REGULAR MEETING
CITY OF ROSWELL COUNCIL - AGENDA
THURSDAY, MARCH 12, 2026
Chaves County Administrative Center
Commission Chambers - #1 St. Mary's Place
Roswell, New Mexico 88203

Notice of this meeting has been given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution No. 25-28. Except for emergency matters, the City Council shall take action only on the specific items listed on the Agenda.

MARCH 12, 2026 6:00 p.m.

MAYOR - Timothy Z. Jennings

Ward 1	Ward II	Ward III	Ward IV	Ward V
Cristina A. Arnold	Juliana Halvorson	Edward L. Heldenbrand	Robert B. Corn	Angela G. Moore
Juan Oropesa	Will Cavin	Kurt Edwin Gass	Darrell Johnson	Carlos Marrujo, Jr.

WELCOME! We are pleased to have you join us for the Roswell City Council meeting. If you wish to speak, please sign up before 6:00 p.m. The Council welcomes relevant public comments; however, a three-minute time limit is enforced under Resolution 17 65 (Governing Body Rules of Order). Large groups are asked to designate a spokesperson. Robert's Rules of Order govern the conduct of this meeting. "THANK YOU" for participating in your City Government.

OPENING CEREMONIES

Call to Order by Presiding Officer
Roll Call & Determination of Quorum
Pledge of Allegiance to the Flag and Invocation

1. Approval of agenda - approve the agenda for the March 12, 2026, Regular City Council Meeting. (Corn/Martinez)

2. Approval of consent agenda - approve the consent agenda for the March 12, 2026, Regular City Council Meeting. (Corn/Martinez)

CONSENT ITEMS *(items 3-18 will be approved at the time of the approval of the consent agenda)*

All matters under this heading are considered routine by the City Council and will be acted upon in one motion. There will be no separate discussion of these items. If discussion of a particular item is desired, upon request, that item may be removed from the Consent Agenda and placed on the Regular Agenda for separate consideration.

3. Approval to award ITB-26-008 to Mevacon LLC- for construction of the Roswell Public Library Children's Garden/Jardín de Niños project in the amount of $297,774.70, which includes applicable New Mexico Gross Receipts Tax (GRT) (Cavin/Costley) Pg. 4

4. Approval of the allocation of $150,000.00 from the Public Safety Tax Fund for architectural and engineering design services for the Fire Station #2 Remodel Project. (Gass/Chavez) Pg. 7

5. Approval of the purchase of one (1) Kubota M6S-111SHDC2 4WD midsize utility tractor with cab and attachments, through the Sourcewell Cooperative Purchasing Contract No. 112624-KBA, in the total amount of $88,220.99, for use in support of the Mobile ARFF Prop. (Gass/Chavez) Pg. 8

6. Award of Roswell Waste Water Treatment Plant Gate Replacement Design Project to Molzen

Corbin in the amount of $396,357.74 which includes GRT. (Gass/MacCornack) Pg. 18

7. Approval of change order in the amount of $151,712.83 to increase PO 22600812 for ITB-25-002 West Country Club Twin Reservoirs Repair Project from current amount of $2,586,151.21 to a new amount of $2,737,864.04. (Gass/Valadez) Pg. 13

8. Approval to purchase replacement network infrastructure equipment from Ardham Technologies, Inc. in the total amount of $196,844.03 through New Mexico Statewide Price Agreement Contract Number 60-00000-25-00021. (Gass/Bechtel) Pg. 18

9. Approval of the recommendation of award for ITB-26-009 -- Bathroom Remodel Project to Hubbard & Sons Inc. in the amount of $37,078.15 (including Gross Receipts Tax). (Halvorson/Aldana) Pg. 117

10. Approval for the purchase of a new Mac Roll-Off Truck from Bruckner Truck Sales in the amount of $250,093 utilizing H-GAC Contract #HT06-20. (Gass/Reyer) Pg. 120

11. Approval of a budget adjustment in the amount of $14,122.00 to contract Tascosa for the procurement and installation of furniture for five offices associated with the relocation of PVRCC Emergency 911 Center (Gass/Herring) Pg. 125

Resolution(s)

12. Resolution 26-10: Adoption of Resolution 26-10 to dispose of certain surplus personal property. (Gass/Hicks) Pg. 137

13. Resolution 26-11: Adoption of Resolution 26-11 approving a budget adjustment for the fiscal year ending June 30, 2026. (Gass/Gomez) Pg. 140

14. Resolution 26-12: Adoption of Resolution 26-12 pursuant to the New Mexico Open Meetings Act. (Cavin/Martinez) Pg. 143

15. Resolution 26-13: Weeds - The Resolution shall mandate the cleanup of approximately fourteen (14) separate properties within the City. (Cavin/Franco) Pg. 147

16. Resolution 26-14: Condemnations - adoption of Resolution 26-14: the removal or demolition of three (3) dilapidated structures. (Cavin/Franco) Pg. 152

17. Resolution 26-15: Adoption of Resolution 26-15: Adopting the City of Roswell Asset Management Plan. (Johnson/MacCornack) Pg. 159

Minutes

18. Approval of the minutes from the Regular City Council meeting on February 12, 2026. Pg. 261 (Corn/Martinez)

NON-ACTION ITEMS (Information Items)

19. Airport Updates (Bobbi Thompson)

20. SkyWest (Tania Stephenson)

21. Airport Advisory Commission Updates (Bud Kunkel)

22. Employee Out-of-State Travel Pg. 272
23. Proclamation Mike Mathews (Mayor Tim Jennings)

24. Presentation and Discussion of the Internal City Auditor's Recent Audit Report (Mayor Pro Tem Corn)

PUBLIC PARTICIPATION ON AGENDA ITEMS AND NON-AGENDA ITEMS

In order to speak you must sign up prior to the Council Meeting.

PUBLIC HEARING(S)

25. Ordinance 26-02: Hold a public hearing to consider adopting proposed Ordinance 26-02: An ordinance for the sale of Real Property and approval for the City of Roswell to enter into a Purchase and Sale Agreement with EquipmentShare.com Inc. (Corn/Vickers) Pg. 275

NEW BUSINESS / REGULAR ITEMS

26. Approval of contract, or one substantially similar, between Lifehouse Carlsbad and the City of Roswell for the Provision of Opioid Abatement / Treatment Services. (Cavin/Yntema) Pg. 364

Resolution(s)

27. Resolution 26-16: Adoption of Resolution 26-16: Relating to Industrial Revenue bonds. (Cavin/Yntema) Pg. 390

Ordinance(s)

28. Ordinance 26-04: Authorize to advertise for a public hearing on proposed Ordinance 26-04, An Ordinance Amending the City of Roswell's Purchasing Procedures. (Cavin/Yntema)Pg. 400

COUNCILOR COMMENTS (Information Only)

CITY MANAGER REPORTS/ANNOUNCEMENTS (Information Only)

Adjournment

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Human Resources at 575-624-6700 at least one week before the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the City Clerk at 575-637-6202 if a summary of another type of accessible format is needed.

Printed and posted: Friday, March 6, 2026

To watch the City Council Meeting live from your computer, tablet, or smartphone, go to https://www.youtube.com/@CityofRoswellNM/featured. You can also go to www.roswell-nm.gov, then click on the YouTube link on the banner on the right side of the screen.

ROSWELL NEW MEXICO
AGENDA ITEM ABSTRACT

Regular City Council Meeting 3.
Meeting Date: 03/12/2026
COMMITTEE: Legal
CONTACT: C. Josh Nairn-Mahan **CHAIR:** Will Cavin

ACTION REQUESTED:
Approval to award ITB-26-008 to Mevacon LLC- for construction of the Roswell Public Library Children's Garden/Jardín de Niños project in the amount of $297,774.70, which includes applicable New Mexico Gross Receipts Tax (GRT) (Cavin/Costley)

BACKGROUND:
Initiated by Enid Costley

The City of Roswell submitted an Invitation To Bid (ITB-26-008) seeking sealed bids from licensed and qualified contractors for the construction of the Roswell Public Library outdoor Children's Garden/Jardín de Niños, located at 301 North Pennsylvania Avenue, Roswell, New Mexico. The project will redevelop an existing exterior landscape area into a secure, ADA-accessible outdoor learning and play space for children and families. The completed project will provide a safe, engaging environment that supports early childhood development, enhances library programming, and promotes community use.
Bids were opened on February 10, 2026, and two bids were received:

1. Mevacon LLC of Fairacres, New Mexico - $275,000.00 (excluding GRT)
2. AK Sales and Consulting Inc of Roswell, New Mexico- $556,900.00 (excluding GRT)

After review, Mevacon submitted the lowest responsive and responsible bid and is being recommended for award.

FINANCIAL CONSIDERATION
See Fiscal Impact below. Funds are available through donations and gifts to pay for this project.

LEGAL REVIEW:
Contract will be reviewed by the Legal Department upon award.

BOARD AND COMMITTEE ACTION:
Legal Committee voted (5-0) to refer to City Council on the consent agenda at their meeting on February 26, 2026.

STAFF RECOMMENDATION:
Consider awarding the bid to Mevacon LLC, for the amount of $297,774.70 (includes GRT) for the construction of the Roswell Public Library's Children's Garden/Jardín de Niños.

Attachments

Award recommendation
Bid Tabulation

Award Recommendation Report

Award Recommendation for: ITB-26-008 Roswell Public Library Children's Garden / Jardín de Niños

The City of Roswell issued Invitation to Bid (ITB) 26-008 for the construction of the Roswell Public Library Children's Garden, located at 301 N. Pennsylvania Avenue, Roswell, New Mexico.

The Roswell Public Library Children's Garden project will transform an existing exterior landscape area into a secure, ADA-accessible outdoor learning and play space for children and families. The completed garden will provide a safe, engaging environment that supports early childhood development, enhances library programming, and encourages greater community use.

The project scope includes site preparation, demolition, concrete work, installation of composite decking, fencing and gates, shade structures, landscaping, irrigation modifications, electrical improvements, and associated site features. Work will convert the existing exterior area into a dedicated children's play and learning space in accordance with the construction documents prepared by Studio 27, Inc.

Bids were opened on February 10, 2026, and two bids were received and reviewed:

- **Mevacon**, Fairacres, NM - $275,000.00 (excluding GRT)
- **AK Sales and Consulting Inc.,** Roswell, NM - $556,900.00 (excluding GRT)

After review, Mevacon submitted the lowest responsive and responsible bid in the amount of $275,000, excluding Gross Receipts Tax.

Staff recommends award of ITB-26-008 - Roswell Public Library Children's Garden / Jardín de Niños to **Mevacon** for the total contract amount of $297,744.70, including applicable Gross Receipts Tax.

Sincerely,

Arely Peek
Purchasing Agent

BID TABULATION

ITB No. ITB-26-008

Roswell Public Library – Children's Garden / Jardín de Niños

RESPONSE DEADLINE: February 10, 2026, at 2:00 pm

VENDOR TOTALS

Vendor	Total
Mevacon LLC	$275,000.00
AK Sales and Consulting Inc	$556,900.00

PRICING TABLE

Pricing Table				AK Sales and Consulting Inc	Mevacon LLC
Selected	Line Item	Description	Unit	Lump Sum Price (Without GRT)	Lump Sum Price (Without GRT)
X	1	Roswell Public Library - Children's Garden Complete Project	Lump Sum	$556,900.00	$275,000.00
Total				$556,900.00	$275,000.00

ROSWELL NEW MEXICO
AGENDA ITEM ABSTRACT

Regular City Council Meeting 4.
Meeting Date: 03/12/2026
COMMITTEE: Finance
CONTACT: Tammi Smith **CHAIR:** Kurt Gass

ACTION REQUESTED:
Approval of the allocation of $150,000.00 from the Public Safety Tax Fund for architectural and engineering design services for the Fire Station #2 Remodel Project. (Gass/Chavez)

BACKGROUND:
Initiated by: Steve Chavez

The Roswell Fire Department has been granted $1,500,000.00 for the remodel of Fire Station #2 to accommodate female personnel and modernize the facility to meet current operational standards. The project will address the need for gender-separated sleeping quarters, restroom and shower facilities, locker rooms, and associated support space necessary to provide equitable accommodations for all personnel.

In order to efficiently move forward once construction funding is fully released and available for expenditure, the department is requesting authorization to begin the architectural and engineering design phase in advance. Initiating the design process at this time will allow the City to develop construction-ready plans, refine cost estimates, identify potential structural or infrastructure challenges, and significantly reduce delays once the project proceeds to the construction phase.

Beginning engineering now ensures responsible project planning and positions the City to execute the full $1.5 million remodel project without unnecessary postponement.

FINANCIAL CONSIDERATION
Financial Impact (Revenue & Expense): Budget Adjustment Needed

Revenue: n/a

Expense: 55004125-654801 Contract-Professional Services (Public Safety Tax Fund) -- $150,000.00

Funds will be used for professional architectural services, engineering design, site evaluation, code compliance review, and preparation of construction-ready plans and specifications for the Station #2 remodel project.
This request is fully funded through the Public Safety Tax Fund. No General Fund dollars are requested.

LEGAL REVIEW:
Not required at this time.

BOARD AND COMMITTEE ACTION:
The Finance Committee recommended approval 5-0 at its meeting on March 5, 2026.

STAFF RECOMMENDATION:
Proceed as presented.

ROSWELL NEW MEXICO
AGENDA ITEM ABSTRACT

Regular City Council Meeting 5.
Meeting Date: 03/12/2026
COMMITTEE: Finance
CONTACT: Tammi Smith **CHAIR:** Kurt Gass

ACTION REQUESTED:
Approval of the purchase of one (1) Kubota M6S-111SHDC2 4WD midsize utility tractor with cab and attachments, through the Sourcewell Cooperative Purchasing Contract No. 112624-KBA, in the total amount of $88,220.99, for use in support of the Mobile ARFF Prop. (Gass/Chavez)

BACKGROUND:
Initiated by: Steve Chavez

The Roswell Fire Department is requesting approval to purchase a Kubota M6S-111SHDC2 4WD midsize utility tractor equipped with front loader, pallet forks, wheel weights, telematics modem, and related attachments to support operational logistics related to the Mobile Aircraft Rescue and Firefighting (ARFF) training prop.

The department utilizes jersey barriers and temporary fencing to establish safety perimeters, training zones, and operational boundaries during ARFF training evolutions. These barriers are critical in maintaining proper segregation between training operations and FAA Part 139 regulated areas of the airfield. Ensuring clear physical separation is essential for compliance, operational control, and overall airfield safety.

Currently, the movement and placement of jersey barriers requires coordination with outside resources, creating scheduling delays, operational dependency, and reduced efficiency during training setup and demobilization.

The acquisition of a dedicated tractor will allow personnel to safely and efficiently move jersey barriers and fencing for:

Establishing and maintaining proper segregation from FAA Part 139 operational areas
Setup and breakdown of safety perimeters for ARFF training exercises
Deployment and demobilization of the Mobile ARFF training prop

With this equipment, reliance on external assistance for moving barriers will no longer be required, resulting in improved efficiency, enhanced operational control, reduced scheduling constraints, and increased personnel safety.

This purchase will be fully funded through Grant No. 22-G2774.

FINANCIAL CONSIDERATION
Financial Impact (Revenue & Expense): Budgeted

Expense: 51004334-817505 (Capital Outlay-Equipment)
Current/Original Budget: $906,937.71
Remaining Budget: $88,220.99
Requested Amount: $88,220.99

LEGAL REVIEW:
No legal review is required at this time.

BOARD AND COMMITTEE ACTION:
Finance Committee recommended approval 5-0 at its meeting on March 5, 2026.

STAFF RECOMMENDATION:
Proceed as presented.

Attachments

M6S-111SHDC2

Sourcewell
Ground Maintenance, CE, Utility
Tractors, Mowers, RTV's - 112624-KBA
Ag Tractors with Related Attachments - 082923-KBA
NJPA Arkansas 4600041718
Nebraska 14777 (OC)
Mississippi 8200067336

M6S-111SHDC2 WEB QUOTE #2945360
Date: 2/25/2026 10:00:42 AM
-- Customer Information --
Washichek, Derek
66182
City of Roswell Fire Department
d.washiched@roswell-nm.gov
5753177814

Quote Provided By
Amigo Machinery, LLC
Jessica Courts
2801 SE Main Street
Roswell, NM 88203
email: jessica@amllc.net
phone: 5756242026

-- Standard Features --

Kubota

M Series

M6S-111SHDC2
4WD MIDSIZE UTILITY TRACTOR, ELECTRO-HYDRAULIC SHUTTLE TRANSMISSION & CAB
* * * EQUIPMENT IN STANDARD MACHINE & SPECIFICATIONS * * *

DIESEL ENGINE
Kubota V3800 Direct Injection
3.8L (230 cu. In.) 4 Cyl
EPA Tier 4 Final Compliant
Common Rail Electronic Fuel Injection
Electronic Engine Management
Turbocharged
12V 900 CCA Battery
Charging Output 80 amps Cab

MODEL SPECIFICATIONS
SAE Gross HP: 114
Engine Net HP: 105
Max . PTO HP: 95

EXHAUST EMISSION CONTROL TYPE
DPF System (Diesel Particulate Filter)
SCR System
DEF Tank Capacity: 4.2 Gal

HYDRAULICS / HITCH / DRAWBAR
Open Center Gear Pump
Max. Flow @ Rated Engine Speed:
Cab: 2600 RPM
Power Steering: 12.9 gpm
Impl. Flow: 17.6 gpm
Total Flow: 30.5 gpm

REMOTE VALVES
(1) SCD (Self Canceling Detent)
(1) FD (Float Detent)

3 POINT HITCH & DRAWBAR
Cat II 3-point Hitch
@ Lift Points: 4960 lbs
(ASAE)@ 24" Behind: 3858 lbs
Telescoping Lower Links
Stabilizers
Swinging Drawbar

POWER TAKE OFF
Live-Independent Hyd. PTO
SAE 1 3/8" Six Spline
540 rpm @ 2405 Eng. rpm
1000 RPM @ 2389 Eng. RPM
Optional 540/1000 standard on
2 speed PTO Model

LIGHTING
2 Headlights - Tail lights
4 Hazard Flasher Lights w/ Turn Signals
2 Grille Mounted Worklights
2 Cab Mounted Worklights
2 Rear Cab Mounted Worklights

SELECTED TIRES
sub123
FRONT - 13.6-24 R1 DYNA TORQUE II TL WAF
REAR - 18.4-34 R1 F-STONE(SAT)II CRC CAST

TRANSMISSION
16F/16R or 32F/32R Swing Shift Plus
Shuttle Shift: Electric Hydraulic
Main Shift: 8-Speed syncronized w/swing shift
Range Shift: 2-Speed Constant Mesh
Dual Speed: 2-Speed power shift
Clutch - Multi-Plate Wet
Planetary Final Drives
Hydraulic Wet Disc Brakes

FRONT AXLE
Hydrostatic Power Steering
2WD: Steel Adjustable
4WD: Cast Iron, Bevel Gear 55 Deg
Mechanical Differential Lock
Adj. (Rim) Tread Spacing

FLUID CAPACITY
Fuel Tank Capacity: 46.2 gal
Cooling System: 2.5 gal
Crankcase: 2.8 gal
Hydraulics/Trans: 15.8 gal
Front Axle case: 1.9 gal
Bevel Gear case: 0.9 gal

INSTRUMENTS
LCD Display:
shuttle position, DEF guage,
Clock, Travel Speed, PTO RPM,
Hour Meter, Trip Meter,
Fuel Consumption, PM Level, RPM
Memory
Oil Pressure
Fuel Gauge
Coolant Temperature
Swing Shift H/L Digital Light Indicator
4WD Indicator
Water Separator Ligh

CAB
Tilt Steering Wheel
Retractable Seat belt
12V - Outlet
Cup Holder
Coth Suspension Seat
Side view mirrors
Front wiper and washer

SAFETY EQUIPMENT
Flip-Up PTO Shield
Safety Start Switches
Electric Key Shut Off
Parking Brake
Turn Signals
SMV Sign
7-Pin Electrical Trailer Connector

-- Custom Options --

M6S-111SHDC2 Base Price:	$94,895.00
Selected Kubota Attachments	
(1) FRONT END LOADER (2 LEVER TYPE QUICK COUPLER) INCLUDES MOUNTING KIT AND STAND LA1944A-FRONT END LOADER (2 LEVER TYPE QUICK COUPLER) INCLUDES MOUNTING KIT AND STAND	$8,173.00
(1) STANDARD VALVE KIT PNF M8143-STANDARD VALVE KIT PNF	$1,647.00
(1) 84" 2 LEVER QUICK COUPLER BUCKET M1816-84" 2 LEVER QUICK COUPLER BUCKET	$1,200.00
(1) 3RD FUNCTION VALVE KIT PNF M8146-3RD FUNCTION VALVE KIT PNF	$1,720.00
(1) BOLT KIT FOR 1ST WHEEL WEIGHT KIT - STEEL DISH WHEELS LM8125A-BOLT KIT FOR 1ST WHEEL WEIGHT KIT - STEEL DISH WHEELS	$87.00
(1) BOLT KIT FOR 2ND AND 3RD WHEEL WEIGHT SET (M8126A) M8127B-BOLT KIT FOR 2ND AND 3RD WHEEL WEIGHT SET (M8126A)	$36.00
(1) REAR WHEEL WEIGHT (SET OF 2) M8126A-REAR WHEEL WEIGHT (SET OF 2)	$304.00
(1) FRONT GRILL GUARD KIT PNF M8147-FRONT GRILL GUARD KIT PNF	$329.00
(1) AT&T TELEMATICS MODEM DCU6700-AT&T TELEMATICS MODEM	$490.00
(1) M SERIES TELEMATICS HARNESS M6712-M SERIES TELEMATICS HARNESS	$177.00
(1) 48" PALLET FORKS K9059-48" PALLET FORKS	$339.00
Total Kubota Attachments:	$14,502.00
Total Attachments:	$14,502.00
Configured Price:	$109,397.00
Sourcewell Discounts:	
Kubota Items:	($24,067.34)
Total Discount:	($24,067.34)
SUBTOTAL:	$85,329.66
Factory Assembly:	$325.00
Kubota Item Fees:	
Dealer Assembly:	$903.83
Freight Cost:	$1,262.50
PDI:	$400.00
Total Unit Price:	$88,220.99
Quantity Ordered:	1
Final Sales Price:	$88,220.99

Purchase Order Must Reflect Final Sales Price.

To order, place your Purchase Order directly with the quoting dealer

ROSWELL NEW MEXICO
AGENDA ITEM ABSTRACT

Regular City Council Meeting 6.
Meeting Date: 03/12/2026
COMMITTEE: Finance
CONTACT: Tammi Smith **CHAIR:** Kurt Gass

ACTION REQUESTED:
Award of Roswell Waste Water Treatment Plant Gate Replacement Design Project to Molzen Corbin in the amount of $396,357.74 which includes GRT. (Gass/MacCornack)

BACKGROUND:
Initiated by: James MacCornack

City Waste Water Department has identified need to replace gate valves at the Waste Water Treatment Plant and provide some additional automation and monitoring of valve status. RFQ was issued utilizing Engineering Services On Call. Quotes received on January 28, 2026 for the subject project have been reviewed. Four quotes were received as follows: (Amounts include GRT).

1. Freese & Nichols, Inc. $481,821.30
2. HDR Engineering $193,837.21
3. WTC $433,083.20
4. Molzen Corbin $396,357.74

Please see attached recommendation of award letter to Purchasing.

FINANCIAL CONSIDERATION
Financial Impact (Revenue & Expense): Budget Adjustment Needed

Revenue: n/a

Expense: 53014355 - 817504 (Capital Outlay - Infrastructure) -- $396,357.74

LEGAL REVIEW:
Not Applicable for this agenda item.

BOARD AND COMMITTEE ACTION:
Finance Committee on 3/5/2026 voted 4-0 to recommend this item to City Council.

STAFF RECOMMENDATION:
Proceed as presented.

Attachments

Recommendation of award letter

ROSWELL
Engineering

To: Arely Peek
Purchasing Agent

January 30, 2026

Re: Recommendation of Award
Project Development Services – Roswell Waste Water Treatment Plant Gate Valve Replacements Design
RFP-25-002 – Engineering Architectural Services

The City of Roswell is seeking professional design support services for design services related to replacement of gate valves at the Waste Water Treatment Plant. Per RFP-25-002 quotes were requested to perform engineering and design services from vendors qualified per RFP-25-002. Quotes shown include GRT.

1. Freese & Nichols, Inc.	$481,821.30
2. HDR Engineering	$193,837.21
3. WTC	$433,083.20
4. Molzen Corbin	$396,357.74

Upon review of submitted quote details I hereby recommend this work go to Molzen Corbin, Inc. in the amount of $396,357.74 which includes GRT. Note that HDR Engineering pricing did not reflect the full scope of the RFQ. Engineering department proposes to issue a Notice of Award & Notice to Proceed to Molzen Corbin upon review by City Council.

If you have any questions please contact me.

Sincerely,

James MacCornack, P.E.
Director of Engineering & Infrastructure

ROSWELL NEW MEXICO
AGENDA ITEM ABSTRACT

Regular City Council Meeting 7.
Meeting Date: 03/12/2026
COMMITTEE: Finance
CONTACT: Tammi Smith **CHAIR:** Kurt Gass

ACTION REQUESTED:
Approval of change order in the amount of $151,712.83 to increase PO 22600812 for ITB-25-002 West Country Club Twin Reservoirs Repair Project from current amount of $2,586,151.21 to a new amount of $2,737,864.04. (Gass/Valadez)

BACKGROUND:
Initiated by: Andrew Valadez

Due to leakage issues experienced on the South Reservoir when it was attempted to refill the tank, the tank has been re-drained, and the proposed change order is intended to address those leakage areas as well as apply a similar repair to the North Reservoir prior to attempting to refill it. Total new contract value for this project including FY25 carryover amount would be $4,399,506.54.

FINANCIAL CONSIDERATION
Financial Impact (Revenue & Expense): Budgeted

Expense: 53004353-817504 (Water Source of Supply - Capital Infrastructure)
Current/Original Budget: $3,909,878.64
Remaining Budget: $1,014,802.28
Requested Amount: $151,712.83

Project is funded by Water Project Fund WPF-5980. Funding agreement is for a total of $8,000,000, 45% grant, 55% loan.

LEGAL REVIEW:
Not applicable

BOARD AND COMMITTEE ACTION:
Finance Committee on 3/5/2026 voted 4-0 to recommend this item to City Council

STAFF RECOMMENDATION:
Proceed as presented.

Attachments

Change Order Items
WPF 5980 Funding Agreement Excerpt
TMI PO 22600812

W. Country Club Twin Reservoirs Repair Project
Bid No. ITB-25-002, WPF 5980
Change Order No. 4

ITEM NO.	ITEM DESCRIPTION	UNIT	CONTRACT UNIT COST	REVISED UNIT COST	PREVIOUS	REVISED QTY.	DIFFERENCE	DOLLAR CHANGE
1	Base Bid for South Country Club Tank	L.S.	$1,133,000.00	$1,168,620.00	1 (Lump Sum)	1 (Lump Sum)	N/A (No Qty Change)	$35,620.00
2	Base Bid for North Country Club Tank	L.S.	$1,133,000.00	$1,129,950.00	1 (Lump Sum)	1 (Lump Sum)	N/A (No Qty Change)	-$3,050.00
3	Exterior Concrete Repair	Lin. Ft.	$8.00	$8.00	5,000	15,852	10,852	$86,816.00
4	Partial Depth Concrete Spall Repair	Sq. Ft.	$160.00	$160.00	300	1,502	1,202	$192,320.00
5	Concrete Floor Crack Repair	Lin. Ft.	$12.00	$12.00	2,000	165	-1,835	-$22,020.00
6	Interior Vertical Concrete Crack Repair	Lin. Ft.	$40.00	$40.00	3,000	424	-2,576	-$103,040.00
7	Cleaning and Coating Exposed Steel Reinforcement	Lin. Ft.	$4.50	$4.50	16,660	1,255	-15,405	-$69,322.50
8	Filler and Surfacer	Gallon	$600.00	$600.00	30	68	38	$22,800.00

Total	$140,123.50
GRT @ 8.2708%	$11,589.33
Total w/ GRT	**$151,712.83**
Original Contract	$3,470,700.00
Previous Revised Contract	$3,923,305.00
Difference this Change	$140,123.50
New Contract Total	$4,063,428.50
GRT @ 8.2708%	$336,078.04
New Total w/ GRT	**$4,399,506.54**

EXHIBIT "A"

TERM SHEET

$8,000,000 WATER PROJECT FUND LOAN/GRANT TO THE CITY OF ROSWELL, CHAVES COUNTY, NEW MEXICO

Project Description:	The Project is for storage, conveyance or delivery of water to end users. The Loan/Grant Amount will be used only for Eligible Items necessary to complete the Project. In particular, the Project will consist of design and construction and rehabilitation of two 7.5 million gallon reservoirs, and shall include such other related work and revisions necessary to complete the Project. The Project may be further described in the Application and in the final plans and specifications for the Project approved by the Water Trust Board and the NMFA as provided by this Agreement. However, in the event of any inconsistency, the description of the Project as stated in this Term Sheet shall control.
Grant Amount:	$3,600,000
Loan Amount:	$4,400,00
Pledged Revenues:	"Pledged Revenues" means the Net System Revenues of the System of the Borrower/Grantee pledged to the payment of the Loan Amount and Administrative Fees pursuant to the Ordinance and the Agreement.
Outstanding Senior Obligations for Pledged Revenues:	2014 Series A Joint Water and Sewer Improvement Bonds; 2014 Series B Joint Water and Sewer Improvement Bonds, NMFA Loan No. DW-3205; NMFA Loan DW-4196; NMED Loan No. CWSRF-097
Outstanding Parity Obligations:	NMFA Loan No. WPF-5434; NMFA Loan No. WPF-5979
Authorizing Legislation:	Borrower/Grantee Ordinance No. 24-06, adopted April 11, 2024
Additional Funding Amount:	$1,200,000 (loan in lieu of match)
Closing Date:	May 24, 2024

Purchase Order

ROSWELL
New Mexico

Fiscal Year 2026

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES AND SHIPPING PAPERS.	
Purchase Order #	22600812

Delivery must be made within doors of specified destination.

BILL TO

CITY OF ROSWELL
ATTN: ACCOUNTS PAYABLE
PO BOX 1838
ROSWELL NM 88202
(OR) AP@ROSWELL-NM.GOV

VENDOR

TMI COATINGS, INC
3291 TERMINAL DRIVE
ST. PAUL, MN 55121

SHIP TO

CENCTL
1200 W HOBSON RD
ROSWELL, NM 88203
Email: s.rassega@roswell-nm.gov
Phone: 5753475421
Fax: 5753474665

Vendor Phone #	Vendor Email Address	Requisition Number	Requisitioner	
		12600546	Sasha Rassega	s.rassega@roswell-nm.gov

Date Ordered	Vendor Number	Date Required	Freight Method/Terms	Department/Location
08/08/2025	15235			Water Source of Supply

Item#	Description/PartNo	QTY	UOM	Unit Price	Extended Price
	Country Club Twin Reservoirs Repair Project WPF598 The Above Purchase Order Number Must Appear On All Correspondence - Packing Sheets And Bills Of Lading				
1	North Tower - Country Club Twin Reservoirs Project WPF5980 GL Account: 53004353 - 817504 $1,867,514.45	1.0	EACH	$1,867,514.45	$1,867,514.45
2	South Tower - Country Club Twin Reservoirs Project WPF5980 GL Account: 53004353 - 817504 $468,318.50	1.0	EACH	$468,318.50	$468,318.50
3	Maintenance and Repairs to North and South Towers - Country Club Twin Reservoirs Repair Project WPF5980 GL Account: 53004353 - 614020 $250,318.26	1.0	EACH	$250,318.26	$250,318.26
	carryover from po 22501825 ********** GL SUMMARY ********** 53004353 - 614020 $250,318.26 53004353 - 817504 $2,335,832.95				

By: _____
City Council
Purchasing Agent, C.P.O

Total Ext. Price $2,586,151.21
PO Total **$2,586,151.21**

Roswell, NM

CITY OF ROSWELL, NEW MEXICO
CONDITIONS GOVERNING THIS PURCHASE ORDER

The CITY OF ROSWELL is not responsible for products, goods, supplies, equipment, or services delivered without authority of this written order.

DEFINITIONS:

CITY: The City of Roswell, New Mexico agency and its employees.

ITEM(S): The material(s), product(s), service(s), lease(s), equipment, components, merchandise, Instructor services, Entertainment, goods, commodity(ies) or, etc.

INVOICE: The document to request payment for this Purchase Order from the CITY and must show the following: Purchase Order Number, Date of Shipment, Date of Invoice, Invoice Number, Description & Listing of Item(s) Purchased, Quantity (if applicable), Unit Price or Cost of Each Item(s), Vendor: Name, Remittance Address, Phone Number, and Customer Account Number, if applicable,

REQUISITIONER: The employee of the CITY who is placing this order.

Shipment of Items:

Do not over ship or substitute. Ship exactly as ordered, unless otherwise approved by the CITY.

All products, supplies, equipment or service(s) received are subject to inspection and acceptance by the CITY.

If unable to fill this order exactly in accordance with description unit, price or specifications, please contact Requisitioner immediately. The CITY reserves the right to reject and return at shipper's expense any and all products or supplies delivered which do not conform to our description or specifications.

If unable to fill this order promptly or within the time specified, notify the REQUISITIONER immediately. In case of unreasonable delay in delivery or delivery of goods specified, or in case of any other default of the vendor, the CITY shall have the right to cancel this Purchase Order in whole or in part, and the CITY may procure the ITEM(S) from other sources.

Freight: All product shipped by freight, express or parcel post, MUST HAVE ALL CHARGES FULLY PREPAID TO POINT OF DELIVERY.

Packing Slip: Include itemized packing slips with all shipments. Show DEPARTMENT name for whom delivery is intended.

Invoice:

Invoice(s) must be sent on date of COMPLETE SHIPMENT of all product(s) ordered. Any Invoice pertaining to this order **must be received no later than 30 days from shipment date**, otherwise Invoice may not be processed for payment.

Any Discount Terms must be clearly stated on the Invoice, to include the dollar ($) amount or percent (%) amount that may be taken. Define the exact date terms for the discount.

Acceptance:

All items delivered on this order are to be new and the manufacture or product of the United States or its territorial possessions, unless otherwise specified.

The workmanship, quantities or qualities of goods which are to be paid for hereunder shall be to the satisfaction of the CITY and before final acceptance by the CITY all matters of dispute must be adjusted to the mutual satisfaction of the CITY and the vendor. Determinations and decisions, in case any question shall arise, shall constitute a condition precedent to the right of the vendor to receive any money thereof, until the matter in questions is settled.

The vendor by accepting this order agrees to assume the defense of and hold the CITY, its agents and its employees, harmless from all suits, costs, expenses, claims and damages arising from the use of the described materials because of actual or alleged infringement of any copy rights, patent or patent right of any invention or any other cause, and vendor represents and warrants that the unit prices charged herein are not higher than any applicable legal maximum prices permitted under existing governmental regulations and are not in excess of those currently charged to other governmental, institutional, or commercial users for similar items, quantities and deliveries.

Sales Taxes:

New Mexico Gross Receipts Tax (NMGRT) must be applied at time of invoicing ***(IF APPLICABLE)*** and according to New Mexico Taxation and Revenue Rules and Regulations and at the current rate table.

Federal, State and Local Laws:

Upon the vendor's acceptance hereof, the vendor agrees to comply and follow all Federal, State and Local Laws, Rules and Regulations, the State of New Mexico Procurement Laws and shall keep itself fully informed of all municipal ordinances and regulations in any manner affecting this order and the items delivered at vendor's sole cost and expense. Vendor shall comply with laws prohibiting discrimination on account of race, creed, color, or national origin.

ROSWELL NEW MEXICO
AGENDA ITEM ABSTRACT

Regular City Council Meeting 8.
Meeting Date: 03/12/2026
COMMITTEE: Finance
CONTACT: Tammi Smith **CHAIR:** Kurt Gass

ACTION REQUESTED:
Approval to purchase replacement network infrastructure equipment from Ardham Technologies, Inc. in the total amount of $196,844.03 through New Mexico Statewide Price Agreement Contract Number 60-00000-25-00021. (Gass/Bechtel)

BACKGROUND:
Initiated by: Jeff Bechtel

The equipment being requested will replace core network switches and wireless access points that were lost and damaged during the recent flood event. The flood resulted in the loss of critical network infrastructure located at the City's datacenter and various City facilities.
Replacement of this equipment is necessary to restore secure and reliable network connectivity, support daily City operations, and ensure continuity of essential services. The purchase includes core switching equipment, wireless access points, associated hardware components, and three-year networking platform licensing and support. The cost of the equipment will be covered with funds currently available in the FY26 budget.

Purchase Core switches for datacenter -- $108,359.00 (Quote #ESTQ-023345 v6)
Purchase wireless equipment for the entire city -- $88,485.03 (Quote #ESTQ-023423 v6)

FINANCIAL CONSIDERATION
Financial Impact (Revenue & Expense): Budgeted

Expenses: Non-Capital Equipment 11014631-642904 - $143,206.76
Core Switch Hardware: $88,321.82
Wireless Hardware: $54,884.94

Computer Subscription / License 11014631-663301 -$53,637.27
Wireless 3-Year Licensing & Support (including GRT): $33,600.09
Core Switch 3-Year Licensing & Support (including GRT): $20,037.18
Total Computer Subscription / License: $53,637.27

LEGAL REVIEW:
Not required at this time.

BOARD AND COMMITTEE ACTION:
The Finance Committee recommended approval 5-0 at their meeting on March 5, 2026.

STAFF RECOMMENDATION:
Proceed as presented.

Attachments

Ardham Quote ESTQ-023423 - $88,485.03
Ardham Quote ESTQ-023345 - $108,359.00
NM Statewide Price Agreement

Extreme- Wireless Replacement

Quote #ESTQ-023423 v6

Prepared For:	Prepared by:	Date Issued:
City of Roswell Jeff Bechtel 425 N. Richardson Roswell, NM 88201 **P:** (575) 500-0575 **E:** j.bechtel@roswell-nm.gov	**Ardham Technologies, Inc.** Harley Chatman 8100 Lang Ave NE Suite 300 Albuquerque, New Mexico 87109 **P:** (505) 872-9040 **E:** hchatman@ardham.com	**02.26.2026** Expires: **03.24.2026**

Products

Product Details		Qty	Price	Ext. Price	List Price	Discount%	Tax
AP4020-WW	**Indoor Quad Radio Wi-Fi 7 (2x22) 2.4GHz 5GHz 6GHz and dedicated sensor Multi-Rate Port internal antennas. T-Bar Incl Mt (AH-ACC-BKT-AX-TB). Domain World SKU**	60	$585.03	$35,101.80	$1,324.00	55.81%	$0.00
AP5050U-WW	**Outdoor Tri Radio WiFi 6E AP (4x44) 2.4 GHz 5GHz 6GHz Multirate Port Internal Omni antennas. Mounting sold separately Domain World Sku**	5	$1,842.58	$9,212.90	$4,170.00	55.81%	$0.00
KT-147407-02	**OUTDOOR MOUNTING HARDWARE KIT FOR OUTDOOR ACCESS POINTS- STAINLESS STEEL FOR HARSH ENVIRONMENTS**	5	$154.21	$771.05	$349.00	55.81%	$0.00
ACC-WIFI-MICRO-USB	**Micro-USB to USB Console Adapter Cable for Extreme Wireless Access Points**	5	$20.77	$103.85	$47.00	55.81%	$0.00
AP5020-WW	**Indoor Tri Radio WiFi 7 AP 2.4 GHz 5GHz 6GHz Mulitrate Port Internal antennas.T-Bar Incl Mt (AH-ACC-BKT-AX-TB). Domain World Sku**	9	$1,060.03	$9,540.27	$2,399.00	55.81%	$0.00
ACC-BKT-AX-BEAM	**Beam Mounting for Indoor Access Points**	9	$17.23	$155.07	$39.00	55.82%	$0.00
EP1-STD-TA-S-C-EW-3YR	**Extreme Platform ONE Standard Networking Right-to-use and EW TAC OS Support for one -1 device of Tier A for three -3 years**	74	$419.37	$31,033.38	$555.00	24.44%	$2,566.71
Statewide Price Agreement #: 60-00000-25-00021							
						Subtotal:	**$85,918.32**

Quote Summary	Amount
Products	$85,918.32
Subtotal:	**$85,918.32**
Estimated Tax:	**$2,566.71**
Total:	**$88,485.03**

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors. This offer to sell the listed product(s) is subject to product availability. In the event prices are raised to Ardham, the price herein may be subject to change. NET payments terms OAC. Major credit cards are welcome; a 3% convenience fee will apply. Return policy varies based on manufacturer terms. Microsoft pricing valid only during the month in which it is quoted. Ardham will partial-invoice products and services based on shipment or performance. By purchasing or approving this quote, you agree to the related Statement of Work and its terms, if any. Returns, exchanges, or order cancellations are subject to manufacturer approval.

City of Roswell

Signature / Name | Initials

Date

Extreme- Core Switch Replacement

Quote #ESTQ-023345 v6

Prepared For:	Prepared by:	Date Issued:
City of Roswell Jeff Bechtel 425 N. Richardson Roswell, NM 88201 **P:** (575) 500-0575 **E:** j.bechtel@roswell-nm.gov	**Ardham Technologies, Inc.** Harley Chatman 8100 Lang Ave NE Suite 300 Albuquerque, New Mexico 87109 **P:** (505) 872-9040 **E:** hchatman@ardham.com	**02.26.2026** Expires: **02.27.2026**

Extreme Products

Product Details		Qty	Price	Ext. Price	List Price	Discount%	Tax
10061	**PWR CORDNEMA10ANEMA 5-15PC13ST**	20	$5.71	$114.20	$19.00	69.95%	$0.00
10099	**PWR CORDNEMA15ANEMA 5-15PC15ST**	6	$12.32	$73.92	$41.00	69.95%	$0.00
17115	**X870 X690 X590 5520 Fan Module Front-to-back airflow**	20	$119.91	$2,398.20	$399.00	69.95%	$0.00
5000-MACSEC-LIC-P	**MACsec License for 5000 series switches**	2	$512.68	$1,025.36	$1,706.00	69.95%	$0.00
5520-24X-BASE	**5520 24 1Gb/10Gb SFP+ ports 2 stacking/QSFP28 ports 1 unpopulated VIM slot 2 unpopulated modular fan slots 2 unpopulated modular PSU slots.**	10	$4,990.78	$49,907.80	$16,940.00	70.54%	$0.00
5520-48W	**ExtremeSwitching 5520 48 10/100/1000BASET FDX/HDX 802.3bt 90W PoE, 2 stacking/QSFP28, 1 unpopulated VIM slot, MACsec capable, includes 3 fan modules, 2 unpopulated modular PSU slots**	3	$3,666.25	$10,998.75	$11,867.00	69.11%	$0.00
5520-VIM-4X	**5520 Versatile Interface Module with four 10GbE SFP+ ports supported on ExtremeSwitching 5520**	3	$513.59	$1,540.77	$1,709.00	69.95%	$0.00
5520-VIM-4YE	**5520 Versatile Interface Module with four 25GbE SFP28 ports MACsec capable supported on ExtremeSwitching 5520**	2	$989.61	$1,979.22	$3,293.00	69.95%	$0.00
97304-5520-24X-BASE	**EW NBD AHR RMA Only 5520-24X-BASE**	10	$809.53	$8,095.30	$1,008.00	19.69%	$669.55
97304-5520-48W	**EW NBD AHR RMA Only 5520-48W**	3	$571.01	$1,713.03	$711.00	19.69%	$141.68
EP1-STD-TC-S-C-EW-3YR	**Extreme Platform ONE Standard Networking Right-to-use and EW TAC OS Support for one -1 device of Tier C for three -3 years**	13	$1,423.58	$18,506.54	$1,884.00	24.44%	$1,530.64
XN-ACPWR-1100W-FB	**1100 Watt AC PoE Power Supply Module - Front to Back airflow**	6	$544.84	$3,269.04	$1,813.00	69.95%	$0.00
XN-ACPWR-350W-FB	**350 Watt AC Power Supply Module - Front to Back airflow for Summit X465 VSP4900 5520**	20	$319.75	$6,395.00	$1,064.00	69.95%	$0.00

Extreme Products

Product Details	Qty	Price	Ext. Price	List Price	Discount%	Tax
Statewide Price Agreement #: 60-00000-25-00021						
					Subtotal:	**$106,017.13**

Quote Summary	Amount
Extreme Products	$106,017.13
Subtotal:	**$106,017.13**
Estimated Tax:	**$2,341.87**
Total:	**$108,359.00**

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors. This offer to sell the listed product(s) is subject to product availability. In the event prices are raised to Ardham, the price herein may be subject to change. NET payments terms OAC. Major credit cards are welcome; a 3% convenience fee will apply. Return policy varies based on manufacturer terms. Microsoft pricing valid only during the month in which it is quoted. Ardham will partial-invoice products and services based on shipment or performance. By purchasing or approving this quote, you agree to the related Statement of Work and its terms, if any. Returns, exchanges, or order cancellations are subject to manufacturer approval.

City of Roswell

Signature / Name Initials

Date

Docusign Envelope ID: D19F3E79-0073-47A5-9297-FE5F6B99D0EB

State of New Mexico
General Services Department
Purchasing Division

Statewide Price Agreement Amendment

Awarded Vendor:
0000120260
(AS) Westwind Computer Products Inc.
P.O. Box 93607
Albuquerque, NM 87199-3607

Contact: Janna Myrick
Email: janna@wwcpinc.com
Telephone No. (505) 345-4720

Number**: 60-00000-25-00021**

Amendment No.**: One**

Term**: January 7, 2026 – January 6, 2030**

Ship To:
All State of New Mexico agencies, commissions, institutions, political subdivisions and local public bodies allowed by law.

Invoice:
As Requested.

Procurement Specialist**: Amber Sanchez** AS

Telephone No.**: (505) 670-1561**

Email: **Amber.Sanchez2@gsd.nm.gov**

Title**: Data Center, Wide Area Network (WAN) and/or Local Area Network (LAN) Equipment**

This amendment is to be attached to the respective Price Agreement and become a part thereof.

This amendment is issued to reflect the following effective immediately:

Remove Contact: Paul Hartwig
Add Contacts: Janna Myrick- Customer Service Manager janna@wwcpinc.com
Crystal Thompson- Admin assistant, crystal-lynn@wwcpinc.com
Sam Nunez- Director of Sales, sam@wwcpinc.com

Except as modified by this amendment, the provisions of the Price Agreement shall remain in full force and effect.

Accepted for the State of New Mexico

Dorothy Mendonca
New Mexico State Purchasing Agent

Date: 1/14/2026

Certificate Of Completion

Envelope Id: D19F3E79-0073-47A5-9297-FE5F6B99D0EB
Status: Completed
Subject: Please Sign DocuSign: SPD SPA #60-00000-25-00021_A001
Source Envelope:
Document Pages: 1
Signatures: 1
Certificate Pages: 5
Initials: 2
AutoNav: Enabled
EnvelopeId Stamping: Enabled
Time Zone: (UTC-07:00) Mountain Time (US & Canada)

Envelope Originator:
Amber Sanchez
1100 S Saint Francis Dr
Santa Fe, NM 87502
Amber.Sanchez2@gsd.nm.gov
IP Address: 164.64.62.10

Record Tracking

Status: Original
1/14/2026 9:01:47 AM
Holder: Amber Sanchez
Amber.Sanchez2@gsd.nm.gov
Location: DocuSign

Security Appliance Status: Connected
Pool: StateLocal

Storage Appliance Status: Connected
Pool: General Services Department
Location: Docusign

Signer Events	Signature	Timestamp
John Moya john.moya@gsd.nm.gov IT Senior Manager, Procurement Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	 Signature Adoption: Pre-selected Style Using IP Address: 174.238.226.89 Signed using mobile	Sent: 1/14/2026 9:02:42 AM Viewed: 1/14/2026 9:35:15 AM Signed: 1/14/2026 9:35:29 AM
Amber Sanchez Amber.Sanchez2@gsd.nm.gov New Mexico General Services Security Level: Email, Account Authentication (None), Login with SSO **Electronic Record and Signature Disclosure:** Accepted: 6/12/2020 11:10:53 AM ID: 427f726f-e1ba-435b-8b57-72011b95ce93	 Signature Adoption: Pre-selected Style Using IP Address: 164.64.62.10	Sent: 1/14/2026 9:35:30 AM Viewed: 1/14/2026 9:42:53 AM Signed: 1/14/2026 9:43:16 AM
Dorothy Mendonca dorothy.mendonca@gsd.nm.gov SPD Division Director / State Purchasing Agent General Services Department Signing Group: 35000 - State Purchasing Agent Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Accepted: 4/14/2023 7:24:59 AM ID: 51f6380f-50f7-4227-afb5-572b373dfb7c	 Signature Adoption: Pre-selected Style Using IP Address: 164.64.62.10	Sent: 1/14/2026 9:43:17 AM Viewed: 1/14/2026 9:49:04 AM Signed: 1/14/2026 9:49:12 AM

In Person Signer Events	Signature	Timestamp

Editor Delivery Events	Status	Timestamp

Agent Delivery Events	Status	Timestamp

Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp
Carbon Copy Events	**Status**	**Timestamp**
Witness Events	**Signature**	**Timestamp**
Notary Events	**Signature**	**Timestamp**
Envelope Summary Events	**Status**	**Timestamps**
Envelope Sent	Hashed/Encrypted	1/14/2026 9:02:42 AM
Certified Delivered	Security Checked	1/14/2026 9:49:04 AM
Signing Complete	Security Checked	1/14/2026 9:49:12 AM
Completed	Security Checked	1/14/2026 9:49:12 AM
Payment Events	**Status**	**Timestamps**
Electronic Record and Signature Disclosure		

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

A. ELECTRONIC RECORD AND SIGNATURE DISCLOSURE (ERSD)

From time to time, New Mexico General Services Department (GSD), on behalf of the State of New Mexico (SONM), may be required by law to provide you with certain written notices or disclosures. Stated below are the terms and conditions for GSD's providing you such notices and disclosures electronically through the DocuSign system. Please read this information carefully. If you are able to access this information electronically and agree to **this Electronic Record and Signature Disclosure (ERSD)**, please confirm your agreement by selecting the check-box next to "I agree to use electronic records and signatures" before clicking "CONTINUE" within the DocuSign system.

B. Obtaining paper copies

At any time up to twenty (20) calendar days following your use of DocuSign to electronically sign a document, you may request a paper copy of any record provided or made available electronically to you by GSD. You will have the ability to download and print documents SONM sends you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a twenty (20) calendar day period after such documents are first sent to you. Following the twenty (20) day period, if you want GSD to send you paper copies of any such documents from GSD's office, you will be charged a $1.00 per-page fee plus postage. You may request delivery of such paper copies from GSD by following the procedure stated in Section H, below.

C. Withdrawing your consent

If you decide to receive notices and disclosures from GSD electronically, you may at any time change your mind and inform GSD you want to receive required notices and disclosures only in paper format. The procedure concerning how you may inform GSD of your decision to receive future notices and disclosures in paper format as well as withdraw your consent to receive notices and disclosures electronically is stated in Section D, immediately below.

D. Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed with which GSD will be able to complete certain steps in specific transactions and deliver paper copies to you. GSD will need: (1) to send the required notices or disclosures to you in paper format; and (2) wait until GSD receives your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from SONM or to electronically sign documents generated and sent to you from SONM.

E. All notices and disclosures will be sent to you electronically

Unless you inform GSD otherwise according to these procedures, GSD will electronically provide you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements and other documents that are required to be provided or made available to you during the course of your electronic signature relationship with SONM. To reduce the possibility of inadvertent non-receipt, GSD prefers to provide all required notices and disclosures by the same method and to the same email or physical address that you furnish to GSD. Thus, you may receive the disclosures and notices electronically or in paper form. If you do not agree with this procedure, please inform GSD according to the procedures stated in Section I, below. Please also refer to Section D, immediately above, which states the consequences resulting from your declination of electronic delivery of notices and disclosures.

F. How to contact GSD:

You may inform General Services Department (GSD) of any changes you select regarding State Purchasing Division's (SPD) electronic communications with you, to request paper copies of certain information from SPD, and to withdraw your prior consent to receive notices and disclosures electronically by emailing your request(s) to SPD at: *GSD.SPDinfo@state.nm.us*

G. To advise SPD of your new email address

To inform SPD of a change in the email address to which SPD sends you notices and disclosures electronically, you must send an email to SPD at *GSD.SPDinfo@state.nm.us* and in the body of such request you must include your previous and new email addresses.

H. To request paper copies from SPD

To request delivery of paper copies of electronic notices and disclosures that DocuSign and/or SPD have previously provided to you, you must send an email to SPD at *GSD.SPDinfo@state.nm.us* and in the body of your email request state your email address, full name, mailing address, and telephone number. SPD will charge you a $1.00 per page copy fee plus postage.

I. To withdraw your consent with SPD

To inform SPD that you no longer wish to receive notices and disclosures in electronic format you may:

(1) Decline to sign a document from within a signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may:

(2) Send SPD an email to *GSD.SPDinfo@state.nm.us* and in the body of your request state your email address, full name, mailing address, and telephone number.

J. Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current DocuSign system requirements may be found at:
https://support.docusign.com/guides/signer-guide-signing-system-requirements

K. Acknowledging your access and consent to receive and sign documents electronically

To confirm that you are able to electronically access the information contained in this Electronic Record and Signature Disclosure (ERSD), please confirm that you have: (1) read this ERSD, and either: (2) you are able to print on paper or electronically save this ERSD for your future reference and access; or (3) you are able to email this ERSD to an email address where you will be able to print this ERSD on paper and/or save this ERSD for your future reference and access. Further, if you consent to receiving notices and disclosures from DocuSign and/or SPD exclusively in electronic format, then select the check-box next to "I agree to use electronic records and signatures," before you click "CONTINUE" within the DocuSign system.

By selecting the check-box next to "I agree to use electronic records and signatures," you confirm that:

- You have read this Electronic Record and Signature Disclosure (ERSD); and
- You can print this ERSD on paper, or you can save and/ or send this ERSD to a location where you can print this ERSD, for your future reference and access; and
- Until or unless you notify SPD as stated in this ERSD, you consent to exclusively receive through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by SPD during the course of your electronic signature relationship with SPD.

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

State of New Mexico
General Services Department

Statewide Price Agreement

Awarded Vendor:
19 Awarded Vendors- See Pages 6-9

Price Agreement Number: **60-00000-25-00021**

Payment Terms: **Net 30**

F.O.B.: **Destination**

Delivery: **As Requested**

Ship To:
All State of New Mexico agencies, commissions, institutions, political subdivisions and local public bodies allowed by law.

Invoice:
As Requested at Time of Order

Procurement Specialist: **Amber Sanchez** AS

Telephone No.: **(505) 670-1561**

Email: **Amber.Sanchez2@gsd.nm.gov**

Title**: Data Center, Wide Area Network (WAN) and/or Local Area Network (LAN) Equipment**

Term**: January 7, 2026 – January 6, 2030**

This Statewide Price Agreement is made subject to the "terms and conditions" as indicated on subsequent pages.

Accepted for the State of New Mexico

Dorothy Mendonca

Dorothy Mendonca
New Mexico State Purchasing Agent

Date: 1/6/2026

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Terms and Conditions

(Unless otherwise specified)

1. **General:** When the State Purchasing Agent or his/her designee issues a purchase document in response to the Vendor's bid, a binding contract is created.

2. **Variation in Quantity:** No variation in the quantity of any item called for by this order will be accepted unless such variation has been caused by conditions of loading, shipping, packing or allowances in manufacturing process and then only to the extent, if any, specified in this order.

3. **Assignment:**

a. Neither the order, nor any interest therein, nor any claim thereunder, shall be assigned or transferred by the Vendor, except as set forth in Subparagraph 3b or as expressly authorized in writing by the State Purchasing Agent or his/her designee. No such assignment or transfer shall relieve the Vendor from the obligations and liabilities under this order.

b. Vendor agrees that any and all claims for overcharge resulting from antitrust violations which are borne by the State as to goods, services, and materials purchased in connection with this bid are hereby assigned to the State.

4. **State Furnished Property:** State furnished property shall be returned to the State upon request in the same condition as received except for ordinary wear, tear and modifications ordered hereunder.

5. **Discounts:** Prompt payment discounts will not be considered in computing the low bid.

6. **Inspection:** Final inspection and acceptance will be made at the destination. Supplies rejected at the destination for nonconformance with specifications shall be removed at the Vendor's risk and expense, promptly after notice of rejection.

7. **Inspection of Plant:** The State Purchasing Agent or his/her designee may inspect, at any reasonable time, the part of the Contractor's, or any subcontractor's plant or place of business, which is related to the performance of this contract.

8. **Commercial Warranty:** The Vendor agrees that the supplies or services furnished under this order shall be covered by the most favorable commercial warranties the Vendor gives for such to any customer for such supplies or services. The rights and remedies provided herein shall extend to the State and are in addition to and do not limit any rights afforded to the State by any other clause of this order. **Vendor agrees not to disclaim warranties of fitness for a particular purpose of merchantability.**

9. **Taxes:** The unit price shall exclude all state taxes.

10. **Packing, Shipping and Invoicing:**

a. The State's purchasing document number and the Vendor's name, user's name and location shall be shown on each packing and delivery ticket, package, bill of lading and other correspondence in connection with the shipments. The user's count will be accepted by the Vendor as final and conclusive on all shipments not accompanied by a packing ticket.

b. The Vendor's invoice shall be submitted duly certified and shall contain the following information: order number, description of supplies or services, quantities, unit price and extended totals. Separate invoices shall be rendered for each and every complete shipment.

c. Invoices must be submitted to the using agency and NOT the State Purchasing Agent.

11. **Default:** The State reserves the right to cancel all or any part of this order without cost to the State, if the Vendor fails to meet the provisions of this order and, except as otherwise provided herein, to hold the Vendor liable for any excess cost occasioned by the State due to the Vendor's default. The Vendor shall not be liable for any excess costs if failure to perform the order arises out of causes beyond the control and without the fault or negligence of the Vendor, such causes include but are not restricted to, acts of God or the public enemy, acts of the State or Federal Government, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, unusually severe weather and defaults of subcontractors due to any of the above, unless the State shall determine that the supplies or services to be furnished by

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the subcontractor were obtainable from other sources in sufficient time to permit the Vendor to meet the required delivery scheduled. The rights of the State provided in this paragraph shall not be exclusive and are in addition to any other rights now being provided by law or under this order.

12. **Non-Collusion:** In signing this bid the Vendor certifies he/she has not, either directly or indirectly, entered into action in restraint of free competitive bidding in connection with this offer submitted to the State Purchasing Agent or his/her designee.

13. **Nondiscrimination:** Vendor doing business with the State of New Mexico must be in compliance with the Federal Civil Rights Act of 1964 and Title VII of the Act (Rev. 1979) and the Americans with Disabilities Act of 1990 (Public Law 101-336).

14. **The Procurement Code:** Sections 13-1-28 through 13-1-199 NMSA 1978, imposes civil and criminal penalties for its violation. In addition the New Mexico criminal statutes impose felony penalties for bribes, gratuities and kickbacks.

15. **Items:** All bid items are to be NEW and of most current production, unless otherwise specified.

16. **Payment for Purchases:** Except as otherwise agreed to: late payment charges may be assessed against the user state agency in the amount and under the conditions set forth in Section 13-1-158 NMSA 1978.

17. **Workers' Compensation:** The Contractor agrees to comply with state laws and rules pertaining to Workers' Compensation benefits for its employees. If the Contractor fails to comply with Workers' Compensation Act and applicable rules when required to do so, this Agreement may be terminated by the contracting agency.

18. **Submission of Bid:** Bids must be submitted in a sealed envelope with the bid number and opening date clearly indicated on the bottom left hand side of the front of the envelope. Failure to label bid envelope will necessitate the premature opening of the bid in order to identify the bid number.

19. **Contractor Personnel**: Personnel proposed in the Contractor's written bid to the Procuring Agency are considered material to any work performed under this Price Agreement. Once a Purchase Order or contract has been executed, no changes of personnel will be made by the Contractor without prior written consent of the Procuring Agency. Replacement of any Contractor personnel, if approved, shall be with personnel of equal ability, experience, and qualifications. The Contractor will be responsible for any expenses incurred in familiarizing the replacement personnel to insure their being productive to the project immediately upon receiving assignments. Approval of replacement personnel shall not be unreasonably withheld. The Procuring Agency shall retain the right to request the removal of any of the Contractor's personnel at any time.

20. **Subcontracting:** The Contractor shall not subcontract any portion of the Price Agreement without the prior written approval of the Procuring Agency. No such subcontracting shall relieve the Contractor from its obligations and liabilities under this Price Agreement, nor shall any subcontracting obligate payment from the Agency.

21. **Records and Audit:** The Contractor shall maintain detailed time and expenditure records that indicate the date, time, nature, and cost of services rendered during this Price Agreement's term and effect, and retain them for a period of three (3) years from the date of final payment under this Price Agreement. The records shall be subject to inspection by the Agency, State Purchasing Division, Department of Finance and Administration, and for Information Technology contracts, State Chief Information Officer. The Agency shall have the right to audit billings, both before and after payment. Payment for services under this Price Agreement shall not foreclose the right of the Agency to recover excessive or illegal payments.

22. **Subcontracts:** The foregoing requirements for Contractor Personnel, Subcontracting, and Audit shall be inserted into all subcontracts from the prime contractor to the subcontractor.

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

New Mexico Employees Health Coverage

A. If Contractor has, or grows to, six (6) or more employees who work, or who are expected to work, an average of at least 20 hours per week over a six (6) month period during the term of the contract, Contractor certifies, by signing this agreement, to have in place, and agrees to maintain for the term of the contract, health insurance for its New Mexico Employees and offer that health insurance to its New Mexico Employees if the expected annual value in the aggregate of any and all contracts between Contractor and the State exceeds $250,000 dollars.

B. Contractor agrees to maintain a record of the number of its New Mexico Employees who have (a) accepted health insurance; (b) declined health insurance due to other health insurance coverage already in place; or (c) declined health insurance for other reasons. These records are subject to review and audit by a representative of the state.

C. Contractor agrees to advise all of its New Mexico Employees of the availability of State publicly financed health care coverage programs by providing each of its New Mexico Employees with, as a minimum, the following web site link to additional information: https://bewellnm.com.

D. For purposes of this Paragraph, the following terms have the following meanings:

(1) "New Mexico Employee" means any resident of the State of New Mexico employed by Contractor who performs the majority of the employee's work for Contractor within the State of New Mexico, regardless of the location of Contractor's office or offices; and

(2) "offer" means to make available, without unreasonable restriction, enrollment in one or more health coverage plans and to actively seek and encourage participation in order to achieve the goals of Executive Order 2007-049. This could include State publicly financed public health coverage programs such as *Insure New Mexico!*

Statewide Price Agreement

Article I – Statement of Work
Under the terms and conditions of this Price Agreement all State of New Mexico agencies, commissions, institutions, political subdivisions and local public bodies allowed by law may issue orders for items and/or services described herein. The terms and conditions of this Price Agreement shall form a part of each order issued hereunder.

The items and/or services to be ordered shall be as listed under Article IX - Price Schedule. All orders issued hereunder will bear both an order number and this Price Agreement number. It is understood that no guarantee or warranty is made or implied by the New Mexico State Purchasing Agent, his/her designee or the user that any order for any definite quantity will be issued under this Price Agreement. The Contractor is required to accept the order and furnish the items and/or services in accordance with the articles contained hereunder for the quantity of each order.

Article II – Term
The term of this Price Agreement, for issuance of orders, shall be as indicated in the specifications.

Article III – Specifications
Items and/or services furnished hereunder shall conform to the requirements of specifications and/or drawings applicable to items listed under Article IX-Price Schedule. Orders issued against this schedule will show the applicable Price Agreement item(s), number(s), and price(s); however they may not describe the item(s) fully.

Article IV – Shipping and Billing Instructions
Contractor shall ship in accordance with the following instructions: Shipment shall be made only against specific orders which the user may place with the Contractor during the term; The Contractor shall enclose a packing list with each shipment listing the order number, price agreement number and the commercial parts number (if any) for each item; Delivery shall be made as indicated on page1. If vendor is unable to meet stated delivery the State Purchasing Agent or his/her designee must be notified.

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

Article V – Termination
The Agency may terminate this Agreement for convenience or cause. The Contractor may only terminate this Agreement based upon the Agency's uncured, material breach of this Agreement. Contractor shall give Agency written notice of termination at least thirty (30) days prior to the intended date of termination, which notice shall (i) identify all the Agency's material breaches of this Agreement upon which the termination is based and (ii) state what the Agency must do to cure such material breaches. Contractor's notice of termination shall only be effective (i) if the Agency does not cure all material breaches within the thirty (30) day notice period or (ii) in the case of material breaches that cannot be cured within thirty (30) days, the Agency does not, within the thirty (30) day notice period, notify the Contractor of its intent to cure and begin with due diligence to cure the material breach. Termination of this Contract, however, shall not affect any outstanding orders. This provision is not exclusive and shall not waive other rights and remedies afforded either party in the event of breach of contract or default. In such instances the contract may be cancelled effective immediately.

Article VI – Amendment
This Price Agreement may be amended by mutual agreement of the New Mexico State Purchasing Agent or his/her designee and the Contractor upon written notice by either party to the other. An amendment to this Price Agreement shall not affect any outstanding orders issued prior to the effective date of the amendment as mutually agreed upon, and as published by the New Mexico State Purchasing Agent or his/her designee. Amendments affecting price adjustments and/or the extension of a price agreement expiration date are not allowed unless specifically provided in the bid and price agreement specifications.

Article VII – Indemnity Clause
Contractor shall indemnify and hold harmless the State, its officers and employees, against liability, claims, damages, losses or expenses arising out of bodily injury to persons or damage to properties caused by, or resulting from Contractor's, and/or its employees, own negligent act or omission while Contractor, and/or its employees, perform or fails to perform its obligations and duties under the Terms and Conditions of this agreement. This save harmless and indemnification clause is subject to the immunities, provisions, and limitations of the Tort Claims Act (Section 41-4-1, et seq., N.M.S.A. 1978 comp. and Section 57-7-1 N.M.S.A. 1878 comp. and any amendments thereto.

It is specifically agreed between the parties executing this agreement that it is not intended by any of the provisions of any part of the agreement to create in the public or any member thereof a third party beneficiary or to authorize anyone not a party to the agreement to maintain a suit(s) for wrongful death(s), bodily and/ or personal injury(s) to person(s), damage(s) to property(ies) and/or any other claim(s) whatsoever pursuant to the provisions of this agreement.
Vendor shall provide all insurance necessary to employees on the work site, including but not limited to Worker's Compensation.

Article VIII – Issuance or Orders
Only written signed orders are valid under this Price Agreement.

Article IX – Packing (if applicable)
Packing shall be in conformance with standard commercial practices.

Article X – Price Schedule
Prices as listed in the price schedule hereto attached are firm.

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

Awarded Vendors:

(AA) 0000051052
Abba Technologies Inc.
5301 Beverly Hills Ave. NE
Albuquerque, NM 87113
Contact Name: Ed Pena
Phone: (505) 889-3337
Email: nmstate@abbatech.com

Delivery: As Requested

(AB) 0000051498
Advanced Network Management Inc.
P.O. Box 561489
Denver, CO 80256-1489
Contact Name: Peggy Castner
Phone: (866) 527-8822
Email: bids@anm.com

Delivery: Delivery times vary by OEM. ANM will delivery times on receipt of purchase order.

(AC) 0000074720
Ardham Technologies Inc.
8100 Lang Ave. NE Suite 300
Albuquerque, NM 87109
Contact Name: Nicole Abreu
Phone: (505) 872-9040
Email: sales@ardham.com

Delivery: 8100 Lang Ave NE, Suite 300
Albuquerque, NM, 87109

(AD) 0000179410
Calian Corp.
P.O. Box 671369
Dallas, TX 75267-1369
Contact Name: Margie Rocha Sr.
Phone: (713) 780-7580
Email: orders.caliancorp@calian.com

Delivery: 5355 W Sam Houston Pkwy N Suite 390
Houston, TX 77041

(AE) 0000051787
Computer Assets Inc.
P.O. Box 1364
Espanola, NM 87532
Contact Name: Damon Salazar
Phone: (505) 365-7070
Email: damon@computerassets.com

Delivery: 3 - 7 days from Purchase Order receipt

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

(AF) 0000015018
ConvergeOne
NW 5806 P.O. Box 1450
Minneapolis, MN 55485-5806
Contact Name: Melanie Hager
Phone: (651) 796-7009
Email: mhager@onec1.com

Delivery: F.O.B. Destination

(AG) 0000134530
Converged Networks LLC
2 Still Shadow Drive Suite G
Charleston, SC 29414
Contact Name: Michael Hauer
Phone: (843) 571-6400
Email: sales@convergednetworks.com

Delivery: 2-3 business days upon approved order.

(AH) 0000067375
CounterTrade Products Inc.
7585 W 66th Ave.
Arvada, CO 8003
Contact Name: Angela Dumm
Phone: (800) 444-9710
Email: sales@countertrade.com

Delivery: FOB DEST free freight unless special handling is required (lift gate, overnight delivery etc.)

(AI) 0000189181
EVOTEK Inc.
462 Stevens Ave. Suite 308
Solana Beach, CA 92075-2066
Contact Name: Mari Rodish
Phone: (858) 362-5083
Email: sales-operations@evotek.com

Delivery: As Requested

(AJ) 0000125873
Frontier Technology LLC
dba MicroAge
P.O. Box 876839
Kansas City, MO 64187-6839
Contact Name: Ryan Sierra
Phone: (505) 288-3884
Email: ryan.sierra@microage.com

Delivery: FOB Destination

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

(AK) 0000064966
Harmonix Technologies Inc.
4915 Paseo Del Norte NE Suite A
Albuquerque, NM 87113
Contact Name: Bree Morena de Santos
Phone: (505) 205-1585
Email: sales@hmxtech.com

Delivery: Delivery schedule is specified by task order. Harmonix Technologies Inc. will deliver or perform services in accordance with the terms negotiated in the purchase acquisition or purchase order agreement as required.

(AL) 0000047013
Loial Inc.
8401 Washington PL NE
Albuquerque, NM 87113
Contact Name: Aaron Jaramillo
Phone: (505) 220-8783
Email: sales@loialinc.com

Delivery: 8401 Washington Pl NE
Albuquerque NM 87113

(AM) 0000006161
Century Link Communications LLC
dba Lumen Technologies
P.O. Box 52187
Phoenix, AZ 85072-2187
Contact Name: David Flierl
Phone: (720) 779-8220
Email: david.flierl@lumen.com

Delivery: Delivery and lead times will vary by manufacturer. Lumen will verify time frames for delivery upon receipt of a purchase order.

(AN) 0000182672
Netsync Network Solutions
2500 West Loop South Suite 410
Houston, TX 77027
Contact Name: Matthew Rigsby
Phone: (866) 974-5959
Email: sales@netsync.com

Delivery: As Requested

(AO) 0000136255
One Technology Corporation
10940 S Parker Rd #703
Parker, CO 80134-7440
Contact Name: Mat Brown
Phone: (866) 663-8321
Email: sledsales@one-technology.com

Delivery: As Requested

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

(AP) 0000144169
Civic Tech Solutions LLC dba School Tech Solutions
P.O. Box 1028
Taos, NM 87571
Contact Name: Doris Breier
Phone: (575) 449-2484
Email: purchasing@civtech.org

Delivery: N/A

(AQ) 0000177295
TEC34 LLC
4900 Jefferson St. NE Suite E
Albuquerque, NM 87109
Contact Name: Phil Abeyta
Phone: (505) 317-6952
Email: solutions@tec34.com

Delivery: As Requested by Procuring Entity –Standard lead time 5–10 business days for in-stock items; expedited or scheduled deliveries available statewide.

(AR) 0000107069
Valcom Salt Lake City LC dba VLCM
4135 Jackie Rd SW Suite 108
Rio Rancho, NM 87124
Contact Name: Monica Madrid
Phone: (505) 379-8725
Email: sales@vlcm.com

Delivery: VLCM agrees to any and all delivery as required by the ITB including FOB as specified at the time of the order. VLCM will only ship complete and will not ship partial orders, unless specified by the customer to do so. VLCM will coordinate all deliveries with the customer's receiving and warehouse personnel. Any other requirements as required.

(AS) 0000120260
Westwind Computer Products Inc.
P.O. Box 93607
Albuquerque, NM 87199-3607
Contact Name: Paul Hartwig Sr
Phone: (505) 532-2707
Email: sled@wwcpinc.com

Delivery: As Requested

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

Specifications:

The State of New Mexico Department of Information Technology (DoIT), in cooperation with the General Services Department/State Purchasing Division, ("SPD"), is seeking fully certified resellers or manufacturers that will provide Data Center, Wide Area Network (WAN) and/or Local Area Network (LAN) Equipment to include a ***warranty, maintenance, and support*** on equipment purchases and related services. The Related Services include Installation, Post Warranty Maintenance and Repair, Training, and Technical Support Services to maintain the State's current and future data center and network infrastructure when requested by the procuring entity. The equipment and related services proposed as part of this bid **must include at least one of the following manufacturers:** *Aruba, Cisco, Dell, HPE/Aruba, Juniper, Meraki, Palo Alto, Ruckus, or Xtreme.* Other equipment manufacturers for Data Center, WAN/LAN and related services may be submitted and may be awarded only if the information requested is provided, not to exceed 20 other manufacturers.

The following equipment and services shall be ***EXCLUDED*** from this bid and the awarded agreement:

1. Microwave Equipment and Related Service Support
2. Wavelength Division Multiplexers (WDM) Equipment and Related Service Support
3. Long Term Evolution (LTE) Equipment and Related Service Support
4. 2-way Radio Communications Equipment and Related Service Support
5. Desktop Telephony Equipment and Related Service Support
6. Professional services as defined in this ITB

Term:
The term of this Price Agreement shall be for four (4) years from date of award with no option for extensions. This Price Agreement shall not exceed four (4) years.

Method of Award:
DoIT reserves the right to obtain prices from any and all successful bidders for Data Center, Wide Area Network (WAN) and/or Local Area Network (LAN) equipment, and related services and award the job to a contractor based on price, schedule, ability to perform satisfactorily and as indicated in the Scope of Work below. Awards will be made to meet the best interests of the State of New Mexico.

Multiple Awards:
Pursuant to the Procurement Code, Sections 13-1-153 and 13-1-154, the State reserves the right to issue multiple awards to obtain the items listed. Multiple awards are recommended to ensure availability and timely delivery.

The results of this ITB will establish a multiple award price agreement, within each listed manufacturer name on a competitive basis with fully certified resellers or manufacturers that will supply a broad range of Data Center, Wide Area Network (WAN) and/or Local Area Network (LAN) equipment and related services by manufacturer to support the existing network infrastructure used by State and Authorized Entities throughout the State of New Mexico. Bids will be evaluated and awarded by manufacturer name.

The minimum percentage (%) discount off MSRP and maximum catalog pricing awarded as a result of this Agreement will remain fixed for the first-year term of the awarded Agreement. Although, the procuring entities are encouraged to use the request for quote that may result in percentage discounts that exceed the minimum awarded discounts and lower pricing not to exceed the maximum price for products awarded in the manufacturer's catalog to include any Contractor promotions resulting price reductions. Request for quote may be with any one of the awarded Contractors after the award and during the term of the Agreement.

Escalation clause:
In the event of a decrease in discount, a request will be reviewed by the State Purchasing Division (SPD) no more than once during any Contract Year, with the Contract Year defined as the twelve (12) month period beginning on the anniversary of the Agreement's effective date. This measure is not intended to allow any increase in profit margin, only to compensate for an actual cost increase.

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

The State Purchasing Division will not accept, or agree, to any decrease request in percentage discount, greater than five percent (5%) per year. If a requested decrease of the percentage discount is greater than the maximum allowed by the Agency, as stated previously, the Agency will consider that the amount of escalation is 0%.

Effective Dates for the decrease in discount will not be any sooner than fifteen (15) days from the date the written request is received and approved by SPD. Awarded Vendor may be required to provide the following information:

1. Contract Item Number
2. Current Item Price
3. Proposed New Price
4. Percentage of Increase
5. Mill/Supplier Notification of price increase indicating percentage of increase including reason for increase.

Vendor must also supply a Letter from Manufacturer addressed to the vendor. The letter must state that they are increasing the price from the factory to the vendor, as well as reason for increase. Requests for increase due to labor do not apply and will not be approved.

Price and Tax Note:
The pricing for all Data Center, Wide Area Network (WAN) and/or Local Area Network (LAN) equipment and related services must not include New Mexico Gross Receipts Tax (NMGRT). However, the services are subject to the NMGRT and are applicable to the current rate for the period of equipment and/or services are purchased with written acceptance by the procuring entity. The proposed catalog price shall not include State Gross Receipts or Local Option Tax. Taxes shall be added to the purchase order and invoice at current rates as a separate item to be paid by the procuring entity.

The GRT on the equipment proposed for this ITB are deductible to the awarded Contractor if the awarded Contractor retains a Type 9 nontaxable transaction certificate (NTTC). The NTTC will be issued by procuring agency upon request by the awarded Contractor and upon a valid CRS number that is issued by the New Mexico Department of Taxation and Revenue. Reference the link for additional information regarding NTTC, see link http://www.tax.newmexico.gov/Businesses/non-taxable-transaction-certificates.aspx

Payment Provisions:
Within fifteen (15) days after the date the procuring agency receives written notice from the Contractor that payment is requested for services, construction or items of tangible personal property delivered on site and received, the Agency shall issue a written certification of complete or partial acceptance or rejection of the services, construction, or items of tangible personal property. If the Agency finds that the services, or items of tangible personal property are not acceptable, it shall, within thirty (30) days after the date of receipt of written notice from the Contractor that payment is requested, provide to the Contractor, a letter of exception explaining the defect or objection to the services, or delivered tangible personal property along with the details of how the Contractor may proceed to provide remedial action.

Upon certification by the DoIT that the services or delivered tangible personal property have been received and accepted, payment shall be tendered to the Contractor within thirty (30) days after the date of certification. If payment is made by mail, the payment shall be deemed tendered on the date it is postmarked. After the thirtieth (30th) day from the date that written certification of acceptance is issued, late payment charges shall be paid on the unpaid balance due on the contract to the Contractor at the rate of one and one half percent (1-1/2%) per month. For purchases funded by state or federal grants to local public bodies, if the local public body has not received the funds from the federal or state funding agency, but has already certified that the services or items of tangible personal property have been received and accepted, payments shall be tendered to the Contractor within five (5) working days of receipt of funds from that funding agency.

Final payment shall be made within thirty (30) days after the work has been approved and accepted by the procuring agencies Secretary or his duly authorized representative.

Invoices are to be submitted to the using procuring entity detailing items ordered, shipped, and buyers name if applicable. Shipping cost and Local or State gross receipt tax shall be quoted and billed as a separate item on quotes and invoices at the time of ordering/price quoting.

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

The Contractor agrees to comply with state laws and rules pertaining to Worker's Compensation Insurance coverage for its employees. If Contractor fails to comply with the Worker's Compensation Act and applicable rules when required to do so, the Price Agreement may be cancelled effective immediately.

https://www.workerscomp.nm.gov/bureaus/employer-compliance/

Payment or Acceptance Not Conclusive:
No payment made under this agreement shall be conclusive evidence of the performance of the contract, either wholly or in part, and that no payment made for the delivery of the items in whole or in part shall be construed as an acceptance of defective work or improper materials, nor relieve the Contractor from corrections of the defects. The final acceptance shall not be binding upon the procuring entity or the State, nor conclusive, should it subsequently develop the Contractor had furnished inferior items or had departed from the specifications and/or the terms of the agreement. Should such conditions become evident, the procuring entity shall have the right, notwithstanding final acceptance and payment, to cause the item(s) to be properly furnished in accordance with the specifications (and drawings, if any) at the cost and expense of the vendor.

Delivery:
Delivery shall be F.O.B. destination as specified at the time of order. Vendor is to ship only completed orders; partial shipments will not be accepted. Prior to shipping, awarded vendor must call 24 hours in advance to receive delivery instructions and to ensure warehouse gates are open, if applicable.

After award, the awarded Contractor must provide copies of the approved purchase orders upon request by DoIT that clearly identifies the name of the equipment, hardware components, and related services purchased and the name of the procuring entity. The procuring entity shall retain ownership of all equipment to include work products purchased pursuant to this Agreement unless otherwise agreed to by the procuring entity in writing.

The awarded Contractor must maintain or guarantee accessibility to the URL or direct link for the duration of the awarded Agreement. The ability to add new Data Center, (WAN) and/or (LAN) equipment to the awarded Contractor's URL or direct link is to the benefit of the DoIT and the Authorized Entities. The purpose is for the State to continue to keep up with changing technology. During the term of the Agreement the Contractor's may submit a request no more than once during any Contract Year, with the Contract Year defined as the twelve (12) month period beginning on the anniversary of the Agreement's effective date to update the awarded equipment catalog schedule as new technology is introduced or discontinued from the market, by adding or removing discontinued equipment from the awarded Price Agreement. State Purchasing Division (SPD) will evaluate requests, coordinate with the DoIT if needed, to update the equipment schedule awarded in the Agreement through a written amendment. The Contractor shall update any dedicated equipment URL/links to reflect the agreed upon changes by SPD and the Contractor. All Data Center, (WAN) and/or Local Area Network (LAN) equipment must be commercially available at the time the awards are made and when additional type Data Center, (WAN) and/or (LAN) equipment is added to the URL or direct link. Any additions to the Contractor's catalog links must fall within the original scope and intent of this bid. If the Contractor does not adhere to all terms and conditions of the original awarded agreement, awarded DoIT Price Agreement may be terminated.

DEFINITION OF TERMINOLOGY

This section contains definitions that are used throughout this procurement document, including appropriate abbreviations.

1. "**Authorized Entities**" means all State of New Mexico agencies, commissions, institutions, political subdivisions and local public bodies allowed by law.
2. **Complete Working Order**" means the uninterrupted, defect-free operation of the Data Center, Wide Area Network (WAN) and/or Local Area Network (LAN) Equipment, to include any failures and related labor services that meets all applicable specifications.
3. **"Data Center"** means the brand or generic data center equipment and associated services that supports servers for processing and hosting; storage systems such as storage area network, network attached storage and backup appliances; and network hardware including switches, routers, firewalls and load balancers.
4. "**Desktop Telephony**" means the brand or generic equipment and associated services that support transmitting voice, data, video or image signals over a distance greater than what you can transmit by shouting.

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

5. "**Fully Certified Reseller**" means an entity known as a reseller that is certified and authorized by the manufacturer to sell the Data Center, WAN and/or LAN equipment and Related Services for only the manufacturer types the Bidder has submitted a % discount for.
6. "**LAN Network**" means the brand or generic network equipment and associated services that supports a geographically limited communication network that connects users within a building or small group of buildings that is managed by a single enterprise. This includes wireless equipment and related services, however, excludes the equipment and related services listed in the scope of work of this bid.
7. **"(LTE)**" "**Long Term Evolution"** means the brand or generic equipment and associated services that support 4G wireless broadband technology which supports mixed data, voice, video and messaging traffic. This may include any user equipment devices, devices used by an end-user to communicate such as a hand-held telephone, a laptop computer equipped with a mobile broadband adapter, or any other device in support of LTE.
8. **"Manufacturer"** means a producer of branded or unbranded finished products.
9. **"Manufacturer's Suggested Retail Price (MSRP)" or "Resellers Suggested Selling Price (RSSP)"** means the list price the product's manufacturer recommends it be sold for by the manufacturer or by the reseller. The proposed MSRP/RSSP catalog price listing does NOT include discounts awarded.
10. **"Maximum Hourly Rate" or "Hourly Rate"** means the proposed maximum hourly rates must include travel, per diem, fringe benefits and any overhead costs for contractor personnel, as well as subcontractor personnel if appropriate.
11. **"Microwave Communications"** means the brand or generic equipment and associated services to transmitting telephone, facsimile, video and data conversations by common carriers, private networks, or any communication to and from satellites. The type of equipment may include but not limited towers, antennas, satellites or satellite communication in support of microwave communications.
12. **"Post Warranty Maintenance and Repair Services" or "Maintenance and Repair"** means an hourly rate or packaged service that the Contractor guarantees the purchased Data Center, Wide Area Network (WAN) and/or Local Area Network (LAN) Equipment to include labor and any installation services shall be in Complete Working Order, as defined above, during the post warranty maintenance and repair period and after the Warranty Period as defined. The procuring agency has the option to contract for this service. **Any travel and per diem must be incorporated into the fully executed contract for the maintenance and repair services at no additional cost**. Any freight and shipping costs during maintenance and support period shall be paid by the Contractor, not the procuring entity. At a minimum, any proposed maintenance and support services must include the items listed below. Any waivers to this service must be agreed to and approved in writing by the procuring entity contracting for services after the agreements are awarded.
    a. **Technical Assistance Support.** Provides procuring entity technical customer support to troubleshoot, diagnose, and resolve problems, answer any operational related questions 24x7 by 356 days to include holidays and weekends.
    b. **Call-back.** For any issue reported, an acknowledgement of the service request/issue reported is required by calling the procuring entity back within 30 minutes of receipt.
    c. **4-Hour Response Time.** For a major issue (system is unusable, to be determined by the procuring entity), the Contractor must have a technician onsite within 4 hours of receipt of the issue reported.
    d. **Covers all equipment and hardware components and any software support.**
        i. If any Data Center, Wide Area Network (WAN) and/or Local Area Network (LAN) Equipment and/or hardware components need to be replaced, the Contractor must replace the equipment and/or hardware component at no additional cost to the Extended Post Maintenance and Support Service plan contracted for by the procuring entity. The Contractor is responsible for removing any equipment that is replaced.
        ii. Software Subscription Support: The Contractor must perform software patches, software upgrades, and firmware updates.
    e. **Annual System Performance Checkup.** Perform maintenance test check on the Data Center, Wide Area Network (WAN) and/or Local Area Network (LAN) Equipment, hardware components, and related software and provide test results as a softcopy to the procuring agency. The system components to test must follow the manufacturers' requirements for preventative maintenance and the extended service plan.

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

f. **Unlimited Contact and Repair.** The Contractor must provide 24 x 7 by 365 days to include holidays and weekends for post warranty maintenance and repair services for its Data Center, Wide Area Network (WAN) and/or Local Area Network (LAN) Equipment, hardware components, and any related software, to include labor services.

13. **"Professional Services"** means the services that shall be excluded from this bid, those of archeologists, surveyors, landscape architects, medical arts practitioners, scientists, management and systems analysts, certified public accountants, registered public accountants, lawyers, psychologists, planners, researchers, construction managers.
14. "**Related Services**" means the installation, post warranty maintenance and repair, training services, and technical support services for Data Center, wide area network (WAN) and local area network (LAN) equipment.
15. "**Software Subscription Support**" means a software support service/license made available to users in the Post Maintenance and Repair Services for any purchased or existing Data Center, WAN/LAN equipment providing for software patches, software upgrades, firmware updates, to include labor services at no added cost to the Post Maintenance and Repair Services.
16. "**Software patches**" means to correct bugs or problems within the software that make the Data Center, WAN/LAN equipment and/or hardware components perform less than optimally. All patches are included in the software subscription at no added cost to the Post Maintenance and Repair Services.
17. "**Software Upgrades**" means a major revision to the most recently installed version of software that adds more features and functionality to the program. All software upgrades are included in the software subscription at no added cost to the Post Maintenance and Repair Services.
18. "**Technical Support Services**" these include the listed hourly rate technical services that may be requested by a procuring entity in support of any Data Center, WAN/LAN equipment and/or Data Center, WAN/LAN products purchased using the awarded agreement:
    a. "Contact Center Specialist" a technical resource for design and support on complex network solutions.
    b. "Convergence Engineer" a technical engineer for complex network integration support.
    c. "Emergency Maintenance and Repair Engineer (8:00 am – 5:00 pm MDT)" a manufacturer certified engineer or equivalent for emergency post warranty maintenance and repair support not part of a maintenance and repair package.
    d. "Emergency Maintenance and Repair Engineer (5:01 pm – 7:59 am MDT)" a manufacturer certified engineer or equivalent for emergency post warranty maintenance and repair support not part of a maintenance and repair package.
    e. "Installation Technician" a manufacturer certified engineer or equivalent for installation and/or decommissioning support.
    f. "Onsite Maintenance and Repair Engineer" a manufacturer certified engineer or equivalent for post warranty maintenance and repair support not part of a maintenance and repair support package.
    g. "Tier 4 Engineer/Architect" manufacturer certified or equivalent senior architect providing technical support that includes but not limited to expert judgement and analysis for the design, development, and implementation of network solutions.
    h. "Project Lead/Coordinator" PMI or equivalent in providing coordination support ensuring project endeavor is completed and accepted by the procuring entity.
    i. "Project Manager" PMI or equivalent in providing management support to include but not limited to (budget, schedule, deadlines, documentation, resources) ensuring project endeavor is completed and accepted by the procuring entity.
    j. Unified Communication Engineer" technical engineer for expert advice, design, development, and engineering support for collaboration solutions. Minimum qualifications, bachelor's degree in a relevant field with years of experience with network communication systems.
19. **"Two –Way Radio Communications"** means the brand or generic equipment and services that includes 1) portable radios and accessories, 2) mobile radios and accessories, 3) repeaters, base stations and accessories, 4) radio parts, accessories, and related ancillary radio equipment, 5) and any related services in the support, maintenance, warranty, or training for the two-way radio communications equipment, services, and any related products.
20. "**WAN Network**" means the brand or generic network equipment and services that support a communication network that connects computing devices over geographically dispersed locations. This excludes the equipment and services listed above within the scope of work.

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

21. **"Warranty" or "One Year Warranty"** means the Contractor guarantees the Data Center, Wide Area Network (WAN) and/or Local Area Network (LAN) Equipment and labor services to include installation shall be in Complete Working Order for a minimum of 1 year or 12 months starting from the date of final acceptance by the procuring entity (Warranty Period). The Contractor shall repair all failures during the Warranty Period at no added cost to the equipment purchased price. Any freight and shipping costs during the warranty coverage shall be paid by the Contractor, not the procuring entity.
22. **"Wavelength Division Multiplexer (WDM)"** means a technology that joins multiple optical signals with different wavelengths onto a common strand of fiber to transmit data through equipment, hardware components, any related software, and related services.

Scope of Work

1. The Contractor shall be solely responsible for the completion of a customer approved and accepted project to include but not limited to services awarded and requested by the procuring entity such as installation, warranty, post warranty maintenance support and repair services.
2. The Contractor shall provide only new factory parts for any equipment, parts, and accessories sold or used for repair; no other substitutes will be accepted. Refurbished parts will be allowed only upon a written statement from the manufacturer stating the new parts are no longer available and the refurbished parts have been tested. Any waiver from this requirement shall be approved in writing by the procuring entity.
3. The Contractor shall supply all materials, labor and/or services to complete a customer approved project.
4. The Contractor shall complete all contracted services for work and/or maintenance and repairs in compliance with the manufacture's specifications.
5. The Contractor shall provide a Warranty coverage on the purchase of Data Center, WAN/LAN equipment, hardware components, and any software subscription services as defined in the "Definition of Terminology" above.
6. The Contractors must be a fully certified reseller or manufacturer for the Data Center, Wide Area Network (WAN) and/or Local Area Network (LAN) Equipment and Related Services to submit a response to this bid.
7. The Contractors must propose a separate single minimum discount percentage (%) off its MSRP/RSSP Data Center, Wide Area Network (WAN) and/or Local Area Network (LAN) Equipment to include a Warranty Period of One (1) year, as defined above, at no added cost to the purchase of the equipment for any or all the manufacturers listed by submitting Item (001) provided below. A zero (0) or a blank discount is a valid discount only with a related vendor link with product pricing or catalog price listing.
8. If a Bidder does not have a vendor link to their proposed products at the time of submitting a response to this bid, the Contractors should provide its proposed Data Center, Wide Area Network (WAN) and/or Local Area Network (LAN) Equipment MSRP/RSSP Catalog Price Listing for any or all the Manufacturer Types. ***It is the responsibility of the Bidder to upload their proposed catalog pricing listing as an envelope in eProNM***. At a minimum, the proposed catalog price listing *should* contain the following items:
    a. Manufacturer type
    b. Product number
    c. Product description: some identifier as equipment or a service
    d. MSRP/RSSP ($) without the discount
9. The Contractor must maintain or guarantee their Data Center, WAN/LAN equipment catalog price listing duration of the awarded agreements. All Data Center, WAN/LAN type equipment must be commercially available at the time the awards and during the term of the agreement.
10. After award and only upon request by Department of Information Technology, the awarded Bidder must provide copies of the approved purchase orders that clearly identifies the name of the equipment purchased and the name of the purchasing entity.

PRICING FOR ITEMS 001-004, REFER TO THE VENDOR LINK OR HYPERLINK PROVIDED FOR EACH ITEM. FOR ITEMS THAT DO NOT CONTAIN A LINK, SEE THE CORRESPONDING EXHIBIT FOR THE VENDORS PRICE LIST.

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

<table>
<tr><th>Item</th><th>Approx. Qty.</th><th>UOM</th><th>Article and Description</th></tr>
<tr><td>001</td><td>1</td><td>Each</td><td><u>Mandatory:</u> Discount from prices listed for Data Center, Wide Area Network (WAN) and/or Local Area Network Equipment <u>AND related software/software subscriptions</u> to include a One (1) year warranty.

Contractor shall provide a minimum percentage (%) discount off its MSRP/RSSP for the Data Center, Wide Area Network (WAN) and/or Local Area Network (LAN) Equipment <u>AND related software/software subscriptions</u> to include a One (1) Year Warranty at No Added Cost to the Purchase of the equipment Catalogs published by the manufacture they represent. A zero (0) discount is a valid discount only with a related vendor link or vendor uploaded catalog price listing with product pricing or a catalog price listing.

Percentage discounts shall only apply to the most current MSRP/RSSP published by manufacturer(s) the bidding company represents.</td></tr>
<tr><td colspan="3">Item 001
(AA) Abba Technology</td><td>
<table>
<tr><th><u>Manufacturer Name</u></th><th><u>Vendor Link or Catalog Price Listing:</u></th><th><u>% Discount</u></th></tr>
<tr><td>Aruba/HPE</td><td>https://abbatech.sharepoint.com/:f:/s/NMStatePriceLists/EtLq3xQO691FjwShsSEbquEBIVFqtWFkh-ChfiK4l36moQ?e=bAIatr</td><td>10%</td></tr>
<tr><td>Cisco</td><td>https://abbatech.sharepoint.com/:f:/s/NMStatePriceLists/EtLq3xQO691FjwShsSEbquEBIVFqtWFkh-ChfiK4l36moQ?e=bAIatr</td><td>10%</td></tr>
<tr><td>Dell</td><td>https://abbatech.sharepoint.com/:f:/s/NMStatePriceLists/EtLq3xQO691FjwShsSEbquEBIVFqtWFkh-ChfiK4l36moQ?e=bAIatr</td><td>10%</td></tr>
<tr><td>HPE/Aruba</td><td>https://abbatech.sharepoint.com/:f:/s/NMStatePriceLists/EtLq3xQO691FjwShsSEbquEBIVFqtWFkh-ChfiK4l36moQ?e=bAIatr</td><td>10%</td></tr>
<tr><td>Meraki</td><td>https://abbatech.sharepoint.com/:f:/s/NMStatePriceLists/EtLq3xQO691FjwShsSEbquEBIVFqtWFkh-ChfiK4l36moQ?e=bAIatr</td><td>10%</td></tr>
<tr><td>Juniper</td><td>https://abbatech.sharepoint.com/:f:/s/NMStatePriceLists/EtLq3xQO691FjwShsSEbquEBIVFqtWFkh-ChfiK4l36moQ?e=bAIatr</td><td>10%</td></tr>
<tr><td>Palo Alto</td><td>https://abbatech.sharepoint.com/:f:/s/NMStatePriceLists/EtLq3xQO691FjwShsSEbquEBIVFqtWFkh-ChfiK4l36moQ?e=bAIatr</td><td>5%</td></tr>
<tr><td>Ruckus</td><td>https://abbatech.sharepoint.com/:f:/s/NMStatePriceLists/EtLq3xQO691FjwShsSEbquEBIVFqtWFkh-ChfiK4l36moQ?e=bAIatr</td><td>5%</td></tr>
<tr><td>Extreme</td><td>https://abbatech.sharepoint.com/:f:/s/NMStatePriceLists/EtLq3xQO691FjwShsSEbquEBIVFqtWFkh-ChfiK4l36moQ?e=bAIatr</td><td>10%</td></tr>
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Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

Item 001 (AB) Advanced Network Management	**Manufacturer Name**	**Vendor Link or Catalog Price Listing:**	**% Discount**
	Aruba	http://anm.com/Pricelists/aruba-pricelist	**15%**
	Cisco	http://anm.com/Pricelists/cisco-pricelist	**36% All, 0% PSTN Toll Fees**
	Dell	http://anm.com/Pricelists/dellemc-pricelist	**10%**
	HPE/Aruba	http://anm.com/Pricelists/aruba-pricelist	**15%**
	Meraki	http://anm.com/Pricelists/meraki-pricelist	**36%**
	Juniper	http://anm.com/Pricelists/juniper-pricelist	**10%**
	Palo Alto	http://anm.com/Pricelists/paloalto-pricelist	**8%**
	Ruckus	http://anm.com/Pricelists/ruckus-pricelist	**10%**
	Extreme	http://anm.com/Pricelists/extreme-pricelist	**10%**

Item 001 (AC) Ardham Technologies	**Manufacturer Name**	**Vendor Link or Catalog Price Listing:**	**% Discount**
	Aruba	https://ardham.com/catalog	**22%**
	Cisco	https://ardham.com/catalog	**34%**
	Dell	https://ardham.com/catalog	**25%**
	HPE/Aruba	https://ardham.com/catalog	**22%**
	Meraki	https://ardham.com/catalog	**25%**
	Juniper	https://ardham.com/catalog	**15%**
	Palo Alto	https://ardham.com/catalog	**12%**
	Ruckus	https://ardham.com/catalog	**16%**
	Xtreme	https://ardham.com/catalog	**30%**

Item 001 (AD) Calian Corp.	**Manufacturer Name**	**Vendor Link or Catalog Price Listing:**	**% Discount**
	Cisco	Line Card Price List- EXHIBIT A	**10%**
	Dell	https://www.dell.com/en-us/shopping/data-center-solutions	**5%**
	HPE/Aruba	Line Card Price List- EXHIBIT A	**10%**
	Palo Alto	Line Card Price List- EXHIBIT A	**5%**
	Ruckus	Line Card Price List- EXHIBIT A	**5%**
	Extreme	Line Card Price List- EXHIBIT A	**5%**

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

Item 001 (AE) Computer Assets	**Manufacturer Name**	**Vendor Link or Catalog Price Listing:**	**% Discount**
	Aruba	https://www.computerassets.com/_files/ugd/688bf3_7ba005c681964ecdaa670dfbe0539409.pdf	**33%**
	Cisco	https://www.computerassets.com/_files/ugd/688bf3_7ba005c681964ecdaa670dfbe0539409.pdf	**33%**
	HPE/Aruba	https://www.computerassets.com/_files/ugd/688bf3_7ba005c681964ecdaa670dfbe0539409.pdf	**33%**
	Meraki	https://www.computerassets.com/_files/ugd/688bf3_7ba005c681964ecdaa670dfbe0539409.pdf	**33%**
	Juniper	https://www.computerassets.com/_files/ugd/688bf3_7ba005c681964ecdaa670dfbe0539409.pdf	**21%**
	Ruckus	https://www.computerassets.com/_files/ugd/688bf3_7ba005c681964ecdaa670dfbe0539409.pdf	**30%**
	Xtreme	https://www.computerassets.com/_files/ugd/688bf3_7ba005c681964ecdaa670dfbe0539409.pdf	**18%**

Item 001 (AF) ConvergeOne	**Manufacturer Name**	**Vendor Link or Catalog Price Listing:**	**% Discount**
	Aruba	https://www.convergeone.com/nm-doit-price-lists	**5%**
	Cisco	https://www.convergeone.com/nm-doit-price-lists	**15%**
	Dell	https://www.convergeone.com/nm-doit-price-lists	**10%**
	HPE/Aruba	https://www.convergeone.com/nm-doit-price-lists	**5%**
	Meraki	https://www.convergeone.com/nm-doit-price-lists	**15%**
	Juniper	https://www.convergeone.com/nm-doit-price-lists	**5%**
	Palo Alto	https://www.convergeone.com/nm-doit-price-lists	**5%**
	Ruckus	https://www.convergeone.com/nm-doit-price-lists	**5%**
	Extreme Networks	https://www.convergeone.com/nm-doit-price-lists	**15%**

Item 001 (AG) Converged Networks LLC	**Manufacturer Name**	**Vendor Link or Catalog Price Listing:**	**% Discount**
	Aruba	Aruba Pricing	**34%**
	HPE/Aruba	HPE/Aruba Pricing	**34%**
	Juniper	Juniper Pricing	**25% Mist Cloud Subscription - 5% /Mist Bundles - 15%**
	Ruckus	Ruckus Pricing	**35%**
	Extreme Networks	Extreme Pricing	**50% Extreme Platform ONE/ Subscription - 30%**

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

Item 001 (AH) CounterTrade Product	**Manufacturer Name**	**Vendor Link or Catalog Price Listing:**	**% Discount**
	Aruba	CounterTrade_Hewlett Packard Enterprises_Aruba MSRP List.xlsx- EXHIBIT B	**16%**
	Cisco	CounterTrade_Cisco_Meraki MSRP List.xlsx- EXHIBIT B	**13%**
	HPE/Aruba	CounterTrade_Hewlett Packard Enterprises_Aruba MSRP List.xlsx- EXHIBIT B	**16%**
	Meraki	CounterTrade_Cisco_Meraki MSRP List.xlsx- EXHIBIT B	**13%**
	Juniper	CounterTrade_Juniper.xlsx- EXHIBIT B	**16%**
	Palo Alto	CounterTrade_Palo Alto Networks.xlsx- EXHIBIT B	**8%**
	Ruckus	CounterTrade_Ruckus Wireless.xlsx- EXHIBIT B	**8%**
	Xtreme	CounterTrade_Extreme (Xtreme) Network Inc.xlsx- EXHIBIT B	**11%**

Item 001 (AI) EVOTEK Inc.	**Manufacturer Name**	**Vendor Link or Catalog Price Listing:**	**% Discount**
	Aruba	Please use NASPO price book, as it is dynamic: https://buy.hpe.com/pss/contract/datacomm_2019_2024	**17%**
	Cisco	https://www.cisco.com/c/en/us/solutions/industries/government/usgovernment-solutions-services/resources/government-contracts-fundingvehicles/state-local-government-contracts/naspo-valuepoint-datacom-AR3227/pricelist.html	**20%**
	HPE/Aruba	Please use NASPO price book, as it is dynamic: https://buy.hpe.com/pss/contract/datacomm_2019_2024	**17%**
	Meraki	https://www.cisco.com/c/en/us/solutions/industries/government/usgovernment-solutions-services/resources/government-contracts-fundingvehicles/state-local-government-contracts/naspo-valuepoint-datacom-AR3227/pricelist.html	**20%**
	Juniper	https://www.juniper.net/us/en/how-to-buy/naspo-valuepoint-ar3232.html	**17%**
	Palo Alto	https://www.paloaltonetworks.com/content/dam/pan/en_US/images/publicsector-redesign/contract_vehicles/state_and_local/msrp-file-sled-nam.xlsx	**10%**

Item 001 (AJ) Frontier Technology LLC dba MicroAge	**Manufacturer Name**	**Vendor Link or Catalog Price Listing:**	**% Discount**
	Cisco	http://gov.microage.com/vendor/cisco	**30%**
	HPE/Aruba	http://gov.microage.com/vendor/hewlett-packard	**34%**
	Meraki	http://gov.microage.com/vendor/cisco	**30%**
	Juniper	http://gov.microage.com/vendor/hewlett-packard	**34%**
	Palo Alto	http://gov.microage.com/vendor/palo-alto-networks	**25%**
	Xtreme	http://gov.microage.com/vendor/extreme-alto-networks	**30%**

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

Item 001 (AK) Harmonix Technologies Inc.	**Manufacturer Name**	**Vendor Link or Catalog Price Listing:**	**% Discount**
	Aruba	https://www.dropbox.com/scl/fi/wxk71mtro3hsabnpywohj/ARUBA-PRICE-LIST-11-2025.xlsx?rlkey=wdj6z60z10bqg3d9ytgetqi3v&st=via55zod&dl=0	**25%**
	Cisco	https://www.dropbox.com/scl/fi/c3gi7xii2v83ohiwu4lmm/CISCO-SYSTEMS-PRICE-LIST-11-2025.xlsx?rlkey=1b3ozksyjkq6l14s783vyvhei&st=aajfajli&dl=0	**25%**
	Dell	https://www.dropbox.com/scl/fi/pdl6iahj068y9t9gw330f/DELL-PRICELIST-11-2025.xlsx?rlkey=0llrinsndisbm4uv8yjx36roq&st=1muyq9d3&dl=0	**10%**
	HPE/Aruba	https://www.dropbox.com/scl/fi/wxk71mtro3hsabnpywohj/ARUBA-PRICE-LIST-11-2025.xlsx?rlkey=wdj6z60z10bqg3d9ytgetqi3v&st=via55zod&dl=0	**25%**
	Ruckus	https://www.dropbox.com/scl/fi/n6tb5qjqwh81ic534um5m/RUCKUS-WIRELESS-PRICE-LIST-11-2025.xlsx?rlkey=2n9zxrl8lyij6q68wfk0xgw7z&st=ud03nhlv&dl=0	**25%**
	Xtreme	https://www.dropbox.com/scl/fi/4hfskosfgsea7ktr5xbzh/EXTREME-NETWORKS-PRICE-LIST-11-2025.xlsx?rlkey=xabek041z4mw6cowcmw4y2asw&st=ic2e82yt&dl=0	**33%**

Item 001 (AL) Loial Inc.	**Manufacturer Name**	**Vendor Link or Catalog Price Listing:**	**% Discount**
	Aruba	https://buy.hpe.com/pss/contract/datacomm_2019_2024	**Hardware / Equipment- 34% Software / Licenses- 34% Maintenance & Support- 16% Training or Related Services- 5%**
	Cisco	Excel sheet attached- EXHIBIT C	**Hardware / Equipment- 32% Software / Licenses- 32% Maintenance & Support- 10% Training or Related Services- 5%**

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

	Manufacturer Name	**Vendor Link or Catalog Price Listing:**	**% Discount**
Item 001 (AL) Loial Inc. (Continued)	HPE/Aruba	https://buy.hpe.com/pss/contract/datacomm_2019_2024	**Hardware / Equipment- 34% Software / Licenses- 34% Maintenance & Support- 16% Training or Related Services- 5%**
	Meraki	Excel sheet attached- EXHIBIT C	**Hardware / Equipment- 32% Software / Licenses- 32% Maintenance & Support- 10% Training or Related Services- 5%**
	Juniper	https://www.juniper.net/us/en/partners/pricing/state-and-local-price-list.html	**Hardware / Equipment- 20% Software / Licenses- 20% Maintenance & Support- 15% Training or Related Services- 5%**
	Palo Alto	Excel sheet attached- EXHIBIT C	**Hardware / Equipment- 20% Software / Licenses- 15% Maintenance & Support- 10% Training or Related Services- 5%**
	Ruckus	Excel sheet attached- EXHIBIT C	**Hardware / Equipment- 35% Software / Licenses- 10% Maintenance & Support- 10% Training or Related Services- 10%**

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

Item 001 (AM) CenturyLink Communications LLC dba Lumen Technologies	**Manufacturer Name**	**Vendor Link or Catalog Price Listing:**	**% Discount**
	Aruba	Please see Catalog Price Listing- EXHIBIT D	**10.33%**
	Cisco	Please see Catalog Price Listing- EXHIBIT D	**13.04%**
	HPE/Aruba	Please see Catalog Price Listing- EXHIBIT D	**10.33%**
	Meraki	Please see Catalog Price Listing- EXHIBIT D	**13.04%**
	Juniper	Please see Catalog Price Listing- EXHIBIT D	**5.00%**
	Palo Alto	Please see Catalog Price Listing- EXHIBIT D	**7.00%**

Item 001 (AN) Netsync	**Manufacturer Name**	**Vendor Link or Catalog Price Listing:**	**% Discount**
	Cisco Hardware and Software	https://www.cisco.com/c/en/us/solutions/industries/government/us-government-solutions-services/resources/government-contracts-funding-vehicles/state-local-government-contracts/naspo-valuepoint-datacom-AR3227/pricelist.html	**35%**
	Meraki	https://www.cisco.com/c/en/us/solutions/industries/government/us-government-solutions-services/resources/government-contracts-funding-vehicles/state-local-government-contracts/naspo-valuepoint-datacom-AR3227/pricelist.html	**35%**
	Cisco Cloud Services	https://www.cisco.com/c/en/us/solutions/industries/government/us-government-solutions-services/resources/government-contracts-funding-vehicles/state-local-government-contracts/naspo-valuepoint-datacom-AR3227/pricelist.html	**10%**
	Cisco Warranty (ie Maintenance	https://www.cisco.com/c/en/us/solutions/industries/government/us-government-solutions-services/resources/government-contracts-funding-vehicles/state-local-government-contracts/naspo-valuepoint-datacom-AR3227/pricelist.html	**10%**
	Training or Non-SoW Cisco Services	https://www.cisco.com/c/en/us/solutions/industries/government/us-government-solutions-services/resources/government-contracts-funding-vehicles/state-local-government-contracts/naspo-valuepoint-datacom-AR3227/pricelist.html	**0%**

Item 001 (AO) One Technology Corp.	**Manufacturer Name**	**Vendor Link or Catalog Price Listing:**	**% Discount**
	Aruba	https://www.one-technology.com/pricing/	**5%**
	Cisco	https://www.one-technology.com/pricing/	**5%**
	Dell	https://www.one-technology.com/pricing/	**5%**
	HPE/Aruba	https://www.one-technology.com/pricing/	**5%**
	Meraki	https://www.one-technology.com/pricing/	**5%**
	Juniper	https://www.one-technology.com/pricing/	**5%**
	Palo Alto	https://www.one-technology.com/pricing/	**5%**
	Ruckus	https://www.one-technology.com/pricing/	**5%**
	Xtreme	https://www.one-technology.com/pricing/	**5%**

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

Item 001 (AP) Civic Tech Solutions LLC dba School Tech Solutions	**Manufacturer Name**	**Vendor Link or Catalog Price Listing:**	**% Discount**
	Cisco	Cisco - Product Catalog	**5%**
	Dell	Dell - Data Center Equipment Catalog	**5%**
	HPE/Aruba	HPE Store US	**5%**
	Meraki	Cisco Meraki - Product Catalog	**5%**

Item 001 (AQ) TEC34 LLC	**Manufacturer Name**	**Vendor Link or Catalog Price Listing:**	**% Discount**
	Aruba	https://www.tec34.com/catalog	**22%**
	Cisco	https://www.tec34.com/catalog	**30%**
	Dell	https://www.tec34.com/catalog	**10%**
	HPE/Aruba	https://www.tec34.com/catalog	**20%**
	Meraki	https://www.tec34.com/catalog	**30%**
	Juniper	https://www.tec34.com/catalog	**10%**

Item 001 (AR) Valcom Salt Lake City LC dba VLCM	**Manufacturer Name**	**Vendor Link or Catalog Price Listing:**	**% Discount**
	Aruba	https://www.hpe.com/global/showroom/downloads/DP_Catalog.xlsx	**6%**
	Cisco	https://www.cisco.com/c/en/us/solutions/industries/government/us-government-solutions-services/resources/government-contracts-funding-vehicles/state-local-government-contracts/naspo-valuepoint-datacom-AR3227/pricelist.html	**10%**
	HPE/Aruba	HPE Select Store	**10%**
	Meraki	https://www.cisco.com/c/en/us/solutions/industries/government/us-government-solutions-services/resources/government-contracts-funding-vehicles/state-local-government-contracts/naspo-valuepoint-datacom-AR3227/pricelist.html	**10%**
	Juniper	https://www.juniper.net/us/en/partners/pricing/state-and-local-price-list.html	**10%**
	Palo Alto	https://s3-us-west-2.amazonaws.com/naspovaluepoint/1762865763_91598862_naspo_palo_alto_networks_november_2025_price_file.xlsx	**10%**

Item 001 (AS) Westwind Computer Products Inc.	**Manufacturer Name**	**Vendor Link or Catalog Price Listing:**	**% Discount**
	Aruba	Westwind HPE Aruba 11_10- EXHIBIT E	**16%**
	Cisco	Westwind Cisco Meraki 11-10- EXHIBIT E	**9%**
	Dell	Westwind Dell 112125F- EXHIBIT E	**10%**
	HPE/Aruba	Westwind HPE Aruba 11_10- EXHIBIT E	**16%**
	Meraki	Westwind Cisco Meraki 11-10- EXHIBIT E	**9%**
	Juniper	Westwind Juniper 11_10-EXHIBIT E	**5%**
	Palo Alto	Westwind Palo Alto 11_10-EXHIBIT E	**2%**
	Ruckus	Westwind Rukus 11_10-EXHIBIT E	**20%**
	Xtreme	Westwind Xtreme 11_10- EXHIBIT E	**20%**

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

Item	Approx. Qty.	UOM	Article and Description
002	1	Each	**Optional Related Service: Discount from prices listed for Data Center, Wide Area Network (WAN) and/or Local Area Network – Post Warranty Maintenance and Repair Services as defined.** Contractors should provide a percentage (%) discount off its MSRP/RSSP for the Data Center, Wide Area Network (WAN) and/or Local Area Network Post Warranty Maintenance and Repair Service Packages published by the manufacture they represent in Item (001) above and if applicable to Item (004) below. A zero (0) discount is a valid discount only with a related vendor link with product pricing or a brief description. **Percentage discounts shall only apply to the most current MSRP/RSSP published by manufacturer(s) the bidding company represents.**

Item 002 (AA) Abba Technology	Manufacturer Name	Vendor Link or Brief Description:	% Discount
	Aruba/HPE	https://abbatech.sharepoint.com/:f:/s/NMStatePriceLists/EtLq3xQO691FjwShsSEbquEBIVFqtWFkh-ChfiK4l36moQ?e=bAIatr	**5%**
	Cisco	https://abbatech.sharepoint.com/:f:/s/NMStatePriceLists/EtLq3xQO691FjwShsSEbquEBIVFqtWFkh-ChfiK4l36moQ?e=bAIatr	**5%**
	Dell	https://abbatech.sharepoint.com/:f:/s/NMStatePriceLists/EtLq3xQO691FjwShsSEbquEBIVFqtWFkh-ChfiK4l36moQ?e=bAIatr	**5%**
	HPE/Aruba	https://abbatech.sharepoint.com/:f:/s/NMStatePriceLists/EtLq3xQO691FjwShsSEbquEBIVFqtWFkh-ChfiK4l36moQ?e=bAIatr	**5%**
	Meraki	https://abbatech.sharepoint.com/:f:/s/NMStatePriceLists/EtLq3xQO691FjwShsSEbquEBIVFqtWFkh-ChfiK4l36moQ?e=bAIatr	**5%**
	Juniper	https://abbatech.sharepoint.com/:f:/s/NMStatePriceLists/EtLq3xQO691FjwShsSEbquEBIVFqtWFkh-ChfiK4l36moQ?e=bAIatr	**5%**
	Palo Alto	https://abbatech.sharepoint.com/:f:/s/NMStatePriceLists/EtLq3xQO691FjwShsSEbquEBIVFqtWFkh-ChfiK4l36moQ?e=bAIatr	**3%**
	Ruckus	https://abbatech.sharepoint.com/:f:/s/NMStatePriceLists/EtLq3xQO691FjwShsSEbquEBIVFqtWFkh-ChfiK4l36moQ?e=bAIatr	**3%**
	Extreme	https://abbatech.sharepoint.com/:f:/s/NMStatePriceLists/EtLq3xQO691FjwShsSEbquEBIVFqtWFkh-ChfiK4l36moQ?e=bAIatr	**5%**

Item 002 (AB) Advanced Network Management	Manufacturer Name	Vendor Link or Brief Description:	% Discount
	Aruba	http://anm.com/Pricelists/aruba-pricelist	**10%**
	Cisco	http://anm.com/Pricelists/cisco-pricelist	**10%**
	Dell	http://anm.com/Pricelists/dellemc-pricelist	**10%**
	HPE/Aruba	http://anm.com/Pricelists/aruba-pricelist	**10%**
	Meraki	http://anm.com/Pricelists/meraki-pricelist	**36%**
	Juniper	http://anm.com/Pricelists/juniper-pricelist	**10%**

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

	Manufacturer Name	Vendor Link or Brief Description:	% Discount
Item 002 (AB) Advanced Network Management (Continued)	Palo Alto	http://anm.com/Pricelists/paloalto-pricelist	**3%**
	Ruckus	http://anm.com/Pricelists/ruckus-pricelist	**7%**
	Extreme	http://anm.com/Pricelists/extreme-pricelist	**10%**
	APC/Schneider Electric	http://anm.com/Pricelists/apc-pricelist	**5%**
	Arctic Wolf	http://anm.com/Pricelists/arcticwolf-pricelist	**5%**
	Arista	http://anm.com/Pricelists/arista-pricelist	**3%**
	AWS	http://anm.com/Pricelists/aws-pricelist	**0.25%**
	Broadcom	http://anm.com/Pricelists/broadcom-pricelist	**0.25%**
	Cohesity	http://anm.com/Pricelists/cohesity-pricelist	**2%**
	Eaton/Tripp Lite	http://anm.com/Pricelists/eatontripplite-pricelist	**10%**
	Equal Optics	http://anm.com/Pricelists/equaloptics-pricelist	**10%**
	Fortinet	http://anm.com/Pricelists/fortinet-pricelist	**3%**
	KnowBe4	http://anm.com/Pricelists/knowbe4-pricelist	**3%**
	Microsoft	http://anm.com/Pricelists/microsoft-pricelist	**0.25%**
	NetApp	http://anm.com/Pricelists/netapp-pricelist	**10%**
	NetBrain	http://anm.com/Pricelists/netbrain-pricelist	**5%**
	Nutanix	http://anm.com/Pricelists/nutanix-pricelist	**5%**
	Object First	http://anm.com/Pricelists/objectfirst-pricelist	**5%**
	Open Gear	http://anm.com/Pricelists/opengear-pricelist	**3%**
	Pure Storage	http://anm.com/Pricelists/pure-pricelist	**10%**
	Rubrik	http://anm.com/Pricelists/rubrik-pricelist	**10%**
	Ubiquiti	http://anm.com/Pricelists/ubiquiti-pricelist	**0.50%**
	Veeam	http://anm.com/Pricelists/veeam-pricelist	**3%**

	Manufacturer Name	Vendor Link or Brief Description:	% Discount
Item 002 (AC) Ardham Technologies	Aruba	Manufacturer Support contract/subscription discount off list: https://ardham.com/catalog	**10%**
	Cisco	Manufacturer Support contract/subscription discount off list: https://ardham.com/catalog	**12%**
	Dell	Manufacturer Support contract/subscription discount off list: https://ardham.com/catalog	**15%**
	HPE/Aruba	Manufacturer Support contract/subscription discount off list: https://ardham.com/catalog	**10%**
	Meraki	Manufacturer Support contract/subscription discount off list: https://ardham.com/catalog	**10%**
	Juniper	Manufacturer Support contract/subscription discount off list: https://ardham.com/catalog	**5%**

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

Item 002 (AD) Calian Corp.	**Manufacturer Name**	**Vendor Link or Brief Description:**	**% Discount**
	Nutanix	See: Manufacturer List – No Line Card with MSRP- EXHIBIT A	**5%**
	Pure	See: Manufacturer List – No Line Card with MSRP- EXHIBIT A	**5%**
	NetApp	See: Manufacturer List – No Line Card with MSRP- EXHIBIT A	**5%**
	Broadcom Vmware	See: Manufacturer List – No Line Card with MSRP- EXHIBIT A	**3%**
	Verkada	https://www.verkada.com/pricing/	**10%**
	Axis	See: Manufacturer List – No Line Card with MSRP- EXHIBIT A	**10%**
	Valcom	See: Manufacturer List – No Line Card with MSRP- EXHIBIT A	**10%**
	Singlewire	See: Manufacturer List – No Line Card with MSRP- EXHIBIT A	**5%**

Item 002 (AE) Computer Assets	**Manufacturer Name**	**Vendor Link or Brief Description:**	**% Discount**
	Aruba	https://www.computerassets.com/_files/ugd/688bf3_7ba005c681964ecdaa670dfbe0539409.pdf	**8%**
	Cisco	https://www.computerassets.com/_files/ugd/688bf3_7ba005c681964ecdaa670dfbe0539409.pdf	**7%**
	HPE/Aruba	https://www.computerassets.com/_files/ugd/688bf3_7ba005c681964ecdaa670dfbe0539409.pdf	**8%**
	Meraki	https://www.computerassets.com/_files/ugd/688bf3_7ba005c681964ecdaa670dfbe0539409.pdf	**7%**
	Juniper	https://www.computerassets.com/_files/ugd/688bf3_7ba005c681964ecdaa670dfbe0539409.pdf	**7%**
	Ruckus	https://www.computerassets.com/_files/ugd/688bf3_7ba005c681964ecdaa670dfbe0539409.pdf	**7%**
	Xtreme	https://www.computerassets.com/_files/ugd/688bf3_7ba005c681964ecdaa670dfbe0539409.pdf	**5%**
	Avycon	https://www.computerassets.com/_files/ugd/688bf3_7ba005c681964ecdaa670dfbe0539409.pdf	**5%**
	Extreme	https://www.computerassets.com/_files/ugd/688bf3_7ba005c681964ecdaa670dfbe0539409.pdf	**8%**
	Inscape Data	https://www.computerassets.com/_files/ugd/688bf3_7ba005c681964ecdaa670dfbe0539409.pdf	**5%**
	Netgear	https://www.computerassets.com/_files/ugd/688bf3_7ba005c681964ecdaa670dfbe0539409.pdf	**10%**
	Trendnet	https://www.computerassets.com/_files/ugd/688bf3_7ba005c681964ecdaa670dfbe0539409.pdf	**5%**
	Veeam Software Corporation	https://www.computerassets.com/_files/ugd/688bf3_7ba005c681964ecdaa670dfbe0539409.pdf	**4%**

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

Item 002 (AF) ConvergeOne	**Manufacturer Name**	**Vendor Link or Brief Description:**	**% Discount**
	Aruba	https://www.convergeone.com/nm-doit-price-lists	**9%**
	Cisco	https://www.convergeone.com/nm-doit-price-lists	**15%**
	Dell	https://www.convergeone.com/nm-doit-price-lists	**5%**
	HPE/Aruba	https://www.convergeone.com/nm-doit-price-lists	**5%**
	Meraki	https://www.convergeone.com/nm-doit-price-lists	**15%**
	Juniper	https://www.convergeone.com/nm-doit-price-lists	**10%**
	Palo Alto	https://www.convergeone.com/nm-doit-price-lists	**3%**
	Ruckus	https://www.convergeone.com/nm-doit-price-lists	**10%**
	Extreme Networks	https://www.convergeone.com/nm-doit-price-lists	**10%**
	Xtreme Power Conversion	https://www.convergeone.com/nm-doit-price-lists	**20%**
	Artic Wolf	https://www.convergeone.com/nm-doit-price-lists	**5%**
	Fortinet	https://www.convergeone.com/nm-doit-price-lists	**5%**
	APC/Schneider Electric	https://www.convergeone.com/nm-doit-price-lists	**5%**
	KnowBe4	https://www.convergeone.com/nm-doit-price-lists	**5%**
	ConvergeOne	https://www.convergeone.com/nm-doit-price-lists	**5%**
	F5 Networks	https://www.convergeone.com/nm-doit-price-lists	**3%**
	Belden	https://www.convergeone.com/nm-doit-price-lists	**5%**
	Vmware (Broadcom)	https://www.convergeone.com/nm-doit-price-lists	**1%**
	PureStorage	https://www.convergeone.com/nm-doit-price-lists	**5%**
	NetApp	https://www.convergeone.com/nm-doit-price-lists	**5%**
	Eaton	https://www.convergeone.com/nm-doit-price-lists	**5%**
	HP	https://www.convergeone.com/nm-doit-price-lists	**10%**

Item 002 (AG) Converged Networks LLC	**Manufacturer Name**	**Vendor Link or Brief Description:**	**% Discount**
	Aruba	Aruba Pricing	**5%**
	HPE/Aruba	HPE/Aruba Pricing	**5%**
	Juniper	Juniper Pricing	**5%**
	Ruckus	Ruckus Pricing	**5%**
	Extreme Networks	Extreme Pricing	**5%**
	APC	APC Price List	**1%**
	Arista	Arista Pricing	**5%**
	ApplianSys	ApplianSys Pricing	**1%**
	Cyberpower	Cyberpower Pricing	**1%**
	Eaton	Eaton Pricing	**1%**

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

Item 002 (AG) Converged Networks LLC (Continued)	**Manufacturer Name**	**Vendor Link or Brief Description:**	**% Discount**
	Fortinet	Fortinet Price List	**5%**
	Netgear	Netgear Price List	**1%**
	Nfina	Nfina Price List	**1%**
	Orion	Orion Price List	**1%**
	Ubiquiti	Ubiquiti Price List	**1%**
	Vertiv	Vertiv Price List	**1%**

Item 002 (AH) CounterTrade Product	**Manufacturer Name**	**Vendor Link or Brief Description:**	**% Discount**
	Aruba	CounterTrade_Hewlett Packard Enterprises_Aruba MSRP List.xlsx- EXHIBIT B	**16%**
	Cisco	CounterTrade_Cisco_Meraki MSRP List.xlsx- EXHIBIT B	**13%**
	HPE/Aruba	CounterTrade_Hewlett Packard Enterprises_Aruba MSRP List.xlsx- EXHIBIT B	**16%**
	Meraki	CounterTrade_Cisco_Meraki MSRP List.xlsx- EXHIBIT B	**13%**
	Juniper	CounterTrade_Juniper.xlsx- EXHIBIT B	**16%**
	Palo Alto	CounterTrade_Palo Alto Networks.xlsx- EXHIBIT B	**8%**
	Ruckus	CounterTrade_Ruckus Wireless.xlsx- EXHIBIT B	**8%**
	Xtreme	CounterTrade_Extreme (Xtreme) Network Inc.xlsx- EXHIBIT B	**11%**
	ALLIED TELESIS	CounterTrade_Allied Telesis Inc.xlsx- EXHIBIT B	**11%**
	APC (Schneider Electric)	CounterTrade_APC by Schneider Electric.xlsx- EXHIBIT B	**22%**
	Eaton	CounterTrade_EATON_Tripp Lite.xlsx- EXHIBIT B	**11%**
	Fortinet	CounterTrade_Fortinet Inc.xlsx- EXHIBIT B	**13%**
	Tripplite	CounterTrade_EATON_Tripp Lite.xlsx- EXHIBIT B	**8%**
	Vertiv	CounterTrade_VERTIV.xlsx- EXHIBIT B	**11%**

Item 002 (AI) EVOTEK Inc.	**Manufacturer Name**	**Vendor Link or Brief Description:**	**% Discount**
	Aruba	Please use NASPO price book, as it is dynamic: https://buy.hpe.com/pss/contract/datacomm_2019_2024	**8%**
	Cisco	https://www.cisco.com/c/en/us/solutions/industries/government/usgovernment-solutions-services/resources/government-contracts-fundingvehicles/state-local-government-contracts/naspo-valuepoint-datacom-AR3227/pricelist.html	**8%**
	HPE/Aruba	Please use NASPO price book, as it is dynamic: https://buy.hpe.com/pss/contract/datacomm_2019_2024	**8%**
	Meraki	https://www.cisco.com/c/en/us/solutions/industries/government/usgovernment-solutions-services/resources/government-contracts-fundingvehicles/state-local-government-contracts/naspo-valuepoint-datacom-AR3227/pricelist.html	**20%**

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

Item 002 (AI) EVOTEK Inc. (Continued)	**Manufacturer Name**	**Vendor Link or Brief Description:**	**% Discount**
	Juniper	https://www.juniper.net/us/en/how-to-buy/naspo-valuepoint-ar3232.html	**8%**
	Palo Alto	https://www.paloaltonetworks.com/content/dam/pan/en_US/images/publicsector-redesign/contract_vehicles/state_and_local/msrp-file-sled-nam.xlsx	**5%**

Item 002 (AJ) Frontier Technology LLC dba MicroAge	**Manufacturer Name**	**Vendor Link or Brief Description:**	**% Discount**
	Cisco	http://gov.microage.com/vendor/cisco	**10%**
	HPE/Aruba	http://gov.microage.com/vendor/hewlett-packard	**10%**
	Meraki	http://gov.microage.com/vendor/cisco	**10%**
	Juniper	http://gov.microage.com/vendor/hewlett-packard	**10%**
	Palo Alto	http://gov.microage.com/vendor/palo-alto-networks	**5%**
	Xtreme	http://gov.microage.com/vendor/extreme-alto-networks	**5%**

Item 002 (AK) Harmonix Technologies Inc.	**Manufacturer Name**	**Vendor Link or Brief Description:**	**% Discount**
	Aruba	https://www.dropbox.com/scl/fi/wxk71mtro3hsabnpywohj/ARUBA-PRICE-LIST-11-2025.xlsx?rlkey=wdj6z60z10bqg3d9ytgetqi3v&st=via55zod&dl=0	**8%**
	Cisco	https://www.dropbox.com/scl/fi/c3gi7xii2v83ohiwu4lmm/CISCO-SYSTEMS-PRICE-LIST-11-2025.xlsx?rlkey=1b3ozksyjkq6l14s783vyvhei&st=aajfajli&dl=0	**5%**
	Dell	https://www.dropbox.com/scl/fi/pdl6iahj068y9t9gw330f/DELL-PRICELIST-11-2025.xlsx?rlkey=0llrinsndisbm4uv8yjx36roq&st=1muyq9d3&dl=0	**5%**
	HPE/Aruba	https://www.dropbox.com/scl/fi/wxk71mtro3hsabnpywohj/ARUBA-PRICE-LIST-11-2025.xlsx?rlkey=wdj6z60z10bqg3d9ytgetqi3v&st=via55zod&dl=0	**8%**
	Ruckus	https://www.dropbox.com/scl/fi/n6tb5qjqwh81ic534um5m/RUCKUS-WIRELESS-PRICE-LIST-11-2025.xlsx?rlkey=2n9zxrl8lyij6q68wfk0xgw7z&st=ud03nhlv&dl=0	**10%**
	Xtreme	https://www.dropbox.com/scl/fi/4hfskosfgsea7ktr5xbzh/EXTREME-NETWORKS-PRICE-LIST-11-2025.xlsx?rlkey=xabek041z4mw6cowcmw4y2asw&st=ic2e82yt&dl=0	**8%**

Item 002 (AL) Loial Inc.	**Manufacturer Name**	**Vendor Link or Brief Description:**	**% Discount**
	Total Asset Managers	Excel sheet attached- EXHIBIT C	**Post-warranty support - 5%**

Item 002 (AM) CenturyLink Communications LLC dba Lumen Technologies	**Manufacturer Name**	**Vendor Link or Brief Description:**	**% Discount**
	Aruba	Please see Catalog Price Listing- EXHIBIT D	**10.33%**
	Cisco	Please see Catalog Price Listing- EXHIBIT D	**13.04%**
	HPE/Aruba	Please see Catalog Price Listing- EXHIBIT D	**10.33%**
	Meraki	Please see Catalog Price Listing- EXHIBIT D	**13.04%**
	Juniper	Please see Catalog Price Listing- EXHIBIT D	**5.00%**
	Palo Alto	Please see Catalog Price Listing- EXHIBIT D	**7.00%**

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

Item 002 (AO) One Technology Corp.	**Manufacturer Name**	**Vendor Link or Brief Description:**	**% Discount**
	Aruba	https://www.one-technology.com/pricing/	**5%**
	Cisco	https://www.one-technology.com/pricing/	**5%**
	Dell	https://www.one-technology.com/pricing/	**5%**
	HPE/Aruba	https://www.one-technology.com/pricing/	**5%**
	Meraki	https://www.one-technology.com/pricing/	**5%**
	Juniper	https://www.one-technology.com/pricing/	**5%**
	Palo Alto	https://www.one-technology.com/pricing/	**5%**
	Ruckus	https://www.one-technology.com/pricing/	**5%**
	Xtreme	https://www.one-technology.com/pricing/	**5%**
	CloudFlare	https://www.one-technology.com/pricing/	**5%**
	Dynatrace	https://www.one-technology.com/pricing/	**5%**
	F5	https://www.one-technology.com/pricing/	**5%**
	NetApp	https://www.one-technology.com/pricing/	**5%**
	Pure Storage	https://www.one-technology.com/pricing/	**5%**
	Red Hat	https://www.one-technology.com/pricing/	**5%**
	Rubrik	https://www.one-technology.com/pricing/	**5%**
	SpectraLogic	See Catalog: Spectra Logic Commercial Pricelist	**5%**

Item 002 (AQ) TEC34 LLC	**Manufacturer Name**	**Vendor Link or Brief Description:**	**% Discount**
	Aruba	https://www.tec34.com/catalog	**10%**
	Cisco	https://www.tec34.com/catalog	**10%**
	Dell	https://www.tec34.com/catalog	**5%**
	HPE/Aruba	https://www.tec34.com/catalog	**10%**
	Meraki	https://www.tec34.com/catalog	**5%**
	Juniper	https://www.tec34.com/catalog	**5%**
	Adlumin	https://www.tec34.com/catalog	**10%**
	APC Schneider	https://www.tec34.com/catalog	**10%**
	Cambium Networks	https://www.tec34.com/catalog	**10%**
	Fortinet	https://www.tec34.com/catalog	**10%**
	Nutanix	https://www.tec34.com/catalog	**10%**
	Microsoft (Azure)	https://www.tec34.com/catalog	**0.05%**
	Pure Storage	https://www.tec34.com/catalog	**10%**
	Versa	https://www.tec34.com/catalog	**10%**

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

Item 002 (AR) Valcom Salt Lake City LC dba VLCM	**Manufacturer Name**	**Vendor Link or Brief Description:**	**% Discount**
	Pure	https://www.purestorage.com/docs.html?item=/type/pdf/subtype/doc/path/content/dam/pdf/en/naspo/naspo-valuepoint-product-and-services-schedule-october-2025.pdf/context/company/how-to-buy/naspo-valuepoint-23020/naspo-valuepoint-products-services-schedule.html	**6%**
	Tanium	Tanium | immixGroup, an Arrow Company	**4%**
	Verkada	pricing-overview.pdf	**14%**
	Fortinet	www.fortinet.com	**8%**
	Veeam	www.veeam.com	**5%**
	Vertiv	www.vertiv.com	**10%**
	Nile	https://nilesecure.com/pricing	**15%**
	VMWare	www.vmware.com	**2%**
	Qumulo	https://www.carahsoft.com/qumulo	**20%**
	VLCM	https://www.vlcm.com/	**10%**

Items Continued on next page.

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

Item	Approx. Qty.	UOM	Article and Description
003	1	Each	**Optional Related Service: Discount from prices listed for Data Center, Wide Area Network (WAN) and/or Local Area Network Training Services.** Contractors should provide a percentage (%) discount off its MSRP/RSSP for the Data Center, Wide Area Network (WAN) and/or Local Area Network Training Services Catalogs published by the manufacture they represent in Item (1) above. A zero (0) discount is a valid discount only with a related vendor link with product pricing or a brief description. **Percentage discounts shall only apply to the most current MSRP/RSSP published by manufacturer(s) the bidding company represents.**

Item 003 (AA) Abba Technology	Manufacturer Name	Vendor Link or Brief Description:	% Discount
	Aruba/HPE	https://abbatech.sharepoint.com/:f:/s/NMStatePriceLists/EtLq3xQO691FjwShsSEbquEBIVFqtWFkh-ChfiK4l36moQ?e=bAIatr	5%
	Cisco	https://abbatech.sharepoint.com/:f:/s/NMStatePriceLists/EtLq3xQO691FjwShsSEbquEBIVFqtWFkh-ChfiK4l36moQ?e=bAIatr	5%
	Dell	https://abbatech.sharepoint.com/:f:/s/NMStatePriceLists/EtLq3xQO691FjwShsSEbquEBIVFqtWFkh-ChfiK4l36moQ?e=bAIatr	5%
	HPE/Aruba	https://abbatech.sharepoint.com/:f:/s/NMStatePriceLists/EtLq3xQO691FjwShsSEbquEBIVFqtWFkh-ChfiK4l36moQ?e=bAIatr	5%
	Meraki	https://abbatech.sharepoint.com/:f:/s/NMStatePriceLists/EtLq3xQO691FjwShsSEbquEBIVFqtWFkh-ChfiK4l36moQ?e=bAIatr	5%
	Juniper	https://abbatech.sharepoint.com/:f:/s/NMStatePriceLists/EtLq3xQO691FjwShsSEbquEBIVFqtWFkh-ChfiK4l36moQ?e=bAIatr	5%
	Palo Alto	https://abbatech.sharepoint.com/:f:/s/NMStatePriceLists/EtLq3xQO691FjwShsSEbquEBIVFqtWFkh-ChfiK4l36moQ?e=bAIatr	3%
	Ruckus	https://abbatech.sharepoint.com/:f:/s/NMStatePriceLists/EtLq3xQO691FjwShsSEbquEBIVFqtWFkh-ChfiK4l36moQ?e=bAIatr	3%
	Extreme	https://abbatech.sharepoint.com/:f:/s/NMStatePriceLists/EtLq3xQO691FjwShsSEbquEBIVFqtWFkh-ChfiK4l36moQ?e=bAIatr	5%

Item 003 (AB) Advanced Network Management Inc.	Manufacturer Name	Vendor Link or Brief Description:	% Discount
	Aruba	http://anm.com/Pricelists/aruba-pricelist	2%
	Cisco	http://anm.com/Pricelists/cisco-pricelist	2%
	Dell	http://anm.com/Pricelists/dellemc-pricelist	2%
	HPE/Aruba	http://anm.com/Pricelists/aruba-pricelist	2%
	Meraki	http://anm.com/Pricelists/meraki-pricelist	2%
	Juniper	http://anm.com/Pricelists/juniper-pricelist	2%
	Palo Alto	http://anm.com/Pricelists/paloalto-pricelist	2%
	Ruckus	http://anm.com/Pricelists/ruckus-pricelist	2%
	Extreme	http://anm.com/Pricelists/extreme-pricelist	2%
	APC/Schneider Electric	http://anm.com/Pricelists/apc-pricelist	1%
	Arista	http://anm.com/Pricelists/arista-pricelist	1%
	AWS	http://anm.com/Pricelists/aws-pricelist	1%
	Broadcom	http://anm.com/Pricelists/broadcom-pricelist	1%
	Cohesity	http://anm.com/Pricelists/cohesity-pricelist	1%

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

	Manufacturer Name	Vendor Link or Brief Description:	% Discount
Item 003 (AB) Advanced Network Management Inc. (Continued)	Eaton/Tripp Lite	http://anm.com/Pricelists/eatontripplite-pricelist	1%
	Fortinet	http://anm.com/Pricelists/fortinet-pricelist	1%
	KnowBe4	http://anm.com/Pricelists/knowbe4-pricelist	1%
	Microsoft	http://anm.com/Pricelists/microsoft-pricelist	1%
	NetApp	http://anm.com/Pricelists/netapp-pricelist	1%
	Nutanix	http://anm.com/Pricelists/nutanix-pricelist	1%
	Pure Storage	http://anm.com/Pricelists/pure-pricelist	1%
	Rubrik	http://anm.com/Pricelists/rubrik-pricelist	1%

	Manufacturer Name	Vendor Link or Brief Description:	% Discount
Item 003 (AC) Ardham Technologies	Aruba	Training services performed by manufacturer. Discount off list. https://ardham.com/catalog	3%
	Cisco	Training services performed by manufacturer. Discount off list. https://ardham.com/catalog	3%
	Dell	Training services performed by manufacturer. Discount off list. https://ardham.com/catalog	3%
	HPE/Aruba	Training services performed by manufacturer. Discount off list. https://ardham.com/catalog	3%
	Meraki	Training services performed by manufacturer. Discount off list. https://ardham.com/catalog	3%
	Juniper	Training services performed by manufacturer. Discount off list. https://ardham.com/catalog	3%
	Palo Alto	Training services performed by manufacturer. Discount off list. https://ardham.com/catalog	3%
	Ruckus	Training services performed by manufacturer. Discount off list. https://ardham.com/catalog	3%
	Xtreme	Training services performed by manufacturer. Discount off list. https://ardham.com/catalog	3%

	Manufacturer Name	Vendor Link or Brief Description:	% Discount
Item 003 (AE) Computer Assets	Aruba	https://www.computerassets.com/_files/ugd/688bf3_7ba005c681964ecdaa670dfbe0539409.pdf	10%
	Cisco	https://www.computerassets.com/_files/ugd/688bf3_7ba005c681964ecdaa670dfbe0539409.pdf	10%
	HPE/Aruba	https://www.computerassets.com/_files/ugd/688bf3_7ba005c681964ecdaa670dfbe0539409.pdf	10%
	Meraki	https://www.computerassets.com/_files/ugd/688bf3_7ba005c681964ecdaa670dfbe0539409.pdf	10%
	Juniper	https://www.computerassets.com/_files/ugd/688bf3_7ba005c681964ecdaa670dfbe0539409.pdf	10%
	Ruckus	https://www.computerassets.com/_files/ugd/688bf3_7ba005c681964ecdaa670dfbe0539409.pdf	10%
	Xtreme	https://www.computerassets.com/_files/ugd/688bf3_7ba005c681964ecdaa670dfbe0539409.pdf	10%
	Avycon	https://www.computerassets.com/_files/ugd/688bf3_7ba005c681964ecdaa670dfbe0539409.pdf	10%
	Extreme	https://www.computerassets.com/_files/ugd/688bf3_7ba005c681964ecdaa670dfbe0539409.pdf	10%

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

	Manufacturer Name	Vendor Link or Brief Description:	% Discount
Item 003 (AE) Computer Assets (Continued)	Inscape Data	https://www.computerassets.com/_files/ugd/688bf3_7ba005c681964ecdaa670dfbe0539409.pdf	10%
	Netgear	https://www.computerassets.com/_files/ugd/688bf3_7ba005c681964ecdaa670dfbe0539409.pdf	10%
	Trendnet	https://www.computerassets.com/_files/ugd/688bf3_7ba005c681964ecdaa670dfbe0539409.pdf	10%
	Veeam Software Corporation	https://www.computerassets.com/_files/ugd/688bf3_7ba005c681964ecdaa670dfbe0539409.pdf	10%

	Manufacturer Name	Vendor Link or Brief Description:	% Discount
Item 003 (AF) ConvergeOne	Aruba	https://www.convergeone.com/nm-doit-price-lists	5%
	Cisco	https://www.convergeone.com/nm-doit-price-lists	5%
	Dell	https://www.convergeone.com/nm-doit-price-lists	5%
	HPE/Aruba	https://www.convergeone.com/nm-doit-price-lists	5%
	Meraki	https://www.convergeone.com/nm-doit-price-lists	5%
	Juniper	https://www.convergeone.com/nm-doit-price-lists	5%
	Palo Alto	https://www.convergeone.com/nm-doit-price-lists	3%
	Ruckus	https://www.convergeone.com/nm-doit-price-lists	3%
	Extreme Networks	https://www.convergeone.com/nm-doit-price-lists	5%
	Xtreme Power Conversion	https://www.convergeone.com/nm-doit-price-lists	15%
	Artic Wolf	https://www.convergeone.com/nm-doit-price-lists	2.5%
	Fortinet	https://www.convergeone.com/nm-doit-price-lists	3%
	APC/Schneider Electric	https://www.convergeone.com/nm-doit-price-lists	5%
	KnowBe4	https://www.convergeone.com/nm-doit-price-lists	2.5%
	ConvergeOne	https://www.convergeone.com/nm-doit-price-lists	5%
	F5 Networks	https://www.convergeone.com/nm-doit-price-lists	3%
	Belden	https://www.convergeone.com/nm-doit-price-lists	5%
	Vmware (Broadcom)	https://www.convergeone.com/nm-doit-price-lists	1%
	PureStorage	https://www.convergeone.com/nm-doit-price-lists	5%
	NetApp	https://www.convergeone.com/nm-doit-price-lists	5%
	Eaton	https://www.convergeone.com/nm-doit-price-lists	5%
	HP	https://www.convergeone.com/nm-doit-price-lists	5%

	Manufacturer Name	Vendor Link or Brief Description:	% Discount
Item 003 (AG) Converged Networks LLC	Aruba	Aruba Pricing	0%
	HPE/Aruba	HPE/Aruba Pricing	0%
	Juniper	Juniper Pricing	0%
	Ruckus	Ruckus Pricing	0%
	Extreme Networks	Extreme Pricing	0%
	APC	APC Price List	0%
	Arista	Arista Pricing	0%
	ApplianSys	ApplianSys Pricing	0%
	Cyberpower	Cyberpower Pricing	0%

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

	Manufacturer Name	Vendor Link or Brief Description:	% Discount
Item 003 (AG) Converged Networks LLC (Continued)	Eaton	Eaton Pricing	0%
	Fortinet	Fortinet Price List	0%
	Netgear	Netgear Price List	0%
	Nfina	Nfina Price List	0%
	Orion	Orion Price List	0%
	Ubiquiti	Ubiquiti Price List	0%
	Vertiv	Vertiv Price List	0%

	Manufacturer Name	Vendor Link or Brief Description:	% Discount
Item 003 (AH) CounterTrade Product	Aruba	CounterTrade_Hewlett Packard Enterprises_Aruba MSRP List.xlsx -EXHIBIT B	16%
	Cisco	CounterTrade_Cisco_Meraki MSRP List.xlsx- EXHIBIT B	13%
	HPE/Aruba	CounterTrade_Hewlett Packard Enterprises_Aruba MSRP List.xlsx- EXHIBIT B	16%
	Meraki	CounterTrade_Cisco_Meraki MSRP List.xlsx- EXHIBIT B	13%
	Juniper	CounterTrade_Juniper.xlsx- EXHIBIT B	16%
	Palo Alto	CounterTrade_Palo Alto Networks.xlsx- EXHIBIT B	8%
	Ruckus	CounterTrade_Ruckus Wireless.xlsx- EXHIBIT B	8%
	Xtreme	CounterTrade_Extreme(Xtreme) Network Inc.xlsx- EXHIBIT B	11%

	Manufacturer Name	Vendor Link or Brief Description:	% Discount
Item 003 (AI) EVOTEK Inc.	Aruba	Training and Professional Services is based on hourly rates and may not be discounted - Please use NASPO price book, as it is dynamic: https://buy.hpe.com/pss/contract/datacomm_2019_2024	0%
	Cisco	Training and Professional Services is based on hourly rates and may not be discounted - https://www.cisco.com/c/en/us/solutions/industries/government/usgovernment-solutions-services/resources/government-contracts-fundingvehicles/state-local-government-contracts/naspo-valuepoint-datacom-AR3227/pricelist.html	0%
	HPE/Aruba	Training and Professional Services is based on hourly rates and may not be discounted - Please use NASPO price book, as it is dynamic: https://buy.hpe.com/pss/contract/datacomm_2019_2024	0%
	Meraki	Training and Professional Services is based on hourly rates and may not be discounted - https://www.cisco.com/c/en/us/solutions/industries/government/usgovernment-solutions-services/resources/government-contracts-fundingvehicles/state-local-government-contracts/naspo-valuepoint-datacom-AR3227/pricelist.html	0%

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

Item 003 (AI) EVOTEK Inc. (Continued)	**Manufacturer Name**	**Vendor Link or Brief Description:**	**% Discount**
	Juniper	Training and Professional Services is based on hourly rates and may not be discounted - https://www.juniper.net/us/en/how-to-buy/naspovaluepoint-ar3232.html	**0%**
	Palo Alto	Training and Professional Services is based on hourly rates and may not be discounted - https://www.paloaltonetworks.com/content/dam/pan/en_US/images/publicsector-redesign/contract_vehicles/state_and_local/msrp-file-sled-nam.xlsx	**0%**

Item 003 (AJ) Frontier Technology LLC dba MicroAge	**Manufacturer Name**	**Vendor Link or Brief Description:**	**% Discount**
	Cisco	http://gov.microage.com/vendor/cisco	**4%**
	HPE/Aruba	http://gov.microage.com/vendor/hewlett-packard	**4%**
	Meraki	http://gov.microage.com/vendor/cisco	**4%**
	Juniper	http://gov.microage.com/vendor/hewlett-packard	**4%**
	Palo Alto	http://gov.microage.com/vendor/palo-alto-networks	**5%**
	Xtreme	http://gov.microage.com/vendor/extreme-alto-networks	**0%**

Item 003 (AK) Harmonix Technologies Inc.	**Manufacturer Name**	**Vendor Link or Brief Description:**	**% Discount**
	Aruba	https://www.dropbox.com/scl/fi/wxk71mtro3hsabnpywohj/ARUBA-PRICE-LIST-11-2025.xlsx?rlkey=wdj6z60z10bqg3d9ytgetqi3v&st=via55zod&dl=0	**8%**
	Cisco	https://www.dropbox.com/scl/fi/c3gi7xii2v83ohiwu4lmm/CISCO-SYSTEMS-PRICE-LIST-11-2025.xlsx?rlkey=1b3ozksyjkq6l14s783vyvhei&st=aajfajli&dl=0	**5%**
	Dell	https://www.dropbox.com/scl/fi/pdl6iahj068y9t9gw330f/DELL-PRICELIST-11-2025.xlsx?rlkey=0llrinsndisbm4uv8yjx36roq&st=1muyq9d3&dl=0	**5%**
	HPE/Aruba	https://www.dropbox.com/scl/fi/wxk71mtro3hsabnpywohj/ARUBA-PRICE-LIST-11-2025.xlsx?rlkey=wdj6z60z10bqg3d9ytgetqi3v&st=via55zod&dl=0	**8%**
	Ruckus	https://www.dropbox.com/scl/fi/n6tb5qjqwh81ic534um5m/RUCKUS-WIRELESS-PRICE-LIST-11-2025.xlsx?rlkey=2n9zxrl8lyij6q68wfk0xgw7z&st=ud03nhlv&dl=0	**10%**
	Xtreme	https://www.dropbox.com/scl/fi/4hfskosfgsea7ktr5xbzh/EXTREME-NETWORKS-PRICE-LIST-11-2025.xlsx?rlkey=xabek041z4mw6cowcmw4y2asw&st=ic2e82yt&dl=0	**8%**

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

Item 003 (AM) CenturyLink Communications LLC dba Lumen Technologies	**Manufacturer Name**	**Vendor Link or Brief Description:**	**% Discount**
	Aruba	Please see Catalog Price Listing- EXHIBIT D	**10.33%**
	Cisco	Please see Catalog Price Listing- EXHIBIT D	**13.04%**
	HPE/Aruba	Please see Catalog Price Listing- EXHIBIT D	**10.33%**
	Meraki	Please see Catalog Price Listing- EXHIBIT D	**13.04%**
	Juniper	Please see Catalog Price Listing- EXHIBIT D	**5.00%**
	Palo Alto	Please see Catalog Price Listing- EXHIBIT D	**7.00%**

Item 003 (AQ) TEC34 LLC	**Manufacturer Name**	**Vendor Link or Brief Description:**	**% Discount**
	Aruba	Training Services: https://www.tec34.com/catalog	**2%**
	Cisco	Training Services: https://www.tec34.com/catalog	**2%**
	Dell	Training Services: https://www.tec34.com/catalog	**2%**
	HPE/Aruba	Training Services: https://www.tec34.com/catalog	**2%**
	Meraki	Training Services: https://www.tec34.com/catalog	**2%**
	Juniper	Training Services: https://www.tec34.com/catalog	**2%**

Items Continued on next page.

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

Item	Approx. Qty.	UOM	Article and Description
004	1	Each	**Optional: Discount from prices listed for Other Manufacturers not already listed in Item (001) above for Data Center, Wide Area Network (WAN) and/or Local Area Network Equipment AND related software/software subscriptions to include a One (1) year warranty.** Contractors should provide a minimum percentage (%) discount off its MSRP/RSSP for the Other Manufacturers Data Center, Wide Area Network (WAN) and/or Local Area Network (LAN) Equipment AND related software/software subscriptions to include a One (1) Year Warranty at No Added Cost to the Purchase of the equipment Catalogs published by the manufacture they represent. A zero (0) discount is a valid discount only with a related vendor link with product pricing or an uploaded vendor catalog price listing. **Percentage discounts shall only apply to the most current MSRP/RSSP published by manufacturer(s) the bidding company represents.**

Item 004 (AA) Abba Technology	**Manufacturer Name**	**Vendor Link or Brief Description:**	**% Discount**
	Eaton/Tripp Lite	https://abbatech.sharepoint.com/:f:/s/NMStatePriceLists/EtLq3xQO691FjwShsSEbquEBIVFqtWFkh-ChfiK4l36moQ?e=bAIatr	**5%**
	Schneider Electric/APC	https://abbatech.sharepoint.com/:f:/s/NMStatePriceLists/EtLq3xQO691FjwShsSEbquEBIVFqtWFkh-ChfiK4l36moQ?e=bAIatr	**5%**
	Fortinet	https://abbatech.sharepoint.com/:f:/s/NMStatePriceLists/EtLq3xQO691FjwShsSEbquEBIVFqtWFkh-ChfiK4l36moQ?e=bAIatr	**5%**
	Arista	https://abbatech.sharepoint.com/:f:/s/NMStatePriceLists/EtLq3xQO691FjwShsSEbquEBIVFqtWFkh-ChfiK4l36moQ?e=bAIatr	**10%**
	Ubiquity	https://abbatech.sharepoint.com/:f:/s/NMStatePriceLists/EtLq3xQO691FjwShsSEbquEBIVFqtWFkh-ChfiK4l36moQ?e=bAIatr	**2%**
	ENET	https://abbatech.sharepoint.com/:f:/s/NMStatePriceLists/EtLq3xQO691FjwShsSEbquEBIVFqtWFkh-ChfiK4l36moQ?e=bAIatr	**10%**
	Nokia/Infinera	https://abbatech.sharepoint.com/:f:/s/NMStatePriceLists/EtLq3xQO691FjwShsSEbquEBIVFqtWFkh-ChfiK4l36moQ?e=bAIatr	**3%**
	Scale Computing	https://abbatech.sharepoint.com/:f:/s/NMStatePriceLists/EtLq3xQO691FjwShsSEbquEBIVFqtWFkh-ChfiK4l36moQ?e=bAIatr	**3%**
	Barracuda	https://abbatech.sharepoint.com/:f:/s/NMStatePriceLists/EtLq3xQO691FjwShsSEbquEBIVFqtWFkh-ChfiK4l36moQ?e=bAIatr	**3%**
	Vertiv	https://abbatech.sharepoint.com/:f:/s/NMStatePriceLists/EtLq3xQO691FjwShsSEbquEBIVFqtWFkh-ChfiK4l36moQ?e=bAIatr	**5%**

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

	Manufacturer Name	Vendor Link or Brief Description:	% Discount
Item 004 (AA) Abba Technology (Continued)	FS.COM	https://abbatech.sharepoint.com/:f:/s/NMStatePriceLists/EtLq3xQO691FjwShsSEbquEBIVFqtWFkh-ChfiK4l36moQ?e=bAIatr	5%
	OpenGear	https://abbatech.sharepoint.com/:f:/s/NMStatePriceLists/EtLq3xQO691FjwShsSEbquEBIVFqtWFkh-ChfiK4l36moQ?e=bAIatr	5%
	Cohesity	https://abbatech.sharepoint.com/:f:/s/NMStatePriceLists/EtLq3xQO691FjwShsSEbquEBIVFqtWFkh-ChfiK4l36moQ?e=bAIatr	10%
	Synology	https://abbatech.sharepoint.com/:f:/s/NMStatePriceLists/EtLq3xQO691FjwShsSEbquEBIVFqtWFkh-ChfiK4l36moQ?e=bAIatr	3%
	Exagrid	https://abbatech.sharepoint.com/:f:/s/NMStatePriceLists/EtLq3xQO691FjwShsSEbquEBIVFqtWFkh-ChfiK4l36moQ?e=bAIatr	10%
	NetApp	https://abbatech.sharepoint.com/:f:/s/NMStatePriceLists/EtLq3xQO691FjwShsSEbquEBIVFqtWFkh-ChfiK4l36moQ?e=bAIatr	5%
	Nutanix	https://abbatech.sharepoint.com/:f:/s/NMStatePriceLists/EtLq3xQO691FjwShsSEbquEBIVFqtWFkh-ChfiK4l36moQ?e=bAIatr	10%
	Pure Storage	https://abbatech.sharepoint.com/:f:/s/NMStatePriceLists/EtLq3xQO691FjwShsSEbquEBIVFqtWFkh-ChfiK4l36moQ?e=bAIatr	5%
	NetGear	https://abbatech.sharepoint.com/:f:/s/NMStatePriceLists/EtLq3xQO691FjwShsSEbquEBIVFqtWFkh-ChfiK4l36moQ?e=bAIatr	3%

	Manufacturer Name	Vendor Link or Brief Description:	% Discount
Item 004 (AB) Advanced Network Management	APC/Schneider Electric	http://anm.com/Pricelists/apc-pricelist	5%
	Arctic Wolf	http://anm.com/Pricelists/arcticwolf-pricelist	5%
	Arista	http://anm.com/Pricelists/arista-pricelist	3%
	AWS	http://anm.com/Pricelists/aws-pricelist	0.25%
	Broadcom	http://anm.com/Pricelists/broadcom-pricelist	0.25%
	Cohesity	http://anm.com/Pricelists/cohesity-pricelist	10%
	Eaton/Tripp Lite	http://anm.com/Pricelists/eatontripplite-pricelist	10%
	Equal Optics	http://anm.com/Pricelists/equaloptics-pricelist	10%
	Fortinet	http://anm.com/Pricelists/fortinet-pricelist	10%
	KnowBe4	http://anm.com/Pricelists/knowbe4-pricelist	3%
	Microsoft	http://anm.com/Pricelists/microsoft-pricelist	0.25%
	NetApp	http://anm.com/Pricelists/netapp-pricelist	10%
	NetBrain	http://anm.com/Pricelists/netbrain-pricelist	5%
	Nutanix	http://anm.com/Pricelists/nutanix-pricelist	10%
	Object First	http://anm.com/Pricelists/objectfirst-pricelist	10%
	Open Gear	http://anm.com/Pricelists/opengear-pricelist	3%
	Pure Storage	http://anm.com/Pricelists/pure-pricelist	10%
	Rubrik	http://anm.com/Pricelists/rubrik-pricelist	15%

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

Item 004 (AB) Advanced Network Management (Continued)	**Manufacturer Name**	**Vendor Link or Brief Description:**	**% Discount**
	Ubiquiti	http://anm.com/Pricelists/ubiquiti-pricelist	**3%**
	Veeam	http://anm.com/Pricelists/veeam-pricelist	**3%**

Item 004 (AC) Ardham Technologies	**Manufacturer Name**	**Vendor Link or Brief Description:**	**% Discount**
	Microsoft	https:ardham.com/catalog	**2%**
	Nutanix	https:ardham.com/catalog	**15%**
	Veeam	https:ardham.com/catalog	**10%**
	VMware	https:ardham.com/catalog	**2%**
	Sophos	https:ardham.com/catalog	**10%**
	Barracuda	https:ardham.com/catalog	**5%**
	APC	https:ardham.com/catalog	**10%**
	Eaton	https:ardham.com/catalog	**10%**
	C2G	https:ardham.com/catalog	**12%**
	Sonicwall	https:ardham.com/catalog	**10%**

Item 004 (AE) Computer Assets	**Manufacturer Name**	**Vendor Link or Brief Description:**	**% Discount**
	Avycon	https://www.computerassets.com/_files/ugd/688bf3_7ba005c681964ecdaa670dfbe0539409.pdf	**33%**
	Extreme Networks	https://www.computerassets.com/_files/ugd/688bf3_7ba005c681964ecdaa670dfbe0539409.pdf	**33%**
	Inscape Data	https://www.computerassets.com/_files/ugd/688bf3_7ba005c681964ecdaa670dfbe0539409.pdf	**7%**
	Netgear	https://www.computerassets.com/_files/ugd/688bf3_7ba005c681964ecdaa670dfbe0539409.pdf	**33%**
	Trendnet	https://www.computerassets.com/_files/ugd/688bf3_7ba005c681964ecdaa670dfbe0539409.pdf	**7%**
	Veeam Software Corporation	https://www.computerassets.com/_files/ugd/688bf3_7ba005c681964ecdaa670dfbe0539409.pdf	**4%**

Item 004 (AF) ConvergeOne	**Manufacturer Name**	**Vendor Link or Brief Description:**	**% Discount**
	Xtreme Power Conversion	https://www.convergeone.com/nm-doit-price-lists	**20%**
	Artic Wolf	https://www.convergeone.com/nm-doit-price-lists	**5%**
	Fortinet	https://www.convergeone.com/nm-doit-price-lists	**15%**
	APC/Schneider Electric	https://www.convergeone.com/nm-doit-price-lists	**5%**
	KnowBe4	https://www.convergeone.com/nm-doit-price-lists	**5%**
	ConvergeOne	https://www.convergeone.com/nm-doit-price-lists	**5%**
	F5 Networks	https://www.convergeone.com/nm-doit-price-lists	**5%**
	Belden	https://www.convergeone.com/nm-doit-price-lists	**10%**
	Vmware (Broadcom)	https://www.convergeone.com/nm-doit-price-lists	**1%**
	PureStorage	https://www.convergeone.com/nm-doit-price-lists	**5%**
	NetApp	https://www.convergeone.com/nm-doit-price-lists	**5%**
	Eaton	https://www.convergeone.com/nm-doit-price-lists	**10%**
	HP	https://www.convergeone.com/nm-doit-price-lists	**10%**

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

Item 004 (AG) Converged Networks LLC	**Manufacturer Name**	**Vendor Link or Brief Description:**	**% Discount**
	APC	APC Price List	**1%**
	Arista	Arista Pricing	**30%**
	ApplianSys	ApplianSys Pricing	**1%**
	Cyberpower	Cyberpower Pricing	**1%**
	Eaton	Eaton Pricing	**1%**
	Fortinet	Fortinet Price List	**5% Categories: D, I, J - 0%**
	Netgear	Netgear Price List	**1%**
	Nfina	Nfina Price List	**1%**
	Orion	Orion Price List	**1%**
	Ubiquiti	Ubiquiti Price List	**1%**
	Vertiv	Vertiv Price List	**20%**

Item 004 (AH) CounterTrade Product	**Manufacturer Name**	**Vendor Link or Brief Description:**	**% Discount**
	APC (Schneider Electric)	CounterTrade_APC by Schneider Electric.xlsx- EXHIBIT B	**22%**
	Belkin	CounterTrade_Belkin International Inc.xlsx- EXHIBIT B	**16%**
	Eaton	CounterTrade_EATON_Tripp Lite.xlsx- EXHIBIT B	**11%**
	Fortinet	CounterTrade_Fortinet Inc.xlsx- EXHIBIT B	**13%**
	Transition Networks	CounterTrade_Transition Networks.xlsx- EXHIBIT B	**11%**
	Tripplite	CounterTrade_EATON_Tripp Lite.xlsx- EXHIBIT B	**8%**
	Vertiv	CounterTrade_VERTIV.xlsx- EXHIBIT B	**11%**

Item 004 (AI) EVOTEK Inc.	**Manufacturer Name**	**Vendor Link or Brief Description:**	**% Discount**
	Tanium	Https://www.arrow.com/globalecs/immixgroup/vendors/tanium/	**0%**
	Pure Storage	https://www.purestorage.com/company/how-to-buy/naspo-valuepoint-23020/naspo-participating-state-price-list-for-contract.html	**5%**

Item 004 (AJ) Frontier Technology LLC dba MicroAge	**Manufacturer Name**	**Vendor Link or Brief Description:**	**% Discount**
	Discount % are as follows: Hardware / Post Warranty Maintenance Services / Training Services		
	Arista	https://gov.microage.com/vendor/arista/	**41/ 10/ 5%**
	CheckPoint	See Attached- EXHIBIT F	**20/ 4/ 4%**
	Exagrid	https://gov.microage.com/vendor/exagrid/	**40/ 5/ 5%**
	Fortinet	https://gov.microage.com/vendor/fortinet/	**40/ 5/ 5%**
	Infoblox	See Attached- EXHIBIT F	**20/ 5/ 5%**
	NetApp	https://gov.microage.com/vendor/netapp/	**40/ 15/ 10%**
	Nutanix	https://gov.microage.com/vendor/nutanix/	**30/ 5/ 5%**
	Object First	See Attached- EXHIBIT F	**10/ 5/ 5%**
	Pure Storage	https://gov.microage.com/vendor/pure-storage/	**40/ 5/ 5%**
	Rubrik	https://gov.microage.com/vendor/rubrik/	**20/ 10/ 5%**

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

Item 004 (AJ) Frontier Technology LLC dba MicroAge (Continued)	**Manufacturer Name**	**Vendor Link or Brief Description:**	**% Discount**
	Sophos	https://gov.microage.com/vendor/sophos/	**20/ 5/ 5%**
	Total Asset Managers	See Attached- EXHIBIT F	**20/ 5/ 5%**
	Varonis	https://gov.microage.com/vendor/varonis-systems/	**15/ 5/ 5%**
	Veeam	https://gov.microage.com/vendor/veeam/	**8/ 1/ 1%**

Item 004 (AK) Harmonix Technologies Inc.	**Manufacturer Name**	**Vendor Link or Brief Description:**	**% Discount**
	Fortinet	https://www.dropbox.com/scl/fi/y38o563xrp81tzvf4y3va/FORTINET-PRICE-LIST-11-2025.xlsx?rlkey=g2zmcli39fsj1s1kct6rs0zpu&st=qtdi7ft6&dl=0	**25%**
	Sonicwall	https://www.dropbox.com/scl/fi/0k1x3taf690ufyp5ecsbm/SONICWALL-PRICE-LIST-11-2025.xlsx?rlkey=c2j7ppq82tmlst8qw0aft4cqn&st=aeq6661g&dl=0	**10%**
	Maxpower	https://www.dropbox.com/scl/fi/7ehxsjq0bx6ebo0rezyzr/MAXPOWER-PRICE-LIST-11-2025.xlsx?rlkey=833cqatsxk57jg269no3zz5aa&st=9omobl72&dl=0	**25%**
	Axis Communications	https://www.dropbox.com/scl/fi/atvzboeq0cq659m6syxdi/AXIS-COMMUNICATIONS-PRICE-LIST-11-2025.xlsx?rlkey=1his0wo05i7f5fsbtnxb8a9i7&st=pu759j4b&dl=0	**15%**
	APC	https://www.dropbox.com/scl/fi/7klbqidsy6enfu1w4ckqh/APC-PRICELIST-11-2025.xlsx?rlkey=rvh1s75ivs1xqopeoh8zj9czk&st=rgri0z96&dl=0	**10%**
	Panduit	https://www.dropbox.com/scl/fi/btfr6korly5la38rnv9xd/PANDUIT-PRICELIST-11-2025.xlsx?rlkey=sqoa071y2awbdllxb6d1tue1i&st=jduwxtg8&dl=0	**20%**
	Hoffman	https://www.dropbox.com/scl/fi/3nei8pon76plwanrwgok5/HOFFMAN-PRICE-LIST-11-2025.xlsx?rlkey=1xgi9yt1ij60ekrqy77lv16d3&st=83vd97dx&dl=0	**20%**

Item 004 (AL) Loial Inc.	**Manufacturer Name**	**Vendor Link or Brief Description:**	**% Discount**
	LMNTRIX	Excel Sheet attached- EXHIBIT C	**Hardware / Equipment- NA Software / Licenses- 5% Maintenance & Support- 5% Training or Related Services- 5%**

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

Item 004 (AL) Loial Inc. (Continued)	**Manufacturer Name**	**Vendor Link or Brief Description:**	**% Discount**
	Tenable	Excel Sheet attached- EXHIBIT C	**Hardware / Equipment- 6% Software / Licenses- 10% Maintenance & Support- 10% Training or Related Services- 7%**
	Checkpoint	Excel Sheet attached- EXHIBIT C	**Hardware / Equipment- 30% Software / Licenses- 12% Maintenance & Support- 12% Training or Related Services- 5%**
	Tanium	Excel Sheet attached- EXHIBIT C	**Hardware / Equipment – NA Software / Licenses – 4% Maintenance & Support – 0% Training or Related Services – 0%**
	Zscaler	https://comet.ogs.ny.gov/search-pricelist/ INSTRUCTIONS: Search ZSCALER	**Hardware / Equipment – NA Software / Licenses – 10% Maintenance & Support – 10% Training or Related Services – 10%**
	Cloudflare	Excel Sheet attached- EXHIBIT C	**Hardware / Equipment – NA Software / Licenses – 5% Maintenance & Support – 5% Training or Related Services – 5%**

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

Item 004 (AL) Loial Inc. (Continued)	**Manufacturer Name**	**Vendor Link or Brief Description:**	**% Discount**
	Gigamon	Excel Sheet attached- EXHIBIT C	**Hardware / Equipment – 10% Software / Licenses – 4% Maintenance & Support – 10% Training or Related Services – 10%**
	Elastic	Excel Sheet attached- EXHIBIT C	**Hardware / Equipment –1 % Software / Licenses –1 % Maintenance & Support –1 % Training or Related Services –1 %**
	TrendMicro	Excel Sheet attached- EXHIBIT C	**Hardware / Equipment – 10% Software / Licenses – 10% Maintenance & Support – 10% Training or Related Services – 10%**
	Fortinet	Excel Sheet attached- EXHIBIT C	**Hardware/ Equipment - 15% Software/ Licenses - 15% Maintenance & Support - 5% Training or Related Services - 5%**
	Sophos	Excel Sheet attached- EXHIBIT C	**Hardware/ Equipment - 10% Software/ Licenses - 10% Maintenance & Support - 10% Training or Related Services - 10%**

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

Item 004 (AL) Loial Inc. (Continued)	**Manufacturer Name**	**Vendor Link or Brief Description:**	**% Discount**
	Threat Locker	Excel Sheet attached- EXHIBIT C	**Hardware/ Equipment - NA Software/ License - 15% Maintenance & Support - 15% Training or Related Services - 15%**
	archTIS	Excel Sheet attached- EXHIBIT C	**Hardware/ Equipment - NA Software/ Licenses - 15% Maintenance & Support - 1% Training or Related Services - 1%**
	Darktrace	Excel Sheet attached- EXHIBIT C	**Hardware/ Equipment - NA Software/ Licenses - 5% Maintenance & Support - 5% Training or Related Services - 5%**
	KnowBe4	Excel Sheet attached- EXHIBIT C	**Hardware/ Equipment - NA Software - 10% (unlimited at no cost with software purchase) Maintenance & Support - NA Training or Related Services - NA**

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

Item 004 (AL) Loial Inc. (Continued)	**Manufacturer Name**	**Vendor Link or Brief Description:**	**% Discount**
	Red Hat	Excel Sheet attached- EXHIBIT C	**Hardware/ Equipment - NA Software/ Licenses - 5% Maintenance & Support - 5% Training or Related Services - 5%**
	Arista	Excel Sheet attached- EXHIBIT C	**Hardware/ Equipment - 35% Software/ Licenses - 20% Maintenance & Support - 15% Training or Related Services - 0%**

Item 004 (AO) One Technology Corp.	**Manufacturer Name**	**Vendor Link or Brief Description:**	**% Discount**
	CloudFlare	https://www.one-technology.com/pricing/	**5%**
	Dynatrace	https://www.one-technology.com/pricing/	**5%**
	F5	https://www.one-technology.com/pricing/	**5%**
	NetApp	https://www.one-technology.com/pricing/	**5%**
	Pure Storage	https://www.one-technology.com/pricing/	**5%**
	Red Hat	https://www.one-technology.com/pricing/	**5%**
	Rubrik	https://www.one-technology.com/pricing/	**5%**
	SpectraLogic	See Catalog: Spectra Logic Commercial Pricelist- EXHIBIT G	**5%**

Item 004 (AQ) TEC34 LLC	**Manufacturer Name**	**Vendor Link or Brief Description:**	**% Discount**
	Adlumin	https://www.tec34.com/catalog	**15%**
	APC Schneider	https://www.tec34.com/catalog	**12%**
	Cambium Networks	https://www.tec34.com/catalog	**15%**
	Fortinet	https://www.tec34.com/catalog	**15%**
	Nutanix	https://www.tec34.com/catalog	**12%**
	Microsoft (Azure)	https://www.tec34.com/catalog	**0.05%**
	Pure Storage	https://www.tec34.com/catalog	**12%**
	Versa	https://www.tec34.com/catalog	**15%**

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

Item	Approx. Qty.	UOM	Article and Description
005	1	Hour	**Optional Related Service: Maximum Hourly Rates ($) listed for Data Center, Wide Area Network (WAN) and/or Local Area Network – Technical Support Services.** Contractors should provide a maximum hourly rate for the Data Center, Wide Area Network (WAN) and/or Local Area Network Technical Support Services to be used only for the purchase of new and existing Data Center, WAN/LAN equipment from the proposed pricing catalog manufacture they represent in Item (001) and if applicable to the manufacturers proposed in Item (004) above. **Percentage hourly rates ($) shall only apply to the published by manufacturer(s) the bidding company represents.**

Item 005 (AA) Abba Technology	Manufacturer Name	Description of General Support Services:	Hourly Rate
	Abba Technologies, Inc.	Contact Center Specialist	**$ 300.00**
	Abba Technologies, Inc.	Convergence Engineer	**$ 350.00**
	Abba Technologies, Inc.	Emergency Maintenance & Repair (8:00 am-5:00 pm MDT)	**$ 300.00**
	Abba Technologies, Inc.	Emergency Maintenance & Repair (5:01 am-7:59 pm MDT)	**$ 380.00**
	Abba Technologies, Inc.	Installation Technician	**$ 300.00**
	Abba Technologies, Inc.	Onsite Maintenance and Repair Engineer	**$ 300.00**
	Abba Technologies, Inc.	Tier 4 Engineer/Architect	**$ 350.00**
	Abba Technologies, Inc.	Project Lead/Coordinator	**$ 300.00**
	Abba Technologies, Inc.	Project Manager	**$ 300.00**
	Abba Technologies, Inc.	Unified Communication Engineer	**$ 360.00**

Item 005 (AB) Advanced Network Management	Manufacturer Name	Description of General Support Services:	Hourly Rate
	ANM (Supporting all manufacturers listed in 001 and 004)	Contact Center Specialist	**$325 Sr Engineer**
	ANM (Supporting all manufacturers listed in 001 and 004)	Convergence Engineer	**$325 Sr Engineer**
	ANM (Supporting all manufacturers listed in 001 and 004)	Emergency Maintenance & Repair (8:00 am-5:00 pm MDT)	**$225 Engineer $325 Sr Engineer**
	ANM (Supporting all manufacturers listed in 001 and 004)	Emergency Maintenance & Repair (5:01 am-7:59 pm MDT)	**$337.50 6pm-8am MDT**
	ANM (Supporting all manufacturers listed in 001 and 004)	Installation Technician	**$225 Engineer $325 Sr Engineer**
	ANM (Supporting all manufacturers listed in 001 and 004)	Onsite Maintenance and Repair Engineer	**$225 Engineer $325 Sr Engineer**
	ANM (Supporting all manufacturers listed in 001 and 004)	Tier 4 Engineer/Architect	**$425 Sr Consultant**

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

Item 005	**Manufacturer Name**	**Description of General Support Services:**	**Hourly Rate**
(AB) Advanced Network Management (Continued)	ANM (Supporting all manufacturers listed in 001 and 004)	Project Lead/Coordinator	**$185**
	ANM (Supporting all manufacturers listed in 001 and 004)	Project Manager	**$225**
	ANM (Supporting all manufacturers listed in 001 and 004)	Unified Communication Engineer	**$225 Engineer $325 Sr Engineer**

Item 005	**Manufacturer Name**	**Description of General Support Services:**	**Hourly Rate**
(AC) Ardham Technologies	Ardham Technologies, Inc.	Contact Center Specialist	**$195.00**
	Ardham Technologies, Inc.	Convergence Engineer	**$195.00**
	Ardham Technologies, Inc.	Emergency Maintenance & Repair (8:00 am-5:00 pm MDT)	**$195.00**
	Ardham Technologies, Inc.	Emergency Maintenance & Repair (5:01 am-7:59 pm MDT)	**$195.00**
	Ardham Technologies, Inc.	Installation Technician	**$195.00**
	Ardham Technologies, Inc.	Onsite Maintenance and Repair Engineer	**$195.00**
	Ardham Technologies, Inc.	Tier 4 Engineer/Architect	**$205.00**
	Ardham Technologies, Inc.	Project Lead/Coordinator	**$130.00**
	Ardham Technologies, Inc.	Project Manager	**$145.00**
	Ardham Technologies, Inc.	Unified Communication Engineer	**$195.00**

Item 005 (AD) Calian Corp.	**Manufacturer Name**	**Description of General Support Services:**	**Hourly Rate**
		Contact Center Specialist	**$300.00**
		Convergence Engineer	**$300.00**
		Emergency Maintenance & Repair (8:00 am-5:00 pm MDT)	**$300.00**
		Emergency Maintenance & Repair (5:01 am-7:59 pm MDT)	**$350.00**
		Installation Technician	**$300.00**
		Onsite Maintenance and Repair Engineer	**$300.00**
		Tier 4 Engineer/Architect	**$300.00**
		Project Lead/Coordinator	**$300.00**
		Project Manager	**$200.00**
		Unified Communication Engineer	**$300.00**

Item 005	**Manufacturer Name**	**Description of General Support Services:**	**Hourly Rate**
(AE) Computer Assets	**ALL MANUFACTURERS**	Contact Center Specialist	**$205.00**
		Convergence Engineer	**$195.00**
		Emergency Maintenance & Repair (8:00 am-5:00 pm MDT)	**$155.00**
		Emergency Maintenance & Repair (5:01 am-7:59 pm MDT)	**$250.00**
		Installation Technician	**$90.00**
		Onsite Maintenance and Repair Engineer	**$110.00**

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

Item 005 (AE) Computer Assets (Continued)	**Manufacturer Name**	**Description of General Support Services:**	**Hourly Rate**
		Tier 4 Engineer/Architect	**$205.00**
		Project Lead/Coordinator	**$155.00**
		Project Manager	**$135.00**
		Unified Communication Engineer	**$150.00**

Item 005 (AF) ConvergeOne	**Manufacturer Name**	**Description of General Support Services:**	**Hourly Rate**
	ConvergeOne (supporting all manufacturers listed in 001 and 004)	Contact Center Specialist	**$225.00**
	ConvergeOne (supporting all manufacturers listed in 001 and 004)	Convergence Engineer	**$245.00**
	ConvergeOne (supporting all manufacturers listed in 001 and 004)	Emergency Maintenance & Repair (8:00 am-5:00 pm MDT)	**$245.00**
	ConvergeOne (supporting all manufacturers listed in 001 and 004)	Emergency Maintenance & Repair (5:01 am-7:59 pm MDT)	**$367.50**
	ConvergeOne (supporting all manufacturers listed in 001 and 004)	Installation Technician	**$225.00**
	ConvergeOne (supporting all manufacturers listed in 001 and 004)	Onsite Maintenance and Repair Engineer	**$245.00**
	ConvergeOne (supporting all manufacturers listed in 001 and 004)	Tier 4 Engineer/Architect	**$275.00**
	ConvergeOne (supporting all manufacturers listed in 001 and 004)	Project Lead/Coordinator	**$135.00**
	ConvergeOne (supporting all manufacturers listed in 001 and 004)	Project Manager	**$215.00**
	ConvergeOne (supporting all manufacturers listed in 001 and 004)	Unified Communication Engineer	**$225.00**

Item 005 (AG) Converged Networks LLC	**Manufacturer Name**	**Description of General Support Services:**	**Hourly Rate**
	Converged Networks	Contact Center Specialist	**$250.00**
	Converged Networks	Convergence Engineer	**$250.00**
	Converged Networks	Emergency Maintenance & Repair (8:00 am-5:00 pm MDT)	**$250.00**
	Converged Networks	Emergency Maintenance & Repair (5:01 am-7:59 pm MDT)	**$250.00**
	Converged Networks	Installation Technician	**$250.00**
	Converged Networks	Onsite Maintenance and Repair Engineer	**$250.00**
	Converged Networks	Tier 4 Engineer/Architect	**$250.00**
	Converged Networks	Project Lead/Coordinator	**$250.00**
	Converged Networks	Project Manager	**$250.00**
	Converged Networks	Unified Communication Engineer	**$250.00**

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

Item 005 (AH) CounterTrade Product	**Manufacturer Name**	**Description of General Support Services:**	**Hourly Rate**
	All proposed manufacturers	Contact Center Specialist	**$100.00**
	All proposed manufacturers	Convergence Engineer	**$70.00**
	All proposed manufacturers	Emergency Maintenance & Repair (8:00 am-5:00 pm MDT)	**$190.00**
	All proposed manufacturers	Emergency Maintenance & Repair (5:01 am-7:59 pm MDT)	**$190.00**
	All proposed manufacturers	Installation Technician	**$75.00**
	All proposed manufacturers	Onsite Maintenance and Repair Engineer	**$75.00**
	All proposed manufacturers	Tier 4 Engineer/Architect	**$165.00**
	All proposed manufacturers	Project Lead/Coordinator	**$139.00**
	All proposed manufacturers	Project Manager	**$142.00**
	All proposed manufacturers	Unified Communication Engineer	**$120.00**

Item 005 (AI) EVOTEK Inc.	**Manufacturer Name**	**Description of General Support Services:**	**Hourly Rate**
	EVOTEK	Convergence Engineer	**$325.00**
	EVOTEK	Installation Technician	**$275.00**
	EVOTEK	Tier 4 Engineer/Architect	**$425.00**
	EVOTEK	Project Lead/Coordinator	**$275.00**
	EVOTEK	Project Manager	**$300.00**
	EVOTEK	Unified Communication Engineer	**$325.00**

Item 005 (AJ) Frontier Technology LLC dba MicroAge	**Manufacturer Name**	**Description of General Support Services:**	**Hourly Rate**
	MicroAge Professional Services	Contact Center Specialist	**$285.00**
	MicroAge Professional Services	Convergence Engineer	**$285.00**
	MicroAge Professional Services	Emergency Maintenance & Repair (8:00 am-5:00 pm MDT)	**$205.00**
	MicroAge Professional Services	Emergency Maintenance & Repair (5:01 am-7:59 pm MDT)	**$285.00**
	MicroAge Professional Services	Installation Technician	**$140.00**
	MicroAge Professional Services	Onsite Maintenance and Repair Engineer	**$140.00**
	MicroAge Professional Services	Tier 4 Engineer/Architect	**$340.00**
	MicroAge Professional Services	Project Lead/Coordinator	**$150.00**
	MicroAge Professional Services	Project Manager	**$200.00**
	MicroAge Professional Services	Unified Communication Engineer	**$285.00**

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

Item 005 (AK) Harmonix Technologies Inc.	**Manufacturer Name**	**Description of General Support Services:**	**Hourly Rate**
		Contact Center Specialist	**$155.00**
		Convergence Engineer	**$155.00**
		Emergency Maintenance & Repair (8:00 am-5:00 pm MDT)	**$110.00**
		Emergency Maintenance & Repair (5:01 am-7:59 pm MDT)	**$145.00**
		Installation Technician	**$95.00**
		Onsite Maintenance and Repair Engineer	**$110.00**
		Tier 4 Engineer/Architect	**$185.00**
		Project Lead/Coordinator	**$95.00**
		Project Manager	**$85.00**
		Unified Communication Engineer	**$155.00**

Item 005 (AL) Loial Inc.	**Manufacturer Name**	**Description of General Support Services:**	**Hourly Rate**
	Loial	Contact Center Specialist	**$250.00**
	Loial	Convergence Engineer	**$250.00**
	Loial	Emergency Maintenance & Repair (8:00 am-5:00 pm MDT)	**$250.00**
	Loial	Emergency Maintenance & Repair (5:01 am-7:59 pm MDT)	**$425.00**
	Loial	Installation Technician	**$175.00**
	Loial	Onsite Maintenance and Repair Engineer	**$190.00**
	Loial	Tier 4 Engineer/Architect	**$250.00**
	Loial	Project Lead/Coordinator	**$190.00**
	Loial	Project Manager	**$250.00**
	Loial	Unified Communication Engineer	**$250.00**

Item 005 (AM) CenturyLink Communications LLC dba Lumen Technologies	**Manufacturer Name**	**Description of General Support Services:**	**Hourly Rate**
	LUMEN	Installation Technician	**$202.37**
	LUMEN	Onsite Maintenance and Repair Engineer	**$202.37**
	LUMEN	Tier 4 Engineer/Architect	**$242.86**
	LUMEN	Project Lead/Coordinator	**$128.57**
	LUMEN	Project Manager	**$202.37**

Item 005 (AN) Netsync	**Manufacturer Name**	**Description of General Support Services:**	**Hourly Rate**
	Cisco	Maintenance Services	**$600.00**
	Cisco	Professional Services	**$743.17**
	Cisco	Deployment Services	**$743.17**
	Cisco	Consulting Advisory Services	**$743.17**
	Cisco	Installation Technician	**$743.17**
	Cisco	Architectural Design Services	**$743.17**
	Cisco	Statement of Work Services	**$743.17**
	Netsync	Partner Services	**$600.00**
	Cisco	Training Deployment Services	**$600.00**

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

Item 005	Manufacturer Name	Description of General Support Services:	Hourly Rate
(AP) Civic Tech Solutions LLC dba School Tech Solutions	All Vendors in Section 001	Contact Center Specialist	**$150.00**
	All Vendors in Section 001	Convergence Engineer	**$225.00**
		Installation Technician	**$150.00**
		Onsite Maintenance and Repair Engineer	**$150.00**
		Tier 4 Engineer/Architect	**$225.00**
		Project Lead/Coordinator	**$185.00**
		Project Manager	**$185.00**
		Unified Communication Engineer	**$185.00**

Item 005	Manufacturer Name	Description of General Support Services:	Hourly Rate
(AQ) TEC34 LLC		Contact Center Specialist	**$190.00**
		Convergence Engineer	**$205.00**
		Emergency Maintenance & Repair (8:00 am-5:00 pm MDT)	**$200.00**
		Emergency Maintenance & Repair (5:01 am-7:59 pm MDT)	**$205.00**
		Installation Technician	**$185.00**
		Onsite Maintenance and Repair Engineer	**$190.00**
		Tier 4 Engineer/Architect	**$220.00**
		Project Lead/Coordinator	**$135.00**
		Project Manager	**$150.00**
		Unified Communication Engineer	**$200.00**

Item 005	Manufacturer Name	Description of General Support Services:	Hourly Rate
(AR) Valcom Salt Lake City LC dba VLCM	VLCM	Contact Center Specialist	**$225.00**
	VLCM	Convergence Engineer	**$225.00**
	VLCM	Emergency Maintenance & Repair (8:00 am-5:00 pm MDT)	**$225.00**
	VLCM	Emergency Maintenance & Repair (5:01 am-7:59 pm MDT)	**$275.00**
	VLCM	Installation Technician	**$175.00**
	VLCM	Onsite Maintenance and Repair Engineer	**$225.00**
	VLCM	Tier 4 Engineer/Architect	**$225.00**
	VLCM	Project Lead/Coordinator	**$175.00**
	VLCM	Project Manager	**$175.00**
	VLCM	Unified Communication Engineer	**$225.00**

***** 5 Items Total *****

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

EXHIBIT A
(AD) CALIAN CORP.

Manufacturer:	**Ruckus** (https://www.ruckusnetworks.com/products/)	
LINE CARD WITH LIST PRICE		
Product No	**Product Description**	**List Price (USD)**
909-0900-ZD50	ZoneDirector 5000 License Upgrade supporting an additional 900 Ruckus Access Points.	$90,000.00
909-0850-ZD50	ZoneDirector 5000 License Upgrade supporting an additional 850 Ruckus Access Points.	$85,000.00
909-0800-ZD50	ZoneDirector 5000 License Upgrade supporting an additional 800 Ruckus Access Points.	$80,000.00
909-0750-ZD50	ZoneDirector 5000 License Upgrade supporting an additional 750 Ruckus Access Points.	$75,000.00
909-0700-ZD50	ZoneDirector 5000 License Upgrade supporting an additional 700 Ruckus Access Points.	$70,000.00
909-0650-ZD50	ZoneDirector 5000 License Upgrade supporting an additional 650 Ruckus Access Points.	$65,000.00
909-0600-ZD50	ZoneDirector 5000 License Upgrade supporting an additional 600 Ruckus Access Points.	$60,000.00
909-0550-ZD50	ZoneDirector 5000 License Upgrade supporting an additional 550 Ruckus Access Points.	$55,000.00
909-0500-ZD50	ZoneDirector 5000 License Upgrade supporting an additional 500 Ruckus Access Points.	$50,000.00
909-0450-ZD00	ZoneDirector 3000 License Upgrade supporting an additional 450 Ruckus Access Points.	$45,000.00
909-0450-ZD50	ZoneDirector 5000 License Upgrade supporting an additional 450 Ruckus Access Points.	$45,000.00
909-0400-ZD50	ZoneDirector 5000 License Upgrade supporting an additional 400 Ruckus Access Points.	$40,000.00
909-0400-ZD00	ZoneDirector 3000 License Upgrade supporting an additional 400 Ruckus Access Points.	$40,000.00
909-0350-ZD00	ZoneDirector 3000 License Upgrade supporting an additional 350 Ruckus Access Points.	$35,000.00
909-0350-ZD50	ZoneDirector 5000 License Upgrade supporting an additional 350 Ruckus Access Points.	$35,000.00
909-0300-ZD50	ZoneDirector 5000 License Upgrade supporting an additional 300 Ruckus Access Points.	$30,000.00
909-0300-ZD00	ZoneDirector 3000 License Upgrade supporting an additional 300 Ruckus Access Points.	$30,000.00

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

909-0250-ZD00	ZoneDirector 3000 License Upgrade supporting an additional 250 Ruckus Access Points.	$25,000.00
909-0250-ZD50	ZoneDirector 5000 License Upgrade supporting an additional 250 Ruckus Access Points.	$25,000.00
909-0200-ZD00	ZoneDirector 3000 License Upgrade supporting an additional 200 Ruckus Access Points.	$20,000.00
909-0200-ZD50	ZoneDirector 5000 License Upgrade supporting an additional 200 Ruckus Access Points.	$20,000.00
ICX7750-26Q	Ruckus ICX 7750 with 26 40GbE QSFP+ ports, and one modular slot. BASE layer 3 software feature set. Requires ICX7750-L3-COE to use advanced L3 features. Power supplies, fans, optional interface modules and optics ordered separately, not included.	$16,130.00
909-0150-ZD00	ZoneDirector 3000 License Upgrade supporting an additional 150 Ruckus Access Points.	$15,000.00
909-0150-ZD50	ZoneDirector 5000 License Upgrade supporting an additional 150 Ruckus Access Points.	$15,000.00
909-0100-ZD00	ZoneDirector 3000 License Upgrade supporting an additional 100 Ruckus Access Points.	$10,000.00
909-0100-ZD50	ZoneDirector 5000 License Upgrade supporting an additional 100 Ruckus Access Points.	$10,000.00
909-1150-ZD01	ZoneDirector 1100 License Upgrade from supporting 6 to supporting 50 Ruckus Access Points.	$5,800.00
909-0050-ZD00	ZoneDirector 3000 License Upgrade supporting an additional 50 Ruckus Access Points.	$5,000.00
909-0050-ZD50	ZoneDirector 5000 License Upgrade supporting an additional 50 Ruckus Access Points.	$5,000.00
909-1150-ZD02	ZoneDirector 1100 License Upgrade from supporting 12 to supporting 50 Ruckus Access Points.	$5,000.00
909-3050-ZD00	ZoneDirector 3000 License Upgrade from supporting 25 to supporting 50 Ruckus Access Points.	$4,000.00
901-H510-XX00-B10	Bulk Pack (x10) Ruckus 802.11ac Wave 2 dual-band concurrent 2.4 GHz & 5 GHz, Wired/Wireless Wall Switch, MU-MIMO, BeamFlex+, 1 10/100/1000 & 4 10/100/1000 Ethernet Access Ports, POE in, PoE out (one port), USB port. Does not include DC power supply.	$3,950.00

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

901-T750-XX01	Ruckus T750 802.11ax Outdoor Wireless Access Point, 4x4:4 Stream, Omnidirectional Beamflex+ coverage, 2.4GHz and 5GHz concurrent dual band, (1x) 2.5G Ethernet port, (1x) 10/100/1000 Ethernet port, 100-240 Vac, POE in and PSE out, Fiber SFP/SFP+, GPS, IP-67 Outdoor enclosure, -40 to 65C Operating Temperature. For box contents, see Shipping Container Contents.	$3,495.00
909-0025-ZD00	ZoneDirector 3000 License Upgrade supporting an additional 25 Ruckus Access Points.	$3,000.00
909-1150-ZD00	ZoneDirector 1100 License Upgrade from supporting 25 to supporting 50 Ruckus Access Points.	$3,000.00
9U1-T710-xx01	Ruckus T710 Unleashed, 802.11ac Outdoor Wireless Access Point, 4x4:4 Stream, Omnidirectional Beamflex+ coverage, 2.4GHz and 5GHz concurrent dual band, Dual 10/100/1000 Ethernet ports, 90-264 Vac, POE in and POE out, Fiber SFP, GPS, IP-67 Outdoor enclosure, -40 to 65C Operating Temperature. Includes standard 1-year warranty. For box contents, see Shipping Container Contents.	$2,995.00
9U1-T710-xx51	Ruckus T710s Unleashed, 802.11ac Outdoor Wireless Access Point, 4x4:4 Stream, 120 degree sector Beamflex+ coverage, 2.4GHz and 5GHz concurrent dual band, Dual 10/100/1000 Ethernet ports, 90-264 Vac, POE in and POE out, Fiber SFP, GPS, IP-67 Outdoor enclosure, -40 to 65C Operating Temperature. Includes standard 1-year warranty. For box contents, see Shipping Container Contents.	$2,995.00
901-T710-xx01	Ruckus T710 802.11ac Outdoor Wireless Access Point, 4x4:4 Stream, Omnidirectional Beamflex+ coverage, 2.4GHz and 5GHz concurrent dual band, Dual 10/100/1000 Ethernet ports, 90-264 Vac, POE in and POE out, Fiber SFP, GPS, IP-67 Outdoor enclosure, -40 to 65C Operating Temperature. Includes standard 1-year warranty. For box contents, see Shipping Container Contents.	$2,995.00

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

901-T710-xx51	Ruckus T710s 802.11ac Outdoor Wireless Access Point, 4x4:4 Stream, 120 degree sector Beamflex+ coverage, 2.4GHz and 5GHz concurrent dual band, Dual 10/100/1000 Ethernet ports, 90-264 Vac, POE in and POE out, Fiber SFP, GPS, IP-67 Outdoor enclosure, -40 to 65C Operating Temperature. Includes standard 1-year warranty. For box contents, see Shipping Container Contents.	$2,995.00
901-H320-XX00-B10	Bulk Pack (x10) Ruckus H320 802.11ac Wave 2 dual-band concurrent 2.4 GHz (1x1:1) & 5 GHz (2x2:2), Wired/Wireless Wall Switch, MU-MIMO, BeamFlex+, 1 10/100/1000 & 2 10/100 Ethernet Access Ports, POE in. Does not include DC power supply.	$2,850.00
909-1125-ZD01	ZoneDirector 1100 License Upgrade from supporting 6 to supporting 25 Ruckus Access Points.	$2,800.00
909-1125-ZD00	ZoneDirector 1100 License Upgrade from supporting 12 to supporting 25 Ruckus Access Points.	$2,000.00
901-T610-XX01	Ruckus T610 802.11ac Outdoor Wireless Access Point, 4x4:4 Stream, Omnidirectional Beamflex+ coverage, 2.4GHz and 5GHz concurrent dual band, Dual 10/100/1000 Ethernet ports, POE in, IP-67 Outdoor enclosure, -40 to 65C Operating Temperature. Includes standard 1-year warranty. Mounting kit sold as separate accessory (902-0125-0000). For box contents, see Shipping Container Contents.	$1,995.00
901-T610-XX51	Ruckus T610s 802.11ac Outdoor Wireless Access Point, 4x4:4 Stream, 120 degree sector Beamflex+ coverage, 2.4GHz and 5GHz concurrent dual band, Dual 10/100/1000 Ethernet ports, POE in, IP-67 Outdoor enclosure, -40 to 65C Operating Temperature. Includes standard 1-year warranty. Mounting kit sold as separate accessory (902-0125-0000). For box contents, see Shipping Container Contents.	$1,995.00

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

901-R730-XX00	Ruckus R730 dual-band 802.11abgn/ac/ax Wireless Access Point with Multi-Gigabit Ethernet backhaul, 8x8:8 streams (5GHz) 4x4:4 streams (2.4GHz), OFDMA, MU-MIMO, BeamFlex+, dual ports, PoH/uPoE/802.3at PoE support. Does not include power adapter or PoE injector. Includes Limited Lifetime Warranty.	$1,695.00
901-E510-XX01	Ruckus E510, external antenna, modular outdoor access point, 802.11ac Wave 2 2x2:2 external BeamFlex+, dual band concurrent. One ethernet port, PoE input, DC input and USB port. Does not include Antenna Module, Antenna Control Cable, Mounting Brackets for AP and Antenna modules. Does not include PoE injector. One year warranty.	$1,595.00
9U1-T301-xx51	Ruckus T301s Unleashed, 120x30 deg, Outdoor 802.11ac 2x2:2, 120 degree sector, dual band concurrent Access point, one ethernet port, PoE input includes adjustable mounting bracket and one year warranty. Does not include PoE injector.	$1,495.00
9U1-T301-xx61	Ruckus T301n Unleashed, 30x30 deg, Outdoor 802.11ac 2x2:2, narrow beam, dual band concurrent Access point, one ethernet port, PoE input includes adjustable mounting bracket and one year warranty. Does not include PoE injector.	$1,495.00
901-T310-XX51	Ruckus T310s, 120x30 deg, Outdoor 802.11ac Wave 2 2x2:2, 120 degree sector, dual band concurrent Access point. One ethernet port, PoE input, DC input and USB port. Includes adjustable mounting bracket and one year warranty. Does not include PoE injector.	$1,495.00
806-T750-5000	End User Support for Ruckus T750, 5 years.	$1,468.00
807-T750-5000	Support Associate Support for Ruckus T750, 5 years.	$1,468.00
826-T750-5000	End User Support Renewal for Ruckus T750, 5 years.	$1,468.00
827-T750-5000	Support Associate Support Renewal for Ruckus T750, 5 years.	$1,468.00
9U1-T300-xx81	Ruckus T300e Unleashed, outdoor Access point, 802.11ac 2x2:2 internal BeamFlex+ 2GHz & 5GHz, external 5GHz N-female, dual band concurrent, one ethernet port, PoE input, includes mounting bracket and one year warranty. Does not include PoE injector or external 5GHz antenna.	$1,395.00

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

901-T300-xx81	Ruckus T300e, outdoor Access point, 802.11ac 2x2:2 internal BeamFlex+ 2GHz & 5GHz, external 5GHz N-female, dual band concurrent, one ethernet port, PoE input, includes mounting bracket and one year warranty. Does not include PoE injector or external 5GHz antenna.	$1,395.00
901-R750-XX00	Ruckus R750 dual-band 802.11abgn/ac/ax Wireless Access Point with Multi-Gigabit Ethernet backhaul and onboard BLE/ZIgbee,, 4x4:4 streams (5GHz) 4x4:4 streams (2.4GHz), OFDMA, MU-MIMO, BeamFlex+, dual ports, 802.3at PoE support. Does not include power adapter or PoE injector. Includes Limited Lifetime Warranty.	$1,395.00
9U1-R710-xx00	Ruckus R710 Unleashed, dual-band 802.11abgn/ac Wireless Access Point, 4x4:4 streams, MU-MIMO, BeamFlex+, dual ports, 802.3af/at PoE support. Does not include power adapter or PoE injector. Includes Limited Lifetime Warranty.	$1,295.00
9U1-T300-xx01	Ruckus T300 Unleashed, omni, outdoor Access point, 802.11ac 2x2:2 internal BeamFlex+, dual band concurrent, one ethernet port, PoE input, includes mounting bracket and one year warranty. Does not include PoE injector.	$1,295.00
901-R710-XX00	Ruckus R710 dual-band 802.11abgn/ac Wireless Access Point, 4x4:4 streams, MU-MIMO, BeamFlex+, dual ports, 802.3af/at PoE support. Does not include power adapter or PoE injector. Includes Limited Lifetime Warranty.	$1,295.00
901-R720-xx00	Ruckus R720 dual-band 802.11abgn/ac (802.11ac Wave 2) Wireless Access Point with Multi-Gigabit Ethernet backhaul, 4x4:4 streams, MU-MIMO, BeamFlex+, dual ports, 802.3af/at PoE support. Does not include power adapter or PoE injector. Includes Limited Lifetime Warranty.	$1,295.00
806-T710-5000	End User Support for Ruckus T710 & T710-S, 5 years.	$1,198.00
826-T710-5000	End User Support Renewal for Ruckus T710 & T710-S, 5 years.	$1,198.00
901-1205-XX00	ZoneDirector 1200, licensed for up to 5 Ruckus Access Points. ZD1200 can be upgraded to support up to 75 APs with AP license upgrades if using software release pre ZD10.0 . If using software ZD10.0 and above, ZD1200 can be upgraded to support up to 150 APs with license upgrades.	$1,095.00

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

901-T310-XX20	Ruckus T310c, omni, outdoor Access point, 802.11ac Wave 2 2x2:2 internal BeamFlex+, dual band concurrent. One ethernet port, PoE input. Includes mounting bracket and one year warranty. Does not include PoE injector.	$1,095.00
901-R650-xx00	Ruckus R650 dual-band 802.11abgn/ac/ax Wireless Access Point with Multi-Gigabit Ethernet backhaul, 4x4:4 + 2x2:2 streams, OFDMA, MU-MIMO, BeamFlex+, dual ports, PoH/uPoE/802.3at PoE support. Does not include power adapter or PoE injector. Includes Limited Lifetime Warranty.	$1,095.00
L09-INT1-WW00	Ruckus IoT Controller 1.0 or newer software virtual appliance, 1 Instance, includes 1 AP license. Need to purchase RTU support license to continue using Ruckus IoT Controller beyond 90 days.	$995.00
806-T750-3000	End User Support for Ruckus T750, 3 years.	$979.00
807-T750-3000	Support Associate Support for Ruckus T750, 3 years.	$979.00
826-T750-3000	End User Support Renewal for Ruckus T750, 3 years.	$979.00
827-T750-3000	Support Associate Support Renewal for Ruckus T750, 3 years.	$979.00
806-P300-5100	End User Support for Ruckus P300 (pair), 5 Year.	$958.00
826-P300-5100	End User Support Renewal for Ruckus P300 (pair), 5 Year.	$958.00
806-T710-3000	End User Support for Ruckus T710 & T710-S, 3 years.	$899.00
826-T710-3000	End User Support Renewal for Ruckus T710 & T710-S, 3 years.	$899.00
901-R610-XX00	Ruckus R610 dual-band 802.11abgn/ac Wireless Access Point, 3x3:3 streams, BeamFlex+, dual ports, 802.3af/at PoE support. Does not include power adapter or PoE injector. Includes Limited Lifetime Warranty.	$895.00
9U1-R610-xx00	Ruckus Unleashed R610 dual-band 802.11abgn/ac (802.11ac Wave 2) Wireless Access Point, 3x3:3 streams, MU-MIMO, BeamFlex+, dual ports, 802.3af/at PoE support. Does not include power adapter or PoE injector. Includes Limited Lifetime Warranty.	$895.00
909-1112-ZD00	ZoneDirector 1100 License Upgrade from supporting 6 to supporting 12 Ruckus Access Points.	$800.00
806-T610-5000	End User Support for Ruckus T610, 5 years.	$798.00
826-T610-5000	End User Support Renewal for Ruckus T610, 5 years.	$798.00

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

9U1-R600-XX00	Ruckus R600 dual-band 802.11abgn/ac Wireless Access Point, 3x3:3 streams, BeamFlex+, dual ports, 802.3af PoE support. Does not include power adapter or PoE injector. Includes Limited Lifetime Warranty.	$795.00
806-P300-3100	End User Support for Ruckus P300 (pair), 3 Year.	$719.00
826-P300-3100	End User Support Renewal for Ruckus P300 (pair), 3 Year.	$719.00
9U1-R510-xx00	Ruckus R510 Unleashed, dual-band 802.11abgn/ac (802.11ac Wave 2) Wireless Access Point, 2x2:2 streams, BeamFlex+, dual ports, 802.3af PoE support. Does not include power adapter or PoE injector. Includes Limited Lifetime Warranty.	$675.00
901-R510-XX00	Ruckus R510 dual-band 802.11abgn/ac Wireless Access Point, 2x2:2 streams, BeamFlex+, dual ports, 802.3af PoE support. Does not include power adapter or PoE injector. Includes Limited Lifetime Warranty.	$675.00
9U1-R500-XX00	Ruckus R500 dual-band 802.11abgn/ac Wireless Access Point, 2x2:2 streams, BeamFlex+, dual ports, 802.3af PoE support. Does not include power adapter or PoE injector. Includes Limited Lifetime Warranty.	$645.00
806-T610-3000	End User Support for Ruckus T610, 3 years.	$599.00
826-T610-3000	End User Support Renewal for Ruckus T610, 3 years.	$599.00
806-T301-5000	End User Support for Ruckus T301n & T301s, 5 Year.	$598.00
826-T301-5000	End User Support Renewal for Ruckus T301n & T301s, 5 Year.	$598.00
901-C110-EU01	Ruckus C110, 802.11ac, 2x2:2, Dual Band Concurrent (2.4/5GHz) wall plate AP/CM, EuroDOCSIS, EU power supply.	$595.00
901-C110-UK01	Ruckus C110, 802.11ac, 2x2:2, Dual Band Concurrent (2.4/5GHz) wall plate AP/CM, EuroDOCSIS, UK power supply.	$595.00
901-C110-UN00	Ruckus C110, 802.11ac, 2x2:2, Dual Band Concurrent (2.4/5GHz) wall plate AP/CM, DOCSIS, North America power supply.	$595.00
901-C110-US00	Ruckus C110, 802.11ac, 2x2:2, Dual Band Concurrent (2.4/5GHz) wall plate AP/CM, DOCSIS, North America power supply.	$595.00
901-C110-AU01	Ruckus C110, 802.11ac Wave 2, 2x2:2, Dual Band Concurrent (2.4/5GHz) wall plate AP/CM, EuroDOCSIS, Australia power supply.	$595.00

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

901-C110-AR00	Ruckus C110, 802.11ac Wave 2, 2x2:2, Dual Band Concurrent (2.4/5GHz) wall plate AP/CM, DOCSIS, Power supply not included.	$595.00
806-R710-5000	End User Support for Ruckus R710, 5 Year.	$518.00
806-R720-5000	End User Support for Ruckus R720, 5 Year.	$518.00
806-T300-5000	End User Support for Ruckus T300 & T300e, 5 Year.	$518.00
826-R710-5000	End User Support Renewal for Ruckus R710, 5 Year.	$518.00
826-R720-5000	End User Support Renewal for Ruckus R720, 5 Year.	$518.00
826-T300-5000	End User Support Renewal for Ruckus T300 & T300e, 5 Year.	$518.00
806-T750-1000	End User Support for Ruckus T750, 1 year.	$490.00
807-T750-1000	Support Associate Support for Ruckus T750, 1 year.	$490.00
826-T750-1000	End User Support Renewal for Ruckus T750, 1 year.	$490.00
827-T750-1000	Support Associate Support Renewal for Ruckus T750, 1 year.	$490.00
806-P300-5000	End User Support for Ruckus P300 (single), 5 Year.	$478.00
826-P300-5000	End User Support Renewal for Ruckus P300 (single), 5 Year.	$478.00
803-7762-5100	WatchDog Advanced Hardware Replacement for Ruckus 7762-AC,7762-S-AC, 5 years.	$449.82
823-7762-5100	WatchDog Advanced Hardware Replacement Renewal for Ruckus 7762-AC,7762-S-AC, 5 years.	$449.82
806-T301-3000	End User Support for Ruckus T301n & T301s, 3 Year.	$449.00
826-T301-3000	End User Support Renewal for Ruckus T301n & T301s, 3 Year.	$449.00
803-P300-5100	WatchDog Advanced Hardware Replacement for Ruckus P300 (pair), 5 years.	$432.00
823-P300-5100	WatchDog Advanced Hardware Replacement Renewal for Ruckus P300 (pair), 5 years.	$432.00
806-T710-1000	End User Support for Ruckus T710 & T710-S, 1 year.	$420.00
826-T710-1000	End User Support Renewal for Ruckus T710 & T710-S, 1 year.	$420.00
826-7782-1000	End User Support Renewal for Ruckus 7782, 7782-N, 7782-S, 7782-E, 1 Year.	$419.86
9U1-H510-xx00	Ruckus 802.11ac Wave 2 dual-band concurrent 2.4 GHz & 5 GHz, Wired/Wireless Wall Switch, BeamFlex+, 1 10/100/1000 & 4 10/100 Ethernet Access Ports, POE in, PoE out (one port), USB port. Does not include DC power supply. .	$395.00
9U1-R310-xx02	Ruckus R310 Unleashed, dual band 802.11ac Indoor Access Point, BeamFlex, 2x2:2, 1-Port, PoE, Does not include power adapter or PoE Injector. Limited Lifetime Warranty.	$395.00

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

901-H510-XX00	Ruckus 802.11ac dual-band concurrent 2.4 GHz & 5 GHz, Wired/Wireless Wall Switch, 1 10/100/1000 & 4 10/100 Ethernet Access Ports, POE in, PoE out (one port), USB port. Does not include DC power supply.	$395.00
901-R310-XX02	Ruckus R310, dual band 802.11ac Indoor Access Point, BeamFlex, 2x2:2, 1-Port, PoE, Does not include power adapter or PoE Injector. Limited Lifetime Warranty.	$395.00
901-R320-XX02	Ruckus R320, dual band 802.11ac Indoor Access Point, BeamFlex, 2x2:2, 1-Port, PoE, Does not include power adapter or PoE Injector. Limited Lifetime Warranty.	$395.00
9U1-R320-XX02	Ruckus R320 Unleashed, dual band 802.11ac Wave 2 Indoor Access Point, BeamFlex, 2x2:2, 1-Port, PoE. Does not include power adapter or PoE Injector. Limited Lifetime Warranty.	$395.00
806-R710-3000	End User Support for Ruckus R710, 3 Year.	$389.00
806-R720-3000	End User Support for Ruckus R720, 3 Year.	$389.00
806-T300-3000	End User Support for Ruckus T300 & T300e, 3 Year.	$389.00
826-R710-3000	End User Support Renewal for Ruckus R710, 3 Year.	$389.00
826-R720-3000	End User Support Renewal for Ruckus R720, 3 Year.	$389.00
826-T300-3000	End User Support Renewal for Ruckus T300 & T300e, 3 Year.	$389.00
803-7762-5000	WatchDog Advanced Hardware Replacement for Ruckus 7762, 7762-S, 7762-T, 5 years.	$359.82
823-7762-5000	WatchDog Advanced Hardware Replacement Renewal for Ruckus 7762, 7762-S, 7762-T, 5 years.	$359.82
806-P300-3000	End User Support for Ruckus P300 (single), 3 Year.	$359.00
826-P300-3000	End User Support Renewal for Ruckus P300 (single), 3 Year.	$359.00
806-R610-5000	End User Support for Ruckus R610, 5 Year.	$358.00
826-R610-5000	End User Support Renewal for Ruckus R610, 5 Year.	$358.00
806-7762-1100	End User Support for Ruckus 7762-AC,7762-S-AC, 1 Year.	$349.86
826-7762-1100	End User Support Renewal for Ruckus 7762-AC,7762-S-AC, 1 Year.	$349.86
806-P300-1100	End User Support for Ruckus P300 (pair), 1 Year.	$336.00
826-P300-1100	End User Support Renewal for Ruckus P300 (pair), 1 Year.	$336.00
826-7731-1100	End User Support Renewal for Ruckus 7731 (pair), including bundles with antennas, 1 Year.	$335.72
806-R600-5000	End User Support for Ruckus R600, 5 Year.	$318.00

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

826-R600-5000	End User Support Renewal for Ruckus R600, 5 Year.	$318.00
803-7762-3100	WatchDog Advanced Hardware Replacement for Ruckus 7762-AC,7762-S-AC, 3 years.	$299.88
823-7762-3100	WatchDog Advanced Hardware Replacement Renewal for Ruckus 7762-AC,7762-S-AC, 3 years.	$299.88
806-R700-3000	End User Support for Ruckus R700, 3 Year.	$299.00
826-R700-3000	End User Support Renewal for Ruckus R700, 3 Year.	$299.00
803-P300-3100	WatchDog Advanced Hardware Replacement for Ruckus P300 (pair), 3 years.	$288.00
823-P300-3100	WatchDog Advanced Hardware Replacement Renewal for Ruckus P300 (pair), 3 years.	$288.00
901-H320-XX00	Ruckus H320 802.11ac Wave 2 dual-band concurrent 2.4 GHz (1x1:1) & 5 GHz (2x2:2), Wired/Wireless Wall Switch, MU-MIMO, BeamFlex+, 1 10/100/1000 & 2 10/100 Ethernet Access Ports, POE in. Does not include DC power supply.	$285.00
806-T610-1000	End User Support for Ruckus T610, 1 year.	$280.00
826-T610-1000	End User Support Renewal for Ruckus T610, 1 year.	$280.00
806-7762-1000	End User Support for Ruckus 7762, 7762-S, 7762-T, 1 Year.	$279.86
826-7762-1000	End User Support Renewal for Ruckus 7762, 7762-S, 7762-T, 1 Year.	$279.86
803-T301-5000	WatchDog Advanced Hardware Replacement for Ruckus T301n & T301s, 5 years.	$270.00
806-R510-5000	End User Support for Ruckus R510, 5 Year.	$270.00
823-T301-5000	WatchDog Advanced Hardware Replacement Renewal for Ruckus T301n & T301s, 5 years.	$270.00
826-R510-5000	End User Support Renewal for Ruckus R510, 5 Year.	$270.00
806-R610-3000	End User Support for Ruckus R610, 3 Year.	$269.00
826-R610-3000	End User Support Renewal for Ruckus R610, 3 Year.	$269.00
806-R500-5000	End User Support for Ruckus R500, 5 Year.	$258.00
826-R500-5000	End User Support Renewal for Ruckus R500, 5 Year.	$258.00
902-2000-0000	Antenna cables for E510. 60 cm length, RP-SMA connectors. Required to connect E510 AP Module with Ruckus E510 Antenna Module 902-2101-0000..	$250.00
902-2001-0000	Antenna cables for E510. 150 cm length, RP-SMA connectors. Required to connect E510 AP Module with Ruckus E510 Antenna Module 902-2101-0000..	$250.00
902-2002-0000	Antenna cables for E510. 300 cm length, RP-SMA connectors. Required to connect E510 AP Module with Ruckus E510 Antenna Module 902-2101-0000..	$250.00

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

803-7762-3000	WatchDog Advanced Hardware Replacement for Ruckus 7762, 7762-S, 7762-T, 3 years.	$239.88
823-7762-3000	WatchDog Advanced Hardware Replacement Renewal for Ruckus 7762, 7762-S, 7762-T, 3 years.	$239.88
806-R600-3000	End User Support for Ruckus R600, 3 Year.	$239.00
826-R600-3000	End User Support Renewal for Ruckus R600, 3 Year.	$239.00
803-R710-5000	WatchDog Advanced Hardware Replacement for Ruckus R710, 5 years.	$234.00
803-R720-5000	WatchDog Advanced Hardware Replacement for Ruckus R720, 5 years.	$234.00
803-T300-5000	WatchDog Advanced Hardware Replacement for Ruckus T300 & T300e, 5 years.	$234.00
823-R710-5000	WatchDog Advanced Hardware Replacement Renewal for Ruckus R710, 5 years.	$234.00
823-R720-5000	WatchDog Advanced Hardware Replacement Renewal for Ruckus R720, 5 years.	$234.00
823-T300-5000	WatchDog Advanced Hardware Replacement Renewal for Ruckus T300 & T300e, 5 years.	$234.00
803-P300-5000	WatchDog Advanced Hardware Replacement for Ruckus P300 (single), 5 years.	$216.00
823-P300-5000	WatchDog Advanced Hardware Replacement Renewal for Ruckus P300 (single), 5 years.	$216.00
806-T301-1000	End User Support for Ruckus T301n & T301s, 1 Year.	$210.00
826-T301-1000	End User Support Renewal for Ruckus T301n & T301s, 1 Year.	$210.00
806-R510-3000	End User Support for Ruckus R510, 3 Year.	$203.00
826-R510-3000	End User Support Renewal for Ruckus R510, 3 Year.	$203.00
806-R310-5000	End User Support for Ruckus R310, 5 Year.	$198.00
826-R310-5000	End User Support Renewal for Ruckus R310, 5 Year.	$198.00
806-R500-3000	End User Support for Ruckus R500, 3 Year.	$194.00
826-R500-3000	End User Support Renewal for Ruckus R500, 3 Year.	$194.00
806-R710-1000	End User Support for Ruckus R710, 1 Year.	$182.00
806-R720-1000	End User Support for Ruckus R720, 1 Year.	$182.00
806-T300-1000	End User Support for Ruckus T300 & T300e, 1 Year.	$182.00
826-R710-1000	End User Support Renewal for Ruckus R710, 1 Year.	$182.00
826-R720-1000	End User Support Renewal for Ruckus R720, 1 Year.	$182.00
826-T300-1000	End User Support Renewal for Ruckus T300 & T300e, 1 Year.	$182.00
803-T301-3000	WatchDog Advanced Hardware Replacement for Ruckus T301n & T301s, 3 years.	$180.00
823-T301-3000	WatchDog Advanced Hardware Replacement Renewal for Ruckus T301n & T301s, 3 years.	$180.00

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

823-7782-1000	WatchDog Advanced Hardware Replacement Renewal for Ruckus 7782, 7782-N, 7782-S, 7782-E, 1 year.	$179.94
806-P300-1000	End User Support for Ruckus P300 (single), 1 Year.	$168.00
826-P300-1000	End User Support Renewal for Ruckus P300 (single), 1 Year.	$168.00
826-7731-1000	End User Support Renewal for Ruckus 7731 (single), 1 Year.	$167.86
803-R610-5000	WatchDog Advanced Hardware Replacement for Ruckus R610, 5 years.	$162.00
823-R610-5000	WatchDog Advanced Hardware Replacement for Ruckus R610, 5 years.	$162.00
806-H510-5000	End User Support for Ruckus H510, 5 Year.	$158.00
826-H510-5000	End User Support Renewal for Ruckus H510, 5 Year.	$158.00
803-R710-3000	WatchDog Advanced Hardware Replacement for Ruckus R710, 3 years.	$156.00
803-R720-3000	WatchDog Advanced Hardware Replacement for Ruckus R720, 3 years.	$156.00
803-T300-3000	WatchDog Advanced Hardware Replacement for Ruckus T300 & T300e, 3 years.	$156.00
823-R710-3000	WatchDog Advanced Hardware Replacement Renewal for Ruckus R710, 3 years.	$156.00
823-R720-3000	WatchDog Advanced Hardware Replacement Renewal for Ruckus R720, 3 years.	$156.00
823-T300-3000	WatchDog Advanced Hardware Replacement Renewal for Ruckus T300 & T300e, 3 years.	$156.00
902-I100-WW00	Ruckus IoT Module, Zigbee, BLE. Certified for US, EU and Japan.	$150.00
803-7762-1100	WatchDog Advanced Hardware Replacement for Ruckus 7762-AC,7762-S-AC, 1 year.	$149.94
823-7762-1100	WatchDog Advanced Hardware Replacement Renewal for Ruckus 7762-AC,7762-S-AC, 1 year.	$149.94
806-R310-3000	End User Support for Ruckus R310, 3 Year.	$149.00
826-R310-3000	End User Support Renewal for Ruckus R310, 3 Year.	$149.00
803-P300-1100	WatchDog Advanced Hardware Replacement for Ruckus P300 (pair), 1 year.	$144.00
803-P300-3000	WatchDog Advanced Hardware Replacement for Ruckus P300 (single), 3 years.	$144.00
803-R600-5000	WatchDog Advanced Hardware Replacement for Ruckus R600, 5 years.	$144.00
823-P300-1100	WatchDog Advanced Hardware Replacement Renewal for Ruckus P300 (pair), 1 year.	$144.00

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

823-P300-3000	WatchDog Advanced Hardware Replacement Renewal for Ruckus P300 (single), 3 years.	$144.00
823-R600-5000	WatchDog Advanced Hardware Replacement Renewal for Ruckus R600, 5 years.	$144.00
823-7731-1100	WatchDog Advanced Hardware Replacement Renewal for Ruckus 7731 (pair), incl. bundles with antennas, 1 year.	$143.88
806-R700-1000	End User Support for Ruckus R700, 1 Year.	$140.00
826-7982-1000	End User Support Renewal for Ruckus 7982, 1 Year.	$140.00
826-R700-1000	End User Support Renewal for Ruckus R700, 1 Year.	$140.00
902-0125-0000	Mounting Kit for Ruckus T610/T610s and spare for T710/T710s, T310 series, T300, T301.	$129.00
806-R610-1000	End User Support for Ruckus R610, 1 Year.	$126.00
826-R610-1000	End User Support Renewal for Ruckus R610, 1 Year.	$126.00
803-R510-5000	WatchDog Advanced Hardware Replacement for Ruckus R510, 5 years.	$122.00
823-R510-5000	WatchDog Advanced Hardware Replacement Renewal for Ruckus R510, 5 years.	$122.00
803-R700-3000	WatchDog Advanced Hardware Replacement for Ruckus R700, 3 years.	$120.00
823-R700-3000	WatchDog Advanced Hardware Replacement Renewal for Ruckus R700, 3 years.	$120.00
803-7762-1000	WatchDog Advanced Hardware Replacement for Ruckus 7762, 7762-S, 7762-T, 1 year.	$119.94
823-7762-1000	WatchDog Advanced Hardware Replacement Renewal for Ruckus 7762, 7762-S, 7762-T, 1 year.	$119.94
806-H510-3000	End User Support for Ruckus H510, 3 Year.	$119.00
826-H510-3000	End User Support Renewal for Ruckus H510, 3 Year.	$119.00
806-R300-3000	End User Support for Ruckus R300, 3 Year.	$118.50
826-R300-3000	End User Support Renewal for Ruckus R300, 3 Year.	$118.50
803-R500-5000	WatchDog Advanced Hardware Replacement for Ruckus R500, 5 years.	$117.00
823-R500-5000	WatchDog Advanced Hardware Replacement Renewal for Ruckus R500, 5 years.	$117.00
806-R600-1000	End User Support for Ruckus R600, 1 Year.	$112.00
826-R600-1000	End User Support Renewal for Ruckus R600, 1 Year.	$112.00
806-H500-3000	End User Support for Ruckus H500, 3 Year.	$110.00
826-H500-3000	End User Support Renewal for Ruckus H500, 3 Year.	$110.00
803-R610-3000	WatchDog Advanced Hardware Replacement for Ruckus R610, 3 years.	$108.00
823-R610-3000	WatchDog Advanced Hardware Replacement for Ruckus R610, 3 years.	$108.00

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

L09-0001-SGCX	Switch management license for SZ-100/vSZ 5.X/SZ300, 1 Ruckus ICX switch. Order this when you intend to run software version from 5.0 onwards.	$100.00
L09-VRND-WW00	Virtual Ruckus Network Director, 1 Instance (no device management licenses included).	$100.00
L09-0001-SG00	AP management license for SZ-100/vSZ 3.X/SCG200/SZ300, 1 Ruckus AP Access point. Order this when you intend to run software version from 3.2 onwards.	$100.00
L09-0001-UMCX	UMM's ICX switch management license - 1 * Ruckus ICX switch.	$100.00
806-7441-1000	End User Support for Ruckus 7441, 1 Year.	$97.86
826-7441-1000	End User Support Renewal for Ruckus 7441, 1 Year.	$97.86
803-R600-3000	WatchDog Advanced Hardware Replacement for Ruckus R600, 3 years.	$96.00
823-R600-3000	WatchDog Advanced Hardware Replacement Renewal for Ruckus R600, 3 years.	$96.00
806-R510-1000	End User Support for Ruckus R510, 1 Year.	$95.00
826-R510-1000	End User Support Renewal for Ruckus R510, 1 Year.	$95.00
806-R500-1000	End User Support for Ruckus R500, 1 Year.	$91.00
826-R500-1000	End User Support Renewal for Ruckus R500, 1 Year.	$91.00
826-7372-1000	End User Support Renewal for Ruckus 7372, 7372-E, 1 Year.	$90.86
803-R310-5000	WatchDog Advanced Hardware Replacement for Ruckus R310, 5 years.	$90.00
803-T301-1000	WatchDog Advanced Hardware Replacement for Ruckus T301n & T301s, 1 year.	$90.00
823-R310-5000	WatchDog Advanced Hardware Replacement Renewal for Ruckus R310, 5 years.	$90.00
823-T301-1000	WatchDog Advanced Hardware Replacement Renewal for Ruckus T301n & T301s, 1 year.	$90.00
826-7363-1000	End User Support Renewal for Ruckus 7363, 1 Year.	$83.86
803-R510-3000	WatchDog Advanced Hardware Replacement for Ruckus R510, 3 years.	$81.00
823-R510-3000	WatchDog Advanced Hardware Replacement Renewal for Ruckus R510, 3 years.	$81.00
803-R500-3000	WatchDog Advanced Hardware Replacement for Ruckus R500, 3 years.	$78.00
803-R710-1000	WatchDog Advanced Hardware Replacement for Ruckus R710, 1 year.	$78.00
803-R720-1000	WatchDog Advanced Hardware Replacement for Ruckus R720, 1 year.	$78.00

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

803-T300-1000	WatchDog Advanced Hardware Replacement for Ruckus T300 & T300e, 1 year.	$78.00
823-R500-3000	WatchDog Advanced Hardware Replacement Renewal for Ruckus R500, 3 years.	$78.00
823-R710-1000	WatchDog Advanced Hardware Replacement Renewal for Ruckus R710, 1 year.	$78.00
823-R720-1000	WatchDog Advanced Hardware Replacement Renewal for Ruckus R720, 1 year.	$78.00
823-T300-1000	WatchDog Advanced Hardware Replacement Renewal for Ruckus T300 & T300e, 1 year.	$78.00
803-H510-5000	WatchDog Advanced Hardware Replacement for Ruckus H510, 5 years.	$72.00
803-P300-1000	WatchDog Advanced Hardware Replacement for Ruckus P300 (single), 1 year.	$72.00
823-H510-5000	WatchDog Advanced Hardware Replacement Renewal for Ruckus H510, 5 years.	$72.00
823-P300-1000	WatchDog Advanced Hardware Replacement Renewal for Ruckus P300 (single), 1 year.	$72.00
823-7731-1000	WatchDog Advanced Hardware Replacement Renewal for Ruckus 7731 (single), 1 year.	$71.94
806-R310-1000	End User Support for Ruckus R310, 1 Year.	$70.00
826-R310-1000	End User Support Renewal for Ruckus R310, 1 Year.	$70.00
826-7352-1000	End User Support Renewal for Ruckus 7352, 1 Year.	$62.86
809-REIN-LIZD	ZoneDirector 5000 License Upgrade supporting an additional 750 Ruckus Access Points.	$60.00
L09-INT1-AP00	AP management license for Ruckus IoT Controller, 1 Ruckus AP access point. Order this when you intend to run software version from 1.0 onwards.	$60.00
803-R310-3000	WatchDog Advanced Hardware Replacement for Ruckus R310, 3 years.	$60.00
803-R700-1000	WatchDog Advanced Hardware Replacement for Ruckus R700, 1 year.	$60.00
823-7982-1000	WatchDog Advanced Hardware Replacement Renewal for Ruckus 7982, 1 year.	$60.00
823-R310-3000	WatchDog Advanced Hardware Replacement Renewal for Ruckus R310, 3 years.	$60.00
823-R700-1000	WatchDog Advanced Hardware Replacement Renewal for Ruckus R700, 1 year.	$60.00
S01-VRND-5LND	WatchDog End User Support, Virtual Ruckus Network Director, 1 Instance (no device management licenses included), 5Yr.	$60.00

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

S21-VRND-5LND	WatchDog End User Support, Renewal, Virtual Ruckus Network Director, 1 Instance (no device management licenses included), 5 Yr.	$60.00
806-H510-1000	End User Support for Ruckus H510, 1 Year.	$56.00
826-H510-1000	End User Support Renewal for Ruckus H510, 1 Year.	$56.00
806-R300-1000	End User Support for Ruckus R300, 1 Year.	$55.30
826-R300-1000	End User Support Renewal for Ruckus R300, 1 Year.	$55.30
803-R610-1000	WatchDog Advanced Hardware Replacement for Ruckus R610, 1 year.	$54.00
823-R610-1000	WatchDog Advanced Hardware Replacement for Ruckus R610, 1 year.	$54.00
806-H500-1000	End User Support for Ruckus H500, 1 Year.	$52.00
826-H500-1000	End User Support Renewal for Ruckus H500, 1 Year.	$52.00
826-7055-1000	End User Support Renewal for Ruckus 7055, 1 Year.	$51.66
S04-VRND-5LND	BullDog Support, Virtual Ruckus Network Director, 1 Instance (no device management licenses included), 5 Yr.	$51.00
S24-VRND-5LND	BullDog Support, Renewal, Virtual Ruckus Network Director, 1 Instance (no device management licenses included), 5 Yr.	$51.00
902-0108-0000	Mounting Bracket for Ruckus 7352/7372, R600, R500, R510. Mounts to hard wall/ceiling, outlet box, pole, truss. Includes Security Torx screw. Supports padlock..	$50.00
806-7321-1000	End User Support for Ruckus 7321, 1 Year.	$48.86
826-7321-1000	End User Support Renewal for Ruckus 7321, 1 Year.	$48.86
803-H510-3000	WatchDog Advanced Hardware Replacement for Ruckus H510, 3 years.	$48.00
803-R600-1000	WatchDog Advanced Hardware Replacement for Ruckus R600, 1 year.	$48.00
823-H510-3000	WatchDog Advanced Hardware Replacement Renewal for Ruckus H510, 3 years.	$48.00
823-R600-1000	WatchDog Advanced Hardware Replacement Renewal for Ruckus R600, 1 year.	$48.00
803-R300-3000	WatchDog Advanced Hardware Replacement for Ruckus R300, 3 years.	$47.40
823-R300-3000	WatchDog Advanced Hardware Replacement Renewal for Ruckus R300, 3 years.	$47.40
803-H500-3000	WatchDog Advanced Hardware Replacement for Ruckus H500, 3 years.	$44.00
823-H500-3000	WatchDog Advanced Hardware Replacement Renewal for Ruckus H500, 3 years.	$44.00

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

803-7441-1000	WatchDog Advanced Hardware Replacement for Ruckus 7441, 1 year.	$41.94
823-7441-1000	WatchDog Advanced Hardware Replacement Renewal for Ruckus 7441, 1 year.	$41.94
803-R510-1000	WatchDog Advanced Hardware Replacement for Ruckus R510, 1 year.	$41.00
823-R510-1000	WatchDog Advanced Hardware Replacement Renewal for Ruckus R510, 1 year.	$41.00
809-REIN-SZLI	ZoneDirector 5000 License Upgrade supporting an additional 550 Ruckus Access Points.	$40.00
L09-0001-ND00	Ruckus Device management license for virtual RND, 1 Ruckus Network Device.	$40.00
S01-VRND-3LND	WatchDog End User Support, Virtual Ruckus Network Director, 1 Instance (no device management licenses included), 3Yr.	$40.00
S21-VRND-3LND	WatchDog End User Support, Renewal, Virtual Ruckus Network Director, 1 Instance (no device management licenses included), 3 Yr.	$40.00
803-R500-1000	WatchDog Advanced Hardware Replacement for Ruckus R500, 1 year.	$39.00
823-R500-1000	WatchDog Advanced Hardware Replacement Renewal for Ruckus R500, 1 year.	$39.00
823-7372-1000	WatchDog Advanced Hardware Replacement Renewal for Ruckus 7372, 7372-E, 1 year.	$38.94
823-7363-1000	WatchDog Advanced Hardware Replacement Renewal for Ruckus 7363, 1 year.	$35.94
826-7025-1000	End User Support Renewal for Ruckus 7025, 1 Year.	$34.86
S04-VRND-3LND	BullDog Support, Virtual Ruckus Network Director, 1 Instance (no device management licenses included), 3 Yr.	$34.00
S24-VRND-3LND	BullDog Support, Renewal, Virtual Ruckus Network Director, 1 Instance (no device management licenses included), 3 Yr.	$34.00
L09-0001-SGHA	AP management license for High Availability. Supported products (Standby mode only): SZ-300, vSZ-H. 1x Ruckus AP on Standby Cluster only.	$30.00
902-1170-AR00	Spares of AR Power Adapter for Ruckus R720, R730 - quantity of 1.	$30.00
902-1170-AU00	Spares of AU Power Adapter for Ruckus R720, R730 - quantity of 1.	$30.00
902-1170-BR00	Spares of BR Power Adapter for Ruckus R720, R730 - quantity of 1.	$30.00

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

902-1170-CN00	Spares of CN Power Adapter for Ruckus R720, R730 - quantity of 1.	$30.00
902-1170-EU00	Spares of EU Power Adapter for Ruckus R720, R730 - quantity of 1.	$30.00
902-1170-IN00	Spares of IN Power Adapter for Ruckus R720, R730 - quantity of 1.	$30.00
902-1170-JP00	Spares of JP Power Adapter for Ruckus R720, R730 - quantity of 1.	$30.00
902-1170-KR00	Spares of KR Power Adapter for Ruckus R720, R730 - quantity of 1.	$30.00
902-1170-SA00	Spares of SA Power Adapter for Ruckus R720, R730 - quantity of 1.	$30.00
902-1170-UK00	Spares of UK Power Adapter for Ruckus R720, R730 - quantity of 1.	$30.00
902-1170-US00	Spares of US Power Adapter for Ruckus R720, R730 - quantity of 1.	$30.00
803-R310-1000	WatchDog Advanced Hardware Replacement for Ruckus R310, 1 year.	$30.00
823-R310-1000	WatchDog Advanced Hardware Replacement Renewal for Ruckus R310, 1 year.	$30.00
823-7352-1000	WatchDog Advanced Hardware Replacement Renewal for Ruckus 7352, 1 year.	$26.94
902-0118-0000	Secure Mounting Bracket for Ruckus R300. Mounts to hard wall/ceiling, pole, truss. Includes security screws (Torx & Phillips). Qty 1.	$25.00
803-H510-1000	WatchDog Advanced Hardware Replacement for Ruckus H510, 1 year.	$24.00
823-H510-1000	WatchDog Advanced Hardware Replacement Renewal for Ruckus H510, 1 year.	$24.00
S01-0001-5LND	WatchDog End User Support, Management license - 1 Ruckus Network Device, 5Yr.	$24.00
S04-0001-5LND	BullDog Support, Management license - 1 Ruckus Network Device, 5 Yr.	$24.00
S21-0001-5LND	WatchDog End User Support, Renewal, Management license - 1 Ruckus Network Device, 5 Yr.	$24.00
S24-0001-5LND	BullDog Support, Renewal, Management license - 1 Ruckus Network Device, 5 Yr.	$24.00
803-R300-1000	WatchDog Advanced Hardware Replacement for Ruckus R300, 1 year.	$23.70
823-R300-1000	WatchDog Advanced Hardware Replacement Renewal for Ruckus R300, 1 year.	$23.70

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823-7055-1000	WatchDog Advanced Hardware Replacement Renewal for Ruckus 7055, 1 year.	$22.14
803-H500-1000	WatchDog Advanced Hardware Replacement for Ruckus H500, 1 year.	$22.00
823-H500-1000	WatchDog Advanced Hardware Replacement Renewal for Ruckus H500, 1 year.	$22.00
803-7321-1000	WatchDog Advanced Hardware Replacement for Ruckus 7321, 1 year.	$20.94
823-7321-1000	WatchDog Advanced Hardware Replacement Renewal for Ruckus 7321, 1 year.	$20.94
902-1169-AR00	Spares of AR Power Adapter for Ruckus R700, R710, R610, M510, ZoneDirector 1200- quantity of 1.	$20.00
902-1169-AU00	Spares of AU Power Adapter for Ruckus R700, R710, R610, M510, ZoneDirector 1200- quantity of 1.	$20.00
902-1169-BR00	Spares of BR Power Adapter for Ruckus R700, R710, R610, M510, ZoneDirector 1200- quantity of 1.	$20.00
902-1169-CN00	Spares of CN Power Adapter for Ruckus R700, R710, R610, M510, ZoneDirector 1200- quantity of 1.	$20.00
902-1169-EU00	Spares of EU Power Adapter for Ruckus R700, R710, R610, M510, ZoneDirector 1200- quantity of 1.	$20.00
902-1169-JP00	Spares of JP Power Adapter for Ruckus R700, R710, R610, M510, ZoneDirector 1200- quantity of 1.	$20.00
902-1169-KR00	Spares of KR Power Adapter for Ruckus R700, R710, R610, M510, ZoneDirector 1200- quantity of 1.	$20.00
902-1169-SA00	Spares of SA Power Adapter for Ruckus R700, R710, R610, M510, ZoneDirector 1200- quantity of 1.	$20.00
902-1169-UK00	Spares of UK Power Adapter for Ruckus R700, R710, R610, M510, ZoneDirector 1200- quantity of 1.	$20.00
902-1169-UN00	Spares of UN/UU Dual Range US Power Adapter for Ruckus R700, R710, R610, M510, ZoneDirector 1200- quantity of 1.	$20.00
902-1169-US00	Spares of US Power Adapter for Ruckus R700, R710, R610, M510, ZoneDirector 1200- quantity of 1.	$20.00
S01-VRND-1LND	WatchDog End User Support, Virtual Ruckus Network Director, 1 Instance (no device management licenses included), 1Yr.	$20.00
S21-VRND-1LND	WatchDog End User Support, Renewal, Virtual Ruckus Network Director, 1 Instance (no device management licenses included), 1 Yr.	$20.00
S04-VRND-1LND	BullDog Support, Virtual Ruckus Network Director, 1 Instance (no device management licenses included), 1 Yr.	$17.00

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S24-VRND-1LND	BullDog Support, Renewal, Virtual Ruckus Network Director, 1 Instance (no device management licenses included), 1 Yr.	$17.00
S01-0001-3LND	WatchDog End User Support, Management license - 1 Ruckus Network Device, 3Yr.	$16.00
S04-0001-3LND	BullDog Support, Management license - 1 Ruckus Network Device, 3 Yr.	$16.00
S21-0001-3LND	WatchDog End User Support, Renewal, Management license - 1 Ruckus Network Device, 3 Yr.	$16.00
S24-0001-3LND	BullDog Support, Renewal, Management license - 1 Ruckus Network Device, 3 Yr.	$16.00
823-7025-1000	WatchDog Advanced Hardware Replacement Renewal for Ruckus 7025, 1 year.	$14.94
902-1120-0000	Surface Mount Bracket for Ruckus H320. Required when mounting H320 where no electrical outlet box is available.	$12.00
902-0119-0000	Surface Mount Bracket for Ruckus H500. Required when mounting H500 where no electrical outlet box is available.	$12.00
902-0126-0000	Surface Mount Bracket for Ruckus H510. Required when mounting H510 where no electrical outlet box is available.	$12.00
902-0173-US00	Spares of US Power Adapter for Ruckus 7372, 7352, 7321, R600, R500, R300, R310, R510, 7441, - quantity of 1.	$10.00
902-0123-0000	Flush-frame acoustic ceiling bracket for Ruckus R710. Flush-frame only – no applicable for standard (recessed-frame) acoustic ceiling.	$10.00
902-0173-CN00	Spares of CN Power Adapter for Ruckus 7372, 7352, 7321, R600, R500, R300, R310, R510, 7441, - quantity of 1.	$10.00
902-0173-EU00	Spares of EU Power Adapter for Ruckus 7372, 7352, 7321, R600, R500, R300, R310, R510, 7441, - quantity of 1.	$10.00
902-0173-KR00	Spares of KR Power Adapter for Ruckus 7372, 7352, 7321, R600, R500, R300, R310, R510, 7441, - quantity of 1.	$10.00
902-0173-SA00	Spares of SA Power Adapter for Ruckus 7372, 7352, 7321, R600, R500, R300, R310, R510, 7441, - quantity of 1.	$10.00

Docusign Envelope ID: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F

902-0173-UK00	Spares of UK Power Adapter for Ruckus 7372, 7352, 7321, R600, R500, R300, R310, R510, 7441, - quantity of 1.	$10.00
902-0173-UN00	Spares of UN/UU Dual Range Power Adapter for Ruckus 7372, 7352, 7321, R600, R500, R300, R310, R510, 7441, - quantity of 1.	$10.00
902-0173-AR00	Spares of AR Power Adapter for Ruckus 7372, 7352, 7321, R600, R500, R300, R310, R320, R510, 7441, - quantity of 1.	$10.00
902-0173-AU00	Spares of AU Power Adapter for Ruckus 7372, 7352, 7321, R600, R500, R300, R310, R320, R510, 7441, - quantity of 1.	$10.00
902-0173-BR00	Spares of BR Power Adapter for Ruckus 7372, 7352, 7321, R600, R500, R300, R310, R320, R510, 7441, - quantity of 1.	$10.00
S01-0001-1LND	WatchDog End User Support, Management license - 1 Ruckus Network Device, 1Yr.	$8.00
S04-0001-1LND	BullDog Support, Management license - 1 Ruckus Network Device, 1 Yr.	$8.00
S21-0001-1LND	WatchDog End User Support, Renewal, Management license - 1 Ruckus Network Device, 1 Yr.	$8.00
S24-0001-1LND	BullDog Support, Renewal, Management license - 1 Ruckus Network Device, 1 Yr.	$8.00
902-0120-0000	Flush-frame acoustic ceiling bracket for Ruckus R710. Flush-frame only – no applicable for standard (recessed-frame) acoustic ceiling.	$25.00

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Manufacturer List – No Line Card with MSRP

NUTANIX

There is no single, public Nutanix line card with list prices, as they vary depending on the specific hardware model, configuration, and licensing level. Nutanix products are sold through various partners, and prices for a particular server, such as the NX-3155-G9, can be found through them. Licensing is often sold separately or bundled with hardware and software packages, with options including pay-as-you-go models for some services.

Factors that influence Nutanix pricing:

Hardware: The specific server model, processors, memory, and storage included in the configuration are major factors in pricing.

Software licensing: Different licensing tiers (e.g., Starter, Pro, Ultimate) offer various features and come with different price points.

Support and services: The cost of support and any additional services can be included in the overall price.

Partner and purchase channel: Pricing can differ between resellers and cloud providers.

PURE STORAGE

Pure Storage does not publish a public line card price list, as costs vary significantly based on the specific product, capacity, and configuration. However, examples of estimated pricing include the FlashArray X10 starting around $40,000, the FlashArray //C20 in the $25,000 to $50,000 range, and the FlashBlade//E starting at under $0.20/GB for large capacities. Actual costs depend on factors like ongoing service, data reduction rates, and any negotiated discounts.

Product examples and estimated pricing.

- FlashArray //C20: Priced in the entry-level market, often between $25,000 and $50,000.
- FlashArray X10: An entry-level model that starts at approximately $40,000 for around 10–12 terabytes of capacity.
- FlashArray X20: A higher-end model with a starting price of around $90,000 and up to 314 terabytes of capacity.
- FlashBlade//E: Priced competitively with HDDs at under $0.20/GB for large capacities (starting at 4PB) and includes three years of service.

Manufacturer List – No Line Card with MSRP

Factors affecting the final price

- Capacity: Higher capacity systems will have a higher total cost, although the cost per gigabyte may decrease.
- Configuration: The specific hardware components and software features included will impact the final price.
- Data reduction: Performance and efficiency are affected by data reduction capabilities, which are factored into pricing.
- Service and support: Ongoing maintenance and service agreements are a significant part of the total cost.
- Discounts: Public sector or large enterprise customers may have access to special pricing through Procurement Contract programs.

NETAPP

NetApp's product line includes AFF (all-flash), ASA (all-SAN array), and FAS (hybrid-flash) storage systems, alongside various software and cloud-based services like Keystone and Azure NetApp Files.

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NetApp does not publish a single, universal public list price for all its products due to the highly configurable nature of its solutions (e.g., support level, capacity, and duration all affect price). However, public sector price lists provide example list prices for specific hardware and configurations.

Representative List Prices (Public Sector Examples)

The following are example list prices from a public sector schedule (March 2025), and actual prices may vary based on specific configuration, support, and discounts:

Product Part Number Description Example List Price (USD)
AFF-A250-200-C AFF A250, zero drive, no PSU $3,925.00
AFF-A250A-001 AFF A250 HA System $9,677.88
AFF-A400A-003 AFF A400 HA System, Eth Bundle $29,819.99
AFF-A50A-100-C AFF A50 HA System $50,700.00
AFF-A70A-100-C AFF A70 HA System $65,900.00
AFF-A800-100-C AFF A800 HA System, 100G $280,978.56
AFF-A90A-100-C AFF A90 HA System $113,300.00
SG100-AP-001-100GBE StorageGRID SG100 appliance $49,900.00

Manufacturer List – No Line Card with MSRP

Key Product Lines and How to Obtain Pricing

- AFF A-Series: High-performance all-flash systems for enterprise applications.
- FAS Series: Hybrid-flash systems designed for a balance of performance and capacity.
- ASA Series: All-SAN-array systems, a dedicated block storage line.
- StorageGRID: Object storage appliances.
- E-Series: Storage systems for specific high-performance or capacity needs.

For an exact and detailed price for a specific configuration, you need to contact a NetApp sales representative or an authorized partner, who will provide a quote based on your specific requirements (e.g., support level, duration, and capacity).

For cloud services, such as Azure NetApp Files or Amazon FSx for NetApp ONTAP, pricing is based on a consumption model (e.g., $/GiB/month), and pricing calculators are available on the respective cloud provider's website.

BROADCOM (VMWARE)

Broadcom has significantly simplified the VMware product portfolio into a few core subscription-based offerings, primarily VMware Cloud Foundation (VCF) and VMware vSphere Foundation (VVF), along with a few other standalone options.

Broadcom does not publish a universal, public list price for all products in a single "line card" format. Pricing is subscription-based, per physical core, with a minimum of 16 cores per CPU required for licensing. The exact cost can vary based on the contract terms (e.g., 1-year, 3-year, or 5-year terms) and specific partner negotiations.

Main Product Offerings and Estimated List Prices

	Estimated List Price (Per Core/Month or Per Core/Year depending on contract)	Key Components
Below are the primary offerings and general list price estimates (per core) gathered from partner and community discussions. These		

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are estimates and actual costs may differ based on specific agreements and discounts:

Product Offering		
VMware Cloud Foundation (VCF)	~$350 per core (potentially per year for a 3-year term)	Full software-defined data center (SDDC) stack, including vSphere, vSAN, NSX, Aria management suite, and App Platform services

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EXHIBIT B
(AH) COUNTERTRADE PRODUCT

SEE ZIP FILE ON GENERAL SERVICES WEBSITE UNDER PROCUREMENT NUMBER 60-00000-25-00021- DATA CENTER, WIDE AREA NETWORK (WAN) AND/OR LOCAL AREA NETWORK (LAN) EQUIPMENT.

https://www.generalservices.state.nm.us/state-purchasing/statewide-price-agreements/

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EXHIBIT C
(AL) LOIAL INC.

SEE ZIP FILE ON GENERAL SERVICES WEBSITE UNDER PROCUREMENT NUMBER 60-00000-25-00021- DATA CENTER, WIDE AREA NETWORK (WAN) AND/OR LOCAL AREA NETWORK (LAN) EQUIPMENT.

https://www.generalservices.state.nm.us/state-purchasing/statewide-price-agreements/

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EXHIBIT D
(AM) CENTURYLINK COMMUNICATIONS LLC, DBA LUMEN TECHNOLOGIES

SEE ZIP FILE ON GENERAL SERVICES WEBSITE UNDER PROCUREMENT NUMBER 60-00000-25-00021- DATA CENTER, WIDE AREA NETWORK (WAN) AND/OR LOCAL AREA NETWORK (LAN) EQUIPMENT.

https://www.generalservices.state.nm.us/state-purchasing/statewide-price-agreements/

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EXHIBIT E
(AS) WESTWIND COMPUTER PRODUCTS INC.

SEE ZIP FILE ON GENERAL SERVICES WEBSITE UNDER PROCUREMENT NUMBER 60-00000-25-00021- DATA CENTER, WIDE AREA NETWORK (WAN) AND/OR LOCAL AREA NETWORK (LAN) EQUIPMENT.

https://www.generalservices.state.nm.us/state-purchasing/statewide-price-agreements/

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EXHIBIT F
(AJ) FRONTIER TECHNOLOGY LLC, DBA MICROAGE

SEE ZIP FILE ON GENERAL SERVICES WEBSITE UNDER PROCUREMENT NUMBER 60-00000-25-00021- DATA CENTER, WIDE AREA NETWORK (WAN) AND/OR LOCAL AREA NETWORK (LAN) EQUIPMENT.

https://www.generalservices.state.nm.us/state-purchasing/statewide-price-agreements/

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EXHIBIT G
(AD) ONE TECHNOLOGY CORP.

SEE ZIP FILE ON GENERAL SERVICES WEBSITE UNDER PROCUREMENT NUMBER 60-00000-25-00021- DATA CENTER, WIDE AREA NETWORK (WAN) AND/OR LOCAL AREA NETWORK (LAN) EQUIPMENT.

https://www.generalservices.state.nm.us/state-purchasing/statewide-price-agreements/

Certificate Of Completion

Envelope Id: 34C0AE7D-A86E-4DAF-AC9D-07E24F845A8F
Status: Completed
Subject: GSD/SPD Procurement#: 60-00000-25-00021
Source Envelope:
Document Pages: 83
Signatures: 1
Certificate Pages: 5
Initials: 2
AutoNav: Enabled
EnvelopeId Stamping: Enabled
Time Zone: (UTC-07:00) Mountain Time (US & Canada)

Envelope Originator:
Amber Sanchez
1100 S Saint Francis Dr
Santa Fe, NM 87502
Amber.Sanchez2@gsd.nm.gov
IP Address: 164.64.63.2

Record Tracking

Status: Original
1/6/2026 3:34:13 PM
Holder: Amber Sanchez
Amber.Sanchez2@gsd.nm.gov
Location: DocuSign

Security Appliance Status: Connected
Pool: StateLocal

Storage Appliance Status: Connected
Pool: General Services Department
Location: Docusign

Signer Events	Signature	Timestamp
John Moya john.moya@gsd.nm.gov IT Senior Manager, Procurement Security Level: Email, Account Authentication (None), Login with SSO	 Signature Adoption: Pre-selected Style Using IP Address: 164.64.62.10	Sent: 1/6/2026 3:35:35 PM Viewed: 1/6/2026 3:45:56 PM Signed: 1/6/2026 3:46:11 PM
Electronic Record and Signature Disclosure: Not Offered via Docusign		
Amber Sanchez Amber.Sanchez2@gsd.nm.gov New Mexico General Services Security Level: Email, Account Authentication (None), Login with SSO	 Signature Adoption: Pre-selected Style Using IP Address: 164.64.62.10	Sent: 1/6/2026 3:46:17 PM Viewed: 1/6/2026 3:46:43 PM Signed: 1/6/2026 3:46:48 PM
Electronic Record and Signature Disclosure: Accepted: 6/12/2020 11:10:53 AM ID: 427f726f-e1ba-435b-8b57-72011b95ce93		
Dorothy Mendonca dorothy.mendonca@gsd.nm.gov SPD Division Director / State Purchasing Agent General Services Department Signing Group: 35000 - State Purchasing Agent Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 2600:1011:b302:23e2:2812:4431:d8a1:d1f5 Signed using mobile	Sent: 1/6/2026 3:46:54 PM Viewed: 1/6/2026 3:57:52 PM Signed: 1/6/2026 3:57:57 PM
Electronic Record and Signature Disclosure: Accepted: 4/14/2023 7:24:59 AM ID: 51f6380f-50f7-4227-afb5-572b373dfb7c		

In Person Signer Events	Signature	Timestamp

Editor Delivery Events	Status	Timestamp

Agent Delivery Events	Status	Timestamp

Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp

Witness Events	Signature	Timestamp

Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	1/6/2026 3:35:35 PM
Certified Delivered	Security Checked	1/6/2026 3:57:52 PM
Signing Complete	Security Checked	1/6/2026 3:57:57 PM
Completed	Security Checked	1/6/2026 3:57:57 PM

Payment Events	Status	Timestamps

Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

A. ELECTRONIC RECORD AND SIGNATURE DISCLOSURE (ERSD)

From time to time, New Mexico General Services Department (GSD), on behalf of the State of New Mexico (SONM), may be required by law to provide you with certain written notices or disclosures. Stated below are the terms and conditions for GSD's providing you such notices and disclosures electronically through the DocuSign system. Please read this information carefully. If you are able to access this information electronically and agree to **this Electronic Record and Signature Disclosure (ERSD)**, please confirm your agreement by selecting the check-box next to "I agree to use electronic records and signatures" before clicking "CONTINUE" within the DocuSign system.

B. Obtaining paper copies

At any time up to twenty (20) calendar days following your use of DocuSign to electronically sign a document, you may request a paper copy of any record provided or made available electronically to you by GSD. You will have the ability to download and print documents SONM sends you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a twenty (20) calendar day period after such documents are first sent to you. Following the twenty (20) day period, if you want GSD to send you paper copies of any such documents from GSD's office, you will be charged a $1.00 per-page fee plus postage. You may request delivery of such paper copies from GSD by following the procedure stated in Section H, below.

C. Withdrawing your consent

If you decide to receive notices and disclosures from GSD electronically, you may at any time change your mind and inform GSD you want to receive required notices and disclosures only in paper format. The procedure concerning how you may inform GSD of your decision to receive future notices and disclosures in paper format as well as withdraw your consent to receive notices and disclosures electronically is stated in Section D, immediately below.

D. Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed with which GSD will be able to complete certain steps in specific transactions and deliver paper copies to you. GSD will need: (1) to send the required notices or disclosures to you in paper format; and (2) wait until GSD receives your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from SONM or to electronically sign documents generated and sent to you from SONM.

E. All notices and disclosures will be sent to you electronically

Unless you inform GSD otherwise according to these procedures, GSD will electronically provide you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements and other documents that are required to be provided or made available to you during the course of your electronic signature relationship with SONM. To reduce the possibility of inadvertent non-receipt, GSD prefers to provide all required notices and disclosures by the same method and to the same email or physical address that you furnish to GSD. Thus, you may receive the disclosures and notices electronically or in paper form. If you do not agree with this procedure, please inform GSD according to the procedures stated in Section I, below. Please also refer to Section D, immediately above, which states the consequences resulting from your declination of electronic delivery of notices and disclosures.

F. How to contact GSD:

You may inform General Services Department (GSD) of any changes you select regarding State Purchasing Division's (SPD) electronic communications with you, to request paper copies of certain information from SPD, and to withdraw your prior consent to receive notices and disclosures electronically by emailing your request(s) to SPD at: *GSD.SPDinfo@state.nm.us*

G. To advise SPD of your new email address

To inform SPD of a change in the email address to which SPD sends you notices and disclosures electronically, you must send an email to SPD at *GSD.SPDinfo@state.nm.us* and in the body of such request you must include your previous and new email addresses.

H. To request paper copies from SPD

To request delivery of paper copies of electronic notices and disclosures that DocuSign and/or SPD have previously provided to you, you must send an email to SPD at *GSD.SPDinfo@state.nm.us* and in the body of your email request state your email address, full name, mailing address, and telephone number. SPD will charge you a $1.00 per page copy fee plus postage.

I. To withdraw your consent with SPD

To inform SPD that you no longer wish to receive notices and disclosures in electronic format you may:

(1) Decline to sign a document from within a signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may:

(2) Send SPD an email to *GSD.SPDinfo@state.nm.us* and in the body of your request state your email address, full name, mailing address, and telephone number.

J. Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current DocuSign system requirements may be found at:
https://support.docusign.com/guides/signer-guide-signing-system-requirements

K. Acknowledging your access and consent to receive and sign documents electronically

To confirm that you are able to electronically access the information contained in this Electronic Record and Signature Disclosure (ERSD), please confirm that you have: (1) read this ERSD, and either: (2) you are able to print on paper or electronically save this ERSD for your future reference and access; or (3) you are able to email this ERSD to an email address where you will be able to print this ERSD on paper and/or save this ERSD for your future reference and access. Further, if you consent to receiving notices and disclosures from DocuSign and/or SPD exclusively in electronic format, then select the check-box next to "I agree to use electronic records and signatures," before you click "CONTINUE" within the DocuSign system.

By selecting the check-box next to "I agree to use electronic records and signatures," you confirm that:

- You have read this Electronic Record and Signature Disclosure (ERSD); and
- You can print this ERSD on paper, or you can save and/ or send this ERSD to a location where you can print this ERSD, for your future reference and access; and
- Until or unless you notify SPD as stated in this ERSD, you consent to exclusively receive through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by SPD during the course of your electronic signature relationship with SPD.

ROSWELL NEW MEXICO
AGENDA ITEM ABSTRACT

Regular City Council Meeting 9.
Meeting Date: 03/12/2026
COMMITTEE: Public Safety
CONTACT: Mike Mathews **CHAIR:** Juliana Halvorson

ACTION REQUESTED:
Approval of the recommendation of award for ITB-26-009 -- Bathroom Remodel Project to Hubbard & Sons Inc. in the amount of $37,078.15 (including Gross Receipts Tax). (Halvorson/Aldana)

BACKGROUND:
Initiated by: Alberto Aldana

The City of Roswell issued ITB-26-009 seeking bids from qualified contractors for renovations to the restroom located at the West Lot Building, 4203 W. 2nd Street. The project includes demolition of existing fixtures, plumbing modifications, installation of new toilets and an ADA-compliant stall, upgraded lighting, installation of new toilet stall partitions and doors, interior wall and floor refinishing, and installation of a new entrance door.

Bids were opened on February 10, 2026, and three bids were received:

â€¢ Hubbard & Sons, Inc. -- $34,245.76 (excluding GRT)
â€¢ Custom Construction II, LLC -- $56,920.34 (excluding GRT)
â€¢ The Renov Team, LLC -- $58,349.40 (excluding GRT)

Hubbard & Sons, Inc. submitted the lowest bid and is being recommended for award.

FINANCIAL CONSIDERATION
This project will be funded through Grant 24-12883, which is reimbursable. All eligible expenses incurred under this project will be submitted for reimbursement in accordance with the grant's terms and conditions.

LEGAL REVIEW:
Contract will be reviewed by the Legal Department upon award.

BOARD AND COMMITTEE ACTION:
The Public Safety Committee meeting scheduled for Tuesday, February 17, 2026, will be the first consideration of the recommendation for the award. The Public Safety Committee recommended approval 4-0 at its meeting on February 17, 2026.

STAFF RECOMMENDATION:
Proceed as presented.

Attachments

Award Recommendation Report
ITB-26-009 Bid Tabulation

Award Recommendation Report

Award Recommendation for: ITB-26-009 Bathroom Remodel Project

The City of Roswell issued Invitation to Bid (ITB) 26-009 seeking sealed bids from licensed and qualified contractors to complete a full remodel of the existing restroom located at the West Lot Building, 4203 W. 2nd Street, Roswell, New Mexico.

The project consists of demolition of existing restroom fixtures, plumbing modifications, installation of new toilets and an ADA-compliant stall, upgraded lighting, new toilet stall partitions and doors, interior wall and floor refinishing, and installation of a new entrance door, and all necessary cleanup, permits, and inspections in accordance with the specifications outlined in the ITB.

Bids were opened on February 10, 2026, and three (3) bids were received and reviewed

- Hubbard & Sons Inc from Roswell, NM - $34,245.76 (excluding GRT)
- Custom Construction II LLC from Roswell, NM - $56,920.34 (excluding GRT)
- The Renov Team LLC from Amarillo, TX - $58,349.40 (excluding GRT)

After review, Hubbard & Sons Inc submitted the lowest responsive and responsible bid in the amount of $34,245.76, excluding Gross Receipts Tax.

Staff recommends award of ITB-26-009 – Bathroom Remodel Project to **Hubbard & Sons Inc** for the total contract amount of $34,245.76, plus applicable Gross Receipts Tax.

Sincerely,

Arely Peek
Purchasing Agent

BID TABULATION

ITB No. ITB-26-009

Bathroom Remodel Project

RESPONSE DEADLINE: February 10, 2026, at 2:00 pm

VENDOR TOTALS

Vendor	Total
Hubbard & Sons Inc	$34,245.76
Custom Construction II LLC	$56,920.34
THE RENOV TEAM LLC	$58,349.40

PRICING TABLE

Pricing Table				Custom Construction II LLC	Hubbard & Sons Inc	THE RENOV TEAM LLC
Selected	Line Item	Description	Unit	Lump Sum Bid (Excluding GRT)	Lump Sum Bid (Excluding GRT)	Lump Sum Bid (Excluding GRT)
X	1	Bathroom Remodel Project	Lump Sum	$56,920.34	$34,245.76	$58,349.40
Total				$56,920.34	$34,245.76	$58,349.40

ROSWELL NEW MEXICO
AGENDA ITEM ABSTRACT

Regular City Council Meeting **10.**
Meeting Date: 03/12/2026
COMMITTEE: Finance
CONTACT: Tammi Smith **CHAIR:** Kurt Gass

ACTION REQUESTED:
Approval for the purchase of a new Mac Roll-Off Truck from Bruckner Truck Sales in the amount of $250,093 utilizing H-GAC Contract #HT06-20. (Gass/Reyer)

BACKGROUND:
Initiated by Debbie Reyer

The Solid Waste Department would like to buy a new Mack Roll-Off Truck from Bruckner Truck sales utilizing H-GAC contract #HT06-20.

- One (1) New Mack Roll-Off Truck with a MP 8 engine for $250,093

This truck is on the ground in Hobbs, NM.

All Specifications meet the requirements of the Route Supervisor.

FINANCIAL CONSIDERATION
Financial Impact (Revenue & Expense): Budgeted

Expenses: 52014342-817506 (Capital Outlay - Vehicles)
Current/Original Budget: $399,698.07
Remaining Budget: $399,698.07
Requested Amount: $250,093.00

LEGAL REVIEW:
N/A

BOARD AND COMMITTEE ACTION:
Finance Committee recommended approval 4-0 at its meeting on March 5, 2026.

STAFF RECOMMENDATION:
Proceed as presented.

Attachments

H-GAC Quote

CONTRACT PRICING WORKSHEET
For Standard Equipment Purchases

Contract No.:	HT06-20	Date Prepared:	2/6/2026

This Form must be prepared by Contractor and given to End User. The H-GAC administrative fee shall be shown in Section F. End User issues PO to Contractor, and MUST also fax a copy of PO, together with completed Pricing Worksheet, to H-GAC @ 713-993-4548. Please type or print legibly.

Buying Agency:	City of Roswell	**Contractor:**	Bruckner Truck Sales
Contact Person:	Ken Hughlett	**Prepared By:**	Bob Davie
Phone:	575-626-7208	**Phone:**	512-632-6622
Fax:		**Fax:**	210-666-7216
Email:	k.hughlett@roswell-nm.gov	**Email:**	bob.davie@brucknertruck.com

Product Code:	I9	**Description:**	GR64BR

A. Product Item Base Unit Price Per Contractor's H-GAC Contract: 42900

B. Published Options - Itemize below - Attach additional sheet(s) if necessary - Include Option Code in description if applicable.
(Note: Published Options are options which were submitted and priced in Contractor's bid.)

Description	Cost	Description	Cost
Trans Synd	3250	Transmission Cooler	3200
4500RDS	18500	46K rear axle	9800
Traction Diff	3900	Wheelbase 251	5800
Upgrade to 46K Suspension	7800	Galbreath Rolloff	54950
Lube Rear axle	3100	11.811 x 3.54 x .437	4345
Flaming River Disconnect	1150	GU 8 Vocational Package	3800
Frame Liner	3250	Allison Voc Package	3500
20K Front Axle	7800	Auto Neutral	2550
20K Springs	7700	Torque Converter	2850
Transyend fluid	3250	Transverse Torque	3250
Maintenance Moniter	3200	**Subtotal From Additional Sheet(s):**	
MP7 425M	9800	**Subtotal B:**	166745

C. Unpublished Options - Itemize below / attach additional sheet(s) if necessary.
(Note: Unpublished options are items which were not submitted and priced in Contractor's bid.)

Description	Cost	Description	Cost
Hand Control Valve	4800		
22.5x8.25 Alcoa Severe Service	4251		
Galfab Hoist 60K	17550	**Subtotal C:**	26601

Check: Total cost of Unpublished Options (C) cannot exceed 25% of the total of the Base Unit Price plus Published Options (A+B). **For this transaction the percentage is:** 13%

D. Other Cost Items Not Itemized Above (e.g. Installation, Freight, Delivery, Etc.)

Description	Cost	Description	Cost
Surcharge	11500		
Locals Adds	1347	**Subtotal D:**	12847

E. Total Cost Before Any Applicable Trade-In / Other Allowances / Discounts (A+B+C+D) 249093

Quantity Ordered: 1 **X Subtotal of A + B + C + D:** 249093 = **Subtotal E:** 249093

F. H-GAC Fee Calculation (From Current Fee Tables) **Subtotal F:** 1000

G. Trade-Ins / Other Allowances / Special Discounts

Description	Cost	Description	Cost	
				Subtotal G: 0

Delivery Date: **H. Total Purchase Price (E+F+G):** 250093

HGACBuy THE SMART PURCHASING SOLUTION

MACK TRUCKS, INC.

COMMERCIAL INVOICE

Invoice Date	Invoice No.
08/07/2025	0530631

OPTION ID	DESCRIPTION	LIST PRICE
X3A-Z1X	WITHOUT PTO 1ST, JUMP TO MINIMUM ENGINE SPEED	0.00
F9A-ABX	PTO 1ST, MINIMUM ENGINE SPEED, 600 RPM	0.00
G0A-Z1X	PTO 1ST, AUTO SET SINGLE SPEED, DISABLE	0.00
L6C-Z1X	WITHOUT PTO1 HOLD	0.00
L7C-Z1X	WITHOUT PTO1 ACCEL "BUMP-UP"	0.00
L8C-Z1X	WITHOUT PTO1 DECEL "BUMP-DOWN"	0.00
H2A-Z1X	WITHOUT 2ND PTO, SINGLE SPEED CONTROL	0.00
H6A-AEX	PTO 2ND, SINGLE SPEED SETTING, 1000 RPM	0.00
H0A-ABX	2ND PTO, MAX ROAD SPEED, 10 MPH (16 KPH)	0.00
G9A-ABX	PTO 2ND, SPEED RAMP RATE 100 RPM/SEC	0.00
H7A-ANX	PTO 2ND, MAX ENGINE SPEED, 2100 RPM	0.00
H5A-AGX	PTO 2ND, ROAD SPEED LIMIT, 97 KMH (60 MPH)	0.00
X4A-Z1X	WITHOUT PTO 2ND, JUMP TO MINIMUM ENGINE SPEED	0.00
G8A-ABX	PTO 2ND, MINIMUM ENGINE SPEED, 600 RPM	0.00
H4A-Z1X	PTO 2ND, AUTO SET SINGLE SPEED, DISABLE	0.00
L3C-Z1X	WITHOUT PTO2 HOLD	0.00
L4C-Z1X	WITHOUT PTO2 ACCEL "BUMP-UP"	0.00
L5C-Z1X	WITHOUT PTO2 DECEL "BUMP-DOWN"	0.00
PAINT		
946-998	NO THIRD TRUCK COLOR PROVIDED; NO COLOR	0.00
950-AD0	SINGLE COLOR	0.00
924-014	SOLID PAINT	0.00
944-CQ2	GLACIER WHITE; P3029	0.00
945-998	NO SECOND TRUCK COLOR PROVIDED; NO COLOR	0.00
996-AA3	PAINT - CAB, URETHANE CLEAR COAT	0.00
MPB-944	SAME AS FIRST COLOR - CAB	0.00
MPD-944	SAME AS FIRST COLOR - HOOD	0.00
943-998	WITHOUT CHASSIS FAIRINGS	0.00
966-998	WITHOUT SUN VISOR PAINT	0.00
940-998	WITHOUT MIRROR COVER PAINT	0.00
MPA-998	WITHOUT ROOF FAIRING	0.00
951-AA6	MACK BLACK (URETHANE); P3036	0.00
958-028	W/O OPTIONAL BUMPER PAINT	0.00
959-019	W/O OPTIONAL FUEL TANK PAINT	0.00
962-032	SAME AS CHASSIS RUNNING GEAR	0.00
963-033	SAME AS CHASSIS RUNNING GEAR	0.00
CALCULATED CODES - KAX		
9JX-A1X	YES, THE ORDER MUST BE CALCULATED	0.00
D5E-Z1X	WITHOUT AUTO ROUTING AND CLIPPING PLACEMENT, CENTER	0.00
BASE WARRANTY AND PURCHASED COVE		
898-003	HEAVY DUTY WARRANTY CLASSIFICATION	0.00
M50-030	HEAVY DUTY STANDARD BASE COVERAGE 12 MONTHS/100,000 MILES (1	0.00
M83-02T	CARB + EPA for Mack MP7 / MP8 Diesel	0.00
M51-102	MACK MP7/MP8 BASE CARB EMISSION COVERAGE 60 MONTHS / 350,000	0.00
M52-052	US and CANADA CARB EQUIPPED VEHICLE EMISSION COMPONENTS COVE	0.00
M53-Z1X	W/O MACK ENGINE AFTERTREATMENT PROTECTION PLAN	0.00

MACK TRUCKS, INC.

COMMERCIAL INVOICE

Invoice Date	Invoice No.
08/07/2025	0530631

OPTION ID	DESCRIPTION	LIST PRICE
M54-0B4	ALLISON TRANSMISSIONS (Contact Allison Transmission for stan	0.00
M71-0J1	WITHOUT mDRIVE CLUTCH PROTECTION PLAN	0.00
M55-0G7	STANDARD MACK HEAVY DUTY COVERAGE 60 MONTHS / 500,000 (804,6	0.00
M56-026	AIR CONDITIONING STANDARD COVERAGE (Sealed System Only) 12	0.00
M57-027	STANDARD NORMAL / HEAVY DUTY CHASSIS TOWING 90 DAYS OR 5,000	0.00
M58-028	STANDARD MACK ENGINE TOWING COVERAGE 24 MONTHS/250,000 MILES	0.00
M61-Z1X	W/O ALTERNATOR and STARTER EXTENDED WARRANTY COVERAGE	0.00
M59-Z1X	W/O STARTER PURCHASED COVERAGE	0.00
M60-Z1X	W/O ALTERNATOR PURCHASED COVERAGE	0.00
M99-998	W/O CUSTOM/BUNDLED PURCHASE COVERAGE OPTION	0.00
CONNECTED SERVICES		
S02-010	NO MACK ONECALL BUNDLE	0.00
S03-011	MACK INTEGRATED UPTIME - 24 MONTHS	0.00
S04-011	MACK CONNECT LOCATION AND REPORTING - 24 MONTHS	0.00
S05-010	WITHOUT FLEET INTEGRATION	0.00
S06-400	NO PARTNERED SERVICES PROVIDED	0.00

Docusign Envelope ID: 4F6B4D9C-45B6-4F17-BFFF-E4A2DA890798

EXTENSION No. 4 to CONTRACT No. HT06-20

For

Medium and Heavy Trucks & Truck Bodies

Between

HOUSTON-GALVESTON AREA COUNCIL

And

Bruckner Truck Sales, Inc.

dba Bruckner's Truck & Equipment

THIS AMENDMENT modifies the above referenced Contract as follows:

Contract is extended through May 31 2026 Midnight CST or the effective date of the contracts resulting from the most recently awarded Request For Proposal (RFP) for Medium and Heavy Trucks & Truck Bodies, whichever occurs first.

Unless otherwise noted, this amendment goes into effect on the date signed by **H-GAC.** All other terms and conditions of this Contract shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their respective duly authorized representatives.

Signed for: **Houston-Galveston Area Council**

DocuSigned by:
82EC270D5D61423...

Chuck Wemple
Executive Director
Date: 4/16/2025

Signed for: **Bruckner Truck Sales, Inc.**
dba Bruckner's Truck & Equipment

Signed by:
33502BE809B1478...

Printed Name: James Moody
Title: Chief Financial Officer

James Moody
CFO
Date: 4/16/2025

ROSWELL NEW MEXICO
AGENDA ITEM ABSTRACT

Regular City Council Meeting 11.
Meeting Date: 03/12/2026
COMMITTEE: Finance
CONTACT: Tammi Smith **CHAIR:** Kurt Gass

ACTION REQUESTED:
Approval of a budget adjustment in the amount of $14,122.00 to contract Tascosa for the procurement and installation of furniture for five offices associated with the relocation of PVRCC Emergency 911 Center (Gass/Herring)

BACKGROUND:
Initiated by: Alison Herring

PVRCC is relocating to a new facility. With the leadership transition to the new director, prior financial planning did not include furnishings for the new space. The relocation will result in five offices requiring furniture: three individual offices and two shared offices. Two quotes were solicited. The quotes received were $87,569.08 and $14,122.00.

Staff solicited two quotes for furnishing the space. The quote from Xybix Systems Inc. in the amount of $87,569.08 reflects dispatch-center-grade furniture designed for 24/7 operations, specialized equipment integration, and enhanced durability.

The second quote of $14,122.00 was submitted by a local vendor familiar with the operational needs of public safety environments. This proposal reflects standard administrative-grade furnishings appropriate for the intended space. The vendor applied a first responder discount to the quoted amount, and the final price includes shipping and installation. The significant cost difference is attributable to the specialized construction and operational requirements of dispatch consoles compared to traditional office workstations.

FINANCIAL CONSIDERATION
Finance Impact (Revenue & Expense): Budget Adjustment Needed

Revenue: n/a

Expense: 11014656-642903 (Non-Capital Furniture/Fixtures) - $14,122.00

Approval of this request will result in a one-time budget adjustment of $14,122.00 from the general fund to procure furniture necessary for the five administrative and supervisory offices associated with the relocated facility. This expenditure was not included in the adopted FY budget due to prior planning oversights. No ongoing fiscal impact is anticipated.

LEGAL REVIEW:
No legal review is required at this time.

BOARD AND COMMITTEE ACTION:
Finance Committee recommended approval 5-0 at its meeting on March 5, 2026.

STAFF RECOMMENDATION:
Proceed as presented.

Tascosa Office Machines

TO

Pecos Valley Regional Communications

Attn: Alison

Phone #: 575-246-6646

Address: St. Mary's Place Roswell

321 N. Main St. Roswell, New Mexico 88201 (575) 623-1206

EA	DESCRIPTION		EACH	TOTAL
	TCPN CONTRACT # R191819			
	ROOM #105			
1	PL178LNPG	PORKCHOP DESK SHELL	$582.00	$582.00
1	PL166NPG	BOX/BOX/FILE	$335.00	$335.00
1	PL179NPG	RETURN 30X24	$169.00	$169.00
1	PL113NPG	CABINET DOUBLE DOOR	$402.00	$402.00
1	PL153NPG	OPEN HUTCH 36X36	$267.00	$267.00
1	#3128BLK	GUEST CHAIR	$150.00	$150.00

REGULAR PRICE $3,059.00
SALE PRICE $1,905.00
TOTAL DISCOUNT $1,154.00

FREE SET-UP AND DELIVERY / SHIPPING

$1,905.00

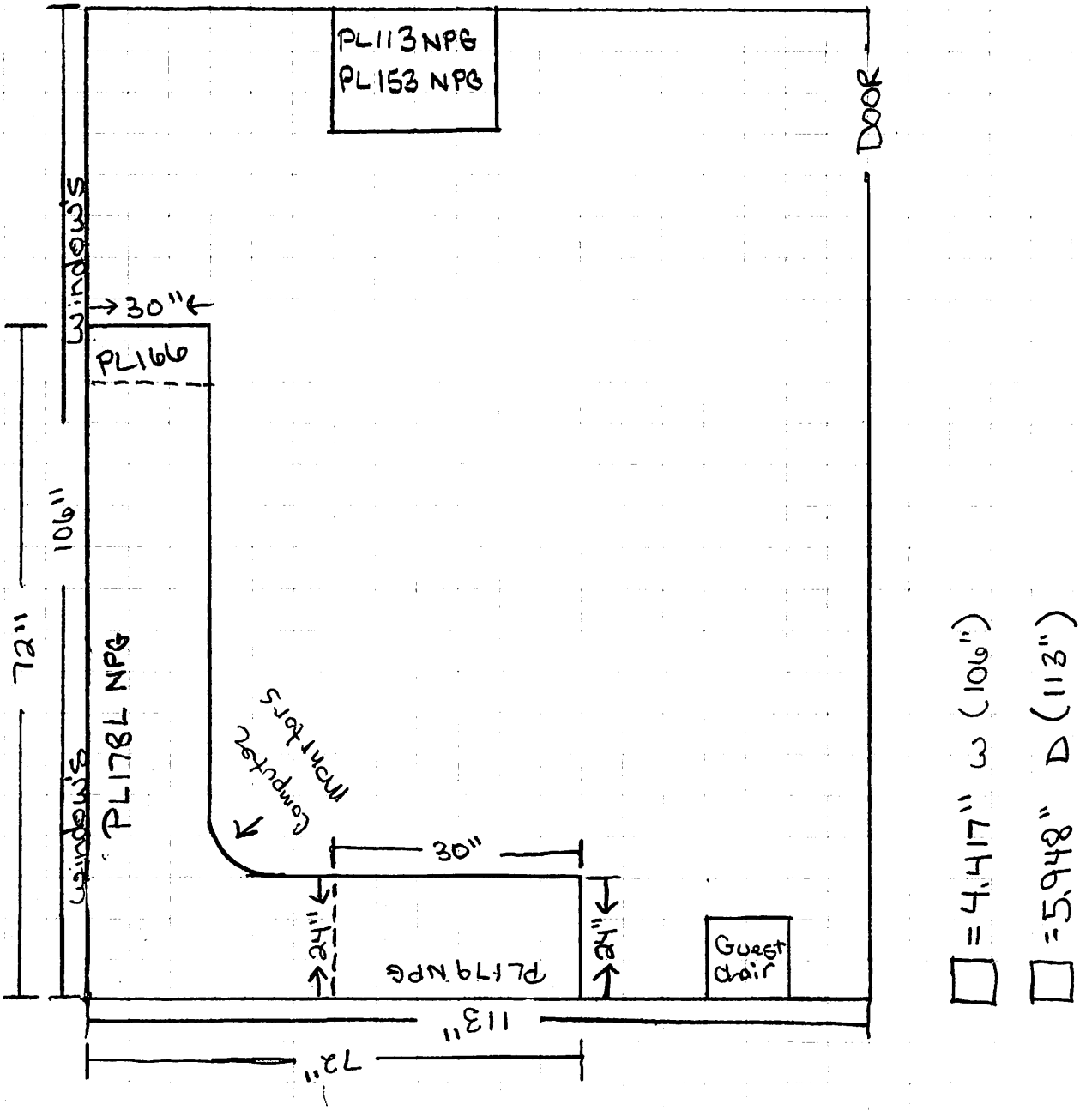
February 20, 2026 BY: DANNY STEWART

Quotation Accepted by: _____

Name Date

PECOS VALLEY REGIONAL COMMUNICATIONS CENTER OFFICES

ROOM# 105



Tascosa Office Machines

TO

Pecos Valley Regional Communications

Attn: Alison

Phone #: 575-246-6646

Address: St. Mary's Place Roswell

321 N. Main St. Roswell, New Mexico 88201 (575) 623-1206

EA	DESCRIPTION		EACH	TOTAL
	TCPN CONTRACT # R191819			
	ROOM #106			
1	PL178RNPG	PORKCHOP DESK SHELL	$582.00	$582.00
1	PL166NPG	BOX/BOX/FILE	$335.00	$335.00
1	PL179NPG	RETURN 30X24	$169.00	$169.00
1	PL113NPG	CABINET DOUBLE DOOR	$402.00	$402.00
1	PL153NPG	OPEN HUTCH 36X36	$267.00	$267.00
1	#3128BLK	GUEST CHAIR	$150.00	$150.00

REGULAR PRICE $3,059.00
SALE PRICE $1,905.00
TOTAL DISCOUNT $1,154.00

FREE SET-UP AND DELIVERY / SHIPPING

$1,905.00

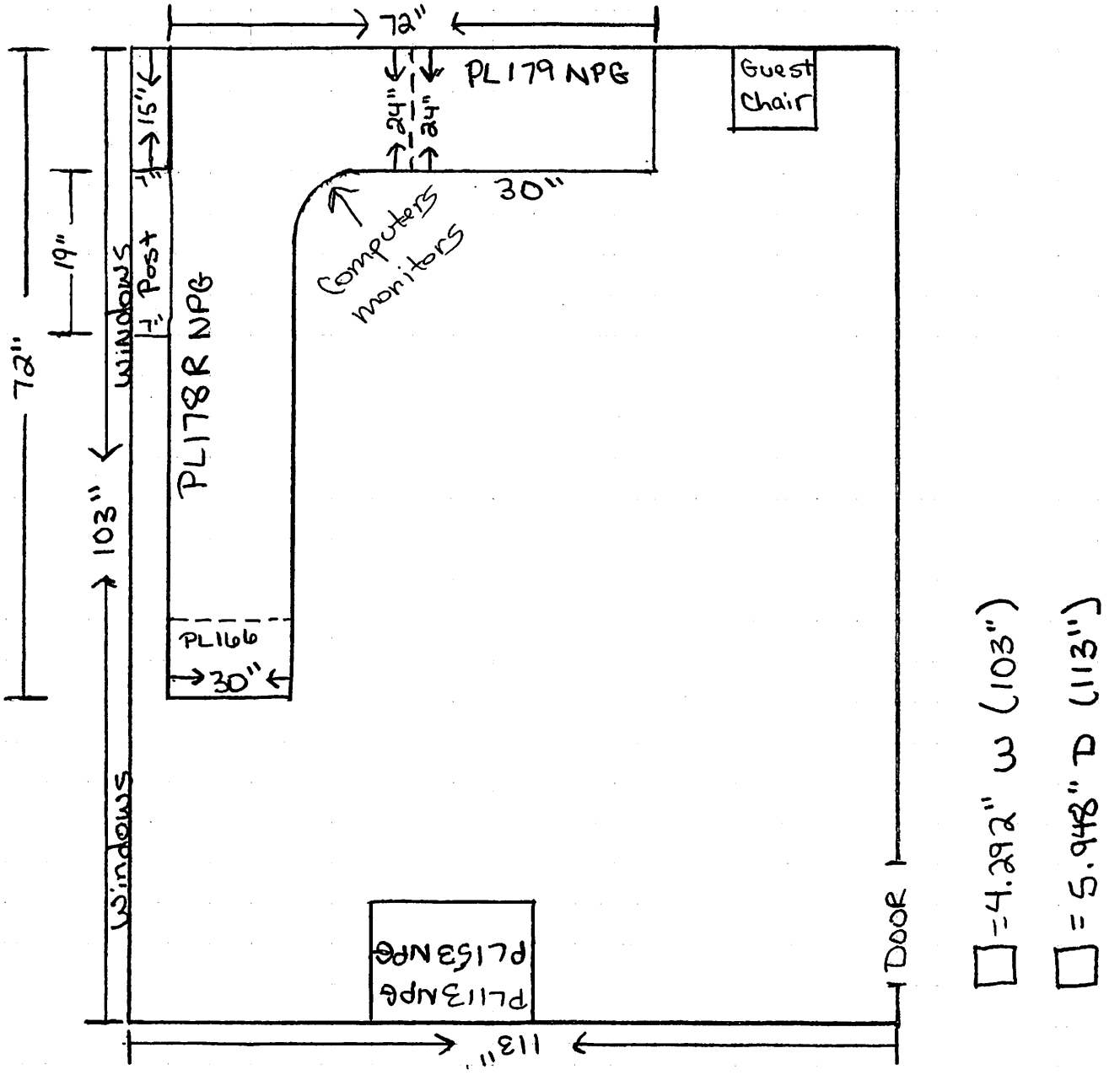
February 20, 2026 BY: DANNY STEWART

Quotation Accepted by: _____

Name Date

PECOS VALLEY REGIONAL COMMUNICATIONS CENTER OFFICES

ROOM# 106



Tascosa Office Machines

TO

Pecos Valley Regional Communications

Attn: Alison

Phone #: 575-246-6646

Address: St. Mary's Place Roswell

321 N. Main St. Roswell, New Mexico 88201 (575) 623-1206

EA	DESCRIPTION		EACH	TOTAL
	TCPN CONTRACT # R191819			
	ROOM #107			
1	PL178RNPG	PORKCHOP DESK SHELL	$582.00	$582.00
2	PL166NPG	BOX/BOX/FILE	$335.00ea	$670.00
1	PL188NPG	BRIDGE 30X24	$145.00	$145.00
1	PL113NPG	CABINET DOUBLE DOOR	$402.00	$402.00
1	PL153NPG	OPEN HUTCH 36X36	$267.00	$267.00
2	#3128BLK	GUEST CHAIR	$150.00ea	$300.00
1	PL182LNPG	PORKCHOP CREDENZA	$399.00	$399.00

REGULAR PRICE $4,164.00
SALE PRICE $2,765.00
TOTAL DISCOUNT $1,399.00

FREE SET-UP AND DELIVERY / SHIPPING

$2,765.00

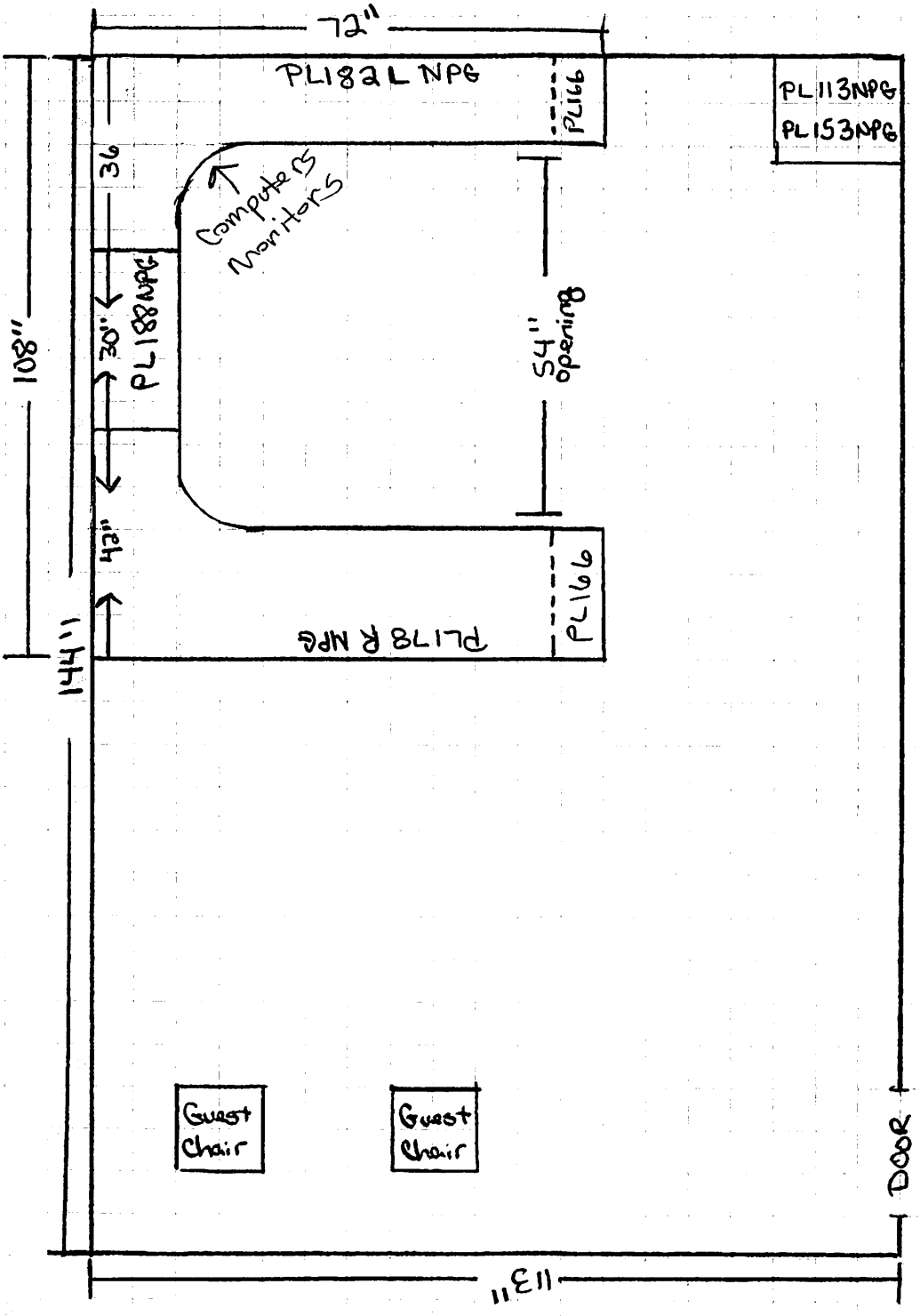
February 20, 2026 BY: DANNY STEWART

Quotation Accepted by: _____

Name Date

PECOS VALLEY REGIONAL COMMUNICATIONS CENTER OFFICES

ROOM# 107



Tascosa Office Machines

TO

Pecos Valley Regional Communications

Attn: Alison

Phone #: 575-246-6646

Address: St. Mary's Place Roswell

321 N. Main St. Roswell, New Mexico 88201 (575) 623-1206

EA	DESCRIPTION		EACH	TOTAL
	TCPN CONTRACT # R191819			
	ROOM #111			
3	PL134NPG	CORNER DESK SHELL	$392.00ea	$1,176.00
3	PL104NPG	DESK SHELL 48X24	$286.00ea	$858.00
8	PL142NPG	½ PANEL	$55.00ea	$440.00
1	PL188NPG	BRIDGE 24X30	$145.00	$145.00
1	PL195NPG	BRIDGE 24X24	$140.00	$140.00
3	PL166NPG	BOX/BOX/FILE	$335.00ea	$1,005.00

REGULAR PRICE	$6,996.00
SALE PRICE	$3,783.00
TOTAL DISCOUNT	$3,232.00

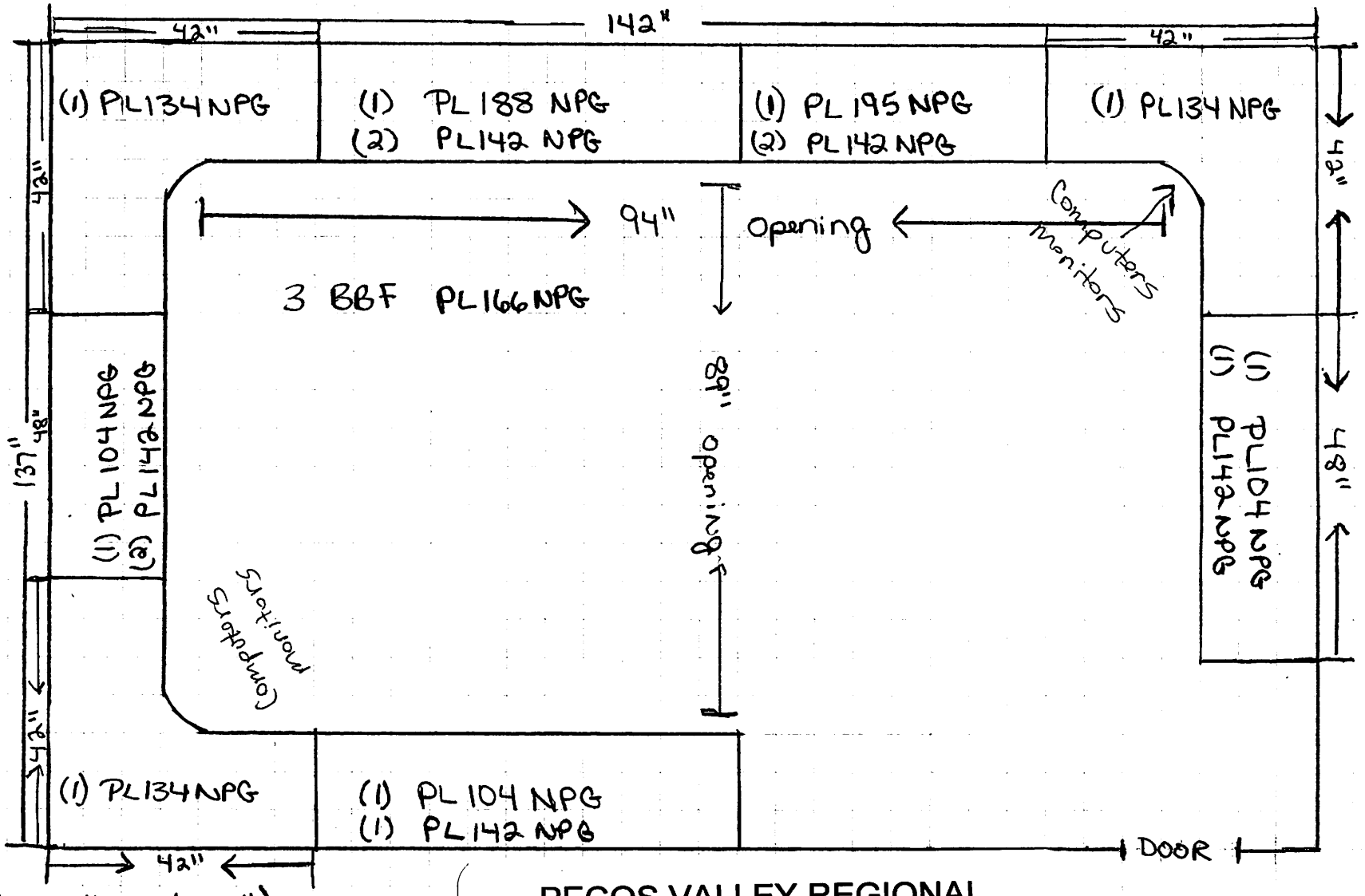
FREE SET-UP AND DELIVERY / SHIPPING

$3,764.00

February 20, 2026 **BY: DANNY STEWART**

Quotation Accepted by: _____

Name **Date**

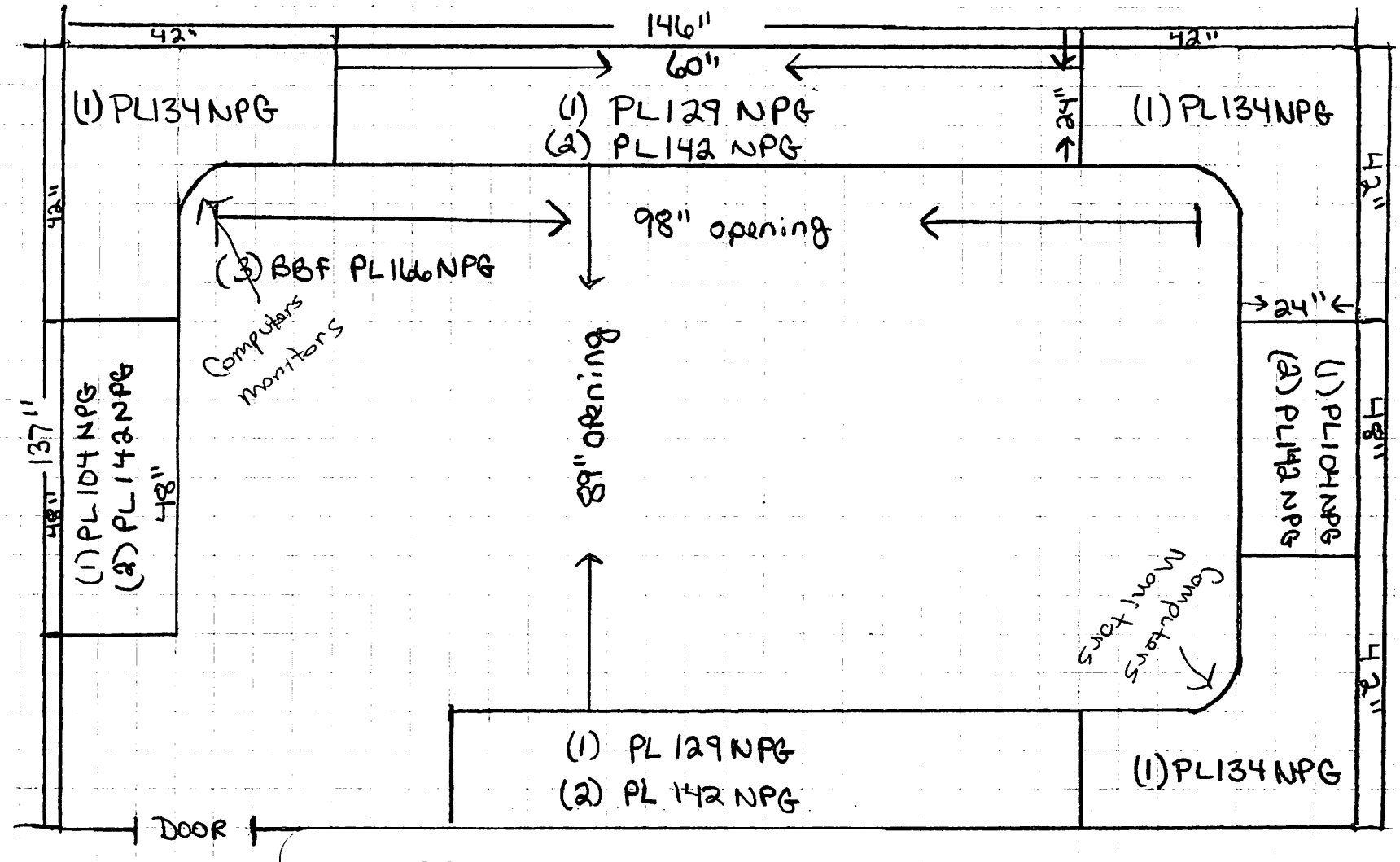


□ = 4,303" w (142")

□ = 6,524 D (137")

PECOS VALLEY REGIONAL
COMMUNICATIONS
CENTER OFFICES

ROOM# 111



PECOS VALLEY REGIONAL
COMMUNICATIONS
CENTER OFFICES

ROOM# 112

□ = 4.425" W (146")

□ = 6.524 D (137")

Tascosa Office Machines

TO

Pecos Valley Regional Communications

Attn: Alison

Phone #: 575-246-6646

Address: St. Mary's Place Roswell

321 N. Main St. Roswell, New Mexico 88201 (575) 623-1206

EA	DESCRIPTION	EACH	TOTAL
	TCPN CONTRACT # R191819		
	ROOM 105	$1,905.00	$1,905.00
	ROOM 106	$1,905.00	$1,905.00
	ROOM 107	$2,765.00	$2,765.00
	ROOM 111	$3,764.00	$3,764.00
	ROOM 112	$3,783.00	$3,783.00
	REGULAR PRICE $23,874.00		
	SALE PRICE $14,122.00		
	TOTAL DISCOUNT $9,752.00		
	FREE SET-UP AND DELIVERY / SHIPPING		
			$14,122.00

February 20, 2026 BY: DANNY STEWART

Quotation Accepted by: _____

Name Date

ROSWELL NEW MEXICO
AGENDA ITEM ABSTRACT

Regular City Council Meeting 12.
Meeting Date: 03/12/2026
COMMITTEE: Finance
CONTACT: Tammi Smith **CHAIR:** Kurt Gass

ACTION REQUESTED:
Resolution 26-10: Adoption of Resolution 26-10 to dispose of certain surplus personal property. (Gass/Hicks)

BACKGROUND:
Initiated by: Becky Hicks

This request covers old/obsolete equipment and vehicles currently owned by the City of Roswell. Exhibit A: Items valued at less than $2,500 and Exhibit B: Items valued at more than $2,500. Both exhibits are printed on the same sheet for convenience.
These items are in a state of disrepair and/or repair costs would exceed the value of the item and/or they have exceeded their life expectancy.

FINANCIAL CONSIDERATION
If there are no bids on these items at the set minimum, the minimum may be re-evaluated and the items will be relisted until sold or the item may be scrapped or recycled in another acceptable manner.

LEGAL REVIEW:
No legal review required at this time.

BOARD AND COMMITTEE ACTION:
The Finance Committee voted 5-0 at their March 5, 2026, meeting to adopt Resolution 26-10 for Disposal of Certain Surplus Property.

STAFF RECOMMENDATION:
Proceed as presented.

Attachments

Resolution 26-10
Resolution 26-10 Exhibit A and B

RESOLUTION 26-10

A RESOLUTION AUTHORIZING THE DISPOSAL OF CERTAIN SURPLUS PERSONAL PROPERTY

WHEREAS, the City is the owner of certain personal property, listed in Exhibits A and B to this Resolution; and

WHEREAS, NMSA 1978 § 3-54-2, authorizes the City to dispose of personal property at public or private sale; and

WHEREAS, the City has no use for the said personal property and wishes to dispose of the property, pursuant to § 3-54-2.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL AS THE GOVERNING BODY OF THE CITY OF ROSWELL, NEW MEXICO, that:

1. The City has no use for the personal property listed in Exhibit A and B.

2. Each item of personal property listed in Exhibit A, has a value of $2,500.00 or less, as shown in the Exhibit, and may be sold at a public or private sale for cash without further notice, as provided in Section 3-54-2(A).

3. The personal property listed in Exhibit B may be sold at a public or private sale, upon notice published twice in the Roswell Daily Record, not less than seven days apart, with the last publication not less than fourteen days prior to the sale, as provided for in Sections 3-54-2(B) and (C).

4. Disposal of the personal property listed in Exhibit A and B is hereby authorized, pursuant to NMSA 1978 § 3-54-2.

PASSED, ADOPTED, SIGNED, and APPROVED the 12th day of March 2026.

CITY SEAL

_____
Timothy Z. Jennings, Mayor

ATTEST:

_____
Amalia Martinez, City Clerk

DRAFT

CITY OF ROSWELL
ASSET DISPOSAL LIST
FY2026 RESOLUTION 26-10
MARCH 5, 2026

EXHIBIT B - VALUES MORE THAN $2,500

DEPT	REMOVAL TYPE	DESCRIPTION	COMPUTER SANITIZED Y OR N	PURCHASE COST	SERIAL OR VIN #	TAG #	ASSET #	DEPRECIATED VALUE	ESTIMATED VALUE		AUCTION RESERVE	MINUMUM PRICE
AIR CENTER	AUCTION	RUBB HANGAR		$ 588,172.40	N/A		26202	$ 529,355.12			$ 310,000.00	$ 310,000.00
AIR CENTER	AUCTION	2000 FORD E150 VAN		$ 15,970.00	1FTRE14W9YHA97838	974	713	$ -	$ 3,025.00		$ 500.00	$ 500.00
FIRE	AUCTION	1997 FORD F-350 BRUSH TRUCK		$ 45,000.00	1FDKF38F9VEB69599	69599	26272	$ 20,250.00	$ 19,000.00		$ 1,000.00	$ 1,000.00
PARKS DEPT	AUCTION	2013 CHEVROLET 3500HD		$ 32,216.00	1GC4KZCG0DF111787	1110	13981	$ -	$ 20,550.00	*	$ 1,000.00	$ 1,000.00
SOLID WASTE	AUCTION	2006 FORD F-150		$ 23,045.00	1FTPW14V46KD86654	86654	7770	$ -	$ 5,281.00	*	$ 1,000.00	$ 1,000.00
SOLID WASTE	AUCTION	2006 FORD F-150		$ 20,443.00	1FTPX14V56KD62148	283	7617	$ -	$ 5,899.00	*	$ 1,000.00	$ 1,000.00

* ESTIMATED FROM BEENVERIFIED

EXHIBIT A - VALUES LESS THAN $2,500

DEPT	REMOVAL TYPE	DESCRIPTION	COMPUTER SANITIZED Y OR N	PURCHASE COST	SERIAL OR VIN #	TAG #	ASSET #	DEPRECIATED VALUE	ESTIMATED VALUE		AUCTION RESERVE	MINUMUM PRICE
CENTROL CONTROL	AUCTION	MDS 9710 RADIOS			1537489		CHATTEL	N/A	$ 10.00		$ 1.00	$ 1.00
CENTROL CONTROL	AUCTION	MDS 9710 RADIOS			1419083		CHATTEL	N/A	$ 10.00		$ 1.00	$ 1.00
CENTROL CONTROL	AUCTION	MDS 9710 RADIOS			2260928		CHATTEL	N/A	$ 10.00		$ 1.00	$ 1.00
CENTROL CONTROL	AUCTION	MDS 9710 RADIOS			1537154		CHATTEL	N/A	$ 10.00		$ 1.00	$ 1.00
CENTROL CONTROL	AUCTION	MDS 9710 RADIOS			1222661		CHATTEL	N/A	$ 10.00		$ 1.00	$ 1.00
CENTROL CONTROL	AUCTION	MDS 9710 RADIOS			1419034		CHATTEL	N/A	$ 10.00		$ 1.00	$ 1.00
CENTROL CONTROL	AUCTION	MDS 9710 RADIOS			1537488		CHATTEL	N/A	$ 10.00		$ 1.00	$ 1.00
CENTROL CONTROL	AUCTION	MDS 9710 RADIOS			2238607		CHATTEL	N/A	$ 10.00		$ 1.00	$ 1.00
CENTROL CONTROL	AUCTION	MDS 9710 RADIOS			1527262		CHATTEL	N/A	$ 10.00		$ 1.00	$ 1.00
CENTROL CONTROL	AUCTION	MDS 9710 RADIOS			2242519		CHATTEL	N/A	$ 10.00		$ 1.00	$ 1.00
CENTROL CONTROL	AUCTION	MDS 9710 RADIOS			1418723		CHATTEL	N/A	$ 10.00		$ 1.00	$ 1.00
CENTROL CONTROL	AUCTION	MDS 9710 RADIOS			1419033		CHATTEL	N/A	$ 10.00		$ 1.00	$ 1.00
CENTROL CONTROL	AUCTION	MDS 9710 RADIOS			1419027		CHATTEL	N/A	$ 10.00		$ 1.00	$ 1.00
CENTROL CONTROL	AUCTION	MDS 9710 RADIOS			1240466		CHATTEL	N/A	$ 10.00		$ 1.00	$ 1.00
LIBRARY	AUCTION	MISCELLANEOUS CHAIRS X 26					CHATTEL	N/A			$ 1.00	$ 1.00
WWTP LAB	AUCTION	TUTTNAUER AUTOCLAVE		$ 5,729.02	1305117	004595	14402	$ -	$ 10.00		$ 1.00	$ 1.00
ZOO	RETIREMENT	BEARS (END OF LIFE CARE)		UNKNOWN								

ROSWELL NEW MEXICO
AGENDA ITEM ABSTRACT

Regular City Council Meeting 13.
Meeting Date: 03/12/2026
COMMITTEE: Finance
CONTACT: Tammi Smith **CHAIR:** Kurt Gass

ACTION REQUESTED:
Resolution 26-11: Adoption of Resolution 26-11 approving a budget adjustment for the fiscal year ending June 30, 2026. (Gass/Gomez)

BACKGROUND:
Initiated by: Toni Gomez

The New Mexico Department of Finance Administration (DFA) requires governing body approval for any budget adjustment that increases or decreases revenue or expenditures in the approved budget. The finance department is requesting approval of budget adjustments, as summarized in Exhibit "A", to align the City's FY2025-2026 budget with current funding allocations. These adjustments include updates to various grants, transfers, and departmental budgets.

FINANCIAL CONSIDERATION
Financial Impact (Revenue & Expense): Budget adjustments are reflected across multiple funds and departments as detailed in Exhibit "A". The total impact of these adjustments is summarized below:

Revenue: $5,978,843.85
Expenses: $1,547,744.35

LEGAL REVIEW:
Budget adjustments are reflected across multiple funds and departments as detailed in Exhibit "A".

BOARD AND COMMITTEE ACTION:
The Finance Committee recommended approval 5-0 at its meeting on March 5, 2026.

STAFF RECOMMENDATION:
Proceed as presented.

Attachments

Resolution 26-11: Budget Adjustment March 2026
Resolution 26-11: Budget Adjustment March 2026-Amended Exhibit A

RESOLUTION 26-11

A RESOLUTION OF THE CITY OF ROSWELL, NEW MEXICO, AMENDING THE BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2026, FOR VARIOUS GRANTS AND OTHER DEPARTMENTS.

WHEREAS, the governing body of the City of Roswell, State of New Mexico, has previously approved a budget for the fiscal year 2025-2026, ending June 30, 2026; and

WHEREAS, the City of Roswell desires to amend said budget for $5,978,843.85 in revenues and $1,547,744.35 in expenses, detailed in Exhibit A and summarized below:

- Various Funds: Revenues $5,978,843.85 and Expenses $1,547,744.35

WHEREAS, it is the majority opinion of the Governing Body that the proposed amended budget continues to meet fiscal requirements as currently determined for the fiscal year 2025-2026.

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL AS THE GOVERNING BODY OF THE CITY OF ROSWELL, NEW MEXICO, hereby adopts the budget adjustment hereinabove described and respectfully requests approval for the same from the Local Government Division of the Department of Finance and Administration, State of New Mexico.

PASSED, ADOPTED, SIGNED, and APPROVED the 12th day of March 2026.

CITY SEAL

_____
Timothy Z. Jennings, Mayor

ATTEST:

_____
Amalia Martinez, City Clerk

City of Roswell
Budget Adjustment
March 2026

Fund	Department		Category (Revenue/Expense)	Description	Proposed Adjustment (+/-)
Recrecation	Adult Center	2615-441150	Revenue	FEMA Reimbursement Project 806133	221,056.55
Air Center	Air Center	5100-441150	Revenue	FEMA Reimbursement Project 949433	411,335.96
Convention Center	Convention Center	2621-441150	Revenue	FEMA Reimbursement Project 806112	1,362,025.19
Museum	Museum	2611-441150	Revenue	FEMA Reimbursement Project 806146	2,216,176.33
Streets	Streets	2623-441150	Revenue	FEMA Reimbursement Projects 950884 & 950893	105,500.10
General	Fire	1101-441150	Revenue	FEMA Reimbursement Project 949435	64,596.36
Streets	Streets	2623-441150	Revenue	FEMA Reimbursement Project 950911	423,032.89
Fire Protection	Fire Protection	2265-443650	Revenue	FY26 Grant Fire Marshall	(600,000.00)
General	Fire	1101-444900	Revenue	FY26 Grant Fire Marshall	600,000.00
Air Center	Air Center	5100-441352	Revenue	Task Order E MAP Grant	1,175,120.47
					5,978,843.85
Fire Protection	Fire Protection	22654123-817506	Expenditure	FY26 Grant Fire Marshall	(600,000.00)
General	Fire	11014121-817506	Expenditure	FY26 Grant Fire Marshall	600,000.00
General	Dispatch	11014656-642903	Expenditure	Furniture for 5 Offices for PVRCC	14,122.00
Public Safety	Public Safety	55004125-654801	Expenditure	Desing for Fire Station 2	150,000.00
Wastewater	Wastewater	53014355-817504	Expenditure	Wastewater Treatment Plant Gate Replacement Design	396,357.74
Air Center	Air Center	51004334-817506	Expenditure	Task Order E MAP Grant	983,264.61
					1,543,744.35
General	Fire	11014121-817503	Transfer Out	Fire Station 1	(634,314.49)
Public Safety	Public Safety	55004125-817503	Transfer In	Fire Station 1	634,314.49
Museum	Museum	2611-441150	Transfer Out	FEMA Reimbursement Project	(2,216,176.33)
General	General	1101-441150	Transfer In	FEMA Reimbursement Project	2,216,176.33
General	General	1101-924208	Transfer Out	2015 GRT Debt Service	(300.00)
2015 GRTDS	2015 GRTDS	4208-911101	Transfer In	2015 GRT Debt Service	300.00
					-

ROSWELL NEW MEXICO
AGENDA ITEM ABSTRACT

Regular City Council Meeting 14.
Meeting Date: 03/12/2026
COMMITTEE: Legal
CONTACT: C. Josh Nairn-Mahan **CHAIR:** Will Cavin

ACTION REQUESTED:
Resolution 26-12: Adoption of Resolution 26-12 pursuant to the New Mexico Open Meetings Act. (Cavin/Martinez)

BACKGROUND:
Initiated by: Amalia Martinez

Section 10-15-1 of the New Mexico Open Meetings Act requires that the City determine on an annual basis in a public meeting what notice is reasonable for the City Council and its standing committees.

FINANCIAL CONSIDERATION
There is no direct financial impact of this resolution.

LEGAL REVIEW:
The City Attorney has reviewed the proposed resolution. Resolutions require a majority of the Governing Body for adoption.

BOARD AND COMMITTEE ACTION:
The Legal Committee recommended approval 5-0 at its meeting on February 26, 2026.

STAFF RECOMMENDATION:
Proceed as presented

Attachments

Resolution 26-12 Open Meeting Act

RESOLUTION 26-12
ADOPTING RESOLUTION 26-12 PURSUANT TO THE OPEN MEETINGS ACT

WHEREAS, Section 10-15-1 (B) of the Open Meetings Act (NMSA 1978, Sections 10-15-1 to 4) states that, except as may be otherwise provided in the Constitution or the provisions of the Open Meetings Act, all meetings of a quorum of members of any council, commission, committee, or other policy-making body of any state or local public agency held for the purpose of formulating public policy, discussing public business, or for the purpose of taking any action within the authority of or the delegated authority of such body, are declared to be public meetings open to the public at all times; and

WHEREAS, any meetings subject to the Open Meetings Act at which the discussion or adoption of any proposed resolution, rule, regulation, or formal action occurs shall be held only after reasonable notice to the public; and

WHEREAS, Section 10-15-1 (D) of the Open Meetings Act requires the City Council of the City of Roswell to determine annually what constitutes reasonable notice of its public meetings as well as meetings of any commission, committee, or other policy-making body of the City;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL AS THE GOVERNING BODY OF THE CITY OF ROSWELL, NEW MEXICO, that:

1. All meetings of the Roswell City Council shall be held at the Chaves County Administrative Center, Commission Chamber- #1 St. Mary's Place, Roswell, New Mexico, or as indicated in the meeting notice.

2. Unless otherwise specified, regular meetings shall be held each month on the second Thursday at 6:00 p.m. The agenda will be available from the City Clerk, whose office is located at City Hall in Roswell, New Mexico, at least seventy-two (72) hours prior to the meeting. In addition, for the convenience of its citizens, the City's goal is to enhance this process by also posting the agenda on its website, located at www.roswell-nm.gov. Notice of any other regular meetings of the City Council will be given ten (10) days in advance of the meeting date. The notice shall indicate how a copy of the agenda may be obtained.

3. Regular meetings of the standing committees of the City Council shall be held monthly at the same time and on the same day of the same week of the month as determined by each standing committee at the Roswell City Hall Conference Room, 425 North Richardson Street, Roswell, New Mexico, or as indicated in the meeting notice. The agenda will be available from the City Clerk, whose office is located at City Hall in Roswell, New Mexico, at least seventy-two (72) hours prior to the meeting. In addition, for the convenience of its citizens, the City's goal is to enhance this process by also posting the agenda on its website, located at www.roswell-nm.gov. Notice of any other regular meeting of a standing committee will be given ten (10) days in advance of the meeting date. The notice shall indicate how a copy of the agenda may be obtained. As of the date of this resolution, the standing committees of the City Council meet regularly as follows (unless otherwise posted):

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Finance Committee:	first Thursday of each month at 2:00 p.m.
Infrastructure Committee:	third Monday of each month at 2:00 p.m.
Public Safety Committee:	first Tuesday after City Council meeting at 4:00 p.m.
Legal Committee:	fourth Thursday of each month at 2:00 p.m.

4. Special meetings may be called by the Mayor or a majority of the members of the City Council or by the Chair of a standing committee at least seventy-two (72) hours prior to any special meeting. The notice shall include an agenda for the meeting or information on how members of the public may obtain a copy of the agenda. The agenda shall be available to the public at least seventy-two (72) hours prior to any special meeting.

5. Emergency meetings will be called only under unforeseen circumstances which demand immediate action to protect the health, safety, and property of citizens or to protect the public body from substantial financial loss in accordance with all state and local laws. The City Council will avoid emergency meetings whenever possible. Emergency meetings may be called by the Mayor or by a majority of the members of the City Council upon twenty-four (24) hours' notice unless a threat of personal injury or property damage requires less notice. The notice for all emergency meetings shall include an agenda for the meeting or information on how the public may obtain a copy of the agenda.

6. For the purposes of regular meetings described in paragraphs 2 and 3 of this resolution, notice requirements are met if notice of the date, time, place, and agenda is sent, i.e., emailed, to newspapers of general circulation and posted on the City Hall located at, 425 North Richardson Avenue, Roswell, New Mexico or other location determined by the City of Roswell if 425 North Richardson Avenue is not available. The City Clerk shall also email copies of the written notice to those broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation that have made a written request for notice of public meetings. In addition, for the convenience of its citizens, the City's goal is to enhance this process by also posting the agenda on its website, located at www.roswell-nm.gov.

7. For the purposes of special meetings and emergency meetings described in paragraphs 4 and 5 of this resolution, notice requirements shall be met by posting notice of the date, time, place, and agenda on the City Hall located at 425 North Richardson Avenue, Roswell, New Mexico. The City Clerk shall also provide email notice to those broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation that have made a written request for notice of public meetings.

8. For the purpose of telephonic conference or voting and the approval of the presiding officer, a member of the City Council may participate by telephone or other similar communications equipment when it is otherwise difficult or impossible for the Councilor to attend the meeting in person, provided that the Councilor can be identified when speaking, all participants are able to hear each other at the same time and members of the public attending the meeting are able to hear any member of the Council.

9. In addition to the information specified above, all notices shall include the following language: If you are an individual with a disability who is in need of a reader, amplifier,

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qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Human Resources at 575-624- 6700 if a summary or other type of accessible format is needed.

10. The Council or Committee may close a meeting to the public only if the subject matter of such discussion or action is exempted from the open meeting requirement under Section 10-15-1 (H) of the Open Meetings Act.

    a. If any meeting is closed during an open meeting, such closure shall be approved by a majority vote of a quorum of the Council or Committee taken during the open meeting. The authority for closure and the subjects to be discussed shall be stated in the motion for closure and the vote on closure of each individual member shall be recorded in the minutes. Only those subjects specified in the motion may be discussed in a closed meeting.

    b. Following completion of any closed meeting, the minutes of the open meeting that was closed, or the minutes of the next open meeting if the closed meeting was separately scheduled, shall state whether the matters discussed in the closed meeting were limited only to those specified in the motion or notice for closure.

    c. Except as provided in Section 10-15-1 (H) of the Open Meetings Act, any action taken as a result of discussions in a closed meeting shall be made by the vote of the Council or Committee in an open public meeting.

PASSED, ADOPTED, AND APPROVED this 12th day of March 2026

CITY SEAL

_____
Timothy Z. Jennings, Mayor

ATTEST:

_____
Amalia Martinez, City Clerk

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ROSWELL NEW MEXICO
AGENDA ITEM ABSTRACT

Regular City Council Meeting 15.
Meeting Date: 03/12/2026
COMMITTEE: N/A
CONTACT: N/A **CHAIR:** Will Cavin

ACTION REQUESTED:
Resolution 26-13: Weeds - The Resolution shall mandate the cleanup of approximately fourteen (14) separate properties within the City. (Cavin/Franco)

BACKGROUND:
Initiated by: Toby Franco

At present, no more efficient means are available to enforce the requirements that property within the City limits be kept clean and orderly. Citation of property owners requires they be present in Roswell. Even the citations do not provide for the actual cleanup and cannot give the City the right to file a lien for the cleanup expense. This procedure is cumbersome, but should result in resolution of some more severe situations.

FINANCIAL CONSIDERATION
Adoption of the resolution will probably cause a number of people to voluntarily clean up their property. Most of the balance will be cleaned up by the City at a cost ranging from $30 to $500 for each property, and liens will be filed and later foreclosed. A few people may appeal the resolution to Council and a hearing will have to be provided to hear their appeals. Overall, the resolution should affect rapid cleanup of this season's weeds and other debris, followed by an extended collection period.

LEGAL REVIEW:
The City Attorney has reviewed the current resolution. Resolutions must be adopted by a majority vote of the entire City Council.

BOARD AND COMMITTEE ACTION:
No action required.

STAFF RECOMMENDATION:
Proceed as presented.

Attachments

ATT 1 Weed Resolution
Resolution 26-13 Weed Exhibit

CITY OF ROSWELL
RESOLUTION 26-13

A RESOLUTION REQUIRING THE REMOVAL OF CERTAIN RUBBISH, WEEDS, WRECKAGE OR DEBRIS; PROVIDING THAT THE CITY SHALL HAVE A LIEN FOR THE COST OF REMOVAL AND DECLARING CERTAIN PROPERTY TO BE SO COVERED WITH RUBBISH, WEEDS, WRECKAGE OR DEBRIS AS TO CONSTITUTE A PUBLIC NUISANCE PREJUDICIAL TO HEALTH, SAFETY AND GENERAL WELFARE.

WHEREAS, the City Council of the City of Roswell, New Mexico, finds that the premises listed in Exhibit A attached hereto and purportedly owned of record, or occupied by the parties named, have accumulated rubbish, weeds, wreckage or debris so as to be a menace to the public health, safety and general welfare of the inhabitants of the community; and further, that it is in the public interest to require the removal thereof, according to law;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL, THE GOVERNING BODY OF THE CITY OF ROSWELL, NEW MEXICO, that:

1. The premises set forth in Exhibit A are declared to be so covered with rubbish, weeds, wreckage or debris as to constitute a menace to the public comfort, health, safety and general welfare within the purview of Article 3-18-5 NMSA 1978.

2. The owners, occupants or agents in charge of said premises are hereby ordered to remove such accumulated rubbish, weeds, wreckage or debris within ten (10) days of the receipt of notice by certified mail or from the date of publication of this resolution. In the event such removal is not commenced or written objection filed with the City Clerk within ten (10) days after service of a copy of this resolution, then the City Manager is authorized and directed to cause such accumulated rubbish, weeds, wreckage or debris to be removed at the sole cost and expense of the owner, or other parties having an interest in the properties, and further, that the reasonable cost of such removal shall be and become a subsisting and valid lien against such property so removed and the lot or parcel of land from which such removal was made and shall be foreclosed in the manner provided by law for the foreclosure of municipal liens.

3. In the event the owner or other person aggrieved shall file a protest within the time provided, the City Council shall thereafter fix a date for hearing. At the hearing, the protestant shall be entitled to be heard in person, by agent or attorney and the City Council shall consider evidence whether or not its previous action shall be enforced or rescinded; if it shall be determined that the removal order should be enforced.

4. Persons aggrieved by the determination of the City Council have a right to appeal to a court of competent jurisdiction by giving notice of such appeal to the City Council within five (5) days after the day of issuance of such order or decision, together with a petition for court review duly filed with the Clerk of the Court within twenty (20) days of the date of issuance of the order or decision complained of.

ADOPTED, SIGNED AND APPROVED 12th day of March 2026.

CITY SEAL

Timothy Z. Jennings, Mayor

ATTEST:

Amalia Martinez, City Clerk

218 E CHURCH ST KEITHS SOUTHSIDE Block 10 Lot 2 AGUILAR, JOSE R 343 E POE ST ROSWELL, NM 88203	712 E ALBUQUERQUE ST BARNETTS Block 3 Lot 3 Owner Name CONTRERAS, EDGAR; CONTRERAS, EDGAR MIGUEL 712 E ALBUQUERQUE ST ROSWELL, NM 88203
806, 808 N UNION AVE PORTER Block 8 Lot 1 AND Lot 3 AND Lot 5 Quarter NW S 32 T 10S R 24E ROSWELL CLINIC CORP C/O PROPERTY VALUATION SERVICES 14400 METCALF OVERLAND PARK, KS 66223	912, 914 W 11TH ST RIVERSIDE HEIGHTS Block 3 Lot 2 E 35' W 105' & W 70' S 32 T 10S R 24E DOC# 202505493 WD BLUE SAPPHIRE INVESTMENTS LLC 210 FULBRIGHT CARLSBAD, NM 88220
903 W 11TH ST, 1102 N KANSAS AVE S 32 T 10S R 24E SE4NW4 E 100' W 400' N 160' / NE4NW4 E 100' W 400' S 40' AINSWORTH LIVING TRUST JERRY Z & LIZA J AINSWORTH 1011 LAKE ST SITKA, AK 99835	1107 N UNION AVE S 32 T 10S R 24E NE4NW4 E 150' W 250' N 40' S 250' BK 776 PG 592 TAX DEED 2016 HELLUMS, JARED D 27 MISTY GROVE CIR SPRING, TX 77380
1204 N UNION AVE S 32 T 10S R 24E NW4NW4 N 71.29' S 431.29' E 175' NASRALLAH, GABY Y; NASRALLAH, LINDA M 5108 W ALAMEDA ST ROSWELL, NM 88203	1600 N UNION AVE YUCCA Block 1 Lot 10 Quarter SW S 29 T 10S R 24E DUNWOODY, CATHERINE L 1600 N UNION AVE ROSWELL, NM 88201

855 AGATE RD TIERRA BERRENDA 5 AMEND Block 4 Lot 28 S 16 T 10S R 24E BERGMAN, VINCENT; BERGMAN, DIANA 855 AGATE RD ROSWELL, NM 88201	APPROX. 617 S WASHINGTON AVE FRUITLAND Block 21 Lot 5 THRU Lot 7 AND Lot 8* S 17 T 11S R 24E S 17 T 11S R 24E S 17 T 11S R 24E S 17 T 11S R 24E W 30.12' S 281.50' S 35.94' E 326.05' REGIONAL HOUSING AUTHORITY; FOR REGION VI NM INC 226 N MAIN ST SUITE 301 ROSWELL, NM 88201
602 WOODY DR GAMBOA-GRIFFITH SUMMARY PLAT Lot TRACT B SEE PLAT #1392 Tract B Quarter NE S 6 T 11S R 24E DINA C ARMIJO 1205 Kent Rd Rio Rancho NM 87144	302 W ALAMEDA ST SOUTH ROSWELL Block 8 Lot 11 AND Lot 13 S 5 T 11S R 24E STEVEN J GABALDON REVOCABLE TRUST, C/O STEVEN J GABALDON - TRUSTEE 2014 SAN JUAN BLVD FARMINGTON, NM 87401
1208 W WALNUT ST WRIGHTS Block 9 Lot 12 E 77' NANCY ANN , DAVID ERNIE LOVATO 2201 VIRGIN WOOD RD SE RIO RANCHO, NM 87124	305 S SUNSET AVE PAULY Block 6 Lot 1 THRU Lot 3 S 5 T 11S R 24E S 5 T 11S R 24E S 5 T 11S R 24E LEROY A GONZALES 9171 NATIONAL PARK DR LAS VEGAS, NV 89178

ROSWELL NEW MEXICO
AGENDA ITEM ABSTRACT

Regular City Council Meeting **16.**
Meeting Date: 03/12/2026
COMMITTEE: Legal
CONTACT: C. Josh Nairn-Mahan **CHAIR:** Will Cavin

ACTION REQUESTED:
Resolution 26-14: Condemnations - adoption of Resolution 26-14: the removal or demolition of three (3) dilapidated structures. (Cavin/Franco)

BACKGROUND:
Initiated by: Toby Franco

These structures constitute a public nuisance harmful to the public health, safety and general welfare.

FINANCIAL CONSIDERATION
Resolution and notice will be served to owners requiring action within fifteen (15) days. Demolition by the City will proceed if no action is taken and a lien will be placed on the property for cost ranging from $3,000 to $30,000 for each property for removal.

LEGAL REVIEW:
The City Attorney has reviewed the current resolution. Resolutions must be adopted by a majority vote of the entire City Council.

BOARD AND COMMITTEE ACTION:
Public Safety Committee recommended approval 4-0 at its meeting on February 17, 2026. The Legal Committee recommended approval 4-0 at its meeting on February 26, 2026.

STAFF RECOMMENDATION:
Proceed as presented.

Attachments

Resolution 26-14 Condemnations
Resolution 26-14 Condemnations Exhibit

RESOLUTION 26-14

A RESOLUTION REQUIRING THE REMOVAL AND/OR DEMOLITION OF CERTAIN DAMAGED AND DILAPIDATED BUILDINGS, STRUCTURES OR PREMISES; PROVIDING THAT THE CITY SHALL HAVE A LIEN FOR THE COST OF REMOVAL; PRESCRIBING THE PROCEDURE INCIDENT TO SUCH REMOVAL AND/OR DEMOLITION AND DECLARING CERTAIN PROPERTY TO BE IN SUCH STATE OF DISREPAIR, DAMAGE AND DILAPIDATION AS TO CONSTITUTE A DANGEROUS BUILDING AND A PUBLIC NUISANCE PREJUDICIAL TO THE PUBLIC HEALTH, SAFETY AND GENERAL WELFARE.

WHEREAS, it is the opinion of the City Council of the City of Roswell, New Mexico, that those certain buildings or structures upon the premises located as follows and purportedly owned of record, or occupied by the parties hereinafter named, are and have become in such state of disrepair, damage and dilapidation as to be a menace to the public health, safety and general welfare of the inhabitants of the community; and further, that it is in the public interest to require the removal thereof, according to law, by reason of the condition or conditions set forth in Exhibit "A".

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL, THE GOVERNING BODY OF THE CITY OF ROSWELL, NEW MEXICO:

1. That the buildings or structures set forth in Exhibit "A" are declared to be in such state of disrepair, damage and dilapidation as to constitute a dangerous building within the purview of Roswell Municipal code section 16-12, as well as being a public nuisance prejudicial to the public health, safety and general welfare. That such dangerous buildings or structures set forth, if any, cannot reasonably be repaired so that they will no longer exist in violation of the terms of the ordinance.

2. The owners, occupants, if any, or agent in charge of said premises be, and they hereby are ordered and required to remove such dangerous buildings, or structures within a reasonable time thereafter not to exceed fifteen (15) days from the receipt of notice by certified mail or from date of publication of this resolution as hereinafter provided, and as the case may be. In the event such removal be not commenced by such owner, occupant or agent, or written objection thereto be filed with the City Clerk within ten (10) days after service of a copy of this resolution by certified mail or by publication, requesting a hearing, then and in such event, the City Manager is hereby authorized and directed to cause such dangerous buildings or structures to be removed at the sole cost and expense of the owner, owners or other parties having an interest in said properties, and further, that the reasonable cost of such removal shall be and become a subsisting and valid lien against such property so removed and the lot or parcel or land from which such removal was made and shall be foreclosed in the manner provided by law for the foreclosure of municipal liens. Alternatively, the City Manager may act pursuant to Article 3-18-5 (G) (NMSA, 1978), and cause the dangerous buildings or structures to be removed and give title to them or their components to the removing person or persons.

3. In the event the owner or other interested party aggrieved shall file his protest within the time herein provided, requesting a hearing, on the matter, the City Council shall fix a date for hearing, at which time said Protestants shall be entitled to be heard in person, by agent or attorney, and the City Council shall consider evidence whether or not its previous action should be enforced or rescinded. If it shall be determined that the removal order should be enforced, and the owner(s) shall fail or neglect to comply with said decision of the City Council, they shall have a right of appeal to a court of competent jurisdiction by giving notice of such appeal to the City Council within the (10) days after the date of the City Council decision, together with his petition for court review duly filed with the Clerk of the Court within thirty (30) days of the date
of the decision complained of.

4. Upon the adoption of this resolution, it shall be the duty of the City Building Inspector to notify the owner, occupant or agent in charge of such building or structure of the adoption of this resolution by serving a copy thereof upon him by certified mail, return receipt requested; and in the event such owner, occupant or agent cannot be found or served within said City as herein above provided, such notice may be served by posting a copy of said resolution upon the premises complained of, followed by legal publication of said resolution one time in a newspaper of general circulation within the city.

ADOPTED, SIGNED AND APPROVED 12th day of March 2026.

CITY SEAL

_____
Timothy Z. Jennings, Mayor

ATTEST:

_____
Amalia Martinez, City Clerk

Location	Condition	Name
1813 CAMBRIDGE AVE JOHNSON & ALLISON REDIV BLK 1 VICTORIA HEIGHTS Block B Lot 19 Quarter SW S 29 T 10S R 24E	Dilapidated/ Deterioration Open To Public, Inadequate Maintenance	MEDINA, MODESTA VARGAS 1813 N CAMBRIDGE AVE ROSWELL, NM 88201
902 AVENIDA DEL SUMBRE CASA BONITA Block 5 Lot 20	Dilapidated/ Deterioration Open To Public, Inadequate Maintenance	ZAMORA, BENITA 902 AVENIDA DEL SUMBRE ROSWELL, NM 88203
107 E ALBUQUERQUE ST SOUTH ROSWELL Block 21 Lot S 14 16	Dilapidated/ Deterioration Open To Public, Inadequate Maintenance	ALBAREZ ESTATE, VINCENT S 1502 S UNION AVE ROSWELL, NM 88203

1813 CAMBRIDGE AVE





902 AVENIDA DEL SUMBRE





107 E ALBUQUERQUE ST





ROSWELL NEW MEXICO
AGENDA ITEM ABSTRACT

Regular City Council Meeting 17.
Meeting Date: 03/12/2026
COMMITTEE: Infrastructure
CONTACT: James MacCornack **CHAIR:** Darrell Johnson

ACTION REQUESTED:
Resolution 26-15: Adoption of Resolution 26-15: Adopting the City of Roswell Asset Management Plan. (Johnson/MacCornack)

BACKGROUND:
Initiated by: Andrew Valadez

In 2023 the City obtained a grant from New Mexico Finance Authority to create an Asset Management Plan for the City of Roswell. Souder, Miller, and Associates was retained to prepare the plan for the City of Roswell.

The Asset Management Plan addresses Utility assets and makes recommendations for managing the lifecycle costs associated with these assets. The Asset Management Plan also addresses the level of service goals for Utility departments and critical assets for the City Utility departments.

FINANCIAL CONSIDERATION
Not applicable for this agenda item.

LEGAL REVIEW:
Resolution has been reviewed by City Legal Department

BOARD AND COMMITTEE ACTION:
Infrastructure Committee on 2/9/2026 voted (3-0) to recommend this item to City Council to be placed on the consent agenda

STAFF RECOMMENDATION:
Consider Resolution 26-15 for adoption of the City of Roswell Asset Management Plan

Attachments
Draft Resolution 26-15 Adoption of City of Roswell Asset Management Plan
Exhibit A City of Roswell Asset Management Plan
Exhibit B Reserve Policy

RESOLUTION 26-15

A RESOLUTION ADOPTING AN ASSET MANAGEMENT PLAN FOR THE CITY OF ROSWELL; ADOPTING A RESERVE POLICY TO FUND THE ASSET MANAGEMENT PLAN; RATIFYING ACTIONS HERETOFORE TAKEN; REPEALING ALL ACTION INCONSISTENT WITH THIS RESOLUTION; AND AUTHORIZING THE TAKING OF OTHER ACTIONS IN CONNECTION WITH THE IMPLEMENTATION OF THE ASSET MANAGEMENT PLAN AND RESERVE POLICY

WHEREAS, City Of Roswell is a legally and regularly created, established, organized and existing municipality under the general laws of the State of New Mexico and more specifically, NMSA §3-2-1 et seq. NMSA 1978, as amended and supplemented; and

WHEREAS, the City of Roswell applied on February 2, 2023 to the New Mexico Finance Authority (the "Finance Authority") for partial financing of the development of an Asset management plan (the "Plan") with a grant from the local government planning fund (the "Fund") established pursuant to Section 6-21-6.4, NMSA 1978, as amended and supplemented; and

WHEREAS, the City of Roswell's request for partial financing of the Plan with a grant from the Fund was approved by the Board of Directors of the Finance Authority on 4/27/2023; and

WHEREAS, pursuant to its rules and policies, the Finance Authority requires that certain action be taken by the City of Roswell prior to executing a Grant Agreement and disbursing the grant amount to the City of Roswell from the Fund; and

WHEREAS, the City of Roswell adopted Resolution # 23-26 on June 8, 2023, committing to the development of and implementation of the Plan, affirming use of the principles outlined in the New Mexico Environmental Center's A.M. Kan Work Manual in the development and implementation of the Plan, and designating an Asset Management Steering Committee and an Authorized Implementing Officer for the Plan; and

WHEREAS, the City of Roswell desires to take all necessary action as required by the Finance Authority in order to be eligible to receive the grant amount from the Fund.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL AS THE GOVERNING BODY OF THE CITY OF ROSWELL, NEW MEXICO, that:

SECTION Ratification. All action heretofore taken (not inconsistent with the provisions of this Resolution) by the City of Roswell, its officers and employees, directed toward the development, implementation and financing of the Plan shall be, and the same hereby is, ratified, approved and confirmed

SECTION Adoption of the Plan. The City Council of the City of Roswell hereby makes the following findings and adopts the Plan, attached hereto as Exhibit A.

A. The Plan properly utilizes the principles outlined in the New Mexico Environmental Center's A.M. Kan Work Manual.

B. The Asset Management Steering Committee and Authorized Implementing Officer

have certified that the Plan is appropriate and complete.

SECTION Adoption of the Reserve Policy. Pursuant to Finance Authority rules and policies, the City Council of the City of Roswell adopts the Reserve Policy, attached hereto as Exhibit B, that identifies the allocation of reserves to fund the Plan with an annual target.

SECTION Establishment of Rate Schedule. Pursuant to Finance Authority rules and policies, the City Council of the City of Roswell affirms that its rate schedule adequately covers the amount of the reserve outlined in the above Reserve Policy.

SECTION Amendment of Resolution. This Resolution after its adoption may be amended without receipt by the City of Roswell of any additional consideration, but only with the prior written consent of the Finance Authority.

SECTION Resolution Irrepealable. After the Grant Agreement has been executed and delivered, this Resolution shall be and remains irrepealable until all obligations of the Grantee under the Grant Agreement shall be fully discharged, as herein provided.

SECTION Severability Clause. If any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

SECTION Repealer Clause. All bylaws, orders, resolutions, ordinances, or parts thereof, inconsistent herewith are hereby repealed to the extent only of such inconsistency. This repealer shall not be construed to revive any bylaw, order, resolution or ordinance, or part thereof, heretofore repealed.

SECTION Effective Date. Upon due adoption of this Resolution, it shall be recorded in the book of City of Roswell kept for that purpose, authenticated by the signatures of the Mayor and City Clerk of the City of Roswell, and this Resolution shall be in full force and effect thereafter, in accordance with law; provided, however, that if recording is not required for the effectiveness of this Resolution, this Resolution shall be effective upon adoption of this Resolution by the City Council of the City of Roswell.

PASSED, ADOPTED, SIGNED and APPROVED ________, _____.

DRAFT

CITY SEAL

_____
Timothy Z. Jennings, Mayor

ATTEST

_____
Amalia Martinez, City Clerk

DRAFT

ROSWELL
New Mexico

City of Roswell

Asset Management Plan 2024



SMA

Prepared by
Souder, Miller & Associates

Acknowledgements

The Asset Management Plan has been produced by Souder, Miller & Associates (SMA) with the assistance, support and participation of the City of Roswell Asset Management Team. SMA would like to specially thank the following for their contributions.

City of Roswell Asset Management Team

Andrew Valadez	Utility Director
James MacCornack	City Engineer
Naomi Steward	Wastewater Superintendent
Toni Gomez	Finance Director
Kathy Litt	Administration

Submitted by:

Souder, Miller & Associates
Hobbs, NM 88240

Project Manager: Russell Doss, P.E.
GIS Specialist: Sonja Jamilla, M.S.
Asset Data Specialist: Allison Mazan

Submitted to:

Andrew Valadez, Utilities Director
City of Roswell, New Mexico

Abbreviations

AM	Asset Management
AMP	Asset Management Plan
AMT	Asset Management Team
BRE	Business Risk Exposure (Criticality)
CA	Critical Assets
CoF	Consequence of Failure
CIPT	Capital Improvement Planning Tool (Asset Registry)
DPW	Department of Public Works
LCC	Lifecycle Costing
LOS	Level of Service
LTF	Long-Term Funding
MMI	Maintenance Managed Item
O&M	Operation and Maintenance
OM&R	Operation, Maintenance and Repair
PoF	Probability of Failure
SCADA	System Control and Data Acquisition (Communication Links)
WWTP	Wastewater Treatment Plant

Table of Contents

Table of Contents iii
List of Figures vi
List of Tables vii
Executive Summary 1
Required Elements for WTB AM Plan 1
Required Metering of all Diversions 1
Asset Inventory 1
Level of Service Goals 1
Risk Analysis to Identify Critical Assets 1
Operation and Maintenance Strategic Plan 2
Capital Improvement Plan 2
Funding Strategy for Inclusion in the Financial Plan 2
AM Overview 2
Implementation Schedule 7
Conclusion 8
1. INTRODUCTION & OVERVIEW 9
Background 9
Commitment 9
Report Elements 10
General overview of the Planning Area 10
Community Growth 10
2. ASSET INVENTORY 12
a. Definition of Assets 12
b. Asset Inventory 13
c. Asset Mapping and Inventory Maintenance Plan 17
Asset Inventory Maintenance 17
Asset Condition Rating 17
d. Asset Maps 18
Water and Wastewater GIS Mapping and Maintenance 18
Wastewater Treatment Plant 19
Water Asset Network 20
Wastewater Collection Asset Network 22

3. LEVEL OF SERVICE (LOS) 25
a. Level of Service 25
Develop Performance Measures and Frequency Review 27
c. Develop a Plan for Measuring Success and Updating Level of Service List 29
d. Evaluate Current Water and Energy Conservation Efforts and Plan for Future Implementation of Water and Energy Conservation Efforts 31
ENERGY CONSERVATION 32
WATER CONSERVATION 32
4. PRIORITIZATION – CRITICAL ASSETS ANALYSIS 33
a. Definition of Critical Asset 33
b. Define how the System will determine the Likelihood of Failure for an Asset 34
c. Define how the System will determine the Consequence of Failure for an Asset 35
d. Define how the System will account for Redundancy 35
e. Overall Risk or Criticality 36
f. Criticality Matrix 36
g. Develop a System for Prioritization 37
h. Plan for Updating Critical Asset List 39
5. LIFE CYCLE COSTING 40
a. Cost Accounting Method and Measures Description 40
Initial Costs 41
b. Capital Improvement Plan (CIP) – Water and Wastewater 42
c. Operation, Maintenance, Replacement Accounting 45
O&M Cost Tracking 45
OM&R Costs and RED FLAG Indicators 45
Total Cost of Operation and RED FLAG Indicators 46
d. Plan for updating cost accounting 47
6. LONG TERM FUNDING STRATEGY 48
a. Budget Analysis, Budget Projection, Rate Structure, and Reserve Set Aside 48
Utility Rates 49
Rate Adjustments 50
b. Funding Sources 51
c. Comprehensive Funding Strategy 53

Funding Sources over the next Five Years 53
Source and Adequacy of Revenue for Daily operations 55
Sources of funding for capital projects 55
Anticipating increases in operational costs from capital projects 56
Accounting for inflation and rising energy costs 57
Moving the Community to a Sustainable Future 57
Sustainable future 62
d. Plan for Review and Update of the Funding Strategy, Priorities, Reserves and Rate Evaluation 62
7. IMPLEMENTATION 63
a. Resources (People and Tools) 63
City Resources Commitment 63
b. Implementation Schedule 64
c. Frequency of Review and Updating 66
8. APPENDIX 67
Level of Service Goals Matrix 68
Critical Asset List – Water and Wastewater Asset Networks 70
Asset Management Capital Improvement Planning Tool (CIPT) 71
CIPT Asset Classes with Estimated Life and O&M Strategy Designations 72
Funding Matrix 73

List of Figures

Figure 1 Updated Asset Management Program Implementation Schedule 8
Figure 2 City of Roswell Vicinity Map 11
Figure 3 Roswell Population Growth between 2000 – 2020 11
Figure 4 City Wastewater Treatment Plan 19
Figure 5 Distribution of WWTP assets by condition 20
Figure 6 Water Distribution 21
Figure 7 Distribution of water assets by condition 22
Figure 8 Wastewater Collection System 23
Figure 9 Distribution of wastewater assets by condition 24
Figure 10 Risk Matrix 37
Figure 11 Criticality Matrix showing High BRE Assets 38
Figure 12 Asset Data Maintenance Cycle 40
Figure 13 Life Cycle Costing Example 46
Figure 14 Cost Accounting Update Cycle 47
Figure 15 20-year Asset Renewal/Rehabilitation Profile 58
Figure 16 Updated Asset Management Program Implementation Schedule 65

List of Tables

Table 1 Estimated Asset Network Replacement Costs 3
Table 2 Asset Network Average Age and Remaining Life 4
Table 3 Asset Registry Field Definitions 15
Table 4 Asset Condition Rating Criteria. 18
Table 5 Water Assets Summary 20
Table 6 Wastewater Assets Summary 22
Table 7 Overall Goals and Targets 25
Table 8 Level of Service Goals Review Frequency 27
Table 9 Level of Service Goals Team Assignments 30
Table 10 Age-based Probability of Failure Scoring Criteria 34
Table 11 Calculating Redundancy 36
Table 12 Asset prioritization 37
Table 13 2022 - 2026 Infrastructure Capital Improvement Utility Projects 43
Table 14 Water and Sewer Funds Summary (FY22-23) 48
Table 15 Fiscal Year 2024 Water and Sewer Funds Summary (FY23-24) 48
Table 16 Water Utility Base Rates (up to first 3,000 gallons) 49
Table 17 Incremental Water Use Charges 50
Table 18 Wastewater Utility Base Rates 50
Table 19 Active Project Receiving External Funding (May 2024) 52
Table 20 Revenue Bonds Outstanding 52
Table 21 Water and Wastewater ICIP Projects 2024-2028 54
Table 22 Water and Sewer Fund Summary (FY23-24) 55
Table 23 ICIP Schedule 59

Executive Summary

Required Elements for WTB AM Plan

The City of Roswell completed the workshops to develop the Phase III Asset Management Plan in February 2024 and, following final asset data collection and mapping completion, the Final Phase III Asset Management Plan was submitted to the Roswell AMT in May 2025 for the City Water and Sewer network assets.

The City of Roswell began implementation of the Asset Management Plan at that time and will continue to maintain their Water and Sewer network assets in accordance with the AMP and its implementation plan.

As part of the process to pursue WTB and NMED grants, Asset Management Plans are required. This document is prepared to reflect the AMP work required to stay in compliance with grant requirements. Following is a short listing of the required elements of an Asset Management Plan, along with a brief narrative describing the actions taken for compliance with the elements.

Required Metering of all Diversions

The City of Roswell has an extensive Water Production and Distribution Network and all diversions and users have metered connections, as required.

Asset Inventory

The City of Roswell provided SMA copies of available Water and Sewer Maps along with available As-Built drawings for water and wastewater projects. GPS locating services were used to accurately locate the water system valves. The Roswell AMT provided additional information on the assets, and the water and sewer assets were added to the GIS mapping, database, and Asset Registry/CIPT. The GIS mapping has been delivered to the Roswell GIS Department.

Level of Service Goals

The City of Roswell AM Team developed the Level of Service Goals to meet state and federal regulations, customer demands and long-term goals.

Risk Analysis to Identify Critical Assets

Consequence of Failure (CoF) ratings were performed for all assets. Using age-based or inspected conditions, Probability of Failure (PoF) ratings were determined for all existing assets. The Business Risk Exposure (BRE) was calculated using the formula BRE=CoF x PoF to establish the asset criticality list and matrix.

Operation and Maintenance Strategic Plan

Asset Class based maintenance strategies were created for all asset classes. These strategies will be used as the water and sewer assets are uploaded into the Asset Essentials digital work order software and maintenance schedules are set up for each of the maintainable assets.

Capital Improvement Plan

The City of Roswell will use the Capital Improvement Planning Tool (CIPT) that was created with the AM Plan to identify asset renewal and rehabilitation needs in their annual budgeting process each spring and Capital Improvement planning process each summer.

Funding Strategy for Inclusion in the Financial Plan

The Long-term funding strategy has been included in this document.

The following sections of this document review the actions taken for each of the above Asset Management Plan requirements.

AM Overview

The City of Roswell (City) owns and is responsible for the management, operation and maintenance of a diverse asset portfolio that provides services to the City's customers. To ensure that the City continues to provide cost-effective and comprehensive management of its infrastructure asset portfolios, beginning in 2023 the City worked with Souder Miller and Associates (SMA) to complete an asset management plan (AMP) for the following asset networks:

- Water production and distribution infrastructure, collectively called the "water asset network"; and the
- Wastewater collection asset network.

Assets included in this plan

As noted earlier, the City of Roswell owns a water asset network including water production and distribution infrastructure, and a wastewater collection asset network.

The investment in these assets has occurred over several generations and includes legacy assets over 100 years old that require significant levels of maintenance. This AMP Plan included preparing the digital mapping, database, and asset CIPT registry; preparing the CIPT and including all assets to provide a 20-year asset renewal and rehabilitation cost projection; preparing the Critical Asset list and matrix with the asset data; preparing the Level of Service Document; determining asset class O&M strategies, Energy/Water Conservation efforts, Life Cycle purchasing, Capital Improvement Planning and Long-Term Funding Strategies; and preparing the AM Implementation plan.

The estimated replacement costs for the Water and Wastewater Networks, as included in this AM Plan are presented in Table 1 below.

Table 1 Estimated Asset Network Replacement Costs

Asset Network	Estimated Replacement Cost
Water	$317,305,123
Wastewater	$171,505,433
WWTP	$8,259,998

Please note the WWTP Asset total only includes the assets identified by the Roswell WWTP staff as being necessary for rehabilitation or replacement in the next few years. Some concrete structure assets that may have a total life of 30-40 years were not included in this analysis. Some cities Master Plan for total WWTP replacement on 25 to 30-year intervals and identify more specific and accurate cost estimates for WWTP replacement in the Master Plan.

This plan projects the costs for the replacement of necessary items to keep the WWTP in operation during the planning period, but it is recommended that a WWTP Master Plan be performed within a reasonable time frame to allow the costs and a funding strategy to be identified and implemented for long term WWTP operation.

Current State of the Assets

The Water and Wastewater asset networks owned by the City, overall, are better than average condition. With asset management and the installation of new assets, the overall network conditions will improve.

Table 2 summarizes the asset condition across the asset networks in the form of percent (%) of remaining life. The majority of the Utility asset numbers are based on the estimated asset age.

Ongoing asset condition assessments during OM&R work will enable this remaining life information to be updated regularly, resulting in data that can be compared yearly to indicate trends in asset condition for all the asset networks.

Table 2 Asset Network Average Age and Remaining Life

	Average (Estimated)		
Asset Network	Age	Remaining Life	% Consumed
Water	60 Years	21 Years	75%
Wastewater	52 Years	42 Years	52%
WWTP	19 Years	9 Years	56%

Level of Service

Prior to the asset management planning process, the City had no written Level of Service (LOS) Standards other than general system requirements as listed in their Water and Sewer Ordinance and the performance standards for water and wastewater asset network operations as detailed by the State Agencies that they are in general compliance with.

Through this AMP planning process, the Roswell Asset Management Team developed a list of fourteen Level of Service standards that included Specific, Measurable, Attainable, Realistic and Time-bound (SMART) goals. Those Level of Service Standards are to be monitored and reported to the Roswell customers and City leaders regularly, and to be reviewed on a regular basis and updated, as necessary.

Critical Assets Analysis

Through this asset management process, the City's Asset Management Team (AMT) and SMA worked together to determine Consequence of Failure (CoF) rankings for the assets. Since the majority of the water and wastewater assets are below ground, the Probability of Failure (PoF) ratings were calculated by the CIPT on a 1-5 scale based on the percentage of remaining life. Assets with a high percentage of remaining life were rated closer to 1 while assets with a lower percentage of remaining life were rated closer to 5. This reflects those newer assets have a lower probability of failure than older assets.

For assets that had redundancy, a redundancy factor (R) was included in the BRE (Business Risk Exposure) Criticality equation (BRE = CoF x PoF x R). Redundancy was calculated at the minimum amount needed for operation divided by the number of units available. If a pump station needed a minimum of two pumps to operate and the pump station had four pumps available, the Redundancy factor (R) would be 2/4 = 0.5.

Multiplying the CoF and PoF rankings by the Redundancy Factor (if available) resulted in a BRE Criticality number that allowed the AMT to rank the assets. The higher the score, the more critical role that asset has in the operation of the asset network.

The assets were then ranked in order of Criticality and were plotted on a criticality matrix. The combined water and wastewater network Critical Assets list and Criticality matrix results are included in this AMP.

It is intended that these critical assets be reviewed each year prior to the budget and ICIP process to make sure that funds are provided to keep these critical assets operational. The Roswell Asset Management Plan includes a process and schedule where the asset PoF and CoF rankings will be updated regularly and used in their asset replacement and renewal planning.

Life Cycle Costing

Life cycle costing best management practices have been used by municipal infrastructure managers for many years. These practices entail the consideration of not only the most inexpensive cost when purchasing an asset, but also the total life cycle costs, including initial cost, operation and maintenance (O&M), repair and rehabilitation costs, and disposal costs. Two new LCC spreadsheet forms and one LCC information checklist word document were given to the AMT to help with this LCC analysis during procurement.

After an asset is purchased using life cycle costing practices, the goal is then to operate and maintain the asset to obtain the longest life possible at the least cost. During the asset management planning process, the Capital Improvement Planning Tool (CIPT) spreadsheet was developed to track maintenance, repair and rehabilitation costs, and annual asset costs to optimize repair, rehabilitation, and asset replacement planning.

However, to have these cost figures available for the planning table, they must be recorded for each maintenance and repair activity using a work order system. With a work order system, activities can be planned and scheduled for the crews to perform any type of work or maintenance on an asset. When a crew completes the work, they can list the employee labor hours, the equipment costs and material costs required to complete the work.

All these work order M&R costs can be downloaded into the CIPT prior to the annual budgeting or infrastructure capital improvement planning (ICIP) process when the life cycle cost analysis for the asset networks should be completed.

As a side benefit to the work order system, the crew can view/rate and document the size, material, and condition of the asset being serviced. The asset size, material and condition rating would also be transferred annually into the asset database to update the condition rating and improve the asset information accuracy.

As noted earlier, some of the City's water and wastewater assets condition ratings were calculated by the CIPT based on the remaining asset life. Although this is an estimation, it is sufficient for initial planning purposes.

As each asset is maintained or repaired in coming years, the asset database will grow to include the actual inspected condition ratings of most assets which will result in better condition data to support asset replacement and rehabilitation or repair planning decisions.

The replacement costs of the assets were determined and the goal is to develop a process and system to capture other cost data to effectively document life cycle costs. Although the asset replacement costs are automatically "inflated" by the CIPT for each future year, the replacement costs are proposed to be reviewed every few years during the AM Update process to assure planning accuracy for these projected costs.

Long Term Funding

Financial projections for capital renewal costs have been included for the assets listed in the CIPT. Renewal costs estimate the expected capital expenditure required to rehabilitate the assets to extend their life or replace the assets at the end of their useful life. The projected capital renewal expenditure over the next twenty years for the networks included in this AMP is approximately $203,443,327.

The financial projections and requirements identified in this AMP are to be considered in the City's ICIP process, budgeting process and reserve allocation to assure sufficient resources are available to implement the renewal and replacement recommendations of this AMP.

Implementation Schedule

After this report is finalized and accepted, the assets will be added to the GIS Mapping and Database. Maintenance and Repair Schedules will also be added for assets with the appropriate Maintenance timing. The City will perform the asset management procedures identified in this AM Plan. The following items will be performed and asset management updates will be performed at the time frames identified in this report.

1. Use GIS mapping to locate and update assets.
2. Use the Asset Registry/CIPT to track and update asset information.
3. Maintain assets in accordance with the asset maintenance determinations.
4. Perform regularly scheduled LOS tracking, reporting and updating.
5. Use Life cycle costing analysis for high cost or complex equipment purchases.
6. Continue pursuit of funding to accomplish some of the Wastewater System improvements as identified in the CIPT and listed in the 2026-30 Roswell ICIP in the amount of $5,805,000 phased over a five-year period.
7. Continue pursuit of funding to accomplish some of the Water System improvements as identified in the CIPT and listed in the 2026-30 Roswell ICIP in the amount of $20,485,424 phased over a five-year period.
8. Review the updated critical assets list and CIPT to identify additional asset renewal needs and costs. These projects may be phased over several years in the ICIP.
9. Continue identification of funding programs to pursue a goal of 20% grant funding for Water and Wastewater asset network projects.
10. Use the above-named list and funding strategies for the ICIP preparation process.
11. Use the above-named list and funding strategies for the Budget preparation process.
12. Perform additional condition inspections as needed and update the asset renewal/replacement list each year for use in the ICIP and Budget preparation processes.

    The City's AMT is committed to operate a robust asset management program and has developed a timeline for the implementation schedule of the basic and secondary work items necessary to continue implementation of the asset management program. The implementation schedule presented below illustrates the proposed implementation schedule, activities and milestones. Full implementation of the asset management plan including work order tracking is proposed by October 2025.

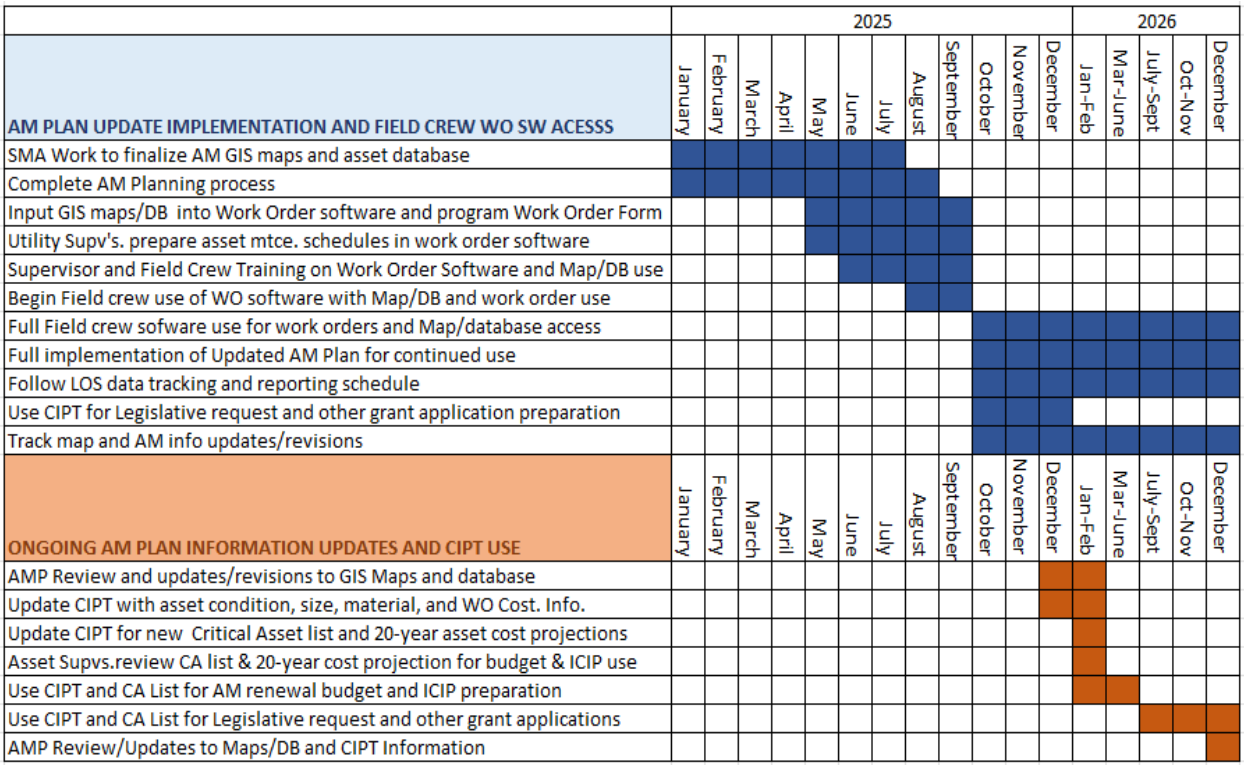


Figure 1 Asset Management Program Implementation Schedule

Conclusion

This AMP includes the WWTP, water, and wastewater assets. Key activities included completing some basic digital mapping, asset database, asset registry/CIPT with 20-year cost expenditure projection, BRE Critical assets list and matrix, Level of Service goals, O&M Strategies, and Long Term (CIP) funding considerations.

Also included are actions to allow continuous improvement of asset management practices, provision of financial forecasts for inclusion in the ICIP and strategic planning activities, and more effective long-term funding practices to optimize the condition of the City's asset networks.

1. INTRODUCTION & OVERVIEW

State Guidance
Provide a general overview of the main elements of the report, including the level of service determination and implementation schedule.

Background

Beginning with the 2015 funding application cycle, several New Mexico funding agencies required as part of the funding application, documentation showing that the applicant is actively engaged in developing an Asset Management Plan (AMP). Such funding agencies include the New Mexico Finance Authority (NMFA), the New Mexico Environment Department (NMED) and the Water Trust Board (WTB).

The purpose of developing an AMP is to document policies and procedures that result in cost effective infrastructure maintenance, rehabilitation and replacement while ensuring a sustained level of service. This AM Plan will compile the Water, Wastewater, and WWRF asset networks by Souder, Miller and Associates (SMA) on behalf of the City of Roswell to provide good asset control for these networks to comply with annual Audit review requirements.

Commitment

The City has committed to the implementation of sound asset management practices for the WWTP, Water, and Wastewater asset networks by completing this AMP in 2024 and immediately beginning the steps laid out in the AMP implementation plan included in that document. The City is committed to Asset Management by developing this AMP for those networks.

An internal Asset Management Team (AMT) for the AM was identified as including:

Andrew Valadez	Utility Director
James MacCornack	City Engineer
Naomi Steward	Wastewater Superintendent
Toni Gomez	Finance Director
Kathy Litt	Administration

The City's AMT is committed to continue the operation of the asset management program for all the asset networks included. This commitment involves identifying resources to continue operation of the program, focusing on making cost-effective decisions, and providing a sustainable level of customer service. The AMT will work together to solve problems and think critically about the asset management planning process, develop ideas and opportunities for sharing information and to continue to manage assets properly within the City.

Report Elements

This AM Plan follows the structure and objectives of the *A.M. Kan Work* Manual developed by Southwest Environmental Finance Center and the report criteria laid out by NMED.

There are five core components of the *A.M Kan Work* asset management framework:

1. Asset Inventory - Current State of the Assets
2. Level of Service
3. Prioritization - Critical Assets Analysis
4. Life Cycle Costing
5. Long-term Funding Strategy

These core components are the guiding principles of asset management. When implemented as a coherent whole, the result is a comprehensive AM Plan. This AM Plan sets forth the methodology, process, and approach for complying with NM infrastructure funding agency requirements. The City approached the development of this asset management plan in a single phase to include the existing assets in the Water and Wastewater networks.

General overview of the Planning Area

The City is the county seat of Chaves County, New Mexico. Generally located in the southeast region of the state, Roswell was originally incorporated in 1889. The total area of the City is 29.8 square miles and is home to an estimated 48,442 residents (2020 census).

Community Growth

Roswell, New Mexico, was founded in 1869 by Van C. Smith and Aaron Wilburn. The town was named after Smith's father, Roswell Smith. The discovery of a major aquifer in 1890 led to the first major growth and development of the town. The New Mexico Military Institute has been located in Roswell since 1891. In the 1930s, Roswell was chosen as the location for Dr. Robert H. Goddard's rocket experiments by Charles Lindbergh and Harry Guggenheim. The New Mexico Military Institute and the presence of Walker Air Force Base until 1967 contributed to the city's growth.

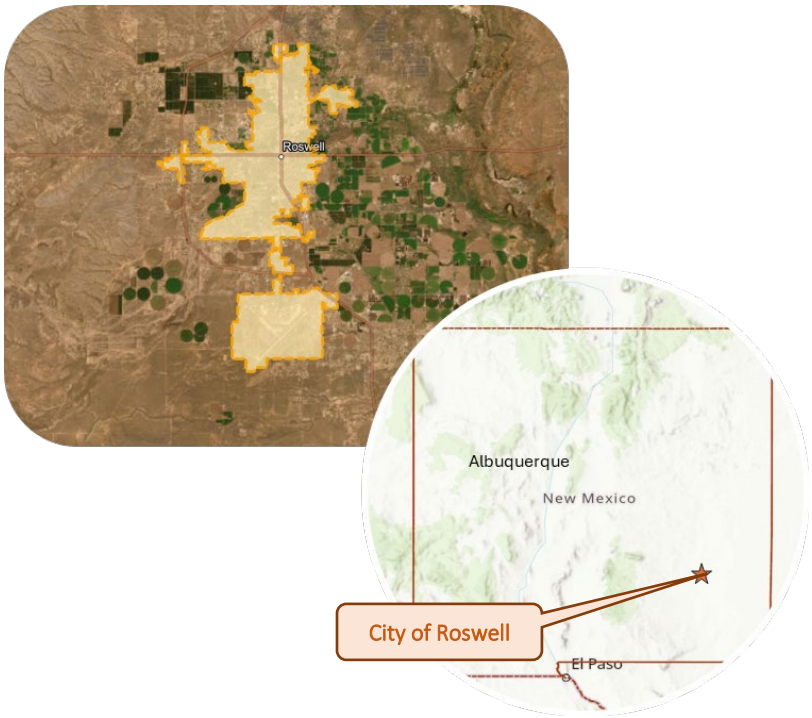


Figure 2 City of Roswell Vicinity Map

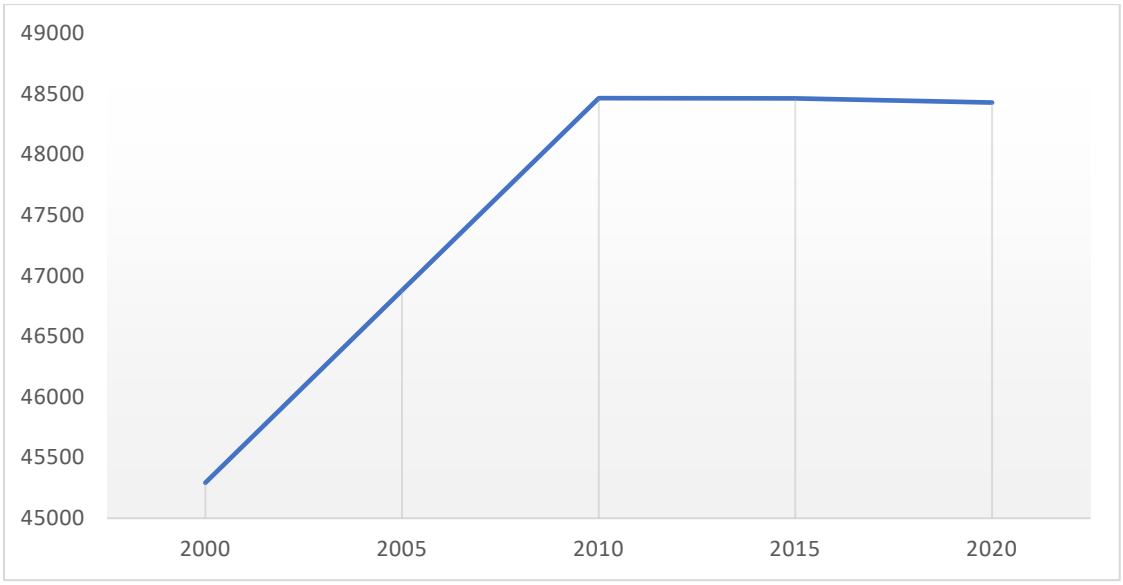


Figure 3 Roswell Population Growth between 2000 – 2020

2. ASSET INVENTORY

a. Definition of Assets

State Guidance
It should be recognized that all assets are important to overall service delivery and system integrity. However, not all assets warrant tracking within an asset inventory system. Describe the criteria developed for choosing which assets to track, such as criticality, dollar amount, and/or procurement system. The description should inform the reader what criteria were decided upon and why these assets are being tracked. This section should also describe what assets are not being tracked and why, such as focused only on critical elements now and will expand as resources are available in the future.

The definition of an asset, as determined by the AMT is:

- An asset, or group of assets, having a cost of $5,000 or greater (ordinarily documented as an asset by the City Finance Department), or
- A Critical Asset, or
- A Maintenance Managed Item (MMI) which is an asset that costs less than $5,000 but requires long term maintenance[1].

The above-named asset definitions were determined by the AMT following extensive discussion. These asset definitions will continue to be followed as the asset inventory is expanded.

It would be too expensive to maintain the data for all the small items when they can be easily lumped together and included in the budget planning process for miscellaneous repairs or replacement. Therefore, assets that do not fall under the definition will not be tracked.

[1] An MMI is defined as the smallest unit of an asset or grouping of equipment that would be considered an asset, typically identified as something that would receive an asset identification number to enable work order and information tracking.

b. Asset Inventory

State Guidance
An inventory of assets should be prepared. Either reference an electronic inventory program (i.e., a link to an online listing, or description of the database) or include a printout of the inventory listing as an appendix to the report. The inventory should include the items listed below. This report should discuss how these items were completed (i.e., the process used) in the inventory process. I. Asset ID II. Asset Name III. Asset Location IV. Asset Condition and performance V. Asset remaining useful life VI. Asset Replacement Value and if available, current asset value VII. Type and amount of energy usage of the asset VIII. Other information included in the inventory

The City of Roswell is fortunate to have a GIS Department that was in the process of compiling water and sewer information, including specific attribute data for each asset when the Asset Management process began. At the beginning of this Asset Management process, the AMT assessed the percentage of completeness of the GIS asset mapping. In addition, the AMT assessed the GIS attribute tables and added any missing fields that are required for the purposes of the AMP.

Based on the definition of an asset, the AMT agreed to track the following assets:

Water Asset Network	Wastewater Asset Network
Water distribution and transmission lines	Wastewater collection lines
Fire hydrants	Manholes
Valves, including PRVs	Sewer Lift Stations
Storage (tanks and reservoirs)	WWTP Assets
Meters	
Wells and pumps	
Booster pumps	

Using GIS data as the foundation, an asset management Capital Improvement Planning Tool (CIPT) was developed to list the assets from the database by groups of similar age and condition.

For example, one row of the CIPT shows that there is 3,705 feet of 12" asbestos cement (AC) water line that was constructed in the 1930's. Where asset information was missing or incorrect, SMA worked with City staff to obtain and update the information, as necessary.

After determining a projected useful life and a general construction date, an estimate of the remaining useful life and approximate condition (based on age) was determined. Using this data along with proposed replacement costs, the yearly estimated asset renewal and replacement costs were calculated for the next twenty years and was included on the right side of the asset management planning table. A digital copy of the CIPT is being delivered along with this document.

The GIS asset database includes the individual Asset ID, the Asset Name, description, material, the asset size and length or amount, approximate construction date, and a link to the Asset Location.

The CIPT also serves as the asset registry and includes the asset individual or group name, description, material, asset class, the asset size and length or amount, approximate construction date, projected useful life, estimated remaining useful life, current replacement cost, projected condition based on age or actual inspection data, Probability of Failure (PoF) and Consequence of Failure (CoF) data, calculated Criticality (BRE), and maintenance renewal strategy.

The CIPT also includes columns to recognize current and previous OM&R costs along with total annual cost of ownership that can both be used to "red flag" potential early asset failure probabilities. These items will be discussed in more detail later in this document.

As noted above, the GIS database and the asset management planning table include attribute information pertaining to:

i. Asset ID – sequential number system of the asset.
ii. Asset Name – type of asset.
iii. Asset Location – since a GIS natively stores the location of a features, the specific location is not listed in the table.
iv. Asset Condition and performance – a preliminary condition rating was assigned to the assets based on a scale of 1 through 5, with 1 being the best condition. Most asset conditions are determined based on their age, but critical assets are to be inspected to determine a more accurate asset condition.
v. Asset remaining useful life – calculated based on useful life tables.
vi. Asset Replacement Value – the estimated cost for replacing the asset.

Future asset information will include:

vii. Type and amount of energy usage of the asset – to be documented as part of the long-term implementation plan.

The CIPT was organized to consist of three sections for ease of use:

1. Data entry section – This is where core asset information is entered and condition assessment scores, risk ratings, performance, costs, and renewal strategies can be selected for each asset in the registry.

2. Asset replacement/renewal timeframe section – The data in this section is calculated based on the installation date, current year, and condition scores. In this section, an asset's remaining life is calculated and adjusted based on its assessed condition rating. As a result, an older asset that was assessed to be performing above average and receives a higher-than-average condition rating would have its remaining life extended because it is expected to operate for longer than its expected life. Other calculated fields include an age-based probability of failure and the BRE score.

3. Replacement/Renewal cost section – In this section, the table takes into consideration the selected renewal strategy and calculates the asset replacement and renewal costs over a thirty-year timeframe.

The specific data entry fields in the asset management planning table are as follows:

Table 3 Asset Registry Field Definitions

Field	Description
Replacement unit cost	Cost to replace one unit or linear foot of the asset (in present dollars)
Asset class	The asset class is linked to an estimated life lookup table. An asset's estimated life is automatically populated based on the class it is assigned to. (Pre-defined values in dropdown)
Inspected	Indicating if the asset was inspected or not. (Pre-defined values in dropdown)
Judgement condition	An asset is assigned a condition rating of 1 (excellent) through 5 (failing) or if "age-based" is selected then condition is calculated based on the age of the asset. (Pre-defined values in dropdown)

Field	Description
Judgement probability of failure	An asset is assigned a probability of failure rating of 1 (low probability) through 5 (high probability) or if "age-based" is selected then the probability rating is calculated based on age. (Pre-defined values in dropdown)
Judgement consequence of failure	An asset is assigned a consequence of failure rating of 1 (low consequence) through 5 (high consequence) or if "asset based" is selected then the consequence rating is based on a generic lookup table of ratings by asset class. (Pre-defined values in dropdown)
O&M trends (optional)	An asset's O&M trend can be rated based on pre-defined descriptors. Identifying an O&M trend affects the calculated condition rating unless condition is based on age. (Pre-defined values in dropdown)
Average O&M costs	The total O&M costs divided by the life of the asset. (Entered)
Previous year annual O&M cost	The previous year's O&M expenditure on the asset. (Entered)
Current year annual O&M cost	The current year's O&M expenditure on the asset. (Entered)
Replacement frequency	The number of years between asset replacement. (Entered)
Renewal strategy	The asset renewal timeline and costs assume a run-to-failure strategy, but other strategies can be selected. (Pre-defined values in dropdown)
Date of previous rehabilitation	If the asset's renewal strategy is "refurbish/rehabilitate", the date of the previous rehabilitation is entered.
Number of previous rehabilitations	If the asset's renewal strategy is "refurbish/rehabilitate", the number of previous rehabilitations since the last replacement is entered.
Rehabilitation cost	If the asset's renewal strategy is "refurbish/rehabilitate", the rehabilitation is automatically calculated to be 30% of the replacement cost. Actual costs can be entered instead.

c. Asset Mapping and Inventory Maintenance Plan

State Guidance
Describe the method and schedule for updating and maintaining the inventory, such as annual review, add second tier assets in year two, or add new items as installed. Discuss how corrections will be made to the inventory if inaccuracies are discovered.

The City will continuously track asset improvements and will work with outside support to annually update and maintain the mapping of the network assets.

Asset Inventory Maintenance

Data maintenance will be an on-going effort coordinated by the GIS department with the assistance of the respective network managers. Utility GIS maps are available online, enabling field staff to verify and correct data using GPS-enabled data collectors. New assets will be entered into the database manually or through the conversion of record drawings.

To improve the addition of new utility asset data, the AMT will consider requiring contractors, consultants and developers to submit record drawings and asset lists in a format that can be easily imported into the GIS. This would require that the AMT define and adopt digital submission standards.

Future asset data parameters will be reviewed by the AMT, and if approved, will be added to the asset data base by the GIS department.

The asset database and GIS mapping will also be reviewed in November of each year to determine if revisions or corrections are needed. If found, items will be corrected immediately following the review process. After this GIS/data base update process is completed, the Capital Improvement Planning Tool (CIPT) will also be updated on an annual basis.

Asset Condition Rating

Assets were initially assigned a preliminary condition by the AMT based on a 1 through 5 rating to facilitate ease of use with the asset management tools. This 1-5 rating scale was determined to be optimal for ease of use by Field Crews.

The initial asset condition ratings are primarily based on inspected condition, but some of the asset conditions are age-based. However, after the work order process is implemented, each time an asset is worked on, the asset size, material, and an inspected condition rating will be recorded. This condition rating will then replace the “age based” condition rating in the data base. The goal is to eventually have all asset condition ratings based on actual inspections.

Listed following is a table showing how the "age based" condition of an asset can be used to estimate its average remaining life. These figures will be used in the asset management planning table until actual condition ratings are available from work order records.

Table 4 Asset Condition Rating Criteria.

Rating	Condition	Description	Average Remaining Life
1	< 20% of useful life is used.	Asset is new or nearly new asset has no known or suspected condition issues.	90% life remaining
2	Between 20% and 40% of useful life is used.	Asset has no known or suspected condition issues but is no longer a new asset.	70% life remaining
3	Between 40% and 60% of useful life is used.	Asset has few known or suspected condition issues.	50% life remaining
4	Between 60% and 80% of useful life is used.	Asset has known or suspected condition issues.	30% remaining life
5	Greater than 80% of useful life is used.	Asset has known or suspected issues that may impact the asset's ability to continue to perform in the next several years.	10% remaining life

d. Asset Maps

State Guidance

Include a copy of the system map in whatever form it exists, from hand sketch to GIS. Describe how the map is used by system operators and how it will be kept current. Describe the process for correcting inaccuracies.

Water and Wastewater GIS Mapping and Maintenance

As noted earlier, the updated GIS Maps have been delivered to the City of Roswell and are now in use. You can access the GIS mapping information using the following link.

Roswell AMP

Maintenance of the GIS mapping residing on the Roswell Server will be an on-going effort coordinated by the GIS department with the assistance of the respective network managers. Utility GIS maps are also available online, enabling field staff to verify and correct data using GPS-enabled data collectors. New asset information will be added into the GIS either manually or through the conversion of record drawings.

To improve the addition of new utility assets into the GIS mapping, the AMT will consider requiring contractors, consultants and developers to submit record drawings and asset lists in a format that can be easily imported into the GIS. This would require that the AMT define and adopt digital submission standards.

The asset GIS mapping (and database) will also be reviewed in November of each year to determine if revisions or corrections are needed. If found, items will be corrected immediately following the review process. After this GIS/data base update process is completed, the asset management planning table will also be updated on an annual basis.

A summary description of the Roswell WWTP, Water, and Sewer networks are provided as follows.

WASTEWATER TREATMENT PLANT

Overview

The city's residential and industrial wastewater is collected and treated using a biological process to EPA and New Mexico Environmental Department (NMED) standards before being used by farmers to irrigate their crops during the growing season. In the winter, treated water is discharged to the Hondo River which joins the Pecos River.

Based on the assigned condition rating, Figure 5 shows that 20% of the assets have exceeded or are approaching their useful life and are assumed to be of poor condition. The remaining assets are in average to very good condition.



Figure 4 City Wastewater Treatment Plan

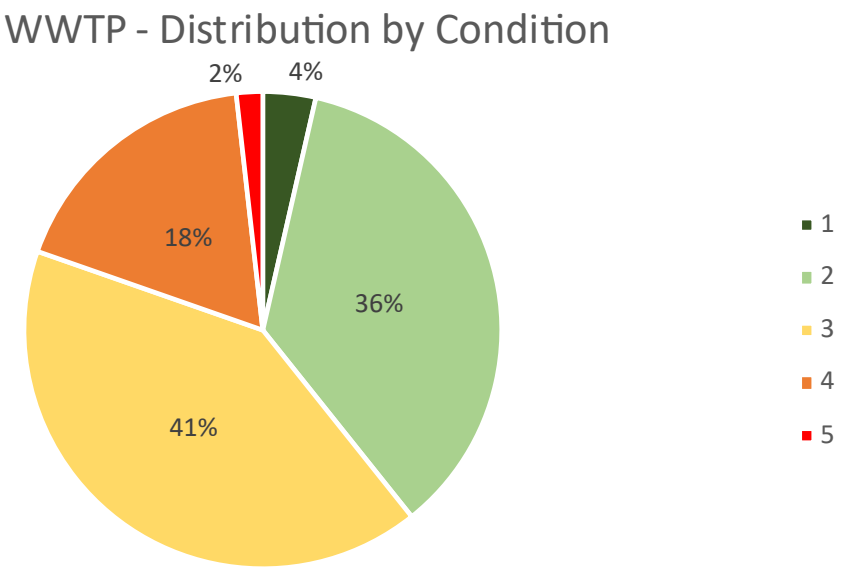


Figure 5 Distribution of WWTP assets by condition

WATER ASSET NETWORK

Overview

The city's water supply is sourced from groundwater pumped from nineteen wells located across five well fields: Kerr, Trigg, Six Mile Hill, South Roswell, and RIAC. The locations of the wells are depicted on Figure 6 Water Distribution, the water distribution map. The well capacities range from 600- to 2,650-gallons per minute and range in depth from 344 to 1,200 feet. The water is stored in seven reservoirs that range in size from 100,000 gallons to 7.5 million gallons. The water distribution system consists of almost 380 miles of water and distribution mains ranging from 2- to 48-inch diameter.

Table 5 Water Assets Summary

Asset	Count/Length
Wells	19
Tanks/Reservoirs	7
Water Lines	379 miles
Valves	5,142
Booster Stations	2
Fire Hydrants	1,600
PRVs	1

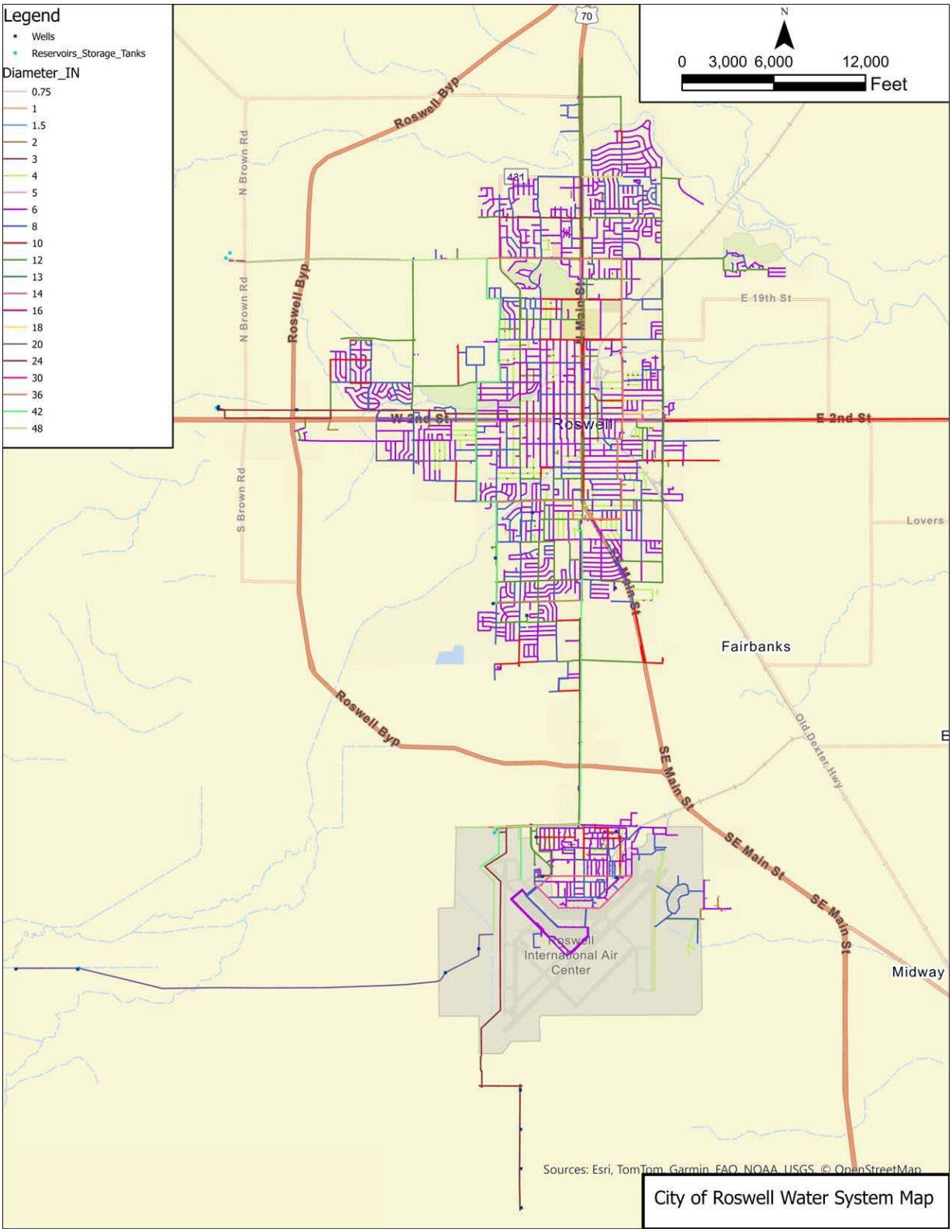


Figure 7 Water Distribution

Based on the previously mentioned condition criteria, the water assets were assigned a condition rating. Figure 7 below shows that over half (61%) of the assets have exceeded or are approaching the end of their useful life and are assumed to be of poor condition.

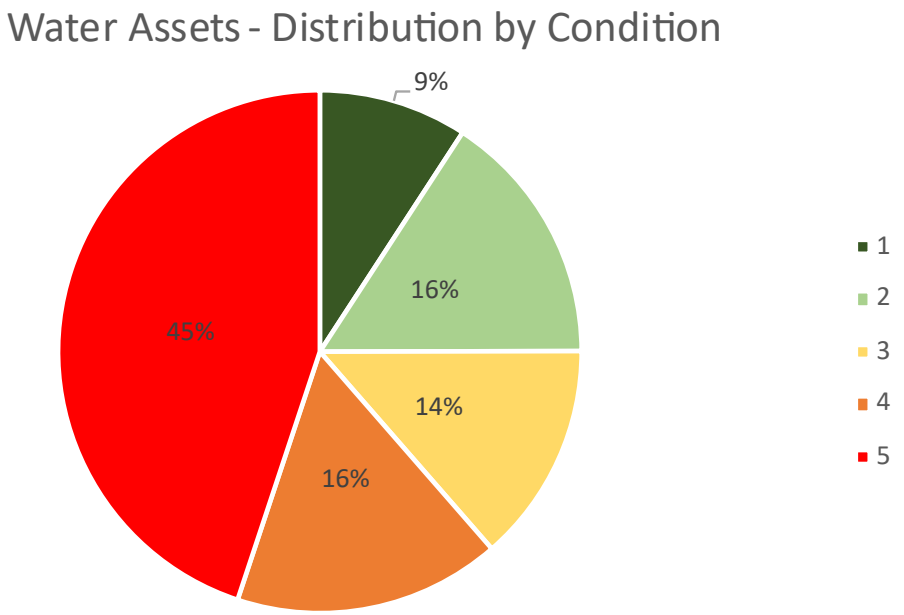


Figure 8 Distribution of water assets by condition

Wastewater Collection Asset Network

According to the initial GIS wastewater collection data, the city has approximately 246 miles of pipes ranging in size from 6-inches to 15-inches. The wastewater collection includes pipes of a variety of materials including clay, cast iron, and PVC.

Table 6 Wastewater Assets Summary

Asset	Count (#)/Length (miles)
Manholes	5,433
Sewer lines	256 Miles

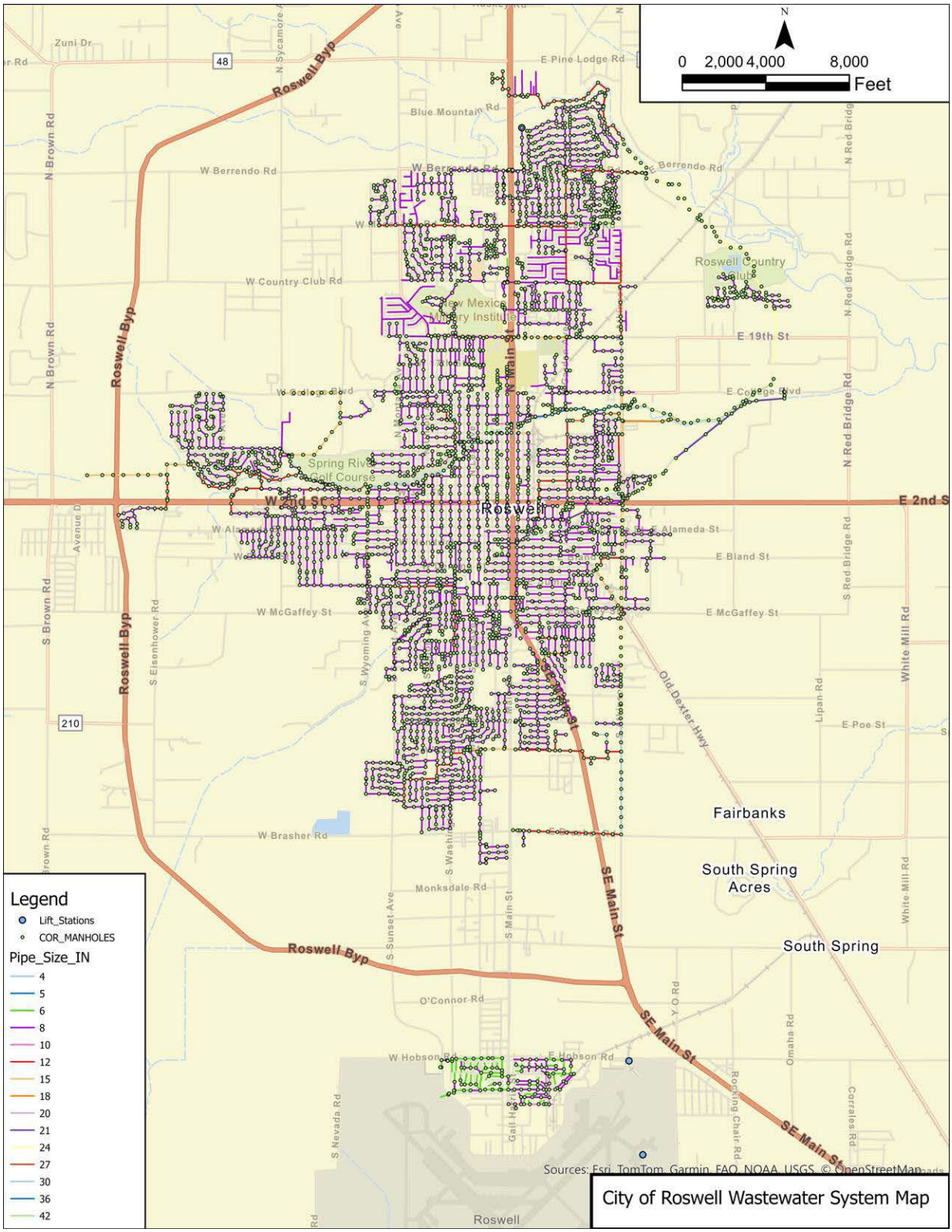


Figure 9 Wastewater Collection System

As shown in Figure 9 below, nearly three quarters (69%) of the wastewater assets received a rating of 3 or better, indicating that most of the assets are in acceptable condition.

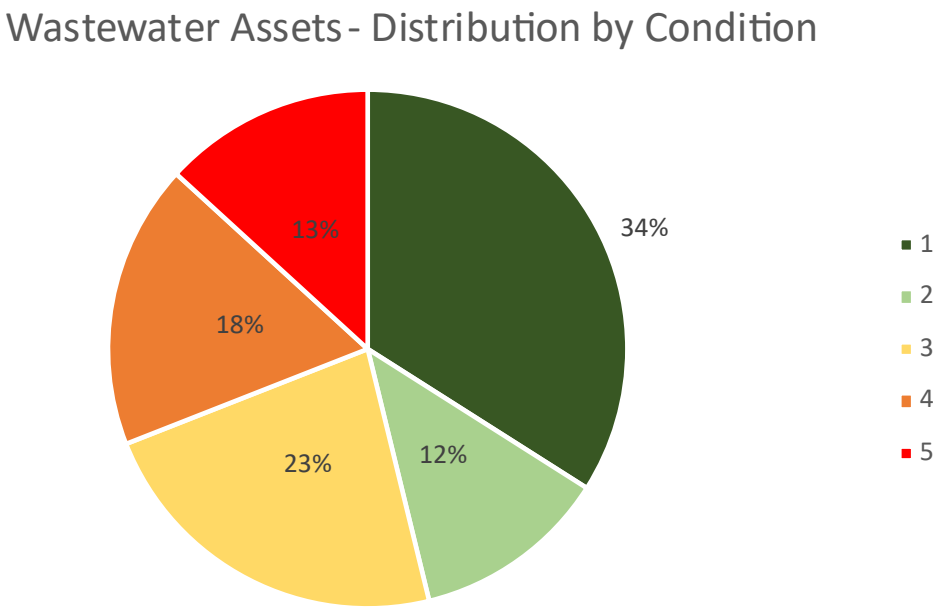


Figure 10 Distribution of wastewater assets by condition

3. LEVEL OF SERVICE (LOS)

The leadership of the City is committed to providing the community with high quality municipal services that meet the needs of the residents. As a result, the AMT developed the initial list of level of services goals for the Water, Wastewater, WWRF and Roadway asset networks.

a. Level of Service

State Guidance
Develop overall goals and targets by discussing the customers, the system and its operation as a preface to identifying what the customers value and how the system intends to provide it. For example, if a system does not respond to their customers, this is still a level of service to be identified and a starting point for goal setting. This should be considered in the context of "Is what the system is doing what the customers want and if not, why is the system doing it?"

The AMT developed overall level of service goals and targets based on existing operational and well-known customer service expectations. Documenting level of service goals allowed the AMT to put on paper organizational and operational service expectations that were understood by City staff, but not previously documented. During this AM Planning process, the AMT met and the LOS Goal list was prepared to realistically reflect the goals of the community and the City. The final LOS list of Expected Performance is listed below.

Table 7 LOS Expected Performance

Asset Network	***Key Services***	***Expected Performance***
Water Distribution	Water Quality	1. The water source shall be monitored by the water system on a weekly basis per NMED standards. There shall be no E. Coli detected in the source waters.
Water Distribution	Efficiency	2. In accordance with AWWA and NMED Standards, water losses shall be less than 20%
Water Distribution	Customer Service	3. The system will maintain a minimum pressure of 25 Psi
Water Distribution	Fire Flow	4. There will be fire flow and protection adequate for 100% of the customers in accordance with AWWA and NMED Standards

Asset Network	Key Services	Expected Performance
Water Distribution	Customer Service	5. Response time for water breaks, water quality or outages will be less than 1 hour.
Water Distribution	Customer Service	6. No adverse event, unless related to electrical failure or severe weather condition, will cause the customers to be without water for more than 8 hours. If it will take more than 8 hours, the customers will be notified of a plan of action.
Water Distribution	Operation and Maintenance (O&M)	7. A maintenance schedule will be set up so each water system valve and each Fire Hydrant valve will be exercised every four years to maintain full operation.
Water Office	Customer Service	8. All Customer complaints shall have an initial investigation within 2 working days after the initial complaint.
Collections	Customer Service	9. Less than 20 mainline sewer backups per quarter
Collections	Customer Service	10. Response time for sewer backups and odor complaints will be less than 2 hours during normal working hours.
Collections	O&M	11. O&M Preventive Maintenance will be performed weekly on Lift Stations and sewer lines will receive camera inspections periodically, as needed.
Utilities	Water Conservation	12. Reduce total GPCD water use in the Roswell Water System.
Utilities	Energy Efficiency	13. Reduce electrical usage of the utility system annually by 1.0%. (Water and Sewer)
Wastewater Reclamation Facility	Reclaimed Water	14. Reclaimed water for irrigation shall meet NMED GWQB requirements as Class 1B.

Develop Performance Measures and Frequency Review

State Guidance

How will the system measure whether they are providing value to their customers successfully? What data will the system need to measure performance and how will they gather it and evaluate it? For example, if one of the goals was providing a minimum of 30 psi pressure at every residence 98% of the time, monthly pressure measurements at select stations could be the performance measure and frequency of review.

Performance measures and review frequencies were identified for each LOS goal as shown below. The data required to assess the AMT's performance will be gathered from a variety of sources, including the GIS database, lab test results, and work order tracking.

A work order tracking system has been acquired but has not yet been programmed with the Utility mapping and asset data. The work order format has also not yet been finalized. This work is expected to be completed so the work order process can fully implemented in late 2025. It is anticipated that the work order system will be one of the primary sources of data.

Table 8 Level of Service Goals Review Frequency

Goals & Targets	**Performance Measures**	**Review Frequency**	**Data Required**
1. The water source shall be monitored by the water system on a weekly basis per NMED standards. There shall be no E. Coli detected in the source waters.	Water quality testing will be performed weekly at the wellfield to verify standards are being met. (Goal 100%)	Weekly	Review of Lab Test Reports
2. In accordance with AWWA and NMED Standards, water losses shall be less than 20%	Achieve less than 20% loss when comparing the total water pumped to the total water billed.	Annually	Information from GPCD Analysis
3. The system will maintain a minimum pressure of 25 Psi	SCADA Pressure readings will be computer recorded at various points in the system on a weekly basis. (Goal 99%)	Monthly	Evaluate weekly SCADA pressure reports
4. There will be fire flow and protection adequate for 100% of the customers in accordance with AWWA and NMED Standards	Fire Dept. will measure Flow in 1/3 of Fire Hydrants on an annual basis to verify compliance with Fire Flow requirements. (Goal 95%)	Annually	Evaluate Fire Hydrant test reports

Goals & Targets	Performance Measures	Review Frequency	Data Required
5. Response time for water breaks, water quality or outages will be less than 1 hour.	Work orders will list the time field staff received the work order and the time work began on site. (Goal 90%)	Monthly	Asset Essentials Work Order Report
6. No adverse event, unless related to electrical failure or severe weather condition, will cause the customers to be without water for more than 8 hours. If it will take more than 8 hours, the customers will be notified of a plan of action.	Work orders issued will list the time of call, person responding, the situation, actions taken and time of water outage. (Goal 90%)	After each event	Asset Essentials Work Order Report
7. A maintenance schedule will be set up so each water system valve and each Fire Hydrant valve will be exercised every four years to maintain full operation.	Work Orders prepared will list the valve locations, work performed, date of work and person performing the work. (Goal 95%)	Quarterly	Asset Essentials Work Order Report
8. All Customer complaints shall have an initial investigation within 2 working days after the initial complaint.	Customer complaints shall be documented and investigated within 2 days of receipt during regular business days. (Goal 100%)	Monthly	Review of work order resolution forms
9. Less than 20 mainline sewer backups per quarter	Jet-rodding of sewerlines annually including periodic inspection of problematic areas.	Quarterly	Complaint Records Check
10. Response time for sewer backups and odor complaints will be less than 2 hours during normal working hours.	Work orders issued will list the time of call, person responding, and time of response. (Goal 90%)	Monthly	Asset Essentials Work Order Report
11. O&M Preventive Maintenance will be performed weekly on Lift Stations and sewer lines will receive camera inspections periodically, as needed.	Weekly inspections of Lift Stations will be recorded on work orders. Camera inspections of sewer lines will be recorded. (Goal 100%)	Quarterly	Asset Essentials Work Order Report

Goals & Targets	Performance Measures	Review Frequency	Data Required
12. Reduce total GPCD water use in the Roswell Water System.	Reduce total GPCD water use from 2020 to 2025 by a total of 12%.	Annually	Review GPCD results annually
13. Reduce electrical usage of the utility system annually by 1.0%. (Water and Sewer)	Monthly calculation of electrical usage (KWhr) per 1,000 gals water or sewer pumped. High efficiency motors to be utilized for new construction and/or replacement.	Quarterly	Calculated from monthly reports
14. Reclaimed water for irrigation shall meet NMED GWQB requirements as Class 1B.	Quarterly reports as required by NMED discharge permit. (Goal 100% compliance)	Quarterly	Records Check

c. Develop a Plan for Measuring Success and Updating Level of Service List

State Guidance

Describe how the system will measure success in meeting the goals for service and how the system will update them. For example, this might be a topic at an annual meeting, incorporated into the Consumer Confidence Report (CCR), or be a customer satisfaction survey. If goals are not being achieved, discuss what would be done to meet them and how the goals will be updated.

The AMT will review the City's performance towards meeting the LOS goals at the end of each quarter. If any goals are not met, action plans will be developed to meet the goals. To facilitate tracking the success in meeting the goals, each goal was assigned to an AMT member who will be responsible for gathering and reporting the data.

The results will be shared every year with the City Council. The results will also be communicated to the public in the annual CCR report along with being posted on the City's website or published in the newspaper. Within sixty (60) days after the CCR is published, the AMT will meet and evaluate whether the LOS goals are still appropriate, if additional LOS goals should be added, or if the monitoring approach needs modification.

Table 9 Level of Service Goals Team Assignments

Goals & Targets	Performance Measures	Who to Evaluate
1. The water source shall be monitored by the water system on a weekly basis per NMED standards. There shall be no E. Coli detected in the source waters.	Water quality testing will be performed weekly at the wellfield to verify standards are being met. (Goal 100%)	Utility Director
2. In accordance with AWWA and NMED Standards, water losses shall be less than 20%	Achieve less than 20% loss when comparing the total water pumped to the total water billed.	Utility Director
3. The system will maintain a minimum pressure of 25 Psi	SCADA Pressure readings will be computer recorded at various points in the system on a weekly basis. (Goal 99%)	Utility Director
4. There will be fire flow and protection adequate for 100% of the customers in accordance with AWWA and NMED Standards	Fire Dept. will measure Flow in 1/3 of Fire Hydrants on an annual basis to verify compliance with Fire Flow requirements. (Goal 95%)	Fire Chief
5. Response time for water breaks, water quality or outages will be less than 1 hour.	Work orders will list the time field staff received the work order and the time work began on site. (Goal 90%)	Utility Director
6. No adverse event, unless related to electrical failure or severe weather condition, will cause the customers to be without water for more than 8 hours. If it will take more than 8 hours, the customers will be notified of a plan of action.	Work orders issued will list the time of call, person responding, the situation, actions taken and time of water outage. (Goal 90%)	Utility Director
7. A maintenance schedule will be set up so each water system valve and each Fire Hydrant valve will be exercised every four years to maintain full operation.	Work Orders prepared will list the valve locations, work performed, date of work and person performing the work. (Goal 95%)	Utility Director
8. All Customer complaints shall have an initial investigation within 2 working days after the initial complaint.	Customer complaints shall be documented and investigated within 2 days of receipt during regular business days. (Goal 100%)	Water Billing
9. Less than 20 mainline sewer backups per quarter	Jet-rodding of sewerlines annually including periodic inspection of problematic areas.	Utility Director

Goals & Targets	Performance Measures	Who to Evaluate
10. Response time for sewer backups and odor complaints will be less than 2 hours during normal working hours.	Work orders issued will list the time of call, person responding, and time of response. (Goal 90%)	Utility Director
11. O&M Preventive Maintenance will be performed weekly on Lift Stations and sewer lines will receive camera inspections periodically, as needed.	Weekly inspections of Lift Stations will be recorded on work orders. Camera inspections of sewer lines will be recorded. (Goal 100%)	Utility Director
12. Reduce total GPCD water use in the Roswell Water System.	Reduce total GPCD water use from 2020 to 2025 by a total of 12%.	Utility Director
13. Reduce electrical usage of the utility system annually by 1.0%. (Water and Sewer)	Monthly calculation of electrical usage (KWhr) per 1,000 gals water or sewer pumped. High efficiency motors to be utilized for new construction and/or replacement.	Utility Director
14. Reclaimed water for irrigation shall meet NMED GWQB requirements as Class 1B.	Quarterly reports as required by NMED discharge permit. (Goal 100% compliance)	Utility Director

d. Evaluate Current Water and Energy Conservation Efforts and Plan for Future Implementation of Water and Energy Conservation Efforts

State Guidance

Establish a baseline of energy use from key equipment, such as pumps or mixers, from sources like the Power Company, SCADA system, or equipment tags that contain horsepower and load information. Obtain the energy rate structure from the electric utility to determine the total energy cost and how it would be affected by loading and time of day. This information can then be used to develop, implement, and measure energy usage goals. The same should be done for water conservation beginning by establishing a baseline gallon of water used per person as detailed in the Office of the State Engineer's (OSE) Water Conservation Planning Guide – Technical Report 53 (available on the OSE website).
http://www.ose.state.nm.us/WUC/PDF/Planning%20Guide_Final_.pdf

Energy Conservation

The City of Roswell has a commitment to conserving energy. One of the Level of Service Goals chosen by the AMT is to track total energy usage per month along with the gallons of water or sewer pumped to be able to take action to reduce energy use by 1% per year. Through continued monitoring of energy usage and a commitment to replace pumps and motors with high efficiency equipment, per capita energy use in the city will be gradually decreased.

Water Conservation

The City had a Water Conservation Plan (WCP) completed in December 2021. The WCP was prepared by Roswell Utility Department Staff in accordance with the requirements of both the NM Office of the state Engineer and the NM Water Trust Board.

The WCP included a target of reducing total nonrevenue water use by a total of 10% from 2021 to 2024. Although that deadline has passed, the Level of Service document includes a similar goal to reduce total GPCD water use by 12% from 2020 to 2025. Achievement of this goal will be determined in the spring 2026 after the 2025 Water Year GPCD is completed. A new LOS goal can then be considered in November during the LOS review process.

The WCP also identified several actions included under two best management practice categories to help meet this water conservation target as listed following:

Category #1

Improve the operational efficiency of the water supply system to more accurately account for water use and water loss.

- ✓ Conduct source water metering testing and calibration
- ✓ Implement a program to test, calibrate, repair & replace meters systematically
- ✓ Upgrade older, leaking portions of the distribution system
- ✓ Regularly complete water system audits and GPCD analyses
- ✓ Automated Sensors/Telemetry (SCADA) to improve water tracking

Category #2

Increase the water use efficiency of the residential, commercial, industrial and institutional water users.

- ✓ Conduct water system audits for high use customers
- ✓ Regularly review inclining block water rate structure
- ✓ Regularly review water bills to ensure adequate and informative
- ✓ Water Bill Inserts to encourage water conservation
- ✓ Promotion of Landscape Efficiency
- ✓ Requirements for New Developments (Efficient Fixtures/Landscaping/Irrigation)
- ✓ Update water use ordinances to encourage water conservation
- ✓ Education and enforcement of conservation measures

4. PRIORITIZATION – CRITICAL ASSETS ANALYSIS

a. Definition of Critical Asset

State Guidance
Define what makes an asset critical, such as likelihood of failure, consequences of failure, cost to correct, or future needs.

The AMT defines a critical asset as one that upon failure or low performance, has the greatest negative impact on the City's ability to stay on mission. To identify the critical assets, the AMT completed a criticality analysis by identifying the probability and consequence of failure of key assets.

An asset with a high probability of failure (PoF) and high consequence of failure (CoF) is considered a very critical asset. Not only is that asset more likely to fail, but asset failure would prevent the City from delivering its desired level of service to the community. High risk assets require more attention in terms of maintenance and operation and generally receive priority for repairs or rehabilitation to keep the asset in working condition.

To assist with the prioritization of critical assets, the AMT prepared a criticality matrix that displays the assets' risk based on their probability and consequence of failure. This method of calculating or scoring assets determines the City's Business Risk Exposure (BRE) which is the nature and level of exposure that the organization may confront from the potential failure of a specified asset or group of assets.

Provided later in this section and also in the appendix is a copy of the critical asset list that includes all existing critical assets. The asset list includes a high number of water and wastewater network assets. The most critical assets need to be inspected in more detail to determine their field condition to assign them a rating more confidently in the asset database.

b. Define how the System will determine the Likelihood of Failure for an Asset

State Guidance

This may be a single numeric score, such as 1 to 5, or it may be a combination of scores for several factors. In this latter case, a 1 to 5 rating can be given for several factors that would contribute to the probability of failure and they can be added up to determine overall probability of failure for that asset. In either case, the factors included, such as run time, age, or repair history should be listed.

An asset was given a PoF score between 1 and 5, with the lower score indicating a low probability. For assets that have limited documentation, the asset's age was used to assign a PoF score using the following criteria:

Table 10 Age-based Probability of Failure Scoring Criteria

Probability of Failure	% Life Consumed	% Life Remaining
1	< 20%	> 80%
2	21% - 40%	60% - 79%
3	41% - 60%	40% - 59%
4	61% - 80%	20% - 49%
5	> 80%	< 20%

For critical assets, the AMT assigned PoF scores based on their knowledge of the condition and performance, such as run time, estimated age, repair history and anecdotal information.

c. Define how the System will determine the Consequence of Failure for an Asset

State Guidance
This may be a single numeric score, such as 1 to 5, or it may be a combination of scores for several factors. In this latter case, a 1 to 5 rating can be given for several factors that would contribute to the consequence of failure and they can be added up to determine overall consequence of failure for that asset. In either case, the factors included, such as financial concerns, environmental consequences or social consequences, like customers out of service should be listed.

With a CoF score range between 1 and 5, a lower score reflects that the asset failure would result in minimal impact on the City's ability to meets its LOS goals and a higher score indicates that the failure of that asset would prevent the City from meeting the desired LOS goals.

d. Define how the System will account for Redundancy

State Guidance
This may be a percentage based on the overall amount of redundancy. An asset with no redundancy would rank as a 1. An asset with 100% redundancy may be a 0.1. In no case would redundancy be given a zero.

Redundancy was accounted for in the scoring of the CoF. Presented in the table below is an example of how redundancy reduces an original CoF to a lower number based on the availability of redundant assets or service.

For example, the City has multiple wells from which water is drawn to meet the water demand. If a well is out of service, the City would still be able to draw water from the other wells. As a result of having multiple wells (redundancy), the CoF of a single well is reduced.

Example redundancy calculations are shown on the next page:

Table 11 Calculating Redundancy

Initial Consequence of Failure	Number of units required	Number of units in operation or in warehouse	Redundancy Factor	Adjusted Consequence of Failure
(Prior to Redundancy being considered)	*Units required to meet minimum level of service.*	*Total active or spare units.*	*# required / Total number of units.*	*Redundancy Factor x Initial Consequence of Failure*
3	1	2	1/2 (0.5)	1.5
3	1	3	1/3 (0.33)	1
3	2	3	2/3 (0.67)	2

e. Overall Risk or Criticality

State Guidance
Show how criticality was calculated. This may be probability of failure (PoF), times consequence of failure (CoF), times redundancy.

The City's business risk exposure (BRE) from a potential asset failure was calculated as follows:

Business Risk Exposure (BRE) = PoF x CoF x Redundancy Factor

f. Criticality Matrix

State Guidance
Provide a visual representation in table or graph form to show criticality.

Figure 11 Risk Matrix depicts the Water and Wastewater asset Consequence of Failure (CoF) ratings and Probability of Failure (PoF) scores plotted on a Risk Matrix graph that shows the assets that are associated with the highest present Business Risk to the organization in these networks. The most critical assets appear in the red zone due to a high criticality score.

Of the assets that are critical to the operation, it would be desired that several of the assets have redundancy. The benefit of having asset redundancy, i.e. backup or alternate methods for continuing to provide service. If the City were able to identify assets with redundancy, the City would be able to lower the consequence of failure score of those assets, thereby lowering the City's business risk exposure.

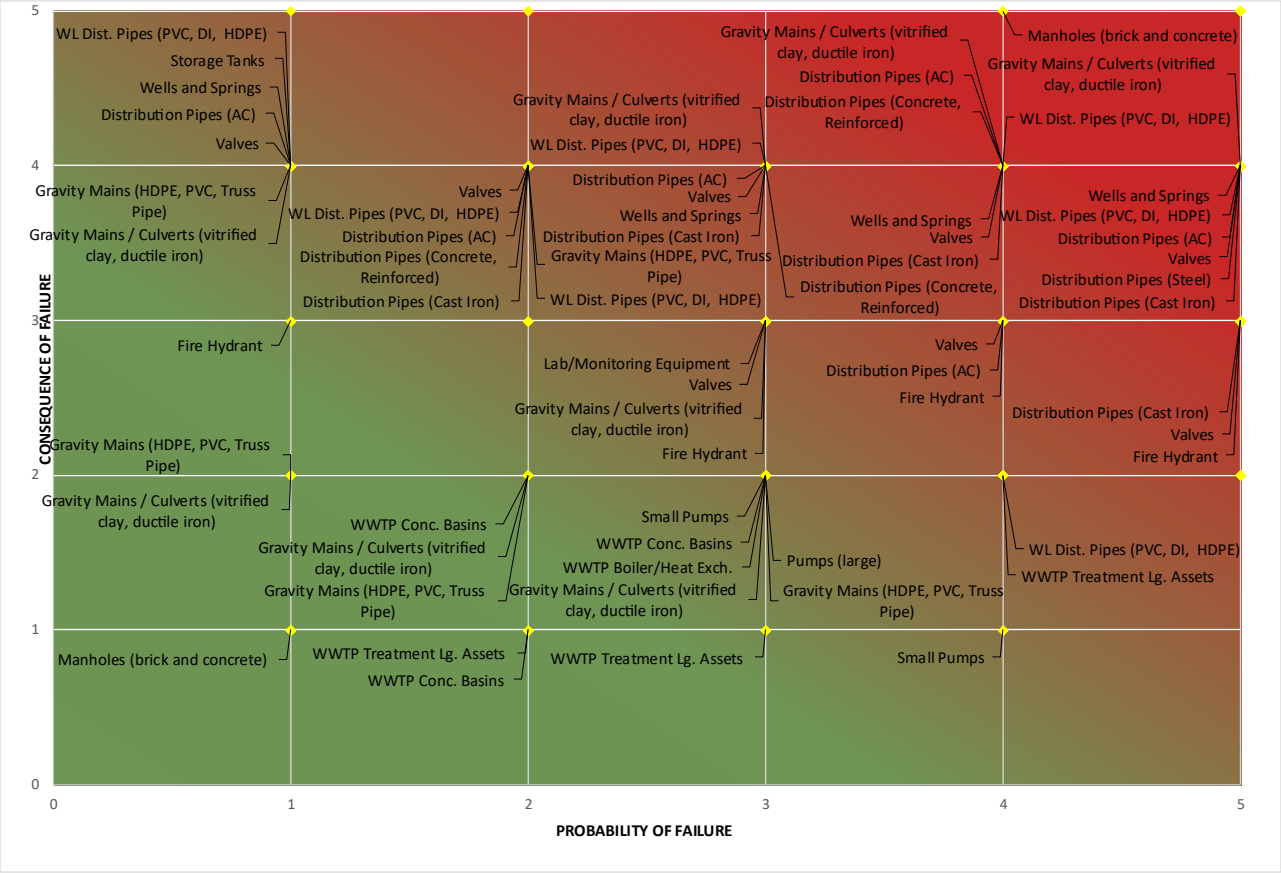


Figure 12 Risk Matrix

g. Develop a System for Prioritization

State Guidance
Describe the method being used by the system to prioritize assets and needs. For example, this might just be a "low, medium, high" rating. A Prioritized Asset List will present the prioritized list derived from the application of the criticality matrix. This will be used to determine how best to utilize resources in the long-term funding strategy.

The list of critical assets were prioritized based on their score as shown in Table 12.

Table 12 Asset prioritization

BRE Score	Priority
Equal to or less than 5	Low - green area of the risk matrix
Between 6 and 14	Medium – orange area of the risk matrix
Equal or greater than 15	High – red area of the risk matrix

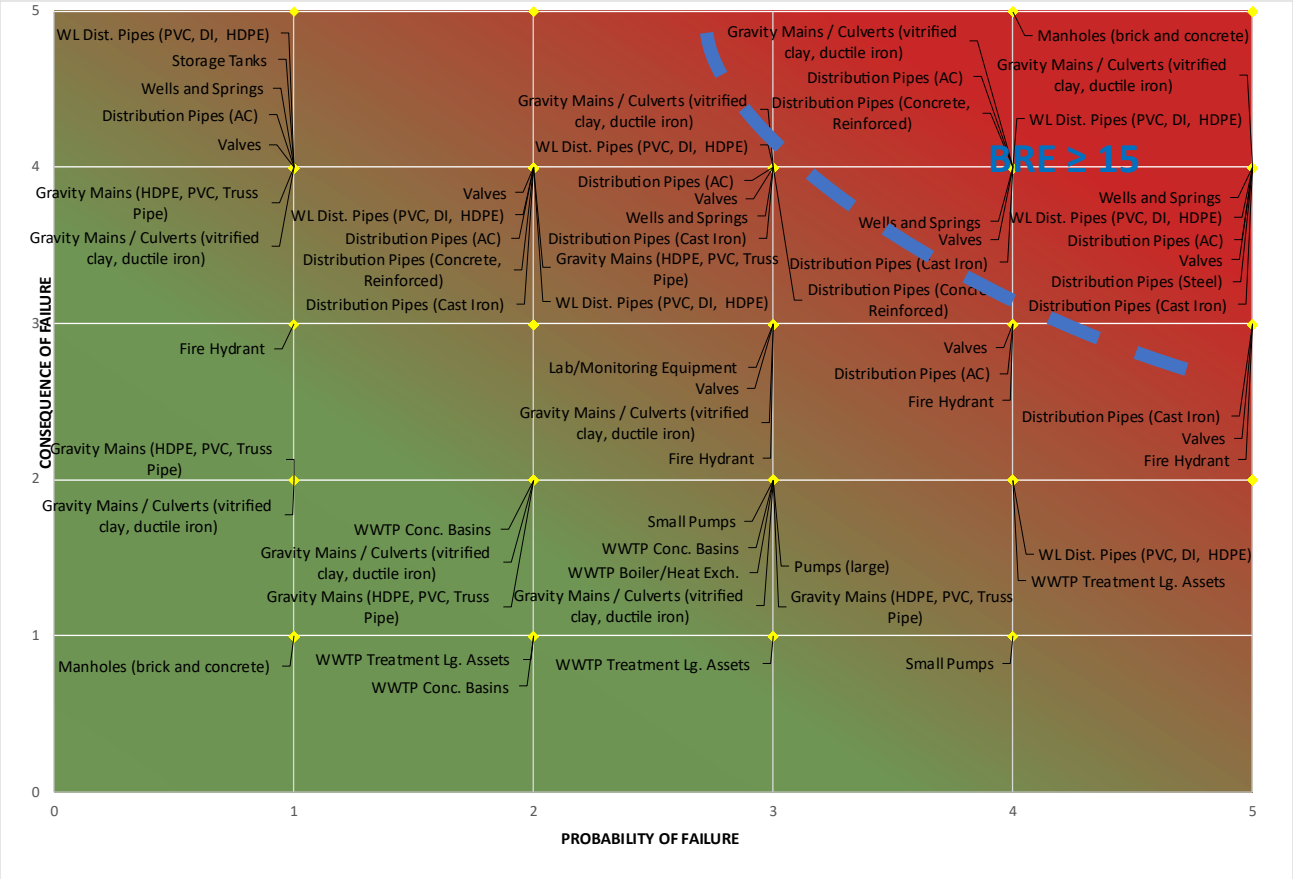


Figure 13 Criticality Matrix showing High BRE Assets

Based on the ranking above, the most critical assets are shown on Figure 11 in the red area of the risk matrix.

The highest priority critical assets (BRE 20 to 25) in all the combined asset networks were identified to include the following:

- Manholes (built prior to 1965)
- RIAC well #5
- Trigg Well #1
- Kerr well #2-#3
- Steel waterlines of varying sizes
- Cast iron waterlines of varying sizes
- Asbestos cement waterlines of varying sizes
- Water valves (6” and above placed prior to 1963)
- VCP sewer lines of varying sizes

Based on the prioritization process described earlier, other high priority assets with a 15 to 19 BRE rating were identified to include the following:

- WWTP Dewatering facility
- Kerr well #5
- Cast iron waterlines of varying sizes
- Asbestos cement waterlines of varying sizes
- Concrete cylinder pipe of varying sizes
- Water valves (6" and above placed prior to 1975)
- Manholes (built 1965 or after)
- VCP sewer line of varying sizes
- RIAC Booster pump station
- Kerr Booster pump station
- Fire hydrants
- PRV

These most critical assets, along with other assets with BRE's in the 15 to 19 range, will be considered for prioritized monitoring, maintenance, rehabilitation, or renewal, as appropriate. Assets in the medium (yellow) range will also be given appropriate consideration in the five-year ICIP Planning process.

h. Plan for Updating Critical Asset List

State Guidance

Describe how the asset list will be evaluated as circumstances and needs change and at what frequency it will be updated.

Data maintenance will be an on-going effort, occurring throughout the year. New assets will be added based on record drawings, and condition/POF data for existing assets will be updated based on field observations and O&MR activities. Data associated with disposed assets will be archived.

The updated Critical asset list will be printed out for use with the City Budget process each spring and with the ICIP process each summer. Critical asset CoF ratings and redundancy factors will also be reviewed and evaluated for potential adjustment after each printing of the critical asset list in the spring and summer.

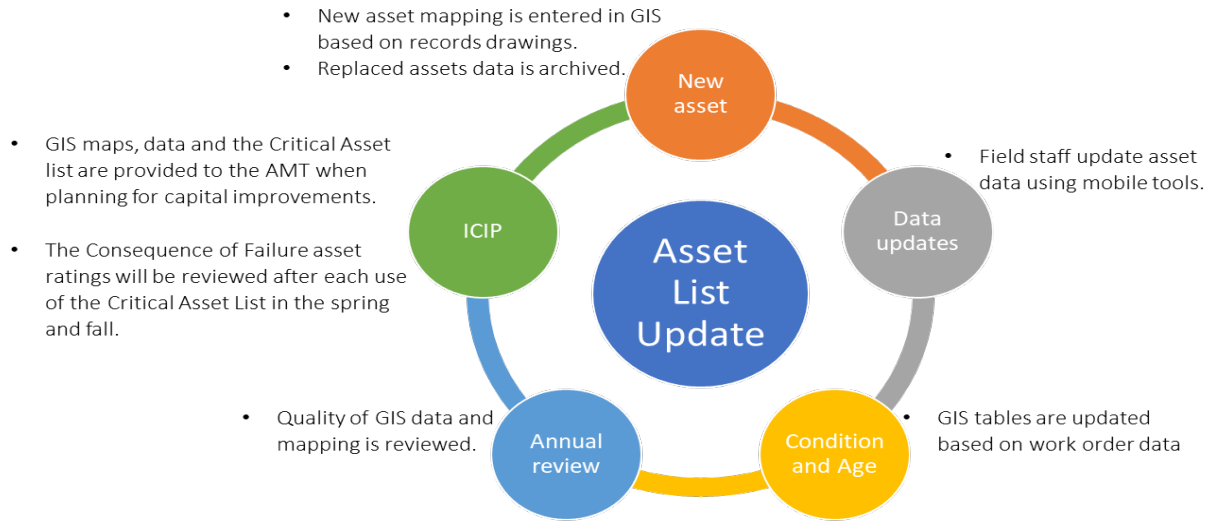


Figure 12 Asset Data Maintenance Cycle

5. LIFE CYCLE COSTING

State Guidance
Describe what measures will be included in the cost components, such as initial cost of installation, Operation & Maintenance (O&M) expenses, repair costs, rehabilitation costs, disposal costs, and legal, environmental, or social costs. For O&M costs, describe the approach to maintenance, such as run to failure, repair, rehabilitation, or replacement. The approach could depend on the criticality of the asset and should not only consider the initial cost, but the life cycle cost (O&M, replacement, and energy).

a. Cost Accounting Method and Measures Description

Life cycle costing will be used for two purposes in this AMP. First, upon initial implementation of this AMP, all proposed asset purchases will have a life cycle cost analysis performed prior to making a purchase. The measures included in this analysis will be initial cost of installation, O&M expenses, energy costs, repair costs, rehabilitation costs, disposal costs and other social, environmental or legal costs as reasonably identified.

The second way life cycle costing analysis will be used with this AMP is in the asset management planning table where the 20-year asset cost projections are calculated. The measures included in

this planning and cost projection analysis will be initial cost of construction, O&M costs, repair costs and rehabilitation costs.

For many assets, estimating O&M costs will be based on the run to failure model, assuming the asset will be operational through its theoretical expected life after which it will be replaced. For assets like pumps, motors and tanks that can be rehabilitated, the model projects that the asset may be rehabilitated after 60% life to extend the asset life additional years cost effectively.

The goal is to complete the assignment of other failure modes and to incorporate rehabilitation options when planning asset renewal projects. The frequency of O&M activities is based on the manufacturers or vendors recommendations as provided in the O&M manuals.

After the work order system is implemented, actual O&M and repair costs will be able to be tracked. These costs will be included in the annual update of the AM Planning table and will be used to identify assets that may be experiencing premature aging or failure.

Included in the asset management planning table are fields specifically for the purposes of cost accounting. Those fields are:

- Original unit cost – currently being back-calculated based on replacement cost but will be populated in the future as new assets are purchased.
- Average annual O&M cost – currently not populated but will be populated in the future when work order O&M cost tracking processes are implemented.
- Previous year annual O&M cost - currently not populated but will be populated in the future when work order O&M cost tracking processes are implemented.
- Current year annual O&M cost - currently not populated but will be populated in the future when work order O&M cost tracking processes are implemented.
- Repair/Rehabilitation costs – estimated based on research for the appropriate asset item.
- Replacement cost – estimated based on input from SMA using bid costs from recent construction projects.

When the digital work order software is fully implemented, detailed cost tracking will be available for all asset work orders completed.

INITIAL COSTS

For some of the older assets, a high level of effort would have been required to compile the initial asset installation costs. In those cases, the current replacement costs were determined and back calculated to estimate the initial asset cost.

As these older assets are replaced and upgraded, that asset data will gradually transition from using replacement cost calculations in determining the initial cost, to using the actual initial costs from asset purchase records or project close-out data. As assets are replaced or new assets are installed, those new asset costs will be included in the asset data.

b. Capital Improvement Plan (CIP) – Water and Wastewater

State Guidance
The capital improvement plan should take into consideration the need for replacement or rehabilitation of high-risk assets, improvements required to meet upcoming regulations, assets required for planned growth or regionalization, and asset replacement to improve energy efficiency. The plan should include a description of the project, need for and benefit of the project, estimated project cost, estimated O&M cost (including any reduction in energy cost), and funding sources (both internal and external). The result should be a prioritized list of capital projects for next year and perhaps the next five to twenty years that will preserve and increase the value of service to the customer.

The asset management planning table includes a determination of Failure Mode, which delineates whether the asset is projected to fail by mortality, capacity, level of service, or efficiency.

Most assets will fail by mortality. However, some assets are expected to reach limitations in capacity due to growth or system expansion while others will also not reach their full expected life due to their inability to meet Level of Service or new regulatory requirements.

Other assets may be providing adequate service, but their power requirements may be excessive, requiring the replacement of the asset due to efficiency concerns. When these items are encountered for an asset, they are reflected appropriately in the failure mode column on the asset management planning table, so their timely replacement can be planned for in the financial projection. The asset management CIPT and the Critical Assets list can both be used when preparing the Infrastructure Capital Improvement Plan (ICIP).

A copy of the City's infrastructure capital improvements plan for 2026-2030 is listed on the following page and also provided in the appendix. The annual project funding need for water and wastewater projects ranges from $5,805,000 to $20,485,424. The overall total project costs for the next five years are estimated to be $26,290,424.

Shown below is the list of projects included in the City's 2026-2030 ICIP.

Table 13 2026 - 2030 Infrastructure Capital Improvement Utility Projects

ICIP Rank	Project Title	Category	Total Project Cost
2026-010	Wastewater Vactor Truck	Water - Wastewater	600,000
2026-014	Lea Street Sewer	Water - Wastewater	500,000
2026-019	Storm Water Pond at WWTP	Water - Wastewater	530,000
2026-041	Manhole Rehab	Water - Wastewater	2,500,000
2026-097	WW Upgrade Digester Flare	Water - Wastewater	250,000
2026-118	WW Sludge drying bed asphalt replacement project	Water - Wastewater	500,000
2026-119	WW Replace Flow Gates AT Headworks SB1, SB2, & SB3	Water - Wastewater	800,000
2026-126	Update of 2012 Wastewater Master Plan	Water - Wastewater	125,000
2026-029	Pressure Relief Valve	Water - Water Supply	300,000
2026-030	Rehabilitation of Water Storage Tank on 3rd St	Water - Other	4,000,000
2026-061	Berrendo Service Line Replacement Project	Other - Utilities (publicly owned)	2,094,712
2026-062	South Park Cemetery Water Well Install	Water - Other	850,000
2026-075	Variable Frequency Drive Pumps	Water - Water Supply	3,000,000
2026-091	Large Diameter Water Valves	Water - Water Supply	1,000,000
2026-113	Edgewood Water Line Replacement Project Phase III	Other - Utilities (publicly owned)	2,095,712
2026-120	Small Diameter Water Valves/Lines	Water - Water Supply	5,000,000
2026-122	Main Street Festival Water Service Upgrade	Water - Water Supply	20,000
2026-123	Rehab Trigg Reservoir	Water - Water Supply	2,000,000
2026-125	Update of 2012 Master Plan Water Department	Water - Other	125,000
2026-132	Critical Potable Water Infrastructure Study & Phase	Water - Water Supply	10,000,000

The City of Roswell has been proactive and has already included many of the critical assets identified in this asset management program.

As noted earlier, a work order software system has already been acquired and will be able to effectively track asset repair costs and asset condition after the asset mapping/data is uploaded and the system has been customized for effective field and reporting use. After the work order software has been put into full operation, the AMT will be able to provide optimum maintenance and repair for assets while effectively tracking asset management data for use with the asset management planning tool.

With the updated asset condition data being updated annually, the critical asset repair list will be able to be fine-tuned to allow the City to more accurately consider the Business Risk factor when making asset renewal decisions. The work order repair and rehabilitation cost tracking data will allow progressive implementation of the advanced asset failure prediction tools to move from "reactive" to "proactive" asset management.

The updated condition data from the work order software will also provide more accurate information for the 20-year asset rehabilitation and replacement cost projections for more effective use in the ICIP and budgeting process.

As noted earlier, when preparing the ICIP, the following needs will be taken into consideration:

- Replacement of high-risk assets
- Rehabilitation of high-risk assets
- Improvements required to meet upcoming regulations
- Assets required for planned growth or regionalization
- Asset replacement to improve energy efficiency

The ICIP will be a prioritized list of capital projects for next five years and include the following:

- A description of the project
- Need for and benefit of the project
- Estimated project cost
- Estimated O&M cost (including any reduction in energy cost)
- Funding sources (both internal and external)

c. Operation, Maintenance, Replacement Accounting

State Guidance
Explain how the utility plans to track O&M and replacement costs that separate field assets (pipe, valves, meters) from plant assets (wells, treatment, storage) and ideally track individual assets. The goal is to identify specific costs that would trigger capital improvement projects, such as frequent leaks in a particular section of pipe or continuing repair costs for an aging pump that may be cheaper to replace.

O&M Cost Tracking

The City presently receives requests for service, and these are referred to the Utility Department for action. A work order software system has been acquired by the city, but the asset mapping and the full amount of asset data have not been uploaded into the system to make full use of the O&M cost tracking features yet.

In response to this, the City will be working to upload the mapping and asset data into the work order software system. After this information is uploaded, the work order forms will be configured to provide the work order cost tracking capabilities, and the field crews will be fully trained on the work order software use. Upon completion of these actions, the City will have access to a digital work order process with high level O&M Cost tracking capabilities.

OM&R Costs and RED FLAG Indicators

The City's AMP is designed to be able to track O&M, repair and replacement costs on an individual asset level. Upon acquisition and implementation of the new work order software, all operations, maintenance, and repair (OM&R), and replacement costs will be tracked. These costs will be broken down to include all labor, material, and equipment use costs.

The AMT will test, pilot, and implement the work order software to track work orders, O&M costs and other data as noted in the AM Implementation Timeline (Figure 18 on page 66).

On an annual basis, the City will then be able to have the OM&R costs for each asset downloaded into the CIPT. In the CIPT, specific tools have been included to reflect when asset O&M or repair costs have increased inordinately over the previous year. A "red flag" will show up on the table to indicate when an asset may need significant rehabilitation or replacement.

Total Cost of Operation and RED FLAG Indicators

In addition, the asset management planning table will be configured to calculate each initial asset cost divided by the number of years in operation to determine the average cost per year of operation. This number will be added to the corresponding annual OM&R costs to determine a total cost per year of operation.

Shown below is a graph showing an example of these costs plotted over time for an asset.

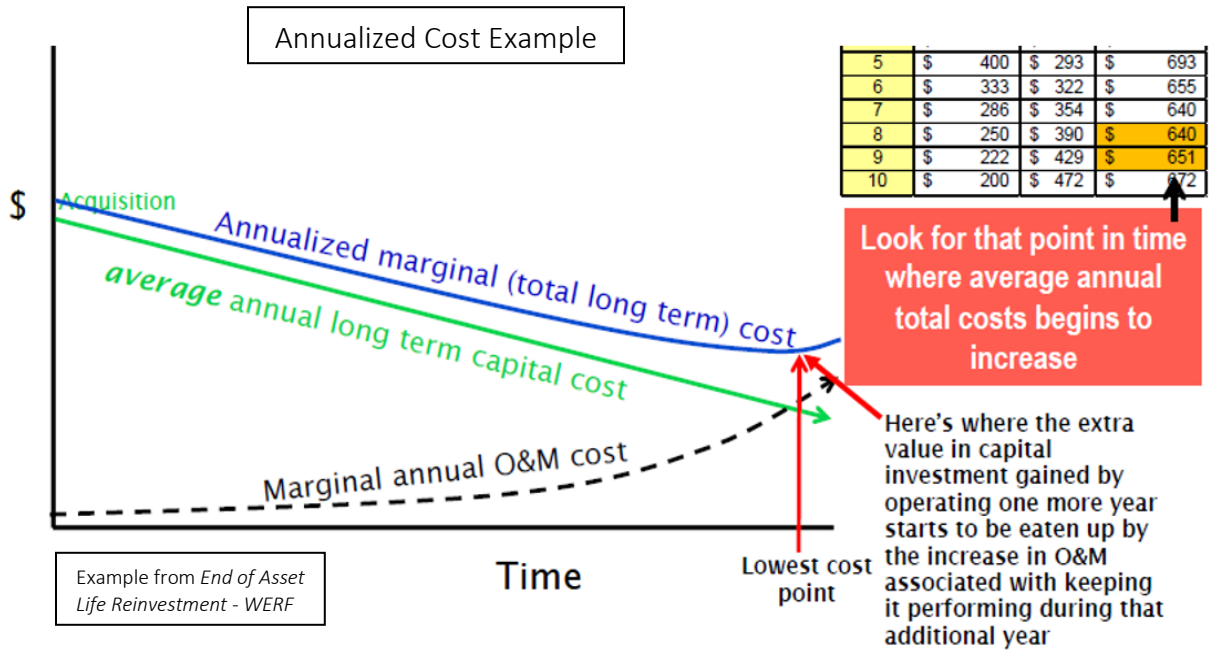


Figure 13 Life Cycle Costing Example

The increase in the total cost of asset operation increases is an indication that an asset needs to be evaluated for potential repair, rehabilitation, or replacement. This function is built into the asset management planning table and a "red flag" will identify assets with increased year over year costs.

The goal is to use the work order software, the asset planning tool and the asset database to manage the asset data. In time, there will be enough O&M data available to enable the system to identify where total asset costs are increasing and when it is potentially more cost effective to rehabilitate or replace an asset.

d. Plan for updating cost accounting

State Guidance
Explain how the cost accounting will be updated and the frequency of review. This might be annually, or updates could happen with the completion of capital projects.

The City will track asset life cycle costs using the proposed work order software and the asset registry using the following process:

- New assets will be added to the mapping and actual initial costs will be entered in the asset registry as they are placed into operation.
- Throughout the life of the asset, OM&R activities and associated costs will be tracked in the work order software.
- The asset condition and cost data will be reviewed on an annual basis as part of the ICIP process.

A major review of the cost accounting will be performed every five years with the asset replacement costs and other cost accounting figures to be updated by the AMT, as needed at that time.

A graphical representation of the Cost Accounting Update Cycle is shown as Figure 14 below.



Figure 14 Cost Accounting Update Cycle

6. LONG TERM FUNDING STRATEGY

a. Budget Analysis, Budget Projection, Rate Structure, and Reserve Set Aside

State Guidance

Present the budget information for the current year and the projection for the next one to five years to include the reserve set aside with identified annual targets and the rate structure to meet the O&M budget and reserves. The impacts on total revenue from user rate increases and conservation should be considered. Gaps between projected revenue and projected expenditures should be identified for consideration in increasing internal revenue or for seeking external sources.

The City of Roswell uses enterprise funds to report business-type activities which includes water and wastewater. The water fund accounts for the administration, customer service, water supply, distribution, and maintenance. The wastewater fund accounts for the wastewater treatment facilities, sewer maintenance, and the City lab. Other enterprise funds include the Roswell Air Center, and the Solid Waste Fund.

Summarized below is the City's FY2022-23 and FY2023-24 budget for the Water and Sewer Funds, respectively. The complete budget is available at the following link.

Roswell AMP

The City budgets on an annual basis and therefore budget projections beyond the immediate year are not available.

Water

Beginning Balance	Revenues	Expenditures	Transfers	Ending Fund Balance
$397,544	$12,759,247	$12,678,919	**($477,872)**	$0

Table 14 Water and Sewer Funds Summary (FY22-23)

Sewer

Beginning Balance	Revenues	Expenditures	Transfers	Ending Fund Balance
$3,656,674	$10,858,285	$9,452,994	**($4,789,082)**	$272,883

Table 15 Fiscal Year 2024 Water and Sewer Funds Summary (FY23-24)

Water

Beginning Balance	Revenues	Expenditures	Transfers	Ending Fund Balance
$1,795,023	$12,536,916	$12,304,454	($1,784,452)	$243,033

Sewer

Beginning Balance	Revenues	Expenditures	Transfers	Ending Fund Balance
$5,658,267	$12,052,673	$10,438,329	($1,305,130)	$5,967,481

UTILITY RATES

Presented below are the City's rates, effective July 1, 2024.

Table 16 Water Utility Base Rates (up to first 3,000 gallons)

WATER			
	Base Rate		
Meter Size	**Residential**	**Commercial (small)**	**Commercial (large)**
.75"	$27.00	$27.00	$42.00
1"	$31.00	$31.00	$50.00
1.5"	$41.00	$43.00	$59.00
2"	$55.00	$55.00	$71.00
3"	$67.00	$67.00	$84.00
4"	$92.00	$92.00	$101.00
6"	$123.00	$123.00	$121.00

Table 17 Incremental Water Use Charges

	Incremental Charges Increase per 1k Gallons			
Residential Usage	**Residential**	**Commercial (small)**	**Large Commercial Usage**	**Commercial (large)**
3,001 – 6,000	$1.45	$2.83	3,001 – 13,000	$4.25
6,001 – 9,000	$1.63	$3.40	13,001 – 23,000	$5,10
9,001 – 12,000	$1.86	$3.96	>23,001	$6.12
12,001 – 15,000	$2.08	$4.53		
15,001 – 18,000	$2.37	$5.09		
>18,000	$2.62	$5.66		

Table 18 Wastewater Utility Base Rates

WASTEWATER			
	Base Rate		
Usage	**Residential**	**Commercial (small)**	**Commercial (large)**
Base rate	$26.50	$32.25	$42.00
0 – 6,000	$2.00	$2.00	$5.00
6,001 – 12,000	$3.00	$3.00	$6.00
12,001 – 18,000	$4.00	$4.00	$7.00
18,001 – 24,000	$4.50	$4.50	$8.75
>24,000	$4.75	$4.75	$9.75

Rate Adjustments

In 2024, the City completed a comprehensive utility rate study and established the rates presented above, to be implemented July 1st, 2024. Per the presentation, ordinance 24-05 accomplishes the following:

- Repeals a four-decade old provisions of the water/wastewater code and updates them in their entirety.
- Provides for considerable increase in revenue
    - Emergency/Reserve Fund ($4 million)
    - Infrastructure Reinvestment Fund ($4 million)
- Provides restricted accounts for:
    - Emergency/Reserve Fund

- Infrastructure Reinvestment
- Debt Service
- Capital Outlay Fund
- Bad Debt/Assistance Program Fund

Further information regarding the water and sewer rates can be found at https://roswell-nm.gov/178/Utilities-Department.

b. Funding Sources

State Guidance
External funding is frequently sought for large capital projects in the form of loans and grants. Funding for shortfalls recognized in the budget analysis should be identified, both internal and external. Requirements for external funding sources (PER, audit, regulatory compliance, bond counsel) should be identified along with the expected cost for each item.

Outstanding debt is serviced by property taxes, gross receipts taxes, fees and net revenues from Water/Wastewater Funds.

Property taxes, gross receipts taxes, fees and net revenues from Water/Wastewater Fund services the following debt:

1. 2014 WWTP Pump Improvements
2. 2014 WWTP Bond Refund
3. 2017 Smart Meter Bond

Other active water and wastewater projects, according to the City's Engineering Department Projects Status report available online (https://roswell-nm.gov/1034/Project-Dashboard), includes WWTP improvements and a watermain replacement project.

Table 19 Active Project Receiving External Funding (May 2024)

Project	Est. Budget	Funding Source	Est. Completion
WWTP Screw Press & Dissolved Oxygen Improvements	$8,003,106	WWTP and Clean Water State Revolving Fund load CWSRF 097	September 2023
36" Waterline Project - N. Montana	$1,300,000	City Water Enterprise & Legis. Grant	12/31/2024 (project on hold)

In 2015, the City issued $7,345,000 in refunding bonds with an effective interest rate of 2.00% to advance refund the Joint Utility System Series 2005 bond which had an interest rate 3.75%. These bonds are now all paid off, as shown below.

Table 20 Revenue Bonds Outstanding

Project	Original Issue	Final Maturity	Interest Rate	Balance
Joint Water and Sewer Utility Improvement Bonds Series 2014A	$2,500,000	6/01/2034	2.00-5.00%	$0
Joint Water and Sewer Utility Refunding Bonds Series 2014B	$7,345,000	06/01/2025	2.00%	$0

The sources of funding for all the City's current and future utility infrastructure needs include:

- Utility Services Revenues
- Utility Service Connections
- Federal and State Grants and Loans
- Economic Development Administration

Provided in the Appendix is a funding matrix that lists various State and Federal funding programs. Included in the matrix are brief descriptions of the funding type, eligibility, criteria, requirements and application cycle.

c. Comprehensive Funding Strategy

State Guidance

The funding strategy should:

I. *Clearly define the sources of funding for all the utility's current and future needs, both operational and capital, over the next five years.*
II. *Clearly demonstrate the source and adequacy of revenue for day-to-day operations*
III. *Specify the anticipated sources of funding for capital projects from design to implementation, include repayment of debt*
IV. *Anticipate any increases in operational costs resulting from capital projects*
V. *Account for inflation and rising energy costs, and*
VI. *Move the community to a sustainable future.*

The strategy should consider the nature of the customers, such as MHI, usage categories, and demand patterns. Strategies for very low-income customers should be developed that could include outside assistance programs such as food stamps or voluntary donations for assistance like PNM has. Water accounting through metering should be part of the strategy because it directly affects revenue as well as collection on past due accounts.

FUNDING SOURCES OVER THE NEXT FIVE YEARS

A total of 143 projects are listed in the City's 2026-2030 5-year ICIP submitted to the state for a grand total of $284 million. Included in the City's ICIP are one water projects and seven wastewater projects, with total project cost estimate of $22M or 7% of the ICIP.

Funding sources for various projects identified in the ICIP include:

- Community Development Block Grants,
- Federal Grants and Loans,
- Local Funds and Bonds,
- NMED Grants and Loans,
- DFA Grants,
- NMFA Loans
- NM Economic Development Loans,
- Capital Outlay, and
- General Obligation Bonds.

Table 21 Water and Wastewater ICIP Projects 2026-2030

ICIP Rank	Project Title	Category	Total Project Cost
2026-010	Wastewater Vactor Truck	Water - Wastewater	600,000
2026-014	Lea Street Sewer	Water - Wastewater	500,000
2026-019	Storm Water Pond at WWTP	Water - Wastewater	530,000
2026-041	Manhole Rehab	Water - Wastewater	2,500,000
2026-097	WW Upgrade Digester Flare	Water - Wastewater	250,000
2026-118	WW Sludge drying bed asphalt replacement project	Water - Wastewater	500,000
2026-119	WW Replace Flow Gates AT Headworks SB1, SB2, & SB3	Water - Wastewater	800,000
2026-126	Update of 2012 Wastewater Master Plan	Water - Wastewater	125,000
2026-029	Pressure Relief Valve	Water - Water Supply	300,000
2026-030	Rehabilitation of Water Storage Tank on 3rd St	Water - Other	4,000,000
2026-061	Berrendo Service Line Replacement Project	Other - Utilities (publicly owned)	2,094,712
2026-062	South Park Cemetery Water Well Install	Water - Other	850,000
2026-075	Variable Frequency Drive Pumps	Water - Water Supply	3,000,000
2026-091	Large Diameter Water Valves	Water - Water Supply	1,000,000
2026-113	Edgewood Water Line Replacement Project Phase III	Other - Utilities (publicly owned)	2,095,712
2026-120	Small Diameter Water Valves/Lines	Water - Water Supply	5,000,000
2026-122	Main Street Festival Water Service Upgrade	Water - Water Supply	20,000
2026-123	Rehab Trigg Reservoir	Water - Water Supply	2,000,000
2026-125	Update of 2012 Master Plan Water Department	Water - Other	125,000
2026-132	Critical Potable Water Infrastructure Study & Phase	Water - Water Supply	10,000,000

When preparing the annual budgets for the water and wastewater enterprises, the City ensures that the budget is sufficient to operate the utility and maintain critical assets. In FY23, 80% of the water revenue was from water sales and services and 53% of the wastewater revenue water generated form wastewater sewer charges.

Of the water fund, approximately 26% of the operating costs were associated with personnel services, 34% to capital outlay, and 40% on operational expenses and related activities.

Of the sewer fund, approximately 13% of the operating costs were associated with personnel services, 18% on operational expenses and related activities, and 69% on capital outlay.

Source and Adequacy of Revenue for Daily operations

The City consistently budgets activities within the Water and Sewer enterprise funds to have a positive ending fund balance. This is only accomplished by budgeting within the means of the respective funds. The City's budget had been ending with a positive balance indicating that the water and wastewater departments are appropriately managing their programs within their budgetary means.

Table 22 Water and Sewer Fund Summary (FY23-24)

Water

Beginning Balance	Revenues	Expenditures	Transfers	Ending Fund Balance
$1,795,023	$12,536,916	$12,304,454	($1,784,452)	$243,033

Sewer

Beginning Balance	Revenues	Expenditures	Transfers	Ending Fund Balance
$5,658,267	$12,052,673	$10,438,329	($1,305,130)	$5,967,481

Sources of funding for capital projects

Both the water and wastewater programs are self-sustaining, using revenue from fees charged for their services and not taxes. The fees cover payroll, operating and capital expenses, and debt.

ROSWELL WATER CUSTOMERS PAY FOR

ROSWELL Utilities

What do the charges on my water bill pay for and why?

Water Production	Water Maintenance & Transmission	Wastewater Dept.	Water Billing
BY THE NUMBERS • **13** employees payroll • **24/7** service • **5** resevoirs • **4** pressure regulating-stations • **20** production wells	**BY THE NUMBERS** • **25** employees payroll • **24/7** service • **349** miles of water main • **4,000** fire hydrants	**BY THE NUMBERS** • **21** employees payroll • **200** miles of sewer lines • **4** lift stations (facilities that move wastewater from lower to higher elevation)	**BY THE NUMBERS** • **6** employees payroll • **150** phone calls/day • **20,335** customer accounts
WHAT THEY DO • Well & storage tank operation & maintenance • Water meter install & repair • Water treatment before consuption	**WHAT THEY DO** • Maintain delivery systems • Emergency leak repair • Water quality monitoring • Customer care • Underground locate requests	**WHAT THEY DO** • Sewer system, lab, and treatment plant • Daily testing of treated water • Commercial discharge inspections	**WHAT THEY DO** • Read water meters • Analyze data for customer billing • Customer care in person, by phone & email • Payment processing

Source: https://roswell-nm.gov/1540/Department-Funding

In addition to local funds, capital project costs may exceed available financial resources. In such cases, the city may seek additional financial support through municipal bonds, Water Trust Board, Capital outlay, and Federal funding programs.

The City's debt program totals $3,975,924 and includes:

1. 08 GO Bond Debt Service: $22,233
2. 15 GO Bond Debt Service: $7,530
3. Recreation Revenue Bond Loan: $2,410,086
4. Convention Center Loan: $502,000
5. 2014 WWTP Pump Improvements: $190,725
6. 2014 WWTP Bond Refund: $843,350

ANTICIPATING INCREASES IN OPERATIONAL COSTS FROM CAPITAL PROJECTS

When preparing the five-year ICIP, the City considers the impact on the annual operating budget by estimating the additional annual operating expenses and debt service. These costs are included in the submittal of the City's five-year ICIP to the State for the top five projects. These costs are further refined when preliminary engineering reports are prepared for the priority projects.

Accounting for Inflation and Rising Energy Costs

Inflation and rising energy costs are a constant concern. To account for rising energy costs, the City is considering the use of renewable energy sources and more efficient equipment to help reduce the electric utility cost. For drinking water systems, the EPA's Drinking Water State Revolving Fund can provide funding assistance for renewable energy and energy efficiency projects within drinking water systems.

Moving the Community to a Sustainable Future

Based on the estimated age and condition of the assets, a preliminary 20-year asset renewal cost profile was prepared to show the estimated long-term asset investment needs of the City. All costs are estimates only and the replacement schedule is based on the asset's estimated age and condition.

The figures indicate that the City needs to reinvest an estimated $203 million over twenty years to replace assets as they reach their projected life. This would require approximately $10 million per year of funding. The first year total investment figure is over $92 million due to most assets being "past due" rehabilitation or replacement. These first year costs should be phased over several years based on priorities established by the Utility Division.

It is typical for utility service providers to have assets in operation that are beyond their projected life as long as they are performing and supporting the operation in meeting the level of service goals. Therefore, generating an investment forecast that is representative of the current state of the assets requires field assessed asset condition data which the AMT is planning to acquire through an improved work order process.

The 20-year average annual investment is $10 million with asset investments forecasted to exceed the average in years 1, 14, 15, and 16. The estimated investment costs for those years are $92 million, $11 million, $14 million, and $22 million, respectively. In the first year alone is when the utility is forecasted to invest 49% ($99 million) of the 20-year total.

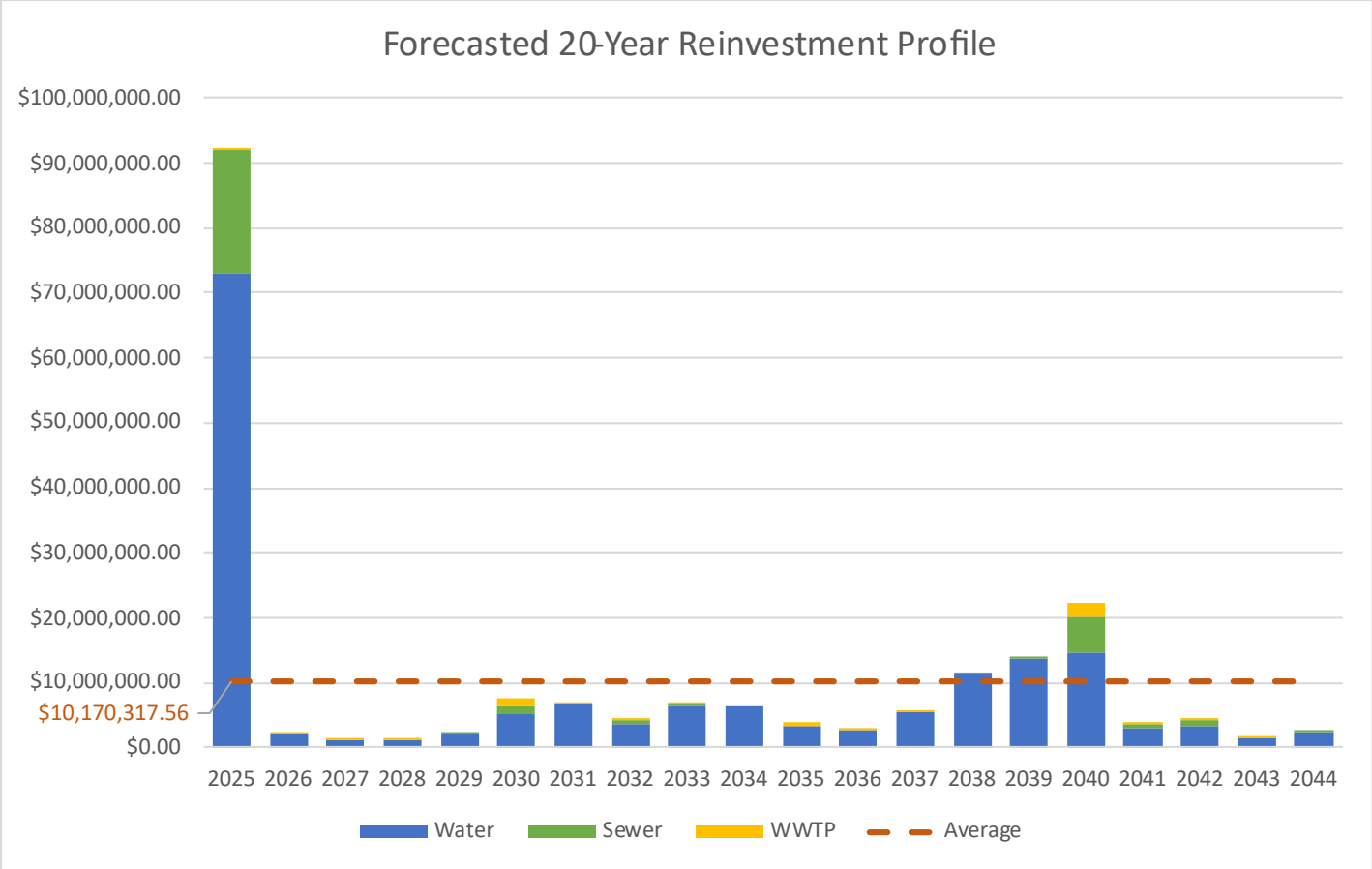


Figure 15 20-year Asset Renewal/Rehabilitation Profile

A review of the 2026-2030 ICIP shows that $26.3 million of infrastructure capital projects are planned for water and wastewater asset network improvements. The projects are planned over five years, with costs averaging $5.2 million per year, which falls short of the $10 million estimated average needed per year to address infrastructure needs.

It is recommended that the City reevaluate its long-term funding strategy as listed in the upcoming ICIP, so the community can experience increasing level of service, more consistent maintenance costs, and improved risk management, to help move the City towards more proactive asset management practices.

Table 23 ICIP Schedule

Fiscal Year	Sewer	Water	Total
2026	$3,805,000	$12,558,416	$16,363,416
2027	$500,000	$3,127,008	$3,627,008
2028	$500,000	$1,600,000	$2,100,000
2029	$500,000	$1,600,000	$2,100,000
2030	$500,000	$1,600,000	$2,100,000

Based on the 2026-30 ICIP list, water and wastewater projects include:

- Wastewater Vactor Truck
- Lea Street Sewer
- Storm Water Pond at WWTP
- Manhole Rehab
- WW Upgrade Digester Flare
- WW Sludge Drying Bed Asphalt Replacement
- WW Replace Flow Gates at Headworks SB1, SB2, and SB3
- Update of 2012 Wastewater Master Plan
- Pressure Relief Valve
- Rehabilitation of Water Storage Tank
- Berrendo Service Line Replacement
- South Park Cemetery Water Well
- Variable Frequency Drive Pumps
- Large Diameter Water Valves
- Edgewood Water Line Replacement
- Small Diameter Water Valves / Lines
- Main Street Festival Water Service Upgrade
- Rehab Trigg Reservoir
- Update of 2012 Master Plan Water Department
- Critical Potable Water Infrastructure Study

https://www.nmdfa.state.nm.us/dfa-dashboards/infrastructure-capital-improvement-plan-icip-dashboard/

Planning and Phasing Asset Replacement

As mentioned previously, the $92 million estimated total asset renewal costs listed in the first year of the AM Planning table includes the replacement of assets that are operating well past their projected life or items that need to be rehabilitated for optimum service.

It is not possible to expend $92 million to replace or rehabilitate the items listed in the first year of the CIPT. For this reason, the first-year expenditures should be reviewed to develop a strategy to address this projected cost.

It should be noted that the CIPT is highly dependent upon asset condition to determine which year asset rehabilitation or renewal is projected. If an asset was not inspected during the CIPT preparation, its recommended year of replacement will be based on its estimated life only. Also, one of the rules of the CIPT is if an asset has presently exceeded its estimated life, it cannot be rehabilitated. This is a planning tool and can be overridden when budgeting, if needed.

Water well rehabilitation and replacement total $6.6 million in the first year, and $18.9 million for the 20-year CIPT projection. Good condition information for each of the nineteen wells needs to be obtained as soon as possible. Also, when the wells are inspected, a rough estimate of the well rehabilitation costs for each well should be determined. This information can be entered into the CIPT and a more accurate recommendation for well replacement and rehabilitation can be obtained for budgeting and ICIP purposes.

The largest percentage of first year CIPT expenditures is attributed to Cast Iron Waterline. The recommended replacement cost in the first year is $16 million of the total $92 million first year cost, and $56 million for the 20-year CIPT projection. It is not reasonable to plan for replacement of $16 million of Cast Iron pipe immediately. This is where the Asset Management and the implementation of the work order process will help address this concern.

As Cast Iron pipe repair work orders are entered into the work order software, they can be located on the GIS mapping to determine which pipe locations need to be replaced first. In some cases for larger cast iron pipe, it may be more cost effective to plan to slip line the cast iron pipe rather than excavating and installing new pipe. For 4” pipe, it may be beneficial to do pipe bursting to upsize the pipe to 6” size to allow installation of new fire hydrants.

It would be good to include the $16 million cast iron pipe replacement cost in the ICIP so renewal funding could be sought, but the identification of the proposed renewal locations, planning and budgeting process should be based on actual needs and proper engineering decisions. This will significantly reduce the cast iron renewal cost in the first year.

Another asset network item listed in the AM Planning Table that definitely needs to be inspected prior to performing rehabilitation or replacement work are manholes. Manhole rehabilitation needs total $14.5 million in the first year, and $17.1 million for the 20-year CIPT projection. Many of these assets were installed in 1920-1940 period and are well past their expected service life. It would be beneficial to create a phased inspection and rehabilitation program for these manholes, so the costs could be spread evenly over the 20-year planning period.

Accordingly, it is recommended that separate annual condition inspection/rehabilitation program be set up for manholes. Full replacement of the manholes is not needed, but inspections will show exactly what rehabilitation is needed to be performed. If a $300,000 per year budget was created for manhole rehabilitation, the inspection and rehabilitation costs for the manholes most in need of repair could be spread over the 20-year period.

Water Valves are another asset group for which an inspection and replacement program should be established. Water valve replacement needs total $4.6 million in the first year, and $19 million for the 20-year CIPT projection. If a valve exercising program were established that began with the Water Valves installed from 1920-1940, the condition of these valves could easily be determined, and a list could be created for replacement of the non-operational valves under an annual water valve replacement program. It is recommended that an annual water valve exercising and replacement fund be established in a minimum amount of $200,000 per year.

Fire Hydrants are another asset group for which a replacement program should be established. Fire Hydrant replacement needs total $4.9 million in the first year, and $8.7 million for the 20-year CIPT projection. It is understood that each year, 1/3 of the Fire Hydrants are tested by the Fire Department and a report is prepared. This annual report will list the Fire Hydrants that are not operable. Many of the inoperable Fire Hydrants may have been installed in the 1920-1940 period and are well past their expected service life. An annual Fire Hydrant replacement program should be established for Fire Hydrants. If a $200,000 per year budget was created for inoperable fire hydrants, the replacement costs could be phased.

These annual programs and recommended actions would address asset needs for very old manholes, cast iron waterline, water wells, water valves, and fire hydrants. The other needs listed in the AM planning table can be reviewed and addressed individually with phased planning.

It is recommended that a review of the critical assets list and the AM planning table be performed to identify initial asset renewal needs and costs. Some of these asset needs include Phased Tank inspection/Rehab.; pump rehab.; PRV replacement; service lines; Water Meters; etc. These projects should be evaluated for priority and can be phased over several years in the ICIP.

Phasing the replacement of these assets based on true condition and real criticality will allow the City to create a phased expenditure list to spread the costs across a longer timeframe. External Funding can then be pursued by the AMT for that longer time frame as needed.

As shown in the funding matrix provided in the appendix, there are a variety of State and Federal programs available for funding infrastructure projects and the City has successfully procured such funding and repaid the loans in the past.

SUSTAINABLE FUTURE

The goal of implementing sound asset management practices is to manage the infrastructure today so it meets the needs of future generations, while keeping in balance the environmental, social, and economic aspects of meeting the LOS goals.

d. Plan for Review and Update of the Funding Strategy, Priorities, Reserves and Rate Evaluation

State Guidance
Describe how the funding strategy will be updated and the frequency of review.

The plan is to leverage the asset data to assist and support asset renewal decisions, therefore, the asset management team will review and update the funding strategy for the present year simultaneously with the annual budget process in the spring of each year, during which time capital appropriations are requested to fund the priorities for maintaining, expanding, and/or improving utility infrastructure and assets.

At this same time, the Five-Year funding strategy will be reviewed and updated prior to the preparation of the Five -Year ICIP which is required by the State of NM to be submitted in the summer of each year.

7. IMPLEMENTATION

a. Resources (People and Tools)

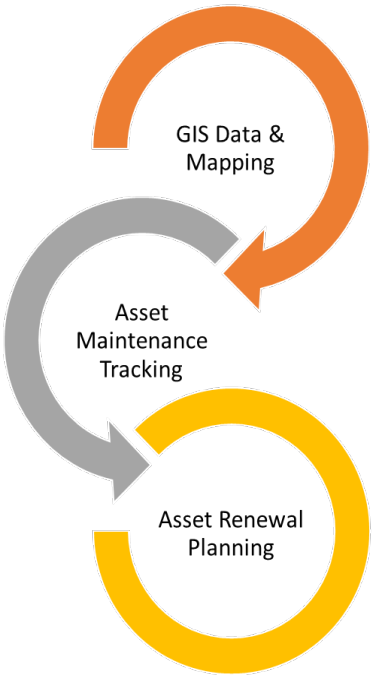
State Guidance

Describe the plan for implementing the asset management process and the resources that will be applied, both people and tools. This could include a resolution from the governing body committing to the program.

CITY RESOURCES COMMITMENT

The AMP will serve as the primary guidance document for the City's implementation of the asset management program. The City will dedicate the necessary staff and financial resources to implement the AMP and operate a fully functioning asset management program. To fully implement the AMP, the AMT has acquired a work order software system that will provide a digital process along with high level O&M Cost tracking capabilities. If assistance is needed with the work order implementation coordination for the Utility Supervisors and Field Crews, the AMT may also seek assistance with the software provider and/or the asset management planning consultant, as needed.

A resolution committing to the implementation of the AMP will be presented to the City Council for review and adoption. It is anticipated that AMP implementation funding will be provided by Utility Fund revenues.



- GIS has been used to map the asset locations and maintain the core asset data. Asset maps and data will be available to field staff using the Asset Essentials software.
- Maintenance, rehabilitation, and replacement activities and costs will be tracked using the Asset Essentials work order software.
- The data from both sources above will be used in an asset management system where the costs and condition of assets are used to review long term asset renewal costs and business risk exposure. The CIPT will be used to provide this information until another system is acquired.

b. Implementation Schedule

State Guidance
Provide a timeline for implementation delineating the order of progression through the five core elements. Include clearly identifiable milestones for measuring progress.

The City of Roswell has now completed the development of an asset management program for the Water and Wastewater asset networks by addressing the following activities:

- Forming an AMT to develop and lead the City's planning implementation effort.
- Conducting several baseline assessments as a benchmark for measuring advancement of the asset management planning and implementation Process.
- The AMT then worked to develop portions of the AMP including asset locations and descriptions, asset condition ratings, asset replacement costs, LOS analysis, and Critical Assets/Business Risk Exposure (BRE) assessment.
- Preliminary 20-year asset renewal needs evaluation.
- Financial capacity and Funding strategy assessment
- Completion of the AMP

Following completion of the AM Plan, the City will begin work on the AMP implementation process to add the new GIS mapping and asset information into the work order software. After this information is uploaded, the asset Maintenance and Repair Schedules will be created with the appropriate Maintenance timing. Upon acceptance of this AMP, the City will begin and continue performing the asset management procedures identified in this AMP. The following items will be performed, and asset management updates will be performed at the time frames identified in this report.

1. Use GIS mapping to locate and update assets.
2. Use the Asset Registry/CIPT to track and update asset information.
3. Maintain assets in accordance with the asset maintenance determinations.
4. Perform regularly scheduled LOS tracking, reporting and updating.
5. Use Life cycle costing analysis for all new asset purchases.
6. Gather annual electric bills and use SCADA/new bills for Asset Energy Use Tracking.
7. Continue pursuit of funding to accomplish the Water System improvements as identified in the CIPT and listed in the 2026-30 Roswell ICIP in the amount of $20,485,484 phased over a five-year period.

8. Continue pursuit of funding to accomplish the Wastewater System improvements as identified in the CIPT and listed in the 2026-30 Roswell ICIP in the amount of $5,805,000 phased over a five-year period.
9. Review the updated critical assets list and CIPT to identify additional asset renewal needs and costs. These projects may be phased over several years in the ICIP.
10. Continue identification of funding programs to pursue a goal of 30% grant funding for Water and Wastewater asset network projects.
11. Use the above-named list and funding strategies for the ICIP preparation process.
12. Use the above-named list and funding strategies for the Budget preparation process.
13. Perform additional condition inspections as needed and update the asset renewal/replacement list each year for use in the ICIP and Budget preparation processes.

The City's AMT is committed to operate a robust asset management program and has developed a timeline for the implementation schedule of the basic and secondary work items necessary to implement the asset management program. The implementation schedule presented below illustrates the proposed implementation schedule, activities and milestones. Full implementation of the asset management plan including work order tracking is proposed by October 2025.

	2025												2026				
AM PLAN UPDATE IMPLEMENTATION AND FIELD CREW WO SW ACESSS	January	February	March	April	May	June	July	August	September	October	November	December	Jan-Feb	Mar-June	July-Sept	Oct-Nov	December
SMA Work to finalize AM GIS maps and asset database																	
Complete AM Planning process																	
Input GIS maps/DB into Work Order software and program Work Order Form																	
Utility Supv's. prepare asset mtce. schedules in work order software																	
Supervisor and Field Crew Training on Work Order Software and Map/DB use																	
Begin Field crew use of WO software with Map/DB and work order use																	
Full Field crew sofware use for work orders and Map/database access																	
Full implementation of Updated AM Plan for continued use																	
Follow LOS data tracking and reporting schedule																	
Use CIPT for Legislative request and other grant application preparation																	
Track map and AM info updates/revisions																	
ONGOING AM PLAN INFORMATION UPDATES AND CIPT USE	January	February	March	April	May	June	July	August	September	October	November	December	Jan-Feb	Mar-June	July-Sept	Oct-Nov	December
AMP Review and updates/revisions to GIS Maps and database																	
Update CIPT with asset condition, size, material, and WO Cost. Info.																	
Update CIPT for new Critical Asset list and 20-year asset cost projections																	
Asset Supvs.review CA list & 20-year cost projection for budget & ICIP use																	
Use CIPT and CA List for AM renewal budget and ICIP preparation																	
Use CIPT and CA List for Legislative request and other grant applications																	
AMP Review/Updates to Maps/DB and CIPT Information																	

Figure 16 Asset Management Program Implementation Schedule

The first section of the implementation schedule includes several of the asset management activities that the City of Roswell staff will begin to perform for the newly added assets upon adoption of the AM Plan. This section includes using the CIPT for the spring asset renewal budget process, and the summer ICIP preparation and grant application process. The first section also includes work order software steps to upload the GIS mapping and asset data, preparation of asset maintenance work order schedules, as well as supervisor and crew training to use the new work order software, as needed.

The second section includes the additional steps required to finalize the work order implementation process and fully use the work order software to provide adequate maintenance planning and records, maintenance costs and condition rating for the proper operation of this asset management program.

The second section also details the process for adding the acquired work order M&R cost and condition data into the AM CIPT, updating the Critical Asset list and 20-year asset renewal cost projection, and continued use of the CIPT for ICIP preparation, budget preparation and supplemental funding appropriation.

c. Frequency of Review and Updating

State Guidance
Describe how implementation will be monitoring, the schedule updated, and the frequency of review.

The implementation of the AMP will be monitored throughout the year by the AMT Leader and a full review and update will be conducted annually, most likely during the end of the calendar year when other activities may be slowing down. Updating the individual processes within the plan will be performed at different times of the year as shown in Figure 17 on the previous page.

The Roswell AMT Leader will distribute copies of the AMP to each of the AMT members at least 30 days prior to a scheduled AMT meeting. Each AMT member will review the plan and come to the meeting with recommendations, concerns, and problems for discussion. The items will be discussed, and revisions will be made by the AMT. Revisions to the AMP will then be shared with the Roswell Mayor and City Council, as needed.

8. APPENDIX

Level of Service Goals Matrix

SERVICE AREA	*KEY SERVICES*	*EXPECTED PERFORMANCE*	*MEASURABLE OBJECTIVES*	*MONITORING PERIOD*	*HOW EVALUATED*	*WHO EVALUATE*
Water Distribution	Water Quality	1. The water source shall be monitored by the water system on a weekly basis per NMED standards. There shall be no E. Coli detected in the source waters.	Water quality testing will be performed weekly at the wellfield to verify standards are being met. (Goal 100%)	Monthly	Lab records check	Utility Director
Water Distribution	Efficiency	2. In accordance with AWWA and NMED Standards, water losses shall be less than 20%	Achieve less than 20% loss when comparing the total water pumped to the total water billed.	Annually	Information from GPCD Analysis	Utility Director
Water Distribution	Customer Service	3. The system will maintain a minimum pressure of 25 Psi	SCADA Pressure readings will be computer recorded at various points in the system on a weekly basis. (Goal 99%)	Monthly	SCADA Records	Utility Director
Water Distribution	Fire Flow	4. There will be fire flow and protection adequate for 100% of the customers in accordance with AWWA and NMED Standards	Fire Dept. will measure Flow in 1/3 of Fire Hydrants on an annual basis to verify compliance with Fire Flow requirements. (Goal 95%)	Annually	Evaluate Fire Hydrant test reports	Fire Chief
Water Distribution	Customer Service	5. Response time for water breaks, water quality or outages will be less than 1 hour.	Work orders will list the time field staff received the work order and the time work began on site. (Goal 90%)	Monthly	Work order reports	Utility Director
Water Distribution	Customer Service	6. No adverse event, unless related to electrical failure or severe weather condition, will cause the customers to be without water for more than 8 hours. If it will take more than 8 hours, the customers will be notified of a plan of action.	Work orders issued will list the time of call, person responding, the situation, actions taken and time of water outage. (Goal 90%)	After each event	Work order reports	Utility Director
Water Distribution	Operation and Maintenance (O&M)	7. A maintenance schedule will be set up so each water system valve and each Fire Hydrant valve will be exercised every four years to maintain full operation.	Work Orders prepared will list the valve locations, work performed, date of work and person performing the work. (Goal 95%)	Weekly	Work order reports	Utility Director

SERVICE AREA	KEY SERVICES	EXPECTED PERFORMANCE	MEASURABLE OBJECTIVES	MONITORING PERIOD	HOW EVALUATED	WHO EVALUATE
Water Office	Customer Service	8. All Customer complaints shall have an initial investigation within 2 working days after the initial complaint.	Customer complaints shall be documented and investigated within 2 days of receipt during regular business days. (Goal 100%)	Monthly	Review of Complaints Log	Water Billing
Collections	Customer Service	9. Less than 20 mainline sewer backups per quarter	Jet-rodding of sewerlines annually including periodic inspection of problematic areas.	Monthly	Work order reports	Utility Director
Collections	Customer Service	10. Response time for sewer backups and odor complaints will be less than 2 hours during normal working hours.	Work orders issued will list the time of call, person responding, and time of response. (Goal 90%)	Monthly	Work order reports	Utility Director
Collections	O&M	11. O&M Preventive Maintenance will be performed weekly on Lift Stations and sewer lines will receive camera inspections periodically, as needed.	Weekly inspections of Lift Stations will be recorded on work orders. Camera inspections of sewer lines will be recorded. (Goal 100%)	Monthly	Work order reports	Utility Director
Utilities	Water Conservation	12. Reduce total GPCD water use in the Roswell Water System.	Reduce total GPCD water use from 2020 to 2025 by a total of 12%.	Annually	Review of GPCD Analysis Results	Utility Director
Utilities	Energy Efficiency	13. Reduce electrical usage of the utility system annually by 1.0%. (Water and Sewer)	Monthly calculation of electrical usage (KWhr) per 1,000 gals water or sewer pumped. High efficiency motors to be utilized for new construction and/or replacement.	Quarterly	Review of Work Orders	Utility Director
Wastewater Reclamation Facility	Reclaimed Water	14. Reclaimed water for irrigation shall meet NMED GWQB requirements as Class 1B.	Quarterly reports as required by NMED discharge permit. (Goal 100% compliance)	Annually	Lab Records Check	Utility Director

Roswell, NM	2025	Current Year	
	3.0%	Discount Rate	**Legend:**
	50%	O&M Acceptal	Input Field
	10%	Total Cost Acce	Calculated Field

RECORD ID	Asset Name - ID	Description	System	Quantity	Unit	Date Installed/Last Rehab	BRE (Redundancy Considered)
	MH-1900	Manhole	SEWER	195	Ea	1900	25
	MH-1902	Manhole	SEWER	34	Ea	1902	25
	MH-1930	Manhole	SEWER	77	Ea	1930	25
	MH-1939	Manhole	SEWER	66	Ea	1939	25
	MH-1940	Manhole	SEWER	74	Ea	1940	25
	MH-1941	Manhole	SEWER	86	Ea	1941	25
	MH-1943	Manhole	SEWER	96	Ea	1943	25
	MH-1944	Manhole	SEWER	73	Ea	1944	25
	MH-1945	Manhole	SEWER	85	Ea	1945	25
	MH-1946	Manhole	SEWER	255	Ea	1946	25
	MH-1947	Manhole	SEWER	31	Ea	1947	25
	MH-1948	Manhole	SEWER	228	Ea	1948	25
	MH-1949	Manhole	SEWER	95	Ea	1949	25
	MH-1950	Manhole	SEWER	468	Ea	1950	25
	MH-1951	Manhole	SEWER	57	Ea	1951	25
	MH-1952	Manhole	SEWER	160	Ea	1952	25
	MH-1953	Manhole	SEWER	259	Ea	1953	25
	MH-1955	Manhole	SEWER	258	Ea	1955	25
	MH-1956	Manhole	SEWER	41	Ea	1956	25
	MH-1957	Manhole	SEWER	98	Ea	1957	25
	MH-1954	Manhole	SEWER	161	Ea	1954	25
	Well-11	RIAC #5	WATER	1	EA	1940	20
	Well-19	Trigg Well #1	WATER	1	EA	1978	20
	Well-2	Kerr #2	WATER	1	EA	1970	20
	Well-3	Kerr #3	WATER	1	EA	1970	20
	WL-DISTRIBUTION-10-AC-1941	DISTRIBUTION	WATER	880	LF	1941	20
	WL-DISTRIBUTION-10-AC-1942	DISTRIBUTION	WATER	7,795	LF	1942	20
	WL-DISTRIBUTION-10-AC-1943	DISTRIBUTION	WATER	6,342	LF	1943	20
	WL-DISTRIBUTION-10-Cast Iron-1953	DISTRIBUTION	WATER	1,495	LF	1953	20
	WL-DISTRIBUTION-10-Steel-1941	DISTRIBUTION	WATER	173	LF	1941	20
	WL-DISTRIBUTION-12-AC-1936	DISTRIBUTION	WATER	2,565	LF	1936	20
	WL-DISTRIBUTION-12-AC-1941	DISTRIBUTION	WATER	2,831	LF	1941	20
	WL-DISTRIBUTION-12-AC-1942	DISTRIBUTION	WATER	580	LF	1942	20
	WL-DISTRIBUTION-12-Cast Iron-1921	DISTRIBUTION	WATER	2,179	LF	1921	20
	WL-DISTRIBUTION-12-Cast Iron-1924	DISTRIBUTION	WATER	3,090	LF	1924	20
	WL-DISTRIBUTION-12-Cast Iron-1931	DISTRIBUTION	WATER	1,327	LF	1931	20
	WL-DISTRIBUTION-12-Cast Iron-1933	DISTRIBUTION	WATER	1,305	LF	1933	20
	WL-DISTRIBUTION-12-Cast Iron-1936	DISTRIBUTION	WATER	1,282	LF	1936	20
	WL-DISTRIBUTION-12-Cast Iron-1937	DISTRIBUTION	WATER	8,139	LF	1937	20
	WL-DISTRIBUTION-12-Cast Iron-1938	DISTRIBUTION	WATER	3,388	LF	1938	20
	WL-DISTRIBUTION-12-Cast Iron-1940	DISTRIBUTION	WATER	1,317	LF	1940	20
	WL-DISTRIBUTION-12-Cast Iron-1944	DISTRIBUTION	WATER	572	LF	1944	20
	WL-DISTRIBUTION-12-Cast Iron-1949	DISTRIBUTION	WATER	5,356	LF	1949	20
	WL-DISTRIBUTION-12-PVC-1942	DISTRIBUTION	WATER	425	LF	1942	20

Roswell, NM	2025	Current Year	
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	50%	O&M Acceptal	Input Field
	10%	Total Cost Acce	Calculated Field

RECORD ID	Asset Name - ID	Description	System	Quantity	Unit	Date Installed/Last Rehab	BRE (Redundancy Considered)
	WL-DISTRIBUTION-12-Steel-1939	DISTRIBUTION	WATER	111	LF	1939	20
	WL-DISTRIBUTION-12-Steel-1941	DISTRIBUTION	WATER	2,695	LF	1941	20
	WL-DISTRIBUTION-12-Steel-1943	DISTRIBUTION	WATER	35	LF	1943	20
	WL-DISTRIBUTION-12-Steel-1953	DISTRIBUTION	WATER	278	LF	1953	20
	WL-DISTRIBUTION-13-AC-1953	DISTRIBUTION	WATER	1,226	LF	1953	20
	WL-DISTRIBUTION-14-AC-1942	DISTRIBUTION	WATER	14,420	LF	1942	20
	WL-DISTRIBUTION-14-Steel-1940	DISTRIBUTION	WATER	398	LF	1940	20
	WL-DISTRIBUTION-16-Cast Iron-1921	DISTRIBUTION	WATER	972	LF	1921	20
	WL-DISTRIBUTION-16-Cast Iron-1938	DISTRIBUTION	WATER	1,267	LF	1938	20
	WL-DISTRIBUTION-16-Cast Iron-1951	DISTRIBUTION	WATER	1,188	LF	1951	20
	WL-DISTRIBUTION-18-Concrete-1942	DISTRIBUTION	WATER	465	LF	1942	20
	WL-DISTRIBUTION-20-Cast Iron-1939	DISTRIBUTION	WATER	1,309	LF	1939	20
	WL-DISTRIBUTION-20-Steel-1941	DISTRIBUTION	WATER	4,175	LF	1941	20
	WL-DISTRIBUTION-24-Concrete-1930	DISTRIBUTION	WATER	1,429	LF	1930	20
	WL-DISTRIBUTION-24-Steel-1941	DISTRIBUTION	WATER	11,849	LF	1941	20
	WL-DISTRIBUTION-24-Steel-1953	DISTRIBUTION	WATER	10	LF	1953	20
	WL-DISTRIBUTION-36-Steel-1941	DISTRIBUTION	WATER	80	LF	1941	20
	WL-DISTRIBUTION-42-Steel-1941	DISTRIBUTION	WATER	3,285	LF	1941	20
	WL-DISTRIBUTION-42-Steel-1950	DISTRIBUTION	WATER	2,816	LF	1950	20
	WL-DISTRIBUTION-48-Steel-1941	DISTRIBUTION	WATER	5,577	LF	1941	20
	WL-DISTRIBUTION-6-AC-1900	DISTRIBUTION	WATER	2,618	LF	1900	20
	WL-DISTRIBUTION-6-AC-1938	DISTRIBUTION	WATER	1,850	LF	1938	20
	WL-DISTRIBUTION-6-AC-1939	DISTRIBUTION	WATER	2,744	LF	1939	20
	WL-DISTRIBUTION-6-AC-1941	DISTRIBUTION	WATER	5,861	LF	1941	20
	WL-DISTRIBUTION-6-AC-1942	DISTRIBUTION	WATER	65,809	LF	1942	20
	WL-DISTRIBUTION-6-AC-1943	DISTRIBUTION	WATER	958	LF	1943	20
	WL-DISTRIBUTION-6-C900-1940	DISTRIBUTION	WATER	337	LF	1940	20
	WL-DISTRIBUTION-6-C900-1941	DISTRIBUTION	WATER	6,640	LF	1941	20
	WL-DISTRIBUTION-6-C900-1944	DISTRIBUTION	WATER	2,476	LF	1944	20
	WL-DISTRIBUTION-6-Cast Iron-1920	DISTRIBUTION	WATER	6,676	LF	1920	20
	WL-DISTRIBUTION-6-Cast Iron-1921	DISTRIBUTION	WATER	15,900	LF	1921	20
	WL-DISTRIBUTION-6-Cast Iron-1922	DISTRIBUTION	WATER	1,909	LF	1922	20
	WL-DISTRIBUTION-6-Cast Iron-1923	DISTRIBUTION	WATER	12,682	LF	1923	20
	WL-DISTRIBUTION-6-Cast Iron-1924	DISTRIBUTION	WATER	1,592	LF	1924	20
	WL-DISTRIBUTION-6-Cast Iron-1925	DISTRIBUTION	WATER	878	LF	1925	20
	WL-DISTRIBUTION-6-Cast Iron-1929	DISTRIBUTION	WATER	764	LF	1929	20
	WL-DISTRIBUTION-6-Cast Iron-1930	DISTRIBUTION	WATER	6,491	LF	1930	20
	WL-DISTRIBUTION-6-Cast Iron-1931	DISTRIBUTION	WATER	7,182	LF	1931	20
	WL-DISTRIBUTION-6-Cast Iron-1932	DISTRIBUTION	WATER	2,808	LF	1932	20

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RECORD ID	Asset Name - ID	Description	System	Quantity	Unit	Date Installed/Last Rehab	BRE (Redundancy Considered)
	WL-DISTRIBUTION-6-Cast Iron-1936	DISTRIBUTION	WATER	221	LF	1936	20
	WL-DISTRIBUTION-6-Cast Iron-1937	DISTRIBUTION	WATER	3,637	LF	1937	20
	WL-DISTRIBUTION-6-Cast Iron-1938	DISTRIBUTION	WATER	2,149	LF	1938	20
	WL-DISTRIBUTION-6-Cast Iron-1939	DISTRIBUTION	WATER	1,281	LF	1939	20
	WL-DISTRIBUTION-6-Cast Iron-1940	DISTRIBUTION	WATER	9,471	LF	1940	20
	WL-DISTRIBUTION-6-Cast Iron-1941	DISTRIBUTION	WATER	8,338	LF	1941	20
	WL-DISTRIBUTION-6-Cast Iron-1942	DISTRIBUTION	WATER	15,225	LF	1942	20
	WL-DISTRIBUTION-6-Cast Iron-1943	DISTRIBUTION	WATER	1,479	LF	1943	20
	WL-DISTRIBUTION-6-Cast Iron-1944	DISTRIBUTION	WATER	1,594	LF	1944	20
	WL-DISTRIBUTION-6-PVC-1941	DISTRIBUTION	WATER	357	LF	1941	20
	WL-DISTRIBUTION-6-PVC-1942	DISTRIBUTION	WATER	1,169	LF	1942	20
	WL-DISTRIBUTION-6-Steel-1900	DISTRIBUTION	WATER	2,635	LF	1900	20
	WL-DISTRIBUTION-6-Steel-1902	DISTRIBUTION	WATER	1,413	LF	1902	20
	WL-DISTRIBUTION-6-Steel-1905	DISTRIBUTION	WATER	1,595	LF	1905	20
	WL-DISTRIBUTION-6-Steel-1930	DISTRIBUTION	WATER	2,809	LF	1930	20
	WL-DISTRIBUTION-6-Steel-1940	DISTRIBUTION	WATER	274	LF	1940	20
	WL-DISTRIBUTION-6-Steel-1941	DISTRIBUTION	WATER	30,129	LF	1941	20
	WL-DISTRIBUTION-6-Steel-1943	DISTRIBUTION	WATER	4,147	LF	1943	20
	WL-DISTRIBUTION-6-Steel-1944	DISTRIBUTION	WATER	4,118	LF	1944	20
	WL-DISTRIBUTION-8-AC-1932	DISTRIBUTION	WATER	1,274	LF	1932	20
	WL-DISTRIBUTION-8-AC-1940	DISTRIBUTION	WATER	1,593	LF	1940	20
	WL-DISTRIBUTION-8-AC-1941	DISTRIBUTION	WATER	3,675	LF	1941	20
	WL-DISTRIBUTION-8-AC-1942	DISTRIBUTION	WATER	26,595	LF	1942	20
	WL-DISTRIBUTION-8-Cast Iron-1921	DISTRIBUTION	WATER	2,352	LF	1921	20
	WL-DISTRIBUTION-8-Cast Iron-1925	DISTRIBUTION	WATER	1,299	LF	1925	20
	WL-DISTRIBUTION-8-Cast Iron-1931	DISTRIBUTION	WATER	4,831	LF	1931	20
	WL-DISTRIBUTION-8-Cast Iron-1936	DISTRIBUTION	WATER	2,332	LF	1936	20
	WL-DISTRIBUTION-8-Cast Iron-1937	DISTRIBUTION	WATER	465	LF	1937	20
	WL-DISTRIBUTION-8-Cast Iron-1938	DISTRIBUTION	WATER	5,534	LF	1938	20
	WL-DISTRIBUTION-8-Cast Iron-1939	DISTRIBUTION	WATER	1,412	LF	1939	20
	WL-DISTRIBUTION-8-Cast Iron-1940	DISTRIBUTION	WATER	8,294	LF	1940	20
	WL-DISTRIBUTION-8-Cast Iron-1941	DISTRIBUTION	WATER	4,606	LF	1941	20
	WL-DISTRIBUTION-8-Cast Iron-1942	DISTRIBUTION	WATER	4,920	LF	1942	20
	WL-DISTRIBUTION-8-Cast Iron-1943	DISTRIBUTION	WATER	1,767	LF	1943	20
	WL-DISTRIBUTION-8-Cast Iron-1949	DISTRIBUTION	WATER	3,901	LF	1949	20
	WL-DISTRIBUTION-8-Cast Iron-1951	DISTRIBUTION	WATER	8,686	LF	1951	20
	WL-DISTRIBUTION-8-Cast Iron-1953	DISTRIBUTION	WATER	11,054	LF	1953	20
	WL-DISTRIBUTION-8-PVC-1941	DISTRIBUTION	WATER	1,017	LF	1941	20
	WL-DISTRIBUTION-8-Steel-1930	DISTRIBUTION	WATER	426	LF	1930	20
	WL-DISTRIBUTION-8-Steel-1940	DISTRIBUTION	WATER	18	LF	1940	20

Roswell, NM	2025	Current Year	
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	10%	Total Cost Acce	Calculated Field

RECORD ID	Asset Name - ID	Description	System	Quantity	Unit	Date Installed/Last Rehab	BRE (Redundancy Considered)
	WL-DISTRIBUTION-8-Steel-1941	DISTRIBUTION	WATER	13,855	LF	1941	20
	WL-DISTRIBUTION-8-Steel-1943	DISTRIBUTION	WATER	1,388	LF	1943	20
	WL-DISTRIBUTION-8-Steel-1944	DISTRIBUTION	WATER	4,879	LF	1944	20
	WL-DISTRIBUTION-8-Steel-1948	DISTRIBUTION	WATER	1,087	LF	1948	20
	WL-DISTRIBUTION-8-Steel-1950	DISTRIBUTION	WATER	5,324	LF	1950	20
	WL-DISTRIBUTION-8-Steel-1951	DISTRIBUTION	WATER	1,508	LF	1951	20
	WL-DISTRIBUTION-8-Steel-1952	DISTRIBUTION	WATER	988	LF	1952	20
	WL-DISTRIBUTION-4-Steel-1900	DISTRIBUTION	WATER	33	LF	1900	20
	WL-DISTRIBUTION-6-AC-1942	DISTRIBUTION	WATER	29	LF	1942	20
	WL-DISTRIBUTION-6-Steel-1900	DISTRIBUTION	WATER	380	LF	1900	20
	WL-DISTRIBUTION-6-Steel-1902	DISTRIBUTION	WATER	105	LF	1902	20
	WL-DISTRIBUTION-6-Steel-1930	DISTRIBUTION	WATER	132	LF	1930	20
	WL-DISTRIBUTION-6-Steel-1939	DISTRIBUTION	WATER	71	LF	1939	20
	WL-DISTRIBUTION-6-Steel-1940	DISTRIBUTION	WATER	64	LF	1940	20
	WL-DISTRIBUTION-6-Steel-1941	DISTRIBUTION	WATER	3,525	LF	1941	20
	WL-DISTRIBUTION-6-Steel-1943	DISTRIBUTION	WATER	334	LF	1943	20
	WL-DISTRIBUTION-6-Steel-1944	DISTRIBUTION	WATER	325	LF	1944	20
	WL-DISTRIBUTION-6-Steel-1944	DISTRIBUTION	WATER	5	LF	1944	20
	WL-DISTRIBUTION-6-Steel-1953	DISTRIBUTION	WATER	722	LF	1953	20
	WL-DISTRIBUTION-6-Steel-1953	DISTRIBUTION	WATER	252	LF	1953	20
	WL-DISTRIBUTION-8-Steel-1941	DISTRIBUTION	WATER	1,880	LF	1941	20
	WL-TRANSMISSION-20-Concrete-1941	TRANSMISSION	WATER	4,114	LF	1941	20
	WL-TRANSMISSION-20-Steel-1941	TRANSMISSION	WATER	24,420	LF	1941	20
	WL-DISTRIBUTION-8-Cast Iron-1941	DISTRIBUTION	WATER	98	LF	1941	20
	WV-1920-6	Water Valve	WATER	21	Ea	1920	20
	WV-1921-12	Water Valve	WATER	6	Ea	1921	20
	WV-1921-16	Water Valve	WATER	6	Ea	1921	20
	WV-1921-6	Water Valve	WATER	54	Ea	1921	20
	WV-1921-8	Water Valve	WATER	5	Ea	1921	20
	WV-1922-6	Water Valve	WATER	7	Ea	1922	20
	WV-1923-6	Water Valve	WATER	40	Ea	1923	20
	WV-1924-12	Water Valve	WATER	8	Ea	1924	20
	WV-1924-6	Water Valve	WATER	5	Ea	1924	20
	WV-1925-6	Water Valve	WATER	1	Ea	1925	20
	WV-1925-8	Water Valve	WATER	1	Ea	1925	20
	WV-1930-6	Water Valve	WATER	21	Ea	1930	20
	WV-1931-12	Water Valve	WATER	3	Ea	1931	20
	WV-1931-6	Water Valve	WATER	35	Ea	1931	20
	WV-1931-8	Water Valve	WATER	12	Ea	1931	20
	WV-1932-6	Water Valve	WATER	6	Ea	1932	20
	WV-1933-12	Water Valve	WATER	2	Ea	1933	20
	WV-1936-12	Water Valve	WATER	11	Ea	1936	20
	WV-1936-8	Water Valve	WATER	8	Ea	1936	20
	WV-1937-12	Water Valve	WATER	34	Ea	1937	20
	WV-1937-6	Water Valve	WATER	13	Ea	1937	20
	WV-1937-8	Water Valve	WATER	1	Ea	1937	20
	WV-1938-12	Water Valve	WATER	5	Ea	1938	20
	WV-1938-16	Water Valve	WATER	8	Ea	1938	20
	WV-1938-6	Water Valve	WATER	18	Ea	1938	20
	WV-1938-8	Water Valve	WATER	10	Ea	1938	20
	WV-1939-20	Water Valve	WATER	2	Ea	1939	20
	WV-1939-6	Water Valve	WATER	19	Ea	1939	20
	WV-1940-12	Water Valve	WATER	1	Ea	1940	20

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RECORD ID	Asset Name - ID	Description	System	Quantity	Unit	Date Installed/Last Rehab	BRE (Redundancy Considered)
	WV-1940-6	Water Valve	WATER	21	Ea	1940	20
	WV-1940-8	Water Valve	WATER	22	Ea	1940	20
	WV-1941-6	Water Valve	WATER	26	Ea	1941	20
	WV-1941-8	Water Valve	WATER	20	Ea	1941	20
	WV-1942-10	Water Valve	WATER	14	Ea	1942	20
	WV-1942-12	Water Valve	WATER	3	Ea	1942	20
	WV-1942-14	Water Valve	WATER	4	Ea	1942	20
	WV-1942-6	Water Valve	WATER	155	Ea	1942	20
	WV-1942-8	Water Valve	WATER	12	Ea	1942	20
	WV-1943-6	Water Valve	WATER	3	Ea	1943	20
	WV-1943-8	Water Valve	WATER	2	Ea	1943	20
	WV-1944-12	Water Valve	WATER	3	Ea	1944	20
	WV-1946-10	Water Valve	WATER	10	Ea	1946	20
	WV-1947-6	Water Valve	WATER	11	Ea	1947	20
	WV-1956-6	Water Valve	WATER	11	Ea	1956	20
	WV-1959-6	Water Valve	WATER	56	Ea	1959	20
	WV-1960-12	Water Valve	WATER	7	Ea	1960	20
	WL-DISTRIBUTION-30-Steel-1949	DISTRIBUTION	WATER	87	LF	1949	20
	WL-DISTRIBUTION-6-AC-1950	DISTRIBUTION	WATER	1,601	LF	1950	20
	WL-DISTRIBUTION-6-Cast Iron-1948	DISTRIBUTION	WATER	6,877	LF	1948	20
	WL-DISTRIBUTION-6-Cast Iron-1949	DISTRIBUTION	WATER	9,195	LF	1949	20
	WL-DISTRIBUTION-6-Cast Iron-1952	DISTRIBUTION	WATER	11,699	LF	1952	20
	WL-DISTRIBUTION-6-Steel-1948	DISTRIBUTION	WATER	2,096	LF	1948	20
	WL-DISTRIBUTION-6-Steel-1949	DISTRIBUTION	WATER	617	LF	1949	20
	WL-DISTRIBUTION-6-Steel-1954	DISTRIBUTION	WATER	187	LF	1954	20
	WL-DISTRIBUTION-6-Steel-1955	DISTRIBUTION	WATER	391	LF	1955	20
	WL-DISTRIBUTION-6-Steel-1956	DISTRIBUTION	WATER	80	LF	1956	20
	WL-DISTRIBUTION-6-Steel-1957	DISTRIBUTION	WATER	468	LF	1957	20
	WL-DISTRIBUTION-6-Steel-1958	DISTRIBUTION	WATER	281	LF	1958	20
	WL-DISTRIBUTION-6-Steel-1959	DISTRIBUTION	WATER	95	LF	1959	20
	WL-DISTRIBUTION-8-Steel-1945	DISTRIBUTION	WATER	129	LF	1945	20
	WV-1930-24	Water Valve	WATER	2	Ea	1930	20
	WL-DISTRIBUTION-10-Steel-1948	DISTRIBUTION	WATER	1,569	LF	1948	20
	WL-DISTRIBUTION-12-Cast Iron-1951	DISTRIBUTION	WATER	581	LF	1951	20
	WL-DISTRIBUTION-12-Steel-1945	DISTRIBUTION	WATER	899	LF	1945	20
	WL-DISTRIBUTION-6-Steel-1951	DISTRIBUTION	WATER	180	LF	1951	20
	WL-DISTRIBUTION-8-Cast Iron-1950	DISTRIBUTION	WATER	8,645	LF	1950	20
	WL-DISTRIBUTION-8-Steel-1949	DISTRIBUTION	WATER	208	LF	1949	20
	WL-DISTRIBUTION-12-Steel-1950	DISTRIBUTION	WATER	6,194	LF	1950	20
	WV-1946-6	Water Valve	WATER	5	Ea	1946	20
	WV-1950-	Water Valve	WATER	7	Ea	1950	20
	WV-1950-8	Water Valve	WATER	3	Ea	1950	20
	WV-1952-6	Water Valve	WATER	36	Ea	1952	20
	WV-1953-6	Water Valve	WATER	47	Ea	1953	20
	WV-1954-6	Water Valve	WATER	58	Ea	1954	20
	WV-1956-8	Water Valve	WATER	33	Ea	1956	20
	WV-1957-6	Water Valve	WATER	23	Ea	1957	20
	WV-1958-6	Water Valve	WATER	16	Ea	1958	20
	WL-DISTRIBUTION-6-Cast Iron-1950	DISTRIBUTION	WATER	20,772	LF	1950	20

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RECORD ID	Asset Name - ID	Description	System	Quantity	Unit	Date Installed/Last Rehab	BRE (Redundancy Considered)
	WV-1945-8	Water Valve	WATER	1	Ea	1945	20
	WV-1947-12	Water Valve	WATER	2	Ea	1947	20
	WV-1948-6	Water Valve	WATER	20	Ea	1948	20
	WV-1949-12	Water Valve	WATER	12	Ea	1949	20
	WV-1949-6	Water Valve	WATER	18	Ea	1949	20
	WV-1949-8	Water Valve	WATER	6	Ea	1949	20
	WV-1950-12	Water Valve	WATER	10	Ea	1950	20
	WV-1950-6	Water Valve	WATER	23	Ea	1950	20
	WV-1951-16	Water Valve	WATER	4	Ea	1951	20
	WV-1951-6	Water Valve	WATER	46	Ea	1951	20
	WV-1951-8	Water Valve	WATER	11	Ea	1951	20
	WV-1953-13	Water Valve	WATER	2	Ea	1953	20
	WV-1953-8	Water Valve	WATER	17	Ea	1953	20
	WV-1954-8	Water Valve	WATER	2	Ea	1954	20
	WV-1955-12	Water Valve	WATER	3	Ea	1955	20
	WV-1955-6	Water Valve	WATER	9	Ea	1955	20
	WV-1956-12	Water Valve	WATER	6	Ea	1956	20
	WV-1957-12	Water Valve	WATER	15	Ea	1957	20
	WV-1957-8	Water Valve	WATER	11	Ea	1957	20
	WV-1958-12	Water Valve	WATER	1	Ea	1958	20
	WV-1958-24	Water Valve	WATER	6	Ea	1958	20
	WV-1958-8	Water Valve	WATER	14	Ea	1958	20
	WV-1959-10	Water Valve	WATER	7	Ea	1959	20
	WV-1959-12	Water Valve	WATER	8	Ea	1959	20
	WV-1959-8	Water Valve	WATER	20	Ea	1959	20
	WV-1960-6	Water Valve	WATER	31	Ea	1960	20
	WV-1960-8	Water Valve	WATER	31	Ea	1960	20
	WV-1961-6	Water Valve	WATER	67	Ea	1961	20
	WV-1961-8	Water Valve	WATER	21	Ea	1961	20
	WV-1962-6	Water Valve	WATER	17	Ea	1962	20
	WV-1962-8	Water Valve	WATER	25	Ea	1962	20
	WL-DISTRIBUTION-10-Cast Iron-1946	DISTRIBUTION	WATER	2,746	LF	1946	20
	WL-DISTRIBUTION-10-Steel-1955	DISTRIBUTION	WATER	16,237	LF	1955	20
	WL-DISTRIBUTION-12-AC-1950	DISTRIBUTION	WATER	2,628	LF	1950	20
	WL-DISTRIBUTION-12-Cast Iron-1947	DISTRIBUTION	WATER	1,364	LF	1947	20
	WL-DISTRIBUTION-12-Steel-1954	DISTRIBUTION	WATER	25	LF	1954	20
	WL-DISTRIBUTION-12-Steel-1955	DISTRIBUTION	WATER	795	LF	1955	20
	WL-DISTRIBUTION-12-Steel-1958	DISTRIBUTION	WATER	520	LF	1958	20
	WL-DISTRIBUTION-24-Steel-1955	DISTRIBUTION	WATER	1,271	LF	1955	20
	WL-DISTRIBUTION-36-Steel-1946	DISTRIBUTION	WATER	1,362	LF	1946	20
	WL-DISTRIBUTION-6-Cast Iron-1946	DISTRIBUTION	WATER	1,159	LF	1946	20
	WL-DISTRIBUTION-6-Cast Iron-1947	DISTRIBUTION	WATER	4,339	LF	1947	20
	WL-DISTRIBUTION-6-Cast Iron-1951	DISTRIBUTION	WATER	22,837	LF	1951	20
	WL-DISTRIBUTION-6-Cast Iron-1953	DISTRIBUTION	WATER	32,122	LF	1953	20
	WL-DISTRIBUTION-6-Steel-1945	DISTRIBUTION	WATER	93	LF	1945	20
	WL-DISTRIBUTION-6-Steel-1946	DISTRIBUTION	WATER	820	LF	1946	20
	WL-DISTRIBUTION-6-Steel-1947	DISTRIBUTION	WATER	4,526	LF	1947	20
	WL-DISTRIBUTION-6-Steel-1950	DISTRIBUTION	WATER	8,549	LF	1950	20
	WL-DISTRIBUTION-6-Steel-1952	DISTRIBUTION	WATER	673	LF	1952	20
	WL-DISTRIBUTION-6-Steel-1953	DISTRIBUTION	WATER	185	LF	1953	20
	WL-DISTRIBUTION-6-Steel-1954	DISTRIBUTION	WATER	953	LF	1954	20
	WL-DISTRIBUTION-6-Steel-1955	DISTRIBUTION	WATER	4,337	LF	1955	20
	WL-DISTRIBUTION-6-Steel-1956	DISTRIBUTION	WATER	1,233	LF	1956	20
	WL-DISTRIBUTION-6-Steel-1957	DISTRIBUTION	WATER	81	LF	1957	20
	WL-DISTRIBUTION-6-Steel-1958	DISTRIBUTION	WATER	1,347	LF	1958	20
	WL-DISTRIBUTION-6-Steel-1959	DISTRIBUTION	WATER	38	LF	1959	20
	WL-DISTRIBUTION-8-AC-1950	DISTRIBUTION	WATER	725	LF	1950	20
	WL-DISTRIBUTION-8-AC-1951	DISTRIBUTION	WATER	934	LF	1951	20
	WL-DISTRIBUTION-8-Cast Iron-1945	DISTRIBUTION	WATER	1,888	LF	1945	20
	WL-DISTRIBUTION-8-Cast Iron-1946	DISTRIBUTION	WATER	84	LF	1946	20

Roswell, NM	2025	Current Year	
	3.0%	Discount Rate	**Legend:**
	50%	O&M Acceptal	Input Field
	10%	Total Cost Acce	Calculated Field

RECORD ID	Asset Name - ID	Description	System	Quantity	Unit	Date Installed/Last Rehab	BRE (Redundancy Considered)
	WL-DISTRIBUTION-8-Cast Iron-1947	DISTRIBUTION	WATER	2,660	LF	1947	20
	WL-DISTRIBUTION-8-Cast Iron-1952	DISTRIBUTION	WATER	848	LF	1952	20
	WL-DISTRIBUTION-8-CAST-1946	DISTRIBUTION	WATER	35	LF	1946	20
	WL-DISTRIBUTION-8-Steel-1946	DISTRIBUTION	WATER	1,609	LF	1946	20
	WL-DISTRIBUTION-8-Steel-1953	DISTRIBUTION	WATER	309	LF	1953	20
	WL-DISTRIBUTION-8-Steel-1956	DISTRIBUTION	WATER	964	LF	1956	20
	WL-DISTRIBUTION-8-Steel-1957	DISTRIBUTION	WATER	1,384	LF	1957	20
	WL-DISTRIBUTION-8-Steel-1958	DISTRIBUTION	WATER	2,216	LF	1958	20
	WL-DISTRIBUTION-8-Steel-1959	DISTRIBUTION	WATER	3,660	LF	1959	20
	WL-DISTRIBUTION-1.5-Steel-1950	DISTRIBUTION	WATER	63	LF	1950	20
	WL-DISTRIBUTION-13-Steel-1950	DISTRIBUTION	WATER	96	LF	1950	20
	WL-DISTRIBUTION-2-Steel-1950	DISTRIBUTION	WATER	61	LF	1950	20
	WL-DISTRIBUTION-3-Steel-1950	DISTRIBUTION	WATER	63	LF	1950	20
	WL-DISTRIBUTION-4-Steel-1950	DISTRIBUTION	WATER	61	LF	1950	20
	WL-DISTRIBUTION-6-Steel-1945	DISTRIBUTION	WATER	117	LF	1945	20
	WL-DISTRIBUTION-6-Steel-1946	DISTRIBUTION	WATER	410	LF	1946	20
	WL-DISTRIBUTION-6-Steel-1947	DISTRIBUTION	WATER	81	LF	1947	20
	WL-DISTRIBUTION-6-Steel-1948	DISTRIBUTION	WATER	576	LF	1948	20
	WL-DISTRIBUTION-6-Steel-1949	DISTRIBUTION	WATER	405	LF	1949	20
	WL-DISTRIBUTION-6-Steel-1950	DISTRIBUTION	WATER	1,339	LF	1950	20
	WL-DISTRIBUTION-6-Steel-1951	DISTRIBUTION	WATER	82	LF	1951	20
	WL-DISTRIBUTION-6-Steel-1952	DISTRIBUTION	WATER	170	LF	1952	20
	MH-1958	Manhole	SEWER	286	Ea	1958	20
	MH-1959	Manhole	SEWER	83	Ea	1959	20
	MH-1962	Manhole	SEWER	289	Ea	1962	20
	MH-1963	Manhole	SEWER	26	Ea	1963	20
	SL-SEWERLINE-12-CLAY-1902	SEWERLINE	SEWER	650	LF	1902	20
	SL-SEWERLINE-15-CLAY-1902	SEWERLINE	SEWER	430	LF	1902	20
	SL-SEWERLINE-21-CLAY-1900	SEWERLINE	SEWER	3,192	LF	1900	20
	MH-1960	Manhole	SEWER	294	Ea	1960	20
	MH-1961	Manhole	SEWER	210	Ea	1961	20
	Dewatering Facility		WWTP	1	EA	2005	16
	Well-5	Kerr #5	WATER	1	EA	1970	16
	WL-DISTRIBUTION-12-AC-1964	DISTRIBUTION	WATER	1,066	LF	1964	16
	WL-DISTRIBUTION-12-AC-1969	DISTRIBUTION	WATER	1,513	LF	1969	16
	WL-DISTRIBUTION-12-C900-1952	DISTRIBUTION	WATER	1,413	LF	1952	16
	WL-DISTRIBUTION-12-PVC-1950	DISTRIBUTION	WATER	10	LF	1950	16
	WL-DISTRIBUTION-24-Steel-1982	DISTRIBUTION	WATER	7,423	LF	1982	16
	WL-DISTRIBUTION-6-Cast Iron-1963	DISTRIBUTION	WATER	3,983	LF	1963	16

Roswell, NM | 2025 Current Year | 3.0% Discount Rate | 50% O&M Acceptal | 10% Total Cost Acce

Legend:
Input Field
Calculated Field

RECORD ID	Asset Name - ID	Description	System	Quantity	Unit	Date Installed/Last Rehab	BRE (Redundancy Considered)
	WL-DISTRIBUTION-8-C900-1950	DISTRIBUTION	WATER	3,390	LF	1950	16
	WL-DISTRIBUTION-6-AC-1965	DISTRIBUTION	WATER	5,618	LF	1965	16
	WL-DISTRIBUTION-6-AC-1969	DISTRIBUTION	WATER	1,942	LF	1969	16
	WL-DISTRIBUTION-6-Cast Iron-1969	DISTRIBUTION	WATER	6,586	LF	1969	16
	WL-DISTRIBUTION-24-Concrete-1950	DISTRIBUTION	WATER	1,342	LF	1950	16
	WL-SUPPLY-4-AC-1960	SUPPLY	WATER	17	LF	1960	16
	WL-DISTRIBUTION-6-AC-1960	DISTRIBUTION	WATER	733	LF	1960	16
	WL-DISTRIBUTION-8-AC-1960	DISTRIBUTION	WATER	74	LF	1960	16
	WL-DISTRIBUTION-24-Concrete Cylinder Pipe-1950	DISTRIBUTION	WATER	1,404	LF	1950	16
	WL-DISTRIBUTION-1-AC-1962	DISTRIBUTION	WATER	48	LF	1962	16
	WL-DISTRIBUTION-6-AC-1961	DISTRIBUTION	WATER	175	LF	1961	16
	WL-DISTRIBUTION-8-Cast Iron-1964	DISTRIBUTION	WATER	4,399	LF	1964	16
	WL-DISTRIBUTION-10-AC-1968	DISTRIBUTION	WATER	334	LF	1968	16
	WL-DISTRIBUTION-8-Cast Iron-1969	DISTRIBUTION	WATER	1,519	LF	1969	16
	WL-DISTRIBUTION-8-AC-1965	DISTRIBUTION	WATER	4,324	LF	1965	16
	WL-DISTRIBUTION-6-AC-1964	DISTRIBUTION	WATER	895	LF	1964	16
	WL-DISTRIBUTION-12-AC-1968	DISTRIBUTION	WATER	3,302	LF	1968	16
	WL-DISTRIBUTION-14-AC-1968	DISTRIBUTION	WATER	440	LF	1968	16
	WL-DISTRIBUTION-6-AC-1967	DISTRIBUTION	WATER	483	LF	1967	16
	WL-DISTRIBUTION-6-Cast Iron-1965	DISTRIBUTION	WATER	6,332	LF	1965	16
	WL-DISTRIBUTION-6-Cast Iron-1968	DISTRIBUTION	WATER	1,688	LF	1968	16
	WL-DISTRIBUTION-8-Cast Iron-1968	DISTRIBUTION	WATER	6,555	LF	1968	16
	WL-DISTRIBUTION-8-Cast Iron-1967	DISTRIBUTION	WATER	222	LF	1967	16
	WL-DISTRIBUTION-6-AC-1965	DISTRIBUTION	WATER	158	LF	1965	16
	WL-DISTRIBUTION-10-AC-1960	DISTRIBUTION	WATER	218	LF	1960	16
	WL-DISTRIBUTION-10-Cast Iron-1959	DISTRIBUTION	WATER	1,949	LF	1959	16
	WL-DISTRIBUTION-10-PVC-1962	DISTRIBUTION	WATER	1,601	LF	1962	16
	WL-DISTRIBUTION-12-AC-1955	DISTRIBUTION	WATER	1,432	LF	1955	16
	WL-DISTRIBUTION-12-AC-1956	DISTRIBUTION	WATER	1,431	LF	1956	16
	WL-DISTRIBUTION-12-AC-1961	DISTRIBUTION	WATER	141	LF	1961	16
	WL-DISTRIBUTION-12-Cast Iron-1955	DISTRIBUTION	WATER	720	LF	1955	16
	WL-DISTRIBUTION-12-Cast Iron-1956	DISTRIBUTION	WATER	2,151	LF	1956	16
	WL-DISTRIBUTION-12-Cast Iron-1957	DISTRIBUTION	WATER	5,798	LF	1957	16
	WL-DISTRIBUTION-12-Cast Iron-1958	DISTRIBUTION	WATER	779	LF	1958	16
	WL-DISTRIBUTION-12-Cast Iron-1959	DISTRIBUTION	WATER	3,271	LF	1959	16
	WL-DISTRIBUTION-12-Cast Iron-1960	DISTRIBUTION	WATER	4,289	LF	1960	16
	WL-DISTRIBUTION-12-Cast Iron-1961	DISTRIBUTION	WATER	2,510	LF	1961	16
	WL-DISTRIBUTION-16-AC-1960	DISTRIBUTION	WATER	86	LF	1960	16
	WL-DISTRIBUTION-6-AC-1963	DISTRIBUTION	WATER	503	LF	1963	16
	WL-DISTRIBUTION-18-AC-1968	DISTRIBUTION	WATER	1,897	LF	1968	16
	WL-DISTRIBUTION-24-AC-1960	DISTRIBUTION	WATER	80	LF	1960	16
	WL-DISTRIBUTION-24-Cast Iron-1958	DISTRIBUTION	WATER	2,769	LF	1958	16
	WL-DISTRIBUTION-24-Concrete-1955	DISTRIBUTION	WATER	2,559	LF	1955	16

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	10%	Total Cost Acce	Calculated Field

RECORD ID	Asset Name - ID	Description	System	Quantity	Unit	Date Installed/Last Rehab	BRE (Redundancy Considered)
	WL-DISTRIBUTION-30-AC-1962	DISTRIBUTION	WATER	20	LF	1962	16
	WL-DISTRIBUTION-42-Concrete-1950	DISTRIBUTION	WATER	2,676	LF	1950	16
	WL-DISTRIBUTION-6-(blank)-1955	DISTRIBUTION	WATER	379	LF	1955	16
	WL-DISTRIBUTION-6-(blank)-1959	DISTRIBUTION	WATER	36	LF	1959	16
	WL-DISTRIBUTION-6-AC-1954	DISTRIBUTION	WATER	3,439	LF	1954	16
	WL-DISTRIBUTION-6-AC-1956	DISTRIBUTION	WATER	706	LF	1956	16
	WL-DISTRIBUTION-6-AC-1957	DISTRIBUTION	WATER	1,096	LF	1957	16
	WL-DISTRIBUTION-6-AC-1959	DISTRIBUTION	WATER	2,851	LF	1959	16
	WL-DISTRIBUTION-6-AC-1960	DISTRIBUTION	WATER	6,487	LF	1960	16
	WL-DISTRIBUTION-6-AC-1961	DISTRIBUTION	WATER	1,054	LF	1961	16
	WL-DISTRIBUTION-6-AC-1962	DISTRIBUTION	WATER	2,392	LF	1962	16
	WL-DISTRIBUTION-6-AC-1968	DISTRIBUTION	WATER	2,996	LF	1968	16
	WL-DISTRIBUTION-6-C900-1950	DISTRIBUTION	WATER	1,995	LF	1950	16
	WL-DISTRIBUTION-6-C900-1959	DISTRIBUTION	WATER	1,685	LF	1959	16
	WL-DISTRIBUTION-6-Cast Iron-1954	DISTRIBUTION	WATER	25,176	LF	1954	16
	WL-DISTRIBUTION-6-Cast Iron-1955	DISTRIBUTION	WATER	5,924	LF	1955	16
	WL-DISTRIBUTION-6-Cast Iron-1956	DISTRIBUTION	WATER	9,934	LF	1956	16
	WL-DISTRIBUTION-6-Cast Iron-1957	DISTRIBUTION	WATER	7,636	LF	1957	16
	WL-DISTRIBUTION-6-Cast Iron-1958	DISTRIBUTION	WATER	10,022	LF	1958	16
	WL-DISTRIBUTION-6-Cast Iron-1959	DISTRIBUTION	WATER	24,797	LF	1959	16
	WL-DISTRIBUTION-6-Cast Iron-1960	DISTRIBUTION	WATER	11,132	LF	1960	16
	WL-DISTRIBUTION-6-Cast Iron-1961	DISTRIBUTION	WATER	14,887	LF	1961	16
	WL-DISTRIBUTION-6-Cast Iron-1962	DISTRIBUTION	WATER	7,421	LF	1962	16
	WL-DISTRIBUTION-6-Cast Iron-1964	DISTRIBUTION	WATER	5,874	LF	1964	16
	WL-DISTRIBUTION-6-PVC-1959	DISTRIBUTION	WATER	6,508	LF	1959	16
	WL-DISTRIBUTION-6-PVC-1960	DISTRIBUTION	WATER	3,844	LF	1960	16
	WL-DISTRIBUTION-6-PVC-1962	DISTRIBUTION	WATER	1,001	LF	1962	16
	WL-DISTRIBUTION-8-AC-1960	DISTRIBUTION	WATER	4,242	LF	1960	16
	WL-DISTRIBUTION-8-Cast Iron-1963	DISTRIBUTION	WATER	337	LF	1963	16
	WL-DISTRIBUTION-8-AC-1961	DISTRIBUTION	WATER	1,609	LF	1961	16
	WL-DISTRIBUTION-8-AC-1962	DISTRIBUTION	WATER	3,458	LF	1962	16
	WL-DISTRIBUTION-8-C900-1952	DISTRIBUTION	WATER	591	LF	1952	16
	WL-DISTRIBUTION-8-C900-1958	DISTRIBUTION	WATER	865	LF	1958	16
	WL-DISTRIBUTION-8-C900-1962	DISTRIBUTION	WATER	1,324	LF	1962	16
	WL-DISTRIBUTION-8-Cast Iron-1954	DISTRIBUTION	WATER	2,911	LF	1954	16
	WL-DISTRIBUTION-8-Cast Iron-1955	DISTRIBUTION	WATER	1,970	LF	1955	16
	WL-DISTRIBUTION-8-Cast Iron-1956	DISTRIBUTION	WATER	6,167	LF	1956	16
	WL-DISTRIBUTION-8-Cast Iron-1957	DISTRIBUTION	WATER	6,185	LF	1957	16
	WL-DISTRIBUTION-8-Cast Iron-1958	DISTRIBUTION	WATER	3,031	LF	1958	16
	WL-DISTRIBUTION-8-Cast Iron-1959	DISTRIBUTION	WATER	7,660	LF	1959	16
	WL-DISTRIBUTION-8-Cast Iron-1960	DISTRIBUTION	WATER	6,561	LF	1960	16

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RECORD ID	Asset Name - ID	Description	System	Quantity	Unit	Date Installed/Last Rehab	BRE (Redundancy Considered)
	WL-DISTRIBUTION-8-Cast Iron-1961	DISTRIBUTION	WATER	5,169	LF	1961	16
	WL-DISTRIBUTION-8-Cast Iron-1962	DISTRIBUTION	WATER	6,516	LF	1962	16
	WL-DISTRIBUTION-8-PVC-1959	DISTRIBUTION	WATER	1,210	LF	1959	16
	WL-DISTRIBUTION-8-PVC-1962	DISTRIBUTION	WATER	1,037	LF	1962	16
	WL-DISTRIBUTION-6-AC-1962	DISTRIBUTION	WATER	706	LF	1962	16
	WV-1968-42	DISTRIBUTION	WATER	16	Ea	1968	16
	WL-DISTRIBUTION-6-AC-1963	DISTRIBUTION	WATER	87	LF	1963	16
	WV-1964-12	Water Valve	WATER	7	Ea	1964	16
	WV-1964-24	Water Valve	WATER	6	Ea	1964	16
	WV-1964-8	Water Valve	WATER	13	Ea	1964	16
	WV-1967-24	Water Valve	WATER	3	Ea	1967	16
	WV-1967-6	Water Valve	WATER	1	Ea	1967	16
	WV-1968-20	Water Valve	WATER	42	Ea	1968	16
	WV-1968-6	Water Valve	WATER	13	Ea	1968	16
	WV-1973-6	Water Valve	WATER	7	Ea	1973	16
	WV-1968-12	Water Valve	WATER	13	Ea	1968	16
	WV-1968-14	Water Valve	WATER	2	Ea	1968	16
	WV-1968-24	Water Valve	WATER	17	Ea	1968	16
	WV-1966-6	Water Valve	WATER	2	Ea	1966	16
	WL-DISTRIBUTION-6-Cast Iron-1966	DISTRIBUTION	WATER	967	LF	1966	16
	WV-1963-6	Water Valve	WATER	4	Ea	1963	16
	WV-1963-8	Water Valve	WATER	2	Ea	1963	16
	WL-DISTRIBUTION-12-AC-1965	DISTRIBUTION	WATER	4,738	LF	1965	16
	WV-1964-6	Water Valve	WATER	10	Ea	1964	16
	WV-1965-6	Water Valve	WATER	4	Ea	1965	16
	WV-1967-42	Water Valve	WATER	13	Ea	1967	16
	WV-1967-36	Water Valve	WATER	15	Ea	1967	16
	WV-1968-16	Water Valve	WATER	7	Ea	1968	16
	WV-1968-18	Water Valve	WATER	14	Ea	1968	16
	WV-1968-48	Water Valve	WATER	36	Ea	1968	16
	WV-1968-8	Water Valve	WATER	16	Ea	1968	16
	WV-1969-6	Water Valve	WATER	28	Ea	1969	16
	WV-1970-10	Water Valve	WATER	4	Ea	1970	16
	WV-1970-12	Water Valve	WATER	5	Ea	1970	16
	WV-1970-18	Water Valve	WATER	3	Ea	1970	16
	WV-1970-6	Water Valve	WATER	3	Ea	1970	16
	WV-1971-6	Water Valve	WATER	1	Ea	1971	16
	WV-1973-12	Water Valve	WATER	16	Ea	1973	16
	WV-1967-8	Water Valve	WATER	6	Ea	1967	16
	WV-1973-8	Water Valve	WATER	1	Ea	1973	16
	WV-1974-12	Water Valve	WATER	4	Ea	1974	16
	WV-1974-6	Water Valve	WATER	5	Ea	1974	16
	WV-1975-12	Water Valve	WATER	1	Ea	1975	16
	WV-1975-6	Water Valve	WATER	4	Ea	1975	16
	SL-SEWERLINE-12-CLAY-1930	SEWERLINE	SEWER	768	LF	1930	16
	SL-SEWERLINE-12-CLAY-1943	SEWERLINE	SEWER	1,271	LF	1943	16
	SL-SEWERLINE-12-CLAY-1944	SEWERLINE	SEWER	6,327	LF	1944	16
	SL-SEWERLINE-12-CLAY-1946	SEWERLINE	SEWER	487	LF	1946	16
	SL-SEWERLINE-15-CLAY-1943	SEWERLINE	SEWER	652	LF	1943	16
	SL-SEWERLINE-15-CLAY-1944	SEWERLINE	SEWER	500	LF	1944	16
	SL-SEWERLINE-15-CLAY-1946	SEWERLINE	SEWER	2,009	LF	1946	16

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RECORD ID	Asset Name - ID	Description	System	Quantity	Unit	Date Installed/Last Rehab	BRE (Redundancy Considered)
	SL-SEWERLINE-18-CLAY-1939	SEWERLINE	SEWER	791	LF	1939	16
	SL-SEWERLINE-21-CLAY-1940	SEWERLINE	SEWER	1,244	LF	1940	16
	SL-SEWERLINE-21-CLAY-1941	SEWERLINE	SEWER	273	LF	1941	16
	SL-SEWERLINE-21-CLAY-1943	SEWERLINE	SEWER	1,775	LF	1943	16
	SL-SEWERLINE-24-CLAY-1943	SEWERLINE	SEWER	2,445	LF	1943	16
	SL-SEWERLINE-30-CLAY-1930	SEWERLINE	SEWER	3,130	LF	1930	16
	SL-SEWERLINE-30-CLAY-1944	SEWERLINE	SEWER	255	LF	1944	16
	SL-SEWERLINE-12-CLAY-1962	SEWERLINE	SEWER	4,336	LF	1962	16
	SL-Sewerline-24-CLAY-1957	Sewerline	SEWER	3,257	LF	1957	16
	SL-SEWERLINE-18-CLAY-1947	SEWERLINE	SEWER	297	LF	1947	16
	SL-Sewerline-21-CLAY-1952	Sewerline	SEWER	1,652	LF	1952	16
	SL-SEWERLINE-24-CLAY-1946	SEWERLINE	SEWER	1,937	LF	1946	16
	SL-SEWERLINE-30-CLAY-1947	SEWERLINE	SEWER	3,563	LF	1947	16
	SL-SEWERLINE-30-CLAY-1948	SEWERLINE	SEWER	479	LF	1948	16
	MH-1965	Manhole	SEWER	70	Ea	1965	16
	SL-SEWERLINE-12-CLAY-1948	SEWERLINE	SEWER	2,277	LF	1948	16
	SL-SEWERLINE-15-CLAY-1948	SEWERLINE	SEWER	530	LF	1948	16
	Booster-2	Kerr Booster Pump Station Pump	WATER	5	EA	1979	15
	Fire hydrants	Fire hydrants	WATER	220	EA	1960	15
	Fire hydrants	Fire hydrants	WATER	251	EA	1970	15
	Fire hydrants	Fire hydrants	WATER	252	EA	1950	15
	PRV-1	PRV	WATER	1	EA	1970	15
	WL-DISTRIBUTION-4-Cast Iron-1947	DISTRIBUTION	WATER	2,123	LF	1947	15
	WL-DISTRIBUTION-4-Cast Iron-1948	DISTRIBUTION	WATER	6,814	LF	1948	15
	WL-DISTRIBUTION-4-Cast Iron-1951	DISTRIBUTION	WATER	5,706	LF	1951	15
	WL-DISTRIBUTION-4-Cast Iron-1952	DISTRIBUTION	WATER	2,618	LF	1952	15
	WL-DISTRIBUTION-4-Cast Iron-1953	DISTRIBUTION	WATER	4,256	LF	1953	15
	WL-DISTRIBUTION-4-Steel-1953	DISTRIBUTION	WATER	434	LF	1953	15
	WL-DISTRIBUTION-4-Steel-1957	DISTRIBUTION	WATER	609	LF	1957	15
	WL-DISTRIBUTION-4-Steel-1958	DISTRIBUTION	WATER	28	LF	1958	15
	WV-1929-4	Water Valve	WATER	3	Ea	1929	15
	WV-1947-4	Water Valve	WATER	6	Ea	1947	15
	WV-1948-4	Water Valve	WATER	10	Ea	1948	15
	WV-1951-4	Water Valve	WATER	9	Ea	1951	15
	WV-1952-4	Water Valve	WATER	6	Ea	1952	15
	WV-1953-4	Water Valve	WATER	5	Ea	1953	15
	WV-1954-4	Water Valve	WATER	20	Ea	1954	15
	WV-1956-4	Water Valve	WATER	11	Ea	1956	15
	WV-1957-4	Water Valve	WATER	4	Ea	1957	15
	WV-1959-4	Water Valve	WATER	1	Ea	1959	15
	Booster-1	RIAC Booster Pump Station Pump	WATER	3	EA	1940	15
	Fire hydrants	Fire hydrants	WATER	120	EA	1930	15
	Fire hydrants	Fire hydrants	WATER	230	EA	1940	15
	WL-DISTRIBUTION-3-AC-1942	DISTRIBUTION	WATER	5,503	LF	1942	15
	WL-DISTRIBUTION-3-Steel-1941	DISTRIBUTION	WATER	42	LF	1941	15
	WL-DISTRIBUTION-3-Steel-1945	DISTRIBUTION	WATER	154	LF	1945	15
	WL-DISTRIBUTION-4-AC-1939	DISTRIBUTION	WATER	636	LF	1939	15
	WL-DISTRIBUTION-4-AC-1941	DISTRIBUTION	WATER	5,318	LF	1941	15
	WL-DISTRIBUTION-4-AC-1942	DISTRIBUTION	WATER	9,907	LF	1942	15
	WL-DISTRIBUTION-4-C900-1940	DISTRIBUTION	WATER	74	LF	1940	15
	WL-DISTRIBUTION-4-Cast Iron-1900	DISTRIBUTION	WATER	1,500	LF	1900	15
	WL-DISTRIBUTION-4-Cast Iron-1923	DISTRIBUTION	WATER	573	LF	1923	15
	WL-DISTRIBUTION-4-Cast Iron-1925	DISTRIBUTION	WATER	3,091	LF	1925	15

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	WL-DISTRIBUTION-4-Cast Iron-1929	DISTRIBUTION	WATER	1,339	LF	1929	15
	WL-DISTRIBUTION-4-Cast Iron-1931	DISTRIBUTION	WATER	3,626	LF	1931	15
	WL-DISTRIBUTION-4-Cast Iron-1937	DISTRIBUTION	WATER	5,215	LF	1937	15
	WL-DISTRIBUTION-4-Cast Iron-1939	DISTRIBUTION	WATER	1,013	LF	1939	15
	WL-DISTRIBUTION-4-Cast Iron-1940	DISTRIBUTION	WATER	2,001	LF	1940	15
	WL-DISTRIBUTION-4-Cast Iron-1941	DISTRIBUTION	WATER	6,897	LF	1941	15
	WL-DISTRIBUTION-4-Cast Iron-1942	DISTRIBUTION	WATER	2,687	LF	1942	15
	WL-DISTRIBUTION-4-Cast Iron-1943	DISTRIBUTION	WATER	3,679	LF	1943	15
	WL-DISTRIBUTION-4-Cast Iron-1944	DISTRIBUTION	WATER	805	LF	1944	15
	WL-DISTRIBUTION-4-Cast Iron-1950	DISTRIBUTION	WATER	2,340	LF	1950	15
	WL-DISTRIBUTION-4-Steel-1900	DISTRIBUTION	WATER	208	LF	1900	15
	WL-DISTRIBUTION-4-Steel-1939	DISTRIBUTION	WATER	712	LF	1939	15
	WL-DISTRIBUTION-4-Steel-1941	DISTRIBUTION	WATER	867	LF	1941	15
	WL-DISTRIBUTION-4-Steel-1943	DISTRIBUTION	WATER	689	LF	1943	15
	WL-DISTRIBUTION-4-Steel-1944	DISTRIBUTION	WATER	928	LF	1944	15
	WL-DISTRIBUTION-4-Steel-1945	DISTRIBUTION	WATER	1,520	LF	1945	15
	WL-DISTRIBUTION-4-Steel-1948	DISTRIBUTION	WATER	1,360	LF	1948	15
	WL-DISTRIBUTION-4-Steel-1950	DISTRIBUTION	WATER	1,795	LF	1950	15
	WV-1923-4	Water Valve	WATER	1	Ea	1923	15
	WV-1925-4	Water Valve	WATER	19	Ea	1925	15
	WV-1931-4	Water Valve	WATER	9	Ea	1931	15
	WV-1937-4	Water Valve	WATER	11	Ea	1937	15
	WV-1939-4	Water Valve	WATER	2	Ea	1939	15
	WV-1940-4	Water Valve	WATER	2	Ea	1940	15
	WV-1941-4	Water Valve	WATER	16	Ea	1941	15
	WV-1942-4	Water Valve	WATER	9	Ea	1942	15
	WV-1943-4	Water Valve	WATER	23	Ea	1943	15
	WV-1944-4	Water Valve	WATER	1	Ea	1944	15
	WV-1950-4	Water Valve	WATER	3	Ea	1950	15

City of Roswell
Asset Management Planner
Asset Registry

Roswell, NM	2025	Current Year	
	3.0%	Discount Rate	**Legend:**
	50%	O&M Acceptal	Input Field
	10%	Total Cost Acce	Calculated Field

RECORD ID	Asset Name - ID	Description	System	Quantity	Unit	Date Installed/Last Rehab	BRE (Redundancy Considered)
	SL-SEWERLINE-10-CLAY-1900	SEWERLINE	SEWER	578	LF	1900	15
	SL-SEWERLINE-10-CLAY-1902	SEWERLINE	SEWER	532	LF	1902	15

The CIPT was delivered digitally to the Roswell AM Team Leader.

CIPT Asset Classes with Estimated Life and O&M Strategy Designations

Asset Type	Class	Estimated Life with routine maintenance	Maintenance Strategy
Backflow Prevention	14	40	Manufactured recommended
Ball Court		50	Physical Mortality
Basins and Catch basins (brick and concrete)	32	50	Condition-based
Buildings	8	60	Condition-based
Chlorination Equipment	4	15	Manufactured recommended
Cooling Units	22	15	Manufactured recommended
Detention Basins - Open	34	40	Condition-based
Distribution Pipes (AC)	47	80	Run to failure
Distribution Pipes (Steel)	46	50	Run to failure
Distribution Pipes (Concrete, Reinforced)		90	Run to failure
Electrical Systems	9	10	Run to failure
Ext. Gate/Fencing		20	
Fire Hydrant	17	60	Time-based
Floor Drains		20	Run to failure
Galv Well Casing		20	Run to failure
Gravity Mains (HDPE, PVC, Truss Pipe)	26	90	Run to failure
Gravity Mains / Culverts (vitrified clay, ductile iron)	25	110	Condition-based
Gravity Wastewater Mains / Laterals / Culverts (concrete, corrugated metal)	27	50	Condition-based
Infiltration basins	35	100	Condition-based
Lab/Monitoring Equipment	18	15	Run to failure
Laterals (concrete, vitrified clay, ductile iron)	28	50	Run to failure
Laterals (HDPE, PVC, Truss Pipe)	29	50	Run to failure
Lift Stations	16	25	Condition-based
Manholes (brick and concrete)	31	75	Condition-based
Master Meter	24	10	Time-based
Motor (large)	48	25	Condition-based
Other Treatment Equipment	5	20	Manufactured recommended
Outfalls	33	50	Condition-based
Pressure Relief Valves	13	30	Time-based
Pressurized wastewater mains	30	75	Run to failure
Pump station - electrical	37	30	Run to failure
Pump station - mechanical	38	40	Condition-based
Pumps (large)		15	Time-based
RO Filters	23	2	Time-based
Service Meters	15	20	Time-based
Sidewalk	43	60	Condition-based
Small Pumps	20	5	Run to failure
Storage Tanks	6	30	Time-based
Tools and Shop Equipment	19	15	Run to failure
Transmission Mains	10	70	Run to failure
Valves	12	70	Time-based
Well pump & Bowl	48	30	Condition-based
Wells - Small or Steel casing	2	20	Time-based
Wells - Stainless Steel Casing	7	30	Condition-based
WL Dist. Pipes (PVC, DI, HDPE)	11	90	Run to failure
WWTP Conc. Basins	3	50	Condition-based
WWTP Treatment Lg. Assets		25	Condition-based
WWTP Headworks	1	25	Condition-based
WWTP Boiler/Heat Exch.		50	Condition-based
Distribution Pipes (Cast Iron)		80	Run to failure
Wells and Springs	1	30	Time-based

STATE FUNDING					
Fund	Type	Eligibility	Criteria	Requirements	Application Cycle
Water Trust Board (WTB)	Grant/Loan combination depending on system affordability.	Qualified entities include municipalities, counties, irrigation districts, conservancy districts, special districts, acequia or soil and water conservation districts, associations organized and existing pursuant to the Sanitary Projects Act, and recognized Indian nations, tribes or pueblos.	WTB may fund five types of projects (1) water conservation or reused, (2) flood prevention, (3) Endangered Species Act (ESA) collaborative efforts, (4) water storage, conveyance and delivery infrastructure improvements, and (5) watershed restoration and management initiatives.	✓ Projects that are **shovel ready** with all water rights, funding and design requirements in place at the time of award. ✓ **Regional projects** and projects that share services to achieve operation efficiencies ✓ Projects that **leverage state funding** with local and federal funds. ✓ Urgent projects.	Summer-NMFA Board Approval on Funding Structure & terms. Late Summer-Solicit funding applications Fall-Project management team review for project readiness and applicant readiness Winter-WTB project recommendation for legislative authorization Spring-Legislation project authorization Late Spring-WTB funding determination
Local Government Planning Grants	Grant $50K-$100K	Local government	Need based program based on rates and median household income.	Limited to PERs, feasibility studies and master plans (can be used for economic development)	Ongoing
Public Project Revolving Loan Fund (PPRF)	Loan	State and local public projects	Finance infrastructure projects and capital equipment purchases.	Median Household Income (MHI) statewide comparison. NMFA can assist some New Mexico communities with subsidized financing through *PPRF's Disadvantaged Funding Program.*	Ongoing
Drinking Water State Revolving Loan Fund (DWSRLF)	Grant/Loan Forgiveness Principal forgiveness starting at 25% of project costs and depending on NMFA determination, additional 75% of project costs may be awarded.	Public Water Systems must first be placed on the *State's Fundable Priority List* by the New Mexico Environment Department (NMED)	Finance cost of repair and replacement of drinking water infrastructure, maintain or achieve compliance with the federal Safe Drinking Water Act (SDWA) requirements, and protect drinking water quality and public health.	Supporting documentation includes: ✓ Preliminary Engineering Report (PER)-approved by NMED–Construction Program Bureau (CPB). ✓ Detailed drawdown schedule for project payments. ✓ Final technical information on project, stamped and approved by a registered engineer.	Ongoing
Colonias* Infrastructure Fund (CIF) **Colonia is a rural community with a population of 25,000 or less located within 150 miles of the US-Mexico border.*	Colonias Infrastructure Act (ACT) adopted in 2010. Dedicates 5% of the state's annual Senior Severance Tax Bond.	Colonia designated community by the municipality or county in which it is located because of a: (a) lack of potable water supply, (b) lack of adequate sewage systems, (c) lack of decent, safe and sanitary housing.	Infrastructure projects to improve quality of life and encourage economic development of Colonia recognized communities.	✓ Level of Regionalization ✓ Long-term community benefit ✓ Emergency declarations or compliance orders issued.	Spring, 2022
Clean Water State Revolving Fund (CWSRF)-***The Fund is administered by the New Mexico Environment Department (NMED)*** *as an agent for the Water Quality Control Commission (WQCC)*	Loan	Local Authorities	Low cost financial assistance in the construction of necessary ***wastewater facilities*** so as to improve and protect water quality and public health.	NMED considerations include: (1) willingness of a community to accept loan, (2) financial capability of the community to service the loan, to perform operation and to maintain a replacement reserve fund, (3) readiness to proceed.	The State proposes to use its fiscal year of July 1 through June 30 as the accounting period of the Fund.

STATE FUNDING					
Fund	Type	Eligibility	Criteria	Requirements	Application Cycle
Rural Infrastructure Program (RIP)	Low cost loans Maximum loan per entity is $2 Million/fiscal year Interest rate 3% Repayment period up to 20 years.	Municipalities that serve population of less than 20,000, and Counties with population less than 200,000	Construction or modification of water supply, wastewater, and solid water facilities.	(1) Financial capability of the local authority to repay the loan, (2) readiness to proceed with the project.	
Special Appropriation Program	Grants	Municipalities, counties, special districts, Indian tribes, and water and/or wastewater mutual domestic associations	Appropriation for construction of community water supplies, wastewater facilities and other environmentally related projects.	Eligible entities must apply through their legislative representation.	Annually when authorized by the New Mexico Legislature and approved by the Governor.
Tribal Infrastructure Fund	Tribal Infrastructure Act, 2005	Tribal communities	The primary purpose is (1) ensure adequate financial resources for infrastructure development for tribal communities, (2) provide planning and development of infrastructure in an efficient and cost-effective manner, (3) develop infrastructure in tribal communities to improve the quality of life and encourage economic development. Two categories of qualified projects: (1) Planning, and (2) Design and/or Construction.	Priority given to (1) projects listed as one of the top five projects identified by Infrastructure Capital Improvement Plan (ICIP) submitted to DFA, (2) Projects with at least 5% match, (3) Ready-to proceed, multi-jurisdictional regional projects, complete projects, and operable phases of a project.	

FEDERAL FUNDING					
Community Development Block Grants (CDBG)	Grant (5-10% Cash Match) $50k Planning $500K Construction Planning Grants that combine systems "Regionalization" may be eligible at a higher amount.	All Counties/incorporate communities. State recognized special districts can only apply for a planning grant.	Eligible categories include: Community Infrastructure Housing Public Service Capital Outlay Economic Development Emergency Planning, Colonias.	Citizen participation must be encouraged. Application must address at least 1 of the 3 national objectives: (1) Activities must benefit low and moderate income persons, (2) Prevention of slum and blight, (3) Must meet urgent or life threatening community need. Include full and phased budget, match must be secured at time of application.	Fall, 2021 Planning application has no deadline.
Water and Waste Disposal Direct Loans and Grants	Loans and Grants Loans are made based on the applicant's authority and the life expectancy of the system's project, which may be up to the maximum of 40 years.	Public bodies, non-profit corporations and Indian Tribes	To develop water and waste disposal systems in rural areas and towns with a population not in excess of 10,000.	Preliminary Engineering Report, Environmental Report, population and median household income of the area to be served, current audits or financial information for the past three years, evidence of outstanding indebtedness, organizational documents, the applicant's IRS tax identification number, DUNS number, a proposed operating budget, and some certification forms. This loan program is based on repayment ability	Ongoing
		American Indian and Alaska Native people	Water, Wastewater, and Solid Waste Projects.	Four types of projects have been defined: (1) projects to serve new or like-new housing, (2) projects to serve existing housing, (3) special projects, and (4) emergency projects.	
Water SMART Grants	Grant	for projects that save water, improve energy efficiency, address endangered species and other environmental issues, and facilitate transfers to new uses			
System Optimization Review Grants	Grant	A System Optimization Review is a broad look at system-wide efficiency focused on improving efficiency and operations of a water delivery system, water district, or water basin			
Advanced Water Treatment and Pilot and Demonstration Project Grants	Grant	for pilot and demonstration projects that address the technical, economic, and environmental viability of treating and using brackish groundwater, seawater, impaired waters, or otherwise creating new water supplies within a specific locale			
Grants to Develop Climate Analysis Tools	Grant	For research projects focused on the information gaps detailed in the joint Reclamation and United Stated Army Corps of Engineers (USACE) Report titled "Addressing Climate Change in Long-Term Water Resources Planning and Management:			

Exhibit “B” to the Final Asset Management Resolution

POLICY STATEMENT

It is the policy of City of Roswell to manage the water asset network to:

- Establish reserves for planned future capital expenditures, unexpected or unpredicted events, or extraordinary expenditures;
- Manage reserves, reserve funds and deferred revenue in a responsible manner;
- Use reserves, reserve funds, and deferred revenue solely for the specific purpose determined in this policy;
- Increase rates as needed over time to continue to adequately operate the water asset network;
- And follow the suggestions in the Asset Management Plan which will allow the Mutual Domestic to obtain loans and grants from the state to make necessary repairs to the system.

PURPOSE OF POLICY

The purpose of this policy is to address long-term funding strategies for the water system.

RESERVES

The City desires to establish and maintain adequate reserves to provide for the timely and orderly repair and replacement of short-lived assets.

- Reserve funds will be set aside each year to keep money available for financing unexpected and emergency expenditures and to maintain a sound financial position. This fund will be maintained at a level adequate to provide for emergency repairs or other unexpected issues in the City water system.
- The funds established will be replenished and used only in a manner which allows the City to fund costs consistent with the Council’s adopted actions and in a manner that requires minimal adjustments. The reserve fund will be reviewed annually during the budget process.

Regular City Council Meeting 18.
Meeting Date: 03/12/2026
COMMITTEE: N/A **CONTACT:** Amalia Martinez
CHAIR: Mayor Pro Tem

Summary:
Approval of the minutes from the Regular City Council meeting on February 12, 2026. (Corn/Martinez)

Attachments

DRAFT - February 12, 2026, City Council Minutes

Roswell City Council
Chavez County Administrative Center
Commission Chambers-#1 St. Mary's Place
Roswell, New Mexico 88203
Thursday, February 12, 2026, at 6:00 pm

Notice of this meeting was given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 25-28.

The meeting reconvened at 6:00 p.m. with Mayor Jennings presiding:

ROLL CALL VOTE:

Robert Corn	Present
Carlos Marrujo, Jr	Present
Ed Heldenbrand	Present
Angela Moore	Present
Juan Oropesa	Present
Darrell Johnson	Present
Will Cavin	**Absent**
Juliana Halvorson	Present
Kurt Gass	Present
Cristina Arnold	Present

Councilor Marrujo led in prayer and Councilor Johnson led in the Pledge of Allegiance.

APPROVAL OF THE AGENDA

1. Approval of agenda - approve the agenda for the Thursday, February 12, 2026, Regular City Council Meeting.

Mayor Pro Tem Corn moved to approve the agenda for the February 12, 2026, Regular City Council meeting with the following changes:

- Pull Item # 4 from the Consent Agenda and place it before Item # 25.
- Pull Item # 15 off of the Consent Agenda and place it after the newly relocated Item # 4

Councilor Arnold was the second.

ROLL CALL VOTE:

Robert Corn	Yes
Carlos Marrujo, Jr	Yes
Ed Heldenbrand	Yes
Angela Moore	Yes

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Juan Oropesa	Yes
Darrell Johnson	Yes
Juliana Halvorson	Yes
Kurt Gass	Yes
Cristina Arnold	Yes

MOTION PASSED: 9-0

2. Approval of consent agenda - approve the consent agenda for the Thursday, February 12, 2026, Regular City Council Meeting.

Mayor Jennings said the Consent Agenda is before you. Are there any items any member wishes to remove from the Consent Agenda? Hearing no objections, the Consent Agenda was adopted.

CONSENT ITEMS (items 3-19 will be approved at the time of the approval of the consent agenda)

3.Ordinance 26-02: Consider recommending to City Council approval to advertise and hold a public hearing on proposed Ordinance 26-02: An ordinance for the sale of Real Property and approval for the City of Roswell to enter into a Purchase and Sale Agreement with EquipmentShare.com Inc.

5.Approval of a budget adjustment in the amount of $115,891.56 to procure and install radio equipment, base station consoles, antennas, cabling, gateways, and related technician services to support PVRCC Consolidated Dispatch radio communications and the upcoming dispatch relocation, utilizing New Mexico Statewide Price Agreement No. 10-00000-20-00048.

6.Approval of a budget adjustment in the amount of $26,410.00 to procure essential IT equipment, including keyboards and mice, to support dispatch center operations and the upcoming relocation. The purchase will be made through TIPS Contract No. 210101.

7.Approval of a budget adjustment in the amount of $5,693.10 to contract J & G Electric to perform the necessary work to support the dispatch relocation.

8.Approval of a budget adjustment in the amount of $167,640 to authorize a new contract to fund three contracted dispatcher positions for a four-month period.

9.Approval of a budget adjustment (revenue & expense) of $150,000.00 to purchase merchandise for ProShop.

10.Approval of a budget adjustment in the amount of $32,375 for collection appraisals in support of flood recovery efforts.

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11.Approval for the Roswell Police Department to purchase and outfit two patrol vehicles in the amount of $125,305.58.

Resolution(s)

12.Resolution 26-07 Weeds - The Resolution shall mandate the cleanup of approximately ten (10) separate properties within the City.

13.Resolution 26-08: Approval of adoption of Resolution 26-08, in response to NMDOT's December 2025, LGRF Funding.

ROW Leases

14.Approval of AerSale, Inc. to enter into a 10-year lease beginning October 1st, 2025, and ending September 30, 2035, for Hangar No. 85 at the Roswell Air Center.

16.Approval of City of Roswell Museum Lease to enter into a 5-year lease beginning February 1, 2026, and ending January 31, 2031, for Building No. 1081 at the Roswell Air Center.

Bids, RFP's and Agreements

17.Approval of the Scope of Work for RFP: Ground Emergency Medical Services (EMS) Billing Services.

18.Approval to award RFP 26-004 for Architectural & Engineering Design Services for Flood-related Projects (DR- 4843) to Huitt-Zollars, Inc. and Molzen-Corbin & Associates, P.A.

Minutes

19.**Approval of the minutes from the Regular City Council meeting on January 16, 2026**.

NON-ACTION ITEMS (Information Items)

20.Proclamation - Honorable Bobby R. Baldock

21.Airport Updates (Bobbi Thompson)

22.Airport Advisory Commission Updates (Bud Kunkel)

23.Employee Out-of-State Travel

PUBLIC PARTICIPATION ON AGENDA ITEMS AND NON-AGENDA ITEMS

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In order to speak you must sign up prior to the Council Meeting.

PUBLIC HEARING(S)

24.Ordinance 26-01: Hold a public hearing to consider adopting proposed Ordinance 26-01 An Ordinance Amending the City of Roswell's Purchasing Procedures.

NEW BUSINESS / REGULAR ITEMS

4.Ordinance 26-03: consider recommendation to City Council approval to advertise and hold a public hearing on proposed Ordinance 26-03: An Ordinance Amending Chapter 13 Fire Prevention.

BACKGROUND: New 2024 code adoption and amendments updated to reflect current standards. Necessary for ISO and State requirements.

MOTION: Councilor Halvorson made a motion to refer this item to Public Safety. Councilor Moore was the second.

VOTE: A voice vote was unanimous.

MOTION PASSED: 9-0

FOR THE RECORD: Councilor Arnold stepped away from 7:20 p.m. until 7:23 p.m.

15.Approval of the City of Roswell Police Department to enter into a 5-year lease beginning March 1, 2026, ending February 28, 2031, for Building No. 500 at the Roswell Air Center.

BACKGROUND: The City of Roswell Police Department requests to enter into a 5-year lease for Building 500, consisting of 23,000 square feet and adjacent area of land consisting of 5 acres more or less, located at the Roswell Air Center, commencing on March 1, 2026, and ending February 28, 2031.

MOTION: Mayor Pro Tem Corn made a motion for this item to be referred to Public Safety, Finance then back to City Council. Councilor Heldenbrand was the second.

VOTE: A voice vote was unanimous

MOTION PASSED: 9-0

25.Consider approval of the Galacticon Lodgers' Tax Sponsorship Agreement in the amount of $6,200

BACKGROUND: Galacticon has requested sponsorship funding to provide free public attractions located outside of the Galacticon facility during the UFO Festival. These attractions

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are intended to draw visitors throughout the full UFO Festival footprint, increasing foot traffic and engagement in multiple areas of the event.

MOTION: Councilor Gass made a motion to consider approval of the Galacticon Lodger's Tax Sponsorship agreement in the amount of $6,200. Councilor Arnold was the second.

VOTE: A voice vote was unanimous

MOTION PASSED: 9-0

26.Consider approval of MainStreet Roswell Sponsorship Agreement for the UFO Festival in the amount of $102,000 with $56,000 out of Lodgers' Tax and $46,000 out of the General Fund.

BACKGROUND: MainStreet Roswell has served as the organizing entity for the annual UFO Festival for 2 years, a signature community event that attracts visitors, generates economic impact, and promotes tourism for the City of Roswell. Historically, the City of Roswell has supported MainStreet Roswell through sponsorship agreements to assist with event-related costs. In FY2024, the City awarded $60,000, of which $52,201.75 was expended. In FY2025, the City awarded $50,000, with $50,000 fully expended. These funds were used to support operational, marketing, and programming needs associated with the event. The proposed sponsorship agreement in the amount of $102,000 reflects the budget proposal submitted by Executive Director of MainStreet Roswell, Barbara Gomez. The agreement is intended to support event production, infrastructure, marketing, and related costs to ensure successful execution of the 2026 UFO Festival.

MOTION: Councilor Gass made a motion to approve MainStreet Roswell Sponsorship Agreement for the UFO Festival in the amount of $102,000 with $56,000 out of Lodgers' Tax and $46,000 out of the General Fund. Councilor Moore was the second.

After much discussion Councilor Heldenbrand called for the question.

CALL TO THE QUESTION ROLL CALL VOTE:

Robert Corn	Yes
Carlos Marrujo, Jr	Yes
Ed Heldenbrand	Yes
Angela Moore	Yes
Juan Oropesa	Yes
Darrell Johnson	Yes
Juliana Halvorson	Yes
Kurt Gass	Yes
Cristina Arnold	Yes

DRAFT

MOTION PASSED: 9-0

ROLL CALL VOTE:

Robert Corn	No
Carlos Marrujo, Jr	Yes
Ed Heldenbrand	Yes
Angela Moore	Yes
Juan Oropesa	Yes
Darrell Johnson	Yes
Juliana Halvorson	Yes
Kurt Gass	No
Cristina Arnold	Yes

MOTION PASSED: 7-2

FOR THE RECORD: Councilor Gass expressed appreciation for Councilor Corn and the Finance Committee for their past efforts to balance the budget despite limited information. He also thanked City staff for working hard to provide accurate information and noted that the City of Roswell requested a special audit.

27.Consider approval of MainStreet Roswell Sponsorship Agreement for the America 250 Roswell in the amount of $150,000.00 from the General Fund.

BACKGROUND: The America 250 Roswell Committee will organize the Fourth of July Fireworks Celebration, and MainStreet Roswell will manage and oversee the event's funding as the fiduciary. he year 2026 marks the 250th anniversary of the signing of the Declaration of Independence, commemorating the nation's founding in 1776 and honoring America's history, values, and future. America 250 Roswell is dedicated to honoring our nation's 250 years of independence by celebrating Roswell's history, people, and patriotic spirit through inclusive events, educational opportunities, and community-driven initiatives that unite residents and visitors alike.

MOTION: Councilor Gass made a motion for the approval of MainStreet Roswell Sponsorship Agreement for the America 250 Roswell, in the amount of $150,000.00 from the General Fund. Councilor Halvorson was the second.

FOR THE RECORD: Councilor Heldenbrand stepped away from 8:34 p.m. until 8:38 p.m.

FOR THE RECORD: Councilor Johnson stepped away from 8:37 p.m. until 8:40 p.m.

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After extensive discussion, Councilor Heldenbrand proposed an amendment to include a $150,000 reverse clause—a claw back—upon execution of the contract. Councilor Halvorson seconded the amendment.

FOR THE RECORD: Mayor Pro Tem Corn stated that he has never seen or heard where you can contract out liability exposure. You can limit it somewhat but you can't get away from it.

Councilor Heldenbrand and Councilor Halvorson withdrew their friendly amendment motion.

MOTION: Councilor Halvorson made a motion to enable the City Manager and Administration at the City of Roswell to enter into a Sponsorship Agreement up to $150,000.00 with Main Street Roswell with a reverse clause. Councilor Heldenbrand was the second.

ROLL CALL VOTE:

Robert Corn	No
Carlos Marrujo, Jr	Yes
Ed Heldenbrand	Yes
Angela Moore	Yes
Juan Oropesa	No
Darrell Johnson	Yes
Juliana Halvorson	Yes
Kurt Gass	No
Cristina Arnold	No

MOTION PASSED: 5-4

28.Approval of a budget adjustment of $263,355.30 to install data lines and CJIS required access control for the new Roswell Police Department headquarters

BACKGROUND: The Roswell Police Department recently entered into a lease agreement with the Roswell Airport to lease the old ILEA building as the new Roswell PD Headquarters. The ILEA building has very few data lines installed because it was previously a training facility rather than a typical government office. Roswell IT has estimated costs to install data lines, and CJIS requires access control at approximately $263,355.30.

MOTION: Councilor Gass made the motion to approve the budget adjustment of $263,355.30 to install data lines and CJIS required access control for the new Roswell Police Department headquarters. Councilor Marrujo was the second.

This item was tied with Item # 4 and missing a document so City Manager asked that Item # 28 be tabled.

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MOTION: Mayor Pro Tem Corn made a motion to table this item. Councilor Gass was the second.

VOTE: A voice vote was unanimous

MOTION PASSED: 9-0

29.Consider approval of Mayor Jennings' recommendation of appointments to the Flood Task Force as follows:
Chris Cortez
Gordon Patton
Mike Espiritu
Jon Hitchcock

BACKGROUND: The Flood Task Force shall consist of 5 members.

MOTION: Mayor Pro Tem Corn made a motion for the approval of Mayor Jennings' recommendation of appointment to the Flood Task Force. Councilor Johnson was the second

VOTE: A voice vote was unanimous

MOTION PASSED: 9-0

FOR THE RECORD: Jon Hitchcock cannot serve on two committees and he will touch base with the City Manager by February 13, 2026 to let him know which Committee he will be a part of between AAC and Flood Task Force

30.Approve the terms of employment and job description for Christopher J. Nairn-Mahan (Josh) for the position of City Attorney.

BACKGROUND: Sec. 2-84. - Qualifications. The city attorney shall be admitted to the practice of law by the supreme court of the state, and he shall be in good standing in the State Bar of New Mexico. He shall have at a minimum six years of previous full-time legal practice. Sec. 2-85. - Duties. The city attorney shall: (1) Be the chief legal officer of the city and legal adviser to the governing body. He shall attend all regular meetings of the council and such other meetings of the council as he shall be requested to attend by the mayor. He shall have the right to be heard at any meeting of the council at which matters involving questions of law are being discussed. He shall render to the council his opinion upon any question of law involving the interests of the city at all times when requested by the council to do so. He shall draft and prepare all contracts to be entered into by the city and shall submit the contracts to the council for its approval, whenever requested by the council to do so. He shall draft and prepare all city ordinances and shall submit the ordinances to the council for its approval, whenever requested by the council to do so. (2) Draft and prepare all process and papers for the use of police officers in the carrying out by them

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of the duties of their office, whenever requested by the police chief to do so. He may prosecute all actions brought in the municipal court on behalf of the city, whenever requested by the municipal judge to do so or whenever in his judgment it is for the general welfare of the city that any such action should be so prosecuted. (3) Supervise and pass upon the legality as to the manner and form of all bonds to be given by any city officer or by any person entering into such a contractual relationship with the city as requires the giving of a bond to the city. (4) Perform any other duties that are required by the governing and customary to the practice of law. (5) The city attorney shall be responsible for the performance, functions, and all personnel of his office. (6) The city attorney shall have pocket settlement authority of no more than $20,000.00 per occurrence. Such settlements shall not be made without the consent of

MOTION: Mayor Pro Tem Corn made a motion to approve the terms of employment and job description for Christopher J. Nairn-Mahan (Josh) for the position of Acting City Attorney. Councilor Marrujo was the second.

ROLL CALL VOTE:

Robert Corn	Yes
Carlos Marrujo, Jr	Yes
Ed Heldenbrand	Yes
Angela Moore	Yes
Juan Oropesa	Yes
Darrell Johnson	Yes
Juliana Halvorson	Yes
Kurt Gass	Yes
Cristina Arnold	Yes

MOTION PASSED: 9-0

Closed Session

31.Hold Closed Session: Pursuant to NMSA 1978 § 10-15-1H (2), to discuss limited personnel matters relating to the City Attorney.

No Closed Session was held.

32.Resolution 26-09: Adoption of Resolution 26-09 approving a budget adjustment for the fiscal year ending June 30, 2026.

BACKGROUND: The New Mexico Department of Finance Administration (DFA) requires governing body approval for any budget adjustment that increases or decreases revenue or expenditures in the approved budget. The finance department is requesting approval of budget adjustments, as summarized in Exhibit "A", to align the City's FY2025-2026 budget with current

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funding allocations. These adjustments include updates to various grants, transfers, and departmental budgets.

MOTION: Councilor Gass made a motion to adopt Resolution 26-09 approving a budget adjustment for the fiscal year ending June 30, 2026. Councilor Heldenbrand was the second.

ROLL CALL VOTE:

Robert Corn	Yes
Carlos Marrujo, Jr	Yes
Ed Heldenbrand	Yes
Angela Moore	Yes
Juan Oropesa	Yes
Darrell Johnson	Yes
Juliana Halvorson	Yes
Kurt Gass	Yes
Cristina Arnold	No

MOTION PASSED: 8-1

CITY MANAGER REPORTS/ANNOUNCEMENTS
(Information Only)

Adjournment

Meeting adjourned at 9:34 p.m.

Approved on this 12th day of March 2026.

(City Seal)

_____
Timothy Z. Jennings, Mayor

_____
Amalia Martinez, City Clerk

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Regular City Council Meeting 22.
Meeting Date: 03/12/2026
COMMITTEE: N/A **CONTACT:** Amalia Martinez
CHAIR: N/A

Summary:
Employee Out-of-State Travel

Attachments

RPD Out-of-State Travel
Travel Memo - Museum

Roswell Police Department

CHIEF ALBERTO ALDANA

MEMORANDUM
To: City Council Members
From: Chief Alberto Aldana
Date: February 23, 2026
Subject: Notification of Out-of-State Training for Department Personnel

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Dear Council Members,
The following personnel are scheduled for out-of-state training.

1. **Christina Lovato**
   - **Rank/Position:** Crime Scene Technician
   - **Training Program:** Cellbrite Training
   - **Location:** Irving, Texas
   - **Dates:** March 30th, 2026 through April 3rd, 2026
   - **Purpose/Objective:** To replace Cammie in Cellbrite, and to become the 2nd tech to help with cellphone search warrants
2. **Domicio Morales, Víctor Bolanos, Brad Bailey**
   - **Rank/Position:** Officers and Sergeant
   - **Training Program:** National Police Week
   - **Location:** Washington DC
   - **Dates:** May 12th, 2026 – May 16th, 2026
   - **Purpose/Objective:** To honor those who serve. Also, to provide valuable wellness resources and peer support opportunities. It also strengthens morale and professional development, benefiting our department and community.

This memo is intended for informational purposes. Should you require any additional information, please do not hesitate to contact me.

Sincerely,

Chief Alberto Aldana

#301

Roswell Museum

MEMORANDUM

To: City Council Members
Cc: Hess Yntema, City Manager
From: Caroline Brooks, Museum Director
Re: Out-of-State Travel for Museum
Date: March 2, 2026

Employee Name:	Caroline Brooks
Dates:	Conference dates: May 20-23, 2026, with travel on May 19 and 24
Location:	Philadelphia, PA
Purpose:	Travel is for attendance at the American Alliance of Museums Conference for professional development, networking, and exposure to ideas and resources that will directly benefit the museum's recovery and rebuild.

ROSWELL NEW MEXICO
AGENDA ITEM ABSTRACT

Regular City Council Meeting **25.**
Meeting Date: 03/12/2026
COMMITTEE: Legal
CONTACT: C. Josh Nairn-Mahan **CHAIR:** Will Cavin

ACTION REQUESTED:
Ordinance 26-02: Hold a public hearing to consider adopting proposed Ordinance 26-02: An ordinance for the sale of Real Property and approval for the City of Roswell to enter into a Purchase and Sale Agreement with EquipmentShare.com Inc. (Corn/Vickers)

BACKGROUND:
Initiated by: Jessica Vickers

The property is located on Monksdale Road, Roswell, Chaves County, New Mexico.

FINANCIAL CONSIDERATION
The total purchase price for the property shall be $99,760.00. This property was independently appraised at $99,760.00 ($8,000 per acre, 12.47 acres).

LEGAL REVIEW:
The City Attorney has reviewed the Purchase and Sale Agreement from EquipmentShare.com Inc.

BOARD AND COMMITTEE ACTION:
This item went before the Legal Committee on 1-22-2026 and it was advertised for a public hearing at the last City Council meeting on February 12, 2026.

STAFF RECOMMENDATION:
Proceed as presented.

Attachments

Ordinance 26-02 Land Sale Equipmentshare
Ordinance 26-02 Predetermination Communication (Exhibit A)
Ordinance 26-02 PSA Fully Executed 12-2-2025 (Exhibit 1)
Ordinance 26-02 Appraisal Sunset and Monksdale Land (Exhibit 2)
Ordinance 26-02 Ordinance 24-03 Amending Chapter 2 (Exhibit 3)

ORDINANCE 26-02
AN ORDINANCE FOR THE PURCHASE AND SALE OF REAL PROPERTY

WHEREAS, Seller, the City of Roswell, is the owner of a certain tract of real property which is described in more detail shown on Exhibit A attached hereto and made part hereof (the "Property") The Property shall mean net usable acres and shall not include real property burdened by permanent rights-of-way for public roads, drainage or utilities; and

WHEREAS, Buyer. EQUIPMENTSHARE.COM INC, a Texas corporation, desires to purchase the Property upon the terms, provisions and conditions hereinafter set forth, together with all right, title and interest, if any, of Seller in and to any land lying in the bed of any street, road, alley or way, whether opened to, in front of or adjacent to the Property, and together with all appurtenances, improvements, easement and/or hereditaments thereunto belonging; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL AS THE GOVERNING BODY OF THE CITY OF ROSWELL, NEW MEXICO, that:

SECTION 1. **LOCATION:** The property will be comprised of the following (the "Property"): Land totaling approximately 12.47+/- acres located at South Sunset Avenue and Monksdale Road, Roswell, Chaves County, New Mexico (the "Land"), as approximately shown on Exhibits A and B of the PURCHASE AND SALE CONTRACT, Exhibit 1.

SECTION 2. **PURCHASE PRICE-** The total purchase price for the Property shall be NINETY-NINE THOUSAND SEVENDRED HUNDRED SIXTY NO/100 DOLLARS ($99,760.00). The Purchase Price, subject to any prorations set forth in Section 3 of the PURCHASE AND SALE CONTRACT shall be paid to Seller at closing as hereinafter defined (the "Closing"). This property was independently appraised at $99,760.00, Exhibit 2.

SECTION 3. **PURPOSE AND INTENT** This ordinance is adopted for the purpose of selling real property owned by the City of Roswell that has no municipal purpose and to create new jobs and place this property back on the tax rolls with a beneficial use to the community. This has been determined in accordance with Ordinance 24-03, Exhibit 3.

SECTION 4 **TERMS:** This property is sold in Fee Simple. All other conditions are as provided in Exhibit 1, Purchase and Sale Contract.

SECTION 5. **REPEALER:** All ordinances or parts of ordinances in conflict or inconsistent herewith are hereby repealed to the extent of such inconsistency. This repealer shall not be construed to revive any ordinance or part of any ordinance heretofore repealed.

SECTION 6. **SEVERANCE:** If any section, paragraph, clause or provisions of this ordinance for any reason shall be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any other part of this ordinance.

SECTION 7. **EFFECTIVE DATE:** This ordinance shall be effective Forty-Five (45) days after its adoption, unless a referendum election is held pursuant to NMSA 1978 Section 3-54-1 (E). A petition calling for a referendum election on the sale of this real property must be filed no later than

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thirty (30) days after the adoption of the ordinance and must comply with the requirements of NMSA 1978 Section 3-54-1 (E). In the event that a referendum election is held, the effective date shall be as prescribed by statute.

PASSED, ADOPTED, SIGNED, and APPROVED 12th day of February, 2026.

CITY SEAL

_____
Timothy Z. Jennings, Mayor

ATTEST

_____
Amalia Martinez, City Clerk

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ROSWELL

Office of the Mayor

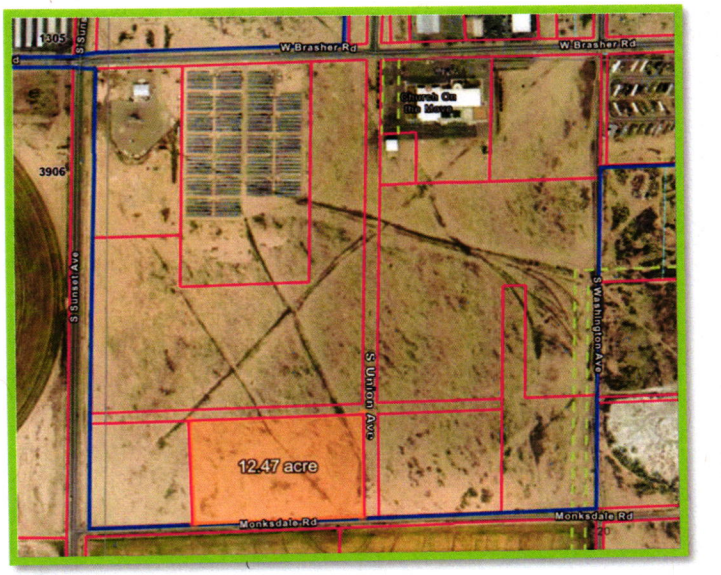
9/8/2025

PREDETERMINATION COMMUNICATION

From:

Timothy Z. Jennings, Mayor Chad Cole, City Manager

RE: Sale of 12.47+/- acres of land, Monksdale Rd. Roswell, NM 88203



Esteemed Members of the Legal Committee & City Council,

This communication is sent to your pursuant Ordinance 24-03, and New Mexico Statutes Chapter 3 - Municipalities Article 54 - Sale or Lease of Property Section 3-54-1 Authority to sell or lease municipal utility facilities or real property; notice; referendum.

The Mayor and City Manager determined and concur that the land subject to sale regarding 12.47+/- acres of land off of Monksdale Rd. Roswell, NM 88203, that has an appraised value of $8,000 per acre and was appraised 2/28/2025. The amount to the City is $99,760.00. The site has no existing or future municipal purpose. We believe that sale of such land is in the interest of the City financially and economically, and will lead to better use than the currently vacant plot. Please feel free to contact either of us with any questions.

Timothy Z. Jennings, Mayor

Chad Cole, City Manager

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PURCHASE AND SALE AGREEMENT

THIS PURCHASE AND SALE AGREEMENT (this "**Agreement**") is made and entered into by and between **CITY of ROSWELL**, a municipal corporation ("**Seller**"), and **EQUIPMENTSHARE.COM INC**, a Texas Corporation ("**Buyer**"), and is effective on the date ("**Effective Date**") executed by the last of Buyer and Seller, determined by the date in Buyer's and Seller's signature block, each sometimes referred to in this Agreement separately as a "**Party**" and collectively as the "**Parties**."

RECITALS:

A. Seller is the owner of a certain parcel of land on Monksdale Road, Roswell, NM 88203, (Parcel ID: 4135065145250000000) ("Parent Parcel").

B. Seller is the owner of the tangible personal property listed on Exhibit C which is generally used or located upon the Real Estate (the "**Personal Property**").

C. Seller desires to sell and Buyer desires to purchase the Personal Property and a portion of the Parent Parcel, consisting of approximately 12.47 +/- acres of land, as depicted on Exhibit A and more particularly described on Exhibit B, attached hereto and incorporated herein, together with the building and all other improvements, if any located thereon hereinafter collectively referred to as the "**Real Estate**"), subject to the terms and conditions of this Agreement.

For and in consideration of the premises set forth above and the mutual covenants and agreements hereinafter contained, which the Parties agree to keep and perform, the Seller agrees to sell and Buyer agrees to acquire the Real Estate and Personal Property subject to and in accordance with the following terms, provisions and conditions:

1. **RECITALS.** The Recitals are true and correct in all respects and are incorporated in this Agreement.

2. **AGREEMENT TO PURCHASE AND SELL.** Seller hereby agrees to sell, and Buyer hereby agrees to purchase, subject to the terms and conditions of this Agreement, fee simple title in and to the Real Estate, together with the building and all other improvements, structures, fixtures, easements, rights-of-way and other rights, privileges and benefits, including Seller's interest in any development rights appurtenant thereto, and to any alleys adjacent thereto, and any land lying in the bed of any street, road, avenue, open or proposed, public or private, in front of or adjoining the said land or any portion thereof, to the center line thereof, as well as the Personal Property, (the Real Estate and the Personal Property, collectively, the "**Property**"). The Seller agrees that the transfer of the Property at Closing will also include a transfer to Buyer of all of Seller's rights and interest in the following:

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(a). All fixtures located within the buildings or other improvements on the Real Estate if any;
(b). Any transferrable permits, licenses, approvals and authorizations issued by any governmental entity, if any, in connection with the Real Estate;
(c). All warranties and guaranties relating to the buildings and other improvements on the Real Estate, if any; and
(d). Any blueprints, drawings, floor plans, specifications associated with the improvements, structures, and fixtures on the Real Estate in Seller's possession.

3. **PURCHASE PRICE AND PAYMENT.** The purchase price for the Property (the "**Purchase Price**") shall be the sum of Ninety-Nine Thousand Seven Hundred Sixty Dollars ($99,760.00). Subject to the terms and conditions of this Agreement, the Purchase Price shall be paid as provided below.

3.1 Earnest Money Deposit. Within three (3) business days after the Effective Date, Buyer shall deposit with Fidelity National Title Insurance Company (Phoenix, AZ – Attn: Kelli Vos) (the "**Escrow Agent**" and sometimes also referred to as the "**Title Company**") Twenty-Five, Thousand and No/100 Dollars ($25,000.00) (the "**Earnest Money**"). Upon the Closing Date, the Earnest Money shall be applied against the Purchase Price, or, if the transaction contemplated hereby is not consummated, delivered to Seller or Buyer as provided herein. In the event that there shall be any action or legal proceeding and the Title Company is or may be a party, the Title Company shall be entitled, at any time, in its sole discretion, to pay the Earnest Money, or any portion thereof, into the appropriate state or federal court having jurisdiction in the county in which the Real Estate is located and, upon doing so, shall be relieved of any further responsibility or liability as to the Earnest Money.

3.2 Independent Contract Consideration. Buyer and Seller hereby acknowledge that One Hundred Dollars ($100.00) of the Earnest Money deposit constitutes independent contract consideration (the "**Independent Contract Consideration**") for this Agreement, which sum shall be paid to Seller upon any termination of this Agreement (except arising from a default by Seller hereunder) and shall be non-refundable to Buyer, but which shall be applied against the Purchase Price at Closing.

3.3 Payment. On the Closing Date, Buyer shall deposit or cause to be deposited with the Escrow Agent sums sufficient to pay the Purchase Price, less the Earnest Money, and all other amounts necessary to satisfy Buyer's obligations with respect to closing the transactions contemplated herein. Subject to the closing conditions described in Section 9 below, Buyer shall cause the Escrow Agent to pay to Seller the remaining balance of the Purchase Price after adjustment for the prorations and credits set forth in this Agreement, by federal wire transfer in immediately available funds to such bank account(s) as Seller may designate.

4. **BUYER DUE DILIGENCE.**

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4.1 Inspection Period. Commencing on the Effective Date, Buyer, its agents, employees and contractors, shall be entitled to enter upon the Property to perform inspections, evaluations, and tests of the Property, including, without limitation, surveys, test borings, environmental and geotechnical studies, examination and tests of any structural and mechanical systems and studies, zoning analysis, and of any and all other matters that Buyer desires to consider at Buyer's sole cost and expense (the "**Inspection Period**"). The Inspection Period shall expire on the ninetieth (90th) day after the later of the Sub-Parcel Completion Date (defined hereafter) and Ordinance Process Completion Date (as the same may be extended pursuant to Section 4.4 or 4.5 hereof. If the Inspection Period includes a federal holiday, said holiday shall not be counted toward the calculation of the date of expiration of the Inspection Period defined herein. Additionally, if the Inspection Period expiration date falls on a non-business day (a Saturday, Sunday or recognized federal holiday) then the expiration date shall extend forward to the next business day. Buyer will exercise reasonable efforts to cause all inspections to be conducted with as little disruption to the Seller's operation of the Property as is reasonably possible. Furthermore, Buyer agrees to indemnify and defend Seller against any damage to person or property directly resulting from Buyer's access to the Property prior to the Closing Date. If this Agreement is not terminated pursuant to Section 4, then such right of Buyer, its agents, employees, and contractors to enter upon the Property and to perform inspections and tests shall continue through the Closing Date.

4.2 Due Diligence Deliveries.

4.2.1 Environmental Reports. On the Effective Date, Seller shall provide Buyer with true and accurate copies of all environmental studies, assessments, findings associated with the Property, any known developments, all known and unmarked utilities, infrastructure, historical features, preserves, conservation reserve programs, and reservations associated with the Property to the extent the same are in Seller's possession or control or reasonably obtainable by Seller without cost or expense (collectively, the "**Environmental Reports**").

4.2.2 Contracts, Title Matters and Property Information. On the Effective Date, Seller shall provide Buyer with (i) copies of all service, equipment, supply, maintenance and other contracts in connection with the Property, including all of those listed in Exhibit D (the "**Contracts**"), (ii) to the extent in Seller's possession or control, all surveys, prior title insurance policies, plats, plans, reports, covenants, and conditions, and (iii) to the extent in Seller's possession or control or reasonably obtainable by Seller without cost or expense, all other materials regarding the Property as listed in Exhibit E attached hereto and made a part hereof (items listed in Subsection (ii) and (iii) hereunder referred to as "**Property Information**").

4.2.3 Septic and Well Systems. In the event there are any septic or well systems on the Property, Seller shall have (i) any septic system pumped and inspected, and (ii) any well system inspected, with a capacity investigation. Seller agrees to provide copies of the foregoing inspection report(s) for the system(s) to Buyer on or before that date which is five (5) days prior to the expiration of the initial Inspection Period. The Parties agree that Buyer may, in Buyer's sole discretion, give written notice to Seller prior to the expiration of the Inspection Period that the

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remedial actions recommended or required for such system(s) be completed by Seller at Seller's expense as a condition to Closing.

4.3 Approvals. Seller and Buyer acknowledge and agree that the Property may require site plan, platting, lot consolidation, zoning, environmental, permits and any other approvals or actions with respect to the Intended Use (defined below) which are required from the proper utility provider and governmental or quasi-governmental authorities having jurisdiction over the Property with respect to the entitlement, design, development, construction, operation, and use of the improvements thereon, whether existing or proposed (collectively, the "**Approvals**"), and Buyer's analysis of the required Approvals shall be considered part of Buyer's due diligence investigation pursuant to this Section 4. From the Effective Date through the Closing Date, Seller covenants and agrees to reasonably cooperate with Buyer in good faith as may be necessary in connection with Buyer's pursuit of any Approval(s). As used herein, the term "**Intended Use**" shall mean the Buyer's intended use of the Property for storage (including outdoor storage), retail sales, commercial rental, and repair and maintenance of construction equipment, and general office and other business purposes incidental thereto, and for all related lawful purposes

4.4 Environmental Assessment. Buyer shall have the right, at Buyer's sole expense, to obtain a phase I environmental site assessment ("**Phase I**"). If as a result of the Phase I, Buyer or its representatives reasonably believe that a material environmental condition described in the Phase I warrants a phase II environmental site assessment ("**Phase II**"), Buyer shall have the right to proceed with the Phase II investigation, and the Inspection Period shall be extended for a period of thirty (30) days. The cost of the Phase II investigation shall be paid for by Seller.

4.5 Extension of Inspection Period. In addition to the Buyer's ability to extend for the completion of a Phase II investigation, Buyer shall have the option to extend, in its sole discretion, the Inspection Period for thirty (30) days upon written notice delivered to Seller or Seller's Broker and Escrow Agent, at any time on or before the expiration date of the then current Inspection Period.

4.6 Termination Option. If Buyer does not desire, in its sole discretion, to proceed with the purchase of the Property, Buyer shall so notify Seller or Seller's Broker (if any) and Escrow Agent, in writing, on or prior to the conclusion of the Inspection Period, and this Agreement shall terminate and be of no further force or effect, and Buyer shall receive a refund of the Earnest Money (less the Independent Contract Consideration) and the Parties shall be relieved of any and all liability under this Agreement, except such liability under this Agreement expressly stated herein to survive such termination.

5. TITLE AND SURVEY.

5.1 Title. Seller acknowledges that Buyer's inspection of the Property shall include review of the title to the Property. Within ten (10) business days of the Effective Date, Buyer shall

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order, at Seller's sole expense, a title commitment (the "**Title Commitment**") for an owner's policy of title insurance (the "**Binder**") from the Title Company, pursuant to which the Title Company shall agree upon the Closing Date to insure good, marketable and indefeasible fee simple title to the Property in the name of Buyer for the full amount of the Purchase Price. The Binder shall provide for the issuance of a final title insurance policy (the "**Title Policy**"), free and clear of all liens, easements, licenses, restrictions, leases, tenancies, mineral leases, reservations or severances, covenants, limitations, and exceptions, except for the applicable Permitted Exceptions. The term "**Permitted Exceptions**" shall mean (a) all matters set forth in the Title Commitment or the Survey (as defined below) which are not timely objected to by Buyer as provided in Section 5.3 or Section 5.4 below, and (b) any matters which Buyer timely objects to pursuant to Section 5.3 or Section 5.4 but are thereafter waived by Buyer.

5.2 Survey. On the Effective Date, Seller shall deliver any survey in Seller's possession (or reasonably obtainable by Seller without cost or expense) to Buyer in accordance with Seller's obligation to deliver the Property Information set forth above. Within ten (10) business days of the Effective Date, Buyer, at Buyer's sole expense, may order an updated survey of the Property conforming to the Minimum Standard Detail Requirements for an ALTA/ACSM survey (the "**Survey**").

5.3 Title and Survey Objections. No less than five (5) days prior to the end of the Inspection Period, as may be extended hereunder, (herein the "**Title and Survey Review Period**"), Buyer may object in writing to any liens, encumbrances, and other matters reflected by the Title Commitment or Survey. All such matters to which Buyer so objects will be "**Non-Permitted Exceptions**"; if no such objection notice is given during the Title and Survey Review Period, except as otherwise provided below, all matters reflected by the Survey and Title Commitment will be "**Permitted Exceptions**." Seller may, but will not be obligated to, at its sole cost and expense, cure, remove or insure around all Non-Permitted Exceptions and give Buyer written notice thereof within five (5) days after receipt of Buyer's title objection letter; provided, however, Seller, at its sole cost and expense, will be obligated to cure, remove or insure around by Closing all mortgages, deeds of trust, judgment liens, mechanic's and materialmen's liens, and other liens and encumbrances against the Property (other than liens for taxes and assessments that are not delinquent) that secure indebtedness and can be removed by payment of a liquidated sum of money (collectively, "**Mandatory Cure Items**"), regardless of whether Buyer objects thereto during the Title and Survey Review Period, and all such matters will be deemed Non-Permitted Exceptions. If Seller agrees to cure the Non-Permitted Exceptions and, thereafter, Seller does not timely cause all of the Non-Permitted Exceptions which Seller agreed to cure to be removed, cured or otherwise omitted from Buyer's Title Commitment and timely deliver written notice thereof to Buyer, Buyer may, either (a) terminate this Agreement and recover the Earnest Money (less the Independent Contract Consideration) by providing written notice of termination to Seller, and Seller shall reimburse Buyer for its actual, documented, out-of-pocket expenses incurred in relation to the acquisition of the Property not to exceed Fifteen Thousand Dollars ($15,000.00) and, thereafter, neither Buyer nor Seller shall have any obligations under this Agreement except those that expressly survive the

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Closing or termination of this Agreement, or (b) elect to purchase the Property subject to the Non-Permitted Exceptions (other than liens that Seller is obligated to cure, remove or insure around), in which event the Non-Permitted Exceptions (other than the Mandatory Cure Items) subject to which Buyer elects to purchase the Property shall thereafter be Permitted Exceptions, and the cost to cure, remove or insure around Mandatory Cure Items shall either be paid by Seller out of the Purchase Price, or paid by Buyer and credited towards the Purchase Price.

5.4 New Title Matters. If, after the expiration of the Title and Survey Review Period and prior to Closing, the Title Company issues a supplement or amendment to the Title Commitment which includes new title exceptions (each a "**Title Update**"), Buyer shall have five (5) days after it receives such Title Update together with any new documents or instruments described therein that were not previously referenced in the Title Commitment and/or the Survey ("**Additional Title Documents**") to (i) review such Title Update and such Additional Title Documents, and (ii) provide Seller written notice of Buyer's objections thereto as provided below. Buyer shall only have the right to object to a new matter revealed or described in such Title Update and/or such Additional Title Documents, as the case may be, to the extent a new matter described therein (i) was not of record as of the effective date/time of the Title Commitment, and (ii) affects the value and/or use of the Property as determined in Buyer's sole discretion ("**Permitted Supplemental Title Objections**"). Notwithstanding the foregoing, in no event shall a new title exception that is recorded against the Property as a result of activities conducted on the Property by or on behalf of Buyer be considered a Permitted Supplemental Title Objection. Prior to 5:00 p.m. (CST) on the last day of such five (5) day period, Buyer shall provide Seller written notice of any Permitted Supplemental Title Objections to which it objects ("**Objectionable New Title Matters**"). Provided Seller receives timely written notice of the Objectionable New Title Matters, (i) Buyer and Seller shall work together in good faith to address the Objectionable New Title Matters for a period of ten (10) days (the "**Title Objection Workout Period**") after Seller's receipt of such notice, and (ii) to the extent any such Objectionable New Title Matters are not resolved within the Title Objection Workout Period despite the good faith efforts of each of the Parties, and provided such matters were not the result of Buyer's actions, Buyer may elect to terminate this Agreement by providing Seller written notice of termination prior to 5:00 p.m. (CST) on the last day of the Title Objection Workout Period. In the event Buyer terminates this Agreement as provided in this Section, Buyer shall be entitled to receive a full refund of the Earnest Money (less the Independent Contract Consideration) within five (5) business days of written receipt by the Escrow Agent of a copy of such notice of termination along with a written request from Buyer for the Earnest Money (with a copy going to Seller) and Seller shall reimburse Buyer for its actual, documented, out-of-pocket expenses incurred in relation to the acquisition of the Property not to exceed Fifteen Thousand Dollars ($15,000.00), neither Party shall have any further obligations under this Agreement other than the obligations which are expressly stated to survive the termination of this Agreement. Any new matters revealed or described in such Title Update and/or such Additional Title Documents that either (i) are not Permitted Supplemental Title Objections, or (ii) are not included in a notice of Objectionable New Title Matters received by Seller in a timely manner, shall be deemed approved by Buyer and shall be deemed Permitted Exception. Notwithstanding anything to the contrary contained in this Section,

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except with regard to the Title Objection Workout Period, the Closing Date shall not be extended as a result of Buyer's receipt of any Title Update and/or Additional Title Documents.

5.5 Sub-Parcel of Property. Seller shall, at Seller's sole cost and expense, obtain approval from the Chaves County of the final plat of subdivision according to the proposed depicted boundary as outlined in Lot 1 on Exhibit "A", with satisfaction of applicable requirements of all governmental entities having jurisdiction and recordation of the final plat of the Subdivision in the property records of the county in which the Property is located (the "**Sub-Parcel Completion Date**") on or before the date which is ninety (90) days after the Effective Date. Upon receipt of the recorded subdivision plat, Seller shall provide written notification to Buyer of its completion of the required subdivision process along with copies of all recorded documents. Buyer may terminate this Agreement if Seller has not satisfied this contingency within ninety (90) days following the Effective Date.

6. REPRESENTATIONS AND WARRANTIES.

6.1 Seller's Representations and Warranties. The following covenants, representations and warranties of Seller shall, in all material respects, be true and correct when made and also be true and correct on and as of the Closing Date with the same force and effect as though made and repeated as of the Closing Date. Seller covenants, represents, and warrants to Buyer, with the knowledge that Buyer is relying upon such covenants, representations, and warranties as inducement to enter into and execute this Agreement as follows:

6.1.1 Authority. Seller is a municipal corporation formed pursuant to the requirements of Section 3-2-4 NMSA (1978) and is following the procedures set forth in Section 3-54-1 NMSA (1978) giving it the authority to sell the Property. Seller has the right to execute this Agreement and to sell the Property without obtaining the consent, approval, release, or signature of any other party. The signatories hereto on behalf of Seller have been duly authorized to execute and deliver this Agreement. Following passage of the sale Ordinance and forty-five (45) day waiting period, Seller has full power to consummate the transaction described in this Agreement. Following passage of the sale Ordinance and forty-five (45) day waiting period ("**Ordinance Process Completion Date**"), the execution and delivery of this Agreement by Seller and the consummation by Seller of the transaction described herein will instantly have full legal effect and will be validly authorized by all necessary action and the observance of all required formalities on the part of Seller such that this Agreement constitutes a valid and legally binding obligation of Seller, enforceable against Seller in accordance with its terms.

6.1.2 No Claims of Others. Seller has not entered into any contract, agreement or option, other than this Agreement, granting to any party the option or right of any kind either at law or in equity capable of becoming an agreement to purchase the Property that remains in effect. No person or other entity now has or will have at the Closing any lease, license, occupancy agreement, purchase option and/or other right of any kind either at law or in equity capable of becoming an

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agreement to otherwise affect title to the Property and no party has or will have any right of adverse possession regarding the Property. The execution and delivery of this Agreement, and the transactions contemplated herein do not require any third-party consent.

6.1.3 No Litigation. There is not, nor shall there be as of the Closing Date, any litigation filed or pending brought by a third party or parties against Seller seeking to restrain or prevent the transaction contemplated hereby or to obtain damages in connection with the transaction. There is no action, suit, arbitration, unsatisfied order or judgment, lis pendens, government investigation or proceeding (including, without limitation, condemnation or eminent domain proceedings) pending or, to Seller's knowledge, threatened against Seller or the Property. There are no property tax appeals pending with respect to the Property. Seller has not been the subject of any filing of a petition under the Federal Bankruptcy Law or any federal or state insolvency laws or laws for composition of indebtedness or for the reorganization of debtors.

6.1.4 No Condemnation. There are no pending or, to Seller's knowledge, threatened condemnation, eminent domain, or similar proceedings with respect to all or any portion of the Property.

6.1.5 Environmental Matters. No Hazardous Substances (as defined below) have been generated, stored, released, discharged, or disposed of, from or on the Property in violation of any Environmental Law (as defined below). **"Hazardous Substances"** shall mean any and all pollutants, contaminants, toxic or hazardous wastes or any other substances that pose a hazard to health or safety, the removal of which is required by, or the generation, manufacture, refining, production, processing, treatment, storage, handling, transportation, transfer, use, disposal, release, discharge, spillage, seepage or filtration of which is, prohibited or penalized under any Environmental Law. **"Environmental Law"** shall mean any law, ordinance, rule, regulation or order relating to pollution or substances or materials which are considered to be hazardous or toxic, including, without limitation, the Resource Conservation and Recovery Act, the Comprehensive Environmental Response, Compensation and Liability Act, the Hazardous Materials Transportation Act, the Clean Water Act, the Toxic Substances Control Act, the Emergency Planning and Community Right to Know Act, and any state and local environmental law. Seller shall indemnify, defend, and hold harmless Buyer, its principals, officers, directors, agents, and employees, from and against all claims, expense, damage, loss, or liability arising out of or relating to the existence at, on or below the Property of any Hazardous Substances to the extent furnished or delivered to the Property prior to Closing. Seller further represents and warrants that it has not and to the best of its knowledge no other entity or person has, at any time installed, used or removed any storage tank or well on or in connection with the Property and there are not now and will not be on the Closing Date any storage tank or well on, in or near the Property.

6.1.6 No Conflict. Neither the execution and delivery of this Agreement nor the consummation by Seller of the transaction contemplated hereby will (i) conflict with or result in a breach of or default under any of the terms, conditions or provisions of any note, bond, mortgage,

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indenture, license, agreement or other instrument or obligation to which Seller is a party or (ii) violate any order, injunction, decree, statute, rule or regulation applicable to Seller.

6.1.7 No Violations. Seller has not received any written notice from any municipal, county, state, or other governmental authority of any violation of any statutes, codes, ordinances, rules, or regulations with respect to the Property including, without limitation, any laws, zoning ordinances or building rules or regulations affecting and currently outstanding against the Property. To Seller's knowledge, (i) the Property is not subject to any easements, covenants, conditions, restrictions, agreements, liens or encumbrances not of record; (ii) Seller is not in default of any easements, covenants, conditions, restrictions, agreements, liens or encumbrances; and (iii) Buyer's Intended Use would not be adversely impacted by or prohibited by any easement, covenant, condition, restriction, agreement, lien or encumbrance that will continue to encumber the Property after Closing. Neither the execution and delivery of this Agreement nor the consummation by Seller of the transaction contemplated hereby will violate any order, injunction, decree, statute, rule, or regulation applicable to Seller or any of the Property.

6.1.8 Land Use Regulation. To Seller's knowledge, there are no zoning or other land use regulation proceedings, either instituted or planned to be instituted, which could detrimentally affect the use or operation of the Property for its Intended Use or the value of the Property, nor has Seller received notice of any special assessment proceedings affecting the Property.

6.1.9 PATRIOT Act. Neither Seller nor any of its affiliates, nor any of their respective partners, members, shareholders or other equity owners, and none of their respective employees, officers, directors, representatives or agents, is a person or entity with whom U.S. persons or entities are restricted from doing business under regulations of the Office of Foreign Asset Control of the Department of the Treasury ("**OFAC**") (including those named on the OFAC's Specially Designated and Blocked Persons List (the "**List**")) or under any statute, executive order (including the September 24, 2001 Executive Order Blocking Property and Prohibiting Transactions with Persons Who Commit, Threaten to Commit or Support Terrorism (the "**Order**")), or other governmental action.

6.1.10 Bankruptcy. Seller has not (a) commenced a voluntary case with respect to it or its assets, or had entered against it a petition, for relief under any federal bankruptcy act or any similar petition, order or decree under any federal or state law or statute relative to bankruptcy, insolvency or other relief for debtors, (b) caused, suffered or consented to the appointment of a receiver, trustee, administrator, conservator, liquidator, or similar official in any federal, state, or foreign judicial or non-judicial proceeding, to hold, administer and/or liquidate all or substantially all of its assets, or (c) made a general assignment for the benefit of creditors.

6.1.11 Flood Zone. The Property is not located in a flood zone pursuant to the Federal Flood Disaster Protection Act which would require special insurance, and that the Seller has

Docusign Envelope ID: B7EBE3DC-07DA-4423-B650-D1643B5343AB

not received any notices from any insurance companies that would adversely affect the insurability of the Property.

6.1.12 Documents. The documents, information and materials furnished by Seller to Buyer pursuant to this Agreement shall be true, correct, and complete in all material respects, and such documents, information and materials shall not have been supplemented, amended, or modified in any manner whatsoever, other than as indicated on such documents, information, and materials.

6.1.13 Easements and Rights-of-Way. No easements or rights-of-way are required across the property of any adjoining landowner or Seller for the ownership, use or occupancy of the Property or any portion thereof, or for ingress to or egress from the Property or any portion thereof, except for easements or rights-of-way which are recorded.

6.1.14 Limitations on Development. Seller has received no notice, and is not otherwise aware, of any prohibition, restriction, or limitation on the development of the Property set forth in any agreement, covenant, or other written instrument affecting the Property which is not recorded.

6.1.15 Default Under Contracts. (a) Seller is not in default under any of the Contracts and hereby agrees to correct any defaults that are not contested arising prior to the Closing Date, and (b) no contractor is in default under any Contract and no contractor has asserted, nor are there, any defenses on the part of such contractor which would exist after the Closing Date based upon any defaults by Seller under a Contract. Seller has delivered to Buyer copies of all of the Contracts currently in effect with respect to the Property entered into by or on behalf of Seller, as listed on the List of Contracts attached hereto and incorporated herein as Exhibit D.

6.1.16 Governmental Approvals. Seller holds such certificates of occupancy, licenses, approvals, and other certificates, permits, franchises and rights, from all governmental authorities having jurisdiction, which are necessary for the operation, use and occupancy of the Property, all of which are validly issued, extant, subject to no successful contest or appeal, and in full force and effect.

6.1.17. Insurance Reports. No notice has been given by any insurance company which has issued a policy with respect to any portion of the Property or by any Board of Fire Underwriters (or other body exercising similar functions) claiming any defects or deficiencies or requesting the performance of any repairs, replacements, alterations, or other work.

6.1.18 Insurance Coverage. (i) Seller carries fire and extended coverage insurance on the Property in adequate amounts to replace the improvements on the Property (without deducting for depreciation), and such insurance is in full force and effect, and (ii) between the date hereof and the Closing Date, Seller will continue to maintain such insurance in full force and effect.

Docusign Envelope ID: B7EBE3DC-07DA-4423-B650-D1643B5343AB

6.1.19 Correctness of Representations and Warranties. No representation, warranty or covenant by Seller in this Agreement, or any statement, certificate, or schedule made, furnished, or to be furnished to Buyer pursuant hereto or in connection with the transactions contemplated hereby, contains or will contain any untrue statement of a material fact, or omits or will omit to state a material fact necessary to make the statements contained therein not misleading.

6.1.20 Survival. The representations and warranties made by Seller in this Section 6.1 shall survive the Closing.

6.2 Seller's Covenants.

6.2.1 Maintenance of Property. Between the Effective Date and the Closing Date, the Property will be operated and managed by or on behalf of Seller in a commercially reasonable manner substantially consistent with the way the Property is presently being operated and managed, and Seller shall not delay or defer any repair, replacement, or maintenance issues. Until Closing, Seller shall also promptly pay all obligations incurred by it in connection with the Property.

6.2.2 Contracts.

6.2.2.1 New Contracts. Between the Effective Date and the Closing Date, Seller will not, without the prior written consent of Buyer, which consent may be withheld in Buyer's sole discretion: (a) execute any new contract affecting the Property, or any part thereof; or (b) materially amend any of the existing Contracts listed on Exhibit D if such new Contract or amendment will be binding on Buyer following Closing (referred to individually as a "**New Contract**"). Seller shall terminate, effective not later than the Closing Date, each New Contract entered into without written consent of Buyer or for which Buyer's consent was conditioned upon such termination.

6.2.2.2 Cancellation of Existing Contracts, including but not limited to Property Management Agreement. Seller will terminate as of the Closing Date the existing Contracts listed on Exhibit D, including but not limited to Seller's current property management agreement, if any, with respect to the Property.

6.2.3 Notices. Seller shall furnish to Buyer copies of any and all notices which it receives from any party, any governmental agency or any insurer with respect to the Property or any portion thereof within two (2) business days after Seller's receipt thereof.

6.2.4 No Changes to Property. There will not be, prior to the Closing Date, any change made, caused to be made, by Seller or the agents or employees of Seller, to the condition of the Property; provided, however, Seller shall remove any and all of its tangible personal property from the Property that is not included in the Personal Property.

Docusign Envelope ID: B7EBE3DC-07DA-4423-B650-D1643B5343AB

6.2.5 Negative Covenants. From the Effective Date until the Closing Date, Seller shall not take any of the following actions: (a) make or permit to be made any material alterations to or upon the Property; (b) grant any liens or encumbrances upon the Property that will not be discharged upon the Closing; or (c) remove or permit the removal from the Property of any fixtures except as otherwise provided in this Agreement or approved by Buyer.

6.2.6 Listings and Other Offers. Seller will not list the Property with any broker or otherwise solicit or make or accept any offers to sell the Property, engage in any discussions or negotiations with any third party with respect to the sale or other disposition of the Property, or enter into any contracts or agreements (whether binding or not) regarding any disposition of the Property.

6.3 Buyer's Representations and Warranties. The following covenants, representations and warranties of Buyer shall, in all material respects, be true and correct when made and also be true and correct on and as of the Closing Date with the same force and effect as though made and repeated as of the Closing Date. Buyer covenants, represents, and warrants to Seller, with the knowledge that Seller is relying upon such covenants, representations, and warranties as inducement to enter into and execute this Agreement as follows:

6.3.1 Authority. Buyer is a duly formed and operating Texas corporation and is qualified to do business in the state where the Property is located. Buyer has the right to execute this Agreement and to purchase the Property without obtaining the consent, approval, release, or signature of any other party. The signatories hereto on behalf of Buyer have been duly authorized to execute and deliver this Agreement and to bind Buyer hereto. Buyer has full power to consummate the transaction described in this Agreement, the execution and delivery of this Agreement by Buyer and the consummation by Buyer of the transaction described herein has been duly and validly authorized by all necessary action and the observance of all required formalities on the part of Buyer such that this Agreement constitutes a valid and legally binding obligation of Buyer, enforceable against Buyer in accordance with its terms.

6.3.2 No Conflict. Neither the execution and delivery of this Agreement nor the consummation by Buyer of the transaction contemplated hereby will (i) conflict with or result in a breach of or default under any of the terms, conditions or provisions of any note, bond, mortgage, indenture, license, agreement or other instrument or obligation to which Buyer is a party, or (ii) violate any order, injunction, decree, statute, rule or regulation applicable to Buyer.

6.3.3 PATRIOT Act. Neither Buyer nor any of its affiliates, nor any of their respective partners, members, shareholders or other equity owners, and none of their respective employees, officers, directors, representatives or agents, is a person or entity with whom U.S. persons or entities are restricted from doing business under regulations of OFAC (including those named on the List) or under any statute, executive order (including the Order), or other governmental action.

Docusign Envelope ID: B7EBE3DC-07DA-4423-B650-D1643B5343AB

7. **AS IS PURCHASE.** EXCEPT FOR SUCH REPRESENTATIONS AND WARRANTIES AS ARE EXPRESSLY SET FORTH IN THIS AGREEMENT OR IN ANY OF THE DOCUMENTS DESCRIBED IN SECTION 8 HEREOF, BUYER IS ACQUIRING THE PROPERTY IN ITS "AS IS" CONDITION, WITH ALL FAULTS, AND WITHOUT ANY WARRANTY, EXPRESS, IMPLIED OR STATUTORY, ALL OF WHICH ARE HEREBY WAIVED AND DISCLAIMED BY BUYER.

8. **THE CLOSING.**

8.1 Date of Closing. The date of the closing contemplated by this Agreement (the "**Closing**") shall be by agreement of the Parties and shall occur no later than fifteen (15) days after the waiver or expiration of the Inspection Period (as may be extended) (the "**Closing Date**").

8.2 Closing Deliveries. On the Closing Date, Seller shall execute and deliver to the Title Company (as required), and Buyer shall execute and deliver to the Title Company (as required) the following:

8.2.1 Buyer shall deliver to the Title Company the Purchase Price, less the Earnest Money, if any, and any other adjustments described herein by wire transfer of readily available funds.

8.2.2 Seller shall execute and deliver to the Title Company a general warranty deed (the "**Warranty Deed**"), in recordable form, duly executed by Seller, conveying to Buyer fee simple title to the Real Estate, subject only to the Permitted Exceptions and a bill of sale and assignment conveying the Personal Property and other rights associated with the Property (the "**Bill of Sale and Assignment**") substantially in the form attached hereto as Exhibit F.

8.2.3 Seller shall deliver to the Title Company such evidence of Seller's authority to enter into this transaction which is reasonably required by the Title Company. Buyer shall deliver to the Title Company such evidence of Buyer's authority to enter into this transaction which is reasonably required by the Title Company.

8.2.4 Seller shall execute and deliver an affidavit and/or gap indemnity as is customary for the Title Company to remove its standard printed exceptions relating to, among other things, "gap" indemnities, construction liens and rights of parties in possession to permit the Title Company to date the Title Policy no earlier than the date and time of recordation of the Warranty Deed.

8.2.5 Seller shall deliver to the Title Company an affidavit stating that Seller is not a "Foreign Person" within the meaning of the Internal Revenue Code.

Docusign Envelope ID: B7EBE3DC-07DA-4423-B650-D1643B5343AB

8.2.6 If applicable, any real property transfer declarations required by the jurisdiction(s) in which the Property is located.

8.2.7 Seller shall deliver to the Buyer keys to all locks and the combination to any safe located on the Property.

8.2.8 Seller and Buyer shall execute and deliver to the Title Company a closing statement prepared by the Title Company showing debits and credits to the Purchase Price in accordance with the terms of this Agreement, with prorations calculated as of the Closing Date.

8.2.9 Seller shall deliver all appropriate original instruments of transfer or assignment (including any required consent or waiver required to be executed by third parties) with respect to any Contracts, licenses, leases, etc. being transferred to Buyer hereunder in order more fully to affect any such transfer of Property hereunder as well as all appropriate terminations of Contracts, licenses, leases, etc. that Buyer does not intend to assume.

8.2.10 Seller and/or Buyer shall execute and deliver such other documents as may be required by the terms of this Agreement, or as may reasonably be necessary in order to consummate the transactions contemplated by this Agreement.

8.3 Prorations and Expenses. The following matters shall be apportioned and adjusted between Seller and Buyer as of the Closing Date.

8.3.1 Taxes. On or before the Closing Date, Seller shall pay any and all past due city, state, county, school, ad valorem real property taxes, assessments and other related charges and levies with respect to the Property and any and all interest or penalties thereon ("**Taxes**"). All Taxes assessed with respect to the Property for the year prior to the year that the Closing occurs shall be the responsibility of Seller and shall be paid from Seller proceeds at the Closing to the extent such Taxes have not yet been paid prior to the Closing. All Taxes assessed with respect to the Property for the year that the Closing occurs shall be prorated as of 11:59 p.m. local time the day preceding the Closing Date (with such apportionment based upon the most recent tax rate and assessment), and Buyer shall receive a credit against the Purchase Price for Seller's pro rata portion of such Taxes and Buyer will pay such Taxes when due. Seller shall be responsible for and pay or cause to be paid all personal property taxes and assessments relating to the period Seller owns the Property, whether or not due and payable at the time of the Closing. Should any prorations under this Section be inaccurate based on the actual ad valorem real property tax bill, either party may demand after the Closing Date, and will receive within thirty (30) business days after written notice, a payment correcting any malapportionment favoring the other party. Installments for Taxes not due and payable at the time of the Closing, but which are the responsibility of Seller under this Section, shall be allocated to Buyer as a credit against the Purchase Price and shall reduce the cash payment required to be made by Buyer at Closing and Buyer will pay the taxes when due.

Docusign Envelope ID: B7EBE3DC-07DA-4423-B650-D1643B5343AB

8.3.2 Special Assessments. If, at the Closing, the Property or any part thereof shall have been affected by a special assessment or assessments, which are payable in annual installments, the first installment of which is then a lien, then all the unpaid installments of any such special assessment due and payable in calendar years prior to the year in which the Closing occurs shall be paid by Seller and all installments becoming due and payable after the Closing shall be assumed and paid by Buyer, except, however, that any installments due and payable in the calendar year in which the Closing occurs shall be adjusted pro rata. However, if such a special assessment or assessments shall be due in one lump sum payment, then to the extent such special assessment(s) is for improvements in place as of the Closing Date, then such special assessment(s) shall be paid by Seller at or prior to the Closing but if such special assessment(s) is for improvements to be made after Closing, then the same shall be paid by Buyer.

8.3.3 Utility Charges. Seller shall pay all water, sewer, and utility charges, and other operating expenditures through the day before the Closing Date. If final readings have not been taken, estimated charges shall be prorated between the Parties and appropriate credits given, and post-closing adjustments shall be made when the actual billings are received.

8.3.4 Expenses.

8.3.4.1 Seller shall pay for:; (ii) all fees for title searches and the premium for the Title Commitment and a standard coverage Owner's Policy of Title Insurance in the amount of the Purchase Price; (iii) the expenses related to preparing title corrective instruments and the costs of recording any title corrective instruments; (iv) one-half of any escrow and closing fees charged by the Title Company; (v) any revenue, documentary and/or transfer taxes due in connection with the transfer of the Property; (vi) any other expense expressly allocated to Seller hereunder; and (vii) the expenses related to preparing the Warranty Deed, real property transfer declarations, any document needed to release the Seller Encumbrances and Seller's other conveyance documents at or prior to the Closing.

8.3.4.2 Buyer shall pay for (i) the fees and disbursements of Buyer's counsel; (ii) all due diligence costs and expenses of Buyer (except to the extent specifically allocated to Seller hereunder) including the costs of any inspecting architect, engineer, environmental consultant and other consultants; (iii) the premium for any endorsements to and/or extended coverages under the Title Commitment required by Buyer or Buyer's lender and any loan policy, UCC, bankruptcy, judgment, litigation and similar search; (iv) all costs of any financing obtained by Buyer including title charges and loan title policy premiums, recording fees and charges and taxes related thereto; (v) one-half of any escrow and closing fees charged by the Title Company; and (vi) the costs of recording the Warranty Deed and any real property transfer declarations.

8.3.5 Specific State or Local Transfer Requirements. Seller shall be responsible for complying (at its expense) with any local or state law requirements (including any required inspections) which are conditions for the conveyance of real property.

Docusign Envelope ID: B7EBE3DC-07DA-4423-B650-D1643B5343AB

This Section 8.3 shall survive the termination of this Agreement or the Closing of this transaction and not be merged therein.

9. CONDITIONS TO CLOSING

9.1 Buyer's Conditions. In addition to the other conditions to be satisfied or waived by Buyer pursuant to this Agreement, Buyer's obligation to consummate the Closing pursuant to this Agreement is conditioned upon the satisfaction (or waiver by Buyer) of the following conditions on and as of the Closing Date. Each condition may be waived in whole or in part only by written notice of such waiver from Buyer to Seller.

9.1.1 Seller shall have performed and satisfied its obligations under this Agreement in all material respects, including, without limitation, the Closing Deliveries set forth in Section 8.2.

9.1.2 The representations and warranties of Seller shall be true and correct in all material respects as of the Closing with the same force and effect as if such representations and warranties had been made on and as of such date and Seller shall have delivered to Buyer at the Closing a certificate providing that each and every representation and warranty of Seller expressed in this Agreement shall be true, complete and accurate in all material respects as of the Closing Date.

9.1.3 The Title Company shall have committed unconditionally to issue (effective as of the date and time of the recording of the Warranty Deed) to Buyer the Title Policy insuring the Real Estate, in an aggregate amount at least equal to the Purchase Price, insuring that title to the Real Estate is marketable, free and clear of all liens, encumbrances, easements, conditions and other matters affecting title other than the Permitted Exceptions.

9.1.4 There shall not be pending or threatened as of the Closing Date any litigation or governmental proceedings of any nature affecting the Property or any portion thereof.

9.1.5 The Property shall be free and clear of all written notices of violations of governmental laws, ordinances, rules and regulations and any orders issued by any public authority having jurisdiction over the Property.

9.1.6 Seller shall have maintained and kept the Property (including the grounds thereof) in substantially the same condition as existed as of the end of the Inspection Period, normal wear, tear, obsolescence, and casualty excepted.

9.2 Seller's Conditions. Seller's obligation to consummate Closing pursuant to this Agreement is conditioned upon the satisfaction (or waiver by Seller) of the following conditions on and as of the Closing Date. Each condition may be waived in whole or in part only by written notice of such waiver from Seller to Buyer.

Docusign Envelope ID: B7EBE3DC-07DA-4423-B650-D1643B5343AB

9.2.1 Buyer shall have performed and satisfied its obligations under this Agreement in all material respects, including, without limitation, the Closing deliveries set forth in Section 8.2.

9.2.2 The representations and warranties of Buyer shall be true and correct in all material respects as of Closing.

10. **BUYER'S POSSESSION**. Seller shall deliver possession of the Property to Buyer at the Closing, free and clear of any tenants, occupants, and personal property (to the extent not included in the Personal Property).

11. **RISK OF LOSS, CONDEMNATION, AND INSURANCE.** Until the Closing, the risks of ownership and loss of the Property shall be borne solely by Seller. If prior to the Closing the Property is damaged by fire or other casualty or is taken in whole or in part by condemnation or other exercise of the power of eminent domain, or any notice thereof is given, Seller shall promptly notify Buyer, who shall have ten (10) business days after receipt of Seller's notice within which to elect to (a) terminate this Agreement and receive a refund of the Earnest Money (less the Independent Contract Consideration), in full termination of any and all liabilities and rights of Buyer and Seller under this Agreement (except those expressly stated herein to survive such termination), or (b) proceed to Closing and receive the proceeds of any insurance or condemnation award or payment.

12. **NOTICES.** All notices, demands, designations, certificates, requests, offers, consents, approvals, appointments and other instruments given pursuant to this Agreement shall be in writing and given by any one of the following: (a) hand delivery; (b) express overnight delivery service; (c) certified or registered mail, return receipt requested; or (d) email transmission, and shall be deemed to have been delivered upon (i) receipt, if hand delivered; (ii) the next business day, if delivered by a reputable express overnight delivery service; (iii) the third business day following the day of deposit of such notice with the United States Postal Service, if sent by certified or registered mail, return receipt requested; or (iv) on the date of electronic transmittal, if delivered by email transmission; provided, however, any notices of breach or default of either party under this Agreement shall only be deemed delivered if provided by means of (i), (ii) or (iii) above. Notices shall be provided to the parties and addresses (or electronic mail addresses) specified below:

To Seller:

Email Notice:

h.yntema@roswell-nm.gov

Required Notice:

City Attorney's Office
500 N. Main Street, Suite 100

Docusign Envelope ID: B7EBE3DC-07DA-4423-B650-D1643B5343AB

Roswell, NM 88201

With a copy to:
j.vickers@roswell-nm.gov
t.verciglio@roswell-nm.gov

To Buyer:	Equipmentshare.com Inc Attn: Caleb Cushman 1428 Chestnut St., Suite 110 Chattanooga, TN 37402 Caleb.Cushman@equipmentshare.com
With copy to:	Equipmentshare.com Inc Attn: Real Estate Counsel 5710 Bull Run Drive Columbia, MO 65201 legal.general@equipmentshare.com
To Escrow Agent:	Fidelity National Title Insurance Company Attn: Kelli Vos 1 East Washington Street, Suite 450 Phoenix, AZ 85004 Kelli.vos@fnf.com P: (602)343-7572

or to such other address or such other person as either party may from time to time hereafter specify to the other party in a notice delivered in the manner provided above.

13. **BROKERS.** Seller and Buyer each represent and warrant to the other that it has had no dealings with any person, firm, broker or finder in connection with this Agreement, and that no one is entitled to any commission or finder's fee in connection herewith. Seller and Buyer do each agree to indemnify, protect, defend and hold the other harmless from and against liability for compensation or charges which may be claimed by any such unnamed broker, finder or other similar party by reason of any dealings or actions of the indemnifying Party, including any costs, expenses, attorneys' fees reasonably incurred with respect thereto.

14. **DEFAULT.**

Docusign Envelope ID: B7EBE3DC-07DA-4423-B650-D1643B5343AB

14.1 Buyer's Default. In the event Buyer does not terminate this Agreement as permitted herein and then fails to consummate the Closing of the purchase and sale contemplated by this Agreement within the time or times specified herein, and Buyer fails to cure such default on its part within fifteen (15) days following Buyer's receipt of written notice of such default from Seller, then Seller, as full liquidated damages for such breach or default, may terminate this Agreement and receive the Earnest Money, as Seller's sole and exclusive remedy at law, in equity or under this Agreement, the Parties hereto acknowledging that it is impossible to more precisely estimate the damages to be suffered by Seller upon Buyer's failure to consummate the purchase and sale contemplated by this Agreement. Upon such termination, all obligations of the Parties hereunder shall terminate (except those that expressly survive such termination) without further liability on the part of either party to the other.

14.2 Seller's Default. In the event the purchase and sale contemplated by this Agreement is not consummated due to the breach hereof or default hereunder by Seller and Seller fails to cure such default on its part within fifteen (15) days following Seller's receipt of written notice of such default from Buyer, then Buyer may, as its sole and exclusive remedies, (i) waive the applicable default and continue the transactions contemplated by this Agreement; (ii) enforce specific performance of Seller's obligations; or (iii) terminate this Agreement, in which case the Earnest Money (less the Independent Contract Consideration) shall be returned to Buyer and all obligations of the Parties hereunder shall terminate (except those that survive such termination) without further liability on the part of either party to the other, and, in addition to the return of the Earnest Money to Buyer, Buyer shall receive reimbursement of its actual, documented, out-of-pocket expenses in an amount not to exceed Fifteen Thousand Dollars ($15,000.00), the same being deemed Buyer's damages on account thereof, the exact amount of damages to be suffered by Buyer on account of any such default being difficult if not impossible to ascertain and Buyer and Seller agreeing that such amount is a reasonable approximation of the damages to be suffered by Buyer on account thereof.

14.3 Remedies Exclusive. By the express agreement of the Parties, the remedies set forth in this Section 14 constitute the sole remedies at law or in equity available to the Parties, as the case may be, on account of the other party's breach of its obligations to close under this Agreement, provided, however, to the extent any terms or provisions of this Agreement are specifically intended to survive the Closing and delivery of the Warranty Deed or the termination of this Agreement, Buyer shall have all remedies with respect thereto as may be available at law or in equity. In no event, however, shall either party to this Agreement be liable for any special, indirect, or punitive damages.

15. **FURTHER ASSURANCES.** After the Closing, Seller and Buyer each agree to perform such other acts, and to execute, acknowledge and deliver, such other instruments, documents and other materials as the other may reasonably request (at no cost or liability to the performing party) and as shall be necessary in order to effect the consummation of the transactions contemplated by this Agreement or to provide further assurances of any transfer, conveyance or assignment made

Docusign Envelope ID: B7EBE3DC-07DA-4423-B650-D1643B5343AB

pursuant to this Agreement. The provision of this Section 15 shall survive the Closing for a period of one (1) year.

16. **BINDING EFFECT.** This Agreement shall be deemed a covenant running with the title to the Real Estate and shall be binding upon and shall inure to the benefit of the Parties and their respective heirs, legal representatives, personal representatives, successors, and assigns.

17. **MISCELLANEOUS.**

17.1 Counterparts; Signatures. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original. Furthermore, the undersigned agree that the transmission of this Agreement via e-mail in a ".pdf" or other electronic format shall be deemed transmission of the original Agreement for all purposes. The Parties further consent and agree that this Agreement may be signed by a properly authorized individual using electronic signature technology (e.g., via DocuSign or similar electronic signature method) and transmitted by e-mail of a .pdf document and that such signed electronic record shall be valid and as effective to bind the party so signing as a paper copy bearing such party's handwritten signature. An electronic signature transmitted in accordance herewith, shall be deemed in compliance with the U.S. Electronic Signatures in Global and National Commerce Act ("ESIGN") and the Uniform Electronic Transactions Act ("UETA").

17.2 Applicable Law and Service of Process. This Agreement shall be governed by, and construed with, the laws of the applicable state in which the Property is located, without giving effect to any state's conflict of laws principles. Service of any summons and complaint or other process in any such action or proceeding may be made by registered or certified mail and directed to a party hereto at the addresses set forth herein, the Parties hereto hereby waiving personal service thereof.

17.4 Waiver of Jury Trial. Buyer and Seller each hereby agree not to elect a trial by jury of any issue triable by jury and waives any right to trial by jury fully to the extent that any such right shall now or hereafter exist with regard to this agreement or any claim, counterclaim or other action arising in connection therewith. This waiver of right to trial by jury is given knowingly and voluntarily by Buyer and Seller and is intended to encompass individually each instance and each issue as to which the right to a trial by jury would otherwise accrue. Seller or Buyer, as applicable, is hereby authorized to file a copy of this section in any proceeding as conclusive evidence of this waiver by Buyer or Seller, as applicable. The provisions of this Section shall survive termination of this Agreement or the Closing and conveyance of title to the Property.

17.5 1031 Exchange. Either party may exchange the Property in a like-kind exchange under Section 1031 of the Internal Revenue Code. Each party agrees to execute such documents in a form satisfactory to the requesting party necessary to consent to the assignment of the requesting

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party's rights under this Agreement to a qualified intermediary and to acknowledge receipt of notice of such assignment, provided that the requesting party bears all expenses incurred in connection with such Section 1031 exchange, and provided that such assignment shall not release the requesting party from any obligations under this Agreement or the continued accuracy of any representations and/or warranties made under this Agreement, that the non-requesting party shall not be required nor requested to take title to any property other than the Property or negotiate or bargain for the acquisition of replacement property, that the non-requesting party shall incur no additional cost or expense in the transaction contemplated by this Agreement, or be under any other obligation with respect to the exchange; and, provided, further, that in no event shall the requesting party's exchange delay the Closing of the transaction contemplated by this Agreement without the non-requesting party's consent and, in the event the requesting party does not arrange for such exchange, the transaction contemplated by this Agreement shall nevertheless be consummated as a sale and purchase. Each requesting party shall indemnify and hold the non-requesting party harmless in all respects with regard to this Section, which indemnification shall survive the Closing. Pursuant and subject to this Section, either party may assign their interests under this Agreement as may be necessary to complete and consummate a 1031 exchange.

17.6 Entire Agreement; Amendment; Nonwaiver. This Agreement and the Exhibits to this Agreement sets forth all of the covenants, representations, warranties, agreements, conditions and undertakings between the Parties to this Agreement with respect to the subject matter of this Agreement, and supersede all prior and contemporaneous agreements and understandings, inducements or conditions, express or implied, oral or written. Each and every exhibit referred to or otherwise mentioned in this Agreement is attached to this Agreement and is and shall be construed to be made a part of this Agreement by such reference or other mention at each point at which such reference or other mention occurs, in the same manner and with the same effect as if each exhibit were set forth in full and at length every time it is referred to or otherwise mentioned. This Agreement may not be changed orally but only by an agreement in writing, duly executed by or on behalf of the party or parties against whom enforcement of any waiver, change, modification, consent, or discharge is sought. The failure of either party to exercise any right given hereunder or to insist upon strict compliance with any term, condition or covenant specified herein, shall not constitute a waiver of such party's right to exercise such right or to demand strict compliance with such term, condition, or covenant.

17.7 Severability. If any one or more of the provisions hereof shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision hereof, and this Agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

17.8 Time of Essence; Calculation of Days. Time is of the essence of each and every obligation set out in this Agreement. In the event that any date described in this Agreement for the performance of an action required hereunder by Seller and/or Buyer falls on a Saturday, Sunday or federal legal holiday, such date shall be deemed postponed until the next business day thereafter. As

Docusign Envelope ID: B7EBE3DC-07DA-4423-B650-D1643B5343AB

used in this Agreement, the term "**business day**" means a day that is not a Saturday, Sunday, or federal legal holiday.

17.9 Assignability. Buyer shall have the right to assign this Agreement to any third party or parties and no consent on the part of Seller shall be required for such assignment, provided however, that any such assignment shall not relieve Buyer of its liabilities and obligations hereunder.

17.10 Consequence of Agreement. This Agreement does not constitute an agreement of partnership or joint venture and does not authorize the Seller to act as an agent for the Buyer for any purpose nor authorize the Buyer to act as an agent for the Seller for any purpose.

17.11 Confidentiality.

17.11.1 Buyer Confidential Information. Seller agrees to maintain as confidential the terms of this Agreement and all confidential information received by Seller in connection with this Agreement. In the event that Seller is compelled, requested or required (orally or in writing) by a regulatory authority, law, regulation, rule, judicial order, oral questions, requests for information or documents, interrogatories, subpoena, court order, deposition, administrative proceeding, inspection, audit, civil investigative demand, formal or informal investigation by any government authority or agency or other similar legal process to disclose any confidential information that it received from Buyer, Seller shall provide to Buyer, in writing, prompt notice prior to any disclosure (if legally permissible and practicable) of any such request or requirement so that Buyer may, at its own cost, intervene and seek an appropriate protective order or other remedy. For purposes of this Section, Buyer's confidential information includes: (i) the terms and provisions of this Agreement, (ii) any and all information received by or in the possession of Seller relating to Buyer's business which is either non-public, confidential or proprietary, or (iii) any and all analyses, compilations, data, studies or other documents prepared by or for Buyer in regard to the use of the Property.

17.11.2 Seller Confidential Information. All information, studies and reports relating to the Property obtained by Buyer, either by observations or examinations of Buyer's agents or disclosed to Buyer or Buyer's agents by Seller, shall remain strictly confidential, and shall not be disclosed to anyone other than Buyer, Buyer's agents or Buyer's prospective investors or lenders directly involved in the purchase of the Property and shall be used by Buyer solely to evaluate the purchase of the Property or to arrange financing in connection with the purchase or improvement of the Property, except for the information that: (a) is or will be in the public domain; (b) is under the obligation to be disclosed pursuant to the applicable laws or regulations, rules of any stock exchange, or orders of the court or other government authorities; or (c) is required to be disclosed by Buyer to its shareholders, investors, legal counsels or financial advisors regarding the transaction contemplated hereunder, provided that such shareholders, investors, legal counsels or financial advisors shall be bound by the confidentiality obligations similar to those set forth in this Section.

Docusign Envelope ID: B7EBE3DC-07DA-4423-B650-D1643B5343AB

17.12 Exclusivity. From the date of this Agreement until the expiration of the Inspection Period or the termination of this Agreement, Seller will not directly or indirectly solicit, initiate, or encourage the submission of any proposal or offer from any third party relating to, or enter into or consummate any transaction relating to, the sale of the Property in whole or in part or any similar transaction or alternative to the contemplated transactions hereunder or participate in any discussions or negotiations regarding, furnish any information with respect to, assist or participate in, or facilitate in any other manner any effort or attempt by any third party to do or seek any of the foregoing.

17.13 Construction. The parties have participated jointly in the negotiation and drafting of this Agreement. If an ambiguity or question of intent or interpretation arises, this Agreement shall be construed as if drafted jointly by the parties and no presumption or burden of proof shall arise favoring or disfavoring any party by virtue of the authorship of any of the provisions of this Agreement. Any reference to any federal, state, local, or foreign statute or law shall be deemed also to refer to all rules and regulations promulgated thereunder, unless the context requires otherwise.

17.14 Headings. The use of headings, captions and numbers in this Agreement is solely for the convenience of identifying and indexing the various provisions in this Agreement and shall in no event be considered otherwise in construing or interpreting any provision in this Agreement.

17.15 Pronouns. Wherever appropriate in this Agreement, personal pronouns shall be deemed to include the other genders and the singular to include the plural.

17.16 Force Majeure. In the event any of the obligations of either Party shall be delayed, the affected Party shall not have any liability whatsoever to the other for such delay, to the extent that any failure to perform, or delay in performing such obligation arises out of any labor dispute, governmental preemption of property in connection with a public emergency or shortages of fuel, supplies, or labor, fire or other casualty, acts of terrorism, war or other emergency, or any other cause, whether similar or dissimilar, beyond the Party's, as the case may be, reasonable control. Notwithstanding the foregoing, if any act required of a Party hereunder be prevented by war, civil disturbance or act of God for a period which exceeds thirty (30) days, either Party may terminate this Agreement, upon which the Earnest Money (less the Independent Contract Consideration) shall be returned to the Buyer, and all obligations of the Parties hereunder shall terminate (except those that expressly survive such termination) without further liability on the part of either party to the other.

17.17 Counsel. Each party hereto warrants and represents that each party has been afforded the opportunity to be represented by counsel of its choice in connection with the execution of this Agreement and has had ample opportunity to read, review, and understand the provisions of this Agreement.

Docusign Envelope ID: B7EBE3DC-07DA-4423-B650-D1643B5343AB

[INTENTIONALLY BLANK. SIGNATURE PAGES FOLLOW.]

Docusign Envelope ID: B7EBE3DC-07DA-4423-B650-D1643B5343AB

IN WITNESS WHEREOF, Seller has executed this Bill of Sale and Assignment as of the date first above written.

SELLER:

CITY of ROSWELL

By: Jessica Vickers
Name: Jessica Vickers
Its: Community Development Director, City of Roswell

Date: 12-2-25

BUYER:

EQUIPMENTSHARE.COM INC,
a Texas corporation

By: Equipment Share – Jabbok
Name: Equipment Share - Jabbok
Its: CEO

Date: 12/2/2025

Docusign Envelope ID: B7EBE3DC-07DA-4423-B650-D1643B5343AB

EXHIBIT A

DEPICTION OF REAL ESTATE



Docusign Envelope ID: B7EBE3DC-07DA-4423-B650-D1643B5343AB

EXHIBIT B

LEGAL DESCRIPTION OF THE REAL ESTATE

TBD once Seller completes sub-parceling

Docusign Envelope ID: B7EBE3DC-07DA-4423-B650-D1643B5343AB

EXHIBIT C

PERSONAL PROPERTY INCLUDED IN SALE

None.

Docusign Envelope ID: B7EBE3DC-07DA-4423-B650-D1643B5343AB

EXHIBIT D

LIST OF CONTRACTS

None.

Docusign Envelope ID: B7EBE3DC-07DA-4423-B650-D1643B5343AB

EXHIBIT E

PROPERTY INFORMATION

Each, but only to the extent in the Seller's possession or control or reasonably obtainable by Seller without cost or expense:

1) Legal Item:
   - Previous Title Commitment(s) and copies of all exceptions
   - Previous Title Insurance Policy(ies)

2) Building & Site Items:
   - Previous Survey
   - Floor Plans (including plans and drawings of buildings showing detailed space and layout)
   - Complete set of construction drawings for all buildings
   - Environmental Reports (Phase I, Phase II, etc.)
   - Structural Engineering Reports
   - Site Plans
   - Appraisals
   - Building Physical Assessment Reports

3) Mechanical Systems:
   - Mechanical Plans and Specs (HVAC, Sprinkler, Lighting, etc.)
   - Warranty information (HVAC, Roof, Windows, etc.)
   - Identify Age and Description of:
     - Roof
     - Heating system
     - Air conditioning
     - Sprinkler system and design restrictions for storage of product
   - Maintenance and service agreements
   - Utility account and meter numbers and locations (water, electric, gas, fire monitoring telephone numbers if applicable)
   - Most current Fire Sprinkler Inspection Report

4) Operational Item:
   - Property/Building operating budgets (Actual and budgeted for 2019-Present and projected current year and actual YTD)
   - Operating expenses/maintenance statements for 2019-Present
   - Capital Expenditures for 2019-Present
   - Income Statement—current YTD, and for 2019-Present
   - Service Contracts with Vendors and current Certificates of Insurance
   - Vendor contact list
   - Licenses and Permits, including fire alarm
   - Property tax bills/statements (real property and personal property) for 2019-Present
   - Insurance Policies (both hazard and liability), together with evidence that all premiums have been paid thereunder

Docusign Envelope ID: B7EBE3DC-07DA-4423-B650-D1643B5343AB

- Pest infestation reports/letters
- Water, sewer, telephone, electric, gas and cable bills
- Management/other contracts related to the buildings
- Any "Special Notices" received and related to the Property

Docusign Envelope ID: B7EBE3DC-07DA-4423-B650-D1643B5343AB

EXHIBIT F

BILL OF SALE AND ASSIGNMENT

FOR VALUABLE CONSIDERATION RECEIVED as of _____, 2025 and for other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, and pursuant to and subject to that certain Purchase and Sale Agreement entered into on _____, 2025 (the "**Purchase Agreement**"), by and between the **CITY of ROSWELL**, a municipal corporation("**Seller**") and **EQUIPMENTSHARE.COM INC**, a Texas corporation ("**Buyer**"), with respect to the real property located at (the "**Property**"). Seller does hereby assign, transfer, convey and deliver to Buyer the undivided right, title and interest in and to the following:

(a). Any Personal Property, if any (as defined in the Purchase Agreement);

(b). All of Seller's right, title and interest in and to all fixtures, machinery, apparatus, equipment, fittings and appliances of every kind and nature whatsoever now or hereafter affixed or attached to or installed in or on any of the land or improvements, including all electrical, anti-pollution, heating, lighting (including hanging fluorescent lighting), light poles, incinerating, power, air cooling, air conditioning, humidification, sprinkling, plumbing, lifting (including any hydraulic lifts), cleaning, fire prevention, fire extinguishing and ventilating systems, devices and machinery and all engines, pipes, pumps, tanks (including exchange tanks and above-ground fuel storage tanks), signs, motors, conduits, ducts, steam circulation coils, blowers, steam lines, compressors, oil burners, boilers, doors, windows, loading platforms, lavatory facilities, stairwells, fencing (including cyclone fencing), passenger and freight elevators, overhead cranes and garage units, but excluding all USTs;

(c). Any transferrable permits, licenses, approvals and authorizations issued by any governmental entity, if any, in connection with the Property (as defined in the Purchase Agreement);

(d). All warranties and guaranties relating to the buildings and other improvements on the Property, if any; and

(e). Any blueprints, drawings, floor plans, specifications associated with the improvements, structures, and fixtures on the Property in Seller's possession.

Capitalized terms used herein and not otherwise defined herein shall have the meanings ascribed to such terms in the Purchase Agreement.

[SIGNATURE PAGE TO FOLLOW]

Docusign Envelope ID: B7EBE3DC-07DA-4423-B650-D1643B5343AB

IN WITNESS WHEREOF, Seller has executed this Bill of Sale and Assignment as of the date first above written.

SELLER:

CITY of ROSWELL

By: _____ Date: _____

Name: _____

Its: _____

An Appraisal Of

A Vacant Land Tract

Identified As

Tract E Amended McCarson Summary Replat

Tax Account # R041407

Located At

The Northeast Corner

Of

South Sunset Ave & Monksdale Road

In

Roswell, New Mexico

For

The City Of Roswell

By

Ed McClelland, Appraiser
General Certificate NM 171-G
701 S. Cedar Avenue
Roswell, New Mexico 88203
Office 575 - 624 - 2828
Mobile 575 - 420 - 2546
Email mcclelland@zianet.com

Ed McClelland & Co.

P.O. Box 896
Roswell, NM 88202-0896
Phone (575) 624-2828
Mobile (575) 420-2546
mcclelland@zianet.com

March 5, 2025

Mr. Todd Verciglio, Property Manager
City of Roswell
500 North Main, Suite 100
Roswell, NM 88201

RE: Sunset & Monksdale Road, Parcel R041407

Dear Mr. Verciglio:

Pursuant to your request, I have inspected and appraised the City-owned land comprising about 30.296 acres located at the northeast corner of Sunset Avenue and Monksdale Road. That site fronts Sunset for 591.19^ and runs east along Monksdale for 2240 feet. It is zoned I-2 Heavy Industrial.

The subject parcel has a slight slope. There are few utilities at the property line. Electricity runs overhead along Sunset. The nearest city water line terminates at the SW corner of the firefighting academy. The closest sewer line is at Brasher Road and Union at Church on the Move. The highest and best use of the overall subject site near term is speculation. The tract is far larger than most end users would require.

There has been some land sales activity in the subject overall neighborhood over the last few years, but none very close to this specific subject property. I provide herein a chart of commercial and industrial highest and best use land sale comparables that document the range in our market. Their approximate locations are shown on the attached maps.

Based upon my knowledge of the subject land, market, and the land sales provided herein: I estimate the "market value" of the subject site as of February 28, 2025 to be approximately $8,000 per acre.

Total Value 30.296 Acres @ $8,000 per Acre = $242,368 Called $242,000

Please do not hesitate to call on me if I can be of further service.

Respectfully submitted,

Ed McClelland, NM 171-G.
General Certified Appraiser

PROPERTY INDENTIFICATION

The property under discussion for a sale is a large parcel of vacant land totaling 30.296 acres with 2,240 feet of frontage along Monksdale Road and 591.19 feet of Sunset Avenue frontage. The parcel is legally described as Tract E, Amended McCarson Summary Replat, City of Roswell, Chaves County, New Mexico 88203. It is located at the northeast corner of Monksdale Road and Sunset Avenue.

Ownership of the subject land is held by the City of Roswell. An interested party has approached the City about a purchase. The subject land has not been listed or exposed to the market.

The City of Roswell has owned the subject property for many years. It has not been publicly offered for sale at any time in recent years. The City's past purchase price for the land including subject is not known.



PURPOSE AND INTENDED USE OF THE APPRAISAL

The purpose of this appraisal is to estimate the "Market Value" of the fee simple interest in the subject vacant land.

"MARKET VALUE" is defined as:

The most probable price that a property should bring in a competitive and open market under all conditions requisite to a fair sale, the buyer and seller each acting prudently, knowledgeably, and assuming the price is not affected by undue stimulus.

Implicit in this definition is the consummation of a sale as of a specified date and the passing of title from seller to buyer under conditions whereby:

- buyer and seller are typically motivated;
- both parties are well informed or well advised, and acting in what they consider their best interest;
- a reasonable time is allowed for exposure in the open market;
- payment is made in terms of cash in U.S. dollars or in terms of financial arrangements comparable thereto;
- the price represents the normal consideration for the property sold unaffected by special or creative financing or sales concessions granted by anyone associated with the sale.

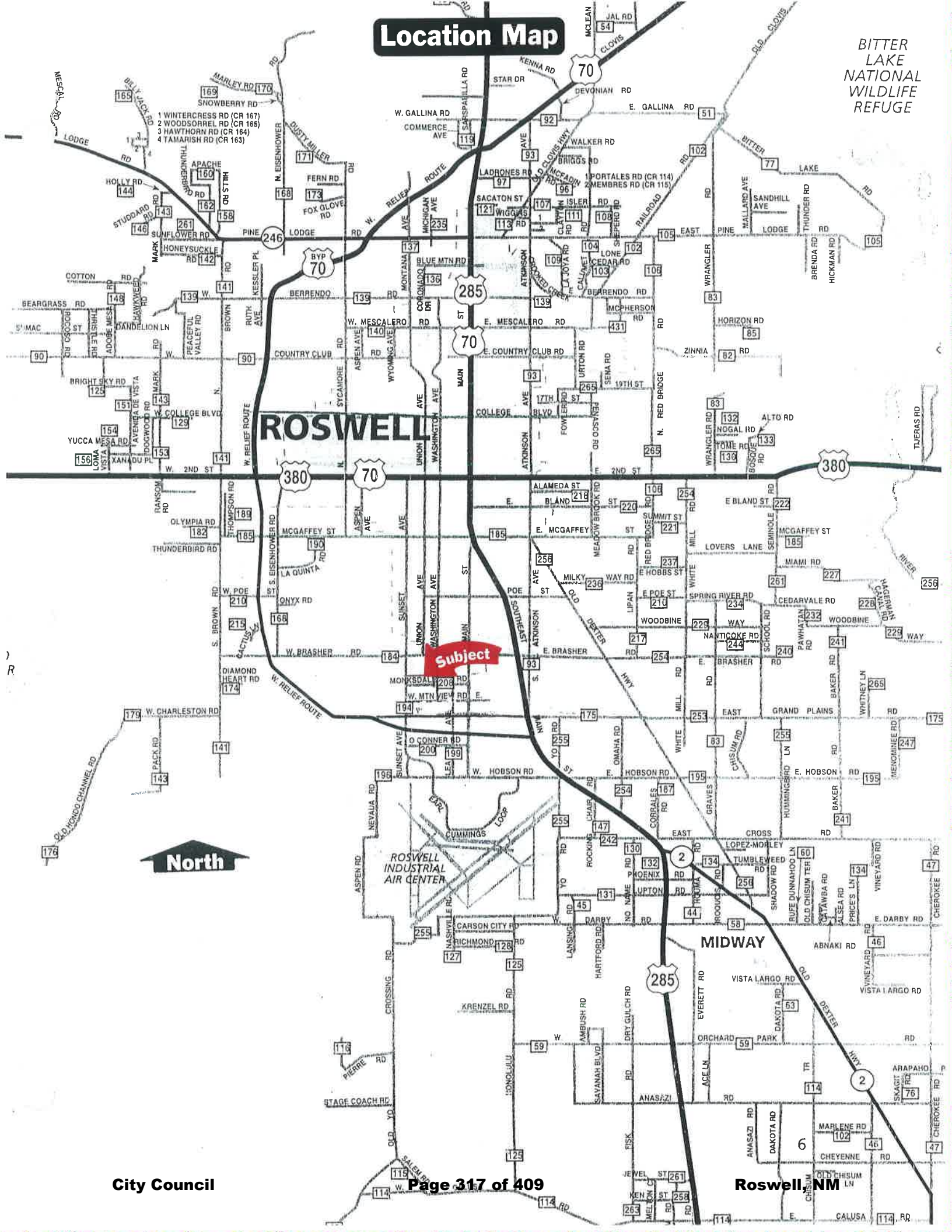
This value definition is quoted from Office of the Comptroller of the Currency Regulation (12 C.F.R. Part 34.42 (g):55 Federal Register 12202, August 24, 1990, as amended at 57 Federal Register 12202, April 9, 1992; 59 Federal Register 29499, June 7, 1994), and is the commonly adopted market value definition for banks and agencies that regulate federally insured financial institutions in the United States at this time. This definition is from the Dictionary of Real Estate Appraisal, Fifth Edition, page 123, published by the Appraisal Institute in 2010. Most other definitions of market value incorporate the same general provisions.

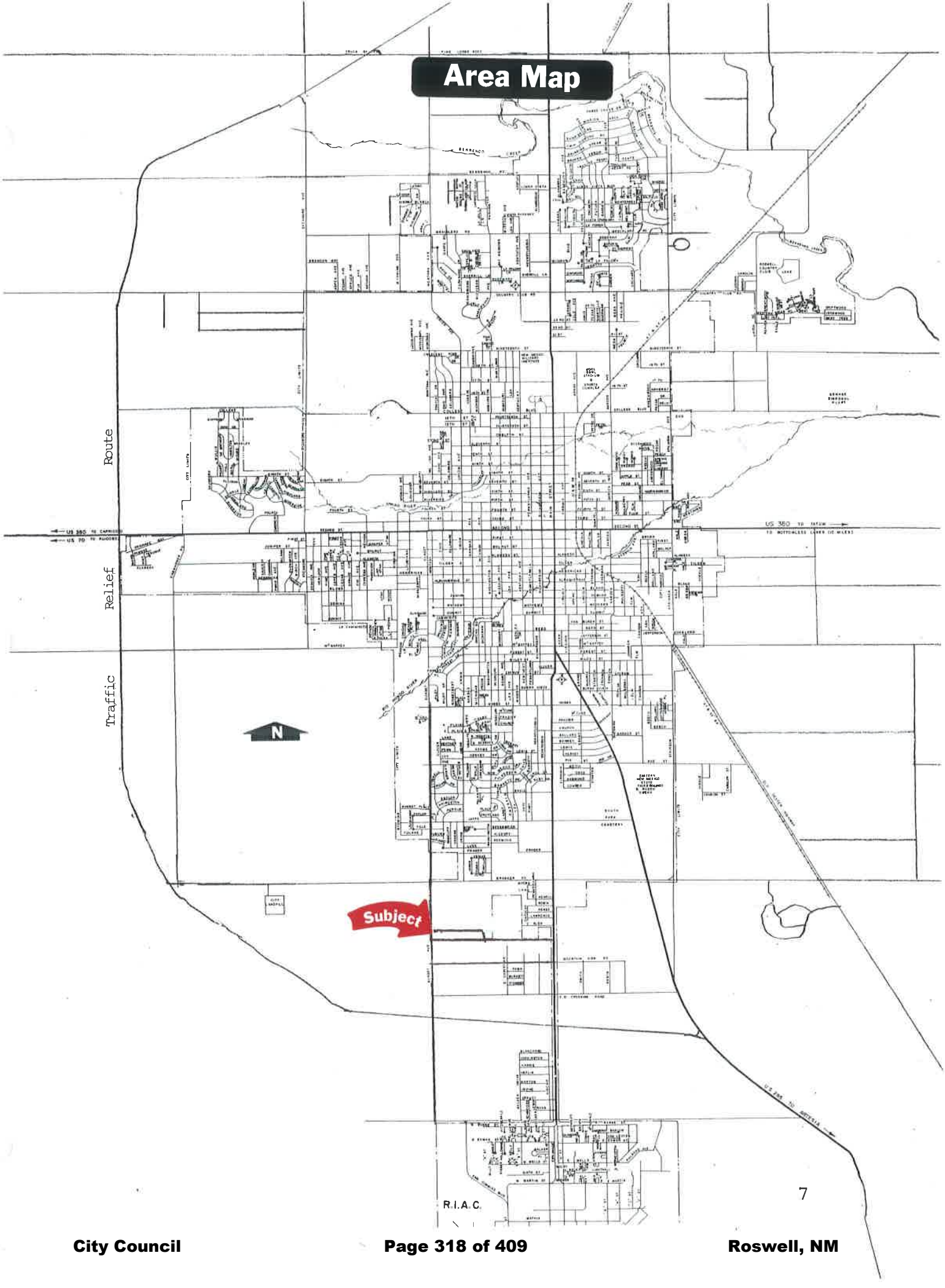
The intended use of this appraisal is to establish market value for possible land sale purposes. The effective date of this value estimate was February 28, 2025. Intended users of the appraisal are City of Roswell government officials.

SCOPE OF THE APPRAISAL

This appraisal involved multiple inspections of the subject land tract and development of a market value estimate for the property using the direct sales comparison approach to value. The subject land size used is that which shows on the official plat.

An appraisal analysis, report, and appraisal exhibits can be extensive or brief. This report was prepared to meet minimum requirements of the client request and the minimum requirements of the Uniform Standards Of Appraisal Practice. This summary report is not intended to be 100% self-contained nor fully self-explanatory. The photographs and exhibits provided herein are deemed to represent a true summary of subject's facts. This appraisal could be expanded substantially with additional data, narrative, comparable detail, and explanations of the analyses added if the intended user of the appraisal deems it necessary. An appropriate professional fee would be charged for all additional work. This appraisal is subject to the appraiser's specific Certifications and Statements of Assumptions and Limiting Conditions which accompany the report. No unusual Assumptions or Limiting Conditions were required for this appraisal.


Location Map
BITTER LAKE NATIONAL WILDLIFE REFUGE
ROSWELL
Subject
North
ROSWELL INDUSTRIAL AIR CENTER
MIDWAY
1 WINTERCRESS RD (CR 167)
2 WOODSORREL RD (CR 165)
3 HAWTHORN RD (CR 164)
4 TAMARISH RD (CR 163)
1 PORTALES RD (CR 114)
2 MEMBRES RD (CR 115)


Area Map
Route
Relief
Traffic
N
Subject
R.I.A.C.

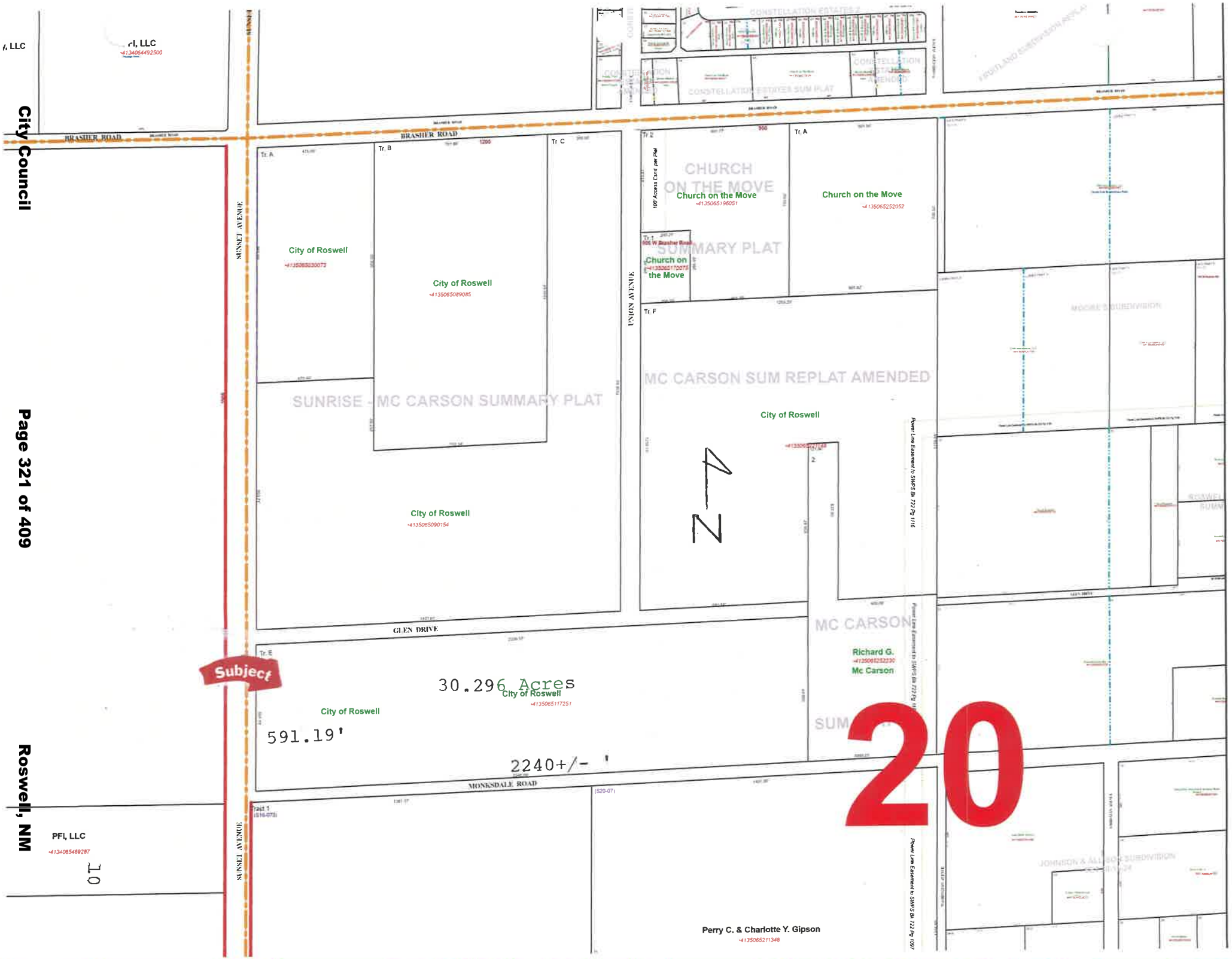
CITY AND NEIGHBORHOOD FACTORS

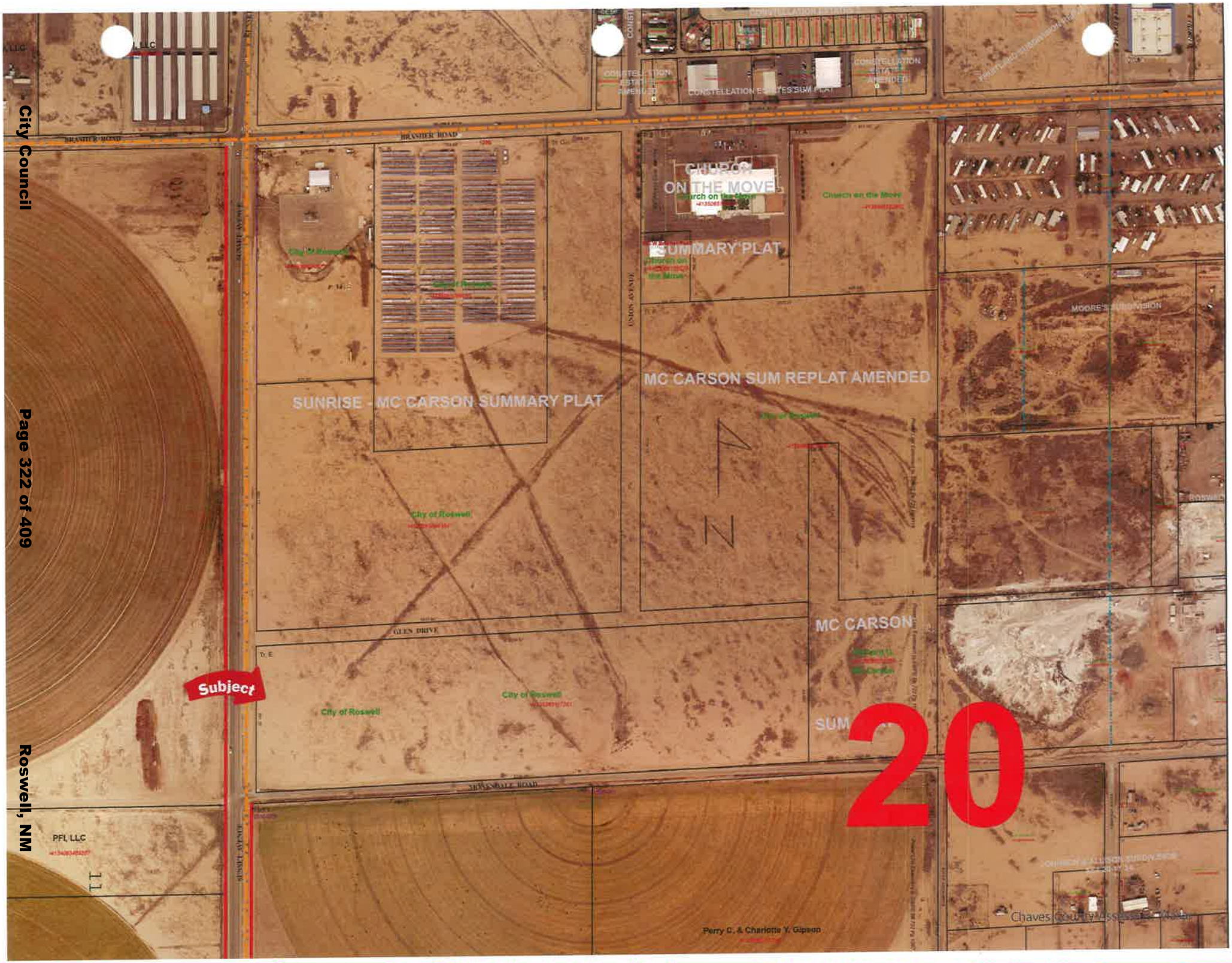
My client for this appraisal is the City of Roswell. The City Is the owner of the subject parcel and other tracts surrounding it. My client has adequate knowledge about the City economy and trends that affect business in the city and specific subject neighborhood.

The subject neighborhood is the south half of Roswell and the areas of Chaves County lying west of Southeast Main between Brasher Road and Darby Road, including the Roswell Industrial Air Center.

One important factor affecting the subject property is the presence or absence of public water and sewer lines and any plans to add public water or wastewater service in the area. The City engineering and public works departments maintain maps of local water and sewer lines. I made an inquiry about water and sewer line existence in the area. Copies of the applicable maps for each type of service are included in the exhibits for this report. City engineer Louis Najar reports that the City has no plans to build new water or sewer lines in the area, and there is no master plan to add additional water or sewer lines in the area. Business with modest demand for water and wastewater disposal can legally drill a well to obtain potable water and can typically install a septic tank or similar system for small amounts of wastewater disposal. There is a city water line going to a fire plug at the southwest corner of the firefighting academy about 1,050 feet north of subjects' northwest corner. An owner or buyer of subject would reportedly be able to connect to that line if they paid for an extension that met city specs.

Subject
North
Neighborhood Map

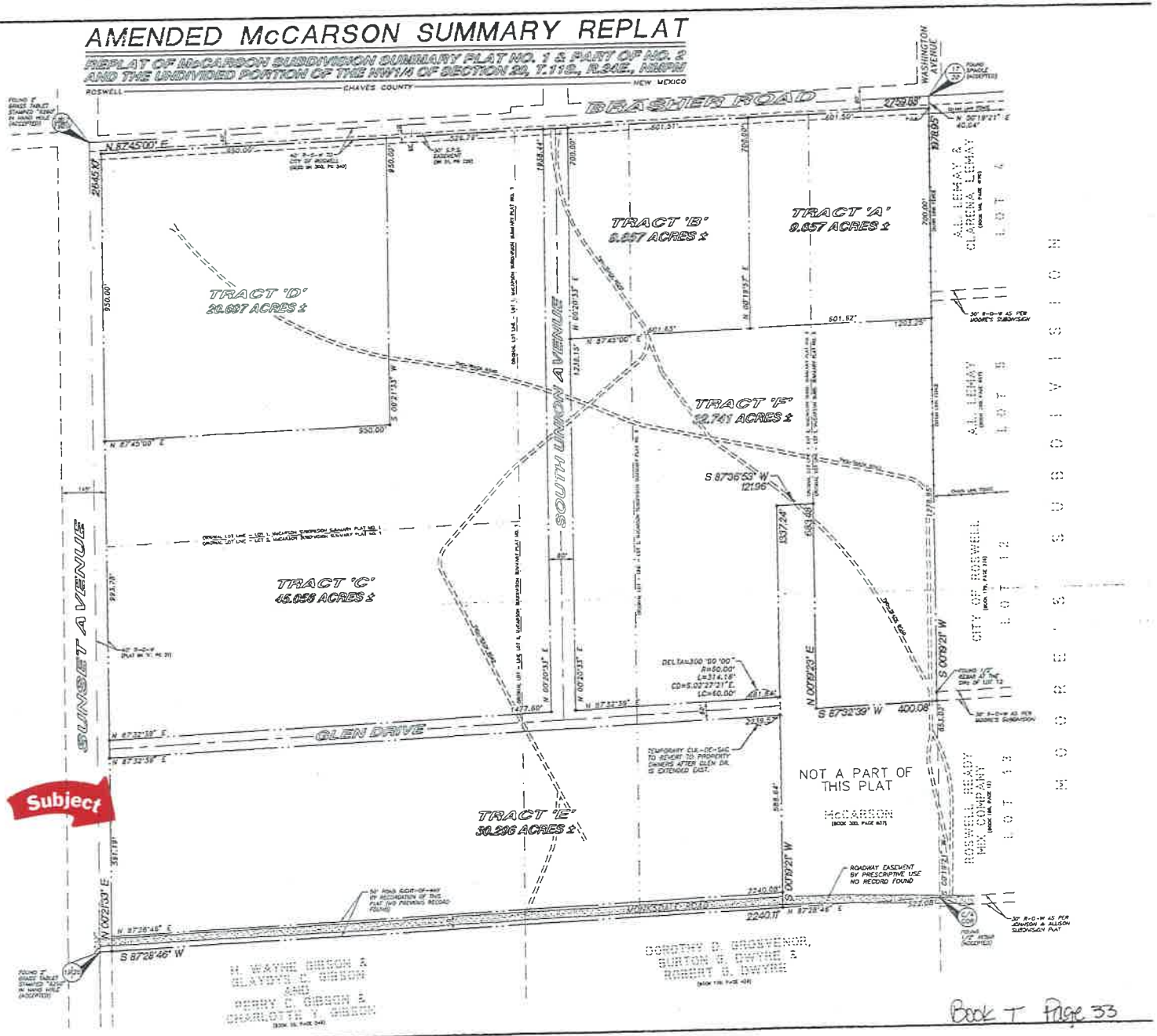

BRASHER ROAD
SUNSET AVENUE
UNION AVENUE
GLEN DRIVE
MONKSDALE ROAD
Subject
30.296 Acres
591.19'
2240+/-
City of Roswell
Church on the Move
Church on the Move
Church on the Move
Richard G. Mc Carson
Perry C. & Charlotte Y. Gipson
PFI, LLC
SUNRISE - MC CARSON SUMMARY PLAT
MC CARSON SUM REPLAT AMENDED
CHURCH ON THE MOVE SUMMARY PLAT
CONSTELLATION ESTATES SUM PLAT
Tr. A
Tr. B
Tr. C
Tr. E
Tr. F
Tr 2
Tr 1
100' Access Esmt per Plat
Power Line Easement to SWPS Bk 722 Pg 1116
Power Line Easement to SWPS Bk 722 Pg 1097
MOORE SUBDIVISION
JOHNSON & ALLISON SUBDIVISION
20


BRASHER ROAD
GIBSON ON THE MOVE
Church on the Move
SUMMARY PLAT
MOORE'S SUBDIVISION
SUNRISE - MC CARSON SUMMARY PLAT
MC CARSON SUM REPLAT AMENDED
City of Roswell
GLEN DRIVE
MC CARSON
Subject
City of Roswell
City of Roswell
SUM
20
MEADOWVALE ROAD
PFI, LLC
Perry C. & Charlotte Y. Gipson
Chaves County Assessor Data

AMENDED McCARSON SUMMARY REPLAT

REPLAT OF McCARSON SUBDIVISION SUMMARY PLAT NO. 1 & PART OF NO. 2 AND THE UNDIVIDED PORTION OF THE NW1/4 OF SECTION 22, T.11S., R.24E., NMPM

ROSWELL — CHAVES COUNTY — NEW MEXICO



SCALE: 1" = 200'

200 0 200 400 600 Feet

THE PURPOSE OF THIS AMENDED PLAT IS TO CORRECT THE LINES OF THE PROPERTY OWNED BY THE CITY OF ROSWELL AND INCEPTIONS CHANGING THE LEGAL DESCRIPTION OF THIS SUMMARY REPLAT.

NOTICE:
SET 1/2" REBAR WITH PLASTIC STAMPED "P.S. 12516" AT ALL PROPERTY CORNERS UNLESS OTHERWISE NOTED ON PLAT.

TAGGED ALL EXCEPTED CORNERS WITH 1/2" GRASS WASHER STAMPED "P.S. 12516".

THE DEEDS OF RECORD USED TO DEFINE OWNERSHIP OF SUBJECT PROPERTY ARE:
1) DEED BOOK 217, AT PAGE 318.
2) DEED BOOK 313, AT PAGE 386.
3) DEED BOOK 127, AT PAGE 337.

THE PLAT(S) USED AS A REFERENCE IN DETERMINING THE BOUNDARY OF THE SUBJECT PROPERTY WERE:
1) McCARSON SUBDIVISION SUMMARY PLAT NO. 1 (PLAT BOOK K, PAGE 21)
2) McCARSON SUBDIVISION SUMMARY PLAT NO. 2 (PLAT BOOK K, PAGE 22)
3) MOORE'S SUBDIVISION
4) U.S.G.L.O. SURVEY MAP OF TOWNSHIP 11 SOUTH, RANGE 24 EAST, N.M.P.M.

SHEET 1 OF 2

RAINS SURVEYING COMPANY
BOUNDARIES · WATER RIGHTS · TOPOGRAPHIC · CONSTRUCTION STAKING
P.O. BOX 1474 · ROSWELL · NEW MEXICO · (505)622-6411

Book T Page 33

FiDark: 12/9/97
Book T Page 32-33 Drawer W493
Legal: 1/4 Sec 20 Twp 11S Rg 24E

DESCRIPTION AND ANALYSIS OF THE SITE

LOT SIZE:	30.296 acres. Rectangular. See exhibits. Approx. 591′ x 2240′.
TOPOGRAPHY:	Very slight slope west to east.
ZONING:	Roswell's official zoning map shows the subject lot to be zoned "I-2 Heavy Industrial." Most normal commercial and manufacturing activity is allowed on I-2 zoned land.
UTILITIES:	No public water or sewer lines are located close by. See provided maps. Overhead electricity is in place along Sunset. No natural gas lines were observed.
ACCESS:	Subject is partly bounded by paved roads. I assume that access to and from Monksdale Road could be used. Direct access to and from Sunset Avenue access is physically possible, but less likely to be approved with Monksdale frontage owned.
FLOOD ZONE:	Subject is not mapped in a FEMA identified 100 year flood hazard zone The applicable map is 35005C1635D. Effective Map Date = 9-25-2009. A recent flood has challenged previous flood flow assumptions. A prospective buyer is cautioned to make further investigation of flooding issues if they might be of critical concern. A two pipe culvert under South Sunset outlets water near the intersection of Monksdale and Sunset.

Comments

Subject is a relatively large parcel. It's 2240 feet of frontage along Monksdale is very substantial. The City of Roswell also owns much of Tracts C and F to the north of subject. I doubt that platted "Glen Drive" will ever be developed. There could be some good reasons to square up the site to be sold rather than tie up the whole 2240 feet of frontage along Monksdale and leave low value land unsold to the north of the subject tract and south of Church on the Move.

HIGHEST AND BEST USE ANALYSIS

Proper application of the traditional appraisal process requires that a subject property be appraised at its "highest and best use".

Highest and Best Use is defined as:

> The reasonably probable use of property that results in the highest value. The four criteria that the highest and best use must meet are legal permissibility, physical possibility, financial feasibility, and maximum productivity.

This definition is from the Dictionary of Real Estate Appraisal, Fifth edition, page 108, published by the Appraisal Institute in 2015.

Site - As Vacant

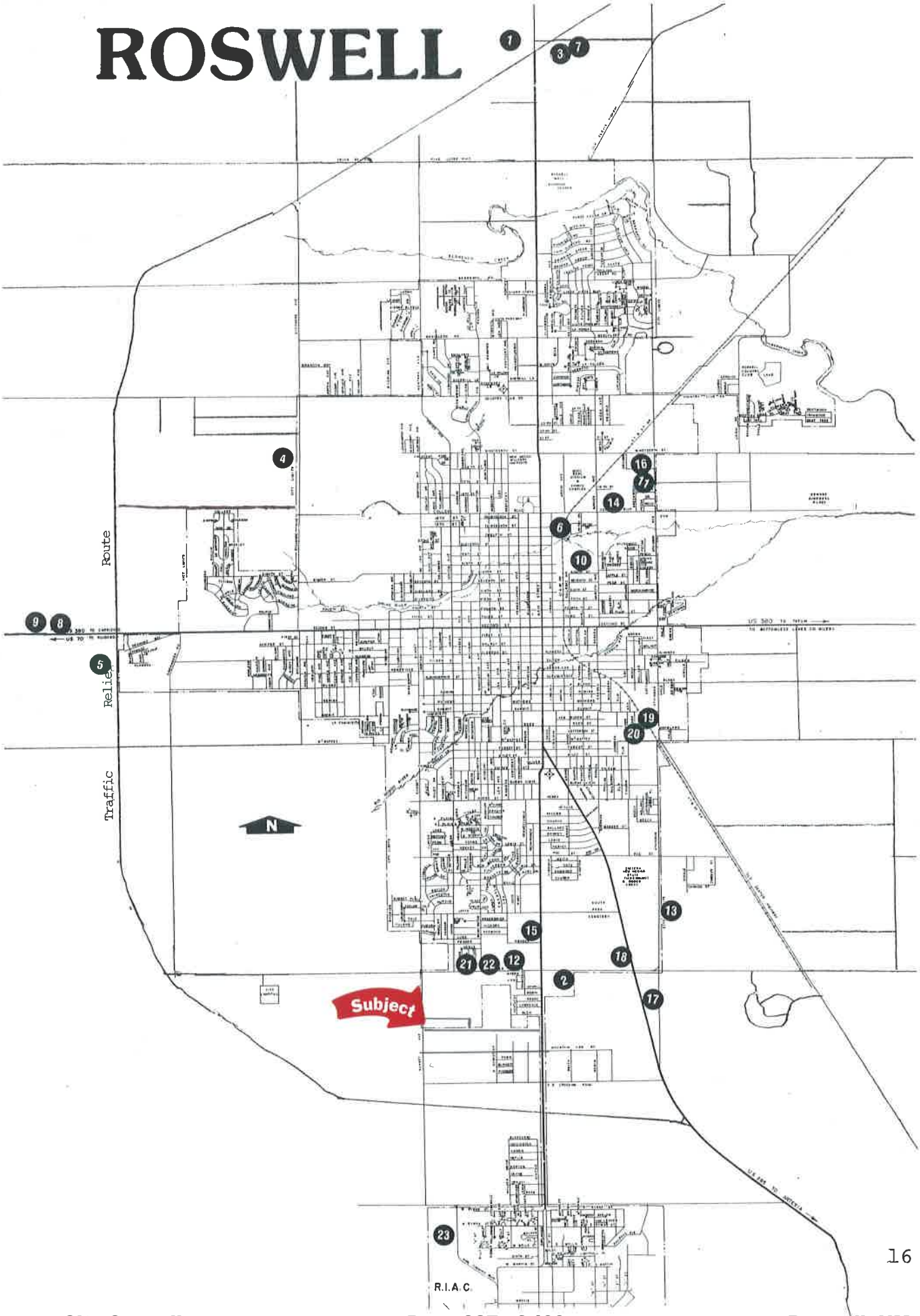
The subject site is zoned "I-2, Heavy Industrial". The land has a slight slope west to east. The subject site is a corner with frontage on South Sunset Avenue and Monksdale Road. Direct ingress and egress onto Sunset Avenue might be denied only because of subject's extensive frontage along Monksdale. Full use of the entire site should be possible.

No water or sewer lines run along the subject parcel or touch it at this time. There is a water line and fire plug at the southwest corner of the firefighting training facility. If needed, a new water line could probably be extended from that location to the subject site at the private owners' expense. New sewer lines are expensive to build. The closest line is at the northwest corner of the Church on the Move site at Brasher and Union. An owner of subject planning a business with low utility service needs would probably be approved for a new well and allowed use of a septic tank or similar system for wastewater disposal.

Some commercial or industrial land sales and development occur in the subject neighborhood on an ongoing basis. Most of that recent activity has taken place along East Brasher Road and South Main. A couple of land sales near Brasher and Washington Avenue have transpired recently, so development of those sites may be imminent. A self-storage project is reportedly planned for a site at the northeast corner of West Brasher Road and South Washington Avenue. Land prices in the subject neighborhood have been relatively modest over a long time frame.

Development of new commercial or industrial properties at South Sunset and Monksdale will probably be feasible as long as utility needs can be done without need for a public sewer line. Self-storage units are a possible use, as are shop/warehouse or light manufacturing buildings.

Given the factors cited, the appraiser estimates the highest and best use of the subject site as vacant, would be development of one or more light industrial uses at the immediate corner of Sunset and Monksdale, and eventual sale and or development of land to the east that is likely to become excess land to a buyer of subject. If a significant part of the easterly land is in fact excess to a buyer's immediate needs, gradual development of land to the east is likely to take several years.


ROSWELL
Route
Traffic
Relief
N
Subject
R.I.A.C.
US 380 TO TATUM
US 380 TO ARTESIA

COMMERCIAL LAND SALES

Comp	Closing Date	MLS #	Address or Approx. Location	Buyer(s)	Land Sale Price	Land Size In Acres	Sale Price Per Acre	Comments
1	5/7/2015	MLS100860	6128 N. Commerce	Roswell Studios	$50,000	5.000	10,000	Far North Edge of Town
2	9/29/2016	WD772658	200 E. Brasher	Nelson Family Enterprises	$39,900	2.591	15,399	New Frito Lay Warehouse
3	1/31/2017	R6731145	6090 Cumbres	Jim Campbell	$8,000	0.842	9,501	Far Edge of Town land
4	3/1/2017	D786P67	1800 N. Sycamore	Fresquez	$228,750	15.250	15,000	Good tract. Develop self stg
5	9/292017	D7921385	E Side Wooldridge& Margaret	Jeffery Owen	$140,000	24.818	5,641	Large tract near bypass
6	2/28/2017	D1801787	1305 N. Virginia	PT Productions, Inc.	$95,000	2.810	33,808	Lrg sloping midblock site.
7	11/7/2017	D794P979	6112 Cumbres	Quality Cast, LLC	$8,000	0.842	9,501	Far Edge of Town land
8	4/1/2018	D7861225	4719 W. Second	Redden	$40,000	3.529	11,333	Good site on far west side.
9	4/27/2018	MLS101829	4906 W. Second	Viltchinski	$45,000	3.780	11,905	Corner on far w edge Roswell
10	9/20/2018	MLS102875	800 N. Garden	Tuscany	$160,000	10.990	14,559	Land south of sale barn
11	8/2/2019	MLS102716	1800 N. Atkinson	Barejas	$80,000	2.033	39,350	Johnnies Automotive
12	4/1/2019	MLS190133	407 W. Brasher	Silva, Alfredo	$30,000	2.800	10,714	Lot on south edge of town.
13	7/16/2019	MLS171519	S. Atkinson near Jail	Grado	$58,500	15.950	3,668	Lrg edge of town parcel
14	12/26/2019	MLS190065	611 E. College	Redmex Inv.	$250,000	14.081	17,754	Prairie Dog Tract. N Side
15	1/8/2020	MLS101828	3200 Blk S. Main	Nasrallah	$160,000	20.000	8,000	Large tact
16	11/2/2020	202007760	1302 E. 19th	Jeremy Kohler	$105,000	2.033	51,647	Corner of 19th & Atkinson
17	4/27/2021	MLS200937	3900 Blk SE Main	Graves Trust	$75,000	12.640	5,934	Lrg edge of town parcel
18	6/1/2021	MLS200657	515 E. Brasher	Admiral Beverage	$225,000	23.630	9,522	Lrg parcel for beer warehouse
19	7/1/2022	7221000	1000 S. Atkinson	Hilton, Robert	$130,000	11.856	10,965	Lrg parcel for towing & salvage yd
20	7/27/2022	MLS202021	901-907 E. McGaffey	Miranda	$45,000	1.157	38,894	Four adjacent urban lots
21	1/13/2023	MLS201624	505 W. Brasher	Silva, Alfredo	$100,000	9.572	10,447	Lrg square tract by PO
22	5/31/2024	MLS20235315	505 W. Brasher	Jaramillo, Theodore	$400,000	9.572	41,789	End user sale for self stg units
23	2/20/2025	20250220	42 W. Earl Cummings Loop	Arc Prefab	$678,500	45.230	15,001	Sale of Industrial Land at the RIAC
Subject	3/5/2025	NA	NE Cor S Sunset & Monksdal	Undisclosed	$242,000	30.296	7,988	Edge of town industrial land

Current Valuation

3-5-2025

Analysis Of The Comparable Land Sales

Twenty three sales of land suitable for commercial or industrial land use are summarized on the attached land sales chart. They ranged in selling price from a low of $3,668 per acre up to $51,647 per acre which is $1.18 per square foot for the southwest corner of North Atkinson and East College. Several sales have taken place at or near $10,000 per acre, with many having better utility proximity than does subject.

The subject site has a high ratio of paved street frontage in relation to its size. Its land price at my appraised value would be an affordable amount for one user or if the subject land were later subdivided for four to ten acre tracts.

I gave the most weight to comparable land sales #7, 8, 9, 13, 15, 17, and 18. A good site at the northeast corner of West Brasher and South Washington sold twice recently for $100,000 which was $10,447 per acre before reselling to an end user planning a ministorage who paid $41,789 per acre which was 95 cents per square foot. That upper range level of land prices has only been shown to be generally acceptable for sites with good arterial visibility selling in sizes of one to three acres and having all needed utilities available.

Based upon my analysis of the subject property and my comparison of it to the sold land comparables; I estimate the market value of the entire subject 30.296 acre site in one transaction as of February 28, 2025 at approximately $8,000 per acre.

And: 30.296 acres times $8,000 per acre = $242,368 Rounded To $242,000

Subject property market value estimate = $242,000



CERTIFICATION

The appraiser certifies and agrees that:

1. The appraiser has no present or contemplated future interest in the property appraised; and neither the employment to make the appraisal, nor the compensation for it, are contingent upon the appraised value of the property or any future action or event subsequent to the appraisal.

2. The appraiser has no personal interest in or bias with respect to the subject matter of the appraisal report or the parties in title.

3. The appraiser has personally inspected the subject property and the neighborhood. To the best of the appraiser's knowledge and belief, all statements and information in this report are true and correct, and the appraiser has not knowingly withheld any pertinent information.

4. This appraisal report sets forth all of the limiting conditions (imposed by the terms of the assignment or by the undersigned) affecting the analyses, opinions, and conclusions in the report.

5. The value conclusion reported herein has been developed in accordance with traditional appraisal procedures and the analyses are done in compliance with the reporting requirements of the Uniform Standards Of Appraisal Practice, (USPAP) and the New Mexico Appraisers Board.

6. All analysis, conclusions and opinions set forth in this appraisal were personally prepared by the undersigned.

7. As of the date of this report, I am currently certified and in good standing under requirements of the appraiser continuing education program of the State of New Mexico.

8. I assume that all parties to the decision making process will be well advised and acting in the best interest of their principal or community.

Appraiser: Ed McClelland Date: 3-5-2025
Ed McClelland, NM 171-G

UNDERLYING ASSUMPTIONS AND LIMITING CONDITIONS

1. The legal description utilized is assumed to be a complete and accurate description of the subject property.

2. No responsibility is assumed for matters which are legal in nature. The property title is assumed to be marketable and free of liens. No effort was made to check for adverse subdivision covenants, atypical zoning limitations, or deed restrictions unless otherwise mentioned in the report. It is assumed that no adverse usage restrictions or conditions exist unless specifically mentioned.

3. The subject's title is valued as a typical fee simple estate. I assume that city water service would be available if the property owner agreed to pay the cost of extending a line from the firefighting academy that would meet the City approval.

4. It is assumed that there are no hidden or unapparent easements or conditions of the neighborhood or soil etc. which would render the subject more or less valuable or prevent its development or require future owners to expend funds in conjunction with prior owner soil or water pollution actions.

5. I assume that all parties to the decision making process will be well advised and acting in the best interest of their principal or community. I assume that most commercial and light industrial land uses allowed under the Industrial Zoning for the subject site would be approved for future use on the subject site.

6. I assume that City Leaders will give some consideration to the fact that the City lacks funding to develop major buildings in the area.

7. The value estimate in this report is in the purchasing power of the dollar as of the date of valuation.

This report is subject to the following limiting conditions:

1. No liability is assumed for any condition or variance that a true and correct survey might reveal.

2. The information contained in this report was obtained from sources the appraiser believes reliable, but its authenticity and accuracy is not guaranteed. Secondary confirmations and verifications were made only where a special need was indicated.

3. The appraiser has valued the subject land as if owned free and clear in fee simple.

4. The appraiser is not required to give testimony or appear in court regarding this appraisal unless previously arranged. Any court ordered appearance regarding the appraisal would be charged to the responsible party at a professional hourly rate.

5. The conclusions and contents of this appraisal are the property of the client and are kept confidential unless and util they are publicly released by the client.

6. This report may be copied in full or in part to facilitate actions and decision making regard the property.

ARTICLE 40: I-2 HEAVY INDUSTRIAL DISTRICT

Section 1. Purpose

This district is intended to provide for a wide range of industrial activities including heavy manufacturing, fabrication, assembly/disassembly, processing, and treatment activities conducted in a manner not detrimental to the rest of the community by reason of the emission or creation of noise, vibration, smoke, dust, or other particulate matter, toxic or noxious materials, odors, fire, explosive hazards, glare, or heat.

Section 2. Use Regulations

A. Permitted uses are as follows:

1. Any use permitted in the I-1 District
2. Any primary use which includes heavy manufacturing, fabrication, assembly, disassembly, processing, and/or treatment of goods and products
3. Food and grain processing, canning, and storage, including meat, fish, and poultry
4. Foundries, iron works, and steel fabricating
5. Livestock feed and sales yards
6. Recycling center with outside storage as a principal use, such as a junk yards
7. Petroleum products including refining and storage
8. Saw mills and other types of mills
9. Any other use that is similar and comparable to those listed above

B. Special Uses are as follows:

1. Any special use permitted in the I-1 District
2. Mining, loading, and hauling of sand, gravel, top soil, or other aggregate or minerals, including equipment and buildings or structures for screening, crushing, mixing, washing, storage, or office purposes
3. Recycling activities with a structure and permanent outside storage. All outside storage shall be screened with a minimum of an 8 foot high solid wall except for access openings, with a maximum opening of 16 feet with a solid gate(s)
4. Sexually Oriented Business

ARTICLE 41: RESERVED

ARTICLE 38: I-1 LIGHT INDUSTRIAL DISTRICT

Section 1. Purpose

This district is intended to provide for light manufacturing, fabrication, assembly/disassembly, processing, and treatment activities conducted in a manner not detrimental to the rest of the community by reason of emission or creation of noise, vibration, smoke, dust or other particulates, toxic or noxious materials, odors, fire, explosive hazards, glare, or heat.

Section 2. Use Regulations

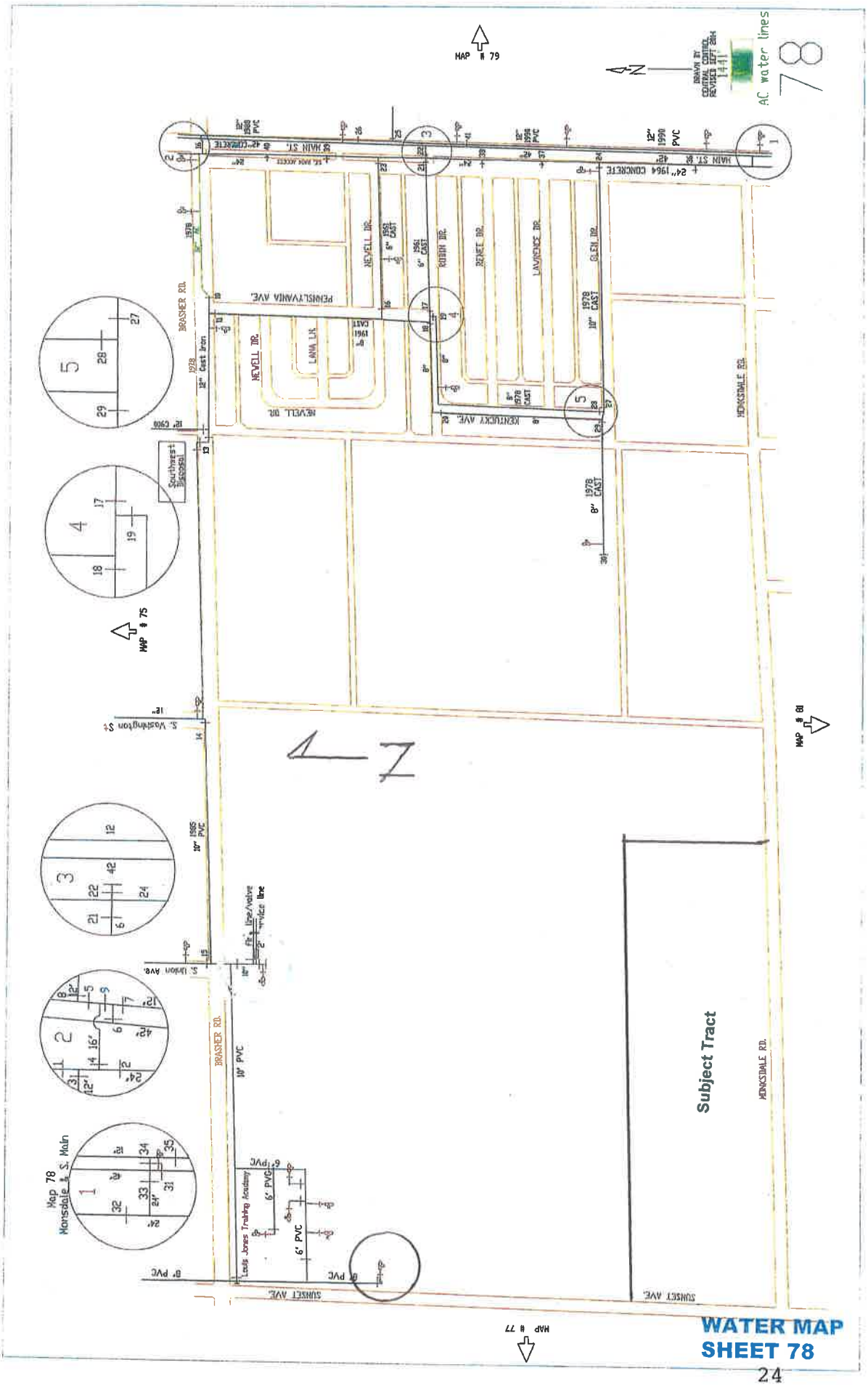
A. Permitted Uses are as follows:

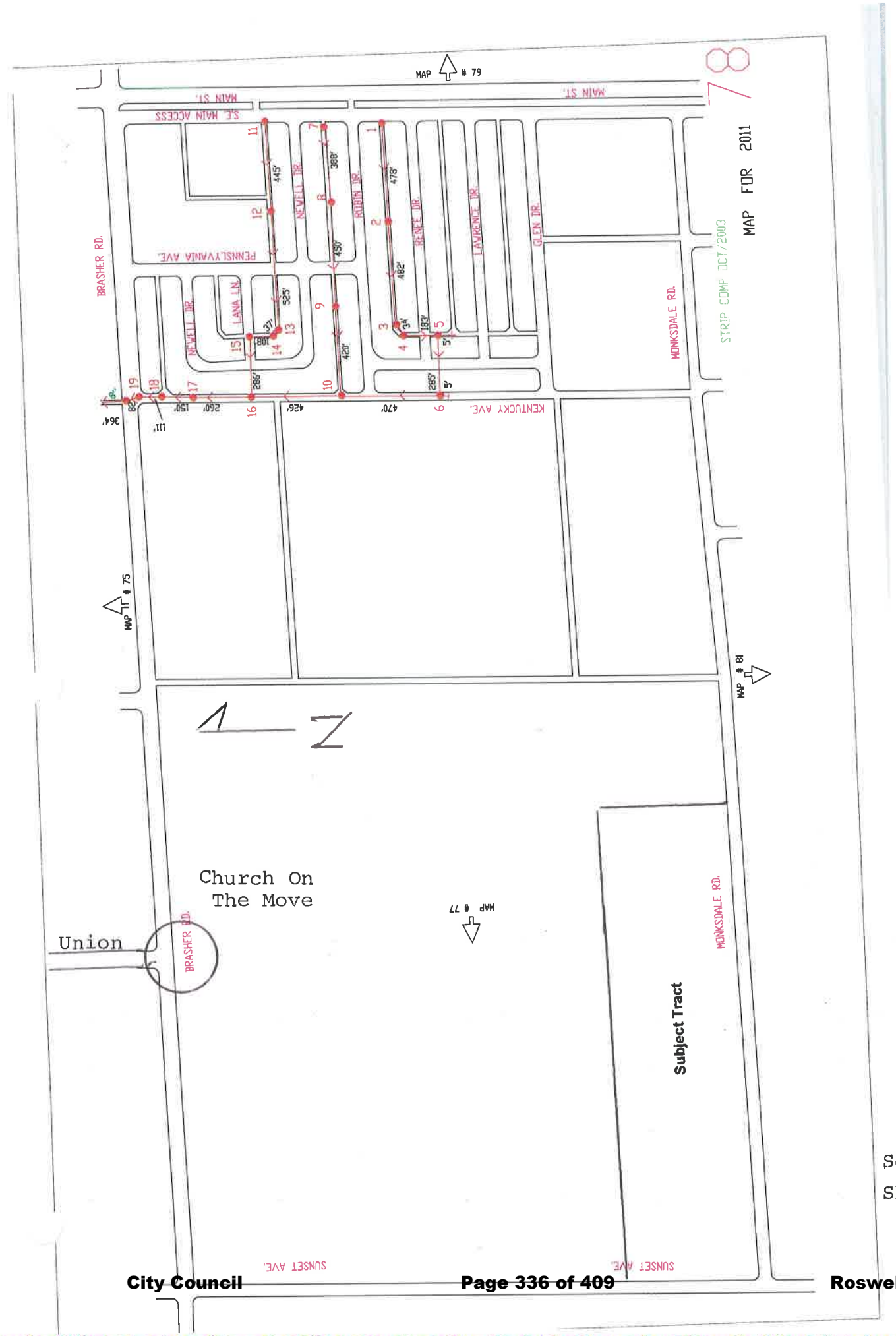
1. Any use permitted in the C-2 districts, except for assisted living homes, group care homes, convalescent homes, and retirement centers, etc.
2. Any primary use which includes light manufacturing, fabrication, assembly/disassembly, processing or treatment of goods and products
3. Bottling works
4. Bus stations and terminals
5. Food and grain processing, canning, and storage, excluding meat, fish, and poultry
6. Gun clubs containing an indoor firing range
7. Machinery and service for farm, tractor and trailer rigs, and well drilling equipment
8. Outdoor theaters, drive-in
9. Parcel delivery, mail order services, and motor freight terminals
10. Wholesale distribution centers
11. Warehouses with outside storage
12. Welding
13. Automotive Repair, Heavy
14. Any other use meeting the intent of this Article and comparable with the above

B. Special Uses are as follows:

1. Airports, heliports, and aircraft landing fields
2. Hospitals and sanitariums
3. Livestock feed and sales yards
4. Oil and gas wells and pumping stations
5. Penal, correctional, and other institutions necessitating restraint of patients
6. Saw mills or other similar types of mills like pulp mills
7. Recycling activities in a structure with outside storage as a secondary use. Outside storage to be screened with an 8 foot high solid wall except for access openings, with a maximum opening of 16 feet with a solid gate(s)
8. Recycling center with outside storage as a principal use, such as a junk yards
9. Child care centers

ARTICLE 39: RESERVED


MAP # 79
MAP # 75
MAP # 81
MAP # 77
BRASHER RD.
HENKSDALE RD.
SUNSET AVE.
MAIN ST.
PENNSYLVANIA AVE.
NEVELL DR.
KENTUCKY AVE.
LANA LN.
ROBIN DR.
RENEE DR.
LAWRENCE DR.
GLEN DR.
S. Washington St.
S. Union Ave.
Subject Tract
Map 78
Henksdale & S. Main
Louis Jones Training Academy
Southwest Disposal
AC water lines
WATER MAP
SHEET 78



Sewer Line Map
Sheet 78

NMRLD
NEW MEXICO
REGULATION &
LICENSING DEPARTMENT

State of New Mexico

Real Estate Appraisers Board

HEREBY CERTIFIES THAT

Edward W. McClelland

HAVING GIVEN SATISFACTORY EVIDENCE OF THE COMPLETION OF
PROFESSIONAL AND OTHER REQUIREMENTS PRESCRIBED BY LAW
IS GRANTED A LICENSE TO PRACTICE IN THE STATE OF NEW MEXICO

General Certified Appraiser

License No. 171-G Issued 12/1/1990 Expires 4/30/2025

THIS LICENSE SHOULD BE CONSPICUOUSLY POSTED IN PLACE OF BUSINESS OR AS REQUIRED BY LAW

APPRAISER QUALIFICATIONS

EDWARD W. MCCLELLAND
NM General Certified Appraiser License #171-G

701 South Cedar Avenue
Roswell, New Mexico 88203
E-mail: mcclelland@zianet.com
Office 575-624-2828
Mobile 575-420-2546

EDUCATION

Graduate - New Mexico State University - 1971
Bachelor of Science - (Agriculture Economics and Business)

GENERAL CERTIFIED APPRAISER – NM License #171G

General Certification allows the holder to appraise all types of commercial property, as well as residential property.

APPRAISAL COURSES

Farm and Ranch Appraisal - New Mexico State	1971
Real Estate - Introductory Course - NMSU	1971
"Introduction to Appraising Real Property" Course 101 - SREA, by exam	1973
"Single Family Residential Appraisal" Course VIII - AIREA	1974
"Principles of Income Property Appraising" Course 201 - SREA	1974
"Urban Properties" (Income Property Case Studies) Course II – AIREA	1978

PROFESSIONAL OFFICES HELD

Secretary/Treasurer - Albuquerque SREA Chapter #114 (1977-79)
President - Albuquerque SREA Chapter #114 (1980-81)
Director - Albuquerque SREA Chapter #114 (1981-82)
Admissions Chairman - Albuquerque SREA Chapter #114 (1981-82)
Secretary/Treasurer - Pecos Valley SREA Chap. #115 (1983-84)
Director - West Texas/NM AIREA Chapter #39 (1985)
Vice-President - Pecos Valley SREA Chapter #115 (1984-86)
Admissions Chairman - Pecos Valley SREA Chapter 115 (1984-86)
President - Pecos Valley SREA Chapter #115 (1986-88)
Treasurer – Roswell Association of Realtors (2005-06)
Director – Roswell Chamber Of Commerce (2004-2007)
Director – Main Street Roswell (2002-2009)

APPRAISAL EXPERIENCE – Ed McClelland

Residential Appraiser and Assistant Loan Broker, Mercantile Investment Company, El Paso, Texas 1972-74

Residential and Commercial Appraiser, Dan D. Swearingin (MAI, SREA), Albuquerque, New Mexico 1975-79

Appraiser and Residential Department Manager, Brooks/Lomax & Associates, Inc., Albuquerque, New Mexico 1979-82

Owned and operated Ed McClelland & Co., Roswell, New Mexico, a full service real estate appraisal firm from 7/82 - 3/96.

Appraiser and Qualifying Real Estate Broker - Western Land Realty. Roswell, New Mexico. 1996 to 1999. 95%+ Appraising

Appraiser, Broker & Property Manager - Ed McClelland & Company. 2000 - 2021. 50% Commercial Property Management and 50% Appraisals.

Appraiser & Real Estate Broker, Ed McClelland & Company. Primarily doing appraisals. September 2021 – Present

OTHER QUALIFICATIONS

Licensed New Mexico Real Estate Broker.
Realtor Member of National Association of Realtors.
Realtor Member of the Roswell Board of Realtors & MLS.
SRA Designation earned in 1979. Did not renew after 1994.

RECERTIFICATION

The New Mexico Appraisal Board has a mandatory program of continuing education for its licensed members. I currently meet all applicable licensing and recertification requirements and am in good standing with the New Mexico Appraisal Board.

LICENSE EXPIRATION DATE

My general certified appraisal license NM #171-G expires on April 30, 2025.

PARTIAL LIST OF APPRAISAL SEMINARS TAKEN – Ed McClelland

Valuation of Hotels & Motels - AIREA	1984
Depreciation Analysis - SREA	1985
Highest and Best Use - AIREA	1985
Easement Valuation Seminar - IRWA	1986
Applied Sales Comparison Approach Seminar AIREA	1988
Litigation Valuation Seminar - AIREA	1989
Farm Valuation Seminar - AIREA	1989
Reviewing Appraisals - AIREA	1990
Appraising Troubled Properties - Appraisal Inst.	1992
Appraisal Regulations Federal Banking Agencies AI	1992
Subdivision Analysis - Appraisal Inst. - 7 Hours	1993
Environmental Risk - Appraisal Inst - 7 Hours	1994
Data Confirmation & Verification Methods - AI 7 Hours.	1996
Automated Valuation - McKissock Data Seminars - 8 Hours	1999
Special Purpose Properties, Appraisal Institute - 7 Hours.	2001
Feasibility Analysis & Options, Appraisal Institute, 7 Hours.	2002
Adverse & Detrimental Conditions, App. Inst, 7 Hours	2002
Appraising Natural Resources, Appraisal Institute, 7 Hours	2002
Expanding the Scope of Work, Appraisal Institute, 7 Hours.	2003
Condemnation Appraisals, Appraisal Institute, 16 Hours	2003
Manufactured Housing, Appraisal Institute, 7 Hours	2004
Mathematically Modeling RE Data, App. Inst., 7 Hours	2004
Rates and Ratios, Appraisal Institute, 7 Hours	2004
Appraisal Trends, McKissock Seminars, 7 Hours	2006
Relocation Appraisal is Different, McKissock, 7 Hours	2006
Evaluating Commercial Construction, App Institute, 16 Hours	2006
Federal Land Acquisitions, Appraisal Institute, 16 Hours	2007
Subdivision Appraisals, Appraisal Institute, 7 Hours	2007
Office Building Valuation, Appraisal Institute, 7 Hours	2008
Declining Markets & Sales Concessions, AI, 7 Hours	2009
The Lending World In Crisis, App Institute, 7 Hours	2010
Reviewing Commercial Appraisals, App Institute, 7 Hours	2011
Reviewing Residential Appraisals, McKissock, 7 Hours	2011
The Uniform Appraisal Dataset, App Institute, 7 Hours	2011
Evaluating Residential Construction – App Institute, 7 Hours	2012
Practical Regression Using Excel, – App Institute, 14 Hours	2012
Litigation Appraising: Specialized Topics & Applic. AI 15 Hours	2014
FHA Appraising For Valuation Professionals – AI 7 Hrs.	2016
Using Excel To Analyze & Support App Results – AI, 7 Hours	2017
Solving Land Valuation Puzzles, App Institute, 7 Hours	2018
Stats, Graphs & Data Science, AI & G. Dell, 14 Hours	2018
How Tenants Create or Destroy Value - AI, 7 Hrs.	2019
The FHA Handbook 4000.1, McKissock Learning, 7 Hours	2021
Mortgage Lending Appraisal Reqs: FNMA & FHLMC, McKissock	2021
Transferred Value – Appraisal Institute, 7 Hours	2022
Attacking & Defending an Appraisal in Litigation, AI, 7 Hours	2022
Practical Application of Fundamental Analysis, AI, 7 Hours	2023
National USPAP Update Course – SFMRA, 7 Hours	2024

ORDINANCE 24-03

AN ORDINANCE AMENDING CHAPTER 2 THE ROSWELL CITY CODE

WHEREAS, the City of Roswell (the "City") has the authority and obligation under NMSA 1978, §3-12-4 to provide for certain appointed officers; and

WHEREAS, the Attorney General in Opinion 22-02 has provided additional guidance on the interpretation of §3-12-4; and

WHEREAS, clarifications and additions regarding appointed officers and City Council procedures to the City's Administrative Code would be beneficial to efficient and ethical running of City business and will improve accountability and administrative functions of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL AS THE GOVERNING BODY OF THE CITY OF ROSWELL, NEW MEXICO, that:

SECTION 1. Chapter 2 of the Roswell City Code is hereby amended as follows:

ARTICLE I. IN GENERAL

Sec. 2-2. Governing Body Ethics

Members of the Governing Body shall:

(a) Always comply with the provisions of the Government Conduct Act, NMSA 1978, Chapter 10, Article 16.

(b) Not disclose or use confidential information concerning the property, government, or affairs of the City.

(c) Not vote or otherwise participate in the negotiation or the making of any contract with any business or entity in which the official has a direct private financial interest of there exists an interest of an immediate family member. A private interest includes a pecuniary or competitive advantage that exists or could foreseeably accrue as a result of the act or inaction of the official.

(d) Not vote or otherwise participate in any quasi-judicial matter where his impartiality may be reasonably questioned.

(e) Never exercise authority as a governing body member except when acting in a meeting with the full governing body or as delegated by law or the governing body.

(f) Never use the organization or his service on the governing body for his own personal advantage or for the individual advantage of his friends or supporters. This does not prohibit constituent services actions.

(g) Not accept any valuable gift, whether in the form of service, loan, thing or promise, from any employee of or applicant for employment with the City or from any person, firm or corporation which is interested directly or indirectly in any manner whatsoever, in business dealings with the City. This does not prohibit an incumbent candidate for any elective office from receiving duly disclosed campaign contributions.

(h) Not Accept and/or solicit campaign contributions for any candidate or Political Committee or other similar organization in any election or pre-election activity at a city workplace.

Sec 2-3. – Penalty

Any member of the governing body may bring a charge of violations of these Ethics Provisions. It shall shall be brought in writing before the City Manager and City Attorney. Following an investigation, if both concur that a violation occurred by a preponderance of the evidence, they shall cause the matter to be presented to the governing body. The charging governing body member shall present their case. If the governing body by majority vote agrees that any provision of Section 2-2 was violated the councilor may be subject to any discipline consistent with NMSA 1978, §3-12-3, including but not limited to reprimand, censure, and removal from committee assignments.

ARTICLE II. GOVERNING BODY

DIVISION 1. GENERALLY

Sec. 2-20. Time of meetings.

The regular meetings of the governing body shall be held at 6:00 pm on the second Thursday in each month, or as otherwise indicated on the meeting notice. Any regular meeting or meeting recessed from a regular meeting may be recessed from time to time by the mayor or mayor pro tem, or a majority vote of those members present at the city council meeting.

Sec. 2-21-35. Reserved

DIVISION 2. RULES OF ORDER AND PROCEDURE

Sec. 2-36. Conduct at meetings.

No disorderly conduct or obscene language shall be allowed while the governing body is in session. The presiding officer may have any person removed from the room for violating this section.

Sec. 2-37. Committees generally.

(a) The standing committees of the governing body shall be as follows:

(1) Finance;

(2) Infrastructure;

(3) Public safety;

(4) Legal.

(b) The standing committees shall consist of five members of the governing body. All members of all committees shall be appointed by the mayor who shall designate the chair and vice chair thereof. Three members of each committee shall comprise a quorum to do business.

(c) No member of council who is appointed as a chair of any standing committee shall be appointed as chair or vice chair of any other standing committee.

(d) The mayor may also establish such temporary committees for specific purposes as needed, and appoint the members thereof. Unless otherwise authorized by the governing body, temporary committees shall be advisory only and may make recommendations which are not binding on the governing body.

Sec. 2-38. Committee referrals to the City Council

Generally, in order for a proposed action to go before the full governing body the action must be passed by the most applicable committee and referred to and passed by either the Legal or Finance Committee, on any financial or or legal consideration. However, if not sent to the governing body by two committees, through written notice to the City Clerk, five (5) councilors or the mayor may place an item before the governing body.

Sec. 2-39. Roll call votes.

Any member of the governing body has the right to demand a vote by roll call on any question.

Sec. 2-40. Committee assignments and responsibilities.

The scope of assignments and responsibilities for the various standing committees in the following sections are descriptive and not intended to be exhaustive or mandatory.

Sec. 2-41. Finance committee.

The finance committee shall review and consider city finances, the city manager's proposed budget, amendments to adopted budgets, the financial aspects of the infrastructure capital improvements plan (ICIP), and financial policies, including those relating to investment, financial contingency management, and purchasing. The finance committee shall also review audits, certified annual financial reports (CAFR), and periodic financial reporting.

Sec. 2-42. Infrastructure committee.

The infrastructure committee shall review and consider policies that affect operations of the various departments of the city, other than those departments which fall under the public safety committee, including recommending policy changes regarding the provision of city services, fee structures, and operational hours. The infrastructure committee shall also review and consider the award of bids and proposals solicited by the city as required by city policies, resolutions, ordinances and applicable state and federal law and consider proposed actions that concern the physical assets of the city, including vehicles, equipment, buildings, land, water and sewer systems and streets. The infrastructure committee shall propose capital improvement plans.

(Ord. No. 15-03 , § 7, 4-9-2015)

Sec. 2-43. Public safety committee.

The public safety committee shall review and consider policies that affect the operations of the police department, fire department, code enforcement department, 911 dispatch, ambulance services, emergency management and preparedness, animal control, and other public safety programs such as alarm ordinance and neighborhood watch, and fees associated with the provision of the foregoing public safety services. The public safety committee shall also review and consider policies concerning behavioral health issues that were formerly considered by the city's commission on behavioral health.

(Ord. No. 15-03 , § 9, 4-9-2015; Ord. No. 16-15 , § 9, 7-14-2016)

Sec. 2-44. Legal committee.

The legal committee shall review and consider all proposed ordinances, codes, and policies which are adopted by the governing body, as well as issues such as eminent domain and annexation. The legal committee shall also review and consider proposed actions that pertain to development codes or plans which are general and legislative in nature, as opposed to actions which are adjudicatory in nature.

Sec. 2-45. Validity of actions taken by governing body; referral to committee not a prerequisite.

A proposed action by the governing body is not required to be referred to a standing or temporary committee for a recommendation before being considered and acted upon by the governing body, and the failure to refer a proposed item to committee prior to action by the governing body shall not affect the validity of any action taken by the governing body.

Secs. 2-47—2-50. Reserved.

ARTICLE III. OFFICERS AND EMPLOYEES

DIVISION 1. GENERALLY

Sec. 2-51. Oath.

Every elected officer and appointed officer shall, before entering upon the duties of his office, take and subscribe the oath specified by law.

Sec. 2-52. Bonds.

Bonds executed or given by city officers or employees shall be filed with the clerk, who shall keep it in a secure place. The clerk shall record all bonds in a book to be kept for that purpose.

Sec. 2-53 Creation of Offices Appointed Officers

(a) There shall be independent offices apart from City departments. These offices are the office the Clerk, Office of the Treasurer / Finance Officer, Office of the Chief of Police, and Office of the City Attorney.

(b) The appointive officers of the city shall be a city manager, city clerk, city treasurer / finance officer, chief of police, city auditor, and city attorney.

(c) All appointed officers must coordinate with the other appointed officers.

(d) The governing body, at its discretion, may in lieu of having an in-house office of the city attorney, contract with an outside individual or law firm for legal services.

Sec. 2-54 Appointment and Term

(a) With the exception of the Manager, at an organizational meeting of the city council the mayor shall submit for confirmation by the city council, the names of persons who shall fill the various appointive offices of the city or shall serve as members of the various boards or commissions of the city.

(b) If the city council fails to confirm any appointment, the mayor at the next regular meeting of the city council shall submit the name of another person to fill such office.

(c) All officers shall be at-will and every appointive officer shall hold a term provided for under state law.

Sec. 2-55 Compensation

The salaries, wages, fringe benefits, and compensation of city officers shall be as provided by the governing body through contract or through a compensation plan determined by the governing body.

SEC 2-56—2-65. Reserved.

DIVISION 2. CLERK

Sec. 2-66. Duties

(a) The city clerk shall have those duties as prescribed by state law, and in addition thereto and shall have such duties as may be prescribed by the city council.

(b) The city clerk shall be responsible for the performance, functions, and all personnel of his office.

Sec. 2-67. Licenses

It shall be the duty of the city clerk to issue all licenses upon receipt of proof of payment of any license fee and compliance with other ordinances. All licenses shall be signed by the city clerk or by an authorized person on behalf of the city clerk. All licenses shall have affixed thereto the city seal. Upon the face of the license shall be designated the purpose for which such license is granted and the length of time the license shall run. The city clerk shall keep and maintain in his office a record, to be known as the license record, which shall be a list of all licenses issued, the purpose of the license, the expiration date thereof, and the amount of money paid therefor.

Sec. 2-68. Seal.

The city seal shall be kept in the office of the city clerk and shall be affixed to all instruments and papers which by law or ordinance are required to be attested by the city seal. The city clerk shall have custody of and shall safely keep all public records, documents, ordinances, resolutions and orders of the city council and such other papers and documents as may be delivered into the custody of the city clerk.

Sec. 2-69. Deputy Clerks.

There shall be a Deputy City Clerk who may exercise the powers and duties granted the city clerk in the absence or disability of the city clerk and as assigned by the city clerk. The deputy city clerk shall be recommended by the city clerk through the mayor's nomination for approval by the governing body.

Secs. 2-70—2-80. Reserved.

DIVISION 3. CITY MANAGER

Sec. 2-81.City Manager; Creation of office; appointment; powers and duties generally; qualifications.

(a)The office of city manager is created pursuant to NMSA 1978, § 3-13-3.

(b)The city manager shall be the Chief Administrative Officer of the City and have all of the powers and duties as set out in NMSA 1978, § 3-13-3.

(c) The manager shall work in conjunction with the governing body and other appointed officers to create the City's budget and effectuate the polices and goals of the governing body.

(1) When administering contracts, the Manager may negotiate appropriate decreases or increases that are already within budget. This authority is not to exceed $20,000.00 for services or goods and $60,000.00 for professional services.

(d) The manager shall consult with the other appointed officers when taking any employment action, such as hiring, promoting, demoting, disciplining, or discharging, against employees that are part of the administrative service in the respective offices.

(e) The manager may create or reorganize the City's departments as necessary with the consent of the governing body. Directors will be employed through the manager.

Sec. 2-82 Deputy City Manager

There shall be a Deputy City Manager who may exercise the powers and duties granted the manager in the absence or disability of the manager and as assigned by the manager. The deputy city manager shall be recommended by the manager through the mayor's nomination for approval by the governing body.

Sec. 2-82 Bond

The city manager, within ten days after his appointment, shall furnish a surety bond approved by the city council, with such bond to be conditioned upon the faithful performance of his duties. The premium of the bond shall be paid by the city.

Sec. 2-83 Reserved

DIVISION 4. CITY ATTORNEY

Sec. 2-84 Qualifications

The City Attorney shall be admitted to the practice of law by the supreme court of the state, and he shall be in good standing in the State Bar of New Mexico. He shall have at a minimum 6 years of previous full time legal practice.

Sec. 2-85 Duties

The city attorney shall:

(a) be the chief legal officer of the City and legal adviser to the governing body. He shall attend

all regular meetings of the council and such other meetings of the council as he shall be requested to attend by the mayor. He shall have the right to be heard at any meeting of the council at which matters involving questions of law are being discussed. He shall render to the council his opinion upon any question of law involving the interests of the city at all times when requested by the council to do so. He shall draft and prepare all contracts to be entered into by the city and shall submit the contracts to the council for its approval, whenever requested by the council to do so. He shall draft and prepare all city ordinances and shall submit the ordinances to the council for its approval, whenever requested by the council to do so.

(b) draft and prepare all process and papers for the use of police officers in the carrying out by them of the duties of their office, whenever requested by the police chief to do so. He may prosecute all actions brought in the municipal court on behalf of the city, whenever requested by the municipal judge to do so or whenever in his judgment it is for the general welfare of the city that any such action should be so prosecuted.

(c) supervise and pass upon the legality as to the manner and form of all bonds to be given by any city officer or by any person entering into such a contractual relationship with the city as requires the giving of a bond to the city.

(d) perform any other duties that are required by the governing and customary to the practice of law.
(e) The City Attorney shall be responsible for the performance, functions, and all personnel of his office.

(f) The City Attorney shall have pocket settlement authority of no more than $20,000.00 per occurrence. Such settlements shall not be made without the consent of the City Manager. The City Attorney shall make monthly reports of all settlement to the Legal Committee.

Sec. 2-86 Deputy City Attorney

There shall be a Deputy City Attorney who may exercise the powers and duties granted the city attorney in the absence or disability of the city attorney and as assigned by the city attorney. The deputy city attorney shall be recommended by the city attorney through the mayor's nomination for approval by the governing body.

DIVISION 5. TREASURER / FINANCIAL OFFICER

Sec. 2-87 Qualifications

The Treasurer/Financial Officer shall have at minimum a bachelor's degree in accounting, or hold an advanced degree in an accounting or finance related field. The Treasurer/Financial Officer shall have 6 years' experience in government accounting or finance or shall have 10 years of previous work in accounting, finance, or a related field.

Sec. 2-88 Duties.

(a) The Treasurer/Financial Officer shall be chief financial officer for the City.

(b) The treasurer shall receive all money belonging to the city, and shall keep his books and accounts in such a manner as may be prescribed by law. Such books and accounts shall always be subject to inspection of any member of the governing body. He shall keep a separate account of each fund or appropriation and the debts or credits belonging thereto. He shall give every person paying money into the treasury a receipt therefor, specifying the date of payment and upon what account paid, and he shall file statements of such receipts with the chairman of the finance committee at the date of each monthly report. He shall, at the end of each month, and more often, if required, render an account to the city council or such officer as may be designated by ordinance, showing the state of the treasury. He shall also accompany such accounts with a statement of all money received into the treasury, and upon what account, during the preceding month, together with all warrants redeemed and paid by him, which warrants, with any and all vouchers held by him, shall be delivered to the governing body at the next regular meeting. He shall keep a register of all warrants redeemed and paid, which shall describe such warrants and show the date, amount, number, the fund from which paid, the name of the person to whom paid and when paid. He may be required to keep all money in his hands belonging to the city in such place of deposit as may be designated by ordinance; provided, that no such ordinance shall be passed by which the custody of such money shall be taken from him. He shall keep all money belonging to the city in his hands, separate and distinct from his own money, and he is hereby expressly prohibited from using, either directly or indirectly, the city money or warrants in his hands for his own use or benefit, or that of any other person whomsoever.

(c)The treasurer shall report to the finance committee, as often as required, a full and detailed account of all receipts and expenditures of the city, as shown by his books up to the time of his report, and he shall annually, in the month of July, make out and file a full and detailed account of all such receipts and expenditures and all his transactions as such treasurer during the preceding fiscal year.

(d) The Treasurer/Financial Officer shall be responsible for the performance, functions, and all personnel of his office.

Sec. 2-89 Bond

The Treasurer shall execute and deliver within ten days after appointment a surety bond of no more than $50,000.00 to be approved by the city council, with such bond to be conditioned upon the faithful performance of the office's duties. The premium of the bond shall be paid by the city.

Sec. 2-90 Deputy Treasurer

There shall be a Deputy Treasurer who may exercise the powers and duties granted the Treasurer in the absence or disability of the Treasurer and as assigned by the Treasurer. The deputy Treasurer

shall be recommended by the Treasurer through the mayor's nomination for approval by the governing body.

Sec. 2-91 Auditor

The office of Treasurer shall have an Auditor. The Auditor shall be nominated by the Mayor for approval by the governing body. If approved, the Auditor will be employed through the Treasurer's office. The auditor will report directly to the governing body and the treasurer.

DIVISION 5. CHIEF OF POLICE

Sec. 2-92 Qualifications

The Chief of Police shall have at least 15 years of law enforcement experience.

Sec. 2-93 Duties

(a)The chief of police shall be responsible for executing the duties prescribed in § 3-13-2 and faithfully enforce the ordinances of the city. He shall keep such records and make such reports concerning the activities of his department as may be required by statute or by the city council.

(b)The chief shall be responsible for the performance of police department functions, and all personnel of the police department.

(c)The chief of police or his designee shall attend all meetings of the governing body or at the request of a committee chair, unless excused by the mayor. He shall execute all summons and requests of the governing body.

Sec. 2-94 Deputy Chief

There shall be a Deputy Chief of Police who may exercise the powers and duties granted the chief of police in the absence or disability of the chief of police and as assigned by the chief of police. The deputy chief of police shall be recommended by the chief of police through the mayor's nomination for approval by the governing body.

Sec 2-95-2-99. Reserved.

ARTICLE VII. – Real Property Transactions

Sec. - 2-201 - No Existing Municipal Purpose

(a) Prior to the sale, exchange, or donation of real property belonging to the city, such real property shall be determined to be not essential for any municipal purpose.

(b) The Mayor and City Manager or his designee shall make this determination in writing and communicate the determination to the governing body as appropriate under this article.

Sec. 2-202 - Appraisal

(a) Prior to sale, lease, or exchange of real property, the Mayor and City Manager or his designee shall cause an appraisal to be made by a qualified appraiser. For property appraised in excess of $25,000.00, excluding real property of any value normally leased in the regular operations, the following applies:

(1) If the sale or lease price is less than the appraised value, the Mayor and City Manager or his designee shall cause a detailed written explanation of that difference to be prepared prior to sale or lease, and the written explanation shall be made available to any interested member of the public upon demand.

(2) No real property shall be sold or exchanged for less than 90% of its appraised value unless for the development of affordable housing or to the state, any of its political subdivisions or to the federal government after a determination by the administration or governing body as provided herein that such sale, exchange, or donation is in the best interests of the City.

Sec - 2-203 - Notice and Approval of Sales

(a) Real property having a value of $10,000.00 or less may be sold for cash at a public or private exchange by the Mayor and City Manager or his designee without prior approval from the governing body.

(1) Such sales shall be communicated in writing to the legal committee by the administration at the next regular meeting of the governing body.

(b) Real property having a value in excess of $10,000.00 and up to $25,000.00 may be sold by a majority vote of the governing body.

(c) Real Property having a value in excess of $25,000.00 shall be by ordinance of the municipality. Such an ordinance shall be effective forty-five days after its adoption, unless a referendum election is held pursuant to NMSA 1978, 3-54-1. The ordinance shall be published prior to adoption pursuant to the provisions of § 3-1-2(J) and Section §3-17-3 and shall be published after adoption at least once within one week after adoption pursuant to the provisions of §3-1-2(J). Such publications shall concisely set forth at least:

(1) the terms of the sale or lease;
(2) the appraised value of the real property;
(3) the time and manner of payments on the sale or lease;
(4) the amount of the sale or lease;

(5) the identities of the purchasers; add
(6) the purpose for the municipality making the sale or lease.

(d) All contracts which are submitted to the governing body in accordance with the requirements of this section shall be supported by the current appraisal relied upon to determine the value of the city property, the governing body's determination that the property is not essential for a municipal purpose, and a description of the disposal process and the other offers received.

Sec. 2-204 - Zoning

(a) Prior to being sold, the real property's description shall be submitted to City Planning for review of its zoning to determine that the zoning is appropriate in terms of the city's master plan and the potential use of the property. If Planning determines that the zoning is appropriate, it shall so notify the administration. If Planning determines that the zoning is not appropriate, it shall initiate a zone change to an appropriate zone, and it shall notify the administration of the final action taken on this request. No real property shall be appraised or disposed of until Planning has notified the administration that it is appropriately zoned or until Planning has notified the administration of final action on its request for a zone change.

Sec. 2-205 - Leases of Real Property owned by the City

(a) Leases or other conveyances normally leased in the course of regular operations for real property for a specified term of an interest owned by the City, assignment of leases, or amendments to such leases or other conveyances shall be submitted to the governing body by the administration after negotiation or prior to bidding when:

(1) The term of the lease or other conveyance is proposed to be in excess of one (1) year. For the purposes of this division, "term of conveyance" shall include not only the initial term but also any option to renew where the option is at the sole discretion of the lessee; or

(2) The term of the lease or other conveyance is proposed to be in excess of one month and the income or other consideration to be received by the city is proposed to be in excess of $5000.00 per month. For purposes of this section, an easement granted to a utility operating under a franchise granted by the city shall not be considered as a lease or other conveyance.

(b) The Mayor and Manager or his designee may enter into leases not subject to the provision above. All leases not subject to prior governing body approval shall be communicated in writing to the legal committee at its next regular meeting.

(1) Any lease not subject to a vote by the governing body shall be reported or presented

to the governing body with a written communication describing circumstances, benefits, responsibilities, advantages of such a contract and the property's appraised value.

(c) A statement that all applicable federal regulation regarding use and lease pricing have been met shall accompany all leases originating from the airport.

(d) Leases not made in the course of regular operations shall follow procedures as described in Sec - 2-203.

Sec. 2-206 - Acquisition of Real Property

(a) The Mayor and Manager or his designee is authorized to enter into contracts for the acquisition of any interest in real property, subject to the approval of the governing body as provided below:

(1) The Mayor and City Manager or his designee may acquire real property when sufficient money, designated for acquisition of the property, has been previously appropriated by the governing body through the budget or other action.

(2) All other real property contracts shall not be executed until a majority of the governing body has approved and sufficient money has been appropriated by the governing body.

(b) All contracts subject to subsection (a) shall be reported or presented to the governing body with a written communication describing circumstances, benefits, responsibilities, advantages of such a contract and the property's appraised value.

Sec. 2-207 Leasing of Real property by the City

(a) Leases or other conveyances, except construction and utility easements, for a specified term of an interest in real property to the city or amendments to such leases or other conveyances shall be submitted to the governing body for approval by the Mayor and Manager after negotiation when the term of the lease or other conveyance is proposed to be in excess of one (1) year and the income or other consideration to be paid by the city is proposed to be in excess of $1667.00 per month.

(1) All proposals which are submitted to the governing body in accordance with the requirements of this section shall be supported by a communication setting out the circumstances, benefits, responsibilities and advantages relative thereto.

(b) All leases or other conveyances, except construction and utility easements, for a specified term of an interest in real property to the city or amendments to such leases or other conveyances may be executed by the Mayor and City Manager or his designee if they are

below the threshold established in subsection (a).

(1) All leases not subject to prior governing body approval shall be communicated in writing to the legal committee at its next regular meeting.

(2) The communication shall be supported by a message setting out the circumstances, benefits, responsibilities and advantages of the lease, and include a statement regarding how fair market value for the leased property was established and if the lease is below, at, or above such a value.

(c) The Mayor and Manager or his designee may enter into one interim lease for any particular transaction of no more than 45 days to allow for approval of the governing body. In the event the governing body does not approve of the lease within the 45 days, the lease shall terminate instantly upon such the disapproval or completion of 45 days.

Sec. 2-208 Misrepresentations and Omissions

Any person who misrepresents or intentionally omits information that is required to be communicated to the legal committee or the governing body regarding any transaction in this Article shall be shall be guilty of a misdemeanor.

SECTION 2. All ordinances or parts of ordinances in conflict or inconsistent herewith are hereby repealed to the extent of such inconsistency. This repealer shall not be construed to revive any ordinance or part of any ordinance heretofore repealed.

SECTION 3. If any section, paragraph, clause or provisions of this ordinance for any reason shall be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any other part of this ordinance.

SECTION 5. This ordinance shall be effective after five (5) days following its publication as required by law.

PASSED, ADOPTED, SIGNED and APPROVED 28th March, 2024.

CITY SEAL

Timothy Z. Jennings, Mayor

ATTEST

Amalia Martinez, City Clerk

ROSWELL NEW MEXICO
AGENDA ITEM ABSTRACT

Regular City Council Meeting **26.**
Meeting Date: 03/12/2026
COMMITTEE: Legal
CONTACT: C. Josh Nairn-Mahan **CHAIR:** Will Cavin

ACTION REQUESTED:
Approval of contract, or one substantially similar, between Lifehouse Carlsbad and the City of Roswell for the Provision of Opioid Abatement / Treatment Services. (Cavin/Yntema)

BACKGROUND:
Initiated by: Hessel Yntema

The City of Roswell has received over $2,000,000.00 in settlement money related to class action lawsuits regarding Opioids and done nothing with it for years. These funds may only be used for specific Opioid recovery purposes. LifeHouse is a nonprofit organization that focuses on and has been active in southeastern New Mexico; successfully utilizing a holistic approach in treating substance abuse, and in particular Opioid abuse. In 2023, Lifehouse was awarded a bid for Opioid Crisis Services in Eddy County, and their program has been successful to date. Roswell seeks to take advantage of this successful arrangement in Eddy County and tailor it to Roswell's needs.

FINANCIAL CONSIDERATION
The total agreement has a value of $1.8 million dollars, $75,000.00 less than the initial budget allocation.

LEGAL REVIEW:
Drafted by the City Attorney and City Manager

BOARD AND COMMITTEE ACTION:
The Legal Committee recommended approval 4-0 at its meeting on February 26, 2026.

STAFF RECOMMENDATION:
City management believes that this is a prudent way to spend Opioid funds in a way that will lead to improved health outcomes for the community, lead to long-term job creation in the medical field, and lead to the occupancy of the DOH building at ROW, which has sat vacant for years.

Attachments

Agreement for Provisions
Exhibit B

AGREEMENT FOR THE PROVISION OF OPIOID ABATEMENT/TREATMENT SERVICES BY CARLSBAD LIFEHOUSE, INC., FOR THE BENEFIT OF THE CITIZENS OF THE CITY OF ROSWELL

THIS AGREEMENT FOR THE PROVISION OF OPIOID ABATEMENT/TREATMENT SERVICES (hereinafter referred to as "the Agreement") is entered into by and between the **CITY OF ROSWELL, NEW MEXICO,** a New Mexico municipal corporation and political subdivision (hereinafter referred to as the "CITY"), and **CARLSBAD LIFEHOUSE INC.** (hereinafter referred to as "LifeHouse"), effective as of the date of the last signatory hereto, with the services to commence on _____, 2026 and ending on June 30, 2027, as set forth hereafter.

WHEREAS, CITY, was involved in litigation with numerous defendants for the manufacture, distribution and prescribing of Opioids to citizens, which has resulted in the receipt of settlement funding from numerous of such defendants; and

WHEREAS, the City of Roswell desires to use a portion of the Opioid Settlement Funds received from the various settlements reached with the settling entities and work to procure services from providers that could provide, among other services, Opioid treatment, abatement and/or educational services which comport with the restrictions placed on the use of such settlement funds; and

WHEREAS, LifeHouse is a nonprofit organization that focuses on, and has been active in southeastern New Mexico; successfully utilizing a holistic approach in treating substance abuse, and in particular Opioid abuse; and

WHEREAS, City wishes to engage the services of LifeHouse for the provision of Opioid Crisis Services to all city residents as set forth in Exhibit "A", which services are authorized pursuant to the terms of the Opioid Settlement Agreements reached by the City of Roswell; and

WHEREAS, LifeHouse has the legal authority to enter into this Agreement, and LifeHouse's governing body/Board of Directors will duly adopt a resolution authorizing LifeHouse to enter this Agreement with the City; and

WHEREAS, LifeHouse's execution of this Agreement indicates its willingness to comply with all the requirements of the terms of this Agreement; and

WHEREAS, LifeHouse will be the entity responsible for compliance with this Agreement and shall undertake and be responsible for all aspects of planning, designing, operation, and undertaking the project described herein; and

WHEREAS, the project described herein is consistent with the terms, conditions, and restrictions as are contained in the various Opioid Settlement Agreements as concerns services and expenditures authorized to be made from those settlement proceeds which have been received; and

WHEREAS, LifeHouse stipulates and agrees it has reviewed the terms, conditions and restrictions referred to above and agrees to comply with such terms, conditions and restrictions.

NOW, THEREFORE, it is agreed between the parties hereto, as follows:

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ARTICLE 1
SCOPE OF WORK

SECTION 1.

SCOPE OF WORK BY LIFEHOUSE

A. Scope of Work; Consideration for Services to be Provided.

1. General aim and goals of the Agreement. LifeHouse, within 12-18 months of execution of this agreement, shall establish a fully Certified Community Behavioral Health Clinic (CCBHC). This clinic is anticipated to employ approximately 40 people and serve approximately 200+ people monthly. LifeHouse will bring a comprehensive suite of services, consistent with the Certified Community Behavioral Health Clinic (CCBHC) model, designed to meet the diverse needs of Roswell and Chaves County.

2. Term and Amount of Consideration. The term of this Agreement shall commence on upon execution and end on June 30, 2027. No more than $1.8 million shall be expended per the terms of this contract.

3. **TOTAL** amount to be paid to LifeHouse for its services shall not exceed the amounts set forth in the attached Exhibit A which stipulates that the City of Roswell will fund employee positions within LifeHouse Inc to provide exclusive services to the City, qualifying expenses, and salaries and expenses related to the purposes described herein. In addition, City will furnish at Fair Market Value and LifeHouse Inc. will enter into a ten-year lease of the old Department of Health Building at ROW for housing of this program.

B. Use of Funds.

1. General Rule. Activities to be provided as set forth in Exhibit A shall be, and are, all in response to the treatment of those impacted by the Opioid Crisis and its devastating impact on so many individuals and families throughout the City of Roswell. This crisis also has impacted millions more in the State of New Mexico and the entire United States.

2. Use of Opioid Settlement Funds; Incorporation of Eddy County RFP 2023-07 and LifeHouse's Response to Same. No portion of the funds being used for the funding of this Agreement and services to be rendered by LifeHouse will be utilized for any services, products or conditions that are not authorized by the terms of the Settlement Agreements reached City of Roswell which restrictions have been reviewed by LifeHouse. In addition, by the execution hereof, ALL TERMS AND CONDITIONS contained in RFP 23-07 and LifeHouse's proposal submitted in response thereto are incorporated herein by reference as though fully set forth and are made terms and conditions of this Agreement.

3. LifeHouse shall provide proper invoices and reports monthly for services provided within the Scope of Work to be eligible for payment under this Agreement as more fully discussed herein. The "Scope of Work" to be undertaken and completed by LifeHouse is described in the attached Exhibit A.

4. **LifeHouse's Certification.** LifeHouse certifies that the activities, services and program to be carried out under this Agreement as set forth in Exhibit A Scope of Work will be undertaken and completed to the satisfaction of City.

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C. Performance Monitoring.

1. The City will monitor the performance of LifeHouse, measuring its performance against the requirements of the Exhibit A: Scope of Work and the Opioid Settlement Agreement's applicable requirements, conditions and limitations on expenditures to be made from Settlement Funds from the State and Federal Opioid Settlements reached by the City of Roswell. A copy of those requirements, conditions and limitations have been provided to LifeHouse by City of Roswell.

2. Substandard performance as determined by the City will constitute noncompliance with this Agreement; included within such determinations will be LifeHouse's compliance with those requirements, conditions and limitations contained in the Settlement Agreements above-referenced. If action to correct such substandard performance is not taken LifeHouse within fifteen (15) days, unless a different length of time is specified by the prescribing entity, after being notified by the City or any State or Federal Agency concerning same, City may impose additional conditions on the LifeHouse and its utilization of said Opioid Funds and may suspend or terminate this Agreement, or initiate other remedies for noncompliance as appropriate and permitted.

SECTION 2. PROJECT DESCRIPTION

Type of Project/Purpose: LifeHouse shall provide a program of continuum care as set forth in Exhibit "A" and in its response to RFP 23-07 as referenced in this Agreement, focusing on the individual mental health and related service and care needs of every client. LifeHouse shall provide in-person services or through HIPAA-approved virtual appointments, with bilingual/Spanish clinicians available.

Project Location: LifeHouse's location(s) in Roswell, New Mexico.

Amount Funded: Totals per year for completed requirements as provided in Exhibit A.

SECTION 3. EFFECTIVE DATE; TERM OF AGREEMENT

A. This Agreement shall become effective when fully executed by the parties hereto and with the commencement of services to commence upon execution and remain in full force and effect until the funds for the obligations are expended for the projects described herein, but in no event later than June 30, 2027.

B. Should additional time for auditing this project be required, in accordance with Law; this Agreement shall be deemed extended until such time as the said audit shall be completed. The provisions herein shall be extended to cover any additional time period during which LifeHouse services are being audited, subject to the maximum amount set forth in in Exhibit A not being exceeded.

SECTION 4. REPORTING

LifeHouse agrees to comply with all reporting requirements and submit reports for the project. LifeHouse shall submit such documentation as required by the City to meet City's obligations and also any obligations City and LifeHouse may have as concerns the authorized uses of the Opioid Settlement Funds from Federal and State conditions, requirements, and limitations covering same.

Applicable required documents may include, but are not limited to the following:

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A. Monthly reports on the projects funded and project fund expenditures, with all such expenditures to be as provided within the conditions, requirements and limitations on expenditures prescribed pursuant the Federal and State Opioid Settlement Agreements reached with, by and on behalf of City. The total expenditures shall not exceed three hundred thousand and xx/00 Dollars ($300,000.00) until June 30, 2026. For the remainder of this of this Agreement, ending on June 30, 2027, shall not exceed One Million five hundred thousand and xx/00 Dollars ($1,500,000.00).

B. LifeHouse acknowledges that the City may be responsible for reporting to both Federal and State oversight groups on the use of the Opioid Settlement Funds for the duration of this Agreement, and LifeHouse will fully cooperate in all respects with the requests of City for information, reports and documentation from LifeHouse to assist City in its reporting responsibilities.

ARTICLE 2
FINANCIAL MANAGEMENT

SECTION 1. PAYMENTS AND BUDGET

A. General Statement.

1. Compensation. The City shall compensate LifeHouse's allowable costs on a monthly basis for the project(s) described herein, upon presentation of properly executed documentation as may be required by the City. LifeHouse shall present in support of its request for payment, copies of receipts and evidence of payment for each and every expenditure for which compensation is claimed.

2. Full and Complete Payment. Payments received by LifeHouse upon completion of all or a portion of a project shall constitute full and complete payment by the City for that portion, or all, of the project under this Agreement. Allowable costs include all costs identified and authorized under the Federal and State Opioid Settlement Agreements conditions, requirements and limitations that are reviewed and approved by the City.

B. Payments.

Compensation Requests. Monthly invoices, together with LifeHouse's required reports outlining all services and costs expended as authorized and in accordance with this Agreement and by Law, shall be submitted to City by mail or email to:

City of Roswell
Attn: City Treasurer
425 N. Richardson
Roswell, New Mexico 88201
t.gomez@roswell-nm.gov

Payments shall be made upon receipt of the completed requests with the attendant required reports which shall be reviewed and approved by the Finance Director.

Compensation Payments. Compensation payments shall be made to:

Carlsbad LifeHouse Inc.
PO Box 3141
Carlsbad, New Mexico 88221

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C. Closeout.

1. Closeout Requirements. Upon termination of this Agreement, in whole or in part for any reason including completion of the project, the following provisions may apply:

i. LifeHouse shall submit within thirty (30) days after the date of expiration of this Agreement, all financial, performance and other reports required by this Agreement, and in addition, will cooperate in a program audit by the City or its designee; and

ii. Closeout of funds will not occur unless all requirements of City and any State or Federal agency inquiring into any aspect of this agreement and/or any expenditure pursuant thereto have been resolved to the satisfaction of the same.

2. Completion of Closeout. LifeHouse's obligations to the City shall not end until all closeout requirements are completed. Notwithstanding the foregoing, the terms of this Agreement shall remain in effect during any period that LifeHouse has control over any Opioid Settlement funds.

ARTICLE 3
GENERAL CONDITIONS AND REQUIREMENTS

SECTION 1. NOTICES

Notices required by this Agreement shall be in writing and delivered via mail (postage prepaid), commercial courier, personal delivery or sent by facsimile or other electronic means. Any notice delivered or sent as aforesaid shall be effective on the date of delivery or sending. All notices and other written communications under this Agreement shall be addressed to the individuals in the capacities indicated below, unless otherwise modified by subsequent written notice.

City of Roswell
Attn.: City Manager and Treasurer
425 N. Richardson Ave.
Roswell, NM 88201

Carlsbad LifeHouse, Inc. Attn.:
Carlsbad LifeHouse Inc. PO
BOX 3141
Carlsbad, NM 88221

SECTION 2. GENERAL CONDITIONS

A. General Compliance. LifeHouse shall comply with all applicable State and Federal laws, regulations, and requirements imposed in the Opioid Settlement Agreements from whence the funding for this Agreement came, as well as all provisions of this Agreement.

B. Independent Contractor. Nothing contained in this Agreement is intended or shall be construed in any manner to create or establish the relationship of employer/employee between the City and LifeHouse. LifeHouse shall at all times remain an " independent contractor" with respect to the services to be performed under this Agreement.

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C. Amendment and Suspension or Termination. The City or LifeHouse may amend this Agreement at any time provided that such amendments make specific reference to this Agreement, are approved by the City's governing body, and are signed in writing by a duly authorized representative of the City and the LifeHouse. Such amendments shall not invalidate this agreement, nor relieve or release the City or LifeHouse from its obligations under this Agreement.

D. Remedies.

City may pursue such remedies as are available to it, including but not limited to suspension or termination of this Agreement, if the Subrecipient materially fails to comply with any terms or conditions of this Agreement, which include, but are not limited to, the following:

I. Failure to comply with any of the rules, regulations, and conditions, requirements and limitations imposed pursuant to the State and Federal Opioid Settlement Agreements which the City of Roswell is a party.

2. Failure, for any reason, of LifeHouse to fulfill in a timely and proper manner its obligations under this Agreement;

3. Ineffective or improper use of funds provided under this Agreement;

4. Submission by LifeHouse to City reports that are incorrect or incomplete in any material respect; or

5. Failure to take satisfactory corrective action as directed by the City.

SECTION 3. ADMINISTRATIVE REQUIREMENTS

In general, this Agreement is subject to the following requirements:

A. Documentation and Record Keeping.

1. Records to be Maintained. Recipient must maintain records and financial documents for five years after all funds have been expended or returned to the City. The City may request transfer of records of long-term value at the end of such period. Wherever practicable, such records should be collected, transmitted, and stored in open and machine-readable formats. LifeHouse agrees to provide or make available such records to City upon request, and to any authorized oversight body as concerns Opioid Settlement Fund expenditures.

2. Disclosure. Recipient understands that its client information collected under this Agreement is private and the use or disclosure of such information, when not directly connected with the administration of the LifeHouse's responsibilities with respect to services provided under this Agreement, is prohibited unless written consent is obtained from such person receiving service.

SECTION 4. SEVERABILITY

It is understood and agreed by the parties that if any part, term, or provision of this Agreement is held by the courts to be invalid, illegal or in conflict with any law, the remainder of the Agreement shall not be affected thereby and all other parts of this Agreement shall nevertheless be in full force and effect.

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SECTION S. SECTION HEADINGS AND SUBHEADINGS

The section headings and subheadings contained in this Agreement are included for convenience only and shall not limit or otherwise affect the terms of this Agreement.

SECTION 6. WAIVER

The Grantee's failure to act with respect to a breach by LifeHouse does not waive its right to act with respect to subsequent or similar breaches. The failure of the City to exercise or enforce any right or provision shall not constitute a waiver of such right or provision.

SECTION 7. **SUCCESSORS**

This Agreement shall be binding upon each of the parties, their assigns, purchasers, trustees, and successors.

SECTION 8. ENTIRE AGREEMENT

This Agreement constitutes the entire agreement between City and LifeHouse for the use of funds received under this Agreement and it supersedes all prior or contemporaneous communications and proposals, whether electronic, oral, or written between the City and LifeHouse with respect to this Agreement.

SECTION 9. NO THIRD-PARTY BENEFICIARIES

Except as expressly provided otherwise, this Agreement is intended to be solely for the benefit of the parties and shall not otherwise be deemed to confer upon or give to any other person or third party any remedy, claim, cause or action or other right.

SECTION 10. GOVERNING LAW AND JURISDICTION

This Agreement shall be construed in accordance with the laws of the State of New Mexico. In the event of any dispute over the Agreement's terms and conditions, the exclusive venue and jurisdiction for any litigation arising thereunder shall be in the 5th Judicial District Court of Chaves County, New Mexico, and, if necessary for exclusive federal questions, the United States District Court for the District of New Mexico.

IN **WITNESS WHEREOF,** the Parties have executed this Agreement as of the date of the most recent signatory.

_____
Hessel Yntema, City Manager

_____
Philip Huston, Executive Director

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Exhibit A – Scope of Work

I. Generally: Lifehouse, within 12-18 months of execution of this Agreement, shall establish a full Certified Community Behavioral Health Clinic (CCBHC). This clinic is anticipated to employ approximately 40 people and serve approximately 200+ people monthly. Lifehouse will bring a comprehensive suite of services, consistent with the Certified Community Behavioral Health Clinic (CCBHC) model, designed to meet the diverse needs of Roswell and Chaves County.

II. Services (Continuum of Care) shall include:

1. 24/7 Mobile Crisis Response
2. Veteran Services
3. Crisis Stabilization/Receiving (Non-Hospital)
4. Screening, Diagnosis, and Assessment for Behavioral Health and Substance Use Disorders
5. Individual & Group Therapy for Behavioral Health and Substance Use Disorders
6. Primary Care screening and monitoring
7. Treatment Planning
8. Intensive Outpatient Programs (IOP) for Substance Use Disorders
9. Peer Supports, Case Management (TCM & CCSS), and Life Skills
10. Care Coordination with other healthcare providers
11. Transportation Services, including Chaves County Detention Center and Sunrise
12. Community Education & Engagement Programs (e.g., Mental Health First Aid, Narcan Training)
13. Medication Assisted Treatment
14. Psychiatric Care

III. Program creation: Lifehouse will create, design, and implement the creation of a Community Behavioral Health Clinic based up on the Certified Community Behavioral Health Clinic (CCBHC) model.

IV. Program maintenance, operations, and support:

a. Lifehouse will employ a team of Community Support Workers, Certified Peer Support Specialists, and/or Community Health to support the aforementioned services. This team's annual positions and personnel expenses are anticipated as follows:

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Staff Cost	number of employees	cost per employee	total
Reception	2	$ 38,000.00	$ 76,000
Site Admin	2		$ 130,000
Facilities	2	$ 42,500.00	$ 85,000
Community Education	1	$ 55,000.00	$ 55,000
Therapy	6	$ 95,000.00	$ 570,000
Case Management	4	$ 65,000.00	$ 260,000
PC Screening	1	$ 45,000.00	$ 45,000
MCT	8	$ 70,000.00	$ 560,000
CTC	8	$ 70,000.00	$ 560,000
RISE	1.5	$ 65,000.00	$ 97,500
SL	2	$ 65,000.00	$ 130,000
Care Coordination	3	$ 65,000.00	$ 195,000
total staff cost	40.5		$ 2,763,500
admin costs			$ 578,571
variable expenses	16%		$ 534,731
Educational Materials/community engagement			$ 50,000
total facility cost			$ 192,000
Total Annual Cost (2027)			$ 4,118,802

b. Pertinent job descriptions follow on Exhibit B.

V. Payment for Design, Reimbursable Costs, and Remodeling Costs:

a. Lifehouse shall be paid no more than one hundred thousand and xx/00 ($100,000.00) per month for the creation, design, and implementation of a Community Behavioral Health Clinic. Such payments shall be condition on monthly reports outlining the work done and percent of creation, design, and implementation achieved. Such payment is capped at $300,000.000 total and must be expended by June 30, 2027.

b. Reimbursable expenses can include construction material and labor costs for remodeling the facility leased by ROW. Reimbursement for any remodeling costs may be requested at any time the Agreement is active.

c. Reimbursable expenses shall include payroll expenses for employees working on and supplies directly supporting this Agreement. Monthly reporting for this Agreement will include number of referrals received and patients treated, the number of people completing training and materials distributed, payroll expenses, costs of any training classes, and any travel necessary to complete training classes, and the number of people attending training and safely in these situations. This would include an exam room area, an office, and a restroom. Reimbursable expenses shall be available every month beginning July 2026. The contents of these reporting requirements may be adjusted from time to time.

LIFEHOUSE

Carlsbad LifeHouse is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees.

JOB TITLE: Mobile Crisis Responder

Position Summary

As a vital member of our Community Response Team, you will provide immediate, community-based support to individuals and families experiencing behavioral health and substance use emergencies throughout our service area.

Key Responsibilities

- Respond promptly to mobile crisis calls and emergency situations, working alongside other emergency responders.
- Conduct comprehensive assessments of individuals in crisis, utilizing de-escalation techniques and crisis intervention strategies.
- Collaborate with the 988 Suicide & Crisis Lifeline, local first responders, and healthcare providers to ensure coordinated care.
- Provide post-crisis support, including follow-up for individuals recovering from non-fatal overdoses and their families.
- Offer brief interventions and support in various settings, including emergency rooms and community locations.
- Maintain accurate and timely documentation of all crisis interventions and follow-up activities.
- Participate in ongoing training and professional development to stay current with best practices in crisis intervention.
- Contribute to community education efforts on mental health awareness and crisis prevention.

Position Requirements

Minimum Qualifications:

- Must hold one of the following certifications or licenses, with active and unrestricted status:
    - Independently or Non-Independently Licensed Mental Health Therapist (i.e., LMSW, LCSW, LMHC, LPCC, LSAA, LADAC, CADAC, LAMFT, LMFT, LPAT)
    - Certified Peer Support Worker (CPSW), Certified Family Peer Support Worker (CFPSW), Certified Youth Peer Support Worker (CYPSW)

    - All CPSWs, CFPSWs, and CYPSWs must also be or become certified as a Comprehensive Community Support Services (CCSS) provider.

- Community Support Worker (CSW)
- Community Health Worker (CHW) or Community Health Representative
- Certified Prevention Specialist
- Registered Nurse (RN) or Licensed Practical Nurse (LPN)
- Emergency Medical Service provider or Emergency Medical Technician (EMT-B, EMT-I, EMT-P)
- Non-independently licensed behavioral health professional (master's level social work or counseling interns)

- Strong understanding of crisis intervention, de-escalation techniques, and trauma-informed care
- Excellent communication and interpersonal skills, with the ability to build rapport quickly
- Knowledgeable about trauma-informed and trauma-responsive practices, client-centered care, and recovery-oriented principles.
- Demonstrated cultural competency and commitment to serving diverse populations
- Ability to work effectively in a fast-paced, teamwork-centered, high-stress environment
- Valid New Mexico driver's license and reliable transportation
- Flexibility to work various 12-hour shifts, including evenings, weekends, and holidays

This job description is not intended to be an exhaustive list of all duties, responsibilities, or qualifications associated with the position. Duties may be added, deleted, or modified at any time, with or without notice, at the employer's discretion.

Employee Acknowledgment

I have read and understand the responsibilities and expectations outlined in this job description.

Employee Name (Printed): _____

Employee Signature: _____ **Date:** _____

LIFEHOUSE

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JOB TITLE: Primary Care Screener

Position Summary

The Primary Care Screener provides direct care to individuals receiving care in the outpatient clinic. Reporting to the Provider and Director of Nursing, this position conducts health screenings for clients and employees, explains screening procedures, and ensures client understanding and comfort with the process. The Primary Care Screener plays a key role in delivering trauma-informed, patient-centered care with emphasis on emotional and psychosocial needs.

Key Responsibilities

Patient Assessment and Care

- Conduct health screenings including urine analysis and Tuberculin skins tests for new employees (TST)
- Conduct pertinent health screens in EMR-Bear, PHQ-9, and GAD as indicated, alert crisis team, RN or the Provider of findings as necessary
- Participate in crisis intervention as necessary
- Update and maintain current medication lists for all incoming clients
- Place lab orders per protocol for new clients and existing clients
- Provide patient education as needed regarding medications, appointments and infection control
- Give injections (IM, SQ) as needed under the direction of Provider or RN

Clinical Compliance and Documentation

- Adhere to safety protocols, infection control standards, and emergency response procedures
- Maintain accurate, timely documentation in the Electronic Health Record (HER), including vitals past/current medications

Administrative

- Support scheduling, patient flow, and Provider coordination
- Answer and document patient calls/messages in EMR
- Manage documentation, referrals, and release of information requests ensuring HIPAA compliance

Professionalism and Development

- Respond to medical emergencies with call and efficient intervention
- Participate in staff training and continuing education to stay current on best practices

- Maintain strict confidentiality and uphold patient rights in accordance with the Health Insurance Portability and Accountability Act (HIPAA)
- Maintain professional appearance while on duty

Position Requirements

Minimum Qualifications:

- Previous experience in a healthcare or medical setting
- Certification in First Aid and CPR (or ability to obtain within 3 months of hire)
- Familiarity with health screening procedures and equipment
- Knowledge of medical terminology
- Strong critical thinking and communication skills
- Ability to work collaboratively in a fast-paced, team-based environment
- Commitment to trauma-informed, patient-centered care

Preferred Qualifications:

- Strong interpersonal skills and ability to engage patients with empathy, professionalism, and cultural sensitivity
- Proficiency in electronic health record (EHR) systems
- Experience with trauma-informed care and crisis intervention techniques

This job description is not intended to be an exhaustive list of all duties, responsibilities, or qualifications associated with the position. Duties may be added, deleted, or modified at any time, with or without notice, at the employer's discretion.

Employee Acknowledgment

I have read and understand the responsibilities and expectations outlined in this job description.

Employee Name (Printed): _____

Employee Signature: _____ **Date:** _____

LIFEHOUSE

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Carlsbad LifeHouse is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees.

JOB TITLE: Regional Director

Position Summary

The Regional Director oversees day-to-day operations ensuring that processes run smoothly and efficiently while fostering community relationships and ensuring compliance with organizational standards. This role plays a key part in team collaboration by coordinating efforts across departments and aligning them with organizational goals.

Key Responsibilities

Operations Management

- Plan, schedule, and execute projects to ensure timely and successful outcomes
- Make critical decisions to address issues promptly and effectively
- Facilitate collaboration among different departments
- Monitor regional performance and implement continuous improvement initiatives

Leadership and Oversight

- Provide consistent, trauma-informed leadership to Maintenance, Janitorial, IT, Reception, and Community Education staff, supporting their growth while ensuring high standards of professionalism and accountability
- Foster a respectful, inclusive, and supportive workplace culture rooted in integrity, collaboration, and clear communication
- Ensure compliance with all regulatory requirements, organizational policies, and funding guidelines through effective oversight and documentation
- Participate in and facilitate training and continuing education to stay current on best practices
- Promote LifeHouse values, culture, and mission across all regional operations

Stakeholder and Relationship Management

- Build and maintain strong relationships with community partners, stakeholders, and service users to promote collaboration and program growth
- Support outreach, business development, and expansion initiatives

Position Requirements

Minimum Qualifications:

- Minimum of 5 years of experience in facility management, operations, or related role with progressive leadership or management experience
- Experience in leading teams and managing complex projects
- Exceptional communication skills, strong leadership, and problem-solving abilities
- In-depth understanding of industry regulatory compliance, safety protocols, building codes, and best practices in facility management

Preferred Qualifications:

- Strong interpersonal skills and ability to engage with empathy, professionalism, and cultural sensitivity
- Relevant certifications such as CFM (Certified Facility Manager) are a plus
- Bilingual in English and Spanish

This job description is not intended to be an exhaustive list of all duties, responsibilities, or qualifications associated with the position. Duties may be added, deleted, or modified at any time, with or without notice, at the employer's discretion.

Employee Acknowledgment

I have read and understand the responsibilities and expectations outlined in this job description.

Employee Name (Printed): _____

Employee Signature: _____ **Date:** _____

LIFEHOUSE

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JOB TITLE: Receptionist

Position Summary

The Receptionist serves as the first point of contact for clients, visitors, and staff, playing a vital role in creating a welcoming, supportive, and organized environment. This position supports access to care for individuals seeking mental health and substance use services by managing front desk operations with professionalism, compassion, and efficiency. The Receptionist works closely with clinical and administrative teams to ensure smooth appointment flow, accurate documentation, and responsive communication.

Key Responsibilities

- Greeting and welcome clients, visitors, and staff in a warm and professional manner
- Check in clients for scheduled appointments and notify appropriate staff
- Collect and enter insurance and payment information into the system accurately
- Conduct brief triage screenings for walk-in clients and identify initial service needs
- Communicate and coordinate with clinicians, intake specialists, and case managers to support timely service delivery
- Maintain order, cleanliness, and a calming presence in the lobby and reception area
- Monitor appointment flow and assist with late arrivals, cancellations, and no-shows
- Ensure compliance with HIPAA and always maintain client confidentiality
- Support internal communication across departments for scheduling and coordination needs
- Assist with administrative tasks such as appointment confirmations, data entry, or filing
- Respond calmly and effectively in high-stress or crisis situations

Position Requirements

Minimum Qualifications

- High school diploma or equivalent
- Strong interpersonal and communication skills
- Proficiency with Microsoft Office Suite and basic computer systems
- Ability to multitask, stay organized, and prioritize in a fast-paced setting
- Comfortable interacting with diverse populations and individuals in emotional distress
- Commitment to maintaining confidentiality and supporting a trauma-informed environment

Preferred Qualifications

- Prior experience in a receptionist, front desk, or customer service role

- Experience working in behavioral health or healthcare settings
- Familiarity with insurance terminology and coverage verification
- Bilingual in English and Spanish

This job description is not intended to be an exhaustive list of all duties, responsibilities, or qualifications associated with the position. Duties may be added, deleted, or modified at any time, with or without notice, at the employer's discretion.

Employee Acknowledgment

I have read and understand the responsibilities and expectations outlined in this job description.

Employee Name (Printed): _____

Employee Signature: _____ **Date:** _____

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JOB TITLE: Outpatient Therapist

Position Summary

The Mental Health Therapist provides direct clinical services, including individual and group therapy, to clients with mental health and co-occurring conditions. This role supports clinical planning, documentation, and care coordination in accordance with LifeHouse policy and all relevant state and federal regulations. The therapist works closely with the Clinical Director and other treatment team members to ensure the delivery of high-quality, person-centered care.

Key Responsibilities

Clinical Care and Documentation

- Deliver support therapy services through individual and group sessions as directed by the Clinical Administrator
- Conduct and complete comprehensive psychosocial intake assessments within 24 hours of admission
- Collaborate with clients to develop individualized treatment plans based on intake assessment, updated every 30 days
- Provide weekly individual therapy sessions and staff each client in collaboration with other clinicians
- Ensure timely and accurate completion of progress notes and billing documentation
- Monitor discharge appropriateness and assist in discharge planning across all discharge types
- Maintain electronic health records and program documentation in compliance with all applicable standards

Supervision and Development

- Participating in weekly clinical supervision with the Clinical Director
- Attend ongoing supervision, education, and training as required by licensure and LifeHouse
- Meet quarterly and annual productivity standards as defined by the supervisor
- Complete a full forty-hour workweek with flexibility to include crisis response and training

Program Collaboration and Improvement

- Review program structure with the treatment team to identify and implement clinical improvements
- Participate in quality improvement initiatives and best practice implementation
- Assist in planning and facilitating client-centered special events
- Provide consultation, education, and training to clients as needed

Professional Conduct and Teamwork

- Maintain a professional, positive attitude and model premier customer service
- Incorporate recovery and resiliency principles into all service delivery
- Participate in rotating on-call coverage and respond to clinical needs as they arise
- Collaborate with the clinical team to resolve daily issues and support treatment decisions
- Advocate for LifeHouse's mission to enhance, change, and save lives
- Perform other duties as assigned by the Clinical Director of Mental Health Services

Position Requirements

Minimum Qualifications:

- Licensed in the State of New Mexico by the Counseling and Therapy Practice Board, Social Work Board, or Psychology Board
- Bachelor's degree with relevant licensure or credentialing
- Experience providing mental health services to individuals with mental health or co-occurring disorders
- Proficient in using Electronic Health Records and related software systems
- Familiarity with the Diagnostic and Statistical Manual of Mental Disorders, Fifth Edition (DSM-5)
- Ability to work with diverse populations, including children, adolescents, and adults

Preferred Qualifications:

- Master's degree in counseling, psychology, social work, or related field with a focus on mental health counseling
- Two years of field experience providing individual and group therapy under clinical supervision
- Strong diagnostic skills and understanding of billing requirements for multiple payer sources
- Group facilitation and training experience
- Knowledge of community resources and the needs of high-risk populations

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Employee Acknowledgment

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JOB TITLE: Community Education Specialist

Position Summary

The Community Education Specialist is responsible for delivering mental health education and outreach across Carlsbad LifeHouse's service area. This role focuses on increasing awareness of LifeHouse services, promoting early intervention through Mental Health First Aid training, and fostering partnerships with community organizations. Reporting to program leadership, this position plays a key role in destigmatizing mental health, expanding access to information, and building a supportive network of community stakeholders.

Key Responsibilities

Community Education and Engagement

- Deliver presentations, workshops, and Mental Health First Aid training to community groups, schools, and stakeholder organizations
- Educate the public about LifeHouse services, behavioral health resources, and pathways to care
- Advocate for mental health awareness and stigma reduction through community involvement and public engagement

Outreach and Partnership Development

- Build and maintain relationships with local agencies, school systems, and service providers to expand the reach of LifeHouse's educational efforts
- Represent LifeHouse at health fairs, public forums, and community events
- Collaborate with internal staff to identify outreach opportunities and align messaging with organizational goals

Training and Capacity Building

- Train community members, volunteers, and partners in Mental Health First Aid and related programming
- Equip participants with tools to recognize and respond to mental health concerns within their own environments

Tracking and Reporting

- Maintain accurate records of training sessions, community contacts, and event participation
- Track impact data and prepare reports that highlight outreach efforts and outcomes

Position Requirements

Minimum Qualifications:

- Certified Peer Support Worker (CPSW) or Community Health Worker (CHW) certification
- Strong communication and interpersonal skills, with the ability to build trust and rapport in community settings
- Ability to speak confidently to groups and lead interactive training sessions
- Demonstrated understanding of mental health, community education, and relationship-building
- Cultural competency and sensitivity in working with diverse populations
- Valid driver's license and reliable transportation

Preferred Qualifications:

- Experience providing Mental Health First Aid training or similar programming
- Background in behavioral health or nonprofit community engagement
- Familiarity with local resources and service networks

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Employee Name (Printed): _____

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JOB TITLE: Case Manager

Position Summary

Carlsbad LifeHouse, Inc. is looking for a caring and client-focused Case Manager to help individuals facing substance use and mental health issues. As a Case Manager, you will play a vital role in providing support, guidance, and encouragement to clients in our various programs, ensuring their safety, well-being, and progress toward recovery. This role emphasizes building trust, removing obstacles to care, and connecting individuals with resources and life skills needed for success in the community.

Key Responsibilities

Screening & Intake Support

- Complete phone screenings and document responses accurately
- Assist the admissions coordinator in evaluating client suitability
- Participate in daily morning meetings and handle calls professionally
- Coordinate client orientation upon admission, including inventory of belongings and photo uploads
- Ensure correct completion and filing of Consent to Release Information forms

Case Management in Residential Programs

- Encourage family involvement in recovery planning and community resources
- Conduct discharge/aftercare planning with at least two client sessions
- Link clients to outpatient treatment, medical care, housing, and other supports
- Maintain post-discharge follow-up using face-to-face, phone, or online contact
- Connect clients with federal, state, and local assistance programs (e.g., Medicaid, TANF, housing)
- Provide transportation coordination and emergency care decisions as needed
- Facilitate and document treatment planning in collaboration with the clinical team
- Provide and support educational and resource-based group sessions
- Coordinate guest speakers and create documentation/screening forms as needed

Team & Program Support

- Participate in Community Group and group education sessions as scheduled
- Provide backup for group, case management, orientation, and discharge planning as needed
- Act as a liaison with external agencies, including legal, healthcare, education, and housing
- Collaboration with the Clinical Director on quality improvement initiatives

Position Requirements

- Must be at least 18 years of age
- Must meet one of the following education and experience combinations:

  - Bachelor's degree in a human services field from an accredited university **and** one year of experience working with the target population
  - Associate's degree **and** two years of experience working with the target population
  - Associate's degree in an approved behavioral health coaching curriculum (no experience required)
  - High school diploma or General Educational Development (GED) certificate **and** three years of experience working with the target population
  - Certification as a **Certified Peer Support Worker (CPSW)** or **Certified Family Support Worker (CFSW)**

Additional Certified Peer Support Worker (CPSW) Requirements:

- Must be self-identified as a current or former consumer of mental health or substance use services
- Must have at least three years of personal recovery from mental health or substance use challenges
- Must hold current certification as a Certified Peer Support Worker (CPSW)

Additional Certified Family Support Worker (CFSW) Requirements:

- Must have personal experience navigating child- and family-serving systems or advocating for family members involved with behavioral health systems
- Must understand how these systems operate within New Mexico
- If the individual is also a consumer, they must be well-grounded in symptom self-management
- Must hold certification as a Certified Family Support Worker (CFSW) or as a Certified Peer Support Worker (CPSW) with a family support specialty

Other Requirements:

- Valid New Mexico driver's license, reliable transportation, and active auto insurance
- Strong interpersonal, communication, and organizational skills
- Ability to maintain professional boundaries and uphold client confidentiality

This job description is not intended to be an exhaustive list of all duties, responsibilities, or qualifications associated with the position. Duties may be added, deleted, or modified at any time, with or without notice, at the employer's discretion.

Employee Acknowledgment

I have read and understand the responsibilities and expectations outlined in this job description.

Employee Name (Printed): _____

Employee Signature: _____ **Date:** _____

ROSWELL NEW MEXICO
AGENDA ITEM ABSTRACT

Regular City Council Meeting 27.
Meeting Date: 03/12/2026
COMMITTEE: Legal
CONTACT: C. Josh Nairn-Mahan **CHAIR:** Will Cavin

ACTION REQUESTED:
Resolution 26-16: Adoption of Resolution 26-16: Relating to Industrial Revenue bonds. (Cavin/Yntema)

BACKGROUND:
Initiated by: Hessel Yntema

Gallagher Solar LLC seeks to develop a 2.70-megawatt (AC) community solar energy facility on two parcels of land (4-137-062-172-063-000000; 4-137-062-189-117-000000), also known as "Lots One and Two (1 & 2) of Gallagher Summary Replat," located at 1612 E 2nd St, Roswell, NM 88201 (the "Property"). The Project was granted a Conditional Use Permit under Zoning Case CUP-25-0046. The Applicant intends to develop all the property with a community solar energy facility. Community solar is a relatively new feature in New Mexico that allows local residents to receive a direct benefit by subscribing to receive credits, which lowers their electricity bills. The 2.70-megawatt system is sufficient to provide credits to approximately 600 homes in Xcel. This facility will produce an electric energy power generation facility under the "Community Solar Act," for use by the Company, which will constitute an industrial development project. The County has already been contacted and is not opposed to the issuance of this IRB. This resolution is the first step in issuing an IRB.

FINANCIAL CONSIDERATION
The City will see increased payments over the 15-year life of the project, as well as the schools.;

LEGAL REVIEW:
Legally sufficient.

BOARD AND COMMITTEE ACTION:
The Legal Committee was the first to consider this item. The Legal Committee recommended approval 5-0 at its meeting on February 26, 2026.

STAFF RECOMMENDATION:
City management believes that this is a project that will increase revenue for the City both in the short and long term.

Attachments

Resolution 26-16 IRB Inducement Resolution
Solar IRB

RESOLUTION NO. 26-16

A RESOLUTION RELATING TO THE PROPOSED INDUSTRIAL REVENUE BONDS ENTITLED CITY OF ROSWELL, NEW MEXICO TAXABLE INDUSTRIAL REVENUE BONDS (GALLAGHER SOLAR LLC PROJECT), SERIES 2026, DECLARING THE INTENT OF CITY OF ROSWELL TO ISSUE SUCH INDUSTRIAL REVENUE BONDS IN AN AGGREGATE PRINCIPAL AMOUNT UP TO $4,800,000 IN CONNECTION WITH A PROPOSED PROJECT LOCATED WITHIN THE BOUNDARIES OF CITY OF ROSWELL FOR THE PURPOSE OF INDUCING GALLAGHER SOLAR LLC OR ITS SUCCESSORS OR ASSIGNS TO CONSTRUCT AND INSTALL THE PROJECT.

WHEREAS, the New Mexico legislature has passed the "Industrial Revenue Bond Act" (the "Act"), Sections 3-32-1 to 3-32-16 inclusive, NMSA 1978, as amended, which authorizes the City of Roswell, New Mexico (the "City") to issue industrial revenue bonds and to acquire projects as defined in the Act; and

WHEREAS, the City desires to promote industry and trade by inducing manufacturing, industrial and commercial enterprises to locate or expand in the City, to promote the use of the natural resources of the City, and to promote a sound and proper balance in the State of New Mexico between agriculture, commerce and industry, and to promote the public health, safety, security, and the general welfare of the citizens of the City; and

WHEREAS, Gallagher Solar LLC, a Delaware limited liability company (the "Company") has made a proposal to the City whereby the City will acquire equipment, improvements and other tangible personal property located in the City for an electric energy power generation facility under the "Community Solar Act", Sections 62-16B-1 to 62—16B-8 inclusive, NMSA 1978, as amended (the "Community Solar Act") for use by the Company which will constitute an industrial development project (the "Project"); and

WHEREAS, the proposed project site for the Project is within the corporate boundaries of the City of Roswell; and

WHEREAS, the City's issuance of industrial revenue bonds in one or more series for the Project (the "Bonds") to finance the Project will constitute one of the inducements whereby the Company will determine to proceed with the Project; and

WHEREAS, the City Council (the "Council") constitutes the governing body of the City within the meaning of the Act; and

WHEREAS, the Project has been considered by the Council and the Council has concluded that the Project will promote the health, safety, security, and general welfare of the citizens of the City, and the Council desires to indicate its intent to consider proceeding with the issuance of the Bonds for the financing of the Project; and

WHEREAS, concurrently with the issuance of the Bonds and subject to negotiations and approval from the City, the Company will enter into an installment sale, lease or other financing agreement with the City under which the City will acquire the Project, and which will provide for the payment of installments, lease rentals or other payments by the Company from the revenues generated by the Project or other funds of the Company sufficient to pay the debt service on the Bonds, subject to the prior adoption by the Council of an ordinance for the Project approving such agreements and authorizing issuance of the Bonds (the "Bond Ordinance"); and

WHEREAS, the City and the Company understand that the adoption of this Resolution shall not obligate the City to issue the Bonds except in full compliance with the terms of the Bond Ordinance to be considered for adoption by the Council prior to the issuance of the Bonds and with the terms of the related bond documents; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL, THE GOVERNING BODY OF THE CITY OF ROSWELL, NEW MEXICO:

Section 1. All actions (not inconsistent with the provisions hereof) heretofore taken by the Council and the officers and employees of the City, related to the proposal, the acquisition of the Project, and the sale and issuance of the Bonds therefor, be and the same hereby are, ratified, approved and confirmed.

Section 2. The Council has been informed as follows.

A. The Project will consist of an 2.7 MW electric energy power generation project developed under the Community Solar Act.

B. The developer and operator of the Project will be the Company or its permitted successors or assignees.

C. The proposed project site of the Project is located within the corporate boundaries of the City.

D. The Company will make all necessary arrangements with the proposed bond purchaser for the purchase of the Bonds issued to finance the Project and the City shall have no responsibility to make such arrangements.

E. The Company has agreed to pay or reimburse the City for all costs of financial advisors, legal counsel, including independent bond counsel of the City directly related to adoption of this Resolution, consideration and adoption of the Bond Ordinance and issuance of the Bonds. The Company has agreed to such payment or reimbursement irrespective of whether the Bonds are issued.

F. The Company shall make payments in lieu of taxes to the City and the school districts located within the City as agreed upon by the Company and the City, which arrangement shall be as set forth in the transaction documents approved by the Bond Ordinance.

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Section 3. In order to promote the health, safety, security and general welfare of the citizens of the City, it is the Council's intent to take all necessary and advisable steps to consider and, if appropriate, to effect the issuance of the Bonds in an aggregate principal amount up to $4,800,000 in one or more series in order to defray part or all of the costs of the Project. The Bonds are to be entitled substantially as follows: "City of Roswell, New Mexico Taxable Industrial Revenue Bonds (Gallagher Solar LLC), Series 2026," provided, however, that the Bond Ordinance may authorize a different title and series designation for the Bonds.

Section 4. The Bonds shall be payable from the revenues of the Project or other moneys payable by the Company with respect thereto, and shall not constitute a debt or indebtedness of the City within the meaning of any provision or limitation of the Constitution or statutes of the State of New Mexico. In addition, if the Bonds are issued, the Company shall indemnify and hold harmless the City, the Council and their respective officers, employees, designated representatives and agents (collectively, the "Indemnified Persons") from and against any liability to the Company or to any third parties that may be asserted against the City with respect to the City's ownership of or leasehold interest in the Project or the issuance of the Bonds. Nothing contained in this Resolution or in any other instrument shall be considered as obligating the City to any pecuniary liability or a charge upon the general credit of the City or against its taxing power, it being understood that no costs are to be borne by the City and that all costs incurred by the City in connection with the Bonds are to be promptly reimbursed by the Company. The City's adoption of this Resolution shall not be deemed a conclusion or expression of approval by the City or any Indemnified Person of the Company or any Project.

Section 5. The Company, as agent for the City, will acquire the Project. For tangible personal property relating to any Project, the City will cooperate with the Company to obtain and allow use of Type 9 Nontaxable Transaction Certificates ("Certificates"), if applicable, that have been properly executed for acquisition of tangible personal property relating to the Project as applicable under the New Mexico Gross Receipts and Compensating Tax Act. The Company shall not use the Certificates other than for such things as may be permitted by law, if any, nor shall the Company use such Certificates after the completion of the Project. Prior to the use of such Certificates by the Company as agent for the City, the City Manager and the Company will agree to certain procedures regarding the use of the Certificates and protection of the City from any unpaid taxes determined to be due to the Taxation and Revenue Department. No costs, expenses or other monetary relief will be recoverable from the City by any vendors of equipment for use in the Project to the Company.

Section 6. The City Councilors and other appropriate City officials and employees are hereby authorized and empowered to take such steps and to do such things as may be necessary to achieve the purposes of this Resolution; provided, however, the issuance of the Bonds and the execution and delivery of any documents to which the City is a party in connection therewith shall be subject to the approval and authorization of the Council pursuant to the Bond Ordinances, adopted following public notice of the Council's intent to adopt such Bond Ordinances at least fourteen days prior to the consideration of the Bond Ordinance by the Council at a public meeting, such public notice to specify the time, date and place of the Council's public hearing on the Bond Ordinances and the meeting at which the Bond Ordinances will be considered. In particular, no provision of this Resolution shall in any way obligate the City or any other person to issue the

Bonds or any other bonds, or to in any way finance any Project; and the City retains full and complete discretion with respect thereto.

Section 7. If Bonds are issued by the City, the documentation evidencing the obligations of the Company shall provide that the Company shall make annual payments in lieu of taxes to the City and the school districts located within the City for the term set forth in that documentation.

Section 8. This Resolution shall not give rise to a pecuniary liability of the City and shall not give rise to a charge against its general credit or taxing powers.

Section 9. The City Clerk is hereby directed to publish in a newspaper of general circulation within the City a title and general summary of the Bond Ordinance, substantially the form attached hereto as Exhibit A at least two weeks prior to the meeting at which the City Council will consider such ordinance. The City Clerk may undertake such publication upon her own initiative, following consultation with the City Manager and receipt by the City of draft Bond Ordinance and any necessary documents related thereto.

Section 10. If any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

Section 11. All orders and resolutions, or parts thereof, in conflict with this Resolution are hereby repealed; provided, however, this repealer shall not be construed to revive any order, resolution or part thereof, heretofore repealed.

Section 12. This Resolution shall take effect immediately upon its adoption and approval by the Council.

[Signatures Follow on Next Page]

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PASSED, ADOPTED, SIGNED, AND APPROVED this 12th day of March 2026.

_____
Timothy Z. Jennings, Mayor

_____
Date:

(SEAL)

ATTEST:

By: _____
Amalia Martinez, City Clerk

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Exhibit A

FORM OF NOTICE OF INTENT TO ADOPT
INDUSTRIAL REVENUE BOND ORDINANCE FOR PUBLICATION

CITY OF ROSWELL, NEW MEXICO
NOTICE OF INTENT TO ADOPT
INDUSTRIAL REVENUE BOND ORDINANCE

Notice is hereby given that at its regular meeting on _____ __, 2026, commencing at the hour of [6:00 p.m.] the City Council of the City of Roswell, New Mexico will conduct a public hearing to consider a proposed Ordinance, the title of which appears below. The meeting will take place at the regular meeting place of the Council at Roswell City Hall, Large Conference Room 425 N. Richardson Ave. Roswell, New Mexico 88203,. A complete copy of the Ordinance is available for public inspection during normal and regular business hours at the Office of the City Clerk at 425 N. Richardson Ave. Roswell, New Mexico 88203.

The title of the proposed Ordinance is:

CITY OF ROSWELL, NEW MEXICO
BOARD OF CITY COUNCILORS
ORDINANCE NO. _____]

AUTHORIZING THE ISSUANCE AND SALE OF CITY OF ROSWELL, NEW MEXICO TAXABLE INDUSTRIAL REVENUE BONDS (GALLAGHER SOLAR LLC PROJECT), IN A MAXIMUM PRINCIPAL AMOUNT OF UP TO $4,800,000 IN ONE OR MORE SERIES TO PROVIDE FUNDS TO FINANCE THE EQUIPPING OF AN INDUSTRIAL REVENUE BOND PROJECT FOR USE BY GALLAGHER SOLAR LLC OR ITS SUCCESSORS OR ASSIGNS; AUTHORIZING THE EXECUTION AND DELIVERY OF AN INDENTURE, A LEASE, A BOND PURCHASE AGREEMENT, A SUBLEASE, THE BONDS AND OTHER DOCUMENTS IN CONNECTION WITH THE ISSUANCE OF THE BONDS AND THE PROJECT; AUTHORIZING A PAYMENT IN LIEU OF TAXES TO THE CITY BY THE COMPANY BY THE COMPANY; AND MAKING CERTAIN DETERMINATIONS AND FINDINGS RELATING TO THE BONDS AND THE PROJECT; RATIFYING CERTAIN ACTIONS TAKEN PREVIOUSLY; AND REPEALING ALL ACTIONS INCONSISTENT WITH THIS ORDINANCE.

As proposed in the Ordinance: (1) the Bonds will be issued under the authority of the New Mexico City Industrial Revenue Bond Act, Chapter 3, Article 32, NMSA 1978, as amended; (2) the proceeds of the Bonds will finance the acquisition of equipment for an electric energy power generation facility in the City of Roswell, New Mexico (the "Project") for the use by Gallagher Solar LLC, (the “Company”); and (3) the Project will be leased to the Company.

Under the terms of a proposed Lease Agreement (each, a "Lease") between the City and the Company, the Company will be obligated to pay rent for the Project sufficient to pay, when

due, the principal of, interest on and redemption price, if any, of the Bonds and to make certain other payments as provided in each Lease. The Bonds will be issued pursuant to an Indenture (the "Indenture") among the Company, the City, the bond purchaser and a depositary. The Bonds will be sold to a bond purchaser pursuant to the terms of a proposed Bond Purchase Agreement.

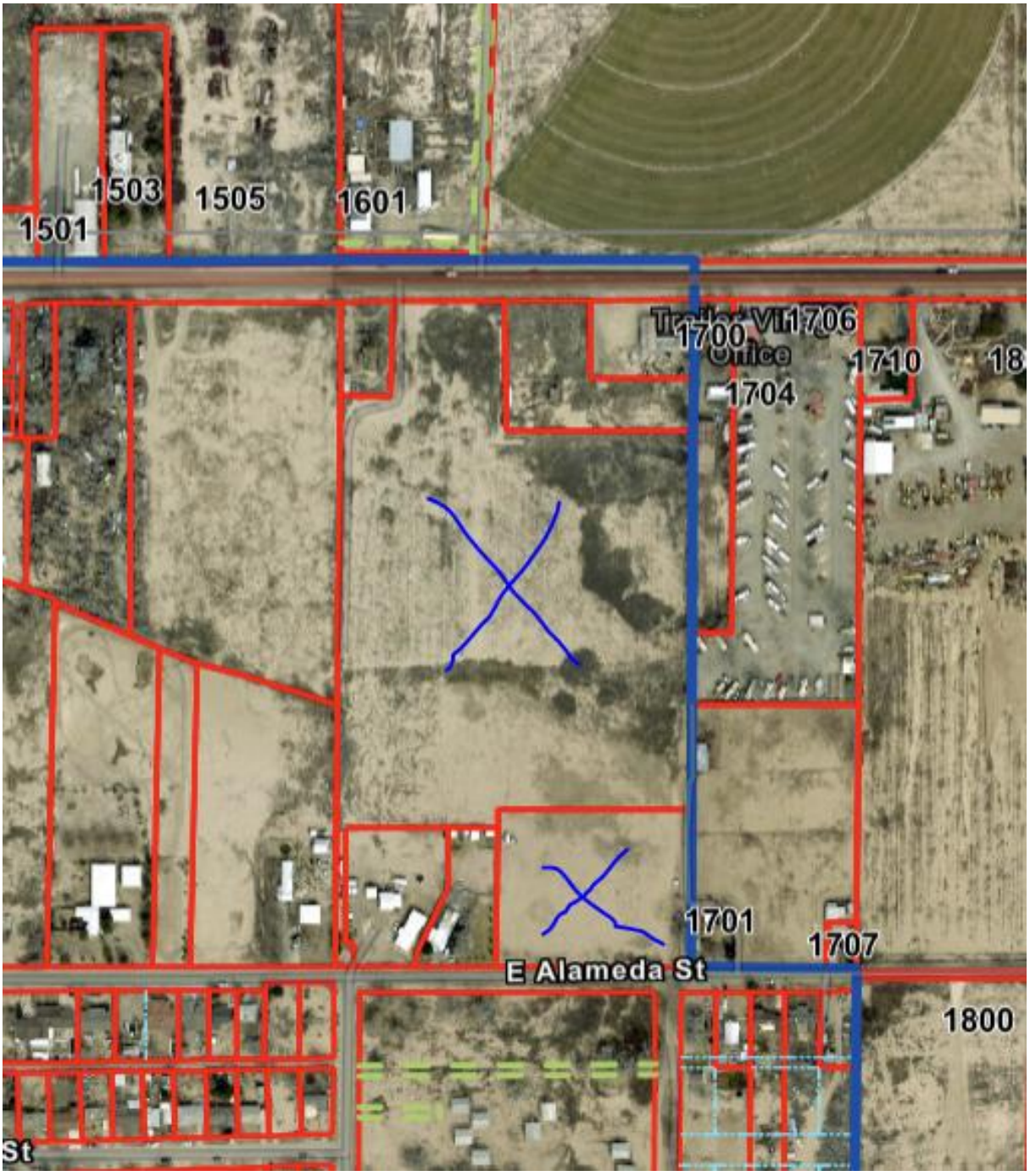
THE PRINCIPAL OF, INTEREST ON AND REDEMPTION PRICE OF THE BONDS WILL NEVER CONSTITUTE AN INDEBTEDNESS OF THE CITY WITHIN THE MEANING OF ANY PROVISION OR LIMITATION OF THE CONSTITUTION OR STATUTES OF THE STATE OF NEW MEXICO. THE BONDS WILL NEVER CONSTITUTE NOR GIVE RISE TO A PECUNIARY LIABILITY OF THE CITY OR A CHARGE AGAINST ITS GENERAL CREDIT OR TAXING POWERS.

The Bonds will mature, bear interest, be subject to prior redemption and contain other terms and provisions all in accordance with the Indenture and the Ordinance.

This notice is given pursuant to Section 3-17-3 NMSA 1978.

(To be published once in a newspaper of general circulation in City of Roswell at least two weeks before consideration of Bond Ordinance)

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1501
1503
1505
1601
1700
1704
1710
1701
1707
E Alameda St
1800

Year	Current Tax Rate without Solar	Expected Property Tax with Solar & w/o IRB	Proposed IRB PILOT
1	$ 1,098.76	$ 31,356.79	$ 7,839.20
2	$ 1,098.76	$ 22,397.71	$ 5,599.43
3	$ 1,098.76	$ 13,438.62	$ 3,359.66
4	$ 1,098.76	$ 8,959.08	$ 2,239.77
5	$ 1,098.76	$ 8,959.08	$ 2,239.77
6	$ 1,098.76	$ 8,959.08	$ 2,239.77
7	$ 1,098.76	$ 8,959.08	$ 2,239.77
8	$ 1,098.76	$ 8,959.08	$ 2,239.77
9	$ 1,098.76	$ 8,959.08	$ 2,239.77
10	$ 1,098.76	$ 8,959.08	$ 2,239.77
11	$ 1,098.76	$ 8,959.08	$ 2,239.77
12	$ 1,098.76	$ 8,959.08	$ 2,239.77
13	$ 1,098.76	$ 8,959.08	$ 2,239.77
14	$ 1,098.76	$ 8,959.08	$ 2,239.77
15	$ 1,098.76	$ 8,959.08	$ 2,239.77
Total	**$ 16,481.40**	**$ 174,702.08**	**$ 43,675.53**
Flat Rate	$ 1,098.76	$ 11,646.81	$ 2,911.70
Present Value (5%)	$ 11,404.75	$ 130,382.17	$ 32,595.55
Discount Rate		5%	

Regular City Council Meeting 28.
Meeting Date: 03/12/2026
COMMITTEE: Legal
CONTACT: C. Josh Nairn-Mahan **CHAIR:** Will Cavin

ACTION REQUESTED:
Ordinance 26-04: Authorize to advertise for a public hearing on proposed Ordinance 26-04, An Ordinance Amending the City of Roswell's Purchasing Procedures. (Cavin/Yntema)

BACKGROUND:
Initiated by: Councilor Edward Heldenbrand / Internal Auditor Judy Scharmer / City Manager

The original proposed ordinance by Councilor Heldenbrand sought to clarify what procurements and contracts need to be presented to the council, when, and how the City manager may promulgate policies and procedures. Since the initial drafting of the proposed ordinance, the City hired an Internal Auditor. As part of her services, the auditor shall "[c]ommunicate with City Leadership, including the City Manager, the Mayor, the Finance and Audit Committee, any identified deficiencies and weaknesses, and make recommendations for improvements on a regular basis." At the February Governing Body meeting, at the request of the City Manager, this proposed ordinance was referred by the Governing Body to the Legal Committee for consideration in light of the Internal Auditor's suggestions. The Internal Auditor's initial report to the Audit Committee is in draft, but due to the timing and subject matter of the proposed ordinance, the City Manager placed the suggestions before the legal committee.

FINANCIAL CONSIDERATION
No financial impact at this time.

LEGAL REVIEW:
Both proposals are legally sufficient.

BOARD AND COMMITTEE ACTION:
This item was referred to the Legal Committee by the Governing Body. This is the first time the Auditor's suggestions will be presented to the Legal Committee. The Legal Committee approved 4-1 at its meeting on February 26, 2026.

STAFF RECOMMENDATION:
Given the Internal Auditor's recommendations and justification, the staff recommends adoption of the auditor's proposal.

Attachments

Ordinance
Procurement Current
Procurement EH
Procurement Auditor

Finance and Audit Committee Memorandum

TO: Finance and Audit Committee

FROM: Judy Scharmer, Internal Auditor

DATE: 03 February, 2026

SUBJECT: Purchasing Thresholds, Management Delegation, and Preservation of Council Oversight

Purpose

This memorandum explains the rationale for proposed revisions to Ordinance 26-01 that establish defined purchasing thresholds, delegate routine purchasing authority to City management, and enhance transparency and fiscal oversight for the City Council, particularly through the Finance and Audit Committee.

Council Authority and Governance Are Preserved

The proposed revisions do not diminish the City Council's ability to govern. The Council retains full authority to adopt the annual budget and appropriate public funds, approve all unbudgeted expenditures regardless of amount, approve high-value and policy-significant contracts, oversee City finances through committee review, reporting, and audits, and require ratification of emergency procurements. These revisions clarify the distinction between Council's governance and policy responsibilities and management's administrative execution within Council-approved limits.

PO Box 1838
Roswell, NM 88202-1838

TEL: 575.637.6203
FAX: 575.624.6700

seeroswell.com

Why Purchasing Thresholds Are Appropriate

Clear purchasing thresholds are a recognized best practice in municipal government. They focus Council review on transactions that present material fiscal or policy risk, reduce delays and administrative burden for routine, budgeted operations, and improve accountability by establishing predictable and transparent approval standards. The proposed thresholds—$250,000 annual contract value or $500,000 aggregate multi-year commitment—are intended to capture transactions that meaningfully affect the City's financial position while allowing efficient daily operations.

Unbudgeted Expenditures Remain a Council Decision

Under the proposed ordinance, any purchase or contract that is not budgeted or appropriated must receive Council approval, regardless of dollar amount. This preserves the Council's authority over public funds and ensures management cannot commit the City to expenditures outside the adopted budget.

Transparency and Oversight Are Strengthened

Rather than requiring pre-approval of routine transactions, the ordinance emphasizes ongoing transparency, including monthly purchasing and contract reports to the Finance Committee, disclosure of large purchases, sole-source and emergency procurements, and reporting of significant contract amendments and cumulative spending. This approach allows Council to monitor trends, ask informed questions, and intervene when necessary.

Conclusion

The proposed purchasing framework balances efficient administration with strong fiscal oversight, preserves the City Council's governing authority, reinforces transparency and accountability, and enables professional management to operate effectively within Council-approved budgets and policies.

ORDINANCE 26-04

AN ORDINANCE AMENDING THE CITY OR ROSWELL'S PURCHASING PROCEDURES

WHEREAS, The City of Roswell is a local public body subject to the Procurement Code NMSA 1978, § 13-1-67, *and*

WHEREAS, The City has the authority enter into contracts and to procure personal property and services per NMSA 1978, § 3-18-1 *and*

WHEREAS, The Governing Body shall control the finances and property of the municipality, appropriate money for municipal purposes only, and provide for payment of debts and expenses of the municipality, NMSA 1978, § 3-37-2.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF ROSWELL, NEW MEXICO, that:

SECTION Chapter 2 of the Roswell Code is amended as follows

ARTICLE V. PURCHASING PROCEDURES

Sec. 2-141. Application of procurement code.

(a) "Procurement code" shall mean the provisions of the New Mexico Procurement Code as set forth in NMSA 1978, § 13-1-28 through 13-1-199, and all amendments thereto following the effective date of this article.

(b) The City of Roswell, as a non-charter municipality in the State of New Mexico, is subject to the provisions of the procurement code.

(c) The purchasing division of the finance department shall be the central purchasing office for the city, as that term is defined in the procurement code.

(d) The city manager is authorized to adopt and amend policies and procedures for purchases of tangible personal property, services and construction on behalf of the city that are consistent with the provisions of the procurement code. The policies and procedures shall be updated to conform to changes made to the procurement code by the state legislature. The city manager may adopt additional requirements and controls for procurements which are more restrictive than the procurement code.

(e) The threshold amounts set forth under the definition of "small purchases" under the procurement code (NMSA 1978, § 13-1-125), as may be amended, shall apply as part of the

city's policies and procedures for the purchases of tangible personal property, services and construction on behalf of the city.

(f) All purchases of tangible personal property, services and construction on behalf of the city shall be subject to the city's policies and procedures for purchasing unless otherwise exempted by the provisions of the procurement code.

PASSED, ADOPTED, SIGNED and APPROVED ___ _____, _____.

CITY SEAL

_____
Timothy Z. Jennings, Mayor

ATTEST

_____
Amalia Martinez, City Clerk

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Councilor Heldenbrand Proposal
ORDINANCE 26-04

AN ORDINANCE AMENDING THE CITY OR ROSWELL'S PURCHASING PROCEDURES

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WHEREAS, The Governing Body shall control the finances and property of the municipality, appropriate money for municipal purposes only, and provide for payment of debts and expenses of the municipality, NMSA 1978, § 3-37-2.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF ROSWELL, NEW MEXICO, that:

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(b) The City of Roswell, as a non-charter municipality in the State of New Mexico, is subject to the provisions of the procurement code.

(c) The purchasing division of the finance department shall be the central purchasing office for the city, as that term is defined in the procurement code.

(d) Following a 30-day notice and comment period to the Governing Body, the city manager is authorized to adopt and amend policies and procedures for purchases of tangible personal property, services and construction on behalf of the city that are consistent with the provisions of the procurement code. The policies and procedures shall be updated to conform to changes made to the procurement code by the state legislature. The city manager may adopt additional requirements and controls for procurements which are more restrictive than the procurement code.

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(e) The threshold amounts set forth under the definition of "small purchases" under the procurement code (NMSA 1978, § 13-1-125), as may be amended, shall apply as part of the city's policies and procedures for the purchases of tangible personal property, services and construction on behalf of the city.

(f) All purchases of tangible personal property, services and construction on behalf of the city shall be subject to the city's policies and procedures for purchasing unless otherwise exempted by the provisions of the procurement code.

……

Sec.

(a) Before execution, ansubject to the procurement code valued over $60,00.00 per annum shall be approved by the governing body, excluding emergency procurements, which shall be ratified as circumstances require.

    1. Procurements under existing coappropriatedfor the applic

    2. Monthly, all purchases made subject to existing contracts shall be presented to the Finance Committee.

(b) Whenever a competitive sealed proposal is required under the procurement code, the award of such a proposal shall be approved by the Governing Body.

(c) The City Manager shall cause to be presented to the appropriate Governing Body committee, for prior approval, any competitive sealed proposal whose cost is not appropriatedfor the applicable fiscal year. Such presentation shall include the best estimate of anticipated costs for the proposal.

    1. Any competitive sealed proposal whose cost is not budgeted for the fiscal year by the

Secs. 2-142-180. Reserved.

DRAFT

Internal Auditor Recommendation

ORDINANCE 26-04

AN ORDINANCE AMENDING THE CITY OF ROSWELL'S PURCHASING PROCEDURES

WHEREAS, The City of Roswell is a local public body subject to the Procurement Code NMSA 1978, § 13-1-67, *and*

WHEREAS, The City has the authority enter into contracts and to procure personal property and services per NMSA 1978, § 3-18-1 *and*

WHEREAS, The Governing Body shall control the finances and property of the municipality, appropriate money for municipal purposes only, and provide for payment of debts and expenses of the municipality, NMSA 1978, § 3-37-2.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF ROSWELL, NEW MEXICO, that:

Section Chapter 2 of the Roswell Code is amended as follows:

ARTICLE V. PURCHASING PROCEDURES

Sec. 2-141. Application of procurement code.

(a) "Procurement code" shall mean the provisions of the New Mexico Procurement Code as set forth in NMSA 1978, § 13-1-28 through 13-1-199, and all amendments thereto following the effective date of this article.

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(e) The threshold amounts set forth under the definition of "small purchases" under the procurement code (NMSA 1978, § 13-1-125), as may be amended, shall

apply as part of the city's policies and procedures for the purchases of tangible personal property, services, and construction on behalf of the city.

(f) All purchases of tangible personal property, services, and construction on behalf of the city shall be subject to the city's policies and procedures for purchasing unless otherwise exempted by the provisions of the procurement code.

……

Sec. 2-14

a) Delegation of authority (budgeted purchases).
Within appropriations approved by the Governing Body in the annual budget, the City Manager or designee is authorized to approve and execute purchases, contracts, and amendments in accordance with the thresholds set forth in this section.

b)
Governing Body approval is required prior to execution for: (1) any unbudgeted or unappropriated expenditure, regardless of amount; (2) any contract with an Annual Contract Value exceeding $250,000; (3) any contract with an aggregate multi-year commitment exceeding $500,000

c) Competitive sealed proposal awards shall require Governing Body approval only when unbudgeted or when the Annual Contract Value exceeds $250,000 or the aggregate multi-year commitment exceeds $500,000. All other budgeted awards may be approved by the City Manager.

d) The City Manager shall provide the Finance Committee with a

e) In an emergency as defined by the Procurement Code, the City Manager may approve necessary procurements without prior Governing Body approval to protect life, safety, or property. Such actions shall be reported to the Finance Committee at the next regular meeting and presented to the Governing Body for

f) Competitive sealed proposal awards shall require Governing Body approval only when unbudgeted or when the Annual Contract Value exceeds $250,000 or the aggregate multi-year commitment exceeds $500,000. All other budgeted awards may be approved by the City Manager.

Sec. 2-14

PASSED, ADOPTED, SIGNED and APPROVED ________, _____.

CITY SEAL

_____
Timothy Z. Jennings, Mayor

ATTEST

_____
Amalia Martinez, City Clerk