	$ 28,425.00	$ 2,036.24	$ 350.63	$ 942.19
WW Sewer Maintenance	$ 50,879.00	$ (373.00)	$ 50,506.00	$ 764.88	$ 1,755.84	$ 5,878.20
WW Lab	$ 900.00	$ -	$ 900.00	$ -	$ 70.35	$ -
Public Safety*	$ 55,000.00	$ -	$ 55,000.00	$ -	$ -	$ -
Totals:	$ 2,119,128.00	$ 147,618.37	$ 2,211,746.37	$ 71,071.30	$ 92,862.41	$ 190,669.28

*Council Voted in December 2025 to allocate the funding

Costs by Department

October	November	December	January	February	YTD Expended	% of Budget	Remaining
$ 278.34	$ -	$ -	$ -	$ -	$ 508.40	15%	$ 2,991.60
$ -	$ 4,876.84	$ 155.98	$ 135.17	$ 844.62	$ 8,081.11	735%	$ 218.89
$ 232.94	$ 4,830.05	$ 763.94	$ 1,102.20	$ 414.68	$ 13,315.94	53%	$ 19,184.06
$ 133.24	$ 34.70	$ -	$ -	$ 34.70	$ 460.20	10%	$ 4,331.80
$ 13,040.23	$ 7,901.82	$ 21,965.03	$ 6,962.99	$ 10,207.96	$ 100,790.78	34%	$ 199,209.22
$ 2,397.30	$ 50,337.03	$ 5,401.55	$ 215.66	$ 21.65	$ 117,207.74	90%	$ 15,351.65
$ -	$ -	$ -	$ -		$ -	0%	$ 300.00
$ 2,482.31	$ 280.02	$ 21.65	$ 175.38	$ 565.05	$ 6,968.06	77%	$ 5,117.94
$ 21.65	$ 56.76	$ -	$ 421.57	$ -	$ 17,232.88	57%	$ 12,767.12
$ 552.63	$ 36.75	$ 1,758.27	$ 2,558.59	$ 236.14	$ 7,579.58	51%	$ 7,420.42
$ -	$ -	$ -	$ -		$ -	0%	$ 1,500.00
$ 1,351.77	$ 808.60	$ 2,316.44	$ 40.47	$ 1,965.50	$ 9,027.96	23%	$ 25,389.44
$ -	$ 275.53	$ -	$ -	$ -	$ 308.01	4%	$ 6,596.99
$ -	$ -	$ 1,650.24	$ 28,792.34	$ -	$ 30,442.58	#DIV/0!	$ 69,557.42
$ -	$ 985.25	$ 266.75	$ 52.52	$ -	$ 3,283.11	21%	$ 12,216.89
$ 3,882.73	$ 7,359.21	$ 6,464.64	$ 7,575.29	$ 14,646.63	$ 74,977.27	65%	$ 25,137.73
$ 311.98	$ 286.56	$ -	$ -	$ -	$ 598.54	6%	$ 9,401.46
$ 404.48	$ 11.51	$ -	$ (12.79)	$ -	$ 920.69	2%	$ 11,079.31
$ -	$ -	$ -	$ -		$ -	0%	$ 2,000.00
$ 1,679.17	$ 8,040.07	$ 1,494.50	$ 431.27	$ 41,479.58	$ 80,949.51	36%	$ 145,245.49
$ 3,361.15	$ -	$ 178.72	$ -	$ 85.44	$ 5,144.06	58%	$ 3,689.94
$ 7,612.41	$ 34,185.33	$ 23,087.99	$ 6,210.99	$ 10,455.93	$ 86,060.30	113%	$ 42,384.70
$ 84,053.85	$ 65,512.91	$ 79,612.16	$ 78,563.95	$ 38,822.14	$ 454,447.32	61%	$ 300,435.26
$ 4,222.31	$ 8,461.46	$ 1,920.28	$ 3,271.07	$ 1,135.75	$ 23,200.32	29%	$ 59,659.68
$ 4,072.41	$ 169.98	$ 973.72	$ -	$ 340.81	$ 7,171.75	#DIV/0!	$ 3,828.25
$ 1,014.41	$ 620.87	$ 1,273.90	$ 1,966.11	$ 572.82	$ 6,651.92	29%	$ 16,348.08
$ 4,120.23	$ 2,422.25	$ 1,673.93	$ 8,957.37	$ 1,442.61	$ 41,867.52	64%	$ 33,356.48
$ 149.52	$ 296.14	$ 4,196.97	$ 7,828.02	$ 973.30	$ 16,773.01	56%	$ 11,651.99
$ 2,138.48	$ 3,871.12	$ 7,916.17	$ 2,741.72	$ 7,442.45	$ 32,508.86	64%	$ 17,997.14
$ -	$ -	$ -	$ -	$ 134.52	$ 204.87	23%	$ 695.13
$ -	$ -	$ -	$ -		$ -	0%	$ 55,000.00
$ 137,513.54	$ 201,660.76	$ 163,092.83	$ 157,989.89	$ 131,822.28	$ 1,146,682.29	54%	$ 1,065,064.08

ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Non-Action Items 11.

Infrastructure Committee

Meeting Date: 03/16/2026

COMMITTEE: Infrastructure

CONTACT: James MacCornack **CHAIR:** Darrell Johnson

DEPARTMENT NAME:

Department Report - Solid Waste

Attachments

Monthly Report- January
Monthly Report - February

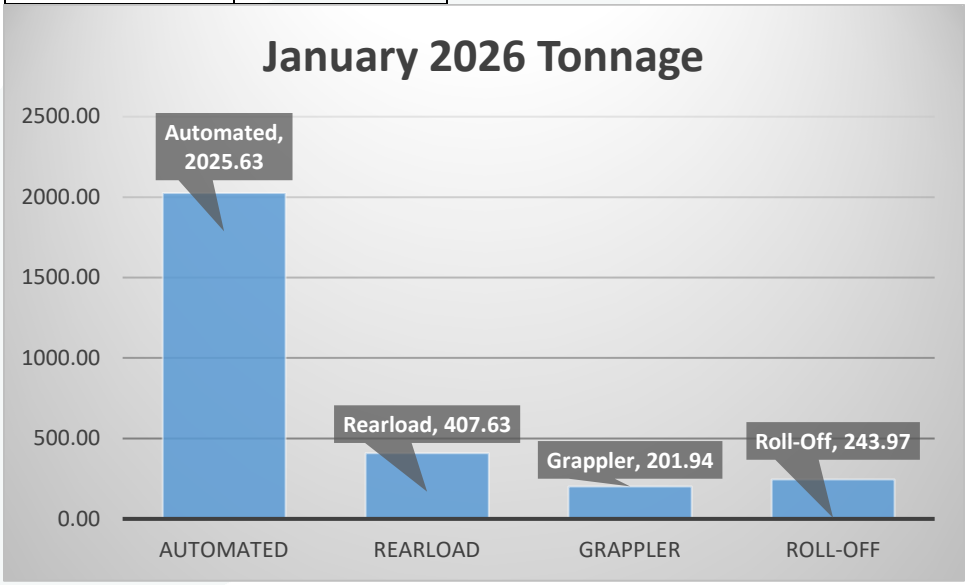
ROSWELL
New Mexico

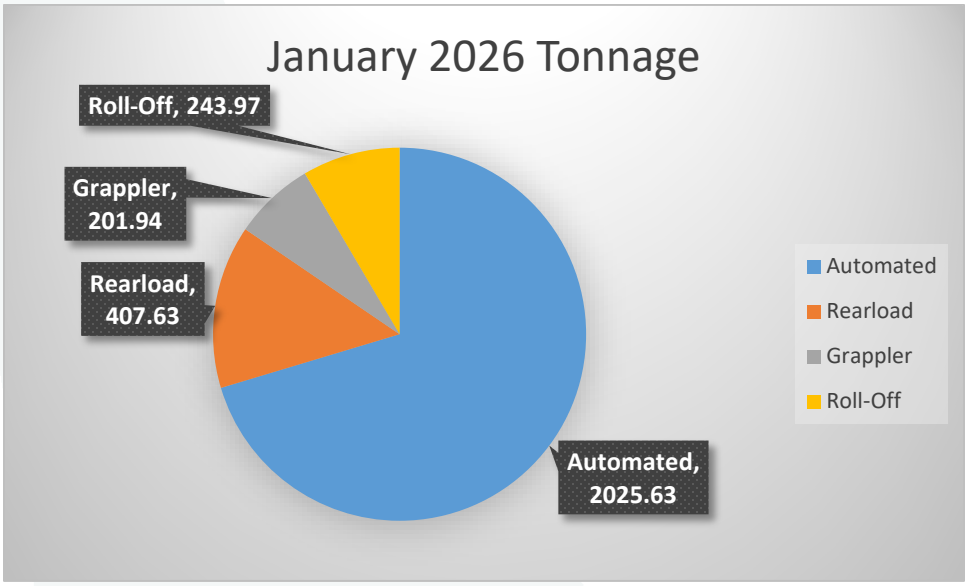
Sanitation

Monthly Solid Waste Department
January 2026 Tonnage Report

Roswell Municipal Landfill (RML). Report includes tonnage from January 1st – January 31st. Landfill tonnage received is a good gauge of the overall health of the Landfill Operations. Attached are the tonnages for the following Operations: Automated Collections, Bulk Trash, Commercial, and Roll Off.

Service	Tons
Automated	2025.63
Rearload	407.63
Grappler	201.94
Roll-Off	243.97





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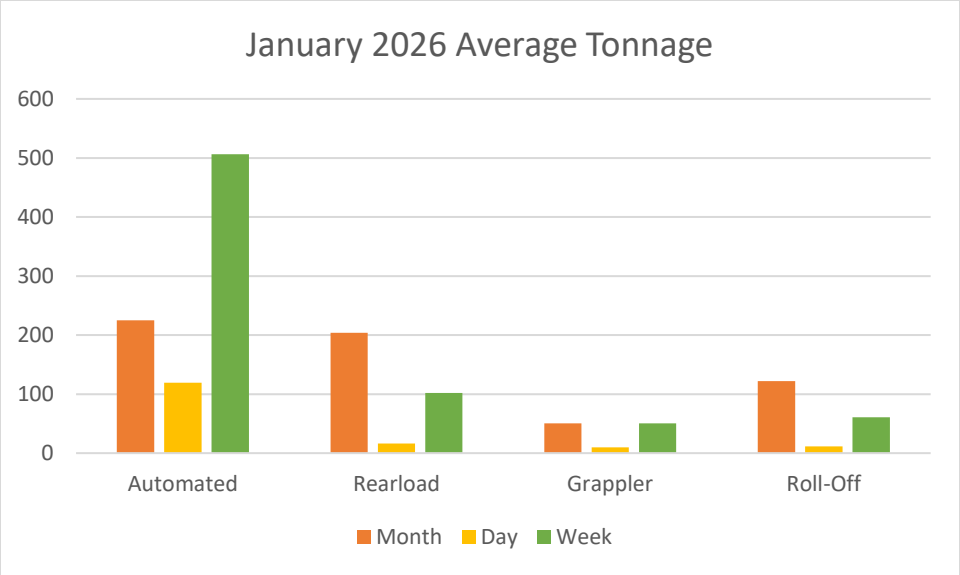


January 2026 Average Tonnage for our different divisions. They are:

Automated Average Tons:

- Daily: 119
- Weekly: 506
- Per Truck this Month: 225

Rearload Average Tons:

- Daily: 16
- Weekly: 102
- Per Truck This Month: 204

Grappler Average Tons:

- Daily: 10
- Weekly: 50
- Per Truck this Month: 50

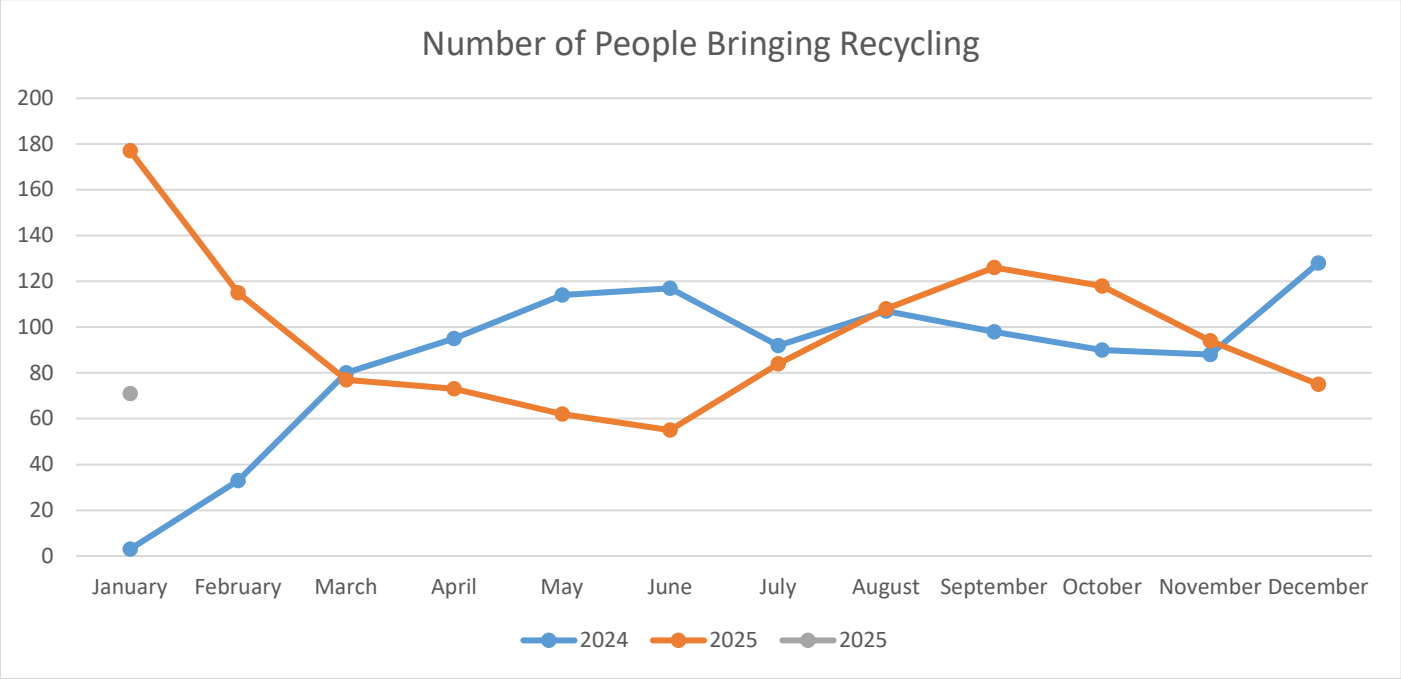
Roll-Off Average Tons:

- Daily: 12
- Weekly: 61
- Per Truck this Month: 122

Recycling

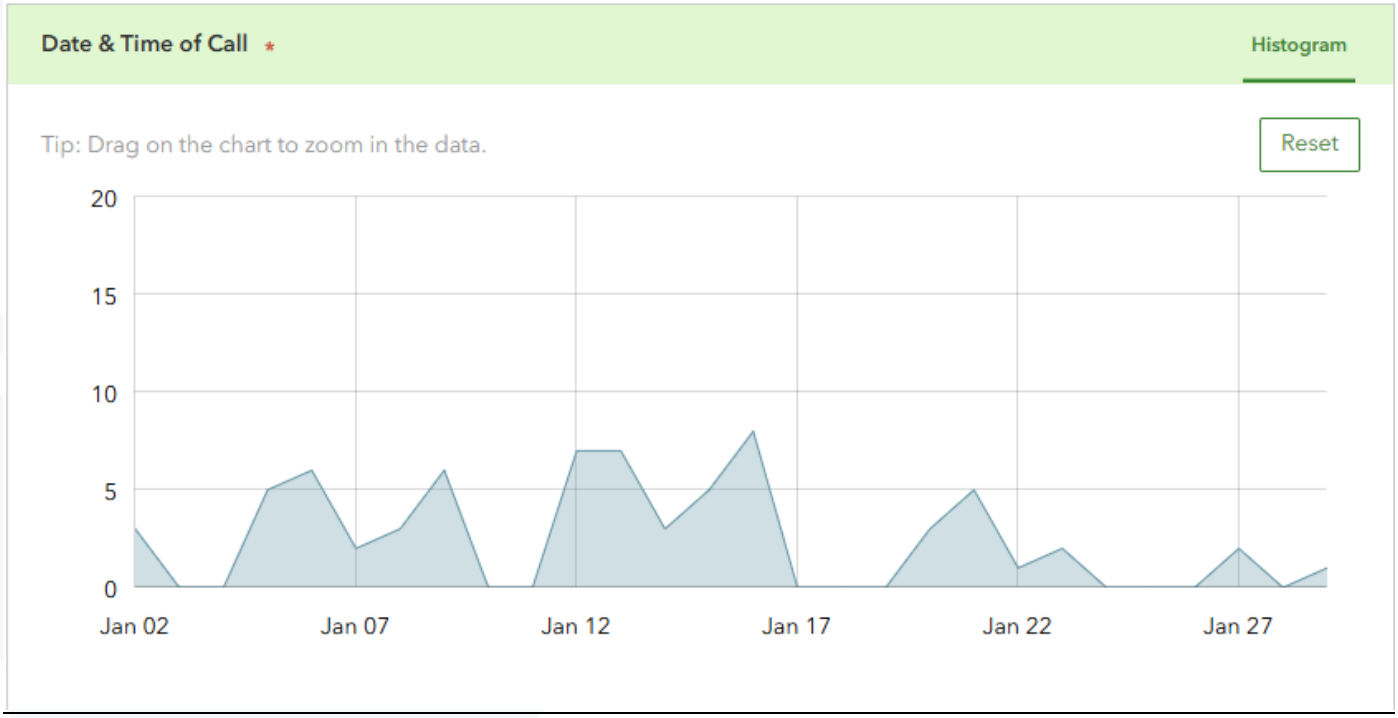
The Solid Waste Department Launched our Pilot program for Recycling. We currently take corrugated cardboard, tin and aluminum cans. Currently we are only tracking people who come in to recycle.

	January	February	March	April	May	June	July	August	September	October	November	December	YTD
2024	3	33	80	95	114	117	92	107	98	90	88	128	1045
2025	177	115	77	73	62	55	84	108	126	118	94	75	1164
2025	71												71



Bulk Trash Calls

The Solid Waste Department is implementing a new way to track Bulk Trash/Illegal Dumping calls that come into the department. This data is for December 1st – December 31st.

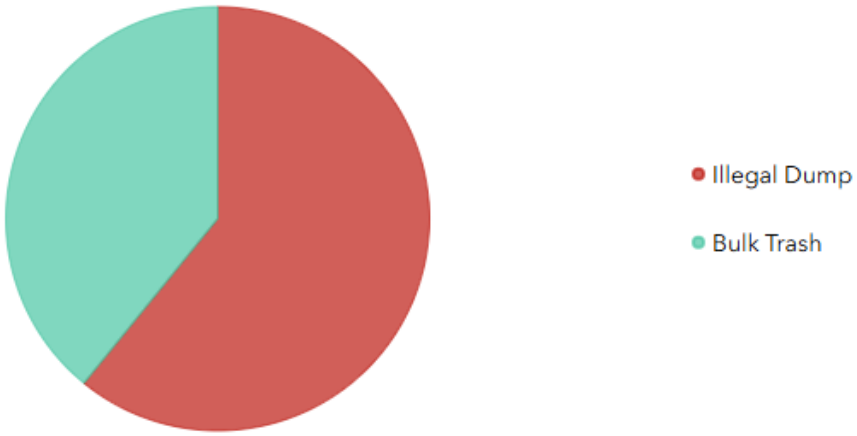


ROSWELL
New Mexico

Sanitation

What type of Trash

Column Bar Pie Map



Hide table

Empty categories Sort

Answers	Count	Percentage
Illegal Dump	42	60.87%
Bulk Trash	27	39.13%

Answered: 69 Skipped: 0

ROSWELL
New Mexico

Sanitation

Disposal Summary

This data is track by Drivers inputting their Net weight in as they pass over the scales to track how much tonnage they are bringing in.

Disposal by Facility		
Facility	**Loads**	**Tons**
Roswell Municipal Landfill	**846**	**9610.78**
Trash - MSW	821	9610.78
Unknown	25	0.00
Totals	**846**	**9610.78**

Disposal by Vehicle Type		
Vehicle Type	**Loads**	**Tons**
Front load	**101**	**1316.98**
Trash - MSW	101	1316.98
Residential	**530**	**8049.88**
Trash - MSW	506	8049.88
Unknown	24	0.00
Roll off	**215**	**243.92**
Trash - MSW	214	243.92
Unknown	1	0.00
Totals	**846**	**9610.78**

Disposal by Material		
Material	**Loads**	**Tons**
Trash - MSW	821	9610.78
Unknown	25	0.00
Totals	**846**	**9610.78**

Driver Productivity

This chart allows us to see a combined monthly total of all the hours a driver has been 'on route' how fast they are moving and how many miles and tons they are bringing in for the month. Please note that Sub are drivers being substituted in from other sections i.e.: grappler drivers or supervisors to help when we have a shortage of drivers.

Driver Productivity							
Driver Name	Route Count	Route Hours	Helping Hours	Homes/ Hour	Total Stops	Miles	Tons
SL-Route-Sub	24	117.54	73.29	33.47512	1738	902	
RL-Route-South	5	158.05	0	14.52072	2586	1096	571.95
SL-Route-6	9	195.24	1.43	58.12548	13669	1258	406.4
SL-Route-5	11	173.14	6.88	57.21602	11577	1471	2056
RL-Route-North	5	189.28	0	13.98028	2756	917	608.23
SL-Route-4	13	165.17	10.46	58.82555	10777	1185	905.96
RO-Route-2	5	156.16	0	0.4995197	113	1696	59.19
CR-Route	8	158.24	6.85	28.17062	5229	897	563.68
SL-Route-3	7	169.3	8.08	70.04824	14152	1176	1964.46
SL-Route-7	4	170.44	0	48.54684	11202	1080	46.22
SL-Route-2	7	172.92	1.82	58.80278	11849	1064	955.02
SL-Route-1	15	193.38	14.11	44.37301	9948	1332	1123.91
RO-Route-1	5	166.53	0	0.6786107	130	2339	184.73

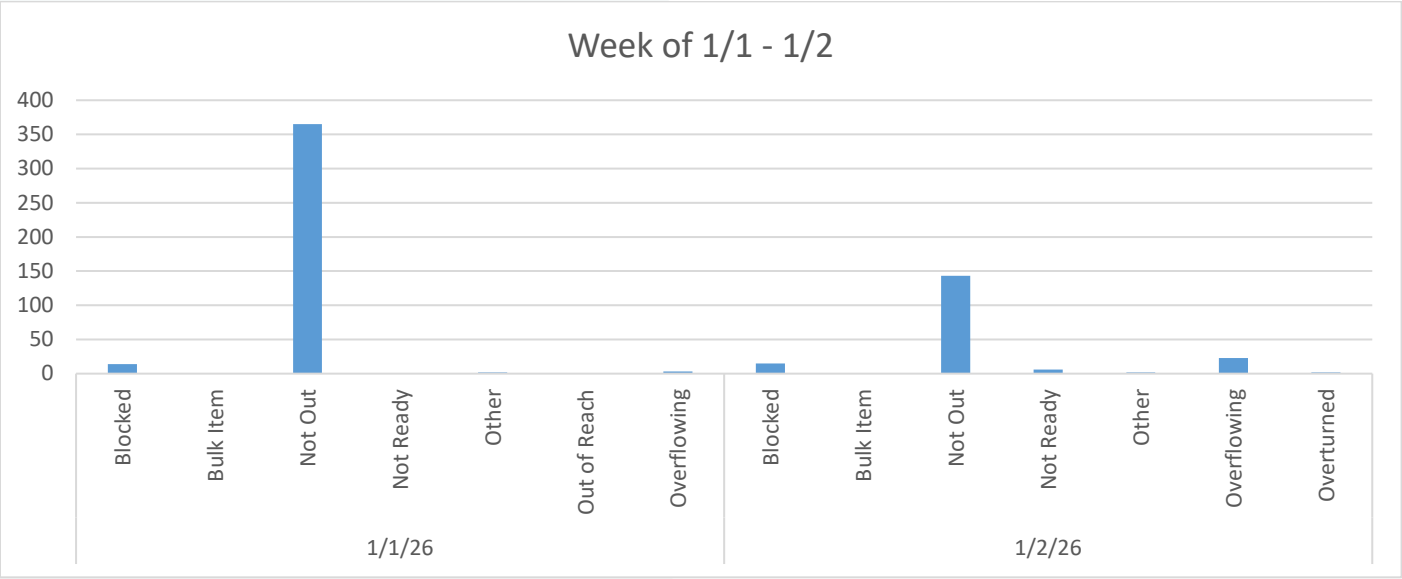
Fuel Log

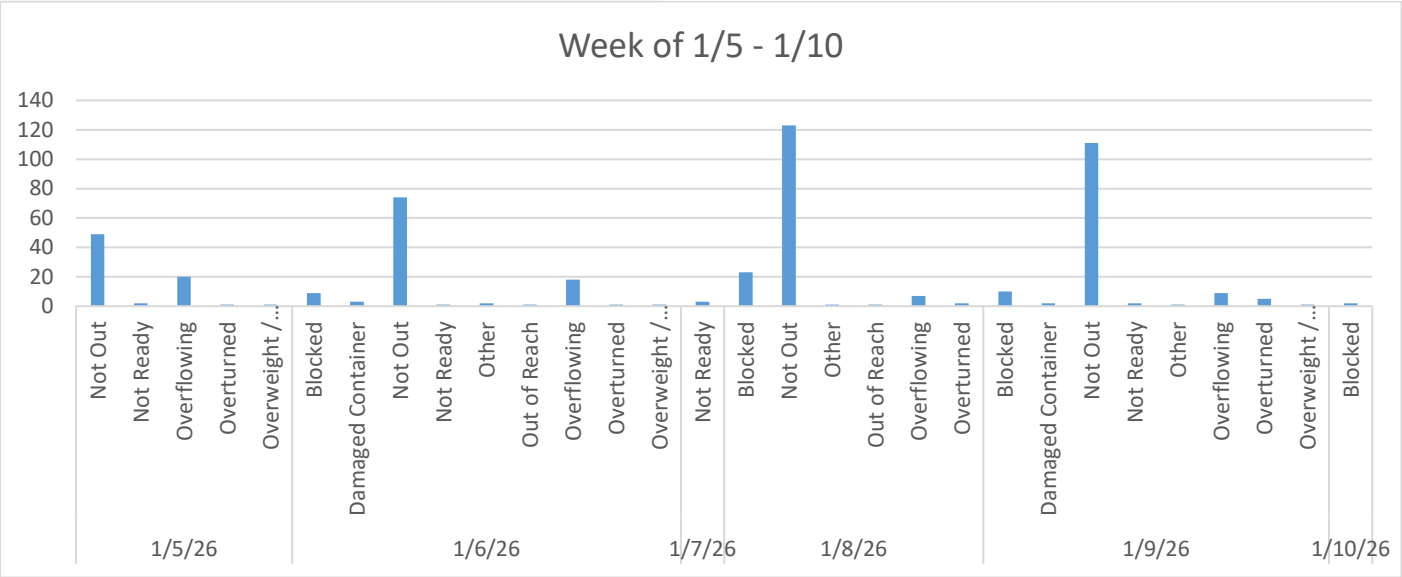
This shows how many miles are driven on our trucks along with their Fuel Efficiency.

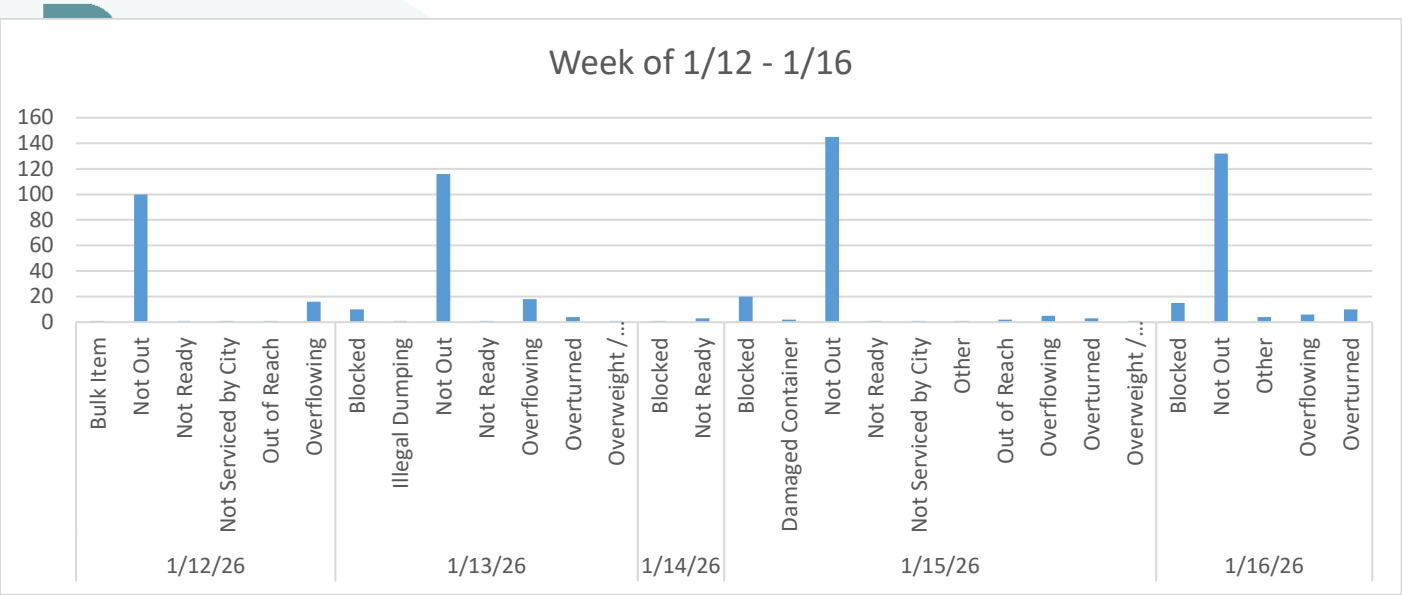
Fuel Log					
Vehicle Name	# Fill ups	Fuel Efficiency (MPG)	Total Gallons Filled	Total Gallons Used	Total Miles Driven
RL 311	11	2.6	211.3	363.9	922
SL 20-305	3	3.2	246.6	145.9	469
263	3	6	25.3	44.3	265
300	1	1	8	17.7	17
307	1	2.3	15.8	19.5	45

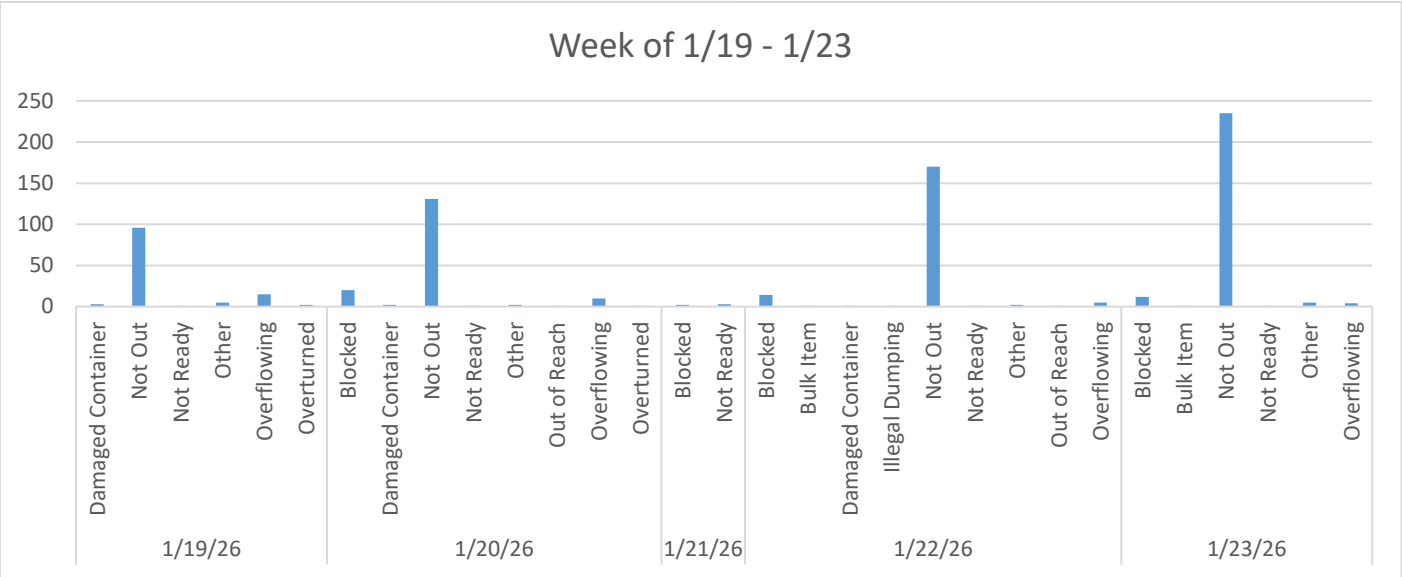
Pickup Reports

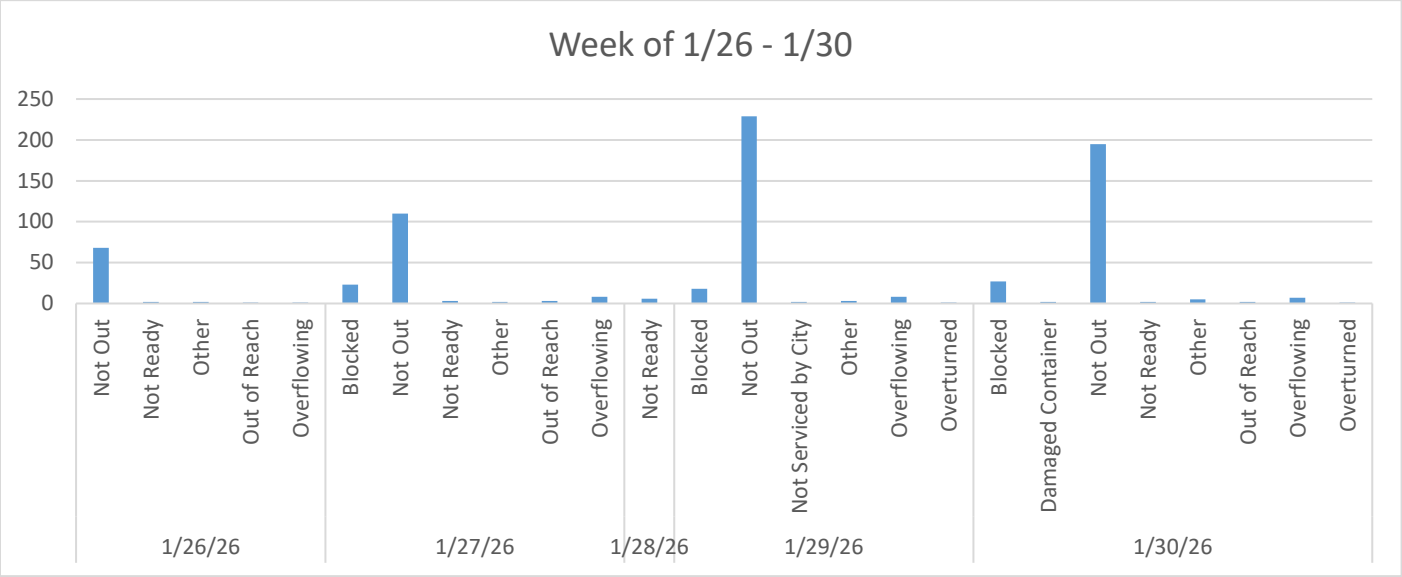
Pickup Reports are broken down by week to week. They show the number of Issues the drivers run into every day. To better view the data we split it into weeks.






Week of 1/12 - 1/16
160
140
120
100
80
60
40
20
0
Bulk Item
Not Out
Not Ready
Not Serviced by City
Out of Reach
Overflowing
Blocked
Illegal Dumping
Not Out
Not Ready
Overflowing
Overturned
Overweight /...
Blocked
Not Ready
Blocked
Damaged Container
Not Out
Not Ready
Not Serviced by City
Other
Out of Reach
Overflowing
Overturned
Overweight /...
Blocked
Not Out
Other
Overflowing
Overturned
1/12/26
1/13/26
1/14/26
1/15/26
1/16/26


Week of 1/19 - 1/23
250
200
150
100
50
0
Damaged Container
Not Out
Not Ready
Other
Overflowing
Overturned
Blocked
Damaged Container
Not Out
Not Ready
Other
Out of Reach
Overflowing
Overturned
Blocked
Not Ready
Blocked
Bulk Item
Damaged Container
Illegal Dumping
Not Out
Not Ready
Other
Out of Reach
Overflowing
Blocked
Bulk Item
Not Out
Not Ready
Other
Overflowing
1/19/26
1/20/26
1/21/26
1/22/26
1/23/26


Week of 1/26 - 1/30
250
200
150
100
50
0
Not Out
Not Ready
Other
Out of Reach
Overflowing
Blocked
Not Out
Not Ready
Other
Out of Reach
Overflowing
Not Ready
Blocked
Not Out
Not Serviced by City
Other
Overflowing
Overturned
Blocked
Damaged Container
Not Out
Not Ready
Other
Out of Reach
Overflowing
Overturned
1/26/26
1/27/26
1/28/26
1/29/26
1/30/26

Current Project Updates

1. In House Projects / Infrastructure

a. Bring Fire Suppression System up to Code
   i. Jockey Pump replaced more work needed
   ii. Purchase Order has been obtained waiting on Vendor
b. Finished Flood Repair
   i. New cover for Cell 1,2,4 & partial on 5 slopes
      1. Riprap placed on Cells 1, &2.
   ii. Road Maintenance within Landfill
   iii. Repair Leachate Pond (Geomembrane & Liner)
   iv. Re-Establish Entire Landfill stormwater drainage system
   v. Pump out all leachate from Cell 1,2,3,4 & 5 (Over 200,000 gallons)
   vi. Dig up and replace cap on leachate line 12
c. Shop
   i. Cleaned out Shop
   ii. Painted the walls
   iii. Pressure washed the floors
   iv. Redo Shop Office
      1. Paint
      2. New Flooring
      3. New Furniture
      4. TV so they are able to look at blueprints on a larger screen
   v. Replace Fire Door
   vi. Installed a new sink
   vii. New Lifts that can even lift the ARFF Truck
   viii. EVT is here

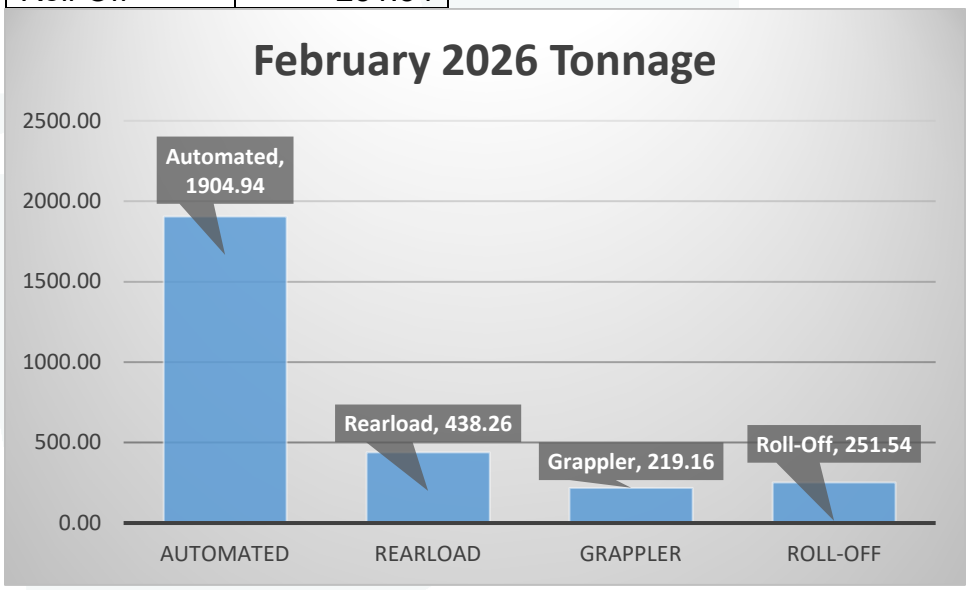
Currently assessing multiple Landfill infrastructure systems that need to be updating and modernizing to meet current code requirements and operational needs. As these arise we will prepare quotes and bring to Infrastructure and Finance. Department will strive to perform the majority of the work in-house.

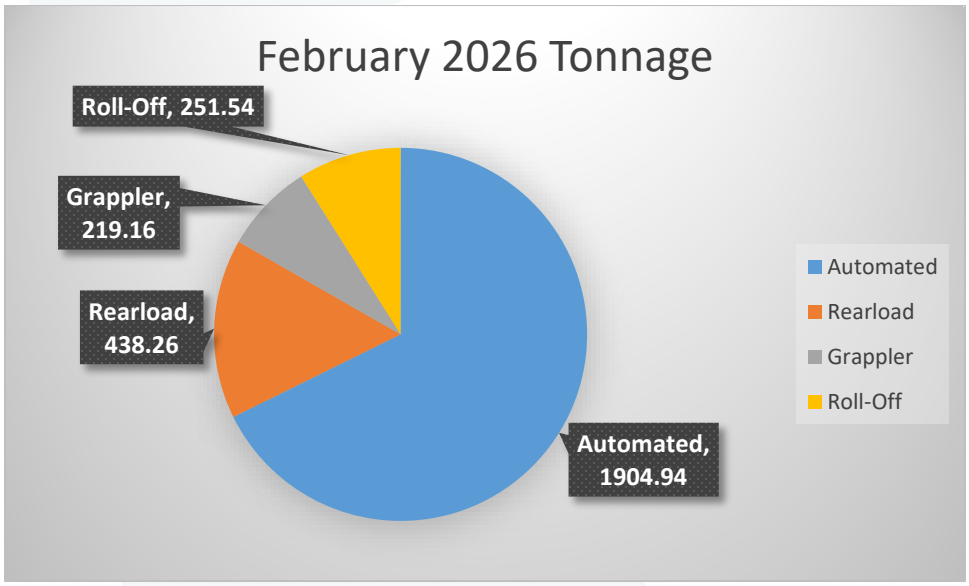
Monthly Solid Waste Department
February 2026 Tonnage Report

Sanitation

Roswell Municipal Landfill (RML). Report includes tonnage from February 1st to February 27th. Landfill tonnage received is a good gauge of the overall health of the Landfill Operations. Attached are the tonnages for the following Operations: Automated Collections, Bulk Trash, Commercial, and Roll Off.

Service	Tons
Automated	1904.94
Rearload	438.26
Grappler	219.16
Roll-Off	251.54





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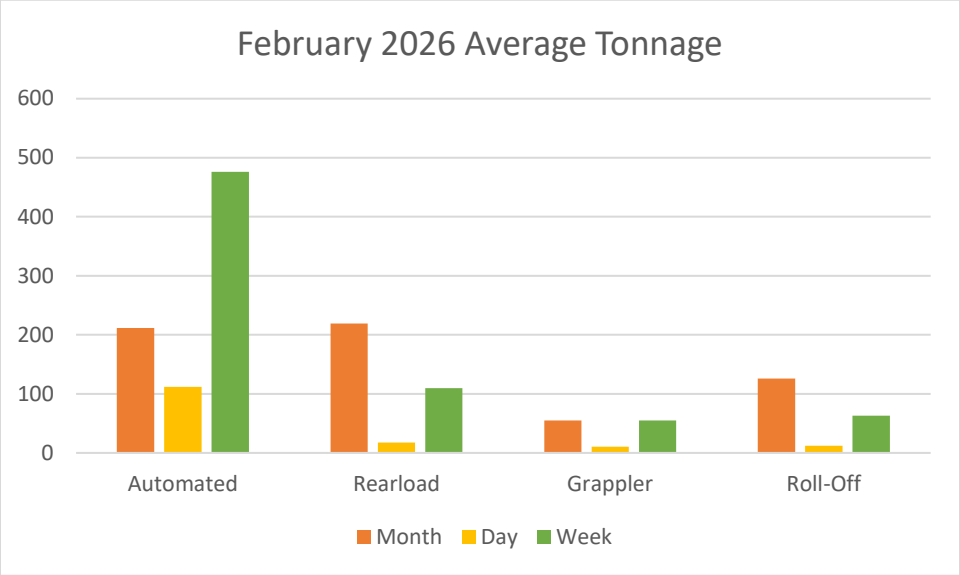
ROSWELL
New Mexico

Sanitation

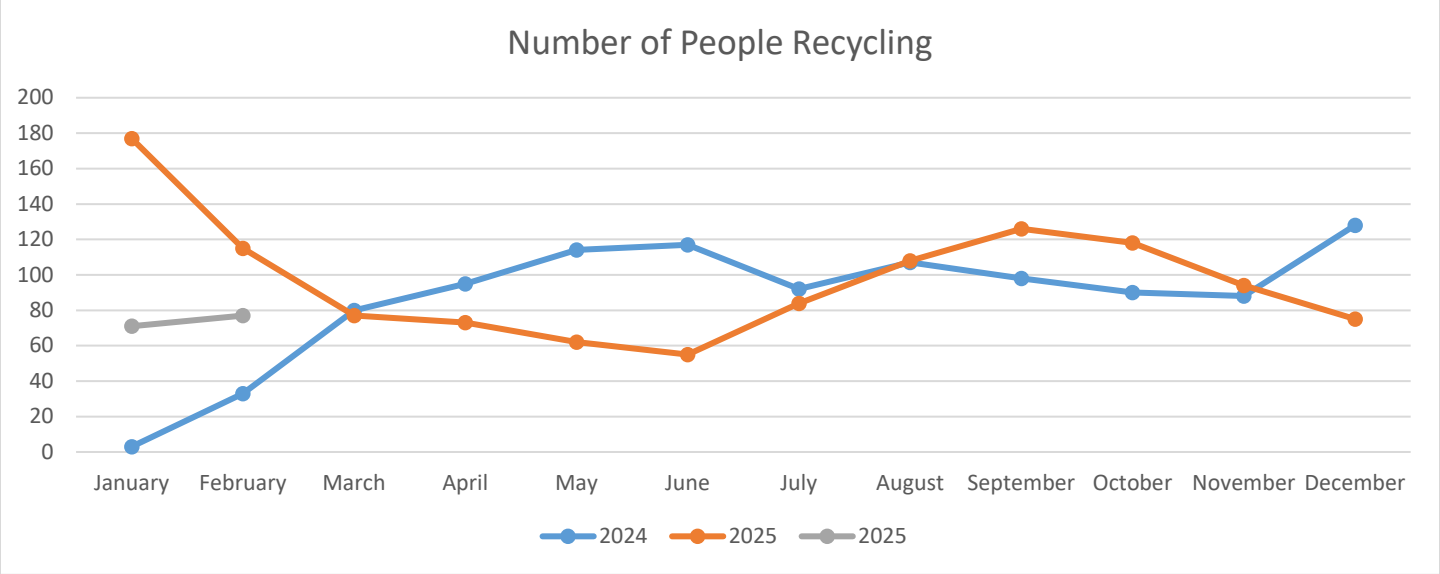


Waste Stream	Month	Week	Day
Automated	212	476	112
Rearload	219	110	18
Grappler	55	55	10
Roll-Off	126	63	12

Recycling

The Solid Waste Department Launched our Pilot program for Recycling. We currently take corrugated cardboard, tin and aluminum cans. Currently we are only tracking people who come in to recycle.

	January	February	March	April	May	June	July	August	September	October	November	December	YTD
2024	3	33	80	95	114	117	92	107	98	90	88	128	1045
2025	177	115	77	73	62	55	84	108	126	118	94	75	1164
2025	71	77											148



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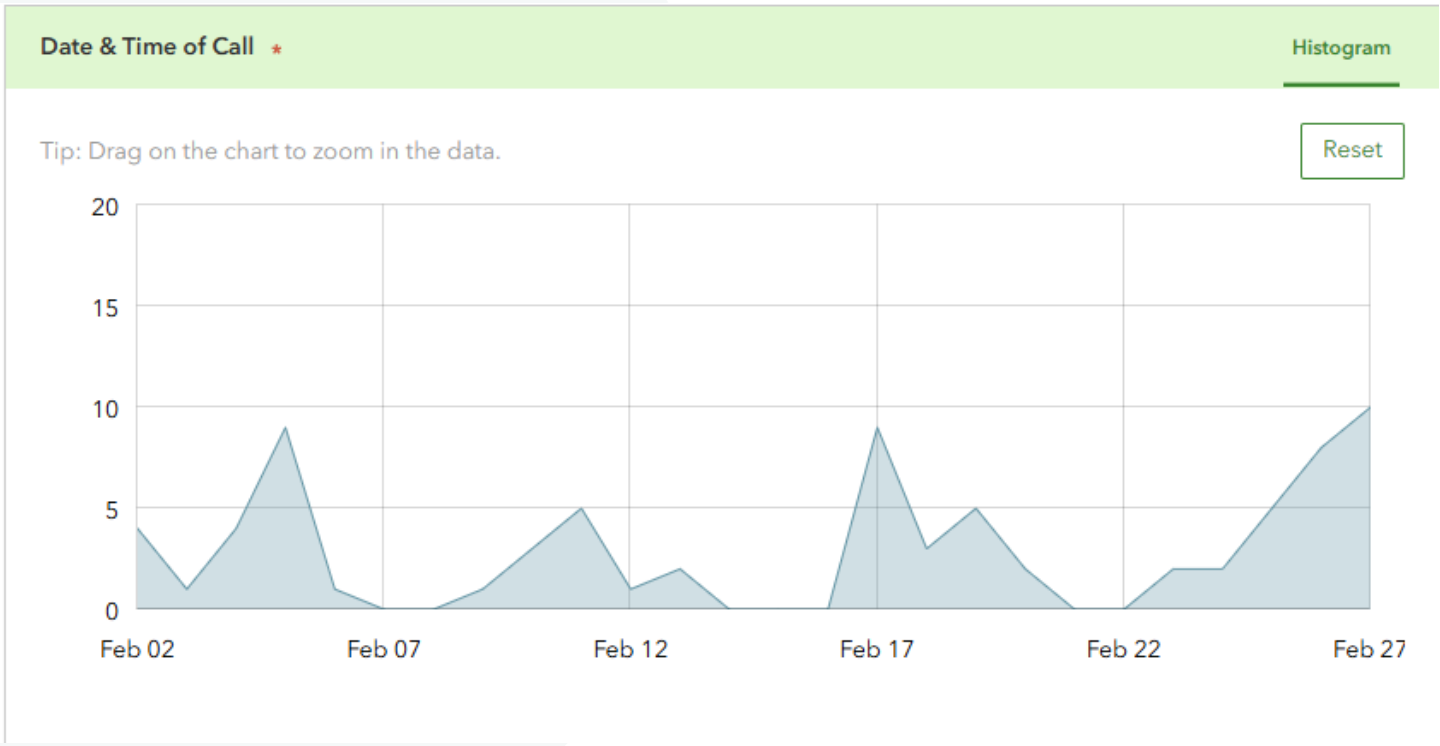
TEL: 575.624.6746
roswell-nm.gov

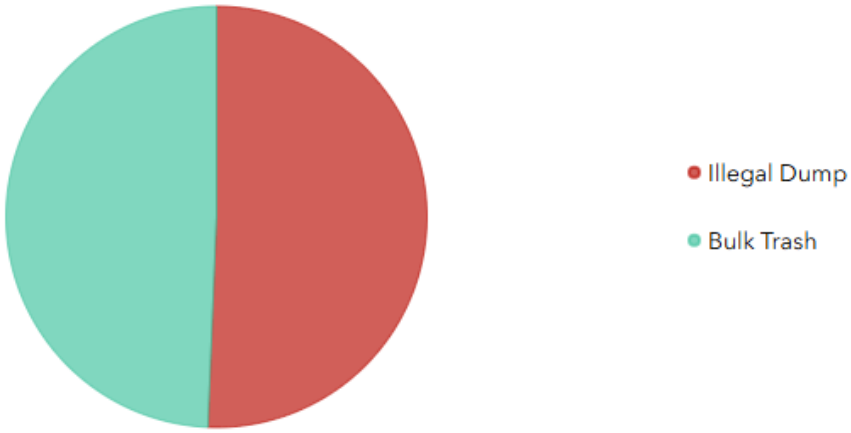
Bulk Trash Calls

The Solid Waste Department is implementing a new way to track Bulk Trash/Illegal Dumping calls that come into the department. This data is for February 1st to February 27th.



What type of Trash

Column Bar Pie Map



Hide table

Empty categories Sort

Answers	Count	Percentage
Illegal Dump	39	50.65%
Bulk Trash	38	49.35%

Answered: 77 Skipped: 0

ROSWELL
New Mexico

Sanitation

Disposal Summary

This data is track by Drivers inputting their Net weight in as they pass over the scales to track how much tonnage they are bringing in.

Disposal by Facility		
Facility	**Loads**	**Tons**
Roswell Municipal Landfill	**782**	**8754.75**
Trash - MSW	764	8754.75
Unknown	18	0.00
Totals	**782**	**8754.75**

Disposal by Vehicle Type		
Vehicle Type	**Loads**	**Tons**
Front load	**94**	**1220.71**
Trash - MSW	94	1220.71
Residential	**496**	**7325.12**
Trash - MSW	479	7325.12
Unknown	17	0.00
Roll off	**192**	**208.92**
Trash - MSW	191	208.92
Unknown	1	0.00
Totals	**782**	**8754.75**

Disposal by Material		
Material	**Loads**	**Tons**
Trash - MSW	764	8754.75
Unknown	18	0.00
Totals	**782**	**8754.75**

Driver Productivity

This chart allows us to see a combined monthly total of all the hours a driver has been 'on route' how fast they are moving and how many miles and tons they are bringing in for the month. Please note that Sub are drivers being substituted in from other sections i.e.: grappler drivers or supervisors to help when we have a shortage of drivers.

Driver Productivity							
Driver Name	Route Count	Route Hours	Helping Hours	Homes/ Hour	Total Stops	Miles	Tons
SL-Sub	14	132.45	24.44	44.66591	6576	872	166.89
RL-Route-South	5	103.39	0	14.87427	1552	717	373.7
SL-Route-6	8	178.53	2.09	64.06125	12700	1131	289.67
SL-Route-5	7	162.1	18	54.83035	9412	1319	2024.38
RL-Route-North	5	279.1	0	9.734281	2743	963	695.42
SL-Route-4	9	150.41	4.45	65.7108	10455	1002	951.88
RO-Route-2	6	130.73	0	0.5583886	89	1788	57.12
CR-Route	8	138.15	9.38	35.16043	5764	943	722.03
SL-Sub	1	6.9	6.9	11.73913	0	28	
SL-Route-5	9	171.05	11.32	66.94601	12335	1103	1876
SL-Route-7	7	172.96	6.89	50.3845	10585	1034	
RO-Route-Sub	4	57.79	9.28	13.78893	573	283	77.47
SL-Route-2	6	95.95	3.77	49.29465	5419	465	410.39
SL-Route-1	10	171.42	19.61	45.92319	8498	1176.51	904
RO-Route-1	9	160.57	0	0.691373	142	2534.16	161.15

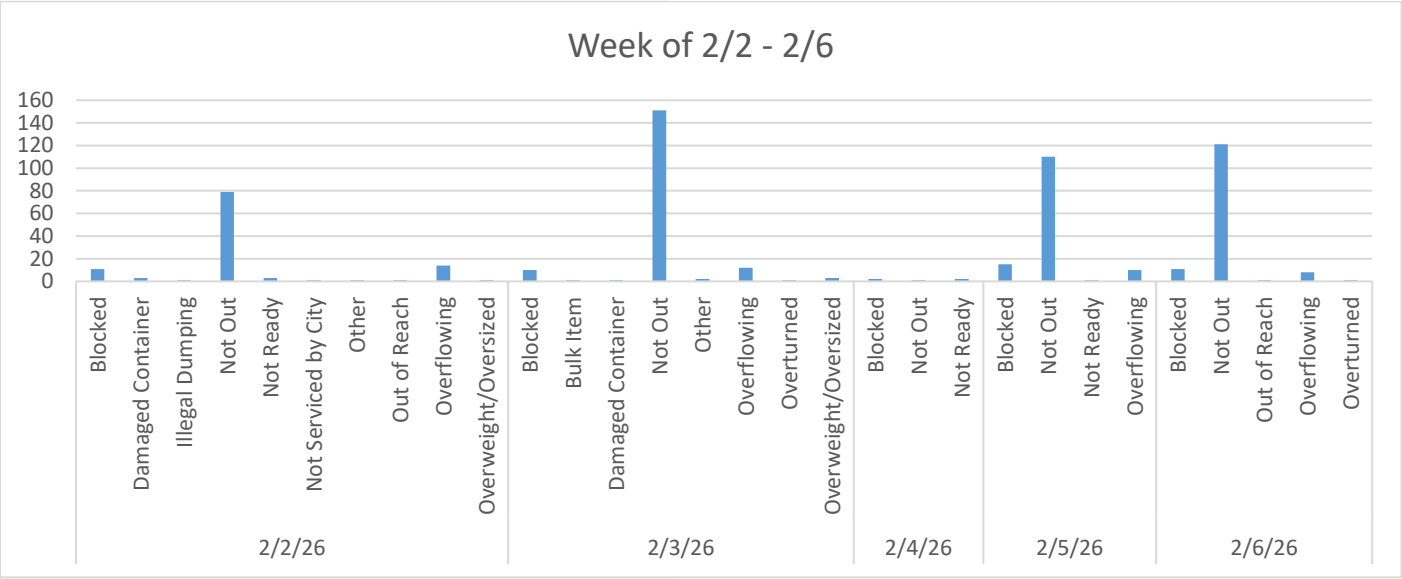
Fuel Log

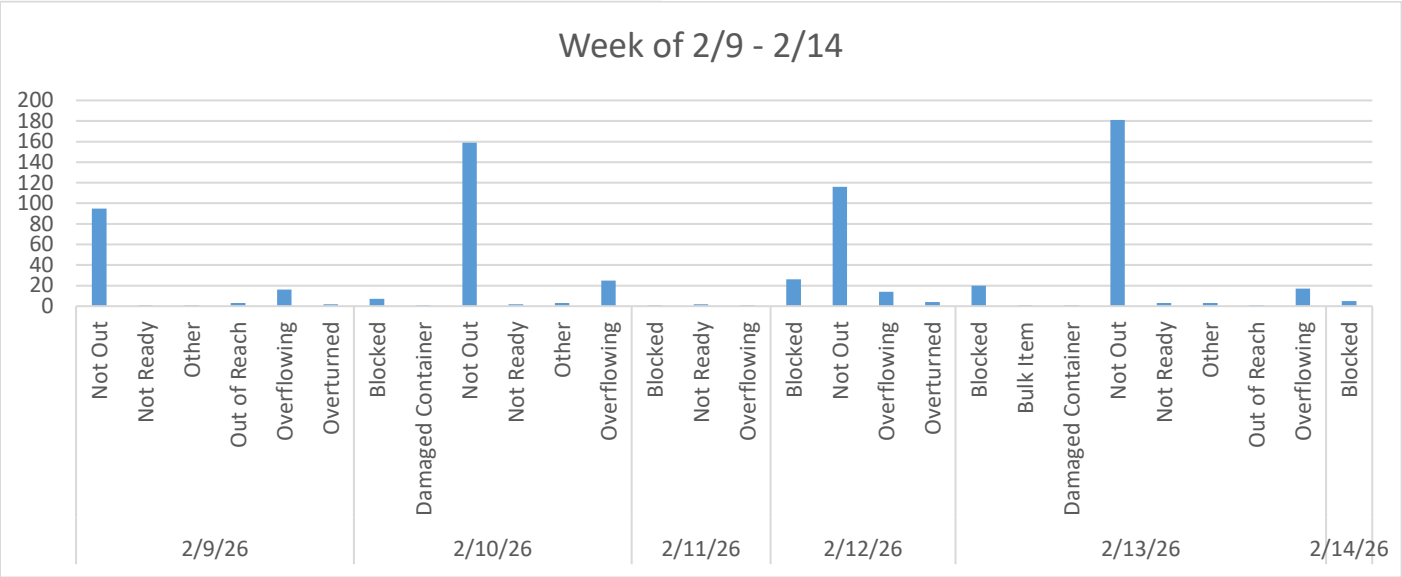
This shows how many miles are driven on our trucks along with their Fuel Efficiency.

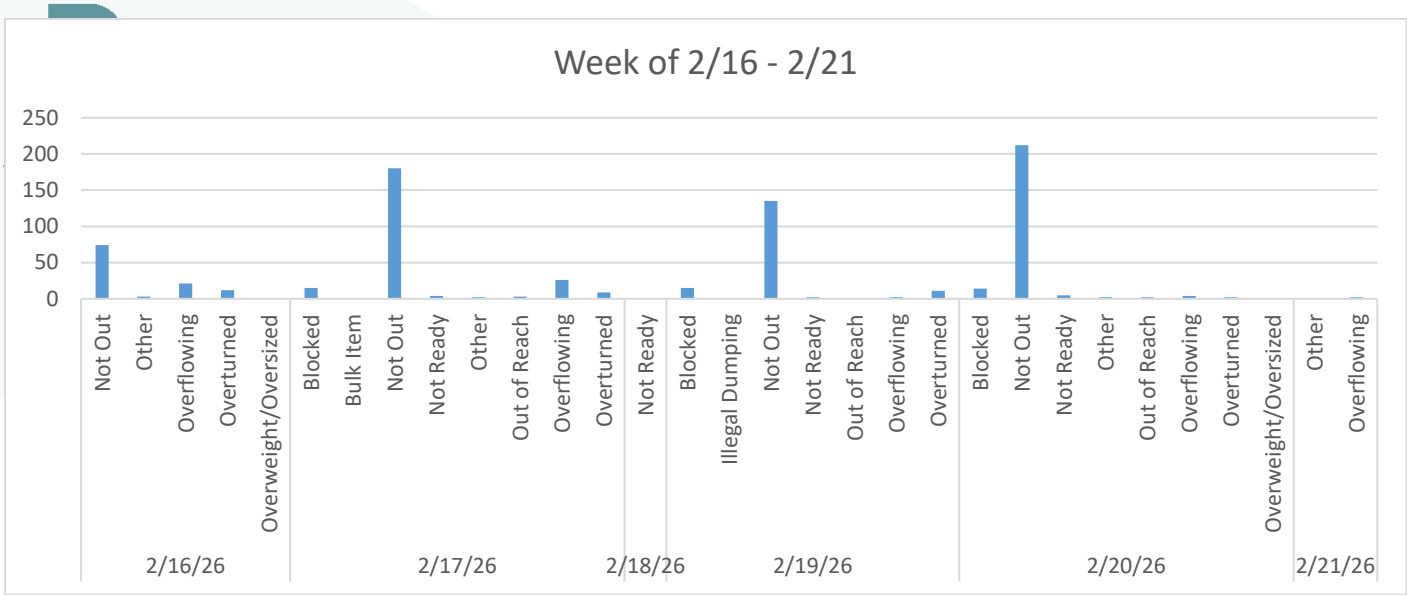
Fuel Log					
Vehicle Name	# Fill ups	Fuel Efficiency (MPG)	Total Gallons Filled	Total Gallons Used	Total Miles Driven
SL 20-305	2	3.2	83.7	57.3	181
RL 311	6	2.4	279.5	277.1	653
261	2	2.4	28.9	83.9	200
SL 19-324	1	2.6	51	51	133

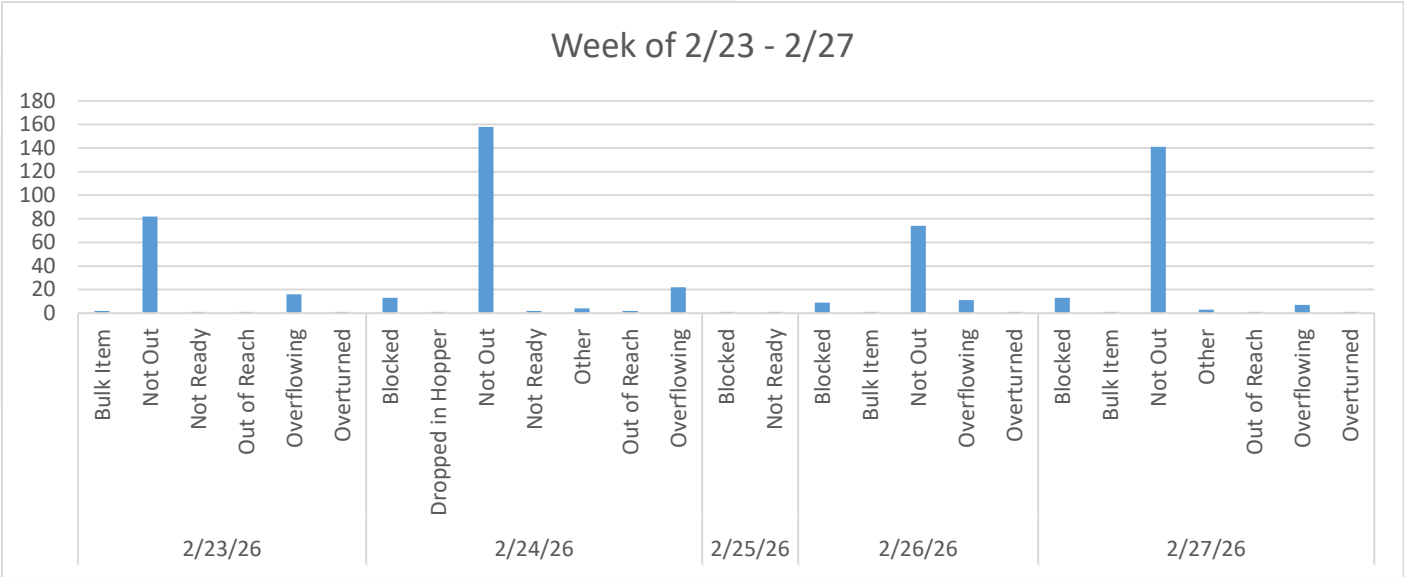
Pickup Reports

Pickup Reports are broken down by week to week. They show the number of Issues the drivers run into every day. To better view the data we split it into weeks.






Week of 2/16 - 2/21
250
200
150
100
50
0
Not Out
Other
Overflowing
Overturned
Overweight/Oversized
Blocked
Bulk Item
Not Out
Not Ready
Other
Out of Reach
Overflowing
Overturned
Not Ready
Blocked
Illegal Dumping
Not Out
Not Ready
Out of Reach
Overflowing
Overturned
Blocked
Not Out
Not Ready
Other
Out of Reach
Overflowing
Overturned
Overweight/Oversized
Other
Overflowing
2/16/26
2/17/26
2/18/26
2/19/26
2/20/26
2/21/26


Week of 2/23 - 2/27
180
160
140
120
100
80
60
40
20
0
Bulk Item
Not Out
Not Ready
Out of Reach
Overflowing
Overturned
Blocked
Dropped in Hopper
Not Out
Not Ready
Other
Out of Reach
Overflowing
Blocked
Not Ready
Blocked
Bulk Item
Not Out
Overflowing
Overturned
Blocked
Bulk Item
Not Out
Other
Out of Reach
Overflowing
Overturned
2/23/26
2/24/26
2/25/26
2/26/26
2/27/26

Current Project Updates

1. In House Projects / Infrastructure

a. Bring Fire Suppression System up to Code
   i. Jockey Pump replaced more work needed
   ii. Purchase Order has been obtained waiting on Vendor
b. Finished Flood Repair
   i. New cover for Cell 1,2,4 & partial on 5 slopes
      1. Riprap placed on Cells 1, &2.
   ii. Road Maintenance within Landfill
   iii. Repair Leachate Pond (Geomembrane & Liner)
   iv. Re-Establish Entire Landfill stormwater drainage system
   v. Pump out all leachate from Cell 1,2,3,4 & 5 (Over 200,000 gallons)
   vi. Dig up and replace cap on leachate line 12
c. Shop
   i. Cleaned out Shop
   ii. Painted the walls
   iii. Pressure washed the floors
   iv. Redo Shop Office
      1. Paint
      2. New Flooring
      3. New Furniture
      4. TV so they are able to look at blueprints on a larger screen
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ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Non-Action Items 12.

Infrastructure Committee

Meeting Date: 03/16/2026

COMMITTEE: Infrastructure

CONTACT: James MacCornack **CHAIR:** Darrell Johnson

DEPARTMENT NAME:

Department Report - Cemetery

Attachments

Cemetery Feb Report

south park cemetery south park cemetery south park c
emetery south park cemetery south park cemetery sout
h park cemetery south park cemetery south park ceme

ROSWELL

CEMETERY – February, 2026

Acres Maintained: 210

Staffing: 11 FTE

Number of Services for the Month:36

- 13 Casket Burials
- 12 Cremation Burials
- 4 Veterans Cemetery Casket Burials
- 7 Veterans Cemetery Cremation Burials

Total Revenue for the Month: $27,330.00

Routine Maintenance:

- Dug, set-up, covered, and tamped for all 36 services.
- Leveled 29 stones in South Park Cemetery.
- 3 upright headstones at Veterans Cemetery.
- Cleaned/scrubbed brick at the new addition at Veterans Cemetery.
- Raised pine trees in blocks 35, 67, and 73.
- Repaired & reset a military stone in cemetery.
- Repaired fence around storage area by the shop.
- Repaired irrigation wires along 3rd St.
- Started Watering blocks with young trees.

Specific Maintenance:

- Conducted a total of 36 services for the month of February.
- Working with cemetery board on setting columbarium fee schedule for South Park Cemetery.

Vehicle Information:

UNIT#	MILEAGE
580	132,152
581	81,492
582	20,297
583	24,624
586	82,950
587	63,431
606	87,379

Submitted by: Ruben Esquivel, Cemetery Superintendent
Approved by: Jim Burress, Special Services Director

ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Non-Action Items 13.

Infrastructure Committee
Meeting Date: 03/16/2026
COMMITTEE: Infrastructure
CONTACT: James MacCornack **CHAIR:** Darrell Johnson

DEPARTMENT NAME:
Department Report - Parks

Attachments

Parks Feb Report

ROSWELL

PARKS – February, 2026

Acres Maintained: 685+

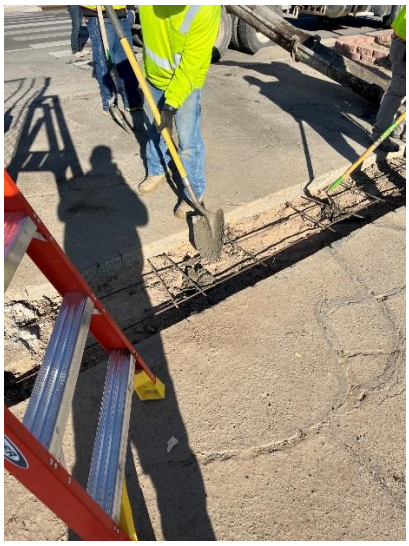
Staffing: 27 FTE

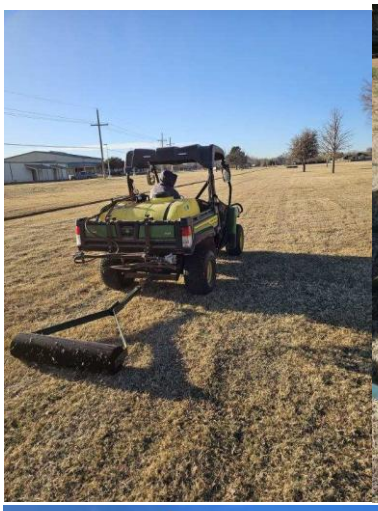
Routine Maintenance:

- Weed eating winter weeds.
- Repairing fencing & baseball backstops in all parks
- Trash pick-up
- Installing new tables, trash cans and BBQ grills throughout parks
- Tree trimming & transplanting

Specific Maintenance:

- Cut out asphalt and poured concrete for gate repair at the Zoo.
- Continued sticker picker in parks.
- Cleaned – up at the Bird Sanctuary.
- Unloaded new playground for Poe Corn.
- Spread fertilizer in parks.
- Transplanted two trees from Fire Station to parks.
- Welding repairs on backstop and soccer goals in parks.





Vehicle Information:

UNIT#	LAST 5 OF VIN	MILEAGE
1115	59361	10,119
1043	30177	35,873
1335	31335	103,022
1171	05837	108,979
1106	32089	115,857
1134	02128	78,339
1136	51161	92,281
1112	31411	141,456
1109	55800	172,346
1118	03155	98,705
1107	05501	195,040
1120	16661	99,618
1122	06799	43,189
1007	49647	55,869
1194	27335	141,388
1177	63424	35,968
1100	48327	78,764
N/A	31159	178,087
550	38512	134,414
503	87408	79,378

Submitted by: Rudy Chavez, Parks Superintendent
Approved by: Jim Burress, Special Services Director

ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Non-Action Items 14.

Infrastructure Committee

Meeting Date: 03/16/2026

COMMITTEE: Infrastructure

CONTACT: James MacCornack **CHAIR:** Darrell Johnson

DEPARTMENT NAME:

Department Report - Recreation

Attachments

Rec Feb Report

ROSWELL
New Mexico

February 2026
Recreation Monthly Report

Recreation

Revenue: $28,094

Attendance: 9,221

FISCAL YEAR FIGURES		
	2025 February	YTD
Revenue	28,094	251,572
Attendance	9,221	64,550

ATTENDANCE CONTRIBUTORS	
Adult Center Classes & Scans	348
Rec & Aquatic Center Classes/Programs	2971
Rec & Aquatic Center Drop-In/Admissions	1215
Rec & Aquatic Center Member Scans	4687

TOP REVENUE CONTRIBUTORS	
Recreation Concession	$9,742
Recreation Admissions	$6,848

Highlights

Roswell Recreation Center

- Memberships and spectator passes sold: 141
- Union/Fire Department memberships given: 12
- This years Father Daughter Dance was a success once again, with 269 in attendance.
- Recreation and Aquatic employees attended the career fair at RHS.
- Five of our student referees from GHS were highlighted in the RISD Review

Roswell Aquatic Center

- February's in-service training for lifeguards was on rapid assessment. This scenario involved placing an adult manikin on the floor and bringing guards in individually. The instructions provided were "You walk into the locker room and find a person is laying on the floor, with no pulse and not breathing" no additional instructions are given. Any mistakes identified during the scenario were addressed at the end. The session was led by the Lifeguard Instructor/Aquatic Specialist and included the 300-yard swim requirement.
- There were was one incident to report this month.

Roswell Adult Center

- New equipment was purchased for Yoga classes.
- Adult classes are still going well.

Vehicle Mileage

- Unit 1004/09116 – VIN# 09116 - Mileage 13,546
- Unit 1101/00494 – VIN#00494 - Mileage 56,165
- Unit 15875 – VIN#15875 – Mileage 57,568

Upcoming:

- Easter Egg Hunt 4/4

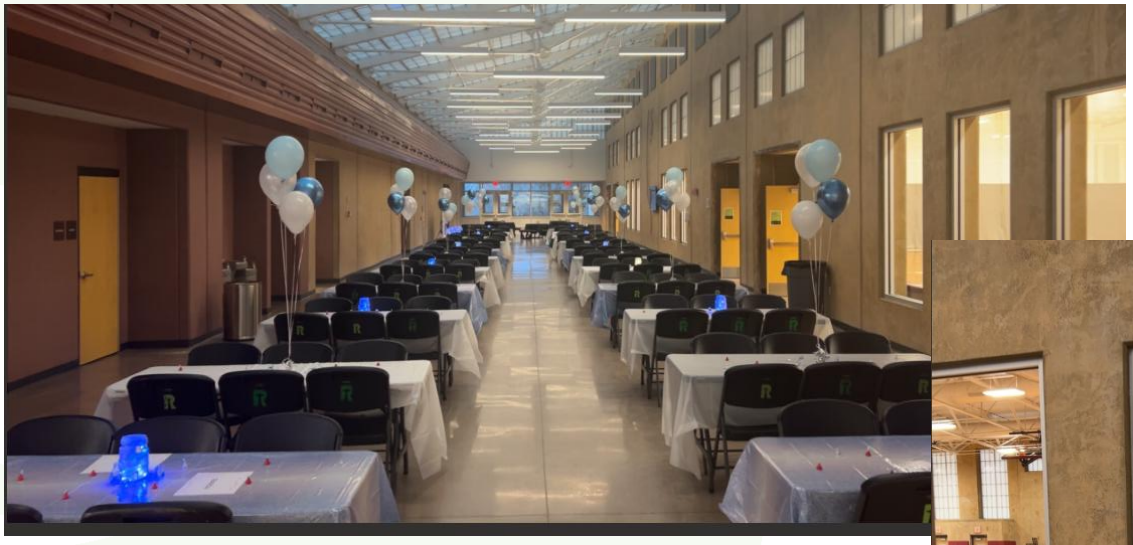
Submitted by April Hunter

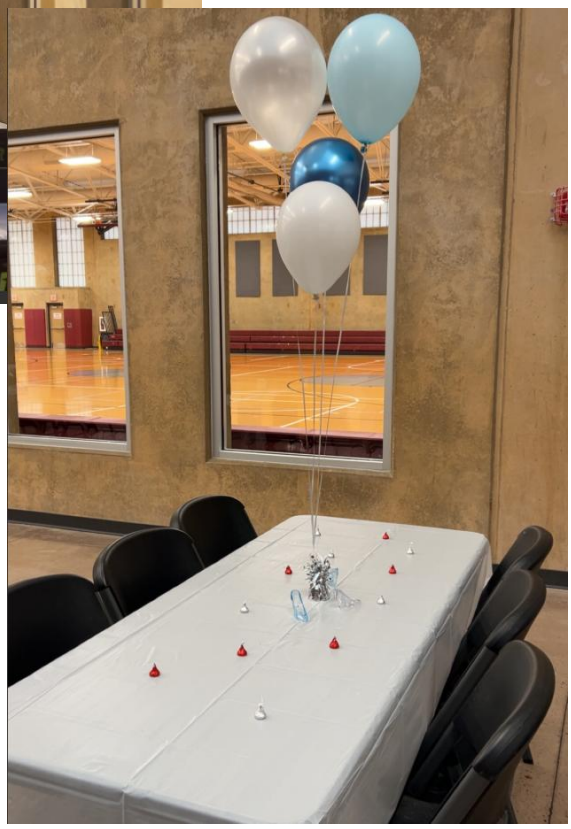
PO Box 1838
Roswell, NM 88202-1838
TEL: 575.624.6720
FAX: 575.624.6889

ROSWELL
New Mexico

Father Daughter Dance 2026

Recreation





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Roswell, NM 88202-1838

TEL: 575.624.6720
FAX: 575.624.6889

roswell-nm.gov

ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Non-Action Items 15.

Infrastructure Committee

Meeting Date: 03/16/2026

COMMITTEE: Infrastructure

CONTACT: James MacCornack **CHAIR:** Darrell Johnson

DEPARTMENT NAME:

Department Report - Zoo

Attachments

Zoo Feb Report

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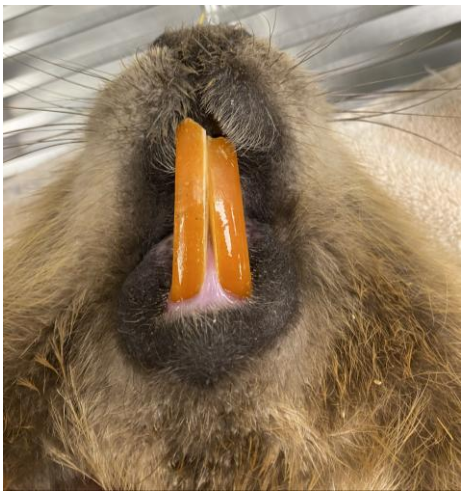
ROSWELL

ZOO – February, 2026

Highlights/Animal Care/Maintenance:

- Routine upkeep done on all animal enclosures, the park, and non-animal areas.
- Grounds fixed west gate that is broken and keeps falling over.
- Grounds is testing all irrigation.
- Routine animal care, including feeding, cleaning, medical care, and enrichment.
- Vet came in for a walk around.
- Farrier came and trimmed pig and pony hooves.
- Ponies got their annual vaccinations.
- Owl and parrot taken to the vet for their beak trims.
- All birds caught to trim their nails, beak, and check their weight.
- Caught and trimmed muntjac hooves.
- Took beaver to the vet for his routine teeth trim.
- Two new zookeepers started on February 17, 2026, Sara Acrey and Amber Audis.
- Engineer came to start finalizing the plans for the new bird enclosures and education building.
- Facilities came and fixed the commissary sink leak and the hallway light.
- New fridge ordered for staff kitchen/break area.
- Hung up a new snack shack for the bears. Sprayed rust in bear enclosure keeper areas.



ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Non-Action Items 16.

Infrastructure Committee
Meeting Date: 03/16/2026
COMMITTEE: Infrastructure
CONTACT: James MacCornack **CHAIR:** Darrell Johnson

DEPARTMENT NAME:
Department Report -- Utilities

Attachments

Wastewater department report
Water maintenence report
Central Control department report

ROSWELL ®
Waste Water

WWTP MONTHLY REPORT FOR FEBRUARUY 2026

Sewer Crew (Collections)

PSU- STOP UPS-29

POINT REPAIR – 1

SHOT LINE DUE TO DEAD END - 0

SEWER ODOR - 1

MANHOLE LID MISSING- 1

TELEVISE LINE – 0

ASSIST WATER DEPT-2

SEWAGE SPILLAGE – 0 SSO

Raw Sewage 0

WKLY MAINTENANCE SOUTHSIDE UNIT 355

WKLY MAINTENANCE NORTHSIDE UNIT 356

Sewer Crew has been using the Vactor to jet rodding the sewer lines on sewer maps to clean and maintain lines in the city. Sewer Crew is maintaining RIAC, Kids Care, Mystec lift stations.

Total of 6 in Department to include (2) Sr. Equipment Operators (3) Equipment Operators. (1) Vacant position Positions requires CDL class B with tank and air brake endorsements.

The sewer crews work tirelessly around the clock to maintain sewers. Lift station repairs to pumps and maintenance of lift station is vital to city sewer system.

RIAC lift station is currently being serviced monthly to keep fully operational. New electrical boxes installed for more efficiency. Pumps and check valves were repaired and maintained as needed. New Construction of Lift station began in February at RIAC lift station.

Kids Care lift station was serviced and maintained on Monthly basis to insure proper functionality.

PLANT OPERATORS

Monthly Plant flow – 84.63 Million Gallons

Plant operator makes daily rounds and verifies and collects data of pumps and motors making adjustments to our aeration basins for blowers to maintain ammonia/nitrates and keep a healthy basin and keep plant operational. WWTP operators conduct daily operations to be vital part of treatment of wastewater for the City of Roswell. Maintenance of the entire Wastewater system completed daily by plant operators.

Concrete work was completed to drying beds to repair structural damages to drying beds 2 and 3 by Abraham's construction.

Dewatering building getting the final punch list items completed. Contractors arrived and completed punch list items. Riley construction painted pipes in Dewatering building, Primary pump room and the Digester building. Both presses and are NOT both fully operational to dewater sludge at WWTP. Screw press 1 has a total of 482.7 hours of running time dewatering sludge. Screw press 2 goes into default and error messages to be corrected by tech support is scheduled to work out any glitches currently in upcoming months.

Huber and all subcontractors are continuing to work together to trouble shoot all issues that are current at this time. Punch list items concrete footings for pipes. Contractors are turning the building over to WWTP after all items are completed in near future.

Aeration Basin # 1 braces were installed to catwalk area Contractors returned and completed Aeration Basin #2 braces installation on cat walks for Basin 2 in February.

Groundskeeping and watering of lawns for facility has begun with repairs to sprinkler heads. Mowing ,edging and weed eating will be will begin soon.

Daily/Regular maintenance as needed on equipment

Weekly cleaning of irrigation screens.

Drying Beds are not at max capacity and preparation for room in drying beds during winter months. Solids handling is being accomplished in drying beds to dry sludge. Solids handling is a priority for Class A sludge.

Water plant John Deere was repaired that was loaned to WWTP. Currently utilizing Water plant equipment to help move our drying solids and turn sludge piles

Plant Operators are currently seeking certifications through UOCP (New Mexico Utility Operator Certification Program)

Total Employees 8

(1) Sr Operator

(5) WWTP Operators plant operations

(1) Maintenance Worker I maintain grounds and buildings

(1) Vacant Maintainer Worker I

LAB

Monthly BAC- T Sampling – 60 samples required for NMED compliance City of Roswell potable water. (15) Wkly sampling for total of 4 routes for month completed. Quality Control daily analysis for wastewater operations.

21 Drinking Water Systems we oversee analysis for DWB compliance to include Alto Lakes Water, Berrendo Water, Capitan Water System, Cumberland, Fambrough, Greenfield, Town of Dexter, Leprino Foods, Roswell Landfill

We service other water systems for BAC-T testing because of our lab is credentialed. These systems were added as follows Capitan Water System, Bonito Park Nazarene Camp, Hondo Valley School, Hondo Alsups, Wild Willys RV Park, Generation of Learning, Hobbs Country Club, Pine RV Park, RP RV Park, Morning Side Water, Eileen Acres Service Corps, Midway RV Park.

Monthly intake of microbiological samples

20-Private Pay (private wells)

Permit Requirements - DP-281

Discharging our Effluent water to farmland NMED permit DP-281 requires 3x wkly running BOD5 (biochemical oxygen demand – measure of amount of dissolved oxygen needed by microorganisms to break down organic matter in water sample over a 5day period at 20 C), E-coli, TSS (total suspended solids -dry weight of non-dissolved particles in water sample). Daily analysis of ammonia/nitrate, MLSS (mixed liquor suspended solids-total concentration of suspended solids)

(20) Monitoring Wells –1st Quarter sampling completed for 2026

Total employees – 3 (1) Lead Lab Technician (1) Asst. Lab Tech 1 Vacant Asst. Lab Tech.

Lab employees are actively seeking required certifications through NMED.

Repairs of flooring, cabinets and sinks completed in February by facility maintenance.

Pretreatment

503.13 Sludge testing will be completed in March

Restaurants -90 **Industrial Users** -2

2x Wkly sampling for Covid

Odd months test for **503.13 Sludge Samples**

Industrial surcharge sampling and inspections for month of February; sampled (1) septic pumpers. Johnson septic Pumper and sampled (6) restaurants.

Restaurant sampling for surcharge billing – 6

Ivory Brunch House, Amigos, Saras Mediterranean, Backdraft BBQ, Jersey Mikes, Chillis

Billing surcharge restaurants and Septic pumpers monthly and deposit of checks received

Monthly billing septic pumpers total of 8 to include

Flores Rentals, B&D Car Wash, G&A Trucking, Johnson Septic, Demaree, Shiny Boys, Fulkerson Plumbing, RV Village.

Industrial User Inspections

Vestis sampling quarterly samples completed.

Dean Baldwin inspection scheduled.

Total employees - (1) Pretreatment coordinator

Water Maintenance and Transmission

Monthly Report for February 2026

By Danny De La Cerda, David Fierro & Greg Etter

WORK ORDERS:

Work Orders by Category	This Month	Year to Date
Main Break	4	13
Main Break - Unfounded	0	0
Turn On/Off	52	135
Replace Mainline Valve	10	16
Service Line - City Side Leak	65	124
Service Line - Customer Side Leak	13	30
NoWater/Low PSI/Set Valve	4	21
Meter Box Repair	8	15
Meter Exchange	0	0
Meter Call Returned to Central Control	0	0
New Fire Line	0	4
New Install/Service	5	22
811 Utility Locates	555	1027
Abandon Service	0	0
Other- Misc.	7	13
Move Outs	0	0
Valve Maintenance	0	6
Valve Maintenance - Unfounded	10	10

PROJECTS:

	Current	Future
1	*New Water Line for Cemetery (Final Stages)*	*Replace 36" Main 8th to 19th*
2	*Replace 36" (x2) Valves at Country Club Reservoir*	*Begin Replacing Water Mains*
3	*Replacing 12" Drain Line at Reservoir*	
4	*Relocating FH and Services on E. Hobson Rd.*	
5	*Flow Test on Fire Hydrants*	
6		
7		
8		

Central Control Monthly Report for Feb 2026

Central Control Operators and Maintenance

- Operators making weekly rounds and collecting data of well pumps and motors. Making adjustments as needed to keep operation in spec.
- Operators doing monthly checks on booster pump screens and testing the chlorine leak detectors.
- Operators at end of month getting final monthly reads from all wells for total water produced.
- Operators doing daily cleaning and maintenance as needed at well sights, Reservoirs and at Central.
- On-call operator responding to alarms as needed after hours and having to come out to central on weekends to maintain levels in reservoirs.
- 3 operators went to asbestos training.
- 1 operator doing OSHA 30 training.
- One Lead and Copper tech started.
- Worked Alpha southwest to look at RIAC 4, to finish up.
- Excel put Kerr 6 electrical back after the Air Races, made the city put service underground.
- Did monthly and OSE quarterly reports due.

George Peterson
Superintendent Central Control
Water Production

ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Non-Action Items 17.

Infrastructure Committee
Meeting Date: 03/16/2026
COMMITTEE: Infrastructure
CONTACT: James MacCornack **CHAIR:** Darrell Johnson

DEPARTMENT NAME:
Department Report - Engineering

Attachments

Engineering Projects Dashboard
February 2026 Eng. Highlights Report
Annual Maintenance Report

ROSWELL
Engineering

City of Roswell Engineering Department Projects Status
3/6/2026

Street Projects & Other

FY 25 - Hot Recycling & Micro-surfacing Pavement Maintenance — **Project Complete**

SCOPE: Hot Recycle & Micro-surfacing of various streets
BUDGET: $ 1,912,747
FUNDING SOURCE: 100% City funds
EST. COMPLETION: Fall 2025
PROJECT STATUS: 100%
Streets to be selected by using Pavement Condition Survey and field review by Streets & City Engineer. Quote and streets list approved at September City Council. Complete.

FY 25 - Nova Chip Pavement Maintenance — **Project start date 10/16/2025**
Project complete

SCOPE: Overlay of various streets
BUDGET: $ 266,222
FUNDING SOURCE: 100% City funds
EST. COMPLETION: Fall 2025
PROJECT STATUS: 100%
Streets selected by using Pavement Condition Survey and field review by Streets & City Engineer. Quote received utilizing NMDOT statewide price agreement. Quote and streets list approved at September City Council. Planned start date 10/16/2025. Complete.

Hobson Road Flood Prevention Project — **Construction awarded to Constructors, Inc.**

SCOPE: Design & construct flood prevention measures on Hobson Rd. from W. RAC Perimeter Rd. to SE Main
BUDGET: WTB Grant (87%) $8,353,977 — **In progress**
WTB Loan (13%) $1,248,295
Other $0
Total $9,602,273
FUNDING SOURCE: Water Trust Board Loan/Grant
EST. COMPLETION: 12/31/2026
PROJECT STATUS: 31%
A Water Trust Board application was submitted and a letter of award received. City to submit "Readiness" package to be reviewed by DFA and then an agreement can be issued. Loan documents in progress of being executed. Loan finalized 3/22/24. RFP issued for design portion of project, reccomeneded award to FNI. Design kickoff meeting held 7/26/2024. Design complete, bids recieved 5/13/2025, awarded to Constructors, Inc. Pre-Con held 8/12/2025. Start date 10/13/2025.

Brasher Drainage Project — **SMA award recommendation approved by Council 11.09.23**

SCOPE: Design & construct flood prevention measures and 4-lane roadway on Brasher from S. Main east to SE Main (US 285)
BUDGET: Legislative Grant $800,000 — **Kick off Meeting Held 12/6/2023**
City $0
Other $0
Total $800,000
FUNDING SOURCE: Legis. Grant
EST. COMPLETION: 6.30.26 Design Only
PROJECT STATUS: Design 90%
RFQ issued to engineering vendors, Souder Miller selected. Design in progress. Stakeholder meeting held 2/14/2024. SUE and storm drain inspection complete. 90% plans received 3/6/2026.

2025 CDBG 6th, 7th, 8th sidewalks Railroad to Garden

SCOPE: Design & construct sidewalk & ADA improvements 6th, 7th, & 8th Railroad to Garden
BUDGET: CDBG Grant $1,300,000
City $130,000
Other $0
Total $0
FUNDING SOURCE: CDBG Grant
EST. COMPLETION: 1.31.26 Design Only
PROJECT STATUS: Design 0%
CDBG Grant application paperwork in progress. Local COG staff supporting application preparation. Design to be completed in house pending funding award. Grant application submitted 8/19/2025. City was notified that we were not selected for this grant award

2nd Street Overlay Pavement Maintenance

SCOPE: Overlay and restriping 2nd Street from Sunset to East City Limits
BUDGET: NMDOT Grant $1,444,000
City $76,000
Total $1,520,000
FUNDING SOURCE: NMDOT TPF
EST. COMPLETION: Spring 2026 Estimated
PROJECT STATUS: 0%
This project will be awarded through NMDOT TPF funding. Funding agreement received. Waiting on final NMDOT clearance. Quotes received, submitted to Committee for review.

Elm St. Bridge (Rio Hondo south of 2nd St.) — **NMDOT Agreement approved by September Council.**
Reccomended Award to Abraham's Construction
In Progress - Project started 1/21/25

SCOPE: Remove & replace existing bridge with CBC bridge
BUDGET: Survey/Hydrology City Engr. Dept.
Plans/Permits City Engr. Dept.
Right of Way $0
Construction $2,440,000
FUNDING SOURCE: NMDOT $2,440,000
EST. COMPLETION: 3/31/2026
PROJECT STATUS: 95%
This existing bridge number 9199 is identified by NMDOT to be the next bridge in need of replacement. NMDOT is willing to fund construction costs if City Engineering willing to do project development, plans and construction management. NMDOT approval obtained to bid project. Recommended award to Abraham's Construction. Project started 1/21/25. Project substantially complete, working on project closing process with NMDOT.

Projects coordinated with Utility Departments

WWTP Screw Press & Dissolved Oxygen Improvements — **Dissolved oxygen unit was put into operation on January 4, 2023.**

SCOPE: Install screw presses at WWTP — **Bids received Feb. 8, 2022, low bid $8,626,664.00**

BUDGET: Estimated $ 8,003,106 — $5.5 million Loan is for design and construction

FUNDING SOURCE: WWTP and Clean Water State Revolving Fund load CWSRF 097

EST. COMPLETION: Construction April 2026

$8,626,664 Insp. $488,225

PROJECT STATUS: Construction 98% Dewater $412,400 DO $102,481.25

RFP process complete and project awarded to HDR for design and future construction professional services. Design kick off meeting between NMENV, HDR and City was held on 12.16.2020. Council awarded project 3.10.22 and ok to seek additional principal $3,915,000, subsidy of $285,000 for total loan package of $9,700,000 at 0.05% interest. Preconstruction conference held 4.12.22.Dissolved oxygen upgrades operational on January 4, 2023. Primary pumps replacements were started up 10.21.23. Pre-fab building was erected the week of 9/19. Contractor working on screw press start up troubleshooting. Equipment manufacturer returning 11/10 for additional troubleshooting. Troubleshooting completed, contractor working on punch list items. Equipment manufacturer scheduled to be on-site 3/16 for final process testing.

Rehab Country Club Reservoirs — **Water Trust Board Grant/Loan**

SCOPE: Repair and rehabilitate two 7.5 million gallon reservoirs located on West Country Club Rd

BUDGET: WTB Grant (45%) $3,600,000 — **Awarded to TMI Coatings**

WTB Loan (55%) $4,400,000 — **Project started**

Other $0

Total $8,000,000

FUNDING SOURCE: Federal Grant & City Match

EST. COMPLETION: 5/22/2026

PROJECT STATUS: 80%

A Water Trust Board application was submitted and a letter of award received. City to submit "Readiness" package to be reviewed by DFA and then an agreement can be issued. Design complete, project awarded to TMI Coatings Inc. Pre-Construction meeting scheduled for 12/4/2024. Project started, South Reservoir drained, rehab work has begun. Scheduled completion first week of December. Change order proposed due to tank leakage. Contractor back on-site 3/2/2026.

Replace RAC Lift Station

SCOPE: Design replacement lift station for RAC lift station located on Hobson Rd. — **Project awarded**

BUDGET: $3,003,307 Construction

FUNDING SOURCE: LEDA Grant

EST. COMPLETION: 9/1/2026

PROJECT STATUS: 0% Construction

Design project for replacement of the Roswell Air Center lift station located on Hobson Rd. RFQ will be prepared and quotes solicited from engineering on-call vendors. Estimated construction cost $2,5000,000. Recommended award to FNI. Kick off meeting held 1/14/2025. Design complete. Due to deteriorating conditon of lift station, emergency procurement utilized, materials ordered. Material delivery anticipated mid-February, construction scheduled to begin 3/9/2026.

RAC Water Line Phase 2 — **Awarded to White Cloud Pipeline**

SCOPE: Water service extension to SE area of RAC. — **Project started 10/14**

BUDGET: $1,471,041 — **Project complete!**

FUNDING SOURCE: State appropriation

EST. COMPLETION: 2/28/2026

PROJECT STATUS: 100%

Project awarded to White Cloud Pipeline, construction pending material delivery. Pre-construction meeting held 9/18/2024. Contractor pulled off for emergency water line flood repairs. Project complete.

RAC Sewer Extension — **In progress**

SCOPE: Sewer service extension to SE area of RAC.

BUDGET: $3,274,145 Construction

FUNDING SOURCE: LEDA Grant

EST. COMPLETION: 9/1/2026

PROJECT STATUS: 27% Construction

Project design awarded to HDR, project out to bid. Construction awarded to Enviroworks, LLC. Pre-construction meeting held 9/10/2025. Project start date 10/13/2025.

36" Waterline Project - N. Montana — **Replace existing 36" concrete pipe**

SCOPE: Replace existing 36" water line from 19th to 8th on N. Montana — **Design to support funding application**

BUDGET: Potential Funding Application

FUNDING SOURCE:

EST. COMPLETION: Design 3/30/2026

PROJECT STATUS: Design 95%

City Engineering to survey and prepare construction plans to support WTB funding application. Application submitted 1/22/2026. Plans to be submitted to NMED for review in preparation of possible award.

Projects coordinated with Other Departments

Phase III All Inclusive Park - Grant 22-G2779 & 23-H2391

SCOPE: Design and construct All Inclusive Park and amenities **Project awarded to Abraham's Construction**
BUDGET: Grant Amount Grant = $342,172.76 **Project Complete!**
FUNDING SOURCE: DFA Grant
EST. COMPLETION: Construction in Summer/Fall 2025
PROJECT STATUS: 100%

This is the 2022 Legislative Grant to help fund Inclusive Park Construction. Bid received 4/8/25, awarded to Abrahams Construction. Pre-Con meeting held 8/7/2025. Construction complete!

Portalnd Loo Design

SCOPE: Design Portland Loo Mainstreet Roswell
BUDGET:
FUNDING SOURCE: N/A
EST. COMPLETION:
PROJECT STATUS: Design 50%

Updated quote recieved from Portalnd Loo manufacturer for double installation

Stiles Park Improvements - Grant 24-I2884

SCOPE: Design and construct restroom and scoreboard improvements Stiles Field **In progress**
BUDGET: Grant Amount Grant = $500,000
FUNDING SOURCE: DFA Grant
EST. COMPLETION: Construction in Spring/Summer 2026
PROJECT STATUS: 8%

Quotes requested from possible scoreboard vendors utilizing price agreements. PO in progress for scoreboard replacement. Facilities department compiled list of materials for bathroom rehab. Scoreboards replaced, materials delivered for bathroom rehab. Roof repair completed, A/C replacement in progess. Pending quotes for score tower replacement.

February 2026 Engineering Highlights Report

Community Development Support

Development Reviews
- 810 W 8th
- N. Main & Tierra Berrenda
- 1001 S. Main
- 3905 SE Main
- 605 E. 2nd

Sewer/Utility Cuts
- 1103 Princeton Dr.
- 104 W. Wildy
- 20 Forrest Dr
- 709 Lusk
- 3006 Edgewood
- 414 S. Birch

Property Reviews
- 402 E. Brasher
- Monksdale & Sunset

Driveway, Sidewalk, Fence or Curb Reviews Inspections
- 3442 Turquoise Ave.
- 78 University

Zoning Site Reviews:
- None for February

ADA Reviews
- None for February

Traffic/Speed Reviews & Complaints
- Alameda & Wyoming

Infrastructure Acceptance
- Oaks Unit 1 Final Acceptance

Drainage Reviews
- None for February

Street Light Complaints/Concerns
- None for February

February 2026

ANNUAL MAINTENANCE MONTHLY REPORT

ITB-24-005

Location	Work Performed	Sidewalk		Curb & Gutter/Valley Gutter (L.F)	ADA Detector Plate (per job)	ADA Ramps (per job)	Drive Pad/Fillet (per job)	Parking Lot Area (yd^2)	Water Valve Adj. (each)	Manhole Adj. (each)	Structural Concrete /PCCP (yd^3)	Plant Mix Bitumunious Pavement (tons)	Work order cost
		(yd^2)	(L.F.)										
COUNTRY CLUB & MAIN ST	PMBP											35.8	$ 22,878.70
415 S. SPRUCE	SWK, DP, PMBP		55	44.2			77.3					1	$ 17,964.29
NCAR MONUMENT GATE AND DROP OFF AREA-S APPROACH	FIL, PMBP, C&G AND DP			130.7			1					9.3	$ 36,002.75
NCAR MONUMENT GATE AND DROP OFF AREA-N APPROACH	FIL, PMBP, C&G AND DP			134			1					9.3	$ 35,869.03
		0	**55**	**308.9**	**0**	**0**	**79.3**	**0**	**0**	**0**	**0**	**55.4**	**$ 112,714.77**

Sidewalk	SWK
Curb & Gutter	C&G
Valley Gutter	VG
ADA Detector Plate	ADA-P
ADA Ramps	ADA-R
FILLET	FIL
Drive Pad	DP
Parking Lot	PL