



NOTICE OF REGULAR COUNCIL MEETING

In accordance with section 38-431.01 of the Arizona Revised Statutes of the State of Arizona, notice is hereby given to the members of City Council and to the general public that the Mayor and Council of the City of San Luis, Arizona will hold a Regular City Council meeting at 7:00 p.m. Wednesday, June 10, 2015. The meeting will take place at the City Council Chambers, located at 1090 E. Union Street, San Luis, Arizona, 85349. Everyone from the public is invited to attend the open meeting.

In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, the City of San Luis does not discriminate on the basis of disability in the admission of or access to, or treatment of employment in its programs, activities, or services. For information regarding rights and provisions of the ADA or Section 504, or to request reasonable accommodations for participation in City programs, activities or services contact: ADA/Section 504 Coordinator, City of San Luis Human Resources Department, 1090 East Union Street, San Luis, Arizona 85349; (928) 341-8520.

Notice is hereby given that pursuant to A.R.S. §1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the City Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recording. Parents in order to exercise their rights may either file written consent with the City Clerk to such recording, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the City will assume that the rights afforded parents pursuant to A.R.S. §1-602.A.9 has been waived.

THIS NOTICE IS APPROVED BY:

/s/ Sonia Cornelio, City Clerk

AVISO DE JUNTA REGULAR

De acuerdo a la seccion 38-431.01 de los Estatutos Revisados del Estado de Arizona. Se le informa a los miembros del cabildo y al publico en general que el alcalde y el concilio de San Luis, Arizona tendran una junta regular a las 7:00 p.m. El dia Miercoles, Junio 10 del 2015. La junta se llevara a cabo en la Sala del Concilio, ubicado en el 1090 E. Union street, San Luis, Arizona, 85349. El publico esta cordialmente invitado.

De acuerdo con el Acta de Americanos con discapacidades y la Seccion 504 del Acta de Rehabilitacion del 1973, la Ciudad de San Luis no discrimina por causa de discapacidad la admision y acceso a sus programas, actividades, servicios o en el trato en cuanto a empleo. Para mas informacion referente a derechos y provisiones del Acta de Americanos con discapacidades o Seccion 504, o para solicitar adaptaciones qua sean razonables para la participacion en programas, actividades o servicios de la ciudad, contactar al: Coordinador del Acta de Americanos con discapacidades/Seccion 504, Departamento de Recursos Humanos de la Ciudad de San Luis, 1090 Esta Calle Union, San Luis, Arizona, 85349; (928) 341- 8520.

Por medlo de este aviso y de acuerdo con los Estatutos Revisados del Estado de Arizona, sujeto a ciertas excepciones reglamentarias, los padres de familia tienen el derecho de dar o no dar el consentimiento antes que el Estado o alguna subdivision polltica grabe a un menor de edad, ya sea en audio o video. Las juntas del Concilio se graban en audio y/o video y como resultado, el hecho de que haya menores presentes puede ser sujeto a que sean grabados. Para que los padres de familia puedan ejercer sus derechos pueden solicitar por escrito con la Secretaria de la Ciudad a tal grabacion, o tomar accion personal para asegurarse que su hijo/hija menor no este presente cuando la grabacion se lleve a cabo. Si un menor de edad esta presente en el momento de la grabacion, la Ciudad asumira que los padres de familia estan cediendo los derechos sobre una posible grabacion de acuerdo con el Estatuto Revisado del Estado de Arizona §1-602.A.9.

ESTE AVISO ES APROBADO POR:

/f/ Sonia Cornelio, Actuaría de la Ciudad



AMENDED AGENDA JUNE 9, 2015

AGENDA
Regular Meeting
San Luis City Council
San Luis Council Chamber
1090 E. Union Street
June 10, 2015
7:00 P.M.

MEMBERS OF THE CITY COUNCIL WILL ATTEND EITHER IN PERSON, TELEPHONE, OR VIDEO CONFERENCE COMMUNICATION

- 1. CALL TO ORDER/ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. INVOCATION**
- 4. CONSENT AGENDA**
 - 4. 1. Minutes of**
Special Council meeting held April 30, 2015
Work Session held May 6, 2015
 - 4. 2. Disbursements from May 18, 2015 to May 29, 2015**
Total Disbursements \$789,366.03
(Seven-Hundred, Eighty-Nine Thousand, Three-Hundred, Sixty-Six Dollars and Three Cents)
- 5. DISCUSSION AND POSSIBLE ACTION ITEMS:**
 - 5. 1.** Discussion and possible action on any and all matters regarding authorization of payment to Sun City Development, Inc., doing business as New Star Electric and/or SC Development, Juan Barajas Evangelista, qualifying party, for construction work performed at the Municipal Court. **(Glenn Gimbut)**
 - 5. 2.** Discussion and possible action on any and all matters regarding approval of the Lighting and Retention Basin Assessment Districts Budget for the 2015-2016 Fiscal Year. **(Carlos Cortes)**
 - 5. 3.** Public hearing followed by discussion and possible action on any and all matters regarding recommendation of a Special Event Liquor License application to the Arizona Department of Liquor Licenses and Control to authorize Marcos Ramirez on behalf of San Luis FRONTERA Rotary Club to sell alcohol on July 4, 2015 to raise funds. **(Marcos Ramirez)**
 - A. Open public hearing
 - B. Close public hearing
 - C. Action on Special Event Liquor License Application to the Arizona Department of Liquor

Licenses & Control

5. 4. Discussion and possible action on any and all matters regarding Resolution No. 1099. A Resolution of the Mayor and City Council of the City of San Luis, Arizona authorizing the San Luis Police Department submission of grant application in the 2015 Community Oriented Policing Services Hiring Program under the U.S. Department of Justice.
(Acting Chief of Police Victor Figueroa)
5. 5. Discussion and possible action on any all matters regarding Resolution 1100 of the Mayor and City Council of the City of San Luis, Arizona approving and adopting the inmate work intergovernmental agreement with the Arizona Department of Corrections. **(Kay Macuil)**
5. 6. Discussion and possible action on any and all matters regarding acceptance of the tentative budget for fiscal year 2015-2016. **(Katie St. Louis)**
6. **SUMMARY OF CURRENT EVENTS**
Events by Mayor, Council Members, City Manager, and/or City Staff pursuant to A.R.S. §38-431.02 (K).
7. **CALL TO THE PUBLIC**
This is the time for the public to comment. Members of the City Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01 (H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.
8. **ADJOURNMENT**



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

1.

Meeting Date: 06/10/2015

Submitted By: Sonia Cornelio, City Clerk, Office of the City Clerk

Action Requested:

ITEM:

CALL TO ORDER/ROLL CALL

RECOMMENDATION / SUGGESTED MOTION:

This field will be officially filled in by your Legal Department

**Supporting information not attached to the
Agenda Item Review that is on file in the
Office of the City Clerk:**

Does the document need to be recorded?:

Department

Regular City Council Meeting

4. 1.

Meeting Date: 06/10/2015

Summary

Minutes of

Special Council meeting held April 30, 2015

Work Session held May 6, 2015

Attachments

Minutes SCM 4/30/2015

Minutes WS 5-6/2015

MINUTES
Special Meeting
San Luis City Council
San Luis Council Chambers
1090 E. Union Street
April 30, 2015
6:30 p.m.

**MEMBERS OF THE CITY COUNCIL WILL ATTEND EITHER IN PERSON,
TELEPHONE, OR VIDEO CONFERENCE COMMUNICATION**

CALL TO ORDER: Mayor G. Sanchez called the Special City Council meeting to order at approximately 6:35 p.m.

ROLL CALL

PRESENT: Mayor Gerardo Sanchez
Vice Mayor Matias Rosales-arrived at 6:47 p.m.
Council Member Ruben Walshe
Council Member Gloria Torres
Council Member Mario Buchanan Jr.
Council Member Africa Luna-Carrasco
Council Member Maria Cecilia Ramos

OTHERS PRESENT: Robert Eads, City Manager
Tadeo A. De La Hoya, Assistant to the City Manager
Melissa Lopez, Deputy City Clerk
Angelica Cifuentes, Procurement and Budget Compliance
Aracely De La Hoya, Senior Services Director
Carlos Cortes, Asst. Finance Director
Daniel Paz, IT Director
Derek Dueñas, IT Department
Eulogio Vera, Public Works Director
Geraldine Gutierrez, Asst. to Council/PIO
Jenny Torres, Community Development Director
John Starkey, Building Safety Director
Kay Macuil, Assistant City Attorney
Katie St. Louis, Finance Director
Manuel Rojas, Asst. Public Works Director
Maria Sabori, HR Senior Analyst
Victor Figueroa, Acting Police Chief
Yolanda Dueñas, Fleet/Facilities Office Manager
Gloria Rodriguez, Legal Secretary
Fernando Rosas, Public Works Department
Debora Luna, Finance Department
Maura Gonzalez, Finance Department
Roula Encinas, Finance Department
Andrea Catania, Finance Department

Isidro Lopez, Fire Department
Angel Ramirez, Fire Department

DISCUSSION AND POSSIBLE ACTION ITEM:

1. Discussion and possible action on any and all matters pertaining to proposed changes to the City of San Luis benefits plan for Fiscal Year 2015-2016 as presented by Ms. Susan Posada, City of San Luis Benefits Consultant.

Ms. Susan Posada, City of San Luis Benefits Consultant, explained the proposed changes to the benefit plan for Fiscal Year 2015-2016 and also made a power point presentation which is in file with the complete agenda packet in the Office of the City Clerk. The power point presentation included the following slides, Stop Loss and Administration Renewal Effective July 1, 2015, Medical Blue Cross Blue Shield of Arizona US/Mexico Plan, Medical Blue Cross Blue Shield of Arizona/Mayo US Mexico Plan, Medical Blue Cross Blue Shield/Mayo Mexico Only, Dental Benefits, Vision Benefits, Short-Term Disability-All Employees, Standard Voluntary Life and 2015 Renewal Recommendations as follows: 1) US/Mexico Plan-Consider change to option 1, 2) Mexico Plan-Consider change to Option 1, 3) US Dental Plan-Consider change to Option 1, 4) Mexico Dental Plan-Consider change to Option 1, 5) VSP-Consider renewal of plan as is, 6) Short Term, Long Term Disability and Life Insurance-Renewal with no changes and 7) Transwestern Mexico Voluntary Medical and Life-Consider renewal as is.

Discussion, questions and answers took place among the Mayor, City Council, City Manager and Ms. Susan Posada.

Mayor G. Sanchez stated that he would like to increase the hospitalization deductible to \$250.00 in the Mexico Only health insurance plan. There was no opposition from Council.

MOTION: Council Member A. Luna-Carrasco made a motion to approve proposed changes to the City of San Luis benefits plan design for medical, dental and vision as presented pursuant to option 1.

Mayor G. Sanchez amended the motion to reflect the change in the hospital deductible in the Mexico Only Health Insurance Plan, to be increase to \$250.00.

Council Member M.C. Ramos second the motion as amended by Mayor G. Sanchez. Motion passed unanimously.

2. Adjournment

MOTION: Vice-Mayor M. Rosales/Council Member A. Luna-Carrasco to adjourn the meeting at approximately 7:25 p.m. Motion passed unanimously.

MINUTES
Work Session
San Luis City Council
San Luis Council Chamber
1090 E. Union Street
May 6, 2015
6:30 p.m.

CALL TO ORDER/ROLL CALL

Mayor Gerardo Sanchez called the Work Session to order at approximately 6:34 p.m.

ROLL CALL

PRESENT: Mayor Gerardo Sanchez
Vice-Mayor Matias Rosales
Council Member Gloria Torres
Council Member Maria C. Ramos
Council Member Africa Luna-Carrasco
Council Member Mario Buchanan Jr.

ABSENT: Council Member Ruben Walshe

OTHERS PRESENT: Robert Eads, City Manager
Melissa Lopez, Deputy City Clerk
Tadeo A. De La Hoya, Assistant to the City Manager
Glenn Gimbut, City Attorney
Aracely De La Hoya, Senior Services Director
Chris Kasid, Parks and Recreation Director
Daniel Paz, IT Director
Eulogio Vera, Public Works Director
Geraldine Gutierrez, Asst. to Mayor and Council/PIO
Jenny Torres, Community Development Director
John Starkey, Building Safety Director
Jose Guzman, Asst. Planner
Kay Macuil, Assistant to City Attorney
Katie St. Louis, Finance Director
Manuel Rojas, Asst. Public Works Director
Olivia Jenkins, Utilities Director
Victor Figueroa, Acting Chief of Police
Jonathan Dumadag, IT Department
Jose Leonardo Suarez, Resident
Cesar Neyoy, Bajo el Sol

AGENDA ITEMS:

1. Discussion on any and all matters regarding “hot water” complaints throughout the City’s distribution system. Staff will be presenting a proposed study to help alleviate subject issue.

Mr. Eulogio Vera, Public Works Director, presented a pilot study to mitigate the “hot water” issue. This pilot study will be to install an automatic flushing system. This system has been used in other cities to mitigate with the rescission chlorine in the system and also help to have water movement in the system. He added that this system will be used in the dead end, which is the area that has more “hot water” and chlorine residue issues. This system will be flushing often based on a timer, by staff adjusting it. He mentioned that one thing that staff will not be able to know right at the moment is how much the water temperature will go down, since this will be a pilot study.

Mayor G. Sanchez asked for how long this problem has been in the city.

Mr. Vera replied that this problem has been there for quite some time, they come with the community climate. He mentioned that it all depends on the consumption of water and how the water flows, this is a great factor for the temperature.

Mayor G. Sanchez mentioned that he would like to see an outside entity to look at the problem. This will give a lot more answers to the problem. He stated that the City will do the best to find a solution for this problem. He suggested involving one of the universities in the area to help with the study.

Vice-Mayor M. Rosales asked how the pilot study works.

Mr. Vera replied that the flushing system will be placed at the main line, this will help move the water around. He informed that if Council approves the automatic flushing system it will cost approximately \$7,000.00.

Vice-Mayor M. Rosales asked what is going to happen to the flush water.

Mr. Vera replied that the drained water will go into the sewer system, and as far as how much water is flushed, it depends on the benefits that will be obtained from the system. He added that for the pilot program, staff will have to be doing often flushing.

Council Member M. Buchanan commented that Council should give the opportunity to those residents present, to express their concerns. He mentioned that this problem has been there since 2006; that area was developed approximately 20 years ago.

Mayor G. Sanchez stated that he will give the opportunity to those residents’ presents to express their concerns during this meeting. He commented that staff is working very hard to find a solution to their problems.

Mr. Martin Andres Martin, 1132 San Luis Ln., San Luis, Arizona, stated that the problem in his area is that the water gets very hot especially during the summer month. He mentioned that this is now affecting their health and is causing hair loss due to the problem. He stated that it is very unpleasant to get home from work and instead of having a fresh water bath, all you get is hot water. He stated that he has been a San Luis resident for approximately 12 years and has always had the same problem.

Mr. Francisco Salcido, 1129 San Luis Lane, San Luis, Arizona, stated that he has been a resident for approximately 5 years, and the problem has been there since then. He mentioned that he does not agree that the solution for the "hot water" issue will be to place a flushing system. He added that his main concern about the flushing system is that the water that will be pumped out will not be recycled. Furthermore, he stated that it is not fair that they pay their utilities just like any other resident, because the quality is not the same as other areas. He mentioned that the water temperature that they are getting at their houses is the same as if one was to leave a gallon of water outside in the summer, it will get as hot as the one they use to take showers. He thanked Mayor and Council for paying close attention to their concerns.

Ms. Griselda Pelayo, 1121 San Luis Lane, San Luis, Arizona, stated that she has been living there since 2000 and the problem has been there since then. She mentioned that it is not the only problem in that area, and nothing has been done. She asked Mayor and Council to please find a solution to this problem.

Mr. Juan Lara, 1118 San Luis Lane, San Luis, Arizona, stated that this problem is not because one leaves in the desert. He mentioned that he has gone to his mom's house, who lives close from his house, to take showers. He mentioned that in order to take baths one has to let the water run for about an hour and still the water is hot. He informed that he has been a resident in that area for approximately 16 years.

Mayor G. Sanchez asked if they had the opportunity to bring this issue to the City before.

Mr. Lara replied that they never did anything until now.

Ms. Maria Camarena, 1134 San Luis Lane, San Luis, Arizona, stated that she has been a resident from that area for approximately 11 years. She asked Mayor and Council to please help them with their concerns.

Mr. Raul Lomeli, 1133 San Luis Lane, San Luis, Arizona, stated that he has been a resident from that area for approximately 10 years. This problem have caused a lot of stress to all residents and would not like to leave San Luis because of the problem. He added that he would like to recommend his fellow workers to come and live in San Luis and let them know that Mayor and Council support their residents. Mr. Lomeli mentioned that residents wrote a letter to Mayor and Council to inform them about the problem. He added that he has heard Mr. Vera's idea about the flushing system, but

added that this might not be a good idea, just because the State of California has a water shortage problem and it cannot be

fair that San Luis is putting gallons of water into the sewer. He thanked Mayor and Council for paying close attention to their concerns.

Mayor G. Sanchez informed that the idea of the flushing system is a recommendation from other cities. He added that he understands that water is vital for everybody and we have to take care of. He stated that he understands their concerns by reading their letter. He added that this problem has been there for many years and cannot understand why nothing was done before. Furthermore, he mentioned that this is something that maybe in the future developments will be required to place water lines deeper than they are. He stated that he would like to hear from other people and other recommendations. Mayor Sanchez stated that if residents do not express their concerns then nothing will be done to resolve the problems. This solution will not be done within six (6) months, there has been project that have taken approximately three (3) years to find a solution to. He added that this is the first time that he heard about the problem.

Mr. Lomeli replied that they have make phone calls to express their concerns, and stated that the answer was that it might be the water pipe lines installed at the houses.

Ms. Ana Luisa Godoy de Lomeli, 1133 San Luis Lane, San Luis, Arizona, stated that since she moved to her residence, every summer she will call the City to report the problem. She mentioned that when she made the last call this year a City representative's answer was that it was the resident's problem not the city's. She added that she does not agree with Mr. Vera regarding the letter that was sent to them regarding a water cooler for the residence, she stated that that is not the problem. She asked Mayor and Council to please take into consideration their concerns and added that residents in that area are paying for the water services they are not receiving anything for free.

Ms. Maria Lopez, 1123 San Luis Lane, San Luis, Arizona, stated that she has been a resident of that area for 11 years. She mentioned that the problem they all have are that the water is not clean, it stains their clothes, it comes out hot, and it also stinks.

Vice-Mayor M. Rosales asked if staff has checked the water lines to see how deep they are. He mentioned that he has relatives living in that area as well and never complaint because they do not have that problem.

Mr. Vera replied that they have been checked and they are not out of standard practice, they are normally installed between 3 and 4 foot. The lines located in the affected area are approximately 3 foot deep. Mr. Vera stated that staff did took temperature last year and they were high. He mentioned that he would like to hire a third party to find a solution to the problem.

Mayor G. Sanchez stated that he would like the third party consultant to also make a study of the streets not having that problem, to see if there is a difference of depthness. He mentioned that the City has to look for solutions.

Council Member M. Buchanan stated that the City should be a priority for the City and spend the time and money to find a solution to the problem, it is the City's responsibility to find solutions.

2. Discussion to review Officers on the City's Municipal Corporations.

Ms. Kay Macuil, Assistant City Attorney, informed that there a three (3) corporation that need new directors to be appointed. These corporations are Industrial Development Authority of the City of San Luis, San Luis Facility Development Corporation, San Luis Municipal Property Corporation. She mentioned that the Industrial Development Authority has been inactive because no industrial development bond issues have come up. All terms have expired for all members. Requirements to be an officer of this corporation are a person cannot be an officer or employee of the City of San Luis and have a minimum of 3 and maximum of 9 directors.

Mayor G. Sanchez stated that Council is not fully aware as to what this municipal corporations does. He mentioned that he would like to have a brief summary as to what they do, how many members are needed.

Mr. Glenn Gimbut, City Attorney, replied that his office will work in putting together a summary for the corporations and the Industrial Development Authority Corporation is an independent political subdivision of the state and because of this it has restrictions as who can be a member of the corporation. The other two are municipal property corporations and none of the restrictions apply.

3. Discussion on any and all matters to award a contract to James Davey and Associates, Inc. in the amount of \$22,264.00 to provide construction management associated with the improvements on Beach Street (CDBG-SSP Project #132-15).

Ms. Jenny Torres, Community Development Director, informed that her department submitted an application to the Arizona Department of Housing State Special Project (SSP) account. The City of San Luis received a grant for \$299,928.00. The project is intended for street and sewer improvements along Beach Street between Hwy. 95 and Escondido Street. As part of the contract the City hired James Davey and Associates to do the design. She mentioned that James Davey and Associates will received the construction/administration funding, since they did the design and the cost estimate. The total amount of the contract is \$22,264.00.

4. Discussion on any and all matters regarding Resolution No. 1096. A Resolution of the Mayor and City Council of the City of San Luis, Arizona, County of Yuma, committing local funds as leverage for a FY 2015 Community Development Block Grant Application.

Ms. Jenny Torres, Community Development Director, informed that the cost to complete the improvements on Lakin Dr. is \$455,204.00 per engineers construction cost estimate.

Community Development Block Grant will be providing \$393,948.00. She mentioned that staff is requesting the gap to cover for the cost. She added that once the grant is awarded she will be able to request CDBG to move the administration cost into the construction cost, but this will be done only if they allow the transfer of funds from one account to the other. She requested Mayor and Council to commit the local funds as leverage for fiscal year 2015, and if they allow the transfer of funds the allocation will be less to cover for the gap, which is in the amount of \$61,256.00.

DISCUSSION ITEM:

5. Discussion on any and all matters regarding delivery semi-trucks on Archibald Street.

Council Member G. Torres commented that she has seen semi-trucks loading/unloading. She asked if the City is doing anything on this matter.

Mr. Eulogio Vera, Public Works Director, commented that the City will have to enforce delivery time along Urtuzuastegui and 1st Avenue. He added that so far nothing has been established with business owners. He mentioned that he has spoken with Arizona Department of Transportation regarding this matter and their response is that they already have done their due diligence in communicating with the business owner in both streets. He stated that since those business owners have been aware, it is now the City's responsibility to enforce the delivery schedule.

Mayor G. Sanchez asked what Food City's delivery schedule is; he stated that the reason he is asking that is because he has never seen a semi-truck delivering during the day at Food City but has seen trucks delivering at Factor Sales during the day.

Mr. Vera replied that Food City receives their delivery truck at B Street, but during the night.

Mayor G. Sanchez stated that business owners along Urtuzuastegui and Main Street have been aware of the project. There is a reason why a three lane was done going into Mexico. He added that semi-truck delivery during the day should not be accepted. He mentioned that this should be changed and there is no excuse for people to wait in line until the truck finishes delivering.

Mr. Victor Figueroa, Acting Chief of Police, informed that Food City has deliveries at night and if they are doing a delivery during the day, they call the Police Department for help with traffic. The problem with Del Sol is that they have different distributors at different hours and they have deliveries during the day. He stated that staff already

spoke to Mr. Victor Salcido and there is not much that can be enforced, until the ordinance is adopted to enforce delivery times.

Mr. Glenn Gimbut, City Attorney, informed that in 2007 Mr. Lee Maness, met with Victor Salcido regarding Del Sol Market on Archibald, during one of these meetings this item was brought and Mr. Salcido understood the right-of-way will go almost to the front of the warehouse door and there was no longer room for a truck to do the deliveries. He understood that he will have to discontinue delivery in that warehouse. Mr. Gimbut stated that the City has the power to enforce no stopping, no standing or parking except during certain hours.

Council Member G. Torres asked if Del Sol Market has been used as a warehouse.

Mr. John Starkey, Building Safety Director, replied that, that area is zoned as community commercial and warehouses are not permitted in that area, even the existing warehouse behind Del Sol is not permitted. He mentioned that Del Sol Market closed and Mr. Salcido is using the warehouse portion of the market as a warehouse, but is no longer a market. He stated that if it is Council's desire to stop that, it absolutely can be done. Mr. Starkey commented that the reason for Mr. Salcido demanded 11 acres in the new industrial park was because he was going to relocate the warehouse to that area, but 10 years later he has 11 acres but the warehouse is still in the same place. He added that Mr. Salcido has no legal right to use Del Sol Market solely as a warehouse, because it is not in a warehouse district, as a grocery store is a certain amount of area that can be used as a warehouse, but since Del Sol Market is closed there is no right for him to have a warehouse.

Mayor G. Sanchez stated that the City should limit the delivery hours, it will be wise to target deliveries and enforce them.

Mr. Starkey stated that it is common that deliveries are limited to certain hours.

Council Member M.C. Ramos mentioned that the City should work on an Ordinance to enforce delivery hours, but also at the same time refresh Mr. Salcidos's mind as to the deal he made with the City.

Mayor G. Sanchez asked Mr. Gimbut to write a letter to Mr. Salcido reminding him of the deal he made with Mr. Maness.

Mr. Gimbut replied that he will write the letter to Mr. Salcido, but unfortunately this will not be an enforceable binding contract. He mentioned that the reason this subject was brought up is that Mayor and Council is aware that there has been notice for years and there is no reasonable expectation to block a road.

6. Adjournment

MOTION: Vice-Mayor M. Rosales/Council Member M. Buchanan Jr. to adjourn the meeting at approximately 7:40 p.m. Motion passed unanimously.

Regular City Council Meeting

4. 2.

Meeting Date: 06/10/2015

Summary

Disbursements from May 18, 2015 to May 29, 2015

Total Disbursements \$789,366.03

(Seven-Hundred, Eighty-Nine Thousand, Three-Hundred, Sixty-Six Dollars and Three Cents)

Attachments

Disbursements



City of San Luis

Finance Department

1 of 1

COUNCIL MEETING June 10, 2015

Disbursement Reports from 5/18/2015 to 5/29/2015

<u>Bank Account</u>	<u>Check Date</u>	<u>Amounts</u>	<u>Reports</u>
AP Check Account	5/19/2015	\$38,083.51	Schedule A
AP Check Account	5/19/2015	\$993.18	Schedule B
Payroll Check Account	5/20/2015	\$233,650.49	Schedule C
Payroll Check Account	5/20/2015	\$4,389.47	Schedule D
AP Check Account	5/20/2015	\$127,398.55	Schedule E
AP Check Account	5/21/2015	\$38,087.68	Schedule F
AP Check Account	5/21/2015	\$32,587.43	Schedule G
AP Check Account	5/21/2015	\$116,811.21	Schedule H
AP Check Account	5/26/2015	\$506.00	Schedule I
AP Check Account	5/27/2015	\$649.09	Schedule J
AP Check Account	5/28/2015	\$192,714.58	Schedule K
AP Check Account	5/28/2015	\$1,497.37	Schedule L
AP Check Account	5/28/2015	\$1,997.47	Schedule M

Total Disbursements

\$789,366.03

Please contact K. St. Louis prior to the meeting if additional information is needed.

Prepared by Maura Gonzalez:

Maura Gonzalez
C Cortes

Verified by Finance Director: _____

For Council approval on: _____

Mayor: _____

Council: _____

RECEIVED

2015 JUN -3 AM 8:50

CITY OF SAN LUIS
OFFICE OF THE CITY CLERK

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 05/19/2015

Schedule A

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Invoice						Amount
SANCHEZ 051915						174.00
Check	05/19/2015	71080	Accounts Payable	TOSHIBA FINANCIAL SERVICES		1,111.89
Invoice						Amount
2015-00001098						1,111.89
Check	05/19/2015	71081	Accounts Payable	US BANK EQUIPMENT FINANCE		2,191.49
Invoice						Amount
2015-00001099						2,191.49
1BYPAYABLE 1st BY Accounts Payable Totals:				Transactions: 11		\$38,083.51
Checks:		11			\$38,083.51	

Prepared By:
Maggie Dominguez
5/19/15

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 05/19/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable						
Check	05/19/2015	71071	Accounts Payable	ARIZONA DEPARTMENT OF REVENUE / TPT		31,291.66
			Invoice	Date	Description	Amount
			APRIL 2015	05/14/2015	SALES TAX - APRIL 2015	31,291.66
Check	05/19/2015	71072	Accounts Payable	ARIZONA PUBLIC SERVICE		684.02
			Invoice	Date	Description	Amount
			245918289MAY15	05/06/2015	ELECTRICITY - 707 N 1ST AVE	684.02
Check	05/19/2015	71073	Accounts Payable	MCNEECE BROS. OIL COMPANY, INC		161.17
			Invoice	Date	Description	Amount
			827062-1	05/14/2015	FUEL FOR CITY VEHICLES - APRIL 2015 -	161.17
Check	05/19/2015	71074	Accounts Payable	PEREZ , JORGE		108.00
			Invoice	Date	Description	Amount
			PEREZ 052015	05/14/2015	TRAVEL - CERTIFIED PUBLIC MANAGER PRGM	108.00
Check	05/19/2015	71075	Accounts Payable	PURCHASE POWER		1,054.88
			Invoice	Date	Description	Amount
			2015-00001101	04/19/2015	POSTAGE METER - APRIL 2015	1,054.88
Check	05/19/2015	71076	Accounts Payable	ROJAS, MANUEL		108.00
			Invoice	Date	Description	Amount
			ROJAS 052015	05/14/2015	TRAVEL - CERTIFIED PUBLIC MANAGER PRGM	108.00
Check	05/19/2015	71077	Accounts Payable	ROSALES , MATIAS		698.40
			Invoice	Date	Description	Amount
			ROSALES 051415	05/14/2015	REIMBURSEMENT - HOTEL ACCOMODATION IN WASHINGTON DC - BTA MEETIN	524.40
			ROSALES 051915	05/14/2015	TRAVEL - 2015 PLENARY MEETING OF BINATIONAL BRIDGES/BORDER CROSS	174.00
Check	05/19/2015	71078	Accounts Payable	SAN LUIS POLICE ATHLETIC LEAGUE, INC.		500.00
			Invoice	Date	Description	Amount
			2015-00001102	05/14/2015	CIVIC CONTRIBUTION-USA BOXING	500.00
Check	05/19/2015	71079	Accounts Payable	SANCHEZ, GERARDO		174.00

City of San Luis

Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
Batch Date: 05/19/2015

Schedule B
Transaction Amount

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable					
Check	05/19/2015	71082 Utility Management Refund	CRUZ , FRANCISCO F		155.23
	Account Type		Account Number	Transaction Date	Transaction Type
Check	05/19/2015	71083 Utility Management Refund	ESTRADA , SERGIO H		171.70
	Account Type		Account Number	Transaction Date	Transaction Type
Check	05/19/2015	71084 Utility Management Refund	HERNANDEZ-IBARRA, JOSE S & ANDREA HERNANDEZ GRP 62		39.26
	Account Type		Account Number	Transaction Date	Transaction Type
Check	05/19/2015	71085 Utility Management Refund	IVAN & SORAYA HERNANDEZ GROUP #60		19.51
	Account Type		Account Number	Transaction Date	Transaction Type
Check	05/19/2015	71086 Utility Management Refund	LEON , YOLANDA M		50.32
	Account Type		Account Number	Transaction Date	Transaction Type
Check	05/19/2015	71087 Utility Management Refund	LLANES- VALDEZ, RODOLFO & ANA E LLANES - GROUP 62		90.05
	Account Type		Account Number	Transaction Date	Transaction Type
Check	05/19/2015	71088 Utility Management Refund	NAVARRETE , AGUSTIN		150.97
	Account Type		Account Number	Transaction Date	Transaction Type
Check	05/19/2015	71089 Utility Management Refund	NOHEMI ALBOR		22.94
	Account Type		Account Number	Transaction Date	Transaction Type
	Residential		8186-001	05/18/2015	Refund - Account Credit
Check	05/19/2015	71090 Utility Management Refund	SANTOYO , SALVADOR		128.96
	Account Type		Account Number	Transaction Date	Transaction Type
Check	05/19/2015	71091 Utility Management Refund	TEJEDA , ESPERANZA		164.24
	Account Type		Account Number	Transaction Date	Transaction Type

1BYPAYABLE 1st BY Accounts Payable Totals:

Transactions: 10

\$993.18

User: Olivia Jenkins

Pages: 1 of 2

Prepared By:
Maggie Dominguez
Date: *5/19/2015 10:50:55 AM*
[Signature]

City of San Luis
Payment Batch Register
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
Batch Date: 05/19/2015

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Checks:		10	\$993.18		



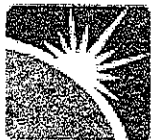
Pay Day Register Report

Schedule C

Pay Date Range 05/02/15 - 05/15/15

Pay Batch 201510

PSPRS FIRE	6,590.59	59,643.14	National Bank	650.00
PSPRS POLICE	6,171.02	55,846.35	Navy Federal	2,912.50
STANDARD LIFE ADDTNL	756.30	.00	NetSpend Corporation DD	100.00
TRANSWESTERN MEXICAN	268.80	.00	Sunbank	1,464.07
U.S. MEX DENTAL - EE &	434.28	.00	THE FOOTHILLS BANK	1,547.99
U.S. MEX DENTAL - EE &	144.76	.00	WASHINGTON FEDERAL	3,575.49
UNITED WAY	42.00	.00	Wells Fargo	47,665.18
US & MEX DENTAL= FAMILY	903.35	.00	WELLS FARGO CALE	2,376.80
US & MEX HEALTH = C	5,193.36	.00	Total	<u>\$205,201.34</u>
US & MEX HEALTH = FAMILY	3,595.09	.00		
US & MEX HEALTH = SP	1,361.25	.00	Check	\$28,449.15
VSP - VISION FAMILY	<u>525.11</u>	.00		
Net	<u>\$233,650.49</u>			



Pay Day Register Report *Schedule D*

Pay Date Range 05/01/15 - 05/31/15

Pay Batch 201505M

Pay Batch 201505M Total

Employees in Pay Batch 7

Female Employees in Pay Batch 3

Hours Description	Hours	Gross	Withholdings and Deductions	Gross Base	Benefits	Amount
102 - SALARY	.0000	7,550.00	Gross	7,750.00	EODCRS - COUNCIL	54.00
806 - TELEPHONE STIPEND	.0000	200.00	FEDERAL TAX WITHHOLDING	37.05	EODCRS - DISABILITY	1.13
Total	0.0000	\$7,750.00	SOCIAL SECURITY TAX	480.50	EORP - LEGACY RATE COUNCIL	157.50
			MEDICARE	112.37	EORP COUNCIL RETIREMENT	1,351.25
			STATE WITHHOLDING	136.00	U.S. MEX DENTAL COUNCIL - CHILD	26.58
			ASRS Council	103.32	U.S. MEX DENTAL COUNCIL - FAM	99.54
			ASRS LTD Council	1.08	US & MEX DENTAL COUNCIL = EE	101.91
			EODCRS - COUNCIL	72.00	US & MEX HLTH COUNCIL = C	742.49
			EODCRS - DISABILITY	1.13	US & MEX HLTH COUNCIL = EE ONLY	1,431.21
			EORP COUNCIL RETIREMENT	747.50	US & MEX HLTH COUNCIL = F	3,407.46
			MISCELLANEOUS	48.79	VISION - COUNCIL SINGLE	26.94
			U.S. MEX DENTAL COUNCIL -	41.36	VSP VISION- COUNCIL	35.92
			U.S. MEX DENTAL COUNCIL -	154.86	Total	\$7,435.93
			US & MEX HEALTH COUNCIL =	247.50		
			US & MEX HEALTH COUNCIL = F	1,135.83	Direct Deposits	Amount
			VSP - VISION COUNCIL	41.24	1st Bank Yuma	713.70
			Net	\$4,389.47	Chase Bank	787.12
					Federal Credit Union	909.14
					REALTORS FED CRED UNION	599.43
					Sunbank	299.76
					Wells Fargo	366.19
					Total	\$3,675.34
					Check	\$714.13

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 05/20/2015

Schedule E

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	05/20/2015	71148	Accounts Payable	YUMA OVERHEAD DOOR CO. INC		436.07
	Invoice		Date	Description		Amount
		55051	04/20/2015	REPAIR WAREHOUSE ELECTRIC DOOR@PW YARD(WATER DIVISION BUILDING)		436.07
Check	05/20/2015	71149	Accounts Payable	YUMA PRINTING & GRAPHIC DEPT.		903.86
	Invoice		Date	Description		Amount
		6873	05/15/2015	EMPLOYEE PICNIC INVITES		163.27
		6817	05/06/2015	REORDER: BACKFLOW PREVENTION TEST/MAINTENANCE FORMS		211.29
		6843	05/11/2015	PW ADMIN. LETTERHEAD & ENVELOPES		529.30
Check	05/20/2015	71150	Accounts Payable	YUMA SUN, INC		223.02
	Invoice		Date	Description		Amount
		62227	05/07/2015	LEGAL AD F/ DOWNTOWN PAVEMENT PRESERVATION B & C ST		223.02

1BYPAYABLE 1st BY Accounts Payable Totals:

Transactions: 59

\$127,398.55

Checks: 59 \$127,398.55

Prepared By:
Maggie Dominguez
 Date: *5/20/15*
C

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 05/20/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable						
Check	05/20/2015	71092	Accounts Payable	AMBERLY'S PLACE		3,250.00
		Invoice	Date	Description		Amount
		10102	04/20/2015	ADVOCACY SERVICES FOR MARCH 2015		3,250.00
Check	05/20/2015	71093	Accounts Payable	ANGEL'S TOWING SERVICE/AUTO SALES		340.00
		Invoice	Date	Description		Amount
		1773	04/09/2015	TOWING SERVICE DURING PAVEMENT PRESERVATION PROJECT@CITY HALL		40.00
		1817	05/16/2015	TOW SERVICE FOR SLPD IMPOUNDED VEHICLES		75.00
		1820	05/16/2015	TOW SERVICE FOR SLPD IMPOUNDED VEHICLES		75.00
		1821	05/18/2015	TOW SERVICE FOR SLPD IMPOUNDED VEHICLES		75.00
		1823	05/18/2015	TOW SERVICE FOR SLPD IMPOUNDED VEHICLES		75.00
Check	05/20/2015	71094	Accounts Payable	ARCTIC GLACIER USA INC		100.00
		Invoice	Date	Description		Amount
		1360513105	05/11/2015	10 LB CUBE ICE BAGS FOR SLFD		100.00
Check	05/20/2015	71095	Accounts Payable	ARIZONA PUBLIC SERVICE		9,575.22
		Invoice	Date	Description		Amount
		470828286	05/12/2015	ELECTRICITY - 101 W JUAN SANCHEZ BLVD		9,575.22
Check	05/20/2015	71096	Accounts Payable	ARIZONA WESTERN COLLEGE		508.97
		Invoice	Date	Description		Amount
		001970588	05/20/2015	OFF CAMPUS WORKSTUDY		508.97
Check	05/20/2015	71097	Accounts Payable	AZ STATE PRISON COMPLEX - YUMA		327.00
		Invoice	Date	Description		Amount
		2015-00001109	05/01/2015	INMATE LABOR PROJECT		327.00
Check	05/20/2015	71098	Accounts Payable	AZ STATE PRISON COMPLEX - YUMA		89.00
		Invoice	Date	Description		Amount
		2015-00001110	05/01/2015	INMATE LABOR PROJECT--TRANSPORTATION COSTS		89.00
Check	05/20/2015	71099	Accounts Payable	AZ STATE PRISON COMPLEX - YUMA		306.00
		Invoice	Date	Description		Amount

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 05/20/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
		2015-00001111		05/15/2015	INMATE LABOR PROJECT	306.00
Check	05/20/2015	71100	Accounts Payable	AZ STATE PRISON COMPLEX - YUMA		80.10
		Invoice		Date	Description	Amount
		2015-00001112		05/15/2015	INMATE LABOR PROJECT--TRANSPORTATION COSTS	80.10
Check	05/20/2015	71101	Accounts Payable	BEAMSPEED LLC		182.90
		Invoice		Date	Description	Amount
		431032		05/06/2015	ISP FOR EWWTP	182.90
Check	05/20/2015	71102	Accounts Payable	BORBON, MIREYA G.		16.00
		Invoice		Date	Description	Amount
		BORBON 052015		05/20/2015	REIMBURSEMENT - MASSMUTUAL INS	16.00
Check	05/20/2015	71103	Accounts Payable	CDWG		2,035.45
		Invoice		Date	Description	Amount
		VD21894		04/29/2015	PRINTER REPLACEMENT FOR CAPTAIN LOBBY	471.79
		TQ08104		04/06/2015	PRINTER FOR DISPATCH	203.66
		TQ17182		04/06/2015	TONER FOR ADMIN	286.12
		TT18518		04/13/2015	BARCODE SCANNER FOR UTILITIES	133.19
		TT23846		04/13/2015	EXTERNAL HARD DRIVE FOR K.MACUIL	102.70
		VD66022		04/29/2015	IPAD FOR K.MACUIL	837.99
Check	05/20/2015	71104	Accounts Payable	CSC OF YUMA		32.91
		Invoice		Date	Description	Amount
		000466243		05/07/2015	PARTS TO REPAIR A/C FOR POLICE VIN #8757	32.91
Check	05/20/2015	71105	Accounts Payable	DESERT WATER		187.52
		Invoice		Date	Description	Amount
		58891		04/14/2015	BULK DRINKING WATER FOR VARIOUS DEPTS	33.22
		59069		04/21/2015	BULK DRINKING WATER FOR VARIOUS DEPTS	37.64
		59148		04/28/2015	BULK DRINKING WATER FOR VARIOUS DEPTS	33.22
		59202		05/05/2015	BULK DRINKING WATER FOR VARIOUS DEPTS	50.94
		449450		05/14/2015	13.0 GALS. OF PROPANE GAS FOR SLFD	32.50
Check	05/20/2015	71106	Accounts Payable	DIAZ B ELECTRIC LLC		1,450.00

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 05/20/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice			Date	Description	Amount
		4001		05/04/2014	REPROGRAMMING/VERIFICATION OF MTU@WS#4	1,450.00
Check	05/20/2015	71107	Accounts Payable	EADS , ROBERT A		455.11
	Invoice			Date	Description	Amount
		EADS 052715		05/20/2015	TRAVEL - 2015 ACAA SUMMER MEETING	455.11
Check	05/20/2015	71108	Accounts Payable	ERICK M CARIO QUEZADA		2,250.00
	Invoice			Date	Description	Amount
		2015-00001104		05/20/2015	MUSIC PERFORMANCE FOR 4TH OF JULY EVENT 2015 AT JOE ORDUNO PARK	2,250.00
Check	05/20/2015	71109	Accounts Payable	FLORES , ELVIS N		150.00
	Invoice			Date	Description	Amount
		2015-00001105		05/20/2015	CATERING SERVICES FOR COMMITTEE EVENT PLANNING	150.00
Check	05/20/2015	71110	Accounts Payable	FLORES , NORBERTO		100.00
	Invoice			Date	Description	Amount
		FLORES 052015		05/20/2015	REIMBURSEMENT - STEEL TOE BOOTS	100.00
Check	05/20/2015	71111	Accounts Payable	GARCIA , JESUS		150.00
	Invoice			Date	Description	Amount
		137386		05/14/2015	HOT-DOGS FOR END OF SCHOOL YEAR WATER FUN EVENT	150.00
Check	05/20/2015	71112	Accounts Payable	GIMBUT, GLENN J.		84.00
	Invoice			Date	Description	Amount
		GIMBUT 052715		05/20/2015	TRAVEL - 2015 ACAA SUMMER MEETING	84.00
Check	05/20/2015	71113	Accounts Payable	GLOBAL EQUIPMENT COMPANY		408.27
	Invoice			Date	Description	Amount
		108055719		05/11/2015	SAFETY EQUIPMENT FOR EVIDENCE ROOM	408.27
Check	05/20/2015	71114	Accounts Payable	GUERRA , RUTH		500.00
	Invoice			Date	Description	Amount
		81		05/15/2015	TRANSLATING SERVICES FOR THE COURT 051115-051515	500.00
Check	05/20/2015	71115	Accounts Payable	HILL BROTHERS CHEMICAL CO.		5,766.98

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 05/20/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Invoice						Amount
		4406047		05/11/2015	BLEACH USED TO DISINFECT EFFLUENT DISCHARGE/SCRUBBER@WEST WWTP	5,766.98
Check	05/20/2015	71116	Accounts Payable	JAMES DAVEY AND ASSOCIATES		1,948.00
Invoice						Amount
		2015148		05/07/2015	COUNTY 25TH ST WATER MAIN PROJECT	1,948.00
Check	05/20/2015	71117	Accounts Payable	LOOMIS		1,070.05
Invoice						Amount
		11613266		04/30/2015	ARMORED CAR SERVICE, FUEL & INSURANCE FEES	1,070.05
Check	05/20/2015	71118	Accounts Payable	LOWE'S HIW, INC.		1,284.92
Invoice						Amount
		994897		04/03/2015	REPLACEMENT OF CEILING FANS AT SENIOR CENTER	488.18
		928384		04/15/2015	PURCHASE GLADIATOR STEEL CABINET FOR CITY SHOP	795.09
		L150402		04/01/2015	CHRGES	1.65
Check	05/20/2015	71119	Accounts Payable	MACHADO MADRID , FRANCISCO ROGELIO		400.00
Invoice						Amount
		2015-00001103		05/19/2015	SOUND SYSTEM FOR MOTHER'S DAY FEST2015/FALL CLASSES PRESENTATION	400.00
Check	05/20/2015	71120	Accounts Payable	MACUIL , KAY		84.00
Invoice						Amount
		MACUIL 052715		05/20/2015	TRAVEL - 2015 ACAA SUMMER MEETING	84.00
Check	05/20/2015	71121	Accounts Payable	MARTINEZ , MONICA		40.00
Invoice						Amount
		2015-00001106		05/20/2015	OVERPAYMENT	40.00
Check	05/20/2015	71122	Accounts Payable	MASSMUTUAL FINANCIAL GROUP		211.38
Invoice						Amount
		2015-00001114		05/20/2015	INSURANCE FOR MAY 2015	105.69
		2015-00001115		05/20/2015	INSURANCE FOR APRIL 2015	105.69
Check	05/20/2015	71123	Accounts Payable	MIDWAY CHEVROLET		32,208.01

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 05/20/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Invoice						Amount
699554						32,208.01
05/20/2015						410.82
Check	05/20/2015	71124	Accounts Payable	NEW YORK LIFE INSURANCE CO.		
Invoice						Amount
2015-00001116						205.41
2015-00001117						205.41
Check	05/20/2015	71125	Accounts Payable	PREPAID LEGAL SERVICES		152.48
Invoice						Amount
2015-00001119						152.48
Check	05/20/2015	71126	Accounts Payable	QUINONEZ , FRANCISCO		225.00
Invoice						Amount
10526						75.00
10043						75.00
10226						75.00
Check	05/20/2015	71127	Accounts Payable	RAY ALLEN MANUFACTURING, LLC		89.96
Invoice						Amount
314477						89.96
Check	05/20/2015	71128	Accounts Payable	RON TURLEY ASSOCIATES INC.		333.74
Invoice						Amount
43485						327.60
FC 4241						6.14
Check	05/20/2015	71129	Accounts Payable	SAM'S CLUB		1,685.88
Invoice						Amount
2015-00001107						1,685.88
Check	05/20/2015	71130	Accounts Payable	SIGN MASTERS		714.44
Invoice						Amount
38137						714.44
Check	05/20/2015	71131	Accounts Payable	SMITH, RALPH E. SR.		9,125.00

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 05/20/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice		Date	Description		Amount
Check	05/20/2015	71132	Accounts Payable	23069	NREGULATED CONTAMINANT MONITORING RULE 3 (UCMR3) SOUTH YUMA COUNTY LANDFILL	9,125.00 13,941.80
	Invoice		Date	Description		Amount
	05/20/2015	71133	Accounts Payable	6540	LANDFILL FEES FROM 041615-043015 STANDARD PRINTING COMPANY, INC	13,941.80 1,203.76
Check	05/20/2015	71134	Accounts Payable	242692	OUTSOURCE FOR PRINTING & PREPARING UTILITY BILL SUN BADGE CO.	1,203.76 222.00
	Invoice		Date	Description		Amount
	05/20/2015	71135	Accounts Payable	357431	BADGES FOR CM WALSHE/BUCHANAN JR TECHNOLOGY PROVIDERS INC	222.00 3,340.63
Check	05/20/2015	71136	Accounts Payable	21500	COUNCIL CHAMBERS UPGRADE PHASE II THE HOME DEPOT	3,340.63 2,088.44
	Invoice		Date	Description		Amount
	05/20/2015	71137	Accounts Payable	2043007	TOOLS USED FOR ROUTINE MAINTENANCE FOR HWY USERS CREW/INMATES	1,420.18
Check	05/20/2015	71137	Accounts Payable	2053496	PURCHASE OF MATERIAL FOR RC TRACK ACTIVITY	334.36
	05/20/2015	71137	Accounts Payable	1043052	LIME USED ON GRIT COLLECTED@WEST WWTP	333.90
	Invoice		Date	Description		Amount
Check	05/20/2015	71138	Accounts Payable	831196838	INTERNET SERVICES FOR JANUARY 2015	674.80
	05/20/2015	71138	Accounts Payable	831739196	INTERNET SERVICES FOR APRIL 2015	657.03
	05/20/2015	71138	Accounts Payable	830819285	INTERNET SERVICES FOR NOVEMBER 2014	637.89
Check	05/20/2015	71138	Accounts Payable	201504001962	UNIVERSAL BACKGROUND SCREENING BACKGROUND CHECK	295.00 295.00
	Invoice		Date	Description		Amount
	05/20/2015	71139	Accounts Payable	201504001962	BACKGROUND CHECK	295.00
Check	05/20/2015	71139	Accounts Payable	US BANK		6,000.00

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 05/20/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice		Date	Description		Amount
	3962273		04/24/2015	SLFD CORP SENIOR LIEN TAXABLE REFUNDING REV BONDS		6,000.00
Check	05/20/2015	71140	Accounts Payable	US POST MASTER		2,390.89
	Invoice		Date	Description		Amount
	116036		05/04/2015	MONTHLY POSTAGE FOR UTILITY BILL MAILING		2,390.89
Check	05/20/2015	71141	Accounts Payable	USA BLUE BOOK		159.96
	Invoice		Date	Description		Amount
	639191		05/07/2015	SUPPLIES USED FOR DAILY MAINTENANCE/OPERATIONS AT WWTP		159.96
Check	05/20/2015	71142	Accounts Payable	VEGA & VEGA ENGINEERING, P L.C.		7,700.00
	Invoice		Date	Description		Amount
	15-094		05/15/2015	CONSULTING SERVICES FOR PAVING DESIGN OF DIRT LOT BEHIND CC		7,700.00
Check	05/20/2015	71143	Accounts Payable	WAXIE SANITARY SUPPLY		1,648.68
	Invoice		Date	Description		Amount
	75261491		05/08/2015	JANITORIAL SUPPLIES FOR FIRE STATION		1,426.53
	75247242		05/01/2015	JANITORIAL SUPPLIES FOR THE BUSINESS INCUBATOR		222.15
Check	05/20/2015	71144	Accounts Payable	YOUNG PEST CONTROL LLC		510.00
	Invoice		Date	Description		Amount
	2015-00001113		04/27/2015	PEST CONTROL SERVICES FOR APRIL 2015 FOR VARIOUS DEPARTMENTS		510.00
Check	05/20/2015	71145	Accounts Payable	YUMA ELECTRIC MOTORS & PUMPS		1,388.57
	Invoice		Date	Description		Amount
	16071		05/07/2015	REPLACE DAMAGED BLOWER DIGESTER #1		1,248.01
	16067		04/21/2015	PART (STAINLESS STEEL HOOK) TO REPLACE ON HOMA PUMP@MERRILL LS		140.56
Check	05/20/2015	71146	Accounts Payable	YUMA FARM & HOME SUPPLY INC.		509.07
	Invoice		Date	Description		Amount
	441812		05/06/2015	REPLACE POLY (BLEACH) TANK F/ SCRUBBER SYSTEM@WEST WWTP		509.07
Check	05/20/2015	71147	Accounts Payable	YUMA NURSERY SUPPLY		4,137.97
	Invoice		Date	Description		Amount
	266724		04/13/2015	PURCHASE OF BERMUDA SEED FOR ALL ATHLETIC FIELDS AROUND THE CITY		4,137.97

City of San Luis
Payment Batch Register

Bank Account: 1BYPAYABLE - 1st BY Accounts Payable

Batch Date: 05/21/2015

Schedule F
Transaction
Amount

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	05/21/2015	71159 Accounts Payable	UNITED WAY OF YUMA COUNTY INC.		42.00
	Invoice	Date	Description		Amount
	2015-00001127	05/20/2015	705 - UNITED WAY		42.00
Check	05/21/2015	71160 Accounts Payable	UNITED YUMA FIRE FIGHTERS-IAFF		643.50
	Invoice	Date	Description		Amount
	2015-00001128	05/20/2015	543 - IAFF- FIRE DEPT		643.50
Check	05/21/2015	71161 Accounts Payable	ZIONS FIRST NATIONAL BANK		85.00
	Invoice	Date	Description		Amount
	2015-00001129	05/20/2015	533 - GARNISHMENT		85.00
1BYPAYABLE 1st BY Accounts Payable Totals:			Transactions: 11		\$38,087.68
Checks: 11			\$38,087.68		

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 05/21/2015

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable					
Check	05/21/2015	71151 Accounts Payable	BURSEY & ASSOCIATES, P.C.		80.13
	Invoice	Date	Description		Amount
		2015-00001123	05/20/2015	711 - GARNISHMENT	80.13
Check	05/21/2015	71152 Accounts Payable	FOP/ALC		236.00
	Invoice	Date	Description		Amount
		2015-00001124	05/20/2015	714 - FOP/ALC	236.00
Check	05/21/2015	71153 Accounts Payable	NATIONWIDE RETIREMENT SOLUTIONS		126.00
	Invoice	Date	Description		Amount
		MAY 2015	05/20/2015	MAY 2015	126.00
Check	05/21/2015	71154 Accounts Payable	PONCE , ADRIANA		164.31
	Invoice	Date	Description		Amount
		2015-00001125	05/20/2015	532 - GARNISHMENT - CHILD SUPPORT	164.31
Check	05/21/2015	71155 Accounts Payable	PUBLIC SAFETY PERSONNEL RET SY		32,587.43
	Invoice	Date	Description		Amount
		psprs ALT 051515	05/20/2015	PSPRS ALT 051515	631.79
		EORP 053115	05/20/2015	EORP 053115	2,098.75
		psprs PPE 051515	05/20/2015	PSPRS PPE 051515	29,854.63
		EODCRS DIS 1	05/20/2015	EODCRS DISAB MAY 2015 1	2.26
Check	05/21/2015	71156 Accounts Payable	PUBLIC SAFETY PERSONNEL RET SY		157.50
	Invoice	Date	Description		Amount
		eorp legacy MAY	05/20/2015	EORP LEGACY MAY 2015	157.50
Check	05/21/2015	71157 Accounts Payable	SAN LUIS POLICE OFFICERS ASSOC		330.00
	Invoice	Date	Description		Amount
		2015-00001126	05/20/2015	539 - ASK COPS - SLPD	330.00
Check	05/21/2015	71158 Accounts Payable	SUPPORT PAYMENT CLEARINGHOUSE		3,635.81
	Invoice	Date	Description		Amount
		CS PPE 051515	05/20/2015	CS PPE 051515	3,635.81

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 05/21/2015

Schedule G
 Transaction Amount

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable					
Check	05/21/2015	71162 Accounts Payable	PUBLIC SAFETY PERSONNEL RET SY		631.79
	Invoice	Date	Description		Amount
		psprs ALT 051515	05/20/2015	PSPRS ALT 051515	631.79
Check	05/21/2015	71163 Accounts Payable	PUBLIC SAFETY PERSONNEL RET SY		2,098.75
	Invoice	Date	Description		Amount
		EORP 053115	05/20/2015	EORP 053115	2,098.75
Check	05/21/2015	71164 Accounts Payable	PUBLIC SAFETY PERSONNEL RET SY		29,854.63
	Invoice	Date	Description		Amount
		psprs PPE 051515	05/20/2015	PSPRS PPE 051515	29,854.63
Check	05/21/2015	71165 Accounts Payable	PUBLIC SAFETY PERSONNEL RET SY		2.26
	Invoice	Date	Description		Amount
		EODCRS DIS 1	05/20/2015	EODCRS DISAB MAY 2015 1	2.26
1BYPAYABLE 1st BY Accounts Payable Totals:			Transactions: 4		\$32,587.43
Checks:		4	\$32,587.43		

Maura Gonzalez
 5/21/15

City of San Luis
Payment Batch Register
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
Batch Date: 05/21/2015

Schedule H
Transaction
Amount

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable					
Check	05/21/2015	71166 Accounts Payable	INTEGRATED WATER SERVICES, INC		116,811.21
	Invoice	Date	Description		Amount
	300-04	05/21/2015	WS #7 MANGANESE REMOVAL SYSTEM PROJECT-PAYMENT #4		116,811.21
1BYPAYABLE 1st BY Accounts Payable Totals:			Transactions: 1		\$116,811.21
Checks:	1		\$116,811.21		

User: Maura Gonzalez

Pages: 1 of 1

5/21/2015 4:42:18 PM

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 05/26/2015

Schedule I
 Transaction
 Amount

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable						
Check	05/26/2015	71167	Accounts Payable	LOPEZ, ENRIQUE		145.00
	Invoice		Date	Description		Amount
		LOPEZ 052715	05/26/2015	TRAVEL - 49TH ANNUAL PFFA STATE CONVENTION		145.00
Check	05/26/2015	71168	Accounts Payable	PELAYO, MANUEL		145.00
	Invoice		Date	Description		Amount
		PELAYO 052715	05/26/2015	TRAVEL - 49TH ANNUAL PFFA STATE CONVENTION		145.00
Check	05/26/2015	71169	Accounts Payable	PEREZ, JORGE		108.00
	Invoice		Date	Description		Amount
		PEREZ 052715	05/26/2015	TRAVEL - CERTIFIED PUBLIC MANAGER PRGM		108.00
Check	05/26/2015	71170	Accounts Payable	ROJAS, MANUEL		108.00
	Invoice		Date	Description		Amount
		ROJAS 052715	05/26/2015	TRAVEL - CERTIFIED PUBLIC MANAGER PRGM		108.00
1BYPAYABLE 1st BY Accounts Payable Totals:				Transactions: 4		\$506.00
Checks:		4			\$506.00	

Prepared By:
Maggie Dominguez
 Date: *Maggie B.*
5/26/15

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 05/27/2015

Schedule J
 Transaction
 Amount

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable						
Check	05/27/2015	71171	Accounts Payable	CARRASCO, AFRICA		76.00
	Invoice		Date	Description		Amount
		CARRASCO 052815	05/27/2015	TRAVEL - ARIZONA ASSOCIATION OF LATINO ELECTED OFFICIALS		76.00
Check	05/27/2015	71172	Accounts Payable	LOPEZ, ENRIQUE		91.00
	Invoice		Date	Description		Amount
		LOPEZ 051315	05/27/2015	TRAVEL - WACEMS MEETING		91.00
Check	05/27/2015	71173	Accounts Payable	ST. LOUIS, KETIE		482.09
	Invoice		Date	Description		Amount
		ST.LOUIS 053015	05/27/2015	TRAVEL - CPE REQUIREMENTS FOR CPA LICENSE		482.09
1BYPAYABLE 1st BY Accounts Payable Totals:				Transactions: 3		\$649.09
Checks:		3		\$649.09		

Prepared By:
Maggie Dominguez
 Date: *5/27/15*


Payment Register

From Payment Date: 5/28/2015 - To Payment Date: 5/28/2015

Prepared By:
Margarita Dominguez
Date: 5/28/15

Schedule K

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
Type Check Totals:					72 Transactions		\$192,714.58		
1BYPAYABLE - 1st BY Accounts Payable Totals									

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	72	\$192,714.58	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	72	\$192,714.58	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	72	\$192,714.58	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	72	\$192,714.58	\$0.00

Grand Totals:

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	72	\$192,714.58	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	72	\$192,714.58	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	72	\$192,714.58	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	72	\$192,714.58	\$0.00

City of San Luis

Payment Register

From Payment Date: 5/28/2015 - To Payment Date: 5/28/2015

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
1BYPAYABLE - 1st BY Accounts Payable									
<u>Check</u>									
71174	05/28/2015	Open			Accounts Payable	24 KARAT JEWELERS	\$17.89		
71175	05/28/2015	Open			Accounts Payable	AFLAC	\$10,531.00		
71176	05/28/2015	Open			Accounts Payable	ALSCO, INC	\$1,658.95		
71177	05/28/2015	Open			Accounts Payable	AMERICAN HERITAGE LIFE INSURANCE COMPANY	\$24.20		
71178	05/28/2015	Open			Accounts Payable	ANGEL'S TOWING SERVICE/AUTO SALES	\$75.00		
71179	05/28/2015	Open			Accounts Payable	APPLIED PRODUCTS GROUP LLC	\$9,948.67		
71180	05/28/2015	Open			Accounts Payable	ARIZONA BRAKE & CLUTCH SUPPLY	\$1,551.27		
71181	05/28/2015	Open			Accounts Payable	ARIZONA PUBLIC SERVICE	\$2,203.29		
71182	05/28/2015	Open			Accounts Payable	ARIZONA SOUTHWEST UNIFORMS LLC	\$385.09		
71183	05/28/2015	Open			Accounts Payable	BILL ALEXANDER FORD	\$3,093.19		
71184	05/28/2015	Open			Accounts Payable	BORDER PRECAST INC.	\$693.62		
71185	05/28/2015	Open			Accounts Payable	CAMARENA, CORNELIUS	\$400.00		
71186	05/28/2015	Open			Accounts Payable	CASTILLON, JOAQUIN, A	\$20.00		
71187	05/28/2015	Open			Accounts Payable	CATANIA, ANDREA	\$241.00		
71188	05/28/2015	Open			Accounts Payable	CDWG	\$5,187.35		
71189	05/28/2015	Open			Accounts Payable	CENTURYLINK	\$4,070.12		
71190	05/28/2015	Open			Accounts Payable	D & H ELECTRIC INC.	\$14,169.60		
71191	05/28/2015	Open			Accounts Payable	D'PAIR DEVELOPMENT LLC.	\$3,950.00		
71192	05/28/2015	Open			Accounts Payable	DELL MARKETING L.P.	\$12,150.96		
71193	05/28/2015	Open			Accounts Payable	DIRECTV, INC	\$102.45		
71194	05/28/2015	Open			Accounts Payable	DOCUNITED IMAGING, LLC	\$5,250.00		
71195	05/28/2015	Open			Accounts Payable	FISHER CHRYSLER	\$292.26		
71196	05/28/2015	Open			Accounts Payable	FRESH TERRA SERVICES LLC	\$1,615.00		
71197	05/28/2015	Open			Accounts Payable	GILA ELECTRONIC	\$1,793.06		
71198	05/28/2015	Open			Accounts Payable	GONZALEZ, JAVIER	\$304.00		
71199	05/28/2015	Open			Accounts Payable	GRACIANO MONTES, ANGEL	\$33.80		
71200	05/28/2015	Open			Accounts Payable	GREATER YUMA ECONOMIC DEV CORP	\$6,000.00		
71201	05/28/2015	Open			Accounts Payable	GUERRA, RUTH	\$500.00		
71202	05/28/2015	Open			Accounts Payable	HAJOCA CORPORATION	\$1,030.19		
71203	05/28/2015	Open			Accounts Payable	JAMES COOKE & HOBSON INC.	\$11,428.68		
71204	05/28/2015	Open			Accounts Payable	LASTRA, ROSA	\$250.00		
71205	05/28/2015	Open			Accounts Payable	M & Y ELECTRICAL LLC	\$3,760.00		
71206	05/28/2015	Open			Accounts Payable	MAYA'S CONSTRUCTION LLC.	\$10,725.00		
71207	05/28/2015	Open			Accounts Payable	MCNEILUS TRUCK & MFG CO.	\$1,132.29		
71208	05/28/2015	Open			Accounts Payable	MIDWAY CHEVROLET	\$41,245.64		
71209	05/28/2015	Open			Accounts Payable	NAPA AUTO PARTS	\$72.84		
71210	05/28/2015	Open			Accounts Payable	NEEDTHESE.COM	\$459.30		
71211	05/28/2015	Open			Accounts Payable	NICKLAUS ENGINEERING	\$130.00		
71212	05/28/2015	Open			Accounts Payable	ORTIZ PEST CONTROL INC.	\$125.00		
71213	05/28/2015	Open			Accounts Payable	PARAMO, VANIA	\$500.00		
71214	05/28/2015	Open			Accounts Payable	PROFESSIONAL PEST CONTROL LLC	\$2,000.00		

Payment Register

From Payment Date: 5/28/2015 - To Payment Date: 5/28/2015

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
71215	05/28/2015	Open			Accounts Payable	PUBLIC SAFETY PERSONNEL RET SY	\$4,103.33		
71216	05/28/2015	Open			Accounts Payable	PURCELL TIRE CO.	\$1,534.92		
71217	05/28/2015	Open			Accounts Payable	QUINONES TIRE LLC	\$50.00		
71218	05/28/2015	Open			Accounts Payable	QUINONEZ, FRANCISCO	\$225.00		
71219	05/28/2015	Open			Accounts Payable	R.J. SAFETY SUPPLY CO. INC.	\$1,449.54		
71220	05/28/2015	Open			Accounts Payable	REDBURN TIRE COMPANY	\$119.05		
71221	05/28/2015	Open			Accounts Payable	ROGERS LOPEZ, ERNESTO	\$514.00		
71222	05/28/2015	Open			Accounts Payable	ROJAS, MANUEL	\$165.00		
71223	05/28/2015	Open			Accounts Payable	SAFETY-KLEEN CORPORATION	\$381.13		
71224	05/28/2015	Open			Accounts Payable	SAHRA	\$80.00		
71225	05/28/2015	Open			Accounts Payable	SAM'S CLUB	\$4,046.13		
71226	05/28/2015	Open			Accounts Payable	SAN DIEGO POLICE EQUIPMENT CO.	\$4,758.40		
71227	05/28/2015	Open			Accounts Payable	SAN LUIS AIR CONDITIONING LLC	\$730.00		
71228	05/28/2015	Open			Accounts Payable	SAN LUIS CHAMBER OF COMMERCE	\$352.64		
71229	05/28/2015	Open			Accounts Payable	SANCHEZ MENDOZA, DIEGO	\$100.00		
71230	05/28/2015	Open			Accounts Payable	SOCIETY FOR HUMAN RESOURCE MGMT	\$190.00		
71231	05/28/2015	Open			Accounts Payable	SOUTH WEST LUMBER	\$485.69		
71232	05/28/2015	Open			Accounts Payable	STANDARD INSURANCE CO.	\$1,512.60		
71233	05/28/2015	Open			Accounts Payable	SUN RENTAL AND SALES INC.	\$556.05		
71234	05/28/2015	Open			Accounts Payable	TORRES, CARLOS	\$165.00		
71235	05/28/2015	Open			Accounts Payable	UNITED JANITORIAL SUPPLY, INC.	\$96.48		
71236	05/28/2015	Open			Accounts Payable	VEGA & VEGA ENGINEERING, P.L.C.	\$3,935.00		
71237	05/28/2015	Open			Accounts Payable	WAXIE SANITARY SUPPLY	\$257.38		
71238	05/28/2015	Open			Accounts Payable	YUMA AUTOGLASS SPECIALIST LLC	\$383.19		
71239	05/28/2015	Open			Accounts Payable	YUMA COUNTY HUMANE SOCIETY	\$5,558.00		
71240	05/28/2015	Open			Accounts Payable	YUMA COUNTY LIBRARY DISTRICT	\$50.00		
71241	05/28/2015	Open			Accounts Payable	YUMA COUNTY LIBRARY DISTRICT	\$55.00		
71242	05/28/2015	Open			Accounts Payable	YUMA OVERHEAD DOOR CO. INC	\$1,191.59		
71243	05/28/2015	Open			Accounts Payable	YUMA PRINTING & GRAPHIC DEPT.	\$18.15		
71244	05/28/2015	Open			Accounts Payable	YUMA WINNELSON CO.	\$365.60		
71245	05/28/2015	Open			Accounts Payable	ZATARAIN, EDUARDO	\$165.00		

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 05/28/2015

Schedule L
 Transaction
 Amount

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable						
Check	05/28/2015	71246	Accounts Payable	BORBON, MIREYA G.		7.50
	Invoice		Date	Description		Amount
		BORBON 052815	05/28/2015	REIMBURSEMENT - STANDARD LIFE INS		7.50
Check	05/28/2015	71247	Accounts Payable	SECRETARY OF STATE		43.00
	Invoice		Date	Description		Amount
		2015-00001157	05/28/2015	NOTARY COMMISSION RENEWAL FOR T. DE LA HOYA		43.00
Check	05/28/2015	71248	Accounts Payable	SILVA , FRANCISCO		9.43
	Invoice		Date	Description		Amount
		SILVA 052815	05/28/2015	REIMBURSEMENT - AFLAC POLICY		9.43
Check	05/28/2015	71249	Accounts Payable	TRUCKMATES LLC		887.44
	Invoice		Date	Description		Amount
		34168	04/22/2015	PURCHASE BED LINE X FOR HWY USER VIN #0495		417.67
		34169	04/22/2015	PURCHASE BED LINE X FOR HWY USER VIN #5470		469.77
Check	05/28/2015	71250	Accounts Payable	VILLA , PABLO		500.00
	Invoice		Date	Description		Amount
		2015-00001158	05/28/2015	CIVIC CONTRIBUTION TO ATTEND THIEL FOUNDATION SUMMIT		500.00
Check	05/28/2015	71251	Accounts Payable	YUMA INSURANCE, INC		50.00
	Invoice		Date	Description		Amount
		28822	05/28/2015	NOTARY BOND RENEWAL T. DELAHOYA		50.00
1BYPAYABLE 1st BY Accounts Payable Totals:				Transactions: 6		\$1,497.37
Checks:		6		\$1,497.37		

Prepared By:
Maggie Dominguez
 Date: *5/28/15*

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 05/28/2015

Schedule M
 Transaction
 Amount

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
		Account Type	Account Number	Transaction Date	Transaction Type
Check	05/28/2015	71264 Utility Management Refund	MENDEZ , CORAL		139.81
		Account Type	Account Number	Transaction Date	Transaction Type
Check	05/28/2015	71265 Utility Management Refund	PRIETO, JESUS & MARIA DEL CARMEN		153.55
		Account Type	Account Number	Transaction Date	Transaction Type
Check	05/28/2015	71266 Utility Management Refund	RENTERIA, FRANK & MARIA LUZ - GROUP 62		59.21
		Account Type	Account Number	Transaction Date	Transaction Type
Check	05/28/2015	71267 Utility Management Refund	RIVERA , GILBERTO		190.72
		Account Type	Account Number	Transaction Date	Transaction Type
Check	05/28/2015	71268 Utility Management Refund	SANCHEZ , JULIA C		98.97
		Account Type	Account Number	Transaction Date	Transaction Type
Check	05/28/2015	71269 Utility Management Refund	SANDOVAL, JOSE R & MARIA D - GROUP 62		73.35
		Account Type	Account Number	Transaction Date	Transaction Type
Check	05/28/2015	71270 Utility Management Refund	SERVIN , LIZETH & FRANCISCO		207.82
		Account Type	Account Number	Transaction Date	Transaction Type
1BYPAYABLE 1st BY Accounts Payable Totals:					Transactions: 19
					\$1,997.47
Checks:	19	\$1,997.47			

Prepared By:
Maggie Dominguez
 Date: *5/28/15*

City of San Luis
Payment Batch Register
 Bank Account: 1BYPAYABLE - 1st BY Accounts Payable
 Batch Date: 05/28/2015

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 1BYPAYABLE - 1st BY Accounts Payable					
Check	05/28/2015	71252 Utility Management Refund	BAY CARO, ABEL - GROUP # 62		72.32
	Account Type		Account Number	Transaction Date	Transaction Type
Check	05/28/2015	71253 Utility Management Refund	BOARDMAN, MAGDALENA - GRP # 62		92.72
	Account Type		Account Number	Transaction Date	Transaction Type
Check	05/28/2015	71254 Utility Management Refund	CARREON, LUIS A & RAMONA V NORZAGARAY- GRP 62		83.39
	Account Type		Account Number	Transaction Date	Transaction Type
Check	05/28/2015	71255 Utility Management Refund	CARRILLO , MARIA & MANUEL		187.16
	Account Type		Account Number	Transaction Date	Transaction Type
Check	05/28/2015	71256 Utility Management Refund	CASTANEDA, CYNTHIA- GRP # 62		55.55
	Account Type		Account Number	Transaction Date	Transaction Type
Check	05/28/2015	71257 Utility Management Refund	CHAGOLLA , JUAN & ANA		168.83
	Account Type		Account Number	Transaction Date	Transaction Type
Check	05/28/2015	71258 Utility Management Refund	ESPERANZA , VANESSA		48.83
	Account Type		Account Number	Transaction Date	Transaction Type
Check	05/28/2015	71259 Utility Management Refund	GARCIA , MIRIAM		24.64
	Account Type		Account Number	Transaction Date	Transaction Type
Check	05/28/2015	71260 Utility Management Refund	GUTIERREZ , MIGUEL		163.90
	Account Type		Account Number	Transaction Date	Transaction Type
Check	05/28/2015	71261 Utility Management Refund	HAINES, ROBERT M & ESPINO, ELIZABETH		77.74
	Account Type		Account Number	Transaction Date	Transaction Type
Check	05/28/2015	71262 Utility Management Refund	LLUVIA & PERLA RUIZ- GROUP #61		14.71
	Account Type		Account Number	Transaction Date	Transaction Type
Check	05/28/2015	71263 Utility Management Refund	MEDINA GARCIA, ISRAEL & ANA M MEDINA -GRP 62		84.25



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

5. 1.

Meeting Date: 06/10/2015

Department Head: Glenn Gimbut, City Attorney, Attorney's Office

Submitted By: Gloria Rodriguez, Legal Secretary, Attorney's Office

Action Requested: Motion

ITEM:

Discussion and possible action on any and all matters regarding authorization of payment to Sun City Development, Inc., doing business as New Star Electric and/or SC Development, Juan Barajas Evangelista, qualifying party, for construction work performed at the Municipal Court. **(Glenn Gimbut)**

SUMMARY:

The staff at the Municipal Court ordered and authorized construction work at the Municipal Court with Sun City Development, Inc. dba New Star Electric and RC Development for what has been called the Court remodeling project or maintenance.

The work involved was "construction" as defined by ARS §34-101. No written contract was entered into before work was performed. No bids were solicited or received. Attached are the invoices presented for payment. The amount requested by the contractor appears to be in excess of \$21,000.00. No building permit or permits were ever applied for or issued, prior to work being performed, but permit(s) have now been applied for, and inspection by Building Safety indicates that work was performed in a satisfactory manner in compliance with the building codes. Construction work on a building is governed by the provisions of Title 34 of the Arizona Revised Statutes. Construction work on a building is work that must be performed by a licensed contractor. Work that has a value of more than \$20,000 on a public building is governed by ARS §34-201.C and must go through formal bidding including advertised sealed bids with bid bonds, performance bonding, and payment bonding. Council does not have the legal power to waive bidding requirements if the work in question is governed by Title 34.

With respect to the requests by Sun City Development, Inc. for work on the Court building, the City Code requires all contracts to be authorized in advance by the Purchasing Agent. This did not occur. The City Code requirements for purchases above \$5,000 were not met. The procedure for waiving competitive bids as contained at §36.01(H) should only be used when the reason for waiving bids is in the fiduciary interests of the public treasury. The facts of this matter are such that the Office of City Attorney cannot recommend use of this procedure.

The contractor, on the other hand, has relied on the representations of the Court to do

work, and has performed the work. The City has received a benefit. As a result, the contractor may have a claim in equity under the theory of quantum meruit.

The City is not without its defenses, and the Office of City Attorney is not representing that the City could not prevail in the event of litigation. It is recommending that because the contractor has performed work and a benefit has been received, that the matter should be settled.

It is also recommended that approval for payment be made conditioned upon the contractor agreeing that the sum is payment in full for any and all claims against the City of San Luis of whatsoever kind or nature as of June 10, 2015, and that no further claims for work prior to that date will be honored or paid. It is recommended that the contractor execute an appropriate settlement and release agreement. It is suggested that this be handled as a settlement of claims for a fixed sum.

RECOMMENDATION / SUGGESTED MOTION:

I HEREBY MOVE TO APPROVE PAYMENT TO SUN CITY DEVELOPMENT, INC. DOING BUSINESS AS NEW STAR ELECTRIC AND OR S C DEVELOPMENT FOR WORK PERFORMED AT THE MUNICIPAL COURT IN THE AMOUNT OF \$19,000.00 FOR THE REASON THAT THE WORK HAS BEEN PERFORMED, AND ON THE CONDITION THAT IT BE IN FULL ACCORD AND SATISFACTION FOR ANY AND ALL CLAIMS, OF WHATSOEVER KIND OR NATURE, KNOWN OR UNKNOWN, AS PAYMENT IN FULL FOR ANY AND ALL WORK, SERVICES, MATERIALS, EQUIPMENT, FIXTURES, APPLIANCES, SUPPLIES, APPURTENANCES, OR OTHER PERSONALTY PERFORMED FOR OR DELIVERED TO THE CITY OF SAN LUIS AND/OR THE SAN LUIS MUNICIPAL COURT AS OF JUNE 10, 2015, AND THE CONTRACTOR OR CONTRACTORS EXECUTE AN APPROPRIATE SETTLEMENT AGREEMENT AND RELEASE OF CLAIMS IN A FORM APPROVED BY THE OFFICE OF CITY ATTORNEY.

Supporting information not attached to the Agenda Item Review that is on file in the Office of the City Clerk:

N/A

Does the document need to be recorded?: No

N/A

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: Yes

CITY/STATE/FEDERAL FUNDS: City

TOTAL: 19000.00

BUDGETED:

AVAILABLE TO TRANSFER: 24024.00

ACCOUNT #/REMAINING BALANCE: 260-261-90005

FISCAL IMPACT STATEMENT:

Attachments

Invoices from New Star Electric

NEW STAR ELECTRIC

622 S MAIN ST
PO BOX 2006
SAN LUIS, AZ 85349
ROC 238875

Voice: 928-627-2211

Fax: 928-627-9479

INVOICE

Invoice Number: 241

Invoice Date: Nov 14, 2014

Page: 1

*statute of
limitations
Exceeded*

Bill To:

CITY OF SAN LUIS
720 2nd Ave
PO BOX 1170
SAN LUIS, AZ 85349

Ship to:

Customer ID	Customer PO	Payment Terms	
Citslu		Net 10 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Airborne		11/24/14

Quantity	Item	Description	Unit Price	Amount
1.00		Job site; Municipal Court, rooms converted in temporary Court. Remove three old electrical conduits from wood wall removed and two data cables. Make electrical connections to feed electric power to two rooms de-energized.	270.00	270.00
Subtotal				270.00
Sales Tax				
Total Invoice Amount				270.00
Payment/Credit Applied				
TOTAL				270.00

Check/Credit Memo No:

NEW STAR ELECTRIC

622 S MAIN ST

PO BOX 2006

SAN LUIS, AZ 85349

ROC 238875

Voice: 928-627-2211

Fax: 928-627-9479

QUOTATION

Quote Number: 196

Quote Date: Nov 14, 2014

Page: 1

Quoted To:

CITY OF SAN LUIS
720 2nd Ave
PO BOX 1170
SAN LUIS, AZ 85349

Customer ID	Good Thru	Payment Terms	Sales Rep
Citslu	12/14/14	Net 10 Days	

Quantity	Item	Description	Unit Price	Amount
1.00		Job site; Municipal Court, rooms converted in temporary Court. Remove three old electrical conduits from wood wall removed and two data cables. Make electrical connections to feed electric power to two rooms de-energized.	270.00	270.00
Subtotal				270.00
Sales Tax				
TOTAL				270.00

NEW STAR ELECTRIC

622 S MAIN ST
PO BOX 2006
SAN LUIS, AZ 85349
ROC 238875

Voice: 928-627-2211
Fax: 928-627-9479

INVOICE

Invoice Number: 240
Invoice Date: Nov 18, 2014
Page: 1

*statute
of Limitation
Exceeded*

Bill To:

CITY OF SAN LUIS
720 2nd Ave
PO BOX 1170
SAN LUIS, AZ 85349

Ship to:

Customer ID	Customer PO	Payment Terms	
Citslu		Net 10 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Airborne		11/28/14

Quantity	Item	Description	Unit Price	Amount
1.00		Job site: Municipal Court, North hallway going to East exit.		
		Remove two electric metallic conduits with two circuits, remove one catv cable. Install one in wall concealed conduit and feed an electrical circuit,	141.56	141.56
		install one concealed catv cable. Install new electrical raceway in lunch room with one circuit for a refrigerator. Materials included.		
1.00		Tax	15.16	15.16
1.00		Labor	720.00	720.00
Subtotal				876.72
Sales Tax				
Total Invoice Amount				876.72
Payment/Credit Applied				
TOTAL				876.72

Check/Credit Memo No:

NEW STAR ELECTRIC

622 S MAIN ST
PO BOX 2006
SAN LUIS, AZ 85349
ROC 238875

Voice: 928-627-2211
Fax: 928-627-9479

QUOTATION

Quote Number: 195
Quote Date: Nov 18, 2014
Page: 1

Quoted To:

CITY OF SAN LUIS
720 2nd Ave
PO BOX 1170
SAN LUIS, AZ 85349

Customer ID	Good Thru	Payment Terms	Sales Rep
Citslu	12/18/14	Net 10 Days	

Quantity	Item	Description	Unit Price	Amount
1.00		Job site: Municipal Court, North hallway going to East exit. Remove two electric metallic conduits with two circuits, remove one catv cable. Install one in wall concealed conduit and feed an electrical circuit, Install one concealed catv cable. Install new electrical raceway in lunch room with one circuit for a refrigerator. Materials included.	141.56	141.56
1.00		Tax	15.16	15.16
1.00		Labor	720.00	720.00
Subtotal				876.72
Sales Tax				
TOTAL				876.72

NEW STAR ELECTRIC

622 S MAIN ST
PO BOX 2006
SAN LUIS, AZ 85349
ROC 238875

Voice: 928-627-2211
Fax: 928-627-9479

INVOICE

Invoice Number: 239
Invoice Date: Nov 20, 2014
Page: 1

Bill To:

CITY OF SAN LUIS
720 2nd Ave
PO BOX 1170
SAN LUIS, AZ 85349

Ship to:

Customer ID	Customer PO	Payment Terms	
Citslu		Net 10 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Airborne		11/30/14

Quantity	Item	Description	Unit Price	Amount
1.00		Job site: Municipal Court, North-East building, old offices being remodel. Remove two old electrical conduits from wood wall removed, remove two data cables, feed electrical power to fluorescent lamp.	150.00	150.00
Subtotal				150.00
Sales Tax				
Total Invoice Amount				150.00
Payment/Credit Applied				
TOTAL				150.00

Check/Credit Memo No:

NEW STAR ELECTRIC

622 S MAIN ST
PO BOX 2006
SAN LUIS, AZ 85349
ROC 238875

Voice: 928-627-2211
Fax: 928-627-9479

Quote Number: 194
Quote Date: Nov 20, 2014
Page: 1

Quoted To:

CITY OF SAN LUIS
720 2nd Ave
PO BOX 1170
SAN LUIS, AZ 85349

Customer ID	Good Thru	Payment Terms	Sales Rep
Citslu	12/20/14	Net 10 Days	

Quantity	Item	Description	Unit Price	Amount
1.00		Job site: Municipal Court, North-East building, old offices being remodel. Remove two old electrical conduits from wood wall removed, remove two data cables, feed electrical power to fluorescent lamp.	150.00	150.00
			Subtotal	150.00
			Sales Tax	
			TOTAL	150.00

NEW STAR ELECTRIC

622 S MAIN ST
PO BOX 2006
SAN LUIS, AZ 85349
ROC 238875

Voice: 928-627-2211

Fax: 928-627-9479

INVOICE

Invoice Number: 236

Invoice Date: Nov 24, 2014

Page: 1

Duplicate

Bill To:
CITY OF SAN LUIS 720 2nd Ave PO BOX 1170 SAN LUIS, AZ 85349

Ship to:

Customer ID	Customer PO	Payment Terms	
Citslu		Net 10 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Airborne		12/4/14

Quantity	Item	Description	Unit Price	Amount
1.00		Job site: Municipal Court, Court Room. Remove nine existing fluorescent lamps, install new electric junction boxes for new lamps, install nine LED 2 x 4 foot drop ceiling parabolic troffr lamps, all materials included, dispose of debris.	2,382.00	2,382.00
1.00		Tax	255.16	255.16
1.00		Labor	1,320.00	1,320.00
Subtotal				3,957.16
Sales Tax				
Total Invoice Amount				3,957.16
Payment/Credit Applied				
TOTAL				3,957.16

Check/Credit Memo No:

NEW STAR ELECTRIC

622 S MAIN ST
PO BOX 2006
SAN LUIS, AZ 85349
ROC 238875

Voice: 928-627-2211
Fax: 928-627-9479

QUOTATION

Quote Number: 201

Quote Date: Nov 24, 2014

Page: 1

pending Invoice

Quoted To:

CITY OF SAN LUIS
720 2nd Ave
PO BOX 1170
SAN LUIS, AZ 85349

Customer ID	Good Thru	Payment Terms	Sales Rep
Citslu	12/24/14	Net 10 Days	

Quantity	Item	Description	Unit Price	Amount
1.00		Job site: Municipal Court temporary Court Room		
		Install seven new LED, one foot by four foot parabolic lens lamps on ceiling, one recess LED lamp, make necessary electrical connections, all materials included	1,807.50	1,807.50
1.00		Tax	193.62	193.62
1.00		Labor	1,260.00	1,260.00
			Subtotal	3,261.12
			Sales Tax	
			TOTAL	3,261.12

NEW STAR ELECTRIC

622 S MAIN ST
PO BOX 2006
SAN LUIS, AZ 85349
ROC 238875

Voice: 928-627-2211

Fax: 928-627-9479

INVOICE

Invoice Number: 238

Invoice Date: Nov 28, 2014

Page: 1

Bill To:

CITY OF SAN LUIS
720 2nd Ave
PO BOX 1170
SAN LUIS, AZ 85349

Ship to:

Customer ID	Customer PO	Payment Terms	
Citslu		Net 10 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Airborne		12/8/14

Quantity	Item	Description	Unit Price	Amount
1.00		Job Site: Municipal Court, North hallway with exit to West side of building.		
		Remove one fluorescent lamp and install one LED four foot lamp and one LED round lamp next to internal hallway door.	243.50	243.50
1.00		Tax	26.08	26.08
1.00		Labor	270.00	270.00
Subtotal				539.58
Sales Tax				
Total Invoice Amount				539.58
Payment/Credit Applied				
TOTAL				539.58

Check/Credit Memo No:

NEW STAR ELECTRIC

622 S MAIN ST
PO BOX 2006
SAN LUIS, AZ 85349
ROC 238875

Voice: 928-627-2211
Fax: 928-627-9479

Quote Number: 193
Quote Date: Nov 28, 2014
Page: 1

Quoted To:

CITY OF SAN LUIS
720 2nd Ave
PO BOX 1170
SAN LUIS, AZ 85349

Customer ID	Good Thru	Payment Terms	Sales Rep
Citslu	12/28/14	Net 10 Days	

Quantity	Item	Description	Unit Price	Amount
1.00		Job Site: Municipal Court, North hallway with exit to West side of building. Remove one fluorescent lamp and install one LED four foot lamp and one LED round lamp next to internal hallway door.	243.50	243.50
1.00		Tax	26.08	26.08
1.00		Labor	270.00	270.00
Subtotal				539.58
Sales Tax				
TOTAL				539.58

S C DEVELOPMENT

PO BOX 2006
SAN LUIS, AZ 85349
ROC 207951

Voice: 928-627-2211
Fax: 928-627-9479

INVOICE

Invoice Number: 247
Invoice Date: May 19, 2015
Page: 1

Bill To:

CITY OF SAN LUIS
720 2nd Ave.
PO Box 1170
San Luis, AZ 85349

Ship to:

Customer ID	Customer PO	Payment Terms	
CitySL		Net 10 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Airborne		5/29/15

Quantity	Item	Description	Unit Price	Amount
1.00		job site: municipal court, court room		
		install 18 LED tubes, drop ceiling fans	609.82	609.82
1.00		switch, reorganized cables from data, TV, sound, telephone, above ceiling in 3 new locations		
		air conditioning duct, install adjustable support to level the return duct to the new ceiling T-Bar, install new damper in duct supplying air to restrooms	150.00	150.00
1.00		install 2 new air diffusers and repaint 6 air diffusers, install new flex duct to all air diffusers	895.00	895.00
1.00		install 1 CAT5 data cable from server to new HUBB on ceiling, install 6 new LAN cable, install new speaker cable, remove existing and install 2 new exit lights	315.00	315.00
1.00		install 10 new 120VAC duplex electrical outlets, install motion sensor switch, install 2 toggle switch	600.00	600.00
Subtotal				2,569.82
Sales Tax				
Total Invoice Amount				2,569.82
Payment/Credit Applied				
TOTAL				2,569.82

Check/Credit Memo No:

Overdue invoices are subject to late charges.

S C DEVELOPMENT

PO BOX 2006
SAN LUIS, AZ 85349
ROC 207951

Voice: 928-627-2211
Fax: 928-627-9479

INVOICE

Invoice Number: 245
Invoice Date: May 19, 2015
Page: 1

Bill To:

CITY OF SAN LUIS
720 2nd Ave.
PO Box 1170
San Luis, AZ 85349

Ship to:

Customer ID	Customer PO	Payment Terms	
CitySL		Net 10 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Airborne		5/29/15

Quantity	Item	Description	Unit Price	Amount
1.00		job site: municipal court, hallway and juvenile area install 15 LED recess can lamps, 3 movement light switch, 3-1x4 foot ceiling recess lamps with LED tubes controlled by motion sensor switch install 2 new circulation air fans on computer server cabinet and 1 electrical 120 VAC duplex outlet, 2 additional 1x4 ceiling recess lamp with LED tubes.	4,029.92	4,029.92
Subtotal				4,029.92
Sales Tax				
Total Invoice Amount				4,029.92
Payment/Credit Applied				
TOTAL				4,029.92

Check/Credit Memo No:

Overdue invoices are subject to late charges.

S C DEVELOPMENT

PO BOX 2006
SAN LUIS, AZ 85349
ROC 207951

Voice: 928-627-2211
Fax: 928-627-9479

INVOICE

Invoice Number: 246
Invoice Date: May 19, 2015
Page: 1

Bill To:

CITY OF SAN LUIS
720 2nd Ave.
PO Box 1170
San Luis, AZ 85349

Ship to:

Customer ID	Customer PO	Payment Terms	
CitySL		Net 10 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Airborne		5/29/15

Quantity	Item	Description	Unit Price	Amount
1.00		job site: municipal court infront cashier window on ceiling convert 2 fluorescent lamps in 2 LED lamps	128.98	128.98
Subtotal				128.98
Sales Tax				
Total Invoice Amount				128.98
Payment/Credit Applied				
TOTAL				128.98

Check/Credit Memo No:

Overdue invoices are subject to late charges.

S C DEVELOPMENT

PO BOX 2006
SAN LUIS, AZ 85349
ROC 207951

Voice: 928-627-2211
Fax: 928-627-9479

INVOICE

Invoice Number: 242
Invoice Date: May 19, 2015
Page: 1

Bill To:

CITY OF SAN LUIS
720 2nd Ave.
PO Box 1170
San Luis, AZ 85349

Ship to:

Customer ID	Customer PO	Payment Terms	
CitySL		Net 10 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Airborne		5/29/15

Quantity	Item	Description	Unit Price	Amount
1.00		install doble wood door in temporary court, adjust wall frame to install doble door	520.00	520.00
Subtotal				
Sales Tax				520.00
Total Invoice Amount				
Payment/Credit Applied				520.00
TOTAL				520.00

Check/Credit Memo No:

Overdue invoices are subject to late charges.

S C DEVELOPMENT

PO BOX 2006
SAN LUIS, AZ 85349
ROC 207951

Voice: 928-627-2211
Fax: 928-627-9479

INVOICE

Invoice Number: 244
Invoice Date: May 19, 2015
Page: 1

Bill To:

CITY OF SAN LUIS
720 2nd Ave.
PO Box 1170
San Luis, AZ 85349

Ship to:

Customer ID	Customer PO	Payment Terms	
CitySL		Net 10 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Airborne		5/29/15

Quantity	Item	Description	Unit Price	Amount
1.00		job site: municipal court old kitchen		
1.00		install 4 LED recess can control by movement sensor switch	576.00	576.00
		install new TV cable and 2 new CAT5 data cable hidden on wall, install 1 new 120VAC duplex outlet	175.00	175.00
Subtotal				751.00
Sales Tax				
Total Invoice Amount				751.00
Payment/Credit Applied				
TOTAL				751.00

Check/Credit Memo No:

Overdue invoices are subject to late charges.

S C DEVELOPMENT

PO BOX 2006
SAN LUIS, AZ 85349
ROC 207951

INVOICE

Invoice Number: 243
Invoice Date: May 19, 2015
Page: 1

Voice: 928-627-2211

Fax: 928-627-9479

Bill To:

CITY OF SAN LUIS
720 2nd Ave.
PO Box 1170
San Luis, AZ 85349

Ship to:

Customer ID	Customer PO	Payment Terms	
CitySL		Net 10 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Airborne		5/29/15

Quantity	Item	Description	Unit Price	Amount
1.00		job site municipal court, kitchen repair refrigerant leak on refrigerator, solder copper tube, make vacuum, charge 134 a, check for new leaks	243.00	243.00
Subtotal				243.00
Sales Tax				
Total Invoice Amount				243.00
Payment/Credit Applied				
TOTAL				243.00

Check/Credit Memo No:

Overdue invoices are subject to late charges.

S C DEVELOPMENT

PO BOX 2006
SAN LUIS, AZ 85349
ROC 207951

INVOICE

Invoice Number: 249

Invoice Date: May 19, 2015

Page: 1

Voice: 928-627-2211

Fax: 928-627-9479

Bill To:

CITY OF SAN LUIS
720 2nd Ave.
PO Box 1170
San Luis, AZ 85349

Ship to:

Customer ID	Customer PO	Payment Terms	
CitySL		Net 10 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Airborne		5/29/15

Quantity	Item	Description	Unit Price	Amount
1.00		Job site: Municipal Court, Judge Office Remove old fluorescent lamps and install ten LED recess can lights controlled by motion and dimmer switch	1,480.00	1,480.00
Subtotal				1,480.00
Sales Tax				
Total Invoice Amount				1,480.00
Payment/Credit Applied				
TOTAL				1,480.00

Check/Credit Memo No:

Overdue invoices are subject to late charges.

NEW STAR ELECTRIC

622 S MAIN ST
PO BOX 2006
SAN LUIS, AZ 85349
ROC 238875

Voice: 928-627-2211

Fax: 928-627-9479

INVOICE

Invoice Number: 244

Invoice Date: May 20, 2015

Page: 1

Duplicate

Bill To:

CITY OF SAN LUIS
720 2nd Ave
PO Box 1170
SAN LUIS, AZ 85349

Ship to:

Customer ID		Customer PO		Payment Terms	
CityofSL				Net 10 Days	
Sales Rep ID		Shipping Method		Ship Date	Due Date
		Airborne			5/30/15
Quantity	Item	Description	Unit Price	Amount	
1.00		Job site: Municipal Court, 24' of two electrical conduit buried concrete Install two new 120vac electrical circuit, two new CAT5 network cable, two new telephone lines in two diferent locations each one containing one circuit of 120vac, one LAN circuit and one telephone circuit, material and labor included	1,670.00	1,670.00	
Subtotal				1,670.00	
Sales Tax					
Total Invoice Amount				1,670.00	
Payment/Credit Applied					
TOTAL				1,670.00	

Check/Credit Memo No:

NEW STAR ELECTRIC

622 S MAIN ST
PO BOX 2006
SAN LUIS, AZ 85349
ROC 238875

Voice: 928-627-2211

Fax: 928-627-9479

QUOTATION

Quote Number: 200

Quote Date: Mar 12, 2015

Page: 1

Quoted To:

CITY OF SAN LUIS
720 2nd Ave
PO BOX 1170
SAN LUIS, AZ 85349

Customer ID	Good Thru	Payment Terms	Sales Rep
Citslu		Net 10 Days	

Quantity	Item	Description	Unit Price	Amount
1.00		JOB SITE: MUNICIPAL COURT, 24' OF TWO ELECTRICAL CONDUIT BURIED ON CONCRETE INSTALL TWO NEW 120 VOLTS AC CIRCUIT, TWO NEW CAP 5 NETWORK CABLE, TWO NEW TELEPHONE LINES BURIED UNDER CONCRETE IN TWO DIFFERENT LOCATIONS EACH ONE CONTAINING ONE CIRCUIT OF 120 VOLTS, ONE LAND CIRCUIT AND ONE TELEPHONE CIRCUIT, MATERIAL AND LABOR INCLUDED	1,670.00	1,670.00
			Subtotal	1,670.00
			Sales Tax	
			TOTAL	1,670.00



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

5. 2.

Meeting Date: 06/10/2015

Department Head: Keti St. Louis, Finance Director, Finance Department

Submitted By: Carlos Cortes, Assistant Finance Director, Finance Department

Action Requested: Motion

ITEM:

Discussion and possible action on any and all matters regarding approval of the Lighting and Retention Basin Assessment Districts Budget for the 2015-2016 Fiscal Year. (Carlos Cortes)

SUMMARY:

These assessment districts were formed to provide street lighting and retention basin maintenance services in the developments. The County of Yuma requires City Council's approval for the budget in order to levy the assessments. The amounts are based on estimated cost the City will incur to provide these services

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE THE FISCAL YEAR 2015-2016 ASSESSMENT DISTRICTS BUDGET SCHEDULE AS PRESENTED.

CITY OF SAN LUIS FY 2016 IMPROVEMENT DISTRICT BUDGET SCHEDULE ENHANCED MUNICIPAL SERVICES

DISTRICT NAME	ACRES	Maintenance	Street Lighting	Assessment
Bienestar 7A	1.00	11,840	2,430	14,270
Bienestar 7B	1.50	10,700	3,605	14,305
Las Quintas Phase 1	1.50	11,850	2,225	14,075
Las Quintas Phase 2	0.75	6,750	1,420	8,170
Los Portales 4 & 5	0.50	6,350	1,535	7,885
Rancho los Oros	1.50	15,700	5,965	21,665
Rio Sereno	0.75	11,700	2,225	13,925
Los Olivos	1.75	22,800	4,805	27,605
Bienestar 8a	1.65	18,740	3,440	22,180
Bienestar 8b	1.65	26,380	5,160	31,540
Las Brisas	1.00	5,730	2,480	8,210
Frontera Estates II	1.00	13,765	3,745	17,510
Bienestar 9A Ph I	3.25	37,390	7,110	44,500

Bienestar 9B	5.20	48,130	16,495	64,625
Total	23	\$ 247,825	\$ 62,640	\$ 310,465

Supporting information not attached to the Agenda Item Review that is on file in the Office of the City Clerk:

N/A

Does the document need to be recorded?: Yes

Department

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: YES

CITY/STATE/FEDERAL FUNDS: \$310,465.00

TOTAL: \$310,465.00

BUDGETED: \$310,465.00

AVAILABLE TO TRANSFER: 0

ACCOUNT #/REMAINING BALANCE: 808-880-40600
ASSESSMENT
DISTRICTS

FISCAL IMPACT STATEMENT:

The amounts are based on estimated costs the City will incur to provide these services; the revenues will be allocated to the General Fund and Highway Users Fund.

Attachments

Assessment FY2016

CITY OF SAN LUIS
FY 2016 IMPROVEMENT DISTRICT BUDGET SCHEDULE
ENHANCED MUNICIPAL SERVICES

DISTRICT NAME	ACRES		Maintenance	Street Lighting	Assessment
Bienestar 7A	1.00	11,842	11,840	2,430	14,270
Bienestar 7B	1.50	10,696	10,700	3,605	14,305
Las Quintas Phase 1	1.50	11,854	11,850	2,225	14,075
Las Quintas Phase 2	0.75	6,745	6,750	1,420	8,170
Los Portales 4 & 5	0.50	6,346	6,350	1,535	7,885
Rancho los Oros	1.50	15,714	15,700	5,965	21,665
Rio Sereno	0.75	11,703	11,700	2,225	13,925
Los Olivos	1.75	22,817	22,800	4,805	27,605
Bienestar 8a	1.65	18,741	18,740	3,440	22,180
Bienestar 8b	1.65	26,384	26,380	5,160	31,540
Las Brisas	1.00	5,729	5,730	2,480	8,210
Frontera Estates II	1.00	13,765	13,765	3,745	17,510
Bienestar 9A Ph I	3.25	37,387	37,390	7,110	44,500
Bienestar 9B	5.20	48,131	48,130	16,495	64,625
Total	23	-	\$ 247,825	\$ 62,640	\$ 310,465

Retention Basin Assessments
Parks Department - Budget FY 2016
Estimated Amounts per Acre

	Annual Rate per acre
--	-------------------------

Labor

1 Technician for 23 acres a year

Per Budget Salary Schedule

Rate 12.20 \$12,005.88 Benefits \$ 37,381.88

Labor Allocation per acre \$ 1,625.30

\$ 1,625.30

Maintenance / Other

Sprinklers (4 - 6 per month) \$ 55 \$ 660

Rye Seeds

- Winter 10 Bag /50 lb \$ 27 \$ 621

- Summer

Fertilizer Purchased by Tons/ cost per Lb \$ 0.2844

150 lb per acre \$ 42.66 3 Times a year

\$ 128 \$ 1,409

Minor Tools & Equipment

Maintenance/other \$ 400 \$ 17 \$ 17

Tools & Equipment - Blower \$ 900 \$ 39 \$ 39

Tools & Equipment - Weed eater \$ 900 \$ 39 \$ 39 \$ 96

Fuel & Diesel \$ 90 \$ 4,680 \$ 203

Total

\$ 2,290 \$ 4,803 \$ - \$ 845 \$ 3,333

DISTRICT NAME

Acres Maintenance Water Bill total Maint

Bienestar 7A 1.00 3,333 8,509 11,842

Bienestar 7B 1.50 5,000 5,695 10,696

Las Quintas Phase 1 1.50 5,000 6,854 11,854

Las Quintas Phase 2 0.75 2,500 4,245 6,745

Los Portales 4 & 5 0.50 1,667 4,680 6,346

Rancho los Oros 1.50 5,000 10,714 15,714

Rio Sereno 0.75 2,500 9,203 11,703

Los Olivos 1.75 5,833 16,983 22,817

Bienestar 8a 1.65 5,500 13,241 18,741

Bienestar 8b 1.65 5,500 20,884 26,384

Las Brisas 1.00 3,333 2,395 5,729

Frontera Estates II 1.00 3,333 10,432 13,765

Bienestar 9A Ph I 3.25 10,834 26,553 37,387

Bienestar 9B 5.20 17,334 30,798 48,131

23 \$ 76,668 \$ 171,186 \$ 247,854

SUMMARY

Labor 37,382

Tools & Equipment 2,200

Fuel & Maint 4,680

44,262

PARKS & RECREATION			FY 2015											
PARKS & RECREATION / ASSESSMENT DISTRICTS														
No Cta	ADDRESS		JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	Estimation	5%	TOTAL	
15990.01	283 E VIRGINIA ST	Rio Sereno	566.79	388.34	567.06	485.55	573.28	342.31	482.03		2,432.40	291.89		6,129.65
15991.01	247 E NANCY ST	Rio Sereno	242.12	216.40	244.54	260.26	190.11	292.48	261.61		1,219.66	146.36		3,073.54
16991.01	1497 N 9 TH AVE	Las Quintas	353.69	409.73	408.38	323.07	295.47	240.22	327.68		1,684.46	202.13		4,244.83
16992.01	1569 N NYDIA AVE	Las Quintas	724.39	753.37	733.32	416.78	468.49	343.12	368.3		2,719.84	326.38		6,853.99
17999.01	1429 N 9TH AVE	Bienestar 7A	857.88	887.14	864.12	588.45	525.90	426.79	576.8		3,376.49	405.18		8,508.74
65332.01	285 RIO SONORA ST	Los Portales	629.07	371.01	399.99	421.38	376.16	212.06	190.11		1,856.99	222.84		4,679.60
90008.01	1245 N CABELLO AVE	Bienestar 7B	556.23	573.83	560.56	371.29	379.13	321.19	401.88		2,260.08	271.21		5,695.40
90014.01	1544 E LOS OLIVOS DR	Los Olivos	1,511.57	1,555.70	1,528.90	743.34	1,145.46	1211.81	1738.48		6,739.47	808.74		16,983.47
90022.01	331 N FIGUEROA DR	Bienestar 8A	1,126.50	1,151.15	1,125.96	902.56	1,443.60	731.69	874.41		5,254.19	630.50		13,240.57
90043.01	1735 SAN PEDRO ST	Bienestar 8B	884.43	705.16	868.18	853.28	1,300.09	897.42	1301.7		4,864.47	583.74		12,258.47
90044.01	2029 E SN PEDRO ST	Bienestar 8B	381.29	1,386.74	704.35	593.33	853.00	342.31	530.77		3,422.71	410.72		8,625.22
90050.01	928 E WASHINGTON LN	Frontera States	1,028.20	1,029.30	1,105.93	980.82	867.64	405.13	378.32		4,139.53	496.74		10,431.61
90052.01	3751 E UDALL LN	Bienestar 9A	2,251.08	2,126.79	1,362.37	2,076.96	2,602.83	1,505.88	2825.97		10,537.06	1,264.45		26,553.38
90057.01	1422 N SOL AVE	Las Brisas	190.11	190.11	190.11	190.11	190.11	190.11	190.11		950.55	114.07		2,395.39
90065-001	216 N FRANK SANDOVAL CT	Bienestar 9B	959.43	1,030.37	443.57	510.19	856.52	668.6	1030.92		3,928.29	471.39		9,899.28
90066-001	3415 E JANET NAPOLITANO BLVD	Bienestar 9B	2,013.61	2,246.49	764.46	1,008.99	1,990.59	1572.49	2013.61		8,293.03	995.16		20,898.43
130811.01	1341 LOS PORTALES AVE	Rancho Los Oros	207.73	247.80	429.23	300.06	318.75	286.51	322.54		1,509.01	181.08		3,802.72
131031.01	1383 LOS PORTALES AVE	Rancho Los Oros	315.23	238.60	284.09	284.09	280.57	229.39	207.45		1,313.87	157.66		3,310.96
131331.01	1425 LOS PORTALES AVE	Rancho Los Oros	291.13	219.10	342.58	355.85	350.70	224.52	216.4		1,428.77	171.45		3,600.50
TOTAL Utility Exps			15,090.48	15,727.13	12,927.70	\$11,666.36	15,008.40	10,444.03	14,239.09	-	67,930.85	8,151.70		171,185.74
Retention Basin / Improv. Distrits - Assessment														
Total (-) Assessment (=) Parks Water Expenses			15,090.48	15,727.13	12,927.70	11,666.36	15,008.40	10,444.03	14,239.09	-	67,930.85	8,151.70		171,185.74

City of San Luis
Improvement Districts - Budget 2014-2015
Lighting

DISTRICT	Light Type	Maintenance	Cost / Unit	Monthly Cost	Surcharge	Total Annual Cost
BIENESTAR 7A	100 W	18	\$6.320	\$113.76	10.99	\$1,497
	150 W	2	\$8.820	\$17.64	1.70	\$232
	POLES	20	\$2.660	\$53.20	5.14	\$700
						\$2,429
BIENESTAR 7B	100 W	25	\$6.320	\$158.00	15.26	\$2,079
	150 W	5	\$8.820	\$44.10	4.26	\$580
	POLES	27	\$2.660	\$71.82	6.94	\$945
						\$3,605
LAS QUINTAS #1	100 W	15	\$6.320	\$94.80	9.16	\$1,247
	150 W	3	\$8.820	\$26.46	2.56	\$348
	POLES	18	\$2.660	\$47.88	4.63	\$630
						\$2,226
LAS QUINTAS #2	100 W	12	\$6.320	\$75.84	7.33	\$998
	POLES	12	\$2.660	\$31.92	3.08	\$420
						\$1,418
LOS PORTALES 4& 5	100 W	13	\$6.320	\$82.16	7.94	\$1,081
	POLES	13	\$2.660	\$34.58	3.34	\$455
						\$1,536
RANCHO LOS OROS	100 W	44	\$6.320	\$278.08	26.86	\$3,659
	150 W	6	\$8.820	\$52.92	5.11	\$696
	POLES	46	\$2.660	\$122.36	11.82	\$1,610
						\$5,966
RIO SERENO	100 W	15	\$6.320	\$94.80	9.16	\$1,247
	150 W	3	\$8.820	\$26.46	2.56	\$348
	POLES	18	\$2.660	\$47.88	4.63	\$630
						\$2,226
LOS OLIVOS	100 W	34	\$6.320	\$214.88	20.76	\$2,828
	250 W	5	\$11.460	\$57.30	5.54	\$754
	POLES	35	\$2.660	\$93.10	8.99	\$1,224
						\$4,806
BIENESTAR 8A	100 W	25	\$6.320	\$158.00	15.26	\$2,079
	250 W	3	\$11.460	\$34.38	3.32	\$452
	POLES	26	\$2.660	\$69.16	6.68	\$910
						\$3,442
BIENESTAR 8B	100 W	37	\$6.320	\$233.84	22.59	\$3,077
	250 W	5	\$11.460	\$57.30	5.54	\$754
	POLES	38	\$2.660	\$101.08	9.76	\$1,330
						\$5,161

	LAS BRISAS	100 W	21	\$6.320	\$132.72	12.82	\$1,746
		250 W	0	\$11.460	\$0.00	-	\$0
		POLES	21	\$2.660	\$55.86	5.40	\$735
							\$2,482
	FRONT. ESTATES 2	100 W	20	\$6.320	\$126.40	12.21	\$1,663
		250 W	8	\$11.460	\$91.68	8.86	\$1,206
		POLES	25	\$2.660	\$66.50	6.42	\$875
							\$3,745
	BIENESTAR 9A PH 1	100 W	35	\$6.320	\$221.20	21.37	\$2,911
		250 W	16	\$11.460	\$183.36	17.71	\$2,413
		POLES	51	\$2.660	\$135.66	13.10	\$1,785
							\$7,109
	BIENESTAR 9B	100 W	94	\$6.320	\$594.08	57.39	\$7,818
		250 W	29	\$11.460	\$332.34	32.10	\$4,373
		POLES	94	\$2.660	\$250.04	24.15	\$3,290
		POLES	29	\$ 2.66	\$77.14	7.45	\$1,015
							\$16,496

GRAND TOTAL:

\$62,646

123 - 9B



AGENDA ITEM REVIEW FORM

Regular City Council Meeting

5. 3.

Meeting Date: 06/10/2015

Department Head: Sonia Cornelio, City Clerk, Office of the City Clerk

Submitted By: Sonia Cornelio, City Clerk, Office of the City Clerk

Action Requested:

ITEM:

Public hearing followed by discussion and possible action on any and all matters regarding recommendation of a Special Event Liquor License application to the Arizona Department of Liquor Licenses and Control to authorize Marcos Ramirez on behalf of San Luis FRONTERA Rotary Club to sell alcohol on July 4, 2015 to raise funds. (Marcos Ramirez)

- A. Open public hearing
- B. Close public hearing
- C. Action on Special Event Liquor License Application to the Arizona Department of Liquor Licenses & Control

SUMMARY:

San Luis FRONTERA Rotary Club wishes to sell beer on the July 4, 2015 festivities to raise funds.

RECOMMENDATION / SUGGESTED MOTION:

- A. I HEREBY MOVE TO OPEN THE PUBLIC HEARING
- B. I HEREBY MOVE TO CLOSE THE PUBLIC HEARING
- C. I HEREBY MOVE TO RECOMMEND THE SPECIAL EVENT LIQUOR LICENSE APPLICATION TO THE ARIZONA DEPARTMENT OF LIQUOR LICENSES & CONTROL

Supporting information not attached to the Agenda Item Review that is on file in the Office of the City Clerk:

N/A

Does the document need to be recorded?:

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: N/A

CITY/STATE/FEDERAL FUNDS:

TOTAL:

BUDGETED:

AVAILABLE TO TRANSFER:

ACCOUNT #/REMAINING BALANCE:

FISCAL IMPACT STATEMENT:

N/A

Attachments

Special Event Liquor License Application

APPLICATION FOR SPECIAL EVENT LICENSE

Fee= \$25.00 per day for 1-10 days (consecutive)

A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. §44-6852)

IMPORTANT INFORMATION: This document must be fully completed or it will be returned.

The Department of Liquor Licenses and Control must receive this application ten (10) business days prior to the event. If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 15).

SECTION 1 Name of Organization: San Luis FRONTERA Rotary Club

SECTION 2 Non-Profit/IRS Tax Exempt Number: 86-0734186

SECTION 3 The organization is a: (check one box only)

- ☐ Charitable (501.C) ☐ Fraternal (must have regular membership and have been in existence for over five (5) years)
☐ Religious ☒ Civic (Rotary, College Scholarship) ☐ Political Party, Ballot Measure or Campaign Committee

SECTION 4 Will this event be held on a currently licensed premise and within the already approved premises?

☐ Yes ☒ No

Name of Business

License Number

Phone (include Area Code)

SECTION 5 How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors? Please read R-19-318 for explanation (look in special event planning guide) and check one of the following boxes.

- ☐ Place license in non-use
☐ Dispense and serve all spirituous liquors under retailer's license
☒ Dispense and serve all spirituous liquors under special event
☐ Split premise between special event and retail location

(If not using retail license, submit a letter of agreement from the agent/owner of the licensed premise to suspend the license during the event. If the special event is only using a portion of premise, agent/owner will need to suspend that portion of the premise.)

SECTION 6 What is the purpose of this event? ☒ On-site consumption ☐ Off-site (auction) ☐ Both

SECTION 7 Location of the Event: Joe Orduño Park

Address of Location: 965 N Park Ave San Luis Yuma/Arizona 85349
Street City County/State Zip

SECTION 8 Will this be stacked with a wine festival/craft distiller festival? ☐ Yes ☒ No

SECTION 9 Applicant must be a member of the qualifying organization and authorized by an Officer, Director or Chairperson of the Organization named in Section 1. (Authorizing signature is required in Section 13.)

1. Applicant: Ramirez Marcos 10-25 1988
Last First Middle Date of Birth

2. Applicant's mailing address: PO BOX 13926 San Luis, Arizona 85349
Street City State Zip

3. Applicant's home/cell phone: (928) 988-1110 Applicant's business phone: (928) 627-0005

4. Applicant's email address: marcosramirez5550@gmail.com

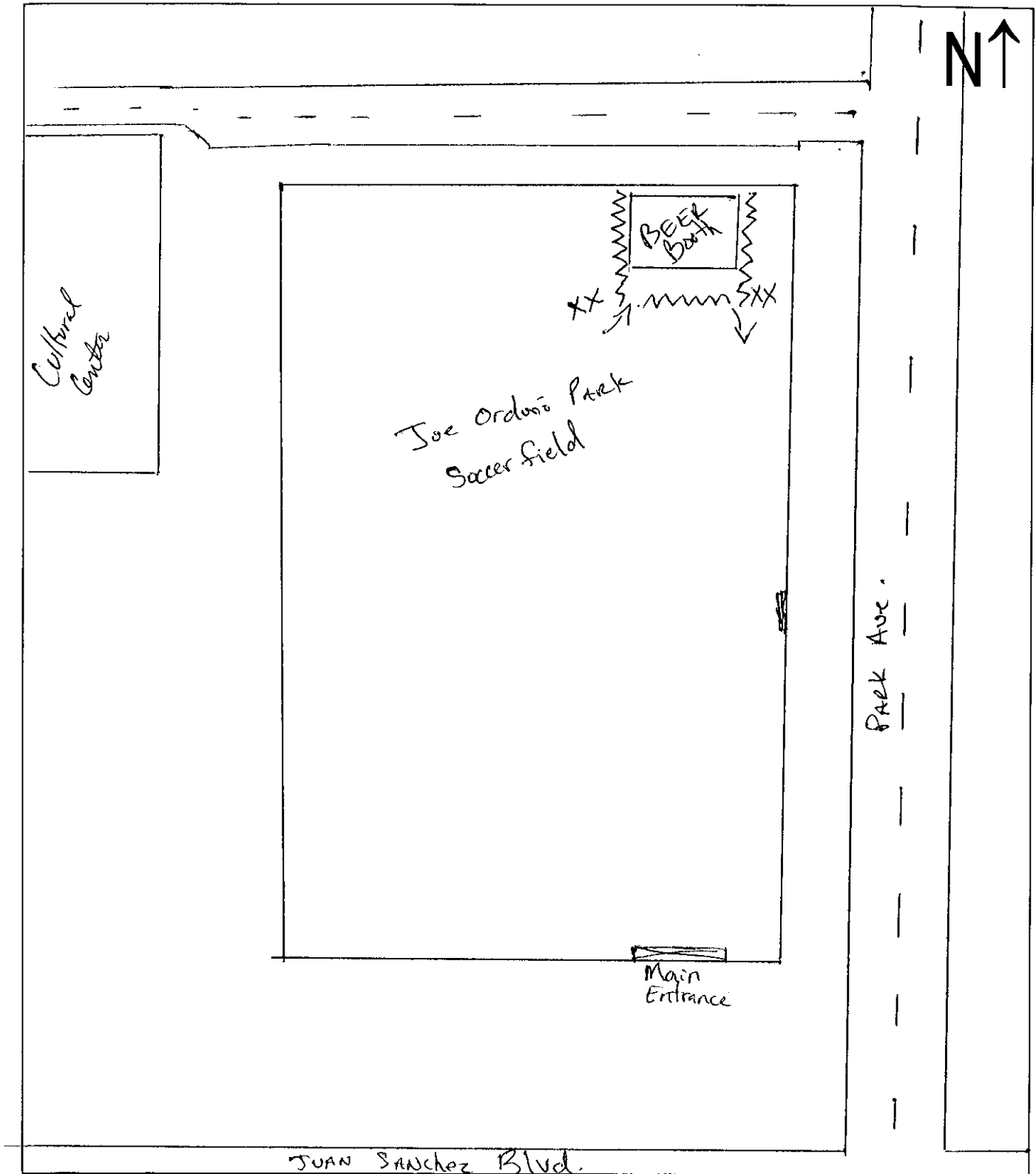
1. Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?
☐ Yes ☒ No (If yes, attach explanation.)
2. How many special event licenses have been issued to this location this year? 1
(The number cannot exceed 12 events per year; exceptions under A.R.S. §4-203.02(D).)
3. Is the organization using the services of a promoter or other person to manage the event? ☐ Yes ☒ No
(If yes, attach a copy of the agreement.)
4. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds. The organization applying must receive 25% of the gross revenues of the special event liquor sales. Attach an additional page if necessary.

5. Please read A.R.S. §4-203.02 Special event license; rules and R19-1-205 Requirements for a Special Event License.
Note: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.
"NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT UNLESS THEY ARE IN AUCTION SEALED CONTAINERS OR THE SPECIAL EVENT LICENSE IS STACKED WITH WINE /CRAFT DISTILLERY FESTIVAL LICENSE"

Explanation: Booth will be closed off with fencing. One main entrance and one main exit.

	Date	Day of Week	Event Start Time AM/PM	License End Time AM/PM
DAY 1:	7/4/2015	Saturday	4:00 PM	12:00 AM
DAY 2:				
DAY 3:				
DAY 4:				
DAY 5:				
DAY 6:				
DAY 7:				
DAY 8:				
DAY 9:				
DAY 10:				

SECTION 12 License premises diagram. The licensed premises for your special event is the area in which you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license. The following space is to be used to prepare a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades, or other control measures and security position.

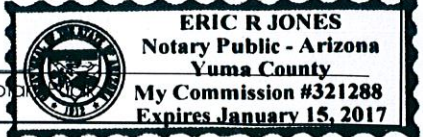


SECTION 13 This section is to be completed only by an Officer, Director or Chairperson of the organization named in Section 1.

I, Marcos Ramirez declare that I am an OFFICER, DIRECTOR, or CHAIRPERSON
(Print full name)
appointing the applicant listed in Section 9, to apply on behalf of the foregoing organization for a Special Event
Liquor License.

X [Signature] President 6-1-2015 928-988-1110
(Signature) Title/ Position Date Phone #

The foregoing instrument was acknowledged before me this 1 June 2015
Day Month Year
State Arizona County of Yuma

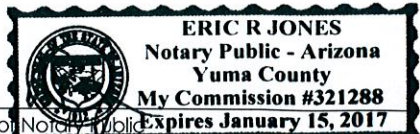
My Commission Expires on: 1/15/2017 Eric R Jones
Date Signature of Notary Public


SECTION 14 This section is to be completed only by the applicant named in Section 9.

I, Marcos Ramirez declare that I am the APPLICANT filing this application as
(Print full name)
listed in Section 9. I have read the application and the contents and all statements are true, correct and
complete.

X [Signature] President 6-1-2015 928-988-1110
(Signature) Title/ Position Date Phone #

The foregoing instrument was acknowledged before me this 1 June 2015
Day Month Year

State Arizona County of Yuma
My Commission Expires on: 1/15/2017 Eric R Jones
Date Signature of Notary Public


The local governing body may require additional applications to be completed and submitted. Please check with local government as to how far in advance they require these applications to be submitted. Additional licensing fees may also be required before approval may be granted. For more information, please contact your local jurisdiction: http://www.azliquor.gov/assets/documents/homepage_docs/spec_event_links.pdf.

SECTION 15 Local Governing Body Approval Section

I, _____ recommend ☐ APPROVAL ☐ DISAPPROVAL
(government official) (Title)

on behalf of _____
(City, Town, County) Signature Date Phone

FOR DEPARTMENT OF LIQUOR LICENSES AND CONTROL USE ONLY

☐ APPROVAL ☐ DISAPPROVAL BY: _____ DATE: _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
6/1/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER LOCKTON COMPANIES, LLC-K CHICAGO 525 W. Monroe, Suite 600 CHICAGO IL 60661 (312) 669-6900	CONTACT NAME: Lockton Companies	
	PHONE (A/C, No, Ext): 1-800-921-3172 FAX (A/C, No): 1-312-681-6769 E-MAIL ADDRESS: Rotary@lockton.com	
INSURED All Active US Rotary Clubs & Districts Attn: Risk Management Department 1560 Sherman Ave. Evanston, IL 60201-3698	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: Westchester Fire Insurance Company	10030
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES ROTIN01**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ Liquor Liability Included GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:			PMI G23861355 006	7/1/2014	7/1/2015	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ XXXXXXXX PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 10,000,000 PRODUCTS - COM/PROP AGG \$ 4,000,000 \$
A	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☒ HIRED AUTOS ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS			PMI G23861355 006	7/1/2014	7/1/2015	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX \$ XXXXXXXX
	UMBRELLA LIAB ☐ EXCESS LIAB ☐ DED ☐ RETENTION \$			NOT APPLICABLE			EACH OCCURRENCE \$ XXXXXXXX AGGREGATE \$ XXXXXXXX \$ XXXXXXXX
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	NOT APPLICABLE			PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ XXXXXXXX E.L. DISEASE - EA EMPLOYEE \$ XXXXXXXX E.L. DISEASE - POLICY LIMIT \$ XXXXXXXX

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Certificate Holder is included as Additional Insured where required by written and signed contract or permit subject to the terms and conditions of the General Liability policy, but only to the extent bodily injury or property damage is caused in whole or in part by the acts or omissions of the insured.

CERTIFICATE HOLDER**CANCELLATION**

City of San Luis
965 N. Park Ave
San Luis Frontera District 5500 International Festival
on 7/4/2015 in San Luis, AZ

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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AGENDA ITEM REVIEW FORM

Regular City Council Meeting

5. 4.

Meeting Date: 06/10/2015

Department Head: Tadeo De la Hoya, Assistant to the City Manager, Administration

Submitted By: Andrea Moreno, Police Administrator, Police Department

Action Requested: Resolution

ITEM:

Discussion and possible action on any and all matters regarding Resolution No. 1099. A Resolution of the Mayor and City Council of the City of San Luis, Arizona authorizing the San Luis Police Department submission of grant application in the 2015 Community Oriented Policing Services Hiring Program under the U.S. Department of Justice. **(Acting Chief of Police Victor Figueroa)**

SUMMARY:

It is the City of San Luis Police Department intent to apply for the 2015 COPS Hiring Program grant through the U.S. Department of Justice. Funds can be use to hire career law enforcement officers in an effort to increase their community policing capacity and crime prevention efforts. The COPS Hiring Program will cover up to 75% of the approved entry-level salaries and fringe benefits of each newly hired officer over the three (3) year grant period with a minimum of 25% local cash match requirement.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE AND ADOPT RESOLUTION No. 1099 FOR SUBMISSION OF THE GRANT APPLICATION IN THE 2015 COMMUNITY ORIENTED POLICING SERVICES HIRING PROGRAM UNDER THE U.S. DEPARTMENT OF JUSTICE.

Supporting information not attached to the Agenda Item Review that is on file in the Office of the City Clerk:

n/a

Does the document need to be recorded?: Yes

Department

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: Yes

CITY/STATE/FEDERAL FUNDS: \$30,047.51/\$0/\$90,142.54

TOTAL: \$120,190.05

BUDGETED: \$0

AVAILABLE TO TRANSFER:

\$0

ACCOUNT #/REMAINING BALANCE:

FISCAL IMPACT STATEMENT:

If authorize to submit application to FY 2015 CHP grant, the grant will provide up to 75 percent of the approved entry level salaries and fringe benefits of full-time officers for a 36-month grant period with a minimum 25 percent local cash match requirement.

Attachments

Resolution 1099

Fact Sheet

FY 15 COPS Hiring Program announcement

Hiring Program app - grants.gov



Resolution

OFFICE OF THE
MAYOR
CITY OF SAN LUIS

No. 1099

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SAN LUIS, ARIZONA AUTHORIZING THE SAN LUIS POLICE DEPARTMENT SUBMISSION OF GRANT APPLICATION IN THE 2015 COMMUNITY ORIENTED POLICING SERVICES HIRING PROGRAM UNDER THE U.S. DEPARTMENT OF JUSTICE:

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF SAN LUIS, ARIZONA;

WHEREAS, the U.S. Department of Justice is seeking proposals from state and local agencies for projects to hire and/or rehire career law enforcement officers in an effort to increase their community policing capacity and crime prevention efforts; and

WHEREAS, the City of San Luis, Arizona through the San Luis Police Department, is interested in submitting projects to be considered for funding in the form of reimbursable grants from the U.S. Department of Justice (COPS);

NOW, THEREFORE, BE IT RESOLVED by the San Luis City Council as follows:

1. THAT approval of the submission of projects for consideration in the U.S. Department of Justice 2015 Community Oriented Policing Services is granted;
2. THAT Chief of Police or designee is appointed agent for the City of San Luis, Arizona, to conduct all negotiations and to execute and submit all documents and any other necessary or desirable instruments in connection with such grant.

PASSED AND ADOPTED by the San Luis City Council, this 10th day of June, 2015.

Gerardo Sanchez, Mayor

ATTEST:

Sonia Cornelio, City Clerk

APPROVED AS FORM:

Glenn Gimbut, City Attorney



Fact Sheet

www.cops.usdoj.gov

2015 COPS Hiring Program

Strengthening Community Policing by Hiring Officers

The fiscal year (FY) 2015 COPS Hiring Program (CHP) is designed to advance public safety through community policing by addressing the full-time sworn officer needs of state, local, and tribal law enforcement agencies nationwide. CHP provides funds directly to law enforcement agencies to hire new and/or rehire career law enforcement officers, and to increase their community policing capacity and crime prevention efforts.

The FY 2015 CHP grant program is an open solicitation. All state, local, and tribal law enforcement agencies that have primary law enforcement authority are eligible to apply. All awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law.

Supporting Local Law Enforcement

Twenty years after the Violent Crime Control and Law Enforcement Act of 1994 was signed into law, the COPS Office continues to support the efforts of law enforcement agencies across the country as they develop creative and innovative ways of dealing with long-standing community problems and public safety issues. To date, the COPS Office has funded the addition of more than 125,000 officers to more than 13,000 state, local, and tribal law enforcement agencies to advance community policing in small and large jurisdictions across the nation.

CHP is one of several hiring programs developed by the COPS Office since its inception to support law enforcement. COPS hiring programs such as CHP are particularly important as state, local, and tribal law enforcement agencies face the economic challenges of keeping their communities safe through community policing while maintaining sufficient sworn personnel levels in a changing economic climate.

RESOURCES

Following are a variety of resources to better enable law enforcement agencies to recruit, hire, and retain officers. Additional resources to assist with the hiring of military veterans as law enforcement officers are also included.

Innovations in Police Recruitment and Hiring – Hiring in the Spirit of Service

This publication discusses how agencies met their goals of hiring service-oriented recruits and the challenges encountered as well as lessons learned.

<http://ric-zai-inc.com/ric.php?page=detail&id=COPS-P090>

Law Enforcement Recruitment Toolkit

The Law Enforcement Recruitment Toolkit developed by the International Association of Chiefs of Police (IACP) comprises four reports, each focusing on a different area of recruitment. This toolkit is one step among many in addressing the recruitment needs of the field. The issues of police recruitment, selection, and retention are critical to the advancement of community policing and the policing profession in general.

<http://ric-zai-inc.com/ric.php?page=detail&id=COPS-P171>

Discover Policing

This website offers first-hand descriptions of law enforcement work and provides opportunities for potential recruits and agencies to connect.

www.discoverpolicing.org

Police Recruitment and Retention for the New Millennium

This guidebook summarizes for police practitioners lessons on recruiting and retaining diverse, effective workforces. It provides a means for local officials to identify what has been tried elsewhere and what might be applicable in their own communities.

<http://ric-zai-inc.com/ric.php?page=detail&id=COPS-P199>

Today's Police and Sheriff Recruits

This report provides the results of a recruit assessment conducted by RAND, including findings about the overall sample as well as those focused on groups often of particular interest to law enforcement recruitment professionals.

<http://ric-zai-inc.com/ric.php?page=detail&id=COPS-W0592>

continued on page 2

RESOURCES cont'd***Combat Deployment and the Returning Police Officer***

This report examines issues concerning police officers' transition back to work after combat zone deployment. Topics include the psychological effects of combat deployment, methods that may lessen the severity of combat stress experienced, and strategies used by police agencies to help officers returning back to work, their families, and communities. The report highlights the responses of four police agencies that have taken measures to assist returning officers, and offers recommendations for further study.

<http://ric-zai-inc.com/ric.php?page=detail&id=COPS-P150>

Assigning Police Officers to Schools

Nearly half of all public schools have assigned police officers, commonly referred to as School Resource Officers (SROs) or education officers. Assigning Police Officers to Schools summarizes the typical duties of SROs, synthesizes the research pertaining to their effectiveness, and presents issues for communities to bear in mind when considering the adoption of an SRO model.

<http://ric-zai-inc.com/ric.php?page=detail&id=COPS-P182>

School Safety CD-ROM

This School Safety CD-ROM provides more than 110 documents and links related to school violence, gangs, bullying, and property crime as a resource to local policymakers, law enforcement, school administrators, parents, and students. Bullying, stalking, and other interpersonal crimes affect our nation's children at an alarming rate. As such, the CD-ROM provides school safety information in terms of bullying and interpersonal violence, youth violence prevention, alcohol and substance abuse, community partnerships, property crime and nuisance violations, School Resource Officers, and emergency preparedness and management.

<http://ric-zai-inc.com/ric.php?page=detail&id=COPS-CD010>

Additional COPS publications and resources are posted online at www.cops.usdoj.gov.

Funding Provisions

FY 2015 CHP grants will provide up to 75 percent of the approved entry level salaries and fringe benefits of full-time officers for a 36-month grant period with a minimum 25 percent local cash match requirement and a maximum federal share of \$125,000 per officer position. FY 2015 CHP grants may be used on or after the official grant award start date to (1) hire new officers (including filling existing officer vacancies that are no longer funded in an agency's budget); (2) rehire officers already laid off by any jurisdiction (at the time of application) as a result of state, local, or Bureau of Indian Affairs (BIA) budget reductions unrelated to the receipt of grant funding; or (3) rehire officers currently scheduled to be laid off by your jurisdiction (at the time of application) on a specific future date as a result of state, local, or BIA budget reductions unrelated to the receipt of grant funding. CHP applicants may request funding in one or more of the above-referenced hiring categories.

The COPS Office has capped the number of officers that an agency can request through the FY 2015 CHP program. All agencies' requests will be capped at no more than

5 percent of their actual sworn force strength as reported on the date of application. Agencies with a service population of 1 million or more may apply for up to 25 officer positions; agencies with a service population less than 1 million may apply for up to 15 officer positions. The request of any agency with a sworn force strength less than or equal to 20 will be capped at one officer. CHP grant funding will be based on the current full-time entry level salary and fringe benefits package of an officer in the department. Any additional costs for higher than entry level salaries and fringe benefits will be the responsibility of the grantee agency.

The COPS Office may grant a waiver of some or all of an applicant's local match requirement. During the application review process, waiver requests will be evaluated based on a demonstration of *severe fiscal distress*.

The COPS Office statutory nonsupplanting requirement mandates that CHP funds must be used to supplement (increase) state, local, or BIA funds that would have been dedicated toward sworn officer positions if federal funding had not been awarded. CHP grant funds must not be used to supplant (replace) local funds that agencies other

wise would have devoted to sworn officer hiring. The hiring or rehiring of officers under CHP must be in addition to, and not in lieu of, officers who otherwise would have been hired or rehired with state, local, or BIA funds.

At the conclusion of the 36 months of federal funding, grantees must retain all sworn officer positions awarded under the CHP grant for a minimum of 12 months. The retained CHP-funded position(s) should be added to the grantee's law enforcement budget with state and/or local funds over and above the number of locally funded positions that would have existed in the absence of the grant. Applicants are required to affirm in their CHP grant application that their agency plans to retain any additional officer positions awarded following the expiration of the grant and identify their planned source(s) of retention funding.

Highlights of FY 2015 CHP

Under FY 2015 CHP, new hire officer positions are not required to be military veterans. However, because the COPS Office supports the attorney general's commitment to hiring military veterans whenever possible, applicants who commit to hiring or rehiring at least one military veteran under CHP will receive additional consideration for FY 2015 CHP funding. These military veterans may be in any of the three hiring categories described above, not just new hires.

Applicants who request officer positions in order to deploy School Resource Officers (SRO) will likewise receive additional consideration for FY 2015 CHP funding. Applicants who wish to do so must choose the "School Based Policing through School Resource Officers" community policing focus area in their 2015 CHP application. Note that applicants requesting officer positions(s) in order to deploy SROs must deploy **all** their officer positions as SROs. Moreover, if awarded CHP funding, CHP grantees that choose this specific community policing focus area will not be allowed to change it post-award. CHP grantees that use CHP funding to deploy SROs will be required to submit to the COPS Office the contact information for each school partner where they intend to deploy the SROs and to provide a Memorandum of Understanding between the CHP grantee and the school partner.

The COPS Office supports the attorney general's priority goal of reducing violent crime especially if it is gun related. Applicants that choose "Homicide" and "Gun Violence" as a problem area in their 2015 CHP application will receive additional consideration for funding. In addition, agencies that select "Building Trust" or "Homeland Security Problems" as their targeted community policing problem or focus area in the application will receive additional consideration for funding. Please note that if awarded CHP funding, grantees that choose any of these specific community policing problem or focus areas will not be allowed to change the problem or focus area post-award.

Additional consideration will be provided to agencies that have experienced an unanticipated catastrophic event, as well as agencies that have a neighborhood or other geographic area designated by the President's Promise Zone Initiative. In addition, all agencies that report that they have experienced a catastrophic event will be required to submit an attachment documenting the event or incident as part of their application.

How to Apply

Applicants are first required to register via www.grants.gov and complete an SF-424. Once the SF-424 has been submitted, applicants will receive an e-mail with instructions on completing the second part of the CHP application through the COPS Office Online Application System. To complete the CHP application, please go to the COPS Office website at www.cops.usdoj.gov and click on the "Account Access" link in the upper right hand corner. Enter your username and password and select "COPS Hiring Program" from the menu of services. Hard copies or electronic copies sent via e-mail will not be accepted.

Contact the COPS Office

For more information about the COPS Hiring Program, please call the COPS Office Response Center at 800-421-6770 or visit the COPS Office Online at www.cops.usdoj.gov.

Office of Community Oriented Policing Services
U.S. Department of Justice[Home](#) » [Grants & Funding](#) » COPS Hiring Program (CHP)

COPS HIRING PROGRAM (CHP)

Archive Grant Award Packages: [FY 2014](#) | [FY 2013](#)**FY 2015 COPS Hiring Program (CHP) is now OPEN.**

The COPS Office is pleased to announce that the **FY 2015 COPS Hiring Program (CHP)** is **now open and accepting applications.**

The Office of Community Oriented Policing Services (COPS Office) is pleased to announce that we are now accepting grant applications for the Fiscal Year (FY) 2015 COPS Hiring Program (CHP) for the hiring and rehiring of entry-level career law enforcement officers in an effort to create and preserve jobs and increase their community policing capacity and crime prevention efforts.

The FY2015 CHP grant program will be an open solicitation. All state, local, and tribal law enforcement agencies with primary law enforcement authority will be eligible to apply. All awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law.

Highlights for FY 2015 CHP: As in years past, 2015 CHP applicants with primary law enforcement authority for the population to be served are eligible to apply. Applicants may apply for the number of officer positions equal to 5% of their actual sworn force strength, up to a maximum of 15 officers for agencies with a service population of less than 1 million, or 25 officers for agencies with a service population of 1 million or more. Officer requests may be made to (a) hire new officer positions (b) rehire officers who have been laid off (by any jurisdiction) as a result of state, local, or tribal budget reductions and/or (c) rehire officers who are (at the time of application) currently scheduled to be laid off (by your jurisdiction) on a specific future date as a result of state, local, or tribal budget reductions.

All applicants will be asked to identify a specific crime and disorder problem/focus area and how 2015 CHP funding would be used to initiate or enhance your agency's capacity to implement community policing approaches to that problem/focus area. In FY 2015, additional consideration will be given for CHP applicants who select "Homicide/Gun Violence," "Homeland Security Problems" or "Building Trust" as their problem/focus area. Applicants selecting any of the Building Trust focus areas are encouraged to refer to the [report of the President's Task Force on 21st Century Policing](#) for suggested actions to incorporate into your proposed community policing strategy. In addition, the issue of school safety continues to be a national priority with the law enforcement community, educators, and the general public. As such, additional consideration will also be given for applicants who indicate that the officer position(s) requested will be deployed as a School Resource Officer (SRO).

The COPS Office supports the Attorney General's commitment to [hiring military veterans](#) whenever possible. Applicants who commit to hiring or rehiring at least one military veteran under CHP will receive additional consideration for CHP funding. As in previous years, a military veteran hire must have served on active duty for a period of at least 180 days, any part of which occurred on or after September 11, 2001, and has been discharged or released from active duty in the armed forces under honorable conditions.

FY 2015 COPS HIRING PROGRAM (CHP) SOLICITATION MATERIALS

[Listen to the CHP Podcast](#) | [Read the transcript](#)[Application Guide](#) [Standard Application Form](#) [FAQs](#) [Fact Sheet](#)

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AGENDA ITEM REVIEW FORM

Regular City Council Meeting

5. 5.

Meeting Date: 06/10/2015

Department Head: Kay Macuil, Assistant City Attorney, Attorney's Office

Submitted By: Kay Macuil, Assistant City Attorney, Attorney's Office

Action Requested: Motion
Resolution

ITEM:

Discussion and possible action on any all matters regarding Resolution 1100 of the Mayor and City Council of the City of San Luis, Arizona approving and adopting the inmate work intergovernmental agreement with the Arizona Department of Corrections. (Kay Macuil)

SUMMARY:

The City of San Luis Departments of Public Works and Parks and Recreation from time to time has a need for additional labor force to support maintenance of City properties and construction projects (typically road litter clean up and parks landscaping maintenance). The Intergovernmental Agreement with the Arizona Department of Corrections for work crews through the local Arizona State Prison Complex expires at the end of June. Staff wishes to renew the Intergovernmental Agreement for a five-year term. The Proposed Intergovernmental Agreement and resolution are attached with the agenda packet and have been approved by the Office of the City Attorney.

RECOMMENDATION / SUGGESTED MOTION:

I MOVE TO APPROVE AN ADOPT THE RENEWAL OF THE INMATE WORK INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF SAN LUIS AND THE ARIZONA DEPARTMENT OF CORRECTIONS NUMBERED 15-196-20 FOR A TERM OF FIVE (5) YEARS .

Supporting information not attached to the Agenda Item Review that is on file in the Office of the City Clerk:

N/A

Does the document need to be recorded?: Yes

City Clerk's Office

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: Yes

CITY/STATE/FEDERAL FUNDS:
TOTAL:
BUDGETED:
AVAILABLE TO TRANSFER:
ACCOUNT #/REMAINING BALANCE:
FISCAL IMPACT STATEMENT:

City
TBD
TBD

Accounts used for this contract are:

HURF 200-210-80000 and
Parks 100-144-80000

The City is not obligated to use the inmate work force. The contract allows the City to use the inmate work for if it wants to do so.

There is a cost of fifty cents (\$0.50) per hour per inmate for work performed with inmate labor.

The City provides generally; equipment, supervision, mileage for work crew transportation and liability insurance.

Attachments

Resolution 1100
IGA Inmate Labor

NO. 1100

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SAN LUIS, ARIZONA APPROVING AND ADOPTING THE INMATE WORK INTERGOVERNMENTAL AGREEMENT WITH THE ARIZONA DEPARTMENT OF CORRECTIONS.

WHEREAS, the City of San Luis has a need for a labor force to support its normal property maintenance and construction projects; and

WHEREAS, the Arizona Department of Corrections may authorize inmate work crews to perform acceptable tasks for the City of San Luis; and

WHEREAS, the City of San Luis is authorized by A.R.S. § 9-240 to enter into agreements for services; and

WHEREAS, the Arizona Department of Corrections is authorized by A.R.S. § 1-1604 et seq., A.R.S. § 31-252 and § 31-254 to execute and administer contract;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Council of the City of San Luis, Arizona hereby adopt and authorize the execution of the Intergovernmental Agreement titled "Inmate Work Contract" and numbered 15-196-20 and attached to and hereby incorporated into this Resolution Number 1100.

Passed and adopted by the Mayor and City Council of the City of San Luis, Arizona, County of Yuma of this _____ day of June, 2015.

Gerardo Sanchez, Mayor

ATTEST:

Sonia Cornelio, City Clerk

APPROVED AS TO FORM

Kay Marion Macuil, Assistant City Attorney



DOUGLAS A. DUCEY
GOVERNOR

Arizona Department of Corrections

1601 WEST JEFFERSON
PHOENIX, ARIZONA 85007
(602) 542-5497
www.azcorrections.gov



CHARLES L. RYAN
DIRECTOR

June 3, 2015

Robert A. Eads, City Manager
City of San Luis
1090 E Union Street
San Luis, Arizona 85349
Via Email: tdelahoya@cityofsanluis.org

Re: Contract No. 15-196-20 (Replacing Contract No. 100173DC)
Inmate Labor with ASPC-Yuma and the City of San Luis

Dear Mr. Eads:

Enclosed for your review and authorized signature is the above referenced Contract.

Please sign and return a copy of this Contract to our office via email to lwright@azcorrections.gov by **June 16, 2015**. Please do not make any changes to the enclosed document prior to discussing them with Procurement Services. Any unauthorized alteration may delay finalization.

A copy of the fully executed Contract will be sent to you for your records.

If you have any questions, please contact Linda Wright, Senior Procurement Specialist or me at (602) 542-1172.

Sincerely,

Elizabeth G. Csaki, CPPB
Chief Procurement Officer

EC/lw

Enclosure

STATE OF ARIZONA
DEPARTMENT OF CORRECTIONS
1645 West Jefferson Street, Mail Code 55302
Phoenix, Arizona 85007-3002

INMATE WORK CONTRACT

This **Contract** is entered into between **City of San Luis**, hereinafter referred to as the **Contractor**, and the Director of the **Arizona Department of Corrections**, for and on behalf of its **Arizona State Prison Complex – Yuma**, hereinafter known as the **Department**.

This document, including the Scope of Services, Special Terms and Conditions, Standard Work Provisions, any addendums, attachments or modifications, shall constitute the entire Contract between the parties and supersedes all other understandings, oral or written.

IN WITNESS WHEREOF, the parties hereto agree to carry out the terms of this Contract.

CITY OF SAN LUIS
FEDERAL TAX I.D. #860376164

ARIZONA DEPARTMENT OF CORRECTIONS

Signature of Authorized Individual	Date
Robert A. Eads	
Typed Name	
City Manager	
Typed Title	
1090 E. Union Street	
San Luis, Arizona 85349	
Address	

Signature of Authorized Individual	Date
Michael P. Kearns	
Typed Name	
Division Director, Administrative Services	
Typed Title	
1645 West Jefferson Street, Mail Code 328	
Phoenix, Arizona 85007-3002	
Address	

Additional Signatures as Applicable

Signature of Authorized Individual	Date
Typed Name	
Typed Title	

Signature of Authorized Individual	Date
Typed Name	
Typed Title	

Prepared by: Linda Wright, Senior Procurement Specialist
Date: June 3, 2015

WITNESSETH

WHEREAS, the Department is duly authorized by A.R.S. § 41-1604, et seq.; § 31-252 and § 31-254, to execute and administer contracts and;

WHEREAS, the Contractor is authorized by A.R.S. § 9-240 to enter into agreements for services, and;

WHEREAS, the Department desires to implement the requirement that each able-bodied inmate under commitment to the Department shall engage in work activity during such term of imprisonment, and;

WHEREAS, the Director of the Department has the authority to maintain and administer facilities and programs as may be required for the custody, control and rehabilitation of all inmates committed to the Department, and;

WHEREAS, the Director of the Department may authorize inmate work crews to perform acceptable tasks in any part of the State, and;

WHEREAS, the Contractor has a need for a labor force to support its normal property maintenance and construction projects, and;

WHEREAS, the Department is able to supply an inmate labor pool to support this work program for its Arizona State Prison Complex – Yuma, as identified herein.

NOW, THEREFORE, the Department and the Contractor do hereby agree as follows:

1 THE CONTRACTOR AGREES:

- 1.1 To provide necessary tools/equipment, drinking water, sanitary facilities and any special clothing required to accomplish work assignments.
- 1.2 To appoint a work crew leader who may provide both technical and job supervision as necessary. Appointed supervisors shall abide by and put into operational practice the Standard Work Provision for Inmate Work Programs utilizing On-Site Correctional Officer Supervision included as Attachment #1 of this contract.
 - 1.2.1 Technical supervision means the Contractor shall provide staff who know the types of work tasks to be accomplished and correct way to complete each task. Technical supervisors teach assigned inmates how to complete their job assignments.
 - 1.2.2 Job supervision means that Contractor personnel shall remain with assigned inmates for the length of the work day to ensure inmates are supervised and accounted for, and report results to the Department liaison. If an inmate fails to remain at the work site, if an inmate becomes ill at the work site and needs to be returned to the prison and if an inmate poses security concerns, the liaison shall be contacted immediately.
- 1.3 To obtain the Department's written approval for the Contractor's technical supervisor prior to initiation of this contract.
 - 1.3.1 Subsequent to Contract initiation, should the Contractor's technical supervisor(s) change, the Contractor shall notify the Department at least two (2) workdays prior to the impending change to permit completion of the Department's approval process.
 - 1.3.2 If prior notice is not possible, the Department may withhold the inmate work crew from

further service until the necessary approval process is completed.

- 1.4 To provide, if applicable, pesticide protection and Hazardous Material Training (HAZMAT) for inmates prior to initiating the work activities described in this Contract.
 - 1.4.1 The Contractor shall comply with the Site Safety and Health Plan included as Attachment #2 of this contract.
 - 1.4.2 Inmates shall not be allowed to be present while hazardous materials, inclusive of pesticides, are being used or applied. Pursuant to the Arizona Office of Pest Management, no inmate shall be allowed to handle or to apply pesticides. However, all hazardous materials (inclusive of pesticides), if stored and/or used on this site, and while ADC staff and/or inmates are present, require they be trained to recognize such hazardous materials and relative adverse medical signs and symptoms associated with the chemical, in accordance with the federal chemical "Right-to-Know Act" (SARA Title III).
- 1.5 To provide a working environment which meets the requirements of the Occupational Safety and Health Act (OSHA), Safety and Health Standards for General and or Construction Industry, 29 CFR Part 1910 and 1926, as adopted by the State of Arizona.
- 1.6 To provide emergency first aid for minor injuries or to contact the nearest medical provider to assist if more extensive first aid services are needed.
- 1.7 The Contractor shall follow all Department Orders (DO's), and Director's Instructions (DI's), i.e. drug-free workplace, grooming code, etc. The policies, procedures, DO's, and DI's are available on the following web site www.azcorrections.gov.
- 1.8 To designate a staff member who shall serve as liaison between the Contractor and the Department. The Contractor shall ensure that the Department is given the name and phone number/extension of the contact person.
- 1.9 To notify the Department 24 hours prior to necessity should workload require inmates to stay beyond their normal work hours. Said notice shall be provided by contacting the Department's institution contact person.
- 1.10 To assign work hours, work location(s), and job assignments subject to the concurrence of the Department. Work sites shall be confined to locations which are within the Contractor's authority to manage, maintain and finance.
- 1.11 To allocate sufficient time from job responsibilities to allow Contractor's staff assigned to this work program to attend mandatory training given by the Department prior to initiating the work activities described in this Contract. Subsequent to Contract execution, replacement staff assigned to this program must receive Department training prior to assuming work responsibilities.
- 1.12 To maintain the work site in the manner/condition in which it was approved by the Department as complying with the requirements imposed by the custody level of assigned inmates and assigned work responsibilities. If, during the term of this Contract, security/safety concerns become evident, or the Contractor wishes to change or alter the work site(s), the following procedures shall be followed:
 - 1.12.1 Security/safety concerns shall be rectified immediately by the Contractor in accordance with direction received from the Department.

- 1.12.2 The Contractor shall provide written notice to the Department if changes or alterations are planned for the work site(s) prior to any changes or alteration being accomplished.
- 1.12.3 Representatives from the Department and the Contractor shall conduct an inspection of the work site(s). If the proposed change or alteration shall negatively impact the security and/or safety of assigned inmate workers, corrective action shall be determined by the Department.
- 1.12.4 If in the opinion of the Department, said security/safety concern(s) poses an immediate threat to the inmate workers, the Department may withhold further assignments of the inmate work crew until the concern is rectified.
- 1.13 To pay for inmate labor at the rate of fifty cents (50¢) per hour, to include approved extra hours, if applicable as authorized by the Department.
- 1.14 If applicable; to pay for Correctional Officer (CO) supervision of inmate work crews under this Contract, including overtime approved by Contractor, if applicable, and all employee related expenses. Should additional crews be needed, Contractor will hire additional staff to supervise inmate work crews. The Contractor in agreement with the Department must authorize the expense of additional Departmental staff before the expense is incurred.
- 1.15 If applicable; in addition to payment for inmate labor and CO overtime, the Contractor shall pay the Department for transportation costs at the State prevailing rate per mile, as determined by the Arizona Department of Administration, General Accounting Office, for distance traveled by each Department transportation vehicle to and from the work site(s). Such payment shall be rendered by separate check or warrant at the same time and place as payment for inmate wages.
- 1.16 That on or before the 15th business day of each calendar month, the Contractor shall make payment for all work performed during the preceding month. The check or warrant shall be made payable to Arizona State Prison Complex-Yuma and sent to the following address:

Arizona State Prison Complex – Yuma
Attention: Business Manager
P.O. Box 8909
San Luis, Arizona 85349
- 1.17 To maintain records and other evidence sufficient to reflect properly all payments related to this work program. Such records shall be made available for inspection and audit upon request by the Department.
- 1.18 That inmates assigned to this work program **shall not** drive any licensed, over-the road vehicle as part of their job responsibilities. However, assigned inmates may be permitted to operate the Contractor's off-road mobile equipment, in accordance with the following guidelines.
 - 1.18.1 The Contractor shall provide written notice to the Department advising of the need to have inmates operate mobile equipment. The notice shall describe the type(s) of off-road mobile equipment to be operated in accordance with Attachment #3.
 - 1.18.2 No inmate shall operate any mobile equipment until the Contractor receives written authorization from the Department in accordance with Attachment #3.

1.18.3 If the Contractor receives written authorization from the Department, the Contractor shall document training provided to inmates specific to each type of off-road mobile equipment to be operated.

1.18.4 Acquire and maintain applicable insurance in compliance with State requirements.

1.18.5 Designated off-road mobile equipment may be:

1.18.5.1 Riding lawnmowers and golf carts or similar type equipment.

2 **THE DEPARTMENT AGREES:**

2.1 To provide a mutually agreed number of inmates, subject to availability of said work force, to support the Contractor's property maintenance and construction projects.

2.2 Inmates classified as sexual predators/offenders **shall not** be utilized for this public works Contract.

2.3 That work assignments shall be performed at the Contractor's business location(s) as shown on Attachment No. 4.

2.4 To provide transportation of inmate workers to and from selected work site(s) in Department owned vehicles. Inmate workers shall not be transported in privately owned vehicles at any time.

2.5 To provide sack lunches for inmates and furnish all clothing, except special protective clothing or footwear.

2.6 To provide security supervision of inmate workers in accordance with Department written instructions.

2.7 When mutually agreed to by the Department and the Contractor: to provide a Correctional Officer (CO) who shall remain on site to provide security supervision of the inmate workers each workday. The assigned CO shall follow Department notification procedures if:

2.7.1 An inmate fails to remain at the work site.

2.7.2 An inmate has an accident or becomes seriously ill at the work site.

2.8 To remove and replace as soon as possible any inmate who does not perform to the satisfaction of the Contractor.

2.9 To approve/disapprove the Contractor's technical supervisor(s) assigned to this work program in accordance with Department written instructions.

2.10 To present training to Contractor's staff who will be involved in supervising or interacting with inmate workers. This training shall be given **prior** to initiating the work activities described in this Contract. Subsequent to Contract execution, replacement staff assigned to this work program must receive Department training prior to assuming work responsibilities.

2.11 To keep the Contractor fully informed of Department written instructions and activities that have bearing upon the Contractor fulfilling assigned obligations under this Contract.

2.12 To designate an institutional contact person who shall function as a liaison between the Institution, Department and the Contractor in developing and coordinating work schedules, assignments, hours

and transportation. The Department shall ensure the Contractor is given the name and telephone number/extension of the contact person.

- 2.13 To ensure that any inmate(s) who drives the Contractor's off-road mobile equipment as an assigned work duty is in compliance with Department written instructions governing the use of inmate drivers.
- 2.14 That prior to the initiation of this work program, the proposed work site shall be inspected relative to security and safety concerns to ensure the work environment satisfies all requirements imposed by custody level of assigned inmate workers and assigned work responsibilities. If, during the term of this Contract, security or safety concerns should become evident, or the Contractor wishes to change or alter the work site, the procedure described in Section 1.12 of this Contract shall be followed.
- 2.15 To invoice the Contractor for payments due no later than the fifth (5th) business day of each month. Invoices shall identify the following:
 - 2.15.1 Inmate name and ADC number
 - 2.15.2 Hours worked
 - 2.15.3 Rate of pay
 - 2.15.4 Mileage (if applicable)
 - 2.15.5 Vehicle repair expense (if applicable)
 - 2.15.6 Total amount invoiced
- 2.16 Invoices for CO supervision shall identify at a minimum the following:
 - 2.16.1 CO name(s)
 - 2.16.2 CO hours worked including overtime hours, if applicable
 - 2.16.3 Total amount invoiced
- 2.17 That invoices shall be sent to the Contractor at the following address:

City of San Luis
Attention: Robert A. Eads, City Manager
1090 E. Union Street
San Luis, Arizona 85349

3 SPECIAL TERMS AND CONDITIONS

- 3.1 Term of Contract This Contract shall begin when all signatures are affixed and executed by the Department and shall continue for a period of five (5) years thereafter, unless terminated, canceled or extended as otherwise provided herein.
- 3.2 This Contract may be terminated, without cause, by either party by provision of prior written notice to the other. Such **Notice of Termination** shall be effective thirty (30) calendar days after mailing by certified mail, return receipt requested, to the other party.
- 3.3 Circumstances may arise during the term of this Contract which may prohibit the assignment of inmates for work assignments. Such circumstances could include acts of nature, institution riots, lockdowns, inmate work strikes, etc. The following guidelines shall govern, if such circumstances should occur:
- 3.3.1 The Department shall provide verbal notice within 24 hours to the Contractor if circumstances will impact work activities.
- 3.3.2 The Contractor shall not hold the Department liable for failure to perform, or in default of Contract terms due to circumstances described above.
- 3.4 Inmates working under this Contract are not employees of the Contractor and any compensation is provided solely pursuant to A.R.S. § 31-254.
- 3.5 Non-Availability of Funds In accordance with A.R.S. § 35-154, every payment obligation of the State under the Contract is conditioned upon the availability of funds appropriated or allocated for payment of such obligation. If funds are not allocated and available for the continuance of this Contract, this Contract may be terminated by the State at the end of the period for which funds are available. No liability shall accrue to the State in the event this provision is exercised, and the State shall not be obligated or liable for any future payments or for any damages as a result of termination under this paragraph.
- 3.6 Cancellation for Conflict of Interest In accordance with A.R.S. § 38-511, State may within three years after execution cancel the Contract, without penalty or further obligation, if any person significantly involved in initiating, negotiating, securing, drafting or creating the Contract on behalf of the State, at any time while the Contract is in effect, becomes an employee or agent or any other party to the Contract in any capacity or a consultant to any other party of the Contract with respect to the matter of the Contract.
- 3.7 The Department reserves the right to terminate the contract for default in whole or in part due to the failure of the Contractor to comply with any term or condition of the Contract, to acquire and maintain all required insurance policies, bonds, licenses and permits. The Department shall provide written notice of the termination and the reasons for it to the Contractor.
- 3.8 Changes to the Contract shall be handled by formal amendment through Procurement Services
- 3.9 Arbitration In accordance with A.R.S. § 12-1518, the parties agree to resolve all disputes arising out of or relating to this Contract through arbitration, after exhausting applicable administrative review except as may be required by other applicable statutes.
- 3.9.1 Records which relate to disputes, litigations or the settlement of claims arising out of the performance of this Contract, or to cost and expenses of this Contract as to which exception has been taken by either party, or their designees, shall be retained by the parties

until such appeals, litigations, claims or exceptions have been finally resolved.

- 3.10 Applicable Law In accordance with A.R.S. § 41-2501, et seq. and AAC R2-7-101, et seq. Contract shall be governed and interpreted by the laws of the State of Arizona and the Arizona Procurement Code.
- 3.11 Non-Discrimination In accordance with A.R.S. § 41-1461, Contractor shall provide equal employment opportunities for all persons, regardless of race, color, creed, religion, sex, age, national origin, disability or political affiliation. Contractor shall comply with the Americans with Disabilities Act.
- 3.12 Each party to this contract shall be responsible for any and all costs, including but not limited to, attorney fees, court costs and other litigation expenses incurred as a result of the errors and omissions of its officers, employees, agents, or assigns arising out of the performance of this contract.
- 3.13 Audit of Records In accordance with A.R.S. § 35-214, the Contractor shall retain and shall contractually require each subcontractor to retain all data, books and other records ("records") relating to this Contract for a period of five years after completion of the Contract. All records shall be subject to inspection and audit by the State at reasonable times. Upon request, the Contractor shall produce the original of any or all such records.
- 3.14 Any and all notices, requests or demands given or made upon the parties hereto, pursuant to or in connection with this Contract, unless otherwise noted, shall be delivered in person or sent by United States Mail, postage prepaid, to the parties at their respective addresses as shown on the signature page of this document.
- 3.15 Third Party Antitrust Violations The Contractor assigns to the State any claims for charges resulting from antitrust violations to the extent that such violations concern materials or services supplied by third parties to the Contractor.
- 3.16 Notice Warning Any person who takes into or out of or attempts to take into or out of correctional facility or the grounds belonging to or adjacent to a correctional facility, any item not specifically authorized by the correctional facility, shall be prosecuted under the provisions of the Arizona Revised Statutes. All persons, including employee and visitors, entering upon these confines are subject to routine searches of their persons, vehicles, property of packages.

Definition: A.R.S. § 13-2501:
A.R.S. § 13-2505:
ADC Department Order 708

3.17 Unlawful Sexual Conduct

- 3.17.1 A person – who is employed by the State Department of Corrections or the Department of Juvenile Corrections; is employed by a private prison facility or a city or county jail; Contracts to provide services with the State Department of Corrections, the Department of Juvenile Corrections, a private prison facility or a city or county jail; is an official visitor, volunteer or agency representative of the State Department of Corrections, the Department of Juvenile Corrections, a private prison facility or a city or county jail – commits unlawful sexual conduct by intentionally or knowingly engaging in any act of a sexual nature with an offender who is in the custody of the State Department of Corrections, the Department of Juvenile Corrections, a private prison facility or a city or county jail or with an offender who is under the supervision of either Department or a city or county

- 3.17.2 This section does not apply to a person who is employed by the State Department of Corrections, a private prison facility or a city or county jail or who Contracts to provide services with the State Department of Corrections, a private prison facility or a city or county jail or an offender who is on release status if the person was lawfully married to the prisoner or offender on release status before the prisoner or offender was sentenced to the State Department of Corrections or was incarcerated in a city or county jail.
- 3.17.3 Unlawful sexual conduct with an offender who is under fifteen years of age is a class 2 felony. Unlawful sexual conduct with an offender who is between fifteen and seventeen years of age is a class 3 felony. All other unlawful sexual conduct is a class 5 felony.
- 3.17.4 Unlawful sexual conduct; correctional facilities; classification; Definition
A.R.S. § 13-1419.
- 3.18 Federal Prison Rape Elimination Act 2003 The Contractor shall comply with the Federal Prison Rape Elimination Act of 2003. Reference 28 C.F.R., Part § 115.
- 3.19 Contraband
- 3.19.1 Contraband means any dangerous drug, narcotic drug, intoxicating liquor of any kind, deadly weapon, dangerous instrument, explosive or any other article whose use of or possession would endanger the safety, security or preservation of order in a correctional facility or any person therein. (Any other article includes any substance which could cause abnormal behavior, i.e. marijuana, nonprescription medications, etc.
- Promoting prison contraband A.R.S. § 13-2505:
- A person, not otherwise authorized by law, commits promoting prison contraband:
- By knowingly taking contraband into a correctional facility or the grounds of such a facility; or
 - By knowingly conveying contraband to any persons confined in a correctional facility; or
 - By knowingly making, obtaining, or possessing contraband while being confined in a correctional facility.
- Promoting Prison Contraband is a Class 5 felony.
- Authority A.R.S. § 13-2501
 A.R.S. § 13-2505
 ADC Department Order 708
- 3.20 Offshore Performance of Work Prohibited. Any services that are described in the specifications or scope of work that directly serve the State of Arizona or its clients and involve access to secure or sensitive data or personal client data shall be performed within the defined territories of the United States. Unless specifically stated otherwise in the specifications, this paragraph does not apply to indirect or overhead services, redundant back-up services or services that are incidental to the performance of the contract. This provision applies to work performed by subcontractors at all tiers.
- 3.21 Electronic and Information Technology. Unless specifically authorized in the Contract, any

electronic or information technology offered to the State of Arizona under this Contract shall comply with A.R.S. § 41-2531 and A.R.S. § 41-2532 and Section 508 of the Rehabilitation Act of 1973, which requires that employees and members of the public shall have access to and use of information technology that is comparable to the access and use by employees and members of the public who are not individuals with disabilities.

3.22 E-Verify Requirement

3.22.1 In accordance with A.R.S. § 41-4401, Contractor warrants compliance with all Federal immigration laws and regulations relating to employees and warrants its compliance with AAC Section A.R.S. § 23-214, Subsection A.

3.23 **INDEMNIFICATION:** Each party (as "Indemnitor") agrees to indemnify, defend, and hold harmless the other party (as "Indemnitee") from and against any and all claims, losses, liability, costs, or expenses (including reasonable attorney's fees) (hereinafter collectively referred to as "Claims") arising out of bodily injury of any person (including death) or property damage, but only to the extent that such Claims which result in vicarious/derivative liability to the Indemnitee are caused by the act, omission, negligence, misconduct, or other fault of the Indemnitor, its officers, officials, agents, employees, or volunteers.

INMATE WORK PROGRAM UTILIZING ON-SITE CORRECTIONAL OFFICER(S) (CO)

- A. The Contractor shall provide training and special protective clothing if work environment necessitates use of specific safety precautions or if inmates must work with, near, or around hazardous materials, e.g., asbestos, explosives, radioactive substances. Provision of training shall be documented in writing for each inmate participant. Special protective clothing may include, but shall not be limited to, shoes, safety glasses, gloves, goggles, protective outerwear, hats, etc.
- B. The Contractor shall provide instruction to all inmate workers regarding necessary safety precautions at the job site. If inmate workers are required to operate special equipment as part of their job duties, appropriate training specific to its use shall be provided and documented.
- C. Contractor's supervisors shall have knowledge and training related to the particular work tasks described in the Contract to ensure that qualified technical supervision and assistance shall be provided to inmate workers as applicable to job requirements.
- D. All equipment, machinery and tools needed to accomplish designated work assignments shall be maintained in good repair and working condition by the Contractor.
- E. The Contractor shall comply with the required standards of the Occupational Safety and Health Act (OSHA) during the term of this Contract relative to safety of the work environment and equipment used by assigned inmate workers.
- F. The confidentiality of information regarding any inmate worker acquired in the course of service pursuant to this Contract shall be maintained in accordance with A.R.S. §31-221, and **no** information shall be released without prior written authorization from a representative of the Department.
- G. The Contractor's personnel shall be instructed that it is unlawful for anyone to give, take or in any manner barter with inmates, i.e., the supplying of any goods, including food and soft drinks or monies, constitutes a felony for which they can be prosecuted. Inmates are not permitted to work where there are alcoholic beverages or illegal drugs. The Contractor's personnel shall not handle any mail, notes, packages, or verbal messages for assigned inmates. No inmate shall be permitted to make or receive telephone calls unless the call is made to or received from the prison facility in which the inmate is incarcerated.
- H. An authorized representative of the Department shall be permitted to visit or telephone assigned inmates at the prescribed place of work, or to otherwise communicate with the Contractor to discuss each inmate's work performance, work attendance and general behavior.
- I. No inmate shall be placed in a supervisory capacity over any other inmate.
- J. The Contractor shall provide immediate notification to the onsite CO of the following:
1. Unsatisfactory work or malingering of inmates. If requested, the Contractor shall furnish a written account of such unsatisfactory performance.
 2. The discovery or suspicion of any intoxicant or un-prescribed drug in the possession of any inmate worker.

**STANDARD WORK PROVISION
INMATE WORK PROGRAMS**

**Attachment #1
ADC Contract No. 15-196-20**

K. The visiting of an inmate by any unauthorized person shall not be permitted. If any person is found visiting with an inmate, his or her name and description shall be given to Department authorities. If it is not possible or feasible to obtain names, other identification such as automobile make, description and license number shall be obtained when possible.

L. Any allegations of non-compliance with Department written instructions, or other Contractor misconduct, shall be subject to investigation by the Department.

**STANDARD WORK PROVISION
SITE SAFETY AND
HEALTH PLAN**

**Attachment #2
ADC Contract No. 15-196-20**

Developed by: State of Arizona, Department of Administration
Risk Management Section

Provided by: Mike Foster, Manager, Safety and Environmental Services,
Administrative Services Division

1 PROGRAM OBJECTIVES

- 1.1 This Safety and Loss Prevention Program is established to exercise all available means of eliminating or controlling hazards and risks associated with renovation and construction projects.
 - 1.1.1 Minimize Personal injuries;
 - 1.1.2 Maximize Property Conservations;
 - 1.1.3 Achieve Greater Efficiency; and
 - 1.1.4 Reduce Direct and Indirect Costs
- 1.2 The effectiveness of Safety and Loss Prevention Program will depend on the active participation and full cooperation of all involved with the project to include management, supervisors, inmates, and employees, and their efforts in carrying out the following basic responsibilities.
 - 1.2.1 Plan all work to minimize personal injury, property damage and loss of productive time.
 - 1.2.2 Properly select inmates/employees based upon their skill level for the necessary job tasks.
 - 1.2.3 Provide for the protection of adjacent property and safety of the public.
 - 1.2.4 Coordinate activities with others at the work location.
 - 1.2.5 Establish and conduct an educational program to stimulate and maintain interest and participation of all inmates and employees through:
 - 1.2.5.1 Safety Meetings;
 - 1.2.5.2 Prompt investigation of all accidents and serious potential incidents to determine cause or causes and take necessary corrective action to eliminate a recurrence of a loss or incident;
 - 1.2.5.3 Use of proper work methods, personal protective equipment, and mechanical guards;
 - 1.2.5.4 Employee/inmate safety instructions to all assigned work; and
 - 1.2.5.5 Safety training programs.

2 RESPONSIBILITIES

- 2.1 It is the purpose of the program to organize and direct activities, which will:
 - 2.1.1 Avoid injuries.
 - 2.1.2 Reduce construction interruption due to an accident.
 - 2.1.3 Assure a safe and healthy place to work.

**STANDARD WORK PROVISION
SITE SAFETY AND
HEALTH PLAN**

**Attachment #2
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- 2.2 The Project Manager is required to establish and administer a site-specific safety program and will:
- 2.2.1 Make periodic loss prevention surveys.
 - 2.2.2 Submit written recommendations.
 - 2.2.3 Periodically attend safety meetings.
 - 2.2.4 Assure safety orientation meetings for employees/inmates are conducted and documented.
 - 2.2.5 Provide warning signs, safety literature, reporting forms, and other educational and training materials as deemed appropriate.
 - 2.2.6 Maintain a written comprehensive Safety and Loss Prevention manual.
 - 2.2.7 Give due consideration to all safety factors during pre-planning.
 - 2.2.8 Employ only those individuals physically and mentally capable of performing in a safe manner.
 - 2.2.9 Comply with the Occupational Safety and Health Act and all other applicable Federal, State and Local regulations.
 - 2.2.10 Provide and enforce the use of all necessary testing equipment for employee/inmate health and safety. Provide and enforce the use of personal protective equipment and use only where Engineering controls are not feasible.
 - 2.2.11 Provide properly guarded and maintained tools, machinery and equipment.
 - 2.2.12 Maintain necessary accident records and promptly file the reports required by the State or Federal authorities and the insurer.
 - 2.2.13 Promptly investigate any incident that causes injury or damage to property.
 - 2.2.14 Plan and schedule work operations so as to control personal injury and property damage hazards.
 - 2.2.15 Maintain good housekeeping conditions and fire protection equipment.
 - 2.2.16 Maintain an effective equipment inspection and maintenance program.
 - 2.2.17 Provide proper and specific work task training for employees/inmates regarding the hazards of their jobs and how to work safely.
 - 2.2.18 Correct unsafe work habits of employees/inmates as soon as they are observed.
 - 2.2.19 Eliminate unsafe conditions under their control and promptly report those they cannot eliminate to the proper authority.
 - 2.2.20 Conduct weekly toolbox meetings with all employees/inmates and maintain written records of these meetings. The written record shall include the date, topic discussed, comments, and attendees.

**STANDARD WORK PROVISION
SITE SAFETY AND
HEALTH PLAN**

**Attachment #2
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- 2.2.21 Ensure each employee/inmate understands that violations of the project safety program will not be tolerated and that proper disciplinary action will be administered, including removal from the Project for violation of safety policy.

3 GENERAL SAFETY REQUIREMENTS

3.1 Laws and Regulations:

- 3.1.1 Responsible project management representatives shall comply with and enforce all local, state and federal laws, rules, statutes and regulations of governing or regulatory bodies within the geographical scope of its operations. They will also cooperate with all regulatory agencies regarding job site safety and health, and allow full access to the project for visitation.

3.2 Audit Procedures:

- 3.2.1 All documentation regarding safety training, hazard communication, electrical safety programs, equipment safety programs, equipment inspection and maintenance records, and fire protection inspection shall be kept on the job site.

3.3 Drug and Alcohol Policy:

- 3.3.1 The possession or use of any non-prescribed drug or any alcohol beverage on the job site is strictly prohibited.

4 SPECIFIC REQUIREMENTS

4.1 Emergency Procedures Guideline:

- 4.1.1 The Project Manager will set up emergency procedures for the following categories:

- 4.1.1.1 Fire
- 4.1.1.2 Injuries
- 4.1.1.3 Injury to the general public
- 4.1.1.4 Property damage, particularly to utilities; i.e., gas, water, sewage, electrical, telephone, or pedestrian and vehicle routes.
- 4.1.1.5 Public demonstrations
- 4.1.1.6 Bomb threats
- 4.1.1.7 Other exposures at the construction site

- 4.1.2 In order that necessary emergency services are supplied promptly, the Project Manager shall:

- 4.1.2.1 Post in a conspicuous place, a list of emergency phone numbers, along with the type of information to be transmitted for each emergency situation.
- 4.1.2.2 Delegate responsibility for making emergency calls.

- 4.1.3 It is the responsibility of the Project Manager to ensure immediate (5 min or less) reliable emergency medical response is available or to provide full time dedicated, trained emergency medical staff and facilities to be available to all employees/inmates If employees/inmates are working with materials that could adversely affect their respiration, or are subject to electrical shock that could cause loss of the breathing function, and medical response is longer than 3 to 4

**STANDARD WORK PROVISION
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minutes, the Project Manager must adhere to the OSHA rules and regulations, 29 CFR 1926.50, regarding medical response for a construction site.

- 4.1.4 The Project Manager's emergency procedures should be reviewed regularly and, where necessary, adjusted to provide maximum effectiveness.

4.2 Protection of the Public:

- 4.2.1 The Project Manager shall take all necessary precautions to prevent injury to the public or damage to property of others. The term "public" shall include all persons not engaged in the project or others working under his/her direction. Precautions to be taken shall include, but not limited to, the following:

4.2.1.1 Work shall not be performed in any area occupied by the public unless specified permitted by the contract or in writing by the Project Manager.

4.2.1.2 When it is necessary to maintain public use of work areas involving sidewalks, entrances to buildings, lobbies, corridors, aisles, stairways and vehicular roadways, the Project Manager shall protect the public with appropriate guardrails, barricades, temporary partition shields, and adequate visibility. Such protection shall guard against harmful radioactive rays or particles, flying materials, falling or moving materials and equipment, hot or poisonous materials, explosives and explosive atmospheres, flammable or toxic liquids and gasses, open flames, energized circuits or other harmful exposures.

4.2.1.3 Sidewalks, entrances to buildings, lobbies, corridors, aisles, doors or exits shall be kept clear of obstructions to permit safe ingress and egress of the public at all times.

4.2.1.4 Appropriate warnings, signs, and instructional safety signs shall be conspicuously posted where necessary. In addition, a signal shall control the movement of motorized equipment in areas where the public might be endangered.

4.2.1.5 Sidewalk sheds, canopies, catch platforms and appropriate fences shall be provided when it is necessary to maintain public pedestrian traffic adjacent to the erection, demolition or structural, alteration of outside walls on any structure. The protection required shall be in accordance with the laws and regulations of the regulatory bodies.

4.2.1.6 A temporary fence shall be provided around the perimeter of above ground operations adjacent to public areas except where a sidewalk shed or fence is, if provided by the contract or as required by Subparagraph 5 above. Perimeter fences shall be at least six feet high and/or in compliance with the laws and regulations of the regulatory bodies involved.

4.2.1.7 Guardrails shall be provided on both sides of vehicular and pedestrian bridges, ramps, runways and platforms. Pedestrian walkways elevated above adjoining surfaces, or walkways within six feet of the top of excavated slopes or vertical banks shall be protected with guardrails, except where sidewalk sheds or fences are provided as required by Subparagraph 5 above. Guardrails shall be made of

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rigid materials capable of withstanding a force of at least 200 pounds applied in any direction at any point in their structure. Their height shall be approximately 42-inches. Top rails and post may be 2-inches by 4-inches dressed wood or equal. Intermediate horizontal rails at mid-height and toe boards at platform level may be 1-inch by 6-inch wood or equal. Posts shall not be over eight feet apart.

- 4.2.1.8 Barricades meeting the requirements of the political subdivision involved shall provided where sidewalk sheds, fences or guardrails as referenced above, are not required between work areas and pedestrian walkways, roadways or occupied buildings. Barricades shall be secured against accidental displacement and shall be maintained to perform the work. During the period a barricade is removed temporarily for the purposes of work, a watchman shall be placed at all openings.
- 4.2.1.9 Temporary sidewalks shall be provided when a permanent sidewalk is obstructed by the Trade Subcontractor's or any tier operations. They shall be in accordance with the requirements of the political subdivision involved. Guardrails shall be provided on both sides of temporary sidewalks.
- 4.2.1.10 Warning signs and lights including lanterns, torches, flares and electric lights, meeting requirements of the political subdivision involved, shall be maintained from dusk to sunrise along guardrails, barricades, temporary sidewalks and at every obstruction to the public. These shall be placed at both ends of such protection or obstructions and not over 20 feet apart alongside of such protection or obstructions.

4.3 Housekeeping

- 4.3.1 During the course of construction/renovation, housekeeping practices will be followed to keep the work areas, passageways, and stairs in and around the buildings or other structures, free from debris of all types.
 - 4.3.1.1 This shall include scrap lumber and form lumber with protruding nails.
 - 4.3.1.2 Combustible scrap and debris shall be removed at regular intervals. Containers shall be provided for the collection of scrap, trash and other debris.

4.4 Personal Protective Equipment:

- 4.4.1 The Project Manager shall be responsible for requiring the wearing of appropriate personal protective equipment in all operation where there is an exposure to hazardous conditions or where there is an indication of the need for using such equipment to reduce the hazard to employees/inmates. Such equipment will be used where engineering out the hazard is not feasible.

4.5 Flammable and Combustible Liquids:

- 4.5.1 Flammable and combustible liquids shall be stored and dispensed in compliance with regulations and rules established by the governing regulatory bodies.

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- 4.6.10 Pneumatic power tools shall be secured to the hose or whip by some positive means to prevent the tool from becoming accidentally disconnected. Each section of supply hose to pneumatic tool shall also be secured by some positive means to prevent accidental disconnection.
- 4.6.11 Safety clips or retainers shall be securely installed and maintained on pneumatic impact tools to prevent attachments from being accidentally expelled.
- 4.6.12 Pneumatic hoses shall not be used as a means of hoisting or lowering tools.
- 4.6.13 Only employees/inmates who have been trained in the operation of the particular tool in use shall be allowed to operate a power-actuated tool.
- 4.6.14 Power-actuated tools shall be tested each day before loading to see that safety devices are in proper working condition. The testing shall be done in accordance with the manufacturer's recommended pressure.
- 4.7 Earth Moving Equipment:
 - 4.7.1 Operators will receive instructions on proper mounting and dismounting of equipment.
 - 4.7.2 Operators shall wear seat belts while vehicle is in motion.
 - 4.7.3 Equipment shall be in safe operating condition and inspected daily for proper braking and hydraulic systems and tires.
 - 4.7.4 Dozer, loader, scraper, backhoe buckets, glades and pans will be grounded before the operator dismounts.
 - 4.7.5 Prior to mounting any equipment, the operator will visually inspect the area not visible from the operator's station.
 - 4.7.6 Equipment will have audible warning devices in good working order.

LETTER OF INSTRUCTION
REQUEST FOR AUTHORIZATION

UTILIZING INMATE WORKERS FOR OPERATION OF OFF-ROAD MOBILE EQUIPMENT

Inmate Work Contracts between the Department and the Contractor provide authorization for assigned inmate workers to operate off-road mobile equipment under certain conditions. This Letter of Instruction provides the procedure for obtaining approval to utilize inmate workers on Contractor's off-road mobile equipment.

- 1 The Contractor shall provide written notice advising of the need to utilize inmate workers to operate specific off-road mobile equipment. The request shall include the following information:
 - 1.1 A complete list describing the type(s) of off-road mobile equipment to be operated;
 - 1.2 Identification of specific training inmates will receive for each type of off-road mobile equipment; and
 - 1.3 A list of inmates, to include the inmate's Department identification number, for whom approval is being requested. The list **shall** reflect the type(s) of mobile equipment to be operated, specific to each inmate worker.
- 2 The Department shall acknowledge the Contractor's request and, after coordinating with institution officials, notify the Contractor in writing of those inmates approved to be trained to operate off-road mobile equipment. The Contractor **shall not** proceed with training until written notice of authorization is received from the Department.
- 3 Once approval to proceed with training is received, the Contractor shall provide safety and operational training to approved inmates for each type of specified off-road mobile equipment. The manufacturer's supplied training materials and/or materials developed in accordance with Occupational Safety and Health Act (OSHA) guidelines, for each specific type of mobile equipment, should meet the training requirements for each inmate operator. Copies of training materials shall be provided to the Department for record keeping purposes.
- 4 Once training is complete, the Contractor shall furnish documentary evidence of satisfactory completion of training for each inmate. The documentation shall include the inmate's certification by signature that he/she understands the operation and safety issues of each type of mobile equipment he/she has been trained to operate.
- 5 Following review of training documents provided by the Contractor, and/or designee, the Department shall furnish the Contractor with notification of approval for individual inmates. Contractor shall maintain records of training and authorization for all inmate workers as long as they are engaged in this inmate work program.
- 6 The Contractor shall acquire and maintain applicable insurance in compliance with State requirements.

**CONTRACTOR
AUTHORIZED WORK LOCATION (s)**

**Attachment #4
ADC Contract No. 15-196-20**

1	City of San Luis and other City properties; i.e., City Hall, parks and roadways 1090 E. Union Street San Luis, Arizona 85349
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AGENDA ITEM REVIEW FORM

Regular City Council Meeting

5. 6.

Meeting Date: 06/10/2015

Department Head: Ketié St. Louis, Finance Director, Finance Department

Submitted By: Ketié St. Louis, Finance Director, Finance Department

Action Requested: Motion

ITEM:

Discussion and possible action on any and all matters regarding acceptance of the tentative budget for fiscal year 2015-2016. (Ketié St. Louis)

SUMMARY:

Pursuant to State Statute, the Council is required to adopt a tentative budget to establish a maximum ceiling for the City budget.

Adoption of the tentative budget serves to set the maximum ceiling for expenditures.

Prior to final adoption of the Fiscal Year 2015-2016 budget, Council may reallocate expenditures and revenues among departments differently than set forth in the tentative budget and may decrease expenditures as well.

A budget preparation workshop was held on April 18, 2015. Administrative staff has compiled the data from the work session for expected revenues and expenditures/expenses for fiscal year 2015-2016. The tentative budget is now submitted for Council's acceptance.

RECOMMENDATION / SUGGESTED MOTION:

"I MOVE TO ACCEPT AND ADOPT THE TENTATIVE BUDGET FOR FISCAL YEAR 2015-2016 AS PRESENTED BY CITY STAFF."

Supporting information not attached to the Agenda Item Review that is on file in the Office of the City Clerk:

Budget Worksheet TBP

Does the document need to be recorded?: Yes

Department

Fiscal Impact

IS THERE FISCAL IMPACT ASSOCIATED WITH THIS ITEM: YES

CITY/STATE/FEDERAL FUNDS:

TOTAL:

BUDGETED:

AVAILABLE TO TRANSFER:

ACCOUNT #/REMAINING BALANCE:

FISCAL IMPACT STATEMENT:

Establishing a ceiling for next fiscal year.

Attachments

Annual Budget by Organization Report

Annual Budget by Organization Report

Summary

	2014 Actual Amount	2015 Adopted Budget	2015 Amended Budget	2015 Actual Amount	2016 Department Request	2016 Proposed Continuation Budget
Fund: 100 General Fund						
Revenue						
100 - General Fund	\$16,484,572.18	\$16,870,060.00	\$16,870,060.00	\$13,908,104.37	\$16,857,070.00	\$16,857,070.00
Revenue Totals	\$16,484,572.18	\$16,870,060.00	\$16,870,060.00	\$13,908,104.37	\$16,857,070.00	\$16,857,070.00
Expenditures						
100-110 - General Fund,City Council	\$772,517.20	\$956,520.00	\$832,300.00	\$576,412.99	\$1,076,515.00	\$1,218,375.00
100-115 - General Fund,City Administration	\$588,978.00	\$603,850.00	\$607,200.00	\$578,031.65	\$589,250.00	\$667,740.00
100-116 - General Fund,City Clerk	\$206,455.42	\$246,320.00	\$247,550.00	\$219,892.86	\$339,660.00	\$269,050.00
100-117 - General Fund,City Attorney	\$237,138.63	\$354,510.00	\$356,545.00	\$274,997.34	\$413,700.00	\$437,530.00
100-118 - General Fund,City Prosecutor	\$0.00	\$0.00	\$0.00	\$0.00	\$285,810.00	\$259,770.00
100-120 - General Fund,Finance	\$637,316.69	\$665,050.00	\$670,545.00	\$604,440.85	\$664,110.00	\$678,900.00
100-125 - General Fund,Human Resources	\$232,925.01	\$328,150.00	\$328,855.00	\$255,785.42	\$529,230.00	\$436,000.00
100-130 - General Fund,Development Services	\$264,572.86	\$324,530.00	\$325,955.00	\$225,530.12	\$286,550.00	\$300,690.00
100-131 - General Fund,Building Safety	\$235,909.45	\$244,170.00	\$245,930.00	\$211,620.05	\$229,630.00	\$204,450.00
100-135 - General Fund,Community Development	\$160,172.30	\$227,815.00	\$229,050.00	\$153,469.98	\$236,295.00	\$239,695.00
100-140 - General Fund,Cultural Center	\$119,864.37	\$149,310.00	\$150,225.00	\$128,668.83	\$179,660.00	\$178,050.00
100-144 - General Fund,Parks	\$967,867.01	\$1,038,005.00	\$1,043,115.00	\$936,364.70	\$1,325,405.00	\$1,235,015.00
100-145 - General Fund,Recreation	\$376,107.75	\$330,430.00	\$332,045.00	\$294,574.97	\$452,170.00	\$384,220.00
100-146 - General Fund,Youth Center	\$171,824.75	\$209,960.00	\$210,920.00	\$185,069.15	\$236,460.00	\$223,860.00
100-147 - General Fund,Aquatic Center	\$97,622.30	\$188,100.00	\$188,825.00	\$112,064.56	\$227,310.00	\$220,540.00
100-155 - General Fund,Senior Services	\$149,367.34	\$229,370.00	\$230,885.00	\$180,326.66	\$203,770.00	\$218,370.00
100-160 - General Fund,Municipal Court	\$566,040.43	\$564,775.00	\$568,505.00	\$497,029.23	\$570,555.00	\$589,315.00
100-181 - General Fund,Police Department	\$3,613,979.19	\$4,050,640.00	\$3,998,600.00	\$3,403,996.31	\$4,404,210.00	\$4,631,810.00
100-182 - General Fund,Fire Department	\$1,938,149.78	\$2,486,980.00	\$2,503,640.00	\$2,145,941.86	\$2,645,030.00	\$2,838,040.00
100-710 - General Fund,Information Technology	\$378,547.07	\$385,800.00	\$387,905.00	\$350,100.50	\$504,330.00	\$435,900.00
100-720 - General Fund,Facilities	\$322,026.51	\$357,910.00	\$360,820.00	\$308,208.21	\$299,975.00	\$311,760.00
100-730 - General Fund,Fleet Services	\$141,388.42	\$140,550.00	\$142,910.00	\$163,294.27	\$138,785.00	\$150,550.00
100-740 - General Fund,Risk & Property Management	\$108,089.87	\$130,820.00	\$131,520.00	\$139,703.06	\$127,950.00	\$124,460.00
100-999 - General Fund,Non Departmental	\$2,318,762.02	\$3,164,000.00	\$3,164,000.00	\$1,381,227.60	\$3,765,430.00	\$2,440,820.00
Revenue Totals:	\$16,484,572.18	\$16,870,060.00	\$16,870,060.00	\$13,908,104.37	\$16,857,070.00	\$16,857,070.00
Expenditure Totals	\$14,605,622.37	\$17,377,565.00	\$17,257,845.00	\$13,326,751.17	\$19,731,790.00	\$18,694,910.00
Fund Total: General Fund	\$1,878,949.81	(\$507,505.00)	(\$387,785.00)	\$581,353.20	(\$2,874,720.00)	(\$1,837,840.00)

Annual Budget by Organization Report

Summary

	2014 Actual Amount	2015 Adopted Budget	2015 Amended Budget	2015 Actual Amount	2016 Department Request	2016 Proposed Continuation Budget
Fund: 200 Highway User Fund						
Revenue						
200-210 - Highway User Fund, Street Repairs & Maintenance	\$2,085,723.80	\$2,029,170.00	\$2,029,170.00	\$1,848,248.49	\$2,148,580.00	\$2,148,580.00
Revenue Totals	\$2,085,723.80	\$2,029,170.00	\$2,029,170.00	\$1,848,248.49	\$2,148,580.00	\$2,148,580.00
Expenditures						
200-210 - Highway User Fund, Street Repairs & Maintenance	\$1,850,203.53	\$2,667,370.00	\$2,758,630.00	\$1,987,149.31	\$2,546,165.00	\$2,877,210.00
Revenue Totals:	\$2,085,723.80	\$2,029,170.00	\$2,029,170.00	\$1,848,248.49	\$2,148,580.00	\$2,148,580.00
Expenditure Totals	\$1,850,203.53	\$2,667,370.00	\$2,758,630.00	\$1,987,149.31	\$2,546,165.00	\$2,877,210.00
Fund Total: Highway User Fund	\$235,520.27	(\$638,200.00)	(\$729,460.00)	(\$138,900.82)	(\$397,585.00)	(\$728,630.00)

Annual Budget by Organization Report

Summary

	2014 Actual Amount	2015 Adopted Budget	2015 Amended Budget	2015 Actual Amount	2016 Department Request	2016 Proposed Continuation Budget
Fund: 250 Special Rev - Public Safety						
Revenue						
250-181 - Special Rev - Public Safety,Police Department	\$617,709.43	\$408,750.00	\$411,950.00	\$431,935.30	\$833,860.00	\$834,760.00
250-182 - Special Rev - Public Safety,Fire Department	\$558,828.20	\$361,540.00	\$361,540.00	\$250,203.00	\$21,010.00	\$21,010.00
Revenue Totals	\$1,176,537.63	\$770,290.00	\$773,490.00	\$682,138.30	\$854,870.00	\$855,770.00
Expenditures						
250-181 - Special Rev - Public Safety,Police Department	\$620,839.10	\$408,750.00	\$487,600.00	\$428,837.70	\$833,860.00	\$834,760.00
250-182 - Special Rev - Public Safety,Fire Department	\$558,828.20	\$361,540.00	\$361,540.00	\$435,383.08	\$21,010.00	\$21,010.00
Revenue Totals:	\$1,176,537.63	\$770,290.00	\$773,490.00	\$682,138.30	\$854,870.00	\$855,770.00
Expenditure Totals	\$1,179,667.30	\$770,290.00	\$849,140.00	\$864,220.78	\$854,870.00	\$855,770.00
Fund Total: Special Rev - Public Safety	(\$3,129.67)	\$0.00	(\$75,650.00)	(\$182,082.48)	\$0.00	\$0.00

Annual Budget by Organization Report

Summary

	2014 Actual Amount	2015 Adopted Budget	2015 Amended Budget	2015 Actual Amount	2016 Department Request	2016 Proposed Continuation Budget
Fund: 255 Special Rev - Comm Development						
Revenue						
255-210 - Special Rev - Comm Development, Street Repairs & Maintenance	\$42,956.34	\$527,000.00	\$527,000.00	\$481,596.43	\$786,000.00	\$786,000.00
Revenue Totals	\$42,956.34	\$527,000.00	\$527,000.00	\$481,596.43	\$786,000.00	\$786,000.00
Expenditures						
255-210 - Special Rev - Comm Development, Street Repairs & Maintenance	\$10,154.21	\$527,000.00	\$527,000.00	\$482,668.09	\$786,000.00	\$786,000.00
Revenue Totals:	\$42,956.34	\$527,000.00	\$527,000.00	\$481,596.43	\$786,000.00	\$786,000.00
Expenditure Totals	\$10,154.21	\$527,000.00	\$527,000.00	\$482,668.09	\$786,000.00	\$786,000.00
Fund Total: Special Rev - Comm Development	\$32,802.13	\$0.00	\$0.00	(\$1,071.66)	\$0.00	\$0.00

Annual Budget by Organization Report

Summary

	2014 Actual Amount	2015 Adopted Budget	2015 Amended Budget	2015 Actual Amount	2016 Department Request	2016 Proposed Continuation Budget
Fund: 260 Judicial Collection Enhancement						
Revenue						
260-261 - Judicial Collection Enhancement,JCEF Collection	\$22,085.88	\$21,400.00	\$21,400.00	\$8,243.71	\$16,500.00	\$16,500.00
260-262 - Judicial Collection Enhancement,San Luis Court Enhancement	\$114,483.63	\$129,000.00	\$129,000.00	\$50,290.41	\$100,600.00	\$100,600.00
260-263 - Judicial Collection Enhancement,Fill the Gap	\$7,611.59	\$5,200.00	\$5,200.00	\$3,428.40	\$0.00	\$6,800.00
260-264 - Judicial Collection Enhancement,Default Fees	\$36,070.63	\$31,700.00	\$31,700.00	\$10,282.98	\$20,600.00	\$20,600.00
260-265 - Judicial Collection Enhancement,Warrant Fees	\$39,802.48	\$41,000.00	\$41,000.00	\$19,494.26	\$39,000.00	\$39,000.00
260-268 - Judicial Collection Enhancement,Probation Fees	\$44,830.90	\$39,600.00	\$39,600.00	\$23,672.31	\$47,300.00	\$47,300.00
Revenue Totals	\$264,885.11	\$267,900.00	\$267,900.00	\$115,412.07	\$224,000.00	\$230,800.00
Expenditures						
260-261 - Judicial Collection Enhancement,JCEF Collection	\$50,616.50	\$88,000.00	\$88,000.00	\$37,325.95	\$50,000.00	\$70,000.00
260-262 - Judicial Collection Enhancement,San Luis Court Enhancement	\$223,729.12	\$140,410.00	\$141,215.00	\$77,808.54	\$0.00	\$0.00
260-263 - Judicial Collection Enhancement,Fill the Gap	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00
260-264 - Judicial Collection Enhancement,Default Fees	\$21,593.31	\$120,300.00	\$120,755.00	\$71,622.65	\$76,150.00	\$80,840.00
260-265 - Judicial Collection Enhancement,Warrant Fees	\$135,098.56	\$212,770.00	\$239,540.00	\$172,578.11	\$98,020.00	\$104,100.00
260-268 - Judicial Collection Enhancement,Probation Fees	\$7,730.85	\$23,800.00	\$23,800.00	\$5,868.61	\$72,590.00	\$75,380.00
Revenue Totals:	\$264,885.11	\$267,900.00	\$267,900.00	\$115,412.07	\$224,000.00	\$230,800.00
Expenditure Totals	\$438,768.34	\$585,280.00	\$613,310.00	\$365,203.86	\$306,760.00	\$340,320.00
Fund Total: Judicial Collection Enhancement	(\$173,883.23)	(\$317,380.00)	(\$345,410.00)	(\$249,791.79)	(\$82,760.00)	(\$109,520.00)

Annual Budget by Organization Report

Summary

	2014 Actual Amount	2015 Adopted Budget	2015 Amended Budget	2015 Actual Amount	2016 Department Request	2016 Proposed Continuation Budget
Fund: 300 Water						
Revenue						
300-302 - Water,Water Operation	\$3,881,265.71	\$3,389,800.00	\$3,389,800.00	\$2,988,589.68	\$3,776,600.00	\$3,776,600.00
Revenue Totals	\$3,881,265.71	\$3,389,800.00	\$3,389,800.00	\$2,988,589.68	\$3,776,600.00	\$3,776,600.00
Expenditures						
300-301 - Water,Utility Billing & Collection	\$4,173.38	\$0.00	\$3,835.00	\$91,531.23	\$0.00	\$0.00
300-302 - Water,Water Operation	\$2,668,244.47	\$6,008,220.00	\$6,287,930.00	\$2,894,477.15	\$6,026,030.00	\$5,621,110.00
Revenue Totals:	\$3,881,265.71	\$3,389,800.00	\$3,389,800.00	\$2,988,589.68	\$3,776,600.00	\$3,776,600.00
Expenditure Totals	\$2,672,417.85	\$6,008,220.00	\$6,291,765.00	\$2,986,008.38	\$6,026,030.00	\$5,621,110.00
Fund Total: Water	\$1,208,847.86	(\$2,618,420.00)	(\$2,901,965.00)	\$2,581.30	(\$2,249,430.00)	(\$1,844,510.00)

Annual Budget by Organization Report

Summary

	2014 Actual Amount	2015 Adopted Budget	2015 Amended Budget	2015 Actual Amount	2016 Department Request	2016 Proposed Continuation Budget
Fund: 310 Wastewater						
Revenue						
310-311 - Wastewater,Operations	\$2,664,427.02	\$2,700,900.00	\$2,700,900.00	\$3,117,121.98	\$3,463,300.00	\$3,467,400.00
Revenue Totals	\$2,664,427.02	\$2,700,900.00	\$2,700,900.00	\$3,117,121.98	\$3,463,300.00	\$3,467,400.00
Expenditures						
310-311 - Wastewater,Operations	\$2,849,799.45	\$6,264,060.00	\$6,268,915.00	\$1,953,848.42	\$6,197,470.00	\$6,389,465.00
Revenue Totals:	\$2,664,427.02	\$2,700,900.00	\$2,700,900.00	\$3,117,121.98	\$3,463,300.00	\$3,467,400.00
Expenditure Totals	\$2,849,799.45	\$6,264,060.00	\$6,268,915.00	\$1,953,848.42	\$6,197,470.00	\$6,389,465.00
Fund Total: Wastewater	(\$185,372.43)	(\$3,563,160.00)	(\$3,568,015.00)	\$1,163,273.56	(\$2,734,170.00)	(\$2,922,065.00)

Annual Budget by Organization Report

Summary

	2014 Actual Amount	2015 Adopted Budget	2015 Amended Budget	2015 Actual Amount	2016 Department Request	2016 Proposed Continuation Budget
Fund: 320 Solid Waste						
Revenue						
320-321 - Solid Waste,Operations	\$1,142,822.35	\$1,139,000.00	\$1,139,000.00	\$1,060,432.51	\$1,153,500.00	\$1,153,500.00
Revenue Totals	\$1,142,822.35	\$1,139,000.00	\$1,139,000.00	\$1,060,432.51	\$1,153,500.00	\$1,153,500.00
Expenditures						
320-321 - Solid Waste,Operations	\$1,010,242.66	\$1,183,475.00	\$1,220,855.00	\$1,012,002.22	\$1,203,780.00	\$1,231,740.00
Revenue Totals:	\$1,142,822.35	\$1,139,000.00	\$1,139,000.00	\$1,060,432.51	\$1,153,500.00	\$1,153,500.00
Expenditure Totals	\$1,010,242.66	\$1,183,475.00	\$1,220,855.00	\$1,012,002.22	\$1,203,780.00	\$1,231,740.00
Fund Total: Solid Waste	\$132,579.69	(\$44,475.00)	(\$81,855.00)	\$48,430.29	(\$50,280.00)	(\$78,240.00)

Annual Budget by Organization Report

Summary

	2014 Actual Amount	2015 Adopted Budget	2015 Amended Budget	2015 Actual Amount	2016 Department Request	2016 Proposed Continuation Budget
Fund: 330 Business Incubator						
Revenue						
330-331 - Business Incubator, BI	\$822,452.20	\$1,940,840.00	\$1,940,840.00	\$1,264,614.80	\$93,600.00	\$93,600.00
Revenue Totals	\$822,452.20	\$1,940,840.00	\$1,940,840.00	\$1,264,614.80	\$93,600.00	\$93,600.00
Expenditures						
330-331 - Business Incubator, BI	\$1.00	\$2,064,020.00	\$2,083,020.00	\$1,312,770.80	\$295,980.00	\$162,490.00
Revenue Totals:	\$822,452.20	\$1,940,840.00	\$1,940,840.00	\$1,264,614.80	\$93,600.00	\$93,600.00
Expenditure Totals	\$1.00	\$2,064,020.00	\$2,083,020.00	\$1,312,770.80	\$295,980.00	\$162,490.00
Fund Total: Business Incubator	\$822,451.20	(\$123,180.00)	(\$142,180.00)	(\$48,156.00)	(\$202,380.00)	(\$68,890.00)

Annual Budget by Organization Report

Summary

	2014 Actual Amount	2015 Adopted Budget	2015 Amended Budget	2015 Actual Amount	2016 Department Request	2016 Proposed Continuation Budget
Fund: 802 Business Center						
Revenue						
802-820 - Business Center,BC	\$630,134.41	\$630,465.00	\$630,465.00	\$577,009.71	\$629,760.00	\$629,760.00
Revenue Totals	\$630,134.41	\$630,465.00	\$630,465.00	\$577,009.71	\$629,760.00	\$629,760.00
Expenditures						
802-820 - Business Center,BC	\$889,722.17	\$1,094,470.00	\$1,094,470.00	\$212,883.76	\$1,216,150.00	\$1,215,180.00
Revenue Totals:	\$630,134.41	\$630,465.00	\$630,465.00	\$577,009.71	\$629,760.00	\$629,760.00
Expenditure Totals	\$889,722.17	\$1,094,470.00	\$1,094,470.00	\$212,883.76	\$1,216,150.00	\$1,215,180.00
Fund Total: Business Center	(\$259,587.76)	(\$464,005.00)	(\$464,005.00)	\$364,125.95	(\$586,390.00)	(\$585,420.00)

Annual Budget by Organization Report

Summary

	2014 Actual Amount	2015 Adopted Budget	2015 Amended Budget	2015 Actual Amount	2016 Department Request	2016 Proposed Continuation Budget
Fund: 803 SLDF-Detention Facility Corp						
Revenue						
803-830 - SLDF-Detention Facility Corp,SLDF - BS 2005	\$13,884,822.90	\$13,423,500.00	\$13,423,500.00	\$0.00	\$14,736,880.00	\$14,736,880.00
Revenue Totals	\$13,884,822.90	\$13,423,500.00	\$13,423,500.00	\$0.00	\$14,736,880.00	\$14,736,880.00
Expenditures						
803-830 - SLDF-Detention Facility Corp,SLDF - BS 2005	\$16,825,995.34	\$13,423,500.00	\$13,423,500.00	\$6,000.00	\$14,736,880.00	\$14,736,880.00
Revenue Totals:	\$13,884,822.90	\$13,423,500.00	\$13,423,500.00	\$0.00	\$14,736,880.00	\$14,736,880.00
Expenditure Totals	\$16,825,995.34	\$13,423,500.00	\$13,423,500.00	\$6,000.00	\$14,736,880.00	\$14,736,880.00
Fund Total: SLDF-Detention Facility Corp	(\$2,941,172.44)	\$0.00	\$0.00	(\$6,000.00)	\$0.00	\$0.00

Annual Budget by Organization Report

Summary

	2014 Actual Amount	2015 Adopted Budget	2015 Amended Budget	2015 Actual Amount	2016 Department Request	2016 Proposed Continuation Budget
Fund: 804 CIC-Civic Improvement Corp						
Revenue						
804-840 - CIC-Civic Improvement Corp,CIC - BS 2005	\$1,147,594.16	\$1,150,100.00	\$1,150,100.00	\$233.24	\$1,351,500.00	\$1,351,500.00
Revenue Totals	\$1,147,594.16	\$1,150,100.00	\$1,150,100.00	\$233.24	\$1,351,500.00	\$1,351,500.00
Expenditures						
804-840 - CIC-Civic Improvement Corp,CIC - BS 2005	\$1,147,594.16	\$1,150,100.00	\$1,150,100.00	\$319,864.81	\$1,351,500.00	\$1,351,500.00
Revenue Totals:	\$1,147,594.16	\$1,150,100.00	\$1,150,100.00	\$233.24	\$1,351,500.00	\$1,351,500.00
Expenditure Totals	\$1,147,594.16	\$1,150,100.00	\$1,150,100.00	\$319,864.81	\$1,351,500.00	\$1,351,500.00
Fund Total: CIC-Civic Improvement Corp	\$0.00	\$0.00	\$0.00	(\$319,631.57)	\$0.00	\$0.00

Annual Budget by Organization Report

Summary

	2014 Actual Amount	2015 Adopted Budget	2015 Amended Budget	2015 Actual Amount	2016 Department Request	2016 Proposed Continuation Budget
Fund: 806 Impact Fees						
Revenue						
806-860 - Impact Fees,Impact Fees	\$158,899.25	\$138,100.00	\$138,100.00	\$272,443.98	\$238,400.00	\$238,400.00
Revenue Totals	\$158,899.25	\$138,100.00	\$138,100.00	\$272,443.98	\$238,400.00	\$238,400.00
Expenditures						
806-860 - Impact Fees,Impact Fees	\$81,984.20	\$537,570.00	\$537,570.00	\$240,171.62	\$0.00	\$431,430.00
Revenue Totals:	\$158,899.25	\$138,100.00	\$138,100.00	\$272,443.98	\$238,400.00	\$238,400.00
Expenditure Totals	\$81,984.20	\$537,570.00	\$537,570.00	\$240,171.62	\$0.00	\$431,430.00
Fund Total: Impact Fees	\$76,915.05	(\$399,470.00)	(\$399,470.00)	\$32,272.36	\$238,400.00	(\$193,030.00)

Annual Budget by Organization Report

Summary

	2014 Actual Amount	2015 Adopted Budget	2015 Amended Budget	2015 Actual Amount	2016 Department Request	2016 Proposed Continuation Budget
Fund: 808 Assessment Districts						
Revenue						
808-880 - Assessment Districts,Assessment Districts	\$282,484.08	\$307,375.00	\$307,375.00	\$232,280.82	\$310,465.00	\$310,465.00
Revenue Totals	\$282,484.08	\$307,375.00	\$307,375.00	\$232,280.82	\$310,465.00	\$310,465.00
Expenditures						
808-880 - Assessment Districts,Assessment Districts	\$282,484.08	\$307,375.00	\$307,375.00	\$220,551.24	\$310,465.00	\$310,465.00
Revenue Totals:	\$282,484.08	\$307,375.00	\$307,375.00	\$232,280.82	\$310,465.00	\$310,465.00
Expenditure Totals	\$282,484.08	\$307,375.00	\$307,375.00	\$220,551.24	\$310,465.00	\$310,465.00
Fund Total: Assessment Districts	\$0.00	\$0.00	\$0.00	\$11,729.58	\$0.00	\$0.00
Revenue Grand Totals:	\$44,669,577.14	\$45,284,500.00	\$45,287,700.00	\$26,548,226.38	\$46,624,525.00	\$46,636,325.00
Expenditure Grand Totals:	\$43,844,656.66	\$53,960,295.00	\$54,383,495.00	\$25,290,094.46	\$55,563,840.00	\$55,004,470.00
Net Grand Totals:	\$824,920.48	(\$8,675,795.00)	(\$9,095,795.00)	\$1,258,131.92	(\$8,939,315.00)	(\$8,368,145.00)