

1 **Regular Meeting of the Legal Committee**
2 **Held at City Hall, Mike Mathews Conference Room**
3 **Thursday July 23, 2026**
4

5 Notice of this meeting was given to the public in compliance with NMSA 1978 §10-15-1
6 through 4 and Resolution 26-12.
7

8 **ROLL CALL**

9 The meeting convened at 2:00 p.m. with Chair Cavin presiding, Vice Chair Arnold,
10 Councilor Heldenbrand, and Councilor Oropesa present. Councilor Moore absent.
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12 Staff present: Amalia Martinez, Angela Garcia, Omar Gonzalez, Jessica Vickers, Michelle
13 Sanchez, Clint Caldwell, Debbie Reyer, Toby Franco, Derek Washichek, Steve Chavez, Paul
14 Vigil, Bobbi Thompson, Mayor Jennings, Abraham Chaparro, Shelly Bell, Michael Vickers,
15 Vicky Eaton, Shawna Van Dyke.
16

17 Guests present: Rita Kane Doerhoefer, Jerry Whitaker, Kevin Wilson, John Berry, Mike
18 Espiritu, Jessica Boad, Terry Harber, Robert Corn, Greg Graves.
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20 Public present via GoToMeeting: 8 guests, Dina, Juliana Halvorson, TJ Conyers, VM, VRV,
21 Vanessa Sanchez and Zachary Scott.
22

23 **APPROVAL OF AGENDA**

24 Councilor Heldenbrand made a motion to approve the agenda as is. Councilor Arnold was
25 the second. A voice vote was taken, and the motion passed unanimously, 4-0.
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27 **FOR THE RECORD:** Councilor Moore joined the meeting via GoTo at 2:02 p.m. but was
28 not able to communicate.
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30 **APPROVAL OF MINUTES**

- 31 1. Councilor Arnold moved to accept the June 25, 2026 minutes as is. Councilor
32 Oropesa was the second. A voice vote was taken, and the motion passed 4-0. No
33 response was received from Councilor Moore.
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35 **NON-ACTION ITEMS**

- 36 2. Community Development Monthly Report
37 3. Clerks Monthly Report
38 4. Legal Department Monthly Report
39 5. Human Resources Department Monthly Report
40 6. Safety Department Monthly Report
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42 **REGULAR ITEMS**

- 43 7. **Consider recommending approval to advertise for a public hearing for Ordinance**
44 **26-08: An Ordinance to amend fines and penalties through City of Roswell's Code**
45 **of Ordinances.** The item was presented by: Josh Nairn-Mahan.
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Councilor Heldenbrand made a motion to consider recommending approval to advertise for a public hearing for Ordinance 26-08: An Ordinance to amend fines and penalties through City of Roswell's Code of Ordinances to City Council for placement on the Consent Agenda. Councilor Arnold was the second. A voice vote was taken and motion passed 4-0. No response was received from Councilor Moore.

8. **Consider recommending for approval to advertise for a public hearing for Ordinance 26-XX authorizing to adopt a local economic development act local option Gross Tax Receipts.** The item was presented by: Mike Espiritu.

Councilor Heldenbrand made a motion to recommend for approval to advertise for a public hearing for Ordinance 26-XX authorizing to adopt a local economic development act local option Gross Tax Receipts to the Special City Council meeting directly following the Legal Committee meeting. Councilor Oropesa was the second. A voice vote was taken. The motion passed 4-0. No response was received from Councilor Moore.

9. **Consider recommending approval of Resolution 26-XX: A Resolution to put a one-fourth of one percent local economic development act local option Gross Receipts Tax on the November 3, 2026 ballot.** The item was presented by: Mike Espiritu.

Councilor Heldenbrand made a motion to recommend for approval of Resolution 26-XX: A Resolution to put a one-fourth of one percent local economic development act local option Gross Receipts Tax on the November 3, 2026 to Special City Council meeting directly following the Legal Committee meeting. Councilor Oropesa seconded the motion. Voice vote was taken. The motion passed 3-1, with Councilor Arnold voting in opposition. No response was received from Councilor Moore.

10. **Consider recommending adoption of Resolution 26-XX shall require the removal or demolition of two (2) dilapidated structures.** The item was presented by: Today Franco.

Councilor Arnold made a motion to recommend adoption of Resolution 26-XX shall require the removal or demolition of two (2) dilapidated structures to City Council for placement on the Consent Agenda. Councilor Oropesa was the second. A voice vote was taken and passed 4-0. No response was received from Councilor Moore.

TABLED ITEMS

11. **Consider recommending approval of Resolution 26-XX: The Keep Roswell Beautiful Resolution.**

This item remained tabled and no action was taken.

12. **Consider recommending approval to advertise for a public hearing for Ordinance 26-XX: An Ordinance to amend Chapter 2 of the Administrative Code related to City Council compensation structure.**

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2 This item remained tabled and no action was taken.

- 3 13. **Consider recommending approval to advertise for a public hearing for**
4 **Ordinance 26-XX: An Ordinance authorizing the sale of Hangar 91, located at**
5 **99 Will Rogers Rd, consisting of a 21,544 square-foot hangar only, for**
6 **\$250,000.00 upon the terms set forth in the Purchase and Sale Agreement and**
7 **authorizing the City Manager and/or the Mayor to finalize an appropriate**
8 **ground lease consistent with the material terms set forth below.**

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10 This item remained tabled and no action was taken.

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12 **CHAIR COMMENTS, REPORTS, ANNOUNCEMENTS**

13 NONE

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15 **PUBLIC PARTICIPATION**

16 NONE

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18 **CLOSED SESSION:** Councilor Heldenbrand moved to enter Closed Session at 3:08 p.m.
19 pursuant to NMSA 1978 § 10-15-1H (7), to discuss attorney-client privilege pertaining to
20 threatened or pending litigation in which the City of Roswell is or may become a participant.
21 Councilor Arnold was the second. A voice vote was taken, and the motion passed 4-0. No
22 response was received from Councilor Moore.

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24 **RETURN FROM CLOSED SESSION:** Councilor Arnold moved to reconvene the meeting
25 at 3:49 p.m., seconded by Councilor Heldenbrand. A voice vote was taken, and the motion
26 passed 4-0. Councilor Moore did not respond to the vote.

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28 **ADJOURN**

29 The meeting adjourned at 3:50 p.m.