

1 **Regular Meeting of the Legal Committee**
2 **Held at City Hall, Mike Mathews Conference Room**
3 **Monday August 31, 2026**

4
5 Notice of this meeting was given to the public in compliance with NMSA 1978 §10-15-1 through
6 4 and Resolution 26-12.

7
8 **ROLL CALL**
9

10 The meeting convened at 2:01 p.m. with Chair Arnold presiding, Vice Chair Armstrong,
11 Councilor Heldenbrand, and Councilor Oropesa present. Councilor Moore was absent.

12
13 Staff present: Amalia Martinez, Angela Garcia, Omarr Mendoza, Clint Caldwell, Debbie Reyer,
14 Shelly Bell, Jordon Isley, Theodoro Garcia, C. Josh Narin-Mahan, Abraham Chaparro, Todd
15 Verciglio, Bobbi Thompson, Vicky Eaton, Ramona McDaniels.

16
17 Guests present: Rita Kane Doerhoefer, Councilor Gass.

18
19 Public present via GoTo Meeting: 8 guests, Juliana Halvorson, VR, Vicki, and Infrastructure.
20

21 **APPROVAL OF AGENDA**
22

23 1. Approval of Agenda for August 31, 2026 Legal Committee Meeting Councilor Heldenbrand
24 moved to approve the agenda as presented. Councilor Armstrong seconded the motion. A voice
25 vote was taken, and the motion passed unanimously 4-0, with Councilor Moore being absent.
26

27 **APPROVAL OF MINUTES**
28

29 2. Approval of the minutes for July 23, 2026. Councilor Heldenbrand moved to accept the July
30 23, 2026 minutes as presented. Councilor Oropesa was the second. A voice vote was taken, and
31 the motion passed 3-0 with Armstrong abstaining and Councilor Moore being absent.
32

33 **NON-ACTION ITEMS**
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35 3. Community Development - Councilors requested that future monthly reports include
36 information regarding zoning and building codes be added for next scheduled meeting.
37

38 4. HR Monthly Report - Councilors requested that information obtained through employee exit
39 interviews regarding departing staff be included in future monthly reports, as appropriate.
40 Councilors requested that report include a comparison of authorized/budgeted staffing levels to
41 current staffing levels, including the number of positions budgeted, the number of employees
42 currently employed, and any changes in staffing levels, including increases, decreases, vacancies,
43 and other significant changes since the previous reporting period.
44
45
46

1 5. Safety Monthly Report - Councilors accepted the report as presented.

2
3 6. July Clerks Monthly Report - Councilors accepted the report as presented.

4
5 7. Legal Monthly Report-August - Councilors request Legal to provide policies for Axon
6 cameras and License Plate Reader Cameras, for September Legal Committee Meeting.

7
8 8. Discussion: Constituent Services Coordinator - Councilors and staff expressed their
9 appreciation for the establishment of the position and stated they look forward to the positive
10 impact and benefits the position is expected to provide to the community.

11
12 9. Discussion: Remote Appearance for Open Meetings - Chair Arnold advised that she is
13 welcome to Councilor Gass preparing a proposal regarding remote participation in open
14 meetings by video/audio. The proposal is anticipated to be presented for consideration at a
15 subsequent meeting.

16
17 **REGULAR ITEMS**

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19 10. Resolution 26-XX Regarding consider recommending adoption of Resolution 26-xx. A New
20 Multi-Generational Area, The Spring River Zoo, Roswell Adult Center and Peppermint Park.

21
22 **FOR THE RECORD:** Exhibit A was passed out during presentation.

23
24 **MOTION:** Councilor Oropesa moved to recommend adoption of Resolution 26-XX for a new
25 Multi-Generational Area, The Spring River Zoo, Roswell Adult Center and Peppermint Park to
26 the full City Council. Councilor Armstrong seconded the motion.

27
28 **VOTE:** A voice vote was taken, and the motion passed unanimously, 4-0, with Councilor Moore
29 being absent. The recommendation will be forwarded to the full City Council for consideration.

30
31
32 11. Consider recommending approval to enter into lease agreement with The Roswell Invaders
33 for a 5-yr period.

34
35 **MOTION:** Councilor Armstrong moved for the approval of The Roswell Invaders to enter into a
36 5-year lease with the Joe Bauman-Coca Cola Field. Councilor Heldenbrand was the second.

37
38 **DISCUSSION:** There was discussion regarding the terms of the proposed lease and abatement
39 provisions,

40
41 **MOTION:** Councilor Heldenbrand moved to amend the proposal to provide for a 2-year lease
42 with three 1-year lease extensions. The amendment was seconded by Councilor Oropesa. A voice
43 vote was taken, and the amendment passed unanimously 4-0, with Councilor Moore being
44 absent.

45

1 **MOTION:** Councilor Heldenbrand moved to recommend approval of the amended lease
2 proposal for consideration by the Full City Council. Councilor Oropesa seconded the amended
3 motion.

4
5 **VOTE:** A voice vote was taken, and the amended proposal passed unanimously, 4-0, with
6 Councilor Moore being absent
7

8 **TABLED ITEMS**

9

10 12. Consider recommending approval of Resolution 26-XX; the Keep Roswell Beautiful 11 Resolution

12
13 **MOTION:** Councilor Oropesa moved to remove the item from the table. Councilor Armstrong
14 seconded to remove item from the table.

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16 **VOTE:** Voice vote was taken. The motion passed 3-1, with Councilor Heldenbrand opposed.

17
18 **DISCUSSION:** There was discussion regarding needing a proposal to maintain program
19 benefiting the youth and where cost would be spent.
20

21 **MOTION:** Councilor Oropesa moved to recommend approval of Resolution 26-XX The Keep
22 Roswell Beautiful Resolution Councilor Armstrong seconded the motion.

23
24 **VOTE:** A voice vote was taken, and the motion passed unanimously, 4-0, with Councilor Moore
25 being absent. The recommendation will be forwarded to the full City Council for consideration.
26

27 **FOR THE RECORD:** Chair Arnold called for a 3-minute recess at 3:49 pm.

28
29 **FOR THE RECORD:** The meeting resumed at 3:54 pm.
30

31 13. Consider recommending approval to advertise for a public hearing for Ordinance 26-XX: An 32 Ordinance authorizing the sale of Hangar 91, located at 99 Will Rogers Rd, consisting of a 33 21,544 square-foot hangar only, for \$250,000.00 upon the terms set forth in the Purchase and 34 Sale Agreement and authorizing the City Manager and/or the Mayor to finalize an appropriate 35 ground lease consistent with the material terms set forth below.

36

37 **MOTION:** Councilor Heldenbrand moved to remove the item from the table. Councilor Oropesa
38 seconded the motion
39

40 **VOTE:** A voice vote was taken to remove the item from the table. The motion passed 4-0.
41

42 **MOTION:** Councilor Heldenbrand moved to consider recommending approval to advertise for a
43 public hearing for Ordinance 26-XX: An Ordinance authorizing the sale of Hangar 91, to
44 Finance Committee. Councilor Armstrong seconded the motion.
45

1 **VOTE:** A voice vote was taken. The motion passed unanimously 4-0, with Councilor Moore
2 being absent.

3
4 14. Consider recommending approval to advertise for a public hearing for Ordinance 26-XX: An
5 Ordinance to amend Chapter 2 of the Administrative Code related to City Council compensation
6 structure.

7
8 **MOTION:** Councilor Heldenbrand moved to remove the item from the table. Councilor Oropesa
9 seconded the motion.

10
11 **VOTE:** A voice vote was taken to remove the item from the table. The motion passed 4-0.

12
13 **MOTION:** Chair Arnold removed motion from agenda, to be brought back at a later time.

14
15 **CHAIR COMMENTS, REPORTS, ANNOUNCEMENTS**

16
17 None

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19 **PUBLIC PARTICIPATION**

20
21 None

22
23 **ADJOURN**

24
25 The meeting adjourned at 4:38 p.m.