

MINUTES
Regular Meeting
San Luis City Council
San Luis Council Chamber
1090 E. Union Street
May 13, 2015
7:00 p.m.

CALL TO ORDER Mayor G. Sanchez called the Regular City Council meeting to order at approximately 7:07 p.m.

ROLL CALL

PRESENT: Mayor Gerardo Sanchez
Vice-Mayor Matias Rosales
Council Member Africa Luna-Carrasco
Council Member Maria Cecilia Ramos
Council Member Mario Buchanan Jr.
Council Member Ruben Walshe
Council Member Gloria Torres

OTHERS PRESENT: Robert Eads, City Manager
Tadeo De La Hoya, Assistant to the City Manager
Sonia Cornelio, City Clerk
Andrea Moreno, Police Administrator
Angel Ramirez, Fire Department
Aracely de la Hoya, Senior Services Director
Chris Kasid, Parks & Recreation Director
Daniel Paz, I.T. Director
Dereck Dueñas, I.T. Department
Eulogio Vera, Public Works Director
Geraldine Gutierrez, Asst. to Council/PIO
Glenn Gimbut, City Attorney
Jennifer Cisneros, Asst. Parks & Recreation Director
Jenny Torres, Community Development Director
John Starkey, Building Safety Director
Jose Guzman, Assistant Planner
Kay Macuil, Assistant City Attorney
Katie St. Louis, Finance Director
Maria Sabori, HR Senior Analyst
Olivia Jenkins, Utilities Director
Rosendo Morales, Court Magistrate
Victor Figueroa, Police Lieutenant
Yolanda Dueñas, Fleet Services/Facilities
Vianey Vega, Vega & Vega Engineering
Emma Torres, Campesinos Sin Fronteras

Lucy Lopez, Reporter
Francisca Guzman, Meeting Translator
Marco Santana, Police Sergeant
Edgar Juarez, Youth Center
Miguel Alvarez, Police Corporal
Nigel Reynoso, Police Sergeant
Alfredo Campa, Police Sergeant
Rick Baumermann, Fire Inspector
Diane Umphress, Amberly's Place
Guillermina Fuentes, Resident

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Council Member M. Buchanan Jr.

INVOCATION

The invocation was made by Mr. N. Reynoso, Police Sergeant

PROCLAMATIONS/PRESENTATIONS

- **Proclamation – National Police Week May 11-17, 2015**
Ms. Sonia Cornelio, City Clerk, read the proclamation in its entirety.

Mayor G. Sanchez proceeded to thank our police officers for putting on the uniform, their families for allowing them to do so, and thanking them for the service they provide for the City of San Luis.

- **Presentation of Years of Service plaque to retired employee, Noe Martinez, commending his 25 years commitment to the City of San Luis. (Mayor)**

Mr. Noe Martinez was presented with the award for a truly extraordinary accomplishment. Mr. Martinez has been a City employee from 1989-2015, he has worked in most departments recently working in Fleet Services. Mayor G. Sanchez, on behalf of City Council and the City of San Luis presented the plaque to Mr. Martinez for (25) twenty-five years of service. Mr. Martinez thanked the City Council, the City of San Luis and all co-workers.

- **Recognition of San Luis Police Athletic League (P.A.L.) Boxing Program Athletes and Coaches who participated in the 2015 State Championship Junior Olympics. (Jennifer Cisneros)**

Ms. Jennifer Cisneros, Assistant Parks and Recreation Director, introduced the San Luis P.A.L. boxing team, Detective Ernesto Prieto, Mr. Serrano and Mr. Edgar Juarez, Coaches and their boxers Anthony Clark and Jose Cordero.

Ms. Cisneros stated that they will be representing San Luis Arizona in the Regional Boxing Championship in Utah on May 22. Furthermore, she added that Detective Prieto has led the program for over fifteen (15) years. Not only has he been a coach but a mentor to all the kids. Teaching them more than just boxing but tried to teach them to be champions in and outside of the ring. He has sacrificed many hours, his personal time and his family time, for the program and that is something to be admired and honored. Boxing is more than just a sport to him. Boxing instills discipline and out of all the kids who have been a member of the program, not one has responded negative to be patient, to the hard physical work and praise that the coaches have given them. Ms. Cisneros was proud to announce that out of all of two-hundred fifty (250) coaches in Arizona, Detective Prieto had been named Assistant Coach for the Arizona boxing team for the regional championship, representing San Luis Arizona in May.

Detective Prieto introduced Coach Edgar Juarez, who has been the one who has made it the farthest, making it to the Olympic trials four (4) years ago. Losing with an Olympic alternate it was still an honor to participate. Coach Serrano started with P.A.L. by participating approximately three (3) years with them. Anthony Clark, fifteen years (15) old, was the regional champion two (2) years ago and is third state champion. Jose Cordero, state champ, would practice during the summer at six o'clock; he used to make a line at four o'clock with the field workers and be at the gym at six o'clock Monday through Friday and if there was practice on Saturday he never hesitated and always showed up.

It's a complete team, and two (2) from San Luis Arizona will compete at regionals in Utah once they come back, June 7 and 8. Aarons Electronics donated an item to be raffled to come up with the funds for regionals and nationals. Detective Prieto thanked the Mayor and City Council for the support given to the P.A.L. Program.

- **Presentation by the San Luis Police Department to Border Patrol Agents Ryan Ward, Matthew Arruda and Jesse Ring for their life saving service involving an incident on April 5, 2015. (Victor Figueroa)**

Mr. Victor Figueroa, Police Lieutenant gave a brief summary of what had happened that day. He said that the City of San Luis officers were dispatched to 8th Avenue and County 25th Street regarding an ATV accident. When the officers arrived there, they found the Border Patrol Agents that were just mentioned performing first-aid on the passenger of the ATV. If it had not been for them this passenger probably would have had more serious injuries, probably brain damage. He was not really breathing right so they opened his airway and the officers on scene observed that. The Border Patrol Agents were in the area close by so they assisted. The area right there is a little bit sandy so vehicles were a little bit hard to get in there. San Luis Police Officers got there in time but at the same time they did first aid on a patient which was a juvenile who was flown to Phoenix Children Hospital. Since then he has made a full recovery, but if it had not been for the actions the Border Patrol Agents took that day this could have been more tragic.

Mayor G. Sanchez thanked the Border Patrol Agents for their service and dedication.

CONSENT AGENDA

MINUTES OF

- Regular Council meeting held April 8, 2015
- Regular Council meeting held April 22, 2015

DISBURSEMENTS from April 13, 2015 to May 1, 2015

Total disbursements \$1,082,549.91

(One Million, Eighty-Two Thousand, Five-Hundred, Forty-Nine Dollars and Ninety-One-Cents)

1. Discussion and possible action to award a contract to James Davey and Associates, Inc. to provide construction management associated with the improvements on Beach Street (CDBG-SSP Project #132-15). (Jenny Torres)

MOTION: Council Member G. Torres/ Council Member M. Buchanan Jr. to approve the Consent Agenda as presented. Motion passed unanimously.

DISCUSSION AND POSSIBLE ACTION ITEMS:

2. Discussion and possible action on any and all matters regarding the appointment of a Border Trade Alliance (BTA) member. (Tadeo de la Hoya)

Mr. Tadeo De La Hoya, Assistant to the City Manager, explained that given consideration to the past appointment to the BTA and having Mr. R. Eads, City Manager, being a formal member of the BTA, staff is recommending that Mr. Eads be appointed to the Border Trade Alliance.

Mayor G. Sanchez asked Mr. R. Eads if he would like to accept the position, Mr. Eads responded that he gladly accepts the offer.

MOTION: Vice-Mayor M. Rosales/ Council Member M.C. Ramos to appoint Robert A. Eads, City Manager, to share on Border Trade Alliance Board of Directors. Motion passed unanimously.

3. Discussion and possible action on any and all matters regarding the appointment of a member to the Western Arizona Council of Governments (WACOG) Management Committee of the Executive Board. (Tadeo de la Hoya)

Mr. Tadeo De La Hoya, Assistant to the City Manager, stated that former City Manager Mr. Ralph Velez used to be part of WACOG Management Committee Board therefore, staff is recommending that Mr. R. Eads be appointed to serve on the Management Board.

MOTION: Vice-Mayor M. Rosales/ Council Member M. Buchanan Jr. to appoint Robert A. Eads, City Manager, to serve on the Western Arizona Council of Governments (WACOG) Management Committee Board. Motion passed unanimously.

4. Discussion and possible action on any and all matters regarding the relocation of the City Shop from 707 N. 1st Avenue to McCain Avenue. (Yolanda Dueñas)

Yolanda Dueñas, Fleet and Facility Department, explained that per the City council's request at the Budget retreat they were talking about making some more improvements at their current shop. The City's fleet is getting bigger and bigger; at their current site they really cannot do many improvements in it and they were requested to find a little bit of information on seeing if they could move to a different location which is on McCain Avenue, north of the Fire Station. The Preliminary Floor plan was included in the City Council's agenda packet where they can see where the design is. Mr. Vianey Vega from Vega & Vega Engineering will be giving more information on it.

Mr. Vega explained that when the process for the City Complex began there was a location for a road on the north side of the Fire Station. That was the direction they got to design something on that area there that can accommodate the City's Facility and Fleet services. They created an overlay for the Mayor and City Council to get an idea of where the building will sit on the overall City complex. They are expanding the McCain Avenue going north and then from that point they are creating two main entrances to the facilities. The very north entrance will get to Fleet Services shop. All the bays are supposed to be facing north. The driveway on the south end will give access to what will be the Facilities office and also will provide additional parking and access to the Fire Station that is located just south of the proposed site. They laid out the site to accommodate needs from the Fire Station for additional parking that will be required for the Facilities office and Fleet Service shop. They are also proposing a separate car wash site to be able to provide that service there as well.

The office is indented to be two thousand (2,000) square foot that will house all of Facilities operations. The new proposed shop building will be an overall one-hundred and seventy-eight (178) feet long by forty (40) feet long. Providing three (3) offices, a training room, and a shared room for both departments with plenty of storage. On the adjacent building there is one-hundred seventy-eight (178) foot long building that would be creating ten (10) bays where nine (9) are going to be serving as bays and one (1) bay is going to be dedicated for the office of two (2) storages and a restroom.

It was only a minor change they had to do on the building that was purchased to create an expandable end wall so that they can add the additional proposed area that would be one-hundred and twenty (120) feet additional bay that's going to be added on the metal building. So that building that was already purchased would just move to the side and would be able to use that building on this project. Mr. Vega created an engineer process estimate for the total cost of the building. The entire exterior is going to match the existing City complex. On the interior they are going to go a little bit more basic, there will not be high ceilings like there is all over in the City complex, there will be only ten

(10) foot ceilings to keep the price low. The only thing they do need to keep the same is the main entrance so that it resembles the other buildings and it will be over framing south of the main building. On the outside it is going to look just like the other buildings, the interior is going to be a little more cost effective and to keep the project's cost low, with the cost summing up to a total of \$160,020.00 to build the complex.

Mayor G. Sanchez stated that it is a very good workable number. Vice Mayor M. Rosales, asked if on the proposals Vianey Vega services were on presentation somewhere. Mayor G. Sanchez responded that they were not. That it was all just construction costs.

MOTION: Vice-Mayor M. Rosales/ Council Member M. Buchanan Jr. to approve the concept of relocating the City Shop to 707 N. 1st Avenue to McCain Avenue. Motion passed unanimously.

5. Discussion and possible action on any and all matters regarding the expenditure of funds to purchase two (2) power assisted patient transports and loading system holders (gurneys). (Angel Ramirez)

Mr. Angel Ramirez, Fire Captain, explained that on behalf of the City of San Luis Fire Department he is seeking approval to purchase two (2) power assisted patient transports to help firefighter paramedics move any patient to the ambulance and gurneys, as the City's gurneys are roughly ten (10) years old. The power assisted gurneys would help prevent less injuries to the firefighter paramedics. With the plan on buying two the price is not to exceed \$80,000.00. This funding is a budgetable item going through the general fund.

MOTION: Council Member M. Buchanan Jr. /Council Member A. Luna-Carasco to authorize the expenditure of funds to Furno Washington Inc. for an amount not to exceed \$80,000.00 as a source vendor person to the authority of Section 36.2 Exclusive Services of the San Luis City Code. Motion passed unanimously.

6. Discussion and possible action on any and all matters regarding the expenditure of funds to purchase two (2) Jaws of Life units. (Angel Ramirez).

Mr. Angel Ramirez, Fire Captain, stated that he is seeking approval to purchase two (2) Jaws of Life units that are powered by nineteen (19) bolts batteries. They are power supplied, lighter, more maneuverable, and at emergency scenes it will make things easier to deploy. They do not provide ignition source for operating around gasoline or other flammable vapors or fluids. Nor do they require hydraulic fluid sources or store gasoline oil. The ones they currently have right now are going off the lease and have been at the City for twelve (12) years. The batteries run up to ten garrn each and they are always going to be charged. If they were for any reason to be drained they can easily be connected to the fire trucks and charge them.

MOTION: Council Member M. Buchanan Jr. /Council Member G. Torres to authorize the expenditure of funds to L.N. Curtis and Sons for an amount not to exceed \$64,000.00 as a full source vendor person to the authority of Section 36.2 Exclusive Services of the San Luis City Code. Motion passed unanimously.

7. Discussion and possible action regarding the purchase of Virtual and Backup Servers. (Daniel Paz)

Mr. Daniel Paz I.T. Director, explained that the IT Department is seeking approval to purchase Virtual and Backup Servers. It was approved for next fiscal year but since there were funds left over on their current budget they would like to use that money to purchase the systems because they are desperately needed. This would be replacing six (6) of the current servers that are out of date and will be upgrading the backup systems that will be located outside of City Hall. This will be moving the City away from 2002 servers that end their life in July.

MOTION: Council Member G. Torres/ Council Member A. Luna-Carasco to authorize the purchase of the new server to for the total amount of \$41,192.10 for Dell Marketing in authorization of the San Luis City Code 36.2 for the state and federal concepts. Motion passed unanimously.

8. Discussion and possible action on any and all matters regarding the authorization to purchase fifteen (15) portable radios. (Victor Figueroa)

Mr. Victor Figueroa, acting Chief of Police, stated that the City of San Luis Police Department is seeking authorization to purchase fifteen (15) radios from Motorola. The current radios that are being used will be out of service, there will no longer be any parts for them and the maintenance for those radios will no longer be available. The portable radios were not budgeted but they will be utilizing funds from the general funds Capital Allied account. The current forty-five (45) radios they have been using by the Police Station since 2007; they are already have radios that are breaking down simple things like turning on and off. Usually these radios are good for ten (10) years. They only have five (5) of the new radios in service right now, with the technology these new radios can actually track the officers by GPS.

MOTION: Council Member R. Walshe/ Council Member M.C. Ramos to authorize the purchase of fifteen (15) portable radios from Motorola in the amount of \$58,809.75 under the authority of the San Luis City Code Section 36.09 Comparative Purchasing. Motion passed unanimously.

9. Discussion and possible action on any and all matters regarding the authorization to purchase five (5) vehicles. (Victor Figueroa)

Mr. Victor Figueroa, acting Chief of Police, stated that the San Luis Police Department is looking to replace their aging fleet of detective vehicles. Right now the detective

vehicles are the 2005 Convent Taurus which has more than one-hundred thousand (100,000) miles on them; one of the vehicles being used has already broken down. They are being used constantly by detectives transporting victims to Amberly's Place, the hospital, and not to mention to do follow ups on the cases. At the moment the Police Department is using corprethuter vehicles (thief vehicles) and are being adapted to protect the views. These as well are over one-hundred thousand (100,000) miles each. They are looking to buy two (2) Ford Escapes, three (3) Ford Fusions 2015. These vehicles will not be used for pursuit or anything that is considered a high risk event. They want the different vehicles to provide an element of surprise when arriving at a scene. This was not a budgeted item; they will be using the funds from the general fund capital outley account.

MOTION: Vice Mayor M. Rosales/ Council Member M. Buchanan Jr. to authorize the purchase of five vehicles from Chapman Ford in the amount of \$111,889.27 under the authority of the San Luis City Code Section 36.1G State Contracts. Item passed with six (6) aye votes and one (1) nay vote by Mayor G. Sanchez

10. Discussion and possible action on any and all matters regarding the purchase of two (2) 2014 Ford F-150's and one (1) 2015 Ford Explorer. (Christopher Kasid)

Mr. Chris Kasid, Parks and Recreation Director, explained that they still have money left in their budget and are interested in replacing two (2) of their Ford Rangers and their 2006 Ford Explorer that is close to one-hundred thousand (100,00) miles. The Ford Rangers are now being used on transporting lawn mowers throughout the City. The F-150 will be replacing the current Ford Rangers and the 2015 Ford Explorer would be replacing the 2006 Explorer and will be used by staff and also to take and bring kids to tournaments.

MOTION: Council Member M. Buchanan Jr. / Council Member M. Ramos to authorize Parks and Recreation to purchase two (2) 2014 Ford F-150's and one (1) 2015 Ford Explorer from Chapman Ford in Southern Arizona for the amount not to exceed \$71,451.99 under the authority of the San Luis City Code Section 36.01G. Motion passed unanimously.

11. Discussion and possible action on any and all matters pertaining to the approval to receive bids and enter into contract with the lowest responsive contractor for the construction of the Downtown Pavement Preservation "B" & "C" Streets. (Eulogio Vera)

Mr. Eulogio Vera, Director of Public Works, explained that the pavement of "B" & "C" Streets was a budgeted item for this fiscal year, they were hoping to have ADOT contactor Haydon to do the paving but they ran into problems with having the paving company do the work for them causing them to go into bids on the project. With the time frame only getting small there would be a bid held within a week time frame. The intent is to pave "B" between Archibald and Main and pave "C" they would be doing the same

thing except adding curves to make sure there is adequate drainage. Currently there is no drain or gutter on the south side and the current conditions of both streets are in need of being redone. The estimated cost is approximately \$78,000.00.

MOTION: Vice Mayor M. Rosales/ Council Member M.C. Ramos to approve Public Works to receive bid and incurrent deposit with the lowest deposit contractor for construction of the Downtown Pavement Preservation "B" & "C" Streets for the amount not to exceed \$104,000.00. Motion passed unanimously.

12. Discussion and possible action on any and all matters pertaining to the approval to enter into a contract to perform two (2) traffic studies on Juan Sanchez Boulevard. One will focus on its intersection with 10th Avenue and the second one will focus on the intersection with 4th Avenue and 1st Avenue. (Eulogio Vera)

Mr. Eulogio Vera, Public Works Director, said that both of these studies are needed, the one on 10th Avenue is going to help Public Works decide how they are going to improve the intersection and to eventually decide what improvements are needed along with the signal. The second study, 4th Avenue and 1st Avenue, is needed to improve not just City traffic but school traffic. This project has not started yet, but they have already gone ahead and started with a traffic count to make sure they account enough of the school traffic in their study.

MOTION: Council Member G. Torres/ Council Member M.C. Ramos to approve Public Works to contract the quorum engineering improvement project by conducting a traffic study on Juan Sanchez Boulevard for the amount not to exceed \$32,812.00. Motion passed unanimously.

13. Public hearing followed by discussion and possible action to approve Resolution No. 1095. A resolution of the Mayor and City Council of the City of San Luis, Arizona, County of Yuma, authorizing the submission of an application for FY 2015 Community Development Block Grant State Regional Account, certifying that said application meet the community's previously identified housing and community development needs and the requirements of the State CDBG Program, and authorizing all actions necessary to implement and complete the activities outlined in said application. (Jenny Torres)

A. Open Public Hearing

MOTION: Council Member A. Luna-Carrasco/Council Member M.C. Ramos to open the public hearing. Motion passed unanimously.

Ms. Jenny Torres, Community Development Director, explained that on February 12 the first public hearing was held for the CDBG grant application process and no members of the public attended except for the Public Works Department informing the need to improve Lakin Drive. Ms. Torres informed that a letter of intent was submitted to the

state informing of the City's intent to submit an application for the regional account. Ms. Torres added that this will be the second public hearing, which is a requirement and authorizing the resolution signifies that the City is authorized to submit the application; also that it meets the housing and community development needs of the City and that all CDBG regulations and procedures are being followed. The application amount is \$393,948.00 intended for Lakin Drive improvements, which will be replacing a sewer line and doing improvements on the asphalt, sidewalks, and driveways.

Mayor G. Sanchez asked what funding the City will be committing for this project. Ms. Torres responded that in the next item she will present a resolution covering the City' funding commitment.

There were no comments from the public present at the meeting.

B. Close Public Hearing

MOTION: Council Member M. Buchanan Jr. /Council Member A. Luna-Carrasco to close the public hearing. Motion passed unanimously.

C. Adoption of Resolution No. 1095

MOTION: Vice Mayor M. Rosales/Council Member M. Buchanan Jr. to adopt Resolution No. 1095. Motion passed unanimously

14. Discussion on any and all matters regarding Resolution No. 1096. A resolution of the Mayor and City Council of the City of San Luis, Arizona, County of Yuma, committing local funds as leverage for a FY 2015 Community Development Block Grant Application. (Jenny Torres)

Ms. Jenny Torres, Community Development Director, stated that this resolution is part of the CDBG regional account application. She informed that the total cost for Lakin Drive improvements is \$455,204.00, a portion of these funds is to pay for the engineer, construction, and part of the administration; she added that there is a gap of \$61,256.00 and with this resolution, the City is committing to this funding to complete the project.

MOTION: Council Member A. Luna-Carrasco/Council Member M.C. Ramos to adopt Resolution 1096. Motion passed unanimously.

15. Discussion and possible action and/or first reading of Ordinance No. 337. An ordinance of the City of San Luis, Arizona, amending the San Luis City Code Title IX, Chapter 95 relating to animals by adding Section 95.02, Animals Disturbing the Peace and Section 95.03 Penalty; repealing any conflicting provisions; providing for severability and providing penalties for violations. (Victor Figueroa)

Mr. Victor Figueroa, Acting Chief of Police, mentioned that this Ordinance is simpler, easier, short and basic. The Ordinance explains the penalties and what they are looking

for on the animals disturbing the peace. In essence any animal that barks excessively howls, crows, or makes another noise by day or night and disturbs the peace of any family. For the reason that the officer or animal control does not know why the animal is barking and disturbing the peace the officer will be observing from a distance to see how far the noise travels. If the noise can be heard two (2) or three (3) houses away then it is a loud noise complaint. Officers would be showing up at the owner's residence, advice them to control their pet and from there the officer may have the discretion to give them either one (1) warning at first and if they get called back again a few hours later then they will initiate a citation to the home owners.

A. Adoption of First Reading of Ordinance No. 337 by title only

MOTION: Council Member A. Luna-Carrasco/Council Member M. Buchanan Jr. to give first reading to Ordinance No. 337 by title only. Motion passed unanimously.

Ms. Sonia Cornelio, City Clerk, read first reading of Ordinance by title only.

16. Summary of current events by Mayor, Council Members, City Manager, and/or City Staff pursuant to A.R.S. §38-431.02 (K).

Mayor G. Sanchez reported that the Baja Expo would be taking place on the weekend. Mayor G. Sanchez and Vice Mayor M. Rosales would be going to Washington D.C. they are leaving on the 19th they will be there the 20th to the 21st of May.

CALL TO THE PUBLIC

Mr. Ivan Gutierrez, Campesinos Sin Fronteras, stated that they have been trying to proclaim a smoke-free area in the City of San Luis. They are now going to try to advocate for making Joe Orduño Park smoke-free.

Ms. Guillermina Fuentes, 1630 N. 9th Avenue, stated that she has a complaint towards the Police Officers who solicit their time at Mr. Lara's store during work hours in the City patrol vehicles.

EXECUTIVE SESSION

ES1. Discussion and possible action to hold an executive session pursuant to A.R.S. §§38-431.03.A.1 and 38-431.03.A.3 on any and all matters relating to the position of prosecutor and the recruitment, employment, assignment, appointment, and/or salaries of that position, and legal advice from the City Attorney regarding the duties of that office, the workload, and the performance of those duties.

VOTE TO HOLD EXECUTIVE SESSION PURSUANT TO A.R.S. §§38-431.03.A.1 and 38-431.03.A.3

MOTION: Vice Mayor M. Rosales/ Council Member M.C. Ramos to go to Executive Session at approximately 8:28pm. Motion passed unanimously.

MOTION TO GO BACK TO REGULAR SESSION

MOTION: Council Member M. Buchanan Jr/ Vice Mayor M. Rosales to go back to Regular Session. Motion passed unanimously at 9:15pm.

17. Adjournment

MOTION: Vice Mayor M. Rosales/ Council Member M.C. Ramos to adjourn the meeting at approximately 9:15 p.m. Motion passed unanimously.