

Roswell City Council
Chaves County Administrative Center
Commission Chambers - #1 St. Mary's Place
Thursday, December 11, 2025, at 6:00 p.m.

Notice of this meeting was given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 25-28.

The meeting reconvened at 6:00 p.m. with Mayor Jennings presiding:

ROLL CALL:

Juan Oropesa - Present
Christopher Cortez - Present
Will Cavin - Present
Ed Heldenbrand - Present
Cristina Arnold - Present
Carlos Marrujo, Jr. - Present
Angela Moore - **Absent**
Darrell Johnson - Present
Robert Corn - Present
Juliana Halvorson - Present

Councilor Marrujo led in prayer and Councilor Cortez led in the Pledge of Allegiance.

APPROVAL OF THE AGENDA

1. Approval of agenda - approve the agenda for the December 11, 2025, Regular City Council Meeting.

Councilor Halvorson moved to approve the agenda for the December 11, 2025, Regular City Council meeting with the following changes:

- Items # 33 and # 34 will be removed from the regular agenda and placed after item # 23 on the consent agenda
- Item # 4 be pulled from the consent agenda and placed before item # 35 on the regular agenda
- Item # 17 under "BOARD AND COMMITTEE ACTION", replace X-X with 4-0

Councilor Johnson was the second.

ROLL CALL VOTE:

Juan Oropesa	Yes
Christopher Cortez	Yes
Will Cavin	Yes
Ed Heldenbrand	Yes

Cristina Arnold	Yes
Carlos Marrujo, Jr.	Yes
Darrell Johnson	Yes
Robert Corn	Yes
Juliana Halvorson	Yes

Motion passed 9-0.

2. Approval of consent agenda - approve the consent agenda for the December 11, 2025, Regular City Council Meeting.

Councilor Halvorson moved to approve the consent agenda as amended for the December 11, 2025, Regular City Council. Councilor Marrujo was the second.

ROLL CALL VOTE:

Juan Oropesa	Yes
Christopher Cortez	Yes
Will Cavin	Yes
Ed Heldenbrand	Yes
Cristina Arnold	Yes
Carlos Marrujo, Jr.	Yes
Darrell Johnson	Yes
Robert Corn	Yes
Juliana Halvorson	Yes

Motion passed 9-0.

CONSENT ITEMS (items 3-23 will be approved at the time of the approval of the consent agenda)

3. Approval of award of ITB-26-005, Annual Maintenance Contract to Abrahams Construction.

5. Approval of scope of work for the Children's Garden/Jardín de Niños, allow donated funds to be moved and spent from the Roswell Public Library's appropriate budget account and to go out for bid when funds are available.

6. Approval of budget adjustment for Special Electronics' Department FY 2026 Capital Budget Request.

7. Approval of a budget adjustment and authorization for the purchase of a Class A HME Pumper for the Roswell Fire Department. This procurement will be made through Sourcewell #113021-CSM

8. Approval to issue a purchase order in the amount of \$265,988.60 for the purchase of one Brush Truck from 411 Equipment, LLC. This procurement will be made through CES Contract #2024-25-C115-ALL.

9. Approval of a budget adjustment to establish the full FY26 EMS operating and personnel budget.

10. Approval of a budget adjustment and purchase orders in the amount of \$231,895.00 for conservation of basketry, pottery, textiles, weaponry, and wood collection items by The Conservation Center.

11. Approval of a budget adjustment of \$1.8 million of the Opioid Fund's money to be appropriated for expenditure by the City, consistent with the following scope, and for any real property, fixtures, and personal property necessary or related to accomplishing the goals and scope.

12. Approval of a purchase order to Simpson Norton Corporation in the amount of \$193,082.60 for the purchase of two (2) Toro Groundsmaster 4000-D (T4) mowers and associated accessories, utilizing OMNIA Cooperative Contract #2023261.

13. Approval of a 5-year contract with Axon Enterprise, Inc. for the Fusus real-time crime center software, hardware, and implementation services. The total contract amount for the 60-month program is \$577,147 (Without GRT). The system will enable up to 225 city security cameras and 20 automatic license plate reader (ALPR) Lightpost units to stream into the Roswell Police Department's Real-Time Crime Center. This purchase will be procured under the New Mexico Statewide Price Agreement #40-00000-23-00004.

Resolution(s)

14. Resolution 25-57 Weeds - The Resolution shall mandate the cleanup of approximately thirteen (13) separate properties within the City.

15. Resolution 25-58 Condemnations - adoption of Resolution 25-58 the Resolution shall require the removal or demolition of two (2) dilapidated structures.

16. Resolution 25-59: Adoption of Resolution 25-59: A Resolution Adopting New Rates and Fees for the Roswell Air Center.

17. Resolution 25-60: Adoption of Resolution 25-60: approving a budget adjustment for the fiscal year ending June 30, 2026.

ROW Leases

18. Approval of Aevex Aerospace, LLC to enter into a 5-year lease beginning October 1, 2025, and ending September 30, 2030, for Bunker 1136 and Bunker 1142 at the Roswell Air Center.

Bids, RFP's and Agreements

19. Approval of the Scope of Work for RFP: Prefabricated Modular Hold Room Facility at the Roswell Air Center.

Lodgers' Tax Request

20. Consider the recommendation of the Roswell Symphony Orchestra Lodgers' Tax Funding Request in the amount of \$20,000 for Sponsorship.

21. Approval of the Not of This World Flag Football Lodgers' Tax Funding Request in the amount of \$10,000 for Sponsorship.

Minutes

22. DRAFT CC Minutes November 13, 2025

23. DRAFT Special CC Minutes November 18, 2025

33. Approval of the award for ITB-26-004: Diagnostic, Service, and Replacement of Heating, Air Conditioning, and Dehumidification Systems at the Aquatic Facility to Advanced Airflow Technology.

34. Approval of Mayor Jennings' recommendations for appointments to the Chaves County Joy Center is as follows: Jan Melton -- Representative for the Seniors of Roswell, and Maribel Thompson -- Representative for the Community of Roswell

NON-ACTION ITEMS (Information Items)

24. Major General Coryton McDowell Woodbury

25. Michael Winkler with Roswell Robo Squad Robotics

26. Pepper's Bar & Grill

27. Connie Harrell, Property Manager 400 Penn Plaza

28. Airport Updates (Omar Gonzalez)

29. Presentation App 139 GateKeeper Systems (Omar Gonzalez)

30. Airport Advisory Commission Updates (Bud Kunkel)

31. Employee Out-of-State Travel

PUBLIC PARTICIPATION ON AGENDA ITEMS AND NON-AGENDA ITEMS

To speak, you must sign up before the Council Meeting.

PUBLIC HEARING(S)

32. Approval of Final Plat to replat 5 lots into 8 lots for 8 single-family residential lots in the 800 Block W College Blvd and the 1500 Blocks of North Michigan Avenue and North Kansas Avenue. Meredith Hildreth presented this item.

BACKGROUND: At the December 9, 2025, public hearing, based upon the Land Use and Zoning Considerations, Findings of Fact, Staff Recommendation, and materials provided, the Planning & Zoning Commission is requested to review, introduce a motion, and vote on a recommendation to City Council regarding Zoning Case MPLAT-25-0180 Request Planning & Zoning Commission review, discuss, and vote on Zoning Case MPLAT-25-0180.

MOTION: Councilor Halvorson made a motion to open a public hearing for the approval of the Final Plat to replat 5 lots into 8 lots, comprising 8 single-family residential lots, located in the 800 Block of W. College Blvd. and the 1500 Blocks of North Michigan Avenue and North Kansas Avenue. Councilor Arnold was the second.

THOSE IN FAVOR: None

THOSE OPPOSED: None

ROLL CALL VOTE:

Juan Oropesa	Yes
Christopher Cortez	Yes
Will Cavin	Yes
Ed Heldenbrand	Yes
Cristina Arnold	Yes
Carlos Marrujo, Jr.	Yes
Darrell Johnson	Yes
Robert Corn	Yes
Juliana Halvorson	Yes

ORDINANCE WAS ENACTED: 9-0

NEW BUSINESS / REGULAR ITEMS

4. Approval to proceed with South Sunset Road Diet design and construction. James MacCornack presented this item.

BACKGROUND: Councilor Johnson requested that this item be brought to the Infrastructure Committee as an action item. A road diet implementation on S. Sunset Ave. between McGaffey and Brasher is a proposed treatment to address existing traffic safety issues, including speeding and crash history. Based on FHWA research as well as traffic studies that were completed on this roadway segment, this is an appropriate treatment for this roadway segment. This project is proposed to be completed in Spring 2026.

MOTION: Councilor Corn made a motion to approve proceeding with the South Sunset Road Diet design and construction. Councilor Halvorson was the second.

VOTE: A voice vote was unanimous.

MOTION PASSED 8-1 with Councilor Arnold voting no.

FOR THE RECORD: Councilor Arnold objected and submitted a formal written statement, which is included in the minutes.

35. Approval of the Drought Contingency Plan 2025. Chantel Longway presented this item.

BACKGROUND: The Roswell Drought Contingency Plan is to provide the City of Roswell with an updated approach to address drought as well as support and promote water conservation to protect the population, cultural and natural resources through: a) synthesizing previous drought plan efforts and streamlining the content; b) making strategic adjustments to the previous conservation efforts; and c) laying a foundation for future collaborative improvements.

MOTION: Councilor Heldenbrand made a motion to approve the Drought Contingency Plan 2025. Councilor Cavin was the second.

VOTE: A voice vote was unanimous.

MOTION PASSED 8-1

FOR THE RECORD: Councilor Arnold stepped away at 8:32 pm and returned at 8:35 pm.

Ordinance(s)

36. Ordinance 25-07: Hold a public hearing to consider adopting proposed Ordinance 25-07: An Ordinance for the Sale of Real Property. Todd Verciglio presented this item.

BACKGROUND: The property is located at 212 E 12th Street, Roswell, Chaves County, New Mexico. This property was used in the past by the Parks Department.

MOTION: Councilor Heldenbrand made a motion to hold a public hearing to consider adopting proposed ordinance 25-07: an ordinance for the sale of real property. Councilor Cortez was the second.

ROLL CALL VOTE:

Juan Oropesa	Yes
Christopher Cortez	Yes
Will Cavin	Yes
Ed Heldenbrand	Yes
Cristina Arnold	Yes

Carlos Marrujo, Jr.	Yes
Darrell Johnson	Yes
Robert Corn	Yes
Juliana Halvorson	Yes

ORDINANCE WAS ENACTED: 9-0

CITY MANAGER REPORTS/ANNOUNCEMENTS

City Manager, Cad Cole, provided an update on multiple major city projects and financial matters:

The \$137 million HUD Community Development Block Grant process is expected to begin in early February, and the state is still finalizing its contractor RFP.

The city has \$11.4 million in FEMA-obligated flood-related expenses awaiting reimbursement for more than six months.

The city secured \$13.9 million in Senate Bill 31 revolving loan funds to provide cash flow for FEMA-eligible expenditures until reimbursement.

At the November 25 legislative capital outlay hearing, the city presented its top five ICIP priorities, including:

- \$5M – Flood infrastructure repairs
- \$4.5M – Four-lane expansion of West Country Club Road
- \$900K – Citywide drainage study
- \$1.5M – Fire Station #2 upgrades
- \$260K – Transit facility sewer line and ADA restroom improvements

The mayor also submitted a \$150 million special infrastructure request to the Governor for damages from the October 2024 flood.

Legislators expressed concern about delayed FEMA reimbursements and requested a joint letter to pressure the state to expedite funds. That letter has been signed and sent.

Engineering and Water departments applied for \$10 million from the NM Water Trust Board for aging water line replacement; the readiness application is due January 22, with awards announced in October 2026.

Internal auditors now have system access and have met with Councilor Corn.

External auditor Chris Gardner has received all the requested FY2024 documents and anticipates submitting a draft next week. The delayed FY24 audit has paused the city's bond rating and could jeopardize some grants.

Fleet management has been reorganized; a certified Emergency Vehicle Technician has been hired—the only person in New Mexico certified to work on ARF trucks.

The city encourages nearby communities to utilize Roswell for emergency vehicle services to avoid high out-of-state vendor costs.

Early College High School and ENMU-Roswell launched rockets in partnership with Spaceport America, celebrating the upcoming Robert H. Goddard Centennial in March 2026.

Casa Kids is collecting Christmas toys; City Hall has a donation box.

ADJOURNMENT

Meeting adjourned at 8:52 p.m.

Approved on this 11th day of December 2025.

(City Seal)

Timothy Z. Jennings, Mayor

Amalia Martinez, City Clerk

To the Honorable Mayor and City Council of Roswell:

I respectfully submit this statement of objection regarding the proposed reconfiguration of Sunset Avenue from a four-lane arterial to a three-lane cross-section with added bicycle lanes.

1. Traffic Volume and Functional Classification

According to the city-commissioned traffic study, Sunset Avenue currently carries **5,365–8,755 vehicles per day**. Under the City of Roswell’s **2016 Comprehensive Plan**, any roadway with volumes exceeding 5,000 ADT warrants classification as a **Minor Arterial**, not a collector. The proposed design reduces vehicular capacity on a roadway that now meets arterial thresholds and will experience increased demand due to ongoing development near Brasher Road.

2. Safety and Speeding Concerns

The traffic study correctly identifies speeding and crash patterns; however, the proposed redesign does not address the root cause: **insufficient enforcement**. Many of the councilors have publicly stated that more police presence and enforcement are needed on our arterials. Engineering changes without behavioral enforcement may introduce unpredictability, congestion, or unsafe passing behavior. A redesign does not change human behavior. Better enforcement does.

3. Lack of Diversion Impact Analysis

The traffic study did **not** include a diversion analysis. Reducing Sunset’s through-capacity may redirect vehicles into adjacent arterials and residential zones, shifting the danger rather than solving it. This omission leaves a significant gap in determining the true community impact. And yet we are being asked to vote on the cheapest option, not the most effective or safest one.

4. Public Process Deficiency

This measure was placed on the **consent agenda**, resulting in **no public notice** and no opportunity for residents or affected businesses to provide input. A roadway redesign of this scale must be subject to full public engagement, open discussion, and transparent evaluation.

For these reasons, I respectfully object to the adoption of the proposed restriping and I respectfully request that Council table this item until:

1. A full analysis of reclassification and traffic-redistribution is completed.
2. Public notification and comment opportunities are provided.
3. Development impacts from Brasher Rd projects are incorporated.
4. Traffic Enforcement plan for Arterial routes from the RPD.

Maintaining safe, functional arterial capacity—supported by enforcement and data-driven design—better serves the community than a rushed, capacity-reducing redesign.

7.1 OVERVIEW

Roswell has grown and developed over the years through transportation connections: first the Goodnight-Loving Trail, then the railroad, and later through the interstate system and air service. Roswell is currently served by two U.S. highways including U.S. 285, running north-south, and U.S. 70 and 380 running east-west. The BNSF railroad tracks run north-south through Roswell. The Roswell International Air Center (RIAC) provides air service and Pecos Trails Transit provides transit services throughout Roswell.

This section provides information on the roadway system, pedestrian and bicycle facilities, transit, and air service. The Goals, Objectives, and Implementation Strategies provide guidance to ensure that, as Roswell grows and develops, it is accessible through all modes of transportation.



Transit stop at the RIAC.

7.2 HIGHWAYS and STREETS

The City has developed in a classic grid-patterned street system with north-south and east-west streets throughout the City. The streets in Roswell are divided into the following roadway classifications:

- Primary Arterial (Urban)
- Primary Arterial (Rural)
- Minor Arterial (Urban)
- Minor Arterial (Rural)
- Major Collector (Rural)
- Minor Collector (Rural)
- Collector (Urban)
- Local Street (Urban)

In March 2014, the City of Roswell submitted changes and modifications to the existing Functional Classification System previously established by the City. These changes and modifications were submitted to the Southeast Regional Transportation Planning Organization (SERTPO), the regional planning authority for the New Mexico Department of Transportation (NMDOT). These classifications have been modified to reflect the NMDOT's classifications. These classifications are required by the NMDOT for planning and funding purposes (see *Functional Classification map, page 121*).

U.S. Highway 285 (North and South Main Streets and Southeast Main Street) are the Primary Arterials running north-south through the City and are under the jurisdiction of the NMDOT. South Main Street, south of the McGaffey/S. Main Street/S.E. Main Street intersection, to the entrance of the Roswell International Air Center, is designated as a Primary Arterial. This section of South Main Street is under the City's jurisdiction. The east-west Primary Arterial bisecting the City is U.S. Highway 70/380 and also under the jurisdiction of the NMDOT.

Designations for Urban Minor Arterials have been proposed or modified within the City. Similarly, Urban Collectors have also been designated throughout the City. The remaining streets within the City have been designated as Local Urban (see the 2014 Functional Classification map, page 121).

The Roswell Relief Route is located approximately one to two miles west of the City limits and runs north and south parallel to the City. It connects to North Main Street (U.S. 285) about a mile north of the City limits and to South Main and Southeast Main Streets (U.S. 285), approximately three-quarters of a mile north of the RIAC. In addition, the Roswell Relief Route connects with W. Second Street (US 70/380) approximately two miles west of Downtown Roswell. The Roswell Relief Route is designated as a Primary Arterial.

In approximately 2009/2010, an east side bypass in the southeast quadrant of Roswell was explored by the City, Chaves County, and the NMDOT. At that time, the County was not supportive of the proposed alignment and/or construction and the proposal was set aside. Heavy truck traffic remains a concern on Main Street and the future land use scenario identifies a potential east bypass road in the northeast quadrant of the City, connecting the Clovis Highway and U.S. 285 with U.S. 70.

Street Classifications

Streets in Roswell are divided into the following classifications:

Primary Arterial: Major internal and through roadways that have four or more travel lanes and usually have a central turning lane and right-hand turn lanes when intersecting with minor arterial or major collector streets. Primary Arterials are designed to handle a daily traffic volume in excess of 15,000 vehicles. Land access off Primary Arterials is Access Controlled, Permitted, and strongly discouraged since the primary function of these streets is unimpeded traffic flow.

Minor Arterial: Major internal roadways that, in most urban areas, have a minimum of two travel lanes and intersect highways, principal arterials and major collector streets. Minor arterials are designed to handle a daily traffic volume of 5,000 to 15,000 vehicles. These are typically spaced at approximately one mile intervals.

Major Collector: Medium volume roadways designed to collect the neighborhood traffic flow from local streets and channel it into the arterial street system. These are typically spaced at approximately one mile intervals between the arterials. Major collector streets are designed to provide and facilitate both land access and traffic flows.

Local Street: Low volume streets designed to carry traffic through commercial and industrial districts and residential neighborhoods. Any street not classified as an arterial or collector is classified as a local street.

