

**Special Meeting of the Legal Committee
Held in the Roswell City Hall
Monday, October 13, 2025**

Notice of this meeting was given to the public in compliance with NMSA 1978 §10-15-1 through 4 and Resolution 25-28.

ROLL CALL

The meeting convened at 5:30 PM with Chair Heldenbrand presiding, with Vice Chair Cortez, Councilor Corn, Councilor Marrujo, and Councilor Oropesa being present.

Staff present: Hess Yntema, C. Josh Nairn-Mahan, Amalia Martinez, Angela Garcia, Mayor Tim Jennings, Chad Cole, Mike Mathews, Bobbi Thompson, Toni Gomez, Councilor Darrell Johnson, Councilor Cristina Arnold, Councilor Juliana Halvorson, Councilor Angela Moore and Councilor Will Cavin appearing via telephone.

Guest present: Fred Telling, Jon Hitchcock, Michael Taylor, Shaun Powell, Julius Smith, Emily Valencia, Cody Anderson, Jan Hudson, Terry Haber

Public present via GoToMeeting: Rita Kane-Doerhoefer, Naom, and 4 guests.

APPROVAL OF AGENDA

Councilor Corn moved to approve the October 13, 2025, Special Legal Committee meeting agenda. Vice Oropesa was the second. A voice vote was 5-0, and the motion passed.

REGULAR ITEMS

- 1. Approval of the Scope of Work for RFP: Air Service Development for the Roswell Air Center.** This item was presented by: Bobbi Thompson.

The City of Roswell seeks to solicit proposals from qualified commercial airlines to provide scheduled passenger air service at the Roswell Air Center. This RFP is intended to secure reliable, sustainable, and cost-effective air service that meets the needs of Roswell residents, businesses, and visitors, while also supporting economic development in the region.

The Scope of Work requires the selected Air Service Provider to:

Offer aircraft with 50 to 100 passenger seat capacity.

Provide at least 14 round-trips per week with daily service.

Submit proposals that include a codeshare agreement with United Airlines covering both the ROW--DEN and DEN--ROW markets. Proposals must specify whether the codeshare applies to connecting flights only, local service only, or both. If no codeshare agreement is offered, the provider must present a reasonable plan for accommodating self-connecting passengers.

Be willing to add capacity during the National Air Races.

Councilor Corn moved approval of the Scope of Work for RFP: Air Service Development for the Roswell Air Center to the City Council for Consent Agenda. Councilor Marrujo was the second. A voice vote was unanimous and the motion was passed 5-0.

2. RFP: PFAS Legal Services. This item was presented by: Hess Yntema.

Councilor Corn moved to approve RFP: PFAS Legal Services to the City Council for the Consent Agenda. Councilor Oropesa was the second. Vice Chair Cortez recused himself a possible connection to lawsuit with his company. A voice vote was taken and the motion was passed 4-0 with Vice Chair Cortez not voting.

CHAIR COMMENTS, REPORTS, ANNOUNCEMENTS

PUBLIC PARTICIPATION

ADJOURN

5:55 p.m.