ROSWELL INFRASTRUCTURE COMMITTEE AGENDA

Monday, MAY 18, 2026 AT 2:00 P.M.
City Hall - Mike Mathews Conference Room
425 N. Richardson Ave., Roswell, New Mexico 88201
Committee Chair: Darrell Johnson
Committee Vice Chair: Juan Oropesa
Committee Members: Bob Corn, Kurt Gass, and Carlos Marrujo, Jr.
Staff Coordinator: James MacCornack

CALL TO ORDER

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF MINUTES

1. Approval of the minutes from the Infrastructure Committee Meeting on April 20, 2026.

2. Approval of the revised minutes for March 16th, March 20th, and March 23, 2026.

REGULAR ITEMS

3. Consider recommending Resolution 26-XX for closing Asset Management Plan Grant from New Mexico Finance Authority

4. Review and ranking of the FY2028-2032 Infrastructure Capital Improvement Plan (ICIP)

NON-ACTION ITEMS

5. Department Report - Roswell Transit

6. Department Report - Streets

7. Department Report - Special Electronics

8. Department Report - Facilities Maintenance

9. Department Reports - Utilities

10. Departments Reports - Solid Waste & Fleet

11. Department Report - Cemetery

12. Department Report - Parks

13. Department Report - Recreation

14. Department Report - Zoo

15. Department Report - Engineering

PUBLIC PARTICIPATION

ADJOURN

Notice of this meeting has been given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1975 and Resolution 26-12.

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Approval of Minutes 1.

Infrastructure Committee

Meeting Date: 05/18/2026

COMMITTEE: Infrastructure

CONTACT: James MacCornack **CHAIR:** Darrell Johnson

ACTION REQUESTED:

Approval of the minutes from the Infrastructure Committee Meeting on April 20, 2026.

Attachments

Draft Minutes of the April 20, 2026 Infrastructure Committee Mtg.

Regular Meeting of the Infrastructure Committee
Held in the City Hall's Mike Mathews Conference Room
April 20, 2026

Notice of this meeting was given to the public in compliance with Sections 10-15-1 through 10-15-4, NMSA 1978 and Resolution 26-12.

ROLL CALL:

The meeting convened at 2:00 p.m. with Chairman Johnson, Councilor Gass, Councilor Oropesa, Councilor Marrujo, and Councilor Corn being present.

Staff Present:

James MacCornack, Councilor Will Cavin, Andrew Valadez, Stacey McGuigan, Mac Rogers, Bobbi Thompson, Naomi Steward, Louis Romero, II, Nathaniel Mascarenas, Jessica Vickers, Nathan Saverance, Frank Rincon, Angela Garcia, Amalia Martinez, Becky Hicks, Chris Moore, Meredith Hildreth, Deputy Chief Ryan Craine, Chief Alberto Aldana, Jim Buress, Mayor Tim Jennings, Hess Yntema, Councilor Cristina Arnold, and Bernadette Lopez

Abraham Chaparro, Debbie Reyer, and Vanessa Borunda via GoToMeeting

Guest(s) Present:

Rita Kane-Doerhoefer

Victoria Chavez, Vicki (No Last Name provided), and Juliana (No Last Name Provided) via GoToMeeting

APPROVAL OF AGENDA:

Councilor Gass moved to approve the agenda for April 20, 2026 as presented. Councilor Marrujo was the second. A voice vote of 5-0 was unanimous, and the motion passed.

APPROVAL OF MINUTES:

1. March 16, 2026; March 20, 2026; March 23, 2026:

Councilor Corn moved to approve the minutes from the March 16th, March 20th, and March 23rd, 2026 meetings as presented. Councilor Gass was the second. A voice vote of 5-0 was unanimous, and the motion passed.

REGULAR ITEMS (ACTION ITEMS):

2. Review Resolution and vote to recommend City Council adopt the 2026 Comprehensive Plan for the City of Roswell, New Mexico:

Meredith Hildreth introduced the 2026 Comprehensive Plan and Victoria Chavez with Able City, LLC. Ms. Chavez presented the 2026 Comprehensive Plan via GoToMeeting. Councilors requested hard copies of the 2026 Comprehensive Master Plan. Ms. Chavez stated it is available online at www.propelroswell.com. ***Councilor Gass moved to recommend adoption the 2026***

Comprehensive Master Plan for the city to be sent to the Legal Committee. Councilor Oropesa was the second. A voice vote of 4-1; motion passed with Councilor Corn being opposed.

3. Consider recommending approval of a budget adjustment and transfers in the amount of $1,067,815.31 and to purchase design professional services for flood repair projects:

Mac Rogers discussed the budget adjustment request. Mr. Yntema stated the timeline for the flood loan is June 12, 2026, if they have to go that route. He also stated he was the one that suggested using the Recreation Fund since every project with exception to the Convention Center is tied to some type of recreation. ***Councilor Gass moved to recommend approval of a budget adjustment and transfers in the amount of $1,067,815.31, and to purchase design professional services for flood repairs to be sent to the Special City Council Meeting, this afternoon, on April 20, 2026. Councilor Corn was the second. A voice vote of 5-0 was unanimous, and the motion passed***.

4. Consider approval of the award for ITB-26-011, Transit Facility Restroom Remodel Project to White Rock Construction & Services, Inc. in the amount of $139,030.83, including applicable New Mexico Gross Receipts Tax (GRT):

Becky Hicks discussed the Transit Facility Restroom Remodel Project bid received. ***Councilor Corn moved to recommend approval of the award of ITB-26-011 Transit Facility Restroom remodel project to White Rock Construction in the amount of $139,030.83 to be sent to the Finance Committee. Councilor Marrujo was the second. A voice vote of 5-0 was unanimous, and the motion passed***.

Discussion took place for the following department report(s):

NON-ACTION ITEMS:

5. Infrastructure Committee open discussion on Alameda & Wyoming Intersection:

James MacCornack discussed the accidents that have occurred at this intersection causing damage to a citizen's home, in which the home has been damaged by multiple accidents. Discussion was held on alternative methods to prevent accidents causing damage to this citizen's home, but no resolution to the problem. Chief Aldana commented the blinking lights will not be effective in stopping the accidents. Mr. MacCornack stated in the three-year crash study, there was no indication of need to put more treatments there.

6. Streets Report:

7. Special Electronics Report:

Councilor Oropesa inquired about a traffic study being done by the new Nancy Lopez Elementary School. James MacCornack responded the city has not issued anything and he was not aware of the school district doing anything.

8. Roswell Transit Report:

9. Facilities Maintenance Report:

10. Solid Waste & Fleet Report:

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Abraham Chaparro briefly discussed his department report.

11. Cemetery Report***:***

12. Parks Report:

13. Recreation Report:

14. Zoo Report:

15. Engineering Report:

Mr. MacCornack discussed the reservoirs completion percentage and stated they are in the curing stage. Mr. MacCornack stated the completion percentage for the lift station is around 25-26 percent.

16. Utilities Report:

Reports were not submitted in AgendaQuick.

PUBLIC PARTICIPATION:

Rita Kane-Doerhoefer inquired about action Item No. 3 funding and why it has to come out of the Recreation Fund. Chairman Johnson stated the funding cannot come out of Enterprise funds; however, these funds will be FEMA reimbursable.

ADJOURN:

The meeting adjourned at 3:43 p.m.

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Approval of Minutes 2.

Infrastructure Committee

Meeting Date: 05/18/2026

COMMITTEE: Infrastructure

CONTACT: James MacCornack **CHAIR:** Darrell Johnson

ACTION REQUESTED:

Approval of the revised minutes for March 16th, March 20th, and March 23, 2026.

Attachments

Revised Minutes for March 16, 2026
Revised Minutes for March 20, 2026
Revised Minutes for March 23, 2026

Regular Meeting of the Infrastructure Committee
Held in the City Hall's Large Conference Room
March 16, 2026

Notice of this meeting was given to the public in compliance with Sections 10-15-1 through 10-15-4, NMSA 1978 and Resolution 25-28.

ROLL CALL:

The meeting convened at 2:00 p.m. with Chairman Johnson, Councilor Corn, Councilor Gass, Councilor Oropesa being present, and Councilor Marrujo being absent.

Staff Present:

Nathan Saverance, Stacey McGuigan, Angela Garcia, Amalia Martinez, Jim Buress, Caroline Brooks, James MacCornack, Frank Rincon, Becky Hicks, Debbie Reyer, Abraham Chaparro, Danny De La Cerda, Mayor Tim Jennings, Hess Yntema, J. David Fierro, Bobbi Thompson, George Peterson, Louis Romero II, Naomi Steward, Mike Mathews, Toni Gomez, and Bernadette Lopez

Guest(s) Present:

Rita Kane-Doerhoefer

Vicki (No Last Name provided), Juliana (No Last Name provided), Nathaniel Mascarenas via GoToMeeting

APPROVAL OF AGENDA:

Councilor Corn moved to approve the agenda for March 16, 2026 as presented. Councilor Gass was the second. A voice vote of 4-0 was unanimous, and the motion passed with Councilor Marrujo being absent.

APPROVAL OF MINUTES:

1. February 9, 2026:

Councilor Gass moved to approve the minutes from the February 9, 2026 meeting as presented. Councilor Oropesa was the second. A voice vote of 3-0 was unanimous, and the motion passed with Councilor Marrujo being absent and Councilor Corn being abstinent.

FOR THE RECORD:

Councilor Marrujo entered the meeting at 2:04 p.m.

REGULAR ITEMS (ACTION ITEMS):

2. Consider recommendation for approval of PO request for Brasier Asphalt for $1,114,910.16 for pavement maintenance milling and overlay on Second Street from Sunset to East City limit:

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Mr. MacCornack discussed recommendation for Brasier Asphalt PO request for $1,114,910.16 for pavement milling and overlay on Second Street. ***Councilor Gass moved for approval of Brasier Asphalt PO request for $1,114,910.16 for pavement milling and overlay on Second Street, from Sunset to East City limit to go before the Finance Committee. Councilor Corn was the second. A voice vote of 5-0 was unanimous, and the motion passed.***

3. Consider recommendation for approval of PO request for San Bar for $79,266.13 for replacing pavement striping and markings on Second Street from Sunset to East City limit:

Mr. MacCornack discussed the recommendation for San Bar PO request for $79,266.13 for replacing pavement striping and markings on Second Street. ***Councilor Gass moved for approval, San Bar PO request for $79,266.13 for replacing pavement striping and markings on Second Street from Sunset to East City limit to go before the Finance Committee and be placed on the consent agenda. Councilor Marrujo was the second. A voice vote of 5-0 was unanimous, and the motion passed.***

4. Consider a recommendation for PO approval to San Bar Construction Corporation in the amount of $99,999.95 which includes GRT for re-striping of City roads:

Mr. MacCornack discussed the recommendation for PO approval to San Bar Construction in the amount of $99,999.95, which includes GRT for re-striping of city roads. ***Councilor Marrujo moved to recommend PO approval for San Bar Construction in the amount of $99,999.95, which includes GRT for re-striping of city roads to the Finance Committee. Councilor Oropesa was the second. A voice vote of 5-0 was unanimous, and the motion passed.***

5. Make recommendations to the Finance Committee regarding the FY27 Budget.

Mr. Yntema discussed the Resolution 25-50, FY27 Proposed Budget. He further discussed the need for a pipe team in the Water Maintenance & Transmission Department. ***Councilor Gass moved to recommend approval for the Water Maintenance & Transmission Department to purchase all equipment necessary for a July 1st pipe team and to go before the Finance Committee. Councilor Corn was the second. A voice vote of 5-0 was unanimous and the motion passed.***

NON-ACTION ITEMS:

6. Discussion of purchase of farmland adjacent to WWTP:

Mr. Yntema discussed the farmland purchase, a conditional sale for $850k with condition to keep farming on the land with city water rights until the city needs it. Mr. Yntema stated they are waiting on the land owner's attorney to draw up the paperwork.

Discussion took place for the following department report(s):

7. Streets Report:

8. Special Electronics Report:

9. Facilities Maintenance Report:

10. Fleet Report:

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11. Solid Waste Report:

12. Cemetery Report***:***

Mr. Buress discussed the update for the Cemetery.

13. Parks Report:

14. Recreation Report:

15. Zoo Report:

16. Utilities Report:

17. Engineering Report:

PUBLIC PARTICIPATION:

Anne Baker with RMAC Foundation informed the Committee of their campaign to start raising funds for a new building.

ADJOURN:

Councilor Marrujo moved to recess the Infrastructure Committee meeting until noon on Friday, March 20, 2026. Councilor Corn was the second. A voice vote of 5-0 was unanimous, and the motion passed.

DRAFT

Regular Meeting of the Infrastructure Committee
Held in the City Hall's Mike Mathews Conference Room
March 20, 2026

Notice of this meeting was given to the public in compliance with Sections 10-15-1 through 10-15-4, NMSA 1978 and Resolution 26-12.

ROLL CALL:

The meeting convened at 12:04 p.m. with Chairman Johnson, Councilor Corn, Councilor Gass, Councilor Oropesa and Councilor Marrujo being present.

Staff Present:

Nathaniel Mascarenas, Danny De La Cerda, Naomi Steward, Andrew Valadez, David Fierro, Debbie Reyer, Abraham Chaparro, Mike Mathews, Frank Rincon, Amalia Martinez, Angela Garcia, Becky Hicks, Chris Moore, Nathan Saverance, James MacCornack, Mac Rogers, Councilor Will Cavin, Toni Gomez, and Bernadette Lopez

Guest(s) Present:

Zachary Scott via GoToMeeting

APPROVAL OF AGENDA:

Previously approved on Monday, March 16, 2026 Infrastructure Committee Meeting.

APPROVAL OF MINUTES:

1. February 9, 2026:

Previously approved on Monday, March 16, 2026 Infrastructure Committee Meeting.

REGULAR ITEMS (ACTION ITEMS):

Reconvened from the March 16, 2026 Infrastructure Committee Meeting.

5. Make recommendations to the Finance Committee regarding the FY27 Budget.

The Infrastructure Committee reviewed and made recommendations for the following departments:

Waste Water Treatment Plant (4355):

	Account Object No.	Proposed Budget for FY27
Capital Outlay Infrastructure ***5 -Gates (Construction costs)***	817504	$3,312,241.00
Capital Outlay Infrastructure ***Digesters Study***	817504	$600,000.00

Discussion:

Councilor Gass inquired about the sale of the land adjacent to the WWTP. Hess Yntema stated they are still waiting to hear from the owner's attorney. He further explained a budget adjustment will be needed if purchasing this fiscal year. Councilor Gass would like to have the land purchased this fiscal year. Andrew Valadez will reach out to the owner for the status on the paperwork.

Sewer Maintenance (4356):

	Account Object No.	Proposed Budget for FY27
Utilities Mobile Phones	635802	$3,000.00

Sewer City Lab (4358):

	Account Object No.	Proposed Budget for FY27
Employee Training	585901	$700.00

Water Administration (4351):

	Account Object No.	Proposed Budget for FY27
G&A-Franchise Fees	715304	***Zeroed Out***

Water Customer Service (4352):

	Account Object No.	Proposed Budget for FY27
Employee Training	585901	$3,000.00
Employee Travel	585902	$4,500.00
Contract-Consulting/Training	654803	***Zeroed Out***
Computer-Subscription/License	663301	$60,000.00
PubRelat-Advertising/Notices	672805	***Zeroed Out***
PubRelat-Printing & Publication	674700	$3,000.00
G&A – Cash Over/Short	712300	***Zeroed Out***
G&A – License Fees	715303	***Zeroed Out***

Water Source of Supply (4353):

	Account Object No.	Proposed Budget for FY27
Employee Training	585901	$5,500.00
Contract Professional Services	654801	$48,000.00
PubRelat-Printing & Publication	674700	***Zeroed Out***
G&A – Gen Permits/Fees/Pena	715301	***Zeroed Out***
Supplies – Water Meters	724112	***Zeroed Out***
Supplies – Office	725602	$2,000.00
Capital Outlay – Infrastructure ***Well House No. 5***	817504	$799,270.53

Water Maintenance & Transmission (4354):

	Account Object No.	Proposed Budget for FY27
Employee Training	585901	$15,000.00
Employee Travel	585902	$10,000.00
General Uniforms	586101	$25,000.00
M&R Linen	614014	$18,000.00
Non-Capital Tools	642902	$38,000.00
Non-Capital Equipment	642904	$15,000.00
Non-Capital Other	642905	***Zeroed Out***
Contract – Security Prof. Svcs.	654830	$1,600.00
Computer – Subsc/License	663301	$6,900.00

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Comp.-Software Maintenance	663303	$10,000.00
G&A – Dues/Memberships	712701	15,158.00
Supplies – Postage/Shipping	724600	***Zeroed Out***
Supplies – General	725601	$95,000.00
Supplies – Janitorial	725608	$5,500.00
Supplies – Safety	725612	$20,000.00

Councilor Corn moved that the budget recommendations be sent to the Finance Committee, as amended. Councilor Marrujo was the second. A voice vote of 5-0 was unanimous, and the motion passed.

FOR THE RECORD:

Recess was taken at 2:25 p.m. The meeting resumed at 3:04 p.m.

SW Collections (4341):

	Account Object No.	Proposed Budget for FY27
M&R Vehicle	614012	$825,000.00
Capital Outlay – Equipment	817505	$1,060,000.00
Capital Outlay – Vehicles	817506	$50,000.00

SW Landfill (4342):

	Account Object No.	Proposed Budget for FY27
Utilities- Mobile Telephones	635802	$3,000.00
Utilities – Electric	636302	$18,000.00
Computer – Internet	663305	$9,400.00
PubRelat – Advertising/Notices	672805	$1,000.00
G&A – Dues/Memberships	712701	$700.00
G&A – License Fees	715303	$310.00
Supplies – Office	725602	$2,000.00
Supplies – Janitorial	725608	$1,500.00
Capital Outlay – Infrastructure	817504	$50,000.00
Capital Outlay – Equipment	817505	$300,000.00
Contract – Prof. Services	654801	$400,000.00

Discussion:

Hess Yntema stated the city needs to completely move away from the 300-gallon trash containers to better serve the community. Abraham Chaparro briefly discussed the massive demo Ruidoso, NM will be having and they want to bring it to Roswell. Hess Yntema stated a rate adjustment will have to be discussed with Ruidoso. Hess Yntema stated the septic tank needs to be replaced at the landfill. Abraham Chaparro stated he would like to open up Cell 5B and then start planning for a new location. James MacCornack agreed with Abraham Chaparro on opening up Cell 5B.

Councilor Corn moved that the budget recommendations be sent to the Finance Committee, as amended. Councilor Gass was the second. A voice vote of 5-0 was unanimous, and the motion passed.

Fleet Maintenance (4074):

	Account Object No.	Proposed Budget for FY27
Employee Training	585901	$5,000.00

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Employee Travel	585902	$5,000.00
M&R Vehicle	614012	$150,000.00
Utilities – Mobile Telephones	635802	$2,000.00

Councilor Corn moved that the budget recommendations be sent to the Finance Committee, as amended. Councilor Marrujo was the second. A voice vote of 5-0 was unanimous, and the motion passed.

Transit (4511):

	Account Object No.	Proposed Budget for FY27
Utilities – Mobile Telephones	635802	***Zeroed Out***
PubRelat-Advertising/Notices	672805	***Zeroed Out***
G&A – Procurement Card Fee	712110	***Zeroed Out***

Councilor Marrujo moved that the budget recommendations be sent to the Finance Committee, as amended. Councilor Oropesa was the second. A voice vote of 5-0 was unanimous, and the motion passed.

Streets (4323):

	Account Object No.	Proposed Budget for FY27
Computer-Software Maintenance	663303	$10,000.00
G&A-Dues & Memberships	712701	$35.00
Supplies-Fuel & Fluids	723200	$150,000.00
Supplies-General Materials	724101	$45,000.00
Supplies-Janitorial	725608	$3,000.00
Capital Outlay – Equipment ***Motor Grader ($387,803)*** ***Patch Injection Machine ($168,523)***	817505	$556,326.00

Councilor Gass moved to send the budget recommendations to the Finance Committee, as amended. Councilor Corn was the second. A voice vote of 5-0 was unanimous, and the motion passed.

Special Electronics (4325):

	Account Object No.	Proposed Budget for FY27
Capital Outlay – Equipment ***Bucket Truck***	817505	$178,729.00

Councilor Corn moved to send the budget recommendation to the Finance Committee, as amended. Councilor Oropesa was the second. A voice vote of 5-0 was unanimous, and the motion passed.

PUBLIC PARTICIPATION:

None

ADJOURN:

Councilor Corn moved that the Infrastructure Committee meeting stand in recess until noon on Monday, March 23, 2026. Councilor Marrujo was the second. A voice vote of 5-0 was unanimous, and the motion passed.

DRAFT

Regular Meeting of the Infrastructure Committee
Held in the City Hall's Large Conference Room
March 23, 2026

Notice of this meeting was given to the public in compliance with Sections 10-15-1 through 10-15-4, NMSA 1978 and Resolution 26-12.

ROLL CALL:

The meeting convened at12:00 p.m. with Chairman Johnson, Councilor Corn, Councilor Gass, Councilor Oropesa being present and Councilor Marrujo being absent.

Staff Present:

Nathaniel Mascarenas, Angela Garcia, James MacCornack, Amalia Martinez, Jim Buress, Mike Mathews, Bobbi Thompson, Hess Yntema, Toni Gomez, and Bernadette Lopez

FOR THE RECORD:

Councilor Marrujo entered the meeting at 12:06 p.m.

Guest(s) Present:

Debbie Reyer, Abraham Chaparro, and Vicki (no last name provided) via GoToMeeting

APPROVAL OF AGENDA:

Previously approved on Monday, March 16, 2026 Infrastructure Committee Meeting.

APPROVAL OF MINUTES:

1. February 9, 2026:

Previously approved on Monday, March 16, 2026 Infrastructure Committee Meeting.

REGULAR ITEMS (ACTION ITEMS):

Reconvened from the March 16, 2026 Infrastructure Committee Meeting.

5. Make recommendations to the Finance Committee regarding the FY27 Budget.

Engineering (4135):

	Account Object No.	Proposed Budget for FY27
Capital Outlay-Equipment ***HP XL3600 DesignJet Ink Plotter***	817505	$27,000.00

Discussion:

Toni Gomez stated that Grants under Mac Rogers will also be included with Engineering's budget since Mac Rogers has been moved under James MacCornack. The Grants are Way Finding and

Lest We Forget, Working Mother's Day Care, and Chaparral Skeet Club.

Facilities Maintenance (4071):

	Account Object No.	Proposed Budget for FY27
M&R Equipment	614004	$2,150.00
Supplies-Janitorial	725602	$6,000.00
Capital Outlay-Infrastructure	817504	Zeroed Out

Parks (4231):

	Account Object No.	Proposed Budget for FY27
Utilities-Water	636304	$380,000.00
Supplies-Office	725602	$1,700.00
Capital Outlay-Equipment ***BobCat***	817505	$85,000.00
Capital Outlay-Infrastructure ***Drinking Fountains***	817504	$95,310.00

Cemetery (4411):

	Account Object No.	Proposed Budget for FY27
Supplies-Fuels & Fluids	723200	$14,000.00
Supplies-Janitorial	725608	$2,500.00
Capital Outlay-Equipment	817505	***Zeroed Out***

Spring River Zoo (4232):

	Account Object No.	Proposed Budget for FY27
Employee Travel	585902	$2,500.00
Non-Cap.-Furniture/Fixtures	642903	$2,900.00
Contract-Prof. Services	654801	$8,000.00
Contract-Sec. Prof. Svcs.	654830	$600.00
G&A-Credit Card Fees	712102	***Zeroed Out***

Nancy Lopez Golf Course (4233):

	Account Object No.	Proposed Budget for FY27
Supplies-Concession	725604	$270,000.00
Revenue – Golf Alcohol Sales	454230	$110,000.00 **increase**
Capital Outlay – Infrastructure ***Engineering Study***	817504	$500,000 **transfer from Recreation fund**

Recreation (4241):

	Account Object No.	Proposed Budget for FY27
Non-Cap.-Equipment	642904	$3,000.00
Supplies-Store Postage/Ship	724600	***Zeroed Out***

Pool (4242):

	Account Object No.	Proposed Budget for FY27
Supplies-General	725601	$5,500.00

Roswell Adult Center (4243):

	Account Object No.	Proposed Budget for FY27
NO CHANGES		

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Sports Leagues (4246):

	Account Object No.	Proposed Budget for FY27
M&R Building	614002	$20,000.00
M&R Grounds	614006	$80,000.00

Boys & Girls Club (4249):

	Account Object No.	Proposed Budget for FY27
NO CHANGES		

The Infrastructure Committee reviewed and made recommendations for the following departments: Engineering, Facility Maintenance, Parks, Spring River Zoo, Nancy Lopez Golf Course, Recreation, Pool, Roswell Adult Center, Sports League, Boys & Girls Club, and the Cemetery. ***Councilor Corn moved to send the budget recommendation to the Finance Committee, as amended. Councilor Marrujo was the second. A voice vote of 5-0 was unanimous, and the motion passed.***

PUBLIC PARTICIPATION:

None

ADJOURN:

The meeting adjourned at 3:14 p.m.

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Infrastructure Committee

Meeting Date: 05/18/2026

COMMITTEE: Infrastructure

CONTACT: James MacCornack **CHAIR:** Darrell Johnson

ACTION REQUESTED:

Consider recommending Resolution 26-XX for closing Asset Management Plan Grant from New Mexico Finance Authority

BACKGROUND:

In 2023 the City obtained a grant from New Mexico Finance Authority to create an Asset Management Plan for the City of Roswell. Souder, miller, and Associates was retained to prepare the plan for the City of Roswell.

The Asset Management Plan was approved by City Council in March 2026. Resolution 26-XX under consideration is to close the grant agreement with New Mexico Finance Authority and receive final reimbursement.

FINANCIAL CONSIDERATION:

Final reimbursement of $12,007.90 to be received from NMFA.

BOARD AND COMMITTEE ACTION:

Consider recommending Resolution 26-XX for closing Asset Management Plan Grant from New Mexico Finance Authority

STAFF RECOMMENDATION:

Consider recommending Resolution 26-XX for closing Asset Management Plan Grant from New Mexico Finance Authority

Attachments

draft resolution
Grantee Certificate
Grant Agreement

RESOLUTION 26-XX

A RESOLUTION AUTHORIZING THE EXECUTION AND DELIVERY OF A LOCAL GOVERNMENT PLANNING GRANT AGREEMENT BY AND BETWEEN THE NEW MEXICO FINANCE AUTHORITY (THE "NMFA"), AND CITY OF ROSWELL, CHAVES COUNTY, NEW MEXICO (THE "GRANTEE"), IN THE AMOUNT OF $12,007.90 EVIDENCING AN OBLIGATION OF THE GRANTEE TO UTILIZE THE GRANT AMOUNT AND THE LOCAL MATCH AMOUNT, IF APPLICABLE, SOLELY FOR THE PURPOSE OF FINANCING THE COSTS OF ASSET MANAGEMENT PLAN, AND SOLELY IN THE MANNER DESCRIBED IN THE GRANT AGREEMENT; CERTIFYING THAT THE GRANT AMOUNT, TOGETHER WITH THE LOCAL MATCH, IF APPLICABLE, AND OTHER FUNDS AVAILABLE TO THE GRANTEE, IS SUFFICIENT TO COMPLETE THE PROJECT; APPROVING THE FORM OF AND OTHER DETAILS CONCERNING THE GRANT AGREEMENT; COMMITTING TO ADOPTING THE ASSET MANAGEMENT PLAN; COMMITTING TO ADOPT A RESERVE POLICY IDENTIFYING AN ALLOCATIONOF RESERVES TO FUND THE ASSET MANAGEMENT PLAN; COMMITTING TO ESTABLISHING A RATE SCHEDULE ADEQUATE TO FUND THE RESERVE; RATIFYING ACTIONS HERETOFORE TAKEN; REPEALING ALL ACTION INCONSISTENT WITH THIS RESOLUTION; AND AUTHORIZING THE TAKING OF OTHER ACTION IN CONNECTION WITH THE EXECUTION AND DELIVERY OF THE GRANT AGREEMENT.

WHEREAS, City Of Roswell is a legally and regularly created, established, organized and existing municipality, in good standing under the general laws of the State of New Mexico, as amended; and

WHEREAS, the City of Roswell is qualified to receive the Planning Grant pursuant to the NMFA's Rules Governing the Local Government Planning Fund and NMSA 1978, §6-21-6.4, as amended; and

WHEREAS, the City Council hereby determines that the Project may be financed with amounts granted pursuant to the Grant Agreement, that the Grant Amount, together with the Local Match, if applicable, and other moneys available to the City of Roswell, is sufficient to complete the Project, and that it is in the best interest of the City of Roswell and the public it serves that the Grant Agreement be executed and delivered and that the funding of the Project take place by executing and delivering the Grant Agreement; and

WHEREAS, the City Council has determined that it may lawfully enter into the Grant Agreement, accept the Grant Amount and be bound to the obligations and by the restrictions thereunder; and

WHEREAS, the City of Roswell acknowledges and understands that the Planning Grant must be expended and a Planning Document must be completed within eighteen (18) months from the

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NMFA Board Approval Date, or the City of Roswell will forfeit the ability to draw Grant funds from the Local Government Planning Fund; and

WHEREAS, the Grant Agreement shall not constitute a general obligation of the City of Roswell or a debt of pledge of the faith and credit of the Grantee, the NMFA or the State; and

WHEREAS, the City of Roswell upon completion of the asset management plan shall provide the NMFA with a resolution that (i) adopts the completed asset management plan; (ii) includes a summary sheet showing the prioritized assets and cost associated with improving those assets; (iii) adopts a reserve policy that specifically identifies the allocation of the reserves to fund the asset management plan with an annual target; and (iv) establish a rate schedule sufficient to fund the reserve; and

WHEREAS, there have been presented to the City Council and there presently are on file with the Clerk this Resolution and the form of the Grant Agreement which is incorporated by reference and made a part hereof; and

WHEREAS, all required authorizations, consents and approvals in connection with (i) the use of the Grant Amount for the purposes described and according to the restrictions set forth in the Grant Agreement; and (ii) the authorization, execution and delivery of the Grant Agreement which are required to have been obtained by the date of this Resolution, have been obtained or are reasonably expected to be obtained.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL AS THE GOVERNING BODY OF THE CITY OF ROSWELL, NEW MEXICO, that:

SECTION 11 Definitions. All terms used herein have the same definition as contained in the draft Grant Agreement, dated May 29, 2026

SECTION 12 Ratification. All action heretofore taken (not inconsistent with the provisions of this Resolution) by the City of Roswell and officers of the City of Roswell, directed toward the Project and the execution and delivery of the Grant Agreement, shall be and the same hereby is ratified, approved and confirmed.

SECTION 13 Authorization of the Project and the Grant Agreement. The Project and the method of funding the Project through execution and delivery of the Grant Agreement are hereby authorized and ordered. The Project is for the benefit and use of the City of Roswell and the public it serves.

SECTION 14 Findings. The City Council on behalf of the City of Roswell hereby declares that it has considered all relevant information and data and hereby makes the following findings:

A. The Project is needed to capture asset data for the Water and Wastewater utilities, which will be used to build a Capital Improvement Plan Planning Tool that shows the condition and remaining life of the assets, and provide a 20-year cost projection for rehabilitation or replacement of the assets, as well as GIS mapping.

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B. The costs of the Project are beyond the local control and resources of the Grantee.

C. The Project and the execution and delivery of the Grant Agreement pursuant to the Act to provide funds for the financing of the Project are in the interest of the public health, safety and welfare of the public served by the Grantee.

D. The City of Roswell will perform (or cause to be performed) the Project with the proceeds of the Planning Grant and will utilize the Project for the purposes set forth in the Grant Agreement.

E. The City of Roswell will forfeit the Planning Grant if the Grantee fails to utilize the Grant Amount within eighteen (18) months from the NMFA Board Approval Date.

F. The Local Match is legally available to be applied to the Project in the amount of $36,023.69.

SECTION 15 Grant Agreement—Authorization and Detail.

A. Authorization. This Resolution has been adopted by the affirmative vote of either a majority of a quorum of the City Council or of all members. For the purpose of protecting the public health, conserving the property, and protecting the general welfare and prosperity of the public served by the City Council and by the other qualifying entities involved in the Project, if any, and performing the Project, it is hereby declared necessary that the City of Roswell execute and deliver the Grant Agreement evidencing the City of Roswell's acceptance of the Grant Amount of $12,007.90 and the availability of the Local Match, if applicable, or other funds to be utilized solely for the Project and solely in the manner and according to the restrictions set forth in the Grant Agreement, the execution and delivery of which are hereby authorized. The City of Roswell shall use the proceeds of the Grant and the Local Match, if applicable**,** to finance the performance of the Project. The Project will be owned by the City of Roswell and will be utilized by the Grantee as set forth in the Grant Agreement.

B. Detail. The Grant Agreement shall be in substantially the form of the Grant Agreement presented at the meeting of the Governing Body at which this Resolution was adopted. The Grant shall be in the amount of $12,007.90.

SECTION 16 Approval of Grant Agreement. The form of the Grant Agreement as presented at the meeting of the City Council at which this Resolution was adopted is hereby approved. Authorized Officers are hereby individually authorized to execute, acknowledge and deliver the Grant Agreement with such changes, insertions, and deletions as may be approved by such individual Authorized Officers, and the Clerk is hereby authorized to affix the seal of the City of Roswell on the Grant Agreement and attest the same. The execution of the Grant Agreement shall be conclusive evidence of such approval.

SECTION 17 Disposition of Proceeds; Completion of Acquisition of the Project.

A. Grant Account. The Grantee hereby consents to creation of the Grant Account by the

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NMFA and approves of the deposit of the Grant Amount into the Grant Account. Until the Completion Date, the money in the Grant Account shall be used and paid out solely for the purpose of the Project in compliance with applicable law and the provisions of the Grant Agreement.

B. Completion of Acquisition of the Project. The Grantee shall proceed to acquire and complete the Project in accordance with Section 2.1(f) of the Grant Agreement with all due diligence. Upon the Completion Date, the Grantee shall execute a certificate substantially in the form attached as Exhibit "C" to the Grant Agreement stating that acquisition of and payment for the Project have been completed. As soon as practicable and, in any event, not more than sixty (60) days after the Completion Date, any balance remaining in the Grant Account shall be transferred and returned to the Local Government Planning Grant Fund.

C. NMFA Not Responsible. The NMFA shall in no manner be responsible for the application or disposal by the Grantee or by the officers of the Grantee of the funds derived from the Grant Agreement or of any other funds held by or made available to the Grantee's in connection with use of the Project.

SECTION 18 Authorized Officers. Authorized Officers are hereby individually authorized and directed to execute and deliver any and all papers, instruments, opinions, affidavits and other documents and to do and cause to be done any and all acts and things necessary or proper for carrying out this Resolution, the Grant Agreement, and all other transactions contemplated hereby and thereby. Authorized Officers are hereby individually authorized to do all acts and things required of them by this Resolution and the Grant Agreement for the full, punctual and complete performance of all the terms, covenants and agreements contained in this Resolution and the Grant Agreement, including, but not limited to, the execution and delivery of closing documents in connection with the execution and delivery of the Grant Agreement.

SECTION 19 Amendment of Resolution. This Resolution after its adoption may be amended without receipt by the City of Roswell of any additional consideration, but only with the prior written consent of the NMFA.

SECTION 110 Resolution Irrepealable. After the Grant Agreement has been executed and delivered, this Resolution shall be and remain irrepealable until all obligations of the City of Roswell under the Grant Agreement shall be fully discharged, as herein provided.

SECTION 111 Severability Clause. If any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

SECTION 112 Repealer Clause. All bylaws, orders, resolutions, ordinances, or parts thereof, inconsistent herewith are hereby repealed to the extent only of such inconsistency. This repealer shall not be construed to revive any bylaw, order, resolution or ordinance, or part thereof, heretofore repealed.

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SECTION 113 Effective Date. Upon due adoption of this Resolution, it shall be recorded in the book of the Grantee kept for that purpose, authenticated by the signatures of the Mayor or City Manager and Clerk of the City of Roswell, and this Resolution shall be in full force and effect thereafter, in accordance with law; provided, however, that if recording is not required for the effectiveness of this Resolution, this Resolution shall be effective upon adoption of this Resolution by the City Council.

SECTION 114 Execution of Agreements. The City of Roswell through its City Council agrees to authorize and execute all such agreements with the NMFA as are necessary to consummate the Grant contemplated herein and consistent with the terms and conditions attached hereto.

PASSED, ADOPTED, SIGNED and APPROVED _____, _____.

CITY SEAL

_____
Timothy Z. Jennings, Mayor

ATTEST

_____
Amalia Martinez, City Clerk

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CITY OF ROSWELL
Chaves County, New Mexico
Planning Grant Agreement
New Mexico Finance Authority No. PG-6092
$12,007.90

STATE OF NEW MEXICO)
) ss. **CERTIFICATE OF GRANTEE**
COUNTY OF CHAVES)

IT IS HEREBY CERTIFIED by the undersigned, the duly chosen, qualified and acting Mayor or City Manager and Clerk of the City of Roswell (the "Grantee") located in Chaves County, State of New Mexico, that:

Capitalized terms used in this Certificate have the same meanings as defined in Resolution No. _____ adopted by the Governing Body of the Grantee on May 14, 2026 (the "Resolution") in connection with this Planning Grant, unless otherwise defined in this Certificate or the context requires otherwise.

1. The Grantee is a legally and regularly created, established, organized and existing municipality, in good standing under the laws of the State of New Mexico;

2. The resolutions, rules and regulations governing the Project and customer service by the Grantee have been duly adopted and are now in full force and effect;

3. The Authorized Officers and Governing Body of the Grantee were duly and validly elected or appointed and are empowered to act for the Grantee; and

4. The Grantee has all requisite corporate power:

(a) To perform or cause performance of the Project funded by the Planning Grant and the Local Match, if applicable;

(b) To execute and deliver Grant documents, including but not limited to those identified above; and

(c) To perform all acts required by such Grant documents to be done by the Grantee.

5. All proceedings of the Grantee, its elected and appointed officers, and employees, required or necessary to be taken in connection with the authorization of the actions specified above have been duly taken and all such authorizations are presently in full force and effect.

6. The Resolution and the Grant Agreement have been duly signed and adopted in accordance with all applicable laws and neither has been repealed, rescinded, revoked, modified,

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amended or supplemented in any manner except as set forth in the Resolution. The Resolution constitutes valid and sufficient legal authority for the Grantee to carry out and enforce the provisions of the Grant Agreement.

7. No event will result from the execution and delivery of the Grant Agreement that constitutes a default or an Event of Default under either the Grant Agreement or the Resolution, and no Event of Default and no default under the Grant Agreement or the Resolution has occurred and is continuing on the date of this Certificate.

8. The Grantee has duly authorized and approved the consummation by it of all transactions and has complied with all requirements and satisfied all conditions, which are required by the Grant Agreement to have been authorized, approved, performed or consummated by the Grantee at or prior to the date of this Certificate. The Grantee has full legal right, power and authority to carry out and consummate the transactions contemplated by the Resolution and the Grant Agreement.

9. All approvals, consents and orders of any governmental authority having jurisdiction in the matter which would constitute a condition precedent to the enforceability of the Grant Agreement or any of the actions required to be taken by the Resolution or the Grant Agreement to the date of this Certificate have been obtained and are in full force and effect.

10. All approvals, consents and orders of any governmental authority having jurisdiction in the matter which would constitute a condition precedent to the completion of the Project have been obtained and are in full force and effect.

11. Neither the Grantee's adoption of the Resolution nor any action contemplated by or pursuant to the Resolution or the Grant Agreement conflicts or will conflict with, or constitute a breach by the Grantee of, or default by the Grantee under any law, court decree or order, governmental regulation, rule or order, resolution, agreement, indenture, mortgage or other instrument to which the Grantee is subject or by which it is bound.

12. There is no actual or threatened action, suit, proceeding, inquiry or investigation against the Grantee, at law or in equity, by or before any court, public board or body, nor to the Grantee's knowledge is there any basis therefore, affecting the existence of the Grantee or the titles of its officials to their respective offices, or in any way materially adversely affecting or questioning (a) the territorial jurisdiction of the Grantee, (b) the use of the proceeds of the Grant Agreement for the Project, (c) the validity or enforceability of the Grant Agreement or any proceedings of the Grantee with respect to the Grant Agreement or the Resolution, (d) the execution and delivery of the Grant Agreement or (e) the power of the Grantee to carry out the transactions contemplated by the Grant Agreement or the Resolution.

13. As of the date of this Certificate, the following were and now are the duly chosen qualified and acting officers and members of the Governing Body of the Grantee:

Mayor:	Timothy Z. Jennings
Members:	Cristina Arnold

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Robert Corn
Kurk Gass
Edward Heldenbrand
Darrell Johnson
Carlos Marrujo
Angela Moore
Juan Oropesa

14. To the best of our knowledge and belief after due investigation, none of the Events of Default referred to in Article IX of the Grant Agreement has occurred.

15. The Grantee has complied with all the covenants and satisfied all the conditions on its part to be performed or satisfied at or prior to the date hereof, and the representations and warranties of the Grantee contained in the Grant Agreement and in the Resolution are true and correct as of the date of this Certificate.

16. To the best of our knowledge and belief after due investigation, neither the Mayor or City Manager, Clerk, any member or director of the Governing Body of the Grantee, nor any other officer, employee or other agent of the Grantee is interested (except in the performance of his or her official rights, privileges, powers and duties), directly or indirectly, in the profits of any contract, or job for work, or services to be performed and appertaining to the Project.

17. Regular meetings of the Grantee's Governing Body and the meeting at which the Resolution was adopted have been held at Chaves County Administrative Center, Commission Chambers, 1 St Mary's Place, Roswell, New Mexico, the principal meeting place of the Grantee.

18. The Grantee's Governing Body has no rules of procedure which would invalidate or make ineffective the Resolution or other action taken by the Grantee's Governing Body in connection with the Grant Agreement. The Open Meetings Act Resolution No. 25-28 (the "Open Meetings Act Resolution") adopted and approved by the Governing Body on July 10, 2025, establishes notice standards as required by Section 10-15-1, NMSA 1978, as amended and supplemented. The Open Meetings Act Resolution has not been amended or repealed. All action of the Governing Body with respect to the Grant Agreement and Resolution was taken at meetings held in compliance with the Open Meetings Act Resolution then in effect.

19. The Mayor or City Manager and Clerk, on the date of the signing of the Grant Agreement and on the date of this Certificate, are the duly chosen, qualified and acting officers of the Grantee authorized to execute the Grant Agreement.

20. This Certificate is for the benefit of the New Mexico Finance Authority.

21. This Certificate may be executed in counterparts.

[*Signatures on following page.*]

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WITNESS our signatures and the seal of the Grantee this May 29, 2026.

CITY OF ROSWELL
Chaves County, New Mexico

By:_____

Name:_____

Title:_____

By:_____
Amalia Martinez, Clerk

(SEAL)

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$12,007.90

PLANNING GRANT AGREEMENT

dated

May 29, 2026

by and between

NEW MEXICO FINANCE AUTHORITY

and

CITY OF ROSWELL
Chaves County, New Mexico

PG-6092

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PLANNING GRANT AGREEMENT

THIS PLANNING GRANT AGREEMENT (the "Grant agreement"), dated May 29, 2026, is entered into by and between the NEW MEXICO FINANCE AUTHORITY (the "NMFA") and City of Roswell, located in Chaves County, New Mexico (the "Grantee").

WITNESSETH:

WHEREAS, the NMFA is a public body politic and corporate, separate and apart from the State of New Mexico (the "State"), constituting a governmental instrumentality, duly organized and created under and pursuant to the laws of the State, particularly §§6-21-1 through 6-21-31, NMSA 1978, as amended, (the "New Mexico Finance Authority Act"); and

WHEREAS, §6-21-6.4, NMSA 1978, as amended, creates the Local Government Planning Fund to be administered by the NMFA to make Grants to qualified entities to develop an asset management plan and to pay administrative costs of the local government planning fund program; and

WHEREAS, Grantee is a legally and regularly created, established, organized and existing municipality, in good standing under the general laws of the State of New Mexico, NMSA 1978, as amended; and

WHEREAS, the Grantee is qualified to receive the Planning Grant pursuant to the NMFA's Rules and §6-21-6.4, NMSA 1978, as amended; and

WHEREAS, the Grantee has applied to the NMFA for Planning Grant (as defined below) funding and has determined that it is in the best interest of the Grantee and the public it serves that the Grantee enter into this Grant Agreement with the NMFA and accept a grant in the amount of $12,007.90 from the NMFA to carry out the Project, as more fully described in Exhibit "A" attached hereto; and

WHEREAS, the Grantee acknowledges and understands that the Planning Grant must be expended and the Planning Documents must be completed within eighteen (18) months from the NMFA Board Approval Date, or the Grantee will forfeit the ability to draw Grant funds from the Local Government Planning Fund and be required to repay the entire Grant Amount to the NMFA; and

WHEREAS, the Grantee upon completion of the asset management plan shall provide the NMFA with a resolution that (i) adopts the completed asset management plan; (ii) includes a summary sheet showing the prioritized assets and cost associated with improving those assets; (iii) adopts a reserve policy that specifically identifies the allocation of the reserves to fund the asset management plan with an annual target; and (iv) establishes a rate schedule sufficient to fund the reserve; and

WHEREAS, the Grantee is prepared to perform all its obligations and to observe and obey all restrictions on the use of the Grant set forth in this Grant Agreement.

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NOW, THEREFORE, for and in consideration of the foregoing premises and the mutual promises and covenants contained herein, the parties hereto agree:

ARTICLE I: DEFINITIONS

As used in this Agreement, including the foregoing recitals, the following terms shall, for all purposes, have the meanings herein specified, unless the context clearly requires otherwise (such meanings to be equally applicable to both the singular and the plural forms of the terms defined):

"Agreement Term" means the term of this Grant Agreement as provided under Article III of this Grant Agreement.

"Authorized Officers" means in the case of the Grantee the Mayor or City Manager of the Governing Body, and in the case of the NMFA the Chairperson, Vice-Chairperson and Secretary of the Board of Directors and the Chief Executive Officer, or any other officer or employee of the NMFA designated in writing by an Authorized Officer.

"Closing Date" means the date of execution, delivery and funding of this Grant Agreement.

"Event of Default" means one or more events of default as defined in Article IX of this Grant Agreement.

"NMFA" means the New Mexico Finance Authority.

"Force Majeure" means any act of God, fire, floods, storms, explosions, accidents, epidemics, war, civil disorder, strikes, lockouts or other labor difficulties, or any law, rule, regulation, order or other action adopted or taken by any federal, state or local government authority, or any other cause not reasonably within such party's control.

"Governing Body" means the City Council of the Grantee, or any future governing body of the Grantee.

"Grant Account" means the account in the name of the Grantee established pursuant to this Grant Agreement and held by the NMFA for deposit of the Grant Amount for disbursal to the Grantee for payment of the costs of the Project.

"Grant Agreement" means this grant agreement and any amendments or supplements hereto, including the Exhibits attached hereto.

"Grant Amount" means the sum of Twelve Thousand Seven and 90/100 Dollars ($12,007.90).

"Grantee" means City of Roswell, Chaves County, New Mexico.

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"Herein," "hereby," "hereunder," "hereof," "hereinabove," "hereafter" and similar words refer to this entire Grant Agreement and not solely to the particular section or paragraph of this Grant Agreement in which such word is used.

"Local Government Planning Fund" means the fund of the same name created pursuant to the Act and held and administered by the NMFA.

"Local Match" means $36,023.69.

"NMSA 1978" means the New Mexico Statutes Annotated, 1978 Compilation, as amended and supplemented.

"Planning Document" means a written document in the form of an asset management plan created for the purpose of evaluating and estimating the costs of alternatives to meet the Grantee's need to capture asset data for the Water and Wastewater utilities, which will be used to build a Capital Improvement Plan Planning Tool that shows the condition and remaining life of the assets, and provide a 20-year cost projection for rehabilitation or replacement of the assets, as well as GIS mapping public project needs.

"Planning Grant" or "Grant" means the amount provided to the Grantee pursuant to the Grant Agreement for the purpose of funding the Project and is equal to the Grant Amount.

"Policy" or "Policies" means the New Mexico Finance Authority Local Government Planning Fund Project Management Policies.

"Project" means the preparation of the Planning Document as more particularly described in Exhibit "A" hereto.

"Resolution" means the Grantee's Resolution No. _____ adopted on May 14, 2026, authorizing the Grantee's acceptance of the terms and conditions of this Grant Agreement.

"Rules" mean the Rules governing the Local Government Planning Fund as adopted by the Board of Directors of the NMFA, as amended and supplemented from time to time.

ARTICLE II: REPRESENTATIONS, WARRANTIES AND COVENANTS

Section 2.1. Representations, Warranties and Covenants of the Grantee. The Grantee represents, warrants and covenants as follows:

(a) Binding Nature of Covenants. All covenants, stipulations, obligations and agreements of the Grantee contained in this Grant Agreement and the Resolution shall be deemed to be the covenants, stipulations, obligations and agreements of the Grantee to the full extent authorized or permitted by law, and such covenants, stipulations, obligations and agreements shall

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be binding upon the Grantee and its successors and upon any board or body to which any powers or duties affecting such covenants, stipulations, obligations and agreement shall be transferred by or in accordance with law. Except as otherwise provided in this Grant Agreement, all rights, powers and privileges conferred and duties and liabilities imposed upon the Grantee by the provisions of this Grant Agreement and the Resolution shall be exercised or performed by the Grantee or by such residents, officers, or officials of the Grantee as may be required by law to exercise such powers and to perform such duties.

(b) Personal Liability. No covenant, stipulation, obligation or agreement contained in this Grant Agreement shall be deemed to be a covenant, stipulation, obligation or agreement of any officer, agent or employee of the Grantee or member of the Governing Body in his or her individual capacity, and neither the members of the Governing Body nor any officer executing this Grant Agreement shall be liable personally on this Grant Agreement or be subject to any personal liability or accountability by reason of the execution and delivery thereof.

(c) Authorization of Grant Agreement. The Grantee is a municipality duly organized and existing under the statutes and laws of the State of New Mexico, as amended. Pursuant to the laws of the State, as amended and supplemented from time to time, the Grantee is authorized to enter into the transactions contemplated by this Grant Agreement and to carry out its obligations hereunder. The Grantee has duly authorized and approved the execution and delivery of this Grant Agreement and the other documents related to the transaction.

(d) Use of Grant Agreement Proceeds. The Grantee shall apply the proceeds of the Grant solely to the acquisition and completion of the Project, shall not use the Grant proceeds for any other purpose, and shall comply with all applicable ordinances and regulations, if any, and any and all applicable laws relating to the Project. The Grantee shall immediately apply all Grant proceeds disbursed to it toward the Project. The Grantee shall use the Grant proceeds and complete the Planning Document within eighteen (18) months from the NMFA Board Approval Date or shall forfeit the full amount of the Grant and return the Grant Amount to the NMFA within thirty (30) days written request by the NMFA.

(e) Selection of Contractors. All contractors providing services or materials in connection with the Project shall be selected in accordance with applicable provisions of the New Mexico Procurement Code, NMSA 1978, §§ 13-1-28 through 13-1-199, as amended, or, if the Grantee is not subject to the New Mexico Procurement Code, shall be selected in accordance with a documented procurement process duly authorized and established pursuant to laws and regulations applicable to the Grantee.

(f) Completion of Project.

(1) The Project will consist of:

a. the preparation of the Planning Document to address and capture asset data for the Water and Wastewater utilities, which will be used to build a Capital Improvement Plan Planning Tool that shows the condition and remaining life of the assets, and

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provide a 20-year cost projection for rehabilitation or replacement of the assets, as well as GIS mapping; and

b. a resolution properly adopted by the Governing Body that (i) adopts the completed asset management plan; (ii) includes a summary sheet showing the prioritized assets and cost associated with improving those assets; (iii) adopts a reserve policy that specifically identifies the allocation of the reserves to fund the asset management plan with an annual target; and (iv) establishes a rate schedule sufficient to fund the reserve; and

c. will comply with all applicable ordinances and regulations, if any, and any and all applicable laws, rules, and regulations of the State relating to the acquisition and completion of the Project and to the use of the Grant proceeds.

(2) If requested by the NMFA, the Grantee will allow the Office of the State Engineer, the New Mexico Environment Department, the New Mexico Economic Development Department, or other appropriate agency of the State or the NMFA to assist with completion of the Project and to review the Project as completed to assure compliance with applicable laws, rules and regulations of the State. The completed Planning Document, and any interim submissions required by the NMFA must be in a form acceptable to and approved by the NMFA, in its sole discretion.

(g) Necessity of Project. The completion of the Project under the terms and conditions provided in this Grant Agreement is necessary, convenient and in furtherance of the governmental purposes of the Grantee and is in the best interest of the Grantee and the public it serves.

(h) Legal, Valid and Binding Obligation. The Grantee has taken all required action necessary to authorize the execution and delivery of this Grant Agreement and this Grant Agreement constitutes a legal agreement of the Grantee enforceable in accordance with its terms.

(i) Benefit to Grantee. The Project will at all times be used for the purpose of benefiting the Grantee and the public it serves as a whole.

(j) Grant Amount Does Not Exceed Project Cost. The Grant Amount as provided herein does not exceed the cost of the Project.

(k) No Breach or Default Caused by Grant Agreement. Neither the execution and delivery of this Grant Agreement, nor the fulfillment of or compliance with the terms and conditions in this Grant Agreement, nor the consummation of the transactions contemplated herein conflicts with or results in a breach of any terms, conditions or provisions of, or any restrictions contained in, any agreement or instrument to which the Grantee is a party or by which the Grantee is bound or any laws, ordinances, governmental rules or regulations or court or other governmental orders to which the Grantee or its properties are subject, or constitutes a default under any of the foregoing.

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(l) Irrevocability of Grant Agreement. The terms of this Grant Agreement shall be irrevocable until the Project has been fully acquired and completed, and shall not be subject to amendment or modification in any manner which would result in any use of the proceeds of this Grant Agreement in a manner not permitted or contemplated by the terms hereof.

(m) No Litigation. To the best knowledge of the Grantee, no litigation or proceeding is pending or threatened against the Grantee or any other person affecting the right of the Grantee to execute this Grant Agreement or to comply with its obligations under this Grant Agreement. Neither the execution of this Grant Agreement by the Grantee nor compliance by the Grantee with the obligations hereunder requires the approval of any regulatory body, or any other entity, which approval has not been obtained or which is not reasonably expected to be obtained.

(n) Occurrence of Event of Default. No event has occurred, and no condition exists which, upon the execution and delivery of this Grant Agreement, would constitute an Event of Default on the part of the Grantee hereunder.

(o) Grantee's Existence. The Grantee will maintain its legal identity and existence for the Agreement Term, unless another political subdivision by operation of law succeeds to the liabilities, rights, and duties of the Grantee without adversely affecting to any substantial degree the privileges and rights of the NMFA.

(p) Records. The Grantee shall properly maintain separate project accounts in accordance with generally accepted accounting principles and conduct an annual audit or review of the Grantee's financial records related to the Project.

(q) Local Match. The Local Match is legally available for the Project, has been applied by Grantee solely for the purposes of the Project and sufficient evidence of the Local Match has been provided to the NMFA.

Section 2.2. Representations, Warranties and Covenants of the NMFA. The NMFA represents, warrants and covenants as follows:

(a) The NMFA is a public body politic and corporate, separate and apart from the State, constituting a governmental instrumentality duly organized, existing and in good standing under the laws of the State, has all necessary power and authority to enter into and perform and observe the covenants and agreements on its part contained in this Grant Agreement and, by proper action, has duly authorized the execution and delivery of this Grant Agreement.

(b) This Agreement constitutes a legal, valid and binding obligation of the NMFA enforceable in accordance with its terms.

ARTICLE III: AGREEMENT TERM

The Agreement Term shall commence on the Closing Date and shall terminate upon the earliest of the following events: a determination by the NMFA that (a) the Grantee is unable to proceed with the Project for the foreseeable future or has failed to commence the Project in a

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reasonably timely manner, (b) the Grant or any portion thereof is not necessary for the Project (in which case the Grant Amount may be modified by the NMFA)or (c) the Grantee has failed to utilize the Planning Grant to complete the Planning Document within eighteen (18) months from the NMFA Board Approval Date.

ARTICLE IV: GRANT; APPLICATION OF MONEYS

On the Closing Date, the NMFA shall transfer the amount shown on Exhibit "A" into the Grant Account to be disbursed by the NMFA pursuant to Section 6.2 of this Grant Agreement at the direction of the Grantee, as needed by the Grantee to acquire and complete the Project.

ARTICLE V: GRANT TO THE GRANTEE

Section 5.1. Grant to the Grantee. The NMFA hereby grants, and the Grantee hereby accepts an amount equal to the Grant Amount. The NMFA shall establish and maintain, on behalf of the Grantee, a Grant Account, which Grant Account shall be kept separate and apart from all other accounts of the NMFA. The Grantee hereby pledges to the NMFA all its rights, title and interest in the funds held in the Grant Account for the purpose of securing the Grantee's obligations under this Grant Agreement. Funds in the Grant Account shall be disbursed as provided in Sections 6.2 and 6.3 hereof.

Section 5.2. No General Obligation. No provision of this Grant Agreement shall be construed or interpreted as creating a general obligation or other indebtedness of the Grantee within the meaning of any constitutional or statutory debt limitation.

Section 5.3. Investment of Moneys in Grant Account. Money on deposit in the Grant Account may be invested by the NMFA for the credit of the Local Government Planning Fund.

ARTICLE VI: THE PROJECT

Section 6.1. Agreement to Acquire and Complete the Project. The Grantee hereby agrees that in order to effectuate the purposes of this Grant Agreement and to acquire and complete the Project it shall take such steps as are necessary and appropriate to acquire and complete the Project lawfully, efficiently and within eighteen (18) months from the NMFA Board Approval Date. The Grantee hereby acknowledges and agrees that certain preliminary approvals by the NMFA or its designees, in addition to interim steps by the Governing Body may be required to be exercised prior to the completion and approval of the Planning Document.

Section 6.2. Disbursements from the Grant Account. So long as no Event of Default shall occur, the NMFA shall disburse moneys from the Grant Account, either to the Grantee or to vendors and contractors, as determined by the NMFA in its sole discretion, upon receipt by the NMFA of a requisition substantially in the form of Exhibit "B" attached hereto signed by an Authorized Officer of the Grantee, supported by certification by the Grantee's project architect, engineer, or other such authorized representative of the Grantee acceptable to the NMFA that the amount of the disbursement request represents the progress of completion, acquisition or other Project related activities accomplished as of the date of the disbursement request. The Grantee

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shall provide such records or access to the Project as the NMFA, in its sole discretion, may request in connection with the approval of the Grantee's disbursement requests made hereunder. No disbursement from the Grant Account may be made without receipt of evidence of the Local Match.

Section 6.3. Determination of Eligibility as condition Precedent to Disbursement. Prior to the disbursement of the Grant Amount or any portion thereof, the NMFA shall have determined that the Grantee has met the readiness to proceed requirements established for the Grant by the NMFA and no Event of Default shall have occurred. No disbursement shall be made from the Grant Account except upon a determination by the NMFA that such disbursement is for payment of Project expenses, and that the disbursement does not exceed any limitation upon the amount payable.

Section 6.4. Reimbursement for Prior Expenditures. The NMFA, so long as no Event of Default shall occur and upon presentation of the Grantee's disbursement request with such certification and records as are required in accordance with Section 6.2 hereof, may disburse moneys from the Grant Account for reimbursement of Project expenses incurred within one-hundred fifty (150) days prior to the Closing Date unless approved by the NMFA.

Section 6.5. Completion of Disbursement of Grant Funds. Upon completion of the Project, in accordance with Section 2.1 (e), disbursement of the Grant Amount, an Authorized Officer of the Grantee shall deliver a certificate of completion, substantially in the form attached to this Grant Agreement as Exhibit "C", to the NMFA stating that, to the best of the Authorized Officer's knowledge the Project has been completed in accordance with the terms of this Grant Agreement and the Grant Amount has been disbursed in accordance with the terms of this Grant Agreement. If any portion of the Grant Amount remains upon the delivery of the certificate of completion, the NMFA may, in its sole discretion, modify this Grant Agreement and reduce the amount of the Grant.

ARTICLE VII: COMPLIANCE WITH LAWS AND RULES; OTHER COVENANTS

Section 7.1. Further Assurances and Corrective Instruments. The NMFA and the Grantee agree that they will, from time to time, execute, acknowledge and deliver, or cause to be executed, acknowledged and delivered, such supplements hereto and such further instruments as may reasonably be required for carrying out the terms and intention hereof.

Section 7.2. NMFA and Grantee Representatives. Whenever under the provisions of this Grant Agreement the approval of the NMFA or the Grantee is required, or the Grantee or the NMFA is required to take some action at the request of the other, such approval or such request shall be given for the NMFA or for the Grantee by an Authorized Officer of the NMFA or the Grantee, as the case may be, and any party hereto shall be authorized to act or rely on any such approval or request.

Section 7.3. Requirements of Law. During the Agreement Term, the Grantee shall observe and comply promptly with all applicable federal, State and local laws and regulations

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affecting the Project, and all current and future orders of all courts and agencies of the State having jurisdiction over the Project and matters related to the Project.

ARTICLE VIII: NON-LIABILITY OF NMFA FOR ACTS OR OMISSIONS OF THE GRANTEE; INDEMNIFICATION

Section 8.1. Non-Liability of NMFA. The NMFA shall not be liable in any manner for the Project, Grantee's use of the Grant, the ownership, operation or maintenance of the Project, or any failure to act properly by the owner or operator of the Project.

Section 8.2. Indemnification of NMFA. The NMFA shall not be responsible for any act or omission of the Grantee upon which any claim, by or on behalf of any person, firm, corporation or other legal entity may be made, whether arising from the establishment or modification of the Project or otherwise. To the extent permitted by law, the Grantee shall and hereby agrees to indemnify and save harmless the NMFA and its designee, if any, from all claims by or on behalf of any person, firm, corporation or other legal entity arising from the acquisition and completion of the Project. In the event of any action or proceeding brought on any such claim, upon notice from the NMFA or its designee, Grantee shall defend the NMFA and its designee, if any, in any such action or proceeding.

ARTICLE IX: EVENTS OF DEFAULT AND REMEDIES

Section 9.1. Events of Default Defined. Any one of the following shall be an Event of Default under this Agreement:

(a) Use of the Grant Amount, or any portion thereof, by the Grantee for purposes other than the Project;

(b) Failure by the Grantee to utilize the Grant proceeds to complete the Project within eighteen (18) months from the NMFA Board Approval Date;

(c) Failure by the Grantee to observe and perform any other covenant, condition or agreement on its part to be observed or performed under this Grant Agreement; or

(d) Any warranty, representation or other statement by or on behalf of the Grantee contained in this Grant Agreement or in any instrument furnished in compliance with or in reference to this Grant Agreement is false or misleading in any material respect.

Section 9.2. Remedies on Default. Whenever any Event of Default has occurred and is continuing, and subject to Section 9.3 hereof, the NMFA may take whatever of the following actions may appear necessary or desirable to enforce performance of any agreement of the Grantee in this Grant Agreement:

(a) File a mandamus proceeding or other action or proceeding or suit at law or in equity to compel the Grantee to perform or carry out its duties under the law and the agreements and covenants required to be performed by it contained herein;

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(b) Terminate this Grant Agreement;

(c) Cease disbursing any further amounts from the Grant Account;

(d) Demand that the Grantee immediately repay the Grant Amount or any portion thereof if such funds were not utilized in accordance with this Grant Agreement;

(e) File a suit in equity to enjoin any acts or things which are unlawful or violate the rights of the NMFA; or

(f) Take whatever other action at law or in equity may appear necessary or desirable to enforce any other of its rights hereunder.

The Grantee shall be responsible for reimbursing the NMFA for any and all fees and costs incurred in enforcing the terms of this Grant Agreement.

Section 9.3 Limitations on Remedies. A judgment requiring repayment of money entered against the Grantee may reach any available funds of the Grantee to the extent permitted by law.

Section 9.4. No Remedy Exclusive. No remedy herein conferred upon or reserved to the NMFA is intended to be exclusive, and every such remedy shall be cumulative and shall be in addition to every other remedy given hereunder or now or hereafter existing at law or in equity. No delay or omission to exercise any right or power accruing upon any default shall impair any such right or power or shall be construed to be a waiver thereof, but any such right and power may be exercised from time to time and as often as may be deemed expedient. In order to entitle the NMFA to exercise any remedy reserved in this Article IX, it shall not be necessary to give any notice, other than such notice as may be required in this Article IX.

Section 9.5. Waivers of Events of Default. The NMFA may in its sole discretion waive any Event of Default hereunder and the consequences of such an Event of Default; provided, however, all expenses of the NMFA in connection with such Event of Default shall have been paid or provided for. Such waiver shall be effective only if made by written statement of waiver issued by the NMFA. In case of any such waiver or rescission, or in case any proceeding taken by the NMFA on account of any Event of Default shall have been discontinued or abandoned or determined adversely, then the NMFA and the Grantee shall be restored to their former positions and rights hereunder, respectively, but no such waiver or rescission shall extend to any subsequent or other Event of Default, or impair any right consequent thereon.

Section 9.6. No Additional Waiver Implied by One Waiver. In the event that any agreement contained herein should be breached by either party and thereafter waived by the other party, such waiver shall be in writing and limited to the particular breach so waived and shall not be deemed to waive any other breach hereunder.

Draft

ARTICLE X: MISCELLANEOUS

Section 10.1. Notices. All notices, certificates or other communications hereunder shall be sufficiently given and shall be deemed given when delivered as follows:

If to the Grantee, then to:

City of Roswell
Attn: Mayor or City Manager
P O Box 1838
Roswell NM 88202

And if to the NMFA, then to:

New Mexico Finance Authority
Attn: Chief Executive Officer
810 W. San Mateo Road
Santa Fe, New Mexico 87505

The Grantee and the NMFA may, by written notice given hereunder, designate any further or different addresses to which subsequent notices, certificates or other communications shall be sent.

Section 10.2. Binding Effect. This Grant Agreement shall inure to the benefit of and shall be binding upon the NMFA, the Grantee and their respective successors and assigns, if any.

Section 10.3. Amendments. This Grant Agreement may be amended only with the written consent of the NMFA and the Grantee.

Section 10.4. No Liability of Individual Officers, Directors or Trustees. No recourse under or upon any obligation, covenant or agreement contained in this Grant Agreement shall be had against any member, employee, director or officer, as such, past, present or future, of the NMFA, or against any officer, employee, director or member of the Grantee, past, present or future, as an individual so long as such individual was acting in good faith and within the scope of his or her duties. Any and all personal liability of every nature, whether at common law or in equity, or by statute or by constitution or otherwise, of any such officer, employee, director or member of the Grantee or of the NMFA is hereby expressly waived and released by the Grantee and by the NMFA as a condition of and in consideration for the execution of this Agreement.

Section 10.5. Grantee Compliance. The NMFA shall not be responsible for assuring the Grantee's use of the Grant Amount or the Project for its intended purpose and shall have no obligation to monitor compliance by the Grantee with the provisions of this Grant Agreement.

Section 10.6. Severability. In the event that any provision of this Grant Agreement shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof.

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Section 10.7. Execution in Counterparts. This Grant Agreement may be simultaneously executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

Section 10.8. Applicable Law. This Grant Agreement shall be governed by and construed in accordance with the laws of the State.

Section 10.9. Captions. The captions or headings herein are for convenience only and in no way define, limit or describe the scope or intent of any provisions or sections of this Grant Agreement.

[*Remainder of page intentionally left blank*.]

[*Signature page follows*.]

Draft

IN WITNESS WHEREOF, the NMFA, on behalf of itself, and as authorized by the NMFA Board of Directors on April 27, 2023, has executed this Grant Agreement in its corporate name with its corporate seal hereunto affixed and attested by its duly Authorized Officers; and the Grantee has caused this Grant Agreement to be executed in its corporate name and the seal of the Grantee affixed and attested by its duly Authorized Officers. All of the above are effective as of the date first above written.

NEW MEXICO FINANCE AUTHORITY

By:_____
Marquita D. Russel
Chief Executive Officer

Approved for Execution by Officers of the
New Mexico Finance Authority:

By:_____
Mark Chaiken, General Counsel

CITY OF ROSWELL,
Chaves County, New Mexico

By:_____

Name:_____

Title:_____

[SEAL]

ATTEST:

By:_____
Amalia Martinez, Clerk

Draft

EXHIBIT "A"

TERM SHEET

Grantee:	City of Roswell, Chaves County, New Mexico
Project Description:	Preparation of a Planning Document consisting of the asset management plan to address and capture asset data for the Water and Wastewater utilities, which will be used to build a Capital Improvement Plan Planning Tool that shows the condition and remaining life of the assets, and provide a 20-year cost projection for rehabilitation or replacement of the assets, as well as GIS mapping; and adoption of the resolution as described in Section 2.1(f).
Total Grant Amount:	$12,007.90
Local Match:	$36,023.69
Closing Date:	May 29, 2026

Draft

EXHIBIT "B"
FORM OF REQUISITION

RE: $12,007.90 Planning Grant Agreement by and between New Mexico Finance Authority ("NMFA") and City of Roswell, Chaves County, New Mexico, NMFA Grant Number PG-6092 (the "Grant Agreement").

Closing Date: May 29, 2026

TO: NEW MEXICO FINANCE AUTHORITY

You are hereby authorized to disburse funds from the Grant Account, with regard to the above-referenced Grant Agreement, the following:

REQUISITION NUMBER: _____

AMOUNT OF PAYMENT: $_____

PAYEE NAME AND ADDRESS: _____

_____

PURPOSE OF PAYMENT: _____

WIRING INFORMATION

BANK NAME:	
ACCOUNT NUMBER:	
ROUTING NUMBER:	

Each obligation, item of cost or expense mentioned herein is for the Grant made by the New Mexico Finance Authority pursuant to the Grant Agreement to the City of Roswell (the "Grantee"), within the State of New Mexico, is due and payable, has not been the subject of any previous requisition and is a proper charge against the Grant Account held on behalf of the Grantee. All representations contained in the Grant Agreement and the related closing documents remain true and correct and the Grantee is not in breach of any of the covenants contained therein.

Capitalized terms used herein are used as defined or as used in the Grant Agreement.

DATED:_____ By:_____
Authorized Officer of the Grantee

Title:_____

Draft

EXHIBIT "C"
FORM OF CERTIFICATE OF COMPLETION

RE: $12,007.90 Planning Grant Agreement (the "Grant Agreement") by and between NMFA and City of Roswell, Chaves County, New Mexico, NMFA Grant Number PG-6092 (the "Grant Agreement").

Closing Date: May 29, 2026

TO: NEW MEXICO FINANCE AUTHORITY

I, _____, the _____ of
[Name] [Title or Position]

the Grantee, hereby certify as follows:

1. The project described in the Grant Agreement (the "Project") was completed and placed in service by the Grantee on _____, 20___.

2. The total cost of the Project was $_____.

3. The Project was completed and is and shall be used consistent with and subject to the covenants set forth in the Grant Agreement.

City of Roswell

By:_____

Its:_____

Draft

Infrastructure Committee

Meeting Date: 05/18/2026

COMMITTEE: Infrastructure

CONTACT: James MacCornack **CHAIR:** Darrell Johnson

ACTION REQUESTED:

Review and ranking of the FY2028-2032 Infrastructure Capital Improvement Plan (ICIP)

BACKGROUND:

Discussion and decision among staff and council on the ranking of projects to develop the annual FY2028-2032 Infrastructure Capital Improvement Plan (ICIP).

FINANCIAL CONSIDERATION:

No financial consideration at this time.

LEGAL REVIEW:

No legal review is required at this time.

BOARD AND COMMITTEE ACTION:

Review and ranking of the FY2028-2032 Infrastructure Capital Improvement Plan (ICIP)

Attachments

ICIP List for 2027 Legislation

ICIP | Priority Year 2027 | City of Roswell | 125 Projects |

Project #	Project Title	Contact	Total Cost
1	Cell 5B Construction Only (Solid Waste)	Abraham Chaparro	$5,500,000.00
2	Enclosed convenience center	Abraham Chaparro	$7,850,000.00
3	Compactor Truck	Abraham Chaparro	$1,500,000.00
4	Water Line to Sanitation	Abraham Chaparro	$1,600,000.00
5	Pollution Control Fencing	Abraham Chaparro	$5,000,000.00
6	Tire Shredder	Abraham Chaparro	$1,500,000.00
7	Generator for Emergency Power-Solid Waste Facilit	Abraham Chaparro	$750,000.00
8	Solar Powered Covered Parking Lot at Solid Waste	Abraham Chaparro	$1,060,000.00
9	New Police Building	Alberto Aldana	$5,000,000.00
10	RPD Patrol Vehicles Dash Cams	Alberto Aldana	$850,000.00
11	Police Cars	Alberto Aldana	$750,000.00
12	Roswell Police Real Time Crime Center	Alberto Aldana	$2,600,000.00
13	RPD WWater Sys Improve	Alberto Aldana	$300,000.00
14	WW Replace Flow Gates AT Headworks SB1, SB2, & SB3	Andrew Valadez	$3,200,000.00
15	Water transmission pipes replacement	Andrew Valadez	$9,500,000.00
16	Rehabilitation of Water Storage Tank on 3rd St	Andrew Valadez	$4,000,000.00
17	Small Pipe Replacement	Andrew Valadez	$2,500,000.00
18	Large Pipe Replacement	Andrew Valadez	$10,000,000.00
19	Rehab Trigg Reservoir	Andrew Valadez	$2,000,000.00
20	Transit Center Renovations	Becky Hicks	$1,950,000.00
21	Roswell Transit Bus - CDL x3	Becky Hicks	$620,000.00
22	Roswell Transit Van Replacement NON CDL X2	Becky Hicks	$507,000.00
23	Air Center SE Development	Bobbi Thompson	$16,800,000.00
24	Roswell Air Center Fire Truck	Bobbi Thompson	$2,000,000.00
25	Roswell Air Center parking lot	Bobbi Thompson	$2,201,000.00
26	Airport Passenger parking Lot Lighting	Bobbi Thompson	$500,000.00
27	RAC Terminal Expansion	Bobbi Thompson	$80,000,000.00
28	Airport Terminal Generator	Bobbi Thompson	$500,000.00
29	4 Vehicles for Maintenance	Bobbi Thompson	$2,000,000.00
30	Roswell Air Center Infrastructure Site Improvement	Bobbi Thompson	$10,000,000.00
31	RAC Fiber Optic Infrastructure & Security Improvem	Bobbi Thompson	$5,000,000.00
32	RMAC Interior Modifications	Caroline Brooks	$3,400,894.00
33	Museum HVAC Replacement and Upgrades	Caroline Brooks	$119,000.00
34	Library Outdoor Program on Richardson	Enid Costley	$280,000.00
35	Library Emergency Back-up Lighting	Enid Costley	$45,000.00
36	Library Smoke/Carbon Monoxide Detectors	Enid Costley	$55,000.00
37	Library Fire Exit	Enid Costley	$204,700.00
38	Library Exterior Building Repairs	Enid Costley	$300,000.00
39	Library outdoor Play and Learning Area	Enid Costley	$360,000.00
40	Recreation Center Parking lot	James Burress	$200,000.00
41	Play ground Equipment Replacement	James Burress	$750,000.00
42	Soccer Field Lighting	James Burress	$3,362,500.00
43	New Pro Shop at the Nancy Lopez Golf Course	James Burress	$4,775,000.00
44	New Cemetery Office	James Burress	$1,530,000.00
45	Golf Course Cart Path Rehab	James Burress	$300,000.00
46	Stiles Field Athletic Field Lighting	James Burress	$3,600,000.00
47	South Park Cemetery Water Well Install	James Burress	$1,000,000.00
48	Spring River Zoo's 1927 Herschel Spillman Carousel	James Burress	$450,000.00
49	Parks Walking Trail	James Burress	$250,000.00
50	Gymnasium Floor Replacement	James Burress	$500,000.00
51	Golf Course Irrigation System	James Burress	$5,000,000.00
52	Bike Lane and Trails Infrastructure Improvements	James Burress	$5,000,000.00
53	Roswell UFO Skate Park Complex	James Burress- James MacCornack	$4,000,000.00
54	Country Club Expansion	James MacCornack	$9,225,000.00
55	Street Vehicles	James MacCornack	$150,000.00
56	TAP Application w/NMDOT	James MacCornack	$300,000.00
57	Bridge 9088 Replacement, N. Atkinson over Spring R	James MacCornack	$2,440,000.00
58	Storm Drainage Improvements- Phase 1	James MacCornack	$13,904,054.93
59	Sidewalk Improvements for 6th, 7th & 8th Streets	James MacCornack	$2,000,000.00
60	S. Washington Reconstruction	James MacCornack	$300,000.00
61	Brasher Storm Drain 4-Lane Phase 2	James MacCornack	$7,459,022.81

ICIP | Priority Year 2027 | City of Roswell | 125 Projects |

Project #	Project Title	Contact	Total Cost
62	Mescalero Mill/Fill Street Improvement	James MacCornack	$1,500,000.00
63	VoIP Dispatch Console System	Jeff Bechtel	$350,000.00
64	Security Cameras at City Hall	Jeff Bechtel	$30,000.00
65	Workstations - IT	Jeff Bechtel	$250,000.00
66	New Servers	Jeff Bechtel	$150,000.00
67	Flood damage repairs-City wide	Lee M Rogers	$15,000,000.00
68	Lest We Forget Historical Statuary Garden	Lee M Rogers	$3,380,000.00
69	Airport Event Site	Lee M Rogers	$18,000,000.00
70	Mainstreet Roswell Corridor Wayfinding Design	Lee M Rogers	$1,760,000.00
71	Gold Star Family Memorial	Lee M Rogers	$60,000.00
72	Working Mother's Day Nursery	Lee M Rogers	$300,000.00
73	Roswell World Champions Park Facility Upgrades	Lee M Rogers	$5,000,000.00
74	Roswell SE Region School Shooting Range Upgrades	Lee M Rogers	$117,500.00
75	Animal Services Shelter Improvements	Mike Fry	$82,000.00
76	Animal Services Improvements	Mike Fry	$150,000.00
77	Animal Services Vehicles	Mike Fry	$80,000.00
78	City Hall Deferred Maintenance	Nathaniel Mascarenas	$200,000.00
79	Facility Maintenance Service Vehicles	Nathaniel Mascarenas	$225,000.00
80	Land Aquistion Next to Station 1	Steve Chavez	$500,000.00
81	Aeriel Fire Engine	Steve Chavez	$1,600,000.00
82	Property acquisition for parking at Fire Station #1	Steve Chavez	$600,000.00
83	Firefighter Structural PPE	Steve Chavez	$400,000.00
84	Communication with State police	Steve Chavez	$9,500,000.00
85	SCBA	Steve Chavez	$450,000.00

ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Non-Action Items 5.

Infrastructure Committee
Meeting Date: 05/18/2026
COMMITTEE: Infrastructure
CONTACT: James MacCornack **CHAIR:** Darrell Johnson

DEPARTMENT NAME:
Department Report - Roswell Transit

Attachments

Roswell Transit Monthly Report
Roswell Transit Bus Inventory

ROSWELL Transit

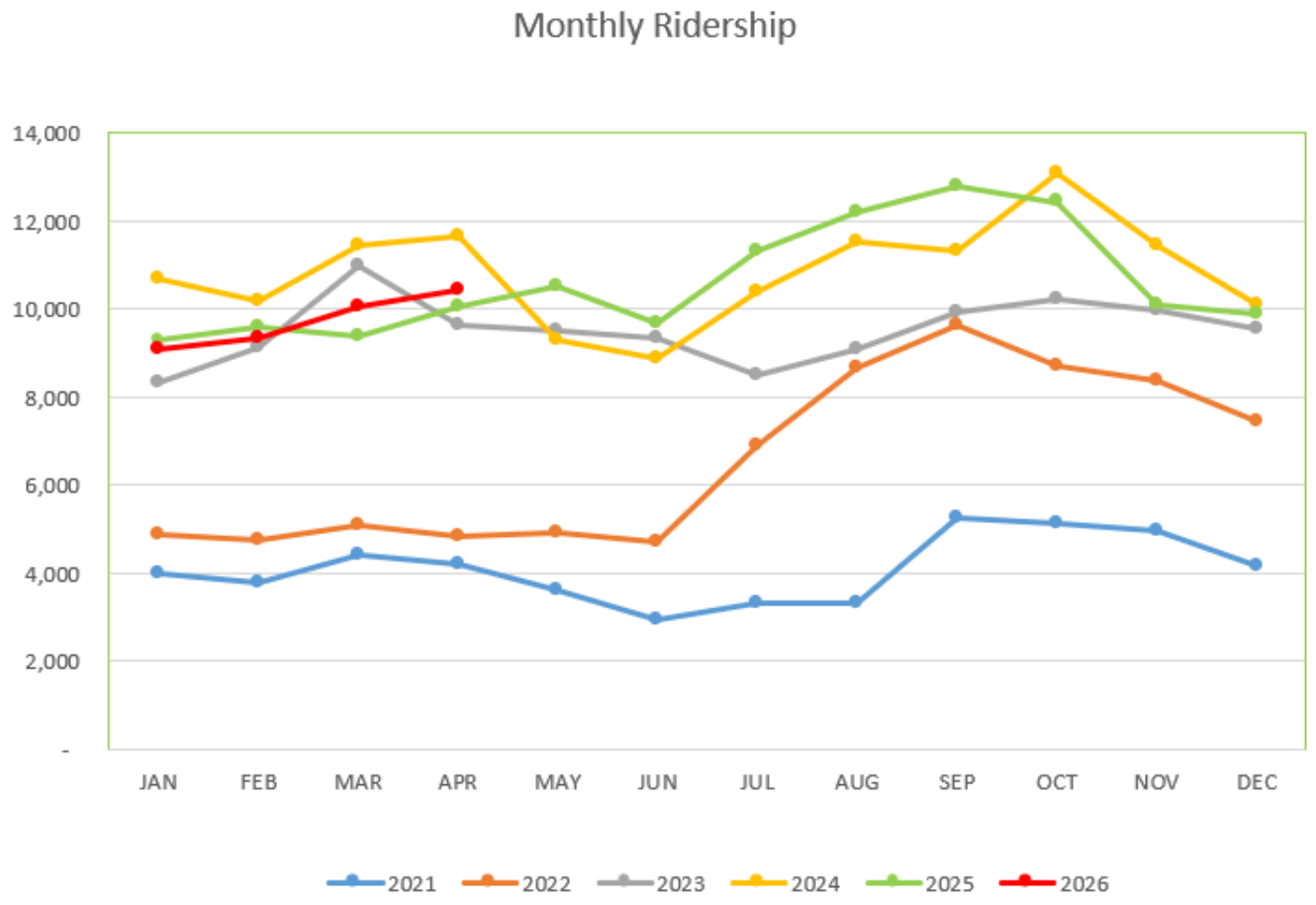
We believe in safe, affordable, and convenient Public Transportation.

Connecting People to Places

BUS RIDERSHIP ------ April 2026: 10,453

YTD 2025 RIDERSHIP ---- 38,335

YTD 2026 RIDERSHIP ---- 38,945 1.6%



- As of April, we submitted the bid from Whiterock to the Infrastructure Committee, and it was passed and moving to Finance for approval.
- As usual, we are continuing to hire new drivers that are seeking to spend a substantial amount of time with the City along with being customer service and safety driven.
- Last month, we went to the budget meeting for our FY27 budget. It had a couple of changes, but we are looking at being funded.
- We are looking into the cost of a different bus manufacturer for FY27.
- The ridership is increasing little by little but it is steady.

Respectfully submitted by Chris Moore and Ray Mendoza. Approved by Becky Hicks, Transit Director

BUS/VAN INVENTORY 05/01/2026

	BUS #	YEAR	MAKE	MODEL	VIN	GVWR	LIC PLATE	SEATS	MILEAGE	WHEN TO REPLACE
1	950	2015	CHEV	ARBOC C4500	1GB6G5BG9F1206700	14200	04872G	23	220,804	FY2026 OR 240,000 MILES
2	951	2019	CHEV	ARBOC C4500	1HA6GUBB6KN002736	14200	06100G	24	236,124	FY2027 OR 240,000 MILES
3	952	2019	CHEV	ARBOC C4500	1HA6GUBB8LN003873	14200	13167G	21	149,723	FY2028 OR 240,000 MILES
4	953	2019	CHEV	ARBOC C4500	1HA6GUBB5LN003751	14200	13166G	21	198,792	FY2028 OR 240,000 MILES
5	PT10	2015	DODGE	GRAND CARAVAN	2C7WDGBG5FR705623	6050	G97744	5	140,367	FY2025 OR 175,000 MILES
6	PT11	2018	DODGE	GRAND CARAVAN	2C4RDGBG7JR256562	6050	05617G	5	142,762	FY2026 OR 175,000 MILES
7	954	2023	FORD	TRANSIT	1FDEU6PG3PKA02173	11000	20366G	13	93,429	FY2032 OR 240,000 MILES
8	955	2023	FORD	TRANSIT	1FDEU6PG1PKA02222	11000	20365G	13	110,758	FY2032 OR 240,000 MILES
9	956	2023	FORD	TRANSIT	1FDEU6PG5PKA98355	11000	21060G	13	78,997	FY2032 OR 240,000 MILES
10	957	2023	FORD	TRANSIT	1FDEU6PG3PKB23964	11000	21054G	13	79,654	FY2032 OR 240,000 MILES
11	958	2023	FORD	TRANSIT	1FDEU6PG3PKA98371	11000	20932G	13	83,457	FY2032 OR 240,000 MILES
12	959	2023	FORD	TRANSIT	1FDEU6PG7PKB24017	11000	20931G	13	58,898	FY2032 OR 240,000 MILES
13	960	2025	CHEV	ARBOC G4500	1HA6BUB7XSN005067	14200	ORDERED	13	1,289	FY2034 OR 240,000 MILES
ROUTES: 3 ON MAIN, 4 ON-DEMAND, 3 PARATRANSIT (3 SPARES) = TOTAL VEHICLES 13										

ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Non-Action Items 6.

Infrastructure Committee
Meeting Date: 05/18/2026
COMMITTEE: Infrastructure
CONTACT: James MacCornack **CHAIR:** Darrell Johnson

DEPARTMENT NAME:
Department Report - Streets

Attachments

2026 April Monthly Report

MONTHLY REPORT FOR APRIL 2026

Streets

Project Focus

The Sign crew has been deploying barricades as well as other equipment where needed and assisting with traffic control throughout the city when assisting Water Maintenance during the recent main breaks, and the removal of a damaged traffic signal at the Relief Route and SE Main. Patch and Street Maintenance crews continue repairing potholes, and sealing cracked streets in problem areas throughout the city in addition working to fill water cuts as requested. The Spray crew increased spraying medians and rights-of-ways, and picking debris on roadways. The mower crew continues to mow city properties for the spring season. In addition, members of the Alley Crew continued to work together on various including project at the RV Lot for the Air Races.

Projects Continued

City Crews assisting with ADA Complaints to clear sidewalks for accessibility.

Photo Credit: Nate Saveranc

MONTHLY REPORT FOR APRIL 2026

Streets

Street Maintenance Crew sealing roads to prolong the life of existing road ways.

Crews attend seminar in Ruidoso, NM presented by Holly Asphalt as a part of ongoing training.

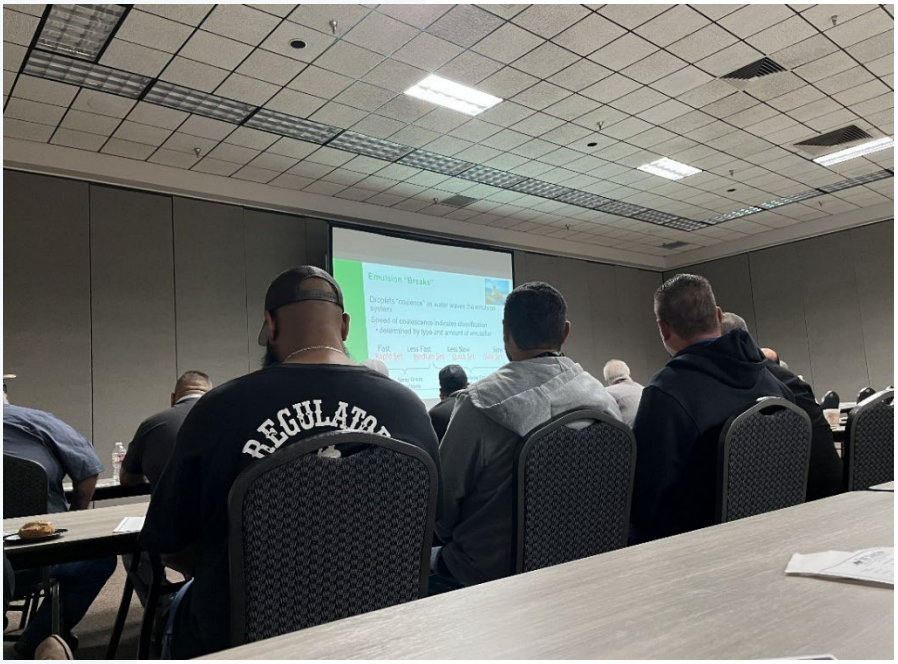


Photo Credit: Nate Saverance

MONTHLY REPORT FOR APRIL 2026

Streets

City Crew working to maintain and restore equipment.

Photo Credit: Nate Saverance

MONTHLY REPORT FOR APRIL 2026

Streets

City crews worked together to safely remove and reinstall the damaged traffic signal mast and arm at the Relief Route and S Main.

Special thank you to <u>Sanitation</u> for lending a helping hand!

Photo Credit: Nate Saverance

Special Announcement

Streets

Retirement

Please join us in congratulating **Bill Bartlett** on his well-earned retirement!

Over the course of **25 years of dedicated service**, Bill has been a valued member of our team, consistently demonstrating professionalism, reliability, and a strong commitment to serving our community. As demonstrated in his roles through the years at Animal Control, Code Enforcement, and the Street department, Bill's knowledge, work ethic, and willingness to help others have made a lasting impact—not only on the work we do, but on the people fortunate enough to work alongside them.

We sincerely thank Bill for his years of service and wish him all the happiness, good health and many adventures. You will be missed!

MONTHLY REPORT FOR APRIL 2026

Streets

March Materials Quantities

The Patch and Street Maintenance crews have used 79. 9 tons of Cold mix, 20 tons of Hot Mix, 36 bags of Poly patch material and 146 Units of Sealant for cracks.
The Alley crew has used 498 Loads of fines for the RV parking lot, and taken 55 loads of sweepings waste to landfill.
The Operator Crew at the Crusher Site has crushed 700 tons of gravel, in addition to assisting with loading of the trucks for the transport of fines to the RV Parking lot for the air races.
The Spray crew sprayed a total of 2230 gal of Roundup on city rights-of-way, medians, and city properties.
The Sweeper Crews daily sweepings totaled 172 loads of materials collected from city streets.

Projects Upcoming

2nd St Mill and Fill Sunset to Eastern City Limits
City Wide Restriping
RV Parking Lot for the Air Races

APRIL 2026 Employee Spotlight

Streets

The Street Department's Alley Crew—Randy, Andrew, and Richard (left to right)—work daily to maintain safe, drivable, and accessible alleyways, supporting essential access for the Sanitation Department. In addition to their regular duties, the crew hauls materials and lends a helping hand with improvements at the RV parking lot in preparation for the upcoming air races.

Photo Credit: Nate Saverance

ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Non-Action Items 7.

Infrastructure Committee

Meeting Date: 05/18/2026

COMMITTEE: Infrastructure

CONTACT: James MacCornack **CHAIR:** Darrell Johnson

DEPARTMENT NAME:

Department Report - Special Electronics

Attachments

2026 April Monthly Report

MONTHLY REPORT FOR APRIL 2026

Special Electronics

Project Focus

Locates:

Locates Cleared: 318
Emergency Locates: 41
Locates Marked: 22
Conference Attended: 1

Call Outs:

Street Light KD Brasher & 285
McGaffey & Sunset Flash
Brasher & S. Main Flash
Relief & S. Main Mast Arm Hit

RPD Video:

Brasher & 285
Mescalero & 285
Brasher & S. Main
Hobbs & S. Main
Poe & 285
Berrendo & 285 X2
Mall & 285

Maintenance

Checked Lighting Cahoon Park
Checked Streetlight at Byrne & I St./ Bad Conductor Contact Xcel
Replaced Photo Cell for Parking Lot Light 425 N Richardson
Repaired Street Light Base/ Conduit 3107 N. Main
Trouble Shoot Power Loss RPD Station
Streetlight Out Cahoon Park/ Checked/ Notified Xcel
Replaced Bad Arrow 2nd & Atkinson
Installed Break Away Base at 3107 N. Main & Brasher & 285
Removed Damaged Type 3 Signal and Replaced @ Relief & S. Main
Replaced Bad Fixtures with LED's Cahoon Park
Replaced Bad Photo Cell at Cahoon Park

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ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Non-Action Items 8.

Infrastructure Committee

Meeting Date: 05/18/2026

COMMITTEE: Infrastructure

CONTACT: James MacCornack **CHAIR:** Darrell Johnson

DEPARTMENT NAME:

Department Report - Facilities Maintenance

Attachments

Completed WO
WO Open Requests

Work Category	Work Requested	Source Location	Created On	WO Status
Electrical	RPD - Basement light switch out	Police	04/09/2026 01:36:08 PM	Completed
Electrical	Annex- rehang tv in top of annex	CH Annex Floor 2	04/06/2026 11:06:10 AM	Completed
General Facilities	City Hall - move desk to Vanessa's office	City Hall	04/30/2026 09:47:23 AM	Completed
General Facilities	Annex - no hot water	CH Annex Floor 1	04/28/2026 01:44:10 PM	Completed
General Facilities	CITY HALL - Tighten screws on desk	CH Floor 2	04/28/2026 01:40:12 PM	Completed
General Facilities	ANNEX - Install 3 paper holders	City Hall Annex	04/27/2026 10:03:33 AM	Completed
General Facilities	TRANSIT - handle on door is broken	Transit	04/24/2026 02:05:40 PM	Completed
General Facilities	ZOO - Install bathroom equipment	Zoo	04/23/2026 05:15:53 PM	Completed
General Facilities	DUPLICATE - Install bathroom equipment	Zoo	04/22/2026 02:22:27 PM	Completed
General Facilities	VISITORS CTR - Assemble two desks	Visitors Center	04/21/2026 10:26:45 AM	Completed
General Facilities	ANNEX - Install fire extinguisher plates	City Hall Annex	04/21/2026 07:22:21 AM	Completed
General Facilities	MUNI CRT - Install window blinds	Municipal Courthouse	04/16/2026 07:33:19 AM	Completed
General Facilities	WAREHOUSE - Replace door knob on entrance	Warehouse	04/14/2026 07:29:04 AM	Completed
General Facilities	Rec center - handicap door not working	Roswell Rec. and Aq. Center	04/13/2026 01:51:45 PM	Completed
General Facilities	Museum- board up front door	Museum	04/13/2026 10:31:07 AM	Completed
General Facilities	LANDFILL - Patch up the walls in entryway & paint	Landfill	04/08/2026 08:24:42 AM	Completed
General Facilities	LANDFILL - Follow up on requested work needed	Landfill	04/08/2026 07:49:44 AM	Completed
General Facilities	CITY HALL - Replace ceiling tiles for Safety	Safety	04/07/2026 02:06:16 PM	Completed
General Facilities	CITY HALL - Mount brackets for Safety	CH Annex Floor 1	04/07/2026 02:02:26 PM	Completed
General Facilities	Muni court - assemble picnic table	Municipal Courthouse	04/07/2026 10:01:49 AM	Completed
General Facilities	Safety department move	City Hall Annex	04/06/2026 10:14:01 AM	Completed
Heating and Cooling	ADULT CTR- AC unit removal	Adult Center	05/04/2026 09:51:57 AM	Completed
Heating and Cooling	REC. CTR - Measure rec center lobby	Roswell Rec. and Aq. Center	04/17/2026 03:17:39 PM	Completed
Heating and Cooling	Animal Control - swamp cooler repair	Animal Control	04/14/2026 01:45:30 PM	Completed
Heating and Cooling	ANIMAL CTRL - Garage swamp cooler	Animal Control	04/14/2026 09:27:51 AM	Completed
Heating and Cooling	RPD - Smoke coming from unknown vents	Police	04/13/2026 01:02:08 PM	Completed
Heating and Cooling	ZOO - Bear swamp cooler leak	Zoo	04/09/2026 03:16:23 PM	Completed
Plumbing	ZOO - Raven enclosure backing up (borrow 4" snake)	Zoo	04/28/2026 01:43:54 PM	Completed
Plumbing	REC/AQUATIC CTR - Replace multiple flush valves	Roswell Rec. and Aq. Center	04/23/2026 07:20:25 AM	Completed
Plumbing	REC/AQUATIC - Fix water leak Inclusive Prk	Inclusive Park	04/17/2026 07:32:35 AM	Completed
Plumbing	AQUATIC - Urinal clogged	Roswell Rec. and Aq. Center	04/14/2026 01:34:58 PM	Completed
Plumbing	Urinal is clogged on wet side men's bathroom turn	Roswell Rec. and Aq. Center	04/14/2026 12:19:16 PM	Completed
Plumbing	POE CORN PARK - Waterline busted	Poe Corn Park	04/13/2026 08:30:38 AM	Completed
Plumbing	ZOO - Help Sam remove concrete	Zoo	04/10/2026 03:08:23 PM	Completed
Plumbing	ZOO - Re-pipe concession stand	Zoo	04/09/2026 03:21:21 PM	Completed
Plumbing	ZOO - Remove piping and redo plumbing	Zoo	04/09/2026 03:16:27 PM	Completed
Plumbing	FIRE#4 - Repair water leak	RFD Station 4	04/09/2026 03:11:48 PM	Completed

Work Category	Work Requested	Source Location	Created On	WO Status
Plumbing	FIRE#4 - Water leak in heater room	RFD Station 4	04/08/2026 07:48:35 AM	Completed
Plumbing	City Hall - ice maker leaking water	City Hall	04/07/2026 08:30:25 AM	Completed
Plumbing	City Hall Ice filter	City Hall	04/07/2026 08:13:54 AM	Completed
Plumbing	ZOO - Capybara drain is backing up	Zoo	04/06/2026 02:56:49 PM	Completed
Safety	Board up 210 S. Washington	City Address	04/29/2026 08:40:42 AM	Completed
Safety	TRANSIT - Reattach foyer camera	Transit	04/20/2026 11:15:10 AM	Completed
Safety	MUSEUM - Fix bricks/sink hole	Museum	04/13/2026 07:55:50 AM	Completed
Safety	Rec/Aquatic Center - Help Larry	Roswell Rec. and Aq. Center	04/07/2026 03:14:21 PM	Completed
Safety	TRANSIT - Drill lock hole for power box (picture)	Transit	04/06/2026 11:51:10 AM	Completed

Work Category	Work Requested	Source Location	Created On	WO Status
Plumbing	ANNEX - Women's toilets not flushing	City Hall Annex	05/05/2026 02:55:16 PM	In Progress
Plumbing	2ND STREET PD - Turn off water EMERGENCY LEAK	Police	05/01/2026 08:13:42 AM	In Progress
General Facilities	Rec/Aquatic Center - splash pads, maintenance	Splash Pad	04/29/2026 03:01:04 PM	In Progress
Plumbing	FIRE#1 - Fix water leak in front	RFD Station 1	04/29/2026 08:37:14 AM	In Progress
Heating and Cooling	RPD - Broken fan blade TSU unit	Police	04/27/2026 02:12:06 PM	In Progress
General Facilities	ANNEX - Install door	City Hall Annex	04/24/2026 08:52:03 AM	In Progress
Heating and Cooling	RPD - Need portable units	Police	04/22/2026 03:51:11 PM	In Progress
Heating and Cooling	LANDFILL - Remove supply baffle in lobby	Landfill	04/22/2026 03:23:02 PM	In Progress
General Facilities	CITY HALL - Move multiple desks	City Hall	04/21/2026 01:00:09 PM	In Progress
Plumbing	REC/AQUATIC CTR - Inclusive Park	Roswell Rec. and Aq. Center	04/21/2026 11:30:13 AM	In Progress
Heating and Cooling	CIELO - Install mini split	Roswell Rec. and Aq. Center	04/16/2026 09:44:40 AM	In Progress
General Facilities	CITY HALL/ANNEX/V.CTR - Move desks	Public Affairs	04/16/2026 09:14:11 AM	In Progress
Heating and Cooling	Transit - Mini splits	Transit	04/15/2026 11:49:02 AM	In Progress
General Facilities	CIELO GRANDE - Look and estimate for concession	Roswell Rec. and Aq. Center	04/09/2026 10:37:55 AM	In Progress
Plumbing	ANNEX -Replace 2 seats for both women stalls	CH Annex Floor 2	04/08/2026 11:04:14 AM	In Progress
General Facilities	ANNEX - Breakroom upgrades	CH Annex Floor 2	04/08/2026 11:02:34 AM	In Progress
General Facilities	WWT - Install bottle filling station (parts avail)	Waste Water Treatment Plant	04/07/2026 02:02:53 PM	In Progress
Plumbing	LANDFILL - Toilet in admin needs attention	Landfill	05/05/2026 12:36:37 PM	New Request
Electrical	VISITOR CTR - Outlets in floor need to be fixed	Visitors Center	05/01/2026 01:51:38 PM	New Request
Plumbing	RPD - Replace parts to urinal only	Police - Evidence	05/01/2026 10:26:40 AM	New Request
General Facilities	MUSEUM - Repair hinges on courtyard gate	Museum	05/01/2026 08:39:22 AM	New Request
General Facilities	LANDFILL - Men's bathroom ceiling leaking	Landfill	05/01/2026 08:29:43 AM	New Request
General Facilities	BLDG 1001 - Inspect/correct door	1533 Avflight	04/30/2026 10:28:04 AM	New Request
General Facilities	Hanger 1531/1004 - Inspect door	1531 Avflight	04/30/2026 10:25:57 AM	New Request
General Facilities	RIAC - Door 1020, 1028 Inspect/repair doors	Airport Terminal	04/30/2026 10:20:42 AM	New Request
General Facilities	Baldwin Door 1002 - Inspect/repair door	1083 Dean Baldwin	04/30/2026 10:19:04 AM	New Request
Heating and Cooling	RIAC - Avis rental terminal AC not working	Airport Terminal	04/27/2026 09:30:38 AM	New Request
General Facilities	LANDFILL - Install wall mount cabinet	Landfill	04/23/2026 03:11:54 PM	New Request
General Facilities	MUNI CRT - Prep and paint interior walls	Municipal Courthouse	04/16/2026 07:28:43 AM	New Request
General Facilities	MUNI CRT - Install ceiling tiles	Municipal Courthouse	04/08/2026 11:21:26 AM	New Request
Plumbing	FIRE#3 - Women's restroom smell	RFD Station 3	04/06/2026 09:32:32 AM	New Request

ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Non-Action Items 9.

Infrastructure Committee

Meeting Date: 05/18/2026

COMMITTEE: Infrastructure

CONTACT: James MacCornack **CHAIR:** Darrell Johnson

DEPARTMENT NAME:

Department Reports - Utilities

Attachments

Central Control April Monthly Report
Wastewater April 2026 Monthly Report
WM&T April 2026 Monthly Report

Central Control Monthly Report for April 2026

Central Control Operators and Maintenance

- Operators making weekly rounds and collecting data of well pumps and motors. Making adjustments as needed to keep operation in spec.
- Operators doing monthly checks on booster pump screens and testing the chlorine leak detectors.
- Operators at end of month getting final monthly reads from all wells for total water produced.
- Operators doing daily cleaning and maintenance as needed at

  well sights, Reservoirs and at Central.
- On-call operator responding to alarms as needed after hours
- J&G looked at Trigg 2, electrical
- 1 operator doing OSHA 30 training.
- Had Keyes, J and G, Coats Pumps, Alpha look at well 8
- Alpha southwest worked on punch list.
- J &G worked on Kerr 2, got it running
- Did monthly water production and Parks reports due.
- Had meetings for Country Club Reservoir.

George Peterson
Superintendent Central Control
Water Production

WWTP MONTHLY REPORT FOR APRIL 2026

<u>Sewer Crew (Collections)</u>

PSU- STOP UPS-20

POINT REPAIR – 1

SHOT LINE DUE TO DEAD END - 0

SEWER ODOR - 1

MANHOLE LID MISSING- 0

TELEVISE LINE – 1

ASSIST WATER DEPT-3

SEWAGE SPILLAGE – 0 SSO

Raw Sewage 0

WKLY MAINTENANCE SOUTHSIDE UNIT 355

WKLY MAINTENANCE NORTHSIDE UNIT 356 – UNIT IS DOWN FOR REPAIR

Sewer Crew has been using the Vactor to jet rodding the sewer lines on sewer maps to clean and maintain lines in the city. Sewer Crew is maintaining RIAC, Kids Care, Mystec lift stations.

Total of 6 in Department to include (2) Sr. Equipment Operators (3) Equipment Operators. (1) Vacant position Positions requires CDL class B with tank and air brake endorsements.

Vactor 356 has been in shop for repairs and will be down for a few weeks due to lead time of parts. The parts are on order and will arrive to repair Vactor 356. Unit 355 Vactor replying to all call outs and sewer line maintenance in the entire city and provided support to water plant when needed and exposing main lines for repairs.

New Construction of Lift station began in March at RIAC lift station.

Kids Care and Mescalero lift station is serviced and maintained on weekly basis to ensure proper functionality.

PLANT OPERATORS

Monthly Plant flow – 90.33 Million Gallons

Plant operator makes daily rounds and verifies and collects data of pumps and motors making adjustments to our aeration basins for blowers to maintain ammonia/nitrates and keep a healthy basin and keep plant operational. WWTP operators conduct daily operations to be vital part of treatment of wastewater for the City of Roswell. Maintenance of the entire Wastewater system completed daily by plant operators.

Contractors installed new Vaughn pump for the digester mixer on April 8

Final Clarifier #3 emptied for maintenance and repair due to the rake not functional and would not advance forward as a result, required overtime work and working around the clock until fully operational and back on line. Electrical wiring needed to be inspected and discovered wiring needed replaced.

Final punch list to the Dewatering building is being assessed and completed. Huber was on site with SmithCo 4/21-22/26 to try and trouble shoot both screw presses and work out continuous malfunctions. Screw press was operational and then faulted out after Hubers visit.

Groundskeeping and watering of lawns for facility has begun with repairs to sprinkler heads. Mowing, edging and weed eating are continuous for 23 acres.

Daily/Regular maintenance as needed on equipment

Weekly cleaning of irrigation screens.

Solids handling is being accomplished in drying beds to dry sludge. Solids handling is a priority for Class A sludge. Temping and turning sludge piles to release sludge to public after lab analyzed for ecoli.

Water plant John Deere Loader hydraulic line repaired and operating and Case backhoe is down for repairs pending parts. Currently utilizing Water plant equipment to help move our drying solids and turn sludge piles

Plant Operators are currently seeking certifications through UOCP (New Mexico Utility Operator Certification Program)

Total Employees 8

(1) Sr Operator

(5) WWTP Operators plant operations

(2) Maintenance Worker I maintain grounds and buildings

LAB

Monthly BAC- T Sampling – 60 samples required for NMED compliance City of Roswell potable water. (15) Wkly sampling for total of 4 routes for month completed. Quality Control daily analysis for wastewater operations.

21 Drinking Water Systems we oversee analysis for DWB compliance to include Alto Lakes Water, Berrendo Water, Capitan Water System, Cumberland, Fambrough, Greenfield, Town of Dexter, Leprino Foods, Roswell Landfill.

We have recently accepted other water systems to include Capitan Water System, Bonito Park Nazarene Camp, Hondo Valley School, Hondo Alsups, Wild Willys RV Park, Generation of Learning, Hobbs Country Club, Pine RV Park, RP RV Park, Morning Side Water, Eileen Acres Service Corps, Midway RV Park.

Our lab is a credentialed laboratory for state microbiological samples

Monthly intake of microbiological samples

28-Private Pay (Private Wells and Nice Ice, Artesia Soft Water)

Permit Requirements - DP-281

Discharging our Effluent water to farmland NMED permit DP-281 requires 3x wkly running BOD5 (biochemical oxygen demand – measure of amount of dissolved oxygen needed by microorganisms to break down organic matter in water sample over a 5day period at 20 C), E-coli, TSS (total suspended solids -dry weight of non-dissolved particles in water sample). Daily analysis of ammonia/nitrate, MLSS (mixed liquor suspended solids-total concentration of suspended solids)

(15) Monitoring Wells –2nd Quarter sampling completed in April. NMED removed 5 monitoring wells for new permit requirements with 3 on Country Club golf course and 2 wells scheduled to be abandoned/plugged by Coats Pump.

Total employees – 3 (1) Lead Lab Technician (2) Asst. Lab Tech

Lab employees are actively seeking required certifications through NMED.

Pretreatment

Completed 2nd Qtr sampling requirements

Restaurants -90 **Industrial Users** -2

2x Wkly sampling for Covid

Odd months test for **503.13 Sludge Samples**

Restaurant sampling for surcharge billing – 2

Sampling of restaurants was done for: Dominos North, Dions

Septic pumpers that were tested were, Johnsons, Demarees, Shiny Boys

Billing surcharge restaurants and Septic pumpers monthly and deposit of checks received. Do follow up on unpaid surcharge billing and also update all files and contact information for the septic pumpers.

Monthly billing septic pumpers total of 9 (new pumper Pauley Construction)

Flores Rentals, B&D Car Wash, G&A Trucking, Johnson Septic, Demaree, Shiny Boys, Fulkerson Plumbing, RV Village, Pauley Construction

Pauley Construction which was previously known as Kelly Cable. Contracted work for Lumen fiber project.

Industrial User Inspections

Dean Baldwin inspection scheduled for MAY

Total employees - (1) Pretreatment coordinator- Brittany Jimenez scheduled for pretreatment conference to be held in Albuquerque

Water Maintenance and Transmission

Monthly Report for April 2026

By Danny De La Cerda, David Fierro & Greg Etter

WORK ORDERS:

Work Orders by Category	This Month	Year to Date
Main Break	14	15
Main Break - Unfounded	0	0
Turn On/Off	43	201
Replace Mainline Valve	11	32
Service Line - City Side Leak	104	269
Service Line - Customer Side Leak	12	61
NoWater/Low PSI/Set Valve	3	33
Meter Box Repair	16	35
Meter Exchange	0	1
Meter Call Returned to Central Control	0	0
New Fire Line	0	4
New Install/Service	13	50
811 Utility Locates	587	2205
Abandon Service	0	0
Other- Misc.	5	46
Move Outs	0	3
Valve Maintenance	11	22
Valve Maintenance - Unfounded	0	11

PROJECTS:

	Current	Future
1	***New Water Line for Cemetery (Final Stages)***	***Replace 36" Main 8th to 19th***
2	***Replace 36" (x2) Valves at Country Club Reservoir***	***Begin Replacing Water Mains***
3	***Replacing 12" Drain Line at Reservoir***	
4	***Relocating FH and Services on E. Hobson Rd.***	
5	***Flow Test on Fire Hydrants (10 Repairs)***	
6		
7		
8		

ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Non-Action Items 10.

Infrastructure Committee

Meeting Date: 05/18/2026

COMMITTEE: Infrastructure

CONTACT: James MacCornack **CHAIR:** Darrell Johnson

DEPARTMENT NAME:

Departments Reports - Solid Waste & Fleet

Attachments

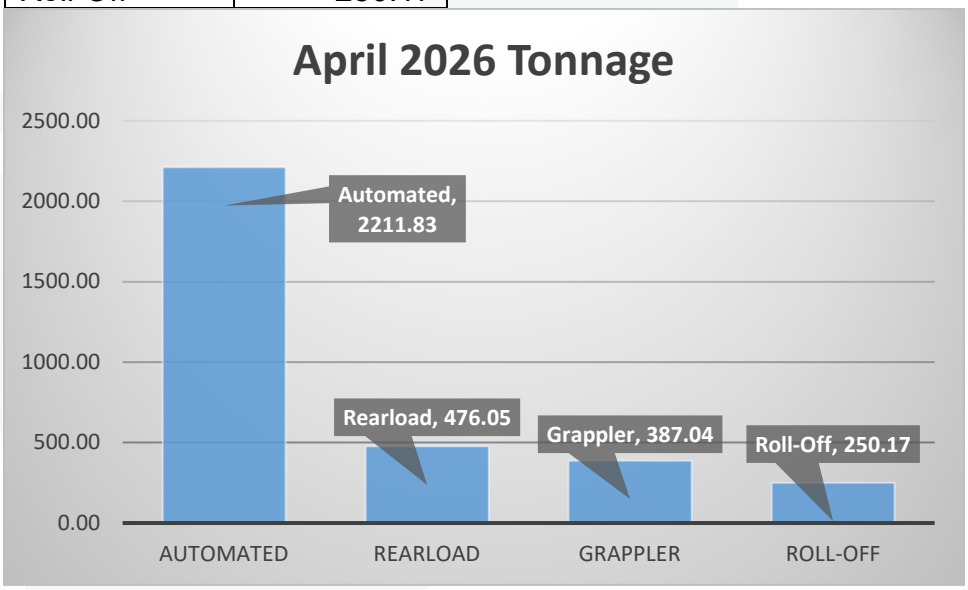
Solid Waste April
Fleet April

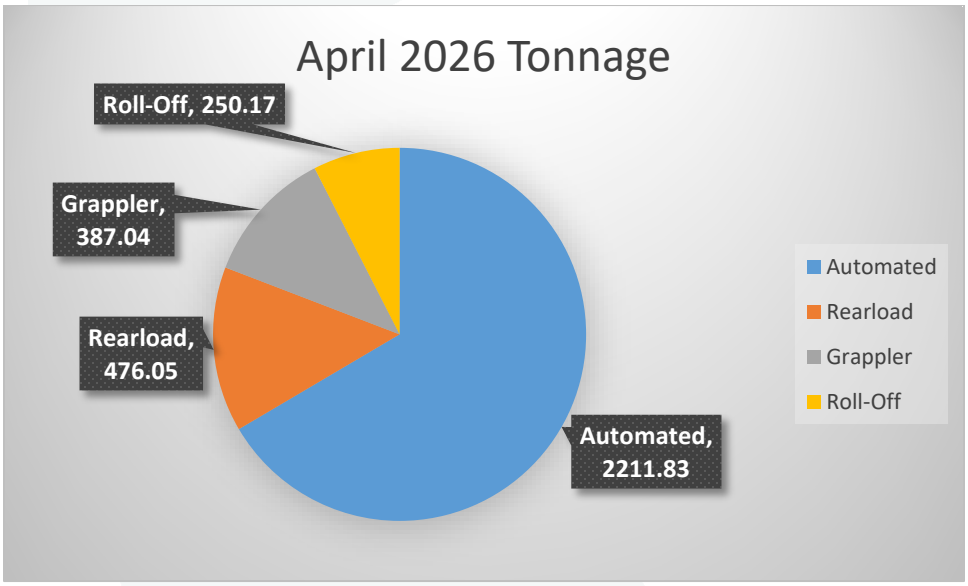
Monthly Solid Waste Department
April 2026 Tonnage Report

Sanitation

Roswell Municipal Landfill (RML). Report includes tonnage from April 1st to April 30th. Landfill tonnage received is a good gauge of the overall health of the Landfill Operations. Attached are the tonnages for the following Operations: Automated Collections, Bulk Trash, Commercial, and Roll Off.

Service	Tons
Automated	2211.83
Rearload	476.05
Grappler	387.04
Roll-Off	250.17





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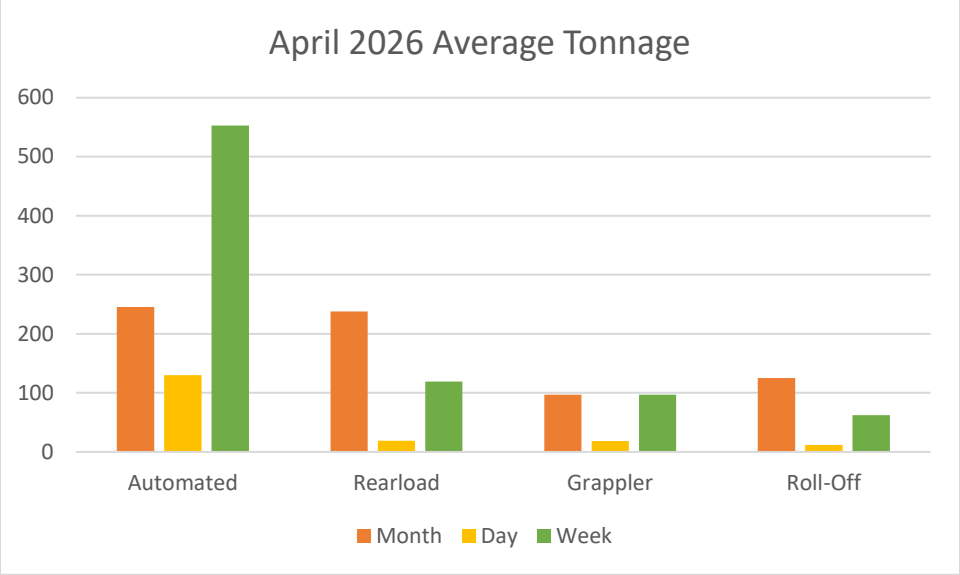
ROSWELL
New Mexico

Sanitation

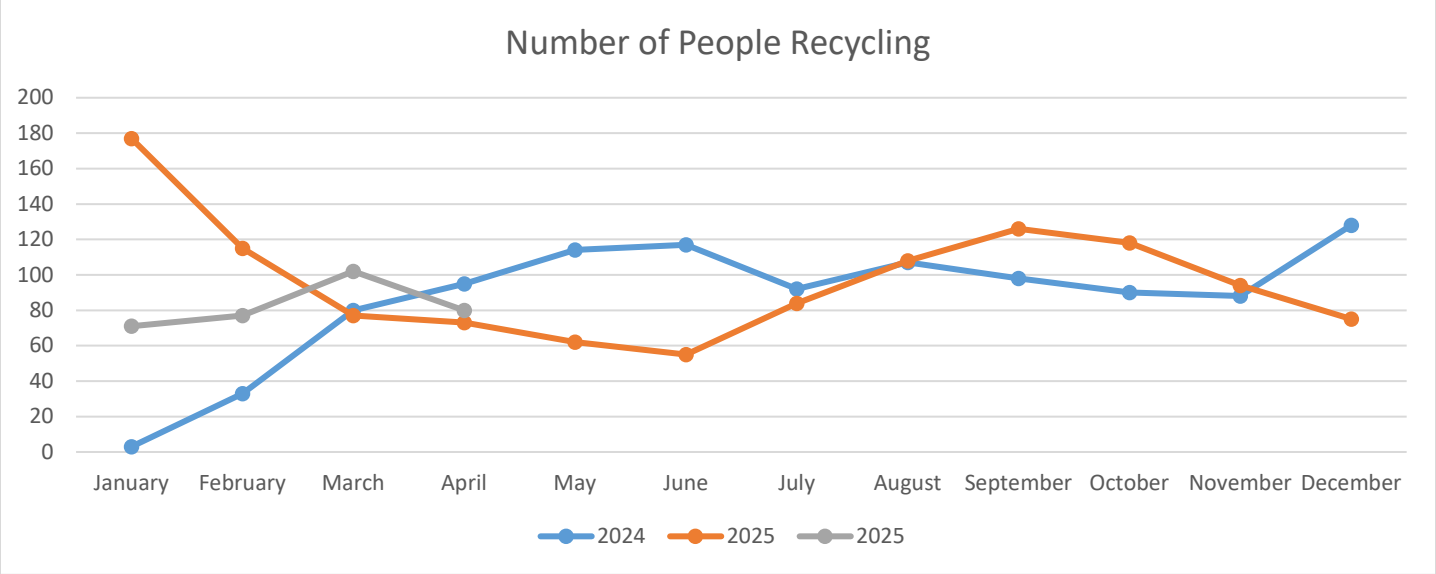


Waste Stream	Month	Week	Day
Automated	246	553	130
Rearload	238	119	19
Grappler	97	97	18
Roll-Off	125	63	12

Recycling

The Solid Waste Department Launched our Pilot program for Recycling. We currently take corrugated cardboard, tin and aluminum cans. Currently we are only tracking people who come in to recycle.

	January	February	March	April	May	June	July	August	September	October	November	December	YTD
2024	3	33	80	95	114	117	92	107	98	90	88	128	1045
2025	177	115	77	73	62	55	84	108	126	118	94	75	1164
2025	71	77	102	80									330



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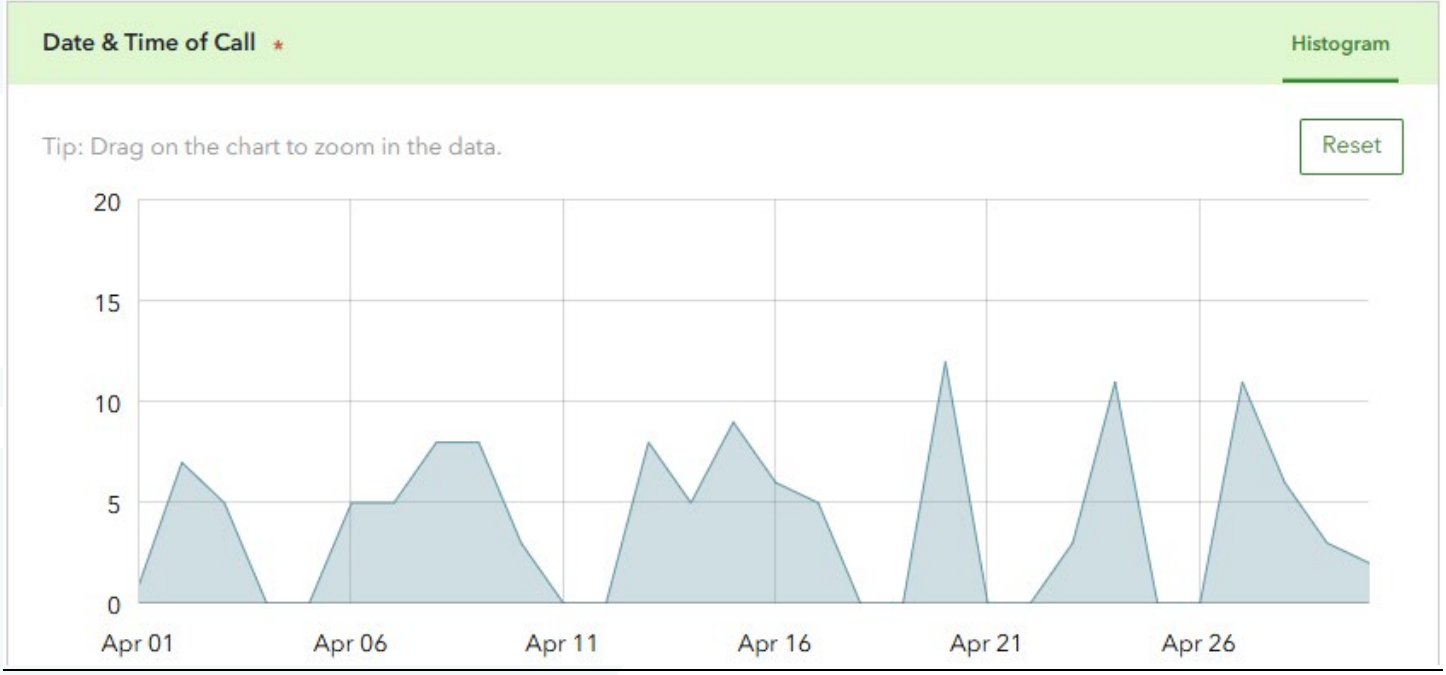
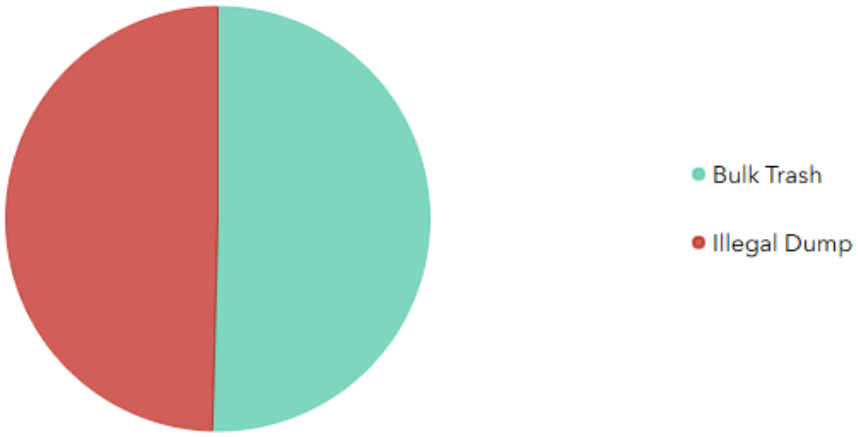
Bulk Trash Calls

The Solid Waste Department is implementing a new way to track Bulk Trash/Illegal Dumping calls that come into the department. This data is for February 1st to February 27th.



What type of Trash

Column Bar Pie Map



Hide table

Empty categories Sort

Answers	Count	Percentage
Bulk Trash	62	50.41%
Illegal Dump	61	49.59%

Answered: 123 Skipped: 0

Disposal Summary

This data is track by Drivers inputting their Net weight in as they pass over the scales to track how much tonnage they are bringing in.

Disposal by Facility		
Facility	**Loads**	**Tons**
Roswell Municipal Landfill	**912**	**10263.34**
Trash - MSW	912	10263.34
Totals	**912**	**10263.34**

Disposal by Vehicle Type		
Vehicle Type	**Loads**	**Tons**
Front load	**101**	**1542.29**
Trash - MSW	101	1542.29
Residential	**544**	**8466.65**
Trash - MSW	544	8466.65
Roll off	**267**	**254.40**
Trash - MSW	267	254.40
Totals	**912**	**10263.34**

Disposal by Material		
Material	**Loads**	**Tons**
Trash - MSW	912	10263.34
Totals	**912**	**10263.34**

Driver Productivity

This chart allows us to see a combined monthly total of all the hours a driver has been 'on route' how fast they are moving and how many miles and tons they are bringing in for the month. Please note that Sub are drivers being substituted in from other sections i.e.: grappler drivers or supervisors to help when we have a shortage of drivers.

Driver Productivity							
Driver Name	Route Count	Route Hours	Helping Hours	Homes/ Hour	Total Stops	Miles	Tons
SL-Route-Sub	20	116.6	34.59	38.11321	4626	710	115.93
RL-Route-Sub	4	50.47	0	9.808455	502	417	119.2
RL-Route-South	5	119.57	0	16.01617	1931	824	502.85
SL-Route-6	15	192.34	10.16	64.64858	12436	1193	326.31
SL-Route-5	10	191.6	15.18	48.94572	10964	1313	1926.67
RL-Route-North	5	175.62	0	15.60216	2744	1006	745.72
SL-Route-4	13	164.04	14.05	59.86589	11014	1127	854.68
RO-Route-2	8	151.89	0	0.5529954	109	1818	87.43
CR-Route	8	155.6	1.8	34.6631	6006	1055	805.83
SL-Route-Sub	1	7.75	0	10.19355	559	34	50.3
SL-Route-3	13	185.43	7.5	66.45573	13426	1315	2380.44
SL-Route-7	13	197.51	8.15	52.44621	11655	1211	17.46
RO-Route-1	10	163.32	13.9	5.094398	759	1793	206.65
SL-Route-1	7	179.02	3.23	51.9959	10631	905.22	964.35
RO-Route-1	2	16.43	0	13.32657	220	109.62	54.56
SL-Route-2	15	176.22	10.11	50.88794	8880	1242.77	1059
RO-Route-Sub	1	8.17	0	0.489796	4	76.87	5.57
RO-Route-1	5	66.25	0	0.513079	36	620.72	40.39

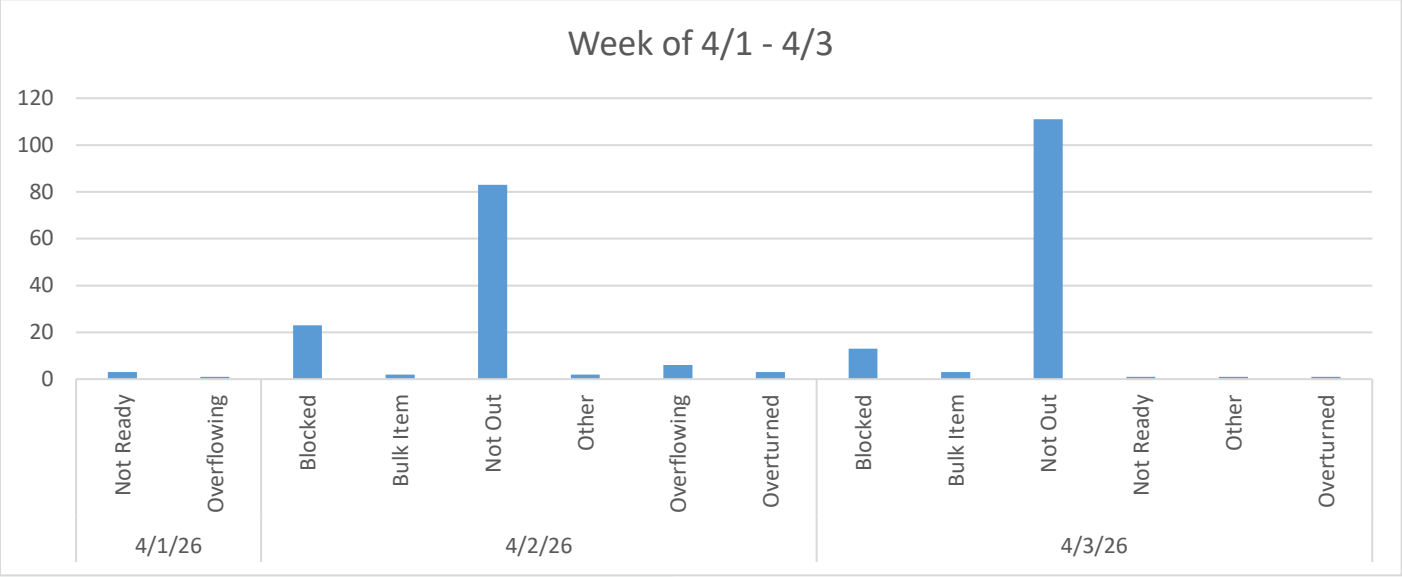
Fuel Log

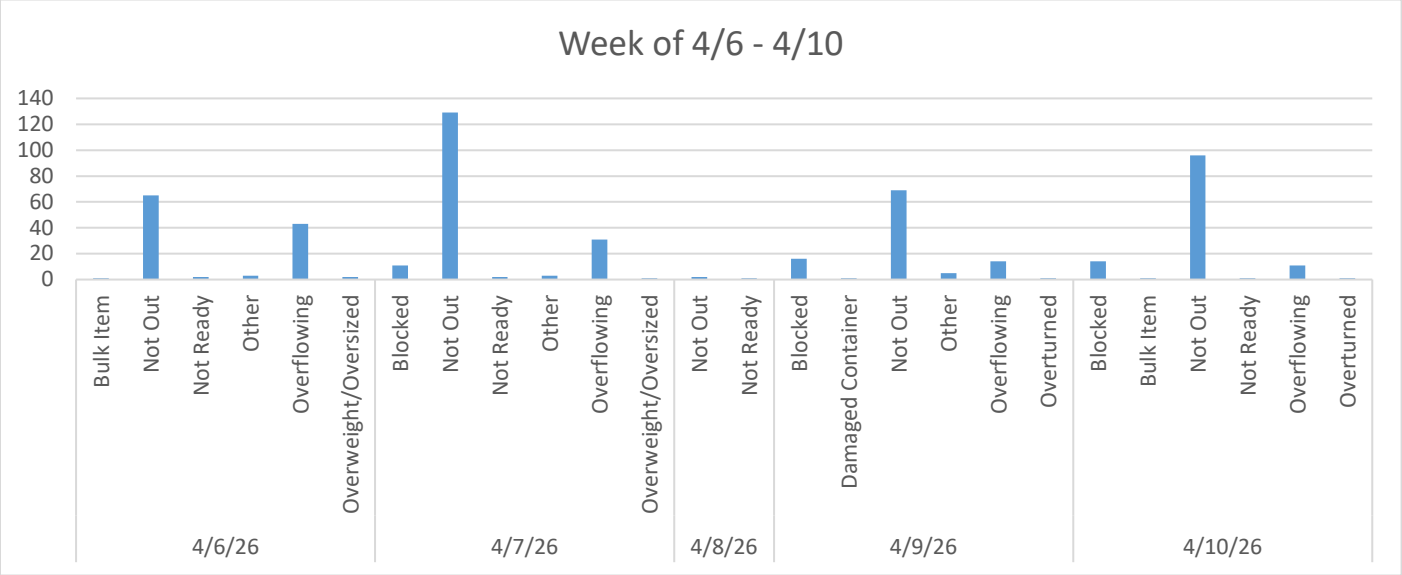
This shows how many miles are driven on our trucks along with their Fuel Efficiency.

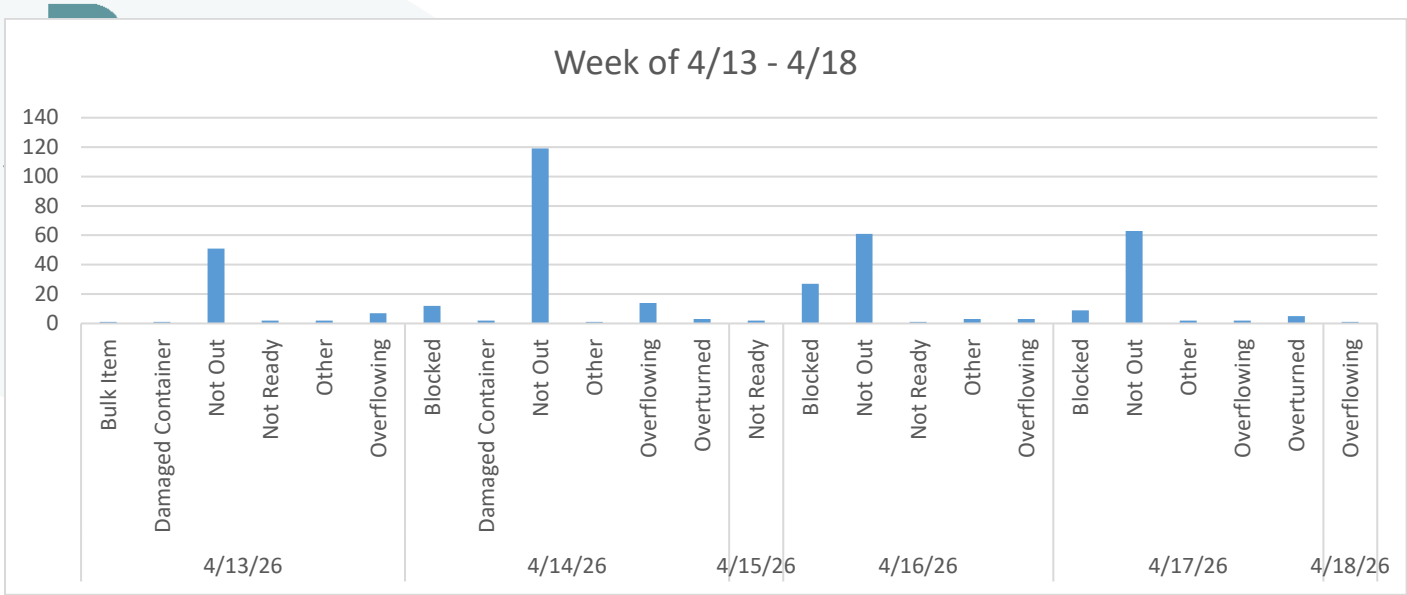
Fuel Log					
Vehicle Name	# Fill ups	Fuel Efficiency (MPG)	Total Gallons Filled	Total Gallons Used	Total Miles Driven
308	8	4.3	35.5	144.4	613
RL 311	1	2.8	5.4	29.1	83
307	4	3.6	79.6	104.6	384
262	6	4.2	156.1	174.5	736
309	1	4.4	4.6	21	93

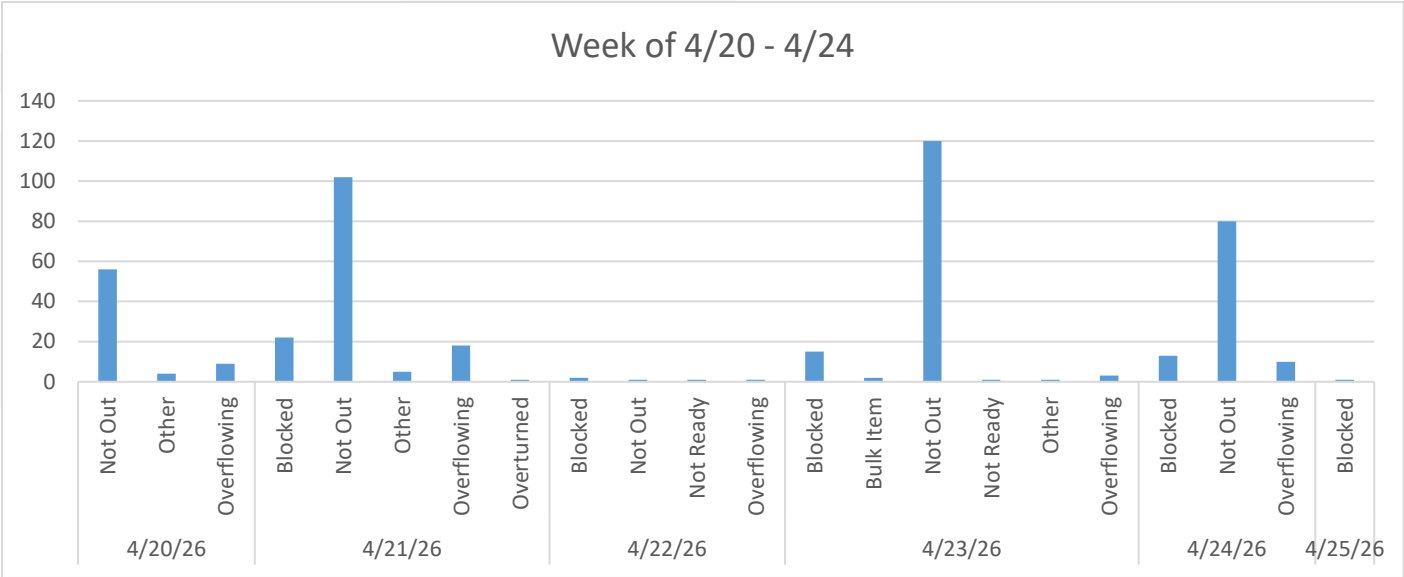
Pickup Reports

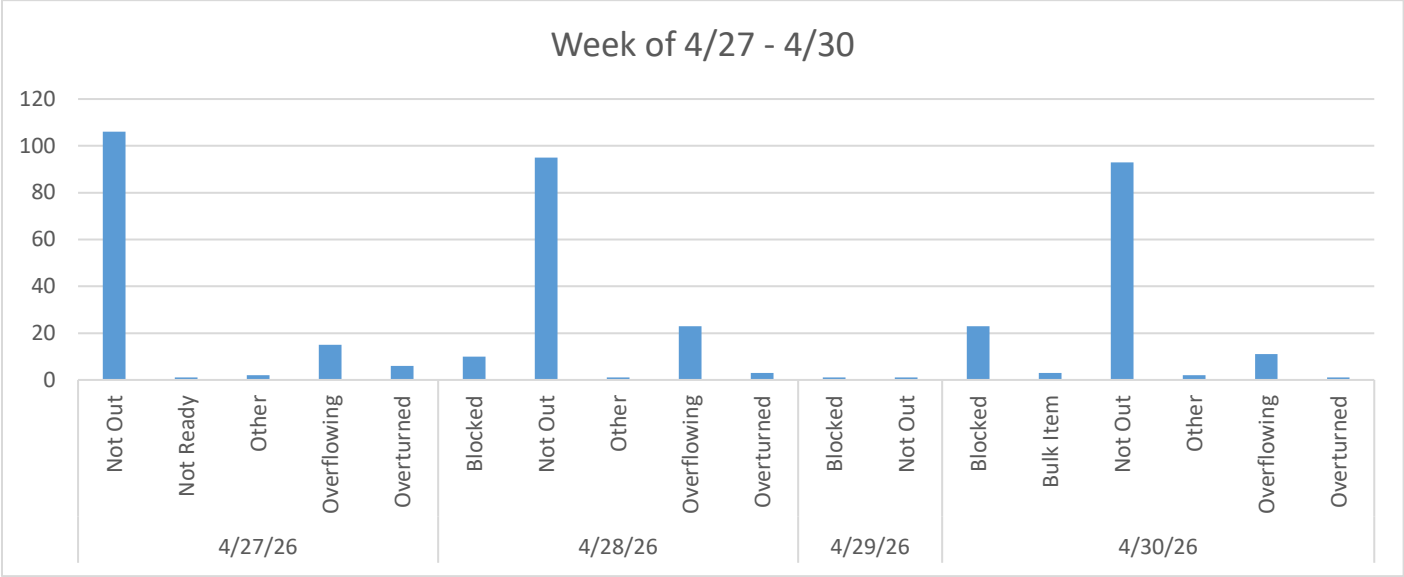
Pickup Reports are broken down by week to week. They show the number of Issues the drivers run into every day. To better view the data we split it into weeks.






Week of 4/13 - 4/18
140
120
100
80
60
40
20
0
Bulk Item
Damaged Container
Not Out
Not Ready
Other
Overflowing
Blocked
Damaged Container
Not Out
Other
Overflowing
Overturned
Not Ready
Blocked
Not Out
Not Ready
Other
Overflowing
Blocked
Not Out
Other
Overflowing
Overturned
Overflowing
4/13/26
4/14/26
4/15/26
4/16/26
4/17/26
4/18/26


Week of 4/20 - 4/24
140
120
100
80
60
40
20
0
Not Out
Other
Overflowing
Blocked
Not Out
Other
Overflowing
Overturned
Blocked
Not Out
Not Ready
Overflowing
Blocked
Bulk Item
Not Out
Not Ready
Other
Overflowing
Blocked
Not Out
Overflowing
Blocked
4/20/26
4/21/26
4/22/26
4/23/26
4/24/26
4/25/26


Week of 4/27 - 4/30
120
100
80
60
40
20
0
Not Out
Not Ready
Other
Overflowing
Overturned
Blocked
Not Out
Other
Overflowing
Overturned
Blocked
Not Out
Blocked
Bulk Item
Not Out
Other
Overflowing
Overturned
4/27/26
4/28/26
4/29/26
4/30/26

Current Project Updates

1. In House Projects / Infrastructure

a. Bring Fire Suppression System up to Code
   i. Jockey Pump replaced more work needed
   ii. Pipes replaced
   iii. New Valve Needed waiting on Vendor

ROSWELL
New Mexico

Fleet Monthly Report

Sanitation

The City of Roswell has 633 vehicles, and equipment registered in Fleetio. Of those vehicles approximately 300 are over 15 years old. We are recommending replacement of 20 vehicles ASAP. These vehicles are not only old but have excessive miles on them. They have high maintenance costs citywide. ***Department Champion Fleetio Training was completed on February 11th 2026. Data will be evolving as Departments utilize the platform.*

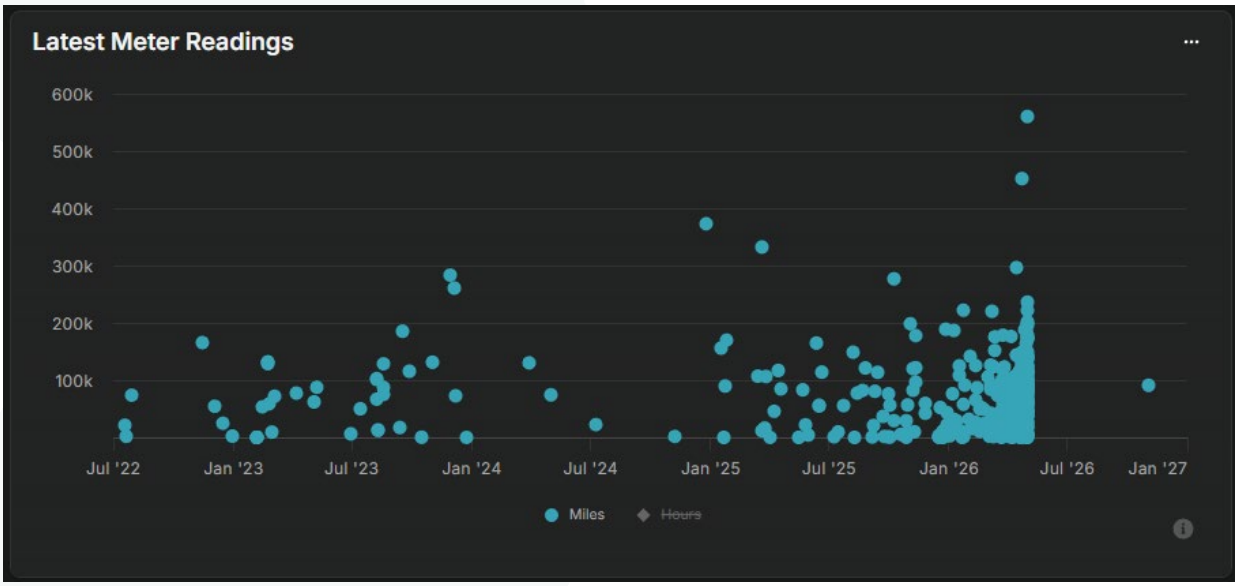
Highest Meter Reading (Hours)					
Name	**Group**	**Year**	**Make**	**Type**	**Meter (Hours)**
361-252	Solid Waste	2007	Caterpillar	Scraper	123092
1341	Streets		John Deere	Tractor	78004
536-254	Solid Waste	2019	Caterpillar	Loader	39310
9630-1164	Zoo	2017	Kawasaki	UTV	19533
14667-845	Air Center		Kubota	Tractor	10266
298-250	Solid Waste	2020	Caterpillar	Compactor	9550
1281	WWTP		Redmax	Mower	8416
11922-256	Solid Waste	2007	John Deere	Motor Grader	8261
33960-1304	Streets		John Deere	Loader	7081
433-251	Solid Waste	1998	Caterpillar	Compactor	7022.5
27402-1410	WWTP	2007	Case	Backhoe	6093
160-594	Cemetery		John Deere	Backhoe	5514
447-253	Solid Waste	2021	Caterpillar	Scraper	5464
15288-1305	Streets	2013	Case	Loader	5300
75746-1431	Water	2015	John Deere	Backhoe	4906
E8614-1233	Streets		Champion	Motor Grader	4723
D5758-599	Cemetery	2012	Kubota	UTV	4659.8
11716-259	Solid Waste	2006	Bobcat	Skid Steer	4580
2340B	Water	2003	Yale	Forklift	4578
43870-1339	Streets		Kubota	Tractor	4426

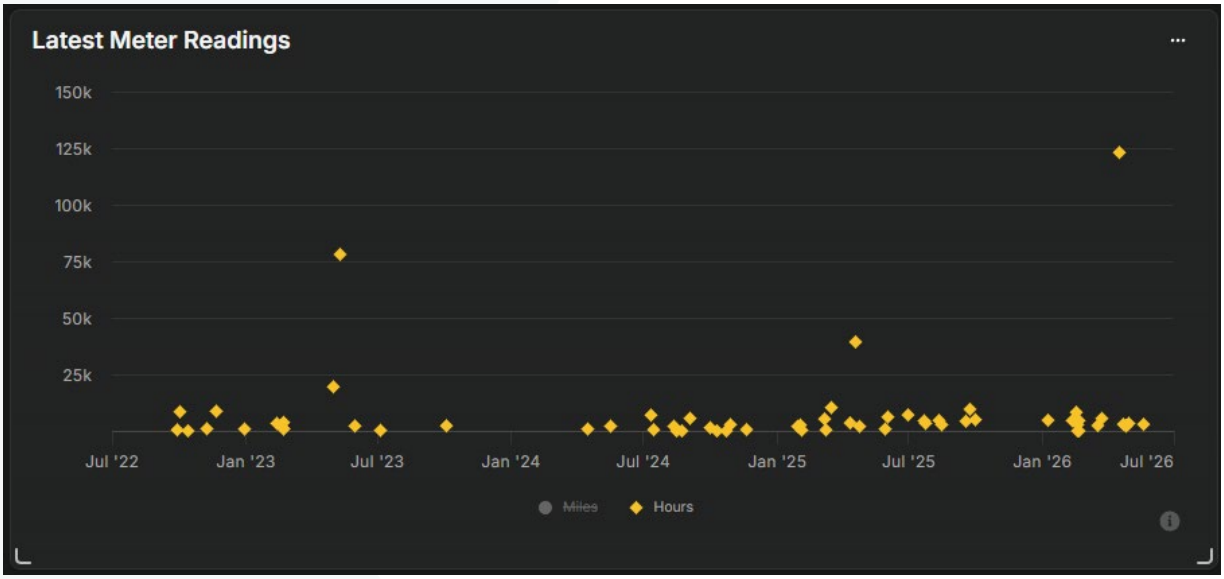
ROSWELL
New Mexico

Sanitation

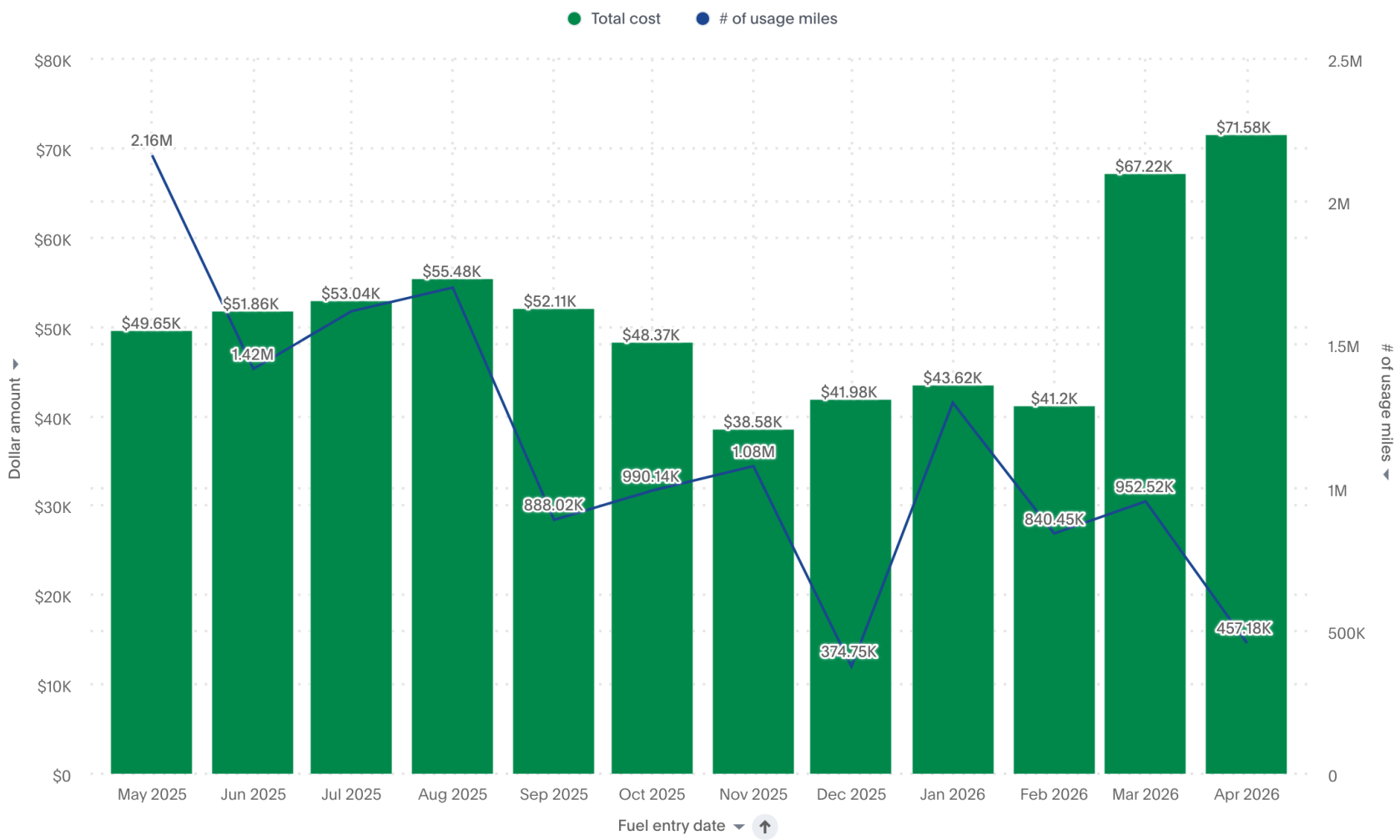
Highest Meter Reading (Miles)					
Name	**Group**	**Year**	**Make**	**Type**	**Meter (Miles)**
34972-322	Solid Waste	2021	Autocar	Sideloader Sanitation Truck	560170
86000-E66	Streets	2003	Ford	Medium Duty Truck	452059
Deputy Fire Marshal - 723- RAM	Fire	2018	Ram	Fire Pickup Truck	372952
4C	SWAT	2002	GMC	Other	332307
63070-1244	Streets	2012	International	Medium Duty Truck	296448
54809-1234	Streets	2009	International	Medium Duty Truck	283292
50417-1201	Engineering	2008	Ford	Pickup Truck	276813
84201 - 949	Air Center	2017	Chevrolet	Bus	260692
2736 - 951	Transit	2019	Chevrolet	Bus	236124
6700 - 950	Transit	2015	Chevrolet	Bus	222011
50077	SWAT	2008	Caimen	Other	222000
77891-566	Animal Control	2015	Chevrolet	SUV	220089
40961-262	Solid Waste	2019	International	Rolloff Truck	202313
3751 - 953	Transit	2020	Chevrolet	Bus	198792
96906	Police	2017	Chevrolet	Police SUV	198347
5501-1107	Parks	2011	Ford	Pickup Truck	195946
93254	Police	2018	Ford	Police SUV	188811
83701-976	Facilities	2008	Ford	Pickup Truck	187936
93731	Streets	2016	Ram	Truck	186680
93360	Police	2016	Dodge	Police Car	185740

Fleetio pulls meter readings from the WEX gas cards, Geotab, Inspections, Service & Work Orders.



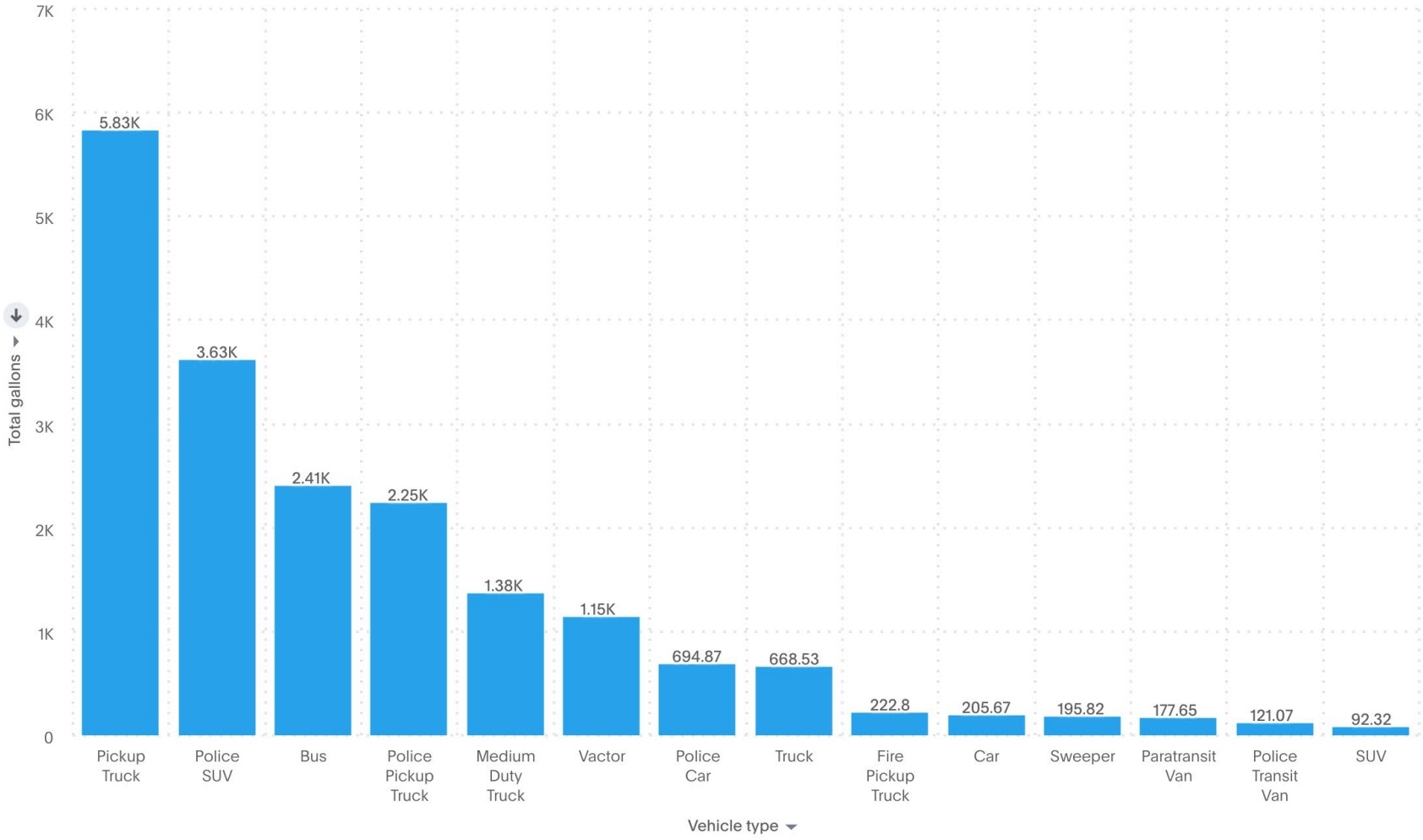


Annual fuel costs and usage



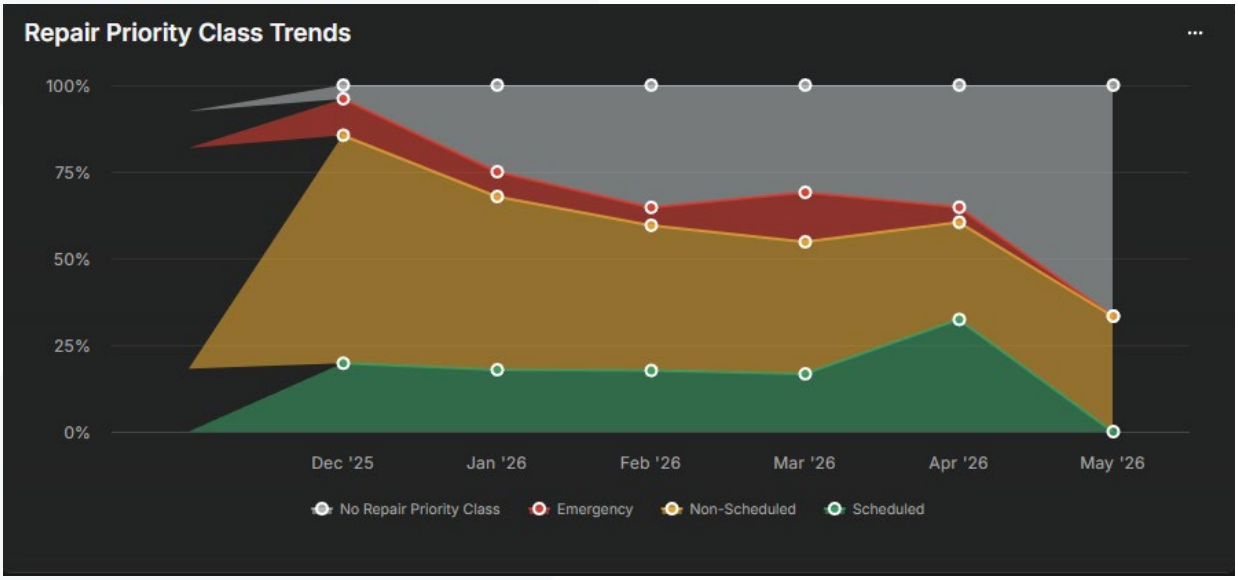
Showing 12 of 12 data points

Fuel usage by vehicle type



Showing 14 of 14 data points

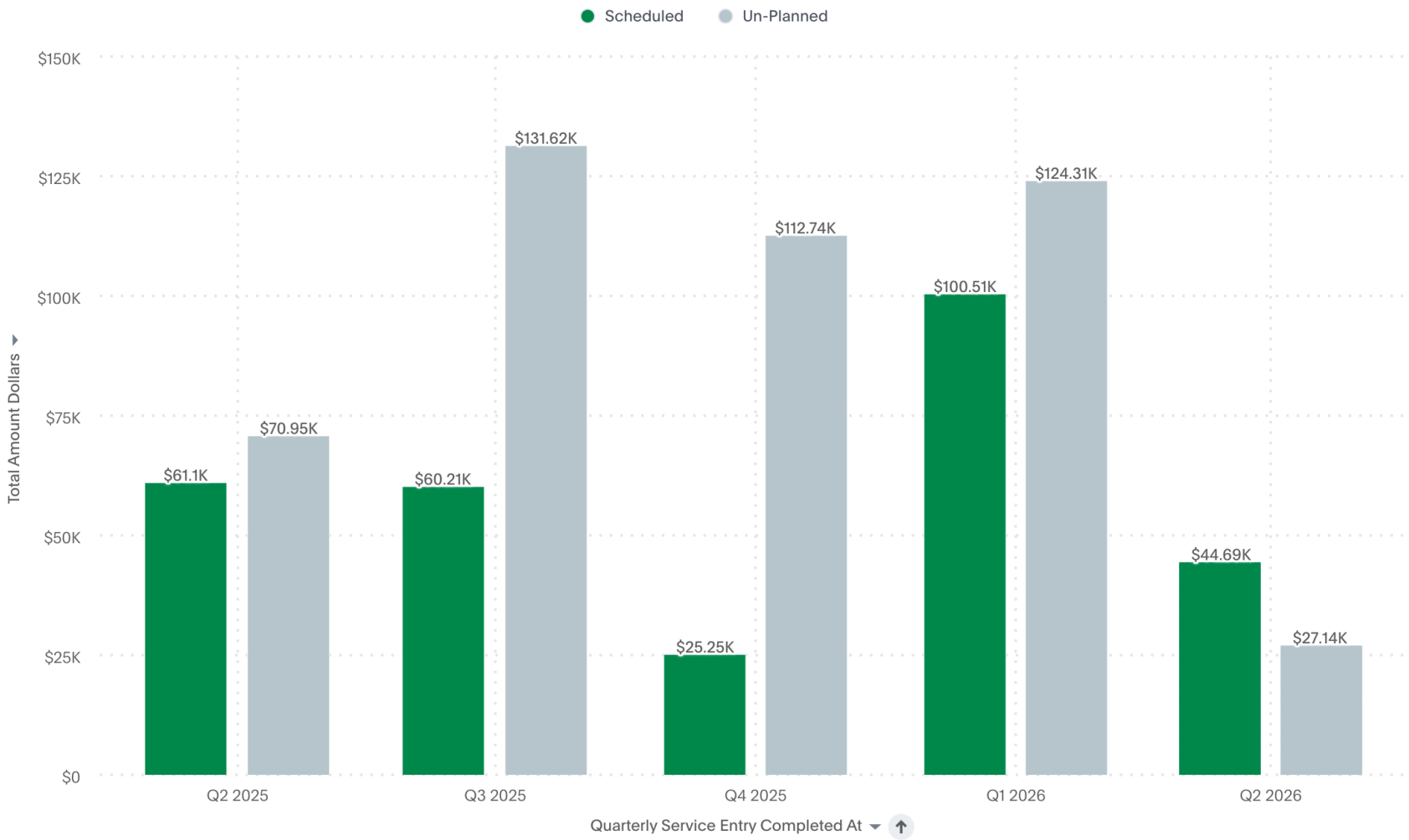
With the excessive mileage and hours on our vehicles and equipment we are seeing more repair work having to be done as parts wear out and break. This information is pulled from entered Service & Work Orders.



Shop Work Hours and Money saved in labor costs.

Job Title	Hourly Labor Rate	Work Orders	Total Hours	Total Labor Cost
Heavy Duty Mechanic	$35.00	48	119.33	$4,176.55
Emergency Vehicle Technician	$150.00	9	44.31	$6,646.50
Heavy Duty Mechanic	$35.00	15	253.38	$8,868.30
EVT Apprentice	$150.00	26	135.35	$20,302.50

Planned vs. Unplanned costs



Showing 10 of 10 data points

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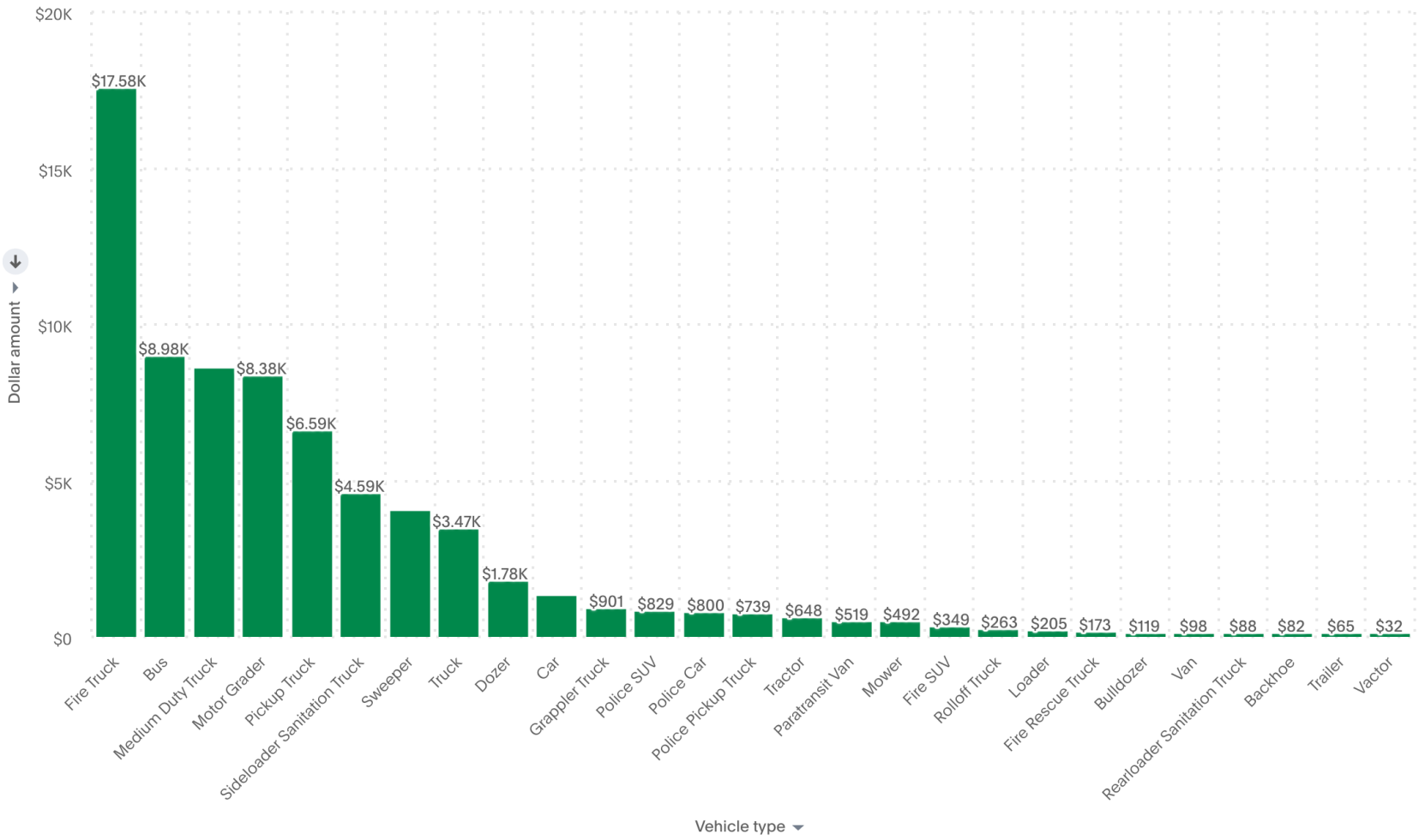
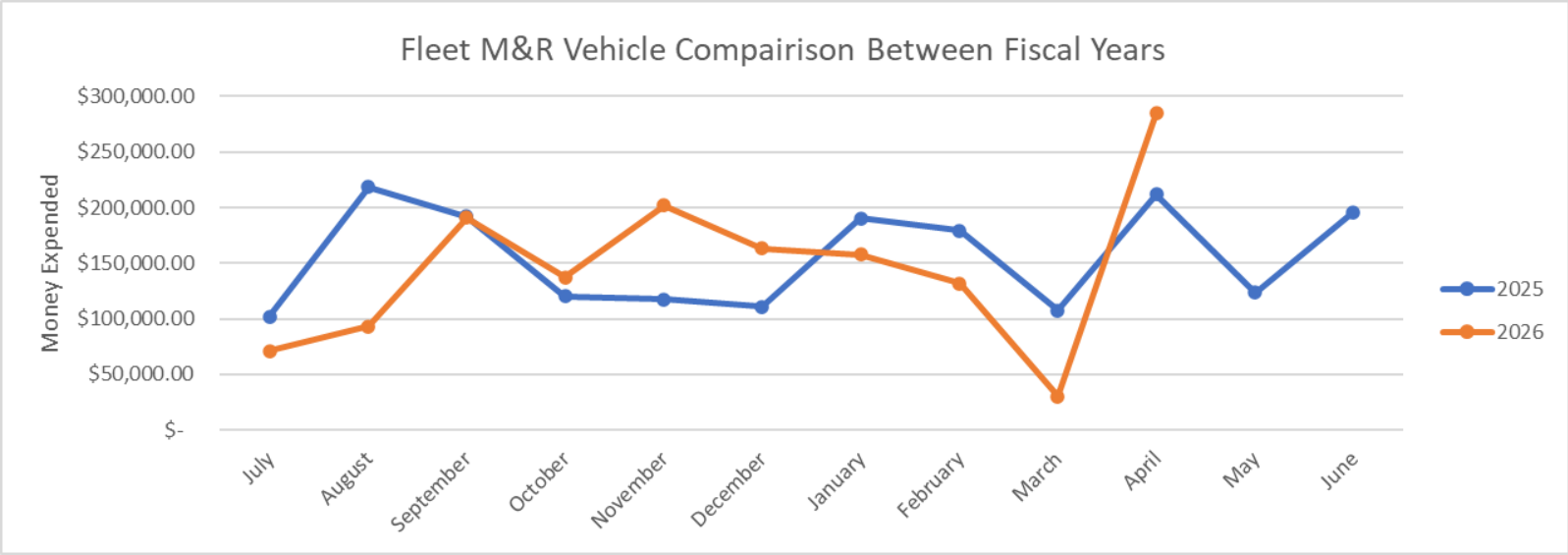
Roswell, NM 88202-1838
TEL: 575.624.6746
roswell-nm.gov

Maintenance cost by vehicle type



Showing 27 of 27 data points

Sanitation



Year	July	August	September	October	November	December
2025	$ 101,944.00	$ 218,478.00	$ 192,088.00	$ 119,889.00	$ 117,394.00	$ 110,727.00
2026	$ 71,071.30	$ 92,862.41	$ 190,669.28	$ 137,513.54	$ 201,660.76	$ 163,092.83

January	February	March	April	May	June	Total
$ 190,242.00	$ 178,979.00	$ 107,237.00	$ 211,670.00	$ 123,439.00	$ 195,873.00	$ 1,867,960.00
$ 157,989.89	$ 131,822.28	$ 30,246.82	$ 284,923.14			$ 1,461,852.25

ROSWELL New Mexico
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Roswell, NM 88202-1838

				Monthly		
Department	**FY26 Original Budget**	**Transfers**	**Revised Budget**	**July**	**August**	**September**
Municipal Court	$ 3,500.00	$ -	$ 3,500.00	$ 230.06	$ -	$ -
Human Resources	$ 1,100.00	$ 7,200.00	$ 8,300.00	$ -	$ -	$ 2,068.50
Facilities	$ 25,000.00	$ 7,500.00	$ 32,500.00	$ 2,862.82	$ 2,364.36	$ 744.95
Fleet Maintenance	$ 4,792.00	$ -	$ 4,792.00	$ 161.25	$ -	$ 96.31
Police	$ 300,000.00	$ (47,000.00)	$ 253,000.00	$ 8,765.76	$ 16,438.00	$ 15,508.99
Fire	$ 130,790.00	$ 1,769.39	$ 132,559.39	$ 7,436.95	$ 16,249.43	$ 35,148.17
Planning	$ 500.00	$ (200.00)	$ 300.00	$ -	$ -	$ -
Engineering	$ 9,086.00	$ 9,000.00	$ 18,086.00	$ 171.21	$ 152.51	$ 3,119.93
Code Enforcement	$ 30,000.00	$ -	$ 30,000.00	$ 7,436.95	$ 969.31	$ 8,326.64
Animal Control	$ 15,000.00	$ 3,500.00	$ 18,500.00	$ 245.00	$ 1,239.26	$ 952.94
Emergency Management	$ 1,500.00	$ -	$ 1,500.00	$ -	$ -	$ -
Parks	$ 40,000.00	$ (13,582.60)	$ 26,417.40	$ 323.64	$ 1,052.72	$ 1,168.82
Public Affairs	$ -	$ 7,000.00	$ 7,000.00	$ -	$ -	$ -
IT	$ 6,905.00	$ -	$ 6,905.00	$ -	$ 32.48	$ -
Fire Protection Grant	$ -	$ 185,307.80	$ 185,307.80	$ -	$ -	$ -
Cemetery	$ 15,500.00	$ -	$ 15,500.00	$ 18.69	$ 645.52	$ 1,314.38
Transit	$ 115,000.00	$ 30,115.00	$ 145,115.00	$ 9,548.36	$ 12,784.68	$ 12,715.73
Zoo	$ 10,000.00	$ -	$ 10,000.00	$ -	$ -	$ -
Golf Course	$ 42,000.00	$ (37,000.00)	$ 5,000.00	$ -	$ 290.90	$ 226.59
Recreation	$ 2,000.00	$ -	$ 2,000.00	$ -	$ -	$ -
Streets	$ 226,195.00	$ (31,000.00)	$ 195,195.00	$ 1,857.97	$ 5,044.55	$ 20,922.40
Special Electronics	$ 8,834.00	$ 2,111.80	$ 10,945.80	$ 1,348.43	$ -	$ 170.32
Air Center	$ 76,445.00	$ 52,000.00	$ 128,445.00	$ 1,712.97	$ 616.53	$ 2,178.15
Collections	$ 750,000.00	$ 139,882.56	$ 889,882.56	$ 19,751.59	$ 30,071.51	$ 58,059.21
Landfill	$ 80,000.00	$ 2,860.00	$ 82,860.00	$ 1,360.44	$ -	$ 2,829.01
Water Customer Service	$ -	$ 17,888.65	$ 17,888.65	$ -	$ -	$ 1,614.83
Water Source of Supply	$ 23,000.00	$ -	$ 23,000.00	$ -	$ 89.99	$ 1,113.82
Water Maint & Transmission	$ 65,224.00	$ 20,000.00	$ 85,224.00	$ 5,038.09	$ 2,643.84	$ 15,569.20
WWTP	$ 29,978.00	$ (1,553.00)	$ 28,425.00	$ 2,036.24	$ 350.63	$ 942.19
WW Sewer Maintenance	$ 50,879.00	$ 20,509.00	$ 71,388.00	$ 764.88	$ 1,755.84	$ 5,878.20
WW Lab	$ 900.00	$ -	$ 900.00	$ -	$ 70.35	$ -
Public Safety*	$ 55,000.00	$ (12,378.45)	$ 42,621.55	$ -	$ -	$ -
Totals:	$ 2,119,128.00	$ 363,930.15	$ 2,440,436.60	$ 71,071.30	$ 92,862.41	$ 190,669.28

*Council Voted in December 2025 to allocate the funding

M&R Vehicle Costs by Department

October	November	December	January	February	March	April	YTD Expended
$ 278.34	$ -	$ -	$ -	$ -	$ -		$ 508.40
$ -	$ 4,876.84	$ 155.98	$ 135.17	$ 844.62	$ -	$ 34.07	$ 8,115.18
$ 232.94	$ 4,830.05	$ 763.94	$ 1,102.20	$ 414.68	$ -	$ 609.65	$ 13,925.59
$ 133.24	$ 34.70	$ -	$ -	$ 34.70	$ -	$ 495.10	$ 955.30
$ 13,040.23	$ 7,901.82	$ 21,965.03	$ 6,962.99	$ 10,207.96	$ 1,710.20	$ 30,017.27	$ 132,518.25
$ 2,397.30	$ 50,337.03	$ 5,401.55	$ 215.66	$ 21.65	$ 776.10	$ 965.42	$ 118,949.26
$ -	$ -	$ -	$ -				$ -
$ 2,482.31	$ 280.02	$ 21.65	$ 175.38	$ 565.05	$ 10.04	$ 2,754.76	$ 9,732.86
$ 21.65	$ 56.76	$ -	$ 421.57	$ -	$ 653.66	$ 4,937.59	$ 22,824.13
$ 552.63	$ 36.75	$ 1,758.27	$ 2,558.59	$ 236.14	$ 3,648.40	$ 4,076.88	$ 15,304.86
$ -	$ -	$ -	$ -		$ -		$ -
$ 1,351.77	$ 808.60	$ 2,316.44	$ 40.47	$ 1,965.50	$ -	$ 1,576.09	$ 10,604.05
$ -	$ -	$ -	$ -	$ -	$ -	$ 127.97	$ 127.97
$ -	$ 275.53	$ -	$ -	$ -	$ -	$ 54.64	$ 362.65
$ -	$ -	$ 1,650.24	$ 28,792.34	$ -	$ 1,696.09	$ 97,416.46	$ 129,555.13
$ -	$ 985.25	$ 266.75	$ 52.52	$ -	$ 8.58	$ 994.30	$ 4,285.99
$ 3,882.73	$ 7,359.21	$ 6,464.64	$ 7,575.29	$ 14,646.63	$ 2,304.77	$ 12,999.85	$ 90,281.89
$ 311.98	$ 286.56	$ -	$ -	$ -	$ -		$ 598.54
$ 404.48	$ 11.51	$ -	$ (12.79)	$ -	$ -	$ 195.29	$ 1,115.98
$ -	$ -	$ -	$ -		$ -		$ -
$ 1,679.17	$ 8,040.07	$ 1,494.50	$ 431.27	$ 41,479.58	$ 755.46	$ 27,488.14	$ 109,193.11
$ 3,361.15	$ -	$ 178.72	$ -	$ 85.44	$ 391.29	$ 1,213.50	$ 6,748.85
$ 7,612.41	$ 34,185.33	$ 23,087.99	$ 6,210.99	$ 10,455.93	$ 2,620.54	$ 9,141.86	$ 97,822.70
$ 84,053.85	$ 65,512.91	$ 79,612.16	$ 78,563.95	$ 38,822.14	$ 10,297.73	$ 61,774.21	$ 526,519.26
$ 4,222.31	$ 8,461.46	$ 1,920.28	$ 3,271.07	$ 1,135.75	$ -	$ 2,507.90	$ 25,708.22
$ 4,072.41	$ 169.98	$ 973.72	$ -	$ 340.81	$ 757.90	$ 7,230.68	$ 15,160.33
$ 1,014.41	$ 620.87	$ 1,273.90	$ 1,966.11	$ 572.82	$ 2,071.81	$ 1,857.22	$ 10,580.95
$ 4,120.23	$ 2,422.25	$ 1,673.93	$ 8,957.37	$ 1,442.61	$ 796.31	$ 7,242.45	$ 49,906.28
$ 149.52	$ 296.14	$ 4,196.97	$ 7,828.02	$ 973.30	$ 1,555.03	$ 960.84	$ 19,288.88
$ 2,138.48	$ 3,871.12	$ 7,916.17	$ 2,741.72	$ 7,442.45	$ 192.91	$ 7,747.13	$ 40,448.90
$ -	$ -	$ -	$ -	$ 134.52	$ -	$ 43.72	$ 248.59
$ -	$ -	$ -	$ -	$ -	$ -	$ 460.15	$ 460.15
$ 137,513.54	$ 201,660.76	$ 163,092.83	$ 157,989.89	$ 131,822.28	$ 30,246.82	$ 284,923.14	$ 1,461,392.10

% of Budget	Remaining
15%	$ 2,991.60
738%	$ 184.82
56%	$ 18,574.41
20%	$ 3,836.70
44%	$ 120,481.75
91%	$ 13,610.13
0%	$ 300.00
107%	$ 8,353.14
76%	$ 7,175.87
102%	$ 3,195.14
0%	$ 1,500.00
27%	$ 15,813.35
#DIV/0!	$ 6,872.03
5%	$ 6,542.35
#DIV/0!	$ 55,752.68
28%	$ 11,214.01
79%	$ 54,833.11
6%	$ 9,401.46
3%	$ 3,884.02
0%	$ 2,000.00
48%	$ 86,001.89
76%	$ 4,196.95
128%	$ 30,622.30
70%	$ 363,363.30
32%	$ 57,151.78
#DIV/0!	$ 2,728.32
46%	$ 12,419.05
77%	$ 35,317.72
64%	$ 9,136.12
80%	$ 30,939.10
28%	$ 651.41
1%	$ 42,161.40
69%	$ 979,044.50

ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Non-Action Items 11.

Infrastructure Committee

Meeting Date: 05/18/2026

COMMITTEE: Infrastructure

CONTACT: James MacCornack **CHAIR:** Darrell Johnson

DEPARTMENT NAME:

Department Report - Cemetery

Attachments

Cemetery April Report

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h park cemetery south park cemetery south park ceme

ROSWELL

CEMETERY – April, 2026

Acres Maintained: 210

Staffing: 10 FTE

Number of Services for the Month: 26

- 9 Casket Burials
- 13 Cremation Burials
- 3 Veterans Cemetery Casket Burials
- 1 Veterans Cemetery Cremation Burials

Total Revenue for the Month: $19,200.00

Routine Maintenance:

- Dug, set-up, covered, and tamped for all 26 services.
- Leveled 38 flat stones and 1 double upright stone in various blocks throughout cemetery.
- Weed control at General Douglas McBride Veterans Cemetery.
- 24 (I-25) and 40 (I-20) sprinklers replaced throughout the cemetery.
- Replaced 2" waterline break.
- Lifted 87 trees throughout the cemetery.

Specific Maintenance:

- Conducted a total of 26 services for the month of April.
- Held Arbor Day at zoo using 3 cemetery personnel.
- Held Every 15 minutes Project with mock service.

Vehicle Information:

UNIT#	MILEAGE
580	134,336
581	82,134
583	24,847
586	83,298
587	64,323
606	87,713

Submitted by: Ruben Esquivel, Cemetery Superintendent
Approved by: Jim Burress, Special Services Director

ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Non-Action Items 12.

Infrastructure Committee

Meeting Date: 05/18/2026

COMMITTEE: Infrastructure

CONTACT: James MacCornack **CHAIR:** Darrell Johnson

DEPARTMENT NAME:

Department Report - Parks

Attachments

Parks April Report

ROSWELL

PARKS – April, 2026

Acres Maintained: 685+

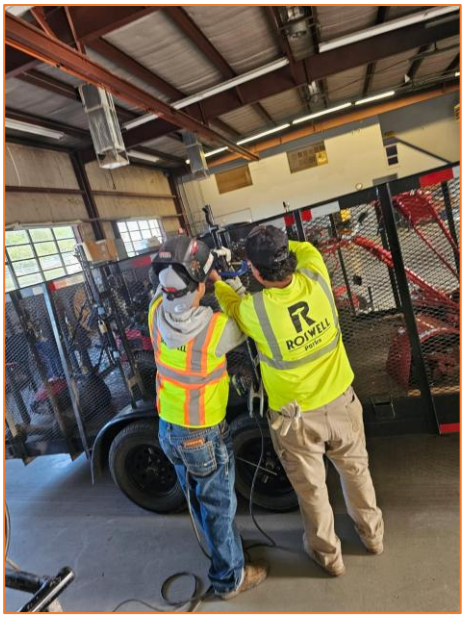
Staffing: 27 FTE

Routine Maintenance:

- Weed eating weeds.
- Repairing fencing & baseball backstops in all parks
- Trash pick-up
- Installing new tables, trash cans and BBQ grills throughout parks
- Tree trimming & transplanting

Specific Maintenance:

- Dug holes, & assembled & set a new playground at Poe Corn Park.
- Tree trimming
- Fence repair
- Roto tilling
- Built a new shed at the zoo.



ROSWELL

ROSWELL

Vehicle Information:

UNIT#	LAST 5 OF VIN	MILEAGE
1115	59361	10,119
1043	30177	36,883
1335	31335	103,953
1171	05837	108,979
1106	32089	117,340
1134	02128	79,834
1136	51161	93,654
1112	31411	142,205
1109	55800	173,166
1118	03155	100,067
1107	05501	195,912
1120	16661	100,816
1122	06799	43,944
1007	49647	57,078
1194	27335	141,388
1177	63424	35,968
1100	48327	80,047
N/A	31159	179,318
550	38512	135,043
503	87408	79,854

Submitted by: Rudy Chavez, Parks Superintendent
Approved by: Jim Burress, Special Services Director

ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Non-Action Items 13.

Infrastructure Committee

Meeting Date: 05/18/2026

COMMITTEE: Infrastructure

CONTACT: James MacCornack **CHAIR:** Darrell Johnson

DEPARTMENT NAME:

Department Report - Recreation

Attachments

Rec April Report

ROSWELL
New Mexico

April 2026
Recreation Monthly Report

Recreation

Revenue: $17,838

Attendance: 6,524

FISCAL YEAR FIGURES		
	2025 April	YTD
Revenue	17,838	298.830
Attendance	6,524	79,251

ATTENDANCE CONTRIBUTORS	
Adult Center Classes & Scans	448
Rec & Aquatic Center Classes/Programs	1336
Rec & Aquatic Center Drop-In/Admissions	1739
Rec & Aquatic Center Member Scans	2781
Special Events	220

TOP REVENUE CONTRIBUTORS	
Recreation Membership	$8,783
Pool Admissions	$3,224

Highlights

Roswell Recreation Center

- Memberships and spectator passes sold: 20
- The total number of participants for the Easter Event was approximately 200.
- Adult Volleyball games are going well.

Roswell Aquatic Center

- April's in-service training for lifeguards focused on face-up and face-down positions using a head splint with extrication under spinal motion restriction, as well as a passive submerged save in deep water, focusing on rapid backboard extrication and a coordinated multi rescuer team response scenario. The session was led by the Lifeguard Instructor/Aquatic Specialist and included the 300-yard swim requirement.
- There were no incidents to report this month.
- In March there were two birthday rentals, which included 10 swim passes.

Roswell Adult Center

- The Adult Center hosted its first Roswell Runaround City Wide Scavenger Hunt. It was a success with 5 teams participating. We received positive feedback with participants requesting its return in the future
- Adult classes are still going well.

Vehicle Mileage

- Unit 1004/09116 – VIN# 09116 - Mileage 13,546
- Unit 1101/00494 – VIN#00494 - Mileage 56,244
- Unit 15875 – VIN#15875 – Mileage 57,959

Upcoming:

Submitted by April Hunter

PO Box 1838
Roswell, NM 88202-1838

TEL: 575.624.6720
FAX: 575.624.6889

roswell-nm.gov

ROSWELL
New Mexico

Recreation

2026 Easter Egg Hunt

Scavenger Hunt
Winners

Scavenger Hunt
Participants

Scavenger Hunt
Participants

PO Box 1838
Roswell, NM 88202-1838

TEL: 575.624.6720
FAX: 575.624.6889

roswell-nm.gov

ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Non-Action Items 14.

Infrastructure Committee

Meeting Date: 05/18/2026

COMMITTEE: Infrastructure

CONTACT: James MacCornack **CHAIR:** Darrell Johnson

DEPARTMENT NAME:

Department Report - Zoo

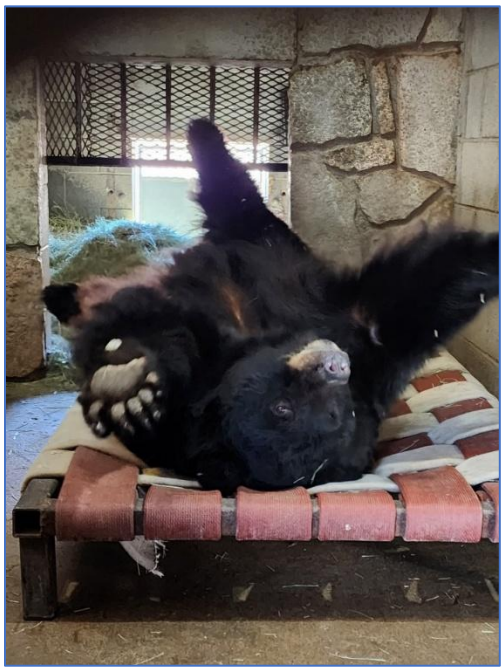
Attachments

Zoo April Report

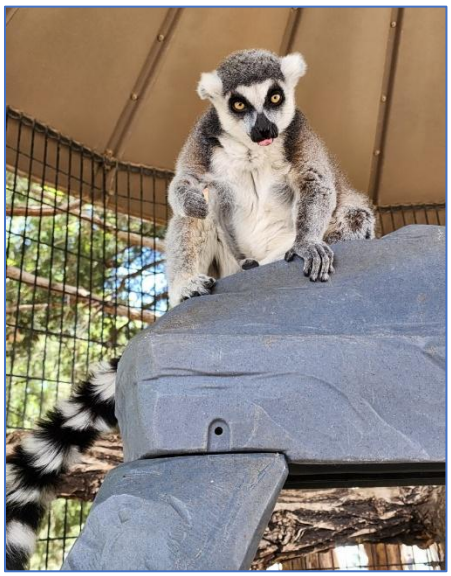
ZOO – April, 2026

Highlights/Animal Care/Maintenance:

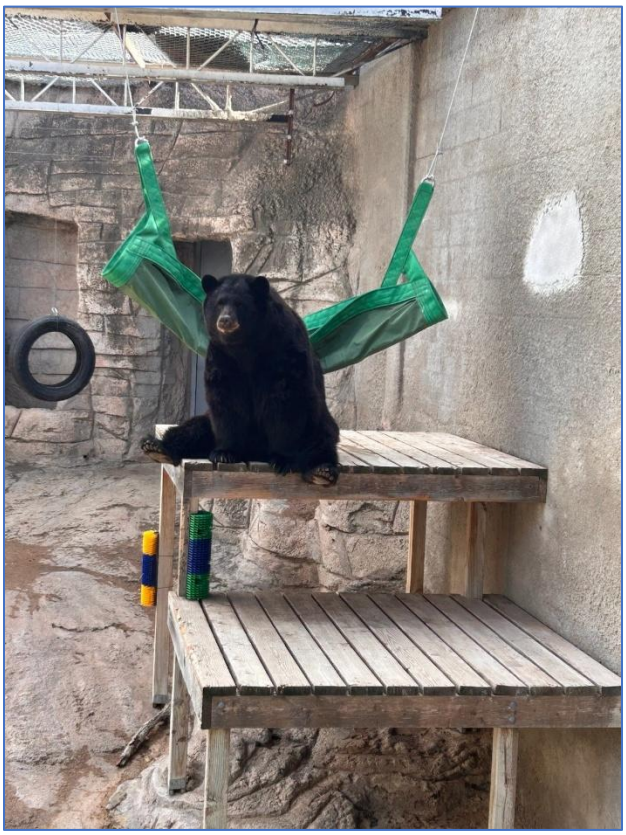
- Routine upkeep done on all animal enclosures, the park, and non-animal areas.
- Lead zookeeper, Ayrin Meeks, did a school program with our eclectus parrot, Mango, with an audience of 180 students and staff.
- On weekends, we regularly have attendance of 100+ guests. We expect this number to increase during the summer, and for more people to visit during the week as well.
- We added a new zookeeper, Travis Smith, to our team, filling a vacant position.
- Interviews have been conducted to fill two vacant zookeeper positions.
- Our green iguana, Smaug, was moved an exhibit for public viewing now that the weather is warm enough. As you can see pictured below, he was very ready to move outside. We would like to build him an indoor attached to his outdoor enclosure so he can have more room and flexibility with the extreme weather here.
- Our lemurs, Hedley and Berney, celebrated their 20th birthdays!



One of our bears enjoying their bed made of firehose with a welded metal frame (courtesy of Robert at Parks)



Happy Birthday to Hedley & Berney!



One of our bears using their platforms. Many forms of enrichment are given to the bears to increase their quality of life and help them exhibit natural behaviors. The platforms allow the bears to climb and get different perspectives of their environment. The hammock gives them a comfy place to lay (or something to play with). The brushes attached to the platform give them a place to rub and scratch themselves. They are also provided with varying daily enrichment.

ROSWELL NEW MEXICO
COMMITTEE AGENDA ITEM ABSTRACT

Non-Action Items 15.

Infrastructure Committee

Meeting Date: 05/18/2026

COMMITTEE: Infrastructure

CONTACT: James MacCornack **CHAIR:** Darrell Johnson

DEPARTMENT NAME:

Department Report - Engineering

Attachments

Engineering Project Dashboard
Monthly Annual Maintenance Report
Community Development Support -Monthly Report

ROSWELL

City of Roswell Engineering Department Projects Status

5/5/2026

Street Projects & Other

FY 25 - Hot Recycling & Micro-surfacing Pavement Maintenance — **Project Complete**

SCOPE: Hot Recycle & Micro-surfacing of various streets
BUDGET: $ 1,912,747
FUNDING SOURCE: 100% City funds
EST. COMPLETION: Fall 2025
PROJECT STATUS: 100%

Streets to be selected by using Pavement Condition Survey and field review by Streets & City Engineer. Quote and streets list approved at September City Council. Complete.

FY 25 - Nova Chip Pavement Maintenance — **Project start date 10/16/2025** **Project complete**

SCOPE: Overlay of various streets
BUDGET: $ 266,222
FUNDING SOURCE: 100% City funds
EST. COMPLETION: Fall 2025
PROJECT STATUS: 100%

Streets selected by using Pavement Condition Survey and field review by Streets & City Engineer. Quote received utilizing NMDOT statewide price agreement. Quote and streets list approved at September City Council. Planned start date 10/16/2025. Complete.

Hobson Road Flood Prevention Project — **Construction awarded to Constructors, Inc.** **In progress**

SCOPE: Design & construct flood prevention measures on Hobson Rd. from W. RAC Perimeter Rd. to SE Main
BUDGET: WTB Grant (87%) $8,353,977
WTB Loan (13%) $1,248,295
Other $0
Total $9,602,273
FUNDING SOURCE: Water Trust Board Loan/Grant
EST. COMPLETION: 12/31/2026
PROJECT STATUS: 47%

A Water Trust Board application was submitted and a letter of award received. City to submit "Readiness" package to be reviewed by DFA and then an agreement can be issued. Loan documents in progress of being executed. Loan finalized 3/22/24. RFP issued for design portion of project, reccomeneded award to FNI. Design kickoff meeting held 7/26/2024. Design complete, bids recieved 5/13/2025, awarded to Constructors, Inc. Pre-Con held 8/12/2025. Start date 10/13/2025.

Brasher Drainage Project — **SMA award recommendation approved by Council 11.09.23** **Kick off Meeting Held 12/6/2023**

SCOPE: Design & construct flood prevention measures and 4-lane roadway on Brasher from S. Main east to SE Main (US 285)
BUDGET: Legislative Grant $800,000
City $0
Other $0
Total $800,000
FUNDING SOURCE: Legis. Grant
EST. COMPLETION: 6.30.26 Design Only
PROJECT STATUS: Design 95%

RFQ issued to engineering vendors, Souder Miller selected. Design in progress. Stakeholder meeting held 2/14/2024. SUE and storm drain inspection complete. 90% plans received 3/6/2026. Phasing plan and updated cost estimates received 5/1/2026.

2025 CDBG 6th, 7th, 8th sidewalks Railroad to Garden

SCOPE: Design & construct sidewalk & ADA improvements 6th, 7th, & 8th Railroad to Garden
BUDGET: CDBG Grant $1,300,000
City $130,000
Other $0
Total $0
FUNDING SOURCE: CDBG Grant
EST. COMPLETION: 1.31.26 Design Only
PROJECT STATUS: Design 0%

CDBG Grant application paperwork in progress. Local COG staff supporting application preparation. Design to be completed in house pending funding award. Grant application submitted 8/19/2025. City was notified that we were not selected for this grant award

2nd Street Overlay Pavement Maintenance

SCOPE: Overlay and restriping 2nd Street from Sunset to East City Limits
BUDGET: NMDOT Grant $1,444,000
City $76,000
Total $1,520,000
FUNDING SOURCE: NMDOT TPF
EST. COMPLETION: Spring 2026 Estimated
PROJECT STATUS: 0%

This project will be awarded through NMDOT TPF funding. Funding agreement received. Waiting on final NMDOT clearance. Council approved PO. Pending start date from constractor

Elm St. Bridge (Rio Hondo south of 2nd St.) — **NMDOT Agreement approved by September Council.** **Reccomended Award to Abraham's Construction** **Project Complete!**

SCOPE: Remove & replace existing bridge with CBC bridge
BUDGET: Survey/Hydrology City Engr. Dept
Plans/Permits City Engr. Dept
Right of Way $0
Construction $2,440,000
FUNDING SOURCE: NMDOT $2,440,000
EST. COMPLETION: 3/31/2026
PROJECT STATUS: 100%

This existing bridge number 9199 is identified by NMDOT to be the next bridge in need of replacement. NMDOT is willing to fund construction costs if City Engineering willing to do project development, plans and construction management. NMDOT approval obtained to bid project. Recommended award to Abraham's Construction. Project started 1/21/25. Project complete, working on project closing process with NMDOT.

Projects coordinated with Utility Departments

WWTP Screw Press & Dissolved Oxygen Improvements

Dissolved oxygen unit was put into operation on January 4, 2023.
Bids received Feb. 8, 2022, low bid $8,626,664.00

SCOPE: Install screw presses at WWTP
BUDGET: Estimated $ 8,003,106 — $5.5 million Loan is for design and construction
FUNDING SOURCE: WWTP and Clean Water State Revolving Fund load CWSRF 097
EST. COMPLETION: Construction April 2026
$8,626,664 Insp. $488,225
PROJECT STATUS: Construction 98% Dewater $412,400 DO $102,481.25

RFP process complete and project awarded to HDR for design and future construction professional services. Design kick off meeting between NMENV, HDR and City was held on 12.16.2020. Council awarded project 3.10.22 and ok to seek additional principal $3,915,000, subsidy of $285,000 for total loan package of $9,700,000 at 0.05% interest. Preconstruction conference held 4.12.22.Dissolved oxygen upgrades operational on January 4, 2023. Primary pumps replacements were started up 10.21.23. Pre-fab building was erected the week of 9/19. Contractor working on screw press start up troubleshooting. Equipment manufacturer returning 11/10 for additional troubleshooting. Troubleshooting completed, contractor working on punch list items. Equipment manufacturer scheduled to be on-site 5/12 for final process testing.

Rehab Country Club Reservoirs

Water Trust Board Grant/Loan

SCOPE: Repair and rehabilitate two 7.5 million gallon reservoirs located on West Country Club Rd

BUDGET: WTB Grant (45%) $3,600,000
WTB Loan (55%) $4,400,000
Other $0
Total $8,000,000

Awarded to TMI Coatings
Project started

FUNDING SOURCE: Federal Grant & City Match
EST. COMPLETION: 5/22/2026
PROJECT STATUS: 83%

A Water Trust Board application was submitted and a letter of award received. City to submit "Readiness" package to be reviewed by DFA and then an agreement can be issued. Design complete, project awarded to TMI Coatings Inc. Pre-Construction meeting scheduled for 12/4/2024. Project started, South Reservoir drained, rehab work has begun. Scheduled completion first week of December. Change order proposed due to tank leakage. Contractor back on-site 3/2/2026. South tank placed back into service, additional leakage areas found.

Replace RAC Lift Station

SCOPE: Design replacement lift station for RAC lift station located on Hobson Rd.

Project started

BUDGET: $3,003,307 Construction
FUNDING SOURCE: LEDA Grant
EST. COMPLETION: 9/1/2026
PROJECT STATUS: 54% Construction

Design project for replacement of the Roswell Air Center lift station located on Hobson Rd. RFQ will be prepared and quotes solicited from engineering on-call vendors. Estimated construction cost $2,5000,000. Recommended award to FNI. Kick off meeting held 1/14/2025. Design complete. Due to deteriorating conditon of lift station, emergency procurement utilized, materials ordered. Material delivery anticipated mid-February, construction scheduled to begin 3/9/2026.

RAC Water Line Phase 2

Awarded to White Cloud Pipeline
Project started 10/14

SCOPE: Water service extension to SE area of RAC.

Project complete!

BUDGET: $1,471,041
FUNDING SOURCE: State appropriation
EST. COMPLETION: 2/28/2026
PROJECT STATUS: 100%

Project awarded to White Cloud Pipeline, construction pending material delivery. Pre-construction meeting held 9/18/2024. Contractor pulled off for emergency water line flood repairs. Project complete.

RAC Sewer Extension

In progress

SCOPE: Sewer service extension to SE area of RAC.

BUDGET: $3,274,145 Construction
FUNDING SOURCE: LEDA Grant
EST. COMPLETION: 9/1/2026
PROJECT STATUS: 39% Construction

Project design awarded to HDR, project out to bid. Construction awarded to Enviroworks, LLC. Pre-construction meeting held 9/10/2025. Project start date 10/13/2025.

36" Waterline Project - N. Montana

Replace existing 36" concrete pipe
Design to support funding application

SCOPE: Replace existing 36" water line from 19th to 8th on N. Montana
BUDGET: Potential Funding Application
FUNDING SOURCE:
EST. COMPLETION: Design 3/30/2026
PROJECT STATUS: Design 95%

City Engineering to survey and prepare construction plans to support WTB funding application. Application submitted 1/22/2026. Plans to be submitted to NMED for review in preparation of possible award. Plans submitted to NMED for review. City was notified that we were not selected for this grant award.

Projects coordinated with Other Departments

Phase III All Inclusive Park - Grant 22-G2779 & 23-H2391

SCOPE: Design and construct All Inclusive Park and amenities **Project awarded to Abraham's Construction**
BUDGET: Grant Amount Grant = $342,172.76 **Project Complete!**
FUNDING SOURCE: DFA Grant
EST. COMPLETION: Construction in Summer/Fall 2025
PROJECT STATUS: 100%

This is the 2022 Legislative Grant to help fund Inclusive Park Construction. Bid received 4/8/25, awarded to Abrahams Construction. Pre-Con meeting held 8/7/2025. Construction complete!

Portalnd Loo Design

SCOPE: Design Portland Loo Mainstreet Roswell
BUDGET:
FUNDING SOURCE: N/A
EST. COMPLETION:
PROJECT STATUS: Design 50%

Updated quote recieved from Portalnd Loo manufacturer for double installation

Stiles Park Improvements - Grant 24-I2884

SCOPE: Design and construct restroom and scoreboard improvements Stiles Field **In progress**
BUDGET: Grant Amount Grant = $500,000
FUNDING SOURCE: DFA Grant
EST. COMPLETION: Construction in Spring/Summer 2026
PROJECT STATUS: 8%

Quotes requested from possible scoreboard vendors utilizing price agreements. PO in progress for scoreboard replacement. Facilities department compiled list of materials for bathroom rehab. Scoreboards replaced, materials delivered for bathroom rehab. Roof repair completed, A/C replacement in progess. Pending quotes for score tower replacement.

April 2026

ANNUAL MAINTENANCE MONTHLY REPORT

ITB-26-005

Location	Work Performed	Sidewalk		Curb & Gutter (Linear feet)	ADA Detector Plate (per job)	ADA Ramps (per job)	Drive Pad/Fillet (per job)	Water Valve Adj. (each)	Manhole Adj. (each)	Manhole Replacement (each)	Structural Concrete (yd^3)	PMBP (tons)	Work order cost
		(yd^2)	(L.F.)										
No Final Work Orders Paid This Month													
		0	**0**	**0.0**	**0.0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	$ -

Sidewalk	SWK
Curb & Gutter	C&G
Valley Gutter	VG
ADA Detector Plate	ADA-P

April 2026 Engineering Highlights Report

Community Development Support

Development Reviews
- 2301 W 2nd

Sewer/Utility Cuts
- 202 W. 8th
- 12 Stephens Circle
- 1612 S. Holland
- 1200 N. Main
- 4110 N Main

Property Reviews
- SE Main & Poe

Driveway, Sidewalk, Fence or Curb Reviews Inspections
- None for April

Zoning Site Reviews:
- None for April

ADA Reviews
- None for April

Traffic/Speed Reviews & Complaints
- Wildy St

Infrastructure Acceptance
- None for April

Drainage Reviews
- None for April

Street Light Complaints/Concerns
- Byrne & I St.