



City Clerk

**MEMORANDUM**  
City of Roswell

*Amalia Martinez*

To: CITY COUNCIL MEMBERS  
From: Amalia Martinez  
Date: May 7, 2026  
Subject: Out-of-State travel for City Councilors

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**Councilor Name:** Juliana Halvorson and Cristina Arnold  
**Dates:** June 9 - 11, 2026  
**Location:** Dallas, Texas  
**Purpose:** Attend IACP Planning, Designing and Constructing Police Facilities Course in Dallas, TX to gain training and knowledge in design and construction considerations that specifically apply to police facilities.